



[Washington County Board of
County Commissioners:
Minutes and Agenda
Packets](#)

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

2001 MINUTE INDEX
JANUARY 2 – JUNE 26
BOOK NO. 15 VOLUME I
PAGES 1 – 212

ACCOUNTING

Please see Financial Services

FINANCIAL SERVICES

Formerly Accounting

ADMINISTRATION

C.I.P.

Comprehensive Plan
Planning & Public Affairs

HOUSING & REDEVELOPMENT AUTH.

HUMAN RESOURCES

All Unions/Bargaining Groups
Affirmative Action
Comparable Worth
Personnel Rules/Regulations
Training & Education
Personnel Committee

ATTORNEY

INFORMATION SERVICES (I.S.)

**ASSESSMENT, TAXPAYER SERVICES
& ELECTIONS**

Assessor
Taxpayer Services
Elections

INTERNAL AUDITOR

LEGISLATION

Legislation/Legislators

CENTRAL SERVICES

LIBRARY

COMMISSIONERS

Cable TV
Citizen Comments
Commissioner Reports
Ordinances
Policies
United Way
Workshops

PUBLIC HEALTH & ENVIRONMENT

EMS
Minnesota Extension
MPCA
Resource Recovery
Solid Waste

COMMUNITY SERVICES

CDBG
East Suburban Resources
Human Services, Inc. (HSI)
Ramsey Action Program (RAP)

RECORDER

REGIONAL RAIL AUTHORITY

COURT ADMINISTRATION

SHERIFF

Law Enforcement Center
Metro 911

COURT SERVICES

TRANSPORTATION & PHYSICAL
DEVELOPMENT - FACILITIES

County Owned Buildings
Government Center
Historic Courthouse

TRANSPORTATION AND PHYSICAL
DEVELOPMENT - GENERAL

Brown's Creek Watershed
Carnelian-Marine
Ramsey-Washington Metro Watershed
Rice Creek Watershed
Valley Branch Watershed
South Washington Watershed
Watershed Mgmt Org.

TRANSPORTATION & PHYSICAL
DEVELOPMENT - PARKS

All County Parks
DNR

TRANSPORTATION & PHYSICAL
DEVELOPMENT - ROADS

MN Dot

TRANSPORTATION & PHYSICAL
DEVELOPMENT - SURVEY/LAND
MANAGEMENT

GIS
Land Management

VETERANS SERVICE

WORKFORCE CENTER

Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	01/02/2001	2001-001	Award of 2001 newspaper publication bids.	15	2
	01/02/2001		Update given on Forest Lake Township delinquent tax situation.	15	9
	01/02/2001		Auth. To execute documents required to administer the federal Housing and Urban Development HOME program in the County.	15	9
	01/09/2001	2001-003	Adoption and submittal of the 2001-2005 WACO Capital Improvement Plan.	15	12
	01/09/2001		Distinguished budget presentation award.	15	15
	01/16/2001		Establishment of the Community Development Block Grant Citizen advisory committee.	15	19
	01/23/2001	2001-010	Waiver of intellectual property rights for the Regional Minor Civil Division/County Jurisdictional Boundary Dataset.	15	21
	02/06/2001		Auth. signature of Board of Water and Soil Resources Natural Resources block grant documents.	15	29
	02/06/2001		Four projects recommended for funding through the 1999 budget savings pool in the amount of up to \$175,000.	15	30
	02/06/2001		Enlargement of Brown's Creek and Valley Branch Watershed, membership to remain at 5, Valley Branch to be renamed Lower St. Croix Valley Watershed.	15	33
	02/06/2001		Workshop held to discuss school boundary project.	15	35
	02/13/2001		Workshop held to discuss the five-year budget trend analysis.	15	43
	02/20/2001		Policy on reallocation of unused Community Development Block Grant Funds.	15	45
	02/20/2001		MetroGIS policies concerning Intellectual Property Rights and Access by Academic Interests to parcel data.	15	45
	02/20/2001		Appt. Mari Moen, Non-profit Rep. CDBG Citizen Advisory, 1st term expiring 12/31/02.	15	46
	02/20/2001		Appt. Bharat Tandan, HRA Board/Public Housing Assistance Rep., CDBG Citizen Advisory, 1st term expiring 12/31/03.	15	46
	02/20/2001		Appt. Jon Auge, Citizen Rep., CDBG Citizen Advisory, 1st term expiring 12/31/01.	15	46
	02/20/2001		Appt. Patrick Gaughan, Private Sector Rep., CDBG Citizen Advisory, 1st term expires 12/31/03.	15	46
	02/20/2001		Appt. Susan Tulashie, Citizen Rep., CDGB Citizen Advisory, 1st term expiring 12/31/02.	15	46
	02/20/2001		Appt. Barbara Lundgren, Citizen Rep. CDBG Citizen Advisory, 1st term expiring 12/31/03.	15	46
	02/20/2001		Appt. Tina O'Malley, WACO Housing Coord., CDBG Citizens Adv., ex-officio member.	15	46
	02/27/2001		Appt. Sara Wolff, CDBG Citizens Adv., as private sector rep. to 1st term expiring 12/31/01.	15	52
	02/27/2001		Appt. Karla Wetherby, CDBG Citizens Advisory, District 1, to 1st term expiring 12/31/01.	15	52

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	02/27/2001	2001-021	Appreciation to Virginia Erdahl, Deputy Administrator, in recognition of her service to Washington County Government.	15	54
	03/06/2001		Preliminary allocation of WACO 2001 HOME Program funds for the Consortium public hearing to be held on 3/21/01.	15	62
	03/13/2001	2001-024	Establishing the criteria and point values used for ranking of applications for the Purchase of Development Rights Program.	15	67
	03/13/2001		Appt. Rosemary Armstrong to the CDBG Citizens Advisory Committee to a 1st term expiring 12/31/02.	15	68
	03/13/2001	2001-027	Authorizing expenditure of funds to acquire a conservation easement on the Baird property.	15	72
	03/20/2001		Workshop held to review proposals for the 2001 CDBG program.	15	85
	04/10/2001	2001-039	Authorizing expenditure of funds to acquire a conservation easement on the Doerr property.	15	102
	04/10/2001		Letter from the MN Secretary of State re: timeline for redistricting, information on where to access more information and an Attorney General's opinion about the need for special elections following redistricting.	15	103
	04/10/2001		Workshop held to discuss performance measurement and improvement progress to date.	15	105
	04/17/2001		Set public hearing for the HUD Consolidated Plan and Community Development Block Grant HOME funded-projects for May 1, 2001.	15	107
	04/17/2001		Introduction of the new Deputy Administrator, Molly O'Rourke.	15	112
	04/17/2001	2001-043	Appoint WACO Deputy Administrator Molly F. O'Rourke as the County Auditor-Treasurer.	15	113
	04/17/2001		Workshop held to discuss the 2002 budget process.	15	117
	04/24/2001		Change public hearing date from May 1, 2001 to May 8, 2001 for the US Dept. of HUD Consolidated Plan, annual action plan and CDGB/HOME funded-projects.	15	120
	05/01/2001		Closed session with County Administrator to discuss his performance evaluation and goals for the upcoming year.	15	129
	05/01/2001		County Administrator presented w/copy of a booklet submitted to MCMA nominating him for the 2001 Manager of the Year Award.	15	131
	05/08/2001		Public hearing held to consider the revised WACO Consolidated Plan for the HUD CDBG and HOME Programs, Annual Action Plan for 2001 and Proposed CDBG/HOME Projects for 2001. Final action to be taken at next week's Board meeting.	15	141
	05/08/2001		Chisago County to request the LCMR to transfer its funding for purchase of development rights to Washington County.	15	146
	05/08/2001		Presentation of citizen survey.	15	146
	05/15/2001		Amendments to the Consolidated Plan and 2001 Annual Action Plan for the CDBG and HOME Investment Partnership Programs.	15	152
	05/15/2001	2001-056	Approving WACO's Consolidated Plan and 2001 Annual Action Plan for the CDBG and HOME Investment Partnership Programs and auth. submission of a grant request to the US Dept of HUD.	15	154

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	05/22/2001		Appt. Gary Kriesel to CDBG Citizens Advisory as the Community Services Rep. to a term expiring 12/31/01.	15	157
	05/22/2001	2001-061	Auth. Expenditure of funds to acquire a conservation easement on the Ratzloff property.	15	163
	05/22/2001	2001-060	Accepting additional State grant funds through the "Implement the Chisago and Washington Counties Green Corridor Project - Continuation" contract.	15	163
	06/19/2001		Citizen's league now taking applications for individuals interested on serving on a task force to study future energy needs.	15	189
	06/19/2001		Report given on the impacts to the County if the State shuts down.	15	189
	06/26/2001	2001-073	CDGB Cooperation Agreements.	15	193
	06/26/2001		Memorandum of Understanding w/MN Land Trust describing responsibilities for monitoring and enforcing conservation easements that are co-held as part of the PDR program.	15	195
	06/26/2001		Recommendations and County response to a possible State shutdown.	15	199
Assessment, Taxes & Elections	01/09/2001		Seek legislation to sell tax-forfeited land adjacent to water or wetlands.	15	11
	01/23/2001		Workshop held to discuss County appraisal services.	15	26
	02/06/2001	2001-011	Allow tax-forfeited parcels to be combined into one tax parcel.	15	31
	02/06/2001	2001-012	Lawful gambling exemption resolution for Mississippi Longtails/Pheasants Forever.	15	31
	02/06/2001		2000 assessment, valuation and classification change list.	15	32
	02/06/2001		Workshop held to discuss policy regarding tax-forfeited property.	15	35
	02/13/2001	2001-014	Classifying tax forfeited lands.	15	37
	02/13/2001		Liq. Lic., Scandia Olde Towne Liquor, 4/1/01 - 3/31/02.	15	38
	02/13/2001		Liq. Lic., Afton Alps, 4/1/01 - 3/31/02.	15	38
	02/13/2001		Update on meeting w/DNR to discuss tax-forfeited land and ways to improve process to sale to private parties.	15	41
	02/20/2001		Tax Forfeited Property Policy.	15	46
	02/20/2001		Set meeting dates for the Board of Equalization for 6/18-20/01.	15	46
	02/20/2001		Liq. Lic. Fireman's Ball, 2/24/01, New Scandia Township.	15	46
	02/27/2001	2001-018	Appoint Chief Deputy Auditor-Treasurer and Chief Deputy Treasurer.	15	51
	03/06/2001		Liq. Lic. for Point, Inc. for 4/1/01 - 3/31/02.	15	61
	03/06/2001		Liq. Lic., Stone Ridge Golf Club, Inc. 4/1/01 - 3/31/02.	15	61
	03/06/2001		Liq. Lic., Trail's End Bar and Grill, 4/1/01 - 3/31/02.	15	61
	03/13/2001		Liq. Lic. renewal, Kimberly's Catering LLC, 4/1/01 to 3/31/02.	15	69
	03/13/2001		Liq. Lic. renewal, Meister's Bar and Grill, 4/1/01 to 3/31/02.	15	69
	03/20/2001	2001-028	Lawful gambling exemption for the MN Waterfowl Association.	15	75
	03/20/2001	2001-029	MN Lawful gambling license for the Scandia Marine Lions Club.	15	76
	03/20/2001		Consumption & display permit New Scandia Township, Scandia Community Senior Center, 4/1/01 to 3/31/02.	15	76
	04/03/2001		Presentation of the department's 2000 Annual Report.	15	93

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Assessment, Taxes & Elections	04/10/2001	2001-046	Liq. Lic. For Auto Stop (SSG Corp). Hastings, 4/1/01 - 3/31/02.	15	99
	04/10/2001		Liq. Lic. Outing Lodge at Pine Point, 4/1/01 - 3/31/02.	15	99
	04/10/2001		Public hearing set for April 24, 2001, 9:00 a.m. for the detachment and annexation of parcel #03.028.21.33.0073, Wittl property.	15	102
	04/17/2001		Res. No. 2001-043, appoint Deputy Administrator Molly O'Rourke as the WACO Auditor-Treasurer.	15	113
	04/17/2001		Workshop held to discuss applications for conveyance of tax forfeited lands.	15	116
	04/24/2001		Conveyance-tax forfeited lands for an authorized public use.	15	120
	04/24/2001		Public hearing held to consider a petition by Steven and MariDee Wittl requesting a detachment of their property from ISD 622 and annexation to ISD 834.	15	122
	04/24/2001		Findings of Fact, Conclusions of Law and Order of Detachment and Annexation in the petition by Steven and MariDee Wittl for detachment from ISD 622 and annexation to ISD 834.	15	123
	05/01/2001		Consumption and display permit for Veterans's Rest Camp Assoc., 4/1/02 - 3/31/02.	15	129
	05/01/2001		Workshop held to present the EzProperty internet property tax system w/an electronic payment option.	15	132
	05/08/2001	2001-049	Repurchase - TFL by Kenneth E. Weber, former owner.	15	135
	05/08/2001		Liq. Lic. Veteran's Rest Camp, 4/1/01 - 3/31/02.	15	135
	05/08/2001		Agree. w/City of Woodbury, County to assume responsibility for the assessment of property in Woodbury.	15	146
	05/15/2001		3-day Liq. Lic. Scandia Softball Tournament, 5/18-20/01.	15	149
	06/05/2001		Appt. Bruce Munneke as County Assessor, 6/5/01 - 12/31/04.	15	167
	06/05/2001		Introduction of new County Assessor, Burce Munneke.	15	171
	06/05/2001		Public sale of tax forfeited land to be held on June 8, 8:30 a.m.	15	173
	06/12/2001		Introduction of Kevin Corbid as new Director of ATSE.	15	177
	06/12/2001		County tax-forfeited land auction held on 6/8/01, \$163,000 made.	15	177
Attorney	04/03/2001		Executive session scheduled to discuss pending litigation against BFI has been cancelled. BFI sent notification that it will honor its 2001 contract.	15	95
	04/10/2001		Apply for extension of grant funds from the MN Center for Crime Victim Services for salary/fringe benefits of an Assistant Victim Witness Coordinator.	15	99
	06/05/2001		Special Project County Attorney II through September 11, 2001.	15	168
Central Services	03/13/2001		Award of bid for office paper to Corporate Express.	15	68
	06/12/2001		County general property auction to be held on 6/18/01 w/supplemental auction to be held on 7/7/01.	15	177
	06/19/2001		Report given on recent County auction.	15	189
Commissioners	01/02/2001		Oath of Office administered to Commissioners Hegberg, Abrahamson and Stafford.	15	1
	01/02/2001		Commissioner Peterson elected chair for 2001.	15	1

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	01/02/2001		Commissioner Pulkrabek elected vice chair for 2001.	15	1
	01/02/2001		Letter of congratulations to St. Paul Mayor Norm Coleman on the family oriented events held for New Year's Eve.	15	10
	01/02/2001		Ronald Schaefer, Woodbury, advised the Board that he has filed a complaint with the LPRB.	15	2
	01/02/2001		Board meeting dates established for 2001.	15	2
	01/02/2001		Memorial Day appropriation of \$100 for County posts and barracks.	15	3
	01/02/2001		Commissioner committee assignments for 2001.	15	7
	01/09/2001		Public Hearing held on the 2001-2005 CIP.	15	12
	01/09/2001		Board to interview applicants for the Groundwater Advisory Committee following the Board meeting.	15	15
	01/09/2001		Distinguished budget presentation award.	15	15
	01/09/2001		Reception w/State Legislators scheduled for this evening, 5:00 p.m. at the Oak Marsh Golf Course to discuss the 2001 legislative agenda.	15	16
	01/16/2001		Florence Daninger, Scandia, addressed the Board re: HRA and rent concerns in the Scandia apartments.	15	17
	01/16/2001		Comm. Peterson and Comm. Abrahamson to meet w/Sheriff's office to discuss 911 legislative recommendations following the Board meeting.	15	19
	01/23/2001		Contract w/Family Means, mgmt. of volunteer respite care services.	15	21
	01/23/2001		John Waller updated the Board on the Hugo lawsuit against the DNR, BWSR and Rice Creek Watershed District.	15	21
	01/23/2001		Workshop w/ATSE to discuss County appraisal services.	15	26
	01/23/2001		Workshop w/Administration and the Brown's Creek Watershed District to discuss the Kismet Basin flood control project.	15	27
	02/06/2001		Workshop w/Transportation and Physical Development and the Newport City Council to discuss local impacts associated with the I-494, TH 61/Wakota Bridge Project.	15	35
	02/06/2001		Workshop w/Recorder to discuss the UCC revised Article 9 central filing and satellite office contract.	15	35
	02/06/2001		Workshop w/Administration to discuss school boundary project.	15	35
	02/06/2001		Workshop w/ATSE to discuss policy regarding tax-forfeited property.	15	35
	02/13/2001		Proclaiming February 17, 2001 as Jack Denzer Day in Washington County.	15	40
	02/13/2001		Governor's Office appointed Commissioner Hegberg to the PERA Board of Directors for a 4-year term.	15	42
	02/13/2001		Workshop w/Administration to discuss the five-year budget trend analysis.	15	43
	02/13/2001		Workshop w/Community Services to review two new programs for persons with developmental disabilities.	15	43
	02/13/2001		Workshop w/Transportation and Physical Development to discuss reconstruction of County Road 61.	15	43
	02/20/2001		Policy on reallocation of unused Community Development Block Grant funds.	15	45
	02/20/2001		Tax Forfeited Property Policy.	15	46

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	02/20/2001		Request that the Stillwater Bridge crossing be discussed at next week's Board meeting.	15	49
	02/20/2001		Request for information on liquor license fees and discrepancies in the amounts charged to different cities.	15	49
	02/20/2001		Metropolitan TAB to consider new process to determine funding for highway projects that would award points according to County's ability to provide affordable housing.	15	49
	02/20/2001		Request that a workshop be held to discuss Resource Recovery Facility issues and SCORE funding.	15	49
	03/06/2001		Comm. Abrahamson presented a petition from seniors at the Raymie Johnson apartments regarding their kitchen being closed.	15	63
	03/06/2001		Scout Troop 477 visited the Board meeting to earn their Citizen Merit Badge.	15	63
	03/06/2001		Workshop w/Sheriff's Office to discuss the status of the Metro 800 MHz radio system project.	15	64
	03/06/2001		Workshop w/Transportation and Physical Development to discuss the project status for reconstruction of CR 61.	15	64
	03/06/2001		Workshop w/Public Health & Environment and MN Extension to discuss a proposal to integrate MN Extension-WACO, into the operations of the Department of PH&E.	15	64
	03/13/2001		March 27, 2001 Board meeting canceled.	15	73
	03/13/2001		Workshop w/Transportation and Physical Development to discuss highway maintenance issues.	15	74
	03/20/2001		Public Hearing held to consider amendments to the WACO Development Code, Accessory Structure regulations.	15	77
	03/20/2001		Res. No. 2001-031 adopting Ord. 156, amendments to the WACO Development Code.	15	80
	03/20/2001		Workshop w/Administration to review proposals for the 2001 Community Development Block Grant program.	15	85
	04/03/2001	2001-032	National Public Health Week April 2-8, 2001.	15	87
	04/03/2001		Financial Service Policy Changes: HOUSKEEPING CHANGES: 2002, Establishment of Fiscal Policy; 2003, Finance Committee; 2010, Investment Policy (Collateral) 2011, Outstanding Warrant Checks; 2013, Payment of County Obligations; 2018, Debt Policy; and 2102, Revenue & Expenditures Object Codes and Definitions. POLICY CHANGES: 2017, Collections. NEW POLICIES: 2015, Post Retirement Health Care Benefits Fund and 2016, Employer Liability Fund.	15	87
	04/03/2001	2001-033	Recognizing the Public Safety Dispatchers in WACO in Honor of National Public Safety Telecommunications Week.	15	88
	04/03/2001		Proclaim April 22-28 as national volunteer week in WACO.	15	90
	04/03/2001		Community Voluteer Service Awards presented.	15	91
	04/03/2001		Workshop w/Financial Services to discuss its Annual Collections Report for the year 2000.	15	96
	04/03/2001		The Regional LRT Joint Powers Board will hold a regional rail and transit strategy session on Monday, April 9 in State Capitol Room 316.	15	96

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	04/03/2001		Commissioner Pulkrabek reported that the Library Board discussed whether federal laws on pornography pertain to counties.	15	96
	04/03/2001		Commissioner Hegberg reported he has been testifying on RDF as a renewable resource at the State legislature. He suggested that this issue should be brought to the federal level.	15	96
	04/03/2001		April 2-6 is National Library Week.	15	96
	04/10/2001		New cellular phone policy to authorize the use and assignment of County leased/ purchased cellular phones or a cellular phone allowance to eligible employees for service delivery to citizens.	15	101
	04/10/2001		Commissioner Stafford to speak at the Assoc. of Metro. County Officers meeting.	15	104
	04/10/2001		Commissioner Peterson asked if there would be another day established for the collection of electronics. No day has been scheduled.	15	104
	04/10/2001		Commissioner Pulkrabek reported on the Farm Family of the year Banquet - Biscoe family and Bergmann family were the recipients.	15	104
	04/10/2001		Jim Schug, County Administrator, presented 15 years of service gift and Certificate of Recognition.	15	104
	04/10/2001		Commissioner Hegberg reported on the Minnesota Insurance Trust meeting.	15	104
	04/10/2001		Workshop w/Administration to review and comment on the Performance Measurement and improvement progress to date.	15	105
	04/10/2001		Workshop w/Transportation and Physical Development to discuss county office space planning and reuse of the existing Woodbury Library for County offices.	15	105
	04/10/2001		Workshop w/Community Services and Michael O'Keefe, Commissioner of the MN Dept. of Human Services to discuss aging services and human service financing strategies.	15	105
	04/17/2001		County's comments on Forest Lake Tax Increment Financing budgeted modifications for Districts No. 2-1 and 1-2.	15	113
	04/17/2001		Request that the City of Stillwater give an update to the Board regarding the status of the Stillwater Bridge. Bayport and Oak Park Heights invited also.	15	116
	04/17/2001		Workshop w/ATSE to discuss applications for conveyance of tax forfeited lands.	15	116
	04/17/2001		Workshop w/Administration to discuss the 2002 budget process.	15	117
	04/17/2001		Workshop w/Transportation & Physical Development to discuss the relationship between the County and townships on planning and zoning matters.	15	117
	04/24/2001		Andrew Goiffon, Hugo, spoke to the Board about Joint Ditch No. 2.	15	119
	04/24/2001		Public hearing held - Petition by Steven and MariDee Wittl requesting a detachment of their property from ISD 622 and annexation to ISD 834.	15	122
	04/24/2001		Proclaiming April 22-28 as National County Government Week.	15	126
	04/24/2001		Gerald Beedle, Lake St. Croix Beach, gave an update on flooding of the St. Croix River.	15	127
	04/24/2001		Workshop w/Transportation & Physical Development to review TH 36 Subarea Study/Interregional Corridor Study Final Report.	15	127

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	04/24/2001		Workshop w/Community Services for a progress report on the MN Family Investment Program.	15	127
	04/24/2001		Workshop w/Workforce Investment Board to discuss development issues for WACO.	15	127
	04/24/2001		Workshop w/Public Health and Environment to discuss the distribution of 2002 recycling grant dollars to cities and townships.	15	128
	05/01/2001		Workshop w/Transportation and Physical Development to discuss the Hinton/Tower road construction project.	15	132
	05/01/2001		Workshop w/ATSE, presentation of the EzProperty internet property tax system w/an electronic payment option.	15	132
	05/01/2001		Workshop w/Parks and Open Space Commission to discuss the 20 year vision for county parks.	15	132
	05/08/2001		Public hearing held to consider the revised WACO Consolidated Plan for the HUD CDBG and HOME Programs, Annual Action Plan for 2001 and the proposed CDBG/HOME projects for 2001.	15	141
	05/08/2001		Request workshop to discuss permitting overnight campers in County parks to have dogs.	15	147
	05/08/2001		Report given on the Energy Task Force meeting: Electrical generating plants owned by municipalities; and a program in Washington State where they burn asbestos shingles and use the ash for roadbeds.	15	147
	05/08/2001		Discussion on township zoning issues.	15	147
	05/08/2001		Groundbreaking ceremony for the new Woodbury Library to be held at 4:00 p.m. on Wednesday, May 9, 2001.	15	147
	05/08/2001		Law Enforcement memorial day to be held on May 15, 2001 at noon.	15	147
	05/08/2001		Tour taken of open space developments and cluster developments: Hunter's Ridge II, Ekdahl Estates and Jackson Meadows.	15	148
	05/15/2001		Historic Courthouse to hold event on Sunday, May 20, breaking ground for the new garden.	15	155
	05/15/2001		Law Enforcement Memorial Service to be held today at noon.	15	155
	05/15/2001		Newspaper article on sentence of drunk driver who killed a young woman on the Mendota Bridge.	15	155
	05/15/2001		MCIT to discontinue health pool.	15	155
	05/15/2001		Report on League of Women Voters meeting that discussed waste issues.	15	156
	05/15/2001		Workshop w/Public Health and Environment to discuss the future of the EMS Radio Communications Board.	15	156
	05/22/2001		George Rydeen, Soil and Water Conservation Board, reported that the FSA will be closing its WACO offices in the near future.	15	157
	05/22/2001		Proclamation of appreciation for Charles Leifeld.	15	161
	05/22/2001		Commissioner Stafford asked that staff provide him w/more information on the water governance program and the current appeal.	15	165
	05/22/2001		Commissioners Stafford and Hegberg met w/Rep. Vandever on the reduction in transit funding.	15	165
	05/22/2001		Commissioner Abrahamson asked that Metropolitan 911 Board brochures be made available to the public.	15	165

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	05/22/2001		Commissioner Hegberg met w/New Scandia regarding TIF and revised language will probably come to the Board.	15	165
	05/22/2001		Commissioner Peterson praised staff on the "Take it Back" brochure recently distributed to County residents. She asked that the next cable program deal with waste issues.	15	165
	05/22/2001		County Commissioner nominees to the 2001/2002 NACo Steering Committees made and forwarded to AMC for processing.	15	165
	06/05/2001		Comm. Abrahamson to attend joint powers hearing on 6/11/01 at the Bayport City Hall to hear Andersen Corporations request for reduced zoning on a parcel of land.	15	173
	06/05/2001		July 3, 2001 Board meeting canceled.	15	173
	06/05/2001		Comm. Peterson to have booth at the Great Grove Get-Together to promote County activities.	15	173
	06/05/2001		Comm. Abrahamson acknowledged the retirement of John Devine, Financial Services.	15	174
	06/12/2001		Com. Hegberg reported on a new litter program the City of Minneapolis has started. He suggested the County start a similar program.	15	178
	06/12/2001		Citizen's jury to conduct a review of the pros and cons of waste management during the week of June 18, 2001.	15	178
	06/12/2001		Workshop w/Transportation & Physical Development to discuss allowing dogs in County campgrounds.	15	179
	06/19/2001		Public Hearing held to consider rezoning request and Comp Plan amendment by James and Peggy Schneider.	15	182
	06/19/2001		Res. No. 2001-070 adopting Ord. No. 157, Comp Plan amendment and rezoning request by James and Peggy Schneider.	15	183
	06/19/2001		Workshop w/Transportation and Physical Development to discuss options for holding conservation easements in open space design developments.	15	190
	06/26/2001	2001-075	Appreciation for Captain James E. Kinsey, upon his retirement as the City of Cottage Grove Police Chief.	15	198
	06/26/2001		Proclamation for John Devine who retired on May 15, 2001.	15	199
	06/26/2001		Commissioner Peterson named chair of AMC District Year for the next year.	15	200
	06/26/2001		Possible press conference before next Board Meeting w/Jefferson Center to discuss their findings of a recent citizen's jury on waste management.	15	200
	06/26/2001		Workshop w/Transportation and Physical Development to discuss proposed restructuring of highway operations.	15	201
Community Services	01/02/2001		Reappt. Jane Nicholson, Community Services Advisory, 2nd and final term expiring 12/31/03.	15	3
	01/02/2001		Reappt. Marguerite Rheinberger, Mental Health Advisory Council, 2nd and final term expiring 12/31/03.	15	4
	01/02/2001		Appointment of the following individuals to the Citizens Review Panel: Joyce Bearid, Susan Johnson, Mary Ann Holton, Shannon Cunnien, and Karen Solimar.	15	5
	01/02/2001		Child foster care daily care rates for 2001.	15	5
	01/09/2001		Appt. Patricia K. Knudson, Community Services Advisory, to 1st term expiring 12/31/03.	15	11

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	01/09/2001		Contract for 2001 w/Rule 36 Limited Partnership of Duluth III for residential services at the Hamilton House in Lake Elmo.	15	11
	01/09/2001		2001 contract w/HRA to provide housing subsidies for individuals w/a serious and persistent mental illness under the Bridges II Program.	15	12
	01/23/2001		2000-2002 contract w/Hope House of St. Croix Valley.	15	21
	02/06/2001		Appt. Darcy Miner, Community Services Advisory, Children & Families Rep. 1st term expiring 12/31/03.	15	29
	02/06/2001		Contract w/Washington County Association for Senior Citizens dba/Croixdale Residence and Apartments as a non-certified Board and Care home.	15	32
	02/13/2001		Workshop held to review two new programs for persons with developmental disabilities.	15	43
	02/20/2001		Appt. Cholette Haley, Community Services Advisory Committee, Person w/Developmental Disabilities Representative, 1st term expiring 12/31/03.	15	45
	02/20/2001		2001 cooperative agreement w/Community Services, Sheriff, County Attorney and Court Administrator for Child Support Enforcement Program.	15	46
	02/20/2001		2001 local collaborative time study agreement.	15	46
	02/20/2001		Appt. Anthony Carr, Mental Health Advisory Committee, 1st term expiring 12/31/03.	15	46
	02/20/2001		2001 contracts with Stivland, Inc. dba/Harbor Shelter and Counseling Center.	15	46
	02/20/2001		Host contracts for chemical dependency treatment providers: Avalon, Inc., Haven Chemical, Inc., Kinnic Falls, Inc., Cedar Ridge, Inc., Christensen Health Services, Inc., Human Services, Inc., On-Belay, Inc., We Care Counseling Cener, Inc., Fairview Healthcare Services, Inc.	15	48
	02/27/2001		Contract w/Compass-Minnesota, Inc.	15	52
	02/27/2001		Contract w/New Challenges, Inc.	15	52
	02/27/2001		Contract w/HSI for mental health, chemical health, aging and transportation services.	15	54
	03/06/2001		Contract w/Burkwood, Inc. to provide chemical dependency services.	15	61
	03/13/2001		Contract w/Communtiy Volunteer Service, transportation for eligible residents.	15	69
	03/20/2001		RFP for community applicants for monies available through the Family Homeless Prevention and Assistance Program.	15	76
	03/20/2001		Update on the County's Child Protection Assessment Unit's ten-year collection of statistics.	15	82
	04/03/2001		Auth. Ramsey County to be the lead agency for the East Metro Seniors' Agenda for Independent Living (SAIL) Project.	15	93
	04/03/2001		Department of Human Service has sent notification that it has approved placing everyone who is on the waiting list for waived services on the waiver. Policy change is in effect until June 30, 2001.	15	94
	04/03/2001		Dan Papin, Community Services Director, elected president of the MN Social Services Association (MSSA).	15	96

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	04/10/2001		Workshop held w/Michael O'Keefe, MN Dept. of Human Services to discuss aging services and human service financing strategies.	15	105
	04/17/2001		Proceed with a response to a request for information from the Dept. of Human Services for Local Administration of the Consumer-Directed Home Care Demonstration Grant.	15	107
	04/17/2001		Appt. Elizabeth Semotink to the Mental Health Advisory Committee, parcel term to 12/31/02.	15	107
	04/24/2001		Contract w/Woodbury Personal Assisted Living Unit to provide assisted living plus services and respite care to eligible residents.	15	120
	04/24/2001		Contract with HRA for the services of a Housing Coordinator position.	15	121
	04/24/2001		Local Service Unit/Tribal Biennial Plan for program year 2002-2003.	15	121
	04/24/2001		Workshop held for a progress report on the MN Family Investment Program.	15	127
	05/01/2001		Extend Special Project Office Tech. II position 5/19 - 12/31/01.	15	129
	05/08/2001		Agree. w/American Red Cross, St. Paul Area, for emergency social services and crisis response services.	15	136
	05/08/2001		Board presented w/suitcases to be used for foster children and teens from St. Mary's Catholic Church 2001 Confirmation Class.	15	141
	05/15/2001		Contract w/ORION ISO, community based services.	15	149
	05/15/2001		Annual report on the status of out-of-home placement of children in WACO.	15	152
	05/22/2001		Family Means 2001 contract for home community based services and financial case management services.	15	157
	05/22/2001		Contract w/HSI to act as designated service agency for the Children's Mental Health Collaborative funds.	15	157
	05/22/2001		Overview of current legislative proposals re: shared responsibility child support guidelines.	15	160
	05/22/2001		Overview of the Financial Institution Data Match that creates quarterly matching of delinquent non-custodial parents w/financial institution account records.	15	160
	06/05/2001		Information given on the MN Children's Justice Initiative.	15	172
	06/05/2001		Update given on County effort to move individuals w/developmental disabilities on to the State waiver program by 6/30/01.	15	173
	06/12/2001		Special Project Sr. Office Technician through 12/31/01.	15	175
	06/12/2001		Extend Special Project Social Worker I through 12/31/01.	15	175
	06/12/2001		County certification of case 285851 to provide adult foster care services to a related person.	15	175
	06/12/2001		Contract w/Legacy Endeavors, Inc. home and community based services for persons w/developmental disabilities.	15	175
	06/12/2001		Auth. .5 FTE Social Worker I/II.	15	176
Court Administration	01/23/2001	2001-006	Law Library Board to raise criminal fine from \$5.00 to \$10.00 per case effective 7/1/01. (Replaced by Resolution No. 2001-015)	15	21
	02/13/2001	2001-015	Raise Law Library's criminal and petty misdemeanor fees to \$10.00 per case effective 7/1/01. (Supercedes Res. No. 2001-006)	15	38

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Court Administration	02/13/2001		Contract with Julie Friedrich, Guardian ad Litem Services.	15	38
	05/22/2001		Contract w/Tenth Judicial District of MN and National Center for State Courts to conduct a caseload and calendar management project.	15	158
	06/05/2001		Contract w/Jean Kubitschek for Guardian ad Litem Services.	15	167
Court Services	01/02/2001		Reappt. Janet K. Wuorenma, Community Corrections Advisory, 1st full term expiring 12/31/02.	15	4
	01/02/2001		Reappt. Holly Ryan-Moore, Community Corrections Advisory, 3rd term expiring 12/31/02.	15	4
	01/02/2001		Confirmation of the following appointments to the Community Corrections Advisory: Mark Kuppe, HSI Rep. Doug Johnson, Cty. Att., and Shelley Elling, Probation Officer.	15	5
	02/13/2001		Grant agreement No. 90697, MN Juvenile Accountability Incentive Block Grant program.	15	39
	02/27/2001		Renew Intensive Supervision Grant w/MN Department of Corrections.	15	52
	02/27/2001		Appt. Rick Wippler, Community Corrections Adv. Board, Educational Rep. to fill an unexpired term to 12/31/01.	15	53
	03/06/2001		Purchase of service agreement w/Family Violence Network.	15	61
	03/13/2001		Convert consulting funds to increase a .5 FTE Probation Officer to full-time.	15	69
	04/10/2001		2001 contract w/Dakota County for provision of secure juvenile detention bed services.	15	101
	04/17/2001		Renew purchase of service agreement w/Dakota County for services through the U of M, Center for Restorative Justice and Mediation.	15	107
	05/01/2001		Annual grant renewal funding from MN Dept. of Corrections: Enhanced Sex Offender Supervision; Adult Felony Reduction; and Caseload/Workload Reduction.	15	129
	06/05/2001		Appt. Ms. Sonnie Smith, Community Corrections Advisory, citizen minority rep. to fill unexpired term to 12/31/01.	15	167
	06/05/2001		Renew joint powers agree. w/State of MN, Commissioner of Corrections, for the Sentencing to Service Program.	15	167
	06/05/2001		Purchase of service agreements with: East Communities Family Services; Forest Lake Youth Service Bureau; White Bear Lake Community Counseling Center; and Youth Service Bureau, Inc. 1/1/01 - 12/31/01.	15	167
Financial Services	02/13/2001		Establish Reserves and Designations for fund balances for fiscal year ended 12/31/00.	15	40
	03/20/2001		Transfer of \$30,000 from contingency to Facilities for construction of jail arraignment facility.	15	75
	04/03/2001		Financial Service Policy Changes: HOUSEKEEPING CHANGES: 2002, Establishment of Fiscal Policy; 2003, Finance Committee; 2010, Investment Policy (Collateral) 2011, Outstanding Warrant Checks; 2013, Payment of County Obligations; 2018, Debt Policy; and 2102, Revenue & Expenditures Object Codes and Definitions. POLICY CHANGES: 2017, Collections. NEW POLICIES: 2015, Post Retirement Health Care Benefits Fund and 2016, Employer Liability Fund.	15	87

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Financial Services	04/03/2001	2001-036	Authorizing a process for the refunding of the G.O. refunding bonds Series 1992A.	15	92
	04/03/2001		Workshop held to discuss the Annual Collections Report for 2000.	15	96
	04/10/2001		Contract w/Enterprise Resolutions, Inc. for purchase of an imaging system and software.	15	99
	04/17/2001		Transfer of special reserve fund of the gravel tax to the road and bridge account.	15	110
	05/15/2001		Delay action on appointment of underwriter for refunding G.O. Refunding Bonds Series 1992A until June 5, 2001.	15	151
HRA	06/12/2001	2001-068	Select an underwriter and authorize the transaction for the refunding of the G.O. Refunding Bonds Series 1992A.	15	176
	01/16/2001	2001-025	Discussion of HRA appointments. Attorney to research further.	15	19
	03/06/2001		Appt. of Merry Beckmann, Woodbury, to a first term expiring 12/31/03.	15	62
	03/13/2001		Issuance of bonds in WACO for the 2001 single family mortgage revenue bond program.	15	69
	05/22/2001	2001-058	Qualified Allocation Plan for Housing Tax Credits.	15	160
Human Resources	01/02/2001		Attraction/retention salary ranges for classifications of Engineer II and Transportation Engineer.	15	6
	01/16/2001		Banding/grading recommendations for various I.S. positions.	15	17
	01/16/2001		2000 Pay Equity Report to the MN Department of Employee Relations.	15	18
	01/16/2001		Amend and reinstate the flexible benefits plan effective 1/1/01.	15	18
	02/13/2001		Revise and rename Account Clerk/Accounting Technician classifications and approval of newly written job descriptions.	15	39
	02/13/2001		Band/grade classification of Senior Financial Systems Technician at B2-5-1.	15	39
	02/13/2001		Attraction/retention salary range for classification of Collections Officer.	15	40
	02/20/2001		Appt. Robert Taival, Personnel Board, 1st term expiring 12/31/03.	15	45
	03/20/2001		Modify attraction/retention salary range for class. of County Assessor/Appraisal Manager in the Dept. of ATSE.	15	82
	04/10/2001		County Cellular Phone Policy.	15	101
	04/17/2001		Executive (Closed) Session held to discuss negotiation strategy with all County bargaining Units for 2002 and beyond.	15	116
	05/08/2001		Re-establishment of the position of Deputy Assessor/Appraisal Manager in the Dept. of ATSE	15	146
	05/15/2001		Substitute supervisory position of Administrataive Technician for a non-supervisory position of Office Specialist in the Sheriff's Office and auth. to petition the Bureau of Mediation Services for a unit determination.	15	149
	06/12/2001		Notify employees & exclusive representatives of intent to modify Section 17 of the County Rules & Regs. to discontinue any County contribution toward retiree medical insurance for all employees hired after 1/1/2002.	15	176
Internal Auditor	01/02/2001		Reappt. Joseph Rheinberger, Internal Audit Advisory, 3rd term expiring 12/31/02.	15	4
Legislative	01/02/2001		Meeting w/legislative delegation to be held on 1/9/01 at Oak Marsh Golf Course.	15	9
	01/02/2001		2001 Legislative Agenda.	15	9

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Legislative	01/16/2001	2001-022	Presentation of AMC's 2001 legislative priorities.	15	18
	02/06/2001		Legislative update given.	15	33
	02/20/2001		Legislative update presented.	15	48
	02/27/2001		Community Corrections Act subsidy increase.	15	55
	02/27/2001		Update on County drop list bill and possibility that it may be made a statewide option.	15	57
	02/27/2001		Legislative update on PERA deficits in funding. Letter to be sent expressing County's concern.	15	58
	02/27/2001		Legislation proposed that would place the 911 Communication Center employees and Community Correction Act County Probation Officers in the Law Enforcement Retirement program. County opposed to that bill.	15	58
	03/06/2001		Legislative update presented.	15	63
	03/13/2001		Update presented.	15	72
	03/20/2001		Letter to Rep. Eric Lipman opposing HF 1587, local elections to be held in November of off numbered years.	15	83
	03/20/2001		Legislative update given.	15	83
	04/03/2001		Legislative update presented.	15	95
	04/10/2001		Legislative update.	15	103
	04/17/2001		Legislative update.	15	114
	04/17/2001		Letter to be sent to the federal legislative delegation asking that they consider designating refuse-derived fuel as a renewable resource.	15	114
	04/17/2001	2001-045	Support legislative action to increase state transportation funding.	15	115
	04/24/2001		Legislative update presented by John Kaul, legislative liaison.	15	124
	05/01/2001		Update presented.	15	131
	05/08/2001		Marc Hugunin, Met. Council, advised the Board that the proposed House tax bill reduces funding for mass transit and would eliminate many bus routes in the County.	15	135
	05/08/2001		Update presented.	15	146
	05/08/2001		Proposal in House tax bill would reinstitute levy limits and a reverse referenda provision.	15	146
	05/15/2001		Update on the 2001 legislative session.	15	155
	05/22/2001		Legislative update.	15	165
	06/05/2001		Update given.	15	173
Library	01/09/2001		Appt. Nancy Remakel, Library Board, to 1st term expiring 12/31/03.	15	11
	01/16/2001		Appt. Chris Georgacas, Library Board, 1st term expiring 12/31/03.	15	19
Minnesota Extension	01/02/2001		Reappt. Robert Marzolf, Minnesota Extension Committee, 3rd and final term expiring 12/31/03.	15	4
	01/02/2001		Confirm appointment of Donald Scheel, A/T designee, to the MN Extension Committee.	15	5
	01/23/2001		Appt. Merry Beckmann, Minnesota Extension Committee, 1st term expiring 12/31/03.	15	21
	02/20/2001		Appt. Damon Dolton, Minnesota Extension Committee, fill unexpired term to 12/31/02.	15	46

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Minnesota Extension	03/06/2001	2001-062	Board workshop held to discuss a proposal to integrate MN Extension-WACO-into the operations of the Dept. of PH&E.	15	64
	03/13/2001		Integrate the U of M Extension-WACO and the Dept. of PH&E.	15	69
	04/03/2001		Two 4-H groups in WACO nominated for AMC youth awards, Woodbury 4-H Club won honorable mention and the City Cousins 4-H Club of Cottage Grove was nominated.	15	92
	05/22/2001		Proclamation of appreciation for Charles Leifeld.	15	161
	05/22/2001		Declare June 1, 2001 as "Chuck Leifeld Day in Washington County."	15	162
Public Health & Environment	06/05/2001	2001-062	2001 WACO appropriations for County extension work.	15	168
	01/02/2001		Reappt. Elizabeth Sandstrom, Public Health Advisory Committee, 2nd term expiring 12/31/02.	15	3
	01/02/2001		Reappt. Sara Wenzel, Public Health Advisory, 3rd and final term expiring 12/31/02.	15	3
	01/02/2001		Reappt. Elizabeth Semotink, Public Health Advisory, 2nd term expiring 12/31/02.	15	3
	01/02/2001		Reappt. Julie Schmidt, Public Health Advisory, 2nd term expiring 12/31/02.	15	4
	01/02/2001	2001-004	Reappt. Lisa Ring, Public Health Advisory, 2nd term expiring 12/31/02.	15	4
	01/02/2001		Reappt. Marguerite Rheinberger, Public Health Advisory, 2nd term expiring 12/31/02.	15	4
	01/02/2001		Reappt. Joseph Rheinberger, Public Health Advisory, 2nd term expiring 12/31/02.	15	4
	01/02/2001		Reappt. Richard Huelsmann, Public Health Advisory, 2nd term expiring 12/31/02.	15	4
	01/02/2001		Reappt. Doreen Feist, Public Health Advisory, 2nd term expiring 12/31/02.	15	4
	01/02/2001		Reappt. Nancy Schlagel, Public Health Advisory, 2nd term expiring 12/31/02.	15	4
	01/09/2001		Metropolitan Counties Energy Task Force recommendations and work plan.	15	14
	01/23/2001		Contract w/MN Dept. of Health, \$25,000 grant from the MN Youth Tobacco Prevention Initiative, Part V.	15	22
	01/23/2001		Community wastewater system operation and maintenance (201) agreements w/May and New Scandia Townships.	15	24
	01/23/2001		Participation in the Solid Waste Management Coordinating Board regional backyard food waste compost bin project.	15	24
	01/23/2001		Appointments to the Groundwater Advisory Committee as follows: Robert Bieraugel, Stuart Grubb, Richard Thron, Paul Bischoff, Richard Caldecott, Craig Leiser, Randall LaFoy, Ken Hartung, John Jansen, Jack Lavold, Don Scheel and Kevin Nickelson.	15	25
	02/06/2001		Appt. Judy Woods, Public Health Advisory, 1st term expiring 12/31/02.	15	29
	02/06/2001		Appt. Peter Nord, Public Health Advisory Committee, 1st term expiring 12/31/02.	15	29
	02/06/2001		Assign County Agriculture Inspector duties to Peter Ganzel.	15	32
	02/06/2001		Apply for MN Board of Water and Soil Resources challenge grant to complete a "Comprehensive Assessment" in northern WACO.	15	32

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	02/13/2001		Professional and technical services contract with State of MN for TANF public health nurse home visiting services.	15	39
	02/13/2001		Staff of Ramsey and Washington County have developed summary of the various actions of the Resource Recovery Facility and what the two Counties have done to comply with the Solid Waste Management Act.	15	42
	02/20/2001		Appt. Keith Rapp, Groundwater Advisory Committee.	15	45
	02/20/2001		Update on the status of Project Impact activities. Tour taken of "safe room" which can withstand up to 250 mph winds.	15	49
	02/27/2001		Update on the Ramsey/Wash. Resource Recovery Facility and solid waste management issues. Joint Board workshop scheduled for March 22, 2001.	15	56
	03/06/2001		Board workshop held to discuss a proposal to integrate MN Extension-WACO- into the operations of the Dept. of PH&E.	15	64
	03/13/2001		Appt. Kelly Findlay to the Public Health Advisory Committee to a first term expiring 12/31/02.	15	68
	03/13/2001		Integrate U of M Extension-WACO, and the Dept. of PH&E.	15	69
	03/13/2001		Appt. Jennifer Osborne to the Public Health Advisory Committee, 1st term expiring 12/31/02.	15	69
	04/03/2001		Contracts with home health providers for services to eligible residents: REM, Lakeview Home Care, Fairview Lakes Regional Health Care (Home Caring and Hospice), Equity, Care Plus, Becklund Home Care, Alliance and Integrated Home Care.	15	88
	04/03/2001		Contracts with cities of Bayport, Forest Lake, Grant, Lake St. Croix Beach, Lakeland, Lakeland Shores, Marine on St. Croix, Oakdale, Pine Springs and Saint Mary's Point for individual sewage treatment system permitting and inspection.	15	88
	04/17/2001	2001-040	Emergency management performance grant w/MN Dept. of Public Safety, Division of Emergency Management.	15	107
	04/17/2001	2001-044	Declare a state of emergency in Washington County.	15	114
	04/24/2001		Appt. Glen Brown to Groundwater Advisory Committee.	15	119
	04/24/2001		Workshop held to discuss the distribution of 2002 recycling grant dollars to cities and townships.	15	128
	05/01/2001		Appt. Gene Smallidge, alternate, Noxious Weed Appeal, 1st term expiring 12/31/02.	15	129
	05/01/2001		Appt. Brenda Whalen, Noxious Weed Appeal, 1st term expiring 12/31/02.	15	129
	05/08/2001		Amend. Delegation Agree. w/MN Dept. of Agriculture, licensing and inspection of combined food establishments which are located at and owned by the Operator of a County licensed recreation camping area or manufactured home park.	15	136
	05/15/2001		Appt. Milton Knoll, Jr. to the Groundwater Advisory Committee.	15	149
	05/15/2001		Review of 2000 projects and accomplishments of the Solid Waste Management Coordinating Board.	15	151
	05/15/2001		Workshop held to discuss future of the EMS Radio Communications Board.	15	156
	05/22/2001	2001-057	Enacting WACO's withdrawal from the EMS Radio Communications Board.	15	158

