



[Washington County Board of
County Commissioners:
Minutes and Agenda
Packets](#)

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2002 MINUTE INDEX
JANUARY 8 – JUNE 25
BOOK NO. 16 VOLUME I
PAGES 1 - 220

ADMINISTRATION

C.I.P.
Comprehensive Plan
Planning & Public Affairs

ATTORNEY

**ASSESSMENT, TAXPAYER SERVICES
& ELECTIONS**

Assessor
Taxpayer Services
Elections

CENTRAL SERVICES

COMMISSIONERS

Cable TV
Citizen Comments
Commissioner Reports
Ordinances
Policies
United Way
Workshops

COMMUNITY SERVICES

CDBG
East Suburban Resources
Human Services, Inc. (HSI)
Ramsey Action Program (RAP)

COURT ADMINISTRATION

COURT SERVICES

FINANCIAL SERVICES

HOUSING & REDEVELOPMENT AUTH.

HUMAN RESOURCES

All Unions/Bargaining Groups
Affirmative Action
Comparable Worth
Personnel Rules/Regulations
Training & Education
Personnel Committee

INFORMATION SERVICES (I.S.)

INTERNAL AUDITOR

LEGISLATION

Legislation/Legislators

LIBRARY

PUBLIC HEALTH & ENVIRONMENT

EMS
Minnesota Extension
MPCA
Resource Recovery
Solid Waste

RECORDER

REGIONAL RAIL AUTHORITY

SHERIFF

Law Enforcement Center
Metro 911

TRANSPORTATION & PHYSICAL
DEVELOPMENT - FACILITIES

County Owned Buildings
Government Center
Historic Courthouse

TRANSPORTATION AND PHYSICAL
DEVELOPMENT - GENERAL

Brown's Creek Watershed
Carnelian-Marine
Ramsey-Washington Metro Watershed
Rice Creek Watershed
Valley Branch Watershed
South Washington Watershed
Watershed Mgmt Org.

TRANSPORTATION & PHYSICAL
DEVELOPMENT - PARKS

All County Parks
DNR

TRANSPORTATION & PHYSICAL
DEVELOPMENT - ROADS

MN Dot

TRANSPORTATION & PHYSICAL
DEVELOPMENT - SURVEY/LAND
MANAGEMENT

GIS
Land Management

VETERANS SERVICE

WORKFORCE CENTER

Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	01/08/2002	2002-001	Award of 2002 newspaper publication bids.	16	2
	01/08/2002		Appt. Bob Utecht, Stillwater Neighborhood Rep., Courts Planning Advisory.	16	4
	01/08/2002		Appt. Paul Weiler, Non-profit Juvenile Courts Group Rep., Court Planning Advisory.	16	4
	01/08/2002		Workshop held to discuss reallocation of turned back and unused 2001 Community Development Block Grant funds.	16	18
	01/15/2002	2002-010	Public hearing held on the 2002-2006 CIP.	16	22
	01/15/2002		Adoption and submittal of the 2002-2006 WACO CIP.	16	23
	01/15/2002		Update on County impact from Governor's budget proposal.	16	24
	01/15/2002		Workshop held with Watershed Management Organizations to discuss next steps in implementing recommendations of the Water Governance Study.	16	26
	01/15/2002		Workshop held to review the County's five year long-term capital improvement needs.	16	26
	01/22/2002		County comments on proposed amendment of TIF District No. 3 by the City of Mahtomedi.	16	30
	01/22/2002		Transfer FTE budget position from Financial Services to Administration and auth. transfer of funds to support the transferring position.	16	30
	01/22/2002		Application, match and signature of BWSR Natural Resources Block Grant for years 2002-2003. (Amended by Resolution 2002-022)	16	29
	02/05/2002		Intruduction of Patricia Coldwell as AMC Human Services Lobbyist.	16	41
	02/05/2002		Mission Directed Budget projects: Uniform presence in south wing of Govt. Center Monday through Thursdays on a pilot basis - \$40,000; and Install surveillance cameras at main entrances of Govt. Center - \$40,000.	16	44
	02/12/2002		Auth. Application, match and signature of BWSR natural resources block grant for 2002-2003 (Amends. Res. # 2002-011)	16	47
	02/12/2002		Revised Contract Administration Guidelines, Policy No. 1201.	16	48
	02/12/2002		Nominate the WACO Child Protection Citizen Review panel for a NACo Achievement Award.	16	49
	02/12/2002		Staff from AMC presented proposed budgets from the Governor, Senate and House and how each world affect counties.	16	50
	02/19/2002		Contract w/Soil and Water Conservation District to fund general operations and to allocate \$47,200 of the BWSR grant and County matching funds for wetland conservation act activities.	16	53
	02/19/2002		Public hearing set for March 20, 2002, HUD HOME Investment Partnership Program funds for 2002.	16	53
	02/26/2002		Licensed parcel data sharing and distribution agreement w/public parties between WACO & Met Council, extending 1997 agreement.	16	65

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	02/26/2002	2002-041	Workshop held to review printing options to the Staying in Touch and Environmental Update newsletters.	16	70
	03/05/2002		Schedule a public hearing to consider an addendum to the WACO Comp Plan 2015 for March 26, 2002 at 9:05 a.m.	16	75
	03/05/2002		Workshop held to review proposals for 2002 CDBG funding and use of 2002 HOME program funds.	16	77
	03/12/2002		Set public hearing for 4/2/02 for the HUD Annual Action Plan and proposed CDBG and HOME projects for 2002. Comment period runs from 4/1-30/02.	16	79
	03/12/2002		Workshop held to discuss WACO First Time Homebuyer program.	16	84
	03/26/2002		Updating the WACO Comprehensive Plan - 2015 Ordinance No. 160.	16	95
	04/02/2002		Public hearing held on the CDBG 2002 WACO Annual Action Plan. Written comments to be accepted until 5:00 p.m. on April 30, 2002.	16	103
	04/02/2002		Scott County will tour the County LEC on April 16, 2002.	16	108
	04/09/2002		Comments on the modification of development district No. 1 and estab. of TIF district no. 9.	16	111
	04/09/2002		Comments on the MN PCA's general permit to implement the national pollutant discharge elimination systems phase II program.	16	111
	04/09/2002		Workshop held to review and comment on Performance Measurement and improvement progress to date.	16	116
	04/09/2002		Closed session to hold an annual performance evaluation with the County Administrator.	16	116
	04/16/2002		Revised Water Governance Implementation Plan.	16	119
	04/23/2002		Revised Contract Administration Guidelines (Policy 1201).	16	123
	05/07/2002		Agenda Items 6A, 6B and 6C from General Administration tabled to next week's Board meeting.	16	146
	05/14/2002		Amend. #5 to the lease of premises in the Forest Lake City Hall for use as a district court and support services facility.	16	149
	05/14/2002		Approve proposed creation of a TIF by the City of Woodbury.	16	159
	05/14/2002		Amend Mission Directed Budget Savings Policy.	16	159
	05/14/2002		Staff to develop a joint powers agree.w/Cottage Grove to administer a tax forfeit parcel for shared use.	16	160
	05/28/2002		Commissioner nominations for appointment to the 2002/2003 NACo Steering Committees.	16	175
	06/04/2002		Policy to create a new fund within the General Fund to track annual County-wide and departmental Mission Directed Savings.	16	178
	06/04/2002		MICA representatives presented a legislative update.	16	179
	06/11/2002		Workshop held to discuss a program to hold donated conservation easement and the next phase of the County's Purchase of Development Rights Program.	16	193
	06/18/2002		2001 Countywide Mission Directed Budget Savings Pool totaling \$491,000.	16	203
	06/18/2002		Ovierview of the 2003 budget process and schedule. Preliminary budget meeting for the public to be rescheduled.	16	204

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	06/25/2002		Department heads working on budgets for 2003 and determining which of their programs are core functions for the County. This information to be brought to the County Board during the budget hearings in August.	16	218
Assessment, Taxes & Elections	01/08/2002	2002-004	Authorizaiton of non-conservation classification.	16	4
	01/08/2002		Res. No. 2002-006, adopting a mail service fee in the Recorder's Office.	16	14
	01/22/2002		Amendment to Wodbury Assessment contract.	16	30
	01/22/2002		Abatements on parcel #16.032.21.31.0025 for taxes payable 1999, 2000 and 2001.	16	30
	01/22/2002	2002-016	Establishing WACO redistricting principles.	16	33
	02/05/2002	2002-018	Authorization to offer tax forfeited parcels at a private sale to adjoining owners.	16	38
	02/05/2002		Executive session to discuss Morley, Inc. v. WACO tax petition settlement offer related to Zimmerman v. WACO.	16	45
	02/12/2002		2001 assessment, valuation and classification change list.	16	48
	02/12/2002		Liq. Lic. for Fireman's Ball, 2/23/02, Scandia Community Center.	16	48
	02/12/2002		Joint Powers Agree. w/Ramsey County for automated processing of property tax payments in May and October.	16	49
	02/19/2002		Liq. Lic., StoneRidge Golf Club, Inc., 4/1/02 - 3/31/03.	16	54
	02/19/2002		Consumption and display permit, Scandia Community Senior Center, 3/31/02 - 4/1/03.	16	54
	02/19/2002		Res. No. 2002-028, adoption of jail related fees.	16	57
	03/05/2002	2002-029	Application for lawful gambling exemption from the MN Waterfowl Association.	16	72
	03/05/2002		Liq. Lic. for Point, Inc. 4/1/02 - 3/31/03.	16	73
	03/05/2002		Liq. Lic. for Afton Alps, Inc., 4/1/02 - 3/31/03.	16	73
	03/05/2002		Liq. Lic. for AJL Enterprises, Inc. Scandia Olde Town Liquor, 4/1/02 - 3/31/03.	16	73
	03/05/2002		Liq. Lic. for Trails End Bar & Grill, Inc. 4/1/02 - 3/31/03.	16	73
	03/12/2002		Liq. Lic. for SSG Corp. for 4/1/02 - 3/31/03.	16	80
	03/12/2002		Liq. Lic. for Meister's Bar & Grill of Scandia, 4/1/02 - 3/31/03.	16	80
	03/12/2002		Workshop held to review 2002 assessments.	16	83
	03/19/2002	2002-034	Application to conduct excluded bingo from Scandia-Marine Lions Club.	16	85
	03/19/2002	2002-035	Authorization of non-conservation classification.	16	86
	03/19/2002		Liq. Lic., consumption & display permit, Veterans Rest Camp, 4/1/02 - 3/31/03.	16	86
	03/19/2002		Liq. Lic., wine license, dance permit & consumption & display for Withrow Ballroom & Event Center, Inc., 4/1/02 - 3/31/03.	16	86
	03/19/2002	2002-036	Seek special legislation for a Private Sale to Former Owner.	16	86
	03/26/2002		Review of congressional and legisltiave redistricting plan with time line for city and county completion.	16	98
	04/02/2002		Liq. Lic. Outing Lodge at Pine Point, Inc., 4/1/02 - 3/31/03.	16	101
	04/02/2002		Liq. Lic. Meister, Bar & Grill of Scandia, Inc. 4/1/02 - 3/31/03.	16	101

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Assessment, Taxes & Elections	04/09/2002	2002-048	Premises permit renewal application from VFW Post 323 Oak Park Heights.	16	111
	04/16/2002		Findings presented of audit of aggregate material operators in the County.	16	119
	05/07/2002		Appt. Kevin Corbid as delegate to the MN Counties Computer Cooperative; Joanne Helm as alternate to the Tax User Group; Rochelle LaGree as alternate to the Corrections User Group; and Terry Ditty as alternate to the Information Services Support Group.	16	139
	05/07/2002	2002-059	Conveyance of Tax Forfeited lands for an authorized public use.	16	139
	05/07/2002		Review of options for Commissioner district redistricting. Option A selected.	16	142
	05/07/2002		2003 Park fees.	16	143
	05/14/2002	2002-062	Basic sale prices, classifying parcels as non-conservation and auth. public sale of TFL.	16	149
	05/14/2002		Workshop held to receive information related to tax rates, tax capacity and market values.	16	162
	05/21/2002	2002-071	Establish County Commissioner District Boundaries.	16	165
	05/21/2002	2002-072	Determining Commissioner District Terms.	16	166
	06/04/2002	2002-078	Conveyance - TFL for an authorized public use.	16	178
	06/04/2002		Accept grant from the Voting Equipment Grant Account through the State of Minnesota.	16	178
	06/04/2002		Table request by Carnelian-Marine Watershed District to establish a conservation easement to the June 11, 2002 meeting.	16	180
	06/11/2002	2002-079	Auth. to offer tax forfeited parcels at a private sale to adjoining owners.	16	185
	06/11/2002	2002-080	Award of bid for printing and delivery of optical scan ballots to MPG/Twin City Litho.	16	186
	06/11/2002		County Attorney review of Carnelian-Marine Watershed District's request that the County establish a conservation easement on tax-forfeited parcels in New Scandia Township shows that is not allowed by State Statute. Parcels will proceed to auction on June 19 for public sale.	16	191
	06/18/2002	2002-085	Application to conduct excluded bingo from Scandia-Marine Lions Club.	16	195
	06/18/2002		Board of Equalization held on June 18 and 25, 2002.	16	207
	06/25/2002		Alternative way of distributing funds from tax forfeited land sales to be discussed at a future Board workshop.	16	218
	06/25/2002		Tax forfeited land auction earned \$335,596.85 for 12 parcels.	16	218
Attorney	02/05/2002		Executive session w/ATSE to discuss Morley, Inc. v. WACO tax petition settlement offer related to Zimmerman v. WACO.	16	45
Central Services	04/16/2002		Award of bid for office supplies to S & T Office Products.	16	117
	06/18/2002		County auction grossed \$126,900.	16	204
Commissioners	01/08/2002		Commissioner Pulkrabek Chair for 2002.	16	1
	01/08/2002		Commissioner Hegberg Vice Chair for 2002.	16	1
	01/08/2002		Board meetings scheduled for first four Tuesdays at 9:00 a.m. Chair auth. to set evening meeting as necessary.	16	2
	01/08/2002		Choc Junker addressed the Board about Commissioner pay increases of 3%.	16	2

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	01/08/2002		Rob Ring addressed the Board on the workshop w/Townships scheduled for 1/15/02. He feels Commissioners' wage increase is appropriate.	16	2
	01/08/2002		Memorial Day appropriations for County posts and barracks set at \$100.	16	3
	01/08/2002		Amend Policy No. 1012, mileage reimbursement increase to 36.5 cents.	16	4
	01/08/2002		Public hearing on WACO Development Code, Chapter One Administration Planning Advisory Commission 8.2(1) Commission Membership and Meetings.	16	5
	01/08/2002		Public hearing held to consider adoption of an ordinance relating to WACO Alcohol Licensing Enforcement Ordinance.	16	7
	01/08/2002		Resolution No. 2002-005 adopting WACO Alcohol Licensing Enforcement Ordinance No. 158.	16	8
	01/08/2002		Public hearing held to consider establishing a fee of \$5/document for all transfer/encumbrance documents mailed in to the Recorder that are required to be submitted to the Auditor/Treasurer prior to being processed.	16	13
	01/08/2002		Commissioner committee assignments for 2002.	16	14
	01/08/2002		RRA Workshop w/TP&D to discuss the MN/DOT proposal to assume responsibility for the planning of the Red Rock Commuter Rail Corridor and the Central Corridor Plan between Minneapolis and St. Paul	16	18
	01/08/2002		Workshop w/Administration to discuss reallocation of turned back and unused 2001 Community Development Block Grant funds.	16	18
	01/15/2002		Public hearing held on the 2002-2006 CIP.	16	22
	01/15/2002		Workshop w/TP&D to discuss the respective roles of the County and Townships in planning and zoning.	16	26
	01/15/2002		Workshop w/Watershed Management Organizations to discuss next steps in implementing recommendations of the Water Governance Study.	16	26
	01/15/2002		Workshop w/Administration to review the County's five year long-term capital improvement needs.	16	26
	01/22/2002		Choc Junker, Stillwater, asked the Board about public collection of garbage, naming the Woodbury Library and the County's operating budget for 2002.	16	29
	01/22/2002		Res. No. 2002-017, text amendment to the WACO Development Code, Chapter One, Section 8.2(1), Ordinance No. 159.	16	34
	01/22/2002		Comm. Peterson reported that the State is looking at 911 funding as a source for securing additional funds for homeland defense.	16	36
	01/22/2002		Comm. Stafford working w/staff to hold a meeting with haulers in Woodbury to discuss public waste collection.	16	36
	02/05/2002		Proclamation for Nile Kriesel, Stillwater City Administrator.	16	43
	02/05/2002		Commissioner Hegberg reported that the HRA Board has declined to sell Whispering Oaks to the residents.	16	44
	02/05/2002		Commissioner Hegberg met with cities of Centerville, Lino Lakes and Hugo re: CR 4, 8A and 2 and narrow overpasses.	16	44
	02/05/2002		Commissioner Peterson leaning toward a referendum on the Courts expansion.	16	44

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	02/05/2002		Workshop w/Transportation and Physical Development to discuss highway maintenance full costing project for contract community work and alternatives for service delivery to contract communities and County transportation needs.	16	45
	02/05/2002		Workshop w/Transportation and Physical Development to discuss County parking lot revisions.	16	46
	02/12/2002		Brian J. LeClair, Chair, Woodbury Chamber of Commerce, introduced a letter opposing County Board consideration of public waste collection.	16	47
	02/12/2002		Revised Contract Administration Guidelines, Policy No. 1201.	16	48
	02/12/2002		Paid Time Off Policy and corresponding procedures.	16	49
	02/12/2002		Commissioner Hegberg reported on meeting w/City of Grant. He informed them that the road they would like the County to take over does not meet qualifications, the traffic count is too low.	16	50
	02/19/2002		David "Choc" Junker asked the Board about public waste collection, use of County jail as a home for kids, and Adopt a Highway sign from Senator Michele Bachmann.	16	53
	02/19/2002		Public hearing held to consider jail fees charged to inmates and applicant fingerprinting fee/excluding jail related pruposes.	16	57
	02/19/2002		Workshop w/Transportation & Physical Development to discuss Parks and Open Space Commission's recommendation for priority acquisition for the Big Marine Park Reserve.	16	62
	02/19/2002		Workshop w/T&PD and Sheriff to discuss LEC security equipment.	16	63
	02/26/2002		Comm. Peterson asked that a resolution supporting expanded bus service on I-94 corridor be discussed at next week's Board meeting.	16	69
	02/26/2002		Comm. Stafford to meet w/County Legislative Rep. Delegation to urge support for the 911 surcharge.	16	69
	02/26/2002		Comm. Hegberg visited the Library and used its computer. He found them unfriendly and had to wait to use them. Asked staff to look into this.	16	69
	02/26/2002		Comm. Abrahamson asked that the County begin its redistricting before the May 28 deadline; Options will be provided to the Board as soon as the legislature and cities are done with their work.	16	69
	02/26/2002		Workshop w/Administration to review options for printing changes to the Staying in Touch and the Environmental Update newsletters.	16	70
	03/05/2002		Missy Millhouse asked the Board to consider actions taken by T&PD that require her to add an additional road r-o-w as a condition of her subdivision.	16	71
	03/05/2002		Res. No. 2002-030, Auth. the acceptance of credit cards in receiving payments to the County.	16	73
	03/05/2002		Comm. Abrahamson announced that he will not be seeking reelection as County Commissioner.	16	76
	03/05/2002		Comm. Stafford updated the Board on his meeting w/Legislators to discuss the 911 surcharge.	16	76
	03/05/2002		Workshop w/Administration to review proposals for 2002 CDBG funding and use of 2002 HOME program funds.	16	77

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	03/12/2002		Workshop w/ATSE to review the 2002 assessments.	16	83
	03/12/2002		Workshop w/Administration to review WACO First Time Homebuyer Program.	16	84
	03/12/2002		Workshop w/Public Health and Environment for an update on reorganizational changes for the U of M Extension Service.	16	84
	03/19/2002		Comm. Peterson asked that the transfer of development rights be explored as a tool for preservation of land.	16	91
	03/19/2002		Comm. Hegberg received a letter from the City of Marine asking to look at the possibility of incorporating a County library with the local school system.	16	91
	03/19/2002		Comm. Abrahamson received a letter from residents of Raymie Johnson Estates senior housing, listing items they would like HUD to spend money on.	16	91
	03/26/2002		Public hearing on amendments to the WACO Comprehensive Plan - 2015.	16	95
	03/26/2002		Policy for first time homebuyer assistance program for WACO residents.	16	99
	03/26/2002		Commissioner Peterson reported on the AMC Legislative Committee, they are in support of a 10/10/30 split in new transportation funding.	16	100
	04/02/2002		Choc Junker, Stillwater, addressed the Board on public collection of solid waste; market values on homes and the Adopt a Highway signs.	16	101
	04/02/2002		Public Hearing held on the Community Development Block Grant 2002 WACO Annual Action Plan.	16	103
	04/02/2002		Comm. Hegberg will attend the Farm Family Dinner where the Sandager Family of Abrahamson Nurseries will be honored.	16	108
	04/02/2002		Workshop w/Transportation and Physical Development to discuss township responses to zoning issues.	16	109
	04/09/2002		Proclaim the week of April 7-13, 2002 as National County Government Week.	16	113
	04/09/2002		Comm. Peterson read letter from Chief Nickelson, Director of Public Safety in Cottage Grove, thanking Charlie Burfeind, Community Services for his services in a difficult situation.	16	114
	04/09/2002		Workshop/w Public Health & Environment and Transportation and Physical Development for an update on the Baytown well advisory area.	16	115
	04/09/2002		Closed session w/Administrator for his annual performance evaluation.	16	116
	04/09/2002		Workshop w/Administration to review and comment on Performance Measurement and improvement progress to date.	16	116
	04/16/2002		Appt. Commissioner R.H. Stafford to the Metropolitan 911 Board replacing Commissioner Wally Abrahamson effective immediately.	16	117
	04/16/2002		Revised Government Center Building Security Policy No. 1018.	16	117
	04/16/2002		2001 Urban County Engineer of the Year Award presented to Don Wisniewski by the National Association of County Engineers.	16	118
	04/16/2002		2002 Outstanding Human Resources Professional of the Year Award presented to Judy Honmyhr by the MN County Human Resources Management Association.	16	119
	04/16/2002		Board to tour the Stafford Library and indoor park in Woodbury following the Board meeting.	16	120

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	04/23/2002	2002-056	Revised Contract Administration Guidelines (Policy 1201).	16	123
	04/23/2002		Proclamation of appreciation for Judge Kenneth J. Maas who will retire on April 30, 2002.	16	126
	04/23/2002		Proclaim April 21 - 27, 2002 as National Volunteer Week.	16	127
	04/23/2002		Community Volunteer Services awards presented to Marguerite Rheinberger for Outstanding Volunteer and Ann Hooley, Lifetime Award.	16	128
	04/23/2002		Public hearing held to consider amendments to the WACO Comp Plan and rezoning request by Norman Dupre, Jr.	16	128
	04/23/2002		Proclamation recognizing Russel A. Reetz, Court Services Director, who will retire on May 3, 2002.	16	132
	04/23/2002		Parking Facilities Policy replacing Resolution No. 94-201.	16	132
	04/23/2002		Comm. Peterson reported that the Cottage Grove Circle group will be open to the public on April 23 for people to learn more about the circle process.	16	133
	04/23/2002		The Ramsey and Washington County Boards will conduct a joint meeting on Thursday, April 25 to discuss the public solid waste collection study.	16	133
	04/23/2002		Comm. Peterson reported that AMC has sent out a survey regarding priorities for the 2003 legislative session.	16	133
	04/23/2002		Comm. Hegberg reported that the MN Counties Insurance Trust may join in a lawsuit with private companies to recover approximately \$400,000 in Worker's Comp dividends that the State Legislature removed to balance the budget.	16	134
	04/23/2002		Comm. Abrahamson presented with a plaque at the Foster Parent Banquet recognizing him for his support to Community Services and the foster care program during his tenure as Commissioner.	16	134
	05/07/2002		Res. No. 2002-057, adopting Ordinance No. 161, amending the Washington County 2020 Comprehensive Plan and approving a rezoning request by Norman Dupre.	16	136
	05/07/2002	2002-058	Proclamation in celebration of the Cottage Grove Area Jaycees' 40th anniversary.	16	138
	05/07/2002		Workshop w/Financial Services, Community Services, Court Administration, Court Services and County Attorney held to discuss the status of County collections.	16	148
	05/14/2002		Mission Directed Budget Savings Policy amendment.	16	159
	05/14/2002		Proclamaiton for Mark Blegen, Woodbury, for obtaining the rank of Eagle Scout to be prepared for next week's meeting.	16	161
	05/14/2002		Workshop w/ATSE to receive information related to tax rates, tax capacity and market values.	16	162
	05/14/2002		Workshop w/Human Resources, Employee Safety & Risk Management to discuss liability and tort insurance.	16	162
	05/21/2002		Workshop w/Community Services Department to discuss status of out-of-home placement.	16	158
	05/21/2002		Barry Tungseth, Denmark Township, addressed the Board on ATV's and motorized recreational vehicles and how they are tearing up ditches and driveways.	16	163

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	05/21/2002	2002-070	Honoring Mark D. Blegen, Woodbury, on achieving the rank of Eagle Scout.	16	164
	05/21/2002		Workshop w/Court Services to discuss juvenile placements.	16	169
	05/28/2002		Commissioner Peterson indicated that Grey Cloud Island Township would like the formula for the gravel tax revisited.	16	176
	06/04/2002		Certificate of Appreciation for Superintendent Dan Hoke.	16	177
	06/04/2002		Policy to create a new fund within the General Fund to track annual County-wide and departmental Mission Directed Savings.	16	178
	06/04/2002		Letter from Debra Nelson regarding CR 5 and Pine Street and Oak Ridge Road forwarded to Transportation & Physical Development for a traffic study in that area.	16	182
	06/04/2002		Commissioner Peterson asked for info. on the following items: 1) Major garbage hauler allegedly co-mingling their recyclables and taking them to a landfill, asked staff to investigate; 2) Why do some roads still have weight restrictions on them; 3) Status of monument depicting the 45th parallel that goes through the County.	16	183
	06/11/2002		Don Dame, Woodbury, expressed concern about the drive up book return at the new R.H. Stafford Library in Woodbury.	16	185
	06/11/2002		Report given on ribbon tying ceremony held on 6/10/02 to celebrate the kick-off of the Wakot Bridge project.	16	192
	06/11/2002		Workshop w/Administration to discuss a program to hold donated conservation easement and the next phase of the County's Purchase of Development Rights Program.	16	193
	06/18/2002	2002-090	Honoring Daniel S. Slate, Stillwater, upon achieving the rank of Eagle Scout.	16	202
	06/18/2002		Workshop w/Community Services held w/Local Mental Health Advisory Council to address the needs of children and adults w/mental illness.	16	204
	06/25/2002		Commissioner Peterson discussed thistles along state highways.	16	218
	06/25/2002		Staff to look at property in Oakdale that may be purchased using PDR funding.	16	219
	06/25/2002		Commissioner Hegberg asked that a letter be sent to the Federal legislative delegation reminding them that the County would like MSW designated as a renewable resource.	16	219
	06/25/2002		Commissioner Hegberg discussed federal grants for the use of fuel cells in the Courts expansion; and a new process that liquidizes natural gas to be used for heavy equipment.	16	219
	01/08/2002		Appt. Sue St. Sauver, Community Services Advisory, fill unexpired term to 12/31/03.	16	4
Community Services	01/08/2002		Appt. Floyd Bates, Mental Health Advisory, Consumer Rep. to 1st term expiring 12/31/04.	16	4
	01/08/2002		2002 contract w/Family Means, respite care services.	16	5
	01/08/2002		.5 FTE Special Project Social Worker I through 12/31/02.	16	5
	01/15/2002		Appt. Chloette Haley, Mental Health Advisory, Family Rep. to a 1st term expiring 12/31/04.	16	19

