



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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COUNCIL AGENDA

March 19, 1991

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on March 19, 1991, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

☒ Carlson
☒ Grimes
☒ Herbes
☒ Irving
☒ Joselyn
☒ Langsdorf
☒ Moravec

Staff

☒ Dulgar
☒ Norris
☒ Kennedy
☒ Monk
☒ Barber
☒ George *Schmidt*

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor proclaimed the week of April 20 through April 26, 1991 as Chemical Free Week in the City of Crystal.

1. The City Council considered the minutes of the Regular City Council Meeting of March 5, 1991.

Moved by Councilmember L and seconded by Councilmember L to (approve) (approve, making the following exceptions: _____

to) the minutes of the Regular City Council Meeting of March 5, 1991.

Motion Carried.

CONSENT AGENDA

1. Consideration of the Rabies Vaccination Clinic, to be held at the City Garage, 6125 - 41st Avenue North on Saturday, May 18, 1991, from 12:30 p.m. to 3 p.m., with Dr. Randall Herman, New Hope Pet Clinic.
2. Consideration of a Charitable Gambling License exemption for St. Francis Jaycees for a raffle to be held at K of C Hall, 4947 West Broadway on April 19, 1991, with waiver of the 45 day notice to Department of Gaming.
3. Set April 11, 1991, at 7:00 p.m., as the date and time for a Special Council Meeting for a Public Hearing to consider Issuance of General Obligation Tax Increment Refunding bonds, Series 1991A.

Moved by Councilmember Z and seconded by Councilmember M to approve the Consent Agenda.

Motion Carried.

Change assessment plan (come later) before
seeing -

Reassessment period of - 1 yr - 5-10 yr

St Project & Robbardside -

u / T u - 01 T -

0

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider improvements to the public alley extending from 43rd Avenue southward to the Crystal City boundary between Welcome and Vera Cruz Avenues. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: *need 6 votes*

David Rodriguez 4262 Welcome Ave. N. - hard out (opposed)
Broogood
Anthony Edmonds 4265 Vera Cruz (opposed)
~~*undecided couple*~~ 4246 Welcome *for it*
Paedra Hudson

The Mayor closed the Public Hearing.

Moved by Councilmember *J* and seconded by Councilmember *J* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-2/

*get from Bill*RESOLUTION APPROVING IMPROVEMENTS
TO A PUBLIC ALLEY

By roll call and voting aye: _____, _____, _____, _____, _____,
 _____; voting no: _____, _____, _____, _____, _____;
 voting: _____, _____, _____, _____, _____, _____; absent, not

Motion carried, resolution declared adopted.

REGULAR AGENDA

1. The City Council considered the application of Anthony Kamp, 4824 Quail Avenue North, for appointment to the Human Relations Commission.

Moved by Councilmember *m* and seconded by Councilmember *J* to appoint Anthony Kamp, 4824 Quail Avenue North, to the Human Relations Commission for an unexpired term expiring December 31, 1993.

Motion Carried.

green area where city pits

(#4) to grant a det-:

15' wide 6' high

1' high 15' wide 2' 8" deep

15' x 18' 2' net, 15' x 36' 2'

13' x 4' 2'

8' present

Build a landing at stairway

need a screen x 7' 3' x 6' 6" x 4'

Size of I. x

X m / I table 1' 8" x 1' 8" 6"
proport 1' 8" x 1' 8" 6"
site -

I 1' 8" x 1' 8" 6"

I 1' 8" x 1' 8" 6"

Betty to cover

I 1' 8" x 1' 8" 6"

2. Mr. Bob Thistle of Springsted, Incorporated appeared before the City Council regarding refunding bonds.

*only 1986
private activity bond
1987 public activity bond*

- A. Moved by Councilmember J and seconded by Councilmember J to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-22

RESOLUTION PROVIDING FOR THE ISSUANCE
AND SALE OF \$6,310,000 GENERAL OBLIGATION TAX INCREMENT
REFUNDING BONDS, SERIES 1991A

By roll call and voting aye: _____, _____, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____.

Motion carried, resolution declared adopted.

3. The City Council considered a variance application to erect a canopy that encroaches in the required front yard and side street side yard setback at 5359 West Broadway as requested by SuperAmerica. *Bob Mc Cleary SuperAmerica of Bloomington*

Moved by Councilmember H and seconded by Councilmember L to
(grant as recommended by and based on the findings of fact of the
Planning Commission) (deny) (continue until _____
the discussion of) the authorization pursuant to section 515.55 of
the Crystal City Code to vary or modify the strict application of
Section 515.13, Subd. 2 b) and 3 b) 2) to grant a variance of 12'
and 14' in the required 22' front yard and side street side yard
setback to erect a canopy at SuperAmerica, 5359 West Broadway, as
requested in Application #91-4.

Motion Carried.

4. The City Council considered a variance application to build a deck which will encroach in the required 30' side street side yard setback at 3601 Colorado Avenue North as requested by Mary Russell.

by Mary Russell *builder of deck*
(personal friend) *Contractor for Mary Russell (Shoreline)*
Jerry Kelack

M/S to table and direct staff to work with proponent for consideration of a landing on the site.

Roll call: A: H, L, G
A: J, J, M *M/failed*

- * Moved by Councilmember J and seconded by Councilmember M to (grant) (deny as recommended by and based on the findings of fact of the Planning Commission) (continue until _____ of the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 3) for a variance of 17' in the required 30' side street side yard setback to build a 5' x 10' deck on the existing house at 3601 Colorado Avenue North as requested in Application #91-5.

Motion Carried.

Recess 8:08 Reopened 8:18

5. The City Council considered a variance application to build an addition to the existing garage which will encroach 3' into the required front yard setback of 30' at 3709 Adair Avenue North as requested by Terry Johnson.

applicant not present

H/S
to continue to next meeting
n/c

Moved by Councilmember _____ and seconded by Councilmember _____ to (grant) (deny as recommended by and based on the findings of fact of the Planning Commission) (continue until _____ of the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 2 a) to grant a variance of 3' in the required 30' front yard setback to build a 20' x 26' two-car garage addition to the existing structure at 3709 Adair Avenue North as requested in Application #91-6.

Motion Carried.

#7 problems of union contracts x

on/ good for interested people see 8 12 -

6. The City Council considered an agreement between the cities of Bloomington and Crystal for provision of Hepatitis B vaccine for City of Crystal "at risk" employees.

Moved by Councilmember L and seconded by Councilmember J to (approve) (deny) (continue until _____ the discussion of) an agreement between the cities of Bloomington and Crystal for provision of Hepatitis B vaccine for City of Crystal "at risk" employees.

Motion Carried.

7. The City Council considered a City of Crystal voluntary leave without pay program for the calendar year 1991.

Moved by Councilmember M and seconded by Councilmember L to (approve) (deny) (continue until _____ the discussion of) a City of Crystal voluntary leave without pay program for the calendar year 1991.

Motion Carried.

8. The City Council considered a stop sign installation on Xenia Avenue at 48th Avenue intersection.

Moved by Councilmember G and seconded by Councilmember J to (approve) (deny) (continue until _____ the discussion of) the installation of two-way stop signs on Xenia Avenue at its intersection with 48th Avenue.

Motion Carried.

#5

#9

9. The City Council considered the construction agreement with Hennepin County for 42nd Avenue overlay in Robbinsdale; covers Crystal utilities.

Moved by Councilmember B and seconded by Councilmember L to (approve) (deny) (continue until _____ the discussion of) Construction Cooperative Agreement No. P.W. 24-09-91 with Hennepin County for 42nd Avenue overlay in Robbinsdale which covers Crystal utilities.

Motion Carried.

Open Forum

Resolution 71-23
Resolution approving Construction Cooperative Agreement
(PW 24-04-91) For Overlay on County Rd 9

m/c

- registered for League of MN cities
4/10

- June 4th Rochester League of MN cities (in League Book)

- Truckloads Celebration - let Betty know

- meet of N.H. Meroving Lane bond dedrage

3/27th

4/15th

4/27 ^{Weds} March 27th 6 p.m.

Don't know
location
yet

- What affects (Gov) or N.H. budget

15. - C. v. C. - 7/15, 00 in July last
115, 00 in Dec

W M J 1 5% 80 67

- Robbinsdale & Crystal - 6 7 8 -
1 meging

- State Aid Office approved redesignation of roads -

Informal Discussion and Announcements

1. Discussion of Employee of the Month Award for the months of January, February, and March.
2. Planning Commission has made a favorable recommendation to Council regarding the Housing Code with a few modifications.
3. Public Forum III with Hoisington Group regarding Comprehensive Plan to be held March 26, 1991 at 7 p.m. at the Crystal Community Center.

Executive closed session 8:40

Cofc Is Police Relief Assoc.

Cofc Is Vert

Moved by Councilmember L and seconded by Councilmember J to approve the list of license applications. *w/2 additions*
Motion Carried.

Recess 8:40 Recommend 8:50
Moved by Councilmember J and seconded by Councilmember I to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:50 p.m.

Pauline wants to go to Rochester

229-2100

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of Crystal versus Veit & Company, Incorporated and City of Crystal
versus Police Relief Association.

The Executive Session was closed and the Regular Council meeting
reconvened at 9:47 p.m.

Moved by Councilmember GD and seconded by LI to adjourn the meeting.
Motion Carried.

Meeting adjourned at _____ p.m.

Mayor

ATTEST:

City Clerk

Please fill in
Thanks

1st motion
moved Jack I 2nd GG
to appeal decision of dist. ct relative
to City of C Pol Relief Assoc.
and City of C

Darlene

Memorandum

DATE: March 15, 1991
TO: Mayor and Council
FROM: Jerry Dulgar, City Manager
SUBJECT: Preliminary Agenda for the March 19, 1991 Council Meeting

Item 3. Set Special Council Meeting and Public Hearing to consider Issuance of General Obligation Tax Increment Refunding bonds, Series 1991A. The municipal bond market has gone down to the point where we can refinance the tax increment bonds for the project up on Bass Lake Road and Becker Park area at a favorable rate to the City and save a considerable amount of money. We are setting a Public Hearing and calling a Special Council Meeting to do that. If you look down at item 2 on the Regular Agenda, Bob Thistle with Springsted, Inc., will be here to discuss the refunding of the bonds with the Council and to answer any questions you have.

Regular Agenda:

Item 3. Consideration of a variance application to erect a canopy that encroaches in the required front yard and side street side yard setback at 5359 West Broadway as requested for Super America. It seems that with the improvements that they have made that Super America intends to stay at that location for the long haul. Improvements that they make to the location increases its value and has the potential of increasing the aesthetics of the site. But, it seems to me that this is a pretty extreme variance allowing a canopy that hangs out on one of our main streets. Maybe we should take a long look at granting the variance only if they do some beautification things around the station, some planters and plantings and similar to what was done down in the Market Tire area.

Item 4. Consideration of a variance application to build a deck which will encroach in the required 30' side street side yard setback at 3601 Colorado Avenue North as requested by Mary Russeu. It would be my recommendation that we deny this variance. A deck can be added to the front or the back of the house and will not be hanging right out on the street.

Item 6. Consideration of an agreement between the cities of Bloomington and Crystal for provision of Hepatitis B vaccine for City of Crystal "at risk" employees. Under a mandate from OSHA, we have to vaccinate all employees that are "at risk" with the Hepatitis B vaccine. In our case this is another mandate coming down that will cost us approximately \$7,000. A number of cities got together on this and worked out an arrangement where

Bloomington will provide the shots at approximately half the cost that we can get them at other places. So we would recommend that the Council approve the agreement so that we can get this taken care of.

Item 7. Consideration of City of Crystal voluntary leave without pay program for 1991. This is a way to reduce City expenditures. We're looking at setting up a voluntary leave without pay program. We have had some indication that people would be willing to use this program if we have it. So we would like the Council to approve the policy and we'll see what it does towards cutting our expenditures some for the rest of 1991. Hopefully based on what happens to the budget, etcetera, we won't have to make it a mandatory program somewhere along the line.

Item 8. Consideration of stop sign installation on Xenia Avenue at 48th Avenue intersection. I talked to Bill about this intersection. He indicates that it does meet warrants for a stop sign and recommends a two-way stop sign. I would concur with that recommendation.

Have a nice weekend. See you next Tuesday.

js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
March 19, 1991

Call to order

Roll call

Pledge of Allegiance to the Flag

Proclamation of Chemical Free Week, April 20 through April 26, 1991.

Approval of the minutes of the regular meeting of March 5, 1991.

Consent Agenda

1. Consideration of the Rabies Vaccination Clinic, to be held at the City Garage, 6125 - 41st Avenue North on Saturday, May 18, 1991, from 12:30 p.m. to 3 p.m., with Dr. Randall Herman, New Hope Pet Clinic.
2. Consideration of a Charitable Gambling License exemption for St. Francis Jaycees for a raffle to be held at K of C Hall, 4947 West Broadway on April 19, 1991.
3. Set April 11, 1991, at 7:00 p.m., as the date and time for a Special Council Meeting and Public Hearing to consider Issuance of General Obligation Tax Increment Refunding bonds, Series 1991A.

Public Hearings

1. Public hearing to consider Alley Improvement Project with Robbinsdale in area of Welcome and 43rd Avenues.

Regular Agenda Items

1. Consideration of the application of Anthony Kamp, 4824 Quail Avenue North, for appointment to the Human Relations Commission.
2. Appearance by Bob Thistle with Springsted, Inc., regarding refunding bonds.
3. Consideration of a variance application to erect a canopy that encroaches in the required front yard and side street side yard setback at 5359 West Broadway as requested for Super America.

4. Consideration of a variance application to build a deck which will encroach in the required 30' side street side yard setback at 3601 Colorado Avenue North as requested by Mary Russeau.
5. Consideration of a variance application to build an addition to the existing garage which will encroach 3' into the required front yard setback of 30' at 3709 Adair Avenue North as requested by Terry Johnson.
6. Consideration of an agreement between the cities of Bloomington and Crystal for provision of Hepatitis B vaccine for City of Crystal "at risk" employees.
7. Consideration of City of Crystal voluntary leave without pay program for 1991.
8. Consideration of stop sign installation on Xenia Avenue at 48th Avenue intersection.
9. Consideration of construction agreement with Hennepin County for 42nd Avenue overlay in Robbinsdale; covers Crystal utilities.

Open Forum

Informal Discussion and Announcements

1. Discussion of Employee of the Month Award for the months of January, February, and March.
2. Planning Commission has made a favorable recommendation to Council with the Housing Code with a few modifications.
3. Public Forum III with Hoisington Group regarding Comprehensive Plan to be held March 26, 1991 at 7 p.m. at the Crystal Community Center.

Licenses

Executive session to discuss lawsuit regarding police pension.

APPLICATIONS FOR LICENSE

March 19, 1991

GAS FITTERS LICENSE - \$30.25

Environment Control Heating, 9806 10th Ave. N., Plymouth, MN 55441

PLUMBERS LICENSE - \$30.25

Steinkraus Plumbing, Inc., 1800 Lake Lucy Road, Excelsior, MN 55331

Central Plumbing, 5700 Girard Ave. N., Brooklyn Center, MN 55430

JLG, Inc., 19817 Jackie Lane, Rogers, MN 55374

Larson Plumbing Inc., 3075 162nd Ave. NW., Anoka, MN 55304

Dave Dempsey Plumbing, 15985 Barth Drive, Big Lake, MN 55309

Dependable Plumbing, 2751 Iffert Ave. NE., St. Michael, MN 55376

Swanson Plumbing, 9339 45t Ave. N., New Hope, MN 55428

FOOD ESTABLISHMENT - Itinerant (Exempt)

Knights of Columbus, 4947 West Broadway, Tootsie

Roll Benefit, April 26-28, 1991

Fair School PTO, (North M.R. Program PTO), 39th & Adair

Avenue North, one day only, April 5, 1991

FOOD ESTABLISHMENT - Concession Stand (Exempt)

Crystal Little League, Moore Field, 48th & Douglas Drive

May 4, 1991 to August 31, 1991

FOOD ESTABLISHMENT - Itinerant (\$30.00 1st day)

Norwest Bank MN, 7000 Bass Lake Road, one day only,

April 3, 1991. (give away, cookies and coffee)

Norwest Bank MN, 7000 Bass Lake Road, one day only

May 3, 1991. (give away, cookies and coffee)

TAXICABS - \$30.25 business + \$18.25 each cab

Suburban Taxi Corp., City of Crystal (4 cabs)

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Scott A. Bechtel at Crystal Community Center, April 27, 1991 from 7:00 p.m. to 12:00 p.m. for a wedding reception

Included with packet for Council
Meeting of March 19, 1991

- Planning Commission Mins. of March 11, 1991
- Memo on Chemical Free Week with other pertinent info
- Mins. from Council Mtg. of 3-5-91
- Memo on Rabies Vaccination Clinic
- Applic. for Exemption from Lawful Gambling Lic. for St. Francis Jaycees
- Notice of Hearing & Feasibility Study for Concrete Alley Paving/Welcome & Vera Cruz Ave. from Crystal Boundary to 43rd
- Info from Springsted re: General Obligation Tax Increment Refunding Bonds, Series 1991A & Info from Attorney's office
- Memo re: Variance 5359 West Brdwy.
- Memo re: Variance 3601 Colorado Ave
- Memo re: Variance 3709 Adair Ave. N.
- Memo re: Hepatitis B Vaccinations
- Memo re: 1991 Voluntary Leave W/out Pay Program
- Memo re: Stop Sign Installation at Xenia And 48th Avenues
- Memo re: Construction Agreement w/Hennepin Cty for CR 9 Overlay

Info Items:

- Crystal Park & Rec Monthly Report
- Crystal Park & Rec Mins. 2-6-91
- Invitation to reception for Mary Anderson
- Letter to Stephen Bubul re: Super Valu Stores
- memo re: update on Police Mgmt Training & Team Building
- Project Bulletin
- Memo from Arne Carlson re: proposal for 1992-93 Budget
- Per Capita City Spending Info
- Newspaper Article re: taxes
- Comparison of Property Tax
- Newspaper Article/Editorial on Fiscal Disparities Act

Handed out Day of Meeting:

- Planning Commission Comprehensive Plan Mins. of March 13, 1991

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CRYSTAL PLANNING COMMISSION
Comprehensive Plan

March 13, 1991

The special meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following present: Anderson, Elsen, Kamp, Lundeen, Magnuson, Nystrom; the following were absent: Christopher, Guertin, Leppa and Smith; also present were Community Development Director Norris, City Engineer Monk, Councilmember Grimes and Recording Secretary Scofield.

GENERAL LAND USE General Objectives: Fred Hoisington of Hoisington Group Inc. stated Crystal's population probably will not increase and is a little fewer than 25,000. He suggested either upgrade the airport by bringing it up to a standard or the airport look for a site west. Decide what is in the best interest of the City to redevelop 400 acres or have an airport. Airport needs safety zones. Commission would like the airport to move out. MAC would never build an airport like this today. Crystal would have to create a different relationship with MAC. Commission would like to know the volume of flights and who in Crystal use it.

General Policies: Group homes are licensed by the State and currently inspections are handled by the State. City can establish guidelines for siting of group homes through conditional use permit process. Today small day care facilities can go into residential areas. Regarding cooperation with neighboring Cities a Commissioner stated the Creamette Company (New Hope) expanded but Crystal was not notified.

NEIGHBORHOODS/HOUSING: Commissioner Anderson thought Crystal should encourage owner-occupied single family housing. Commissioner Magnuson questioned why support multi-family housing in transitional areas, and City Engineer Monk suggested it meant in redevelopment to have multi-family housing as a buffer between commercial and one family residential.

BUSINESS AREAS: Commissioners felt Crystal should reduce fast food locations and not start new retail centers. Work toward eliminating billboards.

INDUSTRIAL/OFFICE AREAS: Should look for an ordinance change to require new industrial developments have all storage completely enclosed. Don't have a lot of industries and not in the middle of City. Height of office buildings is not a problem.

ECONOMIC DEVELOPMENT: Commissioner Magnuson thought Crystal should evaluate rather than encourage the relocation of the Crystal Airport. Airport represents 400 acres without taxes

March 13, 1991 - Continued

going to City. Should not allow airport to extend runways and encourage City to take a stand on the airport. Recognize the importance of existing businesses while continuing to participate with Twin West Chamber and similar business organizations.

PARKS, OPEN SPACE AND BIKEWAYS: Encourage/consider a three-par golf course. Would probably have to take out a half dozen houses which would add to the cost of development. Take out word continue to cooperate with the Robbinsdale School District. Do not believe economically feasible to establish a bikeway system.

ENVIRONMENTAL PROTECTION: Combine policy statements regarding minimizing loss of significant trees or requirement replacement on public or developed property.

TRANSPORTATION: Could consider airport a non-conforming use and could not expand. Aviation Policies: Delete Policy 2., 3. Take out wording Until the Airport is relocated and 5. Take out wording Until relocated.

The meeting adjourned at 9:45 p.m.

Chairperson Magnuson

Secretary Anderson

CRYSTAL PLANNING COMMISSION MINUTES

March 11, 1991

The meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following present: Anderson, Elsen, Guertin, Kamp, Lundeen, Magnuson, Nystrom and Smith; the following were absent: Christopher and Leppa; also present were Community Development Director Norris, Building Inspector Barber and Recording Secretary Scofield.

Moved by Commissioner Nystrom and seconded by Commissioner Elsen to approve the minutes of the February 11, 1991, meeting.
Motion carried.

1. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing at which time the Planning Commission will sit as a Board of Adjustments and Appeals to consider Variance Application #91-4 to erect a canopy which will encroach in the required 22' front and side street side yard setback at 5359 West Broadway as requested by SuperAmerica. The proponent, Bob McClun of SuperAmerica stated they wanted the canopy for customer convenience in bad weather.

The following were heard: No one appeared in opposition.

Moved by Commissioner Kamp and seconded by Commissioner Nystrom to close the public hearing.
Motion carried.

Moved by Commissioner Elsen and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 2 b) and 3 b) 2) to grant a variance of 12' and 14' in the required 22' front yard and side street side yard setback to erect a canopy at SuperAmerica, 5359 West Broadway, P.I.D. #08-118-21-11-0008 as requested in Application #91-4 of SuperAmerica.

The findings of fact are: Would not affect any of the conditional uses now in effect, would not impair visibility of any neighboring business (no one appeared in opposition) and necessity of variance was caused by changing the street and reduction of the lot.

Motion carried.

2. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing at which time the Planning Commission will sit as a Board of Adjustments and Appeals to consider Variance Application #91-5 for a deck which will encroach in the required 30' side street side

March 11, 1991 - Continued

yard setback at 3601 Colorado Ave. N. as requested by Mary Russell. The Building Inspector stated the deck would be 13' from the edge of the lot and with the work to be done on 36th Ave. N. it would be close to the street. A deck was built in 1990 without a permit and not within the setbacks and was removed when no one came in to get a permit. There would be no problem with a 3' landing and steps. The proponent, Jerry Kelsch of Bloomington, stated he was a friend of Mary Russell's and was instrumental in building the deck and wanted to beautify the house and did not realize you needed a building permit. Commissioner Lundeen stated there was no problem for him (lives across the street) and didn't notice it being built. Commissioner Nystrom thought the lot was too small. Commissioner Elsen did not want to set a precedent for variances along 36th Ave.

The following were heard: No one appeared in opposition.

Moved by Commissioner Elsen and seconded by Commissioner Kamp to close the public hearing.

Motion carried.

Moved by Commissioner Elsen and seconded by Commissioner Nystrom that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to deny varying or modifying the strict application of Section 515.13, Subd. 3 a) 3) for a variance of 17' in the required 30' side street side yard setback to build a 5' x 10' deck on the existing house at 3601 Colorado Ave. N., P.I.D. #16-118-21-33-0087 as requested in Application #91-5 of Mary Russell, 3601 Colorado Ave. N.

The findings of fact are: Have sympathy for what they are trying to accomplish but guidelines are set out in Code for variances, shows no undue hardship and would hesitate to set a precedent on 36th Ave. N.

Lundeen abstained.

Motion carried 7 to 1.

3. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing at which time the Planning Commission will sit as a Board of Adjustments and Appeals to consider Variance Application #91-6 for a two-car garage addition to the existing structure which will encroach in the required 30' front yard setback at 3709 Adair Ave. N. as requested by Terry S. Johnson. The proponent presented the following: Has a hobby car that he wants to keep in the original garage and needs the two-car garage for the two vehicles he uses plus housing two snowmobiles and a trailer. Had talked with his neighbors. Stuart and Patricia Gray of 3701 Adair Ave. N. said they had no problem. He was surprised that Gary and Linda

March 11, 1991 - Continued

Wieber of 3711 Adair Ave. N. wrote a letter that they objected because it hid their view as part of the Wieber's house blocked their view of Johnson's house.

The following were heard: No one appeared in opposition, but Gary and Linda Wieber's letter was presented.

Moved by Commissioner Smith and seconded by Commissioner Anderson to close the public hearing.

Motion carried.

Moved by Commissioner Anderson and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to deny varying or modifying the strict application of Section 515.13, Subd. 2 a) to grant a variance of 3' in the required 30' front yard setback to build a 20' x 26' two-car garage addition to the existing structure at 3709 Adair Ave. N., P.I.D. #16-118-21-33-0073 as requested in Application #91-6 of Terry S. Johnson, 3709 Adair Ave. N.

The findings of fact are: No undue hardship has been established, neighbors to the north (3711 Adair) objected and a fully functional two-car garage could be built without a variance.

Nystrom abstained.

Motion carried 7 to 1.

4. Consideration of the Housing Maintenance Code.

Inspector Barber stated 80% of the 400 people interviewed have a favorable attitude toward point-of-sale inspection. Believes inspection should be self-supporting, possibly sharing an inspector with another City. If an objection there will be a Board of Appeals before going to the Council. Inspector has to be reasonable regarding compliance with complaints. New Hope's inspector reports to supervisor (fire chief) and then to City Council. Crystal's inspector would report to the Building Inspector and then to City Council. Robbinsdale's inspector is more of a zoning inspector than a building inspector, but Crystal wants an inspector with building background.

The following were suggested changes to the City Attorney's draft of 11/29/90 of "An Ordinance Relating to Housing: Licensing Rental Housing Units: Requiring Disclosure at Time of Sale: Amending Crystal Code, Section 425": 425.05...1988 Edition; 425.13. Sale of Property:...The owner of all residential dwellings must...; 425.13. Subd. 7. Prohibition. It is unlawful for an owner to convey any residential dwellings without providing...; 425.15. Subd. 2. Compliance...the Housing Official must issue a compliance order and If upon the expiration of the

March 11, 1991 - Continued

time for compliance set forth in the notice the required correction action has not been taken, the Housing Official must enforce the order as in the case of violations of the Building Code or the Housing Maintenance Code; 425.17 Licensing of Rental Units...the license is issued every year; 425.17 Subd. 5 Licensing Phase-in Policy as soon as possible. Commencing on...; 425.17 Subd. 6 (a)...if a corporation, information on insurance of rental property; 425.17 Subd. 10...pursuant to subsection 425.29; 425.17 Subd. 13...The owner of any licensed rental dwellings must keep a current register...425.17 Subd. 15...The Housing Official may inspect on complaint, must inspect on change in ownership; 425.19 Subd. 3...upon recommendation of the City Manager or his or her designated representative adopt by resolution; 425.21...The Housing Official must in cooperating with the City design appropriate systems of accumulating or organizing and cataloging data relating to the condition, adequacy, and availability of residential housing in the City. The Official's report must also contain...; 425.25 Subd. 6...determines that any residential dwellings...the Housing Official must issue; 425.27 (f) one Staff person from Community Development Department; 425.29 Subd. 1...It is a misdemeanor to erect,

Moved by Commissioner Anderson and seconded by Commissioner Elsen to recommend to the City Council to adopt with recommendations of the Planning Commission incorporated the Housing Maintenance Code.

The following voted aye: Anderson, Elsen, Guertin, Kamp, Lundeen, Magnuson and Smith. The following voted no: Nystrom.

Motion carried 7 to 1.

5. Consideration of the policy for staff calling a public hearing. Planning Commission can continue public hearing if it wants more information. Staff will provide a copy of the Notice of Public Hearing to the Commissioners when it is sent for publication or to the surrounding residents and a memo from the Building Inspector regarding the proposal.
6. Discussion items:
 - A. Discussion of Council Moratorium on sign variances. Planning Commission has been asked to review the sign ordinance at its April meeting. The Commission needs background information because it has not dealt with it.
 - B. Special meeting to discuss the Comprehensive Plan with Fred Hoisington of Hoisington Group Inc. on Wednesday, March 13, 1991, at 7:00 p.m. in the Council Chambers.

March 11, 1991 - Continued

- C. Community Development Director Norris questioned whether it would be helpful for Staff to give recommendations on Findings of Fact--only if done in such a manner that Commission is not influenced before the public hearing.
7. Late request by applicant to set a public hearing for a variance to expand a non-conforming structure and a variance to allow a curb cut closer than 50' from the corner of the property at 5231 Douglas Drive North.

Moved by Commissioner Elsen and seconded by Commissioner Kamp to set a public hearing before the Planning Commission at 7:00 p.m., or as soon thereafter as the matter may be heard, Monday, April 8, 1991, as the date and time for a public hearing at which time the Planning Commission will sit as a Board of Adjustments and Appeals to consider variance applications to expand a non-conforming structure and to allow a curb cut closer than 50' from the corner of the property to convert a house to an office at 5231 Douglas Drive North, P.I.D. #08-118-21-11-0003, as requested by Nate Sherry.

Motion carried.

Moved by Commissioner Kamp and seconded by Commissioner Nystrom to adjourn.

Motion carried.