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	05/22/2001	2001-059	Appreciation for participants in flood related activities.	15	162
	05/22/2001		Report on damage occurred in the latest Washington County flooding.	15	162
	06/12/2001		Agreements w/Cities of Woodbury and Oakdale for distribution of curbside recycling funds.	15	176
	06/19/2001		Waste Education Agreement with R/W Resource Recovery Board to provide a one-year extension of the Special Project Environmental Specialist position for outreach services.	15	185
	06/19/2001	2001-071	Amendment No. 10 to the R/W Resource Recovery Service Agree. w/NRG Energy Inc.	15	186
	06/19/2001	2001-072	Direct the County to fully explore and consider development and implementation of a public collection system for solid waste.	15	187
	06/19/2001		Award of Excellence presented from the MN Council of Physical Activity and Sports for the County's walkability assessment.	15	188
Recorder	02/06/2001		Workshop held to discuss UCC revised Article 9 central filing and satellite office contract.	15	35
	02/13/2001		Satellite office agreement w/State of MN, Office of Secretary of State.	15	39
	04/24/2001		Plat of Larson Meadows, New Scandia Township.	15	121
Sheriff	01/02/2001		Amend. No. 3 to food service mgmt. Agreement w/Best, Inc.	15	5
	01/02/2001		Licensing agreement and agreement for installation of MN Photo Imaging Repository System.	15	6
	01/23/2001		Contract w/Capitol Communications for microwave radio system upgrade to existing public safety radio system.	15	24
	03/06/2001		Amendment 2 to the Law Enforcement Services agreement w/Forest Lake.	15	61
	03/06/2001		Board workshop held to discuss the status of the Metro 800 MHz radio system project.	15	64
	03/13/2001		Amend. #1 to grant w/Office of Drug Policy and Violence Prevention for the East Metro Coordinated Narcotics Task Force.	15	69
	03/20/2001		Annual Boat and Water Safety Enforcement Agreement w/DNR.	15	76
	04/17/2001		Contract w/DNR to assist in the enforcement of BWI and other boating safety laws.	15	108
	05/08/2001		Accept donation of 2-cycle oil and 10W30 oil for the Water Parks and Trails Unit from Sam's Club of Inver Grove Heights.	15	136
	06/12/2001		Dep. Sheriff Tom Stafford named MN Police Officer of the Year.	15	177
	06/19/2001		Contract w/City of Oakdale for radio antenna space on the Hallmark Ave. Water tower.	15	182
	06/26/2001	2001-074	Commendation for Deputy Tom Stafford as MN Police Officer of the Year.	15	194
	06/26/2001		Agreement w/State of MN for provision of law enforcement services and approval to hire a replacement FTE for the term of the contract.	15	194
Societies	01/09/2001		Agree. w/Agricultural Society for the year 2001.	15	11
	02/20/2001		Memorandum of Agreement, operations grant with Washington County Soil and Water Conservation District.	15	45

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Facilities	01/02/2001		Reappt. Alice Smith, Historic Courthouse Advisory, 2nd term expiring 12/31/02.	15	3
	01/02/2001		Reappt. Wilmer Holz, Historic Courthouse Advisory, 2nd term expiring 12/31/02.	15	4
	01/02/2001		Space lease to Stillwater Independent School District 834 1/1/01 - 12/31/01.	15	6
	01/02/2001		Change Order No 1 w/George Siegfried Construction for retaining wall project at the Historic Courthouse.	15	6
	01/09/2001		Reappt. Gayle Hudak, Historic Courthouse Advisory Council, 2nd term expiring 12/31/01.	15	11
	01/09/2001		Update on the Woodbury Library project.	15	13
	01/16/2001		Appt. Alice Robinson, Historic Courthouse Advisory, 1st term expiring 12/31/02.	15	18
	01/16/2001		Appt. John DeCurtins to the Historic Courthouse Advisory, 1st term expiring 12/31/02.	15	18
	02/13/2001		Contract with Conrad Mechanical for replacement of two make up air handler units for south road mainenance shop.	15	39
	02/13/2001		MN Historical Society grant agreement for \$35,000 for Historic Courthouse restoration project.	15	40
	02/20/2001	2001-016	Space lease amendment for the Forest Lake District Courts.	15	46
	02/20/2001		Lease for overflow parking space at Salem Lutheran Church.	15	47
	02/20/2001	2001-017	Rejection of bids received for card reader security system.	15	47
	02/20/2001		Office space leases w/North Star Title, Universal Title Co., Old Republic National Title Co., and Edina Reality Title Co.	15	47
	02/27/2001	2001-019	Award of contract for replacement of air handler at the north shop to Conrad Mechanical Contractors, Inc.	15	53
	02/27/2001		Update given on results of the joint library/Woodbury Central Park project. Auth. to include the 6,659 square foot expansion space as part of the proposed construction contract.	15	56
	03/13/2001		Contract with Wold Architects for remodeling of the old Woodbury Library tabled for one month.	15	70
	03/13/2001	2001-026	Bid award concurrence for the Woodbury Library-Indoor Central Park project to Donlar Construction.	15	70
	03/20/2001		Transfer of \$30,000 from contingency to Facilities for conststruction of a jail arraignment facility.	15	75
	04/10/2001		Workshop held to discuss county office space planning and reuse of the existing Woodbury Library for County offices.	15	105
	04/24/2001		Appt. Victoria Hoffbeck, Historic Courthouse, 1st term to 12/31/02.	15	119
	04/24/2001	2001-047	Rejection of bids received for card reader security system.	15	121
	04/24/2001		Introduction of new Historic Courthouse Coordinator, Carolyn Phelps.	15	124
	05/01/2001		Appt. Phyllis Jones, Historical Society, to the Historic Courthouse Advisory Council, 1st term, 12/31/02.	15	129
	05/01/2001	2001-048	Relinquishing existing easement rights on the Woodbury Marketplace Plat.	15	130
	05/01/2001		Contract w/Wold Architects and Engineers, remodeling of the old Woodbury Library.	15	131
	05/01/2001		Groundbreaking ceremony for Woodbury Library, 5/9/00, 4:00 p.m.	15	131

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Facilities	05/08/2001	2001-053	Convey Everton Ave. North right of way to the City of Forest Lake and create access opening on CSAH 2 (Replaces Res. 2001-042.	15	138
	05/15/2001	2001-054	Space lease amendment for the Dept. of Economic Security.	15	150
	05/22/2001		Concur in approval of agree. between the City of Woodbury and YMCA of Greater St. Paul for the land transaction involving the project construction of the Woodbury Central Park and WACO Library.	15	160
	06/05/2001	2001-066	Award of contract for exterior masonry repair/tuckpointing at the Historic Courthouse to A.J. Spanjers Company, Inc.	15	170
	06/26/2001		Wold Architects and Engineers selected as architects for proposed County Courts project.	15	198
Transportation-General	01/02/2001	2001-002	Bid award for year 2001 motor vehicle fuel supplies to Kath Brothers Fuel Oil Co.	15	5
	01/23/2001		Workshop held with Administration and the Brown's Creek Watershed District to discuss the Kismet Basin flood control project.	15	27
	02/13/2001		2001 seasonal employee pay rates.	15	39
	03/13/2001		Reappt. Donald J. Wodek, to the South Washington Watershed District to a term expiring May 1, 2004.	15	68
	03/20/2001		Partnership agree. w/MN Dept. of Transportation to assign Gregory Felt to work full time at WACO as Operations Manager.	15	77
	04/03/2001		Appt. Jerry Turnquist to the Brown's Creek Watershed District to fill an unexpired term to 10/21/02.	15	95
	05/08/2001	2001-050	Auth. split of tax forfeited Bayport garage property.	15	136
	05/08/2001	2001-051	Award of contract for seasonal materials - sand material delivered to Miller Excavating, Inc., Aggregate Industries, Inc. and Eagle Trucking, Inc.	15	137
	05/15/2001		Reappt. John Bower and Richard Bohrer to the Carnelian Marine Watershed to terms expiring June 21, 2004.	15	149
	06/12/2001		Comments on the Comfort Lake/Forest Lake Watershed District Water Mgmt. Plan.	15	175
Transportation-Parks	01/02/2001		Appt. Kenneth Heuer, Parks and Open Space, fill unexpired term to 12/31/02.	15	3
	01/02/2001		Reappt. Margaret Vogel-Martin, Parks and Open Space, 2nd term expiring 12/31/03.	15	3
	01/02/2001		Reappt. Janet Norton, Parks and Open Space, 2nd term expiring 12/31/03.	15	4
	01/02/2001		Reappt. Gigi Scanlan, Parks and Open Space, 3rd and final term expiring 12/31/03.	15	4
	01/09/2001		Update on the Lake Links Trail Network master plan.	15	13
	01/16/2001		Appt. Don Arnold, Parks and Open Space Commission, to fill an unexpired term to 12/31/01.	15	17
	01/23/2001	2001-009	Application for a natural resources study grant for a Metro Greenways Planning grant. Authorization for the Parks Division to utilize stewardship funds as a match for the grant.	15	24
	02/13/2001		Appt. Paul Poncin, Parks and Open Space, partial term to 12/31/02.	15	37

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Parks	02/13/2001		Grant agreement w/Metropolitan Council for \$511,000 to reimburse the County for the acquisition and early buyout of the Ceridian Employees Recreation Foundation Property (St. Croix Bluffs Reserve).	15	40
	04/10/2001	2001-037	Award of contract for contact station remodeling to Parkos Construction Co.	15	100
	05/01/2001		Workshop held with the Parks and Open Space Commission to discuss the 20-year vision of county parks and open space.	15	132
	05/22/2001		Amend. No. 2 to Brauer & Associates, Ltd. for development of a master plan for the proposed Lake Links Trail Network.	15	160
	05/22/2001		National Trails Day Celebration and Explore Your Parks Day, June 2, 2001.	15	160
	06/05/2001		Contract for play equipment at L.E. Park Campground to Little Tikes Commercial Play Systems/Flanagan Sales, Inc.	15	170
	06/05/2001		Change timing and process of sale for vehicle park permits to January 1 through December 31 of a given year.	15	171
	06/12/2001		Workshop held to discuss allowing dogs in County campgrounds.	15	179
	06/19/2001		Grant w/MN DNR to complete a natural resources inventory between the St. Croix River and CR 21 in Denmark Twp.	15	181
	06/19/2001		Advertise for proposals for development of a natural resources inventory between the St. Croix River and CR 21 in Denmark Twp.	15	181
	06/19/2001		Mission directed savings projects, historical markers at Point Douglas Park and Pine Point Park, and construction of small shelter in group camping area of L.E. Park.	15	181
	06/19/2001	2001-069	MN Trail Assistance Program, Star Trail Association.	15	181
Transportation-Roads	01/02/2001		Change Order No. 1, microsurfacing.	15	6
	01/16/2001	2001-005	Acquire right of way on CSAH 21.	15	18
	01/23/2001	2001-007	Final Payment to Tower Asphalt, road construction on CSAH 10.	15	22
	01/23/2001		Supplemental Agree. No. 3 w/URS/BRW for engineering design services for CSAH 13 and CSAH 15.	15	23
	01/23/2001	2001-008	Award of contract for reroofing Lake Elmo Park Reserve buildings to Donahue Construction.	15	23
	02/06/2001	2001-013	Revoking County Road 33A.	15	32
	02/06/2001		Workshop held with the Newport City Council to discuss local impacts associated with the I-494, TH 61/Wakota Bridge Project	15	35
	02/13/2001		Workshop held to discuss reconstruction of County Road 61.	15	43
	02/27/2001	2001-020	Auth. County's signing easement agreements with State of Minnesota for easements on CSAH 28.	15	53
	02/27/2001		Letter of support for the Stillwater/OakPark Heights-Houlton, St. Croix River Crossing to be sent to the Commissioner of MN/Dot.	15	57
	03/06/2001	2001-023	Final payment to Progressive Contractors, Inc. for guardrail end replacements, bridge painting and bridge deck repairs.	15	62
	03/06/2001		Contract to purchase three-ton roller w/St. Joseph Equipment.	15	62
	03/06/2001		Board workshop held to discuss the project status for reconstruction of CR 61.	15	64

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Roads	03/13/2001		Town road allotments for Baytown, Denmark, Grey Cloud, May, New Scandia, Stillwater and West Lakeland Townships.	15	69
	03/13/2001		Workshop held to discuss highway maintenance issues.	15	74
	03/20/2001	2001-030	Final payment to Northern Traffic Supply, Inc. for the provision and installation of traffic signs and computer hardware and software.	15	76
	04/03/2001	2001-035	Award of contract for seasonal materials, sand and plant mixed bituminous supply and plant mixed bituminous surface in place.	15	89
	04/10/2001	2001-038	Reconvey to the State of MN Lot 2, Block 1, Shady Glade Addition.	15	100
	04/17/2001	2001-042	Convey Everton Avenue North right-of-way to the City of Forest Lake and create access opening on CSAH 2. (Replaced by Resolution No. 2001-053)	15	108
	04/17/2001	2001-041	Final payment on 2000 overlays construction to Tower Asphalt, Inc.	15	108
	04/17/2001		Transfer of special reserve fund of the gravel tax to the road and bridge account.	15	110
	04/24/2001		Update on Stillwater Bridge status presented by Ted Thompson representing the City of Stillwater. Tom Melena, Administrator from Oak Park Heights, presented their views.	15	125
	04/24/2001		Workshop held to review the TH 36 Subarea Study/Interregional Corridor Study Final Report.	15	127
	05/01/2001		Traffic signal maintenance agree. w/City of Lake Elmo, intersection of Inwood Ave. N and I-94 north ramps.	15	130
	05/01/2001		Workshop held to discuss the Hinton/Tower road construction project.	15	132
	05/08/2001	2001-052	Final payment on guardrail, bridge painting and bridge deck rehap to Progressive Contractors, Inc.	15	138
	05/15/2001	2001-055	Proclaim the Week of May 13-19, 2001 as Transportation Week in the County.	15	150
	06/05/2001	2001-063	Award of contract for 2001 regular and CIR overlay project to Tower Asphalt, Inc.	15	168
	06/05/2001	2001-064	Award of contract for 2001 crackseal project to Daffinson, Inc.	15	169
	06/05/2001	2001-065	Award of contract for 2001 sealcoat project to Allied Blacktop.	15	170
	06/05/2001	2001-067	All way stop installation at the CSAH 19 and Lake Road intersection located in the City of Woodbury.	15	172
	06/26/2001		Workshop held to discuss proposed restructuring of highway operations.	15	201
Transportation-Surveyor	01/02/2001		Reappt. Lloyd Nelson, Planning Advisory Commission, 3rd and final term expiring 12/31/03.	15	3
	01/09/2001		Appt. Mary McConnell, Planning Advisory Commission, 1st term expiring 12/31/03.	15	11
	01/09/2001		Appt. Milton Knoll, Jr., Planning Advisory Commission to fill an unexpired term to 12/31/02.	15	11
	02/06/2001		Accept PAC's recommendation and set public hearing for March 20, 2001.	15	33
	02/20/2001		Appt. Richard Adams, Planning Advisory Commission, 1st term expiring 12/31/03.	15	45
	02/20/2001		Appt. Maynard Kelsey, Board of Adjustment and Appeals, 1st term expiring 12/31/03.	15	45
	03/20/2001		Public Hearing held to consider amendments to the WACO Development Code - Accessory Structure regulations.	15	77

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Surveyor	03/20/2001	2001-031	Adopting Ord. No. 156, amendments to the WACO Development Code, Chapter One Section 2 and Chapter Two, Part 3, Section 1.2(D) Zoning Regulations.	15	80
	03/20/2001		Issue of applying Ord. No. 156 to major subdivisions as well as minor subdivisions to be sent back to the Planning Advisory Commission for study.	15	82
	03/20/2001		Discussion of Baytown Townships request that all planning and zoning become the responsibilities of townships. Workshop to be scheduled to discuss this matter.	15	83
	04/03/2001	2001-034	Terminating the uniform street naming and numbering system agreement with the City of Lake Elmo.	15	89
	04/17/2001		Workshop held to discuss the relationship between the County and townships on planning and zoning matters.	15	117
	05/08/2001		Tour taken of open space developments and cluster developments: Hunter's Ridge II, Ekdahl Estates and Jackson Meadows.	15	148
	06/05/2001		Establish public hearing, 6/19/01, 9:00 a.m. to consider a request by James Schneider, New Scandia Twp.	15	168
	06/05/2001		Update on two foot contour and aerial photography.	15	171
	06/19/2001		Public hearing held to consider rezoning request & Comp Plan amendment by James and Peggy Schneider.	15	182
	06/19/2001	2001-070	Adopting Ord. No. 157, Comp Plan amendment and rezoning request by James and Peggy Schneider.	15	183
	06/19/2001		Workshop held to discuss options for holding conservation easements in open space design developments.	15	190
	06/26/2001		County to be the principle holder of last resort for conservation easements in open space design developments.	15	195
Workforce Center	01/16/2001		Workforce Center's Annual Report.	15	18
	03/20/2001		Agree. W/MN Dept. of Economic Security to operate the WIA Adult and Youth Program, MN Youth Program and Older Worker Program, 4/1/01 - 3/31/04.	15	76
	03/20/2001		Agree. w/MN Dept. of Economic Security to extend the federal Welfare to Work Grant through 4/9/03 and 6/30/04 for 1998 and 1999 allocations.	15	76
	03/20/2001		WIA Local Youth Plan Update for the program year 4/1/01 - 3/31/02.	15	83
	04/10/2001		Workforce Investment Act Adult and Dislocated Worker Programs and Senior Community Services Employment Program Plan update for program year 7/1/01 - 6/30/02.	15	101
	04/10/2001		Workforce Investment Act Incentive Funds for 4/1/01 - 3/30/02.	15	99
	04/10/2001		Contract w/East Suburban Resources for a supported work program for hard-to-serve participants in the Welfare-to-Work programs 4/1/01 - 6/30/02.	15	99
	04/24/2001		Contract w/Twin Cities Trust, 2001 youth employment, 6/12 - 8/31/01.	15	120
	04/24/2001		Workshop held with the Workforce Investment Board to discuss development issues for WACO.	15	127
	05/08/2001		Year V grant, w/MN Dept. of Children, Families and Learning, to administer the Southeast Metro School-to-Work Partnership, 4/1/01 - 3/31/02.	15	136
	06/19/2001		Agreement w/MN Dept. of Trade and Economic Development for Dislocated Worker Program, 7/1/01 - 6/30/03.	15	182

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 2, 2001

The Washington County Board of Commissioners met in regular session at 4:30 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Stafford, Peterson and Pulkrabek. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Virginia Erdahl, Deputy Administrator; Meredith Magers, Assistant County Attorney; Doug Johnson, County Attorney; Mary McGlothlin, Director of Public Health and Environment; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Judy Honmyhr, Human Resources Director; Don Wisniewski, Director of Transportation and Physical Development; Doug Fischer, Deputy Director of Transportation and Physical Development; Marv Erickson, Facilities Manager; and Bev Hagen, Public Information Specialist.

Chair Stafford called for unfinished business for 2000. There was none. Commissioner Abrahamson moved to adjourn sine die. Commissioner Peterson seconded the motion and it was adopted unanimously.

The Honorable Stephen L. Muehlberg, District Court Judge, administered the Oath of Office to the following newly elected officials: Dennis C. Hegberg, Commissioner District 1; Wally Abrahamson, Commissioner District 3; and R.H. Stafford, Commissioner District 5.

A new roll call was taken. Present were Commissioners Hegberg, Abrahamson, Stafford, Peterson and Pulkrabek.

County Administrator James Schug declared nominations open for Chair of the Washington County Board of Commissioners for 2001. Commissioner Abrahamson nominated Commissioner Peterson. Commissioner Pulkrabek seconded the nomination. No further nominations were heard and Commissioner Peterson was unanimously elected Washington County Board Chair for 2001.

Chair Peterson declared nominations open for Vice Chair of the Washington County Board of Commissioners for 2001. Commissioner Hegberg nominated Commissioner Pulkrabek. Commissioner Stafford seconded the nomination. No further nominations were heard and Commissioner Pulkrabek was unanimously elected Vice Chair of the Washington County Board of Commissioners for 2001.

Chair Peterson presented outgoing Chair Stafford with a plaque honoring him for his service as Chair for the past year.

January 2, 2001

BOARD MEETING DATES FOR 2001

Commissioner Abrahamson moved to set meetings of the Washington County Board of Commissioners for 2001 for the first four Tuesdays of each month, excluding any Tuesday which is a legal holiday, and that the first meeting of the month be an afternoon meeting starting at 4:30 p.m. with the remaining meetings starting at 9:00 a.m. Commissioner Hegberg seconded the motion and it was adopted unanimously.

COMMENTS FROM THE PUBLIC

Ronald Schaefer, Woodbury, advised the Board that he has filed a complaint with the Lawyer Professional Responsibility Board about his issues with the Washington County Attorney's Office. Chair Peterson indicated to Mr. Schaefer that the Board was advised of that and copies of his letter to the Lawyer Professional Responsibility Board were distributed to all Board members. The Chair limited Mr. Schaefer's presentation, as he had no new information to present.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the December 12, 2000 Board meeting minutes.
2. Adoption of **Resolution No. 2001-001** as follows:

Award of 2001 Newspaper Publication Bids

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 3:00 p.m., December 6, 2000 for the following publications:

- 1) Official Board Proceedings (Board minutes in summary form)
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first & second publication)

WHEREAS, timely bids were received from the Stillwater Gazette, Lillie Suburban Newspapers, St. Croix Valley Press and Forest Lake Times; and

WHEREAS, Washington County newspaper publishing awards are based on lowest index number for all bids.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication bids for 2001 as follows:

January 2, 2001

- 1) Official Proceedings of the Washington County Board of Commissioners (Board Minutes in Summary Form): Stillwater Gazette
- 2) Legal Notices: Stillwater Gazette
- 3) Notice and List of Real Estate Taxes Remaining Delinquent: Stillwater Gazette
- 4) First Publication of the Financial Statement for year ending December 31, 2000: Stillwater Gazette
- 5) Second publication of the Financial Statement to be distributed as an insert: Lillie Suburban

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to each newspaper.

3. Approval of a Memorial Day appropriation of \$100 each upon request in 2001 for the Stillwater Citizens' Memorial Day Association and Washington County Posts and Barracks.
4. Approval of appointments/reappointments to County Advisory Committees for 2001 as follows:

District 1

Margaret Vogel-Martin, Forest Lake, reappointed to the Parks and Open Space Commission, to a second term expiring December 31, 2003;

Lloyd Nelson, Forest Lake, reappointed to the Planning Advisory Commission, to a third and final term expiring December 31, 2003;

Elizabeth Sandstrom, Scandia, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

District 2

Jane Nicholson, Mahtomedi, reappointed to the Community Services Advisory Committee, to a second and final term expiring December 31, 2003;

Alice Smith, Mahtomedi, reappointed to the Historic Courthouse Advisory Council, to a second term expiring December 31, 2002;

Kenneth Heuer, Oakdale, appointed to the Parks and Open Space Commission, to fill an unexpired term to December 31, 2002;

Sara Wenzel, Oakdale, reappointed to the Public Health Advisory Committee, to a third and final term expiring December 31, 2002;

Elizabeth Semotink, Oakdale, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

January 2, 2001

District 3

Marguerite Rheinberger, Stillwater, reappointed to the Local Advisory Council on Mental Health, to a second and final term expiring December 31, 2003;

Joseph Rheinberger, Stillwater, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

Richard Huelsmann, Stillwater, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

District 4

Janet K. Wuorenma, Cottage Grove, reappointed to the Community Corrections Advisory Board, to a first full term expiring December 31, 2002;

Janet Norton, St. Paul Park, reappointed to the Parks and Open Space Commission, to a second term expiring December 31, 2003;

District 5

Holly Ryan Moore, Woodbury, reappointed to the Community Corrections Advisory Board, to a third term expiring December 31, 2002;

Wilmer Holz, Cottage Grove, reappointed to the Historic Courthouse Advisory Council, to a second term expiring December 31, 2002;

Gigi Scanlan, Woodbury, reappointed to the Parks and Open Space Commission, to a third and final term expiring December 31, 2003;

Doreen Feist, Woodbury, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

At Large

Joseph Rheinberger, Stillwater, reappointed to the Internal Audit Advisory Committee, to a third term expiring December 31, 2002;

Robert Marzolf, Scandia, reappointed to the Minnesota Extension Committee, to a third and final term expiring December 31, 2003;

Marguerite Rheinberger, Stillwater, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

Lisa Ring, Cottage Grove, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

Nancy Schlagel, Stillwater, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

Julie Schmidt, Stillwater, reappointed to the Public Health Advisory Committee, to a second term expiring December 31, 2002;

January 2, 2001

Confirmation of the following committee appointments

Mark Kuppe, Human Services, Inc., reappointed to the Community Corrections Advisory Board, to a term expiring December 31, 2002;

Doug Johnson, County Attorney, reappointed to the Community Corrections Advisory Board, to a term expiring December 31, 2002;

Shelley Elling, Probation Officer, reappointed to the Community Corrections Advisory Board, to a term expiring December 31, 2002;

Donald G. Scheel, Auditor/Treasurer Designee, Minnesota Extension Committee, to a term expiring December 31, 2003.

5. Information only - Child foster care daily basic maintenance, initial clothing allowance and difficulty of care rates for 2001.
6. Approval of citizen member appointments to the Citizen's Review Panel as follows: Joyce Beaird, Cottage Grove; Susan Johnson, Cottage Grove; Mary Ann Holton, Oakdale; Shannon Cunniën, Woodbury; and Karen Solimar, Woodbury.
7. Approval of Amendment No. 3 to the food service management agreement with Best, Inc.
8. Bids were received for Year 2001 motor fuel supplies as follows:

Bidder	South Shop			North Shop			Parks Division			Sheriff's Dept.	
	Winter Dsl	Reg Dsl	Unlead	Winter Dsl	Reg. Dsl	Unlead	Winter Dsl	Reg. Dsl	Unlead	Unlead 89 Oct.	Unlead 90 Oct.
Kath Bros Fuel*	.005	.005	.005	.005	.005	.005	.02	.02	.02	.0045	.0045
Yocum Oil Co.	.006	.006	.006	.006	.006	.006	.040	.040	.040	.0060	.0060

Adoption of **Resolution No. 2001-002** as follows:

Bid Award for Year 2001 Motor Vehicle Fuel Supplies to
Kath Brothers Fuel Oil Co.

WHEREAS, in order to facilitate the purchase of motor vehicle fuel for vehicle operation, the County solicited bids for these supplies; and

WHEREAS, bids were opened on December 18, 2000, with Kath Brothers Fuel Oil Co. being the lowest responsible bidder; and

January 2, 2001

NOW, THEREFORE BE IT RESOLVED, that the bid of Kath Brothers Fuel Oil Co. be accepted and the County enter into a contract with Kath Brothers Fuel Oil Co. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Kath Brothers Fuel Oil Co. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

9. Approval and execution of Change Order No. 1 for microsurfacing in Washington County.
10. Approval and execution of space lease to Stillwater Independent School District 834 January 1, 2001 through December 31, 2001, in the amount of \$300 per month.

The foregoing Consent Calendar was adopted unanimously.

SHERIFF'S DEPARTMENT

Commissioner Pulkrabek moved to approve the licensing agreement and agreement for installation of the Minnesota Photo Imaging Repository System which establishes a network sharing a common database for more efficient identification of criminals. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

HUMAN RESOURCES DEPARTMENT

Commissioner Abrahamson moved to approve attraction/retention salary ranges for the classification of Engineer II and Transportation Engineer in the Department of Transportation and Physical Development at an estimated cost from \$4,800 to \$18,000. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Abrahamson moved to approve and execute Change Order No. 1 to George Siegfried Construction Company contract in the amount of \$26,870 for the retaining wall project at the Historic Courthouse. Commissioner Stafford seconded the motion and it was adopted unanimously.

January 2, 2001

GENERAL ADMINISTRATION**Commissioner Committee Assignments for 2001**

Commissioner Hegberg moved to approve the Commissioner appointments for 2001 as follows:

Dennis C. Hegberg

Association of Minnesota Counties (AMC)
 Corrections Subcommittee
 Extension Committee
 Human Services Committee
 Groundwater Advisory Committee
 Housing and Redevelopment Authority (Member and Contact)
 Internal Audit Advisory Committee
 Mental Health Advisory Committee
 Metropolitan Energy Task Force (Attending Alternate)
 Metropolitan GIS Policy Committee
 Metropolitan Light Rail Transit Joint Powers Board (Alternate)
 Metropolitan Mosquito Control
 Minnesota Association of Governments Investing for Counties
 Minnesota County Extension, Washington County
 Minnesota Counties Insurance Trust
 Minnesota Transportation Alliance (Alternate)
 National Association of Counties (NACo)
 Environment Energy and Land Use
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Rail Authority
 Regional Solid Waste Management Coordination Board
 Rush Line Rail Corridor

Bill Pulkrabek

Association of Minnesota Counties (AMC)
 Legislative Steering Committee
 Community Corrections
 Community Social Services
 Legislative Committee
 Library Board
 Metro East Development Partnership
 Metropolitan Inter-County Association (Alternate)
 Minnesota Extension Service, Washington County
 National Association of Counties (NACo)
 Parks and Open Space Commission (Alternate)
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Rail Authority
 Workforce Investment Board

Wally Abrahamson

Andersen XL Project Ad Hoc Committee
 Association of Minnesota Counties
 Comparable Worth Committee

January 2, 2001

Wally Abrahamson (continued)

East Metro Radio Communications Board
 Historic Courthouse Advisory Council
 Metropolitan 911 Board
 Metropolitan 911 Executive Board
 National Association of Counties (NACo)
 Noxious Weed Appeal Committee
 Personnel Committee
 Planning Advisory Commission
 Plat Commission/Real Estate Acquisition Committee
 Regional Rail Authority

Myra Peterson

Association of Minnesota Counties District X Rep.
 Association of Minnesota Counties
 Board of Directors
 Housing
 Transportation
 Finance Committee
 I-494 Wakota Bridge Coalition
 Library Board (Alternate)
 MELSA/Metronet
 Metropolitan Area Agency on Aging, Inc.
 Metropolitan Inter-County Association (MICA)
 Metropolitan Light Rail Transit Joint Powers Board
 Metropolitan Mosquito Control
 Metropolitan 911 Telephone Board
 Metropolitan Transportation Advisory
 Minnesota Transportation Alliance
 Area Transportation Partnership
 National Association of Counties (NACo)
 Transportation & Telecommunication
 Parks and Open Space Commission
 Red Rock Rail Corridor
 Regional Rail Authority

R.H. Stafford

Association of Minnesota Counties
 AMC Board of Directors
 General Government
 Comparable Worth Committee (Alternate)
 East Metro Radio Communications Board
 Finance Committee
 Law Library Board
 Legislative Committee
 Metropolitan Energy Task Force
 Metropolitan GIS Policy Board (Alternate)
 Metropolitan Inter-County Association (MICA)
 Metropolitan Radio System Planning
 Minnesota Association of Governments Investing for Counties (Alternate)
 National Association of Counties (NACo)
 Public Health Advisory Committee
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Rail Authority
 Regional Solid Waste Management Coordination Board

January 2, 2001

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Washington County 2001 Legislative Agenda

James Schug, County Administrator, reviewed the County 2001 Legislative Agenda including the following priority items: Drop List Legislation; Regional Parks Bonding, 2001-2002; Metropolitan Regional Park System-Candidate Sites; Tax Forfeited Land Designated as Conservation-Recovery of Costs; Statewide Integrated Criminal Justice Information System; Child Welfare Concurrent Planning; Rededicate Undedicated Transportation Funds; and Motor Vehicle Fee Increase.

Mr. Schug advised the Board that three new legislative items will be added to the agenda and they are: Continue funding for planning the Red Rock Corridor; Ensure Waste-to-Energy and Landfill Gas Recovery are defined as a Renewable Energy Resource; and, SCORE Tax and Solid Waste Management Tax.

Commissioner Peterson asked that funding for the Rush Line Corridor also be included in the Legislative Agenda.

Commissioner Abrahamson moved to approve the Washington County 2001 Legislative Agenda with the additions as discussed. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Mr. Schug reminded the Board that there will be a meeting with the legislative delegation on January 9, 2001 at the Oak Marsh Golf Course beginning at 5:00 p.m.

Forest Lake Tax Issues

Mr. Schug updated the Board on the Forest Lake Township delinquent tax situation. Taxes were due on the airport, golf course and a water tower. Staff has met with Forest Lake Township a number of times, and with the City of Forest Lake who is now managing the affairs of the Township. The City of Forest Lake has agreed to pay all of the back taxes and the County agreed it would abate certain penalties and interest.

Federal Housing and Urban Development Home Program

Mr. Schug stated that as part of the Community Development Block Grant (CDBG), the County had to include in the agreements with the local units of government reference to what is called the federal HOME Program. That program is designed to acquire property or help in the construction of affordable housing. It has been determined that the CDBG and HOME Programs work best when they are planned and administered by the same entity.

January 2, 2001

Mr. Schug advised the Board that the Housing and Redevelopment Authority at its last meeting voted to recommend that Washington County take over the responsibility of administering the HOME Program in addition to the CDBG Program. Administration of the program will require either the temporary hiring or contracting of staff to administer the program. Funds are available through the administrative portion of each program.

Commissioner Stafford moved to authorize the County Board Chair and County Administrator to execute any documents required to administer the federal Housing and Urban Development HOME program in the County. Commissioner Hegberg seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS - COMMENTS - QUESTIONS

Commissioner Hegberg informed the Board that he attended the New Year's Eve Party in St. Paul and stated it was a family oriented event with several bands in different areas. He complimented the City of St. Paul for that event and asked that a letter be sent to Mayor Norm Coleman congratulating him on its success.

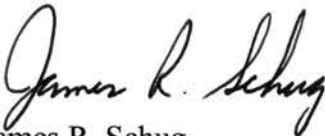
Commissioner Peterson noted that there will be an open house for the Wakota Bridge/61 project at Newport, 5:00 to 8:00 on January 9 and in St. Paul Park from 5:00 to 8:00 on January 11. On February 7, the Minnesota Drive In for Transportation Alliance at the Kelly Inn in St. Paul. The Metro East Development Partnership will hold their annual meeting on February 8 at the Town and Country Club from 5:00 to 7:00.


BOARD CORRESPONDENCE

Board Correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkabek and it was adopted unanimously. The Board meeting adjourned at 5:55 p.m.

Attest: 
James R. Schug
County Administrator


Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 9, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Virginia Erdahl, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Marv Erickson, Facilities Manager; James Luger, Parks Director; Richard Gauger, Project Manager; Dan Papin, Community Services Director; Mary McGlothlin, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Chris Eitemiller, Budget and Policy Analyst; and Bev Hagen, Public Information Specialist.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the following appointments/reappointments to advisory committees for 2001:
District 1 - Patricia K. Knudson, Hugo, to the Community Services Advisory Committee, to a first term expiring December 31, 2003;
District 3 - Gayle Hudak, Stillwater, to the Historic Courthouse Advisory Council, to complete a second term expiring December 31, 2001;
District 5 - Nancy Remakel, Woodbury, to the Library Board, to a first term expiring December 31, 2003; Mary McConnell, Afton, to the Planning Advisory Commission, to a first term expiring December 31, 2003; and Milton Knoll, Sr., Woodbury, to the Planning Advisory Commission, to fill an unexpired term to December 31, 2002.
2. Approval of the memorandum of agreement with the Agricultural Society for the year 2001.
3. Approval to seek legislation to sell tax forfeited land adjacent to water or wetlands.
4. Approval of contract for 2001 with Rule 36 Limited Partnership of Duluth III for residential services at the Hamilton House in Lake Elmo.

January 9, 2001

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Commissioner Abrahamson moved to approve a 2001 contract with the Housing and Redevelopment Authority to provide housing subsidies for individuals with a serious and persistent mental illness under the Bridges II Program. Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Hegberg abstained.

PUBLIC HEARING - 2001-2005 CAPITAL IMPROVEMENT PLAN

Chris Eitemiller, Budget and Policy Analyst, presented an overview of the Draft 2001-2005 Capital Improvement Plan.

The Board Chair asked for comments from the audience; none were heard.

Commissioner Hegberg moved to close the public hearing. Commissioner Pulkrabek seconded the motion and it was adopted unanimously. The public hearing was closed at 9:10 a.m.

Commissioner Hegberg moved to adopt **Resolution No. 2001-003** as follows:

Adoption and Submittal of the 2001-2005
Washington County Capital Improvement Plan

WHEREAS, the Washington County Board of Commissioners has considered the 2001-2005 Washington County Capital Improvement Plan covering a five-year period and setting forth the estimated year, together with the estimated cost, the need for the improvement, and sources of revenue to pay for the improvement; and

WHEREAS, in preparing the Capital Improvement Plan, the County Board of Commissioners has considered for each project and for the overall plan:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units; and,

January 9, 2001

WHEREAS, the Washington County Board of Commissioners, after public notice, conducted a public hearing on January 9, 2001, for the purpose of receiving comments on the proposed 2001-2005 Washington County Capital Improvement Plan;

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopt the 2001-2005 Washington County Capital Improvement Plan.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners authorize submittal of the plan to the Community Development Division of the Minnesota Department of Trade and Economic Development for their approval.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Update on the Woodbury Library Project

Richard Gauger, Project Manager, presented an update on the Woodbury Library Project. Mr. Gauger indicated that the architects have completed drawings and the advertisement for bids is in place and will be distributed to the contractors this week. He also updated the Board on the following items: The development agreement approved last fall is completed and will be given to Administration today; The plat work is completed and is expected to be in place prior to the award of the construction contracts; The schedule calls for receipt of bids on February 15 with an award recommendation to be presented to the County Board on February 27; Groundbreaking is scheduled for April 2; Tax-exempt status for this project is being sought for a portion of this project; Review of construction documents continues and items suggested by Library staff will be incorporated in the drawings including the book drop issue; The Library and Central Park will be connected to the senior housing and the YMCA; The architect's estimate on the cost of the project continues to be the same; and work continues on the operation and maintenance agreement with the City of Woodbury.

Lake Links Trail Network Master Plan

Jeff Schoenbauer, Brauer & Associates, LTD, presented an update on the Lake Links Trail Network Master Plan. The Lake Links Trail Network includes a trail loop around White Bear Lake and Silver Lake, extension of the Bruce Vento Trail from Maplewood to the Hugo trail system, and trail links to the Gateway Trail and Stillwater trail system.

January 9, 2001

Commissioner Pulkrabek moved to approve the Lake Links Trail Network Master Plan and authorization to submit this master plan to the Metropolitan Council for review and approval of regionally significant trail corridors. Commissioner Stafford seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Commissioner Hegberg moved to adopt **Resolution No. 2001-004** as follows:

Metropolitan Counties Energy Task Force Recommendations and Work Plan

WHEREAS, the electric utility industry is making major structural changes in anticipation of retail competition, including mergers and acquisitions by major investor-owned utilities, mergers between gas and electric utilities, the creation of regional independent transmission system operators, and electric power trading exchanges; and

WHEREAS, the Minnesota Department of Commerce has released its report "Keeping the Lights On, Securing Minnesota's Energy Future," which presents a legislative proposal for changes in Minnesota's energy policy; and

WHEREAS, Washington County is committed to protecting its residents and its businesses from potential adverse effects of changes in energy policy, including deregulating or restructuring the electric utility industry and decisions affecting the reliability of natural gas and electric energy; has a significant interest in ensuring reasonable prices for natural gas and electricity, continued reliability of natural gas and electric supply and high quality of service; and has significant economic interests that may be impacted in terms of its own energy usage as a large institutional consumer of electricity; and

WHEREAS, Washington County has significant interests which may be impacted as this public policy debate unfolds, many of which are common to the interest of other counties within the region that will also be impacted by energy policy changes; and there is precedent for counties approaching major public policy initiatives jointly; and

WHEREAS, Washington County and the other Metropolitan Counties have created a Metropolitan Counties Energy Task Force, which provides a forum to address energy restructuring/deregulation, which has developed draft policy positions for consideration by the counties; has monitored energy restructuring/deregulation activities in a variety of forums; has coordinated intergovernmental activities related to this issue, and has explored the best type of organization for the Metropolitan Counties to use in the next few years to deal with energy issues.

NOW THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners hereby accepts the report from the Metropolitan Counties Energy Task Force.

January 9, 2001

BE IT FURTHER RESOLVED, that Washington County Board states its continued participation in the Metropolitan Counties Energy Task Force, which shall have a term of two (2) years and the term of which shall be reviewed in the fall of 2002, and the budgets for which shall be approved by the member counties.

BE IT FURTHER RESOLVED, that Washington County Board instructs the Administrator/County Manager to work with other counties in the region through the Metropolitan Counties Energy Task Force for purposes of carrying out the recommendations of the Task Force, including working with other public and private entities to increase the supply of natural gas to the metropolitan area, and exploring working together on distributed generation as a source of energy, considering the best available current technologies and their costs, monitoring energy policy development activities at the Minnesota Legislature and the Minnesota State Public Utilities Commission, as well as activities in other states and at the federal level, and generally within the electric utility industry.

BE IT FURTHER RESOLVED, that Washington County Board hereby adopts the legislative policy positions recommended by the Metropolitan Counties Energy Task Force, and directs that those positions be included in its legislative package for the 2001 session.

BE IT FURTHER RESOLVED, that Washington County Board directs Metropolitan Counties Energy Task Force to report on its progress in July and December of each year.

BE IT FURTHER RESOLVED, that Washington County Board approves the payment of \$9,841.82 for the 2001 Washington County Board's share of the Metropolitan Counties Energy Task Force.

Commissioner Stafford seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Distinguished Budget Presentation Award

Virginia Erdahl, Deputy Administrator, presented the Board Chair with the Distinguished Budget Presentation Award from the Government Finance Officers Association for the 2000 budget document. Ms. Erdahl stated this is the third award received by the County.

Meeting Notices

James Schug, County Administrator, announced that following today's Board meeting, the County Board will be interviewing a number of applicants for the Groundwater Advisory Committee and an applicant for the Library Board.

January 9, 2000

Mr. Schug also announced that the County Board will be hosting a reception for the State Legislators to review with them the County's 2001 Legislative Agenda. The reception will be held at the Oak Marsh Golf Course in Oakdale at 5:00 p.m.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:28 a.m.

Attest:



James R. Schug

County Administrator



Myra Peterson, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 16, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Abrahamson, Peterson, Pulkrabek and Stafford. Commissioner Hegberg absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Eric Thole, Assistant County Attorney; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Robert Crawford, Workforce Center Division Manager; Judy Honmyhr, Human Resources Director; and Beverly Hagen, Public Information Specialist.

COMMENTS FROM THE PUBLIC

Florence Daninger, Scandia, addressed concerns regarding the Washington County Housing and Redevelopment Authority. They have requested a budget statement for the year and have not been sent a copy of that. They are also concerned with the people who manage the buildings for the HRA. Another concern is that the Scandia apartments are the only ones that do not include heating as part of the rent.

CONSENT CALENDAR

Commissioner Stafford moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the December 19, 2000 and the January 2, 2001 Board meeting minutes.
2. Approval to appoint Don Arnold, Denmark Township, to the Parks and Open Space Commission to fill an unexpired term to December 31, 2001.
3. Approval of banding/grading recommendations of the Comparable Worth Committee and approval of new or newly-written affected job descriptions as follows: Technology Systems Technician (replaces PC/LAN Technician) B25-1; Technology Systems Analyst (replaces PC/LAN Analyst), C41-1; I.T. Trainee (replaces Computer Programmer Trainee and I.S. Operations Aide), No Change; I.T. Specialist (combines GIS Specialist, Computer Programmer, Info Specialist and Tech. Systems Specialist), No Change; I.T. Analyst (combines Information Analyst and Programmer Analyst), C42-1; and, Sr. I.T. Analyst, No Change.
4. Approval to authorize the County Board Chair to sign and the Human Resources Director to submit the 2000 Pay Equity Report to the Minnesota Department of Employee Relations.

January 16, 2001

5. Approval to amend and reinstate the Flexible Benefits Plan effective January 1, 2001.
6. Adoption of **Resolution No. 2001-005** as follows:

Acquire Right of Way on County State Aid Highway 21

BE IT RESOLVED that Washington County proceed to improve and reconstruct County State Aid Highway 21 between 56th Street and Trunk Highway 95 within the Cities of Oak Park Heights and Bayport

And that the officers of said County, including the County Highway Engineer, the County Administrator and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by purchase or condemnation, right of way to establish said highway plus sight corners and the necessary drainage or slope easements. And such officers are specifically authorized to take such action and execute such instruments if any be necessary, to acquire said right of way and associated easements.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

COMMITTEE APPOINTMENTS

Commissioner Abrahamson moved to appoint John DeCurtins, Stillwater, and Alice Robinson, St. Paul Park, to the Historic Courthouse Advisory Council, to first terms expiring December 31, 2002. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

COMMUNITY SERVICES DEPARTMENT

Commissioner Pulkrabek moved to approve Washington County Workforce Center's Annual Report for Program Year July 1, 1999 to June 30, 2000 as presented. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

ASSOCIATION OF MINNESOTA COUNTIES

Raeone Loscalzo, Intergovernmental Services Manager, Association of Minnesota Counties, presented an overview of the AMC 2001 Legislative Priorities. She highlighted the following items: Governor's proposal on the reform and restructuring of property tax; Increased funding for County probation and the Community Corrections Act; Solution to the PERA funding deficiency; Rededication of the highway trust fund; Welfare reform including limited extensions for MFIP recipients who are meeting all the work related requirements; Sanctions for MFIP recipients; Out-of-home placement funding; Day training and habilitation; State takeover of detoxification services; and Long-term care.

January 16, 2001

GENERAL ADMINISTRATION**Community Development Block Grant Citizen Advisory Committee**

Commissioner Abrahamson moved to approve the Community Development Block Grant Citizen Advisory Committee and authorize per diem and mileage reimbursement. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Library Board Appointment

Commissioner Pulkrabek moved to appoint Christopher Georgacas, Mahtomedi, to the Washington County Library Board to a first term expiring December 31, 2003. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Housing and Redevelopment Authority Board Appointment

The Board discussed the appointment to the Washington County Housing and Redevelopment Authority Board and whether a district appointment needs to reside in the district they are appointed from. Eric Thole, Assistant County Attorney, stated that Statute reads "the County Board must appoint one member from each County Commissioner District after receiving recommendation for the position from the district's County Commissioner". It was Board consensus to continue this matter until further applicants can be found.

Commissioner Stafford asked that the County Attorney's office research the ability to appoint based on the recommendation of the Commissioner from a district, or if the applicant has to actually come from that district. Mr. Thole indicated he would research the matter.

Announcements

James Schug, County Administrator, announced that following today's Board meeting, the County Board would conduct an interview for the Groundwater Advisory Committee. Also, Commissioners Peterson and Abrahamson will meet with representatives from the Sheriff's Office to talk about 911 legislative recommendations.