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	01/15/2002		2002 contract w/Stivland, Inc. (dba Harbor Shelter and Counseling Center) to provide child shelter and short-term treatment services.	16	20
	01/15/2002		2002 Child and Teen checkups administrative service agreement/plan.	16	20
	01/22/2002		2002 contract w/Rule 36 Limited Partnership of Duluth III for residential services at Hamilton House in Lake Elmo.	16	30
	01/22/2002		2002 contract w/Community Volunteer Service, transportation to and from appointment for clients of Community Services.	16	30
	01/22/2002		2002 contract with WACO HRA to provide housing subsidies for individuals w/a serious and persistent mental illness under the Bridges II Program.	16	30
	02/05/2002		Contract w/Owakihi, Inc., community-based services for persons w/developmental disabilities.	16	38
	02/05/2002		2002-2003 contract w/Families for Effective Autism Treatment, home-based mental health services for children w/severe emotional disturbance.	16	38
	02/12/2002		Contract w/Green Gables, Inc. assisted living plus services to eligible residents.	16	48
	02/12/2002		Amend cost of living increase for Eastern MN State Operated Systems for waiver services for persons w/developmental disabilities.	16	48
	02/12/2002		Directors of Community Services, Public Health and Court Services to sign Interagency Agree. for Children's Mental Health Collaborative Services.	16	48
	02/12/2002		Contract w/East Suburban Resources, day training and habilitation for persons w/developmental disabilities.	16	48
	02/12/2002		Extend the Child Protection Citizen Review Panel through December 31, 2003.	16	49
	02/19/2002		Two 12-month Special Project Employment Counselor positions.	16	54
	03/05/2002		2002 contract w/Human Services, Inc. for mental health and chemical health services.	16	73
	03/05/2002		2002 agree. w/The American Red Cross of the St. Paul Area.	16	73
	03/12/2002		2002-2003 contract w/Eastern MN State Operated Systems to provide waiver services for persons w/disabilities.	16	80
	03/12/2002		2002 Cooperative Agree. w/Community Services, Sheriff, County Attorney and Court Administrator, Child Support Enforcement Program.	16	80
	04/02/2002		2002-03 Contract w/Opportunity Services, Inc. day training & habilitation services for persons w/developmental disabilities.	16	102
	04/02/2002		Accept a memorial cash donation to the Adult Services Unit in the amount of \$300.00.	16	102
	04/02/2002		Contract w/WACO HRA for services of the Housing Coordinator position.	16	102
	04/23/2002		2002-2003 contracts to provide home and community based services for persons w/developmental disabilities to the following: ACR Mississippi, Inc.; A.M.E. Community Services, Inc.; Compass-Minnesota, Inc.; Cooperating Community Programs, Inc.; REM Minnesota, Inc.; MDM Rubicon, Inc.; New Challenges, Inc.; New Directions, Inc.; Outcomes, Inc.; Partnerships for MN Futures; sur la rue, Inc.; and Thomas Allen, Inc.	16	126

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	05/07/2002		2002-2003 contracts w/Northeast Residence, Inc. Legacy Endeavors, Inc. and Community Living Options, home and community based services for persons w/developmental disabilities.	16	139
	05/07/2002	2002-060	2002 Annual Action Plan for CDBG and HOME Investment Partnership Programs, auth. submission of grant to U.S. Dept. of HUD.	16	140
	05/21/2002		Amend 2002 contract with Human Sevices, Inc. for mental health services.	16	165
	05/21/2002		Workshop held to discuss status of out-of-home placement.	16	168
	05/28/2002	2002-073	CDBG Subgrantee Agree. w/WACO HRA.	16	171
	06/11/2002	2002-081	CDBG subgrant agree. w/City of Cottage Grove.	16	186
	06/11/2002		Contract w/Human Services, Inc. to act as designated service agency for the Collaborative by directing use of Children's Mental Health Collaborative funds.	16	187
	06/18/2002	2002-086	CDBG cooperation agree. w/City of St. Mary's Point.	16	196
	06/18/2002	2002-087	CDBG subgrantee agree. w/City of Stillwater.	16	196
	06/18/2002		Workshop held with Local Mental Health Advisory Council to address the needs of children and adults w/mental illness.	16	204
	06/25/2002		Submit a substance abuse and Mental Health Services Administration Federal Grant application for Local Solutions Initiative on behalf on the Children's Mental Health Collaborative.	16	218
Court Administration	04/23/2002		Proclamation of Appreciation for Judge Kennth J. Maas who will retire on April 30, 2002.	16	126
	06/18/2002		New District Court Judge introduced, Judge Gary Meyer.	16	203
Court Services	01/22/2002		Renew purchase of service agree. w/Dakota County for services through the U of M, Center for Restorative Justice and Mediation.	16	32
	02/05/2002		2002-2003 Comprehensive Plan and submittal to the MN Department of Corrections.	16	42
	02/12/2002		Renew 2002 contract w/Dakota County, provision of secure juvenile detention bed services.	16	48
	02/19/2002		Amendment No. 1 to Grant No. 3962, restorative justice grant funds.	16	54
	02/26/2002		Renew purchase of service agreement w/Dakota County through U of M, Center for Restorative Justice.	16	65
	03/05/2002		2002 purchase of service agree. w/Family Violence Network, 1/1/02 - 12/31/02.	16	73
	03/26/2002		Renew purchase of service agreements w/East Communities Family Services, Forest Lake Youth Service Bureau, White Bear Lake Community Counseling Center, and Youth Service Bureau, Inc.	16	93
	04/23/2002		Proclamation of appreciation for Russell A. Reetz who will retire on May 3, 2002.	16	132
	05/21/2002		Appt. Rob Smith, Community Corrections Advisory Board, as an Educational Rep	16	165
	05/21/2002		Workshop held to discuss juvenile placements.	16	169
Financial Services	01/15/2002		Chris Eitemiller's, Budget and Policy Analyst, last day with the County will be 1/18/02 he is taking a job with the Federal Reserve.	16	22

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Financial Services	01/22/2002		Transfer a FTE budget position from Financial Services to Administration and auth. a transfer of funds to support the transferring position.	16	30
	02/05/2002	2002-019	Amending Res. #2001-106, sale of General Obligation refunding bonds, Series 2001A.	16	39
	02/05/2002		Establish reserves and designations of fund balances for fiscal year ended 12/31/01.	16	40
	03/05/2002	2002-030	Auth. acceptance of credit cards in receiving payment to the County.	16	73
	03/19/2002		Increase the 2002 Debt Service Budget Revenue by \$14,549,146.99 and Expenditures by \$14,610,000.	16	87
	05/07/2002		Workshop held w/Community Services, Court Administration, Court Services and County Attorney to discuss the status of County collections.	16	148
	05/14/2002		Update on long-term finance strategic issue work and proposed criteria to be used to evaluate and rank all capital needs. Criteria accepted as amended.	16	154
	05/28/2002		Close debt service funds: 315, Big Marine Park Bonds; 311, Carnelian-Marine Bonds; and 413, 1989 CIP Bond Projects.	16	172
	06/04/2002		Contract w/Wells Fargo Bank Minnesota for banking services for 2002.	16	180
	06/18/2002		Amend a designation from the CIP fund in the amount of \$107,200 erroneously omitted from the list of reserves and designations at the beginning of the 2002 fiscal year.	16	197
	06/25/2002		Set public hearing for 7/9/02 to receive comment on a request to amend the 2000-2004 CIP.	16	217
HRA	03/05/2002		Appt. Paul Rebholz, to HRA Board, to fill an unexpired term to 12/31/03.	16	72
	05/14/2002	2002-069	2003 Qualified Allocation Plan for housing tax credits.	16	160
Human Resources	01/08/2002	2002-002	Set minimum salary for County Attorney for term next following.	16	3
	01/08/2002	2002-003	Set minimum salary for County Sheriff for term next following.	16	4
	01/08/2002		Change name of Human Resources to Department of Human Resources, Employee Safety and Risk Management.	16	5
	01/08/2002		Modify Section 17 of the County Personnel Rules and Regulations (insurance/benefits) applying to retiree medical insurance coverage for employees hired after 1/1/02.	16	5
	01/15/2002		Band/grading for classification of Assistant County Recorder/Registrar and approval of newly written job description.	16	20
	02/05/2002	2002-020	Reaffirm workers' compensation coverage for all County elected and appointed officials.	16	40
	02/05/2002		2002-2003 agreements w/AFSCME Council 14 exempt and non-exempt bargaining units.	16	41
	02/12/2002		Paid Time Off Policy and corresponding procedures.	16	49
	02/26/2002		Ratify the 2002 meet and confer agreement w/non-union employee groups: Dept. Heads, Confidential Supervisors and Confidential employees.	16	65
	02/26/2002		Ratify the 2002-2004 bargaining agreement w/WACO Association of Supervisors.	16	66

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Human Resources	02/26/2002		Personnel Rules and Regulations changes: Section 15.B, Section 15.C.1, Section 15.C.2, Section 15.E, Section 16.B.3 and Section 17.D.	16	66
	03/19/2002		Correction document approved on 2/26/02, Supervisor 2002-2004 bargaining agreement: Change 2003 medical insurance contribution for family from \$550.00/mo. to \$555.00/mo.	16	87
	03/19/2002		Modify Section 1 of the County Personnel Rules and Regulations regarding department heads.	16	87
	03/19/2002		2002-2004 bargaining agree. w/Teamsters Local 320 Probation Officers.	16	87
	03/19/2002		Band/grading recommendation for Sr. Community Health Specialist to C4-3-1 and approval of new job description.	16	87
	03/26/2002		Modify Section 15 of the County Personnel Rules and Regulations, Section 15, C.1. (vacation leave).	16	93
	04/16/2002		2002 Outstanding Human Resources Professional of the Year awarded to Judy Honmyhr by the MN County Human Resources Management Association.	16	119
	05/14/2002		Band/Grading and attraction/retention salary range for classification of Budget Analyst.	16	150
	05/14/2002		Banding/Grading & attraction/retention salary range for Principal Planner.	16	150
	05/14/2002		2002-2004 agree.w/Teamsters Local No. 320 (Commander/Jail Administrator Unit).	16	155
	05/14/2002		2002-2004 agreement w/Operating Engineers Local 49.	16	156
	05/14/2002		2002-2004 agree. w/Assistant WACO Attorney Association.	16	158
	05/14/2002		Workshop held to discuss liability and tort insurance.	16	162
	06/04/2002		Ratify 2002-2004 agree. w/Teamsters 320 (Correctional Officers/Dispatch Unit).	16	179
Information Services	05/07/2002		Joint Powers Agreement w/Chisago County for the A.L.E.R.T.S system.	16	141
	06/11/2002	2002-082	Award of contract for purchase and installation of additional storage capacity for AS/400 Server-Buford to The Kalos Group, Incorporated.	16	187
Internal Auditor	01/22/2002		Appt. David Olson, Internal Audit Advisory Committee, 1st term expiring 12/31/02.	16	30
Legislative	01/15/2002		2002 Legislative Agenda adopted.	16	24
	01/15/2002		County Board to met with its legislative delegation on Tuesday, January 22, 5:00 p.m. at the Oak Marsh Golf Club in Oakdale.	16	24
	01/22/2002		Meeting w/County legislative delegation to be held on January 22, 5:00 p.m. at the Oak Marsh Golf Club in Oakdale.	16	35
	02/05/2002		Letter to legislative delegation indicating it does not support State legislation that specifically identifies and approve county highway projects, but if such legislation is approved WACO would like certain transportation projects included for funding.	16	43
	02/05/2002		Legislative update presented: Support for short-term fix recommended by MICA. Communicate to legislative delegation about unfunded mandates.	16	43
	02/12/2002		Department to review survey by Office of the Legislative Auditor 2-1/2 years ago re: mandates felt to be onerous to counties.	16	50

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Legislative	02/12/2002	2002-032	Legislative update: County Web Site for license tab renewals getting attention from other counties; Rep. Vandever would like more discussion with Commissioners before authoring a bill allowing limited authority to adjust school district boundaries.	16	50
	02/12/2002		Staff from AMC presented proposed budgets from the Governor, Senate and House and how each would affect counties.	16	50
	02/19/2002		Support for increase to 911 surcharge to be used for funding of public safety.	16	61
	02/19/2002		Report that County bill on Internet renewal of license tabs may go statewide.	16	61
	02/26/2002		Legislative Update: Met. Parks Bonding Bill; Internet License renewal bill; 911 Surcharge.	16	68
	03/05/2002		Update presented on: Senate 7 cent gas tax; Internet license tab renewal bill withdrawn.	16	75
	03/05/2002		Support for MICA position on distribution of new money from the gas tax.	16	76
	03/12/2002		Support for expanded express bus service on I-494 Corridor and TH 61 from Hastings to St. Paul and Minneapolis.	16	79
	03/12/2002		Legislative update on budget, transportation funding and reductions in Human Services.	16	83
	03/19/2002		Res. 2002-036, seek special legislation for a private sale to former owner.	16	86
	03/19/2002		Legislative update: House Committee failed to approve omnibus bonding bill; Transportation funding proposal has controversy; Significant cuts to Human Service programs; Redistricting plan to be released by the Courts today.	16	90
	03/19/2002		Review of 2001 highway construction projects and overview of planned projects for 2002.	16	90
	03/26/2002		Legislative update presented: Proposed reduction in homestead credit for homes over \$200,000.	16	99
	04/02/2002		Legislative update: Provision that would have reduced the amount of homestead credit for homes over \$200,000 has been dropped.	16	108
	04/09/2002		Legislative update presented by John Kaul.	16	114
	05/14/2002		Update given.	16	160
	05/21/2002		Senator Michele Bachmann presented an overview of the 2002 State Legislative Session.	16	167
	05/28/2002		John Kaul and Senator Jane Krentz presented reviews of the 2002 legislative session.	16	175
	06/11/2002		Legislative update presented by Senator Len Price.	16	192
Library	01/08/2002		Appt. Gary Kriesel, Library Board, 1st term to 12/31/04.	16	4
	02/19/2002		Appt. Jim Schug, representing District 1, to the Library Board to a three year term expiring 12/31/04.	16	54
Minnesota Extension	04/16/2002		Appt. Joyce Welander, MN Extension Committee, 1st term to 12/31/04.	16	117
Public Health & Environment	01/15/2002		3-year Special Project Public Health Nurse II.	16	20
	01/22/2002		Amend. to agreement #1367 w/Lakeview Hospital Home Care waived services contract.	16	31

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	03/05/2002	2002-031	Auth. dept. to act as fiscal agent for Metro Local Public Health Association Grant Application.	16	74
	03/12/2002		Sheriff's Office and Dept. of Public Health & Environment through MX Imaging, to dismantle and dispose of the Radiological Unit in the Jail Medical Unit.	16	80
	03/12/2002		Workshop held for an update on reorganizational changes for the U of M Extension Services.	16	84
	03/19/2002	2002-037	Accepting BWSR challenge grant in the amount of \$125,000 and auth. signatures on grant documents on behalf of the County.	16	89
	03/19/2002		Public Health & Environment to be fiscal agent for the BWSR challenge grant project.	16	90
	03/26/2002		Apply for LCMR grant in the amount of \$300,000 to study the sustainability of aquifers in the Afton/Woodbury area.	16	97
	04/02/2002	2002-043	Agree w/Emmons and Olivier Resources for consulting services to implement the BWSR Challenge Grant.	16	102
	04/02/2002		Sub-grant Agree. w/MN Dept. of Public Safety for Public Assistance Program related to FEMA 1370 DR-MN.	16	102
	04/09/2002		Joint workshop w/T&PD for an update on the Baytown well advisory area.	16	115
	05/14/2002	2002-063	Renew participation in the MN PCA special hazardous waste pilot project.	16	150
	05/14/2002		Accept donation of \$1,050 to purchase books on behalf of Working Together for Healthy Families.	16	151
	05/21/2002		Appt. Kathleen Klein, Public Health Advisory, partial term to 12/31/02.	16	164
	05/28/2002	2002-077	Amend. Res. No. 2001-057 extending the date for WACO's withdrawal from the East Metro Radio Communication Board.	16	174
	05/28/2002		Table resolution approval of several recommendations of the Final Report on Public Collection to June 11, 2002.	16	175
	06/11/2002		Contract w/BARR Engineering to complete groundwater modeling and other technical services for the Cottage Grove Area Nitrate Study.	16	187
	06/11/2002	2002-083	Notification to NRG Energy, Inc. of WACO's intent not to extend the term of service agreement under the current terms and conditions.	16	187
	06/11/2002	2002-084	Acceptance of Final Report: Study on Public Collection dated April 2002.	16	189
	06/18/2002	2002-088	Emergency Management Performance grant w/MN Dept. of Public Safety, Division of Emergency Management.	16	197
Recorder	01/08/2002	2002-006	12 month .5 FTE Special Sr. Project Real Estate/Taxpayer Services Tech.	16	5
	01/08/2002		Public hearing held to consider establishing a fee of \$5/document for all transfer/encumbrance documents mailed in to the Recorder that are required to be submitted to the Auditor/Treasurer prior to being processed.	16	13
	01/08/2002		Adopting a mail service fee in the Recorder's Office.	16	14
	02/19/2002		Plat of Sand Lake Overlook, New Scandia Township.	16	54
	04/02/2002		Plat of Pinecroft, Baytown Township.	16	102
	05/07/2002		.5 FTE Special Project Real Estate/Taxpayer Services Tech. 5/1-12/31/02.	16	141

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Recorder	05/07/2002		1 FTE Special Project Real Estate/Taxpayer Services Tech., 5/1-12/31/02.	16	141
Regional Rail Authority	01/08/2002		The RRA met to discuss the following: Comm. Peterson elected Chair, Comm. Hegberg Vice Chair for 2002; Meeting minutes from 10/16/01; Update on new Web Page; Set public hearing on Property Management Plan for 1/22/02.	16	17
	01/08/2002		Workshop held to discuss MN/DOT proposal to assume responsibility for the planning of the Red Rock Commuter Rail Corridor and the Central Corridor Plan between Minneapolis and St. Paul.	16	18
	01/15/2002		RRA met to set public hearing on property management plan for 2/5/02.	16	19
	02/05/2002		RRA meet to discuss the following: Public hearing on Property Management Plan and Update on RRA Corridor activities.	16	37
	03/05/2002		The RRA met to discuss the following: Property Management Plan; Resolution No. RRA-2002-001, negotiate a memorandum of understanding w/MnDOT re: implementation of commuter rail in the Red Rock Corridor.	16	71
Sheriff	01/08/2002		Change order #2 to the service agree. W/Motorola for radio service through 2002.	16	5
	01/08/2002		Public hearing held to consider adoption of an ordinance relating to the WACO Alcohol Licensing Enforcement Ordinance.	16	7
	01/08/2002	2002-005	Adopting WACO Alcohol Licensing Enforcement Ordinance No. 158.	16	8
	01/15/2002	2002-009	Auth. Execution of a grant agreement w/Office of Drug Policy and Violence Prevention for the East Metro Narcotics Task Force.	16	21
	01/15/2002		Joint Powers Agree. w/MN Dept. of Corrections for short term housing of inmates at the LEC in crisis situations.	16	21
	01/22/2002		Fourth amendment to agree. w/Ramsey County for rental of jail bed space at the Jail.	16	31
	01/22/2002		Substitute an appointed supervisory position of Commander for a position of Sergeant.	16	31
	02/05/2002		First amend. to license agree. for inmate telephone equipment and service w/Qwest Corporation.	16	40
	02/19/2002		Change Order #3 to service agreement w/Motorola to extend agreement through 2002.	16	54
	02/19/2002	2002-028	Adoption of jail related fees.	16	57
	02/19/2002		Joint workshop w/T&PD to discuss LEC security equipment.	16	63
	02/26/2002		Sell a fleet vehicle, water patrol boat, a 1998 23' Rinker Cuddy Cabin inboard/outboard.	16	66
	04/02/2002	2002-044	Recognizing the Public Safety Dispatchers in WACO in honor of National Public Safety Telecommunications Week.	16	102
	04/02/2002		Annual Boat and Water Safety Enforcement agree. w/MN DNR.	16	103
	04/16/2002		Contract w/MN DNR for Boating While Intoxicated enforcement and other boating safety laws.	16	118
	06/11/2002		Transfer ownership of WACO Sheriff's Office K-9 "Zeus" to his handler, Deputy Dan Harjes.	16	189
	06/25/2002		Agree. w/Alpha Video and Audio, Inc. for monitoring equipment in the jail intake area.	16	215

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Societies	01/15/2002		Memorandum of agree. w/Ag. Society for the year 2002.	16	20
	01/22/2002		Operations grant to the Washington County Historical Society.	16	31
	05/21/2002		Konrad Koosmann, Water Conservation District, distributed Services and Operations booklets.	16	163
Transportation-Facilities	01/15/2002	2002-007	Award of contract for 2002 landscape maintenance services to TruGreen Chemlawn.	16	20
	01/15/2002	2002-008	Final payment to Conrad Mechanical Contractors, Inc. for HVAC project at north shop.	16	21
	01/22/2002	2002-014	Award of contract for ventilation system modifications at the LEC to Parkos Construction.	16	31
	02/05/2002		Workshop held to discuss County parking lot revisions.	16	46
	02/12/2002		Waive fee for use of the Historic Courthouse in the dedication of the proposed Veterans Memorial in Stillwater tentatively scheduled for 9/29/02.	16	48
	02/19/2002	2002-026	Final payment to Cannon Construction, Inc. for building modifications to south highway shop.	16	55
	02/19/2002	2002-025	Award of bid for modular furniture to William J. Office Furniture.	16	55
	02/19/2002		Joint workshop w/Sheriff to discuss LEC security equipment.	16	63
	02/26/2002		Woodbury Library construction status report.	16	68
	02/26/2002		Board will tour the Woodbury Library construction site on April 16.	16	68
	03/12/2002		MN Historical Society grant agree. for \$15,000 for Historic Courthouse restoration project.	16	81
	03/26/2002	2002-039	Final payment to Parkos Construction Co. for remodeling of the contact station at the Lake Elmo Park Reserve.	16	94
	04/09/2002		Waive tent rental fee for WACO Historical Society for the Hay Lake School event on 7/13/02.	16	112
	04/16/2002		Amend. No. 1 to office leases w/Universal Title Company, Old Republic National Title Insurance Company and Edina Realty Title Company.	16	118
	04/23/2002		Resolution No. 2002-056, parking facilities policy replacing Res. No. 94-201.	16	132
	05/07/2002		Office space lease at Historic Courthouse w/Youth Service Bureau.	16	141
	05/07/2002		Purchase mowing equipment from MTI Distributing.	16	141
	05/21/2002		Contract w/Matrix Communications, Inc. for phone system for R.H. Stafford Library.	16	165
	05/21/2002		Contract w/Applied Business Communications, Inc. for data cabling at R.H. Stafford Library.	16	165
	06/04/2002		Advertise for bids on remodeling of the existing Woodbury Library.	16	181
	06/25/2002		Award contractor and award of contract for shelving equipment and installation for the R.H. Stafford Library to Jones Library Sales, Inc.	16	217
Transportation-General	03/26/2002		Appointment of Michael Pouliot, Woodbury, to the South Washington Watershed District Board of Managers, 1st term expiring 5/1/05.	16	99
	04/02/2002		Reappt. Jack Lavold, to the South Washington Watershed District, 2nd term expiring 5/1/05.	16	101
	04/02/2002		Update on plans to control flooding at Sunnybrook Lake in the City of Grant.	16	106

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-General	04/02/2002	2002-047	Appointment of Donald J. Theisen as County Engineer effective May 1, 2002 through April 30, 2006. Don Wisniewski to remain Director of Transportation and Physical Development.	16	107
	04/16/2002		2001 Urban County Engineer of the Year awarded presented to Don Wisniewski from the National Association of County Engineers.	16	118
	05/21/2002		Reappt. Richard Caldecott and Thomas Oakes, both of May Township, to the Carnelian-Marine Watershed District to terms expiring June 21, 2005.	16	163
Transportation-Parks	01/15/2002	2002-049	Contract w/Western Roofing & Siding to repair storm damage to roofs at County parks.	16	21
	02/05/2002		Advertise for proposals on play equipment for Cottage Grove Ravine Regional Park.	16	40
	02/05/2002		Changes in County beach operations.	16	40
	02/05/2002		Grant agree. w/Metropolitan Council for reimbursement for acquisition and early buyout of the Ceridian Employees Recreation Foundation property (St. Croix Bluffs Regional Park).	16	41
	02/19/2002		Workshop held to discuss Parks and Open Space Commission's recommendations for priority acquisition for the Big Marine Park Reserve.	16	62
	02/26/2002		Auth. DNR grant from the Local Trail Connections program for 1/4 mile trail along CSAH 19 between I-94 and Hudson Road; Auth. to utilize permit funds as a match.	16	67
	03/19/2002		Staff to advertise for proposals for consultant services to prepare an amendment to the St. Croix Bluffs Regional Park Master Plan.	16	90
	04/09/2002		Award of contract for parks play equipment to Webber Recreational Design, Inc.	16	112
	04/16/2002		Next to the last reimbursement check received from the State for the St. Croix Bluffs Regional Park. Last reimbursement check to be received in July.	16	118
	04/16/2002		Construction and maintenance agreement w/City of Forest Lake to install a gravel parking area for the Hardwood Creek Trail and auth. to proceed in 2002.	16	118
	05/07/2002		Eugenia Kulvich and Nanette LaChapelle, both spoke in opposition to Cottage Grove's request to use County owned land on Lower Grey Cloud Island Regional park to construct a water access and small park.	16	135
	05/07/2002		Bike path maintenance agreement w/City of Mahtomedi.	16	141
	05/07/2002		Parks 2002 Annual Report.	16	143
	05/07/2002		Award presented to Board from the Twin Cities Tree Trust.	16	143
	05/07/2002		Comments received on Cottage Grove request to use County land on Lower Grey Cloud Island Regional Park for public river access.	16	143
	05/07/2002		2003 County Park fees.	16	143
	05/07/2002		Concept approval for the City of Cottage Grove to use County owned land on Lower Grey Cloud Island Regional Park if certain conditions are met before it is brought back for final approval.	16	145

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Parks	06/04/2002		Brauer and Associates to provide consultant services in the completion of a master plan amendment for St. Croix Bluffs Regional Park.	16	178
	06/04/2002		Use of five vehicle park permits for free drawings during the WACO Fair, 7/31 - 8/4/02.	16	178
	06/25/2002	2002-091	MN Trail Assistance Program, Star Trail Association.	16	215
Transportation-Roads	01/15/2002		Supplemental agree. No. 1 w/F.M. Frattalone Excavation & Grading, Inc. for road construction on CSAH 21.	16	21
	01/22/2002	2002-012	Final payment to F.M. Frattalone Excavating & Grading, Inc. for CSAH 21 road construction.	16	31
	01/22/2002	2002-013	Final payment to Jay Bros., Inc. for CSAH 13/16 intersection & signal modifications.	16	31
	01/22/2002	2002-015	Acquire right of way on CSAH 15.	16	32
	02/05/2002		Supplemental Agree. No. 4 w/Tower Asphalt, Inc.	16	40
	02/05/2002	2002-021	Final payment to Monarch Oil Company for microsurfacing road maintenance.	16	40
	02/05/2002		Workshop held to discuss highway maintenance full costing project for contract community work and alternatives for service delivery to contract communities and County transportation needs.	16	45
	02/12/2002	2002-023	Final payment to Towers Asphalt, Inc. for CSAH 12 and 15 road construction.	16	48
	02/19/2002		T&PD Director gave overview of the Adopt a Highway program.	15	62
	02/19/2002	2002-024	Final payment to Tower Asphalt, Inc. for CSAH 12 and 35 Road Construction.	16	54
	02/19/2002		Traffic signal maintenance agreement w/Forest Lake, for signal at CSAH 2 and Everton Ave.	16	56
	02/19/2002		Letter to Woodbury addressing CSAH 13 and CSAH 16 corridor improvements.	16	56
	02/19/2002		Information only - Town road allotments.	16	56
	02/19/2002		Traffic signal maintenance agreement w/Woodbury, CSAH 13 and Commonwealth Ave.	16	56
	02/19/2002	2002-027	MN/DOT Agree. No. 81188, consultant services for TH 36 Partnership Study.	16	56
	02/26/2002		Agreement w/Union Pacific Railroad Company for construction of a railroad signal and gate crossing arms at the railroad crossing on CSAH 13 in Oakdale.	16	66
	03/05/2002		Amend. No. 1 to contract w/TKDA, Inc. for design engineering services for road signal construction at the intersection of CSAH 13 and 4th Street in the Cities of Lake Elmo and Oakdale.	16	73
	03/12/2002	2002-033	Transfer the responsibility of bridge inspection for Bridge No. 97418 on Harrow Ave. to the City of Forest Lake.	16	80
	03/12/2002		Renew or enter into three-year highway maintenance contracts for interested cities and townships beginning July 1, 2002 utilizing rates established by the Full Costing Study.	16	81
	03/19/2002		Cooperative Agreements w/City of Hugo and Anoka County for design services for reconstruction on Anoka CSAH 14 and Washington CSAH 8.	16	87
	03/26/2002	2002-038	Traffic control signal agreement No. 82963M w/MN/DOT.	16	93
	03/26/2002		Cooperative agreement w/City of Oakdale for CSAH 13 and 4th Street North construction.	16	98

