



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

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# COUNCIL AGENDA

December 18 1990

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on December 18, 1990, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

## Councilmembers

P Carlson  
P Moravec  
P Irving  
P Grimes  
P Herbes  
P Langsdorf  
P Joselyn

## Staff

P Dulgar  
P Kennedy  
P Monk  
P Barber  
P George  
P Johnson  
P Hart

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council Meeting of December 10, 1990.

Moved by Councilmember I and seconded by Councilmember \_\_\_\_\_ to (approve) (approve, making the following exceptions: Item #2 on Regular Agenda - change "appeared" to "was scheduled to appear" to) the minutes of the Regular City Council Meeting of December 10, 1990. No second was heard before the vote was taken.

Motion Carried.

PUBLIC HEARINGS

Moved by Councilmember J and seconded by Councilmember I to remove consideration of the 1991 Budgets from the table. ~~(Moved by Councilmember Carlson and seconded by Councilmember Grimes to table).~~

Motion Carried.

1. The City Council continued from the December 10, 1990 City Council Meeting the public hearing to consider the 1991 City of Crystal Budget. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

*Adrian Rygg,*

*Al Halter, 4366 Xenia Ave. No.*

*John Paulson, business owner in Crystal - Resident of Golden Valley*

*Gary Boyle, 6812 Claverdale Ave. No.*

*Virgil Mannie, 5201 Corvallis Av. No.*

*George Merriam, 4626 Fairview Av. No.*

*Mike Noonan, owner of rental property in Crystal*

*Roger Pickering, 3821 Xenia Ave. No.*

*The City Attorney advised the public hearing should remain open to conform to state statute.*

*↓ motion to remove from table*

*The Mayor then pointed out that the motion to adopt the 1991 Budget Resolution had appended to it, an amendment by Councilmember Moravec to exclude from the 1991 Budget the 5% increase in Council salaries scheduled to go into effect January 1, 1991.*

*After discussion Councilmember Irving moved, <sup>seconded by Carlson</sup> that the main motion to adopt the 1991 Budget Resolution be amended by reducing the General Fund Levy by \$100,000 by a transfer of that amount from the Permanent <sup>Improvement</sup> Revolving Fund, Part C.*

*Motion Carried*

*The Mayor then announced that the Moravec amendment to the main motion to adopt the main motion was before the body and called for the question of adoption of the Moravec amendment.*

*Motion Carried*

**The Mayor closed the Public Hearing.**

- A. Moved by Councilmember C and seconded by Councilmember I to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-82

RESOLUTION ADOPTING THE 1991 BUDGETS

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.



- B. Moved by Councilmember C and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 90-83

RESOLUTION ADOPTING 1991 BUDGETS FOR THE  
ENTERPRISE FUNDS

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Motion carried, resolution declared adopted.

- C. Moved by Councilmember C and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 90-84

RESOLUTION LEVYING TAXES FOR CERTIFICATION  
TO THE COUNTY AUDITOR FOR PAYABLE 1991

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Motion carried, resolution declared adopted.

## REGULAR AGENDA

1. Ms. Patricia Wilder of the Northwest Hennepin Human Services Council appeared before the City Council to present information about the Council's activities of the past year and plans for the year 1991.

*Mayer closed public hearing.  
Recess 8:55 p.m. - Reconvened 9:05 p.m.*

*A/C to freeze the position of the Community Development Director until further notice.*

*Aye: C, G, H*

*No: M, I, L, J*

*Motion failed*

2. The City Council considered a site improvement agreement for driveway opening and curb for Park National Bank at 7001 - 56th Avenue North.

- A. Moved by Councilmember I and seconded by Councilmember G to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) site improvement agreement as a guarantee of performance of work items required by the City of Crystal with a supplemental agreement to be filed on the property. *Motion Carried.*  
*title regarding removal of the driveway opening at the owners expense should the bank lease to operate on this property.*  
*M/I to amend the motion to move the driveway opening 25 feet to the North of location indicated on the present plan. Motion Carried.*
- B. Moved by Councilmember I and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-85

RESOLUTION RESTRICTING PARKING  
 ALONG LOUISIANA AVENUE TO THE SOUTH  
 OF 56TH AVENUE

By roll call and voting aye: AHL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

3. The City Council considered a request from Arie Mann for a loading zone at 6014-6032 42nd Avenue North. *Those appearing and heard were Howard Bird, attorney for Arie Mann and Mr. Mann.*

*no action was taken*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a loading/delivery zone on the blacktop strip in front of the building at 6014-6032 42nd Avenue North.  
*Motion Carried.*

*On the main motion as amended:*

*Motion Carried*

4. The City Council considered parcels proposed for tax forfeiture sale by Hennepin County.

Moved by Councilmember L and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-86

RESOLUTION FOR CONVEYANCE  
OF TAX FORFEITED LANDS

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

5. The City Council considered the appointment of a Crystal representative on the Board of Directors for the Hennepin Recycling Group (HRG) for the year 1991.

Moved by Councilmember I and seconded by Councilmember G to appoint Gerry D. City Mgr. as the Crystal representative on the Board of Directors for the Hennepin Recycling Group (HRG) for the year 1991.

Motion Carried.

6. The City Council continued consideration of a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council.

Moved by Councilmember L and seconded by Councilmember I to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-87

RESOLUTION IN SUPPORT OF JAMES J. KRAUTKREMER  
AS DISTRICT 10 COUNCILMEMBER ON THE  
METROPOLITAN COUNCIL

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

7. The City Council discussed the Employee of the Year Award.

*L/M to direct staff to prepare a letter of Commendation to Dave Fennern, Employee of the Year and a letter of thanks to the other candidates for the award.*

*Motion Carried*

**Open Forum**

**Informal Discussion and Announcements**

- Carlson directed staff research the possibility of time regulation on parking in the parking lot North of Eggie's Restaurant on Bass Lake Road. (Lot stays full of cars of employees and students, thus customers have no parking.)
- Longedarf - Military Reserve Employees - Does City insurance cover or Military?
- Joseph - When will we get results of survey - informed it was in packet tonight.
- Greiner - Who is the official parliamentarian? Attorney Kennedy.
- Mayor - directed City Clerk to advise Northridge that Thomas Asher is no longer the Mayor.
- Morano - asked for plastic recycling update - Mgr. advised.

Moved by Councilmember L and seconded by Councilmember M to approve the list of license applications.

Motion Carried.

Moved by Councilmember L and seconded by Councilmember I to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:50 p.m.

**APPLICATIONS FOR LICENSE  
DECEMBER 18, 1990**

FOOD ESTABLISHMENT - Food Establishment (\$150 with QA Plan +  
\$40 ea. addnl fac.)

Crystal Care Center, 3245 Vera Cruz No.  
Minneapolis Elks Lodge #44, 5410 Lakeland Avenue North

FOOD ESTABLISHMENT - Food Establishment (\$275 w/o QA Plan +  
\$55 ea addnl fac.)

Godfather's Pizza, 99 Willow Bend  
The Ground Round, 6830 56th Ave. No.  
Kentucky Fried Chicken, 6817 58th Ave. No.  
Subway Restaurant, 5557 West Broadway

FOOD ESTABLISHMENT - Retail (\$100 with QA Plan)

Bob's Dairy Store, 4800 Idaho Avenue North

FOOD ESTABLISHMENT - Special Food Handling (\$35.00)

Adventures in Video, 6316 56th Avenue North  
Pier I Imports, 5590 West Bdwy.

FOOD ESTABLISHMENT - Church (exempt)

Church of the Open Door, 6421 45th Avenue North  
Church of J.C. of Latter Day Saints, 2801 Douglas Dr.

FOOD ESTABLISHMENT - School or Day Care (exempt)

North Hennepin Montessori School, 6700 46th Place No.

FOOD VEHICLE - Nonperishable (\$30.00)

J.R. Vending, 5312 Perry Ave. North, Crystal, MN

LODGING - (\$90.00 + \$2.50 ea. unit)

Royal Crown Motel, 6000 Lakeland Avenue North

KENNEL - Private (\$50.00)

Linda Haagenstad, 4361 Welcome Avenue North

FOOD ESTABLISHMENT - Itinerant (exempt)

Neil Elementary School PTSA, one day only, February 7,  
1991, spaghetti dinner.  
Metro MN Boy's Volleyball Club at Community Center  
One Day Only January 6, 1991.



APPLICATIONS FOR LICENSE  
December 18, 1990

GAS FITTER'S LICENSE - \$30.25 - Renewals

Yale, Inc., 9649 Girard Ave. S., Minneapolis, MN 55431  
Boedeker Plumbing & Heating, 2905 Garfield Ave. S., Minneapolis, MN 55408  
Standard Heating & Air Conditioning, 410 W. Lake St., Minneapolis, MN 55408  
Minnegasco, Inc., 201 S. 7th St., Minneapolis, MN 55402  
Egan & Sons, Inc., 7100 Medicine Lake Road, Minneapolis, MN 55427

PLUMBER'S LICENSE - \$30.25 - Renewals

Boedeker Plumbing & Heating, 2905 Garfield Ave. S., Minneapolis, MN 55408

SIGN LICENSE RENEWALS

Bass Lake Physicians, PA, 5707 West Broadway	\$ 30.00
The Clothes Exchange, 2712 Douglas Dr. N.	15.00
Modern Tool Co., 5217 Hanson Court	75.00
Carl's Tire, 5500 West Broadway	105.00
Hair, Etc., 2744 Douglas Dr. N.	15.00
Beaver Machine, 5241 Hanson Court	15.00

CIGARETTES - \$30.00 each machine and/or over counter sales

Bro-Midwest Vending for United Liquors, 3530 Douglas Dr. N.  
Bob's Purity Dairy Store, 4800 Idaho Ave. N.  
Mpls.-Crystal Lodge No. 44, 5410 Lakeland Ave. N.

GASOLINE STATIONS - \$50.00 station + \$7.25 each hose connection

Crystal Skyways, Inc., Crystal Airport

PRIVATE GAS DISPENSING DEVICES - \$14.25 1st hose + \$7.25 ea. add'l hose

Timesavers, Inc., 5270 Hanson Court

VENDING - Nonperishable (\$10.00)

D.L. Service Company at Crystal Marine, 5712 Lakeland No.

BEER & WINE PERMIT

Irene Dormanen, 7011 - 59th Ave. N. for January 5, 1991 from 12:30-3:30 P.M. for wedding reception. (Community Center)

CIGARETTES - \$30.00 each machine and/or over counter sales

United Liquors, 3530 Douglas Dr. N. (over counter sales)



Included with Council packets for the 12-18-90 mtg.

Minutes of the 12-10-90 City Council meeting.

Memo from City Mgr. dated 12-13-90 re: 1991 Budget with attachments.

Memo from City Engineer dated 12-12-90 re: Site Improvement Agreement for Bank Proposal at 7001-56th Avenue North.

Memo from City Engineer dated 12-12-90 re: Parking for commercial complex at 6014-32 - 42nd Avenue.

Memo from City Engineer dated 12-12-90 re: Tax Forfeited Land.

Memo from HRG Administrator dated 12-7-90 re: Yearly appointment of HRG Directors.

Memo from City Clerk dated 12-13-90 re: Applicants for District 10 Councilmember, Met. Council.

Memo from City Manager dated 12-13-90 re: Employee of the Year Award.

Holiday greeting card from North Ridge Care Center Staff.

Memo from HRG Administrator dated 12-10-90 re: Summary of HRG Plans to Add Plastics and Cardboard to Curbside Recycling Program.

What's New In The Park & Recreation Department?  
December 14, 1990.

Letter to Councilmember Joselyn from Janice Cortner, 4641 Douglas Dr. dated 12-11-90.

City of Crystal 1990 Expenditure Report as of November 30, 1990.

Crystal City Newsletter

Decision Resources Ltd. Executive Summary.

*Darlene*

Memorandum

DATE: December 14, 1990  
TO: Mayor and Council  
FROM: Jerry Dulgar, City Manager  
SUBJECT: Preliminary Agenda for the December 18, 1990 Council Meeting

Public Hearings:

1. Continuation of Public hearing to consider the 1991 Budget. Attached please find memo from myself and other information relative to the budget. Please call if you have questions or want any specific information before the meeting.

Regular Agenda:

1. Appearance by Patty Wilder of the Northwest Hennepin Human Services Council. Patty will be at our meeting again this time to bring the Council up-to-date on the work of the Northwest Hennepin Human Services Council in our area. I think she'll also be encouraging the Councilmembers to try to find members for their Advisory Commission. I believe we are without any members again so you might start thinking about the possible people to serve there.

3. Consideration of loading zone at 6014-6032 42nd Avenue North as requested by Arie Mann. Mr. Mann's attorney and probably Mr. Mann will be at the meeting to try and convince the Council that we should make the whole front of the building a loading zone and probably in addition to some of the side. We've already implemented the parking for patrons and tenants of that building along 42nd Avenue. They still have all of the parking at curbside in front of the building. Amazingly they have gotten by for a couple of months now without any loading zone and from what I see, things have been working fine. Maybe somebody has been inconvenienced a little bit or has had to work a little harder to deliver or take something out of the building. But, I don't think there is really any hardship or problem being demonstrated or experienced at the building. I would recommend to the Council that you not make the area into a loading zone. I think it would just put heavy liability on the City if somebody gets hurt on the sidewalk or in that loading area.

4. Consideration of parcels proposed for tax forfeiture sale by Hennepin County. I would concur with Bill's recommendation that we acquire the piece of property down by Bassett Creek Park.

5. Consideration of appointment of a Crystal representative on the Board of Directors for the Hennepin Recycling Group (HRG) for the year 1991. I'd request the Council reappoint me to the Hennepin Recycling Group for 1991. In your packet is also some

information about plastics and corrugated recycling which we will be beginning to do in the very near future. Also some information about the costs for our recycling and adding the plastics and corrugated.

6. Continuation of consideration of a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council. We've contacted the State and have found out that there are no other candidates for the Council seat right now. However, some information that I have received in talking to folks is that they are looking for a strong Republican candidate to appoint to the seat. If they come up with somebody this individual will perhaps be appointed rather than Mr. Krautkremer although he has support I think from some legislators and from other municipal folks for the position.

7. Discussion of the Employee of the Year Award. The Employee Committee who receives all of the nominations for Employee of the Year met during December and reviewed all of the people who received the Employee of the Month Award during the last year. They recommended three of those people to a committee made up of Miles, Nancy, and myself. We have picked Dave Fennern from Water & Sewer Department for the award. We would like the Council to commend Mr. Fennern for his great effort for the City. He will be getting a plaque at the City potluck to be held next week and he will also be awarded an extra day's vacation for his efforts on behalf of the City.

Have a nice weekend. See you next Tuesday.

js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF  
December 18, 1990

Call to order

Roll call

Pledge of Allegiance to the Flag

Approval of the minutes of the regular meeting of December 10, 1990.

**Public Hearings**

1. Continuation of Public hearing to consider the 1991 City of Crystal Budget.

**Regular Agenda Items**

1. Appearance by Patricia Wilder of the Northwest Hennepin Human Services Council to present information about the Council's activities of the past year and plans for the coming year.
2. Consideration of site improvement agreement for driveway opening and curb for Park National Bank at 7001 - 56th Avenue North.
3. Consideration of loading zone at 6014-6032 42nd Avenue North as requested by Arie Mann.
4. Consideration of parcels proposed for tax forfeiture sale by Hennepin County.
5. Consideration of appointment of a Crystal representative on the Board of Directors for the Hennepin Recycling Group (HRG) for the year 1991.
6. Continuation of consideration of a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council.
7. Discussion of the Employee of the Year Award.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment



**APPLICATIONS FOR LICENSE  
DECEMBER 18, 1990**

FOOD ESTABLISHMENT - Food Establishment (\$150 with QA Plan +  
\$40 ea. addnl fac.)

Crystal Care Center, 3245 Vera Cruz No.  
Minneapolis Elks Lodge #44, 5410 Lakeland Avenue North

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The Ground Round, 6830 56th Ave. No.  
Kentucky Fried Chicken, 6817 58th Ave. No.  
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FOOD ESTABLISHMENT - Church (exempt)

Church of the Open Door, 6421 45th Avenue North  
Church of J.C. of Latter Day Saints, 2801 Douglas Dr.

FOOD ESTABLISHMENT - School or Day Care (exempt)

North Hennepin Montessori School, 6700 46th Place No.

FOOD VEHICLE - Nonperishable (\$30.00)

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LODGING - (\$90.00 + \$2.50 ea. unit)

Royal Crown Motel, 6000 Lakeland Avenue North

KENNEL - Private (\$50.00)

Linda Haagenstad, 4361 Welcome Avenue North

FOOD ESTABLISHMENT - Itinerant (exempt)

Neil Elementary School PTSA, one day only, February 7,  
1991, spaghetti dinner.  
Metro MN Boy's Volleyball Club at Community Center  
One Day Only January 6, 1991.

APPLICATIONS FOR LICENSE  
December 18, 1990

GAS FITTER'S LICENSE - \$30.25 - Renewals

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Boedeker Plumbing & Heating, 2905 Garfield Ave. S., Minneapolis, MN 55408  
Standard Heating & Air Conditioning, 410 W. Lake St., Minneapolis, MN 55408  
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D.L. Service Company at Crystal Marine, 5712 Lakeland No.

BEER & WINE PERMIT

Irene Dormanen, 7011 - 59th Ave. N. for January 5, 1991 from 12:30-3:30 P.M. for wedding reception. (Community Center)

December 10, 1990

page 694

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on December 10, 1990 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Also in attendance were the following staff members: Jerry Dulgar, City Manager; Dave Kennedy, City Attorney; William Monk, Public Works Director; Bill Barber, Building Inspector; Darlene George, City Clerk; Miles Johnson, Finance Director; Jessie Hart, Assistant Finance Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of November 20, 1990.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to approve the minutes of the Regular City Council meeting of November 20, 1990.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

1. Set 7:00 p.m., or as soon thereafter as the matter may be heard, on May 7, 1991, as the date and time for the Local Board of Review.
2. Set 7:00 p.m., or as soon thereafter as the matter may be heard, January 2, 1991, as the date and time for a public hearing to consider a Secondhand Goods Dealer License at 3542 Douglas Drive North as requested by Janet M. Wernet.

Moved by Councilmember Irving and seconded by Councilmember Moravec to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Steven Leppa, applicant.

The Mayor closed the Public Hearing.

*Corrected  
Version  
for your  
packet*



December 10, 1990

page 695

Moved by Councilmember Moravec and seconded by Councilmember Irving to approve a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider the 1991 City of Crystal Budget. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: John Paulson, business owner in Crystal - resident of Golden Valley; Al Holter, 4366 Xenia Avenue North; Mike McLennan, 4806 Zane Avenue North; Roger Pickering, 3821 Xenia Avenue North; Doug Spaulding, 3913 Idaho Avenue North; Brad Hildebrand, 6201 - 38th Avenue North; James Mourning, 5525 Maryland Avenue North; George Merriam, 6626 Fairview Avenue North.

The Mayor called a recess at 9:05 p.m. and the meeting was reconvened at 9:15 p.m. at which time the Public Hearing was continued with the following being heard: Hugh Munns, 6611 Markwood Drive; Mike Noonan, owner of rental property in Crystal; Dale Jaco, 6813 Corvallis Avenue North; Gary Lang, 5810 - 34th Avenue North; Gary Boyle, 6812 Cloverdale Avenue North; Janice Cortner, 4641 Douglas Drive.

- A. Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION LEVYING TAXES FOR CERTIFICATION  
TO THE COUNTY AUDITOR FOR PAYABLE 1991

After discussion, the mover and seconder withdrew the motion to consider first the resolution adopting the 1991 Budgets.

- B. Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION ADOPTING THE 1991 BUDGETS

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to amend the motion to include exclusion of a 5% increase for City Councilmembers and Mayor which was to become effective January 1, 1991, Account #4100, in Department 10.

December 10, 1990

page 696

Moved by Councilmember Grimes and seconded by Councilmember Carlson to amend the amendment to the main motion to include exclusion of pay increases for all City employees for 1991.

Councilmember Joselyn called for a point-of-order that motion was not in order in that it would violate legal contracts that the City has on folks that are employees and asked the Chair to declare the motion to amend the amendment out of order. The Mayor accepted the point-of-order.

Moved by Councilmember Grimes and seconded by Councilmember Carlson to amend the amendment to amend to freeze all employees pay increases that are not under a bargaining agreement.

The City Manager advised not to do that due to the freeze affecting the lowest paid employees and giving increases to some of our highest paid employees which would result in morale problems.

Councilmember Langsdorf expressed a concern that it may increase bargaining units we would have in the future.

No action was taken.

On Councilmember Grimes' motion to amend the amendment to the main motion to include exclusion of pay increases for all City employees for 1991:

By roll call and voting aye: Grimes, Herbes; voting no: Carlson, Moravec, Irving, Langsdorf, Joselyn.

Motion Failed.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to table the main motion to consider a resolution adopting the 1991 budgets.

By roll call and voting aye: Carlson, Grimes, Langsdorf, Herbes; voting no: Moravec, Irving, Joselyn.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered a resolution and ordinance amendment for utility rate increase.
- A. Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO SEWER, WATER AND STREET  
LIGHTING RATES AND CHARGES: AMENDING CRYSTAL CITY CODE  
SUBSECTION 710.05 AND SUBSECTION 715.13, SUBDIVISIONS 1 AND 4

December 10, 1990

page 697

and further, that the second and final reading be held on January 2, 1991.

Motion Carried.

- B. Moved by Councilmember Grimes and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-76

RESOLUTION ADJUSTING SEWER AND  
WATER RATES FOR SENIOR CITIZENS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

2. Ms. Patricia Wilder of the Northwest Hennepin Human Services Council was scheduled to appear before the City Council to present information about the Council's activities of the past year and plans for the coming year. Due to the length of the budget discussion Ms. Wilder advised staff that she would reschedule her appearance before the City Council for the December 18 meeting.
3. The City Council considered issuance of a building permit for an airplane hangar on Lot 78D, Crystal Airport, as requested by Vanman Construction Company.

Moved by Councilmember Joselyn and seconded by Councilmember Grimes to approve as recommended by the Planning Commission authorization to issue a building permit for a 42' x 100' airplane hangar on Lot 78D, Crystal Airport, as requested by Vanman Construction Company, subject to standard procedure.

Motion Carried.

4. The City Council considered a reduction of surety for improvements to the site at 6048-58 Lakeland Avenue North for Premier Motors.

Moved by Councilmember Irving and seconded by Councilmember Moravec to reduce surety from \$7500 to \$500 for Premier Motors, 6048-58 Lakeland Avenue, as recommended by the City Engineer.

Motion Carried.

5. The City Council considered a resolution approving expenditure of Charitable Gambling Funds for a security system and proposal from Pacesetter Corporation for installation.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

December 10, 1990

page 698

RESOLUTION NO. 90-77

RESOLUTION APPROVING EXPENDITURE OF  
CHARITABLE GAMBLING FUNDS FOR  
SECURITY SYSTEM AT CRYSTAL  
COMMUNITY CENTER

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

6. The City Council considered a resolution regarding Lawful Gambling Premise Permit Applications for Lions Club of Crystal at Palace Inn Broadway Pizza, 5607 West Broadway, and Doyle's Bowl & Lounge, 5000 West Broadway.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-78

RESOLUTION RELATING TO LAWFUL GAMBLING:  
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

7. The City Council considered a resolution regarding a Lawful Gambling Premise Permit Application for Elk's Lodge #44, 5410 Lakeland Avenue North.

Moved by Councilmember Carlson and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-79

RESOLUTION RELATING TO LAWFUL GAMBLING:  
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

8. The City Council considered a resolution setting guidelines for travel by Crystal City Employees and Elected Officials.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

December 10, 1990

page 699  
RESOLUTION NO. 90-80

RESOLUTION SETTING GUIDELINES FOR TRAVEL  
BY CRYSTAL CITY EMPLOYEES AND ELECTED OFFICIALS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

9. The City Council considered a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council.

By common consent the City Council continued action on the resolution until more information is received regarding other applicants for the office of Councilmember for District 10 of the Metropolitan Council.

10. The City Council considered a resolution approving Super Valu Stores, Inc., as a development partner with the City of Crystal and the Anthony Shopping Center Partnership in the redevelopment of the southeast corner of Highway 100 and 36th Avenue.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent to include a date change on the Amendment to Negotiation Agreement to April 1, 1991:

RESOLUTION NO. 90-81

RESOLUTION APPROVING AN AMENDMENT  
TO NEGOTIATION AGREEMENT AND  
APPROVING DEVELOPMENT PARTNER

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

11. The City Council considered the appointment of a Personnel Committee to review the City Manager's salary for 1991.

Councilmember Grimes requested the goals and objectives set by the City Manager for 1990 and an update of those goals.

Moved by Councilmember Moravec and seconded by Councilmember Irving to appoint Councilmembers Carlson, Joselyn and Langsdorf to a Personnel Committee to review the City Manager's salary for 1991.

Motion Carried.

12. The City Council discussed an offer of property for park purposes between 34th and 35th on June Avenue North.



December 10, 1990

page 700

Moved by Councilmember Carlson and seconded by Councilmember Irving to direct staff to obtain more information on the property on June Avenue between 34th and 35th Avenue.

Motion Carried.

13. The City Council discussed changes of meeting dates for 1991 City Council Meetings.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to change the Regular City Council Meeting of September 17, 1991 to September 16, 1991 and the November 5, 1991 Regular City Council Meeting to November 6, 1991.

Motion Carried.

14. The City Council discussed the Joint Powers Agreement with the Northern Mayors Association.

15. The City Council discussed a memorandum from the Planning Commission requesting consideration of a commission member serving longer than four three-year terms under certain circumstances. The City Council directed staff to draft an ordinance amendment based on comments of Councilmembers this evening.

#### INFORMAL DISCUSSION AND ANNOUNCEMENTS

Councilmember Moravec directed staff to review the Ordinance Regulating Pawn Shop/Secondhand Dealers and recommended separation of the two.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 11:30 p.m.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

December 10, 1990

page 694

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on December 10, 1990 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Also in attendance were the following staff members: Jerry Dulgar, City Manager; Dave Kennedy, City Attorney; William Monk, Public Works Director; Bill Barber, Building Inspector; Darlene George, City Clerk; Miles Johnson, Finance Director; Jessie Hart, Assistant Finance Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of November 20, 1990.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to approve the minutes of the Regular City Council meeting of November 20, 1990.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

1. Set 7:00 p.m., or as soon thereafter as the matter may be heard, on May 7, 1991, as the date and time for the Local Board of Review.
2. Set 7:00 p.m., or as soon thereafter as the matter may be heard, January 2, 1991, as the date and time for a public hearing to consider a Secondhand Goods Dealer License at 3542 Douglas Drive North as requested by Janet M. Wernet.

Moved by Councilmember Irving and seconded by Councilmember Moravec to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Steven Leppa, applicant.

The Mayor closed the Public Hearing.



December 10, 1990

page 695

Moved by Councilmember Moravec and seconded by Councilmember Irving to approve a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider the 1991 City of Crystal Budget. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: John Paulson, business owner in Crystal - resident of Golden Valley; Al Holter, 4366 Xenia Avenue North; Mike McLennan, 4806 Zane Avenue North; Roger Pickering, 3821 Xenia Avenue North; Doug Spaulding, 3913 Idaho Avenue North; Brad Hildebrand, 6201 - 38th Avenue North; James Mourning, 5525 Maryland Avenue North; George Merrian, 6626 Fairview Avenue North.

The Mayor called a recess at 9:05 p.m. and the meeting was reconvened at 9:15 p.m. at which time the Public Hearing was continued with the following being heard: Hugh Munns, 6611 Markwood Drive; Mike Noonan, owner of rental property in Crystal; Dale Jaco, 6813 Corvallis Avenue North; Gary Lang, 5810 - 34th Avenue North; Gary Boyle, 6812 Cloverdale Avenue North; Janice Cartner, 4641 Douglas Drive.

- A. Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION LEVYING TAXES FOR CERTIFICATION  
TO THE COUNTY AUDITOR FOR PAYABLE 1991

After discussion, the mover and seconder withdrew the motion to consider first the resolution adopting the 1991 Budgets.

- B. Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION ADOPTING THE 1991 BUDGETS

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to amend the motion to include exclusion of a 5% increase for City Councilmembers and Mayor which was to become effective January 1, 1991, Account #4100, in Department 10.

