



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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COUNCIL AGENDA *p 808*

August 6, 1991

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on August 6, 1991, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

CouncilmembersP CarlsonP GrimesP HerbesP IrvingP Joselyn *7:04 p.m.*P LangsdorfP MoravecStaffP Dulgar *Gahman*P NorrisP KennedyP MonkP BarberP GeorgeP Hart
P Johnson
P Jones

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor thanked the Robbinsdale American Legion for pop donated to all those riding in the Crystal Fratics Parade.

The Mayor announced the Crystal \$50 recycling award winners for the month of July 1991 as follows: week 1 Leonard Bortke; week 2 Kathy Noren and Jennifer Olson; week 3 Catherine Riley; week 4 Richard Elrod; week 5 Ronald Bodem.

The Mayor acknowledged a donation to the City of Crystal in the amount of \$2,000 from the Knights of Columbus, 4947 West Broadway.

1. The City Council considered the minutes of the Regular Meeting of July 16, 1991.

Moved by Councilmember L and seconded by Councilmember I to (approve) (approve, making the following exceptions: _____)

to) the minutes of the Regular Meeting of July 16, 1991. *with change indicated on copy supplied in the packets.* Motion Carried.
(adding "Discussion followed" and crossing off "motion failed")

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider vacating a portion of 51st Place as unused right-of-way. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:
~~(5 votes needed for approval)~~

Harold O'Brien, 6802-51st Place

Moved by Councilmember I and seconded by Councilmember C to adopt the following ordinance:

ORDINANCE NO. 91-15

AN ORDINANCE VACATING A CERTAIN
PORTION OF A DEDICATED STREET RIGHT-OF-WAY

and further, that this be the second and final reading.

Motion Carried.

REGULAR AGENDA

1. The City Council considered an application for appointment to the Environmental Quality Commission from Greg Tufte, 2700 Louisiana Avenue North, for an unexpired term expiring December 31, 1993.

Moved by Councilmember M and seconded by Councilmember C to appoint Greg Tufte, 2700 Louisiana Ave. N. to the Environmental Quality Commission for an unexpired term expiring December 31, 1993.

Motion Carried.

2. *in the* The City Council considered a request for a variance of 2' in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North. *Those appearing and heard were:* *allowed 4' high fence*

Applicant Sandra Partlow

Hope Riska (No address given)

Moved by Councilmember C and seconded by Councilmember to (approve) (deny) (continue until the discussion of) authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.07, Subd. 8 b) to grant a variance of 2' in the allowed 4' high fence in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North, as requested in Application #91-14.

Motion Carried.

Motion failed for lack of a second

Discussion followed.

C/H to approve (copy from above)

Aye: C, H

No: G, I, J, L, M

Motion failed.

3. The City Council considered a waiver of Community Center rental fees as requested by the Crystal Women of Today. *Those appearing and heard were:*

Hope Risks, Crystal Women Of Today

Moved by Councilmember C and seconded by Councilmember — to (approve) (deny) (continue until the discussion of) waiver of Community Center rental fees for Crystal Women of Today. *for 1 year.*

Motion Carried.

Motion failed for lack of a second.

4. Roger Schanus and Al Heinen of Boeckermann, Heinen & Mayer appeared before the Council to present the 1990 Comprehensive Annual Financial Report and Auditors Management Report.

5. The City Council reconsidered preliminary replatting of 5105-5109 - 50th Avenue North.

Moved by Councilmember C and seconded by Councilmember L to (approve) (deny) (continue until _____ the discussion of) preliminary replatting of 5105-5109 - 50th Avenue North.

Aye: G, I, J, L, M, C
No: H

Motion Carried.

6. The City Council considered a resolution authorizing execution of Community Development Block Grant Subrecipient Agreement.

Moved by Councilmember L and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-64

RESOLUTION AUTHORIZING MAYOR & CITY MANAGER TO EXECUTE SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY FOR THE URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

By roll call and voting aye: H, I, J, L, M, C, G; voting no: —, —, —, —; absent, not voting: —, —, —.

Motion carried, resolution declared adopted.

Recess: 7:57 p.m. Reconvened: 8:08 p.m.

7. The City Council considered an Early Retirement Incentive Program from August 1991 through December 31, 1992.

Staff was directed to calculate cost savings for the City by initiating the program, employees eligible for the program for the second phase (after December 31, 1992) and bring back to the Council for further consideration.

Moved by Councilmember X and seconded by Councilmember to (approve) (deny) (continue until the discussion of) an Early Retirement Incentive Program from August 1991 through December 31, 1992.

Motion Carried.

8. The City Council considered the 1991 Labor Contract with Police Managers.

Moved by Councilmember I and seconded by Councilmember M to (approve) (deny) (continue until the discussion of) the 1991 Labor Contract with Police Managers.

Motion Carried.

9. The City Council considered the Second Reading of an Ordinance to revise required rear yard setback to 30'.

Moved by Councilmember L and seconded by Councilmember C to adopt the following ordinance:

ORDINANCE NO. 91-16

AN ORDINANCE RELATING TO ZONING:
AMENDING CRYSTAL CITY CODE, APPENDIX I (Zoning)
SUBSECTION 515.13,
SUBDIVISION 4 & 4a

and further, that this be the second and final reading.

Motion Carried.

10. The City Council considered a resolution correcting Minnesota State Aid Designations to include Welcome Avenue between 32nd and 34th Avenues (omitted by error).

Moved by Councilmember I and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-65

RESOLUTION DESIGNATING STATE AID ROUTE IN CRYSTAL

By roll call and voting aye: I, J, L, M, C,
G, H; voting no: -, -, -, -; absent, not
voting: -, -, -.

Motion carried, resolution declared adopted.

11. The City Council considered the First Reading of an Ordinance to vacate utility and drainage easement at 3417 Winnetka Avenue. (5 votes needed for approval)

Moved by Councilmember C and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE VACATING A CERTAIN
DRAINAGE AND UTILITY EASEMENT

and further, that the second and final reading be held on August 20, 1991.

Motion Carried.

12. The City Council considered the consolidation of fire services with the City of New Hope. *the City Council directed staff to pursue investigation of consolidation of fire services with the City of New Hope.*

13. The City Council considered a resolution amending the 1991 General Fund Adopted Operating Budget.

Moved by Councilmember I and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-66

RESOLUTION AMENDING THE 1991 GENERAL FUND ADOPTED
OPERATING BUDGET

By roll call and voting aye: J, L, M, C, G,
H, I; voting no: , , , ; absent, not
voting: , , .

Motion carried, resolution declared adopted.

14. The City Council considered the First Reading of an Ordinance relating to public health; repealing Subsection 610.59 regarding "Quality Assurance Plan".

Moved by Councilmember C and seconded by Councilmember G to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE RELATING TO PUBLIC HEALTH:
REPEALING CRYSTAL CITY CODE,
SUBSECTION 610.59

and further, that the second and final reading be held on August 20, 1991.

Motion Carried.

Open Forum

Red Sochacki and Archie Anderson of Twin Lake North Condominiums, 4710-58th Ave No, appeared before the Council regarding water on the parking lot of the complex.

Informal Discussion and Announcements

- Asst Mgr. - memo to Dept. heads re: 1992 Budget, included in packet
- Mayor - Letter in packet from Hughes Roofing re: appreciation to Fire Dept. for response on St. James Church fire.
- Grunes - Joint Planning/City Council mtg. Aug. 12 - Irving & Jaselyn unable to attend.
- City Engr. - Reported fatality on Bass Lake Road Curve near ^{2nd} stop gas station; contacting Hennepin County to see what can be done; Council requested investigation of the number of accidents at the location.
- " - Warned Council of complaints regarding construction projects on Medicine Lake Road, 36th and Highway 100 - not on schedule - staff directed to keep close eye on streets while construction goes on.

Commission Liaison Reports:

- Jaselyn - Environmental Quality Commission - Oct. 19 - Environmental Awareness Day
- Carlson - Human Relations Commission - No report
- Irving - Cable Commission - Being sold again - in process of hiring financial consultants.
- Grunes - E. D. A. Advisory Commission
- Moravec - Park & Rec. Advisory Commission - Summer series in the parks - Frisbie & trailway meetings with other cities.
- Irving - J.R. Peaches (old Country Kitchen) - Problem getting there w/ construction on 36th.

Moved by Councilmember I and seconded by Councilmember J to approve the list of license applications with the addition of an Itinerant Food Vendor for Crystal Park & Recreation, 4800 Douglas Dr. on August 7, 1991. Motion Carried.

Moved by Councilmember C and seconded by Councilmember J to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:10 P.M.

**APPLICATIONS FOR LICENSE
AUGUST 6, 1991**

GAS FITTERS LICENSE - \$30.25

Larson Mechanical, 1509 Coon Rapids Blvd., Coon Rapids, MN 55433
M & D Plumbing & Heating, 11050 26th St. NE., St. Michael, MN 55376
United Heating & Air, 2702 Idaho Ave. N., Crystal, MN 55427
Merit HVAC, Inc., 7801 Park Dr., Chanhassen, MN 55317

PLUMBERS LICENSE - \$30.25

Schulties Plumbing, 1521 94th Lane NE., Blaine, MN 55434
Avoles Plumbing, 699 Arcade St., St. Paul, MN 55106
Steve Schmit Plumbing, 1045 Medina Road, Long Lake, MN 55356

VENDING - \$15.00 each machine

Apple Automatic Foods at Crystal Care Center, 34th and
Vera Cruz Avenue North

REFUSE HAULERS - \$75.00 Co. License + \$35.00 ea. vehicle

Gordon's Rendering (Darling & Co.), New Brighton, MN
Randy's Sanitation, Delano, MN

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Ginny Walker, 1436 Unity Ave. N., Golden Valley, MN, at Grogan Park,
August 3, 1991 from 1:00 p.m. to 5:00 p.m. for a 25th Wedding
Anniversary (pre-approved by City Manager Dular, 7/25/91)

Melisa Riel, 3301 North Highway 169, Plymouth, MN, at Community
Center, October 5, 1991 from 4:30 p.m. to 12:00 midnight for a Wedding
Reception

FOOD ESTABLISHMENT - Itinerant (exempt)

St. Raphael's, 7600 Bass Lake Road, August 2 - 4, 1991

Crystal Park+ Recreation, 4800 Douglas Drive on August 7, 1991

Included with Agenda packet August 2, 1991:

Crystal \$50 Recycling Winners, July 1991.
Letter dated 7-26-91 and check from K of C's.
Minutes of the 7-16-91 City Council meeting.
Notice of Public Hearing to vacate portion of
street right-of-way at 6807 - 51st Place; ordinance.
Application for Appointment to the Environmental
Quality Comm. from Greg Tufte, 2700 Louisiana Av. N.
Memo from Bldg. Inspector dated 7-11-91 re: 5420
Fairview Ave. N.
Memo from City Clerk dated 7-29-91 re: waiver of
fees for Community Center rental from Women Of
Today; memo from Park & Rec. Director dated 7-25-91;
excerpt from the P & R Advisory Comm. minutes of
7-10-91.
Letter dated 5-14-91 from Boeckermann, Heinen &
Mayer; Comprehensive Annual Financial Report for
year ended December 31, 1990.
Memo from Comm. Dev. Coord. dated 7-16-91 re: Re-
platting of 5105-09 - 50th Ave. N; memo from
Bldg. Inspector dated 8-1-91.
Memo from Comm. Dev. Coord. dated 7-23-91 re: Sub-
recipient Agreement for Year XVII CDBG Program.
Memo from Asst. Mgr. dated 7-30-91 re: Early Re-
tirement Incentive Program - 8/1/91-12/31/92.
Memo from City Mgr. dated 7-30-91 re: Contract
Proposal for 1991 (Police Managers).
Ordinance regarding amendment for rear yard setback.
Resolution designating state aid route in Crystal.
Memo from City Engr. dated 7-18-91 re: Easement
Vacation (3417 Winnetka); ordinance.
Letter from New Hope City Manager re: consolidation
of fire services.
Memo from Asst. Finance Director dated 7-30-91 re:
resolution amending 1991 General Fund Budget.
Letter from Holmes & Graven dated 7-24-91; ordinance
relating to Quality Assurance Program.
Letter from Hughes Roofing dated 7-26-91 re: fire
at St. James Lutheran Church on 7-25-91.
Letter from Hennepin Technical College dated 7-15-91
re: Golden Valley training house - 7-11-91.
Notice of Public Hearing for variance in rear yard
at 5541 Zane Ave. N.

Letter from Senator Doug Johnson dated 7-15-91 re: Omnibus Tax Bill.

Memo from Finance Dept. dated 7-30-91 re: 1991 Frolics.

Letter from PRISM dated 7-25-91 re: contribution of \$4800 to PRISM.

News Release re: Planned Crosstown Highway 610 dated 7-19-91.

News Release dated 7-29-91 re: Funding Bill Passed For Phase II of Highway 610 Crosstown.

Action Needed Memo from the July 16, 1991 City Council meeting.

Memo to Division Heads from City Mgr. dated 8-1-91 re: 1992 Budget - Zero Based Budgeting.

Park & Recreation Advisory Comm. Mtg. Agenda for August 7, 1991,.

Memo from Health Dept. dated 8-6-91 re: St. Raphael's food license applications.

dKerlene

Memorandum

DATE: August 2, 1991
TO: Mayor and Council
FROM: Nancy Gohman, Assistant Manager
SUBJECT: Preliminary Agenda for the August 6, 1991 Council Meeting

Jerry is on vacation through Friday, August 9 and has asked me to handle the Council and EDA meetings of August 6. The agenda material is attached.

Comments regarding the agenda items are as follows:

Public Hearing:

Public hearing to consider vacating a portion of 51st Place as unused right-of-way. This is a Second Reading of an Ordinance vacating a certain portion of a dedicated street right-of-way. Bill Monk had explained this to you at your last Council meeting.

Regular Agenda:

Item 2: Request for a variance of 2' in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North was continued from the last meeting. I hope all Councilmembers have taken the opportunity to view the property.

Item 3: Request of a waiver of Community Center rental fees by Crystal Women of Today. Please note in your pack that the Park & Recreation Advisory Commission recommended to not change the Community Center rates in 1991 and to review rental rates for this group in 1992.

Item 4: Comprehensive Annual Financial Report and Auditors' Management Report. Finance Director Miles Johnson, Assistant Finance Director Jesse Hart and the audit firm will be present to give the annual report.

Item 5: 5105-5109 - 50th Avenue North will be discussed at the EDA meeting and then will be brought to the City Council for final action. I agree with the Economic Development Advisory Commission's report regarding use of this property and replatting to one lot.

Item 6: This is our standard CDBG Subrecipient Agreement which allows for the City to receive funding for our program.

Item 7: Early Retirement Incentive Program. Jerry had asked me to put together an Early Retirement Incentive Program for employees. This program is very similar to a program which has been in effect in Hopkins for a number of years. City Attorney

Dave Kennedy and I will comment on the proposed program at the meeting.

Item 8: 1991 Labor Contract with Police Managers. This is our final open union contract for 1991. We are recommending a standard increase of 4 percent and \$15 per month for 1991. The Police Managers have accepted the offer.

Item 10: The original resolution regarding Designating State Aid Route in Crystal had a typo stating Welcome Avenue designated from 38th to 34th Avenue. As you remember, our Engineer Bill Monk did report that this State Aid Designation is from 32nd to 38th on Welcome Avenue. The State would not take a resolution with a typo so the Council needs to pass the corrected resolution regarding State Aid.

Item 11: Vacation of a utility and drainage easement at 3417 Winnetka Avenue. Bill has put together a memo regarding this which states that the utility companies have agreed to relocate their facilities to a new easement and he recommends approval of the ordinance.

Item 12: New Hope City Manager Dan Donahue and New Hope City Council are interested in working with our City Council and staff in exploring consolidation of fire services. The Council should discuss this, and if you approve, both City Managers will get together in the near future to start research in this matter.

Item 13: Amending the 1991 General Fund Adopted Operating Budget. This is a formal amendment the Council needs to approve in order to reduce our budget reductions in State Aid. This is the formal amendment of the 1991 Budget that we discussed with you in the past.

If you have any questions regarding the Council Agenda or other City matters while Jerry is on vacation, I'll be happy to assist you.

N A N C Y

js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
August 6, 1991

Call to order

Roll call

Announcement of the Crystal July \$50 recycling award winners.

Acknowledgement of a donation to the City of Crystal in the amount of \$2,000 from Knights of Columbus, 4947 West Broadway.

Approval of the minutes of the Regular Meeting of July 16, 1991.

Public Hearings

1. Public hearing to consider v
51st Place as unused right-o

#5

Regular Agenda Items

1. Consideration of an application for the Environmental Quality Commission. Greg Tufte, 2700 Louisiana.
2. Consideration of a request for the front yard to erect a 6 Fairview Avenue North.
3. Consideration of waiver of fees as requested by Crystal Women's Center.
4. Presentation of 1990 Comprehensive Annual Financial Report and Auditors' Management Report.
5. Reconsideration of replatting 5105-5109 - 50th Avenue North into one lot.
6. Consideration of a resolution authorizing execution of CDBG Subrecipient Agreement.
7. Consideration of Early Retirement Incentive Program from August 1991 through December 31, 1992.
8. Consideration of 1991 Labor Contract with Police Managers.

See 90-39 which
was a replat
6-19-90

Roger Schaefer
Al Heener

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
August 6, 1991

Call to order

Roll call

Announcement of the Crystal July \$50 recycling award winners.

Acknowledgement of a donation to the City of Crystal in the amount of \$2,000 from Knights of Columbus, 4947 West Broadway.

Approval of the minutes of the Regular Meeting of July 16, 1991.

Public Hearings

1. Public hearing to consider vacating a portion of 51st Place as unused right-of-way.

Regular Agenda Items

1. Consideration of an application for appointment to the Environmental Quality Commission submitted by Greg Tufte, 2700 Louisiana Avenue North.
2. Consideration of a request for a variance of 2' in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North.
3. Consideration of waiver of Community Center rental fees as requested by Crystal Women of Today.
4. Presentation of 1990 Comprehensive Annual Financial Report and Auditors' Management Report. *Roger Schanuel and Al Heenan*
5. Reconsideration of replatting 5105-5109 - 50th Avenue North into one lot.
6. Consideration of a resolution authorizing execution of CDBG Subrecipient Agreement.
7. Consideration of Early Retirement Incentive Program from August 1991 through December 31, 1992.
8. Consideration of 1991 Labor Contract with Police Managers.

9. Consideration of Second Reading of an Ordinance to revise required rear yard setback to 30'.
10. Consideration of a resolution correcting MSA Designations to include Welcome Avenue between 32nd and 34th Avenues (omitted by error).
11. Consideration of First Reading of an Ordinance to vacate utility and drainage easement at 3417 Winnetka Avenue.
12. Consideration of consolidation of fire services with the City of New Hope.
13. Consideration of a resolution amending the 1991 General Fund Adopted Operating Budget.
14. Consideration of the First Reading of an Ordinance relating to public health; repealing Subsection 610.59 regarding "Quality Assurance Plan".

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

**APPLICATIONS FOR LICENSE
AUGUST 6, 1991**

GAS FITTERS LICENSE - \$30.25

Larson Mechanical, 1509 Coon Rapids Blvd., Coon Rapids, MN 55433
M & D Plumbing & Heating, 11050 26th St. NE., St. Michael, MN 55376
United Heating & Air, 2702 Idaho Ave. N., Crystal, MN 55427
Merit HVAC, Inc., 7801 Park Dr., Chanhassen, MN 55317

PLUMBERS LICENSE - \$30.25

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Avoles Plumbing, 699 Arcade St., St. Paul, MN 55106
Steve Schmit Plumbing, 1045 Medina Road, Long Lake, MN 55356

VENDING - \$15.00 each machine

Apple Automatic Foods at Crystal Care Center, 34th and
Vera Cruz Avenue North

REFUSE HAULERS - \$75.00 Co. License + \$35.00 ea. vehicle

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Randy's Sanitation, Delano, MN

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Ginny Walker, 1436 Unity Ave. N., Golden Valley, MN, at Grogan Park,
August 3, 1991 from 1:00 p.m. to 5:00 p.m. for a 25th Wedding
Anniversary (pre-approved by City Manager Dular, 7/25/91)

Melisa Riel, 3301 North Highway 169, Plymouth, MN, at Community
Center, October 5, 1991 from 4:30 p.m. to 12:00 midnight for a Wedding
Reception

FOOD ESTABLISHMENT - Itinerant (exempt)

St. Raphael's, 7600 Bass Lake Road, August 2 - 4, 1991

CRYSTAL \$50 RECYCLING WINNERS, JULY 1991

Week 1:	Leonard Bortke
Week 2:	Kathy Noren & Jennifer Olson
Week 3:	Catherine Riley
Week 4:	Richard Elrod
Week 5:	Ronald Bodem



Knights of Columbus

FATHER WILLIAM BLUM COUNCIL, No. 3656

4947 West Broadway

Crystal, Minnesota 55429

July 26, 1991

Mayor Betty Herbes
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Mayor Herbes:

We are enclosing a check in the amount of \$2,000.00 which is to be used at the discretion of the City Council. We have also enclosed Form CG503--a required acknowledgement which must be filed with our monthly gambling report. Please sign and return this form.

We would like to include our thanks to the City Council and the staff for their expediting our recent application for a one-day pulltab license for the Frolics. It is unlikely that there would have been time for the State to process this procedure without your cooperation--your actions were noticed and appreciated.

Yours sincerely,

KNIGHTS OF COLUMBUS

Raymond J. Flannery

By Raymond J. Flannery,
Grand Knight

Enc.

KNIGHTS OF COLUMBUS FATHER WM. BLUM, COUNCIL NO. 3656 GAMBLING ACCOUNT 4947 WEST BROADWAY MINNEAPOLIS, MN 55429		3140
PAY TO THE ORDER OF <i>CITY OF CRYSTAL</i>		<i>July 25, 1991</i>
<i>Two Thousand & 00/100</i>		\$ <i>2000.00</i>
		DOLLARS
CITIZENS STATE BANK OF ST. LOUIS PARK MAIN OFFICE 925-6561, 5050 Excelsior Blvd., St. Louis Park, MN 55416 Minnetonka Blvd. Office 925-6521, 4201 Minnetonka Blvd., St. Louis Park, MN 55416 Robbinsdale Office 925-2775, 3700 West Broadway, Robbinsdale, MN 55422		<i>Russell A. Harfal</i>
FOR <i>DONATION</i>		<i>[Signature]</i>

July 16, 1991

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on July 16, 1991 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Grimes, Herbes, Irving, Joselyn, Langsdorf, Moravec. Also in attendance were the following staff members: Jerry Dular, City Manager; Corrine Heine, City Attorney's Office; Anne Norris, Community Development Director; William Monk, Public Works Director; Bill Barber, Building Inspector; Joan Schmidt, Deputy Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor presented checks to winners of the Bass Lake Road Planting Contest: Barbara Perry of Gardenaires Garden Club; and Paul Freid of Scout Troop #141. Florence Gaulke of Victory Robins 4H Club (another winner) was not present to receive a check. It will be mailed out.

The Mayor announced the \$50 recycling award winners in Crystal for the weeks of July 1 and July 8, 1991. Winners were: Leonard Bortke, 5839 Jersey Avenue North; and Kathy Noren and Jennifer Olson, 5502 - 57th Avenue North.

The City Council considered the minutes of the Regular Meeting of July 2, 1991.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to approve the minutes of the Regular Meeting of July 2, 1991.

Motion Carried.

The City Council considered the following items on the Regular Agenda.

1. The City Council considered the Frolic Committee's request for temporary sign permits at 27th and Douglas Drive, 4920 West Broadway, 7200 - 56th Avenue North, and 5607 West Broadway with waiver of fee from July 21 through July 28, 1991.

Moved by Councilmember Grimes and seconded by Councilmember Carlson to approve the Frolic Committee's request for temporary sign permits at 27th and Douglas Drive, 4920 West Broadway, 7200 - 56th Avenue North, and 5607 West Broadway with waiver of fee from July 21 through July 28, 1991.

Motion Carried.

2. The City Council considered a transient merchant license for Jones R. Losen, 613 N.E. 3rd Street, Little Falls, Minnesota,

July 16, 1991

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to sell sweet corn at Jack's Superette, 7200 Bass Lake Road on days during July, August and September, 1991 as indicated on the license application on file in the City Clerk's office.

Moved by Councilmember Joselyn and seconded by Councilmember Grimes to approve a transient merchant license for Jones R. Losen, 613 N.E. 3rd Street, Little Falls, Minnesota, to sell sweet corn at Jack's Superette, 7200 Bass Lake Road on days during July, August and September, 1991 as indicated on the license application on file in the City Clerk's office.

Motion Carried.

3. The City Council considered a request for a variance of 2' in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North. Present and heard were: June Thorson, 5421 Fairview; Sandra Partlow, applicant.

Moved by Mayor Herbes and seconded by Councilmember Carlson to approve authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.07, Subd. 8 b) to grant a variance of 2' in the allowed 4' high fence in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North, as requested in Application #91-14. *Discussion followed.*

~~Motion Failed.~~

Moved by Councilmember Irving and seconded by Councilmember Joselyn to continue to the next meeting to view.

Motion Carried.

4. The City Council considered a request for a variance of 4'6" in the required 40' rear yard setback to construct a 11'6" x 28' deck on the existing house at 4500 Adair Avenue North. Applicant William Pulles was present and heard.

Moved by Councilmember Joselyn and seconded by Councilmember Carlson to approve as recommended by and based on the findings of fact of the Planning Commission authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 3' in the required 40 ft. rear yard setback to build a 10' x 28' deck on the existing house at 4500 Adair Avenue North as requested in Application #91-17.

By roll call and voting aye: Carlson, Grimes, Herbes, Joselyn, Langsdorf, Moravec; voting no: Irving.

Motion Carried.

5. The City Council considered a request for a variance of 4' in the required 40' rear yard setback to construct a 12' x 16' 3-season porch on the existing house at 6908 - 39th Avenue North.

July 16, 1991

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Moved by Councilmember Carlson and seconded by Councilmember Grimes to approve as recommended by and based on the findings of fact of the Planning Commission authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 4' in the required 40 ft. rear yard setback to build a 12' x 16' 3-season porch on the existing house at 6908 - 39th Avenue North as requested in Application #91-12.

Motion Carried.

6. The City Council considered a variance of 2'6" to the side yard setback and a variance of 28'6" to the rear yard setback of 40' to construct a new attached garage at 5117 - 50th Avenue North. Applicant Steven Schell was present and heard.
 - A. Moved by Councilmember Carlson and seconded by Councilmember Grimes to approve as recommended by and based on the findings of fact of the Planning Commission authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a) to grant a variance of 28'6" in the required 40 ft. rear yard setback to allow removal of a 15' x 22' garage and construction of a 20' x 24' attached garage on the existing house at 5117 - 50th Avenue North as requested in Application #91-18.

Motion Carried.
 - B. Moved by Councilmember Carlson and seconded by Councilmember Grimes to approve as recommended by and based on the findings of fact of the Planning Commission authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 1) to grant a variance of 2'6" in the required 5 ft. side yard setback to allow removal of a 15' x 22' garage and construction of a 20' x 24' attached garage on the existing house at 5117 - 50th Avenue North as requested in Application #91-19.

Motion Carried.
7. The City Council considered a Minnesota Wrestling Alliance show on August 11, 1991 at Steve O's, 4900 West Broadway, as requested by Bert Leuer, Promoter. Present and heard were Bert Leuer; Steve Weisman, owner of Steve O's Bar; John Paulson.

It was the consensus of the Council that the applicant should work with staff to find another location for such an event. Becker Park and the Community Center are two considerations.

The Mayor called a recess at 8:25 p.m. and the meeting was reconvened at 8:35 p.m.
8. The City Council considered a request for Storm Sewer Relief at The Crystal, 5755 West Broadway. Applicant John Paulson was present and heard.

July 16, 1991

page 806

Staff was directed to do further research and come back to Council with a backflow policy.

9. The City Council considered the First Reading of an Ordinance to revise the required rear yard setback from 40 ft. to 30 ft.

Moved by Councilmember Moravec and seconded by Councilmember Joselyn to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE RELATING TO PLANNING LAND
USE REGULATIONS: AMENDING CRYSTAL CITY CODE,
SUBSECTION 515.13, SUBDIVISION 4 AND 4 a

and further, that the second and final reading be held on August 6, 1991.

Motion Carried.

10. The City Council considered the First Reading of an Ordinance to vacate a portion of 51st Place as unused right-of-way.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adopt the following ordinance:

ORDINANCE NO. 91-

AN ORDINANCE VACATING A CERTAIN
PORTION OF A DEDICATED STREET RIGHT-OF-WAY

and further, that the second and final reading be held on August 6, 1991.

Motion Carried.

11. The City Council considered scheduling a joint work session with the Planning Commission on August 12, 1991 to discuss a draft copy of the Comprehensive Plan.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to meet on August 12, 1991 at 6:30 p.m. with the Planning Commission to discuss a draft copy of the Comprehensive Plan.

Motion Carried.

12. The City Council considered the approval of a fireworks display on July 26, 1991 at Becker Park for the Crystal Frolics.

Moved by Councilmember Irving and seconded by Councilmember Joselyn to approve a fireworks display on July 26, 1991 at Becker Park for the Crystal Frolics.

Motion Carried.

July 16, 1991

page 807

13. The City Council discussed the distribution of Post News, the official newspaper for the City of Crystal.

Informal Discussion and Announcements

1. The City Manager gave an update regarding police department team building and management development.

Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Irving and seconded by Councilmember Joselyn to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:30 p.m.

Mayor

ATTEST:

City Clerk

NOTICE OF PUBLIC HEARING
TO VACATE A CERTAIN PORTION
OF A DEDICATED STREET RIGHT-OF-WAY

City of Crystal, MN

NOTICE IS HEREBY GIVEN that the City Council of the City of Crystal will meet on Tuesday, August 6, 1991, at 7:00 p.m., or as soon thereafter as the matter may be heard, at the Crystal Municipal Building, 4141 Douglas Drive, in said City, to consider a request described as follows:

Vacate that part of the 51 1/2 Avenue right-of-way south of a line extended from the NE corner of Lot 7, Block 2 to the NW corner of Lot 8, Block 2 and north of a line extended from the SE corner of Lot 5, Block 1 to the SW corner of Lot 6, Block 1, Kraft's Addition as filed at the Hennepin County Recorder's Office.

The proposed vacation application has been submitted by Christine Howieson, 6807 51st Place.

All persons interested in the vacation of said street right-of-way or in having the City retain the present street right-of-way as described above, are hereby notified to be heard with reference to this matter.

DATED: July 16, 1991

BY ORDER OF THE CITY COUNCIL
CITY OF CRYSTAL
DARLENE GEORGE, CITY CLERK

(Published in the Crystal-Robbinsdale Post News 7/24/91)

ORDINANCE NO. 91-

AN ORDINANCE VACATING A CERTAIN
PORTION OF A DEDICATED STREET RIGHT-OF-WAY

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Pursuant to Minnesota Statutes, Section 462,358, Subdivision 7, and Crystal City Charter, Section 12.06 (collective, Act), a request to vacate a portion of a City right-of-way located on property at 6807 51st Place North in the City has been submitted to the Council.

Sec. 2. A public hearing after duly published notice and opportunity of the affected property owners to be heard concerning the vacation has been held in accordance with the Act.

Sec. 3. The City Council has found and determined that vacation of the right-of-way proposed is in the public interest.

Sec. 4. The portion of the right-of-way to be vacated is legally described as:

That part of the 51½ Avenue right-of-way south of a line extended from the NE corner of Lot 7, Block 2 to the NW corner of Lot 8, Block 2 and north of a line extended from the SE corner of Lot 5, Block 1 to the SW corner of Lot 6, Block 1, Kraft's Addition as filed at the Hennepin County Recorder's Office.

Sec. 5. The portion of the as described right-of-way is vacated.

Sec. 6. The City Clerk is authorized and directed to file a copy of this ordinance with the Hennepin County Recorder.

First Reading: July 16, 1991
Adopted: August 6, 1991

Mayor

ATTEST

City Clerk

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Environmental Quality COMMISSION

Name Greg Tufte Address 2700 Louisiana Ave. N 55427
Zip #

Phone (home) 546-7878 (Office) 542-1427

Resident of Crystal Since (year) 1990

Occupation U.M. Extension Agent-Ag. Employer U.M. and Henn. Co.

(See Resume) (See Job Position Description)

Education: (please indicate highest grade completed or highest degree and major course of study) BS in Ag. Education/Composite Science; 1/2 way to M.A.
(See Resume) in same.

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)

(See letter of application, Resume & Job Description)

I am also on the "Hennepin Conservation Districts-
Reinvest in MN committee", "Lake Sarah Steering
Committee", and the "Hennepin/Anoka Agriculture
Stabilization and conservation Service Board."

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)


(see attached letter)

Date Submitted: 7/12, 19 91.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

2700 Louisiana Avenue North
Crystal, MN 55427
July 12, 1991

TO: City Manager, City of Crystal

From: Greg Tufte 

Re: Application for Appointment to the Environmental Quality Commission

During the past year I have been in contact with the your office for numerous items, most of which have dealt with improvements to my city of Crystal home, along with recycling, street lights, taxes, etc. In any event I have been very pleased with the prompt and professional help I have received. I have also enjoyed reading the **Crystal City Newsletter** since my relocation to the city of Crystal in May, 1990. When I read that there was a commission opening in Environmental Quality, I thought about the contributions I might be able to offer. I knew for sure that I had always been committed to the smaller communities I had lived in; but I had not considered where I might fit within the City of Crystal.

I feel that it is now time for me to get involved in the community. Being appointed to the Environmental Quality Commission would get me involved in the community in an area that I have interest. My major assets include a committed and responsible person who is actively engaged in agricultural environmental education at the county and metro levels and who has access to the resources of the Minnesota Extension Service and the University of Minnesota.

I've enclosed my current resume and job description. My resume includes much of the information your application form requests. As my resume indicates, I have lived in the metro area for almost three years upon my move from East Central North Dakota. It has been during these years that I have married, made significant progress toward my Masters Degree, made a career change, purchased a home in Crystal and established continuity in my new metropolitan life. My involvement with community groups and organizations are included on my resume. I might add that I played an active role with these groups by helping them address current, emerging and potential issues and carry out programs with impact.

Thank you for your consideration!

Enclosures

Resume of Qualifications

GREGORY N. TUFTE

2700 Louisiana Avenue North

Crystal, MN 55427

Home: (612) 546-7878

Work: (612) 542-1427

EMPLOYMENT EXPERIENCE

12/88 - Present

Minnesota Extension Service, University of Minnesota.

County Extension Agent, Hennepin County and University of Minnesota; Golden Valley, Minnesota. Agricultural Agent specializing in "Crops and Soils" and "Crop Pest Management and Environmental Issues". Holds rank of Extension Educator and Assistant Professor.

9/88 - 1/89

Department of Agricultural Engineering, University of Minnesota, St. Paul, Minnesota.

Teaching Assistant, assist teaching agricultural shop metalwork.

9/88 - 1/89

Community Adult Computer Education, Edgewood Community Center, Mounds View, MN and St. Louis Park Community Center, St. Louis Park, MN.

Instructor, Apple computer applications with Appleworks, Print Shop, Pinpoint, etc.

6/80 - 8/88

Hillsboro Public High School, Hillsboro, North Dakota.

Vocational Agricultural Instructor/FFA Advisor Instructor grades 8 through adults in the areas of ag sciences (crop, livestock, soils and horticulture), mechanical drafting and farm structures), soil and water engineering, marketing, farm management, agribusiness, computer science, agricultural pesticides, leadership and FFA. (Full time - 12 months/year.)

Hillsboro FFA members won several district and state contests, received gold awards and have been honored on the state and national level.

3/88 - 4/88

Staff Computer Education, Central Valley High School, Buxton, ND.

Instructor, Apple computer applications with Appleworks, Print Shop, DOS, Pinpoint, etc.

3/84 - 6/88

Antagonizer Spray Systems, Hillsboro, ND

Owner and Manager. Responsible for the sale and service of agricultural chemical applicators. (Seasonal - part-time)

3/82 - 85

Agricultural Production Farming, Northwood, ND.

Owner. Responsible for the production of 200 acres of cropland. Major crops grown were spring wheat, winter wheat, malting barley, soybeans, navy beans, pinto beans, and sunflowers. Employment with Dahlen Farms of Northwood, North Dakota during spare time in the summer for the exchange of their major machinery. (Seasonal - part-time.)

EDUCATION

1988 - Present

Working on a M.A., Agricultural Education/Training and Development, University of Minnesota, Minneapolis, MN.

Various specialized agricultural and leadership workshops, University of Minnesota, St. Paul, MN.

Winter, 1988

Basic Computer Programming (IBM), Mayville State University, Mayville, ND.

Fall, 1987

Computers in Society (IBM), Mayville State University, Mayville, ND.

July, 1987

Briggs and Stratton Technology Update, Milwaukee, WI.

August, 1986

FFA Computers in Agriculture seminar, Washington, DC.

Spring, 1985

Micro-Computer as a Tool for Classroom Teachers, University of North Dakota.

Summer, 1983

Micro-Computers in Vocational Agriculture, North Dakota State University.

Micro-Computer Applications in Vocational Agriculture, North Dakota State University.

June, 1980

John Deere Tractor Technology Update, Minneapolis, MN.

1976 - 80

B.S., Agricultural Education/Composite Science, North Dakota State University, Fargo, ND. Specialization in ag mechanics and ag economics. GPA 3.23 (A=4.0)

PROFESSIONAL AND COMMUNITY ACTIVITIES

1986 - 88

Grand Forks, North Dakota Apple Computer User's Group Member.

North Dakota State FFA Ag Mechanics Contest Chairman.

1986 - 87

Hillsboro, North Dakota Jaycee President.

1985 - 87

Hillsboro, North Dakota Ambulance Association.

1985 - 86

Hillsboro, North Dakota Jaycee Secretary.

1984 - 88

North Dakota State Fair FFA Agricultural Mechanics Assistant Superintendent.

1984 - 85

Hillsboro, North Dakota Education Association President.

1982 - 85

Hillsboro Hunter Safety Instructor.

1982 - 84

North Dakota Vocational Agricultural Association District #4 Executive Vice President.

Personal and Professional References Available Upon Request.

Greg Tufte

1990

POSITION DESCRIPTION

TITLE: County Extension Agent, Agriculture

AREA OF SPECIALIZATION: Crops and Soils with Crop Pest Management and Environmental Issues.

MAJOR DUTIES:

- A. To develop and evaluate educational programs for commercial producers in the following area: 1) crop production and soil management, 2) farm financial management, 3) dairy, and 4) marketing.
- B. To address the technical information needs of part-time and hobby farmers.
- C. To support agricultural cluster programming efforts in water quality, specifically in Pesticide and Fertilizer/Organic Nutrient Management.
- D. To manage program responsibilities in state and federal programs including: 1) facilitating mandatory mediation, 2) organizing and teaching pesticide applicator training, 3) providing decision aids for Feedgrain and Conservation Reserve programs.
- E. Utilize and conduct research, especially in quality forage production.
- F. To manage program responsibilities for metro children's gardening projects.
- G. To increase professional competence and contributions to county and state staff.

SPECIFIC DUTIES:

Diversity:

Investigate the possibility of a Youth Farm Experiential Educational Program in the metropolitan area. Maintain a rapport with Al Withers, Minnesota Ag in the Classroom Program Director.

Continue as a team member and study the possibility of developing a replication program for the summer horticulture education program (4-H garden) for metropolitan youth.

Environmental Quality:

Provide leadership towards the metro cluster private pesticide applicator training (PPAT).

Develop an agribusiness cooperative multi-county Pesticide Application and Pest Identification Program as a follow-up hands on experience to the PPAT. This may be a 3-5 year pilot program.

Continue as a team member on the metro cluster water quality committee in regard to the "Safe-Guarding Minnesota's Groundwater Home Study Course". The program is to be delivered to the metropolitan urban general public with an urban flavor and rural interest to include seasonal cabin and recreational facility owners.

Cooperate where feasible with the Urban Integrated Pest Management position.

Economic Stability:

Compile and format the Hennepin County research statistical analysis report based on the 1987 census on agriculture report as a tool to compare those production areas, clientele and numbers to the program currently being targeted.

Continue programming and clientele data base building for the equine audience of the metro cluster area with 1992 programming plans for specialized equine audiences.

Develop a data base of vegetable and fruit producers in the metro area to be utilized as an avenue for educational information and education.

Develop and evaluate educational programs for commercial producers in the following areas: crop production and soil management; farm financial management; dairy; and marketing.

Other County Programs and Efforts

To address the technical informational needs of metropolitan interested public (part-time and hobby farmers, absentee landlords, and etc.), through the use of newsletters, phone consultations, Extension publications, and referrals.

To support agricultural cluster programming efforts in providing decision aids for the feed grain and conservation reserve program.

Continue to monitor the need for special issue programming in forages, feed grain production, organic and sustainable agriculture and animal welfare.

Continue advanced agricultural degree course work.

Develop programming advisory contacts report for program needs assessment and program planning.

All Staff

Legislative and community relations activities as negotiated.

Participate in staff conferences, staff development, state planning committees, MAEA and MACAA, etc.

Comply with Equal Program Opportunity requirements.

Prepare reports as needed (quarterly, annually, statistically).


Location:

Minnesota Extension Service - Hennepin County

701 Decatur Avenue No. #105

Golden Valley, MN 55427

Phone: (612) 542-1426

DATE: July 11, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector 
SUBJECT: 5420 Fairview Ave. N.
Plan Case #91-14

Michael and Sandra Partlow are requesting a variance to 515.07 Subd. 8(b) which limits the height of a fence in the front yard to 4 feet. They are requesting permission to install a 6' high privacy fence. The area shown on the site plan is approximately 23 feet along the west property line and 30 feet back to the house. It would also run along the north property line.

By definition of the Zoning Ordinance, the lot front is along Vera Cruz Ave. N. and the side street side yard is along Fairview Ave. This lot had a variance granted in 1985 to permit construction of a 12'x13' 3 season porch in the 40 foot rear yard. In 1988 a 14'x14' deck was added to the porch. The area proposed to be enclosed with the 6 foot high fence currently has a two wheel trailer parked there which is not permitted. The area is also covered with gravel.

The applicant did not give any reasons that the strict application of the Zoning Ordinance would result in practical difficulties or unnecessary hardship. They gave no circumstances or conditions which generally do not apply to other properties.

I would recommend denial of this request as the applicant has not shown any practical difficulties or unnecessary hardship by complying with the ordinance. There are no exceptional circumstances or conditions applicable to this property that do not apply generally to others in the neighborhood.

By granting a variance, a precedent will be set for allowing other 6' high fences in the front yards. I believe that a 4' high fence built of the material proposed would be consistent with the Zoning Ordinance and would give the privacy and safety for the day care business.

UPDATE

I spoke with Michael Partlow since the last meeting and explained the need for them to be present at the meeting of July 10, 1991. I received one call since the meeting expressing a concern about a 6' high fence in the front yard.

UPDATE FROM PLANNING COMMISSION

The Planning Commission reviewed this request at their July 8, 1991 meeting. The motion to recommend approval failed on a 4 - 3 vote. They referred to the statement in Mr. Kennedy's letter of April 29 which states that "the ultimate goal of trying to treat all landowners as uniformly as possible should be kept in mind." Some felt corner lots are not treated uniformly with other lots.

Some of the other comments by commission members in opposition to the request were that if the variance is granted, that we would be starting to set a precedent. They felt that a 4' high fence was of sufficient height to keep the dogs in and provide the privacy for the daycare. The daycare play area is actually south of this area surrounded by a chain link fence.

The applicants did not provide any additional evidence to show that complying with the 4 foot height requirement would result in any practical difficulties or unnecessary hardship.

You will note when you visit the site that the homeowners did proceed with the installation of the 6' fence along the north property line. I did inform them that this is included in the request.

I have received another call from the neighborhood with a concern about letting them put up a 6' high fence.

August 1, 1991

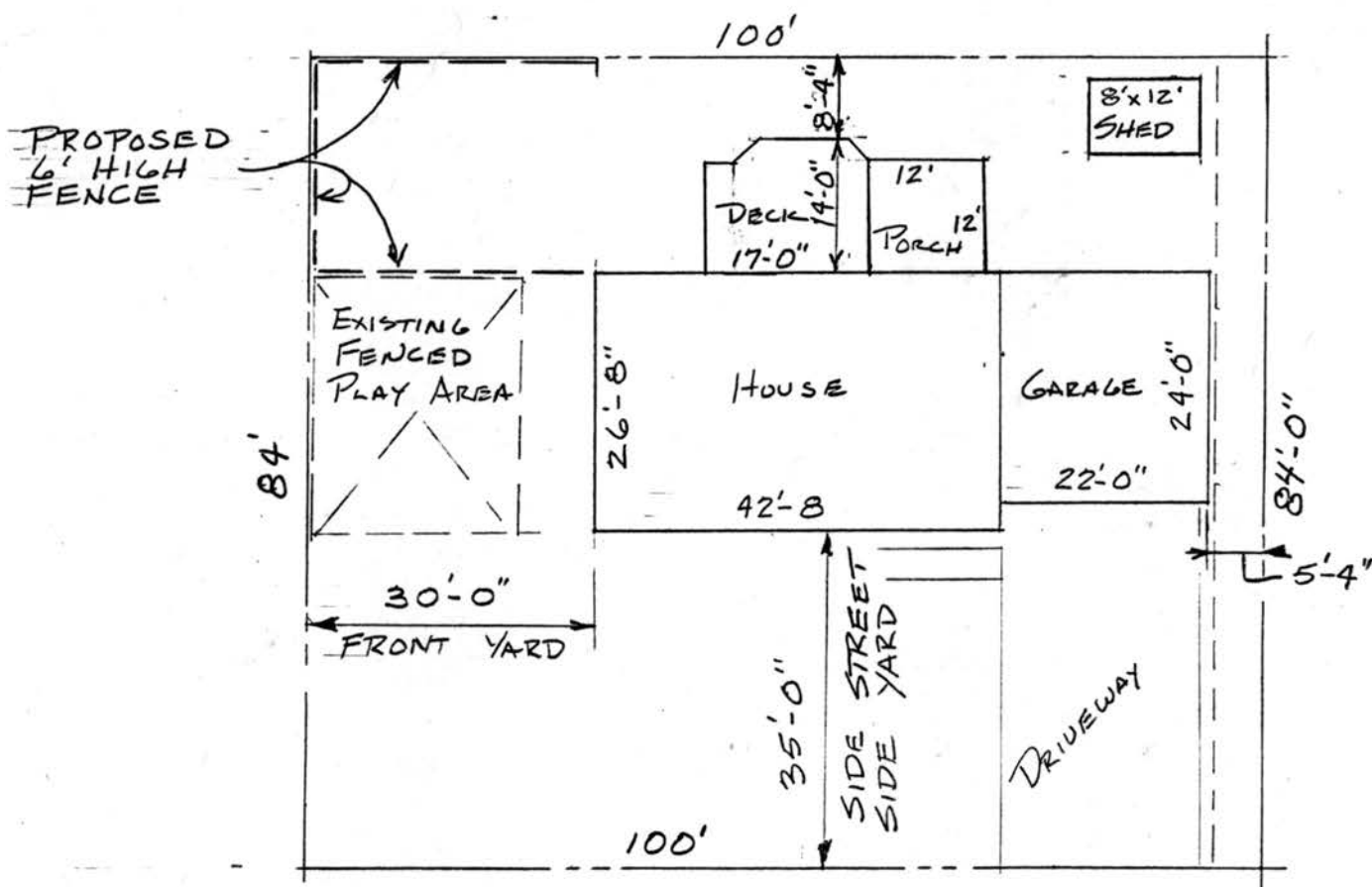
At the Council meeting of July 16, 1991 the Council continued this request so that the council members would have a chance to stop by the site so that you could see the actual site. Hopefully each of you have had a chance to stop by. I have included a to-scale site plan showing the porch, deck, play area, and the storage shed.

kk

1. HOUSE BUILT - 1965
2. 3 SEASON PORCH - 1985
(REQUIRED VARIANCE)
3. 14'x17' DECK - 1988



SCALE: 1" = 20'



1" = 20'

MINDER ENGINEERING Co., INC.

