



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

842

COUNCIL AGENDA

November 6, 1991

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on November 6, 1991, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Carlson
P Grimes
A Herbes
P Irving
P Joselyn
P Langsdorf
P Moravec

Staff

P Dulgar
P Norris
P Kennedy
P Monk
P Barber
P George
P Jones
P Gohman

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor announced the City of Crystal recycling winners for the month of October. Each winner receives \$50.

The Mayor recognized a donation of \$8,830.00 to the Crystal Fire Department from the Crystal Fire Relief Association.

1. The City Council considered the minutes of the Regular Meeting of October 15, 1991 and the Budget Work Session of October 28, 1991.

Moved by Councilmember L and seconded by Councilmember M to (approve) (approve, making the following exceptions: Show Moraves as absent and Langsdorf as present to) the minutes of the Regular Meeting of October 15, 1991 and the Budget Work Session of October 28, 1991.

Motion Carried.

1. Consideration of a check in the amount of \$2,000 from Catholic Eldercare, Inc. and their recommendation that \$1,000 be used for programs for the elderly and \$1,000 to be used for food and clothing programs for the poor.
2. Consideration of the acceptance of a letter of resignation received from Arlene Pitts, 5756 Quail Avenue North, from the Park & Recreation Advisory Commission.
3. Consideration of authorization for the Fire Department to use Charitable Gambling Donation Funds to purchase training equipment, emergency medical equipment, and radio equipment.

Councilmember Moraine requested that item #1 on the Consent Agenda be removed for discussion.

Moved by Councilmember J and seconded by Councilmember G to approve the Consent Agenda.

items #2 and #3 on

Motion Carried.

REGULAR AGENDA

1. The City Council considered a request for variance to the side street side yard setback at 5261 Kentucky Avenue North as requested by Michael Culhane. *Mr. Culhane appeared and was heard.*

Moved by Councilmember L and seconded by Councilmember C to (approve) (deny as recommended by and based on the findings of fact of the Planning Commission) (continue until _____ the discussion of) the authorization pursuant to Section 515.56 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 2) iii) to allow a variance of 18' 6" in the required 30' side street side yard setback to build a 10' x 49' deck on the existing house at 5261 Kentucky Avenue North as requested in variance application #91-24.

Motion Carried.

2. The City Council considered a request for a variance to the side yard setback at 6015 - 34th Avenue North as requested by Roland Jungk. *Mr. Jungk appeared and was heard.*

Moved by Councilmember M and seconded by Councilmember G to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) the authorization pursuant to Section 515.56 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 1) to allow a variance of 4' in the required 5' side yard setback to build a 12' x 26' attached garage on the existing house at 6015 - 34th Avenue North as requested in variance application #91-25.

Motion Carried.

3. The City Council considered a recommendation from City staff regarding property owned by Brent Gisslen at 6427 - 41st Avenue North.

J/G to approve ^{the} City Engineer's recommendation, removing the word "dormant" and change date from November 22, 1991 to May 15, 1992 in ^{the} fourth ~~item~~ condition of recommendation #1 and changing the date from November 22, 1991 to May 15, 1992 in ^{the} second condition in recommendation #2.

Motion Carried

- Mayor Pro tem Irving recognized members of Boy Scout Troop 247, attending the Council meeting for the purpose of ~~obtaining~~ earning citizenship badges.*
4. The City Council considered the revised Hennepin Recycling Group 1992 Budget Proposal.

Moved by Councilmember L and seconded by Councilmember M to (approve) (deny) (continue until _____ the discussion of) the revised Hennepin Recycling Group 1992 Budget Proposal as presented by the HRG Administrator.

Motion Carried.

5. The City Council considered an early retirement policy for the City of Crystal.

Moved by Councilmember J and seconded by Councilmember L to (approve) (deny) (continue until _____ the discussion of) the City of Crystal early retirement policy as presented by the Assistant Manager, *using restriction of age 58 and minimum of 10 years of service to ~~with~~* Motion Carried.
Crystal.

After discussion Councilmembers Joseph withdrew his motion. Councilmember Marano requested breakdown of scenarios as presented by Assistant Manager ~~and being~~ ^{to be brought} back to Council when complete.

6. The City Council considered an extension of the negotiation agreement with Paster Enterprises regarding the northeast corner of Bass Lake Road and West Broadway.

Resolution No. 91-80a.

Moved by Councilmember G and seconded by Councilmember C to ~~(approve)~~ (deny) (continue until _____ the discussion of) authorization of the execution of the amendment to extend the negotiation agreement with Paster Enterprises for the northeast corner of Bass Lake Road and West Broadway.

Motion Carried.

Recess 8:15- Reconvened 8:25

7. The City Council considered two-year Lawful Gambling Premise Permits applications from: Elk's Lodge #44, 5410 Lakeland Avenue North; Lions Club of Crystal at Palace Inn Broadway Pizza, 5607 West Broadway; Lions Club of Crystal at Doyle's Bowl and Lounge, 5000 West Broadway; Minnesota Therapeutic Camp, Inc. at Nicklows, 3516 N. Lilac Drive; Knights of Columbus Hall, 4947 West Broadway; Crystal Fireman's Relief Association at Rostamo's, 6014 Lakeland Avenue North.

Moved by Councilmember M and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent; *with the exception of Mm. Therapeutic who is not up-to-date with reports required by the city.*

RESOLUTION NO. 91-81

RESOLUTION RELATING TO LAWFUL GAMBLING;
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: C, G, I, J, L,
M, -; voting no: -, -, -, -; absent, not
voting: H.

Motion carried, resolution declared adopted.

8. The City Council considered a Resolution canvassing the vote and declaring the results of the General Municipal Election.

Moved by Councilmember J and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-82

RESOLUTION CANVASSING THE VOTE AND DECLARING THE RESULTS
OF THE GENERAL MUNICIPAL ELECTION

By roll call and voting aye: G, I, J, L, M, C, -; voting no: -, -, -, -; absent, not voting: H.

Motion carried, resolution declared adopted.

9. The City Council considered a resolution relating to fees and charges: amending Appendix IV to the City Code.

Moved by Councilmember G and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-83

RESOLUTION RELATING TO FEES AND
CHARGES: AMENDING APPENDIX
IV TO THE CITY CODE

By roll call and voting aye: I, J, L, M, C, G, -; voting no: -, -, -, -; absent, not voting: H.

Motion carried, resolution declared adopted.

10. The City Council considered setting a meeting date and time for Council Committee/City Manager to review City Manager's performance evaluation.

I/ to recommend the same committee review City Manager's Performance Evaluation that was previously appointed by the City Council earlier in 1991.

Motion failed for lack of a second.

M/I to appoint Councilmembers Jocelyn, Gurner and Langedorf as the committee to review City Manager's performance evaluation.

After discussion the mover and seconder withdrew the motion. Consensus of the City Council was to continue discussion at the next City Council meeting.

Moved by Councilmember _____ and seconded by Councilmember _____ to set _____ p.m./a.m., _____ 1991 as the date and time for the Council Committee/City Manager to review City Manager's performance evaluation.

Motion Carried.

11. The City Council considered payment of the 1991 Northern Mayors marketing dues out of the Contingency Fund.

Moved by Councilmember C and seconded by Councilmember J to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91- 84

RESOLUTION AUTHORIZING THE TRANSFER OF \$11,761 FROM THE COUNCIL'S EMERGENCY APPROPRIATIONS ACCOUNT

By roll call and voting aye: J, L, M, C, G, I, -; voting no: -, -, -, -; absent, not voting: H, -, -.

Motion carried, resolution declared adopted.

12. The City Council considered the City Council's recommended additions and staff adjustments to the 1992 proposed budget.

No action was taken.

Moved by Councilmember _____ and seconded by Councilmember _____ to (approve) (deny) (continue until _____ the discussion of) the City Council's recommended additions of PRISM for \$5,000, Domestic Abuse for \$23,043, Adventure Club for \$4,000 and staff's recommended adjustments to the 1992 proposed budget as submitted in a memorandum from the City Manager dated October 31, 1991.

~~Motion Carried.~~

~~Open Forum~~

13. The City Council considered Item #1 on the Consent Agenda - a check in the amount of \$2,000 from Catholic Eldercare, Inc. and its recommendation that \$1,000 be used for programs for the elderly and \$1,000 be used for food and clothing programs for the poor.

C/M that \$1,000 be used for PRISM2 and \$1,000 be used for the Senior Transportation Program.

Motion Carried

Informal Discussion and Announcements

City Engr. - snow removal update of weekend storm
" " - Acquisition of 4101 Adair
Comm. Dev. Director - Reminder of Planning Comm./Council mtg for
Comp Plan - 6:30-8 p.m. - Nov. 12.
City Manager - Hospitalization coverage update

Moved by Councilmember J and seconded by Councilmember
C to approve the list of license applications.
Motion Carried.

Moved by Councilmember L and seconded by Councilmember C to
adjourn the meeting.
Motion Carried.

Meeting adjourned at 9:15 P.M.

**APPLICATIONS FOR LICENSE
November 6, 1991**

GAS FITTERS LICENSE - \$30.25

Kraemer Hetaing, 7441 Dallas Court, Osseo, MN 55369
Brooklyn Air Heating & Air Conditioning, 5801 Lyndale Ave. N.,
Brooklyn Center, MN 55430

PLUMBERS LICENSE - \$30.25

Plymouth Plumbing, 9290 Zachary Lane N., Maple Grove, MN 55369
Marsh Plumbing & Heating, 3360 Shaver Lake Road, Deephaven, MN 55391
Premier Plumbing, 8809 40½ Ave. N., New Hope, MN 55427

SIGN HANGERS LICENSE - \$66.00

Universal Sign Company, 1033 Thomas Ave., St. Paul, MN 55104

CHRISTMAS TREE LOTS - \$30.25

PQT Company, 4007 58th Ave. N., Brooklyn Center, MN 55429 to sell
Christmas trees at 5419 Lakeland Ave. N. from November 15, 1991
through December 24, 1991

PQT Company, 4007 58th Ave. N., Brooklyn Center, MN 55429 to sell
Christmas trees at 6800 56th Ave. N. from November 15, 1991 through
December 24, 1991

Noble Snyder Drug, 4713 36th Ave. N., Crystal, MN 55422 to sell
Christmas trees at 4713 36th Ave. N. from November 27, 1991 through
December 25, 1991

SPECIAL FOOD HANDLING ESTABLISHMENT - \$35.00

Judy Meunier dba Affordables, 5582 West Broadway, Crystal, MN 55428

REFUSE HAULER - (\$75 Company Lic. + \$35 ea. vehicle)

T & L Sanitation, Blaine, MN

FOOD VEHICLE - Perishable (\$30.00)

5 Star Gourmet, New Brighton, MN

FOOD ESTABLISHMENT - Itinerant (exempt)

St. Raphael Rosary Society holding Christmas Bazaar on
December 7 and 8, 1991 at 7301 Bass Lake Road.

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Irene Jepsen, 3026 Utah, Ave. N., Crystal, MN 55427 for golden wedding anniversary at Community Center on November 9, 1991 from 4:30 - 10:00 p.m.

City of Crystal, 4141 Douglas Dr. N., Crystal, MN 55422 for a Christmas Party on December 6, 1991, from 6:30 - 11:30 p.m.

**CRYSTAL WEEKLY \$50 RECYCLING WINNERS
OCTOBER 1991**

Leo Mercier, Jr.
Scott & Karen Regan
Kenneth Hagg
Alan Kretzmann
Scott & Karen Meyers

Barber

Memorandum

DATE: November 4, 1991
TO: Mayor and Council
FROM: Jerry Dular, City Manager
SUBJECT: Preliminary Agenda for the November 6, 1991 Council Meeting

Consent Agenda:

Item 1. Consideration of a check in the amount of \$2,000 from Catholic Eldercare, Inc. and their recommendation for how the money be used. They requested specifically that we use the money for programs other than recreational kinds of programs and a couple of ways that we could use it to help fund Prism and help fund the Senior Services Program out of Hopkins or we could use it all for Prism. That would be up to the Council's discretion.

Item 3. Consideration of authorization for the Fire Department to use Charitable Gambling Donation Funds to purchase training equipment, emergency medical equipment, and radio equipment. This is equipment that we originally had budgeted but had to take out of the budget so I would concur with the Chief's recommendation that we use the donation for this equipment.

Regular Agenda:

Item 1: Consideration of a request for variance to side street side yard setback at 5261 Kentucky Avenue North. I would recommend that we deny the variance. It doesn't meet the requirements of state law and the city ordinance.

Item 2: Consideration of a request for variance for a side yard setback at 6015 - 34th Avenue North. I would again recommend that we deny the variance because it does not meet the requirements of state law and the city ordinance.

Item 3: Please read memo from Bill Barber and Bill Monk relative to property at 6427 - 41st Avenue North. I would recommend that if we go with the grading and seeding operation, we get a fairly sizeable bond to make sure that the work gets done.

Item 5: Consideration of the early retirement policy. We gave this to you at the budget hearing last week. I will be prepared to answer any questions that you might have at the Council meeting. I think adoption of the policy would be worth a try at this point in time. It might allow us to cut personnel in some instances and other instances have people at the lower end of the pay scale rather than at the higher end of the pay scale. Nobody would be required or forced to retire under the program. It would be strictly voluntary so it could be a win-win for employees and the City both.

Item 6: Consideration of extension of negotiation agreement with Paster Enterprises. This relates to redevelopment of the northeast corner of Bass Lake and West Broadway. I would recommend that we grant the extension. They have been working to try to find businesses to go there and to make the whole thing work. It's a tough time to be trying to do that right now so I think it is proper to allow them an extension to see if we can't put something together.

Item 7: Consideration of two-year Lawful Gambling Premise Permits applications. I would recommend that we pull the Minnesota Therapeutic Camp, Inc. at Nicklows from this list and put it on the following agenda. They have not been giving us monthly reports and other information and I think will owe us a fairly substantial amount of money. Jesse tells me last year they had a hard time paying a small amount of money. If they can't meet the City ordinance on the donation I don't know why we should be giving him a new premise permit.

Item 8: Consideration of a Resolution canvassing the vote and declaring the results of the General Municipal Election. This is a normal routine process that we have to do the day after election. Darlene will have all the information and tallies from the election for your consideration.

Item 9: Consideration of a resolution relating to fees and charges amending Appendix IV to the City Code. We have had this circulating amongst all the City departments and divisions to review any charges that they have. There are some recommended changes and it's indicated if there is a change. I'd recommend that the Council approve the new fee schedule.

Item 11: Consideration of payment of 1991 Northern Mayors' marketing dues out of the Contingency Fund. If you recall, last year we didn't budget in our normal budget for the Northern Mayors' marketing dues. We did find out later that according to the Joint Powers Agreement adopted when the NMMA was organized we were too late to legally drop out. I worked out a deal with Joe Strauss, Executive Director, where we would not pay until near the end of the year and pay it out of our Contingency if we hadn't used it all up. I would recommend that we go ahead and make that payment at this point in time.

Item 12: Memo regarding additions and staff adjustments to the 1992 proposed budget. Unless the Council has other changes, additions, and deletions that they want to make to the budget, with these changes this would be the budget we would present at the Public Hearing.

js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
November 6, 1991

Call to order

Roll call

Pledge of Allegiance to the Flag

Announcement of Crystal's October \$50 recycling winners.

Recognition of Crystal Fire Department Relief Association
for donation of \$8,830.00.

Approval of the minutes of the Regular Meeting of October
15, 1991 and the Budget Work Session of October 28, 1991.

Consent Agenda

1. Consideration of a check in the amount of \$2,000 from Catholic Eldercare, Inc. and their recommendation that \$1,000 be used for programs for the elderly and \$1,000 to be used for food and clothing programs for the poor.
2. Consideration of the acceptance of a letter of resignation received from Arlene Pitts, 5756 Quail Avenue North, from the Park & Recreation Advisory Commission.
3. Consideration of authorization for the Fire Department to use Charitable Gambling Donation Funds to purchase training equipment, emergency medical equipment, and radio equipment.

Regular Agenda Items

1. Consideration of a request for variance to side street side yard setback at 5261 Kentucky Avenue North.
2. Consideration of a request for variance for a side yard setback at 6015 - 34th Avenue North
3. Consideration of recommendation from staff regarding property owned by Brent Gisslen at 6427 - 41st Avenue North.
4. Consideration of revised HRG 1992 Budget Proposal.
5. Consideration of the early retirement policy.

6. Consideration of extension of negotiation agreement with Paster Enterprises.
7. Consideration of two-year Lawful Gambling Premise Permits applications from: Elk's Lodge #44, 5410 Lakeland Avenue North; Lions Club of Crystal at Palace Inn Broadway Pizza, 5607 West Broadway; Lions Club of Crystal at Doyle's Bowl and Lounge, 5000 West Broadway; Minnesota Therapeutic Camp, Inc. at Nicklows, 3516 N. Lilac Drive; Knights of Columbus Hall, 4947 West Broadway; Crystal Fireman's Relief Association at Rostamo's, 6014 Lakeland Avenue North.
8. Consideration of a Resolution canvassing the vote and declaring the results of the General Municipal Election.
9. Consideration of a resolution relating to fees and charges: amending Appendix IV to the City Code.
10. Consideration of setting a meeting date and time for Council Committee/City Manager to review City Manager's performance evaluation.
11. Consideration of payment of 1991 Northern Mayors marketing dues out of the Contingency Fund.
12. Consideration of Council's recommended additions and staff adjustments to the 1992 proposed budget.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

**APPLICATIONS FOR LICENSE
November 6, 1991**

GAS FITTERS LICENSE - \$30.25

Kraemer Hetaing, 7441 Dallas Court, Osseo, MN 55369
Brooklyn Air Heating & Air Conditioning, 5801 Lyndale Ave. N.,
Brooklyn Center, MN 55430

PLUMBERS LICENSE - \$30.25

Plymouth Plumbing, 9290 Zachary Lane N., Maple Grove, MN 55369
Marsh Plumbing & Heating, 3360 Shaver Lake Road, Deephaven, MN 55391
Premier Plumbing, 8809 40½ Ave. N., New Hope, MN 55427

SIGN HANGERS LICENSE - \$66.00

Universal Sign Company, 1033 Thomas Ave., St. Paul, MN 55104

CHRISTMAS TREE LOTS - \$30.25

PQT Company, 4007 58th Ave. N., Brooklyn Center, MN 55429 to sell
Christmas trees at 5419 Lakeland Ave. N. from November 15, 1991
through December 24, 1991

PQT Company, 4007 58th Ave. N., Brooklyn Center, MN 55429 to sell
Christmas trees at 6800 56th Ave. N. from November 15, 1991 through
December 24, 1991

Noble Snyder Drug, 4713 36th Ave. N., Crystal, MN 55422 to sell
Christmas trees at 4713 36th Ave. N. from November 27, 1991 through
December 25, 1991

SPECIAL FOOD HANDLING ESTABLISHMENT - \$35.00

Judy Meunier dba Affordables, 5582 West Broadway, Crystal, MN 55428

REFUSE HAULER - (\$75 Company Lic. + \$35 ea. vehicle)

T & L Sanitation, Blaine, MN

FOOD VEHICLE - Perishable (\$30.00)

5 Star Gourmet, New Brighton, MN

FOOD ESTABLISHMENT - Itinerant (exempt)

St. Raphael Rosary Society holding Christmas Bazaar on
December 7 and 8, 1991 at 7301 Bass Lake Road.

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Irene Jepsen, 3026 Utah, Ave. N., Crystal, MN 55427 for golden wedding anniversary at Community Center on November 9, 1991 from 4:30 - 10:00 p.m.

City of Crystal, 4141 Douglas Dr. N., Crystal, MN 55422 for a Christmas Party on December 6, 1991, from 6:30 - 11:30 p.m.

MEMORANDUM

TO: Jerry Dulgar, City Manager

FROM: Kevin McGinty, Fire Chief (VW)

DATE: October 23, 1991

SUBJ: Donation to Fire Department

We have recently received a donation of \$8,830.00 from the Crystal Fire Department Relief Association. This brings a yearly total of \$17,210.00 which we have received from the Crystal Fire Department Relief Association for use by the Fire Department.

Could you please arrange to have this donation recognized at the next City Council meeting?

Thank you in advance for your assistance in this matter.

October 15, 1991

page 838

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on October 15, 1991 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

Moravec present
The Secretary of the Council called the roll and the following were present: Carlson, Herbes, Irving, Joselyn, Moravec. Absent were: Grimes, Langsdorf. Also in attendance were the following staff members: Jerry Dulgar, City Manager; Corrine Heine, City Attorney's office; Anne Norris, Community Development Director; William Monk, Public Works Director; Bill Barber, Building Inspector; Darlene George, City Clerk. *absent*

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor proclaimed the week of October 20-26, 1991 as National Business Women's Week in the City of Crystal

The Mayor proclaimed the week of November 8-15, 1991 as Chemical Health Week in the City of Crystal.

The City Council considered the minutes of the Regular Meeting of October 1, 1991 and the Budget Work Session of October 7, 1991.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to approve the minutes of the Regular Meeting of October 1, 1991 and the Budget Work Session of October 7, 1991.

Motion Carried.

The City Council considered the following items on the Regular Agenda.

1. The City Council considered a grading permit for 6427 - 41st Avenue North as requested by Brent Gisslen.

Moved by Councilmember Carlson and seconded by Councilmember Irving to remove discussion of the grading permit from the table (item tabled at the September 16, 1991 City Council meeting).

Motion Carried.

Brent Gisslen appeared and was heard. After much discussion and due to the fact a grading permit application had not been submitted by Mr. Gisslen, it was moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to direct staff to prepare a recommendation for Council action regarding the property at 6427 - 41st Avenue North.

Motion Carried.

2. The City Council considered a report on utility charges for 5231 Douglas Drive (Nate Sherry, owner).

October 15, 1991

page 839

Moved by Councilmember Irving and seconded by Councilmember Joselyn to place the property at 5231 Douglas Drive (Nate Sherry, owner) back on the assessment roll for delinquent sewer, water, street lighting and recycling charges.

Motion Carried.

Councilmember Carlson was absent from the room when this vote was taken.

3. The City Council considered a parking lot reconstruction plan for Twin Lake North Condominiums, 4710 - 58th Avenue. Mancel Halverson, 4710 - 58th Avenue North, was heard.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve the plan for parking lot reconstruction at Twin Lake North Condominiums, 4710 - 58th Avenue North, with the two conditions as outlined in the City Engineer's memo of October 11, 1991.

Motion Carried.

The Mayor called a recess at 7:52 p.m. and the meeting was reconvened at 8:04 p.m.

4. The City Council considered the Second Reading of an Ordinance Amendment to Section 2005 (Misdemeanors) of the Crystal City Code Relating to Trespassing.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adopt the following ordinance:

ORDINANCE NO. 91-21

AN ORDINANCE RELATING TO MISDEMEANORS:
AMENDING CRYSTAL CITY CODE SECTION 2005
BY ADDING A SUBSECTION

and further, that this be the second and final reading.

By roll call and voting aye: Herbes, Irving, Joselyn, Langsdorf, Carlson; absent, not voting: Grimes, Moravec.

Motion Carried.

5. The City Council considered the preliminary plan for Hennepin County upgrade of West Broadway between Fairview Avenue and 42nd Avenue.
6. The City Council considered the approval of preparation of design plans and specifications for County Road 81/Wilshire Boulevard Intersection Project.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to recommend authorizing Westwood Engineering Services to proceed with the final design for County Road

October 15, 1991

page 840

81/Wilshire Boulevard Intersection Project, with money to be borrowed temporarily from the Infrastructure Fund to be paid back by State Aid when the project is complete.

Motion Carried.

7. The City Council considered setting November 6, 1991 as the date to canvass votes for the November 5, 1991 General Municipal Election.

Moved by Councilmember Langsdorf and seconded by Councilmember Joselyn to set 7:00 p.m. or as soon thereafter as the matter may be heard on November 6, 1991, as the date and time to canvass the votes of the November 5, 1991 General Municipal Election.

Motion Carried.

8. The City Council considered the First Reading of amendments to provisions of the Crystal City Code pertaining to Nuisances.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to refer the ordinance amendments pertaining to nuisances to the Planning Commission for its review.

Motion Carried.

Informal Discussion and Announcements:

1. By consensus the Council changed the second 1992 Budget Work Session from October 21 to October 28 at 7 p.m. and set a Special Economic Development Authority meeting for 7:30 p.m. on October 21, 1991.

Moved by Councilmember Joselyn and seconded by Councilmember Carlson to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Joselyn to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:15 p.m.

Mayor

ATTEST:

City Clerk

October 28, 1991

page 837

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Work Session of the Crystal City Council was held on October 28, 1991, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The following were present: Carlson, Irving, Grimes, Herbes, Langsdorf. Absent were: Moravec, Joselyn. Also in attendance were the following staff members: Jerry Dulgar, City Manager; Nancy Gohman, Assistant Manager; James Mossey, Police Chief; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director; Gene Hackett, Assistant Park & Recreation Director; Anne Norris, Community Development Director; Bill Barber, Building Inspector; Miles Johnson, Finance Director; Jessie Hart, Assistant Finance Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council reviewed the Fire Relief Pension requests.

The City Council discussed budgets for the following City departments: Police Department, Civil Defense, Mayor & Council, Elections, Park Maintenance, Recreation, Swimming Pool, Community Center, Tree Disease, Water Slide, PIR Fund, Planning & Inspection, Housing Maintenance, Administration, Personnel, Non-Departmental, and Human Service Programs.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:25 p.m.

Mayor

ATTEST:

City Clerk

10/2/91

As much as I hate to
leave the Park & Rec. comm.,
I have moved from
Crystal so I must resign.

I have learned a lot
and enjoyed it all plus
it has made me a more
secure and stronger person
just being part of the comm.

As I said, if I could
find a way to stay on I
would because they are
all great people who
do good things and that
makes for a great comm.

Sincerely
Arleen Pitts

MEMORANDUM

TO: Jerry Dulgar, City Manager

FROM: Kevin McGinty, Fire Chief

DATE: October 30, 1991


SUBJ: Authorization of use of Charitable Gambling Funds.

The Crystal Fire Department Relief Association recently donated \$8,830.00 to the City for use by the Fire Department. I am asking permission to purchase the following items:

1. Training Video Equipment including Televisions,
VCR and Camera
\$2,400.00
 2. Semi-Automatic Defibrillator with associated
Medical Emergency Equipment
\$4,400.00
 3. Fire Base Radio for North Station
\$ 930.00
- TOTAL \$7,730.00

These items come from a larger needs list developed over the last couple of years by the fire officers and have been used in determining needs during the budget process. The training equipment will help improve our training ability and will be permanently installed in the training room at the North Station. The base radio at the North Station will replace the defective radio there and will be an exact duplicate of what is currently installed in the South Fire Station. The Defibrillator will increase our emergency medical capabilities to provide rapid defibrillation during life threatening situations for the citizens of our community.

If you have any questions or comments, please do not hesitate to contact me. Thank you in advance for your assistance in this matter.

DATE: October 30, 1991
TO: Jerry Dular, City Manager
FROM: Bill Barber, Building Inspector 
RE: 5261 Kentucky Avenue North
Request for Side Street Side Yard Variance

DEPARTMENT HEAD REVIEW: *alm - 10/30/91*

BACKGROUND

I have received a request from Michael Culhane for the 18'6" variance to the required 30' side street side yard setback at the above location. The house was remodeled extensively some years ago making the front of the existing house into a sleeping area. The front entrance of the house now faces north. They are proposing to build a 10' x 49' deck across the north side.

Currently they have a setback of 21'6" from 53rd Avenue. This proposed deck would sit 10' into this setback leaving 11'6" from the deck to the property line.

I am sure that they will be present to discuss this with you.

PLANNING COMMISSION ACTION

At the Planning Commission meeting of September 9, 1991, you continued the public hearing until the October meeting. Mr. Culhane and I discussed alternative entrance ideas. The possibility of a concrete slab was apparently suggested by the Planning Commission. This is possible but does not serve the intended purpose as proposed by the homeowner. Steps and landings are required at all exit doors. A normal landing of 4' x 4' has been permitted in the required setbacks of yards. Basically, we did not come up with any new idea or suggestion.

On October 29, 1991, the Planning Commission labored over a decision on this request. They finally recommended to Council to deny granting of the variance. The findings of fact were that the request does not fit within the hardship definition of the ordinance.

RECOMMENDATION

I am recommending denial of this request as no undue hardship has been shown. There are other alternatives that I have suggested to the owners but they have all been rejected.

Motion to deny request by Michael Culhane for side yard variance at 5261 Kentucky Ave. N.

ko

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5261 Kentucky Ave N

Legal Description of Property: Whitefield Addition Lot 441 Block 448

Property Identification Number: 08-118-21 12 & 127

Applicant: Michael Dennis Culhane

(Print Name)

5261 Kentucky Ave N

(Address)

533-3104

(Phone No.)

Owner: Michael Dennis + Leslie Willyn Culhane

(Print Name)

5261 Kentucky Ave N

(Address)

533-3104

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13
Sub 3 (b) 2(ii) of the Zoning Ordinance, as amended, which requires 30' SIDE YARD
SETBACK FROM 53RD AVE N. REQUESTING 18'-6" VARIANCE
FOR 11'-6" SETBACK DECK ONLY - NO POOL

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

on a corner lot want to build off side setback

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

on the corner lot must have 30' on both roads

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

this would be an improvement to my house

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Michael Culhane
(Applicant's Signature)

Michael Culhane
(Owner's Signature)

(Office Use Only)

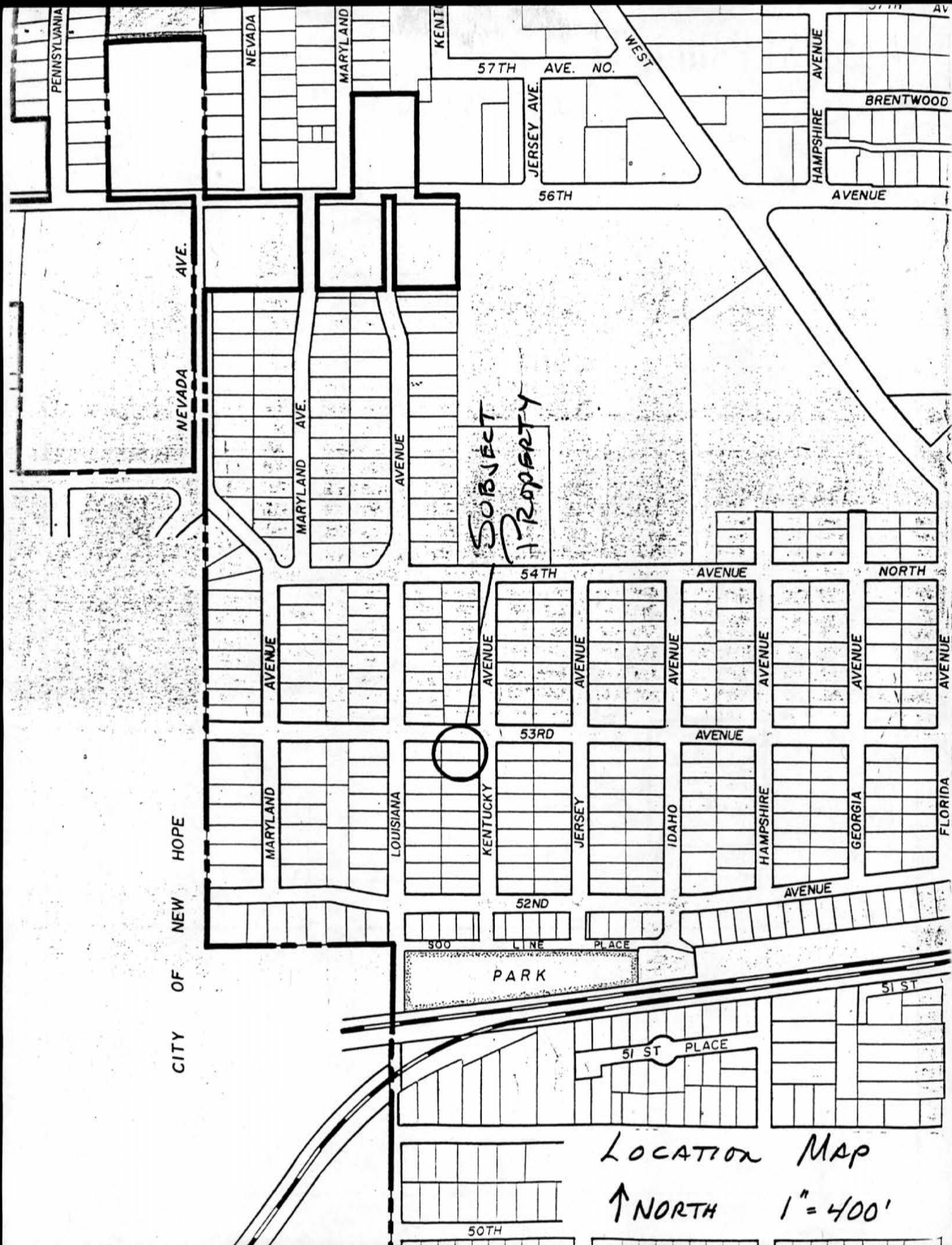
FEE: \$75.00 DATE RECEIVED: 8/15/91 RECEIPT # 58134

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)





ST. PAUL TITLE
INSURANCE CORPORATION

PLAT DRAWING
(THIS IS NOT A SURVEY)

INSPECTION DATE

FILE NO.

LEGAL DESCRIPTION

13-B-79

2-2-11

48-041

1,155 Sq Ft

53RD AVE. N.

133.14'

133.15'

21.5'

DRIVE

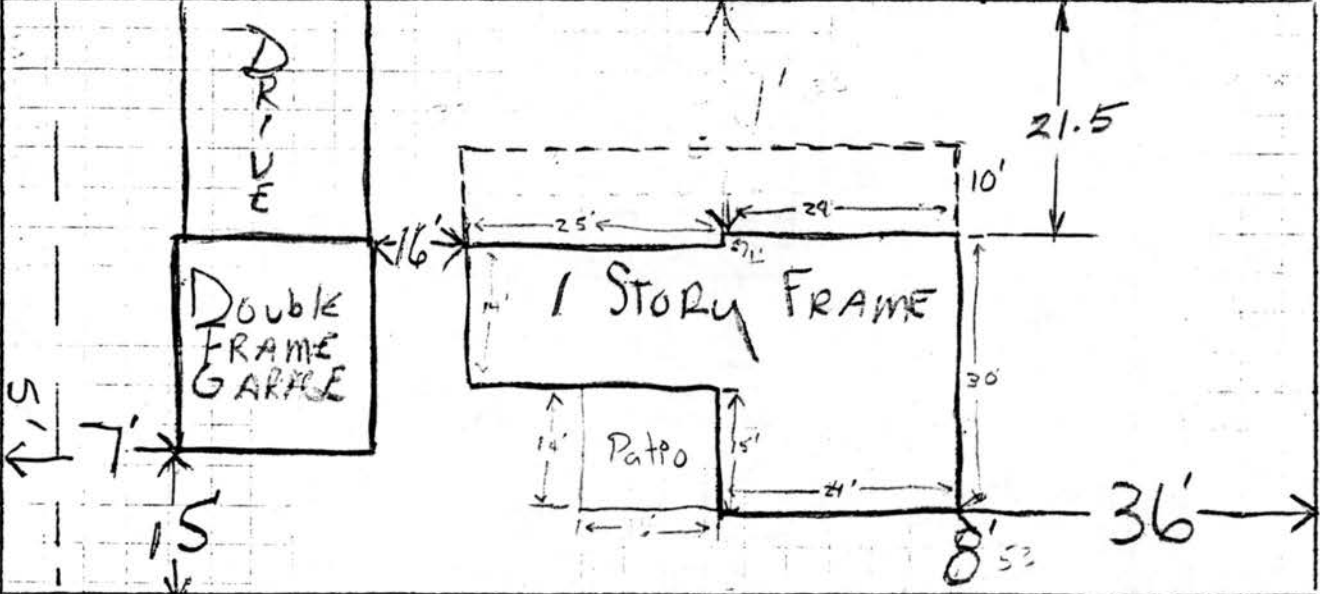
DOUBLE
FRAME
GARAGE

1 STORY FRAME

Patio

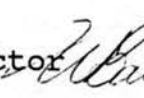
60.03'

60.03'



133.15'

MEMORANDUM

DATE: October 30, 1991
TO: Jerry Dulgar, City Manager
FROM: William Barber, Building Inspector 
SUBJECT: 6015 - 34th Avenue North
Request for side yard setback variance
Variance #91-25

DEPARTMENT HEAD REVIEW: *alu - 10/30/91*

BACKGROUND

Mr. Roland Jungk is requesting a variance of 4 feet to the required 5 foot setback. He is proposing to building a 12' x 26' attached garage. A surveyor did a property line survey and determined that the actual setback of the house is 13' from the west property line. The entrance to the house is also on the west end with a concrete stoop.

