COUNCIL AGENDA

April 16, 1991

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on April 16, 1991, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers	<u>Staff</u>	
P Carlson	P_ Dulgar	1
P Grimes	P Norris	
Herbes	P_ Kennedy (arrived 7.	105 pm)
Irving	Monk	
Joselyn	P Barber	
Langsdorf	George	
A Moravec		

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor proclaimed April 21 through 27, 1991 as Volunteer Recognition Week in the City of Crystal.

 The City Council considered the minutes of the Regular City Council Meeting of April 2, 1991 and the Special Meeting of April 11, 1991.

Moved by Councilmember and seconded by Councilmen	mber <u>I</u> to
(approve) (approve, making the following exceptions: Ch	notten A
to) the minute's of the Regular City Council Meeting	of April 2,
1991 and the Special Meeting of April 11, 1991. Motion Car	ried



Crystal (Minn.).
City Council Minutes and Agenda Packets.

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CONSENT AGENDA

- Consideration of acceptance of a letter of resignation from the Planning Commission received from Paul Christopher, 3506 Zane Avenue North.
- Consideration of acceptance of a letter of resignation from the Planning Commission received from Steven Leppa, 4816 Quail Avenue North.

Moved by Councilmember ____ and seconded by Councilmember ____ to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

The City Council considered the applications for appointment to the Employee Review Board from Donna M. Cooper, 4325 Zane Avenue North; Colleen Fern, 3908 Florida Avenue North; Marvin T. Galiger, 3701 Yates Avenue North; Konrad J. Stroh, 6409 - 38th Avenue North; Sonnie A. Braih, 4912 - 53rd Avenue North; Anthony Brown, 5335 Georgia Avenue North; and Frank Quisenberry, 4097 Kentucky Avenue North.

2.	
	attaining for m. Weisman, appeared and was heard.
(2)	c/I to amend the mation to include a change in the classing time in the 12 conditions from 9 p. in to 11 pin subject to revision of the end of renewal period Aye: G, H, I, J, C. No: L. Absent: M. Motion Carried
	of renewal period Aye: G, H, I, J, C. No: L. Absent: M. Molion Carried
(3)	Voting on the main motion as amended: motion carried unanimously,
0	Moved by Councilmember and seconded by Councilmember to (approve) (deny) (continue until the discussion of) the renewal of non+conformity expansion and parking variances, for Steve ors to operate an outside cafe at 4900 West Broadway for another year contingent upon owner/operator satisfying the 12 conditions set forth by the City Council in their original approval of this use in 1989. Motion Carried.
3.	The City Council considered award of bid for reroofing the maintenance garage, municipal pool and Forest Park shelter.
	Moved by Councilmember $\underline{\mathcal{G}}$ and seconded by Councilmember $\underline{\mathcal{I}}$ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 91-32
	RESOLUTION AWARDING BID FOR ROOF SYSTEM REPLACEMENTS AT MAINTENANCE GARAGE, MUNICIPAL POOL AND FOREST PARK SHELTER to Dalbec Roofing
	By roll call and voting aye: #, I, J, Z, Q, Q, Solution declared adopted.

4.	The City Council considered a resolution approving lawful gambling premises permit for VFW Post 494, 5222 - 56th Avenue North.
	Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 91-33
	RESOLUTION RELATING TO LAWFUL GAMBLING: APPROVING CERTAIN PREMISES PERMITS
	By roll call and voting aye:,,,,,,,,,,,,,,
5.	The City Council considered an Ethics Policy for City Officials and employees.
(1) C/- to refer the Ethies Palicy to the Emplayer Review Board for its review. Mation failed for lack of a second
(2)	Moved by Councilmember $_\bot$ and seconded by Councilmember $_\bot$ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 91-34
	RESOLUTION RELATING TO ETHICS IN GOVERNMENT: ADOPTING THE CITY OF CRYSTAL ETHICS POLICY
	By roll call and voting aye:
	MOLION CATTION TOSOLUTION MOMISTAM SMONTON

6.	The	city	Council	considered	the	Second	Reading	of	an	Ordinance
	rega	arding	g Multi-	family Recyc	cline	g.				

Moved by Councilmember $_$ and seconded by Councilmember $_$ to adopt the following ordinance:

ORDINANCE NO. 91-9

AN ORDINANCE AMENDING CHAPTER 606
OF THE CRYSTAL CITY CODE; RELATING TO
RECYCLING SERVICES FOR MULTI-FAMILY DWELLINGS

and further, that this be the second and final reading.

Motion Carried.

7. The City Council considered a resolution prohibiting parking on Louisiana and 62nd Avenues adjacent to North Lions Park.

Moved by Councilmember $_$ and seconded by Councilmember $_$ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-35

RESOLUTION PROHIBITING PARKING ON PORTIONS OF LOUISIANA AND 62ND AVENUES ADJACENT TO NORTH LIONS PARK

By roll	call and voting aye: \underline{L} , \underline{C} , \underline{H} , $\underline{\underline{I}}$, $\underline{\underline{I}}$,	
voting:	; voting no:,,; absent, not	t
	Motion carried, resolution declared adopted.	

8. The City Council considered Health and Police Department proposed fee amendments.

Moved by Councilmember $\underline{\hspace{0.1cm} }$ and seconded by Councilmember $\underline{\hspace{0.1cm} }$ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-36

RESOLUTION RELATING TO FEES AND CHARGES: AMENDING APPENDIX IV TO THE CITY CODE

9. The City Council discussed possible 1991 budget cuts.

L- Dept. 10- #1,000 Miss? Commissions?

J- Service contracts | Maint. Pool? Wise?

Domestic abuse Program? Cut?

Radar Units? Less units?

Engenieury Position? More consulting fees?

I Dept. 10 - #2,000 Conferences? What does that mean?

the Consensies of the Council was to comply with budget outs as proposed by City Manager until such time as the legislature adjainer makes its decesions regarding Local Government (iid (16A) cuts.

Open Forum

1. Appearing before the City Council to discuss removal of stop signs at 35th and Welcome were the following:

Ken Devine, 3512 Welcome who presented two petitions from the neighborhood, one being for return of the stop sign between 34th and 36th avenue on Welcome; and the second being a request to "dead end" Welcome are duence at Vera Cruz.

Bonnie Menshek, 5607-36 the au. no. Rick Thompson, 3450 Welcome au. No. Karen Moessner, 3519 Welcome au. No.

Informal Discussion and Announcements

- Joselyn - Success by 6 Program

- Lary G. - Open House - Thorson - Family Resource Center

- Mayor + Mgs. metg. W/ sohool Board 4-17-91 re: Mielke Field

1. * - Planning Commission membership - Put on next Council agenda

- Mayor - Fiscal Disparities article in packet

X - Labysdouf - City Newsletter . Whanks from Council (But in Crystal Eyes)

7 - Inwestigation - Manager (new) - Ground Round

- Blave Kennedy requested to be on mailing list for newsletter.

3 & - Redistricting - 1 C. m per Ward - Get minutes of Charter Commission and get to Ember Reichgatt (Jerry)

D- Blag. Imp. - advised Council on Share -a. Home.

X +- Joselyn-adwie what city does if someone doesn't get permit to do work -- Cover in Work Session april 30

- City Eng. - Warned Council of possible requests for variances to Naise ordenance when H. wy Dept. begins overlay of Hwy 100 between Glenwood + 36 th (work to be done at night).

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the list of license applications, with addition of Dawy Due Co., 14100 -21 & Aug. No., Swite B, Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to adjourn the meeting.

Motion Carried.

APPLICATIONS FOR LICENSE

April 16, 1991

GAS FITTERS LICENSE - \$30.25

Pierce Refrigeration, 1920 2nd Ave. S., Anoka, MN 55303 Rapid Heating, 5514 34th Ave. N., Crystal, MN 55422

PLUMBERS LICENSE - \$30.25

D & R Plumbing, 1114 West River Road, Champlin, MN 55316 Dale Sorenson Plumbing, 150 W. 88th St., Sutie 106, Bloomington, MN 55420 Swanson Plumbing, 9339 45th Ave. N., New Hope, MN 55428

SIGN HANGING LICENSE - \$66.00

Lawrence Signs, 945 Pierce Butler Route, St. Paul, MN 55104 Naegle Outdoor Advertising, 1700 W. 78th St., Minneapolis, MN 55423 Suburban Lighting, 6077 Lake Elmo Ave. N., Stillwater, MN 55082

AUCTIONEER - \$18.25 per day

Ronald Lund for Lund Auctioneer's, one day only at City of Crystal Garage, 6125 41st Ave. N., April 20, 1991, bicycle auction (pending renewal of County Auctioneer's License on 04/17/91)

TREE TRIMMER - \$55.00 per year

Golden Leaf Tree Service, 1408 Sumter Ave. N., Golden Valley, MN

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Fire Relief Association, Russ Holland, to hold food event, May 18, 1991.

Mpls/Crystal Elks Lodge #44, to hold a turkey dinner at the VFW, 5222 56th Avenue North in April 18, 1991

FOOD ESTABLISHMENT - Itinerant (\$30.00 lst day + \$12.00 each addnl day)

Lee Johnson/Thomas Moore for Crystal Frolics, Pizza and pop, approved by the Park & Rec Commission since there will be no other stand at Welcome Park for Frolics. July 26-28, 1991.

FOOD ESTABLISHMENT - Special Food Handling (Exempt)

Babe Ruth Baseball League at 60th & Regent Ave. No. from May 8, 1991 through August 31, 1991 (concession stand burned down 1990, using table to sell canned pop and candy bars.

Babe Ruth Baseball League at Bassett Creek Ball Field, from May 8, 1991 through August 31, 1991, selling only canned pop and candy bars.

Included with packet for April 16, 1991 Council Mtg:

Proclamation for Volunteer Recognition Week - April 21-27, 1991.

Minutes of the Reg. Council Mtg. of 4-2-91 and Special Council Mtg. of 4-11-91.

Letter of resignation from Paul Christopher dated 4-10-91 (Planning Commission)

Letter of resignation from Steven Leppa dated 4-9-91 (Planning Commission).

Ordinance No. 91-4 (Employee Review Board); applications (7); Memo from City Mgr. dated 4-10-91 re: Employee Review Board.

Memo from Comm. Dev. Director dated 4-9-91 re: renewal of variances for Steve O's, 4900 W. Brdwy.

Memo from City Engr. dated 4-12-91 re: roof replacements.

Premise Permit App. for VFW Post #494; resolution. Memo from Asst. Mgr. dated 4-2-91 re: Ethics Policy;

copy of Ethics Policy; resolution.

Memo from HRG Administrator dated 4-10-91 re: ordinance relating to multi-family recycling.

Memo from City Engineer dated 4-11-91 re: No Parking at North Lions Park; resolution.

Memo from City Clerk relating to requests for fee changes (Health & Police Departments).

Memo from City Manager dated 4-9-91 re: 1991 Budget Reduction Recommendations; memo from Asst. Finance Director dated 4-4-91; Memo from Asst. Mgr. dated 4-5-91.

Crystal Park & Rec. Advisory Commission mtg. minutes of 3-6-91.

Crystal Park & Rec Dept. monthly report March 1991. Letter from Met Council dated 4-5-91 re: fiscal disparities law.

Letter from Nat'l. League of Cities dated 4-1-91 re: legislative issues of concern.

Planning Commission mtg. minutes of 4-8-91.

Action Needed Memo from the 4-2-91 Council Mtg.

Article "Convenience Store Work One Of Nation's Most Dangerous Jobs".

Article regarding housing for women "Poor Excuses Block A Helping Hand".

Letter from Hennepin County Parks dated 4-4-91 (new Chair) advising of rep. from District 2 - Susan Nelson Boser, Crystal.

Letters to Crystal, Plymouth & Rep. Ann Rest from Armstrong Parent Assoc. re: Police/School Liaison officer.

Letter dated 4-3-91 from Tim Hagen of Tim's Tree Service re: his appearance at the 4-2-91 Council Mtg.

Letter to resident from City Engr. dated 4-12-91 re: stop sign - Medicine Lake Road at Zane Ave. Letter to State Aid Engineer dated 4-3-91 re: stop sign removal at Medicine Lake Rd. & Zane.

Put in packet on 4-16-91:

Ordinance - recycling services for multi-family dwellings.

Memo from Comm Dev. Director re: composition of Planning Commission.

Crystal City Newsletter.

Article from Star Tribune "Commom Sense About Fiscal Disparities".

Letter from Vicky Halverson, 3721 Yates re: stop sign removal.

Memo from Police Chief re: On-sale liquor license investigation; investigation form.

Memo from City Clerk dated 4-16-91 re: legislative proposal requiring single-member wards in cities of 20,000 population or more.

Darlene

Memorandum

DATE: April 12, 1991

TO: Mayor and Council

FROM: Jerry Dulgar, City Manager

SUBJECT: Preliminary Agenda for the April 16, 1991 Council

Meeting

Regular Agenda:

Item 1: Please find memo from myself regarding appointment of members of the Employee Review Board. I should mention that I'm making these recommendations simply from the resumes or applications of the people. I have not talked to any of them or don't know any of them except for Frank Quisenberry. I do know him and of his background and I think he would be an extremely valuable member of the Board. He has done some training for the City but it has been general type training and is not anything that I think would be a conflict as far as him serving on the Employee Review Board so I would recommend that he be appointed.

Item 3: Consideration of award of bid for reroofing the maintenance garage, municipal pool and Forest Park shelter. Bill is preparing the recommendation on that right now but the bids came in very favorably and I believe he will be recommending that we award them to the low bidder.

Item 5: Consideration of an Ethics Policy for City Officers and employees. I'd like to have the Council adopt an Ethics Policy for the Council and employees. I have questions coming to me quite often from employees about whether such and such behavior is acceptable. I think it would be very helpful if we had a policy that spells out general guidelines anyway to help guide both employees and new Councilmembers when they come on the Council.

Item 7: Consideration of a resolution prohibiting parking on Louisiana and 62nd Avenues adjacent to North Lions Park. We've had requests from residents up in the area to prohibit parking along this area of the park. The primary reason for the requests is that Brooklyn Park has prohibited parking on their side of the street and forced all the people over onto Crystal on the park side. They get out of their cars and dispose of their refuse in the park, etc. They do have ample parking in their apartment complex parking lot. Ed didn't feel that it would cause any problems with activities in the park so we are recommending that you adopt this resolution prohibiting parking along those two streets.

Item 8: Consideration of Health and Police Departments proposed fee amendments. Attached please find recommendations from the Health Department and the Police Department. I would concur with

their recommendations and urge the Council to accept and approve them.

Have a nice weekend. See you next Tuesday.

js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF April 16, 1991

Call to order

Roll call

Pledge of Allegiance to the Flag

Proclamation for Volunteer Recognition Week, April 21 through 27, 1991.

Approval of the minutes of the Regular Meeting of April 2, 1991 and the Special Meeting of April 11, 1991.

Consent Item

- Consideration of acceptance of a letter of resignation from the Planning Commisssion received from Paul Christopher, 3506 Zane Avenue North.
- Consideration of acceptance of a letter of resignation from the Planning Commission received from Steven Leppa, 4816 Quail Avenue North.

Regular Agenda Items

- Consideration of applications for appointment to the Employee Review Board from Donna M. Cooper, 4325 Zane Avenue North; Colleen Fern, 3908 Florida Avenue North; Marvin T. Galiger, 3701 Yates Avenue North; Konrad J. Stroh, 6409 - 38th Avenue North; Sonnie A. Braih, 4912 - 53rd Avenue North; Anthony Brown, 5335 Georgia Avenue North; and Frank Quisenberry, 4097 Kentucky Avenue North.
- Consideration of renewal of variance for Steve O's to operate an Outside Cafe at 4900 West Broadway.
- Consideration of award of bid for reroofing the maintenance garage, municipal pool and Forest Park shelter.
- 4. Consideration of a resolution approving lawful gambling premises permit for VFW Post 494, 5222 -56th Avenue North.
- Consideration of an Ethics Policy for City Officers and employees.
- Consideration of the Second Reading of an Ordinance regarding Multi-family Recycling.

- Consideration of a resolution prohibiting parking on Louisiana and 62nd Avenues adjacent to North Lions Park.
- 8. Consideration of Health and Police Departments proposed fee amendments.
- 9. Discussion of possible 1991 budget cuts.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

APPLICATIONS FOR LICENSE

April 16, 1991

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Golden Leaf Tree Service, 1408 Sumter Ave. N., Golden Valley, MN

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Fire Relief Association, Russ Holland, to hold food event, May 18, 1991.

Mpls/Crystal Elks Lodge #44, to hold a turkey dinner at the VFW, 5222 56th Avenue North in April 18, 1991

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Babe Ruth Baseball League at Bassett Creek Ball Field, from May 8, 1991 through August 31, 1991, selling only canned pop and candy bars.



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

PROCLAMATION

April 21 - 27, 1991 Volunteer Recognition Week

- WHEREAS, Volunteerism is one of the basic and fundamental philosophies upon which our state and nation were built; and
- WHEREAS, Minnesota has thrived because volunteers and volunteer organizations are forging new partnerships with government and business and are stepping forward to meet and to solve the increasingly complex problems that have confronted our communites; and
- WHEREAS, Numerous public and private organizations have been able to extend their services and programs beyond funding limitations through the involvement of volunteers; and
- WHEREAS, The response from the young citizens of our state to youth community service initiatives, has made Minnesota a nationally recognized leader and innovator in this growing movement; and
- WHEREAS, Individuals and groups working at the local level are making their neighborhoods better places in which to live by educating our citizens, helping the disadvantaged, guiding our youth and preserving the environment; and
- WHEREAS, Minnesota volunteers are to be celebrated for their compassion, caring and sense of partnership that has long been an integral part of Minnesota's great heritage and culture and in its legacy for the future; and
- WHEREAS, Recognition should be given to volunteers for their many contributions which serve their fellow citizens and communities.

NOW, THEREFORE, I, Betty Herbes, Mayor of the City of Crystal, do hereby proclaim April 21 - 27, 1991 to be

VOLUNTEER RECOGNITION WEEK

in the City of Crystal.

Date	Mayor

RHS Resource Center 3730 Toledo Avenue North Robbinsdale, MN 55422 (612) 522-0293

Volunteers In Action

March 21, 1991

Betty Herbes Mayor of Crystal 4141 Douglas Drive Crystal, MN 55422

Dear Mayor Herbes:

April 21-27, 1991 has been designated as National Volunteer Recognition Week. Volunteers In Action (VIA), as well as many other community agencies, will be honoring their volunteers during this week.

Our organization is a clearinghouse for the placement of volunteers in the seven city geographic area served by Independent School District 281. We are actively involved in the promotion of volunteerism and feel strongly that the countless number of volunteers who donate their energy to assist others cannot be thanked too often.

Therefore, if you have not already done so, we are asking you to issue a proclamation in appreciation of volunteers. Thank you for your consideration.

Sincerely.

Barbara Winikoff

Coordinator

VOLUNTEERS IN ACTION

BHW/mb

Enclosure: Governor Carlson's Proclamation



INDEPENDENT SCHOOL DISTRICT 281
Robbinsdale Area Schools
Learning for a lifetime of growing



Proclamation

WHEREAS: Volunteerism is one of the basic and fundamental philosophies upon which

our state and nation were built; and

Minnesota has thrived because volunteers and volunteer organizations are forging new partnerships with government and business and are stepping forward to meet and to solve the increasingly complex problems that have WHEREAS.

confronted our communities; and

Numerous public and private organizations have been able to extend their services and programs beyond funding limitations through the involvement of volunteers; and WHEREAS:

The response from the young citizens of our state to youth community service initiatives, has made Minnesota a nationally recognized leader and WHEREAS:

innovator in this growing movement; and

WHEREAS:

Individuals and groups working at the local level are making their neighborhoods better places in which to live by educating our citizens,

helping the disadvantaged, guiding our youth and preserving the

environment; and

Minnesota volunteers are to be celebrated for their compassion, caring and sense of partnership that has long been an integral part of Minnesota's great heritage and culture and in its legacy for the future; and WHEREAS:

Recognition should be given to volunteers for their many contributions which serve their fellow citizens and communities; WHEREAS:

NOW THEREFORE, I, ARNE H. CARLSON, Governor of the State of Minnesota, do hereby proclaim April 21 - 27, 1991 to be

RECOGNITION

in Minnesota and as we continue to face the challenges and opportunities of a free society, I call on all citizens of the State to sustain and increase Minnesota's voluntary spirit now and for the future. Together we can serve Minnesota and serve it well.

IN WITNESS WEERBOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this seventh day of February in the year of our Lord one thousand nine bundred and ninety-one, and of the State the one hundred thirty-second.

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on April 2, 1991 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Grimes, Herbes, Irving, Joselyn, Langsdorf, Moravec; absent: Carlson. Also in attendance were the following staff members: Jerry Dulgar, City Manager; Anne Norris, Community Development Director; Dave Kennedy, City Attorney; William Monk, Public Works Director; Bill Barber, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director; Julie Jones, Redevelopment/Recycling Coordinator.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor read a proclamation in support of the Annual Sale of Buddy Poppies by the Veterans of Foreign Wars of the United States to be conducted May 17 and 18, 1991.

The City Council considered the minutes of the Regular City Council meeting of March 19, 1991.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to approve the minutes of the Regular City Council Meeting of March 19, 1991.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

- Consideration of a solicitor's permit for Greenpeace Action to solicit in Crystal from April 3, 1991 thru April 30, 1991.
- Consideration of a solicitor's permit for Saba Flowers to solicit in Crystal for Mother's Day (May 10, 11, 12, and 13) and Memorial Day (May 25, 26, and 27) weekends.
- Set 8:00 p.m., May 7, 1991, as the date and time for a public hearing for the 1991 Sealcoat Program.

Moved by Councilmember Irving and seconded by Councilmember Moravec to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearing:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised to consider the distribution of Year XVII Community Development Block Grant Funds.

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The Mayor closed the Public Hearing.

Moved by Councilmember Moravec and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-24

RESOLUTION APPROVING PROPOSED PROGRAM FOR YEAR XVII URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING ITS SUBMITTAL

By roll call and voting aye: Grimes, Herbes, Irving, Joselyn, Langsdorf, Moravec; absent, not voting: Carlson. Motion carried, resolution declared adopted.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered the application for appointment to the Park & Recreation Advisory Commission from Michelle Howard, 4812 Edgewood Avenue North.

Moved by Councilmember Grimes and seconded by Councilmember Irving to appoint Michelle Howard, 4812 Edgewood Avenue North, to the Park and Recreation Advisory Commission for an unexpired term expiring December 31, 1993.

Motion Carried.

2. The City Council considered the applications for appointment to the Economic Development Authority Advisory Commission from Cletus Maychrzak, 5309 - 34th Place, and Duane Biddle, 6926 Jersey Circle.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to appoint Duane Biddle, 6926 Jersey Circle to the Economic Development Authority Advisory Commission for an unexpired term expiring December 31, 1991.

Motion Carried.

3. The City Council continued from the March 19 meeting the consideration of a variance of a 3' in the required 30' front yard setback to build a 20' x 26' two-car garage addition to the existing structure at 3709 Adair Avenue North. Terry Johnson, proponent, appeared and was heard.

Moved by Councilmember Irving and seconded by Councilmember Joselyn to deny as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 2 a) to grant a variance of 3' in the required 30' front yard setback to build

April 2, 1991

page 749

a 20' x 26' two-car garage addition to the existing structure at 3709 Adair Avenue North as requested in application #91-6.

Motion Carried.

4. The City Council considered a Source Reduction Plan for the City of Crystal.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-25

RESOLUTION ADOPTING A SOLID WASTE SOURCE REDUCTION PLAN FOR THE CITY OF CRYSTAL

By roll call and voting aye: Herbes, Irving, Joselyn, Langsdorf, Moravec, Grimes; absent, not voting: Carlson. Motion carried, resolution declared adopted.

5. The City Council considered a resolution converting recycling special revenue account to an enterprise fund.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-26

RESOLUTION AUTHORIZING CONVERSION OF RECYCLING REVENUE ACCOUNT TO AN ENTERPRISE FUND

By roll call and voting aye: Irving, Joselyn, Langsdorf, Moravec, Grimes, Herbes; absent, not voting: Carlson. Motion carried, resolution declared adopted.

6. The City Council considered the First Reading of an Ordinance regarding Multi-family Recycling.

Moved by Councilmember Moravec and seconded by Councilmember Joselyn to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE AMENDING CHAPTER 606 OF THE CRYSTAL CITY CODE; RELATING TO RECYCLING SERVICE FOR MULTI-FAMILY DWELLINGS

and further, that the second and final reading be held on April 16, 1991.

Motion Carried.

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- 7. The City Council considered furnishing and erecting either a 5' x 10' or 6' x 12' reader board sign at the Community Center property.
- A. Moved by Gouncilmember Herbes and seconded by Councilmember Irving that due to the plat size (equivalent to 3 lots), to grant a variance to the sign ordinance to allow a second free standing sign to be located at the Community Center, 4800 Douglas Drive (sign ordinance allows one free standing sign), sign installed to be 5' x 10'.

Motion Carried.

B. Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-27

RESOLUTION APPROVING EXPENDITURE OF CHARITABLE GAMBLING FUNDS FOR A READER BOARD SIGN AT THE CRYSTAL COMMUNITY CENTER

By roll call and voting aye: Joselyn, Langsdorf, Moravec, Grimes, Herbes, Irving; absent, not voting: Carlson. Motion carried, resolution declared adopted.

8. The City Council considered the City of Crystal tree removal and tree trimming contract for 1991. Timothy Hagan of Tim's Tree Service appeared and was heard.

Moved by Councilmember Moravec and seconded by Councilmember Joselyn to reject the bid received for the City of Crystal tree removal and tree trimming contract for 1991 and authorize the re-bidding of the contract.

By roll call and voting aye: Grimes, Irving, Joselyn, Langsdorf, Moravec; voting no: Herbes; absent, not voting: Carlson.

Motion Carried.

9. The City Council considered a donation for the support of the Hennepin County Olde Tyme Fair to be held July 25 through 28, 1991 at Corcoran Lions Park.

Moved by Councilmember Irving and seconded by Councilmember Grimes to deny a donation for the support of the Hennepin County Olde Tyme Fair to be held July 25 through 28, 1991.

Motion Carried.

10. The City Council considered a resolution in support of Suburban Hennepin Parks Legislation relating to a Suburban Hennepin Regional Park District Board of Directors and

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formulation and implementation of annual budgets without review or veto of Hennepin County Board. No action was taken.

The Mayor called a recess at 8:38 p.m. and the meeting was reconvened at 8:50 p.m.

Due to people in the audience waiting to address the Council, the Mayor moved to the "Open Forum" portion of the Agenda.

The following residents appeared before the Council regarding the proposed removal of stop signs for the purpose of designating Municipal State Aid streets in Crystal: Sheldon Freidman, 5908 Medicine Lake Road; David Seffren, 5919 Medicine Lake Road; Jeff Reidenberg, 2741 Zane Avenue North; Bonnie & Dan Mruz, 4944 Vera Cruz; Lynn Miedema, 5542 Vera Cruz.

Council directed staff to contact State Aid to request stop signs on State Aid designated streets for pedestrian access to parks in the City.

11. The City Council considered a request from VFW Post 494 to use art work of the City of Crystal pin, and a request for permission to have a new City of Crystal flag made. Lynn Miedema of the VFW appeared.

Moved by Councilmember Irving and seconded by Councilmember Grimes to approve use of art work of City pin and to have a new City of Crystal flag made.

Motion Carried.

12. The City Council discussed the first reading of the revised Ordinance Relating to Housing, Section 425.

The City Council, by general consent, set 7 p.m. on April 30, 1991 as the date and time for a Work Session to discuss the revised Ordinance Relating to Housing, Section 425 and directed staff to notify residents via City Newsletter of a public informational meeting on May 21.