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Roads	03/26/2002		Cooperative agreement w/the City of Lake Elmo for CSAH 13 and Hudson Blvd. North construction.	16	98
	03/26/2002		Traffic signal maintenance agreement with the City of Lake Elmo for the new traffic signal at Inwood Avenue (CSAH 13) and 10th Street North (CSAH 10).	16	98
	03/26/2002	2002-042	Traffic control signal agreement no. 82650M with the MN/DOT.	16	98
	03/26/2002		Traffic signal maintenance agreement w/City of Oakdale for new traffic signal at Inwood Avenue (CSAH 13) and 4th Street North/Hudson Blvd. North.	16	98
	04/02/2002		Supplemental Agree. No. 1 w/Tower Asphalt, Inc. for 2001 overlay projects.	16	103
	04/02/2002	2002-045	Transfer jurisdiction of a portion of CR 74 to the City of Cottage Grove.	16	106
	04/02/2002	2002-046	Establishing County State Aid Highways (extension of CSAH 13).	16	107
	04/02/2002		Cooperative agreements w/the Cities of Cottage Grove and Woodbury for construction and maintenance of CSAH 13, Hinton Avenue/Tower Drive.	16	107
	04/02/2002		Two jurisdictional transfer agreements w/the City of Cottage Grove to transfer a portion of CR 74 to the City and a portion of Hinton Avenue to the County.	16	107
	04/09/2002		Supplemental Agree. No. 1 w/TKDA, Inc. for environmental and design services for reconstruction on Anoka CSAH 14 and Wash. CSAH 8.	16	113
	04/09/2002	2002-050	Agency Agree. w/Mn/DOT, Agree. No. 82326.	16	113
	04/16/2002		Contract w/Bardroff's Towing and Recovering Equipment for a towing devise to be used in road maintenance.	16	118
	04/23/2002	2002-051	Bid award for 2002 bituminous overlay projects to Tower Asphalt, Inc.	16	123
	04/23/2002	2002-052	Bid award for CSAH 16/Interlachen Drive traffic signal construction to Collins Electric Construction Co.	16	124
	04/23/2002	2002-054	Award of contract for 2002 plant mixed bituminous material inplace to Tower Asphalt.	16	125
	04/23/2002	2002-053	Bid award for CSAH 13 road and signal construction projects to Tower Asphalt, Inc.	16	125
	04/23/2002	2002-055	Execution of Mn/DOT Agreement No. 82815.	16	131
	04/23/2002		Jurisdictional transfer agreements w/Cities of Newport and St. Paul Park turning back portions of CSAH 38 and CSAH 22.	16	131
	05/07/2002	2002-061	Award of contract for seasonal materials, sand material and plant mixed bituminous supply and sand material delivered.	16	141
	05/14/2002	2002-064	Bid award for CSAH 15 road reconstruction to Dresel Construction.	16	151
	05/14/2002	2002-065	Agency Agree. w/MN DOT for Agreement No. 82326.	16	151
	05/14/2002	2002-066	Trunk Highway 120 turnback from I-494 to Woodbine Ave.	16	152
	05/14/2002	2002-068	Designation of the transferred road segment as CSAH 15.	16	153
	05/14/2002	2002-067	Designation of the transferred road segment as CSAH 16.	16	153
	05/21/2002		Construction agree. & signal maintenance agree. w/Woodbury for CSAH 16 and Interlachen Drive intersection.	16	165
	05/28/2002		Street lighting agree. w/Stillwater, intersection of CSAH 12 and 75th Street at Rutherford Road.	16	172

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Roads	05/28/2002		Supplemental Agree. #2 to contract #581 w/WSB & Associates, Inc. for engineering design services for CSAH 13 project.	16	172
	05/28/2002	2002-074	Sale of excess County road maintenance equipment.	16	172
	05/28/2002	2002-075	Final payment to Tower Asphalt, Inc. for 2001 overlay road preservations.	16	172
	05/28/2002	2002-076	Requesting State Bridge Bond Funds for replacement of the CSAH 4/Judicial Ditch #2 Culvert with a bridge.	16	173
	05/28/2002		Communicate positions to the Federal delegation and request that they be included in reauthorization of the federal highway-funding bill.	16	174
	06/18/2002	2002-089	Eminent domain Proceedings on CSAH 38.	16	197
	06/25/2002		Supplemental Agree. No 3 w/WSB & Associates for engineering design services for the CSAH 13 project.	16	216
	06/25/2002	2002-092	State of MN Cooperative Construction Agree. No. 83188-R.	16	216
	06/25/2002	2002-093	Traffic control Agreement No. 83316R w/MN/DOT, City of Newport, City of St. Paul and WACO.	16	216
	06/25/2002		Renew road maintenance agreements w/cities and townships.	16	216
Transportation-Surveyor	01/08/2002		Public hearing held on WACO Development Code, Chapter One Administration Planning Advisory Commission 8.2(1) Commission Membership and Meetings.	16	5
	01/08/2002		Amendment to WACO Development Code, Chapter One, Administration, Section 8, Planning Advisory Commission, 8.2(1) Commission Membership and Meetings tabled to 1/22/02.	16	7
	01/15/2002		Workshop held with Township officials to discuss the respective roles of the County and Townships in planning and zoning.	16	26
	01/22/2002	2002-017	Ordinance No. 159, text amendment to the WACO Development Code, Chapter One, Section 8.2(1).	16	34
	02/19/2002		Staff directed to prepare specific ordinance language for proposed amendments to the communication antennas and towers section of the development code and proceed with the process to amend the ordinance.	16	58
	03/26/2002	2002-040	Terminating the uniform street naming and numbering system agreement with the City of Hugo.	16	94
	04/02/2002		Accept a conservation easement for Outlot A, Outlot B and Outlot D of the Pinecroft plat.	16	103
	04/02/2002		Workshop held to discuss township responses to zoning issues.	16	109
	04/09/2002		Set public hearing for 4/23/02, Comp. Plan Amend. and rezoning of an 80 acre parcel of property in Baytown Township.	16	113
	04/09/2002		Joint workshop w/PH&E for an update on the Baytown well advisory area.	16	115
	04/16/2002		Contracts w/Short, Elliot & Hendrickson and Barr Engineering for milestone one of the Floodplain Mapping Agreement.	16	118
	04/23/2002		Public hearing held to consider request by Norman Dupre, Jr. to amend the WACO Comp Plan.	16	128
	04/23/2002		Approval of request by Norman Durpe, Jr. to amend the Comp Plan and rezone an eighty-acre parcel of property located in Baytown Township. County Attorney's office directed to prepare resolution incorporating Board findings.	16	131

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Surveyor	05/07/2002	2002-057	Ordinance No. 161, amending the Wasihngotn County 2020 Comprehensive Plan and approving a rezoning request by Norman Dupre.	16	136
	05/07/2002		Recommended changes to the WACO Development Code directed to the Planning Advisory Commissioner for action.	16	146
	06/03/2002		Set public hearing for 6/17/03 at 9:00 a.m. to consider an appeal of a CUP for an open space design development set by the Planning Advisory Commission.	17	198
Workforce Center	01/15/2002		Appt. Bert Harris, Workforce Investment Board, to 6/30/04.	16	20
	02/05/2002		Agree. w/MN Department of Trade and Economic Development to operate special project small group grant for Hartford Insurance grant.	16	38
	02/05/2002		Agree. w/Ramsey County for delivery of dislocated worker services 3M special project.	16	39
	02/05/2002		Annual report for program year 7/1/00 - 6/30/01.	16	41
	02/19/2002		First amendment to Hennepion County Agreement A17811, operation of the federal airline industry Dislocated Worker Project, 10/16/02 - 9/30/03.	16	54
	03/05/2002		Appt. David Strafaccia, Small Business Rep. to the Workforce Investment Board to a term expiring 6/30/04.	16	72
	03/05/2002		Workforce Investment Act, Adult and Youth Programs, MN Youth Program and Older American Program Funds, 4/1/02 - 3/31/05.	16	73
	03/12/2002		Appt. Patty J. Venburg, Workforce Investment Board, Small Business Rep., to 1st term expiring 6/30/04.	16	79
	03/12/2002		Commissioner Rebecca Yanisch, MN Dept. of Trade and Economic Development presented update on the dislocated worker program and merger of two state departments.	16	83
	03/19/2002		Master contract for administering Dislocated Worker Program services with the City of Minneapolis.	16	87
	04/02/2002		Tree Trust contract for Summer Youth Program Services for 4/2/02 - 9/30/02.	16	102
	04/02/2002		Amend. No. 2, School to Work grant contracts extending the end date from 3/31/02 to 12/31/02.	16	102
	05/07/2002		Memorandum of Understanding w/Workforce Service Area Partners.	16	139
	05/07/2002		Local Service Unit/Tribal Biennial Plan.	16	139
	05/07/2002		Workforce Investment Act Local Youth Plan update.	16	140
	05/07/2002		Second amendment to agreement w/Hennepin County to operate dislocated worker project for airline related industries/Fingerhut.	16	140
	05/07/2002		Workforce Investment Act Adult and Dislocated Worker Programs and Senior Community Services Employment Program Plan update.	16	142
	05/07/2002		Special conditions grant #1168601 w/MN Dept. of Trade and Economic Development to operate the Rapid Response Dislocated worker project for workers laid off from Imation/Kodak Polychrome graphics.	16	142
	05/21/2002		Agree. w/East Suburban Resources, employment case management services for Dislocated Worker Program.	16	165

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Workforce Center	06/18/2002		Master grant agree. w/MN Dept. of Trade & Economic Development to operate Dislocated Worker Program, 7/1/02 - 6/30/05.	16	197
	06/25/2002		Reappoint the following: Molly Wellik, Jerry Turnquist, Rebecca Tholen, Jane Klein, Pat Singel, Gerald Beedle, Alan Bakke, and Jack Stoehr.	16	215
	06/25/2002		Agree. w/Hennepin County Dept. of Training and Employment Assistance to provide job preparation and training services for the period 7/1/02 - 3/15/04.	16	217

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 8, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Jay Brunner, First Assistant County Attorney; Meredith Magers, Assistant County Attorney; Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Larry Nybeck, Surveyor; Ann Pung-Terwedo, Senior Planner; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Linda Dyer, Assessment, Taxpayer Services and Elections; Sue Hedlund, Program Manager; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

Chair Peterson called for unfinished business for 2001. There was none. Commissioner Abrahamson moved to adjourn sine die. Commissioner Stafford seconded the motion and it was adopted unanimously.

A new roll call was taken. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford.

County Administrator James Schug declared nominations open for Temporary Chair. Commissioner Stafford nominated County Administrator Schug as Temporary Chair. Commissioner Peterson seconded the nomination and it was adopted unanimously.

Temporary Chair Schug declared nominations open for Chair of the Washington County Board of Commissioners for 2002. Commissioner Hegberg nominated Commissioner Pulkrabek. Commissioner Peterson seconded the nomination. Temporary Chair Schug asked for further nominations and none were heard.

Commissioner Stafford moved to elect Commissioner Pulkrabek as Chair of the Washington County Board of Commissioners for 2002. Commissioner Peterson seconded the motion and it was adopted unanimously.

Chair Pulkrabek declared nominations open for Vice Chair of the Washington County Board of Commissioners for 2002. Commissioner Peterson nominated Commissioner Hegberg. Commissioner Abrahamson seconded the nomination. No further nominations were heard and Commissioner Hegberg was unanimously elected Vice Chair of the Washington County Board of Commissioners for 2002.

January 8, 2002

Chair Pulkrabek presented outgoing Chair Peterson with a plaque honoring her for her service as Chair for the past year.

BOARD MEETING DATES FOR 2002

Commissioner Abrahamson moved to set meetings of the Washington County Board of Commissioners for 2002 for the first four Tuesdays of each month, excluding any Tuesday which is a legal holiday, at 9:00 a.m. and that the Chair is authorized to call an evening meeting or a meeting at other times, when necessary, to conduct business or to allow for better meeting access by citizens or interested parties. Commissioner Hegberg seconded the motion and it was adopted unanimously.

COMMENTS FROM THE PUBLIC

Choc Junker, Stillwater, questioned how the County Board could give themselves a 3% wage increase and offer County snow plow operators, police and others a 1.5% wage increase. He also asked if the County Board has the authority to raise their own wages. Mr. Junker was advised that staff will respond to his questions in writing.

Rob Ring, Denmark Township Supervisor, asked the Board if a workshop had been scheduled with townships for January 15, he hadn't received notification of that. Mr. Schug advised him that a letter went out on Monday to all township clerks, board chairs and supervisors, advising them that a County Board workshop had been scheduled with townships for January 15 at 6:30 p.m.

Mr. Ring stated that the Social Security Administration gave a 2.6% increase to everybody across the board and does not believe that a 3% increase for Commissioners is out of line.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the December 11 and 18, 2001 Board meeting minutes.
2. Adoption of **Resolution No. 2002-001** as follows:

Award of 2002 Newspaper Publication Bids

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 3:00 p.m., December 5, 2001 for the following publications:

January 8, 2002

- 1) Official Board Proceedings (Board minutes in summary form)
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first & second publication)

WHEREAS, timely bids were received from the Stillwater Gazette, Lillie Suburban Newspapers, St. Croix Valley Press, the Courier and the Country Messenger

WHEREAS, Washington County newspaper publishing awards are based on lowest index number for all bids.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication bids for 2002 as follows:

- | | | |
|----|---|--------------------|
| 1) | Official Proceedings of the Washington County Board of Commissioners (Board Minutes in Summary Form): | Lillie Suburban |
| 2) | Legal Notices: | Lillie Suburban |
| 3) | Notice and List of Real Estate Taxes Remaining Delinquent: | Lillie Suburban |
| 4) | First Publication of the Financial Statement for year ending December 31, 2001: | Stillwater Gazette |
| 5) | Second publication of the Financial Statement to be distributed as an insert: | Lillie Suburban |

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to each newspaper.

3. Approval of a Memorial Day appropriation of \$100 each upon request in 2002 for the Stillwater Citizens' Memorial Day Association and Washington County Posts and Barracks.
4. Adoption of Resolutions setting minimum salaries for the County Sheriff and County Attorney for the next term:

Resolution No. 2002-002

Resolution to Set Minimum Salary for County Attorney for Term Next Following

WHEREAS, Minnesota Statute § 388.18, Subd. 2, provides that annually the County Board shall set by resolution the salary of the County Attorney and further provides that at the January meeting prior to the first date on which applicants may file for the office of the County Attorney, the Board shall set by resolution the minimum salary to be paid to the County Attorney for the term next following.

NOW, THEREFORE, BE IT RESOLVED that the minimum salary to be paid to the County Attorney for the term next following shall be \$88,000.

January 8, 2002

Resolution No. 2002-003Resolution to Set Minimum Salary for County Sheriff
for Term Next Following

WHEREAS, Minnesota Statute § 387.20, Subd. 2, provides that annually the County Board shall set by resolution the salary of the County Sheriff and further provides that at the January meeting prior to the first date on which applicants may file for the office of the County Sheriff, the Board shall set by resolution the minimum salary to be paid to the County Sheriff for the term next following.

NOW, THEREFORE, BE IT RESOLVED that the minimum salary to be paid to the County Sheriff for the term next following shall be \$88,000.

5. Approval to amend Policy No. 1012, Mileage Reimbursement, to increase mileage for individuals using personal vehicles on County business to the new IRS mileage rate of 36.5 cents per mile, effective the pay period beginning January 6, 2002.
6. Approval to appoint Gary Kriesel, Stillwater, to the Library Board to a first term expiring December 31, 2004; Appointment of Sue St. Sauver, May Township, to the Community Services Advisory Committee to fill an unexpired term to December 31, 2003; and appointment of Floyd Bates, Forest Lake, to the Mental Health Advisory Committee as a Consumer Representative to a first term expiring December 31, 2004.
7. Approval to appoint Paul Weiler, Non-profit Juvenile Courts Group Representative and Bob Utecht, Stillwater Neighborhood Representative to the Washington County Courts Planning Advisory Committee.
8. Adoption of **Resolution No. 2002-004** as follows:

Authorization of Non-Conservation Classification

WHEREAS, The County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance of said parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels of land have been viewed by designees of the County Board of Commissioners and have been classified as non-conservation land as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby certify that parcels #31.032.20.14.0049 and #29.030.21.34.0177 have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 and 282.018, and other statutes that require withholding of tax-forfeited land from sale or conveyance.

January 8, 2002

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale or conveyance of said lands.

9. Approval of the 2002 contract with Family Means to provide respite care services.
10. Approval to modify Section 17 of the County Personnel Rules and Regulations (Insurance/Benefits) as it applies to retiree medical insurance coverage for employees hired after January 1, 2002.
11. Approval to change the name of the Department of Human Resources to the Department of Human Resources, Employee Safety and Risk Management.
12. Approval of a 12-month .5 FTE Special Sr. Project Real Estate/Taxpayer Services Technician position in the County Recorder's office.
13. Approval of a .5 FTE Special Project Social Worker I position in the Community Services Department through December 31, 2002.
14. Approval of change order #2 to the service agreement with Motorola for radio service through 2002.

The foregoing Consent Calendar was adopted unanimously.

PUBLIC HEARING – TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board Chair presented an overview of today's public hearing to consider an amendment to the Washington County Development Code, Chapter One Administration Planning Advisory Commission 8.2(1) Commission Membership and Meetings.

The Secretary to the Board read into the record the notice of intent to adopt said ordinance amendment. The Board Chair declared the public hearing open.

Ann Pung-Terwedo, Senior Planner, indicated that the present language in the Development Code regarding the Planning Advisory Commission states that two members shall be appointed from each Commissioner district to the Planning Advisory Commission. Based on a number of workshops staff had with Townships last summer, there were concerns that membership on the Planning Advisory Commission and the Board of Adjustment and Appeals did not represent the Townships and decisions were being made regarding Township areas and they were not being adequately represented on those Boards. Staff proposed changing the language to read "Members shall be appointed at-large".

January 8, 2002

Ms. Pung-Terwedo informed the Board that this language was presented to the Planning Advisory Commission on December 11. The Planning Commission had a number of concerns regarding the change. They felt that each Planning Commissioner comes from different communities of the County and have expertise from those communities that actually contribute to decisions being made by those Boards. They also felt that making this at-large, future appointments to that Board would potentially be from one geographic area. They recommended that the County Board not adopt the proposed language that is being presented today. Staff has developed optional language for the Board to consider. The language would be changed to read "There shall be at least one member from each commissioner district with the remaining members appointed at large". Further, the language would read "There shall be no more than two members from any one municipality".

The Board Chair asked for comments from the audience; none were heard. The Public Hearing was closed at 9:40 a.m.

Commissioner Peterson stated she is concerned that with the diversity and the number of municipalities in the County that there could be two members from any one municipality or township. She would like the townships to be represented, but is concerned that there could be two from one municipality. She would like to encourage representation from each township rather than two from one township.

Commissioner Abrahamson's main concern is that the townships have the majority on the Planning Commission. He'll go along with anything that keeps the majority in the township's hands.

Commissioner Stafford stated there are ten members on the Commission with an eleventh member being a non-voting County Commissioner. He asked how important is it to have a County Commissioner on this Commission? The eleventh person could be a voting member and could come from a township. This would also help in the case of a tie vote.

Commissioner Hegberg believes State law sets up the number of members on this Commission. He stated he was on that Commission when there was a tie and he did vote at that point in time.

Commissioner Peterson asked if this ordinance is premature until the Board has had discussion on Planning and the County's responsibility and whether this matter should be tabled until the workshop is held with the Townships on January 15.

Commissioner Abrahamson indicated he would like to wait until after the 15th meeting. Some of the issues they want to discuss involve planning. His biggest concern is that townships should have the right to have the majority on this Commission.

January 8, 2002

Commissioner Abrahamson moved to table this matter until January 22, 2002. Commissioner Hegberg seconded the motion.

Commissioner Stafford asked what is magical about January 22, why not wait until redistricting is finished in March? That might have some bearing on how this is accomplished.

James Schug, County Administrator, stated before the Board votes on tabling this matter, he would recommend that the Board vote to reopen the public hearing to take additional comments from the townships on January 15.

Commissioner Abrahamson restated his motion to table this matter until January 22, 2002 and to reopen the public hearing concerning an amendment to the Washington County Development Code, Chapter One, Administration, Section 8, Planning Advisory Commission, 8.2(1) Commission Membership and Meetings and to take comments until January 21, 2002. Commissioner Hegberg seconded the motion and it was adopted unanimously.

PUBLIC HEARING – SHERIFF’S OFFICE

Alcohol Licensing Enforcement Ordinance

The Board Chair presented an overview of today’s public hearing to consider adoption of an ordinance relating to the Washington County Alcohol Licensing Enforcement Ordinance.

The Secretary to the Board read into the record the notice of intent to adopt said ordinance. The Board Chair declared the public hearing open.

Chief Deputy Sheriff Steve Pott presented an overview of the proposed ordinance and indicated that its main purpose is to relieve the State of its responsibility of imposing civil penalties following the County’s check if there’s a failure. This ordinance does reflect the County’s current practice and the goal is to educate and encourage license holders not to sell to underage persons as opposed to impose overly burdensome fines or penalties for non-compliance.

Chief Deputy Sheriff Pott reviewed proposed changes that are being recommended by the County Attorney’s Office since it was published. Section 1.1 - Add the words “340A.415”; Section 4.3 – Add the words to the first paragraph “for the purpose of purchasing or having served or delivered any alcoholic beverage” and change 340.12 to “340A.412”; and Section 7.1 change Licensing Agency to “Licensing Authority” in the last sentence.

January 8, 2002

Chief Deputy Sheriff Pott advised the Board that the Department of Public Health and Environment provided three suggestions as follows: Section 5.1 – Replace the second sentence with the following language: “ The Licensing Authority shall perform a minimum of two compliance checks each calendar year to determine if retailers are in compliance with Minnesota Statute and local ordinance.” Section 5.2 Replace the first two sentences with language as follows: “The Licensing Authority shall conduct compliance checks by using Underage Persons over the age of 18 years to enter the licensed premise to attempt to purchase alcohol.” Section 6.3.5 – Change twelve-month period to “twenty-four (24) month period.” Chief Deputy Sheriff Pott indicated he does not object to any of these suggested changes.

The Board Chair asked for comments from the public; none were heard. The public hearing was closed at 10:12 a.m.

Commissioner Abrahamson moved to adopt the Washington County Alcohol Licensing Enforcement Ordinance as amended. Commissioner Peterson seconded the motion and it was adopted unanimously.

Resolution No. 2002-005

Resolution Adopting Washington County Alcohol Licensing Enforcement Ordinance No. 158

WHEREAS, MINN. STAT. CHAPT. 340A regulates the licensing and regulation of intoxicating liquors within the State of Minnesota; and

WHEREAS, Washington County is a liquor license issuing authority under MINN. STAT. CHAPT. 340A; and

WHEREAS, the Minnesota Department of Public Safety’s Division of Alcohol and Gambling has requested that the local alcohol licensing authorities enact local ordinances for administrative penalties, suspensions, and revocation of liquor license to promote the consistencies of enforcement on a local level; and

WHEREAS, MINN. STAT. § 340A.509 provides that counties may impose restrictions and regulations greater than those imposed by MINN. STAT. CHAPT. 340A on the sale and possession of alcoholic beverages within their limits; and

WHEREAS, MINN. STAT. § 340A.415 authorizes the County to enact local ordinances relating to alcoholic beverages to impose civil penalties up to \$2,000 for each violation by license holders, in addition to the sanctions of revoking and suspending a liquor license; and

WHEREAS, on December 24, 2001, the Notice of Intent to adopt an Alcohol Licensing Enforcement Ordinance was published in the Stillwater Gazette, the official newspaper of Washington County; and

WHEREAS, on January 8, 2002, the Washington County Board of Commissioners held a public hearing on the proposed ordinance; and

WHEREAS, Washington County seeks to promote public safety by regulating access to alcohol and reducing the availability of alcohol to persons under the legal age of consumption; and

January 8, 2002

WHEREAS, the implementation of administrative fees, license suspension and revocation procedures for violations of the statutes and ordinance along with alcohol awareness training will promote greater compliance with the requirements related to alcohol sales to underage persons.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby adopts the Washington County Alcohol Licensing Enforcement Ordinance, Ordinance No. 158.

BE IT FURTHER RESOLVED, that the Washington County Alcohol Licensing Enforcement Ordinance attached hereto shall be effective upon and after the publication of this ordinance according to law.

**WASHINGTON COUNTY
ALCOHOL LICENSING ENFORCEMENT
ORDINANCE NO. 158**

Table of Contents

Section 1	Purpose and Scope	2
	1.1 Purpose	2
	1.2 Scope	2
Section 2	Definitions and Interpretations	2
Section 3	Responsibilities of Licensees	3
Section 4	Offenses involving underage persons	3
	4.1 Consumption	3
	4.2 Purchasing	3
	4.3 Entering license premises	4
	4.4 Proof of Age	4
Section 5	Inspection and Compliance Checks	4
	5.1 Inspections	4
	5.2 Compliance Checks	4
Section 6	Enforcement and Penalties	5
	6.1 Enforcement	5
	6.2 Criminal Prosecution	5
	6.3 Administrative Penalties	5
	6.3.1 First Violation	5
	6.3.2 Second Violation	6
	6.3.3 Third Violation	6
	6.3.4 Fourth Violation	6
	6.3.5 Fifth Violation	6
	6.4 Administrative Penalty Ordinance	6
	6.5 Appeal Process	6
Section 7	Alcohol Awareness Training	7
	Alcohol Awareness Checklist	7
Section 8	Severability and Savings Clause	7
Section 9	Effective Date	7
Section 10	State Law Adopted	7

Section 1 Purpose and Scope

- 1.1 **Purpose.** Washington County as a license issuing authority under Minn. Stat. Chap. § 340A recognizes many persons under the age of twenty-one (21) attempt to purchase or otherwise obtain, posses and use alcohol. In order to more strictly enforce the prohibitions against the Sale of alcohol to underage persons, Washington County, pursuant to the authority contained in Minn. Stat. § 340A.415 and 340A.509 enacts this Ordinance imposing civil penalties on Licensees and establishing license suspension and revocation procedures for violations of the prohibitions contained in this Ordinance. The prohibitions created and sanctions imposed by this Ordinance are not exclusive and are in addition to any other sanctions available to the County under any other statute, rule or Ordinance.
- 1.2 **Scope.** This ordinance applies to any establishment licensed by Washington County under the authority contained in Minn. Stat. Chap. § 340A.

Section 2 Definitions and Interpretation

For purposes of this ordinance, the following terms have the meanings given them.