LAND SURVEYORS AND CONSULTING ENGINEERS

6418 56th AVENUE NORTH, MINNEAPOLIS 28, MINN. - KE 7-3637

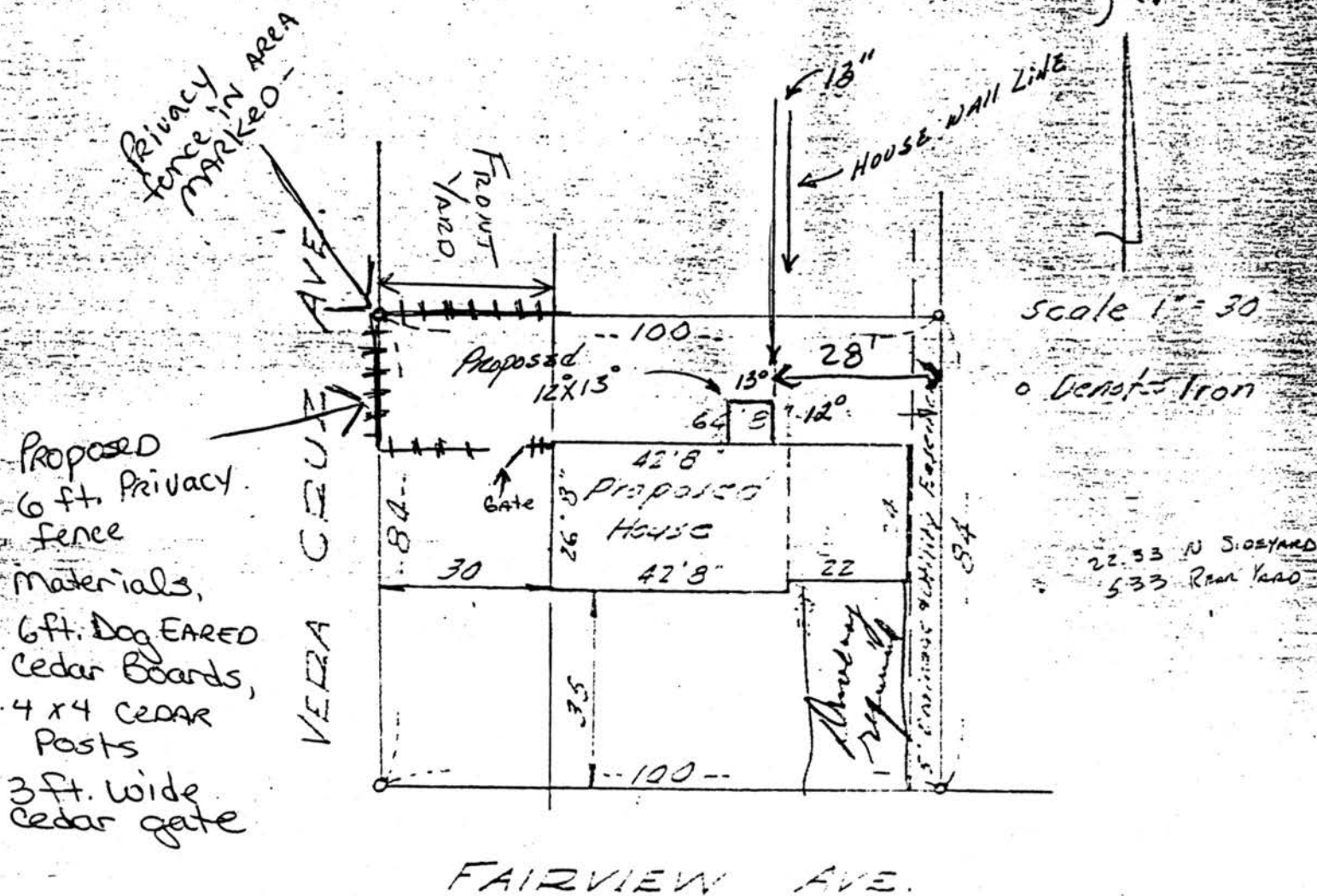
CIVIL AND MUNICIPAL ENGINEERING

LAND SURVEYING

LAND PLANNING

SOILS TESTING

Survey for Ronald Schutz



CITY OF CRYSTAL

BUILDING DEPARTMENT

6424-54TH AVE. N.

CRYSTAL 27, MINNESOTA

Lot 3, Block 1, Etnier Addition

WE HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY OF THE BOUNDARIES OF THE LAND ABOVE DESCRIBED AND OF THE LOCATION OF ALL BUILDINGS, IF ANY, THEREON, AND ALL VISIBLE ENCROACHMENTS, IF ANY, FROM OR ON SAID LAND.

DATED THIS May DAY OF May A.D. 1964

MINDER ENGINEERING CO., INC.

by *[Signature]*

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5420 FAIRVIEW AVE. NO.

Legal Description of Property: LOT 3 BLOCK 1 EBNER ADDITION

Property Identification Number: 09-118-21-13-0003

Applicant: MICHAEL W. PARTLOW + SANDRA

(Print Name)

5420 FAIRVIEW AVE. NO. CRYSTAL 533-1554

(Address)

(Phone No.)

Owner: Same

(Print Name)

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.07
SUB B(b) of the Zoning Ordinance, as amended, which requires PROHIBITS
FENCES EXCEEDING 4' HIGH IN FRONT YARD

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

BECAUSE WE HAVE 2 DOGS AND WOULD LIKE PRIVACY
FOR THEM, & WOULD LIKE PRIVACY FOR BACK AREA WHEN
COOKING OUTSIDE WITH FRIENDS.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

PRIVACY FOR DAY CARE + SAFETY
AND WE FEEL IT WOULD BE A IMPROVEMENT TO PROPERTY
WITHOUT INTERFERENCE TO NEIGHBORING YARDS

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Michael W. Partlow

(Applicant's Signature)

Same

(Owner's Signature)

(Office Use Only)

FEE: \$75.00

DATE RECEIVED: 5-13-91

RECEIPT # 56123

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

Memorandum

DATE: July 29, 1991

TO: Jerry Dulgar, City Manager

FROM: Darlene George, City Clerk *Darlene*

SUBJECT: Request for Waiver of Rental Fees for
Use of the Crystal Community Center
from Crystal Women of Today

To refresh your and the Council's memory on the above referenced topic, Hope Riska of Crystal Women of Today appeared during "Open Forum" of the June 18, 1991 City Council meeting asking for a waiver of the rental fees the organization pays for use of the Crystal Community Center to hold its meetings.

In response to the request the City Council advised staff to send the request to the Park & Recreation Advisory Commission for its consideration. Attached is a memo from the Park & Recreation Director along with the Park & Recreation Commission's action taken at its July 10, 1991 meeting.

I recommend this be placed on the August 6th City Council Agenda for consideration. If you have any further questions, please contact me.

DG/js

DATE: July 25, 1991

MEMO TO: Jerry Dulgar, City Engineer

FROM: Edward C. Brandeen, Park & Recreation Director *ECB*

RE: Reduced Rental Rates for the City Women of Today
at the Crystal Community Center

The attached is a recommendation from the Park and Recreation Advisory Commission regarding reduced rental rates for the Crystal Women of Today at the Crystal Community Center.

This recommendation is a result of a request from the City Council meeting of June 18, 1991.

The following motion was made by the Park and Recreation Advisory Commission at their regular meeting July 10, 1991.

Present: Gentry, Ertz, O'Reilly, Pitts, Saunders, Reid, Howard, Moucha, Jungroth. Also present: Moravec, Brandeen, Hackett.

The Women of Today requested their rental rate for the Community Center be reduced. The Commission discussed their proposal for their rent to be waived. Discussion centered around not making exceptions for groups and to review the rates in the fall.

Moved by Ms. Reid and seconded by Ms. Pitts to recommend no change in the Community Center rates for 1991 and to review the rental rates for this group for 1992. Motion carried - unanimous.

BOECKERMANN HEINEN & MAYER
C E R T I F I E D P U B L I C A C C O U N T A N T S

To the Honorable Mayor and
Members of the City Council
Crystal, Minnesota

In planning and performing our audit of the general purpose financial statements of the City of Crystal, Minnesota for the year ended December 31, 1990, we considered the City's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of some matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters and includes some graphic analysis. This letter does not affect our report dated May 14, 1991 on the general purpose financial statements of the City of Crystal, Minnesota.

We want to take this opportunity to express our sincere appreciation for the courtesies and cooperation extended to us by all of the City's personnel during the audit. We look forward to working with you in the future.

Very truly yours,

Boeckermann, Heinen & Mayer

BOECKERMANN, HEINEN & MAYER
Certified Public Accountants

Minneapolis, Minnesota
May 14, 1991

MINNEAPOLIS, MN

7500 Flying Cloud Drive #740
Eden Prairie, MN 55344

(612) 944-5999

GENERAL COMMENTS

CITY OF CRYSTAL, MINNESOTA

GENERAL COMMENTS

December 31, 1990

BUDGETING FOR DEPRECIATION

During the audit it was noted that depreciation is not budgeted for in the enterprise funds. We recommend that you budget for depreciation to make the enterprise fund budgets more accurate.

IMPREST FUNDS NON-COMPLIANCE

Per review of the City's internal control structure and discussion with City personnel, it has come to our attention that a custodian has not been appointed for each imprest fund. To prevent future non-compliance we recommend that the City more clearly define and assign responsibility for each of the petty cash funds under control of the City.

SECTION 125 CASH ACCOUNTS

During the audit it was discovered that the bank account used to account for the funds relating to the City's Section 125 plan is not included with the City's cash and therefore, is not audited. We recommend that an agency fund be established to account for the money held for the plan.

GENERAL FIXED ASSETS LISTING

Because the City does not have a complete and up-to-date listing of general fixed assets owned, the audit opinion has been qualified for several years now. To eliminate the opinion qualification, a fixed asset recordkeeping system could be started. This system would include a listing of all property and equipment owned by the City and valued at it's original cost. Implementation of this system requires a substantial amount of time and could be phased in over a few years, or perhaps over the proposed phases of the City Hall remodeling project.

SOCIAL SECURITY TAX CHANGES

The Revenue Reconciliation Act of 1990, passed by congress in October, requires all local government employees who are not covered by a public pension plan to pay full social security benefits. Payment of these payroll taxes begins July 1, 1991 and may impact your budget for 1991 and later years.

CITY OF CRYSTAL, MINNESOTA

GENERAL COMMENTS

December 31, 1990

STANDARD MILEAGE RATE CHANGES

The standard mileage rate for the business use of an auto was increased from 26.0 cents per mile to 27.5 cents per mile for 1991. The City should consider these amounts when approving future mileage reimbursement rates.

EXPENSE REIMBURSEMENT POLICY

The current personnel policy manual does not include a comprehensive expense reimbursement policy, which would include policy on all forms of reimbursible employee expenses, such as mileage, meals, lodging and other travel costs. We suggest that a more comprehensive policy be adopted and that it be consistent with IRS guidelines.

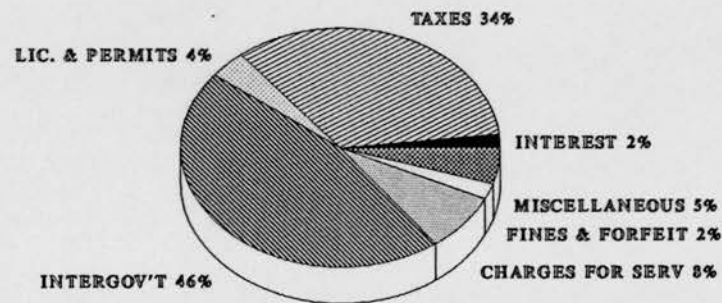
USE OF PURCHASE ORDERS

The City currently has a purchase order system in place which also includes a partial encumbrance system. During the audit, we noted that the system is not being used regularly by everyone. To provide better controls in the purchasing system and to ensure accurate data in the encumbrance system, we suggest that everyone be required to use the purchase order system.

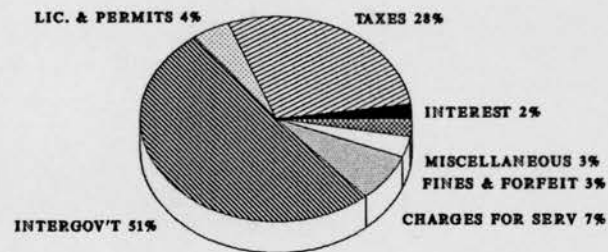
GRAPHIC ANALYSIS

CITY OF CRYSTAL – GENERAL FUND

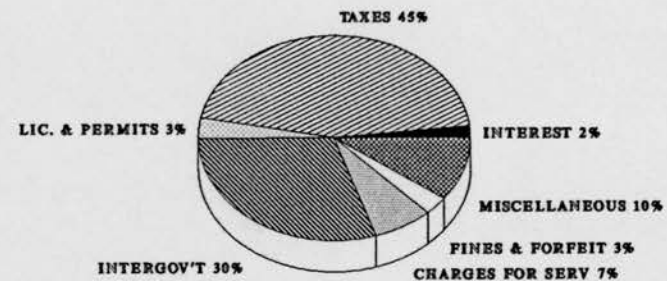
1990



1989



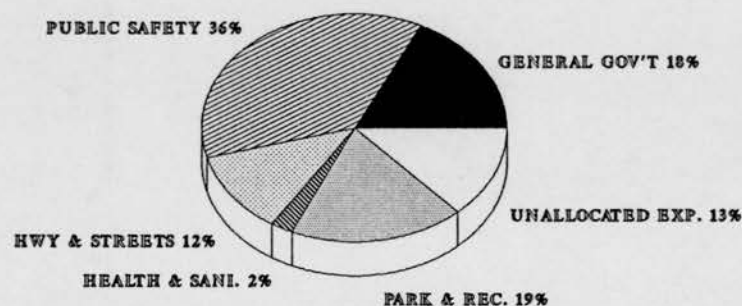
1991 PROJECTED



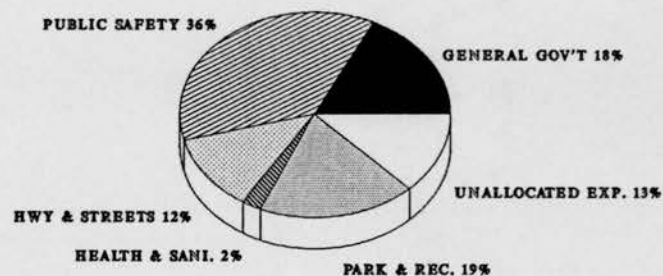
REVENUE BREAKDOWN

CITY OF CRYSTAL – GENERAL FUND

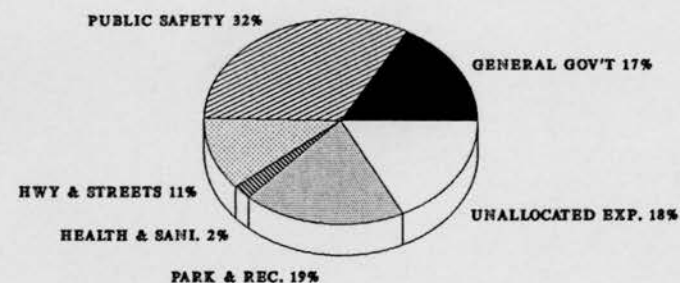
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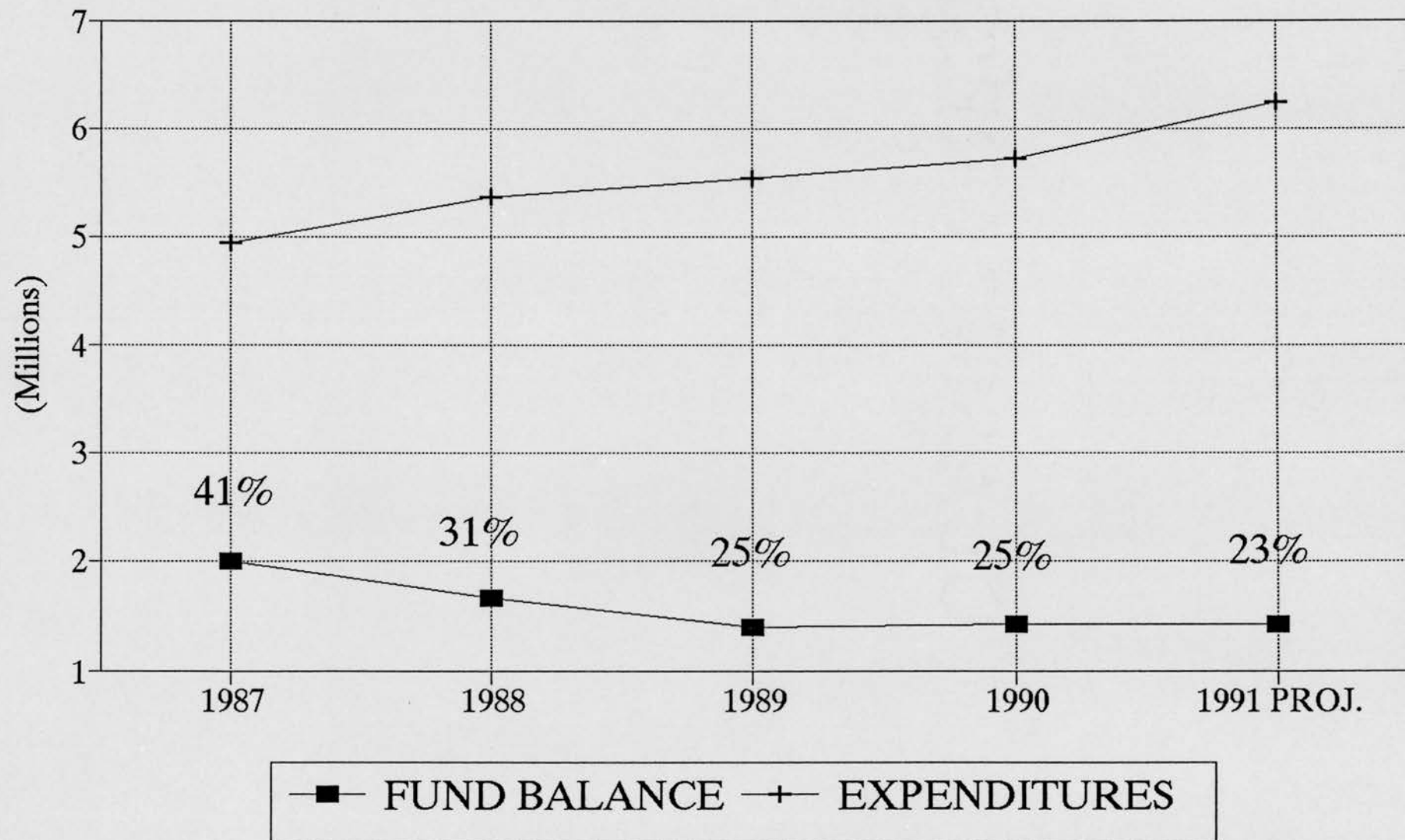
1991 PROJECTED



EXPENDITURE BREAKDOWN

CITY OF CRYSTAL GENERAL FUND

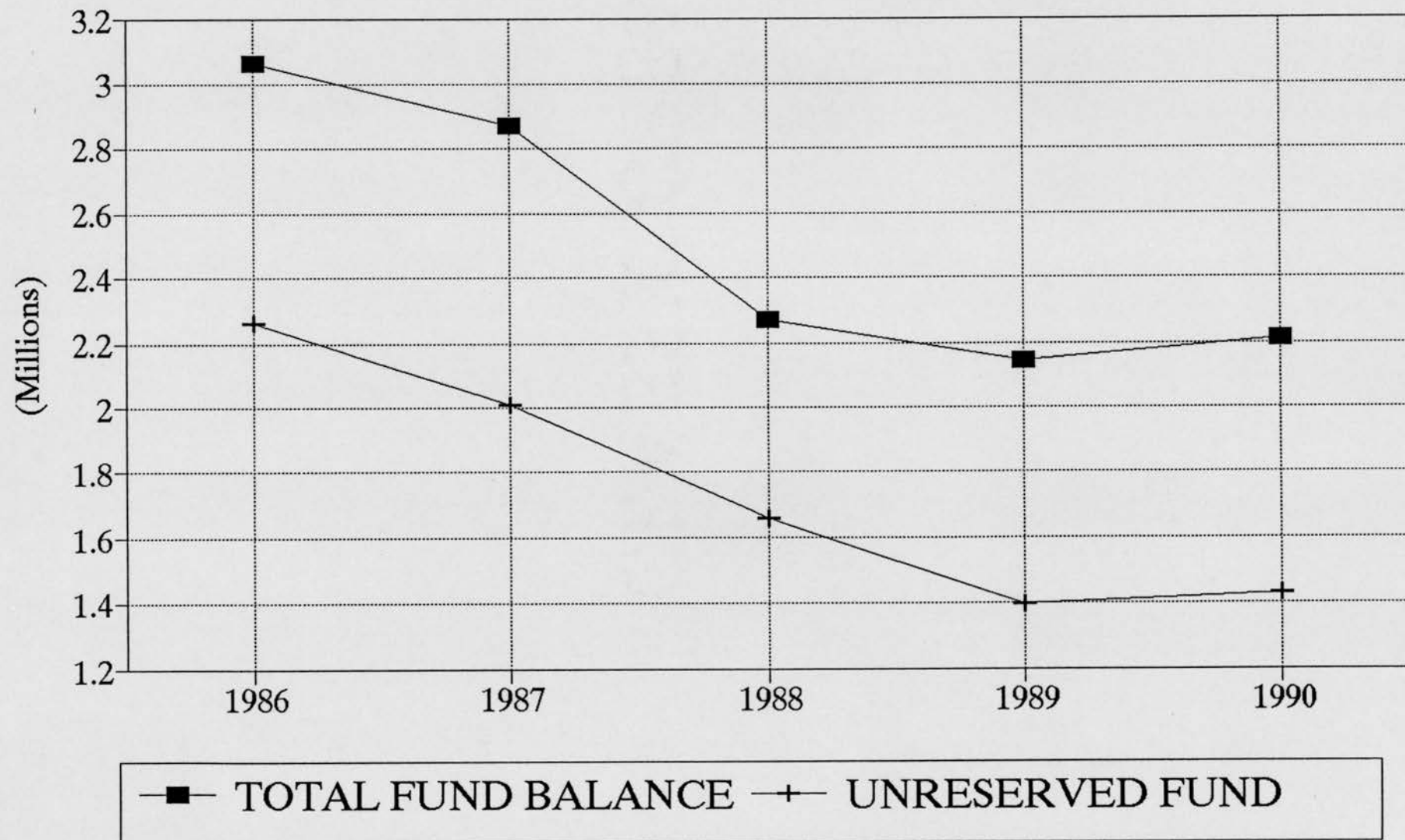
FUND BALANCE vs EXPENDITURES



CITY OF CRYSTAL

GENERAL FUND

FUND BALANCE vs UNRESERVED FUND BALANCE



DATE: July 16, 1991
TO: Jerry Dulgar, EDA Executive Director
FROM: Julie Jones, Community Development Coordinator
SUBJECT: Replatting of 5105/09 50th Ave. N.

The EDA Advisory Commission members considered the replatting options for the Scattered Site Acquisition property located at 5105/09 50th Ave. N. at their last meeting on July 9, 1991. After discussing the background information and options for this project, a motion to recommend that the EDA replat the property into one lot was passed by a 6 - 3 vote.


The majority of the members who favored replatting the lots back into one gave their primary reason that the City should eliminate non-conforming lots in Scattered Site Acquisition projects whenever possible since the City would expect the same from any private developer.

It is my assumption that this discussion item should now be placed back on the Aug. 6 EDA agenda and also the August 6 City Council meeting agenda.

kk

DATE: August 1, 1991

TO: Jerry Dulgar, City Manager

FROM: Bill Barber, Building Inspector 


SUBJECT: 5105/09 50th Ave. N.
Preliminary Plat

As you recall, the City Council referred the request to replat back to the EDA Advisory Commission for their recommendation. On July 9, the Advisory Commission met and discussed this item with a recommendation to the EDA to replat into one lot. The vote was 6 - 3 in favor.

This item is before the Council for action either to replat or leave as is. A recommendation will be coming from the EDA on Tuesday evening since their meeting proceeds the Council meeting.

I will answer any questions you have on Tuesday night.

kk

DATE: June 12, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector 
SUBJECT: 5105-5109 50th Ave. N.
Preliminary Plat

I have received a request to replat Lots 8 and 9, Block 2 of Twin Lake Shores from 2 lots into one large lot. The existing lots are approximately 50'x126' or approximately 6,552 square feet per lot. Minimum lot size is 7,500 square feet. The lots in this area are all approximately the same size. The homes in the area are single family, one story or one story with a 2nd floor expansion for sleeping area. The homes were built in the late 1940's or early 1950's.

In reviewing this with the City Assessor, I would like to compare the benefit to the City if left as 2 lots versus replatting into 1 large one. On a 50'x126' lot, a 26'x40' home could be built with a garage with a market value of \$66,000 plus. This would provide two 3 bedroom homes. If you replat to one lot, you could have a single family home built with a market value of \$80,000 plus or minus. In this case, the neighborhood dictates the market value that any house will bear. The taxes on a \$66,000 home with homestead designation, will be approximately \$750 per year per lot. On the \$80,000 home with homestead designation, the taxes would be approximately \$1,050 per year.

If the two lots are sold separately, each lot could bring approximately \$16,000 per lot compared with combining the two into one large lot with a possible sale price of \$22,000.

I understand what the Metro Council is trying to do by suggesting that larger lots be created to allow for larger homes but I think they are looking at doing this in an area, not one lot here and one lot there. I have had a couple of contractors who have asked about these lots and are interested in either purchasing or building for the City. They think that the lots should be left as is and would be a better benefit to the City rather than combining them.

I would recommend that this proposal be continued and refer it back to the Economic Development Authority for them to take a look at the whole situation.

PLANNING COMMISSION UPDATE

The Planning Commission considered the request to replat Lots 8 & 9, Block 2 Twin Lake Shores into one large lot. After Block 2 reviewing both staff reports they recommend to Council to deny the request. The vote was 6-2. Their findings of fact were:

1. It is not suitable for a larger lot such as this in this neighborhood when the majority are 50 foot lots.
2. Contractors have already expressed a desire to purchase the lots as they are and build homes on them.
3. Better to put two lots with homes back on the tax rolls.
4. A home could be built on these lots without requiring any variances.

I will be prepared to answer any questions you have on Tuesday night.

kk

DATE: June 13, 1991
TO: Anne Norris, Community Development Director
FROM: Julie Jones, Community Development Coordinator
SUBJECT: Replatting of 5109 50th Ave. N.

At their June 10 meeting, the Crystal Planning Commission recommended denial of the Crystal Economic Development Authority's request to approve a preliminary plat of 5105/09 50th Ave. N. from two lots into one lot. The EDA had directed staff on April 2, 1991 to proceed in the replatting of this Scattered Site Acquisition Program property.

It is my understanding that the following factors resulted in the EDA's decision to replat the property into one lot:

1. If the property were to remain as two 50'x126' lots, their size would not meet the minimum 7,500 square foot lot size requirement nor would they meet the minimum 60' wide lot requirement.
2. Recent Metropolitan Council housing demographic reports encourage inner-ring suburbs to create more larger lots for expanding families. They also forewarn about building more first-time homebuyer type housing since the first-time homebuyer market is expected to sharply decline over the next five years.
3. Residents in the area have spoken to staff relaying their desire to see only one home built on the property.
4. There are other homes in the neighborhood which are built on two lots.
5. Building one larger home on the two lots will likely have a more positive affect on home values in the neighborhood than building two small homes would have.

The Planning Commission denied the EDA's replatting request, giving three reasons:

1. They felt it would not be suitable to build a home that does not fit within the neighborhood on the property.
2. There are several contractors interested in building two homes on the property.

3. No variances would be necessary to build homes on the 50' wide lots.

I find many contradictions in the Planning Commission's decision. Mainly, I am surprised that the Planning Commission is not concerned about the non-conformance of the two 50' lots. Even though most lots in the area are only 50' wide, I see no reason to perpetuate a zoning code violation when the City has the opportunity to eliminate the violation.

The Planning Commission members were very concerned that if only one home were built on the property, it would not fit into the neighborhood. However, it is more likely that if two homes are built on the property, they will not fit with the style of homes in the neighborhood, because it will be necessary to design a home with an attached garage projecting out to the street in order to meet the setback requirements. This design of home will not blend well into the neighborhood.

The Planning Commission also cited the fact that there are contractors interested in purchasing the two lots for home construction as a reason for denial. However, there also may be many contractors interested in purchasing the property to build a single home since larger lots are a rarity in inner-ring suburbs. Many people who are searching for building lots also take into consideration the tax rate in that municipality. Crystal's low tax rate makes it a very desirable community in which to own a home.

It is true that there will be no variances necessary to build a home on two 50' wide lots in this location, provided the necessary setbacks are met. However, the Planning Commission and the City Council have often been required to consider variances for additions and decks on properties such as these when the homeowners decide that they need more space. The Economic Development Authority is attempting to eliminate the chance of this situation occurring on any properties it would resell.

The City Council should also be aware that the Economic Development Authority has spent \$800 to date for completion of the preliminary plat survey. It will cost approximately an additional \$200 - \$400 to complete the replatting process. Therefore, I see little reason for the City Council to reverse the EDA's decision to plat this as one parcel, especially since funds have already been expended to accomplish this task.

kk

Minneapolis, Minnesota 55428

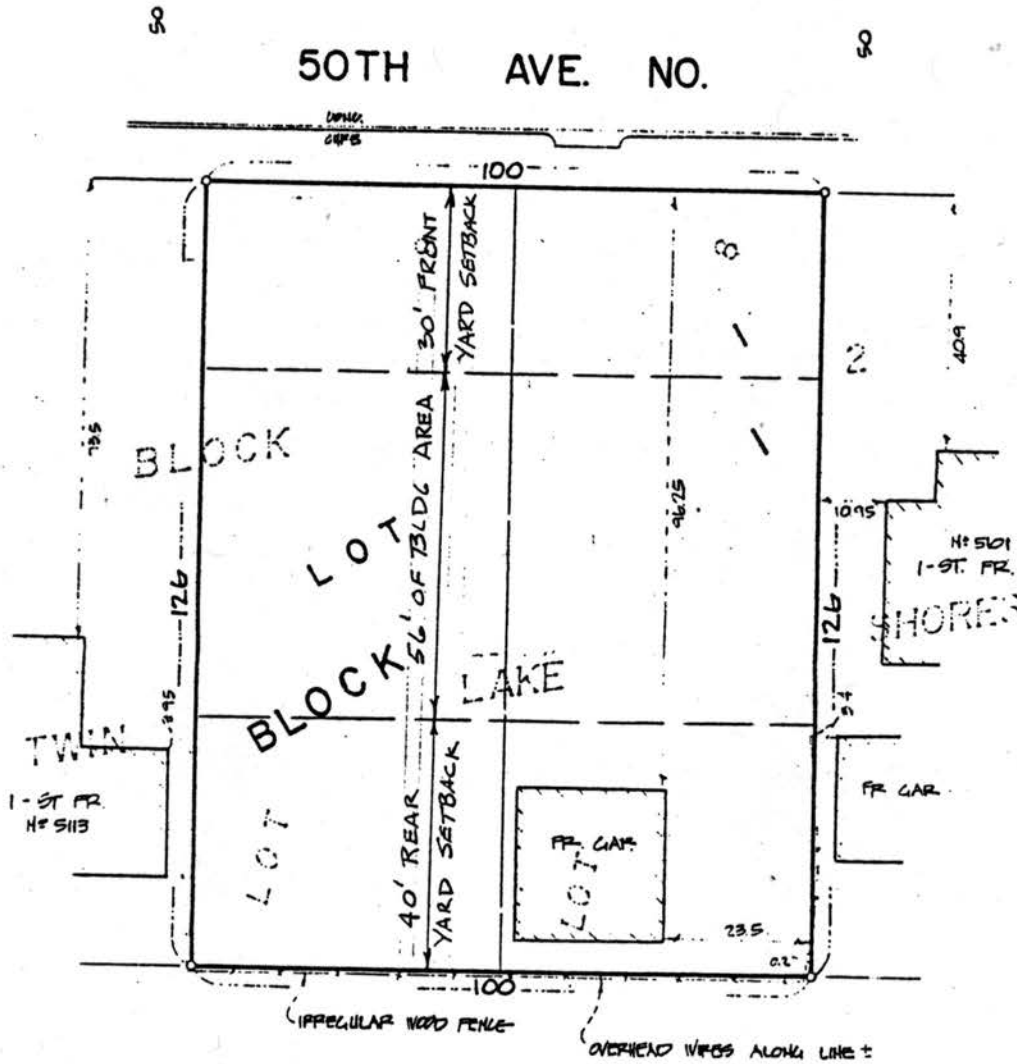
Surveyors Certificate

MINIARY PLAT
LAKE SHORES 2ND ADDITIONCity of Crystal -
4141 Douglas Driv
Crystal, MN 55422

NORTH TWIN LAKE SHORES

Prepared by: Lot
760
Bro
Pho

12,600 Sq. Ft.



Lots 8 and 9, Block 2, TWIN LAKE SHORES

DATE: July 23, 1991
TO: Anne Norris, Community Development Director
FROM: Julie Jones, Community Development Coordinator
SUBJECT: Subrecipient Agreement for Year XVII CDBG Program

Now that we are beginning CDBG Year XVII, it is time for the City of Crystal to execute a Subrecipient Agreement with Hennepin County. All subrecipients receiving CDBG funds through Hennepin County must execute Subrecipient Agreements prior to being eligible to receive the next year's CDBG funds.

I have compared this Subrecipient Agreement with the one approved by the City Council last year. This year's Agreement is identical to the one approved last year by the City Council with the exception of paragraph 28. The wording of paragraph 28 has been slightly changed.

I would recommend that the Crystal City Council approve execution of the Subrecipient Agreement at their August 6 meeting, which would allow staff adequate time to execute the Agreement and return it to Hennepin County before the August 16 deadline.

kk

RESOLUTION NO. 91 - _____

RESOLUTION AUTHORIZING MAYOR & CITY MANAGER TO EXECUTE
SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY FOR THE URBAN
HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crystal has executed a Joint
Cooperation Agreement with Hennepin County for the purpose
of participating in the 1991 (Year XVII) Urban Hennepin
County Community Development Block Grant Program; and

WHEREAS, Hennepin County is the recipient of an annual
grant from the U.S. Department of Housing and Urban
Development for purposes of the program and the City is a
subrecipient under the program and receives a share of the
grant; and

WHEREAS, program regulations require that the City and
County execute a Subrecipient Agreement which sets forth the
specific implementation processes for activities to be
undertaken with program funds.

THEREFORE, BE IT RESOLVED, that the City Council of the
City of Crystal, Minnesota hereby authorizes and directs the
Mayor and City Manager to execute Subrecipient Agreement,
County Contract Number A07461, on behalf of the City.

Adopted this 6th day of August, 1991.

ATTEST:

Mayor

City Clerk

SUBRECIPIENT AGREEMENT
URBAN HENNEPIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

THIS AGREEMENT made and entered into by and between the COUNTY OF HENNEPIN, State of Minnesota, hereinafter referred to as "RECIPIENT," and the City of Crystal, hereinafter referred to as "SUBRECIPIENT," said parties to this Agreement each being governmental units of the State of Minnesota, and is made pursuant to Minnesota Statutes, Section 471.59:

WITNESSETH

WHEREAS, Recipient has received a Community Development Block Grant (CDBG) entitlement allocation under Title I of the Housing and Community Development Act of 1974, as amended, to carry out various community development activities in cooperation with Subrecipient; and

WHEREAS, \$ 125,586 from Federal Fiscal Year 1991 CDBG funds has been approved by Recipient for use by Subrecipient for the implementation of eligible and fundable community development activity/ies as included in and a part of the 1991 Statement of Objectives and Projected Use of Funds, Urban Hennepin County Community Development Block Grant (CDBG) program and as set forth in the Statement of Work described in Exhibit 1 to this Agreement; and

WHEREAS, the Subrecipient agrees to assume certain responsibilities for the implementation of the approved activities described in Exhibit 1, said responsibilities being specified in part in the Joint Cooperation Agreement executed between Recipient and Subrecipient and in the 1991 Statement of Objectives and Projected Use of Funds, Urban Hennepin County CDBG program and the Certifications contained therein.

NOW, THEREFORE, the parties hereunto do hereby agree as follows:

1. The Subrecipient shall expend all or any part of its CDBG allocation only on those activities identified in Exhibit 1.
2. The Uniform Administrative Requirements, as promulgated in 24 CFR 570.502, shall apply to all activities undertaken by the Subrecipient provided for in this Agreement or by any program income generated therefrom.
3. The Subrecipient shall be responsible for procurement of all supplies, equipment, services, and construction necessary for implementation of its activity/ies. Procurement shall be carried out in accordance with the "Common Rule" provisions (24 CFR 85) (which replace OMB Circular A-102 for the purposes of this Agreement), the procurement requirements of the Subrecipient, and all provisions of the CDBG Regulations, 24 CFR 570 (the most restrictive of which will take precedence). The Subrecipient shall prepare, or cause to be prepared, all advertisements, negotiations, notices, and

documents; enter into all contracts; and conduct all meetings, conferences, and interviews as necessary to insure compliance with the above described procurement requirements. The Recipient shall provide advice and staff assistance to the Subrecipient to carry out its CDBG-funded activity/ies.

4. The Subrecipient shall be responsible for carrying out all acquisitions of real property necessary for implementation of the activity/ies. The Subrecipient shall conduct all such acquisitions in its name and shall hold title to all properties purchased. The Subrecipient shall be responsible for preparation of all notices, appraisals, and documentation required in conducting acquisition under the latest applicable regulations of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 and of the CDBG Program. The Subrecipient shall also be responsible for providing all relocation notices, counseling, and services required by said regulations. The Recipient shall provide advice and staff assistance to the Subrecipient to carry out its CDBG-funded activity/ies.
5. The Subrecipient shall comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as required under 24 CFR 570.606(a) and HUD implementing regulations at 24 CFR 42; the requirements in 24 CFR 570.606(b) governing the residential antidisplacement and relocation assistance plan under section 104(d) of the Housing and Community Development Act of 1974 (the Act); the relocation requirements of 24 CFR 570.606(c) governing displacement subject to section 104(k) of the Act; and the requirements of 24 CFR 570.606(d) governing optional relocation assistance under section 105(a)(11) of the Act.
6. The Subrecipient shall maintain records of the expenditure of all CDBG funds it receives, such records to be maintained in accordance with OMB Circulars A-87 and the "Common Rule" provisions (24 CFR 85) and in accordance with OMB Circular A-110 and A-122, as applicable. All records shall be made available, upon request of the Recipient, for inspection/s and audit/s by the Recipient or its representatives. If a financial audit/s determines that the Subrecipient has improperly expended CDBG funds, resulting in the U.S. Department of Housing and Urban Development (HUD) disallowing such expenditures, the Recipient reserves the right to recover from the Subrecipient such disallowed expenditures from non-CDBG sources. Audit procedures are specified below in Section 22 of this Agreement.
7. The Subrecipient shall take all necessary actions, not only to comply with the stipulations as set out in Exhibit 1, but to comply with any requests by the Recipient in that connection; it being understood that the Recipient has responsibility to HUD for insuring compliance with such requirements. The Subrecipient also will promptly notify the Recipient of any changes in the scope or character of the activity/ies which it is implementing.

- a. The Subrecipient does hereby agree to release, indemnify, and hold harmless the Recipient from and against all costs, expenses, claims, suits or judgments arising from or growing out of any injuries, loss or damage sustained by any person or corporation, including employees of Subrecipient and property of Subrecipient, which are caused by or sustained in connection with the tasks carried out by the Subrecipient under this Agreement.
 - b. The Subrecipient does further agree that in order to protect itself as well as the Recipient under the indemnity agreement provisions hereinabove set forth it will at all times during the term of this Agreement and any renewal thereof, have and keep in force: a single limit or combined limit or excess umbrella commercial and general liability insurance policy of an amount of not less than \$600,000 for property damage arising from one occurrence, \$600,000 for damages arising from death and/or total bodily injuries arising from one occurrence, and \$600,000 for total personal injuries arising from one occurrence. Such policy shall also include contractual liability coverage protecting the Recipient, its officers, agents and employees by a certificate acknowledging this Agreement between the Subrecipient and the Recipient.
9. The Recipient agrees to provide the Subrecipient with CDBG funds in such amounts as agreed upon in this Agreement to enable the Subrecipient to carry out its CDBG-eligible activity/ies as described in Exhibit 1. It is understood that the Recipient shall be held accountable to HUD for the lawful expenditure of CDBG funds under this Agreement. The Recipient shall therefore make no payment of CDBG funds to the Subrecipient and draw no funds from HUD/U.S. Treasury on behalf of a Subrecipient activity/ies, prior to having received a proper Hennepin County Warrant Request form from the Subrecipient for the expenses incurred, as well as copies of all documents and records needed to insure that the Subrecipient has complied with the appropriate regulations and requirements.
10. The Recipient shall maintain the environmental review record on all activities. The Subrecipient shall be responsible for providing necessary information to the Recipient to accomplish this task.
11. The Recipient shall be responsible for the preparation of all requests for HUD for wage rate determinations on CDBG activities undertaken by the Subrecipient. The Subrecipient shall notify the Recipient prior to initiating any activity, including advertising for contractual services which will include costs likely to be subject to the provisions on Federal Labor Standards and Equal Employment Opportunity and related implementing regulations. The Recipient will provide technical assistance to the Subrecipient to insure compliance with these requirements.
12. The Recipient agrees to provide technical assistance to the Subrecipient in the form of oral and/or written guidance and on-site assistance regarding CDBG procedures and project management. This

assistance will be provided as requested by the Subrecipient, and at other times, at the initiative of the Recipient, when new or updated information concerning the CDBG Program is received by the Recipient and deemed necessary to be provided to the Subrecipient.

13. The Recipient shall have authority to review any and all procedures and all materials, notices, documents, etc., prepared by the Subrecipient in implementation of this Agreement, and the Subrecipient agrees to provide all information required by any person authorized by the Recipient to request such information from the Subrecipient for the purpose of reviewing the same.
14. In accordance with the provisions of 24 CFR 85.43, suspension or termination of this Agreement may occur if the Subrecipient materially fails to comply with any term of this Agreement. This Agreement may be terminated for convenience in accordance with 24 CFR 85.44. This Agreement may be terminated with or without cause by either party hereto by giving thirty (30) days written notice of such termination. CDBG funds allocated to the Subrecipient under this Agreement may not be obligated or expended by the Subrecipient following such date of termination. Any funds allocated to the Subrecipient under this Agreement which remain unobligated or unspent following such date of termination shall automatically revert to the Recipient.
15. Any material alterations, variations, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an Amendment to this Agreement signed and approved by the respective parties, governing bodies and properly executed by the authorized representatives of the parties. All Amendments to this Agreement shall be made a part of this Agreement by inclusion in Exhibit 2 which shall be attached at the time of any Amendment.
16. All data collected, created, received, maintained or disseminated for any purposes by the activities of the Subrecipient in the performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other statutory provisions governing data privacy, the Minnesota Rules implementing such act now in force or hereafter adopted, as well as Federal regulations on data privacy.
17. During the performance of this Agreement, the Subrecipient agrees to the following: In accordance with the Hennepin County Affirmative Action Policy and the County Commissioners' Policies Against Discrimination, no person shall be excluded from full employment rights or participation in, or the benefits of, any program, service or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, affectional/sexual preference, public assistance status, ex-offender status, or national origin; and no person who is protected by applicable federal or state laws against discrimination shall be otherwise subjected to discrimination.

18. The effective date of this Agreement is July 1, 1991. The termination date of this Agreement is December 31, 1992, or at such time as the activity/ies constituting part of this Agreement are satisfactorily completed prior thereto. Upon expiration, the Subrecipient shall relinquish to the Recipient all program funds unexpended or uncommitted for the activities described in Exhibit 1.
19. If the Subrecipient generated any program income as a result of the expenditure of CDBG funds, the provisions of 24 CFR 570.504 shall apply, as well as the following specific stipulations:
 - a. The Subrecipient recognizes that it must notify the Recipient of any program income within ten (10) days of the date that such program income is generated. When program income is generated by an activity that is only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used.
 - b. That any such program income must be paid to the Recipient by the Subrecipient as soon as practicable after such program income is generated or may be retained by the Subrecipient, as specifically identified in Exhibit 1.
 - c. The Subrecipient further recognizes that the Recipient has the responsibility for monitoring and reporting to HUD on the use of any such program income. The responsibility for appropriate recordkeeping by the Subrecipient and reporting to the Recipient by the Subrecipient on the use of such program income is hereby recognized by the Subrecipient. The Recipient agrees to provide technical assistance to the Subrecipient in establishing an appropriate and proper recordkeeping and reporting system, as required by HUD.
 - d. That in the event of close-out or change in status of the Subrecipient, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to Recipient as soon as practicable after the income is received. The Recipient agrees to notify the Subrecipient, should close-out or change in status of the Subrecipient occur.
20. Any real property under the control of the Subrecipient that was acquired or improved, in whole or in part, using CDBG funds in excess of \$25,000 shall either be:
 - a. Used to meet one of the national objectives in 24 CFR 570.208 until five years after expiration of this Agreement; or
 - b. Disposed of in a manner that results in the Recipient's being reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.

21. The following standards shall apply to real property under the control of the Subrecipient that was acquired or improved, in whole or in part, using CDBG funds:
 - a. The Subrecipient shall inform the Recipient at least thirty (30) days prior to any modification or change in the use of the real property from that planned at the time of acquisition or improvements including disposition.
 - b. The Subrecipient shall reimburse the Recipient in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under the CDBG regulations. Said reimbursement shall be provided to the Recipient at the time of sale or transfer of the property referenced herein.
 - c. Any program income generated from the disposition or transfer of property prior to or subsequent to the close-out, change of status or termination of the Joint Cooperation Agreement between the Recipient and the Subrecipient shall be repaid to the Recipient at the time of disposition or transfer of the property.
22. The Subrecipient agrees to provide Recipient with an annual audit consistent with the Single Audit Act of 1984, (U.S. Public Law 98-502) and the implementing requirements of OMB Circular A-128, Audits of State and Local Governments, and, as applicable, OMB Circular A-110, Uniform Requirements for Grants to Universities, Hospitals and Non-Profit Organizations.
 - a. The audit is to be provided to Recipient on July 1 of each year this Agreement is in effect and any findings of noncompliance affecting the use of CDBG funds shall be satisfied by Subrecipient within six (6) months of the provision date.
 - b. The audit is not required, however, in those instances where less than \$25,000 in assistance is received from all Federal sources in any one fiscal year.
 - c. The audit may not be paid from CDBG funds.
 - d. The Recipient reserves the right to recover, from non-CDBG sources, any CDBG expenses which are disallowed by the audit.
23. The Subrecipient shall comply with the applicable section of 24 CFR 570.200, particularly sections (b) (Special Policies Governing Facilities); (c) (Special Assessments); (f) (Means of Carrying Out Eligible Activities); and (j) (Constitutional prohibitions Concerning Church/State Activities).

24. The Subrecipient shall comply with the Lead-Based Paint notification, inspection, testing and abatement procedures established in 24 CFR 570.608.
25. The Subrecipient shall be prohibited from receiving CDBG funds for activity/ies subject to this Agreement should it not affirmatively further fair housing within its own jurisdiction or impedes action taken by Recipient to comply with the fair housing certification.
26. No federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
27. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement Subrecipient will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
28. Subrecipient has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

SUBRECIPIENT, having signed this Agreement, and the Hennepin County Board of Commissioners having duly approved this Agreement on _____ 19____, and pursuant to such approval and the proper County officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein set forth.

Upon proper execution, this Agreement will be legally valid and binding.

COUNTY OF HENNEPIN,
STATE OF MINNESOTA

Leonard S. Reed
Assistant County Attorney

Date: 6/25/91

By: _____
Chairman of its County Board

And: _____
Deputy/Associate County Administrator

Attest: _____
Deputy/Clerk of the County Board

APPROVED AS TO EXECUTION:

Assistant County Attorney

Date: _____

SUBRECIPIENT:
City of Crystal

By: _____
Its

And: _____
Its

Attest: _____
Title

The City is organized pursuant to:

☐ Plan A ☐ Plan B ☐ Charter

SUBRECIPIENT AGREEMENT
URBAN HENNEPIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

EXHIBIT 1.

STATEMENT OF WORK

The following activity/ies shall be carried out by the City of Crystal under the terms of this Agreement and the details and processes set forth below.

Up to \$125,586 are to be provided in Urban Hennepin County CDBG funds to the City of Crystal to assist in the funding of the following activities in the amount and under the stipulations individually specified:

Attachment A.	#022	Adventure Club	\$ 3,262
Attachment B.	#023	Child Day Care	8,154
Attachment C.	#024	Rehab of Private Property	48,000
Attachment D.	#025	Acq/Scattered Site Housing	56,110
Attachment E.	#026	Senior Transportation-West	<u>10,060</u>
			\$125,586

CDBG YEAR XVII SUBRECIPIENT AGREEMENT
ATTACHMENT A

1. ACTIVITY: Child Day Care (Adventure Club)
2. LOCATION: ADDRESS: Citywide
CENSUS TRACT:
3. NUMBER: 022
4. BUDGET: \$3,262
5. BENEFIT: L/M (Limited Clientele)
6. DESCRIPTION: Provide child daycare assistance for Section 8 income eligible households utilizing a sliding fee scale. Project will be administered by the Greater Minneapolis Daycare Association.
7. GENERAL REQUIREMENTS: Requirements with an "X" are applicable to this activity and are to be included in this section and made a part of this agreement.

[X] Supplemental Agreement

Type: [X] Non-Profit Agency GREATER MINNEAPOLIS DAYCARE ASSOCIATION
[] Public Agency _____
[] Other _____

An agreement must be executed between subrecipient and any other agency providing a service or implementing an activity on behalf of subrecipient. Said agreement must contain all pertinent sections contained in Subrecipient Agreement and such other requirements as are identified herein.

[X] Schedule

Activity must be implemented in a timely manner and completed by December 31, 1992.