December 10, 1990

page 696

Moved by Councilmember Grimes and seconded by Councilmember Carlson to amend the amendment to the main motion to include exclusion of pay increases for all City employees for 1991.

Councilmember Joselyn called for a point-of-order that motion was not in order in that it would violate legal contracts that the City has on folks that are employees and asked the Chair to declare the motion to amend the amendment out of order. The Mayor accepted the point-of-order.

Moved by Councilmember Grimes and seconded by Councilmember Carlson to amend the amendment to amend to freeze all employees pay increases that are not under a bargaining agreement.

The City Manager advised not to do that due to the freeze affecting the lowest paid employees and giving increases to some of our highest paid employees which would result in morale problems.

Councilmember Langsdorf expressed a concern that it may increase bargaining units we would have in the future.  
No action was taken.

On Councilmember Grimes' motion to amend the amendment to the main motion to include exclusion of pay increases for all City employees for 1991:

By roll call and voting aye: Grimes, Herbes; voting no: Carlson, Moravec, Irving, Langsdorf, Joselyn.  
Motion Failed.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to table the main motion to consider a resolution adopting the 1991 budgets.

By roll call and voting aye: Carlson, Grimes, Langsdorf, Herbes; voting no: Moravec, Irving, Joselyn.  
Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered a resolution and ordinance amendment for utility rate increase.
- A. Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO SEWER, WATER AND STREET  
LIGHTING RATES AND CHARGES: AMENDING CRYSTAL CITY CODE  
SUBSECTION 710.05 AND SUBSECTION 715.13, SUBDIVISIONS 1 AND 4

December 10, 1990

page 697

and further, that the second and final reading be held on January 2, 1991.

Motion Carried.

- B. Moved by Councilmember Grimes and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-76

RESOLUTION ADJUSTING SEWER AND  
WATER RATES FOR SENIOR CITIZENS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

2. Ms. Patricia Wilder of the Northwest Hennepin Human Services Council ~~appeared before the City Council~~ <sup>was to appear before the Council</sup> to present information about the Council's activities of the past year and plans for the coming year. <sup>15</sup>

Due to the length of the budget discussion Ms. Wilder advised staff that she would reschedule her appearance before the City Council for the December 18 meeting.

3. The City Council considered issuance of a building permit for an airplane hangar on Lot 78D, Crystal Airport, as requested by Vanman Construction Company.

Moved by Councilmember Joselyn and seconded by Councilmember Grimes to approve as recommended by the Planning Commission authorization to issue a building permit for a 42' x 100' airplane hangar on Lot 78D, Crystal Airport, as requested by Vanman Construction Company, subject to standard procedure.

Motion Carried.

4. The City Council considered a reduction of surety for improvements to the site at 6048-58 Lakeland Avenue North for Premier Motors.

Moved by Councilmember Irving and seconded by Councilmember Moravec to reduce surety from \$7500 to \$500 for Premier Motors, 6048-58 Lakeland Avenue, as recommended by the City Engineer.

Motion Carried.

5. The City Council considered a resolution approving expenditure of Charitable Gambling Funds for a security system and proposal from Pacesetter Corporation for installation.

December 10, 1990

page 698

Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-77

RESOLUTION APPROVING EXPENDITURE OF  
CHARITABLE GAMBLING FUNDS FOR  
SECURITY SYSTEM AT CRYSTAL  
COMMUNITY CENTER

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

6. The City Council considered a resolution regarding Lawful Gambling Premise Permit Applications for Lions Club of Crystal at Palace Inn Broadway Pizza, 5607 West Broadway, and Doyle's Bowl & Lounge, 5000 West Broadway.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-78

RESOLUTION RELATING TO LAWFUL GAMBLING:  
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

7. The City Council considered a resolution regarding a Lawful Gambling Premise Permit Application for Elk's Lodge #44, 5410 Lakeland Avenue North.

Moved by Councilmember Carlson and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-79

RESOLUTION RELATING TO LAWFUL GAMBLING:  
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

8. The City Council considered a resolution setting guidelines for travel by Crystal City Employees and Elected Officials.



December 10, 1990

page 699

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-80

RESOLUTION SETTING GUIDELINES FOR TRAVEL  
BY CRYSTAL CITY EMPLOYEES AND ELECTED OFFICIALS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

9. The City Council considered a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council.

By common consent the City Council continued action on the resolution until more information is received regarding other applicants for the office of Councilmember for District 10 of the Metropolitan Council.

10. The City Council considered a resolution approving Super Valu Stores, Inc., as a development partner with the City of Crystal and the Anthony Shopping Center Partnership in the redevelopment of the southeast corner of Highway 100 and 36th Avenue.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent to include a date change on the Amendment to Negotiation Agreement to April 1, 1991:

RESOLUTION NO. 90-81

RESOLUTION APPROVING AN AMENDMENT  
TO NEGOTIATION AGREEMENT AND  
APPROVING DEVELOPMENT PARTNER

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

11. The City Council considered the appointment of a Personnel Committee to review the City Manager's salary for 1991.

Councilmember Grimes requested the goals and objectives set by the City Manager for 1990 and an update of those goals.

Moved by Councilmember Moravec and seconded by Councilmember Irving to appoint Councilmembers Carlson, Joselyn and Langsdorf to a Personnel Committee to review the City Manager's salary for 1991.

December 10, 1990

page 700

Motion Carried.

12. The City Council discussed an offer of property for park purposes between 34th and 35th on June Avenue North.

Moved by Councilmember Carlson and seconded by Councilmember Irving to direct staff to obtain more information on the property on June Avenue between 34th and 35th Avenue.

Motion Carried.

13. The City Council discussed changes of meeting dates for 1991 City Council Meetings.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to change the Regular City Council Meeting of September 17, 1991 to September 16, 1991 and the November 5, 1991 Regular City Council Meeting to November 6, 1991.

Motion Carried.

14. The City Council discussed the Joint Powers Agreement with the Northern Mayors Association.

15. The City Council discussed a memorandum from the Planning Commission requesting consideration of a commission member serving longer than four three-year terms under certain circumstances. The City Council directed staff to draft an ordinance amendment based on comments of Councilmembers this evening.

#### INFORMAL DISCUSSION AND ANNOUNCEMENTS

Councilmember Moravec directed staff to review the Ordinance Regulating Pawn Shop/Secondhand Dealers and recommended separation of the two.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 11:30 p.m.

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Mayor

December 10, 1990

page 701

ATTEST:

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City Clerk



Memorandum

DATE: December 13, 1990

TO: Mayor Herbes  
Councilmember Grimes  
Members of the City Council

FROM: Jerry Dulgar, City Manager

SUBJECT: 1991 Budget

Councilmember Grimes contacted me and requested that I put together some information relating to the budget for the December 18, 1990 meeting.

The first attachment was included in your budget but because of the voluminous nature of the budget you might not recall it. It basically outlines the cuts or changes the finance department, various department and division heads, and I made in the budget from the original requests before it was submitted to the Council.

In addition to the attached information Councilmember Grimes asked that I outline some other productivity improvements, cost reductions, or other changes that have been made or might be made.

First of all, I want to identify for you the positions that have been eliminated in the last three years. I also want to point out that to this point-in-time we have been fortunate to be able to make these reductions by attrition. When and if additional positions become vacant, we'll look very carefully at them before we fill them. The reductions are as follows:

One building inspection position (when the former Chief Building Official retired).

One health inspector position (when the head of the department left for other employment).

Two police officers (when a Sergeant retired and another officer left to take a job with another department).

One clerical position in Public Works (when the Assessing Clerk retired). We transferred one person from Public Works to fill that position.

In addition to the positions mentioned above, we also discontinued using the services of Don Andersen to do Civil Service work for the City. That saved the City \$8,000 annually.

Secondly, I'd like to point out that I believe we have improved the productivity of the City staff. We did not lose any tasks, duties, responsibilities, programs, etcetera when we eliminated these positions. In fact we've picked up some additional work because of the building of the Community Center. We're still doing the same amount of work that we were in the past and from my observations we're doing the work efficiently as I believe the staff did in the past.

The Council should also know that we have been giving some thought to steps that might be taken during 1991 or later if we lose more State Aid or suffer other financial setbacks. Some of the steps we're looking at are:

- Asking employees to voluntarily take time off without pay.
- Not hiring some or all of the seasonal employees we normally hire. This would not include those essential to opening and operating the swimming pool, etcetera.
- Increasing fees for some Community Center rentals and recreation programs.
- At some time early in next year, re-analyzing all expenditures and freezing spending where possible.
- Continue to explore cooperative programs with neighboring communities. We're presently discussing combined forestry program with Brooklyn Center, to increase fire cooperation with possible exchange of equipment or services with New Hope, community development, and combine policing efforts with New Hope, Brooklyn Center, and Brooklyn Park. Also I've had several discussions with Robbinsdale and New Hope about combined dispatching.
- We'll continue to review contracts for services to insure that we're getting the most for our dollar expended.

Finally for your information, I've included some pages out of the Stanton Survey that we participate in along with other communities in the metropolitan area to determine salary levels of various groups of employees. The pages I've included show the kind of increases that were granted last year. Although that wasn't my main purpose for including the pages. It was primarily to show you the number of employees there are in the various cities in the metropolitan area. The cities are listed from Bloomington with the greatest population of the suburban communities down through Chanhassen.

In closing I'd just like to say that I think the budget we have submitted to you, while there might be a 10 percent increase in it, it's a 10 percent increase in our 18 percent of the total taxes, not 10 percent tax increase and it is a

very small increase on our general operating levy. Most of it is going to pay for equipment and for the Community Center. I think it is a reasonable budget and I would recommend that the Council approve it.

JD/js

## Attachment 6 - Proposed Items Eliminated from Departmental Requests

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Mayor & Council	4310	\$( 7,000)	Eliminate Comm Survey (1990)
	4410	2,500	Increase for Enviromental Awareness Day
	4413	( 1,385)	Adj to Actual - Bassett Crk
		( 11,761)	Eliminate No. Mayors Marketing
Administration	4100	2,349	Change in Clerical Salary
	4321	( 6,000)	Reduce for Pk & Rec Postage
	4553	( 1,000)	Eliminate Misc Capital Outlay
Assessing	4100	70	Inc for Clerical Reorganization
	4130	( 2,400)	Eliminate Part-time Help
City Hall	4376	1,200	Inc for Higher Rubbish Costs
	4390	( 2,500)	Transfer Copier Maint (to #32)
	4411	( 500)	Reduce Conferences & Schools
Police	4100	(140,298)	Eliminate Communications Supvr, Replacement Officers, FT CSO's
	4210	( 500)	Reduce Office Supplies
	4310	( 14,000) <sup>1</sup>	Reclassify DARE Program
	4314	( 12,000)	Eliminate Lifestyles Program
	4340	( 3,100)	Eliminate Misc Advertising
	4530	( 90,000)	Eliminate Indoor Handgun Range
	4540	( 7,000)	Eliminate 2 Radar Units
		( 2,000) <sup>1</sup>	Reclassify 4 Breath Test Units
	4552	( 28,000)	Eliminate 2 Unmarked Squads
		( 17,000)	Eliminate Utility Truck
		( 68,000)	Eliminate 4 Marked Squads
Fire	4100	( 21,818)	Maintain Part-time Inspector
	4235	( 250)	Eliminate Landscape Supplies
	4322	( 75)	Reduce Telephone & Telegraph
	4323	( 600)	Reclassify Radio Repairs
	4376	( 800)	Eliminate Rubbish Removal
	4381	( 500)	Reduce Automotive Equip Repairs
	4382	600	Inc for Radio Repairs
	4404	1,000	Inc for New Fire System (LOGIS)
	4411	( 2,000) <sup>1</sup>	Reduce Conferences & Schools
	4421	( 300)	Eliminate Janitorial Services
	4530	( 20,000)	Eliminate 2nd Floor Inclosure
		( 400) <sup>1</sup>	Reclassify Curtains - So. Stat.
	4540	( 4,590) <sup>1</sup>	Reclassify 3 Self-Contained Breathing Apparatus
		( 5,000) <sup>1</sup>	Reclassify 10 Radio Pagers
		( 800) <sup>1</sup>	Reclassify Portable Radio
		( 625)	Eliminate Mobile Telephone
		( 725) <sup>1</sup>	Reclassify Combust Gas Detector
		( 350) <sup>1</sup>	Reclassify Haz Gas Identifier
		( 900) <sup>1</sup>	Reclassify Portable Heat Detect
		( 700)	Eliminate 2 Hose Washers
		( 1,800) <sup>1</sup>	Reclassify 2 Smoke Extractors
		( 500)	Eliminate Snow Blower
		( 3,000)	Eliminate Air Bag Rescue System
	4550	( 3,000)	Eliminate Day Room Furnishings
	4551	( 3,670)	Eliminate Office Furniture

## Attachment 6 - Continued

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Inspections	4130	( 7,200)	Eliminate Part-time Help
	4351	800	Inc for Planning Notices
Civil Defense	4111	( 300)	Eliminate Overtime
	4130	( 350)	Eliminate Temporary Salaries
	4157	( 2,000)	Reduce Clothing Allowance
	4322	( 510)	Eliminate Telephone & Telegraph
	4552	( 17,000)	Eliminate New Vehicle
Engineering	4100	( 25,718)	Reduce for Clerical Changes
	4111	( 500)	Reduce Overtime
	4540	( 14,000) <sup>3</sup>	Reclassify Survey Van
	4553	( 1,000)	Reduce Misc Capital Outlay
Streets	4157	( 2,000)	Eliminate Uniform Service
	4221	( 1,000)	Reduce Motor Fuels
	4234	( 2,000)	Reduce St. Maint Materials
	4236	( 1,000)	Reduce St. Signs/Striping Matls
	4340	( 150)	Eliminate Misc Advertising
	4372	( 1,000)	Reduce Gas Service
	4381	( 2,000)	Reduce Auto Equip Repairs
	4383	( 1,000)	Reduce Building Repairs
	4402	( 500)	Reduce Mach & Equip Rental
	4411	( 600)	Reduce Conferences & Schools
	4413	( 200)	Reduce Dues & Subscriptions
	4530	(100,000) <sup>2</sup>	Reclassify Underground Tanks
		( 25,000) <sup>2</sup>	Reclassify Garage Roof Repair
	4553	( 2,000)	Eliminate Lunchroom Lights
		( 1,000)	Eliminate Sand Pile Tarp
Parks	4130	( 11,350)	Eliminate Addt'l Part-time Help
	4220	( 100)	Reduce Misc Operating Supplies
	4222	( 100)	Reduce Lubricants & Additives
	4223	( 100)	Reduce Cleaning Supplies
	4226	( 200)	Reduce Chemicals
	4231	( 500)	Reduce Equipment Repairs
	4232	( 250)	Reduce Tires and Recaps
	4235	( 1,000)	Reduce Landscape Materials
	4236	( 2,500)	Reduce Signs
	4240	( 250)	Reduce Small Tools
	4381	( 1,300)	Reduce Auto Equip Repairs
	4382	( 500)	Reduce Other Equip Repairs
	4384	( 7,000)	Reduce Street Repairs
	4402	( 1,000)	Reduce Mach & Equip Rental
	4540	( 10,000)	Eliminate Stadium Bleachers
		( 2,700)	Eliminate Flooring - Yunkers
		( 1,800)	Eliminate Flooring - Highlands
	4551	( 500)	Eliminate Filing Cabinets
Recycling	4312	( 5,000)	Eliminate Legal
	4420	( 8,515)	Eliminate Duplicate Services
	4990	15,000	Establish Contingency Fund



## Attachment 6 - Continued

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Water	4157	( 600)	Eliminate Uniform Service
	4330	( 400)	Eliminate Misc Transportation
	4331	( 400)	Eliminate Travel Expense
	4334	( 200)	Reduce Use of Personal Auto
	4376	600	Inc Rubbish Removal Costs
	4388	( 5,000)	Eliminate Lift Station Repairs
	4404	200	Inc Data Procesisng (LOGIS)
	4413	300	Inc Dues & Subscript (AWWA)
Sewer	4151	( 200)	Reduce Hospitalization Ins
	4157	( 600)	Eliminate Uniform Service
	4404	( 135)	Reduce Data Processing (LOGIS)
Recreation	4100	( 20,000)	Eliminate New Clerk/Recept
		( 8,954)	Reduce FT Rec Supr (FT 9/91)
		5,720	Reinstate Workstudy Program
	4130	( 5,500)	Reduce Program Salaries (Temp)
	4210	( 150)	Reduce Office Supplies
	4211	( 200)	Reduce Duplicator Supplies
	4212	( 100)	Reduce Printed Forms
	4220	( 300)	Reduce Misc Operating Supplies
	4238	( 3,810)	Reduce Rec Equip Supplies
	4239	( 200)	Reduce Rec Concession Supplies
	4310	5,000	Reclassify Contract - Rec Supvr
		( 7,000)	Reduce Misc Prof Services
	4330	( 1,400)	Reduce Misc Transportation
	4403	4,600	Reclassify Postage/Copier Lease
	4413	( 200)	Reduce Dues & Subscriptions
	4415	( 850)	Reduce Awards & Trophies
	4420	( 5,000)	Reclassify Contract - Rec Supvr
		( 4,600)	Reclassify Postage/Copier Lease
	4551	( 1,200)	Eliminate Office Fixtures
	4553	( 3,500)	Eliminate Puppet Wagon
		( 250)	Reduce Misc Capital Outlay
Health	4100	( 9,056)	Reduce for Sanitarian II to PT
	4130	( 4,000)	Eliminate Part-time Help
	4212	( 400)	Reduce Printed Forms
	4310	( 500)	Reduce Misc Prof Services
	4323	( 400)	Reduce Radio Units
	4334	( 600)	Reduce Use of Personal Auto
	4382	( 300)	Reduce Other Equipment Repair
	4417	( 200)	Reduce Books & Publications
	4551	( 3,000)	Eliminate Computer & Software
Swimming Pool	4530	( 17,500) <sup>4</sup>	Reclassify Bldg Roof Repair
		( 9,000) <sup>4</sup>	Reclassify Ice Cream Machine
		( 2,800) <sup>4</sup>	Reclassify Automatic Vacuum
Non-Departmental	4100	( 48,009)	Reduce Salary Cont to 4.25%
	4111	( 1,500)	Reduce Overtime Cont to 4.25%
	4135	( 30,000)	Reduce Severence Contingency
	4310	( 2,000)	Eliminate Snr Outreach Funding
		( 4,000)	Eliminate Adventur Club Funding
		( 2,000)	Reduce Misc Prof Services
	4427	5,000	Inc for Dog Control Cost
	4990	( 800)	Eliminate Misc Refunds/Transf
		( 30,000)	Reduce Contingency Reserve

## Attachment 6 - Continued

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Community Center	4100	( 6,710)	Reduce Babysitter's Salaries
	4220	( 200)	Reduce Misc Operating Supplies
	4238	( 200)	Reduce Rec Equip Supplies
	4340	( 200)	Reduce Misc Advertising
	4352	( 200)	Reduce Gen Notices/Public Info
	4550	( 5,250)	Eliminate Interior Design/Fixts
	4552	( 1,500)	Eliminate Base Station
	4553	( 2,337) <sup>1</sup>	Reclassify Volleyball Equip
		( 2,000)	Reduce Misc Capital Outlay
		( 7,500) <sup>1</sup>	Reclassify Bldg Security System
Tree Disease	4221	( 500)	Eliminate Motor Fuels
	4222	( 50)	Eliminate Lubricant/Additives
	4236	( 500)	Eliminate Street Signs
	4310	( 2,500)	Reduce Misc Prof Services
	4376	( 100)	Eliminate Rubbish Removal
	4381	( 500)	Eliminate Auto Equip Repair
EDA	4100	( 1,600)	Eliminate Exec Director Pay
	4143	( 3,116)	Eliminate PERA
	4144	( 5,321)	Eliminate FICA
	4151	( 2,869)	Eliminate Hospitalization
	4310	( 10,000)	Reduce for Comprehensive Plan
	4312	( 7,000)	Eliminate Legal (in #28)
	4411	( 500)	Reduce Conferences & Schools
Water Slide	4144	<u>182</u>	Inc for Medicare/FICA

Total Cuts to Departmental  
Requests \$(1,001,886)

<sup>1</sup> Items Proposed to be Financed Through Lawful Gambling Contributions

<sup>2</sup> Capital Outlay Items Proposed to be Financed Through the PIR Fund

<sup>3</sup> Capital Items to be Financed Through the Equipment Reserve Fund and  
Residual 1990 Equipment Certificates

<sup>4</sup> Capital Items to be Financed Through the Residual Swimming Pool Bond  
Debt Service Fund

----- GROUP FIVE -- SUBURBS OVER 10,000

BLOOMINGTON	486	CLASSIFIED	1/ 1/90	3.0
		EXEC-SUPV	1/ 1/90	4.5
		POL OFF	1/ 1/90	3.5
		POL SUPV	1/ 1/90	4.5
		AFSCME	1/ 1/90	4.0
BROOKLYN PARK	209	OTA	1/ 1/90	4.0
EDINA	231	OTA	1/ 1/90	3.0
		PW	1/ 1/90	4.0
COON RAPIDS	207	NON-UNION	1/ 1/90	5.0
		PW	1/ 1/90	3.0
		POL	1/ 1/90	3.0
		F	1/ 1/90	3.0
ST. LOUIS PARK	222	ALL	1/ 1/90	4.0
MINNETONKA	183	AFSCME	12/24/89	4.0
		LOCAL 49	12/24/89	4.0
		NON-UNION	12/24/89	4.0

OTA - Office/Technical/Administrative  
 POL - Police  
 PW - Public Works  
 F - Fire

## GENERAL PERSONNEL INFORMATION

(For sponsoring units of government with ten or more full time employees)

UNIT OF GOV'T	# OF EMPL	EMPLOYEE GROUPS	EFFECT DATE	AVG INC %
BURNSVILLE	200	OTA	1/ 1/90	4.0
		POLICE OFFICERS	1/ 1/90	3.3
PLYMOUTH	157	OTA	1/ 1/90	4.0 - 5.0
		POL	1/ 1/90	3.0
		POL SUPV	1/ 1/90	5.0
		PW	1/ 1/90	3.0
RICHFIELD	217	GENERAL SVCS	1/ 1/90	4.0
		MGMT	1/ 1/90	4.0
		POL SUPV	1/ 1/90	4.0
		POL OFFICERS	1/ 1/90	4.0
EAGAN	158	MTCE	1/ 1/90	3.0
		ADMIN	1/ 1/90	4.0
		DISPATCHER	1/ 1/90	3.3
		NON-UNION	1/ 1/90	4.0
ROSEVILLE	114	OTA	1/ 1/90	4.0
		POL	1/ 1/90	4.0
		PW	1/ 1/90	4.0
		MGMT	1/ 1/90	4.0
		POL SGTS	1/ 1/90	4.0
BLAINE	105	OTA	1/ 1/90	4.5
		POLICE PATROL	1/ 1/90	6.0
		POLICE SGTS	1/ 1/90	4.0
MAPLE GROVE	138	OTA	1/ 1/90	4.0
		PW	1/ 1/90	4.1
		POL	1/ 1/90	4.4
		PARKS	1/ 1/90	4.0
		DEPT DIR	1/ 1/90	6.0
BROOKLYN CENTER	137	OTA	1/ 1/90	4.1
		POL	1/ 1/90	4.1
		PW	1/ 1/90	4.0
FRIDLEY	125	OTA	1/ 1/90	4.0
		FIRE	1/ 1/90	5.0
		POLICE	1/ 1/90	4.0
MAPLEWOOD	122	OT/PW	1/ 1/90	4.0
		NON-UNION	1/ 1/90	4.0
		POLICE(LELS)	1/ 1/89	4.0
		POLICE(LELS)	1/ 1/90	4.0
APPLE VALLEY	145	ALL	1/ 1/90	4.0

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# GENERAL PERSONNEL INFORMATION

(For sponsoring units of government with ten or more full time employees)

UNIT OF GOV'T	# OF EMPL	EMPLOYEE GROUPS	EFFECT DATE	AVG INC %
EDEN PRAIRIE	200	EXEMPT	1/ 1/90	5.0
		NON-EXEMPT	1/ 1/90	4.0
CRYSTAL	99	NON-UNION	1/ 1/90	4.0
		UNION POL SUPV	1/ 1/90	4.0
		PW	1/ 1/90	3.0
NEW BRIGHTON	73	OTA	1/ 1/90	4.0
		PW	1/ 1/90	3.8
		LIQUOR	1/ 1/90	4.0
WHITE BEAR LAKE	91	POLICE	1/ 1/90	3.5
		PW	1/ 1/90	4.0
NEW HOPE	79	OTA	1/ 1/90	4.5
		POL	1/ 1/90	4.0
SHOREVIEW	52	ALL	1/ 1/90	4.0
GOLDEN VALLEY	115	OTA	1/ 1/90	4.0
		POL/FIRE	1/ 1/90	4.0
COTTAGE GROVE	95	POL SGT/DISP	1/ 1/90	4.0
		CSO/PARAMEDIC	1/ 1/90	3.0
		FIREFIGHTER	1/ 1/90	4.1
		POL OFF	1/ 1/90	4.0
		LOCAL 49 & 320	1/ 1/90	4.0
		NON-UNION	1/ 1/90	4.0
SOUTH ST. PAUL	108	LELS	1/ 1/90	4.0
		IAFF	1/ 1/90	4.0
		LOCAL 120,70	1/ 1/90	4.0
		AFSCME	1/ 1/90	4.0
INVER GROVE HGT	82	AFSCME	1/ 1/90	4.2
		POLICE	1/ 1/90	3.5
		MGMT	1/ 1/90	5.6
		POL SGTS	1/ 1/90	3.5
COLUMBIA HGHTS	100	DEPT HDS & SUPV	1/ 1/90	5.0
		ESSENT/CONF	1/ 1/90	5.0
		POLICE OFF	1/ 1/90	5.0
		POLICE SGTS	1/ 1/90	5.0
		FIREFIGHTERS	1/ 1/90	5.0
		O/T	1/ 1/90	5.0
		ADMIN	1/ 1/90	5.0
WEST ST. PAUL	96	PW/PARKS	1/ 1/90	4.2

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(For sponsoring units of government with ten or more full time employees)

UNIT OF GOV'T	# OF EMPL	EMPLOYEE GROUPS	EFFECT DATE	AVG INC %
LAKEVILLE	85	OTA	1/ 1/90	4.0
		PW	1/ 1/90	3.0
		POLICE	1/ 1/90	4.2
		OFF-SALE LIQ	1/ 1/90	8.0
ANOKA	132	NON-UNION	1/ 1/90	3.5
		PW	1/ 1/90	3.8
		ELECT/UTIL	1/ 1/90	3.5
		FIRE	1/ 1/90	4.0
		POL	1/ 1/90	3.5
		SERGEANTS	1/ 1/90	3.5
HOPKINS	94	POL	1/ 1/90	4.0
		PSO/DISP	1/ 1/90	4.0
		HMEA	1/ 1/90	4.0
		SGTS	1/ 1/90	4.0
WOODBURY	71	CLERICAL	1/ 1/90	5.0
		T/A	1/ 1/90	4.0
ROBBINSDALE	76	NON-UNION	1/ 1/90	4.5
		POL	1/ 1/90	3.0
		POL DISP	1/ 1/90	3.0
		POL SGTS	7/ 1/90	4.5
OAKDALE	50	OTA	1/ 1/90	4.0
		MGMT	1/ 1/90	4.0
		PW	1/ 1/89	3.5
		POL	1/ 1/89	3.5
HASTINGS	69	NON-UNION	1/ 1/90	4.0
		49 ER'S	1/ 1/90	4.0
		POL	1/ 1/90	4.0
STILLWATER	56	SUPV	1/ 1/90	7.7
		POL	1/ 1/90	4.0
		FIRE	1/ 1/90	4.0
		PW	1/ 1/90	4.0
		CLERICAL	1/ 1/90	4.8
MOUNDS VIEW	39	OTA	1/ 1/90	5.0
		POL	1/ 1/90	4.3
NORTH ST. PAUL	52	NON-UNION	1/ 1/90	2.2 - 6.9
CHAMPLIN	75	OTA	1/ 1/90	Varies
		POL	1/ 1/90	4.0
		PW	1/ 1/89	3.0
		PW	1/ 1/90	3.8

OTA - Office/Technical/Administrative  
POL - Police  
PW - Public Works  
F - Fire

# GENERAL PERSONNEL INFORMATION

(For sponsoring units of government with ten or more full time employees)

<u>UNIT OF GOV'T</u>	<u># OF EMPL</u>	<u>EMPLOYEE GROUPS</u>	<u>EFFECT DATE</u>	<u>AVG INC %</u>
RAMSEY	31	NON-UNION	1/ 1/90	3.0
		UNION	1/ 1/90	3.0
ANDOVER	22	OTA	1/ 1/90	3.0
SHAKOPEE	52	NON-UNION	1/ 1/90	4.0
CHASKA	51	OTA	1/ 1/90	4.0
		POL	1/ 1/90	4.5
		PW/UTIL	1/ 1/90	4.0
		ELECTRIC	1/ 1/90	5.0
PRIOR LAKE	42	ADMIN	1/ 1/90	5.0
		PW	1/ 1/90	5.0
		CLERICAL	1/ 1/90	6.0
		POL	1/ 1/90	4.8
CHANHASSEN	45	ALL	1/ 1/90	4.5

Memorandum

DATE: December 13, 1990

TO: Mayor Herbes  
Councilmember Grimes  
Members of the City Council

FROM: Jerry Dulgar, City Manager

SUBJECT: 1991 Budget

Councilmember Grimes contacted me and requested that I put together some information relating to the budget for the December 18, 1990 meeting.

