



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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COUNCIL AGENDA

July 16, 1991

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on July 16, 1991, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers✓ Carlson✓ Grimes✓ Herbes✓ Irving *arrived at 7:04*✓ Joselyn✓ Langsdorf✓ MoravecStaff✓ Dulgar✓ Norris✓ Kennedy *Corinne Deine 7:10*✓ Monk✓ Barber✓ George *Schmidt*

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor presented checks to winners of the Bass Lake Road Planting Contest: Barbara Perry of Gardenaires Garden Club; Paul Freid of Scout Troop #141; and Florence Gaulke of Victory Robins 4H Club.

The Mayor announced the \$50 recycling award winners in Crystal for the weeks of July 1 and July 8, 1991. Winners were: Leonard Bortke, 5839 Jersey Avenue North; and Kathy Noren and Jennifer Olson, 5502 - 57th Avenue North.

1. The City Council considered the minutes of the Regular Meeting of July 2, 1991.

Moved by Councilmember C and seconded by Councilmember B to (approve) (approve, making the following exceptions: _____)

to) the minutes of the Regular Meeting of July 2, 1991.

Motion Carried.

The Mayor mentioned that another item was to be added to the agenda.

REGULAR AGENDA

24. The City Council considered a transient merchant license for Jones R. Losen, 613 N.E. 3rd Street, Little Falls, Minnesota, to sell sweet corn at Jack's Superette, 7200 Bass Lake Road on days during July, August and September, 1991 as indicated on the license application on file in the City Clerk's office.

Moved by Councilmember J and seconded by Councilmember J to (approve) (deny) (continue until _____ the discussion of) a transient merchant license for Jones R. Losen, 613 N.E. 3rd Street, Little Falls, Minnesota, to sell sweet corn at Jack's Superette, 7200 Bass Lake Road on days during July, August and September, 1991 as indicated on the license application on file in the City Clerk's office.

Motion Carried.

37. The City Council considered a request for a variance of 2' in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North. *Jane Thorson, 5421 Fairview*
Barbara Partlow, applicant

Moved by ^{Mayor} Councilmember J and seconded by Councilmember C to (approve) (deny) (continue until _____ the discussion of) authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.07, Subd. 8 b) to grant a variance of 2' in the allowed 4' high fence in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North, as requested in Application #91-14.

IRVING/J to continue to next mtg to view. Motion Carried. m/c

- ① The City Council considered the Traffic Committee's request for temporary sign permits ^{at 27th & Douglas Dr, 4920 W. Broadway, 7200 56th Ave, 3607 W. 56th} with waiver of fee. from 7/21 - 7/28.
moved by B/C to approve the temporary sign permits w/waiver of fees.

m/c

43. The City Council considered a request for a variance of 4'6" in the required 40' rear yard setback to construct a 11'6" x 28' deck on the existing house at 4500 Adair Avenue North.

William Pulido, applicant

Moved by Councilmember 2 and seconded by Councilmember C to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 3' in the required 40 ft. rear yard setback to build a 10' x 28' deck on the existing house at 4500 Adair Avenue North as requested in Application #91-17.

Roll call all eyes except Irving - NAY

Motion Carried.

54. The City Council considered a request for a variance of 4' in the required 40' rear yard setback to construct a 12' x 16' 3-season porch on the existing house at 6908 - 39th Avenue North.

Moved by Councilmember C and seconded by Councilmember B to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 4' in the required 40 ft. rear yard setback to build a 12' x 16' 3-season porch on the existing house at 6908 - 39th Avenue North as requested in Application #91-12.

Motion Carried.

5. The City Council considered a variance of 2'6" to the side yard setback and a variance of 28'6" to the rear yard setback of 40' to construct a new attached garage at 5117 - 50th Avenue North.

Steven Schell, applicant

- A. Moved by Councilmember C and seconded by Councilmember S to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 28'6" in the required 40 ft. rear yard setback to allow removal of a 15' x 22' garage and construction of a 20' x 24' attached garage on the existing house at 5117 - 50th Avenue North as requested in Application #91-18.

Motion Carried.

- B. Moved by Councilmember C and seconded by Councilmember S to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 1) to grant a variance of 2'6" in the required 5 ft. side yard setback to allow removal of a 15' x 22' garage and construction of a 20' x 24' attached garage on the existing house at 5117 - 50th Avenue North as requested in Application #91-19.

Motion Carried.

7. The City Council considered a Minnesota Wrestling Alliance show on August 11, 1991 at Steve O's, 4900 West Broadway, as requested by Bert Leuer, Promoter.

Bert Leuer, promoter

Steve Weisman, owner of Steve O's Bar

John Paulson

present &
heard

It was the

Consensus of the Council that ^{the} applicant
should work with staff to find another
location for such an event; Becker Park
and the Community Center are two
considerations.

Recess 8:25

Recess 8:35

87. The City Council considered a request for Storm Sewer Relief at The Crystal, 5755 West Broadway. *John Paulson*

Staff directed to do further research and come back to Council with a backflow policy.

98. The City Council considered the First Reading of an Ordinance to revise the required rear yard setback from 40 ft. to 30 ft. (5 votes needed for approval)

Moved by Councilmember M and seconded by Councilmember J to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE RELATING TO PLANNING LAND
USE REGULATIONS: AMENDING CRYSTAL CITY CODE,
SUBSECTION 515.13, SUBDIVISION 4 AND 4 a

and further, that the second and final reading be held on August 6, 1991.

Motion Carried.

Unanimous

- 10-9. The City Council considered the First Reading of an Ordinance to vacate a portion of 51st Place as unused right-of-way. (5 votes needed for approval)

Moved by Councilmember J and seconded by Councilmember X to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE VACATING A CERTAIN
PORTION OF A DEDICATED STREET RIGHT-OF-WAY

and further, that the second and final reading be held on August 6, 1991.

unanimous Motion Carried.

- 11-10. The City Council considered scheduling a joint work session with the Planning Commission on August 12, 1991 to discuss a draft copy of the Comprehensive Plan.

meeting
J/L to meet on 8/12 at 6:30 p.m.
w/ the Planning Commission to - - - -

m/c

- 12 11. The City Council considered the approval of a fireworks display on July 26, 1991 at Becker Park for the Crystal Frolics.

Moved by Councilmember J and seconded by Councilmember J to (approve) (deny) (continue until the discussion of) a fireworks display on July 26, 1991 at Becker Park for the Crystal Frolics.

Motion Carried.

- 13 12. The City Council discussed the distribution of Post News, the official newspaper for the City of Crystal. *No action taken.*

Open Forum

Informal Discussion and Announcements

1. The City Manager gave an update regarding police department team building and management development.

2. Jerry Sulger Goals

3. Junk Cars - put info into the next newsletter

4. PHD + Tim kept 6 show at Shopping Center
700 copies of dolly band; squad cars; Don
Drakes in dunk tank

nic event

5. Mayor ride in the blimp

6. B (Y) to ride in 6 helicopter 2
each Council person + spouse or 2

of 1 - 9 fire + police free of charge
the use of their helicopters in the event
of emergencies -

Moved by Councilmember J and seconded by Councilmember
L to approve the list of license applications.

Motion Carried.

Moved by Councilmember J and seconded by Councilmember J to
adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:30.

7. Crystal S Center — W. I reconstruct
then great parking — Redo curbing, repaving
Red lot —

APPLICATIONS FOR LICENSE
July 18, 1991

GAS FITTERS LICENSE - \$30.25

Erickson Plumbing & Heating, 440 Pierce St., Anoka, MN 55303
Paul Falz Co., 359 Atwater St., St. Paul, MN 55117
Merit HVAC, 7801 Park Dr., Chanhassen, MN 55317

PLUMBERS LICENSE - \$30.25

Rudy's Plumbing, 4934 Thomas N., Mpls., MN 55430

SIGN HANGERS LICENSE - \$66.00

Schad Tracy Signs, 1610 E. Cliff Road, Burnsville, MN 55337
Attracta Sign, Inc., 7420 W. Lake St., Mpls., MN 55426

FOOD ESTABLISHMENT - Restaurant (\$275.00)

Hamidullah Khosti dba Ciao Bellas Pasta & Pizza

FOOD ESTABLISHMENT - Day Care (exempt)

Family Networks for "Real Program" at Thorson Activity Center, 7323 58th Avenue North

FOOD ESTABLISHMENT - Itinerant (\$30.00 1st day + \$12.00 each addnl day)

Norwest Bank Minnesota to have one day for cookies and coffee for the months of August 2 and September 3, 91, at 6225 42nd Avenue North.

Norwest Bank Minnesota to have one day for coffee and cookies for the months of August 2, September 3, October 3, November 1, and December 3, 1991 at 7000 Bass Lake Road.

REFUSE HAULERS - \$75.00 Co. License + \$35.00 ea. vehicle

Dave's Sanitation, Hamel, Minnesota
Gallaghers Service, Inc., Minneapolis, MN
Mengelkoch Co., New Brighton, MN
Nitti Disposal, Eagen, MN
Robbinsdale Transfer, Brooklyn Center, MN

FOOD ESTABLISHMENT - Itinerant (exempt)

Crystal Women of Today for Crystal Frolics, July 25-28, 1991
Crystal Knights of Columbus, at Becker Park, Crystal Frolics
Crystal Fire Auxiliary, at Becker Park Crystal Frolics

VENDING - Nonperishable (\$10.00 1st machine + \$5.00 ea. addnl machine)

Apple Automatic Foods at Crystal Care Center
Apple Automatic Foods at Norcostco


VENDING - Perishable (\$15.00 each machine)

Apple Automatic Foods at Crystal Care Center (2)
Apple Automatic Foods at Norcostco

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Brookdale Ford, 2500 Co. Rd. 10, Brooklyn Center, MN, at Becker Park
Field #1, July 19, 1991 from 6:30 p.m. to 11:00 p.m. for a softball
game

Memorandum

DATE: July 12, 1991
TO: Mayor and Council
FROM: Jerry Dulgar, City Manager 
SUBJECT: Preliminary Agenda for the July 18, 1991 Council Meeting

Presentation of checks to winners of Bass Lake Road Planting Contest. The winners will be present to receive their checks.

Announcement of \$50 recycling award winners in Crystal for week of July 1 and July 8. The winners will not be present but we are going to announce their names at the meeting so that we can hopefully develop more interest in the recycling program.

Regular Agenda:

Item 2: Consideration of a request for a variance at 5420 Fairview Avenue North. The Planning Commission did not approve this request and it doesn't appear to meet the requirements of the ordinance or state law. I would recommend that the Council deny this request.

Item 3: Consideration of a request for a variance to rear yard setback to construct a deck at 4500 Adair Avenue North. This variance request would meet the new recommended setback that the Council is being requested to review and approve by the Planning Commission. I think based on that the Council would be on safe ground in granting it.

Item 4: Consideration of a variance of 4' in the required 40' rear yard setback to construct a 3-season porch at 6908 - 39th Avenue North. Again, this variance would fall within the recommendation of the Planning Commission for revised setbacks. I'd recommend approval.

Item 5a: Consideration of a variance of 2'6" to the side yard setback at 5117 - 50th Avenue North and 5b, consideration of a variance of 28'6" to the rear yard setback. Even with the 2'6" side yard variance, the garage will only be 20' wide which is a minimal two car garage in this day and age. The variance which concerns me the most is the 28'6" to the 40' rear yard. It does put the building awfully near the rear of the property. However, with the way the house has been built on the property it is difficult to do anything else and get a garage on the site.

Item 6: Consideration of a Minnesota Wrestling Alliance show on August 11, 1991 at Steve O's, 4900 West Broadway, as requested by Bert Lever, Promoter. Attached please find a memo from Anne

Norris relative to this application. In addition to that Dave Kennedy is researching the statutes on the Sunday Liquor question and Kevin McGinty is looking at the various fire and building codes. He's indicated that there are rather strict requirements for the seating arrangements, the provision of isles, and fire proofing of any material used to screen the area. I think based on the various fire concerns, traffic concerns, crowding of the site, and noise concerns, that the Council should turn this application down. I give Mr. Weisman a lot of credit for his promotion of his business but I think it's far too small an area to stage an event like this. He should try to find a larger site some place else if he's going to do it.

Item 7: Consideration of First Reading of an Ordinance to revise required rear yard setback to 30'. This is the recommendation that I mentioned that's coming from Planning Commission on rear yard setbacks. I concur with the recommendation. Over the years we've granted so many variances to the existing 40' one, I don't think we could ever uphold it in court. I don't know why we should keep processing all the variances when we in effect reduce the requirement by granting all the variances anyway. I would recommend the Council approve the recommendation of the Planning Commission and have the First Reading of the Ordinance.

Item 8: Consideration of reviewing request for Storm Sewer Relief at The Crystal, West Broadway. I concur with Bill's recommendation on this. I think the best alternative would be for the owner to disconnect the storm sewer and put in a sump. It will take care of his problem. I don't think the City should be solving private drainage problems.

Item 10: Consideration of scheduling joint work session with Planning Commission on August 12, 1991 to discuss draft copy of Comprehensive Plan. I think I will be out of town on vacation on this particular night but I think that shouldn't prevent us from going ahead. Anne can fill me in on what happens. I would recommend that the Council go ahead and have the session if you can all make it.

Item 12: Discussion regarding distribution of Post News. I have no recommendation on this particular subject but the City of New Hope did copy us with the letter they sent and the Post has done the same. I thought that the Council might want to discuss it briefly.

Informal Discussion and Announcements:

Item 1: Report from City Manager regarding police department team building and management development. I'll have a verbal report on my observations from the meetings. I believe we'll have a short report from Peter Flint, the psychologist who's working with us on this project.

Have a good weekend. See you on Tuesday.

js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
July 18, 1991

Call to order

Roll call

Presentation of checks to winners of Bass Lake Road Planting Contest: Barbara Perry of Gardenaires Garden Club; Paul Freid of Scout Troop #141; and Florence Gaulke of Victory Robins 4H Club.

Announcement of \$50 recycling award winners in Crystal for week of July 1 and July 8.

Approval of the minutes of the Regular Meeting of July 2, 1991.

Regular Agenda Items

1. Consideration of a transient merchant license for Jones R. Losen, 613 N.E. 3rd Street, Little Falls, Minnesota, to sell sweet corn at Jack's Superette, 7200 Bass Lake Road on days during July, August and September, 1991 as indicated on license application on file in the City Clerk's office.
2. Consideration of a request for a variance of 2' in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North.
3. Consideration of a request for a variance of 4'6" in the required 40' rear yard setback to construct a 11'6" x 28' deck on the existing house at 4500 Adair Avenue North.
4. Consideration of a variance of 4' in the required 40' rear yard setback to construct a 12' x 16' 3-season porch on the existing house at 6908 - 39th Avenue North.
- 5a. Consideration of a variance of 2'6" to the side yard setback to construct a new attached garage at 5117 - 50th Avenue North.
- 5b. Consideration of a variance of 28'6" to the rear yard setback of 40' to construct a new attached garage at 5117 - 50th Avenue North.
6. Consideration of a Minnesota Wrestling Alliance show on August 11, 1991 at Steve O's, 4900 West Broadway, as requested by Bert Lever, Promoter.

7. Consideration of First Reading of an Ordinance to revise required rear yard setback to 30'.
8. Consideration of reviewing request for Storm Sewer Relief at The Crystal, West Broadway.
9. Consideration of First Reading of an Ordinance to vacate portion of 51st Place as unused right-of-way.
10. Consideration of scheduling joint work session with Planning Commission on August 12, 1991 to discuss draft copy of Comprehensive Plan.
11. Consideration of the approval of a fireworks display on July 26, 1991 for the Crystal Frolics.
12. Discussion regarding distribution of Post News.

Open Forum

Informal Discussion and Announcements

1. Report from City Manager regarding police department team building and management development.

Licenses

Adjournment

APPLICATIONS FOR LICENSE
July 18, 1991

GAS FITTERS LICENSE - \$30.25

Erickson Plumbing & Heating, 440 Pierce St., Anoka, MN 55303
Paul Falz Co., 359 Atwater St., St. Paul, MN 55117
Merit HVAC, 7801 Park Dr., Chanhassen, MN 55317

PLUMBERS LICENSE - \$30.25

Rudy's Plumbing, 4934 Thomas N., Mpls., MN 55430

SIGN HANGERS LICENSE - \$66.00

Schad Tracy Signs, 1610 E. Cliff Road, Burnsville, MN 55337
Attracta Sign, Inc., 7420 W. Lake St., Mpls., MN 55426

FOOD ESTABLISHMENT - Restaurant (\$275.00)

Hamidullah Khosti dba Ciao Bellas Pasta & Pizza

FOOD ESTABLISHMENT - Day Care (exempt)

Family Networks for "Real Program" at Thorson Activity Center, 7323 58th Avenue North

FOOD ESTABLISHMENT - Itinerant (\$30.00 1st day + \$12.00 each addnl day)

Norwest Bank Minnesota to have one day for cookies and coffee for the months of August 2 and September 3, 91, at 6225 42nd Avenue North.

Norwest Bank Minnesota to have one day for coffee and cookies for the months of August 2, September 3, October 3, November 1, and December 3, 1991 at 7000 Bass Lake Road.

REFUSE HAULERS - \$75.00 Co. License + \$35.00 ea. vehicle

Dave's Sanitation, Hamel, Minnesota
Gallaghers Service, Inc., Minneapolis, MN
Mengelkoch Co., New Brighton, MN
Nitti Disposal, Eagen, MN
Robbinsdale Transfer, Brooklyn Center, MN

FOOD ESTABLISHMENT - Itinerant (exempt)

Crystal Women of Today for Crystal Frolics, July 25-28, 1991
Crystal Knights of Columbus, at Becker Park, Crystal Frolics
Crystal Fire Auxiliary, at Becker Park Crystal Frolics

VENDING - Nonperishable (\$10.00 1st machine + \$5.00 ea. addnl machine)

Apple Automatic Foods at Crystal Care Center
Apple Automatic Foods at Norcostco

VENDING - Perishable (\$15.00 each machine)

Apple Automatic Foods at Crystal Care Center (2)
Apple Automatic Foods at Norcostco

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Brookdale Ford, 2500 Co. Rd. 10, Brooklyn Center, MN, at Becker Park
Field #1, July 19, 1991 from 6:30 p.m. to 11:00 p.m. for a softball
game

M E M O R A N D U M

DATE: July 10, 1991
TO: Jerry Dulgar, HRG Chair
FROM: Julie Jones, HRG Administrator
SUBJECT: \$50.00 Recycling Cash Drawing Winners
in the City of Crystal

The first two Crystal residents to qualify for the \$50.00 weekly recycling cash drawing for participating in the curbside recycling program are:

Leonard Bortke
5839 Jersey Avenue North

Kathy Noren and Jennifer Olson
5502 - 57th Avenue North

I think it would be appropriate for the mayor to announce the winners at the next City Council meeting.

JJ:jt

July 2, 1991

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on July 2, 1991 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Grimes, Herbes, Irving, Joselyn, Langsdorf, and Moravec. Also in attendance were the following staff members: Jerry Dular, City Manager; Dave Kennedy, City Attorney; William Monk, Public Works Director; Bill Barber, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park and Recreation Director; Dan Drake, Police Department.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular Meeting of June 18, 1991.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve the minutes of the Regular Meeting of June 18, 1991.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

1. Consideration of a carnival license for St. Raphael's Church, 7301 Bass Lake Road, on August 2, 3, and 4, 1991 for its annual festival.
2. Consideration of a 3.2 beer stand license for St. Raphael's Church, 7301 Bass Lake Road, on August 2, 3, and 4, 1991 for its annual festival.
3. Consideration of a request from St. Raphael's Church, 7301 Bass Lake Road, to waive sign permit fees for temporary signs from July 20, 1991 through August 4, 1991.
4. Consideration of the resignation of Jackie Gustafson, 3010 Sumter Avenue North, Apt. 204, from the Human Relations Commission.

Moved by Councilmember Grimes and seconded by Councilmember Irving to approve the Consent Agenda. By roll call and voting aye: Herbes, Irving, Joselyn, Langsdorf, Moravec, and Grimes. Voting no: Carlson.

Motion Carried.

July 2, 1991

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The City Council considered the following items on the Regular Agenda:

1. Tim Erkkila, Westwood Engineering, appeared before the City Council to make a presentation on the Twin Lake Trailway and MAC Park Development Concept. Also appearing and heard was Bill Gentry, Chair of the Park and Recreation Advisory Commission.

Consensus of the City Council was agreement with the concept and encouraged staff to continue discussion of the plan with other cities, including the City Manager and Council liaison to the Park and Recreation Advisory Commission in the discussions.

2. The City Council considered an on-sale wine and tavern license for J.R. Peaches, 3501 Vera Cruz Avenue North (Country Kitchen), as requested by Richard Thompson.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve an on-sale wine and tavern license for J.R. Peaches, 3501 Vera Cruz Avenue North, as requested by Richard Thompson.

Motion Carried.

3. The City Council considered a 1 to 3 Day Temporary On-Sale Liquor License with waiver of the fee as requested by St. Raphael's Church, 7301 Bass Lake Road, for its annual festival to be held on August 2, 3 and 4, 1991.

Moved by Councilmember Grimes and seconded by Councilmember Carlson to approve a 1 to 3 Day Temporary On-Sale Liquor License with waiver of the fee for St. Raphael's Church, 7301 Bass Lake Road, for its annual festival on August 2, 3 and 4, 1991.

Motion Carried.

4. The City Council considered the First Reading of an Ordinance Amendment to Section 2005 (Misdemeanors) of the Crystal City Code relating to trespassing. Peter MacMillan of the Prosecuting Attorney's Office and Dan Drake of the Police Department appeared and were heard.

Moved by Mayor Herbes to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE RELATING TO TRESPASSING;
AMENDING CRYSTAL CITY CODE SECTION 2005

Mayor Herbes withdrew her motion for further discussion.

July 2, 1991

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Moved by Councilmember Moravec and seconded by Councilmember Joselyn to direct staff to research the constitutional aspects of the proposed ordinance amendment and report back to the City Council. By roll call and voting aye: Irving, Joselyn, Langsdorf, Moravec, Carlson. Voting no: Grimes, Herbes.
Motion Carried.

Mayor called a recess at 8:50 p.m. Meeting was reconvened at 8:58 p.m.

5. The City Council reconsidered preliminary plat of Twin Lake Shores Second Addition at 5105 and 5109 - 50th Avenue North as requested by City of Crystal Economic Development Authority. No action was taken.
6. The City Council reconsidered a variance to the side street side yard setback of 8' in the required 20' setback at 4403 Zane Avenue North.

Moved by Councilmember Grimes and seconded by Councilmember Langsdorf to deny as recommended by and based on the findings of fact of the Planning Commission authorization pursuant to Section 515.55 of the Crystal City Code, a variance of 8' in the required 20' side street side yard setback to build a 10' x 20' porch on the existing house at 4403 Zane Avenue North as requested in application #91-11.