January 16, 2001

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford announced he would be attending the MICA annual meeting in Becker, MN this week.

Commissioner Pulkrabek stated he would not be available for the Workforce Investment Board meeting on the 18th or the AMC Legislative Committee on Friday.

Commissioner Abrahamson updated the Board on the 911 Board meeting. He indicated that wireless phones are becoming a problem with the 911 system. Also, a request has been made at the legislature to double the 911 service charge.

Commissioner Peterson announced that former Commissioner Mary Hauser has been appointed to the Metropolitan Transportation Advisory Board as a citizen advisory member. Commissioner Peterson indicated she would attend the AMC Legislative meeting for Commissioner Pulkrabek on Friday.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 10:05 a.m.

Attest:



James R. Schug

County Administrator



Myra Peterson, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 23, 2001**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Abrahamson, Peterson, Pulkrabek and Stafford. Commissioner Hegberg absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Virginia Erdahl, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Dan Papin, Community Services Director; Pat Singel, Community Services Deputy Director; Richard Backman, Community Services; Judy Flader, Law Librarian; Mary McGlothlin, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Cindy Weckwerth, Program Manager; Lowell Johnson, Senior Program Manager; Steve Pott, Chief Deputy Sheriff; Jim Luger, Parks Director; and Beverly Hagen, Public Information Specialist.

COMMENTS FROM THE PUBLIC

John Waller, Hugo, updated the Board on the Hugo lawsuit against the Department of Natural Resources, Board of Water and Soil Resources and the Rice Creek Watershed District. Mr. Waller distributed a copy of a letter from Dale Homuth, Regional Hydrologist for the Department of Natural Resources regarding county ditch interpretation. Mr. Waller also thanked the Board for its appointment of Mr. Leroux to the Rice Creek Watershed District.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval of Waiver of Intellectual Property Rights for the Regional Minor Civil Division/County Jurisdictional Boundary Dataset.
2. Approval to appoint Merry Beckmann, Woodbury, to the Minnesota Extension Committee to a first term expiring December 31, 2003.
3. Approval of the 2000-2002 contract with Hope House of St. Croix Valley.
4. Approval of contract with Family Means (formerly Family Service St. Croix) to provide management of volunteer respite care services to frail elderly and children with developmental disabilities for calendar year 2001.
5. Adoption of **Resolution No. 2001-006** as follows:

January 23, 2001

Resolution Approving the Washington County Law Library Board
of Trustees Request to Raise the Washington County
Law Library's Criminal Fine from \$5.00 to \$10.00
Per Case to Be Effective on July 1, 2001

WHEREAS, county law libraries in Minnesota rely on court fees and fines for their revenue; and

WHEREAS, Minnesota Statutes section 134A.10 subd. 4 authorizes the law library board with the approval of the county board to establish a law library fee for civil and criminal matters; and

WHEREAS, the current law library fee is \$5.00 for criminal cases; and

WHEREAS, expenditures for books and media resources are expected to continue to increase 10-15% per year, and other budget line items, such as wages and benefits, will increase annually as well; and

WHEREAS, the Washington County Law Library anticipates being in deficit spending as early as 2002; and

WHEREAS, the Washington County Law Library needs to be able to maintain and improve its collections and services, and to build and maintain a sufficient fund balance to be able to participate in the Court's remodeling project; and

WHEREAS, the Washington County Law Library Board of Trustees, at their Annual Meeting on July 11, 2000, approved an increase in the Washington County Law Library's criminal fine from the current \$5.00 per case to \$10.00 per case, to be effective on July 1, 2001; and

WHEREAS, the Washington County Tenth Judicial District Judges, at their bench meeting on December 1, 2000, approved an increase in the Washington County Law Library's criminal fine from the current \$5.00 per case to \$10.00 per case, to be effective July 1, 2001.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the increase of the Washington County Law Library's criminal fee from \$5.00 to \$10.00 per case.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the \$10.00 criminal fee be effective July 1, 2001.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Law Librarian cause the fee change to be published pursuant to statute.

6. Approval to enter into a contract with the Minnesota Department of Health effective January 23 through June 31, 2001, for a \$25,000 grant from the Minnesota Youth Tobacco Prevention Initiative, Part V.
7. Adoption of **Resolution No. 2001-007** as follows

January 23, 2001

Final Payment to Tower Asphalt for Road
Construction Project on CSAH 10

WHEREAS, the Washington County Board of Commissioners, on August 8, 2000 signed a contract with Tower Asphalt, Inc. for the road construction on CSAH 10 in Oakdale; and

WHEREAS, Tower Asphalt, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Tower Asphalt, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

8. Approval of Supplemental Agreement No. 3 to contract #512 with URS/BRW in the amount of \$32,540 for engineering design services for the County State Aid Highway (CSAH) 13 and CSAH 15 projects.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Bids were received for the Lake Elmo Park reproofing project as follows:

Donahue Construction	\$306,420.00
Minnesota Construction	\$316,515.00
Parkos Construction	\$394,800.00
Meisinger Construction	\$482,900.00
Interstate Roofing	\$664,541.00

Commissioner Stafford moved to adopt **Resolution No. 2001-008** as follows:

Award of Contract for Reroofing Lake Elmo Park
Reserve Buildings to Donahue Construction

WEHREAS, in order to complete building reroofing work at Lake Elmo Park Reserve, the County solicited bids for this project; and

WHEREAS, bids were opened on November 27, 2000, with Donahue Construction being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Donahue Construction be accepted and the County enter into a contract with Donahue Construction under the terms and conditions set forth in the bid specification documents; and

January 23, 2001

BE IT FURTHER RESOLVED, that the contract between the County and Donahue Construction be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

PUBLIC HEALTH AND ENVIRONMENT

Backyard Food Waste Compost Bin Project

Commissioner Pulkrabek moved to approve the Department of Public Health and Environment's participation in the Solid Waste Management Coordinating Board regional backyard food waste compost bin project. Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Community Wastewater System Operation and Maintenance Agreements

Commissioner Abrahamson moved to authorize the County Board Chair and County Administrator to execute Community Wastewater System Operation and Maintenance (201) agreements with the Townships of May and New Scandia. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

SHERIFF'S OFFICE

Commissioner Abrahamson moved to approve a contract with Capitol Communications for Microwave Radio System to upgrade the existing public safety radio system. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Stafford moved to adopt **Resolution No. 2001-009** and authorize the Parks Division to utilize stewardship funds as a match for a Metro Greenways Planning Grant.

January 23, 2001

Application for a Natural Resources Study Grant

WHEREAS, the Minnesota Department of Natural Resources has matching funds available for natural resource inventories and natural resource and/or greenways plans through the Metro Greenways Planning Grant Program; and

WHEREAS, a need has been identified to conduct a comprehensive natural resources inventory and stewardship plan to aid in developing future land use plans.

BE IT RESOLVED, that Washington County is applying for a Metro Greenways Planning Grant and has the legal authority to apply for financial assistance, and has the institutional, managerial, and financial capability to ensure that all aspects of the proposed project will be completed.

BE IT FURTHER RESOLVED that Washington County will share in the costs of the proposed project with the DNR by providing a cash or in-kind match totaling at least 50% of the proposed project cost.

BE IT FURTHER RESOLVED, that upon approval of its application, Washington County may enter into agreement with the State of Minnesota for the above project and that Washington County certifies that it will comply with all aspects of the grant agreement.

NOW BE IT FURTHER RESOLVED that John Elholm, Operations Coordinator/Parks Planner, is hereby authorized to execute the grant agreement as necessary to implement the project on behalf of Washington County.

Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Hegberg Absent.

GENERAL ADMINISTRATION

Commissioner Abrahamson moved to approve appointments to the Washington County Groundwater Advisory Committee as follows:

- | | |
|-----------------------------------|-------------------|
| Construction: | Robert Bieraugel |
| Hydrogeology: | Stuart Grubb |
| Well Drilling: | Richard Thron |
| Agriculture: | Paul Bischoff |
| Local Government Unit/Water Unit: | Richard Caldecott |
| | Craig Leiser |
| | Randall LaFoy |
| | Ken Hartung |
| | John Jansen |
| | Jack Lavold |
| | Don Scheel |
| Citizen Member: | Kevin Nicholson |

January 23, 2001

Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Abrahamson stated he was getting calls from citizens regarding the high home heating bills. He is also concerned that the County has not budgeted enough for heating the County's facilities

Commissioner Stafford reported that he, Commissioner Peterson and County Administrator Jim Schug, attended a local government meeting for the south end of the County to discuss the Wakota Bridge project and the impact it will have on those communities. They also met with the Superintendent and School Board of District 833 to discuss various issues.

Commissioner Pulkrabek reported that he attended the Inauguration of President Bush in Washington D.C. this past weekend and notices that the trip was not paid for with public funds.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 10:05 a.m.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

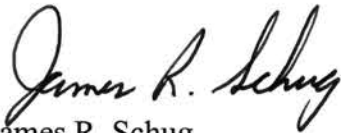
The Board met in workshop session with the Department of Assessment, Taxpayer Services and Elections to discuss County appraisal services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Abrahamson, Peterson and Stafford. Also present were James Schug, Virginia Erdahl, Molly O'Rourke, Sylvia Schreifels, Allan LaBine, Sharon Schwarze, City of Grant, Rick Vanzwol, City of Grant, and Judy Spooner, Washington County Bulletin.

January 23, 2001


BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration and the Brown's Creek Watershed District to discuss the Kismet Basin flood control project. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Abrahamson, Peterson and Stafford. Also present were James Schug, Virginia Erdahl, Konrad Koosmann, Mark Denoux, Don Peterson, Brown's Creek Watershed, Ned Gordon, Brown's Creek Watershed, Sharon Schwarze, City of Grant, Rick Vanzwol, City of Grant, and Judy Spooner, Washington County Bulletin.

Attest:


James R. Schug

County Administrator


Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 6, 2001

The Washington County Board of Commissioners met in regular session at 4:30 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek, and Stafford. Absent none. Board Chair Peterson presided. Also present were James R. Schug, County Administrator; Virginia Erdahl, Deputy Administrator; Linda Krafthefer, Chief Assistant County Attorney; Patrick Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Don Wisniewski, Director of Transportation and Physical Development; Ann Pung-Terwedo, Senior Land Use Specialist; Lowell Johnson, Public Health and Environment Senior Program Manager; Jeff Travis, Public Health and Environment Program Manager; Jon Michels, Senior Environmental Specialist; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the January 9, 16 and 23, 2001 Board meeting minutes.
2. Approval to appoint Darcy Miner, Oakdale, to the Community Services Advisory Committee, as a Children and Families representative, to a first term expiring December 31, 2003.
3. Approval to appoint Peter Nord, May Township, and Judy Woods, Newport, to the Public Health Advisory Committee to first terms expiring December 31, 2002.
4. Adoption of **Resolution No. 2001-010** as follows:

**Resolution Authorizing Signature of Board of Water &
Soil Resources Natural Resources Block Grant Documents**

WHEREAS, Washington County has a state approved comprehensive local water plan, which has been locally adopted pursuant to Minnesota Statutes §103B.311 or §103B.255, or has State approved comprehensive local water plans, covering 50% of land area in the county, which have been locally adopted pursuant to Minnesota Statutes §103B.231, §103D.401, or §103D.405; and

WHEREAS, the State of Minnesota, acting by and through its Board of Water and Soil Resources (BWSR), has authority to award Natural Resources Block Grants for purposes of implementing comprehensive

February 6, 2001

local water plans, the Wetland Conservation Act, the DNR Shoreland Program, and the MPCA Individual Sewage Treatment Systems (ISTS) Program, to local government pursuant to Laws of Minnesota 1993, Chapter 172, sec. 6, and Laws of Minnesota 1994, Chapter 632, sec. 3; and

WHEREAS, Washington County may assess a levy under its general levy authority to match such grants by BWSR pursuant to Minnesota Statute §103B.355; and

WHEREAS, the Minnesota Department of Revenue has determined the minimum amount necessary to be raised by Washington County for the base grant portion of the grant under the formula in repealed Minnesota Statute §275.50, subd. 5; and

WHEREAS, BWSR has determined that Washington County is eligible for a Natural Resources Block Grant of up to \$58,738 upon BWSR acceptance of the LGU's application and the execution and delivery of a Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves of Washington County entering into a Grant Agreement with the State of Minnesota to receive state funds for the implementation of its comprehensive local water plans, and the administration of the Wetland Conservation Act, DNR Shoreland Program, and MPCA ISTS Program, under the terms of the Grant Agreement and all statutory requirements; and

THAT THE Washington County Board of Commissioners authorizes the expenditure of \$18,000 cash and \$21,000 in-kind contributions to match the Natural Resources Block Grant as specified in Laws of Minnesota 1993, Chapter 172, sec. 6, the Laws of Minnesota 1994, Chapter 632, sec. 3, and the Grant Agreement; and

THAT THE Washington County Board of Commissioners currently levies over the required \$71,707 for local water plan implementation.

BE IT FURTHER RESOLVED, that the Chairperson of the County Board of Commissioners and the County Administrator are authorized to execute the Grant Agreement together with all related documents; and

THAT THE grant and county dollars will be allocated in the following manner: \$18,750 to the Department of Public Health and Environment for ground water planning and implementation; \$47,200 to the Washington County Soil and Water Conservation District to implement the State Wetland Conservation Act and various local water planning activities; \$6,800 to the Department of Administration for implementation of the Water Governance Study; \$3,000 to the Department of Transportation and Physical Development to implement the State Shoreland Program; and \$988 to the Department of Public Health and Environment to implement the County ISTS Program.

5. Approval of four projects recommended by the Department Head Group for funding through the 1999 Budget Savings Pool in the amount of up to \$175,000 as follows: 1) Board Room Electronic Upgrade with Wireless Control Panel - \$25,000; 2) Project to integrate data between

February 6, 2001

the Sheriff's Automated Law Enforcement Records Tracking System (ALERTS) and the County Attorney's Law Enforcement Network System (LENS) - \$30,000; 3) Two high-volume scanning stations for imaging system, located in Transportation & Physical Development and Central Services - \$52,500; and 4) Pilot program to install livescan fingerprinting and photo imaging at Stillwater and Cottage Grove Courts - \$70,000.

6. Adoption of **Resolution No. 2001-011** as follows:

Resolution Allowing Tax-Forfeited Parcels to be
Combined into One Tax Parcel

WHEREAS, the subject parcels of this resolution forfeited to the State of Minnesota, parcel 24.032.21.21.0034 forfeited September 26, 1986 and parcel 24.0321.21.21.0033 having forfeited on September 11, 1998; and

WHEREAS, the said parcels, 24.032.21.21.0034 described as Lots 11 Fra Mar Co 2nd Addition and parcel 24.032.21.21.0033 described as Lot 10 Fra Mar Co 2nd Addition are adjoining parcels; and

WHEREAS, the Department of Assessment, Taxpayer Services and Elections asks the County Board to have these parcels combined into one larger parcel to enhance the sale of the tax forfeited land.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners fully supports the combining of two tax forfeited parcels into one larger parcel, as it deems advantageous for the purpose of sale.

7. Adoption of **Resolution No. 2001-012** as follows:

Lawful Gambling Exemption Resolution for Mississippi
Longtails/Pheasants Forever

WHEREAS, Mississippi Longtails/Pheasants Forever has made application to the Gambling Control Board for an exemption from certain requirements contained in Minn. Stat. Chapt. 349 in order to conduct raffles at the premises located at County Point Cafe, Hwy 61 and 10, Hastings, Denmark Township, Washington County on March 13, 2001; and

WHEREAS, the Gambling Control Board is prohibited from granting Mississippi Longtails/Pheasants Forever an exemption to engage in raffles until expiration of thirty (30) days after Mississippi Longtails/Pheasants Forever has notified the County of its intent to engage in these activities; and

WHEREAS, Washington County would like to expedite this process in order for Mississippi Longtails/Pheasants Forever to obtain their exemption as soon as possible.

February 6, 2001

NOW, THEREFORE, BASED UPON THE FOREGOING, BE IT RESOLVED that as it applies to the application of Mississippi Longtails/Pheasants Forever to conduct raffles at County Point Cafe, Hwy 61 & 10, Hastings, March 13, 2001, Washington County hereby waives the requirements contained in Minn. Stat. Chapt. 349. 166 Subd. 2 that the Gambling Board withhold issuing an exemption until the expiration of thirty (30) days after Washington County received notification of the application.

8. Approval of 2000 assessment, valuation and classification change list.
9. Approval of contract with Washington County Association for Senior Citizens dba/Croixdale Residence and Apartments as a non-certified Board and Care Home.
10. Approval to ratify the Department of Public Health's assignment of County Agriculture Inspector duties to Peter Ganzel.
11. Approval to apply for a Minnesota Board of Water and Soil Resources challenge grant to complete a "Comprehensive Assessment" in northern Washington County.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Revoke County Road 33A to the Minnesota Department of Natural Resources

Commissioner Hegberg moved to adopt **Resolution No. 2001-013** as follows:

Revoking County Road 33A

WHEREAS, it appears to the County Board of the County of Washington that the road hereinafter described is a County Road under the provisions of Minnesota laws; and

WHEREAS, the total length of County Road 33a (CR 33a) is located entirely within William O'Brien State Park in New Scandia Township; and

WHEREAS Washington County and the Minnesota Department of Natural Resources (DNR) have prepared a turnback agreement for the revocation of County Road 33a.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Washington County that the road described as follows, to-wit:

February 6, 2001

All of CR 33 lies easterly of the right of way for T.H. 95. Its westerly terminus is on the easterly right of way line of T.H. 95 within the NW ¼ of the N.E. ¼ of Section 31, DNR 32 North, Range 19 West, and it proceeds along O'Brien Trail North through Government Lot 7 of Section 31, DNR 32 North, Range 19 West, through the NW ¼ of the NE ¼ of said Section 31, to its southerly terminus within Government lot 2 and the SW ¼ of the NE ¼ of said Section 31. County Road 33a is entirely within New Scandia.

be, and hereby is revoked as a County Road of said County and that responsibility for this road shall revert to the Minnesota Department of Natural Resources, pursuant to Minn. Stat. 162.02 on February 6, 2001 subject to the approval of the Commissioner of Transportation for his consideration.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Recommendation for Amendments to the Washington County Code

Ann Pung-Terwedo, Senior Land Use Specialist, stated that an issue was raised by two residents of Denmark Township regarding the subdivision of property and the retention of existing accessory structures on the farmsteads. A variance to allow more buildings and square footage was denied by the Washington County Board of Adjustment and Appeals last fall and the township contacted the County requesting that it study the issue. The Washington County Planning Advisory Commission reviewed this situation and have recommended amendments to the Washington County Code.

Commissioner Abrahamson moved to accept the Washington County Planning Advisory Commissions' recommendation for amendments to the Washington County Code and that this matter be set for public hearing on March 20, 2001. Commissioner Hegberg seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

James R. Schug, County Administrator, reported that the Minnesota Board of Water and Soil Resources has ordered the enlargement of the Brown's Creek Watershed District and the enlargement and name change of the Valley Branch Watershed District. Mr. Schug stated that the number of members for each watershed district would remain at five.

Legislative Update

Mr. Schug advised the Board that John Kaul, the County's Legislative Liaison, has been working with the revisor's office to draft a County bill that would extend the special drop list legislation, which allows

February 6, 2001

people to keep their names off of lists that are provided to marketing firms. This bill would make the drop list legislation permanent. Draft legislation is also being worked on regarding tax-forfeited land that cannot be sold. They are discussing a bill, that would provide reimbursement of costs that the County incurs in managing those tax-forfeited lands that cannot be sold.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford reported that he has a PERA meeting on Thursday, February 8 to discuss the shortfall issue.

Commissioner Pulkrabek reported on a meeting he attended last Thursday with the House caucus to discuss the Governor's budget proposal and what it means to local government.

Commissioner Abrahamson asked that a letter be sent to the residents of the senior housing in Scandia who have questioned the rent increases by the Housing and Redevelopment Authority (HRA). He asked that they be informed as to how the HRA is operated and why the County stays out of the HRA's business.

Commissioner Abrahamson addressed a newspaper article on the Highway 36 Study. He reported that he has received several phone calls from residents in Oak Park Heights who are concerned about the frontage roads and do not understand how they will be able to get on the highway.

Commissioner Abrahamson addressed an article he read regarding lower appropriations for highway funding. He feels there are a lot of unmet needs on the state's roads and no money to address them.

Commissioner Peterson reported on the Library Board meeting she attended last evening. She stated that the two new appointees to that Committee rolled up their sleeves and got right to work. A group from south Washington County spoke about the access to pornography on the Internet through the public library system.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

February 6, 2001

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board Meeting adjourned at 5:07 p.m.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Board meeting was preceded by a workshop with the Department of Assessment, Taxpayer Services and Elections to discuss the policy regarding tax-forfeited property. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Virginia Erdahl, George Kuprian, Molly O'Rourke, Bogdan Filipescu, Linda Dyer, Charissa Alojado, Doug K. Johnson, Jeff Travis, Judy Spooner, Washington County Bulletin, and John Klun, Stillwater Gazette.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board meeting was preceded by a workshop with the Office of Administration to discuss the school boundary project. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Virginia Erdahl, George Kuprian, Jane Harper, Robert Lockyear, Don Wisniewski, Cindy Koosmann, Jennifer Wagenius, Molly O'Rourke, Bogdan Filipescu, Judy Spooner, Washington County Bulletin, and John Klun, Stillwater Gazette.

BOARD WORKSHOP WITH THE RECORDER'S OFFICE

The Board meeting was preceded by a workshop with the Recorder's Office to discuss UCC revised Article 9 central filing and satellite office contract. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Virginia Erdahl, Cindy Koosmann, Jennifer Wagenius, Jody Moran, Molly O'Rourke, Judy Spooner, Washington County Bulletin, and John Klun, Stillwater Gazette.

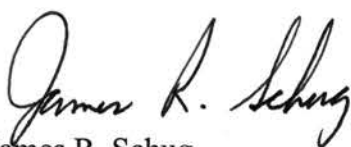
BOARD WORKSHOP WITH THE NEWPORT CITY COUNCIL

The Board meeting was followed by a workshop with the Newport City Council and Department of Transportation and Physical Development to discuss local impacts associated with the I-494, TH 61/Wakota Bridge Project. No business was transacted and the public was welcome to attend. Present

February 6, 2001

for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Don Wisniewski, Doug Fischer, Newport City Officials: Mayor Kevin Chapdelaine, Councilperson Tim Geraghty, Councilperson Pauline Schottmuller, Councilperson Judy Woods, Councilperson Emily White Larry Bodahl, City Administrator, John Stewart, City Engineer, Mary Divine, Pioneer Press, Judy Spooner, Washington County Bulletin, and John Klun, Stillwater Gazette.

Attest:



James R. Schug

County Administrator

Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 13, 2001

The Washington County Board of Commissioners met in regular session at 9:05 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James R. Schug, County Administrator; Virginia Erdahl, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Judy Honmyhr, Human Resources Director; Edison Vizuite, Financial Services Director; Kathy Trombly-Ferrin, Financial Services Supervisor; James Luger, Parks Director; Marv Erickson, Facilities Manager; Judy Flader, Law Librarian; Christina Volkers, Court Administrator; Bill Funari, Court Administration; Dan Papin, Community Services Director; Cindy Koosmann, Recorder; Mary McGlothlin, Director of Public Health and Environment; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval to appoint Paul Poncin, Cottage Grove, to the Parks and Open Space Commission to fill an unexpired term to December 31, 2002.
2. Adoption of **Resolution No. 2001-014** as follows:

Resolution Classifying Tax Forfeited Lands

WHEREAS, the County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or convey the said parcels of land that have forfeited to the State of Minnesota, for non-payment of taxes; and

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation land as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby certify that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 Subd. 8, and 282.018, and other statutes that require the withholding of tax forfeited land from sale or conveyance.

February 13, 2001

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale or conveyance of said lands.

Tax forfeited Land Classification List

Cottage Grove	16.027.21.11.0035
Oakdale	20.029.21.42.0021
St. Paul Park	12.027.22.23.0034
Woodbury	19.028.21.12.0059

3. Approval of on sale and Sunday liquor license for Afton Alps, Inc. for the period of April 1, 2001 to March 31, 2002.
4. Approval of off sale liquor license for Scandia Olde Towne Liquor for the period April 1, 2001 to March 31, 2002.
5. Approval of contract with Julie Friedrich for Guardian ad Litem Services.
6. Adoption of **Resolution No. 2001-015** as follows:

Resolution Approving the Washington County Law Library Board
of Trustees' Request to Raise the Washington County Law
Library's Criminal and Petty Misdemeanor Fees from \$5.00 to \$10.00
Per Case to be Effective on July 1, 2001

WHEREAS, county law libraries in Minnesota rely on court fees for their revenue; and

WHEREAS, Minnesota Statutes section 134A.10 subd. 4 authorizes the law library board with the approval of the county board to establish a law library fee for civil and criminal matters; and

WHEREAS, the current law library fee is \$5.00 for criminal and petty misdemeanor cases; and

WHEREAS, expenditures for books and media resources are expected to continue to increase 10-15% per year, and other budget line items, such as wages and benefits, will increase annually as well; and

WHEREAS, the Washington County Law Library anticipates being in deficit spending as early as 2002; and

WHEREAS, the Washington County Law Library needs to be able to maintain and improve its collections and services, and to build and maintain a sufficient fund balance to be able to participate in the Courts' remodeling project; and

February 13, 2001

WHEREAS, the Washington County Law Library Board of Trustees, at their Annual Meeting on July 11, 2000 approved an increase in the Washington County Law Library's criminal and petty misdemeanor fees from the current \$5.00 per case to \$10.00 per case, to be effective on July 1, 2001; and

WHEREAS, the Washington County Tenth Judicial District Judges, at their bench meeting on December 1, 2000 approved an increase in the Washington County Law Library's criminal and petty misdemeanor fees from the current \$5.00 per case to \$10.00 per case, to be effective on July 1, 2001.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the increase of the Washington County Law Library's fees for criminal and petty misdemeanor cases from \$5.00 to \$10.00 per case.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the \$10.00 law library fees for criminal and petty misdemeanor cases be effective July 1, 2001.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Law Librarian cause the fee changes to be published pursuant to statute.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this Resolution will supersede Resolution No. 2001-006 dated January 23, 2001.

7. Approval of grant agreement No. 90697, Minnesota Juvenile Accountability Incentive Block Grant Program.
8. Approval to band/grade the classification of Senior Financial Systems Technician at B2-5-1 as recommended by the Comparable Worth Committee on February 2, 2002.
9. Approval to revise and rename Account Clerk/Accounting Technician classifications in the County classification system and approval of newly written job descriptions.
10. Approval for the County Board Chair and Administrator to execute a professional and technical services contract with the State of Minnesota for TANF public health nurse home visiting services through the Department of Health and Environment.
11. Approval to enter a satellite office agreement with the State of Minnesota Office of the Secretary of State.
12. Approval of contract with Conrad Mechanical for replacement of two make up air handler units for the Department of Transportation and Physical Development south road maintenance shop.

February 13, 2001

13. Approval of 2001 Transportation and Physical Development seasonal employee pay rates.

The foregoing Consent Calendar was adopted unanimously.

HUMAN RESOURCES DEPARTMENT

Commissioner Abrahamson moved to approve an attraction/retention salary range for the classification of Collections Officer. Commissioner Stafford seconded the motion and it was adopted unanimously.

The Commissioners requested that this matter be evaluated to determine the success of collections after a person is hired at this higher rate.

FINANCIAL SERVICES DEPARTMENT

Commissioner Abrahamson moved authorization to establish Reserves and Designations for fund balances for the fiscal year ended December 31, 2000. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Minnesota Historical Society Grant Agreement

Commissioner Abrahamson moved to approve the Minnesota Historical Society grant agreement for \$35,000 for Historic Courthouse restoration project. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

St. Croix Bluffs Regional Park Reimbursement

Commissioner Abrahamson moved to approve the execution of a grant agreement with the Metropolitan Council in the amount of \$511,000 to reimburse Washington County for the acquisition and early buyout of the Ceridian Employees Recreation Foundation Property. Commissioner Hegberg seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Jack Denzer Day

Commissioner Peterson moved to approve the following Proclamation:

February 13, 2001

Washington County Proclamation
"Jack Denzer Day"

WHEREAS, Jack Denzer has resided in Washington County for 45 years, having purchased one of the first homes in Cottage Grove in 1956 when the City's population was approximately 1,200 and the County's population was approximately 45,000; and

WHEREAS, Jack is an outstanding citizen and has demonstrated a high level of commitment and dedication to his community as a successful business owner; an active member of the Cottage Grove Chamber of Commerce; a member of the Lions Club, the Veterans of Foreign Wars (VFW), and the American Legion; and an active member of the St. Thomas Aquinas Catholic Church; and

WHEREAS, Jack will be remembered for his community involvement as an organizer of the Cottage Grove Halloween Parade and for his support of the Cottage Grove Athletic Association and sponsorship of many local athletic teams; and

WHEREAS, Jack entered public life in 1978, when he was first elected as a member of the Cottage Grove City Council and was later elected Mayor of Cottage Grove in 1991. Jack's dedication and personal commitment as Mayor provided significant leadership for the City of Cottage Grove; and

WHEREAS, Jack worked tirelessly as Mayor to ensure that the City of Cottage Grove's community needs were heard and addressed. Jack also worked closely with Washington County on many joint issues seeking common solutions, most notably the Wakota Bridge/Highway 61 project – a highway that he first traveled each day to and from his job as an airplane mechanic at Holman Field in downtown St. Paul, prior to the opening of his own business in 1962; and

WHEREAS, Jack served the public as Mayor of Cottage Grove until January 2001, when the call of the loon lured him from public office to the tranquility and beauty of Northern Minnesota's lake country;

NOW, THEREFORE BE IT RESOLVED THAT the Washington County Board of Commissioners acknowledges with grateful appreciation Jack Denzer's leadership and declares Saturday, February 17, 2001, as "Jack Denzer Day" on the occasion of his retirement party; and

BE IT FURTHER RESOLVED THAT, the Washington County Board of Commissioners heartily congratulates Jack Denzer for his many accomplishments during his tenure with the City of Cottage Grove and thanks him for the service and guidance he has provided over the years to Cottage Grove and Washington County.

Commissioner Stafford seconded the motion and it was adopted unanimously.

Tax-Forfeited Land Update

Jim Schug, County Administrator, updated the Board on a meeting he had with Molly O'Rourke, John Kaul and representatives of the Department of Natural Resources to discuss tax-forfeited land and ways

February 13, 2001

to improve the process of making that land available for sale to private parties and put it back on the tax roles if there is not a natural resource value. He feels they had a very successful meeting. Mr. Schug indicated that the DNR has recently implemented a new review process to speed up the review of properties that the County sends to them. The County is also asking for special legislation to sell specific parcels. They also talked about the possibility of starting testimony with legislative committees to see if there is a way to change the law that would make more parcels available for sale especially those that are not determined to have any particular natural resource value.

Appointment to the Public Employment Retirement Association

Mr. Schug announced that the Governor's Office has just issued a news release appointing three members to the PERA Board of Directors and among the three is Commissioner Hegberg. The appointment is for four years expiring January 3, 2005. Mr. Schug noted that Commissioner Hegberg replaces Commissioner Stafford who has served on the PERA Board for eight years.

Resource Recovery Project

Mr. Schug reported that he, Commissioner Stafford and Judy Hunter from Department of Public Health and Environment have been working on a summary of the various actions of the Resource Recovery Facility. They have also been working with Ramsey County on putting out a joint statement of the Solid Waste Management Act and what the two counties have done to try to comply with the provisions of that act and things that the counties are now facing in trying to keep the Resource Recovery Facility a viable operation.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford stated he would have to leave the 12:30 workshop at Transportation and Physical Development early to attend a 1:45 p.m. meeting with Representative Mares to discuss PERA issues.

Commissioner Hegberg asked that the Finance Committee look at concentration of investments. He also reported that the insurance trust is discussing that it may subsidize the health insurance pool of seven or eight counties currently in that pool. Funds would be taken from either the workers comp or property insurance.

Commissioner Peterson reported on a meeting she had with TAB relations yesterday regarding affordable housing. She stated that Metropolitan Council is concerned and continue to be advocates of using smart growth principles in awarding of transportation funding requests. One of the discussions

February 13, 2001

that came up yesterday was the use of tax-forfeited property for Habitat for Humanity homes. That may be one way to receive additional credit for transportation requests.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 9:53 a.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Community Services Department to review two new programs for persons with developmental disabilities, the consumer support grant and the consumer directed community support. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Dan Papin, Pat Singel, Richard Backman, Cathy Ellis, Winna Lalime, Candy Tollefson, Desiree Thul, Michelle Kemper, Theresa Halverson, ARC Anoka, Ramsey & Suburban, Judy Spooner, Washington County Bulletin and John Klun, Stillwater Gazette.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of administration to discuss five-year budget trend analysis. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Virginia Erdahl, Chris Eitemiller, Edison Vizuite, Mary McGlothlin, Judy Hunter, Judy Honmyhr, Steve Pott, Molly O'Rourke, Doug Johnson, Christina Volkers, Dan Papin, Pat Singel, Judy Spooner, Washington County Bulletin and John Klun, Stillwater Gazette.

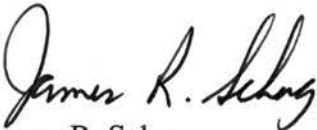
BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss reconstruction of County Road 61. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson,

February 13, 2001

Pulkrabek and Stafford. Also present were Jim Schug, Doug Fischer, Sandy Cullen, Chris Manthey, Gary Wisbar, Debbie Parent, and the following citizens: Sandra Swanson, Brenda Whalen, Ken Berwald, Brian Lassonde, Cynthia Young, Jeff Young, Jim Young, Robert and Susan Bacholke, Rick Paulson, Craig and Marcia DeWolf, representing Gerald DeWolf, and Arnold Linde, Jr.

Attest:



James R. Schug

County Administrator

Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 20, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Virginia Erdahl, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Dan Papin, Community Services; Cindy Rupp, Community Services; Diane Elias, Community Services; Pat Singel, Community Services Deputy Director; Mark Kuppe, Human Services, Inc. Doug Fischer, Deputy Director of Transportation and Physical Development; Marv Erickson, Transportation and Physical Development; Molly O'Rourke, Assessment, Taxpayer Services and Elections Director; Stuart Glaser, EMS Manager; Lowell Johnson, Senior Program Manager, Public Health and Environment; John Kaul, Legislative Liaison; Bob McFarlin, Legislative Liaison; Martina Johntz, Grants Coordinator/Assistant Planner; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the February 6, 2001 Board Meeting minutes.
2. Approval of the Memorandum of Agreement for operations grant to Washington County Soil and Water Conservation District.
3. Approval of the MetroGIS policies concerning Intellectual Property Rights and Access by Academic Interests to parcel data.
4. Approval of policy on Reallocation of Unused Community Development Block Grant funds.
5. Approval of appointment to advisory committees for 2001 as follows: Richard Adams, Planning Advisory Commission appointed to a first term expiring December 31, 2003; Keith Rapp, appointed to the Groundwater Advisory Committee; Maynard Kelsey, Board of Adjustment and Appeals, appointed to a first term expiring December 31, 2003; Robert Taival, Personnel Board of Appeals, appointed to a first term expiring December 31, 2003; Cholette Haley, Community Services Advisory Committee, appointed to represent a Person with Developmental Disabilities

February 20, 2001

to a first term expiring December 31, 2003; Damon Dolton, Minnesota Extension Committee to fill an unexpired term to December 31, 2002; and, Anthony Carr, Mental Health Advisory Committee, appointed as an Employment Representative, to a first term expiring December 31, 2003.

6. Approval of appointments to the Community Development Block Grant Citizen Advisory Committee as follows: Barbara Lundgren, Citizen Representative, first term expires December 31, 2003; Jon Auge, Citizen Representative, first term expires December 31, 2001; Susan Tulashie, Citizen Representative, first term expires December 31, 2002; Patrick Gaughan, Private Sector Representative, first term expires December 31, 2003; Mari Moen, Non-profit Representative, first term expires December 31, 2002; Bharat Tandan, HRA Board, Public Housing Assistance Representative, first term expires December 31, 2003; and Tina O'Malley, Washington County Housing Coordinator, Ex Officio member.
7. Approval of the Tax Forfeited Property Policy.
8. Approval of 3.2 percent of on sale malt liquor license for the Fireman's Ball to be held on February 24, 2001, New Scandia Township.
9. Approval to set the meeting dates for the Washington County Board of Equalization for June 18, 19 and 20, 2001.
10. Approval of 2001 contracts with Stivland, Inc. dba Harbor Shelter and Counseling Center to provide child shelter and short-term treatment services.
11. Approval of 2001 cooperative agreement with Community Services, the Sheriff, the County Attorney and the Court Administrator to administer the Child Support Enforcement Program.
12. Approval of the 2001 Local Collaborative Time Study agreement.
13. Adoption of **Resolution No. 2001-016** as follows:

Space Lease Amendment for the Forest Lake District Courts

WHEREAS, the County of Washington and City of Forest Lake entered into a space lease agreement numbered 242 (PWF-1995-140) on May 3, 1995 for the use of office space and district court purposes; and

WHEREAS, the County of Washington and the City of Forest Lake wish to continue the space use arrangement facilitated by Amendment No. 4 that will continue the original lease for a period of one (1) additional year; and

February 20, 2001

NOW, THEREFORE LET IT BE RESOLVED, that the continued use of space by the County be continued through the acceptance of the terms and conditions set forth in Amendment No. 4; and

BE IT FURTHER RESOLVED, that the lease Amendment between the County of Washington and the City of Forest Lake be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications requirements and approval as to form by the Washington County Attorney's office.

14. Approval and execution of leases for office space in the old lunchroom area of the lower level, west wing of the Government Center with North Star Title, Universal Title Co., Old Republic National Title Co., and Edina Reality Title Co.
15. Adoption of **Resolution No. 2001-017** as follows:

Rejection of Bids Received for Card Reader
Security System

WHEREAS, in order to select a vendor for the provision and installation of a Card Reader Security System update, the County solicited bids for the project; and

WHEREAS, bids were opened on February 5, 2001, with bids being received only from Videotronics, Inc.; and

WHEREAS, the one bid received was in excess of the available budgeted funds and no other bids were received; and

NOW, THEREFORE, BE IT RESOLVED, that the bid received from Videotronics, Inc., made on February 5, 2001, be rejected due to being in excess of budgeted monies available.

BE IT FUTHER RESOLVED, that the Washington County Department of Transportation & Physical Development be authorized to advertise for bids on this project in the future.

16. Approval to execute lease for overflow parking space at Salem Lutheran Church.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Dan Papin, Community Services Director, presented an overview of the chemical dependency program.

Cindy Rupp Community Services, gave an overview of the host county contracts the County has with chemical dependency treatment contractors over the last year. She stated that the County is getting

February 20, 2001

performance results and data reports from these contractors and that area facilities are performing better than the statewide average. She stated that they are also conducting site visits to talk to staff, look at their space and discuss future expectations.

Mark Kuppe, Human Services, Inc., talked about the need for these facilities. He said that out of 2,400 chemical dependency evaluations made last year, 634 required treatment placements. The host contracts from the County represent 40% of the placements used, 60% of the placements go to other facilities. Mr. Kuppe indicated that the County uses so many different facilities because of: different needs, volume of clients, specialty areas, and geographic area. He stated there will be a Board workshop in April to discuss the County's chemical dependency program.

Commissioner Abrahamson asked why the County is using two facilities in Wisconsin citing concern about taxpayer money going to Wisconsin. Mr. Kuppe stated that individuals could go there depending on the type of program they need and also for geographical considerations.

Commissioner Stafford stated that he would abstain from voting because he has a relative on the staff of one of these facilities. He asked for further clarification on the facility that Ms. Rupp mentioned was below standard on its performance last year and why the County was again giving them a contract?

Ms. Rupp explained that the person in charge has now left that employment, and Community Services staff has confidence in the person who is now in charge.

Commissioner Pulkrabek moved to approve host County contracts with the following chemical dependency treatment providers: Avalon, Inc.; Haven Chemical, Inc.; Kinnic Falls, Inc.; Cedar Ridge, Inc.; Christensen Health Services, Inc. (dba Burkwood Residence); Human Services, Inc. (jail treatment program); On-Belay, Inc. (dba Anthony Lewis Center); We Care Counseling Center, Inc; and, Fairview Healthcare Services, Inc. (dba Fairview Recovery Services). Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Stafford abstained.

Commissioner Pulkrabek complimented the staff on the fine job they had done over the year with the chemical dependency facilities and stated that he will be very interested in further data that comes back. Mr. Schug commented that there is a workshop set for April 10 to discuss performance measurements.

GENERAL ADMINISTRATION

Legislative Update

John Kaul and Bob McFarlin, Legislative Liaisons, gave an update on the following items: County's drop list legislation has been drafted and introduced; Regional parks bonding; Tax forfeited land issues;

February 20, 2001

Statewide criminal justice information system; Child welfare concurrent planning; Unfunded mandates; and, Transportation issues including discussion of a constitutional transfer of motor vehicle excise taxes to the trunk highway fund and discussion of funding for the City of Newport as it relates to the Wakota Bridge.

Mr. Schug advised the Board that the Association of Minnesota Counties and the Metropolitan Inter-County Association has sent a draft resolution for an increase in the Community Corrections Act Subsidy. This item will be discussed at the next Board meeting.

PUBLIC HEALTH AND ENVIRONMENT

Stuart Glaser, EMS Manager, presented an update on the status of Project Impact activities. He indicated that the partners in the project continue to grow, and that they are contributing more money and giving more hours of their time. The project has been working on the following items: Developing a brochure; Flood mapping; Public education appearances; Video; and Working with a television station in airing a segment on the project. Mr. Glaser stated that following the Board meeting, they would visit an actual home that contains a "safe room" which is a room built inside a home to withstand up to 250 mph winds.

Commissioner Peterson asked that the Board be kept up to date on any potential flooding problems that might occur this spring.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Abrahamson asked that the Board discuss the Stillwater Bridge crossing at next week's Board meeting and confirm that it still supports the project.

Commissioner Pulkrabek reported that he has asked for information on liquor license fees and the discrepancies in the amounts charged by the County and different cities.

Commissioner Peterson reported that the Metropolitan Transportation Advisory Board is considering a new process to determine funding for highway projects that would award points according to the County's ability to promote affordable housing. Part of the criteria includes the use of tax increment financing for affordable housing.

Commissioner Stafford and Hegberg requested that as a result of a recent meeting with Ramsey County and state legislative representatives, that the Board hold a workshop to discuss Resource Recovery Facility issues and SCORE funding.

February 20, 2001

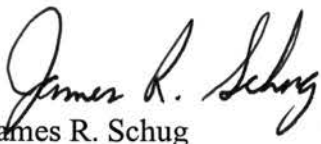
BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

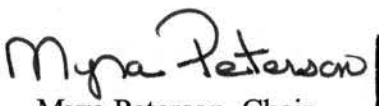
There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:25 a.m.

Attest:



James R. Schug

County Administrator


Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 27, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Board Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Virginia Erdahl, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Dan Papin, Community Services Director; Diane Elias, Community Services; Mark Kuppe, Human Services, Inc.; Cindy Rupp, Community Services; Russ Reetz, Court Services Director; Don Wisniewski, Director of Transportation and Physical Development; Larry Nybeck, Surveyor; Marv Erickson, Facilities Manager; Richard Gauger, Project Manager; Judy Hunter, Public Health and Environment Senior Program Manager; Cindy Koosmann, Recorder; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the February 13, 2001 Board Meeting minutes.
2. Adoption of **Resolution No. 2001-018** as follows:

Resolution to Appoint Chief Deputy Auditor-Treasurer
and Chief Deputy Treasurer

WHEREAS, pursuant to Minnesota Statute 375A.10 Subd.2, Washington County has opted to make the consolidated office of Auditor-Treasurer an appointed position; and

WHEREAS, Section 375A.10 Subd. 3, vests the duties and responsibilities of the Auditor-Treasurer in the Washington County Board if the appointment option is implemented; and

WHEREAS, pursuant to Minnesota Statute 375A.10 Subd. 3, the Washington County Board of Commissioners, at its meeting of May 19, 1998, adopted a new organizational structure under which the County's Deputy Administrator would be appointed to the Office of Auditor-Treasurer as a department head; and

WHEREAS, the Washington County Board of Commissioners in their Resolution 97-131 set forth the manner in which department heads shall be appointed; and

February 27, 2001

WHEREAS, the department head position of Auditor-Treasurer will become vacant with the retirement of Virginia R. Erdahl on February 28, 2001; and

WHEREAS, the position will remain vacant until a new Auditor-Treasurer has been appointed; and

WHEREAS, Minnesota Statute 385.02 allows for the appointment of one or more deputy treasurers who then have authority to sign all papers and do all other things which county treasurers may themselves do; and

WHEREAS, Minnesota Statute 384.08 allows for the appointment of one or more deputy auditors who then have authority to sign all papers and do all other things which county auditors may themselves do; and

WHEREAS, the Washington County Board of Commissioners desires to appoint a Chief Deputy Treasurer and Chief Deputy Auditor, pending appointment of an Auditor-Treasurer.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Administrator hereby appoints Molly O'Rourke, Director of Assessment, Taxpayer Services and Elections, as the Chief Deputy Auditor-Treasurer and Edison Vizuite, Director of Financial Services, as the Chief Deputy Treasurer and the County Board of Commissioners hereby consents to these appointments; and

BE IT FURTHER RESOLVED, that the Chief Deputy Auditor-Treasurer and the Chief Deputy Treasurer shall discharge the statutory duties of these offices effective March 1, 2001; and

BE IT FURTHER RESOLVED, that the Washington County Administrator shall function as the department head until such time as an Auditor-Treasurer is appointed.

3. Approval of appointments to the Community Development Block Grant Citizens Advisory Committee as follows: Sara Wolff, Private Sector, first term expiring December 31, 2001; and Karla Wetherby, District 1, first term expiring December 31, 2001.
4. Approval of 2000-2001 contract with Compass-Minnesota, Inc. to measure the percent of individuals who achieve at least one personal goal through the home and community based services for children and adults with developmental disabilities.
5. Approval of 2000-2001 contract with New Challenges, Inc. to measure the percent of individuals who achieve at least one personal goal through the home and community based services for children and adults with developmental disabilities.
6. Approval to renew the Intensive Supervision Grant with the Minnesota Department of Corrections.

February 27, 2001

7. Approval to appoint Rick Wippler, Principal, Stillwater Junior High School, to the Community Corrections Advisory Board as an Educational Representative to fill an unexpired term to December 31, 2001.
8. Bids were received for the North Shop air handler replacement as follows:

<u>Bidder</u>	<u>Bid Amount</u>	<u>Alt #1</u>	<u>Alt #2</u>	<u>Total</u>
Conrad Mechanical Construction, Inc.	\$90,500.00	\$4,000.00	\$21,350.00	\$115,850.00
Kumar Mechanical, Inc.	89,400.00	5,200.00	22,000.00	116,600.00
NS/I Mechanical Construction Co.	98,900.00	3,200.00	28,900.00	131,000.00
Vogel Sheetmetal, Inc.	103,495.00	9,244.00	20,906.00	133,645.00
Northern Air Corporation	98,659.00	4,800.00	42,215.00	145,674.00
Newman Mechanical, Inc.	146,400.00	8,900.00	31,300.00	186,600.00
Northland Service & Repair, Inc.	165,000.00	11,600.00	59,000.00	235,600.00

Adoption of **Resolution No. 2001-019** as follows:

Award of Contract for Replacement of Air Handler
at the North Shop to Conrad Mechanical Contractors, Inc.