The first attachment was included in your budget but because of the voluminous nature of the budget you might not recall it. It basically outlines the cuts or changes the finance department, various department and division heads, and I made in the budget from the original requests before it was submitted to the Council.

In addition to the attached information Councilmember Grimes asked that I outline some other productivity improvements, cost reductions, or other changes that have been made or might be made.

First of all, I want to identify for you the positions that have been eliminated in the last three years. I also want to point out that to this point-in-time we have been fortunate to be able to make these reductions by attrition. When and if additional positions become vacant, we'll look very carefully at them before we fill them. The reductions are as follows:

- One building inspection position (when the former Chief Building Official retired).
- One health inspector position (when the head of the department left for other employment).
- Two police officers (when a Sergeant retired and another officer left to take a job with another department).
- One clerical position in Public Works (when the Assessing Clerk retired). We transferred one person from Public Works to fill that position.

In addition to the positions mentioned above, we also discontinued using the services of Don Andersen to do Civil Service work for the City. That saved the City \$8,000 annually.

Secondly, I'd like to point out that I believe we have improved the productivity of the City staff. We did not lose any tasks, duties, responsibilities, programs, etcetera when we eliminated these positions. In fact we've picked up some additional work because of the building of the Community Center. We're still doing the same amount of work that we were in the past and from my observations we're doing the work efficiently as I believe the staff did in the past.

The Council should also know that we have been giving some thought to steps that might be taken during 1991 or later if we lose more State Aid or suffer other financial setbacks. Some of the steps we're looking at are:

- Asking employees to voluntarily take time off without pay.
- Not hiring some or all of the seasonal employees we normally hire. This would not include those essential to opening and operating the swimming pool, etcetera.
- Increasing fees for some Community Center rentals and recreation programs.
- At some time early in next year, re-analyzing all expenditures and freezing spending where possible.
- Continue to explore cooperative programs with neighboring communities. We're presently discussing combined forestry program with Brooklyn Center, to increase fire cooperation with possible exchange of equipment or services with New Hope, community development, and combine policing efforts with New Hope, Brooklyn Center, and Brooklyn Park. Also I've had several discussions with Robbinsdale and New Hope about combined dispatching.
- We'll continue to review contracts for services to insure that we're getting the most for our dollar expended.

Finally for your information, I've included some pages out of the Stanton Survey that we participate in along with other communities in the metropolitan area to determine salary levels of various groups of employees. The pages I've included show the kind of increases that were granted last year. Although that wasn't my main purpose for including the pages. It was primarily to show you the number of employees there are in the various cities in the metropolitan area. The cities are listed from Bloomington with the greatest population of the suburban communities down through Chanhassen.

In closing I'd just like to say that I think the budget we have submitted to you, while there might be a 10 percent increase in it, it's a 10 percent increase in our 18 percent of the total taxes, not 10 percent tax increase and it is a

very small increase on our general operating levy. Most of it is going to pay for equipment and for the Community Center. I think it is a reasonable budget and I would recommend that the Council approve it.

JD/js



## Attachment 6 - Proposed Items Eliminated from Departmental Requests

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Mayor & Council	4310	\$ ( 7,000)	Eliminate Comm Survey (1990)
	4410	2,500	Increase for Enviromental Awareness Day
	4413	( 1,385)	Adj to Actual - Bassett Crk
		( 11,761)	Eliminate No. Mayors Marketing
Administration	4100	2,349	Change in Clerical Salary
	4321	( 6,000)	Reduce for Pk & Rec Postage
	4553	( 1,000)	Eliminate Misc Capital Outlay
Assessing	4100	70	Inc for Clerical Reorganization
	4130	( 2,400)	Eliminate Part-time Help
City Hall	4376	1,200	Inc for Higher Rubbish Costs
	4390	( 2,500)	Transfer Copier Maint (to #32)
	4411	( 500)	Reduce Conferences & Schools
Police	4100	(140,298)	Eliminate Communications Supvr, Replacement Officers, FT CSO's
	4210	( 500)	Reduce Office Supplies
	4310	( 14,000) <sup>1</sup>	Reclassify DARE Program
	4314	( 12,000)	Eliminate Lifestyles Program
	4340	( 3,100)	Eliminate Misc Advertising
	4530	( 90,000)	Eliminate Indoor Handgun Range
	4540	( 7,000)	Eliminate 2 Radar Units
		( 2,000) <sup>1</sup>	Reclassify 4 Breath Test Units
	4552	( 28,000)	Eliminate 2 Unmarked Squads
		( 17,000)	Eliminate Utility Truck
		( 68,000)	Eliminate 4 Marked Squads
Fire	4100	( 21,818)	Maintain Part-time Inspector
	4235	( 250)	Eliminate Landscape Supplies
	4322	( 75)	Reduce Telephone & Telegraph
	4323	( 600)	Reclassify Radio Repairs
	4376	( 800)	Eliminate Rubbish Removal
	4381	( 500)	Reduce Automotive Equip Repairs
	4382	600	Inc for Radio Repairs
	4404	1,000	Inc for New Fire System (LOGIS)
	4411	( 2,000) <sup>1</sup>	Reduce Conferences & Schools
	4421	( 300)	Eliminate Janitorial Services
	4530	( 20,000)	Eliminate 2nd Floor Inclosure
		( 400) <sup>1</sup>	Reclassify Curtains - So. Stat.
	4540	( 4,590) <sup>1</sup>	Reclassify 3 Self-Contained Breathing Apparatus
		( 5,000) <sup>1</sup>	Reclassify 10 Radio Pagers
		( 800) <sup>1</sup>	Reclassify Portable Radio
		( 625)	Eliminate Mobile Telephone
		( 725) <sup>1</sup>	Reclassify Combust Gas Detector
		( 350) <sup>1</sup>	Reclassify Haz Gas Identifier
		( 900) <sup>1</sup>	Reclassify Portable Heat Detect
		( 700)	Eliminate 2 Hose Washers
		( 1,800) <sup>1</sup>	Reclassify 2 Smoke Extractors
		( 500)	Eliminate Snow Blower
		( 3,000)	Eliminate Air Bag Rescue System
	4550	( 3,000)	Eliminate Day Room Furnishings
	4551	( 3,670)	Eliminate Office Furniture

## Attachment 6 - Continued

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Inspections	4130	( 7,200)	Eliminate Part-time Help
	4351	800	Inc for Planning Notices
Civil Defense	4111	( 300)	Eliminate Overtime
	4130	( 350)	Eliminate Temporary Salaries
	4157	( 2,000)	Reduce Clothing Allowance
	4322	( 510)	Eliminate Telephone & Telegraph
	4552	( 17,000)	Eliminate New Vehicle
Engineering	4100	( 25,718)	Reduce for Clerical Changes
	4111	( 500)	Reduce Overtime
	4540	( 14,000) <sup>3</sup>	Reclassify Survey Van
	4553	( 1,000)	Reduce Misc Capital Outlay
Streets	4157	( 2,000)	Eliminate Uniform Service
	4221	( 1,000)	Reduce Motor Fuels
	4234	( 2,000)	Reduce St. Maint Materials
	4236	( 1,000)	Reduce St. Signs/Striping Matls
	4340	( 150)	Eliminate Misc Advertising
	4372	( 1,000)	Reduce Gas Service
	4381	( 2,000)	Reduce Auto Equip Repairs
	4383	( 1,000)	Reduce Building Repairs
	4402	( 500)	Reduce Mach & Equip Rental
	4411	( 600)	Reduce Conferences & Schools
	4413	( 200)	Reduce Dues & Subscriptions
	4530	(100,000) <sup>2</sup>	Reclassify Underground Tanks
		( 25,000) <sup>2</sup>	Reclassify Garage Roof Repair
	4553	( 2,000)	Eliminate Lunchroom Lights
		( 1,000)	Eliminate Sand Pile Tarp
Parks	4130	( 11,350)	Eliminate Addt'l Part-time Help
	4220	( 100)	Reduce Misc Operating Supplies
	4222	( 100)	Reduce Lubricants & Additives
	4223	( 100)	Reduce Cleaning Supplies
	4226	( 200)	Reduce Chemicals
	4231	( 500)	Reduce Equipment Repairs
	4232	( 250)	Reduce Tires and Recaps
	4235	( 1,000)	Reduce Landscape Materials
	4236	( 2,500)	Reduce Signs
	4240	( 250)	Reduce Small Tools
	4381	( 1,300)	Reduce Auto Equip Repairs
	4382	( 500)	Reduce Other Equip Repairs
	4384	( 7,000)	Reduce Street Repairs
	4402	( 1,000)	Reduce Mach & Equip Rental
	4540	( 10,000)	Eliminate Stadium Bleachers
		( 2,700)	Eliminate Flooring - Yunkers
		( 1,800)	Eliminate Flooring - Highlands
	4551	( 500)	Eliminate Filing Cabinets
Recycling	4312	( 5,000)	Eliminate Legal
	4420	( 8,515)	Eliminate Duplicate Services
	4990	15,000	Establish Contingency Fund

## Attachment 6 - Continued

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Water	4157	( 600)	Eliminate Uniform Service
	4330	( 400)	Eliminate Misc Transportation
	4331	( 400)	Eliminate Travel Expense
	4334	( 200)	Reduce Use of Personal Auto
	4376	600	Inc Rubbish Removal Costs
	4388	( 5,000)	Eliminate Lift Station Repairs
	4404	200	Inc Data Procesisng (LOGIS)
	4413	300	Inc Dues & Subscript (AWWA)
Sewer	4151	( 200)	Reduce Hospitalization Ins
	4157	( 600)	Eliminate Uniform Service
	4404	( 135)	Reduce Data Processing (LOGIS)
Recreation	4100	( 20,000)	Eliminate New Clerk/Recept
		( 8,954)	Reduce FT Rec Supr (FT 9/91)
		5,720	Reinstate Workstudy Program
	4130	( 5,500)	Reduce Program Salaries (Temp)
	4210	( 150)	Reduce Office Supplies
	4211	( 200)	Reduce Duplicator Supplies
	4212	( 100)	Reduce Printed Forms
	4220	( 300)	Reduce Misc Operating Supplies
	4238	( 3,810)	Reduce Rec Equip Supplies
	4239	( 200)	Reduce Rec Concession Supplies
	4310	5,000	Reclassify Contract - Rec Supvr
		( 7,000)	Reduce Misc Prof Services
	4330	( 1,400)	Reduce Misc Transportation
	4403	4,600	Reclassify Postage/Copier Lease
	4413	( 200)	Reduce Dues & Subscriptions
	4415	( 850)	Reduce Awards & Trophies
	4420	( 5,000)	Reclassify Contract - Rec Supvr
		( 4,600)	Reclassify Postage/Copier Lease
	4551	( 1,200)	Eliminate Office Fixtures
	4553	( 3,500)	Eliminate Puppet Wagon
		( 250)	Reduce Misc Capital Outlay
Health	4100	( 9,056)	Reduce for Sanitarian II to PT
	4130	( 4,000)	Eliminate Part-time Help
	4212	( 400)	Reduce Printed Forms
	4310	( 500)	Reduce Misc Prof Services
	4323	( 400)	Reduce Radio Units
	4334	( 600)	Reduce Use of Personal Auto
	4382	( 300)	Reduce Other Equipment Repair
	4417	( 200)	Reduce Books & Publications
	4551	( 3,000)	Eliminate Computer & Software
Swimming Pool	4530	( 17,500) <sup>4</sup>	Reclassify Bldg Roof Repair
		( 9,000) <sup>4</sup>	Reclassify Ice Cream Machine
		( 2,800) <sup>4</sup>	Reclassify Automatic Vacuum
Non-Departmental	4100	( 48,009)	Reduce Salary Cont to 4.25%
	4111	( 1,500)	Reduce Overtime Cont to 4.25%
	4135	( 30,000)	Reduce Severence Contingency
	4310	( 2,000)	Eliminate Snr Outreach Funding
		( 4,000)	Eliminate Adventur Club Funding
		( 2,000)	Reduce Misc Prof Services
	4427	5,000	Inc for Dog Control Cost
	4990	( 800)	Eliminate Misc Refunds/Transf
		( 30,000)	Reduce Contingency Reserve

## Attachment 6 - Continued

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
Community Center	4100	( 6,710)	Reduce Babysitter's Salaries
	4220	( 200)	Reduce Misc Operating Supplies
	4238	( 200)	Reduce Rec Equip Supplies
	4340	( 200)	Reduce Misc Advertising
	4352	( 200)	Reduce Gen Notices/Public Info
	4550	( 5,250)	Eliminate Interior Design/Fixts
	4552	( 1,500)	Eliminate Base Station
	4553	( 2,337) <sup>1</sup>	Reclassify Volleyball Equip
		( 2,000)	Reduce Misc Capital Outlay
		( 7,500) <sup>1</sup>	Reclassify Bldg Security System
Tree Disease	4221	( 500)	Eliminate Motor Fuels
	4222	( 50)	Eliminate Lubricant/Additives
	4236	( 500)	Eliminate Street Signs
	4310	( 2,500)	Reduce Misc Prof Services
	4376	( 100)	Eliminate Rubbish Removal
	4381	( 500)	Eliminate Auto Equip Repair
EDA	4100	( 1,600)	Eliminate Exec Director Pay
	4143	( 3,116)	Eliminate PERA
	4144	( 5,321)	Eliminate FICA
	4151	( 2,869)	Eliminate Hospitalization
	4310	( 10,000)	Reduce for Comprehensive Plan
	4312	( 7,000)	Eliminate Legal (in #28)
	4411	( 500)	Reduce Conferences & Schools
Water Slide	4144	<u>182</u>	Inc for Medicare/FICA
Total Cuts to Departmental Requests		<u><u>\$(1,001,886)</u></u>	

- <sup>1</sup> Items Proposed to be Financed Through Lawful Gambling Contributions
- <sup>2</sup> Capital Outlay Items Proposed to be Financed Through the PIR Fund
- <sup>3</sup> Capital Items to be Financed Through the Equipment Reserve Fund and Residual 1990 Equipment Certificates
- <sup>4</sup> Capital Items to be Financed Through the Residual Swimming Pool Bond Debt Service Fund

----- GROUP FIVE -- SUBURBS OVER 10,000

BLOOMINGTON	486	CLASSIFIED	1/ 1/90	3.0
		EXEC-SUPV	1/ 1/90	4.5
		POL OFF	1/ 1/90	3.5
		POL SUPV	1/ 1/90	4.5
		AFSCME	1/ 1/90	4.0
BROOKLYN PARK	209	OTA	1/ 1/90	4.0
EDINA	231	OTA	1/ 1/90	3.0
		PW	1/ 1/90	4.0
COON RAPIDS	207	NON-UNION	1/ 1/90	5.0
		PW	1/ 1/90	3.0
		POL	1/ 1/90	3.0
		F	1/ 1/90	3.0
ST. LOUIS PARK	222	ALL	1/ 1/90	4.0
MINNETONKA	183	AFSCME	12/24/89	4.0
		LOCAL 49	12/24/89	4.0
		NON-UNION	12/24/89	4.0

OTA - Office/Technical/Administrative  
 POL - Police  
 PW - Public Works  
 F - Fire



## GENERAL PERSONNEL INFORMATION

(For sponsoring units of government with ten or more full time employees)

UNIT OF GOV'T	# OF EMPL	EMPLOYEE GROUPS	EFFECT DATE	AVG INC %
BURNSVILLE	200	OTA	1/ 1/90	4.0
		POLICE OFFICERS	1/ 1/90	3.3
PLYMOUTH	157	OTA	1/ 1/90	4.0 - 5.0
		POL	1/ 1/90	3.0
		POL SUPV	1/ 1/90	5.0
		PW	1/ 1/90	3.0
RICHFIELD	217	GENERAL SVCS	1/ 1/90	4.0
		MGMT	1/ 1/90	4.0
		POL SUPV	1/ 1/90	4.0
		POL OFFICERS	1/ 1/90	4.0
EAGAN	158	MTCE	1/ 1/90	3.0
		ADMIN	1/ 1/90	4.0
		DISPATCHER	1/ 1/90	3.3
		NON-UNION	1/ 1/90	4.0
ROSEVILLE	114	OTA	1/ 1/90	4.0
		POL	1/ 1/90	4.0
		PW	1/ 1/90	4.0
		MGMT	1/ 1/90	4.0
		POL SGTS	1/ 1/90	4.0
BLAINE	105	OTA	1/ 1/90	4.5
		POLICE PATROL	1/ 1/90	6.0
		POLICE SGTS	1/ 1/90	4.0
MAPLE GROVE	138	OTA	1/ 1/90	4.0
		PW	1/ 1/90	4.1
		POL	1/ 1/90	4.4
		PARKS	1/ 1/90	4.0
		DEPT DIR	1/ 1/90	6.0
BROOKLYN CENTER	137	OTA	1/ 1/90	4.1
		POL	1/ 1/90	4.1
		PW	1/ 1/90	4.0
FRIDLEY	125	OTA	1/ 1/90	4.0
		FIRE	1/ 1/90	5.0
		POLICE	1/ 1/90	4.0
MAPLEWOOD	122	OT/PW	1/ 1/90	4.0
		NON-UNION	1/ 1/90	4.0
		POLICE(LELS)	1/ 1/89	4.0
		POLICE(LELS)	1/ 1/90	4.0
APPLE VALLEY	145	ALL	1/ 1/90	4.0

OTA - Office/Technical/Administrative  
 POL - Police  
 PW - Public Works  
 F - Fire

# GENERAL PERSONNEL INFORMATION

(For sponsoring units of government with ten or more full time employees)

UNIT OF GOV'T	# OF EMPL	EMPLOYEE GROUPS	EFFECT DATE	AVG INC %
EDEN PRAIRIE	200	EXEMPT	1/ 1/90	5.0
		NON-EXEMPT	1/ 1/90	4.0
CRYSTAL	99	NON-UNION	1/ 1/90	4.0
		UNION POL SUPV	1/ 1/90	4.0
		PW	1/ 1/90	3.0
NEW BRIGHTON	73	OTA	1/ 1/90	4.0
		PW	1/ 1/90	3.8
		LIQUOR	1/ 1/90	4.0
WHITE BEAR LAKE	91	POLICE	1/ 1/90	3.5
		PW	1/ 1/90	4.0
NEW HOPE	79	OTA	1/ 1/90	4.5
		POL	1/ 1/90	4.0
SHOREVIEW	52	ALL	1/ 1/90	4.0
GOLDEN VALLEY	115	OTA	1/ 1/90	4.0
		POL/FIRE	1/ 1/90	4.0
COTTAGE GROVE	95	POL SGT/DISP	1/ 1/90	4.0
		CSO/PARAMEDIC	1/ 1/90	3.0
		FIREFIGHTER	1/ 1/90	4.1
		POL OFF	1/ 1/90	4.0
		LOCAL 49 & 320	1/ 1/90	4.0
		NON-UNION	1/ 1/90	4.0
SOUTH ST. PAUL	108	LELS	1/ 1/90	4.0
		IAFF	1/ 1/90	4.0
		LOCAL 120,70	1/ 1/90	4.0
		AFSCME	1/ 1/90	4.0
INVER GROVE HGT	82	AFSCME	1/ 1/90	4.2
		POLICE	1/ 1/90	3.5
		MGMT	1/ 1/90	5.6
		POL SGTS	1/ 1/90	3.5
COLUMBIA HGHTS	100	DEPT HDS & SUPV	1/ 1/90	5.0
		ESSENT/CONF	1/ 1/90	5.0
		POLICE OFF	1/ 1/90	5.0
		POLICE SGTS	1/ 1/90	5.0
		FIREFIGHTERS	1/ 1/90	5.0
		O/T	1/ 1/90	5.0
		ADMIN	1/ 1/90	5.0
WEST ST. PAUL	96	PW/PARKS	1/ 1/90	4.2

OTA - Office/Technical/Administrative  
POL - Police  
PW - Public Works  
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GENERAL PERSONNEL INFORMATION

(For sponsoring units of government with ten or more full time employees)

<u>UNIT OF GOV'T</u>	<u># OF EMPL</u>	<u>EMPLOYEE GROUPS</u>	<u>EFFECT DATE</u>	<u>AVG INC %</u>
LAKEVILLE	85	OTA	1/ 1/90	4.0
		PW	1/ 1/90	3.0
		POLICE	1/ 1/90	4.2
		OFF-SALE LIQ	1/ 1/90	8.0
ANOKA	132	NON-UNION	1/ 1/90	3.5
		PW	1/ 1/90	3.8
		ELECT/UTIL	1/ 1/90	3.5
		FIRE	1/ 1/90	4.0
		POL	1/ 1/90	3.5
		SERGEANTS	1/ 1/90	3.5
HOPKINS	94	POL	1/ 1/90	4.0
		PSO/DISP	1/ 1/90	4.0
		HMEA	1/ 1/90	4.0
		SGTS	1/ 1/90	4.0
WOODBURY	71	CLERICAL	1/ 1/90	5.0
		T/A	1/ 1/90	4.0
ROBBINSDALE	76	NON-UNION	1/ 1/90	4.5
		POL	1/ 1/90	3.0
		POL DISP	1/ 1/90	3.0
		POL SGTS	7/ 1/90	4.5
OAKDALE	50	OTA	1/ 1/90	4.0
		MGMT	1/ 1/90	4.0
		PW	1/ 1/89	3.5
		POL	1/ 1/89	3.5
HASTINGS	69	NON-UNION	1/ 1/90	4.0
		49 ER'S	1/ 1/90	4.0
		POL	1/ 1/90	4.0
STILLWATER	56	SUPV	1/ 1/90	7.7
		POL	1/ 1/90	4.0
		FIRE	1/ 1/90	4.0
		PW	1/ 1/90	4.0
		CLERICAL	1/ 1/90	4.8
MOUNDS VIEW	39	OTA	1/ 1/90	5.0
		POL	1/ 1/90	4.3
NORTH ST. PAUL	52	NON-UNION	1/ 1/90	2.2 - 6.9
CHAMPLIN	75	OTA	1/ 1/90	Varies
		POL	1/ 1/90	4.0
		PW	1/ 1/89	3.0
		PW	1/ 1/90	3.8

OTA - Office/Technical/Administrative  
 POL - Police  
 PW - Public Works  
 F - Fire

# GENERAL PERSONNEL INFORMATION

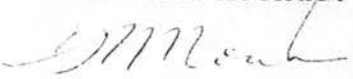
(For sponsoring units of government with ten or more full time employees)

<u>UNIT OF GOV'T</u>	<u># OF EMPL</u>	<u>EMPLOYEE GROUPS</u>	<u>EFFECT DATE</u>	<u>AVG INC %</u>
RAMSEY	31	NON-UNION	1/ 1/90	3.0
		UNION	1/ 1/90	3.0
ANDOVER	22	OTA	1/ 1/90	3.0
SHAKOPEE	52	NON-UNION	1/ 1/90	4.0
CHASKA	51	OTA	1/ 1/90	4.0
		POL	1/ 1/90	4.5
		PW/UTIL	1/ 1/90	4.0
		ELECTRIC	1/ 1/90	5.0
PRIOR LAKE	42	ADMIN	1/ 1/90	5.0
		PW	1/ 1/90	5.0
		CLERICAL	1/ 1/90	6.0
		POL	1/ 1/90	4.8
CHANHASSEN	45	ALL	1/ 1/90	4.5

DATE: December 12, 1990  
TO: Jerry Dulgar, City Manager  
FROM: William Monk, City Engineer  
SUBJECT: Site Improvement Agreement for Bank Proposal at  
7001-56th Avenue

At a special meeting on September 13, the City Council approved issuance of a driveway opening permit onto Louisiana Avenue for a bank proposal at 7001-56th Avenue in New Hope. The attachments include a final site plan noting a single access point on Louisiana Avenue, a site improvement agreement which will guarantee performance of work items required by Crystal and a resolution establishing a no parking zone adjacent to this lot on Louisiana Avenue. Approval of the site improvement agreement and no parking zone is recommended.

Upon approval, this office will contact New Hope requesting establishment of a no parking zone on the west side of Louisiana Avenue.

  
WM:mb

Encls





HICKEY, THORSTENSON, GROVER, LTD.  
ARCHITECTS

Jon P. Thorstenson  
James R. Grover

6950 France Avenue South

Edina, MN 55435

(612) 920 - 1881

14 November 1990

Mr. Bill Monk  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422

Dear Bill,

Enclosed is a copy of a site plan for the new detached banking facility for Park National Bank at the intersection of Louisiana and Bass Lake Road.

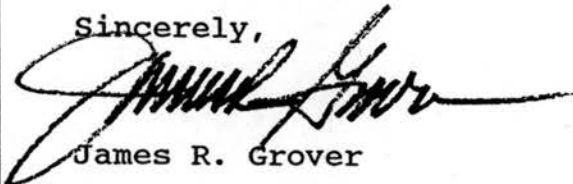
As we discussed by phone a few weeks ago, we have shown one new curb cut on Louisiana a little south of center on the site with a 30 foot opening. We are also showing a new curb and gutter along the entire west property line on Louisiana as you and Mr. Jerry Choromanski discussed.

We have recently received approval from both Hennepin County and the City of New Hope on all curb cuts. We believe that these locations now satisfy all concerned and that they still work very well for the bank's operations.

We are proceeding with construction documents and are hopeful of starting construction by the 1st of December 1990. We will have the contractor contact you for the exact requirements and and necessary permits required for the curbing and driveway work.

If you have any questions in the meantime, please call me.