13. The City Council considered a resolution in opposition to double pension cost of living mechanisms (13th Check).

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-28

RESOLUTION IN OPPOSITION TO DOUBLE PENSION COST OF LIVING MECHANISMS (13TH CHECK)

By roll call and voting aye: Langsdorf, Moravec, Grimes, Herbes, Irving, Joselyn; absent not voting: Carlson. Motion carried, resolution declared adopted.

April 2, 1991

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- 14. The City Council considered a resolution disbursing funds from the Charitable Gambling Contribution Fund to reimburse the Permanent Improvement Revolving Fund, Part B, for the Crystal History Project; and a resolution disbursing funds from the Charitable Gambling Contribution Fund for the Crystal History Project.
- A. Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-29

RESOLUTION DISBURSING FUNDS FROM THE CHARITABLE CONTRIBUTIONS FUND TO REIMBURSE THE PERMANENT IMPROVEMENT REVOLVING FUND, PART B, FOR THE CRYSTAL HISTORY PROJECT

By roll call and voting aye: Moravec, Grimes, Herbes, Irving, Joselyn, Langsdorf; absent not voting: Carlson. Motion carried, resolution declared adopted.

B. Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-30

RESOLUTION DISBURSING FUNDS FROM THE CHARITABLE CONTRIBUTIONS FUND FOR THE CRYSTAL HISTORY PROJECT

By roll call and voting aye: Grimes, Herbes, Irving, Joselyn, Langsdorf, Moravec; absent not voting: Carlson. Motion carried, resolution declared adopted.

15. The City Council considered recommendation of reappointment of the present Charter Commission members for a four year term expiring May 15, 1995.

Moved by Councilmember Moravec and seconded by Councilmember Irving to approve the recommendation of the current Charter Commission Membership for four year terms expiring May 15, 1995, and direct staff to send recommendation to the Hennepin County District Judge.

Motion Carried.

16. The City Council considered a letter received from the City of St. Paul and a sample resolution regarding use of the State's 6 percent sales tax to provide property tax relief. No action was taken.

April 2, 1991

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Moved by Councilmember Langsdorf and seconded by Councilmember Irving to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:25 p.m.

TTEST:		Ma	nyor
	City Clerk		

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Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Meeting of the Crystal City Council was held on April 11, 1990, at 7:00 p.m., at 4141 Douglas Drive, Crystal, Minnesota. The following were present: Carlson, Herbes, Irving, Langsdorf, Moravec. Absent was: Grimes, Joselyn. Also in attendance were the following staff members: Jerry Dulgar, City Manager; Dave Kennedy, City Attorney; Miles Johnson, Finance Director; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the following Public Hearing:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider the sale of \$6,310,000 General Obligation Tax Increment Refunding Bonds, Series 1991A, City of Crystal, Hennepin County, Minnesota. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Robert Thistle, Springsted, Incorporated.

The Mayor closed the Public Hearing.

Moved by Councilmember Irving and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-31

RESOLUTION AWARDING THE SALE OF \$6,310,000 GENERAL OBLIGATION TAX INCREMENT REFUNDING BONDS, SERIES 1991A; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; PROVIDING FOR THEIR PAYMENT; PROVIDING FOR THE ESCROWING AND INVESTMENT OF THE PROCEEDS THEREOF; AND PROVIDING FOR THE REDEMPTION OF BONDS REFUNDED THEREBY.

By roll call and voting aye: Carlson, Herbes, Irving, Langsdorf, Moravec; absent, not voting: Grimes, Joselyn. Motion carried, resolution declared adopted.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 7:15 p.m.

April 11, 1991 page 755

	*		Mayor	
ATTEST:				

April 10, 1990

Mayor Betty Herbes and
Commission Chair Paulette Magnuson
City of Crystal
4141 Douglas Dr. N.
Crystal, MN 55422

Dear Mayor Herbes and Commission Chair Magnuson,

It gives me deep regret that I have to resign my position on the Crystal Planning Commission. My work load and travel requirements have sharply increased since the beginning of the year and will continue for an indefinite time. Because of this, I believe that I cannot devote the time or energy to support the commission or the residents of Crystal as a commissioner.

I want to thank the city of Crystal for the opportunity to serve my community and especially thank the other commission members for their support.

Sincerely,

Paul Christopher

3506 Zane Ave. N. Crystal, MN 55422

April 9, 1991

City of Crystal 4141 North Douglas Drive Crystal, Mn. 55422

Attn: Paulette Magnuson, Chair Crystal Planning Commission

Dear Paulette,

It is with deep regret that I find I have to resign from the planning commission. I thought that when I applied and was accepted that I would have the necessary time to devote to the responsibilities involved. Instead I have found in practice too many conflicts with my business activities that keep me from attending meetings on a regular basis to fulfill my obligation. It would serve the city better at this time if someone else could take my place that would be better able to attend the necessary meetings. Hoping to remain in touch in the future I remain.

Yours Very Truly,

Geven Clepyn

Steven C. Leppa

4816 Quail Ave. North Crystal, Mn. 55429

cc: Jerry Dulgar City Manager

SL/ly

ORDINANCE NO. 91- 4

AN ORDINANCE RELATING TO PERSONNEL ADMINISTRATION: RULES AND REGULATIONS: AMENDING CRYSTAL CITY CODE BY ADDING SECTIONS: AMENDING CRYSTAL CITY CODE, SUBSECTION 315.07, SUBDIVISION 8: REPEALING CRYSTAL CITY CODE, SECTION 310.

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code is amended by adding a section to read as follows:

"Section 311 - Personnel Administration

- 311.01. <u>Background: Findings: Charter Amendement</u>. Ordinance No. 90-22, adopted by the City Council pursuant to Minnesota Statutes, Section 410.12, Subdivision 7, abolished the City's Civil Service Commission and required the establishment of the Employee Review Board whose powers and duties are set forth in Section 312.
- 311.03. Policy: Intent. It was the intention of the Charter Commission in recommending Ordinance No. 90-22 and of the Council in enacting that ordinance that personnel administration in the City be governed by a comprehensive set of personnel rules and regulations covering the selection, supervision, discipline, pay classification, benefits and other matters relating to the working conditions of City employees.
- 311.05. Rules and Regulations. The City Manager has developed a set of personnel rules and regulations to carry out the intent expressed in Subdivision 2. The Council has reviewed those rules and regulations and found that the rules and regulations embody an efficient, uniform, and comprehensive system of personnel administration for the City.
- 311.07. Rules Adopted. The rules and regulations as proposed by the City Manager are adopted by the Council and are set forth in Appendix V. Appendix V may be amended by the Council by resolution from time to time."
 - Sec. 2. Crystal City Code is amended by adding a section to read as follows:

"Section 312 - Employee Review Board

- 312.01. <u>Board Established</u>. The Employee Review Board is established. The Board has the powers and duties set out in this section. The Board is established pursuant to Sections 2.02 and 6.07 of the Charter.
- 312.03. $\underline{\text{Definitions}}$. Subdivision 1. For purposes of this Section the terms defined in this Subsection have the meanings given them.

- Subd. 2. "Appendix V" means the rules and regulations adopted by Section 311 of this code.
 - Subd. 3. "Board" means the Employee Review Board.
- Subd. 4. "Grievance" means a dispute or disagreement as to the interpretation or application of any term or terms of Appendix V.
- Subd. 5. "Employee" means a City employee other than the City Manager, the Assistant City Manager, or a department head: the term does not include an employee who is a member of a certified appropriate bargaining unit that has entered into a collective bargaining agreement with an employee organization pursuant to Minnesota Statutes, Chapter 179A.
- 312.05. <u>Board: Membership</u>. Subdivision 1. <u>Appointment</u>. The Board consists of three regular members and two alternate members. Members are appointed by the Council from a list of names recommended by the City Manager.
- Subd. 2. <u>Terms</u>. Members of the Board serve for a term of three years and until their respective successors are appointed and qualify for office. Of the regular members initially appointed one is appointed for a term of one year, one is appointed for a term of two years, and one is appointed for a term of three years. Alternate members are appointed for three year terms. The term of a member expires on December 31 of the final year of a term. Vacancies on the Board are filled for the unexpired term in the same manner as original appointments are made. Members may be appointed for consecutive terms.
- Subd. 3. Qualifications. Members of the Board must be residents of the City. In making appointment the Manager and the Council must give consideration to persons who are knowledgeable and experienced in the field of dispute resolution including arbitration and mediation. An officer or employee of the City may not be appointed to the Board or serve on the Board. A person who has been an elected or appointed officer or employee of the City may not be appointed to the Board until one year has elapsed since termination of that service or employment.
- 312.07. Organization: Meetings. The Board must adopt by-laws governing the conduct of its meetings, specifying its officers, and setting its meeting schedule. The by-laws of the Board are not effective until approved by the City Council.
- 312.09. Staffing: Financing. The City Manager must provide appropriate staff support including legal assistance to the Board from existing City personnel. Members of the Board serve without compensation but may be reimbursed for actual and necessary expenses in accordance with normal City policy regarding such reimbursement for other boards and commissions of the City.
- 312.11. <u>Grievances: Procedures</u>. Subdivision 1. <u>Submission</u>. An employee may submit a grievance to the Board subject to the provisions of this Subsection.

Memorandum

DATE: April 10, 1991

TO: City Councilmembers

FROM: Jerry Dulgar, City Manager

SUBJECT: Employee Review Board

Attached are applications for appointment to the new Employee Review Board Commission.

As you know, the Employee Review Board is to consist of three regular members and two alternate members which are appointed by the Council from a list of names recommended by the City Manager. Members who are appointed to the Board must be residents of the City and should have experience in the field of dispute resolution including arbitration and mediation, personnel/human relations, etcetera.

After reading and reviewing the seven applications for appointment to the Employee Review Board, I recommend the following:

Appointment as regular member Anthony Brown, Donna Cooper and Frank Quisenberry;

Appointment as alternate member - Colleen Fern and Sonnie Braih.

EMPLOYEE REVIEW COMMISSION
Name ANTHONY BROWN Address 5335 GEORGIA AVENUE No. 55428 Zip #
Phone (home) 533-0416 (Office) 297-1382
Resident of Crystal Since (year) 1985
Occupation PERSONNEL OFFICER Employer MINNESOTA DEPT. OF TRANSPORTATION
Education: (please indicate highest grade completed or highest degree and major course of study) MASTER OF ARTS - INDUSTRIAL RELATIONS
Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)
MEMBER - MINNESOTA PUBLIC EMPLOYER LABOR RELATIONS ASSOCIATION
- UNIVERSITY OF MINNESOTA INDUSTRIAL RELATIONS ALUMNI SOCIETY
- MINNESOTA DISTANCE RUNNING ASSOCIATION
PLEDGE RUNNER FOR COMBINED HEALTH APPEAL IN THE TWIN CITIES MARATHON
Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.) CURRENTLY I AM WORKING AS THE LABOR RELATIONS ASSISTANT AT Mn/DOT. IN THIS CAPACITY I CONSULT WITH MANAGERS AND SUFERUISORS ON THE IMPLEMENTATION AND INTERPRETATION OF THE 4 LABOR AGREEMENTS AND 2 PLANS COVERING THE TERMS AND CONDITIONS OF EMPLOYMENT OF OUR EMPLOYEES, I RECOMMEND WHETHER OR NOT GRIEVANCES SHOULD BE SETTLED OR DENIED AT THE FIRST 3 STEPS OF THE GRIEVANCE PROCESS. I ALSO HEAR AND RULE ON GRIEVANCES REACHING THE THIRD STEP FOR EMPLOYEES IN OUR CENTRAL OFFICE IN ST. PAUL. IF A GRIEVANCE PROCEEDS TO ARBITRATION, I' ASSIST IN GATHERING INFORMATION AND EVIDENCE FOR THE ARBITRATION HEARING.
ALSO IN THIS POSITION, I REVIEW ALL APPOINTMENTS WHERE THE CONTRACT LANGUAGE REQUIRES US to HIRE OR APPOINT THE MOST SENIOR BIDDER OR APPLICANT UNLESS WE CAN SHOW THAT A LESS SENIOR BIDDER OR APPLICANT IS "HEAD AND SHOWLDERS" MORE QUALIFIED. I ASSIST AND ACTUALLY WRITE STRUCTURED TO BRELATED INTERVIEW QUESTIONS TO HELP ENSURE THAT THE MOST QUALIFIED CANDIDATE IS SELECTED, ALSO I AM ON THE STATE'S NEGOTIATING TEAM IN THIS YEARS (1991-1993) CONTRACT NEGOTIATIONS WITH THE MIDDLE MANAGEMENT ASSOCIATION AND HAVE SERVED AS THE MA/DOT REPRESENTATIVE IN SUPPLEMENTAL NEGOTIATIONS. OTHER HUMAN RESOURCES POSITIONS I HAVE HELD INCLUDE TWO INTERNSHIPS: ONE AS A JOB ANALYST FOR THE UNIVERSITY OF MINNESOTA AND THE OTHER AS AN EMPLOYEE RELATIONS REPRESENTATION FOR DAKOTA COUNTY,
Date Submitted: 3/14, 19 91.
(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE New Employee Review Board COMMISSION

Name Donna M. Cooper Address 4325 Zane Avenue North, Crystal, Mn. 55422

Phone (home) 533-8240 (Office) 340-2133

Resident of Crystal Since (year) 1958

Occupation Personnel Representative Employer Federal Reserve Bank of Mpls.

Education: (please indicate highest grade completed or highest degree and major course of study) Two years of college level training

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) When my children were in grade school I was a cub scout leader and also active in PTA

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

I have been employed by the Federal Reserve Bank of Minneapolis for 25 years. During the last 11 years I have been in the position of Personnel Representative. (Please see attached job description). My experience as it relates to this appointment includes:

- * Resolving employee complaints and/or disputes involving:

 - -disciplinary action taken (for performance, misconduct, attendance and
 - -harassment
 - -favoritism
 - -performance reviews
 - -salary
 - -EEO problems
- * Consulting with management to resolve these above-mentioned problems (See #5 in the job description.
- * Training and advising all levels of management on how to handle these problems or in the prevention of them.
- Advising all levels of management and staff on the interpretation and administration of personnel policies to ensure consistency and fairness.
- Approving terminations of nonexempt employees.

Other related responsibilities include:

-- Developing and coordinating a Culturual Awareness Celebration for 1991. In this program we will be celebrating the Native American, Asian, Black and Hispanic cultures with programs, displays and art.

--Facilitating a Bankwide program entitled "Fed Forum". The First Vice President of the Bank meets with eight employees three to four times a year to discuss employee concerns and complaints. As a facilitator I provide assistance to him in clarifying and researching the employee problems and concerns submitted for discussion. Other responsibilities include the coordination of the forum, taking notes and writing a summary of the topics discussed. This summary is distributed Bankwide. (I originally developed

Respectively Submitted: March 18, 1991

(Return to: City Manager, 4141 Douglas Drive North, Crystal, MInnesota 55422)

Federal Reserve Bank JOB DESCRIPTION

Job Title: Personnel Representative Grade: E4	Weights for Performance Review:
Department: Personnel	Managerial 10 Technical 50
Reports To: Manager - Employee Relations	Human Relations 30 Innovative 10
Description Date: August 1986 Date Evaluated:	Total 100 August 1986

Job Objective(s)

To recruit and screen applicants and to select or assist department management in selecting qualified employees in a timely and cost-effective manner, consistent with Bank objectives, policies, and legal requirements.

To consult with and counsel the management of client departments on all aspects of

effective personnel management and policy administration.

To advise all levels of management and staff on the interpretation of Bank policies and procedures and to provide assistance in resolving complaints and performance issues.

ajor Areas of Accountability

- Recruits, screens, and selects or refers qualified candidates for openings in a timely and cost-effective manner consistent with Bank objectives, policies, and
 - --- Identifies staffing needs with assigned departments and recommends alternatives
 - --- Prepares advertisements and/or contacts other sources to ensure an adequate pool of candidates, including affirmative action candidates and contract personnel.
 - --- Negotiates agency fees and consultant contracts when appropriate.
 - --- Screens applications, resumes, and requests for transfer to determine candidates
 - --- Assists departments in determining selection criteria and develops and uses or assists department in using patterned interview format based on position
 - --- Administers testing and serves as an assessor for assessment center simulations. --- Determines with department management appropriate salary for hires and other
 - --- Ensures that all applicants are given appropriate consideration and fair
 - --- Ensures that selection criteria, methods, and decisions are consistent with equal opportunity and fair employment laws.
- Consults with department management on organizational issues and assists in writing job descriptions and preparing for job evaluation.
 - --- Reviews department's proposed organizational structure and may recommend alternatives in light of efficiency and effectiveness (ease of communication, span of

Job Title: Personnel Representative

- --- Reviews job questionnaires prepared by department employees and/or interviews department management to determine scope of the position.
- --- Counsels department management on appropriate wording and format of job descriptions before finalizing.
- --- Analyzes positions prior to review by committee and determines with the department supportable job evaluation factors.
- --- Reviews draft cover memo and recommends changes to clarify issues.
- --- Coordinates materials to ensure packages are ready for committee review.
- --- Provides supporting information to the committees in job evaluation meetings.
- --- Assists departments in resolving placement problems that result from job evaluation action.
- Consults with assigned department management to resolve performance, work behavior, and disciplinary problems.
 - --- Counsels department management on appropriate disciplinary action based on circumstances.
 - --- Reviews department documentation of performance problems to ensure action/ process is supportable.
- 4. Advises all levels of management and staff on the interpretation and administration of personnel policies.
 - --- Provides background information on policy development and interpretation based on individual circumstances.
 - --- Consults with department management on salary and promotion recommendations.
 - --- Reviews all status change notices and follows up with department management as necessary to discuss changes being made.
 - --- Reviews and approves/disapproves exceptions to vacation, holiday, sick leave, and time off policies in light of consistency of Bankwide policy administration.
 - --- Reviews department plans to establish altered work schedules to determine impact on employee morale, etc.
- 5. Consults with department management to resolve employee concerns/complaints.
 - --- Brings employee concerns/complaints to the attention of department management and assumes an appropriate role (e.g., facilitator, counselor, consultant) in reaching resolution.
- 6. Counsels employees regarding job opportunities, career planning, benefits and Bank programs, performance, and other personnel issues.
- 7. Responds to state agencies on unemployment benefits claims and represents the Bank at unemployment compensation hearings.
- Coordinates or conducts a variety of personnel programs such as Fed Forum, night shift service, Interaction Management and other management training, and programs for the handicapped.
- 9. Performs other duties and assumes other responsibilities as needed or as assigned.

Qualifications for Effective Performance

FOR JOB EVALUATION USE ONLY. SEE POSTED STAFF REQUISITION FOR HIRING QUALIFICATIONS.

College degree or equivalent in business, personnel, behavioral sciences, or related field with specialized training in interviewing techniques, employ-

ment-related laws, compensation, job evaluation, counseling techniques, and personnel management principles (equivalent to one year of additional training).

Five to six years of experience including three years of previous personnel-related experience to obtain a practical understanding of all aspects of the function plus two years of experience within the Personnel Department of the Bank to obtain a thorough understanding of its personnel policies and an overall knowledge of the organization, its functions, and job requirements and one year in the position to establish credibility and rapport with client departments.

Knowledge of applicable government regulations pertaining to the personnel function.

Ability to communicate clearly and concisely, both orally and in writing, with all levels of Bank staff, applicants, and representatives of outside organizations. Proven human relations and interpersonal skills to work effectively with people in a variety of situations including facilitating conflict situations.

Demonstrated ability in problem identification, analysis, and resolution.

Judgment and Impact

- To determine the most appropriate alternative(s) in resolving personnel-related problems.
- To evaluate documentation for completeness (presented for employees to be placed on notice or termination, etc.) to reduce the Bank's potential legal liability.
- To determine when to escalate problems, including organizational issues, possible discrimination cases, employee complaints, etc.
- 'o handle employee grievances in such a way as to minimize tension, frustration, and further action.
- To interpret personnel policies and procedures in a manner that ensures consistency
- To determine appropriate dimensions to be included in patterned interviews in order to accurately represent and evaluate candidates' qualifications to management.
- To determine appropriate information to give to applicants to accurately represent the Bank and the position to prospective employees.
- To determine the most cost-effective recruiting techniques in order to reduce the direct costs associated with selection.

Planning Activities

Plans recruitment strategies to ensure an adequate pool of qualified candidates. Coordinates changes to policies and procedures with client departments. Provides input to client departments' staffing-related budgets.

Supervision of Others

None.

Examples of Performance Criteria

ositive indications from departments that they are receiving professional and expert assistance in identifying and addressing their personnel needs.

. Job Title: Personnel Representative

Positive indications from departments that they are receiving effective assistance in writing job descriptions and preparing for job evaluation.

Positive indications from employees that they are receiving appropriate information on selection decisions, job opportunities, and other personnel issues.

Problems relating to employee performance, morale, and turnover are identified and addressed when they first arise.

Qualified applicants are hired or referred to departments in a minimum amount of time, given market conditions.

Name Fallem Lem Address APPLICATION FOR APPOINTMENT TO THE EMPloyee Review Board COMMISSION 3908 Flouda No 55427 Zip #
Name Fallen Sem Address 3908 Flouda No 55427
Phone (home) $537-20.78$ (Office) $533-5060$
Resident of Crystal Since (year) 1960
Occupation Justine Director Employer Formily Devital Centers
Education: (please indicate highest grade completed or highest degree and major course of study) 4 gr business degree from Cof M
Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)
Present Sierra Club
Past League of Women Vatur
PAST Mla Gayeece
PAST Toastmisteen Clark
Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)
- 11 yrs as personnel director for 6 affices (dental
- 11 yrs as personnel director for Cappier (dentale - 4 yrs as head of CSR at Trebeilla of Galden Valley - running Home. (Burchaving)
- volunteer teacher side.
- valunten nuisee aide.
two years as facililator in a therapy graup.

Date Submitted: March 20, 1991.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL APPLICATION FOR APPOINTMENT TO THE
Employer Peviso BOAR COMMISSION
Name MARIN T. GALGERADDIES 3701 YATER AUG. N. Zip #
Phone (home) 535-7671 (Office) 543-7161
Resident of Crystal Since (year) 1984
Occupation MAGEST Employer HONEYWELL NC
Education: (please indicate highest grade completed or highest degree and major course of study)
Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)
I was a members, a director and Kimming of
the YEAR " of the Kinnis Club of GARDENA
Valley, CA.
Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)
555 Attachor Possume for my qualifications
AND EXPSRIENCE.
And resulty the community.
and really tike the community.
I would vove much like to sorve on
the Suployee Perion Board in order to help
the Suployees Periou Board in order to help MAKE OUR city AN EVEN better place to
live in.
Date Submitted: Week 14, 1991.
(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

6901 Hill Place North Crystal, Minnesota 55427 Telephone: Home 612/535-7671 Work 612/542-7161

EDUCATION:

Master of Science Degree in Administration, California State College, Dominguez Hills, CA; August 1976

Professional Designation in Personnel Management, UCLA Extension; December 1974

Industrial Relations Certificate, UCLA Extension; June 1973

EMPLOYMENT:

HONEYWELL INC., Residential Division, Minneapolis, MN

3/87-Pres. Strategic Planning Specialist: Responsible as the main facilitator for the successful integration of the Honeywell Manufacturing System (HMS) into the existing manufacturing planning function.

Accomplishments: As a member of the Production Task Team (PTT) developed the Material Requirements Planning (MRP) User Requirement Document on schedule. This document is considered an outstanding piece of work, clearly the best of the HMS projects to date.

10/85-3/87

Manufacturing Planning Supervisor: Supervise, train and motivate planning personnel to assure scheduling and delivery of piece parts that meet user requirements.

Accomplishments: Consolidated two isolated planning groups into one thereby reducing overhead management costs. Brought both planning groups in under the budget for 1986. Improved percent of orders delivered on time by 17.9%. Reduced number of line rate misses by 20%. Served on the Division's Manufacturing Strategy Team. Served as the Manufacturing representative on the Production Task Team that is currently implementing the Honeywell Manufacturing System (HMS) in Golden Valley and Plymouth, MN, Albuquerque, NM and Gardena, CA. HMS is one part of a computer integrated manufacturing strategy that links factory operations with Customer Service, Marketing, Engineering and Procurement.

4/85-10/85 Department Supervisor: Supervised and managed the Metal Finish and Powder Paint departments of the Division.

Accomplishments: Increased individual productivity level by 25%. Developed a Preventive Maintenance program that increased machine uptime by 32%. Realized a \$450,000 savings in the departmental budget while increasing the delivery and productivity levels of both assigned departments. Served on the Division's Supervisor Quality Circle Team.

9/84-4/85 Safety Engineer: Developed and maintained the Health & Safety Programs of the Manufacturing Division.

Accomplishments: Represented the division during several OSHA, state and local safety inspections. Minimized the inspections through tactful interpretations and challenging techniques. Developed and introduced quantitative methods to measure safety compliance within the division. Served on the Manufacturing Director's Staff.

HONEYWELL INC., Marine Systems Division, Seattle, WA

9/81-9/84 Production Supervisor: Supervised the assembly of the Transducer section of the MK46 Torpedo. The Transducer consists of 275 line items and 1800 pieces.

Accomplishments: Increased productivity level of department by 44% to 111%, increased quality acceptance level by 31% to 97%, reduced absentee rate by 45% and brought the department to an on-schedule status by developing a positive climate, team philosophy and participation style of management. Developed and implemented the location's "First Time Perfect" defect reduction program as a member of the Division's Productivity Steering committee.

IMPERIAL INTERNATIONAL INC., Torrence, CA

10/79-10/80 Corporate Director of Personnel: Reported to the CEO and was responsible for the entire personnel function of the corporation.

Accomplishments: Developed and implemented a Corporate Salary
Administration Program and Corporate Personnel Policies and Procedures
Manual. Under development were Corporate Affirmative Action and Safety
Manuals and programs that would insure compliance with both Federal and
State agencies. Established a professional and functional Personnel
Department.

ALLEN INDUSTRIES, INC., Compton, CA

6/79-10/79 Industrial Relations Manager: Reported to the General Manager and was responsible for all plant industrial relations/personnel functions with heavy emphasis on Company/Union matters.

Accomplishments: Developed and instituted a comprehensive absentee/ tardiness control program that reduced the absentee rate from 21% to less than 4%. Revised all existing plant rules and issued a new set that was more pertinent and enforceable by working with plant management. Developed a positive rapport between the Union/Company based upon mutual respect and understanding which resulted in the resolution of many issues in their formative stages.

COSMODYNE, INC., Torrence, CA

10/76- 3/79 Director of Industrial Relations: Reported to the President. Responsible for and administered all industrial relations/personnel administration functions for a highly technical metal fabrication company.

Accomplishments: Revised labor agreement, formulated all positions, strategy and as the Company Spokesman successfully negotiated a long-term labor agreement with the Teamsters Union that was more advantageous to the Company without a labor stoppage. Wrote and implemented a complete Personnel Practices Manual and a comprehensive Wage and Salary Program for all salaried employees. Created and established a Safety and Health Program that insured compliance with CAL-OSHA regulations. Directed the implementation of new, accepted Affirmative Action and Plant Security manuals. Developed a highly professional Industrial Relations/Personnel staff.

HONEYWELL INC., Gardena, CA

5/72-10/76

Staff Assistant, Labor Relations: Researched, collected, and prepared data for use in labor contract negotiations, arbitrations, and grievances. Administered the plant industrial health and safety programs. Counseled supervisors as to their response in grievance meetings and proper application of employee discipline. Conducted monthly company/union safety meetings. Provided company representation to governmental health and safety enforcement bodies. Represented the company at Workman's Compensation and Unemployment Insurance hearings. Directed Medical Department personnel.

Accomplishments: Concluded three successful labor agreements with Local 572 of the IBT as a member of the company negotiating team.

7/60- 5/72 Assembly Supervisor: Planned budgetary, manpower, and raw materials requirements for all assigned departments. Interviewed job applicants and selected optimum applicant. Primarily directed the processing of devices that were new, unique and complex in design. Directed, trained or assisted lower grade Assembly Supervisors.