WHEREAS, in order to complete the replacement of the air handler at the Washington County Department of Transportation's north shop, the County solicited bids for this project; and

WHEREAS, bids were opened on February 20, 2001, with Conrad Mechanical Contractors, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Conrad Mechanical Contractors, Inc., be accepted and the County enter into a contract with Conrad Mechanical Contractors, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Conrad Mechanical Contractors, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

9. Adoption of **Resolution No. 2001-020** as follows:

Resolution Authorizing County's Signing Easement Agreements
with State of Minnesota for Easements on CSAH 28

WHEREAS, Washington County will be reconstructing CSAH 28 (56th Street) in 2002; and

February 27, 2001

WHEREAS, several easements need to be acquired from the Minnesota Correctional Facility-Stillwater in order to proceed with this project; and

WHEREAS, the Minnesota Department of Administration drafts all easement documents on behalf of the Department of Corrections according to their statutory regulations; and

WHEREAS, the easement documents necessary for the County's acquisition require that Washington County sign the easements as "Easement Holders".

NOW THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners hereby authorizes its Chairman and Administrator to execute on behalf of the County all easements necessary from the State of Minnesota for the reconstruction of CSAH 28.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Commissioner Abrahamson moved to adopt 2001 contract with Human Services, Inc. for mental health, chemical health, aging and transportation services. Commissioner Hegberg seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Resolution of Appreciation for Deputy Administrator Virginia Erdahl

Commissioner Stafford moved to adopt **Resolution No. 2001-021** as follows:

Resolution of Appreciation to Virginia Erdahl, Deputy Administrator
in Recognition of her Service to Washington County Government

WHEREAS, Deputy Administrator Virginia Erdahl is retiring from Washington County Government effective February 28, 2001; and

WHEREAS, Virginia Erdahl joined Washington County in 1973 and embarked on an exemplary 28-year career that began in the County Attorney's Office and then moved to the Office of Administration in 1976; and

WHEREAS, Virginia Erdahl's responsibilities in the Office of Administration grew in concert with the growth of Washington County Government and the rapidly increasing number of County residents; and

WHEREAS, Virginia Erdahl became Deputy Administrator in 1985 and has provided leadership in the development of the County's annual budget, served as Auditor-Treasurer since 1998, guided the County in the

February 27, 2001

continued implementation of new systems and technology to keep Washington County at the forefront of modern public service and has ably served in the absence of the County Administrator; and

WHEREAS, Virginia Erdahl has continuously demonstrated her enthusiasm for special County projects and has made countless contributions for the betterment of the County and her profession; and

WHEREAS, Virginia Erdahl has served as President of the Minnesota Association of County Administrators, the Minnesota City/County Management Association and Chair of the MetroGIS Policy Team and has achieved professional recognition for the County through awards, such as the Government Finance Officers Association Budget Award in 1998, 1999 and 2000; and

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners joins together with the employees of Washington County to heartily commend Deputy Administrator Virginia Erdahl for her dedication and 28 years of service to the citizens of the County, and proclaims Friday, March 2, 2001, as "Virginia Erdahl Day in Washington County."

BE IT FURTHER RESOLVED, that the County Board of Commissioners hereby recognizes the administrative leadership that Virginia Erdahl has provided to the County and extends its best wishes to Virginia Erdahl and her family for a happy and healthy future.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

Community Corrections Act Subsidy Increase

Commissioner Abrahamson moved to adopt **Resolution No. 2001-022** as follows:

Community Corrections Act Subsidy Increase

WHEREAS, Minnesota was one of the first states to adopt a Comprehensive Community Corrections Act Statute in 1973; and

WHEREAS, 31 Minnesota counties, organized into 16 administrative jurisdictions, have chosen to provide correctional services through the Community Corrections Act; and

WHEREAS, the Community Corrections Act (CCA) was developed to address state concerns over the rising cost of institutions, limited local correctional services, and overlapping correctional jurisdictions; and

WHEREAS, CCA counties will supervise nearly 75% of the 126,000 offenders under supervision in Minnesota; and

WHEREAS, downward departures in CCA counties save over \$68 million per year in prison costs; and

February 27, 2001

WHEREAS, county spending on corrections and public safety continue to rise, with an average county spending 19% of the entire budget on public safety costs (up from 8% only 20 years ago); and

WHEREAS, the Community Corrections Act subsidy has not been increased since the 1997 session; and

WHEREAS, probation caseloads in CCA counties will have risen 30% since the last subsidy increase; and

WHEREAS, without a significant increase in the CCA subsidy during the 2001 session, a number of CCA jurisdictions may choose to discontinue under the Act; and

WHEREAS, the funding of probation services in the three delivery systems should be equitable.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners supports legislation authored by Representative Dave Bishop and Senator Deanna Wiener to provide a significant increase to the Community Corrections Act subsidy in 2001.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Report on Woodbury Library Bids

Richard Gauger, Woodbury Library Project Manger, presented results of the joint library/Woodbury Central Park project bid opening held on February 15, 2001. He stated that bids were very favorable and under budget for both the City and the County. The bid for the County's share of the construction portion was \$6,419,500. The final bid, including the book drop and alternate for the 6,659 square foot expansion space, was \$6,940,000, which is approximately \$200,000 less than budgeted.

Mr. Gauger indicated that he plans to bring the construction contract back to the Board within the next 30 days and break ground in April with dedication taking place in early fall of 2002.

Commissioner Stafford moved to include the 6,659 square foot expansion space as part of the proposed construction contract. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Update on Solid Waste Management Issues

Judy Hunter, Public Health and Environment Senior Program Manager, updated the Board on the status of the Ramsey/Washington Resource Recovery Facility. She informed the Board that in 2000 various waste haulers delivered 391,622 tons of waste to the Resource Recovery Facility. Because of market and business decisions and in order to compete, some waste haulers have decided to take their waste to

February 27, 2001

landfills in Minnesota, Wisconsin and Iowa and it is estimated that 249,153 tons will be delivered to the Resource Recovery Facility in 2001. Ms. Hunter indicated that the two counties have guaranteed to deliver 280,800 tons a year to the facility. Staff has been working on options to present to the Ramsey and Washington County Boards at a March 22 workshop. Options being considered include terminating the service agreement and closing the facility; If the tip fee isn't working at \$38 a ton, will it work if the tip fee is reduced to zero; Look at requiring the cities to have organized collection of all residential waste, if they don't, the counties would do that; Look at getting the business waste in at a different price whether it's a zero tip fee or not; and, County collection of garbage.

Ms. Hunter stated that pros and cons of these options will be discussed at the March 22 workshop. Staff has also been talking with legislative representatives of the two counties. They have requested and will meet with the head of the Minnesota Pollution Control Agency and the Director of OEA next week. They are talking with a couple of large businesses in the two counties to find out if they care where their waste goes and what steps do they take in managing their waste.

Commissioner Stafford asked that the workshop include information on the latest technology for landfills.

Vince Anderson, West Lakeland Township, believes that knowledgeable taxpayers do care where their garbage goes. He suggested meeting with the cities and town boards and have them give the citizens a choice on where their garbage goes. He feels citizens would be willing to pay more.

Stillwater/Oak Park Heights-Houlton St. Croix River Crossing

Commissioner Abrahamson moved to send a letter to the Minnesota Department of Transportation stating that Washington County is concerned about their decision to suspend the design work on the Stillwater/Oak Park Heights – Houlton St. Croix River crossing, and that Washington County supports continuation of the process to construct a new river crossing in Stillwater as part of the comprehensive improvement program for Highway 36. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Commissioner Peterson asked that a copy of the letter be sent to the Washington County Legislative delegation.

Legislative Update

James Schug, County Administrator, advised the Board that Molly O'Rourke, Assessment, Taxpayer Services and Elections Director, is testifying in support of legislation that extends the County's property

February 27, 2001

drop list. Consideration is also being given in the bill that this be made a statewide option. Any county interested in instituting the drop list would be permitted to do so.

Mr. Schug stated that AMC and MICA have had discussions about PERA deficits in funding. They have asked that the County send a letter to its legislative delegation indicating this is a serious issue and encourage the state's participation in resolving this problem. Staff will prepare a letter expressing the County's concern to the legislative delegation.

Mr. Schug indicated that legislation is being introduced that would place the 911 Communication Center employees and Community Corrections Act County Probation Officers in the Law Enforcement retirement program. This would be a higher participation rate and earlier retirement. The County opposed this when the Correctional Officers were put into that program a few years ago, but were not successful in defeating it. It ended up costing the County in \$100,000 annual costs to the County. The estimated cost of this proposed legislation could result in another \$90,000 in additional cost for the County as its share of the PERA taxes that would be increased. Mr. Schug will inform John Kaul, the County Legislative Liaison, that the County has serious concerns about the price tag unless there is state funding to go along with it.

Commissioner Stafford left the Board Meeting at 10:40 a.m.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg stated that Transportation and Physical Development has advised him of accidents on Highway 61 and Highway 8. They need to take a look at that to see if there are any solutions. He also met with residents of Oakhill in Scandia concerning the Housing and Redevelopment Authority.

Commissioner Abrahamson reported that there are many pot holes throughout the highway system in the metropolitan area and hopes the state can find the money to fix them.

Commissioner Peterson asked that she be placed on the Library Board agenda and minute list. She also reported that there will be a reception at the Historic Courthouse on Friday, March 2, for Deputy Administrator Virginal Erdahl, and that most of the Commissioners will be in attendance.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

February 27, 2001

ADJOURNMENT

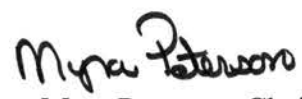
There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:47 a.m.

Attest:



James R. Schug

County Administrator


Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 6, 2001

The Washington County Board of Commissioners met in regular session at 4:30 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Commissioner Pulkrabek absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Jay Brunner, First Assistant County Attorney; Dan Papin, Community Services Director; Pat Singel, Community Services Deputy Director; Cindy Rupp, Community Services; Don Wisniewski, Director of Transportation and Physical Development; Doug Fischer, Deputy Director of Transportation and Physical Development; Mary McGlothlin, Director of Public Health and Environment; Robert Lockyear, Director of Administrative Services; Martina Johntz, Grants Coordinator; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked from comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the February 20, 2001 Board meeting minutes.
2. Approval to renew on sale and Sunday liquor license for Trail's End Bar and Grill, Inc., for the period April 1, 2001 to March 31, 2002.
3. Approval to renew on sale and Sunday liquor license for Stone Ridge Golf Club, Inc. for the period of April 1, 2001 to March 31, 2002.
4. Approval to renew on sale and Sunday liquor license for Point, Inc. for the period April 1, 2001 to March 31, 2002.
5. Approval of contract with Burkwood, Inc. to provide chemical dependency services.
6. Approval of 2001 purchase of service agreement with Family Violence Network.
7. Approval of amendment 2 to the Law Enforcement Services agreement with Forest Lake.

March 6, 2001

8. Approval and execution of contract for purchase of three-ton roller to St. Joseph Equipment in the amount of \$28,717.
9. Adoption of **Resolution No. 2001-023** as follows:

Final Payment to Progressive Contractors, Inc. for
Guardrail End Replacements, Bridge Painting and
Bridge Deck Repairs

WHEREAS, the Washington County Board of Commissioners, on March 28, 2000, signed a contract with Progressive Contractors Inc. for the replacement of guard rail ends, bridge painting and bridge deck repairs on various county roads; and

WHEREAS, Progressive Contractors, Inc. has satisfactorily completed all construction work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Progressive Contractors, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

GENERAL ADMINISTRATION

Washington County Housing and Redevelopment Authority Board Appointment

Commissioner Stafford moved to appoint Merry Beckmann, Woodbury, to the Washington County Housing and Redevelopment Authority to a first-year term expiring December 31, 2003. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

HOME Program Funds

Robert Lockyear, Director of Administrative Services, presented an overview of the preliminary allocation of Washington County 2001 HOME Program funds for the Consortium public hearing to be held on March 21, 2001, 6:00 p.m. at the Roseville City Hall. The recommended allocation of \$293,500 in funds include the following: \$160,125 for new construction of affordable housing (20 + units); \$60,000 for homebuyer downpayment assistance program (12 + households); \$44,025 for Community Housing Development Organization (15%, HUD requirement); and \$29,350 for program administration.

March 6, 2001

Commissioner Hegberg moved to approve the preliminary allocation of Washington County 2001 HOME Program funds, as presented, for the Consortium public hearing to be held on March 21, 2001. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Introduction of Scout Troop 477

The Board Chair welcomed Scout Troop 477 from Beaver Lake Lutheran in Ramsey County. The Scout Troop is working on their Citizenship Merit Badge. They have met with the Judges and will be touring the jail after this meeting.

Legislative Update

James Schug, County Administrator updated the Board on the following legislative actions: The tax forfeit property bill has been drafted; A hearing has been held on the County's property tax drop list bill; A letter has been sent to the County's legislative delegation asking for an increase in the Community Correction's Act funding; A bill has been introduced from the Secretary of State's Office that would require photo ID's at elections-that could have some impact on the County's operations-this will be discussed at the County's Legislative Committee meeting next week; and a bill being introduced that would move the 911 Dispatchers and Probation Officers into the Law Enforcement Retirement Fund.

Commissioner Peterson asked that the Board discuss at a future workshop Senator Marko's bill and the bill for the TIF exclusion for St. Paul Park.

COMMISSIONER REPORTS, COMMENTS, QUESTIONS

Commissioner Hegberg reported that Representative Tom Workman presented an informative presentation to the Solid Waste Management Coordinating Board last week on legislation that he is proposing.

Commissioner Abrahamson presented a petition he received from seniors at the Raymie Johnson apartments regarding their kitchen being closed.

Commissioner Stafford reported that Woodbury hosted its local government meeting with school boards, city of Newport, legislative representatives and County Commissioners. They discussed the Wakota Bridge, solid waste problems and safety in schools.

March 6, 2001

Commissioner Stafford reported that on Wednesday, March 7, he will work with a committee that is setting up a citizen jury to study solid waste. On Thursday, March 8, the Metropolitan Energy Task Force is meeting and on Friday, March 9 there is an AMC meeting.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 5:00 p.m.

BOARD WORKSHOP WITH THE SHERIFF'S OFFICE

The Board meeting was preceded by a workshop with the Sheriff's Office to discuss the status of the Metro 800 MHz radio system project. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were James Schug, Steve Pott, Jim Frank, Don McGlothlin, Mary McGlothlin, Lowell Johnson, Jeff Nelson, Metropolitan Radio Board, Bill Herring City of Woodbury, and Bill Dean, Metropolitan Radio Board.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss a proposal to integrate Minnesota Extension-Washington County into the operations of the Department of Public Health and Environment. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were James Schug, Mary McGlothlin, Cindy Weckwerth, Lowell Johnson, Sue Hedlund, Chuck Leifeld, Liz Templin, Joan Sprain, Bob Olson, Don Scheel, Minnesota Extension Committee, Nancy Morrow, Minnesota Extension Committee, Damon Dalton, Minnesota Extension Committee, and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss the project status for the reconstruction of County Road 61. No business was transacted and the

March 6, 2001

public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were James Schug, Don Wisniewski, Doug Fischer, Cory Slagle and the following citizens: Sandra Swanson, Bruce Goldstrand, Bill McDonald, Brenda Whalen, Robert Bacholke, Jeff Young and Kit Shoop.

Attest:



James R. Schug

County Administrator



Myra Peterson, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 13, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek and Stafford. Commissioner Peterson absent. Board Vice Chair Pulkrabek presided. Also present were James Schug, County Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Barbara Dacy, Housing and Redevelopment Authority Executive Director; Peter Cooper, Housing and Redevelopment Authority Attorney; Judy Honmyhr, Human Resources Director; Don Wisniewski, Director of Transportation and Physical Development; Richard Gauger, Project Manager; Marv Erickson, Facilities Manager; Jim Wells, Library Director; Dan Papin, Community Services Director; Nancy Brase, Central Services Supervisor; Deb Johnson, Buyer/Coordinator; Jane Harper, Principal Planner; Robert Lockyear, Administrative Services Director; Dan Papin, Community Services Director; Pat Singel, Community Services Deputy Director; Mary McGlothlin, Director of Public Health and Environment; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Vice Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the February 27, 2001 Board meeting minutes.
2. Adoption of **Resolution No. 2001-024** as follows:

Resolution Establishing the Criteria and Point Values Used for
Ranking of Applications for the Purchase of Development Rights Program

WHEREAS, Washington County is authorized to purchase development rights in the form of conservation easements under MINN.STAT. CHAPT. 84C in areas where preservation is considered to be desirable; and

WHEREAS, Washington County is authorized to acquire the development rights in the form of conservation easements through capital improvement funds pursuant to MINN.STAT. 373.40; and

WHEREAS, the 1999 Minnesota Legislature, through the Legislative Commission on Minnesota Resources, has provided Washington County with a \$150,000 cost-sharing grant to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

March 13, 2001

WHEREAS, Washington County has adopted a match of \$150,000 of capital improvement funds to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

WHEREAS, Washington County Ordinance 144, Purchase of Development Rights, requires the Washington County Board of Commissioners to establish the criteria to be used in prioritizing applications and determining which offers to consider; and

WHEREAS, the Washington County Board of Commissioners has determined that the Purchase of Development Rights Program initially focus on protecting lands adjacent to waterways, recreational trails, parks and other public facilities.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners adopts the attached here within Site Evaluation Criteria and Points for prioritizing the land protection applications and determining which offers to consider; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners establishes the following criteria as highest priority for determining which offers to consider for the Year 2000 Pilot Program:

- The estimated cost of a conservation easement is within the available dollars.
- County dollars can be leveraged to protect as many acres as possible.
- The real estate closing can occur by June 30, 2001.
- The parcel has the ability to serve multiple public purposes.
- The parcel is adjacent to other land that has or is planning to be protected for development.

3. Bids were received for office paper as follows:

Corporate Express	\$74,271
Anchor Paper	\$78,210
American Business Forms	\$82,926
Performance Papers	\$88,253

Approval to award bid for office paper to Corporate Express, lowest responsible bidder, in the amount of \$74,271.

4. Approval to reappoint Donald J. Wodek, Woodbury, to the South Washington Watershed District to a three year term expiring May 1, 2004.
5. Approval to appoint Kelly Findlay, Afton, to the Public Health Advisory Committee to a first term expiring December 31, 2002.
6. Approval to appoint Rosemary Armstrong, Lake Elmo, to the Community Development Block Grant Citizens Advisory Committee to a first term expiring December 31, 2002.

March 13, 2001

7. Approval to appoint Jennifer Osborne, Cottage Grove, to the Public Health Advisory Committee as an Environment Service Representative, to a first term expiring December 31, 2002.
8. Approval to renew off sale, on sale, Sunday liquor license and off sale 3.2 percent malt liquor license for Meister's Bar and Grill for the period April 1, 2001 to March 31, 2002.
9. Approval of wine, dance permit, on sale 3.2 percent malt liquor and consumption and display permit for Kimberly's Catering LLC, for the period of April 1, 2001 to March 31, 2002.
10. Approval of 2001 contract with Community Volunteer Service to provide transportation for eligible Washington County residents to and from medical related appointments.
11. Approval to convert consulting funds to increase a .5 FTE Probation Officer to full-time in Court Services.
12. Approval to integrate the University of Minnesota Extension-Washington County and the Department of Public Health and Environment.
13. Approval of amendment #1 to the grant agreement with the Office of Drug Policy and Violence Prevention, for the East Metro Coordinated Narcotics Task Force.
14. Approval of town road allotments for the following Townships: Baytown, Denmark, Grey Cloud, May, New Scandia, Stillwater and West Lakeland.

The foregoing Consent Calendar was adopted unanimously; Commissioner Peterson absent.

WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

Commissioner Hegberg moved to adopt **Resolution No. 2001-025** as follows:

Issuance of Bonds in Washington County for the 2001 Single Family Mortgage Revenue Bond Program

WHEREAS, in accordance with Minnesota Statutes, Chapter 462C, as amended (the "Act"), the Dakota County Community Development Agency (the "CDA") proposes to issue its single family mortgage revenue bonds and/or single family mortgage revenue refunding bonds in an aggregate principal amount of approximately \$71,100,000, (the "Bonds") and to use approximately \$5,000,000 of the proceeds thereof to finance the acquisition by low and moderate income first-time homebuyers of single family homes within Washington County, pursuant to an agreement

March 13, 2001

between the CDA, the Washington County Housing and Redevelopment Authority (the "HRA") and the Minneapolis/Saint Paul Housing Finance Board; and

WHEREAS, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), the issuance of the Bonds must be approved by the "applicable elected representative" of the HRA; and

WHEREAS, pursuant to Section 147(f)(ii)(E) of the Code, the Washington County Board of Commissioners is the "applicable elected representative" for the issuance of tax-exempt bonds by or on behalf of the HRA;

NOW, THEREFORE, BE IT RESOLVED, by the Washington County Board of Commissioners, that the issuance of Bonds by the CDA pursuant to the Act is hereby approved.

Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Bid Award for the Washington County Woodbury Library and Indoor Central Park Project

Commissioner Stafford moved to adopt **Resolution No. 2001-026** as follows:

Bid Award Concurrence for the Woodbury Library-Indoor Central Park Project to Donlar Construction

WHEREAS, the City of Woodbury and Washington County desire to construct a new County library-City indoor Central Park as a joint construction project; and

WHEREAS, the City of Woodbury and Washington County have entered into a cooperative construction agreement for this project; and

WHEREAS, the City of Woodbury has let bids for this project construction and has determined that Donlar Construction is the low bidder.

NOW, THEREFORE, BE IT RESOLVED, that Washington County concurs in the bid award to Donlar Construction, through the authorization of the Washington County Board of Commissioners.

Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

Contract with Wold Architects – Remodeling of the Old Woodbury Library

Don Wisniewski, Director of Transportation and Physical Development, presented a proposed contract with Wold Architects and Engineers for engineering work involved with remodeling the old Woodbury

March 13, 2001

Library including an expansion of existing parking. Excise excavated material from the foundation for the new library could potentially be used to expand the old library parking lot. A credit of \$100,000 would be given if that material could be used.

Commissioner Hegberg stated that the County is not sure who is going to go into the old library and what it will be used for. He understands the parking lot issues, but wonders why they should be hired at this point in time to do the remodeling? What procedures will they go through inside of the building to say this space will be appropriate for whomever? Mr. Wisniewski stated that this contract provides for developing the actual groups that would be moving into this building after it's remodeled. They would be working with the departments to determine what is the best strategic move in terms of moving personnel from this building down to that facility. They are talking about moving the existing license center at Woodbury City Hall to the old library. After it is determined what people would move, that would give them the parking load that would be required and would tell them what size of expansion they would have to incorporate into the design as it relates to parking.

James Schug, County Administrator, added that staff is doing the in house planning for space, but they also need to be working with an architect to start developing a plan to bring to the Board and get direction on who will be occupying that Woodbury Service Center.

Commissioner Abrahamson asked what the appraisal was for the current Woodbury Library? Mr. Schug stated that the last appraisal was approximately \$1.3 million. He does not have it with him, but could quickly retrieve that information.

Commissioner Abrahamson is still questioning whether or not the County should be putting a million dollars into this building. He would like to see the appraisal. He will not vote for this contract today.

Commissioner Hegberg feels it would be a good idea to wait because he knows Commissioner Peterson has concerns about remodeling this building also and she is not here today. He also feels that 2002 is out a ways in the future. He agrees that it makes some sense to take the extra excavation from the new construction site and use it for the parking lot in the old library, whether the County keeps that building or not. He is not convinced that the remodeling needs to be done at this time.

Commissioner Abrahamson moved to table the request to approve a contract with Wold Architects and Engineers for engineering work involved with remodeling the Old Woodbury Library for one month. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

Mr. Schug stated they will pull together more information on leases and update the appraisal and come back to the Board in a month.

March 13, 2001

GENERAL ADMINISTRATION**Legislative Update**

Mr. Schug updated the Board on the latest activities of the 2001 legislative session. Items discussed included the following: A hearing is being held this morning on the County's drop list legislation; AMC has requested the County's help in testifying on a bill that is encouraging the State to fund more mandates in the area of out-of-home placement for children and also in family preservation aide; and the Senate has passed a bill authorizing appropriations in the amount of \$7.3 million to cover the City of Newport's share of the Wakota Bridge/Highway 61 project, this will face a tougher time in the House. The County has met with the City of Newport and is trying to find additional ways to get them funding for their share of the project.

The County Legislative Committee will meet this afternoon at 1:15 p.m. to discuss legislative issues that have come up that the County does not have official positions on including the changes in voting procedures put out by the Secretary of State and also a proposal to expand the Law Enforcement pension fund that would include 911 dispatchers and County Probation Officers which would have significant costs for the County.

Conservation Easement on the Baird Property – May Township

Commissioner Abrahamson moved to adopt **Resolution No. 2001-027** as follows:

Resolution Authorizing Expenditure of Funds
to Acquire a Conservation Easement on the Baird Property

WHEREAS, Washington County is authorized to purchase development rights in the form of conservation easements under MINN. STAT. CHAPT. 84C in areas where preservation is considered to be desirable; and

WHEREAS, Washington County is authorized to acquire the development rights in the form of conservation easements through capital improvement funds pursuant to MINN. STAT. 373.40; and

WHEREAS, the 1999 Minnesota Legislature, through the Legislative Commission on Minnesota Resources, has provided Washington County with a \$150,000 cost-sharing grant to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

WHEREAS, Washington County has adopted a match of \$150,000 of capital improvement funds to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

March 13, 2001

WHEREAS, Washington County has solicited, evaluated and ranked land protection proposals according to an adopted Purchase of Development Rights Ordinance and an approved Policies and Procedures Document; and

WHEREAS, the Purchase of Development Rights Advisory Committee recommended that the Baird parcel be protected through the PDR PROGRAM.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the expenditure of \$20,000 to acquire a conservation easement on the Baird property; and

BE IT FURTHER RESOLVED, that the County Board Chair and the County Administrator be authorized to execute all necessary documents related to this expenditure; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes the co-holding of the conservation easement with the Minnesota Land Trust contingent on the County Board's approval on an interagency agreement that addresses monitoring, enforcement and dispute resolution issues.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

March 27, 2001 County Board Meeting

Mr. Schug informed the Board that two Commissioners will not be present for the March 27, 2001 County Board meeting. He asked if the Board would be interested in holding that meeting or cancel it. He has checked with Department Heads and there is nothing urgent that requires action.

Commissioner Abrahamson moved to cancel the March 27, 2001 Board meeting. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on an Insurance Trust meeting he attended. That group will not subsidize or provide funds for health insurance to the seven or eight counties that participate today. Also, they will continue to maintain staff to help Washington County with its bidding process for health insurance.

Commissioner Hegberg also reported on the energy task force meeting. He will have a conflict with this meeting in the future because of his appointment to the PERA Board. He will continue to be an advocate that RDF is a renewable resource.

March 13, 2001

Commissioner Abrahamson stated that staff has asked whether the Commissioners would like their telephone numbers listed in the phone book. He indicated that he would like to see his home number listed in there. Commissioner Stafford indicated he would go along with having his home phone number listed in the phone book. Commissioners Hegberg and Pulkrabek requested that their office number be listed.

Commissioner Abrahamson commended the Transportation Department for the fine job they did on snowplowing this past Monday.

Commissioner Pulkrabek reported on his trip to Washington D.C. last week for the annual National Association of Counties Conference. He attended an informative session on how other Counties handle collections. He will share the handouts from that seminar.

Commissioner Pulkrabek read from an article in the St. Paul Pioneer Press about a program Ramsey County has that requires young sex offenders to attend a poetry class to perhaps learn a different way to display their feelings. He feels that is another program that is a waste of taxpayer dollars.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.


ADJOURNMENT


There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Peterson absent. The Board meeting adjourned at 10:25 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss highway maintenance issues. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek and Stafford. Also present were Jim Schug, Don Wisniewski, Doug Fischer, Judy Honmyhr, Sue Fennern, Rick Vanzwol, City of Grant, Sharon Schwarze, City of Grant and Judy Spooner, Washington County Bulletin.

Attest:


James R. Schug
County Administrator


Bill Pulkrabek, Vice Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 20, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson and Pulkrabek. Commissioner Stafford absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Meredith Magers, Assistant County Attorney; Doug Fischer, Deputy Director of Transportation and Physical Development; Ann Pung-Terwedo, Senior Land Use Specialist; Dennis O'Donnell, Senior Land Use Specialist; Judy Honmyhr, Human Resources Director; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Robert Crawford, Workforce Center Division Manager; Mary McGlothlin, Public Health and Environment Director; and Bev Hagen, Public Information Coordinator.

COMMISSIONER REPORTS – COMMENTS - QUESTIONS

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the March 6, 2001 Board Meeting minutes.
2. Approval to transfer \$30,000 from contingency to Facilities for construction of a jail arraignment facility to help relieve Courtroom overcrowding.
3. Adoption of **Resolution No. 2001-028** as follows:

Lawful Gambling Exemption for the
Minnesota Waterfowl Association

WHEREAS, Minnesota Waterfowl Association has made application to the Gambling Control Board for an exemption from certain requirements contained in MINN. STAT. CHAPT. 349 in order to conduct raffles at the premises located at Withrow Ballroom, 12169 Keystone Ave., Hugo, May Township, Washington County on March 24, 2001; and

WHEREAS, the Gambling Control Board is prohibited from granting Minnesota Waterfowl Association an exemption to engage in raffles until expiration of thirty (30) days after Minnesota Waterfowl Association has notified the County of its intent to engage in these activities; and

WHEREAS, Washington County would like to expedite this process in order for Minnesota Waterfowl Association to obtain their exemption as soon as possible.

March 20, 2001

NOW, THEREFORE, BASED UPON THE FOREGOING, BE IT RESOLVED that as it applies to the application of Minnesota Waterfowl Association to conduct raffles at Withrow Ballroom, 12169 Keystone Ave., Hugo, March 24, 2001, Washington County hereby waives the requirements contained in MINN. STAT. CHAPT. 349.66 SUBD. 2 that the Gambling board withhold issuing an exemption until the expiration of thirty (30) days after Washington County received notification of the application.

4. Adoption of **Resolution No. 2001-029** as follows:

Minnesota Lawful Gambling License for the
Scandia Marine Lions Club

WHEREAS, on or about March 14, 2001, the Scandia Marine Lions Club has made application for Authorization to Conduct Excluded Bingo on April 6, 2001 and November 16, 2001, pursuant to the State of Minnesota authorizing lawful gambling; and

WHEREAS, the premises is located at the Scandia Senior Community Center, 14727 209th Street North, Scandia, New Scandia Township, Washington County.

THEREFORE, BE IT RESOLVED the Washington County Board of Commissioners does hereby resolve to approve the granting of a premises permit for the above-described licensee at the above-described location subject to the terms and conditions of all the laws of the State of Minnesota, the County of Washington, and New Scandia Township.

5. Approval of consumption and display permit for New Scandia Township-Scandia Community Senior Center for the period April 1, 2001 to March 31, 2002.
6. Approval to submit a request for proposal for community applicants for monies available through the Family Homeless Prevention and Assistance Program.
7. Approval of agreement with the Minnesota Department of Economic Security to operate the Workforce Investment Act Adult and Youth Program, Minnesota Youth Program and Older Worker Program for the period beginning April 1, 2001 through March 31, 2004.
8. Approval of modification of an agreement with the Minnesota Department of Economic Security to extend the federal Welfare to Work grant agreement through April 9, 2003 and June 30, 2004 for the 1998 and 1999 allocations.
9. Approval to execute the annual Boat and Water Safety Enforcement Agreement with the Commissioner of Natural Resources.
10. Adoption of **Resolution No. 2001-030** as follows:

March 20, 2001

Final Payment to Northern Traffic Supply, Inc. for the Provision
and Installation of Traffic Signs and Computer Hardware and Software

WHEREAS, the Washington County Board of Commissioners, on March 28, 2000, signed a contract with Northern Traffic Supply, Inc. for the provision and installation of traffic signs countywide and provision of computer software and hardware for sign making; and

WHEREAS, Northern Traffic Supply, Inc. has satisfactorily completed all the work and delivery of materials in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Northern Traffic Supply, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

11. Authorization for the County Board Chair and County Administrator to execute a partnership agreement with Minnesota Department of Transportation to assign Gregory Felt to work full time at Washington County as Operations Manager.

The foregoing Consent Calendar was adopted unanimously; Commissioner Stafford absent.

PUBLIC HEARING – TRANSPIRATION AND PHYSICAL DEVELOPMENT

Amendments to the Washington County Development Code – Accessory Structure Regulations

The Board Chair presented an overview of today's public hearing to consider an amendment to the Washington County Development Code, Chapter One, Section 2, and to amend Chapter Two, Zoning Regulations, Part 3, Performance Standard, Section 1.2, Accessory Structures (3D).

The Secretary to the Board read into the record the notice of public hearing. The Board Chair declared the public hearing open at 9:05 a.m.

Ann Pung-Terwedo, Senior Land Use Specialist, presented an overview of the proposed amendments to the Washington County Development Code. She stated that there is currently an accessory structure ordinance in the Development Code. This allows accessory structures based on the number of acres someone owns and the number of parcels they have. Last fall the Planning Advisory Commission heard a variance request regarding a parcel of property proposed to be subdivided. Those individuals wanted to keep all their buildings on their property. That proposal was submitted to the Board of Adjustment and Appeals and it denied the variance because the applicant could not prove a hardship in that case. The Denmark Township Board brought this issue forward to the County and staff has worked with the Township on amendments to the ordinance and those amendments were brought forward to the Planning Advisory Commission.

March 20, 2001

Ms. Pung-Terwedo stated the proposed amendment would allow land to be subdivided with a minor subdivision into parcels of no less than 10 acres and retain the existing number of square footage of accessory structures on the site if they are part of the farmstead as existed on January 1, 2001 subject to certain conditions: A) No additional accessory buildings shall be constructed on the property; B) If any existing accessory buildings become hazardous buildings, they shall be repaired or removed by the owner; and C) The buildings shall not be leased to any other person or entity unless the buildings are used for the storage of agricultural products grown on the property or on nearby farmland or equipment used on the property or on nearby farmland.

Ms. Pung-Terwedo stated that the record includes a letter from Gary Thyren, Denmark Township Board, asking that an additional section be added to allow a property owner to build an additional garage. Also a resolution was distributed to the County Board this morning from West Lakeland Township requesting that the County reduce the ten-acre minimum to five acres.

Kevin Shoeberg, Attorney for Denmark Township, stated they had two issues of concern when they looked at this. One is the fact that in Minnesota because of the climate most people find it necessary to have a garage and that's why they raised the issue about allowing a garage to be constructed. They suggest that Section 2, A) be amended and that "except for a garage" be added. The second issue that was raised is in Section 2, C). They feel that the ordinance in the township already deals with any other uses of property. They would like the Board to consider deleting Section 2, C) or amending it to say other uses would be dealt with on a conditional use basis. They feel this is not limited to just one person. They believe there are several properties in Denmark Township that may be affected.

Bill Voedisch, Chairman of May Town Board, 14318 Ostrum Trail North – Stated he is here to speak favorably on the ordinance; however, he is not speaking for the Town Board who took no official action on these amendments. He did speak against the five acre notion presented by another Township. He believes you have to be careful about what the number of buildings and size of square footage would do to a five acre parcel. It would be very imposing on that parcel and what you could end up with is something that might not fit visually. He is not in favor of adding language that would allow an additional building such as a garage.

Andy Hansen, Baytown Township Board, stated they concur with West Lakeland's idea of going with the five acres. They have discussed and feel that tearing down a perfectly good building just to meet an ordinance doesn't make sense. Commissioner Peterson asked if that was passed by Resolution and was it submitted to the County? Mr. Hansen said they did pass it and he will make sure the County gets a copy of that resolution.

March 20, 2001

The Board Chair asked for further comments from the audience; none were heard. The public hearing was closed at 9:30 a.m. It was noted that all documentary evidence was made a part of this record.

Commissioner Hegberg stated he would support the five acres and removing Section 2, C) from the proposed ordinance.

Commissioner Abrahamson asked how this ordinance would affect prior conditions that were put on by the Planning Commission? Ms. Pung-Terwedo stated this ordinance pertains to minor subdivisions, it doesn't pertain to the platting of property.

Dennis O'Donnell, Senior Land Use Specialist, stated this ordinance only deals with minor subdivisions, someone who would be creating maybe one or two lots in addition to the homestead but not platting the property into any more than three lots. If someone were still going through major subdivision process, platting their property into a number of lots, they would still need to bring the number and size into conformance with the ordinance.

Commissioner Pulkrabek stated he will support the Planning Advisory Commission's recommendation as is. He is not in favor of going with the two amendments as presented by Commissioner Hegberg.

Commissioner Hegberg asked Mr. Voedisch if he recognized this as a minor subdivision, a difference between a minor and a major subdivision? Mr. Voedisch stated he did, but he sees a way to work around it. If he owned 80 acres he would come forward first and divide six lots off of the 80 on a 10-acre average density, keeping 20.01 acres. At the end of that process he would come back and say he wants to do a minor of the 20.01 with a 10.01 and another 10 with all the buildings on it. That's how he would get around it. It seems if the Board wants to get rid of those types of shenanigans it would basically strike the word minor and say it should apply to either major or minor.

Commissioner Hegberg moved to send this matter back to the Planning Advisory Commission to discuss this issue further as it pertains to the minor and major subdivisions. Commissioner Abrahamson seconded the motion.

Meredeth Magers, Assistant County Attorney, stated according to statute, once this matter has been submitted to the County Board a decision has to be made within 60 days. She also advised the Board that when there is a major subdivision and it does come through the County's Plat Commission, there is a condition of the plat, a density agreement, that eliminates the so called shenanigans so that someone cannot keep subdividing and then be able to get density units at a later time.

March 20, 2001

Commissioners Hegberg and Abrahamson removed their motion and second to send this matter back to the Planning Advisory Commission to discuss this issue further as it pertains to the minor and major subdivisions.

Commissioner Hegberg moved to amend the proposed ordinance, Section 2, to read: "Land may be subdivided with a minor subdivision into parcels of no less than 5 acres"; and to remove item C from Section 2. Commissioner Abrahamson seconded the motion and it was adopted 3-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson and Peterson; No, Commissioner Pulkrabek; Commissioner Stafford absent.

The ordinance was adopted as follows:

RESOLUTION NO. 2001-031

Approving Text Amendment to the Washington County
Development Code – Ordinance No. 156 Chapter One
Section 2 and Chapter Two, Part 3, Section 1.2(D) Zoning Regulations

WHEREAS, Washington County is authorized to carry on County planning and zoning activities in the unincorporated areas of the County pursuant to MINN. STAT. CHAPT. 394; and

WHEREAS, the Washington County 2015 Comprehensive Plan was adopted by the Washington County Board of Commissioners on April 22, 1997 and became effective October 1, 1997 as Washington County Ordinance No. 124; and

WHEREAS, MINN. STAT. § 473.865 requires counties to adopt the official controls described in their Comprehensive Plan so as to implement the Comprehensive Plan; and

WHEREAS, the Washington County Development Code was adopted by the Washington County Board of Commissioners and became effective on October 20, 1997 as Washington County Ordinance No. 127; and

WHEREAS, an application has been submitted to amend Chapter One, Section 2 by adding definitions for "farmstead" and "hazardous building/hazardous property" and to amend Chapter Two, Part 3, Section 1.2(D) of the Washington County Development Code to allow a minor subdivision of no less than 10 acres and retain the existing number and square footage of accessory buildings on the site if they were part of the farmstead as it existed on January 1, 2001, subject to three conditions; and

WHEREAS, the Washington County Planning Advisory Commission held a public hearing on the proposed amendments on January 23, 2001 and recommended approval of the application to the Washington County Board of Commissioners; and

WHEREAS, on March 20, 2001, the Washington County Board of Commissioners conducted a public hearing to consider the amendments to Chapter One, Section 2, Definitions and Chapter Two, Part 3, Section 1.2(D); and

WHEREAS, the records of the public hearing consist of the minutes of the Planning Advisory Commission meeting, staff reports, correspondence, presentation by staff of the Washington County Department of Transportation and Physical Development-Land

March 20, 2001

Management, Land Survey, representative of Denmark Township and members of the public; and

WHEREAS, Washington County 2015 Comprehensive Plan promotes preserving and protecting the rural areas and rural characteristics of the County which includes existing historic farm sites.

1. The amendment would apply to existing structures only.
2. That 5 to 20 acre parcels are small for productive farming operations of crops and livestock, yet are of reasonable size for hobby type farms.
3. That no commercial or business operations are allowed under the amendment.
4. That the amendment meets the intent of the Washington County 2015 Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, based upon the hearing record, the Washington County Board of Commissioners hereby amends Chapter One, Section 2. Definitions by adding:

Farmstead: A group of buildings and adjacent service areas which support the functions of a farm. Structures may include, but are not limited to, homes, barns, machinery sheds, granaries, pump houses, chicken coops and garages.

Hazardous Building or Hazardous Property: "Hazardous buildings or hazardous property" means any building or property which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition or abandonment, constitutes a fire hazard or a hazard to public safety or health.

and amends Chapter Two, Zoning Regulations, Part 3, Performance Standards, Section 1. Development Standards, 1.2 Accessory Structures (3) (D) to read:

Land may be subdivided with a minor subdivision into parcels of no less than 5 acres and retain the existing number and square footage of accessory structures on the site if they were part of the farmstead as existed on January 1, 2001, subject to the following conditions:

- A) There shall be no additional accessory buildings constructed on the property.
- B) If any existing accessory buildings become "Hazardous Buildings," they shall be repaired or removed by the owner.

BE IT FURTHER RESOLVED, that the Washington County Zoning Administrator is directed to make the changes set forth in the Washington County Development Code and cause the same to be published and codified according to law and from and after the effective date of Amended Ordinance No. 156 in Chapter One, Section 2 and Chapter Two, Part 3, Section 1.2(D) thereto is repealed.

WASHINGTON COUNTY DEVELOPMENT CODE AMENDMENT

WASHINGTON COUNTY ORDINANCE NO. 156

AN ORDINANCE AMENDING THE WASHINGTON COUNTY DEVELOPMENT CODE REGULATING LAND USE IN WASHINGTON COUNTY.

The Board of Commissioners of Washington County ordains:

March 20 2001

SECTION 1: Amend Chapter One, Administration, Section 2. Definitions by adding:

Farmstead: A group of buildings and adjacent service areas which support the functions of a farm. Structures may include but are not limited to homes, barns, machinery sheds, granaries, pump houses, chicken coops, and garages.

Hazardous Building or Hazardous Property: "Hazardous buildings or Hazardous property", means any building or property which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, constitutes a fire hazard or a hazard to public safety or health.

SECTION 2: Amend Chapter Two, Zoning Regulations, Part 3, Performance Standards, Section 1. Development Standards, 1.2 Accessory Structures (3) (D) to read:

Land may be subdivided with a minor subdivision into parcels of no less than 5 acres and retain the existing number and square footage of accessory structures on the site if they are part of the farmstead as existed on January 1, 2001 subject to the following conditions:

- A) There shall be no additional accessory buildings constructed on the property.
- B) If any existing accessory buildings become "Hazardous Buildings", they shall be repaired or removed by the owner.

SECTION 3: The Zoning Administrator is hereby directed to change the Washington County Development Code in accordance with the foregoing amendment.

SECTION 4 Effective Date. This ordinance shall be and is hereby declared to be in full force and effect after its passage and publication according to law.

Passed by the Board of County Commissioners of Washington County, Minnesota, this 20th day of March, 2001.

Commissioner Hegberg moved to send this issue back to the Planning Advisory Commission to discuss the major subdivisions. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Stafford absent.

HUMAN RESOURCES DEPARTMENT

Commissioner Pulkrabek moved to modify the attraction/retention salary range for the classification of County Assessor/Appraisal Manager in the Department of Assessment, Taxpayer Services and Elections. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Child Protection Assessment Unit

Debbie Kenney, Intake-Assessment Unit Supervisor, presented a brief overview of the County's Child Protection Assessment Unit's ten-year collection of statistics. These statistics reflect a national decline in

March 20, 2001

the number of referrals for child physical and sexual abuse and neglect. However, there is a tremendous increase in the number of child welfare cases accepted for the presenting issue of truancy. These figures can be explained by an increased education and public relations work that the truancy workers have done with schools and within the community. The Washington County schools are also doing a good job in identifying students who are in danger of being unsuccessful in school because of their attendance issues.

Local Youth Plan

Commissioner Abrahamson moved to approve the Workforce Investment Act Local Youth Plan Update for the program year beginning April 1, 2001 to March 31, 2002. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Stafford absent.

GENERAL ADMINISTRATION

Legislative Update

Commissioner Hegberg moved to send a letter to Representative Eric Lipman opposing House File No. 1587 which would require county, city and school elections to be conducted in November of off numbered years. Commissioner Pulkrabek seconded the motion and it was adopted 3-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson and Pulkrabek; No, Commissioner Peterson; Commissioner Stafford absent.

Mr. Schug reported that this afternoon there would be a hearing on Washington County's bill requesting that a number of tax forfeited parcels that are on water bodies be approved for sale. Staff members will be testifying at that hearing.

Mr. Schug noted that the County has received a resolution adopted by Baytown Township that states that the township, in concert with the other townships in the County, would take over the responsibility for zoning and planning within townships. Staff has been researching this matter and has tentatively planned a workshop for April to bring the Board up-to-date on what that research indicates. He also asked that if the County Board was going to consider reducing or eliminating its role in zoning and planning in townships, would it be upon the request of all of the townships and not just one or two at a time?

Commissioner Abrahamson stated he would like to hear from all the townships and hold a workshop with the townships on this issue.

Mr. Schug stated that the workshop would focus on what the law is and what would have to be done to make a change. The second question is does the County even want to have a workshop until we hear from all or most of the townships about what their interests are?

March 20, 2001

Commissioner Hegberg stated the Board should have a workshop and then hear from the townships. He believes that all of the townships would have to agree before the County would take action to change its role.

Mr. Schug informed the Board that the City/County Utility Coalition has been working with Xcel Energy and have drafted legislation that would remove the real estate property taxes on the electric generating equipment in the utilities and replace it with payments to cities and towns and local units of government, to keep them whole. This would dramatically change how the taxes are computed on utilities and would have an effect on future siting of generation facilities. When he receives more information on the proposed legislation he will pass it on.

Mr. Schug reminded the Board that there would not be a Board meeting next Tuesday, March 27. The next meeting will be on April 3 at 4:30 p.m.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Abrahamson stated that Commissioner Stafford was having surgery this afternoon and wished him well.

Commissioner Abrahamson hoped there would be a good turnout at the Resource Recovery meeting on Thursday at the Oak Marsh Golf Course.

Commissioner Pulkrabek wished the Tartan boy's basketball team good luck today in the State Tournament. They are the defending champions in 4A. Also, Eric Crawford, one of Tartan's marquee players, is the son of Robert Crawford, the Workforce Center Division Manager.

Commissioner Peterson stated she would be testifying tomorrow on rail corridor approval by communities.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously; Commissioner Stafford absent. The Board meeting adjourned at 10:40 a.m.

March 20, 2001


BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review proposals for the 2001 Community Development Block Grant Program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Pulkrabek. Also present were Jim Schug, Martina Johntz, Dan Papin, Marcia Wielinski, Rick Backman, Chuck Dillerud, City of Lake Elmo; Craig Waldron, City of Oakdale; Nile Kriesel, City of Stillwater; Barbara Dacy, Housing and Redevelopment Authority; Ryan Schroeder, City of Cottage Grove, John Jansen, City of Lake St. Croix Beach; John Blahna, City of Landfall; Angie Goodrich, APAC, Ed Landrum, APAC; John Klune, Stillwater Gazette; Judy Spooner, Washington County Bulletin; and Mary Divine, St. Paul Pioneer Press.