Motion Carried.

Councilmember Carlson was not present for the vote.

7. The City Council considered award of contract for 36th Avenue State Aid Reconstruction Project between Trunk Highway 100 and Douglas Drive.

Moved by Councilmember Carlson and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-62

RESOLUTION AWARDED CONTRACT TO NORTHWEST ASPHALT
FOR 36TH AVENUE STREET IMPROVEMENT NO. 91-1

By roll call and voting aye: Joselyn, Langsdorf, Moravec, Carlson, Grimes, Herbes, Irving.

Motion carried, resolution declared adopted.

8. The City Council considered the acceptance of site improvements for Walgreens, 6918 - 56th Avenue North.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to accept site improvements and release of final surety for Walgreens, 6918 - 56th Avenue North, as recommended by the City Engineer.

Motion Carried.

July 2, 1991

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9. The City Council considered a resolution approving premises permit for a one day off-site lawful gambling event at Becker Park on July 28, 1991 (Crystal Frolics) as requested by Knights of Columbus #3656, 4947 West Broadway.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-63

RESOLUTION RELATING TO LAWFUL GAMBLING:
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: Langsdorf, Moravec, Carlson, Grimes, Herbes, Irving, Joselyn.

Motion carried, resolution declared adopted.

Informal Discussion and Announcements

1. Councilmember Joselyn requested staff review a possible policy/ordinance relating to waiver of license and permit fees and bring back to the City Council for consideration.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to approve the list of license applications.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:13 p.m.

Mayor

ATTEST:

City Clerk

DATE: July 16, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector *WB*
SUBJECT: Frolic Committee Request for Temporary Sign Permit
and Waiver of Fee

I received a request from Sharon Scheiller of the Crystal Frolics Committee for temporary signs permits for four locations. They are:

Lamplighter Square - 27th And Douglas Dr.
Louie's Liquor - 4920 West Broadway
Jack's Market - 7200 56th Ave. N.
Palace Inn - 5607 West Broadway

These signs will be up from July 21, 1991 through July 28, 1991. The fee for each location would be \$25 for a total of \$100.

I recommend that the fees be waived since all other fees have been waived for this celebration.

kk

will be 1st

7-15-91

Mayor Norris & Council Members

On behalf of the Crystal Frolics Committee, I am requesting a temporary sign permit for 4 signs and asking that the Council waive the fees for this Community Event.

Thank You for your consideration.

Sharon M. Phillips, Secretary
Crystal Frolics Committee

Receipt
57514

APPLICATION FOR LICENSE

15350

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

I
WE Jones R. Losen
613 NE 3rd Street
Little Falls, MN 56345

Fee \$ 5.00 per day +
\$35.00 investigation fee
New X Renewal
Telephone 553-1602

enclose the sum of ONE HUNDRED FORTY FIVE and no/100 ----- DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Jones R. Losen, Transient Merchant hereby make application to
sell sweet corn at Jack's Superette parking lot

for the period ----- through ----- subject to all
conditions and provisions of said Ordinance.

City Use Only

Jones R Losen
Signature of Applicant

Crystal Police Department
4141 Douglas Drive
Crystal, MN 55422

SUPPLEMENTAL INVESTIGATION REPORT

OFFENSE: Transient Merchant CASE: 91006129
 License Investigation

COMPLAINANT: Jones Raphael Losen PHONE: 632-8300

ADDRESS: 613 N.E. 3rd St., Little Falls, MN 56345

DATE: 7/10/91 TIME: 1330 Hrs. OFFICER: Varnold/dh

Per a memo from Chief Mossey dated July 10, 1991, I conducted a background investigation on Mr. Losen regarding a license application to sell sweet corn at 7200 Bass Lake Road in Crystal. A check of Mr. Losen's driver's license shows an address that matches the address he put on his application, indicating that he is being truthful about his identification and his place of residence. His driving record is clear except for a DWI in 1982. CCH run on Mr. Losen shows no CCH whatsoever.

From a criminal standpoint, I can see nothing that would stand in the way of issuing Mr. Losen his license to sell sweet corn.

KLK/dh

Memorandum

91 6129

DATE: July 10, 1991
TO: Jim Mossey, Police Chief
FROM: Darlene George, City Clerk *Darlene*
SUBJECT: Transient Merchant License Application
Jones Raphael Losen
613 Northeast 3rd Street
Little Falls, Minnesota

Attached is a Transient Merchant License application for the above referenced individual who will be selling sweet corn at Jack's Superette, 7200 Bass Lake Road in Crystal. You will note that Mr. Losen's wife Jackie will be assisting him with the sales. Mr. Losen has sold sweet corn at Jack's Superette for several years. Please complete the necessary investigation on Jones and Jackie Losen as soon as possible. We would like to get this on the July 16 agenda so that sales may begin on the weekend of the 19th.

If you have any questions or if I may be of further assistance, please contact me.

CRYSTAL
GLAS DRIVE
MINNESOTA

55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME

JONES

(First)

RAPHAEL

(Middle)

LOSEN

(Last)

DATE OF BIRTH 7-18-32



Partially Scanned Material

The remainder of this page/item has not been digitized due to privacy considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit www.mnhs.org/library/.

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a SOLICITOR license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 6 day of JULY, 1991.

PLEASE PRINT:

Jones R. Losen
Signature of Applicant

JONES RAPHAEL LOSEN
First Middle Last Name

613 N.E. 3 RD ST
Address

LITTLE FALLS, MINN 56345
City, State, Zip Code

215 N.E. 3 RD ST
Previous Address

LITTLE FALLS, MINN 56345
City, State, Zip Code

Date of Birth

[REDACTED]
Name of Organization Associated With

RAY'S FIRE WOOD
RAY'S SWEET CORN SALES

INVESTIGATION — SAME

25.00

11
11
FOR JACKIE LOSEN

ADDRES SAME

10.00

JULY 19 TO JULY 31 13 DAYS
5
65

65.00

1 MONTH ALL OF AUG-91

130.00

SEPT - 1 - 91

5.00

TOTAL

\$235.00


5/4/91

I give Ray Loser permission
to sell corn at 7200 Bass Lake Rd
Jack's Superette

Jack Markowski
owner.

DATE: July 11, 1991

TO: Jerry Dular, City Manager

FROM: Bill Barber, Building Inspector 

SUBJECT: 5420 Fairview Ave. N.
Plan Case #91-14

Michael and Sandra Partlow are requesting a variance to 515.07 Subd. 8(b) which limits the height of a fence in the front yard to 4 feet. They are requesting permission to install a 6' high privacy fence. The area shown on the site plan is approximately 23 feet along the west property line and 30 feet back to the house. It would also run along the north property line.

By definition of the Zoning Ordinance, the lot front is along Vera Cruz Ave. N. and the side street side yard is along Fairview Ave. This lot had a variance granted in 1985 to permit construction of a 12'x13' 3 season porch in the 40 foot rear yard. In 1988 a 14'x14' deck was added to the porch. The area proposed to be enclosed with the 6 foot high fence currently has a two wheel trailer parked there which is not permitted. The area is also covered with gravel.

The applicant did not give any reasons that the strict application of the Zoning Ordinance would result in practical difficulties or unnecessary hardship. They gave no circumstances or conditions which generally do not apply to other properties.

I would recommend denial of this request as the applicant has not shown any practical difficulties or unnecessary hardship by complying with the ordinance. There are no exceptional circumstances or conditions applicable to this property that do not apply generally to others in the neighborhood.

By granting a variance, a precedent will be set for allowing other 6' high fences in the front yards. I believe that a 4' high fence built of the material proposed would be consistent with the Zoning Ordinance and would give the privacy and safety for the day care business.

UPDATE

I spoke with Michael Partlow since the last meeting and explained the need for them to be present at the meeting of July 10, 1991. I received one call since the meeting expressing a concern about a 6' high fence in the front yard.

UPDATE FROM PLANNING COMMISSION

The Planning Commission reviewed this request at their July 8, 1991 meeting. The motion to recommend approval failed on a 4 - 3 vote. They referred to the statement in Mr. Kennedy's letter of April 29 which states that "the ultimate goal of trying to treat all landowners as uniformly as possible should be kept in mind." Some felt corner lots are not treated uniformly with other lots.

Some of the other comments by commission members in opposition to the request were that if the variance is granted, that we would be starting to set a precedent. They felt that a 4' high fence was of sufficient height to keep the dogs in and provide the privacy for the daycare. The daycare play area is actually south of this area surrounded by a chain link fence.

The applicants did not provide any additional evidence to show that complying with the 4 foot height requirement would result in any practical difficulties or unnecessary hardship.

You will note when you visit the site that the homeowners did proceed with the installation of the 6' fence along the north property line. I did inform them that this is included in the request.

I have received another call from the neighborhood with a concern about letting them put up a 6' high fence.

kk

MINDER ENGINEERING CO., INC.

LAND SURVEYORS AND CONSULTING ENGINEERS

6418 56TH AVENUE NORTH, MINNEAPOLIS 28, MINN. - KE 7-3637

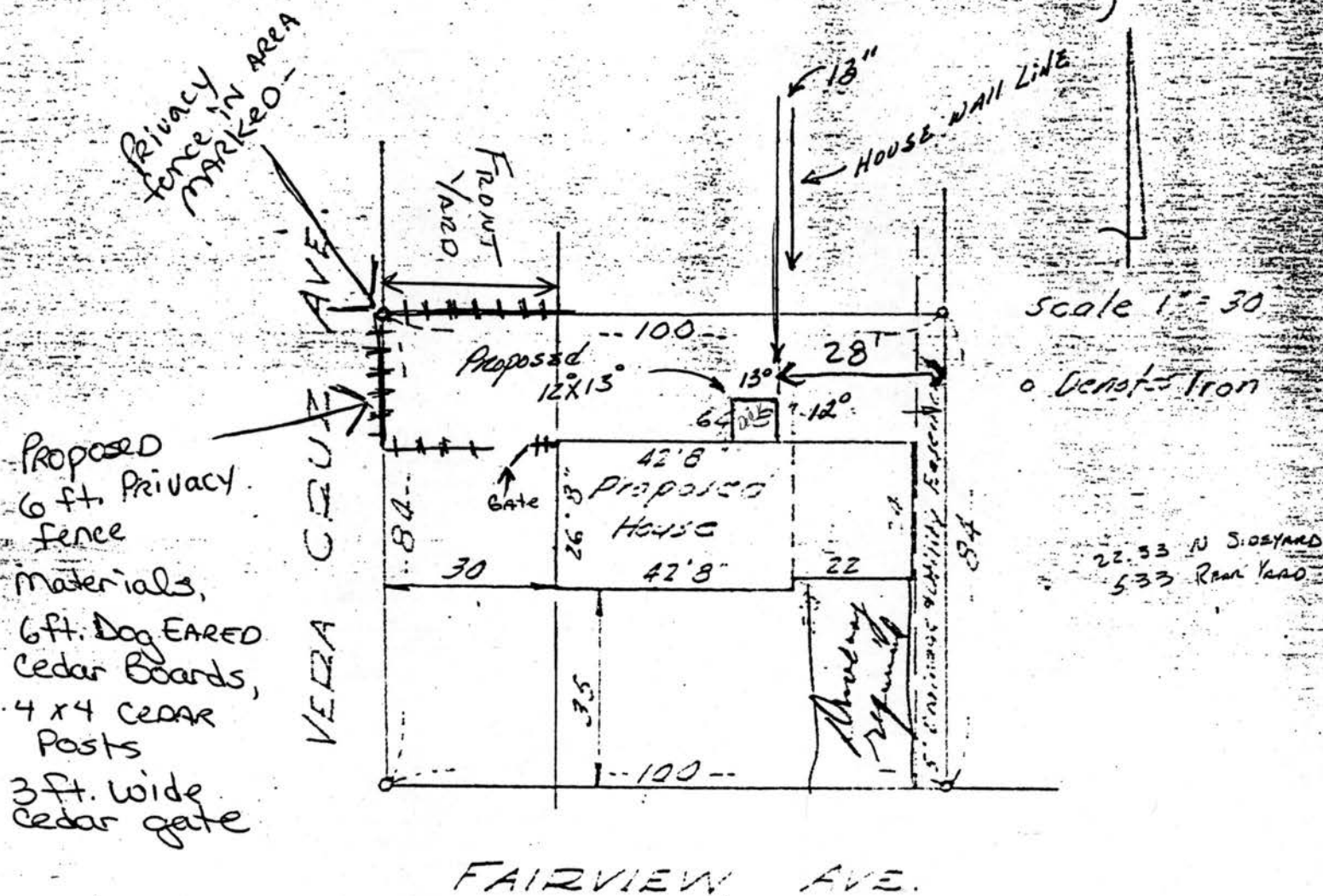
CIVIL AND MUNICIPAL ENGINEERING

LAND SURVEYING

LAND PLANNING

SOILS TESTING

Survey for Ronald Schutz



CITY OF CRYSTAL

BUILDING DEPARTMENT

6424 - 54TH AVE. N.

CRYSTAL 27, MINNESOTA

Lot 3, Block 1, Etnier Addition

WE HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY OF THE BOUNDARIES OF THE LAND ABOVE DESCRIBED AND OF THE LOCATION OF ALL BUILDINGS, IF ANY, THEREON, AND ALL VISIBLE ENCROACHMENTS, IF ANY, FROM OR ON SAID LAND.

DATED THIS May DAY OF May A.D. 1964

MINDER ENGINEERING CO., INC.

by *[Signature]*

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5420 FAIRVIEW AVE. No.

Legal Description of Property: LOT 3 BLOCK 1 EBNER ADDITION

Property Identification Number: 09-118-21-13-0003

Applicant: Michael W. Parthaw + Sandra

(Print Name)

5420 FAIRVIEW AVE. NO. CRYSTAL 533-1554

(Address)

(Phone No.)

Owner: Same

(Print Name)

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.07
Sub B(b) of the Zoning Ordinance, as amended, which requires PROHIBITS
FENCES EXCEEDING 4' HEIGHT IN FRONT YARD

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.
because we have 2 dogs AND would like privacy
for them, & would like privacy for back area when
cooking outside with friends.
2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.
privacy for DAY CARE + safely
AND we feel it would be a improvement to property
without interference to ~~neighboring~~ yards
3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Michael W. Parthaw
(Applicant's Signature)

Same
(Owner's Signature)

(Office Use Only)

FEE: \$75.00 DATE RECEIVED: 5-13-91 RECEIPT # 56123

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

DATE: July 12, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector *W. Barber*
SUBJECT: 4500 Adair Ave. N.
Rear Yard Setback Variance - #91-17

William and Paula Pulles are requesting a variance of 4'6" to the required 40' setback. They are proposing a 11'6" by 28' deck attached to the house. There is currently 47.2' from the rear of the house to the rear property line. In the rear yard is currently a 20'x22' detached garage. The lot is non-conforming as there are only 6,577 square feet. Minimum lot square footage is 7,500 square feet.

A deck could be added onto the house without the need for a variance. If the deck is permitted to be built as proposed, there will be only 5 feet between the deck and the garage. The Minnesota State Building Code requires a minimum of 6 feet between the garage and the deck without proper fire protection. If you should approve this request, as submitted the conditions would be that any openings adjacent must be rated and the wall of the garage must be built of 1 hour construction.

Should you choose to recommend approval, I am recommending that you only grant a 3 foot variance which would allow a 10' deck. This would give the separation that is needed between the garage and the deck. This would also help to preserve more of the rear yard. Should you choose to deny the request, the homeowners have not shown that a 7' deck would create a problem.

I'm sure the property owners will be present to explain their concerns.

UPDATE FROM PLANNING COMMISSION

After considerable discussion, the Planning Commission recommended to the City Council to grant a variance of 3' instead of the 4'6" as requested. This would permit a 10' deck to be built. This would also eliminate the need for additional construction to provide the necessary separation between the garage and the deck.

The owner agreed to the compromise of a 10' deck. The deck will provide them with an additional exit from the home, as well as the outdoor living area that they are requesting. The original house was built with a 6' patio door.

I'll answer any questions you have on Tuesday night.

kk

LOT SURVEYS COMPANY, INC.

LAND SURVEYORS

REGISTERED UNDER LAWS OF STATE OF MINNESOTA

7801 - 73rd Avenue North

560-3093

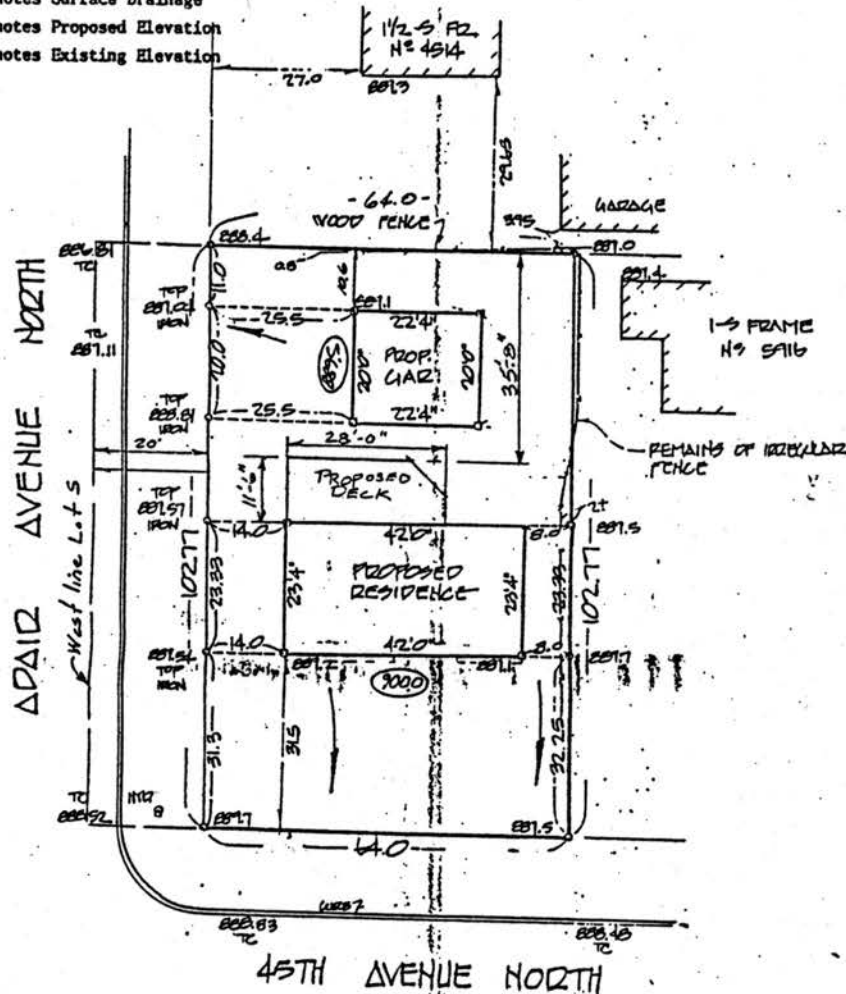
Minneapolis, Minnesota 55428

Surveyors Certificate

AND BUILDERS

- Denotes Wood Hub Set For Excavation Only
- Denotes Surface Drainage
- Denotes Proposed Elevation
- Denotes Existing Elevation

INVOICE NO. 25352
F. B. NO. 451-33, 34
SCALE 1" = 20'
0 - DENOTES IRON



Top of Block

Garage Floor (Detached)

Lowest Most Floor

900.7

889.7

897.2

Lot 5, Block 1, "Wagner's Garden Tracts", Hennepin County, Minnesota

The only easements shown are from plats of record or information provided by client.

We hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and the location of all buildings and visible encroachments, if any, from or on said land.

Surveyed by us this 20th day of September 19 89

Signed

Raymond A. Prash
Raymond A. Prash, Minn. Reg. No. 8743

DATE: July 11, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector *W. Barber*
SUBJECT: 6908 39th Ave. N.
Request for variance of rear yard setback
#91-12

First Choice Exteriors on behalf of Vern Hawkinson are requesting a variance of 4' to the rear yard setback to build a 12'x16' 3 season porch. The existing lot depth is 102'.

The lots along 39th Ave. N. between Kentucky and Idaho are 102'. The City has granted 3 rear yard variances since 1979.

I would recommend approval of this variance request. I believe that this can be justified due to the lot depth of 102'. This is a condition which is not normal to most lots in the neighborhood or the City as a whole. The lots to the rear of this property are 200 feet or more in depth which puts the homes on those lots some 70' to 100' away.

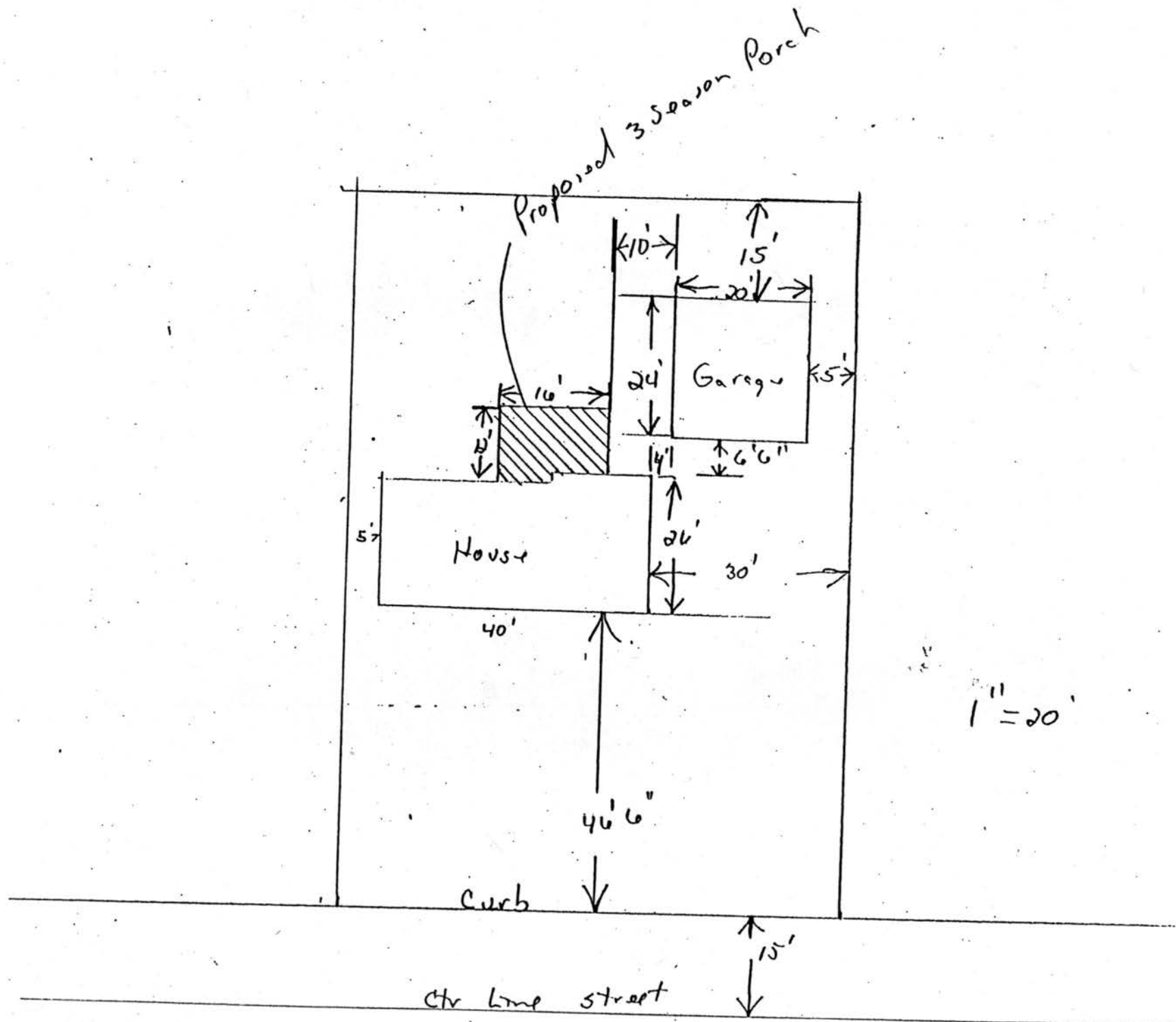
If you have any questions, I will answer them at the meeting.