Sincerely,



James R. Grover

cc: Mr. Brad Cook, Park National Bank  
Mr. Jerry Choromanski, Park National Bank

# BASS LAKE ROAD (56th AVE. NO.)

LOUISIANA AVENUE NORTH

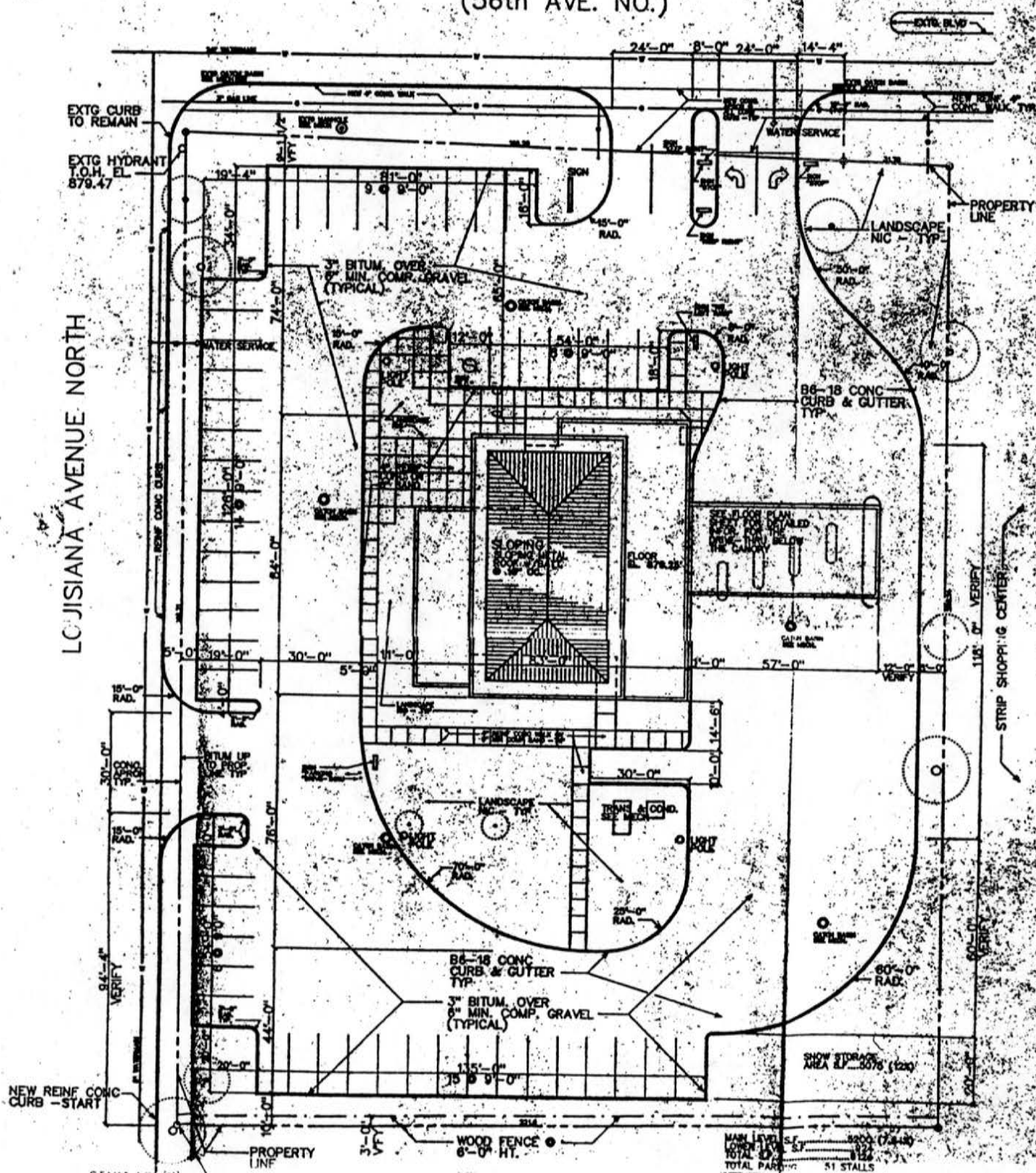


EXHIBIT "A"

AGREEMENT

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and \_\_\_\_\_, hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a curb opening permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of property known as Park National Bank at 7001 56th Avenue.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Construct B618 concrete curb & gutter adjacent to site along Louisiana Avenue and repair street.
- Construct curb opening at driveway and repair street adjacent.
- Construct concrete driveway apron across boulevard.
- Grade and restore boulevards to conform to Crystal standards.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed prior to issuance of the occupancy permit but not later than one year from issuance of permit.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$5,000 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by Crystal.

IN WITNESS WHEREOF we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_.

SEAL

CITY OF CRYSTAL

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
CITY MANAGER

IN THE PRESENCE OF:

\_\_\_\_\_  
SECOND PARTY

\_\_\_\_\_  
SECOND PARTY

RESOLUTION NO. 90-

RESOLUTION RESTRICTING PARKING ALONG LOUISIANA AVENUE  
TO THE SOUTH OF 56TH AVENUE

WHEREAS, parking along Louisiana Avenue to the south of 56th Avenue poses safety hazards to both pedestrian and vehicular traffic given the width and alignment of the existing street section as well as land uses in the area.

NOW, THEREFORE, BE IT RESOLVED that the Crystal City Council hereby prohibits parking on the east side of Louisiana Avenue for a distance of 300 feet south of 56th Avenue.

---

Mayor

ATTEST:

---

City Clerk



September 14, 1990

Mr. Jerry Choromanski  
c/o Full Service Travel  
137 Willow Bend  
Crystal Shopping Center  
Crystal, MN 55428

Dear Mr. Choromanski:

As you are aware, on September 13 the Crystal City Council granted conditional approval for a curb cut onto Louisiana Avenue North from 7009 - 56th Avenue. Conditions of this approval include the following:

- 1) A single full access curb cut shall be located in the center of the site.
- 2) The curb cut is permitted exclusively for use as part of the bank proposal as detailed on the site plan dated 6/28/90.
- 3) Improvements to be constructed with the curb cut include concrete curb installation along the entire Louisiana Avenue frontage. Further, the owner shall commit to remove said curb cut upon the discontinuance of the bank use.
- 4) Establishment of no parking zones along the commercial frontage on Louisiana Avenue in both Crystal and New Hope.

Upon approval of the bank proposal by the City of New Hope, Crystal will require execution of a development agreement including the above-mentioned conditions. As your plan proceeds to that point, let me know and the development agreement will be prepared.

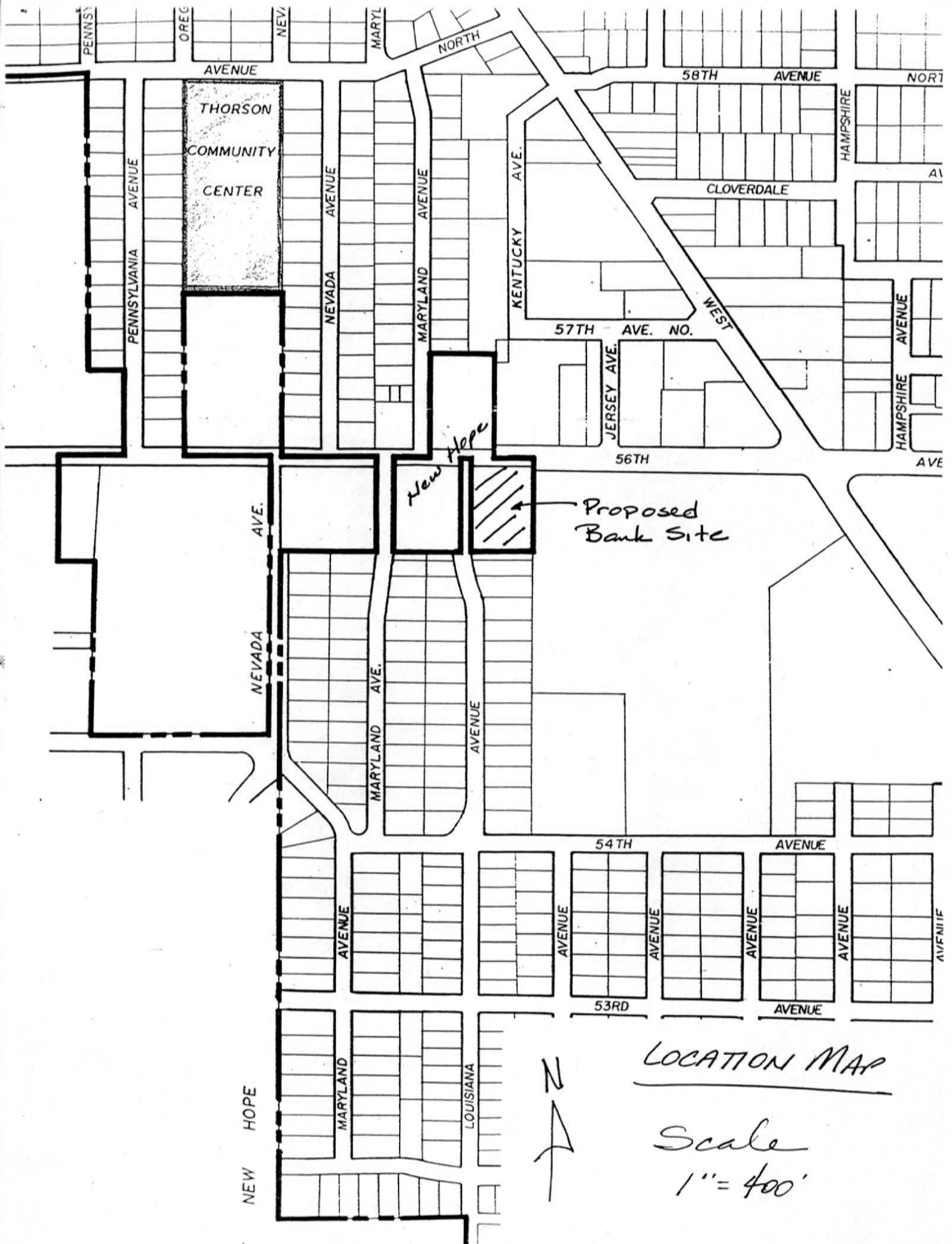
Should you have questions concerning the matters noted in this letter, please feel free to call.

Sincerely,

William Monk  
City Engineer

WM:jrs

cc: Jerry Dulgar  
Bill Barber



DATE: December 12, 1990  
TO: Jerry Dulgar, City Manager  
FROM: William Monk, City Engineer  
SUBJECT: Parking for Commercial Complex at 6014-32 42nd Avenue

Council action regarding the parking situation for the commercial complex located in the northeast corner of the intersection of 42nd and Brunswick Avenue is summarized in my letter to Arie Mann dated September 6, 1990 (copy attached). Since then, several letters have been sent (copies attached) and a meeting held. In the latest letter from Howard Bard, the owner requests the loading/delivery zone on Brunswick Avenue adjacent to the building be enlarged to include the blacktop strip in front of the building along 42nd Avenue. The owner or his representative will be present to more fully describe the request to modify the Council action of September 4.

  
WM:mb

Encls.

STEPHEN A. BARD  
HOWARD M. BARD

**BARD AND BARD, LTD.**  
ATTORNEYS AT LAW  
SUITE 2415  
OFFICES AT CENTRE VILLAGE  
431 SOUTH SEVENTH STREET  
MINNEAPOLIS, MINNESOTA 55415

TELEPHONE: (612) 333-6691  
FAX: (612) 344-1683

December 7, 1990

Mr. William Monk  
City of Crystal  
4141 Douglas Drive N.  
Crystal, MN 55422-1696

re: Arie Mann/Parking at 42nd and Brunswick Avenue

Dear Mr. Monk:

The purpose of this letter is to confirm our recent telephone conversations regarding the question of the parking prohibition in the front set-back area along 42nd Avenue and Brunswick in front of Mr. Mann's property. As I indicated to you by telephone, there are approximately twenty employees and tenants who commute regularly by car to the building. Two women employees of Valley View work until two a.m. This does not include parking for Mr. Mann or any residential tenants, nor does it include parking for any customers or tradesman who may visit tenants during the day.

After some discussion, Mr. Mann and I have concluded that the principal need along the off-street set back in front of 42nd Avenue is not for permanent parking but, rather, for a loading and unloading area for the stores which are located in the front of the building. In particular, numerous subcontractors and service people frequent the plumbing business. This is not to say, however, that other deliveries and pick-ups are not also made to and from the other tenants.

Per our conversation, Mr. Mann is prepared to withdraw his demand for permanent off-street parking along 42d Avenue if, in exchange, the City will allow for a thirty minute off-street loading and unloading zone along the front set back. This need is particularly acute during the winter, since it is very difficult for trucks to off-load on the Brunswick side of the property and bring their loads up to the front on 42nd Avenue because of the slope. It is also extremely inconvenient for them to do so at any time of the year.

We are therefore requesting that the City consider having the area posted as a loading/unloading zone for thirty minutes, and that the loading and unloading be allowed to continue for a



December 7, 1990  
William Monk  
page 2

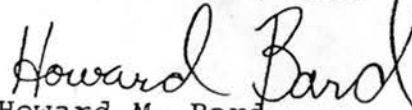
reasonable period of time on a test basis to give your office an opportunity to study whether or not this is a feasible, permanent solution to the problem. Mr. Mann would certainly be willing to work with the City to make sure that this solution would be successful for all concerned.

Obviously, a permanent solution to the parking problems off of Brunswick would not be feasible while the City is looking into the arrangement off-street on 42nd, since the two are tied together. Also, at the present time we do not wish to incur the expense of a traffic engineer and would be willing to work directly with your office at least until such time as it appears that the involvement or participation of an outside traffic engineer might be of some assistance to the City and to Mr. Mann.

Please consider our proposal and place it on the forthcoming agenda of the meeting of the City Council to be held the week after next, if possible.

Very truly yours,

BARD AND BARD, LTD.

  
Howard M. Bard

HMB/sel/hb63

pc James Thompson  
Dave Kennedy  
Arie Mann

## HOLMES & GRAVEN

CHARTERED

470 Pillsbury Center, Minneapolis, Minnesota 55402

Telephone (612) 337-9300

Facsimile (612) 337-9310

JAMES J. THOMSON

Attorney at Law

Direct Dial (612) 337-9209

October 26, 1990

Mr. Howard M. Bard  
Bard & Bard, Ltd.  
Suite 2415  
Office at Centre Village  
431 South Seventh Street  
Minneapolis, MN 55415

Re: Arie Mann/Parking Problem at 42nd and Brunswick Avenue

Dear Mr. Bard:

Thank you for taking the opportunity to meet with Jerry Dulgar, Bill Monk, and me on October 25th to discuss the above matter. I thought that it would be helpful to summarize the results of the meeting, particularly relating to the five items in Mr. Monk's letter to Mr. Mann dated September 16, 1990.

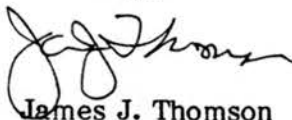
The City will implement, with Mr. Mann's cooperation, the "parking by permit only" restriction on the west side of Brunswick Avenue and relocating the MTC bus stop on 42nd Avenue (Items 1 and 2). Mr. Mann will comply with the parking prohibition in the front yard area along 42nd Avenue until a final resolution of this matter is reached (Item 3).

The City will delay designating the boulevard area on Brunswick Avenue adjacent to Mr. Mann's building as a loading and delivery zone (Item 4). Parking will be allowed in that area until a final resolution of this matter is reached. At Mr. Mann's request, the City will not place a time limit on parking along 42nd Avenue in front of his building (Item 5).

You and Mr. Mann will meet with his tenants to determine whether the procedures implemented above on an interim basis are satisfactory. You will also consider retaining a traffic engineer to do a parking study on the property.

Please feel free to contact Bill Monk directly if you or your client have any questions concerning this matter.

Sincerely,



James J. Thomson

JJT/amm

cc: Jerry Dulgar  
William Monk  
Dave Kennedy

**BARD AND BARD, LTD.**

ATTORNEYS AT LAW

SUITE 2415

OFFICES AT CENTRE VILLAGE

431 SOUTH SEVENTH STREET

MINNEAPOLIS, MINNESOTA 55415

TELEPHONE: (612) 333-6691

FAX: (612) 344-1683

STEPHEN A. BARD  
HOWARD M. BARD

October 12, 1990

Mr. William Monk  
City of Crystal  
4141 Douglas Drive N.  
Crystal, MN 55422-1696

CERTIFIED

RE: Arie Mann/Parking at 42nd and Brunswick Avenue  
Site

Dear Mr. Monk:

This office has been retained by Arie Mann in connection with the zoning/off-street parking dispute which has arisen with the City of Crystal regarding the building located at 6224-6306 42nd Avenue North and 4204-4208 Brunswick Avenue North. Please find enclosed a copy of your letter dated September 6, 1990 to Mr. Mann incorporating a five step plan for addressing the parking issue adopted by the City Council at the meeting of September 4, 1990. I am also enclosing for your convenience a copy of a letter to my client from the City Attorney dated September 28, 1990. Also enclosed, please find your letter to Jerry Dular, City Manager, dated August 28, 1990 concerning your assessment of the parking situation.

This office has thoroughly reviewed all of the correspondence and City resolutions since 1978 concerning this matter as well as the current and past zoning codes for the City of Crystal. It is our conclusion, based on the evidence that we have seen to date, that Mr. Mann is not in violation of Crystal Code 515.09 subd. 4h(3) or any other zoning regulation related to off-street parking. It is our intention to proceed with an action for declaratory relief in District Court in order to secure Mr. Mann's rights and to reverse the City Council's action of September 4, 1990.

I cannot emphasize too strongly how serious a matter this is to Mr. Mann and to the tenants of that property. In 1978, the City Council stated in a resolution that "because of the unique characteristics of the site and structures at said commercial uses that the best interest of the City will be served by permitting off-street parking on said boulevard area and to continue for as long as the present commercial structures remain on the property." (e.a.) Since that time, Mr. Mann has made numerous improvements

to the property and has entered into various leases, both commercial and otherwise, based on the representation of the City concerning the parking situation on Brunswick Avenue. The impact on the marketability and market value of his building by eliminating the parking as the City has proposed is so great that the City's action virtually amounts to a partial taking of the property.

In addition, I would like to refer you to a number of City of Crystal ordinances which I believe are highly relevant to this dispute:

1. Off-street parking is a permitted accessory use in a B-4 Zone. See Crystal Code Sections 515.37, subd. 3(a); 515.35, subd. 3(a); 515.33, subd. 3(a); 515.31, subd. 3(b).

2. The off-street parking complies with Crystal Code Section 515.09, subd. 4(h)(1) which requires that every parking space be not less than 9 1/2 feet wide and 20 feet in length exclusive of access aisles, and that each space shall be served adequately by access aisles. The width of the parking space facing 42nd Avenue is 18 feet. Furthermore, as it is located in a B-4 zone, the property does not come under the limitations on parking within boulevard or set back areas as established in Ordinance 515.19 subd. 6(e). The parking area is also set back more than 15 feet from the street and is therefore in compliance with Section 515.09, subd 6(e).

3. In regard to City of Crystal Code 515.09, subd. 4(h)(3), cars that park on 42nd Avenue are not required to back into a public street but exit off Brunswick Avenue. Cars which parallel park on 42nd Avenue do not "depend upon a public street or alley" for parking. Spaces for parking are sufficiently wide with a lane access to allow them to parallel park and egress onto Brunswick Avenue. Having observed the intersection for a substantial period of time, I viewed no evidence of conflict with vehicular or pedestrian traffic.

Both myself and my client wish to emphasize that we do not condone parked cars which extend onto Brunswick Avenue or cars which back out onto 42nd Avenue. Such cars should be properly cited as violating the City Code, and Mr. Mann is prepared to do whatever is necessary in terms of signage and notification to tenants and their visitors to make certain that this does not occur in the future. Furthermore, Mr. Mann is also prepared to take other steps to control and ease any concerns of the City in regard to the parking situation at the corner.

However, based on my current reading of the Code, we are not prepared at this time to accept the City's conclusion that parking in front of the property on 42nd Avenue and, to a lesser extent on Brunswick Avenue, has per se violated any existing City of Crystal Ordinances. I wish to stress quite strongly that the off-street parking on Mr. Mann's property seems similar, if not identical, to that which is taking place on at least one other commercial property cite near the intersection. It appears, therefore that the actions of the City in singling out Mr. Mann are discriminatory.

4. The City Council's plan for expanding additional on-street parking to be made available to tenants of and visitors to Mr. Mann's property does not significantly replace the number of parking places which are being eliminated.

5. The action of the City throws Mr. Mann immediately into violation of 515.09 subd. 8(t) which requires retail stores and service establishments to maintain at least one off-street parking space for each 140 square feet of floor area. If the City were to choose to enforce this provision and other provisions requiring the minimum amount of off-street parking, i.e., choose not to grandfather in the existing situation, a right which the City has reserved in its zoning code, then Mr. Mann's building could be shut down entirely and the financial consequences would be devastating.

6. Mr. Mann is entitled to a curb cut along 42nd Avenue. The frontage of the property is approximately 150 feet, and Section 515.09, Subd. 4(h)(10), allows a curb cut access for each 125 feet of street frontage.

To date, I have not had the opportunity to directly discuss this matter with you. Both the Rules of Court concerning good faith litigation as well as common sense dictate that one last meeting between my client (and counsel) and the City is essential before we decide to initiate any litigation. I would like the opportunity to personally meet with you and, should you so wish, the City Manager and/or the City Attorney, to review the situation. If there are facts of which I am not aware or provisions of the Municipal Code which I am misreading or neglecting and which would lead me to conclusions different from those which I have formed to date, I would be more than willing to listen before going forward with a lawsuit. I wish to keep an open mind on this matter until I have all the facts before me.

However, if the City does not wish to meet with me to discuss this matter further, then I will have no choice but to



recommend to Mr. Mann that he immediately proceed with an action in District Court. It is my strongest hope that such an action could be avoided and that a mutually acceptable solution to what the City obviously views as a serious problem can be resolved. Please contact me as soon as possible regarding my request.

Very truly yours,

BARD AND BARD, LTD.

  
Howard M. Bard

HMB/sel/hbl0121

pc Arie Mann  
Jerry Dulgar  
David J. Kennedy

Enclosures



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

September 6, 1990

Mr. Arie Mann  
4208 Brunswick Avenue North  
Crystal, MN 55422

Dear Mr. Mann:

As you are aware, on September 4 the Crystal City Council approved the following five-step plan for addressing the parking situation at your commercial complex at the corner of Brunswick and 42nd Avenues:

- 1) Provide the west side of Brunswick Avenue North between 42nd and 43rd Avenues for parking of business owners and employees. This can be accomplished by establishing a policy restricting parking in this area to individuals with a validated permit between 8 a.m. and 6 p.m. Monday through Saturday. Enforcement of such a policy would keep students from parking in this area while allowing area residents to use the parking every evening and Sundays. Twelve permits would be issued to the impacted businesses.
- 2) Maximize the parking along 42nd Avenue for customers by requesting MTC relocate the bus stop presently located at the corner of 42nd and Brunswick Avenues.
- 3) Prohibit parking in the front yard area along 42nd Avenue.
- 4) Designate the boulevard area adjacent to the building along Brunswick Avenue as a loading/delivery zone.
5. Place a time limit on parking along 42nd Avenue to encourage usage by customers of area businesses.

Until the items listed above are completed, which I estimate to take three weeks, parking in the front yard along 42nd Avenue and the Brunswick Avenue boulevard will not be cited

Mr. Arie Mann  
September 6, 1990  
Page2

as violations. You and your tenants are encouraged, however, to park along the west side of Brunswick adjacent to the church to alleviate the safety concerns noted at the Council meeting. I will contact you directly as the approved signage is to be installed and the permits are ready for use.

I am aware you still have objections to the manner in which this matter was resolved. However, the City is prepared to work with you and impacted businesses to make the parking changes functional. I appreciate your assistance.

Sincerely,

William Monk  
City Engineer

WM:jrs

cc: Jerry Dular  
James Mossey

RESOLUTION NO. 90- 56

RESOLUTION RESTRICTING PARKING  
IN THE AREA OF 42ND AND BRUNSWICK AVENUES

WHEREAS, long term parking is proving to have a negative impact on local businesses in the area of 42nd and Brunswick Avenues.

NOW, THEREFORE, BE IT RESOLVED that the Crystal City Council hereby restricts parking along the west side of Brunswick Avenue between 42nd and 43rd Avenues by requiring permits issued by the Crystal City Manager. Said permit parking restrictions are to be in effect between the hours of 8 a.m. to 6 p.m., Monday through Saturday. Further, parallel parking along the north side of 42nd Avenue east of Brunswick Avenue is hereby restricted to a two-hour limit.

Adopted this 18th day of September, 1990.

Betty Herbes  
Mayor

ATTEST:

Darlene George  
City Clerk

DATE: August 28, 1990  
TO: Jerry Dulgar, City Manager  
FROM: Bill Monk, City Engineer  
SUBJECT: Parking at Commercial Complex on 42nd at  
Brunswick Avenue North

The following facts and observations regarding the parking situation at the commercial complex on 42nd Avenue North just east of Brunswick Avenue are intended to clarify many of the issues raised at the Council meeting of August 7:

- When the building was built in 1952, 42nd Avenue North was a two-lane roadway and customers pulled right up to the building at a 90° angle.
- 42nd Avenue North (CR 9) was upgraded by Hennepin County in 1965. The roadway was constructed with four thru lanes and a parking lane in front of the building in question.
- In 1978 the City Council approved Resolution 78-79 in response to parking conflicts between commercial and residential uses along Brunswick Avenue North. This resolution prohibits parking in front of the residential property while allowing parking in the boulevard adjacent to the commercial building.
- At present the building is set up for four commercial tenants along 42nd and three along Brunswick Avenue North and up to three apartment units in the rear. The building occupies the entire parcel except for the fifteen (15) foot wide strip behind the sidewalk in front of the building.
- The building is defined as a non-conforming structure due to the lack of required front yard and side yard/side street setbacks. As a non-conforming structure, the property is subject to provisions of Section 515.05 of the Zoning Code.
- In observing usage of the site, it appears business customers routinely use the seven parking spaces along 42nd Avenue North. The five spaces along the front yard area as well as the three spaces in the Brunswick Avenue boulevard are used by the business people and employees.
- The building directly to the east has a separate on-site parking area (unimproved) that will handle about eight vehicles. This space along with the parking



Jerry Dulgar

August 28, 1990

Parking at Commercial Complex on 42nd at Brunswick Ave. N.

Page 2

along 42nd Avenue North appear to adequately service this site.

- The violation being cited with parking in the front yard involves Section 515.09, Subd. 4 h) 3) of the Zoning Code which states:

"Except in the case of single, two family and townhouse dwellings, parking areas shall be designed so that circulation between parking bays or aisles occurs within the designated parking lot and does not depend upon a public street or alley. Except in the case of single, two family and townhouse dwellings, parking area design which requires backing into the public street is prohibited."

It should be noted that while the lack of on-site parking in this instance is somewhat unique, this ordinance section has been enforced by the police in several similar situations to discourage parking adjacent to commercial buildings.

In reviewing this situation the biggest problem seems to involve parking for the business owners and employees. While parking in the front yard and boulevard areas is convenient, as noted in all three of the attached letters, it is not a safe practice in terms of conflicts with vehicular and pedestrian traffic. The parking of vehicles in the Brunswick Avenue North boulevard can at times be especially hazardous when vehicles parked in this area extend out into the street.

There is no question that options are limited in addressing this situation. The Council may decide to leave present conditions unchanged and allow parking in the front yard and side boulevard to continue. However, I feel some action is warranted and suggest the following items be considered:

- 1) Provide the west side of Brunswick Avenue North between 42nd and 43rd Avenues for parking of business owners and employees. This can be accomplished by establishing a policy restricting parking in this area to individuals with a validated permit between 8 a.m. and 6 p.m. Monday through Saturday. Enforcement of such a policy would keep students from parking in this area while allowing area residents to use the

Jerry Dulgar

August 28, 1990

Parking at Commercial Complex on 42nd at Brunswick Ave. N.