UNITED STATES AIR FORCE

9/61- 4/65 Personnel Specialist: Responsible for all the personnel and training functions at squadron level.

Accomplishments: Awarded the Air Force Commendation Metal for Meritorious Service by the Secretary of the Air Force.

PROFESSIONAL

SKILLS: Certified Industrial Audiometric Technician, California State University, Fullerton, CA; 1972

OTHER: 1988 Chairman, United States Bond Drive for Manufacturing Department

1988 Chariman, United Way Campaing for Manufacturing Department

Past Member, National Safety Council, Inc., Long Beach, California Chapter

Past Director and "Kiwanian of the Year" of the Kiwanis Club of Gardena Valley, CA

Current Member, American Production and Inventory Control Society, Twin Cities Chapter, Minneapolis, MN

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

<u>_t</u>	EMPLOYEE REVIEW BOARD COMMISSION
Name SONNIE A - BRAIH Address 491	2-53rd AVENUE NORTH CRYSTAL, MN. 55429 Zip #
Phone (home) (612) 535-7856 (Office) (6	12) 348 - 4923
Resident of Crystal Since (year) 1987	
Occupation EMPLOYMENT CONSULTANT/VOCATIONAL SPECI	ALISTEMPLOYER HENNEPIN COUNTY / SELF EMPLOYED
Education: (please indicate highest grade major course of study) BSBA 1986 / M.A. Public	e completed or highest degree and Administration (in Progress)
Civic and other activities: (please list and organizational memberships, particulathe appointment you are seeking) See At	t past and present civic activities arly those which may be relevant to
additional pages if necessary.) I completed my internship in Managem	ent and Labor Relations under the guidance
I completed my internship in Managem	ent and Labor Kelations under the gordance
of Dr. Eisele a renowaed Labor Arbitrator.	We worked on Labor Relation issues representing
both Union and Management in auspide resc	solutions, I also have done some consulting for
of Faval Employment Contract Negotiatron	Sectors: My experience also touch on areas of and Affirmative actions and I will be
very glad to meet and discuss my ac	ademic and professional qualifications in
depth.	
Date Submitted: March 11,	, 19 <u>91</u> .
(Return to: City Manager, 4141 Douglas I	Drive North, Crystal, Minnesota 55422)

Sonnie Brain

PROFESSIONAL AND ACADEMIC AFFILIATIONS

- Institute of Management specialist London, U.K
- British Institute of Management London, U.K
- Institute of Financial Accountants London U.K
- Institute of Administrative Accountants London, U.K
- Society of Comparative Legislation Paris, France
- International Law Association U.S.A Chapter
- Society For Human Resource Management U.S.A
- Association of Personnel Manager U.S.A
- American Society of Public Administration U.S.A
- Royal Institute of Public Administration -London, U.K
- Intercollegiate Law Scholars Association Nigeria
- Intercollegiate Studies Institute U.S.A
- Industrial Relations Research Association U.S.A
- Institute of Administrative Management London, U.K
- Institute of Journalist London, U.K
- American Arbitration Association U.S.A
- Institute of Chartered Arbitrators London, U.K

CITATIONS, AWARDS AND HONORS

- Cited in The Marquis Who's Who in Finance and Industry 25th Edition 1986
- Article on Law and Society, Rethinking The Relationship was ranked First in 1989 by The Editorial Board of Intercollegiate Law Scholars Association
- Honored as the most Outstanding Contributor of Literary and Research Materials to the Association of Personnel Manager in 1987

PUBLICATIONS

- Law and Society, Rethinking the Relationship
- The Role of An Arbitrator in the Collective Bargaining Process
- Labor Union Call for Strike and Government Intervention in Labor Disputes Resolution in Africa with Special Reference to Nigeria
- Politics and Public Policy A study of Minnesota State Government.
- A comparative study of the British and the United States of America system of government
- Stratocracy or Democracy Nigeria Politics in Perspective

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

	NEW EMPLOYEE REVIEW BOARD COMMISSION
Name Konran J. Stron Address	6409 38TH AUG. NORTH, CRYSTOL 55427
	Zip #
Phone (home) <u>535-7396</u> (Office	943.2113
Resident of Crystal Since (year) 6 Ye	PRS
Occupation UNION REPRESENTATIVE	Employer S.G.T.U. LOCAL 284
Education: (please indicate highest grange course of study) 2 years College -	rade completed or highest degree and Buszwess Rowzwestnatzow
Civic and other activities: (please and organizational memberships, particular the appointment you are seeking)	list past and present civic activities cularly those which may be relevant to SHARE COMMONITY SERVICE, SHERNE, POUTH
	ON BORRU OF TRUSTEES FOR BRUNS NECL UNISTED
Piethodast,	
information which you would like the oblive are particularly relevant to additional pages if necessary.) I was a ANA CUSTOPIANS OF THE ROBBINSPIPLE SCHOOL OF THE ROBBINSPIPLE SCHOOL OF THE ROBBINSPIPLE SCHOOL OF THE PROPERTY CONHITTED	er qualifications, experience and other City Council to consider or which you the appointment you are seeking. Use UNION STEWARD REPRESENTING THE BUS PAIUGAS OF PRINCE FOR 8 LY YEARS, HAWRE GAIRBURNES, OF THE DESTRICT, WAS ALSO FINDUCUED IN FRANKTIVE BCTION PROGRAM THE DISTRICT ON REVIEW COMMITTEE, BUS SAFETY COMMITTEE
PRESENTLY, I AM A UNION REPRESENTATIOG.	THAVE BEEN IN THES PROFESSION FOR
LAST YEAR WHEN THE LEGISLATORS WERE	IN SESSEON, I LOBBEED ON BEHALF OF

Date Submitted: MBRCH | 149, 199, 19 91.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

Employee Review Board COMMISSION
Name FRANK QUISENBFANdress 4097 Kontury Che 55/27
Phone (home) 5353304 (Office) 9202615
Resident of Crystal Since (year)
Occupation MANAGEMENT CONSOLHANT Employer Employers Resource In
Education: (please indicate highest grade completed or highest degree and major course of study) MBH + ABD + Oh, C,
Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)
A Duten attended Pensonner Maurigenet
It I wten attened begsonich Warrenet
4550C.
Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use
additional pages if necessary)

Date Submitted: April 3

Sce Attachel

1991

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

FRANK P. QUISENBERRY 4097 KENTUCKY AVE. CRYSTAL MN 55427

TELEPHONE HOME--612 535 3304, OFFICE--612 347 9907

CAREER OBJECTIVE: Career position where my competencies can be used to improve the effectiveness and efficiency of a successful organization(s).

PROFESSIONAL COMPETENCIES:

EMPLOYEE DEVELOPMENT--Have designed, developed and delivered employee development programs in the areas of quality improvement, team work, and improving customer service. Particular emphasis has been on designing organizational transformation programs for public sector and health care organizations.

MANAGEMENT DEVELOPMENT--During the last 10 years, have conducted over 1000 management development seminars as public seminars and in house programs for over 150 different clients. Topics have included the full range of management development topics, with an emphasis on leadership, performance management, team building and the management of customer service. Am particularly skilled at needs assessment and custom program design.

EXECUTIVE DEVELOPMENT--Have developed executive development programs for a wide variety of clients, including educational institutions, city councils, county commissions, and private industry.

ORGANIZATIONAL DEVELOPMENT--Have developed and conducted employee attitude surveys, team building, management assessments, strategic planning sessions, and assessment centers.

HUMAN RESOURCE MANAGEMENT--Experienced in all aspects of HRM including: recruitment and selection, performance management systems, benefit administration, compensation systems, and labor relations.

MARKETING--Have designed marketing programs for a variety of consulting products and educational programs. Have achieved significant enrollment and financial gains as the result of these marketing programs.

GENERAL MANAGEMENT--Have over 15 years of executive level management experience in health care, insurance and educational organizations.

PROFESSIONAL EXPERIENCE:

1981 to Present President--Principal Consultant, Great

	Plains Management AssociatesManagement consulting firm specializing in human resource consulting with public sector, health care and private industry.
1977 to 1981	Director of Adult Extension Programs, North East Metro Technical College, St. Paul Mn.
1975 to 1977	Vice President of Educational Resources, Health Central, Inc.
1972 to 1975	Instructor/CoordinatorHealth Care Management, Inver Hills Community College
1970 to 1972	Administrator Oakridge Medical Center, Roseville, Calif.
1969 to 1970	Assistant Administrator Goleta Valley Community Hospital, Santa Barbara, Ca.
1965 to 1969	Medicare AdministrationTravelers Insurance Company, Los Angeles, Ca.
1966 to 1968	Hospital CorpsmanU. S. Navy, Fleet Marine Forces, Republic of Viet Nam

EDUCATIONAL BACKGROUND:

1961 to 196	B. A. Cum LaudeHumboldt State University, Arcata, Ca., MajorsEconomics and Psychology
1969 to 197	M. B. APepperdine University, Los Angeles, Ca.
1973 to 198	Doctoral WorkUniversity of Minnesota, Minneapolis Mn., EmphasisVocational Education, and Industrial and Organizational Psychology.

REFERENCES:

Dennis J. Elbert, Ph.D. University of North Dakota

William C. Knaak, Ph.D. Convergent Systems

Elmo Mattox CTM, Inc.

MEMORANDUM

DATE:

April 9, 1991

TO:

Jerry Dulgar, City Manager

FROM:

Anne Norris, Community Development Director

SUBJECT:

Consider Renewal of Variance for Steve O's to Operate an Outside Cafe at 4900 West Broadway

Background

In 1989, the City Council approved the non-conformity expansion and parking variances for Steve O's to operate an outside cafe at 4900 West Broadway. The variances were issued for a one-year time period with Council renewal required to continue the use in future years.

Conditions of the approvals for operation of the outside cafe are:

- Renewal of variances and issuance of permit to use a portion of the public sidewalk for operation of the cafe.
- Provision of an insurance certificate covering public liability in the amount of \$500,000 to be filed with the City naming Crystal as an additional insured party.
- 3. Provision to the City of a waiver of liability to indemnify Crystal from any actions resulting from the operation of the outside cafe.
- 4. The cafe shall not operate after 9:00 P.M. // p.m 4-16-90
 5. The cafe shall be used for dining and not as an
- extension of the bar for drinking only.
- 6. The owner/operator shall secure approval from Hennepin County to use of the right-of-way of West Broadway for cafe operation.
- 7. The owner/operator shall secure an appropriate liquor license to cover the outside cafe area.
- 8. The City maintains the right to review the cafe use if Hennepin County pursues upgrading West Broadway.
- 9. Tables will be located on the new concrete walk to minimize use of the public sidewalk.
- 10. Lighting of the outside cafe shall be arranged to minimize impact on passing traffic and such lighting shall be turned off when the cafe is closed.

11. The owner/operator is responsible for daily litter patrol of the outside cafe area.

12. Tables and chairs are to be removed from the site during off-season periods.

According to the City Clerk, the owner/operator, Mr. Weisman has application information to secure the appropriate liquor license for operating the outside cafe in 1991.

The Health Department reported they had no complaints or problems last year with litter around the outside cafe area.

The Police Department had no calls at Steve O's directly related to the operation of the outside cafe.

Recommendation

As last year's operation of the outside cafe appeared to present no problems, the Council may renew the variances to allow this use to continue for another year in 1991. Approval of the renewal should be contingent upon the owner/operator satisfying the twelve (12) conditions set forth by the City Council in their original approval of this use.

ALN:jt

April 10, 1991

Mr. Steve Weisman Steve O's 4900 West Broadway Crystal, MN 55429

Dear Mr. Weisman:

As you know, in late 1989, the City Council approved a non-conformity expansion and parking variances to allow you to operate an outside cafe at 4900 West Broadway. The Council's approval was contingent on twelve conditions, one of which required the annual review and renewal of the variances and permit to have the cafe on a portion of public sidewalk.

The Council will consider renewing these variances and permit at their April 16, 1991, meeting at 7:00 P.M., in the Council Chambers. For your information, enclosed is a copy of the staff report on this matter.

I encourage you to attend the meeting to answer any questions the Council may have.

Please feel free to call me at 537-8421, if you have any questions on this. Thank you for your anticipated cooperation.

Yours truly,

Anne L. Norris Community Development Director

ALN:jt Encl. DATE: April 12, 1991

TO: Jerry Dulgar, City Manager

FROM: William Monk, City Engineer

SUBJECT: Roof Replacements

Consistent with provisions of the approved 1991 Budget, bids have been solicited to replace the roof systems on the Street/Park Maintenance Garage, the Municipal Pool Building and the Forest Park Shelter. A tabulation of those bids is included in the attached resolution which notes Dalbec Roofing as low bidder in the amount of \$114,774. A letter from Inspec, Inc., the City's engineering consultant on this project, is attached and recommends acceptance of their bid.

Due to the size of this project, monies were budgeted across three funds. However, by combining the three buildings into one project and programming the work into an early summer timetable, the bids were significantly under estimates. This will allow the City to cover project costs using monies budgeted from the PIR Fund (\$125,000) and not touch general and debt service funds also budgeted.

Approval of the attached resolution is recommended.

WM:mb

Encl

RESOLUTION NO. 91-

RESOLUTION AWARDING BID FOR ROOF SYSTEM REPLACEMENTS AT
MAINTENANCE GARAGE, MUNICIPAL POOL
AND FOREST PARK SHELTER

WHEREAS, the roof systems at the Street/Park
Maintenance Garage, Municipal Pool Building and Forest Park
Shelter require the installation of energy saving insulation
and replacement of the roof surface.

WHEREAS, Inspec, Inc. prepared plans and specifications for this roof work and solicited public bids, and

WHEREAS, the bids were publicly opened and tabulated as follows:

Dalbec Roofing	\$ 114,774
Berwald Roofing	\$ 115,985
Central Roofing	\$ 119,153
Ettel & Franz	\$ 124,272
Dalco Roofing	\$ 127,412
John A. Dalsin	\$ 131,300
Palmer West	\$ 137,950
Curran V. Nielsen	\$ 144,893

NOW, THEREFORE, BE IT RESOLVED, that the Crystal City Council hereby awards the contract for said roof work to Dalbec Roofing in the amount of \$114,774 with the Mayor and City Manager authorized to execute the required contract. Further, funding for this project shall be derived from the PIR Fund as included in the 1991 Budget.

Adopted by the Crystal City Council this 16th day of April, 1991.

		 Mayor	

ATTEST:

City Clerk



5801 Duluth Street • **Minneapolis**, MN 55422 • Telephone 612/546-3434 • Fax: 612/546-8669 4015 South Howick Street • **Salt Lake City**, UT 84107 • Telephone 801/266-9381 • Fax: 801/266-9396

April 10, 1991

Mr. Bill Monk City of Crystal 4141 Douglas Drive Crystal, MN 55422

Re: 1991 Reroofing at Three Public Buildings

Dear Mr. Monk:

On April 10, 1991, bids were received for the above-mentioned project. Dalbec Roofing submitted the low bid in the amount of \$114,774.00.

We discussed the bid results with Dalbec Roofing. They had the opportunity to review their bid and indicated that they would provide the work in accordance with the project drawings and specifications for the bid amount. Dalbec Roofing has done reroofing on several projects for which we have performed the engineering services over the last several years. Their performance has been satisfactory and their personnel have been cooperative. Based on this background information, we recommend acceptance of their bid.

Very truly yours,

INSPEC. INC.

Peter W. Nottleson

PWN/cjr

DOCUMENT 00300 - REVISED BID FORM

GIIDWIMMED BY.	C N	Douglas I I Day DRA D-11 D St
SUBMITTED BY:	Company Name: Address:	Douglas J., Inc. DBA Dalbec Roofing 548 Willow Drive
	Address	Long Lake, MN 55356
	Estimator:	Jim Wolfgram
	Phone No:	(612)473-8080
SUBMITTED TO:	City of Crysta 4141 Douglas D	
FOR:		g at City Garage, Outdoor Municipal Pool Forest Park Shelter, for the City of
Gentlemen:		Project No. <u>910251-03</u>
cost of the work tisement for Bid Conditions, Divi	c and with the (ds, Instructions isions 1 and 7, in file in the of thereof, hereby	r with the local conditions affecting the Contract Documents, including the Advers to Bidders, General and Supplementary Drawings and Addenda Numbers ffice of INSPEC, INC. in accordance with proposes to furnish all labor and ary for:
BASE BID:		
	al Pool Building	and C, at the City Garage; Area D at the g; and Areas E and F at the Forest Park
One hundred fo	urteen thousand	d seven hundred seventy four and 00/100
*******	******	************
	_	
UNIT PRICES:		
Unit Price #1:		
decking, more th	nan required by	tallation of 2" tongue and groove wood the specifications,\$ 2.28 Per Linear Foot
Unit Price #2:		
required by the	specifications	\$ 1.10
		Per Linear Foot

Unit Price #3:	
For additional removal and instance decking, more than required by add	stallation of 3" tongue and groove wood y the specifications,
200	Per Linear Foot
Unit Price #4:	
required by the specifications	d groove wood decking installed, less than s,
deduct	Per Linear Foot
City of Crystal to reject any	understood the right is reserved by the and all bids and it is agreed this bid may of thirty (30) days after date of filing
mitted with the bid. The Con	of the bid and the work, and shall be sub- tractor shall insert the addenda numbers in cated on the first page of the bid form.
the alteration or erasure is alteration or erasure may be printed in ink or typewritten the person signing the bid.	contains any alteration or erasure unless corrected as herein provided. An crossed out and the correction thereof adjacent thereto and initialed in ink by The person signing the bid shall also file plaining the correction of the alteration
Each bid shall be accompanied Instructions to Bidders.	by bid security as described in the
If a Corporation, what is the	State of Incorporation: MN
If a Partnership, state full	name of all co-partners:
OFFICIAL ADDRESS:	FIRM NAME:
548 Willow Drive	Dalbec Roofing
Long Lake, MN 55356	By Dreglar Zumleusch
	Title President
	Ву
Date_April 10, 1991	Title

LG214

FOR BO	ARD USE ONLY
FEE _	
CHECK	
INITIALS	3
DATE_	

Minnesota Lawful Gambling Premise Permit Application - Part 1

200000000000000000000000000000000000000	mization information	ı				
	ame of Organization les R Knaeble, VFW Post	#494				
	s Address of Organization - Street or		se address of da	mbling m	anager)	
5222	56th Ave No	O Dox (Do not a	se acciess of ga	moming in	anager)	
City		State	Zip Code		County	Business phone number
	tal.,	MN.	55429		Hennepin	(612) 533 - 0 5 67
Lynn	chief executive officer (cannot be gannot be g			Tide EXO		Business phone number (612) 537–9914
5542	of chief executive officer - Street or 2 No Vera Cruz	P. O. Box	5-75.1 m	u.) 3		
Crys	stal.,	State MN •	Zip Code 55429		County [ennepin	
Туре	of Application					
	of Premise Permit			Fee		
Annual Contract Contr	ss A — Bingo, Raffles, Paddlew	ments, and the former is a contract, which is all regard, which for exactly a resi-	A CONTRACTOR OF THE PARTY OF TH	\$200	[.	
	ss B — Raffles, Paddlewheels,	lipboards, Pull-tab	os s	125	101	of premise permit
	ss C — Bingo only		realization of Laure S	\$100		eflected by class of ization license.
☐ Clas	ss D — Raffles only			75	ine organi	zation necroe.
No Day	class A or C, fill in days a more than seven bingo of Beginning/Ending Hours	occasions may	be conduc	ted by	an <u>organizati</u>	on per week. Beginning /Ending Hours
Mon	7:00PM _{to} 11:30PM					the decides the
			to			to
hur	7:00PM _{to} 11:30PM		to	***************************************	1.156657	to
MARK	to					
Sales and						

If Rinc	go will not be conducted, ch	ack bara				
	so was not be conqueted, en	eck nere				
Status	of Premise Permit - chec					
Status	o of Fremise Permit - chec	ek one:				
☐ Nev	v premise — Fill in <u>base</u> organiza	tion promise as-	nit aumba-			
	newal of existing premise permit			• au-b		'
	viously expired premise permit –					-
	- readily expired premise permit	- Fill III <u>complete</u>	premise bermit	number		_

VETERANS OF FOREIGN WARS

OF

THE UNITED STATES

FOUNDED 1899

AN ASSOCIATION OF MEN WHO HAVE FOUGHT AMERICA'S FOREIGN WARS ON LAND AND SEA AND IN THE AIR



CHARLES R. KNAEBLE #494
VETERANS OF FOREIGN WARS OF THE U. S.
5222 - 56th AVENUE NORTH
CRYSTAL, MINN. 55429

4/8/91

For The Gambling Control Board;

Regarding Lic Nos A 00155 there has not been nor will

theme be any rent monies spent for the conduct of Gambling

Lynn Miedema liderra

CEO-A 00155 5222 56th Ave No Crystal.,MN. 55429 FROM

Minnesota Lawful Gambling Premise Permit Application - Part 2

Gambling Premises Inform	mation						
Name of establishment where gambling will b				Street	Address (do not use a p	ost office box num	ber)
VFW Post #494		5222	56th A	ve No	-Crystal., MN. 5	5429	
Is the premises located within city limits?	☑ yes	no				14.70	4-712
City and County where gambling premises is	located OR	Township	and Coun	ty where	gambling premises is loc	cated if outside of	city limit
Crystal., Hennepin							
Name and Address of Legal Owner of Premis Charles R Knaeble		City	5.11		State	Zip Code	,
VFW Post #494 5222 56th			ystal.	-	MN	55429	
Does the organization own the building where	the gamblin	g will be co	onducted?	YES	□ NO		
NOTE: Organizations may not pay them mitted showing rent payments as zero from the control of th	selves rent om gamblin	if they ow	n the buil	ding or	have a holding compa 's holding company ow	ny. A letter mus	st be sub
etter must be signed by the chief execut				3500 E S.	CONVESTIGATE AND A	HARD RESIDENCE AND SECURITION	CONTRACTOR OF
If NO, attach the following:						25	6
	Latin La		6 6-16			Edwines de	*
* a copy of the leas	e with tern	ns for one	e year.	naiana		en standerivarioù de la company d	
* a copy of a sketch A lease and sketch are not r	equired fo	r Class F) applica	ntions,	, snowing what portion	on is being leas	sea.
一种人类的	oquired to	rigana	applica	illoris.	WINDSELVE TO		ED MAIN
Rent:						ti in laccoccioned in all monorales de la sales	
For gambling with bingo	\$	0	THE RESERVE	Total	square footage leas	sed 3,000	A Marine And
For gambling without bingo	\$	0		Total	square footage leas	sed50	
Address of storage space of gambling ed	quipment						
Address	City		Sta	ate	Zip code	790	8 THE R. P. LEWIS CO., LANSING, MICH.
5222 56 Ave No	Cryst	al.,	OLD 120	MN	55429		IT KEEP - IN CAL
Bank Information							
(each permitted gambilng premises must : Bank Name	have a sepa	rate checi	king acco	unt) Bank	Account Number		PROTEOTICS.
Norwest Bank-Minnesota			P DATE				
Bank Address	fair -	2 19	City		State	A 18 SK 31 S	Zip Cod
7000 Bass Lake Rd	Andrew Park	C	rystal	-17	MN		55428
Name, address, and title	of persons	authorized	to sign ch	ecks and	d make deposits and with	drawals.	
Name		Address				Tide	HOLE OF
Lynn Miedema	5	542 No		ruz	Crystal.,MN	CEO	30
John W Hawk	56	57 No 1	vevada		Crystal.,MN	Gambling	Mgr
					An a an hazar	A CONTRACTOR OF THE PARTY OF TH	
Donald L Gagnon	53	02 No !	3 Ave		Crystal.,MN	Accounta	nt
and the second		02 No 9	· — — — — — — — — — — — — — — — — — — —		Crystal.,MN Crystal.,MN.	Bingo As	

Minnesota Lawful Gambling Premise Permit Application - Part 3

Acknowledgement

Gambling Site Authorization

I hearby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

I declare that:

I have read this application and all information submitted to the board;

All information is true, accurate and complete:

All other required information has been fully disclosed;

I am the chief executive officer of the organization:

I assume full responsibility for the fair and lawful gambling and rules of the board and agree, if licensed,

to abide by those laws and rules, including amendments to them;

A membership list of the organization will be available within seven days after it is requested by the board; Any changes in application information will be submitted to the board and local government within 10 days of the change; and

A termination plan will be submitted to the board within 15 days of the termination of all premise permits.

Failure to provide required information or providing false information may result in the denial or revocation of the license.

Signature of chief executive officer	· Date	contestant and the
Lynn d. M. (Solema (Lynn Miedema)	4/9/91	
Local Government Acknowledgement	7.7.	

- 1. The city *must sign if the gambling premises is located within city limits.
- 2. The county **AND township** must sign if the gambling premises is located within a township.
- 3. The local government (city or county) must pass a resolution specifically approving or denying the application.
- 4. A copy of the resolution approving the application must be attached to the application.
- 5. Applications which are denied by the local governing body should not be submitted to the Gambling Control Division.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City of Crystal	The second of th	Township**		
City or County Mame		Township Name	4	
Signature of person receiving application	on	Signature of person receiving application		
Title City Clerk	Date Received	Title	Date Received	
Person delivering application to local go Donald L Gagnon	overning body Date 4/9/91	Is township: Organized Unorganized	Unincorporated	

Refer to the instructions for the required attachments Mail to:

Department of Gaming Gambling Control Division Rosewood Plaza South, 3rd Floor 1711 W. County Road B Roseville, MN 55113

RESOLUTION NO. 91-

RESOLUTION RELATING TO LAWFUL GAMBLING: APPROVING CERTAIN PREMISES PERMITS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL:

Section 1. Background: Findings.

- 1.01. Minnesota Statutes, Chapter 349, as amended by Laws 1990, Chapter 590, provides that organizations licensed by the Charitable Gambling Control Board (Board) must also obtain from the Board a premises permit for the conduct of lawful gambling at a specific location. The statute also provides that the premises permit will not be issued by the Board unless the organization submits a resolution of the City Council approving the premises permit. These provisions of the law are not effective until January 1, 1991.
- 1.02. The Board has informed organizations currently licenses or applying for a license that they must submit applications for premises permits promptly so that the permits will be issued and in place on January 1, 1991.
- 1.03. There have been submitted to the City applications for premises permits by organizations listed in Exhibit A.
- 1.04. The City finds and determines that it is in the best interests of the City and the orderly process of government that the City Council approve the applications listed in Exhibit A notwith-standing the fact that the provisions of state law governing the City approval process are not yet in effect.
- 1.05. It is further found and determined that the City has made no independent investigations of the applicants listed in Exhibit A (other than its original investigation of the license application of the permit applicant) and expresses no judgment as to the qualifications or eligibility of the applicants for the requested permits.
 - Sec. 2. Approvals: Authorizations.
 - 2.01. The premises permits listed in Exhibit A are approved.
- 2.02. The City Clerk is authorized and directed to supply a certified copy of this resolution to each applicant listed in Exhibit A.