UPDATE FROM PLANNING COMMISSION

The Planning Commission recommended approval of this variance request. This lot is 102' deep and the Planning Commission findings of fact are:

1. Lots are very shallow in this area
2. Several other neighbors have received similar variances for similar situations.

kk



APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

*Street Location of Property: 6908-39th Ave. No.

Legal Description of Property: _____

Property Identification Number: _____

*Applicant: Vern Newkinson First Choice Exterior, Inc
(Print Name)

6587 Berkshire Ln N. Maple Grove
(Address)

(Phone No.)

*Owner: Vern Newkinson
(Print Name)

6908 39th Ave N Crystal
(Address)

537-0704
(Phone No.)

*REQUEST: Applicant requests a variance on the above-described property from Section 515.13
SUBD 4(a) of the Zoning Ordinance, as amended, which requires 40' REAR YARD
SETBACK. REQUESTING A VARIANCE OF 4 FEET TO
THE REQD 40' FOR A REAR YARD SETBACK OF 36'

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

- *1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

Without a variance the porch could only be 8'
deep which would be too small for practical use.

- *2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

The lot is only 102' deep, normally they are deeper

- *3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

With a variance there will still be a 36' rear
yard. The rear neighbors house is 70' from property
line

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Vern Newkinson
(Applicant's Signature)

Vern Newkinson
(Owner's Signature)

(Office Use Only)

FEE: \$75.00

DATE RECEIVED: 6/21/91

RECEIPT # 56703

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

DATE: July 11, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector *Bill Barber*
SUBJECT: 5117 50th Ave. N.
Variance Request for Rear Yard and Side Yard
Setback, #91-18 and #91-19

Steven and Laurine Schell are requesting a variance of 28'6" to the rear yard setback and a 2'6" variance to the side yard setback. As you can see by the site plan, the house sits about 20' from the rear property line. The existing single garage will be torn down. They are proposing to build a 20'x24' attached garage which will be located 11'6" from the rear property line and 2'6" from the side property line.

The existing structure is non-conforming due to setbacks. We looked at various other possible solutions and found that this was probably the best. By moving it forward, we would be blocking the view of the neighbors. By detaching the structure, we would end up probably removing a tree.

The width of the new garage is being increased to allow for 2 car width. The wall along the east property line will need to be a 1 hour wall with no openings allowed. This can be accomplished without a problem and will comply with the building code.

I am recommending approval based on the fact that the existing garage is currently located in that location and has not been a problem. I will answer any questions for you at the meeting.

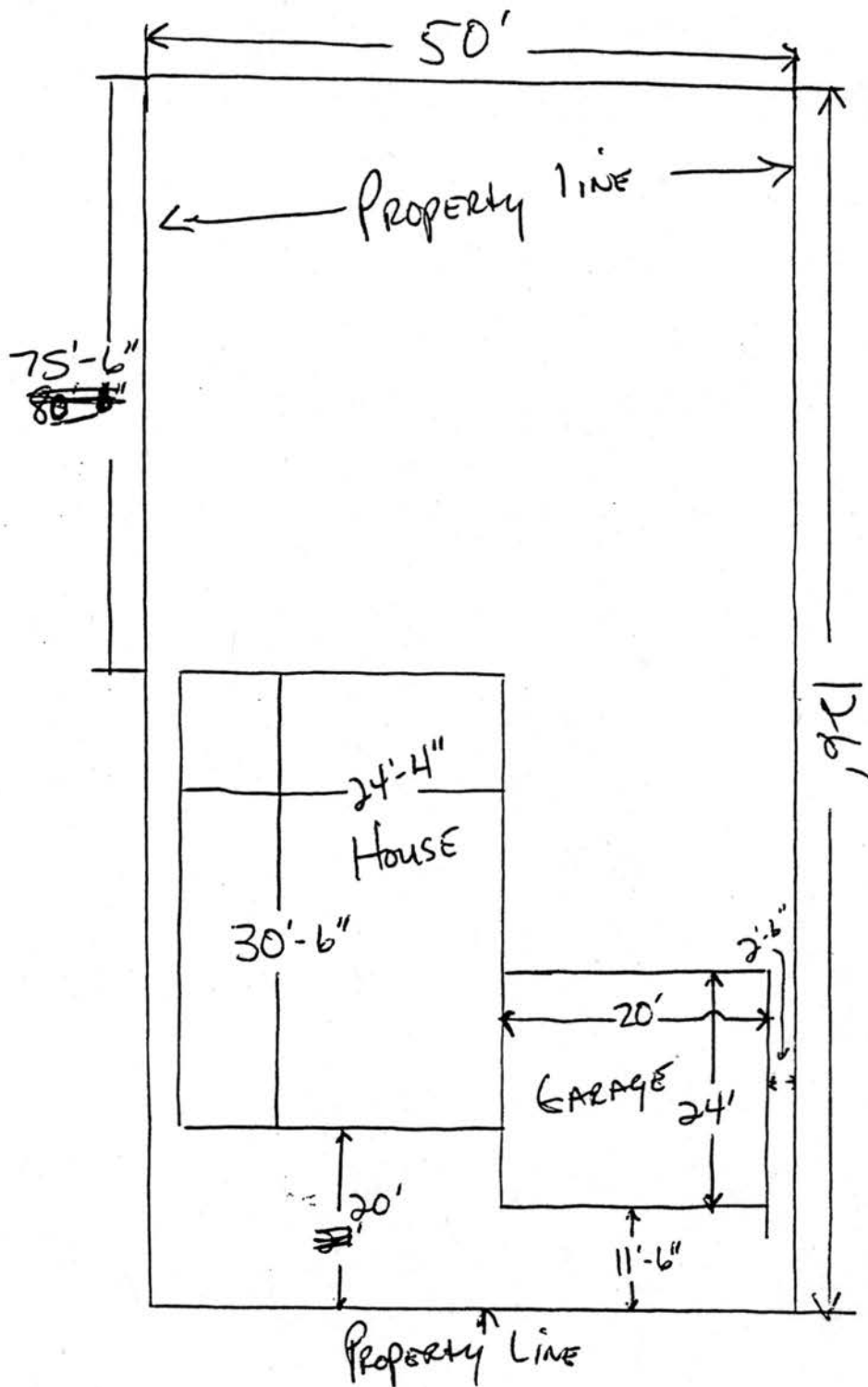
UPDATE FROM PLANNING COMMISSION

The Planning Commission recommended that both variances be granted. Their findings of facts were:

1. It will get rid of an old deteriorating garage
2. It will be an improvement to the property
3. Location of the existing house creates a hardship
4. New garage is on same site as existing one
5. The only feasible location without blocking the neighbors view and without having to remove a large tree

kk

CURB SIDE



We are applying for a variance in order to add a two car garage. The garage size we are requesting is 20 by 24 foot. We currently have a single car garage, that is fifty years old and is beginning to show signs of wood rot. The garage has a flat roof and has visible signs of water problems with the roof. The roof has been reenforced, but should be replaced. We have discussed with the building inspector the possibilities of building a detached garage, however due to the location of our house on our lot, this would render it impossible. The lot size is 50 feet by 126 feet and the house is set back on the lot 83 feet 8 inches, leaving only 13 feet 6 inches from the back of the current garage to the property line. The only location to put a detached garage would be on the northeast corner of the house and that would result in removing a large maple tree that has been standing longer than thirty years in the front yard, also this would result in blocking the view of us to the northeast and also this would hamper the view of the house to the northeast.

Therefore the only logical location for a garage would be to attach it to the east side of the house, however this would only leave 2 feet 6 inches to the property line on the east side of the house. We feel that this would not interfere with the view for the house to the east and also we have discussed this with the people living in the house and they feel that there is not a problem with this at all.

We feel that by adding an attached two car garage to the house, would greatly improve the appearance of our home and the value of the property.

Thank you
St Schell
Laurine L Schell

Steven J. & Laurine L. Schell

M E M O R A N D U M

DATE: July 10, 1991
TO: Jerry Dulgar, City Manager
FROM: Anne Norris, Community Development Director *an*
SUBJECT: Request to Hold Wrestling Show at Steve O's

BACKGROUND

Mr. Bert Leuer, promoter for the Minnesota Wrestling Alliance, is proposing to hold a one day wrestling show in the parking lot at Steve O's, 4900 West Broadway, Sunday, August 11, 1991. Such a temporary use requires approval by the City Council. Attached are a letter and site plan from Mr. Leuer describing his proposal.

Mr. Leuer is proposing an event which will be located in the parking area at Steve O's. The event consists of five matches by professional wrestlers in a 12' x 12' ring. The event will be from 2:00 P.M. - 4:30 P.M. Parking for the event is proposed to be accommodated in parking lots of adjacent properties and lots across the street. Mr. Leuer estimates there will be seating (with folding chairs) for approximately 300 people at the event. In addition, Mr. Leuer anticipates standing room for an additional 300 spectators. Steve O's is to provide food and liquor for the event.

Tickets for the event will only be sold at Steve O's and by Mr. Leuer. In case of bad weather, the event will be cancelled.

Mr. Leuer has stated that only beer will be served outdoors; however, liquor will be served indoors and carried outdoors. Mr. Leuer has noted that Steve O's will provide insurance to cover the outdoor wrestling show and extending the liquor sales to outside.

Mr. Leuer has proposed that he will have two off-duty police officers directing traffic for the event. The event will be shielded from view on West Broadway by a tarp. There will also be five ring attendants for the event.

I informed Mr. Leuer that he must provide written proof that Steve O's has extended their insurance and liquor license to

cover the event and liquor sales for the event. Mr. Leuer said he would have this information by Tuesday's meeting.

Chief Mossey, Bill Monk and I reviewed this proposal and question whether Steve O's parking lot area is large enough to adequately and safely accommodate the event and spectators. Chief Mossey also noted Sunday liquor sales require restaurant/food service and he has concerns about how this requirement will be met. Another concern is the safety of spectators who park across the street and cross West Broadway to get to the event. Other issues include litter control and clean-up, noise to area residents, increased traffic, parking for regular patrons, restroom facilities, and limiting the number of spectators for the event.

Comments from the Fire Chief and Building Inspector regarding fire and life safety-related code issues are contained in the attached memo.

RECOMMENDATION

After looking at it, it seems unlikely that the proposed site can safely accommodate the event as proposed. Therefore, based on the information provided by Mr. Leuer and concerns regarding the size of the site, the operation of the event, and general safety issues, I recommend denial of Mr. Leuer's request.

ALN:jt

July 9, 1991

TO:

City of Crystal, Minnesota

FROM:

Minnesota Wrestling Alliance
Bert Leuer, Promoter *566-3396*

RE: Minnesota Wrestling Alliance show at Steve O's

Dear Ladies and Gentlemen:

I have outlined my proposal to hold a wrestling show at Steve O's on Sunday, August 11, 1991. I propose as follows:

PARKING Doyle's, The Furniture Store, Louie's Liquor and K.C. Hall. We will procure signed approval from these establishments.

TICKETS

Advance Sale	\$7.00 Adult
	\$5.00 16 and under
Day of Show	\$8.00 Adult
	\$6.00 16 and under

Tickets to be sold at Steve O's

TRAFFIC Off duty police (2) to direct traffic.
Tarp installed along road side to limit viewing from road.

SECURITY (5) Ring Attendants, Bar Bouncers, (2) Off duty Police Officers

LIQUOR To be served indoors and carried outdoors.
Beer only to be served outdoors.

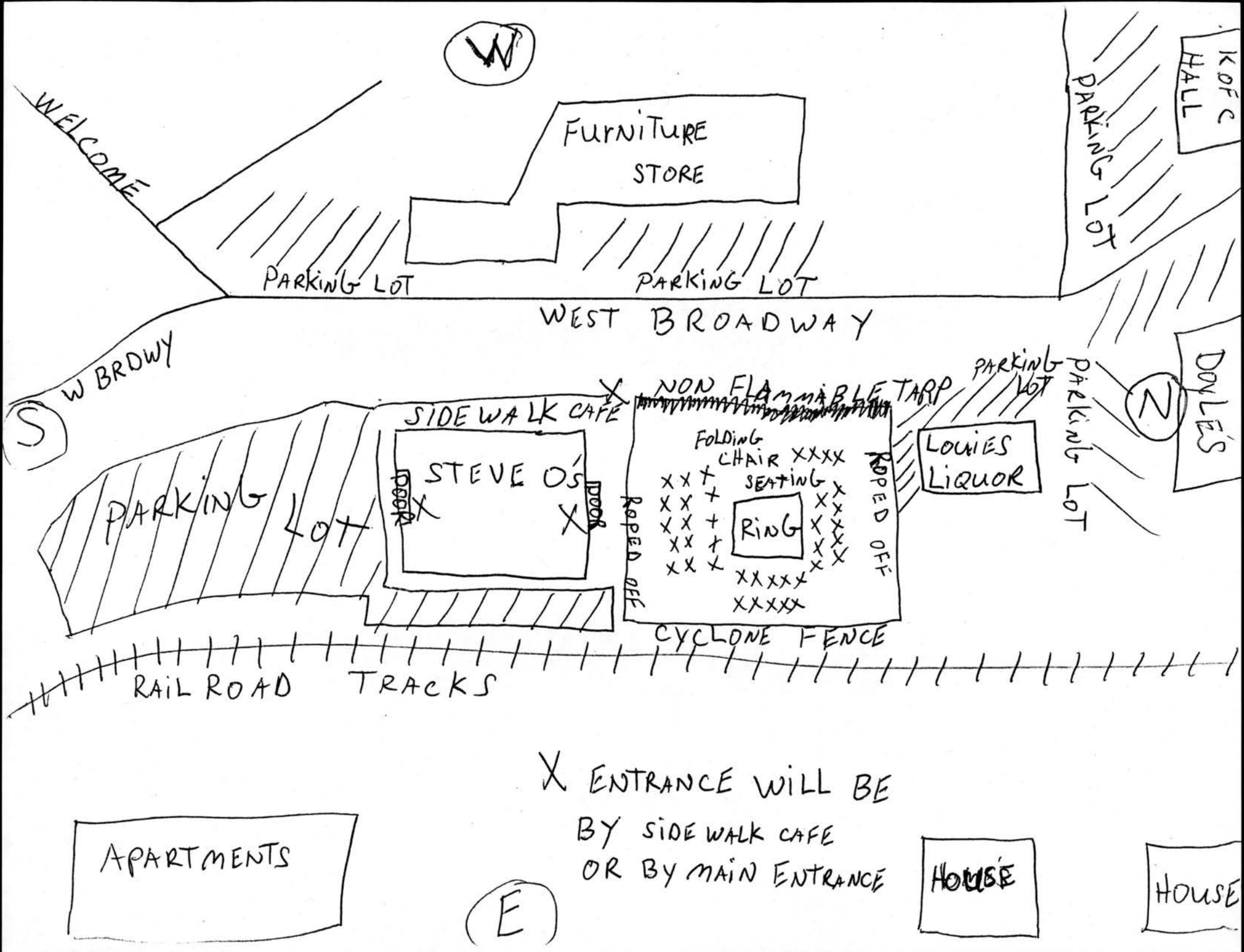
INSURANCE Steve O's will cover an outdoor wrestling show, liquor sales indoors and outdoors.

NOISE The tarps will cover some of the noise. The field and railroad tracks will cover the noise to the houses, which are far enough away that this should not be a problem.

LENGTH OF SHOW 2 Hours, with 15 Minutes of intermission.

ATTENDANCE Approximately 300 people (Adults and Children.)

Bert Leuer, Promoter



X ENTRANCE WILL BE
BY SIDEWALK CAFE
OR BY MAIN ENTRANCE

City of Crystal

Memorandum

DATE: July 12, 1991

TO: Jerry Dulgar, City Manager

FROM: Kevin McGinty, Fire Chief (A)
William Barber, Building Official (WB)

SUBJECT: Proposed Wrestling Show at Steve O's Restaurant

We would like to make you aware that there would be several fire and life safety related code requirements should this event be approved by the City Council. Generally the requirements are in the following areas:

- 1) Bonding and securing of portable seating.
- 2) Aisles and exitways.
- 3) Number of seats between aisles and spacing of seats.
- 4) Number and size of exits from screened exhibition areas.
- 5) Fire resistivity of fabric used for screening.
- 6) Temporary electrical wiring and equipment.
- 7) Temporary vending facilities.

This list is not all inclusive. We would need to see a drawing of what is planned including the location of seating, exits, exhibition and vending areas.

As always, please feel free to contact either of us should any questions arise.

KJM:jls

Receipt
#57729

APPLICATION FOR LICENSE

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

GENTLEMEN: PROMOTER BERT LEUER

I
WE Minnesota wrestling alliance
3413 65th AVE N. apt 9
Brooklyn Center MN 55429

Fee, \$ 36.25 / per day

New X Renewal

Telephone

enclose the sum of Thirty Six and 25/100 DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the
requirements of said Ordinances necessary for obtaining this License:

NOW, THEREFORE, I

.....hereby make application to
conduct a show, exhibit (wrestling) at Steve O's, 4900 West. Brooklyn
for the period August 11, 1991 through subject to all
conditions and provisions of said Ordinance. 2-4 p.m.

City Use Only

Bert Leuer
Signature of Applicant

*Recess 8:25**Recess 8:35*

7. The City Council considered a request for Storm Sewer Relief at The Crystal, 5755 West Broadway. *John Paulson*

If further research and a S P Council with backflow policy -

8. The City Council considered the First Reading of an Ordinance to revise the required rear yard setback from 40 ft. to 30 ft. (5 votes needed for approval)

Moved by Councilmember M and seconded by Councilmember D to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE RELATING TO PLANNING LAND
USE REGULATIONS: AMENDING CRYSTAL CITY CODE,
SUBSECTION 515.13, SUBDIVISION 4 AND 4 a

and further, that the second and final reading be held on August 6, 1991.

Motion Carried.

Wassman

City of Crystal

Memorandum

DATE: July 11, 1991
TO: Jerry Dulgar, City Manager
FROM: William Monk, Public Works Director
SUBJECT: Storm Sewer Relief

The owner of The Crystal apartment complex at 5755 West Broadway is requesting the City provide relief from the storm sewer backflow situation which on a number of occasions has flooded the underground parking level at his building. The backflow situation occurs when a rainfall event cannot be handled in the municipal storm sewer and runoff is forced out of low lying catch basins. One such catch basin is on a private storm sewer system at the entrance to the apartment's underground lot.

The capacity problems of the Bass Lake Road storm sewer system, which handles runoff from the portion of Crystal north of 53rd Avenue as well as a part of northern New Hope, has been regularly documented over a good number of years. With the redevelopment of the Becker Park area and addition of other complexes like The Crystal in the 1980's, the runoff situation became more noticeable, if not more acute. In response to the noted drainage problems, an improvement project was proposed in 1987 to provide some measure of relief. The project was not approved. However, the engineering report recommending the improvements remains effective in explaining the situation and is attached for Council review.

While no storm sewer system is designed to completely handle all rainfall events, the Bass Lake Road system is undersized to such a degree that backflow occurs with surprising regularity. When the pipes are overloaded, severe street flooding occurs on 58th Avenue, West Broadway, Bass Lake Road, Elmhurst Avenue, and Quail Avenue. The underground parking areas at The Crystal and Cedarwood apartment complexes take water as well as low lying parking lots such as the one at the Park Place commercial building on Douglas Drive. Fortunately the soil in the area is sand so the runoff is not retained by the soil as occurs in south Crystal.

To provide relief to the backflow situation at The Crystal, three options are available:

- 1) Increase the capacity of the municipal storm sewer system consistent with the recommendations of the enclosed report.

- 2) Disconnect the private storm sewer connection from the apartment complex to the municipal system and install a sump with pump to handle the limited flow generated on the multi-family site.
- 3) Install a flanged flap valve on the apartment's storm pipe to prohibit backflow. It should be noted that although these valves are widely used, their dependability is questionable. This is evident at Cedarwood where two valves are in place (privately installed) but backflow still occurs.