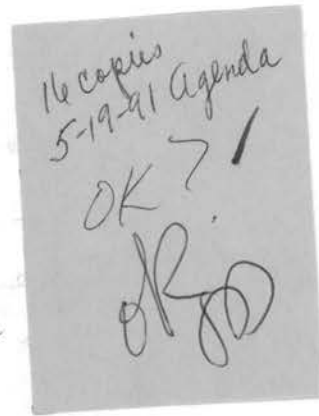
The meeting adjourned at 9:45 p.m.

Chairperson Magnuson

Secretary Anderson

Memorandum

DATE: March 5, 1991
TO: Jerry Dulgar, City Manager
FROM: Darlene George, City Clerk *Darlene*
SUBJECT: Chemical Free Week
April 20 - April 26, 1991



Attached is information for you and the City Council regarding a community wide event relating to substance abuse in our schools and throughout the entire community.

A proclamation has been prepared to be read at the March 19 City Council meeting and to be announced on Cable T.V. Juvenile Specialist Susan Carstens has ordered Chemical Free Week buttons, "Drug Talk" information cards, and brochures are being prepared (samples attached). An article will appear in the City Newsletter also.

If you have any questions or comments, please contact me.

DG/js



Metro 612-427-2502

Toll Free 1-800-642-6408

A Statewide Drug Information Service

24 HOURS A DAY FROM ANY TOUCH TONE TELEPHONE

Listen to the introductory message. At the tone, press the three-digit number of the message you want to hear.

JUST SAY NO

- 107 The Just Say No Pledge
- 108 The Three Steps to Say No
- 109 When It's Hard to Say No
- 110 Just Say No to Marijuana
- 111 Just Say No to Alcohol
- 112 Just Say No to Cocaine and Crack
- 113 Just Say No to Tobacco
- 114 Just Say No to Stimulants
- 115 Just Say No to Inhalants
- 116 Just Say No to Depressants
- 117 Just Say No to Hallucinogens
- 118 Just Say No Clubs: I Want to Join

SELF-ESTEEM AND ROLE MODELING

- 105 Ways for A Young Adult to Say No
- 106 Saying No is the Adult Thing to Do
- 121 I'm A Winner
- 122 Being a Role Model
- 124 But Not Everybody's Doin' It

MARIJUANA

- 129 Marijuana, Fact and Fiction
- 130 Is Marijuana Harmful to My Body?
- 131 Marijuana: The Mental Effects
- 133 Marijuana: The High Lasts Longer Than You Think

OTHER SUBSTANCES

- 137 Can I Spot a Drug User?
- 303 Anabolic Steroids
- 304 Inhalants...Sniffing and Huffing
- 305 Speed Still Kills
- 306 PCP...It Really is THAT Bad
- 307 Barbiturates and Other Downers
- 308 Valium, Librium and Sleeping Pills
- 309 LSD and Other Hallucinogens
- 310 Heroin and Other Opiates
- 311 Cigarettes, Pipes and Snuff...It's All the Same
- 312 Designer Drugs Aren't Fashionable
- 313 Anabolic Steroids and Teens
- 321 ICE: Smokable Methamphetamine
- 325 Crank or Crystal Labs

ALCOHOL

- 314 Alcohol Facts for Young People
- 315 Drinking and Driving, the Deadly Combination
- 316 How To Be A Responsible Host
- 317 Alcohol and Drugs Don't Mix
- 318 What is Alcoholism?
- 319 Alcohol and Health
- 320 Alcoholism: A Family Disease
- 322 Drinking While Pregnant: Effects on the Baby

COCAINE

- 134 Facts About Cocaine
- 135 Crack
- 136 Your Money or Your Life: Cocaine Takes Both

SELF HELP

- 118 Date Rape
- 119 Is There a Chemical Problem in Our House?
- 120 What to Do if Your Child Has a Drug Problem
- 125 Drug Abuse Information for Parents Only
- 126 Self Help Options for Parents
- 127 Am I Hooked?
- 138 Pregnancy, Drugs and Your Baby
- 142 Acquaintance Rape
- 324 What to Do if Someone You Care About Has a Drug Problem

SUICIDE, STRESS AND DEPRESSION

- 104 Helping Someone Who is Depressed
- 301 Stress Management for Young People
- 326 Suicide: Facts and Myths
- 327 Teenage Suicide
- 328 Suicide: Helping Those Left Behind
- 329 Stress: What is It?
- 331 Understanding Stress in Adolescence
- 334 Depression
- 336 Depression in Children and Adolescents

AIDS INFORMATION

- 139 AIDS Information for Teens
- 140 What is AIDS? (Acquired Immune Deficiency Syndrome)
- 141 What is ARC? (AIDS Related Complex)
- 143 Am I at High Risk for AIDS?
- 144 Symptoms of AIDS

TAKING CHARGE

- 101 Friends: People I'm Proud Of
- 102 Building Self Esteem
- 103 Decision Making
- 323 Gangs or Groups? The Choice is Yours

COMMUNITY MESSAGES

- 302 Services for Blacks
- 339 Sexual Abuse of Children
- 340 Minnesota Prevention Resource Center Services
- 341 Where to Go for Help
- 342 Services for Hispanics
- 343 Servicios para Hispanos
- 344 Services for American Indians

For Additional Copies Contact:

MPARC

Minnesota Prevention Resource
Center
2829 Verdale Avenue
Anoka, MN 55303
(612) 427-5310



Metro 612-427-2502

Toll-Free 1-800-642-6408

A Statewide Drug Information Service

Tapes are available 24 hours every day from any touch tone telephone.

Listen to accurate, up-to-date, confidential answers to your questions regarding

- ALCOHOL
- DRUGS
- COMMUNITY SERVICES
- SELF-HELP
- EMOTIONAL HEALTH
- HOW TO SAY NO

DRUG TALK is sponsored by the Minnesota Prevention Resource Center with funding provided by the Minnesota Department of Human Services, Chemical Dependency Program Division and the Minnesota Elks Association and its 29 lodges.



If you do not have a touch tone telephone or would like more information, write to:



Minnesota Prevention Resource Center

2829 Verdale Avenue

Anoka, MN 55303

(612) 427-5310

February 27, 1991

ROBBINSDALE AREA COMMUNITY EDUCATION CENTER
4139 Regent Avenue North
Robbinsdale, Minnesota 55422
(612) 535-1790

Susan Carstens
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Ms. Carstens:

A Chemical Free Week celebration is being organized by a committee of community members and Independent School District 281 staff, and will be held April 20-26, 1991. The community-wide event is scheduled in response to a District 281 Comprehensive Drug Task Force recommendation encouraging the community and District 281 to work cooperatively and in an "active manner" to prevent substance abuse in our schools and throughout our community. All non-school-day programs and activities will be open to the community and free of charge. A variety of school activities will also be held throughout the week.

The purpose of Chemical Free Week is twofold:

1. To provide educational forums to students, staff and community members on the topics of the effects of chemical abuse on individuals and families, prevention and intervention strategies, and recovery.
2. To provide a variety of opportunities for students, staff and community members to participate in fun, chemical-free activities.

In order for Chemical Free Week to be a successful community-wide chemical abuse prevention effort, it is essential that the community and District 281 work together to sponsor and promote it. The Chemical Free Week Planning Committee is requesting that Crystal help support Chemical Free Week in the following ways:

- ✓ Purchase Chemical Free Week buttons for city employees or residents. - *Ordered 2-28-91*
- ✓ Issue a Chemical Free Week proclamation. - *Dulene*
- ✓ Provide "Drug Talk" information cards to city residents.
- ✓ Make Chemical Free Week brochures available to city residents and employees.
- ✓ Advertise Chemical Free Week in local newspapers or city newsletters. - *to Nancy*
- ✓ **Encourage participation in Chemical Free Week events and activities.**

Any support Crystal is willing to give will be greatly appreciated. The intent of the week is to show that District 281 and the community are committed to providing opportunities for students, staff and community members to make healthy choices. Your support will strengthen the philosophy that Chemical Free Week is a celebration for the community, by the community.

Please feel free to call me with any questions at 535-1790, extension 205.

Sincerely,



Sandra St. Germain
Youth Development/Chemical Coordinator

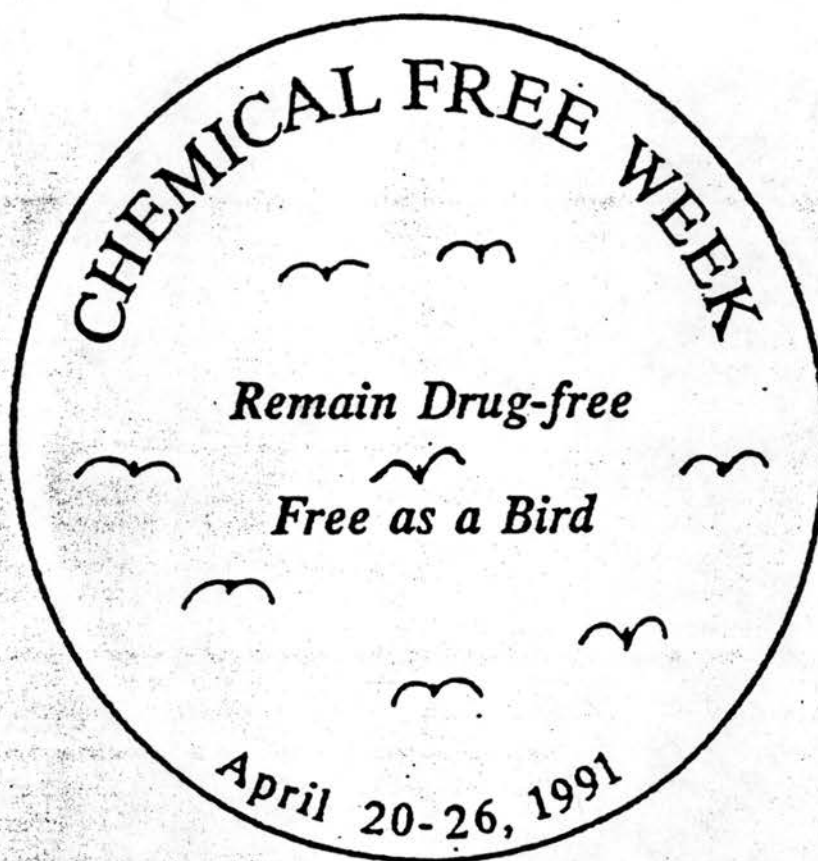
pr

Enclosure: Tentative Agenda
Sample Proclamation
Button Order Form
Press Release
Drug Talk Card



INDEPENDENT SCHOOL DISTRICT 281
Robbinsdale Area Schools
Learning for a lifetime of growing

Linda Powell
Superintendent



*Button designed by a fifth grade Meadow Lake Elementary School student.

**Button size is 2 1/4 inches and colors are fuchsia, blue and black.

BUTTON ORDER FORM

Chemical Free Week buttons may be purchased at the cost of \$.12 a piece. You may order buttons by filling out the form below and sending the form along with a check made out to Independent School District 281 for the total amount of the purchase. Orders may be sent to Sandra St. Germain, Youth Development/Chemical Coordinator at R.A.C.E.C., 4139 Regent Ave. N., Robbinsdale, MN 55422. Buttons will be available by April 1, 1991. Please place your order before March 15, 1991.

Name Susan Carstens Organization Crystal Police
Phone 537-8421 Address 4141 Douglas Drive North, Crystal, MN 55422

500 X \$.12 = \$60.00

Example: 1,000 buttons X \$.12 = \$120.00

Button # Total Amount

Chemical Free Week Mission

To provide educational forums on drug and alcohol abuse prevention/intervention strategies and the effects of chemical abuse on individuals and families.

To provide the community with a variety of opportunities to participate in fun, chemical-free activities.

Community Activities

YMCA Health Fair

Saturday, April 20, 9 a.m. - 3 p.m.

- Health Enhancement Booths
 - Chemical awareness materials
 - Cholesterol checks
 - Body fat testing
- Entertainment/Refreshments
- Demonstrations
 - CPR
 - Step aerobics
 - Karate
- Magician / Balloons
- Skateboard jam

YMCA 5K Family Fun Run/Walk

Sunday, April 21, 10 a.m.

- Featuring Minnesota's most famous runner, Dick Beardsley
- T-shirts and refreshments
- Participants must preregister with YMCA. Call Jeff Filipek at 535-4800 for details.

YMCA Open Swim and Gym

Sunday, April 21, 10 a.m. - 10 p.m.

- Community members are invited to use YMCA facilities free of charge

Northwest YMCA
7601 42nd Avenue N.
New Hope, MN 55427

"Motivation and Overcoming Challenges"

Sunday, April 21, 6:30 - 8:30 p.m.

Refreshments and entertainment at 6:30, followed by Chemical Free Week Keynote Address. Dick Beardsley, world record holder and winner of Grandma's and London marathons, will present his personal experience remaining drug free despite the many obstacles he faced growing up in a chemically-dependent family system.

RHS Resource Center
3730 Toledo Avenue N.
Robbinsdale, MN 55422

"Chemical Abuse and Family Violence"

Monday, April 22, 7 - 8 p.m.

Barbara Rogers-Simpson, Family Violence Coordinator at the Institute on Black Chemical Abuse, will discuss the dynamics of chemical abuse and family violence and outline intervention strategies for each.

Meadow Lake Elementary School
8525 62nd Avenue N.
New Hope, MN 55428

"Making a Difference..."

Tuesday, April 23, 7 - 8 p.m.

Independent School District 281 students, staff and community members will share individual perspectives of the impact of school chemical abuse prevention and intervention efforts.

Robbinsdale Armstrong High School
10635 36th Avenue N.
Plymouth, MN 55441

"Life on the Rocks or How to Become a Freak Without Really Trying"

Wednesday, April 24, 7 - 8:30 p.m.

A powerful one-act play by Hopps and Barley that explores the issues faced by children raised in alcoholic homes. The play is designed to provide a sense of hope by breaking through the barriers of denial, and to increase awareness and self-esteem.

Crystal Community Center
4800 N. Douglas Drive
Crystal, MN 55422

"Holistic Recovery for the Family"

Thursday, April 25, 7 - 8 p.m.

Elizabeth Blue, M.S.W., University of Wisconsin Instructor, will explore the healing process that individuals and families undertake when chemicals are removed from their lives.

Robbinsdale Cooper High School
8230 47th Avenue N.
New Hope, MN 55428

YMCA Middle School Teen Night

Friday, April 26, 7 - 10 p.m.

Featuring:

- Midwest Sound and Light Show D.J.
- Chemical awareness materials booth
- Prizes
- Minnesota Adolescent Recovery Resource Center presentation

Northwest YMCA
7601 42nd Avenue N.
New Hope, MN 55427

Senior High School Dances

Sunday, April 26, 8 - 11 p.m.

Featuring:

- The Hefflefinger Band - a local teen music group
- Midwest Sound and Light Show D.J.

Robbinsdale Area Community Education Center/ILC
4139 Regent Avenue N.
Robbinsdale, MN 55422

PRESS RELEASE

District 281 and its communities are sponsoring Chemical Free Week, April 20-26, 1991. The celebration will include a variety of opportunities to become more aware of drug and alcohol use and abuse and to participate in fun, chemical-free activities.

Activities will include a YMCA Health Fair, a 5K Family Fun Run/Walk, a play by Hopps and Barley, evening speakers and teen dances. Most events are free of charge and all are open to district staff, students and the community. Many of the activities require volunteer helpers.

Chemical Free Week brochures will be available in early April. Please call Sandra St. Germain, youth development/chemical coordinator, at 535-1790, extension 205, for further information; or call Betty Simenson, 522-3892, if you would like to volunteer during Chemical Free Week.

MEMO

TO: Jerry Dulgar, City Manager
FROM: Susan J. Carstens, Juvenile Sp
DATE: 12/19/90
RE: Government Advisory Council Meeting

The following are my notes from the District
ADVISORY COUNCIL meeting I attended on
morning:

Sandra St. Germain reminded the Council
20-26 is Chemically Free Week in the school
is interested in making it a community-wide
would like support from the cities, business
etc.

During that week, a number of activities

- April 20-21 - Health Fair at the NW
skateboard jam, 5-K walk
designed by high school
- Sunday Night - Key note speaker, Dick
be at RHS; there will be
and Barley," at the Cry
Center.

The Chemically Free task force is meeting 1/16/90 at noon to
make further plans.

St. Germain also reported that a goal of the "Community
Action Network" involves cooperation between parents and the
school district to provide a place for kids at school to
talk about their feelings and needs.

Gwen Martinson passed out the attached "Comprehensive Drug
Task Force Recommendations."

Donahue reported that you and he had discussed the idea of
exploring a special levy with the legislature that would
allow all cities in Dist. 281 to jointly financially support
school liaison officers at our high schools (and middle
schools too I hope). Donahue is supposed to get back to
Linda Powell to let her know where the city managers stand
on this idea. (I think it is a wonderful idea and I hope it
you guys pull it off. There is certainly a need.)

Darlene X-185
Would you talk to
Susan re resolution
for council to set up
of ap 20-26 as Chem
Free and going on
support to Kids at

Hold until I
hear from Susan
Carstens
12-20-90

MEMO

TO: Jerry Dulgar, City Manager
FROM: Susan J. Carstens, Juvenile Specialist *SPC*
DATE: 12/19/90
RE: Government Advisory Council Meeting

The following are my notes from the District 281 **GOVERNMENT ADVISORY COUNCIL** meeting I attended on your behalf this morning:

Sandra St. Germain reminded the Council members that April 20-26 is Chemically Free Week in the school district. She is interested in making it a community-wide function and would like support from the cities, businesses, churches, etc.

During that week, a number of activities are scheduled:

- April 20-21 - Health Fair at the NW YMCA (Open gym skateboard jam, 5-K walk with T-shirts designed by high school students, etc.)
- Sunday Night - Key note speaker, Dick Beardsley, will be at RHS; there will be a play, "Hops and Barley," at the Crystal Community Center.

The Chemically Free task force is meeting 1/16/90 at noon to make further plans.

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Joy Robb reported that "Just For Kids" committee is planning a survey to be done by teachers of all students in the district. March 15th is a staff development day whereby students will not have to be in school. The survey will ask kids what they did on that off day, who was with them, etc. The purpose is to get some idea of how many children are left to fend for themselves on days where there is no school. This might help the school with developing programming to meet the needs of these kids whose parents must work or for whatever reason, are not available.

The next Council meeting will be on 1/16/90.

Comprehensive Drug Task Force Recommendations May, 1989

School/Community Chemical Director

- √ Establish a position to coordinate overall effort needed to combat chemical problems in the school and community.

Student/Staff Recommendations

- * Office a police liaison officer half time in each middle school and full time in each high school.
- √ Implement DARE program in all elementary schools.
- √ Increase early identification of at-risk students.
- √ Increase efforts toward abusing students and emphasize sobriety.
- √ Expand group counseling and peer-counseling efforts.
- √ Provide motivational programs.
- √ Integrate healthy living skills into all levels of curriculum.
- √ Teach prevention through an interdisciplinary approach.
- √ Teach values, self-discipline, choices and consequences in K-12.
- √ Develop and offer age-appropriate classes in life skills.
- √ Develop drug and alcohol prevention programs for athletes.
- √ Address steroid risk issues with students.
- √ Continue to update prevention curriculum.
- √ Integrate chemical education into staff inservice subject matter.
- √ Provide current information to staff regarding the chemical scene.
- √ Expand staff development in the areas of mental health and life skills.
- √ Encourage staff to be good role models for students.

Parent Recommendations

- √ Make chemical awareness a part of the efforts with parents to heighten awareness and break through the wall of denial; teach signs of abuse.
- √ Reach parents through parent organizations.
- √ Develop substance abuse fact sheets for parents.
- * Develop videos to be used with parents and students.
- √ Conduct outreach to parents of early childhood and primary programs.
- √ Address the party scene with parents.
- √ Provide prevention workshops for parents.
- √ Investigate legalities of requiring parental participation in prevention workshops.
- √ Recognize parents for completing prevention workshops.
- √ Utilize and maximize existing parent organizations.

Community Recommendations

- √ Continue community task force
 - √ Saturate local media with chemical awareness information.
 - * Have a community-wide chemical free week.
 - * Encourage businesses, churches and civic organizations to join in on chemical free week activities.
- (over)

Comprehensive Drug Task Force Recommendations
Page Two

- * Acknowledge organizations that promote drug-free programs.
- * Inform parents of local establishments that sell illegal substances to minors.
- * Cooperate with communities in efforts to place a police liaison officer in the middle and high schools.
- ✓ Approach communities regarding implementing DARE in every elementary school.
- ✓ Convince municipalities to take a tougher approach toward youth parties.
- ✓ Recommend that chemical specialists communicate to the courts the resources available within the school district to be used in court dispositions.
- * Lobby for a more effective juvenile justice system.
- * Lobby for changes in the insurance industry that would make more effective treatment available to all.
- * Lobby for tougher laws toward drug dealers and establishing drug-free zones for schools.

Presentation Recommendations

- * Presentations will be made regarding task force recommendations to a variety of school district groups and committees.
- * Presentations will be made regarding task force recommendations to a variety of community agencies and organizations.

As of November, 1990:

- * This goal has not been addressed or has been addressed, but not completed.
- ✓ This goal has been completed or is an ongoing effort.

**Comprehensive Drug Program Task Force Report
Summary May, 1989**

Purpose: In 1988, school officials became aware of an increase in substance-abuse-related behavior in schools and at school-sponsored activities. It was felt that a community task force, comprising a wide diversity of representation, should be organized. The task force was formed to examine current patterns of student use/abuse of chemicals and to review current policies and procedures and their effectiveness in light of the task force's findings and forecasts for the future.

Mission Statement: To develop and recommend to the superintendent a comprehensive drug program for District 281. This includes district policies, procedures and programs, a communication process and an information system.

Task Force Summary: The task force recognizes and acknowledges that District 281, along with other districts, has increasing numbers of students who use alcohol and drugs in our schools and during school-related activities. We believe those students have become more sophisticated in hiding and disguising their *use* habits.

The task force believes that, for the good of our student population, both users and nonusers, District 281 and the communities within the district must be aggressive and proactive in response to this problem. Task force recommendations address the current situation and will aid the district and communities in dealing with increased substance abuse. We recognize that costs would be incurred with the adoption of these recommendations; however, we believe that what we spend today in deterring alcohol and drug use will be saved in the future.

COMMUNITY/YOUTH ACTION NETWORK

Charge to Committee

- To act in a leadership role in developing goals and establishing and implementing action plans that create a more positive environment for youth.
- Make recommendations to staff, set direction and establish priorities for the enhancement of youth development and chemical awareness opportunities.

Committee Responsibilities

- To determine youth related trends in the community and establish goals and action plans to effectively respond to these trends.
- To take a leadership role in modeling and facilitating ownership of positive youth development/chemical awareness attitudes and projects within the broader community.

Individual Responsibilities

- To serve as a liaison and catalyst between the Community/Youth Action Network and the specific areas of expertise represented (parent, youth, staff, clergy, etc.)
 - To identify and recommend business and community resources.
 - To recruit active participation of community, youth and staff.
- To be an active member of a sub-committee to address community-wide goals established by the committee.
- To attend monthly meetings or send a representative, if unable to attend.
- To become familiar with materials provided to insure adequate background information regarding youth development and chemical awareness.

Relationships

- Works with Community Education and Facilities, the Youth Development/Chemical Coordinator, District 281 Staff, community agencies and organizations, business, volunteers and community residents, and is, therefore, accountable to those listed above.

Term

- One- and two-year terms.

Meetings

- Meetings will be held monthly for the first year. The committee will evaluate and update the meeting schedule at the end of each year.

(over)

- Meeting schedule, 1990-91, follows. Meetings will be held at the Robbinsdale Area Community Education Center, Room 011, 4139 Regent Avenue North, Robbinsdale.

Date	Day	Time
November 19, 1990	Monday	4:30 - 6 p.m.
December 17, 1990	Monday	4:30 - 6 p.m.
January 28, 1991	Monday	4:30 - 6 p.m.
February 25, 1991	Monday	4:30 - 6 p.m.
March 18, 1991	Monday	4:30 - 6 p.m.
April 15, 1991	Monday	4:30 - 6 p.m.
May 20, 1991	Monday	4:30 - 6 p.m.
June 17, 1991	Monday	4:30 - 6 p.m.

Benefits to Members

- Training (regarding youth development, chemical awareness, etc.)
- Professional networking and leadership opportunities.
- Opportunity to improve the community for youth and community members.

Committee Members May Expect

- Agenda.
- Minutes of meetings.
- Follow-through of projects and plans.
- Information necessary for effective planning.
- Accessibility of Youth Development/Chemical Coordinator.

Independent School District No. 281
Special Education and Student
Assistance Programs

Robbinsdale Area Schools
May 17, 1990

Percentage of school enrollment by city

Brooklyn Center	4 %
Brooklyn Park	7
Crystal	24
Golden Valley	11
New Hope	22
Plymouth	20
Robbinsdale	12

100 %

March 5, 1991

page 736

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on March 5, 1991 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson (arrived at 7:14 p.m.), Grimes, Herbes, Langsdorf; Moravec; absent: Irving, Joselyn. Also in attendance were the following staff members: Jerry Dular, City Manager; Anne Norris, Community Development Director; Dave Kennedy, City Attorney; William Monk, Public Works Director; Bill Barber, Building Inspector; Darlene George, City Clerk; Nancy Gohman, Assistant Manager; Ed Brandeen, Park & Recreation Director; Julie Jones, Redevelopment Coordinator.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor proclaimed March 10 - 16, 1991 as Girl Scout Week in the City of Crystal.

The City Council considered the minutes of the Regular City Council meeting of February 19, 1991.

Moved by Councilmember Grimes and seconded by Councilmember Langsdorf to approve the minutes of the Regular City Council Meeting of February 19, 1991.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

1. Set April 2, 1991, at 7:00 p.m., as the date and time for a public hearing to consider the proposed use of Year XVII Community Development Block Grant Funds.
2. Consideration of the Crystal Police Department holding its annual bicycle auction for the sale of unclaimed bicycles and other miscellaneous items on Saturday, April 20, at the City Garage, 6125 - 41st Avenue North with waiver of fee for the auctioneer's license and permission to post temporary signs.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve the Consent Agenda.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

Councilmember Carlson arrived (7:14 p.m.).

March 5, 1991

page 737

1. The City Council considered union contract for 1991 with the Crystal Communication Clerks and Local #320 and the City of Crystal.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve the 1991 one-year union contract with the Crystal Communication Clerks and Local #320 and the City of Crystal.

Motion Carried.

2. The City Council considered renewal of insurance for 1991-92 policy year for workers' compensation, general liability, and automobile. Cary Shaich, insurance agent, appeared and was heard.

- A. Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve insurance renewal with League of Minnesota Cities Insurance Trust (LMCIT) for annual aggregate deduction of \$75,000 for all policies with the exception of workers' compensation for the year 1991-92.

Motion Carried.

- B. Moved by Councilmember Carlson and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-14

RESOLUTION RELATING TO WORKERS'
COMPENSATION FOR COUNCILMEMBERS

By roll call and voting aye: Langsdorf, Moravec, Carlson, Grimes, Herbes; absent, not voting: Irving, Joselyn. Motion carried, resolution declared adopted.

Moved by Mayor Herbes and seconded by Councilmember Langsdorf to approve insurance renewal for workers' compensation for 1991-92 with League of Minnesota Cities Insurance Trust (LMCIT) excluding Boards and Commissions.

Motion Carried.

3. The City Council considered a resolution authorizing the City of Crystal to join the Environmental Cities Coalition.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent, and appoint Councilmember Langsdorf as the City of Crystal's liaison to the Coaliton:

RESOLUTION NO. 91-15

RESOLUTION AUTHORIZING THE

March 5, 1991

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CITY OF CRYSTAL TO JOIN THE
ENVIRONMENTAL CITIES COALITION

By roll call and voting aye: Moravec, Carlson, Grimes, Herbes, Langsdorf; absent, not voting: Irving, Joselyn. Motion carried, resolution declared adopted.

4. The City Council considered approval of new rental rates for Crystal Community Center. Don Meunier, President of Happy Face Square Dance Club, appeared and was heard.

Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-16

RESOLUTION RELATING TO FEES AND
CHARGES: AMENDING APPENDIX
IV TO THE CITY CODE

By roll call and voting aye: Carlson, Grimes, Herbes, Langsdorf, Moravec; absent, not voting: Irving, Joselyn. Motion carried, resolution declared adopted.

5. The City Council considered an agreement with Hennepin County for maintenance of County Road 81 frontage roads.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to approve County Road Maintenance Agreement for County Road 81 as recommended by the City Engineer.

Motion Carried.

6. The City Council considered the City of New Hope's proposal for Joint Project of topographic mapping to include the west portion of Crystal.

Moved by Councilmember Langsdorf and seconded by Mayor Herbes to approve participation in a Joint Project with the City of New Hope and to contract with Horizons, Incorporated to prepare topographic mapping of the western 570 acres of Crystal at a cost not to exceed \$5,830, as recommended by the City Engineer, and further, that the City of Crystal be made a participative part of the process.

Motion Carried.

7. The City Council considered a resolution approving removal of stop signs along streets proposed to be designated as part of Municipal State Aid System; and a resolution redesignating State Aid routes in Crystal.

- A. Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

March 5, 1991

page 739

RESOLUTION NO. 91-17

RESOLUTION APPROVING REMOVAL OF STOP SIGNS

By roll call and voting aye: Grimes, Herbes, Langsdorf, Moravec, Carlson; absent, not voting: Irving, Joselyn. Motion carried, resolution declared adopted.

- B. Moved by Mayor Herbes and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-18

RESOLUTION REDESIGNATING STATE AID ROUTES IN CRYSTAL

By roll call and voting aye: Herbes, Langsdorf, Moravec, Carlson, Grimes; absent, not voting: Irving, Joselyn. Motion carried, resolution declared adopted.