In checking the site I found that the property drops off in the back. The existing house is a walk-out. The addition, as proposed, would be 1 foot off property line with the overhang discharging water onto the neighboring property. As proposed, the wall paralleling the property line would be a one hour wall with no openings. There will be a major problem inside the garage with a 3 foot landing for the steps, which will leave only 9' for parking a vehicle.

Suggested findings of fact:

1. Building as proposed will be running water off the roof onto neighboring property.
2. The property can be put to a reasonable use if used under the conditions as specified in the Zoning Ordinance.
3. An undue hardship has not been demonstrated since this lot layout is not unique to this property.

STAFF COMMENTS

When you visit the site, I would encourage you to look at the property at 6009 34th Avenue North. They have the same situation and put the garage in the rear yard.

You will, however, note on the application that Mr. Jungk has some medical problems. I am not sure that would fall into the undue hardship category. I do not believe that it would per Mr. Kennedy's letter of April 1991.

I am sure that Mr. Jungk will be present to answer any questions you have.

PLANNING COMMISSION ACTION OF OCTOBER, 14, 1991

This request was reviewed and comes to you with a recommendation to grant a variance to build a 12'x26' attached garage. Their findings of fact were that there is a hardship indigenous to the lot and that the west end of the garage have a gable end.

RECOMMENDATION

Based on the suggested findings of fact regarding water runoff, use of the property and no undue hardship, I recommend denial of this request.

Motion to deny request by Mr. Roland Jungk for side yard variance at 6015 34th Ave. N.

ko

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 6015 34TH AVE NO

Legal Description of Property: _____

LONDERS ADDITION - LOT 007 - BLOCK 002

Property Identification Number: 21-118-21 23 0016

Applicant: ROLAND JUNGK

(Print Name)

6015 34TH AVE NO CRYSTAL MN 55422 533-4833

(Address)

(Phone No.)

Owner: ROLAND JUNGK

(Print Name)

6015 34TH AVE NO CRYSTAL MN 55422 533-4833

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13
Subd 3(a) of the Zoning Ordinance, as amended, which requires 5' setback.
Requesting a 4' variance to the required 5'.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent. MEDICAL PROBLEMS RELATED TO EMPHYSEMA AND SLEEP APNEA HAVE RESULTED IN MY NEEDING SUPPLEMENTAL OXYGEN
FOR 1/2 OF THE TIME, HAVING CONTACTED DOUBLE PNEUMONIA LAST WINTER (RELATED TO THESE MEDICAL PROBLEMS), I AM VERY SUSCEPTIBLE TO CONTACTING PNEUMONIA AGAIN. BECAUSE OF THESE PROBLEMS, I NEED AN ATTACHED GARAGE DURING WINTER TIME TO USE CAR FOR GETTING TO WORK, STORES, ETC.
2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

OUR LOT IS ONLY 60 FT WIDE, AND HAS WALKOUT PORCHES. THERE ARE AT LEAST 3 OTHER HOMES IN IMMEDIATE AREA THAT HAVE HAD SIMILAR SINGLE OR ATTACHED GARAGES ADDED - DO NOT KNOW IF THEIR LOTS ARE EXACTLY SAME WIDTH BUT ARE CLOSE.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

PROPOSED ATTACHED GARAGE IS FULL DEPTH OF HOUSE AND WILL END UP ADDING AS PART OF ORIGINAL STRUCTURE, GARAGE BEING CLOSE TO PROPERTY LINE WOULD NOT HAVE ANY DETRIMENTAL EFFECTS ON AREA

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Roland Jungk
(Applicant's Signature)

Roland Jungk
(Owner's Signature)

(Office Use Only)

FEE: \$75.00 DATE RECEIVED: 8/30/91 RECEIPT # 58203

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

HARVEY A. CARTWRIGHT
ANOKA COUNTY SURVEYS
HENNEPIN COUNTY SURVEYS
MINNEAPOLIS SURVEYS
8410 PALM STREET N W
SUNSET 4-7655
OWNER

INDUSTRIAL - JUDICIAL
BUSINESS - TOPOGRAPHICAL
CITY LOTS - PLATTING

CARTWRIGHT & OLSON

LAND SURVEYORS

REGISTERED UNDER LAWS OF STATE OF MINNESOTA
LICENSED BY ORDINANCE OF CITY OF MINNEAPOLIS
326 PLYMOUTH BUILDING
HENNEPIN AT SIXTH • MINNEAPOLIS 3, MINNESOTA
FEDERAL 8-8721

Surveyor's Certificate

COMBINING THE RECORDS OF
J. E. HILL, CIVIL ENGINEER
ESTABLISHED 1896

C. F. SANDHOFF
CIVIL ENGINEER
ESTABLISHED 1908

JAMES NELSON
SURVEYOR
ESTABLISHED 1922

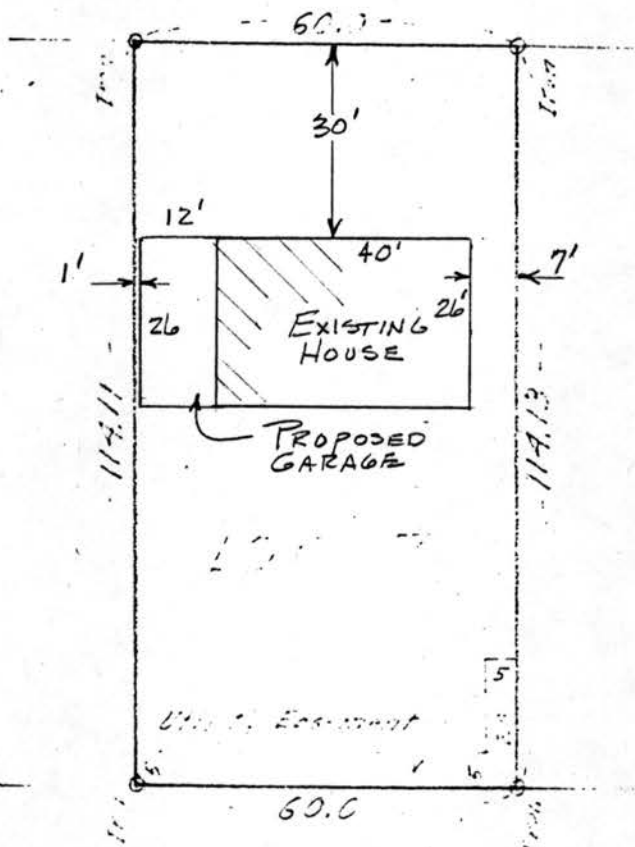
METROPOLITAN LAND
SURVEYORS, ESTABLISHED 1941

Lawrence G. Malenfant

20353

684/23

34TH AVE. N.



I hereby certify that this is a true and correct representation of a survey of the boundaries of:

Lot 7, Block 2, Londer's Addition

and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land. As surveyed by me this 12th day of March, 1959.

6015

SIGNED.

CARTWRIGHT AND OLSON

DATE: October 30, 1991

TO: Jerry Dulgar, City Manager

FROM: William Barber, Building Inspector
William Monk, City Engineer

SUBJECT: Filling at 6427 - 41st Avenue

Several months ago, Brent Gisslen received administrative approval to place 20 loads of fill material on his property at 6427 - 41st Avenue for the purpose of leveling a good portion of his lot. Days later, an additional 25 loads of fill was deposited on the site. At that point, Mr. Gisslen was notified that a grading permit was required for all embankment work beyond the initial 20 loads. The permit requirement is consistent with provisions of Section 415 of City Code and Chapter 70 of the Uniform Building Code (copies attached).

As the Council is aware, Mr. Gisslen is not in possession of a grading permit for work already performed. Technically, he is in violation of Section 400.07 of City Code which states:

Permit Fees. Subdivision 1. General Rule. It is unlawful for any person to perform work subject to the Building Code for which a permit is required without having obtained such permit and paid the fees required by Chapter X of the Code. The Building Inspector shall establish a system for the issuance of required permits in accordance with the Building Code and Chapter X.

There is no question the City is in a position to enforce the violation. However, staff would prefer to proceed on a double tact in attempting to resolve the situation in a reasonable fashion. Either the owner shall:

(1)

- Level the fill already placed on the property.
- Slope all fill so it meets existing ground at adjacent property lines and at no point exceeds a slope of 3 to 1
- Perform no grading in the established floodplain.
- Dormant seed all disturbed areas by November 22, 1991, at which time all work is to be complete.
- Place no further fill on the property without a permit or written administrative approval.

or:

(2)

- Remove the 25 loads of fill still randomly placed on the east side of the property.
- Level and seed the area where the initial 20 loads of fill was deposited by November 22, 1991.

Jerry Dulgar, City Manager
October 30, 1991
Page 2

If neither of the above actions is completed by the specified date, the City will cite the owner as in violation of City Code and proceed with legal enforcement.

/mb

DATE: October 10, 1991
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector
SUBJECT: Request for Grading Permit - 6427 41st Ave. N.
DEPARTMENT HEAD REVIEW: *aln - 10/10/91*

Brent Gisslen has requested a grading permit for his property at 6427 41st Ave. N.. Mr. Gisslen has requested the permit in order to fill a portion of the property in preparation for constructing a new residence at the site.

As you may recall, the City Council discussed this matter at their September 3 meeting and reviewed possible conditions for the grading permit (see attached). Conditions discussed included limiting the amount of fill, limiting the slope of the filling, requiring erosion controls such as sodding or seeding or other measures and depositing money in escrow with the City to guarantee that the conditions will be met.

For your information, attached are plans submitted by Mr. Gisslen. Mr. Gisslen has been asked to attend the September 16 meeting to discuss his request with the Council.

In order to ensure either completion of this filling project or removal of the fill from the site, the Council needs to approve (with appropriate conditions) or deny Mr. Gisslen's request.

I spoke with Mr. Gisslen on October 8 regarding the permit. He stated that he would be at the October 15 meeting if at all possible. I did inform him however that should he not appear, on October 16 I would follow up on my order dated September 26, 1991 (see attached). At that point I will be asking the City Council for direction as to how to proceed. Options are to either require Mr. Gisslen to remove the piles of dirt or level off what is there and then in both cases restore some type of erosion control and vegetation. Another option would be for the City to hire it done and either bill the owner or assess it to the property.

ko

October 10, 1991

Brent Gisslen
6427 41st Ave. N.
Crystal, MN 55427

Dear Brent:

You requested a grading permit for your property on August 30, 1991. I brought it up at the September 3 Council meeting but as you know the City Council tabled the request until the September 16, 1991 meeting and requested your presence and more information. As you recall, you and I discussed the action and you stated that you could make it on Monday, September 16, 1991, since your calendar was open for that night.

All the information that you submitted was forwarded to the Council for the September 16, 1991 meeting. They had some questions which staff could not answer. Since you were not present, they tabled again until such time as you appear before the Council to answer their questions.

I must however, inform you that the last 20 plus loads of fill which have been placed on your property must be either removed or a grading permit issued by October 16, 1991. Failure to comply with this order will necessitate my referring this matter to the City Attorney for legal action. I would hope that you would choose to appear and get this item settled once and for all.

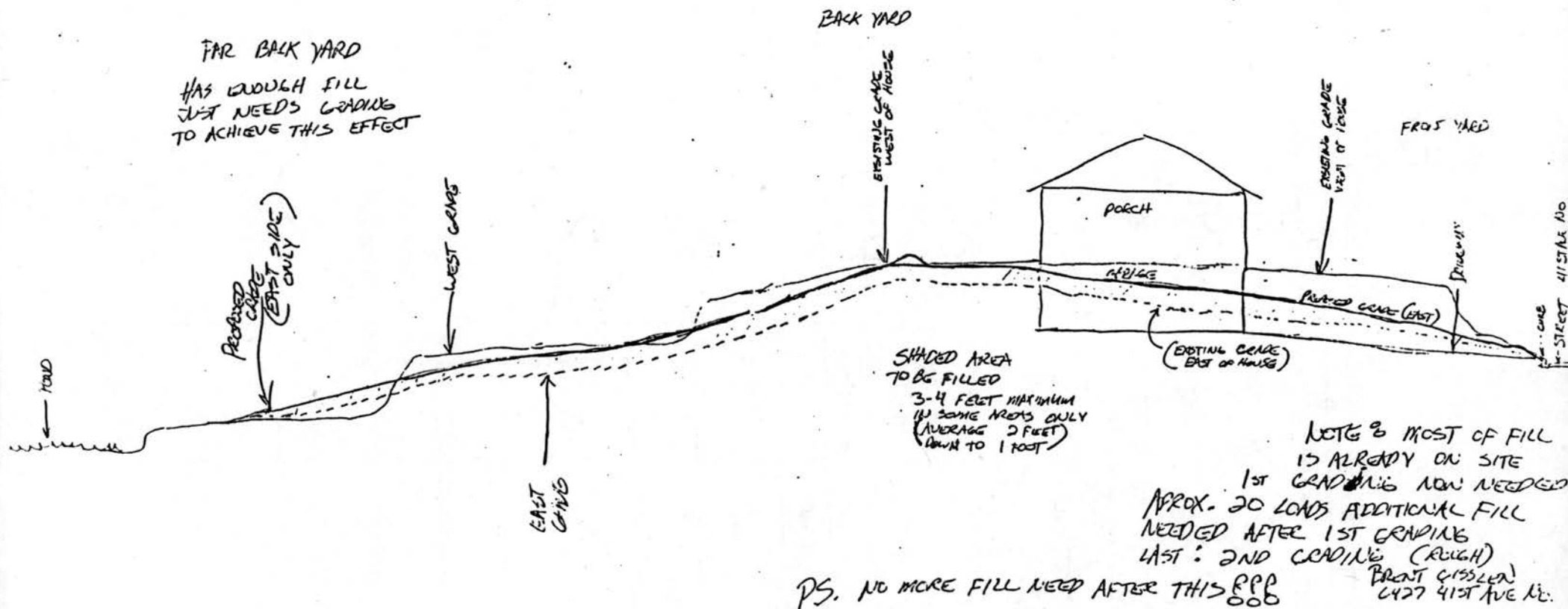
Sincerely,

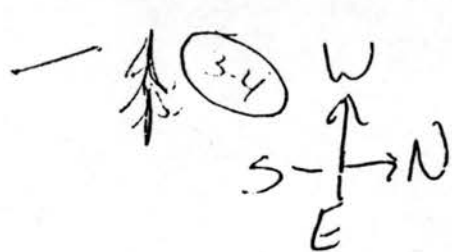


William D. Barber
Building Official

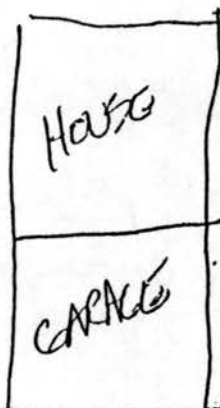
WDB/kro

FAR BACK YARD
HAS ENOUGH FILL
JUST NEEDS GRADING
TO ACHIEVE THIS EFFECT





3-4



3-4 FEET

DRIVE WAY

LONG OAKS



WHERE TO GO

ELEVATION BREAK

LOW POINT

21-3 FEET

WATER TO STREET

2-3 FEET

STREET 41 STAKE

PROPERTY LINE

NEIGHBOR'S PROPERTY

LEDGEND

BRENT
WILSON

APPROX.
20 MORE
LOADS

ALMOST ALL
FILL WILL
GO TO FRONT
EAST CURB

NEIGHBOR'S
WANTS SOME



CONDITIONS FOR GRADING PERMIT AT 6427 41ST AVENUE

- 1) Work shall consist of leveling fill already deposited on site consistent with grading plan and covering with approximately 20 loads of black dirt.
- 2) The slope of the fill shall be constructed so that it meets existing ground at all adjacent property lines. No grading or filling shall be permitted in the established floodplain. Further, no slope shall be greater than 3 to 1.
- 3) The embankment area shall be seeded or sodded by ~~October 15.~~
- 4) If circumstances warrant, the owner shall install silt fence to control erosion onto adjacent property or into the floodplain as directed by the City.
- 5) The owner shall escrow ~~\$1000~~ with the City to insure compliance with the above conditions. The money will be released upon proper completion of the work.

The owner of said property hereby acknowledges the conditions noted above and agrees to adhere to all conditions in the performance of all work.

Owner

Date

Section 415 - Excavations

415.01. (Repealed, Ord. No. 77-12, Sec. 2)

415.02. Adoption by Reference. Subdivision 1. Chapter Adopted. Uniform Building Code (UBC), 1973 Edition, Chapter 70, "Excavation and Grading" is adopted by reference and is made a part of the Code as if fully set forth herein.

Subd. 2. Fees. Notwithstanding the provisions of Chapter X of this Code, the fees for excavation and grading permits are those fixed in Subdivision 1.

Subd. 3. Bonds: Conditions. Notwithstanding anything contained in Chapter 70 of the UBC herein adopted, excavation and grading permits shall be issued by the council, and the council may impose such conditions on a permit as it deems reasonably necessary for the protection of the health and safety of the public and the protection of public and private property.

415.03. (Repealed, Ord. No. 77-12, Sec. 2)

415.05. Compliance with Permit; Penalty. Subdivision 1. Compliance. Any person who fails to comply with any of the conditions of a permit issued under this Section or who fails to complete the excavating or grading in the time prescribed in the application or permit, or who fails to act in accordance with the requirements authorized by the permit, is guilty of a misdemeanor.

Subd. 2. Discontinuance; Suspension. The Council reserves the right to revoke any excavation permit. If the Council orders the excavating or grading to be discontinued, the continuance of such work is unlawful. If the Council orders any act to be done to conform the work being done to that authorized by the permit, the same shall be completed within 10 days after mailed notice thereof. No further excavation work shall be performed within the ten day notice period.

Subd. 3. Revocation. The Council may revoke an excavation permit at any time when in its judgment the public welfare and safety will be thereby protected. Violation of this subsection is grounds for revocation.

Chapter 70

EXCAVATION AND GRADING

Purpose

Sec. 7001. The purpose of this appendix is to safeguard life, limb, property and the public welfare by regulating grading on private property.

Scope

Sec. 7002. This appendix sets forth rules and regulations to control excavation, grading and earthwork construction, including fills and embankments; establishes the administrative procedure for issuance of permits; and provides for approval of plans and inspection of grading construction.

Permits Required

Sec. 7003. No person shall do any grading without first having obtained a grading permit from the building official except for the following:

1. Grading in an isolated, self-contained area if there is no danger apparent to private or public property.
2. An excavation below finished grade for basements and footings of a building, retaining wall or other structure authorized by a valid building permit. This shall not exempt any fill made with the material from such excavation nor exempt any excavation having an unsupported height greater than 5 feet after the completion of such structure.
3. Cemetery graves.
4. Refuse disposal sites controlled by other regulations.
5. Excavations for wells or tunnels or utilities.
6. Mining, quarrying, excavating, processing, stockpiling of rock, sand, gravel, aggregate or clay where established and provided for by law, provided such operations do not affect the lateral support or increase the stresses in or pressure upon any adjacent or contiguous property.
7. Exploratory excavations under the direction of soil engineers or engineering geologists.
8. An excavation which (a) is less than 2 feet in depth, or (b) which does not create a cut slope greater than 5 feet in height and steeper than one and one-half horizontal to one vertical.
9. A fill less than 1 foot in depth and placed on natural terrain with a slope flatter than five horizontal to one vertical, or less than 3 feet in depth, not intended to support structures, which does not exceed 50 cubic yards on any one lot and does not obstruct a drainage course.

Hazards

Sec. 7004. Whenever the building official determines that any existing excavation or embankment or fill on private property has become a hazard to life and limb, or endangers property, or adversely affects the safety, use or stability of a public way or drainage channel, the owner of the property upon which the excavation or fill is located, or other person or agent in control of said property,

APPENDIX

upon receipt of notice in writing from the building official, shall within the period specified therein repair or eliminate such excavation or embankment so as to eliminate the hazard and be in conformance with the requirements of this code.

Definitions

Sec. 7005. For the purposes of this appendix the definitions listed hereunder shall be construed as specified in this section.

APPROVAL shall mean the proposed work or completed work conforms to this chapter in the opinion of the building official.

AS-GRADED is the extent of surface conditions on completion of grading.

BEDROCK is in-place solid rock.

BENCH is a relatively level step excavated into earth material on which fill is to be placed.

BORROW is earth material acquired from an off-site location for use in grading on a site.

CIVIL ENGINEER is a professional engineer registered in the state to practice in the field of civil works.

CIVIL ENGINEERING is the application of the knowledge of the forces of nature, principles of mechanics and the properties of materials to the evaluation, design and construction of civil works for the beneficial uses of mankind.

COMPACTION is the densification of a fill by mechanical means.

EARTH MATERIAL is any rock, natural soil or fill and/or any combination thereof.

ENGINEERING GEOLOGIST is a geologist experienced and knowledgeable in engineering geology.

ENGINEERING GEOLOGY is the application of geologic knowledge and principles in the investigation and evaluation of naturally occurring rock and soil for use in the design of civil works.

EROSION is the wearing away of the ground surface as a result of the movement of wind, water and/or ice.

EXCAVATION is the mechanical removal of earth material.

FILL is a deposit of earth material placed by artificial means.

GEOTECHNICAL ENGINEER. See Soils Engineer.

GRADE is the vertical location of the ground surface.

Existing Grade is the grade prior to grading.

Rough Grade is the stage at which the grade approximately conforms to the approved plan.

Finish Grade is the final grade of the site which conforms to the approved plan.

GRADING is any excavating or filling or combination thereof.

KEY is a designed compacted fill placed in a trench excavated in earth material beneath the toe of a proposed fill slope.

SITE is any lot or parcel of land or contiguous combination thereof, under the same ownership, where grading is performed or permitted.

SLOPE is an inclined ground surface the inclination of which is expressed as a ratio of horizontal distance to vertical distance.

SOIL is naturally occurring superficial deposits overlying bed rock.

SOILS ENGINEER (GEOTECHNICAL ENGINEER) is an engineer experienced and knowledgeable in the practice of soils engineering (geotechnical) engineering.

SOILS ENGINEERING (GEOTECHNICAL ENGINEERING) is the application of the principles of soils mechanics in the investigation, evaluation and design of civil works involving the use of earth materials and the inspection and/or testing of the construction thereof.

TERRACE is a relatively level step constructed in the face of a graded slope surface for drainage and maintenance purposes.

Grading Permit Requirements

Sec. 7006. (a) Permits Required. Except as exempted in Section 7003 of this code, no person shall do any grading without first obtaining a grading permit from the building official. A separate permit shall be required for each site, and may cover both excavations and fills.

(b) Application. The provisions of Section 302 (a) are applicable to grading and in addition the application shall state the estimated quantities of work involved.

(c) Plans and Specifications. When required by the building official, each application for a grading permit shall be accompanied by two sets of plans and specifications, and supporting data consisting of a soils engineering report and engineering geology report. The plans and specifications shall be prepared and signed by a civil engineer when required by the building official.

(d) Information on Plans and in Specifications. Plans shall be drawn to scale upon substantial paper or cloth and shall be of sufficient clarity to indicate the nature and extent of the work proposed and show in detail that they will conform to the provisions of this code and all relevant laws, ordinances, rules and regulations. The first sheet of each set of plans shall give the location of the work and the name and address of the owner and the person by whom they were prepared.

The plans shall include the following information:

1. General vicinity of the proposed site.
2. Property limits and accurate contours of existing ground and details of terrain and area drainage.
3. Limiting dimensions, elevations or finish contours to be achieved by the grading, and proposed drainage channels and related construction.
4. Detailed plans of all surface and subsurface drainage devices, walls, cribbing, dams and other protective devices to be constructed with, or as a part of, the proposed work together with a map showing the drainage area and the estimated runoff of the area served by any drains.

5. Location of any buildings or structures on the property where the work is to be performed and the location of any buildings or structures on land of adjacent owners which are within 15 feet of the property or which may be affected by the proposed grading operations.

Specifications shall contain information covering construction and material requirements.

(e) Soils Engineering Report. The soils engineering report required by Subsection (c) shall include data regarding the nature, distribution and strength of existing soils, conclusions and recommendations for grading procedures and design criteria for corrective measures, including buttress fills, when necessary; and opinions and recommendations covering adequacy of sites to be developed by the proposed grading, including the stability of slopes.

Recommendations included in the report and approved by the building official shall be incorporated in the grading plans or specifications.

(f) Engineering Geology Report. The engineering geology report required by Subsection (c) shall include an adequate description of the geology of the site, conclusions and recommendations regarding the effect of geologic conditions on the proposed development, and opinions and recommendations covering the adequacy of sites to be developed by the proposed grading.

Recommendations included in the report and approved by the building official shall be incorporated in the grading plans or specifications.

(g) Issuance. The provisions of Section 303 are applicable to grading permits. The building official may require that grading operations and project designs be modified if delays occur which incur weather-generated problems not considered at the time the permit was issued.

Grading Fees

Sec. 7007. (a) General. Fees shall be assessed in accordance with the provisions of this section or shall be as set forth in the fee schedule adopted by the jurisdiction.

(b) Plan Review Fees. When a plan or other data are required to be submitted, plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be as set forth in Table No. 70-A. Separate plan review fees shall apply to retaining walls or major drainage structures as required elsewhere in this code. For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

(c) Grading Permit Fees. A fee for each grading permit shall be paid to the building official as set forth in Table No. 70-B. Separate permits and fees shall apply to retaining walls or major drainage structures as required elsewhere in this code. There shall be no separate charge for standard terrace drains and similar facilities.

TABLE NO. 70-A—GRADING PLAN REVIEW FEES¹

50 cubic yards or less	No fee
51 to 100 cubic yards	\$15.00
101 to 1000 cubic yards	22.50
1001 to 10,000 cubic yards	30.00

10,001 to 100,000 cubic yards—\$30.00 for the first 10,000 cubic yards, plus \$15.00 for each additional 10,000 yards or fraction thereof.

100,001 to 200,000 cubic yards—\$165.00 for the first 100,000 cubic yards, plus \$9.00 for each additional 10,000 cubic yards or fraction thereof.

200,001 cubic yards or more—\$255.00 for the first 200,000 cubic yards, plus \$4.50 for each additional 10,000 cubic yards or fraction thereof.

Other Fees:

Additional plan review required by changes, additions

or revisions to approved plans \$30.00 per hour*
(minimum charge—one-half hour)

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

TABLE NO. 70-B—GRADING PERMIT FEES¹

50 cubic yards or less	\$15.00
51 to 100 cubic yards	22.50

101 to 1000 cubic yards—\$22.50 for the first 100 cubic yards plus \$10.50 for each additional 100 cubic yards or fraction thereof.

1001 to 10,000 cubic yards—\$117.00 for the first 1,000 cubic yards, plus \$9.00 for each additional 1,000 cubic yards or fraction thereof.

10,001 to 100,000 cubic yards—\$198.00 for the first 10,000 cubic yards, plus \$40.50 for each additional 10,000 cubic yards or fraction thereof.

100,001 cubic yards or more—\$562.50 for the first 100,000 cubic yards, plus \$22.50 for each additional 10,000 cubic yards or fraction thereof.

Other Inspections and Fees:

1. Inspections outside of normal business hours \$30.00 per hour²
(minimum charge—two hours)

2. Reinspection fees assessed under provisions of
Section 305 (g) \$30.00 per hour²

3. Inspections for which no fee is specifically indicated \$30.00 per hour²
(minimum charge—one-half hour)

¹The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

²Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Bonds

Sec. 7008. The building official may require bonds in such form and amount as may be deemed necessary to assure that the work, if not completed in accordance with the approved plans and specifications, will be corrected to eliminate hazardous conditions.

In lieu of a surety bond the applicant may file a cash bond or instrument of credit with the building official in an amount equal to that which would be required in the surety bond.

Cuts

Sec. 7009. (a) General. Unless otherwise recommended in the approved soils engineering and/or engineering geology report, cuts shall conform to the provisions of this section.

In the absence of an approved soils engineering report, these provisions may be waived for minor cuts not intended to support structures.

(b) **Slope.** The slope of cut surfaces shall be no steeper than is safe for the intended use and shall be no steeper than 2 horizontal to 1 vertical unless the owner furnishes a soils engineering or an engineering geology report, or both, stating that the site has been investigated and giving an opinion that a cut at a steeper slope will be stable and not create a hazard to public or private property.

(c) **Drainage and Terracing.** Drainage and terracing shall be provided as required by Section 7012.

Fills

Sec. 7010. (a) General. Unless otherwise recommended in the approved soils engineering report, fills shall conform to the provisions of this section.

In the absence of an approved soils engineering report these provisions may be waived for minor fills not intended to support structures.

(b) **Fill Location.** Fill slopes shall not be constructed on natural slopes steeper than two to one.

(c) **Preparation of Ground.** The ground surface shall be prepared to receive fill by removing vegetation, noncomplying fill, topsoil and other unsuitable materials scarifying to provide a bond with the new fill and, where slopes are steeper than five to one and the height is greater than 5 feet, by benching into sound bedrock or other competent material as determined by the soils engineer. The bench under the toe of a fill on a slope steeper than five to one shall be at least 10 feet wide. The area beyond the toe of fill shall be sloped for sheet overflow or a paved drain shall be provided. When fill is to be placed over a cut, the bench under the toe of fill shall be at least 10 feet wide but the cut shall be made before placing the fill and acceptance by the soils engineer or engineering geologist or both as a suitable foundation for fill.

(d) **Fill Material.** Detrimental amounts of organic material shall not be permitted in fills. Except as permitted by the building official, no rock or similar

irreducible material with a maximum dimension greater than 12 inches shall be buried or placed in fills.

EXCEPTION: The building official may permit placement of larger rock when the soils engineer properly devises a method of placement, continuously inspects its placement and approves the fill stability. The following conditions shall also apply:

- A. Prior to issuance of the grading permit, potential rock disposal areas shall be delineated on the grading plan.
- B. Rock sizes greater than 12 inches in maximum dimension shall be 10 feet or more below grade, measured vertically.
- C. Rocks shall be placed so as to assure filling of all voids with fines.

(e) **Compaction.** All fills shall be compacted to a minimum of 90 percent of maximum density as determined by U.B.C. Standard No. 70-1. In-place density shall be determined in accordance with U.B.C. Standard No. 70-2, 70-3, 70-4 or 70-5.

(f) **Slope.** The slope of fill surfaces shall be no steeper than is safe for the intended use. Fill slopes shall be no steeper than two horizontal to one vertical.

(g) **Drainage and Terracing.** Drainage and terracing shall be provided and the area above fill slopes and the surfaces of terraces shall be graded and paved as required by Section 7012.

Setbacks

Sec. 7011. (a) General. Cut and fill slopes shall be set back from site boundaries in accordance with this section. Setback dimensions shall be horizontal distances measured perpendicular to the site boundary. Setback dimensions shall be as shown in Figure No. 70-1.

(b) **Top of Cut Slope.** The top of cut slopes shall be made not nearer to a site boundary line than one fifth of the vertical height of cut with a minimum of 2 feet and a maximum of 10 feet. The setback may need to be increased for any required interceptor drains.

(c) **Toe of Fill Slope.** The toe of fill slope shall be made not nearer to the site boundary line than one-half the height of the slope with a minimum of 2 feet and a maximum of 20 feet. Where a fill slope is to be located near the site boundary and the adjacent off-site property is developed, special precautions shall be incorporated in the work as the building official deems necessary to protect the adjoining property from damage as a result of such grading. These precautions may include but are not limited to:

1. Additional setbacks.
2. Provision for retaining or slough walls.
3. Mechanical or chemical treatment of the fill slope surface to minimize erosion.
4. Provisions for the control of surface waters.

(d) **Modification of Slope Location.** The building official may approve alternate setbacks. The building official may require an investigation and recommendation by a qualified engineer or engineering geologist to demonstrate that the intent of this section has been satisfied.

Drainage and Terracing

Sec. 7012. (a) General. Unless otherwise indicated on the approved grading plan, drainage facilities and terracing shall conform to the provisions of this section for cut or fill slopes steeper than 3 horizontal to 1 vertical.

(b) **Terrace.** Terraces at least 6 feet in width shall be established at not more than 30-foot vertical intervals on all cut or fill slopes to control surface drainage and debris except that where only one terrace is required, it shall be at midheight. For cut or fill slopes greater than 60 feet and up to 120 feet in vertical height, one terrace at approximately midheight shall be 12 feet in width. Terrace widths and spacing for cut and fill slopes greater than 120 feet in height shall be designed by the civil engineer and approved by the building official. Suitable access shall be provided to permit proper cleaning and maintenance.

Swales or ditches on terraces shall have a minimum gradient of 5 percent and must be paved with reinforced concrete not less than 3 inches in thickness or approved equal paving. They shall have a minimum depth at the deepest point of foot and a minimum paved width of 5 feet.

A single run of swale or ditch shall not collect runoff from a tributary area exceeding 13,500 square feet (projected) without discharging into a down drain.

(c) **Subsurface Drainage.** Cut and fill slopes shall be provided with subsurface drainage as necessary for stability.

(d) **Disposal.** All drainage facilities shall be designed to carry waters to the nearest practicable drainage way approved by the building official and/or other appropriate jurisdiction as a safe place to deposit such waters. Erosion of ground in the area of discharge shall be prevented by installation of nonerosive down drains or other devices.

Building pads shall have a drainage gradient of 2 percent toward approved drainage facilities, unless waived by the building official.

EXCEPTION: The gradient from the building pad may be 1 percent if all of the following conditions exist throughout the permit area:

- A. No proposed fills are greater than 10 feet in maximum depth.
- B. No proposed finish cut or fill slope faces have a vertical height in excess of 1 foot.
- C. No existing slope faces, which have a slope face steeper than 10 horizontal to 1 vertically, have a vertical height in excess of 10 feet.

(e) **Interceptor Drains.** Paved interceptor drains shall be installed along the top of all cut slopes where the tributary drainage area above slopes towards the cut and has a drainage path greater than 40 feet measured horizontally. Interceptor drains shall be paved with a minimum of 3 inches of concrete or gunite and reinforced. They shall have a minimum depth of 12 inches and a minimum paved width of 30 inches measured horizontally across the drain. The slope of drain shall be approved by the building official.

Erosion Control

Sec. 7013. (a) Slopes. The faces of cut and fill slopes shall be prepared and maintained to control against erosion. This control may consist of effective

planting. The protection for the slopes shall be installed as soon as practicable and prior to calling for final approval. Where cut slopes are not subject to erosion due to the erosion-resistant character of the materials, such protection may be omitted.

(b) **Other Devices.** Where necessary, check dams, cribbing, riprap or other devices or methods shall be employed to control erosion and provide safety.

Grading Inspection

Sec. 7014. (a) General. All grading operations for which a permit is required shall be subject to inspection by the building official. When required by the building official, special inspection of grading operations and special testing shall be performed in accordance with the provisions of Section 306 and Subsection 7014 (c).

(b) **Grading Designation.** All grading in excess of 5000 cubic yards shall be performed in accordance with the approved grading plan prepared by a civil engineer, and shall be designated as "engineered grading." Grading involving less than 5000 cubic yards shall be designated "regular grading" unless the permittee, with the approval of the building official, chooses to have the grading performed as "engineered grading."

(c) **Engineered Grading Requirements.** For engineered grading, it shall be the responsibility of the civil engineer who prepares the approved grading plan to incorporate all recommendations from the soils engineering and engineering geology reports into the grading plan. He also shall be responsible for the professional inspection and approval of the grading within his area of technical specialty. This responsibility shall include, but need not be limited to, inspection and approval as to the establishment of line, grade and drainage of the development area. The civil engineer shall act as the coordinating agent in the event the need arises for liaison between the other professionals, the contractor and the building official. The civil engineer also shall be responsible for the preparation of revised plans and the submission of as-graded grading plans upon completion of the work. The grading contractor shall submit in a form prescribed by the building official a statement of compliance to said as-built plan.

Soils engineering and engineering geology reports shall be required as specified in Section 7006. During grading all necessary reports, compaction data and soil engineering and engineering geology recommendations shall be submitted to the civil engineer and the building official by the soils engineer and the engineering geologist.

The soils engineer's area of responsibility shall include, but need not be limited to, the professional inspection and approval concerning the preparation of ground to receive fills, testing for required compaction, stability of all finish slopes and the design of buttress fills, where required, incorporating data supplied by the engineering geologist.

The engineering geologist's area of responsibility shall include, but need not be limited to, professional inspection and approval of the adequacy of natural ground for receiving fills and the stability of cut slopes with respect to geological matters and the need for subdrains or other groundwater drainage devices. He shall report his findings to the soils engineer and the civil engineer for engineering analysis.

The building official shall inspect the project at the various stages of the work requiring approval to determine that adequate control is being exercised by the professional consultants.

(d) **Regular Grading Requirements.** The building official may require inspection and testing by an approved testing agency.