[X] Environmental Review Record

Per 24 CFR Part 58 Subpart E the environmental review status for this activity has been determined as follows:

- [] Exempt (EX)
- [] Categorically Excluded (CE)
- [X] Categorically Excluded/Exempt (CE/EX)
- [] Assessment Required (AR)
- [] Funds Released (FR) Date: _____

[] Labor Standards/Equal Employment Opportunity

All construction projects of \$2,000 or more and financed in whole or part with federal funds shall comply with the provisions of the Davis-Bacon Act (prevailing wage), the Contract Work Hours and Safety Standards Act and the Copeland (Anti-Kickback) Act.

All federally funded or assisted construction contracts or subcontracts of \$10,000 or more shall comply with Executive Order 11246, Equal Employment Opportunity, as amended, and the regulations issued pursuant thereto, 41 CFR Part 60.

[] Procurement

Standards and guidelines are established in 24 CFR Part 85.36 for the procurement of supplies, equipment, construction and services for federally assisted programs. All procurement shall be made by one of the following methods. The method used shall be adequately documented and contracts shall contain standard conditions as appropriate.

- Small Purchase. (Informal Method) To be followed for the purchase of services, supplies or other property costing in the aggregate not more than \$25,000. If small purchase procurement is used, written price or rate quotations must be obtained from an adequate number of qualified sources.
- Competitive Sealed Bids. (Formal Advertising) To be followed when the purchase/s, costing in the aggregate, exceeds \$25,000. Sealed bids shall be publicly solicited and a firm fixed-price contract is to be awarded to the lowest responsible bidder. This method is preferred for soliciting construction bids.
- Competitive Proposals. This method is normally used when more than one source submits an offer, and either a fixed-price or cost-reimbursement type contract is awarded. This method is typically used for procuring professional services.

[] Uniform Relocation Assistance and Real Property Acquisition

The standards described in 49 CFR Part 24 shall apply to activity that involves the acquisition of real property or the displacement of persons, including displacement caused by rehabilitation and demolition.

[] Residential Antidisplacement and Relocation Assistance

All occupied and vacant occupiable low-moderate income dwelling units demolished or converted to another use as a direct result of activity shall be replaced and relocation assistance shall be provided to each displaced low-moderate income household in accordance with the Urban Hennepin County CDBG Program Anti-displacement and Relocation Assistance Policy, pursuant to Section 104(d) of the Housing and Community Development Act of 1974, as amended.

☐ Property Management

The standards described in 24 CFR Part 570.505 Subpart J shall apply to all real property which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards apply for a period of five (5) years after the termination of this agreement.

☐ Land Disposition Agreement

This agreement, executed between Hennepin County and the subrecipient community, contains the terms under which the community can acquire and hold land for a specified use and time period.

☒ Low and Moderate Income

Using the applicable Section 8 income limits established by HUD, it shall be demonstrated that a low- and moderate-income activity so indicated in 5. Benefit, above, meets one of the four criteria of 24 CFR Part 570.208, relating to:

- ☐ Area Benefit
- ☒ Limited Clientele
- ☐ Housing
- ☐ Job Creation or Retention

☐ Prevention or Elimination of Slums and Blight

It shall be demonstrated that a slum and blight activity so indicated in 5. Benefit, above, meets one of the following criteria:

- ☐ Area Determination. The boundaries of the slum or blighted area must be defined and meet the requirements of 24 CFR Part 570.208 (b)(1).
- ☐ Spot Basis. The specific conditions of blight or physical decay not located in a slum or blighted area must be described.

☐ Urgent Community Need

It shall be demonstrated that an urgent need activity, so indicated in 5. Benefit, above, is designed to alleviate a recent (within 18 months) condition which poses a serious and immediate threat to the health or welfare of the community.

☐ Other Requirements

CDBG YEAR XVII SUBRECIPIENT AGREEMENT
ATTACHMENT B

1. ACTIVITY: Child Day Care
2. LOCATION: ADDRESS: Citywide
CENSUS TRACT:
3. NUMBER: 023
4. BUDGET: \$8,154
5. BENEFIT: L/M (Limited Clientele)
6. DESCRIPTION: Provide child daycare assistance for Section 8 income eligible households utilizing a sliding fee scale. Project will be administered by the Greater Minneapolis Daycare Association.
7. GENERAL REQUIREMENTS: Requirements with an "X" are applicable to this activity and are to be included in this section and made a part of this agreement.

[X] Supplemental Agreement

Type: [X] Non-Profit Agency GREATER MINNEAPOLIS DAYCARE ASSOCIATION
[] Public Agency _____
[] Other _____

An agreement must be executed between subrecipient and any other agency providing a service or implementing an activity on behalf of subrecipient. Said agreement must contain all pertinent sections contained in Subrecipient Agreement and such other requirements as are identified herein.

[X] Schedule

Activity must be implemented in a timely manner and completed by December 31, 1992.

[X] Environmental Review Record

Per 24 CFR Part 58 Subpart E the environmental review status for this activity has been determined as follows:

- [] Exempt (EX)
[] Categorically Excluded (CE)
[X] Categorically Excluded/Exempt (CE/EX)
[] Assessment Required (AR)
[] Funds Released (FR) Date: _____

[] Labor Standards/Equal Employment Opportunity

All construction projects of \$2,000 or more and financed in whole or part with federal funds shall comply with the provisions of the Davis-Bacon Act (prevailing wage), the Contract Work Hours and Safety Standards Act and the Copeland (Anti-Kickback) Act.

All federally funded or assisted construction contracts or subcontracts of \$10,000 or more shall comply with Executive Order 11246, Equal Employment Opportunity, as amended, and the regulations issued pursuant thereto, 41 CFR Part 60.

[] Procurement

Standards and guidelines are established in 24 CFR Part 85.36 for the procurement of supplies, equipment, construction and services for federally assisted programs. All procurement shall be made by one of the following methods. The method used shall be adequately documented and contracts shall contain standard conditions as appropriate.

- Small Purchase. (Informal Method) To be followed for the purchase of services, supplies or other property costing in the aggregate not more than \$25,000. If small purchase procurement is used, written price or rate quotations must be obtained from an adequate number of qualified sources.
- Competitive Sealed Bids. (Formal Advertising) To be followed when the purchase/s, costing in the aggregate, exceeds \$25,000. Sealed bids shall be publicly solicited and a firm fixed-price contract is to be awarded to the lowest responsible bidder. This method is preferred for soliciting construction bids.
- Competitive Proposals. This method is normally used when more than one source submits an offer, and either a fixed-price or cost-reimbursement type contract is awarded. This method is typically used for procuring professional services.

[] Uniform Relocation Assistance and Real Property Acquisition

The standards described in 49 CFR Part 24 shall apply to activity that involves the acquisition of real property or the displacement of persons, including displacement caused by rehabilitation and demolition.

[] Residential Antidisplacement and Relocation Assistance

All occupied and vacant occupiable low-moderate income dwelling units demolished or converted to another use as a direct result of activity shall be replaced and relocation assistance shall be provided to each displaced low-moderate income household in accordance with the Urban Hennepin County CDBG Program Anti-displacement and Relocation Assistance Policy, pursuant to Section 104(d) of the Housing and Community Development Act of 1974, as amended.

☐ Property Management

The standards described in 24 CFR Part 570.505 Subpart J shall apply to all real property which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards apply for a period of five (5) years after the termination of this agreement.

☐ Land Disposition Agreement

This agreement, executed between Hennepin County and the subrecipient community, contains the terms under which the community can acquire and hold land for a specified use and time period.

☒ Low and Moderate Income

Using the applicable Section 8 income limits established by HUD, it shall be demonstrated that a low- and moderate-income activity so indicated in 5. Benefit, above, meets one of the four criteria of 24 CFR Part 570.208, relating to:

- ☐ Area Benefit
- ☒ Limited Clientele
- ☐ Housing
- ☐ Job Creation or Retention

☐ Prevention or Elimination of Slums and Blight

It shall be demonstrated that a slum and blight activity so indicated in 5. Benefit, above, meets one of the following criteria:

- ☐ Area Determination. The boundaries of the slum or blighted area must be defined and meet the requirements of 24 CFR Part 570.208 (b)(1).
- ☐ Spot Basis. The specific conditions of blight or physical decay not located in a slum or blighted area must be described.

☐ Urgent Community Need

It shall be demonstrated that an urgent need activity, so indicated in 5. Benefit, above, is designed to alleviate a recent (within 18 months) condition which poses a serious and immediate threat to the health or welfare of the community.

☐ Other Requirements

CDBG YEAR XVII SUBRECIPIENT AGREEMENT
ATTACHMENT C

1. ACTIVITY: Rehabilitation of Private Property
2. LOCATION: ADDRESS: Citywide
CENSUS TRACT:
3. NUMBER: 024
4. BUDGET: \$48,000
5. BENEFIT: L/M (Housing)
6. DESCRIPTION: This locally administered program provides grants to eligible low/moderate income homeowners for improvements to their homes consistent with the Urban Hennepin County Procedural Guides for Housing Rehabilitation.

This is a multi-year activity.

7. GENERAL REQUIREMENTS: Requirements with an "X" are applicable to this activity and are to be included in this section and made a part of this agreement.

☐ Supplemental Agreement

Type: ☐ Non-Profit Agency _____
☐ Public Agency _____
☐ Other _____

An agreement must be executed between subrecipient and any other agency providing a service or implementing an activity on behalf of subrecipient. Said agreement must contain all pertinent sections contained in Subrecipient Agreement and such other requirements as are identified herein.

☒ Schedule

Activity must be implemented in a timely manner and completed by December 31, 1992.

☒ Environmental Review Record

Per 24 CFR Part 58 Subpart E the environmental review status for this activity has been determined as follows:

- ☐ Exempt (EX)
☐ Categorically Excluded (CE)
☒ Categorically Excluded/Exempt (CE/EX)
☐ Assessment Required (AR)
☐ Funds Released (FR) Date: _____

[] Labor Standards/Equal Employment Opportunity

All construction projects of \$2,000 or more and financed in whole or part with federal funds shall comply with the provisions of the Davis-Bacon Act (prevailing wage), the Contract Work Hours and Safety Standards Act and the Copeland (Anti-Kickback) Act.

All federally funded or assisted construction contracts or subcontracts of \$10,000 or more shall comply with Executive Order 11246, Equal Employment Opportunity, as amended, and the regulations issued pursuant thereto, 41 CFR Part 60.

[] Procurement

Standards and guidelines are established in 24 CFR Part 85.36 for the procurement of supplies, equipment, construction and services for federally assisted programs. All procurement shall be made by one of the following methods. The method used shall be adequately documented and contracts shall contain standard conditions as appropriate.

- Small Purchase. (Informal Method) To be followed for the purchase of services, supplies or other property costing in the aggregate not more than \$25,000. If small purchase procurement is used, written price or rate quotations must be obtained from an adequate number of qualified sources.
- Competitive Sealed Bids. (Formal Advertising) To be followed when the purchase/s, costing in the aggregate, exceeds \$25,000. Sealed bids shall be publicly solicited and a firm fixed-price contract is to be awarded to the lowest responsible bidder. This method is preferred for soliciting construction bids.
- Competitive Proposals. This method is normally used when more than one source submits an offer, and either a fixed-price or cost-reimbursement type contract is awarded. This method is typically used for procuring professional services.

[] Uniform Relocation Assistance and Real Property Acquisition

The standards described in 49 CFR Part 24 shall apply to activity that involves the acquisition of real property or the displacement of persons, including displacement caused by rehabilitation and demolition.

[] Residential Antidisplacement and Relocation Assistance

All occupied and vacant occupiable low-moderate income dwelling units demolished or converted to another use as a direct result of activity shall be replaced and relocation assistance shall be provided to each displaced low-moderate income household in accordance with the Urban Hennepin County CDBG Program Anti-displacement and Relocation Assistance Policy, pursuant to Section 104(d) of the Housing and Community Development Act of 1974, as amended.

☐ Property Management

The standards described in 24 CFR Part 570.505 Subpart J shall apply to all real property which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards apply for a period of five (5) years after the termination of this agreement.

☐ Land Disposition Agreement

This agreement, executed between Hennepin County and the subrecipient community, contains the terms under which the community can acquire and hold land for a specified use and time period.

☒ Low and Moderate Income

Using the applicable Section 8 income limits established by HUD, it shall be demonstrated that a low- and moderate-income activity so indicated in 5. Benefit, above, meets one of the four criteria of 24 CFR Part 570.208, relating to:

- ☐ Area Benefit
- ☐ Limited Clientele
- ☒ Housing
- ☐ Job Creation or Retention

☐ Prevention or Elimination of Slums and Blight

It shall be demonstrated that a slum and blight activity so indicated in 5. Benefit, above, meets one of the following criteria:

- ☐ Area Determination. The boundaries of the slum or blighted area must be defined and meet the requirements of 24 CFR Part 570.208 (b)(1).
- ☐ Spot Basis. The specific conditions of blight or physical decay not located in a slum or blighted area must be described.

☐ Urgent Community Need

It shall be demonstrated that an urgent need activity, so indicated in 5. Benefit, above, is designed to alleviate a recent (within 18 months) condition which poses a serious and immediate threat to the health or welfare of the community.

☐ Other Requirements

CDBG YEAR XVII SUBRECIPIENT AGREEMENT
ATTACHMENT D

1. ACTIVITY: Acquisition/Scattered Site Housing
2. LOCATION: ADDRESS: Citywide
CENSUS TRACT:
3. NUMBER: 025
4. BUDGET: \$56,110
5. BENEFIT: S/B (Spot Basis)
6. DESCRIPTION: The city of Crystal maintains a list of properties which meet the necessary requirements of acquisition under their existing CDBG Scattered Site-Acquisition Program.

The City will acquire and clear blighted residential property, primarily vacant. Either the lots are sold for the development of a new single family home or the City assists in the construction of new single family homes.

The City encourages new home purchases under the MHFA First Time Home-buyers Loan Program.

This is a multi-year activity.

7. GENERAL REQUIREMENTS: Requirements with an "X" are applicable to this activity and are to be included in this section and made a part of this agreement.

[X] Supplemental Agreement

Type: ☐ Non-Profit Agency _____
☒ Public Agency Crystal Economic Development Authority
☐ Other _____

An agreement must be executed between subrecipient and any other agency providing a service or implementing an activity on behalf of subrecipient. Said agreement must contain all pertinent sections contained in Subrecipient Agreement and such other requirements as are identified herein.

[X] Schedule

Activity must be implemented in a timely manner and completed by December 31, 1992.

[X] Environmental Review Record

Per 24 CFR Part 58 Subpart E the environmental review status for this activity has been determined as follows:

- ☐ Exempt (EX)
- ☐ Categorically Excluded (CE)
- ☐ Categorically Excluded/Exempt (CE/EX)
- ☒ Assessment Required (AR)
- ☐ Funds Released (FR) Date: _____

☐ Labor Standards/Equal Employment Opportunity

All construction projects of \$2,000 or more and financed in whole or part with federal funds shall comply with the provisions of the Davis-Bacon Act (prevailing wage), the Contract Work Hours and Safety Standards Act and the Copeland (Anti-Kickback) Act.

All federally funded or assisted construction contracts or subcontracts of \$10,000 or more shall comply with Executive Order 11246, Equal Employment Opportunity, as amended, and the regulations issued pursuant thereto, 41 CFR Part 60.

☐ Procurement

Standards and guidelines are established in 24 CFR Part 85.36 for the procurement of supplies, equipment, construction and services for federally assisted programs. All procurement shall be made by one of the following methods. The method used shall be adequately documented and contracts shall contain standard conditions as appropriate.

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- Competitive Sealed Bids. (Formal Advertising) To be followed when the purchase/s, costing in the aggregate, exceeds \$25,000. Sealed bids shall be publicly solicited and a firm fixed-price contract is to be awarded to the lowest responsible bidder. This method is preferred for soliciting construction bids.
- Competitive Proposals. This method is normally used when more than one source submits an offer, and either a fixed-price or cost-reimbursement type contract is awarded. This method is typically used for procuring professional services.

☒ Uniform Relocation Assistance and Real Property Acquisition

The standards described in 49 CFR Part 24 shall apply to activity that involves the acquisition of real property or the displacement of persons, including displacement caused by rehabilitation and demolition.

☐ Residential Antidisplacement and Relocation Assistance

All occupied and vacant occupiable low-moderate income dwelling units demolished or converted to another use as a direct result of activity shall be replaced and relocation assistance shall be provided to each

displaced low-moderate income household in accordance with the Urban Hennepin County CDBG Program Anti-displacement and Relocation Assistance Policy, pursuant to Section 104(d) of the Housing and Community Development Act of 1974, as amended.

☒ Property Management

The standards described in 24 CFR Part 570.505 Subpart J shall apply to all real property which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards apply for a period of five (5) years after the termination of this agreement.

☐ Land Disposition Agreement

This agreement, executed between Hennepin County and the subrecipient community, contains the terms under which the community can acquire and hold land for a specified use and time period.

☐ Low and Moderate Income

Using the applicable Section 8 income limits established by HUD, it shall be demonstrated that a low- and moderate-income activity so indicated in 5. Benefit, above, meets one of the four criteria of 24 CFR Part 570.208, relating to:

- ☐ Area Benefit
- ☐ Limited Clientele
- ☐ Housing
- ☐ Job Creation or Retention

☒ Prevention or Elimination of Slums and Blight

It shall be demonstrated that a slum and blight activity so indicated in 5. Benefit, above, meets one of the following criteria:

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- ☒ Spot Basis. The specific conditions of blight or physical decay not located in a slum or blighted area must be described.

☐ Urgent Community Need

It shall be demonstrated that an urgent need activity, so indicated in 5. Benefit, above, is designed to alleviate a recent (within 18 months) condition which poses a serious and immediate threat to the health or welfare of the community.

☐ Other Requirements

CDBG YEAR XVII SUBRECIPIENT AGREEMENT
ATTACHMENT E

1. ACTIVITY: Senior Transportation - West
2. LOCATION: ADDRESS: Citywide
CENSUS TRACT:
3. NUMBER: 026
4. BUDGET: \$10,060
5. BENEFIT: L/M (Limited Clientele)
6. DESCRIPTION: The cities of Crystal, Golden Valley, New Hope and Robbinsdale sponsor a program offering transportation to their senior population, age 60 and over, through a vendor on a fixed route system. This activity will support the program.
7. GENERAL REQUIREMENTS: Requirements with an "X" are applicable to this activity and are to be included in this section and made a part of this agreement.

☐ Supplemental Agreement

Type: ☐ Non-Profit Agency _____
☐ Public Agency _____
☐ Other _____

An agreement must be executed between subrecipient and any other agency providing a service or implementing an activity on behalf of subrecipient. Said agreement must contain all pertinent sections contained in Subrecipient Agreement and such other requirements as are identified herein.

☒ Schedule

Activity must be implemented in a timely manner and completed by December 31, 1992.

☒ Environmental Review Record

Per 24 CFR Part 58 Subpart E the environmental review status for this activity has been determined as follows:

- ☒ Exempt (EX)
☐ Categorically Excluded (CE)
☐ Categorically Excluded/Exempt (CE/EX)
☐ Assessment Required (AR)
☐ Funds Released (FR) Date: _____

[] Labor Standards/Equal Employment Opportunity

All construction projects of \$2,000 or more and financed in whole or part with federal funds shall comply with the provisions of the Davis-Bacon Act (prevailing wage), the Contract Work Hours and Safety Standards Act and the Copeland (Anti-Kickback) Act.

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☐ Property Management

The standards described in 24 CFR Part 570.505 Subpart J shall apply to all real property which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards apply for a period of five (5) years after the termination of this agreement.

☐ Land Disposition Agreement

This agreement, executed between Hennepin County and the subrecipient community, contains the terms under which the community can acquire and hold land for a specified use and time period.

☒ Low and Moderate Income

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- ☒ Limited Clientele
- ☐ Housing
- ☐ Job Creation or Retention

☐ Prevention or Elimination of Slums and Blight

It shall be demonstrated that a slum and blight activity so indicated in 5. Benefit, above, meets one of the following criteria:

- ☐ Area Determination. The boundaries of the slum or blighted area must be defined and meet the requirements of 24 CFR Part 570.208 (b)(1).
- ☐ Spot Basis. The specific conditions of blight or physical decay not located in a slum or blighted area must be described.

☐ Urgent Community Need

It shall be demonstrated that an urgent need activity, so indicated in 5. Benefit. above, is designed to alleviate a recent (within 18 months) condition which poses a serious and immediate threat to the health or welfare of the community.

☐ Other Requirements

Memorandum

DATE: July 30, 1991
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Assistant Manager
SUBJECT: Early Retirement Incentive Program
August 1, 1991 -- December 31, 1992

Listed below is an early retirement incentive program for all regular full or part-time employees age 55 and over with a minimum of 10 years of service to the City of Crystal. This program is set up to allow those who retire under a reduced retirement plan through PERA to continue with health insurance benefits until eligible for Medicare.

This program is recommended for a temporary period only and is not intended as a long term program. Program recommended to be open from August 1, 1991 and expires on December 31, 1992 unless otherwise directed by Council.

Who: Open to all regular full and part time non-union and union employees, age 55 or over who have completed a minimum of 10 years of service to the City of Crystal.

What: Employees who are eligible (as stated above) who retire on or after August 1, 1991 through December 31, 1992 under a reduced retirement benefit Police Relief Association from the Public Employees Retirement Association (per current PERA rules and regulations) who are currently members of the City's group hospitalization insurance plan, have the option of retaining membership in the City's group hospitalization insurance plan for which the City will pay the single person premium until such time as the retiree is eligible for Medicare coverage. If the retiree desires to continue family coverage, the additional cost for family coverage to be paid monthly by the retiree to the City.

When: Open August 1, 1991 through December 31, 1992.

Health insurance terminates upon:

1. Medicare eligibility.
2. Retiree obtains other medical/hospitalization insurance through: other employment.
3. Family insurance terminates if monthly premium is not paid by retiree (per policy).

I recommend this program go before Council for their approval. If Council approves, this policy will be forwarded to Insurance for their formal approval of such program.

Memorandum

DATE: July 30, 1991
TO: / Police Managers
Rick Gautsch
Craig Thomseth
FROM: Jerry Dulgar, City Manager
SUBJECT: Contract Proposal for 1991



Attached is the contract for Police Managers for 1991 Labor Agreement. Wages are retroactive to January 1, 1991. The following changes in your contract have been agreed upon for 1991:

1. Wage increase of 4 percent.
2. City insurance contribution increase of \$15 per month.
3. 6.6 Choice of Remedy
Change Civil Service to Personnel Rules & Regulations.

Please review and sign the attached agreement and get it back to me by Wednesday, the 31st of July so that we can put it on the Council Agenda for August 6, 1991.

NG/js

ORDINANCE NO. 91-_____

AN ORDINANCE RELATING TO ZONING:
AMENDING CRYSTAL CITY CODE, APPENDIX I (Zoning)
SUBSECTION 515.13,
SUBDIVISION 4 & 4a

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Appendix I (Zoning)
Subsection 515.13, Subdivision 4, and Subdivision 4 (a) and
amended to read:

Subd. 4. Rear Yards as defined by Sub-Section 515.03,
Subd. ~~181~~ 183 of this Code.

- a) R-1, R-2, R-3, R-4, R-0, B-1a, and B-1 Districts. A
rear yard setback of not less than ~~40~~ 30 feet except
for accessory buildings, structures or uses as
regulated by Sub-Section 515.07, Subdivision 5 of
this Code.

Section 2. This ordinance is effective in accordance with
Crystal City Code, Subsection 110.11.

First Reading: July 16, 1991
Adopted: August 6, 1991

Mayor

Attest: _____
City Clerk

(Published in the Crystal-Robbinsdale Post News on August
14, 1991)

RESOLUTION NO. 91-

RESOLUTION DESIGNATING STATE AID ROUTE IN CRYSTAL

WHEREAS, Resolution No. 91-18 described the redesignation of numerous State Aid Streets in Crystal,

WHEREAS, the limits of one route (Welcome Avenue) were listed incorrectly on said resolution.

NOW, THEREFORE, BE IT RESOLVED that the Crystal City Council hereby approves the following addition to its MSA Street System:

Welcome Avenue - 38th to 32nd Ave. 0.65 Miles

Adopted this 6th day of August, 1991, by the Crystal City Council.

Mayor

ATTEST:

City Clerk

DATE: July 18, 1991
TO: Jerry Dulgar, City Manager
FROM: William Monk, City Engineer
SUBJECT: Easement Vacation

The owner at 3417 Winnetka Avenue has requested vacation of a utility and drainage easement that traverses the west end of his property for purposes of construction of a garage. The easement is not used by Crystal but is used by the utility companies for overhead power/telephone lines. The utility companies have agreed to relocate their facilities to a new easement along the property lines and have no problem with the proposed vacation. Approval of the attached ordinance is recommended.


WM:mb

Encl

ORDINANCE NO. 91-

AN ORDINANCE VACATING A CERTAIN
DRAINAGE AND UTILITY EASEMENT

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Pursuant to Minnesota Statutes, Section 462.358, Subdivision 7, and Crystal City Charter, Section 12.06 collective (Act), a request to vacate a portion of a City drainage and utility easement (Easement) located on property at 3417 Winnetka Avenue North in the City has been submitted to the Council.

Sec. 2. A public hearing after duly published notice and opportunity of the affected property owners to be heard concerning the vacation has been held in accordance with the Act.

Sec. 3. The City Council has found and determined that vacation of the Easement as proposed is in the public interest.

Sec. 4. The portion of the Easement to be vacated is legally described as being five (5) feet on either side of the following center line:

Beginning at the southwest corner of Lot 1, Block 1, Winnetka Park 5th Addition, thence proceeding along a line to the northeast to a point 58.18 feet east of the west line and 5 feet south of the north line of said Lot 1.

Sec. 5. The portion of the as described Easement is vacated.

Sec. 6. The City Clerk is authorized and directed to file a copy of this ordinance with the Hennepin County Recorder.

First Reading: August 6, 1991

Adopted: August 20, 1991

Mayor

ATTEST:

City Clerk

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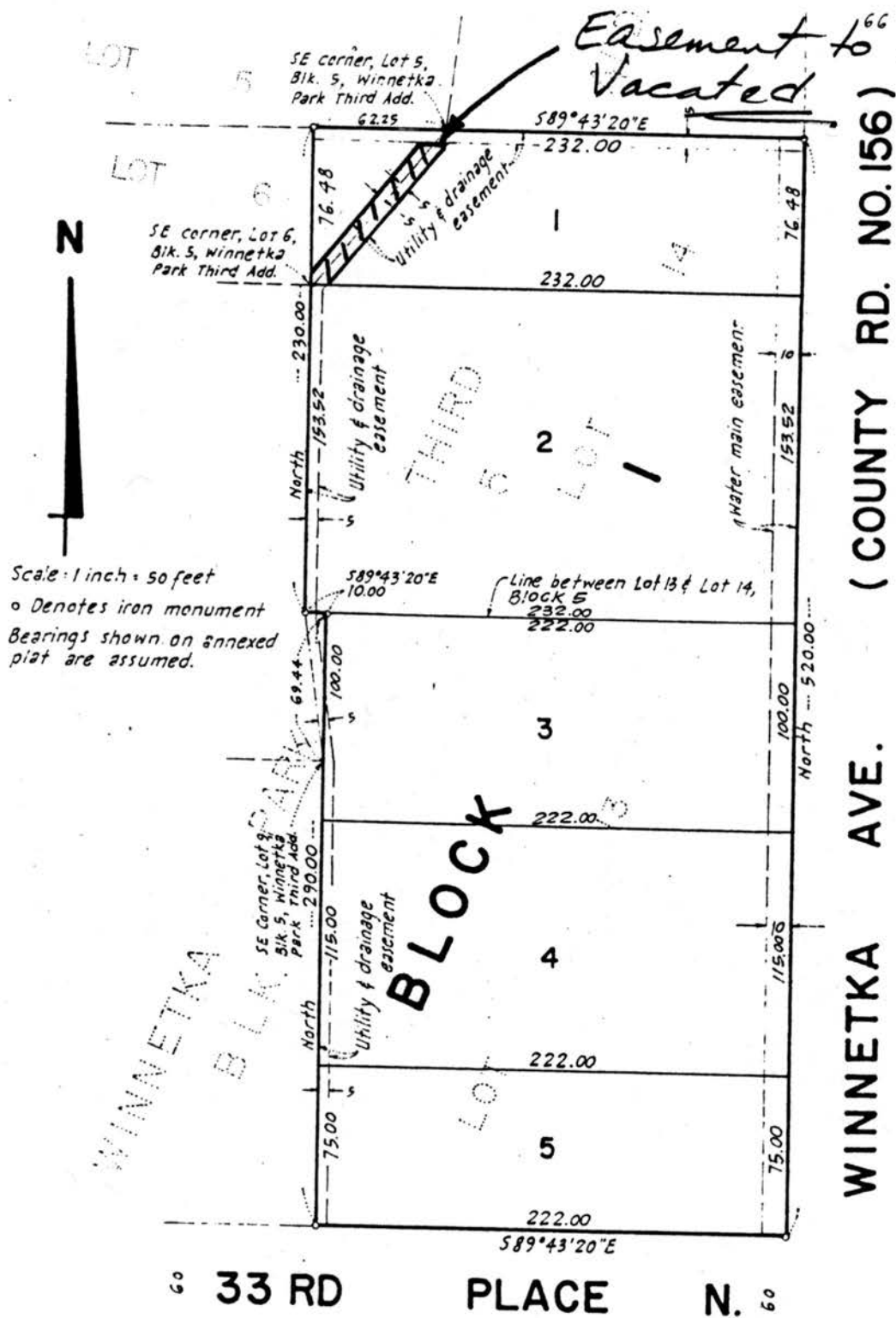
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4401 Xylon Avenue North

New Hope, Minnesota 55428

Phone: 533-1521

July 16, 1991

Jerry Dular, City Manager
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Re: Consolidation of Fire Services

Dear Jerry:

The New Hope City Council met in a special session on July 15, 1991. The purpose of the meeting was to discuss fire issues of importance to the City Council and to explore consolidation of fire services. After much discussion, the Council passed a motion directing me to approach the City of Crystal about entering into discussions on the feasibility of consolidating fire services between the City of Crystal and the City of New Hope.

After many months of discussion and thoughtful inquiry, the New Hope City Council believes that there are benefits of a joint fire service between our cities. The Council also realizes that there are many hurdles and issues to be dealt with. The Council believes that the City of Crystal has much to offer and would be a valuable partner in such an endeavor.

Let's get together in the near future and talk about how we should proceed and setting up a master plan.

Sincerely,

Daniel J. Donahue
City Manager

DJD/jf

cc: New Hope City Council

MEMORANDUM

TO: Jerry Dulgar, City Manager
FROM: Jessie Hart, Assistant Finance Director
DATE: July 30, 1991
SUBJECT: Resolution Amending the 1991 General Fund Budget

Attached is the resolution amending the 1991 General Fund Operating Budget based on the cuts and changes as originally presented to the City Council and the allocation of the salary contingency for the 1991 increases (union and non-union).

The cuts and changes as presented are sufficient to meet the reductions in state aid that we are and will be experiencing during 1991 based on the first settlement received in July and the notice as to the anticipated December cuts.

I ask that you present this to the City Council for formal approval at the August 6, 1991 regular council meeting. As always, please ask if there are questions.

RESOLUTION NO. 91 -

A RESOLUTION AMENDING THE 1991 GENERAL FUND ADOPTED OPERATING BUDGET

WHEREAS, in conformance with generally accepted accounting practices, it is appropriate to formally amend the 1991 operating budget to reflect changes due to decreases in revenues from local government aids and the distribution of the 1991 salary contingency for annual increases.

NOW, THEREFORE BE IT RESOLVED by the Crystal City Council that the 1991 General Fund Operating Budget be amended as follows:

REVENUES:

General Property Taxes	\$2,814,651	\$ 5,402	\$2,820,053
Business Licenses/Permits	111,850	-0-	111,850
Non-Business License/Permits	83,900	-0-	83,900
State Shared Taxes	1,867,827	(228,000)	1,639,827
Charges for Services	69,450	-0-	69,450
Public Safety	89,534	-0-	89,534
Recreation	284,175	(5,585)	278,590
Fines and Forfeitures	179,000	(32,904)	146,096
Other Financing Sources	<u>747,100</u>	<u>20,000</u>	<u>767,100</u>
Total Revenues	<u>\$6,247,487</u>	<u>\$(241,087)</u>	<u>\$6,006,400</u>

EXPENDITURES:

General Government	\$1,064,785	\$(2,305)	\$1,062,480
Public Safety	2,030,284	5,631	2,035,915
Public Works	713,974	(36,282)	677,692
Park and Recreation	1,195,239	(39,969)	1,155,270
Health and Sanitation	142,672	(15,431)	127,241
Unallocated	<u>1,102,533</u>	<u>(154,731)</u>	<u>947,802</u>
Total Expenditures	<u>\$6,249,487</u>	<u>\$(243,087)</u>	<u>\$6,006,400</u>

Adopted by the Crystal City Council this 6th day of August, 1991.

Mayor

ATTEST:

City Clerk

MEMORANDUM

TO: Jerry Dulgar, City Manager
FROM: Jessie Hart, Assistant Finance Director
DATE: July 30, 1991
SUBJECT: Resolution Amending the 1991 General Fund Budget

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The cuts and changes as presented are sufficient to meet the reductions in state aid that we are and will be experiencing during 1991 based on the first settlement received in July and the notice as to the anticipated December cuts.

I ask that you present this to the City Council for formal approval at the August 6, 1991 regular council meeting. As always, please ask if there are questions.

HOLMES & GRAVEN

CHARTERED

470 Pillsbury Center, Minneapolis, Minnesota 55402

Telephone (612) 337-9300

Facsimile (612) 337-9310

DAVID J. KENNEDY

Attorney at Law

Direct Dial (612) 337-9232

July 24, 1991

Ms. Pam Foster
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Pam:

As you requested, enclosed find an ordinance for first reading repealing Subsection 610.59 relating to the Quality Assurance Program. This ordinance can be put on the August 6th agenda.

You should check with Darlene to make sure the quality assurance credit is removed from the comprehensive fee schedule resolution.

I haven't forgotten about your other request about nuisance complaints. I'll get something to you soon.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

cc: Darlene George

ORDINANCE NO. 91-_____

AN ORDINANCE
RELATING TO PUBLIC HEALTH:
REPEALING CRYSTAL CITY CODE,
SUBSECTION 610.59.

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 610.59 is repealed.

Sec. 2. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

City Clerk

CRYS7:ORD02.

M E M O R A N D U M

DATE: August 6, 1991
TO: Jerry Dulgar, City Manager
FROM: Health Department

The food license applications for St. Raphael's Festival are being presented for approval after the event due to an oversight.

Health Department Staff did work closely with St. Raphael's reviewing safe food handling practices on several occasions since March but license applications were not given to Festival organizers. The oversight was not realized until August 2, the day of the event.

kk

HUGHES ROOFING

Commercial/Industrial
Consultant
Design

Flat Roof Specialists
P.O. Box 72 • Rush City, MN 55069
612-358-4018

Roofing
Re-Roofing
Roof Maintenance

July 26, 1991

City of Crystal, Fire Department
4141 Douglas Drive N.
Crystal, MN 55422-1696

Dear Kevin and the fine Firefighting Staff of Crystal:

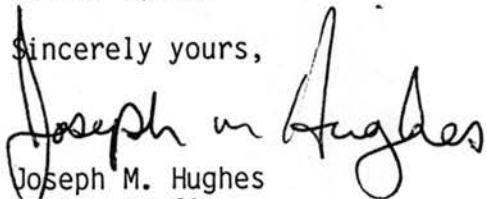
Thank you very much for your quick response and professionalism shown at St. James Lutheran Church on the night of July 25, 1991.

Although the ordeal was very costly for our company, without your help, we could easily be out of business.

If there is ever anything we can do to assist you or the department, please feel free to contact us.

Thanks again.

Sincerely yours,


Joseph M. Hughes
Hughes Roofing

JMH/rar



Hennepin Technical College
Intermediate District 287

Fire Training—Emergency Medical Education

7145 Harriet Avenue South
Richfield, MN 55423 (612) 861-7481

July 15, 1991

Crystal Fire Department
Attn: Kevin McGinty
4101 Douglas Drive
Crystal, MN 55422

Dear Kevin:

Deane Wallick and I would like to express our appreciation to your people for their help at the Golden Valley training house on Thursday, July 11, 1991. The willingness your people showed to work with our Fire Fighter I class helped to provide exceptionally realistic training to our students. This is training they would not have otherwise received had it not been for your department's assistance.

Again, Deane and I thank you and your department.

Sincerely,

Anne Mathiowetz
Fire Training Coordinator/Instructor

AM:sjj

Dakota

NOTICE OF PUBLIC HEARING
ON REQUEST FOR VARIANCE
IN REAR YARD SETBACK

Application #91-20

City of Crystal, MN

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Crystal, serving as the Board of Adjustments and Appeals, will meet on Monday, August 12, 1991, at 8:00 p.m., or as soon thereafter as the matter may be heard, at the Crystal Municipal Building, 4141 Douglas Drive, in said City, to consider a variance of 12' in the required 40 ft. rear yard setback (Section 515.13, Subd. 4 a) for a 12' x 12' 3-season porch on the existing house at 5541 Zane Ave. N., P.I.D. #04-118-21-33-0030.

The proposed variance application has been submitted by Robert L. Thomsen, 5541 Zane Ave. N.

Persons desiring to be heard on this matter may do so at this time.

DAVID B. ANDERSON
SECRETARY
PLANNING COMMISSION

NOTICE OF PUBLIC HEARING
ON REQUEST FOR VARIANCE
IN SIDE YARD SETBACK

Application #91-21

City of Crystal, MN

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Crystal, serving as the Board of Adjustments and Appeals, will meet on Monday, August 12, 1991, at 8:00 p.m., or as soon thereafter as the matter may be heard, at the Crystal Municipal Building, 4141 Douglas Drive, in said City, to consider a variance of 4" in the required 5' side yard setback (Section 515.13, Subd. 3 a) 1) to build a 22' x 28' attached garage on the existing house at 6807 - 51st Place N., P.I.D. #08-118-21-13-0028.

The proposed variance application has been submitted by Christine and Larry Howieson, 6807 - 51st Place N.

Persons desiring to be heard on this matter may do so at this time.

DAVID B. ANDERSON
SECRETARY
PLANNING COMMISSION

Dan

NOTICE OF PUBLIC HEARING
ON REQUEST FOR VARIANCE
IN SIDE STREET SIDE YARD SETBACK

Application #91-22

City of Crystal, MN

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Crystal, serving as the Board of Adjustments and Appeals, will meet on Monday, August 12, 1991, at 8:00 p.m., or as soon thereafter as the matter may be heard, at the Crystal Municipal Building, 4141 Douglas Drive, in said City, to consider a variance of 15.7' in the required 25.7' side street side yard setback (Section 515.07, Subd. 5 c) 3) to build a 20' x 22' detached garage at 5801 Regent Ave. N., P.I.D. #04-118-21-13-0017.

The proposed variance application has been submitted by Edna Kuglin, 5801 Regent Ave. N.

Persons desiring to be heard on this matter may do so at this time.

DAVID B. ANDERSON
SECRETARY
PLANNING COMMISSION

DOUGLAS J. (DOUG) JOHNSON

Senator 6th District
Box 395
Cook, Minnesota 55723
and
205 State Capitol Building
St. Paul, Minnesota 55155
Phone: (612) 296-8881

Senate

State of Minnesota

July 15, 1991

Mayor Betty Herbes
City of Crystal
City Hall
Crystal, MN 55428

Dear Mayor and City Council Members:

The Omnibus Tax Bill recently enacted by the state legislature created a Local Government Trust Fund with the proceeds from 2 cents of the 6.5 cent sales tax to create an assured source of funding for aids to local governments. As you may know, Governor Carlson attempted to veto the funding of state aids from the trust fund for calendar years 1993 and 1994. The purpose of this letter is to review the effects of the governor's veto and summarize what the legislative response will be to that veto next session.

First, I want to assure you the governor's veto in no way affected the funding of state aids for calendar years 1991 and 1992. The governor did propose cutting those aids by \$639 million over that two year period but the legislature only agreed to an \$85 million cut for 1991 and a \$35 million cut for 1992. After taking these reductions into account, all aids scheduled for distribution this year will be paid and all aids certified for distribution next year will also be paid.

While the governor did veto the section of the law that was a laundry list of the aids to be paid out of the trust fund proceeds in calendar years 1993 and 1994, he failed to veto a complimentary section of the law permanently appropriating local government aids and equalization aids from the trust fund. He also failed to veto a section of law which automatically provides that the aids paid from the trust fund will be increased to equal the total proceeds of the trust fund. Consequently, instead of cutting aid payments by \$1.75 billion in 1993 and 1994 as he anticipated, Governor Carlson only changed what aids will be paid out of the trust fund and, effectively, the manner of their distribution -- under present law (after taking into account the veto) individual local governments' local government aid, equalization aid, supplementary homestead credit and attached machinery aid will be nearly tripled from calendar year 1992 amounts in 1993 and 1994. Homestead and agricultural credit aid, disparity reduction aid and the "border city" disparity reduction credit will not be paid under present law in those years.



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COMMITTEES • Chairman, Taxes and Tax Laws • Rules and Administration • Energy and Public Utilities • Elections & Ethics • Redistricting • Iron Range Resources & Rehabilitation Board • Legislative Advisory Commission

Page 2
July 15, 1991

While the impact of the governor's veto was better than I am sure all of us thought, the results are blatantly unfair with some local governments seeing the combination of their aids nearly tripled while others have theirs eliminated. Such an outcome cannot be allowed to occur, and I am certain that the legislature will either override the governor's veto or enact other corrective legislation to restore homestead and agricultural credit aid, disparity reduction aid and the "border city" disparity reduction credit in 1993 and 1994. I, and I am certain other members of the legislature, look forward to working with the cities, counties and townships to see that the promises made when the local government trust fund was created are kept and that all state aids will be funded in 1993 and 1994. The creation of the trust fund solidified the partnership between state and local government and I, for one, do not want to see that effort undone.

Yours truly


Senator Doug Johnson
Chairman, Senate Tax Committee

DATE: July 30, 1991

MEMO TO: Jerry Dulgar, City Manager

FROM: Finance Department

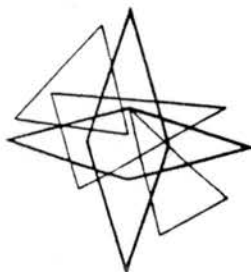
SUBJECT: 1991 Frolics

We have reviewed our labor costs for the Frolics weekend and have come up with the following costs:

NAME	BASE RATE	OT RATE	COMP & PENSION	TOTAL OT RATE	DIRECT LABOR HOURS	AMOUNT
M. Fandrey	18.04	18.04	15.65%	20.86	2.0 ST	41.72
P. Foster	18.52	18.52	15.65%	21.42	2.0 ST	42.84
M. Loye	6.50	9.75	11.17%	10.84	2.0 ST	36.14
D. Strande	13.34	20.01	21.92%	24.40	2.0 OT	48.80
J. Solie	13.34	20.01	21.92%	24.40	6.75 OT	164.70
D. Ricker	13.34	20.01	21.92%	24.40	12.0 OT	292.80
R. Lindberg	13.34	20.01	21.92%	24.40	12.15 OT	296.46
R. Hedalen	13.34	20.01	21.92%	24.40	6.7 OT	163.48
R. Ek	13.21	19.81	16.81%	23.14	5.0 OT	115.70
S. Blanchette	13.90	20.85	16.81%	24.35	5.2 OT	126.62
E. Brandeen	24.24	24.24	14.25%	27.69	8.0 ST	221.52
R. Hinz	10.96	10.96	15.65%	12.68	9.5 ST	120.46
J. Fackler	18.04	18.04	15.65%	20.86	13.2 ST	275.35
G. Hackett	19.56	19.56	15.65%	22.62	18.5 ST	418.47
J. Mork	6.00	6.00	13.71%	6.82	42.0 ST	286.44
C. Brooks	4.50	6.75	13.71%	7.68	18.75 OT	144.00
R. DeValk	5.00	7.50	13.71%	8.53	24.5 OT	208.99
N. Mork	4.25	6.37	13.71%	7.24	42.0 OT	304.08
S. Blanchette	4.50	6.75	13.71%	7.68	17.0 OT	130.56
J. Nyberg	13.34	20.01	18.19%	23.65	5.0 OT	118.25
R. Dahl	13.34	20.01	18.19%	23.65	20.0 OT	473.00
C. Tostenson	19.55	19.55	18.19%	23.11	31.5 ST	727.97
						=====
						4758.35

The above figures are Base Wages, FICA, PERA and Workman's Comp only. No equipment costs or labor during the normal 40-hour work week are included; only extra time on Friday, Saturday, and Sunday.

PRISM



PEOPLE RESPONDING IN SOCIAL MINISTRY

3730 Toledo No - #902
Robbinsdale, Mn. 55422

(612) 529-1350

July 25, 1991

Hon. Betty Herbes, Mayor
City of Crystal
4141 Douglas Drive
Crystal, Mn. 55422

Dear Mayor Herbes:

Member Congregations

Beautiful Savior
Lutheran Church

Brunswick United
Methodist Church

Calvary Lutheran
Church

Golden Valley United
Methodist Church

Holy Nativity
Lutheran Church

Mt. Olivet Lutheran
Church/Plymouth

New Ventures
Christian Church

Olivet Baptist
Church

Olivet United
Methodist Church

Pilgrim United
Methodist Church

Robbinsdale United
Church of Christ

St. Barnabas
Lutheran Church

St. Joseph's
Parish Community

St. Mary of the Lake
Catholic Church

Valley Community
Presbyterian Church

Valley of Peace
Lutheran Church

Vision of Glory
Lutheran Church

Thank you for your contribution of \$4800 received by PRISM on July 16th.

PRISM depends on contributions to fund its many programs. The need continues to grow. In 1989, 14% of our clients resided in Crystal. In 1990, that percentage increased to 28%.

I know that you are supportive of the work that we do here and I'm happy that you chose to be a continuing supporter of PRISM's work. On behalf of the Board of Directors of PRISM and the citizens of Crystal, I thank you for your contributory funding for 1991.

Sincerely,

Elizabeth Dewey
PRISM Board, President.

jrd

TELECOPY COVER SHEET

North Metro Mayors Association

8525 Edinbrook Crossing, Suite 5
Brooklyn Park, MN 55443

Telephone: 612/493-5115
Facsimile: 612/424-1174

DATE: *July 22, 1991*

FROM: *Joseph Strauss*

PLEASE DELIVER THE FOLLOWING PAGES TO *City Manager/Administrator*
TOTAL NUMBER OF PAGES 3 (including this page).

IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 612/493-5115.

THANK YOU

The attached press release is being distributed from Congressman Sikorski's office.

This is a major victory for our Association and the entire North Metro area!

SIKORSKI ANNOUNCES SIGNIFICANT STEP FORWARD FOR PLANNED CROSSTOWN HIGHWAY 610

For Immediate Release: Friday, July 19, 1991
Contact: Steve Johnson, 612/780-5801

(WASHINGTON, DC)-- Congressman Gerry Sikorski said today that the planned North Crosstown Highway 610 in North Hennepin County has taken "a significant step forward" with the inclusion of \$12.8 million in initial funding as part of the five year Highway Bill introduced Thursday in the Public Works and Transportation Committee of the U.S. House of Representatives.

Sikorski, who has been actively working to secure the funds, said that despite intense competition for dollars, Highway 610 will receive more Federal money than any other Minnesota project helped under the legislation. The \$12.8 million represents 80% of the cost of Phase Two of the project. Local governments will contribute the remainder.

Highway 610, a four lane freeway, will provide a critical 11-mile crosstown link connecting Interstate 94 in Maple Grove, the 610 Mississippi River Bridge and Highway 252 with Interstate 35W in Mounds View. The money designated Thursday will help pay for a five mile section located between U.S. Highway 169 and State Highway 252. The total cost of the 610 corridor is estimated to be \$57 million.

Sikorski said construction is expected to begin in 1994 following two years of planning and engineering. "Meanwhile, we will have several more opportunities to secure more Federal funding, and hopefully more money from the State of Minnesota," Sikorski added.

The need for North Crosstown Highway 610 was first identified in 1970 in the regional metropolitan planning organization's Development Guide Report. According to preliminary Census figures, the area has grown rapidly over the past 20 years during which the proposed link has undergone a series of corridor studies and Environmental Impact Statements.

In spite of pressures brought on by the population surge, Sikorski said local governments in the area have maintained well planned and coordinated land use patterns, and that land has already been acquired and designated for Highway 610. "This project provides an excellent example to other suburban communities throughout the country of the benefits of good planning," Sikorski added.

Planners point out that the new Crosstown 610 will take advantage of existing highways to complete a crosstown interstate link in the Twin Cities region and significantly reduce congestion in this heavily traveled corridor. "Moreover, the new Highway 610 will cut energy consumption, help the environment by cutting traffic jam pollution and it will bring Minnesota's farm and tourism industries into closer touch with the metropolitan area," Sikorski added.