8. The City Council considered a resolution authorizing the use of charitable gambling funds to acquire floor cleaner and an aerial lift.

Moved by Councilmember Grimes and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-19

RESOLUTION APPROVING EXPENDITURE OF
CHARITABLE GAMBLING FUNDS FOR MAINTENANCE
EQUIPMENT FOR THE CRYSTAL COMMUNITY CENTER

By roll call and voting aye: Langsdorf, Moravec, Carlson, Grimes, Herbes; absent, not voting: Irving, Joselyn. Motion carried, resolution declared adopted.

The Mayor called a recess at 8:27 p.m. and the meeting was reconvened at 8:36 p.m.

9. The City Council considered the Second Reading of an Ordinance imposing a moratorium on sign ordinance variances.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to adopt the following ordinance:

ORDINANCE NO. 91-7

AN ORDINANCE RELATING TO SIGNS:
ESTABLISHING A MORATORIUM ON VARIANCES
UNDER CRYSTAL CITY CODE,
SUBSECTION 406.30

March 5, 1991

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and further, that this be the second and final reading.

Motion Carried.

10. The City Council considered the Second Reading of an Ordinance repealing sections of the Code pertaining to Council per diem and term limitations of Advisory Commission members.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to adopt the following ordinance:

ORDINANCE NO. 91-8

AN ORDINANCE RELATING TO
CITY GOVERNMENT: REPEALING CRYSTAL
CITY CODE, SUBSECTIONS 210.09,
SUBDIVISION 4 AND 305.49

and further, that this be the second and final reading.

Motion Carried.

11. The City Council considered the Police/School Liaison Officer Program.

Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-20

RESOLUTION SUPPORTING SPECIAL LEGISLATION
FOR SPECIAL LEVY TO FUND
SCHOOL LIAISON OFFICER PROGRAMS

By roll call and voting aye: Moravec, Carlson, Grimes, Herbes, Langsdorf; absent, not voting: Irving, Joselyn.
Motion carried, resolution declared adopted.

12. The City Council considered a general business license for the City of Crystal. No action was taken.
13. The City Council considered the appointment of two Councilmembers to meet with Robbinsdale to discuss sharing of services.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to appointment Councilmember Langsdorf and Mayor Herbes to meet with the City of Robbinsdale to discuss sharing of city services.

Motion Carried.

14. The City Council discussed the sponsorship of two Crystal residents (Paul Conrad Johnson and Richard Donald Sweet) who were casualties from the Vietnam conflict, for the Minnesota

March 5, 1991

page 741

Vietnam Veterans' Memorial, Inc. (MVVM) which is a non-profit statewide effort to build a memorial on our State Capitol Mall to honor the Minnesotans who were killed in Vietnam, as well as those who are missing in action.

Staff was directed to draft a letter for Mayor's signature to American Legion and VFW requesting funding for the Memorial.

15. The City Council considered a Charitable Gambling License Exemption for St. Joseph The Worker Church, 7180 Hemlock Lane, Maple Grove, and request for waiver of the 30-day notice period to conduct a raffle for a fund raiser to be held at the Knights of Columbus Hall, 4947 West Broadway, on March 15, 1991.

Moved by Councilmember Langsdorf and seconded by Mayor Herbes to waive the 30-day notice period to the State Gaming Division for St. Joseph the Worker Church, 7180 Hemlock Lane, Maple Grove, Minnesota, for a raffle to be held at the Knights of Columbus Hall, 4947 West Broadway, on March 15, 1991, and direct staff to write a letter indicating so.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Mayor Herbes to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:00 p.m.

ATTEST:

Mayor

City Clerk

M E M O R A N D U M

TO; MARCH 8, 1991

TO;; Jerry Dulgar, City Manager

FROM: Pam Foster, Supervising Sanitarian

SUBJECT: Annual Rabies Vaccination Clinic

The City of Crystal's 19th Annual Rabies Vaccination clinic will be held between the hours of 12:30 P.M. to 3:00 P.M. on Saturday, May 18, 1991, at the Crystal City Garage, 6125 41st Avenue North. \$7.00 per injection.

The clinic will be conducted by Dr. Herman from the New Hope Pet Hospital and is open to all Crystal and New Hope residents.

It will be necessary for two clerks to assist us in collecting monies and writing out dog licenses. Karen Kivi and Joan Tatley have offered their assistance. We will also need the garage opened approximately one half hour before the clinic starts plus three large tables and nine chairs, two large garbage cans and necessary cleaning materials.

We will inform local news media, cable TV, City newsletter and staff newsletter.

PAF:jt

cc: \ Darlene George, City Clerk
Anne Norris, Community Development Director
Bill Monk, City Engineer
Sante Davidson, Street Superintendent
Crystal/New Animal Warden
New Hope Police Department

ANNUAL RABIES VACCINATION CLINIC

The City of Crystal will conduct its 19th Annual Rabies Vaccination Clinic on Saturday, May 18, 1991, from 12:30 P.M. to 3:00 P.M. at the Crystal City Garage, 6125 41st Avenue North.

The clinic will be conducted by a qualified veterinarian and is open to all Crystal residents who wish to bring their pets for vaccination. All animals must be leashed. It is suggested that cats be brought in a box or similar enclosure.

Dog licenses are also on sale, but residents are reminded that if they are coming just to purchase a license, proof of rabies vaccination is required. Dog licenses are \$5.00 spayed or neutered pets (bring proof of certificate) and \$10.00 for unaltered pets.

Dr. Randall Herman, New Hope Pet Hospital.
\$7.00 per injection.

Minnesota Lawful Gambling Application for Exemption from Lawful Gambling License

FOR BOARD USE ONLY	
FEE	CHK
INIT	DATE

Fill in the unshaded portions of this application for exemption and send it in **at least 45 days** before your gambling activity for processing.

Name and Address of Organization

you'll need a waiver from the City official.

Organization Name St. Francis Jaycees	Current/previous license number	Current/previous exempt number
Street P.O. Box 434	City St. Francis	State Mn
Zip code 55070	County Anoka	
Chief executive officer Mary Hansen	Phone (612) 753-5847	Treasurer Connie Knutson
	Phone (612) 753-4458	

Type of Non-profit Organization

Check the box below which indicates your type of organization

- ☐ Fraternal
 ☐ Religious
 ☐ Veterans
 ☒ Other non-profit

Attach proof of nonprofit status which shows that your organization is nonprofit

- ☐ IRS designation
☐ Certification of good standing from the Minnesota Secretary of State's office
☒ Affiliate of parent nonprofit organization (charter)

Gambling Site

Name of site where activity will take place

Knights of Columbus Hall in Crystal

Street 4947 West Broadway	City Crystal	Township	State MN	Zip code 55429	County Hennipen
Date(s) of activity April, 19, 1991					

Types of Games

Game		Financial Report		
		Gross receipts	Expenses, including Cost of Prizes	Net profit
Bingo	<input type="checkbox"/>			
Raffles	<input checked="" type="checkbox"/>			
Paddlewheels	<input type="checkbox"/>			
Tipboards	<input type="checkbox"/>			
Pull-tabs	<input type="checkbox"/>			

15 of the page gone

I declare all information submitted to the Gambling Control Division is true, accurate, and complete.

Mary Hansen 3/13/91
Chief executive officer's signature Date

Distributor from whom gambling equipment was purchased

Distributor's license number

I declare all information submitted to the Gambling Control is true, accurate, and complete.

Chief executive officer's signature Date

Local Government Acknowledgement

I have received a copy of this application. This application will be reviewed by the Gambling Control Division and will become effective 30 days from the date of receipt by the city or county, unless the local government passes a resolution to specifically prohibit the activity. A copy of that resolution must be received by the Gambling Control Division within 30 days of the date filled in below. Cities of the first class have 60 days in which to disallow the activity.

City or County

Township

City or county name

Township name

City of Crystal
Signature of person receiving application

Signature of person receiving application

John Schmidt
Title

Title

Date received
3/13/91

Date received

White - Board
 Pink - Organization
 Yellow - Board returns to Organization to complete shaded areas
 Gold - City or County

Mail with \$25 permit fee and copy of proof of nonprofit status to:

Department of Gaming - Gambling Control Division
 Rosewood Plaza South, 3rd Floor
 1711 W. County Road B
 Roseville, MN 55113

Minnesota Lawful Gambling
Application for Exemption from
Lawful Gambling License

FOR BOARD USE ONLY	
FEE	CHK
INIT	DATE

Fill in the unshaded portions of this application for exemption and send it in **at least 45 days** before your gambling activity for processing.

Name and Address of Organization

Organization Name: St. Francis Jaycees
Current/previous license number:
Current/previous exempt number:
Street: P.O. Box 434 City: St. Francis State: Mn Zip code: 55070 County: Anoka
Chief executive officer: Mary Hansen Phone: (612) 753-5847 Treasurer: Connie Knutson Phone: (612) 753-4458

Type of Non-profit Organization

Check the box below which indicates your type of organization

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other non-profit

Attach proof of nonprofit status which shows that your organization is nonprofit

☐ IRS designation
☐ Certification of good standing from the Minnesota Secretary of State's office
☒ Affiliate of parent nonprofit organization (charter)

Gambling Site

Name of site where activity will take place

Knights of Columbus Hall in Crystal
Street: 4947 West Broadway City: Crystal Township: State: MN Zip code: 55429 County: Hennipen
Date(s) of activity: April, 19, 1991

Types of Games

Game		Financial Report			
		Gross receipts	Expenses, including Cost of Prizes	Net profit	Market Value of Prizes
Bingo	<input type="checkbox"/>				
Raffles	<input checked="" type="checkbox"/>				
Paddlewheels	<input type="checkbox"/>				
Tipboards	<input type="checkbox"/>				
Pull-tabs	<input type="checkbox"/>				

I declare all information submitted to the Gambling Control Division is true, accurate, and complete.

Mary Hansen 3/13/91
Chief executive officer's signature Date

Distributor from whom gambling equipment was purchased

Distributor's license number

I declare all information submitted to the Gambling Control is true, accurate, and complete.

Chief executive officer's signature Date

Local Government Acknowledgement

I have received a copy of this application. This application will be reviewed by the Gambling Control Division and will become effective 30 days from the date of receipt by the city or county, unless the local government passes a resolution to specifically prohibit the activity. A copy of that resolution must be received by the Gambling Control Division within 30 days of the date filled in below. Cities of the first class have 60 days in which to disallow the activity.

City or County

City or county name: City of Crystal
Signature of person receiving application: Jan Schmidt

Township

Township name:
Signature of person receiving application:

Title: Deputy Clerk Date received: 3/13/91

Title: Date received:

Mail with \$25 permit fee and copy of proof of nonprofit status to:

Department of Gaming - Gambling Control Division
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113

White - Board
Pink - Organization
Yellow - Board returns to Organization to complete shaded areas
Gold - City or County

CITY OF CRYSTAL
NOTICE OF IMPROVEMENT HEARING

March 19, 1991

Notice is hereby given that the Crystal City Council will meet in the Council Chambers of the Crystal City Hall located at 4141 Douglas Drive, at 7:00 P.M., on Tuesday, March 19, 1991, to consider improvements to the public alley extending from 43rd Avenue southward to the Crystal City boundary between Welcome and Vera Cruz Avenues, pursuant to MN Statutes, Section 429.011 to 429.111. Abutting property owners are proposed to be assessed for the costs of such improvement. The estimated cost of the improvement is \$8,538.

Such persons as desire to be heard in reference to the proposed improvement will be able to address the Council on this matter at the hearing.

DATED: February 19, 1991

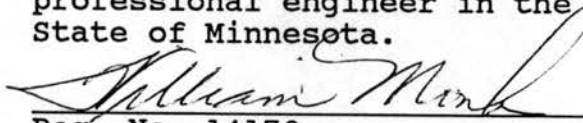
BY ORDER OF THE CITY COUNCIL
CITY OF CRYSTAL
DARLENE GEORGE, CITY CLERK

(Published in the Crystal-Robbinsdale Post News
March 6 & March 13, 1991)

FEASIBILITY STUDY FOR
CONCRETE ALLEY PAVING BETWEEN
WELCOME AND VERA CRUZ AVENUES FROM
CRYSTAL BOUNDARY TO 43RD AVENUE

Prepared by Crystal Engineering Department
February 6, 1991

I certify that this report
was prepared by me or under
my direct supervision and
that I am a duly registered
professional engineer in the
State of Minnesota.


Reg. No. 14170

ALLEY IMPROVEMENTS

As part of their annual alley improvement program, Robbinsdale is proposing to pave an "L" shaped alley originating on Vera Cruz just north of 42nd Avenue. As noted on the attached maps, the north one-third of the alley is in the City of Crystal. Robbinsdale has approached Crystal to determine our interest in participating in a joint project to pave the entire alley. At present the alley is unimproved (gravel).

If a joint project proceeds, Robbinsdale would contract for work and invoice Crystal for its portion of the project. This arrangement has worked well in the past and does allow Crystal residents to realize some cost savings in being part of a larger scale project. It should be noted that Robbinsdale paves its alleys with concrete. The concrete finish enhances overland drainage and provides a longer life with less maintenance. Additionally, with the unstable oil market and rising bituminous costs, concrete costs are comparable.

Based on existing grades, drainage in the alley runs south to north into the 43rd Avenue gutter line so no storm sewer will be required as part of the project. Total project costs for the concrete alley construction are estimated at \$8538.00. Consistent with City policy, project costs would be distributed across the 481.0 linear feet of abutting frontage. This results in a front foot cost of \$17.75. Application of this assessment rate on a per lot basis is noted in the following table.

<u>P.I.D.#/Owner/Address</u>	<u>Frontage (Ft.)</u>	<u>Assessment (\$17.75 Per Ft.)</u>
16-118-21-21-0089 Anthony Edmonds 4265 Vera Cruz Ave. N.	60.5	\$ 1,074
16-118-21-21-0090 Kathryn Clarno 4259 Vera Cruz Ave. N.	60.0	1065
16-118-21-21-0091 Orville Adams 4253 Vera Cruz Ave. N.	40.0	710
16-118-21-21-0092 James Atkinson 4249 Vera Cruz Ave. N.	40.0	710

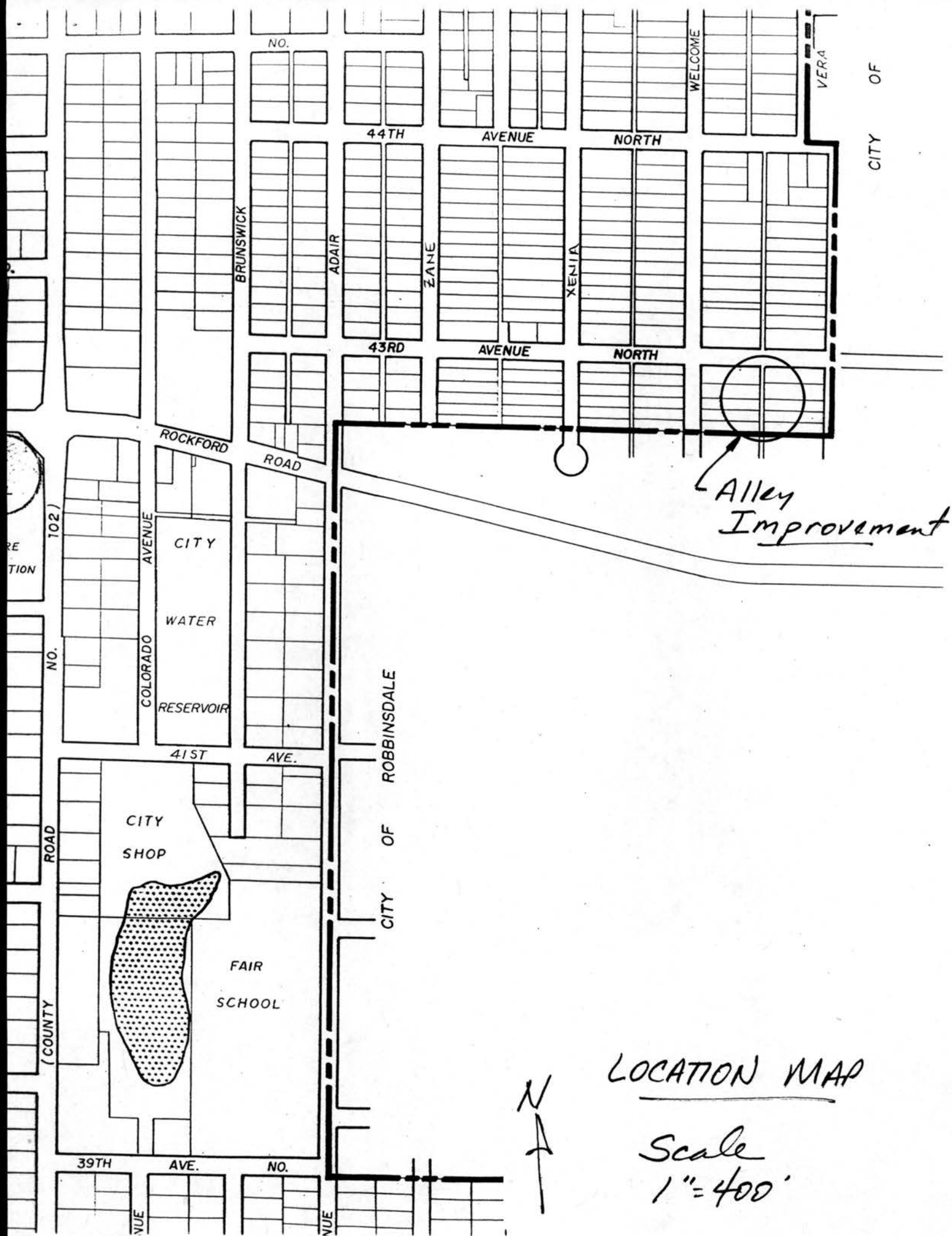
P.I.D.#/Owner/Address

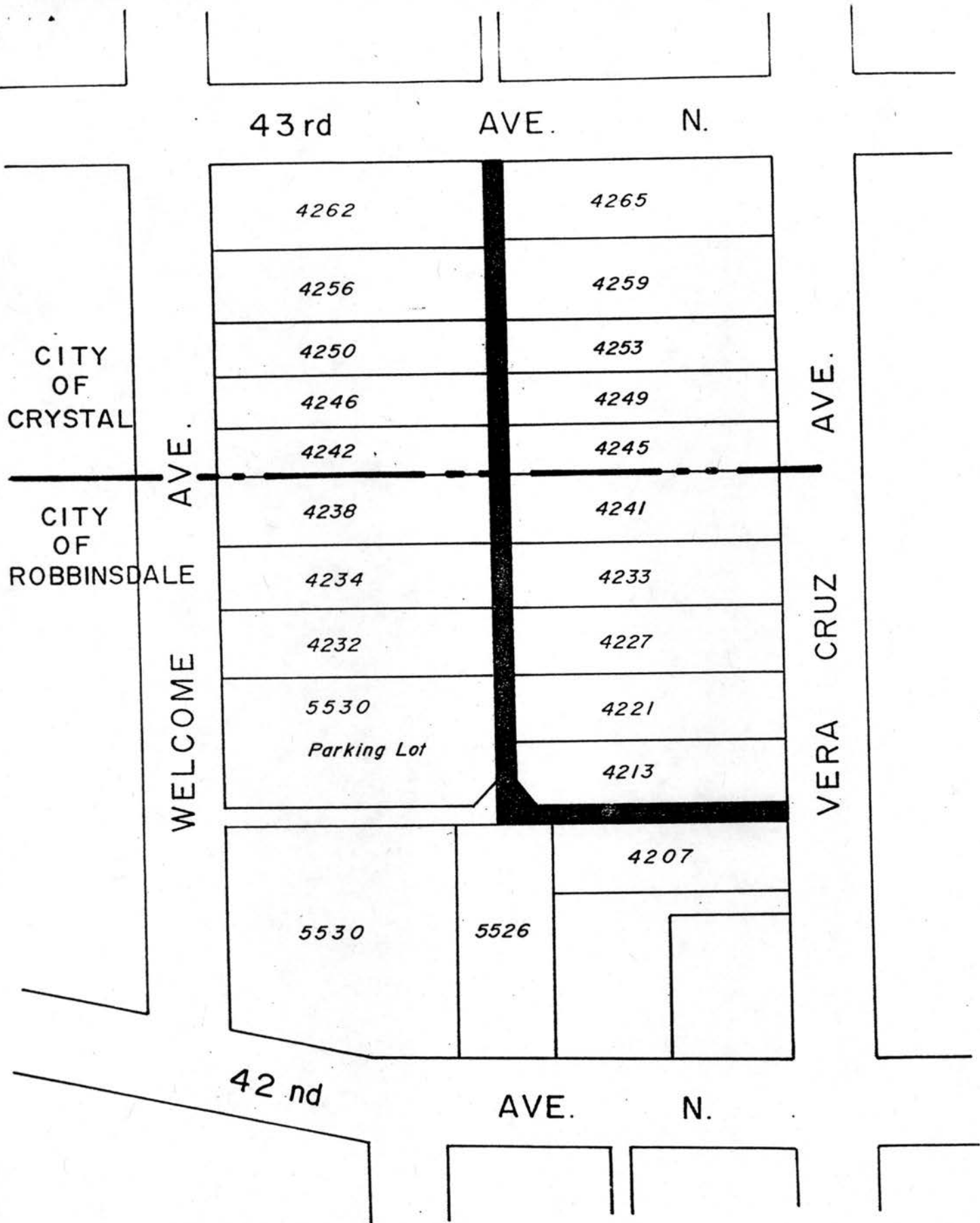
Page 2

16-118-21-21-0093 Alan Duffney 4245 Vera Cruz Ave. N.	40.0	710
16-118-21-21-0094 Gregory Graves 4242 Welcome Ave. N.	40.0	710
16-118-21-21-0095 Shawn Knudson 4246 Welcome Ave. N.	40.0	710
16-118-21-21-0096 Ardys Elliot 4250 Welcome Ave. N.	40.0	710
16-118-21-21-0097 Keith Domrose 4256 Welcome Ave. N.	55.0	976
16-118-21-21-0098 Davic Gravgaard 4262 Welcome Ave. N.	65.5	1163

Although the term and interest rate for this project will not be established until the assessment hearing is held following construction, past practice would indicate a 5 to 10 year term with an 8% rate is normal for alley projects.

There is no question that the alley paving project described above will prove beneficial to abutting properties from both a construction and cost viewpoint. Approval of such a joint project is recommended.





PROPOSED ALLEY PAVING

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Human Relations

COMMISSION

Name Anthony Kamp Address 4824 Quail Av. N. 55429
Zip #

Phone (home) 537-²⁵¹⁵~~2515~~ (Office) 533-2231

Resident of Crystal Since (year) 1975

Occupation Merchandise Attendant Employer Target

Education: (please indicate highest grade completed or highest degree and major course of study) eleventh grade in high school at Cooper

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) I have helped at the Food

shelf. I have been to "Sharing and Caring hands in

Mpls. to help feed the homeless. That I did with

My D.E.C.A. group from school. I also served on a

~~Committee~~ with my church to hire a youth Minister

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Date Submitted: March 5, 1991.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

Recommendations
For
City of Crystal, Minnesota
\$6,310,000
General Obligation Tax Increment Refunding Bonds,
Series 1991A

Study No. 3805
SPRINGSTED Incorporated
March 14, 1991



SPRINGSTED

PUBLIC FINANCE ADVISORS

500 Elm Grove Road
Suite 101, P.O. Box 37
Elm Grove, WI 53122-0037
(414) 782-8222
Fax: (414) 782-2904

2739 Second Avenue S.E.
Cedar Rapids, IA 52403-1434
(319) 363-2221
Fax: (319) 363-6999

85 East Seventh Place
Suite 100
Saint Paul, MN 55101-2143
(612) 223-3000
Fax: (612) 223-3002

6800 College Boulevard
Suite 600
Overland Park, KS 66211-1533
(913) 345-8062
Fax: (913) 345-1770

135 North Pennsylvania Street
Suite 2015
Indianapolis, IN 46204-2498
(317) 684-6000
Fax: (317) 684-6004

222 South Ninth Street
Suite 2825
Minneapolis, MN 55402-3368
(612) 333-9177
Fax: (612) 333-2363

March 14, 1991

Mayor Betty Herbes
Members, City Council
Mr. Jerry Dular, Manager
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Re: Recommendations for the Issuance of \$6,310,000 General Obligation Tax Increment Refunding Bonds, Series 1991A

We respectfully request your consideration of our recommendations for this issue in accordance with the "Official Terms of Offering," attached.

On July 7, 1986 the City sold \$5,865,000 General Obligation Tax Increment Refunding Bonds, Series 1986A (the "1986 Bonds") at a net interest rate of 7.68%. On October 20, 1987 The City sold \$1,870,000 General Obligation Tax Increment Bonds, Series 1987A (the "1987 Bonds") at a net interest rate of 8.59%. Both issues were sold for the purpose of financing public redevelopment costs within the City's Bass Lake Road/Becker Park Redevelopment District (the "District"), a tax increment financing district in the City.

Based on current market conditions, it is our recommendation that the City proceed with the sale of a "crossover" refunding bond issue that would refund all of the callable maturities of the 1986 Bonds and the 1987 Bonds. We project that the new bonds could be sold at a net interest rate of 6.57% resulting in a savings to the City, net of all costs of issuance, of approximately \$473,350 with an estimated present value savings of approximately \$232,000. Appendix I, page 1, is a summary of the refunding bonds and savings.

In a crossover refunding, the proceeds of the refunding (new issue) bonds are placed in an escrow account with a major bank and invested in government securities. These securities and their earnings are structured to pay debt service on the new bonds through the call date of the refunded bonds (February 1, 1996 for the 1986 Bonds and February 1, 1997 for the 1987 Bonds), at which time the escrow account will crossover and pay the remaining principal on the original issue by calling in all of those remaining bonds. The City will continue to pay debt service on the original issues through the call dates. Beginning with the August 1, 1996 interest payment, the City will crossover and begin making debt service payments on the new issue, taking advantage of the lower interest rates. Because of the two different call dates, for the August 1, 1996 and February 1, 1997 payments, the City will pay part of the debt service and the escrow account will pay part, proportionate to the 1986 Bonds and the 1987 Bonds.

City of Crystal, Minnesota
March 14, 1991

Attached as Appendix I is a complete analytical summary of the refunding. Pages 2 and 3 show the callable debt service of the 1986 Bonds and the 1987 Bonds, respectively, as exists now. On the call date of February 1, 1996, all of the 1986 bonds maturing in 1997-2008, totaling \$4,885,000 will be called in for redemption. On the call date of February 1, 1997 for the 1987 Bonds, the bonds maturing 1998-2009, totaling \$1,270,000 will be called for redemption. Pages 4 and 5 show the uncalled principal and interest on the 1986 Bonds and the 1987 Bonds, respectively.

The City will continue to pay debt service on these amounts through February 1, 1996. Page 6 of Appendix I shows the estimated debt service for the new crossover refunding bonds. The City will begin to pay debt service on these bonds beginning on August 1, 1996. Up until that date, the debt service on these bonds will be paid by investment earnings of the escrow account. Page 7 of Appendix I is the total estimated debt service for this issue, the combined outstanding debt for the 1986 and 1987 Bonds, and the estimated annual savings.

These bonds will be dated May 1, 1991 and mature February 1, 1997 through 2009. Interest on these bonds due February 1, 1992 through February 1, 1996 will be payable from an escrow account established upon the successful sale of the bonds. Thereafter, principal and interest payments will be made from tax increment collections from the District.

We recommend that bonds maturing in the years 2002 through 2009 be callable at the option of the City on February 1, 2001, and on any day thereafter at par. This call feature will permit the City to prepay a portion of the issue should funds become available.

Interest rates can change rapidly with changing market conditions. As always the City reserves the right to cancel the sale of the bonds or reject the bids received if interest rates are deemed unfavorable. Springsted Incorporated will continue to monitor interest rate changes between now and the sale date and will keep the City informed.

The refunding issue as now structured includes all costs of issuance including bond discount and rating fees. All savings estimates are net of these costs. To account for the actual underwriter's discount on the refunding bonds and actual costs of issuance, which may differ from the assumptions made in these recommendations, we have included a provision in the offering to permit the City to increase or decrease the principal in any of the maturities in a total amount not to exceed \$80,000 to offset any fluctuation. As interest rates fluctuate, the amounts of money needed in the escrow account also fluctuates.

Because the 1986 Bonds and the 1987 Bonds were originally issued to finance land acquisition and relocation costs for property which was privately developed, these bonds are exempt private activity bonds under the Tax Reform Act of 1986. The City is required to hold a public hearing on the issuance of this refunding issue.

The City has an excellent "A-1" rating by Moody's Investors Service and we recommend that the City authorize Springsted Incorporated to request a rating from Moody's for this issue. The cost will be approximately \$5,000, which will be billed directly to the City, and has been included in our calculation of costs of issuance.

The refunding bonds are subject to the Tax Reform Act of 1986 and 1989 amendments. The 1986 Act and 1989 amendments modified rebating arbitrage requirements to the Treasury. Generally speaking, all arbitrage profits (the yield difference between the earnings on the investments and the yield on the bonds) must be rebated to the Treasury. The City will not owe any rebate from investments of bond proceeds because the proceeds will be invested at a yield less than the new refunding bond yield, thus creating no arbitrage. Another potential source of rebate would stem from the creation of the debt service fund to pay debt service on the new bonds. The City will be exempt from rebate from this source so long as it deposits tax

City of Crystal, Minnesota
March 14, 1991

increment income into a capital projects fund and transfers into the debt service fund only that amount required to cover the current year's debt service, thus maintaining a "bona fide" debt service fund. (A bona fide debt service fund requires that no more than 13 months of debt service money be accumulated.)