Adopted this	day of	19	<u> </u>
	Mayor		
Attest:			
Clerk			

EXHIBIT A

RESOLUTION NO. 91-

PREMISES PERMIT APPLICATIONS

Organization

<u>Premises</u>

V.F.W. Post #494

V.F.W. Post #494 5222 56th Ave. N. FC

SS

SS

1990

INCIDENT NO ACTIVITY CO DATE REPORT REMARKS

90002114 ALARM/OTHER 032190 ALARM - CENTRAL STATION MONITORING TROUBLE WITH ALARM

DISPOSITION REMARKS

COMPANY EQUIPMENT/NO FAULT OF CUSTOMER

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90002143 HEALTH/WELFA 032290 HEALTH/WELFARE CHECK DN MALE SLEEPING IN CAR/105EAW/CHECKED

DISPOSITION REMARKS

DKAY. PERMISSION TO SLEEP IN PARKING LOT IN CAR. SS

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90002923 MEDICAL 041890 MEDICAL, AGE 28, NORTH VIA NORTH GALL BLADDER

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90002981 PARKING VIOL 042090 TRUCK BLOCKING DRIVEWAY 60A

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90003723 ALL OTH PUBS 051390 W/M REAR BUILDING ACTING STRANGE/GDA

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CO DATE REPORT REMARKS

90003897 MEDICAL 051890 MEDICAL POSSIBLE HEART AF 63 YRS NURTH VIA NORTH

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90004087 LARCENY 052590 THEFT = 2 LAWNMOWERS FROM STORAGE SHED \$500

REMARKS DISPOSITION AR

1990

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

99004501 LOCK OUT 060690 LOCKOUT - 'BO OLDS, LIC/046DMA ASSISTED

REMARKS DISPOSITION

SS

W

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90004897 ALL OTH PUBS 061790 POSSIBLE DK IN HOLE IN PKG LOT/DRIVING BRN CUTLASS

DISPOSITION REMARKS

DRIVER GOA

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90004951 PARKING VIOL 061890 PARKING COMPLAINT/HANDICAP SPACE/UNFOUNDED

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90005239 SUSP/INFO 062690 CHECK FOR DK MALE, ELLISON, BRADLEY JAMES 12-26-59, HARASSING

REMARKS DISPOSITION

PEOPLE IN AREA UTL

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90005900 H&R P.D. ACC 071390 LEAVING SCENE P.D. ACCIDENT

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90005938 LOCK OUT 071490 LDCKOUT, ASSIST

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90006111 M/V IMPOUND 071990 IMPOUNDED VEHICLE, WRONG PLATES ON VEHICLE DAMAGE TO VEHICLE

REMARKS DISPOSITION

SEE SUPPLEMENT

VFW - 5222 56TH 1990

04/10/91

PAGE 004

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

NDN-VEH ACC 072690 NON-VEHICULAR ACCIDENT/AGE 60 TO NORTH VIA NORTH 90006350

DISPOSITION REMARKS

AR .

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90006947 LARCENY 0B1090 THEFT 4 BLANK CHECKS \$200.00 CASH

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90007034 VANDALISM 081290 CRIMINAL DAMGAE TB PROPERTY, \$200 CAR

DISPOSITION REMARKS

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90007145 LARCENY 081590 THEFT - DNE BOX OF PULL TABS \$50

REMARKS DISPOSITION

AR

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90007497 FALSE ALARM 082690 ALARM - AUDIO ENG. JANITOR ERROR CANCELLED

REMARKS DISPOSITION

FA

55

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90007666 LOCK OUT 083190 LOCKOUT "90 CHEV ASSISTED-NEW VEHICLE NO PLATE

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90007936 MEDICAL 090890 MEDICAL DNE DOWN PKG LOT AM 74 YRS NORTH VIA NORTH

REMARKS DISPOSITION SS

1990

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

9000B236 ALARM/OTHER 091890 ALARM - AUDIO ENGINEERS - ALARM CO WORKING DN ALARM

DISPOSITION REMARKS

FC.

FA

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90008991 MEDICAL 101290 MEDICAL POSSIBLE HEART (SEIZURES) AM 62 YRS

REMARKS DISPOSITION

NORTH VIA NORTH SS

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90008998 FALSE ALARM 101390 ALARM - CENTRAL STAT. MONITORING - KEYS CALLED/SECURE

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90009097 LARCENY 101690 THEFT - FEMALE SIZE 11 BLACK LEATHER COAT \$250

REMARKS DISPOSITION

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90009214 BURGLARY 102190 BURGLARY BUSINESS NIGHT FORCED - ND LOSS \$B15 DAMAGE

REMARKS DISPOSITION AR

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90009648 FALSE ALARM 110490 ALARM - AUDIO ENGINEERING - CHECK OK W/KEYS

REMARKS DISPOSITION

FA

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90009947 FALSE ALARM 111590 ALARM, EMPLOYEE ERROR, PAT CASEY

REMARKS DISPOSITION

FA

VFW - 5222 56TH

04/10/91 1990 PAGE 006

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90010528 SUSP/INFO 120890 SUSP/INFO DCCUPIED VAN IN PKG LOT/BAND MEMBERS/CHECKED OK

REMARKS DISPOSITION

UU

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

90010680 MEDICAL 121490 MEDICAL/TO NORTH VIA NORTH AGE 46

REMARKS DISPOSITION

SS

5222 56TH - VFW

PAGE 001 04/10/91 1991

INCIDENT NO ACTIVITY CD DATE REPORT REMARKS

91000669 MEDICAL 012991 MEDICAL - 1 DOWN - CHECKED OK, NO ASSISTANCE REQUIRED

DISPOSITION REMARKS

SS

INCIDENT NO ACTIVITY CO DATE REPORT REMARKS
91001470 DETOX PICKUP 022691 DK BEING DISDRDERLY TRANSPORTED TO DETOX NURSING HOME VIA

REMARKS DISPOSITION

NORTH SS

Memorandum

DATE: April 2, 1991

TO: Jerry Dulgar, City Manager

FROM: Nancy Gohman, Assistant Manager

SUBJECT: Ethics Policy - City of Crystal

Attached is a copy of the Ethics Policy drafted by our City Attorney Dave Kennedy for the City of Crystal. Supervisory staff has reviewed this policy and I request this go before Council at the April 16, 1991 meeting. The Ethics Policy is for both Council and staff and will become part of our Personnel Rules & Regulations. In order for it to become part of Personnel Rules & Regulations it must be adopted by resolution. Dave will prepare all this information for you.

If you have any questions, please ask.

NG/js

attachment

CITY OF CRYSTAL

ETHICS POLICY

(Adopted, April 16, 1991)

- The City of Crystal conducts its operations in accordance with the highest ethical standards and with the applicable laws of the United States, the laws of the State of Minnesota, and the Charter and ordinances of the City of Crystal. Matters or types of transactions not covered by law must be conducted in accordance with the following general policy.
- For purposes of this statement of policy, the term "public official" includes elected officials, members of boards and commissions, the city manager, and employees of the City.

OFFERING OR ACCEPTING GIFTS AND GRATUITIES.

- 1. A public official may not misuse the position to secure special privileges or exemptions for the official or any other person.
- 2. A public official may not directly or indirectly receive, or agree to receive, any compensation, gift, reward, or gratuity in payment for the performance of the official's duties except as provided by law.
- 3. When a public official deals with a supplier or customer, the official must act solely in the best interest of the City. This obligation includes those acts formalized by written contracts and day-to-day business relationships with vendors or customers.
- 4. A public official may not ask for or accept, directly or indirectly, payment, favors, or any other thing of significant value from a current or potential City supplier or customer, or any other person in consideration for assistance or influence, or upon the representation that such assistance or influence has been or will be rendered, in connection with a purchase or any other transaction or proceeding affecting the City. This policy does not preclude the acceptance of unsolicited meals, entertainment, or advertising favors which are of negligible value and are legally permissible, when no assistance is given for or any obligation to render assistance could be assumed by such acceptance.
- 5. A public official may not offer or give, directly or indirectly, payments, favors, or any other thing of significant value to an employee or agent of a current or potential supplier, customer, or union in consideration for assistance or influence, or upon the representation that such assistance or influence has been or will be rendered, in connection with a sale or any other transaction or proceeding affecting the official's employment and the City. This policy does not apply to meals, entertainment, or advertising favors of insignificant value that are legally permissible and are given or offered without condition that it obligate the recipient.
- 6. Acceptance or giving of gifts must be limited to incidentals which are obviously of an advertising nature as items of insignificant value, or which would not cause the City to be embarrassed or obligated. Gifts or entertainment may not be accepted which, due to value, circumstances, disposition of the gift in frequency

- or repetition of donation, could cause the City to be embarrassed or obligated. Other gifts must be refused or, if accepted, be returned.
- 7. Questions concerning the application of this policy to specific transactions should be referred to an employee's immediate supervisor or department head, or to the city manager.

CONFLICTS OF INTEREST.

1. Prohibited Conduct.

- a. A public official or employee may not engage in any activity or become involved in any arrangement, directly or indirectly, through a family member or other person acting on this official's behalf that will conflict, or may reasonably be viewed as conflicting, with the official's obligations and responsibilities to the City or involve the use of City information or goodwill for personal gain or for the gain of others. The term "family member" means a spouse, a son or daughter (either natural or by adoption), or any blood relation not more remote than first cousin.
- b. A public official must make prior disclosure of any contemplated consulting, representation, or secondary employment arrangement. If the city manager determines that the proposed activity would violate this policy, the official may not engage in it while in City employment. Employment of the spouse of an employee by a competitor or supplier may give rise to a conflict of interest depending on the nature of the position involved. Because of the potential variety of situations, questionable situations should be reviewed with the city attorney.

2. Action to be taken by City official or employee:

- a. If a public official, in the discharge of official duties, would be required to take an action or make a decision which would substantially affect the individual's financial interests or those of an associated business, (unless the effect on the individual is no greater than on other members of the official's business classification, profession, or occupation), the official must:
 - prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict of interest;
 - ii. deliver copies of the statement to the city council, the city manager, and the employee's immediate superior, if any;
 - iii. if a potential conflict of interest presents itself and there is insufficient time to comply with the provisions of clauses (i) and (ii), the public official must orally inform the city manager or the city council, in the case of an elected official, of the potential conflict.
- b. If the public official is not a member of the city council, the city manger determines the matter. If there is no immediate superior, the public official must abstain in a manner prescribed by the city council from influence over the action or decision in question. If the public official is a

member of the city council, at the member's request, the city council will, if permitted by law, excuse the member from taking part in the action or decision in question.

c. Elected public officials and members of boards and commissions should seek the advice of the city attorney when the application of this policy would affect the ability of the city council or a board or commission to carry out its lawful responsibilities.

EMPLOYMENT OF RELATIVES.

- 1. A "relative" is an employee's mother, father, grandmother, grandfather, sister, brother, son, daughter, spouse, mother-in-law, father-in-law, stepmother, stepfather, stepchild, aunt, uncle, niece, or nephew.
- A public official may not work under the supervision of a relative, regardless of the number of intermediate supervisors between the employee and the related manager.
- 3. A relative of an elected city official may not be hired.
- 4. Where a possible violation of these provisions relating to the employment of relatives exists, the city manager must consult with the city attorney to determine whether the implementation of this policy is consistent with applicable federal and state laws and regulations.

SAFEGUARDING CITY ASSETS.

- The department head or assigned manager or supervisor at each location in the workplace is responsible for the safeguarding of City assets and the correctness of data submitted to the finance department and contained in the financial reports.
- 2. Special protection should be afforded assets that are readily saleable because of high intrinsic value or common usage. Attention should also be given to machinery, equipment, and records which, if damaged, would stop or drastically reduce operations for an extended period. Examples of assets or documents which could provide access to assets and which need protection are:

Cash
Marketable securities
Readily marketable products, parts and subassemblies
Precious metals (raw or in any high content form)
Check blanks
Stamps/postage meters
Common tools and equipment
High value, portable equipment
Data processing and other office equipment, including programs
Vital records

3. Although the preparation of the financial reports is the duty of the finance department, department heads are responsible for the accuracy and reliability of the financial data. Consequently, the department heads should be concerned

- about all those factors which are involved in the propriety of recordkeeping and in the care taken as to the procurement, handling, upkeep, and disposal of assets.
- 4. The objective of this policy is to safeguard City assets and maintain reliable financial records at a level of acceptable business risk. False, misleading, or artificial entries may not be made on the books and records of the City. Funds or assets may not be maintained by the City for an illegal or improper purpose. Transactions must be fully and completely documented and recorded in the City's accounting records. City payments, except from authorized petty cash funds, must be approved by the department head or the acting department head.

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- 2. The city charter and personnel rules and regulations govern the political activity applicable to City employees and are to be consulted for guidance.
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HOLMES & GRAVEN CHARTERED

470 Pillsbury Center, Minneapolis, Minnesota 55402

(612) 337-9300

DAVID J. KENNEDY

Attorney at Law

Direct Dial (612) 337-9232

February 27, 1991

Mr. Jerry Dulgar City Manager City of Crystal 4141 Douglas Drive North Crystal, Minnesota 55422

Re: Ethics Policy

Dear Jerry:

Enclosed find a draft ethics policy for City officers and employees. It is taken in large part from a similar policy in Brooklyn Center. I reviewed a number of other such policies that Nancy sent, but this seemed to be better than most.

Let me know what you think.

Yours very truly,

David J. Kennedy

DJK:caw

Enclosures

cc: Nancy Gohman

CITY OF CRYSTAL

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member of the city council, at the member's request, the city council will, if permitted by law, excuse the member from taking part in the action or decision in question.

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Cash
Marketable securities
Readily marketable products, parts and subassemblies
Precious metals (raw or in any high content form)
Check blanks
Stamps/postage meters
Common tools and equipment
High value, portable equipment
Data processing and other office equipment, including programs
Vital records

3. Although the preparation of the financial reports is the duty of the finance department, department heads are responsible for the accuracy and reliability of the financial data. Consequently, the department heads should be concerned

- about all those factors which are involved in the propriety of recordkeeping and in the care taken as to the procurement, handling, upkeep, and disposal of assets.
- 4. The objective of this policy is to safeguard City assets and maintain reliable financial records at a level of acceptable business risk. False, misleading, or artificial entries may not be made on the books and records of the City. Funds or assets may not be maintained by the City for an illegal or improper purpose. Transactions must be fully and completely documented and recorded in the City's accounting records. City payments, except from authorized petty cash funds, must be approved by the department head or the acting department head.

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- 2. The city charter and personnel rules and regulations govern the political activity applicable to City employees and are to be consulted for guidance.
- Questions concerning the application of this policy regarding specific transactions should be discussed with an employee's immediate supervisor, department head, or the city manager.

REPRESENTATION CONCERNING COMPLIANCE WITH CITY POLICIES

Representing my department, I declare that to the best of my knowledge, none of our employees whom I supervise is in violation of the City of Crystal policies and practices with regard to business ethics, offering or accepting gifts and gratuities, conflicts of interest, employment of relatives, safeguarding city assets, and political activities and that these policies and practices have been reviewed annually with all employees whom I supervise.

	Signature	
	Name and Title	
- 3	Department	
	Data	

RESOLUTION NO. 91-____

RESOLUTION RELATING TO ETHICS IN GOVERNMENT: ADOPTING THE CITY OF CRYSTAL ETHICS POLICY

BE IT RESOLVED By the City Council of the City of Crystal, Minnesota, as follows:

- 1. The City of Crystal conducts its operations in accordance with the highest ethical standards and with the applicable laws of the State of Minnesota and the United States of America.
- 2. There has been presented to this Council a proposed statement of ethics policy (Policy). The Policy has been reviewed by the Council and the Council finds that the adoption of the Policy is in the best interests of the City, its officers and employees and its citizens.
 - 3. The Policy is adopted.
- 4. The Clerk is authorized and directed to incorporate the Policy into the City's Personnel Rules and Regulations, Appendix V to the City Code.

Dated: April , 1991.

Mayor	
Mayor	

Attest:

City Clerk

RES02.

ORDINANCE NO.
AN ORDINANCE AMENDING SECTION 606 OF THE CRYSTAL CITY CODE BY ADDING A SUBSECTION RELATING TO RECYCLING SERVICES FOR MULTIFAMILY DWELLINGS.
THE CITY OF CRYSTAL DOES ORDAIN:
Section 1. Section 606 is amended by adding a Subsection to read as follows:
606.08. Multifamily Dwellings. Subdivision 1. Recycling Services. Owners of multifamily dwellings containing more than eight dwelling units must provide recycling collection services to all residents of the dwelling. The recycling collection services provided under this Subsection must meet the requirements of applicable county ordinances.
Subd. 2. Definitions. The term "multifamily dwelling" has the meaning given by Crystal City Code, Appendix I (Zoning) Subsection 515.03.
Subd. 3. Penalty. A violation of this section is a misdemeanor.
Sec. 2. Effective Date. This ordinance is effective on July 1, 1991, in accordance with Crystal City Code, Subsection 110.11.
Mayor

Attest:

City Clerk

HOLMES & GRAVEN CHARTERED

DAVID J. KENNEDY

Attorney at Law

Direct Dial (612) 337-9232

470 Pillsbury Center, Minneapolis, Minnesota 55402 (612) 337-9300

April 11, 1991

Ms. Darlene George City Clerk 4141 Douglas Drive North Crystal, Minnesota 55422

Re: Ordinance Amending Section 606 - Recycling Services for Multifamily Dwellings

Dear Darlene:

Enclosed is another redraft of the recycling ordinance for second reading. The changes were requested by Julie Jones.

Yours very truly,

David J. Kennedy

DJK:caw

Enclosure

cc: Julie Jones

Corrine A. Heine

MEMORANDUM

DATE: April 10, 1991

TO: Jerry Dulgar, HRG Chair

FROM: Julie Jones, HRG Administrator

SUBJECT: Second Reading of Multi-Family Recycling

Ordinance

Minor wording changes have been made to the draft Multifamily Recycling Ordinance, which received its first reading by the Crystal City Council on April 2, 1991. Wording changes were necessary to Section 606.08 in order to allow apartment owners to provide recycling collection services through their own staff. Hennepin County policy clearly states that apartment owners may contract for recycling collection services or may provide the service by their own means at least monthly. The previous version of the Multifamily Recycling Ordinance specified that apartment owners could only contract for recycling collection services.

The Crystal City Attorney has also conducted minor formating changes to the lay-out of the ordinance.

The Multi-family Recycling Ordinance attached is scheduled to receive its second reading on April 16, 1991.

JJ:jt

AN ORDINANCE AMENDING CHAPTER 606 OF THE CRYSTAL CITY CODE; RELATING TO RECYCLING SERVICES FOR MULTIFAMILY DWELLINGS.
Section 1. Chapter 606 of the Crystal City Code is hereby amended by adding a
subsection to read as follows:
606.08. Multifamily Dwellings. Subdivision 1. Recycling Services. Owners of multifamily dwellings containing more than eight dwelling units must provide recycling collection services to all residents of the dwelling. The recycling collection services provided under this subsection must meet the requirements of applicable county ordinances.
Subd. 2. Definitions. The term "multifamily dwelling" is defined by Crystal Zoning Ordinance 515.03 of the Crystal City Code.
Subd. 3. Penalty. A violation of this section is a misdemeanor.
Section 2. Effective Date. This Ordinance shall be effective as of July 1, 1991.
Dated the day of, 1991.
Mayor
Attest: City Clerk

ORDINANCE NO.

DATE:

April 11, 1991

TO:

Jerry Dulgar, City Manager

FROM:

William Monk, City Engineer

SUBJECT: No Parking at North Lions Park

Parking is prohibited along the north side of 62nd Avenue in Brooklyn Park. Residents in the apartment complex in that area are now regularly parking on the south side of 62nd adjacent to North Lions Park. This presents a problem with the pedestrian/bike way area striped along the south side of 62nd Avenue. With this in mind I recommend a no parking zone be established on the west side of Louisiana and the south side of 62nd Avenues adjacent to North Lions Park as noted on the attached map. This parking prohibition is not expected to interfere with parking related to park usage.

WM:mb

Encl

RESOLUTION NO. 91-

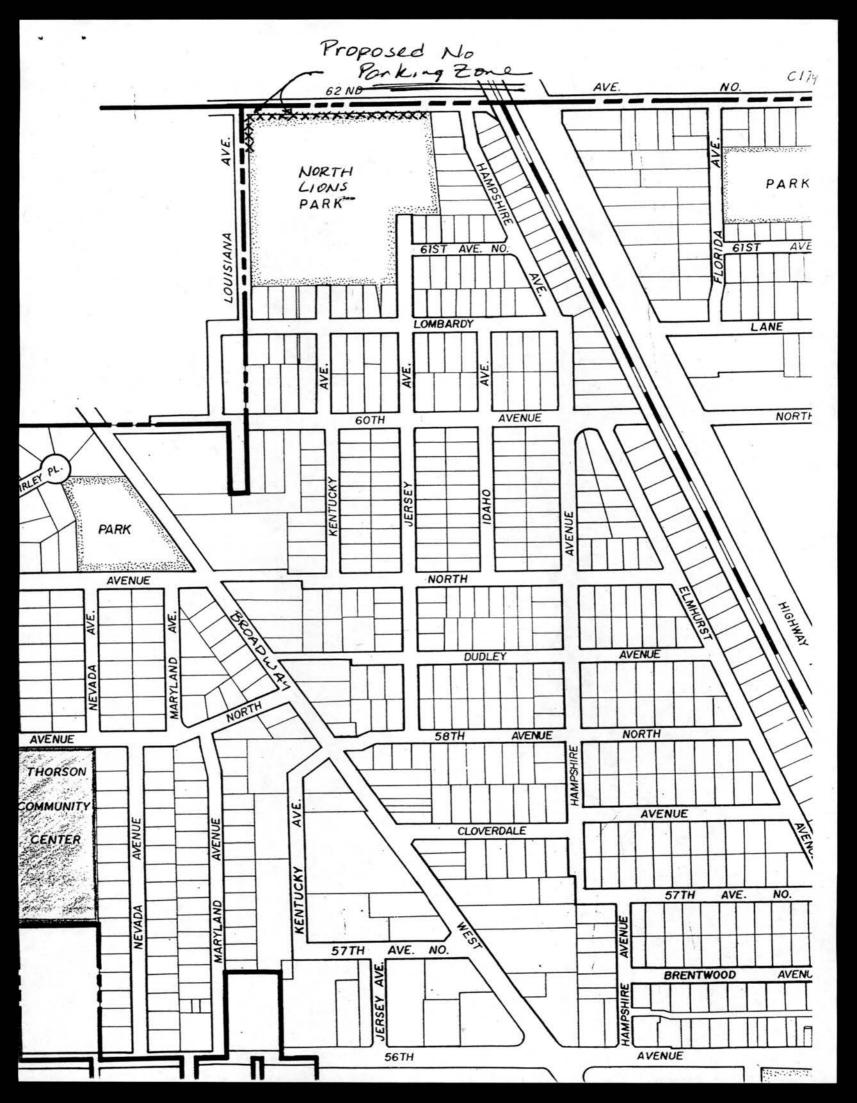
RESOLUTION PROHIBITING PARKING ON PORTIONS OF LOUISIANA AND 62ND AVENUES ADJACENT TO NORTH LIONS PARK

WHEREAS, on street parking adjacent to North Lions Park is creating a conflict between pedestrian and vehicular movements.

NOW, THEREFORE, BE IT RESOLVED that the Crystal City Council hereby prohibits on street parking in the following areas adjacent to North Lions Park:

- the north 100 feet of the west side of Louisiana Avenue.
- 2) the south side of 62nd Avenue.

Adopted by the Crystal City Council this 16th day of April, 1991.



Memorandum

DATE: April 11, 1991

TO: Jerry Dulgar, City Manager

FROM: Darlene George, City Clerk Autline

SUBJECT: Requests for Fee Changes

At the time the fee changes were approved for the Crystal Community Center a request was received from another department to increase some of its fees. Upon this request a memo was sent to all department heads asking them to review their fee schedules and if anyone wished any changes to get them to me by April 28, 1991 so that they could all be incorporated in one amendment.

Requests for changes were received from the Health Department and the Police Department. Attached are their memos along with a resolution amending the fee schedule accordingly. I recommend that this be placed on the April 16th Council Agenda for approval.

DG/js

CITY OF CRYSTAL

POLICE DEPARTMENT

MEMORANDUM

DATE:

April 11, 1991

TO:

Chief Mossey

FROM:

Debbie Line

SUBJECT:

Special Requests

Lately I have been inundated with special requests from citizens, insurance companies, alarm companies, real estate people, etc., to do special searches for them in the computer. These requests have been taking up quite a bit of my time. I would like to be able to charge them a flat rate plus my time for doing these reports. In doing so, I think we would alleviate alot of these requests.

I propose the fee should be the number of hours times my hourly rate, plus a flat rate of \$25.00.

Also, we have had requests for copies of photos of accidents. Again I would like to charge the rate of \$25.00 plus the cost of processing for these pictures.

Debbie Lien

Records/Office Manager

OK fittl. 91

MEMORANDUM

DATE:

March 26, 1991

TO:

Anne Norris, Community Development Director

FROM:

Pam Foster, Supervising Sanitarian AW

SUBJECT: Proposed fee changes

Attached are the fee amendments that I am recommending be accepted. Most of the fees are being changed to at least equal, if not exceed, Hennepin County's fees with the slight increase justified by the concept "fee for service."

I will also recommend that the Quality Assurance Credit be repealed. We have revoked several of the credits in the past few years because of poor performance. It has been our experience that the concept is not being followed by our operators.

kk

Darlene-het me know what Ather information you need. Thanks. Anne

HEALTH DEPARTMENT PROPOSED FEE AMENDMENTS

	Current	Proposed
Food establishment w/QA credit	\$150.00	repeal
Addn'l. facility w/QA credit	30.00	repeal
Retail facility w/QA credit	100.00	repeal
Addn'l. facility w/QA credit	30.00	repeal
Refuse vehicle company	50.00	75.00
Each addn'l. vehicle	25.00	35.00
Swimming Pools (main outdoor pool)	125.00	200.00
Each accessory pool		125.00
Swimming Pools (main indoor pool)	175.00	250.00
Each accessory. pool		125.00
Restaurant and Retail		
Plan review - new facility	65% of license fee	*see below
* Total job cost		
0 - \$199,000		175.00
\$200,000 - \$500,000		275.00
over \$500,000		375.00
Restaurant and Retail		
Plan reivew - remodel/convert	65% of license fee	*see below
* Total job cost		
0 - \$199,000		100.00
\$200,000 - \$500,000		200.00
over \$500,000		300.00
, , , , , , , , , , , , , , , , , , , ,		300.00

Lodging facility plan reivew = same as above

Lodging facility w/full food establishment = 2 x above

Lodging facility w/limited food facility = 1.5 x above (pre-packaged, self service food)

RESOLUTION NO. 91-

RESOLUTION RELATING TO FEES AND CHARGES: AMENDING APPENDIX IV TO THE CITY CODE

BE IT RESOLVED BY THE City Council of the City of Crystal, Minnesota, as follows:

- 1. Resolution No. 90-72 established the fees for various licenses and permits under the City Code those fees are set by Appendix IV to the Code.
- 2. The Council finds it necessary and desirable to increase the schedule of fees and charges for the Health and Police Departments in Appendix IV.
- 3. The fees and charges for the Health and Police Departments as prepared by the City staff are approved and adopted.
- 4. The Clerk is authorized and directed to incorporate the Health and Police Department fee schedule in Appendix IV.
- 5. The Health and Police Department fees and charges adopted by this resolution are effective on April 17, 1991.

Adopted this 16th day of April, 1991.

	Mayor
ATTEST:	
City Clerk	

Memorandum

DATE: April 9, 1991

TO: City Councilmembers

FROM: Jerry Dulgar, City Manager

SUBJECT: 1991 Budget Reduction Recommendations

In lieu of the information which is coming from the Governor's office regarding possible budget cuts for the City of Crystal, I felt it wise to submit our staffs' recommendations to you regarding what could be cut in our 1991 operating budget.

I've worked directly with all department heads to come up with a total of approximately 5 percent budget decrease in the 1991 current operating budget. This 5 percent is made up of both budget cuts and some increase in revenue.

Also attached is a memo from Nancy Gohman, Assistant Manager, regarding funding of Human Services contribution.

This is for your information. We plan to temporarily modify the budget by 5 percent at the current time. I will report back to the Council actual 1991 cuts needed in our operating budget after the legislative session.