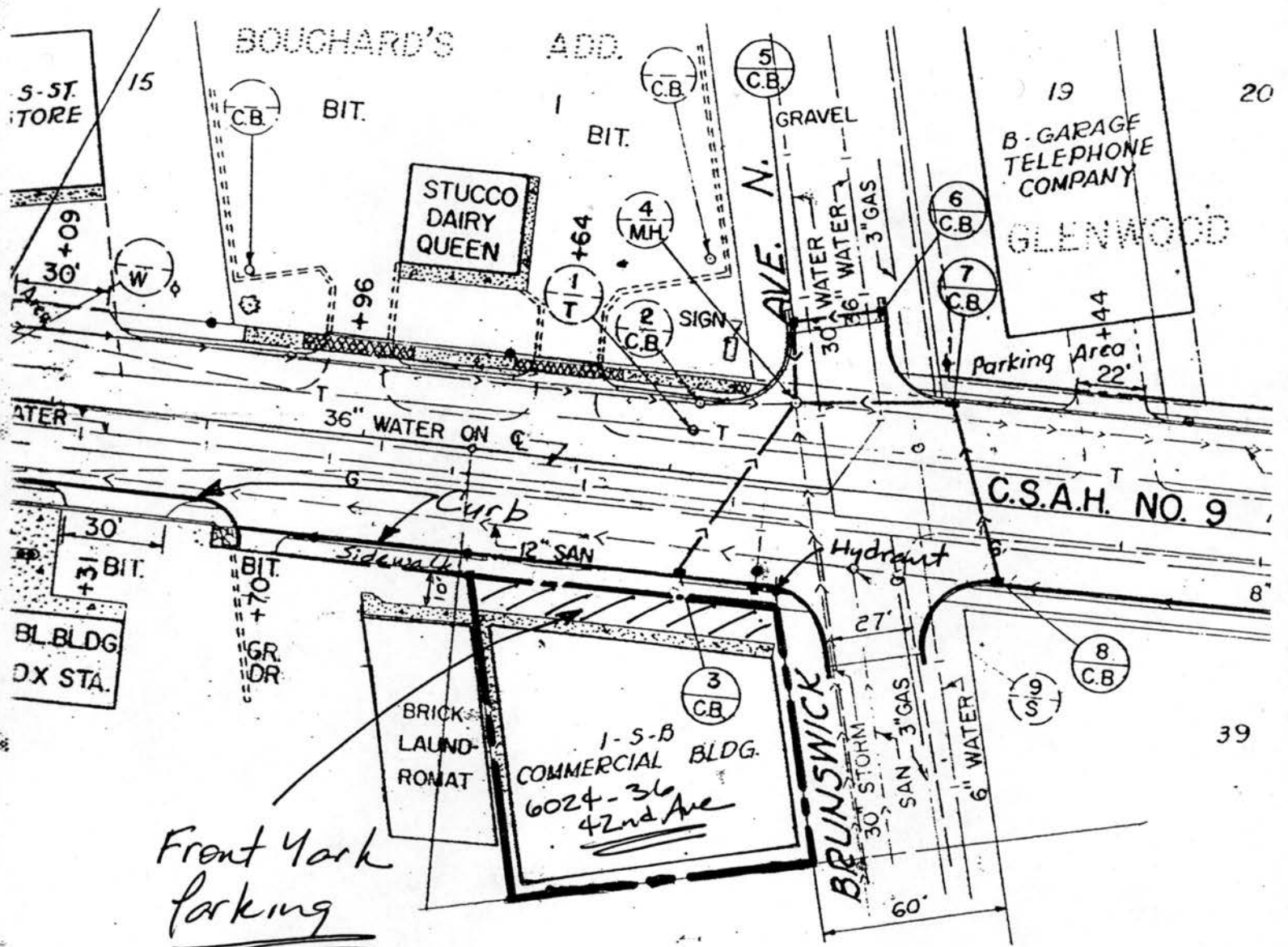
Page 3

parking every evening and Sundays. Twelve permits would be issued to the impacted businesses.

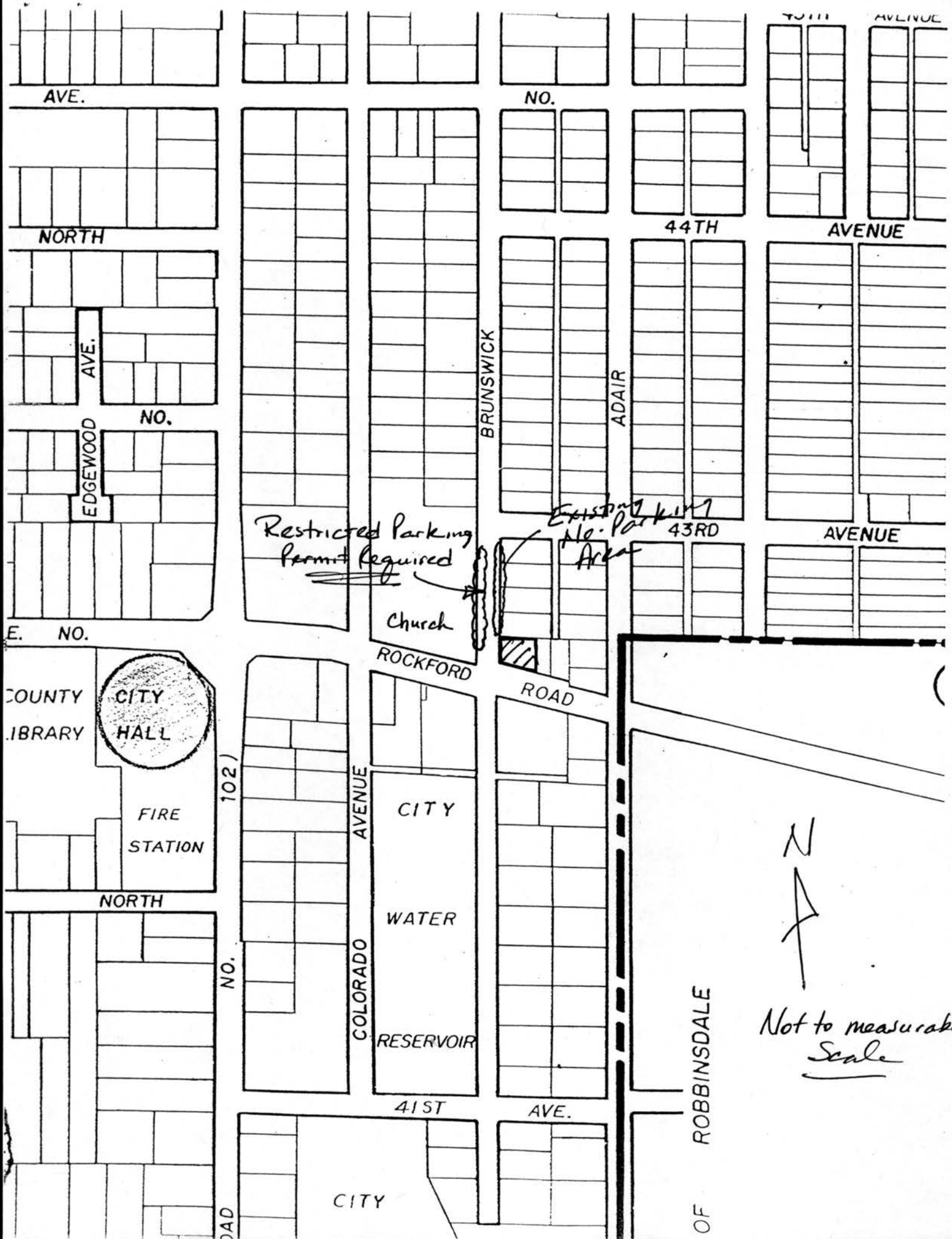
- 2) Maximize the parking along 42nd Avenue for customers by requesting MTC relocate the bus stop presently located at the corner of 42nd and Brunswick Avenues.
- 3) Prohibit parking in the front yard area along 42nd Avenue.
- 4) Designate the boulevard area adjacent to the building along Brunswick Avenue as a loading/delivery zone.



WM:jrs



N  
 Scale  
 1" = 50'



*Restricted Parking  
Permit Required*

*Existing No. Parking  
Area*

N  
↑  
*Not to measurement  
Scale*

DATE: December 12, 1990  
TO: Jerry Dulgar, City Manager  
FROM: Bill Monk, City Engineer  
SUBJECT: Tax Forfeited Land

The Hennepin County Department of Property Taxation has contacted Crystal concerning the proposed sale of two tax forfeited parcels within the City. By law the City has ninety (90) days from time of notification (November 2) to take one of the following actions or the sale is deemed approved:

1. Approve the public sale of the parcels without condition,
2. Approve the non-public sale to adjoining property owners,
3. Request conveyance to the City for public use,
4. Request the parcels be withheld from sale and retained by the State due to special circumstances.

The two parcels have been reviewed by this office with maps and descriptions attached to assist with the Council's review. Also attached is a resolution stating the action recommended for each parcel.



WM:mb

Encls



RESOLUTION NO. 90-

CONVEYANCE OF TAX FORFEITED LANDS

WHEREAS, the City of Crystal has been informed by the Hennepin County Department of Property Taxation that certain lands within the City have been forfeited for non-payment of real estate taxes, and

WHEREAS, the City of Crystal wishes to restrict and condition the sale of the forfeited lands to bring them into conformance with City ordinances and land use requirements consistent with provisions of Chapter 282 of Minnesota Statutes, and

WHEREAS, all special assessments canceled as a part of the forfeiture process may be reassessed as the property reverts to private ownership if not collected as a part of said sale, and

WHEREAS, no special assessments have been levied on any of the tax forfeited properties since said forfeiture occurred,

NOW, THEREFORE, BE IT RESOLVED that the Crystal City Council hereby requests that the Hennepin County Board of Commissioners:

1. Convey the following parcel to the City of Crystal for street right-of-way purposes:

20-118-21-11-0044; Part of Lot 7, Block 2, Gardendale Acres

2. Convey the following parcel to the City of Crystal for drainage purposes:

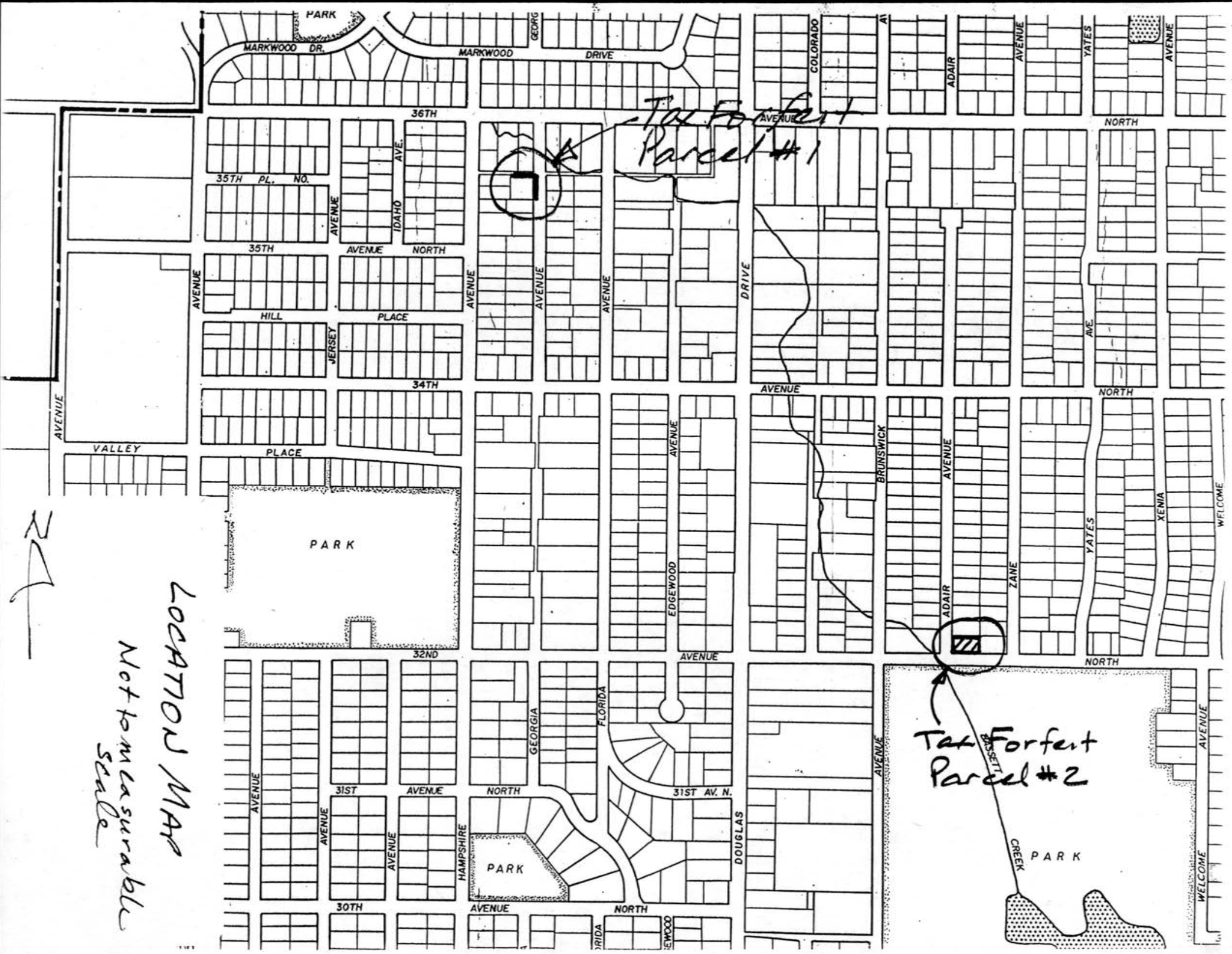
21-118-21-23-0043; Lot 4, Block 1, Nelson Terrace

Adopted this 18th day of December, 1990.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



Tax Forfeiture  
Parcel #1

Tax Forfeiture  
Parcel #2

LOCATION MAP

Not to measure  
scale

Tax Forfeiture  
Land

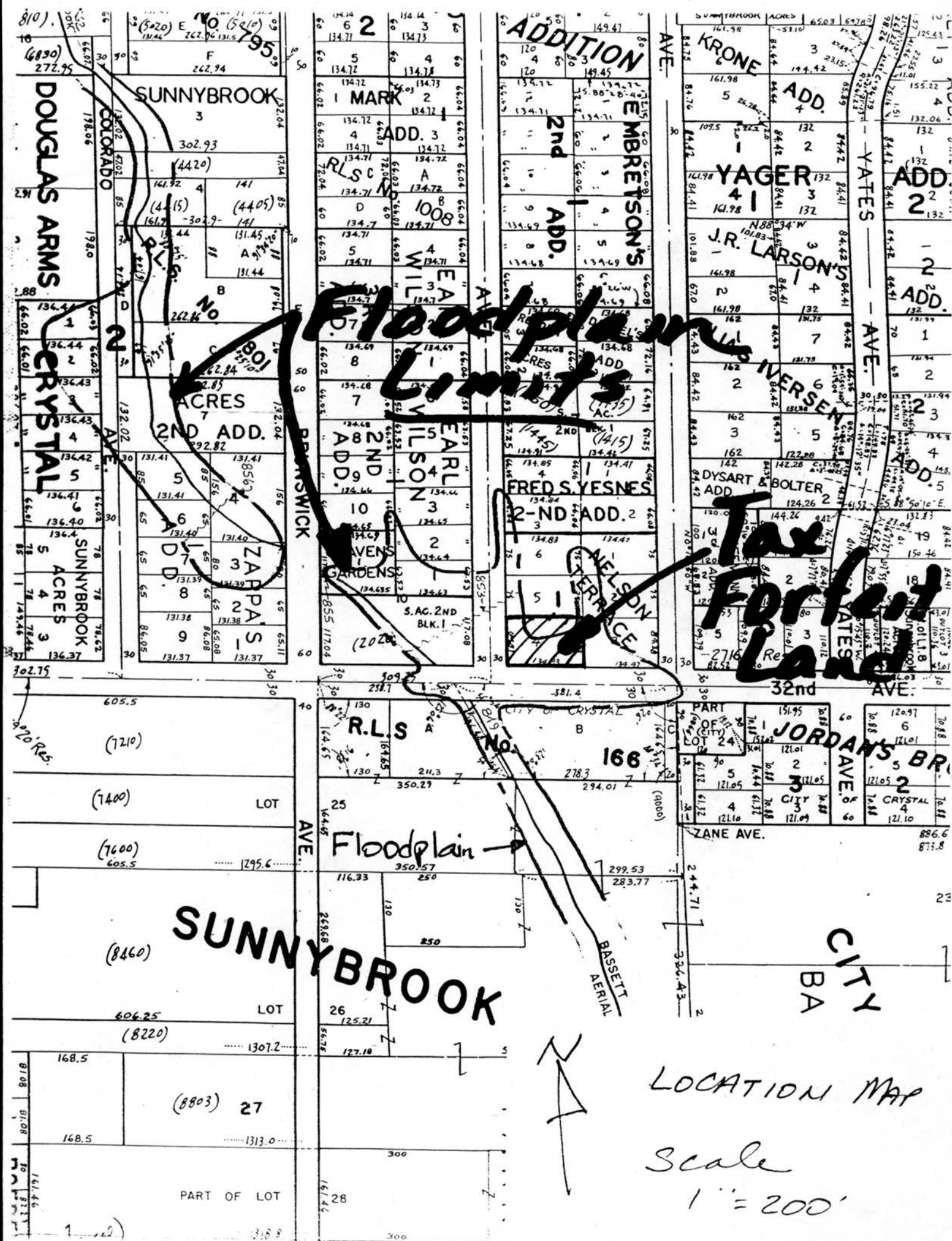
36th AVENUE



## LOCATION MAP

Scale  
1" = 200'





November 2, 1990

Request for Approval for Sale of Tax Forfeited Land Parcels:

Enclosed is a classification list of non-conservation property located in your municipality. The described parcels forfeited to the State of Minnesota for non-payment of property taxes. The parcels on this list were included on Non-Conservation Classification List 760-NC, approved by the Board of Hennepin County Commissioners on October 23, 1990, by Resolution No. 90-10-0876.

As provided in Minnesota Statutes 282, we request that you:

1. Approve the parcel(s) for public auction, or
2. Approve the parcel(s) for adjacent owner auction if M.S. 282.01, Subd. 7a is applicable. Your resolution must specify that the parcel of land is not buildable because of either minimum area, shape, frontage or access in order for the property to be restricted for sale to adjacent owners.
3. Request a conveyance to your municipality for public use without monetary consideration. We also require that the form "Application by a Governmental Subdivision for Conveyance of Tax Forfeited Land" be completed and returned to our office with a copy of the City Council Resolution requesting conveyance, or
4. If acquisition of a parcel by a governmental subdivision is anticipated, then you may also make a written request that certain parcels be withheld from public auction for one year.

Please provide City Council Certification which addresses both types of special assessments listed below:

1. Attached is a computer run showing the balance of any unpaid canceled special assessments at the time of forfeiture and that may be reassessed. Please certify that these are the correct amounts. If there is a discrepancy, please contact our office. It would also be helpful when selling the property if you could tell us, at this time, how long any reassessment would run and at what interest rate it would be computed.

We apply approximately 90% of the sale price, and any interest we receive on contract payments, towards paying off the special assessments.

2. Any new specials assessed during 1990 for first year payable in 1991.

We need both the sale approval and special assessment information included in the City Council Resolution.

Although state law deems the sale automatically approved if the City Council fails to respond within ninety (90) days of this notice, we ask that you do respond.

If you have any questions, please call our office at 348-3734.



RESOLUTION NO. 90-10-876

The following resolution was offered by the Ways and Means Committee:

BE IT RESOLVED, that the parcels of tax forfeited land listed on Non-Conservation Classification List 760-NC, on file with the Clerk of the County Board, be approved as non-conservation land, and authorization for public sale of these parcels be granted, pursuant to M.S. 282.01.

The question was on the adoption of the resolution, and there were Seven YEAS and No NAYS as follows:

COUNTY OF HENNEPIN BOARD OF COUNTY COMMISSIONERS	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
Jeff Spartz	<u>X</u>	—	—
Randy Johnson	<u>X</u>	—	—
John Keefe	<u>X</u>	—	—
John E. Derus	<u>X</u>	—	—
Tad Jude	<u>X</u>	—	—
Mark Andrew	<u>X</u>	—	—
Sam S. Sivanich, Chairman	<u>X</u>	—	—

RESOLUTION ADOPTED.

ATTEST:

Kay Mitchell  
Clerk of the County Board

OCT 23 1990

RUN DATE: 09/28/90

HENNEPIN COUNTY PROPERTY INFORMATION SYSTEM  
LIST OF FORFEITED PROPERTY

REPORT NO: PI421101

PAGE 25

SC TWP RG QQ SFX/  
PROPERTY ADDRESS

LOT BLK

PREVIOUS OWNER/DESCRIPTION

DATE OF  
JUDGEMENTDATE OF  
FORFEITUREBLDG  
VALUEMKT  
VALUE

CRYSTAL

20-118-21 11 0044 4 007 002  
54 ADDRESS UNASSIGNEDPARK METRO INV FUND INC  
"GARDENDALE ACRES HENNEPIN COUNTY,  
MINNESOTA"  
N 6 FT AND E 22 FT OF THAT PART  
LYING S OF THE N 6 FT THEREOF

04/16/87 09/27/90

100,

21-118-21 23 0043 004 001  
3200 ADAIR AVE NTWIN LKS MESSENGER INC ET AL  
NELSON TERRACE

04/16/87 06/07/90

17,000

TOTAL NUMBER OF ACCOUNTS BY MUNIC 2

RUN DATE: 11/02/90

HENNEPIN COUNTY PROPERTY INFORMATION SYSTEM  
TAX FORFEITED PROPERTY  
54 CRYSTAL

REPORT NO PI429201  
PAGE 56

PROPERTY ID

PROPERTY ADDRESS  
OWNERS NAME  
TAXPAYERS NAME

\*\*\*\*\* PARCEL RECORD STATUS \*\*\*\*\*

FORFEITED      AVAILABLE  
                 FOR  
                 AUCTION      FOR  
                                  SALE      DEEDED TO  
                                  GOVERNMENT  
                                  SUBDIVISION      HELD FROM  
                                  AUCTION BY

\*\*\*\*\* APPRAISAL DATA \*\*\*\*\*

NEW      REPURCHASE  
FORFEITURE      PENDING  
                 CTY BOARD  
                 APPROVAL

20-118-21 11 0044  
00054 ADDRESS UNASSIGNED  
STATE LAND DEPT  
STATE LAND DEPT

X

APPRAISAL DATE  
APPRAISAL VALUE .00  
SPECIAL ASSMTS .00  
TOPOGRAPHY  
ACCESS  
GRADE  
SIZE  
IMPROVEMENT

09/27/90

21-118-21 23 0043  
03200 ADAIR AVE N  
STATE LAND DEPT  
STATE LAND DEPT

X

APPRAISAL DATE  
APPRAISAL VALUE .00  
SPECIAL ASSMTS 969.02  
TOPOGRAPHY  
ACCESS  
GRADE  
SIZE  
IMPROVEMENT

06/07/90

MUNIC TOTAL PARCELS

2

2

APPRAISED VALUE .00  
SPECIAL ASSMTS 969.02

2

M E M O R A N D U M

DATE: December 7, 1990  
TO: Jerry Dulgar, HRG Chair  
FROM: Julie Jones, HRG Administrator *J.A.*  
SUBJECT: Yearly Appointment of HRG Directors

Upon recent review of the HRG Joint Powers Agreement, I discovered that it is required in the Joint Powers Agreement that directors to the HRG be appointed by the respective city councils each year. The HRG director terms are for one year, ending on December 31st each year.

Therefore, it is necessary for the Crystal, Brooklyn Center and New Hope City Councils to reappoint their city managers as directors to the HRG Board prior to January 1, 1991.

JJ:jt

cc: Dan Donahue, New Hope City Manager  
Gerald Splinter, Brooklyn Center City Manager

*Darlene*

*Let's put this on*

*18th agenda*

*AS*

Memorandum

DATE: December 13, 1990

TO: Jerry Dulgar, City Manager

FROM: Darlene George, City Clerk

SUBJECT: Applicants for District 10 Councilmember,  
Metropolitan Council

The City Council asked for a list of applicants for District 10 of the Metropolitan Council before acting on the resolution in support of Mr. Krautkremer. I contacted the Secretary of State's office who is responsible for collecting the applications and at the present time Mr. Krautkremer is the only applicant from District 10. The resolution is placed back on the December 18th City Council Agenda for their consideration.



Memorandum

DATE: December 13, 1990  
TO: City Councilmembers  
FROM: Jerry Dulgar  
SUBJECT: Employee of the Year Award

Listed below are the candidates that were chosen throughout the year to receive recognition. From these candidates Dave Fennern was chose to be the recipient of the Employee of the Year Award.

Dave Fennern	-	January
Pamela Foster	-	February
Gene Hackett	-	May
Dave Ricker	-	July
Dan Drake	-	August

js

RESOLUTION NO.89- 84

RESOLUTION ESTABLISHING AN  
EMPLOYEE OF THE YEAR  
AWARD PROGRAM

WHEREAS, the City Council of the City of Crystal encourages all efforts to improve the City; and

WHEREAS, the quality of work of each employee is a vital link in the betterment of the community; and

WHEREAS, the City Council of the City of Crystal believes that the dedicated work by employees should be rewarded; and

WHEREAS, the City Council of the City of Crystal believes that such awards are in the best interest of the community.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Crystal establishes an employee of the year award program to include an employee of the month award; and

BE IT FURTHER RESOLVED that such program is in the best interest of the City; and

BE IT FINALLY RESOLVED that awards for such an honor of employee of the year shall include one day off with pay and all other awards deemed appropriate by the City Manager.

Adopted this 21st day of November, 1989.

  
Mayor

ATTEST:

  
City Clerk

**THE CITY OF CRYSTAL**  
**EMPLOYEE RECOGNITION PROGRAM**

**I. PURPOSE**

To establish a formal and uniform method for recognizing outstanding and/or notable achievement by municipal employees.

**II. POLICY**

The Recognition Program provides a means by which employees may receive structured positive feedback for actions benefiting the organization and public purpose.

The City of Crystal recognizes the need to involve peers as well as management within the review of employee achievement. It is also recognized that recognition must not be rote but based upon specific achievement recognized as such by both peer and management groups.

The program is being undertaken with the following objectives in mind:

- a. To involve peer review of nominations by utilization of the Employee Committee.
- b. To receive public perusal and support by formal recognition.
- c. To create a positive atmosphere by soliciting employee, management and Council support and to maintain an active program.

**III. RESPONSIBILITY**

1. Nominations may be made by any City employee, utilizing forms as provided. Nominations are directed to the Employee Committee after being submitted to the Administrative Secretary.
2. The Employee Committee will review all nominations and make a written report to the City Manager.
3. The City Manager, with assistance from the Finance Director and Administrative Assistant, makes decision as to which employee(s) is/are to be recognized and informs the Council of the final decision.

#### IV. PROCEDURE

1. A supply of "Employee Recognition Forms" will be furnished to each department. A supply is also available from the Administrative Secretary. Anyone wishing to make a nomination should do so with the form provided and submit to the Administrative Secretary. Nominations can be made at anytime throughout the year.
2. Nominations are to be brought to the Employee Committee on a monthly basis for perusal. The Committee review will provide comment as to validity and appropriateness of nomination but will not rank or recommend action.
3. The City Manager shall make a decision based upon statements by the Employee Committee, the nomination form and counsel with the nominating party. The committee shall have the option not to recommend an employee(s) each month. No more than twelve recognitions will be presented each year. From these twelve recognitions the "Employee of the Year" is chosen. The person(s) will be recognized and their picture and name applied to a plaque located at the City Hall or Community Center. This individual will receive a certificate from the City Manager with a letter to be placed in their personnel file. This presentation will take place at a City activity throughout the year.
4. Once each year, an "Employee of the Year" selection will be made from nominations from the previous twelve months.
5. Actual award(s) will be as determined by the City Manager and shall be in the form of a non cash contribution (plaque, certificate, trophy, etc.). The employee of the year shall receive one day off with pay and all other awards deemed appropriate by the City Manager.

#### V. DISTRIBUTION

All employees.

Jerry Dular  
City Manager  
November 14, 1989



Mayor Thomas Aaker & Council  
Members

Crystal City Council  
4141 Douglas Drive  
Crystal, MN 55428



Anderson



***May The Warmth Of The  
Season Fill Your Heart  
With Happiness!***

North Ridge Care Center Staff



**May The Warmth Of The  
Season Fill Your Heart  
With Happiness!**

North Ridge Care Center Staff



Mayor Thomas Aaker & Council  
Members

Crystal City Council  
4441 Douglas Drive  
Crystal, MN 55428

M E M O R A N D U M

DATE: December 10, 1990

TO: Hennepin Recycling Group Board Members

FROM: Julie Jones, HRG Administrator

SUBJECT: Summary of HRG Plans to Add Plastics  
and Cardboard to Curbside Recycling  
Program

The 1991 Hennepin County Funding Assistance Policy requires that all Hennepin County municipalities add corrugated cardboard and plastics to existing curbside programs in order to receive any County funding reimbursement. Currently, the HRG is receiving up to 80% cost reimbursement of recycling program costs. Losing this funding in 1991 would amount to a loss in funds of approximately \$370,000.

Knowing that the cities of Brooklyn Center, Crystal and New Hope cannot afford to absorb these expenses into their 1991 city budgets, the HRG Board has negotiated a Memorandum of Understanding with BFI to expand the existing curbside program to include collection of plastics and corrugated cardboard, beginning February 4, 1991. The February start date will satisfy the County deadline of spring 1991.