Attest:


James R. Schug

County Administrator


Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 3, 2001

The Washington County Board of Commissioners met in regular session at 4:30 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Jay Brunner First Assistant County Attorney; Mary McGlothlin, Director of Public Health and Environment; Chuck Leifeld, Minnesota Extension Educator; Edison Vizuite, Financial Services Director; Molly O'Rourke, Director of Assessment, Taxpayer Services and Elections; Richard Backman, Community Services Division Manager; Russ Reetz, Court Services Director; Don Wisniewski, Transportation and Physical Development Director; Kathy Trombly-Ferrin, Financial Services Supervisor; Lowell Johnson, Public Health & Environment Sr. Program Manager; Judy Hunter, Public Health & Environment Sr. Program Manager; Pat Singel, Community Services Deputy Director; Cathy Ellis, Community Services Supervisor; Candy Tollefson, Community Services Sr. Social Worker; Marcia Wielinski, Community Services Supervisor; Connie Waldera, Public Health & Environment Program Manager; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

Paul Bischoff thanked the County Board for appointing him to the Groundwater Advisory Committee.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Stafford, to adopt the following Consent Calendar:

1. Approval of the March 13 and 20, 2001 Board Meeting minutes.
2. Approval of the following Financial Services policy changes: Housekeeping Changes – 2002, Establishment of Fiscal Policy; 2003, Finance Committee; 2010, Investment Policy (Collateral); 2011, Outstanding Warrant Checks; 2013, Payment of County Obligations; 2018, Debt Policy; and 2102, Revenue & Expenditures Object Codes & Definitions; Policy Changes – 2017, Collections; New Policies – 2015, Post Retirement Health Care Benefits Fund; and 2016, Employer Liability Fund.
3. Adoption of **Resolution No. 2001-032** as follows:

National Public Health Week
 April 2-8, 2001
 Washington County, Minnesota

April 3, 2001

WHEREAS, over the past 50 years, the United States has achieved significant increases in life expectancy and reduction in the incidence of injury, disability and disease; and

WHEREAS, public health is credited with the majority (approximately 25 years) of our improvements in our health status and expanded life expectancy since the turn of the century; and

WHEREAS, public health succeeds by identifying and addressing patterns of disease, illness and injury in populations. Public Health is about ensuring healthy living and working environments; and

WHEREAS, National Public Health Week provides an opportunity for the public to learn about public health success stories including the elimination of polio, reduction in childhood blood lead levels and continued efforts to immunize populations against infectious disease, maintain good nutritional standards and provide good prenatal care; and

WHEREAS, National Public Health Week provides an opportunity to highlight and commend the efforts of public health professionals to protect, promote and enhance the health of all citizens in our community and across the country.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby proclaims April 2-8, 2001, as National Public Health Week with the theme "Healthy People in Healthy Communities;" and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners commends the work of the Department of Public Health and Environment and all our citizen partners working with us to ensure that our homes, workplaces and neighborhoods are places where we all can thrive.

4. Approval of contracts with the Cities of Bayport, Forest Lake, Grant, Lake St. Croix Beach, Lakeland, Lakeland Shores, Marine on St. Croix, Oakdale, Pine Springs and Saint Mary's Point for individual sewage treatment system permitting and inspection.
5. Approval of contracts with home health providers for services to eligible Washington County residents: REM, Lakeview Home Care, Fairview Lakes Regional Health Care (Home Caring and Hospice), Equity, Care Plus, Becklund Home Care, Alliance and Integrated Home Care.
6. Adoption of **Resolution No. 2001-033** as follows:

Recognizing the Public Safety Dispatchers in Washington County
in Honor of National Public Safety Telecommunications Week

WHEREAS, the dedicated public safety telecommunications personnel daily serve the citizens of Washington County by answering their telephone calls for police, fire, and emergency medical services and dispatching the appropriate assistance as quickly as possible; and

April 3, 2001

WHEREAS, the critical functions performed by professional public safety telecommunications personnel impact all aspects of public safety and many other operations performed by state, county, and local government agencies; and

WHEREAS, Professional public safety telecommunications personnel work to improve the emergency response capabilities in the county through their participation in training programs and other activities to make them more efficient and responsive to the needs of the public safety organizations in the County; and

WHEREAS, the Washington County Sheriff's Office and the Cottage Grove Department of Public Safety provide 24-hour dispatching, and the Forest Lake, Oak Park Heights, Oakdale, Stillwater and Woodbury Police Departments provide daytime dispatching for their communities.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby proclaims the week beginning April 8, 2001, as Public Safety Telecommunications Week in Washington County and extends its appreciation and thanks to the dedicated Public Safety Telecommunications Personnel for the vital contribution they make to the safety and well being of our citizens and public safety providers.

7. Adoption of **Resolution No. 2001-034** as follows:

Terminating the Uniform Street Naming and Numbering
System Agreement with the City of Lake Elmo

WHEREAS, Washington County has implemented a Uniform Street Naming and Property Numbering System for the County; and

WHEREAS, Washington County entered into an Agreement on December 7, 1971 with the City of Lake Elmo whereby the City agreed to adopt the County's Uniform Street Naming and Numbering system; and

WHEREAS, the City now wishes to terminate this agreement; and

WHEREAS, on December 19, 2000 the City Council took formal action to terminate the Agreement; and

WHEREAS, the City has requested the County for mutual termination of this Agreement; and

WHEREAS, the Washington County Board of Commissioners agrees to abide by the City's wishes to terminate this agreement.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners approves the termination of the aforementioned Agreement.

8. Adoption of **Resolution No. 2001-035** as follows:

Award of Contract for Seasonal Materials
Sand Material and Plant Mixed Bituminous Supply
and Plant Mixed Bituminous Surface in Place

April 3, 2001

WHEREAS, in order to complete road maintenance activities on County roads, the County solicited bids for this project; and

WHEREAS, bids were opened on March 26, 2001, with Miller Excavating, Inc. and Aggregate Industries, Inc. being the only responsible bidders for sand supply; T.A. Schifsky & Sons, Commercial Asphalt Co. and Tower Asphalt Co. for plant mixed bituminous material supply; Tower Asphalt, Inc. and Bituminous Materials, Inc. for plant mixed bituminous surface in place; and

NOW, THEREFORE BE IT RESOLVED, that a contract for the sand material supply be awarded to Aggregate Industries, Inc. and Miller Excavating, Inc. and for supply of plant mixed bituminous material to T.A. Schifsky & Sons, Commercial Asphalt Co. and Tower Asphalt, Inc. and for supply of plant mixed bituminous surface in place to Tower Asphalt, Inc. and Bituminous Materials, Inc.; and

BE IT FURTHER RESOLVED, that such contract shall include all of the provisions of the specifications as stipulated by Washington County and as agreed to by Miller Excavating, Inc. Aggregate Industries, Inc., T.A. Schifsky & Sons, Commercial Asphalt Co., Tower Asphalt, Inc. and Bituminous Materials; and

BE IT FURTHER RESOLVED, that the contract between the County and Miller Excavating, Inc. Aggregate Industries, Inc. T.A. Schifsky & Sons, Commercial Asphalt Co., Tower Asphalt, Inc. and Bituminous Materials be executed through the signature of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon contract execution by the vendors and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY VOLUNTEER SERVICE

2001 National Volunteer Recognition Week

Commissioner Stafford moved to approve the following proclamation:

Washington County
Proclamation
National Volunteer Week

WHEREAS, 2001 is the International Year of Volunteers in recognition of the global opportunity to make a difference by proclaiming the valuable contributions that volunteers make in every nation; and

WHEREAS, volunteers are vital to our future as a caring and productive nation; and

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations such as Community Volunteer Service; and

April 3, 2001

WHEREAS, nationally more than 109 million adults representing 56% of the population and 13.3 million youths, ages 12-17, representing 59% of the youth population are contributing as volunteers to utilize their time and talent to make a positive impact in the lives of other children, adults and the elderly; and

WHEREAS, Minnesota continues to exceed the national volunteer percentages, with 66% or over two million of its citizens volunteering to help build healthy, safe and clean communities; and

WHEREAS, Washington County Government received vital volunteer contributions from over 970 citizens, who participate in its many programs and services, saving the taxpayers thousands of dollars; and

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners proclaims April 22-28, 2001 as National Volunteer Week in Washington County and urges all citizens to Change the World - Volunteer.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners recognizes and expresses its gratitude to the many volunteers who contribute their time and talents to enhance the quality of life in many ways throughout Washington County.

Commissioner Abrahamson seconded the motion and was adopted unanimously.

Community Involvement Awards

Louise Jones, President of the Board of Directors of Community Volunteer Services, thanked the Commissioners for their dedication in honoring volunteers in Washington County. She stated that CVS is in its 34th year of volunteerism and has referred over 4,000 volunteers. Three awards will be given today to recognize outstanding volunteers, nominated for citizen involvement and service to their communities.

Individual Award: Barbara Bylander, Stillwater, is volunteer for many organizations, including the Neighborhood Service Exchange and the Stillwater Senior Community Center.

Youth Award: PLACE II - Ten Washington County youth on probation, have become regular visitors to "Circle of Friends," an adult day program.

Lifetime Award: Elaine Mitchell, South Washington County, is a lifelong volunteer in her community, including "Basic Needs Inc.," "Crop Walk," the Stone Soup Thrift Shop, Girl Scouts, her church, and many more organizations.

April 3, 2001

PUBLIC HEALTH AND ENVIRONMENT / MINNESOTA EXTENSION**Association of Minnesota Counties 4-H community Leadership Awards**

Chuck Leifeld, Minnesota Extension Educator, stated that Washington County had twenty-four 4-H Clubs participating in community services projects last year. He added that each year the Association of Minnesota Counties honors youth involved in community leadership projects and that two 4-H groups from Washington County were nominated.

Commissioner Pulkrabek presented an Honorable Mention award to the Woodbury 4-H Club for its "Bridging Generations" project that planned and conducted eight activities with the residents of an elderly care facility.

Also recognized for being nominated is the City Cousins 4-H Club of Cottage Grove. This group conducted two projects where they planned, prepared and served nutritious meals.

Commissioner Peterson thanked all the volunteers being recognized today for the important jobs they do in their communities.

FINANCIAL SERVICES**Refunding 1992A Series Bonds**

Edison Vizuite, Financial Services Director, stated that the Finance Committee and the County's financial advisor, Springsted, Inc., have recommended that the County take advantage of current low interest rates and refinance the 1992A Series Bonds.

Commissioner Abrahamson moved to adopt **Resolution No. 2001-036** as follows:

Resolution Authorizing a Process for the Refunding of
the General Obligation Refunding Bonds Series 1992A

WHEREAS, the Washington County Finance Committee and the County's financial advisor recommend the refunding of the Series 1992 bonds as a means to reduce the County's future debt and to take advantage of current low interest rates.

WHEREAS, Springsted Inc., the County's financial advisor has advised the County that under current Federal law the 1992A Series Bonds refunded in 1999 can only be refunded after November 2001.

WHEREAS, alternative financing options such as a forward purchase contract with a fixed rate will provide savings of \$100,000 annually to the County.

April 3, 2001

WHEREAS, the County will benefit by entering a forward purchase contract, locking in the current interest rate for a forward sale on November 3, 2001.

WHEREAS, the refunding of these bonds will provide a total estimated savings of \$829,229 future value or \$689,437 present value.

NOW, THEREFORE BE IT RESOLVED, that to reduce annual debt service costs to the County, the Board authorizes the Finance Committee and the County Administrator to proceed with the following:

- (a) Authorize and request the County Attorney to recommend and contract for bond counsel.
- (b) Authorize Springsted and staff to develop a competitive process for the selection of underwriters.
- (c) Authorize the Finance Committee and the County Administrator to draft the criteria for a forward sale contract.
- (d) To have all legal and financial documentation prepared in order to attain new ratings for this refunding.
- (e) To have all documents for the refunding including official Board resolution, official statement, financial disclosure, etc. prepared.
- (f) To monitor the market and authorize Springsted to advise the County as to the best timing for the sale.

BE IT FURTHER RESOLVED, that the Finance Committee will inform the Board as to the progress of this refunding.

Commissioner Stafford seconded the motion and it was adopted unanimously.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Molly O'Rourke, Assessment, Taxpayer Services and Elections Director, presented the department's 2000 Annual Report. She indicated that some of the department's accomplishments for last year were: the processing of 100,000 citizen calls, reorganization of the department, addressing tax forfeiture items, securing Internet access to the tax system, 2000 primary and general elections which ran smoothly using a new system, the relocation and expansion of the Stillwater License Center, and the electronic licensing system.

COMMUNITY SERVICES

Seniors' Agenda for Independent Living Project (SAIL)

Richard Backman, Community Services Division Manager, introduced the two County staff employees who work on the SAIL project, Connie Waldera and Marcia Welinski.

April 3, 2001

Marcia Wielinski, Community Services Supervisor, gave a background of the SAIL project, which develops and coordinates cost-effective services in the community as an alternative to nursing home placement. Washington, Ramsey and Dakota Counties entered into this joint powers agreement in 1992 and the lead agency, which is responsible for fiscal management, rotates among the counties. Ms. Wielinski asked the Board to consider Ramsey County to be lead agency for the SAIL project beginning July 1, 2001.

Connie Waldera, Public Health and Environment Program Manager, discussed current projects they are involved in. These projects include the caregiver project, which focused on working with employers to raise awareness of issues faced by working caregivers. Another project they are focusing on is senior transportation to adult care. A report entitled "Building Toward the Senior Boom" was published and reports on the housing needs of the seniors through 2030. They are also looking at working with builders to get people to think and plan ahead and try to build homes or retrofit homes so they can stay in their home as they are aging. A preadmission screening project was initiated to simplify the process for people entering a nursing home. The last project Ms. Waldera mentioned was service coordination. This reduces the duplication of information, which in turn increases efficiency.

Commissioner Stafford asked to see more data showing that the program is working. Mr. Backman indicated that staff would submit more statistics to the Commissioners concerning SAIL.

Commissioner Abrahamson moved to authorize Ramsey County to be the lead agency for the East Metro Seniors' Agenda for Independent Living (SAIL) Project. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Department of Human Services Waivered Services

Mr. Backman stated that the Department of Human Services has sent notification that it has approved placing everyone who is on the waiting list for waivered services on the waiver. This is a temporary policy change until the end of the state's current fiscal year, June 30, 2001. Community Services will be requesting a temporary part-time social worker to help contact people. Mr. Backman also stated that this would be a benefit to the County, since some of the people who will get on the waiver are people currently using County funds; this will free up some money for other County programs.

Commissioner Abrahamson indicated he supports the State's policy change to this program.

Commissioner Hegberg stated that since this is temporary, it is important to get all the people placed on the waiver who want it before the time limit lapses.

April 3, 2001

GENERAL ADMINISTRATION**Brown's Creek Watershed Appointment**

Commissioner Abrahamson moved to appoint Jerry Turnquist, Oak Park Heights, to the Brown's Creek Watershed District Board of Managers to fill an unexpired term to October 21, 2002. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Executive (Closed Session)

Jim Schug, County Administrator, indicated that the Executive Session, scheduled for today to discuss pending litigation against BFI, has been cancelled. BFI has sent notification that it intends to honor its 2001 contract.

Legislative Update

Mr. Schug gave an update to a recent workshop with the District Court held to discuss the State takeover of court costs which will bring all courts under State funding. The takeover for Washington County is scheduled for July of 2005.

Commissioner Stafford reported that the Metropolitan Radio Board is seeking legislation through the 911 fees to raise money for local governments to help them with the 800 MHz . He stated he would be contacting Representative Mares on behalf of the Counties belonging to the Metropolitan Radio Board.

Commissioner Peterson stated there is legislative authority to go to a certain amount and this is just a matter of increasing that amount. She does not believe that it is for any additional resources.

Commissioner Abrahamson stated that he is concerned about legislation to legalize wine sales in supermarkets and how this will affect the many businesses that employ young people. He doesn't want the sale of alcohol in stores and is concerned if this bill passes.

Commissioner Peterson indicated that this bill has been withdrawn but will be brought back next year.

Mary McGlothlin, Public Health and Environment Director, stated that there are problems present with this legislation and that her department and law enforcement have expressed concerns. She added that responsibility for the enforcement of alcohol compliance checks is with the Sheriff's Department.

Mr. Schug added that the Minnesota Department of Public Safety has been looking at the issue also.

April 3, 2001

Commissioner Stafford reported on an issue that arose last year regarding a request from public safety people for Counties to support EMS on the tax base and Washington County said it didn't see that as a County problem. That group has gone statewide through the Minnesota Ambulance Association, which is seeking, and apparently is going to succeed in getting, legislation whereby the State would permit counties to levy for that. Commissioner Stafford stated he was concerned that this would switch the responsibility from the state to the county.

Mr. Schug announced that Dan Papin, Community Services Director, has been elected president of the Minnesota Social Services Association (MSSA).

COMMISSIONER REPORTS – COMMENTS - QUESTIONS

Commissioner Pulkrabek stated he would attend the Minnesota Extension meeting on Thursday, April 5 and the Farm Family of the Year Banquet. He also attended a Library Board meeting and one of the subjects discussed was whether federal laws on pornography pertain to counties. Library staff is looking at implementing new procedures to curtail this type of activity in our libraries.

Commissioner Peterson announced that this is National Library Week.

Commissioner Hegberg reported he has been at the State legislature for discussions on RDF as a renewable resource and that this issue should be brought to the federal level.

Commissioner Peterson stated that the Joint Powers Board would have a regional rail and transit strategy session Monday, April 9 in State Capitol Room 316.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 7:00 p.m.

BOARD WORKSHOP WITH FINANCIAL SERVICES

The Board meeting was preceded by a workshop with the Department of Financial Services to discuss its Annual Collections Report for the year 2000. No business was transacted and the public was

April 3, 2001

welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Edison Vizuite, Shanna Fulkerson, Aleksandria Hunter, Janet Harelstad and Kathy Trombly-Ferrin

Attest:



James R. Schug

County Administrator



Myra Peterson, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 10, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, County Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Judy Honmyhr, Human Resources Director; Robert Crawford, Workforce Center Division Manager; Nancy Brase, Central Services Supervisor; Russ Reetz, Court Services Director; Pat Singel, Community Services Deputy Director; Richard Backman, Community Services Division Manager; Cindy Koosmann, Recorder; Edison Vizuete, Financial Services Director; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek, to adopt the following Consent Calendar:

1. Approval of on-sale and Sunday liquor license for the Outing Lodge at Pine Point in Stillwater for the period of April 1, 2001 to March 31, 2002.
2. Approval of off-sale liquor license for the Auto Stop (SSG Corp.) in Hastings for the period of April 1, 2001 to March 31, 2002.
3. Approval to apply for extension of grant funds from the Minnesota Center for Crime Victim Services for salary/fringe benefits of an Assistant Victim Witness Coordinator.
4. Approval of the Washington County Workforce Center's plan for the Workforce Investment Act Incentive Funds for the program year April 1, 2001 through March 30, 2002.
5. Approval of a contract between East Suburban Resources and the Community Service Department's Workforce Center Division for a supported work program for hard-to-serve participants in the Welfare-to-Work programs from April 1, 2001 through June 30, 2002.
6. Approval to contract with Enterprise Resolutions, Inc. for purchase of an imaging system and software.

April 10, 2001

7. Bids were received for the contact station remodeling at the Lake Elmo Park Reserve as follows:

<u>Bidder</u>	<u>Bid Amount</u>	<u>Alt. #1</u>	<u>Alt. #2</u>	<u>Total</u>
Parkos Construction Co.	\$ 68,200.00	\$4,800.00	\$1,400.00	\$74,400.00
DNR Construction	\$ 71,592.00	\$4,000.00	\$2,252.00	\$77,844.00
George Siegfried Const.	\$ 70,900.00	\$5,200.00	\$2,600.00	\$78,700.00
Gladstone Construction	\$ 81,446.00	\$5,270.00	\$2,600.00	\$89,316.00
United Contracting	\$ 89,400.00	\$3,600.00	\$1,800.00	\$94,800.00
Specialty Construction	\$111,000.00	\$3,500.00	\$2,300.00	\$116,899.00
Maertens Brenny Const.	\$115,650.00	\$4,500.00	\$1,600.00	\$121,750.00

Adoption of **Resolution No. 2001-037**

Award of Contract for Contact Station Remodeling to
Parkos Construction Co.

WHEREAS, in order to complete contact station remodeling at Lake Elmo Park Reserve, the County solicited bids for this project; and

WHEREAS, bids were opened on April 2, 2001, with Parkos Construction Co. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLED, that the bid of Parkos Construction Co. be accepted and the County enter into a contract with Parkos Construction Co. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Parkos Construction Co. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

8. Adoption of **Resolution No. 2001-038** as follows:

Resolution to Reconvey to the State of Minnesota
Lot 2, Block 1, Shady Glade Addition

WHEREAS, in 1985 Washington County obtained a "Conveyance of Tax Forfeited Lands" deed from the State of Minnesota for property described as Lot 2, Block 1, Shady Glade Addition; and

WHEREAS, a portion of this parcel was used as right of way for CSAH 36 (Warner Road); and

WHEREAS, in 1997 this portion of CSAH 36 was turned back to the City of Mahtomedi; and

April 10, 2001

WHEREAS, the 1985 conveyance from the State requires the continued public use of the parcel acquired; and

WHEREAS, Washington County no longer is using said Lot 2 for a public purpose and whereas the City of Mahtomedi will be applying to the State for a conveyance of that part of said Lot 2 for their right of way needs.

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners hereby authorizes its Chairman and Administrator to execute on behalf of the County a "Reconveyance of Forfeited Lands to State of Minnesota by Governmental Subdivisions" form to reconvey Lot 2, Block 1, Shady Glade Addition back to the State so as to allow the City of Mahtomedi to acquire as much of said Lot 2 as needed for their right of way purposes.

9. Approval to use six vehicle part permits for free drawings during the Washington County Fair, August 2-5, 2001.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES – WORKFORCE CENTER DIVISION

Commissioner Pulkrabek moved to approve the Workforce Investment Act Adult and Dislocated Worker Programs and Senior Community Services Employment Program Plan update for program year July 1, 2001 through June 30, 2002. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Commissioner Pulkrabek stated he voted for this item, but he does not support the Senior Community Services Employment Program for nine low-income seniors. He does support the other portion of this program, but they have now combined the two programs into one, so he cannot vote against one program without voting against the other program.

COURT SERVICES DEPARTMENT

Commissioner Abrahamson moved to approve the 2001 contract between Dakota County and Washington County for provision of secure juvenile detention bed services. Commissioner Stafford seconded the motion and it was adopted unanimously.

HUMAN RESOURCES DEPARTMENT

Commissioner Stafford moved to approve a County Cellular Phone Policy to authorize the use and assignment of County leased/purchased cellular phones or a cellular phone allowance to eligible employees for service delivery to County citizens. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

April 10, 2001

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Stafford moved to set a public hearing for April 24, 2001, 9:00 a.m. for the detachment and annexation of parcel #03.028.21.33.0073 per MN Statute 123A.45. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION**Purchase of Development Rights Acquisition**

Commissioner Stafford moved to adopt **Resolution No. 2001-039** as follows:

Resolution Authorizing Expenditure of Funds
to Acquire a Conservation Easement on the Doerr Property

WHEREAS, Washington County is authorized to purchase development rights in the form of conservation easements under MINN. STAT. CHAPT. 84C in areas where preservation is considered to be desirable; and

WHEREAS, Washington County is authorized to acquire the development rights in the form of conservation easements through capital improvement funds pursuant to MINN. STAT. 373.40; and

WHEREAS, the 1999 Minnesota Legislature through, the Legislative Commission on Minnesota Resources, has provided Washington County with a \$150,000 cost-sharing grant to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

WHEREAS, Washington County has adopted a match of \$150,000 of capital improvement funds to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

WHEREAS, Washington County has solicited, evaluated and ranked land protection proposals according to an adopted Purchase of Development Rights Ordinance and an approved Policies and Procedures Document; and

WHEREAS, the Purchase of Development Rights Advisory Committee recommended that the Doerr parcel in the City of Woodbury, Property Identification Number R12.028.21.42.0001, be protected through the PDR PROGRAM.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the expenditure of \$110,000 to acquire a conservation easement on the Doerr property; and

BE IT FURTHER RESOLVED, that the County Board Chair and the County Administrator be authorized to execute all necessary documents related to this expenditure.

April 10, 2001

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Legislative Update

Jim Schug, County Administrator, updated the Board on the following legislative items: The County's drop list legislation continues to move forward despite regular concerns and opposition by lobbying groups; and last Friday he attended a meeting with other County Administrators and the Metropolitan Inter-County Association and they discussed a number of things that are going on in the tax committee that would shift certain costs to the State, but the tradeoff is the State is looking for a reduction in home and agricultural credit aid. The MICA counties are taking a look at what the impact would be to counties.

Commissioner Peterson discussed transportation legislation and the transfer of Minnesota Vehicle Excise Tax (MVET) funds. She hopes that if there is ballot question that the Board would be supportive of a 100% transfer of MVET funds rather than 50%. This will be discussed further at next week's Board meeting.

Commissioner Peterson stated that yesterday was "Rail Day" at the Capitol. She was surprised at the turnout. Approximately 250 people attended. Commuter rail people lobbied for funding, Red Rock Corridor asked for \$4 million, the Rush Line Corridor is asking for \$5 million and the North Star Corridor needs a minimum of \$10 million. There was great support from citizens, businesses and government.

Updates

Mr. Schug distributed to the Board a letter from the Minnesota Secretary of State with a timeline for redistricting, information on where to access more information on redistricting and an Attorney General's opinion about the need for special elections following redistricting. He stated that a team within the County would be formed to manage this process.

Mr. Schug informed the Board that a workshop has been scheduled for April 17 to discuss the County's role in planning and zoning and the townships. All of the townships will be invited to attend that workshop.

Mr. Schug stated that following today's Board meeting, there would be a meeting with the Commissioner of Human Services, Michael O'Keefe.

April 10, 2001

Commissioner Peterson presented County Administrator Jim Schug with a Certificate of Recognition for his 15 years of service with Washington County. The Board congratulated Mr. Schug for his many years of service.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford stated he would be speaking at the Association of Metropolitan County Officers tomorrow to discuss how it has been for him to go from an Auditor-Treasurer type environment into a County Commissioner environment. He will also be meeting with Representative Mares this afternoon regarding the 800 MHz and will miss the workshop on County space usage.

Commissioner Pulkrabek reported that he attended the Minnesota Extension Committee last week along with Commissioner Hegberg. A lot of discussion took place on the performance measurement outcome process. He also attended the Farm Family of the Year Banquet that was held at Tartan Park. The Biscoe family and Bergmann family were the recipients of those two awards.

Commissioner Hegberg reported that the Insurance Trust bylaws committee discussed health plans and they are looking at HRA's and Economic Development areas that are changing throughout the State of Minnesota. The Internal Audit Committee also met last week.

Commissioner Abrahamson reported that the Board received a letter from Richard Stehr regarding the Highway 36 and the St. Croix River Crossing. He also reported that the St. Croix River is rising, but everything is under control so far.

Commissioner Peterson informed the Board that Jeff Travis is putting together a good program for cutting waste in the County. She challenges the Commissioners to come up with ways to cut waste as part of the County.

A citizen has asked Commissioner Peterson when the County will have another day for the collection of old computers, TV's, VCR's and other items that cannot be brought to the Resource Recovery Facility. Mr. Schug stated the past event was a special project with a couple of manufacturers. No other mass turn-in days have been scheduled.

BOARD CORRESPONDENCE

Board correspondence has been received and placed on file.

April 10, 2001

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:25 a.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with Michael O'Keefe, Commissioner, Minnesota Department of Human Services, to discuss his vision for aging services (long-term care) and to discuss human service financing strategies. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Dan Papin, Mary McGlothlin, Jon Larson, Richard Backman, Pat Singel, Robert Butler, Marcia Wielinski, Connie Waldera, Michelle Kemper, Cindy Rupp, Robert Crawford, Scott Craven, Human Services, Inc. and Darcy Miner, Assistant to the Department of Human Services Commissioner and Community Services Advisory Committee member.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review and comment on the Performance Measurement and improvement progress to date. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Amy Zimmer, Robert Lockyear, Don Wisniewski, Lowell Johnson, Richard Backman, Cindy Koosmann, Judy Honmyhr, Russ Reetz, Chuck Leifeld, Mary McGlothlin, Raoul Schander, Larry Nybeck and Jon Larson.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss county office space planning and reuse of the existing Woodbury Library for County offices. Future court needs and potential consultant work to develop schematic designs for additional court space were also discussed. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Pulkrabek. Also present were James Schug, Don Wisniewski, Robert Lockyear, Molly O'Rourke, Chuck Leifeld, Marv Erickson, Scott Hovet, Judy Honmyhr and Judy Spooner, Washington County Bulletin.



Myra Peterson, Chair
County Board

Attest:



James R. Schug

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 17, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Russ Reetz, Court Services Director; Mary McGlothlin, Director of Public Health and Environment; Lowell Johnson, Senior Program Manager; Judy Honmyhr, Human Resources Director; Doug Fischer, Deputy Director of Transportation and Physical Development; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval to set a public hearing for May 1, 2001 for the Housing and Urban Development Consolidated Plan and Community Development Block Grant HOME funded-projects.
2. Approval to appoint Elizabeth Semotink, Oakdale, to the Mental Health Advisory Committee to fill an unexpired term to December 31, 2002.
3. Approval to proceed with a response to a Request for Information from the Department of Human Services for the Local Administration of the Consumer-Directed Home Care Demonstration Grant.
4. Approval to renew the purchase of service agreement with Dakota County for services through the University of Minnesota, Center for Restorative Justice and Mediation.
5. Adoption of **Resolution No. 2001-040** as follows:

Emergency Management Performance Grant with
the Minnesota Department of Public Safety
Division of Emergency Management

WHEREAS, the Emergency Management Performance Grant (EMPG) Program, is provided by the Federal Emergency Management Agency (FEMA) and administered by the State of Minnesota, through the Department of Public Safety, Division of Emergency Management; and

April 17, 2001

WHEREAS, Washington County has properly applied in good faith for the Emergency Management Performance Grant Program and has entered into contractual agreement for such financial assistance; and

WHEREAS, Myra Peterson, Board Chair, and James Schug, County Administrator, are authorized to execute the terms of the agreement and thereby act on behalf of Washington County for all contractual obligations contained therein.

NOW, THEREFORE BE IT RESOLVED that Washington County fully agrees to the terms of the Emergency Management Performance Grant contract and with the passage of this resolution, officially requests the Division of Emergency Management to enforce the contract in accordance with the applicable rules and regulations.

6. Approval of contract to receive federal funds from the Department of Natural Resources, to assist in the enforcement of Boating While Intoxicated and other boating safety laws.
7. Adoption of **Resolution No. 2001-041** as follows:

Final Payment on 2000 Overlays Construction to
Tower Asphalt, Inc.

WHEREAS, the Washington County Board of Commissioners, on May 31, 2000, signed a contract with Tower Contracting, Inc. for the bituminous overlays road preservation on CSAH 10, CR 33a, 50, 65 and 76; and

WHEREAS, Tower Asphalt, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Tower Asphalt, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Convey Everton Avenue North Right of Way to the City of Forest Lake

Commissioner Hegberg moved to adopt **Resolution No. 2001-042** as follows:

Resolution to Convey Everton Avenue North Right of Way to the
City of Forest Lake and Create Access Opening on CSAH 2

WHEREAS, the north leg of the Everton Avenue North intersection with CSAH 2 was constructed in 1998 as part of the reconstruction of CSAH 2 (SAP 82-602-11) in the City of Forest Lake; and

WHEREAS, the right of way for said north leg of Everton Avenue North was acquired in fee title; and

April 17, 2001

WHEREAS, access control was acquired on the adjacent property northwest of the Everton/CSAH 2 intersection; and

WHEREAS, development has been proposed to the City of Forest Lake which would close the existing north leg of the Everton Avenue/CSAH 2 intersection and relocate it approximately 300 feet to the northwest of its present location; and

WHEREAS, the existing right of way for said north leg of Everton Avenue North will no longer be needed by the County and the City of Forest Lake has requested that the County convey that land to the City; and

WHEREAS, construction of the proposed Everton Avenue North requires an access opening in access controlled frontage.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the County Administrator and the County Board Chairperson to convey to the City of Forest Lake the property described as follows:

That part of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 7, Township 32 North, Range 21 West, Washington County, Minnesota, described as follows:

All that part of Parcel 1 of Washington County Highway Right of Way Plat No. 105 that lies northerly and easterly of the following described line: Beginning at boundary marker B1, as shown on said Plat No. 105; thence South 39 degrees 37 minutes 22 seconds East to the easterly line of said Parcel 1, and said line there terminating.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the above described conveyance to the City of Forest Lake is contingent upon the City's vacating to Washington County by Quit Claim Deed the access opening for the existing north intersection of Everton Avenue described as follows:

Beginning at Boundary Marker B1 as shown on Washington County Highway Right of Way Plat No. 105; thence South 39 degrees 37 minutes 22 seconds East to the easterly line of said Highway Right of Way Plat No. 105 and said access opening there ending. Said access opening is located within the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 7, Township 32 North, Range 21 West, Washington County, Minnesota.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that an access opening in the access controlled right of way of CSAH 2 be created as follows:

Commencing at Boundary Marker B1, as shown on Washington County Highway Right of Way Plat No. 105; thence North 39 degrees 37 minutes 22 seconds West along the northerly right of way of CSAH 2, a distance of 87.19 feet to the point of beginning of the access opening; thence continuing North 39 degrees 37 minutes 22 seconds West along said northerly right of way line, a distance of 143.11 feet to the termination point of the access opening.

NOW, THEREFOR BE IT FURTHER RESOLVED, that the Director of the Washington County Department of Transportation and Physical Development is hereby authorized to issue a temporary access permit for ingress and egress to the site of the proposed Forest Lake Shopping Center.

April 17, 2001

Said temporary access will terminate on September 30, 2001 if construction has not begun. In no case will temporary access be allowed after June 30, 2002.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that existing snow fence and sign easement on northerly line of this property shall be extinguished by the recording of this resolution. The relinquishing of any easement rights shall be contingent upon the plat of Forest Lake Shopping Center containing a 10-foot wide drainage and utility easement along said northerly line of the property, between said Point B1 and point B106 of said Right of Way Plat 105. If the plat of Forest Lake Shopping Center does not contain said drainage and utility easement, all existing easement rights shall be retained by the County. The legal description of the snow fence and sign easement is as follows:

That part of the South 330.00 feet of the Southeast $\frac{1}{4}$ of Section 6, Township 32 North, Range 21 West, Washington County, Minnesota, lying easterly of the center line of County State Aid Highway No. 2 (also known as Ethan Road North).

And

That part of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 7, Township 32 North, Range 21 West, Washington County, Minnesota, described as follows:

Beginning at the North Quarter corner of Section 7; thence West, along the North line of said Section 7, a distance of 808.2 feet, more or less, to the center line of County State Aid Highway No. 2, thence Southeasterly, along said center line, a distance of 1,278 feet, more or less, to the North-South Quarter line of Section 7; thence Northerly along said Quarter line, a distance of 1,011 feet, more or less, to the point of beginning;

EXCEPTING therefrom that part of Parcel 1, Washington County Highway Right of Way Plat No. 105, Washington County, Minnesota. Lying Southwesterly of a line passing through "Point B106" and "Point B1" as shown on said right of way plat, and extending Southeasterly to the East line of said Parcel No. 1 and there terminating.

NOW, THEREFORE BE IT FURTHER RESOLVED, that all access rights hereby granted by the foregoing will be extinguished if the Planned Unit Development and all associated Development Agreements are not in place by September 30, 2001.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Transfer of Special Reserve Fund of the Gravel Tax to the Road and Bridge Account

Doug Fischer, Deputy Transportation and Physical Development Director, informed the Board that the County does collect a gravel tax. Sixty percent goes to Washington County for its Road and Bridge account for improvements to the highway system. Thirty percent goes to towns and cities for their infrastructure improvements and ten percent goes into a special reserve fund. This special reserve fund was established in the event that there are any public or tax forfeited properties that had former pits that need to be reclaimed.

April 17, 2001

This money would go towards the restoration of those abandoned pits on tax-forfeited property or on public property. Mr. Fischer indicated there are no tax forfeited abandoned pits on public lands or tax forfeited properties in Washington County. State statute provides that in that event the County is allowed to transfer money from that account into the regular Road and Bridge Account for highway infrastructure. Staff is asking that \$250,000 of the \$285,000 special reserve fund be transferred to the County Road and Bridge Account for the following County Highway pavement preservation projects: CSAH 12-Ideal to TH 244 (Mill and resurface); CSAH 28-CSAH 21 to CSAH 14 (Reconstruct pavement, curbs, drainage); and CSAH 16-Correct slope failure near Jewel Drive.

Mr. Fischer stated that the State Legislature has proposed new legislation amending the current gravel tax statute. The ability to transfer the special reserve may not be possible in the future and these funds would be extended to include privately owned pits, quarries or deposits as well.

Commissioner Hegberg believes the Board should discuss this matter further regarding the proposed legislation. He does support certain parts of this legislation. He also asked how the audit was progressing on the gravel pits.

James Schug, County Administrator, stated they have been planning for an audit. Now that there is a Deputy Administrator in place that will be one of the things she will be working on.

Commissioner Pulkrabek is concerned that the Board is basing its action on what may happen during the legislative session. If this bill does pass it wouldn't take effect until August. He is also concerned that money is being taken that is set aside for a specific purpose and what happens if one of these pits is abandoned there is no money left in this fund to take care of that situation?

Mr. Fischer stated this money had been used for restoration in May Township along Highway 55. The fund was used for finishing touches and was not very expensive at all. Money has been transferred out of this fund twice before.

Commissioner Pulkrabek stated he would feel more comfortable if half of the money was left in the fund.

Commissioner Stafford believed that the original use of the gravel tax was for repair of roads that gravel trucks used and damaged. Can this money be used for other things rather than fixing those damaged roads? Mr. Fischer stated that the 60% does go into the Road and Bridge Account. The point of discussion here is that 10% of the gravel tax goes towards pit restoration.

Commissioner Stafford stated that the portion of the proposed legislation that would allow restoration funds to be used for privately owned pits bothers him. If a private operator taps out the pit and walks away from it, it might take three to five years to get that forfeited at which time it would be legitimate for the

April 17, 2001

government to restore it. Up until that time he wonders if the County shouldn't pursue restoration and put a lien against that property.

Commissioner Hegberg stated the County is adequately covered through its regulations of gravel pits. He is more concerned about the rights of the gravel pit operators to continue to function because every time they want to expand their pit there is resistance by the residents who live around those pits. He wonders if this law wouldn't have something in there that allows that, otherwise the pit owners would be lobbying very extensively against this legislation. He feels there's something in the bill that the County does not know about.

Commissioner Abrahamson moved to authorize the Director of Assessment, Taxpayer Services and Elections to transfer \$250,000 from the special reserve fund of the gravel tax to the Road and Bridge Account for County Road maintenance and pavement preservation projects. Commissioner Stafford seconded the motion and it was adopted 4-1 with the vote as follows: Yes: Commissioners Hegberg, Abrahamson, Peterson and Stafford; No: Commissioner Pulkrabek.

Commissioner Abrahamson moved to pursue legislative action regarding the private mines.

Commissioner Hegberg stated he does not want to do something until he understands what this bill entails, who is the author in the Senate and where they are coming from on their including private owners. He feels with his limited knowledge of the bill he would not support including the privately owned.

Commissioner Abrahamson withdrew his motion. He would like more information on this bill.

Commissioner Stafford asked that the County Administrator and the County's legislative liaison report on this bill at next week's Board meeting.

Commissioner Hegberg asked that staff also report on what types of bonds the County requires of pit operators for restoration.

Commissioner Peterson would also like to know the cities' position on this bill.

GENERAL ADMINISTRATION

Introduction of New Deputy Administrator

Mr. Schug introduced Molly O'Rourke as the new County Deputy Administrator. Ms. O'Rourke has been with the County since 1995, first as Assistant Auditor-Treasurer under Mr. Stafford and later she became the director of Assessment, Taxpayer Services and Elections.

April 17, 2001

Ms. O'Rourke stated she is very excited to have this opportunity and realizes there are lots of challenges ahead and will do her best to live up to the Board's expectation and that of the County's.

Appointment of County Auditor-Treasurer

Commissioner Stafford moved to adopt **Resolution No. 2001-043** as follows:

Resolution to Appoint Washington County Deputy Administrator Molly F. O'Rourke as the County Auditor-Treasurer

WHEREAS, the 1997 Minnesota Legislature enacted 1997 Minnesota Laws Chapter 153 which is special legislation investing the Washington County Board of Commissioners with the authority to discharge the statutory duties of the offices of County Recorder and County Auditor-Treasurer through department heads appointed by the Board for these purposes; and

WHEREAS, 1997 Minnesota Laws Chapter 153, requires the County Board to appoint a County Auditor-Treasurer as a department head to act for it in the discharge of the duties of the County Auditor-Treasurer; and,

WHEREAS, the Office of Auditor-Treasurer has become vacant with the retirement of Auditor-Treasurer Virginia Erdahl; and,

WHEREAS, the County Board of Commissioners, at its meeting of May 19, 1998, adopted a new organizational structure under which the County's Deputy Administrator has the overall responsibility for the statutory duties of the Office of Auditor-Treasurer; and,

WHEREAS, the County Board of Commissioners in their Resolution 97-131 set forth the manner in which the department head shall be appointed; and

WHEREAS, Molly F. O'Rourke has been appointed as the Deputy County Administrator effective April 16, 2001.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Administrator hereby appoints the Deputy Administrator, Molly F. O'Rourke, as the County Auditor-Treasurer and the County Board of Commissioners hereby consents to this appointment.

BE IT FURTHER RESOLVED, that the appointed Auditor-Treasurer shall discharge the statutory duties of these offices effective April 17, 2001.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Comments on Forest Lake Tax Increment Financing District

Commissioner Hegberg moved to approve the County's comments on Forest Lake Tax Increment Financing budgeted modifications for Districts No. 2-1 and 1-2. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

April 17, 2001

Commissioner Pulkrabek left the meeting at 10:00 a.m.

State of Emergency in Washington County

Commissioner Abrahamson moved to adopt **Resolution No. 2001-044** as follows:

Washington County Declares a State of Emergency

WHEREAS, Minnesota Statute Chapter 12.29 establishes authority for local governments to declare a local emergency in order to invoke necessary portions of the response and recovery aspects of local or interjurisdictional disaster plans; and

WHEREAS, flooding conditions on the St. Croix River and Mississippi River have caused local units of government to implement protective measures for public health and safety of their citizens; and

WHEREAS, flood crests are expected to occur on or about April 20 or 21, 2001, which may endanger lives and property of Washington County citizens.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby declare a state of emergency to exist in Washington County, and that the Washington County Emergency Operations Plan be activated and that emergency personnel and related resources be used to respond to the flooding conditions; and

BE IT FURTHER RESOLVED, that the Emergency Management Program of the Department of Public Health and Environment, in coordination with the Minnesota Division of Emergency Management shall proceed with preparation of a request for a Presidential Disaster Declaration for future Board Action to assist communities impacted by river flooding to recover from these losses.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Legislative Update

Mr. Schug distributed a draft letter to the federal legislative delegation regarding the designation of refuse-derived fuel (RDF) as a renewable resource that then makes it eligible for certain special considerations in the state and federal system.

Commissioner Hegberg moved that a letter be sent to the federal legislative delegation asking that they consider designating refuse-derived fuel as a renewable resource and that all the Commissioners would sign this letter. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

April 17, 2001

Commissioner Peterson asked that the County's State legislative delegation be copied on this letter along with the Association of Minnesota Counties, Ramsey County and the press.

Commissioner Abrahamson moved to adopt **Resolution No. 2001-045** as follows:

Support Legislative Action to Increase State Transportation Funding

WHEREAS, the transportation system remains a key engine of the State's economy, getting people and goods where they need to be; and

WHEREAS, the State of Minnesota is facing increasing congestion and increasing concern on the part of the public regarding the adequacy of the transportation system; and

WHEREAS, the transportation industry is a valuable Minnesota industry employing thousands of people and generating millions of dollars in revenue; and

WHEREAS, businesses rely on roadways and transit services to get employees to work; and

WHEREAS, current funding is not keeping pace with the need. The State's 20 cent gas tax is now worth 13.2 cents when adjusted for inflation and license tab fees have been reduced; and

WHEREAS, studies indicate that a minimum investment of \$1 billion per year over the next ten years is necessary to address increasing demands on both the highway and transit systems.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners urges the State to increase funding levels for state highways, local roads and public transit services around the State for FY2002 and FY 2003; and

BE IT FURTHER RESOLVED, that we urge the legislature to propose a ballot initiative constitutionally dedicating 100% of the revenue from the sales tax on motor vehicles to transportation to ensure a reliable transportation system into the future.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Peterson asked that this resolution also be sent to the press.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on the insurance trust meeting he attended. There is an increase of County cars hitting deer.

April 17, 2001

Commissioner Stafford stated he received an e-mail he had gotten on Easter Sunday from a constituent regarding traffic signals in Woodbury. He conveyed that e-mail to Doug Fischer on Monday morning and by lunchtime Monday he had a copy of a letter that Doug had written to this individual. He thanked Mr. Fischer for his quick response.

Commissioner Peterson asked that the City of Stillwater give the County Board an update on what they are doing regarding the Stillwater Bridge. She has received a number of phone calls from citizens of Stillwater regarding the bridge.

Commissioner Abrahamson suggested that if the City of Stillwater is invited to talk about the bridge, they should also invite the Cities of Bayport and Oak Park Heights.

Commissioner Peterson suggested copying the Wisconsin Department of Transportation regarding the County's support for the St. Croix River Bridge crossing.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

Commissioner Abrahamson moved to recess into a workshop session with the Department of Assessment, Taxpayer Services and Elections. Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Board met in workshop session with the Department of Assessment, Taxpayer Services and Elections to discuss applications for conveyance of tax forfeited lands for an authorized public use. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Molly O'Rourke, Linda Dyer, Joanne Helm and Charissa Alojado.

EXECUTIVE (CLOSED) SESSION

The Board met in Executive (Closed) Session to discuss negotiation strategy for 2002, 2003 and 2004 bargaining agreements with all County bargaining units; the time being 11:15 a.m.. Present for the executive session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Molly O'Rourke, Judy Honmyhr, Frank Madden, Jay Brunner, Doug Johnson, and Patricia Raddatz.

April 17, 2001

ADJOURNMENT

There being no further business to come before the Board, Commissioner Pulkrabek moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously. The Board meeting adjourned at 12:30 p.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss the relationship between the County and Townships on planning and zoning matters. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Meredith Magers, Larry Nybeck, Don Wisniewski, Dennis O'Donnell, Joe Lux, Ann Pung-Terwedo, Konrad Koosmann, Judy Spooner, Washington County Bulletin, John Klune, Stillwater Gazette, Mary Divine, Pioneer Press, Terry Spawn, West Lakeland Township; John McPherson, West Lakeland Township, Jerry Peterson, West Lakeland Township, Cal Bruer, Denmark Township, Kevin K. Shoeberg, Denmark Township, Mary Kukacka, Denmark Township, Pat Keller, Denmark Township, Peg Powers, Denmark Township, Susan Horn, Denmark Township, Kathy Higgins, Denmark Township, Bill Nelson, Baytown Township, Steve Biscoe, Denmark Township, Robert Ring, Denmark Township, Pat Bantli, Stillwater Township, Bill Voedisch, May Township, Dennis Hanna, Grey Cloud Island Township, David Johnson, Stillwater Township and Kent Grandlienard, Baytown Township.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the 2002 budget process. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Molly O'Rourke, Mary McGlothlin, Judy Honmyhr, Cindy Koosmann, Chris Eitemiller, Edison Vizquete, Joanne Helm, Don Wisniewski, Dan Papin, John Klun, Stillwater Gazette, and Judy Spooner, Washington County Bulletin.