The Minnesota lawmaker praised the North Metro Mayors Association which includes the cities of Anoka, Blaine, Brooklyn Center, Brooklyn Park, Dayton, Centerville, Champlin, Circle Pines, Columbia Heights, Crystal, Fridley, Lino Lakes, Minneapolis, New Brighton, New Hope, Ramsey, Robbinsdale, and Spring Lake Park for their efforts on behalf of this project. Sikorski added that local legislators, county boards, other government officials and the Minnesota Department of Transportation also provided important help.

He also singled out the North Metro Crosstown Council. That group includes Mayors Todd Paulson of Brooklyn Center, Jesse Ventura of Brooklyn Park, Elwyn Tinklenberg of Blaine, Richard Reiter of Coon Rapids, James Deane of Maple Grove, Jerry Linke of Mounds View and Harley Wells of Spring Lake Park.

Sikorski said the Committee plans to take up the bill within the next few days, with floor action expected the last week of July.

FOR MORE INFORMATION, CONTACT:
JOSEPH STRAUSS
612/227-9391

FOR IMMEDIATE RELEASE:
JULY 29, 1991

FUNDING BILL PASSED FOR PHASE II OF HIGHWAY 610 CROSSTOWN

The north metro area came one step closer to winning the necessary funds to build the second phase of a new cross-town highway when a key committee in the U.S. House of Representatives passed a bill Friday that includes the project, according to a joint announcement issued today by John C. Johnson, President of the North Metro Crossing Coalition, and Joseph D. Strauss, Executive Director of the North Metro Mayors Association.

Funding for phase two of the badly-needed highway, which is referred to as the Highway 610 Crosstown, was included as one of several demonstration projects in the Federal Surface Transportation Act (FSTA). It was this legislation that won the approval of the House Public Works and Transportation Committee on Friday.

Johnson said, "If FSTA is enacted as recommended, \$12.8 million dollars will be specifically earmarked for Highway 610 Crosstown. These funds will be available beginning in 1992 and will be spread out over a five-year period." "In addition," Strauss said, "the two groups are attempting to have an amendment adopted which will accelerate the availability of these funds. This strategy will be attempted during the conference committee process in September."

The groups also announced that through their efforts, an additional amount of discretionary transportation funds would be made available to the state of Minnesota. Some \$46 million was added to discretionary funds for the state by the Committee on the final day. A portion of these funds may be available for the Highway 610 Crosstown, according to group spokespersons.

(more)

**Crosstown
Add 1**

"This is a great success early in the battle to win funding for this project," said Elwyn Tinklenberg, Mayor of Blaine and Co-chair of the North Metro Crossing Coalition Task Force. "Many people have been involved in making this all come together," he continued, "including U.S. Rep. Gerry Sikorski and his staff, Gov. Arne Carlson, the Metropolitan Council and the entire North Metro legislative delegation."

Tinklenberg went on to say: "This effort is a terrific example of what can happen when property owners, community representatives, business owners, elected officials (including our congressional delegation), legislators, county commissioners, mayors and city council members all join together with a single purpose in mind. It's a great success story!"

State Rep. Bill Schreiber, Brooklyn Park, stated: "This action makes Highway 610 Crosstown a priority transportation project for the state of Minnesota. Construction comes much closer to reality with this authorization," he said, "more so than it ever has before during the 20 years that this project has been identified as critical to the north metro area."

Meanwhile, U.S. Sen. David Durenberger has been actively working on including the Highway 610 Crosstown project in the funding legislation that will result from conference committee efforts in September, according to Phil Cohen, NMMA legislative consultant.

DUE DATE: NOON, WEDNESDAY, JULY 31, 1991

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: Joan Schmidt, Deputy Clerk

ACTION NEEDED MEMO: From the July 16, 1991 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of July 16, 1991. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the City Clerk for her review.

DEPARTMENT ITEM

ADMINISTRATIVE
SECRETARY

1. Presentation of checks to winners of Bass Lake Road Planting Contest.
ACTION NEEDED: Send Florence Gaulke of Victory Robins 4H Club the \$50 check since she did not attend meeting.
ACTION TAKEN: Check sent July 17, 1991.

REGULAR AGENDA

BUILDING
INSPECTOR

1. Consideration of a request from the Frolic Committee for temporary sign permits with waiver of fee.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Permit issued.

ADMINISTRATIVE
SECRETARY

2. Consideration of a transient merchant license for Jones R. Losen to sell sweet corn at Jack's Superette, 7200 Bass Lake Road, on days during July, August and September, 1991 as indicated on license application on file in the City Clerk's office.
ACTION NEEDED: Process approved license for applicant.
ACTION TAKEN: License processed July 17, 1991.

BUILDING
INSPECTOR

3. Consideration of a request for a variance of 2' in the front yard to erect a 6' privacy fence at 5420 Fairview Avenue North.
ACTION NEEDED: Place this item on Council Agenda of August 6, 1991 for further consideration.
ACTION TAKEN: Placed on August 6 Agenda for further consideration.

BUILDING
INSPECTOR

4. Consideration of a request for a variance of 4'6" in the required 40' rear yard setback to construct a 11'6" x 28' deck on the existing house at 4500 Adair Avenue North.
ACTION NEEDED: Issue building permit as approved by the City Council to build a 10' x 28' deck.
ACTION TAKEN: Applicants present; final plans not submitted as of yet.

BUILDING
INSPECTOR

5. Consideration of a variance of 4' in the required 40' rear yard setback to construct a 12' x 16' 3-season porch on the existing house at 6908 - 39th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present; permit issued.

BUILDING
INSPECTOR

6. Consideration of a variance of 2'6" to the side yard setback and a variance of 28' 6" to the rear yard setback to construct a new attached garage at 5117 - 50th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present; permit issued.

COMMUNITY
DEVELOPMENT
DIRECTOR

7. Consideration of a Minnesota Wrestling Alliance show on August 11, 1991 at Steve O's, 4900 West Broadway, as requested by Bert Leuer, Promoter.
ACTION NEEDED: Work with applicant to find another location.
ACTION TAKEN: Waiting for applicant to contact me.

PUBLIC WORKS
DIRECTOR

8. Consideration of reviewing request for Storm Sewer Relief at The Crystal, 5755 West Broadway.
ACTION NEEDED: Do further research and come back to Council for their consideration with a backflow policy similar to Crystals sanitary sewer backflow valve reimbursement program.
ACTION TAKEN: Development of policy in progress.

BUILDING
INSPECTOR

9. Consideration of First Reading of Ordinance to revise required rear yard setback to 30'.
ACTION NEEDED: Place Second Reading of Ordinance on Council Agenda for August 6, 1991.
ACTION TAKEN: Second Reading of Ordinance placed on Agenda for August 6.

PUBLIC WORKS
DIRECTOR

10. Consideration of First Reading of an Ordinance to vacate portion of 51st Place as unused right-of-way.
ACTION NEEDED: Place Second Reading of Ordinance on Council Agenda for August 6, 1991.
ACTION TAKEN: Second Reading placed on Council Agenda for August 6, 1991.

COMMUNITY
DEVELOPMENT
DIRECTOR

11. Consideration of scheduling joint work session with Planning Commission on August 12, 1991 to discuss draft copy of Comprehensive Plan.
ACTION NEEDED: Notify Mr. Hosington and the Planning Commission of Council approval to meet with them on August 12, 1991 from 6:30 to 8 p.m.
ACTION TAKEN: Notice of meeting posted and mailed out.

FIRE CHIEF/
POLICE DEPT.

12. Consideration of the approval of a fireworks display on July 26, 1991 for the Crystal Frolics.
ACTION NEEDED: Proceed as authorized by Council.
ACTION TAKEN: Noted.

13. Discussion regarding distribution of Post News.
ACTION NEEDED: No action needed.

CITY CLERK

14. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

ASSISTANT
MANAGER

1. Councilmember Grimes would like to see information regarding junk cars in the next newsletter.
ACTION NEEDED: Place article regarding junk cars in the newsletter publication of September.
ACTION TAKEN: Article will be in September 1991 issue.


CITY CLERK

2. Helicopter service located at the Crystal Airport has offered each Councilmember and spouse a free ride in their new helicopter service.
ACTION NEEDED: Schedule with the Councilmembers and the helicopter service this event.
ACTION TAKEN: Council polled, schedule given to the Mayor July 30, 1991.

Memorandum

DATE: August 1, 1991

TO: Division Heads
Jim Mossey
Ed Brandeen
Nancy Gohman
Darlene George
Anne Norris
Miles Johnson
Kevin McGinty

FROM: Jerry Dulgar, City Manager 

SUBJECT: 1992 Budget - Zero Based Budgeting

After reviewing all 1992 budget requests it appears that several departments do not understand 1992 budgeting guidelines. Therefore I am directing all department heads to resubmit their 1992 budgets using the following guidelines.

1. Your 1992 budget request must be at or below your 1991 revised budget dollar figures. You must adjust all budget requests accordingly.
2. Do not assume use of PIR or Gambling Funds for any 1992 budget requests.
3. You must prioritize all capital purchase requests.

Budgets must be revised and resubmitted to Miles Johnson, Finance Director, by Friday, August 9, at 4:30 p.m.

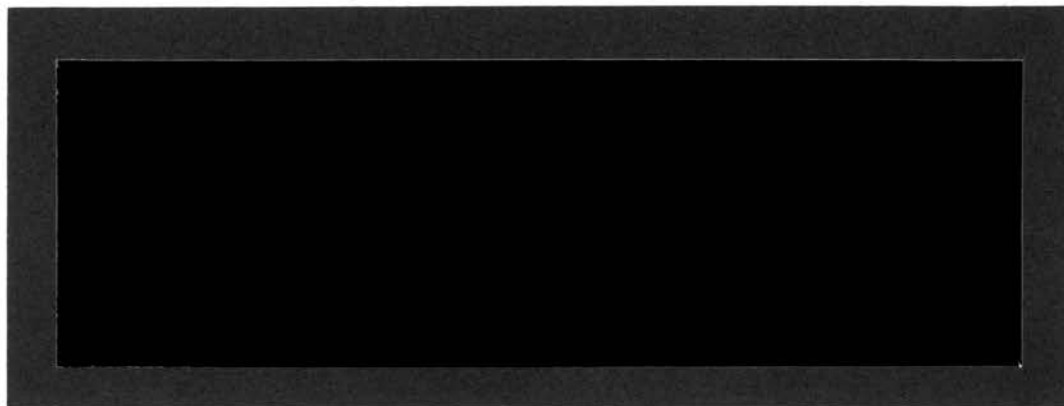
PARK AND RECREATION ADVISORY COMMISSION

Agenda

August 7, 1991

Skyway Park - 61st & Florida Ave. N

1. Call meeting to order 7:00 p.m.
2. Approval of minutes
3. Review monthly report
4. Hear comments from Skyway Park residents
5. Review Crystal Frolics activities
recommendations, etc.
6. Update on Twin Lake Trailway meetings
7. Review Capital Improvements items submitted by
city manager - Prioritize for 1991
8. Review program items for nature interpretative center
9. Discuss/brainstorm on Becker Park programming
10. Other business
 - a. distribution of dog ordinance
 - b. view pool operation in Chippewa Falls
11. Adjournment



8-6-91

COMPREHENSIVE ANNUAL FINANCIAL REPORT

**For the year ended December 31, 1990
CITY OF CRYSTAL, MINNESOTA**

CITY OF CRYSTAL, MINNESOTA
 COMPREHENSIVE ANNUAL FINANCIAL REPORT
 FOR THE YEAR ENDED DECEMBER 31, 1990

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INTRODUCTORY SECTION

CITY OF CRYSTAL MISSION STATEMENT

Crystal City Government pledges to promote and improve the quality of life for all of Crystal citizens by providing the means for growth and stability within the community. This mission can best be accomplished by:

- 1)providing municipal services in an efficient, cost-effective and innovative manner;
- 2)informing all residents of City services and activities;
- 3)being responsive to the needs of the community;
- 4)exercising compassion and respect for each individual;
- 5)maintaining the highest ethical standards in all City business; and
- 6)creating an enviroment in which city employees can grow to the maximum of their abilities.

CITY OF CRYSTAL MINNESOTA

MAYOR AND COUNCIL

Betty Herbes	Mayor
John Moravec	Councilmember
Pauline Langsdorf	Councilmember
Jack Irving	Councilmember
E. Gary Joselyn	Councilmember
Elmer Carlson	Councilmember
Gary Grimes	Councilmember

CITY MANAGER

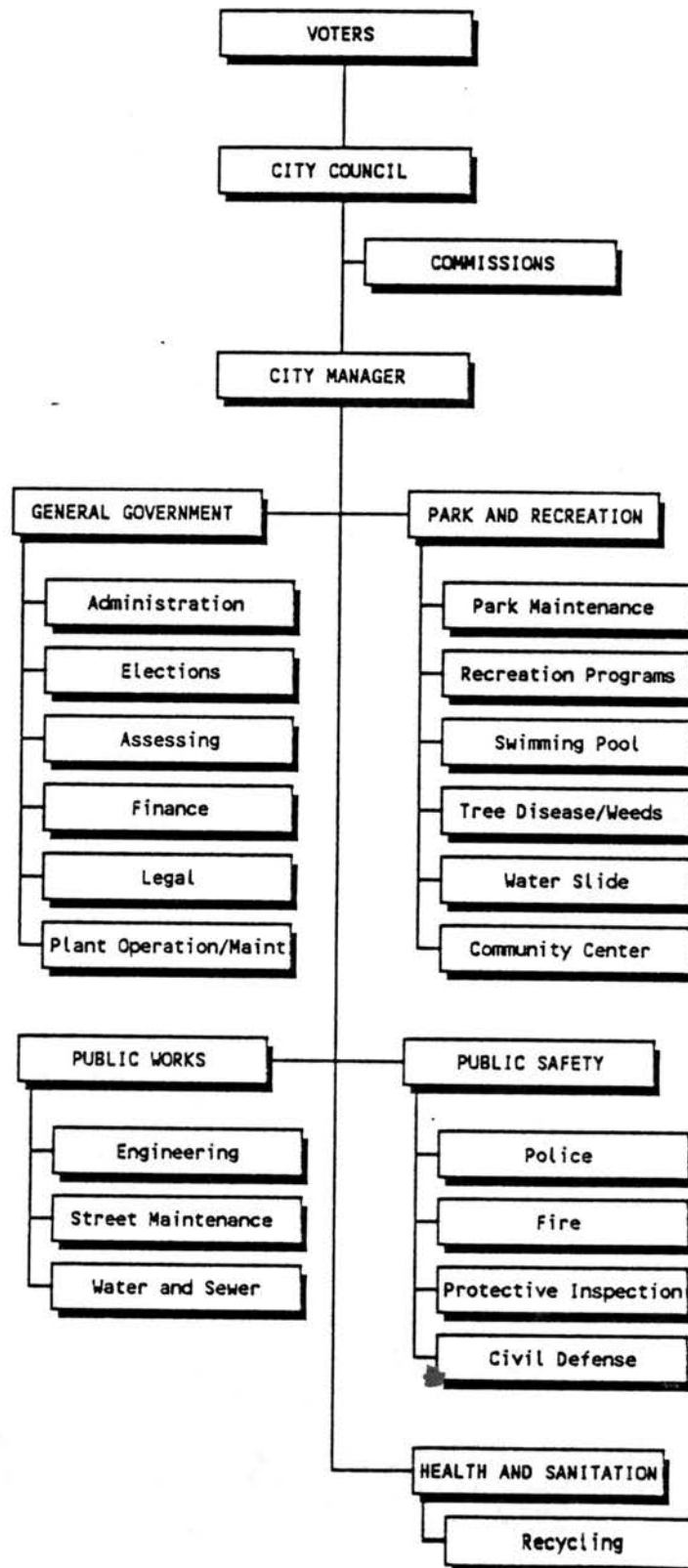
Jerry Dulgar

FINANCE DEPARTMENT

Miles Johnson	Finance Director/Treasurer
Jessie Hart	Assistant Finance Director

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CITY OF CRYSTAL, MINNESOTA
ORGANIZATIONAL STRUCTURE



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4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

May 23, 1991

Honorable Mayor Betty Herbes and
Members of the City Council
City of Crystal, Minnesota

Dear Mayor and Council Members:

The comprehensive annual financial report of the City of Crystal for the fiscal year ended December 31, 1990, is hereby submitted in accordance with State Statutes. Responsibility for both the accuracy of the presented data, and the completeness and fairness of the presentation, including all disclosures, rests with the City. Management believes that the data, as presented, is accurate in all material aspects; that it is presented in a manner designed to fairly set forth the financial position and results of operations of the various funds and account groups of the City as measured by the financial activity in those funds, and that all disclosures necessary to enable the reader to gain the maximum understanding of the City's financial affairs have been included.

This report has been prepared following the guidelines recommended by the Government Finance Officers Association of the United States and Canada. The Government Finance Officers Association awards the Certificate of Achievement for Excellence in Financial Reporting to those governments whose annual financial reports are judged to conform substantially with high standards of public financial reporting including generally accepted accounting principles promulgated by the Governmental Accounting Standards Board.

The organization, form and content of this report and the accompanying financial statements and statistical tables were prepared in conformance with standards set forth by:

The Government Finance Officers Association of the United States and Canada
The Governmental Accounting Standards Board
The American Institute of Certified Public Accountants and its Committee on Governmental Accounting and Auditing
The State Auditor, State of Minnesota

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit information.

The introductory section includes this transmittal letter, the City's organizational chart and a list of principal officials.

The financial section includes the general purpose financial statements, notes to the financial statements, the combining and individual fund statements and schedules as well as the auditors' report on the financial statements and schedules.

The statistical section includes selected financial and demographic information for the current and previous nine years.

The single audit section includes the schedule of federal financial assistance, findings and recommendations, if any, and the auditor's report on the internal control structure and compliance with applicable laws and regulations.

This report includes all funds and account groups of the City, except the General Fixed Asset Account Group. The City provides a full range of services. These services include police and fire protection, parks and recreation, public improvements, street maintenance, sanitary and storm sewer, water, health, social, planning and general administrative services.

In addition to the above services, the City has the ability to exercise oversight of the Economic Development Authority, therefore, the EDA is included in the reporting entity. However, the City of Crystal Police Relief Association, City of Crystal Fire Relief Association and Independent School District #281 have not met the established criteria for inclusion in the reporting entity, and accordingly are excluded from this report.

ECONOMIC CONDITION AND OUTLOOK

The City of Crystal is located in the northwest suburban area of Minneapolis/St. Paul. The City of Crystal is primarily a single-family residential community of 5.8 square miles with a 1990 census population of 23,788.

Although Crystal is primarily residential, the City has 181 retail outlets that employ over 2,000 individuals and have sales of over \$136 million annually. This ranks Crystal as one of the top 20 cities in the metropolitan area of Minneapolis/St. Paul for retail sales.

In 1985, the City celebrated its silver anniversary, having been incorporated in 1960. The population has changed as follows:

1960 Census	24,283
1970 Census	30,925
1980 Census	25,543
1990 Census	23,788

Even though there has been a steady decline in the population, it is anticipated that the population will stabilize at 22,000 to 25,000 people in the next few years.

In the next ten years, it is expected that the housing market demand will not be for the starter homes which makes up most of the housing market in Crystal, but rather for the next step up. This creates the need for an Economic Development program with strong incentives and initiatives for redeveloping existing properties into those which the market will demand.

The City has several advisory commissions which are made up of residents and business people of the City and act in an advisory capacity to the council. This citizen input into the government process and economic future of the City has resulted in a high citizen understanding of the quantity and quality of service provided.

For many years the City has had a Housing and Redevelopment Authority which has provided creative plans for the betterment of various areas of the City. In 1983 the HRA created the Bass Lake Road Tax Increment District which over the years has provided a shopping center, market rate public housing, a senior citizen apartment complex, upgraded a public park, created two new public parking lots and included the acquisition of easements along Bass Lake Road for the development of a major streetscape and beautification project. In 1989, the HRA was replaced with Economic Development Authority (EDA) which carries on where the HRA left off.

The City has in place a comprehensive plan. This plan was completed in 1976 and the last update was in 1980. The plan is currently undergoing a full review and update in order to keep up the zoning changes due to the need for redevelopment within the City.

MAJOR INITIATIVES

FOR THE YEAR:

During 1990, the City Council continued to direct their attention to better involvement and communications with residents, reviewing the City's infrastructure programs and continuing to develop and support a stronger economic development and redevelopment program.

One way the Council achieves the directives that have been identified above is through maintaining and upholding the mission statement that was developed in 1989. That statement, which was formally adopted in 1990 and is reviewed and updated as needed, reads as follows:

Crystal City Government pledges to promote and improve the quality of life for all of Crystal citizens by providing the means for growth and stability within the community. This mission can be best accomplished by:

- 1)providing municipal services in an efficient, cost-effective and innovative manner;
- 2)informing all residents of City services and activities;
- 3)being responsive to the needs of the community;
- 4)exercising compassion and respect for each individual;
- 5)maintaining the highest ethical standards in all City business; and
- 6)creating an environment in which city employees can grow to the maximum of their abilities.

With the Council's sights set on developing and supporting a stronger development and redevelopment program, a second tax increment financing district was established in April of 1990. This district encompasses an area surrounding the Highway 100 - 36th Avenue North intersection. Project plans include the redevelopment of the existing shopping center area and reconstruction of the intersection in conjunction with the State project on Highway 100.

The Economic Development Authority (EDA) has continued where the Housing and Redevelopment Authority left off when it was abolished. The EDA continues with programs such as the scattered site housing program. The EDA also purchases lots and builds houses to be resold to low income families in conjunction with the MHFA.

The Environmental Quality Commission developed a Housing Maintenance Code for the City which includes rental licensing on single and multi-family housing, as well as point of sale inspections. Open forums were held with the general public during 1990 to get a feel for how a plan such as this would be accepted. The results will show in 1991 when the Housing Maintenance Code is presented for adoption.

Animal control has become a major issue in Crystal, as well as many surrounding communities. A number of cities combined efforts during 1990 and established Pets Under Police Security (PUPS). These communities entered into an agreement to construct a facility to house animals detained by the animal wardens and will be operated by community service officers from the participating communities.

During 1990 the new Crystal Community Center was completed and went in operation in early June. The new center houses the Park and Recreation Department offices as well as the Senior Center and a variety of programs offered by the Park and Recreation Department.

An addition to the swimming pool operation, the new Jet Scream Water Slide, was constructed during 1990 just in time for the annual opening of the swimming pool in June. It was a big hit for the 1990 swimming season.

FOR THE FUTURE:

The City Council authorized the review and update of the comprehensive plan. The update is expected to be completed by late 1991. In conjunction with the review and update of the comprehensive plan, the Housing Maintenance Code was developed and is expected to go into effect January 1, 1992.

MAJOR INITIATIVES

(Continued)

FOR THE FUTURE (Continued):

Once the revised comprehensive plan and new housing maintenance code are in place, the zoning code and related ordinances will be restudied and updated to comply with the comprehensive plan, housing maintenance code and the City's mission statement and goals for the redevelopment and betterment of the community through a strong economic development program.

The EDA will undertake the prioritization of planned development and redevelopment projects within the city, as well as review other areas in need of redevelopment. This prioritization will be done on a level of need as well as financing options.

In an effort to help residents and businesses with water run off problems as well as reduce the costs associated with run off entering the sewer systems, the council has authorized the establishment of a Storm Sewer Enterprise Fund. This fund would collect fees from each property for the construction of new and reconstruction of the city's storm sewer system.

A detailed look is being made of the City's infrastructure program which currently is a five-year capital plan that includes streets, water and sewer needs. The goal is to develop a plan, which details the city's infrastructure needs for beyond the next five years. This new plan would cover street overlays, curb, gutter, and sidewalk repairs and additions, and the implementation of a program for storm sewer repairs and replacement. It would detail, by item, the year and projected cost of the repair or addition and also identify the potential funding source.

Rubbish removal and disposal continues to be a problem in Crystal as it is in many areas. Curbside recycling programs have been put in place for all single family dwellings and requirements for multi family dwellings to provide the availability for residents to recycle have also been established. Crystal continues to approach this problem aggressively due to the concerns at the governmental level, as well as residents, as to the future of the problems of rubbish removal and disposal.

The state as a whole has been experiencing major budget problems. These state level problems have created problems at the City level in many areas. Crystal is one that could suffer from budget problems in the future. The Council and administrative staff, in an attempt to get a jump on future cuts, have been operating under cutbacks in hopes to ease future cuts. Major cuts could result in reduced or eliminated services to the community. The Council and staff will continue to monitor the budget situation so that future cuts hopefully will not have a detrimental effect on city services and operations.

FINANCIAL INFORMATION

The accounting records of the City of Crystal for all governmental funds are maintained on a modified accrual basis with revenues recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. The accounting records of the City of Crystal for the proprietary funds are maintained on the accrual basis. Revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which the liability is incurred. The accounting records for the City of Crystal for the non-expendable trust and agency funds are custodial in nature and do not involve measurement of results of operations. Agency funds are merely clearing accounts.

INTERNAL CONTROLS:

Management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that:

- 1) assets of the City are protected from loss, theft or misuse, and
- 2) adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

FINANCIAL INFORMATION

(Continued)

INTERNAL CONTROLS(Continued)

The following financial statements do not include the General Fixed Asset Account Group, which should be included to conform with generally accepted accounting principles. The amount that should be recorded is not known.

The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that:

- 1) the cost of a control should not exceed the benefits likely to be derived, and
- 2) the valuation of costs and benefits requires estimates and judgements by management.

SINGLE AUDIT:

As a recipient of federal, state and county financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is subject to periodic evaluation by management of the City.

As part of the government's single audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs, as well as to determine that the City has complied with applicable laws and regulations. The results of the City's single audit for the fiscal year ended December 31, 1990 provided no instances of material weakness in the internal control structure or significant violations of applicable laws and regulations.

Office of Management and Budget (OMB) Circular A-128 sets forth the audit requirements for state and local governments receiving federal assistance. It provides for a single independent audit of the financial operations, including the compliance with certain provisions of federal law and regulations. The requirements have been established to ensure that audits are made on an organizational wide basis rather than a grant-by-grant basis. The grants for which these requirements applied are identified in the Single Audit Section of this report.

BUDGETING CONTROLS:

The City Council annually adopts budgets for the operations of the General and Special Revenue Funds. The City Manager is charged with the responsibility of preparing estimates for the annual budget based on departmental needs and requests. It is also the responsibility of the City Manager to enforce the provisions of the budget. Project length financial plans are adopted for the capital project funds.

Budgeted amounts presented in the financial section of this report are as originally adopted or as amended. Individual amendments were not material in relation to the original appropriations which were amended.

The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established by function and activity within an individual fund. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Budget appropriations and unencumbered amounts lapse at year end.

As demonstrated by the statements and schedules included in the financial section of this report, the city continues to meet its responsibility for sound financial management.

FINANCIAL INFORMATION

(Continued)

GENERAL FUND:

Revenues and Transfers for the General Fund totaled \$5,769,949 an increase of \$299,373 or 5.5% over 1989. The following table presents a summary of the General Fund revenues for the fiscal year ended December 31, 1990 and the amount of increases and decreases in relation to prior years revenues.

GENERAL FUND REVENUES (By Source of Revenue)

Revenue Source	1990 Amount	% of Total	1989 Amount	% of Total	Increase (Decrease)
Taxes	\$1,959,768	34%	\$1,553,294	28%	\$ 406,474
Licenses and Permits	212,486	4	239,638	5	(27,152)
Intergovernmental	2,626,770	45	2,807,311	51	(180,541)
Charges for Services	455,262	8	409,669	7	45,593
Fines and Forfeitures	123,713	2	177,599	4	(53,886)
Interest	105,626	2	128,640	2	(23,014)
Miscellaneous	283,049	5	154,425	3	128,624
Operating Transfers					
From Other Funds	3,275	0	0	0	3,275
Total	<u>\$5,769,949</u>	<u>100%</u>	<u>\$5,470,576</u>	<u>100%</u>	<u>\$ 299,373</u>

Revenues for the General Fund totaled \$5,769,949, an increase of 5.5 percent over 1989. General Property Taxes produced 34 percent of total revenues compared to 28 percent the previous year.

The 1990 tax levy for the General Fund was \$2,732,531 as compared to \$2,096,538 for 1989, a 30.3% increase. The large increase was due to the LGA shift from cities to school districts whereby cities were allowed to levy for lost LGA.

The decrease in Licenses and Permits is primarily due to a decrease in building related permits and licenses.

The decrease in Intergovernmental Revenue is largely due to the formula that was created by the legislature to redistribute LGA from cities to school districts, where cities in turn were allowed to levy for the shift of LGA. Homestead credit also increased based on the increase in the levy for 1990.

The increase in Charges for Services can be attributed to a revised fee structure for the recreational programs sponsored by the City as well as higher participation in the programs and revisions to fees charged for most city services.

The decrease in Fines and Forfeitures is due in part to the restructuring of court fees and fines. A revised fine schedule has been put in place and court fees are now charged against a city even if a fine is suspended or not imposed. The decrease is also due in part to a decrease in moving violation tickets issued.

The decrease in Interest Income is an indicator that the economy had a negative effect on funds being invested. Even with this decline in the economy, cash balances were being invested wisely and the highest rate of return was being earned.

The large increase in Miscellaneous Revenues is due primarily to insurance refunds and rebates and to the increase in administrative charges to enterprise funds. A portion of the increase is from the sale of equipment, including a fire engine.

FINANCIAL INFORMATION
(Continued)

GENERAL FUND(Continued):

Expenditures and transfers from the General Fund programs totaled \$5,716,914 in 1990 compared to \$5,605,239 in 1989, an increase of 2.0%. Change in levels of expenditures are shown in the following table.

GENERAL FUND EXPENDITURES

<u>Program</u>	<u>1990</u> <u>Amount</u>	<u>% of</u> <u>Total</u>	<u>1989</u> <u>Amount</u>	<u>% of</u> <u>Total</u>	<u>Increase</u> <u>(Decrease)</u>
General Government	\$1,022,248	18%	\$ 990,422	18%	\$ 31,826
Public Safety	2,077,254	36	1,998,922	36	78,332
Highways and Streets	670,725	12	671,372	12	(647)
Health and Sanitation	135,122	2	132,657	2	2,465
Park and Recreation	1,058,643	19	1,036,320	18	22,323
Unallocated Expenditures	752,922	13	706,088	13	46,834
Operating Transfers					
To Other Funds	<u>0</u>	<u>0</u>	<u>69,458</u>	<u>1</u>	<u>(69,458)</u>
Total	<u>\$5,716,914</u>	<u>100%</u>	<u>\$5,605,239</u>	<u>100%</u>	<u>\$111,675</u>

The increase in General Government is due primarily to salary increases from the continued implementation of comparable worth and normal cost of living increases. Part of the increase is due to an increase in membership dues and legal costs.

The increase in Public Safety is due primarily to the full-year fire chief in 1990 compared to a part year in 1989. The increase is also due in part to an increase in training and other costs and from the change in how training aids from the state are classified in 1990 compared to 1989.

The small decrease in the Highways and Streets is the combination of salary increases and the retirement and elimination of a position in the Engineering Department.

The small increase in Health and Sanitation is due primarily to salary increases from the continued implementation of comparable worth and normal cost of living increases.

The increase in Park and Recreation is primarily due to salary increases from the continued implementation of comparable worth and normal cost of living increases. A number of new recreation programs were also implemented during the year which also attributed to the increase.

The increase in Unallocated Expenditures was due primarily to the large increase in health insurance coverage and increases in other benefits provided to employees. A portion of the increase is due to the severance pay provided to long-term employees who retired during 1990.

The decrease in Operating Transfers to Other Funds is due to the elimination of subsidizing the recycling program, which became self-supporting during 1990.

FINANCIAL INFORMATION
(Continued)

GENERAL FUND(Continued):

The total fund balance within the General Fund increased from \$2,122,304 at the end of 1989, to \$2,210,327 at the end of 1990, a 4.1% increase. A significant portion of the fund balance is designated for special purposes as follows:

- * Reserved for Encumbrances - \$13,819
This amount has been set aside for expenditures upon vendor performance.
- * Reserved for Inventory - \$23,094
This amount has been set aside to indicate that Inventory does not represent available, spendable resources even though it is a component of assets.
- * Reserved for Prepaid Expenses - \$2,067
This amount has been set aside to indicate that Prepaid Expenses do not represent available, spendable resources even though it is a component of assets.
- * Reserved for Compensated Absences - \$341,972
This is the portion of fund balance segregated for payment of long-term debt (vacation and severance) maturing in future years.
- * Reserved for Subsequent Years Budget - \$400,000

The remaining \$1,429,375 of unreserved fund balance has been designated for working capital. This designation is necessary to provide working capital until tax settlements and state aids are received in July and December of each year. The unreserved-designated portion represents 22.87% of the next years budget. We believe this designated amount, along with other revenues and maturity of investments, is adequate, but not excessive, for working capital and to cover any unknown events and emergencies which could have an adverse effect on the fund.

SPECIAL REVENUE FUNDS:

Special Revenue Funds account for revenues set aside for a particular purpose. The following are descriptions of the City's Special Revenue Funds:

Pension Fund - This fund accounts for the accumulation of resources necessary to finance the City's share of contributions to the Social Security Administration (FICA) and the Public Employees' Retirement Association (PERA). Total costs for the year were \$365,946. Expenditures exceeded revenues by \$15,830 and the fund balance was \$75,458 at December 31, 1990.

Equipment Reserve Fund - This fund was established to accumulate resources for the purchase of equipment by various City departments. The principal source of revenue is equipment rental charges for work done by the City on assessable construction projects. The fund balance was \$293,199 at December 31, 1990.

Post Audit Fund - This fund was established to account for property taxes levied to finance the cost of the annual independent audits required by state statute. The fund balance was \$5,853 at December 31, 1990.

Park Reward Fund - This fund was established to account for the expenditure of donations as a reward for reporting vandalism in Becker Park. The fund balance at December 31, 1990 was \$613.

Arts and Entertainment Fund - This fund is used to accumulate resources for community park concerts. The fund balance was \$19,568 at December 31, 1990.

FINANCIAL INFORMATION

(Continued)

SPECIAL REVENUE FUNDS(Continued):

Planning Fund - This fund was established to account for expenditures for planning services involving joint projects with other governmental units. The fund balance at December 31, 1990 was \$7,858.

Community Development Fund - This fund was established to account for revenues received from the Federal Government in accordance with the Housing and Community Development Block Grant Program (CDBG). Expenditures from this fund can only be made for approved projects. As of December 31, 1990 the fund balance was \$0.

Infrastructure Fund - This fund was established to accumulate resources for future projects upgrading the City's infrastructure system. General property taxes are the primary source of revenue. The fund balance was \$980,427 at December 31, 1990.

Economic Development Authority - This fund was established to account for and administer activity in established and future tax increment districts within the city. As of December 31, 1990 the fund balance was \$4,727.

DEBT SERVICE FUNDS:

The debt service funds are used to account for the accumulation of resources and payment of principal and interest on general obligation bonds.

Swimming Pool Bonds - Debt service for \$340,000 Swimming Pool Bonds issued August 1, 1967 is accounted for in this fund. General property taxes provide the money required for retirement of principal and payment of interest on these bonds. Unpaid principal at December 31, 1990 was \$0 and the fund balance was \$105,744.

Tax Increment Bonds - Debt service for \$1,879,000 and \$5,865,000 Tax Increment Bonds of 1987 and 1988 respectively are accounted for in this fund. Property taxes from the tax increment district provide the money required for the retirement of principle and payment of interest on these bonds. Unpaid principal at December 31, 1990 was \$7,585,000 and the fund balance was \$1,063,107.

Community Center Bonds - Debt service for \$2,000,000 Community Center Bonds issued April 1, 1989 is accounted for in this fund. General property taxes provide the money required for retirement of principal and payment of interest on these bonds. Unpaid principal at December 31, 1990 was \$2,000,000 and the fund balance was \$18,868.

Equipment Certificates of Indebtedness - Debt service for \$760,000 issued April 1, 1990 is accounted for in this fund. General property taxes provide the money required for retirement of principal and payment of interest on these bonds. Unpaid principal at December 31, 1990 was \$760,000 and a fund deficit of \$35,072 existed at that date.

Special Assessment Bonds - The special assessment debt service fund accounts mainly for the collection of special assessments against benefited property owners and the retirement of principal and payment of interest on these bonds. When bond obligations have been satisfied any remaining balance is transferred into the Permanent Improvement Revolving Fund. Unpaid principal on special assessment bonds at December 3, 1990 was \$136,000 and the fund balance was \$1,066,102.

FINANCIAL INFORMATION

(Continued)

CAPITAL PROJECT FUNDS:

Capital project funds account for the resources, primarily bond proceeds, state aid and general property tax collections required for the acquisition or construction of capital improvements in the City.

Anthony Shopping Center - This fund is used to account for City costs associated with the shopping center redevelopment within TIF District #2151. There was a fund deficit of \$4,236 at December 31, 1990 which is expected to be recovered through TIF monies from the district.

Improvement No. 66 - This fund is used to account for costs of certain street improvements planned by the City. There was a fund balance of \$204 at December 31, 1990.

Sealcoating - This fund is used to account for the cost of sealcoating various sections of the City streets each year. The funding is primarily from the PIR fund. At December 31, 1990, the fund balance was \$0.

Equipment Certificate Project Fund - This fund is used to account for expenditures from proceeds of the certificates issued in 1990. Expenditures are capital equipment with a useful life of no less than five years. As of December 31, 1990 the fund balance was \$41,208.

Community Center - This fund is used to account for the cost of construction of the new community center. A fund deficit of \$95,366 existed at December 31, 1990 and is expected to be recovered through a transfer from PIR at project completion and acceptance.

Water Slide Construction Fund - This fund is used to account for the construction of the water slide at the City pool. As of December 31, 1990 the fund balance was \$0.

36th Avenue Construction Project Fund - This fund is used to account for City costs associated with the reconstruction of 36th Avenue. There was a fund deficit of \$19,028 at December 31, 1990 which is expected to be recovered through TIF monies from District #2151.

Revolving Fund - Proceeds of a \$75,000 general obligation bond issue were used to establish this fund. Additional financing has been provided by transfers from debt service funds that have been closed. This fund is divided into three accounts to handle the following activities:

1. Public Improvement Account - To temporarily finance the cost of assessable public improvement projects.
2. Permanent Improvement Account - To purchase additional capital outlay items as necessary and to loan or transfer amounts to other City funds for any purpose other than operating expenditures.
3. Future Improvement Account - To accumulate resources to be used for any purpose designated by the City Council.

FINANCIAL INFORMATION
(Continued)

ENTERPRISE FUNDS:

Utility Enterprise Fund - This fund accounts for the operations of the City owned water distribution and sewer collection and disposal systems. The following table summarizes the combined operation for 1990 and 1989:

	<u>1990</u>	<u>1989</u>
Operating Revenues	\$2,030,239	\$2,034,292
Operating Expenses	<u>2,145,791</u>	<u>2,259,968</u>
Operating Loss	(\$ 115,552)	(\$ 225,676)
Non-Operating Revenues		
(Expenses) - Net	(<u>28,482</u>)	<u>25,818</u>
Net Loss	(\$ 144,034)	(\$ 199,858)
Depreciation on		
Contributed Assets	<u>305,752</u>	<u>305,752</u>
Net Income to		
Retained Earnings	<u>\$ 161,718</u>	<u>\$ 105,894</u>

The Utility Enterprise Fund operating revenues are to be used to finance system maintenance and future expansion and improvements. The complete reporting of the Utility Enterprise Funds' financial operation and position can be found in Section E of this CAFR.

The cash in the Utility Enterprise Fund improved from \$730,792 in 1989 to a balance of \$777,431 at the end of 1990.

Under an agreement dated November 1, 1963, the cities of Golden Valley, Crystal and New Hope established joint ownership of a water supply and distribution system. The City's share of the costs, which include mains or pipes having a diameter of not less than fourteen inches, is reflected in the fixed assets of the Utility Enterprise Fund. Under this agreement, a joint water commission was established to purchase water from the City of Minneapolis. Each municipality pays for its share of the water based on the amount of water billed to its customers.

The investment in the Golden Valley, Crystal and New Hope Joint Water Commission is the City's contribution for commission working capital. These monies will be retained by the commission for the duration of its existence.

The receivable from the Metropolitan Waste Control Commission represents the City's share of the equity in the Minneapolis sewer system which was acquired by the commission on January 1, 1971, and the balance of the reserve capacity charges which were advanced to the commission during 1971 and 1972. The reserve capacity charges will be repaid with interest directly to the City through 1997. The remainder will be paid to the city by means of issuing credits against future sewer billings from the commission. These credits will be applied in annual installments, with interest, through 1999. Sewer operating expenses for 1990 include \$888,175 in disposal charges as compared to \$952,993 in 1989.

The City includes as Property, Plant and Equipment and as Contributed Equity of the fund, the cost of distribution and collection systems which were paid for by assessments against benefited properties. Annual depreciation on contributed assets is transferred from Retained Earnings to Contributed Equity.

FINANCIAL INFORMATION
(Continued)

ENTERPRISE FUNDS(Continued):

Street Lighting Enterprise Fund - This fund accounts for charges to property owners, street lighting and other corresponding payments for street lighting costs. The following table summarizes the operation for 1990 and 1989:

	<u>1990</u>	<u>1989</u>
Operating Revenues	\$ 105,560	\$ 105,182
Operating Expenses	<u>106,731</u>	<u>97,316</u>
Operating Income(Loss)	\$ (1,171)	\$ 7,866
Non-Operating Revenues		
(Expenses) - Net	<u>(4,879)</u>	<u>(5,500)</u>
Net Income(Loss) to		
Retained Earnings	<u>\$ (6,050)</u>	<u>\$ 2,366</u>

The Street Lighting Fund operating revenues are to be used to pay street lighting charges billed by NSP for street lighting on city streets. Rates billed to residents are adjusted, as needed, to cover any increase or decrease in electrical service rates.

The cash in the Street Lighting Fund decreased from \$8,927 in 1989 to a balance of \$2,888 at the end of 1990.

Recycling Enterprise Fund - This fund accounts for charges to property owners for curbside recycling charges, and the corresponding payment for the removal and processing of the recyclables. The following table summarizes the operation for 1990 and 1991:

	<u>1990</u>	<u>1989</u>
Operating Revenues	\$ 254,310	\$ 90,196
Operating Expenses	<u>145,546</u>	<u>159,654</u>
Operating Income(Loss)	\$ 108,764	\$ (69,458)
Non-Operating Revenues		
(Expenses) - Net	<u>0</u>	<u>69,458</u>
Net Income(Loss) to		
Retained Earnings	<u>\$ 108,764</u>	<u>\$ 0</u>

The Recycling Fund operating revenues are to be used to pay for the removal and processing of recyclables picked up in the curb side recycling program. Rates billed to residents are adjusted, as needed, to cover increases or decreases in removal and processing costs.

The cash in the Recycling Fund increased from \$0 in 1989 to a balance of \$107,927 at the end of 1990.

Water Slide Enterprise Fund - This fund accounts for the water slide activity at the city swimming pool. The following table summarizes the first year operations for 1990:

	<u>1990</u>
Operating Revenues	\$ 56,315
Operating Expenses	<u>29,358</u>
Operating Income	\$ 26,957
Non-Operating Revenues	
(Expenses) - Net	955
Debt Service - Interest	<u>(15,450)</u>
Net Income to	
Retained Earnings	<u>\$ 12,462</u>

FINANCIAL INFORMATION

(Continued)

ENTERPRISE FUNDS(Continued):

Water Slide Enterprise Fund(Continued):

The Water Slide Fund operating revenues are to be used to pay for the operation of the water slide operation as well as to pay the debt service principal and interest to the PIR Fund for the construction costs of the slide.

The cash in the Water Slide Fund was \$2,302 at the end of 1990.

FIDUCIARY FUNDS:

Expendable Trust Funds - This type of fund allows both principal and revenues earned on that principal to be expended for purposes designated by a trust agreement. At December 31, 1990, the City maintained the following expendable trust funds:

Task Force Expendable Trust Fund - This fund accounts for federal grant monies and confiscated funds for the Drug Enforcement Task Force, a joint powers entity between Crystal, Golden Valley, New Hope, Robbinsdale and St. Louis Park. The monies can only be spent on items as detailed in the grant agreement.

Charitable Gambling Expendable Trust Fund - This fund is used to account for contributions from charitable organizations. The money can be used only as specified by the donor or in accordance with the lawful contributions section the charitable gambling laws.

Agency Funds - This type of fund is used to account for assets held for other funds, governments or individuals.

Investment Trust Agency Fund - This fund was established to serve as a convenient means of accounting for the City's investments and interest earnings, which are allocated back to other City funds on an annual basis.

Confiscated Funds Agency Fund - This fund was established to account for the City's share of confiscated monies from drug busts and task force operations.

Police Relief Association Agency Fund - This fund was established to account for the collection of general property taxes and other revenues and subsequent remittance of these collections to the City of Crystal Police Relief Association.

Fire Relief Association Agency Fund - This fund was established to account for the collection of general property taxes and other revenues and subsequent remittance of these collections to the City of Crystal Fire Relief Association.

Special Escrow Agency Fund - This fund was set up to account for monies to be held as developers' performance bonds. These escrow deposits will be refunded to the respective depositors when the conditions set forth by the City are satisfied.

Deferred Compensation Agency Fund - This fund was set up to account for the assets and liabilities in the hands of the plan providers for employees participative deferred compensation plans.

FINANCIAL INFORMATION

(Continued)

FIXED ASSETS:

The City does not maintain detailed fixed asset records of its General Fixed Assets. Therefore these assets are not recorded and properly reported in the General Fixed Asset Account Group.

DEBT ADMINISTRATION:

At December 31, 1990, the City had a number of debt issues outstanding. These issues included \$2,000,000 of general obligation bonds, \$7,585,000 of general obligation tax increment bonds, \$760,000 of Equipment Certificates of Indebtedness and \$136,000 of general obligation special assessment improvement bonds with government commitment. Moody's Investors Service has rated the City A. Under current state statutes, general obligation bonded debt issuances are subject to a legal limitation. As of December 31, 1990, the general obligation bonded debt, applicable to the debt limit, of \$1,519,147 was well below the legal debt limit of \$13,911,998.

During the year, the City issued \$760,000 of Equipment Certificates of Indebtedness for the purchase of public safety and other equipment with useful lives of not less than five years. The bonds were issued at a net interest rate of 6.3166%.

CASH MANAGEMENT:

The Finance Department keeps abreast of current trends and procedures for cash management and forecasting so as to insure efficient and profitable use of the City's cash resources.

Cash is invested only in investments authorized by Minnesota Statutes Chapter 475. The yield on maturing investments ranged from a high of 12.0% to low of 7.35%. Interest earned during 1990 amounted to \$1,072,470 compared to \$1,152,935 in 1989.

Cash balances for all funds are maintained on a combined basis and invested, to the extent possible, in allowable short-term securities. Earnings from securities are allocated to the various funds in proportion to their relative average cash book balances during the year.

In addition, the City has a Now Commercial Checking account with Norwest for our daily cash needs. Interest is paid monthly on the average balance.

Temporary cash investments are carried at cost which approximates market.

OTHER INFORMATION

USE OF THIS REPORT

The report is published to provide the Council, as well as our citizens, bondholders, and other interested persons detailed information concerning the financial condition of the City government. Copies of the report will be sent to elected officials, city management personnel, bond rating agencies, financial agencies and government agencies which have expressed an interest in Crystal's financial affairs. In compliance with the intent of Minnesota Statute Chapter 471.68, copies of this report will be placed in the libraries for use by the general public.

We believe the information, as presented, is accurate in all material aspects; that it is presented in a manner designed to fairly set forth the financial position and results of the City as measured by the financial activity of its various funds; and that all disclosures necessary to enable the reader to gain the maximum understanding of the City's financial affairs have been included.

INDEPENDENT AUDIT:

The State Statutes require the Council to provide for an audit of the financial transactions of the City. The firm of Boeckermann, Heinen and Mayer, CPA's has been retained for that purpose and their opinion has been included in this report.


ACKNOWLEDGEMENTS:

The preparation of this report has been at the immediate direction of the Assistant Finance Director and supervised by the Finance Director/Treasurer. This report could not have been accomplished, however, without the efficient and dedicated services of the entire Finance Department. In addition, the assistance of representatives from the firm of Boeckermann, Heinen and Mayer, CPA's has enabled us to conform to the most recent changes in reporting requirements for local government. Their expertise and willingness to assist us in revising reporting mechanisms and updating internal controls has been greatly appreciated.

We also thank the Mayor and City Council for their interest and support in planning and implementing the financial operations of the City in a responsible and progressive manner.

Respectfully submitted,
CITY OF CRYSTAL


Miles D. Johnson
Finance Director/Treasurer


Jessie L. Hart
Assistant Finance Director

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FINANCIAL SECTION

BOECKERMANN HEINEN & MAYER

C E R T I F I E D P U B L I C A C C O U N T A N T S

INDEPENDENT AUDITORS' REPORT

The Honorable Mayor and Members
of the City Council
City of Crystal, Minnesota

We have audited the general purpose financial statements of the City of Crystal, Minnesota as of and for the year ended December 31, 1990, as listed in the Table of Contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed asset account group which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effects of the omission described in the preceding paragraph, such general purpose financial statements present fairly, in all material respects, the financial position of the City of Crystal, Minnesota, at December 31, 1990 and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining, individual fund, and individual account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Crystal, Minnesota. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

The statistical section listed in the foregoing table of contents was not audited by us and, accordingly, we do not express an opinion thereon.