MEMORANDUM

TO: Jerry Dulgar, City Manager

Miles Johnson, Finance Director/Treasurer

FROM: Jessie Hart, Assistant Finance Director

DATE: April 4, 1991

SUBJECT: Proposed 1991 Budget Cuts

The following lists detail the cuts proposed by each department in the General Fund as requested by Jerry Dulgar on March 1, 1991. It is recommended that this information be presented to the City Council, on April 16, 1991, for formal budget amendment.

Acct # Amount Description Changes in Revenues: 3011 5,402 Levy available from EDA 3350 (230,000) Proposed cuts in LGA 3592 5,500 Sale of Admin Vehicles #2 & #28 14,500 Sale of Fire Engine #3387 5,585) Reduction in Rec Program Income 3580 \$(210,183) Net Decrease in Revenue Sources

Changes in Expenditures:

4372 4383

4553

nanges in Ex	kpena:	itures:	
Department	10 -	Mayor an	nd Council
4100	(\$	1,930)	Eliminate unused per deims
4334	(100)	Reduce use of personal auto
4352	(Reduce cost of general notices
4410	i		Reduce misc commission expenses
4411	i		Reduce council conference expenses
4412	i		Reduce meeting expenses
	(\$		Net Decrease in Mayor and Council
Department	11 -	Administ	tration
4100	(\$		Net Savings from Asst Mgrs leave
	ì		Eliminate PT employee position
4404	ì		Eliminate LOGIN computer service
	i		Eliminate (3) typewriter contracts
	(\$		Net Decrease in Administration
Department	13 -	Finance	
4100	(\$		Voluntary leave without pay
4410	è	150)	Eliminate miscellaneous
4411	ì		Reduce Conf and Schools
4413	i	110)	
	(\$		Net Decrease in Finance
Department	14 -	City Ha	11
		I .Iu.	

1,000) Reduce building gas service

2,000) Eliminate Misc Capital Outlay 4,000) Net Decrease in City Hall

1,000) Reduce building repair

```
Department 15 - Police
             ($ 10,000) Reduce overtime-restructure sched
   4111
   4157
                 5,000) Reduce uniform allowance
                 5,000) Reduce motor fuels
   4221
                22,000) Domestic abuse proj (Gambling Funds) / 5,000) Reduce mobile telephone service
   4310
   4322
   4381
                 2,000) Reduce auto equipment repair
   4390
                 1,000) Reduce service contracts
                 2,000) Reduce communication service
   4391
                 1,000) Reduce office equip rental
   4403
                 2,000) Reduce data process equip rental
   4404
   4414
                 1,000) Reduce licenses and taxes
   4418
                 1,000) Reduce special ed reimbursement
   4540
                 7,000) Eliminate 2 radar units
              ($ 64,000) Net Decrease in Police
Department 16 - Fire Protection
             ($
                   350) Eliminate cleaning supplies
   4243
                   150) Eliminate tissue and toweling
                 1,000) Reduce vehicle repairs
2,410) Eliminate svc contracts on radios
   4381
   4390
   4391
                   720) Eliminate communication service
   4404
                   850) Reduce data process equip rental
   4411
                 1,000) Reduce training
                   500) Reduce books and publications
   4417
             ($
                 6,980) Net Decrease in Fire Protection
Department 17 - Protective Inspection
   4212
             ($
                   200) Reduce printed form supply
   4220
                    50) Reduce misc operating supplies
   4221
                   100) Reduce motor fuel usage
   4232
                  50) Reduce tires and recaps
   4411
                   150) Reduce conferences & schools
   4412
                    50) Reduce meeting expenses
                    35) Reduce licenses
   4414
   4418
                    75) Reduce special ed reimbursement
             ($
                   710) Net Decrease in Protective Insp
Department 18 - Civil Defense
            ($
                   500) Reduce misc printing costs
   4350
   4381
                   500) Reduce auto equip repair
                 1,000) Reduce service contracts
   4390
             ($ 2,000) Net Decrease in Civil Defense
Department 19 - Engineering
             ($ 40,000) Eliminate Asst City Eng position
   4100
   4410
                    400) Reduce conferences and schools
   4553
                 1,000) Reduce misc capital outlay
             ($ 41,400) Net Decrease in Engineering
Department 20 - Street Maintenance
             ($ 1,500) Reduce motor fuels
   4221
   4231
                 2,000) Reduce equip repair costs
   4402
                   500) Reduce equip rental
   4420
                 1,500) Reduce contractual services
                 3,000) Eliminate light upgrade on grader
   4540
                 2,000) Reduce misc capital outlay
   4553
             ($ 10,500) Net Decrease in Street Maintenance
```

```
300) Reduce overtime-regular employees
             ($
   4111
   4231
                 2,000) Reduce equipment repair
                 2,000) Reduce building repair
   4233
   4235
                 2,000) Reduce landscape materials
                   200) Reduce small tools
   4240
                 1,200) Reduce auto equip repair
   4381
                 1,000) Reduce other equip repair
   4382
                 1,000) Reduce building repair
   4383
   4384
                 5,000) Delay tennis court resurfacing
                   500) Reduce equipment rental
   4402
   4411
                   700) Reduce conferences and schools
   4417
                    50) Reduce books and publications
                 5,000) Reduce Mach & Equip Capital Outlay
   4540
                   700) Reduce misc capital outlay
   4553
             ($ 21,650) Net Decrease in Park Maintenance
Department 22 - Recycling Subsidy
            ($ 14,776) Eliminate subsidy-Recycling Fund
Department 25 - Park and Recreation
Program 000
   4210
                   100) Reduce office supplies
             ($
                   150) Reduce paper costs
   4211
   4212
                    50) Reduce forms
   4321
                 1,000) Reduce postage costs
   4324
                   250) Reduce delivery costs
   4334
                   100) Reduce use of personal auto
               1,500) Reduce number of newsletters
   4352
   4411
                  800) Reduce conferences & schools
                    50) Reduce dues and subscriptions
   4413
Program 302
                 1,290) Reduce Community Events
Program 303
                    90) Reduce Movies
                 4,150) Reduce Playgrounds
Program 307
Program 308
                   300) Reduce Skating Lessons
                   260) Reduce Youth Dance
Program 310 (
Program 311
                   40) Reduce Youth Gymnastics
Program 313
                    25) Reduce Flag Football
                    50) Reduce Youth Soccer
Program 314
                 675) Reduce Youth Wrestling
Program 316
Program 317
                   660) Reduce Hockey
                 3,400) Reduce Warming Houses
Program 338
Program 352
                 1,525) Eliminate Over 35 Softball
Program 355
                   300) Reduce Walk Program
                 4,600) Reduce Becker Park Program
Program 357
                   625) Reduce Art School
Program 368
Program 373
                   75) Reduce CCC Craft Room-Youth
Program 374
                   125) Reduce CCC Craft Room-Adult
Program 375
                   500) Reduce Community Music
                   150) Reduce Bridge Lessons (Volunteer)
Program 377
                   500) Reduce Adult Fitness
Program 379
Program 382
                   100) Reduce Senior Art
Program 395
                 1,375) Reduce Senior Special Events
             ($ 24,815) Net Decrease in Park & Recreation
```

Department 21 - Park Maintenance

Department 4212	26 - Health (\$ 100)	Reduce printed forms
4310	(\$ 100)	Eliminate misc prof services
4411		Reduce conferences & schools
4411		Net Decrease in Health
	(\$ 1,000)	Net becrease in hearth
Department	27 - Personne	21
4341	(\$ 1.750)	Reduce employment advertising
4341	14 1/130/	neador empreyment daverering
Department	29 - Election	ns
4411		Reduce conferences and schools
		The second control of
Department	31 - Swimming	g Pool
4130	(\$ 700)	Reduce temp employees
4230	(500)	Reduce repair & maint supplies Reduce postage
4331	(500)	Reduce postage
4371	(300)	Reduce electric service
4372	(300)	Reduce gas service
4383	(639)	Reduce building repair
4553	(1,000)	Reduce gas service Reduce building repair Reduce misc capital outlay
	(\$ 3,939)	Net Decrease in Swimming Pool
	32 - Non-Depa	
4310	(\$ 4,000)	Adventure Club (CDBG Funds)
	(4,700)	PRISM (Gambling Funds)
		Reduce zoning code update
	(\$18,700)	Net Decrease in Non-Departmental
Department	33 - Communi	tv Center
4100		Transfer PT employee from Admin
4130		Eliminate Day clerk (transfer)
	(2,900)	Reduce evening managers hours
4223		Reduce cleaning supplies
4243	(200)	Reduce tissue and towline
4340		Reduce advertising
4350		Reduce printing
4352	(200)	Reduce general notices
4390	(2,000)	Reduce service contracts
4400		Reduce rentals
	(\$4,557)	Net Decrease in Community Center
	34 - Tree/Wee	ed Control
4130	34 - Tree/Wee (\$ 500)	ed Control Reduce wages - temp employees
4130 4220	34 - Tree/Wee (\$ 500) (200)	ed Control Reduce wages - temp employees Reduce misc operating supplies
4130 4220 4419	34 - Tree/Wee (\$ 500) (200) (5,000)	ed Control Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies
4130 4220	34 - Tree/Wee (\$ 500) (200) (5,000) (808)	ed Control Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies Reduce misc contractual services
4130 4220 4419	34 - Tree/Wee (\$ 500) (200) (5,000) (808)	ed Control Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies
4130 4220 4419	34 - Tree/Wee (\$ 500) (200) (5,000) (808)	ed Control Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies Reduce misc contractual services
4130 4220 4419 4420	34 - Tree/Wee (\$ 500) (200) (5,000) (808) (\$ 6,508)	Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies Reduce misc contractual services Net Decrease in Tree/Weed Control
4130 4220 4419 4420 Other Gener	34 - Tree/Wee (\$ 500) (200) (5,000) (808) (\$ 6,508)	Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies Reduce misc contractual services Net Decrease in Tree/Weed Control
4130 4220 4419 4420	34 - Tree/Wee (\$ 500) (200) (5,000) (808) (\$ 6,508) ral Fund Areas (\$ 1,245)	Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies Reduce misc contractual services Net Decrease in Tree/Weed Control (All Funds) Elim svc cont on some comp equip
4130 4220 4419 4420 Other Gener	34 - Tree/Wee (\$ 500) (200) (5,000) (808) (\$ 6,508) ral Fund Areas (\$ 1,245) (308)	Reduce wages - temp employees Reduce misc operating supplies Eliminate all tree subsidies Reduce misc contractual services Net Decrease in Tree/Weed Control

It is also being recommended that we use \$5,000 of the cuts to establish a maintenance pool (similar to the recent insurance pool) for unforeseen repairs on equipment no longer covered.

The following is a summary of the effects of the proposed changes to the 1991 General Fund Budget:

ADOPTED GENERAL FUND REVENUES	\$ 6,247,487
Revenue Changes	(210,183)
Reduce Use of Fund Balance	(32,904)
REVISED GENERAL FUND REVENUES	\$ 6,004,400
	-
ADOPTED GENERAL FUND EXPENDITURES	\$ 6,247,487
Proposed Expenditures Cuts	(248,087)
Establish Maintenance Pool	5,000
REVISED GENERAL FUND EXPENDITURES	\$ 6,004,400

Other funds, not included in the General Fund, were also required to come up with proposed cuts to the 1991 Budget. Those proposed cuts are as follows:

Acct #	Amount	<u>Description</u>
Recycling Fund	#80-22	
4411	(\$ 539)	Reduce conferences & school
4412	(100)	Reduce meeting expenses
4331	(100)	Reduce travel expenses
	(\$ 739)	Net Decrease in Recycling Fund
Utility Fund #8	31-23/24	
4310-23	(\$ 2,000)	Reduce professional services
4553-23		Reduce misc capital outlay
4552-24		Eliminate truck purchase
4553-24		Reduce misc capital outlay
	(\$ 24,000)	Net Decrease in Utility Fund
Water Slide Fur	nd #83-32	
4130	(\$ 1,000)	Reduce temp employees
4220		Reduce misc operating supplies
4361	1,000	Increase in insurance
	(\$ 2,113)	Net Decrease in Water Slide Fund
Economic Develo	opment Author	rity #94-37
4100		Reduce-start date Comm Dev Dir

The final page of this memo is a listing, by department and fund, of the proposed cuts to the 1991 Budget.

Each department has been asked to operate under the cuts as proposed and have been informed that these cuts will be presented to the council for formal budget amendments on April 16, 1991.

		ADOPTED 1991 BUDGET	PROPOSED 1991 CUTS	PROPOSED AMENDED 1991 BUDGET	% CUT
	IERAL FUND	0440.074	(00.000)	6110 011	E 050/
10	Mayor and Council	\$119,374	(\$6,030)	\$113,344	-5.05%
11	Administration	316,369	(9,877)	306,492	-3.12%
12	Assessing	131,804	0	131,804	0.00%
13	Finance	161,328	(1,242)	160,086	-0.77%
14	City Buildings	149,685	(4,000)	145,685	-2.67%
15	Police	1,721,106	(64,000)	1,657,106	-3.72%
16	Fire	191,250	(6,980)	184,270	-3.65%
17	Building Inspections	76,838	(710)	76,128	-0.92%
18	Civil Defense	39,090	(2,000)	37,090	-5.12%
19	Engineering	217,169	(41,400)	175,769	-19.06%
20	Street Maintenance	496,805	(10,500)	486,305	-2.11%
21	Park Maintenance	419,645	(21,650)	397,995	-5.16%
22	Recycling Subsidy	14,776	(14,776)	0	-100.00%
25	Park and Recreation	492,329	(24,815)	467,514	-5.049
26	Health	127,896	(1,600)	126,296	-1.25%
27	Personnel	28,050	(1,750)	26,300	-6.249
28	Legal	1,57,700	0	157,700	0.00%
29	Elections	28,525	(1,500)	27,025	-5.26%
31	Swimming Pool	78,772	(3,939)	74,833	-5.00%
32	Non-Departmental	1,074,483	(18,700)	1,055,783	-1.749
33	Community Center	164,325	(4,557)	159,768	-2.779
34	Tree/Weed Control	40,168	(6,508)	33,660	-16.20%
	All Departments	0	(1,553)	(1,553)	
	Establish Maintenance Pool	0	5,000	5,000	
	Total General Fund	\$6,247,487	(\$243,087)	\$6,004,400	-3.89%
REC	CYCLING FUND	218,790	(739)	218,051	-0.34%
ECC	NOMIC DEVELOPMENT AUTHORITY	95,370	(5,402)	89,968	-5.66%
۷A٦	TER SLIDE FUND	62,262	(2,113)	60,149	-3.39%
JTIL	LITY FUND				
23	Water Department	1,055,798	(3,000)	1,052,798	-0.289
24	있다. 하면 하는 회사 회에 가는 사람들이 있는데 보다 있다.	1,339,374	(21,000)	1,318,374	-1.579
	Total All Funds	\$9,019,081	(\$275,341)	\$8,743,740	-3.05%

City of Crystal Memorandum

DATE: April 5, 1991

TO: Jerry Dulgar, City Manager

FROM: Nancy Gohman, Assistant Manager

RE: 1991 Budget - Human Services Funding Summary

In 1991 we currently fund over \$90,000 in various Human Service Programs to other agencies. Funding for such programs is currently through three main sources:

City Budget - 1991 CDBG Funds - 1991 Gambling Funds - 1991

With cuts in state aid to Crystal, possible cuts in CDBG funding and questionable availability of gambling funds money in 1992, the future funding of all these programs is a problem. I feel it is time to present funding of Human Services to our City Council to make them aware of funding shortages and have them make a recommendation about future funding of such programs.

Detailed below is a summary of our Human Service Programs Crystal currently funds and the source of funds.

1991 Budget Funds:

Northwest Hennepin Human Services Council	\$ 7,541
Detached Worker (YMCA)	15,000
West Hennepin Community Services	2,973
'91 Budget Total	\$25,514

1991 CDBG Funds

Senior Transportation	\$10,060
Day Care (Greater Mpls. Day Care Assn.)	10,000
*Adventure Club (District 281)	4,000
'91 CDBG Total	\$24,060

1991 Gambling Funds

*Domestic Abuse			\$22,000
*PRISM			4,750
DARE Program			14,000
	191	Gambling To	tal \$40,750

Total All Human Service Program Funding for 1991 \$90,324

^{*}Denotes programs which were originally in the 1991 Budget, but are recommended to be funded from CDBG and Gambling Funds in 1991 due to budget cuts.

As you know, we are currently recommending to the Council an approximate reduction of 5 percent from our 1991 budget. With very good possibilities of loss of additional state aid, reduction in CDBG funding and a reduction of Gambling Funds in the near future, we may lose the capability to continue funding these Human Service Programs. If the Council decides to continue funding all Human Service Programs in the future and funding cuts continue as we expect them to, we will have to further cut City operations, services and staff to absorb the difference.

Again, I recommend the Council review this funding and make a recommendation on future funding of our Human Services Programs.

jm

PETITION SUMMARY #1 PLEASE RETURN THE STOP SIGN AT 35th AND WELCOME

PETITION SUMMARY #2
DEAD END WELCOME

HOUSE	COUNT AT HOUSE TOTAL	RESIDENT AT HOUSE TOTAL	CHI		ALL CHILDR TOT	EN	CHILDREN	UNDER	18 YI	EARS (OF AGE	AT VERA	WELCOME CRUISE NO
NUMBER	91	79				42		AGES				18	2
3407	0	0				0							
3413	0	0				0							
3414	3	3				1 3	3					YES	
3419	3	2	25	1		2 16	3						NO
3420	0	0			-	0							
3425	4	4				2 6	5 2					YES	
3431	2	2				0						YES	
3437	2	2				0						YES	
3443	3	3				0						YES	
3444	1	1				0						YES	
3450	4	4				2 3.5	1.5					YES	
3456	6	6				3 17	11	7 weel	ks			YES	
3500	3	3				1 1.5						YES	
3506	6	4		2		4 6.5		4	2.	.5		YES	
3512	5	5				3 6.5		1.5				YES	
3513	2	2				0						YES	
3519	3	3				1 2						YES	
3534	5	5				2 13						YES	
3535	3	3				1 1.9						YES	
3540	3	3					MONTHS					YES	
3543	0	0				0	1						
3551	2	2				0							NO
5600	2	2				0						YES	110
5607	12	3		9		5 9	2	2.5	3	.5	10	YES	
5607	0	0		-		5 6		9			MTHS	120	
3560-1	3	3				1 10							
3560-10		3				2 9							
3560-10		2				1 7	6)						
3560-20		4				2 5							
3560-6	5	5				2 15							

NOTE Ø COUNT. RESIDENTS WERE NOT HOME.

STOP SIGN ON 35th AND WELCOME.

PETITION FOR THE RETURN OF THE STOP SIGN BETWEEN 34nd AND 36st.

THE RESIDENTS ON THIS BLOCK FEEL THAT THIS STOP SIGN IS NECESSARY FOR SAFETY AND THE LIVES OF US AND OUR CHILDREN. WE SEE IT AS ONE OF THE MOST IMPORTANT SAFETY FACTOR ON THIS BLOCK. WE BELIEVE IT SHOULD NOT BE OVERLOOKED BY THE CITY OF CRYSTAL OR THE STATE OF MINNESOTA.

NAMES	ADDRESS HOUSE #	DEPENDENTS /DAY CARE	TOTAL
Dany July	Apt.6	Bloth Wren 15-14	AT HOUSE
1/1/will Edic	3540	1 CHIM 6 MONTHS	3/11/10
Jarry Menshek	5607-36	90 Kids in day care Home (Son 9415)	3 Here
Bannismenstel	5607-36	daycare agla-10mms, 2,242,3424,6,69,10,	9
Jody algorander	3560 \$201	5 yr.old ! 2 yr. old	4_
angela Malden	3560 #102	gyrold Tyrold	_3_
Susan Kipka	Apt 100	Tyrold	_2_
Rich Robinson	11+1	10 yR ald	3
Can a Chood	3443	None	_3_
Pat Elwood	3443		
	3413	Not home	A1
	3407	Not home	
Vicki Roberto	HHE	One 3 year	_3_
	3420	Not home	
Mary Kavanogh	3500		-
Qued maaixen	3506		
TILRAS	3535		
Chita Shoemake	3534		
	3540		
	3543	Not home	
Karen Moessner	3519		
	300		

STOP SIGN ON 35th AND WELCOME.

PETITION FOR THE RETURN OF THE STOP SIGN BETWEEN 3½nd AND 36st.

THE RESIDENTS ON THIS BLOCK FEEL THAT THIS STOP SIGN IS NECESSARY FOR SAFETY AND THE LIVES OF US AND OUR CHILDREN. WE SEE IT AS ONE OF THE MOST IMPORTANT SAFETY FACTOR ON THIS BLOCK. WE BELIEVE IT SHOULD NOT BE OVERLOOKED BY THE CITY OF CRYSTAL OR THE STATE OF MINNESOTA.

		OTAL OR THE STATE OF HIMMESOTA.	91
NAMES	ADDRESS HOUSE #	DEPENDENTS /DAY CARE	TOTAL COUNT AT HOUSE
Brenda Devine	3512	3 Kids 6/2,1/2	5
Kennet of Terin	3512 3534	a . 13, 15	5
mel Thornton	355/		2
Lou Hayes	3535	I child 1/2 gr	3
Todd Moesner	3519	1 child 2 4R	_3
Margael Hojder	3513	I ald people.	1
El. Hajder		the aux. No	_/_
John Kavanagh	3506 3500	2 children, 2 dayou children	$\frac{4+2}{3}$
Seri Thompson		2 children, Taurie 18mo	4
K.a. Echnan	3450		2
Hatty John	2/1/1		
Dalers Route	3431	<i>‡</i>	_2
Lin Chala	3425	2 children 2 yrs, Byrs	4
Www Menny	3450	3 - 17 11 Tuks	<u>(</u>
M/ DA 2400	315b		

DEAD END WELCOME AT VERA CRUSE.

PETITION TO DEAD END WELCOME AT VERA CRUSE. THIS IS ONE OF THE POSSIBILITIES WHEN CONSTRUCTION BEGINS ON HIGHWAY 100 AND 36th STREET.

NAME	HOUSE#	DEAD END WELC	COME NO
Pam BROWN	3444		
Dolores Routes	3431		
Tim Clander	3425		
Honga & ally	3419	-	X
My Merus	3456		t)
All Will Este	3540	<u></u>	
Larry Menduk	51007-36		
Barnie Menslok	560736	<u>X</u>	
Dands awood	3443		
Pat Elwood	3443		
Vide Roberts	MIE		
Mary Kavanagh	3500	<u> </u>	
David Madisin	3506		14
July 1	3535		
Juite Sormler	3534	<u>×</u>	
anute Eicher	3546		
Karen Moessner	3519	$\dot{\lambda}$	

DEAD END WELCOME AT VERA CRUSE.

PETITION TO DEAD END WELCOME AT VERA CRUSE. THIS IS ONE OF THE POSSIBILITIES WHEN CONSTRUCTION BEGINS ON HIGHWAY 100 AND 36th STREET.

NAME	HOUSE#	DEAD END W	ELCOME NO
BrendanDew	ine 13512		
Kenneth J Der	<u>m</u> 3572	<u>X</u>	
Larry Shrema	her 3534		= 4
md Thornton	/		X
Betly (hoint	N 355 L		X
Lou Hayes	3535		
Todd Mouse	3519		
Elwin Olan	V 3513	X	
Marga et dajan	56000	Χ.	
Ed. Hoyde		X	
Kathyn M. M.			
John S. Karanay	3500	X	
Deric Thor	1900n	<u> </u>	
Rit Spa	3450	1	
K.B. Folmy	in 3437	X	
Kachy John	m 3437	<u> </u>	

MEMORANDUM

DATE:

April 16, 1991

TO:

Jerry Dulgar, City Manager

FROM:

Anne Norris, Community Development Director

SUBJECT:

Recommendation Regarding Composition of

Planning Commission

At its meeting on April 15, 1991, the Planning Commission discussed the composition of the Commission in light of the resignation of Commissioners Christopher and Leppa. The Commission recommended the City Council consider reducing the Planning Commission from 10 to 9 members. There would be two commissioners appointed from each ward and one member from at-large. By going to a nine person commission, tie votes can be avoided.

If the Council wishes to change the number of members on the Planning Commission, the City Attorney needs direction to prepare an ordinance revising Section 305.67, Subd. 2. of the City Code.

ALN:jt

ORDINANCE NO. 91-

AN ORDINANCE RELATING TO CITY GOVERNMENT: PLANNING COMMISSION: AMENDING CRYSTAL CITY CODE, SUBSECTION 305.67, SUBDIVISION 2

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 305.67, Subdivision 2 is amended to read as follows:

Subd. 2. Membership. The Planning Commission shall-consist consists of ten nine members. Two members must be appointed from each of the four wards of the City and one member is appointed at large. The City Manager, Building Inspector and Engineer Public Works Director shall act as consultants to the Planning Commission.

Sec. 2. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

		 	_	
Mayor	100			

Attest:

City Clerk

ORDO3.

Memorandum

DATE: April 16, 1991

TO: Jerry Dulgar, City Manager

FROM: Darlene George, City Clerk

SUBJECT: Legislative Proposal to Require Single-Member

Wards in Cities of 20,000 Population or More

In reviewing a letter received from the League of Minnesota Cities today regarding the above referenced proposal, I request that the Council be made aware at tonight's meeting so they may give staff direction on the matter.

As I understand it the purpose of the legislation is to increase the chances for language or racial minority folks to be elected to city councils. I believe, but cannot state with accuracy without obtaining reports from the County, that Crystal does not have a concentration of language and/or racial minorities in any one area of the City.

The impact on our City would be less representation on the City Council for our residents and would require time and expense to make the change in our Charter. One alternative might be to go to 6 Wards and elect the Mayor at large.

Senator Reichgott is one of the introducers of this bill and is a member of the Senate Redistricting Committee. Concerns should be addressed to her as well as our legislative representatives. A copy of the League's letter and Senate File 1169 is attached.

DG/js

TRANSMISSION REPORT ***********

* * *

:CRYSTAL POLICE (APR 16 '91 14:39) TOTAL DEPT. PAGES CODE RESULTS REMOTE TERMINAL IDENTIFICATION START TIME MODE TIME DATE 04'50" 09 612 337 9310 G3ST OK APR 16 14:35



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

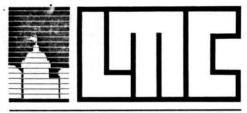
ADMINISTRATIVE OFFICE

FAX TRANSMITTAL FORM

DATE:	april 16, 1991
TO:	David Kennedy
AT (FAX #):	337-9310
FROM:	Darlene - Crystal
AT (PHONE #):	537-8421
NUMBER OF PAGES	(including this page): 9

OUR	FAX MACHINE PHONE NUMBER: (612) 537-3279

IF THERE ARE ANY	PROBLEMS RECEIVING THIS TRANSMISSION, PLEASE CALL
FAX OPERATOR:	Darlene Leorge
AT PHONE NO.:	537-8421 EXTENSION /3/



League of Minnesota Cities

183 University Ave. East St. Paul, MN 55101-2526 (612) 227-5600 (FAX: 221-0986)

April 12, 1991

TO: Mayor, Manager, Clerk

Cities over 20,000 pop. without wards

FROM: Ann Higgins

RE: PROPOSAL TO REQUIRE SINGLE-MEMBER WARDS IN CITIES OF 20,000 POPULATION OR MORE

S.F. 1169 (Luther), redistricting legislation, approved Friday by the Senate Redistricting Committee, would require all second-class cities 20,000 - 100,000 pop.) to have single-member wards by 1994. The bill, which also contains standards for redistricting city wards and county commissioner districts, has been reported to the floor of the Senate for action. (See attachments.)

PLEASE CONTACT YOUR LOCAL LEGISLATOR AND/OR MEMBERS OF THE SENATE REDISTRICTING COMMITTEE TO REQUEST THAT SUCH REQUIREMENTS BE REMOVED FROM S.F. 1169. (See list of committee members on next page.)