- 2.1 **Alcoholic Beverage.** "Alcoholic beverage" is any beverage containing more than one-half of one percent alcohol by volume including but no limited to intoxicating liquor, malt liquor, 3.2 % malt liquor, wine, table or sparkling wine as those terms are defined in Minn. Stat. § 340A.101
- 2.2 **Minor.** A "minor" is a person under the age of eighteen (18) years.
- 2.3 **Retail.** "Retail" is Sale for consumption.
- 2.4 **Licensed Premises.** "Licensed premises" is the premises described in the approved license application, subject to the provision of Minn. Stat. § 340A.410 Subd. 7, as amended. In the case of a restaurant, club or exclusive liquor store licensed for on-Sale of alcoholic located on a golf course, "licensed premises" means the entire golf course except for areas motor vehicles are regularly parked or operated.
- 2.5 **Licensee.** "Licensee" is any person, individual, firm, corporation, partnership, association, limited liability company, government agency, club or organization of any kind licensed by Washington County under the authority contained in Minn. Stat. Chap § 340A.
- 2.6 **Licensed Establishment.** "Licensed establishment" any place of business where Alcoholic Beverages are available for sale to the general public. Licensed establishments shall include but not be limited to bars, restaurants and clubs.
- 2.7 **Licensing Authority.** "Licensing Authority" means Washington County, Minnesota.
- 2.8 **Sale.** "Sale" means any transfer for money, trade, barter or other consideration.
- 2.9 **Underage Person.** "Underage person" means a person under the age of twenty-one (21) years.
- 2.10 **Washington County Administrative Ordinance.** "Washington County Administrative Ordinance" means Washington County Administrative Ordinance No. 149.

January 8, 2002

Section 3 Responsibility of Licensees

- 3.1 Responsibility of Licensee. Every Licensee is responsible for the conduct in the Licensed Establishment and any Sale of Alcoholic Beverage by any employee authorized to sell Alcoholic Beverages in the establishment is the act of the Licensee.

Section 4 Offenses involving Underage Persons

- 4.1 Consumption. It is unlawful for any Licensee to permit any person less than 21 years of age to consume Alcoholic Beverages on the Licensed Premises.
- 4.2 Sale. It is unlawful for any Licensee:
- (1) To sell, barter, furnish, or give Alcoholic Beverages to a person less than 21 years of age.
- 4.3 Entering License Establishment. No person less than 21 years of age may enter a Licensed Establishment for the purpose of purchasing or having served or delivered any alcoholic beverage except; persons 18, 19 or 20 years old may enter a Licensed Establishment to:
- Perform work for the establishment, including the serving of Alcoholic Beverages, unless otherwise prohibited by Minn. Stat. § 340A.412, subd. 10;
- Consume meals; and
- Attend social functions that are held in a portion of the establishment where liquor is not sold.
- 4.4 Proof of Age. Proof of age for purchasing or consuming Alcoholic Beverages may be established only by a valid driver's license or state identification card, a valid military identification card issued by the United States Department of Defense, or in the case of a foreign national by a valid passport.

Section 5 Inspection and Compliance Checks

To ensure that alcohol is not sold to Underage Persons, law enforcement officers or other designated employees of the County shall periodically perform inspections and compliance checks. Additional inspections and compliance checks may be performed as a result of failed inspections or failed compliance checks.

- 5.1 Inspections. All Licensed Premises shall be open to inspection by any law enforcement officer, or other designated officer or employee of the County, at any time there are persons within the Licensed Premises. The Licensing Authority shall perform a minimum of two compliance checks each calendar year to determine if retailers are in compliance with Minnesota Statute and local ordinance.
- 5.2 Compliance Checks. The Licensing Authority shall conduct compliance checks by using Underage Persons over the age of 18 years to enter the licensed premise to attempt to purchase alcohol. Designated law enforcement personnel shall supervise underage Persons used for compliance checks. Underage Persons used for compliance checks shall not be guilty of the unlawful purchase or attempted purchase, nor the unlawful possession of alcohol when such alcohol is obtained or attempted to be obtained as part of the compliance check. No Underage Person used in the compliance check shall attempt to use a false identification misrepresenting the Underage Person's age and all Underage Persons lawfully

January 8, 2002

engaged in a compliance check shall answer all questions about the Underage Person's age asked by the Licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this section shall prohibit compliance checks authorized by State or Federal laws for educational, research or training purposes, or required for the enforcement of a particular State or Federal law.

Section 6 Enforcement and Penalties

- 6.1 Enforcement. Violations of the prescriptions established in this Ordinance may be enforced through criminal and/or civil sanctions. The Administrative penalty provisions of this Ordinance shall be enforced pursuant to the Washington County Administrative Ordinance.
- 6.2 Criminal Prosecution. Violation of this Ordinance is a misdemeanor. In addition nothing in this Ordinance limits Washington County in seeking criminal prosecution under Minnesota Statutes for violations of other statutes, rules or ordinances.
- 6.3 Administrative Penalties. The Licensing Authority or their designee may issue the following administrative penalties for violations of this ordinance:
 - 6.3.1 First violation. Any Licensee found to have violated this ordinance shall be charged an administrative penalty of five hundred dollars (\$500.00); the sum of \$250 will be waived if all employees attend Alcohol Awareness Training within 3 months of the violation.
 - 6.3.2 Second violation. Any Licensee found to have violated this ordinance two (2) times within a twenty-four (24) month period will be subject to a one thousand dollar (\$1000.00) administrative penalty.
 - 6.3.3 Third violation. Any Licensee found to have violated this ordinance three (3) times within a twenty-four (24) month period will be subject to a two thousand dollar (\$2000.00) administrative penalty. In addition, a one (1) day suspension of the liquor license shall be imposed.
 - 6.3.4 Fourth violation. Any Licensee found to have violated this ordinance four (4) times within a twenty-four (24) month period will be subject to a two thousand dollar (\$2000.00) administrative penalty. In addition, a ten (10) day suspension of the liquor license shall be imposed.
 - 6.3.5 Fifth violation. Any Licensee found to have violated this ordinance five (5) times within a twenty-four (24) month period shall have their liquor license revoked.
- 6.4 The Licensee shall appeal the imposition of an administrative penalty pursuant to the Washington County Administrative Ordinance, Number 149.
- 6.5 A Licensee may appeal a suspension or revocation of a License to the Washington County Board pursuant to sections 14.57 to 14.69 of the Minnesota Administrative Procedures Act. No suspension or revocation shall take effect until the time for appeal has run; or, if appeal is brought, until the County Board has rendered a decision.

Section 7 Alcohol Awareness Training

- 7.1 Alcohol Awareness Training. License holders are encouraged to train all employees authorized to serve or sell Alcoholic Beverages on the Licensed

January 8, 2002

Premises through an alcohol awareness program approved by the Licensing Authority or their designee.

- 7.2 Alcohol Awareness Checklist. Every employee authorized to serve or sell Alcoholic Beverages is encouraged to use an Alcohol Awareness Checklist. Alcohol Awareness Checklists are available through the Licensing Authority.

Section 8 Severability and Savings Clause

If any section or portion of this ordinance shall be found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve to invalidate or effect the validity or ability to enforce any other section or provision of this ordinance.

Section 9 Effective Date

This ordinance shall become effective upon its passage and publication according to law.

Section 10 State law adopted

Relevant provisions of Minnesota Statutes chapter 340A, are adopted by reference as if set out at length in this Ordinance. In the event that the other provisions in this Ordinance are more stringent than the provisions of Minnesota Statutes chapter 340A, such other provisions shall be controlling.

PUBLIC HEARING – RECORDER'S OFFICE

Revise Fee Schedule

The Board Chair presented an overview of today's public hearing to consider establishing a fee of \$5/document for all transfer/encumbrance documents mailed in to the Recorder that are required to be submitted to the Auditor/Treasurer prior to being processed.

The Secretary to the Board read into the record the notice on adoption of fees for the Recorder's Office. The Board Chair declared the public hearing open.

Cindy Koosmann, County Recorder, informed the Board that there has been a change in business practices with some larger customers who do business in Washington County. In the past, these customers have used the title companies to process their documents and they would "walk them around" to the different offices to get what was needed. Now, they have decided to mail these particular transactions in and the County Recorder's Office is required to process this information for them. This has placed an additional heavy volume on staff time to process these documents. The \$5 per document fee will provide funding for the additional staff necessary to process these increased volumes and will allow Washington County to recover costs associated with providing this service.

January 8, 2002

The Board Chair asked for comments from the public; none were heard. The Public Hearing was closed at 10:20 a.m.

Commissioner Abrahamson moved to adopt **Resolution No. 2002-006** as follows:

Resolution Adopting a Mail Service Fee
in the Recorder's Office

WHEREAS, private industry customers of the Recorder's Office are mailing in documents for presentation rather than using Title company representatives as they had in the past; and

WHEREAS, Washington County citizens should not bear cost and workload for private benefit; and

WHEREAS, the Washington County Finance Committee heard and recommended a fee for handling of mailed in documents; and

WHEREAS, MINN. STAT. 373.41 allows County to charge a reasonable fee for services provided by any County Office.

NOW, THEREFORE, BE IT RESOLVED, that to cover costs of managing mailed in documents, Washington County shall charge a fee of \$5/per document for all document transferring or encumbering property which are mailed in to the Recorder that are required to be submitted to the Auditor/Treasurer prior to being processed.

Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Commissioner Committee Assignments for 2002

Commissioner Abrahamson moved to approve the following Commissioner Committee assignments for 2002:

DENNIS C. HEGBERG

- Association of Minnesota Counties (AMC)
 - Extension Committee
 - Housing
- Community Corrections
- Groundwater Advisory Committee
- Housing and Redevelopment Authority (Member and Contact)
- Internal Audit Advisory Committee
- Mental Health Advisory Committee
- Metropolitan Energy Task Force (Attending Alternate)
- Metropolitan GIS Policy Committee (Alternate)
- Metropolitan Light Rail Transit Joint Powers Board (Alternate)
- Metropolitan Mosquito Control (Also Executive Committee)
- Minnesota Association of Governments Investing for Counties (AMC Appointment)
- Minnesota County Extension, Washington County

January 8, 2002

Minnesota Counties Insurance Trust (AMC Appointment)
 Minnesota Transportation Alliance (Alternate)
 National Association of Counties (NACo)
 Finance
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Rail Authority
 Regional Solid Waste Management Coordination Board
 Rush Line Rail Corridor
 Sentence-to-Service Task Force

BILL PULKRABEK

Association of Minnesota Counties (AMC)
 Community Social Services
 Finance Committee
 Legislative Committee
 Library Board
 Metropolitan Inter-County Association (Alternate)
 Minnesota Extension Service, Washington County
 National Association of Counties (NACo)
 Parks and Open Space Commission
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Rail Authority
 Rush Line Corridor (Alternate)
 Workforce Investment Board

WALLY ABRAHAMSON

Andersen XL Project Ad Hoc Committee
 Association of Minnesota Counties
 Comparable Worth Committee
 East Metro Radio Communications Board
 Historic Courthouse Advisory Council
 Metropolitan 911 Board
 National Association of Counties (NACo)
 Noxious Weed Appeal Committee
 Personnel Committee
 Planning Advisory Commission
 Plat Commission/Real Estate Acquisition Committee
 Regional Rail Authority

MYRA PETERSON

Association of Minnesota Counties District X Rep.
 Association of Minnesota Counties
 Board of Directors
 Corrections Subcommittee
 Legislative Steering Committee
 Transportation
 I-494 Wakota Bridge Coalition
 Library Board (Alternate)
 MELSA/Metronet
 Metropolitan Area Agency on Aging, Inc.
 Metropolitan Inter-County Association (MICA)
 Metropolitan Light Rail Transit Joint Powers Board
 Metropolitan Mosquito Control
 Metropolitan 911 Telephone Board
 Metropolitan 911 Executive Committee
 Metropolitan Transportation Advisory
 Minnesota Transportation Alliance
 Area Transportation Partnership

January 8, 2002

National Association of Counties (NACo)
 Transportation & Telecommunication
 Parks and Open Space Commission (Alternate)
 Red Rock Rail Corridor
 Regional Rail Authority

DICK STAFFORD

Association of Minnesota Counties
 AMC Board of Directors (Alternate)
 General Government
 Comparable Worth Committee (Alternate)
 East Metro Radio Communications Board
 Finance Committee
 Law Library Board
 Legislative Committee
 Metropolitan Energy Task Force
 Metropolitan Inter-County Association (MICA)
 Metropolitan Radio System Planning
 National Association of Counties (NACo)
 Public Health Advisory Committee
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Rail Authority
 Regional Solid Waste Management Coordination Board

Commissioner Peterson seconded the motion and it was adopted unanimously.

Administrative Updates

James Schug reminded the Board that the next Board meeting, Tuesday, January 15 will be an afternoon meeting. The Board meeting will be followed by workshops with the watershed management organizations at 5:30 p.m. to talk about the County's next step in implementing the recommendations of the Water Management Governance Plan in light of the court rulings, and at 6:30 p.m. the Board will meet with Townships to discuss the County's future role in zoning and planning in the townships.

On January 22, the Board will meet with the County Legislative delegation at 5:00 p.m. at Oak Marsh Golf Club to review the County's legislative priorities for the upcoming legislative session. A draft has been circulated and will be reviewed at next week's Board meeting.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson asked that the County advertise for an opening on the Public Health Advisory Committee from District 4. Ms. Woods will be resigning from that committee. Commissioner Peterson requested that David Olson be appointed to the Internal Audit Advisory Committee at the next meeting.

Commissioner Stafford stated that the seven county energy group has got many challenges facing it and he feels the County should continue with that group. He will make and distribute copies of the proposed dues structure for next year. The other committee that was designed to discuss restructuring of the

January 8, 2002

electric utility industry in Minnesota will most likely not be meeting next year. Commissioner Stafford also noted that he will have an opening on the Housing and Redevelopment Authority Board from his district and there may be two openings on the South Washington Watershed District, one for sure and possibly two.

Commissioner Peterson reminded the Board that there will be a MICA meeting on January 16.

Commissioner Abrahamson reported that he has been receiving phone calls opposed to public waste collection. He wants to know how that issue stands. Commissioner Stafford stated that Ramsey and Washington Counties are now studying public collection of waste. There is a very solid reason for doing that. There has been no pre-conceived notion on what the Counties will do, there will have to be a vote. It's possible Washington County could vote not to do it and Ramsey County could vote to do it. The concept of public collection has many faces to it. Commissioner Stafford stated he would be happy to field those phone calls.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:37 a.m.

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY

The Washington County Regional Railroad Authority met at 10:54 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson, Pulkrabek and Stafford. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Mike Rogers, Planner/Regional Rail Authority; and Bev Hagen, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

January 8, 2002

RRA WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Washington County Regional Railroad Authority met in workshop session with the Department of Transportation and Physical Development to discuss the MN/DOT proposal to assume responsibility for the planning of the Red Rock Commuter Rail Corridor and the Central Corridor Plan between Minneapolis and St. Paul. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Abrahamson, Pulkrabek, Peterson and Stafford. Also present were James Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Mike Rogers, Bev Hagen and Robert Ring, Denmark Township Supervisor.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss reallocation of turned-back and unused 2001 Community Development Block Grant funds. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Abrahamson, Pulkrabek, Peterson and Stafford. Also present were James Schug, Molly O'Rourke, and Martina Johntz.

Bill Pulkrabek, Chair
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 15, 2002**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority met in regular session at 4:35 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Meredith Magers, Assistant County Attorney; Judy Honmyhr, Human Resources Director; Mary McGlothlin, Director of Public Health and Environment; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Mike Rogers, Planner Regional Railroad Authority; Pat Singel, Community Services Deputy Director; and Bev Hagen, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENED

The Washington County Board of Commissioners met in regular session at 4:38 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Meredith Magers, Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Mike Rogers, Planner Regional Railroad Authority; Chris Eitemiller, Budget and Policy Analyst; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval to appoint Chloette Haley, Stillwater, to the Mental Health Advisory Council as a Family Member Representative to a first term expiring December 31, 2004.

January 15, 2002

2. Approval to appoint Bert Harris, Woodbury, to the Workforce Investment Board to a term expiring June 30, 2004.
3. Approval of Memorandum of Agreement with the Agricultural Society for the year 2002.
4. Approval of 2002 contract with Stivland, Inc. (dba Harbor Shelter and Counseling Center) to provide child shelter and short-term treatment services.
5. Approval of a 3-year Special Project Public Health Nurse II position in the Department of Health and Environment.
6. Approval of 2002 Child and Teen Checkups Administrative Service Agreement/Plan.
7. Approval of band/grading for the classification of Assistant County Recorder/Registrar and approval of newly written job description.
8. Bids were received for 2002 landscape maintenance services as follows:

TruGreen Chemlawn	\$71,013.14
Land Maintenance	\$60,066.00

Adoption of **Resolution No. 2002-007** as follows:

Award of Contract for 2002 Landscape Maintenance Services
to TruGreen Chemlawn

WHEREAS, in order to complete landscape maintenance services at various County facilities during 2002, the County solicited bids for this project; and

WHEREAS, the bid received from Land Maintenance Co. did not meet bid specifications and is hereby rejected; and

WHEREAS, bids were opened on December 27, 2001 with TruGreen Chemlawn being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of TruGreen Chemlawn be accepted and the County enter into a contract with TruGreen Chemlawn under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and TruGreen Chemlawn be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

January 15, 2002

9. Approval and execution of supplemental agreement no. 1 with F.M. Frattalone Excavation & Grading, Inc. for road construction project on CSAH 21.

10. Adoption of **Resolution No. 2002-008** as follows:

Final Payment to Conrad Mechanical Contractors, Inc. for
HVAC Project at North Shop

WHEREAS, the Washington County Board of Commissioners, on February 15, 2001, approved a contract with Conrad Mechanical Contractors, Inc. for the HVAC replacement project at the Transportation Department North Shop; and

WHEREAS, Conrad Mechanical Contractors, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Conrad Mechanical Contractors, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

11. Approval and execution of contract for repairing storm damaged roofing at County parks with Westurn Roofing & Siding in the amount of \$28,650.

12. Adoption of **Resolution No. 2002-009** as follows:

Authorizing Execution of a Grant Agreement
With the Office of Drug Policy and Violence Prevention

BE IT RESOLVED, that Washington County desires to enter into a Grant Agreement with the Office of Drug Policy and Violence Prevention, Department of Public Safety, State of Minnesota for the East Metro Narcotics Task Force.

Sheriff James Frank is authorized to execute and sign such Grant Documents, and amendments thereto, as are necessary to implement the Grant on behalf of Washington County.

13. Approval and execution of a joint powers agreement with the Minnesota Department of Corrections for short term housing of inmates at the Washington County Law Enforcement Center in crisis situations.

The foregoing Consent Calendar was adopted unanimously.

January 15, 2002

PUBLIC HEARING – OFFICE OF ADMINISTRATION**2002-2006 Capital Improvement Plan**

The Board Chair presented an overview of today's public hearing to consider adoption of the proposed 2002-2006 Capital Improvement Plan.

The Secretary to the Board read the notice of public hearing into the record. The Board Chair opened the public hearing at 4:37 p.m.

Chris Eitemiller, Budget and Policy Analyst, presented an overview of the proposed 2002-2006 Capital Improvement Plan. He stated that the adopted 2002 budget matches the total of all the projects that are in the year 2002 CIP. This document was sent to the communities throughout the County and responses were received from the City of Woodbury, City of Oak Park Heights and Baytown Township. Those comments were included in the materials provided to the Board as well as Transportation and Physical Development's responses to those comments.

Mr. Eitemiller indicated that two changes were made since the last meeting in December. Two road projects 2290 and 2293, which are in the out years 2005 and 2006 were adjusted. The design cost for 2293, which is CR 66, has been adjusted downward; and construction costs for 2290 was extended into 2006. One project 1079, Public Safety Training Facility, has been moved from 2007 to 2003. This project involves multiple jurisdictions with funding coming from each entity involved. The wash water removal system is still in the TPD budget for 2002. The Department does intend to delay the work for this project until clarification is received from the State of Minnesota.

Commissioner Abrahamson asked about project 1079, Public Safety Training Facility, he thought this was discussed a few months ago and the cities didn't have the money or they couldn't afford it. What is the rush now?

James Schug, County Administrator, indicated that the County has been working with the city police and fire departments to build a facility in Washington County. That group contracted with Springsted to take a look at whether or not there was a potential need for the County to have its own facility. As a result of that study, it was agreed that building a firing range for the Washington County law enforcement agencies alone could not be justified. At that point the County started conversations with Ramsey County and shifted about a year ago to a plan that would have Washington County contribute \$1 million dollars to a \$3 million facility that would be built as part of the new Ramsey County Law Enforcement Center. The County is in the process of negotiating a joint powers agreement where Washington County would be the co-owners of that part of the facility for a period of 20 years. The County would be one of the primary users along with the police departments within the County. The

January 115, 2002

fire training piece, which was also part of the original discussion, has now been taken over completely by the cities in terms of planning. This plan to go with the Ramsey County facility is one that the cities have agreed to and the County has been planning. The \$1 million in the CIP is part of a \$16 million bond issuance that the County sold in 2000, so the money is actually in the fund balance to use for that purpose. The cities will not be contributing to the capital expense of the building.

The Board Chair asked for comments from the audience; none were heard. The Board Chair closed the public hearing at 4:50 p.m.

Commissioner Peterson moved to adopt **Resolution No. 2002-010** as follows:

Adoption and Submittal of the 2002-2006
Washington County Capital Improvement Plan

WHEREAS, the Washington County Board of Commissioners has considered the 2002-2006 Washington County Capital Improvement Plan covering a five-year period and setting forth the estimated year, together with the estimated cost, the need for the improvement, and sources of revenue to pay for the improvement; and

WHEREAS, in preparing the Capital Improvement Plan, the County Board of Commissioners has considered for each project and for the overall plan:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units; and,

WHEREAS, the Washington County Board of Commissioners, after public notice, conducted a public hearing on January 15, 2002, for the purpose of receiving comments on the proposed 2002-2006 Washington County Capital Improvement Plan;

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopt the 2002-2006 Washington County Capital Improvement Plan.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners authorize submittal of the plan to the Community Development Division of the Minnesota Department of Trade and Economic Development for their approval.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

January 15, 2002

GENERAL ADMINISTRATION

James Schug, County Administrator, announced that Chris Eitemiller, Budget and Policy Analyst, has accepted a job with the Federal Reserve Bank in Minneapolis. His last day is January 18, 2002. He thanked Chris for his work on the budget and CIP over the years.

2002 Legislative Agenda

Mr. Schug presented the 2002 Legislative Agenda. He indicated that the County Board will be meeting with the Washington County Legislative Delegation next Tuesday to talk about the County's legislative priorities in the upcoming session. Since the list of priorities was put together, an additional item has been raised. It has to do with funding for the Lake Links Trail Network Plan. This is a joint project that would occur in Ramsey and Washington Counties to provide a trail around White Bear Lake. A summary has been placed before the Board and staff recommends including that in the packet next week for discussion with the legislators.

Commissioner Peterson stated that the Governor's proposed bonding bill does not include MN/DOT's request for funding of the Red Rock Corridor. She asked that funding for the Central Corridor and Red Rock Corridor be added to the legislative agenda discussion next week. She believes that the high-speed rail has an impact on the Red Rock Corridor, so she would also like to include that in the County's request when they meet with the legislative delegation.

Commissioner Peterson moved to adopt the 2002 Legislative Agenda as proposed with the additions. Commissioner Stafford seconded the motion and it was adopted unanimously.

Impact of Governor's Budget Proposal

Mr. Schug reviewed what impact the Governor's budget proposal would have on the County. The one item the County has been tracking is the reduction in state aide to counties particularly in the HACA area. There are also cuts in various state departments that would affect the County's operating departments such as Community Services, Public Health and Court Services. He stated that the loss of HACA in the current year will be approximately \$1 million. In 2003 and beyond they've estimated that it will be about \$1.9 million. He's asked departments to put together a list of possible cuts equal to 3% of their operating budgets for the Board to take a look at. They were asked that the cuts be sustainable and not just one time cuts because this will be an on-going loss of HACA. They asked that the departments preserve the core services to citizens to the greatest extent possible.

January 15, 2002

COMMISSIONER REPORTS – COMMENTS –QUESTIONS

Commissioner Stafford reported that the Solid Waste Management Coordinating Board Executive Committee met and is working on the legislative agenda for this coming session. He will share that with the Board at the next couple of meetings. He reported that the Blue Ribbon Panel on waste management met last Thursday. This Thursday the group is suppose to come up with some outcomes to recommend to the House Committee studying the issue of waste management. Tomorrow he will be attending the annual MICA meeting.

Commissioner Stafford indicated that he has received 12 E-mails and 12 phone calls on public collection of waste. From the comments he has heard, he believes most of the concerned citizens are badly misinformed. He suggested that the Commissioners meet with the small haulers.

Commissioner Peterson reported she attended a town meeting in St. Paul Park this past weekend and the Conservation Corps was there in mass, their funding is being cut. There is still a lot of misinformation about the takeover by the state for school funding and the taking away of the dollars for local government aide. She attended a joint meeting of the Red Rock Corridor and Central Corridor and feels that the County should be at the table to assure that the east side of the State has representation and has good seamless transportation planning. Commissioner Peterson stated she is on the nominating committee for MICA and the slate of officers has been presented. They will be voted on tomorrow. On Friday, the AMC Executive Board will meet. She spent yesterday afternoon with the Transportation Alliance and they have embraced the business partnership that only allows for a 3-cent gasoline tax over the next five years. She indicated that was not enough and would not even touch the real needs. They are not supporting indexing. She would hope that the County would take a stronger posture for additional funding for gas tax.

Commissioner Hegberg stated he has had a number of calls about CR 2 and the congestion that will occur when the new Cub Food Store opens. That will probably move the date up on this project, which is scheduled for 2007. He has asked staff to keep track of the warrants in that area. He also mentioned that there is nothing in the CIP about pedestrian traffic across Highway 35. He asked that staff check with Columbus Township to see if there are any trails the County will have to consider linking with because of the Carlos Avery Preserve.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

January 15, 2002

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 5:27 p.m.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board meeting was preceded by a workshop with the Office of Administration to review the County's five year long-term capital improvement needs and funding, including a new bond issue. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Stafford, Abrahamson and Pulkrabek. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Jane Harper, Chris Eitemiller, Kathy Aho, Springsted, Inc., Edison Vizuite, Tonya Weinert and Jim Wells.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Watershed Districts and Joint Power Water Management Organizations to discuss next steps in implementing recommendations of the Water Governance Study. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Jane Harper, Cindy Weckwerth, Mary McGlothlin Dave Johnson, Stillwater Township, Craig Leiser, Brown's Creek, Jim Shaver, Marine on St. Croix, WMO, Jon Jansen, Lake St. Croix Beach and Middle St. Croix WMO, Win Miller, Marine on St. Croix, Jim Fitzpatrick, Denmark Township and Lower St. Croix WMO, Louise Smallidge, Soil and Water Conservation District Board President, Mike White, Carnelian Marine, Thomas Oakes, Carnelian Marine, Dick Caldecott, Carnelian Marine, Dave Beaudet, Oak Park Heights and Middle St. Croix WMO, Dan Fabian, Emmons and Oliver, Matt Moore, South Washington Watershed District, David Bucheck, Valley Branch Watershed District, Dennis Hanna, Grey Cloud Island Township, Bill Voedisch, May Township, Duane Laabs, Stillwater Township, John McPherson, West Lakeland Township, Konrad Koosmann, Soil and Water Conservation District,

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with Township officials to discuss the respective roles of the County and Townships in Planning and Zoning. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Don Wisniewski, Ann Pung-Terwedo, Dennis O'Donnell, Meredith Magers, Larry Nybeck, Mary McGlothlin, David Johnson, Stillwater Township, Ken Laboda, Stillwater Township, Duane Laabs, Stillwater Township, Jim Doriott, Stillwater

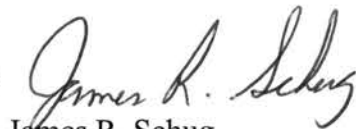
January 15, 2002

Township, Steve Biscoe, Denmark Township, Robert Ring, Denmark Township, Gary Thyren, Denmark Township, Kathy Higgins, Denmark Township, Jim Fitzpatrick, Denmark Township, John McPherson, West Lakeland Township, Brian Nichols, Baytown Township, Kent Grandlienard, Baytown Township, Bill Nelsen, Baytown Township, Rudy Hauser, Andy Hansen, Baytown Township, Richard Adams, Grey Cloud Township, Dennis Hanna, Grey Cloud Township, Bill Voedisch, May Township, Susan Horn, Denmark Township, Peg Powers, Denmark Township, Pat Bantli, Stillwater Township, Rita Moosbrugger, West Lakeland Township, Gordon Moosbrugger, West Lakeland Township, Karen Bohnert, West Lakeland Township, and Terry Spawn, West Lakeland Township.