Springsted Incorporated has joined with Capital Guaranty Insurance Company, a municipal bond insurer, to offer a surety bond service to underwriters in lieu of putting up a good faith check in order to bid on the Bonds. The program is called "Sure-Bid" and we have allowed for its use in the Official Terms of Offering, attached to these recommendations. We believe that the use of this bidding option will help garner more bids for the bond sale, since it has the potential to make it easier for an underwriter to bid. There is no cost to the City for this service.

For underwriting firms which have been approved and have entered into a reimbursement agreement with Capital Guaranty and have elected to use Sure-Bid instead of physically delivering a good faith check with their bid, Capital Guaranty will put up a surety bond, guaranteeing the amount of the good faith check to the City if the purchaser does not deliver such check to Springsted by 3:30 P.M. the day after the sale. We believe that we will not have to invoke the surety bond on your behalf and will forward the good faith check from the purchaser as soon as we receive it.

This is a new product in the municipal bond industry developed by Springsted and Capital Guaranty and the City will be one of the first in the country to use it. Therefore, for your bond sale, you will most likely receive some bids which are accompanied by a good faith check and some which are covered under Sure-Bid. Springsted will be in constant touch with Capital Guaranty to monitor the underwriters which have been admitted to this program and, if Sure-Bid is used, Springsted will follow through after the sale, to make sure you receive your good faith amount from the purchaser.

The issue will be offered for sale on Thursday, April 11, 1991 at 11:30 A.M. Springsted Incorporated will make the necessary calculations in order to determine the benefits of the refunding. We will then present the bids and our recommendations to the City Council at a special meeting at 7:00 P.M.. This presentation will include the final refunding analysis and net savings.

Respectfully submitted,



SPRINGSTED Incorporated

cjp

City of Crystal, Minnesota
Summary of Refunding Bonds

	<u>1986A</u>	<u>1987A</u>	<u>Total (*)</u>
<u>Sources</u>			
Principal	5,005,000.00	1,305,000.00	6,310,000.00
Discount	(50,050.00)	(13,050.00)	(63,100.00)
Accrued Interest	16,789.67	4,523.72	21,313.39
Cash Contributed by City	<u>3,050.90</u>	<u>1,100.00</u>	<u>4,150.90</u>
	4,974,790.57	1,297,573.72	6,272,364.29
<u>Uses</u>			
S.L.G.S.	4,909,500.00	1,291,100.00	6,200,600.00
Expenses	53,100.90	14,199.90	67,300.80
Excess Proceeds	<u>12,189.67</u>	<u>(7,726.18)</u>	<u>4,463.49</u>
	4,974,790.57	1,297,573.72	6,272,364.29
<u>Present Value Savings</u>			
Existing Debt	5,463,644.51	1,550,403.01	7,014,047.52
Proposed Debt	(5,317,191.51)	(1,465,113.92)	(6,782,305.43)
Cash Contributed by City	(3,050.90)	(1,100.00)	(4,150.90)
Excess Proceeds	<u>12,189.67</u>	<u>(7,726.18)</u>	<u>4,463.49</u>
	155,591.77	76,462.91	232,054.68
<u>Future Value Savings</u>			
Existing Debt	9,411,000.00	2,856,380.00	12,267,380.00
Proposed Debt	(9,117,157.50)	(2,677,187.50)	(11,794,345.00)
Cash Contributed by City	(3,050.90)	(1,100.00)	(4,150.90)
Excess Proceeds	<u>12,189.67</u>	<u>(7,726.18)</u>	<u>4,463.49</u>
	302,981.27	170,366.32	473,347.59

(*) The Total column represents the 1991 G.O. Refunding Tax Increment Bonds

APPENDIX I
Page 2 of 7

City of Crystal, Minnesota
\$5,865,000 G.O. Tax Increment Refunding Bonds, Series 1986A
Pro-rated Expenses

----- EXISTING DEBT SERVICE -----							
#	DATE	PRINCIPAL	RATE	INTEREST	TOTAL P & I	PRINCIPAL TO CALL	P & I TO CALL
1	08/01/91			186,045.00	186,045.00	0	186,045.00
2	02/01/92			186,045.00	186,045.00	0	186,045.00
3	08/01/92			186,045.00	186,045.00	0	186,045.00
4	02/01/93			186,045.00	186,045.00	0	186,045.00
5	08/01/93			186,045.00	186,045.00	0	186,045.00
6	02/01/94			186,045.00	186,045.00	0	186,045.00
7	08/01/94			186,045.00	186,045.00	0	186,045.00
8	02/01/95			186,045.00	186,045.00	0	186,045.00
9	08/01/95			186,045.00	186,045.00	0	186,045.00
10	02/01/96			186,045.00	186,045.00	4,885,000	5,071,045.00
11	08/01/96			186,045.00	186,045.00	0	0.00
12	02/01/97	270,000	7.200	186,045.00	456,045.00	0	0.00
13	08/01/97			176,325.00	176,325.00	0	0.00
14	02/01/98	295,000	7.250	176,325.00	471,325.00	0	0.00
15	08/01/98			165,631.25	165,631.25	0	0.00
16	02/01/99	315,000	7.300	165,631.25	480,631.25	0	0.00
17	08/01/99			154,133.75	154,133.75	0	0.00
18	02/01/2000	360,000	7.400	154,133.75	514,133.75	0	0.00
19	08/01/2000			140,813.75	140,813.75	0	0.00
20	02/01/2001	380,000	7.500	140,813.75	520,813.75	0	0.00
21	08/01/2001			126,563.75	126,563.75	0	0.00
22	02/01/2002	400,000	7.600	126,563.75	526,563.75	0	0.00
23	08/01/2002			111,363.75	111,363.75	0	0.00
24	02/01/2003	490,000	7.700	111,363.75	601,363.75	0	0.00
25	08/01/2003			92,498.75	92,498.75	0	0.00
26	02/01/2004	505,000	7.750	92,498.75	597,498.75	0	0.00
27	08/01/2004			72,930.00	72,930.00	0	0.00
28	02/01/2005	490,000	7.800	72,930.00	562,930.00	0	0.00
29	08/01/2005			53,820.00	53,820.00	0	0.00
30	02/01/2006	475,000	7.800	53,820.00	528,820.00	0	0.00
31	08/01/2006			35,295.00	35,295.00	0	0.00
32	02/01/2007	460,000	7.800	35,295.00	495,295.00	0	0.00
33	08/01/2007			17,355.00	17,355.00	0	0.00
34	02/01/2008	445,000	7.800	17,355.00	462,355.00	0	0.00
35	08/01/2008			0.00	0.00	0	0.00
36	02/01/2009			0.00	0.00	0	0.00
37	08/01/2009			0.00	0.00	0	0.00
38	02/01/2010			0.00	0.00	0	0.00
39	08/01/2010			0.00	0.00	0	0.00
40	02/01/2011			0.00	0.00	0	0.00
41	08/01/2011			0.00	0.00	0	0.00
42	02/01/2012			0.00	0.00	0	0.00
43	08/01/2012			0.00	0.00	0	0.00
44	02/01/2013			0.00	0.00	0	0.00
45	08/01/2013			0.00	0.00	0	0.00
46	02/01/2014			0.00	0.00	0	0.00
47	08/01/2014			0.00	0.00	0	0.00
48	02/01/2015			0.00	0.00	0	0.00
49	08/01/2015			0.00	0.00	0	0.00
50	02/01/2016			0.00	0.00	0	0.00
		=====		=====	=====	=====	=====
		4,885,000		4,526,000.00	9,411,000.00	4,885,000	6,745,450.00
		=====		=====	=====	=====	=====

APPENDIX I
Page 3 of 7

City of Crystal, Minnesota
\$1,870,000 G.O. Tax Increment Bonds, Series 1987A
Pro-rated Expenses

----- EXISTING DEBT SERVICE -----							
#	DATE	PRINCIPAL	RATE	INTEREST	TOTAL P & I	PRINCIPAL TO CALL	P & I TO CALL
1	08/01/91			54,460.00	54,460.00	0	54,460.00
2	02/01/92			54,460.00	54,460.00	0	54,460.00
3	08/01/92			54,460.00	54,460.00	0	54,460.00
4	02/01/93			54,460.00	54,460.00	0	54,460.00
5	08/01/93			54,460.00	54,460.00	0	54,460.00
6	02/01/94			54,460.00	54,460.00	0	54,460.00
7	08/01/94			54,460.00	54,460.00	0	54,460.00
8	02/01/95			54,460.00	54,460.00	0	54,460.00
9	08/01/95			54,460.00	54,460.00	0	54,460.00
10	02/01/96			54,460.00	54,460.00	0	54,460.00
11	08/01/96			54,460.00	54,460.00	0	54,460.00
12	02/01/97			54,460.00	54,460.00	1,270,000	1,324,460.00
13	08/01/97			54,460.00	54,460.00	0	0.00
14	02/01/98	50,000	7.900	54,460.00	104,460.00	0	0.00
15	08/01/98			52,485.00	52,485.00	0	0.00
16	02/01/99	50,000	8.000	52,485.00	102,485.00	0	0.00
17	08/01/99			50,485.00	50,485.00	0	0.00
18	02/01/2000	50,000	8.100	50,485.00	100,485.00	0	0.00
19	08/01/2000			48,460.00	48,460.00	0	0.00
20	02/01/2001	50,000	8.200	48,460.00	98,460.00	0	0.00
21	08/01/2001			46,410.00	46,410.00	0	0.00
22	02/01/2002	50,000	8.300	46,410.00	96,410.00	0	0.00
23	08/01/2002			44,335.00	44,335.00	0	0.00
24	02/01/2003	50,000	8.400	44,335.00	94,335.00	0	0.00
25	08/01/2003			42,235.00	42,235.00	0	0.00
26	02/01/2004	50,000	8.500	42,235.00	92,235.00	0	0.00
27	08/01/2004			40,110.00	40,110.00	0	0.00
28	02/01/2005	120,000	8.600	40,110.00	160,110.00	0	0.00
29	08/01/2005			34,950.00	34,950.00	0	0.00
30	02/01/2006	200,000	8.700	34,950.00	234,950.00	0	0.00
31	08/01/2006			26,250.00	26,250.00	0	0.00
32	02/01/2007	200,000	8.750	26,250.00	226,250.00	0	0.00
33	08/01/2007			17,500.00	17,500.00	0	0.00
34	02/01/2008	200,000	8.750	17,500.00	217,500.00	0	0.00
35	08/01/2008			8,750.00	8,750.00	0	0.00
36	02/01/2009	200,000	8.750	8,750.00	208,750.00	0	0.00
37	08/01/2009			0.00	0.00	0	0.00
38	02/01/2010			0.00	0.00	0	0.00
39	08/01/2010			0.00	0.00	0	0.00
40	02/01/2011			0.00	0.00	0	0.00
41	08/01/2011			0.00	0.00	0	0.00
42	02/01/2012			0.00	0.00	0	0.00
43	08/01/2012			0.00	0.00	0	0.00
44	02/01/2013			0.00	0.00	0	0.00
45	08/01/2013			0.00	0.00	0	0.00
46	02/01/2014			0.00	0.00	0	0.00
47	08/01/2014			0.00	0.00	0	0.00
48	02/01/2015			0.00	0.00	0	0.00
49	08/01/2015			0.00	0.00	0	0.00
50	02/01/2016			0.00	0.00	0	0.00
		=====		=====	=====	=====	=====
		1,270,000		1,586,380.00	2,856,380.00	1,270,000	1,923,520.00
		=====		=====	=====	=====	=====

City of Crystal, Minnesota
\$5,865,000 G.O. Tax Increment Refunding Bonds, Series 1986A
Pro-rated Expenses

----- UNCALLED EXISTING DEBT -----						
#	DATE	PRINCIPAL	RATE	INTEREST	TOTAL P & I	ANNUAL P & I
1	08/01/91			219,305.00	219,305.00	
2	02/01/92	110,000.00	6.25	219,305.00	329,305.00	548,610.00
3	08/01/92			215,867.50	215,867.50	
4	02/01/93	200,000.00	6.50	215,867.50	415,867.50	631,735.00
5	08/01/93			209,367.50	209,367.50	
6	02/01/94	200,000.00	6.75	209,367.50	409,367.50	618,735.00
7	08/01/94			202,617.50	202,617.50	
8	02/01/95	225,000.00	7.00	202,617.50	427,617.50	630,235.00
9	08/01/95			194,742.50	194,742.50	
10	02/01/96	245,000.00	7.10	194,742.50	439,742.50	634,485.00
11	08/01/96					
12	02/01/97					
13	08/01/97					
14	02/01/98					
15	08/01/98					
16	02/01/99					
17	08/01/99					
18	02/01/2000					
19	08/01/2000					
20	02/01/2001					
21	08/01/2001					
22	02/01/2002					
23	08/01/2002					
24	02/01/2003					
25	08/01/2003					
26	02/01/2004					
27	08/01/2004					
28	02/01/2005					
29	08/01/2005					
30	02/01/2006					
31	08/01/2006					
32	02/01/2007					
33	08/01/2007					
34	02/01/2008					
35	08/01/2008					
36	02/01/2009					
37	08/01/2009					
38	02/01/2010					
39	08/01/2010					
40	02/01/2011					
41	08/01/2011					
42	02/01/2012					
43	08/01/2012					
44	02/01/2013					
45	08/01/2013					
46	02/01/2014					
47	08/01/2014					
48	02/01/2015					
49	08/01/2015					
50	02/01/2016					
		=====		=====	=====	=====
		980,000		2,083,800	3,063,800	3,063,800
		=====		=====	=====	=====

City of Crystal, Minnesota
\$1,870,000 G.O. Tax Increment Bonds, Series 1987A
Pro-rated Expenses

----- UNCALLED EXISTING DEBT -----						
#	DATE	PRINCIPAL	RATE	INTEREST	TOTAL P & I	ANNUAL P & I
1	08/01/91			67,235.00	67,235.00	
2	02/01/92	100,000.00	7.00	67,235.00	167,235.00	234,470.00
3	08/01/92			63,735.00	63,735.00	
4	02/01/93	50,000.00	7.10	63,735.00	113,735.00	177,470.00
5	08/01/93			61,960.00	61,960.00	
6	02/01/94	50,000.00	7.25	61,960.00	111,960.00	173,920.00
7	08/01/94			60,147.50	60,147.50	
8	02/01/95	50,000.00	7.40	60,147.50	110,147.50	170,295.00
9	08/01/95			58,297.50	58,297.50	
10	02/01/96	50,000.00	7.60	58,297.50	108,297.50	166,595.00
11	08/01/96			56,397.50	56,397.50	
12	02/01/97	50,000.00	7.75	56,397.50	106,397.50	162,795.00
13	08/01/97					
14	02/01/98					
15	08/01/98					
16	02/01/99					
17	08/01/99					
18	02/01/2000					
19	08/01/2000					
20	02/01/2001					
21	08/01/2001					
22	02/01/2002					
23	08/01/2002					
24	02/01/2003					
25	08/01/2003					
26	02/01/2004					
27	08/01/2004					
28	02/01/2005					
29	08/01/2005					
30	02/01/2006					
31	08/01/2006					
32	02/01/2007					
33	08/01/2007					
34	02/01/2008					
35	08/01/2008					
36	02/01/2009					
37	08/01/2009					
38	02/01/2010					
39	08/01/2010					
40	02/01/2011					
41	08/01/2011					
42	02/01/2012					
43	08/01/2012					
44	02/01/2013					
45	08/01/2013					
46	02/01/2014					
47	08/01/2014					
48	02/01/2015					
49	08/01/2015					
50	02/01/2016					
		=====		=====	=====	=====
		350,000		735,545	1,085,545	1,085,545
		=====		=====	=====	=====

City of Crystal, Minnesota
G.O. Tax Increment Refunding Bonds, Series 1991

----- PROPOSED DEBT SERVICE -----						
#	DATE	PRINCIPAL	RATE	INTEREST	TOTAL P & I	ANNUAL P & I
1	08/01/91			0.00	0.00	
2	02/01/92			302,874.38	302,874.38	302,874.38
3	08/01/92			201,916.25	201,916.25	
4	02/01/93			201,916.25	201,916.25	403,832.50
5	08/01/93			201,916.25	201,916.25	
6	02/01/94			201,916.25	201,916.25	403,832.50
7	08/01/94			201,916.25	201,916.25	
8	02/01/95			201,916.25	201,916.25	403,832.50
9	08/01/95			201,916.25	201,916.25	
10	02/01/96			201,916.25	201,916.25	403,832.50
11	08/01/96			201,916.25	201,916.25	
12	02/01/97	305,000	5.750	201,916.25	506,916.25	708,832.50
13	08/01/97			193,147.50	193,147.50	
14	02/01/98	385,000	5.850	193,147.50	578,147.50	771,295.00
15	08/01/98			181,886.25	181,886.25	
16	02/01/99	405,000	5.950	181,886.25	586,886.25	768,772.50
17	08/01/99			169,837.50	169,837.50	
18	02/01/2000	445,000	6.050	169,837.50	614,837.50	784,675.00
19	08/01/2000			156,376.25	156,376.25	
20	02/01/2001	460,000	6.150	156,376.25	616,376.25	772,752.50
21	08/01/2001			142,231.25	142,231.25	
22	02/01/2002	470,000	6.250	142,231.25	612,231.25	754,462.50
23	08/01/2002			127,543.75	127,543.75	
24	02/01/2003	555,000	6.400	127,543.75	682,543.75	810,087.50
25	08/01/2003			109,783.75	109,783.75	
26	02/01/2004	565,000	6.500	109,783.75	674,783.75	784,567.50
27	08/01/2004			91,421.25	91,421.25	
28	02/01/2005	615,000	6.600	91,421.25	706,421.25	797,842.50
29	08/01/2005			71,126.25	71,126.25	
30	02/01/2006	665,000	6.700	71,126.25	736,126.25	807,252.50
31	08/01/2006			48,848.75	48,848.75	
32	02/01/2007	635,000	6.750	48,848.75	683,848.75	732,697.50
33	08/01/2007			27,417.50	27,417.50	
34	02/01/2008	615,000	6.800	27,417.50	642,417.50	669,835.00
35	08/01/2008			6,507.50	6,507.50	
36	02/01/2009	190,000	6.850	6,507.50	196,507.50	203,015.00
37	08/01/2009			0.00	0.00	
38	02/01/2010			0.00	0.00	0.00
39	08/01/2010			0.00	0.00	
40	02/01/2011			0.00	0.00	0.00
41	08/01/2011			0.00	0.00	
42	02/01/2012			0.00	0.00	0.00
43	08/01/2012			0.00	0.00	
44	02/01/2013			0.00	0.00	0.00
45	08/01/2013			0.00	0.00	
46	02/01/2014			0.00	0.00	0.00
47	08/01/2014			0.00	0.00	
48	02/01/2015			0.00	0.00	0.00
49	08/01/2015			0.00	0.00	
50	02/01/2016			0.00	0.00	0.00
		=====		=====	=====	=====
		6,310,000		4,974,291.88	11,284,291.88	11,284,291.88
		=====		=====	=====	=====

* Paid from escrow account
** Partially paid from escrow account

APPENDIX I
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City of Crystal, Minnesota
G.O. Refunding Tax Increment Bonds, Series 1991

DEBT SERVICE DIFFERENCE							
#	DATE	PRINCIPAL EFFECTIVE DEBT	INTEREST EFFECTIVE DEBT	P & I EFFECTIVE DEBT	P & I EXISTING DEBT	INCREASE OR (REDUCTION)	ANNUAL INCREASE OR (REDUCTION)
1	08/01/91		240,505.00	240,505.00	240,505.00	0.00	
2	02/01/92		240,505.00	240,505.00	240,505.00	0.00	0.00
3	08/01/92		240,505.00	240,505.00	240,505.00	0.00	
4	02/01/93		240,505.00	240,505.00	240,505.00	0.00	0.00
5	08/01/93		240,505.00	240,505.00	240,505.00	0.00	
6	02/01/94		240,505.00	240,505.00	240,505.00	0.00	0.00
7	08/01/94		240,505.00	240,505.00	240,505.00	0.00	
8	02/01/95		240,505.00	240,505.00	240,505.00	0.00	0.00
9	08/01/95		240,505.00	240,505.00	240,505.00	0.00	
10	02/01/96		240,505.00	240,505.00	240,505.00	0.00	0.00
11	08/01/96		213,520.00	213,520.00	240,505.00	(26,985.00)	
12	02/01/97	305,000	213,520.00	518,520.00	510,505.00	8,015.00	(18,970.00)
13	08/01/97		193,147.50	193,147.50	230,785.00	(37,637.50)	
14	02/01/98	385,000	193,147.50	578,147.50	575,785.00	2,362.50	(35,275.00)
15	08/01/98		181,886.25	181,886.25	218,116.25	(36,230.00)	
16	02/01/99	405,000	181,886.25	586,886.25	583,116.25	3,770.00	(32,460.00)
17	08/01/99		169,837.50	169,837.50	204,618.75	(34,781.25)	
18	02/01/2000	445,000	169,837.50	614,837.50	614,618.75	218.75	(34,562.50)
19	08/01/2000		156,376.25	156,376.25	189,273.75	(32,897.50)	
20	02/01/2001	460,000	156,376.25	616,376.25	619,273.75	(2,897.50)	(35,795.00)
21	08/01/2001		142,231.25	142,231.25	172,973.75	(30,742.50)	
22	02/01/2002	470,000	142,231.25	612,231.25	622,973.75	(10,742.50)	(41,485.00)
23	08/01/2002		127,543.75	127,543.75	155,698.75	(28,155.00)	
24	02/01/2003	555,000	127,543.75	682,543.75	695,698.75	(13,155.00)	(41,310.00)
25	08/01/2003		109,783.75	109,783.75	134,733.75	(24,950.00)	
26	02/01/2004	565,000	109,783.75	674,783.75	689,733.75	(14,950.00)	(39,900.00)
27	08/01/2004		91,421.25	91,421.25	113,040.00	(21,618.75)	
28	02/01/2005	615,000	91,421.25	706,421.25	723,040.00	(16,618.75)	(38,237.50)
29	08/01/2005		71,126.25	71,126.25	88,770.00	(17,643.75)	
30	02/01/2006	665,000	71,126.25	736,126.25	763,770.00	(27,643.75)	(45,287.50)
31	08/01/2006		48,848.75	48,848.75	61,545.00	(12,696.25)	
32	02/01/2007	635,000	48,848.75	683,848.75	721,545.00	(37,696.25)	(50,392.50)
33	08/01/2007		27,417.50	27,417.50	34,855.00	(7,437.50)	
34	02/01/2008	615,000	27,417.50	642,417.50	679,855.00	(37,437.50)	(44,875.00)
35	08/01/2008		6,507.50	6,507.50	8,750.00	(2,242.50)	
36	02/01/2009	190,000	6,507.50	196,507.50	208,750.00	(12,242.50)	(14,485.00)
37	08/01/2009		0.00	0.00	0.00	0.00	
38	02/01/2010		0.00	0.00	0.00	0.00	0.00
39	08/01/2010		0.00	0.00	0.00	0.00	
40	02/01/2011		0.00	0.00	0.00	0.00	0.00
41	08/01/2011		0.00	0.00	0.00	0.00	
42	02/01/2012		0.00	0.00	0.00	0.00	0.00
43	08/01/2012		0.00	0.00	0.00	0.00	
44	02/01/2013		0.00	0.00	0.00	0.00	0.00
45	08/01/2013		0.00	0.00	0.00	0.00	
46	02/01/2014		0.00	0.00	0.00	0.00	0.00
47	08/01/2014		0.00	0.00	0.00	0.00	
48	02/01/2015		0.00	0.00	0.00	0.00	0.00
49	08/01/2015		0.00	0.00	0.00	0.00	
50	02/01/2016		0.00	0.00	0.00	0.00	0.00
		=====	=====	=====	=====	=====	=====
		6,310,000	5,484,345.00	11,794,345.00	12,267,380.00	(473,035.00)	(473,035.00)
		=====	=====	=====	=====	=====	=====

OFFICIAL TERMS OF OFFERING

\$6,310,000*

**CITY OF CRYSTAL, MINNESOTA
GENERAL OBLIGATION TAX INCREMENT REFUNDING
BONDS, SERIES 1991A**

Sealed bids for the Bonds will be received by the City Manager or his designee on Thursday, April 11, 1991, until 11:30 A.M., Central Time, at the offices of SPRINGSTED Incorporated, 85 East Seventh Place, Suite 100, Saint Paul, Minnesota, after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, of the same day.

DETAILS OF THE BONDS

The Bonds will be dated May 1, 1991, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 1992. Interest will be computed on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to rules of the MSRB. The Bonds will be issued in the denomination of \$5,000 each, or in integral multiples thereof, as requested by the purchaser, and fully registered as to principal and interest. Principal will be payable at the main corporate office of the registrar and interest on each Bond will be payable by check or draft of the registrar mailed to the registered holder thereof at the holder's address as it appears on the books of the registrar as of the close of business on the 15th day of the immediately preceding month.

The Bonds will mature February 1 in the years and amounts as follows:

1997 \$305,000	2002 \$470,000	2006 \$665,000
1998 \$385,000	2003 \$555,000	2007 \$635,000
1999 \$405,000	2003 \$565,000	2008 \$615,000
2000 \$445,000	2004 \$615,000	2009 \$190,000
2001 \$460,000		

- * *The City reserves the right, after bids are opened and prior to award, to increase or reduce the principal amount of the Bonds offered for sale. Any such increase or reduction will be in a total amount not to exceed \$80,000 and will be made in multiples of \$5,000 in any of the maturities. In the event the principal amount of the Bonds is increased or reduced, any premium offered or any discount taken by the successful bidder will be increased or reduced by a percentage equal to the percentage by which the principal amount of the Bonds is increased or reduced.*

OPTIONAL REDEMPTION

The City may elect on February 1, 2001, and on any day thereafter, to prepay Bonds due on or after February 1, 2002. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City shall determine and within a maturity by lot as selected by the registrar. All prepayments shall be at a price of par and accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition the City will pledge tax increment income from the City's Bass Lake Road-Becker Park Redevelopment District. The

proceeds will be used to refund the 1997-2008 maturities of the City's \$5,865,000 General Obligation Tax Increment Refunding Bonds, Series 1986A and the 1998-2009 maturities of the City's \$1,870,000 General Obligation Tax Increment Bonds, Series 1987A.

TYPE OF BID

Bids shall be for not less than \$6,246,900 and accrued interest on the total principal amount of the Bonds. Bids shall be accompanied by a Good Faith Deposit ("Deposit") in the form of a certified or cashier's check or a Financial Surety Bond in the amount of \$63,100, payable to the order of the City. If a check is used, it must accompany each bid. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota, and preapproved by the City. Such bond must be submitted to Springsted Incorporated prior to the opening of the bids. The Financial Surety Bond must identify each bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to a bidder using a Financial Surety Bond, then that purchaser is required to submit its Deposit to Springsted Incorporated in the form of a certified or cashier's check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time, on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement. The City will deposit the check of the purchaser, the amount of which will be deducted at settlement and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted bid, said amount will be retained by the City. No bid can be withdrawn after the time set for receiving bids unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional bid will be accepted.

AWARD

The Bonds will be awarded to the bidder offering the lowest dollar interest cost to be determined by the deduction of the premium, if any, from, or the addition of any amount less than par, to the total dollar interest on the Bonds from their date to their final scheduled maturity. The City's computation of the total net dollar interest cost of each bid, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any bid or of matters relating to the receipt of bids and award of the Bonds, (ii) reject all bids without cause, and, (iii) reject any bid which the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser.

Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

REGISTRAR

The City will name the registrar which shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Holmes & Graven, Chartered of Minneapolis, Minnesota, which opinion will be printed on the Bonds, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly-final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement and the Official Bid Form or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, Springsted Incorporated, 85 East Seventh Place, Suite 100, Saint Paul, Minnesota 55101, telephone (612) 223-3000.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting an Official Bid Form therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded 250 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter executing and delivering an Official Bid Form with respect to the Bonds agrees thereby that if its bid is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated March 19, 1991

BY ORDER OF THE CITY COUNCIL

/s/ Darlene George
Clerk

25% COTTON FIBER

Extract of Minutes of Meeting
of the City Council of the City
of Crystal, Hennepin County, Minnesota

Pursuant to due call and notice thereof a special meeting of the City Council of the City of Crystal, Hennepin County, Minnesota, was held at the City Hall in the City on Tuesday, March 19, 1991, commencing at 7:00 P.M.

The following members of the Council were present:

and the following were absent:

* * *

* * *

* * *

The following written resolution was presented by Councilmember _____ who moved its adoption the reading of which had been dispensed with by unanimous consent:

RESOLUTION NO. _____

RESOLUTION PROVIDING FOR THE ISSUANCE
AND SALE OF \$6,310,000 GENERAL OBLIGATION TAX INCREMENT
REFUNDING BONDS SERIES 1991A

BE IT RESOLVED By the City Council of the City of Crystal, Hennepin County, Minnesota (City) as follows:

1. It is hereby determined that:
 - (a) the City is authorized by the provisions of Minnesota Statutes, Chapter 475 (Act) and Section 475.67, Subdivision 13 of the Act to issue and sell its general obligation bonds to refund outstanding bonds when determined by the City Council to be necessary and desirable;
 - (b) it is necessary and desirable that the City issue \$6,310,000 General Obligation Tax Increment Refunding Bonds, Series 1991A (Bonds) to refund in advance of maturity and at their redemption date, certain outstanding general obligations of the City;

FOUR STAR BRAND

SOUTHWORTH CO. U.S.A.

- (c) the outstanding bonds to be refunded (Refunded Bonds) consist of the \$5,865,000 General Obligation Tax Increment Refunding Bonds, Series 1986A, dated July 1, 1986, of which \$4,885,000 in principal amount is callable on February 1, 1996 and \$1,870,000 General Obligation Tax Increment Bonds, Series 1987A, dated November 1, 1987 of which \$1,270,000 in principal amount is callable on February 1, 1997.