Myra Peterson, Chair
County Board

Attest:



James R. Schug

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 24, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Pat Singel, Community Services Deputy Director; Richard Backman, Community Services Division Manager; Marcia Wielinski, Community Services Supervisor; Robert Crawford, Workforce Center Division Manager; James Luger, Parks Director; Mike Polehna, Parks Manager, Carolyn Phelps, Historic Courthouse Coordinator; Cindy Koosmann, County Recorder; Judy Honmyhr, Human Resources Director; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

Andrew Goiffon, 8124 147th Street North, Hugo – Mr. Goiffon reported that he attended the last Rice Creek Watershed District meeting. At that meeting, the City of Hugo requested a profile of Joint Ditch No. 2. After private discussions, the Watershed District's lawyer stated this request would be tabled for four to six months. He stated that Kate Drewry, Administrator, Rice Creek Watershed District asked why should they accept profiles, there are no profiles on any ditches in Washington County. He believes that Anoka, Ramsey and Washington County officials need to get together and start making some common sense decisions. If the current watershed district appointees cannot get the job done, there may need to be some new appointments. He thanked the Board for appointing James Leroux to the Rice Creek Watershed Board.

Commissioner Peterson informed Mr. Goiffon that staff will investigate whether other ditch profiles are on file and will report back to him.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the April 3, 2001 Board meeting minutes.
2. Approval to appoint Victoria Hoffbeck, Hugo, to the Historic Courthouse Advisory Council to a first term expiring December 31, 2002.
3. Approval to appoint Glen Brown, Cottage Grove, to the Groundwater Advisory Committee.

April 24, 2001

4. Approval to change the public hearing date from May 1, 2001 to May 8, 2001 for the U.S. Department of Housing and Urban Development Consolidated Plan, Annual Action Plan, and the Community Development Block Grant/HOME funded-projects.
5. Adoption of **Resolution No. 2001-046** as follows:

Resolution Recommending Approval of Conveyance of
Tax Forfeited Lands for an Authorized Public Use

BE IT RESOLVED, that the Applications for Conveyance of the Tax Forfeited parcels listed below be approved free of charge for an authorized public use, and that the Board Chair be authorized to execute the Application for Conveyance pursuant to M.S. 282.01 Subd.1

<u>Location</u>	<u>Geocode</u>	<u>Authorized Public Use</u>
New Scandia Twp	31.032.20.14.0021	Water storage tank or well
	31.032.20.14.0022	Water storage tank or well
	31.032.20.14.0023	Water storage tank or well
	31.032.20.14.0024	Water storage tank or well
	31.032.20.14.0025	Water storage tank or well
	31.032.20.14.0026	Water storage tank or well
Cottage Grove	15.027.21.24.0035	Park, open space, utilities
	32.027.21.14.0017	Open Space
Grant	14.030.21.32.0002	Road Right of Way
Forest Lake	04.032.21.23.0022	Park & access to Outlot A for
	04.032.21.23.0023	Channel cleaning
	08.032.21.12.0075	Municipal parking lot
	15.032.21.32.0004	Roadway
Hugo	26.031.21.24.0003	Ponding & Co Hwy ROW (this
		Parcel located in Hugo,
Mahtomedi		requested by Washington Co.)
		Adjacent to Dwinell Park
Oakdale	17.030.21.33.0026	Park
	20.030.21.21.0027	Ponding
	07.029.21.21.0091	Ponding
	07.029.21.24.0006	Ponding
	29.029.21.11.0001	Park
	20.029.21.42.0021	Ponding
	31.029.21.11.0107	Park since 1972
Stillwater	20.030.20.14.0011	Drainage and open space
Woodbury	06.028.21.32.0073	Dedicated Lombardo Woods
	18.028.21.42.0005	Dedicated Carver Lake Heights
	20.028.21.31.0049	Dedicated Victoria Heights
	18.028.21.43.0005	Dedicated Carver Lake Heights

6. Approval of contract between Community Services and the Woodbury Personal Assisted Living Unit to provide assisted living plus services and respite care to eligible Washington County residents.
7. Approval of contract with Twin Cities Tree Trust to provide services for the summer of 2001 youth employment program to run between June 12 and August 31, 2001.

April 24, 2001

8. Approval of the Local Service Unit/Tribal Biennial Plan for program year 2002-2003 (July 1, 2001 to June 30, 2003).
9. Approval of Plat of Larson Meadows, New Scandia Township.
10. Adoption of **Resolution No. 2001-047** as follows:

Rejection of Bids Received for Card Reader Security System

WHEREAS, in order to select a vendor for the provision and installation of a Card Reader Security System update, the County solicited bids for the project; and

WHEREAS, bids were opened April 3, 2001, with bids being received from Pinkerton Systems, Videotronic, Inc. and Security Technologies Group; and

WHEREAS, bids received from Pinkerton System and Securities Group were non-conforming to the bid specifications and the bid from Videotronic, Inc. was in excess of the available budgeted funds.

NOW, THEREFORE, BE IT RESOLVED, that the bids received from Pinkerton Systems, Security Technologies Group and Videotronic, Inc. made on April 3, 2001, be rejected due to non-conformance and being in excess of budgeted monies available.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Commissioner Stafford asked for clarification on the contract with the Housing and Redevelopment Authority for services of the Housing Coordinator position to see what services the County receives for \$45,000.

Dan Papin, Community Services Director, reported that last year 518 residents received services. This service includes helping them access what is out there and many are able to access resources with very little assistance. There were 315 residents that required more interaction in terms of packets and actually guiding them to resources that they might need. Then there is a group of residents who need more intensive services, including individuals with disabilities, etc.

Commissioner Stafford moved to approve a contract between the Washington County Housing and Redevelopment Authority and the Washington County Community Services for the services of the Housing Coordinator position. Commissioners Abrahamson seconded the motion and it was adopted 3-1 with the vote as follows: Yes: Commissioner Abrahamson, Peterson and Stafford; No. Commissioner Pulkrabek; Commissioner Hegberg abstained.

April 24, 2001

Commissioner Pulkrabek stated the problem he has with this position is that it doesn't provide any money toward affordable housing. He is more inclined to support programming and positions that actually put dollars where they are going to help people directly. This is merely steering people to different agencies, talking to them on the phone and directing them to other government agencies.

PUBLIC HEARING – ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

School District Detachment and Annexation

The Board Chair presented an overview of today's public hearing to consider a petition by Steven and MariDee Wittl requesting a detachment of their property from Independent School District 622 and annexation to Independent School District 834.

The Board Secretary read the notice of public hearing into the record.

Molly O'Rourke, Auditor-Treasurer, informed the Board that the Wittl property at 1011 Interlachen Parkway spans two school district boundaries. At the time the property was platted there was no home built on it and the majority of the value resided in School District 622 and that is where the County put the property for taxation purposes. The house was later built so that the majority of the value switched to School District 834. When the Wittls bought the property they understood that the property was in school district 834. Their home fronts into school district 834, they are on a cul-de-sac and all their neighbor's children also go to School District 834. Both School Districts 834 and 622 concur with this detachment and annexation and letters from both School Districts were provided for the record. It is the recommendation of the Auditor-Treasurer's Office that the County Board approve this petition.

The Board Chair asked if the Petitioners wished to make any comments. They did not.

The Board Chair asked if any representatives from the affected School Districts wished to make any comments. None were heard.

The Board Chair asked for further comments from the public. None were heard.

The Board Secretary indicated that all documentary evidence was placed on file and the Board Chair closed the public hearing and opened the matter for discussion and comment from the County Board.

Commissioner Stafford moved to approve the following Findings of Fact, Conclusions of Law and Order of Detachment and Annexation:

April 24, 2001

Washington County Board of Commissioners

In re:

Steven and MariDee Wittl:
Petition for Detachment from ISD 622
and Annexation to ISD 834

**FINDINGS OF FACT,
CONCLUSIONS OF LAW
AND ORDER OF
DETACHMENT AND
ANNEXATION**

Petitioners.

This matter came on for public hearing before the Washington County Board of Commissioner on this 24th day of April, 2001 on the Petition of Steven and MariDee Wittl requesting a detachment of their property from Independent School District (ISD) 622 and annexation to Independent School District (ISD) 834. Having heard from the Petitioners and the affected School Districts and being otherwise advised in the premises, the Washington County Board of Commissioners

FINDS:

1. Petitioners Steven and MariDee Wittl are the owners of real property located at 1011 Interlachen Parkway, Woodbury, Minnesota.
2. The tax identification of said parcel is R03.028.21.33.0073.
3. The legal description of said parcel is Lake Iverness, Block-006, Estates Lot-010, Woodbury.
4. Said parcel is within the boundary of Independent School District 622 and adjacent to the boundary of Independent School District 834.
5. The Wittl's wish to detach their parcel from School District 622 and annex it to School District 834.
6. Said parcel is bisected by the school district boundary line between Independent School Districts 622 and 834.
7. The Wittl's property lies in a cul-de-sac where the other homes are all part of School District 834.
8. Because the Wittl's home is the only one in the cul-de-sac that is assigned to School District 622, the Wittl family experiences problems with school transportation, voting and participation in athletic associations. Moreover, the other children in the neighborhood attend school in District 834.
9. By resolution passed on February 27, 2001, the School Board of Independent School District 622 approved the detachment of the property of Steven and MariDee Wittl located at 1011 Interlachen Parkway, Woodbury, Minnesota from the School District.
10. On March 8, 2001, Board of Education of the Stillwater Area Public Schools, District 834 acted to accept the property of Steven and MariDee Wittl located at 1011 Interlachen Parkway, Woodbury, Minnesota into District 834.
11. The property described in the Petition is not included in any plat for consolidation or combination which has been approved by the Commissioner of Children, Families and Learning.

April 24, 2001

CONCLUDES:

1. The Washington County Board of Commissioners has jurisdiction under Minn. Stat. §123A.45 to order the subject property to be detached from ISD 622 and annexed to ISD 834.
2. Proper notice of this public hearing was given as required by Minn. Stat. §123A.45 Subd. 3.

ORDER

IT IS HEREBY ORDERED by the Washington County Board of Commissioners that the property located at 1011 Interlachen Parkway, Woodbury, Minnesota be detached from Independent School District 622 and annexed to Independent School District 834, effective immediately.

IT IS FURTHER ORDERED that the Washington County Auditor send a certified copy of this Order to the Commissioner of Children, Families and Learning.

Myra Peterson /s/
Myra Peterson
Chair, Washington County Board of Commissioners

Jim Schug /s/
Jim Schug
Washington County Administrator

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

James Luger, Parks Director, introduced Carolyn Phelps as the new Historic Courthouse Coordinator. Ms. Phelps thanked the Board for the opportunity to work at the Historic Courthouse. She stated the staff is dedicated and the volunteers love the building and grounds. She invited the Board members to attend a new exhibit opening May 20 entitled "Begonias, Berries and Beans – "Horticulture in Washington County". There will also be a groundbreaking ceremony for the new gardens.

GENERAL ADMINISTRATION**Legislative Update**

John Kaul, Legislative Liaison, presented an update on the following County initiatives: Drop list is in the Senate Omnibus data practices bill and in good shape, he believes it is in the House bill as well; Regional Bonding for park candidate sites probably will not happen this year; Tax-forfeited land language is in good shape in Omnibus bills in both the House and the Senate; He believes there will be substantial funding for

April 24, 2001

Crimnet; Transportation bills are just starting to take shape right now—The Senate has 50% dedication of the MVET, 32% to offset the tab reductions and 18% for transit. A one time spending of \$300 million on everything from trunk highways to video cameras for patrol cars is being proposed; There is a three cent gas tax that is indexed to inflation and a provision in the bill for a ½ cent sales tax referendum in the metropolitan area for transportation; The House transportation bill is tough on commuter rail; Substantial progress has been made in solid waste in the Senate, there is a \$10 per ton provision for the County in the Senate Omnibus bill, \$5 of that would go toward reducing the tipping fee and the other \$5 would be used at the discretion of the County and could be used to lower the tipping fee further or to reduce debt on the facility or operating costs; The House version is not finished yet, he hopes to know more this afternoon; There is \$12 million in general funds for parks; The LCMR recommendations are pretty much the way the County wants them, there is a total of \$5.6 million available; There is an impasse on the PERA issue; The bill that would put local elections off to the even numbered year is pretty close to being dead.

Commissioner Stafford asked that the issue of school boundaries be looked at during next year's legislative session.

Commissioner Abrahamson hoped that if money is made available it be put towards the Kelly Farm and the Big Marine Park.

Commissioner Peterson stated that the purchase of the Kelly Farm and preservation of that parcel of land is a key issue for PDR. It is also the headwaters to a lot of the County's watersheds. It is a piece of property that the County needs to look at preserving.

Jim Schug, County Administrator, advised the Board that he distributed a memo from Doug Fischer, Deputy Director of Transportation and Physical Development, regarding the gravel tax legislation that was discussed at last week's meeting.

St. Croix River Crossing Update

Ted Thompson, representing the City of Stillwater, updated the Board on the status of the St. Croix River Crossing. He stated that the bridge is on hold with a final date of June 1 being a drop dead date if movement is not made on outstanding issues regarding the new bridge. There are three primary issues: 1) City of Oak Park Heights needs to come to an agreement with MN/DOT on the Highway 36 improvements; 2) The current lift bridge and its status is a major issue. The Federal Department of the Interior has offered three alternatives for the building of a new bridge, remove the lift bridge, turn the lift bridge into a pier and put \$10 million into a conservation fund, or allow the lift bridge to remain in place, but in order to leave it in place a \$15 million conservation fund needs to be established; and 3) The Wisconsin Department of Natural Resources has stated that if the two states proceed with building a new bridge under the plan that the lift bridge is saved, they will not approve permits for the building of the new bridge unless the old bridge is moved or turned into a pier.

April 24, 2001

Tom Melena, City of Oak Park Heights Administrator, distributed a letter that the City sent to the Minnesota Commissioner of Transportation detailing the city's position on the bridge. The City sees a project that is being stalled and downsized at the price of Oak Park Heights. Sixty-eight properties have already been acquired by the Department of Transportation and they also have tried to work with the Minnesota Department of Transportation on the design of the project. They are in support of the bridge, they are in support of the system, but they do not want to make a bad situation even worse by dumping all of this traffic into an already inadequate traffic system.

COUNTY GOVERNMENT WEEK

Commissioner Abrahamson moved to adopt the following proclamation:

Washington County
Proclamation
National County Government Week
April 22-28, 2001

WHEREAS: America's earliest immigrants placed great faith in the county form of government, which traces its roots to the English shire; and

WHEREAS: when the federal government was formed, the framers of the Constitution bestowed great importance in county government and its dual value to both the state and federal government; and

WHEREAS: Washington County was formed on October 27, 1849, to provide services and programs to its citizens who now receive access to the services and programs through electronic and e-government methods; and

WHEREAS: the Washington County Comprehensive Plan recognizes that technology plays an integral role in the lives of citizens and County employees; and

WHEREAS: the County is using state of the art technology to continually improve the delivery of services in elections, licenses and permits, communications, library access, employment opportunities, mapping and record keeping and any other applications; and

NOW, THEREFORE BE IT RESOLVED THAT, The Washington County Board of Commissioners hereby proclaims that April 22-28, 2001, is to be observed as National County Government Week in Washington County;

BE IT FURTHER RESOLVED THAT, The Washington County Board of Commissioners recognizes the advantages of modern technology in serving the citizens of Washington County.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

April 24, 2001

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Gerald Beedle, Lake St. Croix Beach, commented from the audience that the St. Croix River is expecting the second crest soon. They need people to walk the dikes and more sandbags. He stated there is misinformation out there that they do not need any help—they do.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously. The Board meeting adjourned at 10:45 a.m.

BOARD WORKSHOP WITH THE WORKFORCE INVESTMENT BOARD

The Board met in workshop session with the Workforce Investment Board (WIB) to discuss workforce development issues for Washington County. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Robert Crawford, Pat Singel, Sheila Cunningham, Jane Klein, WIB, Jack McNamara, WIB, Mark Cove, WIB, Jerry Turnquist, WIB, Gerald Beedle, WIB, Jeanne Walz, WIB, and Jock Stoechr, WIB.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Community Services Department for a progress report on the Minnesota Family Investment Program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Robert Crawford, Pat Singel and Sheila Cunningham.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT


The Board met in workshop session with the Department of Transportation and Physical Development to review the Trunk Highway 36 Subarea Study/Interregional Corridor Study Final Report. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Doug Fischer, Sandy Cullen, Rick Vonzwol, City of Grant, Sharon Schwarze, City of Grant, Judy Spooner, Washington County Bulletin and Mary Divine, Pioneer Press.

April 24, 2001


BOARD WORKSHOP WITH PUBLIC HEALTH AND DEVELOPMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss the distribution of 2002 recycling grant dollars to cities and township. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Mary McGlothlin, Judy Hunter and Jeff Travis.

Attest:


James R. Schug

County Administrator


Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 1, 2001

The Washington County Board of Commissioner met in regular session at 4:30 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Doug Johnson, County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Marv Erickson, Facilities Manager; Mary McGlothlin, Director of Public Health and Environment; and Bev Hagen, Public Information Coordinator.

The Board Chair announced that the Board met in closed session prior to the County Board meeting, with the County Administrator for his annual performance evaluation and to review his goals for the upcoming year.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the April 10 and 17, 2001 Board meeting minutes.
2. Approval to appoint Phyllis Jones, Historical Society, to the Historic Courthouse Advisory Council to a first term expiring December 31, 2002.
3. Approval to appoint Brenda Whalen, Stillwater Township and Gene Smallidge, Hastings, as alternate, to the Noxious Weed Appeal Committee to first terms expiring December 31, 2002.
4. Approval to renew consumption and display permit for the Veteran's Rest Camp Association, Inc. for the period April 1, 2001 to March 31, 2002;
5. Approval to accept annual grant renewal funding from the Minnesota Department of Corrections for Enhanced Sex Offender Supervision Grant funds in the amount of \$111,598; Adult Felony Reduction Grant funds in the amount of \$51,625; and Caseload/Workload Reduction Grant funds in the amount of \$499,970.
6. Approval to extend a Special Project Office Technician II position in Community Services from May 19, 2001 through December 31, 2001.

May 1, 2001

7. Adoption of **Resolution No. 2001-048** as follows:

Relinquishing Existing Easement Rights on the
Woodbury Marketplace Plat

WHEREAS, the plat of Woodbury marketplace is encumbered by a Highway Drainage and Utilities Easement in favor of Washington County; and

WHEREAS, the platting of the Woodbury Marketplace necessitates a clear title; and

WHEREAS, the new plat of Woodbury Marketplace contains appropriate Drainage and Utilities Easements.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby relinquishes all rights established by the following Highway Drainage and Utilities Easement:

A perpetual easement for highway purposes, drainage and utilities over, under and across that part of Lot 14, Block 1, Sunny Acres, according to the recorded plat thereof, Washington County, Minnesota, lying within the following described property:

Beginning at the intersection of the south line of the Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ of NE $\frac{1}{4}$) of Section 3, Township 28 North, Range 21 West, Washington County, Minnesota, and the westerly right of way line of Woodbury Drive as defined by the Minnesota Department of Transportation Right of Way Plat No. 82-32, said point of intersection labeled B1 on said Right of Way Plat No. 82-32; thence northerly along said westerly right of way line, a distance of 111 feet; thence westerly at right angle to said right of way line, a distance of 50 feet; thence southerly parallel to and 50 feet westerly of said right of way line, to the south line of said SE $\frac{1}{4}$ of the NE $\frac{1}{4}$; thence easterly along said south line to the point of beginning.

Except that portion of the above described property within a "Public Roadway Easement and Agreement", recorded as document no. 1074600 in the Washington County Recorder's Office.

Subject to existing easements of record.

Containing approximately 1,250 sf.
TORRENS

8. Approval and execution of traffic signal maintenance agreement with City of Lake Elmo at the intersection of Inwood Avenue North and I-94 north ramps.

The foregoing Consent Calendar was adopted unanimously.

May 1, 2001

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Hegberg moved to remove from table the request to approve a contract with Wold Architects and Engineers for engineering work involved with remodeling the Old Woodbury Library that was tabled on March 13, 2001. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Commissioner Stafford moved to approve the execution of a contract with Wold Architects and Engineers in the amount of \$66,750 plus reimbursable expenses for the engineering work involved with remodeling the Old Woodbury Library and authorize the expenditure of additional funds up to \$12,000 for a civil engineering consultant involving the parking lot. Commissioner Hegberg seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION**Announcements**

James Schug, County Administrator, announced that the groundbreaking ceremony for the new Woodbury Library will be held on Wednesday, May 9 at 4:00 p.m. on the site of the new library, which is across from the current library. The event will then move back to the current library for a few comments from City and County officials.

Mr. Schug announced that the County's main phone number has been changed to 430-6000 although the old number of 439-3220 will still ring through. The main number for the Office of Administration has been changed to 430-6001.

Legislative Update

Mr. Schug updated the Board on legislative activities and reported that County bills continue to do well and are in various omnibus bills.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson presented Jim Schug, County Administrator, with a copy of a booklet that has been submitted to MCMA nominating him for the 2001 MCMA Manager of the Year Award. The booklet contains letters from County department heads, staff and his family.

May 1, 2001

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 5:00 p.m.

CLOSED SESSION WITH COUNTY ADMINISTRATOR

The Board meeting was preceded by a Closed Session to hold an annual performance evaluation with the County Administrator. Present at the Closed Session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present was James Schug, County Administrator.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board meeting was preceded by a workshop with the Department of Transportation and Physical Development to discuss the Hinton/Tower road construction project. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Don Wisniewski, Doug Fischer, Sandy Cullen and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Board meeting was preceded by a workshop with the Office of Assessment, Taxpayer Services and Elections for a presentation on the EzProperty internet property tax system with an electronic payment option. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Don Wisniewski, Molly O'Rourke, Shephanie Iverson, Sue Fredricksen, Tom Ferber, Judy Atkins, Vong Lee, Cindy Koosmann, Jennifer Wagenious, Raoul Schander, Larry Haseman, Terry Ditty, Barb Fritsche, Bev Hagen and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH THE PARKS AND OPEN SPACE COMMISSION

The Board meeting was followed by a workshop session with the Parks and Open Space Commission to discuss the 20-year Vision for Washington County Parks and Open Spaces. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg,

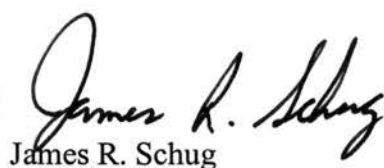
May 1, 2001

Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Don Wisniewski, James Luger, Mike Polehna, John Elholm, and the following members from the Parks and Open Space Commission: Charlie Burfiend, Karen Rheinberger, Paul Poncin, Gigi Scanlan, Jaclyn Ulrich Margaret Vogel-Martin, and former Parks Commissioner, John Hall.



Myra Peterson, Chair
County Board

Attest:



James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 8, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Suzanne Pollack, Community Services Supervisor; Robert Crawford, Workforce Center Division Manager; Richard Backman, Community Services Division Manager; Martina Johntz, Grants Coordinator; Robert Lockyear, Administrative Services Director; Judy Honmyhr, Human Resources Director; Mary McGlothlin, Director of Public Health and Environment; Don Wisniewski, Director of Transportation and Physical Development; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

Marc Hugunin, Metropolitan Council, advised the Board that the proposed House transportation bill reduces funding for mass transit and would eliminate many bus routes in Washington County. He urged the Commissioners to contact the Washington County Legislative delegation and voice their opposition to reduced funding of mass transit.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the April 24, 2001 Board meeting minutes.
2. Approval to renew on sale and off sale 3.2 percent malt liquor license for Veteran's Rest Camp for the period April 1, 2001 to March 31, 2002.
3. Adoption of **Resolution No. 2001-049** as follows:

Repurchase of Tax Forfeited Land by
Kenneth E. Weber, Former Owner

WHEREAS, Kenneth E. Weber the Former Owner has made and filed an application with the County Auditor for the repurchase of hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which is situated in the County of Washington, Minnesota, and described as follows, to-wit:

Lots 8 thru 10 Block 72
St Paul Park Div 2

May 8, 2001

City of St Paul Park
Parcel #12.027.22.23.0034

;and, WHEREAS, said applicant has set forth in his application that

Because of a lack of money he was unable to stay current on his taxes. He has family in Washington County and needs his home to work and live.

;and, WHEREAS, this Board is of the opinion that said application should be granted for such reasons,

NOW, THEREFORE BE IT RESOLVED, that the application of Kenneth E. Weber for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

4. Approval of 2001 agreement with the American Red Cross of the St. Paul Area to provide emergency social services and crisis response services for Washington County.
5. Approval of the School-to-Work Partnership grant for Year V between the Minnesota Department of Children, Families and Learning and the Community Services Workforce Center Division to administer the grant for the Southeast Metro School-to-Work Partnership beginning April 1, 2001 through March 31, 2002.
6. Approval for the County Board Chair to execute an amendment to the Delegation Agreement with the Minnesota Department of Agriculture relating to licensing and inspection of combined food establishments which are located at and owned by the operator of a Washington County licensed recreational camping area or manufactured home park.
7. Approval to accept the donation of 2-cycle oil and 10W30 oil for the Sheriff's Office Water Parks and Trails Unit, from Sam's Club (Inver Grove Heights).
8. Adoption of **Resolution No. 2001-050** as follows:

Resolution Authorizing Split of Tax Forfeited
Bayport Garage Property

WHEREAS, Washington County has statutory authority pursuant to Minnesota Statutes 282.01, subd 3, subd 7 and subd 7a to correct a title encumbrance on the tax forfeited Bayport Garage property (geo code 03.029.20.44.0083) by splitting the parcel prior to tax auction, selling the unencumbered parcel at tax auction and conveying the encumbered parcel to the adjoining property owner; and

WHEREAS, it is in the best interest of the state and local taxing districts to split the property and sell the main body of the parcel that is now unencumbered by the remaining common wall at the state tax auction and to convey that portion encumbered by the remaining common wall to the

May 8, 2001

owner of the adjoining property east of the Bayport Garage property that is using said remaining common wall; and

WHEREAS, pursuant to statute this resolution is contingent upon the City of Bayport approving the split of the Bayport Garage Property.

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners hereby authorizes the splitting of the Bayport Garage property (geo code 03.029.20.44.0083) as follows:

Exhibit A

Legal Description of Bayport Garage Property Prior to Split

Lots 5 & 6, Block 28, Bayport, except the West 125 feet of said lots; And

Lot 7, Block 28, Bayport; And

That part of Lot 8, Block 28, Bayport, being the West 49 feet except the East 1 foot of the South 54 feet of said West 49 feet.

Legal Description of Proposed Split to be Conveyed to Owner of Adjoining Property to East of Bayport Garage Property

All that part of the West 49.00 feet of Lot 8, Block 28, Bayport, formerly South Stillwater, Washington County, Minnesota, described as follows, to wit:

Commencing at the southeasterly corner of said Lot 8; thence South 89 degrees 08 minutes 33 seconds West, assumed bearing, along the southerly line of said Lot 8, a distance of 42.27 feet to the point of beginning of the parcel being described; thence North 00 degrees 40 minutes 40 seconds West, 62.75 feet; thence North 89 degrees 08 minutes 33 seconds East, 1.96 feet, more or less, to the easterly line of said West 49.00 feet of said Lot 8; thence southerly along said easterly line 62.75 feet, more or less, to said southerly line of Lot 8; thence westerly along said southerly line 2.65 feet, more or less, to the point of beginning. EXCEPTING therefrom the East 1.00 feet of the South 54.00 feet of said West 49.00 feet of Lot 8.

Legal Description of Remaining Bayport Garage Property After Proposed Split

Lots 5 & 6, Block 28, Bayport, except the West 125 feet of said lots; And

Lot 7, Block 28, Bayport; And

That part of Lot 8, Block 28, Bayport, being the West 49 feet except that part described as follows: Commencing at the southeasterly corner of said Lot 8; thence South 89 degrees 08 minutes 33 seconds West, assumed bearing, along the southerly line of said Lot 8, a distance of 42.27 feet to the point of beginning; thence North 00 degrees 40 minutes 40 seconds West, 62.75 feet; thence North 89 degrees 08 minutes 33 seconds East, 1.96 feet, more or less, to the easterly line of said West 49.00 feet of said Lot 8; thence southerly along said easterly line 62.75 feet, more or less, to said southerly line of Lot 8; thence westerly along said southerly line 2.65 feet, more or less, to the point of beginning.

May 8, 2001

9. Adoption of **Resolution No. 2001-051** as follows:

Award of Contract for Seasonal Materials
Sand Material Delivered

WHEREAS, in order to complete road maintenance activities on County roads, the County solicited bids for this project; and,

WHEREAS, bids were opened on April 30, 2001, with Miller Excavating, Inc. Aggregate Industries, Inc. and Eagle Trucking, Inc. being the only responsible bidders or Sand Supply Delivered; and

NOW, THEREFORE BE IT RESOLVED, that a contract for the Sand Material Supply Delivered be awarded to Aggregate Industries, Inc., Miller Excavating, Inc. and Eagle Trucking, Inc.; and

BE IT FURTHER RESOLVED, that such contract shall include all of the provisions of the specifications as stipulated by Washington County and as agreed to by Miller Excavating, Inc. Aggregate Industries, Inc. and Eagle Trucking, Inc.; and

BE IT FURTHER RESOLVED, that the contract between the County and Miller Excavating, Inc., Aggregate Industries, Inc. and Eagle Trucking, Inc. be executed through the signature of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon contract execution by the vendors and approval as to form by the Washington County Attorney's Office.

10. Adoption of **Resolution No. 2001-052** as follows:

Final Payment on Guardrail, Bridge Painting and Bridge
Deck Rehab to Progressive Contractors, Inc.

WHEREAS, the Washington County Board of Commissioners, on March 28, 2000 signed a contract with Progressive Contractors, Inc. for the Guardrail End Treatment on various County roads, Bridge Painting of Bridge #82501 and Bridge Deck Rehab on Bridge #82509; and

WHEREAS, Progressive Contractors, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Progressive Contractors, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

11. Adoption of **Resolution No. 2001-053** as follows:

Resolution to Convey Everton Avenue North Right of Way
to the City of Forest Lake and Create Access Opening on CSAH 2

WHEREAS, the north leg of the Everton Avenue North intersection with CSAH 2 was constructed in 1998 as part of the reconstruction of CSAH 2 (SAP 82-602-11) in the City of Forest Lake.

May 8, 2001

AND WHEREAS, the right of way for said north leg of Everton Avenue North was acquired in fee title.

AND WHEREAS, access control was acquired on the adjacent property northwest of the Everton/CSAH 2 intersection.

AND WHEREAS, development has been proposed to the City of Forest Lake which would close the existing north leg of the Everton Avenue/CSAH 2 intersection and relocate it approximately 300 feet to the northwest of its present location.

AND WHEREAS, the existing right of way for said north leg of Everton Avenue North will no longer be needed by the County and the City of Forest Lake has requested that the County convey that land to the City.

AND WHEREAS, construction of the proposed Everton Avenue North requires an access opening in access controlled frontage.

AND WHEREAS, on April 17, 2001, a resolution, which contained an error in one of the legal descriptions, was adopted by the Washington County Board of Commissioners;

AND WHEREAS, a resolution superceding Resolution No. 2001-042 is necessary in order to insure the resolution is properly recorded.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the County Administrator and the County Board Chairperson to convey to the City of Forest Lake the property described as follows:

That part of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 7, Township 32 North, Range 21 West, Washington County, Minnesota, described as follows:

All that part of Parcel 1 of Washington County Highway Right of Way Plat No. 105 that lies northerly and easterly of the following described line: Beginning at boundary marker B1, as shown on said Plat No. 105; thence South 39 degrees 37 minutes 22 seconds East to the easterly line of said Parcel 1, and said line there terminating.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the above described conveyance to the City of Forest Lake is contingent upon the City's vacating to Washington County by Quit Claim Deed the access opening for the existing north intersection of Everton Avenue North described as follows:

Beginning at Boundary Marker B1 as shown on Washington County Highway Right of Way Plat No. 105; thence South 39 degrees 37 minutes 22 seconds East to the easterly line of said Highway Right of Way Plat No. 105 and said access opening there ending. Said access opening is located within the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 7, Township 32 North, Range 21 West, Washington County, Minnesota.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that an access opening in the access controlled right of way of CSAH 2 be created as follows:

May 8, 2001

Commencing at Boundary Marker B1, as shown on Washington County Highway Right of Way Plat No. 105; thence North 39 degrees 37 minutes 22 seconds West along the northerly right of way of CSAH 2, a distance of 87.19 feet to the point of beginning of the access opening; thence continuing North 39 degrees 37 minutes 22 seconds West along said northerly right of way line, a distance of 143.11 feet to the termination point of the access opening.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Director of the Washington County Department of Transportation and Physical Development is hereby authorized to issue a temporary access permit for ingress and egress to the site of the proposed Forest Lake Shopping Center. Said temporary access will terminate on September 30, 2001 if construction has not begun. In no case will temporary access be allowed after June 30, 2002.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that existing snow fence easements and sign restrictions on the following described property shall be extinguished by the recording of this resolution. The relinquishing of any easement rights shall be contingent upon the plat of Forest Lake Shopping Center containing a 10-foot wide drainage and utility easement along said southwesterly line of the property described below, between said Point B1 and Point B106 of said Right of Way Plat 105. If the plat of Forest Lake Shopping Center does not contain said drainage and utility easement, all existing easement rights shall be retained by the County. The legal description of land encumbered by the snow fence and sign easement is as follows:

That part of the South 330.00 feet of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 6, Township 32 North, Range 21 West, Washington County, Minnesota, lying easterly of the center line of County State Aid Highway No. 2 (also known as Ethan Road North).

AND

That part of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 7, Township 32 North, Range 21 West, Washington County, Minnesota, described as follows:

Beginning at the North Quarter corner of Section 7; thence West, along the North line of said Section 7, a distance of 808.2 feet, more or less, to the center line of County State Aid Highway No. 2, thence Southeasterly, along said center line, a distance of 1,278 feet, more or less, to the North-South Quarter line of Section 7; thence Northerly along said Quarter line, a distance of 1,011 feet, more or less, to the point of beginning; EXCEPTING therefrom that part of Parcel 1, Washington County Highway Right of Way Plat No. 105, Washington County, Minnesota. Lying Southwesterly of a line passing through "Point B106" and "Point B1" as shown on said right of way plat, and extending Southeasterly to the East line of said Parcel No. 1 and there terminating.

NOW, THEREFORE BE IT FURTHER RESOLVED, that all access rights hereby granted by the foregoing will be extinguished if the Planned Unit Development and all associated Development Agreements are not in place by September 30, 2001.

NOW, THEREFORE BE IT FURTHER RESOLVED, that this resolution rescinds and supercedes Resolution No. 2001-042, dated April 17, 2001.

May 8, 2001

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

The St. Mary's Catholic Church 2001 Confirmation Class presented the County Board with suitcases to be used for foster children and teens in Washington County. This community project collected 30 suitcases including hygiene essentials and other personal items.

PUBLIC HEARING – OFFICE OF ADMINISTRATION

Revised Washington County Consolidated Plan for the HUD CDBG and HOME Programs, Annual Action Plan for 2001 and Proposed CDBG/HOME Projects for 2001

The Board Chair presented a brief overview of today's public hearing to consider the revised Washington County Consolidated Plan for the Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Programs, Annual Action Plan for 2001 and the proposed CDBG/HOME projects for 2001.

Martina Johntz, Grants Coordinator/Assistant Planner, presented a brief explanation of the proposal and contents of the Washington County Consolidated Plan (Exhibit 6). The Consolidated Plan was developed with input from various sources including organizations and agencies that work with low and moderate income residents, cities and townships that participate in the CDBG and HOME Programs, and Washington County citizens. Also, two recently completed countywide studies have been incorporated into the Consolidated Plan—A housing needs market study and a continuum of care plan, a homeless needs assessment. These resources were used to identify the housing priorities and community development priorities that will guide the use of CDBG and HOME funds over the next four years.

Ms. Johntz stated that proposed projects for 2001 are included in the annual action plan. CDBG funding will be provided to eight sub-recipients for projects that include: Infrastructure for affordable housing; land acquisition for affordable senior housing; land and building acquisition for a day care facility that will serve low-income families; park improvements in parks serving low-income neighborhoods; handicap accessibility for a city hall; kitchen rehabilitation for a senior housing facility; and planning and capacity building. She noted that Washington County will retain CDBG funds for housing services and housing services staff and for program planning administration and monitoring. Also included in the action plan are proposed projects for home funding, including construction of new affordable housing; home ownership assistance; community housing development organization projects; and planning, administration and monitoring.

May 8, 2001

Ms. Johntz informed the Board that the Consolidated Plan and Annual Action Plan have been available for viewing at the County Libraries or on the Washington County website. Comments will be accepted through Wednesday, May 9 at 5:00 p.m. After the Board takes final action at next week's Board meeting, the Consolidated Plan and Annual Action Plan will be submitted to HUD on May 17, 2001.

The following exhibits were entered into the record:

Exhibit No. 1 – Copy of citizen participation plan for the Dakota County Consortium, which includes Washington County.

Exhibit No. 2 – Legal notice published in the legal newspaper of Washington County on April 9, 2001.

Exhibit No. 3 – Notice of public hearing published in the legal newspaper of Washington County on April 25, 2001.

Exhibit No. 4 – Amended notice of public hearing published in the legal newspaper of Washington County on May 7, 2001 establishing the correct date for closure of record as May 9, 2001.

Exhibit No. 5 – Mailing list of all individuals who have provided copies of this information and which solicited public input and comment from all interested parties.

Exhibit No. 6 – Copy of the Consolidated Plan.

Deborah Lyzenga, Lake Elmo, Cimarron Community Coalition, Treasurer. Ms. Lyzenga stated that the Consolidated Plan accurately identifies the various factors contributing to the extreme shortage of what is commonly referred to as affordable housing. She does not feel there is a vigorous enough remedy to the cultural and economic biases that have created this problem. She believes that it is not dollars that are needed to reverse the housing crisis, but rather a shift in public policies and agendas with respect to appropriate land use. One of her great fears is that one day Cimarron will be sold for a more lucrative development, thereby dislocating approximately 500 families. There are no present policies in place that would prevent this loss of very affordable housing. She suggests that consideration be given to the perpetual preservation of housing communities such as Cimarron as well as incentives to develop new manufactured housing communities. (Ms. Lyzenga's full written comments were marked as **Exhibit No. 7** and placed on the record).

The Board Chair asked for further comments from the audience; none were heard.

Commissioner Abrahamson moved to close the public hearing. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

May 8, 2001

Commissioner Abrahamson stated that Ms. Lyzenga did a wonderful job of expressing her thoughts and indicated he would like a copy of her statement. He hopes that she sends a letter to Metropolitan Council, the Governor and others who are trying to cut back on transportation.

Commissioner Pulkrabek proposed that the Housing Services Social Worker for \$50,000, the Housing Services Support Staff for \$25,000 and the Wrap-Around Services for \$81,150 be removed from the plan. He would like to take that money and put it into direct assistance to some of the projects that were not funded fully or weren't funded at all. The projects he would like to see funded with this money would be increased funding for the Raymie Johnson kitchen improvements; increased funding for the Tot Lot Rehab at Landfall; and funding for the Housing Rehab program in Stillwater that was approved but is receiving no funds. He would rather see the money that's proposed to be utilized for the two positions and the Wrap-Around Service be spent directly at the local level.

Commissioner Stafford asked if the money could be reallocated now or would the Board have to hold another public hearing? Ms. Johntz indicated that those funds could be carried over to next year and be reallocated through a competitive process as was suggested. They could not be used next year for public service type activities, but the physical building activities they could be used for. Or, that change could be made by next week and used this year.

Commissioner Stafford stated he is leaning towards what Commissioner Pulkrabek is saying but would like more information from Community Services before the next Board meeting.

James Schug, County Administrator, stated that when the guidelines were established for the program, the Board talked about how to allocate the funds. A planned decision was made by the Board to allocate 65% to local communities to use for eligible programs and those are reflected in the plan. Another 15% was allocated for services and that is the part of the program that the Community Services department applied for funds and it is up to the Board to decide whether or not that should be included in the final plan. Up to 10% would be reserved for administration, planning and program monitoring to make sure that the funds are spent the way they are suppose to be spent. Finally, 10% to be made available in a competitive grant for any jurisdiction that's participating in the program or for the County to submit a proposal that could be considered.

Commissioner Peterson stated that with the start of the housing position the County has been able to access State money for housing. Without that position, the County was not able to access it and in fact lost funding in 1999.

Commissioner Abrahamson stated he can support a couple of things that Commissioner Pulkrabek is talking about, but one thing he cannot support and will not support is elimination of the housing service social worker. He feels that is something that should be in place and is important.

May 8, 2001

Dan Papin, Community Services Director, thanked Ms. Lyzenga for her comments. He stated that she is not a customer of theirs. She is independent and gets things done. Their clients and customers are people who have troubles including any range of disability, mental illness, chemical dependency or bad behavior that's gotten them in trouble. Because Washington County did not have a continuum of care plan approved in 1999, approximately \$200,000 of homelessness prevention monies was lost. This money helps in the prevention of homelessness and providing services. Those services are not provided by the County but by community based agencies. The Housing Coordinator has provided the leadership to bring the community players together to get a plan approved so those prevention dollars are available.

Mr. Papin addressed Commissioner Pulkrabek's concerns regarding the increased costs that have resulted in the last couple of years. They had hoped to see a reduced cost in the amount of dollars that the County pays for situations that arise where somebody is being evicted or has been evicted or shows up in their waiting room. They thought they could have an impact on that, but their caseloads have increased by about 20 to 30% depending on the program. There is a growth in the cases coming through their door and therefore they were not able to deliver on what they hoped to be a promise of lower costs.

Mr. Papin stated that the recommendation for the three services is not so much a department recommendation as it is the Board's citizen advisory committee recommendation. The department suggested some things, but the advisory committee is what's bringing this before the Board today. It is an option to address the growing and expanding homeless issue that the County faces without an impact on the property tax.

Mr. Papin stated that for the population they serve a case management model does seem to be an effective tool. It looks at all the family issues, not just housing, but what other issues caused this crisis. The dollars are used for education, budgeting assistance, giving them the tools they need to stay put and correcting some bad behaviors. They feel the case management model is the strongest tool in their arsenal right now.

Commissioner Peterson asked if the dollars stay in the Community Service for this project area, these folks are being hired as temporary or permanent employee? Mr. Papin stated that would be at the discretion of the Board, but probably special project because of the nature of the work.

Commissioner Peterson asked if a review process could be established within the next year? Mr. Papin stated that would be something they expect to do.

Commissioner Stafford stated that some of the functions described, would they be in the wrap-around services? Mr. Papin stated that is correct.

May 8, 2001

Commissioner Stafford asked if there would be three people involved in that project – the Housing Coordinator who is funded indirectly by HRA, the Housing Services Social Worker and a staff support person? Mr. Papin stated that is correct.

Commissioner Peterson stated that the number of folks who are going to be requiring these services is growing. She feels the Board will make a huge mistake by not funding these wrap-around services. They need to get a program in place that addresses a continuum of care that really brings together all of the players in housing in Washington County. That's the very essence of continuum of care. They then will become the advocates for affordable housing in our communities and they will be developing strategies to bring that to bear.

Commissioner Stafford stated he is concerned that this program does not address the real need which is building units. If there were units then these costs would not be needed. He is frustrated because the Board is only plugging the dike. With all the organizations that are bragging about what they do for affordable housing, he doesn't see any popping out of the ground. He is concerned that the County is spending a lot of money merely to keep the ship afloat and nothing is being done to move it across the ocean.

Commissioner Peterson stated there are things being done. The County encourages in its Comprehensive Plan the utilization of single-family dwelling units that could be duplexed. They have also followed that through in zoning. She believes that the Housing Coordinator has met with a number of groups in her area and they are putting forth housing programs at the local level. She believes there are things, because of this position and because of the County's involvement in the continuum of care, she is seeing monthly meetings, monthly activities going on where in fact private enterprise is engaged in developing some of those housing needs. There is an awareness that is coming to the table. The Housing Coordinator is working with church groups and non-profits. A lot of things are going on.

Commissioner Peterson asked the Board to give staff direction so this matter can be presented on the Consent Calendar for next week's Board meeting.

Mr. Schug asked for direction and stated that staff would make any amendment to the proposed Consolidated Plan before the final adoption. He has heard the issue of whether or not the Community Service request for services be included in the proposed plan or be converted to some other type of service or to be carried over.

Commissioner Stafford stated he would like to discuss this item further with the Community Services Director.

It was Board consensus to discuss this matter further at next Tuesday's Board meeting.

May 8, 2001

CITIZEN SURVEY

Bill Morris, Decision Resources, Inc. presented a summary of the results from a recently completed countywide citizen survey. This survey was conducted between January 26 and February 12, 2001, and included 500 randomly selected residents of Washington County.

Commissioner Peterson left the meeting at 11:16 a.m.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Abrahamson moved to approve an agreement with the City of Woodbury which provides that the County will assume responsibility for the assessment of property in Woodbury. Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

HUMAN RESOURCES

Commissioner Abrahamson moved to authorize the re-establishment of the position of Deputy Assessor/Appraisal Manager in the Department of Assessment, Taxpayer Services and Elections. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

GENERAL ADMINISTRATION**Chisago/Washington Purchase of Development Rights Pilot Program**

Mr. Schug stated that Chisago County has had a number of administrative difficulties in bringing their purchase of development rights pilot program together. They have recently decided to request that the Legislative Commission on Minnesota Resources transfer the funding that was set aside for Chisago County to Washington County. Staff has been working with the South Washington Watershed District to purchase the development rights on the fourth property that was identified for PDR and will bring that to the Board for its consideration in the near future.

Legislative Update

Mr. Schug presented a legislative update and indicated that there is a lot of activity with the tax bill, PERA funding, Community Corrections Act funding and transportation funding.

May 8, 2001

Mr. Schug stated there is a proposal in the House tax bill that would reinstate levy limits for Counties for two years and at the end of two years there would be a provision for a reverse referenda if taxes were increased by even one dollar. Any increase in taxes would be subject to a potential reverse referendum. The County organizations are very concerned that this usurps the power of local elected officials who have been elected to make those decisions at the County level.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on the Energy Task Force meeting he attended last week. A speaker from the City of Chaska indicated that the city owns its own electrical generating plant. Chaska, because they're a governmental unit, could build the plant with tax exempt bonds, no real estate taxes and other benefits. This decreased their capital costs from about \$92 per kilowatt to \$52. He questioned if the Counties are going to get into this business, then who is going to pay the taxes, because a considerable amount of taxes is provided by the generating process. Another issue that was discussed was the State of Washington burns asbestos shingles which removes the asbestos out of them. This process is not allowed in Minnesota, the shingles are landfilled. The shingles do produce a considerable amount of BTU value and the ash from this process is used for road beds in the State of Washington.

Commissioner Hegberg asked that the Board hold a workshop to discuss allowing campers in County Parks to bring their dogs for overnight camping.

Commissioner Abrahamson announced that the Law Enforcement Center will hold a memorial next Tuesday at noon.

Commissioner Stafford reported that a township in his district does not want to meet individually with Transportation staff. He is concerned about comments that have been made that he is trying to torpedo this project. He has made private and public statements that he would support cutting the townships loose if all the townships would get together to do that. The problem he is some townships do not want the private meetings to occur with individual townships, but there might be townships that do want a private meeting. He feels that townships that do not want a private meeting will not show up anyhow, but those that do want a private meeting ought to be given one. At the end of that process the Board will hold a general meeting with all the townships.

Commissioner Pulkrabek stated that on Wednesday, May 9 there will be a groundbreaking ceremony for the new Woodbury Library at 4:00 p.m.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

May 8, 2001

ADJOURNMENT

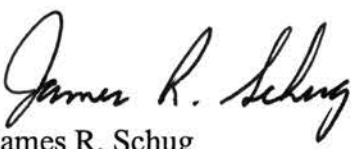
There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously; Commissioner Peterson absent. The Board meeting adjourned at 11:45 a.m.