The testing agency's responsibility shall include, but need not be limited to approval concerning the inspection of cleared areas and benches to receive fill and the compaction of fills.

When the building official has cause to believe that geologic factors may be involved the grading operation will be required to conform to "engineered grading" requirements.

(e) **Notification of Noncompliance.** If, in the course of fulfilling his responsibility under this chapter, the civil engineer, the soils engineer, the engineering geologist or the testing agency finds that the work is not being done in conformance with this chapter or the approved grading plans, the discrepancies shall be reported immediately in writing to the person in charge of the grading work and to the building official. Recommendations for corrective measures, if necessary shall be submitted.

(f) **Transfer of Responsibility for Approval.** If the civil engineer, the soils engineer, the engineering geologist or the testing agency of record is changed during the course of the work, the work shall be stopped until the replacement has agreed to accept the responsibility within the area of his technical competence for approval upon completion of the work.

Completion of Work

Sec. 7015. (a) Final Reports. Upon completion of the rough grading work and at the final completion of the work the building official may require the following reports and drawings and supplements thereto:

1. An as-graded grading plan prepared by the civil engineer including original ground surface elevations, as-graded ground surface elevations, lot drainage patterns and locations and elevations of all surface and subsurface drainage facilities. He shall state that to the best of his knowledge the work was done in accordance with the final approved grading plan.

2. A soils-grading report prepared by the soils engineer, including locations and elevations of field density tests, summaries of field and laboratory tests and other substantiating data and comments on any changes made during grading and their effect on the recommendations made in the soils engineering investigation report. He shall render a finding as to the adequacy of the site for the intended use.

3. A geologic grading report prepared by the engineering geologist, including a final description of the geology of the site and any new information disclosed during the grading and the effect of same on recommendations incorporated in the approved grading plan. He shall render a finding as to the adequacy of the site for the intended use as affected by geologic factors.

(b) **Notification of Completion.** The permittee or his agent shall notify the building official when the grading operation is ready for final inspection. Final approval shall not be given until all work, including installation of all drainage

facilities and their protective devices, and all erosion-control measures have been completed in accordance with the final approved grading plan and the required reports have been submitted.

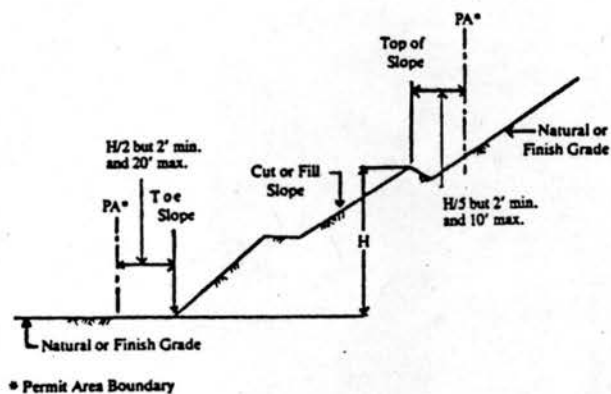



Figure No. 70-1

DATE: October 25, 1991
TO: HRG Board
FROM: Julie Jones, HRG Administrator 
SUBJECT: 1992 Recycling Service Rate

As I explained at the October 17, 1991 HRG meeting, recent adjustments to the 1992 HRG Budget proposal show that it will not be necessary to increase the recycling service fee on utility billing to balance the 1992 HRG budget.

Recent discussions with Hennepin County staff and the District Manager of Browning Ferris Industries (BFI) have resulted in great changes to our cost estimates for curbside collection service fees in 1992. This change is due largely to the fact that Hennepin County is now predicting that it will not require Hennepin County cities to add all rigid plastics and mixed paper to their curbside recycling programs in 1992. This addition to the program is now expected to not be feasible until some time in 1993 due to weak markets for these materials.

Kevin Tritz, the District Manager for BFI, is predicting that BFI will have secure markets which will allow them to add magazines to the curbside collection service as of January 1, 1992. Mr. Tritz is estimating this cost to be an additional \$.20 per household per month. Adding the additional \$.20 and an estimated \$.05 annual CPI increase to the existing \$1.60 per household per month fee gives the HRG an estimated \$1.85 per household per month cost, beginning January 1, 1992.

BFI is indicating that markets may be strong enough mid-year in 1992 to allow the addition of other mixed papers to the curbside collection program. They are predicting the addition of this item to the program to cost HRG an additional \$.20 per household per month also. Even though Hennepin County will likely not require the addition of this material in 1992, HRG is interested in adding it to the program to increase our abatement level, and potentially increase our county funding level. Therefore, a prediction is being made that the curbside collection service fees will increase to \$2.05 per household per month as of July 1, 1992. The attached, revised, HRG 1992 budget proposal reflects these estimates.

Since the curbside collection fees in the revised budget proposal are much less than previously estimated, it will not be necessary for HRG cities to increase the recycling service utility bill charge in 1992. As the attached proposal shows, HRG is expecting to operate with a slight amount of operating capital at the current billing rates. Therefore, it is not necessary for the HRG cities to take any action towards changing the existing utility bill service rate.

ko

1992 HENNEPIN RECYCLING GROUP BUDGET PROPOSAL
SEPTEMBER 16, 1991

1992 Recycling Budgetary Expenses to be Charged to HRG Account:

<u>Budget Item</u>	<u>Staff Proposal</u>
Labor	
HRG Administrator @ \$27.93/hr. @ 1,040 hrs	\$ 29,047
HRG Administrative Intern @ \$15.79/hr. @ 1,040 hrs.	16,422
HRG Secretary @ \$16.70/hr. @ 390 hrs.	<u>6,513</u>
Total	\$ 51,982
Transportation	
Mileage	250
Parking	<u>30</u>
Total	\$ 280
Training	
Dues & Subscriptions	\$ 250
Books & Publication	120
Conferences	900
Meeting Expenses	<u>180</u>
Total	\$ 1,450
Legal Fees	
HRG Attorney	Total \$ <u>3,000</u>
Equipment	
Curbside Containers (25 containers stolen replacements)	\$ 210
Special Purpose Containers	2,000
Miscellaneous (signs, etc.)	<u>300</u>
Total	\$ 2,510
Contractual Services	
Yardwaste Drop-off Fees	<u>\$ 150,000</u>

Liability Insurance	\$ <u>3,000</u>
---------------------	-----------------

Office Supplies

Letterhead & Envelopes	\$ 500
Misc. Operating Supplies (computer, printer cartridge, other paper)	450
Postage	<u>500</u>

Total	\$ 1,450
-------	----------

Promotional Activities

Recycling/Problem Waste Booklet Update (@ \$.45 ea.)	\$ 11,250
Multi-family Recycling Flyers	1,000
Materials for School Programs	1,000
Goodwill ACD Brochure (@ \$.21 ea.)	5,250
\$50 Cash Incentive Drawings	7,800
Rigid Plastics/Mixed Paper Brochure (@ \$.35 ea.)	<u>8,750</u>

Total	\$ 35,050
-------	-----------

HRG EXPENSE TOTAL	\$248,722
-------------------	-----------

1992 RECYCLING EXPENSES PAID BY INDIVIDUAL CITIES

BFI Curbside Service Fees - January 1 - June 30
(based on \$1.85/hh/mo. fee)

Brooklyn Center	(8,306 hh)	\$ 92,197
Crystal	(7,683 hh)	85,281
New Hope	(5,061 hh)	56,177

BFI Curbside Service Fees - July 1 - December 31
(based on \$2.05/hh/mo. fee)

Brooklyn Center	(8,306 hh)	\$ 102,164
Crystal	(7,683 hh)	94,501
New Hope	(5,061 hh)	62,250

Goodwill ADC Fees

Brooklyn Center	(22%)	\$ 5,579
Crystal	(18%)	4,564
New Hope	(18%)	4,564

HRG City Total: \$ 755,999

1992 HRG PROJECTED REVENUE

County Reimbursement (70% of eligible expenses) \$ 416,016

Utility Bill Service Fees
(based on existing charge of \$1.05/hh/mo.)

Brooklyn Center	(8,306 hh)	\$ 104,656
Crystal	(7,683 hh)	96,806
New Hope	(5,061 hh)	63,769
Yardwaste Rebate		<u>77,246</u>

TOTAL PROJECTED REVENUES:	\$ 758,493
LESS PROJECTED EXPENSES:	755,999
OPERATING CAPITAL:	2,494

10-91

1992 HENNEPIN COUNTY FUNDING POLICY

<u>Percent Residential Abatement</u>	<u>Percent County Funding</u>
>18	80%
>16	70%
>14	60%
>12	50%
<12	0%

Amount of 1992 HRG expenses eligible for County funding:

\$594,309 (79% of total budget)

	<u>Resulting HRG Operating Capital</u>
60% County Funding - \$356,585	<\$56,937>
70% County Funding - \$416,016	\$ 2,494
80% County Funding - \$475,447	\$61,925

HENNEPIN RECYCLING GROUP 1990 EXPENDITURES

PERSONNEL COSTS

CITY OF NEW HOPE

WAGES	11,192.01
LEAVE TIME ACCRUAL	1,206.61
PENSION ACCRUAL	1,357.57
INSURANCE EXPENSE	2,326.75
CITY OF CRYSTAL	
ADMIN CHARGES	18,747.41

34,830.35

PRINTING

CITY OF BROOKLYN PARK	161.50
INSTY PRINT	180.00
POST PUBLICATIONS	1,060.14
MN SUB PUBLISH	1,060.00

2,461.64

LEGAL

HOLMES & GRAVEN	207.15
HOLMES & GRAVEN	240.60
HOLMES & GRAVEN	924.10
HOLMES & GRAVEN	502.78
HOLMES & GRAVEN	730.40
CORRICK & SONDRALL	45.00

2,650.03

MAILING

BOZELL	(42.80)
--------	---------

INSURANCE

LMCIT	2,559.00
LMCIT REBATE	(471.00)

2,088.00

MILEAGE

TOM BUBLITZ	36.00
-------------	-------

TRAINING

NEIGHBORHOOD ENERGY	45.00
AMERICAN EXPRESS	45.27
CITY OF CRYSTAL	87.44

177.71

Post-It™ brand fax transmittal memo 7671		# of pages > 2
To <i>Julie Jones</i>	From <i>Larry Watts</i>	
Co. <i>Crystal</i>	Co. <i>New Hope</i>	
Dept. <i>HRC</i>	Phone # <i>531-5133</i>	
Fax # <i>537-3225</i>	Fax # <i>531-5174</i>	

OFFICE EQUIPMENT

COPYING COSTS	58.25
CITY OF CRYSTAL	277.00
BOZELL	(161.50)

173.75

BFI - MULTI FAMILY

BFI	671.50
BFI	309.12
BFI	1,009.62
BFI	1,009.62

2,999.86

LYNDE & MCLEOD	6,776.00
LYNDE & MCLEOD	5,000.00
LYNDE & MCLEOD	3,063.00
LYNDE & MCLEOD	5,000.00
LYNDE & MCLEOD	3,570.00
LYNDE & MCLEOD	5,000.00
LYNDE & MCLEOD	2,052.00
LYNDE & MCLEOD	5,000.00
LYNDE & MCLEOD	2,500.00
LYNDE & MCLEOD	2,046.00
LYNDE & MCLEOD	6,558.00
LYNDE & MCLEOD	5,000.00
LYNDE & MCLEOD	3,954.00
LYNDE & MCLEOD	2,379.00

57,898.00

REIMBURSEMENTS TO CITIES

BROOKLYN CENTER	131,308.34
CRYSTAL	122,362.39
NEW HOPE	85,951.98

339,622.71

TOTAL

442,895.25
=====

SUMMARY

DEPARTMENT 80-22 - RECYCLING

	<i>ACTUAL</i> <i>1990</i>	<i>ADOPTED</i> <i>1991</i>	<i>AMENDED</i> <i>1991</i>	<i>REQUESTED</i> <i>1992</i>	<i>MANAGER</i> <i>PROPOSED</i> <i>1992</i>
Personal Services	\$33,730	\$51,328	\$38,659	\$39,760	\$39,760
Supplies, Repaires and Maintenance	444	800	800	367	367
Other Services and Charges:					
Professional Services	0	0	0	1,000	1,000
Communications	602	1,685	1,685	3,300	3,300
Transportation	95	400	300	110	110
Advertising	0	350	350	0	0
Printing	114	620	620	7,080	7,080
Insurance	0	0	0	1,000	1,000
Utilities	0	0	0	500	500
Rentals	0	0	0	0	0
Miscellaneous	943	1,150	511	3,035	3,035
Contractual Services:					
Repairs	0	0	0	0	0
Maintenance	0	0	0	0	0
Other Contractual Services	109,617	147,457	147,457	217,364	184,346
Capital Outlay	0	0	0	869	869
Other	0	15,000	15,000	4,174	7,174
<i>Total</i>	<u>\$145,545</u>	<u>\$218,790</u>	<u>\$205,382</u>	<u>\$278,559</u>	<u>\$248,541</u>

CITY OF CRYSTAL - OPERATING BUDGET

FUND REC 80	DEPARTMENT & DEPT. # RECYCLING - 80-22	FUNCTION Health and Sanitation			ACTIVITY Recycling		
ACCT. #	ITEM	1989 ACTUAL	1990 ACTUAL	1991 ADOPTED	1991 AMENDED	DEPT. REQUEST	MANAGER PROPOSAL
	PERSONAL SERVICES						
4100	Salaries & Wages of Reg. Employees	\$10,694	\$27,291	\$42,443	\$31,046	\$31,349	\$31,349
4111	Overtime - Regular Employees		\$82				
4130	Salaries & Wages of Temp. Employees		\$960				
4142	PERA - Coordinated	\$440	\$1,269	\$1,901	\$1,500	\$1,847	\$1,847
4144	FICA	\$803	\$2,071	\$3,246	\$2,375	\$3,154	\$3,154
4150	Dental Insurance		\$90				
4151	Hospitalization Insurance	\$587	\$1,936	\$2,338	\$2,338	\$2,500	\$2,500
4152	Life Insurance - Police					\$41	\$41
4153	Life Insurance - All Employees		\$31				
4154	Worker's Comp. Insurance			\$1,200	\$1,200	\$814	\$814
4155	Liability Insurance			\$200	\$200	\$55	\$55
4156	Unemployment Compensation						
4157	Clothing Allowance						
	ITEM TOTAL	\$12,524	\$33,730	\$51,328	\$38,659	\$39,760	\$39,760
	SUPPLIES, REPAIRS & MAINTENANCE						
4210	Office Supplies		\$256	\$200	\$200	\$50	\$50
4211	Duplicator Supplies & Paper	\$93	\$179	\$200	\$200	\$50	\$50
4212	Printed Forms						
4213	Stationery & Envelopes	\$252	\$9	\$300	\$300	\$167	\$167
4220	Misc. Operating Supplies	\$8		\$100	\$100	\$100	\$100
4221	Motor Fuels						
4222	Lubricants & Additives						
4223	Cleaning Supplies						
4225	Shop Materials						
4226	Chemicals & Chemical Products						
4227	Safety Supplies (OSHA)						
4230	Repair & Maintenance Supplies						
4231	Equipment Repair						
4232	Tires & Recaps						
4233	Building Repair						
4234	Street Maintenance Materials						
4235	Landscape Materials & Supplies						
4236	Street Signs & Striping Materials						
4237	Utility System Maint. Supplies						
4238	Recreational Equipment Supplies						
4239	Recreational Concession Supplies						
4240	Small Tools						
4243	Tissue & Toweling						
4246	Lift Station Repairs						
4247	Watermain Repairs						
4248	Reservoir Charges						
4249	Sewer Line Repairs						
	ITEM TOTAL	\$353	\$444	\$800	\$800	\$367	\$367

CITY OF CRYSTAL - OPERATING BUDGET

FUND REC 80	DEPARTMENT & DEPT. # RECYCLING - 80-22	FUNCTION Health and Sanitation			ACTIVITY Recycling		
ACCT. #	ITEM	1989 ACTUAL	1990 ACTUAL	1991 ADOPTED	1991 AMENDED	DEPT. REQUEST	MANAGER PROPOSAL
	PROFESSIONAL SERVICES						
4310	Miscellaneous Professional Services						
4311	Personnel Testing & Recruitment						
4312	Legal Professional Services	\$111				\$1,000	\$1,000
4314	Medical Exams & Evaluation						
	ITEM TOTAL	\$111	\$0	\$0	\$0	\$1,000	\$1,000
	COMMUNICATIONS						
4320	Miscellaneous Communications						
4321	Postage	\$51	\$602	\$1,360	\$1,360	\$3,300	\$3,300
4322	Telephone & Telegraph						
4323	Radio Units						
4324	Delivery Service			\$325	\$325		
	ITEM TOTAL	\$51	\$602	\$1,685	\$1,685	\$3,300	\$3,300
	TRANSPORTATION						
4330	Miscellaneous Transportation						
4331	Travel Expense	\$16	\$34	\$200	\$100	\$10	\$10
4334	Use of Personal Auto	\$109	\$61	\$200	\$200	\$100	\$100
	ITEM TOTAL	\$125	\$95	\$400	\$300	\$110	\$110
	ADVERTISING						
4340	Miscellaneous Advertising	\$346		\$350	\$350		
4341	Employment Advertising						
	ITEM TOTAL	\$346	\$0	\$350	\$350	\$0	\$0
	PRINTING						
4350	Miscellaneous Printing	\$67	\$114	\$320	\$320	\$6,880	\$6,880
4351	Legal Notices Publishing			\$100	\$100		
4352	General Notices & Public Info.						
4353	Ordinance Publication	91		\$200	\$200	\$200	\$200
	ITEM TOTAL	\$158	\$114	\$620	\$620	\$7,080	\$7,080
	INSURANCE						
4361	General Liability Insurance					\$1,000	\$1,000
4364	Equipment Floaters Insurance						
4365	Automotive Insurance						
	ITEM TOTAL	\$0	\$0	\$0	\$0	\$1,000	\$1,000
	UTILITIES						
4371	Electric Service						
4372	Gas Service						
4376	Rubbish Removal					\$500	\$500
	ITEM TOTAL	\$0	\$0	\$0	\$0	\$500	\$500

CITY OF CRYSTAL - OPERATING BUDGET

FUND REC 80	DEPARTMENT & DEPT. # RECYCLING - 80-22	FUNCTION Health and Sanitation			ACTIVITY Recycling		
ACCT. #	ITEM	1989 ACTUAL	1990 ACTUAL	1991 ADOPTED	1991 AMENDED	DEPT. REQUEST	MANAGER PROPOSAL
	REPAIR-CONTRACTUAL						
4381	Automotive Equipment Repair						
4382	Other Equipment Repair						
4383	Buildings Repair						
4384	Streets Repair						
4385	Reservoir Repairs						
4386	Water Line Repairs						
4387	Sewer Repair - Contractual						
4388	Lift Station Repairs - Contractual						
	ITEM TOTAL	\$0	\$0	\$0	\$0	\$0	\$0
	MAINTENANCE-CONTRACTUAL						
4390	Service Contracts						
4391	Communication Systems Maintenance						
4392	Traffic Signal Maintenance						
	ITEM TOTAL	\$0	\$0	\$0	\$0	\$0	\$0
	RENTALS						
4400	Miscellaneous Rentals						
4401	Ice Rental						
4402	Machinery & Equipment Rental						
4403	Office Equipment Rental						
4404	Data Processing Equipment Rental						
	ITEM TOTAL	\$0	\$0	\$0	\$0	\$0	\$0
	MISCELLANEOUS						
4410	Miscellaneous						
4411	Conference & Schools	\$340	\$686	\$750	\$211	\$300	\$300
4412	Meeting Expenses			\$250	\$150	\$10	\$10
4413	Dues & Subscriptions	\$97	\$242	\$100	\$100	\$85	\$85
4414	Licenses & Taxes						
4415	Awards					\$2,600	\$2,600
4416	Senior Citizen Rebate						
4417	Books & Publications		\$15	\$50	\$50	\$40	\$40
4418	Special Education Reimbursement						
4419	Tree Disease						
	ITEM TOTAL	\$437	\$943	\$1,150	\$511	\$3,035	\$3,035
	OTHER CONTRACTUAL SERVICES						
4420	Miscellaneous Contractual Services	\$78,347	\$109,617	\$147,457	\$147,457	\$217,364	\$184,346
4422	R.E. Tax Roll - County						
4423	Assessment Roll - County						
4425	Board of Prisoners						
4427	Dog Control Cost						
4428	Water Commission Payments						
4429	Robbinsdale Water Payments						
4430	New Hope Sewer						
4437	Sewage Disposal Charges - MSB						
	ITEM TOTAL	\$78,347	\$109,617	\$147,457	\$147,457	\$217,364	\$184,346

CITY OF CRYSTAL - OPERATING BUDGET

FUND REC 80	DEPARTMENT & DEPT. # RECYCLING - 80-22	FUNCTION Health and Sanitation			ACTIVITY Recycling		
ACCT. #	ITEM	1989 ACTUAL	1990 ACTUAL	1991 ADOPTED	1991 AMENDED	DEPT. REQUEST	MANAGER PROPOSAL
	CAPITAL OUTLAY						
4530	Other Improvements						
4540	Machinery Equipment						
4550	Furniture & Fixtures						
4551	Office Furnishings & Equipment						
4552	Mobile Equipment						
4553	Miscellaneous Capital Outlay	\$67,200				\$869	\$869
	ITEM TOTAL	\$67,200	\$0	\$0	\$0	\$869	\$869
	OTHER						
4990	Contingency/Admin Charges			\$15,000	\$15,000	\$4,174	\$7,174
	ITEM TOTAL	\$0	\$0	\$15,000	\$15,000	\$4,174	\$7,174
	GRAND TOTAL ALL ITEMS	\$159,652	\$145,545	\$218,790	\$205,382	\$278,559	\$248,541

CITY OF CRYSTAL - RECYCLING REVENUES

OBJECT	DESCRIPTION	1989 ACTUAL	1990 ACTUAL	1991 ESTIMATED	1991 REVISED	1992 ESTIMATED
3330	County Grants	\$17,028	\$122,362	\$95,000	\$95,000	\$133,182
3500	Misc Receipts (HRG Reimb)		\$21,854	\$10,000	\$10,000	\$22,834
3510	Containers, Wheels & Lids	\$967	\$408	\$1,500	\$1,500	\$200
3780	Recycling Revenues (Billings)	\$55,193	\$95,657	\$96,314	\$96,314	\$96,806
3781	Penalties - Recycling Billings	\$781	\$2,166	\$1,200	\$1,200	\$1,000
3782	Recycling Bin (Billings)	\$16,013	\$11,510			
3783	Penalties - Bin Billings	\$215	\$353			
	Increase in Fund Balance	\$0	\$0	\$0	\$1,368	(\$5,481)
	General Fund Subsidy	\$69,458		\$14,776	\$0	\$0
Total Recycling Revenues		\$159,654	\$254,310	\$218,790	\$205,382	\$248,541

Memorandum

DATE: October 1, 1991
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Assistant Manager
SUBJECT: Early Retirement

Nancy

Purpose

The purpose of this report is to recommend City Council action on a policy dealing with the provision of health insurance for employees that choose early retirement.

Background

In order to help possibly reduce staffing costs for the City of Crystal, research was completed on possibilities for an early retirement program for Crystal. I reviewed current and past early retirement programs available in the public sector. Attached is a brief summary of such programs.

Currently the City of Crystal provides benefits for City retirees who have retired under a full, unreduced retirement benefit from PERA. Our retirees who reach full retirement have the option of retaining membership in the City's group hospitalization insurance plan for which the City will pay the single person premium until such time the retiree is eligible for Medicare coverage, and further, if the retiree desires to continue family coverage, the additional cost for family coverage be paid monthly by the retiree to the City.

As you are aware, health insurance, or lack of affordable health insurance, is a major concern for those employees who have chosen to take early retirement, due to failing health or eligibility for early retirement under the pension plan. In examining early retirement programs, staff has come to the conclusion that there are employer as well as employee advantages to providing this type of benefit for early retirement programs.

Program Advantages

There are several areas in which an early retirement program can be an advantage to the employer. Take for example when an employee has severe medical problems but remains on the job in order to become eligible at age 65 for medicare benefits. In that situation it may be to the City's advantage to offer health insurance benefits and make way for the orderly succession of affected employees.

Other advantages to the employer may be cost savings by reducing staff size if possible or if staff replacement is needed for operations, replacing employees at the top of the pay and benefit range with employees at the bottom of the pay range.

This program is also an advantage to the employee to take early retirement knowing they will have health insurance or can purchase family coverage until medicare eligible. This is especially beneficial to those who may wish to retire but cannot afford to do so because of the recent escalation in insurance costs or because they have a "pre-existing condition" that makes it difficult to find coverage.

Analysis

Attached are several cost schedules regarding an early retirement program. The scenarios run with the following criteria:

1. Age 55 with minimum 10 years of service to Crystal.
2. Age 55 with minimum 10 years of service to Crystal - extending program an additional year through 1993.
3. Age 58 with a minimum of 10 years of service to Crystal.
4. Age 55 with a minimum of 10 years of service using financial data from only 2 staff members who have expressed definite interest in the program.

As you can see from the data, an early retirement program with any of the criteria stated above is a win-win program for both the employer and employee. An employee is able to obtain health coverage needed prior to medicare eligibility; as well as the employer realizes staffing cost savings.

The higher the age limit on the program, the lower the City of Crystal's overall financial risk may be. Also, the more limited a timeframe on eligibility for an early retirement program, the lower and more controlled financial risk a City may have.

Alternatives

The Council has a number of alternatives with regard to this matter.

1. Approve policy as attached. By doing this you will be providing an additional benefit to the employees which also benefits the employer.
2. Approve policy with restrictions of age 58 and minimum of 10 years of service to Crystal.
3. Do nothing.

SUMMARY - OTHER RETIREMENT PROGRAMS OFFERED**Legislature - Early Retirement Incentive**

In 1991 the legislature authorized cities and other local units of government to provide employer paid hospital, medical and dental benefits to those who chose early retirement.

Program Problem: In Crystal, those that are eligible under legislative program guidelines are fully vested in PERA, and therefore are eligible for full retirement. No one on Crystal's staff qualifies for this program under the guidelines.

Brooklyn Center Retirement Incentive Program

1990-1995 Brooklyn Center recently adopted a retirement health insurance program. This is not an "early" retirement incentive program.

Program Guide: Employee must meet eligibility requirements for full retirement with a minimum of 10 consecutive years of service to Brooklyn Center. This program allows the employee to either continue participation in the city's insurance program or if they move out of the health insurance providers area, the employee can request monthly payments to an outstate carrier for insurance. Payments to outstate insurance carrier cannot exceed lowest single person premium of the city's employee health insurance plans.

Program Problem: This is not an "early retirement incentive program, this is a full retirement program. Our focus is for early retirement incentives.

Brooklyn Center

1983 - Retirement Incentive Program. Not an "early" retirement incentive program.

Program Guide: Employee must meet eligibility requirements for full retirement with a minimum of 5 consecutive years of service. Retirement notices must be submitted to manager's office within 6 months of program adoption. Retirement dates submitted can be up to 18 months after retirement notice submitted. Once notice to retire is submitted, it is final. Employees also would receive payment not to exceed \$15,000 per employee calculated by multiplying the number of

months between the date on which the employee retires and the employee's or spouse's 65th birthday (whichever is greater) times \$125 rounded to the nearest full month.

Problems: This is not an "early" retirement incentive program. This is a full retirement program giving cash incentives to those eligible for an early retirement incentive program.

Hopkins: Same as Crystal's proposed policy.

University of Minnesota

Early retirement program adopted in August runs through December 1991.

Program Guide: Open only to non-union employees. An employee's age and total years of University service must equal 75. Program encourages employees who are nearing retirement to do so early. Employees who take part in the program will continue to receive their medical and dental benefits until they are eligible for Medicare or another kind of group medical coverage.

Other Programs

There may be other programs concerning early retirement in place or in development. I will continue to watch for other possible programs and developments.

CITY OF CRYSTAL EARLY RETIREMENT INCENTIVE PROGRAM

USING THE FOLLOWING CRITERIA:

AGE 55 + MINIMUM 10 YEARS AT CRYSTAL
OPEN FROM NOVEMBER 91 - DECEMBER 92

10 EMPLOYEES QUALIFY

2 POSITIONS NOT REPLACED

8 REMAINING POSITIONS TO BE REPLACED AT 90% OF PAY
ANALYSIS OF PAY TO BE COMPLETED PRIOR TO REPLACEMENT

ESTIMATED SAVINGS ON SALARY:	\$216,060
- MINUS HEALTH INSURANCE COSTS:	-\$148,824
	=====
TOTAL SAVINGS:	\$67,236

CITY OF CRYSTAL EARLY RETIREMENT INCENTIVE PROGRAM

USING THE FOLLOWING CRITERIA:

AGE 55 + MINIMUM 10 YEARS AT CRYSTAL
OPEN FROM NOVEMBER 91 - DECEMBER 93
' (program extended additional year)

11 EMPLOYEES QUALIFY

2 POSITIONS NOT REPLACED

9 REMAINING POSITIONS TO BE REPLACED AT 90% OF PAY
ANALYSIS OF PAY TO BE COMPLETED PRIOR TO REPLACEMENT

ESTIMATED SAVINGS ON SALARY:	\$216,244
- MINUS HEALTH INSURANCE COSTS:	-\$148,824
	=====
TOTAL SAVINGS:	\$67,420

CITY OF CRYSTAL EARLY RETIREMENT INCENTIVE PROGRAM

USING THE FOLLOWING CRITERIA:

AGE 58 + MINIMUM 10 YEARS AT CRYSTAL
OPEN FROM NOVEMBER 91 - DECEMBER 92

8 EMPLOYEES QUALIFY

- 1 POSITON DEFINITELY NOT INTERESTED IN PROGRAM
THIS POSITION WAS ELIMINATED FROM ANALYSIS
- 2 POSITIONS NOT REPLACED
- 5 REMAINING POSITIONS TO BE REPLACED AT 90% OF PAY
ANALYSIS OF PAY TO BE COMPLETED PRIOR TO REPLACEMENT

ESTIMATED SAVINGS ON SALARY:	\$195,243
- MINUS HEALTH INSURANCE COSTS:	- \$60,142
	=====
TOTAL SAVINGS:	\$135,101

CITY OF CRYSTAL EARLY RETIREMENT INCENTIVE PROGRAM

USING THE FOLLOWING CRITERIA:

AGE 55 + MINIMUM 10 YEARS AT CRYSTAL
OPEN FROM AUGUST 91 - DECEMBER 92

10 EMPLOYEES QUALIFY
THIS ANALYSIS IS ONLY OF THE 2 STAFF MEMBERS
THAT HAVE SHOWN DEFINITE INTEREST

2 EMPLOYEES WHO ARE ELIGIBLE HAVE EXPRESSED INTEREST IN PROGRAM
OF THE 2 POSITIONS INTERESTED 1 POSITION IS ELIMINATED
OTHER POSITION REPLACED AT 90% OF RATE

ESTIMATED SAVINGS ON SALARY:	\$87,762
- MINUS HEALTH INSURANCE COSTS:	- \$6,979
	=====
TOTAL SAVINGS:	\$80,783

Memorandum

DATE: September 30, 1991
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Assistant Manager
SUBJECT: Early Retirement Incentive Program
November 1, 1991 -- December 31, 1992

Listed below is an early retirement incentive program for all regular full or part-time employees age 55 and over with a minimum of 10 years of service to the City of Crystal. This program is set up to allow those who retire under a reduced retirement plan through PERA to continue with health insurance benefits until eligible for Medicare.

This program is recommended for a temporary period only and is not intended as a long term program. Program recommended to be open from November 1, 1991 and expires on December 31, 1992 unless otherwise directed by Council.

Who: Open to all regular full and part time non-union and union employees, age 55 or over who have completed a minimum of 10 years of service to the City of Crystal.

What: Employees who are eligible (as stated above) who retire on or after November 1, 1991 through December 31, 1992 under a reduced retirement benefit Police Relief Association from the Public Employees Retirement Association (per current PERA rules and regulations) who are currently members of the City's group hospitalization insurance plan, have the option of retaining membership in the City's group hospitalization insurance plan for which the City will pay the single person premium until such time as the retiree is eligible for Medicare coverage. If the retiree desires to continue family coverage, the additional cost for family coverage to be paid monthly by the retiree to the City. *for non-organized*

When: Open November 1, 1991 through December 31, 1992.

Health insurance terminates upon:

1. Medicare eligibility.
2. Retiree obtains other medical/hospitalization insurance through: other employment.
3. Family insurance terminates if monthly premium is not paid by retiree (per policy).

I recommend this program go before Council for their review.
If Council approves, this policy will be forwarded to
Insurance for their formal approval of such program.

M E M O R A N D U M

DATE: October 30, 1991
TO: Jerry Dulgar, City Manager
FROM: Anne Norris, Community Development Director *an*
SUBJECT: Extension of Negotiation Agreement with
Paster Enterprises

BACKGROUND

As you may recall, in September 1990, the City and EDA executed a Negotiation Agreement with Paster Enterprises regarding the northeast corner of Bass Lake Road and West Broadway (see attached map). The intent of this Agreement was to allow Paster Enterprises time to put together a development proposal for this site as exclusive developer.

The original Agreement was for one year and expired last month. Paster Enterprises continues to have an interest in this site and has requested that the Agreement be extended to July 22, 1992.

For your consideration, enclosed is a draft amendment to the Agreement and a resolution authorizing execution of the amendment.

Staff has received no other inquiries from developers regarding this site.

The EDA will consider this item at their November 6 meeting.

RECOMMENDATION

Authorize execution of the amendment to extend the negotiation agreement with Paster Enterprises for the north east corner of Bass Lake Road and West Broadway.

ALN:jt
Encl: map

ADDITION

108	79	110	9	8	5	3	4	3	110	85	117
0.226	(240)	70	(450)	(450)	(6110)	(5800)			23	85	117
234.14	56.61	170	80	80	100	65	88		23	85	117
2	194.22	56.61	170	80	100	65	88		23	85	117
3	154.29	56.61	170	80	100	65	88		23	85	117

CLOVER- BARBARA
ADD.1

DALE

CLOVERDALE AVE.

20	16	227.07	83.4	25	17	09	83.4
202.15	6809	(6001)	(5501)				6701
162.24	13	12	11	10	9	170	
173.32	83.4						83.4

ACRES

AUD. SUB.

LOT 9

PART OF LOT 10
(2053)

NO. 226

LANDCO

ADD. 11

OUGH
I ADD.
233.64

DESIGN
ASSOCIATES
ADD.

GENERAL
MILLS

CRYSTAL
ADD.

WESTBROADWAY
PALACE
INN ADD.

GRAPHCO
SECURITIES
ADD.

151 KENSEY T.15
LOT A
MANOR 166

MIKE
WILDER
ADD.

(2635)
Sandblade

(2645)
EAST

WEN'S 1/2 ADD.

AVE.

HAMPSHIRE

121.14	9	135.99	8	135.84	7	135.69	6	135.54	5	135.39
80										
125	10	140	11	12	13	14	15	16	17	18
115.24	65	16	80	05	600	26				

8 CLOVERDALE

75	21	13	66.05	31	23
10	9	8	7		
13	14	15	16	17	
20	12	66.04	30	22	

57th

75	33	25	1
10	9		
13	14		
24			

BRE

12	11	10	
13	14	15	16
17	18	19	20
21	22	23	24

BASS LAKE ROAD

NORTH

Paster Site

AMENDMENT TO WEST BROADWAY/BASS LAKE ROAD
NORTHEAST QUADRANT PROJECT NEGOTIATION AGREEMENT

THIS AGREEMENT dated this _____ day of _____, 1991, by and between the Economic Development Authority in and for the City of Crystal, Minnesota, a Minnesota public body corporate and politic ("EDA"), and Paster Enterprises ("Developer") and the City of Crystal, Minnesota, a Minnesota municipal corporation ("City"):

W I T N E S S E T H:

WHEREAS, the above-named parties entered an agreement entitled West Broadway/Bass Lake Road Northeast Quadrant Project Negotiation Agreement, dated September 12, 1990 ("Negotiation Agreement"), and

WHEREAS, the Negotiation Agreement extended for a term ending one year from its date, unless extended by mutual agreement of the parties, and

WHEREAS, the parties to the Negotiation Agreement have mutually agreed to extend the term of the Negotiation Agreement through July 22, 1992.

NOW, THEREFORE in consideration of the mutual covenants of the parties hereto, each agrees as follows:

1. Paragraph 3 of the Negotiation Agreement is amended to read as follows:

This agreement is for a term ending July 22, 1992, unless extended by mutual agreement of the parties. If a Contract is not negotiated and executed within that term or an extension, no party shall have incurred any obligation or liability to any other party hereunder.

2. The Negotiation Agreement in all other respects is not modified by this action.

IN WITNESS WHEREOF, the undersigned have executed this Agreement the day and year first above written.