PLEASE NOTIFY ME IF YOUR CITY WOULD BE WILLING TO TESTIFY ON THE ISSUES RAISED BY THE PROPOSED REQUIREMENTS.

Senator Majority Leader Roger Moe, who chairs the Senate Redistricting Committee, has agreed with suggestions made by the League and other members of the committee that this proposal deserves further examination and an opportunity for local officials to comment on how the provisions would affect communities and those seeking election for city council.

Accordiningly, Senator Moe has announced that the bill (S.F. 1169) will be referred to the Senate Rules Committee when it reaches the floor of the Senate(rather than to be considered for final action). Further, the Senate Rules Committee (which is chaired by Senator Moe) will direct that the bill be re-referred to at least one other Senate committee, probably either the Senate Local Government Committee or the Senate Elections & Ethics Committee.

The legislation is likely to be on the agenda of one or the other of the two committees listed above within the next week to 10 days.

In the meantime, it is very important for your city to make your objections to these provisions known to your local legislator, particularly to the State Senator representing your city.

Senator Luther, who is also Senate Assistant Majority Leader, wants to require single-member wards to increase the possibility for the election of candidates to local office who will represent language or racial-minority concentrations or other under-represented groups on local city councils.

The following lawmakers are members of the Senate Redistricting Committee:

Senator Roger Moe, Chair
Senator Bill Luther, Vice Chair
Senator Duane Benson (Senate Minority Leader)
Senator Richard Cohen
Senator Gary DeCramer
Senator D.J. Johnson
Senator Fritz Knaak
Senator Larry Pogemiller
Senator Ember Reichgott
Senator Don Storm

If your city is represented by any of the lawmakers who serve on the Redistricting Committee, please contact them personally to let them know your views on the Luther amendment to S.F. 1169 re: single-member wards for cities over 20,000 population.

You should also make sure you express your concerns to your local legislator and urge him/her to speak with other members of the Senate, particularly with those listed above who serve on the Senate Redistricting Committee.

Attachments

Companion II.F. No._____

Introduced by Luther, R. Moe, Pogemiller, Reichgott S.F. No. 1169

/ April 2, 1991 Referred to Committee on REDISTRICTING

Reproduced by PHILLIPS LEGISLATIVE SERVICE

1	A bill for an act
2 3 4 5 6 7	relating to elections; establishing additional standards for county and city redistricting plans regarding population equality, protection of minority populations, and preservation of communities of interest; amending Minnesota Statutes 1990, sections 205.84, subdivision 1; and 375.025, subdivision 1.
8	BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
9	Section 1. Minnesota Statutes 1990, section 205.84,
10	subdivision 1, is amended to read:
11	Subdivision 1. [GENERAL PROVISIONS.] In a statutory $\underline{\text{or}}$
12	home rule charter city electing council members by wards, wards
13	shall be as equal in population as practicable and each ward
14	shall be composed of compact, contiguous territory. No ward
15	shall vary in population more than five percent from the average
16	for all wards in the city, unless the result would force a
17	voting precinct to be split. The wards must not dilute the
18	voting strength of racial or language minority populations.
19	Where a concentration of a racial or language minority
20	population makes it possible, the wards must increase the
21	probability that members of the minority will be elected. The
22	wards should attempt to preserve communities of interest where
2.3	that can be done in compliance with the preceding standards.
2.1	Each council member shall be a resident of the ward for which
25	elected, but a change in ward boundaries does not disqualify a
26	council member-from serving-for the remainder of a term.

- Sec. 2. Minnesota Statutes 1990, section 375.025,
- 2 subdivision 1, is amended to read:
- 3 Subdivision 1. [STANDARDS.] The redistricting plan in use
- 4 in a county shall be used until a new plan is adopted in
- 5 accordance with this section. Each county shall be divided into
- 6 as many districts numbered consecutively as it has members of
- 7 the county board. Commissioner districts shall be bounded by
- 8 town, municipal, ward, or precinct lines. Each district shall
- 9 be composed of contiguous territory as regular and compact in
- 10 form as practicable, depending upon the geography of the county
- 11 involved and shall be as nearly equal in population as possible.
- 12 No district shall vary in population more than ten five percent
- 13 from the average for all districts in the county, unless the
- 14 result forces a voting precinct to be split. A majority of the
- 15 least populous districts shall contain not less than a majority
- 16 of the population of the county. The districts must not dilute
- 17 the voting strength of racial or language minority populations.
- 18 Where a concentration of a racial or language minority
- 19 population makes it possible, the districts must increase the
- 20 probability that members of the minority will be elected. The
- 21 districts should attempt to preserve communities of interest
- 22 where that can be done in compliance with the preceding
- 23 standards. A county may be redistricted by the county board
- 24 after each federal census. When it appears after a federal
- 25 census that the districts of the county are not in accord with
- 26 the standards set forth in this subdivision, the county shall be
- 27 redistricted by the county board within the times set in section
- 28 2048.135, subdivision 2. Before acting to redistrict, the
- 29 county board, or a redistricting commission if one is appointed,
- 30 shall publish three weeks notice of its purpose, stating the
- 31 time and place of the meeting where the matter will be
- 32 considered, in the newspaper having the contract to publish the
- 33 commissioners' proceedings for the county for the current year.

amendment added to 5. F. 1169 - added 4/10/91

M..... moves to amend S.F. No. 1169 as follows: Page 1, line 13, strike "as" and insert "substantially" and 2 strike "as practicable" Page 1, line 14, delete from "No" through line 17 to "." and insert "The population of a ward must not deviate from the ideal by more than five percent, plus or minus." Page 1, line 24, after "member" insert "in a statutory city" 7 Page 1, after line 26, insert: "Sec. 2. Minnesota Statutes 1990, section 205A.12, subdivision 4, is amended to read: 10 Subd. 4. [ELECTION DISTRICT BOUNDARIES.] Each proposed 11 12 election district must be as substantially equal in population 13 as-practicable and must be composed of compact, contiguous 14 territory. The population of a district must not deviate from 15 the ideal by more than five percent, plus or minus, unless the 16 result would force a voting precinct to be split. The districts 17 must not dilute the voting strength of racial or language 18 minority populations. Where a concentration of a racial or 19 language minority population makes it possible, the districts 0 must increase the probability that members of the minority will be elected. The districts should attempt to preserve communities of interest where that can be done in compliance with the preceding standards. The district may utilize the most recent federal decennial census figures available or may conduct

- 1 a special census for this purpose. The board shall designate
- 2 each election district by number."
- 3 Page 2, line 11, strike "as nearly" and insert
- 4 "substantially" and strike "as possible"
- 5 Page 2, line 12, strike from "No" through line 13 to
- 6 "county" and delete the new language and insert "The population
- 7 of a district must not deviate from the ideal by more than five
- 8 percent, plus or minus"
- 9 Renumber the sections in sequence
- 10 Amend the title as follows:
- Page 1, line 3, after "for" insert "school district,"
- Page 1, line 7, after the semicolon insert "205A.12,
- 13 subdivision 4;"

Bid replaced books. (Xusher) So to shall be to shall be not bearing Luther amendment to S.F. 1/69 re: single-member wards in cities of 20,000 pop. or more. added on 4/12/91

[COUNSEL] PSW

M...... moves to amend S.F. No. 1169 as follows: 1

Page 1, line 11, after the headnote insert "Notwithstanding 2

any home rule charter or ordinance to the contrary, every home 3

rule charter or statutory city of the first or second class must

be divided into wards. Each ward is entitled to elect a single

except member of the city council."

Page 1, after line 26, insert: 7

"Sec. 2. Minnesota Statutes 1990, section 205A.12, 8

subdivision 2, is amended to read: 9

Subd. 2. [ELECTION.] Except-in-a-school-district-located which are affection 10

wholly-or-partly-within-a-city-of-the-first-class; Every school 194

district whose population is 20,000 or more must be divided into

as many separate election districts as there are members of the

board. Each district is entitled to elect a single member. In 14

school districts whose population is less than 20,000, upon 15

resolution of the board, made on its own motion or on

17 presentation of a petition substantially in the form required in

18 section 205A.13, signed by at least 50 electors of the district

19 or ten percent of the number of votes cast in the most recent

20 regular school board election, whichever is larger, the board

21 shall adopt a proposal to divide the district into as many

22 separate election districts as there are members of the board,

23 which proposal must be submitted to an election under this

24 chapter. If the election is initiated by petition, the

[COUNSEL] PSW SCS1169A-3

04/09/91

- 1 resolution calling the election must be adopted within six
- 2 months after the date of receipt of the petition. Only one
- 3 election within any two-year period may be held under this
- 4 section."
- 5 Page 2, after line 33, insert:
- 6 "Sec. 5. [EFFECTIVE DATE.]
- 7 This act is effective for the state primary election in
- 8 1992 and thereafter." exupt on. affective sy
- 9 Renumber the sections in sequence
- 10 Amend the title as follows:
- Page 1, line 2, after the semicolon insert "requiring
- 12 certain cities and school districts to use single-member
- 13 districts for elections;"
- Page 1, line 7, after the semicolon insert "205A.12,
- 15 subdivision 2;"

MEMORANDUM

DATE: April 16, 1991

TO: Jerry Dulgar, City Manager

FROM: Anne Norris, Community Development Director

SUBJECT: Share-A-Home at 6509 42nd Avenue North

At its meeting on April 8, 1991, the Planning Commission discussed Gertrude Arntson's request to be permitted to construct a separate living unit in her house for the Share-A-Home program. Ms. Arntson's home is in the R-1, Single Family Residential district, and multiple family units are not permitted in this district.

The intent of the Share-A-Home program is to have someone come in and share housekeeping responsibilities with an elderly person, allowing the elderly person to continue to live in his/her home. The program does not require separate living units for the sharer.

The Planning Commission recognized the value of the Share-A-Home program and the importance of Ms. Arntson remaining in her home as long as possible. The Planning Commission requested staff to research how other cities are handling this matter and similar matters such as mothers-in-law apartments. This information will be provided to the Commission at their May 13 meeting.

ALN:jt

Rt 2 Box 21 Wheaton, MN 56296 April 11, 1991

William Barber
Building Official
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422-1696

Dear Mr Barber:

We are seeking a variance or an amendment to the current Crystal zoning ordinance which would allow older adults to continue independent living in their own homes.

My mother, Gertrude Arntson of 6509 42nd Avenue North, has chosen to use the Share-a-Home program of Lutheran Social Service. By sharing a separate living unit with a young couple whe will be able to continue living in the same home as she has been for over 40 years. Not only will this exchange of "help in place of rent" facilitate the dignity of independent living, it will also assure the upkeep of home and yard to the benefit of the neighborhood.

The City of Crystal must currently have a large senior population and in the next few years will approach the projected national average of 25%. Consideration for their housing needs recognizes the resources that senior citizens bring to a community. Addressing this concern now will help stabilize neighborhood housing which will be to the benefit of everyone in Crystal.

Sincerely, Clen Vollmers

Ellen Vollmers 612-563-4866

cc: Mayor Betty Herbes Jane Elsen

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION Minutes March 6, 1991

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:10 p.m. by Chairperson Bill Gentry. Members present were: Mr. Ertz, Mr. Theisen, Ms. Saunders, Ms. Moucha, Mr. O'Reilly, and Mr. Jungroth. Also present were: Mr. Moravec, council liaison; and Mr. Brandeen and Ms. Hackett from the department staff.

Mr. Gentry gave the Chairperson Report. The Commission will continue to work with the Human Relations Commission on Human Rights Day. Mr. O'Reilly will meet with the Human Relations Commission to coordinate the event. This year's focus will be Special Needs. Several groups were suggested as contacts.

The Marketing Sub-committee meeting was reviewed. Other cities' park and recreation departments will be contacted. Also, businesses will be contacted to sponsor days or for employee groups. Other ideas include KSTP Smart Shopper radio time. The birthday party idea was refined.

Ms. Hackett reviewed the monthly report, highlighting major activities. The Senior Center non-resident rate was discussed. The Community Center activity report was reviewed.

Mr. Brandeen reviewed the concept plan of the Twin Lake trailway/environmental center. The Commission felt the plan has the following merits:

- -Advocates usage of trails
- -Provides access to other cities' facilities
- -Shares facilities between cities
- -Amenity to the City
- -Provides for an Interpretive Center
- -Connects city facilities

Mr. Gentry will contact Robbinsdale and Brooklyn Center to plan a joint meeting on the project.

Mr. O'Reilly reviewed the last Crystal Frolics meeting.

The Commission was informed of anticipated 1991 budget reductions. Also, long-term budget reductions are probable and staff requested input from the Commission on policy matters such as subsidies for youth and senior programming. The Commission reviewed a report of programs and percentage subsidized. Staff will prepare additional information on how program fees will be affected based on two scenarios:

- 1) Adult 100% fee based/youth 75% fee based
- 2) Adult 125% fee based/youth 50% fee based

Other areas of discussion include "giveaway" programs such as: playgrounds, wading pools, warming house and Becker concerts and fundraising activities such as tournaments.

Mr. Brandeen informed the Commission of 1991 capital outlay items reduced or eliminated from the budget. Three items are in discussion:

Bassett Creek pathway widening Bassett Creek playground equipment Bassett Creek tennis court resurfacing

There was no report on the Honored Senior Program.

The Adopt-A-Park concept was discussed. It was felt if this is going to be presented at the outdoor meetings, a clear, concise definition and plan is needed. The Commission has several concepts regarding this idea but nothing clear-cut and defined.

Sub-committees will meet in April. The Public Relations Sub-committee will discuss Adopt-A-Park. Long Range Planning will discuss the Comprehensive Plan. There will be no marketing meeting in April.

The meeting was adjourned at 9:27 p.m.

Respectfully submitted,

Gene Hackett Recorder

CRYSTAL PARK AND RECREATION DEPARTMENT MONTHLY REPORT MARCH 1991

PROGRAM ACTIVITIES: MARCH START

ACTIVITY NAME	REGIST	RATION	LOCATION	AGE GROUP	DAY/TIME
	1991	1990			
KIDS KAPERS	10	NA	COMMUNITY CTR	4 - 6 YRS	SATURDAY MORN
CIDS COOKING	10	NA	COMMUNITY CTR	7 - 12 YRS	SATURDAY AFT
BATON/RHYTHMIC GYMNASTICS	18	NA	COMMUNITY CTR	4 - 12 YRS	WEEKDAY EVE
TEEN DANCE	119	NA	COMMUNITY CTR	GRADES 6 - 8	WEEKDAY EVE-SPG BRK
BUNNY SUPPER	47	25	COMMUNITY CTR	5 - 10 YRS	WEEKDAY EVE
SPRING BREAK-OUT	37	NA	COMMUNITY CTR	GRADES K - 5	WEEKDAY AFT
READ ME	38	NA .	COMMUNITY CTR	PRESCHOOLERS	WEEKDAY MORN
SPRING BRK OPEN GYMS	68	NA	COMMUNITY CTR	GRADES K - 8	WEEKDAY AFTS (3)
HREE PERSON BBALL-SPRING	6Т	NA	COMMUNITY CTR	ADULT	WEEKDAY EVE
SPRING VOLLEYBALL LGES	57T	NA	COMMUNITY CTR	ADULT	WEEKDAY EVE
MEN	14T				
WOMEN	16T				
CO-REC	27T				

ONGOING PROGRAMS - MARCH 1991

SENIORS

ADULTS

CENTER MEMBERSHIP: 1100

(Feb. 1991 - 1108/Mar. 1990 - 637)

CRIBBAGE: 70
WELCOME: 4
500 DAY: 96
500 NITE: 96
SCRAPBOOK: 2
POKER FOR FUN: 24
BRIDGE DAY: 76
BRIDGE NITE: 48
DUPLICATE BRIDGE: 72
EXECUTIVE COMMITTEE: 12

SPECIAL EVENTS:

OTLB: 25 TO TEQUILABERRY'S

BRUNCH BUNCH: 75 - SPEAKER WAS DR. PERENDY, PODIATRIST

MOONLIGHT MADNESS DANCE: 120

MEN'S VOLLEYBALL LEAGUE
WOMEN'S VOLLEYBALL LEAGUE
CO-REC VOLLEYBALL LEAGUE
ADULT OPEN BASKETBALL
ADULT OPEN VOLLEYBALL

ADULT OPEN VOLLEYBALL CO-REC OPEN VOLLEYBALL WALK PROGRAM MORNING EXERCISE

JAZZERCISE

ONGOING PROGRAMS - MARCH 1991

YOUTH

OTHER ACTIVITIES .

WRESTLING GYMNASTICS

DANCE

TMH-EMH/ADAPTED**
COMMUNITY TRIPSTERS**

LITTLE 6 BINGO: 90 TOTAL/24 CRYSTAL

GETAWAY**

OLD LOG THEATRE: 48 TOTAL/10 CRYSTAL

GREAT ESCAPES FOR KIDS**

DISNEY ON ICE: 48 TOTAL/24 CRYSTAL

EASTER EGG HUNT
200 ATTENDED
WRESTLING TOURNEY
80 PARTICIPATED

**-CO-SPONSORED WITH OTHER AGENCIES

PROGRAMS COMPLETED

WRESTLING

1991 REGISTRATION: 42 1990 REGISTRATION: 59

OBJECTIVE:

To teach basic wrestling skills, techniques and terms.

SUCCESSES:

Instructors were excellent, parent volunteers assisted, site locations worked well. End of season tournaments was a highlight.

PROBLEMS:

None encountered.

RECOMMENDATIONS:

Continue program format.

2. ADULT VOLLEYBALL

MEN'S LEAGUE: 1991: 47 T 1990: 43 T WOMEN'S LEAGUE: 1991: 30T 1990: 27 T COREC LEAGUE: 1991: 52T 1990: 43 T

OBJECTIVE:

To provide organized adult league play in various skill levels.

SUCCESSES:

Leagues ran well. Registration increased over last year.

Teams liked the level of competition.

PROBLEMS:

Nothing serious encountered.

RECOMMENDATIONS:

Schedule additional referee trainings and clinics.

Continue league format.

3. YOUTH BASKETBALL

1991 REGISTRATION: 163

1991 REGISTRATION: 98

OBJECTIVE:

To provide instruction in basketball fundamentals for youth grades 1 - 6. To utilize volunteer coaches for grades 3 - 6. To schedule

skills and game competitions.

SUCCESSES:

New Mite program well received. Good staff for Mite instructors and games refs. Volunteer coaches were good and returned positive program

evaluations. Working with GV P & R went well.

PROBLEMS:

None encountered.

RECOMMENDATIONS:

Continue format. Offer additional Mite classes if schedule permits.

CRYSTAL COMMUNITY CENTER ACTIVITIES MARCH 1991

PERMITS ISSUED: 36 total

OF 36 PERMITS:

Non-profit Groups - 29 permits

- 16 permits were issued for no charge events
- 13 permits had a rental fee
- 29 total
- 5 permits were for multiple meetings in March
- 24 permits were for 1 meeting in March
- 29 total

Resident Groups - 6

- 6 permits had a rental fee
- 5 permits were for 1 meeting only
- 1 permits were for multiple meetings
- 6 total

Non-resident Groups - 1

1 permit had a rental fee

1 permit was for multiple meetings

EVENING BUILDING USEAGE

Meeting Rooms - Mondays: 70% of available evening time in March is used for rentals and Park and Recreation activities.

Tuesdays: 65% Wednesdays: 65% Thursdays: 31% Fridays: 20%

Gyms - Mondays: 80% of available evening time in March is used for rentals and Park and Recreation Activities.

Tuesdays: 68% Wednesdays: 75% Thursdays: 62% Fridays: 56%

WEEKEND BUILDING USEAGE

Meeting Rooms: 39% of available weekend time is used for rentals and Park and Recreation activities.

Gyms: 67% of available weekend time is used for rentals and Park and Recreation activities.

MARCH RENTAL GROUPS:

NAME	CAT	FREQ	FEE
Crosstrailers Square Dance	NP	1	52.50
Carousel Shows	NRES	2	650.00
Providers Choice	NP	2	20.00
Resident Family Function	RES	1	133.00
Promised Land Church	NP	1	80.00
Resident Family Function	RES	1	40.00
Crystal Team Gym Rental	NP	2	30.00
Col Hts VB Club	NP	4	60.00
TOPS	NP	4	40.00
Nu-Skin	RES	4	120.00
Girl Scout Honor	NP	1	N/C
Dist 281- B. Weeks	NP	2	N/C
MN X-Tension Serv.	NP	1	N/C
AA	NP	1	N/C
Barnburners Sq. Dance	RES	1	112.50
Westside Church VB	NP	1	30.00
Open Door VB	NP	1	130.00
Forest PTA	NP	1	N/C
Women of Today	NP	1	N/C
4-H	NP	1	N/C
HIRED	NP	1	30.00
Girl Scout Leaders	NP	1	N/C
Dist 281 - Davis	NP	1	N/C
Dist 281 - Wildung	NP	1	N/C
Brownies	NP	1	N/C
Crystal JC's	NP	1	N/C
Cub Scout 289	NP	1	N/C
School of Drafting	RES	1	50.00
Twinwest Recycle	NP	1	27.00
Scout 289 Gym	NP	1	20.00
Cooper Squirt Hockey	NP	1	90.00
USVBA Tourney	NP	1	500.00
LUPUS	NP	1	N/C
MN X-tension	NP	1	N/C
AMIGA Computers	NP	1	N/C
Resident Reception	RES	1	400.00
Little League - No permit is			N/C
Crystal Frolics Committee -		issued	N/C

MARCH PARK & RECREATION ACTIVITIES:

Meeting Rooms		
Congregate Dining	M - F	20
Seniors	M - F, SA, SU	28
Flute Lessons	F	5
500 Tourney	SA	1
Adult Tap Dance	T	2
Paint Class	TU	2

Gyms

	and the second	200
Youth Open Gyms	T/TH	6
Adult Open Gyms	TH/SA	10
Morning Ex	M/W/SA	13
Youth Basketball	SA	3
VB League	SU-TH	15
Jazzercise Day	M,W	8
Jazzercise Night	M,T,TH	12
Preschool Games	T	4
Preschool Lunch	M	3
Rhythmic Gym/ Baton Class	W	3
3 Man BB Lge	TH	2
Youth Dance	TH	4

April 5, 1991

Dear Mayor/City Manager:

I am very concerned about some current proposals to modify the fiscal disparities law. The law was meant to implement a program to share tax base in the Metropolitan Area. I do not believe it should be used to fund specific programs.

Our needs are growing, particularly in the human services area, but those needs are growing in all communities, and should be funded from other sources.

Since it went into effect in 1975, this law has been doing just what it was intended to do: allowing the resources of the region to be shared more equally. It recognizes that our Metro Area functions as a single economic unit. It also recognizes that economic development is spurred by regional facilities and services, such as highways, sewers and airports, and that many of these services resulted from decisions made by the Metro Council many years ago. Cities should not be punished again today for not receiving some of those facilities back in the '60s.

The fact is that the law has worked well over the years. The disparity in commercial-industrial tax base among metro communities has been reduced (among cities with more than 9,000 residents) _ to four to one. Without fiscal disparities, that ratio today would be 22 to one.

But I think the major reason I support fiscal disparities as strongly as I do is when I look at the cities that are benefitting from the tax-base-sharing. Even after the redistribution of tax base, they have a lower taxing capacity than the "contributor" cities. So if that pool were diminished, it would adversely affect their ability to deal with those same needs felt in all our cities.

Fiscal disparities is unique, and it's one of those very rare government initiatives that work exceedingly well. Let's not allow it to be weakened in this session of the legislature.

Sincerely,

Mary E. Anderson

Chair

CRYSTAL PLANNING COMMISSION MINUTES

April 8, 1991

The regular meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following present: Anderson, Elsen, Kamp, Magnuson, and Nystrom; the following were absent: Christopher, Guertin, Leppa, Lundeen and Smith; also present were Community Development Director Norris, Building Inspector Barber and Recording Secretary Scofield.

Chairperson Magnuson declared there was not a quorum present, and therefore the meeting would be continued to Monday, April 15, 1991 at 7:00 p.m.

Staff will send out notices for the public hearing on May 13, 1991, regarding Variance Application #91-11 to grant a variance of 8' of the required 20' side street side yard setback (Section 515.13, Subd. 3 a) 2) ii) at 4403 Zane Ave. N. for construction of a 10' x 20' 3-season porch as requested by Charles G. Simons of Contempra Remodeling for Judy Rice.

Chairperson	Magnuson
CHATTPELBOIL	Magnuson

Secretary Anderson

DUE DATE: NOON, WEDNESDAY, APRIL 10, 1991

MEMO TO:

Jerry Dulgar, City Manager

MEMO FROM:

Darlene George, City Clerk

ACTION NEEDED MEMO: From the April 2, 1991 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of April 2, 1991. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the City Clerk for her review.

DEPARTMENT ITEM

CITY CLERK

Proclamation for the Annual Sale of Buddy Poppies by the Veterans of Foreign Wars of the United States to be conducted May 17 and 18, 1991. ACTION NEEDED: Call Steven Sroka for pickup of the proclamation.

ACTION TAKEN: Contacted 4-3-91.

ADMINISTRATIVE CLERK

ACTION NEEDED: Place proclamation on the cable

channel.

ACTION TAKEN: Proclamation placed on cable.

CITY CLERK

Consideration of solicitor's permit for Greenpeace Action to solicit in Crystal from April 3, 1991 thru April 30, 1991.
 ACTION NEEDED: Notify Greenpeace of Council approval advising them to inform people contributing that contributions are not tax deductible.
 ACTION TAKEN: Notified by phone 4-3-91. I was informed their literature informs contributors that contributions are not tax deductible.

CITY CLERK

2. Consideration of a solicitor's permit for Saba Flowers to solicit in Crystal for Mother's Day (May 10, 11, 12, and 13) and Memorial Day (May 25, 26, and 27) weekends.
ACTION NEEDED: Notify Saba Flowers of Council approval and advise of Mayor's direction to get solicitor's permits in earlier in the future.
ACTION TAKEN: Advised by letter to be sent with license and refund for Easter weekend.

PUBLIC WORKS DIRECTOR

 Set 8:00 p.m., May 7, 1991, as the date and time for a public hearing for the 1991 Sealcoat Program.
 ACTION NEEDED: Notify affected property owners and place item on May 7th agenda.
 ACTION TAKEN: Notices published and mailed.

PUBLIC HEARINGS

REDEVELOPMENT COORDINATOR

 Public hearing to consider the distribution of Year XVII Community Development Block Grant Funds. ACTION NEEDED: Proceed with allocation of funds to include Adventure Club. ACTION TAKEN: Necessary material sent to Hennepin County 4-5-91.

REGULAR AGENDA

ADMINISTRATIVE SECRETARY

 Consideration of the application for appointment to the Park & Recreation Advisory Commission from Michelle Howard, 4812 Edgewood Avenue North. ACTION NEEDED: Prepare letter of appointment for City Manager's signature, including minutes of the last 3 meetings of the Commission and the ordinance pertaining to the Commission; add name to Commission roster. ACTION TAKEN: Letter sent with pertinent information on 4-3-91; roster updated.

ADMINISTRATIVE SECRETARY

2. Consideration of applications for appointment to the Economic Development Authority Advisory Commission from Cletus Maychrzak, 5309 - 34th Place, and Duane Biddle, 6926 Jersey Circle. ACTION NEEDED: Prepare letter for City Manager's signature advising Duane Biddle of appointment including copies of meeting minutes from the last 3 commission meetings and the portion of the ordinance pertaining to the commission; prepare letter for City Manager's signature to Cletus Maychrzak thanking him for applying and inquiring of him if he has an interest in serving on any other commission that does not meet on a Tuesday evening.

ACTION TAKEN: Letters sent 4-3-91.

BUILDING INSPECTOR

3. Continuation of consideration of a variance application to build an addition to the existing garage which will encroach 3' into the required front yard setback of 30' at 3709 Adair Avenue North.