Bill Pulkrabek, Chair
County Board

Attest:



James R. Schug

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 22, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Doug Johnson, County Attorney; Tom Ferber, Assessment, Taxpayer Services and Elections Manager; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Don Wisniewski, Director of Transportation and Physical Development; Larry Nybeck, Surveyor; Ann Pung-Terwedo, Senior Planner; Dennis O'Donnell, Senior Planner; Dan Papin, Community Services Director; Jim Frank, Sheriff; Marv Erickson, Facilities Manager; Robert Crawford, Workforce Center Division Manager; Jon Larson Veterans Service Officer; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Choc Junker, Stillwater, asked the Board if it was getting into the garbage business and would it dictate who's going to pick up their garbage? He does not believe it should. He also questioned why the Board named the new Woodbury Library after Commissioner Stafford. He felt that should have been done after he retired. He also asked what the total County operating budget is for 2002? Mr. Schug informed Mr. Junker that the total budget is \$144 million. He also indicated that his other questions will be addressed in a letter from staff.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2002-011** as follows:

Resolution Authorizing Application, Match, and Signature
of Board of Water and Soil Resources Natural Resources
Block Grant for Calendar Years 2002-2003

WHEREAS, Washington County has a State approved comprehensive local water plan, which has been locally adopted pursuant to Minnesota Statutes Chapter 103B; and

WHEREAS, Washington County may assess a levy under its general levy authority to match such grants by BWSR pursuant to Minnesota Statutes 103B.335;

January 22, 2002

NOW, THEREFORE, BE IT RESOLVED:

THAT THE Washington County Board of Commissioners approves of Washington County entering into a Grant Agreement with the State of Minnesota to receive state funds for the implementation of its comprehensive local water plans, the administration of the wetland conservation act, administration of the DNR shoreland program, MPCA ISTA program and MPCA feedlot permit program, under the terms of the Grant Agreement and all statutory requirements; and

THAT THE Washington County Board of Commissioners authorizes the expenditure of \$18,000 per year cash and the necessary in-kind contributions to match the Natural Resources Block Grant as specified in Laws of Minnesota and the Grant Agreement.

BE IT FURTHER RESOLVED, THAT THE Chairperson of the Washington County Board of Commissioners and the County Auditor or County Administrator are authorized to execute the Grant Agreement together with all related documents.

2. Approval to appoint David Olson, Cottage Grove, to the Internal Audit Advisory Committee to a first term expiring December 31, 2003.
3. Approval of County comments on the proposed amendment of Tax Increment Financing District No. 3 by the City of Mahtomedi.
4. Approval of abatements on parcel #16.032.21.31.0025 for taxes payable 1999, 2000 and 2001.
5. Approval of amendment to the Woodbury Assessment contract to reflect 2001 and 2002 rates previously adopted by the Board and to establish payment cycle for the City of Woodbury.
6. Approval of the 2002 contract with Washington County Housing and Redevelopment Authority to provide housing subsidies for individuals with a serious and persistent mental illness under the Bridges II Program.
7. Approval of the 2002 contract with Rule 36 Limited Partnership of Duluth III for residential services at Hamilton House in Lake Elmo.
8. Approval of 2002 contract with Community Volunteer Service to provide transportation to and from appointments for clients of Community Services.
9. Approval to transfer a FTE budget position from Financial Services to the Office of Administration; and authorization for a transfer of funds to support the transferring position.

January 22, 2002

10. Approval to substitute an appointed supervisory position of Commander in the Sheriff's Office for a position of Sergeant.
11. Approval to execute an amendment to Agreement #1367, Lakeview Hospital Home Care Waivered Services contract.
12. Approval of fourth amendment to agreement with Ramsey County for rental of jail bed space at the Washington County Jail.
13. Approval and execution of operations grant to the Washington County Historical Society.
14. Adoption of **Resolution No. 2002-012** as follows:

Final Payment to F.M. Frattalone Excavating & Grading, Inc.
for CSAH 21 Road Construction

WHEREAS, the Washington County Board of Commissioners, on March 7, 2000 awarded the bid to F.M. Frattalone Excavating & Grading, Inc. for the road and bridge construction on CSAH 21 in Denmark Township and the City of Afton; and

WHEREAS, F.M. Frattalone Excavating & Grading, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that F.M. Frattalone Excavating & Grading, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

15. Approval of **Resolution No. 2002-013** as follows:

Final Payment to Jay Bros., Inc. for CSAH 13/16
Intersection & Signal Modifications

WHEREAS, the Washington County Board of Commissioners, on September 18, 2001 approved the award of bid to Jay Bros., Inc. for the intersection construction on CSAH 13 & 16 in Woodbury; and

WHEREAS, Jay Bros., Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Jay Bros., Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

16. Bids were received for ventilation system modifications at the LEC as follows:

January 22, 2002

Parkos Construction	\$59,700.00
US Mechanical	\$68,400.00
NewMech Companies	\$69,000.00
Northwest Sheetmetal	\$72,800.00
Harris Air Systems	\$78,995.00

Adoption of **Resolution No. 2002-014** as follows:

Award of Contract for Ventilation System Modifications
at the LEC to Parkos Construction

WHEREAS, in order to complete ventilation system modifications at the LEC during 2002, the County solicited bids for this project; and

WHEREAS, the bid received from US Mechanical and Northwest Sheetmetal did not meet bid specifications and are hereby rejected; and

WHEREAS, bids were opened on January 9, 2002 with Parkos Construction being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Parkos Construction be accepted and the County enter into a contract with Parkos Construction under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Parkos Construction be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

17. Adoption of **Resolution No. 2002-015** as follows:

Resolution to Acquire Right of Way on
County State Aid Highway 15

BE IT RESOLVED THAT Washington County proceed to improve and reconstruct County State Aid Highway 15 between 120th Street and County Road 58 within May Township.

And that the officers of said County, including the County Highway Engineer, the County Administrator and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by purchase or condemnation, right of way to establish said highway plus sight corners and the necessary drainage or slope easements. And such officers are specifically authorized to take such action and execute such instruments if any be necessary, to acquire said right of way and associated easements.

18. Approval to renew purchase of service agreement with Dakota County for services through the University of Minnesota, Center for Restorative Justice and Mediation.

January 22, 2002

The foregoing Consent Calendar was adopted unanimously.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Stafford moved to adopt **Resolution No. 2002-016** as follows:

Establishing Washington County Redistricting Principles

WHEREAS, County Commissioner districts are the geographic area within a county in which a County Commissioner must reside when nominated, elected for office, and while serving on the Board of Commissioners; and (M.S. 375A.09 sub. 3)

WHEREAS, following the national census, state and local governments must reestablish the boundaries of their elective districts;

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board will use the following principles for the adoption of a County Redistricting Plan:

1. Number of Districts - The County will have five (5) Commissioner Districts with a single commissioner for each district.
2. Relationship to Other Boundaries - Commissioner Districts will be drawn with attention to city and township boundaries, and follow established precinct boundaries (If a city or township must be divided into one or more districts, it will be divided into as few districts as possible).
3. Population Deviation - Commissioner districts will meet the population deviation required by state statute, unless doing so is not possible because of the lack of authority to split precincts.
4. Contiguous Territory - Each Commissioner District shall be composed of contiguous territory.
5. Regular and Compact in Form - Commissioner Districts must be regular and compact in form to the extent that is possible considering the geography of the county and adhering to provisions in item #2 and 3.
6. Redistricting Timeline - Commissioner Districts will be redrawn and a plan adopted within 80 days after legislative redistricting, or by May 28, 2002 whichever comes first; or if necessary by the alternative dates established as a result of court action.
7. Notice of Intent to Redistrict - Before acting to redistrict county commissioner districts, the County shall publish notice of the time and date of the meeting at which redistricting will be considered as required by statute.
8. State and Constitutional Standards - The County Redistricting Plan should conform with all applicable statutory and constitutional standards.

Commissioner Peterson seconded the motion and it was adopted unanimously.

January 22, 2002

PUBLIC HEARING – TRANSPORTATION AND PHYSICAL DEVELOPMENT**Consider Amendment to the County Development Code**

Commissioner Abrahamson moved to remove from table the matter to consider adoption of a resolution for an amendment to the Washington County Development Code, Chapter One Administration, Planning Advisory Commission 8.2(1) Commission Memberships and Meetings; and to close the public hearing. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Hegberg moved to adopt **Resolution No. 2002-017** as follows:

Resolution Approving Text Amendment to the
Washington County Development Code
Chapter One, Section 8.2(1)
Ordinance No. 159

WHEREAS, Washington County is authorized to carry on County planning and zoning activities in the unincorporated areas of the County pursuant to MINN. STAT. CHAPT. 394; and

WHEREAS, the Washington County 2015 Comprehensive Plan was adopted by the Washington County Board of Commissioners on April 22, 1997 and became effective October 1, 1997 as Washington County Ordinance No. 124; and

WHEREAS, MINN. STAT. § 473.865 requires counties to adopt the official controls described in their Comprehensive Plan so as to implement the Comprehensive Plan; and

WHEREAS, the Washington County Development Code was adopted by the Washington County Board of Commissioners and became effective on October 20, 1997 as Washington County Ordinance No. 127; and

WHEREAS, an application has been submitted to amend Chapter One, Section 8.2(1) of the Washington County Development Code to allow Planning Advisory commission members be appointed at large.

WHEREAS, the Washington County Planning Advisory Commission recommended denial of the amendment to the Washington County Board of Commissioners on December 11, 2001; and

WHEREAS, staff recommended an alternative amendment to the Washington County Board of Commissioners based upon the Planning Advisory Commission's concerns; and

WHEREAS, on January 8, 2002, the Washington County Board of Commissioners conducted a public hearing to consider the amendment to Chapter One, Section 8.2(1); and

WHEREAS, the public hearing was tabled until January 22, 2002 in order to obtain additional public comment; and

WHEREAS, said staff recommendation promotes the geographical distribution of members throughout the County and limits membership to two persons from each township or city, the proposal further diversifies the distribution of membership throughout the County.

January 22, 2002

NOW, THEREFORE, BE IT RESOLVED, based upon the hearing record, the Washington County Board of Commissioners hereby amends Chapter One, Section 8.2(1) of the Washington County Development Code as follows:

8.1 Commission Membership and Meetings

- (1) The Commission shall be composed of ten (10) members, a majority of whom shall be residents of that portion of the County outside the corporate limits of cities. There shall be at least one member from each commissioner district. There shall be no more than two members from any one municipality, as defined in Chapter One, Section 2 of the Washington County Development Code and one (1) member shall be a county commissioner who shall be a non-voting, ex-officio member. No voting member of the commission shall have received, during the two (2) years prior to appointment, any substantial portion of income from business operations involving the development of land within the County for urban related purposes. Planning Advisory Commission members serve three year terms, with a limit of nine consecutive years of service.

WASHINGTON COUNTY
DEVELOPMENT CODE AMENDMENT
WASHINGTON COUNTY
ORDINANCE NO. 159

AN ORDINANCE AMENDING THE WASHINGTON COUNTY DEVELOPMENT CODE REGULATING LAND USE IN WASHINGTON COUNTY

The Board of Commissioners of Washington County ordains:

SECTION 1: Amend the Washington County Development Code, Chapter One, Administration, SECTION 8, Planning Advisory Commission Membership and Meetings to read:

8.1 Commission Membership and Meetings

- (1) The Commission shall be composed of ten (10) members, a majority of whom shall be residents of that portion of the County outside the corporate limits of cities. There shall be at least one member from each commissioner district. There shall be no more than two members from any one municipality, as defined in Chapter One, Section 2 of the Washington County Development Code and one (1) member shall be a county commissioner who shall be a non-voting, ex-officio member. No voting member of the commission shall have received, during the two (2) years prior to appointment, any substantial portion of income from business operations involving the development of land within the County for urban related purposes. Planning Advisory Commission members serve three year terms, with a limit of nine consecutive years of service.

Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

James Schug, County Administrator, reminded the Board that they will be meeting with the County Legislative delegation at 5:00 p.m. this evening at the Oak Marsh Golf Club in Oakdale. The Board will be reviewing the County's legislative priorities that were adopted by the County Board last week.

January 22, 2002

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford stated he will be attending the Regional Solid Waste Management Coordinating Board meeting and the Resource Recovery Project Board meeting this week. He is also working with staff to have a meeting with the haulers in Woodbury sometime in the near future to discuss public collection. He believes there is a lot of misunderstanding about what is or is not happening. He also suggested a guest editorial in the Bulletin regarding this issue. Commissioner Stafford reported on a public meeting he attended last Saturday hosted by Senator Price and Representative Slawik.

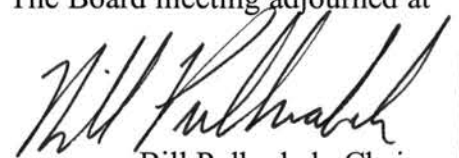
Commissioner Peterson asked that high-speed rail be discussed at tonight's meeting with the County Legislative delegation. She would like that added to the bonding bill. She will be attending the LRT Joint Powers meeting on Wednesday morning. She will attend the Metropolitan Area Agency on Aging meeting on January 30. Region X is on January 31. This Saturday she will be meeting with the developmentally disabled steering committee in St. Paul. On February 1 she will be attending the AMC legislative meeting. Commissioner Peterson indicated that the State is looking at 911 funding as a source for securing additional funds for homeland defense. She is not convinced that tax should be used to fund homeland security. 911 was set up for telephone usage, it was not set up to be a use for outside funding. The Board may want to discuss that with legislators tonight also.

Commissioner Hegberg will be attending the Solid Waste Management Coordinating Board, Mosquito Control and United Way tomorrow and Resource Recovery on Thursday.

Commissioner Abrahamson stated he is concerned about the State cuts that the Governor has proposed. He feels the cities in Washington County will take a big hit. Washington County will also be taking a big hit.

ADJOURNMENT

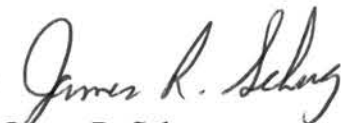
There being no further business to come before the Board, Commissioner Hegberg moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 10:10 a.m.



Bill Pulkrabek, Chair

County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 5, 2002**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Sandy Cullen, Transportation Manager; Robert Crawford, Workforce Center Division Manager; Richard Backman, Community Services Division Manager; Pat Singel, Community Services Deputy Director; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Jeneen Johnson, Human Resources, Employee Safety and Risk Management Deputy Director; Russ Reetz, Court Services Director; Linda Dyer, Assessment, Taxpayer Services and Elections; and Robert Lockyear, Director of Administrative Services. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:40 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Richard Backman, Community Services Division Manager; Pat Singel, Community Services Deputy Director; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Jeneen Johnson, Human Resources, Employee Safety and Risk Management Deputy Director; Russ Reetz, Court Services Director; Linda Dyer, Assessment, Taxpayer Services and Elections; and Robert Lockyear, Director of Administrative Services

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

February 5, 2002

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the January 8, 15 and 22, 2002 Board meeting minute.
2. Adoption of **Resolution No. 2002-018** as follows:

Authorization to Offer Tax Forfeited Parcels at a
Private Sale to Adjoining Owners

BE IT HEREBY RESOLVED, that the parcels listed below are tax forfeited property in Washington County, classified as non-conservation; that the basic sale price for each parcel as set by the Washington County Assessor's office be approved and authorization to conduct a private sale to adjoining landowners by Assessment, Taxpayer Services and Elections' office be granted; that the method of sale of sealed bids be approved; that the conditions recommended by the local municipalities be imposed.

BE IT FURTHER RESOLVED that the terms of sale shall be for cash only.

<u>Municipality</u>	<u>Parcel ID#</u>	<u>Assessed Value</u>
Denmark Township	08.026.20.23.0026	\$16,300.00
May Township	20.031.20.21.0004	\$100.00
New Scandia Township	03.032.20.12.0009	\$100.00
New Scandia Township	20.032.20.13.0003	\$100.00
Forest Lake	08.032.21.21.0001	\$100.00
Hugo	30.031.21.32.0001	\$100.00
Lake Elmo	15.029.21.32.0007	\$100.00
Mahtomedi	20.030.21.13.0067	\$1,000.00
Willernie	29.030.21.34.0177	\$1,100.00

3. Approval of the 2002-2003 contract with Families for Effective Autism Treatment to provide home-based mental health services for children with severe emotional disturbance.
4. Approval of a contract with Owakihi, Inc. to provide home and community-based services for persons with developmental disabilities.
5. Approval of agreement between Minnesota Department of Trade and Economic Development and Washington County Community Service's Workforce Center to operate the special project, small group grant for Hartford Insurance grant number 1161000 between November 21, 2001 and December 31, 2002.

February 5, 2002

6. Approval of an agreement between Ramsey County and the Washington County Workforce Center for the Delivery of Dislocated Worker Services 3M Special project agreement December 1, 2001 through December 31, 2002.
7. Adoption of **Resolution No. 2002-019** as follows:

**RESOLUTION AMENDING RESOLUTION 2001-106
REGARDING THE SALE OF GENERAL OBLIGATION
REFUNDING BONDS, SERIES 2001A**

BE IT RESOLVED By the Board of Commissioners of Washington County, Minnesota (the "County") as follows:

Section 1. Background.

1.01 The County is authorized by Minnesota Statutes, Chapter 475, as amended, (the "Act") and Section 475.67, Subdivision 3, of the Act to issue and sell its general obligation bonds to refund obligations and the interest thereon before the due date of the obligations, if consistent with covenants made with the holders thereof, when determined by the Board of Commissioners to be necessary or desirable for the reduction of debt service cost to the County or for the extension or adjustment of maturities in relation to the resources available for their payment.

1.02 In order to reduce debt service costs, the County authorized issuance of its General Obligation Refunding Bonds, Series 2001A (the "Series 2001 Bonds"), in the original aggregate principal amount of \$14,110,000, to refund the principal amount of the General Obligation Refunding Bonds, Series 1992A (the "Series 1992 Bonds"), dated October 1, 1992, maturing in the years 2002 through 2010, inclusive.

1.03 The Series 2001 Bonds were authorized to be issued by Resolution No. 2001-106 (the "Bond Resolution"), adopted by the County Board on September 4, 2001.

1.04 The Bond Resolution contains an error in the allocation of the proceeds derived from the sale of the Series 2001 Bonds.

Section 2. Amendment to Section 1.03 of the Bond Resolution.

2.01 .Section 1.03 of the Bond Resolution is hereby deleted in its entirety and the following language shall be substituted therefore:

The sum of \$543,732.89 being the amount proposed by the Purchaser in excess of \$13,997,120 is credited as follows: (i) \$1,819.28 to the Debt Service Fund hereinafter created; and (ii) \$541,913.61 to the debt service fund for the Refunded Bonds to be applied to the redemption and prepayment of the Refunded Bonds. The County Administrator is directed to deposit the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers forthwith. (The proposals of all proposers are set forth in EXHIBIT A to this Resolution.) The Chair and County Administrator (or any officer designated by the County Administrator) are directed to execute a contract with the Purchaser on behalf of the County.

February 5, 2002

2.02 All other terms of the Bond Resolution are hereby reaffirmed.

8. Authorization to establish reserves and designations of fund balances for the fiscal year ended December 31, 2001.
9. Adoption of **Resolution No. 2002-020** as follows:

Reaffirm Workers' Compensation Coverage for all
Washington County Elected and Appointed Officials

The Washington County Board of Commissioners for Washington County does hereby resolve that, pursuant to the requirements of Minn. Stat. §176.011, subd.9 (6), that all officers of Washington County who are elected or appointed to a regular term of office, or to complete the unexpired portion of a regular term, shall be included within the definition of "employee" as that term is defined in Minn. Stat. §176.011, subd. 9 for purposes of coverage under the Workers' Compensation Laws of the State of Minnesota. It is further resolved that this resolution recognizes that Washington County has in the past included said officials in all Workers' Compensation reports and audits and that this resolution is intended to meet the statutory requirements and confirm an existing practice, not to establish a new practice.

10. Approval of the first amendment to the license agreement for inmate telephone equipment and service between Qwest Corporation (formerly US West) and Washington County.
11. Approval of recommended changes in Washington County beach operations.
12. Approval to advertise for proposals on play equipment for Cottage Grove Ravine Regional Park.
13. Approval and execution of Supplemental Agreement No. 4 to Tower Asphalt, Inc. in the amount of \$27,862.57.
14. Adoption of **Resolution No. 2002-021** as follows:

Final Payment to Monarch Oil Company for
Microsurfacing Road Maintenance

WHEREAS, the Washington County Board of Commissioners, on June 20, 2000 approved the contract with Monarch Oil Company, Inc. for the road maintenance on CSAH 7 in Hugo and CSAH 16 in Woodbury; and

WHEREAS, Monarch Oil Company, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Monarch Oil Company, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

February 5, 2002

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Grant Agreement with Metropolitan Council

Commissioner Abrahamson moved to approve and execute grant agreement SG-01-105 with the Metropolitan Council in the amount of \$633,100 to reimburse Washington County for the acquisition and early buyout of the Ceridian Employees Recreation Foundation property. Commissioner Hegberg seconded the motion and it was adopted unanimously.

COMMUNITY SERVICES

Dan Papin, Community Services Director, introduced Patricia Coldwell, the Association of Minnesota Counties new Human Services Lobbyist, to the County Board.

Workforce Center's Annual Report

Commissioner Peterson moved to approve the Washington County Workforce Center's Annual Report for Program Year July 1, 2000 through June 30, 2001. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

HUMAN RESOURCES, EMPLOYEE SAFETY & RISK MANAGEMENT

Ratification of 2002-2003 Bargaining Agreements

Commissioner Abrahamson moved to approve the 2002-2003 agreements with AFSCME Council 14 exempt and non-exempt bargaining units as follows:

1. Duration:
January 6, 2002 through January 3, 2004
2. Wages:
Effective 1/6/02, 3.0% general adjustment
Effective 1/5/03, 3.0% general adjustment
3. Health Insurance:
2002 \$377.00 (single)
\$483.00 (family)

February 5, 2002

2003 \$433.00 (single)
\$555.00 (family)

4. Medical Flexible Spending Account (Benefit Cafeteria Plan):

2002 \$340.00/year (\$28.33/month)

2003 \$340.00/year (\$28.33/month)

5. Shift Differential:

2002 \$.05/hour increase (Effective first day of first payroll period following County Board approval of Agreement.)

2003 \$.05/hour increase

6. Other Items:

A. Call Back Time

In Non-Exempt Employee Agreement when an employee is contacted to perform work at the time they are not scheduled to work and this work can be performed at home in lieu of being called back to the work site, the employee will be paid a minimum of one (1) hour. If there are subsequent calls during this same "off time" period, the employee will be paid for all time in excess one (1) hour worked.

B. Grievance Procedure

Parties, by mutual agreement following Step 3 of the grievance procedure, may agree to petition the Bureau of Mediation Services for the utilization of mediation for suspensions, demotions and terminations.

C. PTO Plan

Over the duration of the 2002-2003 collective bargaining agreement, the County is willing to meet and discuss a possible PTO plan.

D. Labor/Management Committee

County and Union agree to meet and discuss variety of items in the labor management committee process.

Commissioner Peterson seconded the motion and it was adopted unanimously.

COURT SERVICES DEPARTMENT

2002-2003 Comprehensive Plan

Commissioner Peterson moved to approve the 2002-2003 Comprehensive Plan and submit it to the Minnesota Department of Corrections. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

February 5, 2002

GENERAL ADMINISTRATION**2002 Legislative Update**

James Schug, County Administrator, presented a brief legislative update. The Senate is looking at a short-term fix for the State budget shortfall addressing 2002 and waiting on 2003 until more information is known about the economy. MICA recommends that the Board formally or informally express support for the wait and see method of addressing the budget. Also, communicate to the legislature about unfunded mandates and that the Counties will accept cuts that are necessary, but along with that, the State should reduce requirements that Counties have to provide unfunded services.

An initiative has developed in the State legislature to look at funding specific transportation projects. Staff does not feel that the legislature should start setting the work priorities of the highway projects, but if that's going to be the way it gets done, Transportation and Physical Development wants to make sure that the County's projects are included for consideration.

Commissioner Abrahamson moved that the Board Chair send a letter to the Washington County Legislative Delegation indicating the County does not support State legislation that begins to specifically identify and approve County highway projects, but if such legislation is approved Washington County would like certain transportation projects included in that funding. Commissioner Peterson seconded the motion and it was adopted unanimously.

Recognition for Nile Kriesel, City of Stillwater's Administrator

Commissioner Abrahamson moved to adopt the following Certificate of Recognition:

Proclamation
Nile Kriesel Day in Washington County
Saturday, February 9, 2002

WHEREAS, Nile Kriesel has resided in the St. Croix Valley for his entire life; and

WHEREAS, Nile is an outstanding citizen who has demonstrated a high level of commitment and dedication to his community as a student, parent, involved citizen and by his exemplary service to the citizens of Stillwater as the City Administrator since October 2, 1978; and

WHEREAS, Nile is particularly proud of the many accomplishments achieved by the City of Stillwater during his tenure as City Administrator, such as the building of the St. Croix Valley Recreation Center, the remodeling of the City Hall, the Downtown Stillwater project, the opening of Market Place and the storm water management plan to protect area lakes and streams; and

February 5, 2002

WHEREAS, Nile has participated in many Stillwater service organizations such as the Stillwater Sunrise and Noon Rotary Clubs, Stillwater Lions Club, the Community Volunteer Services; and

WHEREAS, Nile will officially retire as the City Administrator of the City of Stillwater on March 31, 2002; and

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners acknowledges with grateful appreciation Nile's career in public service and declares Saturday, February 9, 2002, as "Nile Kriesel Day in Washington County"; and

BE IT FURTHER RESOLVED THAT, the Washington County Board of Commissioners heartily congratulates Nile Kriesel for his many accomplishments during his tenure as Administrator of the City of Stillwater and extends its thanks to him for the service and leadership he has provided for over 23 years to the citizens of Stillwater and Washington County.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Mission Directed Budget Savings Request

Commissioner Peterson moved to approve funding for two County-wide Mission Directed Budget projects, recommended by the Department Heads, through the 2000 MDB Savings Plan as follows: 1) Provide a uniform presence in the South Wing, West entrance of the Government Center to provide security for evening meetings held Monday through Thursday on a pilot basis - (\$40,000) and 2) Install surveillance cameras at the main entrances in the Government Center - (\$40,000). Commissioner Hegberg seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford indicated he will be attending the cable taping tomorrow at 2:00, East Metro Development on Thursday and Law Library Friday morning.

Commissioner Peterson stated she will be attending the Transportation Alliance Drive-In luncheon on Thursday. She also informed the Board that she is leaning toward having a referendum on the Courts expansion.

Commissioner Hegberg reported that the HRA Board has discussed Whispering Oaks and the Board declined to sell it to the residents. He feels they need to deal with Woodland before they look at the Whispering Oaks issue. He advised the County Board that there will be layoffs in the University Extension Department. He met with the cities of Centerville, Lino Lakes and Hugo concerning County Road 4, County Road 8A and County Road 2 to discuss the narrow overpasses over those roads and

February 5, 2002

there is highway backup on Highway 97 and 8 that goes on to the freeway and is becoming a hazard. All of the cities will be passing resolutions asking for solutions to those problems. He also reported that he will be meeting with the City of Grant on Wednesday to discuss Ironwood and its becoming a County road.

Commissioner Abrahamson moved to recess into a workshop with the Department of Transportation and Physical Development. Commissioner Peterson seconded the motion and it was adopted unanimously. The Board recessed at 10:55 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss highway maintenance full costing project for contract community work and alternatives for service delivery to contract communities and County transportation needs. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Molly O'Rourke, Don Wisniewski, Don Theisen, Virginia Chase, Judy Spooner, Washington County Bulletin, Art Welander, Grant, Joyce Welander, Grant, Rick Vanzwol, Grant, Dawn Beedle, Lake St. Croix Beach, Jim Stanton, Lakeland, Linda O'Donnell, Lake St. Croix Beach, and Larry Whittaker, Afton.