EDA IN AND FOR THE CITY OF
CRYSTAL, MINNESOTA

By _____
Its Chairman

By _____
Its Executive Director

PASTER ENTERPRISES

By _____
Its Chief Executive Officer

CITY OF CRYSTAL

By _____
Its Mayor

By _____
Its Manager

CITY OF CRYSTAL

RESOLUTION NO. _____

RESOLUTION APPROVING AN
AMENDMENT TO NEGOTIATION AGREEMENT

WHEREAS, the Economic Development Authority in and for the City of Crystal ("EDA"), Paster Enterprises ("Developer"), and the City of Crystal ("City") entered an agreement entitled West Broadway/Bass Lake Road Northeast Quadrant Project Negotiation Agreement, dated September 12, 1990 ("Negotiation Agreement"), and

WHEREAS, the City has reviewed the Amendment to the Negotiation Agreement on file in City Hall (the "Amendment"), and

WHEREAS, the City has determined that the Amendment is in the best interests of the City.

NOW, THEREFORE, be it resolved by the City Council of the City of Crystal as follows:

1. The Amendment is hereby approved in substantially the form as presented to the City.
2. The proper City officials are authorized to execute the Amendment on behalf of the City.

Dated: _____, 1991

Betty Herbes, Mayor

ATTEST:

Darlene George, City Clerk

FACSIMILE COVER PAGE

Holmes & Graven, Chartered
470 Pillsbury Center
Minneapolis, Minnesota 55402

Facsimile No. (612) 337-9310

Our File No.:

CR205-93

Date:

11/4/91

PLEASE DELIVER THE FOLLOWING PAGES TO:

DARLENE GEORGE

Name

Firm

City

Main Office #:

Telecopy #:

537-3279

FROM:

CORRINE HEINE

Brief
Description:

RES. RE LAWFUL GAMBLING

Total number of Pages (including this cover page)

3

IF A PROBLEM ARISES CALL

JANET

AT 337-9300.

NOTICE OF CONFIDENTIAL INFORMATION:

This fax contains confidential information which is legally privileged. The information is for the sole use of the intended recipient(s) listed above. Distribution or disclosure to any individuals not so listed is strictly prohibited.

RESOLUTION NO. 91-_____

RESOLUTION RELATING TO LAWFUL GAMBLING;
APPROVING CERTAIN PREMISES PERMITS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL:

Section 1. Background; Findings.

1.01. Minnesota Statutes, Chapter 349, provides that organizations licensed by the Charitable Gambling Control Board (Board), must obtain from the Board a premises permit for the conduct of lawful gambling at a specific location. The statute also provides that the premises permit will not be issued unless the organization submits a resolution of the City Council approving the premises permit.

1.02. There have been submitted to the City applications for premises permits by organizations listed in Exhibit A.

1.03. The City finds and determines that each of the applicants listed on Exhibit A has paid the investigation fee required by subsection 1102.17 of the City Code.

1.04. The City further finds and determines that for each premises permit application at an on-sale liquor establishment, there is on file with the City a copy of a lease agreement which meets the requirements of subsection 1102.11 of the City Code.

1.05. The City further finds and determines that in its judgment the conduct of lawful gambling at each of the premises listed on Exhibit A will not adversely affect the public health, safety or welfare and that none of the applicants has engaged in conduct constituting grounds for the revocation or suspension of an intoxicating liquor license.

1.06. It is further found and determined that the City has made no independent investigation of the applicants listed in Exhibit A and expresses no judgment as to the qualifications or eligibility of the applicants under state law for the requested permits.

Sec. 2. Approvals; Authorizations.

2.01. The premises permits listed in Exhibit A are approved.

2.02. The City Clerk is authorized and directed to send a certified copy of this resolution to each applicant listed on Exhibit A.

Mayor

Attest:

City Clerk

**CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM**

DATE: October 15, 1991
TO: Lt. Rick Gautsch
FROM: Sgt. Ken Varnold
SUBJECT: INVESTIGATION OF LAWFUL GAMBLING PERMISE PERMIT
 CRYSTAL FIREMENS RELIEF ASSOCIATION

I have conducted a background investigation regarding the above listed permit. We have a list of six contacts at the address listed on the application, which is 6014 Lakeland Ave. No., also known as Rostamo's, which have been at that location since November 1990. None of them are related to the gambling franchise located at that business. A check with the State Gambling Board also indicates that they have received no complaints regarding the Crystal Firemens Relief Association and the way in which they have conducted business with their gambling, which has consisted of pulltabs, tipboards, etc.

At this time I can find no reason why a permit should not be reissued for the Crystal Firemens Relief Association.

KLW/dh

Memorandum

DATE: October 8, 1991
TO: James Mossey, Police Chief
FROM: Darlene George, City Clerk
SUBJECT: Investigation Lawful Gambling Premise Permit
Crystal Firemens Relief Association at Rostamo's
6014 Lakeland Avenue North

Attached is a premise permit application for the above referenced lawful gambling organization. Please complete the necessary investigation so that this item may be placed on the October 15 City Council Agenda for Council consideration.

If you have any questions, please let me know.

DG/js

Receipt
#58811

FOR BOARD USE ONLY

BASE # _____
PP # _____
FEE _____
CHECK _____
INITIALS _____
DATE _____

**Minnesota Lawful Gambling
Premises Permit Application - Part 1 of 2**

Type of Application



Renewal

Organization base license number 03272

Premises permit number B-03272-001



New

Class of premises permit

(check one)

☐ A (\$400) Pull-tabs, tipboards, paddlewheels, raffles, bingo

☒ B (\$250) Pull-tabs, tipboards, paddlewheels, raffles

☐ C (\$200) Bingo only

☐ D (\$150) Raffles only

Organization Information

Name of Organization

Crystal FIREMAN'S Relief Assn.

Business Address of Organization - Street or P. O. Box (Do not use the address of your gambling manager)

4141 Douglas Drive No

City

Crystal

State

MN.

Zip Code

55428

County

Henn.

Daytime phone number

(612) 537-7098

Name of chief executive officer (cannot be your gambling manager)

Steve Klick Jr. Relief Assn. president

Title

Daytime phone number

(612) 536-0782

Bingo Occasions

If applying for a class A or C permit, fill in days and beginning & ending hours of bingo occasions:

No more than seven bingo occasions may be conducted by your organization per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____

If bingo will not be conducted, check here ☒

Gambling Premises Information

Name of establishment where gambling will be conducted

Rostamos Inc 6014 LAKE Rd Ave. No.

Street Address (do not use a post office box number)

Is the premises located within city limits? ☒ Yes ☐ No If no, is township ☐ organized ☐ unorganized ☐ unincorporated

City and County where gambling premises is located OR Township and County where gambling premises is located if outside of city limits

Crystal - Henn.

Name and address of legal owner of premises

Eck Properties

City

Crystal

State

MN

Zip Code

55428

Does your organization own the building where the gambling will be conducted? ☐ YES ☒ NO

If no, attach the following:

* a copy of the lease (form LG202) with terms for at least one year.

* a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.

A lease and sketch are not required for Class D applications.

Address of storage space of gambling equipment - Do not use a PO box number

Address

City

State

Zip code

4140 Douglas Drive N. Crystal, MN 55428

**Minnesota Lawful Gambling
Premise Permit Application - Part 2 of 2**

Gambling Bank Account Information

Bank Name <u>Citizens State Bank</u>		Bank Account Number <u>[REDACTED]</u>	
Bank Address <u>3700 West Broadway</u>	City <u>Robbinsdale, MN</u>	State <u>MN</u>	Zip Code <u>55422</u>
Name, address, and title of persons authorized to sign checks and make deposits and withdrawals. Organization's treasurer may not handle gambling funds			

Name	Address	Title
<u>KERRY E CHARLET</u>	<u>5324 48th AVE N</u>	<u>GAMB. MANAGER</u>
<u>Stephen Klick Jr</u>	<u>5319 Edgewood Ave N</u>	<u>President</u>

Acknowledgement

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

Oath

I declare that:

- I have read this application and all information submitted to the board is true, accurate and complete;
- all other required information has been fully disclosed;

- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- any changes in application information will be submitted to the board and local unit of government within 10 days of the change; and
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of chief executive officer

Date

Stephen A. Klick Jr President X 8 Oct 91

Local Government Acknowledgement

1. The city *must sign this application if the gambling premises is located within city limits.
2. The county **AND township** must sign this application if the gambling premises is located within a township.
3. The local unit government (city or county) must pass a resolution specifically approving or denying this application.

4. A copy of the local unit of government's resolution approving this application must be attached to this application.
5. If this application is denied by the local unit of government, it should not be submitted to the Gambling Control Board.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City* or County**

Township**

City or County Name <u>City of Crystal</u>		Township Name 	
Signature of person receiving application <u>Darlene J. George</u>		Signature of person receiving application 	
Title <u>City Clerk</u>	Date Received <u>10-8-91</u>	Title 	Date Received

Refer to the instructions for required attachments.

Mail to: **Gambling Control Board**
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113

By agreeing to the terms of this lease, it is mutually agreed that:

- When leasing from a licensed bingo hall, the lessor must be legal owner of the property.
- The owner of the property or the lessor may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessee may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain an organization license, gambling manager license and a premises permit from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have, at the gambling premises, a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

Lease may be broken by either party with a 60 day written notice.

This lease is the total and only agreement between the lessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.

Signature of Lessor	Date	Signature of organization official (lessee)	Date
<i>RC Rostor</i>		<i>Steve A. Kuehn</i>	<i>8 Oct 91</i>
Title <i>President</i>		Title <i>President</i>	

A copy of this lease and sketch with dimensions must be submitted with the premises permit application renewal or when changes in the lease occur to:

Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, Minnesota 55113

(7/10/91)

Memorandum

DATE: October 1, 1991
TO: Jim Mossey, Police Chief
FROM: Darlene George, City Clerk *Darlene*
SUBJECT: Investigation - Lawful Gambling Premise Permit
Knights of Columbus
4947 West Broadway

Attached is a premise permit application for the above referenced lawful gambling organization. We will start getting renewals on our premise permits for each of the gambling organizations which are now two-year licenses.

In speaking with Dave Kennedy, City Attorney, last week, he informed me that we still should be completing an investigation on each of these as they are renewed. Please complete the necessary investigation and return to me so that this permit may be placed on the October 15 Council Agenda.

If you have any questions, please let me know.

DG/js

Russ

LG214
(7/29/91)

Receipt #58569

FOR BOARD USE ONLY

BASE # _____
PP # _____
FEE _____
CHECK _____
INITIALS _____
DATE _____

**Minnesota Lawful Gambling
Premises Permit Application - Part 1 of 2**

Type of Application

☒ **Renewal**
Organization base license number 00200
Premises permit number 001

☐ **New**

Class of premises permit

(check one)

- ☒ **A (\$400)** Pull-tabs, tipboards, paddlewheels, raffles, bingo
☐ **B (\$250)** Pull-tabs, tipboards, paddlewheels, raffles
☐ **C (\$200)** Bingo only
☐ **D (\$150)** Raffles only

Organization Information

Name of Organization

Father William Blum Council 3656 -- KNIGHTS OF COLUMBUS

Business Address of Organization - Street or P. O. Box (Do not use the address of your gambling manager)

4947 West Broadway

City	State	Zip Code	County	Daytime phone number
Crystal	MN	55429	Hennepin	(612) 537-1492

Name of chief executive officer (cannot be your gambling manager)	Title	Daytime phone number
Raymond John Flannery	Grand Knight	(612) 537-8274

Bingo Occasions

If applying for a class A or C permit, fill in days and beginning & ending hours of bingo occasions:

No more than seven bingo occasions may be conducted by your organization per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
Sunday	12:15 to 2:15 p.m.	Sunday	6:15 to 8:15 p.m.	Wed.	6:15 to 8:15 p.m.
Sunday	2:30 to 4:15 p.m.	Sunday	8:30 to 10:15 p.m.	Wed.	8:30 to 10:15 p.m.

If bingo will not be conducted, check here ☐

Gambling Premises Information

Name of establishment where gambling will be conducted

Knights of Columbus Hall

Street Address (do not use a post office box number)

4947 West Broadway, Crystal, MN 55429

Is the premises located within city limits? ☒ Yes ☐ No If no, is township ☐ organized ☐ unorganized ☐ unincorporated

City and County where gambling premises is located OR Township and County where gambling premises is located if outside of city limits

Crystal Hennepin | Hennepin

Name and address of legal owner of premises

Fr. Wm. Blum Home Association, Inc.

City
Crystal

State
MN

Zip Code
55429

Does your organization own the building where the gambling will be conducted? ☒ YES ☐ NO

If no, attach the following:

- * a copy of the lease (form LG202) with terms for at least one year.
 - * a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.
- A lease and sketch are not required for Class D applications.

Address of storage space of gambling equipment - Do not use a P.O. box number

Address	City	State	Zip code
4947 West Broadway	Crystal	MN	55429

**Minnesota Lawful Gambling
Premise Permit Application - Part 2 of 2**

Gambling Bank Account Information

Bank Name Citizens State Bank		Bank Account Number [REDACTED]	
Bank Address 3700 West Broadway	City Robbinsdale	State MN	Zip Code 55422
<small>Name, address, and title of persons authorized to sign checks and make deposits and withdrawals. Organization's treasurer may not handle gambling funds</small>			
Name	Address	Title	
Richard Risvold	5880 Quebec Ave. N. Crystal, MN	Asst. Gamb. Mgr.	
John Westphall	5437 Quebec Ave. N., Crystal, MN	Gambling Mgr.	
Mark Flannery	5016 Camden Ave. N., Mpls, MN	Chancellor	
Russell Horbal	5117 - 52nd Ave. N., Crystal, MN	Trustee	

Acknowledgement

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

Oath

I declare that:

- I have read this application and all information submitted to the board is true, accurate and complete;
- all other required information has been fully disclosed;

- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- any changes in application information will be submitted to the board and local unit of government within 10 days of the change; and
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of chief executive officer

Date

X *Raymond J. Flannery*

9/25/91

Local Government Acknowledgement

1. The city *must sign this application if the gambling premises is located within city limits.
2. The county **AND township** must sign this application if the gambling premises is located within a township.
3. The local unit government (city or county) must pass a resolution specifically approving or denying this application.

4. A copy of the local unit of government's resolution approving this application must be attached to this application.
5. If this application is denied by the local unit of government, it should not be submitted to the Gambling Control Board.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City* or County**

Township**

City or County Name

Township Name

CRYSTAL

Signature of person receiving application

Signature of person receiving application

Darlene George

Title

Date Received

Title

Date Received

City Clerk

9-30-91

Refer to the instructions for required attachments.

Mail to: **Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113**

**CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM**

DATE: October 8, 1991

TO: Lt. Richard Gautsch

FROM: Det. Russ McFarlane

SUBJECT: INVESTIGATION-LAWFUL GAMBLING PREMISES PERMIT
 AT THE KNIGHTS OF COLUMBUS HALL AT
 4947 WEST BROADWAY

I have obtained a copy of the address inquiry report available from the computer records at the Crystal Police Department for the premises at 4947 West Broadway. The cases originating from that location have no apparent connection to the operation of charitable gambling there. Additionally, the computer records from the Crystal Police Department under the following names contained in the permit application--Raymond Flannery, Richard Risvold, John Westphal, Mark Flannery, and Russell Horbal--provide no information suggesting criminal activities surrounding the operation of charitable gambling at the Knights of Columbus Hall.

I am unaware of any law enforcement agencies having jurisdiction at the premises in question that are actively seeking information to the extent which the gambling operation in question complies with state statutes regulating its function. Consequently, I talked by telephone with Mr. Glen Kleven of the Minnesota State Gambling Control Office on 10/7/91. I learned from Mr. Kleven that his organization had received one complaint concerning charitable gambling at the Knights of Columbus Hall on 4/29/91. Reportedly, the essence of the complaint was that winners from pull tabs were not being properly posted, preventing purchasers from accurately gauging their chances at a winning ticket or perhaps purchasing tickets from jars with no winners left. Mr. Kleven reports that the gambling manager, John Westphal, responded to the complaint in written form entirely to the satisfaction of the gambling control division. The CEO at the Knights of Columbus Hall at the time of the complaint, according to Mr. Kleven, was Donald J. Churilla. Mr. Kleven further explained that his office periodically conducts compliance reviews of charitable gambling operations, however, the Knights of Columbus charitable gambling operation has not proceeded through the rotation to the point of coming into review.

A copy of the computer query at the Crystal Police Department will be attached to this application.

RMF/dh



Partially Scanned Material

The remainder of this page/item has not been digitized due to privacy considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit www.mnhs.org/library/.

**CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM**

DATE: October 15, 1991
TO: Sgt. Ken Varnold
FROM: Det. David Bordwell
SUBJECT: PERMIT APPLICATIONS - GAMBLING

In checking with the State of Minnesota Gambling Control Board, they are not currently investigating either Minnesota Therapeutic Camp, Inc. or Crystal Lions. They appear to be complying with all rules and regulations that they are bound by.

DTB/dh

Memorandum

DATE: October 9, 1991October 9, 1991
TO: James Mossey, Police Chief
FROM: Darlene George, City Clerk
SUBJECT: Investigation Lawful Gambling Premise Permit
Minnesota Therapeutic Camp, Inc.
at Nicklow's
3516 North Lilac Drive

Attached is a premise permit application for the above referenced lawful gambling organization. Please complete the necessary investigation so that this item may be placed on the October 15 City Council Agenda for Council consideration.

If you have any questions, please let me know.

DG/js

Receipt
#58820

FOR BOARD USE ONLY

BASE # _____
PP # _____
FEE _____
CHECK _____
INITIALS _____
DATE _____

Minnesota Lawful Gambling
Premises Permit Application - Part 1 of 2

Type of Application



Renewal

Organization base license number B00691-

Premises permit number 075



New

Class of premises permit

(check one)

☐ A (\$400) Pull-tabs, tipboards, paddlewheels, raffles, bingo

☒ B (\$250) Pull-tabs, tipboards, paddlewheels, raffles

☐ C (\$200) Bingo only

☐ D (\$150) Raffles only

Organization Information

Name of Organization

MN Therapeutic Camp, Inc.

Business Address of Organization - Street or P. O. Box (Do not use the address of your gambling manager)

P.O. Box 763

City

Brainerd

State

MN

Zip Code

56401

County

Crow Wing

Daytime phone number

(218) 828-2344

Name of chief executive officer (cannot be your gambling manager)

Richard E. Endres

Title

C.E.O.

Daytime phone number

(218) 828-2344

Bingo Occasions

If applying for a class A or C permit, fill in days and beginning & ending hours of bingo occasions:

No more than seven bingo occasions may be conducted by your organization per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____

If bingo will not be conducted, check here ☒

Gambling Premises Information

Name of establishment where gambling will be conducted

Nicklow's - 3516 N. Lilac Dr., Crystal

Street Address (do not use a post office box number)

Is the premises located within city limits? ☒ Yes ☐ No If no, is township ☐ organized ☐ unorganized ☐ unincorporated

City and County where gambling premises is located OR Township and County where gambling premises is located if outside of city limits

Crystal - Hennepin

Name and address of legal owner of premises

Anthony Nicklow

City

Crystal

State

MN

Zip Code

55428

Does your organization own the building where the gambling will be conducted? ☐ YES ☒ NO

If no, attach the following:

- * a copy of the lease (form LG202) with terms for at least one year.
 - * a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.
- A lease and sketch are not required for Class D applications.

Address of storage space of gambling equipment - Do not use a PO box number

Address

City

State

Zip code

6260 Mary Fawcett Dr. - P.O. Box 763, Brainerd, MN 56401

**Minnesota Lawful Gambling
Premise Permit Application - Part 2 of 2**

Gambling Bank Account Information

Bank Name Norwest Bank Account Number [REDACTED]

Bank Address 650 Douglas Dr. N. City Golden Valley State MN Zip Code 55427

Name, address, and title of persons authorized to sign checks and make deposits and withdrawals.
Organization's treasurer may not handle gambling funds.

Name	Address	Title
------	---------	-------

Larry Hennig - P.O. Box 433, Elk River, MN	Gaming Mgr.
--	-------------

Irene Hennig - P.O. Box 433, Elk River, MN	Sale Mgr.
--	-----------

Bruce Johnson - 617 Oak St., Brainerd, MN	Finance Mgr.
---	--------------

Acknowledgement

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

Oath

I declare that:

- I have read this application and all information submitted to the board is true, accurate and complete;
- all other required information has been fully disclosed;

- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- any changes in application information will be submitted to the board and local unit of government within 10 days of the change; and
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of chief executive officer

Robert C. [Signature]

Date

10-7-91

Local Government Acknowledgement

1. The city *must sign this application if the gambling premises is located within city limits.
2. The county **AND township** must sign this application if the gambling premises is located within a township.
3. The local unit government (city or county) must pass a resolution specifically approving or denying this application.

4. A copy of the local unit of government's resolution approving this application must be attached to this application.
5. If this application is denied by the local unit of government, it should not be submitted to the Gambling Control Board.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City* or County**

City or County Name

City of Crystal

Signature of person receiving application

Darlene George

Title

City Clerk

Date Received

10-8-91

Township**

Township Name

Signature of person receiving application

Title

Date Received

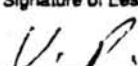
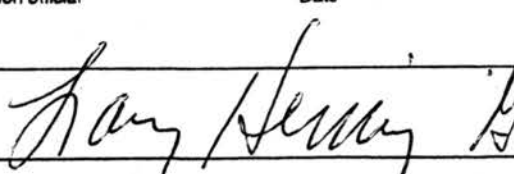
Refer to the instructions for required attachments.

Mail to: **Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113**

By agreeing to the terms of this lease, it is mutually agreed that:

- The legal owner of the property is the lessor.
- The owner of the property (lessor) may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessor may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain a license and a premise permit from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have, at the gambling premises, a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- If the lease is cancelled prior to the termination date of this lease, each party agrees to notify the Gambling Control Board explaining the reasons for the cancellation. The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

This lease is the total and only agreement between the lessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. (Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.)

Signature of Lessor	Date	Signature of organization official	Date
	7/23/91		
Title		Title	

A copy of this lease and sketch with dimensions must be submitted with the premise permit application or renewal to:

Department of Gaming - Gambling Control Division
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, Minnesota 55113

Memorandum

DATE: October 9, 1991
TO: James Mossey, Police Chief
FROM: Darlene George, City Clerk
SUBJECT: Investigation Lawful Gambling Premise Permit
Lions Club of Crystal
at Palace Inn Broadway Pizza, 5607 West Broadway
and Doyle's Bowl & Lounge, 5000 West Broadway

Attached are two premise permit applications for the above referenced lawful gambling organization. Please complete the necessary investigations so that these items may be placed on the October 15 City Council Agenda for Council consideration.

If you have any questions, please let me know.

DG/js

September 16, 1991
Crystal, Mn.

Minnesota Department of Revenue
Mail Station 3350
St. Paul, Mn. 55146-3350

This is to notify you that the Crystal Lions Club has terminated Scott Scheiller from the duties of Gambling Manager effective September 13, 1991.

The club has appointed Allan H. Coffin as acting Gambling Manager and is registered to attend the Seminar held at the Ramada Inn, St. Paul, Mn. October 14 & 15, 1991.

Sincerely,

Stephen Gillane



President
Crystal Lions Club

cc: Department of Gaming
Emily Birch Revenue Auditor

Minnesota Lawful Gambling
Gambling Manager Affidavit
(Attach to the Gambling Manager Application, Form LG212)

STATE OF Minnesota)
) s.s.
COUNTY OF Hennepin)

AFFIDAVIT OF QUALIFICATION
FOR GAMBLING MANAGER LICENSE
AND CONSENT STATEMENT
(Pursuant to Minnesota Statute 349.16 Subd. 2(e))

I, Allan H. Coffin, under oath state that:
(type/print name)

1. I have never been convicted of a felony.
2. I have not, within five years, committed a violation of law or board rule that resulted in the revocation of a license issued by the Lawful Gambling Control Board.
3. I have never been convicted of a criminal violation involving fraud, theft, tax evasion, misrepresentation, or gambling.
4. I have never been convicted of assault, a criminal violation involving the use of a firearm, or making terroristic threats.

In addition, I understand, agree and hereby irrevocably consent that suits and actions relating to the subject matter of the attached gambling manager license, or acts or omissions arising from such application, may be commenced against my organization and I will accept the service of process for my organization in any court of competent jurisdiction in Minnesota by service on the Minnesota Secretary of State of any summons, process or pleading authorized by the laws of Minnesota.

By signature of this document, the undersigned authorizes the Department of Public Safety to conduct a criminal background check or review and to share the results with the Lawful Gambling Control Board.

Failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Subscribed and sworn to before me this

9th day of October 1991

Hennepin
County

Thany L. Board
Notary Public

My commission expires 08-01-97



Allan H. Coffin
(Signature of applicant, gambling manager)

The Lions Club of Crystal
(Name of organization)

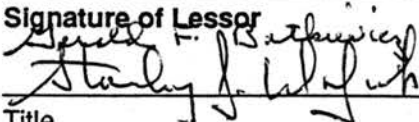

B-01668

License number

By agreeing to the terms of this lease, it is mutually agreed that:

- When leasing from a licensed bingo hall, the lessor must be legal owner of the property.
- The owner of the property or the lessor may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessee may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain an organization license, gambling manager license and a premises permit from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have, at the gambling premises, a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

This lease is the total and only agreement between the lessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.

Signature of Lessor	Date	Signature of organization official (lessee)	Date
	10-8-91		10/8/91
Title		Title	
CO-owners		President Crystal Lions Club	

A copy of this lease and sketch with dimensions must be submitted with the premises permit application renewal or when changes in the lease occur to:

Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, Minnesota 55113

(7/10/91)

Minnesota Lawful Gambling
Premises Permit Application - Part 1 of 2

FOR BOARD USE ONLY

BASE # _____
PP # _____
FEE _____
CHECK _____
INITIALS _____
DATE _____

Type of Application

☒ Renewal
Organization base license number B-01668
Premises permit number 003

☐ New

Class of premises permit

(check one)

- ☐ A (\$400) Pull-tabs, tipboards, paddlewheels, raffles, bingo
☒ B (\$250) Pull-tabs, tipboards, paddlewheels, raffles
☐ C (\$200) Bingo only
☐ D (\$150) Raffles only

Organization Information

Name of Organization

Lions Club of Crystal

Business Address of Organization - Street or P. O Box (Do not use the address of your gambling manager)

P.O. Box 22318

City	State	Zip Code	County	Daytime phone number
<u>Robbinsdale,</u>	<u>Mn.</u>	<u>55422</u>	<u>Hennepin</u>	<u>()</u>
Name of chief executive officer (cannot be your gambling manager)				Daytime phone number
<u>Stephen A. Gillane</u>				<u>(612) 537-0555</u>
Title				
<u>President</u>				

Bingo Occasions

If applying for a class A or C permit, fill in days and beginning & ending hours of bingo occasions:

No more than seven bingo occasions may be conducted by your organization per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____				

If bingo will not be conducted, check here ☐

Gambling Premises Information

Name of establishment where gambling will be conducted Palace Inn Broadway Pizza Street Address (do not use a post office box number) 5607 West Broadway

Is the premises located within city limits? ☒ Yes ☐ No If no, is township ☐ organized ☐ unorganized ☐ unincorporated

City and County where gambling premises is located OR Township and County where gambling premises is located if outside of city limits

Crystal, Mn. Hennepin
Name and address of legal owner of premises Stanley J. Wojaik 5607 W. Broadway, Crystal, Mn. City Crystal State Mn. Zip Code 55428

Does your organization own the building where the gambling will be conducted? ☐ YES ☒ NO

If no, attach the following:

- * a copy of the lease (form LG202) with terms for at least one year.
 - * a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.
- A lease and sketch are not required for Class D applications.

Address of storage space of gambling equipment - Do not use a PO box number

Address	City	State	Zip code
<u>5607 West Broadway,</u>	<u>Crystal,</u>	<u>Mn.</u>	<u>55428</u>

**Minnesota Lawful Gambling
Premise Permit Application - Part 2 of 2**

Gambling Bank Account Information

Bank Name

Park National Bank

Bank Account Number

Bank Address

7001 Bass Lake Rd.

City

Crystal

State

Mn.

Zip Code

55428

Name, address, and title of persons authorized to sign checks and make deposits and withdrawals.
Organization's treasurer may not handle gambling funds

Name

Address

Title

Stephen A. Gillane 5908 Cavel Ave. No. New Hope, Mn. President

Allan H. Coffin 5920 W. Meadow Lk. Rd. New Hope, Mn. Gambling Mgr.

Ed Thonander 5409 53rd. Ave. No. Crystal, Mn. Chairman, Gambling Committee

Acknowledgement

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

Oath

I declare that:

- I have read this application and all information submitted to the board is true, accurate and complete;
- all other required information has been fully disclosed;

- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- any changes in application information will be submitted to the board and local unit of government within 10 days of the change; and
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of chief executive officer

Date

Stephen A. Gillane

10/8/91

Local Government Acknowledgement

1. The city *must sign this application if the gambling premises is located within city limits.
2. The county **AND township** must sign this application if the gambling premises is located within a township.
3. The local unit government (city or county) must pass a resolution specifically approving or denying this application.

4. A copy of the local unit of government's resolution approving this application must be attached to this application.
5. If this application is denied by the local unit of government, it should not be submitted to the Gambling Control Board.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City* or County**

City or County Name

City of Crystal

Signature of person receiving application

Darlene George

Title

City Clerk

Date Received

10-9-91

Township**

Township Name

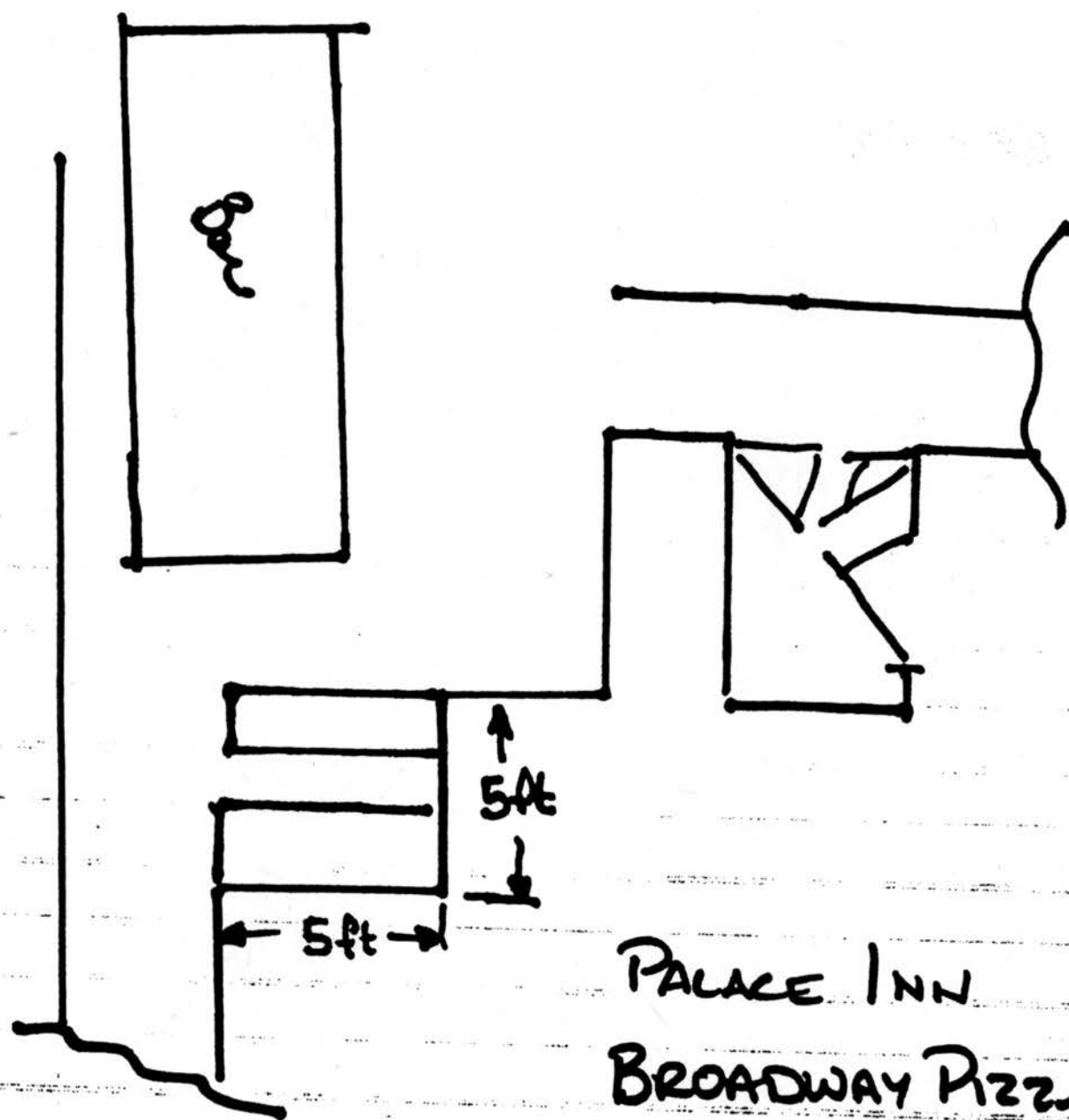
Signature of person receiving application

Title

Date Received

Refer to the instructions for required attachments.

Mail to: Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113




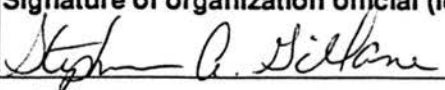
PALACE INN
BROADWAY PIZZA

B-01668-003

By agreeing to the terms of this lease, it is mutually agreed that:

- When leasing from a licensed bingo hall, the lessor must be legal owner of the property.
- The owner of the property or the lessor may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessee may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain an organization license, gambling manager license and a premises permit from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have, at the gambling premises, a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

This lease is the total and only agreement between the lessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.

Signature of Lessor	Date	Signature of organization official (lessee)	Date
	10/4/91		10/8/91
Title		Title	
Owner		President	

A copy of this lease and sketch with dimensions must be submitted with the premises permit application renewal or when changes in the lease occur to:

Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, Minnesota 55113

(7/10/91)

Minnesota Lawful Gambling
Premises Permit Application - Part 1 of 2

FOR BOARD USE ONLY

BASE # _____
PP # _____
FEE _____
CHECK _____
INITIALS _____
DATE _____

Type of Application



Renewal

Organization base license number B-01668

Premises permit number 004



New

Class of premises permit

(check one)

☐ A (\$400) Pull-tabs, tipboards, paddlewheels, raffles, bingo

☒ B (\$250) Pull-tabs, tipboards, paddlewheels, raffles

☐ C (\$200) Bingo only

☐ D (\$150) Raffles only

Organization Information

Name of Organization

Lions Club of Crystal

Business Address of Organization - Street or P. O Box (Do not use the address of your gambling manager)

P.O. Box 22318

City

Robbinsdale,

State

Mn.

Zip Code

55422

County

Hennepin

Daytime phone number

()

Name of chief executive officer (cannot be your gambling manager)

Stephen A. Gillane

Title

President

Daytime phone number

(612) 537-0555

Bingo Occasions

If applying for a class A or C permit, fill in days and beginning & ending hours of bingo occasions:

No more than seven bingo occasions may be conducted by your organization per week.

Day Beginning/Ending Hours Day Beginning/Ending Hours Day Beginning/Ending Hours

_____ to _____

_____ to _____

_____ to _____

_____ to _____

_____ to _____

_____ to _____

_____ to _____

If bingo will not be conducted, check here



Gambling Premises Information

Name of establishment where gambling will be conducted

Doyle's Bowl & Lounge

Street Address (do not use a post office box number)

5000 West Broadway, Crystal, Mn.

Is the premises located within city limits?



Yes



No

If no, is township



organized



unorganized



unincorporated

City and County where gambling premises is located OR Township and County where gambling premises is located if outside of city limits

Crystal, Mn. Hennepin

Name and address of legal owner of premises

City

State

Zip Code

Doyle Stienhaus 5000 W. Broadway, Crystal

Mn.

55422

Does your organization own the building where the gambling will be conducted? ☐ YES ☒ NO

If no, attach the following:

* a copy of the lease (form LG202) with terms for at least one year.

* a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.

A lease and sketch are not required for Class D applications.

Address of storage space of gambling equipment - Do not use a PO box number

Address

City

State

Zip code

5000 West Broadway, Crystal,

Mn.