ACTION NEEDED: Notify applicant of Council

denial.

ACTION TAKEN: Applicant was present at meeting.

HRG ADMINISTRATOR

4. Consideration of a Source Reduction Plan for the City of Crystal. ACTION NEEDED: Proceed with Source Reduction Plan as approved by the City Council. ACTION TAKEN: Staff meeting is schedule for April 15 to discuss reduction in garbage service possibilities.

HRG ADMINISTRATOR

5. Consideration of a resolution converting recycling special revenue account to an enterprise fund. ACTION NEEDED: Notify the Finance Department of Council approval of conversion of recycling revenue account to an enterprise fund. ACTION TAKEN: Finance Department notified 4-3-91.

HRG ADMINISTRATOR

6. Consideration of First Reading of an Ordinance regarding Multi-family Recycling. ACTION NEEDED: Place Second Reading on April 16, 1991 City Council Agenda. ACTION TAKEN: Draft ordinance has been revised and placed on April 16th Council Agenda.

BUILDING INSPECTOR

7. Consideration of furnishing and erecting reader board sign at the Community Center.

ACTION NEEDED: Proceed with variance to the sign ordinance to allow a second free standing sign at the Community Center, 4800 Douglas Drive.

ACTION TAKEN: Ed Brandeen present; he will contact sign contractor.

PARK & REC. DIRECTOR

ACTION NEEDED: Proceed with purchase of a 5' x 10' reader board sign with expenditures to come from charitable gambling funds.
ACTION TAKEN: Action initiated 4-3-91.

PARK & REC. DIRECTOR

8. Consideration of the City of Crystal tree removal and tree trimming contract for 1991.

ACTION NEEDED: Notify Tim's Tree Service of Council rejection of bid and proceed with rebidding of contract.

ACTION TAKEN: Notified 4-2-91.

CITY CLERK

- 9. Consideration of a donation for the support of the Hennepin County Olde Tyme Fair to be held July 25 through 28, 1991.

 ACTION NEEDED: Prepare letter to Hennepin County Olde Tyme Fair secretary advising of Council decision to deny a donation.

 ACTION TAKEN: Letter dictated for City Manager's signature 4-3-91.
- Consideration of a resolution in support of Suburban Hennepin Parks Legislation.
 ACTION NEEDED: No action needed.

COMMUNITY
DEVELOPMENT
DIRECTOR/
BUILDING
INSPECTOR

11. Discussion of the first reading of the revised Ordinance Relating to Housing, Section 425.
ACTION NEEDED: Place article in City Newsletter advising residents of a public informational meeting on May 21st.
ACTION TAKEN: Notice of May 21 meeting placed in City Newsletter.

CITY CLERK

ACTION NEEDED: Post notice of Special Work Session to discuss the revised ordinance relating to housing and send reminder letter to the Council of the special meeting. ACTION TAKEN: Notice posted 4-3-91; sent to Post for 4-24-91 publication and reminder noted for April 26 Newsbrief.

CITY CLERK

12. Consideration of a resolution in opposition to double pension cost of living mechanisms (13th Check).

ACTION NEEDED: Send certified copy of resolution to legislators.

ACTION TAKEN: Sent 4-3-91.

FINANCE DEPARTMENT

13. Consideration of a resolution disbursing funds from the Charitable Gambling Contribution Fund to reimburse the PIR Fund, Part B, for the Crystal History Project; and a resolution disbursing funds from the Charitable Gambling Contribution Fund for the Crystal History Project.

ACTION NEEDED: Proceed with disbursements of funds as approved by the Council in the two resolutions.

ACTION TAKEN: PIR, Part B, reimbursed for funds expended; \$1,000 set up for balance of "Crystal History Project" from Charitable Gambling Fund.

CITY ATTORNEY

14. Consideration of a recommendation of reappointment of the present Charter Commission members for a four year term expiring May 15, 1995. ACTION NEEDED: Prepare a letter of recommendation and enclose current Charter Commission roster to the Hennepin County District Judge. ACTION TAKEN:

CITY CLERK

15. Consideration of a request from VFW Post 494 to use artwork of the City of Crystal pin and request for permission to have a new City of Crystal flag made.

ACTION NEEDED: Notify proponent of Council

approval.

ACTION TAKEN: Present at meeting.

16. Consideration of a letter received from the City of St. Paul and a sample resolution regarding use of the state six percent sales tax to provide property tax relief.

ACTION NEEDED: No action needed.

CITY CLERK

17. Licenses.

ACTION NEEDED: Issue licenses. ACTION TAKEN: Licenses issued.

OPEN FORUM

CITY ENGINEER

Appearance of residents concerning the proposed removal of stop signs for the purpose of designating municipal State Aid streets in Crystal.
 ACTION NEEDED: Contact State Aid department to request stop signs on State Aid designated streets for pedestrian access to parks in the City of Crystal.
 ACTION TAKEN: Program to proceed except for request to leave stop signs at Zane and Medicine Lake Road. State's response to these signs will be brought back to Council for review as received.

Convenience store work one of nation's most dangerous jobs

PETER T. KILBORN NEW YORK TIMES

GAINESVILLE, FLA.

AMERICAN

t's just a spur-of-themoment thing," Daniel
E. Remeta, in handcuffs and government-issue blue cotton trousers and yellow T-shirt, said of his post-midnight encounter with convenience store clerks.

"Sometimes there wasn't going to be no robbery. Then somebody would say, 'Let's rob it.'"

In the case of one clerk, Remeta said, "his hands disappeared," and "I didn't know if he was pushing an alarm or going for a gun."

Remeta, 33, has been convicted of killing six people in a succession of robberies and shootings that stretched from Michigan to Texas to Florida in 1985. He is awaiting execution for the murder of

one of them — Chet Reeder, a 60-yearold convenience store clerk in Ocala, Fla., whose cash register yielded \$52.

When it comes to violent crime, Reeder's line of work is the second most dangerous there is, after driving a cab, according to a new study by the National Institute for Occupational Health and Safety, a federal research agency in Atlanta.

Although the government does not keep statistics on convenience store killings, state and local police departments say they have become more and more common, especially in the faster-growing states, where convenience stores have joined the gas stations, fast-food chains and discount stores that form the infrastructure of suburban sprawl.

In Florida, about 10 percent of the 316 inmates on death row were convicted of killing people in convenience stores. From August 1989 to August 1990, 13 people were killed in convenience stores: eight clerks, three customers, a passer-by and a holdup man.

Folksy as convenience stores seem, with playful names like Jim Dandy, Lil' Champ, Majik Market, U-Tote-Em and, of course, 7-Eleven, the stores present an inviting target that is as convenient to robbers as it is to customers. Many are open all night, and most are staffed by only one clerk.

"You're leery of everyone who walks

in the door," said Rick Joines, a clerk at a Lil' Champ store just outside Gainesville that closes at midnight. "You're a sitting duck."

Shirley Truman, who works in the same Lil' Champ, said: "About two months ago, I asked for Wednesday night off, and that's when they hit. The girl, she was mopping the floor. The guy had a gun. He pulled her over and told her to open the drawer or he'd blow her head off." She opened the drawer.

Except in Florida, Washington state and a few cities and counties, government agencies do little to protect people from violent crime in the workplace beyond the normal course of police duty.

State and federal regulators, including the Occupational Safety and Health Administration and the Mine Safety and Health Administration mandate many forms of protection against workplace hazards that can lead to accidents and death, but not against homicide.

The regulations that Florida, Washington and some communities have adopted are largely those that Southland Corp. devised for its own stores, the 3,200 7-Elevens around the country.

They include providing bright lighting

inside and outside the stores; training employees to deal with criminals; leaving windows clear enough of advertising signs and other clutter so passers-by, including police officers, can see inside the store, and providing a slotted safe in which clerks slip cash to keep the money in the register down to \$50 or so.

Gainesville, a city of 90,000 whose crime rate is twice that of the national norm for cities of that size, goes a step further. In 1987, the City Council passed an ordinance requiring at least two clerks in convenience stores after nightfall.

Since then, said Wayland Clifton of the Gainesville Police Department, no one has been killed or injured in convenience stores, and the number of robberies at those stores has plunged from 61 in 1986 to seven last year to one so far this year.

Now the Florida Legislature is debating whether to put such regulations into effect statewide. Attorney General Robert Butterworth has proposed a measure that would force stores to close from 10 p.m. to 6 a.m. unless they use at least two clerks during those hours or install a lockable bullet-resistant glass enclosure for clerks.



HOUSING FOR WOMEN

Poor excuses block a helping hand

white Bear Lake City Council members say they support the concept of low-income housing for women. But their "support" rings hollow when their actions seem motivated by NIMBY (Not in My Back Yard) mentality.

On a 4-1 vote, council members and the mayor last week defeated a plan by the East Metro Women's Council to White Bear Lake officials ought to reconsider, reverse decision.

88 888

build 20 units of apartment housing adjacent to Lakewood Community College and near Northeast Metro Technical Institute. The idea was to provide low-income housing for single-parent families who are in transition after divorce, chemical dependency treatment or a stay in a shelter. It would have been among the first to be located in a suburb and close to an educational institution, allowing participants to attend school.

Members of the East Metro Council worked long and hard for several years on the program. Efforts included an extensive metro area site search and securing \$1.2 million in both



The Bark Branks and the second and t

FOCUS '91

public and private grants. After hours of conversations with White Bear officials, city staff — including the police, fire, planning department and engineers — gave their blessing to the plan.

Yet city council members shot it down. Their reasons included resentment toward the neighboring community of Mahtomedi for being unwilling to accept the development. One council member said the 20-unit residence, combined with

nearby student housing, would create a concentration of poor families. Another member said the plan was faulty because no one discussed "abused men."

Each is a poor excuse. The end result is to deny help to single parents who are trying to build better lives for their families. Public officials set abysmal examples when they continually try to shove such programs into other communities. Each municipality, county and township must take a fair share of responsibility to help struggling families.

The lone vote of support for the plan came from the only woman on the White Bear council, Pattie Butcher. She said it well: "We spend a lot of time looking at wetlands and places for ducks to lay their eggs. Now we're looking at children ... I think it's a real black eye for White Bear Lake to turn this down."

It is also a punch in the stomach to the parents and children who desperately need a helping hand. White Bear Lake officials ought to reconsider and reverse their decision.

The above opinions are those of the Pioneer Press editorial board, directed by Ronald D. Clark, editorial page editor. Members are Mary E. Junck, publisher and president; John T. Henry, chairman; Steven Dornfeld, associate editorial page editor; Jerry Fearing, editorial cartoonist; and Glenda Holste, Denise Johnson and Michael Vitt, editorial writers.

To encourage action that can strengthen families in ways that show

Mr. Jerry Dulgar City Manager 4141 N. Douglas Dr. Crystal, Minn. 55428

Dear Mr. Dulgar,

Pleass tind enclosed a copy of the letter we have submitted to Jim Willis, the City Manager of Plymouth and to Representative Ann Rest expressing our concern for the need of a Police/School Liaison Officer at Armstrong Senior High School.

We appreciate your support in this matter.

Sincerely,

arent association

Armstrong Parent Association

Representative Ann Rest District 46A 439 State Office Building St. Paul, Minnesota 55155

Re : Special Legislation

Dear Representative Rest,

The Armstrong Parent Association is writing this letter on behalf of the students, staff, and parents at Armstrong Senior High School. Our concern is the critical need for a Police/School Liaison Officer. We feel that the legislation which you have proposed would provide a fair and equitable distribution of program services (liaison officer) and assessment of costs throughout all of the cities represented at Armstrong.

You have our total support in order that this legislation might become a reality. The approval of this resolution is crucial to our children and our community. We appreciate your effort and we will support it in any way you wish.

Sincerely,

Armstrong Parent Association

Mr. James Willis, City Manager 3400 Plymouth Blvd. Plymouth, Minn. 55447

Dear Mr. Willis,

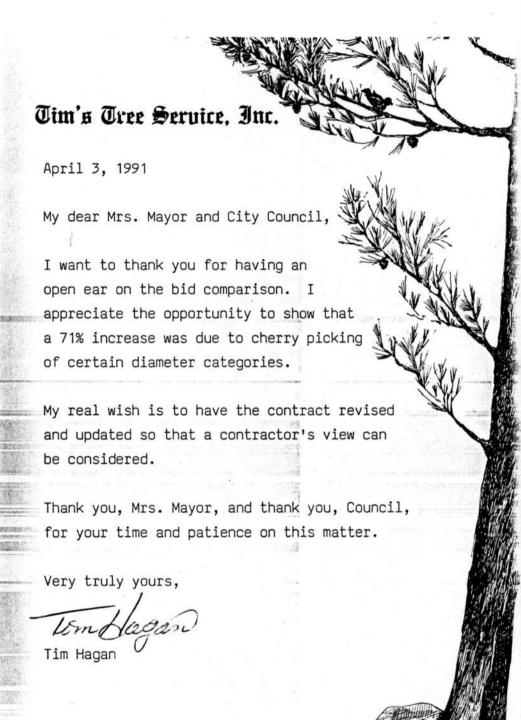
The Armstrong Farent Association is writing this letter on behalf of the students, staff, and parents at Armstrong Senior High School. Our concern is the critical need for a Police/School Liaison Officer. We are well aware that thus far the funding has not been provided for such a position. However, we feel the legislation, which has been proposed by Representative Ann Rest, would provide a fair and equitable distribution of program services (liaison officer) and assessment of costs throughout all of the cities represented at Armstrong.

The Carnegie Foundation for the Advancement of Teaching asked every community to work for the cause of public education in a study conducted in 1983. They stated that "Schools can rise no higher than the communities that support them."

We are urging your support in order that this legislation might become a reality. The approval of this resolution is crucial to our children and our community. Your support is appreciated and needed.

Sincerely,

Armstrong Parent Association





4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

Mr. & Mrs. Jeffrey Gershone 6017 29th Place North Crystal, MN 55422

Dear Mr. & Mrs. Gershone:

Your letter of April 8 touches on issues of concern to everyone in Crystal. No one is interested in compromising pedestrian safety for increased revenue. Instead, I have begun to question a situation where we have an overabundance of stop signs that vehicular traffic is disregarding in record numbers. This is very evident given the number of calls the City receives to enforce its stop signs. Stop sign installations do not and cannot solve every traffic or pedestrian related problem. However, since stop signs are somewhat inexpensive and easy to install, many people have come to view stop signs as a replacement for sidewalks and speed limit enforcement.

Please be aware that the stop sign on Medicine Lake Road at Zane Avenue will not be removed as originally proposed. This change was approved by the State based on a direct request from the Crystal City Council. Additionally, Crystal Police are adding radar patrols on all the routes where stop signs have been removed to enforce the speed limits. Speed limit signs have also been ordered for these streets, which include Medicine Lake Road and Brunswick Avenue.

I think everyone intends to monitor this situation closely and they should. I appreciate your taking the time to communicate your concerns.

Sincerely,

William Monk City Engineer

WM:mb

6017-29th Place North Crystal, Minnesota 55422 April 8, 1991

Mr. Bill Monk, City Engineer City of Crystal 4141 Douglas Drive North Crystal, Minnesota 55422

Dear Mr. Monk.

This letter is to express our concern over the proposed upcoming street repairs in Crystal and the subsequent removal of several stop signs in our neighborhood.

We have lived in our home on the corner of 29th Place and Brunswick for 3½ years now, and the traffic through our neighborhood is constantly on the increase. There are also more families with school-age children living here, children who either walk to school or wait for school buses on various corners. We realize that more traffic requires better roads, but certainly not at the expense of our children's safety. There are no speed limits on Medicine Lake Road between Douglas Drive and Highway 100, and to remove those stop signs currently there would most definitely jeopardize children and pedestrians who frequent the Bassett Creek Park area.

There are no stop signs or speed limits on Brunswick Avenue between Medicine Lake Road and 34th, and on any given day, we can watch from our window and see cars and motorcycles travelling on Brunswick at 45 and 50 miles an hour. To remove the stop signs on Medicine Lake Road would turn this neighborhood onto a major speeding zone. We need more stop signs and speed limits in our neighborhood, not less! As taxpayers in one of, if not the, highest property tax neighborhoods in Crystal, this issue is of grave concern to us, and we plan to follow it closely.

Thank you for your time and attention.

Sincerely,

Jeffrey Jerdon

Elicise St. C.

Mr. and Mrs. Jeffrey Gershone



CITY CRYSTAL 4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

April 3, 1991

Mr. Chuck Weichselbaum Metro District State Aid Engineer 2055 North Lilac Drive Golden Valley, MN 55422

Dear Mr. Weichselbaum:

As you are aware, Crystal is in the process of designating 8 miles of local roadways on its MSA Street System. This process requires Crystal remove a number of stop signs that are not in compliance with the Uniform Traffic Manual. Crystal has initiated the removal process, however, vehicle/pedestrian conflicts continue to bother the Council with the sign removal on Medicine Lake Road at its intersection with Zane Avenue.

As noted on the attached maps, this intersection serves as the major pedestrian access to Bassett Creek Park from the sizeable residential area to the south in Crystal and Golden Valley. This park provides a wide range of active uses including a paved walkway system that is used extensively on a year round basis. Pedestrian safety around the park is of primary importance to the City.

For this reason, Crystal would like to leave the stop signs on Medicine Lake Road at Zane Avenue, but still designate Medicine Lake Road as State Aid. I am aware this request is unusual, but Crystal believes removal of these particular signs would create a safety hazard.

Mr. Chuck Weichselbaum April 3, 1991 Page 2

Crystal is proceeding with the designation process as described in previous correspondence except for the Zane intersection. State review of this stop sign situation is requested prior to formal designation of Medicine Lake Road. Should you wish to meet to discuss this matter in further detail, please let me know.

Sincerely,

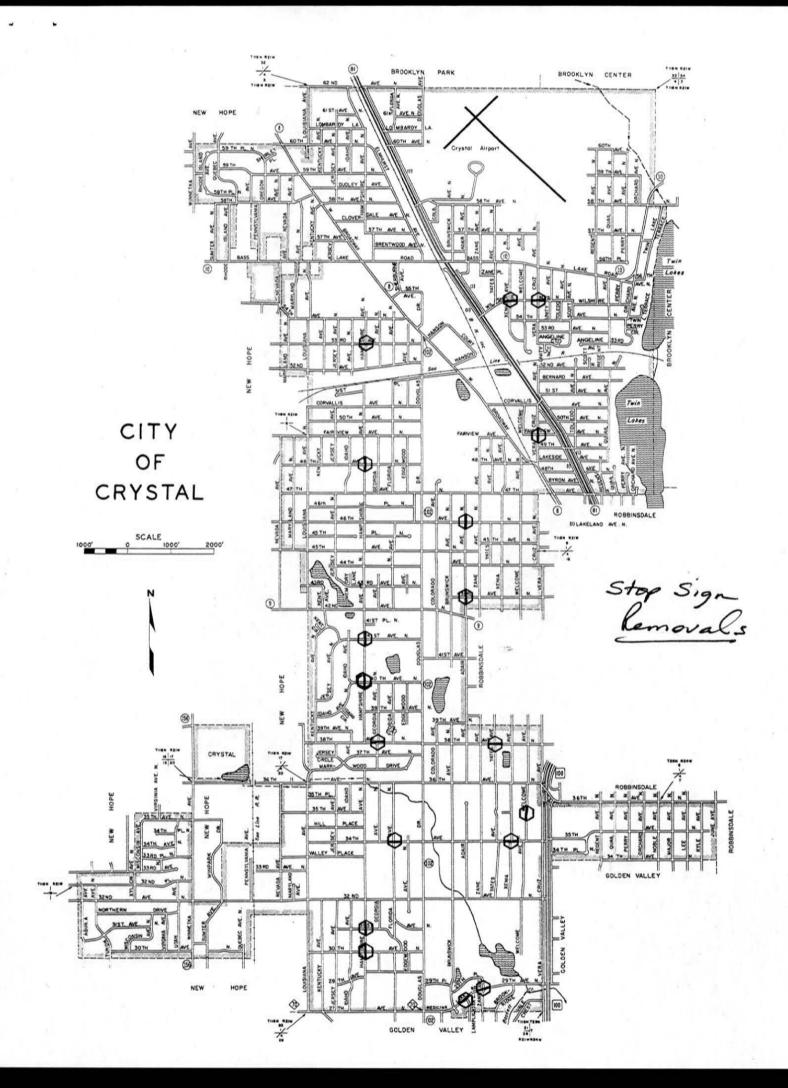
William Monk City Engineer

WM:mb

cc: Mayor & City Council

Jerry Dulgar, City Manager

Encl.



CRYSTAL CITY NEWSLETTER

A Community Newsletter

Number 81 May 1991

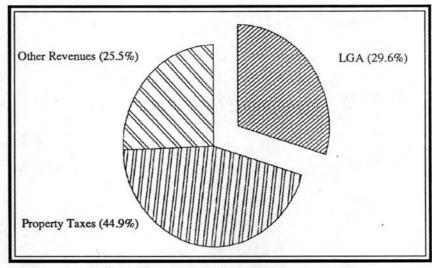
City of Crystal Budget and Local Government Aid

Local Government Aid (LGA), as defined by Minnesota State Statute, is a state aid paid to cities, counties, and school districts, the intent of which is to provide property tax relief to the taxpayers in the taxing district.

The source of this aid is from the states General Fund which is comprised of many revenue sources including, but not limited to; sales, liquor, cigarette, and income taxes. This aid, when distributed, can be used for any lawful purpose within the taxing district.

The City of Crystal has benefited for many years from the distribution of LGA. The amount that the state certified to Crystal for the 1991 LGA distribution accounts for approximately 30% of the total revenues budgeted for fiscal 1991. This amount was anticipated to be received by the city during 1991 and was used when our city's 1991 budget was prepared and then adopted.

The Governor is currently proposing cutting, or even eliminating the LGA distributed to cities, beginning in fiscal 1991. The current cuts, as proposed by the Governor, follow deep cuts in LGA from fiscal 1989 and 1990 that cities have already been forced to absorb.



City of Crystal 1991 Projected Revenues

The first cut, which was over \$500,000 for Crystal for fiscal 1990, was a shift of LGA funding from cities to school districts. The city was allowed to levy tax dollars to make up the difference from this first cut, thus increasing the tax-payer burden.

The second LGA cut, which was over \$80,000, happened mid-year in 1990 and the city was forced to accommodate this cut by cutting our budget in the middle of a budget year.

The effects of the proposed cuts or possible elimination of LGA on Crystal and many other cities in the state could mean substantial cuts in

City services or programs currently provided at the city level.

City Manager Jerry Dulgar is currently working with staff on short term and long term budget reduction plans in order to be as prepared as possible for drastic cuts to Crystal due to State Aid funds.

INSIDE..

Crimebusters & How-to Recycle Brochure

Crystal Commission Members Appreciated

The City of Crystal has a number of active commissions that are advisory groups to the City Council. Members of these advisory commissions serve without compensation.

On February 28, 1991, the City of Crystal held the annual Appreciation Dinner as a small token of gratitude for the many hours of dedicated service that are donated to the City of Crystal by the various Advisory Commission members and our Police Reserve Unit.

Commission Members must be residents of the City and are appointed for a term of three years. The commissions meet monthly or as necessary to fulfill the objectives of the commission.

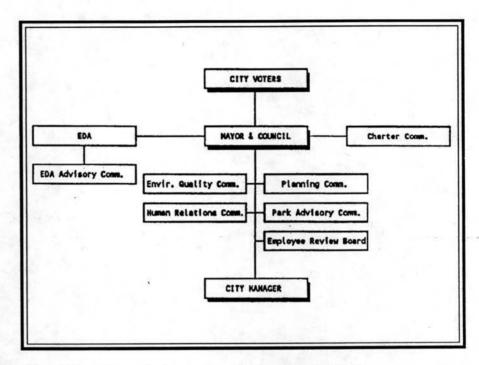
The various commissions are as follows:

Park & Recreation Advisory Commission promotes development of park facilities and recreational activities in the community.

Environmental Quality Commission deals with issues such as pollution, access to lakes and streams, and the sound use and conservation of energy and energy resources.

Human Relations Commission strives to secure freedom from discrimination for all residents of the community and to improve the human relations attitude and behavior climate in the community.

Planning Commission carries on comprehensive planning activities for guiding the future development and improvement of the community.



City of Crystal Commissions as they relate to Council, City Manager and Staff

The Planning Commission also acts as the Board of Adjustments and Appeals for the City.

Economic Development Advisory Commission assists and advises the Economic Development Authority of the City in matters relating to the economic development and redevelopment of the City.

Charter Commission unlike other commissions, is appointed by the Hennepin County District Court, acting through its chief judge.

The commission studies and makes recommendations for amendments to the City Charter which is a written instrument that creates and defines powers, rights and privileges of the City of Crystal.

Employee Review Board is our newest advisory board which reviews City employee grievances. Each and every one of the individuals who serve in the above named groups, who are too numerous to mention, donate a great deal of time to the City of Crystal and are a great asset to our community!

HATS OFF TO EACH ONE OF OUR COMMISSION MEMBERS!

If you have a desire to serve your community and have a special interest or would like more information on any of the commissions, please contact the City Clerk at 537-8421.

If commission membership is full at the time you inquire, an application may be obtained and will be kept on file until an opening occurs.

City News

Public Buildings and Grounds

Almost every year Crystal's budget includes some level of expenditure intended to protect our sizeable investment in public buildings and grounds. As an example, the 1991 budget includes the reroofing of the maintenance garage, municipal pool building and a park shelter. Also included is the mandated removal and replacement of the 25 year old underground fuel tanks at the maintenance complex on 41st Avenue.

Crystal has six major facilities that are used on a year round basis. They include the City Hall, Community Center, Street/Park Maintenance Garage, Utility Maintenance Garage, North Fire Station and the South Fire Station. This does not include the municipal pool or park shelters which are used on a seasonal basis.

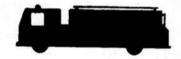
Beginning in 1992, City Hall will receive some attention. This 25 year old building must be upgraded to meet current State codes for fire protection, handicap access and asbestos abatement. Also, the building's mechanical, electrical and plumbing systems are in dire need of a major overhaul.

To determine the final scope of this upgrade project, planning related to the long term operational needs at City Hall is included as part of the overall package. While many facets of the project still need to be defined, the upgrade will be programmed over a number of years to spread the financial impacts across several budget cycles.

Fire Department Open House

Mark your calendars for our annual Crystal Fire Department Open House Saturday, May 18 at the North Fire Station, 5354 Douglas Drive.

The open house promises to be a fun and educational time for all! For more information call the Fire Department at 537-8421.



State Aid/Stop Signs

Crystal was recently able to designate eight miles of its local streets on the Municipal State Aid (MSA) Street System. This allows Crystal to use a percentage of State gas and vehicle tax revenues for improvement of these streets.

In order to designate a street on the State Aid System, all signage and signals must adhere to the State Uniform Traffic Control Manual. Many of our existing stop sign placements do not meet this code and stop signs have been removed along affected routes. In the future Crystal will review stop sign petitions more carefully in terms of MSA requirements.

Building Department with Your Safety In Mind

Your safety is more than an individual effort. Your local Building Department is working for you.

With spring here and the construction season upon us, there are times that a building permit is required. The State Building Code states that no building shall be erected, enlarged, altered, repaired, improved, or converted unless a building permit is issued by the Building Department.

The purpose of the code is to provide minimum standards to safeguard life or limb, health, property and public welfare of the occupants. Your Building Inspector wants to work with you to ensure work in your home is done in a safe manner.

If you have a contractor doing work for you, it is the contractor's respon-

sibility to get the permit, not the homeowner. If you as a homeowner get the permit and we end up with a problem, we have to deal with you, not the contractor, to make the corrections.

An inspection card is provided with the permit and must be posted on site. Once the inspections have been done and approved, the card will be signed by the inspector. All work requires a final inspection.

The Building Department has handouts for various types of construction such as decks, garages, screen porches, fences, etc. If you need one, please feel free to stop by and pick one up.