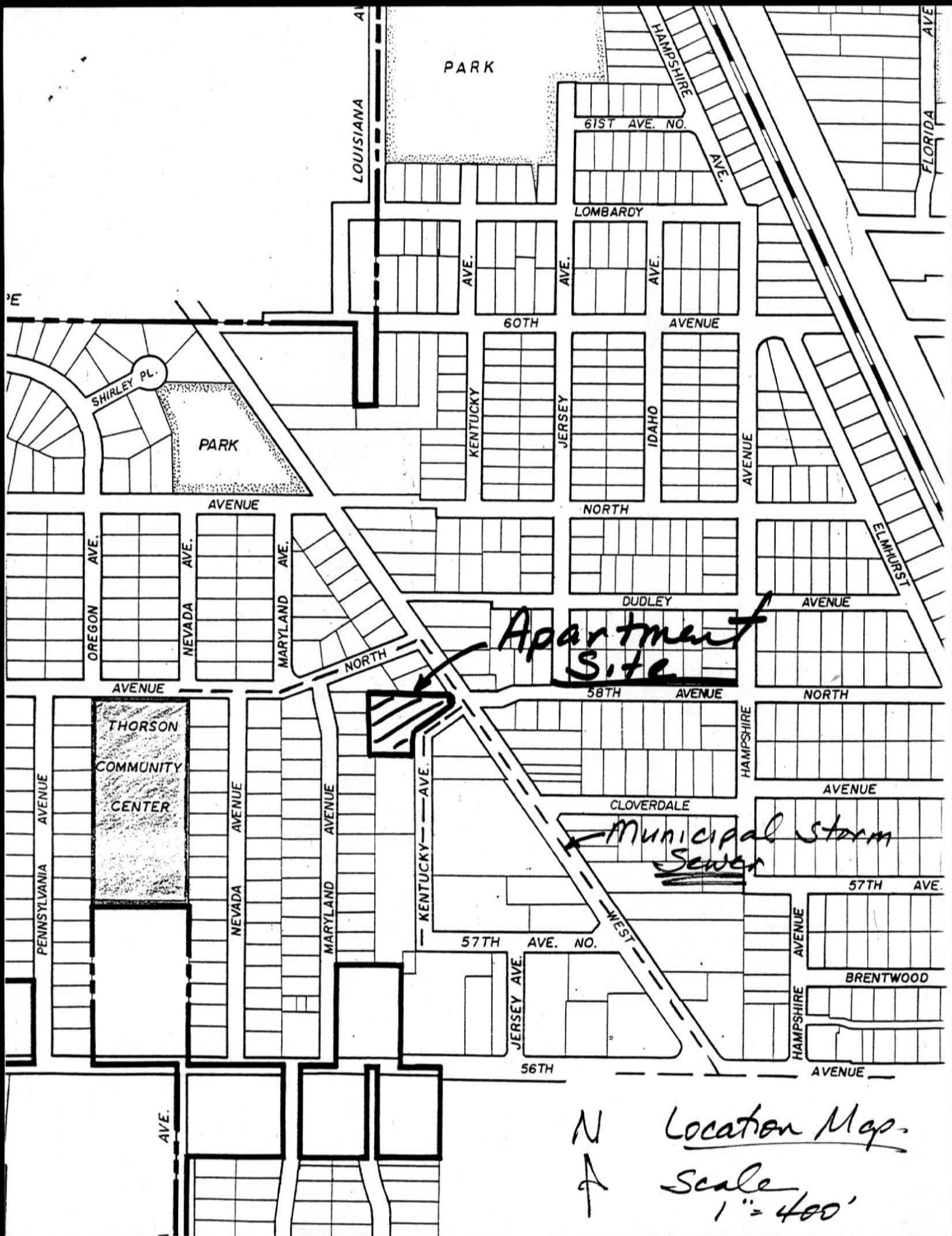
To date, Crystal has endeavored to improve the operation of the existing municipal storm sewer system. The City has never expended public funds on a private utility system as is being requested. While a flap valve costs \$500 to \$1000 depending on the size, there is a question about how many and in what situations Crystal should install backflow valves.

I remain convinced the City should concentrate its efforts towards operating and expanding the existing municipal system. If relief is to be offered to property owners with private storm sewer systems, it should be provided consistent with the way Crystal operates its sanitary sewer backflow valve reimbursement program. Property owners contract for the installation of backflow valves privately and the City reimburses for material costs not to exceed \$500. About 20 individuals have taken advantage of this program.

I will be prepared to discuss this further with the Council on Tuesday night. I expect Mr. Paulson to be in attendance also.

WM:js





ORDINANCE NO. 90-____

AN ORDINANCE RELATING TO PLANNING LAND USE REGULATIONS:
AMENDING CRYSTAL CITY CODE, SUBSECTION 515.13,
SUBDIVISION 4 & 4a

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 515.13,
Subdivision 4, and Subdivision 4 (a) to read:

Subd. 4. Rear Yards as defined by Sub-Section 515.03, Subd.
~~181~~ 183 of this Code.

- a) R-1, R-2, R-3, R-4, R-0, B-1a, and B-1 Districts. A
rear yard setback of not less than ~~40~~ 30 feet except for
accessory buildings, structures or uses as regulated by
Sub-Section 515.07, Subd. 5 of this Code.

Section 2. This ordinance is effective in accordance with
Crystal City Code, Subsection 110.11.

Mayor

Attest:

City Clerk

DATE: July 12, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector *W Barber*
SUBJECT: First Reading of Ordinance to Change Rear Yard
Setback to 30'

The proposed change before you is to change the rear yard setback to 30 feet. The current ordinance requires 40'.

I have surveyed several of our neighboring cities and found that we have the most restrictive rear yard setback. Following is a list of communities that I checked with:

<u>City</u>	<u>Rear Yard</u>	
New Hope	35'	
Golden Valley	20% lot depth }	150' lot depth would give a 30' setback
Robbinsdale	20% lot depth }	
Brooklyn Center	25'	
Brooklyn Park	30'	
Crystal	40'	

The Planning Commission recommended approval of this ordinance change as the majority of the variances are for rear yard setbacks and they have been approved.

I have included a proposed ordinance for your consideration.

kk

City of Crystal

Memorandum

DATE: July 10, 1991
TO: Jerry Dulgar, City Manager
FROM: William Monk, Public Works Director
SUBJECT: Vacation of Public Right-of-Way

When 51st Place was initially constructed, the street ended with a temporary cul-de-sac about 700 feet west of Hampshire Avenue. Although the street was later extended and a new cul-de-sac constructed further to the west, the right-of-way for the original turn around remained platted. This mid-block bubble is no longer needed and is now creating problems for an abutting property who wants to secure a building permit for house improvements. At this point, I recommend the attached ordinance be approved so this unused right-of-way may be vacated and revert to the ownership of the abutting property owners.

A handwritten signature in cursive script, appearing to read "W. Monk", is written below the typed text.

ORDINANCE NO. 91-

AN ORDINANCE VACATING A CERTAIN
PORTION OF A DEDICATED STREET RIGHT-OF-WAY

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Pursuant to Minnesota Statutes, Section 462,358, Subdivision 7, and Crystal City Charter, Section 12.06 (collective, Act), a request to vacate a portion of a City right-of-way located on property at 6807 51st Place North in the City has been submitted to the Council.

Sec. 2. A public hearing after duly published notice and opportunity of the affected property owners to be heard concerning the vacation has been held in accordance with the Act.

Sec. 3. The City Council has found and determined that vacation of the right-of-way proposed is in the public interest.

Sec. 4. The portion of the right-of-way to be vacated is legally described as:

That part of the 51½ Avenue right-of-way south of a line extended from the NE corner of Lot 7, Block 2 to the NW corner of Lot 8, Block 2 and north of a line extended from the SE corner of Lot 5, Block 1 to the SW corner of Lot 6, Block 1, Kraft's Addition as filed at the Hennepin County Recorder's Office.

Sec. 5. The portion of the as described right-of-way is vacated.

Sec. 6. The City Clerk is authorized and directed to file a copy of this ordinance with the Hennepin County Recorder.

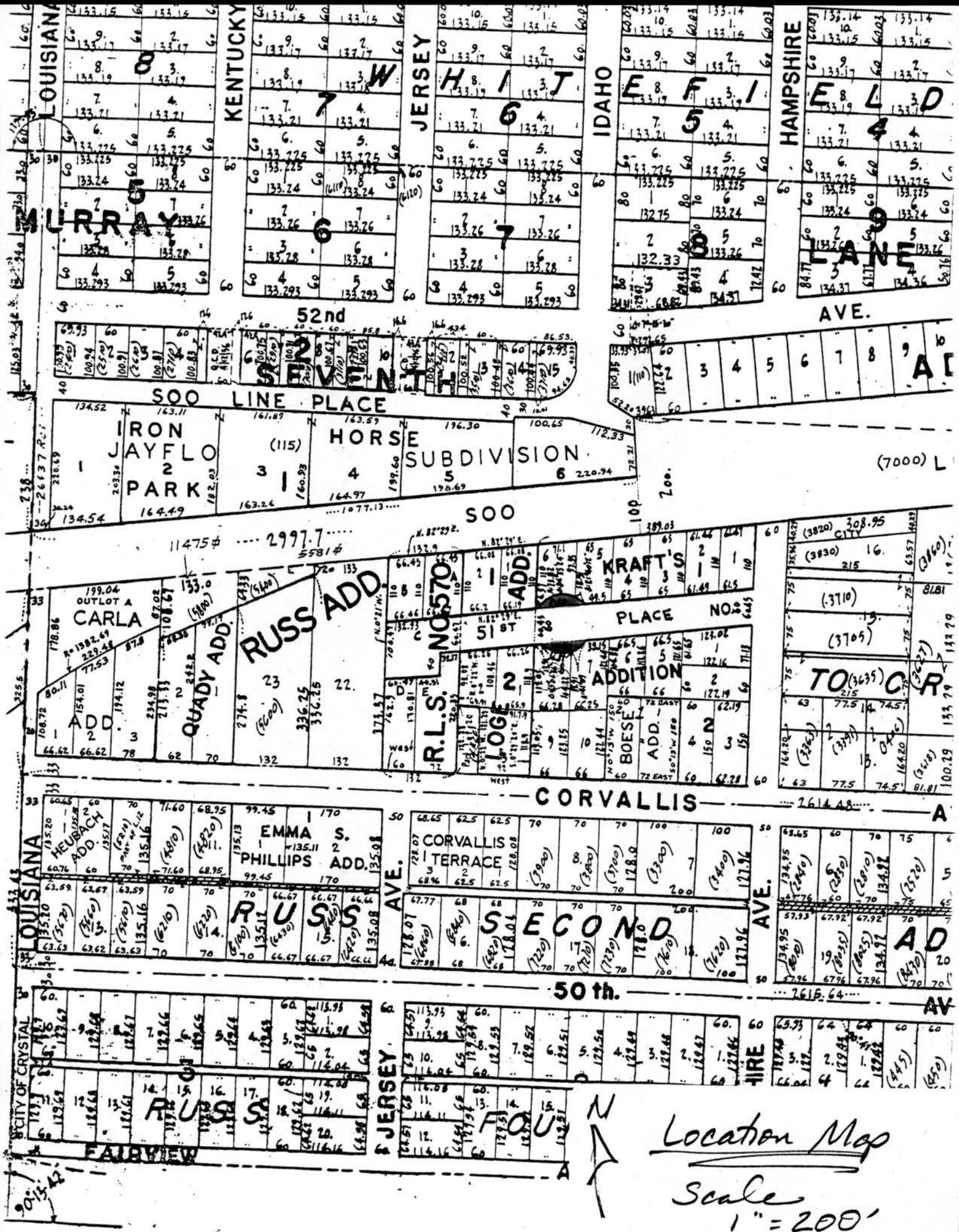
First Reading: July 16, 1991

Adopted: August 6, 1991

Mayor

ATTEST

City Clerk



MEMORANDUM

DATE: July 9, 1991
TO: Jerry Dulgar, City Manager
FROM: Anne Norris, Community Development Director *an*
SUBJECT: Request to Schedule Work Session with City
Council and Planning Commission

BACKGROUND

Fred Hoisington is preparing the text of the Comprehensive Plan. Mr. Hoisington has requested a work session with the City Council and Planning Commission to begin reviewing the Plan.

The Planning Commission has suggested the work session be scheduled from 6:30-8:00 P.M., Monday, August 12, 1991, in the Council Chambers. In order to comply with open meeting laws, the Council should schedule this work session.

RECOMMENDATION

Schedule a work session of the City Council and Planning Commission for 6:30 P.M., August 12, 1991, to discuss the text of the Comprehensive Plan.

ALN:jt



4401 Xylon Avenue North New Hope, Minnesota 55428 Phone: 533-1521

June 26, 1991

Lee Canning
Vice President
Minnesota Suburban Publications
8801 Bass Lake Road
New Hope, MN 55428

*Darlene
next agenda
July 14
16 copies
H*

Re: Free Distribution of Post News

Dear Mr. Canning:

I just received your letter of June 24, 1991 announcing the free distribution of the Post News to our communities. I have also had conversations with a staff person from your company and was informed that the free distribution only pertains to single family homes. The point of my letter is to protest your company's decision to not distribute the Post News to City residents who live in multi-family housing.

The City of New Hope has over 8,000 household units in the City. 34% of those households are located in multi-family buildings. Over one-third of the households in the City are being denied free access to the Post News.

I personally feel that your policy is very discriminatory and is a policy based purely on economics. I also believe your policy borders on discrimination based on age, race, and sex. Most of the people living in those multi-family housing have population characteristics that are much different than the population living in single family homes. I am surmising that the demographics of the apartment dwellers in the northwest area does not meet your economic profile to attract the necessary advertisers. I am also surmising that your decision is a strictly business one and has nothing to do with meeting the needs of the community, its residents, or the people in general. That being the case, let's not kid ourselves, do away with the banner "Post News". It is an advertising circular and little else.

My personal recommendation is to leave the Post News circulation policy as it is or provide distribution to all residents in our northwest area. If your policy is to proceed with the targeted free distribution then I will recommend to my City Council and City

Mr. Lee Canning

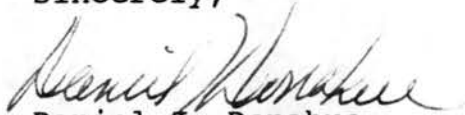
Page 2

June 26, 1991

residents that they actively work against the implementation of this program. Also, the City of New Hope spends a significant amount of money every year in legal ads. If you persist with the targeted distribution, I will have no choice but to seek alternatives for the "official" newspaper for the City of New Hope.

As you can see, I am very upset and do not plan to leave this issue alone. I would like to recommend that you or the appropriate people in your company meet with community leaders and city officials to discuss your plan and seek alternatives to this discriminatory practice your are about to commence.

Sincerely,



Daniel J. Donahue
City Manager

DJD/jf

cc: New Hope City Council
Cities of: Plymouth
Crystal
Robbinsdale
Brooklyn Park
Brooklyn Center
Golden Valley

- 12/11. The City Council considered the approval of a fireworks display on July 26, 1991 at Becker Park for the Crystal Frolics.

Moved by Councilmember X and seconded by Councilmember J to (approve) (deny) (continue until _____ the discussion of) a fireworks display on July 26, 1991 at Becker Park for the Crystal Frolics. *(provide 2/20 security)*

Motion Carried.

- 12/12. The City Council discussed the distribution of Post News, the official newspaper for the City of Crystal.

Open Forum



4401 Xylon Avenue North New Hope, Minnesota 55428 Phone: 533-1521

June 26, 1991

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Vice President
Minnesota Suburban Publications
8801 Bass Lake Road
New Hope, MN 55428

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Page 2
June 26, 1991

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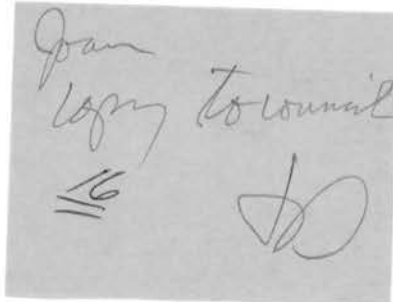

Daniel J. Donahue
City Manager

DJD/jf

cc: New Hope City Council
Cities of: Plymouth
Crystal
Robbinsdale
Brooklyn Park
Brooklyn Center
Golden Valley

MINNESOTA SUBURBAN PUBLICATIONS
Post Publications and Minnesota Suburban Newspapers

July 1, 1991



Mr. Daniel J. Donahue
City Manager
City of New Hope
4401 Xylon Avenue North
New Hope, MN 55428

Dear Mr. Donahue:

I just received your letter of June 26 and wanted to draft a response promptly because obviously there is some confusion about our shift of the PostNews to a TMC status that needs to be cleared up.

First I think you can understand my puzzlement about your letter since nearly four times as many households now will be receiving the PostNews in New Hope as received it when PostNews was a paid newspaper. It would seem to me that an individual in your position would welcome the spread of information to a 400% increase in the number of households of the community who can be informed about significant issues in New Hope.

I also should point out that when we define single family dwellings, we include any residence which has four units or fewer and also includes such domiciles as attached townhomes. For us, a single family dwelling unit does not necessarily have to be a free-standing single residence.

Now you'll ask why not extend it beyond that definition. There are a number of pragmatic problems in delivering to apartment buildings which have security entrances.

In many of these situations we simply are not allowed to deliver to each and every door. Also we've gotten a consistent reaction across the entire metropolitan area in dealing with apartments when we try to leave a fixed amount of newspapers in the waiting areas. The apartment managers complain that the newspapers are strewn about, that residents will skim the material but leave a lot of clutter.

Page 2
Mr. Daniel Donahue
July 1, 1991

Of course, most managers do not hold the residents of the apartment units responsible, but instead hold us responsible. Thus we have the difficulty of cleaning up after the residents.

In addition, all New Hope residents in apartments who have subscriptions to the PostNews will continue to receive the paper through the mail so no one living in an apartment who now is receiving the paper will be cut off. Our plans call for a continued effort to increase our circulation in apartments.

You may say that is discrimination, but the cost of delivering the newspaper through the mail, which is the only consistent method by which we can deliver to apartments, is far larger than it is by a carrier, by a factor of four or five times. We simply have to have some compensation just to cover the cost of that type of delivery.

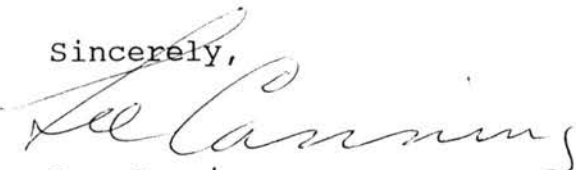
In addition, currently less than 3% of the residents in all the apartments of New Hope subscribe to the New Hope/Golden Valley PostNews. This is one of the lowest responses for apartment dwellers that we have across the entire Minnesota Suburban Publications system. Some people might even say that constitutes a lack of interest.

Also please keep in mind that we will have copies available at racks around the city of New Hope so apartment dwellers who do not receive it now by subscription can obtain a copy of the paper that way.

Perhaps it would be valuable if the two of us met to discuss this general subject. Of particular interest to us would be an effort by you and the council to require apartment owners to provide us access to all apartment units so we could have the same capability of delivery to individual apartment buildings as we do to single family dwellings. That would provide a powerful argument for widening our reach of delivery.

However, given those combinations of circumstances and given the fact that we will continue to offer the paper to anyone who lives in an apartment if they are willing to pay the cost of postage, I think we made a correct and justifiable decision.

Sincerely,



Lee Canning
Vice President

LC/mc

MINNESOTA SUBURBAN PUBLICATIONS
Post Publications and Minnesota Suburban Newspapers

July 1, 1991

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City of New Hope
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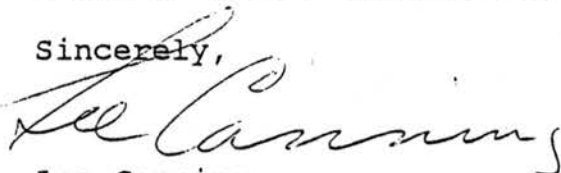
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LC/mc

MEMORANDUM

DATE: July 16, 1991

TO: James F. Mossey
Chief of Police

FROM: Peter Flint, Ph.D.
Consulting Psychologist

SUBJECT: Assessment of Team Building Progress

This memo is intended to summarize some of my observations regarding our progress in the "Team Building" process in the Crystal Police Department.

The Management Team meeting on June 21, 1991 (Present: Chief Mossey, Lts. Thomseth and Gautsch, Jerry Dulgar and Peter Flint) suggested to me that we seem to have "turned the corner" and overcome the most serious of the previous communication and morale issues.

First, the Management Team of the Chief and two Lieutenants has developed a expectation and practice of more timely communications and discussion of problems and issues. All three appear to have taken the steps of personally accepting responsibility for communicating, rather than hanging back and waiting for others to come to them. The change in Lt. Thomseth's schedule, permitting daily overlap of the Chief and Lieutenants in the station, clearly has been beneficial. However, the the most important factors in the Management Team progress has been the individual's persistence and commitment to develop good professional working relationships. Now that you've had a taste of the benefits of communicating as a team, further efforts to improve communication should be self-reinforcing.

Second, because the top three individuals are operating in a coordinated fashion, there is a stabilizing effect on the rest of the organization. The several specific instances discussed in our June 21st meeting suggest that much clearer expectations, accountability and decisions are being presented to the Officers. The team of the Chief and Lieutenants has effectively dealt with some attempts to play supervisors off against one another, or to end run the proper chain of command. As you continue to adhere to a stable chain of command, I would expect such instances of testing to decrease in frequency.

Third, the reorganization of Sergeants responsibilities and schedules appears to be working well. The Sergeants have

picked up on their new assignments quickly and supervising and coordinating of the line Officers seems to be more consistent across assignments and shifts.

Fourth, and most important, was the progress of individual Officers in going after new opportunities for community service and enforcement in Crystal. A year ago, the Chief's mandate to move toward a model of "Community Policing" was being actively pursued by only a few individuals. Now, there are a number of Officers and a number of new projects that are actively addressing community needs and concerns, rather than sitting and waiting for calls to come in. I do think that both the Police Department and the City should develop a number of opportunities for communicating and recognizing these efforts. We need to reverse the past feelings that accomplishment went unnoticed, but problems were always publicized. The statistics we have discussed suggest that much is right with the job the police department is doing for the City and we should convey that message to both the Officers and the community. It may be too much to hope for but at some point, it would be nice for the newspaper reporters to balance their past coverage of problems with coverage of some of the projects and accomplishments that business leaders and other have noticed and appreciated.

I would apologize for the length of this memo, but I think it's important to give the same scrutiny to the real progress within the department that my initial evaluation gave to past problems. Clearly, all is not done. I'm sure that some individuals within the department would disagree with my assessment of progress, and some may continue to throw out the anchor whenever possible. However, it does appear that we have come far enough to establish workable communication, a clear and stable chain of command, and an atmosphere that encourages and appreciates individual initiative and hard work. Hopefully, the City will move as quickly as possible to address the physical environment. The opportunity to reinforce the attitude of renewed professionalism within an appropriately professional physical plant, could add a good deal to your momentum.

It appears that the intense consulting work may be nearing it's end. However, I would be happy to occasionally join your team meetings as I did on June 21st to discuss progress and opportunities and help formulate next steps in ongoing team development.

Please call if I can provide further information or assistance.

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WHAT'S NEW IN THE PARK & RECREATION DEPARTMENT?

July 2, 1991

1. There have been 151 trees marked so far this year with Dutch elm disease.
2. All councilmembers are welcome to the Octoberfest on Thursday, July 4, at Becker Park from 4:00-11:00-- music, food, and fireworks.
3. We have had exceptional attendance at the playground for the first two weeks of the season. Attendance count is at 1,230.
4. The frisbee golf course is now completed. The 12-hole course is located at the south end of Bassett Creek Park.
5. The Crystal Community Center has been selected as the site for a national meeting of Cambodian Americans. People are recognized for earning new bachelor's, master's, and doctorate degrees. Approximately 500 people will be attending.
6. Channel 23 is busy filming promo's for the Crystal Pool/Waterslide auction program.
7. The Police Department has granted an award for any info regarding the vandalism to trees at the Community Center.
8. The Department welcomes Jean Montzka to our staff. She was reassigned from the Administration Department at City Hall.
9. The three Community Center managers have been hired as regular employees. They are Becky Keller, Lee Swenson, John Carter. Cindy Stoewer has been hired as Community Center clerk.
10. Councilmembers are welcome to the park and recreation display at the Crystal Shopping Center on Wednesday, July 10.