Boeckermann, Heinen & Mayer

BOECKERMANN, HEINEN & MAYER
Certified Public Accountants

Minneapolis, Minnesota
May 14, 1991

MINNEAPOLIS, MN

7500 Flying Cloud Drive #740
Eden Prairie, MN 55344

(612) 944-5999

COMBINED FINANCIAL STATEMENTS

The Combined Statements are intended to provide an overview and broad prospective of the City's financial position and operations. These statements present a summary set of information needed to control and analyze current operations to determine compliance with legal and budgetary limitations and to assist in financial planning.

The following combined statements are presented:

- Combined Balance Sheet-All Fund Types and Account Groups
- Combined Statement of Revenues, Expenditures, and Changes in Fund Balance-All Governmental Fund Types and Expendable Trust Funds
- Combined Statement of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-General and Special Revenue Fund Types
- Combined Statement of Revenues, Expenses and Changes in Retained Earnings-All Proprietary Fund Types
- Combined Statement of Cash Flows-All Proprietary Fund Types

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City of Crystal
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
December 31, 1990

EXHIBIT 1

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	ACCOUNT GROUP	TOTALS	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	GEN LONG- TERM DEBT	(MEMORANDUM ONLY)	
								1990	1989
ASSETS									
Cash and Temporary Investments	\$1,786,661	\$1,401,640	\$2,545,556	\$7,060,615	\$890,548	\$2,056,813	---	\$15,741,833	\$15,517,520
Investment - Joint Water Commission	---	---	---	---	106,075	---	---	106,075	102,018
Receivables (Net of Uncollectible):									
Accrued Interest	---	---	---	---	---	357,361	---	357,361	241,847
Taxes:									
Unremitted	14,547	1,806	1,510	---	---	694	---	18,557	17,077
Delinquent	68,839	10,527	4,577	---	---	4,409	---	88,352	46,730
Accounts	11,293	991	---	---	480,610	10	---	492,904	508,102
Special Assessments:									
Unremitted	---	---	532	6,841	---	---	---	7,373	6,366
Delinquent	454	---	639	45,442	---	---	---	46,535	41,316
Deferred	---	---	11,894	516,806	---	---	---	528,700	616,675
Due From Other Funds	525,504	---	---	---	---	---	---	525,504	321,430
Due From Other Governments	49,016	62,276	8,957	5,927	400,223	3,265	---	529,664	521,479
Advances to Other Funds	---	---	---	179,790	---	---	---	179,790	---
Inventories	23,094	---	---	---	14,702	---	---	37,796	29,561
Prepaid Expenses	2,067	---	---	---	---	---	---	2,067	---
Property, Plant and Equipment (Net)	---	---	---	---	3,214,530	---	---	3,214,530	3,269,610
Amount Available for Debt Service	---	---	---	---	---	---	2,284,750	2,284,750	1,729,056
Amount to be Provided for Retirement of General Long-Term Debt	---	---	---	---	---	---	8,539,580	8,539,580	8,525,726
TOTAL ASSETS	\$2,481,475	\$1,477,240	\$2,573,665	\$7,815,421	\$5,106,688	\$2,422,552	\$10,824,330	\$32,701,371	\$31,494,513

(Continued)

City of Crystal
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
December 31, 1990

EXHIBIT 1
(Continued)

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	ACCOUNT GROUP	TOTALS	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	GEN LONG- TERM DEBT	(MEMORANDUM ONLY)	
								1990	1989
LIABILITIES AND FUND EQUITY									
Liabilities:									
Accounts Payable	\$58,783	\$19,262	---	\$258,530	\$130,883	\$4,237	---	\$471,695	\$188,759
Accrued Salaries and Wages	134,095	870	---	---	13,105	207	---	148,277	---
Contracts Payable	---	---	---	26,543	---	---	---	26,543	45,310
Deferred Compensation Payable	---	---	---	---	---	1,816,275	---	1,816,275	1,640,662
Compensated Absences	---	---	---	---	22,896	---	343,330	366,226	351,522
Accrued Interest	---	---	337,643	4,537	---	---	---	342,180	362,814
Deposits Payable	---	---	---	---	---	126,031	---	126,031	60,907
Due to Other Funds	---	58,878	163	105,836	---	360,626	---	525,503	321,430
Due to Other Governments	---	---	---	45,000	---	---	---	45,000	---
Advances from Other Funds	---	---	---	---	179,790	---	---	179,790	---
Deferred Revenue	78,270	10,527	17,110	562,248	---	4,409	---	672,564	706,242
Bonds Payable	---	---	---	---	---	---	10,481,000	10,481,000	9,922,000
Total Liabilities	\$271,148	\$89,537	\$354,916	\$1,002,694	\$346,674	\$2,311,785	\$10,824,330	\$15,201,084	\$13,599,646
Fund Equity:									
Customers' Contributions	---	---	---	---	\$2,631,311	---	---	\$2,631,311	\$2,937,063
Retained Earnings-									
Unreserved-Designated	---	---	---	---	2,128,703	---	---	2,128,703	1,851,809
Fund Balance-									
Reserved	779,631	293,199	2,218,749	6,931,357	---	1,035	---	10,223,971	10,791,097
Unreserved-Designated	1,430,696	980,427	---	---	---	---	---	2,411,123	2,109,856
Unreserved-Undesignated	---	114,077	---	(118,630)	---	109,732	---	105,179	205,042
Total Fund Equity	\$2,210,327	\$1,387,703	\$2,218,749	\$6,812,727	\$4,760,014	\$110,767	\$0	\$17,500,287	\$17,894,867
TOTAL LIABILITIES AND FUND EQUITY	\$2,481,475	\$1,477,240	\$2,573,665	\$7,815,421	\$5,106,688	\$2,422,552	\$10,824,330	\$32,701,371	\$31,494,513

The notes to the financial statements are an integral part of this statement.

City of Crystal
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUND
For the Year Ended December 31, 1990

EXHIBIT 2

	GOVERNMENTAL FUND TYPES					FIDUCIARY	TOTALS	
					EXPENDABLE		(MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TRUST		1990	1989
REVENUES:								
Taxes	\$1,959,768	\$257,168	\$1,267,465	---	---		\$3,484,401	\$2,876,217
Licenses and Permits	212,486	---	---	---	---		212,486	239,638
Intergovernmental	2,626,770	479,972	74,665	---	53,333		3,234,740	3,786,807
Charges for Services	455,262	33,705	---	---	---		488,967	441,922
Fines and Forfeitures	123,713	---	---	---	---		123,713	177,599
Special Assessments	---	---	14,689	344,945	---		359,634	386,559
Interest	105,626	99,029	165,306	667,376	---		1,037,337	1,107,074
Miscellaneous	283,049	77,924	---	224,927	94,892		680,792	460,960
Total Revenues	\$5,766,674	\$947,798	\$1,522,125	\$1,237,248	\$148,225		\$9,622,070	\$9,476,776
EXPENDITURES:								
Current-								
General Government	\$1,018,866	\$528,991	---	---	\$932		\$1,548,789	\$1,417,809
Public Safety	1,944,226	---	---	---	72,028		2,016,254	1,987,890
Highways and Streets	661,957	173,836	---	---	---		835,793	714,672
Health and Sanitation	134,579	---	---	---	---		134,579	132,462
Park and Recreation	1,046,505	---	---	---	---		1,046,505	908,840
Capital Outlay and Improvements	144,040	106,639	---	3,148,765	38,194		3,437,638	3,018,047
Debt Service-								
Principal	---	---	135,000	66,000	---		201,000	144,000
Interest and Fiscal Fees	---	---	765,252	5,535	---		770,787	712,350
Unallocated Expenditures	752,922	---	---	---	---		752,922	706,088
Total Expenditures	\$5,703,095	\$809,466	\$900,252	\$3,220,300	\$111,154		\$10,744,267	\$9,742,158
Excess(Deficiency) of Revenues								
Over(Under) Expenditures	\$63,579	\$138,332	\$621,873	(\$1,983,052)	\$37,071		(\$1,122,197)	(\$265,382)
OTHER FINANCING SOURCES (USES)								
Bond Proceeds	---	---	---	\$755,440	---		\$755,440	\$1,974,000
Transfers From Other Funds	3,275	134,786	---	467,479	---		605,540	650,712
Transfers To Other Funds	---	---	---	(605,540)	---		(605,540)	(720,170)
Total Other Financing Sources(Uses)	\$3,275	\$134,786	\$0	\$617,379	\$0		\$755,440	\$1,904,542
Increase(Decrease) in Fund Balance	\$66,854	\$273,118	\$621,873	(\$1,365,673)	\$37,071		(\$366,757)	\$1,639,160
FUND BALANCE, January 1	2,143,473	1,114,585	1,596,876	8,178,400	72,661		13,105,995	11,466,835
FUND BALANCE, December 31	\$2,210,327	\$1,387,703	\$2,218,749	\$6,812,727	\$109,732		\$12,739,238	\$13,105,995

The notes to the financial statements are an integral part of this statement.

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
For the Year Ended December 31, 1990

	GENERAL			SPECIAL REVENUE			TOTAL (MEMORANDUM ONLY)		
	BUDGET	ACTUAL	VARIANCE	BUDGET	ACTUAL	VARIANCE	BUDGET	ACTUAL	VARIANCE
REVENUES:									
Taxes	\$2,049,181	\$1,959,768	(\$89,413)	\$265,198	\$257,168	(\$8,030)	\$2,314,379	\$2,216,936	(\$97,443)
Licenses and Permits	182,900	212,486	29,586	---	---	0	182,900	212,486	29,586
Intergovernmental	2,541,772	2,626,770	84,998	763,814	479,972	(283,842)	3,305,586	3,106,742	(198,844)
Charges for Services	399,003	455,262	56,259	40,000	33,705	(6,295)	439,003	488,967	49,964
Fines and Forfeitures	213,000	123,713	(89,287)	---	---	0	213,000	123,713	(89,287)
Interest and Miscellaneous	271,700	388,675	116,975	67,208	176,953	109,745	338,908	565,628	226,720
Total Revenues	\$5,657,556	\$5,766,674	\$109,118	\$1,136,220	\$947,798	(\$188,422)	\$6,793,776	\$6,714,472	(\$79,304)
EXPENDITURES:									
General Government	\$1,062,778	\$1,022,248	\$40,530	\$810,187	\$528,991	\$281,196	\$1,872,965	\$1,551,239	\$321,726
Public Safety	2,097,162	2,077,254	19,908	---	---	0	2,097,162	2,077,254	19,908
Highways and Streets	715,652	670,725	44,927	100,000	173,836	(73,836)	815,652	844,561	(28,909)
Health and Sanitation	150,802	135,122	15,680	114,637	106,639	7,998	265,439	241,761	23,678
Park and Recreation	1,099,520	1,058,643	40,877	---	---	0	1,099,520	1,058,643	40,877
Unallocated Expenditures	852,783	752,922	99,861	---	---	0	852,783	752,922	99,861
Total Expenditures	\$5,978,697	\$5,716,914	\$261,783	\$1,024,824	\$809,466	\$215,358	\$7,003,521	\$6,526,380	\$477,141
Excess(Deficiency) of Revenues									
Over(Under) Expenditures	(\$321,141)	\$49,760	(\$152,665)	\$111,396	\$138,332	(\$403,780)	(\$209,745)	\$188,092	(\$556,445)
OTHER FINANCING SOURCES (USES)									
Transfers From(To) Other Funds	(78,859)	3,275	(82,134)	---	134,786	(134,786)	(78,859)	138,061	(216,920)
Excess of Revenues and Other Sources									
Over(Under) Expenditures and Other									
Uses - Budgetary Basis	<u>(\$400,000)</u>	\$53,035	<u>(\$234,799)</u>	<u>\$111,396</u>	\$273,118	<u>(\$538,566)</u>	<u>(\$288,604)</u>	\$326,153	<u>(\$773,365)</u>
ENCUMBRANCES, December 31		13,819			---			13,819	
Excess of Revenues and Other Sources									
Over(Under) Expenditures and Other									
Uses - GAAP Basis		\$66,854			\$273,118			\$339,972	
FUND BALANCE, January 1		<u>2,143,473</u>			<u>1,114,585</u>			<u>3,258,058</u>	
FUND BALANCE, December 31		<u>\$2,210,327</u>			<u>\$1,387,703</u>			<u>\$3,598,030</u>	

The notes to the financial statements are an integral part of this statement.

City of Crystal
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
ALL PROPRIETARY FUND TYPES
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	TOTALS	
	<u>1990</u>	<u>1989</u>
OPERATING REVENUES		
Intergovernmental Revenue:		
County Grants	\$122,362	\$17,028
Charges for Sales and Services	2,203,521	2,120,778
Sale of Merchandise	25,733	18,972
Penalties	48,248	39,365
Other Charges	46,560	33,527
Total Operating Revenues	<u>\$2,446,424</u>	<u>\$2,229,670</u>
OPERATING EXPENSES		
Source of Supply	\$622,838	\$621,027
Disposal Charges	997,792	1,031,340
Administration	353,185	274,429
Commodities	105,093	253,802
Depreciation	348,518	336,340
Total Operating Expenses	<u>\$2,427,426</u>	<u>\$2,516,938</u>
Operating Income (Loss)	<u>\$18,998</u>	<u>(\$287,268)</u>
NON-OPERATING REVENUES (EXPENSES)		
Interest Earnings	\$72,094	\$80,818
Interest Paid	(15,450)	---
Administrative Charges	(115,500)	(60,500)
Gain on Sale of Equipment	11,000	---
Transfers from Other Funds	0	69,458
Total Non-operating Revenues (Expenses)	<u>(\$47,856)</u>	<u>\$89,776</u>
Net Income (Loss)	<u>(\$28,858)</u>	<u>(\$197,492)</u>
Depreciation on Contributed Assets	<u>305,752</u>	<u>305,752</u>
Net Income(Loss) to Retained Earnings	<u>\$276,894</u>	<u>\$108,260</u>
RETAINED EARNINGS, January 1	<u>1,851,809</u>	<u>1,743,549</u>
RETAINED EARNINGS, December 31	<u><u>\$2,128,703</u></u>	<u><u>\$1,851,809</u></u>

The notes to the financial statement are an integral part of this statement.

City of Crystal
COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>TOTALS</u>	
	<u>1990</u>	<u>1989</u>
INCREASE (DECREASE) IN CASH AND EQUIVALENTS:		
Cash Flows from Operating Activities-		
Cash Received From Customers	\$2,293,260	\$2,125,102
Cash Payments to Suppliers	(1,765,933)	(1,849,320)
Cash Payments to Employees for Services	(327,103)	(278,076)
Other Operating Revenues	145,915	50,555
Net Cash Provided by Operating Activities	<u>\$346,139</u>	<u>\$48,261</u>
Cash Flows from Noncapital		
Financing Activities-		
Administrative Transfers	<u>(\$115,500)</u>	<u>\$8,958</u>
Net Cash Provided by Noncapital		
Financing Activities	<u>(\$115,500)</u>	<u>\$8,958</u>
Cash Flows from Capital and Related		
Financing Activities-		
Loan Proceeds	\$193,122	---
Loan Payments	(28,782)	---
Acquisition of Capital Assets	(293,438)	(\$100,266)
Proceeds from Sale of Capital Assets	11,000	---
Net Cash Used for Capital and		
Related Financing Activities	<u>(\$118,098)</u>	<u>(\$100,266)</u>
Cash Flows from Investing Activities-		
Interest on Investments	\$72,094	\$80,818
Change in MWCC Note	(19,218)	27,927
Investment in Joint Water Commission	(4,057)	(4,047)
Net Cash Used in Investing Activities	<u>\$48,819</u>	<u>\$104,698</u>
Net Increase in Cash and Cash Equivalents	\$161,360	\$61,651
CASH AND EQUIVALENTS, January 1	<u>729,188</u>	<u>667,537</u>
CASH AND EQUIVALENTS, December 31	<u><u>\$890,548</u></u>	<u><u>\$729,188</u></u>

(Continued)

City of Crystal
COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

EXHIBIT 5
(Continued)

	TOTALS	
	1990	1989
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:		
Operating Income (Loss)	\$18,998	(\$287,268)
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities-		
Depreciation	348,518	336,340
Change in Assets and Liabilities:		
(Increase) Decrease in Accts Receivable	(7,249)	(54,014)
(Increase) Decrease in Inventory	(307)	(3,784)
Increase (Decrease) in Accts Payable	9,072	35,766
Increase (Decrease) in Contracts Payable	(40,154)	24,868
Increase (Decrease) in Accrued Expenses	17,261	(3,647)
Net Cash Provided by Operating Activities	<u>\$346,139</u>	<u>\$48,261</u>

The notes to the financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990

Note 1 - Summary of Significant Accounting Policies

The City of Crystal operates under a home rule charter form of government which prescribes a manager-council form of government and provides the following services: public safety, highways and streets, sanitation, health, culture and recreation, public improvements, planning and zoning, and general administrative services.

The accounting policies of the City conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

A. Reporting Entity

In accordance with National Council on Governmental Accounting Statement No. 3, Defining the Governmental Reporting Entity, the City's financial statements include all funds, account groups, departments, agencies, boards, commissions, activities and organizations over which the City Officials exercise oversight responsibility.

Oversight responsibility includes such aspects as appointment of governing body members, budget review, approval of property tax levies, outstanding debt secured by City full faith and credit or revenues, and responsibility for funding deficits.

Included within the reporting entity:

Economic Development Authority - in and for the City of Crystal (EDA). The EDA was created by the City to provide housing and redevelopment assistance. The EDA provides this assistance through the administration of various programs.

Excluded from the reporting entity:

Crystal Police and Fire Relief Associations - These associations are organized as non-profit organizations by their members to provide pension and other benefits to such members in accordance with Minnesota Statutes. Their boards of directors are elected by the membership of the respective associations. All funding is conducted in accordance with Minnesota Statutes, whereby state aides flow to the associations, tax levies are determined by the associations and are only reviewed by the City, and the associations pay benefits directly to their members. The associations may certify tax levies to the County directly if the City does not carry out this function. Because the associations are able to fund their programs independently of the City, they are excluded from the reporting entity.

Independent School District Number 281 - The District, like all school districts in Minnesota, is completely independent of any other governmental entity. It has its own elected Board of Education and levies its own taxes.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 1 - Summary of Significant Accounting Policies (Continued)

8. Fund Accounting

The City uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The various funds are grouped, in the financial statements, in three broad categories - Governmental, Proprietary, and Fiduciary, and into six generic fund types as follows:

GOVERNMENTAL FUNDS

Governmental funds are used to account for all or most of a government's general activities.

General Fund - The General Fund is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Project Funds - Capital Project Funds are used to account for financial resources to be used for the acquisition of or construction of major capital facilities (other than those financed by Proprietary Fund and Trust Funds).

PROPRIETARY FUNDS

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination on net income is necessary or useful to sound financial administration.

Enterprise Funds - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 1 - Summary of Significant Accounting Policies (Continued)

B. Fund Accounting (Continued)

FIDUCIARY FUNDS

Agency Funds - Agency funds are used to account for assets held by the City in a trustee capacity for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable Trust Funds are funds whose resources, including both principal and earnings, may be expended. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

C. Measurement Focus

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. Governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in governmental fund type operations (general fixed assets) are recorded at historical cost and accounted for in the General Fixed Asset Account Group. Public domain ("infrastructure") general fixed assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are excluded from general fixed assets as such items are immovable and of value only to the City. No depreciation has been provided on general fixed assets.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in governmental funds.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities.

Proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets, including fixed assets, and all liabilities, including long-term liabilities, associated with their activity are included on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 1 - Summary of Significant Accounting Policies (Continued)

D. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (e.g., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (e.g., expenses) in net total assets.

The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The government considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early the following year.

Those revenues susceptible to accrual are property taxes, franchise taxes, special assessments, licenses, interest revenue and charges for services. Sales taxes collected and held by the state at year end on behalf of the government also are recognized as revenue. Fines, permits and parking meter revenues are not susceptible to accrual because generally they are not measurable until received in cash.

The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

The City reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the City before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, the liability for deferred revenue is removed and revenue is recognized.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 1 - Summary of Significant Accounting Policies (Continued)

E. Budgets and Budgetary Accounting

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the general and special revenue funds on a modified accrual basis. All annual appropriations lapse at year end. Project-length financial plans are adopted for all capital projects funds.

Budgetary control is maintained at the object of expenditures category level within each activity. Budgeted amounts are as originally adopted, or as amended by the City Council. Individual amendments were not material in relation to the original appropriations which were amended. Budgeted appropriations lapse at year end to the extent they were not encumbered.

F. Cash and Investments

Cash balances from all funds are combined and invested to the extent available in investments authorized by State Statutes. Earnings from such investments are allocated to the respective funds on the basis of applicable cash balance participation by each fund. Investments are stated at cost which approximates market. Investments are adjusted to market value only when a permanent decline in market value has occurred or when such investments will not be carried to maturity.

Cash Flow Statement - The City adopted Statement No. 9 of the Governmental Accounting Standards Board which requires the presentation of a statement of cash flows and certain other disclosures. For purposed of the statement of cash flows, the proprietary fund types consider all cash and investments as highly liquid investments as cash is pooled for investment purpose with other funds of the City. Such funds are available to the proprietary fund types as needed.

G. Property Taxes

Property tax levies are set by the City Council each year and are certified to the County for collection the following year. In Minnesota, counties act as collection agents for all property taxes.

The County spreads all levies over the taxable property. Such taxes become a lien on January 1, and are recorded as receivables by the City at that date. Revenues are accrued and recognized in the year collectible, net of delinquencies.

Real property taxes may be paid by tax payers in two equal installments on May 15 and October 15 of each year. Personal property taxes may be paid on February 28 and June 30 of each year. The County provides tax settlements, including delinquent collections, to cities and other taxing districts four times a year, in February, April, June and November.

Taxes which remain unpaid at December 31 are classified as delinquent taxes receivable, and are fully offset by deferred revenue because they are not available to finance current expenditures.

No allowance for uncollectible taxes has been provided because such amounts were not expected to be material.

Cities in Minnesota operate under a strict levy limit law which allows an increase in levy each year equal to the Implicit Price Deflator increase or 3%, whichever is greater, further indexed by the percentage increase in households or population, whichever is greater. Levies for bonded indebtedness and other special levies are not limited by this law.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 1 - Summary of Significant Accounting Policies (Continued)

G. Property Taxes (Continued)

Property taxes levied on homesteaded properties are partially reduced by a homestead credit as defined in the State Statutes. This credit is remitted to the cities in lieu of taxes levied against the property in two equal settlements in July and December of each year.

H. Special Assessments Receivable

Special assessments are levied against the benefited properties for the assessable costs of special assessment improvement projects in accordance with State Statutes. The City usually adopts the assessment rolls when the individual projects are complete or substantially complete. The assessments are collectible over a term of years generally consistent with the term of years of the related bond issue. Collection of annual installments (including interest) is handled by the County in the same manner as property taxes. Property owners are allowed to prepay total future installments without interest or prepayment penalties.

Special assessments receivable includes the following components:

Unremitted - amounts collected by Hennepin County and not remitted to the City.

Delinquent - amounts billed to property owners but not paid.

Deferred - assessment installments which will be billed to property owners in future years.

I. Inventories

Inventories are valued at cost, which approximates market, using the first-in/first-out (FIFO) method. The costs of governmental fund type inventories are recorded as expenditure when consumed rather than when purchased.

J. Fixed Assets

All purchased fixed assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received.

Additions to fixed assets for general City purposes are recorded as an expenditure of the applicable fund in the year in which the asset is purchased or constructed.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 1 - Summary of Significant Accounting Policies (Continued)

J. Fixed Assets (Continued)

Property and equipment of the Proprietary funds are capitalized in these funds. Depreciation of all exhaustible property and equipment of the proprietary funds is charged as an expense against their operations and accumulated depreciation is reported on the Proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings and Structures	33 years
Equipment, Furniture and Fixtures	5-10 years
Distribution and Collection Systems	33 years
Leasehold Improvements	10 years

K. Compensated Absences

The City compensates employees upon termination for unused vacation and one-third of the unused sick pay based on length of service. Accumulated unpaid vacation and sick pay are accrued when earned in proprietary funds (using the accrual basis of accounting). Such amounts are accrued in governmental funds (using the modified accrual basis of accounting) only to the extent that they are to be liquidated with expendable available resources. The long-term portion is reported as a reservation of fund balance in the General fund and as a liability in the General Long-Term Debt Account Group. At December 31, 1990, the General fund compensated absences recorded as long-term liabilities included \$176,277 of accrued vacation pay and \$167,053 of accrued sick pay. These amounts do not exceed a normal years accumulation.

L. Contributions

Substantial portions of Water and Sewer Fund fixed assets were acquired by contribution from the special assessment projects. When such assets are acquired they are credited to the contribution account. Depreciation on contributed assets is charged to this contribution account through the distribution of net income. The replacement of these assets is expected to be financed by future contributions and rates charged by the fund are not intended to generate sufficient revenue to recover depreciation on contributed fixed assets.

M. Fund Equity

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from developers, customers or other funds. Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use. Designated fund balances represent tentative plans for future use of financial resources.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 1 - Summary of Significant Accounting Policies (Continued)

N. Revenues, Expenditures, and Expenses

General Property Taxes - Revenue is recognized in the year of collection, with amounts due from the County and received early in the following year set up as a receivable. Delinquent taxes receivable are completely offset by deferred revenue accounts.

Special Assessments - Revenue is recognized in the year of collection, with amounts due from the County and received early in the following year set up as a receivable. Delinquent, deferred and other special assessments are completely offset by deferred revenue accounts.

Interest on Bonded Indebtedness - Interest expense is recorded as an expenditure and accrued as incurred.

Utility Receivables - Utility service charges are recognized when earned with no allowance for uncollectible as delinquent accounts are certified as a lien against the property taxes of the property billed.

Vacation and Severance Pay - Vacation and severance pay expenditures/expenses are recognized in accordance with NCGA Statement Number 4.

O. Memorandum Only - Total Columns

Total columns on the combined general purpose financial statements are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

P. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the government's financial position and operations.

Note 2 - Legal Compliance Budgets and Accountability

A. Excess of Expenditures Over Budget

The following is a summary of individual funds which had expenditures in excess of budget for the year ended December 31, 1990:

	<u>Budget</u>	<u>Actual</u>	<u>Excess</u>
Special Revenue Funds:			
Equipment Reserve Fund	\$ 29,500	\$ 32,335	\$ 2,835

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 2 - Legal Compliance Budgets and Accountability (Continued)

B. Fund Deficits

Fund Balance Deficits as of December 31, 1990 consisted of the following:

Debt Service Funds:	
Equipment Certificate Debt Service	(\$ 35,072)
Capital Project Funds:	
Anthony Shopping Center Project Fund	(\$ 4,236)
Community Center Project Fund	(\$ 95,366)
36th Avenue Project Fund	(\$ 19,028)

Equipment Certificate Debt Service - The deficit of \$35,072 is the result of the first year of operation of this fund. Due to the accounting policies followed, interest was accrued at December 31, 1990, while the first property tax levies are not payable until 1991. It is anticipated that this deficit will be eliminated as property tax monies become available.

Anthony Shopping Center/36th Avenue Project Funds - The deficits of \$4,236 and \$19,028 respectively is the result of the first year of operation of these funds. Both projects are in a tax increment district and the deficits will be eliminated as tax increment dollars and potential bond dollars become available.

Note 3 - Deposits and Investments

Cash surpluses are invested to the maximum extent possible following State of Minnesota Statutes and Crystal Investment Policies. Investment earnings are allocated to funds on the basis of average cash balances. Investments are stated at cost, which approximates market, and are not identified with specific funds.

Cash and investments at year end consist of the following:

Bank Deposits including Certificates of Deposit		\$ 1,544,956
U.S. Government Obligations		5,901,422
Commercial Paper		6,412,595
Deferred Compensation Plans		1,816,275
Minnesota Municipalities		66,000
		<u>\$15,741,248</u>
Petty Cash and Change Funds		585
Total Cash and Change Funds		<u>\$15,741,833</u>

Deposits

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council.

Minnesota Statutes require that all City deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or bonds (140% in the case of mortgage notes pledged). All funds on deposit at the depositories were fully insured and/or collateralized by securities held in safekeeping by the City Treasurer in the City's name as of December 31, 1990. The bank balance December 31, 1990 was \$(87,115) and the pledged collateral and insurance was \$392,000.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 8 - Fund Equity Reserves and Designations

The City records reserves to indicate that a portion of the fund equity is legally segregated for a specific future use or is not appropriable for expenditures. The following is a schedule of all reserves used by the City and a description of each, as of December 31, 1990:

Fund Equity-Reserved:

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Project</u>
Reserved for Encumbrances	\$ 13,819			
Reserved for 1991 Budget	400,000			
Reserved for Inventory	23,094			
Reserved for Prepaids	2,067			
Reserved for Compensated Absences	341,972			
Reserved for Equipment		\$ 293,199		
Reserved for Debt Service			\$2,218,750	\$ 66,000
Reserved for Future Public Improvements				<u>\$6,931,357</u>
	<u>\$ 780,952</u>	<u>\$ 293,199</u>	<u>\$2,218,750</u>	<u>\$6,997,357</u>

The City designates unreserved fund equity to indicate tentative plans for the use of current financial resources in the future. At December 31, 1990, the only Unreserved-Designated Fund Equity consisted of that portion designated for Working Capital to cover the operations from the beginning of the next fiscal year to the receipt of the first tax settlement.

Fund Equity-Unreserved/Designated:

	<u>General</u>	<u>Proprietary</u>
Designated for Working Capital	<u>\$1,429,375</u>	<u>\$2,128,703</u>

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 4 - Due from Other Governments

Amounts due from other governments on December 31, 1990 were as follows:

<u>Fund</u>	<u>1990</u>
General	\$ 49,016
Special Revenue:	
Community Development	62,276
Debt Service:	
Special Assessment Bonds	8,957
Capital Projects:	
Revolving Fund	5,927
Proprietary:	
Utility Enterprise Fund	400,223
Trust and Agency:	
Police Relief	2,533
Fire Relief	<u>732</u>
	<u>\$529,664</u>

Included in the amounts due from other governments in the Proprietary Funds are advances made during 1971 and 1972 by the Utility Fund to the Metropolitan Waste Control Commission (MWCC) for reserve capacity and for the sale of sewer interceptors at January 1, 1971. Amounts due from the MWCC are summarized as follows:

	<u>1990</u>
Advances for Reserve Capacity	\$ 8,723
Amounts due from sale of	
Interceptors	343,422
Final Cost Allocation	<u>48,078</u>
Total	\$400,223
Current Portion	<u>28,606</u>
Non-Current Portion	<u>\$371,617</u>

Advances for reserve capacity are to be repaid in varying amounts through 1997. The City will receive credits of \$42,343 annually from the Metropolitan Waste Control Commission through the year 2000, against its disposal charges, which include interest at 4%, as repayment for the sale of the interceptors.

CITY OF CRYSTAL, MINNESOTA
 NOTES TO FINANCIAL STATEMENTS
 December 31, 1990
 (Continued)

Note 5 - Fixed Assets

A summary of proprietary fund type property, plant and equipment at December 31, 1990 follows:

	<u>Enterprise</u>
Land	\$ 900
Buildings	1,669,229
Distribution and Collection System	9,295,271
Machinery and Equipment	<u>334,744</u>
Total	\$11,300,144
Less: Accumulated Depreciation	<u>8,085,614</u>
Net Fixed Assets	<u>\$ 3,214,530</u>

General fixed assets owned by the City are not included in the financial statements since records thereof are not maintained. Generally accepted accounting principles require their inclusion.

Note 6 - Long-Term Debt

The long-term debt obligations outstanding at year end are summarized as follows:

	<u>Maturities</u>	<u>Rates</u>	<u>December 31, 1990</u>
GENERAL OBLIGATION BONDS			
Tax Increment			
Refunding Bonds	1986-2008	6.25-7.80	\$ 5,765,000
Tax Increment Bonds			
of 1987	1987-2009	6.25-8.75	1,820,000
Community Center Bonds			
of 1989	1990-2005	6.80-7.30	2,000,000
Equipment Certificates			
of 1990	1992-1995	6.00-6.20	<u>760,000</u>
Total General Obligation Bonds			<u>\$10,345,000</u>
GENERAL OBLIGATION IMPROVEMENT BONDS			
Improvement Bonds			
of 1986	1986-1991	7.50	66,000
Improvement Bonds			
of 1970	1970-1992	6.00-7.00	<u>\$ 70,000</u>
Total General Obligation Improvement Bonds			<u>\$ 136,000</u>

CITY OF CRYSTAL, MINNESOTA
 NOTES TO FINANCIAL STATEMENTS
 December 31, 1990
 (Continued)

Note 6 - Long-Term Debt (Continued)

Changes in long-term debt during 1990 are summarized as follows:

	Balance 01/01/90	Issued	Retired	12/31/90
General Obligation Bonds:				
Tax Increment Refunding	\$ 5,865,000	\$	\$100,000	\$ 5,765,000
Tax Increment Bonds of 1987	1,820,000			1,820,000
Community Center Bonds of 1989	2,000,000			2,000,000
Equipment Certificates of 1990		760,000		760,000
	<u>\$ 9,685,000</u>	<u>\$ 760,000</u>	<u>\$100,000</u>	<u>\$10,345,000</u>
General Obligation Improvement Bonds:				
Improvement Bonds of 1986	\$ 132,000	\$	66,000	66,000
Improvement Bonds of 1970	105,000		\$ 35,000	\$ 70,000
	<u>\$ 237,000</u>	<u>\$</u>	<u>\$101,000</u>	<u>\$ 136,000</u>
Total Bonds	\$ 9,922,000	\$ 760,000	\$201,000	\$10,481,000
Compensated Absences	332,782	9,227		342,009
Total	<u>\$10,254,782</u>	<u>\$ 769,227</u>	<u>\$201,000</u>	<u>\$10,823,009</u>

General Obligation Bonds - General Obligation Bonds are recorded in the General Long-Term Debt Account Group and are backed by the full faith and credit of the City.

Improvement Bonds - Special Assessment Improvement Bonds are recorded as a liability in the General Long-Term Debt Account Group and are payable primarily from special assessments levied and collected for local improvements. The City has a contingent liability relating to a pledge of full faith and credit on the improvement bonds. The general credit of the City is obligated only to the extent that liens foreclosed against properties involved in the improvement districts are insufficient to retire outstanding bonds.

Advance Refunding-Prior Years - In prior years the City refunded certain Tax Increment Financing Bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the refunded bonds are not included in the City's financial statements. At December 31, 1990, \$5,765,000 of Tax Increment Financing Bonds outstanding have been refunded and are considered defeased.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 6 - Long-Term Debt (Continued)

The annual requirements to amortize all debt outstanding as of December 31, 1990, including interest payments of \$8,182,523 are as follows:

Year Ending December 31	General Obligation	Special Assessment	Total
1991	880,345	109,625	927,910
1992	1,187,259	36,225	1,223,484
1993	1,250,760		1,250,760
1994	1,239,990		1,239,990
1995	1,246,305		1,246,305
1996-2000	5,097,950		5,097,950
2001-2005	5,135,994		5,135,994
2006-2009	2,479,070		2,479,070
Total	<u>\$18,517,673</u>	<u>\$ 145,850</u>	<u>\$18,663,523</u>

An amount of \$2,218,750 is available in the Debt Service funds and \$66,000 is available in the Revolving Fund to service the general obligation and improvement bonds.

Note 7 - Segment Information-Enterprise Funds

The City maintains one enterprise fund which accounts for City water and sewer operations. This fund is intended to be self-supporting through user fees charged for services to the public. Financial segment information as of and for the year ended December 31, 1990 is presented below:

	UTILITY FUND	STREET LIGHTING FUND	RECYCLING FUND	WATER SLIDE FUND	TOTAL
Operating Revenues	<u>\$2,030,239</u>	<u>\$105,560</u>	<u>\$254,310</u>	<u>\$ 56,315</u>	<u>\$2,446,424</u>
Depreciation Expense	<u>\$ 344,622</u>	<u>\$ ---</u>	<u>\$ ---</u>	<u>\$ 3,896</u>	<u>\$ 348,518</u>
Operating Income(Loss)	<u>\$ (115,552)</u>	<u>\$ (1,171)</u>	<u>\$108,764</u>	<u>\$ 26,957</u>	<u>\$ 18,998</u>
Net Income(Loss)	<u>\$ (144,034)</u>	<u>\$ (6,050)</u>	<u>\$108,764</u>	<u>\$ 12,462</u>	<u>\$ (28,858)</u>
Property, Plant and Equipment Additions	<u>\$ 99,592</u>	<u>\$ ---</u>	<u>\$ ---</u>	<u>\$ 193,846</u>	<u>\$ 293,438</u>
Net Working Capital	<u>\$1,125,386</u>	<u>\$ 11,130</u>	<u>\$108,764</u>	<u>\$ (177,488)</u>	<u>\$1,067,792</u>
Total Assets	<u>\$4,783,900</u>	<u>\$ 11,130</u>	<u>\$119,406</u>	<u>\$ 192,252</u>	<u>\$5,106,688</u>
Fund Equity					
Contributed	<u>\$2,631,311</u>	<u>\$ ---</u>	<u>\$ ---</u>	<u>\$ ---</u>	<u>\$2,631,311</u>
Retained Earnings	<u>1,996,347</u>	<u>11,130</u>	<u>108,764</u>	<u>12,462</u>	<u>2,128,703</u>
Total Fund Equity	<u>\$4,783,900</u>	<u>\$ 11,130</u>	<u>\$108,764</u>	<u>\$ 12,462</u>	<u>\$4,760,014</u>

CITY OF CRYSTAL, MINNESOTA
 NOTES TO FINANCIAL STATEMENTS
 December 31, 1990
 (Continued)

Note 8 - Fund Equity Reserves and Designations

The City records reserves to indicate that a portion of the fund equity is legally segregated for a specific future use or is not appropriable for expenditures. The following is a schedule of all reserves used by the City and a description of each, as of December 31, 1990:

Fund Equity-Reserved:

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Project</u>
Reserved for Encumbrances	\$ 13,819			
Reserved for 1991 Budget	400,000			
Reserved for Inventory	23,094			
Reserved for Prepaids	2,067			
Reserved for Compensated Absences	341,972			
Reserved for Equipment		\$ 293,199		
Reserved for Debt Service			\$2,218,750	\$ 66,000
Reserved for Future Public Improvements				<u>\$6,931,357</u>
	<u>\$ 780,952</u>	<u>\$ 293,199</u>	<u>\$2,218,750</u>	<u>\$6,997,357</u>

The City designates unreserved fund equity to indicate tentative plans for the use of current financial resources in the future. At December 31, 1990, the only Unreserved-Designated Fund Equity consisted of that portion designated for Working Capital to cover the operations from the beginning of the next fiscal year to the receipt of the first tax settlement.

Fund Equity-Unreserved/Designated:

	<u>General</u>	<u>Proprietary</u>
Designated for Working Capital	<u>\$1,429,375</u>	<u>\$2,128,703</u>

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 9 - Contingent Liabilities

The City participates in two federally assisted grant programs, the Community Development Block Grant Program and the Drug Task Force Grant Program. Both programs are subject to compliance audits and adjustments by the grantors or their representatives, principally the Federal Government. The City's compliance with applicable grant requirements will be determined in a separate single audit to be performed on each of the programs. The amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

The government is defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the government attorney the resolution of these matters will not have a material adverse effect on the financial condition of the government.

Note 10 - Joint Venture - Joint Water Commission

The City participates in a joint venture with the Cities of Golden Valley and New Hope to provide water services to the three cities. The "Golden Valley, Crystal and New Hope Joint Water Commission" is administered by a Joint Commission and consists of three members. Members of the commission are made up of one individual from each City, appointed by the City's Council, to serve a term of three years or until a successor is appointed and qualified.

Annually, the Commission is required to have an audit on the financial statements by an independent certified public accountant. The City of Crystal participated in 1990 by providing 29% of total revenues to cover expenditures. Participation by each City is based on actual water consumption with a surcharge to cover overhead costs of the commission.

The Combined Balance Sheet as of December 31, 1990, and the Statement of Revenues and Expenditures for the year ended December 31, 1990, are as follows:

GOLDEN VALLEY-CRYSTAL-NEW HOPE JOINT WATER COMMISSION
COMBINED BALANCE SHEET
December 31, 1990

ASSETS:	
Cash in Bank	\$ 358,734
Accounts Receivable	333,253
Prepaid Expenses	14,075
TOTAL ASSETS	<u>\$ 706,062</u>
LIABILITIES AND FUND EQUITY:	
Liabilities-	
Accounts Payable	\$ 241,255
Fund Equity-	
Fund Balance	464,807
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 706,062</u>

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 10 - Joint Venture - Joint Water Commission (Continued)

GOLDEN VALLEY-CRYSTAL-NEW HOPE JOINT WATER COMMISSION
STATEMENT OF REVENUES AND EXPENDITURES
For the Year Ended December 31, 1990

REVENUES:	
Operating	\$ 1,735,652
Non-Operating	13,826
Interest Revenue	<u>11,073</u>
TOTAL REVENUES	<u>\$ 1,760,551</u>
EXPENDITURES:	
Water Purchased	\$ 1,513,226
Other Operating Expenditures	<u>209,177</u>
TOTAL EXPENDITURES	<u>\$ 1,722,403</u>
Excess Revenues over Expenditures	\$ 38,148
FUND BALANCE, January 1	<u>426,659</u>
FUND BALANCE, December 31	<u>\$ 464,807</u>

The joint venture is considered a separate reporting entity by the City and, accordingly, this joint venture has not been included in these financial statements.

Note 11 - Deferred Compensation Plan

The City of Crystal offers its employees three deferred compensation plans which are in accordance with Internal Revenue Code Section 457. The three plans are Minnesota State, Great West and International City Management Association Retirement Corporation.

The plans permit employees to defer a portion of their salary until future years. Participation is optional. the deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plans, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the City, subject only to the claims of the City's general creditors. Participants' rights under the plan are equal to those of general creditors of the City in an amount equal to the fair market value of the deferred account for each participant.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 11 - Deferred Compensation Plan (Continued)

It is the opinion of the City's legal counsel that the City has no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor. The City believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

Plan assets of \$1,816,275 at December 31, 1990 are shown in the Agency Funds of the Financial Section. The plan assets are shown as cash and investments with a corresponding credit to deferred compensation payable. The plan assets are recorded at fair market value.

Note 12 - Defined Benefit Pension Plans - Statewide

A. Plan Description

All full-time and certain part-time employees of the City of Crystal are covered by defined benefit pension plans administered by the Public Employees Retirement Association (PERA). PERA administers the Public Employees Retirement Fund (PERF) and the Public Employees Police and Fire Fund (PEPFF) which are cost-sharing multiple-employer public employee retirement funds. PERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated members are covered by Social Security and Basic members are not. All new members must participate in the Coordinated Plan. All police officers, fire fighters and peace officers who qualify for membership by Statute are covered by the PEPFF. The payroll for employees covered by PERA and PEPFF plans for the year ended December 31, 1990, was \$2,367,311 and \$792,549 respectively; the City's total payroll was \$4,005,705.

PERA provides retirement benefits as well as disability benefits to members and benefits to survivors upon death of eligible members. Benefits are established by State Statute, and vest after three years of credited service. The defined retirement benefits are based on member's average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for coordinated and basic members. The retiring member receives the higher of step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rates for a Basic member is 2 percent of average salary for each of the first 10 years of service, 2.5 percent of each remaining year. For a Coordinated member, the annuity accrual is 1 percent of average salary for each of the first 10 years and 1.5 percent for each remaining year. Using Method 2, the annuity accrual rate is 2.5 percent of average salary for Basic members and 1.5 percent for Coordinated members. For PEPFF members, the annuity accrual rate is 2.5 percent for each year of service. For PERF members whose annuity is calculated using Method 1, and for all PEPFF members, a full annuity is available when age plus years of service is equal to 90.

There are different types of annuities available to members upon retirement. A normal annuity is a lifetime annuity that ceases upon death of the retiree. No survivor annuity is payable. There are also various types of joint and survivor annuity options available which will reduce the monthly normal annuity amount, because the annuity is payable over joint lives. Members may also leave their contributions in the fund upon termination of public service, in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 12 - Defined Benefit Pension Plans - Statewide (Continued)

B. Contributions Required and Contributions Made

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. The City makes annual contributions to the pension plans equal to the amount required by State Statutes. According to Minnesota Statutes Chapter 356.215, Subd. 4(g) the date of full funding required for the PERF and the PEPFF is the year 2020. As part of the annual actuarial valuation, PERA's actuary determines the sufficiency of the statutory contribution rates towards meeting the required full funding deadline. The actuary compares the actual contribution rate to a "required" contribution rate. Current Statutory contribution rates and actuarially required contribution rates for the plans are as follows:

	<u>Statutory Rates</u>		<u>Required Rate</u>
	<u>Employees</u>	<u>Employer</u>	
PERF			
Basic Plan	4.47%	4.82%	8.83%
Coordinated Plan	4.47%	4.82%	8.83%
PEPFF	8.00%	12.00%	16.21%

Total contributions made by the City during 1990 were:

	<u>Amounts</u>		<u>Percentage Of Covered Payroll</u>	
	<u>Employees</u>	<u>Employer</u>	<u>Employees</u>	<u>Employer</u>
PERF				
Basic Plan	\$ 17,557	\$ 22,890	8.23%	10.73%
Coordinated Plan	90,911	96,500	4.23%	4.48%
PEPFF	63,404	95,106	8.00%	12.00%
Totals	<u>\$171,872</u>	<u>\$214,496</u>		

The City's contribution for the year to the PERF represented .13 percent of total contributions required of all participating entities. For the PEPFF, contributions for the year represented .39 percent of total contributions required of all participating entities.

C. Funding Status and Progress

Pension Benefit Obligation

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess PERA's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among Public Employees Retirement Systems and employers. PERA does not make separate measurements of assets and pension benefit obligation for individual employers.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 12 - Defined Benefit Pension Plans - Statewide (Continued)

C. Funding Status and Progress (Continued)

The pension benefit obligations of the PERA as of June 30, 1990, were as follows:

	<u>PERF</u>	<u>PEPFF</u>
	(in thousands)	
Total Pension Benefit Obligations	\$4,089,960	\$ 657,453
Net Assets Available for Benefits, at Cost		
(Market Values for:		
PERF \$3,547,243		
PEPFF 803,320)	<u>3,250,157</u>	<u>739,068</u>
Unfunded (Assets in Excess of) Pension Benefit Obligation	<u>\$ 839,803</u>	<u>\$ (81,615)</u>

The measurement of the pension benefit obligation is based on an actuarial valuation as of June 30, 1990. Net assets available to pay pension benefits were valued as of June 30, 1990.

Change in Actuarial Methods and Benefit Provisions

For the fiscal year 1990 actuarial valuation, the PERA Board of Trustees approved the use of new withdrawal rates. The change was made to reduce, if not eliminate, the series of large, annual recurring actuarial losses in the last few years due to lower than expected terminations.

With the adoption of new withdrawal rates, the pension benefit obligation increased \$59,942,000 in the PERF and \$6,978,000 in the PEPFF.

D. Ten-Year Historical Trend Information

Ten-year historical trend information is presented in PERA's Comprehensive Annual Financial Report for the year ended June 30, 1989. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

E. Related Party Investments

As of June 30, 1990, and for the fiscal year then ended, PERA held no securities issued by the City or other related parties.

F. FICA Contributions

The City's contribution to the Federal Social Security Program (FICA and FICA/Medicare) plan for fiscal 1990 was \$164,421.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS

December 31, 1990

(Continued)

Note 13 - Defined Benefit Pension Plan-Police Relief Association
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The City contributes to the Crystal Police Relief Association (Association), a single-employer public employee retirement system that acts as a common investment and administrator for some of the City's police officers.

A. General Information

Policemen of the City of Crystal hired prior to June 15, 1980, are members of the Crystal Police Department Relief Association. The Association is the administrator of a single-employer pension plan that operates under the provisions of Minnesota Statute 317.24. It is governed by a board of eight members elected by the members of the Association and three board members appointed by the City. The Police Chief, Mayor and Treasurer are ex-officio non-voting members of the board.

For financial reporting purposes, the Association's financial statements are not included with the City of Crystal's financial statements because the Association is not a component unit of the City.

As of December 31, 1990, membership data related to the Police Relief Association was as follows:

Retirees and Beneficiaries Currently	
Receiving Benefits and Terminated Employees	
Entitled to Benefits but not yet Receiving	17
 Vested Active Plan Participants	 11
 Total	 28

B. Pension Benefits

Age and Service Retirement

Eligibility - Twenty years of service and fifty years of age.

Amount - For first 20 years of service, 36/80 of base pay at retirement. For each year in excess of 20, an additional 1/80 is added, up to a maximum on 43/80 of base pay for 27 or more years of service.

Pay Used for Plan Purposes

For benefit determination purposes, "base pay" means the salary of a first grade patrolman for the second month of the previous fiscal year. For contribution purposes, it means the present rate of pay of a first grade patrolman.