The additional cost negotiated with BFI are as follows:

\$.06/HH/mo. - addition of corrugated cardboard  
\$.34/HH/mo. - addition of plastics  
\$.05/HH/mo. - annual CPI increase (4%)

---

\$.45/HH/mo. Total

The 1990 base rate per certified dwelling unit (CDU) per month is \$1.15. The additional cost negotiated will bring HRG's total price per CDU to \$1.60. As shown on the attached schedule of other curbside programs, HRG continues to be the lowest contract price for weekly curbside recycling services in Hennepin County.

When analyzed closely, BFI's requested increase in fees to collect two additional materials appeared very reasonable. Staff's estimation of increased collection, transportation, and equipment costs were much higher than the \$.40 per month per household increase requested. These estimates were

based on data which showed that it takes 8-12 seconds longer per stop to collect plastics and the knowledge that one additional truck would need to be added to the HRG routes. All six BFI trucks on HRG routes will also be retrofitted with metal cages to collect plastics.

Implementation of the collection of these two materials is scheduled to begin February 4, 1991. Publicity materials will be mailed to HRG residents in mid-January. If HRG collects half of the residential cardboard and plastics from the HRG residential waste stream, the residential waste abatement rate should be increased by 4%. This will be critical in 1991 since the County funding requirements increase to 16% for full 80% funding. The current requirement is 10% abatement, and HRG will probably reach 13% in 1990.

JJ:jt

**SURVEY OF SUBURBAN CURBSIDE RECYCLING CONTRACTS (WEEKLY)**  
**(COSTS LISTED ARE ON A**  
**\$ DOLLAR AMT/PER HOUSEHOLD/PER MONTH BASIS)**

	<u>Dec. '90</u>	<u>Jan. 1, 1991</u>	<u>'91 w/Plastics + Corrugated Card- Board</u>
HRG - Crystal New Hope Brooklyn Center	\$1.15	\$1.20 (+\$.05 due to CPI increase)	\$1.60 (\$.34 plastic \$.06 C.C.)
City of Bloomington	\$1.10	\$1.15	\$1.60
City of Brooklyn Park	\$1.29	\$1.29	No plastics or cardboard recycled yet.
City of Champlin	\$1.60	\$1.60	No plastics or cardboard recycled yet. (will start on April 1991)
City of Edina	\$2.45	\$2.45	\$2.45 will include plastics
	\$1.90	\$1.90	
for 700 townhomes, 8 plexes includes 4 materials, newspaper, glass cans, cor. cardboard			As of 1/1/91, 1 yr. contract (BFI) expires 12/31/91.
City of Maple Grove	\$1.78	\$1.78	\$1.78/2 yr. contract thru 12/31/92
Mid-90, rate was \$1.13, add \$.10 for CPI & \$.55 for plastics and cardboard.			
Cities of Minnetonka	\$1.75 May '90	\$2.20	\$2.20
Plymouth	\$2.15 June 90	(+ \$.05 CPI)	Five materials
Golden Valley	already includes (\$1.30)	plastics, Cor.Card (\$1.10)	newspaper, cans, glass, plastics, cor. cardboard

	Dec. '90	Jan. 1, 1991	91' w/plastics & cor. cardboard
City of Richfield 4 materials, cans, glass, newspaper, cor. cardboard.	\$1.85	\$1.85	\$1.85
Haulers individually pick up recyclables. One Hauler will include plastic in January. Other hauler will include plastic March/April 1991. Probably no rate increase.			
City of Robbinsdale	\$2.07	\$2.07	Still in negotiating process for incl. plastics & card- board.
City of Wayzata also includes cities of: Excelsior Mound Tonka Bay Minnetonka Beach Spring Beach Shorewood	\$2.35 w/Waste Mgmt. this contract expires 1/31/91	\$1.70 on 2/1/91 w/Knutson Serv.	\$1.70 Five materials newspapers, cans, glass, plastics, cor. cardboard.
City of St. Louis Park	\$2.02	\$2.02 thru 2/28/91	Still negotiating for including plastics. Will start 3/1/91.



HRG PLASTIC COLLECTION PILOT PROJECT  
GENERAL RECYCLING PARTICIPATION DETAIL  
24 WEEK ANALYSIS (APRIL 1990-SEPTEMBER 1990)

	Total Possible Stops	# House Holds not Partic.	#House Holds Partic.	# House holds Partic. once/mo.	# House holds Partic. twice/mo.	# House holds Partic. 3 times or more
Mon. Route	680	275	405	106	141	158
Crystal	(100%)	(40.4%)	(59.6%)	(26.2%)	(34.8%)	(39.0%)
Tues. Route	801	340	461	92	155	214
New Hope	(100%)	(42.4%)	(57.6%)	(20.0%)	(33.6%)	(46.4%)
Wed. Route	889	337	552	117	194	241
New Hope	(100%)	(37.9%)	(62.1%)	(21.2%)	(35.1%)	(43.7%)
Thurs. Route	726	319	407	119	165	123
B. Center	(100%)	(43.9%)	(56.1%)	(29.2%)	(40.6%)	(30.2%)
Fri. Route	601	248	353	114	106	133
B. Center	(100%)	(41.3%)	(58.7%)	(32.3%)	(30.0%)	(37.7%)
Household Totals	3,697	1,519	2,178	548	761	869
Particip. Percent		(41.1%)	(58.9%)	(25.2%)	(34.9%)	(39.9%)
Rounded Percent		41%	59%	25%	35%	40%
Range of Routes		37.9%- 43.9%	56.1%- 62.1%	20.0%- 32.3%	30.0%- 40.6%	30.2%- 46.4%
100 Households						

41 did not participate  
59 did participate  
-15 1x/month  
-21 2x/month  
-23 3x or 4x/month

2101 CRYSTAL (MONDAY)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
1	43	31	12	11	13	7
2	47	27	20	5	12	10
3	47	30	17	8	11	11
4	47	31	16	8	10	13
5	47	30	17	4	10	16
6	47	28	19	7	10	11
7	47	30	17	4	10	16
8	47	25	22	8	10	7
9	47	24	23	4	9	11
10	47	31	16	15	7	9
11	47	31	16	12	12	7
12	47	25	22	7	9	9
13	47	20	27	4	8	8
14	47	26	21	5	7	14
15	26	16	10	4	3	9
	680	405	275	106	141	158

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: $\frac{106}{405} = 26.17\%$ (1-25%)	Never partic.: $\frac{275}{680} = 40.45\%$ (0%)
Twice/mo: $\frac{141}{405} = 34.82\%$ (26-50%)	1x/month: $\frac{106}{680} = 15.59\%$ (1-25%)
3x a mo: $\frac{158}{405} = 39.01\%$ mo. (51%-100%) or weekly	2x/month: $\frac{141}{680} = 20.73\%$ (26%-50%)
	3x or 4x/mo: $\frac{158}{680} = 23.23\%$ (51%-100%)

# of Participants =  $\frac{405}{680} = 59.55\%$  overall participation rate  
Total # of address 680

2102 New Hope (Tuesday)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
15	18	3	15	0	1	2
16	47	26	21	2	5	19
17	47	31	16	2	14	15
18	47	19	28	5	9	5
19	47	33	14	8	15	10
20	47	23	24	9	8	6
21	47	19	28	6	3	10
22	47	28	19	7	8	13
23	47	28	19	7	8	13
24	47	34	13	4	10	20
25	47	21	26	6	9	6
26	47	24	23	4	7	13
27	47	31	16	3	12	16
28	47	33	14	7	8	18
29	47	18	29	3	4	11
30	47	27	20	4	7	16
31	47	39	8	6	16	17
32	31	24	7	9	11	4
	801	461	340	92	155	219

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: <u>92</u> = 19.96%	Never partic.: <u>340</u> = 42.44%
(1-25%) <u>461</u>	(0%) <u>801</u>
Twice/mo: <u>155</u> = 33.62%	1x/month: <u>92</u> = 11.49%
(26-50%) <u>461</u>	(1-25%) <u>801</u>
3x a mo: <u>214</u> = 46.42%	2x/month: <u>155</u> = 19.36%
mo. (51%-100%) <u>461</u>	(26%-50%) <u>801</u>
or weekly	3x or 4x/mo: <u>214</u> = 26.71%
	(51%-100%) <u>801</u>

# of Participants = 461 = 57.55% overall participation rate  
Total # of address 801

2103 New Hope (Wednesday)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
32	13	6	7	1	2	3
33	47	32	15	10	8	14
34	47	36	11	8	12	16
35	47	28	19	4	10	14
36	47	26	21	4	7	15
37	47	28	19	8	6	14
38	47	27	20	3	13	11
39	47	13	34	3	5	5
40	47	37	10	8	10	19
41	47	29	18	10	13	6
42	47	36	11	13	7	16
43	47	29	18	4	17	8
44	47	26	21	4	11	11
45	47	26	21	9	10	7
46	47	27	20	3	9	15
47	47	30	17	5	10	15
48	47	34	13	7	12	15
49	47	29	18	4	11	14
50	47	32	15	3	11	18
51	30	21	9	6	10	5
	889	552	337	117	194	241

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: <u>117</u> = 21.20%	Never partic.: <u>337</u> = 37.90%
(1-25%) <u>552</u>	(0%) <u>889</u>
Twice/mo: <u>194</u> = 35.14%	1x/month: <u>117</u> = 13.17%
(26-50%) <u>552</u>	(1-25%) <u>889</u>
3x a mo: <u>241</u> = 43.66%	2x/month: <u>194</u> = 21.83%
mo. (51%-100%) <u>552</u>	(26%-50%) <u>889</u>
or weekly	3x or 4x/mo: <u>241</u> = 27.10%
	(51%-100%) <u>889</u>

# of Participants = 552 = 62.09% overall participation rate  
Total # of address 889

2104 Brooklyn Center (Thursday)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
51	14	5	9	1	4	0
52	47	31	16	4	8	19
53	47	24	23	5	7	12
54	47	29	18	9	13	7
55	47	32	15	9	8	15
56	47	28	19	7	10	11
57	47	26	21	10	13	3
58	47	24	23	5	11	8
59	47	27	20	9	16	2
60	47	31	16	6	20	5
61	47	24	23	9	10	5
62	47	22	25	8	10	4
63	47	29	18	8	8	13
64	47	25	22	7	8	10
65	47	26	21	11	10	5
66	47	19	28	8	8	3
67	7	5	2	3	1	1
	726	407	319	119	165	123

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: $\frac{119}{407} = 29.24\%$ (1-25%)	Never partic.: $\frac{319}{726} = 43.94\%$ (0%)
Twice/mo: $\frac{165}{407} = 40.54\%$ (26-50%)	1x/month: $\frac{119}{726} = 16.39\%$ (1-25%)
3x a mo: $\frac{123}{407} = 30.22\%$ mo. (51%-100%) or weekly	2x/month: $\frac{165}{726} = 22.73\%$ (26%-50%)
	3x or 4x/mo: $\frac{123}{726} = 16.94\%$ (51%-100%)

# of Participants =  $\frac{407}{726} = 56.06\%$  overall participation rate  
Total # of address 726

2105 Brooklyn Center (Friday)

	(Address) Overall	# of		Once/mo.	Twice/mo.	3x+/weekly
Page	Total	Participants	0.%'s	1-25%	26-50%	month 51-100%
67	37	18	19	17	0	1
68	47	30	17	6	5	19
69	47	26	21	5	10	11
70	47	28	19	3	10	15
71	47	28	19	6	9	13
72	47	28	19	10	8	10
73	47	30	17	7	8	15
74	47	26	21	4	11	11
75	47	34	13	6	14	14
76	47	27	20	6	16	5
77	47	23	24	7	7	9
78	47	26	21	8	8	10
79	47	29	18	29	0	0
80	Do not include					
81	do not include					
	601	353	248	114	106	133

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: <u>114</u> = 32.30%	Never partic.: <u>248</u> = 41.26%
(1-25%) 353	(0%) 601
Twice/mo: <u>106</u> = 30.03%	1x/month: <u>114</u> = 18.97%
(26-50%) 353	(1-25%) 601
3x a mo: <u>133</u> = 37.67%	2x/month: <u>106</u> = 17.64%
mo. (51%-100%) 353	(26%-50%) 601
or weekly	3x or 4x/mo: <u>133</u> = 22.13%
	(51%-100%) 601

# of Participants = 353 = 58.74% overall participation rate  
Total # of address 601



M E M O R A N D U M

DATE: December 10, 1990

TO: Hennepin Recycling Group Board Members

FROM: Julie Jones, HRG Administrator

SUBJECT: Summary of HRG Plans to Add Plastics  
and Cardboard to Curbside Recycling  
Program

The 1991 Hennepin County Funding Assistance Policy requires that all Hennepin County municipalities add corrugated cardboard and plastics to existing curbside programs in order to receive any County funding reimbursement. Currently, the HRG is receiving up to 80% cost reimbursement of recycling program costs. Losing this funding in 1991 would amount to a loss in funds of approximately \$370,000.

Knowing that the cities of Brooklyn Center, Crystal and New Hope cannot afford to absorb these expenses into their 1991 city budgets, the HRG Board has negotiated a Memorandum of Understanding with BFI to expand the existing the curbside program to include collection of plastics and corrugated cardboard, beginning February 4, 1991. The February start date will satisfy the County deadline of spring 1991.

The additional cost negotiated with BFI are as follows:

- \$.06/HH/mo. - addition of corrugated cardboard
- \$.34/HH/mo. - addition of plastics
- \$.05/HH/mo. - annual CPI increase (4%)

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\$.45/HH/mo. Total

The 1990 base rate per certified dwelling unit (CDU) per month is \$1.15. The additional cost negotiated will bring HRG's total price per CDU to \$1.60. As shown on the attached schedule of other curbside programs, HRG remains to be the lowest contract price for weekly curbside recycling services in Hennepin County.

When analyzed closely, BFI's requested increase in fees to collect two additional materials appeared very reasonable. Staff's estimation of increased collection, transportation, and equipment costs were much higher than the \$.40 per month per household increase requested. These estimates were

based on data which showed that it takes 8-12 seconds longer per stop to collect plastics and the knowledge that one additional truck would need to be added to the HRG routes. All six BFI trucks on HRG routes will also be retrofitted with metal cages to collect plastics.

Implementation of the collection of these two materials is scheduled to begin February 4, 1991. Publicity materials will be mailed to HRG residents in mid-January. If HRG collects half of the residential cardboard and plastics from the HRG residential waste stream, the residential waste abatement rate should be increased by 4%. This will be critical in 1991 since the County funding requirements increase to 16% for full 80% funding. The current requirement is 10% abatement, and HRG will probably reach 13% in 1990.

JJ:jt

**SURVEY OF SUBURBAN CURBSIDE RECYCLING CONTRACTS (WEEKLY)**  
**(COSTS LISTED ARE ON A**  
**\$ DOLLAR AMT/PER HOUSEHOLD/PER MONTH BASIS)**

	<u>Dec. '90</u>	<u>Jan. 1, 1991</u>	<u>'91 w/Plastics + Corrugated Card- Board</u>
HRG - Crystal New Hope Brooklyn Center	\$1.15	\$1.20 (+\$.05 due to CPI increase)	\$1.60 (\$.34 plastic \$.06 C.C.)
City of Bloomington	\$1.10	\$1.15	\$1.60
City of Brooklyn Park	\$1.29	\$1.29	No plastics or cardboard recycled yet.
City of Champlin	\$1.60	\$1.60	No plastics or cardboard recycled yet. (will start on April 1991)
City of Edina	\$2.45	\$2.45	\$2.45 will include plastics
	\$1.90	\$1.90	
for 700 townhomes, 8 plexes includes 4 materials, newspaper, glass cans, cor. cardboard			As of 1/1/91, 1 yr. contract (BFI) expires 12/31/91.
City of Maple Grove	\$1.78	\$1.78	\$1.78/2 yr. contract thru 12/31/92
Mid-90, rate was \$1.13, add \$.10 for CPI & \$.55 for plastics and cardboard.			
Cities of Minnetonka	\$1.75 May '90	\$2.20	\$2.20
Plymouth	\$2.15 June 90	(+ \$.05 CPI)	Five materials
Golden Valley	already includes (\$1.30) plastics, Cor.Card (\$1.10)		newspaper, cans, glass, plastics, cor. cardboard

	Dec. '90	Jan. 1, 1991	91' w/plastics & cor. cardboard
City of Richfield 4 materials, cans, glass, newspaper, cor. cardboard.	\$1.85	\$1.85	\$1.85
Haulers individually pick up recyclables. One Hauler will include plastic in January. Other hauler will include plastic March/April 1991. Probably no rate increase.			
City of Robbinsdale	\$2.07	\$2.07	Still in negotiating process for incl. plastics & card- board.
City of Wayzata also includes cities of: Excelsior Mound Tonka Bay Minnetonka Beach Spring Beach Shorewood	\$2.35 w/Waste Mgmt. this contract expires 1/31/91	\$1.70 on 2/1/91 w/Knutson Serv.	\$1.70 Five materials newspapers, cans, glass, plastics, cor. cardboard.
City of St. Louis Park	\$2.02	\$2.02 thru 2/28/91	Still negotiating for including plastics. Will start 3/1/91.

HRG PLASTIC COLLECTION PILOT PROJECT  
GENERAL RECYCLING PARTICIPATION DETAIL  
24 WEEK ANALYSIS (APRIL 1990-SEPTEMBER 1990)

	Total Possible Stops	# House Holds not Partic.	#House Holds Partic.	# House holds Partic. once/mo.	# House holds Partic. twice/mo.	# House holds Partic. 3 times or more
Mon. Route	680	275	405	106	141	158
Crystal	(100%)	(40.4%)	(59.6%)	(26.2%)	(34.8%)	(39.0%)
Tues. Route	801	340	461	92	155	214
New Hope	(100%)	(42.4%)	(57.6%)	(20.0%)	(33.6%)	(46.4%)
Wed. Route	889	337	552	117	194	241
New Hope	(100%)	(37.9%)	(62.1%)	(21.2%)	(35.1%)	(43.7%)
Thurs. Route	726	319	407	119	165	123
B. Center	(100%)	(43.9%)	(56.1%)	(29.2%)	(40.6%)	(30.2%)
Fri. Route	601	248	353	114	106	133
B. Center	(100%)	(41.3%)	(58.7%)	(32.3%)	(30.0%)	(37.7%)
Household Totals	3,697	1,519	2,178	548	761	869
Particip. Percent		(41.1%)	(58.9%)	(25.2%)	(34.9%)	(39.9%)
Rounded Percent		41%	59%	25%	35%	40%
Range of Routes		37.9%- 43.9%	56.1%- 62.1%	20.0%- 32.3%	30.0%- 40.6%	30.2%- 46.4%
100 Households						

41 did not participate  
59 did participate  
-15 1x/month  
-21 2x/month  
-23 3x or 4x/month

2101 CRYSTAL (MONDAY)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
1	43	31	12	11	13	7
2	47	27	20	5	12	10
3	47	30	17	8	11	11
4	47	31	16	8	10	13
5	47	30	17	4	10	16
6	47	28	19	7	10	11
7	47	30	17	4	10	16
8	47	25	22	8	10	7
9	47	24	23	4	9	11
10	47	31	16	15	7	9
11	47	31	16	12	12	7
12	47	25	22	7	9	9
13	47	20	27	4	8	8
14	47	26	21	5	7	14
15	26	16	10	4	3	9
	680	405	275	106	141	158

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: <u>106</u> = 26.17%	Never partic.: <u>275</u> = 40.45%
(1-25%) 405	(0%) 680
Twice/mo: <u>141</u> = 34.82%	1x/month: <u>106</u> = 15.59%
(26-50%) 405	(1-25%) 680
3x a mo: <u>158</u> = 39.01%	2x/month: <u>141</u> = 20.73%
mo. (51%-100%) 405	(26%-50%) 680
or weekly	3x or 4x/mo: <u>158</u> = 23.23%
	(51%-100%) 680

# of Participants = 405 = 59.55% overall participation rate  
Total # of address 680



2102 New Hope (Tuesday)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
15	18	3	15	0	1	2
16	47	26	21	2	5	19
17	47	31	16	2	14	15
18	47	19	28	5	9	5
19	47	33	14	8	15	10
20	47	23	24	9	8	6
21	47	19	28	6	3	10
22	47	28	19	7	8	13
23	47	28	19	7	8	13
24	47	34	13	4	10	20
25	47	21	26	6	9	6
26	47	24	23	4	7	13
27	47	31	16	3	12	16
28	47	33	14	7	8	18
29	47	18	29	3	4	11
30	47	27	20	4	7	16
31	47	39	8	6	16	17
32	31	24	7	9	11	4
	801	461	340	92	155	219

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: <u>92</u> = 19.96%	Never partic.: <u>340</u> = 42.44%
(1-25%) <u>461</u>	(0%) <u>801</u>
Twice/mo: <u>155</u> = 33.62%	1x/month: <u>92</u> = 11.49%
(26-50%) <u>461</u>	(1-25%) <u>801</u>
3x a mo: <u>214</u> = 46.42%	2x/month: <u>155</u> = 19.36%
mo. (51%-100%) <u>461</u>	(26%-50%) <u>801</u>
or weekly	3x or 4x/mo: <u>214</u> = 26.71%
	(51%-100%) <u>801</u>

# of Participants = 461 = 57.55% overall participation rate  
 Total # of address 801

2103 New Hope (Wednesday)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
32	13	6	7	1	2	3
33	47	32	15	10	8	14
34	47	36	11	8	12	16
35	47	28	19	4	10	14
36	47	26	21	4	7	15
37	47	28	19	8	6	14
38	47	27	20	3	13	11
39	47	13	34	3	5	5
40	47	37	10	8	10	19
41	47	29	18	10	13	6
42	47	36	11	13	7	16
43	47	29	18	4	17	8
44	47	26	21	4	11	11
45	47	26	21	9	10	7
46	47	27	20	3	9	15
47	47	30	17	5	10	15
48	47	34	13	7	12	15
49	47	29	18	4	11	14
50	47	32	15	3	11	18
51	30	21	9	6	10	5
	889	552	337	117	194	241

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: <u>117</u> = 21.20%	Never partic.: <u>337</u> = 37.90%
(1-25%) <u>552</u>	(0%) <u>889</u>
Twice/mo: <u>194</u> = 35.14%	1x/month: <u>117</u> = 13.17%
(26-50%) <u>552</u>	(1-25%) <u>889</u>
3x a mo: <u>241</u> = 43.66%	2x/month: <u>194</u> = 21.83%
mo. (51%-100%) <u>552</u>	(26%-50%) <u>889</u>
or weekly	3x or 4x/mo: <u>241</u> = 27.10%
	(51%-100%) <u>889</u>

# of Participants = 552 = 62.09% overall participation rate  
Total # of address 889

2104 Brooklyn Center (Thursday)

Page	(Address) Overall Total	# of Participants	0.%'s	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
51	14	5	9	1	4	0
52	47	31	16	4	8	19
53	47	24	23	5	7	12
54	47	29	18	9	13	7
55	47	32	15	9	8	15
56	47	28	19	7	10	11
57	47	26	21	10	13	3
58	47	24	23	5	11	8
59	47	27	20	9	16	2
60	47	31	16	6	20	5
61	47	24	23	9	10	5
62	47	22	25	8	10	4
63	47	29	18	8	8	13
64	47	25	22	7	8	10
65	47	26	21	11	10	5
66	47	19	28	8	8	3
67	7	5	2	3	1	1
	726	407	319	119	165	123

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: $\frac{119}{407} = 29.24\%$ (1-25%)	Never partic.: $\frac{319}{726} = 43.94\%$ (0%)
Twice/mo: $\frac{165}{407} = 40.54\%$ (26-50%)	1x/month: $\frac{119}{726} = 16.39\%$ (1-25%)
3x a mo: $\frac{123}{407} = 30.22\%$ mo. (51%-100%) or weekly	2x/month: $\frac{165}{726} = 22.73\%$ (26%-50%)
	3x or 4x/mo: $\frac{123}{726} = 16.94\%$ (51%-100%)

$\frac{\text{\# of Participants}}{\text{Total \# of address}} = \frac{407}{726} = 56.06\%$  overall participation rate

2105 Brooklyn Center (Friday)

Page	(Address) Overall Total	# of Participants	0.0's	Once/mo. 1-25%	Twice/mo. 26-50%	3x+/weekly month 51-100%
67	37	18	19	17	0	1
68	47	30	17	6	5	19
69	47	26	21	5	10	11
70	47	28	19	3	10	15
71	47	28	19	6	9	13
72	47	28	19	10	8	10
73	47	30	17	7	8	15
74	47	26	21	4	11	11
75	47	34	13	6	14	14
76	47	27	20	6	16	5
77	47	23	24	7	7	9
78	47	26	21	8	8	10
79	47	29	18	29	0	0
80	Do not include					
81	do not include					
	601	353	248	114	106	133

# of Partic. based calculations	Total # of addresses or Overall total based calculations
Once/mo: <u>114</u> = 32.30%	Never partic.: <u>248</u> = 41.26%
(1-25%) 353	(0%) 601
Twice/mo: <u>106</u> = 30.03%	1x/month: <u>114</u> = 18.97%
(26-50%) 353	(1-25%) 601
3x a mo: <u>133</u> = 37.67%	2x/month: <u>106</u> = 17.64%
mo. (51%-100%) 353	(26%-50%) 601
or weekly	3x or 4x/mo: <u>133</u> = 22.13%
	(51%-100%) 601

# of Participants = 353 = 58.74% overall participation rate  
Total # of address 601

WHAT'S NEW IN THE PARK & RECREATION DEPARTMENT?  
December 14, 1990

1. Winterfest in Crystal will be held on Saturday, December 15 from 1-5 p.m. at the Crystal Community Center. Come and participate in the fun, music and entertainment. Come and help if your schedule permits!
2. Weather permitting, the skating rinks will open for the season on Saturday, December 22.
3. Three Senior events for the holidays will take place:
  1. Holiday party with over 300 expected (in comparison to 120 participants last year).
  2. Service project with a cub scout pack.
  3. Tour of lights and dinner.
4. We have just finished up our fall classes - Gymnastics, Nerf Soccer, Dance and Baton. The next sessions will start in January.
5. Skating rink maintenance has been hampered by warm weather. The park maintenance division will start watering again when cold weather returns.

The crew also has been trimming trees in all of the parks in the city and the work is just about completed.

6. Charles Tostenson, park superintendent, has been named "Man of the Year for 1990" by the Zurah Antique Car Club.
7. Tim's Tree Service is trimming boulevard trees from 42nd Avenue North to the Soo Line tracks and from Louisiana Avenue North to Vera Cruz Avenue North.

Janice Cortner  
4641 Douglas Drive  
Crystal, MN 55422

December 11, 90

Councilmember Gary Joselyn;

I believe you owe me an apology for your rude interruption at the public hearing December 10, 1990. I'm sure you'll recall I was the only woman to take the platform that evening.

You wasted my five minutes with a tangent concerning state levies unrelated to my comments. When the floor returned to me at the stand I had to suppress my anger with your disrespect, realizing it was worthless.

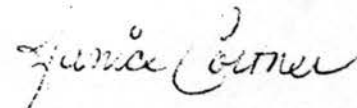
The public hearing offered many good opinions if the council actually "listened". Citizens are very concerned when the economy begins destroying homes.

Please keep in mind your position is to represent the taxpayer in Crystal, which you can be replaced.

Maybe I should not have changed my suit attire after work to be heard and respected Mr. Joselyn. My mother and I are both homeowners in Crystal contemplating moving further out.

Crime is on the rise, and the city is starting to resemble a slum-- Why should we pay more in taxes for less? Yes people are moving away from Crystal what is there to attract them.

Enough said for now, I'm probably wasting my effort. Do not underestimate the power of a woman Gary Joselyn, there's more than you see.