2. To provide moneys to refund in advance of maturity the Refunded Bonds, the City will therefor issue and sell Bonds in the amount of \$6,246,900. In order to provide in part the additional interest required to market the Bonds at this time, additional Bonds will be issued in the amount of \$63,100. The excess of the purchase price of the Bonds over the sum of \$6,246,900 will be credited to the debt service fund for the Bonds for the purpose of paying interest first coming due on such additional Bonds. The Bonds shall be issued, sold and delivered in accordance with the terms and conditions of the following Official Terms of Offering:

FOUR STAR BOND
SOUTHWORTH CO. U.S.A.
25% COTTON FIBER

Original Copy 3/13

OFFICIAL TERMS OF OFFERING

\$6,310,000*

CITY OF CRYSTAL, MINNESOTA GENERAL OBLIGATION TAX INCREMENT REFUNDING BONDS, SERIES 1991A

Sealed bids for the Bonds will be received by the City Manager or his designee on Thursday, April 11, 1991, until 11:30 A.M., Central Time, at the offices of SPRINGSTED Incorporated, 85 East Seventh Place, Suite 100, Saint Paul, Minnesota, after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, of the same day.

DETAILS OF THE BONDS

The Bonds will be dated May 1, 1991, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 1992. Interest will be computed on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to rules of the MSRB. The Bonds will be issued in the denomination of \$5,000 each, or in integral multiples thereof, as requested by the purchaser, and fully registered as to principal and interest. Principal will be payable at the main corporate office of the registrar and interest on each Bond will be payable by check or draft of the registrar mailed to the registered holder thereof at the holder's address as it appears on the books of the registrar as of the close of business on the 15th day of the immediately preceding month.

The Bonds will mature February 1 in the years and amounts as follows:

1997 \$305,000	2002 \$470,000	2006 \$665,000
1998 \$385,000	2003 \$555,000	2007 \$635,000
1999 \$405,000	2004 \$565,000	2008 \$615,000
2000 \$445,000	2005 \$615,000	2009 \$190,000
2001 \$460,000		

- * *The City reserves the right, after bids are opened and prior to award, to increase or reduce the principal amount of the Bonds offered for sale. Any such increase or reduction will be in a total amount not to exceed \$80,000 and will be made in multiples of \$5,000 in any of the maturities. In the event the principal amount of the Bonds is increased or reduced, any premium offered or any discount taken by the successful bidder will be increased or reduced by a percentage equal to the percentage by which the principal amount of the Bonds is increased or reduced.*

OPTIONAL REDEMPTION

The City may elect on February 1, 2001, and on any day thereafter, to prepay Bonds due on or after February 1, 2002. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City shall determine and within a maturity by lot as selected by the registrar. All prepayments shall be at a price of par and accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition the City will pledge tax increment income from the City's Bass Lake Road-Becker Park Redevelopment District. The

proceeds will be used to refund the 1997-2008 maturities of the City's \$5,865,000 General Obligation Tax Increment Refunding Bonds, Series 1986A and the 1998-2009 maturities of the City's \$1,870,000 General Obligation Tax Increment Bonds, Series 1987A.

TYPE OF BID

Bids shall be for not less than \$6,246,900 and accrued interest on the total principal amount of the Bonds. Bids shall be accompanied by a Good Faith Deposit ("Deposit") in the form of a certified or cashier's check or a Financial Surety Bond in the amount of \$63,100, payable to the order of the City. If a check is used, it must accompany each bid. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota, and preapproved by the City. Such bond must be submitted to Springsted Incorporated prior to the opening of the bids. The Financial Surety Bond must identify each bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to a bidder using a Financial Surety Bond, then that purchaser is required to submit its Deposit to Springsted Incorporated in the form of a certified or cashier's check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time, on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement. The City will deposit the check of the purchaser, the amount of which will be deducted at settlement and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted bid, said amount will be retained by the City. No bid can be withdrawn after the time set for receiving bids unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional bid will be accepted.

AWARD

The Bonds will be awarded to the bidder offering the lowest dollar interest cost to be determined by the deduction of the premium, if any, from, or the addition of any amount less than par, to the total dollar interest on the Bonds from their date to their final scheduled maturity. The City's computation of the total net dollar interest cost of each bid, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any bid or of matters relating to the receipt of bids and award of the Bonds, (ii) reject all bids without cause, and, (iii) reject any bid which the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser.

Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

REGISTRAR

The City will name the registrar which shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Holmes & Graven, Chartered of Minneapolis, Minnesota, which opinion will be printed on the Bonds, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly-final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement and the Official Bid Form or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, Springsted Incorporated, 85 East Seventh Place, Suite 100, Saint Paul, Minnesota 55101, telephone (612) 223-3000.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting an Official Bid Form therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded 250 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter executing and delivering an Official Bid Form with respect to the Bonds agrees thereby that if its bid is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated March 19, 1991

BY ORDER OF THE CITY COUNCIL

/s/ Darlene George
Clerk

25% COTTON FIBER

3. The Clerk is authorized and directed to advertise the Bonds for sale in accordance with the foregoing Official Terms of Offering and to publish the abbreviated notice of sale attached hereto as Exhibit A in the manner required by law. The City Council will meet at 7:00 p.m. on Thursday, April 11, 1991, to conduct a public hearing pursuant to paragraph 4. hereof, to consider bids on the Bonds and take any other appropriate action with respect to the Bonds.

4. For purposes of complying with the public notice requirements of the Tax Reform Act of 1986 and the Internal Revenue Code of 1986, as amended, the Clerk is authorized and directed to publish the notice of public hearing attached hereto as Exhibit B in a newspaper of general circulation in the City no later than March 28, 1991.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon the following members voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

FOUR STAR BOND
SOUTHWORTH CO. U.S.A.

Exhibit A

NOTICE OF BOND SALE
\$6,310,000 *
GENERAL OBLIGATION TAX INCREMENT
REFUNDING BONDS, SERIES 1991A
CITY OF CRYSTAL,
HENNEPIN COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that sealed bids for the purchase of the above bonds will be received until 11:30 a.m., C.T. on Thursday, April 11, 1991, in the offices of Springsted, Incorporated, 85 East Seventh Place, Suite 100 in Saint Paul, Minnesota, at which time the bids will be opened and tabulated for consideration by the City Council at a meeting at 7:00 p.m. on the same day. The bonds are offered on the following terms. The bonds will be dated May 1, 1991, will bear interest payable semiannually on each February 1 and August 1, commencing February 1, 1992, and will mature on February 1 in the years and amounts as follow:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
1997	\$305,000	2002	\$470,000	2006	\$665,000
1998	385,000	2003	555,000	2007	635,000
1999	405,000	2004	565,000	2008	615,000
2000	445,000	2005	615,000	2009	190,000
2001	460,000				

The City may elect on February 1, 2001 or on any date thereafter to redeem and prepay bonds of this issue in whole or in part, at the option of the City, in such manner and order as the City may determine and by lot within maturities, maturing on or after February 1, 2002 at a price of par plus accrued interest to date of redemption.

Bidders must specify a price of not less than \$6,246,900 plus accrued interest. A legal opinion on the bonds will be furnished by Holmes & Graven, Chartered, Minneapolis, Minnesota. The proceeds of the bonds will be used to refund in advance of their stated maturities at their redemption date certain general obligation bonds of the City.

Bidders should be aware that the Official Statement to be distributed for the bonds may contain additional bidding terms and information relative to the bonds. In the event of a variance between statements in this Notice of Bond Sale and the Official Statement bidders must comply with the terms of the latter.

BY ORDER OF THE CITY COUNCIL

/s/ Darlene George
City Clerk

Dated: March 19, 1991.

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) ss.
)
CITY OF CRYSTAL)

I, the undersigned, being the duly qualified and acting Clerk of the City of Crystal, Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on Tuesday, March 19, 1991, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes, insofar as they relate to the issuance and sale of \$6,310,000 General Obligation Tax Increment Refunding Bonds, Series 1991A of the City.

WITNESS My hand as City Clerk and the corporate seal of the City this ____ day of _____, 1991.

City Clerk
City of Crystal, Minnesota

(SEAL)

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Crystal, Minnesota (the "City"), will meet in the Council chambers in the City Hall in the City at 7:00 p.m. on Thursday, April 11, 1991, to conduct a public hearing on a proposal that the City undertake to issue bonds (the "Bonds") to refund, more than 90 days in advance of their maturity, bonds previously issued by the City under the Minnesota Tax Increment Financing Act, Minnesota Statutes, Sections 469.174 through 469.179, the proceeds of which were used to finance acquisition and preparation of land for private development and related public improvements in the City's Bass Lake Road - Becker Park Redevelopment Tax Increment Financing District. The total principal amount of the Bonds will be \$6,310,000. The Bonds will be general obligations of the City payable from increases in the taxable value of property in a redevelopment tax increment financing district in the City (the "Tax Increments"). In the event Tax Increments pledged for payment of the Bonds are insufficient therefor, the City is obligated to levy ad valorem taxes on all taxable property in the City, which taxes are not subject to any limitation.

All persons interest may appear and be heard at the time and place set forth above, or may file written comments with the City Clerk prior to the date of the hearing set forth above.

BY ORDER OF THE CITY COUNCIL

/s/ Darlene George
City Clerk

Dated: March 19, 1991

CR205-96

DATE: March 14, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector
SUBJECT: 5359 West Broadway
Superamerica
Variance #91-4

Superamerica is requesting a variance to the front yard and side street side yard setbacks. They are proposing to build a 30'x48' canopy over the pump island. This request is for a variance of 12' to the 22' front yard setback and a 14' variance to the side street side yard requirement of 22'.

Their request notes that the canopy is a customer convenience during inclement weather. There would not be any restricted visibility with the canopy as the support columns are setback 24'0" from the property line. The canopy will have 14' of clearance below.

As in the past it has been noted that lot size and frontage depth was lost when West Broadway was upgraded a few years ago. This request should not have any effect on their already approved conditional use or parking variances.

Mr. Robert McClun of Superamerica will be present to answer any questions you have.

UPDATE FROM PLANNING COMMISSION 3/11/91

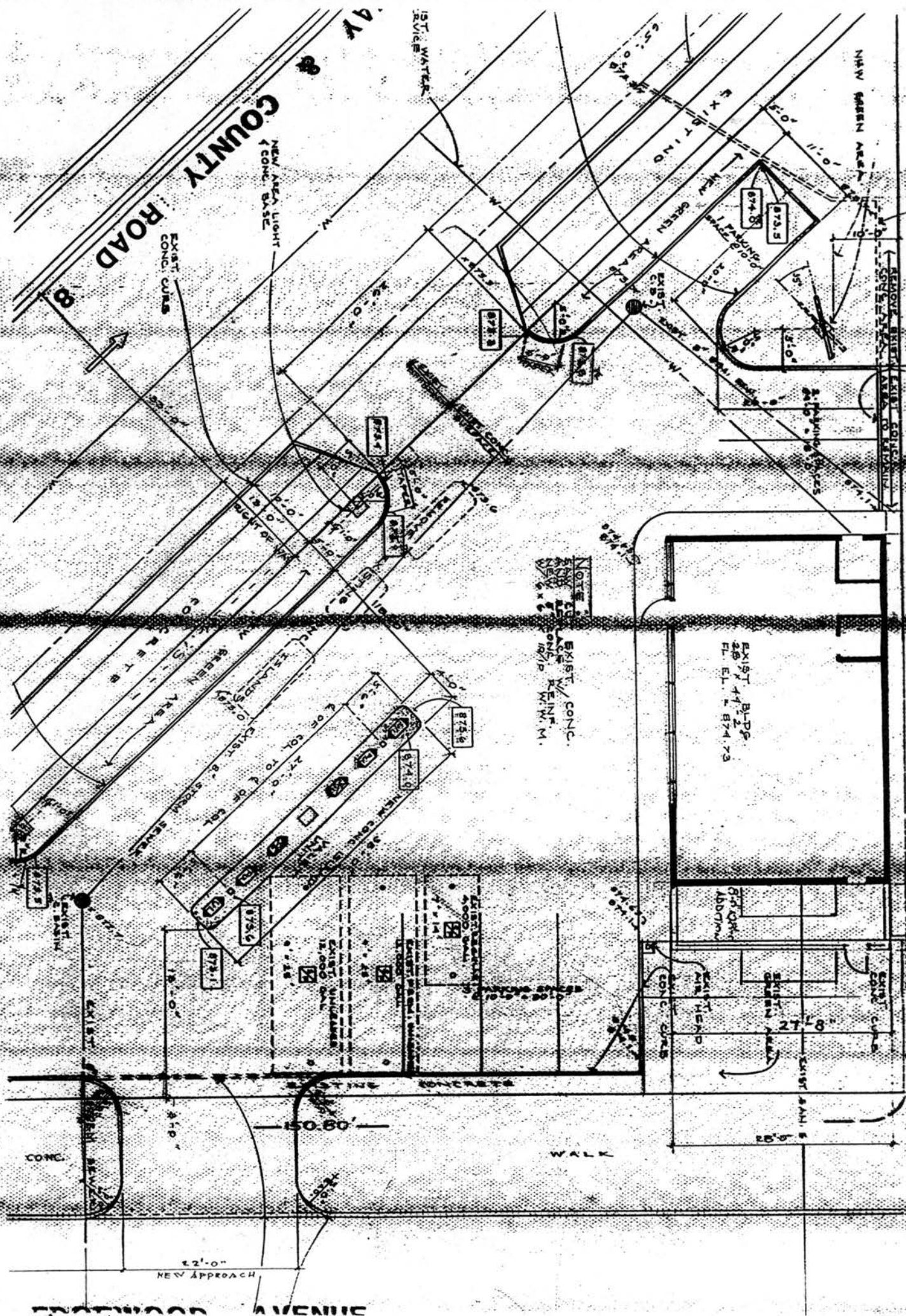
The Planning Commission recommended to the Council to vary the ordinance regarding setbacks in the front yard and side street side yard. They did ask Mr. Bob McClun what else they were planning for this site. He stated that he was not aware of anything and due to the size of the site, there really wasn't much they could do.

The findings of fact were:

1. Would not affect any of the Conditional Uses now in effect
2. Would not impair visibility for any other business signs
3. Variance was necessitated because of the widening of West Broadway previously
4. No one appeared in opposition

kk





SAW CUT EXIST. CONC.
AND REPLACE W/
NEW 5" CONC. REINF.
W/ 6x6 X 10/10 W.W.M.

TRAMP CONC. WALK
FROM STATION FL.
TO EX14T. CONC.
DRIVE

INSTALL NEW
48'X30' CANOPY
ON EXIST. CANOPY
FOOTINGS

EXIST. LEGION
4,000 GAL

EXISTING UNLEADED
12,000 GAL.

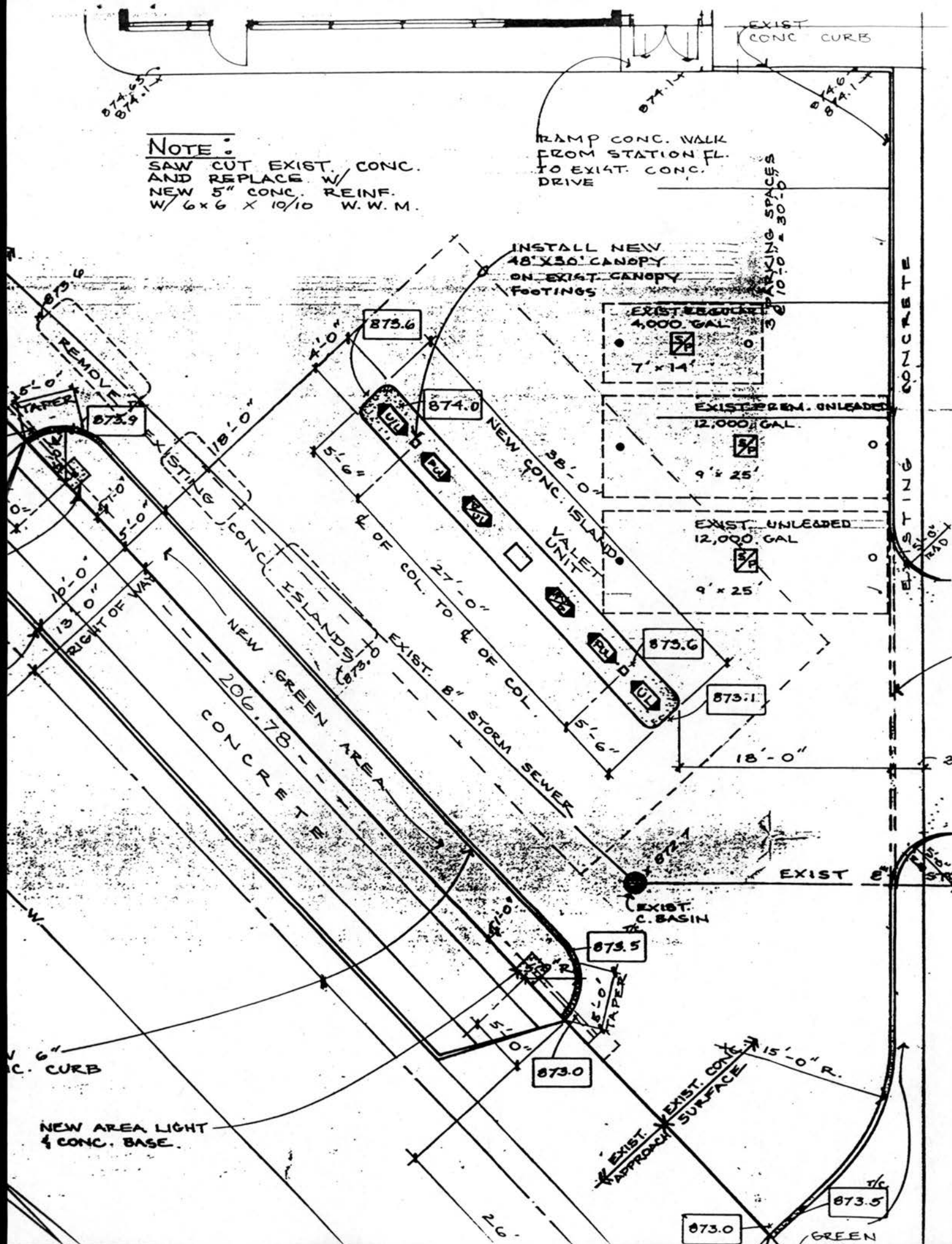
EXIST. UNLEADED
12,000 GAL

EXIST

EXIST.
C. BASIN

~~EXIST. CONC. SURFACE~~

NEW AREA LIGHT
4 CONC. BASE.



DATE: March 14, 1991
TO: Jerry Dular, City Manager
FROM: Bill Barber, Building Inspector
SUBJECT: 3601 Colorado Ave. N.
Mary Russell
Variance #91-5

The applicant is requesting a variance to the side street side yard setback to build a 5'x10' deck. A 30 foot setback is required as it is a corner lot located at 36th Ave. and Colorado Ave. N.

On May 21, 1990 I found a contractor building a deck without a permit and stopped by to get that part squared away. The contractor stated that the homeowner was to pull the permit but I informed him that he was responsible. I finally had to order the deck removed since a variance was required. They continued refusing to remove and I finally issued a citation in May 1990. In September, I was notified that the citation had not been answered and the courts were prepared to go to a formal complaint. I checked the site on September 17, 1990 and found that the deck was removed as ordered. On November 10, 1990 the homeowner submitted another application for a deck. On November 21, 1990 I wrote another letter to them denying a building permit based on the fact that a 30 foot setback was required. I did however let them know that I would issue a permit for a 3' wide landing outside the door with steps to grade. That is a permitted encroachment in the required yard.

The existing house is located 18 feet from the 36th Ave. easement. Thirty feet was required when the house was originally built in 1966. With the widening of 36th Ave. out to 48 feet and a 6' sidewalk right behind the curb, the traffic will be very close to the house already without allowing a structure encroachment further into the required setback. Granting this variance will put the deck within 13 feet of the property line.
I will answer any questions on this matter at the meeting.

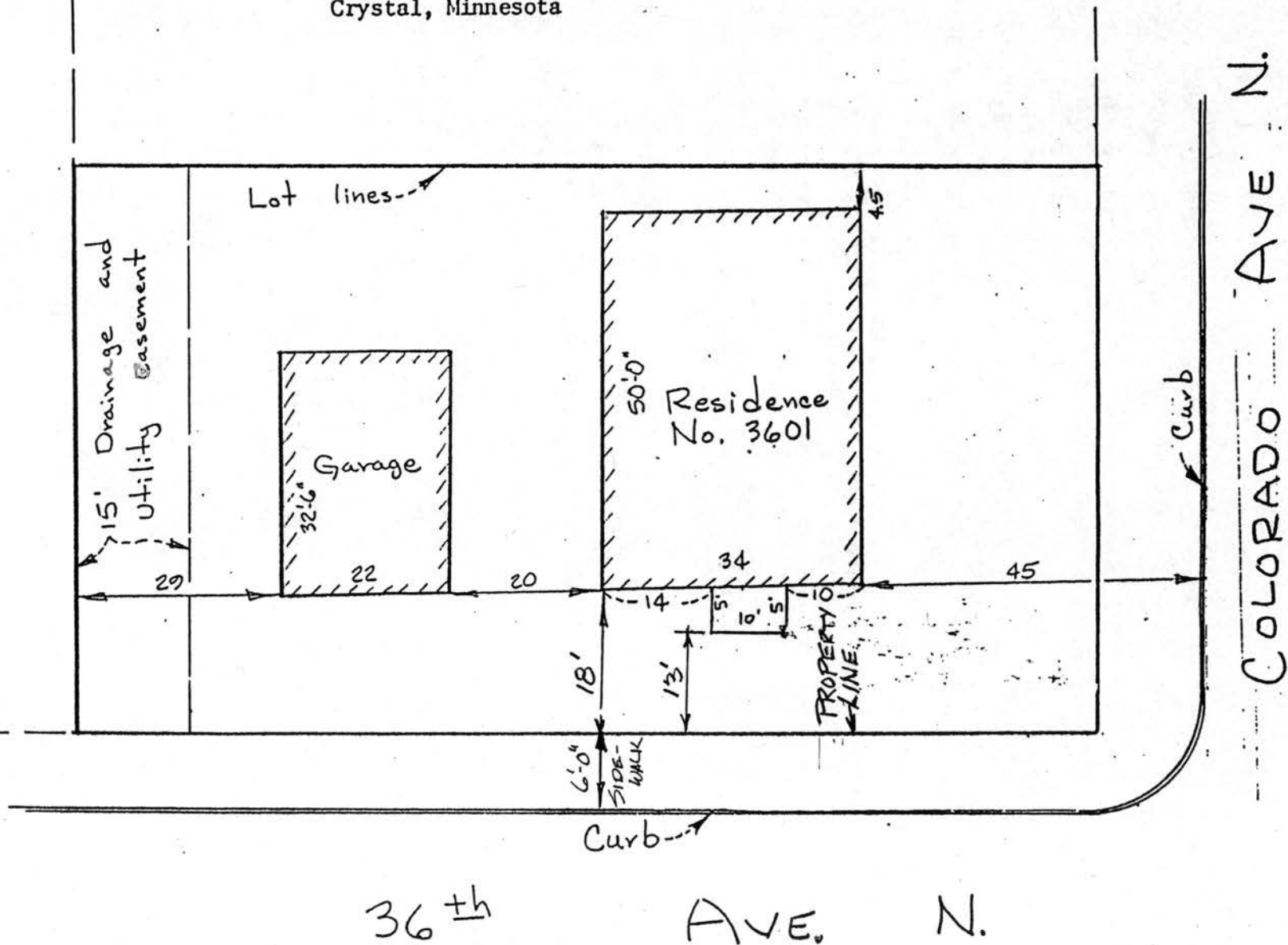
UPDATE FROM PLANNING COMMISSION 3/11/91

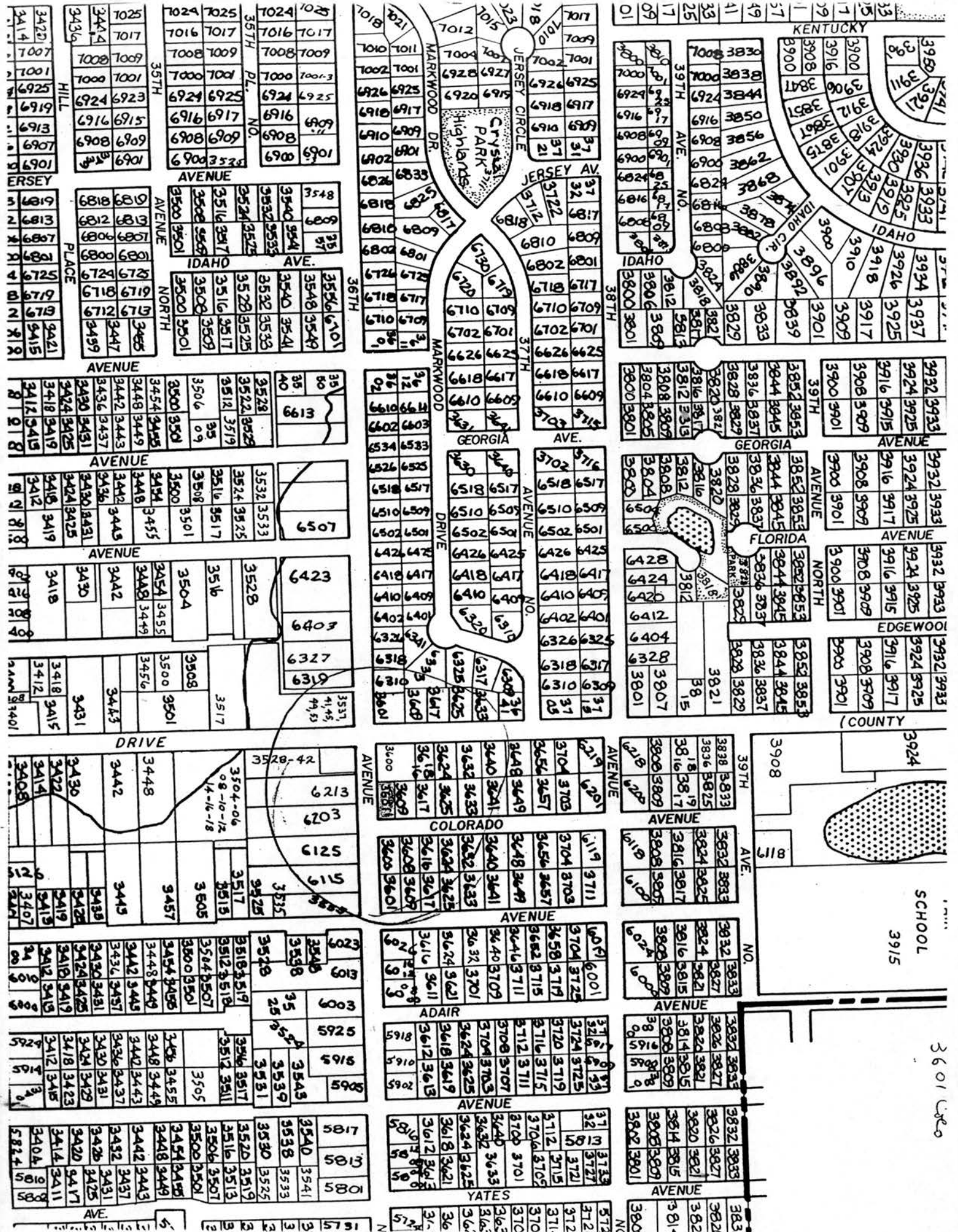
The Planning Commission recommended denial of this request. They felt that there was not enough evidence submitted to support undue hardship, did not want to set a precedent along 36th Ave. N., and guidelines set forth for granting of variance were not met.

The vote was 7 in favor and 1 abstaining.

kk 

MARY RUSSELL
3601 Colorado Avenue North
Crystal, Minnesota





3601

DATE: March 14, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector
SUBJECT: 3709 Adair Ave. N.
Terry Johnson
Variance #91-6

Terry Johnson is requesting a 3' variance to the required 30' front yard setback. He is proposing is to build a 20'x26' addition to the existing single car garage.

The existing house is setback approximately 46' from the front property line. The existing attached garage is approximately 53' from the front property line.

The garage addition will be built to the front of the existing garage which is proposed to be within 27'0" of the front property line. A 5'0" side yard will be maintained as shows on the site plan.

Mr. Johnson stated that he had met with the neighbors to discuss with them what he was proposing. He stated that there wasn't any objection at that time but we have since received a note from a neighbor at 3711 Adair Ave. N. I have included that in the packet.

I will answer any questions you have at the meeting.

UPDATE FROM PLANNING COMMISSION 3/11/91

The Planning Commission recommended denial of this request based on:

1. No undue hardship had been established.
2. Neighbor at 3711 Adair objected.
3. A fully functional two car garage could be built without a variance.