Disability Retirement

Eligibility - Disabled to the extent that no longer able to perform the duties of a police officer before being eligible for age and service retirement.

Amount - 36/80 of base pay at time of disability. If service exceeds 21 years, the amount is recomputed as an age and service benefit at the time the retiree reaches age 50.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 13 - Defined Benefit Pension Plan-Police Relief Association (Continued)

B. Pension Benefits (Continued)

Members Death While Active, in Deferred Status, or Retired

Eligibility Spouse - Legally married to member at least one year prior to separation from service and residing with member at time of death. Benefits terminate upon remarriage.

Eligibility Child - Younger than age 18.

Amount Spouse - 19/80 of base pay at separation from service.

Amount Child - 6/80 of base pay per child. Children's maximum is 18/80 if spouse is receiving and 36/80 if no spouse is receiving.

Vested Deferred

Twenty years of service and separated before age 50. Maximum benefit is 40/80 of base pay. Payment beginning is deferred to attainment of age 50.

Post Retirement Adjustments ("Escalator")

Each time base pay is changed, payments to all benefit recipients are simultaneously changed by the same percent that base pay is changed.

Member Contributions

Members contribute 8 percent of their base pay. Total member contributions are refundable, without interest, if no monthly benefit is payable upon separation from service.

C. Funding Status and Progress

The amounts shown below as the "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits and is intended to help users assess the plan's funding status on a going-concern basis, assess progress being made in accumulating sufficient assets to pay benefits when due, and allow for comparisons among Public Employee Retirement Plans. The measure is independent of the actuarial funding method used to determine contributions to the plan.

The pension benefit obligations were determined as part of an actuarial valuation of the plan as of December 31, 1990 and 1989. Significant actuarial assumptions used in determining the pension benefit obligation include a rate of return on the investment of present and future assets of 5 percent per year compounded annually, projected salary increases of 3.5 percent per year compounded annually, attributable to inflation, and the assumption that benefits will increase 3.5 percent per year after retirement.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 13 - Defined Benefit Pension Plan-Police Relief Association (Continued)

C. Funding Status and Progress (Continued)

At December 31, 1990 and 1989, the unfunded pension benefit obligations were \$1,080,831 and \$1,270,775, respectively, determined as follows:

	<u>1990</u>	<u>1989</u>
Pension Benefit Obligation:		
Retirees and Beneficiaries		
Currently Receiving Benefits		
and Terminated Employees Not		
Yet Receiving Benefits	\$4,674,144	\$4,470,408
Current Employees-		
Accumulated Employee Cont-		
ributions Including Allocated		
Investment Income	318,209	323,496
Employer Financed	<u>1,493,737</u>	<u>1,597,772</u>
Total Pension Benefit		
Obligation	\$6,486,090	\$6,391,676
Net Assets Available for Benefits,		
At Cost (Market was \$6,358,676		
and \$6,055,177 respectively)	<u>5,405,259</u>	<u>5,824,415</u>
Unfunded Pension Benefit		
Obligation	<u>\$1,080,831</u>	<u>\$ 567,261</u>

The total pension benefit obligation as of December 31, 1990 and 1989, were \$6,391,676 and \$6,170,503 respectively.

During 1990 and 1989, the plan experienced net changes of \$94,414 and \$221,173 in the pension benefit obligation.

D. Contribution Required and Contributions Made

Financial requirements of the Relief Association are determined on an actuarial basis using the entry age normal actuarial cost method. Normal cost is funded on a current basis. The unfunded actuarial accrued liability is to be funded by December 31, 2010. The City's minimum obligation is the financial requirement for the year less anticipated member contributions and state aids. Any additional payments by the City shall be used to amortize the unfunded liability of the Relief Association. The funding strategy for normal cost and the unfunded actuarial accrued liability should provide sufficient resources to pay Relief Association benefits on a timely basis.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 13 - Defined Benefit Pension Plan-Police Relief Association (Continued)

D. Contribution Required and Contributions Made (Continued)

Total contributions of the Relief Association in 1990 and 1989 amounted to \$208,382 and \$215,613, of which \$179,499 and \$118,989 and \$28,883 and \$30,808 were made by the City of Crystal and its Association members, respectively. The contributed amounts were actuarially determined as described above and were based on an actuarial valuation as of December 31, 1990 and 1989. The contributions represent funding for normal costs of \$64,764 and \$62,289 and the amortization of the unfunded actuarial accrued liability of \$114,735 and \$122,526. Contributions made by the City and its Association members represent 47.2 and 50.29 percent of covered payroll for the years.

Significant actuarial assumptions used to compute pension contribution requirements are substantially the same as those used to determine the standardized measure of the pension obligation.

Note 14 - Defined Benefit Pension Plan-Firefighters Relief Association

The City contributes to the Crystal Firefighters Relief Association (Association), a single-employer public employee retirement system that acts as a common investment and administrator for the City's volunteer firefighters.

A. General Information

Any regular active member of the Crystal Fire Department shall be eligible to apply for membership in the Crystal Firefighters Relief Association. The Association is the administrator of a single-employer pension plan that operates under the provisions of Minnesota Statute 421.01 through .29 (as amended). It is governed by a board of six members elected by the members of the Association. The Fire Chief, Mayor and the Finance Director are ex-officio non-voting members of the Board.

For financial reporting purposes, the Association's financial statements are not included with the City of Crystal's financial statements because the Association is not a component unit of the City.

As if December 31, 1990, membership data related to the Firefighters Relief Association was as follows:

Retirees and Beneficiaries:	
Retired Members	31
Surviving Spouses	2
Deferred Members	1
Active Members	<u>36</u>
Total	<u>70</u>

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 14 - Defined Benefit Pension Plan-Firefighters Relief Association (Continued)

B. Pension Benefits

Age and Service Retirement Benefits

Eligibility - Twenty years of active service and fifty years of age.

Monthly service pension - \$17 for each year of active service to a maximum of \$510 per month or a lump sum of \$1,500 for each year of active service.

Lump-sum service pension - \$2,500 for each year of active service to a maximum of \$75,000.

Sick and Disability Benefits - Short-term

Eligibility - Sick or disabled to the extent that no longer able to perform any duties of regular occupation, and under care of a physician for seven consecutive days or more.

Amount - \$10 per day, commencing with the first day of illness, not to exceed \$1,000.

Sick and Disability Benefits - Permanent

Eligibility - Totally and permanently sick or disabled, on duty, to the extent that a physician or surgeon certifies to the board, that such illness or disability will permanently prevent the member from performing the duties in the Crystal Fire Department.

Amount - \$17 for each year of active service to age fifty at which time the benefit would be converted to a service pension based on number of years of active service, or a lump sum of \$2,500 for each year of active service.

Members Death Benefits While Active, in Deferred Status, or Retired

Eligibility - Surviving spouse, children or the estate if no survivors.

Amount - Active firefighter: \$1,500 for each year of active service, to be not less than \$7,500; Retired firefighter(receiving monthly pension): \$2,000 plus 1/2 of the monthly service pension earned at the time of death to surviving spouse and or children.

Vested Deferred

Active service for 10 years or more, but less than 20 years. Benefit based on reduction factors for lump sum pension of \$2,500 or a monthly pension of \$17 per year of active service. Payment beginning is deferred to attainment of age 50.

C. Funding Status and Progress

The amount shown below as the "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits and is intended to (i) help users assess the plan's funding status on a going-concern basis, (ii) assess progress being made in accumulating sufficient assets to pay benefits when due, and (iii) allow for comparisons among public employee retirement plans. The measure is independent of the actuarial funding method used to determine contributions to the plan.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

Note 14 - Defined Benefit Pension Plan-Firefighters Relief Association (Continued)

The pension benefit obligation was determined as a part of an actuarial valuation of the plan as of December 31, 1988 (date of last actuarial survey). Significant actuarial assumptions used in determining the pension benefit obligation include (a) a rate of return on the investment of present and future assets of 5.0% per year compounded annually, and (b) the assumption that benefits will not increase after retirement.

At December 31, 1988, the unfunded pension benefit obligation was \$78,535, determined as follows:

	<u>1988</u>
Pension Benefit Obligation:	
Retirees and Beneficiaries	
Currently Receiving Benefits	
and Terminated Employees Not	
Yet Receiving Benefits	\$1,325,653
Current Employees-	
Accumulated Employee Con-	
tributions Including Allocated	
Investment Income	0
Employer Financed	<u>659,984</u>
Total Pension Benefit	
Obligation	\$1,985,637
Net Assets Available for Benefits,	
At Cost (Market was \$1,810,760)	<u>1,907,102</u>
Unfunded Pension Benefit	
Obligation	<u>\$ 78,535</u>

The total pension benefit obligation as of December 31, 1988 was \$1,985,637.

D. Contributions Required and Made

The Association's funding policy provides for periodic contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are designed to accumulate sufficient assets to pay benefits when due. The normal cost and actuarial accrued liability are determined using an entry age actuarial funding method. Unfunded actuarial accrued liabilities are being amortized as a level dollar amount over a period of 21 years.

During the year ended December 31, 1990, contributions totalling \$29,831 were made in accordance with contribution requirements determined by an actuarial valuation of the plan as of December 31, 1985.

Significant actuarial assumptions used to compute contribution requirements were the same as those used to compute the standardized measure of the pension benefit obligation.

CITY OF CRYSTAL, MINNESOTA
 NOTES TO FINANCIAL STATEMENTS
 December 31, 1990
 (Continued)

Note 14 - Defined Benefit Pension Plan-Firefighters Relief Association (Continued)

E. By-Law Changes

During 1989, a by-law change increased the monthly service pension from \$15 to \$17 monthly for each year of active service, with the maximum going from \$450 to \$510 per month. The lump sum pension increased from \$1,500 to \$2,500 for each year of active service, with the maximum increasing to \$75,000 from \$45,000. An actuarial review was made on these changes, and the effect of the changes on the pension benefit obligation is as follows:

Total Pension Benefit Obligation	\$2,425,146
Net Assets Available for Benefits	
At Cost (Market Value was \$2,107,104)	<u>2,005,536</u>
	<u>\$ 419,610</u>

NOTE 15 - RECLASSIFICATION OF SPECIAL REVENUE FUNDS

Effective during the year ended December 31, 1990, the City reclassified the Street Lighting and Recycling Special Revenue Funds. This reclassification was done to better reflect the operations of these self-supporting operations. The amounts reclassified include the following:

<u>Transfer From</u>	<u>Description</u>	<u>Amount</u>
Special Revenue-		
Street Lighting Fund	Fund Equity	\$17,180
Recycling Fund	Fund Equity	<u>---</u>
Net Increase in Enterprise		
Fund Beginning Fund Equity		<u>\$17,180</u>

NOTE 16 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets, errors or omissions; injuries to employees; or acts of God.

The City participates in a joint powers agreement with other cities around the state in the League of Minnesota Cities Insurance Trust (LMCIT). The LMCIT is self-sustaining in all areas of coverage and the City pays an annual premium to cover current and future losses. The LMCIT provides coverage for liability, errors and omissions, worker's compensation, auto as well as other types of coverage.

The LMCIT annually reviews its performance annually and in past years has paid dividends to participating member cities.

CITY OF CRYSTAL, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 1990
(Continued)

NOTE 17 - ADVANCES FROM/TO OTHER FUNDS

During 1990 the City built a water slide to add to the swimming pool operation. The construction of the water slide was financed by an advance from the Permanent Improvement Revolving Fund. This advance is to be repaid out of water slide operations over a period of ten years at an interest rate of eight percent. The activity on the advance for 1990 is as follows:

Original Loan Amount	\$ 193,121	
Payments - 1990		
Principal	<u>13,331</u>	
Interest		<u>\$ 15,450</u>
Principal Balance 12-31-90	<u>\$ 179,790</u>	

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Balance</u> <u>12/31/90</u>
Public Improvement Revolving	Water Slide Enterprise	<u>\$ 179,790</u>

NOTE 18 - SUBSEQUENT EVENTS

On April 11, 1991, the City refunded the Tax Increment Refunding Bonds, Series 1986A and the Tax Increment Bonds, Series 1987A. This transaction was done as a crossover refunding, thus requiring the City to provide only \$1,900 of front monies to be placed in escrow with the proceeds of the refunding issue in order to pay the principal and interest on the refunded issue until the call date in 1997.

The bonds' effective interest rate is 6.6881% and they mature February 1997 through 2009 and will be payable through tax increment dollars out of TIF District #2050 (Bass Lake Road-Becker Park).

GENERAL FUND

The General Fund accounts for the revenue and expenditures relating to normal governmental activities which are not accounted for in other funds. It is the main operating fund on the City.

City of Crystal
GENERAL FUND
COMPARATIVE BALANCE SHEET
December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$1,786,661	\$1,758,394
Receivables (Net of Uncollectibles):		
Taxes:		
Unremitted	14,547	12,837
Delinquent	68,839	35,680
Accounts	11,293	25,286
Special Assessments:		
Delinquent	454	652
Due From Other Funds	525,504	321,430
Due from Other Governments	49,016	43,736
Inventories	23,094	15,166
Prepaid Expenses	2,067	---
	<hr/>	<hr/>
TOTAL ASSETS	<u>\$2,481,475</u>	<u>\$2,213,181</u>
 LIABILITIES AND FUND EQUITY		
Liabilities:		
Accounts Payable	\$58,783	\$31,854
Salaries and Wages Payable	134,095	---
Deferred Revenue	78,270	37,854
	<hr/>	<hr/>
Total Liabilities	\$271,148	\$69,708
Fund Equity:		
Reserved for Encumbrances	\$13,819	---
Reserved for Inventory	23,094	\$15,166
Reserved for Prepaid Expenses	2,067	---
Reserved for Compensated Absences	341,972	332,782
Reserved for Subsequent Years Budget	400,000	400,000
Unreserved - Designated for Working Capital	1,429,375	1,395,525
	<hr/>	<hr/>
Total Fund Equity	\$2,210,327	\$2,143,473
	<hr/>	<hr/>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$2,481,475</u>	<u>\$2,213,181</u>

City of Crystal
GENERAL FUND

EXHIBIT A-2

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
-BUDGET AND ACTUAL-

For the Year Ended December 31, 1990

(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	1990			1989
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>	<u>ACTUAL</u>
REVENUES				
Taxes	\$2,049,181	\$1,959,768	(\$89,413)	\$1,553,294
Licenses and Permits	182,900	212,486	29,586	239,638
Intergovernmental	2,541,772	2,626,770	84,998	2,807,311
Charges for Services	399,003	455,262	56,259	409,669
Fines and Forfeitures	213,000	123,713	(89,287)	177,599
Interest	110,000	105,626	(4,374)	128,640
Miscellaneous	161,700	283,049	121,349	154,425
Total Revenues	<u>\$5,657,556</u>	<u>\$5,766,674</u>	<u>\$109,118</u>	<u>\$5,470,576</u>
EXPENDITURES				
Current-				
General Government	\$1,062,778	\$1,022,248	\$40,530	\$990,422
Public Safety	2,097,162	2,077,254	19,908	1,998,922
Highways and Streets	715,652	670,725	44,927	671,372
Health and Sanitation	150,802	135,122	15,680	132,657
Park and Recreation	1,099,520	1,058,643	40,877	1,036,320
Unallocated Expenditures	852,783	752,922	99,861	706,088
Total Expenditures	<u>\$5,978,697</u>	<u>\$5,716,914</u>	<u>\$261,783</u>	<u>\$5,535,781</u>
Excess of Revenues Over(Under) Expenditures	<u>(\$321,141)</u>	<u>\$49,760</u>	<u>(\$152,665)</u>	<u>(\$65,205)</u>
OTHER FINANCING SOURCES (USES)				
Transfers From Other Funds	\$0	\$3,275	(\$3,275)	\$0
Transfers To Other Funds	(78,859)	---	(78,859)	(69,458)
Total Other Financing Sources(Uses)	<u>(\$78,859)</u>	<u>\$3,275</u>	<u>(\$82,134)</u>	<u>(\$69,458)</u>
Excess of Revenues and Other Sources Over(Under) Expenditures and Other Uses - Budgetary Basis	<u>(\$400,000)</u>	<u>\$53,035</u>	<u>(\$234,799)</u>	<u>(\$134,663)</u>
ENCUMBRANCES, December 31		<u>13,819</u>		<u>---</u>
Excess of Revenues and Other Sources Over(Under) Expenditures and Other Uses - GAAP Basis		<u>\$66,854</u>		<u>(\$134,663)</u>
FUND BALANCE, January 1 (GAAP Basis)		<u>2,143,473</u>		<u>2,278,136</u>
FUND BALANCE, December 31		<u><u>\$2,210,327</u></u>		<u><u>\$2,143,473</u></u>

City of Crystal
GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	1990			1989
	BUDGET	ACTUAL	VARIANCE	ACTUAL
GENERAL PROPERTY TAXES:				
Taxes	\$1,663,181	\$1,576,874	(\$86,307)	\$1,160,065
Fiscal Disparities	376,000	376,574	574	380,609
Tax Forfeit Sales	---	458	458	222
Penalties and Interest	10,000	5,862	(4,138)	12,398
TOTAL GENERAL PROPERTY TAXES	\$2,049,181	\$1,959,768	(\$89,413)	\$1,553,294
LICENSES AND PERMITS:				
Business Licenses and Permits	\$110,900	\$121,342	\$10,442	\$129,054
Non-Business Licenses and Permits	72,000	91,144	19,144	110,584
TOTAL LICENSES AND PERMITS	\$182,900	\$212,486	\$29,586	\$239,638
INTERGOVERNMENTAL:				
Homestead Credit	\$693,350	\$747,277	\$53,927	\$557,321
Local Government Aid	1,845,183	1,845,183	0	2,229,990
State-Aid Street Maintenance	3,239	20,000	16,761	20,000
Post Board Reimbursement	---	14,310	14,310	---
TOTAL INTERGOVERNMENTAL	\$2,541,772	\$2,626,770	\$84,998	\$2,807,311
CHARGES FOR SERVICES:				
General Government	\$16,700	\$26,488	\$9,788	\$21,799
Public Safety	4,600	10,226	5,626	8,508
Highways and Streets	50,000	68,893	18,893	61,997
Weed Cutting	600	430	(170)	1,872
Health and Sanitation	85,033	93,802	8,769	109,826
Park and Recreation	193,050	189,562	(3,488)	156,081
Swimming Pool	49,020	65,861	16,841	49,586
TOTAL CHARGES FOR SERVICES	\$399,003	\$455,262	\$56,259	\$409,669
FINES AND FORFEITURES:				
Court Fines	\$213,000	\$123,713	(\$89,287)	\$177,599
MISCELLANEOUS:				
Interest on Investments	\$110,000	\$105,626	(\$4,374)	\$128,640
Rental of Property	700	840	140	630
Leases	---	5,100	5,100	9,600
Sale of Property and Equipment	43,000	52,414	9,414	29,786
Refunds and Reimbursements-				
Insurance	---	95,616	95,616	40,924
Administrative Costs				
Street Lighting Fund	5,500	5,500	0	5,500
Community Development Fund	---	4,774	4,774	6,479
Utility Fund	110,000	110,000	0	55,000
Other	2,500	8,805	6,305	6,506
TOTAL MISCELLANEOUS	\$271,700	\$388,675	\$116,975	\$283,065
TRANSFERS FROM OTHER FUNDS:				
Transfer From Revolving Fund	---	\$3,275	\$3,275	---
TOTAL REVENUES	\$5,657,556	\$5,769,949	\$112,393	\$5,470,576

City of Crystal
GENERAL FUND

EXHIBIT A-4

SCHEDULE OF EXPENDITURES COMPARED TO BUDGET CLASSIFIED AS TO ACTIVITY, CHARACTER AND OBJECT

For the Year Ended December 31, 1990

(With Comparative Actual Amounts for the Year Ended December 31, 1989)

				1990 EXPENDITURES CLASSIFIED BY CHARACTER AND OBJECT						1989 ACTUAL
	1990			PERSONAL SERVICES	SUPPLIES, REPAIRS & MAINTENANCE	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	OTHER		
	BUDGET	ACTUAL	VARIANCE							
GENERAL GOVERNMENT:										
Mayor and Council	\$126,670	\$122,851	\$3,819	\$45,542	\$561	\$76,507	\$241	---	\$102,072	
City Administration	321,092	321,720	(628)	246,720	6,500	67,936	\$564	---	348,199	
Elections	20,975	14,240	6,735	10,920	1,031	1,374	915	---	10,206	
Assessing	131,140	123,631	7,509	102,592	831	20,208	---	---	113,510	
Finance	157,898	154,153	3,745	116,129	7,243	30,539	242	---	132,482	
Legal	140,200	147,279	(7,079)	13,200	---	134,079	---	---	122,267	
Commissions	11,750	9,078	2,672	---	271	8,807	---	---	24,528	
Plant Operation and Maintenance	153,053	129,296	23,757	30,650	5,070	92,156	1,420	---	137,158	
TOTAL GENERAL GOVERNMENT	\$1,062,778	\$1,022,248	\$40,530	\$565,753	\$21,507	\$431,606	\$3,382	\$0	\$990,422	
PUBLIC SAFETY:										
Police/Civil Defense	\$1,810,347	\$1,803,250	\$7,097	\$1,519,830	\$51,645	\$152,835	\$78,940	---	\$1,783,125	
Fire	212,250	198,637	13,613	129,381	10,678	18,578	40,000	---	136,294	
Protective Inspection	74,565	75,367	(802)	63,191	1,400	10,329	447	---	79,503	
TOTAL PUBLIC SAFETY	\$2,097,162	\$2,077,254	\$19,908	\$1,712,402	\$63,723	\$181,742	\$119,387	\$0	\$1,998,922	
HIGHWAYS AND STREETS:										
Engineering	\$214,847	211,228	\$3,619	\$187,869	\$1,681	\$21,028	\$650	---	\$228,871	
Street Maintenance	500,805	459,497	41,308	329,249	68,435	53,695	\$8,118	---	442,501	
TOTAL HIGHWAYS AND STREETS	\$715,652	\$670,725	\$44,927	\$517,118	\$70,116	\$74,723	\$8,768	\$0	\$671,372	
HEALTH AND SANITATION	\$150,802	\$135,122	\$15,680	\$126,487	\$3,233	\$4,859	\$543	\$0	\$132,657	
PARK AND RECREATION:										
Park Maintenance	\$391,001	\$381,319	\$9,682	\$283,340	\$49,738	\$43,782	\$4,459	---	\$466,067	
Recreation	483,636	458,544	25,092	297,351	42,735	118,458	---	---	457,091	
Swimming Pool	75,742	86,353	(10,611)	42,745	17,535	18,827	7,246	---	69,586	
Community Center	105,532	91,783	13,749	41,024	14,562	35,942	255	---	0	
Tree Disease and Weed Control	43,609	40,644	2,965	4,813	43	35,788	---	---	43,576	
TOTAL PARK AND RECREATION	\$1,099,520	\$1,058,643	\$40,877	\$669,273	\$124,613	\$252,797	\$11,960	\$0	\$1,036,320	
UNALLOCATED EXPENDITURES	\$852,783	\$752,922	\$99,861	\$395,752	\$0	\$344,941	\$0	\$12,229	\$706,088	
TOTAL EXPENDITURES	\$5,978,697	\$5,716,914	\$261,783	\$3,986,785	\$283,192	\$1,290,668	\$144,040	\$12,229	\$5,535,781	
OTHER FINANCING USES:										
Transfers to Other Funds	78,859	0	78,859	---	---	---	---	---	69,458	
TOTAL EXPENDITURES & OTHER USES	\$6,057,556	\$5,716,914	\$340,642	\$3,986,785	\$283,192	\$1,290,668	\$144,040	\$12,229	\$5,605,239	

SPECIAL REVENUE FUNDS

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Special Revenue Funds receive financial support from a number of sources including; federal, state and local grants; and fees and services.

CITY OF CRYSTAL
SPECIAL REVENUE FUNDS

Pension Fund - The Pension Fund accounts for the accumulation of resources necessary to finance the City's share of contributions to the Social Security Administration (FICA) and the Public Employees' Retirement Association (PERA).

Equipment Reserve Fund - The Equipment Reserve Fund was established to accumulate resources for the purchase of equipment by various City departments.

Post Audit Fund - The Post Audit Fund was established to account for property taxes levied to finance the cost of the annual independent audits required by state statute.

Park Reward Fund - The Park Reward Fund was set up to account for the expenditure of donations as a reward for reporting vandalism in Becker Park.

Arts and Entertainment Fund - The Arts and Entertainment Fund is used to accumulate resources for community park concerts.

Planning Fund - The Planning Fund is used to account for expenditures for planning services involving joint projects with other governmental units.

Community Development Fund - The Community Development Fund was set up to account for revenues received from the Federal Government in accordance with the Housing and Community Development Block Grant Program (CDBG).

Infrastructure Fund - The Infrastructure Fund was established to accumulate resources for future projects upgrading the City's infrastructure system.

Economic Development Authority - The Economic Development Authority Fund was established to account for and administer activity in established and future tax increment financing districts.

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City of Crystal
SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET

EXHIBIT B-1

December 31, 1990

(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>PENSION</u>	<u>EQUIPMENT RESERVE</u>	<u>POST AUDIT</u>	<u>PARK REWARD</u>	<u>ARTS AND ENTER- TAINMENT</u>	<u>PLANNING</u>
ASSETS						
Cash and Temporary Investments	\$87,309	\$293,199	\$5,788	\$613	\$19,568	\$7,858
Receivables (Net of Uncollectible):						
Taxes:						
Unremitted	1,352	---	65	---	---	---
Delinquent	7,554	---	293	---	---	---
Accounts	991	---	---	---	---	---
Due from Other Governments	---	---	---	---	---	---
TOTAL ASSETS	\$97,206	\$293,199	\$6,146	\$613	\$19,568	\$7,858
LIABILITIES AND FUND BALANCE						
Liabilities:						
Due to Other Funds	---	---	---	---	---	---
Accounts Payable	\$14,194	---	---	---	---	---
Accrued Salaries and Wages	---	---	---	---	---	---
Deferred Revenue	7,554	---	\$293	---	---	---
Total Liabilities	\$21,748	\$0	\$293	\$0	\$0	\$0
Fund Balance:						
Reserved-For Equipment	---	\$293,199	---	---	---	---
Unreserved-Designated	---	---	---	---	---	---
Unreserved-Undesignated	\$75,458	---	\$5,853	\$613	\$19,568	\$7,858
Total Fund Balance	\$75,458	\$293,199	\$5,853	\$613	\$19,568	\$7,858
TOTAL LIABILITIES AND FUND BALANCE	\$97,206	\$293,199	\$6,146	\$613	\$19,568	\$7,858

City of Crystal
SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET

EXHIBIT B-1
(Continued)

December 31, 1990

(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	COMMUNITY DEVELOPMENT	INFRA- STRUCTURE	EDA	TOTALS	
				1990	1989
ASSETS					
Cash and Temporary Investments	---	\$980,873	\$6,432	\$1,401,640	\$1,137,706
Receivables (Net of Uncollectible):					
Taxes:					
Unremitted	---	---	389	1,806	3,340
Delinquent	---	1,406	1,274	10,527	7,947
Accounts	---	---	---	991	206
Due from Other Governments	\$62,276	---	---	62,276	76,103
TOTAL ASSETS	\$62,276	\$982,279	\$8,095	\$1,477,240	\$1,225,302
LIABILITIES AND FUND BALANCE					
Liabilities:					
Due to Other Funds	\$58,878	---	---	\$58,878	\$88,158
Accounts Payable	3,398	\$446	\$1,224	19,262	14,612
Accrued Salaries and Wages	---	---	870	870	---
Deferred Revenue	---	1,406	1,274	10,527	7,947
Total Liabilities	\$62,276	\$1,852	\$3,368	\$89,537	\$110,717
Fund Balance:					
Reserved-For Equipment	---	---	---	\$293,199	\$267,873
Unreserved-Designated	---	\$980,427	---	980,427	735,500
Unreserved-Undesignated	---	---	4,727	114,077	\$111,212
Total Fund Balance	\$0	\$980,427	\$4,727	\$1,387,703	\$1,114,585
TOTAL LIABILITIES AND FUND BALANCE	\$62,276	\$982,279	\$8,095	\$1,477,240	\$1,225,302

City of Crystal
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>PENSION</u>	<u>EQUIPMENT RESERVE</u>	<u>POST AUDIT</u>	<u>PARK REWARD</u>	<u>ARTS AND ENTER- TAINMENT</u>	<u>PLANNING</u>
REVENUES						
General Property Taxes	\$193,502	---	\$9,404	---	---	---
Intergovernmental Revenues	156,614	---	3,555	---	---	---
Charges for Services	---	33,705	---	---	---	---
Interest	---	23,956	---	28	---	2,259
Other	---	---	---	---	9,556	---
Total Revenues	<u>\$350,116</u>	<u>\$57,661</u>	<u>\$12,959</u>	<u>\$28</u>	<u>\$9,556</u>	<u>\$2,259</u>
EXPENDITURES						
Current:						
General Government	\$365,946	\$32,335	\$11,678	---	\$325	---
Public Works	---	---	---	---	---	---
Rehabilitation Subsidies	---	---	---	---	---	---
Total Expenditures	<u>\$365,946</u>	<u>\$32,335</u>	<u>\$11,678</u>	<u>\$0</u>	<u>\$325</u>	<u>\$0</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(\$15,830)	\$25,326	\$1,281	\$28	\$9,231	\$2,259
OTHER FINANCING SOURCES (USES)						
Transfers From (To) Other Funds	---	---	---	---	---	(20,000)
Increase (Decrease) in Fund Balance	(\$15,830)	\$25,326	\$1,281	\$28	\$9,231	(\$17,741)
FUND BALANCE, January 1	<u>91,288</u>	<u>267,873</u>	<u>4,572</u>	<u>585</u>	<u>10,337</u>	<u>25,599</u>
FUND BALANCE, December 31	<u>\$75,458</u>	<u>\$293,199</u>	<u>\$5,853</u>	<u>\$613</u>	<u>\$19,568</u>	<u>\$7,858</u>

City of Crystal
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	COMMUNITY DEVELOPMENT	INFRA- STRUCTURE	EDA	TOTALS	
				1990	1989
REVENUES					
General Property Taxes	---	\$1,589	\$52,673	\$257,168	\$429,593
Intergovernmental Revenues	112,809	186,865	20,129	479,972	572,666
Charges for Services	---	---	---	33,705	32,253
Interest	---	72,363	423	99,029	76,997
Other	---	3,160	65,208	77,924	64,807
Total Revenues	\$112,809	\$263,977	\$138,433	\$947,798	\$1,176,316
EXPENDITURES					
Current:					
General Government	\$6,170	---	\$112,537	\$528,991	\$599,981
Public Works	---	\$173,836	---	173,836	51,798
Rehabilitation Subsidies	106,639	---	---	106,639	137,145
Total Expenditures	\$112,809	\$173,836	\$112,537	\$809,466	\$788,924
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$0	\$90,141	\$25,896	\$138,332	\$387,392
OTHER FINANCING SOURCES (USES)					
Transfers From (To) Other Funds	---	154,786	---	134,786	---
Increase (Decrease) in Fund Balance	\$0	\$244,927	\$25,896	\$273,118	\$387,392
FUND BALANCE, January 1	0	735,500	(21,169)	1,114,585	727,193
FUND BALANCE, December 31	\$0	\$980,427	\$4,727	\$1,387,703	\$1,114,585

City of Crystal
PENSION FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT B-3

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$87,309	\$90,067
Taxes Receivable:		
Unremitted	1,352	1,594
Delinquent	7,554	4,790
Accounts Receivable	991	
TOTAL ASSETS	<u>\$97,206</u>	<u>\$96,451</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable	\$14,194	\$373
Deferred Revenue	7,554	4,790
Total Liabilities	<u>\$21,748</u>	<u>\$5,163</u>
Fund Balance:		
Unreserved-Undesignated	75,458	91,288
TOTAL LIABILITIES AND FUND BALANCE	<u>\$97,206</u>	<u>\$96,451</u>

City of Crystal
PENSION FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	1990		1989
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
REVENUES			
General Property Taxes	\$201,500	\$193,502	\$205,847
Intergovernmental Revenues:			
State Grants-			
Homestead Credit	68,500	73,838	74,433
Insurance Premium Tax	80,000	82,776	83,605
Total Revenues	<u>\$350,000</u>	<u>\$350,116</u>	<u>\$363,885</u>
EXPENDITURES			
Pension Contributions	372,273	365,946	351,010
Increase (Decrease) in Fund Balance	(\$22,273)	(\$15,830)	\$12,875
FUND BALANCE, January 1	<u>91,288</u>	<u>91,288</u>	<u>78,413</u>
FUND BALANCE, December 31	<u>\$69,015</u>	<u>\$75,458</u>	<u>\$91,288</u>

City of Crystal
EQUIPMENT RESERVE FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT B-4

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$293,199	\$272,610
TOTAL ASSETS	<u>\$293,199</u>	<u>\$272,610</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable	---	\$4,737
Fund Balance:		
Reserved-		
For Equipment	293,199	267,873
TOTAL LIABILITIES AND FUND BALANCE	<u>\$293,199</u>	<u>\$272,610</u>

City of Crystal
EQUIPMENT RESERVE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>		<u>1989</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
REVENUES			
Charges for Services:			
Property and Equipment Rentals	\$40,000	\$33,705	\$32,253
Interest Earned	---	23,956	26,299
Total Revenues	<u>\$40,000</u>	<u>\$57,661</u>	<u>\$58,552</u>
EXPENDITURES			
General Government-			
Capital Outlay	29,500	32,335	57,900
Increase (Decrease) in Fund Balance	<u>\$10,500</u>	<u>\$25,326</u>	<u>\$652</u>
FUND BALANCE, January 1	<u>267,873</u>	<u>267,873</u>	<u>267,221</u>
FUND BALANCE, December 31	<u>\$278,373</u>	<u>\$293,199</u>	<u>\$267,873</u>

City of Crystal
POST AUDIT FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT B-5

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$5,788	\$4,487
Taxes Receivable:		
Unremitted	65	85
Delinquent	293	247
TOTAL ASSETS	<u>\$6,146</u>	<u>\$4,819</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Deferred Revenue	\$293	\$247
Fund Balance:		
Unreserved-Undesignated	5,853	4,572
TOTAL LIABILITIES AND FUND BALANCE	<u>\$6,146</u>	<u>\$4,819</u>

City of Crystal
POST AUDIT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>		<u>1989</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
REVENUES			
General Property Taxes	\$11,700	\$9,404	\$11,041
Intergovernmental Revenues:			
State Grants-			
Homestead Credit	3,300	3,555	3,988
Total Revenues	<u>\$15,000</u>	<u>\$12,959</u>	<u>\$15,029</u>
EXPENDITURES			
General Government-			
Other Services and Charges	15,000	11,678	14,200
Increase (Decrease) in Fund Balance	\$0	\$1,281	\$829
FUND BALANCE, January 1	<u>4,572</u>	<u>4,572</u>	<u>3,743</u>
FUND BALANCE, December 31	<u>\$4,572</u>	<u>\$5,853</u>	<u>\$4,572</u>

City of Crystal
PARK REWARD FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT B-6

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	<u>\$613</u>	<u>\$585</u>
TOTAL ASSETS	<u><u>\$613</u></u>	<u><u>\$585</u></u>
FUND BALANCE		
Fund Balance:		
Unreserved-Undesignated	<u>\$613</u>	<u>\$585</u>
TOTAL FUND BALANCE	<u><u>\$613</u></u>	<u><u>\$585</u></u>

City of Crystal
PARK REWARD FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>		<u>1989</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
REVENUES			
Interest Earned	<u>\$0</u>	<u>\$28</u>	<u>\$29</u>
Total Revenues	<u>\$0</u>	<u>\$28</u>	<u>\$29</u>
EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>
Increase (Decrease) in Fund Balance	<u>\$0</u>	<u>\$28</u>	<u>\$29</u>
FUND BALANCE, January 1	<u>585</u>	<u>585</u>	<u>556</u>
FUND BALANCE, December 31	<u><u>\$585</u></u>	<u><u>\$613</u></u>	<u><u>\$585</u></u>

City of Crystal
ARTS AND ENTERTAINMENT FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	<u>\$19,568</u>	<u>\$10,337</u>
TOTAL ASSETS	<u><u>\$19,568</u></u>	<u><u>\$10,337</u></u>
FUND BALANCE		
Fund Balance:		
Unreserved-Undesignated	<u>\$19,568</u>	<u>\$10,337</u>
TOTAL FUND BALANCE	<u><u>\$19,568</u></u>	<u><u>\$10,337</u></u>

City of Crystal
ARTS AND ENTERTAINMENT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
	<u>BUDGET</u>	<u>ACTUAL</u>
REVENUES		<u>ACTUAL</u>
Donations	<u>\$0</u>	<u>\$9,556</u>
		<u>\$5,563</u>
Total Revenues	<u>\$0</u>	<u>\$9,556</u>
		<u>\$5,563</u>
EXPENDITURES		
General Government-		
Professional Services	<u>0</u>	<u>325</u>
		<u>0</u>
Increase (Decrease) in Fund Balance	<u>\$0</u>	<u>\$9,231</u>
		<u>\$5,563</u>
FUND BALANCE, January 1	<u>10,337</u>	<u>10,337</u>
		<u>4,774</u>
FUND BALANCE, December 31	<u><u>\$10,337</u></u>	<u><u>\$19,568</u></u>
		<u><u>\$10,337</u></u>

City of Crystal
PLANNING FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

	1990	1989
ASSETS		
Cash and Temporary Investments	<u>\$7,858</u>	<u>\$25,599</u>
TOTAL ASSETS	<u><u>\$7,858</u></u>	<u><u>\$25,599</u></u>
FUND BALANCE		
Fund Balance:		
Unreserved-Undesignated	<u>\$7,858</u>	<u>\$25,599</u>
TOTAL FUND BALANCE	<u><u>\$7,858</u></u>	<u><u>\$25,599</u></u>

City of Crystal
PLANNING FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	1990 BUDGET	1990 ACTUAL	1989 ACTUAL
REVENUES			
Interest Earned	<u>\$2,000</u>	<u>\$2,259</u>	<u>\$2,347</u>
Total Revenues	\$2,000	\$2,259	\$2,347
EXPENDITURES			
Transfer to Other Funds	<u>---</u>	<u>20,000</u>	<u>---</u>
Increase (Decrease) in Fund Balance	\$2,000	(\$17,741)	\$2,347
FUND BALANCE, January 1	<u>25,599</u>	<u>25,599</u>	<u>23,252</u>
FUND BALANCE, December 31	<u><u>\$27,599</u></u>	<u><u>\$7,858</u></u>	<u><u>\$25,599</u></u>

City of Crystal
 COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 COMPARATIVE BALANCE SHEETS
 December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$0	\$0
Accounts Receivable	<u>62,276</u>	<u>76,103</u>
TOTAL ASSETS	<u><u>\$62,276</u></u>	<u><u>\$76,103</u></u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Due to Other Funds	\$58,878	\$69,052
Accounts Payable	<u>3,398</u>	<u>7,051</u>
Total Liabilities	\$62,276	\$76,103
Fund Balance:		
Unreserved-Undesignated	<u>0</u>	<u>0</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$62,276</u></u>	<u><u>\$76,103</u></u>

City of Crystal
 COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Year Ended December 31, 1990
 (With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>		<u>1989</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
REVENUES			
Federal Grants-			
Community Development Block Grant	<u>\$393,414</u>	<u>\$112,809</u>	<u>\$148,535</u>
Total Revenues	<u>\$393,414</u>	<u>\$112,809</u>	<u>\$148,535</u>
EXPENDITURES			
General and Administrative Charges		\$6,170	\$11,390
Rehabilitation Subsidies		<u>106,639</u>	<u>137,145</u>
Total Expenditures	<u>\$393,414</u>	<u>\$112,809</u>	<u>\$148,535</u>
Increase (Decrease) in Fund Balance	\$0	\$0	\$0
FUND BALANCE, January 1	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, December 31	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

City of Crystal
INFRASTRUCTURE FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT B-10

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$980,873	\$734,021
Taxes Receivable:		
Unremitted	---	1,273
Delinquent	1,406	2,910
Accounts Receivable - Other	---	206
TOTAL ASSETS	<u>\$982,279</u>	<u>\$738,410</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable	\$446	---
Deferred Revenue	1,406	\$2,910
Total Liabilities	<u>\$1,852</u>	<u>\$2,910</u>
Fund Balance:		
Unreserved--Undesignated	980,427	735,500
TOTAL LIABILITIES AND FUND BALANCE	<u>\$982,279</u>	<u>\$738,410</u>

City of Crystal
INFRASTRUCTURE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>		<u>1989</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
REVENUES			
General Property Taxes	---	\$1,589	\$165,227
Intergovernmental Revenues:			
State Aid Streets	200,000	186,865	183,655
Homestead Credit	---	---	59,809
Interest Earned	---	72,363	48,322
Miscellaneous Receipts	---	3,160	2,250
Total Revenues	<u>\$200,000</u>	<u>\$263,977</u>	<u>\$459,263</u>
EXPENDITURES			
Public Works	<u>100,000</u>	<u>173,836</u>	<u>48,148</u>
Excess Revenues Over(Under) Expenditures	\$100,000	\$90,141	\$411,115
OTHER FINANCING SOURCES(USES)			
Transfers From(To) Other Funds	---	154,786	---
Increase(Decrease) in Fund Balance	<u>\$100,000</u>	<u>\$244,927</u>	<u>\$411,115</u>
FUND BALANCE, January 1	<u>735,500</u>	<u>735,500</u>	<u>324,385</u>
FUND BALANCE, December 31	<u>\$835,500</u>	<u>\$980,427</u>	<u>\$735,500</u>

City of Crystal
ECONOMIC DEVELOPMENT AUTHORITY FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT B-11

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$6,432	---
Taxes Receivable:		
Unremitted	389	388
Delinquent	1,274	---
TOTAL ASSETS	<u><u>\$8,095</u></u>	<u><u>\$388</u></u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable	\$1,224	\$2,451
Accrued Salaries and Wages	870	---
Deferred Revenue	1,274	---
Due to Other Funds	---	19,106
Total Liabilities	<u>\$3,368</u>	<u>\$21,557</u>
Fund Balance:		
Unreserved-Undesignated	4,727	(21,169)
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$8,095</u></u>	<u><u>\$388</u></u>

City of Crystal
ECONOMIC DEVELOPMENT AUTHORITY FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>		<u>1989</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
REVENUES			
General Property Taxes	\$51,998	\$52,673	\$47,478
Intergovernmental Revenues:			
Homestead Credit	18,600	20,129	18,641
Sale of Property	65,208	65,208	56,994
Interest Earned	---	423	---
Total Revenues	<u>\$135,806</u>	<u>\$138,433</u>	<u>\$123,113</u>
EXPENDITURES			
Personal Services	\$70,598	\$74,796	\$29,591
Supplies, Repairs and Maintenance	---	407	103
Other Services and Charges	44,039	26,147	15,387
Capital Outlay	---	11,187	120,400
Total Expenditures	<u>\$114,637</u>	<u>\$112,537</u>	<u>\$165,481</u>
Increase(Decrease) in Fund Balance	\$21,169	\$25,896	(\$42,368)
FUND BALANCE, January 1	<u>(21,169)</u>	<u>(21,169)</u>	<u>21,199</u>
FUND BALANCE, December 31	<u><u>\$0</u></u>	<u><u>\$4,727</u></u>	<u><u>(\$21,169)</u></u>

DEBT SERVICE FUNDS

The Debt Service Funds Account for the accumulation of resources for, and the payment of, interest and principal on general long-term obligations.

CITY OF CRYSTAL
DEBT SERVICE FUNDS

Swimming Pool Bonds - This debt service fund was established to account for the \$340,000 Swimming Pool Bonds issued August 1, 1967.

Tax Increment Bonds - This debt service fund was established to account for the \$1,879,000 Tax Increment Financing Bonds of 1987 and \$5,865,000 of Tax Increment Financing Refunding Bonds of 1988.

Community Center Bonds - This debt service fund was established to account for \$2,000,000 Community Center Bonds issued April 1, 1989.

Equipment Certificates of Indebtedness - This debt service fund was established to account for \$760,000 General Obligation Equipment Certificates of Indebtedness issued April 1, 1990.

Special Assessment Bonds - This debt service fund was established to account for the collection of special assessments against benefited property owners and the retirement of related bonds.