The Board workshop with the Community Services Department was postponed until next week, May 15.

BOARD TOUR OF OPEN SPACE DEVELOPMENTS/CLUSTER DEVELOPMENTS


The County Board toured the following open space developments and cluster developments: Hunter's Ridge II, Ekdahl Estates and Jackson Meadows. No business was transacted and the public was welcome to attend. Present for the tour were Commissioners Hegberg, Abrahamson, Pulkrabek and Stafford. Also present were James Schug, Don Wisniewski, Larry Nybeck, Dennis O'Donnell, Ann Pung-Terwedo and Bill Voedisch, May Town Board Chair.

Attest:



James R. Schug

County Administrator



Myra Peterson, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 15, 2001**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Doug Fischer, Deputy Director of Transportation and Physical Development; Mary McGlothlin, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Edison Vizuite, Financial Services Director; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Tammy Kincaid, Community Services Supervisor; Martina Johntz, Grants Coordinator; Judy Honmyhr, Human Resources Director; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the May 1, 2001 Board meeting minutes.
2. Approval to appoint Milton Knoll, Jr., Woodbury, to the Groundwater Advisory Committee.
3. Approval to reappoint John Bower, May Township and Richard Bohrer, New Scandia Township, to the Carnelian Marine Watershed District Board of Managers to terms expiring June 21, 2004.
4. Approval of three day on sale 3.2 percent liquor license for Scandia Softball Tournament, May 18, 19 and 20, 2001.
5. Approval of contract between Community Services and ORION ISO, Inc. to provide home and community-based services for persons with development disabilities.
6. Approval for a substitute supervisory position of Administrative Technician for a non-supervisory position of Office Specialist in the Sheriff's Office, and authorization to petition the Bureau of Mediation Services for a unit determination.

May 15, 2001

7. Adoption of **Resolution No. 2001-054** as follows:

Space Lease Amendment for the Department of Economic Security

WHEREAS, the County of Washington and the State of Minnesota entered into a space lease agreement numbered 9838 on January 22, 1992 for the use of office space; and

WHEREAS, the County of Washington and the State of Minnesota wish to continue the space use arrangement facilitated by Amendment No. 4 that will continue the original lease for an additional one year period; and

NOW, THEREFORE LET IT BE RESOLVED, that the continued use of space by the State of Minnesota be continued through the acceptance of the terms and conditions set forth in Amendment No. 4; and

BE IT FURTHER RESOLVED, that the lease amendment between the County of Washington and State of Minnesota be executed through the signatures of the Chairperson of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specification requirements and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Abrahamson moved to adopt **Resolution No. 2001-055** as follows:

Resolution Proclaiming May 13-19, 2001 as
"Transportation Week" in Washington County

WHEREAS, the economic well-being of this county, state and nation is dependent upon a sound transportation system for the movement of manufactured goods; and

WHEREAS, the growth of transportation has been in response to the public's increasing demands for flexible, low-cost and efficient transportation services to meet the changing farm, home and business patterns of the new millennium; and

WHEREAS, the men and women who constitute the work force of the transportation industry are committed to providing a safe and efficient transportation system to protect person, property and the environment; and

WHEREAS, a county transportation network providing access to school, health care and recreation supports the superior life enjoyed by all citizens of Washington County; and

WHEREAS, the Washington County Board of Commissioners, and the Department of Transportation and Physical Development advocate a sound transportation policy in Washington County.

May 15, 2001

NOW, THEREFORE, BE IT RESOLVED by the Washington County Board of Commissioners:

That the week of May 13-19, 2001 be proclaimed "Transportation Week in Washington County to recognize the important role transportation plays in our daily lives.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Judy Hunter, Senior Program Manager, presented a review of the 2000 projects and accomplishments of the Solid Waste Management Coordinating Board. The following items were discussed: Earth action challenge—encourage employees to cut waste; Environmentally preferable purchasing guide/procurement guide; Transport packaging demonstration project; Reduction of office paper demonstration project; Model ordinance for backyard food waste composting; Support for State waste reduction media campaign; Latex paint task force discussion on the management and recycling of latex paint; CRT task force, collection of electronic equipment; Regional household hazardous waste brochure; Processing and landfilling; Regional hauler licensing program; Various studies on technical analysis of processing capacity; Legislative and intergovernmental programs; Various research projects; and the annual solid waste system progress reports and annual county progress reports.

FINANCIAL SERVICES DEPARTMENT

Kathleen Aho, Springsted, Inc., informed the Board that the County extended a request for proposals for underwriting services to refund General Obligation Refunding Bonds Series 1992A. Five responses were received: 1) Dain Rauscher Incorporated; 2) Dougherty & Company, LLC; 3) Miller Johnson Steichen Kinard; 4) US Bancorp Piper Jaffray; and 5) Wells Fargo Brokerage Services, LLC. Ms. Aho indicated that the County Finance Committee met prior to the Board meeting and it was the Committee's recommendation that Dain Rauscher Incorporated be chosen as the underwriter for the refunding of these bonds.

Ms. Aho also informed the Board that the Finance Committee discussed this morning whether to wait and do the transaction in November or do the transaction at his point. As an outcome of that discussion, the Committee decided that if the County Board would choose to wait, its recommendation would be different.

Commissioner Hegberg stated that the Feds are discussing the rates this week and he feels the County Board should wait.

May 15, 2001

Commissioner Pulkrabek stated if this is done now, the County would save approximately \$100,000 per year. There is a recommendation from the Finance Committee and Springsted, the County's Financial Advisor.

Commissioner Pulkrabek moved to approve Dain Rauscher Incorporated as the underwriter for the refunding of the \$19,325,000 General Obligation Refunding Bonds Series 1992A. The motion died for lack of a second.

Commissioner Stafford liked where Commissioner Pulkrabek was headed. He asked if the Board could wait until the Fed rate comes out and then ask Springsted, Inc. to come back with a scenario that takes the new rate into consideration? Is it physically possible to do that by next Tuesday or the following Tuesday?

Ms. Aho stated that the tax exempt market is not always direct or immediate. She suggested waiting a week after the Feds next action to see the impact.

Commissioner Hegberg stated it is his opinion that the rate isn't going to go up, so waiting a week or two wouldn't make that much difference.

Commissioner Abrahamson moved to delay action on appointing an underwriter for the refunding of the \$19,325,000 General Obligation Refunding Bonds Series 1992A until June 5, 2001. Commissioner Stafford seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson, Peterson and Stafford; No, Commissioner Pulkrabek.

COMMUNITY SERVICES DEPARTMENT

Tammy Kincaid, Community Services Supervisor, presented the annual report on the status of out-of-home placement of children in Washington County.

GENERAL ADMINISTRATION

Community Development Block Grant and Home Plans

The County Board continued discussion began last week on the 2001 Community Development Block Grant and discussed various options presented in the Board's packet.

Commissioner Peterson believes strongly that the wrap around services should be fully funded. She feels it gives staff resources to solve problems. She continues to support option 1.

May 15, 2001

Commissioner Stafford suggested the following compromise: Place the social service worker on hold, consider putting the support staff person up to full time and pay for that by taking a little bit out of the wrap around money, take the savings and put it back into the communities. He says there would still be money left in the wrap around program and gives the Housing Coordinator a staff person to do the paperwork and puts the social service worker on hold for this cycle.

Commissioner Abrahamson stated the calls he has received feel the money should be put towards projects. He would go along with option 2. He could go along with option 2 and use the remaining money for the wrap around program.

Commissioner Hegberg stated he is leaning towards Commissioner Stafford's suggestion. He believes the Housing Coordinator's position was never in question, but it is important that she has help. It also would allocate more money towards projects and the wrap around program.

Commissioner Peterson believes that the need for housing and the need to find housing will continue to grow. She believes that the wrap around service becomes a funding source that can help people when there is an emergency.

Commissioner Pulkrabek moved to take the \$50,000 that was earmarked for the Housing Services Social Worker and fully fund the Raymie Johnson kitchen improvements and the Landfall Tot Lot Rehab and that the remaining \$2,955 be carried over to next year; Make the Housing Services Support staff a full time position at \$40,000 with the difference to be paid for out of the wrap around services leaving \$66,150 in the wrap around services. Commissioner Abrahamson seconded the motion.

James Schug, County Administrator, informed the Board that after those adjustments are made it leaves a relatively small amount of money to be carried over. The Board might want to consider moving those funds into the wrap around services leaving a clean budget for 2001 with the understanding that the money will not be spent if it is not needed.

Commissioner Pulkrabek and Commissioner Abrahamson were agreeable to that suggestion and the new motion reads as follows:

Commissioner Pulkrabek moved to take the \$50,000 that was earmarked for the Housing Services Social Worker position and fully fund the Raymie Johnson kitchen improvements and the Landfall Tot Lot Rehab and that the remaining \$2,955 be allocated to the Wrap Around services; Make the Housing Services Support staff a full time position at \$40,000 with the difference to be paid out of the wrap around services leaving \$69,105 for that service. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

May 15, 2001

Commissioner Hegberg moved to adopt **Resolution No. 2001-056** as follows:

Resolution Approving Washington County's Consolidated Plan and
2001 Annual Action Plan for the Community Development Block Grant and
HOME Investment Partnership Programs, and Authorizing Submission of a
Grant Request to the U.S. Department of Housing and Urban Development

WHEREAS, Washington County is an Entitlement County for funds through the Community Development Block Grant (CDBG) Program; and

WHEREAS, Washington County is entitled to HOME Investment Partnership Program (HOME) funds through its participation, with Anoka, Dakota and suburban Ramsey Counties, in the Dakota County Consortium; and

WHEREAS, the Washington County Office of Administration administers the CDBG and HOME Programs in Washington County; and

WHEREAS, cities and townships participating in the Washington County CDBG and HOME programs have proposed projects for funding in their jurisdictions, according to the priorities identified in the Consolidated Plan; and

WHEREAS, Washington County has proposed projects for funding, according to the priorities identified in the Consolidated Plan; and

WHEREAS, the Community Development Block Grant Citizen Advisory Committee has recommended projects for funding, according to the priorities identified in the Consolidated Plan; and

WHEREAS, as part of the application process for CDBG and HOME funds, the U.S. Department of Housing and Urban Development requires the submission of a Consolidated Plan and a One-Year Action Plan; and

WHEREAS, an agreement between HUD and Washington County for CDBG funds is required; and

WHEREAS, an Joint Powers Consortium Agreement between the Dakota County and Washington County for HOME funds is required; and

WHEREAS, HUD requires the designation of a certifying officer for environmental reviews associated with the CDBG and HOME Programs; and

WHEREAS, on May 8, 2001 at 9:25 a.m., the Board of Commissioners conducted a public hearing to consider approval of the Washington County Consolidated Plan and 2001 Action Plan for the CDBG and HOME programs.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Washington County Consolidated Plan and 2001 Action Plan for submission to HUD.

BE IT FURTHER RESOLVED, that the Washington County Board Chair and/or County Administrator are authorized to execute and sign the Application for Assistance, Certifications, FY 2001 CDBG agreement with HUD for the acceptance of CDBG funds, and Joint Powers Consortium Agreement with the Dakota County Consortium for the acceptance of HOME funds.

May 15, 2001

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners designates the County Administrator as the certifying officer for environmental reviews associated with the CDBG and HOME programs.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Legislative Update

Mr. Schug presented a legislative update on the 2001 legislative session.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford reminded the Board of the Law Enforcement Memorial Service at noon today.

Commissioner Pulkrabek reported on an article he read in this morning's Pioneer Press regarding a four-year sentence a drunk driver got for killing a 20-year old woman by going the wrong way on the Mendota Bridge. The driver had two previous misdemeanor convictions for assault and disorderly conduct in connection with incidents that involved heavy drinking. Commissioner Pulkrabek has heard some lobbying organizations for counties talk about not wanting three DWI convictions go to a felony status. He would be in favor of having the three DWI convictions become a felony. He feels something needs to be changed.

Commissioner Hegberg reported that the health pool that had existed in the Minnesota Counties Insurance Trust has been discontinued. The group that was remaining in that pool has decided to accept that now is not the time to fight with the larger health care units and their premiums.

Commissioner Hegberg stated that when President Bush comes to the Twin Cities he hopes he discusses and embraces debate on nuclear power. He believes this country is missing the boat on that issue.

Commissioner Hegberg stated he went to the Capitol last week to keep alive the monies for the Resource Recovery Plant to help reduce the tipping fee and pay down the debt.

Commissioner Abrahamson stated that the Historic Courthouse will hold an event this Sunday at 1:30 p.m. breaking ground for the new garden.

Commissioner Peterson reported she meet with the League of Women Voters last night to discuss waste issues. She believes the County needs to do more programs like this because the public is surprised when they hear what goes on at Resource Recovery and the impact it has on all of us. She thanked Judy Hunter for doing an outstanding job at that event.

May 15, 2001

Mr. Schug reminded the viewing audience that today is May 15 and the first half of property taxes are due.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

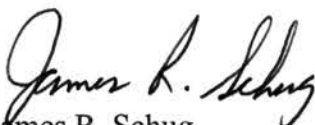
ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 11:05 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss the future of the EMS Radio Communications Board. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were James Schug, Molly O'Rourke, Mary McGlothlin and Lowell Johnson.

Attest:


James R. Schug

County Administrator


Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 22, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Linda Bixby, Community Services Supervisor; J. Alan Midgett, Community Services Supervisor; Christina Volkers, Court Administrator; Mary McGlothlin, Director of Public Health and Environment; Lowell Johnson, Senior Program Manager; Richard Gauger, Project Manager; Larry Nybeck, Surveyor; Raoul Schander, Information Services Director; Barb Fritsche, Information Services Supervisor; Chuck Leifeld, Minnesota Extension; Joan Sprain, Extension Educator; Bob Olson, Extension Educator; Barbara Dacy, Executive Director, Housing and Redevelopment Authority; Jane Harper, Principal Planner; Robert Lockyear, Administrative Services Director; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

George Rydeen, Soil and Water Conservation District Board, informed the County Board that its sister organization, the FSA, has told them that they are closing their office in Washington County in the near future. He is concerned that there will be considerable travel for agricultural people that would like that service. They will now have to travel to Dakota or Chisago County.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the May 8, 2001 Board meeting minutes.
2. Approval to confirm the appointment of Gary Kriesel to the Community Development Block Grant Citizens Advisory Committee representing the Community Services Advisory Committee to a term expiring December 31, 2001.
3. Approval of a contract with Human Services Incorporated to act as designated service agency for the Collaborative by directing the use of Children's Mental Health Collaborative funds.
4. Approval of the Family Means 2001 contract for home and community based services and financial case management services.

May 22, 2001

5. Approval of a contract between the Tenth Judicial District of Minnesota for Washington County and the National Center for State Courts to employ the services of the Center to conduct a caseload and calendar management project.
6. Adoption of **Resolution No. 2001-057** as follows:

Resolution Enacting Washington County's Withdrawal from
the EMS Radio Communications Board

WHEREAS, the Washington County Board of Commissioners entered into a Joint Powers Agreement with Ramsey and Dakota counties to operate and finance an Emergency Medical Services (EMS) Radio Communications system in the east metropolitan area; and

WHEREAS, Article V of the EMS Radio Communications Board Joint Powers Agreement allows for withdrawal in Section 1 as follows: "Any county may withdraw on December 31 of any year by giving notice to the Chair of the EMS Radio Communications Board of a certified copy of a resolution of its Board of Commissioners indicating its intent to withdraw from this Agreement. Such notice must be given to the Chair of the EMS Radio Communications Board by June 1st of the year of withdrawal to be effective."; and

WHEREAS, the Dakota County Board of Commissioners has taken action to notify the EMS Radio Communications Board Chair and has resolved to withdraw from the Joint Powers Agreement effective, January 1, 2002; and

WHEREAS, Article VI of the EMS Radio Communications Board Joint Powers Agreement provides conditions for termination of the Agreement in Section 1 as follows: "This Agreement shall remain in effect and terminate only upon the occurrence of any one of the following events:

- A. When, in the judgment of the Board, it becomes impractical or uneconomical to continue the EMS radio communications system.
- B. When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.
- C. When a majority of the counties hereto agree, by resolution, to terminate the Agreement."; and

WHEREAS, the effects of the Dakota County withdrawal, the need for equipment replacement and/or upgrades, and changes in the use patterns of the EMS Radio Board's Medical Resource Control Center at Regions Hospital in St. Paul, MN makes continued participation in the EMS Radio Communications Board uneconomical and impractical; and

WHEREAS, staff have prepared recommendations (hereby attached to this resolution) for an orderly transition for Washington County's withdrawal from the Joint Powers Agreement.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby gives notice to the Chair of the EMS Radio Communications Board, and to its fellow member counties of

May 22, 2001

Ramsey and Dakota, of its intent to withdraw from the Joint Powers Agreement for operating and financing the EMS Radio Communications system effective December 31, 2002.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby directs staff to implement the recommendations as presented from the Department of Public Health and Environment and to work with Public Health Staff from the other member counties and Emergency Medical Services providers to achieve an effective and orderly transition out of this service.

Recommendations for Washington County's Withdrawal from the
EMS Radio Communications Board May 22, 2001

1. That the Washington County Board of Commissioners indicate its intent to withdraw from the Radio Communications Board effective December 31, 2002.
2. That the Ramsey and Washington County Boards of Commissioners give formal notice to Regions Hospital that the existing contract for Medical Resource Control Center operations will not be renewed at its termination date of December 31, 2002.
3. That Ramsey and Washington Counties indicate their willingness to assign the use of the UHF channels related to the operation of the EMS Radio Communication System to an appropriately formed governance entity.
4. That Ramsey and Washington Counties indicate their willingness to negotiate a reasonable price for transfer of ownership of the equipment related to the operation of the EMS Radio Communications System to an appropriately formed governance entity.
5. That County staff provide technical assistance and consultation to Regions Hospital and/or to local cities who may desire to develop a governance agreement for operation and maintenance of the EMS Radio Communications system and the Medical Resource Control Center effective January 1, 2003.
6. That Ramsey and Washington Counties indicate their willingness to contribute an amount not to exceed 25% of the total cost for operation of the Medical Resource Control Center on an annual basis to assure the availability and use of the system for mass casualty incident and/or disaster coordination. Such annual cost shall not grow by more than 3% annually. The term of this condition would be for five (5) years – January 1, 2003 through December 31, 2007. (Ramsey and Washington Counties' respective shares of this cost would be determined between the Counties)
7. That Washington and Ramsey Counties work cooperatively with providers and Regions Hospital to secure a permanent alternative funding stream.
8. That Ramsey and Washington Counties request that Regions Hospital and/or local cities indicate their interest in pursuing ownership, operation and maintenance of the EMS Radio Communications System and the MRCC by January 1, 2002. If Regions Hospital and/or local cities are not interested in ownership, operation and maintenance of the EMS Radio Communications System, the system shall cease to operate on January 1, 2003.

May 22, 2001

7. Approval of Amendment No. 2 to Brauer & Associates, Ltd. Contract No. 843 for the development of a master plan for the proposed Lake Links Trail Network.
8. Concur in the approval of an agreement between the City of Woodbury and the YMCA of Greater St. Paul for the land transaction involving the project construction of the Woodbury Central Park and Washington County Library.
9. Information only – National Trails Day Celebration and Explore Your Parks Day, June 2, 2001.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Linda Bixby, Community Services Supervisor, presented an overview of current legislative proposals in the State House and Senate on the shared responsibility child support guidelines. These proposals would take both parents' income into account in determining the amount of the child support order. Ms. Bixby stated it is anticipated that neither bill will be passed this session, but instead statewide hearings will be conducted during the summer months on the merits of each bill.

J. Alan Midgett, Community Services Supervisor, presented an overview of the Financial Institution Data Match (FIDM) that creates quarterly matching of delinquent non-custodial parents with financial institution account records. The process allows the child support office to levy against the non-custodial parent's financial account and will increase the collection of delinquent child support.

WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

Commissioner Pulkrabek moved to adopt **Resolution No. 2001-058** as follows:

Resolution Approving the Qualified Allocation Plan for Housing Tax Credits

WHEREAS, Congress has permanently extended the Low Income Housing Tax Credit Program by enactment of the Revenue Reconciliation Act of 1993;

WHEREAS, Treasury Regulations (the "Regulations") require allocators of low income housing credits, including the Washington County Housing and Redevelopment Authority (the "Authority") which allocates such credits on behalf of Washington County (the "County"), to provide procedures to allocate low income housing tax credits and monitor compliance of projects to which it has allocated low income housing tax credits pursuant to Section 42 of the Internal Revenue Code of 1986, as amended;

May 22, 2001

WHEREAS, the Authority has determined it is necessary and appropriate to modify the Authority's previously adopted Housing Tax Credit Qualified Allocation Plan (the "Plan"); and

WHEREAS, the Authority has adopted the Plan, as amended, in substantially the form attached hereto as Exhibit A following a public hearing regarding the revision of the Plan for which not less than 14 days notice was published in a newspaper of general circulation in the County.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Washington County that the amended Housing Tax Credit Qualified Allocation Plan previously adopted by the Authority and attached hereto as Exhibit A is hereby approved.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Recognition to Charles Leifeld

Commissioner Abrahamson moved to adopt the following Proclamation:

Washington County Proclamation of Appreciation Charles Leifeld

WHEREAS, Charles (Chuck) Leifeld is retiring from the University of Minnesota Extension Service effective June 1, 2001; and

WHEREAS, Chuck Leifeld has served the University of Minnesota Extension Services for thirty-two (32) years and four (4) months – first in McLeod County, Minnesota, and, since July 1, 1976, in Washington County; and

WHEREAS, Chuck Leifeld has been highly respected by his fellow University of Minnesota Extension colleagues, by Washington County employees and by the residents of the Washington County community he has served and worked with over the years; and

WHEREAS, Chuck Leifeld has continuously demonstrated his enthusiasm and commitment in working with youth and has made significant contributions by helping our youth become all they can be – today and in the future.

NOW, THEREFORE BE IT RESOLVED that, the Washington County Board of Commissioners acknowledges with grateful appreciation Charles (Chuck) Leifeld's service to the citizens of Washington County; and

BE IT FURTHER RESOLVED THAT, The Washington County Board of Commissioners heartily commends Charles (Chuck) Leifeld for his active leadership in the University of Minnesota Extension Service–Washington County and extends its best wishes to Chuck and his family for a happy and healthy future.

May 22, 2001

Commissioner Stafford seconded the motion and it was adopted unanimously.

Commissioner Peterson moved to declare June 1, 2001 as "Chuck Leifeld Day in Washington County."

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Appreciation for Flood Related Activities

Commissioner Abrahamson moved to adopt **Resolution No. 2001-059** as follows:

Resolution of Appreciation for Flood Related Activities

WHEREAS, during the period April 10, 2001 and May 6, 2001, Washington County experienced flooding conditions caused by snowmelt and precipitation on the Mississippi and St. Croix Rivers; and

WHEREAS, the communities of Afton, Bayport, Cottage Grove, Denmark Township, Lakeland, Lake St. Croix Beach, Marine on St. Croix, May Township, Newport, St. Mary's Point, and Stillwater, have all been impacted by flood waters which reached the second highest levels on record; and

WHEREAS, hundreds of volunteers and local government personnel have devoted countless hours of hard work and effort to sand bag, pump, provide security, provide food and refreshments and many other activities related to protecting the health and safety of Washington County residents; and

WHEREAS, the County Board of Commissioners recognizes and appreciates all the fine work done by individual volunteers, community agencies and our local, state and federal government agencies and staff.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby officially thank all those who participated in the flood fight of 2001 and publicly acknowledges their contribution to our community.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Lowell Johnson, Senior Program Manager, informed the Board that there were 64 homes with major damage, 22 with minor damage and 59 that were affected. Twenty-seven families were evacuated from their homes and 17 families were sheltered by the Red Cross or assisted by others. Mr. Johnson stated that total estimated damages countywide are \$1,540,357 to date. This figure not only includes private residences, it includes damages and expenses related to the flood fight such as sand bagging, levies, pumping, public safety services, equipment and repairs.

Mr. Johnson demonstrated how Project Impact grant funds were used to conduct flood hazard analysis and damage assessment using the County's geographic information system and the use of two-foot contour mapping.

May 22, 2001

GENERAL ADMINISTRATION**Additional Green Corridor Project Funds**

Commissioner Hegberg moved to adopt **Resolution No. 2001-060** as follows:

Resolution Accepting Additional State Grant Funds
Through the "Implement the Chisago and Washington Counties
Green Corridor Project - Continuation" Contract

WHEREAS, the 1999 Minnesota Legislature enacted Chapter 231, Section 16, Subdivision 13(I) which states, "Implement the Chisago and Washington Counties Green Corridor Project - Continuation". \$200,000 the first year and \$200,000 the second year are from the trust fund to the commissioner of natural resources for an agreement with 1000 Friends of Minnesota for land protection activities including at least \$300,000 for cost-share grants to local governments for fee or less than fee acquisition"; and

WHEREAS, Washington County has entered into a grant agreement with the 1000 Friends of Minnesota to receive the state funds for the Implement the Chisago and Washington Counties Green Corridor Project - Continuation Contract, and

WHEREAS, The Washington County Board has authorized an expenditure of \$150,000 to match the \$150,000 of cost-share grants available to Washington County for acquiring property in fee or property interest in less than fee to protect land within the Washington County Green Corridor Opportunity Area; and

WHEREAS, Chisago County has agreed to release its \$150,000 of funds for use in Washington County;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners agrees to accept the additional \$150,000 to acquire property in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners agrees to make the \$150,000 available to the South Washington Watershed District to purchase interests in land consistent with the criteria and priorities of the Washington County Purchase of Development Rights Program contingent on the South Washington Watershed District providing the required \$150,000 cash match.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Conservation Easement on the Ratzloff Property

Commissioner Stafford moved to adopt **Resolution No. 2001-061** as follows:

May 22, 2001

Resolution Authorizing Expenditure of Funds
to Acquire a Conservation Easement on the Ratzloff Property

WHEREAS, Washington County is authorized to purchase development rights in the form of conservation easements under MINN. STAT. CHAPT. 84C in areas where preservation is considered to be desirable; and

WHEREAS, Washington County is authorized to acquire the development rights in the form of conservation easements through capital improvement funds pursuant to MINN. STAT. 373.40; and

WHEREAS, the 1999 Minnesota Legislature through, the Legislative Commission on Minnesota Resources, has provided Washington County with a \$300,000 cost-sharing grant to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

WHEREAS, Washington County has adopted a match of \$150,000 of capital improvement funds and the South Washington Watershed District Board of Managers has authorized a match of \$150,000 to acquire property interests in fee or less than fee to protect lands within the Washington County Green Corridor Opportunity Area where preservation is considered to be desirable; and

WHEREAS, the South Washington Watershed District agrees to work with Washington County to purchase interests in land that are consistent with the criteria and priorities of the Washington County Purchase of Development Rights Program; and

WHEREAS, Washington County has solicited, evaluated and ranked land protection proposals according to an adopted Purchase of Development Rights Ordinance and an approved Policies and Procedures Document; and

WHEREAS, the Purchase of Development Rights Advisory Committee recommended that Purchase of Development Rights Program funds be used to protect parcels of land in the South Washington Watershed District's Central Corridor Project area;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the expenditure of up to \$186,000, to acquire a conservation easement on the Ratzloff parcel in the City of Woodbury, Property Identification Number 34.028.21.42.0002; and

BE IT FURTHER RESOLVED, that the County Board Chair and the County Administrator be authorized to execute all necessary documents related to this expenditure; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes this expenditure contingent on the South Washington Watershed District providing the required \$150,000 cash match.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

May 22, 2001

County Commissioner Nominees to the 2001/2002 NACo Steering Committees

Commissioner Abrahamson moved to nominate the following Commissioners for appointment to the 2001/2002 National Association of Counties Steering Committees: Commissioner Hegberg, First Choice, Taxation & Finance, Second Choice, Environment, Energy and Land Use; Commissioner Peterson, First Choice, Transportation, Second Choice, Telecommunications & Technology; Commissioner Stafford, First Choice Taxation & Finance, Second Choice, Justice & Public Safety; and Commissioner Pulkrabek; First Choice, Public Lands, Second Choice, Taxation and Finance. Commissioner Stafford seconded the motion and it was adopted unanimously.

Legislative Update

Molly O'Rourke, Deputy Administrator, presented an update on the 2001 Legislative Session.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported that he had a meeting in New Scandia regarding Tax Increment Financing and that issue will probably be coming to the County with some revised language.

Commissioner Abrahamson reported on a ceremony held last Sunday at the Historic Courthouse for a groundbreaking on the new garden and a wall dedication.

Commissioner Abrahamson asked that copies of a brochure from the Metropolitan 911 Board and EMS on how to place a 911 call be made available to the public and published in the Staying in Touch Newsletter. Commissioner Peterson asked that staff have these brochures available at the County, the County fair and other County sponsored events.

Commissioner Stafford asked that staff provide him with more information regarding the County's water governance program and the current appeal.

Commissioner Stafford stated that he and Commissioner Hegberg met with Representative Vandever regarding the reduction in transit funding that the Metropolitan Council member Marc Hugunin brought to the County's attention. He stated that Representative Vandever had an entirely different view on that situation. Commissioner Stafford believes there needs to be a dialog between Metropolitan Council and the County legislative delegation to get a clearer picture on this issue.

Commissioner Peterson acknowledged the "Take It Back" brochure that was sent to County residents. She believes this is a wonderful tool and hopes that this brochure will also be available at the County fair, libraries and any booth the County may have at any local events. Commissioner Peterson would

May 22, 2001

like to see the fall cable programming deal with the Resource Recovery Facility, the programs the County has instituted about hazardous waste and the Take It Back program.


BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:50 a.m.

Attest:



Molly F. O'Rourke
Deputy Administrator



Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 5, 2001

The Washington County Board of Commissioners met in regular session at 4:30 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Abrahamson, Peterson, Pulkrabek and Stafford. Commissioner Hegberg absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Christina Volkers, Court Administrator; Bill Funari, Court Administration; Judge Susan Miles; Russ Reetz, Court Services Director; Judy Honmyhr, Human Resources Director; Mary McGlothlin, Director of Public Health and Environment; Linda Dyer, Assessment, Taxpayer Services and Elections; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Don Wisniewski, Director of Transportation and Physical Development; Doug Fischer, Deputy Director; Jim Luger, Parks Director; John Elholm, Parks Planner; Wayne Sandberg, Transportation and Physical Development; Larry Nybeck, Surveyor; Dan Papin, Community Services Director; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public, none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval to appoint Bruce Munneke as County Assessor for a term beginning June 5, 2001 and ending December 31, 2004.
2. Approval of contract with Jean Kubitschek for Guardian ad Litem Services
3. Approval to appoint Ms. Sonnie Smith to the Washington County Community Corrections Advisory Board as a citizen/minority representative to fill an unexpired term to December 31, 2001.
4. Approval to renew a joint powers agreement between the State of Minnesota, acting through its Commissioner of Corrections, Sentencing to Service Program and Washington County.
5. Approval of purchase of service agreements with the following vendors: East Communities Family Services; Forest Lake Youth Service Bureau; White Bear Lake Community Counseling Center; and Youth Service Bureau, Inc. for the period of January 1, 2001 to December 31, 2001.

June 5, 2001

6. Approval of a Special Project County Attorney II position in the County Attorney's Office through September 11, 2001.
7. Adoption of **Resolution No. 2001-062** as follows:

Resolution Regarding 2001 Washington County Appropriations
for County Extension Work

WHEREAS, Washington County has an Agreement with the University of Minnesota Extension Service for the purpose of providing financial support for Extension Educator positions in Washington County; and

WHEREAS, Washington County and the University of Minnesota Extension – Washington County have engaged in a new program partnership and operations integration relationship effective on April 1, 2001; and

WHEREAS, Washington County annually appropriates, through its county budget process, a sum of funds for the support of county extension work.

NOW THEREFORE BE IT RESOLVED that the sum of \$401,500 has been appropriated for the support of county extension work in Washington County for the year beginning January 1, 2001 to December 31, 2001.

BE IT FURTHER RESOLVED that the funds appropriated by the County shall be set apart and identified as county extension funds and appropriated subject to the order of the Dean and Director of the Minnesota Extension Service of the University of Minnesota, in accordance with Minnesota Statute 38.33 – 38.38, and in coordination with the Director of the Department of Public Health and Environment or her designee.

8. Approval to establish a public hearing date for June 19, 2001 at 9:00 a.m. to consider a request by James Schneider, New Scandia Township, to rezone 2 ½ acres from Commercial/Industrial to Rural Residential.
9. Bids were received for 2001 Regular Bituminous Overlays and 2001 CIR Bituminous Overlays as follows:

2001 Regular Bituminous Overlays

Tower Asphalt, Inc.	\$1,083,758.40
North Valley, Inc.	1,138,680.38
Hardrives, Inc.	1,162,030.17
C.S. McCrossan Const., Inc.	1,286,879.40

June 5, 2001

2001 CIR Bituminous Overlays

Tower Asphalt, Inc.	\$805,210.30
Hardrives, Inc.	833,535.29

Adoption of **Resolution No. 2001-063** as follows:

Award of Contract for 2001 Regular and CIR Overlay Project
to Tower Asphalt, Inc.

WHEREAS, in order to complete construction work on road preservation projects, the County solicited bids for these projects; and

WHEREAS, bids were opened on May 23, 2001, with Tower Asphalt, Inc. being the lowest responsible bidder for the Regular Overlays and CIR Overlays; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted and the County enter into a contract with Tower Asphalt, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Tower Asphalt, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

10. Bids were received for 2001 Crackseal as follows:

Daffinson, Inc.	\$134,005.56
ASTECH Corp.	182,236.60
Bergmann Companies, Inc.	190,457.80

Adoption of **Resolution No. 2001-064** as follows:

Award of Contract for 2001 Crackseal Project to
Daffinson, Inc.

WHEREAS, in order to complete road preservation work on County roads, the County solicited bids for this project; and

WHEREAS, bids were opened on May 23, 2001, with Daffinson, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Daffinson, Inc. be accepted and the County enter into a contract with Daffinson, Inc. under the terms and conditions set forth in the bid specification documents; and

June 5, 2001

BE IT FURTHER RESOLVED, that the contract between the County and Daffinson, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Bids were received for 2001 Sealcoat as follows:

	<u>County Bid</u>	<u>Municipal Bid</u>	<u>Total Bid</u>
Allied Black top	\$78,654.65	\$424,351.58	\$503,006.23
Pearson Bros., Inc.	98,741.72	431,342.21	530,083.93
ASTECH Corp.	104,245.96	476,754.56	581,000.52

Adoption of **Resolution No. 2001-065** as follows:

Award of Contract for 2001 Sealcoat Project to
Allied Blacktop

WHEREAS, in order to complete road preservation work on County roads, the county solicited bids for this project; and

WHEREAS, bids were opened on May 23, 2001, with Allied Blacktop being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Allied Blacktop be accepted and the County enter into a contract with Allied Blacktop under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Allied Blacktop be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

11. Approval and execution of a contract for play equipment purchase and installation at the Lake Elmo Park Reserve Modern Campground to Little Tikes Commercial Play Systems/Flanagan Sales, Inc. in the amount of \$40,000.
12. Bids were received for exterior masonry repairs/tuck pointing as follows:

	<u>Bid Amount</u>	<u>Alt. Bid Items</u>	<u>Total</u>
A.J. Spanjers Co., Inc.	\$54,050.00	\$6,500.00	\$60,600.00
Building Restoration Corp	63,937.00	13,595.00	77,532.00
Advanced Masonry	76,500.00	10,500.00	87,000.00

June 5, 2001

Adoption of **Resolution No. 2001-066** as follows:

**Award of Contract for Exterior Masonry Repair/Tuckpointing
at the Historic Courthouse to A.J. Spanjers Company, Inc.**

WHEREAS, in order to complete the masonry repairs and tuck pointing required at the Washington County Historic Courthouse, the County solicited bids for this project; and

WHEREAS, bids were opened on May 7, 2001, with A.J. Spanjers Company, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of A.J. Spanjers Company, Inc. be accepted and the County enter into a contract with A.J. Spanjers Company, Inc., under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and A.J. Spanjers Company, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

INTRODUCTION OF NEW COUNTY ASSESSOR

Molly O'Rourke, Deputy Administrator, introduced Bruce Munneke the new County Assessor. Mr. Munneke comes from the City of Woodbury where he has been the City Assessor for two years. Prior to that he has worked for Anoka County and the City of Minnetonka.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Vehicle Park Permits

Commissioner Abrahamson moved to change the timing and process for the sale of vehicle park permits from October 1 of one year through December 31 of the following year to January 1 through December 31 of a given year. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Update on Two Foot Contour and Aerial Photography

Larry Nybeck, County Surveyor, and John Baer, Survey Project Coordinator, presented a brief update on the two foot contour and aerial photography project including data availability, timeline, cost recovery

June 5, 2001

and how the information is being used and customer's reaction. Matt Moore, Administrator for the South Washington Watershed District gave an example of how this information is being used by the Watershed District.

Stop Signs At CSAH 18 and Lake Drive in Woodbury

Commissioner Abrahamson moved to adopt **Resolution No. 2001-067** as follows:

All Way Stop Installation at the CSAH 19 and Lake Road Intersection Located in the City of Woodbury

WHEREAS, the intersection of CSAH 19 (Woodbury Drive) & Lake Road currently operates as a two-way stop controlled intersection, with the Lake Road approaches required to stop; and

WHEREAS, this intersection has experienced increased traffic volumes due to additional construction and development in the area; and

WHEREAS, there have been nine (9) accidents at this intersection in the latest twelve (12) month period that would be susceptible to correction by the installation of an all way stop; and

WHEREAS, a traffic analysis shows that this intersection does meet the criteria set forth in the Minnesota Manual on Uniform Traffic Control Devices for an all way stop.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the Director of Transportation and Physical Development to install and maintain the appropriate signs to establish an all way stop condition at the intersection of CSAH 19 (Woodbury Drive) & Lake Road located in the City of Woodbury.

Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

COMMUNITY SERVICES DEPARTMENT

Dan Papin, Community Services Director, presented information on the Minnesota Children's Justice Initiative which is a joint venture between the Minnesota Department of Human Services and the Minnesota Supreme Court. The purpose of the project is to improve the processing and outcomes of child protection cases through collaboration of the juvenile courts, social service agencies and others invested in keeping children safe.

Judge Susan Miles informed the Board that a local workgroup has been developed which includes representatives from the Courts, Court Administration, Community Services, County Attorney, Public Defender, Guardian Ad Litem, Foster Parents and the Citizen Review Panel. They hope to have a report on their findings by late summer or early fall.

June 5, 2001

GENERAL ADMINISTRATION**Legislative Update**

Jim Schug, County Administrator, informed the Board that the County's drop list legislation and authority to sell some tax-forfeited lands did make it through the legislative session. He heard yesterday from John Kaul, the County's legislative liaison, that the Environment and Natural Resource Conference Committee agreed to some funding for processing solid waste at about \$5 per ton to help offset some of the costs at the County's Resource Recovery Facility.

July 3 County Board Meeting

Commissioner Abrahamson moved to cancel the July 3, 2001 County Board meeting. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

The Board could meet on that date if an emergency arises.

State Waivered Services Program Update

Doug Karsky, Community Services Supervisor, provided the Board with a brief update on their efforts to move individuals and families with persons who have developmental disabilities on to the State waiver program by the June 30, 2001 deadline.

Tax Forfeited Lands Auction

Jim Schug, County Administrator, announced that the County will hold a public sale of tax forfeited land this Friday, June 8 at 9:30 a.m. in the County Board room.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Abrahamson informed the Board that there will be a joint powers hearing on Monday, June 11, 7:00 p.m. at the Bayport City Hall to hear Andersen Corporation's request for reduced zoning on a parcel of land they own near County Road 21.

Commissioner Peterson informed the Board that she will be attending the Great Grove Get-Together on Saturday and will have a booth there to talk specifically about the Wakota Bridge and the Red Rock Rail, but she will have other County Brochures there as well.

June 5, 2001

Commissioner Abrahamson noted in the Board's packet there was correspondence about the retirement of John Devine, Financial Services. He feels the County is losing a great employee and he will be missed.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 6:10 p.m.

Attest:



James R. Schug

County Administrator



Myra Peterson, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 12, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Pat Singel, Deputy Community Services Director; Judy Honmyhr, Human Resources Director; Tonya Weinert, Financial Services Accountant; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Mary McGlothlin, Director of Public Health and Environment; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the May 22, 2001 Board meeting minutes as presented and approval of the May 15, 2001 meeting minutes amended as follows: Page 155, under Commissioner Reports-Comments-Questions, second paragraph, second to last line to read as follows: "He would be in favor of having the three DWI convictions become a felony."
2. Approval of comments on the Comfort Lake/Forest Lake Watershed District Water Management Plan.
3. Approval of 2001 contract with Legacy Endeavors, Incorporated to provide home and community based services for persons with developmental disabilities.
4. Approval of County certification of Community Services Case 285851 to provide adult foster care services to a related person.
5. Approval to extend a Special Project Social Worker I position in the Community Services Department through December 31, 2001.
6. Approval of Special Project Sr. Office Technician position in the Community Services Department through December 31, 2001.

June 12, 2001

7. Approval to authorize a .5 F.T.E. Social Worker I/II position in the Community Services Department.
8. Approval and execution by Board Chair and Administrator of an agreement with the Cities of Woodbury and Oakdale for distribution of curbside recycling funds in the amount of \$145,167.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

Commissioner Hegberg arrived at 9:05 a.m.

HUMAN RESOURCES DEPARTMENT

Commissioner Pulkrabek moved approval to notify employees and exclusive representatives of the County's intent to modify Section 17 of the County Personnel Rules and Regulations (Insurance Benefits), to discontinue any County contribution toward retiree medical insurance for all employees hired after January 1, 2002. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

FINANCIAL SERVICES DEPARTMENT

Commissioner Abrahamson moved to adopt a resolution to select an underwriter and authorize the transaction for refunding of the General Obligation Refunding Bonds Series 1992A. Commissioner Pulkrabek seconded the motion.

The Board discussed the resolution.

Commissioner Abrahamson moved to amend the resolution by removing section (b) and changing section (c) to read as follows: "If a forward sale is selected, the Finance Committee is authorized to issue RFP's for underwriter services." Commissioner Stafford seconded the amendment and it was adopted unanimously.

Commissioner Abrahamson moved to adopt amended **Resolution No. 2001-068** as follows:

Resolution to Select an Underwriter(s) and Authorize the Transaction for
the Refunding of the General Obligation Refunding Bonds Series 1992A

WHEREAS, the Washington County Finance Committee and the
County's financial advisor have recommended the forward refunding of
the Series 1992A bonds to take effect not later than August 1, 2001; and

June 12, 2001

WHEREAS, depending upon interest rate trends, the County may desire to enter into a forward purchase contract and enter into a forward sale on November 3, 2001; or to complete a competitive sale to refund the Series 1992A bonds after the November 2001 limitation.

NOW, THEREFORE BE IT RESOLVED, that the County Board delegates to the Finance Committee the authority to proceed as follows:

- (a) The Finance Committee is authorized to select either a forward sale or a competitive sale for the refunding of the Series 1992A Bonds.
- (b) That if a forward sale is selected, the Finance Committee shall select underwriter services through a request for proposal (RFP) process.

Commissioner Stafford seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Introduction of New Director of Assessment, Taxpayer Services and Elections

Jim Schug, County Administrator, introduced Kevin Corbid as the new Director of Assessment, Taxpayer Services and Elections. Mr. Corbid has recently worked for the Association of Minnesota Counties as its legislative liaison in the area of general government and taxation.

Auction for Tax-Forfeited Land

Mr. Schug reported that the County held its auction for tax-forfeited land last Friday, June 8. The sale made \$163,000.

County Property Auction

Mr. Schug noted that the County general property auction will be held on June 18 at 4:00 p.m. at the Transportation and Physical Development facilities on Myeron Road. He indicated that all items for auction are listed on the County's web site. He also announced that on Saturday, July 7, there will be a small auction in the Government Center north parking lot to sell a semi-load of abandoned Harley-Davidson motorcycle parts and construction equipment.

Deputy Sheriff Honored

Mr. Schug announced that the Minnesota Police and Peace Officers Association named Deputy Sheriff Tom Stafford as the Minnesota Police Officer of the Year. Arrangements will be made to have Deputy Sheriff Stafford appear and be recognized at a future Board meeting.

June 12, 2001

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported that the last Solid Waste Management Coordinating Board had a speaker from the City of Minneapolis who discussed their new anti-litter program. He suggested that Washington County should look at starting a program like this.

Commissioner Hegberg reported on the Government Financial Officers conference he attended in Philadelphia last week as a Public Employee Retirement Association (PERA) representative. He attended meetings on Internet use and responsibility of financial officers to look at environmental/economic consequences because that is starting to show up on company's balance sheets.

Commissioner Stafford reported that the week of June 18, there will be a citizen's jury which will be conducting a review of waste management. The Jefferson Center was hired by the Solid Waste Management Coordinating Board to conduct this research.

Commissioner Abrahamson reported on a meeting he attended last night on Andersen Corporation's request to rezone 161 acres of their property on County Road 21 just south of 14. A developer is interested in building homes on that property. Another meeting is scheduled for June 25.

Commissioner Peterson reminded the Board of a public open house at the St. Paul Union Depot for the Red Rock Corridor this evening. The open house runs from 4:00 to 6:30 p.m.

Commissioner Peterson thanked the following staff for attending the Great Grove Get-Together: Susanna Wilson and Dan Schoepke from Public Health and Environment and Christina Sroka, Court Services Department. She encouraged other Commissioners to be involved in their local events and to meet with the public.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:00 a.m.

June 12, 2001

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss allowing dogs in County campgrounds. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Don Wisniewski, Jim Luger and Mike Polehna.

Myra Peterson
Myra Peterson, Chair
County Board

Attest:

James R. Schug
James R. Schug
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 19, 2001**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Robert Crawford, Workforce Center Division Manager; Don Wisniewski, Director of Transportation and Physical Development; Jim Luger, Parks Director; Larry Nybeck, Surveyor; Dennis O'Donnell, Senior Planner; Ann Pung-Terwedo, Senior Planner; Mike Polehna, Parks Manager; Judy Honmyhr, Human Resources Director; Lowell Johnson, Public Health & Environment Senior Program Manager; Judy Hunter, Public Health & Environment Senior Program Manager; Sue Hedlund, Program Manager; Jean Streetar, Community Health Specialist; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the June 5, 2001 Board Meeting minutes.
2. Approval of grant contract between Washington County and the Minnesota Department of Natural Resources, in the amount of \$25,000 to complete a natural resources inventory between the St. Croix River and County Road 21 in Denmark Township; and, authorization to advertise for proposals for the development of a natural resources inventory in this portion of Denmark Township which would serve as a first step in developing a master plan for a trail from Afton to Prescott, WI.
3. Information only on mission directed savings projects: 1) Installation of historical marker at Point Douglas Park; 2) Installation of historical marker at Pine Point Park; and 3) Construction of small shelter in the group camping area of Lake Elmo Park Reserve.
4. Adoption of **Resolution No. 2001-069** as follows:

June 19, 2001

Minnesota Trail Assistance Program
Star Trail Association

WHEREAS, Washington County Star Trail Association has developed a snowmobile trail system in Washington County; and

NOW, THEREFORE, BE IT RESOLVED, that any State Grants in Aid for the described trails be directed to Washington County for disbursal to the Washington County Star Trail Association, and application made therefore by said County; and

BE IT FURTHER RESOLVED, that the Minnesota Trail Assistance Program application and the Minnesota Trail Assistance Agreement be executed through the signatures of the Chairman of the County Board and the Washington County Administrator without further action of the County Board conditioned upon compliance with all specification requirements and approval as to form by the Washington County Attorney's Office.