55422

**Minnesota Lawful Gambling
Premise Permit Application - Part 2 of 2**

Gambling Bank Account Information

Bank Name Park National Bank	Bank Account Number [REDACTED]
Bank Address 7001 Bass Lake Rd.	City State Zip Code Crystal, Mn. 55428

Name, address, and title of persons authorized to sign checks and make deposits and withdrawals.
Organization's treasurer may not handle gambling funds

Name	Address	Title
Stephen A. Gillane	5908 Cavel Ave. No. New Hope, Mn. 55428	President
Allan H. Coffom	5920 W. Meadow Lk. Rd. New Hope, Mn. 55428	Acting Gambling Mgr.
Ed Thonander	5409 53rd. Ave. No. Crystal, Mn. 55429	Chairman Gambling Comm.

Acknowledgement

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

Oath

I declare that:

- I have read this application and all information submitted to the board is true, accurate and complete;
- all other required information has been fully disclosed;

- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- any changes in application information will be submitted to the board and local unit of government within 10 days of the change; and
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of chief executive officer,

Stephen A. Gillane

Date

10/8/91

Local Government Acknowledgement

1. The city *must sign this application if the gambling premises is located within city limits.
2. The county **AND township** must sign this application if the gambling premises is located within a township.
3. The local unit government (city or county) must pass a resolution specifically approving or denying this application.

4. A copy of the local unit of government's resolution approving this application must be attached to this application.
5. If this application is denied by the local unit of government, it should not be submitted to the Gambling Control Board.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City* or County**

Township**

City or County Name

Township Name

Signature of person receiving application

Signature of person receiving application

Title

Date Received

Title

Date Received

Refer to the instructions for required attachments.

Mail to: Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113

PULL-TAB BOOTH

6'

10'

BAR

BOWLING COUNTER

DOOR

DOOR

LANES

CRYSTAL LIONS PULL-TAB BOOTH #2

DOYLE'S BOWL AND LOUNGE
5000 WEST BROADWAY, CRYSTAL MN

Memorandum

DATE: October 8, 1991
TO: James Mossey, Police Chief *Darlene*
FROM: Darlene George, City Clerk
SUBJECT: Investigation Lawful Gambling Premise Permit
Crystal Elks Lodge #44
5410 Lakeland Avenue North

Attached is a premise permit application for the above referenced lawful gambling organization. Please complete the necessary investigation so that this item may be placed on the October 15 City Council Agenda for Council consideration.

I spoke to you about several applications coming in at the same time, however, I have not received them and therefore I have decided to pass along the Elks application to you so that they may at least get on the agenda of the 15th. If you have any questions, please let me know.

DG/js

**CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM**

DATE: October 15, 1991

TO: Chief James Mossey

FROM: Investigator Dave Downing

SUBJECT: INVESTIGATION OF GAMBLING PREMISE PERMIT -
 CRYSTAL ELKS LODGE #44, 5410 LAKELAND AVE. NO.

Upon receiving this request for investigation, I had the Records Division check for incidents at the premise address and under the names of the three individuals listed on the application. I also had a criminal history check done on the chairman of the Board of Trustees. In addition, I checked with the State Attorney General office and the Gambling Control Board. There are no active investigations or complaints on file for this organization at this time.

I recommend in the future that the city request full names and dates of birth on all individuals involved in the operation of the gambling facility so that a more thorough investigation can be completed.

It should be noted that the licensing division of the Gambling Control Board told me that the state did not require or recommend any local investigation on these permits. I was informed that the state requires simply that the municipality where the operation is to be located sign off on the permit acknowledging that they are aware of the permit and that they do not have any reason to object to the issuance of the permit. Based on these recommendations, I feel that future licensing investigation should have a set format limited to a check of our local records and criminal histories of the persons involved in the operation.

This investigation has shown no basis for a objection to the renewal of the permit at this time. If any additional investigation or information is necessary, please let me know.

DED/dh

PWG

LG214
(7/29/91)

Receipt # 58587

**Minnesota Lawful Gambling
Premises Permit Application - Part 1 of 2**

FOR BOARD USE ONLY

BASE # _____
PP # _____
FEE _____
CHECK _____
INITIALS _____
DATE _____

Type of Application

☒ Renewal
Organization base license number 00244

Premises permit number A-00244-001

☐ New

Class of premises permit

(check one)

☐ A (\$400) Pull-tabs, tipboards, paddlewheels, raffles, bingo

☒ B (\$250) Pull-tabs, tipboards, paddlewheels, raffles

☐ C (\$200) Bingo only

☐ D (\$150) Raffles only

Organization Information

Name of Organization MINNEAPOLIS-CRYSTAL LODGE #44 Benevolent and protective Order of Elks of the United States of America

Business Address of Organization - Street or P. O Box (Do not use the address of your gambling manager)

5410 Lakeland Ave. N.

City	State	Zip Code	County	Daytime phone number
<u>Crystal</u>	<u>MN</u>	<u>55429</u>	<u>Hennepin</u>	<u>612) 533-8360</u>

Name of chief executive officer (cannot be your gambling manager)	Title	Daytime phone number
<u>ED H. THONANDER</u>	<u>Chairman, Board of Trustees</u>	<u>612) 541-1234</u>

Bingo Occasions N/A

If applying for a class A or C permit, fill in days and beginning & ending hours of bingo occasions:

No more than seven bingo occasions may be conducted by your organization per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____

If bingo will not be conducted, check here ☐

Gambling Premises Information

Name of establishment where gambling will be conducted Mpls/Crystal Elks Lodge #44

Street Address (do not use a post office box number) 5410 Lakeland Ave. N.

Is the premises located within city limits? ☒ Yes ☐ No If no, is township ☐ organized ☐ unorganized ☐ unincorporated

City and County where gambling premises is located OR Township and County where gambling premises is located if outside of city limits

Name and address of legal owner of premises	City	State	Zip Code
<u>Mpls/Crystal Elks Lodge #44</u>	<u>Crystal</u>	<u>MN</u>	<u>55429</u>

Does your organization own the building where the gambling will be conducted? ☒ YES ☐ NO

If no, attach the following:

- * a copy of the lease (form LG202) with terms for at least one year.
 - * a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.
- A lease and sketch are not required for Class D applications.

Address of storage space of gambling equipment - Do not use a PO box number

Address	City	State	Zip code
<u>5410 Lakeland Ave. N.</u>	<u>Crystal, MN</u>	<u>MN</u>	<u>55429</u>

**Minnesota Lawful Gambling
Premise Permit Application - Part 2 of 2**

Gambling Bank Account Information

Bank Name MARQUETTE BANK NEW HOPE		Bank Account Number [REDACTED]	
Bank Address 4301 Winnetka Ave. N.	City New Hope	State MN	Zip Code 55428

Name, address, and title of persons authorized to sign checks and make deposits and withdrawals.
Organization's treasurer may not handle gambling funds

Name	Address	Title
ROBERT A. BROWN	1815 Black OAKS LN. Plymouth, MN	55447 Gambling Mgr.
DAVE WEIBEL	4264 Regent Ave. N. Robbinsdale, MN	55422 Ass't Gambling Mgr.
EDGAR H. THONANDER	5409 -53rd Ave. N. Crystal, MN	55429 TRUSTEE-CHAIRMAN

Acknowledgement

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

Oath

I declare that:

- I have read this application and all information submitted to the board is true, accurate and complete;
- all other required information has been fully disclosed;

- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- any changes in application information will be submitted to the board and local unit of government within 10 days of the change; and
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of chief executive officer

Date

Local Government Acknowledgement

1. The city *must sign this application if the gambling premises is located within city limits.
2. The county **AND township** must sign this application if the gambling premises is located within a township.
3. The local unit government (city or county) must pass a resolution specifically approving or denying this application.

4. A copy of the local unit of government's resolution approving this application must be attached to this application.
5. If this application is denied by the local unit of government, it should not be submitted to the Gambling Control Board.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City* or County**

City or County Name

City of Crystal

Signature of person receiving application

Marlene George

Title

City Clerk

Date Received

9-30-91

Township**

Township Name

Signature of person receiving application

Title

Date Received

Refer to the instructions for required attachments.

Mail to: Gambling Control Board
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113

RESOLUTION NO. 91-

RESOLUTION CANVASSING THE VOTE AND DECLARING THE RESULTS
OF THE GENERAL MUNICIPAL ELECTION

BE IT HEREBY RESOLVED by the City Council of the City of
Crystal, Minnesota:

1. It is hereby found and determined that the results of
the general municipal election, a copy of which is on file
in the office of the City Clerk, held in and for the City
of Crystal on Tuesday, November 5, 1991, as contained in
the certified returns of the Judges of the Election, have
been canvassed by the City Council and are approved.

2. The following persons are hereby declared to be
elected for three-year terms for the office indicated:

FOR MAYOR -

FOR SECTION I COUNCILMEMBER -

FOR WARD 3 COUNCILMEMBER -

FOR WARD 4 COUNCILMEMBER -

By roll call vote: ayes -

Adopted by the Crystal City Council this 6th day of November,
1991.

Mayor

ATTEST:

City Clerk

Memorandum

DATE: October 28, 1991
TO: Jerry Dulgar, City Manager
FROM: Darlene George, City Clerk *Darlene*
SUBJECT: City of Crystal Fee Schedule

The City of Crystal fee schedule has been sent to all department heads for their yearly review and a chance to make any additions or changes in the schedule.

In order for the City Council to adopt a resolution amending the fee schedule prior to the 1992 licenses being sent out, I recommend consideration of amending the fee schedule be placed on the November 6, 1991 City Council agenda.

If you have any questions or comments, please contact me.

DG/js

RESOLUTION NO. 91-

RESOLUTION RELATING TO FEES AND
CHARGES: AMENDING APPENDIX
IV TO THE CITY CODE

BE IT RESOLVED by the City Council of the City of Crystal,
Minnesota, as follows:

1. Resolution No. 90-72 established the fees for various
licenses and permits under the City Code. Those fees are set by
Appendix IV to the Code.

2. The Council finds it necessary and desirable to update the
schedule of fees and charges in Appendix IV.

3. The Clerk is authorized and directed to file amended
Appendix IV in the appropriate city records.

Adopted this 6th day of November, 1991.

Mayor

ATTEST:

City Clerk

DEPT	TYPE	ORD. #	DESCRIPTION	VALUATION	EXPIRATION	OLD FEE	NEW FEE
Admn	License	1100	Amusements centers		12/31		50.00 (Res. #90-23)
Admn	License	1100	Amusements centers (ea. addn'l over 30)		12/31		30.00
Admn	License	1105	Auctioneer		1 day		18.25
Admn	License	1105	Auctioneer		12/31		220.00
Admn	License	1115	Auto junk yard		12/31		220.00 pro-rated \$18.34/mo.
Admn	License	1125	Automatic Dry Cleaning Establishment		12/31		47.25
Admn	License	1100	Billiard and Pool (per table)		12/31		30.00
Admn	License	1215	Bona-fide club, 3.2 beer		6/30		66.00
Admn	License	1200	Bona-fide Club on sale		6/30		110.00 pro-rated \$9.17/mo.
Admn	License	1205	Bottle club		6/30		300.00 pro-rated \$25/mo (min. \$150)
Admn	License	1100	Bowling (per lane)		12/31		25.00
Admn	License	1120	Bulk oil (each location)		12/31		72.75 pro-rated \$6.07/mo.
Admn	License	955	Burglar alarm (monthly)		6/1	20.00	8.50 per month
Admn	License	1100	Carnival with games (1st day)		12/31		71.50 + insurance
Admn	License	1100	Carnival with games (addn'l. days)		12/31		18.75
Admn	License	1135	Cigarette		12/31		30.00 pro-rated \$2.50/mo.
Admn	License	1100	Circuses (1st day)		12/31		220.00 + insurance
Admn	License	1100	Circuses (each addn'l. day)		12/31		18.25
Admn	License	805	Courtesy bench		12/31		20.00
Admn	License	1100	Dance hall		12/31		363.00 (See State Statute)
Admn	License	1100	Fortune tellers, astrologers, etc.		12/31		151.25
Admn	License	1100	Gambling (State License)		12/31		250.00 investigation fee
Admn	License	1100	Gambling (State License)		12/31	10%/expend	
Admn	License	1120	Gas station		12/31		50.00 pro-rated \$4.17/mo.
Admn	License	1120	Gas station, each hose connection		12/31		7.25 pro-rated \$.61/mo.
Admn	License	1120	Gasoline storage (ea. location)		12/31		72.75 pro-rated \$6.07/mo.
Admn	License	1102	Inv. Fee, Lawful Gambling Premise Permit				250.00
Admn	License		Inv. Fee, Liq/2nd Hd Gds/Pawnbrok-in St.				500.00
Admn	License		Inv. Fee, Liq/2nd Hd Gds/Pawnbrok-out St.				750.00
Admn	License	1100	Juke box (each machine)		12/31		20.00
Admn	License	1100	Kiddie rides (each)		12/31		20.00
Admn	License	1125	Laundromat		12/31		30.25 + insurance
Admn	License	1170	Massage, first 2 terms		12/31		1100.00

Admn	License	1170 Massage, thereafter		35.00
Admn	License	1100 Mechanical amusements (pinball) (ea mchn)	12/31	104.50
Admn	License	1100 Miniature golf	12/31	99.00
Admn	License	1215 Off sale 3.2 beer	6/30	42.00
Admn	License	1200 Off sale liquor	6/30	200.00 + Dram Shop ins. (pro-rated \$16.67/mo.)
Admn	License	1200 On sale liquor	6/30	5500.00 + Dram Shop ins. (pro-rated \$458.34/mo.)
Admn	License	1215 On sale spec beer stands, 3.2 beer (day)	6/30	13.25
Admn	License	1175 Pawn broker (\$5000 bond req.)	6/30	500.00 see second-hand dealer also (pro-rated \$41.67/mo.)
Admn	License	1160 Peddlers/Solicitors/Transient Merchants	mo.	130.00
Admn	License	1160 Peddlers/Solicitors/Transient Merchants	wk.	30.00
Admn	License	1160 Peddlers/Solicitors/Transient Merchants	1 day	5.00
Admn	License	1160 Peddlers/Solicitors/Transient Merchants	12/31	25.00
Admn	License	1160 Peddl/Solicit/Tsnt. Mcht. (addn'l app.)	12/31	10.00
Admn	License	1120 Private gas dispensing (1st hose)	12/31	14.25
Admn	License	1120 Private gas dispensing (add. hose)		7.25
Admn	License	620 Public steam bath fac. (commercial)	12/31	1000.00
Admn	License	620 Public steam bath fac. (semi-private)	12/31	500.00
Admn	License	1100 Roller skating rink	12/31	363.00
Admn	License	1175 Second hand dealers (\$3000 bond req.)	6/30	200.00 pro-rated \$16.67/mo.
Admn	License	1175 Second hnd deal/clothes & costume jewelry	12/31	44.00
Admn	License	1175 Second hnd deal/multi sls (\$3000 bond req.)	6/30	400.00 pro-rated \$33.33/mo.
Admn	License	1100 Shooting gallery (per game)	12/31	49.50
Admn	License	1100 Shows and performances, indoor (1st day)	12/31	36.25
Admn	License	1100 Shows and performances, indoor (add. days)	12/31	18.75
Admn	License	1100 Small shows, exhibits (1st day)	12/31	36.25
Admn	License	1100 Small shows, exhibits (addn'l. days)	12/31	18.75
Admn	License	1200 Sunday liquor	6/30	200.00 pro-rated \$16.67/mo.
Admn	License	945 Target & Trapshooting Premises	12/31	71.50
Admn	License	1215 Tavern, 3.2 beer	6/30	522.50 pro-rated \$43.55/mo.
Admn	License	1150 Taxicab - company	12/31	30.25
Admn	License	1150 Taxicab - each cab		18.25
Admn	License	1200 Temporary (on sale, per day)	per day	50.00
Admn	License	1100 Theater	12/31	363.00
Admn	License	1150 Trailer camp	12/31	220.00
Admn	License	1100 Trampoline (each)	12/31	10.50 + insurance

Admn	License	1165 Tree trimmer	12/31	55.00	
Admn	License	1200 Wine, premises seating 100 or more		1000.00 + ins. (pro-rated \$83.33/mo. inc. Sun. sale	
Admn	License	1200 Wine, premises seating 25 to 99	12/31	500.00 + ins. (pro-rated \$41.67/mo. inc. Sun. sale	
Admn	Other	Bicycle/\$9 fee for state, \$1 fee for City 3 yr.		10.00	
Admn	Other	Certification of minutes		3.00	
Admn	Other	Certification of minutes (mailed)		4.00	
Admn	Other	City code book		50.00	
Admn	Other	Community room rental charge		50.00	
Admn	Other	Filing for election		5.00	
Admn	Other	Photocopying (.25/page, minimum fee .50)		0.25	
Bldg	License	1130 Christmas tree sales	12/31	50.00 ea. location	
Bldg	License	400 Gas fitters	12/31	30.25	
Bldg	License	400 Plumbers	12/31	30.25	
Bldg	License	406 Sign hangers/Billboard erectors	5/1	66.00	
Bldg	License	406 Signs - conforming, min. \$15	2/1	30%/permit	
Bldg	License	406 Signs - nonconforming, min. fee \$15	2/1	50%/permit	
Bldg	Other	1 1/2" Mdl 120 w/remote 13" w/conn.	new	319.00	
Bldg	Other	1 1/2" Meter flanges (pair)	23.00	31.00	
Bldg	Other	1 1/2" Mueller, 1/8 bend only, #15063	new	41.00	
Bldg	Other	1 1/2" Mueller with 1/8 bend corp stop #15010	68.00	78.00	
Bldg	Other	1 1/2" Mueller #15201	new	116.00	
Bldg	Other	1 1/2" stop, arch pattern #5631 or Mueller H-10395	84.00	96.00	
Bldg	Other	1 1/2" tapered CC brass plugs	14.00	8.00	
Bldg	Other	1 1/2" Mueller #15000, less 1/8 bend	97.00	47.00	
Bldg	Other	12", main, w/1 1/2" cc tap water main saddle	56.00	56.00	
Bldg	Other	16", main w/1" CC tap water main saddle	170.00	71.00	
Bldg	Other	1" A-ER Generator, older type	55.00	62.00	
Bldg	Other	1" Badger Model 40 water meter	85.00	101.50	
Bldg	Other	1" Bdgr Mdl 40 fire ln meter, no remote	96.00	95.00	
Bldg	Other	1" Bdgr Mdl 40 w/remote, lawn sprink meter	97.00	115.00	
Bldg	Other	1" Bdgr Mdl 70 meter only	new	110.00	
Bldg	Other	1" Compression coupling, 3 piece, copper to copper	7.00	8.00	
Bldg	Other	1" Copper to copper flare couplings, 3 piece	15.00	13.00	
Bldg	Other	1" Ford Mpls Pattern, ball valve #b22-44m curb stop	28.00	30.00	
Bldg	Other	1" Mueller #15000, less 1/8 bend corp stop	42.00	19.00	

Bldg	Other	1" Mueller #15010, with 1/8 bend corp stop	20.00	24.00
Bldg	Other	1" Mueller #15063, 1/8 bend only	new	13.00
Bldg	Other	1" stop, Mpls pattern #5614A, tap 1½" at btm curb box	23.00	29.00
Bldg	Other	1" stop, Mpls pattern #5615, tapped 2" at btm curb box	23.00	29.00
Bldg	Other	1" Tail pieces (pair)	7.35	13.00
Bldg	Other	1" tapered CC brass plugs	7.00	5.00
Bldg	Other	2 ½"x2" Mueller #10344 curb stop to box adaptor	23.00	24.00
Bldg	Other	24" main w/1 ½" cc tap water main saddle	210.00	264.00
Bldg	Other	24" main w/1" cc tap water main saddle	190.00	264.00
Bldg	Other	2" Bdgr, Compound, w/remote 17" LL w/conn.	1212.00	1289.00
Bldg	Other	2" Meter flanges (pair)	27.00	36.00
Bldg	Other	2" Mueller 1/8 bend only	43.00	46.00
Bldg	Other	2" Mueller with 1/8 bend corp stop #15010	108.00	124.00
Bldg	Other	2" Mueller #15000 less 1/8 bend	149.00	90.00
Bldg	Other	2" Mueller #15201	new	156.00
Bldg	Other	2" stop, arch pattern #5631	84.00	96.00
Bldg	Other	2" Strainer required with 2" Turbo	new	196.00
Bldg	Other	2" Turbo w/remote, 10" LL w/conn.	new	415.00
Bldg	Other	3" Compound, 17 ½" lay length/remote w/conn.	1214.00	1347.00
Bldg	Other	3" Strainer required with 3" Turbo	new	305.00
Bldg	Other	3" Turbo w/remote, 12" LL w/conn.	new	491.00
Bldg	Other	3/4" Badger Model 25 water meter	42.00	55.00
Bldg	Other	3/4" Bdgr Mdl 25 fire ln mtr, no remote	48.00	48.00
Bldg	Other	3/4" Bdgr Mdl 25 water meter w/remote	58.00	58.00
Bldg	Other	3/4" Ford Mpls. Pattern B-22-333M	new	29.00
Bldg	Other	3/4" Mueller #H15010 w/1/8 bend	new	24.00
Bldg	Other	3/4" Tail pieces (pair)	6.00	9.00
Bldg	Other	3/4" tapered CC brass plugs	7.00	5.00
Bldg	Other	4" Compound, w/remote 24" LL w/conn.	2099.00	2415.00
Bldg	Other	4" strainer, required with 4" Turbo	445.00	445.00
Bldg	Other	4" Turbo, w/remote Park Bldgs Only)	700.00	862.00
Bldg	Other	5/8" A-ER generator - older type	55.00	62.00
Bldg	Other	5/8" Generator Model 15, 25, 40	49.00	49.00
Bldg	Other	6" main, w/2" cc tap water main saddle	17.00	31.00
Bldg	Other	8" main, w/2" cc tap water main saddle	19.00	36.00

Bldg	Other	8"x4" Sealtite & 4" Fernco coupling sewer saddle		32.00	36.00
Bldg	Other	Curb box lid, slip on type		24.00	28.00
Bldg	Other	Curb box lid, #5627		10.00	12.00
Bldg	Other	Lead meter seals		0.09	0.10
Bldg	Other	Meter horn #2 Ford for 3/4" Model 25		25.00	39.00
Bldg	Other	Meter horn #4 Ford for 3/4" Model 25		42.00	62.00
Bldg	Other	Meter sealing wire (ft.)		0.19	0.22
Bldg	Other	Model 15 measuring chamber		new	34.00
Bldg	Other	Model 25 measuring chamber		new	25.00
Bldg	Other	Model 40 measuring chamber		new	52.00
Bldg	Other	Remote lead in wire (Belden #8486) (500 ft.)			50.00
Bldg	Other	Remote lead in wire (Belden #8486 or Signal #91103) (ft.)		.10	0.17
Bldg	Other	Remote register (cover only)		8.50	10.00
Bldg	Other	Remote registers		19.00	22.00
Bldg	Other	Zoning book			20.00
Bldg	Permit	Abandoning/repair water service	6 mo.		17.50
Bldg	Permit	Basic	1 500 6 mo.		15.00
Bldg	Permit	Basic	501 600 6 mo.		17.00
Bldg	Permit	Basic	601 700 6 mo.		19.00
Bldg	Permit	Basic	701 800 6 mo.		21.00
Bldg	Permit	Basic	801 900 6 mo.		23.00
Bldg	Permit	Basic	901 1000 6 mo.		25.00
Bldg	Permit	Basic	1001 1100 6 mo.		27.00
Bldg	Permit	Basic	1101 1200 6 mo.		29.00
Bldg	Permit	Basic	1201 1300 6 mo.		31.00
Bldg	Permit	Basic	1301 1400 6 mo.		33.00
Bldg	Permit	Basic	1401 1500 6 mo.		35.00
Bldg	Permit	Basic	1501 1600 6 mo.		37.00
Bldg	Permit	Basic	1601 1700 6 mo.		39.00
Bldg	Permit	Basic	1701 1800 6 mo.		41.00
Bldg	Permit	Basic	1801 1900 6 mo.		43.00
Bldg	Permit	Basic	1901 2000 6 mo.		45.00
Bldg	Permit	Basic	2001 3000 6 mo.		54.00
Bldg	Permit	Basic	3001 4000 6 mo.		63.00
Bldg	Permit	Basic	4001 5000 6 mo.		72.00

Bldg	Permit	Basic	5001	6000 6 mo.	81.00
Bldg	Permit	Basic	6001	7000 6 mo.	90.00
Bldg	Permit	Basic	7001	8000 6 mo.	99.00
Bldg	Permit	Basic	8001	9000 6 mo.	108.00
Bldg	Permit	Basic	9001	10000 6 mo.	117.00
Bldg	Permit	Basic	10001	11000 6 mo.	126.00
Bldg	Permit	Basic	11001	12000 6 mo.	135.00
Bldg	Permit	Basic	12001	13000 6 mo.	144.00
Bldg	Permit	Basic	13001	14000 6 mo.	153.00
Bldg	Permit	Basic	14001	15000 6 mo.	162.00
Bldg	Permit	Basic	15001	16000 6 mo.	171.00
Bldg	Permit	Basic	16001	17000 6 mo.	180.00
Bldg	Permit	Basic	17001	18000 6 mo.	189.00
Bldg	Permit	Basic	18001	19000 6 mo.	198.00
Bldg	Permit	Basic	19001	20000 6 mo.	207.00
Bldg	Permit	Basic	20001	21000 6 mo.	216.00
Bldg	Permit	Basic	21001	22000 6 mo.	225.00
Bldg	Permit	Basic	22001	23000 6 mo.	234.00
Bldg	Permit	Basic	23001	24000 6 mo.	243.00
Bldg	Permit	Basic	24001	25000 6 mo.	252.00
Bldg	Permit	Basic	25001	26000 6 mo.	258.50
Bldg	Permit	Basic	26001	27000 6 mo.	265.00
Bldg	Permit	Basic	27001	28000 6 mo.	271.50
Bldg	Permit	Basic	28001	29000 6 mo.	278.00
Bldg	Permit	Basic	29001	30000 6 mo.	284.50
Bldg	Permit	Basic	30001	31000 6 mo.	291.00
Bldg	Permit	Basic	31001	32000 6 mo.	297.50
Bldg	Permit	Basic	32001	33000 6 mo.	304.00
Bldg	Permit	Basic	33001	34000 6 mo.	310.50
Bldg	Permit	Basic	34001	35000 6 mo.	317.00
Bldg	Permit	Basic	35001	36000 6 mo.	323.50
Bldg	Permit	Basic	36001	37000 6 mo.	330.00
Bldg	Permit	Basic	37001	38000 6 mo.	336.50
Bldg	Permit	Basic	38001	39000 6 mo.	343.00
Bldg	Permit	Basic	39001	40000 6 mo.	349.50

Bldg	Permit	Basic	40001	41000 6 mo.	356.00
Bldg	Permit	Basic	41001	42000 6 mo.	362.50
Bldg	Permit	Basic	42001	43000 6 mo.	369.00
Bldg	Permit	Basic	43001	44000 6 mo.	375.50
Bldg	Permit	Basic	44001	45000 6 mo.	382.00
Bldg	Permit	Basic	45001	46000 6 mo.	388.50
Bldg	Permit	Basic	46001	47000 6 mo.	395.00
Bldg	Permit	Basic	47001	48000 6 mo.	401.50
Bldg	Permit	Basic	48001	49000 6 mo.	408.00
Bldg	Permit	Basic	49001	50000 6 mo.	414.50
Bldg	Permit	Basic	50001	51000 6 mo.	419.00
Bldg	Permit	Basic	51001	52000 6 mo.	423.50
Bldg	Permit	Basic	52001	53000 6 mo.	428.00
Bldg	Permit	Basic	53001	54000 6 mo.	432.50
Bldg	Permit	Basic	54001	55000 6 mo.	437.00
Bldg	Permit	Basic	55001	56000 6 mo.	441.50
Bldg	Permit	Basic	56001	57000 6 mo.	446.00
Bldg	Permit	Basic	57001	58000 6 mo.	450.50
Bldg	Permit	Basic	58001	59000 6 mo.	455.00
Bldg	Permit	Basic	59001	60000 6 mo.	459.50
Bldg	Permit	Basic	60001	61000 6 mo.	464.00
Bldg	Permit	Basic	61001	62000 6 mo.	468.50
Bldg	Permit	Basic	62001	63000 6 mo.	473.00
Bldg	Permit	Basic	63001	64000 6 mo.	477.50
Bldg	Permit	Basic	64001	65000 6 mo.	482.00
Bldg	Permit	Basic	65001	66000 6 mo.	486.50
Bldg	Permit	Basic	66001	67000 6 mo.	491.00
Bldg	Permit	Basic	67001	68000 6 mo.	495.50
Bldg	Permit	Basic	68001	69000 6 mo.	500.00
Bldg	Permit	Basic	69001	70000 6 mo.	504.50
Bldg	Permit	Basic	70001	71000 6 mo.	509.00
Bldg	Permit	Basic	71001	72000 6 mo.	513.50
Bldg	Permit	Basic	72001	73000 6 mo.	518.00
Bldg	Permit	Basic	73001	74000 6 mo.	522.50
Bldg	Permit	Basic	74001	75000 6 mo.	527.00

Bldg	Permit	Basic	75001	76000	6 mo.	531.50
Bldg	Permit	Beer dispenser/connected with water supply	6		mo.	17.50
Bldg	Permit	Blowoff basin			6 mo.	17.50
Bldg	Permit	Building sewer permit			6 mo.	17.50
Bldg	Permit	Catch basin			6 mo.	17.50
Bldg	Permit	Conditional use				150.00
Bldg	Permit	Driveway, sidewalk, or curb & gutter const.				17.50
Bldg	Permit	Electric water heater			6 mo.	17.50
Bldg	Permit	Extension of water pipe or system			6 mo.	17.50
Bldg	Permit	Free Stand Sign/1st 5 sq.ft. .40 ea. add.	6		mo.	15.00
Bldg	Permit	Gas fitters card			12/31	5.00
Bldg	Permit	Gas fitting to 99,999 BTU			6 mo.	17.50
Bldg	Permit	Gas fit. 1,000,000-2,499,999 BTU			6 mo.	160.00
Bldg	Permit	Gas fit. 10,000,000-49,999,999 BTU			6 mo.	290.00
Bldg	Permit	Gas fit. 100,000-199,999 BTU			6 mo.	25.00
Bldg	Permit	Gas fit. 2,500,000-9,999,999 BTU			6 mo.	200.00
Bldg	Permit	Gas fit. 200,000-399,999 BTU			6 mo.	50.00
Bldg	Permit	Gas fit. 400,000-599,999 BTU			6 mo.	75.00
Bldg	Permit	Gas fit. 50,000,000-74,999,999 BTU			6 mo.	375.00
Bldg	Permit	Gas fit. 600,000-999,999 BTU			6 mo.	100.00
Bldg	Permit	Gas fit. 75,000,000 BTU and over			6 mo.	500.00
Bldg	Permit	Gas piping (ea. addn'l opening, over 2")	6		mo.	5.00
Bldg	Permit	Gas piping (ea. addn'l opening, under 2")	6		mo.	3.50
Bldg	Permit	Gas piping (up to 3 openings, over 2")	6		mo.	17.50
Bldg	Permit	Gas piping (up to 3 openings, under 2")	6		mo.	7.00
Bldg	Permit	Grading permit				UBC Rate
Bldg	Permit	Heating & air cond.	1	1000	6 mo.	15.00
Bldg	Permit	Heating & air cond.	1001	5000	6 mo.	per value
Bldg	Permit	Heating & air cond.	5001	50000	6 mo.	per value
Bldg	Permit	Heating & air cond.	50001	500000	6 mo.	per value
Bldg	Permit	Heating & air cond.	500001	1000000	6 mo.	per value
Bldg	Permit	Heating & air cond.	1000001	over	6 mo.	per value
Bldg	Permit	Hydraulic sewer valve			6 mo.	17.50
Bldg	Permit	Inspection of moved bldgs. (hr. rate)			6 mo.	30.00
Bldg	Permit	Minor moving 1 loc./another or diff. lot			6 mo.	35.00

Bldg	Permit	Moving 1 loc. to another or different lot	6 mo.	125.00
Bldg	Permit	Moving on same lot	6 mo.	30.00
Bldg	Permit	Moving (over \$500 value/\$6 ea. add. \$200	6 mo.	6.00
Bldg	Permit	Off premise sign/1st 5 sq.ft.,.40 ea. add.	6 mo.	15.00
Bldg	Permit	Plan check	1 500 6 mo.	9.75
Bldg	Permit	Plan check	501 600 6 mo.	11.05
Bldg	Permit	Plan check	601 700 6 mo.	12.35
Bldg	Permit	Plan check	701 800 6 mo.	13.65
Bldg	Permit	Plan check	801 900 6 mo.	14.95
Bldg	Permit	Plan check	901 1000 6 mo.	16.25
Bldg	Permit	Plan check	1001 1100 6 mo.	17.55
Bldg	Permit	Plan check	1101 1200 6 mo.	18.85
Bldg	Permit	Plan check	1201 1300 6 mo.	20.15
Bldg	Permit	Plan check	1301 1400 6 mo.	21.45
Bldg	Permit	Plan check	1401 1500 6 mo.	22.75
Bldg	Permit	Plan check	1501 1600 6 mo.	24.05
Bldg	Permit	Plan check	1601 1700 6 mo.	25.35
Bldg	Permit	Plan check	1701 1800 6 mo.	26.65
Bldg	Permit	Plan check	1801 1900 6 mo.	27.95
Bldg	Permit	Plan check	1901 2000 6 mo.	29.25
Bldg	Permit	Plan check	2001 3000 6 mo.	35.10
Bldg	Permit	Plan check	3001 4000 6 mo.	40.95
Bldg	Permit	Plan check	4001 5000 6 mo.	46.80
Bldg	Permit	Plan check	5001 6000 6 mo.	52.65
Bldg	Permit	Plan check	6001 7000 6 mo.	58.50
Bldg	Permit	Plan check	7001 8000 6 mo.	64.35
Bldg	Permit	Plan check	8001 9000 6 mo.	70.20
Bldg	Permit	Plan check	9001 10000 6 mo.	76.05
Bldg	Permit	Plan check	10001 11000 6 mo.	81.90
Bldg	Permit	Plan check	11001 12000 6 mo.	87.75
Bldg	Permit	Plan check	12001 13000 6 mo.	93.60
Bldg	Permit	Plan check	13001 14000 6 mo.	99.45
Bldg	Permit	Plan check	14001 15000 6 mo.	105.30
Bldg	Permit	Plan check	15001 16000 6 mo.	111.15
Bldg	Permit	Plan check	16001 17000 6 mo.	117.00

Bldg	Permit	Plan check	17001	18000 6 mo.	122.85
Bldg	Permit	Plan check	18001	19000 6 mo.	128.70
Bldg	Permit	Plan check	19001	20000 6 mo.	134.55
Bldg	Permit	Plan check	20001	21000 6 mo.	140.40
Bldg	Permit	Plan check	21001	22000 6 mo.	146.25
Bldg	Permit	Plan check	22001	23000 6 mo.	152.10
Bldg	Permit	Plan check	23001	24000 6 mo.	157.95
Bldg	Permit	Plan check	24001	25000 6 mo.	163.80
Bldg	Permit	Plan check	25001	26000 6 mo.	168.03
Bldg	Permit	Plan check	26001	27000 6 mo.	172.25
Bldg	Permit	Plan check	27001	28000 6 mo.	176.48
Bldg	Permit	Plan check	28001	29000 6 mo.	180.70
Bldg	Permit	Plan check	29001	30000 6 mo.	184.93
Bldg	Permit	Plan check	30001	31000 6 mo.	189.15
Bldg	Permit	Plan check	31001	32000 6 mo.	193.38
Bldg	Permit	Plan check	32001	33000 6 mo.	197.60
Bldg	Permit	Plan check	33001	34000 6 mo.	201.83
Bldg	Permit	Plan check	34001	35000 6 mo.	206.05
Bldg	Permit	Plan check	35001	36000 6 mo.	210.28
Bldg	Permit	Plan check	36001	37000 6 mo.	214.50
Bldg	Permit	Plan check	37001	38000 6 mo.	218.73
Bldg	Permit	Plan check	38001	39000 6 mo.	222.95
Bldg	Permit	Plan check	39001	40000 6 mo.	227.18
Bldg	Permit	Plan check	40001	41000 6 mo.	231.40
Bldg	Permit	Plan check	41001	42000 6 mo.	235.63
Bldg	Permit	Plan check	42001	43000 6 mo.	239.85
Bldg	Permit	Plan check	43001	44000 6 mo.	244.08
Bldg	Permit	Plan check	44001	45000 6 mo.	248.30
Bldg	Permit	Plan check	45001	46000 6 mo.	252.53
Bldg	Permit	Plan check	46001	47000 6 mo.	256.75
Bldg	Permit	Plan check	47001	48000 6 mo.	260.98
Bldg	Permit	Plan check	48001	49000 6 mo.	265.20
Bldg	Permit	Plan check	49001	50000 6 mo.	269.43
Bldg	Permit	Plan check	50001	51000 6 mo.	272.35
Bldg	Permit	Plan check	51001	52000 6 mo.	275.28