City of Crystal
DEBT SERVICE FUNDS
COMBINING BALANCE SHEET
December 31, 1990

EXHIBIT C-1

(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	SWIMMING POOL BONDS	TAX INCREMENT BONDS	COMMUNITY CENTER BONDS	EQUIPMENT CERTIFICATE	SPECIAL ASSESSMENT BONDS	TOTALS	
						1990	1989
ASSETS							
Cash and Temporary Investments	\$105,733	\$1,304,703	\$76,465	---	\$1,058,655	\$2,545,556	\$1,576,572
Receivables (Net of Uncollectible):							
Taxes:							
Unremitted	11	---	1,499	---	---	1,510	14
Delinquent	---	---	4,577	---	---	4,577	---
Special Assessments:							
Unremitted	---	---	---	---	532	532	289
Delinquent	---	---	---	---	639	639	1,507
Deferred	---	---	---	---	11,894	11,894	38,059
Due From Other Governments	---	---	---	---	8,957	8,957	26,872
TOTAL ASSETS	\$105,744	\$1,304,703	\$82,541	\$0	\$1,080,677	\$2,573,665	\$1,643,313
LIABILITIES AND FUND BALANCE							
Liabilities:							
Due to Other Funds	---	---	---	\$163	---	\$163	---
Accrued Interest on Bonds	---	\$241,596	\$59,096	34,909	\$2,042	337,643	\$249,689
Deferred Revenue	---	---	\$4,577	---	12,533	17,110	39,567
Total Liabilities	\$0	\$241,596	\$63,673	\$35,072	\$14,575	\$354,916	\$289,256
Fund Balance:							
Reserved for Debt Service	105,744	1,063,107	18,868	(35,072)	1,066,102	2,218,749	1,354,057
TOTAL LIABILITIES AND FUND BALANCE	\$105,744	\$1,304,703	\$82,541	\$0	\$1,080,677	\$2,573,665	\$1,643,313

City of Crystal
DEBT SERVICE FUNDS

EXHIBIT C-2

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	SWIMMING POOL BONDS	TAX INCREMENT BONDS	COMMUNITY CENTER BONDS	EQUIPMENT CERTIFICATE	SPECIAL ASSESSMENT BONDS	TOTALS	
						1990	1989
REVENUES							
General Property Taxes	\$29	\$1,073,654	\$193,782	---	---	\$1,267,465	\$893,330
Homestead Credit	---	---	74,665	---	---	74,665	--
Special Assessments	---	---	---	---	14,689	14,689	17,043
Interest Earned	9,121	64,425	---	---	91,760	165,306	119,528
Total Revenues	\$9,150	\$1,138,079	\$268,447	\$0	\$106,449	\$1,522,125	\$1,029,901
EXPENDITURES							
Debt Service:							
Principal	---	\$100,000	---	---	\$35,000	\$135,000	\$85,000
Interest	---	580,372	\$141,830	\$34,909	5,104	762,215	700,517
Other	\$58	1,023	1,376	163	417	3,037	1,564
Total Expenditures	\$58	\$681,395	\$143,206	\$35,072	\$40,521	\$900,252	\$787,081
Increase(Decrease)							
In Fund Balance	\$9,092	\$456,684	\$125,241	(\$35,072)	\$65,928	\$621,873	\$242,820
FUND BALANCE, January 1	96,652	606,423	(106,373)	0	1,000,174	1,596,876	1,354,056
FUND BALANCE, December 31	\$105,744	\$1,063,107	\$18,868	(\$35,072)	\$1,066,102	\$2,218,749	\$1,596,876

City of Crystal
SWIMMING POOL DEBT SERVICE
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT C-3

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$105,733	\$96,642
Taxes Receivable:		
Unremitted	<u>11</u>	<u>10</u>
TOTAL ASSETS	<u><u>\$105,744</u></u>	<u><u>\$96,652</u></u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Deferred Revenue	---	---
Fund Balance:		
Reserved for Debt Service	<u>105,744</u>	<u>96,652</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$105,744</u></u>	<u><u>\$96,652</u></u>

City of Crystal
SWIMMING POOL DEBT SERVICE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
General Property Taxes	\$29	\$126
Intergovernmental Revenues:		
Homestead Credit	---	---
Special Assessments	---	---
Interest	<u>9,121</u>	<u>8,853</u>
Total Revenues	<u><u>\$9,150</u></u>	<u><u>\$8,979</u></u>
EXPENDITURES		
Debt Service-		
Principal	---	---
Interest	---	---
Other	<u>58</u>	<u>---</u>
Total Expenditures	<u><u>\$58</u></u>	<u><u>\$0</u></u>
Increase (Decrease) in Fund Balance	\$9,092	\$8,979
FUND BALANCE, January 1	<u>96,652</u>	<u>87,673</u>
FUND BALANCE, December 31	<u><u>\$105,744</u></u>	<u><u>\$96,652</u></u>

City of Crystal
TAX INCREMENT BOND DEBT SERVICE
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT C-4

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$1,304,703	\$850,727
Taxes Receivable:		
Unremitted	---	---
TOTAL ASSETS	<u>\$1,304,703</u>	<u>\$850,727</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accrued Interest on Bonds	\$241,596	\$244,304
Fund Balance:		
Reserved for Debt Service	1,063,107	606,423
TOTAL LIABILITIES AND FUND BALANCE	<u>\$1,304,703</u>	<u>\$850,727</u>

City of Crystal
TAX INCREMENT BOND DEBT SERVICE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
General Property Taxes	\$1,073,654	\$893,204
Intergovernmental Revenues:		
Homestead Credit	---	---
Special Assessments	---	---
Interest	64,425	19,535
Total Revenues	<u>\$1,138,079</u>	<u>\$912,739</u>
EXPENDITURES		
Debt Service-		
Principal	\$100,000	\$50,000
Interest	580,372	586,590
Other	1023	1,206
Total Expenditures	<u>\$681,395</u>	<u>\$637,796</u>
Increase (Decrease) in Fund Balance	\$456,684	\$274,943
FUND BALANCE, January 1	606,423	331,480
FUND BALANCE, December 31	<u>\$1,063,107</u>	<u>\$606,423</u>

City of Crystal
COMMUNITY CENTER DEBT SERVICE
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT C-5

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$76,465	---
Taxes Receivable:		
Unremitted	1,499	---
Delinquent	4,577	---
TOTAL ASSETS	<u>\$82,541</u>	<u>\$0</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accrued Interest on Bonds	\$59,096	\$106,373
Deferred Revenue	4,577	---
Total Liabilities	<u>\$63,673</u>	<u>\$106,373</u>
Fund Balance:		
Reserved for Debt Service	18,868	(106,373)
TOTAL LIABILITIES AND FUND BALANCE	<u>\$82,541</u>	<u>\$0</u>

City of Crystal
COMMUNITY CENTER DEBT SERVICE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
General Property Taxes	\$193,782	---
Intergovernmental Revenues:		
Homestead Credit	74,665	---
Special Assessments	---	---
Interest	---	---
Total Revenues	<u>\$268,447</u>	<u>\$0</u>
EXPENDITURES		
Debt Service-		
Principal	---	---
Interest	141,830	106,373
Other	1,376	---
Total Expenditures	<u>\$143,206</u>	<u>\$106,373</u>
Increase (Decrease) in Fund Balance	\$125,241	(\$106,373)
FUND BALANCE, January 1	(106,373)	0
FUND BALANCE, December 31	<u>\$18,868</u>	<u>(\$106,373)</u>

City of Crystal
EQUIPMENT CERTIFICATE DEBT SERVICE
BALANCE SHEET
December 31, 1990 and 1989

EXHIBIT C-6

	<u>1990</u>
ASSETS	
Cash and Temporary Investments	---
Taxes Receivable:	
Unremitted	---
Delinquent	---
	<hr/>
TOTAL ASSETS	\$0 <hr/>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Accrued Interest on Bonds	\$34,909
Due to Other Funds	163
Total Liabilities	<hr/> \$35,072
Fund Balance:	
Reserved for Debt Service	<hr/> (35,072)
TOTAL LIABILITIES AND FUND BALANCE	\$0 <hr/>

City of Crystal
EQUIPMENT CERTIFICATE DEBT SERVICE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>
REVENUES	
General Property Taxes	---
Intergovernmental Revenues:	
Homestead Credit	---
Special Assessments	---
Interest	---
	<hr/>
Total Revenues	\$0 <hr/>
EXPENDITURES	
Debt Service--	
Principal	---
Interest	34,909
Other	\$163
Total Expenditures	<hr/> \$35,072
Increase (Decrease) in Fund Balance	(\$35,072)
FUND BALANCE, January 1	<hr/> 0
FUND BALANCE, December 31	(\$35,072) <hr/>

City of Crystal
SPECIAL ASSESSMENT DEBT SERVICE
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT C-7

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$1,058,655	985,199
Special Assessments:		
Unremitted	532	122
Delinquent	639	305
Deferred	11,894	25,026
Due From Other Governments	8,957	17,915
TOTAL ASSETS	<u>\$1,080,677</u>	<u>\$1,028,567</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accrued Interest on Bonds	\$2,042	\$3,062
Deferred Revenue	12,533	25,331
Total Liabilities	\$14,575	\$28,393
Fund Balance:		
Reserved for Debt Service	1,066,102	1,000,174
TOTAL LIABILITIES AND FUND BALANCE	<u>\$1,080,677</u>	<u>\$1,028,567</u>

City of Crystal
SPECIAL ASSESSMENT DEBT SERVICE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
Intergovernmental Revenues:		
Special Assessments	14,689	17,043
Interest	91,760	91,140
Total Revenues	\$106,449	\$108,183
EXPENDITURES		
Debt Service-		
Principal	\$35,000	\$35,000
Interest	5,104	7,554
Other	417	358
Total Expenditures	\$40,521	\$42,912
Increase (Decrease) in Fund Balance	\$65,928	\$65,271
FUND BALANCE, January 1	1,000,174	934,903
FUND BALANCE, December 31	<u>\$1,066,102</u>	<u>\$1,000,174</u>

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CAPITAL PROJECTS FUNDS

Capital Project Funds account for financial resources to be used for the acquisition of major capital facilities.

CITY OF CRYSTAL
CAPITAL PROJECTS FUNDS

Anthony Shopping Center - This Anthony Shopping Center Fund is used to account for City costs associated with the shopping center redevelopment.

Improvement No. 66 - The Improvement No.66 Fund is used to account for costs of certain street improvements planned by the City.

Sealcoating - The Sealcoating Fund is used to account for the cost of sealcoating various sections of the City streets each year.

Equipment Certificate - The Equipment Certificat Fund is used to account for expenditures from proceeds of the certificates issued in 1990.

Community Center - The Community Center Fund is used to account for the cost of construction of the new Community Center.

Water Slide - The Water Slide Construction Fund is used to account for the constructio of the water slide.

36th Avenue - The 36th Avenue Construction Fund is used to account for City costs associated with the reconstruction of 36th Avenue.

Revolving Fund - The Revolving Fund consist of the three parts as follows:

- 1.Public Improvement Account-To temporarily finance the cost of assessable public improvement projects.
- 2.Permanent Improvement Account-To purchase additional capital outlay items as necessary and to loan or transfer amounts to other City funds for any purpose other than operating expenditures.
- 3.Future Improvement Account-To accumulate resources to be used for any purpose designated by the City Council

City of Crystal
CAPITAL PROJECTS FUNDS
COMBINING BALANCE SHEET
December 31, 1990

EXHIBIT D-1

(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	ANTHONY SHOPPING CENTER	IMPROVEMENT NO. 66 169/10	SEAL- COATING	EQUIPMENT CERTIFICATE	COMMUNITY CENTER	WATER SLIDE	36th AVENUE	REVOLVING	TOTALS	
									1990	1989
ASSETS										
Cash and Temporary Investments	---	---	---	\$278,238	---	\$9,245	---	\$6,773,132	\$7,060,615	\$8,192,985
Receivables (Net of Uncollectible):										
Special Assessments:									0	
Unremitted	---	---	---	---	---	---	---	6,841	6,841	6,244
Delinquent	---	---	---	---	---	---	---	45,442	45,442	40,359
Deferred	---	---	---	---	---	---	---	516,806	516,806	591,649
Advances to Other Funds	---	---	---	---	---	---	---	179,790	179,790	---
Due From Other Governments	---	204	4,504	---	---	---	---	1,219	5,927	2,720
TOTAL ASSETS	\$0	\$204	\$4,504	\$278,238	\$0	\$9,245	\$0	\$7,523,230	\$7,815,421	\$8,833,957
LIABILITIES AND FUND BALANCE										
Liabilities:										
Accounts Payable	---	---	---	\$237,030	---	---	---	\$21,500	\$258,530	\$9,318
Contracts Payable	---	---	2,222	---	15,076	9,245	---	---	26,543	5,156
Accrued Interest - Bonds	---	---	---	---	---	---	---	4,537	4,537	9,075
Due to Other Funds	4,236	---	2,282	---	80,290	---	19,028	---	105,836	---
Due to Other Governments	---	---	---	---	---	---	---	45,000	45,000	---
Deferred Revenue	---	---	---	---	---	---	---	562,248	562,248	632,008
Total Liabilities	\$4,236	\$0	\$4,504	\$237,030	\$95,366	\$9,245	\$19,028	\$633,285	\$1,002,694	\$655,557
Fund Balance:										
Reserved-										
Public Improvement Account	---	---	---	---	---	---	---	\$600,000	\$600,000	\$600,000
Permanent Improvement Account	---	---	---	---	---	---	---	1,000,000	1,000,000	1,000,000
Project Completion	---	204	---	41,208	---	---	---	5,223,945	5,265,357	6,446,400
Debt Service	---	---	---	---	---	---	---	66,000	66,000	132,000
Unreserved/Undesignated	(4,236)	---	---	---	(95,366)	---	(19,028)	---	(118,630)	---
Total Fund Balance	(\$4,236)	\$204	\$0	\$41,208	(\$95,366)	\$0	(\$19,028)	\$6,889,945	\$6,812,727	\$8,178,400
TOTAL LIABILITIES AND FUND BALANCE	\$0	\$204	\$4,504	\$278,238	\$0	\$9,245	\$0	\$7,523,230	\$7,815,421	\$8,833,957

City of Crystal
CAPITAL PROJECTS FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	ANTHONY IMPROVEMENT								TOTALS	
	SHOPPING CENTER	NO. 66 169/10	SEAL- COATING	EQUIPMENT CERTIFICATE	COMMUNITY CENTER	WATER SLIDE	36TH AVENUE	REVOLVING	1990	1989
REVENUES										
Special Assessments	---	---	---	---	---	---	---	\$344,945	\$344,945	\$369,516
State Aid Streets	---	---	---	---	---	---	---	---	---	370,270
Interest Earned	---	---	---	31,792	30,474	---	---	605,110	667,376	776,758
Other	---	5,360	4,504	---	21,942	193,121	---	---	224,927	201,975
Total Revenues	\$0	\$5,360	\$4,504	\$31,792	\$52,416	\$193,121	\$0	\$950,055	\$1,237,248	\$1,718,519
EXPENDITURES										
Debt Service:										
Principal	---	---	---	---	---	---	---	\$66,000	\$66,000	\$59,000
Interest	---	---	---	---	---	---	---	5,535	5,535	10,269
Capital Outlay	---	---	---	746,024	---	---	---	---	746,024	---
Improvement Costs	4,236	---	262,983	---	1,796,062	193,121	19,028	127,311	2,402,741	2,463,960
Total Expenditures	\$4,236	\$0	\$262,983	\$746,024	\$1,796,062	\$193,121	\$19,028	\$198,846	\$3,220,300	\$2,533,229
Excess of Revenues Over(Under)										
Expenditures	(\$4,236)	\$5,360	(\$258,479)	(\$714,232)	(\$1,743,646)	\$0	(\$19,028)	\$751,209	(\$1,983,052)	(\$814,710)
OTHER FINANCING SOURCES (USES)										
Bond Proceeds	---	---	---	\$755,440	---	---	---	---	\$755,440	\$1,974,000
Transfers from Other Funds	---	---	258,479	---	---	---	---	209,000	467,479	650,712
Transfers to Other Funds	---	(381,125)	---	---	---	---	---	(224,415)	(605,540)	(650,712)
Total Other Financing Sources(Uses)	\$0	(\$381,125)	\$258,479	\$755,440	\$0	\$0	\$0	(\$15,415)	\$617,379	\$1,974,000
Increase(Decrease) in Fund Balance	(\$4,236)	(\$375,765)	\$0	\$41,208	(\$1,743,646)	\$0	(\$19,028)	\$735,794	(\$1,365,673)	\$1,159,290
FUND BALANCE, January 1	---	375,969	---	---	1,648,280	---	---	6,154,151	8,178,400	7,019,110
FUND BALANCE, December 31	(\$4,236)	\$204	\$0	\$41,208	(\$95,366)	\$0	(\$19,028)	\$6,889,945	\$6,812,727	\$8,178,400

City of Crystal
 ANTHONY SHOPPING CENTER PROJECT FUND
 BALANCE SHEET
 December 31, 1990

EXHIBIT D- 3

	<u>1990</u>
ASSETS	
Cash and Temporary Investments	---
TOTAL ASSETS	<u>\$0</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Due to Other Funds	<u>\$4,236</u>
Total Liabilities	<u>\$4,236</u>
Fund Balance:	
Unreserved/Undesignated	<u>(\$4,236)</u>
Total Fund Balance	<u>(\$4,236)</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$0</u>

City of Crystal
 ANTHONY SHOPPING CENTER PROJECT FUND
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 For the Year Ended December 31, 1990

	<u>1990</u>
REVENUES	
Interest Earned	---
Other	---
Total Revenues	<u>\$0</u>
EXPENDITURES	
Improvement Costs	<u>\$4,236</u>
Total Expenditures	<u>\$4,236</u>
Increase(Decrease) in Fund Balance	<u>(\$4,236)</u>
FUND BALANCE, January 1	<u>0</u>
FUND BALANCE, December 31	<u>(\$4,236)</u>

City of Crystal
IMPROVEMENT NO. 66 - 169/10 PROJECT FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT D- 4

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	---	\$381,125
Due From Other Governments	<u>204</u>	<u>---</u>
TOTAL ASSETS	<u><u>\$204</u></u>	<u><u>\$381,125</u></u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Contracts Payable	<u>---</u>	<u>\$5,156</u>
Total Liabilities	<u><u>\$0</u></u>	<u><u>\$5,156</u></u>
Fund Balance:		
Reserved-		
Project Completion	<u>\$204</u>	<u>\$375,969</u>
Total Fund Balance	<u><u>\$204</u></u>	<u><u>\$375,969</u></u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$204</u></u>	<u><u>\$381,125</u></u>

City of Crystal
IMPROVEMENT NO. 66 - 169/10 PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
State Aid Streets	---	\$370,270
Other	<u>5,360</u>	<u>---</u>
Total Revenues	<u><u>\$5,360</u></u>	<u><u>\$370,270</u></u>
EXPENDITURES		
Improvement Costs	<u>---</u>	<u>68,423</u>
Excess of Revenues (Over)Under Expenditures	<u>\$5,360</u>	<u>\$301,847</u>
OTHER FINANCING SOURCES (USES)		
Transfers to Other Funds	<u>(381,125)</u>	<u>---</u>
Increase(Decrease) in Fund Balance	<u><u>(\$375,765)</u></u>	<u><u>\$301,847</u></u>
FUND BALANCE, January 1	<u><u>375,969</u></u>	<u><u>74,122</u></u>
FUND BALANCE, December 31	<u><u>\$204</u></u>	<u><u>\$375,969</u></u>

City of Crystal
SEALCOATING PROJECT FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT D- 5

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	---	---
Due From Other Governments	4,504	---
TOTAL ASSETS	<u><u>\$4,504</u></u>	<u><u>\$0</u></u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Contracts Payable	\$2,222	---
Due to Other Funds	2,282	---
Total Liabilities	<u><u>\$4,504</u></u>	<u><u>\$0</u></u>
Fund Balance:		
Unreserved/Undesignated	---	---
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$4,504</u></u>	<u><u>\$0</u></u>

City of Crystal
SEALCOATING PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
Other	\$4,504	---
Total Revenues	<u><u>\$4,504</u></u>	<u><u>\$0</u></u>
EXPENDITURES		
Improvement Costs	262,983	359,123
Excess of Revenues (Over)Under Expenditures	(\$258,479)	(\$359,123)
OTHER FINANCING SOURCES (USES)		
Transfers from Other Funds	258,479	359,123
Increase(Decrease) in Fund Balance	\$0	\$0
FUND BALANCE, January 1	---	---
FUND BALANCE, December 31	<u><u>\$0</u></u>	<u><u>\$0</u></u>

City of Crystal
EQUIPMENT CERTIFICATE PROJECT FUND
BALANCE SHEET
December 31, 1990

EXHIBIT D-6

	<u>1990</u>
ASSETS	
Cash and Temporary Investments	\$278,238
TOTAL ASSETS	<u><u>\$278,238</u></u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Accounts Payable	\$237,030
Fund Balance:	
Reserved-Project Completion	41,208
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$278,238</u></u>

City of Crystal
EQUIPMENT CERTIFICATE PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990

	<u>1990</u>
REVENUES	
Interest Earned	\$31,792
EXPENDITURES	
Capital Outlay	746,024
Excess of Revenues (Over)Under Expenditures	(\$714,232)
OTHER FINANCING SOURCES (USES)	
Bond Proceeds	755,440
Increase(Decrease) in Fund Balance	\$41,208
FUND BALANCE, January 1	<u>---</u>
FUND BALANCE, December 31	<u><u>\$41,208</u></u>

City of Crystal
COMMUNITY CENTER CONSTRUCTION PROJECT FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT D-7

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	---	\$1,657,598
TOTAL ASSETS	<u>\$0</u>	<u>\$1,657,598</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable	---	\$9,318
Contracts Payable	15,076	---
Due to Other Funds	80,290	---
Total Liabilities	<u>\$95,366</u>	<u>\$9,318</u>
Fund Balance:		
Reserved-Project Completion	(95,366)	\$1,648,280
TOTAL LIABILITIES AND FUND BALANCE	<u>\$0</u>	<u>\$1,657,598</u>

City of Crystal
COMMUNITY CENTER CONSTRUCTION PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
Interest Earned	30,474	211,639
Other	21,942	176
Total Revenues	<u>\$52,416</u>	<u>\$211,815</u>
EXPENDITURES		
Improvement Costs	1,796,062	1,949,738
Excess of Revenues (Over)Under Expenditures	(\$1,743,646)	(\$1,737,923)
OTHER FINANCING SOURCES (USES)		
Bond Proceeds	---	\$1,974,000
Increase(Decrease) in Fund Balance	(\$1,743,646)	\$236,077
FUND BALANCE, January 1	<u>1,648,280</u>	<u>1,412,203</u>
FUND BALANCE, December 31	<u>(\$95,366)</u>	<u>\$1,648,280</u>

City of Crystal
WATER SLIDE CONSTRUCTION PROJECT FUND
BALANCE SHEET
December 31, 1990

EXHIBIT D-8

	<u>1990</u>
ASSETS	
Cash and Temporary Investments	\$9,245
TOTAL ASSETS	<u>\$9,245</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Contracts Payable	\$9,245
Fund Balance:	
Reserved-Project Completion	<u>---</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$9,245</u>

City of Crystal
WATER SLIDE CONSTRUCTION PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990

	<u>1990</u>
REVENUES	
Other	193,121
Total Revenues	<u>\$193,121</u>
EXPENDITURES	
Improvement Costs	193,121
Increase(Decrease) in Fund Balance	\$0
FUND BALANCE, January 1	<u>---</u>
FUND BALANCE, December 31	<u>\$0</u>

City of Crystal
36TH AVENUE CONSTRUCTION PROJECT FUND
BALANCE SHEET
December 31, 1990

EXHIBIT D-9

	<u>1990</u>
ASSETS	
Cash and Temporary Investments	---
TOTAL ASSETS	<u><u>\$0</u></u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Due to Other Funds	\$19,028
Fund Balance:	
Unreserved/Undesignated	<u>(19,028)</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$0</u></u>

City of Crystal
36TH AVENUE CONSTRUCTION PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990

	<u>1990</u>
REVENUES	
Interest Earned	---
Other	---
Total Revenues	<u><u>\$0</u></u>
EXPENDITURES	
Improvement Costs	<u>\$19,028</u>
Total Expenditures	<u>\$19,028</u>
Increase(Decrease) in Fund Balance	(\$19,028)
FUND BALANCE, January 1	<u>---</u>
FUND BALANCE, December 31	<u><u>(\$19,028)</u></u>

City of Crystal
REVOLVING PROJECT FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

EXHIBIT D-10

	<u>1990</u>	<u>1989</u>
ASSETS		
Cash and Temporary Investments	\$6,773,132	\$6,154,262
Special Assessments:		
Unremitted	6,841	6,244
Delinquent	45,442	40,359
Deferred	516,806	591,649
Advances to Other Funds	179,790	---
Due From Other Governments	1,219	2,720
TOTAL ASSETS	<u><u>\$7,523,230</u></u>	<u><u>\$6,795,234</u></u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable	\$21,500	---
Accrued Interest - Bonds	4,537	9,075
Due to Other Governments	45,000	---
Deferred Revenue	562,248	632,008
Total Liabilities	<u>\$633,285</u>	<u>\$641,083</u>
Fund Balance:		
Reserved-Public Improvement Account	\$600,000	\$600,000
Reserved-Permanent Improvement Account	1,000,000	1,000,000
Reserved-Project Completion	5,223,945	4,422,151
Reserved-Debt Service	66,000	132,000
Total Fund Balance	<u>\$6,889,945</u>	<u>\$6,154,151</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$7,523,230</u></u>	<u><u>\$6,795,234</u></u>

City of Crystal
REVOLVING PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	<u>1990</u>	<u>1989</u>
REVENUES		
Special Assessments	\$344,945	\$369,516
Interest Earned	605,110	565,119
Other	---	201,799
Total Revenues	<u>\$950,055</u>	<u>\$1,136,434</u>
EXPENDITURES		
Debt Service:		
Principal	\$66,000	\$59,000
Interest	5,535	10,269
Improvement Costs	127,311	86,676
Total Expenditures	<u>\$198,846</u>	<u>\$155,945</u>
Excess of Revenues (Over)Under Expenditures	<u>\$751,209</u>	<u>\$980,489</u>
OTHER FINANCING SOURCES (USES)		
Transfers from Other Funds	\$209,000	\$291,589
Transfers to Other Funds	(224,415)	(650,712)
Total Other Financing Sources(Uses)	<u>(\$15,415)</u>	<u>(\$359,123)</u>
Increase(Decrease) in Fund Balance	<u>\$735,794</u>	<u>\$621,366</u>
FUND BALANCE, January 1	6,154,151	5,532,785
FUND BALANCE, December 31	<u><u>\$6,889,945</u></u>	<u><u>\$6,154,151</u></u>

ENTERPRISE FUNDS

Enterprise Funds account for operations financed and operated in a manner similar to private business enterprises and that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

CITY OF CRYSTAL
ENTERPRISE FUNDS

Utility Enterprise Fund - The Utility Enterprise Fund accounts for the operations of the City owned water distribution and sewer collection and disposal systems.

Street Lighting Enterprise Fund - The Street Lighting Enterprise Fund accounts for charges to property owners, street lighting and other corresponding payments for street lighting costs.

Recycling Enterprise Fund - The Recycling Enterprise Fund accounts for charges to property owners for curbside recycling charges, and the corresponding payment for the removal and processing of the recyclables.

Water Slide Enterprise Fund - The Water Slide Enterprise Fund accounts for the water slide activity at the City swimming pool operation.

City of Crystal
ENTERPRISE FUNDS
COMBINING BALANCE SHEET
December 31, 1990
(With Comparative Actual Amounts for December 31, 1989)

	UTILITY FUND	STREET LIGHTING FUND	RECYCLING FUND	WATER SLIDE FUND	TOTALS	
					1990	1989
ASSETS						
Current Assets:						
Cash and Temporary Investments	\$777,431	\$2,888	\$107,927	\$2,302	\$890,548	\$739,719
Accounts Receivable (Net of Uncollectibles):						
Customers	456,721	8,242	8,293	---	473,256	453,763
Other	4,168	---	3,186	---	7,354	19,598
Due from Metropolitan Waste Commission	28,606	---	---	---	28,606	27,506
Inventories	14,702	---	---	---	14,702	14,395
Total Current Assets	\$1,281,628	\$11,130	\$119,406	\$2,302	\$1,414,466	\$1,254,981
Property and Equipment:						
Land and Land Improvements	\$900	---	---	---	\$900	\$900
Buildings and Structures	1,476,008	---	---	193,221	1,669,229	1,476,008
Equipment, Furniture and Fixtures	334,119	---	---	625	334,744	260,585
Distribution and Collection Systems	9,295,271	---	---	---	9,295,271	9,295,271
Total Property and Equipment	\$11,106,298	\$0	\$0	\$193,846	\$11,300,144	\$11,032,764
Less Accumulated Depreciation	(8,081,718)	---	---	(3,896)	(8,085,614)	(7,763,154)
Net Property and Equipment	\$3,024,580	\$0	\$0	\$189,950	\$3,214,530	\$3,269,610
Other Assets:						
Metropolitan Waste Control Commission, less						
Current Portion Shown Above	\$371,617	---	---	---	\$371,617	\$353,499
Investment in Joint Water Commission	106,075	---	---	---	106,075	102,018
Total Other Assets	\$477,692	\$0	\$0	\$0	\$477,692	\$455,517
TOTAL ASSETS	\$4,783,900	\$11,130	\$119,406	\$192,252	\$5,106,688	\$4,980,108
LIABILITIES AND FUND EQUITY						
Current Liabilities:						
Accounts Payable	\$121,537	---	\$9,346	---	\$130,883	\$121,811
Accrued Wages	11,809	---	1,296	---	13,105	---
Contracts Payable	---	---	---	---	0	40,154
Compensated Absences	22,896	---	---	---	22,896	18,740
Due to Other Funds	---	---	---	---	0	10,531
Advances from Other Funds	---	---	---	179,790	179,790	---
Total Current Liabilities	\$156,242	\$0	\$10,642	\$179,790	\$346,674	\$191,236
Fund Equity:						
Contributed Capital	\$2,631,311	---	---	---	\$2,631,311	\$2,937,063
Retained Earnings--						
Designated for Working Capital	1,996,347	11,130	108,764	12,462	2,128,703	1,851,809
Total Fund Equity	\$4,627,658	\$11,130	\$108,764	\$12,462	\$4,760,014	\$4,788,872
TOTAL LIABILITIES AND FUND EQUITY	\$4,783,900	\$11,130	\$119,406	\$192,252	\$5,106,688	\$4,980,108

City of Crystal
ENTERPRISE FUND
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	UTILITY FUND	STREET LIGHTING FUND	RECYCLING FUND	WATER SLIDE FUND	TOTALS	
					1990	1989
OPERATING REVENUES						
Intergovernmental Revenue:						
County Grants	---	---	\$122,362	---	\$122,362	\$17,028
Charges for Sales and Services	1,958,974	103,256	95,658	45,633	2,203,521	2,120,778
Sale of Merchandise	4,287	---	11,917	9,529	25,733	18,972
Penalties	43,425	2,304	2,519	---	48,248	39,365
Other Charges	23,553	---	21,854	1,153	46,560	33,527
Total Operating Revenues	\$2,030,239	\$105,560	\$254,310	\$56,315	\$2,446,424	\$2,229,670
OPERATING EXPENSES						
Source of Supply	\$516,107	\$106,731	---	---	\$622,838	\$621,027
Disposal Charges	888,175	---	109,617	---	997,792	1,031,340
Administration	296,875	---	35,929	20,381	353,185	274,429
Commodities	100,012	---	---	5,081	105,093	253,802
Depreciation	344,622	---	---	3,896	348,518	336,340
Total Operating Expenses	\$2,145,791	\$106,731	\$145,546	\$29,358	\$2,427,426	\$2,516,938
Operating Income (Loss)	(\$115,552)	(\$1,171)	\$108,764	\$26,957	\$18,998	(\$287,268)
NONOPERATING REVENUES (EXPENSES)						
Interest Earnings	\$70,518	\$621	---	\$955	\$72,094	\$80,818
Interest Paid	---	---	---	(\$15,450)	(15,450)	---
Administrative Charges	(110,000)	(5,500)	---	---	(115,500)	(60,500)
Gain on Sale of Equipment	11,000	---	---	---	11,000	---
Transfers from Other Funds	---	---	---	---	0	69,458
Total Nonoperating Revenues (Expenses)	(\$28,482)	(\$4,879)	\$0	(\$14,495)	(\$47,856)	\$89,776
Net Income (Loss)	(\$144,034)	(\$6,050)	\$108,764	\$12,462	(\$28,858)	(\$197,492)
Depreciation on Contributed Assets	305,752	---	---	---	305,752	305,752
Net Income(Loss) to Retained Earnings	\$161,718	(\$6,050)	\$108,764	\$12,462	\$276,894	\$108,260
RETAINED EARNINGS, January 1	1,834,629	17,180	0	0	1,851,809	1,743,549
RETAINED EARNINGS, December 31	\$1,996,347	\$11,130	\$108,764	\$12,462	\$2,128,703	\$1,851,809

City of Crystal
ENTERPRISE FUNDS
COMBINING STATEMENT OF CASH FLOWS
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	UTILITY FUND	STREET LIGHTING FUND	RECYCLING FUND	WATER SLIDE FUND	TOTALS	
					1990	1989
INCREASE (DECREASE) IN CASH AND EQUIVALENTS:						
Cash Flows from Operating Activities-						
Cash Received From Customers	\$2,000,257	\$105,571	\$131,117	\$56,315	\$2,293,260	\$2,125,102
Cash Payments to Suppliers	(1,544,912)	(106,731)	(100,388)	(13,902)	(1,765,933)	(1,849,320)
Cash Payments to Employees for Services	(280,910)	---	(34,633)	(11,560)	(327,103)	(278,076)
Other Operating Revenues	23,553	---	122,362	---	145,915	50,555
Net Cash Provided by Operating Activities	\$197,988	(\$1,160)	\$118,458	\$30,853	\$346,139	\$48,261
Cash Flows from Noncapital						
Financing Activities-						
Administrative Transfers	(\$110,000)	(\$5,500)	---	---	(\$115,500)	\$8,958
Net Cash Provided by Noncapital						
Financing Activities	(\$110,000)	(\$5,500)	\$0	\$0	(\$115,500)	\$8,958
Cash Flows from Capital and Related						
Financing Activities-						
Loan Proceeds	---	---	---	\$193,122	\$193,122	---
Loan Payments	---	---	---	(28,782)	(28,782)	---
Acquisition of Capital Assets	(\$99,592)	---	---	(\$193,846)	(293,438)	(\$100,266)
Proceeds from Sale of Capital Assets	11,000	---	---	---	11,000	---
Net Cash Used for Capital and						
Related Financing Activities	(\$88,592)	\$0	\$0	(\$29,506)	(\$118,098)	(\$100,266)
Cash Flows from Investing Activities-						
Interest on Investments	\$70,518	\$621	---	\$955	\$72,094	\$80,818
Change in MWCC Note	(19,218)	---	---	---	(19,218)	27,927
Investment in Joint Water Commission	(4,057)	---	---	---	(4,057)	(4,047)
Net Cash Used in Investing Activities	\$47,243	\$621	\$0	\$955	\$48,819	\$104,698
Net Increase in Cash and Cash Equivalents	\$46,639	(\$6,039)	\$118,458	\$2,302	\$161,360	\$61,651
CASH AND EQUIVALENTS, January 1	730,792	8,927	(10,531)	---	729,188	667,537
CASH AND EQUIVALENTS, December 31	\$777,431	\$2,888	\$107,927	\$2,302	\$890,548	\$729,188

City of Crystal
ENTERPRISE FUNDS
COMBINING STATEMENT OF CASH FLOWS
For the Year Ended December 31, 1990
(With Comparative Actual Amounts for the Year Ended December 31, 1989)

	UTILITY FUND	STREET LIGHTING FUND	RECYCLING FUND	WATER SLIDE FUND	TOTALS	
					1990	1989
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:						
Operating Income (Loss)	(\$115,552)	(\$1,171)	\$108,764	\$26,957	\$18,998	(\$287,268)
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities-						
Depreciation	344,622	---	---	3,896	348,518	336,340
Change in Assets and Liabilities:						
(Increase) Decrease in Accts Receivable	(6,429)	11	(831)	---	(7,249)	(54,014)
(Increase) Decrease in Inventory	(307)	---	---	---	(307)	(3,784)
Increase (Decrease) in Accts Payable	(157)	---	9,229	---	9,072	35,766
Increase (Decrease) in Contracts Payable	(40,154)	---	---	---	(40,154)	24,868
Increase (Decrease) in Accrued Expenses	15,965	---	1,296	---	17,261	(3,647)
Net Cash Provided by Operating Activities	\$197,988	(\$1,160)	\$118,458	\$30,853	\$346,139	\$48,261

City of Crystal
 UTILITY ENTERPRISE FUND
 COMPARATIVE BALANCE SHEETS
 December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS		
Current Assets:		
Cash and Temporary Investments	\$777,431	\$730,792
Accounts Receivable (Net of Uncollectibles):		
Customers	456,721	434,862
Other	4,168	19,598
Due from Metropolitan Waste Commission	28,606	27,506
Inventories	14,702	14,395
Total Current Assets	<u>\$1,281,628</u>	<u>\$1,227,153</u>
Property and Equipment:		
Land and Land Improvements	\$900	\$900
Buildings and Structures	1,476,008	1,476,008
Equipment, Furniture and Fixtures	334,119	260,585
Distribution and Collection Systems	9,295,271	9,295,271
Total Property and Equipment	<u>\$11,106,298</u>	<u>\$11,032,764</u>
Less Accumulated Depreciation	(8,081,718)	(7,763,154)
Net Property and Equipment	<u>\$3,024,580</u>	<u>\$3,269,610</u>
Other Assets:		
Metropolitan Waste Control Commission, less		
Current Portion Shown Above	\$371,617	\$353,499
Investment in Joint Water Commission	106,075	102,018
Total Other Assets	<u>\$477,692</u>	<u>\$455,517</u>
TOTAL ASSETS	<u><u>\$4,783,900</u></u>	<u><u>\$4,952,280</u></u>
LIABILITIES AND FUND EQUITY		
Current Liabilities:		
Accounts Payable	\$121,537	\$121,694
Accrued Salaries and Wages	11,809	---
Contracts Payable	---	40,154
Compensated Absences	22,896	18,740
Total Current Liabilities	<u>\$156,242</u>	<u>\$180,588</u>
Fund Equity:		
Contributed Capital	\$2,631,311	\$2,937,063
Retained Earnings-		
Designated for Working Capital	1,996,347	1,834,629
Total Fund Equity	<u>\$4,627,658</u>	<u>\$4,771,692</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$4,783,900</u></u>	<u><u>\$4,952,280</u></u>

City of Crystal
UTILITY ENTERPRISE FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
For the Years Ended December 31, 1990 and 1989

	1990			1989
	<u>WATER</u>	<u>SEWER</u>	<u>TOTAL</u>	
OPERATING REVENUES				
Charges for Sales and Services:				
Water Sales	\$749,053	---	\$749,053	\$873,128
Sewer Charges	---	1,209,921	1,209,921	1,089,297
Sale of Merchandise	4,287	---	4,287	1,993
Penalties	18,667	24,758	43,425	36,347
Other Charges	23,220	333	23,553	33,527
Total Operating Revenues	<u>\$795,227</u>	<u>\$1,235,012</u>	<u>\$2,030,239</u>	<u>\$2,034,292</u>
OPERATING EXPENSES				
Source of Supply	\$516,107	---	\$516,107	\$523,711
Disposal Charges	---	\$888,175	888,175	952,993
Administration	148,265	148,610	296,875	260,322
Commodities	42,306	57,706	100,012	186,602
Depreciation	175,753	168,869	344,622	336,340
Total Operating Expenses	<u>\$882,431</u>	<u>\$1,263,360</u>	<u>\$2,145,791</u>	<u>\$2,259,968</u>
Operating Income (Loss)	<u>(\$87,204)</u>	<u>(\$28,348)</u>	<u>(\$115,552)</u>	<u>(\$225,676)</u>
NONOPERATING REVENUES (EXPENSES)				
Interest Earnings	\$35,259	\$35,259	\$70,518	\$80,818
Administrative Charges	(55,000)	(55,000)	(110,000)	(55,000)
Gain on Sale of Equipment	---	11,000	11,000	0
Total Nonoperating Revenues (Expenses)	<u>(\$19,741)</u>	<u>(\$8,741)</u>	<u>(\$28,482)</u>	<u>\$25,818</u>
Net Income (Loss)	<u>(\$106,945)</u>	<u>(\$37,089)</u>	<u>(\$144,034)</u>	<u>(\$199,858)</u>
Depreciation on Contributed Assets	<u>155,761</u>	<u>149,991</u>	<u>305,752</u>	<u>305,752</u>
Net Income(Loss) to Retained Earnings	<u>\$48,816</u>	<u>\$112,902</u>	<u>\$161,718</u>	<u>\$105,894</u>
RETAINED EARNINGS, January 1			<u>1,834,629</u>	<u>1,728,735</u>
RETAINED EARNINGS, December 31			<u>\$1,996,347</u>	<u>\$1,834,629</u>

City of Crystal
UTILITY ENTERPRISE FUND
COMPARATIVE STATEMENT OF CASH FLOWS
For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS:		
Cash Flows from Operating Activities-		
Cash Received From Customers	\$2,000,257	\$1,957,346
Cash Payments to Suppliers for Goods and Services	(1,544,912)	(1,606,574)
Cash Payments to Employees for Services	(280,910)	(263,969)
Other Operating Revenues	23,553	33,527
Net Cash Provided by Operating Activities	<u>\$197,988</u>	<u>\$120,330</u>
Cash Flows from Noncapital Financing Activities-		
Administrative Transfers	(\$110,000)	(\$55,000)
Net Cash Provided by Noncapital Financing Activities	<u>(\$110,000)</u>	<u>(\$55,000)</u>
Cash Flows from Capital and Related Financing Activities-		
Acquisition of Capital Assets	(\$99,592)	(\$100,266)
Proceeds from Sale of Fixed Assets	11,000	---
Net Cash Used for Capital and Related Financing Activities	<u>(\$88,592)</u>	<u>(\$100,266)</u>
Cash Flows from Investing Activities-		
Interest on Investments	\$70,518	\$80,818
Change in MWCC Note	(19,218)	27,927
Investment in Joint Water Commission	(4,057)	(4,047)
Net Cash Provided by Investing Activities	<u>\$47,243</u>	<u>\$104,698</u>
Net Increase in Cash and Cash Equivalents	\$46,639	\$69,762
CASH AND CASH EQUIVALENTS, January 1	<u>730,792</u>	<u>661,030</u>
CASH AND CASH EQUIVALENTS, December 31	<u><u>\$777,431</u></u>	<u><u>\$730,792</u></u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:		
Operating Income (Loss)	(\$115,552)	(\$225,676)
Adjustments to Reconcile Operating Income to		
Net Cash Provided by Operating Activities-		
Depreciation	344,622	336,340
Change in Assets and Liabilities:		
(Increase) Decrease in Accounts Receivable	(6,429)	(43,420)
(Increase) Decrease in Inventory	(307)	(3,784)
Increase (Decrease) in Accounts Payable	(157)	35,649
Increase (Decrease) in Contracts Payable	(40,154)	24,868
Increase (Decrease) in Accrued Expenses	15,965	(3,647)
Net Cash Provided by Operating Activities	<u><u>\$197,988</u></u>	<u><u>\$120,330</u></u>

City of Crystal
WATER UTILITY DEPARTMENT
COMPARATIVE SCHEDULE OF REVENUES AND EXPENSES
For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
OPERATING REVENUES		
Charges for Sales and Services:		
Water Sales	\$749,053	\$873,128
Sales of Merchandise	4,287	1,993
Penalties	18,667	16,829
Other Charges	23,220	34,135
Total Operating Revenues	<u>\$795,227</u>	<u>\$926,085</u>
OPERATING EXPENSES		
Source of Supply	\$516,107	\$523,711
Administration	148,265	130,161
Commodities	42,306	122,985
Depreciation	175,753	176,117
Total Operating Expenses	<u>\$882,431</u>	<u>\$952,974</u>
Operating Income (Loss)	<u>(\$87,204)</u>	<u>(\$26,889)</u>
NONOPERATING REVENUES (EXPENSES)		
Interest Earnings	\$35,259	\$40,409
Administrative Charges	(55,000)	(27,500)
Total Nonoperating Revenues (Expenses)	<u>(\$19,741)</u>	<u>\$12,909</u>
Net Income (Loss)	(\$106,945)	(\$13,980)
Depreciation on Contributed Assets Charged to Contribution Account	<u>155,761</u>	<u>155,761</u>
Income (Loss) Transferred to Retained Earnings	<u>\$48,816</u>	<u>\$141,781</u>

City of Crystal
SEWER UTILITY DEPARTMENT
COMPARATIVE SCHEDULE OF REVENUES AND EXPENDITURES
For the Year Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
OPERATING REVENUES		
Charges for Sales and Services:		
Sewer Charges	\$1,209,921	\$1,089,297
Penalties	24,758	19,518
Other Charges	333	(608)
Total Operating Revenues	<u>\$1,235,012</u>	<u>\$1,108,207</u>
OPERATING EXPENSES		
Disposal Charges	\$888,175	\$952,993
Administration	148,610	130,161
Commodities	57,706	63,617
Depreciation	168,869	160,223
Total Operating Expenses	<u>\$1,263,360</u>	<u>\$1,306,994</u>
Operating Income (Loss)	<u>(\$28,348)</u>	<u>(\$198,787)</u>
NONOPERATING REVENUES (EXPENSES)		
Interest Earnings	\$35,259	\$40,409
Administrative Charges	(55,000)	(27,500)
Gain of Sale of Equipment	11,000	---
Total Nonoperating Revenues (Expenses)	<u>(\$8,741)</u>	<u>\$12,909</u>
Net Income (Loss)	(\$37,089)	(\$185,878)
Depreciation on Contributed Assets Charged to Contribution Account	<u>149,991</u>	<u>149,991</u>
Income (Loss) Transferred to Retained Earnings	<u>\$112,902</u>	<u>(\$35,887)</u>

City of Crystal
STREET LIGHTING ENTERPRISE FUND
COMPARATIVE BALANCE SHEETS
December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS		
Current Assets:		
Cash and Temporary Investments	\$2,888	\$8,927
Accounts Receivable (Net of Uncollectibles):		
Customers	8,242	8,253
Total Current Assets	<u>\$11,130</u>	<u>\$17,180</u>
TOTAL ASSETS	<u><u>\$11,130</u></u>	<u><u>\$17,180</u></u>
LIABILITIES AND FUND EQUITY		
Current Liabilities:		
Accounts Payable	---	---
Total Current Liabilities	<u>\$0</u>	<u>\$0</u>
Fund Equity:		
Retained Earnings-		
Designated for Working Capital	11,130	17,180
Total Fund Equity	<u>\$11,130</u>	<u>\$17,180</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$11,130</u></u>	<u><u>\$17,180</u></u>

City of Crystal
STREET LIGHTING ENTERPRISE FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
OPERATING REVENUES		
Charges for Sales and Services:		
Street Lighting Charges	\$103,256	\$103,160
Penalties	<u>2,304</u>	<u>2,022</u>
Total Operating Revenues	<u>\$105,560</u>	<u>\$105,182</u>
OPERATING EXPENSES		
Source of Supply	<u>\$106,731</u>	<u>\$97,316</u>
Total Operating Expenses	<u>\$106,731</u>	<u>\$97,316</u>
Operating Income (Loss)	<u>(\$1,171)</u>	<u>\$7,866</u>
NONOPERATING REVENUES (EXPENSES)		
Interest Earnings	\$621	---
Administrative Charges	<u>(5,500)</u>	<u>(5,500)</u>
Total Nonoperating Revenues (Expenses)	<u>(\$4,879)</u>	<u>(\$5,500)</u>
Net Income(Loss) to Retained Earnings	(\$6,050)	\$2,366
RETAINED EARNINGS, January 1	<u>17,180</u>	<u>14,814</u>
RETAINED EARNINGS, December 31	<u><u>\$11,130</u></u>	<u><u>\$17,180</u></u>

City of Crystal
STREET LIGHTING ENTERPRISE FUND
COMPARATIVE STATEMENT OF CASH FLOWS
For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS:		
Cash Flows from Operating Activities-		
Cash Received From Customers	\$105,571	\$105,236
Cash Payments to Suppliers for Goods and Services	(106,731)	(97,316)
Net Cash Provided by Operating Activities	<u>(\$1,160)</u>	<u>\$7,920</u>
Cash Flows from Noncapital Financing Activities-		
Administrative Transfers	(\$5,500)	(\$5,500)
Net Cash Provided by Noncapital Financing Activities	<u>(\$5,500)</u>	<u>(\$5,500)</u>
Cash Flows from Investing Activities-		
Interest on Investments	\$621	---
Net Cash Provided by Investing Activities	<u>\$621</u>	<u>\$0</u>
Net Increase(Decrease) in Cash and Cash Equivalents	(\$6,039)	\$2,420
CASH AND CASH EQUIVALENTS, January 1	<u>8,927</u>	<u>6,507</u>
CASH AND CASH EQUIVALENTS, December 31	<u><u>\$2,888</u></u>	<u><u>\$8,927</u></u>

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:

Operating Income (Loss)	(\$1,171)	\$7,866
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities-		
Change in Assets and Liabilities:		
(Increase) Decrease in Accounts Receivable	<u>11</u>	<u>54</u>
Net Cash Provided by Operating Activities	<u><u>(\$1,160)</u></u>	<u><u>\$7,920</u></u>

City of Crystal
 RECYCLING ENTERPRISE FUND
 COMPARATIVE BALANCE SHEETS
 December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS		
Current Assets:		
Cash and Temporary Investments	\$107,927	---
Accounts Receivable (Net of Uncollectibles):		
Customers	8,293	10,648
Other	3,186	---
	<hr/>	<hr/>
Total Current Assets	\$119,406	\$10,648
	<hr/>	<hr/>
TOTAL ASSETS	<u>\$119,406</u>	<u>\$10,648</u>
LIABILITIES AND FUND EQUITY		
Current Liabilities:		
Accounts Payable	\$9,346	\$117
Accrued Wages	1,296	---
Due to Other Funds	---	10,531
	<hr/>	<hr/>
Total Current Liabilities	\$10,642	\$10,648
	<hr/>	<hr/>
Fund Equity:		
Retained Earnings-		
Designated for Working Capital	108,764	---
	<hr/>	<hr/>
Total Fund Equity	\$108,764	\$0
	<hr/>	<hr/>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$119,406</u>	<u>\$10,648</u>

FOX RIVER BOND
 ASSOCIATION

City of Crystal
 RECYCLING ENTERPRISE FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
 For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
OPERATING REVENUES		
Intergovernmental:		
County Grants	\$122,362	\$17,028
Charges for Sales and Services:		
Recycling Charges	95,658	55,193
Sale of Merchandise	11,917	16,979
Penalties	2,519	996
Other Charges	21,854	---
Total Operating Revenues	<u>\$254,310</u>	<u>\$90,196</u>
OPERATING EXPENSES		
Disposal Charges	\$109,617	\$78,347
Administration	35,929	14,107
Commodities	---	67,200
Total Operating Expenses	<u>\$145,546</u>	<u>\$159,654</u>
Operating Income (Loss)	<u>\$108,764</u>	<u>(\$69,458)</u>
NONOPERATING REVENUES (EXPENSES)		
Interest Earnings	---	---
Transfers from Other Funds	---	69,458
Total Nonoperating Revenues (Expenses)	<u>\$0</u>	<u>\$69,458</u>
Net Income(Loss) to Retained Earnings	\$108,764	\$0
RETAINED EARNINGS, January 1	<u>---</u>	<u>---</u>
RETAINED EARNINGS, December 31	<u>\$108,764</u>	<u>\$0</u>

City of Crystal
 RECYCLING ENTERPRISE FUND
 COMPARATIVE STATEMENT OF CASH FLOWS
 For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS:		
Cash Flows from Operating Activities-		
Cash Received From Customers	\$131,117	\$62,520
Cash Payments to Suppliers for Goods and Services	(100,388)	(145,430)
Cash Payments to Employees for Services	(34,633)	(14,107)
Other Operating Revenues	122,362	17,028
Net Cash Provided by Operating Activities	<u>\$118,458</u>	<u>(\$79,989)</u>
Cash Flows from Noncapital Financing Activities-		
Administrative Transfers	---	\$69,458
Net Cash Provided by Noncapital Financing Activities	<u>\$0</u>	<u>\$69,458</u>
Net Increase in Cash and Cash Equivalents	\$118,458	(\$10,531)
CASH AND CASH EQUIVALENTS, January 1	<u>(10,531)</u>	<u>---</u>
CASH AND CASH EQUIVALENTS, December 31	<u><u>\$107,927</u></u>	<u><u>(\$10,531)</u></u>

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:

Operating Income (Loss)	\$108,764	(\$69,458)
Adjustments to Reconcile Operating Income to		
Net Cash Provided by Operating Activities-		
Change in Assets and Liabilities:		
(Increase) Decrease in Accounts Receivable	(831)	(10,648)
Increase (Decrease) in Accounts Payable	9,229	117
Increase (Decrease) in Accrued Expenses	1,296	---
Net Cash Provided by Operating Activities	<u><u>\$118,458</u></u>	<u><u>(\$79,989)</u></u>

City of Crystal
WATER SLIDE ENTERPRISE FUND
BALANCE SHEET
 December 31, 1990

	<u>1990</u>
ASSETS	
Current Assets:	
Cash and Temporary Investments	\$2,302
Inventories	---
Total Current Assets	<u>\$2,302</u>
Property and Equipment:	
Buildings and Structures	\$193,221
Equipment, Furniture and Fixtures	625
Total Property and Equipment	<u>\$193,846</u>
Less Accumulated Depreciation	(3,896)
Net Property and Equipment	<u>\$189,950</u>
TOTAL ASSETS	<u><u>\$192,252</u></u>
LIABILITIES AND FUND EQUITY	
Current Liabilities:	
Accounts Payable	---
Advance from Other Funds	179,790
Total Current Liabilities	<u>\$179,790</u>
Fund Equity:	
Retained Earnings-	
Designated for Working Capital	\$12,462
Total Fund Equity	<u>\$12,462</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$192,252</u></u>

City of Crystal
WATER SLIDE ENTERPRISE FUND
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
For the Year Ended December 31, 1990

	<u>1990</u>
OPERATING REVENUES	
Charges for Sales and Services:	
Water Slide Rides	\$30,113
Admissions	15,520
Sale of Merchandise	9,529
Other Charges	1,153
Total Operating Revenues	<u>\$56,315</u>
OPERATING EXPENSES	
Administration	\$20,381
Commodities	5,081
Depreciation	3,896
Total Operating Expenses	<u>\$29,358</u>
Operating Income (Loss)	<u>\$26,957</u>
NONOPERATING REVENUES (EXPENSES)	
Interest Earnings	\$955
Interest Paid	<u>(15,450)</u>
Total Nonoperating Revenues (Expenses)	<u>(\$14,495)</u>
Net Income(Loss) to Retained Earnings	\$12,462
RETAINED EARNINGS, January 1	<u>---</u>
RETAINED EARNINGS, December 31	<u><u>\$12,462</u></u>

City of Crystal
WATER SLIDE ENTERPRISE FUND
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 1990

	<u>1990</u>
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS:	
Cash Flows from Operating Activities-	
Cash Received From Customers	\$56,315
Cash Payments to Suppliers for Goods and Services	(13,902)
Cash Payments to Employees for Services	(11,560)
Other Operating Revenues	---
Net Cash Provided by Operating Activities	<u>\$30,853</u>
Cash Flows from Capital and Related Financing Activities-	
Loan Proceeds - Slide Construction	\$193,122
Loan Payments - Principal	(13,332)
Loan Payments - Interest	(15,450)
Acquisition of Capital Assets	(\$193,846)
Net Cash Used for Capital and Related Financing Activities	<u>(\$29,506)</u>
Cash Flows from Investing Activities-	
Interest on Investments	\$955
Net Cash Provided by Investing Activities	<u>\$955</u>
Net Increase in Cash and Cash Equivalents	\$2,302
CASH AND CASH EQUIVALENTS, January 1	---
CASH AND CASH EQUIVALENTS, December 31	<u><u>\$2,302</u></u>

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:

Operating Income (Loss)	\$26,957
Adjustments to Reconcile Operating Income to	
Net Cash Provided by Operating Activities-	
Depreciation	3,896
Change in Assets and Liabilities:	
(Increase) Decrease in Inventory	---
Increase (Decrease) in Accounts Payable	---
Net Cash Provided by Operating Activities	<u><u>\$30,853</u></u>

TRUST AND AGENCY FUNDS

Expendable Trust Funds - Expendable Trust Funds account for both principal and revenues earned on that principal to be expended for purposes designated by a trust agreement.