THE POINT N.W. FOR RUNAWAY YOUTH

24 Hour Hot Line 377-8800
Business Office 493-2802

An Outreach Program of
The Bridge For Runaway Youth
2200 Emerson Ave. S. • Minneapolis, MN 55405



NOTICE !!

6/24/91

Dear Runaway Youth Initiative Planning Committee,

We did it!!! The Point Northwest for Runaway Youth (formerly known as the Runaway Youth Initiative) is up and running! Your efforts, time, and support have come to fruition. The program to help our community's kids, the program we have worked so hard for during the past three years, opened its doors on June 3 and began serving kids seven days a week, 24 hours a day.

The staff hired to start this program include: Betty Doherty, Masters in Social Work and Clinical Supervisor for The Point Northwest. Betty has 20 years of experience in the field and most recently directed Hennepin County's child protection division. Colleen Eggrich and Joellen Park are The Point Northwest's Outreach Counselors. Colleen is full-time, has a Masters in Counseling Psychology, and has spent the past year working with families of runaway youth at The Bridge for Runaway Youth. Joellen is part-time, currently working on her masters, and spent the past year and one half as program supervisor at the Friendship House for emotionally/behaviorally disturbed adolescent girls.

Your input in the planning and development of THE POINT NORTHWEST FOR RUNAWAY YOUTH provided the foundation and momentum that was necessary to raise the adequate community awareness and funds to hire staff and implement services.

We currently have dozens of contributors, in terms of monetary and human resource support. Approximately \$140,000 has been raised to date and over 40 volunteer temporary placement families have been recruited.

Those funding the program have stated that the most compelling aspect of The Point N.W. is the volunteers that have committed their time throughout the two year planning process. Your involvement has dramatically influenced the level of success established thus far.

Brooklyn Center
Brooklyn Park
Champlin

Corcoran
Crystal
Dayton

Golden Valley
Hanover
Hassan

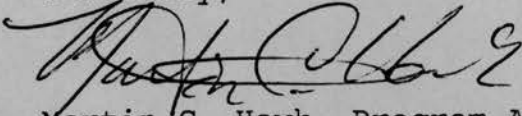
Maple Grove
New Hope
Osseo

Plymouth
Robbinsdale
Rogers

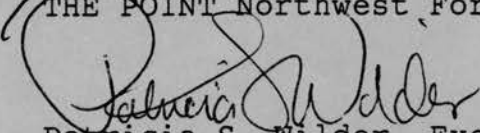
Please accept the enclosed certificate in recognition of your efforts. Kids and families are receiving the support they need to handle crises because you believed such services were important to this community.

Thank you and have a great summer!

Sincerely,

A handwritten signature in dark ink, appearing to read "Martin C. Hawk".

Martin C. Hawk, Program Administrator
THE POINT Northwest For Runaway Youth

A handwritten signature in dark ink, appearing to read "Patricia S. Wilder".

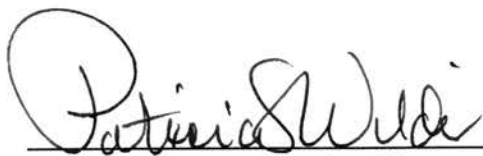
Patricia S. Wilder, Executive Director
Northwest Hennepin Human Services Council

Certificate of Recognition

*In recognition of your commitment to youth and families
and of your dedication to community service, the
Northwest Hennepin Human Services Council extends its
gratitude to you,*

Jerry Bulgar

On this day, June 3rd, 1991.



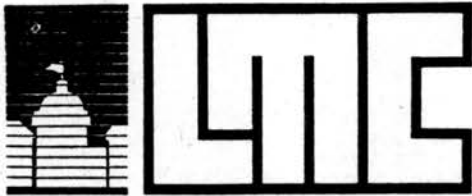
Patricia S. Wilder
Executive Director
Northwest Hennepin Human Services Council



Martin C. Hawk
Program Administrator
The Point Northwest for Runaway Youth



Bob Burlingame
Executive Board Chair
Northwest Hennepin Human Services Council




League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

July 2, 1991

TO: Mayors, Managers, and Clerks

FROM: Donald A. Slater, Executive Director 

RE: 1991 NLC Congress of Cities, December 12-16, Las Vegas, Nevada

New Dates/Schedule for Conference Program

The enclosed program brochure from the National League of Cities provides important information and registration for the upcoming NLC annual conference, to be held in Las Vegas, Nevada, beginning Thursday, December 12 - Monday, December 16. **Please note that the date of the conference and the weekday schedule for the program are substantially different than those for previous conferences.**

The variety and quality of conference programs at previous NLC conferences in Las Vegas have been outstanding. The facilities are convenient to nearby large hotels, and the weather should be good.

New Program Features

This year's conference is a "first" for NLC; the first program to have been planned with the assistance of a conference program committee composed of officials from NLC member cities. Newcomers will also find welcome changes, particularly the sessions designed to introduce city officials to NLC (to be held on December 12).

There is an attendee profile on the registration form that will help direct more information to you prior to the conference.

Special pre-conference seminars will be held on Thursday, December 12 (for an extra charge) and provide skill training in a small-group setting. Registration is limited to 50 participants per session.

Where the Action Is

Also on Thursday, NLC policy committees will consider steering committee recommendations for policy changes. That is where the substantive positions to be adopted by NLC member cities are debated and made ready for a final membership vote on Monday, December 16.

Don Fraser, Mayor of Minneapolis, will be a candidate for election to the position of NLC First Vice President at the annual business meeting on Monday, December 16. He should move up without

opposition. LMC Past President Millie MacLeod, Councilmember, Moorhead, will again seek election to the NLC Board of Directors. Millie will need the strong support of Minnesota city officials at the NLC conference and your votes at the NLC Annual Business Meeting.

LMC Events Planned

Minnesota city officials will have a special opportunity to take part in program activities and sessions designed specifically for LMC-member conference delegates. More information will be available later this summer. In previous years, we have planned special classes and receptions for members of the LMC delegation to the NLC conference. We welcome your ideas and suggestions for the types of programs and topics you would like us to feature.

LMC Travel Advisers

As in previous years, the League will provide information on travel arrangements and airline discount fares available to help make your trip as convenient and economical as possible. The Uniglobe travel agency is already exploring a variety of bookings and arrangements that will provide important advantages to those who want reduced airfares and travel schedules that make it possible to attend important meetings while offering reduced airfares. More information will be available soon. Information on special fares and other travel arrangements will be sent to those registering for the conference. The League will also send a mailing of travel information to all NLC direct member cities and will publish details in the **Cities Bulletin** and in the September issue of **Minnesota Cities**.

Enclosure

SHARPENING LEADERSHIP SKILLS	RESPONDING TO SOCIAL CHALLENGES	MANAGING YOUR MUNICIPAL WORKFORCE	BALANCING REVENUES AND RESPONSIBILITIES	COMMUNITY AND ECONOMIC DEVELOPMENT	HOT TOPICS
<p>This track will provide skill development/how-to sessions relating to the personal and professional development of local policy leaders with particular emphasis on leading in a changing environment. Examples of session topics are:</p> <ul style="list-style-type: none"> ● Building the Council/Manager Team ● What Every Newly-Elected Official Needs to Know ● Building Consensus Through Community Participation ● Techniques for Communicating City Programs and Policies ● The Council Meeting: Making It Work ● Leading in a Diverse Community ● Preserving the Public Trust: A Primer on Ethics ● Balancing Public and Private Lives 	<p>This track will address current social issues dealing with topics such as:</p> <ul style="list-style-type: none"> ● Your Community's Health: What is the Prognosis? ● Getting the Homeless Back in the Mainstream ● Community Partnerships for Youth Programs ● Innovative Child Care Programs ● Demographics: The Changing Face of Cities ● The City Hall Role in Education ● Meeting the Needs of the Elderly ● Programs that Work to Reduce Drug Abuse 	<p>This track will address issues related to local employees such as:</p> <ul style="list-style-type: none"> ● Employee Benefits: What Can Your City Afford? ● How to Measure and Improve Employee Productivity ● City Staff: Your Community's Best Salespersons ● Coping with Federal and State Personnel Mandates ● Recruiting and Managing a Diverse Workforce ● Employee Training: The Key to Controlling Liability and Workers Comp Costs ● Hot Topics in Employer-Employee Relations ● Managing Workforce Cutbacks 	<p>Sessions included in this track will provide practical information on a range of budget and financial issues with which local governments are grappling today. Examples of session topics include:</p> <ul style="list-style-type: none"> ● Financial Management: How Does Your City Rate? ● How to Safeguard Your Community's Money ● Mastering the Municipal Budget: What Every Elected Official Needs to Know ● How to Finance the Cost of Mandates ● Costing and Pricing City Services ● Regional Revenue Sharing ● Financial Resources for Small and Rural Communities ● Finding New Revenue Sources for Your City 	<p>Examples of topics in this track include:</p> <ul style="list-style-type: none"> ● Being Strategic: Diversifying Your Local Economy ● Encouraging Small and Minority Business Development ● The Rebirth of Downtown, U.S.A. ● Tapping HOME Funds for Housing ● The Community Reinvestment Act: Leveraging Investment in Economic Development ● Resolution Trust Corporation (RTC) Properties: Managing a Monster ● Taking Foreign Markets by Storm ● Strengthening Your Base: Small City Economic Development 	<p>This track will highlight current "Hot Topics" that may not fall into any of the other tracks, but merit special attention. Possible topics include:</p> <ul style="list-style-type: none"> ● Coping with Environmental Mandates ● Good and Plenty? Water Quality and Quantity ● Pooling Resources: Regional Cooperation ● Recycling Solid Waste ● New Technologies for Communities ● Working with Your Politicians

CONFERENCE HOUSING AND REGISTRATION FORM

ATTENDEE PROFILE:

Your assistance in filling out this box will help us develop an attendee profile, as well as identify first time attendees. Please check or fill in appropriate information.

____ Newly elected to office this year
 ____ First time Congress of Cities attendee
 ____ Newly appointed to office this year
 Have attended ____ Congress of Cities
 Have been in office ____ years

CITY OF LAS VEGAS MOBILE WORKSHOPS

This does not represent a sign-up. It is merely an indication of your interest in the proposed mobile workshops to help us design and plan them. Please refer to the descriptions in this brochure.

____ #1 Nellis Air Force Base
 ____ #2 Las Vegas Planned Communities
 ____ #3 Public/Private Partnerships
 ____ #4 Public Works and Public Safety

NO REGISTRATIONS WILL BE PROCESSED WITHOUT ACCOMPANYING REGISTRATION PAYMENT IN FULL

Please type or print

Name _____ Sex F M

Title _____

City or Organization _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone (_____) _____

Family Member Attending (No registration fee required):

Spouse Full Name _____ Sex F M

Child _____ Age _____ Child _____ Age _____

Enter applicable Conference Registration Fee and total fees in the right hand column:

Early Registration Fees (Postmarked by September 23, 1991)

\$295 Direct Member \$ _____
 \$295 Associate Member \$ _____
 \$365 Indirect Member & Non-Member \$ _____
 \$400 Other \$ _____

Advance Registration Fees (Postmarked by November 8, 1991)

\$330 Direct Member \$ _____
 \$330 Associate Member \$ _____
 \$410 Indirect Member & Non-Member \$ _____
 \$450 Other \$ _____

Pre-Conference Seminars (December 12, 1991) and Special Events

\$125 The Challenge of Municipal Leadership (all day) \$ _____
 \$ 75 Getting Your Message Out to the Media (morning session) \$ _____
 \$ 75 Getting Your Message Out to the Media (afternoon session) \$ _____
 \$ 75 Negotiating to Win (morning session) \$ _____
 \$ 75 Negotiating to Win (afternoon session) \$ _____
 \$ 40 WIMG Luncheon \$ _____
 \$150 NBC/LEO Activities \$ _____

TOTAL REGISTRATION FEES

\$ _____

Make check payable for the total amount of the conference registration fees to:

NATIONAL LEAGUE OF CITIES

Registration cancellation letters must be postmarked by November 15, 1991.

All cancellations are subject to a \$30 cancellation fee.

No telephone registrations or cancellations will be accepted.

Please return this form with your registration payment to:

NLC Conference Registration Center
P. O. Box 17413
Dulles International Airport
Washington, D.C. 20041
(703) 318-0700

Please type or print

____ Please make my hotel reservations as indicated below.

____ I do not require hotel accommodations at any of the hotels listed below.

____ Please contact me regarding suite information.

____ I prefer a non-smoking room (assigned on a space available basis).

Arrival Date ____/____/____ Time ____

Departure Date ____/____/____ Time ____



Special Housing Request

e.g., wheelchair accessible rooms, etc. If you have special housing or transportation needs, please contact the Conference Registration Center.

I will be sharing my room with:

Co-Occupant Name _____

Address _____

City _____ State _____ Zip _____

Telephone (_____) _____

CREDIT CARD AUTHORIZATION

Credit Card Company _____

Credit Card Number _____

Bank Number _____

Expiration Date _____

The NLC Conference Registration Center is authorized to use the above card to guarantee my hotel reservations. I understand that one night's room charge will be billed through this card if I fail to show up for my assigned housing on the confirmed date unless I have cancelled my reservation with the hotel at least 48 hours in advance.

Cardholder Signature _____

Date _____

HOTEL PREFERENCE

Rates listed below are for either a single or double room. Indicate your first-choice hotel with the number 1, and circle the room type you desire. Number the other hotels from 2 to 5 in order of your preference. Your hotel and room type will be assigned based on your postmark and hotel room availability at the time your request is processed.

For suite information contact the NLC Conference Registration Center.

Choice	Hotel Name	Single	Double
____ (A)	Alexis Park Resort*	\$74	\$74
____ (B)	Dally's Casino Resort	\$68	\$68
____ (C)	Las Vegas Hilton**	\$77	\$77
____ (D)	Riviera Hotel & Casino	\$68	\$68
____ (E)	Sahara Hotel & Casino***	\$57	\$67

* All suite, non-casino hotel.

** No refund of housing deposits for cancellations received after November 28, 1991.

***All rooms with a credit card guarantee and/or deposit will automatically be charged one night's deposit on November 17, 1991 for your 1st nights stay.

All of the above hotels require a one night advance deposit plus tax, per room, to guarantee accommodations. This is mandatory even if you plan to arrive before 6:00 p.m. If you fail to comply with this policy, your room may be cancelled.

All major credit cards are accepted at the above hotels for room deposits and/or guarantees. YOU MUST COMPLETE AND SIGN "CREDIT CARD AUTHORIZATION" SECTION ABOVE.

All government purchase orders, vouchers or claims must be submitted to the appropriate hotel FOUR WEEKS in advance of arrival date and are subject to approval by the hotel.

CITY OF CRYSTAL
SWIMMING POOL/WATER SLIDE ACTIVITY REPORT
AS OF JUNE 30, 1991

DATE	SEASON	CONCESSIONS		DAILY ADMISSIONS		SLIDE	SUB-TOTAL	SALES	CASH	TOTAL
	TICKETS	POOL	SLIDE	POOL	SLIDE	RIDES		TAX	OVER (SHORT)	
May 1991	\$6,275.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,275.68	\$374.32	\$0.00	\$6,650.00
06-03-91	179.24	0.00	0.00	0.00	0.00	0.00	179.24	10.76	0.00	190.00
06-04-91	266.04	0.00	0.00	0.00	0.00	0.00	266.04	15.96	0.00	282.00
06-05-91	300.00	0.00	0.00	0.00	0.00	0.00	300.00	18.00	0.00	318.00
06-06-91	318.87	0.00	0.00	0.00	0.00	0.00	318.87	19.13	0.00	338.00
06-07-91	556.61	0.00	0.00	0.00	0.00	0.00	556.61	33.39	0.00	590.00
06-08-91	469.81	221.54	221.54	450.82	450.82	797.41	2,611.94	156.71	32.25	2,800.90
06-09-91	2,277.36	243.75	243.75	388.70	388.70	639.15	4,181.41	250.89	(25.75)	4,406.55
06-10-91	2,015.11	223.56	223.56	292.92	292.92	544.34	3,592.41	215.54	7.25	3,815.20
06-11-91	5,250.39	282.50	282.50	494.35	494.35	766.51	7,570.60	457.80	0.96	8,029.36
06-12-91	3,020.77	291.11	291.11	476.42	476.42	769.58	5,325.41	319.49	(0.72)	5,644.18
06-13-91	2,170.77	118.38	118.37	131.61	131.61	407.54	3,078.28	184.67	(6.08)	3,256.87
06-14-91	1,523.59	178.13	178.13	258.50	258.50	448.58	2,845.43	170.72	(0.04)	3,016.11
06-15-91	316.98	48.23	48.23	107.55	107.55	248.82	877.36	52.64	0.40	930.40
06-16-91	1,347.17	304.06	304.06	405.67	405.67	687.26	3,453.89	207.21	(2.08)	3,659.02
06-17-91	1,277.36	328.96	328.96	458.49	458.49	681.13	3,533.39	212.01	(4.15)	3,741.25
06-18-91	1,266.03	234.22	234.22	342.98	342.97	534.43	2,954.85	178.20	(2.65)	3,130.40
06-19-91	1,075.47	258.59	258.58	417.93	417.93	717.93	3,146.43	188.77	(1.50)	3,333.70
06-20-91	329.24	7.79	7.79	12.73	12.73	45.75	416.03	29.97	0.00	446.00
06-21-91	247.17	0.00	0.00	0.00	0.00	7.55	254.72	15.28	0.00	270.00
06-22-91	111.32	94.22	94.22	132.08	132.08	254.24	818.16	49.09	1.25	868.50
06-23-91	120.75	162.79	162.79	278.31	278.31	481.37	1,484.32	89.03	3.20	1,576.55
06-24-91	223.58	134.20	134.20	200.00	200.00	296.70	1,188.68	71.32	(3.85)	1,256.15
06-25-91	553.77	307.33	307.34	447.17	447.17	616.04	2,678.82	160.73	6.40	2,845.95
06-26-91	944.34	299.74	299.74	576.42	576.42	777.83	3,474.49	208.46	(14.50)	3,668.45
06-27-91	352.83	207.62	207.62	220.29	220.29	503.78	1,712.43	102.72	2.65	1,817.80
06-28-91	751.89	307.24	307.24	562.27	562.27	742.22	3,233.13	193.97	(3.90)	3,423.20
06-29-91	111.32	99.34	99.34	166.99	166.99	356.13	1,000.11	59.99	8.05	1,068.15
06-30-91	200.94	205.00	205.00	411.32	411.32	621.94	2,055.52	123.33	(3.35)	2,175.50
TOTAL	33,854.40	4,558.30	4,558.29	7,233.52	7,233.51	11,946.23	69,384.25	4,170.10	(6.16)	73,548.19
1990 Thru										
06-30-90	29,766.18	3,272.33	3,272.32	5,760.96	5,760.97	10,944.39	58,777.15	3,523.08	0.00	62,300.23

WATER SLIDE BANDS - June 1991

DATE	RED		BLUE		YELLOW		COMBINATIONS				REBUYS	
							BLUE		YELLOW		BLUE	
	#	\$	#	\$	#	\$	#	\$	#	\$	#	\$
06-08-90	76	\$76.00	37	\$92.50	6	\$24.00	54	\$216.00	21	\$120.75	1	\$2.00
06-08-90	93	\$93.00	50	\$125.00	4	\$16.00	75	\$300.00	31	\$178.25	7	\$14.00
06-09-90	42	\$42.00	29	\$72.50	2	\$8.00	51	\$204.00	21	\$120.75	0	\$0.00
06-09-90	84	\$84.00	46	\$115.00	5	\$20.00	46	\$184.00	15	\$86.25	1	\$2.00
06-10-90	101	\$101.00	67	\$167.50	0	\$0.00	37	\$148.00	17	\$97.75	0	\$0.00
06-10-90	43	\$43.00	26	\$65.00	4	\$16.00	14	\$56.00	5	\$28.75	0	\$0.00
06-11-90	97	\$97.00	43	\$107.50	5	\$20.00	83	\$332.00	28	\$161.00	0	\$0.00
06-11-90	41	\$41.00	30	\$75.00	9	\$36.00	45	\$180.00	16	\$92.00	0	\$0.00
06-12-90	102	\$102.00	69	\$172.50	5	\$20.00	56	\$224.00	25	\$143.75	0	\$0.00
06-12-90	33	\$33.00	29	\$72.50	5	\$20.00	45	\$180.00	24	\$138.00	0	\$0.00
06-13-90	7	\$7.00	32	\$80.00	6	\$24.00	0	\$0.00	0	\$0.00	0	\$0.00
06-13-90	88	\$88.00	60	\$150.00	8	\$32.00	18	\$72.00	0	\$0.00	0	\$0.00
06-14-90	24	\$24.00	10	\$25.00	0	\$0.00	22	\$88.00	12	\$69.00	0	\$0.00
06-14-90	64	\$64.00	39	\$97.50	7	\$28.00	59	\$236.00	8	\$46.00	0	\$0.00
06-15-90	15	\$15.00	8	\$20.00	0	\$0.00	4	\$16.00	1	\$5.75	0	\$0.00
06-15-90	25	\$25.00	19	\$47.50	6	\$24.00	34	\$136.00	10	\$57.50	0	\$0.00
06-16-90	56	\$56.00	25	\$62.50	6	\$24.00	54	\$216.00	19	\$109.25	0	\$0.00
06-17-90	43	\$43.00	19	\$47.50	2	\$8.00	61	\$244.00	12	\$69.00	0	\$0.00
06-17-90	107	\$107.00	50	\$125.00	9	\$36.00	52	\$208.00	22	\$126.50	1	\$2.00
06-18-90	81	\$81.00	32	\$80.00	5	\$20.00	61	\$244.00	21	\$120.75	1	\$2.00
06-18-90	23	\$23.00	18	\$45.00	2	\$8.00	29	\$116.00	13	\$74.75	0	\$0.00
06-19-90	21	\$21.00	17	\$42.50	0	\$0.00	49	\$196.00	20	\$115.00	0	\$0.00
06-19-90	98	\$98.00	32	\$80.00	5	\$20.00	67	\$268.00	38	\$218.50	0	\$0.00
06-20-90	13	\$13.00	5	\$12.50	2	\$8.00	0	\$0.00	4	\$23.00	0	\$0.00
06-21-90	8	\$8.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
06-22-90	13	\$13.00	7	\$17.50	0	\$0.00	23	\$92.00	7	\$40.25	3	\$6.00
06-22-90	31	\$31.00	10	\$25.00	2	\$8.00	24	\$96.00	13	\$74.75	0	\$0.00
06-23-90	13	\$13.00	15	\$37.50	2	\$8.00	33	\$132.00	15	\$86.25	1	\$2.00
06-23-90	45	\$45.00	17	\$42.50	5	\$20.00	39	\$156.00	24	\$138.00	1	\$2.00
06-24-90	51	\$51.00	22	\$55.00	3	\$12.00	32	\$128.00	10	\$57.50	0	\$0.00
06-24-90	29	\$29.00	2	\$5.00	1	\$4.00	21	\$84.00	4	\$23.00	0	\$0.00
06-25-90	91	\$91.00	38	\$95.00	4	\$16.00	67	\$268.00	17	\$97.75	2	\$4.00
06-25-90	30	\$30.00	18	\$45.00	1	\$4.00	57	\$228.00	15	\$86.25	0	\$0.00
06-26-90	114	\$114.00	50	\$125.00	2	\$8.00	90	\$360.00	19	\$109.25	9	\$18.00
06-26-90	74	\$74.00	26	\$65.00	5	\$20.00	39	\$156.00	19	\$109.25	0	\$0.00
06-27-90	48	\$48.00	23	\$57.50	12	\$48.00	0	\$0.00	2	\$11.50	0	\$0.00
06-27-90	89	\$89.00	48	\$120.00	19	\$76.00	28	\$112.00	8	\$46.00	1	\$2.00
06-28-90	84	\$84.00	46	\$115.00	4	\$16.00	94	\$376.00	20	\$115.00	1	\$2.00
06-28-90	28	\$28.00	18	\$45.00	4	\$16.00	62	\$248.00	25	\$143.75	0	\$0.00
06-29-90	67	\$67.00	45	\$112.50	11	\$44.00	41	\$164.00	16	\$92.00	6	\$12.00
06-30-90	42	\$42.00	13	\$32.50	3	\$12.00	43	\$172.00	28	\$161.00	0	\$0.00
06-30-90	48	\$48.00	23	\$57.50	3	\$12.00	58	\$232.00	39	\$224.25	1	\$2.00
	2,282	2,282.00	1,213	3,032.50	184	736.00	1,767	7,068.00	664	3,818.00	36	72.00

CRYSTAL PLANNING COMMISSION MINUTES

July 8, 1991

The meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following present: Anderson, Elsen, Guertin, Kamp, Magnuson, Nystrom and Smith; the following was absent: Lundeen; also present were Community Development Director Norris, Building Inspector Barber, and Recording Secretary Scofield.