RECONVENE IN EXECUTIVE (CLOSED) SESSION WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Washington County Board of Commissioners met in Executive (Closed) Session with Assessment, Taxpayer Services and Elections at 12:50 p.m. to discuss Morley, Inc. v. County of Washington to discuss a tax petition settlement offer related to Zimmerman v. Washington County lawsuit. Present for the Executive Session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were James Schug, Molly O'Rourke, Doug Johnson, Richard Hodsdon, Kevin Corbid, Joanne Helm, Bruce Munneke, Rollie Huber and Patricia A. Raddatz.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 1:40 p.m.

February 5, 2002

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss County parking lot revisions. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski and Marv Erickson.

Attest:



James R. Schug

County Administrator

Bill Pulkrabek, Chair
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 12, 2002**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Debbie Kenney, Community Services Supervisor; Don Theisen, Deputy Director of Transportation and Physical Development; Judy Honmyhr, Director of Human Resources, Employee Safety & Risk Management; Russ Reetz, Court Services Director; Judy Hunter, Senior Program Manager; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Brian J. LeClair, Chair, Woodbury Chamber of Commerce, introduced a letter opposing County Board consideration of public waste collection.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2002-022** as follows:

Resolution Authorizing Application, Match, and Signature
of Board of Water and Soil Resources
Natural Resources Block Grant for Calendar Years
2002-2003

Amends Resolution # 2002-011

WHEREAS, Washington County has a State approved comprehensive local water plan, which has been locally adopted pursuant to Minnesota Statutes Chapter 103B; and

WHEREAS, Washington County may assess a levy under its general levy authority to match such grants by BWSR pursuant to Minnesota Statutes 103B.335;

NOW, THEREFORE, BE IT RESOLVED:

February 12, 2002

THAT THE Washington County Board of Commissioners approves of Washington County entering into a Grant Agreement with the State of Minnesota to receive state funds for the implementation of its comprehensive local water plans, the administration of the wetland conservation act, administration of the DNR shoreland program, MPCA ISTA program and MPCA feedlot permit program, under the terms of the Grant Agreement and all statutory requirements; and

THAT THE Washington County Board of Commissioners authorizes the expenditure of cash and in-kind contributions to match the Natural Resources Block Grant as specified in Laws of Minnesota and the Grant Agreement.

BE IT FURTHER RESOLVED, THAT THE Chairperson of the Washington County Board of Commissioners and the County Auditor or County Administrator are authorized to execute the Grant Agreement together with all related documents.

2. Approval of revised Contract Administration Guidelines, Policy No. 1201.
3. Approval to waive the fee for the use of the Historic Courthouse in the dedication of the proposed Veterans Memorial in Stillwater tentatively scheduled to be held September 29, 2002.
4. Approval of 2001 assessment, valuation and classification change list.
5. Approval of on sale 3.2 percent malt liquor license for the Fireman's Ball on February 23, 2002 at the Scandia Community Center.
6. Approval of contract with Green Gables, Inc. to provide assisted living plus services to eligible Washington County residents.
7. Approval of amendment for cost of living increase for Eastern Minnesota State Operated Systems who provides waiver services for persons with developmental disabilities.
8. Approval for the Directors of Community Services, Public Health and Court Services to sign and enter into Interagency Agreement for Children's Mental Health Collaborative Services.
9. Approval of contract with East Suburban Resources to provide day training and habilitation for persons with developmental disabilities for calendar year 2001 and 2002.
10. Approval to renew 2002 contract with Dakota County for provision of secure juvenile detention beds services.
11. Adoption of **Resolution No. 2002-023** as follows:

February 12, 2002

Final Payment to Tower Asphalt, Inc. for
CSAH 12 & 15 Road Construction

WHEREAS, the Washington County Board of Commissioners, on June 20, 2000 awarded the bid to Tower Asphalt, Inc. for the road construction on CSAH 12 and 15 in Stillwater Township and the City of Stillwater and Grant; and

WHEREAS, Tower Asphalt, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Tower Asphalt, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Extend the Child Protection Citizen Review Panel

Commissioner Peterson moved to extend the Child Protection Citizen Review Panel through December 31, 2003. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Nominate the Washington County Child Protection Citizen Review Panel for a NACo Award

Commissioner Peterson moved to nominate the Washington County Child Protection Citizen Review Panel for a County Achievement Award from the National Association of Counties. Commissioner Hegberg seconded the motion and it was adopted unanimously.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Hegberg moved to approve the Joint Powers Agreement with Ramsey County for the automated processing of property tax payments in May and October. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

HUMAN RESOURCES, EMPLOYEE SAFETY & RISK MANAGEMENT

Commissioner Abrahamson moved to approve the Paid Time Off Policy and corresponding procedures. Commissioner Stafford seconded the motion and it was adopted unanimously.

February 12, 2002

ASSOCIATION OF MINNESOTA COUNTIES

Jim Mulder, AMC Executive Director, and Raeone Loscalzo, AMC Intergovernmental Relations Manager, discussed proposed budgets from the Governor, Senate and House and how each would affect counties.

GENERAL ADMINISTRATION

James Schug, County Administrator, indicated that about two and a half years ago, the County along with other local units of government, responded to a survey by the Office of the Legislative Auditor. The survey asked for comments about the various mandates counties felt to be most onerous. The department heads will be reviewing the top two or three mandates in their departments.

Mr. Schug informed the Board that the County's proposal to use the County Web Site for license tab renewals is getting a lot of attention by other counties and deputy registrars. Representative Vandever would like more discussion with the Commissioners on allowing limited authority to adjust school district boundaries. He may be willing to author the bill.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford indicated he would like to meet with Commissioners Peterson and Abrahamson to discuss the Metropolitan 911 Board and the 800 megahertz Board.

Commissioner Hegberg reported on the City of Grant's meeting to discuss turning a city road into a County road. He informed them that the road did not meet the qualifications to become a County road because of low traffic volumes. He also reported that he and Commissioner Stafford taped a video last week for cable television regarding solid waste.

Commissioner Abrahamson informed the Board that the 911 Board is his first concern, and that the 800-megahertz system may cost the County \$10 million down the road.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

February 12, 2002

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:40 a.m.

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 19, 2002**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Jay Brunner, First Assistant County Attorney; Doug Johnson, County Attorney; Sheriff Jim Frank; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Dennis O'Donnell, Senior Planner; Ann Pung-Terwedo, Senior Planner; Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Robert Crawford, Workforce Center Division Manager; Judy Honmyhr, Director of Human Resources, Employee Safety & Risk Management; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Mary McCarthy, I.S. Director; and David Brierley, Public Information Coordinator.

The Board recited and Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

David Junker, Stillwater, asked the Board for the following information: Has the County done any more work with public collection of garbage? Can Mary Jo Copeland use the Washington County jail as a home for kids? Was the County involved in putting up the Adopt a Highway sign from Senator Michele Bachmann? Jim Schug, County Administrator, informed Mr. Junker that staff will respond to his concerns.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Hegberg, to adopt the following Consent Calendar:

1. Approval to set a public hearing for March 20, 2002 to take public comment on use of HUD HOME Investment Partnership Program funds for 2002. The public hearing will be held at the Shoreview Public Library.
2. Approval of contract with Washington Soil and Water Conservation District to fund general operations and to allocate \$47,200 of the Board of Water and Soil Resources Block Grant and County matching funds for Wetland Conservation Act Activities.

February 19, 2002

3. Approval to appoint Jim Schug to the Washington County Library Board, representing District 1, to a three year term expiring December 31, 2004.
4. Approval to renew consumption and display permit for New Scandia Township, Scandia Community Senior Center for the period March 31, 2002 through April 1, 2003.
5. Approval to renew on sale and Sunday liquor license for StoneRidge Golf Club, Inc. for the period April 1, 2002 to March 31, 2003.
6. Approval of the first amendment to the Hennepin County agreement A17811 with Hennepin County for the operation of the federal airline industry Dislocated Worker Project for the dates October 16, 2001 through September 30, 2003.
7. Approval of Amendment No. 1 to Grant No. 3962 for restorative justice grant funds from the Minnesota Department of Corrections for the period of January 1, 2002 to June 30, 2003.
8. Approval of two 12-month Special Project Employment Counselor positions in the Department of Community Services.
9. Approval of the Plat of Sand Lake Overlook, New Scandia Township.
10. Approval of Change Order #3 to service agreement with Motorola to extend the agreement through 2002.
11. Adoption of **Resolution No. 2002-024** as follows:

Final Payment to Tower Asphalt, Inc. for
CSAH 12 and 35 Road Construction

WHEREAS, the Washington County Board of Commissioners, on June 5, 2001, awarded the bid to Tower Asphalt, Inc. for the road construction on CSAH 12 and 35 in Stillwater Township and the City of Stillwater and Oakdale; and

WHEREAS, Tower Asphalt, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Tower Asphalt, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

February 19, 2002

12. Bids were received for modular furniture as follows:

William J. Office Furniture	\$163,950.00
The Marathon Group	\$182,880.00

Adoption of **Resolution No. 2002-025** as follows:

Award of Bid for Modular Furniture to
William J. Office Furniture

WHEREAS, in order to facilitate the needed services for erecting, remodeling and removing modular furniture within County facilities, the County solicited bids for these services; and

WHEREAS, bids were opened on January 31, 2002, with William J. Office Furniture being the lowest responsible bidder; and

WHEREAS, the bid received from The Marathon Group did not meet project specifications and is to be rejected; and

NOW, THEREFORE BE IT RESOLVED, that the bid of William J. Office Furniture be accepted and the County enter into a contract with William J. Office Furniture under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and William J. Office Furniture be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

13. Adoption of **Resolution No. 2002-026** as follows:

Final Payment to Cannon Construction, Inc. for Building
Modifications to South Highway Shop

WHEREAS, the Washington County Board of Commissioners, on June 13, 2000, approved the bid award of Cannon Construction, Inc. for the building addition and interior modifications of the County South Maintenance Shop; and

WHEREAS, Cannon Construction, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Cannon Construction, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

February 19, 2002

14. Adoption of **Resolution No. 2002-027** as follows:

Minnesota Department of Transportation Agreement No. 81188
for Consultant Services for the Trunk Highway 36 Partnership Study

WHEREAS, the Minnesota Department of Transportation (MN/DOT), the Cities of Oak Park Heights and Stillwater and Washington County are the road authorities that are affected by the future design of Trunk Highway 36 between CSAH 5/TH 5 and the intersection area of CSAH 24 (Osgood Avenue North); and

WHEREAS, the Minnesota Department of Transportation has contracted with SRF Consulting Group, Inc. to perform a transportation impact study to determine the effects of various design alternatives for TH 36 on the transportation system of the affected cities and Washington County, as well as to study how the various alternatives will function on TH 36; and

WHEREAS, the goal of the TH 36 Partnership Study is to identify a preferred design alternative for TH 36 through a thorough analysis of the various alternatives and current and predicted traffic patterns; and

WHEREAS, the total contracted amount for this study is \$124,980.07, with the County's share to be \$10,000 (8%) and the cities' share to be \$15,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes its chair to sign MN/DOT Agreement No. 81188, Work Order 6, to enable the County's participation in the Trunk Highway 36 Partnership Study.

15. Information only – town road allotments as follows: Baytown Township, \$8,535.21; Denmark Township, \$9,977.63; Grey Cloud Township, \$4,052.92; May Township, \$14,477.86; New Scandia Township, \$23,321.18; Stillwater Township, \$12,806.57; and West Lakeland Township, \$16,620.63.
16. Approval and execution of traffic signal maintenance agreement with the City of Woodbury for the signal at CSAH 13 (Radio Drive) and Commonwealth Avenue/Enclave Road.
17. Approval and execution of traffic signal maintenance agreement with the City of Forest Lake for the signal at Broadway Avenue (CSAH 2) and Everton Avenue.
18. Approval for Board Chair to sign a letter to City of Woodbury to address Radio Drive (County State Aid Highway 13) and Valley Creek Road (County State Aid Highway 16) corridor improvements.

The foregoing Consent Calendar was adopted unanimously.

February 19, 2002

PUBLIC HEARING – SHERIFF'S DEPARTMENT**Jail Fees Charged to Inmates and Applicant Fingerprinting Fee/Excluding Jail Related Purposes**

The Board Chair presented an overview of today's public hearing to consider an increase and addition of jail fees charged to inmates. The Public hearing was opened at 9:15 a.m.

Jim Frank, County Sheriff, presented a review of the proposed fees: Increase the home detention/work release daily participation fee from \$15.00 to \$16.00; Increase the inmate medical co-pay from \$3.00 to \$5.00; Add a booking fee of \$10.00 to be assessed on defendants booked into the jail and held in confinement; and Add an applicant fingerprinting fee of \$10.00 for all fingerprinting done for individuals excluding jail related purposes.

The Board Chair asked for comments from the audience; none were heard.

Commissioner Hegberg moved to close the public hearing. Commissioner Abrahamson seconded the motion and it was adopted unanimously. The public hearing was closed at 9:28 a.m.

Commissioner Abrahamson moved to adopt **Resolution No. 2002-028** as follows:

Adoption of Jail Related Fees

WHEREAS, Minn. Stat. §641.12 allows the County to impose a fee of up to \$10 upon each person who is booked for confinement at a County jail; and

WHEREAS, Minn. Stat. §641.15, subd. 2 allows the County to collect a co-payment for health care services provided by the County jail; and

WHEREAS, Minn. Stat. §244.18 authorizes the imposition of local correctional fees on persons convicted of a crime and under the supervision and contract of a local correctional agency; and

WHEREAS, the Home Detention/Work Release Daily Participation Fee is a local correctional fee as contemplated by Section 244.18 and is imposed to defray the costs associated with the Home Detention/Work Release Program; and

WHEREAS, the Sheriff's Office avails persons in the County of its fingerprinting services for matters not related to arrest and incarceration; and

WHEREAS, the County wishes to defray the costs associated with providing such fingerprinting services by imposing a fee; and

WHEREAS, the County Board held a public hearing to establish reasonable fees for the aforementioned services.

February 19, 2002

NOW, THEREFORE, be it resolved that Washington County imposes the following fees effective immediately:

1. Home Detention/Work Release Daily Participation Fee - \$16
2. Inmate Medical Co-Pay - \$5
3. Booking Fee - \$10

BE IT FURTHER RESOLVED that the Washington County Sheriff's Department is authorized to impose a fingerprinting fee for instances not related to jail purposes of \$10 per individual fingerprinted.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Wireless Communication Antennas and Towers

Dennis O'Donnell, Senior Planer, presented recommendations from the Washington County Planning Advisory Commission on proposed amendments to the communication antennas and towers section of the Development Code.

Amend Section 6(B) – Recommend this section be expanded to require a bond be posted to assure the tower will be removed if the tower is no longer needed or the company ceases business operation.

Commissioner Stafford has a concern about the language that states “the County’s cost shall be assessed against the property and collected as a real estate tax”. He asked that the County Attorney’s Office look at that section to determine if that can legally be done.

Commissioner Hegberg asked couldn’t the language “or cash deposit” be used? Mr. O'Donnell indicated that cash deposit, letter of credit or bond, he believes those three options are adequate.

Commissioner Abrahamson asked what percentage of the tower will be assessed or put in a cash deposit? Mr. O'Donnell indicated they haven't looked at the costs. It is quite costly to put up the tower along with the base station and a good portion of that cost is the footings and he doesn't believe those would be required to be removed, just the tower itself. He does not think the cost is that great to remove those towers. That is something that would need to be checked on.

Commissioner Peterson asked why wouldn't the footings be required to be removed? Mr. O'Donnell, stated maybe they should be, he does not have any basis one way or the other on that. Commissioner Peterson believes the footings could be a liability. Mr. O'Donnell stated they would certainly have to be marked in some records that there are footings. That is something else that will need to be explored.

February 19, 2002

Amend Section 8(A) – Recommend that the height of towers be limited to a maximum of 200 feet.

Commissioner Peterson asked will the 200 foot tower facilitate the 800 megahertz program?
Commissioner Stafford indicated there would be no problem with that.

Commissioner Abrahamson stated he agrees with what the Planning Commission is recommending with one stipulation. If there is a need, such as in Afton or Denmark, where there are dead spots that may require a higher tower, 300 foot towers would be allowed. Mr. O'Donnell indicated there is a section in the ordinance that allows for variances, and if a provider shows us they need a tower higher than 200 feet, they could apply for that exception.

Amend Section 8(B) – Recommend adding a provision to this section requiring written documentation from the owner of the nearest tower/towers indicating that new antennas cannot be located on their existing tower.

Amend Section 8(F) – Recommend the need for better standards to protect the County's scenic resources from the visual intrusion of new towers. They felt more than just the ¼ mile set back was needed. Staff will provide options for the Planning Advisory Commission and County Board if the County Board wishes to amend this section of the ordinance.

Amend Section 9(D) – Recommend the following language: "The tower location shall provide the maximum amount of screening for off-site views of the facility. The Zoning Administrator or Planning Advisory Commission reserves the right to require creative design measures to camouflage facilities by integrating them with existing buildings and among other existing uses or to require the tower to be of a stealth type design. Existing on-site vegetation shall be preserved to the maximum extent practicable.

Mr. O'Donnell indicated that the Planning Advisory Commission added a new section on wind energy conversion systems. The current ordinance does not address this and there may be more of these systems in the future.

The Planning Advisory Commission indicated that the current ordinance does not address transfer of ownership. They felt the County should be notified of any sale or transfer of ownership of a tower so as to be assured the new owner is aware of all conditions of the permit as well as provide the County with a more efficient way of determining co-location opportunities.

Commissioner Peterson indicated her only concern as this is revisited is that cell phone usage continues to grow and with the future identification for 911 being in the receiver, she hopes the County is not boxing itself into a situation where they would prohibit or retard the ability for the phone to be used as a 911 procedure. She would hope that a dialogue take place with 911 to see what is needed. Mr. O'Donnell indicated they could check with the Sheriff's Department.

February 19, 2002

Commissioner Peterson feels that safety should come first.

Commissioner Stafford stated he is concerned about Section 8(A) and lighting on a 200 foot tower, although there is no requirement unless it is in close proximity to an airport. There was an incident in Woodbury where four people in a plane were killed hitting a radio tower in bad weather. The lights may not have helped in a case like that, but they certainly wouldn't do any harm. As a safety feature, the County should consider having its own parameters on lighting. Also, aircraft love to tour the St. Croix Valley. There are setbacks of a ¼ mile from the river, but there is a lot of light aircraft traffic up there.

Commissioner Stafford asked for clarification on Section 9(D) where it says the tower location shall provide the maximum amount of screening. He asked who defines what maximum is and who is the Zoning Administrator? He feels the Planning Advisory Commission might have too much power, and it is his guess that the current committee would rule that all towers be of stealth design. That might be financially restrictive and he would like some protection on that. Mr. O'Donnell indicated that the Land Management/Land Survey Office is the Zoning Administrator. Also, the protection would be that if the applicant didn't agree with the Planning Commission's decision, they could appeal it to the County Board.

Commissioner Stafford asked about the proposed section on wind energy, is that just controlling those kinds of structures? Is there a way to make sure there is co-existence, so if someone is putting up a wind tower and there happens to be a need there for radio antenna couldn't they do both?

Commissioner Peterson indicated she has seen wind towers in Pipestone, and those towers are higher than 300 feet. If the County is anticipating the development of those in this County, she feels there would need to be significant variances to accommodate them. Mr. O'Donnell indicated they are seeing individual towers for an individual residence. Those towers have been 90 to 100 feet.

Commissioner Peterson stated it should be indicated that the County is not looking at developing commercial wind fields, but the ordinance would be for private use wind energy.

Commissioner Pulkrabek stated he would like to hear from the people putting up these towers to get their comments on these proposals.

Commissioner Hegberg asked is there a time limit that once a tower is permitted that they have to construct it in a certain period of time? Mr. O'Donnell indicated there is a one-year time limit.

February 19, 2002

Commissioner Hegberg stated he is concerned about the ¼ mile from a scenic river or any DNR protected river or lake. There are 90 lakes in his district, so there wouldn't be any place to put a tower. If townships want to be more restrictive, that's fine, but he would not even want to address that issue. Mr. O'Donnell suggested they may come up with some brainstorming ideas, maybe keep that ¼ mile and see if there are any other options to protect the scenic views, then bring those options back to the Planning Commission and to the Board.

It was Board consensus to direct staff to prepare specific ordinance language and proceed with the process to amend the ordinance.

GENERAL ADMINISTRATION

Legislative Update

Jim Schug, County Administrator, reported that the County has a bill that would allow for Internet renewal of license tabs. A hearing was originally scheduled for this afternoon, but there is a lot of interest on the part of other County Deputy Registrars and private, so they are looking at having it be a statewide bill and that will go to Transportation/Policy Committee later this week.

Mr. Schug reported on a proposal to increase the 911 surcharge to allow for additional funding for such things as increased funding for the public safety answering points and funding that would be made available to the Metropolitan Radio Board for the 800 megahertz project. He indicated that if the Board is comfortable with that legislation, the County's legislative liaison could start expressing the Board's support and also develop a letter of support that could be submitted.

Commissioner Peterson feels these user fees are appropriate because they are used for public safety and she can support that.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported that the Rush Line met and discussed the Park and Ride situation. There are Federal funds available for a Park and Ride in Forest Lake and they are asking for additional funds for those types of projects. Chisago County is looking at a location south of North Branch along the rail line.

Commissioner Abrahamson stated he has a real problem with the Comments from the Public section of the agenda. Anybody can come in here and say things that are totally wrong. Everybody knows that you can't put orphans or juveniles into the County jail. He does not like it when the Board is accused of not being truthful. He asked that the Director of Transportation explain the Adopt a Highway project.

February 19, 2002

Don Wisniewski, Director of Transportation and Physical Development, informed the Board that the Adopt a Highway program is a cost saver for the County. People apply to pick up litter from County roads three times a year. Michele Bachmann, prior to her becoming a State Senator, had an Adopt a Highway sign for many years. The sign is located on CR 5, north of 96. After the first of this year she requested that the sign be changed to Michele Backmann, State Senator. The Department called the Minnesota Department of Transportation and asked them whether or not there would be any kind of problem with that. Unfortunately, he believes they got to a mid-level administrative person and not a person who dealt with the rules. They asked that a copy of the rules be sent to them and those were received last week. They discovered that the State of Minnesota in their rules does not allow the identification by type of political office held by an individual. The original sign went up last month. They are now in the process of remaking the sign and will be replacing it with just her name. The County does pay for those and it costs about \$100 to put a sign up. The County does save about \$64,000 because they do not send their staff out to pick up the litter.

Commissioner Peterson stated she will be testifying tomorrow in favor of high-speed rail from Chicago to St. Paul.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:27 a.m.

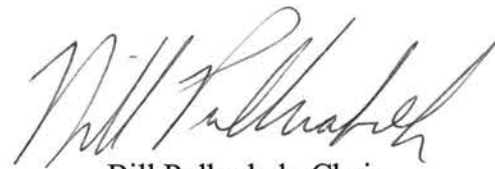
BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss the Parks and Open Space Commissions recommendations for priority acquisition for the Big Marine Park Reserve. No business was transacted and the public was welcome to attend. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Don Wisniewski, Jim Luger and John Elholm.

February 19, 2002

**BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT AND
THE SHERIFF'S DEPARTMENT**

The Board met in workshop session with the Department of Transportation and Physical Development and the Sheriff's Department to review the Law Enforcement Center security equipment. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Don Wisniewski, Marv Erickson and Sheriff Jim Frank.. The workshop was followed by a tour of the security system of the Law Enforcement Center. The public was restricted from entering this area.



Bill Pulkrabek, Chair
County Board

Attest:



James R. Schug
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 26, 2002**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Judy Honmyhr, Director of Human Resources, Employee Safety & Risk Management; Don Wisniewski, Director of Transportation and Physical Development; Jim Luger, Parks Director; John Elholm, Parks Senior Planner; Marv Erickson, Facilities Manager; Richard Gauger, Project Manager; Dan Papin, Community Services Director; Pat Singel, Community Services Deputy Director; Robert Crawford, Workforce Center Division Manager; Russ Reetz, Court Services Director; Mary McGlothlin, Director of Public Health and Environment; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the February 5 and 12, 2002 Board meeting minutes.
2. Approval of licensed parcel data sharing and distribution agreement with public parties between Washington County and the Metropolitan Council, extending the 1997 agreement.
3. Approval to renew purchase of service agreement with Dakota County for services through the University of Minnesota sponsored projects administration through its Center for Restorative Justice and Mediation in the School of Social Work.
4. Approval to ratify the 2002 meet and confer agreement with non-union employee groups including Department Heads, Confidential Supervisors and Confidential employees as follows:
 1. Wages – 3% general adjustment effective January 6, 2002.
 2. Health Insurance Contribution Caps - \$377.00/mo. for single coverage and \$483.00/mo. for family coverage.
 3. No change in Benefit Cafeteria Plan Credits.

February 26, 2002

4. For Confidential Employees and Confidential Supervisors, establish salary ranges setting forth minimum and maximum and provide movement through range based on 4% annual increments up to the maximum of the range.
 5. Continuation of merit programs.
 6. Individual selection for inclusion in newly designed Paid Time Off Plan (PTO) in place of traditional sick leave, vacation leave and funeral leave policies including the cash-out of vacation hours at 90 hours per calendar year.
 7. Eliminate 3-day funeral leave and add one day of vacation to each level of the traditional vacation grid.
 8. Confidential Supervisors – Compensatory may accrue above the sixty (60) hour maximum during the calendar year with the understanding that no carryover may occur beyond the end of the calendar year of more than sixty (60) hours.
 9. Department Heads – Long Term Disability – increase long-term disability monthly maximum from \$5,833 to \$7,000/mo.
5. Approval to modify the County Personnel Rules and Regulations as follows:
- Section 15.B - Allow employees hired from another governmental agency the ability to transfer sick and vacation leave from the other agency with approval of the hiring department head and the Human Resources Director.
- Section 15.C.1 – Modify vacation grid to reflect one additional day per year in lieu of 3-day funeral leave.
- Section 15.C.2 – Modify maximum vacation bank from two-hundred (200) to two-hundred and ten (210).
- Section 15.E. – Inclusion of Paid Time Off (PTO) Plan.
- Section 16.B.3 – Eliminate Funeral Leave
- Section 17D. – Modify language to reflect Cafeteria Credits rather than “medical pool” language.
6. Approval to sell a fleet vehicle, water patrol boat, a 1998 23’ Rinker Cuddy Cabin inboard/outboard.
 7. Approval and execution of agreement with the Union Pacific Railroad company for construction of a railroad signal and gate crossing arms at the railroad crossing on CSAH 13 in Oakdale.

The foregoing Consent Calendar was adopted unanimously.

HUMAN RESOURCES, EMPLOYEE SAFETY & RISK MANAGEMENT

Commissioner Peterson moved to ratify the 2002-2004 bargaining agreement with the Washington County Association of Supervisors as follows:

February 26, 2002

1. Duration:
January 6, 2002 through January 1, 2005
2. Wages
Effective January 6, 2002 3.0%
Effective January 5, 2003 3.0%
Effective January 4, 2004 3.0%
Effective January 6, 2002, prior to the application of the general increase, incorporate modifications to Supervisor Salary Plan. Incorporate on the basis of market.
3. Health Insurance:
2002 Single \$377.00/month
 Family \$483.00/month
2003 Single \$433.00/month
 Family \$550.00/month
2004 Reopener for health insurance contribution only.
4. Medical Flexible Spending Account (Benefit Cafeteria Plan):
No change and convert to credits for Cafeteria Plan.
5. Other Items:
 - A. PTO Plan
Inclusion of newly designated Paid Time Off Plan in place of traditional sick leave, vacation and funeral leave policy.
 - B. Sick Leave and Vacation for New Employees
Allow new employees coming from another governmental agency the opportunity to transfer all or part of employee's sick leave and vacation balances at the discretion of the Department Head and Human Resources Director.
 - C. Funeral Leave
Deletion of funeral leave and one additional day on vacation schedule.
 - D. Grievance Procedure
Add a Mediation Step after Step 3 and prior to arbitration for suspensions and terminations based on mutual agreement of the parties.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Local Trail Connections Program Grant

Commissioner Stafford moved to authorize the Parks Division to pursue a Department of Natural Resources grant from the Local Trail Connections program to install a ¼ mile trail along CSAH 19 between Interstate Highway 94 and Hudson Road; and, authorize the Parks Division to utilize permit

February 26, 2002

funds as a match for the DNR Local Trail Connections program grant. Commissioner Peterson seconded the motion and it was adopted unanimously.