  
Janice Cortner

cc: Mayor Betty Herbes  
Senator Ember Reichgott



## CITY OF CRYSTAL

1990 EXPENDITURE REPORT AS OF NOVEMBER 30, 1990

NORMAL %=

91.67%

DEPARTMENT	#	ADOPTED BUDGET AMOUNT	REVISED WORKING BUDGET	PRIOR MONTH YTD EXPENSES	ENCUMBERANCES	CURRENT EXPENDITURES	TOTAL EXPENSES	RATIO	UNENCUMBERED BALANCE
Mayor & Council	10	\$126,670	\$126,670	\$107,163.40	\$58.30	\$5,017.35	\$112,180.75	88.6%	\$14,430.95
Administration	11	\$349,244	\$321,092	\$261,671.61	\$1,862.01	\$23,034.95	\$284,706.56	89.2%	\$34,523.43
Assessing	12	\$126,382	\$131,140	\$97,327.14	\$90.62	\$9,050.93	\$106,378.07	81.2%	\$24,671.31
Finance	13	\$149,580	\$157,898	\$121,981.97	\$988.94	\$11,079.69	\$133,061.66	84.9%	\$23,847.40
City Buildings	14	\$147,340	\$153,053	\$121,632.00	\$1,272.00	(\$5,792.45)	\$115,839.55	76.5%	\$35,941.45
Police	15	\$1,686,964	\$1,768,607	\$1,401,623.79	\$19,390.65	\$148,251.15	\$1,549,874.94	88.7%	\$199,341.41
Fire	16	\$209,791	\$212,250	\$147,929.74	\$8,892.32	\$7,156.55	\$155,086.29	77.3%	\$48,271.39
Planning & Inspection	17	\$70,202	\$74,565	\$60,809.44	\$91.15	\$5,746.33	\$66,555.77	89.4%	\$7,918.08
Civil Defense	18	\$40,626	\$41,740	\$29,867.34	\$660.58	\$3,261.22	\$33,128.56	81.0%	\$7,950.86
Engineering	19	\$234,631	\$214,847	\$177,541.23	\$84.52	\$12,917.71	\$190,458.94	88.7%	\$24,303.54
Street	20	\$487,534	\$500,805	\$367,234.15	\$1,468.10	\$40,890.19	\$408,124.34	81.8%	\$91,212.56
Park Maintenance	21	\$383,583	\$391,001	\$313,257.59	\$2,110.32	\$27,550.26	\$340,807.85	87.7%	\$48,082.83
Recycling *	22	\$78,859	\$78,859	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$78,859.00
Recreation	25	\$480,788	\$483,636	\$399,756.18	\$3,979.29	\$14,696.75	\$414,452.93	86.5%	\$65,203.78
Health	26	\$144,180	\$150,802	\$115,552.41	\$535.54	\$7,712.69	\$123,265.10	82.1%	\$27,001.36
Civil Service	27	\$11,750	\$11,750	\$6,226.79	\$150.00	\$1,005.52	\$7,232.31	62.8%	\$4,367.69
Legal	28	\$142,000	\$140,200	\$114,154.34	\$0.00	\$13,529.25	\$127,683.59	91.1%	\$12,516.41
Elections	29	\$23,475	\$20,975	\$5,859.68	\$0.00	\$6,964.11	\$12,823.79	61.1%	\$8,151.21
Swimming Pool	31	\$76,242	\$75,742	\$98,647.72	\$100.00	\$962.58	\$99,610.30	131.6%	(\$23,968.30)
Non-Departmental	32	\$1,053,660	\$852,783	\$640,624.29	\$0.00	\$55,648.57	\$696,272.86	81.6%	\$156,510.14
Community Center	33	\$106,203	\$105,532	\$33,347.11	\$1,335.50	\$40,715.43	\$74,062.54	71.4%	\$30,133.96
Tree Disease	34	\$43,609	\$43,609	\$22,471.06	\$0.00	\$2,832.75	\$25,303.81	58.0%	\$18,305.19
EDA	37	\$22,758	\$73,606	\$84,170.03	\$0.00	\$12,417.33	\$96,587.36	131.2%	(\$22,981.36)
TOTALS		\$6,196,071	\$6,131,162	\$4,728,849.01	\$43,069.84	\$444,648.86	\$5,173,497.87	85.1%	\$914,594.29
Recycling Fund #80		\$205,344	\$205,344	\$106,292.72	\$0.00	\$10,810.44	\$117,103.16	57.0%	\$88,240.84
* General Fund Subsidy to Recycling									
Street Lighting #82		\$108,330	\$108,330	\$93,638.77	\$0.00	\$8,845.34	\$102,484.11	94.6%	\$5,845.89
Utility Fund-#81									
Water	23	\$1,025,829	\$1,025,829	\$436,346.60	\$3,713.70	\$113,231.89	\$549,578.49	53.9%	\$472,536.81
Sewer	24	\$1,267,029	\$1,267,029	\$1,121,005.89	\$430.28	\$91,052.03	\$1,212,057.92	95.7%	\$54,540.80
TOTALS		\$2,292,858	\$2,292,858	\$1,557,352.49	\$4,143.98	\$204,283.92	\$1,761,636.41	77.0%	\$527,077.61
Water Slide Fund #83		\$0	\$0	\$6,987.65	\$0.00	\$0.00	\$6,987.65		(\$6,987.65)

\*\* Salaries, Utilities and Other Expenses for the Water Slide have not yet been recieved or allocated from the Swimming Pool activity. This will be done when the season ends and all bills are in.

## CITY OF CRYSTAL

SUMMARY OF REVENUES AS OF NOVEMBER 30, 1990  
NORMAL PERCENT = 91.67%

GENERAL FUND - 01 ACCT#		ESTIMATED REVENUE	PRIOR MONTH YEAR-TO-DATE	RECEIPTS CURRENT MONTH	RECEIPTS YEAR-TO-DATE	PERCENTAGE RECEIVED
<b>TAXES</b>						
3011	Current Ad Valorem Taxes	\$2,806,137	\$1,033,081.32	\$0.00	\$1,033,081.32	36.8%
	Homestead Credit	\$0	\$416,095.77	\$0.00	\$416,095.77	
3012	Delinq Ad Valorem Taxes	\$0	\$14,927.84	\$0.00	\$14,927.84	
3013	Penalties and Interest	\$10,000	\$4,261.35	\$0.00	\$4,261.35	42.6%
3014	Forfeited Tax Sale	\$0	\$457.67	\$0.00	\$457.67	
3015	Prepaid Special Assessments	\$0	\$0.00	\$0.00	\$0.00	
	<b>Total Taxes</b>	<b>\$2,816,137</b>	<b>\$1,468,823.95</b>	<b>\$0.00</b>	<b>\$1,468,823.95</b>	<b>52.2%</b>
<b>LICENSES AND PERMITS</b>						
3111	Liquor Licenses On Sale 06/30	\$55,000	\$30,250.00	\$0.00	\$30,250.00	55.0%
3112	Liquor Licenses Off Sale 06/30	\$1,600	\$1,600.00	\$0.00	\$1,600.00	100.0%
3113	Beer & Tavern Licenses 06/30	\$6,000	\$6,603.75	\$0.00	\$6,603.75	110.1%
3114	Club Licenses 06/30	\$2,000	\$3,086.00	\$0.00	\$3,086.00	154.3%
3115	Garbage & Refuse License 06/30	\$1,500	\$2,575.00	\$0.00	\$2,575.00	171.7%
3116	Taxi Cab Licenses	\$150	\$50.00	\$0.00	\$50.00	33.3%
3117	Music Box-Misc Amusements	\$5,600	\$1,672.00	\$1,115.00	\$2,787.00	49.8%
3118	Food Handling Licenses	\$15,900	\$6,821.25	\$3,720.00	\$10,541.25	66.3%
3119	Gas Pump & Station Licenses	\$1,400	\$64.50	\$736.25	\$800.75	57.2%
3121	Bowling Alley Licenses	\$1,200	\$0.00	\$0.00	\$0.00	0.0%
3123	Cigarette Licenses	\$1,350	\$120.00	\$420.00	\$540.00	40.0%
3124	Misc Licenses	\$1,600	\$2,326.00	\$1,033.49	\$3,359.49	210.0%
3125	Billboard-Sign Hangers License	\$1,000	\$1,218.25	\$0.00	\$1,218.25	121.8%
3126	Plumbing-Gas Licenses & Cards	\$5,000	\$3,218.75	\$332.50	\$3,551.25	71.0%
3127	Sign Licenses 05/15	\$11,000	\$6,538.19	\$0.00	\$6,538.19	59.4%
3128	Tree Trim Licenses	\$600	\$495.00	\$0.00	\$495.00	82.5%
3150	Dog Licenses & Impound Fees	\$5,900	\$4,242.00	\$185.00	\$4,427.00	75.0%
3151	Building Permits	\$40,000	\$48,771.08	\$1,406.00	\$50,177.08	125.4%
3152	Misc Fire Permits	\$0	\$716.00	\$15.00	\$731.00	
3153	Plumbing Permits	\$5,000	\$6,124.35	\$194.00	\$6,318.35	126.4%
3154	Sewer Permits	\$600	\$752.00	\$52.50	\$804.50	134.1%
3155	Water Permits	\$800	\$892.50	\$226.00	\$1,118.50	139.8%
3157	Driveway Permits	\$500	\$120.00	\$35.00	\$155.00	31.0%
3158	Street Excavation Permits	\$700	\$5,706.00	\$70.00	\$5,776.00	825.1%
3159	Miscellaneous Permits	\$0	\$0.00	\$0.00	\$0.00	
3161	Gas Permits	\$3,000	\$3,952.50	\$253.95	\$4,206.45	140.2%
3162	Burglar Alarm Permits 05/15	\$1,200	\$858.00	\$0.00	\$858.00	71.5%
3163	Mechanical Permits	\$10,000	\$7,471.26	\$413.90	\$7,885.16	78.9%
3164	Sign Permits	\$2,700	\$2,369.50	\$193.60	\$2,563.10	94.9%
3165	Parking Pemits	\$0	\$20.00	\$0.00	\$20.00	
3166	Restaurant Hoods	\$1,200	\$1,175.00	\$250.00	\$1,425.00	118.8%
	<b>Total Licenses and Permits</b>	<b>\$182,500</b>	<b>\$149,808.88</b>	<b>\$10,652.19</b>	<b>\$160,461.07</b>	<b>87.9%</b>

GENERAL FUND - 01 ACCT#	ESTIMATED REVENUE	PRIOR MONTH YEAR-TO-DATE	RECEIPTS CURRENT MONTH	RECEIPTS YEAR-TO-DATE	PERCENTAGE RECEIVED
-----					
STATE SHARED TAXES					
3350 Local Government Aid	\$1,845,183	\$922,591.50	\$0.00	\$922,591.50	50.0%
3351 State Aid Streets	\$3,239	\$102,353.50	\$0.00	\$102,353.50	3160.0%
Total Shared Taxes	\$1,848,422	\$1,024,945.00	\$0.00	\$1,024,945.00	55.4%
OTHER SERVICES					
3500 Miscellaneous Receipts	\$3,000	\$4,301.62	\$816.94	\$5,118.56	170.6%
3501 NWSCC and CAC	\$4,800	\$3,879.98	(\$135.73)	\$3,744.25	78.0%
3503 Bicycle Licenses	\$400	\$334.00	(\$14.00)	\$320.00	80.0%
3504 Northern Mayors Association	\$0	(\$5,726.67)	(\$1,717.37)	(\$7,444.04)	
3511 Special Rezoning App Charge	\$5,200	\$4,550.00	\$0.00	\$4,550.00	87.5%
3512 Sale of Maps-Documents etc	\$200	\$202.30	\$23.00	\$225.30	112.7%
3513 Engineering & Clerical Fees	\$50,000	\$68,893.01	\$0.00	\$68,893.01	137.8%
3514 Weed Cutting Charges	\$600	(\$10.00)	\$165.00	\$155.00	25.8%
3515 Filing Fees	\$0	\$0.00	\$0.00	\$0.00	
3516 License Investigations	\$500	\$2,310.00	\$200.00	\$2,510.00	502.0%
3517 Jail & Breathalyzer Tests	\$3,000	\$0.00	\$0.00	\$0.00	0.0%
3518 Electrical Permit Applications	\$0	\$257.00	\$9.00	\$266.00	
3568 Accident Reports	\$1,600	\$1,664.50	\$132.00	\$1,796.50	112.3%
3569 Special Assessment Searches	\$3,000	\$1,164.00	\$140.00	\$1,304.00	43.5%
3570 Sanitarian Costs & Reimburse	\$85,033	\$61,753.80	\$0.00	\$61,753.80	72.6%
3571 Confiscated Funds	\$0	\$35.00	\$0.00	\$35.00	
3580 Recreation Program Receipts	\$171,550	\$154,073.62	\$8,017.24	\$162,090.86	94.5%
3581 Crystal Facilities Used	\$500	\$1,361.00	\$0.00	\$1,361.00	272.2%
3582 Non-Budget Account	\$0	\$480.00	\$0.00	\$480.00	
3586 Water Tests	\$0	\$0.00	\$0.00	\$0.00	
3587 Swimming Pool Receipts	\$49,020	\$90,910.23	\$0.00	\$90,910.23	185.5%
3588 Community Center Revenue	\$21,000	\$13,996.46	\$3,391.10	\$17,387.56	82.8%
3590 Refunds & Reimbursements	\$115,500	\$122,745.77	\$0.00	\$122,745.77	106.3%
3591 Insurance Refunds	\$0	\$53,902.00	\$0.00	\$53,902.00	
3592 Misc Land & Equip Sales	\$43,000	\$108,064.69	\$0.00	\$108,064.69	251.3%
3593 Miscellaneous Transfers	\$0	\$0.00	\$0.00	\$0.00	
3594 Building Sub-Rental	\$700	\$740.00	\$0.00	\$740.00	105.7%
3595 Waste Oil Revenues	\$1,500	\$401.67	\$0.00	\$401.67	26.8%
3596 Leased Properties	\$0	\$100.00	\$0.00	\$100.00	
3599 Interest Earned	\$110,000	\$0.00	\$0.00	\$0.00	0.0%
3610 Court Fines	\$210,000	\$93,522.30	\$8,419.00	\$101,941.30	48.5%
3611 Alarm Charges	\$3,000	\$2,700.00	\$0.00	\$2,700.00	90.0%
3612 Alarm Penalties	\$0	\$105.75	\$0.00	\$105.75	
3630 Forfeited Bail	\$0	\$5,180.00	\$500.00	\$5,680.00	
3772 Donations	\$1,000	\$8,708.82	(\$630.00)	\$8,078.82	807.9%
Total Other Services	\$884,103	\$800,600.85	\$19,316.18	\$819,917.03	92.7%
Previous Year Fund Balance	\$400,000	\$0.00		\$0.00	0.0%
TOTAL REVENUES	\$6,131,162	\$3,444,178.68	\$29,968.37	\$3,474,147.05	56.7%

RECYCLING FUND - 80		ESTIMATED	PRIOR MONTH	RECEIPTS	RECEIPTS	PERCENTAGE
ACCT#		REVENUE	YEAR-TO-DATE	CURRENT MONTH	YEAR-TO-DATE	RECEIVED
3330	County Grants	\$35,765	\$38,220.00	\$0.00	\$38,220.00	106.9%
3500	Misc Revenues	\$0	\$10,135.57	\$4,053.81	\$14,189.38	
3510	Containers, Wheels & Lids	\$0	\$368.88	\$13.32	\$382.20	
3780	Recycling Revenue	\$90,720	\$72,222.65	\$8,661.96	\$80,884.61	89.2%
3781	Recycling Penalties	\$0	\$1,738.41	\$220.98	\$1,959.39	
3782	Recycling Bin Revenue	\$0	\$11,502.44	\$3.60	\$11,506.04	
3783	Recycling Bin Penalty	\$0	\$352.53	\$0.00	\$352.53	
3590	Refunds and Reimbursements	\$78,859	\$41,950.27	\$0.00	\$41,950.27	53.2%
Total Recycling		\$205,344	\$176,490.75	\$12,953.67	\$189,444.42	92.3%

UTILITY FUND - 81		ESTIMATED	PRIOR MONTH	RECEIPTS	RECEIPTS	PERCENTAGE
ACCT#		REVENUE	YEAR-TO-DATE	CURRENT MONTH	YEAR-TO-DATE	RECEIVED
3500	Miscellaneous Receipts	\$0	\$0.00	\$655.20	\$655.20	
3599	Interest Earned	\$35,000	\$0.00	\$0.00	\$0.00	0.0%
3739	Misc Income - Water	\$2,000	\$1,580.37	\$0.00	\$1,580.37	79.0%
3740	Water Sales	\$885,000	\$681,383.89	\$80,654.54	\$762,038.43	86.1%
3741	Penalties Earned - Water	\$17,500	\$15,163.82	\$1,581.14	\$16,744.96	95.7%
3742	Sales of Meters-Horns	\$2,000	\$3,531.60	\$755.20	\$4,286.80	214.3%
3743	Joint Water Commission Reimb	\$15,000	\$12,069.60	\$0.00	\$12,069.60	80.5%
3744	Metro Waste Reimbursement	\$5,200	\$0.00	\$5.29	\$5.29	0.1%
3759	Misc Income - Sewer	\$500	\$0.00	\$0.00	\$0.00	0.0%
3760	Sewer Service Revenue	\$995,000	\$904,824.99	\$112,522.89	\$1,017,347.88	102.2%
3761	Penalties Earned - Sewer	\$18,500	\$20,274.61	\$1,809.73	\$22,084.34	119.4%
Total Utility Revenue		\$1,975,700	\$1,638,828.88	\$197,983.99	\$1,836,812.87	93.0%

STREET LIGHTING FUND - 82		ESTIMATED	PRIOR MONTH	RECEIPTS	RECEIPTS	PERCENTAGE
ACCT#		REVENUE	YEAR-TO-DATE	CURRENT MONTH	YEAR-TO-DATE	RECEIVED
3764	Street Lighting Revenue	\$103,683	\$76,434.78	\$10,294.26	\$86,729.04	83.6%
3765	Penalties Earned	\$2,000	\$1,863.87	\$198.12	\$2,061.99	103.1%
Total Street Lighting Revenue		\$105,683	\$78,298.65	\$10,492.38	\$88,791.03	84.0%

WATER SLIDE FUND - 83		ESTIMATED	PRIOR MONTH	RECEIPTS	RECEIPTS	PERCENTAGE
ACCT#		REVENUE	YEAR-TO-DATE	CURRENT MONTH	YEAR-TO-DATE	RECEIVED
3581	Crystal Facilities Used		\$1,153.41	\$0.00	\$1,153.41	
3587	Water Slide Revenues		\$30,097.10	\$0.00	\$30,097.10	
Total Water Slide Revenues		\$0	\$31,250.51	\$0.00	\$31,250.51	

*Newsletter expected to be in homes the first week of January*

# CRYSTAL CITY NEWSLETTER

*A Community Newsletter*

Number 78 January 1991

## Homestead Cards Due by January 15

Homeowners must file for homestead status each year to receive a break in property taxes. The 1991 filing deadline is January 15. Residents should have received their 1991 homestead cards in the mail by the first week in January.

Homestead declaration cards will be mailed during the last week of December to all homeowners who filed last year. Property owners should verify their social security numbers, sign the card and return it

to the Crystal City Hall, 4141 Douglas Drive by January 15.

New homeowners who have not applied for homestead have until Jan. 15 to file. Questions regarding the homestead process should be directed to the Assessing Department, 537-8421.

## City Newsletter Changes Format

Starting in January 1991 the Crystal City Newsletter will be mailed out to the residents every other month.

This is to provide you with more up-to-date, accurate information regarding the City of Crystal.

## Parking Restrictions in Effect for the City During Snowfall

Remember there is no parking on any city street between the hours of 3-6am.

After a snowfall of at least 1 1/2 inches, parking is prohibited on any public street or alley in the City of Crystal until the street or alley has been plowed and the snow has been plowed to the curb line.

Your help in keeping vehicles off the public streets and alleys is appreciated. This helps our plows clear snow in a more efficient manner.

**EVERY YEAR  
ONE THING  
WE DO  
HELPS  
THOUSANDS OF  
PEOPLE**





## Communications Clerk Police Department Highlight

In most instances, the first member of the Police Department an individual will come into contact with is the Police Dispatcher. The five full-time dispatchers provide a variety of services throughout the year 24 hours every day.

**9-1-1** - Every 9-1-1 call within the City will automatically be routed to dispatch. About 3,000 calls requesting a police, fire, and medical response are answered by the dispatchers yearly. A very important feature of the 9-1-1 system is that the address and telephone number from the call is immediately available on a video screen. **You are urged to use the 9-1-1 system anytime you need the police or fire or medical assistance.**

When a 9-1-1 call is received, questions are asked to determine location, nature and seriousness of the call, and any other helpful information. Dispatch then starts the appropriate public safety unit to the location and gives information.

**Radio Communications** - Radio communication with police and fire units is another major function. Dispatchers must relay any info concerning the call to those responding so they are prepared before arriving at the scene.

The dispatcher continues to monitor and maintain the vital radio link with the units while they are on the call and may be asked to assist by sending more help, making additional telephone calls, or giving updated information to other departments.

Dispatchers must monitor and communicate over the Hennepin County Emergency and Interagency

channels, the State-wide Emergency channel, the City of Crystal Street/Utilities Departments' radio channel, the Fire Department Mutual Aid channel, and 10 other policy agency radio frequencies.

**Telephone** - There are thousands of requests per year for Police and Fire Department services. The Dispatchers must answer six other incoming telephone lines for the Department.

If you are making informational request, call the Police non-emergency number 537-4571.

**Data Processing** - A computerized records system documenting each request for service made by the public is used by Dispatch. They enter info from each ICR into the records system.

Every criminal offense reported to the police department must be entered by Dispatch into both the Minnesota and National computerized crime information system.

**Police Reports** - Nearly all of the Offense and Arrest reports written by the Officers are typed by the Dispatchers on a word processor.

Reports are normally typed at night when there is less radio and telephone activity and so they are ready for the investigators, the courts, and city attorney early the next morning.

**Other Areas** - Operation Call Safe is a program in which the Crystal participants (normally the elderly) call the department on a daily basis to indicate they are not experiencing any serious medical problems. Call Safe is monitored by Dispatch. If a participant fails to call by a designated time, a Police Officer is sent to the person's address to check on their well-being.

The Dispatchers also keep an up-to-date log on all lost and found animals in the City. Residents are encouraged to notify the Department anytime they have lost their pet or found a pet.

Dispatchers also monitor the jail/detention areas. The Dispatchers may also be requested to search females booked at the Crystal jail.

Our Police Dispatchers work hard to provide the best Police and Fire service possible to those requesting it.

*Crystal Police Department Dispatchers: Back row - Diane Barry, Judy Aaker, Sue Gehrke. Front row - Linda Hart, Molly McMillen*



## City News

### Local Crystal Business Works With the City on a Project to Beautify Property

The small triangle of land next to Market Tire on west Broadway at the end of Edgewood has been transformed to "a place of beauty."

As part of efforts to "beautify" Crystal, and thanks to a generous donation from Market Tire, this eyesore has changed.

A triangle of property adjacent to Market Tire was much in need of landscaping. Trees and planters and landscape materials were installed late fall of 1990 on the property. Money to complete the project was donated by Market Tire and the labor was provided by the City's Park Keepers.

Thank you to Market Tire who donated the money and to the work supplied by the Crystal Parkkeepers in this cooperative effort to beautify property.

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### Plastics and Cardboard Recycling

Hennepin Recycling Group (HRG) has tentatively set Monday, February 4, 1991 as the start up date for recycling plastic and corrugated cardboard. This is planned to be part of Crystal's weekly curbside recycling program.

Look for details about recycling plastics and corrugated cardboard in a City mailing in the near future!

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### Highway 100 Construction

The MN Department of Transportation is preparing construction plans for a resurfacing project on Trunk Highway 100.

One of the highway sections included in this project is between Glenwood and 36th Avenues. The overlay is intended as a temporary measure to improve safety and ridability until reconstruction of the highway is undertaken in the 1994/95 timeframe. The project is scheduled for spring/summer construction and will take two to four weeks to complete. Night-time construction is being contemplated to minimize traffic disruption.

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### Commission Openings

The City of Crystal currently has voluntary positions available on the following commissions: Environmental Quality, Human Relations, Park and Recreation Advisory, and the Planning Commission.

For more information call the City Clerk at 537-8421, ext. 131.

### Reminder: Property Owners Required to Shovel Sidwalks

According to City Ordinance, owners of property adjacent to sidewalks are responsible for shoveling the walks within 12 hours after snowfall.

If a property owner does not clear the sidewalk the City can hire the work done and place the cost of the work on the taxes.

The City maintains and clears the sidewalks on the County roads such as Douglas Drive, 42nd Ave., West Broadway and Bass Lake Road.

Snow removal is necessary to provide for the safety of the residents in your neighborhood and yourself, so if you do have a sidewalk, please keep it clear of snow.

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### Pushing Snow into City Streets Poses Problems

Residents and businesses are reminded that City ordinances prohibit shoveling or plowing snow into the street.

It is important to everyone that streets remain clear in the winter so emergency vehicles can have quick access to all properties.

Shoveling, plowing or blowing snow into the streets can reduce the drivability of the streets and make it more difficult for you, your neighbors and emergency vehicles.

## Neighborhood Preservation Loan Program

Home improvement loan funds are available to residents living in the designated neighborhood. North boundary is Fairview Avenue, South boundary is 42nd Avenue, East boundary is Vera Cruz Avenue and West boundary is Douglas Drive.

Applicants must meet low-moderate income requirements to qualify. Gross income levels may be as high as \$51,750 for a 3 person household.

Households which meet low income requirements may also qualify for a partial grant for home improvements.

Loan interest rates will range from 3-10 1/2%. Actual interest rates assigned to loans depend on the household income level. Loan

terms can extend to 15 years. The maximum loan amount is \$25,000. Applicants cannot apply for a loan less than \$1,000.

For questions, call the Community Development Department at 537-8421, extension 142.

## New Playground Equipment

The City Council recently approved and is installing new play equipment at three city parks: North Lions, North Bass Lake and Skyway Parks.

New park playground equipment is part of the cities 5-year park plan for updating park and recreation facilities in the city.

Lee Park will also be supplied with a new swing set to replace the set taken down last summer.

## Christmas Tree Disposal

Compost your Christmas tree after the holidays at the Maple Grove Yardwaste Site, open Saturday, December 29 through Sunday, January 7, 3-7 p.m. on weekdays and 10 a.m. - 5 p.m. on weekends and New Year's Day.

Charge: \$1.00 per tree. Trees will be chipped and landspread. All bags, wrappings, decorations, and ornaments must be removed by the resident. No flocked trees will be accepted. You may call 420-4886 with questions.

Directions: Take Co. Rd. 81 approximately three miles northwest of Osseo. Turn left (south) onto Co. Rd. 121 and go 1/8 mile to 101st Ave. N. Turn right (west) onto 101st Ave. N. and go 1/3 mile to entrance of site on right side of road.

## Energy Assistance Program Information, for High Heating Costs

The Suburban Hennepin County Energy Assistance Program began October 1, 1990 and will run through May 1, 1991.

The Energy Assistance Program helps low-income households with home heating payments.

Grant amounts given are set by comparing total household size, income, and home heating costs.

Need help with your heating bills? In suburban Hennepin County, call 929-2474 to make an appointment for energy assistance. Phones answered from 9am-4pm Monday through Friday.

## Hats Off to Crystal's Election Judges

Post News put it well when it referred to election judges as "unsung heroes" in its November 14th issue. The position of election judge is a very responsible one with long hours, minimal pay, and very little recognition.

Election judges arrive at the polling places at 6 a.m. on Election Day and work diligently until all counting is complete and returns are delivered to City Hall.

Crystal uses between 80 and 100 election judges. A number of judges are senior citizens or individuals who hold down fulltime jobs and take vacation days to serve. Others are young people and must arrange for child care while

performing this service. Many have served faithfully for years.

The November 6th General Election was a difficult one. The judges worked non-stop up to 22 hours with very few complaints.

Next time you go to the polls to vote, commend these individuals for a job well done. THANKS TO OUR ELECTION JUDGES!





# CRIMEBUSTERS



Issue 7 - January 1991

## Northwest Metro Drug Task Force Expands

The Northwest Metro Drug Task Force which currently includes the cities of Crystal, Golden Valley, New Hope, Robbinsdale and St. Louis Park is expanding.

The cities of Plymouth and Hopkins have been officially included in the Northwest Metro Drug Task force.

Several successful operations have already been completed in these new areas.

Anybody with information or helpful tips should contact the Police Department at 537-4571.