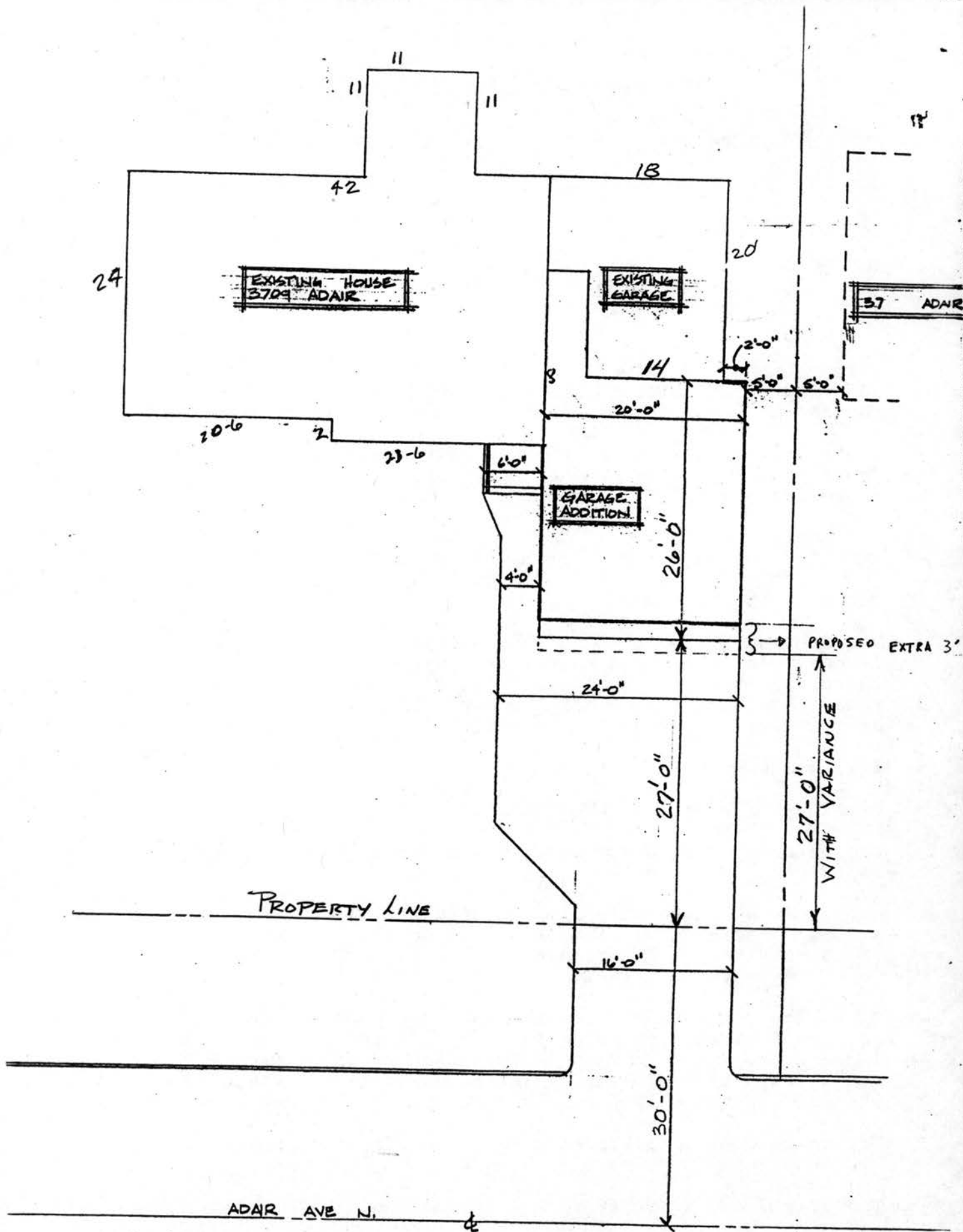
By building only a 23' addition, this would make for a lot of wasted material as material comes in 16" and 24" increments. A 22' garage is too short to get a car into. I suggested a possible compromise of a 24' garage which is a standard depth but would only require a 1' variance.

Mr. Terry Johnson did present a letter from the neighbor at 3701 Adair in favor of the request.

The vote was 7 in favor with 1 abstaining.

kk





CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 91-6

Date: FEB 5, 1991

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 3709 ADAIR AVE. NO. CRYSTAL

Legal Description of Property:

Property Identification Number:

Applicant: TERRY S. JOHNSON

(Print Name)

3709 Adair Ave No Crystal

(Address)

535-6692

(Phone No.)

Owner: TERRY S. JOHNSON

(Print Name)

3709 Adair Ave. No Crystal

(Address)

535-6692

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 55.13 SUB. 2(a) of the Zoning Ordinance, as amended, which requires A 3-ft extension into the front easement. REQUESTING A 3' VARIANCE TO THE 30' FRONT YARD SETBACK

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

I would like to build a two car garage attached to my house that would be 20ft wide and 26ft deep, which in the 26ft would be a 3ft Extension into the front 30ft easement to which

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

NONE. Would just like to use it to keep my things inside out of site and mind, for safety of theft or damage.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

I am asking to build this garage because I have grown out of my existing (1) car Garage. I have a hobby show car I would like to keep in my (1) car garage, and the two car garage would be to keep my

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Terry S. Johnson
(Applicant's Signature)

Terry S. Johnson
(Owner's Signature)

(Office Use Only)

FEE: \$75.00 DATE RECEIVED: 2-5-91 RECEIPT # 55196

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

SEE ADDL COMMENT ON BACK

SEE ADDL COMMENT ON BACK

(1) I am applying for that 3ft variance.

(3) daily. two cars parked in, so they don't have to be parked out in front of the house.

Also I have (2) snow mobiles that I would like to keep in my new garage for safety of them being stolen or damaged in some way.

I have talked to the two neighbors on either side of my self, and they say that it is ok with them to build the garage.

I have shown both parties the print that I am bringing to the planning commission.

To the Planning Commission

We have been notified of a Public Hearing on Request for Variance in Front Yard Setback, Application # 91-6. This proposed variance has been submitted by Jerry A. Johnson, 3709 Adair Ave N.

We own the property at 3711 Adair Ave N. which is next door to the Johnsons

Because this variance would block our view to see the street and also block our view to watch our children who play with other children across the street we are opposed to the variance.

We also feel, that since they are not removing the original single car garage, by attaching an addition (double garage in front, that this should allow them more than adequate space for storage and 2 vehicles).

Also we are concerned that the value of our property would be jeopardized by having a structure that blocked the view.

We have contacted a Realtor and he stated that anytime your view is hampered, it could hurt your property value.

If you have any questions, please call me at 667-8775 or my husband at 291-2200.

Thank you for your consideration

Lynne H. Wiebers
Ray Wiebers

Memorandum

DATE: March 11, 1991
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Assistant Manager
SUBJECT: Hepatitis B Vaccinations

Federal OSHA has mandated that all employers who have employees who have a risk of Hepatitis B infection as it relates to their jobs be offered Hepatitis B vaccinations at no cost to the employee. The City of Crystal has three work groups to be considered "at risk" of Hepatitis B infection in the performance of their job. Those groups are

- sworn police officers
- firefighters
- community service officers.

The City plans to utilize the services of Bloomington Health Department along with over 20 other metro cities to give Hepatitis B vaccinations to their employees at a reduced rate.

In order to use the City of Bloomington's Health Department for Hepatitis B vaccinations, the City of Crystal must sign an agreement with the City of Bloomington for provision of Hepatitis B vaccine. Essentially the agreement states that Bloomington through its Public Health Department will administer the Hepatitis B vaccination series to any employee of Crystal who consented to be vaccinated, that Crystal shall pay the sum of \$140 for each employee consented to be vaccinated before the vaccination date and that the City of Crystal shall indemnify and hold harmless Bloomington, its officials and agents, and employees from all claims, damages, and losses and expenses arising out of or resulting from administration of the Hepatitis B vaccine.

At the date of this memo, we have 54 employees in the "at risk" category which have signed a Hepatitis B consent form requesting a vaccination be given. The cost to the City is just over \$7,500. Since this is a new OSHA mandate, the money was not specifically budgeted in the 1991 general fund. But, money is available in various departments for this mandate in fire, police, Civil Service and non-departmental budgets.

I recommend that the City Council approve the agreement between the City of Bloomington and Crystal for provision of Hepatitis B vaccine at the next regular City Council meeting. As usual, if you have questions, please ask.

attachment

AGREEMENT BETWEEN THE CITIES OF BLOOMINGTON
AND CRYSTAL FOR
PROVISION OF HEPATITIS B VACCINE

This Agreement made this 19th day of March, 1991, by and between the City of Bloomington ("Bloomington") and the City of Crystal ("Crystal");

WHEREAS, Hepatitis B is an infection of the liver caused by the hepatitis B virus; and

WHEREAS, each year approximately 300,000 persons in the United States are afflicted with hepatitis B, more than 10,000 persons require hospitalization and an estimated 250 people die from the disease; and

WHEREAS, persons who may be at risk of acquiring hepatitis B due to their job responsibilities include such governmental employees as nurses, paramedics, law enforcement personnel, and firefighters; and

WHEREAS, a key strategy for preventing the spread of hepatitis B is to vaccinate individuals with a high risk of infection; and

WHEREAS, Bloomington, through its Division of Public Health, has agreed to vaccinate employees of approximately 24 municipalities in order to minimize infection with hepatitis B;

NOW, THEREFORE, the parties hereto, in consideration of the covenants thereafter set forth, agree as follows:

1. Bloomington, through its Division of Public Health, will administer the Hepatitis B vaccine to any employee of

Crystal who consent to be vaccinated. Each employee requesting immunization shall be required to sign a Consent Form, which is attached hereto and marked Exhibit A, prior to being vaccinated.

2. Bloomington shall administer three (3) separate vaccines for each Crystal employee.

3. Crystal shall pay Bloomington the sum of One Hundred and Forty Dollars (\$140.00) for each employee consenting to be vaccinated. On or before a date to be determined by Bloomington, Crystal shall remit to Bloomington the total amount of compensation from all employees of Crystal who have consented to be vaccinated. It is understood and agreed that such compensation from all employees of Crystal who have consented must be paid prior to Bloomington dispensing the vaccine.

4. Bloomington will conduct the vaccination program at ten to fifteen (10-15) separate clinics. Bloomington shall inform Crystal of the location of each clinic and provide a schedule for administration of the vaccine.

5. Bloomington shall provide to Crystal a report confirming that the consenting employees of Crystal received the Hepatitis B vaccine on three separate occasions.

6. It shall be the responsibility of Crystal to insure that its employees requesting immunization utilize the available clinics at the designated times. Bloomington shall not refund any payments to Crystal for employees who

are not vaccinated because they failed to appear at a clinic during the times when the vaccine was being administered.

7. The City of Crystal shall indemnify and hold harmless Bloomington, its officials, agents and employees, from and against all claims, damages, losses and expenses arising out of or resulting from administration of the Hepatitis B vaccine pursuant to this Agreement.

CITY OF BLOOMINGTON

By: _____
Its Mayor

By: _____
Its Manager

CITY OF CRYSTAL

By: _____
Its Mayor

By: _____
Its Manager

Memorandum

DATE: March 11, 1991
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Assistant Manager
SUBJECT: 1991 - Voluntary Leave Without Pay Program

Listed below is a summary of the 1991 Voluntary Leave without Pay Program for all regular and full or part time employees of the City of Crystal. This program if approved by Council is recommended to start immediately and run through the 1991 calendar year.

Purpose: A voluntary leave program to help reduce staffing costs in 1991 due to Governor's budget cuts.

Who: Open to all regular full and part time employees of the City of Crystal.

When: Starting immediately after Council approval through the 1991 calendar year.

What: Voluntary leave without pay.

Program Criteria:

1. Maximum leave: 30 days
2. Minimum leave: 8 hours; 1 working day
3. Advance notice: 48 hours notice
4. Approval: Request must be made in writing to department head. Approval needed by both department head and city manager.
5. Benefits:
 - No loss of any benefit including health, life and/or dental.
 - Vacation and sick leave accrual continues while on leave.
 - No loss of seniority.

I recommend this program be taken before Council for their approval.

DATE: March 15, 1991
TO: Jerry Dulgar, City Manager
FROM: William Monk, City Engineer
SUBJECT: Stop Sign Installation

One warrant for installation of a stop sign, as established in the Uniform Traffic Control Manual, involves an intersection in which five accidents occur within a 12 month period. As noted in the attached police report, the intersection at Xenia and 48th Avenues meets this accident criteria. With this in mind, it is recommended stop signs be placed on Xenia Avenue at its intersection with 48th Avenue. This two way stop should correct the situation which is caused by traffic cutting through the neighborhood.

WM:mb

Encl

**CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM**

DATE: March 8, 1991

TO: Bill Monk
Public Works Director

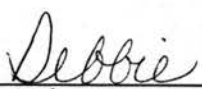
FROM: Debbie Lien
Office Manager/Police Department

SUBJECT: Traffic Accidents at 48th & Xenia

In looking up the accidents for the last two years, I found accidents reported to the Police Department on the following dates:

<u>1989</u>	<u>1990</u>	<u>1991</u>
04/06/89	04/13/90	01/23/91
04/25/89	07/28/90	03/06/91
09/16/89		

If you need further information, please let me know.

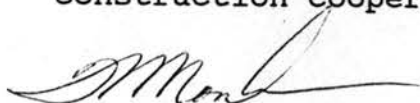


Debbie

DATE: March 14, 1991
TO: Jerry Dulgar, City Manager
FROM: William Monk, City Engineer
SUBJECT: Construction Agreement with Hennepin County for
CR9 Overlay

Hennepin County proposes to place a 3 inch bituminous overlay on 42nd Avenue (CR9) through the City of Robbinsdale in 1991. The work will be identical to the project performed in Crystal two years ago. Crystal's only involvement in the current project involves adjustment/reconstruction of watermain facilities associated with our truck feeder from Minneapolis.

The attached construction agreement with Hennepin County covers work on Crystal facilities that is to be done as part of the project. Monies were budgeted in the Enterprise Fund (Utilities) to cover Crystal's portion of the project costs which are estimated at \$4,615.36. Approval of the construction cooperative agreement is recommended.

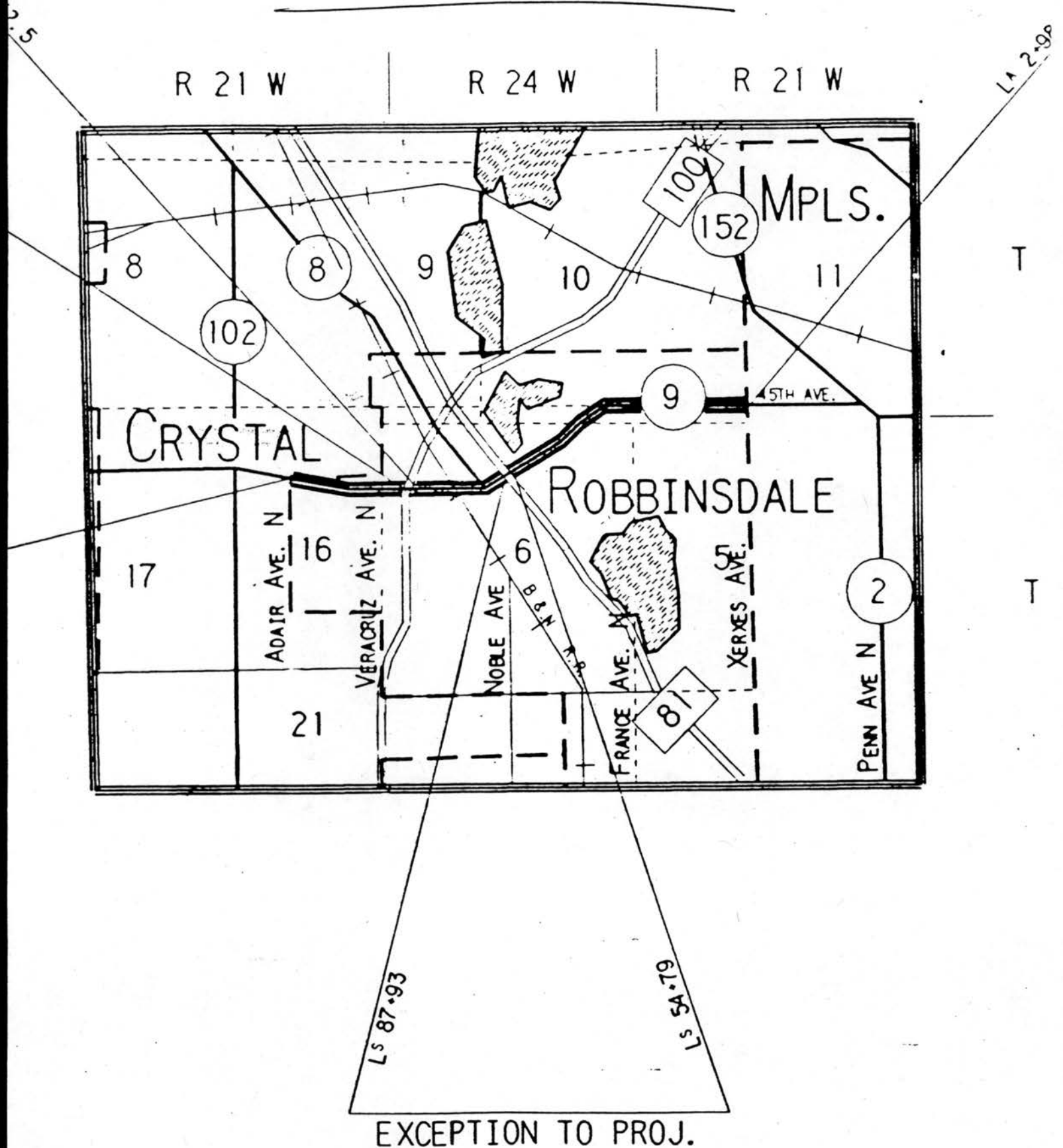


WM:mb

Encl

cc: John Hill, Utility Superintendent

LIMITS OF HENNERIN COUNTY
OVERLAY PROJECT ON CR 9



Agreement No. PW 24-09-91
County Project No. 8893
County State Aid Highway No. 9
City of Crystal
County of Hennepin

CONSTRUCTION COOPERATIVE AGREEMENT

AGREEMENT, Made and entered into this _____ day of _____, 19 ____, by and between the County of Hennepin, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "County" and the City of Crystal, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "City".

WITNESSETH:

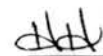
WHEREAS, The County and the City have been negotiating to bring about the improvement of that portion of County State Aid Highway No. 9 between Adair Avenue North and Xerxes Avenue North (Engineer's Stations Ls 134+65 to La 2+98 as shown on the County Engineer's plans for County Project No. 8893, which improvement contemplates and includes repair of concrete pavement, manhole and catch basins repair, bituminous overlay and other related improvements; and

WHEREAS, The City owns and maintains watermain manholes within the project limits; and

WHEREAS, The County Engineer has heretofore prepared an engineer's estimate of quantities and unit prices of material and labor for the above described project and an estimate of the total cost for contract work in the sum of Four Hundred Sixty Six Thousand Five Hundred Eighteen Dollars and Five Cents (\$466,518.05). A copy of said estimate (marked Exhibit "A") is attached hereto and by this reference made a part hereof; and

WHEREAS, It is contemplated that said work be carried out by the parties hereto under the provisions of M.S. SEC. 162.17, Subd. 1 and SEC. 471.59.

NOW THEREFORE, IT IS HEREBY AGREED:



I

That the County or its agents will advertise for bids for the work and construction of the aforesaid project, receive and open bids pursuant to said advertisement and enter into a contract with the successful bidder at the unit prices specified in the bid of such bidder, according to law in such case provided for counties. The contract will be in form and will include the plans and specifications prepared by the County or its agents, which said plans and specifications are by this reference made a part hereof.

II

The County will administer the contract and inspect the construction of the contract work contemplated herewith. However, the City Engineer of Crystal shall cooperate with the County Engineer and his staff at their request to the extent necessary, but will have no responsibility for the supervision of the work.

III

The City agrees that the County may make changes in the plans or in the character of said contract construction which are reasonably necessary to cause said construction to be in all things performed and completed in a satisfactory manner. It is further agreed by the City that the County may enter into any change orders or supplemental agreements with the County's contractor for the performance of any additional construction or construction occasioned by any necessary, advantageous or desirable changes in plans, within the original scope of the project. Said changes may result in an increase or decrease to the City cost participation estimated herein. Any resultant cost participation changes shall be made in accordance with Hennepin County's Policies for Cost Participation.

IV

The City shall reimburse the County for its share in the construction cost of the contract work for said project and the total final contract construction cost shall be apportioned as set forth in the Division of Cost Summary in said Exhibit "A" attached hereto. It is further agreed that the Engineer's Estimate referred to on Page 1 of this agreement is an estimate of the construction cost for the contract work on said project and that the unit prices set forth in the contract with the successful bidder and the final quantities as measured by the County Engineer shall govern in computing the total final contract construction cost for apportioning the cost of said project according to the provisions of this paragraph.

CHL

V

In addition to payment of the City's proportionate share of the contract construction cost, the City also agrees to pay to the County a sum equal to seventeen percent (17%) of the amount computed as the City's share of the said contract construction cost for roadway construction, it being understood that said additional payment by the City is its proportionate share of all engineering costs incurred by the County in connection with the work performed under this contract.

VI

In addition to the aforesaid payments by the City for its share of the contract construction and engineering costs, the City hereby agrees to furnish at its sole cost the exact number of adjustment rings, of sufficient height, required to raise the cover of all City owned utility manholes and gate valve boxes within the project limits to an elevation flush with the final elevation of the bituminous overlay to be placed. Said adjustment rings shall be available to the County or its agents at the City's Public Works facility prior to the start of any construction activities.

The County estimates that the City will need to provide 22 adjustment rings for its watermain manholes and 49 adjustment rings for its gate valves.

VII

Within sixty (60) days after an award by the County to the successful bidder, the City shall deposit with the Hennepin County Treasurer, ninety percent (90%) of the estimated City share in the contract construction and engineering costs for the project. Said estimated City share shall be based on actual contract unit prices for estimated quantities shown in the plans.

The remaining ten percent (10%) is to be paid to the County upon the completion of the project and submittal to the City of the County Engineer's Final Estimate for the project showing the City's final share in the contract construction and engineering costs for the project.

In the event the County Engineer or his staff determines the need to amend the contract with a supplemental agreement or change order which results in an increase in the contract amount, the City hereby agrees to remit within thirty (30) days of notification by the County of said change an amount equal to ninety percent (90%) of

the estimated City share as documented in the supplemental agreement or change order. The remaining ten percent (10%) is to be paid to the County upon the completion of the project and submittal to the City of the County Engineer's Final Estimate for the project showing the City's final share in the contract construction and engineering costs for the project.

Upon payment of the Final Estimate to the successful bidder by Hennepin County, any amount remaining as a balance in the deposit account will be returned to the City; likewise any amount due the County by the City upon payment of the Final Estimate by the County shall then be paid by the City as its final payment for the construction and engineering cost of this project.

VIII

The County Engineer will prepare monthly progress reports as provided in the specifications. A copy of these reports will be furnished to the City upon request.

IX

All records kept by the City and the County with respect to this project shall be subject to examination by the representatives of each party hereto.

X

The County reserves the right not to issue any permits for a period of five (5) years after completion of the project for any service cuts in the roadway surfacing of the County Highways included in this project for any installation of underground utilities which would be considered as new work; service cuts shall be allowed for the maintenance and repair of any existing underground utilities.

XI

It is understood and agreed that upon completion of the improvement proposed herein, all water system work included in said improvement shall become the property of the City and all maintenance, restoration, repair or replacement required thereafter shall be performed by the City at its own expense.

It is further understood that neither the County, its commissioners, officers, agents or employees, either in their individual or official capacity, shall be responsible or liable in any manner to the City for any claim, demand, judgements,

HH

finances, penalties, expenses, action or cause of action of any kind or character arising out of or by reason of negligent performance of the hereinbefore described water system work maintenance, existence, restoration, repair or replacement by the City, or arising out of the negligence of any contractor under any contract let by the City for the performance of said work; and the City agrees to defend, save and keep said County, its officers, agents and employees harmless from all claims, demands, judgments, fines, penalties, expenses, actions or causes of action and expenses (including, without limitation, reasonable attorney's fees, witness fees, and disbursements incurred in the defense thereof) arising out of negligent performance by the City, its officers, agents or employees.

XII

It is further agreed that each party to this agreement shall not be responsible or liable to the other or to any other person whomsoever for any claims, damages, demands, judgments, fines, penalties, expenses, actions, or causes of actions of any kind or character arising out of or by reason of the negligent performance of any work or part hereof by the other as provided herein; and each party further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising in connection with or by virtue of performance of its own work as provided herein.

XIII

It is further agreed that any and all employees of the City and all other persons engaged by the City in the performance of any work or services required or provided herein to be performed by the City shall not be considered employees of the County, and that any and all claims that may or might arise under the Worker's Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the County.

Also, any and all employees of the County and all other persons engaged by the County in the performance of any work or services required or provided for herein to be performed by the County shall not be considered employees of the City, and that any and all claims that may or might arise under the Worker's Compensation Act or the

Unemployment Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the City.

XIV

The provisions of M. S. 181.59 and of any applicable local ordinance relating to civil rights and discrimination and the Affirmative Action Policy statement of Hennepin County shall be considered a part of this agreement as though fully set forth herein.

11/16

IN TESTIMONY WHEREOF, The parties hereto have caused this agreement to be executed by their respective duly authorized officers as of the day and year first above written.

CITY OF CRYSTAL

(Seal)

By: _____
Mayor

Date: _____

And: _____
Manager

Date: _____

COUNTY OF HENNEPIN

ATTEST:

By: _____
Clerk of the County Board

Date: _____

By: _____
Chairman of its County Board

Date: _____

Upon proper execution, this agreement
will be legally valid and binding.

By: James W. Sullivan
Assistant County Attorney

Date: 3-6-91

And: _____
Associate County Administrator
and County Engineer

Date: _____

RECOMMENDED FOR APPROVAL

Approved as to execution

By: _____
Assistant County Attorney

Date: _____

By: _____
Director, Department of Public Works

Date: _____

ITEM	UNIT	ESTIMATED QUANTITY	ESTIMATED UNIT COST	ESTIMATED TOTAL COST	QUANTITY ROBBINSDALE	COST ROBBINSDALE	QUANTITY CRYSTAL	COST CRYSTAL	QUANTITY HENN. CO.	COST HENN. CO.
<u>C & G, SIDEWALK, UNDRD. STRUCT., AND CONC. REPAIR</u>										
RECONSTRUCT MANHOLES	LIN. FT.	23.5	210.00	4,935.00	21.5	4,515.00	2.0	420.00		
INSTALL CASTINGS	EACH	6	160.00	960.00	3	480.00	1	160.00	2	320.00
REPAIR CATCH BASINS OR MANHOLES	LIN. FT.	71.2	210.00	14,952.00	37.9	7,959.00	8.1	1,701.00	25.2	5,292.00
4" CONCRETE WALK	SQ. FT.	1,080	2.65	2,862.00	185	490.25			895	2,371.75
CONCRETE CURB & GUTTER, DES B618	LIN. FT.	70	12.00	840.00	5	60.00			65	780.00
CONC. CURB & GUTTER, DES BR6-8	LIN. FT.	622	7.00	4,354.00	330	2,310.00			292	2,044.00
CONCRETE BASE (TYPE "D" OR "CX")	SQ. YD.	1,159	33.50	38,826.50	26	871.00			1,133	37,955.50
SEAL CONCRETE PAVEMENT JOINTS	POUND	635	3.15	2,000.25	28	88.20	5	15.75	602	1,896.30
CONTRACTION JOINT REPAIR (TYPE C-3A)	LIN. FT.	429	34.00	14,586.00	35	1,190.00			394	13,396.00
SPOT FULL DEPTH REPAIR (TYPE C-1)	SQ. FT.	173	25.75	4,454.75			64	1,648.00	109	2,806.75
BALANCE OF CONSTRUCTION ITEMS										377,747.55
EST. COST FOR CONSTRUCTION ITEMS				466,518.05		17,963.45		3,944.75		444,609.85
PLUS 17% FOR DESIGN AND CONTRACT ADMINISTRATION				79,308.07		3,053.79		670.61		75,583.67
TOTAL ESTIMATED COST				545,826.12		21,017.24		4,615.36		520,193.52

CRYSTAL PARK AND RECREATION DEPARTMENT
MONTHLY REPORT
FEBRUARY 1991

PROGRAM ACTIVITIES: FEBRUARY START

ACTIVITY NAME	REGISTRATION		LOCATION	AGE GROUP	DAY/TIME
	1991	1990			
R.C. TEEN ACTIVITY	230	230	HOSTERMAN MIDDLE	GR 6 - 8	FRIDAY EVES
DAY OFF ACTIVITY	40	N/A	COMMUNITY CENTER	GR 1- 5	MONDAY AFT.
BUTTONS & BOWS	16	N/A	COMMUNITY CENTER	AGE 4 - 12	SATURDAY AFT.

SKATING RINKS

FEBRUARY ATTENDANCE : Areas open 1 - 4 days due to warm weather.

24	115	FOREST
16	25	IRON HORSE
9	150	BASSETT CREEK
40	150	WELCOME
16	85	BROADWAY
38	23	YUNKERS
5	100	CRYSTAL HIGHLANDS
45	230	LIONS VALLEY PLACE
24	55	TWIN OAK
5	30	NORTH LIONS

TOTAL	222	898

ONGOING PROGRAMS - FEBRUARY 1991

SENIORS

CENTER MEMBERSHIP: 1108
(Jan. 1991 - 1099/Feb. 1990 - 637)
CRIBBAGE: 70
WELCOME: 4
500 DAY: 96
500 NITE: 72
SCRAPBOOK: 2
POKER FOR FUN: 24
BRIDGE DAY: 76
BRIDGE NITE: 48
DUPLICATE BRIDGE: 72
EXECUTIVE COMMITTEE: 12
SPECIAL EVENTS:
OTLB: 20 to Bali Hai
BRUNCH BUNCH: 80 - speaker from Police Dept.
MOONLIGHT MADNESS DANCE: 86
500 TOURNAMENT: 128

ADULTS

MEN'S VOLLEYBALL LEAGUE
WOMEN'S VOLLEYBALL LEAGUE
CO-REC VOLLEYBALL LEAGUE
ADULT OPEN BASKETBALL
ADULT OPEN VOLLEYBALL
CO-REC OPEN VOLLEYBALL
WALK PROGRAM
MORNING EXERCISE - 28 (FEB. SESSION)
JAZZERCISE

ONGOING PROGRAMS - FEBRUARY 1991

YOUTH	OTHER ACTIVITIES
HOCKEY LEAGUE	TMH-EMH/ADAPTED**
BASKETBALL LEAGUE	COMMUNITY TRIPSTERS**
WRESTLING	NONE SCHEDULED
GYMNASTICS	GETAWAY**
DANCE	NONE SCHEDULED
YOUTH OPEN GYMS	

**--CO-SPONSORED WITH OTHER AGENCIES

PROGRAMS COMPLETED

1. ADULT SKI TRIPS 1991 REGISTRATION: 32
 1990 REGISTRATION: 28
- OBJECTIVE: To provide chaperoned ski trip outings for adults.
- SUCCESSIONS: Largest group in 3 years. The group is enthusiastic and became very close.
- PROBLEMS: None encountered.
- RECOMMENDATIONS: Continue program format.