Bldg	Permit	Plan check	52001	53000	6 mo.	278.20
Bldg	Permit	Plan check	53001	54000	6 mo.	281.13
Bldg	Permit	Plan check	54001	55000	6 mo.	284.05
Bldg	Permit	Plan check	55001	56000	6 mo.	286.98
Bldg	Permit	Plan check	56001	57000	6 mo.	289.90
Bldg	Permit	Plan check	57001	58000	6 mo.	292.83
Bldg	Permit	Plan check	58001	59000	6 mo.	295.75
Bldg	Permit	Plan check	59001	60000	6 mo.	298.68
Bldg	Permit	Plan check	60001	61000	6 mo.	301.60
Bldg	Permit	Plan check	61001	62000	6 mo.	304.53
Bldg	Permit	Plan check	62001	63000	6 mo.	307.45
Bldg	Permit	Plan check	63001	64000	6 mo.	310.38
Bldg	Permit	Plan check	64001	65000	6 mo.	313.30
Bldg	Permit	Plan check	65001	66000	6 mo.	316.23
Bldg	Permit	Plan check	66001	67000	6 mo.	319.15
Bldg	Permit	Plan check	67001	68000	6 mo.	322.08
Bldg	Permit	Plan check	68001	69000	6 mo.	325.00
Bldg	Permit	Plan check	69001	70000	6 mo.	327.93
Bldg	Permit	Plan check	70001	71000	6 mo.	330.85
Bldg	Permit	Plan check	71001	72000	6 mo.	333.78
Bldg	Permit	Plan check	72001	73000	6 mo.	336.70
Bldg	Permit	Plan check	73001	74000	6 mo.	339.63
Bldg	Permit	Plan check	74001	75000	6 mo.	342.55
Bldg	Permit	Plan check	75001	76000	6 mo.	345.48
Bldg	Permit	Plat				75.00 Min. +25.00 per lot over 1 with 500.00 max.
Bldg	Permit	Projecting sign/1st sq. ft, .40 ea. add.	6 mo.			15.00
Bldg	Permit	Rainwater leader-10 stories	6 mo.			17.50
Bldg	Permit	Rainwater leader-15 or more stories	6 mo.			17.50
Bldg	Permit	Repairs over \$500, 17.50 ea. \$500	6 mo.			17.50
Bldg	Permit	Repairs to existing burners (under \$500)	6 mo.			17.50
Bldg	Permit	Replace water distribution piping or sys	6 mo.			17.50
Bldg	Permit	Rezoning				150.00
Bldg	Permit	Roof sign/1st sq. ft, .40 ea. add.	6 mo.			15.00
Bldg	Permit	Rough in fixtures only	6 mo.			8.50
Bldg	Permit	Set fixtures	6 mo.			17.50

Bldg	Permit	Sewage ejector	6 mo.		17.50
Bldg	Permit	Sewer connection			17.50
Bldg	Permit	Solar heat exchanger	6 mo.		17.50
Bldg	Permit	State contractors license surcharge		new	5.00
Bldg	Permit	State electrical permit applications			1.50
Bldg	Permit	State surcharge (no valuation)			0.50
Bldg	Permit	State surcharge/work with value(min. .50)			.0005xval.
Bldg	Permit	Storm sewer connection	6 mo.		17.50
Bldg	Permit	Street excavation			17.50
Bldg	Permit	Subdivision/split			75.00
Bldg	Permit	Sump or receiving tank	6 mo.		17.50
Bldg	Permit	Temporary Signs	1 wk.		25.00
Bldg	Permit	Vacuum breaker	6 mo.		17.50
Bldg	Permit	Variance			75.00 Residential;125.00 other uses
Bldg	Permit	Wall/\$15 1st 100 sq ft., 4.25 ea. add 100	6 mo.		15.00
Bldg	Permit	Water connection charge	6 mo.		17.50
Bldg	Permit	Water meter, fire meter	6 mo.		17.50
Bldg	Permit	Water piping additional 100 lineal feet	6 mo.		17.50
Bldg	Permit	Water piping first 100 lineal feet	6 mo.		17.50
Bldg	Permit	Water reconnection charge	6 mo.		17.50
Bldg	Permit	Water treating or softening device	6 mo.		17.50
Bldg	Permit	Wrecking (minimum fee)	6 mo.		30.00
Engr	Other	Commission minutes			3.00
Engr	Other	Comp. plan			20.00
Engr	Other	Res. sewer rate per quarter (Sr. rate \$19)		26.00	30.00 effective 12/31/89
Engr	Other	Res. water rate per 100 cu. ft.		0.78	0.90
Engr	Other	Special assessment search			10.00
Engr	Other	Storm sewer rate		new	2.25
Engr	Other	Street Lighting \$3.00/quarter/commercial-mutli			2.25
Engr	Other	Street Lighting \$3.00/quarter/residential			3.00
Engr	Other	Street maps and reproductions (\$1-\$12)			1.00
Engr	Permit	Daily hydrant use			20.00
Fire	Other	Duplicate fire report	6 mo.		5.00
Fire	Permit	Vent hood cleaning (chg. per cleaning)			35.00
Hlth	License	600 Animal board	ea. day	6.50	15.00

HLth	License	600 Animal impound	per impound		25.00
HLth	License	600 Dog license/spayed or neutered			5.00
HLth	License	600 Dog license/unaltered			10.00
HLth	License	600 Food vehicle (catering)	12/31		110.00
HLth	License	600 Food vehicle (fleet 5 or more trucks)	12/31		150.00
HLth	License	600 Food vehicle (incl. bakery)	12/31		30.00
HLth	License	600 Itinerant-ea. addn'l. day	1 day	12.00	15.00
HLth	License	600 Itinerant-first day	1 day		30.00
HLth	License	600 Kennel-commercial	12/31		50.00
HLth	License	600 Kennel-private	12/31		50.00
HLth	License	600 Lodging	12/31		90.00
HLth	License	600 Lodging, charge per unit	12/31		2.50
HLth	License	600 Lodging w/medication, additional	12/31		50.00
HLth	License	Rabies Release Deposit			25.00
HLth	License	600 Readily perishable food vehicles (ea. veh.	12/31		33.00
HLth	License	600 Refuse vehicle company license	12/31	50.00	75.00
HLth	License	600 Refuse vehicle-ea. vehicle	12/31	35.00	35.00
HLth	License	600 Restaurant, bar, food, beverage	12/31		275.00
HLth	License	600 Restaurant-additional facility	12/31		55.00
HLth	License	600 Retail	12/31		190.00
HLth	License	600 Retail-additional	12/31		55.00
HLth	License	600 Special food handling	12/31		35.00
HLth	License	600 Special food handling, addn'l. locations	12/31		220.00
HLth	License	600 Special food handling (Honor Snacks)	12/31		35.00
HLth	License	600 Swim pool, indoor accessory	4/30	new	125.00
HLth	License	600 Swim pool, main indoor	4/30	185.00	250.00
HLth	License	600 Swim pool, main outdoor	4/30	130.00	200.00
HLth	License	600 Swim pool, outdoor accessory	4/30	new	125.00
HLth	License	600 Vending-bulk	12/31		30.00
HLth	License	600 Vending-nonperishable/1st machine	12/31		10.00
HLth	License	600 Vending-nonperish/addn'l. mach., same loc.	12/31		5.00
HLth	License	600 Vending-perishable	12/31		15.00
HLth	Permit	Lodging plan review-new 0 199000		new	175.00
HLth	Permit	Lodging plan review-new over 500000		new	375.00
HLth	Permit	Lodging plan review-new 200000 500000		new	275.00

Hlth	Permit	Lodging plan review-remod	0 199000	new	100.00
Hlth	Permit	Lodging plan review-remod	over 500000	new	300.00
Hlth	Permit	Lodging plan review-remod	200000 500000	new	200.00
Hlth	Permit	Lodging plan review/full food est.		new	2 x review chrg.
Hlth	Permit	Lodging plan review/limited food facility		new	1.5 x review chrg.
Hlth	Permit	Plan Review-new facility	0 199000	new	175.00
Hlth	Permit	Plan Review-new facility	over 500000	new	375.00
Hlth	Permit	Plan Review-new facility	200000 500000	new	275.00
Hlth	Permit	Plan Review-remodeling	0 199000	new	100.00
Hlth	Permit	Plan Review-remodeling	over 500000	new	300.00
Hlth	Permit	Plan Review-remodeling	200000 500000	new	200.00
Hlth	Other	Well water samples		10.00	15.00
Hlth	Other	Well water samples - lead		new	21.00
Park	Other	Adult fitness	Seasonal		18.00
Park	Other	Adult open basketball	Seasonal		24.00
Park	Other	Adult open volleyball	Seasonal		12.00
Park	Other	Adult tennis league	Seasonal		6.00
Park	Other	Adult tennis lessons	Seasonal	14.00	16.00
Park	Other	Adult unscheduled	Seasonal		Varies
Park	Other	Advanced gymnastics	Seasonal	27.00	29.50
Park	Other	Adv. life swimming lessons	Seasonal		29.00
Park	Other	Aerobic dance	Seasonal		Varies
Park	Other	Art School	Seasonal		Varies
Park	Other	Arts & crafts	Seasonal	5.00	6.00
Park	Other	Beginners gymnastics	Seasonal	12.00	13.25
Park	Other	Bridge lessons	Seasonal		5.00
Park	Other	Combo water slide rides	12 rides		4.00
Park	Other	Combo water slide rides	Unlimited		5.75
Park	Other	Community Center Rentals			Varies
Park	Other	Courtesy bench			20.00
Park	Other	Co-rec softball league	Seasonal		Varies
Park	Other	Co-rec volleyball league	Seasonal		Varies
Park	Other	Crafts	Seasonal		Varies
Park	Other	Crystal frolics other	Seasonal		Varies
Park	Other	Crystal frolics softball	Seasonal		Varies


Park	Other	Crystal frolics tennis	Seasonal		6.00
Park	Other	Dance	Seasonal		15.50
Park	Other	Dance lessons	Seasonal		10.00
Park	Other	Floor hockey	Seasonal		10.00
Park	Other	Golf lessons	Seasonal		14.00
Park	Other	Handicap activities	Seasonal		Varies
Park	Other	Intermediate gymnastics	Seasonal	27.00	27.00
Park	Other	Mens golf league	Seasonal		5.00
Park	Other	Mens softball league	Seasonal		Varies
Park	Other	Mens volleyball league	Seasonal		Varies
Park	Other	Misc. adult field trips	Seasonal		Varies
Park	Other	Movies	Seasonal		0.75
Park	Other	Neighborhood volleyball	Seasonal		10.00
Park	Other	Non-resident	Seasonal		Varies
Park	Other	Non-res. adult open basketball	Seasonal		29.50
Park	Other	Non-res. adult open volleyball	Seasonal		15.00
Park	Other	Non-res. adult tennis league	Seasonal		10.00
Park	Other	Non-res. adult tennis lessons	Seasonal	18.00	19.00
Park	Other	Non-res. crystal frolics tennis	Seasonal		9.00
Park	Other	Non-res. mens golf league	Seasonal		10.00
Park	Other	Non-res. sr. golf league	Seasonal		10.00
Park	Other	Non-srs. dance lessons	Seasonal		20.00
Park	Other	Non-srs. sketch & paint	Seasonal		32.00
Park	Other	Open gym (charge per time) youth	Seasonal		0.75
Park	Other	Open gym (charge per time) adults	Seasonal		2.50
Park	Other	Picnic pavillion			15.00
Park	Other	Pre-school gym & crafts	Seasonal		8.00
Park	Other	Private group useage	Seasonal		Varies
Park	Other	Puppetry	Seasonal		None
Park	Other	Red cross swimming lessons	Seasonal		19.00
Park	Other	Senior center dues (non-resident)		8.00	12.00
Park	Other	Senior center dues (resident)		5.00	8.00
Park	Other	Senior class	Seasonal		Varies
Park	Other	Senior drop-in center	Seasonal		None
Park	Other	Senior fitness	Seasonal		10.00

Park	Other	Senior trips	Seasonal		Varies
Park	Other	Skating lessons	Seasonal	7.50	8.00
Park	Other	Sketch & paint	Seasonal		16.00
Park	Other	Special events	Seasonal		Varies
Park	Other	Special interest groups	Seasonal		None
Park	Other	Special swimming lessons	Seasonal		16.00
Park	Other	Sr. golf league	Seasonal		5.00
Park	Other	Swimming pool admission	1 day		2.00
Park	Other	Swimming pool admission(family/single)	Season		36/23
Park	Other	Swim. pool adm.(family/single) non res.	Season		45/28
Park	Other	Teens	Seasonal		Varies
Park	Other	Tots gymnastics	Seasonal	11.50	12.75
Park	Other	Tots playgrounds	Seasonal		11.00
Park	Other	Trips playgrounds	Seasonal		0.75
Park	Other	Walk	Seasonal		5.00
Park	Other	Warming house	Seasonal		None
Park	Other	Water slide rides	4 rides		1.00
Park	Other	Water slide rides	Unlimited		4.00
Park	Other	Water slide rides	12 rides		2.50
Park	Other	Womens softball league	Seasonal		Varies
Park	Other	Womens volleyball leagues	Seasonal		Varies
Park	Other	Youth baseball	Seasonal		16.00
Park	Other	Youth basketball	Seasonal	16.00	17.50
Park	Other	Youth hockey	Seasonal	35.00	35.00
Park	Other	Youth soccer	Seasonal		15.00
Park	Other	Youth softball	Seasonal	20.00	17.00
Park	Other	Youth softball, junior high	Seasonal	20.00	22.00
Park	Other	Youth softball, senior high	Seasonal	20.00	22.00
Park	Other	Youth special events	Seasonal		Varies
Park	Other	Youth tennis leagues	Seasonal	25.00	27.00
Park	Other	Youth tennis lessons	Seasonal	12.00	14.25
Park	Other	Youth unscheduled	Seasonal		Varies
Park	Other	Youth wrestling	Seasonal	16.50	18.00
Pice	Other	Burglary searches		new	7.00
Pice	Other	Copy of record (1st page)			5.00

Pice	Other	Copy of record (each additional page)		0.50
Pice	Other	False alarms (10-15 per year)		100.00
Pice	Other	False alarms (15 or more per year)		150.00
Pice	Other	False alarms (3-10 per year)		50.00
Pice	Other	Photos of accidents	new	25.00 plus cost processing pictures
Pice	Other	Special search reports	new	25.00 plus staff time
Rclng	Other	Recycling bins		8.95
Rclng	Other	Recycling bins (new homeowner)		3.62
Rclng	Other	Recycling container bids		3.50
Rclng	Other	Recycling containers wheels		6.00
Rclng	Other	Recycling pickup charge (included on utility bill)		3.15

MEMORANDUM

TO: Mayor and City Council

FROM: Jerry Dulgar, City Manager 

DATE: October 31, 1991

SUBJECT: Transfer of Funds from Emergency Appropriation Account

As you recall during the 1991 budget worksessions and public hearing process, the Council eliminated the marketing dues for the North Metro Mayors Association for 1991 from the budget. It was determined after the budget adoption that this election was not made timely and that the City would have to pay the 1991 dues. North Metro Mayor's Association has requested that the City pay the 1991 dues.

Attached is A RESOLUTION AUTHORIZING THE TRANSFER OF \$11,761 FROM THE COUNCIL'S EMERGENCY APPROPRIATION ACCOUNT. It is asked that the council formally approve this resolution and authorize the transfer of the funds and the payment of the 1991 marketing dues upon approval.

RESOLUTION 91-
A RESOLUTION AUTHORIZING THE TRANSFER OF \$11,761 FROM THE
COUNCIL'S EMERGENCY APPROPRIATIONS ACCOUNT

WHEREAS, the City of Crystal is a participating member in a agreement with the North Metro Mayor's Association, and

WHEREAS, as a part of the agreement the City of Crystal has agreed to participate in marketing strategies of the North Metro Development Association, and

WHEREAS, the marketing dues were not included in the Adopted 1991 Budget and it is required under the agreement that these dues be paid for 1991,

NOW, THEREFORE, BE IT RESOLVED that the Crystal City Council authorizes the Finance Director to make a budget transfer from the Emergency Appropriation Account in the amount of \$11,761 to pay the 1991 marketing dues to the North Metro Mayor's Association.

Adopted by the Crystal City Council this 6th day of November, 1991.

Mayor

ATTEST:

City Clerk

MEMORANDUM

TO: Jerry Dulgar, City Manager

FROM: Miles Johnson, Finance Director/Treasurer

DATE: October 30, 1991

SUBJECT: Northern Mayors Marketing Dues - 1991

The bill for the 1991 Northern Mayors Marketing Dues remains unpaid by the City of Crystal. We originally promised to pay at the end of October. Since there were no funds budgeted for the marketing dues for 1991, and it was determined that we must pay based on the agreement, it is my recommendations to place this item on the council agenda for the November 6, 1991 meeting and have the Council authorize payment of \$11,761.00 from the council contingency fund.

NMDA

NORTH METRO DEVELOPMENT ASSOCIATION

8525 Edinbrook Crossing,
Suite 5
Brooklyn Park, MN 55443
(612) 493-5131
(612) 493-5115

Joseph D. Strauss
Executive Director

Sarah M. Nelson
Executive Assistant

Phil Cohen
Consultant

December 27, 1990

Mr. Jerry Dulgar
City Manager
4141 Douglas Drive North
Crystal, MN 55422

1991 North Metro Development Association Dues:

- \$11,761

Please remit to:

Mr. Jerry Dulgar
Treasurer
North Metro Mayors Association
4141 Douglas Drive North
Crystal, MN 55422


Notes
I talked to Jerry
S re this and told
him we wouldn't
pay till later in
yr. Let's hang on to
the bill till Oct or so

*Do Not
Pay*

ext

MEMORANDUM

TO: Mayor and City Council

FROM: Jerry Dular, City Manager 

DATE: October 31, 1991

SUBJECT: Changes to the Proposed 1992 Operating Budget

At the second budget work session on Monday, October 28, 1991 the council gave staff instructions to put a number of items back into the budget. Those items included PRISM for \$5,000, Domestic Abuse for \$23,043, and Adventure Club for \$4,000.

The first two items were put back into the General Fund while the Adventure Club will be budgeted out of the 1992-93 CDBG funding.

In order to achieve balancing the budget after these additions, it was necessary to make cuts elsewhere in the budget. The adjustment to the General Fund amounted to \$28,043. Due the adjustments to salaries in both Department 11, Administration and Department 15, Police, that were discussed at the work session, the additional cuts needed were only \$25,261.

The \$25,261 was cut from the 1992 Proposed Budget in the following manner:

Department 25 - Recreation

\$ 8,261 was cut from this department. At this time we do not have a detailed list as to exactly where the total amount will come from. However, it is possible that it could effect revenues as well as expenditures.

Department 32 - Non-Departmental

\$ 2,000 was cut from account #4361 - General Liability Insurance.

\$15,000 was cut from account #4990 - Council Emergency Allowance account, reducing it to \$60,000.

The attached sheet details by revenue source and department where changes have occurred. While it is impractical to change and rerun each of the full budget documents, the summary sheets for revenues and appropriations will be revised prior to the public hearing and will be included with the packet of information that will be available at that time.

	1992 MANAGER PROPOSED	Corrections Additions (Deletions)	1992 REVISED MANAGER PROPOSED
REVENUES			
General Property Taxes	\$3,104,903		\$3,104,903
Business Licenses and Permits	112,250 (1)	(5,500)	106,750
Non-business Licenses and Permits	128,440		128,440
State Shared Taxes	1,639,087		1,639,087
Charges for Services	93,534 (1)	5,500	99,034
Public Safety	104,583		104,583
Recreation	319,135		319,135
Fines and Forfeitures	128,000		128,000
Other Financing Sources	289,600		289,600
Prior Year Fund Balance	382,461		382,461
	<u>\$6,301,993</u>	<u>\$0</u>	<u>\$6,301,993</u>
APPROPRIATIONS			
10 Mayor and Council	\$126,037		\$126,037
11 Administration	316,628 (2)	(1,465)	315,163
12 Assessing	140,343		140,343
13 Finance	166,962		166,962
14 City Buildings	143,831		143,831
15 Police	1,724,396 (3)	21,726	1,746,122
16 Fire	186,289		186,289
17 Building Inspections	82,906		82,906
18 Civil Service	38,120		38,120
19 Engineering	181,508		181,508
20 Street Maintenance	497,968		497,968
21 Park Maintenance	404,269		404,269
25 Recreation	487,832 (5)	(8,261)	479,571
26 Health	146,721		146,721
27 Personnel	25,800		25,800
28 Legal	163,200		163,200
29 Elections	39,960		39,960
30 Housing Inspections	38,685		38,685
31 Swimming Pool	74,905		74,905
32 Non-Departmental	1,107,710 (4)	(12,000)	1,095,710
33 Community Center	174,263		174,263
34 Tree Disease	33,660		33,660
	<u>\$6,301,993</u>	<u>\$0</u>	<u>\$6,301,993</u>

- (1) This is a decrease for the elimination of a liquor license for the Tally-Ho location. An additional \$5,500 has been added to Misc Receipts to compensate for this reduction in licenses.
- (2) This decrease is for adjustments to the salary account #4100 for the addition of the two part-time receptionist positions vs. a full-time position. This change was made after the proposed budget was prepared.
- (3) This increase is due in part to changes made on the salary sheets after the proposed budget was prepared and a total of \$23,043 was added back to reflect the Domestic Abuse Program which the council requested be returned to the budget.
- (4) This increase is due to adding back in \$5,000 for PRISM, a reduction of \$2,000 in liability insurance and a reduction of the emergency allowance of \$15,000 for 1992. (Adventure Club - 1992 CDBG funded)
- (5) This decrease is in program adjustments. The net effect of \$8,261 may be made up of adjustments to both revenue and expenditure accounts.

MEMORANDUM

TO: Jerry Dulgar, City Manager

FROM: Jessie Hart, Assistant Finance Director *JH*

DATE: October 21, 1991

SUBJECT: Charitable Donation - Catholic Eldercare, Inc.

On Friday, October 18, 1991, we received a check from Catholic Eldercare, Inc. for \$2,000.00. The organization asked that we use this money for support of the elderly, through education, and for food and clothing programs for the poor (letter attached).

I would recommend that we budget for 1992 that \$1,000.00 be donated to the Senior Community Services for the Senior Outreach Program (see attached letter and request) and that \$1,000.00 be donated to one or both the C.E.A.P. or N.E.A.R. food shelves.

Please advise and if you have any questions, you know where to find me.

[REDACTED]



Catholic Eldercare, Inc.

817 Main Street, N.E. Minneapolis, MN 55413
(612) 379-1370

October 15, 1991

Jessie L. Hart
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422-1696

Dear Ms. Hart:

Enclosed is a check for \$2,000. We would like to have \$1,000 of it used for programs for the elderly and \$1,000 to be used for food and clothing programs for the poor. If you have any questions please call.

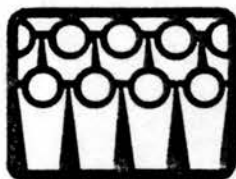
Sincerely,

Michael J. Shasky
Director of Operations

CATHOLIC ELDERCARE, INC. CRYSTAL CASTLE 817 MAIN ST., NE. PH. 612-379-1370 MINNEAPOLIS, MN 55413		2662
		75-1662/910
PAY TO THE ORDER OF <u>CITY OF CRYSTAL</u>		<u>SEPT. 27</u> 19 <u>91</u>
		\$ <u>2,000.00</u>
<u>TWO THOUSAND AND 00/100</u>		DOLLARS
	Norwest Bank Minnesota, N.A. Crystal Office 7000 Bass Lake Road Crystal, Minnesota 55428	
FOR DEPOSIT TO CITY		

A People Supported Non-Profit Organization Sponsoring

St. Anthony Eldercenter on Main • Community Home Elderhelp • Day Eldercare



SENIOR COMMUNITY SERVICES

1600 South 2nd Street, Hopkins, Minnesota 55343

933-9311

Fax 933-2101

BOARD of DIRECTORS

John Blaser
President

Allison Fuhr
1st Vice President

Linda Stokes
2nd Vice President

Daralyn Peifer
Secretary

Walter Levesque
Treasurer

Connie McCullough
Past President

Tom Ticen
Member-at-Large

Bob Miller
Member-at-Large

Toni Anderson
Karl Dansky
Councilperson Robert DeGhetto
Marty Guritz
Commissioner Tad Jude
Leonard Kopp
John Nelson
Senator Gen Olson
Carla Pavone
Steve Rood
Ryan Schroeder
Russell Weinstein

Benjamin F. Withhart
Executive Director



A United Way
Supported Agency

September 20, 1991

Mr. Jerry Bulgar, City Manager
City of Crystal
4141 North Douglas Drive
Crystal, Minnesota 55422

Dear Mr. Bulgar:

Senior Community Services would like to request 1992 funding support to serve elderly Crystal residents through the Senior Outreach program. For the past several years, Senior Outreach has provided in-home counseling and case management services to frail older Crystal residents and their families. This year, however, with funding cuts from other sources, Senior Community Services is requesting financial help to maintain services in the community. We would like to request that the City once again share in the funding for one-eighth of the actual cost of serving Crystal residents--\$2,880 for 1992.

Senior Outreach has served Crystal's older residents for many years. Last year alone, 162 Crystal residents received services--55 as long-term, intensive clients, 79 as family members, and 28 on a short-term basis. Long-term clients alone received 419 hours and 648 sessions of direct professional service, representing \$23,045 in services delivered to Crystal residents. In addition, volunteers contributed 334 hours in services to elderly in Crystal.

We understand the funding difficulties facing our suburban communities because we also are facing budget shortfalls. Senior Community Services is asking for a small portion of the total value of Senior Outreach services. We believe that the program is also cost-effective for Crystal in the following ways:

1. Senior Outreach helps frail elderly Crystal residents locate and obtain a broad array of the most appropriate and cost-effective services to help them remain independent.
2. Crystal residents and their family members avoid the high costs of nursing home placement (\$28,000 per resident per year) by remaining in the community.
3. The City of Crystal provides a valuable service to its residents at only a small fraction of the total cost because Senior Community Services uses local money to leverage funding from foundations, the United Way, Hennepin County, and other sources.
4. Senior Outreach helps identify and secure services for Crystal residents which, at little or no cost to them, are already paid for through State and County funds e.g. Alternative Care Grants, Homemaking Services, Medicaid, and Energy Assistance.

Between 1980 and 1990, the fastest growing segment of Minnesota's population--those 85 years and older--grew 30%. This group is expected to increase by an additional 32% in the next ten years. In the City of Crystal in the last 10 years, the numbers of senior citizens over 75 years have grown by 54%. Nearly one out of five in this age group are "severely impaired, but non-institutionalized." Senior Outreach would like to continue to serve these frail elderly residents of Crystal.

Thank you for helping us to continue to provide Senior Outreach services to elderly Crystal residents in 1992. If you have any questions, or if you would like to accompany our staff on an in-home visit to a Crystal client, please call me at 933-9311.

Sincerely,



Adele M. Mehta
Program Administrator

SENIOR OUTREACH HAS
A VOLUNTEER FRIENDLY
VISITING PROGRAM that
needs people to visit older adults in
your area who need someone to
offer support and listen to them.
The volunteer visits homebound
older adults who are lonely,
depressed, or isolated. The friendly
visitor helps keep the senior in
contact with the outside world.

**INTERESTED
VOLUNTEERS:**

- ☐ Please send me additional
information about Friendly Visiting.
- ☐ Please call me so I can learn more
about Friendly Visiting.

NAME _____

STREET _____

CITY/ZIP _____

PHONE _____

RETURN TO:
VOLUNTEER COORDINATOR
SENIOR COMMUNITY SERVICES
1600 SOUTH SECOND STREET
HOPKINS, MN 55343

SENIOR COMMUNITY SERVICES
1600 South Second Street
Hopkins, Minnesota 55343

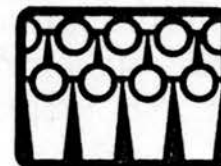


Non Profit Org.
U.S. Postage
PAID
Hopkins, MN
Permit #76

Senior
Outreach
Caring



SENIOR
COMMUNITY
SERVICES



for
SENIORS

SENIOR OUTREACH

provides in-home counseling and case management to frail elderly and their families throughout all of suburban Hennepin County to help the older person remain in the community. Senior Outreach staff help older adults to identify and connect with the combination of services they need to remain independent.

Services cover a range of needs including transportation, personal care, home making, medical care, finances, home maintenance, respite help, and friendly visitors. In many situations, staff can identify services which are provided to the older person at little or no cost. Senior Outreach staff make home visits to older adults in suburban Hennepin County.

CALL US IF YOU HAVE QUESTIONS ABOUT:

- financial assistance and what is needed to qualify
- in-home services which are available
- housing choices -- apartment, nursing home or retirement center
- counseling and its availability
- health insurance for retirees

FOR INFORMATION
933-9311

Senior Community Services
1600 South Second Street
Hopkins, MN 55343

A United Way Agency also receiving partial funding from Hennepin County, Minnegasco, and many local municipalities.



CARING for SENIORS

"The Senior Outreach Counselor/Case Manager was my adviser on home care, transportation, and medical assistance, going beyond the expected. It is so satisfying to know that if trouble occurs, I can get the answers fast."

Bill Schreiber
State Representative

District 48B
Brooklyn Park, Maple Grove
and Osseo



Minnesota House of Representatives

COMMITTEES: WAYS AND MEANS; TAXES; REGULATED INDUSTRIES; LOCAL
GOVERNMENT AND METROPOLITAN AFFAIRS; HOUSING

AGENDA

1991 Interim Fiscal Disparities Task Force

2:00 - 4:00 P.M.
MONDAY, OCTOBER 28

203 BUSINESS/TECHNICAL BUILDING
ANOKA-RAMSEY COMMUNITY COLLEGE

I. Overview of Fiscal Disparities Task Force work plan

- Rep. Bill Schreiber, Chair

II. House Research description of computer printouts

- Karen Baker
- Nina Manzi

III. Public Testimony

- ✓ Elwyn Tinklenberg, Mayor, City of Blaine;
President of Northern Metro Mayors Association
- ✓ William G. Haas, Jr., Mayor, City of Champlin
- Marshall Dahl, Mayor, City of Circle Pines
- ✓ Margaret Langfeld, Anoka County Commissioner
- ✓ Dan Erhart, Anoka County Commissioner
- ✓ Jesse Ventura, Mayor, City of Brooklyn Park
- ✓ Charles DARTH, Director of Intergovernmental
Relations, Brooklyn Park
- ✓ Mark Nagel, City Manager, Anoka
- Gerald Splinter, City Manager, Brooklyn Center
- Brad Lundell, Anoka-Hennepin School District
- ✓ Charles Weaver, Sr., Anoka County/Anoka-Hennepin
School District
- Elliott Parnick - Anoka County Chamber
- ✓ Joseph Struss - N Metro Mayors Assoc



How Does the Fiscal Disparities Program Work?

This section describes how the fiscal disparities program works within the framework of the existing property tax system.

Contributions to area-wide tax base

The Fiscal Disparities law requires each taxing jurisdiction² to contribute 40 percent of the growth in its commercial-industrial (C-I) property tax base since the 1971 assessment to an area-wide pool. Even though the first year of implementation was 1975, the 1971 assessment remains the benchmark year.

C-I property includes all businesses, offices, stores, warehouses, factories, gas stations, parking ramps, etc. It also includes all public utility property and vacant land which is zoned commercial or industrial.³ Although both C-I real and personal property are included in the program, the Minnesota Legislature has exempted most personal property from ad valorem taxation.

The growth in value considered is the total net change in net tax capacity since 1971, including the effects of new construction, inflation, demolition, revaluation, appreciation and depreciation. There is no distinction between "new" property and "old" property.

Distribution from area-wide tax base

The distribution of the net tax capacity from the area-wide tax base is determined by a distribution index based upon relative fiscal capacity.⁴

For a given municipality, the index is determined by multiplying that municipality's population by a ratio measuring relative fiscal capacity. The ratio is the proportion which the average fiscal capacity of all municipalities for the previous year bears to the fiscal capacity of that particular municipality for the previous year.

²In discussing fiscal disparities, some references are to "municipalities" (a city or town) and others are to "governmental units or taxing jurisdictions" (counties, cities, towns, school districts, and special taxing districts). All property is located in either a city or a town, but pays taxes to all taxing districts encompassing the property.

Fiscal disparities is neutral in its effect upon one type of taxing district relative to all others; it treats them all the same. Although all 300 taxing districts participate in the fiscal disparities program, the distribution indices are computed on municipal characteristics and distribution values are apportioned to municipalities. As with properties physically located within the municipality, all taxing districts within (or partially within) the municipality levy taxes against the distribution value.

³Effective for taxes payable in 1993 and subsequent years, "class 5" vacant land will be eliminated as a class and instead, vacant land is to be classified and assessed according to its highest and best use permitted under the local zoning ordinance or its most likely potential use.

⁴Fiscal capacity is defined as equalized market value per capita. Equalized market value is market value adjusted for differential assessment levels between jurisdictions.

The equation for the distribution index is as follows:

$$\begin{array}{ccccc} \text{Population} & & & & \\ \text{of City} & \times & \frac{\text{Average Fiscal Capacity}}{\text{City's Fiscal Capacity}} & = & \text{Distribution Index} \end{array}$$

If the municipality's fiscal capacity is the same as the metropolitan average, its share will be equal to its population as a percent of the entire area's population. If its fiscal capacity is above average, its share will be smaller; if its fiscal capacity is below average, its share will be larger.

The formula is based wholly on fiscal capacity. There is no measure of spending need in the distribution formula.

Government unit's budget vs. tax burden

The tax base sharing takes place prior to the time that local units of government levy taxes. The local unit decides what dollar amount of money is needed from property taxes. In the absence of a tax base sharing system, the total dollar amount would simply be spread on the tax base within the unit's jurisdiction. That is, the unit's budgeted amount would be the same as the tax burden placed upon the property taxpayers in the unit. With fiscal disparities, however, this situation is changed. The tax burden placed upon property taxpayers may be more or less than the unit actually needs. The unit gets the full amount necessary for its budget. However, if the unit is a net contributor (i.e., contributes more than it gets back), the taxpayers of that unit will actually pay more than the unit's budgeted amount. If the unit is a net receiver (of tax base), the unit's taxpayers actually pay less than the budgeted amount.

Impact on individual parcels

All property except commercial-industrial pays a property tax determined by the total local tax rate, which reflects the net effect of fiscal disparities upon each taxing district's tax base.

For commercial-industrial (C-I) property, a ratio is computed in each municipality by dividing that municipality's contribution value by its total C-I value. (That rate will never exceed 40 percent.) This ratio represents the portion of each C-I parcel's value which will pay a tax determined by the area-wide tax rate. The remaining portion of the parcel's value will pay a tax determined by the local tax rate. Since the area-wide tax rate is basically a weighted average of the total tax rates from all jurisdictions, this means the tax burden on parcels of C-I property will be more similar from jurisdiction to jurisdiction than they would be without fiscal disparities.

Source: **Minnesota's Fiscal Disparities Program**, a Presentation to the Fiscal Disparities Task Force of the House Tax Committee, July 23, 1991.