Agency Funds - Agency Funds are used to account for assets held by the City as an agent for other funds, governments, or individuals.

CITY OF CRYSTAL
EXPENDABLE TRUST FUNDS

Task Force Expendable Trust Fund - The Task Force Fund accounts for federal grant monies and confiscated funds for the Drug Enforcement Task Force.

Charitable Gambling Expendable Trust Fund - The Charitable Gambling Fund accounts for contributions made from charitable organizations as specified by the donor or in accordance with the lawful gambling contributions laws.

AGENCY FUNDS

Investment Trust Agency Fund - The Investment Trust Fund was established to serve as a convenient means of accounting for the City's investments and interest earnings.

Confiscated Funds Agency Fund - The Confiscated Funds Fund was established to account for the City's share of confiscated monies from drug busts and task force operations.

Police Relief Association Agency Fund - The Police Relief Association Fund was established to account for the collection of general property taxes and other revenues and subsequent remittance of these collections to the City of Crystal Police Relief Association.

Fire Relief Association Agency Fund - The Fire Relief Association Fund was established to account for the collection of general property taxes and other revenues and subsequent remittance of these collections to the City of Crystal Fire Relief Association.

Special Escrow Agency Fund - The Special Escrow Fund was established to account for monies held as developers' performance bonds.

Deferred Compensation Agency Fund - The Deferred Compensation Fund was set up to account for the assets and liabilities in the hands of the plan providers for employee participative deferred compensation plans.

City of Crystal
TRUST AND AGENCY FUNDS
COMBINING BALANCE SHEET
December 31, 1990 and 1989

EXHIBIT F-1

	EXPENDABLE TRUST		AGENCY						TOTALS	
	DRUG TASK FORCE	CHARITABLE CONTRI- BUTIONS	INVESTMENT TRUST	CONFISCATED FUNDS	POLICE RELIEF	FIRE RELIEF	SPECIAL ESCROW	DEFERRED COMPEN- SATION	1990	1989
ASSETS										
Cash and Temporary Investments	\$3,500	\$111,007	---	\$102,857	---	---	\$23,174	\$1,816,275	\$2,056,813	\$1,775,254
Receivables (Net of Uncollectibles):										
Taxes-										
Unremitted	---	---	---	---	\$546	\$148	---	---	694	890
Delinquent	---	---	---	---	3,640	769	---	---	4,409	3,102
Accounts	10	---	---	---	---	---	---	---	10	9,250
Interest	---	---	\$357,361	---	---	---	---	---	357,361	241,847
Due from Other Governments	---	---	---	---	2,533	732	---	---	3,265	---
TOTAL ASSETS	\$3,510	\$111,007	\$357,361	\$102,857	\$6,719	\$1,649	\$23,174	\$1,816,275	\$2,422,552	\$2,030,343
LIABILITIES AND FUND EQUITY										
Liabilities:										
Accounts Payable	\$3,303	\$240	---	---	\$546	\$148	---	---	\$4,237	\$11,164
Accrued Salaries and Wages	207	---	---	---	---	---	---	---	207	---
Deferred Compensation Payable	---	---	---	---	---	---	---	1,816,275	1,816,275	1,640,662
Deferred Revenues	---	---	---	---	3,640	769	---	---	4,409	3,102
Deposits Payable	---	---	---	\$102,857	---	---	\$23,174	---	126,031	60,907
Due to Other Funds	---	---	357,361	---	2,533	732	---	---	360,626	241,847
Total Liabilities	\$3,510	\$240	\$357,361	\$102,857	\$6,719	\$1,649	\$23,174	\$1,816,275	\$2,311,785	\$1,957,682
Fund Balances:										
Reserved for Encumbrances	---	\$1,035	---	---	---	---	---	---	\$1,035	---
Unreserved-Undesignated	---	109,732	---	---	---	---	---	---	109,732	72,661
Total Fund Balance	\$0	\$110,767	\$0	\$0	\$0	\$0	\$0	\$0	\$110,767	\$72,661
TOTAL LIABILITIES AND FUND EQUITY	\$3,510	\$111,007	\$357,361	\$102,857	\$6,719	\$1,649	\$23,174	\$1,816,275	\$2,422,552	\$2,030,343

EXHIBIT F-2

City of Crystal
 DRUG TASK FORCE EXPENDABLE TRUST FUND
 COMPARATIVE BALANCE SHEETS
 December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS:		
Cash and Temporary Investments	\$3,500	\$7,240
Receivables (Net of Uncollectibles):		
Accounts	10	9,250
TOTAL ASSETS	<u>\$3,510</u>	<u>\$16,490</u>
LIABILITIES AND FUND EQUITY:		
Liabilities:		
Accounts Payable	\$3,303	\$8,361
Accrued Salaries and Wages	207	---
Total Liabilities	\$3,510	\$8,361
Fund Balances:		
Unreserved-Undesignated	---	8,129
TOTAL LIABILITIES AND FUND BALANCES	<u>\$3,510</u>	<u>\$24,851</u>

City of Crystal
 DRUG TASK FORCE EXPENDABLE TRUST FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
 For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
REVENUES:		
Intergovernmental-		
Grants	\$40,000	\$28,863
Task Force	13,333	7,697
Confiscated Funds	12,405	280
Interest	---	5,151
Total Revenues	<u>\$65,738</u>	<u>\$41,991</u>
EXPENDITURES:		
Personal Services	\$51,077	\$82,098
Supplies, Repairs and Maintenance	4,015	508
Other Services and Charges	16,936	10,266
Capital Outlay	1,839	2,126
Total Expenditures	<u>\$73,867</u>	<u>\$94,998</u>
Increase (Decrease) in Fund Balance	<u>(\$8,129)</u>	<u>(\$53,007)</u>
FUND BALANCE, January 1	<u>8,129</u>	<u>61,136</u>
FUND BALANCE, December 31	<u>\$0</u>	<u>\$8,129</u>

EXHIBIT F-3

City of Crystal
 CHARITABLE CONTRIBUTION EXPENDABLE TRUST FUND
 COMPARATIVE BALANCE SHEETS
 December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
ASSETS:		
Cash and Temporary Investments	\$111,007	\$66,445
Receivables (Net of Uncollectibles):		
Accounts	---	---
TOTAL ASSETS	<u>\$111,007</u>	<u>\$66,445</u>
LIABILITIES AND FUND EQUITY:		
Liabilities:		
Accounts Payable	<u>\$240</u>	<u>\$1,913</u>
Fund Balances:		
Reserved for Encumbrances	\$1,035	---
Unreserved-Undesignated	<u>109,732</u>	<u>64,532</u>
Total Fund Balance	<u>\$110,767</u>	<u>\$64,532</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$111,007</u>	<u>\$66,445</u>

City of Crystal
 CHARITABLE CONTRIBUTION EXPENDABLE TRUST FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
 For the Years Ended December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
REVENUES:		
Charitable Contributions	\$55,529	\$11,069
Donations	<u>26,958</u>	<u>28,404</u>
Total Revenues	<u>\$82,487</u>	<u>\$39,473</u>
EXPENDITURES:		
Supplies, Repairs and Maintenance	\$171	\$654
Other Services and Charges	761	1,491
Capital Outlay	<u>36,355</u>	---
Total Expenditures	<u>\$37,287</u>	<u>\$2,145</u>
Excess of Revenues Over(Under) Expenditures-		
Budgetary Basis	\$45,200	\$37,328
ENCUMBRANCES, December 31	1,035	---
Excess of Revenues Over(Under) Expenditures-		
GAAP Basis	\$46,235	\$37,328
FUND BALANCE, January 1 (GAAP Basis)	<u>64,532</u>	<u>27,204</u>
FUND BALANCE, December 31	<u>\$110,767</u>	<u>\$64,532</u>

City of Crystal
 INVESTMENT TRUST AGENCY FUND
 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 For the Year Ended December 31, 1990

	BALANCE January 1, 1990	ADDITIONS	DELETIONS	BALANCE December 31, 1990
ASSETS				
Receivables (Net of Uncollectibles):				
Interest	\$241,847	\$1,072,470	\$956,956	\$357,361
TOTAL ASSETS	<u>\$241,847</u>	<u>\$1,072,470</u>	<u>\$956,956</u>	<u>\$357,361</u>
LIABILITIES				
Liabilities:				
Due to Other Funds	\$241,847	1,072,470	956,956	\$357,361
TOTAL LIABILITIES	<u>\$241,847</u>	<u>\$1,072,470</u>	<u>\$956,956</u>	<u>\$357,361</u>

City of Crystal
 CONFISCATED FUNDS AGENCY FUND
 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 For the Year Ended December 31, 1990

	BALANCE January 1, <u>1990</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	BALANCE December 31, <u>1990</u>
ASSETS				
Cash and Temporary Investments	<u>\$40,118</u>	<u>\$103,011</u>	<u>\$40,272</u>	<u>\$102,857</u>
TOTAL ASSETS	<u>\$40,118</u>	<u>\$103,011</u>	<u>\$40,272</u>	<u>\$102,857</u>
LIABILITIES				
Liabilities:				
Deposits Payable	<u>\$40,118</u>	<u>103,011</u>	<u>40,272</u>	<u>\$102,857</u>
TOTAL LIABILITIES	<u>\$40,118</u>	<u>\$103,011</u>	<u>\$40,272</u>	<u>\$102,857</u>

City of Crystal
POLICE RELIEF ASSOCIATION AGENCY FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Year Ended December 31, 1990

	BALANCE January 1, <u>1990</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	BALANCE December 31, <u>1990</u>
ASSETS				
Cash and Temporary Investments	---	\$167,470	\$167,470	\$0
Receivables (Net of Uncollectibles):				
Taxes - Unremitted	681	109,537	109,672	546
Taxes - Delinquent	2,516	1,919	795	3,640
Due from Other Governments	---	2,533	---	2,533
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	<u>\$3,197</u>	<u>\$281,459</u>	<u>\$277,937</u>	<u>\$6,719</u>
LIABILITIES				
Liabilities:				
Accounts Payable	\$681	109,537	109,672	\$546
Deferred Revenue	2,516	1,919	795	3,640
Due to Other Funds	---	2,533	---	2,533
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	<u>\$3,197</u>	<u>\$113,989</u>	<u>\$110,467</u>	<u>\$6,719</u>

City of Crystal
 FIREFIGHTERS RELIEF ASSOCIATION AGENCY FUND
 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 For the Year Ended December 31, 1990

	BALANCE January 1, <u>1990</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	BALANCE December 31, <u>1990</u>
ASSETS				
Cash and Temporary Investments	---	\$88,751	\$88,751	\$0
Receivables (Net of Uncollectibles):				
Taxes - Unremitted	209	30,000	30,061	148
Taxes - Delinquent	586	436	253	769
Due from Other Governments	---	732	---	732
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	<u>\$795</u>	<u>\$119,919</u>	<u>\$119,065</u>	<u>\$1,649</u>
LIABILITIES				
Liabilities:				
Accounts Payable	\$209	30,000	30,061	\$148
Deferred Revenue	586	436	253	769
Due to Other Funds	---	732	---	732
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	<u>\$795</u>	<u>\$31,168</u>	<u>\$30,314</u>	<u>\$1,649</u>

City of Crystal
SPECIAL ESCROW AGENCY FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Year Ended December 31, 1990

	BALANCE January 1, <u>1990</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	BALANCE December 31, <u>1990</u>
ASSETS				
Cash and Temporary Investments	<u>\$20,789</u>	<u>\$18,036</u>	<u>\$15,651</u>	<u>\$23,174</u>
TOTAL ASSETS	<u>\$20,789</u>	<u>\$18,036</u>	<u>\$15,651</u>	<u>\$23,174</u>
LIABILITIES				
Liabilities:				
Deposits Payable	<u>\$20,789</u>	<u>18,036</u>	<u>15,651</u>	<u>\$23,174</u>
TOTAL LIABILITIES	<u>\$20,789</u>	<u>\$18,036</u>	<u>\$15,651</u>	<u>\$23,174</u>

City of Crystal
 DEFERRED COMPENSATION AGENCY FUND
 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 For the Year Ended December 31, 1990

	BALANCE January 1, 1990	ADDITIONS	DELETIONS	BALANCE December 31, 1990
ASSETS				
Cash and Temporary Investments	<u>\$1,640,662</u>	<u>\$396,935</u>	<u>\$221,322</u>	<u>\$1,816,275</u>
TOTAL ASSETS	<u>\$1,640,662</u>	<u>\$396,935</u>	<u>\$221,322</u>	<u>\$1,816,275</u>
LIABILITIES				
Liabilities:				
Deferred Compensation Payable	<u>\$1,640,662</u>	<u>\$396,935</u>	<u>\$221,322</u>	<u>\$1,816,275</u>
TOTAL LIABILITIES	<u>\$1,640,662</u>	<u>\$396,935</u>	<u>\$221,322</u>	<u>\$1,816,275</u>

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GENERAL LONG-TERM DEBT ACCOUNT GROUP

The General Long-Term Debt Account Group accounts for genral obligation bonds and other forms of long-term debt supported by general revenues. In addition, this debt group includes the long-term portion on the governmental fund type compensated absences.

City of Crystal
 GENERAL LONG-TERM DEBT ACCOUNT GROUP
 COMPARATIVE STATEMENT OF GENERAL LONG TERM DEBT
 December 31, 1990 and 1989

	<u>1990</u>	<u>1989</u>
AMOUNT AVAILABLE AND TO BE PROVIDED FOR THE PAYMENT OF GENERAL LONG-TERM DEBT:		
Amount Available in Debt Service Funds	\$2,218,750	\$1,703,249
Amount Available in Revolving Fund	66,000	132,000
Amount to be Provided by Future Revenues	<u>8,538,259</u>	<u>8,419,533</u>
Total Available and to be Provided	<u>\$10,823,009</u>	<u>\$10,254,782</u>
GENERAL LONG-TERM DEBT PAYABLE:		
Bonds Payable-		
General Obligation Bonds	\$2,000,000	\$2,000,000
General Obligation Tax Increment Bonds	7,585,000	7,685,000
General Obligation Certificates of Indebtedness	760,000	---
Special Assessment Improvement Bonds	136,000	237,000
Compensated Absences:		
Governmental Funds	<u>342,009</u>	<u>332,782</u>
Total General Long-Term Debt Payable	<u>\$10,823,009</u>	<u>\$10,254,782</u>

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FOX RIVER BOND
SECTION

SUPPLEMENTAL INFORMATION

CITY OF CRYSTAL
SCHEDULE OF SOURCES AND USES OF PUBLIC FUNDS
FOR TAX INCREMENT FINANCING DISTRICT
BASS LAKE ROAD - BECKER PARK
INCEPTION TO DECEMBER 31, 1990

SCHEDULE 1

	1989 & <u>PRIOR</u>	<u>1990</u>	<u>TOTAL</u>
SOURCES OF FUNDS:			
Bond Proceeds	\$13,269,321	---	\$13,269,321
Tax Increments	3,162,964	1,073,654	4,236,618
Interest Earned	155,236	64,425	219,661
Land Sales	1,374,900	---	1,374,900
Other Revenue	93,688	---	93,688
Total Sources of Funds	<u>\$18,056,109</u>	<u>\$1,138,079</u>	<u>\$19,194,188</u>
USE OF FUNDS:			
Land/Building Acquisitions and Site Improvements	\$9,056,364	---	\$9,056,364
Professional Services	808,144	---	808,144
Debt Service-			
Principal	5,915,000	100,000	6,015,000
Interest	2,338,348	580,372	2,918,720
Fiscal Fees	11,868	1,023	12,891
Refunding Costs & Deposit with Trustee	859,600	---	859,600
Total Uses of Funds	<u>\$18,989,324</u>	<u>\$681,395</u>	<u>\$19,670,719</u>
Sources Over (Under) Uses	(\$933,215)	\$456,684	(\$476,531)
TRANSFERS FROM OTHER FUNDS:			
Spec Assess Revolving Fund	925,983	---	925,983
Revenue Sharing Fund	592,486	---	592,486
BALANCE	<u>\$585,254</u>	<u>\$456,684</u>	<u>\$1,041,938</u>

SUPPLEMENTAL INFORMATION FOR TAX INCREMENT FINANCING DISTRICT

Name of District	Bass Lake Road Becker Park
District Number	2150
Type of District	Redevelopment
Authorizing Statutes	462.411
Year Established	1983
Duration of District	2003
Assessed Value/Tax Capacity	
Current	\$1,793,685
Original	(743,652)
Captured and Retained	<u>\$1,050,033</u>
Financing	
Bonds Issued	\$13,600,000
Bonds Retired Through Advanced Refunding	(5,865,000)
Bond Principal Retired	(150,000)
Bonded Indebtedness - December 31, 1990	<u>\$7,585,000</u>

CITY OF CRYSTAL
 SCHEDULE OF SOURCES AND USES OF PUBLIC FUNDS
 FOR TAX INCREMENT FINANCING DISTRICT
 DISTRICT NO. 2-1
 INCEPTION TO DECEMBER 31, 1990

SCHEDULE 2

	<u>1990</u>
SOURCES OF FUNDS:	
Bond Proceeds	---
Tax Increments	---
Interest Earned	---
Land Sales	---
Other Revenue	---
Total Sources of Funds	<u>\$0</u>
USE OF FUNDS:	
Land/Building Acquisitions .	
and Site Improvements	---
Professional Services	23,264
Debt Service-	
Principal	---
Interest	---
Fiscal Fees	---
Refunding Costs & Deposit	
with Trustee	---
Total Uses of Funds	<u>\$23,264</u>
Sources Over (Under) Uses	(\$23,264)
TRANSFERS FROM OTHER FUNDS:	
Spec Assess Revolving Fund	---
BALANCE	<u><u>(\$23,264)</u></u>

SUPPLEMENTAL INFORMATION FOR TAX INCREMENT FINANCING DISTRICT

Name of District	District No. 2-1
District Number	2151
Type of District	Redevelopment
Authorizing Statutes	462.411
Year Established	1990
Duration of District	2010
Assessed Value/Tax Capacity	
Current	\$95,708
Original	(94,179)
Captured and Retained	<u>\$1,529</u>
Financing	
Bonds Issued	---
Bond Principal Retired	---
Bonded Indebtedness - December 31, 1990	<u><u>\$0</u></u>

STATISTICAL SECTION

TABLE 1

City of Crystal
GENERAL GOVERNMENT EXPENDITURES BY FUNCTION (1)
Last Ten Fiscal Years

<u>FISCAL YEAR</u>	<u>GENERAL GOVERNMENT</u>	<u>PUBLIC SAFETY</u>	<u>PUBLIC WORKS</u>	<u>HEALTH AND SANITATION</u>	<u>PARK AND RECREATION</u>	<u>OTHER</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
1981	\$594,817	\$946,360	\$417,577	\$73,729	\$544,760	\$623,808	\$440,041	\$72,804	\$3,713,896
1982	\$694,340	\$1,049,573	\$452,060	\$82,234	\$522,170	\$788,892	\$1,085,343	\$70,402	\$4,745,014
1983	\$717,574	\$1,125,370	\$474,694	\$81,890	\$536,951	\$870,996	\$377,656	\$68,014	\$4,253,145
1984	\$797,384	\$1,229,089	\$512,761	\$90,162	\$608,243	\$834,803	\$317,622	\$65,623	\$4,455,687
1985	\$867,282	\$1,322,852	\$574,020	\$96,893	\$630,580	\$1,576,975	\$346,130	\$43,520	\$5,458,252
1986	\$921,138	\$1,365,419	\$533,451	\$108,387	\$665,012	\$1,198,228	\$223,143	\$7,186,605	\$12,201,383
1987	\$985,644	\$1,469,820	\$673,765	\$111,984	\$744,769	\$1,101,548	\$347,668	\$507,572	\$5,942,770
1988	\$1,361,143	\$1,780,291	\$732,051	\$157,255	\$807,777	\$761,959	\$365,209	\$891,089	\$6,856,774
1989	\$1,423,309	\$1,895,018	\$811,988	\$224,916	\$906,695	\$706,088	\$453,680	\$787,081	\$7,208,775
1990	\$1,547,857	\$1,957,867	\$835,793	\$134,579	\$1,046,683	\$752,922	\$250,679	\$900,252	\$7,426,632

(1) Includes General, Special Revenue and Debt Service Funds

TABLE 2

City of Crystal
GENERAL GOVERNMENTAL REVENUES BY SOURCE (1)
Last Ten Fiscal Years

<u>FISCAL YEAR</u>	<u>TAXES</u>	<u>LICENSES AND PERMITS</u>	<u>INTER- GOVERNMENTAL</u>	<u>CHARGES FOR SERVICES</u>	<u>FINES AND FORFEITURES</u>	<u>SPECIAL ASSESSMENTS</u>	<u>OTHER</u>	<u>TOTAL</u>
1981	\$996,523	\$226,273	\$2,167,035	\$351,635	\$124,025	\$0	\$250,758	\$4,116,249
1982	\$1,120,151	\$203,695	\$2,719,416	\$297,970	\$149,379	\$0	\$325,796	\$4,816,407
1983	\$1,239,305	\$202,162	\$2,222,840	\$386,533	\$149,080	\$0	\$337,736	\$4,537,656
1984	\$1,389,890	\$247,653	\$2,283,809	\$417,778	\$229,719	\$0	\$319,380	\$4,888,229
1985	\$1,628,154	\$327,328	\$2,448,339	\$448,875	\$250,551	\$0	\$1,565,986	\$6,669,233
1986	\$1,929,789	\$224,190	\$2,510,579	\$440,812	\$229,387	\$0	\$6,106,501	\$11,441,258
1987	\$2,291,764	\$210,701	\$2,476,135	\$479,927	\$221,578	\$0	\$609,720	\$6,289,825
1988	\$2,715,485	\$222,369	\$2,494,047	\$525,130	\$212,295	\$18,491	\$488,864	\$6,676,681
1989	\$2,828,739	\$239,638	\$3,378,364	\$620,272	\$177,599	\$17,043	\$487,403	\$7,749,058
1990	\$3,484,401	\$212,486	\$3,181,407	\$488,967	\$123,713	\$14,689	\$730,934	\$8,236,597

(1) Includes General, Special Revenue and Debt Service Funds

TABLE 3

City of Crystal
PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years

FISCAL YEAR	TOTAL TAX LEVY(1)	CURRENT TAX COLLECTIONS	PERCENT OF CURRENT TAXES COLLECTED	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	PERCENT OF TOTAL TAX COLLECTIONS TO TOTAL TAX LEVY	OUTSTANDING DELINQUENT TAXES	PERCENT OF DELINQUENT TAXES TO TOTAL TAX LEVY
1981	1,718,987	1,708,355	99.38%	8,565	1,716,920	99.88%	10,632	0.62%
1982	1,863,787	1,794,180	96.27%	13,292	1,807,472	96.98%	69,607	3.73%
1983	2,012,293	1,993,633	99.07%	12,404	2,006,037	99.69%	18,660	0.93%
1984	2,211,046	2,189,575	99.03%	9,112	2,198,687	99.44%	21,471	0.97%
1985	2,373,847	2,348,164	98.92%	21,777	2,369,941	99.84%	25,683	1.08%
1986	2,496,117	2,471,701	99.02%	22,784	2,494,485	99.93%	24,416	0.98%
1987	2,690,780	2,669,665	99.22%	14,994	2,684,659	99.77%	21,115	0.78%
1988	2,757,567	2,719,890	98.63%	12,576	2,732,466	99.09%	49,002	1.78%
1989	2,839,050	2,806,171	98.84%	25,223	2,831,394	99.73%	46,730	1.65%
1990	3,501,697	3,440,063	98.24%	18,543	3,520,240	100.53%	88,353	2.52%

(1) Includes General and Special Levies

TABLE 4

City of Crystal
 ASSESSED AND ESTIMATED ACTUAL VALUE OF PROPERTY
 Last Ten Fiscal Years

FISCA YEAR	REAL PROPERTY		PERSONAL PROPERTY		EXEMPTIONS	TOTAL		RATIO OF TOTAL ASSESSED VALUE TO TOTAL ESTIMATED MARKET VALUE
	ASSESSED VALUE(a)	ESTIMATED MARKET VALUE	ASSESSED VALUE(a)	ESTIMATED MARKET VALUE	REAL PROPERTY MKT VALUE(b)	ASSESSED VALUE(a)	ESTIMATED MARKET VALUE	
1981	\$112,560,546	\$491,457,934	\$2,271,303	\$5,282,100	\$29,891,450	\$114,831,849	\$526,631,484	21.80%
1982	\$121,406,881	\$523,433,800	\$2,345,392	\$5,454,400	\$29,891,450	\$123,752,273	\$558,779,650	22.15%
1983	\$120,025,794	\$535,482,000	\$2,416,815	\$5,620,500	\$29,891,450	\$122,442,609	\$570,993,950	21.44%
1984	\$123,492,668	\$554,995,400	\$2,600,769	\$6,048,300	\$29,891,450	\$126,093,437	\$590,935,150	21.34%
1985	\$128,261,713	\$570,190,320	\$2,754,150	\$6,405,000	\$29,891,450	\$131,015,863	\$606,486,770	21.60%
1986	\$132,798,823	\$587,058,700	\$2,873,647	\$6,682,900	\$50,381,200	\$135,672,470	\$644,122,800	21.06%
1987	\$135,666,772	\$619,233,100	\$3,362,127	\$7,818,900	\$50,381,200	\$139,028,899	\$677,433,200	20.52%
1988	\$17,331,699	\$643,611,300	\$415,908	\$7,921,800	\$50,381,200	\$17,747,607	\$701,914,300	2.53%
1989	\$12,042,031	\$672,247,200	\$440,163	\$8,698,900	\$50,381,200	\$12,482,194	\$731,327,300	1.71%
1990	\$12,171,377	\$686,710,700	\$410,669	\$8,889,200	\$50,381,200	\$12,582,046	\$745,981,100	1.69%

- (a) For property taxes payable in 1989 assessed value of property was replaced with gross tax capacity in determining property taxes. Gross tax capacity is approximately 12.5% of assessed value for most property classes and, like assessed value, was calculated by applying a statutory formula to the estimated market value of the property.

Beginning with taxes payable in 1990, net tax capacity has replaced gross tax capacity as the basis on which taxes are levied. Net tax capacity differs from gross tax capacity primarily by having lower values for homesteads and certain agricultural property.

- (b) Exempt properties are valued only once every six (6) years.

TABLE 5

City of Crystal
PROPERTY TAX RATE
DIRECT AND OVERLAPPING GOVERNMENTS
Last Ten Fiscal Years

<u>FISCAL YEAR</u>	<u>CITY OF CRYSTAL</u>	<u>ROBBINSDALE SCHOOL DISTRICT #281</u>	<u>VOCATIONAL SCHOOL</u>	<u>HENNEPIN COUNTY</u>	<u>SPECIAL DISTRICTS (1)</u>	<u>TOTAL</u>
1981	15.946	40.757	1.510	29.271	4.102	91.586
1982	15.123	50.774	1.469	29.183	4.384	100.933
1983	15.152	52.901	1.119	28.451	5.106	102.729
1984	16.908	58.326	1.446	29.689	5.318	111.687
1985	17.363	56.100	1.490	29.262	5.181	109.396
1986	17.670	59.450	1.535	29.688	5.878	114.221
1987	18.704	56.932	1.421	29.356	5.959	112.372
1988	18.591	58.433	1.493	31.667	6.738	116.922
1989 (2)	14.759	49.189	1.223	27.101	5.797	98.069
1990 (2)	19.757	54.516	1.103	27.916	5.631	108.923

(1) Includes Metropolitan Council, Metropolitan Transit District, Mosquito Control and Hennepin County Park Museum.

(2) Beginning with property taxes payable in 1989, taxes are determined by multiplying the Gross Tax Capacity by the Tax Capacity Rate, expressed as a percentage. This replaces the use of Assessed Value multiplied by Mill Rates.

Beginning with taxes payable in 1990, net tax capacity has replaced gross tax capacity as the basis on which taxes are levied.

TABLE 6

City of Crystal
PRINCIPAL TAXPAYERS
December 31, 1990

<u>TAXPAYER</u>	<u>TYPE OF PROPERTY</u>	<u>1990 NET TAX CAPACITY</u>	<u>PERCENTAGE OF TAXABLE NET TAX CAPACITY</u>
Crystal Shopping Center Association	Crystal Shopping Center	\$401,274	2.95%
Crystal Gallery Developers	Crystal Gallery Shopping Center	236,533	1.74%
Cardinal Investments	Target Department Store	212,288	1.56%
T. Rowe Price Realty	Office/Warehouse Buildings	212,090	1.56%
B T & A Construction	Crystal Village Apartment	199,062	1.46%
Individual	Apartments	175,154	1.29%
Brutger Company	Apartments	171,824	1.26%
HNN General Partnership	Apartments	138,182	1.01%
Timesaver's Inc.	Industrial Complex	128,841	0.95%
Caliber-Chase Apartments	Apartments	93,733	0.69%
		<u>\$1,968,981</u>	<u>14.46%</u>

TABLE 7

City of Crystal
SPECIAL ASSESSMENT BILLINGS AND COLLECTIONS
Last Ten Fiscal Years

<u>FISCAL YEAR</u>	<u>CURRENT SPECIAL ASSESSMENT BILLINGS</u>	<u>CURRENT SPECIAL ASSESSMENTS COLLECTED (1)</u>	<u>PERCENT OF CURRENT COLLECTIONS TO BILLINGS</u>
1981	424,425	400,075	94.3%
1982	420,188	405,527	96.5%
1983	422,023	407,452	96.5%
1984	394,139	376,512	95.5%
1985	483,043	460,268	95.3%
1986	445,448	428,512	96.2%
1987	328,939	317,571	96.5%
1988	316,577	305,061	96.4%
1989	342,341	319,083	93.2%
1990	368,717	359,634	97.5%

(1) Includes prepayments and foreclosures

TABLE 8

City of Crystal
COMPUTATION OF LEGAL DEBT MARGIN
December 31, 1990

Estimated Market Value				<u>\$695,599,900</u>
Debt Limit - 2.00% of Estimated Market Value				\$13,911,998
Amount of Debt Applicable to Debt Limit:				
Total Bonded Debt			\$10,481,000	
Deductions (3):				
Debt Service Fund				
Cash and Investments	\$2,545,556			
Less Amount Applicable to Tax				
Increment Bonds	<u>(1,304,703)</u>	\$1,240,853		
Special Assessment Bonds		136,000		
Tax Increment Bonds		<u>7,585,000</u>	<u>8,961,853</u>	
Total Amount of Debt Applicable to Debt Limit			<u>\$1,519,147</u>	<u>1,519,147</u>
Legal Debt Margin				<u>\$12,392,851</u>

TABLE 9

City of Crystal
 RATIO OF NET GENERAL OBLIGATION BONDED DEBT
 TO ASSESSED VALUE AND NET GENERAL OBLIGATION BONDED DEBT PER CAPITA
 Last Ten Fiscal Years

FISCAL YEAR	POPULATION (1)	ASSESSED VALUE (2)	GROSS BONDED DEBT (3)	AMOUNT AVAILABLE IN DEBT SERVICE FUNDS(4)	G.O. REVENUE BONDS	NET BONDED DEBT	RATIO OF NET BONDED DEBT TO ASSESSED VALUE		NET BONDED DEBT PER CAPITA
1981	25,210	114,831,849	280,000	165,184	0	114,816	0.10%		5
1982	24,910	123,752,273	220,000	181,019	0	38,981	0.03%		2
1983	24,890	122,442,609	160,000	198,300	0	(38,300)	-0.03%		(2)
1984	24,850	126,039,437	100,000	194,394	0	(94,394)	-0.07%		(4)
1985	24,690	131,015,863	5,925,000	1,198,242	0	4,726,758	3.61%		191
1986	24,826	135,672,470	6,503,000	86,279	0	6,416,721	4.73%		258
1987	25,009	139,028,899	8,386,987	3,472,007	0	4,914,980	3.54%		197
1988	24,900	17,747,607	8,066,000	1,545,057	0	6,520,943	36.74%		262
1989	22,851	12,482,194	9,685,000	1,729,056	0	7,955,944	63.74%		348
1990	23,788	12,582,046	10,345,000	2,218,750	0	8,126,250	64.59%		342

- (1) Annual population estimates by the Metropolitan Council
 (2) From Table 4
 (3) Amount does not include Special Assessment or Revenue Bonds
 (4) Amount available for repayment of General Obligation Bonds

TABLE 10

City of Crystal
 RATIO OF ANNUAL DEBT SERVICE EXPENDITURES
 FOR GENERAL OBLIGATION BONDED DEBT (1)
 TO TOTAL GENERAL GOVERNMENTAL EXPENDITURES
 Last Ten Fiscal Years

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST (2)</u>	<u>TOTAL DEBT SERVICE</u>	<u>TOTAL GENERAL GOVERNMENTAL EXPENDITURES (3)</u>	<u>RATIO OF DEBT SERVICE TO GENERAL GOVERNMENTAL EXPENDITURES</u>
1981	60,000	12,620	72,620	3,713,896	2.0%
1982	60,000	10,220	70,220	4,745,014	1.5%
1983	60,000	7,820	67,820	4,253,145	1.6%
1984	60,000	5,410	65,410	4,445,687	1.5%
1985	40,000	3,390	43,390	5,458,252	0.8%
1986	6,744,600	470,275	7,214,875	12,201,383	59.1%
1987	20,000	486,854	506,854	5,942,770	8.5%
1988	20,000	552,175	572,175	6,856,774	8.3%
1989	50,000	692,963	742,963	7,208,775	10.3%
1990	201,000	767,750	968,750	7,426,632	13.0%

(1) Excludes Special Assessment and Revenue Bonds .

(2) Excludes bond issuance and other costs

(3) Includes General, Special Revenue and Debt Service Funds

TABLE 11

City of Crystal
 COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT
 GENERAL OBLIGATION BONDS
 December 31, 1990

<u>JURISDICTION</u>	<u>NET GENERAL OBLIGATION BONDED DEBT OUTSTANDING</u>	<u>PERCENTAGE APPLICABLE TO GOVERNMENT</u>	<u>AMOUNT APPLICABLE TO GOVERNMENT</u>
DIRECT:			
City of Crystal	\$10,481,000	100.0%	\$10,481,000
OVERLAPPING:			
Hennepin County	88,980,000	1.3%	1,156,740
Robbinsdale ISD #281	1,605,000	17.2%	276,060
SISD #287 (Vo-Tech)	210,000	1.8%	3,780
Metropolitan Council	45,560,000	1.2%	546,720
Metropolitan Transit Commission	54,010,000	1.3%	702,130
Hennepin Park District	5,325,000	1.9%	101,175
Total	<u>\$206,171,000</u>		<u>\$13,267,605</u>

TABLE 12

City of Crystal
PROPERTY VALUE AND CONSTRUCTION
Last Ten Fiscal Years

FISCAL YEAR	PROPERTY VALUE (1)			COMMERCIAL CONSTRUCTION (2)		RESIDENTIAL CONSTRUCTION (2)		EXEMPT VALUE
	COMMERCIAL	RESIDENTIAL	TOTAL	NUMBER OF UNITS	VALUE	NUMBER OF UNITS	VALUE	
1981	39,123,800	438,083,150	477,206,950	62	4,229,834	528	2,506,334	647,340
1982	42,956,600	465,744,200	508,700,800	78	3,313,082	522	2,042,832	147,446
1983	50,803,100	488,783,300	539,586,400	53	1,612,880	582	2,380,411	314,509
1984	84,686,900	493,115,700	577,802,600	73	2,074,561	592	15,041,234	1,757,671
1985	59,943,220	493,401,800	553,345,020	96	7,989,314	633	11,489,159	887,808
1986	65,806,700	512,789,700	578,596,400	87	3,415,235	560	3,633,736	717,302
1987	69,166,400	534,488,100	603,654,500	64	1,570,773	573	6,566,169	274,703
1988	71,090,500	553,133,900	624,224,400	49	6,153,484	461	2,278,950	74,910
1989	76,528,100	574,820,200	651,348,300	67	2,590,810	492	2,076,694	3,321,850
1990	77,723,200	598,052,500	675,775,700	46	525,995	404	2,690,932	---

(1) Information provided by Hennepin County Property Tax Division

(2) Information provided by Crystal Building Department

TABLE 13

City of Crystal
MISCELLANEOUS STATISTICS
December 31, 1990

Date of Incorporation	August 23, 1960
Form of Government	Council/Manager
Number of Employees	
Regular Full-time and Part-time (Includes Police and Voluntary Firefighters)	144
Temporary or Part-time	92
Area in Square Miles	5.72 Square Miles
City of Crystal Facilities and Services:	
Miles of Streets	100
Number of Street Lights	832
Fire Protection:	
Number of Stations	2
Number of Fire Personnel and Officers	40
Number of Calls Answered	420
Number of Inspections Conducted	426
Police Protection:	
Number of Stations	1
Number of Police Personnel and Officers	41
Number of Patrol Units	13
Number of Law Violations-	
Physical Arrests	768
Traffic Violations	760
Parking Violations	1,287
Parks and Recreation:	
Community Centers	1
Parks	23
Park Acreage	221.74 Acres
Swimming Pool/Water Slide	1
Tennis Courts	13
Sewerage System:	
Miles of Sanitary Sewers	86.92 Miles
Miles of Storm Sewers	30.2
Number of Service Connections	7,790
Water System:	
Miles of Water Mains	94.2 Miles
Number of Service Connections	7,532
Number of Fire Hydrants	766
Daily Average Consumption in Gallons	3.97M Gallons Per Day
Facilities and Services not included in the Reporting Entity:	
Education:	
Number of Elementary Schools	2
Number of Secondary Schools	0
Number of Special Education Schools	2

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SINGLE AUDIT SECTION

BOECKERMANN HEINEN & MAYER

C E R T I F I E D P U B L I C A C C O U N T A N T S

INDEPENDENT AUDITORS' REPORT ON SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

City Council
City of Crystal, Minnesota

We have audited the general purpose financial statements of the City of Crystal, Minnesota for the year ended December 31, 1990, and have issued our report thereon dated May 14, 1991. These general purpose financial statements are the responsibility of the City of Crystal, Minnesota management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit in accordance with these standards includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the City of Crystal, Minnesota, taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the general purpose financial statements, and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Boeckermann, Heinen & Mayer

BOECKERMANN, HEINEN & MAYER
Certified Public Accountants

Minneapolis, Minnesota
May 14, 1991

City of Crystal
SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE
For the Year Ended December 31, 1990

FEDERAL GRANTOR/ PASS THROUGH GRANTOR	FEDERAL CFDA NUMBER	GRANTOR NUMBER	BALANCE 01-01-90	PROGRAM RECEIPTS 1990	NON- PROGRAM RECEIPTS 1990	EXPENDI- TURES 1990	BALANCE 12-31-90	
U.S. Department of Housing and Urban Development-Hennepin County Economic Assistance Department	14.218	27.0001	\$76,103	\$98,982	\$0	\$112,809	\$62,276	(1)
Department of Justice-Bureau of Criminal Apprehension	16.579	MDTF17	8,129	40,000	25,738	73,867	0	(2)
TOTAL FEDERAL FINANCIAL ASSISTANCE			<u>\$84,232</u>	<u>\$138,982</u>	<u>\$25,738</u>	<u>\$186,676</u>	<u>\$62,276</u>	

(1) Included in Due From Other Governments in Special Revenue Funds in 1990 GPFS

(2) Included in Agency Funds in 1990 GPFS

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East River Bond

25% COTTON

BOECKERMANN HEINEN & MAYER

C E R T I F I E D P U B L I C A C C O U N T A N T S
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH LAWS AND
REGULATIONS BASED ON AN AUDIT OF THE GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDIT STANDARDS ISSUED BY THE GAO

City Council
City of Crystal, Minnesota

We have audited the general purpose financial statements of the City of Crystal, Minnesota, for the year ended December 31, 1990, and have issued our report thereon dated May 14, 1991. We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of the Legal Compliance Audit Guide promulgated by the Legal Compliance Task Force pursuant to Minnesota Statutes Sec. 6.65. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the City of Crystal, Minnesota, is the responsibility of the City of Crystal's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the City of Crystal's compliance with certain provisions of laws, regulations, contracts, and grants. However, it should be noted that our objective was not to provide an opinion on overall compliance with such provisions.

The results of our tests indicate that, with respect to the items tested, the City of Crystal, Minnesota, complied, in all material respects, with those provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the City of Crystal, Minnesota, had not complied, in all material respects, with those provisions.

The Legal Compliance Audit Guide covers five main categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, and claims and disbursements. Our study included all of the listed categories.

This report is intended for the information of management and the Minnesota Cognizant Agency. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Boeckermann, Heinen & Mayer

BOECKERMANN, HEINEN & MAYER
Certified Public Accountants

Minneapolis, Minnesota
May 14, 1991

BOECKERMANN HEINEN & MAYER

C E R T I F I E D P U B L I C A C C O U N T A N T S

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL STRUCTURE
RELATED TO MATTERS NOTED IN A FINANCIAL STATEMENT AUDIT
CONDUCTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

City Council
City of Crystal, Minnesota

We have audited the general purpose financial statements of the City of Crystal, Minnesota, for the year ended December 31, 1990, and have issued our report thereon dated May 14, 1991.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit of the financial statements of the City of Crystal, Minnesota, for the year ended December 31, 1990, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

The management of the City of Crystal, Minnesota is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories: budget, cash and investments, revenue and receivables, expenditures and payables and fund equity.

City Council
City of Crystal, Minnesota
Page Two

For all of the control categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended solely for the information of management of the City and the Minnesota Cognizant Agency. This restriction is not intended to limit the distribution of this report which, upon acceptance by the City of Crystal, Minnesota, is a matter of public record.

Boeckermann, Heinen & Mayer

BOECKERMANN, HEINEN & MAYER
Certified Public Accountants

Minneapolis, Minnesota
May 14, 1991

BOECKERMANN HEINEN & MAYER

C E R T I F I E D P U B L I C A C C O U N T A N T S

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROLS (ACCOUNTING AND
ADMINISTRATIVE) BASED ON A STUDY AND EVALUATION MADE AS A PART
OF AN AUDIT OF THE GENERAL PURPOSE FINANCIAL STATEMENTS
AND THE ADDITIONAL TESTS REQUIRED BY THE SINGLE AUDIT ACT

City Council
City of Crystal, Minnesota

We have audited the general purpose financial statements of the City of Crystal, Minnesota, for the year ended December 31, 1990, and have issued our report thereon dated May 14, 1991. As part of our audit, we made a study and evaluation of the internal control systems, including applicable internal administrative controls, used in administering federal financial assistance programs to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards, Government auditing standards, issued by the Comptroller General of the United States, the Single Audit Act of 1984, and the provisions of OMB Circular A-128, Audits of State and Local Governments. For the purpose of this report, we have classified the significant internal accounting and administrative controls used in administering federal financial assistance programs in the following categories: accounting controls - budget, cash and investments, revenue and receivables, expenditures and payables and fund equity; administrative controls - political activity, civil rights, cash management, financial reporting and eligibility.

The management of the City of Crystal, Minnesota, is responsible for establishing and maintaining internal control systems used in administering Federal financial assistance programs. In fulfilling that responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems used in administering federal financial assistance programs are to provide management with reasonable, but not absolute, assurance that, with respect to Federal financial assistance programs, resource use is consistent with laws, regulations, and policies; resources are safeguarded against waste, loss, and misuse; and reliable data are obtained, maintained, and fairly disclosed in reports.

Because of inherent limitations in any system of internal accounting and administrative controls used in administering federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study included all of the applicable control categories listed above. During the year ended December 31, 1990, the City of Crystal, Minnesota, had no major federal financial assistance programs and expended 60 percent of its total federal financial assistance under the following nonmajor federal financial assistance program: Hennepin County Economic Assistance. With respect to internal control systems used in administering these nonmajor federal financial assistance programs, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily, and evaluating any weaknesses.

With respect to the internal control systems used solely in administering the other nonmajor federal financial assistance programs of the City of Crystal, Minnesota, our study and evaluation was limited to a preliminary review of the system to obtain an understanding of the control environment and the flow of transactions through the accounting system. Our study and evaluation of the internal control systems used solely in administering these nonmajor financial assistance programs of the City of Crystal, Minnesota, did not extend beyond this preliminary review phase.

Our study and evaluation was more limited than would be necessary to express an opinion on the internal control systems used in administering the federal financial assistance programs of the City of Crystal, Minnesota. Accordingly, we do not express an opinion on the internal control systems used in administering the federal financial assistance programs of the City of Crystal, Minnesota.

Also, our examination, made in accordance with the standards mentioned above, would not necessarily disclose material weaknesses in the internal control systems, for which our study and evaluation was limited to a preliminary review of the systems, as discussed in the fifth paragraph of this report.

However, our study and evaluation and our examination disclosed no condition that we believe to be a material weakness in relation to a federal financial assistance program of the City of Crystal, Minnesota.

City Council
City of Crystal, Minnesota
Page Three

These conditions were considered in determining the nature, timing, and extent of the audit tests to be applied in (1) our audit of the 1990 general purpose financial statements and (2) our audit and review of the City's compliance with laws and regulations noncompliance with which we believe could have a material effect on the allowability of program expenditures for federal financial assistance programs. This report does not affect our reports on the general purpose financial statements and on the City's compliance with laws and regulations dated May 14, 1991.

This report is intended solely for the use of management, the City Council, and the Minnesota Cognizant Agency, and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the City of Crystal, Minnesota, is a matter of public record.

Boeckermann, Heinen & Mayer
BOECKERMANN, HEINEN & MAYER
Certified Public Accountants

Minneapolis, Minnesota
May 14, 1991

BOECKERMANN HEINEN & MAYER

C E R T I F I E D P U B L I C A C C O U N T A N T S

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS

City Council
City of Crystal, Minnesota

In connection with our audit of the 1990 general purpose financial statements of the City of Crystal, Minnesota, and with our study and evaluation of the City's internal control systems used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, Audits of State and Local Governments, we selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended December 31, 1990. As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed and eligibility. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the City's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the City of Crystal had not complied, in all material respects, with those requirements.

This report is intended for the information of management and the Minnesota Cognizant Agency. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Boeckermann, Heinen & Mayer
BOECKERMANN, HEINEN & MAYER
Certified Public Accountants

Minneapolis, Minnesota
May 14, 1991