2. WARMING HOUSE	ATTENDANCE	1990-91	1989-90
	FOREST	418	919
	IRON HORSE	302	312
	BASSETT CREEK	346	591
	WELCOME	681	1215
	BROADWAY	512	602
	YUNKERS*	410	348
	CRYSTAL HIGHLAND	274	819
	LIONS VALLEY PLA	1521	2496
	TWIN OAK	439	625
	NORTH LIONS	222	310
	TOTAL:	5125	8237

- OBJECTIVE:
- To provide 10 warming house sites for public use.
 - To provide reliable competent staff at these facilities.
 - To provide a safe, clean environment at these facilities.

SUCCESSES: All ran smoothly all season. Excellent staff and subs. Staff did a good job in keeping buildings clean and working with the public. Program supervisor was good.

PROBLEMS: Not enough subs available for vacation hours. Keeping concession reports organized.

RECOMMENDATIONS: Advertise for staff earlier - try to hire 2 attendents per building. Change hours to 6 - 9pm. Make these parks 2 days/week: Crystal Highlands, Forest and Yunkers. Open North Lions weekends only. Update rules and regulation signs in all buildings.

3. LEARN TO HOCKEY SKATE 1991 REGISTRATION: 6
1990 REGISTRATION: 10

LEARN TO FIGURE SKATE 1991 REGISTRATION: 11
1990 REGISTRATION: 37

OBJECTIVE: To provide a low-cost learning class that develops skills and confidence on the ice.

SUCCESSES: Program well received. Both instructors were excellent. Favorable evaluations were returned by parents.

PROBLEMS: None encountered.

RECOMMENDATIONS: Continue present format.

4. YOUTH HOCKEY 1990-91 REGISTRATION: 11
1989-90 REGISTRATION: 22

OBJECTIVE: To provide instructional hockey. To utilize volunteer coaches as instructors.

SUCCESSES: Coaches and paid referee staff were good. Participants enjoyed the program.

PROBLEMS: Small registration received by all 4 sponsoring cities. Only Ponys and Mites Divisions were held. Warm weather forced cancellation of several practices and 2 outdoor games.

RECOMMENDATIONS: The four sponsoring cities will meet to discuss the future of of this program. Numbers continue to decline.

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

February 6, 1991

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:07 p.m. by Chairperson Bill Gentry. Members present were: Ms. Saunders, Mr. O'Reilly, Ms. Pitts, Mr. Jungroth, Ms. Reid, Ms. Moucha, and Mr. Ertz. Also present were: Mr. Grimes, council member; and Mr. Brandeen and Ms. Hackett from the department staff.

Mr. Gentry gave the Chairperson's Report. He informed the Commission of a meeting with the Crystal merchants that Mr. Brandeen and Mr. Gentry attended. Merchants from the Crystal Center were presented with various promotional ideas for the waterslide. The merchants from the Crystal Gallery were also enthusiastic about the waterslide and Becker events.

Mr. O'Reilly reviewed the last marketing sub-committee meeting. Ideas on marketing the waterslide include:

- *A promotional video to be shown on CATV prepared by high school students perhaps as a class assignment.
- *Work with the Mpls. Park Board and other Park & Recreation Departments for group sales.
- *Birthday parties at the pool including coupons for 2-for-1 rides.
- *Pepsi will donate banners and giveaways for birthday parties.
- *Polished-look promotional materials.
- *Signage on Douglas Drive.

Ms. Hackett reviewed the monthly report, highlighting major activities. Also reviewed was the monthly Crystal Community Center activity report.

The second draft of the Community Center rental rates with input from the City Manager and Public Works Director was submitted to the Commission for discussion and action. The Commission reviewed and discussed the entire document and supporting materials.

Moved by Ms. Reid and seconded by Ms. Pitts to recommend the adoption of the proposed 1991 Community Center rental rates and policies as stated in the revised document of February 6, 1991.

Motion carried - unanimous.

The Commission suggested reviewing the rental rates on a yearly basis.

Mr. O'Reilly reviewed the last Crystal Frolics meeting. The Commission formed a sub-committee to work on the Honored Seniors program.

The Crystal Lions Club use of the Community Center was tabled as the Lions Club has not sent any requests or documentation.

The 1991 summer commission meetings were discussed:

- * June 5 - Becker Park
- * July 10 - North Bass Lake Park
- * August 7 - Skyway Park
- * September 4 - North Lions

Mr. Brandeen reviewed the Community Survey results. The Commission was encouraged by the positive results on the golf course and nature center issues. Mr. Grimes felt the more positive issue was the nature center, as there is a possibility of joint funding with Brooklyn Center and maybe Robbinsdale. Mr. Gentry suggested that the Commission should concentrate on one issue only. A feasibility study for the nature area would be approximately \$6,000 while the golf study would be \$11,000. Mr. Jungroth suggested that funds be solicited from the civic groups then go to the Council for what was needed after the public giving. Mr. Gentry suggested we concentrate on the nature center issue. Mr. Brandeen will call some other agencies that could help with funding for the nature center. He will also arrange a tour of another city's nature center.

Mr. Ertz was assigned to the Public Relations Committee.

The Commission reviewed the Lions Snow Fun Day. Everything went well.

Mr. Gentry will write a thank you to Mr. Irving for his service as Council Liaison.

Ms. Hackett updated the Commission on the joint summer school program.

The Commission discussed Earth Day and Arbor Day celebrations. General discussion included to inviting participation by the Environmental Commission. Also, the Park & Recreation Commission will participate in the Crystal Center Arbor Day with a display table.

Meadowlake School made a request for assistance in funding new playground equipment. They decided to ask Crystal's assistance because several Crystal children attend school there. The Commission decided they would not get involved with this matter since the school is not located in Crystal.

Ms. Hackett informed the Commission of the antique car race rally that will stop at the Crystal Community Center. Mr. Gentry and Ms. Reid offered to help serve refreshments.

The city has sent out invitations to the annual Appreciation Dinner. All Commission members are welcome to attend.

The meeting was adjourned at 9 p.m.

Respectfully submitted,

Gene Hackett
Recorder

*A Tribute to Mary
Honoring
20 Years of Service*

Joan to
copy to
Council
Beth has SD
one



City of Golden Valley

*You are cordially invited to
an open house and reception in honor of
former Golden Valley Mayor
Mary E. Anderson
Thursday, March 21
5 PM to 7:30 PM (short program at 6 PM)
Brookview Community Center
Golden Valley*

You are also invited to contribute to a "memory book" commemorating Mary's years at Golden Valley. Bring a photo, a note, a card, a warm thought--anything that can be written, taped, or glued into the scrapbook.



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

March 13, 1991

Stephen J. Bubul, Esquire
Holmes & Graven, Chartered
470 Pillsbury Center
Minneapolis, Minnesota 55402

Re: Super Valu Stores

Dear Steve:

You informed us that the Holmes & Graven firm represents Super Valu Stores, Inc. in a real estate matter unrelated to the proposed Anthony Center redevelopment project. We understand that the real estate is not located in the City of Crystal and that another attorney in the firm is handling the matter.

Under these circumstances, we see no problem in your representation of the Crystal EDA in negotiations with Super Valu regarding the Anthony Center project. We consent to this arrangement with the understanding that your representation of the EDA is not adversely affected by your firm's representation of Super Valu in the unrelated matter.

Sincerely,

Jerry Dulgar
Executive Director
Crystal EDA

JD/js

Memorandum

DATE: March 14, 1991
TO: Mayor and City Councilmembers
FROM: Jerry Dulgar, City Manager
SUBJECT: Update on Police Management Training and Team Building

Joan
please give
Wumil copy with
packet JD

In the October 30, 1990 memo regarding Police Department Training and Team Building, I outlined the "back-to-basics" management approach that we were beginning in the department. Since that memo, we have moved ahead in several of the areas discussed. First, we have defined a clear chain of command for the major functions within the department, and have had opportunities to work through and clarify that chain of command with several issues. Second, we have completed and distributed a comprehensive manual of policies and procedures to be followed within the department. As you may recall, the need for a clear chain of command and a clear sense of expectations and parameters for how the work was to be done were cited as some of the central issues that came out of the department interviews last summer.

Another major change has been the realignment of supervisory strengths, from daytime investigation and office duties, to stronger supervision of the evening and nighttime shifts. This reassignment of experienced supervisors will better support and back up our patrol officers, and, in turn, enhance the quality of service to the public.

Fourth, individuals officers are identifying and pursuing opportunities of interest to them regarding the community policing approach. For example, they have expanded our VIP programs to some apartment complexes where residents have asked for assistance in reducing and preventing disturbances and crime. Fifth, and probably most important, we have seen the majority of Crystal officers show a willingness to get on board, and take greater initiative in both the service and enforcement aspects of their jobs. Some shifts are developing their own healthy sense of competition to see who can do the best work, and that type of leadership will hopefully spread across the department.

I continue to be a participant in team meetings, and I believe I have developed a clear sense of both the obstacles and the solutions for building a more effective department. Obviously, all is not rosy. There continues to be some

stragglers in the process, who always focus on the half-empty cup, rather than on the half-full measure of progress. Occasionally, these individuals may attempt to rekindle some grudges and dissatisfactions by their communications with peers, the press or the council. However, I continue to view us as proceeding in the right direction, and with time, hopefully more individuals will choose to get on board, or if necessary, go elsewhere.

Our next training session with the management of the department will be Monday, March 18, and will deal with harassment and supervisors' responsibilities, obligations, and liabilities relative to supervision.

We are now in the middle of union negotiations and that always causes additional complaints and problems and often leads to attempts to take the negotiations away from the negotiation table.

Finally, the current budget squeeze will add a degree of stress and tension to all city departments, including police. These pressures will make it even more crucial for us to continue to practice good supervision, communication, and teamwork in the department as we go forward.



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

P R O J E C T B U L L E T I N

MEDICINE LAKE ROAD RECONSTRUCTION PROJECT HENNEPIN COUNTY PROJECT NO. 8726

The reconstruction of Medicine Lake Road from Winnetka Avenue east to Douglas Drive will begin in early April and is expected to be completed by late July. The reconstruction involves widening the road to a four-lane, 48-foot street section; removal of the railroad bridge over the Soo Line tracks; installation of an at-grade crossing, signals and gates; installation of five-foot wide concrete sidewalks on each side of the road; and upgrading of the temporary signals now at Nevada Avenue.

Detours

The roadway will be closed to thru traffic during the construction phases. Marked detour routes will be provided. For this phase of construction, traffic will be detoured to 42nd Avenue.

Local Access

Local access to abutting properties will be provided at all times within the detoured portion of the project. No work that interferes with traffic on Winnetka Avenue or Douglas Drive will be permitted during the morning and evening peak hours. Cross traffic will be maintained at all times on Winnetka Avenue, Douglas Drive and Nevada Avenue.

Mail Delivery

The Golden Valley Post Office will send a notice to its postal patrons along Medicine Lake Road if mail delivery is to be changed during construction. Cluster boxes may be installed on various side streets to accommodate the mail delivery.

Emergency Vehicles

Access for emergency vehicles will be provided.

MTC Detour

Due to the detour of Medicine Lake Road, a new bus route will be established during construction periods. The MTC will post signs in advance as to when and where the route change will take effect.

On-Street Parking Allowed

The Crystal City Code prohibits on-street parking between the hours of 3:00 a.m. and 6:00 a.m. unless temporary parking permits are obtained. It is possible that property owners along Medicine Lake Road may not be able to access their property by vehicle for a short time period due to the construction, which may necessitate some on-street parking. If this situation occurs overnight, please contact the Police Department for a temporary parking exemption.

Contact Person

If you have questions or concerns regarding the project during the road reconstruction, please direct them to Dave Feltl, Project Engineer, Hennepin County, at 930-2616.



STATE OF MINNESOTA

OFFICE OF THE GOVERNOR
130 STATE CAPITOL
SAINT PAUL 55155

March 4, 1991

ARNE H. CARLSON
GOVERNOR

Dear Mayor:

Two weeks ago we introduced our proposal for the 1992-93 budget -- a plan which for the *first time in two decades* holds the growth in state spending below the rate of inflation. If this plan is adopted, state spending will not outpace the growth in people's paychecks.

We are not so naive as to think that the realities of dealing with a \$1.8 billion shortfall for the 1992-93 biennium will be either easy to accept or pleasant.

As a city leader, you and your constituents are much affected by our budget and by our reform policies. We trust that you will take the time to understand fully the goals and inter-relatedness of the total package before coming to final conclusions about the wisdom of the policies.

There is much inaccurate information floating around about the impacts of the parameters we have set for finalizing the 92-93 budget and the property tax reform provisions. For that reason, it is important that you not automatically translate cuts in local government aids into property tax increases.

We have indicated repeatedly that we are willing to listen to the taxpayers. We are equally willing to work with those of you in city government who will be affected by the reductions in local government aids. We are open to thoughtful, good ideas which accomplish our mutual objective to put the lid on spending growth.

In fact, we have specifically set up the Dyrstad Commission on State and Local Government Relations to work with you. This group will identify ways that the state can work with local units of government to make necessary changes -- such as reducing the number of mandates and lifting levy limits -- so we all begin living within our means.

We are not asking the cities to do that which we in state government are unwilling to do ourselves.

We have set up the CORE Commission (Committee on Reform and Efficiency) to identify ways that state government can downsize, can work smarter, can work more cooperatively on an inter-agency and inter-governmental basis. Their initial goal is to identify at least \$10 million in savings OVER AND ABOVE the \$111 million in cuts already made by state agencies.



We urge you to consider doing the same on a local basis. Set up a commission with local counties and townships and with other adjacent municipalities and explore opportunities to downsize, to consolidate and to reduce costs.

We have proposed reducing costs by asking state employees to temporarily pay for a larger share of their retirement contributions. We think this approach is far more humane than the kind of massive across-the-board layoffs that are occurring in other states. Private sector employees are experiencing the consequences of recession; fairness suggests that government employees cannot be totally insulated from economic downturns.

We urge you also to consider cost savings actions on a local basis. Given the current crisis, we don't think a "business as usual" approach to employee compensation is a realistic position for cities to take.

We have worked hard on our proposal to reduce spending growth without major tax increases, to keep our reserve fund intact to protect the budget against further economic decline, and to redirect spending to those areas that make the most sense for our FUTURE -- K-12 education, programs that prevent expensive social problems before they begin by promoting child development and family stability and, perhaps most important, tax/spending policies that remove the barriers to job creation in Minnesota.

We urge you to consider doing the same on a local basis. Property taxes do not have to rise in every city. There are legitimate cost savings to be achieved if all put their minds to it. You can work with local citizens groups to help identify those services that are essential and then direct spending to those areas.

Finally, we urge you to work together with us on property tax reform. The reason we presented principles rather than a specific bill is to provide the opportunity for each of you to come to the table and participate in this much needed reform. It is very easy to criticize. It is much harder to be constructive, to be creative and to come up with alternatives that accomplish the same objectives. We only have two weeks to put together a bill that reflects your ideas ... although it certainly can be amended after it is introduced. Please get your suggestions to us quickly.

After traveling around the state in the past two weeks, we are certain the public is with us on the goal to hold the line on state spending. We've been encouraged by the willingness of people to listen even though they have been frightened by the rhetoric on property tax increases -- rhetoric which often has little or no basis in fact.

For those cities that do not have the resources to absorb the cuts, we have proposed that there be adjustments in the categorical aids to make sure they can continue to provide basic police, fire and public works services.

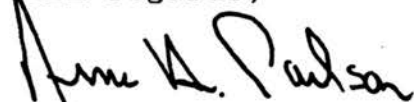
As you are well aware, property taxes already are likely to increase again in 1992 because of increased spending programs and levy limits of as much as 13 percent authorized by the 1990 legislature. This likely will occur regardless of what we do with the current budget. It is this inevitability that we must stop.

An important piece of our property tax proposal is the income sensitive homestead credit which would directly help the low income families and seniors who truly cannot afford higher property taxes. Our plan ensures that no Minnesotan will pay an unreasonable portion of family income for property taxes.

Our plan is by no means perfect. It is by no means the only way to balance the budget in the face of a \$1.8 billion deficit. It is our best effort. Leadership requires that all of us have the individual and political courage to do what is right for the future of this state.

We hope you will join us. We need your ideas.

Warm regards,

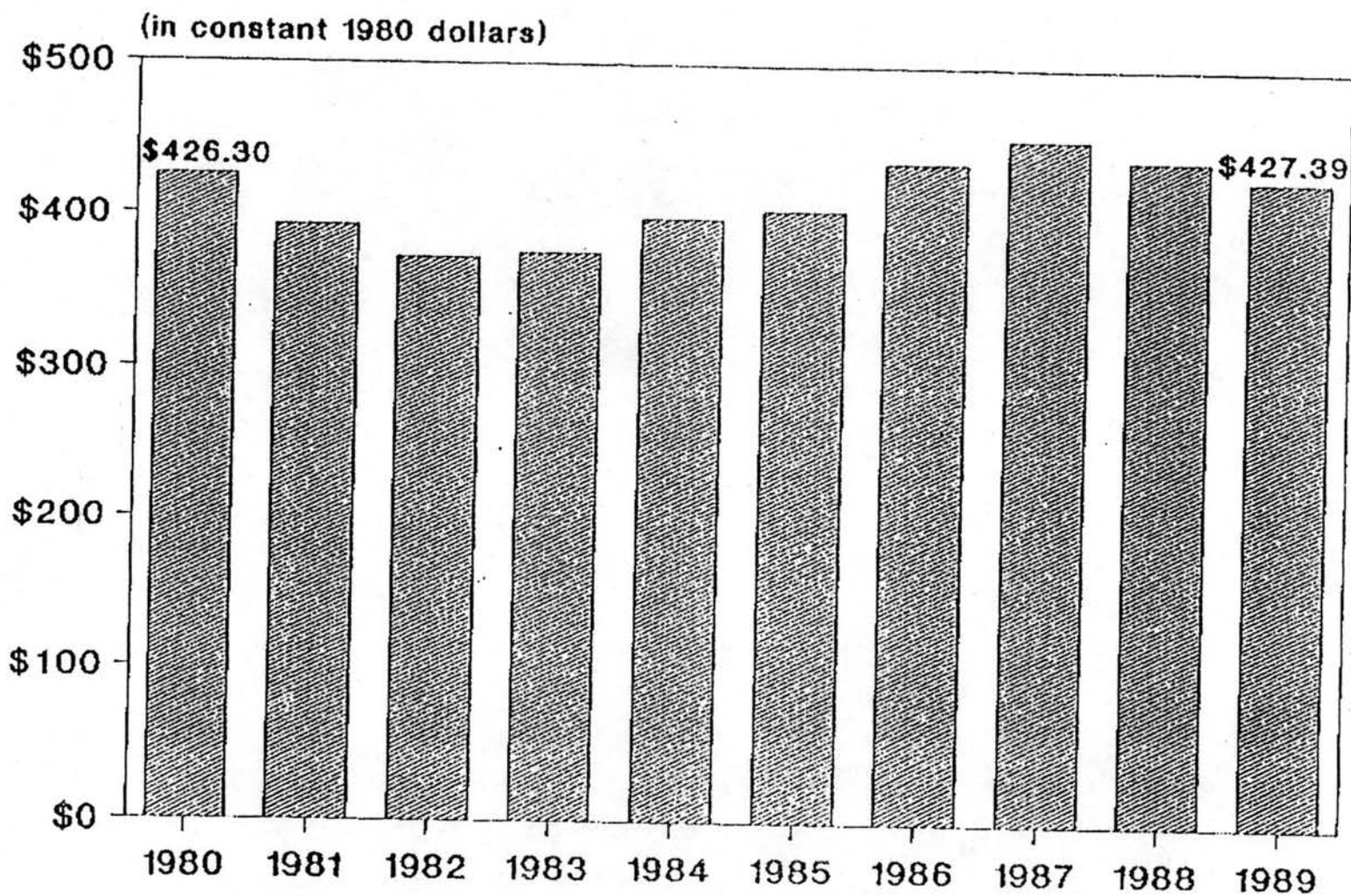


ARNE H. CARLSON
Governor



JOANELL M. DYRSTAD
Lt. Governor

PER CAPITA CITY SPENDING

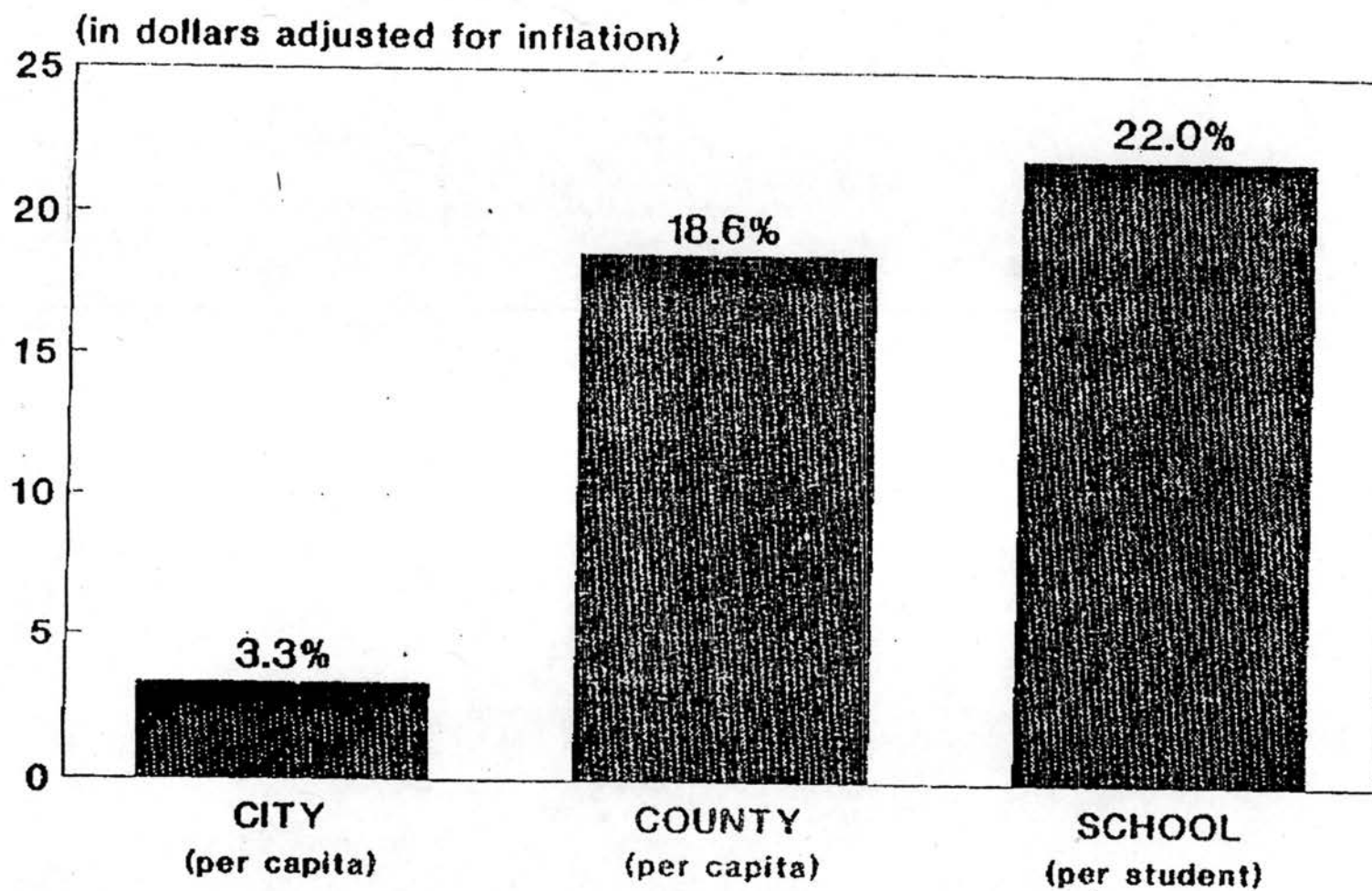


Source: State Auditor's Office



LEAGUE OF MINNESOTA CITIES 11/12/90.

LOCAL GOVERNMENT SPENDING INCREASES Between 1980 and 1988

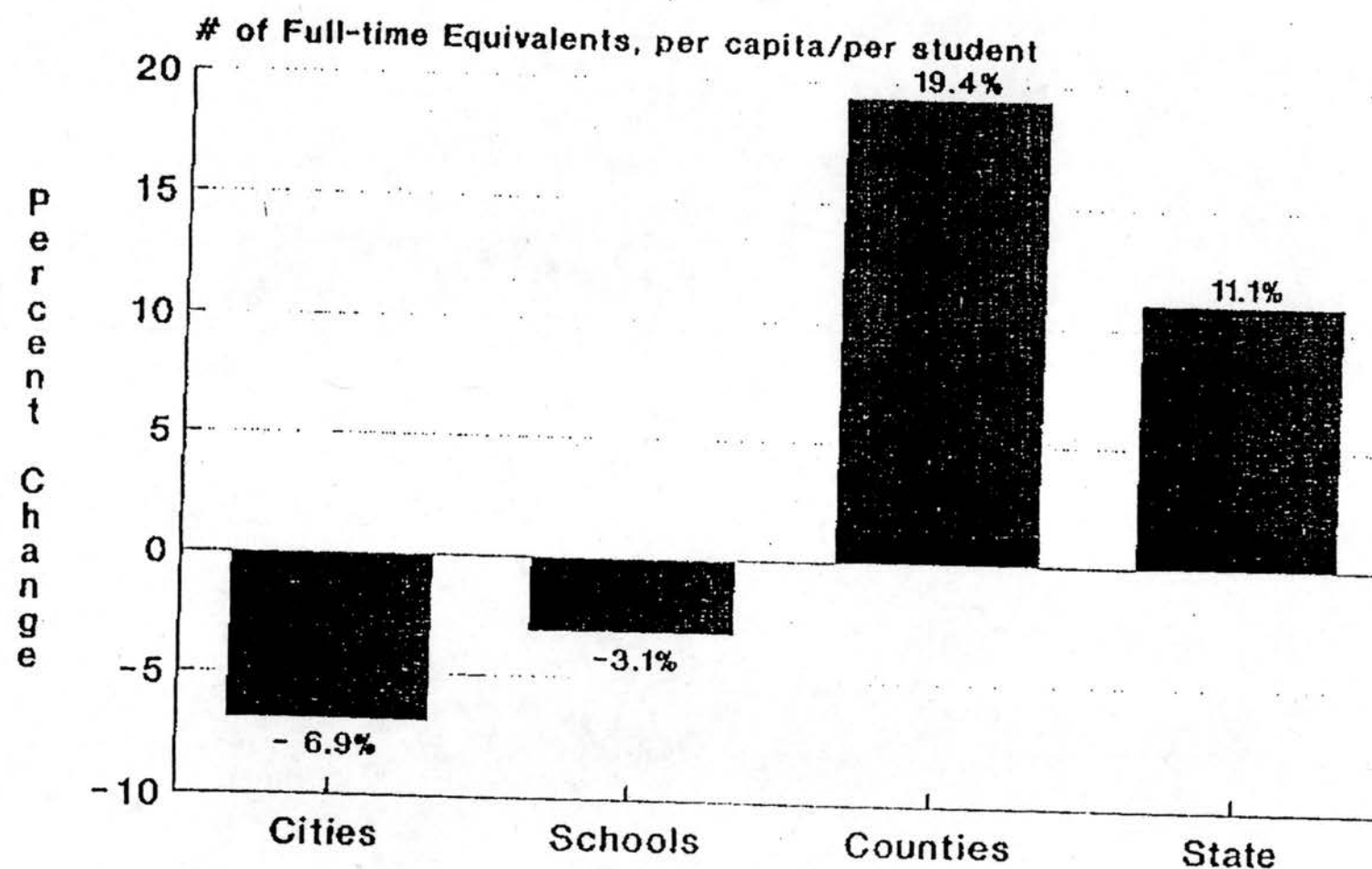


Source: State & Legis. Auditors Offices



LEAGUE OF MINNESOTA CITIES, 11/13/90.