If you have any questions, please call your Building Department at 537-8421.

City of Crystal Prepares for Possible Budget Cuts

In order to prepare the City of Crystal for possible budget cuts, we are currently modifying our 1991 operating budget to reduce it approximately 5% across the board. Crystal City Council acted on the 5% budget cuts at the April 16th council meeting. A 5% reduction in operating budget for 1991 results in the following:

- Elimination of the tree subsidy reimbursement program for lowincome residents.
- Reduction in various recreational programs.

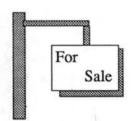
Priorities For Children in Need

Northwest Hennepin County is the target area for United Way's Success By 6 program. The program goal is to develop a strategic approach to reduce barriers that prevent children under age 6 from receiving necessary services that improve development.

The Northwest Hennepin County
Legislative Committee is a broadly
based initiative aimed at creating
community support for all children.
Eight areas have been targeted as
those that need attention by our legislators: Head Start, Way to Grow,
Extended-day / School-age child
care, Child-care subsidies, Children's Health Care, AFDC Grant,
WIC, Early Childhood Family
Education.

For more information or to obtain your legislators telephone number, contact Amy Vomhof at NWHHSC, 493-2802

- Reduction of staff and non-replacement of various staff positions.
- Consolidation and elimination of various equipment service contracts
- Reduction in staff training and schooling.
- Increases in licensing fees and permits to increase revenue to operate various services.
- Review or elimination of funding various human service type pro-



Garage for Sale

The City owns a 24'x24' garage at 5109 50th Ave. N. which needs to be moved to make redevelopment of the property possible.

Any interested parties need to submit an offer to purchase in writing by May 24th to:

City of Crystal Attn: Julie Jones 4141 Douglas Dr. N. Crystal, MN 55422 grams such as PRISM, YMCA Detached Worker Program, Domestic Abuse Program, North West Hennepin Human Services Council, and Adventure Club.

In order to continue working toward long term budget reduction plans, the members of the City Council along with City Manager Jerry Dulgar have meet with members of Robbinsdale and New Hope Council and their Managers to discuss the possibilities of combining services.

Crystal Department Heads have also been instructed by City Manager Jerry Dulgar to look into any or all possible areas of combining services and long term budget reductions.

Overall, Crystal's operational budget will suffer and services, programs and funding of various projects will have to be reduced in order to handle the budget funding cuts coming from the state.

Construction Update

Mark your calendars...

36th Avenue will be closed between Lousiana and Welcome Avenues starting August 1, 1991 through November 1. Thru traffic will not be maintained.

CDBG Funds Assist Low-Income Residents

The Crystal City Council recently approved the division of \$125,586 Community Development Block Grant (CDBG) funds. These are federal funds passed through Hennepin County to municipalities.

The funds will be used to continue subsidy of our senior transportation and child care assistance programs, our Home Improvement Deferred Loan Program and the Scattered Site Housing Acquisition Fund.

Residents interested in information about any of our low-income assistance programs can contact the Community Development Coordinator at 537-8421, extension 142.

The Mayor - Who am I - What I do

As Mayor of Crystal my goal is to hear from and talk to each resident in the City. My office hours are from 1 to 4 p.m. on the first and third Tuesday of each month. I am located at the Crystal City Hall during that time and may be reached by calling 537-8421 and asking for Mayor Herbes.

I will be conducting a Public Forum on May 11, 1991 from 10 a.m. to 1 p.m., at the Crystal Community Center, 4800 Douglas Drive. Let me know your concerns and/or ideas and maybe together we can improve and/or change what we are doing.

You may wonder what the Mayor of the City of Crystal does. Below are functions that I perform throughout my term.

- · Chair all City Council meetings;
- Represent the City at City functions;

Serves on the:

- League of Minnesota Cities Planning Committee for the Conference for Elected Officials;
- Revenue Committee for Association of Metropolitan Municipalities (AMM);
- Transportation Committee for Association of Metropolitan Municipalities (AMM);
- Bassett Creek Water Management Commission;
- Shingle Creek Water Management Commission;
- Board of Directors for the Crystal Police Relief Association;
- Board of Directors for the Crystal Fire Relief Association;
- · Board of Crime Victims Council;
- Board member Minnesota
 Women in City Government;

Member of the:

- · Northern Mayors Association;
- · Tri-City Airport Commission;
- Independent School District 281 Government Advisory Board;
- · Crystal Businessmen's Council.

As Mayor of Crystal, I also speak to various civic groups upon request.

- Betty Herbes

Assessing - Programs That May Help You With Your Taxes

In these times of rising property taxes you should be informed on State programs that may help reduce your taxes.

If you own and occupy residential property and are blind, disabled or have a veteran's disability; please check with us as to your possible eligibility.

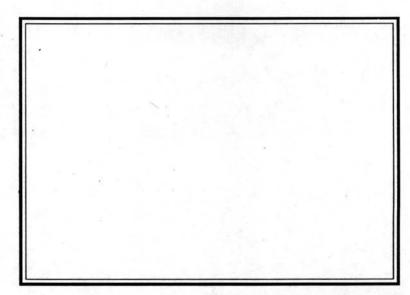
We do not administer the programs, but we can help you get started and get the necessary forms.

Neighborhood Preservation Loans

Funds are available for home improvement loans to homeowners and rental property owners in a designated neighborhood of Crystal.

Residents in the area bound by 42nd Ave. on the south, Douglas Dr. on

the west, Fairview Ave. on the north, and Vera Cruz on the east, may contact the Community Development Coordinator at 537-8421 regarding loan application information.



For more information on Park and Recreation Summer Events and Activities, call 531-0052.



CRIMEBUSTERS

Issue 8 -May 1991

Haugland's Retail Store Employee Receives Award For Act of Bravery

On February 3, 1991 Officer Dan Drake was shopping in the Crystal Shopping Center when Pat Gromall of Haugland's stopped Drake because she had a feeling that a check she had just taken was a forgery.

Gromall pointed out the car that the suspect arrived in and told Drake that the suspect had only taken ten minutes to select \$328.00 of merchandise.

Officer Drake called the phone number on the check and found that the real owner of the check was home and the checks were indeed stolen. The suspect was found in the County Seat store writing another check for \$158.00. The suspect was arrested and charged with a felony forgery. \$486.00 in property was recovered.

Pat Gromall received a reward from the Crystal Merchant's Association. WAY TO GO!!

Crystal Resident Recovers Stolen Purse

On February 12, Christopher Nelson, a Crystal resident, received a letter of commendation from the Chief of Police, James Mossey, and a cash reward from the Crystal Gallery Mall Merchant's Association.

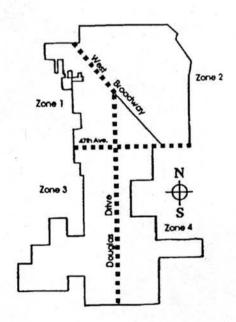
On February 6, 1991 at 12:50 p.m., an elderly woman was exiting her car at

the Gallery Mall. An unknown suspect came up behind her and grabbed her purse. Christopher Nelson saw this and bravely gave chase.

Nelson caught the suspect and the suspect threw the purse at him to get away. The purse was recovered and returned to the victim.

Here is a list of crimes in your area from 12/13/90 to 4//91. Crimes are listed by zones. Check map for your zone.

		ZONES			
		1	2	3	4
1.	Assault	14	19	10	14
2.	Burglary	13	8	7	9
3.	Larceny	69	29	28	23
4.	Motor Vehicle Theft	4	3	3	6
5.	Party Call	14	12	18	11
6.	Prowler	1	5	4	7
7.	Robbery	4	0	0	0
8.	Public Peace	6	7	7	.22
9.	Traffic (D.W.I., Open Bottle, etc.)	11	11	7	10
10.	Domestic	14	17	12	24
11.	Forgery & Fraud	33	2	2	13
12.	Vandalism	5	24	14	16
13.	Suicide	0	2	3	2
14.	Hit & Run Accidents	7	7	5	4
15.	Narcotics	1	2	2	1



VIP Success Story

Shoplifting

On February 12, 1991 at 2:16 p.m., Cindy Hillstrom and DeeDee Savini of the Pier 1 store located in the Gallery Mall observed three suspicious women in the store.

One of the women went into the dressing room and came out with a different item than she went in with.

Another one of the women appeared to be standing behind one of the displays and stuffing clothes into a bag. The employees called 9-1-1.

Detective Dave Downing and Officer Dan Drake were in the Crystal Shopping Center and responded to the Gallery and observed the three suspects leaving in a vehicle.

Drake and Downing had been given a description of the vehicle by the Pier 1 employees and followed the vehicle.



With the assistance of Officer Lisa Vague, the vehicle was stopped in Brooklyn Center. All three parties in the vehicle were arrested.

Inside the vehicle bags of clothing with tags and hangers sticking out could be seen. A complete search of the vehicle was completed and \$2300 worth of stolen property was recovered.

Merchandise recovered was from Pier 1, Paper Warehouse, and Haugland's Kids store in Crystal; Pier 1 store in Minneapolis; T. J. Maxx, St. Paul Book & Stationery store, and Kids R Us in Brooklyn Center; the Talbot Store in Rochester; the Dahl House store in Mankato; and the Hit or Miss store in Ridgedale. Felony charges were filed.

EXCELLENT WORK, TEAM!!

What is VIP?

VIP is an acronym for Vested Interest Policing. The Crystal Police department has implemented several individual VIP programs. VIP is based on the principle that citizens and the police can form a powerful team to creatively solve public safety problems in their community.

The citizen/police team identifies problems which threaten the quality of life within their community and combine resources to solve those problems.

The success of VIP is dependent on effective communications between the community and the police. Although patrol cars provide necessary mobility for the officer, they also isolate police officers from the citizens.

Suggestions for your Personal Protection While At Home

- Always check the I.D. of any repairman, salesman or policeman who wishes to come inside.
- Instruct children and babysitters not to give out any information about who is home, who is out and for how long.
- If you suspect your home has been broken into, don't go in or call out.
 Call the police from a neighbor's.
- Don't leave your keys hidden outside. They're too easily found.
- Always lock your doors and windows, draw your shades at night and leave a few lights on.
- A woman living alone should use only her first initial and last name in the phone book and on the mailbox.
- Be cautious around elevators; if you are at all suspicious of another passenger, wait for the next car.
- When changing addresses, change your locks too. Install a deadbolt, security chain, and peephole.

It is a goal of the Police Department to establish closer ties to our community. We want citizens to have the opportunity to be personally acquainted with one or more Crystal Officers.

For questions or suggestions concerning VIP contact Lt. Richard Gautsch or Officer Dan Drake at 537-8421.

Crimebusters is brought to you quarterly by the Crystal Congress for Crime Prevention and Criminal Apprehension

Crime Prevention Officer Drake. 537-8421, extension 173.

Rabies Vaccination Clinic - Saturday, May 18, 1991

The City of Crystal will conduct its 19th Annual Rabies Vaccination Clinic on Saturday, May 18, 1991, from 12:30 P.M. to 3:00 P.M. at the Crystal City Garage, 6125 41st Avenue North.

The clinic will be conducted by veterinarian Dr. Randall Herman from New Hope Pet Hospital. The clinic is open to all Crystal residents who wish to bring their pets for vaccination. The cost is \$7 per injection.

All animals must be leashed. It is suggested that cats be brought in a box or similar enclosure.

Dog licenses are also on sale, but residents are reminded that if they are coming just to purchase a license, proof of rabies vaccination is required. Dog licenses are \$5.00 spayed or neutered pets (bring proof of certificate) and \$10.00 for unaltered pets.

Public Works Weeks

Come to the Crystal Community Center on Wednesday, May 22 from 1-8pm for a display of public works equipment. Public works employees will be on hand to explain the use and operation of the machinery. Everyone is invited!

Council Considers Amending Housing Maintenance Code

The City Council is considering amending the existing Housing Code. Before acting on the changes, a public informational meeting will be held at 8 p.m., Tuesday, May 21, 1991, in the Council Chambers at the Crystal City Hall.

The proposed amendments include requiring inspections at the time of sale for all residential structures and requiring all rental units to be licensed annually.

If you have any questions on this or would like a copy of the draft code, please call Anne Norris at 537-8421.

City Meetings

City Council - 7pm, 1st & 3rd Tuesday
EDA - 6pm, 1st Tuesday
Park & Rec. Advisory Commission - 7pm,
1st Wednesday
Planning Commission - 7pm
2nd Monday
EDA Advisory Commission - 7pm
2nd Tuesday
Environmental Quality Commission 7:30pm, 3rd Thursday
Human Relations Commission - 7pm
4th Monday
Charter Commission - 7pm

HOLIDAYS -Monday, May 27 City Hall will be closed.

Last Wednesday of Month

Communications Corner

Tune in to Cable Channel 37 for current Crystal information.

Watch the live broadcast of the Council meetings every 1st & 3rd Tuesday at 7pm. Meetings are also rebroadcast at noon the Thursday following the meeting and the following Sunday at 6pm.

Newsletter is published bimonthly by the City of Crystal. Comments should be directed to:

Editors: Nancy Gohman & Michael

Design & Production: Kelli Granlund.

Mayor

Betty Herbes

Office Hours: 1st & 3rd Tuesdays 1-4pm

Councilmembers

John Irving

Pauline Langsdorf

Garry Grimes

Gary Joselyn

John Moravec

Elmer Carlson

City Numbers (8am - 4:30pm)

 Administration
 ...
 537-8421

 Fire Department
 ...
 537-8421

 Police Department
 ...
 537-8421

 (after 4:30pm)
 ...
 537-4571

 Parks & Rec.
 ...
 531-0052

City Manager

Jerry Dulgar 537-8421

Police/Fire Emergency . . . 911

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Joel R. Kramer Executive Editor
Tim J. McGuire Managing Editor
Robert J. White Editorial Editor

10A

Tuesday/April 16/1991

Common sense about fiscal disparities

The way Hennepin County commissioners tell it, the Twin Cities area's "fiscal disparities" program for tax-base sharing is a "crude instrument," rife with "problems, inequities and shortcomings." It's also, they say, "riddled with ... deceptions," "alarming" in its rate of growth and lacking in accountability and fairness.

Well, if it's as bad as all that, no wonder the commissioners want the Legislature to stop the 20-year-old fiscal-disparities law dead in its tracks. They would prevent further growth in the amount of tax base that metro area communities share with one another. But legislators tempted to take such a clumsy and wrongheaded step should first read a recent staff paper on fiscal disparities from the Metropolitan Council. The paper's commonsense analysis of what's right about the fiscal-disparities law, and the little that's wrong with it, ought to be required reading on the Hennepin County Board as well.

The paper traces the history of fiscal disparities to show that the law is achieving exactly what the 1971 Legislature intended — a rare accomplish-

ment for any piece of legislation, especially after two decades. Instead of the 22-1 disparity that would exist today between the region's richest and poorest communities if commercial-industrial tax base weren't being shared, the gap with fiscal disparities is a mere 4 to 1.

The paper does find flaws in the current law that should be corrected in the name of equity, uniformity or simplification. The most glaring is a special exemption that allows South St. Paul to receive tax base from the sharing pool without putting any in. But the valuation that South St. Paul doesn't contribute equals only 0.1 percent of the total areawide pool.

A case made against fiscal disparities is that it doesn't redistribute tax base directly on the basis of need. Thus fiscal disparities takes away some of Minneapolis' ability to raise revenues even though Minneapolis' revenue needs exceed those of most other cities. The issue is one the Legislature should look at. But it doesn't call for emasculating a tax-base sharing program that is in all other respects a rousing success.

Helping teachers meet diversity

Teachers are on the frontline when racial and ethnic issues arrive at school — as happens with growing frequency. They need help. Fortunately, a program called "A World of Difference" provides it. But A World of Difference needs help itself.

Organized by the Anti-Defamation League/Jewish Community Relations Council, the program began last April with foundation funding and endorsement by more than 100 Minnesota groups loosely organized as the Minnesota Coalition to Celebrate Our Differences. The principal focus of A World of Difference has been workshops across Minnesota to help teachers become more sensitive to diversity issues and deal with them.

As minority populations increase in central cities, suburbs and some greater Minnesota communities, teachers face classroom changes for which flict. Meanwhile, discrimination complaints have doubled. For many teachers, "diversity in the classroom is a new experience," said a state official. Many districts are ill-prepared.

Also last week, Jostens held a luncheon for supporters of A World of Difference, including potential foundation contributors. "We have a significant problem in the Twin Cities," Minneapolis Mayor Don Fraser said. "It's not getting better; in some ways it's getting worse (A World of Difference) should be the beginning of a sustained effort."

About \$325,000 was raised for the first year. The second-year goal is \$230,000, but A World of Difference officials expect greater difficulty reaching it. They worry that foundations attracted to new programs may be less interested in providing

Supe

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If we a big leag problen ing ran park at 11th a ramp, guards, broken twice i been a imagine

Bill Monk City of Crystal

Dear Mr. Monk.

I am writing you today in regard to the city removal of the stop signs at the intersection of 38th and Yates Avenue. That stop sign has been there since I've lived here (12 years). Five years ago we petitioned to have stop signes put on Yates Avenue to make that intersection a four way stop. We then felt our children were fairly safe riding their bikes.

You have now allowed our intersection to become unsafe again. I am strongly opposed to their removal. The streets can now be used to speed on because there are less stop signs. What bothers me now is, because of this, my child and the other children in the neighborhood grew up with the signs there - expecting cars were going to stop for them in that intersection - in their minds the stop signs are still there, even though they have been told and shown they are not. Please put those signs back before an accident happens.

I understand your reason for removal of signs in Crystal is so these streets become heavily used and distroyed so you can ask the State for more money to improve our streets. Are you willing to sacrifice our children for road improvements or for more money for the City? I am not, and I pay my share of taxes, I want that sign back. In fact, you can put more signs up, it wouldn't bother me a bit.

I ask you this...Do you have children? If so, would you take away something if it might jepordize there safety? Do you live in Crystal? Do you pay Crystal taxes?

If indeed this whole issue is about money, I am appalled! These stop signs need to be put back before the construction of 36th Avenue begins!

Concerned Tax Payer of Crystal,

Vicky Halverson 3721 Yates Ave N Crystal, MN 55422 537-9561

Even Start Open House



Even Start, an exciting new family literacy program, provides integrated services to parents and their children between the ages of one and seven years who live in one of five Chapter One attendance areas. Licensed teachers assisted by paraprofessionals and volunteers work with each family to develop and implement a family educational plan focusing on: 1) parenting skills, 2) academic skills for parents and 3) developmentally appropriate skills for children.

Even Start is a program of Independent School District 281, offered through Community Education and Facilities. The United States Department of Education funds 55 percent of programming costs, and Independent School District 281 funds 45 percent of the costs, primarily from Adult Basic Education and Early Childhood Family Education.

Thursday, April 18, 1991 2:30-4:30 p.m.

Even Start
Thorson Family Resource Center
7323 58th Avenue North
Crystal, MN 55428

Brief presentation and question-and-answer period at 3 p.m. and 4 p.m.

Informal tours throughout the afternoon



April 4, 1,991

Suburban Hennepin Regional Park District

12615 County Road 9 P.O. Box 47320 Plymouth, MN 55447-0320 Telephone (612) 559-9000 Fax (612) 559-3287

Board of Commissioners

Judith S. Anderson Chair Bioomington

Nicholas P. Eoloff Vice Chair Brooklyn Center

Susan Nelson Boser Crystal

Shirley A. Bonine Maple Plain

David J. Dombrowski St. Louis Park

BIII Weir Edina

James M. White Orono

Douglas F. Bryant Superintendent & Secretary to the Board

Dear Mayor:

As recently elected chair of the Hennepin Parks Board of Commissioners, I wanted to "connect" with you in your role as policymaker in your community. Our Board is now at full complement—Susan Nelson Boser was sworn in early March to fill the vacancy in Park District 2—and we look forward to continuing to offer Metro Area citizens an exciting wide array of recreation and outdoor education opportunities. We have an outstanding reputation nationally as a model system, and we're committed to preserving and enhancing that system.

We're anxious to work collaboratively with you and your colleagues to make Hennepin Parks even better, to meet the needs and demands of our various communities, and to maximize our responsibilities as environmental educators and land stewards. If you'd like Hennepin Parks materials for your constituents, if we can answer specific questions, or if you have comments or suggestions to share with Park Board members or staff, please contact Susan Nelson Boser, Park District Commissioner representing your area, at 559-6730. Or, give me a call days at 644-3036 or evenings and weekends at 941-7047. Park District Superintendent, Douglas F. Bryant, is at 559-6748. A Hennepin Parks 1991 Budget Summary is enclosed for your information and sharing with Council Members.

We look forward to hearing from you.

Judith Anderson, Chair

soldith andleson

Hennepin Parks Board of Commissioners

JA:ghd

Enclosure

1991 -Year of the Wetlands in Hennepin Parks

Improving Opportunities

for

Children in Northwest

Hennepin County

"We must make it un-American for any child to grow up poor or without adequate child care, health care, food, shelter, education, and safety from neglect, abuse and violence."

Marian Wright Edelman 1990, Children's Defense Fund

Northwest Hennepin County Legislative Committee for Young Children

Priorities for Children in Need: 1991 Legislative Session

Northwest Hennepin County has been chosen as the target area for the first replication of United Way's Success By 6 in suburban and outer county areas. The goal is to develop a strategic approach to reduce barriers that prevent children under age six from receiving necessary services that improve development.

The Northwest Hennepin County Legislative Committee is a broadly based initiative aimed at creating community support for all children. The committee is dedicated to the concept that by age six all children will have the necessary mental, physical, social and emotional development to take advantage of opportunities for growth and learning.

Northwest Hennepin Success By 6's action agenda contains three major goals: build community awareness and understanding, improve access services for all families and expand collaborations.

The following issues surfaced as key concerns for the Northwest Hennepin legislative committee. Many issues are the same as the Minneapolis Success By 6 legislative agenda; others reflect a geographic focus.

Head Start

Head Start is a comprehensive child development program for low-income children and their families, including seven major service components: education, social services, parent involvement, health, nutrition, transportation and services for children with disabilities. Head Start is authorized by Congress to serve children from age three to compulsory school attendance.

Head Start is mandated to serve the poorest applicants first with eligibility set at the federal poverty line. The 1990 federal poverty guidelines are \$8,420 - family of two, and \$10,560 - family of three.

Less than 15 percent of eligible children are served in Hennepin County. There are no Head Start programs located in the northwest suburban area although two-thirds of eligible surburban children reside there. State funding is needed to expand Head Start to northwest suburban locations. One strategy for service will be to use a variety of existing coordinated delivery systems that would work in partnership with Head Start services throughout the community.

Way to Grow

Way to Grow promotes school readiness for children by coordinating community services that support and assist parents in meeting the developmental needs of their children from conception through age six. United Way's Success By 6 helped initiate Way to Grow and seeks funding to further develop programs in other communities. Northwest Hennepin families could benefit from a Way to Grow program.

Extended-day/School-age Child Care

The need for affordable high-quality extended-day programs for children of working parents continues to reach crisis proportions. Although over 75 percent of parents who have elementary-age children are in the labor force, no plan to increase the number of these programs has been established. It is estimated that less than 10 percent of eligible children are enrolled in existing programs. The risk of substance abuse, vandalism, poor school performance, poor mental health and early parenting has been linked to

the failure to provide adequate supervision to these children. Two pieces of legislation are proposed:

- Legislation that allows school districts, through community education, equalized local levy/state aid formula, to raise revenue for school-age child-care programs at the rate of \$10 per child based on the number of children grades K-eight in the district. Available second year of biennium. \$4 million.
- Grant process from the Minnesota Department of Education to integrate special-needs children into extended-day programs. \$500,000.

Child-care Subsidies

Over 6,000 Minnesota children are on the waiting list for child-care subsidies. Over 1,000 children are from the northwest suburban area. There are parents who could work or go to school if they had the means to pay for child care. The average cost for child care is \$4,000 annually. The recommendation is to increase sliding fee, improve quality and develop a coordinated child-care system. \$7 million.

Children's Health Care

Sixty-eight thousand children in Minnesota had no health insurance last year. An infant with no health coverage is five times as likely to die in the first year of life than an infant covered by health insurance. Twenty-five percent of children under age six had health care delayed because their parents could not afford it. An unattended ear infection can result in a hearing loss and much higher medical and educational costs later in a child's life. In Minnesota, ear infections, asthma and teen suicides are all increasing. The immunization rate among two- to four-year-olds is falling. All children deserve access to health care.

AFDC Grant

Because they have not beeen increased since 1982, grants to AFDC (Aid to Families with Dependent Children) should be increased. Most Minnesota AFDC families get assistance for two years or less. A family of three receives \$6,384 per year on AFDC. The federal government states a family of three is living in poverty if it lives on \$10,560 per year. Minnesota children are living at 30 percent below the poverty level. In December 1989, the Northwest Hennepin County suburban AFDC caseload comprised 60 percent of total suburban Hennepin County cases. Child advocates and religious groups are recommending a \$50 per month increase for those who do not have subsidized housing.

WIC

Women, Infants and Children (WIC) is a supplemental nutrition program that provides assistance in the form of vouchers for protein-rich and iron-rich foods to pregnant women, infants and children at nutritional risk who cannot afford an adequate diet. WIC began as a federal program and has proved to be highly effective in improving the health of women, infants and children. A Harvard University study reports that \$1 spent in prenatal nutrition for WIC saves \$3 in hospital costs for low-birth-weight babies. Minnesota supplements this federal program with state dollars to WIC to help meet the need. \$6 million.

Early Childhood Family Education

Parent education and activities for families with children birth-five years are available from Northwest Hennepin school districts through state and local funding. An increase in the parent-education levy for infant to four-year-olds and development of a levy to include children K-12 and programs for AFDC recipients is recommended.

If you share these concerns for children in Northwest Hennepin County please contact legislators listed on the back.

If You Care About Children, Contact State Legislators for Northwest Hennepin County

District 45, Sen. Judy Traub, (DFL), 297-8064
District 45A, Rep. Ron Abrams, (IR), 296-9934
District 45B, Rep. Peggy Leppik, (IR), 296-7026
District 46, Sen. Ember Reichgott, (DFL), 296-2889
District 46A, Rep. Ann Rest, (DFL), 296-4176
District 46B, Rep. Lyndon Carlson (DFL) 296-4255
District 47, Sen. William Luther, (DFL), 296-8869
District 47A, Rep. Linda Scheid, (DFL), 296-3751
District 47B, Rep. Phil Carruthers, (DFL), 296-3709
District 48, Sen. Pat McGowan, (IR), 296-2159
District 48A, Rep. Warren Limmer, (IR), 296-5502
District 48B, Rep. Bill Schreiber, (IR), 296-4128
District 49, Sen. Gene Merriam, (DFL), 296-4154

District 49A, Rep. Charlie Weaver, (IR), 296-1729

Address letters to legislators: State Capitol St. Paul, Minnesota 55155 296-2146 (House), 296-0504 (Senate)

For committee information call:

Senate Hotline: 296-8088 House Hotline: 296-9283

Northwest Hennepin Success By 6

A project replicating United Way's Success By 6

Chair: Ember Reichgott, State Senator, District 46

Co-chair: Ed Eide, Director, Community Emergency Assistance

Program

Co-chair: Duane Ostlund, President, First Bank Robbinsdale

Legislative Committee Co-chairs:

Linda Powell, Superintendent, Independent School District 281 Gary Joselyn, Crystal City Councilmember

Committee:

Roz Anderson Beverly Fink Denise Neznik
Susan Carstens Betty Kaplan Nita Quinn
Phil Cohen Joe Langfeld Faye Rautio
Carole White

• Project administered by Northwest Hennepin Human Services Council, 7601 Kentucky Avenue North, Brooklyn Park, MN 55428, 493-2802. Staff: Amy Vomhof, Patty Wilder.