Moved by Commissioner Elsen and seconded by Commissioner Nystrom to approve the minutes of the June 10, 1991, meeting.

Motion carried.

1. Chairperson Magnuson declared this was the time and the place for a continuation of the public hearing at which time the Planning Commission will sit as a Board of Adjustments and Appeals to consider Variance Application #91-14 for a privacy fence which will exceed the 4' high limit at 5420 Fairview Ave. N., as requested by Michael and Sandra Partlow. Proponent Sandra Partlow stated they needed the fence for privacy and needed a 6' fence because they have big dogs, and a neighbor constantly complains about the dogs, and the Partlows are right now in mediation. She said it seems like it is their backyard they want fenced rather than a front yard as according to the Zoning Code.

The following were heard: No one appeared in opposition.

Moved by Commissioner Kamp and seconded by Commissioner Anderson to close the public hearing.

Motion carried.

Moved by Commissioner Elsen and seconded by Commissioner Smith that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.07, Subd. 8 b) to grant a variance of 2' in the allowed 4' high fence in the front yard to erect a 6' privacy fence at 5420 Fairview Ave. N., P.I.D. # 09-118-21-13-0003, as requested in Application #91-14 of Michael and Sandra Partlow.

The findings of fact are: The dogs are not relevant in this case for consideration, but what is relevant is that corner lot owners are not being treated the same way. The City Attorney in his letter to the City Manager of May 7, 1991 stated, "The ultimate goal of trying to treat all landowners as uniformly as possible should be kept in mind."

81

July 8, 1991 - Continued

The following voted aye: Elsen, Kamp and Smith. The following voted no: Anderson, Guertin, Magnuson and Nystrom.
Vote 4 to 3.

2. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing to consider Application #91-17 for a deck on the existing house which will encroach in the required 40 ft. rear yard setback at 4500 Adair Ave. N. as requested by William and Paula Pulles. Proponent William Pulles stated this is the only place they can build a deck and that a 7' deck is too small. He is willing to put in a one-hour fire wall. They only have one exit to their home so want to put up a deck for an additional exit.

The following were heard: No one appeared in opposition.

Moved by Commissioner Elsen and seconded by Commissioner Nystrom to close the public hearing.

Motion carried.

Moved by Commissioner Nystrom and seconded by Commissioner Elsen that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 3' in the required 40 ft. rear yard setback to build a 10' x 28' deck on the existing house at 4500 Adair Ave. N., P.I.D. #09-118-21-33-0092, as requested in Application #91-17 of William and Paula Pulles.

The findings of fact are: With a 7' drop off from the patio door something has to be done. With two children the residents need an additional exit to their home. It is agreeable with the home owners to reduce the size of the requested deck from 11'6" to 10' wide.

Motion carried.

3. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing to consider Application #91-12 for a 3-season porch on the existing house which will encroach in the required 40 ft. rear yard setback at 6908 - 39th Ave. N. as requested by First Choice Exteriors Inc. for Vernon Hawkinson. The proponent, Nick Dingman of First Choice Exteriors stated at first they were not aware a variance was needed as did not realize the lots were not as deep as the lots to the rear. There were three variances granted in the area since 1979.

The following were heard: No one appeared in opposition.

Moved by Commissioner Kamp and seconded by Commissioner Guertin to close the public hearing.

Motion carried.

July 8, 1991 - Continued

Moved by Commissioner Kamp and seconded by Commissioner Guertin that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 4' in the required 40 ft. rear yard setback to build a 12' x 16' 3-season porch on the existing house at 6908 - 39th Ave. N., P.I.D. #17-118-21-43-0011, as requested in Application #91-12 of First Choice Exteriors Inc. for Vernon Hawkinson.

The findings of fact are: Lots are very shallow and many of the neighbors have received variances for similar uses since 1979.

Motion carried.

4. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing to consider Applications #91-18 and #91-19 for removal of a garage and construction of an attached garage on the existing house which will encroach in the required 40 ft. rear yard and 5 ft. side yard setbacks at 5117 - 50th Ave. N. as requested by Steven and Laurine Schell. Proponent Steven Schell stated they planned to have the required one-hour fire wall with no openings in the wall. If he were to move the garage forward, they would have only one window in the living room and none in the kitchen and would block the next door neighbor whose house is also set back on his lot.

The following were heard: No one appeared in opposition.

Moved by Commissioner Anderson and seconded by Commissioner Smith to close the public hearing.

Motion carried.

- A. Moved by Commissioner Smith and seconded by Commissioner Nystrom that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 28'6" in the required 40 ft. rear yard setback to allow removal of a 15' x 22' garage and construction of a 20' x 24' attached garage on the existing house at 5117 - 50th Ave. N., P.I.D. #09-118-21-13-0071, as requested in Application #91-18 of Steven and Laurine Schell.

The findings of fact are: It will get rid of an old garage, replacing it with a two-car garage will be an improvement and increase the value of the home and be an asset to the neighborhood. The lot creates a hardship. The proposed garage will be built in the same location as the single garage that exists.

Motion carried.

- B. Moved by Commissioner Smith and seconded by Commissioner Kamp that pursuant to Section 515.55 of the

July 8, 1991 - Continued

Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 3 a) 1) to grant a variance of 2'6" in the required 5 ft. side yard setback to allow removal of a 15' x 22' garage and construction of a 20' x 24' attached garage on the existing house at 5117 - 50th Ave. N., P.I.D. #09-118-21-13-0071, as requested in Application #91-19 of Steven and Laurine Schell.

The findings of fact are: The same as noted above.
Motion carried.

5. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing to consider a proposed ordinance amendment to the Zoning Code to change the rear yard setback and side street side yard setback for corner lots.

- A. Moved by Commissioner Anderson and seconded by Commissioner Kamp to recommend to the City Council to continue until the August 12 meeting the discussion of an ordinance amendment to the Zoning Code Section 515.13, Subd. 3 a) 2) i) and ii) so that the minimum required side street side yard setback for corner lots shall be 10 feet.

Motion carried.

Staff was requested to provide a list of street designations.

- B. Moved by Commissioner Elsen and seconded by Commissioner Anderson to recommend to the City Council to approve an ordinance amendment to the Zoning Code Section 515.13, Subd. 4 a) so that the minimum required rear yard setback shall be 30 feet.

Motion carried.

6. Discussion items: Proposal of joint work session with the City Council to review the Comprehensive Plan with Fred Hoisington at 6:30 p.m., Monday, August 12, 1991, with regular Planning Commission Meeting at 8:00 p.m.

Moved by Commissioner Elsen and seconded by Commissioner Nystrom to adjourn.

Motion carried.

The meeting adjourned at 8:36 p.m.

Chairperson Magnuson

Secretary Anderson

JERRY DULGAR
GOALS 1991

List 3 goals to achieve in 1991 regarding the normal (routine) operation of your department for 1991.

1. Strive for more involvement of all department, division heads in decision making process.
2. Look at (Big Picture) as far as future operation and finance of City operations goes.
3. Reduce use (cost) of office supplies, materials, etc.
4. Balance budget while maintaining present level of services in so far as possible.

List 3 goals to achieve in 1991 that are above and beyond your normal (routine) operation of your department for 1991.

1. Work to develop service, oriented attitude and approach among staff of City in general.
2. Work to achieve sharing arrangements with neighboring communities to cut cost of operations.
3. Finish housing code and start actual housing inspection program, if possible with promotion of employee already in City employment.

List 3 goals to achieve development, encouragement

1. Encourage Kelli to Encourage Darlene a education programs
2. Go through ICMA Eff department heads.
3. Budget retreat at 1 develop team approa

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List 3 goals to achieve development, encouragement

1. Read 3 books on Man
2. Lead 3-5 seminar se
3. Serve effectively o Commerce Board and report important actions, information to Council and staff.

Joan please send Joan out

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This section will be completed by Council. This section will contain several goals set by you, the Council, to be completed by me in 1991.

1. Input 1992 goals before 12-31-91 and report on 1991 goals by 12-15-91.
2. Continue working with police department in team building and report regularly to Council.
3. Work to be more positive and patient in interaction with citizens.

****You must set realistic goals that fit within the 1991 time**
frame and budget limitations.**

JERRY DULGAR
GOALS 1991

List 3 goals to achieve in 1991 regarding the normal (routine) operation of your department for 1991.

1. Strive for more involvement of all department, division heads in decision making process.
2. Look at (Big Picture) as far as future operation and finance of City operations goes.
3. Reduce use (cost) of office supplies, materials, etc.
4. Balance budget while maintaining present level of services in so far as possible.

List 3 goals to achieve in 1991 that are above and beyond your normal (routine) operation of your department for 1991.

1. Work to develop service, oriented attitude and approach among staff of City in general.
2. Work to achieve sharing arrangements with neighboring communities to cut cost of operations.
3. Finish housing code and start actual housing inspection program, if possible with promotion of employee already in City employment.

List 3 goals to achieve in 1991 concerning professional development, encouragement and improvement of your staff.

1. Encourage Kelli to continue BA program and skills education. Encourage Darlene and Joan to attend as many of Clerks education programs as possible, Nancy to personnel classes.
2. Go through ICMA Effective Supervisors Practices with department heads.
3. Budget retreat at location other than City Hall to help develop team approach to budget.

List 3 goals to achieve in 1991 concerning professional development, encouragement and improvement of yourself.

1. Read 3 books on Management.
2. Lead 3-5 seminar sessions on Effective Management.
3. Serve effectively on LMC Board and Twin West Chamber of Commerce Board and report important actions, information to Council and staff.

This section will be completed by Council. This section will contain several goals set by you, the Council, to be completed by me in 1991.

1. Input 1992 goals before 12-31-91 and report on 1991 goals by 12-15-91.
2. Continue working with police department in team building and report regularly to Council.
3. Work to be more positive and patient in interaction with citizens.

****You must set realistic goals that fit within the 1991 time**
frame and budget limitations.**



BULLETIN

*Joan
Please give
Council copy
Mayor received a
copy*

July 10, 1991

Dear Member City Officials,

Enclosed is the final summary of major AMM issues and bills impacting policy, including a modified tax bill summary reflecting the governor's line-item veto.

Also attached is a status graph of all AMM policies. Of the 61 action policies, 28 were passed or upheld fully (46 percent), 11 were partially accomplished (18 percent), 16 were not discussed this session, and six failed. As you can see, approximately two-thirds of all AMM policy was either fully or partially accomplished in the 1991 session.

Distribution Note: This mailing is being sent to mayors, managers/administrators, and AMM contact persons. **Managers/administrators are asked to please make copies for other council persons and interested staff.**

Respectfully,

Roger E. Peterson

Roger E. Peterson
Director of Legislative Affairs

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A. Tax Issues (Laws 1991, Chapter 291)

Overview of the 1991 omnibus tax bill

The 1991 omnibus tax bill (HF1698) has many more positive features than negative ones for cities.

On the up side:

- * The LGA/HACA cuts were less than one-tenth of the governor's original proposal;
- * The separation of city property tax relief fund dollars from legislative manipulation has begun with the dedication of two cents of the sales tax, part of which is adopted locally;
- * The third tier classification rate on homestead property is being reduced over a two-year period without the tax cost shifting to other property;
- * The 1991 revenue base is restored to its pre-cut level before 1992 cuts - which may be recovered by levy - are calculated; and,
- * The promise for 1993 levy limit repeal remains intact.

On the down side:

- * Cities and counties will lose an additional \$35 million LGA/HACA in the December 1991 payment (approximately 1.6 percent of revenue base, or equivalent to about 80 percent of the July 1991 cuts), and
- * The overall levy base is frozen at the 1991 pre-cut level and contains no growth factor.

For comparative purposes, the total 1991-92 LGA/HACA cuts beyond the \$51 million 1992 cut passed in the 1990 tax bill is \$70 million. The governor's proposal was \$639 million; the Senate bill was \$125 million and the House bill, \$25 million.

I. Local Sales Tax Option

The sales tax automatically will increase to 6.5 percent for the period July 1, 1991, through Dec. 31, 1991. If the one-half percent option is **not** adopted, the sales tax within the county reverts to 6 percent - *not 4.5 percent* - and **all** aid is lost to the county and cities in that county's borders. Of the 6 percent sales tax, the difference - or 1.5 percent - will go to the Local Government Trust Fund as a windfall for other cities and counties. In a county not adopting the one-half cent option, the lost aid to each unit of government may be replaced by **additional** property tax levy.

If a county board fails to act by July 1, 1991, the governing bodies of cities and towns within the county totalling at least 50 percent of the county population may make the option choice for the county.

The city portion of current aid or the new local government trust fund is between 75 percent and 80 percent of the total.

A final complexity to the option is a very difficult reverse referendum to rescind the option. This would require an election to rescind the tax if a petition signed by a

number equal to 10 percent of the voters in the previous election in each city and town in the county is filed with the county.

II. Class rate changes

The tax bill contains class rate changes for homestead property, C/I, apartments with more than three units, residential non-homestead, cabins and vacant land.

The major accomplishment is the elimination of the third tier homestead classification rate over a two-year period with the subsequent tax loss being paid for by increased HACA payments.

Classification	1991	1992	1993	1994
HOMESTEAD	1 percent			
1st \$68K market value				
\$68K - \$110K	2 percent			
more than \$110K	3 percent			
1st \$72K market value		1 percent		
\$72K - \$115K		2 percent		
more than \$115K		2.5 percent		
1st \$72K market value			1 percent	1 percent
more than \$72K			2 percent	2 percent
C/I (large)	4.95 percent	4.75 percent	4.65 percent	4.60 percent
APARTMENTS (four or more units)	3.6 percent	3.5 percent	3.4 percent	3.4 percent
RESIDENTIAL NON-HOMESTEAD (1-3 units)	3.0 percent	2.8 percent	2.5 percent	2.3 percent
CABINS	2.3 percent	2.2 percent		
1st \$72K market value			2.0 percent	2.0 percent
more than \$72K			2.5 percent	2.5 percent
VACANT LAND	4.95 percent	4.75 percent	highest and best use per zoning	

III. Aid cuts/levy limits 1991, 1992

As earlier mentioned, the total LGA/HACA cuts exceeding the cuts already passed is \$70 million - \$35 million in December 1991 and \$35 million in 1992. The Revenue Department indicated that the December 1991 aid cut is 1.6 percent of base, or about 80 percent of the July 1991 cut. (NOTE: this is a preliminary figure.) Aid cuts in 1991 are temporary. Thus, **the pre-cut 1991 certified levy base is restored prior to calculating aid reductions and levy for 1992.**

Aid cuts for 1992 will be \$86 million: \$35 million new and \$51 million contained in the 1990 tax bill. These cuts are permanent and, according to the Revenue Department, amount to about 4 percent of the restored 1991 revenue base.

Levy limits are very strict. By the end of the session it was clear that everyone, including the governor, wanted only single-digit overall increases. The good news is that cities and counties may levy to recover the loss of revenue due to the permanent \$86 million LGA/HACA cuts for 1992. The bad news is the 3 percent inflation for growth is gone.

The net effect of aid cuts and levy limits is that a city's levy base, aid plus levy, or total for 1992 is the same as was certified for 1991. The only difference is that the aid portion of the '92 base will be less and the general levy portion will be more.

The following chart illustrates the interaction of aid cuts and levying authority:

	City A			City B			City C		
	LEVY	AID	TOTAL	LEVY	AID	TOTAL	LEVY	AID	TOTAL
Original Pay 1991	70	30	100	50	50	100	30	70	100
July aid cut (\$50M)		-2			-2			-2	
Dec. aid cut (\$35M)		-1.6			-1.6			-1.6	
End 91 total	70	26.4	96.4	50	46.4	96.4	30	66.4	96.4
Pay 1992 start (same as 91)	70	30	100	50	50	100	30	70	100
1990 law cut (\$51M)		-2.4			-2.4			-2.4	
New aid cut (\$35M)		-1.6			-1.6			-1.6	
New levy authority	4			4			4		
1992 total	74	26	100	54	46	100	34	66	100
Percentage levy increase (allowed)	5.7%			8.0%			13.3%		

IV. Special levies

The original House bill contained a provision limiting use of bonded debt special levy. That has been deleted from the final bill. **Bonded debt remains an uncapped special levy as it has been for two decades.** The only significant city change to the special levy section was the addition (roll in) of the pension special levy to the 1992 base at the 1991 level without increase.

V. School Levy for Crime Related Areas.

Each school district is given the authority to annually levy \$1 per student above its current levy limit beginning for taxes payable 1992. The proceeds are to be used to reimburse cities and counties within the district who contract with the school for costs of: (1) police and sheriff liaison services; (2) D.A.R.E. programs, and (3) salaries and benefits of police and sheriff's personnel whose primary responsibility is investigating drug-related crimes.

VI. Homestead and Agricultural Credit Aid (HACA)

One of the major concerns of legislators when discussing reduction of the class rates for high valued homes and C/I property was the very large tax shift onto low valued homes and other property to replace the reduced taxable value. This was especially difficult because of the state's \$1.1 billion shortfall.

The solution became possible with adoption of the increased half cent sales tax option. The extra funds allow the state to replace on a dollar-for-dollar basis the city/county lost revenue created by the value reduction, thus preventing an increased tax burden on other property.

These payments will be made to cities in the form of HACA and the largest beneficiaries will be generally metro cities with a great deal of high valued homes and C/I property, many of which currently receive very little LGA or HACA.

Initially the bill, over the next three years, budgeted \$211 million to buy down the class rate reductions, of which about \$175 million (or 84 percent) would be distributed to metro area cities. The sales tax increase and the 2-cent dedication to local government - both city and county - would provide a continually growing pot of money which, hopefully, would make future LGA/HACA reductions unnecessary.

Although the governor vetoed the distribution section for 1993 and 1994, the 1992 distribution of \$47 million for class rate reduction buy down is intact with about \$39.5 million distributed to the metro area.

VII. Local Government Trust Fund

This fund will receive revenue from the half-cent optional sales tax plus 1.5 cents of the current six-cent sales tax, or a total of two cents from the sales tax statewide. The fund is dedicated to pay for existing non-school aid programs including LGA, HACA, disparity reduction aid, equalization aid, attached machinery aid, border city disparity aid and a few other minor programs. There is some income maintenance takeover funding equal to about 0.1 cent initially to balance the dedication at two cents. The fund is projected to grow at about 7 percent per year.

Revenue is expected to be \$700 million in 1991-92 (11 months), \$786 million in 1992-93, \$842 in 1993-94 and \$898 million in 1994-95. For 1991 and 1992, the distribution will be as per current formula. For 1993 and thereafter, it may change based on recommendations of a new Advisory Commission on Intergovernmental Relations (ACIR). ACIR initially will have as members four city officials, three county commissioners, one town board member, five representatives, five senators and two members of the governor's staff.

Initially the bill provided for continued distribution of the trust fund for the next biennium based on current aid program allocations plus projected growth in HACA of

\$113 million, growth for income maintenance of \$60 million and \$85 million for new aid programs. This section was vetoed by the governor, apparently because not enough of the growth was allocated back to the state's general fund for income maintenance payments. The veto does not change the trust fund, the half-cent option or the two-cent sales tax dedication; only the distribution for the next biennium.

If no tax bill or distribution change is adopted in 1992, the veto creates the situation whereby all aid programs *except LGA* are unfunded, and LGA would increase from the current \$282 million to about \$820 million. The increase would be distributed proportionately to current LGA recipients.

VIII. Referenda Levy on Market Value

All general education referenda (not including school capital bonds) and non-school referenda (cities, towns and counties) held for taxes payable in 1993 and thereafter will be levied on the market value rather than on the net tax capacity of property within the taxing jurisdiction. This provision will increase significantly the amount of a referendum levy paid by homeowners/voters as compared to C/I or rental property. Instead of the current 5:1 pay ratio based on taxable value, the ratio is reduced to 1:1 based on market value. Tax statements will show referenda levy payments separately. Levy referenda ballots must have clear, bold-faced language indicating, "By voting yes on this ballot question, you are voting for a property tax increase." There is a one-year exception for school referenda passed in a first-class city for taxes payable starting in 1993.

IX. Tax Increment Financing

Several changes were made to the section governing Tax Increment Financing (TIF). Most were technical in nature to correct mistakes from last year's bill.

The reduction in LGA/HACA will apply only to the new area of an old district (pre-April 30, 1990) that is amended by adding a new area. A phase-in schedule of the aid reductions is provided for economic development districts for manufacturing, and research and development projects, which must be located in cities with populations under 10,000 outside a metropolitan statistical area by federal law. The phase-in is accomplished over five years.

Calculation for lost state aid excludes equalized levies for 1. health and safety, 2. cooperation and combination, 3. community education, 4. early childhood family education, and 5. non-regular transportation from the calculation of the state aid reductions.

The original tax capacity of a tax increment district is based on the prior year's assessment if certification is requested by June 30, and for the current year's assessment if certification is requested after June 30.