Woodbury Library Status Report

Richard Gauger, Project Manager, presented a status report on the new Woodbury Library construction project. He indicated that the project is on time and within budget. Current construction is about 67% complete and opening is estimated to be in the fall of 2002. Drafts of the maintenance and operation agreements have been prepared. He has requested that the project be insured through the Insurance Trust and has provided them with all the detailed information. Library staff is in the process of developing furnishings purchase requirements within the established budget. Voice, data security and communications requirements have been determined, and he hopes to go out for bid next week on the cabling and telephone switching equipment. The signage package is proceeding and is in accordance with the presentation that he made before the Board previously. Mr. Gauger displayed photographs of the construction site.

The Board will tour the construction site on April 16.

GENERAL ADMINISTRATION

Legislative Update

James Schug, County Administrator, reported that the Governor vetoed the State budget compromise bill. This compromise bill did not reduce local government aide quite as much as the Governor's proposal would, and with the new revenue forecast showing an additional \$336 million deficit, there may be some new proposals that could more significantly affect local aide to government. Mr. Schug indicated that the Metropolitan Parks Bonding bill was looking pretty good, but if there is a new budget balancing bill that may reduce the County's request for funding for acquisition of land for the Big Marine Park Reserve. The Internet License renewal bill was heard last week and it narrowly passed out of the Transportation Finance Committee. The Department of Public Safety opposed the bill because of a potential negative impact it could have on State Internet renewals. Mr. Schug also reported that Commissioner Stafford has been working on communication with the legislative delegation regarding the 911 surcharge increase that the Board discussed last week. He will be meeting with legislators this afternoon.

Commissioner Peterson reported that she attended the Transportation Alliance Legislative meeting yesterday and the AMC Transportation Committee last week. The AMC Transportation Committee did reaffirm that new money would be distributed with new CSAH 50% needs and 50% population which helps the metropolitan area. She is concerned about a bill from the Transportation Alliance that gives

February 26, 2002

cities the opportunity to allow construction equipment to be over the load limit. She has informed the Director of Transportation and Physical Development of this bill and would like this monitored for the next two years. The gravel impact fee has also made its way through and counties are still not on that bill.

Commissioner Hegberg reported that he recently has been trying to get rid of printers and asked staff if they were hazardous waste. They indicated they were not as long as the cartridges were removed. He recently saw a bill including computers, computer screens and printers as hazardous waste. If the printer is in fact hazardous it should be listed, but if it is not it should be removed from the bill and he would like the sponsor informed on this.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford reported he would be meeting with the County Legislative Representatives this afternoon to urge their support for a 911 surcharge of 1¢ that would assist the Medical Resource Control Center.

Commissioner Peterson asked that a resolution supporting expanded bus service on Interstate 494 corridor be discussed at next week's Board meeting.

Commissioner Abrahamson asked that the County begin its redistricting before the May 28 deadline. He was informed that the legislature needs to adopt its redistricting plan and then local cities and town set up their precincts. Because the County districts can't split precincts, it has to wait until the cities and towns do their redistricting. Options could be provided to the Board as soon as the cities are done with their work.

Commissioner Stafford asked that staff research the length of terms the Commissioners would be running for. Mr. Schug indicated that they will provide the Board with a list of what decisions have to be made and when.

Commissioner Hegberg reported he attended the Library Board meeting yesterday. While he was waiting for the meeting to start he wanted to use a computer. They were all fully used and he had to wait a little while. When he did get on the computer he found the system to be unfriendly. A friendly system and more computers might be helpful. He also attended a Metropolitan Council meeting to request funding for Park and Rides for the northern part of the County. He believes that Linwood Township, Columbus Township and Lino Lakes, all from Anoka County, should have been included in the Forest Lake research area. This would have included approximately 20,000 more people in the statistics of who would use it and who wouldn't.

February 26, 2002

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

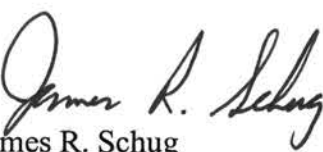
ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:10 a.m.

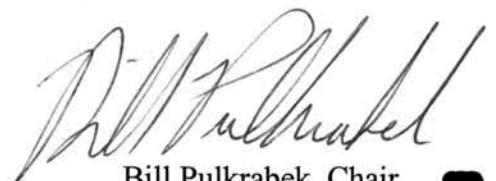
BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review options for printing changes to the Staying in Touch and Environmental Update newsletters. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were James Schug, Molly O'Rourke, Robert Lockyear, David Brierley, Mary McGlothlin, Judy Hunter, Jeff Travis and Dan Schoepke.

Attest:


James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 5, 2002**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Commissioner Pulkrabek absent. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Mike Rogers, RRA Planner; Sandy Cullen, Transportation Manager; Larry Nybeck, Surveyor; Jim Frank, County Sheriff; Edison Vizuite, Financial Services Director; Robert Lockyear, Director of Administrative Services; Lowell Johnson, Public Health and Environment Deputy Director; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Pat Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Supervisor; and Bev Hagen, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

THE WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:28 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Commissioner Pulkrabek absent. Vice Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Mike Rogers, RRA Planner; Sandy Cullen, Transportation Manager; Larry Nybeck, Surveyor; Jim Frank, County Sheriff; Edison Vizuite, Financial Services Director; Robert Lockyear, Director of Administrative Services; Lowell Johnson, Public Health and Environment Deputy Director; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Pat Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Supervisor; and Bev Hagen, Public Information Coordinator.

COMMENTS FROM THE PUBLIC

Missy Millhouse, 7130 Manning Avenue North, Stillwater, distributed various correspondence between herself, May Township Officials and the Washington County Department of Transportation and Physical Development. Ms. Millhouse indicated that she and her husband own a 28-acre parcel on

March 5, 2002

County Road 15 in May Township and are in the process of splitting and creating a minor subdivision of two parcels. The County Transportation Department is demanding additional road right of way as a condition of this subdivision. She feels the County has failed to prove that the new parcel will have a significant enough impact on County Road 15 to warrant the additional right of way. She has learned that the County Surveyor was advised by the Department of Transportation to not record their deeds until they give the County this right of way. She feels this is bordering on extortion, at the very least it is uncompensated taking. She asked the Commissioners to review this matter and respond.

Commissioner Hegberg advised Ms. Millhouse that the Board will review this matter and respond to her concerns in writing.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval to appoint David Strafaccia, Small Business Representative, to the Workforce Investment Board to a term expiring June 30, 2004.
2. Approval to appoint Paul Rebholz, Woodbury, to the Washington County Housing and Redevelopment Authority Board to fill an unexpired term to December 31, 2003.
3. Adoption of **Resolution No. 2002-029** as follows:

Application for Lawful Gambling Exemption from the Minnesota Waterfowl Association

WHEREAS, Minnesota Waterfowl Association has made application to the Gambling Control Board for an exemption from certain requirements contained in MINN. STAT. CHAPT. 349 in order to conduct raffles at the premises located at Withrow Ballroom, 12169 Keystone Avenue, Hugo, May Township, Washington County on March 30, 2002; and

WHEREAS, the Gambling Control Board is prohibited from granting Minnesota Waterfowl Association an exemption to engage in raffles until expiration of thirty (30) days after Minnesota Waterfowl Association has notified the County of its intent to engage in these activities; and

WHEREAS, Washington County would like to expedite this process in order for Minnesota Waterfowl Association to obtain their exemption as soon as possible.

NOW, THEREFORE, BASED UPON THE FOREGOING, BE IT RESOLVED, that as it applies to the application of Minnesota Waterfowl Association to conduct raffles at Withrow Ballroom, 12169 Keystone Avenue, Hugo, March 30, 2002, Washington County hereby waives the

March 5, 2002

requirements contained in MINN. STAT. CHAPT. 349.66 SUBD. 2 that the Gambling Board withhold issuing an exemption until the expiration of thirty (30) days after Washington County received notification of the application.

4. Approval to renew on sale and Sunday liquor license for Point, Inc. for the period of April 1, 2002 through March 31, 2003.
5. Approval to renew on sale and Sunday liquor license for Afton Alps, Inc. for the period April 1, 2002 through March 31, 2003.
6. Approval to renew off sale liquor license for AJL Enterprises, Inc., Scandia Olde Town Liquor, for the period April 1, 2002 through March 31, 2003.
7. Approval to renew on sale and Sunday liquor license for Trails End Bar & Grill, Inc. for the period April 1, 2002 through March 31, 2003.
8. Approval of 2002 contract with Human Services, Inc. for mental health and chemical health services.
9. Approval of 2002 agreement with The American Red Cross of the St. Paul Area to provide emergency social services and crisis response services for Washington County.
10. Approval of the master grant agreement to operate the Workforce Investment Act Adult and Youth Programs including the Minnesota Youth Program and Older American Program Funds for the period April 1, 2002 through March 31, 2005.
11. Approval of 2002 purchase of service agreement with Family Violence Network for the period of January 1, 2002 to December 31, 2002.
12. Approval and execution of Amendment No. 1 to contract with TKDA, Inc. for design engineering services for road and signal construction at the intersection of CSAH 13 and 4th Street/Hudson Boulevard in the Cities of Lake Elmo and Oakdale.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

FINANCIAL SERVICES DEPARTMENT

Commissioner Abrahamson moved to adopt **Resolution No. 2002-030** as follows:

March 5, 2002

Resolution Authorizing the Acceptance of
Credit Cards in Receiving Payments to the County

WHEREAS, the demand for payment by credit/debit card from the public has increased.

NOW THEREFORE, BE IT RESOLVED, that Washington County departments may accept credit/debit cards for the payment of goods and services in accordance with the attached policy; and

BE IT FURTHER RESOLVED, the Financial Services Department has been authorized to implement the use of credit cards for acceptance of payment on behalf of the County provided that such payments agree with County policies.

Credit Card Acceptance Policy

Financial Services may authorize and facilitate the acceptance of credit cards for any Washington County department as a form of payment from the public.

Financial Services will provide a contract for Washington County that will allow a means for obtaining lower fees for services and negotiating better rates per transaction as the demand for use and the volume of sales increases throughout the County.

The following criteria should be considered before the acceptance of a credit card for any transaction:

Payment may not be accepted for licenses and fees if the revenue is returned to the State or another fiscal agency.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

PUBLIC HEALTH AND ENVIRONMENT

Commissioner Abrahamson moved to adopt **Resolution No. 2002-031** as follows:

Authorizing Washington County Department of Public
Health and Environment to Act as Fiscal Agent for Metro
Local Public Health Association Grant Application

WHEREAS, the Washington County Board of Commissioners serves as the Washington County Board of Health; and

WHEREAS, the Washington County Department of Public Health and Environment is an active participant in the Metro Local Public Health Association and its workgroup the Metro Data Planners; and

WHEREAS, the Metro Local Public Health Association has developed a proposal to seek funding for a Metro Population Health Survey; and

March 5, 2002

WHEREAS, a fiscal agent for the funding would be necessary to secure grant funds from a non-profit foundation or other public funding source; and

WHEREAS, Washington County Public Health and Environment has the administrative and managerial capacity to serve as such a fiscal agent for the project.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby authorize the Metro Local Public Health Association to distribute grant applications for funding in the amount of \$480,000 to support the Metro Population Health Survey; and

BE IT FURTHER RESOLVED, that the Washington County Department of Public Health and Environment be designated as the fiscal agent for administering and managing such funds.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

GENERAL ADMINISTRATION

Set Public Hearing for Comprehensive Plan Addendum

Commissioner Abrahamson moved to schedule a public hearing to consider an addendum to the Washington County Comprehensive Plan – 2015, which updates the plan to 2020, for March 26, 2002 at 9:05 a.m. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Legislative Update

James Schug, County Administrator, updated the Board on legislative activities. He reported that the House and Senate did override the Governor's veto. That round of cuts was not too onerous on local units of government, but it is felt that the second round of budget balancing for fiscal year 2004 will be much more significant in terms of local government aide. There is also a proposal in the Senate that would increase the gas tax by 7¢ a gallon. MICA has given the counties a summary on what that impact would mean. MICA is looking for an amendment to the Senate plan that would change the way the money is distributed which would benefit the MICA member counties by having more of the formula based on population. The Senate proposal would allocate 10% of the new money to all counties equally, 40% based on population and 50% based on need. That proposal would help MICA counties, but the MICA proposal would help even more.

March 5, 2002

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Commissioner Peterson moved to support the MICA position that would distribute the new money from the gas tax by having more of the formula based on population. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Mr. Schug advised the Board that the Internet access for license tab renewal bill was withdrawn from the Transportation Finance Committee because it had a potential negative impact on state revenues and was not likely to pass.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford reported on his meeting with House representatives last week to discuss the 911 surcharge. The Senate has taken the view that they will help solve the problem through capitalization, through the bonding bill, but unfortunately that bill only addresses 800 megahertz. He also discussed this with Representative Pawlenty, and while he made no commitments, Commissioner Stafford was under the impression that they would review this further.

Commissioner Peterson announced that Community Circles has established its meeting schedule for the next month and urged the Commissioners to attend at least one meeting. She also announced that tonight are caucuses and asked that if any Commissioners are attending that they introduce a resolution supporting legislative action to increase State transportation funding for highways and support for the high-speed rail initiative. Commissioner Peterson also reported that she will be meeting with garbage haulers on Wednesday, March 6.

Commissioner Abrahamson stated he will meet with waste haulers on Friday, March 8. He also announced that after 42 years of public service he would not be seeking reelection as County Commissioner.

The Board thanked Commissioner Abrahamson for his many years of dedicated service.

Commissioner Hegberg reported that he met with Senator Krentz on water issues and Rice Creek. At the last meeting he asked if computer printers were hazardous waste. He has since found out that printers are considered hazardous waste because of the circuit boards in there.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.


March 5, 2002

ADJOURNMENT


There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:07 a.m.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review proposals for 2002 CDBG funding and use of 2002 HOME program funds. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Martina Johntz, Teresa vanderBent, Two Rivers Community Land Trust, Bharat Tandan, CDBG Citizen Advisory Committee, Pat Singel, Tina O'Malley and Judy Spooner, Washington County Bulletin.


Dennis C. Hegberg, Vice Chair
County Board

Attest:


James R. Schug
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 12, 2002**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Commissioner Pulkrabek absent. Board Vice Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Robert Crawford, Workforce Center Division Manager; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Jim Luger, Parks Director; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Sue Fennern, Human Resources, Employee Safety and Risk Management; Jim Frank, County Sheriff; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Mary McGlothlin, Director of Public Health and Environment; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Vice Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval of the February 19 and 26, 2002 Board Meeting minutes.
2. Approval to appoint Patty J. Venburg to the Workforce Investment Board as a Small Business Representative to a first term expiring June 30, 2004.
3. Approval to set a public hearing date for April 2, 2002 and public comment period for April 1-30, 2002 for the HUD Annual Action Plan and proposed CDBG and HOME projects for 2002.
4. Adoption of **Resolution No. 2002-032** as follows:

Support for Expanded Express Bus Service on Interstate-494
Corridor and Trunk Highway 61 from Hastings to Minneapolis and St. Paul

March 12, 2002

WHEREAS, the Washington County Board of Commissioners has been actively seeking funds to improve the Interstate-494 (I-494 Corridor and Trunk Highway 61 (TH) Corridor; and

WHEREAS, the Wakota Bridge on I-494 connecting Washington and Dakota counties and TH 61 between St. Paul Park and Newport are scheduled for reconstruction improvements beginning in 2002; and

WHEREAS, traffic delays and congestion on I-494 and TH 61 are anticipated as a result of said reconstruction improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby supports the expansion of express bus service on the I-494 Corridor between Dakota, Washington, Ramsey and Hennepin Counties and on TH 61 from Hastings to St. Paul and Minneapolis; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be submitted to the Minnesota Department of Transportation, METRO Transit, and the Dakota and Washington Counties Legislative Delegations.

5. Approval to renew off sale liquor license for SSG Corporation for the period of April 1, 2002 through March 31, 2003.
6. Approval to renew on/off sale and Sunday liquor license for Meister's Bar & Grill of Scandia, Inc. for the period of April 1, 2002 through March 31, 2003.
7. Approval of the 2002 Cooperative Agreement with Community Services, the Sheriff, the County Attorney and the Court Administrator to administer the Child Support Enforcement Program.
8. Approval of the 2002-2003 contract with Eastern Minnesota State Operated Systems to provide waiver services for persons with disabilities.
9. Approval for the Sheriff's Office and the Department of Public Health and Environment through MX Imaging, to dismantle and dispose of the Radiological Unit in the Jail Medical Unit.
10. Adoption of **Resolution No. 2002-033** as follows:

Transfer the Responsibility of Bridge Inspection for
Bridge No. 97418 on Harrow Avenue to the City of Forest Lake

WHEREAS, Minnesota Statute 165.03 requires the County Highway Engineer to conduct annual bridge inventory and inspection reporting for bridges located on any county or township road, or any street within a municipality that does not have an engineer regularly employed; and

WHEREAS, the City of Forest Lake employs a city engineer who is responsible for the annual bridge inventory and inspection reporting for bridges located wholly or partially within the city limits; and

March 12, 2002

WHEREAS, the Washington County Highway Engineer has performed the annual bridge inventory and inspection reporting for Forest Lake Township in Washington County; and

WHEREAS, Forest Lake Township merged with the City of Forest Lake; and

WHEREAS, Bridge No. 97418 on Harrow Avenue is now under the authority of the City of Forest Lake.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners do hereby agree to terminate the county responsibility for annual bridge inventory and inspection reporting for bridge #97418 in the City of Forest Lake.

BE IT FURTHER RESOLVED, that the above city shall be responsible for the annual bridge inventory and inspection reporting within their jurisdictions in accordance with Minnesota Statute 165.03 commencing with the 2001 inspection to be certified to the Commissioner of Transportation on or before March 15, 2002.

11. Approval of Minnesota Historical Society grant agreement number 2513B-02-WA for \$15,000 for Historic Courthouse restoration project.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Don Theisen, Deputy Director of Transportation and Physical Development, reviewed the results of the Highway Maintenance Full Costing Study. This study recommended new rates to use for future contract community work including the establishment of a mobilization fee to cover a portion of the unreimbursed time of County employees. The report calculates this fee will recover an additional \$53,040 annually. The study also recommended that the contracts be three to five years in length. The contracts are currently two years in length. Staff recommends that a three-year contract would be long enough for them and contract communities to plan. There would also be a one-year advance notice to renew or cancel. The new contract would begin on July 1, 2002 and staff will be sending those out to communities within the next month. Mr. Theisen indicated that they would continue to offer the contractor option. This is a cheaper option because the communities only pay the contractor when they're working.

Mr. Theisen reviewed the following benefits of adding a second shift of snow and ice removal coverage: Increased safety for drivers, studies show an 88% decrease in accidents after salt and sand is applied; Increased safety for equipment operators, no shift would be longer than 12 hours; and, Reduced cost to the County, potential per storm savings of \$6,000 in labor for 16 hours of coverage. The second shift will first be implemented in the Woodbury and Cottage Grove areas and it will only be used when longer duration storms are expected. A report after the winter on 2002-2003 on the limited second shift coverage will be prepared.

March 12, 2002

John McPherson, Supervisor, West Lakeland Township, indicated they will be paying \$6,000 more than last year. He questioned the cost of Commissioner, County Attorney and other staff time in the road maintenance contracts and if that amount is included in the \$6,000 increase? Mr. Theisen, indicated that is how the County overhead rate was calculated. In the past, they never charged overhead for countywide functions such as County Attorney's review of contracts, County Employee Relations department is involved as they hire people, and the County Board is certainly involved in meetings such as today's and others that have been held.

Mr. McPherson would like to know what the County will be charging by the hour. Don Wisniewski, Director of Transportation and Physical Development, advised Mr. McPherson that staff would be providing them with a contract that spells out the equipment rates and labor charges.

Rick Vanzwol, Councilperson, City of Grant, indicated he was on the committee that helped staff put this together. He feels there are no surprises to him this morning. The City of Grant will wait until they receive the proposed contract to see what the numbers are like. They have explored private contracts for smoothing gravel, they have not yet advertised for any snow or ice control. Mr. Vanzwol stated that the City of Grant has been receiving great service from the County.

Art Welander, Councilperson, City of Grant, stated they've appreciated the County contract, but they thought they would go out for bids for the road blading to start with, and wait to see how this comes out. Experience with private contracts is not always very good.

John Jansen, Councilperson, City of Lake St. Croix Beach, commented that they are waiting to see what the contract says and how things are spelled out as to what days were worked and what was done. He hopes the breakdown will be better spelled out. They have experimented with private contractors and indicated that has been less than wonderful.

Charlie Devine, Mayor, City of Afton, indicated that they have struggled with this issue for a number of months. They are concerned with the dollar amounts and some of the costing that has been done. They feel that the costs going up by the percentages they are is extraordinary. To make a hike in the percentage of the overhead costs in the middle of their budget year is extraordinary and they expressed that concern with the transportation people last week. That's why they are looking at doing a six-month extension of their contract and have decided to pursue the option of opting out of County services and finding their own contractors. This is not what they desire to do, but they are being forced to do that.

Commissioner Abrahamson moved to renew or enter into three-year highway maintenance contracts for interested cities and townships beginning July 1, 2002, utilizing rates established by the Full Costing Study. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

March 12, 2002

COMMUNITY SERVICES DEPARTMENT**Workforce Center Division**

Commissioner Rebecca Yanisch, Minnesota Department of Trade and Economic Development, updated the Board on the dislocated worker program and on the merger of two state departments the Department of Trade and Economic Development and the Department of Economic Security.

GENERAL ADMINISTRATION

James Schug, County Administrator, presented the following legislative update: The first phase of the State budget crisis did not have a significant impact on Counties. Department heads have been reviewing the bill and a couple of areas will see some reduction: Community Corrections, with an impact of \$75,000 to \$80,000 which staff feels they can manage within its current budget; and Community Services is experiencing some reduction in the State block grant and also some increased costs in some program areas. Last week the County Board supported allocating all new funding under any increased gas tax on a 50-50 formula of population and needs. That proposal fared better in the Senate Transportation Finance Committee than it did in the House. The rural counties have been opposing that change in the formula.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:20 a.m.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Board met in workshop session with the Department of Assessment, Taxpayer Services and Elections to review the 2002 assessments. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Bruce Munneke, Joanne Helm, Mary Divine, Pioneer Press and Judy Spooner, Washington County Bulletin.

March 12, 2002

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment for an update on reorganizational changes for the University of Minnesota Extension Service. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Mary McGlothlin, Sue Hedlund, Mary Divine, Pioneer Press and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

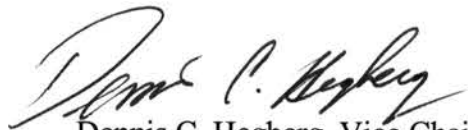
The Board met in workshop session with the Office of Administration to review the Washington County First Time Homebuyer program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson and Stafford. Also present were Jim Schug, Molly O'Rourke, Martina Johntz, Lynn Robinson, Housing and Redevelopment Authority, Denise Beigbender, Ramsey County and Mary Lou Egan, Ramsey County.

Attest:



James R. Schug

County Administrator



Dennis C. Hegberg, Vice Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 19, 2002**

The Washington County Board of Commissioner met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Peterson and Stafford. Commissioner Pulkrabek absent. Board Vice Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Robert Crawford, Workforce Center Division Manager; Richard Backman, Community Services Division Manager; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management, Mary McGlothlin, Director of Public Health and Environment; Cindy Weckwerth, Program Manager; Jon Michels, Senior Environmental Specialist; Edison Vizuite, Financial Services Director; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Jim Luger, Parks Director and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Vice Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the March 5, 2002 Board Meeting minutes.
2. Adoption of **Resolution No. 2002-034** as follows:

Application to Conduct Excluded Bingo from
Scandia-Marine Lions Club

WHEREAS, on or about March 5, 2002, the Scandia-Marine Lions Club has made application for Authorization to Conduct Excluded Bingo on April 12, 2002 pursuant to the State of Minnesota authorizing lawful gambling; and

WHEREAS, the premises is located at the Scandia Senior Community Center, 14727 209th Street North, Scandia, New Scandia Township, Washington County; and

March 19, 2002

THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does hereby resolve to approve the granting of a premises permit for the above-described licensee at the above-described location subject to the terms and conditions of all the laws of the State of Minnesota, the County of Washington, and New Scandia Township.

3 Adoption of **Resolution No. 2002-035** as follows:

Authorization of Non-Conservation Classification

WHEREAS, the County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance of said parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels have been viewed by designees of the County Board of Commissioners and have been classified as non-conservation land as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby certify that the attached list of tax forfeited parcels have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 and 282.018, and other statutes that require withholding of tax-forfeited land from sale or conveyance.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale or conveyance of said lands.

<u>Municipality</u>	<u>Parcel Number</u>	<u>Approx. Size</u>
New Scandia Township	31.032.20.14.0079	50'x 130' m/l
New Scandia Township	31.032.20.14.0080	50'x 145' m/l
New Scandia Township	31.032.20.14.0083	.08 acres m/l
New Scandia Township	31.032.20.14.0084	.21 acres m/l
New Scandia Township	31.032.20.14.0086	.02 acres m/l
Forest Lake	05.032.21.13.0004	7.6 acres m/l
Forest Lake	05.032.21.13.0006	.46 acres m/l
Forest Lake	05.032.21.13.0007	.22 acres m/l

4. Approval of on sale 3.2. percent malt liquor, on sale wine license, dance permit and consumption and display licenses for Withrow Ballroom & Event Center, Inc. for the period April 1, 2002 through March 31, 2003.
5. Approval to renew on/off 3.2 percent malt liquor license and consumption and display permit for Veterans Rest Camp for the period of April 1, 2002 through March 31, 2003.
6. Adoption of **Resolution No. 2002-036** as follows:

Authorization to Seek Special Legislation for a
Private Sale to Former Owner

March 19, 2002

BE IT RESOLVED, that Washington County Board of Commissioners will support the special legislation allowing the former owner to purchase by private sale for delinquent taxes, penalties, interest and costs, parcel #07.028.21.12.0014.

7. Approval of Master Contract for administering Dislocated Worker Program services between the City of Minneapolis and the Washington County Workforce Center.
8. Approval to increase the 2002 Debt Service Budget Revenue by \$14,549,146.99 and Expenditures by \$14,610,000.
9. Approval to correct document approved by the County Board on February 26, 2002 for ratification of 2002-2004 bargaining agreement with the Washington County Association of Supervisors: Change the amount of County's medical insurance contribution for family coverage for 2003 from \$550.00/mo. to \$555.00/mo.
10. Approval to modify Section 1 of the County Personnel Rules and Regulations regarding department heads.
11. Approval of band/grading recommendation for Senior Community Health Specialist to C4-3-1 and approval of new job description.
12. Approval of cooperative agreements with the City of Hugo and Anoka County for design services for the reconstruction of Anoka County State Aid Highway 14 and Washington County State Aid Highway 8.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

HUMAN RESOURCES, EMPLOYEE SAFETY & RISK MANAGEMENT

2002-2004 Bargaining Agreement with the Teamsters Local 320 Probation Officers

Commissioner Peterson moved to ratify the 2002-2004 Agreement with Teamsters Local 320 Probation Officer Unit as follows:

1. Duration:
January 6, 2002 through January 1, 2005.
2. Wages:
Effective January 6, 2002 3.0%

March 19, 2002

Effective January 5, 2003 3.0%

Effective January 4, 2004 3.0%

Effective January 5, 2003, Program Manager and Intensive Supervision Unit Probation Officers shall receive an increase from \$28 to \$75 per pay period. Labor/management committee will meet to discuss application of criteria and eligibility.