5. Approval of contract between the Sheriff's Office and the City of Oakdale for radio antenna space on their Hallmark Avenue Water tower.

The foregoing Consent Calendar was adopted unanimously; Commissioner Stafford absent.

Commissioner Stafford arrived at 9:05 a.m.

COMMUNITY SERVICES DEPARTMENT

Commissioner Abrahamson moved to approve an agreement between the Minnesota Department of Trade and Economic Development and Washington County Community Services' Workforce Division to operate Dislocated Worker Program between July 1, 2001 and June 30, 2003. Commissioner Hegberg seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson, Peterson and Stafford; No. Commissioner Pulkrabek.

PUBLIC HEARING – TRANSPORTATION AND PHYSICAL DEVELOPMENT

Rezoning Request and Comprehensive Plan Amendment by James Schneider

The Board Chair presented an overview of a request by James and Peggy Schneider to amend the Washington County Comprehensive Plan and Washington County Zoning Ordinance to rezone approximately 2.5 acres of land in New Scandia Township from Commercial/Industrial Rural to Single Family Estate-Residential.

The Board Secretary read the notice of public hearing into the record.

June 19, 2001

Dennis O'Donnell, Senior Planner, presented an overview of the Schneider's' property and their request to rezone the property from commercial to residential. Mr. O'Donnell asked the Board to consider six issues he outlined in his memo to the Board dated June 6, 2001 (received and placed on record).

Mr. O'Donnell advised the County Board that the Washington County Planning Advisory Commission reviewed this request on May 22, 2001 and recommended approval of the rezoning and comprehensive plan amendment (minutes received and placed on record). He also indicated that the New Scandia Town Board recently approved this request.

Mr. O'Donnell stated after review of the conditions in the area, staff concurs with New Scandia Township and the Washington County Planning Advisory Commission's decision and feel residential use would be the best and most environmentally sound use of this particular piece of property.

Commissioner Peterson asked when this land is developed, can the house be buffered from future development across the way? Mr. O'Donnell stated that would be possible. They are quite a distance from both the north property line and the west property line. It is also heavily wooded so it should provide a pretty good buffer.

Commissioner Hegberg asked about the property to the west of this request, is that the metal fabricating, or what is that? Mr. O'Donnell indicated that the two white buildings shown on the aerial photographs are self-storage units.

Commissioner Stafford asked Mr. Schneider if there is anything in his development plan to alert people who buy those lots of what their surroundings are? Mr. Schneider indicated that this will only be one home site.

The Board Chair opened the public hearing for comments; none were heard. The public hearing was closed at 9:23 a.m.

Commissioner Hegberg moved to adopt **Resolution No. 2001-070** as follows:

Resolution Approving Comprehensive Plan Amendment
and Rezoning Request by James and Peggy Schneider

WHEREAS, James and Peggy Schneider have submitted an application to amend the Washington County Comprehensive Plan and the Washington County Development Code to rezone 2.5 acres of property legally described as Lot 9, Block 1, Hawkinson Business Park, New Scandia Township from Commercial/Industrial Rural to Single Family Estate-Residential; and

June 19, 2001

WHEREAS, these requests were heard by the Washington County Planning Advisory Commission at their meeting of May 22, 2001; and

WHEREAS, the Washington County Planning Advisory Commission recommended approval; and

WHEREAS, on June 19, 2001, the Washington County Board of Commissioners conducted a public hearing on the requests; and

WHEREAS, the record of the public hearing consists of the minutes of the Planning Advisory Commission meetings, including the written comments thereto, a staff memorandum to the County Board dated June 6, 2001, including minutes from New Scandia Township Planning Commission dated April 3, 2001 supporting the zoning request and presentations by the Washington County Department of Transportation and Physical Development, representatives of James and Peggy Schneider and members of the public.

NOW, THEREFORE, BE IT RESOLVED, based upon the hearing record, the Washington County Board of Commissioners hereby amends the Washington County Comprehensive Plan by changing the land use designation from Commercial/Industrial Rural to Single Family Estate-Residential and the Washington County Development Code by rezoning the above described property in New Scandia Township from Commercial/Industrial Rural to Single Family Estate-Residential, for the following reasons:

1. A Single Family Estate zone permits residential use.
2. The lot is compatible with adjacent land use to the south zoned rural residential.
3. The lot is heavily vegetative, with a wetland which provides a good buffer to adjacent property zoned light industrial.
4. The rezoning request to Single Family Estate is an environmentally sound use of this property and there is no negative off-site impact as a result of the rezoning.

BE IT FURTHER RESOLVED, that the Washington County Zoning Administrator is directed to make the appropriate changes in the Comprehensive Plan and Development Code and to cause the same to be published and codified according to law.

WASHINGTON COUNTY DEVELOPMENT CODE AMENDMENT

WASHINGTON COUNTY ORDINANCE NO. 157

An Ordinance Amending the Washington County Comprehensive Plan and Washington County Development Code Regulating Land Use in Washington County.

The Board of Commissioners of Washington County ordains:

SECTION 1: The Washington County Comprehensive Plan and the Washington County Development Code be amended to rezone 2.5 acres of property legally described as Lot 9,

June 19, 2001

Block 1, Hawkinson Business Park, New Scandia Township from Commercial/Industrial Rural to Single Family Estate – Residential.

SECTION 2: The Washington County Zoning Administrator is hereby directed to amend the Washington County Comprehensive Plan and Washington County Development Code, including zoning maps, in accordance with the foregoing amendment.

SECTION 3: Effective date. This Ordinance shall be and is hereby declared to be in full force and effect after its passage and publication according to law.

Passed by the Board of County Commissioners of Washington County, Minnesota, this 19th day of June, 2001.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Resource Recovery Waste Education Agreement

Judy Hunter, Senior Program Manager, stated that last year, the Resource Recovery Project Board entered into a Waste Education Agreement with Washington County to hire an Environmental Specialist to provide outreach and education services. During the past year, this person has arranged for 78 tours of the facility, presentations to a variety of groups and has ensured that the Resource Recovery display has been set up in many locations throughout the two counties. The work plan for the coming year is being revised to include targeted work with multi-family homes such as condominiums and town home associations and educating them as to where their waste goes. Staff is requesting a one-year extension of the Special Project Environmental Specialist position for outreach services.

Commissioner Peterson stated there is a real public interest in wanting to know about Resource Recovery and wanting to see the display. She feels this person is doing an excellent job.

Commissioner Stafford noted that additional tasks were added for outreach and should increase information to the public. He also reminded the Board that there is a citizen's jury meeting this week to review waste management.

Commissioner Pulkrabek stated he will not support this position. His vote does not reflect the job performance, from everything he has heard she is doing a fantastic job. He does applaud the efforts to focus more on town home associations. However, he feels this position has an insurmountable task and the bottom line for him is that they hired this position as a temporary position at a price tag of \$57,000 and it cannot be shown that it is working, or will work. The amount of garbage going to the Newport

June 19 2001

facility has gone way down. If there has been a great education campaign then there would be pressure on the haulers to bring the garbage to the Newport facility, and that simply hasn't happened. The County's own survey shows that less people know where their garbage goes and less people care where their garbage goes than the survey done two years previously. The City of Oakdale survey that came out a few months ago, compared to a survey taken six years ago, says the same thing; less people know where their garbage goes, less people care where their garbage goes and price is still the biggest factor in determining which hauler they select.

Commissioner Peterson feels the County Board should assume some of the responsibility to go out and promote the kinds of environmental stewardship that it should. She would challenge the Commissioners to do something with this position and promote environmental stewardship of our garbage.

Commissioner Abrahamson stated he agrees with Commissioner Peterson. He has met with quite a few people and he is surprised by the lack of understanding of the average taxpayer in not knowing where their waste is going. He feels it is getting better, at least in the communities he represents, they want to know how to force the haulers to do certain things. He feels education is a key.

Commissioner Hegberg agrees with Commissioner Pulkrabek to a great extent on the financial part. However, he will support the position. Education is an extremely difficult task, but he feels the public needs to be educated on why the County does certain things. Including the town house associations and apartments in educating them on where their garbage is going is a good idea.

Commissioner Stafford moved to authorize the County Board Chair and County Administrator to execute the Waste Education Agreement between Washington County and the Ramsey/Washington Resource Recovery Board to provide a one-year extension of the Special Project Environmental Specialist position for outreach services. Commissioner Abrahamson seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson, Peterson and Stafford; No. Commissioner Pulkrabek.

Amendment No. 10 to the Resource Recovery Service Agreement

Commissioner Hegberg moved to adopt **Resolution No. 2001-071** as follows:

Amendment Number 10 to the Ramsey/Washington Resource
Recovery Service Agreement with NRG Energy, Inc.

WHEREAS, Ramsey and Washington Counties have entered into a Service Agreement with NRG Energy, Inc. for resource recovery services; and

WHEREAS, the Counties and NRG have previously amended the Service Agreement nine times, in 1989, 1990, 1992, twice in 1993, 1995, 1996, 1997 and 1999; and

June 19, 2001

WHEREAS, the Counties and NRG have negotiated an amendment to the Service Agreement that would help to address issues related to waste deliveries; and

WHEREAS, the Joint Powers Agreement for the Resource Recovery Project provides that the County Boards must approve any Service Agreement Amendments; and

WHEREAS, the Ramsey/Washington County Resource Recovery Project Board has recommended that the County Boards approve Amendment Number 10 to the Service Agreement.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners hereby approves the Amendment Number 10 to the Service Agreement, and authorizes the Chair and County Administrator to execute the agreement.

Commissioner Stafford seconded the motion and it was adopted unanimously.

Explore Public Collection System for Solid Waste

Commissioner Stafford moved to adopt **Resolution No. 2001-072** as follows:

Authorization to Direct the County to Fully Explore and Consider Development and Implementation of a Public Collection System for Solid Waste

WHEREAS, Washington County (the "County") desires to continue to benefit, protect and ensure the public health, safety, welfare and environment of the County's residents and businesses through sound management of solid waste generated in the County; and

WHEREAS, public collection of solid waste could provide such services in a more cost effective manner and better allocate the costs of solid waste management among generators of waste based upon the volume of waste generated; and

WHEREAS, public collection could reduce the impact of solid waste collection vehicles on roads, alleys and bridges, and reduce noise and traffic impacts in the County; and

WHEREAS, the County seeks to manage the potential long-term financial liability on its taxpayers, including the environmental liability associated with disposal of solid waste; and

WHEREAS, Minnesota Statutes, including Minnesota Statutes Chapters 115A, 145A, 400 and 473, grant the County the authority to establish and conduct solid waste management programs to protect the water, air and land resources of the County thereby promoting the public safety, health and welfare of its residents and businesses; and

WHEREAS, the County has adopted the Regional/Washington County Solid Waste Master Plan ("Plan"), Resolution No. 99-019, pursuant to Minnesota Statutes Chapter 473 that seeks to implement solid waste management in a manner fully consistent with the waste management

June 19, 2001

hierarchy prescribed by the State of Minnesota, including reducing the amount of solid waste generated, maximizing recycling and converting waste to energy; and

WHEREAS, the Plan specifically contemplates exploration and potential implementation of public collection of solid waste; and

WHEREAS, Minnesota Statutes Chapters, 115A, 145A, 400, and 473 grant the County the specific authority to provide for and regulate the collection, management and disposal of solid waste and other refuse; and

WHEREAS, the process to develop and implement public collection of solid waste should ensure participation of County residents and businesses.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners hereby directs that the County fully explore and consider development and implementation of a public collection system for solid waste in light of the potential benefits described above, and that the County engage participation of residents, municipalities, solid waste haulers, businesses, and citizen groups as it considers development and implementation of a public solid waste collection system; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and delegates to the Ramsey/Washington County Resource Recovery Project Board ("Project Board") the responsibility for the study of a public collection system on behalf of each County, including the authorization to enter into contracts and use Project funds to advance the study; and

BE IT FURTHER RESOLVED, the outcome of this exploration and discussion is not predetermined and final decisions will be made by individual county boards.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Acceptance of the "Award of Excellence"

Murray Harber, Past President of the Minnesota Council of Physical Activity and Sports, presented the County Board Chair with its "Award of Excellence" to the Community Fitness Partners. This award recognizes the partners for completion of a "walkability" assessment of Oak Park Heights and Stillwater and the development of printed maps of walking routes throughout the two cities.

Mr. Harber also presented the Board Chair with a Certificate of Commendation to the Community Fitness Partners from Governor Jesse Ventura.

Jean Streetar, Community Health Specialist, listed the current partners in the coalition: Washington County Department of Public Health and Environment; Washington County Department of Transportation and Physical Development; City of Oak Park Heights; City of Stillwater, Courage St. Croix; Stillwater Area School District and Community Education; Stillwater Senior Center; and Lakeview Hospital.

June 19, 2001

GENERAL ADMINISTRATION**Legislative Update**

James Schug, County Administrator, reported on a possible State shutdown and what impact that would have on local government. Staff is determining what are the County's essential services and how they would be impacted. Services to children, elderly persons, persons with disabilities are some of the services that need to be maintained even if there is a suspension of some of the funding. The County is looking at its labor agreements and policies regarding employees if it should have to reduce the size of the workforce on a temporary basis. They are also looking at the contracts for Community Service providers who provide direct care to the vulnerable populations in the community. The issue of cash flow and reimbursement is also being looked at. If there is an interruption in State funding, will the County be made whole again when the 2002-2003 budget is approved? Various State departments are being contacted to determine their plans so the County can coordinate. How information would be shared with the public if there is a reduction in County and State services is also being looked at. Finally, they are coordinating efforts with other agencies such as the Metropolitan Inter-County Association and the Association of Minnesota Counties.

Citizen's League Energy Task Force Application

Mr. Schug announced that the Citizen's League is starting a process to examine how Minnesota should prepare for its future energy needs while balancing affordability, reliability and environmental concerns. If any of the Commissioners are interested in participating in that process, they are looking for individuals to serve on that task force. A brief description and application was provided to each Commissioner.

County Auction

Mr. Schug reported on the July 18 County Auction and informed the Board that they took in about \$121,000. Also, there will be a follow up auction on Saturday, July 7 at 9:00 a.m.. This auction will also be held at the Transportation and Physical Development Facility on Myron Road and will be primarily a semi-trailer full of construction materials and tools and motorcycle parts.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported he went on the groundwater tour and learned how to spot springs along the river. He also attended the Hugo meeting last evening and their concern was having an access off Interstate 35 to County Road 4. The HRA Board will meet later on today and the Resource Recovery Board will meet tomorrow to discuss its budget.

June 19, 2001

Commissioner Abrahamson asked Transportation and Physical Development to check the signage on a pedestrian crosswalk on Osgood, south of Herberger's Department store. He has had several calls from senior citizens who have trouble crossing there because cars are not stopping for them as they should.

Commissioner Stafford asked how long the Board of Equalization will last this year? Mr. Schug stated that the last hearing is scheduled to take place at 3:45 p.m.

Commissioner Pulkrabek announced that Oakdale will celebrate its Summerfest later this week with the parade on Thursday night. He will be participating in the parade and also in the tennis tournament. He also thanked staff for their quick response to a couple of constituent's calls last Friday.

Commissioner Peterson announced that on Wednesday, June 20, the Green Corridor Project will meet for its final public discussion and project wrap up. The Central Corridor will hold an open house to discuss their scoping document on June 26 at the Sheraton Midway from 8:00 p.m. to 9:30 p.m. and on June 25 at Life Track Resources Job Service Center from 5:00 p.m. to 8:00 p.m. On June 27 the Sensible Land Use Coalition will meet at the Radisson Metrodome to discuss affordable housing. She also brought in a copy of the April issue of the *Urban Land Institute* that has an article on the Metropolitan Council she thought the Board might be interested in.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:40 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss options for holding conservation easements in open space design developments. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Also present were Jim Schug, Larry Nybeck, Ann Pung-Terwedo, Dennis O'Donnell, Jane Harper, Meredith Magers, Cindy Koosmann and Konrad Koosmann.

June 19, 2001

BOARD INTERVIEWS WITH ARCHITECTS

The Board held interviews with Wold Architects and Engineers and BWBR Architects for the development of courts needs assessment, court programming, a community involvement process and schematic design.

Myra Peterson
Myra Peterson, Chair
County Board

Attest:

James R. Schug
James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 26, 2001

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Commissioner Pulkrabek absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Jay Brunner, First Assistant County Attorney; Steve Pott, Chief Deputy Sheriff; Deputy Tom Stafford; Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Don Wisniewski, Director of Transportation and Physical Development; Doug Fischer, Deputy Director of Transportation and Physical Development; Larry Nybeck, County Surveyor; Ann Pung-Terwedo, Senior Planner; Dennis O'Donnell, Senior Planner; Konrad Koosmann, Soil and Water Conservation District; Jane Harper, Principal Planner; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the June 12, 2001 Board Meeting minutes.
2. Adoption of **Resolution No. 2001-073** as follows:

Resolution Approving Washington County Community
 Development Block Grant (CDBG) Cooperation Agreement

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has the authority to award Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds to local governments for the purpose of providing assistance to low and moderate income households, pursuant to the Code of Federal Regulations, Title 24, Chapter 5, §570; and

WHEREAS, the Department of Housing and Urban Development has determined that Washington County is eligible to receive CDBG funds of \$1,041,000 in 2001; and

WHEREAS, the Department of Housing and Urban Development has determined that Washington County is eligible to receive additional

June 26, 2001

CDBG funds in 2002 upon execution of CDBG Cooperation Agreements with cities and towns of Washington County that did not participate in the CDBG program in 2001.

NOW, THEREFORE, BE IT RESOLVED that the Community Development Block Grant Cooperation Agreement between Washington County and the cities and towns of Washington County be approved, and that the County Board Chair and County Administrator are authorized to execute the CDBG Cooperation Agreements together with all related documents.

3. Approval of an agreement between the State of Minnesota and Washington County for the provision of Law Enforcement Services and approval to hire a replacement FTE for the term of the contract.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

SHERIFF'S OFFICE

Commissioner Abrahamson moved to adopt **Resolution No. 2001-074** as follows:

Resolution of Commendation for
Deputy Tom Stafford
as Minnesota Police Officer of the Year

WHEREAS, Washington County Deputy Tom Stafford has been selected by the Minnesota Police and Peace Officers Association as the 2001 Minnesota Police Officer of the Year; and,

WHEREAS, Deputy Tom Stafford was honored at the annual awards dinner on Monday, June 11, 2001, with the highest form of recognition by this statewide association of over 7,000 members for his work in helping to solve two gang-related murders that occurred in 2000 in Minneapolis and St. Paul; and,

WHEREAS, Deputy Tom Stafford has served for three years on the Minnesota Gang Strike Force and his knowledge of gang activities led to his identification of the persons responsible for the two gang-related murders; and,

WHEREAS, Deputy Tom Stafford has been singled out for distinction but he has stated his support of his many County fellow officers and other Minnesota law enforcement officers for their daily performance of their duties to help prevent and solve crimes against the citizens of Minnesota; and,

WHEREAS, Deputy Tom Stafford is currently a deputy sheriff assigned to the patrol division of the Washington County Sheriff's Office; and,

June 26, 2001

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners heartily commends Deputy Tom Stafford for his service to the citizens of Washington County and for the very special recognition accorded to him by his peers in the Minnesota Police and Peace Officers Association;

BE IT FURTHER RESOLVED, that Washington County shares in the pride accorded to Officer Tom Stafford and acknowledges the high level of duty and professionalism constantly being displayed by the officers of the Washington County Sheriff's Office.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

OFFICE OF ADMINISTRATION

Jane Harper, Principal Planner, reviewed the proposed Memorandum of Understanding (MOU) with the Minnesota Land Trust. The Board authorized the purchase of a conservation easement on the John Baird property and agreed to co-hold the easement with the Minnesota Land Trust contingent on the County Board's approval of an interagency agreement that addressed monitoring and enforcement responsibilities. The proposed MOU would apply only to the Baird conservation easement; however Washington County and the Minnesota Land Trust could amend it to add additional conservation easements that would be co-held in the future.

Commissioner Hegberg moved to approve the Memorandum of Understanding between Washington County and the Minnesota Land Trust that describes the respective responsibilities for monitoring and enforcing conservation easements that are co-held by these parties as part of the Washington County Purchase of Development Rights Program. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Conservation Easements in Open Space Design Developments

Don Wisniewski, Director of Transportation and Physical Development, requested direction from the County Board as to whether or not it wants staff to pursue holding conservation easements as part of the cluster development; if the County holds, should they just be a holder of last resort; or, should they be a co-holder. At this time, a developer has requested a conservation easement for a cluster development in Stillwater Township. The Township does not want to be the holder and the developer cannot find a private entity such as the Land Trust. Without that, the developer will have to reconsider the cluster development and go back to the traditional development.

June 26, 2001

Mr. Wisniewski provided the following options: Best alternative is the Land Trust or private organization, but there are none available; Township has good local knowledge and people living in the neighborhoods who are concerned, but not all of the Townships are staffed to handle the responsibility; The Soil and Water Conservation District is strong in technical assistance and they have the ability through some of their other programs to monitor and to hold the easement but they are reliant on the County Attorney's Office in terms of enforcement; A do nothing alternative would mean that the development would need to go back to the traditional development and a cluster development would not be an alternative for them; A co-holder situation requires an agreement between the County, if it would be one of the holders, and another party. It would be a situation where there are more eyes doing the checking and better enforcement, but it may not always be easy to reach agreement between the co-holders; The last option is to have the County take on the responsibility, it has the legal, property management and compliance checking mechanisms in place, it began the open space development ordinance and was the catalyst for the use of conservation easements and there is only one process with the County rather than working with more. Mr. Wisniewski stated that staff is leaning toward the recommendation of the County being the holder.

Mr. Wisniewski addressed questions asked by the Commissioners last week. One question regarded the ability to transfer conservation easements. He stated that the County could transfer them if the Township became a City. If somebody else is a holder, the County cannot force them to transfer their easement to the County.

Another question regarded liability—Discussions were held with the County Attorney and the Minnesota County Insurance Trust (MCIT). MCIT suggested that to minimize the County's exposure it should ask that the landowners carry insurance and it would be a requirement of the owner and or the owner's association if they ultimately were the owners of the land.

Commissioner Stafford stated he is looking for consistency. He would be amenable to Soil and Water and the County being co-holders. He asked if the administrative money would be through fees? Mr. Wisniewski stated that the County could charge a fee to manage and setup the conservation easement or it could be something that is ongoing. The Land Trust is currently charging \$5,000, staff believes the range is anywhere from \$2,000 to \$5,000, a one time payment.

Commissioner Stafford stated that the County Attorney was asked to discuss statutory immunity if the County was the holder and also the question about insurance. The County Attorney's response is "I do not believe we would prevail in a claim of statutory immunity based on the Statute." He believes that makes insurance more important. He indicated that the County Attorney's comment was that is not a legal question, rather a business and policy decision. They would recommend that insurance, if the County was to require it, include a provision that names the County either as an additional insured or certified holder. Commissioner Stafford would lean towards that.

June 26, 2001

Commissioner Stafford stated he would support Soil and Water either alone or in joint holding with the County and make sure that the people who want us to manage this are covered with insurance.

Commissioner Peterson questioned if she were purchasing a \$500,000 house on a cluster development, why wouldn't the homeowners want to have some control over that open land, and could the County work with that homeownership group to monitor the land? Mr. Wisniewski stated ultimately that is the way these would play out. The County would be working with some kind of an association. He believes the developer leaves the scene once that development is completed. To the degree that the County can write an agreement with a developer as it relates to the conservation easement that recommends and establishes a strong association, the County would be in a much better situation in terms of the long-term problems. He is not certain how far they can go in pushing for that strong association.

Commissioner Hegberg supports the County being the holder. The County has elected officials to make changes as this thing evolves. There is no way to determine what the pressures will be on that easement in 150 years or what the changes will be. It would be appropriate that an elected Board would help make those choices. He believes the County is the most appropriate place of last resort if the City or the Township doesn't want to accept that responsibility at this point in time. He also believes that a fee is appropriate with an option to assess the landowners for special assessments. The County can collect that and do it against taxes. That could also be transferred to the Cities. He believes that Soil and Water could manage it for the County, because they are the ones that are used to managing easements of various natures for agriculture.

Commissioner Abrahamson stated he would go along with staff's recommendation to go with the County. However, he wants to involve the Soil and Water Conservation District. He still has great concern regarding private trails and the liability.

Commissioner Abrahamson moved to authorize that the County become the principal holder of last resort for conservation easements in open space design developments. Commissioner Hegberg seconded the motion.

Commissioner Stafford asked if the motion includes the statement by two Commissioners that they somehow want to include the Soil and Water Conservation District in the process? Commissioner Peterson stated the motion is the County. She believes to put this in a resolution is somewhat premature because staff has not worked that out. The County, Soil and Water are all together as partners, so she would prefer that the motion just be that the County would be the holder of last resort for conservation easements in open space design developments.

The motion as stated was adopted unanimously; Commissioner Pulkrabek absent.

June 26, 2001

GENERAL ADMINISTRATION**Selection of Architect for the Proposed Courts Expansion Project**

Commissioner Hegberg moved to select the firm of Wold Architects and Engineers for the proposed Washington County Courts project. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Recognition for James E. Kinsey, Police Chief of Cottage Grove

Commissioner Peterson moved to adopt **Resolution No. 2001-075** as follows:

Resolution of Appreciation for
Captain James E. Kinsey
Upon his Retirement as Police Chief of the City of Cottage Grove

WHEREAS, Captain James E. Kinsey has retired from public service effective May 31, 2001, as the Director and Chief of the City of Cottage Grove Police Department; and,

WHEREAS, Captain Kinsey joined the Cottage Grove Police Department with his appointment as an officer on May 22, 1974; and,

WHEREAS, Captain Kinsey continued his professional advancement in being appointed Sergeant on March 10, 1980, Captain on April 21, 1983, and Director and Chief of the Cottage Grove Police Department on April 10, 1998; and,

WHEREAS, the City of Cottage Grove is located in the Washington County Commissioner District 4 of Commissioner and Board Chair Myra Peterson, who is particularly grateful for the professional manner of Captain Kinsey in conducting law enforcement services for the benefit of the citizens of Cottage Grove; and,

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners expresses and appreciation to Captain Kinsey for over 27 years of public service to the citizens of Cottage Grove and for the professional contributions he has provided to the Police Department of the City of Cottage Grove;

BE IT FURTHER RESOLVED, that Washington County shares in the City of Cottage Grove's recognition of his distinguished career of public service, extends its best wishes to Chief Kinsey and his family for an enjoyable retirement and hereby proclaims Friday, June 29, 2001, as "Captain James E. Kinsey Day in Washington County."

Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

June 26, 2001

Proclamation of Appreciation for John Devine

Commissioner Hegberg moved to adopt the following Proclamation of Appreciation:

Washington County
Proclamation of Appreciation
John Devine

WHEREAS, John Devine has retired from the Financial Services Department of Washington County Government on May 15, 2001; and,

WHEREAS, John Devine served Washington County for twenty (20) years and nine (9) months of dedicated service and financial stewardship; and,

WHEREAS, John Devine has been highly respected by the County Commissioners, fellow department colleagues, Washington County employees and various committee members and peers that John has worked with over many years; and,

WHEREAS, John Devine has continuously demonstrated his dedication and commitment to Washington County's excellent financial status which is attested to by the County obtaining 15 years of consecutive "Certificate of Achievement in Financial Reporting" awards; and,

NOW, THEREFORE BE IT RESOLVED THAT, The Washington County Board of Commissioners acknowledges with grateful appreciation John Devine's service to Washington County and endorses the dedication of the County's 2000 financial report to John; and,

BE IT FURTHER RESOLVED THAT, The Washington County Board of Commissioners heartily commends John Devine for his active leadership in County financial matters and extends its best wishes to John, his wife and family for a happy and healthy future.

Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Legislative Update

James Schug, County Administrator, presented findings and recommendations of the County's response to a possible State shutdown. He recommended the following: The County will continue operations at customary levels to the extent possible through July 10; No layoff notices at this time; Prepare news releases and web site postings advising the community of any impacts on County service delivery; and Report back to the Board on July 10.

June 26, 2001

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford asked if it would be possible to have the Jefferson Center, the group that conducted the citizen's jury on waste management, do a press conference before the next Board meeting to give the findings of that jury. Commissioner Peterson stated if that were done, she would hope there would be cablecast also.

Commissioner Hegberg reported on the Energy Forum he attended. He asked that staff look at offering Xcel Energy the use of the County's generator during high peak periods. The Department of Commerce spoke at the Energy Forum and their primary concern is the affordability of energy. They think that natural gas will be the generator of electricity during high-energy peaks in the future. They were also talking about wind being a primary source. He disagrees with this. He feels nuclear power would be the most economic. They also discussed garbage being a renewable resource. The Commissioner of Commerce didn't feel that was appropriate at this point in time, but he did leave an opening for future discussions.

Mr. Schug informed the Board that the County does have an interruptible power agreement with Xcel on the Law Enforcement Center, because that generator is large enough to provide alternate energy. In fact, the generator did kick in yesterday.

Commissioner Hegberg also reported on the Scandia Swedish Heritage Days this past weekend.

Commissioner Peterson stated she has been named the Chair of the Association of Minnesota Counties District X for the next year. Four meetings of District X will be held next year, two during the legislative session.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

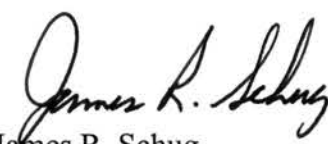
There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Pulkrabek absent.

June 26, 2001

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss proposed restructuring of highway operations. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Don Wisniewski, Doug Fischer, Judy Spooner, Washington County Bulletin and John Klun, Stillwater Gazette.


Myra Peterson, Chair
County Board

Attest: 
James R. Schug
County Administrator

**OFFICIAL PROCEEDINGS OF THE BOARD OF EQUALIZATION
OF
WASHINGTON COUNTY, MINNESOTA
JUNE 19, 2001**

Commissioner Myra Peterson called the 2001 Washington County Board of Equalization to order at 1:45 p.m. with the following members present: Wallace L. Abrahamson, Dennis Hegberg, Chairperson Myra Peterson, Bill Pulkrabek, Richard Stafford, and Molly O'Rourke, Deputy Administrator/Auditor/Treasurer.

Also present were Kevin Corbid, ATSE Director, Bruce Munneke, Washington County Assessor, Rollie Huber, Deputy County Assessor, Sylvia Schreifels, Assessment Administration Coordinator, acting as recording secretary, Allan Labine, staff appraiser, Dan Raboin, staff appraiser, Barry Staberg, staff appraiser and Ken Tolzmann, Forest Lake assessor.

Commissioner Peterson administered the oath to the Board members.

County Assessor Bruce Munneke delivered the opening remarks with a brief overview of the number of sales in the county during the most recent sales period, value added to the county due to new construction, and county wide valuation adjustments to residential, commercial/industrial, and apartment property. Reference was made to the turnout at the 23 Local Boards of Review and the 10 Open Book Meetings.

Mr. Munneke stated that at the County Board level, 15 property owners responded, of which six have chosen to appear today (one being by letter). He then briefly covered the procedure for today's County Board meeting.

CASE #1 – Woodbury – 31.028.21.13.0014 – Appearance by John and Colleen Kraemer. The subject property has a market value of \$397,600. The Kraemers claim they are unequally assessed compared to their neighbors, and additionally they should be receiving a reduction in value due to their proximity to high voltage power lines. Commissioners Peterson and Abrahamson requested them to return in one week and bring two signed market value appraisals. The case is continued to June 26, 2001, and will be decided at that time.

CASE # 2 – Woodbury – 05.028.21.12.0039 – Hom Furniture cancelled their appearance.

CASE # 3 – St. Mary's Point – 14.028.20.24.0123 & 14.028.20.24.0125 – Ann Benson cancelled her appearance.

CASE # 4 – Forest Lake – 14.032.21.34.0003 – Appearance by Dennis Robinson (residential property). The subject property has a market value of \$229,500. Mr. Robinson takes issue with his value due to its proximity to Highway 97, and he questions equalization in the area. He requested the parcel count of the Forest Lake assessor and information regarding how many properties the assessor views yearly. The

June 19, 2001

Commissioners requested information to substantiate the assessor's recommendation of no change, and continued this case to June 26, 2001.

CASE # 5 – Forest Lake – 07.032.21.13.0024 & 07.032.21.13.0028 – Appearance by Dennis Robinson (commercial property). The improved parcel has a value of \$316,400 and the vacant land parcel has a value of \$129,200. Mr. Robinson feels his property is not valued equitably in comparison to nearby commercial businesses. The Forest Lake assessor, Ken Tolzmann, explained the methodology he uses in applying different square foot rates to different commercial properties. Commissioner Stafford asked that valuation inequity issues in the area be pursued. Commissioner Pulkrabek asked that this case be continued over to June 26, 2001, stating he did not feel he could make an informed decision at this time. Mr. Robinson has not provided the County Assessor's Office with income and expense information per their request.

CASE # 6 – Forest Lake – 15.032.21.22.0002 – Appearance by Richard Tschida (residential property). The subject property has a value of \$627,500. Mr. Tschida feels his property is not valued equitably compared to other homes in the area, and if there was equalization his taxes would go down. Mr. Tschida also referred to some obsolescence that should be taken into consideration in the valuation of his house. Commissioner Stafford requested that the case be continued over to the June 26, 2001 meeting, and that Mr. Tschida return with two market value appraisals.

CASE # 7 – Forest Lake – 08.032.21.43.0021, 08.032.21.43.0010 & 08.032.21.43.0017 – Appearance by Richard Tschida (commercial property). Valuation on the improved parcel/.0021 is \$721,900 and on the unimproved land parcels is .0010/\$46,200, and .0017/\$26,000. Mr. Tschida feels his properties are not valued equitably compared to other commercial properties around him, and that the two unimproved parcels are overvalued. The County Assessor had requested income expense information for three years including the current year (prior to today's meeting). On June 19, 2001, Mr. Tschida provided to staff income and expense information on the subject properties for the years 1997, 1998, 1999 and 2000. This case is to be carried over to June 26, 2001.

CASE # 8 – Forest Lake – 02.032.21.34.0007 – Appearance by Kevin Hecht and Joanne Satalino. The subject property has a value of \$399,400. The owners expressed concern with equalization issues in the area. Joanne Satalino stated that they have tried to correct the discrepancies in data collected on their house for several years, even going to the Forest Lake Board, but to no avail. On June 5, 2001 an interior inspection was done on the subject property. Characteristic errors were found, and an \$11,400 adjustment reducing the value has been recommended by the Washington county Assessor's Office. Commissioner Pulkrabek requested this case be continued on June 26, 2001, at which time he wants to have all information provided by the owners and assessor.

June 19, 2001

CASE # 9 – Forest Lake – 07.032.21.11.0010 & 07.032.21.12.0010 – A letter was submitted by Lester Houle. The valuation on parcel 11.0010 is \$6,400 and parcel 12.0010 is \$66,300. The combined property area is 10.3 acres, which seems to be land locked. Commissioner Abrahamson requested to see a copy of Mr. Houle's letter. Commissioner Stafford asked what Mr. Houle is asking for, and Commissioner Abrahamson passed the letter on to him. This case will be carried over to June 26, 2001.

CASE #10 – Forest Lake – 20.032.21.12.0004 – Appearance by Richard Hubers. This is a split classification parcel. The Commercial portion has a value of \$1,615,300 and the residential portion has a value of \$100,700. Mr. Hubers feels his commercial value is too high in comparison to other like buildings. When asked if there was an appraisal made on the property, Mr. Hubers stated that there was, but that he was not willing to share the appraisal for Assessor's Office staff to review. This case is to be carried over to June 26, 2001.

The Valuation Change Authorization Report of settled cases was not submitted to the Commissioners at the June 19, 2001 County Board of Equalization, and will be carried over to June 26, 2001.

**OFFICIAL PROCEEDINGS OF THE BOARD OF EQUALIZATION
OF
WASHINGTON COUNTY, MINNESOTA
JUNE 26, 2001**

Commissioner Myra Peterson called the 2nd meeting of the 2001 Washington County Board of Equalization to order at 12:30 pm. With the following members present: Wallace L. Abrahamson, Dennis Hegberg, Chairperson Myra Peterson, Richard Stafford, and Molly O'Rourke, Deputy Administrator/Auditor/Treasurer.

Also present were Kevin Corbid, ATSE Director, Bruce Munneke, Washington County Assessor, Rollie Huber, Deputy County Assessor, Sylvia Schreifels, Assessment Administration Coordinator, acting as recording secretary, Allan Labine, staff appraiser, Barry Staberg, staff appraiser, and Ken Tolzmann, Forest Lake assessor.

Commissioner Peterson administered the oath to the Board members.

County Assessor Bruce Munneke delivered the opening remarks with a brief overview. Mr. Munneke delivered the opening remarks with a brief overview. Mr. Munneke told the Board that each property owner who attended the June 19th meeting, and indicated they wanted to attend the June 26th meeting, has been contacted and scheduled for 15 minute appointments.

June 26, 2001

Mr. Munneke indicated that the packets provided to the Board today contain photos of subject properties and comps. Income and expense information has been provided if available. If the Board has any follow up questions for the appraiser who reviewed the property, that appraiser is available to respond. After decisions have been made regarding the appearances today, the Board will have to make a motion to also approve the 31 maintenance changes, and Addenda items A & B.

CASE # 1 – Woodbury – 31.028.21.13.0014 – Appearance by John Kraemer. The subject (residential property) has a value of \$397,600. Information on the valuation of comparable properties and sales information was provided by the Assessor's Office. Mr. Kraemer brought one market value appraisal of his property to the meeting. Molly O'Rourke, acting in her capacity as County Auditor, stated that additional public testimony is not needed at this time because the respective property owners stated their cases last week. Commissioner Stafford recommended no change, Commissioner Abrahamson seconded, and motion carried.

CASE # 2 – Forest Lake – 14.032.21.34.0003 – Appearance by Dennis Robinson. The subject (residential property) has a value of \$229,500. Mr. Robinson feels his property's proximity to Highway 97 is detrimental to its value. The Assessor's Office stated that the property is currently receiving an 18% negative adjustment for its location, but that the qualities and amenities of the subject property along with the appeal of homes with acreage, would place the sale price of this property above the \$229,500 if placed on the market. Commissioner Hegberg recommended a reduction. Commissioner Stafford moved to accept the recommendation of the Assessor's Office of no change, Commissioner Abrahamson seconded, and Commissioner Peterson stated the motion is carried.

CASE # 3 – Forest Lake – 07.032.21.13.0024 & 07.032.21.13.0028 – Appearance by Dennis Robinson. The subjects (commercial properties) have a value of \$316,400 on the improved parcel, and \$129,200 on the vacant land parcel. Mr. Robinson has not provided income and expense information to the Assessor's Office in order for them to review the property from an income basis. Commissioner Stafford questioned the value history of the property, and the valuation rationale. Appraiser Tolzmann stated there had been a prior appeal and adjustment. County Assessor Bruce Munneke addressing the valuation rationale referred to economy of scale, i.e. smaller properties being more per sq. ft. vs. larger less per sq. ft. The fact that the vacant parcel could be sold as a separate commercial building site was also brought up. The various approaches to value, and comparables used were explained by Deputy Assessor Rollie Huber. Commissioner Peterson asked for a motion and Molly O'Rourke, acting in capacity as Auditor, recommended no change based on the fact Mr. Robinson has not supplied income/expense information. She stated he could file with Tax Court. Commissioner Abrahamson seconded, and the motion was carried.

CASE # 4 – Forest Lake – 15.032.21.22.0002 – Appearance by Richard Tschida. The subject (residential property) has a value of \$627,500. Mr. Tschida brought up his concerns of equalization in

June 26, 2001

the area, structural problems of his house, and the storm sewer easement across his property. Appraiser Tolzmann addressed the structural problems/depreciation, stating permits had been taken out to correct those problems, and that the Forest Lake building inspector had told Mr. Tolzmann that work was done, and also a 544 square foot addition with full basement was added to the house. Commissioner Peterson had questions concerning the proximity to Mr. Tschida's property of the comps. provided by the Assessor's Office, did the comps. have storm sewer easement, and the total size and lakeshore frontage of the subject parcel? Commissioner Peterson asked if there were any further questions. Commissioner Abrahamson moved to accept the staff recommendation of no change, and Commissioner Stafford seconded the motion. The motion was carried with no further discussion.

CASE # 5 – Forest Lake – 08.032.21.43.0021, 08.032.21.43.0010 & 08.032.21.43.0017 – Appearance by Richard Tschida (commercial property). Valuation on the improved parcel/.021 is \$721,900, and on the unimproved land parcels is .0010/\$46,200, and .0017/\$26,000. On June 19, 2001, Mr. Tschida provided income and expense information to staff on the subject property for the years 1997, 1998, 1999, and 2000. After analysis of the income and expense data furnished by Mr. Tschida, staff determined the market value to be excessive, and recommended a reduction of \$83,900 reducing the 2001 value of the three parcels to a total of \$710,200. Commissioner Hegberg moved to accept the change, Commissioner Abrahamson seconded, and the motion was carried.

CASE # 6 – Forest Lake – 20.032.21.12.0004 – The owner, Richard Hubers, did not appear. This is a split classification parcel. The commercial portion has a value of \$1,615,300 and the residential portion has a value of \$100,700. Commissioner Stafford was told the classification change from residential to commercial is responsible for much of the increase in value. Commissioner Peterson asked that these types of classification changes be noted in future Summaries of Facts. Mr. Hubers has been unwilling to share his appraisal with staff. Based on the review and income analysis of the subject property, and owner's unwillingness to share the appraisal, staff is recommending no change. Commissioner Abrahamson moved for no change, seconded by Commissioner Stafford, and carried.

CASE # 7 – Forest Lake – 02.032.21.34.0007 – Appearance by Joanne Satalino (residential property). Valuation on the parcel is \$399,400. County Assessor, Bruce Munneke, stated that the owners' main concern has been equalization versus valuation. The appraisal staff made adjustments to the house characteristics, and reduced the value by \$11,400 to a total of \$388,000. Commissioner Abrahamson moved to accept the recommendation, Commissioner Hegberg seconded, and motion carried.

CASE #8 – Forest Lake – 07.032.21.11.0010 & 07.032.21.12.0010 – Mr. Houle did not attend the June 19, 2001 County Board of Equalization meeting, but had submitted a letter, and did not attend the June 26, 2001 meeting. His parcels are agricultural classification with a value of \$6,400 on parcel/.11.0010, and \$66,300 on parcel/.12.0010. Deputy County Assessor stated the parcels were vacant and land

June 26, 2001

locked. Staff recommends that the total estimated market value of the parcels be reduced from \$72,700 to \$26,800. Commissioner Abrahamson moved to accept, Commissioner Stafford seconded, and motion carried.

Commissioner Peterson made the motion to approve the Valuation Change Authorization Report of Settled Cases and Addenda Items A & B, submitted by the County Assessor, seconded and motion carried.

Harold & Olga Davis – Lake Elmo – 02.029.21.41.0012

Reduced from \$176,400 to \$171,400

Reduced land value \$5,000

Minnesota State Bldg. Corp./FBS Properties Mgmt. – Cottage Grove – 08.027.21.33.0026

Reduced from \$801,600 to \$387,500

Reduced building \$414,100

Erich & Elizabeth Bogel – New Scandia – 11.032.20.31.0001

Classification change from residential to agricultural

No change to value of \$273,600

Erich & Elizabeth Bogel – New Scandia – 11.032.20.34.0002

Classification change from residential to agricultural

No change to value of \$5,000

Thomas Edward Mueller – Afton – 17.028.20.12.0001

Expiration of Agricultural Preserves

Increase in value from \$43,000 to \$281,600

Thomas Edward Mueller – Afton – 17.028.20.13.0004

Expiration of Agricultural Preserves

Increase in value from \$9,500 to \$66,900

Thomas Edward Mueller – Afton – 17.028.20.21.0002

Expiration of Agricultural Preserves

Increase in value from \$30,700 to \$207,000

Thomas Edward Mueller – Afton – 17.28.20.24.0001

Expiration of Agricultural Preserves

Increase in value from \$30,300 to \$207,700

June 26, 2001

John & LaVonne Grant – Forest Lake – 18.032.21.11.0003

Reduced from \$375,800 to \$353,500

Reduced building \$22,300

Mark Have – Afton – 19.028.20.11.0001

Classification change from res/ag to full agricultural

Market value remains at \$369,400

GA value is \$273,800

Robert & Lori Roettger – Grant – 21.030.21.12.0004

Reduced from \$971,000 to \$846,800

Reduced building value \$124,200

Gregory & Donna Carlson – Woodbury – 24.028.21.43.0002

Classification change from residential to agricultural

Market value remains at \$315,500

GA value is \$190,400

Stephen & Nancy Muyskens – Newport – 25.028.22.43.0030

Reduced from \$395,000 to \$334,300

Reduced building \$60,700

Jeffery Holst – May Township – 25.031.20.21.0003

Classification change from residential to agricultural

Market value remains at \$50,400

GA value is \$10,000

Jeffery Holst – May Township – 25.031.20.24.0001

Classification change from residential to agricultural

Market value remains at \$1,400

GA value is \$700

Jeffery Holst – May Township – 25.031.20.24.0005

Classification change from residential to agricultural

Market value remains at \$231,700

GA value is \$182,700

June 26, 2001

James & Mary Daly – Woodbury – 26.028.21.43.0002

Reduced market value from \$271,600 to \$243,600

Reduced GA value from \$235,600 to \$207,600

Reduced building \$28,000

Morris G. Jespersen – Hugo – 31.031.21.14.0001

Classification change from residential non homestead to agricultural

Value remains at \$113,800

Harold & Carol Bruner – Pine Springs – 32.030.21.14.0009

Reduced from \$450,000 to \$448,100

Building value reduced \$1,900

Gerald & Victoria Peterson – West Lakeland – 33.029.20.22.0016

Reduced market value from \$522,300 to \$338,600

Reduced GA value from \$435,700 to \$252,000

Reduced building \$183,700

Daniel & Beverly Ritter – Woodbury – 34.028.21.21.0003

Classification change from residential to agricultural

Market value remains at \$329,000

GA value is \$223,900

Dale Properties – Woodbury – 36.028.21.21.0001

Multi class parcel

Residential non homestead class reduced from \$1,248,700 to \$174,000

Building value reduced \$1,074,700

Agricultural value remains at \$793,000

Classic Home Design Inc. – May Township – 36.031.20.34.0003

Classification change from agricultural to value included in other parcels

Agricultural value was \$208,900

Classic Home Design Inc. – May Township – 36.031.20.44.0002

Classification change from agricultural to value included in other parcels

Agricultural value was \$400

June 26, 2001

Classic Home Design Inc. – May Township – 36.031.20.44.0003

Classification change from residential non homestead to value included in other parcels

Residential value was \$100

Joel & Mary Kramer – St. Paul Park – 88.088.88.00.1897

Add building value of \$56,000

Rena Ulik – St. Paul Park – 88.088.88.00.1898

Add building value of \$56,800

Robert Morris – Hugo – 88.088.88.00.1899

Add building value of \$41,400

Sally Herman – Hastings – 88.088.88.00.1900

Add building value of \$38,000

James Herman – Hastings – 88.088.88.00.1901

Add building value of \$5,000

Brandon Morrisette – Hugo – 88.088.88.00.1902

Add building value of \$27,400

ADDENDA

A. Carnelian Hills Improvement Association/Change order changing classification of parcel 35.031.20.12.0030 from vacant land to common area/Recommendation – No Change.

B. Carnelian Hills Improvement Association/Change order changing classification of parcel 35.031.20.12.0031 from vacant land to common area/Recommendation – No Change.

C. Letter from Forest Lake Assessor addressing equalization issues in Forest Lake brought up by Mr. Robinson and Mr. Tschida at the June 19, 2001 County Board of Equalization Meeting.

Commissioner Peterson moved to adjourn the 2001 Washington County Board of Equalization. The motion was seconded and carried. Meeting adjourned.