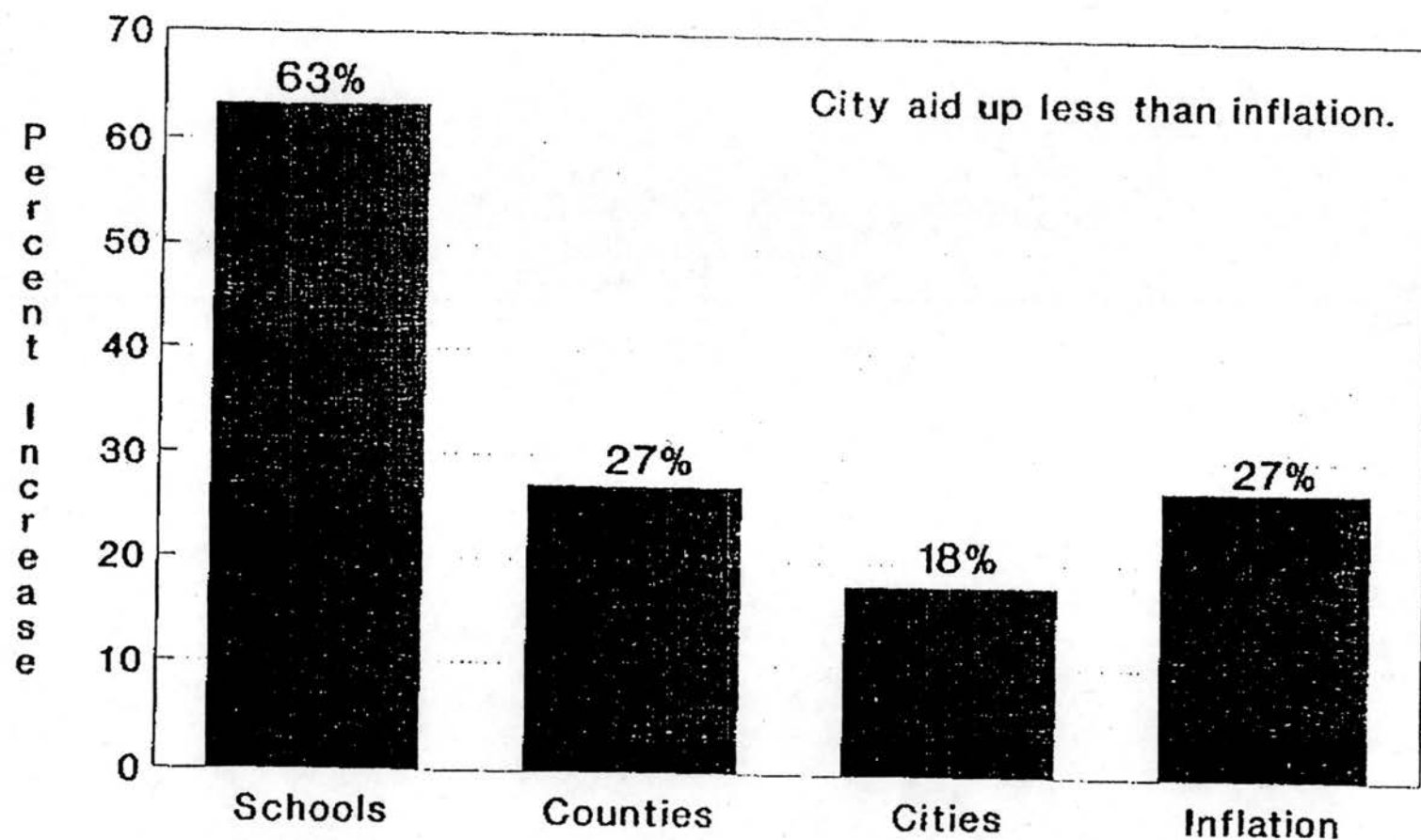
CHANGE IN MN PUBLIC EMPLOYMENT Between 1980 and 1989



Source: Bureau of the Census.

~~APL~~ League of Minnesota Cities, 11/12/90.

GROWTH IN STATE AID TO LOCAL GOVERNMENTS Fiscal 1984 vs. Fiscal 1991

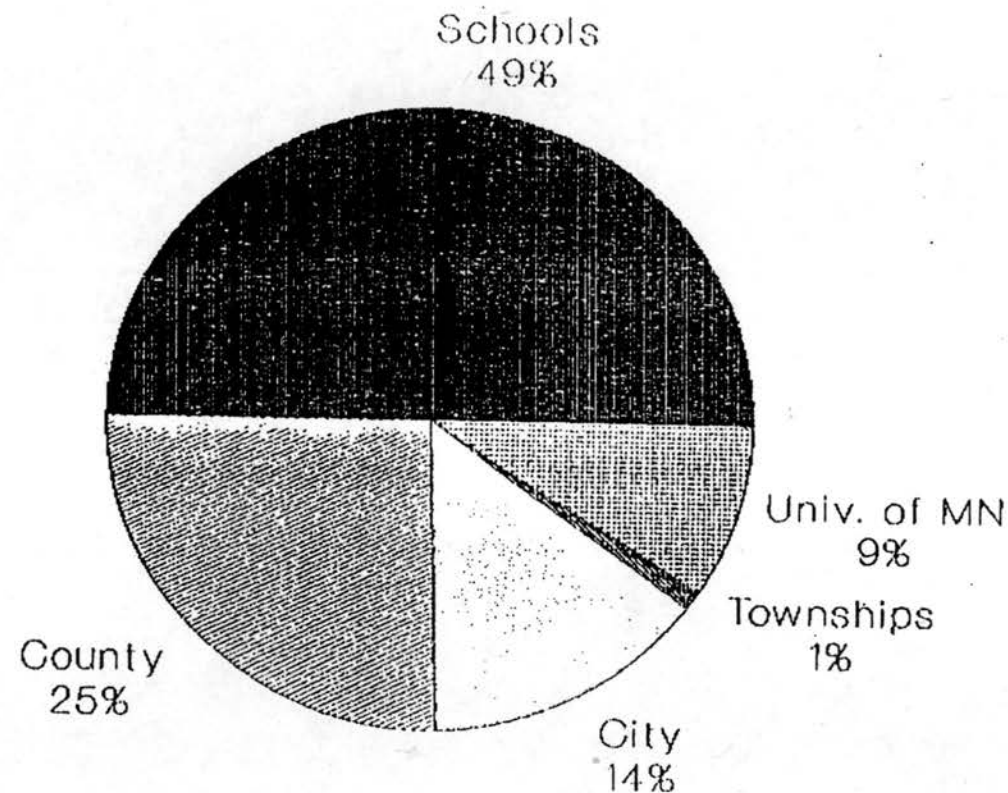


Source: Thomas Research
Based on Finance Dept. data

League of Minnesota Cities, 11/28/90.

DISTRIBUTION OF STATE AID

1990-91 Biennium



Source: Thomas Research
Based on Finance Dept. data

 League of Minnesota Cities, 11/28/90.

<u>Department</u>		% of Tax Operating Fund
Fire	11.80	
Police	22.18	
Public Works	23.70	
Parks	12.40	
Library	6.32	
Inspections/Licenses	5.12	
Health	2.34	
Emergency Communication	1.46	85.32
Finance	1.87	
City Clerk/Elections	1.47	
Mayor/Council	.58	
Assessor	1.13	
Attorney	2.25	
Personnel/Civil Service	1.73	9.03
<u>OTHER:</u>		5.65

Corrections, Planning, Telecommunication, Em. Prepared.,
 Civil Rights, Civilian Review, Coordinator, Public Affairs,
 Employment Programs, Youth, Neighborhood Services.

HITS ON HOMEOWNERS

1. Hit to Cities

Current	Levy = \$1.2 billion Aids = \$506 million
Proposed	Cut Aids to \$175 million
Effect	27% increase in City levies to stay even

2. HACA

Current	\$498 million total \$142 million is to Cities
Proposal	Eliminate
Effect	Another \$356 million increase in aids

3. Classification Rates

Current	1-2-3 on homes, 4.95 on C/I
Proposed	2 on homes/4 on C/I
Effect	Homes up to \$178,000 have more tax capacity - CI comes down
Offset:	Increase in circuit breaker of \$200 million

SAINT PAUL

MINNESOTA'S FIRST NEWSPAPER

PIONEER PRESS

MAR
VOLU
25¢

ER 325

METRO FINAL

6 SECTIONS, 52 PAGES

A SECTION

MONDAY

© 1991 Saint Paul Pioneer Press (Northwest Publications Inc.)

It's a taxing journey across the river — both ways

■ Minnesota, Wisconsin both get their tax bites

WALTER PARKER STAFF WRITER

Gregg Miller of North Hudson, Wis., would love to have the property tax headaches Minnesotans are facing this

year as they ponder Gov. Arne Carlson's far-reaching proposals for changing the system.

What a difference the St. Croix River makes, as Miller's case shows.

Last year Miller, 36, and his family paid \$2,312 in taxes on their \$73,500 home. A house of the same value in St. Paul — a relatively high-tax city in Minnesota terms — would have taxes of

about \$850. Similar comparisons could be made for homeowners throughout both states.

"You people in Minnesota should count your lucky stars, because your taxes aren't nearly as high as ours," said Miller. A 1989 study, in fact, found that the tax burden on a family of four in Milwaukee was the highest in the nation at incomes of \$25,000, \$50,000 and \$75,000.

The ranking dropped to second at \$100,000.

But when Miller goes to work across the St. Croix to South St. Paul, his perspective changes. As the co-owner with his father of an industrial chemicals firm, he speaks appreciatively of Wisconsin's lower costs of operations: lower worker's compensation and unemployment insurance rates and lower overall

taxes on business, even though he thinks Wisconsin's corporate taxes also are too high.

Business property taxes in Wisconsin are about 3 percent of market value, compared with 4.95 percent over \$100,000 valuation and 3 percent under \$100,000 in Minnesota. Homestead prop-

TAXES CONTINUED ON 5A ►

Total state, local business taxes (For six corporations in 1988)

Indiana	\$2,571,716
Louisiana	\$2,516,796
Arizona	\$2,575,498
MINNESOTA	\$2,519,040
Michigan	\$2,446,567
California	\$2,364,778
Ohio	\$2,201,707
Texas	\$2,154,488
New York	\$2,055,623
Mississippi	\$2,036,98
Tennessee	\$1,945,356
Georgia	\$1,921,956
Colorado	\$1,896,695
North Carolina	\$1,870,502
Massachusetts	\$1,752,836
Illinois	\$1,645,633
WISCONSIN	\$1,639,089
Iowa	\$1,587,688
Alabama	\$1,461,466

*Study analyzed taxes on six hypothetical manufacturing firms. It included corporate income, property sales taxes and franchise fees. Minnesota's corporate property tax rate is now 8% lower.

Source: Wisconsin Dept. of Revenue

STAFF GRAPHIC

Residential property tax comparison (1989 tax by market value)

	\$65,000 house	\$75,000 house	\$100,000 house
Minneapolis	\$600	\$693	\$1,155
Duluth	752	868	1,355
Winona	631	728	1,195
Bloomington	577	685	1,129
Wisconsin			
Milwaukee	\$2,392	\$2,760	\$3,680
Green Bay	1,928	2,225	2,966
La Crosse	2,217	2,558	3,411
Janesville	1,794	2,070	2,760
Illinois			
Chicago	\$1,672	\$1,984	\$2,765
Rockford	1,705	2,011	2,776
Peoria	1,738	2,050	2,830
Elgin	1,541	1,818	2,509
Iowa			
Des Moines	\$1,824	\$2,134	\$2,908
Cedar Rapids	1,489	1,742	2,374
Dubuque	1,519	1,777	2,422
Waterloo	1,956	2,288	3,118
Michigan			
Detroit	\$2,902	\$3,349	\$4,465
Grand Rapids	1,945	2,244	2,993
Holland	2,022	2,333	3,111
Menominee	2,268	2,616	3,489

Source: Wisconsin Legislative Fiscal Bureau; data on St. Paul housing was not provided.

TAXES/Looking across into Wisconsin

CONTINUED FROM 1A

erty taxes in Minnesota are assessed in three tiers: 1 percent on the first \$68,000 of valuation, 2 percent on the next \$42,000 and 3 percent over \$110,000. Its homestead taxes are the lowest in the Midwest.

Wisconsin residential property rates are the same as for business, in general.

High business property taxes help explain Minnesota's relative bargain on homeowners' property taxes, according to a report prepared last fall by the Minnesota Taxpayers Association. Commercial and industrial property accounts for only 17 percent of the value in Minnesota, yet pays 36 percent of property tax. Homestead property accounts for 51 percent of the value, yet contributes 30 percent of net property tax collections.

Since he took office, Carlson has made comparisons with Wisconsin a theme, citing the eastern neighbor both as a rising competitor for business and as something of a model of fiscal efficiency.

His proposals for compressing Minnesota local property tax burdens by lowering tax rates on commercial/industrial real estate, high-value houses and apartment properties and raising the rates on lower-valued homes, with relief for low-income owners of such homes, are coming none too soon, according to Minnesota business leaders.

"The most important point to understand about high business taxes is that they can result in job losses," said Wayne Gilbert, general counsel for the Minnesota Chamber of Commerce, adding that tax rates have played an important role in "countless" corporate decisions to expand elsewhere.

"You can't have everything go back to the Port Authority," said Malcolm McDonald, a St. Paul businessman and a chamber spokesman on property tax issues. Referring to recent default downtown resulting in repossessions by the St. Paul Port Authority, he said corporate property tax rates were a contributing

factor.

High as they are, they're also based on obsolete valuations, raising costs sharply for owners and tenants when other occupants leave and hampering efforts to find replacements, he said.

"The push for taking a look at that problem is right now because the buildings are emptying right now. They need people in them," he said.

But he insisted the challenge isn't confined to places like downtown St. Paul.

Suburban areas such as northern Ramsey County and Anoka County are ripe for manufacturing expansion as the economy recovers, he said, if factors such as business tax rates are made more conducive to investing there instead of elsewhere.

Critics of the governor's proposals say such arguments are exaggerated, as are the supposed advantages of Wisconsin's welcome mat for businesses.

"I wouldn't trade places with Wisconsin for a second," said state Rep. Paul Ogren, DFL-Aitkin, chairman of the House Tax Committee. "Look at manufacturing growth. Minnesota experienced more than any other state between the coasts, and Wisconsin lost about 20,000 jobs."

His figures were based on a recent U.S. Commerce Department report for 1977 through 1987.

He said he agrees with the governor, however, that Minnesota has a problem with growth in state taxes to pay for spending decisions made on the local level. The state has a vast, complicated system of transferring funds to local governments from state income and sales tax revenues in order to keep local property taxes down and equalized. In some parts of the state, up to 70 percent of local budgets are state-paid, which is why the system needs an injection of the "discipline" of accountability to local taxpayers, the governor has argued.

But Ogren and others say the answer isn't raising homestead property tax rates, even when there's some attempt to

link property taxes with income. Exactly what they favor instead isn't clear. Ogren said local-option sales and income taxes are possible alternatives, because they're more directly linked to the ability to pay. He conceded that such taxes can be administratively cumbersome.

Tapping the state's \$550 million budget reserve and raising state income tax rates for the most well-off are approaches to tax reform and budget-balancing favored by Citizens for Tax Justice, a liberal non-profit research group with ties to the Minnesota AFL-CIO.

Current income tax rates peak at 8 percent for a \$30,000 income, said Wayne Cox, the group's executive director. Raising the top rate to 10 percent for \$80,000 incomes and 10.5 percent for incomes above \$180,000 would be more fair than targeting property taxes, he said.

That would have the drawback of leaving the state in the role of major fundraiser for local governments, but Cox contends that hasn't been the problem Carlson and other tax critics have made it out to be.

"The business climate notion that states are in competition and that if you don't throw money at business tax relief you'll lose jobs is a myth," he said, citing several studies as evidence.

Minnesota, he argued, has been a manufacturing job-growth leader despite being one of the highest-taxed states in the country.

"We get good bang for our public buck," he said. "We have a high-quality work force with the background that can handle good jobs. You can grow new business if you've got the critical mass of people who can handle the new technologies. If you cut that, cut schools and higher education, then you've created a real peril to the goose that laid the golden egg."

Replies Gilbert of the state Chamber. "The standard is not how well we've done, but how much better we might have been able to do had business property taxes and items such as workers' comp insurance been lower."

COMPARISON OF PROPERTY TAX BURDENS FOR THE CITY OF CRYSTAL
PAYABLE 1990 CURRENT LAW vs. ESTIMATED PAYABLE 1990 BASED ON GOVERNOR'S PROPOSAL FOR FY 1993

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PAYABLE 1990 CURRENT LAW

City tax extension rate = 19.757%
Total tax extension rate = 108.923%

Estimated Market Value	Tax Capacity	City Tax	Total Tax	Eff. Tax Rate
>> Homestead <<				
40,000	400	79	436	1.09%
50,000	500	99	545	1.09%
60,000	600	119	654	1.09%
65,000	650	128	708	1.09%
70,000	720	142	784	1.12%
80,000	920	182	1,002	1.25%
90,000	1,120	221	1,220	1.36%
100,000	1,320	261	1,438	1.44%
150,000	2,820	557	3,072	2.05%
200,000	4,320	854	4,705	2.35%
300,000	7,320	1,446	7,973	2.66%
500,000	13,320	2,632	14,509	2.90%
>> Non-homestead Residential <<				
50,000	1,500	296	1,634	3.27%
100,000	3,000	593	3,268	3.27%
150,000	4,500	889	4,902	3.27%
>> Apartments <<				
50,000	1,800	356	1,961	3.92%
100,000	3,600	711	3,921	3.92%
150,000	5,400	1,067	5,882	3.92%
>> Commercial/Industrial Preferential <<				
50,000	1,650	245	1,779	3.56%
100,000	3,300	491	3,559	3.56%
150,000	5,830	867	6,288	4.19%
500,000	23,540	3,500	25,387	5.08%
1,000,000	48,840	7,261	52,673	5.27%
5,000,000	251,240	37,351	270,956	5.42%
10,000,000	504,240	74,965	543,810	5.44%
>> Commercial/Industrial Non-Preferential <<				
50,000	2,530	376	2,729	5.46%
100,000	5,060	752	5,457	5.46%
150,000	7,590	1,128	8,186	5.46%
500,000	25,300	3,761	27,285	5.46%
1,000,000	50,600	7,523	54,571	5.46%
5,000,000	253,000	37,613	272,854	5.46%
10,000,000	506,000	75,226	545,709	5.46%

ESTIMATED PAYABLE 1990 BASED ON GOVERNOR'S PROPOSAL FOR FY 1993

See attached memo.

City mill rate> 11.430
Total mill rate> 46.131

Estimated Market Value	Tax Capacity	City Tax	Total Tax	Eff. Tax Rate	----- CITY ----- ----- TOTAL -----			
					Tax Change	% Change	Tax Change	% Change
1 / 2								
40,000	20,000	229	923	2.31%	150	189.3%	487	111.8%
50,000	25,000	286	1,153	2.31%	187	189.3%	609	111.8%
60,000	30,000	343	1,384	2.31%	224	189.3%	730	111.8%
65,000	32,500	371	1,499	2.31%	243	189.3%	791	111.8%
70,000	35,000	400	1,615	2.31%	258	181.2%	830	105.9%
80,000	40,000	457	1,845	2.31%	275	151.5%	843	84.1%
90,000	45,000	514	2,076	2.31%	293	132.4%	856	70.2%
100,000	50,000	572	2,307	2.31%	311	119.1%	869	60.4%
150,000	75,000	857	3,460	2.31%	300	53.9%	388	12.6%
200,000	100,000	1,143	4,613	2.31%	289	33.9%	(92)	-2.0%
300,000	150,000	1,715	6,920	2.31%	268	18.6%	(1,054)	-13.2%
500,000	250,000	2,858	11,533	2.31%	226	8.6%	(2,976)	-20.5%
3								
50,000	25,000	286	1,153	2.31%	(11)	-3.6%	(481)	-29.4%
100,000	50,000	572	2,307	2.31%	(21)	-3.6%	(961)	-29.4%
150,000	75,000	857	3,460	2.31%	(32)	-3.6%	(1,442)	-29.4%
3.6								
50,000	37,500	429	1,730	3.46%	73	20.5%	(231)	-11.8%
100,000	75,000	857	3,460	3.46%	146	20.5%	(461)	-11.8%
150,000	112,500	1,286	5,190	3.46%	219	20.5%	(692)	-11.8%
3.3 / 5.06								
50,000	37,500	323	1,681	3.36%	77	31.5%	(98)	-5.5%
100,000	75,000	645	3,363	3.36%	154	31.5%	(196)	-5.5%
150,000	125,000	1,075	5,605	3.74%	208	24.0%	(683)	-10.9%
500,000	475,000	4,085	21,298	4.26%	586	16.7%	(4,090)	-16.1%
1,000,000	975,000	8,386	43,717	4.37%	1,125	15.5%	(8,956)	-17.0%
5,000,000	4,975,000	42,789	223,066	4.46%	5,438	14.6%	(47,890)	-17.7%
10,000,000	9,975,000	85,794	447,254	4.47%	10,829	14.4%	(96,557)	-17.8%
5.06								
50,000	50,000	430	2,242	4.48%	54	14.3%	(487)	-17.8%
100,000	100,000	860	4,484	4.48%	108	14.3%	(973)	-17.8%
150,000	150,000	1,290	6,726	4.48%	162	14.3%	(1,460)	-17.8%
500,000	500,000	4,300	22,419	4.48%	539	14.3%	(4,867)	-17.8%
1,000,000	1,000,000	8,601	44,837	4.48%	1,078	14.3%	(9,733)	-17.8%
5,000,000	5,000,000	43,005	224,187	4.48%	5,391	14.3%	(48,667)	-17.8%
10,000,000	10,000,000	86,009	448,375	4.48%	10,783	14.3%	(97,334)	-17.8%

SAINT PAUL
PIONEER PRESS
EDITORIALS

FISCAL DISPARITIES ACT

**Fend off latest attack
on metro-area sharing**

Hennepin County and some of its more affluent suburbs are gearing up to make another assault on the Fiscal Disparities Act, the 20-year-old state law that requires them to share part of their wealth. This assault should be repelled.

Under the law, which was enacted in 1971 and put into operation four years later, each community in the Twin Cities area must contribute 40 percent of its annual growth in commercial-industrial tax base to an area-wide pool. The pool is then redistributed to all communities in the metro area under a formula based upon their population and per-capita tax base.

The law is intended to reduce the huge differences among metro-area communities in property tax base that can be tapped to finance essential public services. The rich are still rich, but not as rich.

The Citizens League reported recently that metro-area communities now share about 31 percent of the region's commercial-industrial tax base. The league said the gap in per-capita commercial-industrial tax base between the richest and poorest communities now is about 4 to 1. In the absence of the Fiscal Disparities Act, the gap would be 22 to 1.

But the law is more than a Robin Hood scheme. It also:

- Recognizes that the Twin Cities metro area is, in many ways, a single economic unit. The region will support only one major airport, only a few major sports facilities and megamalls, only a few interstate highways. And the windfall from the commercial-industrial development base spurred by these regional investments should be shared by the entire region, not just the few communities where these facilities happen to be located.

- Reduces the pressures for communities to permit commercial-industrial development in unsuitable areas, such as along a scenic river, within a flood plain or on land that should be preserved for parks.

- Provides revenue to help older communities finance redevelopment and revitalize.

As others have observed, the Fiscal Disparities Act is the glue that holds the seven-county metropolitan area together. It gives residents of every community a stake in what happens within the entire region, not just in their own community. This law should be preserved.

**Act is the
glue that
holds the
seven-county
metropolitan
area
together.**

HOLMES & GR
CHARTERED

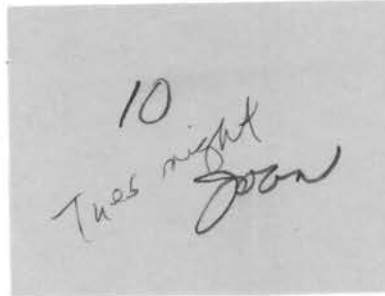
470 Pillsbury Center, Minneapolis, Minnesota 55402
(612) 337-9300

DAVID J. KENNEDY
Attorney at Law

Direct Dial (612) 337-9232

February 21, 1991

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422



Dear Jerry:

Enclosed is a copy of the decision in City of Crystal Police Relief Association v. City of Crystal.

We are quite disappointed with the adverse ruling. We'll be analyzing the decision and making a recommendation soon about an appeal. We will, of course, need input from you and Miles, and final authorization from the Council.

The court's order is not effective until judgment is entered. Contributions based on educational incentive pay should not be made until the matter is finally resolved.

Yours very truly,

David J. Kennedy

DJK:caw

Enclosure

cc: Miles Johnson
Julie Lawler
John M. LeFevre

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF HENNEPIN

FILED FOURTH JUDICIAL DISTRICT

1991 FEB 15 PM 12:06

City of Crystal Police Relief
Association, a Minnesota
corporation,

DEPUTY
HENNEPIN COUNTY DISTRICT
COURT ADMINISTRATOR
DISTRICT COURT FILE NO. 90-16554

Plaintiff,

ORDER AND MEMORANDUM

vs.

City of Crystal, a municipal
corporation,

Defendant.

The above-entitled matter came on for hearing before the Honorable Jonathan Lebedoff, one of the judges of the above-named Court on December 18, 1990.

Frank J. Walz Esq., Caryn S. Glover Esq., and Brian Rice Esq., appeared on behalf of Plaintiff. John M. LeFevre Esq., and Julie A. Lawler Esq., appeared on behalf of Defendant.

Upon all of the files, memoranda and proceedings herein, the argument of counsel and the Court being fully advised in the premises,

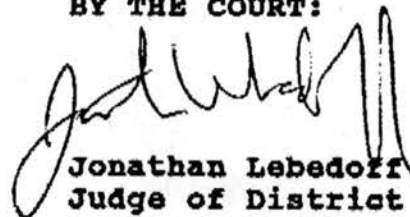
IT IS HEREBY ORDERED:

1. That plaintiff's motion for summary judgment is granted.
2. That the term "monthly salary of a first grade patrolman" as used in Laws 1969, Chapter 1987 and the Pension Plan of the Crystal Police Association, includes both base pay and educational incentive pay.
3. That the City is hereby directed to make payroll deductions from police officer/members of the Crystal Police

Association for contributions to the Pension Fund equal percent (8%) of the maximum base pay and maximum educational incentive pay of a patrolman under the City's collective bargaining agreement with Law Enforcement Labor Services Local #44, the police officers' union.

4. That the attached Memorandum be made a part of this Order.

BY THE COURT:



Jonathan Lebedoff
Judge of District Court

Dated: February 15, 1991

LET JUDGMENT BE ENTERED ACCORDINGLY.

MEMORANDUM

Plaintiff Crystal Police Relief Association, ("CPRA") administers a pension fund for its member police officers pursuant to Minn. Stat. §423.801 et seq. State law provides that members of CPRA must contribute towards their pension "eight percent of the maximum rate of salary upon which retirement coverage is credited and service pension and retirement benefit amounts are determined." Minn. Stat. § 69.77, subd. 2a. The "maximum rate of salary" is defined as the "monthly salary of a first grade patrolman exclusive of all monies for special assignments, allowances or longevity payments." Laws 1969, Chapter 1987, Section 1.

CPRA contends that the "monthly salary of a first patrolman" includes both "base pay" and "educational incentive pay." On July 26, 1990 CPRA's Board of Directors, passed a resolution to that effect. However, the City refused to make the requested payroll deductions in accordance with the resolution. It argues that under the collective bargaining agreement, longevity pay and educational incentive pay are listed as two options of the same benefit of supplemental income. And, since "longevity payments" expressly are excluded from "monthly salary of a first grade patrolman", by inference, "educational incentive payments" must also be excluded.

Currently before this Court are the parties' cross motions for summary judgment. The facts are not in dispute and the sole issue is whether educational incentive pay properly may be included in the monthly salary of a first grade patrol officer for purposes of computing contribution rates to the CPRA's pension fund.

The City first argues that this Court does not have subject matter jurisdiction because the CPRA is asking for an advisory opinion. It contends that the issue before this Court is hypothetical since, at the present time, no CPRA member collects the educational incentive pay at issue herein. This Court holds its jurisdiction is proper under the Uniform Declaratory Judgments Act, Minn. Stat. § 555.02. That statute provides that parties "whose rights...are affected by a statute...may have determined any question of construction...and obtain a declaration of rights...thereunder." On July 26, 1990, CPRA's Board of Directors passed a resolution that the monthly salary of

a first grade officer must include an amount equal to the educational incentive pay increment an officer could receive under the collective bargaining agreement. When the City refused to approve and implement that resolution, a controversy arose regarding the proper interpretation of the applicable statutory language. The resulting lawsuit seeks a declaration of the parties' rights under the statute and, therefore, it falls squarely within the language of the Uniform Declaratory Judgments Act. It is irrelevant to the issue of jurisdiction that no active or retired member of CPRA presently receives educational incentive pay. CPRA members are eligible for, and may elect to receive, educational incentive pay rather than longevity pay. Therefore, their rights are affected by the City's refusal to implement the resolution, and this Court properly has jurisdiction.

This Court holds that educational incentive pay is included in the "monthly salary of a first grade patrolman" for purposes of computing a CPRA member's pension benefits. Such holding is in accord with Minnesota case law, which historically has construed pension provisions liberally in favor of those to be benefitted. Fairmont Policeman's Benefit Association v. City of Fairmont, 437 N.W.2d 757 (Minn. App. 1989); Mattson v. Flynn, 216 Minn. 354, 13 N.W.2d 11 (1944). Although longevity pay specifically is excluded from salary, education incentive pay is not. Where the legislature specifies exceptions, those exceptions are to be construed as excluding all others. Minn. Stat. §645.19; Green-Glo Turf Farms, Inc. v. State, 347 N.W.2d 491, 494 (Minn. 1984). In addition, although the collective

bargaining agreement defines both longevity pay and educational incentive pay as supplementary pay, there is no evidence the legislature intended to exclude all forms of supplementary pay. Nor may longevity pay and educational incentive pay be considered two options of the same benefit. It is clear that they are separate benefits with distinct eligibility requirements.

For the above-stated reasons, plaintiff's motion for summary judgment is granted. The term "monthly salary of a first grade patrolman" includes both base pay and educational incentive pay, and the City of Crystal is directed to make payroll deductions for CPRA members, in accordance with this Order.

J.L.