NET RECIPIENTS AND CONTRIBUTORS, MUNICIPALITIES WITH POPULATION OVER 2,500

TAX YEAR 1991

ANOKA COUNTY: MUNICIPALITIES WITH POPULATION OVER 2,500							
NET RECIPIENT	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
LINWOOD (town)	3,401	42.4%	\$558,299	\$551	0.9249	\$851	\$1,683
EAST BETHEL	7,976	41.8	1,335,344	568	0.9667	889	1,759
RAMSEY	12,717	34.3	1,726,451	532	0.9810	903	1,785
OAK GROVE (town)	4,967	32.5	702,272	577	1.1075	1,019	2,016
COLUMBIA HEIGHTS	20,039	31.9	2,708,203	559	1.0563	972	1,922
CIRCLE PINES	4,764	30.6	620,959	556	1.2472	1,147	2,270
COLUMBUS (town)	3,726	26.6	475,487	608	0.9896	910	1,801
HAM LAKE	9,047	25.5	1,117,116	608	0.9525	876	1,734
ANDOVER	14,646	22.9	1,762,247	646	0.9499	874	1,729
LINO LAKES	8,235	22.4	979,000	649	1.2633	1,162	2,299
ANOKA	17,266	21.0	2,029,896	677	1.0333	951	1,881
SPRING LK PK (TOT)	7,037	14.9	594,708	650	1.0222	940	1,860
COON RAPIDS	47,725	14.4	3,846,091	639	1.0292	947	1,873
BLAINE (TOT)	37,819	13.2	2,701,906	613	1.0382	955	1,890
TOTAL	199,365	20.9%	\$21,157,979	\$614	1.0332	\$951	\$1,880

NET CONTRIBUTOR	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
FRIDLEY	29,250	-3.4%	(\$862,657)	\$827	1.0247	\$943	\$1,865
TOTAL	29,250	-3.4%	(\$862,657)	\$827	1.0247	\$943	\$1,865

NET RECIPIENTS AND CONTRIBUTORS, TAX YEAR 1991

CARVER COUNTY: MUNICIPALITIES WITH POPULATION OVER 2,500							
NET RECIPIENT	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
WACONIA	3,415	7.4%	\$181,953	\$777	1.1099	\$1,021	\$2,020
CHASKA	11,141	4.1	345,701	792	1.0251	943	1,866
CHANHASSEN (TOT)	10,461	2.9	307,682	1,037	1.1632	1,070	2,117
TOTAL	25,017	3.9%	\$835,336	\$893	1.0944	\$1,007	\$1,992

HOUSE RESEARCH DEPARTMENT

NET RECIPIENTS AND CONTRIBUTORS, TAX YEAR 1991

DAKOTA COUNTY: MUNICIPALITIES WITH POPULATION OVER 2,500							
NET RECIPIENT	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
SOUTH ST PAUL	20,083	37.0%	\$3,285,879	\$606	1.0062	\$926	\$1,831
FARMINGTON	5,682	24.5	735,238	657	1.1608	1,068	2,113
HASTINGS (TOT)	14,893	18.1	1,553,299	679	1.0396	956	1,892
APPLE VALLEY	33,622	10.4	2,752,341	866	0.9926	913	1,807
LAKEVILLE	22,707	5.0	957,401	887	1.0359	953	1,885
WEST ST PAUL	18,381	3.9	605,688	872	0.8906	819	1,621
INVER GROVE HTS	21,850	3.1	576,618	883	1.0850	998	1,975
ROSEMOUNT	8,014	0.3	24,384	1,102	1.0610	976	1,931
TOTAL	145,232	9.6%	\$10,490,848	\$822	1.0174	\$936	\$1,852

NET CONTRIBUTOR	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
EAGAN	44,058	-6.4%	(\$4,253,113)	\$1,420	0.8878	\$817	\$1,616
BURNSVILLE	50,225	-6.5	(3,833,263)	1,096	0.9457	870	1,721
MENDOTA HEIGHTS	8,982	-8.5	(1,239,349)	1,491	0.8753	805	1,593
TOTAL	103,265	-6.6%	(\$9,325,725)	\$1,269	0.9149	\$842	\$1,665

NET RECIPIENTS AND CONTRIBUTORS, TAX YEAR 1991

HENNEPIN COUNTY: MUNICIPALITIES WITH POPULATION OVER 2,500

NET RECIPIENT	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
CHAMPLIN	16,245	29.6%	\$2,451,638	\$661	1.0859	\$999	\$1,976
ROBBINSDALE	14,276	23.8	1,582,980	577	1.1081	1,019	2,017
DAYTON (JT)	4,125	22.1	481,307	644	1.0703	985	1,948
CORCORAN	5,116	21.5	607,201	670	1.0483	964	1,908
CRYSTAL	22,851	17.9	2,087,914	603	1.1435	1,052	2,081
RICHFIELD	34,876	14.1	2,898,203	671	1.0905	1,003	1,985
MOUND	9,444	12.5	825,102	784	1.0178	936	1,852
BROOKLYN PARK	55,294	10.0	3,700,924	738	1.1431	1,052	2,080
INDEPENDENCE	2,746	9.0	211,168	928	1.1809	1,086	2,149
MAPLE GROVE	37,792	6.9	2,040,956	840	1.1751	1,081	2,139
OSSEO	2,743	5.1	111,155	842	1.0972	1,009	1,997
MINNETRISTA	3,722	4.1	221,074	1,510	1.0133	932	1,844
ST ANTHONY (TOT)	8,334	2.4	153,294	778	1.1903	1,095	2,166
EXCELSIOR	2,530	2.2	55,313	1,002	1.1395	1,048	2,074
SHOREWOOD	5,815	1.9	161,338	1,508	1.1364	1,045	2,068
NEW HOPE	22,680	1.7	307,927	796	1.1153	1,026	2,030
DEEPHAVEN	3,773	1.2	79,388	1,749	1.0735	988	1,954
ORONO	7,379	1.1	164,776	2,034	1.0107	930	1,839
TOTAL	259,741	9.5%	\$18,141,658	\$809	1.1198	\$1,030	\$2,038

NET CONTRIBUTOR	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
HOPKINS	16,111	-1.9%	(\$320,444)	\$1,054	1.1498	\$1,058	\$2,093
MINNEAPOLIS	358,166	-5.8	(19,008,178)	868	1.1507	1,059	2,094
BROOKLYN CENTER	28,578	-6.0	(1,598,351)	873	1.1004	1,012	2,003
ST LOUIS PARK	42,649	-6.3	(2,942,953)	1,029	1.1017	1,014	2,005
MEDINA	3,272	-7.1	(324,382)	1,301	1.0323	950	1,879
EDINA	44,943	-7.7	(7,004,549)	1,881	0.9816	903	1,787
WAYZATA	3,938	-9.8	(1,019,250)	2,382	1.0590	974	1,927
PLYMOUTH	51,390	-11.2	(7,629,998)	1,173	1.0541	970	1,918
BLOOMINGTON	86,460	-11.8	(14,829,753)	1,276	1.0115	931	1,841
GOLDEN VALLEY	21,813	-14.3	(4,315,000)	1,189	1.1426	1,051	2,080
EDEN PRAIRIE	37,786	-14.8	(11,243,118)	1,706	1.1067	1,018	2,014
MINNETONKA	47,727	-15.0	(11,761,253)	1,398	1.0945	1,007	1,992
TOTAL	742,833	-9.1%	(\$81,997,229)	\$1,107	1.1057	\$1,017	\$2,012

HOUSE RESEARCH DEPARTMENT

NET RECIPIENTS AND CONTRIBUTORS, TAX YEAR 1991

RAMSEY COUNTY: MUNICIPALITIES WITH POPULATION OVER 2,500							
NET RECIPIENT	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
MOUNDS VIEW	12,738	26.2%	\$1,522,685	\$577	1.1231	\$1,033	\$2,044
NORTH ST PAUL	12,257	23.8	1,454,139	617	1.1048	1,016	2,011
ST PAUL	267,968	14.3	24,319,865	724	1.2162	1,119	2,213
FALCON HEIGHTS	5,234	14.1	422,297	655	1.1434	1,052	2,081
WHITE BEAR (town)	8,739	14.0	850,374	791	1.1902	1,095	2,166
WHITE BEAR LAKE (TO	23,506	12.9	1,828,425	680	1.2444	1,145	2,265
NEW BRIGHTON	22,798	8.0	1,308,671	773	1.1087	1,020	2,018
SHOREVIEW	24,087	3.6	695,554	832	1.1462	1,055	2,086
NORTH OAKS	3,287	2.0	130,512	2,048	1.0620	977	1,933
LITTLE CANADA	9,119	0.2	15,887	870	1.2072	1,111	2,197
TOTAL	389,733	12.8%	\$32,548,409	\$738	1.1977	\$1,102	\$2,180

NET CONTRIBUTOR	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
VADNAIS HEIGHTS	9,749	-3.4%	(\$316,889)	\$920	1.2083	\$1,112	\$2,199
MAPLEWOOD	30,163	-8.0	(2,813,193)	1,069	1.1774	1,083	2,143
ROSEVILLE	34,474	-11.4	(4,886,173)	1,097	1.1399	1,049	2,075
ARDEN HILLS	9,667	-13.2	(1,823,492)	1,245	1.0984	1,011	1,999
TOTAL	84,053	-9.7%	(\$9,839,747)	\$1,084	1.1565	\$1,064	\$2,105

NET RECIPIENTS AND CONTRIBUTORS, TAX YEAR 1991

SCOTT COUNTY: MUNICIPALITIES WITH POPULATION OVER 2,500

NET RECIPIENT	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
JORDAN	2,767	59.0%	\$570,323	\$556	1.1124	\$1,023	\$2,025
BELLE PLAINE	3,071	56.7	591,457	532	1.1528	1,061	2,098
CREDIT RIVER (town)	2,878	22.3	353,627	674	1.0254	943	1,866
SPRING LAKE (town)	2,938	20.4	324,903	653	1.0209	939	1,858
PRIOR LAKE	10,863	14.3	972,680	716	1.2039	1,108	2,191
SAVAGE	9,430	7.2	431,764	685	1.2173	1,120	2,215
TOTAL	31,947	18.0%	\$3,244,754	\$665	1.1621	\$1,069	\$2,115

NET CONTRIBUTOR	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
SHAKOPEE	12,045	-12.6%	(\$1,392,752)	\$800	1.1916	\$1,096	\$2,169
TOTAL	12,045	-12.6%	(\$1,392,752)	\$800	1.1916	\$1,096	\$2,169

NET RECIPIENTS AND CONTRIBUTORS, TAX YEAR 1991

WASHINGTON COUNTY: MUNICIPALITIES WITH POPULATION OVER 2,500

NET RECIPIENT	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
ST PAUL PARK	4,972	31.9%	\$656,290	\$545	1.0313	\$949	\$1,877
FOREST LAKE (town)	6,436	18.0	727,282	740	0.9170	844	1,669
OAKDALE	16,908	17.3	1,774,700	713	1.0806	994	1,967
COTTAGE GROVE	21,863	16.7	2,097,851	671	1.1057	1,017	2,012
NEW SCANDIA (town)	3,155	16.0	325,098	747	0.9946	915	1,810
MAHTOMEDI	5,099	12.3	473,026	849	1.1231	1,033	2,044
HUGO	4,323	9.9	323,175	828	1.0948	1,007	1,993
LAKE ELMO	5,580	7.6	362,896	926	1.0795	993	1,965
GRANT (town)	3,921	6.8	254,027	1,016	0.9885	909	1,799
AFTON	2,616	3.0	85,278	1,108	1.0413	958	1,895
STILLWATER	13,282	2.9	285,384	756	1.1404	1,049	2,076
WOODBURY	19,961	2.7	577,090	1,081	1.0675	982	1,943
FOREST LAKE	5,400	0.5	24,014	829	0.9821	904	1,787
TOTAL	113,516	9.4%	\$7,966,111	\$816	1.0699	\$984	\$1,947

NET CONTRIBUTOR	POPULATION	PERCENT GAIN/LOSS	DOLLAR GAIN/LOSS	PER CAPITA TAX BASE	TAX RATE	TAX ON AN \$80,000 HOME	TAX ON A \$120,000 HOME
NEWPORT	3,587	-3.3%	(\$97,648)	\$804	1.1019	\$1,014	\$2,005
BAYPORT	3,118	-3.7	(132,779)	1,097	1.1243	1,034	2,046
OAK PARK HGTS	3,844	-6.8	(481,065)	1,711	1.0722	986	1,951
TOTAL	10,549	-5.2%	(\$711,492)	\$1,221	1.0977	\$1,010	\$1,998

MEMORANDUM

TO: Mayor and City Council

FROM: Jessie Hart, Assistant Finance Director

DATE: October 30, 1991

SUBJECT: Parcel Specific Tax Notices/Public Hearing Notice

PARCEL SPECIFIC TAX NOTICES

On Tuesday, October 29, 1991, I attended a meeting sponsored by the Hennepin County Department of Property Taxation regarding the parcel specific notices to be mailed this year to property owners. These notices will be mailed between Tuesday, November 5 and Friday November 8, 1991 to all property owners in the City of Crystal. The notices will be identical in appearance to the attached sample prepared for the City of Minneapolis. The format and content of this notice was mandated by the State Legislature and counties were given no flexibility in altering the appearance or content. Comments from the county indicated that this notice is an attempt to encourage greater attendance at the public hearings rather than to "shock" property owner's regarding pending tax increases.

PUBLIC HEARING NOTICE

Also attached is the proof of the Public Hearing Notice that will appear in the Sun Post Newspaper that will be distributed on November 13, 1991. This notice was drafted by the State Legislature and cities were sent instructions to follow on size of ad, the type size and style, and when it should be published in relation to the actual public hearing. The amount listed for property taxes is not the total proposed levy, but rather the proposed levy less homestead credit, equalization aid, and fiscal disparity taxes, in other words, the actual dollar impact that property owners will have.

This notice will appear somewhere in the general section of the newspaper, as it cannot appear on the same page as any legal notices or classified ads. As with the county and the parcel specific notices, there was no flexibility in altering the appearance or information contained in the notice.

Your Proposed Property Tax for 1992

THIS IS NOT A BILL - DO NOT PAY

The amounts shown below are being proposed by your county, city/town and school district.

Property ID: 10-028-24 34 0177

Market Value for 1991 taxes: 72,000 HMSTD
Market Value for 1992 taxes: 72,000 HMSTD

The market values have already been finalized.
If you have any questions concerning them,
please contact your assessor.

Your county board of commissioners, your city council or township electors and your school board will hold meetings soon to decide on the amount of property taxes to collect in 1992 to pay for services they provide. The county board and city council or township electors will also discuss their proposed budget for 1992 and the school board will discuss its budget for the current school year.

The first column of figures below shows the 1991 property tax you paid to your county, city or town, school district and special taxing districts.

The second column of figures below shows the total amounts of property tax your county, city or town, and school district will collect from you in 1992 if they approve the property tax amounts they are now considering. Any upcoming referendums, legal judgments, natural disasters and special assessments could result in increasing these amounts.

The amounts shown below for special taxing districts - such as watershed districts - are the totals for all special taxing districts in which your property is located. No meeting is required for these districts.

Your county commissioners, city council or township electors and school board members invite you to attend their meetings at the times and places shown below to express your opinions on the proposed property tax amounts for 1992. If you cannot attend the meetings, you may send your comments to the addresses listed below in the left column.

	Property Tax You paid For 1991	Property Tax Proposed For 1992	Increase or Decrease Over 1991	Percent Increase or Decrease	Budget Hearing Dates, Times and locations
County of Hennepin HENNEPIN COUNTY A2400 GOVERNMENT CTR MINNEAPOLIS MN 55487 348-3011	\$205.51	\$223.56	18.05	8.8%	NOV 19, 1991 7:00 PM COMMISSIONER BD ROOM A2400 GOVERNMENT CTR MPLS MN 55487
City of MINNEAPOLIS CITY CLERK ROOM 304 CITY HALL MINNEAPOLIS MN 55415 673-3007	\$219.05	\$232.79	13.74	6.3%	NOV 21, 1991 5:05 PM CITY HALL ROOM 317 MINNEAPOLIS MN 55415
School District 001 FINANCE DEPARTMENT 807 N E BROADWAY MINNEAPOLIS MN 55413 627-2107	\$398.17	\$393.01	-5.16	-1.3%	NOV 26, 1991 5:30 PM ASSEMBLY ROOM 807 N E BROADWAY MINNEAPOLIS MN 55413
Special Taxing Dist Fiscal Disparity Tax Increment Other Districts	\$51.81	\$37.27	-14.54	-28.1%	No meeting required No meeting required No meeting required
Totals:	\$874.54	\$886.63	12.09	1.4%	

SUN•POST B	SUN•FOCUS B	MSN
SUN•POST A	SUN•FOCUS A	LARSON/OSSEO
11-13		
Size:	Acct.:	Rep.:
3x9	CRYSTAL	MOX
Filename:	Typeset:	Paste-up:
CRYSTAL	NJ	

Notice of Proposed Property Taxes

The Crystal city council will soon hold a public budget hearing to vote on the amount of property taxes to collect to pay for services the city will provide in 1992.

The property tax amounts below compare Crystal's 1991 property taxes with the property taxes the city council proposes to collect in 1992:

<u>1991 Property Taxes</u>	<u>Proposed 1992 Property Taxes</u>	<u>Increase from 1991 to 1992</u>
\$2,097,703	\$2,275,882	8.49%

Attend the Public Hearing

All Crystal residents are invited to attend the public hearing of the city council to express their opinions on the budget and the proposed amount of property taxes on:

Monday, November 18
7 p.m.
Council Chambers
Crystal City Hall
4141 Douglas Drive,
Crystal

If the discussion of the budget cannot be completed, a time and place for continuing the discussion will be announced at the hearing.

You are also invited to send your written comments to:

Clerk's Office
Crystal City Hall
4141 Douglas Drive,
Crystal, Minnesota 55422

36th Avenue North



Construction Review

No. 5

Visit a Neighbor Today . . . Use Your New Sidewalk!

The traffic is flowing again. We would like to thank **EVERYONE** for your patience and understanding during this project. Your neighborhood will be long remembered as an example for others to follow. There are stories of individuals who made sacrifices to allow the job to go smoother. There are those who helped by parking off of the project area voluntarily and walked long distances without complaint. Some of you helped by being patient after rains until the Contractor could re-open the area for you. But all of you helped by being understanding about the noise and the ground vibration. We applaud you all.

As you may have guessed, we still aren't completed yet. The decision was made to install the sod even though it was past growing time. We wanted your neighborhood to look complete and for you to be proud of it. In doing the landscape work now, there are problems. In our opinion, the sod work is not fully satisfactory. There are areas where the sod appears to have dried up and shrunk. This has left unacceptable gaps in the sod. There are also numerous areas where we feel the new sod does not match your existing yard correctly. We are also aware of a few areas where the new shape will have to be modified to blend into your yard better. Please be assured that next spring the subcontractor will be back to correct all of these items.

The tentative schedule for next year is:

April: The remaining pine trees will be planted. Not every pine tree had been dug before this job, so survival will be better with spring plantings.

May: At mid-month, an inspection will be made of all the landscape work. The corrections will be made and the dead sod replaced. The trees will be checked for new growth and buds.

June: The manhole castings and gate valves will be adjusted again and the final 1-1/2" of wearing course will be placed on the road.

We again would like to emphasize that the project is not yet complete and we have only left the project site for the winter months.

Please feel free to call the RCM office with any questions or concerns you may have at any time this fall, winter or spring. George Anderson (project inspector), Dick Kloskin (construction engineer) or Pete Carlson (project manager) will be available to answer your questions at the RCM office. One final note: It will help the survival of your new sod and trees if you water them regularly until freeze-up.

QUESTIONS ? ? ?

RCM OFFICE CONTACT PERSONS:

GEORGE ANDERSON,
PROJECT INSPECTOR


DICK KLOSKIN,
CONSTRUCTION ENGINEER

PETE CARLSON,
PROJECT MANAGER

RCM OFFICE PHONE NUMBER:
935-6901

Memorandum

DATE: October 30, 1991
TO: All Employees
FROM: Jerry Dulgar, City Manager
SUBJECT: City Hall Parking Lot - Vehicle Damage



It has been reported to me that a personal vehicle has been damaged in City Hall parking lot while an employee was at work. This memo is to inform you that if it is found that any of the employees of the City of Crystal are responsible for vehicle damage to other employees' personal vehicles, public vehicles, or City owned vehicles disciplinary action will follow.

Harassment of any kind to any City employee or public will not be tolerated at the City of Crystal.

GOVERNMENT ADVISORY COUNCIL
Wednesday, October 30, 1991
Cabinet Room - 7:30 a.m.

A G E N D A

1. Enrollment projections - Robert Cameron
2. New discipline policy - Robert Cameron
3. Five city housing coalition - Dan Donahue

ETHNIC MINORITY SIGHT COUNT (OCTOBER 1, 1991)

A. <u>Elementary</u>	American Indian/ Alaskan	Black	Asian	Hispanic	Total Minority	Percent Minority	Total Enroll.
Forest	5	47	24	5	81	14.83	546
Lakeview	9	48	30	17	104	17.99	578
Lincoln	10	78	8	4	100	29.85	335
Meadow Lake	11	66	34	6	117	17.62	664
Neill	9	47	22	12	90	15.51	580
New Hope	2	25	30	11	68	10.74	633
Noble	5	31	20	6	62	11.76	527
Northport	12	94	25	7	138	24.46	564
Olson	4	10	5	15	34	7.50	453
Pilgrim Lane	8	23	27	6	64	10.56	606
Sonnesyn	11	36	32	5	84	12.03	698
Zachary Lane	2	11	21	5	39	5.87	664
Totals	88	516	278	99	981	14.32	6848
B. <u>Middle Schools</u>							
Hosterman	26	105	37	9	177	21.32	830
Plymouth	15	29	43	12	99	8.91	1110
Sandburg	21	70	33	8	132	15.94	828
TLC	17	27	29	12	85	17.03	499
Totals	79	231	142	41	493	15.09	3267
C. <u>High Schools</u>							
Robb.Armstrong	14	67	117	19	217	10.60	2047
Robb.Cooper	51	104	74	24	253	15.31	1652
Totals	65	171	191	43	470	12.70	3699
DISTRICT TOTALS	232	918	611	183	1944	14.07	13,814

This data reported on the Minnesota Civil Rights Information Report - October 1, 1991.

R. Cameron

CURRENT AND PROJECTED ENROLLMENTS

<u>January</u>	<u>90-91</u>	<u>91-92</u> * ¹	<u>92-93</u> * ²	<u>93-94</u>	<u>94-95</u>	<u>95-96</u>	<u>96-97</u>
K	1210	1200 (est)	1200 (est)	1200 (est)	1200 (est)	1200 (est)	1200 (est)
1	1184	1220	1210	1210	1210	1210	1210
2	1139	1165	1194	1184	1184	1184	1184
3	1140	1120	1155	1184	1163	1163	1163
4	1119	1125	1105	1139	1168	1147	1147
5	1075	1125	1116	1096	1130	1158	1137
sp	<u>70</u>	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)
Elem Total	6937	7020	7045	7078	7120	7127	7106
6	1089	1083	1143	1133	1113	1146	1182
7	1020	1098	1093	1154	1144	1124	1157
8	<u>993</u>	<u>999</u>	<u>1082</u>	<u>1077</u>	<u>1137</u>	<u>1127</u>	<u>1110</u>
Mid Sch Total	3102	3180	3318	3364	3394	3397	3449
9	1001	1022	1030	1114	1113	1176	1163
10	922	974	991	999	1080	1079	1141
11	835* ³	888* ³	933	949	957	1035	1033
12	<u>859</u> * ³	<u>820</u> * ³	<u>874</u>	<u>919</u>	<u>934</u>	<u>942</u>	<u>1019</u>
Hi sch Total	3617* ³	3704* ³	3828	3981	4084	4232	4356
TOTAL	13,656	13,904	14,191	14,423	14,598	14,756	14,911
Change		+248	+287	+232	+175	+258	+155

*¹3-year weighted November to September Survival Ratio applied*²3-year weighted September to September Survival Ratio applied*³Highview not included

GOVERNMENT ADVISORY COUNCIL
Wednesday, October 30, 1991
Cabinet Room - 7:30 a.m.

A G E N D A

1. Enrollment projections - Robert Cameron
2. New discipline policy - Robert Cameron
3. Five city housing coalition - Dan Donahue

ETHNIC MINORITY SIGHT COUNT (OCTOBER 1, 1991)

A. Elementary	American Indian/ Alaskan	Black	Asian	Hispanic	Total Minority	Percent Minority	Total Enroll.
Forest	5	47	24	5	81	14.83	546
Lakeview	9	48	30	17	104	17.99	578
Lincoln	10	78	8	4	100	29.85	335
Meadow Lake	11	66	34	6	117	17.62	664
Neill	9	47	22	12	90	15.51	580
New Hope	2	25	30	11	68	10.74	633
Noble	5	31	20	6	62	11.76	527
Northport	12	94	25	7	138	24.46	564
Olson	4	10	5	15	34	7.50	453
Pilgrim Lane	8	23	27	6	64	10.56	606
Sonnesyn	11	36	32	5	84	12.03	698
Zachary Lane	2	11	21	5	39	5.87	664
Totals	88	516	278	99	981	14.32	6848
B. Middle Schools							
Hosterman	26	105	37	9	177	21.32	830
Plymouth	15	29	43	12	99	8.91	1110
Sandburg	21	70	33	8	132	15.94	828
TLC	17	27	29	12	85	17.03	499
Totals	79	231	142	41	493	15.09	3267
C. High Schools							
Robb.Armstrong	14	67	117	19	217	10.60	2047
Robb.Cooper	51	104	74	24	253	15.31	1652
Totals	65	171	191	43	470	12.70	3699
DISTRICT TOTALS	232	918	611	183	1944	14.07	13,814

This data reported on the Minnesota Civil Rights Information Report - October 1, 1991.

R. Cameron

CURRENT AND PROJECTED ENROLLMENTS

January	<u>90-91</u>	<u>91-92</u> * ¹	<u>92-93</u> * ²	<u>93-94</u>	<u>94-95</u>	<u>95-96</u>	<u>96-97</u>
K	1210	1200 (est)	1200 (est)	1200 (est)	1200 (est)	1200 (est)	1200 (est)
1	1184	1220	1210	1210	1210	1210	1210
2	1139	1165	1194	1184	1184	1184	1184
3	1140	1120	1155	1184	1163	1163	1163
4	1119	1125	1105	1139	1168	1147	1147
5	1075	1125	1116	1096	1130	1158	1137
sp	<u>70</u>	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)	<u>65</u> (est)
Elem Total	6937	7020	7045	7078	7120	7127	7106
6	1089	1083	1143	1133	1113	1146	1182
7	1020	1098	1093	1154	1144	1124	1157
8	<u>993</u>	<u>999</u>	<u>1082</u>	<u>1077</u>	<u>1137</u>	<u>1127</u>	<u>1110</u>
Mid Sch Total	3102	3180	3318	3364	3394	3397	3449
9	1001	1022	1030	1114	1113	1176	1163
10	922	974	991	999	1080	1079	1141
11	835* ³	888* ³	933	949	957	1035	1033
12	<u>859</u> * ³	<u>820</u> * ³	<u>874</u>	<u>919</u>	<u>934</u>	<u>942</u>	<u>1019</u>
Hi sch Total	3617*³	3704*³	3828	3981	4084	4232	4356
TOTAL	13,656	13,904	14,191	14,423	14,598	14,756	14,911
Change		+248	+287	+232	+175	+258	+155

*¹3-year weighted November to September Survival Ratio applied*²3-year weighted September to September Survival Ratio applied*³Highview not included

CRYSTAL PLANNING COMMISSION MINUTES

October 14, 1991

The meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following present: Anderson, Elsen, Lundeen, Magnuson, Nystrom and Smith; the following were absent: Kamp and Guertin; also present were Building Inspector Barber and Recording Secretary Scofield.

Moved by Commissioner Elsen and seconded by Commissioner Nystrom to approve the minutes of the September 9, 1991, meeting.
Motion carried.

1. REMINDER--Crystal City Council and Planning Commission will hold a joint work session Tuesday, November 12, 1991, at 6:30 p.m. in the Council Chambers regarding review of the Comprehensive Plan. The regular Planning Commission Meeting will begin at 8:00 p.m.
2. Continuation of the public hearing to consider Variance Application #91-24 for a deck on the existing house which will encroach in the required 30 ft. side street side yard setback at 5261 Kentucky Ave. N. as requested by Michael Culhane. The proponent, Michael Culhane, stated they wanted to pull the two front entrances together with a deck.

Building Inspector Barber stated although it would enhance the front of the house, it would be a large encroachment in the side street side yard setback without an apparent hardship. It was suggested to put a step at each entrance and extend the roof over each or one walkway, perhaps with flagstones.

No one appeared in opposition.

Moved by Commissioner Elsen and seconded by Commissioner Anderson to close the public hearing.
Motion carried.

Moved by Commissioner Elsen and seconded by Commissioner Lundeen that pursuant to Section 515.56 of the Crystal City Code to recommend to the City Council to deny granting a variance of 18 ft. 6 in. in the required 30 ft. side street side yard setback (Section 515.13, Subd. 3 a) 2) iii) to build a 10' x 49' deck on the existing house at 5261 Kentucky Ave. N., P.I.D. #08-118-21-12-0127, as requested in Variance Application #91-24 of Michael Culhane.

October 14, 1991 - Continued

The findings of fact are: The request does not fit within the hardship definition of the ordinance but did discuss other alternatives after reviewed the second time.

Motion carried.

3. Chairperson Magnuson declared this was the time and the place as advertised for a public hearing at which time the Planning Commission will sit as a Board of Adjustments and Appeals to consider Variance Application #91-25 for construction of an attached garage on the existing house which will encroach 4 ft. in the required 5 ft. side yard setback at 6015 - 34th Ave. N., P.I.D. #21-118-21-23-0016, as requested by Roland Jungk. The proponent, Roland Jungk, stated he had health problems necessitating an attached garage in the winter. :

Building Inspector Barber stated it would be possible that rain from the garage roof could end up in the neighbor's yard and suggested a gable roof on the end. It was suggested that guttering could be to the front or back to handle the rain.

No one appeared in opposition.

Moved by Commissioner Anderson and seconded by Commissioner Smith to close the public hearing.

Motion carried.

Moved by Commissioner Elsen and seconded by Commissioner Lundeen that pursuant to Section 515.56 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 3 a) 1) to grant a variance of 4 ft. in the required 5 ft. side yard setback to build a 12' x 26' attached garage on the existing house at 6015 34th Ave. N., P.I.D. #21-118-21-23-0016, as requested in Variance Application #91-25 of Roland Jungk.

The findings of fact are: There is a hardship indigenous to the lot and request the west end of the garage be a gable end.

Motion carried.

4. Consideration regarding a lot split and combination of 15 feet of property located at 5565 and 5573 Welcome Ave. N. as submitted by Harry and Debbie Hauser.

Moved by Commissioner Anderson and seconded by Commissioner Nystrom to set a public hearing before the Planning Commission at 8:00 p.m., or as soon thereafter as the matter may be heard, Tuesday, November 12, 1991, to consider the proposed lot split and combination of 15 feet from 5565 Welcome Ave. N., Lot 2, Block 1, Norcross Addition, and combined with 5573 Welcome Ave. N., Lot 1, Block 1,

Norcross Addition, as submitted by Harry and Debbie Hauser.

Motion carried.

5. Continuation of discussion of a proposed ordinance amendment to the Zoning Code Section 515.13, Subd. 3 a) 2) i) and ii) so that the minimum required side street side yard setback for corner lots shall be 10 feet on local streets and 15 feet on collector and minor arterial streets. Recommended it be incorporated into the Zoning Ordinance and passed to the Council.
6. Continuation of the discussion of a "do it yourself" buyer who would put money in escrow and must comply with City Codes regarding the Housing Maintenance Code Statement of Intent to Comply Amendment. Penalty of \$250 if items do not get completed by the buyer. One and one-half times the value plus the \$250 is put in escrow, so the City can have the items completed. Recommended it be passed to the Council.
7. Consideration of Variance Application #91-26 to allow two curb cut openings at 4521 Vera Cruz Ave. N. as requested by Richard H. Nelson.

Moved by Commissioner Lundeen and seconded by Commissioner Anderson to set 8:00 p.m., or as soon thereafter as the matter may be heard, Tuesday, November 12, 1991, as the date and time for a public hearing at which time the Planning Commission will sit as a Board of Adjustments and Appeals to consider Variance Application #91-26 to allow two curb cut openings (Section 515.09, Subd. 4 h) 10) for construction of a detached two-car garage with access to the alley, at 4521 Vera Cruz Ave. N., P.I.D. #09-118-21-34-0059, as requested by Richard H. Nelson.

Motion carried.

8. REMINDER--Planning Commissioners with expiring terms December 31, 1991, were requested to complete their applications and return them to the City.
9. Discussion items:
 - A. Commissioner Anderson asked if the Council is going to appoint someone to Planning Commission soon? Need applicant from Ward 3.
 - B. Building Inspector Barber stated there was a rezoning and plan to move a 7-unit apartment complex onto Douglas Drive. The project is too expensive, and the applicant now wants to put in a 4-unit which may be under utilization of the property. Should the new plan come before Planning Commission and Council? Planning Commissioners thought it should go through

October 14, 1991 - Continued

the process again and requested the Building Inspector ask the City Attorney if the zoning can revert back to the original zoning if a plan does not go through.

Moved by Commissioner Smith and seconded by Commissioner Lundeen to adjourn.

Motion carried.

The meeting adjourned at 8:48 p.m.

Chairperson Magnuson

Secretary Anderson

Memorandum

DATE: October 24, 1991
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Assistant Manager *Nancy*
SUBJECT: Workers' Compensation Insurance Refund

This memo is to inform you that the City recently received a refund from LMCIT regarding our workers' compensation insurance. Our refund is for \$3,785.

This shows that the City of Crystal is experiencing a lower level of loss time due to workers' compensation work related injuries than was originally expected. It appears that our Safety Programs are paying off. I recommend you forward this information to Council for their information.

NG/js



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

October 28, 1991

Dear Crystal Property Owner:

Due to the severe access/safety problems that exist at the CR81/Wilshire Blvd. intersection, the City of Crystal and Hennepin County are working towards a 1992 cooperative improvement project to signalize and reconstruct the intersection. The attached plan sheet shows the proposed improvements which include installation of a traffic signal, turn lanes, detached frontage roads and storm sewer.

To meet the accelerated schedule for 1992 construction of this sizeable project, final engineering design work has already been initiated. Preparation of a right-of-way map denoting property acquisitions needed for construction is a part of that design. Based on work completed to date, your property is involved in the right-of-way needs of this project. This letter is intended to make you aware of the project and its impact on your property.

I will be making additional contact as the specifics of the plan are available, but I am prepared to meet with you at any time to review the enclosed plan and right-of-way issues.