A development authority will be allowed to treat a parcel as occupied by a substandard building for the purposes of redevelopment and renewal and renovation district criteria, even though the parcel does not have a substandard building on it at the time the district is established. There are three conditions:

- * The authority must have removed, financed removal or entered into a development contract for the removal of the substandard building within three years before requesting certification of the parcel;

- * The authority must adopt before the demolition or removal a resolution finding the building was substandard and that the parcel would be included in a TIF district; and

- * The original net tax capacity of the parcel will be the greater of the value before or after the demolition and removal.

Delinquent taxes on property in a TIF district will be paid to the authority after the district is decertified if the delinquency required the authority to use revenues other than tax increments to pay the district's bonds. Under the three-year knock-out rule, TIF bonds must be issued for the project in which the district is located.

Interest costs on developer financing are not prohibited by the five-year rule. Payments of credit enhanced bonds are not subject to the five-year rule if increments from the district where the financed activities are located and from the pooling share are insufficient. Increments may be used to pay credit enhanced bonds, even if the district is not permitted to pool increments because the request for certification was made before 1982.

If a property in a TIF district becomes tax exempt because of a default and acquisition by the authority, when that property is returned to the tax rolls its value at the time of the initial certification will be used in the original net tax capacity.

Adjustments to the original net tax capacity of economic development districts for inflation will be made using the growth in market value rather than tax capacity. For parcels with demolished substandard buildings that the authority elects to treat as still occupied substandard buildings, the original net tax capacity is the higher of: 1. current tax capacity or 2. the tax capacity before the demolition but at the current class ratio.

Property owners who are not developers may enter into assessment agreements. Assessment agreements also may be entered into for existing properties in the TIF district that are not being developed. The assessment agreement may provide for increases or decreases in the minimum market value over the term of the agreement.

X. Truth in Taxation Changes

Several significant changes occurred in Truth in Taxation matters. Among them:

- * Deletion of the requirement to provide time and place of the second meeting on the initial proposed property tax notice;

- * Requirement that an estimated percentage change in the levy be calculated as well as a total percentage change weighted in relation to each taxing authority's proportion of the total levy;

- * Requirement that TIF and fiscal disparities, when applicable, be stated separately;

- * Requirement that owners of class 4 residential rental property mail or deliver a copy of the notice to each tenant, or post a notice in a conspicuous place on the premises;

- * Use of business days rather than calendar days regarding publication notice;

- * Exemption of cities having populations of less than 1,000 from advertising notice (they must post notice, however);

- * Requirement that cities with populations between 1,000 and 2,500 publish an advertisement that is one-eighth of a page;

- * Requirement that cities with populations over 2,500 publish an advertisement that is one-fourth of a page; and,

* Allowance of an additional levy exceeding the proposed levy if the half-cent optional sales tax is not adopted.

XI. Fiscal Disparities - Technical Changes

Several changes were made to laws governing fiscal disparities. The technical changes:

- * Eliminate the never-used municipal equity account and obsolete language;
- * Permit the Metropolitan Council and the Commissioner of Revenue to make the determination that a municipality consciously excluded C/I development and, therefore, is ineligible to participate in the fiscal disparities program;
- * Direct that contributions will be made based on equalized market value rather than the assessor's stated market value;
- * Modify the distribution formula definition of fiscal capacity to include personal property, such as utilities or manufactured homes. (The contribution side currently includes utility property.);
- * Direct South St. Paul to contribute to the pool using its 1989 value as the base value;
- * Eliminate the "factor of two" minimum distributions, and provides a phased in loss of distribution schedule; and
- * Direct that the distribution index now will use the same population year that the capacity calculation uses.

XII. Local Government Services Sharing and Combination Services -- VETOED

This program would have provided financial incentive to local units of government to jointly provide services or to combine their services into a single entity, as well as combine separate governments into single units.

XIII. Miscellaneous Changes

Sales tax is extended to dedicated phone lines, telephone paging services, kennel services and massage services. Sales tax is repealed on massage parlour admissions, and tree and shrub planting services (although sales tax does apply to landscaping items).

A surcharge of \$7.50 is imposed on each contract for car, van or pick-up truck leases of 28 days or less.

The so-called "Yuppie" sales taxes were not enacted.

Cooperative electric associations are included in the set of utilities upon which cities may impose franchise fees, but rates are not limited as they were in the initial House bill.

A 7.5 percent surtax is imposed on 1-900 calls.

The cigarette tax increases five cents per pack from 38 cents to 43 cents. (A separate health insurance bill would impose an additional tax of seven cents per pack if it is signed by the governor.)

No new beer, wine or liquor taxes were enacted.

Budget Reserve is set at \$400 million with a first priority on excess revenues to restore it to the full \$550 million.

Food shelves did not get a chickadee-type checkoff, but was allocated a direct funding of \$800,000 for the biennium.

While the lodging tax was increased one cent for St. Paul and Winona, and the use changed for Bloomington, no general law or use change was adopted.

B. Major Policy Issues Not Tax Related

I. Waste Management (Laws 1991, Chapter 337)

Makes a number of changes to local government responsibility and authority for waste management. The changes impacting metropolitan area cities include:

1. Requiring that public entities which includes cities whenever practical shall purchase recycled content paper with at least 10 percent post-consumer material by weight, purchase recycled content paper which has not been dyed with colors, use reusable binding materials or staples and bind documents by methods that do not use glue, use soy-based inks, and use no more than two colored inks except in formats where they are necessary to convey meaning.

2. Requiring cities to approve or disapprove applications or requests made by a county to establish a solid waste processing facility within a city. The city's decision must occur within 120 days following delivery by the county to the city of the application request completed in accordance with the requirements of applicable local ordinances. The city must approve or disapprove the application within 90 days after the final determination of adequacy of an EIS or EAW if the proposed facility is one for which an EIS or EAW is required under section 166 D.04. If a city denies the request or application, or approves the application with conditions that are unreasonable or impossible for the county to enact, a county may request permission from the Metropolitan Council to override the city's decision and establish the facility without local approval. Under most conditions, the council has 120 days to make its decision to approve or disapprove the override.

3. Directing each metropolitan county to have a goal by July 31, 1996, to recycle 45 percent of the total solid waste generated in the county.

4. Allowing a city or town to impose a fee of up to 50 cents per cubic yard of construction waste or its equivalent on operators of facilities for the disposal of construction debris generated within the city or town. Two-thirds of the revenue must be used only for purposes of landfill abatement or for purposes of mitigating and compensating for the local risks, costs and other adverse effects resulting from the facilities. Each city that collects a fee under section 115.921 (mixed municipal solid waste or construction debris) must account for and report all revenue collected by the city in any required financial report or audit.

5. Directing cities by Jan. 1, 1993, to require each solid waste collector be licensed. Cities must prohibit waste collectors from imposing a greater charge on residents who recycle than on those who do not through the licensing authority. The county must license haulers if a city does not.

6. Requiring cities with populations of 5,000 or more to ensure that each household and business within the city has collection service. To comply with this requirement, a city may organize collection, provide collection, or require by ordinance

that every household and business has such a contract. The ordinance must provide for enforcement. To the extent practical, city costs to implement this section should be internalized into the collection system.

7. Requiring counties to ensure that their residents have the opportunity to recycle used major appliances (recycling in this context is defined as the removal of apparatus that may contain PCBs, the removal of ballasts that may contain PCBs, the removal of chlorofluorocarbon refrigerant gas, and the recycling or reuse of the metals).

8. Suspending the metropolitan area landfill siting process. The Legislative Commission on Waste Management will make recommendations in the 1992 session as to whether the existing process should be permanently repealed or to reinstate the process.

There are various effective dates for the different sections.

II. Housing and Neighborhood Liveability.

One of the top six priorities for the AMM in the 1991 session was to support legislative initiatives which would provide cities with the necessary tools, funding and programs to help strengthen and preserve neighborhoods in some of our older metropolitan area cities that are facing blight and deterioration.

There is no one solution to this problem, and a number of bills were introduced and considered by the Legislature which would have helped cities to deal with this concern. Included were such bills as SF1012, which would have repealed the harshest provisions of the crippling TIF restrictions passed in 1990; SF 720/HF1002, the Omnibus Housing Bill; the State Departments Appropriation bill which contained \$11.8 million for URAP; and HF718/SF1477, which would have provided more money for the Housing Trust Fund from lottery proceeds.

Unfortunately none of these bills were passed, and not a lot of financial assistance was provided to cities with neighborhoods facing blight and deterioration. The state budget shortfall was the main culprit working against neighborhood preservation and strengthening initiatives. However, minor amounts of money were provided as follows:

- * \$3 million for a shallow rent subsidy program;
- * \$1.85 million to acquire blighted property;
- * \$1.6 million for the Housing Trust Fund, and
- * \$500,000 for transitional housing.

C. Other Policy Issues Passed in 1991

I. Statewide Licensing of Contractors (Laws 1991, Chapter 306)

HF218 (Bauerly)/SF202 (Dahl) establishes statewide licensing of residential building contractors, remodelers and speciality contractors except for contractors already licensed by the state, certain mechanical and excavation contractors, and initially, those working exclusively in the cities of Minneapolis and St. Paul. Cities no longer are permitted to license these contractors, but may impose a surcharge of up to \$5 on building permits for the purpose of license verification.

The Commerce Commissioner will establish a seven-member builders state advisory council which must include at least one from each area: building contractor,

remodeler, speciality contractor, public member and a commissioner's representative. Three council members must be from Greater Minnesota. The Commissioner, in consultation with the council, will establish standards for continuing education, test qualifications, license denial, license revocation or suspension, and licensee tests. Fees will be established and adjusted to cover costs of administration and enforcement, but initially will be set at \$60 annually through March 31, 1993, and \$75 per year thereafter.

The building contractor's license includes the other two, and the remodeler's license includes specialties. Only one senior supervising member of the firm needs to be licensed.

The bill spells out specifically for whom and under what circumstances licenses are required, as well as who is not required to be licensed. It establishes on-going education requirements that differ by license, terms of license and renewal procedures. The application for license requires significant disclosure of current business status and history. Penalties and appeals procedures are provided, along with bond and insurance requirements.

Minneapolis and St. Paul must adopt the testing procedures per the bill within six months of the effective date. They must become part of the statewide licensing system by March 31, 1993, with the following exception, the commissioner may contract with them to administer the program within the cities.

The licensing provisions are effective Aug. 1, 1991. Establishment of the advisory council and rulemaking begins upon enactment, and contractors must have initial licenses by Jan. 1, 1992.

II. Transportation Study Board Bill (Laws 1991, Chapter 298)

The study board bill initially contained several issues dealing with road access charges, transportation utility for street reconstruction, sales tax for light rail transit (LRT) and additional funding for highways. However, as the bill progressed, these items disappeared. In fact, almost everything that cost money was dropped. The bill did contain some issues of interest to cities.

1. Advance Refunding. A road authority may, by agreement with the commissioner, advance funds to expedite a trunk highway project for a project already included in the commissioner's highway work program. Subject to availability, the state will repay the principal *without interest* at the time the project is scheduled for completion in the work program. The repayment total is capped at the department's debt management level, or \$10 million, whichever is less.

2. Municipal State Aid (MSA) Advances. A city not of the first class may use up to three years' MSA fund advance to facilitate construction of an MSA project. This is increased from 40 percent of one year.

3. Transportation Study Board Continuation. The bill re-establishes the study board to continue transportation issue studies into the future. The board in conjunction with standing committees in the House and Senate will develop recommendations for state transportation policies. Specifically for 1993 the board is to study the MNDOT policies and procedures for identifying, evaluating, prioritizing and implementing trunk

highway projects. The board also must conduct a study of highway jurisdiction and functional classification of all streets and roads in Minnesota, making appropriate jurisdictional recommendations. (This may be intended to be the last and most definitive of many such studies.) The remaining issues for 1993 include a review of LRT preliminary engineering plans, a study of all issues related to the county and municipal state aid distribution system, determination of the role of local units in funding trunk highway projects and a study of incentives to achieve increased high occupancy vehicle use.

Prior to the 1992 session, the board is to study alternative local financing such as impact fees, transportation utility fees and similar methods.

The Legislature allocated \$145,000 for the study board. The governor line-item vetoed the allocation, but not the board's tasks.

4. Regional Transit Board (RTB). The bill changed the RTB member districts to conform to the other Metropolitan Agency district combinations. It continues the requirement that six RTB members be elected officials, but eliminates the specific number from each type of local government unit and the requirement for nominations by local associations such as the AMM. A paratransit advisory task force was created to study combining Metro Mobility with Human Services' Medical Assistance. Finally, a light rail transit joint powers board is formed to implement LRT final design and construction of the corridors funded solely with federal and county funds.

III. Operations and Maintenance Funding for Regional Parks (Laws 1991, Chapter 345)

The regional parks in the metropolitan area which are operated by counties and cities serve the same function as state parks in Greater Minnesota. Since the state pays 100 percent of the costs of operating state parks, the AMM policy calls for the state to provide supplemental funding to the operating agencies (cities and counties) for the regional parks in the metropolitan area. The Legislature appropriated \$2.7 million for each year of the biennium. The governor line-item vetoed the appropriation for the second year of the biennium and that issue will have to be dealt with in the 1992 legislative session.

D. Other Issues of Interest

I. Manager Pay Freeze

For several days, the Omnibus State Departments bill contained a provision that would have frozen salaries for two years of all non-collectively bargained local government employees earning more than \$35,000 annually. This could have led to all department heads forming collective bargaining units. This provision was removed. However, the bill provides for a study by the State Auditor and the Commissioner of Employee Relations of the salaries of all local government employees subject to the salary limit in Minnesota Statutes 43A.17, subdiv. 9. This study would include comparisons with private sector employees, and is scheduled to be completed by Feb. 1, 1992.

II. Crime and Social Services Fund from the Fiscal Disparities Pool

SF507 (Berglin)/HF1307 (Wagenius) Proposed to use a portion of the fiscal disparities growth to offset crime and social service costs in counties. The growth subtracted from the pool started at 50 percent in 1991 and decreased to 25 percent in 1996 and thereafter. The distribution was to metropolitan counties 75 percent in proportion to CSSA basic formula and 25 percent in proportion to the number of Part I offenses cleared. The amounts distributed were dedicated exclusively to provide social service and corrections services, and were to be outside of and in addition to levy limits. The AMM successfully opposed the bill primarily as a hidden property tax increase which is specifically opposed by AMM policy V-O-3.

III. Fiscal Disparities Cap

HF507 (Rest)/SF529 (Berglin) Provided that the Fiscal Disparities Pool would be frozen at \$291,000,000 and that the 40 percent contribution rate would be adjusted downward as new growth occurred to maintain the capped pool amount. The bill was heard in Senate Metropolitan Affairs and House Tax committees but did not pass out of either committee. The AMM remained neutral.

IV. Land Use Planning

For the first time since 1987, the so-called Uniform Land Planning bill was not introduced in the 1991 session. The AMM had been successful in each of the previous four years in keeping the introduced bills from passing.

A special AMM task force of city officials under the leadership of Mark Bernhardson began drafting its own version of this bill last fall in an attempt to bring a resolution to this issue. The sponsors of this bill (the former Advisory Committee on State-Local Relations) decided to hold their version of the bill until the AMM had completed its effort.

After completion of the AMM version in late spring, several negotiating sessions were held between the two groups to work out the differences. The bill will be introduced in the 1992 session. Interim hearings may be held on this proposed bill late this summer or fall.

The AMM had three major objectives during this long process: 1. retention of local flexibility in planning and zoning procedures; 2. elimination of the inconsistencies between the proposed statewide bill and the Metropolitan Land Planning Act, and 3. minimize the need for significant changes within the current operating procedures of most cities.

AMM POLICY SUCCESS IN THE 1991 LEGISLATURE					
Policy Number	Policy Description	Priority	Policy Action	Chapter	Comment
<i>The Board of Directors took action on bills that contained issues not covered directly by AMM policy.</i>					
BOD-1	Dedicated Funds for Aid Program		Passed	Laws 1991; Chapter 291	The omnibus tax bill creates a two-cent sales tax dedication for current and future aid programs.
BOD-2	New Tax for Aid Program		Passed	Laws 1991; Chapter 291	The board supported the additional 1/2-cent sales tax in lieu of large LGA cuts.
BOD-3	Food Handler Licensure		Passed	Laws 1991; Chapter 52	Requires food servers in restaurants/delis within grocery stores to be licensed by the Agriculture Department and allows delegation to local health boards.
BOD-4	Fuel Burner Installer Licensure		Upheld		AMM opposed HF412/SF387 which would have required installers or repairers of any fuel burning device within the metropolitan area to be licensed by either St. Paul or Minneapolis. The bill died in House Commerce Committee.
<i>Policy I issues concern taxes, levies and other fiscal issues.</i>					
I-A	Levy Limits	A	Failed		Levy limits are flat for 1992 (no growth) but remain repealed for 1993.
I-B	Levy Limit Modifications	B	No action		
I-C	Local Government Aid	A	Passed	Laws 1991; Chapter 291	The omnibus tax bill maintains a large aid program with sales tax dedication. Although the governor vetoed the growth distribution for the next biennium, the foundation has been created.
I-D-1	Homestead Class Rates	A	Passed	Laws 1991; Chapter 291	The third tier homestead rate is reduced to 2 percent over two years with a state buy down per AMM policy.
I-D-2,3	Tax Exempt Property	D	No action		
I-D-4	Property Tax Reform	C-A	Passed	Laws 1991; Chapter 291	The long-range changes in the omnibus tax bill were made consistent with AMM policy.

I-E-1	Fiscal Note Continuation	C	Upheld		Fiscal notes are continued per AMM policy.
I-E-2	Funding Shifts	A	Passed	Laws 1991; Chapter 291	The omnibus bill provides \$210 million in HACA buy down funds over the next three years for high value homes and C/I which splits about 80 percent metro and 20 percent non-metro.
I-E-3	State Revenue Stability	D	Passed	Laws 1991; Chapter 291	A portion of the budget reserve is used to balance the budget.
<i>Policy II issues concern matters that directly affect local government: PERLA, pensions, licensure, to name a few.</i>					
II-A	Labor Relations Issues (PERLA)	B	Limited	Laws 1991; Chapter 308	The law was clarified to indicate that a person was qualified under PERLA to collectively bargain if filling a temporary seasonal position that had been filled previously in the same calendar year.
II-B	Tort Liability	D	Upheld		No legislative changes were made to limits.
II-C	Data Privacy, Open Meetings	C	Partially Passed	Laws 1991; Chapter 319	Clears up some of the ambiguity over release of previously closed data upon final settlement. Does not resolve all issues addressed, such as what reasonable efforts a unit must make to keep data private during public discussions and the extent of rights notification.
II-D	Police/Fire Pension Provisions	C	Upheld		The 13th check provision was debated and defeated per AMM policy.
II-E	Opposition to Reduced Local Control	C-A	Partially Upheld		Many intrusions in the area of local control, including elections, were discussed, but only one was adopted. No new major mandates eroding local authority were adopted. Cities changing election year may still extend council terms, but the action is subject to long lead-in period of eight months and a reverse referendum.
II-F	Contractor Licensing	B	Passed	Laws 1991; Chapter 306	General and speciality residential trade contractors will be licensed by the state rather than cities. Up to \$5 per building permit may be collected to cover the cost of license checks.

II-G	Contractor Performance Bonds	D	No Action		
II-H	Police Offer Standards & Training-Recruitment	D	No Action		
II-I	State Agency Rule-Making	D	No Action		
II-J	Shade Tree Disease Control Program	C	Partially Passed	Laws 1991; Chapter 116	Expands the shade tree program, authorizing additional research and local grants by the commissioner.
II-K	Concurrent Detachment & Annexation	D	No Action		
II-L	Data Practices	D	No Action		
<i>Policy III concerns housing and economic development.</i>					
III A1-2	Non-legislative		No Action		
III A-3	Mandating Land Use Standards	C-A	Upheld		No additional intrusion into local land use control.
III A-4	State and Regional Housing Policies	A	Partially Passed	Laws 1991; Chapter 292	This policy calls for the development of a state housing policy and consolidation of and state funding for the Housing Trust Fund. \$1.65 million was appropriated to the Housing Trust fund. Also \$1.85 million was provided for blighted housing grants.
III A-5	Federal Housing Policy	D	No Action		
III A-6	Local Housing Policy	B	No Action/Failed		
III A-7	Housing in the Metropolitan Area	N/A			Policy does not require legislative action.
III A-8	Neighborhood Liveability	B	Failed		The Legislature provided some funding for neighborhood revitalization for Mpls, St. Paul and South St. Paul (\$11.8 million for the biennium), but the governor line-item vetoed this.

III A-9	State Licensed Residential Facilities (Group Homes)	C-A	No Action/Upheld		AMM policy is basically a defensive policy to examine proposals that others may put forth with regard to group homes.
III B-1	State Economic Development Policy	A	Failed		A bill was introduced and passed the Senate, but stalled in House Gov Op Committee.
III B-2	Equal Treatment of Cities	B	Failed	Laws 1991; Chapter 291	Minor TIF relief was granted to small cities in certain parts of the state. Small cities in the metro area were excluded.
III B-3	Tax Increment Financing (TIF) relief	A	Failed	Laws 1991, Chapter 291	This policy called for the repeal of several of the harsh TIF amendments passed in 1990. These provisions were amended into SF1012, which passed the Senate Economic Development Committee, but died in the Tax Committee. Some technical changes were passed as part of Chapter 291.
III B-4	Local Option for Redevelopment Organization Structure	C-A	Upheld		AMM policy called for the status quo or the development of a single local development organization at local option.
III B-5	County Economic Development Authorities	C	Upheld		AMM policy opposed granting EDA authority to metropolitan counties except under certain conditions. No authority was granted to counties.
III C	Land Use Planning	B	Upheld		AMM policy opposed changes which would infringe on local control and flexibility. The AMM was successful for the fourth straight year in keeping such a bill from passing. After much work we have been successful in developing a compromise bill which will be introduced in the 1992 session.
<i>Policy IV covers Metropolitan Agencies.</i>					
IV A, IV B, IV C-1	Non-Legislative Philosophical Statements	N/A	None Required		
IV C-2	Funding for Regionally Provided Services	C	Upheld		AMM policy supports the status quo and opposes the imposition of a single revenue source to replace the multiple sources.

IV C-3	Regional Tax Rates and User Fees	C	Upheld		AMM policy states that user fees for the Regional Agencies should be determined by the region and not set by the Legislature.
IV D	Non-Legislative Philosophical Statement	N/A	None Required		AMM policy calls for the status quo with respect to the interface between regional and local comprehensive planning.
IV E	Combined Sewer Overflow	C-A	No Action/Upheld		
IV F-1-3	Non Legislative	N/A	None Required		This policy is directed toward the Metropolitan Council and suggests ways for the Council to improve its budget process. Most of AMM suggestions have been incorporated by the Council.
IV G-1	O&M Finding for Regional Parks	B	Partially Upheld	Laws 1991; Chapter 345	Appropriated \$2.7 million for each year of the biennium for operation and maintenance (O&M) expenses for the implementing agencies. The governor line-item vetoed the appropriation for the second year of the biennium.
IV G-2	Funding for impacts of Regional Parks on Host Communities	B	No Action		
IV G-3	Priority setting process for Capital Improvement Grants	B	Partially Upheld		AMM policy asks the Legislature not to alter the park funding priorities established by the Metropolitan Council. The Legislature changed one priority.
IV G-4	Regional Bonding for Regional Parks	B	Passed	Laws 1991; Chapters 254, 354	Provided \$6,275,000 in state bonds for regional park projects. Met Council has not as yet issued regional bonds.
IV H	Water Management in Metropolitan Area	C-A	No Action		AMM policy requests that additional changes not be made in the metro area surface water management act, but that costs to implement should be excluded from levy limits. No change was made to Chapter 509, but local costs are still subject to levy limits.