## Vandalism Increases in City Parks

During 1989 approximately \$40,000 in damage was done by vandals in City parks which include:

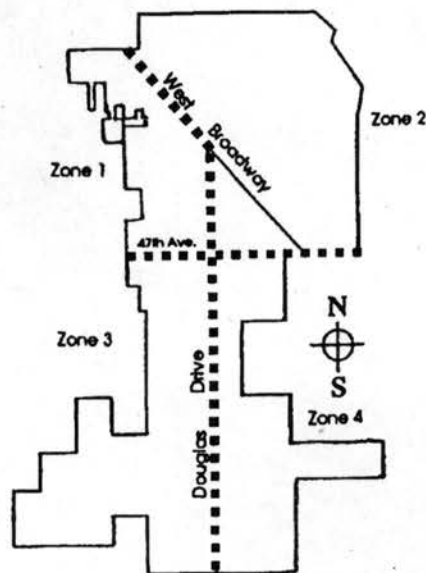
- 25 trees destroyed
- Shingles removed from buildings
- Satellites destroyed
- Buildings fire bombed
- Play equipment and picnic tables damaged
- Picnic shelters and exercise courses damaged
- And various miscellaneous acts of vandalism

If you witness any acts of vandalism, please contact the police department (9-1-1) immediately. Your help is appreciated.

Cash rewards will be offered for information leading to the arrest of parties involved in acts of vandalism in City parks. Please call the Police Department - 537-8421.

Here is a list of crimes in your area from 9/15/90 to 12/13/90. Crimes are listed by zones. Check map for your zone.

		ZONES			
		1	2	3	4
1.	Assault	14	19	10	14
2.	Burglary	13	8	7	9
3.	Larceny	69	29	28	23
4.	Motor Vehicle Theft	4	3	3	6
5.	Party Call	14	12	18	11
6.	Prowler	1	5	4	7
7.	Robbery	4	0	0	0
8.	Public Peace	6	7	7	22
9.	Traffic (D.W.I., Open Bottle, etc.)	11	11	7	10
10.	Domestic	14	17	12	24
11.	Forgery & Fraud	33	2	2	13
12.	Vandalism	5	24	14	16
13.	Suicide	0	2	3	2
14.	Hit & Run Accidents	7	7	5	4
15.	Narcotics	1	2	2	1



Crystal Police handled 2,533 calls, including 265 lockouts, 78 motorist assists, 139 medical emergencies and 102 motor vehicle accidents.

# Two VIP Success Stories

## Shoplifting

Karen O'Reilly, manager of Haugland's Kids store, observed two suspicious parties in her store. While O'Reilly was distracted by other customers the parties left the store, got into a car and were joined by a third party carrying rolled up clothes.

O'Reilly got the license number and called the Crystal Police Department. Officer Erkenbrack notified New Hope Police Department who found the car in the K-Mart parking lot. A male was caught exiting the rear door of K-Mart with a snowblower plus two trolling motors.

This person was a brother of the male in the car but had come in a separate car and was totally unaware that the other people were there. The other people exited the store with stolen merchandise. Six people were arrested: Three felonies and three misdemeanors. Great work, O'Reilly!

## VIP Program Expands

The Vested Interest Policing Program (VIP) which has been operating 18 months is expanding.

The experimental VIP program is being established in two apartment complexes: LouAnn Terrace Apartment complex at 36th and Louisiana and Lamplighter Apartment complex at 29th and Douglas Drive.

Officer Lisa Vague will be assigned to this VIP program. Officer Vague will spend time both in mobile and on foot patrol. In the apartment complexes Officer Vague will meet with residents and work with them to help deal with problems in a non-traditional fashion.

## Extortion

In October, 1990, Officer Drake was walking by a dental office in Crystal when employees inside waved him to come in. Drake listened in on a phone and heard the party demand \$25,000 from the dentist or he would hurt the dentist's wife and child.

The suspect told the dentist to get the money and he would call him at a pay phone to tell him where to bring the money.

Crystal Police Officers responded to the call. The dentist's family was first secured in a safe place. The dentist bravely volunteered to go through with the transaction. The suspect called the pay phone and told the dentist to meet at a bar in Minnetonka.

The suspect was spotted and several minutes later the party attempted to wave the dentist into the bar. Assisted by Minnetonka Police Department, Crystal officers arrested the suspect. The suspect told officers of a second suspect. Crystal officers obtained a search warrant and arrested the second suspect. Both parties were charged with felonies.



## Suggestions for your Personal Protection While Out Alone

-At night, try to stay on well-lighted streets; avoid doorways, shrubbery, dark shadows near buildings, and other potential hiding places.

-If possible, walk with a friend.

-Better yet, take a bus. If there are few people on board, sit near the driver.

-In a cab or friend's car ask the driver to wait until you signal you are safely inside your house.

-Don't be a hitchhiker.

-Stay away from deserted laundromats or apartment house laundry rooms at night; be cautious even in the daytime.

-Be alert in crowds where pickpockets do their best work.

-The safest place for a man to carry his wallet is in an inside or front pocket.

-When you take out your wallet, don't reveal your money. Don't flash your cash for fun either.

-A woman should carry her handbag next to her body, with the flap or clasp toward her.

-Don't leave your purse on a store counter or set it on the floor in restrooms, theaters, restaurants, or other public places.

Crimebusters is brought to you quarterly by the Crystal Congress for Crime Prevention and Criminal Apprehension

Crime Prevention Officer Drake.  
537-8421, extension 173.



# D.A.R.E. Starts In 1991

The Crystal Police Department has expanded it's DARE (Drug Abuse Resistance Education) Program by assigning Officer Steve Holm as a full-time DARE instructor.

Officer Holm will be teaching fifth grade classes at Forest, Lincoln, Neill, and St. Raphael's Schools starting in January, 1991.

**Parents, you are a crucial component to the effectiveness of the DARE Program.**

You can reduce your child's risk to abuse drugs or alcohol by telling your child that you disapprove of such behavior.

It also helps to tell your child that you love them and to let your child know what consequences you will impose if you discover he or she has tried chemicals.

The Crystal Police Department encourages all parents to take an active role in your children's education.

You will not want to miss the DARE parent night or the DARE culmination exercises.

Listed on this page are the DARE parent nights at the local schools.

Please mark your calendar and participate to show your children you care about their decisions regarding drug or alcohol use:

## Forest School

Parent Night - February 19, 1991 at 7:00 PM  
Graduation Night - May 14, 1991 at 1:45 PM

Officer Holm will be at Forest School every Thursday.

## Lincoln School

Parent Night - February 21, 1991 at 7:00 PM  
Graduation Night - May 23, 1991 at 1:15 PM

Officer Holm will be at Lincoln School every Tuesday.

## Neill School

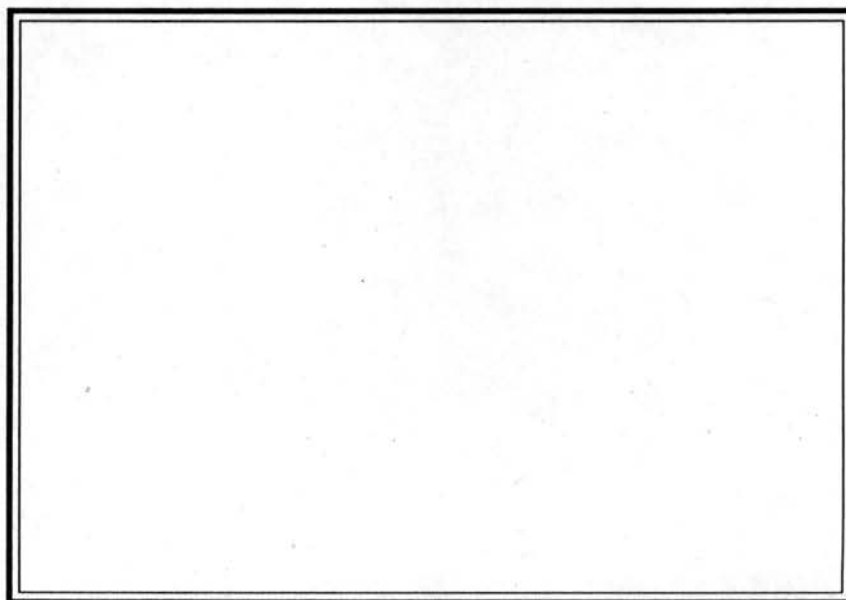
Parent Night - February 28, 1991 at 7:00 PM  
Graduation Night - May 22, 1991 at 7:00 PM

Officer Holm will be at Neill School every Wednesday.

## St. Raphael's School

Parent Night - February 26, 1991 at 7:00 PM  
Graduation Night - May 21, 1991 at 7:00 PM

Officer Holm will be at St. Raphael's School every Monday.



*Poster by local fifth grade 1990 DARE Class. Photo courtesy of Post Publications.*

## January 21 is Martin Luther King Day

The Human Relations Commission would like to remind you that January 21, 1991 is Martin Luther King Day. Please take a moment and reflect - "...I have a dream my four little children will one day live

in a nation where they will not be judged by the color of their skin but by the content of their character, I have a dream today!"

## Crystal Searches for History

The City of Crystal is requesting that anyone with any pictures, stories or information regarding the history of Crystal please contact Joan Schmidt or Ray Dahl at 537-8421.

The City is currently trying to put together the history of Crystal along with pictures and stories.

## Sewer and Water Utility Rates Increase in 1991

A five percent increase in Crystal's sewer and water utility rates is in effect for January 1991. The last rate increase occurred in 1989.

The City believes a small annual rate increase is the best way to offset the rising cost of operating a public utility. Smaller increases more often will help eliminate the need for a more drastic increase every two to four years.

## Blood Donors are Wanted and Needed

The Memorial Blood Center Bloodmobile will be at Crystal City Hall parking lot, 4141 Douglas Drive North, on Thursday, January 31, from 1-5pm.

Anyone interested is welcome to stop by or call 537-8421, ext. 134 for an appointment.

## City Meetings

City Council - 7pm, 1st & 3rd Tuesday  
EDA - 6pm, 1st Tuesday  
Park & Rec. Advisory Commission - 7pm, 1st Wednesday  
Civil Service Commission - 7pm, 1st Thursday  
Planning Commission - 7pm, 2nd Monday  
EDA Advisory Commission - 7pm, 2nd Tuesday  
Environmental Quality Commission - 7:30pm, 3rd Thursday  
Human Relations Commission - 7pm, 4th Monday  
Charter Commission - 7pm, Last Wednesday of Month

## Communications Corner

Tune in to Cable Channel 37 for current information regarding the City of Crystal.

Watch the live broadcast of the City Council meetings every 1st & 3rd Tuesday at 7pm. The Council meetings are also rebroadcast at noon the Thursday following the meeting and the following Sunday at 6pm.

Newsletter is published bimonthly by the City of Crystal. Comments, ideas, and articles should be directed to Editor: Nancy Gohman.  
Design & Production: Kelli Granlund.

### Mayor

Betty Herbes

Office Hours: 1st & 3rd Tuesdays 1-4pm

### Councilmembers

John Irving

Pauline Langsdorf

Garry Grimes

Gary Joselyn

John Moravec

Elmer Carlson

### City Numbers (8am - 4:30pm)

Administration . . . . . 537-8421

Fire Department . . . . . 537-8421

Police Department . . . . . 537-8421

(after 4:30pm) . . . . . 537-4571

Parks & Rec. . . . . 531-0052

Police/Fire Emergency . . . . . 911

### City Manager

Jerry Dulgar . . . . . 537-8421

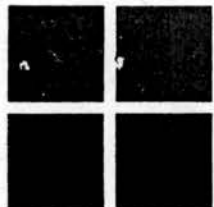
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# Decision Resources Ltd.

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## EXECUTIVE SUMMARY

This study contains the results of a telephone survey of 403 randomly selected residents of the City of Crystal. Survey responses were gathered by professional interviewers across the community between October 12 and October 22, 1990. The average interview took twenty-four minutes. In general, random samples such as this yield results projectable to the entire universe of adult Crystal residents within  $\pm 5.0$  percentage points in 95 out of 100 cases.

Crystal is a generally mature second-ring suburban community. The median longevity of adult residents was 11.5 years. Sixteen percent of the sample reported moving to the city during the past two years, while thirty-two percent had been there over two decades. Crystal has drawn residents from primarily two areas: Minneapolis and the Northern Hennepin County suburbs. Almost two-thirds of the sample either have no plans to ever move or intend to stay for at least the next decade.

The average household in Crystal contains two adults. Eleven percent are completely composed of senior citizens. Twenty-seven percent of the households contain school-aged children, while another thirteen percent reported pre-schoolers in residence. Eighty-one percent owned their current homes and a similar percentage live in single family homes.

The average age of respondents was 42.3 years old. Almost one-third of the sample fell into the over 55 years age range, while one-third was less than 35 years old. One half of the sample had never attended college; while the other possessed at least some college experience.

Sixty-eight percent of the respondents reported being presently married; twelve percent were single. Fifty-six percent of the respondents worked full-time -- clerical-sales and blue collar occupations being the most frequently cited -- while twelve percent worked part-time and twenty-one percent were retired. Fifty-six percent reported their spouses or roommates held full-time jobs; twelve percent reported their "significant others" worked part-time. Again, clerical-sales and blue collar occupations were the norm. The median age of working spouses or roommates was 37.8 years old. The average household income was \$33,350.00 yearly -- about \$6,000.00 less than the current Metropolitan Area suburban average.

Location within the Metropolitan Area and available housing were the features of the city which attracted most residents; thirty-one and twenty-five percent, respectively, mentioned them as the reason for coming to Crystal. Quality schools, strong neighborhoods, and family present were also positive attributes. At forty-seven percent, location in the Metropolitan Area was also the key attribute people liked most about living in the community. Quiet and peacefulness, friendly people, strong neighborhoods, and nice suburb were also cited. A strong ninety percent rated the quality of life as either "excellent" or "good;" however, the twenty-eight percent rating it as "excellent" is well below the median for suburbs within the Metropolitan Area. Residents seem satisfied, if not enthusiastically so, with their lives in the city. On the other hand, dilapidation and poor city services were the most unpopular feature of the community, cited by nine percent each. The nine percent citing poor city services, though, were a distinct minority. Traffic and city government were next at six percent, with high property taxes at five percent. A booster group of twenty-five percent, though, said there was "nothing" they disliked about the city. Redevelopment issues and the trade-off between city services and property taxes appear to be the greatest concerns currently facing residents.

Seventy-nine percent of the sample also reported a "very strong" or "somewhat strong" sense of community identity among residents. This ranks among the top of Metropolitan Area suburban communities. Cohesiveness, then, is not a major concern in Crystal. Ninety-one percent rated the general appearance of their neighborhoods as either "excellent" or "good." Lower ratings were primarily based upon the poor upkeep of nearby properties. Seventy-seven percent thought the condition of street and road surfaces in their neighborhood was similarly "excellent" or "good;" twenty-three percent disagreed. In general, then, neighborhoods are still strong and attractive entities within the community.

Residents provided very clear aggregate preferences when asked to prioritize spending in various areas for better programs and facilities. Seventy-six percent felt it was "extremely important" or "very important" to commit money for public safety; seventy-one percent felt similarly about human and social services. Public works infrastructure was at least a very important priority for sixty one percent, while fifty-five percent judged redeveloping aging and deteriorating neighborhoods in the same way. Forty-five percent considered parks and recreational opportunities as either "extremely important" or "very important." Thirty-four percent likewise prioritized improving public transportation. Limiting airport noise ranked last at twenty-four percent.

Crystal residents are "fiscal moderates." While fifty-six percent reported their city property taxes as "about average," twenty-two percent rated them as either "very high" or "somewhat high." The median estimate of the City's share of the property

tax was about twenty-two percent, almost one-third more than the current rate. Forty-six percent also thought the City's tax rate had increased during the past few years. Residents would also oppose, by a fifty-one percent to forty percent split, a tax increase to maintain city services at their present levels; this is much more a commentary on perceived tax levels than on the services, themselves. In light of these misperceptions, residents would be very cautious with respect to proposed tax hikes, and would view any proposals to raise them with a with a "show me" attitude.

City services were, however, viewed by seventy-seven percent as either an "excellent" or a "good" value for the property taxes paid; this characterization is among the strongest in the Metropolitan Area. In fact, city services evaluations were exceptionally and uniformly high. Police protection, fire protection, snow plowing, sewers and water, animal control, and park maintenance scored approval ratings of eighty-five percent or higher. Only city street repair and maintenance was viewed less favorably: sixty-four percent rated it favorably, while thirty-four percent were more critical. Potholes in the streets were the chief complaint. Disapproval ratings on all the other services never climbed above eleven percent -- a moderately low level. In general, city services are very well- received by the citizenry.

Forty-two percent of the respondents had been involved in or observed a situation in which the Crystal Police Department was present. Of those, eighty-three percent thought the way the Police handled the situation was either "excellent" or "good," while ninety-one percent reported the Police responded promptly. Only two percent of the residents had filed complaints against Police Department personnel; none were satisfied with the process or the outcome. Residents would like to see the Police Department involved in more patrolling and youth programs. Eighty percent stated flatly that there were not activities or programs on which the Department could spend less time; five percent felt, though, that less time at the "Donut Shop" might be in order. Sixty-nine percent feel the amount of time the police spend patrolling their neighborhood is about right; but, twenty-eight percent, the suburban norm, feel it is not enough.

Usage of various prevention services provided by the Crystal Police and Fire Department is very low, even though awareness is consistently high. Nineteen percent had used emergency medical services, while eighteen percent were users of Neighborhood Watch and Operation ID. Eighty percent had undergone a home safety analysis; however, fifty-eight percent were unfamiliar with that program. DARE had been used by seventeen percent of the households, generally those containing school-aged children. A more aggressive membership recruitment effort would seem appropriate.

Twenty percent of the sample reported being involved in or observing a situation where the Crystal Fire Department was present. For most, it was involving the provision of fire



services, rather than rescue or medical services. Ninety-five percent gave the Fire Department high grades for the way the situation was handled, and ninety percent felt they responded promptly. Sixty-four percent of the sample were aware the Crystal Fire Department is a paid, on-call volunteer effort.

Crystal residents are generally fire safety-conscious. Ninety-five percent of the households in the city contained at least one smoke detector. Sixty-nine percent have a mounted fire extinguisher in their home. At least sixty-two percent of the sample said they were interested in a fire safety inspection of their residence, an outdoor fire safety demonstration, printed fire safety information distributed by knowledgeable fire fighters, and formal one evening fire safety classes held at various locations. The Crystal Fire Department has a very good relationship with residents of the community.

Residents split on the issue of removing the current ban of on-street parking during summer months between 3:00AM and 6:00AM. Forty-nine percent favor its repeal, while forty-two percent oppose it. A consensus on this issue has yet to form among Crystal residents.

Residents consistently supported extension of current housing inspection practices. Eighty-nine percent favored regular inspections on the outside of all rental dwelling units, while seventy-three percent favored similar practices on the inside of all rental units. Seventy-three percent favored regular inspections on the outside of all owner-occupied housing. Eighty-seven percent supported the inspection of all residential dwellings at the time of sale. Only one issue split the sample down the middle: regular inspection on the inside of all owner-occupied housing. Residents clearly endorse more aggressive code enforcement practices.

Eighty-seven percent of the residents participate in the curbside pick-up recycling program. This participation level is about fifteen percent higher than the suburban norm. The majority of participants place recyclables outside every week and are satisfied with the program. Possible suggested improvements include adding items, such as plastics, and reducing costs. Two ways to potentially increase participation would be the extension to include apartment buildings and the provision of more information about the program. The environmental-mindedness of the citizenry is impressive.

A majority of fifty-seven percent support the current system of individuals contracting directly with refuse haulers. Comments indicated that a change would be supported only if it reduced hauling costs significantly. Grass clippings are currently disposed of in one of two ways: thirty-six percent of the sample composted on their property, while twenty-nine percent had their garbage hauler collect them. A better information effort may be needed to inform residents about Hennepin County guidelines for yard waste disposal.

Ninety-five percent reported they had adequate water pressure in their households. Twenty percent of the respondents have drain tiles around their residences, and twenty percent of those reported their drain tiles or sump pump was connected directly to the sanitary sewer system. Most reported being unaware this was illegal under city ordinances.

The Mayor and Council were awarded a job approval rating of sixty-five percent and sixty-one percent, respectively. Disapproval ratings of six percent and eight percent were also recorded. The level of the approval rating in both cases is above the norm for Metropolitan Area suburbs, but the eleven-to-one approval-to-disapproval rating of the Mayor is exceptionally strong. However, nearly two-thirds of the community felt they knew very little about the Mayor and the City Council, thus the positive ratings were based upon generalized feelings things were "going well." Criticism of the Mayor was based upon two factors: issues and the possibility of improvement. For the council, criticism was primarily based upon potential improvement, rather than issues or decisions.

Citizen empowerment was at a moderately high level. An average number of residents -- twenty-six percent -- felt they could not have a say about the way the City of Crystal runs things, if they wanted. Most communities score between twenty percent and thirty percent on this query: the Crystal percentage is at the middle of this range. As such, the ability to influence decision-makers is not a major issue.

The City Staff received a job approval rating of seventy percent and a disapproval rating of ten percent. Both the absolute level of approval and the seven-to-one ratio of approval-to-disapproval are among the highest in the Metropolitan Area. The thirty-one percent of the residents reporting first-hand contact with the staff is comparable with other suburban areas. The approval ratings of staff stemmed primarily from good experiences with them; the negative ratings resulted from feelings they could improve. Not only is the staff serving a large number of citizens, it is doing so extremely well.

Thirty-six percent of the sample had contacted City Hall during the past twelve months. Usually a complaint was being lodged, general information was sought, or specific questions were posed. About one-half were not sure who they contacted initially with their inquiry. Eighty percent were satisfied with the way their inquiry was handled. But, twenty percent were not satisfied, a level of displeasure somewhat above the suburban norm. Dissatisfaction primarily stemmed from the response to the request, however, not the way it was handled.

Crystal residents were asked a number of questions about issues concerning youth in the city. Drugs, at forty-six percent, and nothing to do, at sixteen percent, were considered the two major problems facing Crystal youth. On the issue of

runaways, residents felt the City should provide counseling and shelters. A similar view was held on responses to youths thrown out of their homes before the age of eighteen. Among those offering opinions, ninety percent felt the police and social service agencies respond appropriately to child abuse and neglect in Crystal. And, day care needs were adequately met by seventy-one percent of the households containing pre-schoolers. Respondents clearly supported an activist approach to the issue of troubled city youth.

When asked to indicate the severity in Crystal of a list of social problems, thirty-two percent of the citizenry viewed alcohol and chemical abuse as a major problem. Latchkey children ranked second at twenty percent. Teen pregnancy and child neglect and abuse were viewed as major problems by approximately eighteen percent. Spouse abuse ranked next at fifteen percent. Gangs of juveniles was considered a major problem by twelve percent, while crack houses ranked last at five percent. Twenty-nine percent, however, considered drugs and street gangs to be at least a "somewhat serious" problem in their neighborhood. Thirty-three percent also stated they would not feel safe walking alone at night in their neighborhood. Programs aimed at reducing alcohol and chemical abuse should be given a top priority.

Eighty-five percent of Crystal residents regard the range of housing opportunities as adequate. Those who did not pointed to a lack of single family homes and townhouses in the community. Similarly, sixty-one percent of the sample felt the city also contains adequate housing opportunities for senior citizens.

Residents expressed strong opinions about future development initiatives. Majorities or clear pluralities support initiatives by the City to aggressively attract more single family homes for moderate income families, townhouses, senior citizen apartments and/or condominiums, and parks and recreational open spaces. They also support active discouragement of more apartment buildings. They are divided about the approach to low income family housing, condominiums, retail shopping centers, commercial office buildings, and light industrial plants. If there is a unifying theme, it is an ambivalence toward high density general residential, commercial, and retail possibilities.

Crystal residents take an activist approach toward neighborhood redevelopment. By an eighty-one percent to fourteen percent margin, they favored city sponsored tax breaks and loans for the rehabilitation and/or remodeling of the residences in deteriorating neighborhoods. By a sixty percent to thirty-three percent verdict, they also support the city aggressively aiding in the purchase and redevelopment of deteriorated and blighted neighborhoods as multi-family housing opportunities, retail shopping, or commercial office buildings. Consistent with other findings throughout this study, residents take a very progressive approach on issues of neighborhood improvements.

Fifty-nine percent of the residents selected housing as the



top or second priority for development in Crystal. Jobs ranked second at forty-nine percent. Tax base, recreation and leisure time opportunities, and retail shopping all significantly trailed. On retail shopping opportunities, in fact, eighty-nine percent of the residents felt current opportunities were adequate for their needs.

Seventy-seven percent of the home owners in the community would rate the condition of their houses as either "excellent" or "good." But, fifty-three also reported they were either "very concerned" or "somewhat concerned" about their ability to sell the house at a good price in the future. Among over fifty-five year old single family home owners, twenty-four percent contemplate moving to different housing during the next ten years. While many were unsure of their destination, only a small fraction plan to remain in Crystal; many wanted to move to another (warmer) state. They will be seeking various types of housing -- apartments, senior developments, smaller single family homes, and townhouses. However, the majority would consider staying if that type of housing were available at a competitive cost.

Sixty-two percent of the residents spend their leisure time engaged in outdoor activities. It should be no surprise, then, that seventy-seven percent, a comparably high percentage, were either "very well" or "somewhat well" informed about the Crystal park system and recreational facilities. In fact, an unusually high forty-five percent of the sample reported visiting the park and recreational facilities once a week or more often.

A strong eighty-eight percent rate the park facilities in Crystal as either "excellent" or "good." This rating is among the top quarter in the Metropolitan Area suburbs. Residents are very proud of their park and recreation system.

Ninety percent of the residents are satisfied with the current mix of recreational opportunities. A small amount of dissatisfaction stems from the need for more offerings, especially geared toward the city's youth. An average thirty-two percent have participated in city-sponsored recreational programs. Baseball, other sports programs, events, and swimming are the most popular. Satisfaction was virtually unanimous. Eighty-nine percent of those expressing opinions feel that currently offered senior programs sufficiently meet community needs; fifty-nine percent feel likewise about teen programs. While fifty-six percent of the sample was at least "somewhat familiar" with the opportunities and activities at the Crystal Community Center, forty-two percent were not; more emphasis on this aspect of recreational programming may be required. In general, then, both programming and facilities are well-regarded.

By a fifty-six percent to thirty-five percent verdict, Crystal residents supported the development of a 9-hole golf course in Bassett Creek Park in concept. However, sixty-two percent would not support the course if it would require funds

from property tax revenue for construction and seventy percent would not if funds were required to subsidize its operation. While a golf course in that site draws support, residents are generally unwilling to underwrite its construction or operation with tax revenues.

By a sixty-four percent to thirty percent split, residents support the building of a Nature Interpretive Center. On the issue of the use of tax revenues to fund its construction, the residents split: forty-eight percent would still support the project, while forty-two percent would not. A consensus exists for the development of a Nature center, but the issue of tax support remains unresolved.

Seventy-one percent of the sample leave the City of Crystal to pursue recreational activities. Eleven percent leave to hunt or fish, while another nine percent go elsewhere to golf. Sports attracted eight percent elsewhere, while health clubs outside of the city were the destination of four percent. While seventy-one percent may seem a large percentage, it is at the norm for most Metropolitan Area suburbs.

The City Newsletter was the most often cited primary source of information about community events and City government and its activities. Local newspapers were a distant second, followed by word-of-mouth, flyers, and television bulletin boards. The City Newsletter enjoys a unique position in comparison with most other suburban communities. In fact, ninety-one percent receive the "Crystal City Newsletter," while eighty-three percent read it. If there is one change which residents would like to see, it is a longer publication.

Fifty-one percent of the respondents subscribed to cable television. Thirty percent of the subscribers at least occasionally view Channel 37, while twenty percent occasionally watch City Council Meeting telecasts, a viewership above the norm. Forty-one percent also mentioned occasionally tuning to Crystal's Community Bulletin Board on Cityline. The electronic media, then, while attracting a relatively large number of subscribers, should be viewed as supplementary communications to the City Newsletter.

In general, Crystal citizens are satisfied with the community. The key issue facing decision-makers in the future is addressing redevelopment needs, particularly in residential neighborhoods. Residents are clearly not reflexively anti-taxation, and favor activist approaches on many issues. They are concerned about the future, particularly the continued livability of the city. Their priorities are public safety, social and community services, and neighborhood redevelopment. So long as these hold a central focus, most residents will remain content and continue to view their City, its government, and its services in a very positive light.

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Irving N  
Grimes A  
Langsdorf N  
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Herbes A

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