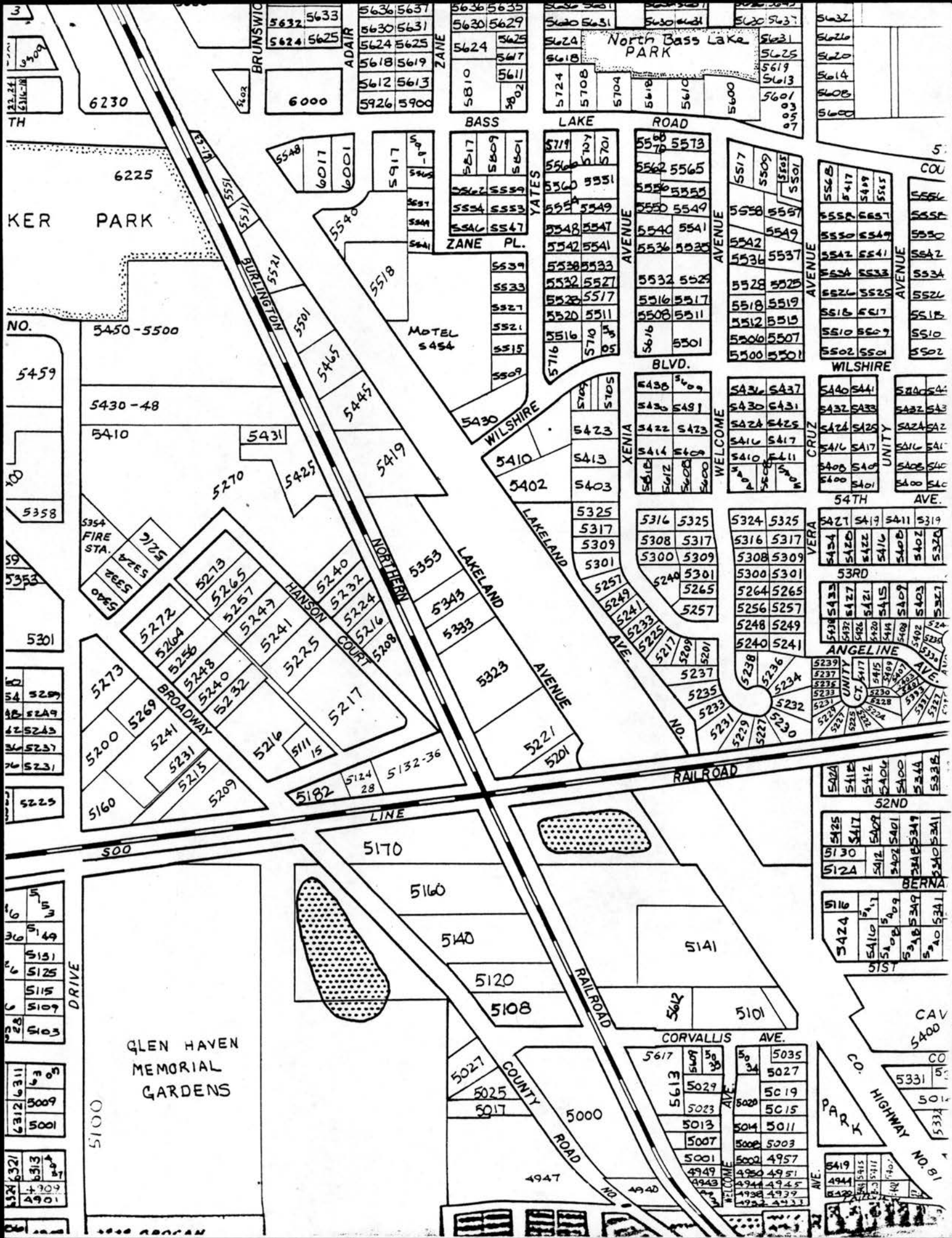
Sincerely,

William Monk
City Engineer

WM:mb

Encl

09-118-21-22-0013	5353 Lakeland	John Day 409 1st Fed. Prof. Bldg. 90 S. 9 St. Mpls., MN 55402
04-118-21-33-0036	5419 Lakeland	Thomas Castaneda
04-118-21-33-0004	5445 Lakeland	Joyce Associates 77 Tarrytown Rd. Suite 100 White Plains, NY 10607
04-118-21-34-0124	5430 Lakeland	James Wong
04-118-21-34-0110	5454 Lakeland	Hansen-Hedberg Inc. 3300 Glenhurst Ave. S. St. Louis Park, MN 55416
04-118-21-34-0116	5509 Yates Ave.	Antonio & Rose Donato 11330 - 39th Ave. N. Plymouth, MN 55441
04-118-21-34-0079	5716 Wilshire Blvd.	Kenneth Schribner



6230
6225
KER PARK
NO.
5459
5430-48
5410
5431
5425
5419
5270
5354 FIRE STA.
5212
5213
5264
5265
5272
5266
5248
5240
5282
5241
5225
5243
5240
5282
5241
5225
5216
5111
5217
5209
5160
5182
5124
5132-36
5170
5160
5140
5120
5108
5101
5100
5000
4947
4940
4949
4948
4945
4944
4943
4942
4941
4940
4939
4938
4937
4936
4935
4934
4933
4932
4931
4930
4929
4928
4927
4926
4925
4924
4923
4922
4921
4920
4919
4918
4917
4916
4915
4914
4913
4912
4911
4910
4909
4908
4907
4906
4905
4904
4903
4902
4901
4900
4899
4898
4897
4896
4895
4894
4893
4892
4891
4890
4889
4888
4887
4886
4885
4884
4883
4882
4881
4880
4879
4878
4877
4876
4875
4874
4873
4872
4871
4870
4869
4868
4867
4866
4865
4864
4863
4862
4861
4860
4859
4858
4857
4856
4855
4854
4853
4852
4851
4850
4849
4848
4847
4846
4845
4844
4843
4842
4841
4840
4839
4838
4837
4836
4835
4834
4833
4832
4831
4830
4829
4828
4827
4826
4825
4824
4823
4822
4821
4820
4819
4818
4817
4816
4815
4814
4813
4812
4811
4810
4809
4808
4807
4806
4805
4804
4803
4802
4801
4800
4799
4798
4797
4796
4795
4794
4793
4792
4791
4790
4789
4788
4787
4786
4785
4784
4783
4782
4781
4780
4779
4778
4777
4776
4775
4774
4773
4772
4771
4770
4769
4768
4767
4766
4765
4764
4763
4762
4761
4760
4759
4758
4757
4756
4755
4754
4753
4752
4751
4750
4749
4748
4747
4746
4745
4744
4743
4742
4741
4740
4739
4738
4737
4736
4735
4734
4733
4732
4731
4730
4729
4728
4727
4726
4725
4724
4723
4722
4721
4720
4719
4718
4717
4716
4715
4714
4713
4712
4711
4710
4709
4708
4707
4706
4705
4704
4703
4702
4701
4700
4699
4698
4697
4696
4695
4694
4693
4692
4691
4690
4689
4688
4687
4686
4685
4684
4683
4682
4681
4680
4679
4678
4677
4676
4675
4674
4673
4672
4671
4670
4669
4668
4667
4666
4665
4664
4663
4662
4661
4660
4659
4658
4657
4656
4655
4654
4653
4652
4651
4650
4649
4648
4647
4646
4645
4644
4643
4642
4641
4640
4639
4638
4637
4636
4635
4634
4633
4632
4631
4630
4629
4628
4627
4626
4625
4624
4623
4622
4621
4620
4619
4618
4617
4616
4615
4614
4613
4612
4611
4610
4609
4608
4607
4606
4605
4604
4603
4602
4601
4600
4599
4598
4597
4596
4595
4594
4593
4592
4591
4590
4589
4588
4587
4586
4585
4584
4583
4582
4581
4580
4579
4578
4577
4576
4575
4574
4573
4572
4571
4570
4569
4568
4567
4566
4565
4564
4563
4562
4561
4560
4559
4558
4557
4556
4555
4554
4553
4552
4551
4550
4549
4548
4547
4546
4545
4544
4543
4542
4541
4540
4539
4538
4537
4536
4535
4534
4533
4532
4531
4530
4529
4528
4527
4526
4525
4524
4523
4522
4521
4520
4519
4518
4517
4516
4515
4514
4513
4512
4511
4510
4509
4508
4507
4506
4505
4504
4503
4502
4501
4500
4499
4498
4497
4496
4495
4494
4493
4492
4491
4490
4489
4488
4487
4486
4485
4484
4483
4482
4481
4480
4479
4478
4477
4476
4475
4474
4473
4472
4471
4470
4469
4468
4467
4466
4465
4464
4463
4462
4461
4460
4459
4458
4457
4456
4455
4454
4453
4452
4451
4450
4449
4448
4447
4446
4445
4444
4443
4442
4441
4440
4439
4438
4437
4436
4435
4434
4433
4432
4431
4430
4429
4428
4427
4426
4425
4424
4423
4422
4421
4420
4419
4418
4417
4416
4415
4414
4413
4412
4411
4410
4409
4408
4407
4406
4405
4404
4403
4402
4401
4400
4399
4398
4397
4396
4395
4394
4393
4392
4391
4390
4389
4388
4387
4386
4385
4384
4383
4382
4381
4380
4379
4378
4377
4376
4375
4374
4373
4372
4371
4370
4369
4368
4367
4366
4365
4364
4363
4362
4361
4360
4359
4358
4357
4356
4355
4354
4353
4352
4351
4350
4349
4348
4347
4346
4345
4344
4343
4342
4341
4340
4339
4338
4337
4336
4335
4334
4333
4332
4331
4330
4329
4328
4327
4326
4325
4324
4323
4322
4321
4320
4319
4318
4317
4316
4315
4314
4313
4312
4311
4310
4309
4308
4307
4306
4305
4304
4303
4302
4301
4300
4299
4298
4297
4296
4295
4294
4293
4292
4291
4290
4289
4288
4287
4286
4285
4284
4283
4282
4281
4280
4279
4278
4277
4276
4275
4274
4273
4272
4271
4270
4269
4268
4267
4266
4265
4264
4263
4262
4261
4260
4259
4258
4257
4256
4255
4254
4253
4252
4251
4250
4249
4248
4247
4246
4245
4244
4243
4242
4241
4240
4239
4238
4237
4236
4235
4234
4233
4232
4231
4230
4229
4228
4227
4226
4225
4224
4223
4222
4221
4220
4219
4218
4217
4216
4215
4214
4213
4212
4211
4210
4209
4208
4207
4206
4205
4204
4203
4202
4201
4200
4199
4198
4197
4196
4195
4194
4193
4192
4191
4190
4189
4188
4187
4186
4185
4184
4183
4182
4181
4180
4179
4178
4177
4176
4175
4174
4173
4172
4171
4170
4169
4168
4167
4166
4165
4164
4163
4162
4161
4160
4159
4158
4157
4156
4155
4154
4153
4152
4151
4150
4149
4148
4147
4146
4145
4144
4143
4142
4141
4140
4139
4138
4137
4136
4135
4134
4133
4132
4131
4130
4129
4128
4127
4126
4125
4124
4123
4122
4121
4120
4119
4118
4117
4116
4115
4114
4113
4112
4111
4110
4109
4108
4107
4106
4105
4104
4103
4102
4101
4100
4099
4098
4097
4096
4095
4094
4093
4092
4091
4090
4089
4088
4087
4086
4085
4084
4083
4082
4081
4080
4079
4078
4077
4076
4075
4074
4073
4072
4071
4070
4069
4068
4067
4066
4065
4064
4063
4062
4061
4060
4059
4058
4057
4056
4055
4054
4053
4052
4051
4050
4049
4048
4047
4046
4045
4044
4043
4042
4041
4040
4039
4038
4037
4036
4035
4034
4033
4032
4031
4030
4029
4028
4027
4026
4025
4024
4023
4022
4021
4020
4019
4018
4017
4016
4015
4014
4013
4012
4011
4010
4009
4008
4007
4006
4005
4004
4003
4002
4001
4000
3999
3998
3997
3996
3995
3994
3993
3992
3991
3990
3989
3988
3987
3986
3985
3984
3983
3982
3981
3980
3979
3978
3977
3976
3975
3974
3973
3972
3971
3970
3969
3968
3967
3966
3965
3964
3963
3962
3961
3960
3959
3958
3957
3956
3955
3954
3953
3952
3951
3950
3949
3948
3947
3946
3945
3944
3943
3942
3941
3940
3939
3938
3937
3936
3935
3934
3933
3932
3931
3930
3929
3928
3927
3926
3925
3924
3923
3922
3921
3920
3919
3918
3917
3916
3915
3914
3913
3912
3911
3910
3909
3908
3907
3906
3905
3904
3903
3902
3901
3900
3899
3898
3897
3896
3895
3894
3893
3892
3891
3890
3889
3888
3887
3886
3885
3884
3883
3882
3881
3880
3879
3878
3877
3876
3875
3874
3873
3872
3871
3870
3869
3868
3867
3866
3865
3864
3863
3862
3861
3860
3859
3858
3857
3856
3855
3854
3853
3852
3851
3850
3849
3848
3847
3846
3845
3844
3843
3842
3841
3840
3839
3838
3837
3836
3835
3834
3833
3832
3831
3830
3829
3828
3827
3826
3825
3824
3823
3822
3821
3820
3819
3818
3817
3816
3815
3814
3813
3812
3811
3810
3809
3808
3807
3806
3805
3804
3803
3802
3801
3800
3799
3798
3797
3796
3795
3794
3793
3792
3791
3790
3789
3788
3787
3786
3785
3784
3783
3782
3781
3780
3779
3778
3777
3776
3775
3774
3773
3772
3771
3770
3769
3768
3767
3766
3765
3764
3763
3762
3761
3760
3759
3758
3757
3756
3755
3754
3753
3752
3751
3750
3749
3748
3747
3746
3745
3744
3743
3742
3741
3740
3739
3738
3737
3736
3735
3734
3733
3732
3731
3730
3729
3728
3727
3726
3725
3724
3723
3722
3721
3720
3719
3718
3717
3716
3715
3714
3713
3712
3711
3710
3709
3708
3707
3706
3705
3704
3703
3702
3701
3700
3699
3698
3697
3696
3695
3694
3693
3692
3691
3690
3689
3688
3687
3686
3685
3684
3683
3682
3681
3680
3679
3678
3677
3676
3675
3674
3673
3672
3671
3670
3669
3668
3667
3666
3665
3664
3663
3662
3661
3660
3659
3658
3657
3656
3655
3654
3653
3652
3651
3650
3649
3648
3647
3646
3645
3644
3643
3642
3641
3640
3639
3638
3637
3636
3635
3634
3633
3632
3631
3630
3629
3628
3627
3626
3625
3624
3623
3622
3621
3620
3619
3618
3617
3616
3615
3614
3613
3612
3611
3610
3609
3608
3607
3606
3605
3604
3603
3602
3601
3600
3599
3598
3597
3596
3595
3594
3593
3592
3591
3590
3589
3588
3587
3586
3585
3584
3583
3582
3581
3580
3579
3578
3577
3576
3575
3574
3573
3572
3571
3570
3569
3568
3567
3566
3565
3564
3563
3562
3561
3560
3559
3558
3557
3556
3555
3554
3553
3552
3551
3550
3549
3548
3547
3546
3545
3544
3543
3542
3541
3540
3539
3538
3537
3536
3535
3534
3533
3532
3531
3530
3529
3528
3527
3526
3525
3524
3523
3522
3521
3520
3519
3518
3517
3516
3515
3514
3513
3512
3511
3510
3509
3508
3507
3506
3505
3504
3503
3502
3501
3500
3499
3498
3497
3496
3495
3494
3493
3492
3491
3490
3489
3488
3487
3486
3485
3484
3483
3482
3481
3480
3479
3478
3477
3476
3475
3474
3473
3472
3471
3470
3469
3468
3467
3466
3465
3464
3463
3462
3461
3460
3459
3458
3457
3456
3455
3454
3453
3452
3451
3450
3449
3448
3447
3446
3445
3444
3443
3442
3441
3440
3439
3438
3437
3436
3435
3434
3433
3432
3431
3430
3429
3428
3427
3426
3425
3424
3423
3422
3421
3420
3419
3418
3417
3416
3415
3414
3413
3412
3411
3410
3409
3408
3407
3406
3405
3404
3403
3402
3401
3400
3399
3398
3397
3396
3395
3394
3393
3392
3391
3390
3389
3388
3387
3386
3385
3384
3383
3382
3381
3380
3379
3378
3377
3376
3375
3374
3373
3372
3371
3370
3369
3368
3367
3366
3365
3364
3363
3362
3361
3360
3359
3358
3357
3356
3355
3354
3353
3352
3351
3350
3349
3348
3347
3346
3345
3344
3343
3342
3341
3340
3339
3338
3337
3336
3335
3334
3333
3332
3331
3330
3329
3328
3327
3326
3325
3324
3323
3322
3321
3320
3319
3318
3317
3316
3315
3314
3313
3312
3311
3310
3309
3308
3307
3306
3305
3304
3303
3302
3301
3300
3299
3298
3297
3296
3295
3294
3293
3292
3291
3290
3289
3288
3287
3286
3285
3284
3283
3282
3281
3280
3279
3278
3277
3276
3275
3274
3273
3272
3271
3270
3269
3268
3267
3266
3265
3264
3263
3262
3261
3260
3259
3258
3257
3256
3255
3254
3253
3252
3251
3250
3249
3248
3247
3246
3245
3244
3243
3242
3241
3240
3239
3238
3237
3236
3235
3234
3233
3232
3231
3230
3229
3228
3227
3226
3225
3224
3223
3222
3221
3220
3219
3218
3217
3216
3215
3214
3213
3212
3211
3210
3209
3208
3207
3206
3205
3204
3203
3202
3201
3200
3199
3198
3197
3196
3195
3194
3193
3192
3191
3190
3189
3188
3187
3186
3185
3184
3183
3182
3181
3180
3179
3178
3177
3176
3175
3174
3173
3172
3171
3170
3169
3168
3167
3166
3165
3164
3163
3162
3161
3160
3159
3158
3157
3156
3155
3154
3153
3152
3151
3150
3149
3148
3147
3146
3145
3144
3143
3142
3141
3140
3139
3138
3137
3136
3135
3134
3133
3132
3131
3130
3129
3128
3127
3126
3125
3124
3123
3122
3121
3120
3119
3118
3117
3116
3115
3114
3113
3112
3111
3110
3109
3108
3107
3106
3105
3104
3103
3102
3101
3100
3099
3098
3097
3096
3095
3094
3093
3092
3091
3090
3089
3088
3087
3086
3085
3084
3083
3082
3081
3080
3079
3078
3077
3076
3075
3074
3073
3072
3071
3070
3069
3068
3067
3066
3065
3064
3063
3062
3061
3060
3059
3058
3057
3056
3055
3054
3053
3052
3051
3050
3049
3048
3047
3046
3045
3044
3043
3042
3041
3040
3039
3038
3037
3036
3035
3034
3033
3032
3031
3030
3029
3028
3027
3026
3025
3024
3023
3022
3021
3020
3019
3018
3017
3016
3015
3014
3013
3012
3011
3010
3009
3008
3007
3006
3005
3004
3003
3002
3001
3000
2999
2998
2997
2996
2995
2994
2993
2992
2991
2990
2989
2988
2987
2986
2985
2984
2983
2982
2981
2980
2979
2978
2977
2976
2975
2974
2973
2

DATE: October 29, 1991
TO: Jerry Dulgar, City Manager
FROM: William Monk, City Engineer
SUBJECT: Community Center

As the final revenue and expenditure figures come into focus for construction of the Community Center, an update seems in order:

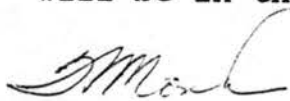
Expenditures -

... Construction Contract	\$ 3,324,223.26
... Design & Administration (Architect) including Construction Inspection	350,488.48
... Surveying & Plat	1,770.00
... Legal & Bonding	20,194.77
... Permit Fees to Other Agencies	6,908.00
... Construction Testing	11,266.39
... House Demolition	5,125.00
... Marquee (Sign)	7,227.00
... Telephone System & Computer Hookup	13,668.17
... Ballfield Reconstruction and Perimeter Fence	29,771.54
... Furniture Allowance	41,638.50
... Construction Contingency	26,542.71
	<hr/>
Total Project Cost	\$ 3,838,823.82

Revenue -

... Bond Proceeds	\$ 1,980,303.56
... PIR Transfer	1,750,000.00
... Donations	18,355.40
... NSP Energy Rebates	6,762.50
	<hr/>
	\$ 3,755,421.46

These totals show the project was \$83,402.36 over the estimate prepared in June of 1989. This amount may yet be reduced by an additional \$20,000 if donations are received as pledged. As the figures now appear, the final PIR transfer to balance the books will be in the amount of \$1,833,402.36.


WM:mb

CERTIFICATE OF TRAINING

Roger Hedalen

ON October 9, 1991

SUCCESSFULLY COMPLETED THE

SNOW ROADEO COURSE

AND DEMONSTRATED KNOWLEDGE AND SKILL IN OPERATION OF SNOW PLOW
EQUIPMENT.

MINNESOTA PUBLIC
WORKS ASSOCIATION

MINNESOTA STREET
SUPERINTENDENTS ASSOCIATION

CERTIFICATE OF TRAINING

David Ricker

ON October 9, 1991

SUCCESSFULLY COMPLETED THE

SNOW ROADEO COURSE

AND DEMONSTRATED KNOWLEDGE AND SKILL IN OPERATION OF SNOW PLOW
EQUIPMENT.

MINNESOTA PUBLIC
WORKS ASSOCIATION

MINNESOTA STREET
SUPERINTENDENTS ASSOCIATION

DUE DATE: NOON, WEDNESDAY, OCTOBER 30, 1991

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: Darlene George, City Clerk

ACTION NEEDED MEMO: From the October 15, 1991 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of October 15, 1991. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the City Clerk for her review.

DEPARTMENT ITEM

CITY CLERK

1. Proclamation for National Business Women's Week, October 20-26, 1991.
ACTION NEEDED: Send copy of proclamation to National Business Women's Week chair.
ACTION TAKEN: Sent 10-16-91.

ADMINISTRATIVE
CLERK

ACTION NEEDED: Place proclamation on cable t.v. channel.
ACTION TAKEN: Placed on cable.

CITY CLERK

2. Proclamation for Chemical Health Week November 8-15, 1991.
ACTION NEEDED: Forward copy of proclamation to appropriate party.
ACTION TAKEN: Given to Juvenile Specialist in Police Department 10-16-91.

ADMINISTRATIVE
CLERK

ACTION NEEDED: Place proclamation on cable t.v. channel.
ACTION TAKEN: Placed on cable.

REGULAR AGENDABUILDING
INSPECTOR

1. Consideration of a grading permit for 6427 - 41st Avenue North as requested by Brent Gisslen.
ACTION NEEDED: Get together with City Engineer and City Attorney's office and prepare a recommendation for Council action regarding the grading permit; place back on the agenda when recommendation is complete.
ACTION TAKEN: Memo from Bldg. Insp. and City Engineer will be submitted to City Council for direction.

PUBLIC WORKS
DIRECTOR

2. Consideration of a report on utility charges for 5231 Douglas Drive (Nate Sherry, owner).
ACTION NEEDED: Place property at 5231 Douglas Drive back on the assessment roll for delinquent sewer, water, street lighting and recycling charges.
ACTION TAKEN: Owner notified of action by letter and certification completed.

PUBLIC WORKS
DIRECTOR

3. Consideration of a parking lot reconstruction plan for Twin Lake North Condominiums, 4710 - 58th Avenue.
ACTION NEEDED: Work with Twin Lake North Condominiums regarding parking lot reconstruction.
ACTION TAKEN: Owner notified of action and corresponding conditions. Field meeting suggested.

CITY CLERK

4. Consideration of Second Reading of an Ordinance Amendment to Section 2005 (Misdemeanors) of the Crystal City Code Relating to Trespassing.
ACTION NEEDED: Send Ordinance for publication.
ACTION TAKEN: Faxed for publication.

PUBLIC WORKS
DIRECTOR

5. Consideration of the preliminary plan for Hennepin County upgrade of West Broadway between Fairview Avenue and 42nd Avenue.
ACTION NEEDED: Continue work with the County on the preliminary plan for the upgrade of West Broadway between Fairview Avenue and 42nd Avenue as approved by consensus of the City Council.
ACTION TAKEN: Informational meeting with area property owners is being organized.

PUBLIC WORKS
DIRECTOR

6. Consideration of the approval of preparation of design plans and specifications for County Road 81/Wilshire Boulevard Intersection Project.
ACTION NEEDED: Proceed with authorization for Westwood Engineering Services to proceed, with money being borrowed temporarily from the Infrastructure Fund to be paid back by State Aid when the project is complete.
ACTION TAKEN: Westwood and County notified and design initiated. Meeting with impacted property owners being scheduled.

CITY CLERK

7. Consideration of setting November 6, 1991 as the date to canvass votes for the November 5, 1991 General Municipal Election.
ACTION NEEDED: Place canvass of votes on the November 6 Council Agenda.
ACTION TAKEN: Noted.

COMMUNITY
DEVELOPMENT
DIRECTOR

8. Consideration of First Reading of amendments to provisions of the Crystal City Code pertaining to Nuisances.
ACTION NEEDED: Refer this item back to the Planning Commission for its review.
ACTION TAKEN: Will go to Planning Commission on 11-12-91.

CITY CLERK

9. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

FINANCE
DIRECTOR/
ASSISTANT
FINANCE DIR.

1. Discussion regarding the scheduling of the second budget work session.
ACTION NEEDED: Council changed the date of the second work session from October 21 to October 28 at 7 p.m. Send out notices to all department heads involved.
ACTION TAKEN: Memos sent out to departments involved. Fire Relief actives and retirees notified 10-16-91.

CITY CLERK

ACTION NEEDED: Post on bulletin board.
ACTION TAKEN: Posted 10-16-91.

DATE: October 24, 1991

MEMO TO: Jerry Dular, City Manager
Bill Monk, City Engineer
Ed Brandeen, Park and Recreation Director
John Hill, Utilities
Sante Davidson, Street Superintendent
Chuck Tostenson, Park Superintendent
Jim Mossey, Police Chief
Kevin McGinty, Fire Chief

FROM: Nancy Gohman, Assistant Manager

SUBJECT: Possible Safety Violations - OSHA

Listed below is what I expect to see on the final OSHA report regarding violations with the City of Crystal. I want you all to get a jump on correcting these violations before the actual written citation comes to City Hall. You are to work to correct these violations and let me know as soon as possible when they are corrected.

Once you have made the repairs/corrections please report to me in writing stating the date and description of what has been done to correct the violation. Listed below are the possible violations:

Administration

1. Employee Right to Know General Training. Must be completed within 14 days. Nancy Gohman, Assistant Manager will coordinate this Employee Right to Know training for all maintenance groups. I'll be in touch with the maintenance supervisors on this.

Street/Mechanics -

1. 4000 pound hoist need visual daily checks and also a monthly check inspection sheet must be maintained showing dates and signature of hoist inspection.
2. Safety latch on chain is needed.
3. Twin post vehicle hoist auto safety latches need to kick in on top. Clean the units so safety latches work.
4. Floor and bottle jacks. Both two and 10 ton capacity need documentation on the jacks stating capacity.
5. Regular inspections are needed of hydraulic jacks. Again, this is a record keeping matter. I'm assuming jacks will need to be inspected every six months and you must document and record the date and signature of inspection to check for problems.

Parks/Woodwork

1. Four saws (all saws) need anti-restart feature.
2. Hacksaw - Keller Power - needs cord repair.
3. Saw in metal building (the storage shed) the ten inch Rockwell saw - there's no metal ring (guard or if there is a guard it wasn't in place.) Safety guard must be in place and this saw also needs anti-restart feature.

Utilities

1. Jefferson Power Hacksaw - needs anti-restart feature.

City Hall

1. Bottles of Porcelain cleaner (toilet bowl cleaner) have requirements for an eye wash either install eye wash near restroom or change the chemical so an eyewash is not required.
2. Exposed asbestos was found in the fan room in the police department and in the boiler room at City Hall. This asbestos must be encapsulated. Proper safety equipment must be used when encapsulating asbestos. The asbestos is not to be removed.
3. General Cleanliness note - toilet paper was lacking in men's bathroom in police department. The inspector also made a note that the restrooms in the police department are not up to standards for cleanliness.
4. Fan in men's bathroom in police department must be operable.
5. Waste containers in kitchen facility in police department must have covers that are operable.

Police Department

1. Annual training must be conducted and records maintained regarding infectious disease. Training for all police department employees who are involved with aids kits, Hepatitis B, and infectious diseases.

Community Center/Pool

1. Prior to rehiring the pool manager and assistant pool manager they must be trained in the Employee Right-to-Know law, use of silica sand, and if they are using the air packs - must be trained and tested for respirators. We also need an MSDS sheet on this product.

General: All departments are responsible for keeping current data sheets on all their products. Karen O'Donnell, Building Department, is currently revising all books and you should have them shortly. As you purchase new products they should be added to your books!

I'm expecting we will receive the report within a week to 10 days. Once I receive the official report you will all get copies of it. I'm responsible for coordinating and making sure that all areas are in compliance. If something out of the ordinary comes up in the report which you feel we as a City could contest because of an error please let me know. Otherwise, it appears that we can handle these matters within a short amount of time. Again, work to correct these problems as soon as possible and let me know date, time and actual description of what has been done to correct the OSHA citations.

As usual, if you have questions please ask.

PARK AND RECREATION ADVISORY COMMISSION

Agenda

November 6, 1991

1. Call meeting to order 7:00 p.m.
2. Approval of minutes
3. Review monthly report
4. Review video on pool water play equipment:
 - a. discuss costs and zero depth wading pool
 - b. discuss installing shade areas
5. Review comments on golf course presentation from October meeting - select golf committee?
6. Establish committee to meet with staff on Becker Park programming
7. Hear recommendations regarding 1992 Community Center rental rates
8. Review 1992 budget highlights as presented to the City Council
9. Other business
 - a. Twin Lake Trailway meeting - November 7
 - b. Set meeting date for pool/waterslide/Community Center marketing committee
 - c. Set meeting date for Long-Range Planning Committee to review 5-Year park plan
 - d. Commission elections at December meeting
10. Adjournment

Approved
10/28/91

HUMAN RELATIONS COMMISSION
SPECIAL MEETING
September 7, 1991

The Human Relations Commission special meeting was called to order at 10:05 a.m. by Chair Bob Techam. Members present were: Kathryn Huston, James Brown, Bob Techam, Tony Kamp, John Luzaich, and Renee Werner.

Absent was Arlene West (unexcused).

1. Bob was called by the Mayor regarding Human Rights Day. A neighbor from India, who the Mayor has been helping the family to become citizens, wants to repay by showing wares or doing a dance production. The Commission agreed that this would not be appropriate this year due to theme conflict. Bob will phone the Mayor to notify her of this decision.
2. John is going to talk to Gene Hackett to have a person take posters to the elementary schools and drop off. He's meeting with 6 elementary art teachers on the 16th. John will want information to give to teachers for their curriculum. Renee offered from her notes the March of Dimes video "The Same Inside" which showcases 4-5 children explaining their disabilities; also, Girl Scouts as a resource plus written info for teachers.

A motion was passed to instruct for posters that the theme would be "Success Despite Disabilities" with an emphasis on inventions to assist the disabled.

3. Bob developed and presented questions that were used for Minnesota League of Human Rights as criteria for choosing the recipient of their award. Review and discussion ensued.

A motion was passed to reword #6 of these questions and use them as criteria for the Human Rights Award.

4. Renee called Courage Center regarding tours and Good Company. We are tentatively booked to appear on October 17 at the noon taping. She will follow-up to confirm.
5. A motion was passed for Tony Kamp to be our Human Relations celebrity spokesman.
6. Minnesota Parent was called. They require statement by 9-15-91. Renee took the liberty and wrote up a statement. This will go into the Calendar section of the paper, and also into the Arts Calendar section of the Family Times paper.
7. Kathy presented revision of the flyer for the SunNews. It was decided by the commission to add the phone number under the address, and move the Statue of Liberty picture to the right of the location information. Also to add Park & Recreation to

sponsored by, and to make the wording Human Rights Day all one color.

Tony will call cable and check out possibilities for publicity.

John graciously accepted to be the emcee again for this year.

Kathy will call and invite Bill O'Reilly to the next Human Relations regular meeting and inquire about pop, cost of popcorn, and door prizes.

Motion passed to adjourn at 11:20 a.m.

Approved
10/25/91

HUMAN RELATIONS COMMISSION
September 23, 1991

The Human Relations Commission meeting was called to order at 7:07 p.m. by Chair Bob Techam. Members present were: Kathryn Huston, James Brown, Bob Techam, Tony Kamp, John Luzaich, and Renee Werner. Also present were guest Bill O'Reilly from the Park & Recreation Advisory Commission and Joan Schmidt, Staff Liaison.

Absent was Arlene West (unexcused).

1. Moved by Commission member Brown and seconded by Commission member Luzaich to approve the minutes of the August 26, 1991 Regular Human Relations Commission meeting.

Motion Carried.

2. The Commission reviewed plans for Human Rights Day. The Commission made final changes to the brochure which will be distributed in the SunPost. Bob Techam reported that he had talked to Kerry Mildon and that a third sporting team has been confirmed. We will have tennis, basketball, and rugby. The Commission is in charge of the wheelchair obstacle course and will be given a half hour training the morning of October 19 to run the course making sure equipment is not misused. Bill O'Reilly will check on obtaining tennis net and rackets for use by spectators. We will have use of the popcorn machine. It was decided to sell hotdog and pop for \$1 if we get this donated. Tony will check with his employer and order 600 to 800 hotdogs. Popcorn will sell for 25 cents a bag and pop for 25 cents a glass.

The Commission decided to go to the malls and shopping centers asking for door prizes. Anyone who has donated will receive a certificate with the thank you letter. Bill O'Reilly will go to all the restaurants; Bob Techam to Lamplighter; Renee Werner and Kathy Huston to the Crystal Shopping Center; John Luzaich to the Crystal Gallery; Tony Kamp to all auto/tire sales and service places; and Jim Brown along Bass Lake Road.

Posters will be ready October 11--all 12 elementary 5th graders are participating. The Commission decided to hold a Special Meeting on Saturday morning, October 12 at 9 a.m. to choose and distribute to businesses the posters. The Churches will also be contacted on that morning. The school teachers are asking for (a) a list of where the posters will be up; (b) would like the posters back. The Commission would like to distribute the flyer to all grade school children in all 12 grade schools. Joan will approach Gene Hackett about this.

3. Moved by Commission member Werner and seconded by Commission member Brown to choose the recipient of the Human Rights Award this evening.

Motion Carried.

Discussion followed.

Moved by Commission member Werner and seconded by Commission member Luzaich to nominate Barbara Johnston as the recipient of the Human Rights Award because she has a varied background in areas of protected classes, has worked with cases of abuse, and because we held this nomination from last year.

Discussion followed.

The motion was amended. Moved by Commission member Werner and seconded by Commission member Luzaich to nominate Barbara Johnston as the recipient of the Human Rights Award and that the other two nominees, Patrick Mooney and James Longley, are to receive Crystal Special Recognition Awards.

Motion Carried.

Since two members had to leave it was moved by Commissioner Luzaich and seconded by Commissioner Techam to adjourn.

Motion Carried.

Meeting adjourned at 9:00 p.m.

Discussion items followed.

4. New business.

Bob Techam and Jim Brown are interested in receiving packets explaining serving on the Northwest Hennepin Human Services Council.

Leanne Welty will be asked to do sign language during the Pacers Puppeteers performance following with a demonstration. She charges \$18 per hour with a minimum of 2 hours.

Renee Werner will contact Good Company again to confirm the October 17 appearance. (We need 15 people to appear.)

We cannot get on with Paul Douglas; only charity events.

We will send a letter to the local churches asking them to put the flyer of Human Rights Day in their bulletins, display on their bulletin board and/or make an announcement.

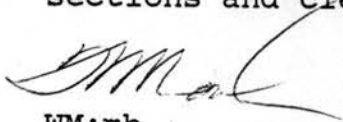
The meeting ended at 9:15 p.m.

DATE: November 5, 1991
TO: Jerry Dulgar, City Manager
FROM: William Monk, City Engineer
SUBJECT: Halloween Snow Storm

For twelve hours on Friday, November 1, Crystal used every piece of equipment at its disposal to have City streets passable by 6:00 p.m. Operations continued on Saturday for another twelve hours as snow was winged back and drifts were reopened. On Sunday, a partial crew was dispatched to spread salt/sand and clear new snow drifts.

As with every large scale storm, problems were encountered with parked/abandoned vehicles and a stream of calls about blocked driveway openings. Given the weight of the snow, some fences and retaining walls were also affected. The only area requiring unusual follow up involves the cul-de-sacs in the area of 54th Avenue at Angeline, Welcome and Unity Avenues where snow may need to be loaded and removed given the driveway layout and lack of adequate storage.

Overall, I believe the City did a good job handling this snow storm, although work continues in widening inter-sections and clearing sidewalks.



WM:mb

SPECIAL COUNCIL AGENDA

November 14, 1991

Pursuant to due call and in accordance with Minnesota Statute 204C.36 and Minnesota Secretary of State Rules, Chapter 8235, the Crystal City Council met as the Canvassing Board to canvass the results of the Municipal Election in Ward 3 on November 14, 1991 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Carlson
P Grimes
P Herbes
P Irving
P Joselyn
P Langsdorf
P Moravec

Staff

P Dulgar
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered a resolution canvassing the recount for the Office of Ward 3 Councilmember in the General Municipal Election of November 5, 1991.

Moved by Councilmember M and seconded by Councilmember I to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 91-85

RESOLUTION CANVASSING THE RECOUNT FOR THE
OFFICE OF WARD 3 COUNCILMEMBER IN THE
GENERAL MUNICIPAL ELECTION OF NOVEMBER 5, 1991

By roll call and voting aye: C, G, H, I, J,
L, M; voting no: -, -, -, -; absent, not
voting: -, -, -.

Motion carried, resolution declared adopted.

Moved by Councilmember J and seconded by Councilmember I to adjourn the meeting.

Motion Carried.

Meeting adjourned at 7:05 p.m.

RESOLUTION NO. 91-

RESOLUTION CANVASSING THE RECOUNT FOR THE
OFFICE OF WARD 3 COUNCILMEMBER IN THE
GENERAL MUNICIPAL ELECTION OF NOVEMBER 5, 1991

BE IT HEREBY RESOLVED by the City Council of the City of Crystal,
Minnesota:

1. It is hereby found and determined that the results of the recount for the Office of Ward 3 Councilmember in the general municipal election, held in and for the City of Crystal on Tuesday, November 5, 1991, a copy of which is on file in the office of the City Clerk, have been canvassed by the City Council and are approved.

2. Proper notice of recount has been given as required by Minnesota Statute 204C.36.

2. The following person is hereby declared to be elected for three-year terms for the office indicated:

FOR WARD 3 COUNCILMEMBER - Tom Krueger

By roll call vote: ayes -

Adopted by the Crystal City Council this 14th day of November, 1991.

Mayor

ATTEST:

City Clerk

MEMO TO: Darlene George, City Clerk
FROM: Joan Schmidt and Bob Nichols
RE: Canvass of Recount for Ward 3 Councilmember from
November 5, 1991 General Election
DATE: November 14, 1991

Ward 3, Precinct 1:

FOR WARD 3 COUNCILMEMBER

Elmer Q. Carlson	103
Tom Krueger	121
write-in	0
2 spoiled ballots	

Ward 3, Precinct 2

FOR WARD 3 COUNCILMEMBER

Elmer Q. Carlson	207
Tom Krueger	170
write-in	1
(no name	1)
1 spoiled ballot	

Ward 3, Precinct 3:

FOR WARD 3 COUNCILMEMBER

Elmer Q. Carlson	77
Tom Krueger	111
write-in	0
2 spoiled ballots	

Total Ward 3:

Elmer Q. Carlson	387
Tom Krueger	402
Write-In	1

Canvasser: Robert W. Nichols

Canvasser: Joan M. Schmidt