IV-I	Waste Stream Management	A	Partially Upheld	Laws 1991; Chapters 337, 257	Contains several new licensing mandates, including one requiring that each city over 5,000 must ensure every household and business has a collection service and that each solid waste collector must be licensed. Also clarifies and sets times for the process of overriding local ordinances in siting solid waste processing facilities. Local packaging ordinances or the authority to pass such ordinances was not pre-empted. Chapter 257 sets up a program to regulate and monitor the disposal of batteries. PCB's and chlorofluorocarbon refrigerant gas must be removed for recycling per AMM policy.
<i>Policy V issues cover transportation and transit questions.</i>					
V-A	Street/Highway Funding	B	Partially Upheld	Laws 1991; Chapter 233	Only a small portion of the total funding comes from the state general fund. The largest amount, \$40 million from MVET, was eliminated. Overall, MNDOT funding increased slightly for the biennium.
V-B	MVET Transfer	B	Failed	Laws 1991; Chapter 2	Cities and counties lost the last year of MVET funding in the first budget bill. None of MVET will be used to pick up non-highway funding paid through the gas tax.
V-C	Highway, Transit Integration	B	Upheld		The general trend in metro planning is increased inter-agency integration.
V-D	Metro Transit System Funding	B	Partially Passed	Laws 1991; Chapter 233	RTB received about \$8 million more than the governor's recommended, but is short by about \$4.5 million. Overall the RTB will need to belt-tighten, as will cities, and consider some fare increase in the 2nd year.
V-E	Highway Jurisdictional Reassignment & Funding	D	Upheld	Laws 1991; Chapter 298	The Omnibus Transportation Study Board bill continues a redesigned study board that will make future decisions on reassignment and funding.
V-F	State & County Highway Turnback	D	No Action		

V-G	CSAH Designation	C	Upheld		The AMM policy was maintained without legislative action.
V-H	"3C" Transportation Planning Process	C	Upheld		AMM policy maintained.
V-I	Large Trucks	C	Upheld		AMM policy maintained.
V-J	MTC Reduced Service Area Mill Rate	B	No Action		
V-K	Seat Belts	B	Partially Passed	Laws 1991; Chapter 204	The seat belt fine increased from \$10 to \$25, but the violation remained a secondary offense.
V-L	Peak Hour Interstate Truck Ban	D	No Action		
V-M	Regional Transit System	B	Upheld		Met Council and MNDOT received additional oversight duties regarding LRT planning and implementation.
V-N	MSA Screening Committee	B	No Action		
V-O	Metropolitan Tax	B	Upheld		The Legislature considered but did not adopt a one-cent or 1/2-cent sales tax for transportation. It also considered a property tax from the fiscal disparity pool for county social services program which the AMM successfully opposed.
<i>At the request of other organizations, primarily the LMC, the AMM also took positions on matters that have a bearing on AMM member cities, but are not necessarily included in AMM policy.</i>					
VI-A	Truth in Taxation (LMC RS-4)		Partially passed	Laws 1991, Chapter 291	A few changes were made including publication requirements based on city size and addition of levy change on the notice. Parcel specific still on track for 1992-93, as is levy limit repeal for pay-93.
VI-B	Reserve Funds (LMC RS-5)		Upheld		Although there was discussion in and testimony before the tax committees on the size and need of local reserves, no formal bill impacting them was introduced.
VI-C	Sales and MVET Tax Extension (LMC RE-6)		No Action		There was no change discussed on items for which local units must pay sales tax.

VI-D	State Administrative Costs from LGA (LMC RS-7)		Failed	Laws 1991, Chapter 291	Payment of Revenue, Auditor and DOER expenses dealing with cities was changed from an annual appropriation to a statutory reference, but the payment from LGA was not eliminated.
VI-E	Comparable Worth (LMC GLP-2)		No Action		
VI-F	Liquor Issues (LMC-GLP-6)		Upheld		Strong beer and wine cannot be sold in places other than licensed liquor stores.
VI-G	Economic Development Authorities (LMC-DS-2)		No Action		
VI-H	Hazardous Site Clean-up and Redevelopment		Partially Upheld	Laws 1991; Chapter 223	Clarifies that a political subdivision that acquires property through eminent domain is not a responsible person under the state's Superfund law.
VI-J	Tollway Authorization (LMC LUEET-3.3)		Failed		This position was recommended by the Transportation Study Board, but eliminated in final committee action.
VI-K	Road Access Charge (LMC LUEET-3.5)		Failed		This position was included in the initial transportation bill, but dropped in favor of a transportation utility provision (which also was ultimately dropped).

CRYSTAL PARK AND RECREATION DEPARTMENT
MONTHLY REPORT
JUNE 1991

PROGRAM ACTIVITIES: JUNE START

ACTIVITY NAME	REGISTRATION 1991 1990		LOCATION	AGE GROUP	DAY/TIME
TENNIS LESSONS					
ADULT	8	8	Bassett Cr, Lions VP	18+	Weekday-eves
YOUTH	56	63	Lions VP, Wel	6-12	Weekday-afts/eves
TENNIS LEAGUES					
ADULTS	33	43	Various Courts	18+	Weekday-eves
TEEN	20	20	Various Courts	13-18	Weekday-afts
GYMNASTICS	19	22	Sandburg	Pre-school-gr 6	Weekday-morn
BALL SKILLS					
PRESCHOOL	20	20	Comm. Ctr	Pre-school	Weekday-aft
TINY TOTS	88	74	Bck, Wel, N Lions, Bdwy, CCC	Pre-school	Weekday-morn
SOFTBALL INSTRUCTION					
TOTAL	25 Teams	32 Teams			
	288 Youth	351 Youth			
TBALL MORNING	8 Teams	4 Teams	Becker - 4T	Age 5-6	Weekday-morn.
	90 Youth	40 Youth	LVP - 4T		
TBALL EVENING	8 Teams	6 Teams	Fair-4T/Cav-1T	Age 5-6	Weekday-eve
	90 Youth	65 Youth			
MITEBALL MORNING	3 Teams	3 Teams	Becker - 3T	Age 7-8	Weekday-morn.
	36 Youth	30 Youth	LVP - 1T		
MITEBALL EVENING	5 Teams	5 Teams	Fair-4T/Cav-2T	Age 7-8	Weekday-eve
	72 Youth	50 Youth			
ARTS & CRAFTS	72	63	Neighborhood Playgrounds	Ages 6-10	Weekday-aft.
MUSIC FOR EVERYONE					
FLUTE	2	NA	Community Center	Youth	

ACTIVITY NAME	REGISTRATION		LOCATION	AGE GROUP	DAY/TIME
	1991	1990			

YOUTH SOFTBALL					
TOTAL	18 Teams	19 Teams			
	261 Youth	259 Youth			
34 LEAGUE	4 Teams	6 Teams	Area parks	Grades 3-4	Weekday-eve
	64 Youth	58 Youth			
56 LEAGUE	5 Teams	5 Teams	Area parks	Grades 5-6	Weekday-eve
	75 Youth	74 Youth			
JR. HI BOYS	2 Teams	4 Teams	Area parks	Age 15 & under	Weekday-eve
	30 Youth	57 Youth			
SR HI BOYS	7 Teams	6 Teams	Area parks	Age 18 & under	Weekday-eve
	86 Youth	72 Youth			
*Leagues combined with other communities/numbers are Crystal only					

SWIM LESSONS - SESSION 1			Crystal Pool	Pre-school - Teen	
DAY	201	168			Weekday-morn
4/5 YR	46	32			
BEGINNER	75	64			
ADV BEGINNER	32	30			
INT/SWIM	34	36			
DIVING	8	6			
STROKE	8	NA			
EVENING	100	100	Crystal Pool	Pre-school - Teen	Weekday-eve
2/3 YR	16	16			
4/5 YR	24	24			
BEGINNER	40	39			
ADV BEGINNER	18	21			
ADULT	2	NA			

NEIGHBORHOOD VOLLEYBALL	15 Teams	15 Teams	Area parks	Adults Age 18+	Weekday-eve
SAND VOLLEYBALL	6 Teams	4 Teams	Bassett Cr.	Adults Age 18+	Weekday-eve

GENERAL SWIMMING	23,715	16,996	Crystal Pool	All Age	Every day

ACTIVITY NAME	REGISTRATION		LOCATION	AGE GROUP	DAY/TIME
	1991	1990			
SUMMER PLAYGROUNDS	1230	1600		Ages 6 - 14	Weekday-aft
FOREST	126	121			
LEE	107	63	Part-time 1990/Full-time 1991		
NORTH LIONS	149	217			
TWIN OAK	130	285			
LIONS VALLEY PLACE	99	103			
WELCOME	175	128			
YUNKERS	109	92			
BASSETT CREEK	149	163			
BROADWAY	79	128			
CRYSTAL HILANDS	107	106			
SKYWAY		28	Part-time 1990/Closed 1991		
N BASS LAKE		49	Part-time 1990/Closed 1991		
CAVANAGH		28	Part-time 1990/Closed 1991		
BECKER		50	Part-time 1990/Closed 1991		
KENTUCKY		39	Part-time 1990/Closed 1991		
1991 - open 10 days/1990 - open 10 days					
CHILDRENS THEATRE	37	20	Community Center	Age 6 - 12	

ONGOING PROGRAMS - JUNE 1990

SENIORS	ADULTS	BECKER CONCERTS
CENTER MEMBERSHIP: 1180 (May. 1991 - 1100/June 1990 - 700 **Quarterly Update /Last quarter in ()** CRIBBAGE: 64 (70) WELCOME: 4 (4) 500 DAY: 100 (96) 500 NITE: 80 (96) SCRAPBOOK: 4 (2) POKER FOR FUN: 32 (24) BRIDGE DAY: 80 (76) BRIDGE NITE: 40 (48) DUPLICATE BRIDGE: 64 (72) POOL: 24 (16) EXECUTIVE COMMITTEE: 10 (9)	MEN SOFTBALL LGE WOMEN SOFTBALL LGE CO-REC SOFTBALL LGE WOMEN/SR GOLF LGE MEN GOLF LGE MORNING EXERCISE - 25 JAZZERCISE OPEN GYMS - CCC	The Classics 525 Crosstrailers/Robb. City Band 21 Neal and Leandra 130 The Flyers 125 Jazz Festival MSP 190 Moore By Four 425 Mike Cutter 50 TOTAL 1660 AVG JUNE ATT 237 1990 JUNE TOTAL 1490 1990 AVG JUNE ATT 165 1989 JUNE TOTAL 4250 1989 JUNE AVG 326
SPECIAL EVENTS: OTLB: 35 to Russells Restaurant COOK-OUT: 60 500 TOURNEY: 80 DANCE: 84		

ONGOING PROGRAMS - JUNE 1990

YOUTH

GYMNASTICS
OPEN GYMS - CCC

OTHER ACTIVITIES

TMH-EMH/ADAPTED**
COMMUNITY TRIPSTERS**
MILLE LACS FISHING: 36 Total/16 Crystal
GETAWAY**
BOAT CRUISE ON ST. CROIX: 39 Total/10 Crystal
PICNIC PERMITS:
JUNE: 18 (1990 - 18)
SOFTBALL PRACTICE PERMITS:
JUNE: 150 (1990: 153)
BECKER PLANTING CONTEST: 5 Groups: 3 Youth/2 Adult
PLAYGROUND EVENTS:
MN TWINS: 47

PROGRAMS COMPLETED - JUNE

NONE

CRYSTAL PARK AND RECREATION DEPARTMENT
MONTHLY REPORT
JUNE 1991

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ADV BEGINNER	18	21			
ADULT	2	NA			
NEIGHBORHOOD VOLLEYBALL	15 Teams	15 Teams	Area parks	Adults Age 18+	Weekday-eve
SAND VOLLEYBALL	6 Teams	4 Teams	Bassett Cr.	Adults Age 18+	Weekday-eve
GENERAL SWIMMING	23,715	16,996	Crystal Pool	All Age	Every day

ACTIVITY NAME	REGISTRATION		LOCATION	AGE GROUP	DAY/TIME
	1991	1990			
SUMMER PLAYGROUNDS	1230	1600		Ages 6 - 14	Weekday-aft
FOREST	126	121			
LEE	107	63	Part-time 1990/Full-time 1991		
NORTH LIONS	149	217			
TWIN OAK	130	285			
LIONS VALLEY PLACE	99	103			
WELCOME	175	128			
YUNKERS	109	92			
BASSETT CREEK	149	163			
BROADWAY	79	128			
CRYSTAL HILANDS	107	106			
SKYWAY		28	Part-time 1990/Closed 1991		
N BASS LAKE		49	Part-time 1990/Closed 1991		
CAVANAGH		28	Part-time 1990/Closed 1991		
BECKER		50	Part-time 1990/Closed 1991		
KENTUCKY		39	Part-time 1990/Closed 1991		
1991 - open 10 days/1990 - open 10 days					
CHILDRENS THEATRE	37	20	Community Center	Age 6 - 12	

ONGOING PROGRAMS - JUNE 1990

SENIORS	ADULTS	BECKER CONCERTS
CENTER MEMBERSHIP: 1180 (May. 1991 - 1100/June 1990 - 700 **Quarterly Update /Last quarter in ()** CRIBBAGE: 64 (70) WELCOME: 4 (4) 500 DAY: 100 (96) 500 NITE: 80 (96) SCRAPBOOK: 4 (2) POKER FOR FUN: 32 (24) BRIDGE DAY: 80 (76) BRIDGE NITE: 40 (48) DUPLICATE BRIDGE: 64 (72) POOL: 24 (16) EXECUTIVE COMMITTEE: 10 (9)	MEN SOFTBALL LGE WOMEN SOFTBALL LGE CO-REC SOFTBALL LGE WOMEN/SR GOLF LGE MEN GOLF LGE MORNING EXERCISE - 25 JAZZERCISE OPEN GYMS - CCC	The Classics 525 Crosstrailers/Robb. City Band 21 Neal and Leandra 130 The Flyers 125 Jazz Festival MSP 190 Moore By Four 425 Mike Cutter 50 TOTAL 1660 AVG JUNE ATT 237 1990 JUNE TOTAL 1490 1990 AVG JUNE ATT 165 1989 JUNE TOTAL 4250 1989 JUNE AVG 326
SPECIAL EVENTS: OTLB: 35 to Russells Restaurant COOK-OUT: 60 500 TOURNEY: 80 DANCE: 84		

ONGOING PROGRAMS - JUNE 1990

YOUTH

GYMNASTICS
OPEN GYMS - CCC

OTHER ACTIVITIES

TMH-EMH/ADAPTED**
COMMUNITY TRIPSTERS**
MILLE LACS FISHING: 36 Total/16 Crystal
GETAWAY**
BOAT CRUISE ON ST. CROIX: 39 Total/10 Crystal
PICNIC PERMITS:
JUNE: 18 (1990 - 18)
SOFTBALL PRACTICE PERMITS:
JUNE: 150 (1990: 153)
BECKER PLANTING CONTEST: 5 Groups: 3 Youth/2 Adult
PLAYGROUND EVENTS:
MN TWINS: 47

PROGRAMS COMPLETED - JUNE

NONE

**CRYSTAL COMMUNITY CENTER ACTIVITIES
JUNE 1991**

PERMITS ISSUED: 26 total

OF 26 PERMITS:

Non-profit Groups - 16 permits

9 permits were issued for no charge events

7 permits had a rental fee

16 total

5 permit was for multiple meetings

11 permits were for 1 meeting

16 total

Resident Groups - 10

10 permits had a rental fee

10 permits were for 1 meeting only

Non-resident Groups - 0

EVENING BUILDING USEAGE

Meeting Rooms - Mondays: 69% of available evening time this month is used for rentals and Park and Recreation activities.

Tuesdays: 62%

Wednesdays: 81%

Thursdays: 31%

Fridays: 25%

Gyms - Mondays: 53% of available evening time this month is used for rentals and Park and Recreation Activities.

Tuesdays: 53%

Wednesdays: 83%

Thursdays: 55%

Fridays: 25%

WEEKEND BUILDING USEAGE

Meeting Rooms: 16% of available weekend time this month is used for rentals and Park and Recreation activities.

Gyms: 48% of available weekend time this month is used for rentals and Park and Recreation activities.

RENTAL GROUPS:

<u>NAME</u>	<u>CAT</u>	<u>FREQ</u>	<u>FEE</u>
Crosstrailers Square Dance	NP	1	52.50
Promised Land Church	NP	2	160.00
Col Hts VB Club	NP	4	60.00
TOPS	NP	4	40.00
Open Door VB	NP	2	260.00
Forest PTA	NP	1	N/C
Women of Today	NP	1	N/C
4-H	NP	1	N/C
LUPUS Support	NP	1	N/C
AMIGA Computers	NP	1	N/C
Hennepin Recycle	NP	1	N/C
MN Geneological Soc	NP	1	N/C
MN Waste Control Board	NP	1	N/C
Crystal-NH-Ply Swim Club	NP	1	N/C
MS Support Group	NP	1	20.00
Open Door Mtgs	NP	2	144.30
Resident Business Function	RES	1	50.00
Resident function	RES	1	400.00
Resident function	RES	1	150.00
Resident function	RES	1	130.00
Resident function	RES	1	400.00
Resident Function	RES	1	165.00
Resident Function	RES	1	400.00
Resident Function	RES	1	135.00
Resident Function	RES	1	210.00
Resident Function	RES	1	75.00
Little League - No permit issued			N/C
Crystal Human Relations Commission - No permit issued			N/C
Crystal Frolics Committee - No permit issued			N/C
Chamber of Commerce Mtg - No permit issued			N/C
Travel Basketball - No permit issued			N/C
West Hennepin CC - No permit issued			N/C

PARK & RECREATION ACTIVITIES:

<u>Meeting Rooms</u>	<u>Day</u>	<u>Freq</u>
Congregate Dining	M - F	20
Seniors	M - F, SA, SU	26
Flute Lessons	F	4
500 Tourney	SA	1
Adult Tap Dance	T	1
Staff Trainings	Vary	4

<u>Gyms</u>	<u>Day</u>	<u>Freq</u>
Youth Open Gyms	T/F	8
Adult Open Gyms	TU/SA/SU	12
Morning Ex	M/W/SA	6
Jazzercise Night	M,T,TH	12
Rhythmic Gym/ Baton Class	W	4
Childrens Theatre	T,TH	8
Teen Dance	SA	1
Golf Lessons	W	2
Ball Skills	M,T	8

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CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

June 5, 1991

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:08 p.m. by Chairperson Bill Gentry. Members present were: Mr. Ertz, Mr. Jungroth, Ms. Reid, Mr. O'Reilly, Ms. Pitts, Ms. Howard, Ms. Moucha, Ms. Saunders and Mr. Theisen. Also present were: Mr. Moravec, Council Liaison, Mr. Brandeen and Ms. Hackett from the department staff, and residents from the Becker Park area.

The minutes were approved as sent.

Ms. Hackett reviewed the monthly activity report and the Community Center usage report.

The Commission was introduced and Mr. Gentry gave a brief summary of the purpose of the outdoor meetings.

The residents of the Becker Park area made the following comments:

1. Request for "No Littering" signs to be posted in the park.
2. Request for police patrolling of the area. Residents were asked to call the police if they see problems.
3. Concern expressed about vandalism in the park-- residents were asked to call police if they see anything.
4. Question regarding renting of the Becker building.
5. Question regarding Becker building usage. Residents gave suggestions for uses:
 - Drop-in for teens, seniors (different times)
 - Crafts
 - Senior Citizen bingo
6. Request for a picnic area at the park.
7. Concern about Crystal Frolics events impact on the neighborhood. Vandalism occurs. Resident requested police patrol of neighborhoods. Ms. Reid will inform the Crystal Frolics Committee.

The residents were thanked for their comments.

Ms. Reid reported on the progress of planning for the Crystal Frolics. The KC's are not doing bingo so the Committee is seeking an alternate group. The City Health Department met with groups doing concessions. Mr. O'Reilly reported that a professional will join the bike race.

Ms. Reid reported on the Honored Seniors program. All nomination forms have been sent. The Commission sub-committee is working on the food for the luncheon, July 13th.

Mr. Brandeen informed the Commission of the completion of the Disc Golf Course at Bassett Creek Park.

The Commission discussed the Crystal Park and Recreation Day at Crystal Center. The date is July 10th, which is the Commission meeting; Crystal Center will be contacted to see if the date can be changed. Several ideas were discussed. Renee Hinz from the Park and Recreation staff will coordinate the events. Commission members that offered to help are: Ms. Moucha, Ms. Howard, Ms. Pitts, Ms. Reid, Mr. Ertz, Mr. O'Reilly and Mr. Gentry.

The Commission discussed a Trailway Plan for the City. A sub-committee made a preliminary study of trailways and devised a three-phase plan. This City Trailway Plan, if accepted, will be part of the Comprehensive Plan.

Moved by Mr. O'Reilly and seconded by Mr. Theisen to recommend to accept the three-phase plan of a trailway system criteria and routes upon discussion with the Community Development Director. Motion passed--unanimous.

The Commission discussed the presentation to the City Council on the proposed joint cities Twin Lake trailway project. The Commission would like to have consultant Tim Erkkila make the presentation since he did a good job on the previous joint city presentation. The presentation will be scheduled for the next Council meeting if possible. The Commission will ask the Council to agree to the concept of a feasibility study in cooperation with the other two cities and to consider a joint powers agreement with the two other cities, and to name a representative to the joint advisory group. The Crystal Environmental Commission will be contacted in regards to this project. Mr. Gentry will contact the chair.

The Commission finalized the June 8th pool/waterslide celebration plans.

Ms. Hackett presented a request from the Robbinsdale Shrine Club to change the method of determining their rental fee for the Community Center. They requested the fee be figured on a gate percentage basis rather than a flat fee. The Commission discussed this concept.

Moved by Mr. O'Reilly and seconded by Ms. Saunders not to accept the rate structure change request as submitted by the Robbinsdale Shrine Club. Motion passed--unanimous.

Mr. Brandeen updated the Commission on the promotion for the waterslide on KLBB radio. Also, Channel 23 has a similar promotion. Mr. Brandeen thanked Mr. Jungroth for his hard work in making the promotion for the pool/waterslide a success.

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Gene Hackett
Recorder