3. Merit Pay Appendix:

Effective January 6, 2002, part-time employees eligible for merit pay shall receive increases prorated based on hours worked for the twelve month period prior to the anniversary date.

Effective January 5, 2003, increase maximum of wage range for Probation Officer III by 4.0% and reduce merit pay rearnable to 4.0%.

Effective January 4, 2004, increase maximum of pay range for Probation Officer III by 4.0% and eliminate in total the current merit matrix.

4. Health Insurance:

2002 Single \$377.00/month

Family \$483.00/month

2003 Single \$433.00/month

Family \$555.00/month

2004 Reopener for health insurance contribution only.

5. Medical Flexible Spending Account (Benefit Cafeteria Plan):

No change and convert to credits for Cafeteria Plan.

6. Other Items:

A. Vacation

Sixty (60) hours of vacation may be cashed out annually if at least (80) hours of vacation/compensatory time has been used in the previous twelve months.

B. Funeral Leave

Bargaining unit had option at ratification to retain current language of agreement or to vote in favor of deletion of this section and provide one additional day on vacation grid.

C. Probationary Period

Change six months to twelve months probationary period for newly hired and rehired employees.

D. Sick Leave and Vacation

Allow new employees coming from another governmental agency the opportunity to transfer all or part of the employee's vacation and sick leave balances at the discretion of the Department Head and Human Resources Director.

March 19, 2002

E. Family and Medical Leave

Include Family and Medical Leave of absence up to twelve work weeks with continuation of County's contribution for health insurance in accordance with County policy in place of Leave of Absence for illness or disability.

F. Grievance Procedure

Add a Mediation Step after Step 3 and prior to arbitration for suspensions and terminations based on mutual agreement of the parties.

Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

PUBLIC HEALTH AND ENVIRONMENT**Grant to Study Groundwater and Surface Water Systems in Northern Washington County**

Commissioner Stafford moved to adopt **Resolution No. 2002-037** as follows:

Resolution Accepting the BWSR Challenge Grant in the Amount of \$125,000
and Authorizing the County Board Chair and the County Administrator
to Execute Grant Documents on Behalf of the County

WHEREAS, Washington County, the City of Stillwater, Brown's Creek Watershed District, Carnelian Marine Watershed District, Rice Creek Watershed District, and Valley Branch Watershed District, herein known as the project participants, have a State approved and locally adopted comprehensive local water plan or a draft local water plan as defined by Minnesota Rule Chapter 8405.0110 and have implemented a local levy; and

WHEREAS, the State of Minnesota, through its Board of Water and Soil Resources, has made state grant funds available to Counties for the accelerated implementation of comprehensive local water plans, if the participants agree to provide the required match; and

WHEREAS, the project participants as herein named have applied for and been awarded a State Challenge Grant in the amount of \$125,000; and

WHEREAS, the project participants as herein named have agreed to provide matching project funds in the amount of \$125,000 as required by the grant conditions; and

WHEREAS, this project was anticipated and planned for in the Department of Public Health and Environment's 2002 budget proposal and said budget proposal was subsequently approved and adopted by the Washington County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves acceptance of the BWSR State Challenge Grant funds in the amount of \$125,000 and authorizes its County Board Chair and the County Administrator to execute the grant agreements for the funds.

Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

March 19, 2002

Commissioner Abrahamson moved that Washington County Department of Public Health and Environment be the fiscal agent for the BWSR Challenge Grant project. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Consultant Services to the St. Croix Bluffs Regional Park Master Plan

Commissioner Abrahamson moved to authorize the County Parks staff to advertise for proposals for consultant services to prepare an amendment to the St. Croix Bluffs Regional Park Master Plan. Commissioner Peterson seconded the motion and it was adopted unanimously.

2002 Construction Program

Don Theisen, Deputy Director of Transportation and Physical Development, reviewed the 2001 highway construction projects and provided an overview of the planned projects for 2002. Projects include: Overlay; cold in place recycling; turnbacks (TH 120); traffic signals; road construction (CSAH 15 and CSAH 13); railroad crossing improvements; design and right of way acquisition for future projects; and phase 1 and 2 work on Wakota/I-494. The 2002 program represents a \$9,135,000 investment in the County Transportation System. Mr. Theisen indicated that this information is available on the County Web Site and will be presented in the spring edition of the "Staying in Touch" resident newsletter.

GENERAL ADMINISTRATION

Legislative Update

James Schug, County Administrator, updated the Board on legislative activities. The House Committee failed to approve the omnibus bonding bill which includes a number of capital projects the County is interested in; The Senate transportation funding proposal has a lot of controversy regarding the funding formula; There is proposed legislation that would significantly cut some of the Human Service programs particularly in General Assistance Medical Care, Emergency General Assistance and also the CSSA funding; and the proposal to include Probation Officers and 911 staff in the enhanced pension plan is not actively alive, but there is an expectation that it will be studied over the interim.

Mr. Schug announced that the Court panel will release its redistricting plan this afternoon. The Board will hear a summary at next week's Board meeting of this plan together with options for completing the County's redistricting plan.

March 19, 2002

Commissioner Hegberg reported that individuals have been having difficulty obtaining services for family members in hospitals due to lack of bed space in psychiatric wards. Many have had to wait days for bed space or they were sent as far away as Fargo. He asked that the County's lobbyist watch this situation and the County consider a resolution requesting additional funding for this area.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford reported that he continues to receive phone calls and mail on the waste management issue.

Commissioner Peterson asked that the transfer of development rights be explored as a tool for preservation of land. This would be between the developer and the surrounding properties, the County would only provide the vehicle in which that could happen. She feels the Townships should discuss this.

Commissioner Abrahamson reported that he received phone calls indicating the good work the County did during the last snow storm. He also reported on a letter he received from the residents of Raymie Johnson Estates senior house listing items they would like HUD to spend money on. That letter was received and placed on Board correspondence.


Commissioner Hegberg reported that he received a letter from the City of Marine to look at the possibility of incorporating a County library with the local school system. The letter was received and placed on Board correspondence.

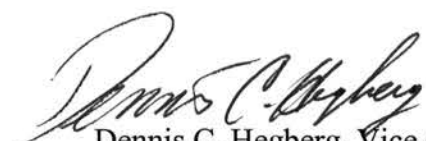
BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:35 a.m.

Attest: 
James R. Schug
County Administrator


Dennis C. Hegberg, Vice Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 26, 2002

The Washington County Board of Commissioner met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Abrahamson, Pulkrabek and Peterson. Commissioners Hegberg and Stafford absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Robert Lockyear, Director of Administrative Services; Mary McGlothlin, Director of Public Health and Environment; Cindy Weckwerth, Program Manager; Jon Michels, Senior Environmental Specialist; Sandy Cullen, Transportation Manager; Mike Rogers, Planner; Kevin Corbid, Assessment, Taxpayer Services and Elections Director; Tom Ferber, Assessment, Taxpayer Services and Elections Division Manager; Dan Papin, Community Services Director; Larry Nybeck, Surveyor; Ann Pung-Terwedo, Senior Planner; Jim Frank, County Sheriff; Mary McCarthy, Information Services Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval of the March 12 and 19, 2002 Board Meeting minutes.
2. Approval to renew purchase of service agreements with East Communities Family Services, Forest Lake Youth Service Bureau, White Bear Lake Community Counseling Center, and Youth Service Bureau, Inc.
3. Approval to modify Section 15 of the County Personnel Rules and Regulations, Section 15, C.1. (Vacation Leave).
4. Adoption of **Resolution No. 2002-038** as follows:

Traffic Control Signal Agreement No. 82963M
with Minnesota Department of Transportation

March 26, 2002

BE IT RESOLVED, that the County of Washington enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes, to wit:

To provide maintenance and electrical energy for the temporary traffic control signal on Trunk Highway 61 at 12th Street; for the revised traffic control signal on Trunk Highway No. 61 at 20th Street; and for the new traffic signal with street lights; emergency vehicle pre-emption and signing on Trunk Highway No. 61 on Glen Road in accordance with the terms and conditions set forth and contained in Agreement No. 82963M, a copy of which was before the Board.

BE IT FURTHER RESOLVED, that the proper County officers be and hereby are authorized to execute such agreement and any amendments, and thereby assume for and on behalf of the County all of the contractual obligations contained therein.

5. Adoption of **Resolution No. 2002-039** as follows:

Final Payment to Parkos Construction Company for
Remodeling of the Contact Station at the Lake Elmo Park Reserve

WHEREAS, the Washington County Board of Commissioners, on April 10, 2001, approved the bid award and authorized a contract with Parkos Construction Company for the remodeling of the Contact Station at the Lake Elmo Park Reserve; and

WHEREAS, Parkos Construction Company, has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Parkos Construction Company be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

6. Adoption of **Resolution No. 2002-040** as follows:

Terminating the Uniform Street Naming and Numbering
System Agreement with the City of Hugo

WHEREAS, Washington County has implemented a Uniform Street Naming and Numbering System for the County; and

WHEREAS, Washington County entered into an Agreement on January 5, 1970 with the City of Hugo whereby the City agreed to adopt the County's Uniform Street Naming and Numbering System; and

WHEREAS, the City now wishes to terminate this Agreement; and

WHEREAS, on February 19, 2002 the City Council took formal action to terminate the Agreement; and

WHEREAS, the City has requested the County for mutual termination of this Agreement; and

March 26, 2002

WHEREAS, the Washington County Board of Commissioners agrees to abide by the City's wishes to terminate this Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners approves the termination of the aforementioned Agreement.

The foregoing Consent Calendar was adopted unanimously; Commissioners Hegberg and Stafford absent.

PUBLIC HEARING – OFFICE OF ADMINISTRATION

Amendment to the Washington County Comprehensive Plan – 2015

The Board Chair presented an overview of today's public hearing to consider amendments to the Washington County Comprehensive Plan – 2015, which updates the plan to 2020.

The Secretary to the Board read into the record the notice of public hearing. The Board Chair declared the public hearing open at 9:05 a.m.

Robert Lockyear, Director of Administrative Services, presented a brief overview of the proposed amendments to the Washington County Comprehensive Plan – 2015. The amendments include changes to the population (increasing to 288,000), household estimates (111,000) employment (increase to 79,800) and new transportation projections. There are also additions to the plan to indicate that the County is following the Mississippi River Critical Area Plan. The City of Woodbury has commented about highway capacity needs. The Department of Transportation and Physical Development have looked at that issue and those corrections have been made and will be included in the update.

Mr. Lockyear indicated that Met Council wanted the County to make two additional specific changes: 1) The Forest Lake Airport is now publicly owned; and 2) The County has an on-site wastewater treatment system inspection program in operation. The amendments will update the Washington County Comprehensive Plan to 2020.

The Board Chair asked for comments from the public; None were heard. The Board secretary indicated that she has received all the documentary evidence. The Board Chair closed the public hearing at 9:10 a.m.

Commissioner Peterson moved to adopt **Resolution No. 2002-041** as follows:

Resolution Updating the
Washington County Comprehensive Plan - 2015
Ordinance No. 160

March 26, 2002

WHEREAS, MINN. STAT. CHAPTER 394 authorizes Washington County to carry on planning activities in the unincorporated areas of the County; and

WHEREAS, the Washington County Comprehensive Plan 2015 was adopted by the Washington County Board of Commissioners on April 22, 1997 and became effective October 1, 1997, as Washington County Ordinance 124; and

WHEREAS, a request has been submitted to update the Washington County Comprehensive Plan to the year 2020 to allow for the Metropolitan Council of the Twin Cities Blueprint's update of population, housing, employment and traffic within Washington County and incorporate a Mississippi River Critical Area Corridor Plan; and

WHEREAS, the Washington County Parks and Open Space Commission held a meeting on the proposed "Critical River Area" portion of the amendment and supported that amendment; and

WHEREAS, the Washington County Planning Advisory Commission held a public hearing on the proposed amendments on December 11, 2001 and recommended approval of the amendments to the Washington County Board of Commissioners; and

WHEREAS, on March 26, 2002, the Washington County Board of Commissioners conducted a public hearing to consider the amendment to the Washington County Comprehensive Plan 2015; and

WHEREAS, an addendum to the Comprehensive Plan to the year 2020 coincides with the Metropolitan Council of the Twin Cities Blueprint for Development, including extending projections for population, housing and employment; and

WHEREAS, the addendum also updates traffic projections in the Transportation chapter of the plan to coincide with Metropolitan Council's projections; and

WHEREAS, the addendum also incorporates recommendations of the Mississippi River Critical Area Corridor Plan that are advantageous to the protection of this valuable resource.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby adopts the attached addendum, which will update the Washington County Comprehensive Plan - 2015 to the year, 2020 and that this update will take effect upon passage of this resolution.

BE IT FURTHER RESOLVED, that the Washington County Office of Administration is directed to make the changes set forth in the Washington County Comprehensive Plan and cause the same to be published and codified according to law and from and after the effective date of Ordinance No. 160.

**Summary of the Addendum to the
Washington County Comprehensive Plan - 2015**

On Tuesday, March 26, 2002 at 9:05 AM the Washington County Board of Commissioner's held a Public Hearing and adopted an addendum to The Washington County Comprehensive Plan - 2015 This addendum updates the County's plan to the year 2020.

March 26, 2002

The Plan's name is changed to reflect the new date. The balance of the rest of the changes concern items that either the Metropolitan Council of the Twin Cities or the Minnesota Department of Natural Resources deemed necessary to bring the Plan into conformance with regional or state plans and law. Population, housing and employment projections as well as traffic counts have been updated to reflect a 2020 time frame. These changes will help provide the best data and information for planning for physical development in Washington County to the year 2020 and puts the reader on notice that there are certain state and federal regulations that must be followed when developing in the "Critical River Area" and for the entire County under Metropolitan Council's review authority.

A copy of the Addendum and all review documentation from the County's Park and Open Space and Planning Advisory Commissions, the Metropolitan Council and the Department of Natural Resources is on file in the Office of Administration, Room 115 of the Washington County Government Center and may be viewed upon request.

Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioners Hegberg and Stafford absent.

PUBLIC HEALTH AND ENVIRONMENT

LCMR Grant – Study the Sustainability of Aquifers in the Afton/Woodbury Area

Cindy Weckwerth, Program Manager, reviewed a request for a Legislative Commission on Minnesota Resources (LCMR) Grant. Officials from the Cities of Afton and Woodbury, the Minnesota Department of Natural Resources, the Valley Branch Watershed District and Washington County are seeking this grant to conduct an assessment of the area groundwater supply and develop a plan to meet increased water use while protecting natural resources. The Cities of Oakdale and Lake Elmo have also been contacted to participate in the grant.

Commissioner Peterson moved authorization for the Department of Public Health and Environment to apply for an LCMR Grant in the amount of \$300,000 for the purpose of a studying the sustainability of aquifers in the Afton/Woodbury area to meet the growing demand on the groundwater supply, and explore the affect groundwater withdrawal may have on local natural resources. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioners Hegberg and Stafford absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

2002 Construction on CSAH 13 in Lake Elmo and Oakdale

Commissioner Abrahamson moved to adopt the following five agreements related to 2002 construction on County State Aid Highway (CSAH) 13 (Inwood Avenue) between I-94 and CSAH 10 (10th Street North) in Lake Elmo and Oakdale:

March 26, 2002

1. Approve and execute the Cooperative Agreement with the City of Lake Elmo for CSAH 13 and Hudson Boulevard North Construction.
2. Approve and execute the Cooperative Agreement with the City of Oakdale for CSAH 13 and 4th Street North Construction.
3. Adoption of **Resolution No. 2002-042** as follows:

Traffic Control Signal Agreement No. 82650M with
the Minnesota Department of Transportation

BE IT RESOLVED, that the County of Washington enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes, to wit:

To provide maintenance and electrical energy for the new traffic control signal with street lights, emergency vehicle pre-emption, signing and interconnect on Trunk Highway No. 94 North Ramps at County State Aid Highway No. 13 (Radio Drive); and for the existing traffic control signal with street lights, emergency vehicle pre-emption, signing and interconnect on Trunk Highway No. 94 South Ramps at County State Aid Highway No. 13 (Radio Drive) in accordance with the terms and conditions set forth and contained in Agreement No. 82650M, a copy of which was before the Board.

BE IT FURTHER RESOLVED, that the proper County officers be and hereby are authorized to execute such agreement and any amendments, and thereby assume for and on behalf of the County all of the contractual obligations contained therein.

4. Approve and execute the traffic signal maintenance agreement with the City of Oakdale for the new traffic signal at Inwood Avenue (CSAH 13) and 4th Street North/Hudson Boulevard North.
5. Approve and execute the traffic signal maintenance agreement with the City of Lake Elmo for the new traffic signal at Inwood Avenue (CSAH 13) and 10th Street North (CSAH 10).

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioners Hegberg and Stafford absent.

ASSESSMENT, TAXPAYER SERVICES & ELECTIONS

Congressional and Legislative Redistricting Plan

Tom Ferber, ATSE Division Manager, presented the Supreme Court Redistricting Panel's plan for Congressional and Legislative districts. He indicated that the cities have until April 30 to complete their redistricting. New city precinct boundaries cannot cross the legislative lines. After the cities have completed their work it is given to the County and at that point the County can start looking at Commissioner districts. The County will publish a three-week notice of intent to redistrict County Commissioner districts and they anticipate that happening on the 30th of April. On the 7th of May they

March 26, 2002

intend to meet and review with the County Board the results of the municipal redistricting of their precincts and what options there may be to redistrict the Commissioner districts. They plan to have proposed redistricting plans available to the public on May 13 and subsequently have the County Board conduct a public hearing for input and consideration of the Commissioner redistricting plan on the 21st of May. The last day the County can act by statute is May 28. Mr. Ferber also indicated that on June 4 the Department will start updating voter registration records and they must be published by June 17. Candidate filings will be open on the 2nd of July through the 16th of July. Around the 1st of August, the County will send out postal verification notices to all registered voters in the County to inform them of their new districts and polling places.

GENERAL ADMINISTRATION

Policies for First Time Homebuyer Assistance Program for County Residents

James Schug, County Administrator, presented a brief overview of the first time homebuyer assistance program for Washington County residents. He stated that based on HUD guidelines, the maximum acquisition price for homes covered under this program will be \$160,000 and there are income limits that are included in Attachment B. For a family of two the income limit would be \$43,500 and a family of four would be \$54,400. The maximum amount that would be authorized for the downpayment assistance would be \$10,000. The County Board asked that there be an asset limit included which has been set at not more than \$5,000 in liquid assets after closing.

Commissioner Abrahamson moved to approve the policy for first time homebuyer assistance program for Washington County residents. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioners Hegberg and Stafford absent.

Legislative Update

Mr. Schug informed the Board that there is not much new information to report. He indicated that the Association of Minnesota Counties is hosting its legislative conference over the next couple of days. One item was the proposed change in reduction in homestead credit for homes over \$200,000. The Metropolitan Inter-County Association did express concerns about that proposal to the Senate Tax Committee, and County staff did provide information about the possible impact on Washington County homes. There are many homes in Washington County that are valued over \$200,000 that would receive less homestead and agricultural credit aid.

South Washington Watershed District Appointment

Mr. Schug advised the public that the County Board interviewed applicants for the South Washington Watershed District this morning. The Board indicated that it would like to take action at this meeting.

March 26, 2002

Commissioner Peterson moved to appoint Michael Pouliot, Woodbury, to the South Washington Watershed District Board of Managers to a first term expiring May 1, 2005. Commissioner Abrahamson seconded the motion and it was adopted unanimously; Commissioners Hegberg and Stafford absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported on the AMC legislative committee. She indicated there is a new proposal for distribution of CSAH formula. Ten percent of all new money would be distributed to all counties and the other would be 10%, 10% and 30%. They believe this formula can be passed in the House. AMC Transportation Committee did want 50% population and 50% needs for the distribution of the new money and they are holding to that position, but they would accept 10%, 10% and 30%.

Commissioner Peterson indicated she and Mr. Schug would be meeting this afternoon with Fred Luden and 3M staff to discuss the pipelines that go from the contaminated site in Woodbury through the Cottage Grove Ravine Park.

Commissioner Abrahamson commented that Met Council is cutting metro buses from areas, Cottage Grove is one, where people use these buses to get to and from work.

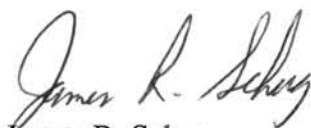
BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously; Commissioners Hegberg and Stafford absent.

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 2, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Doug Johnson, County Attorney; Martina Johntz, Associate Planner; Robert Lockyear, Director of Administrative Services; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Sheila Cunningham, Workforce Center Program Manager; Cindy Koosmann, County Recorder; Jennifer Wagenius, Deputy Recorder; Sandy Cullen, Transportation Manager; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Ann Pung-Terwedo, Senior Planner; Larry Nybeck, Surveyor; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Lowell Johnson, Public Health and Environment Senior Program Manager; Cindy Weckwerth, Public Health and Environment Program Manager; Jon Michels, Senior Environmental Specialist; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Choc Junker, Stillwater, addressed the Board on the following issues: He is opposed to public collection of solid waste; Asked why does the County raise the market value on his house when no improvements are made; and he believes that the County putting up an Adopt a Highway sign for Senator Michele Bachmann was wrong and never should have been done.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval to reappoint Jack Lavold, Cottage Grove, to the South Washington Watershed District Board of Managers to a second term expiring May 1, 2005.
2. Approval to renew off sale 3.2 percent malt liquor license for Meister, Bar & Grill of Scandia, Inc. for the period April 1, 2002 through March 31, 2003.
3. Approval to renew on sale and Sunday liquor license for Outing Lodge at Pine Point, Inc. for the period April 1, 2002 through March 31, 2003.

April 2, 2002

4. Approval of the 2002-03 contract with Opportunity Services, Inc. for day training and habilitation services for persons with developmental disabilities.
5. Approval of contract with Washington County Housing and Redevelopment Authority for the services of the Housing Coordinator position.
6. Approval to accept a memorial cash donation to the Adult Services Unit in the amount of \$300.00.
7. Approval of the Tree Trust contract to provide employment and training services for Summer Youth Program Services for the period April 2, 2002 through September 30, 2002.
8. Approval of amendment number 2 to School to Work grant contracts that extends the end date from March 31, 2002 to December 31, 2002.
9. Approval to enter into an agreement with Emmons and Olivier Resources in the amount of \$169,680 to provide consulting services to implement the Board of Water and Soil Resources Challenge Grant to study groundwater and surface water systems in Northern Washington County.
10. Adoption of **Resolution No. 2002-043** as follows:

Authorization to Enter into Sub-Grant Agreement with
Minnesota Department of Public Safety for Public
Assistance (Infrastructure) Program Related to
FEMA 1370 DR-Minnesota

WHEREAS, flooding during the period March 23, 2001 to July 3, 2001, resulted in the inclusion of Washington County in Presidential Disaster Declaration 1370 DR-Minnesota; and

WHEREAS, the State of Minnesota is empowered to receive and disburse federal aid monies from the Federal Emergency Management Agency; and

WHEREAS, Washington County is eligible to receive a total of \$18,492.17, to reimburse flood related expenditures.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners authorizes its Chairman and County Administrator to enter into a Sub-Grant Agreement with the Minnesota Department of Public Safety for acceptance of state and federal funds related to flood response expenses.

11. Approval of plat of Pinecroft, Baytown Township.
12. Adoption of **Resolution No. 2002-044** as follows:

April 2, 2002

Recognizing the Public Safety Dispatchers in Washington County
in Honor of National Public Safety Telecommunications Week

WHEREAS, the dedicated public safety telecommunications personnel daily serve the citizens of Washington County by answering their telephone calls for police, fire, and emergency medical services and dispatching the appropriate assistance as quickly as possible; and

WHEREAS, the critical functions performed by professional public safety telecommunications personnel impact all aspects of public safety and many other operations performed by state, county, and local government agencies; and

WHEREAS, professional public safety telecommunications personnel work to improve the emergency response capabilities in the County through their participation in training programs and other activities to make them more efficient and responsive to the needs of the public safety organizations in the County; and

WHEREAS, the Washington County Sheriff's Office and the Cottage Grove Department of Public Safety provide 24-hour dispatching, and the Forest Lake, Oak Park Heights, Oakdale, Stillwater and Woodbury Police Departments provide day time dispatching for their communities.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby proclaims the week beginning April 14, 2002 as Public Safety Telecommunications Week in Washington County and extends its appreciation and thanks to the dedicated Public Safety Telecommunications Personnel for the vital contribution they make to the safety and well being of our citizens and public safety providers.

13. Approval to execute the annual Boat and Water Safety Enforcement agreement with the Department of Natural Resources.
14. Approval to accept a conservation easement for Outlot A, Outlot B and Outlot D of the Pinecroft plat.
15. Approval and execution of Supplemental Agreement No. 1 with Tower Asphalt, Inc. in the amount of \$27,301.56 for 2001 overlay projects.

The foregoing Consent Calendar was adopted unanimously.

PUBLIC HEARING – OFFICE OF ADMINISTRATION

Community Development Block Grant – 2002 Washington County Annual Action Plan

The Board Chair presented an overview of today's public hearing to receive comments on the 2002 Washington County Annual Action Plan relating to proposed projects for the Community Development Block Grant and HOME Investment Partnership programs.

April 2, 2002

The Board Chair opened the public hearing at 9:10 a.m. The following exhibits were placed on the record:

Exhibit 1 – Copy of the citizen participation plan for the Dakota County Consortium, which includes Washington County.

Exhibit 2 – Legal Notice published in the legal newspaper of Washington County on March 20, 2002. This notice established a notice to announce start of public comment with the public comment period to run April 1 – 30, 2002.

Exhibit 3: - A copy of the Annual Action Plan.

Martina Johntz, Associate Planner, reviewed Exhibit 3, the Washington County 2002 Annual Action Plan. This plan describes how Washington County will utilize its Community Development Block Grant (CDBG) and HOME funds for the coming year and it also amends the 2001 – 2004 Consolidated Plan and last year's annual action plan. Ms. Johntz indicated that HUD funds available in 2002 total \$1.6 million, including \$1,041,000 in CDBG funds, approximately \$294,000 in HOME allocation funds and \$274,000 in CDBG funds carried over from last year.

Ms. Johntz indicated that proposed CDBG activities will address housing, community facilities infrastructure and public service needs in the County. Housing related projects include: Land acquisition and infrastructure improvements for new affordable housing; Acquisition and relocation of housing; and Housing rehabilitation. Projects addressing community and neighborhood facility needs will result in repairs to a senior center and park improvements in two parks serving low-income neighborhoods. Proposed infrastructure projects for 2002 include: Street improvements in a low income neighborhood; Replacement of sewer lift station equipment serving a low income area; and Assistance to low income households in paying assessments for storm and sanitary sewer improvements, flood drain, water, street and sidewalk improvements. Projects addressing public service needs: Provide case management for households living in homeless facilities and wrap around services for individuals and families that are homeless or at risk of homelessness; and a rental subsidiary program for low-income households. Proposed HOME program activities focus on housing needs in Washington County. HOME funds will be used for construction of new affordable housing and homeownership assistance to low-income first time homebuyers. HUD funds will also be used for program planning, administration and monitoring for both the CDBG and HOME programs.

Ms. Johntz indicated that two amendments are proposed to the 2001 – 2004 Washington County Consolidated Plan that was approved last year. The first amendment changes the priority for parking facilities from low to medium allowing improvements to parking facilities to be funded when they are needed as part of a larger project addressing a high priority community development need. The second

April 2, 2002

amendment would add provisions for the transfer of property purchased through the first time homebuyer assistance program. Two amendments are needed for the 2001 Annual Action Plan that was also approved last year. The first amendment changes the Oakdale affordable daycare project to Oakdale affordable housing. The second amendment reduces funding for the Landfall Tot Lot project from \$20,000 to \$12,000.

The 2002 Annual Action Plan is available for the public to view at the Washington County Office of Administration or on the Washington County website. Comments will be received through Tuesday, April 30 at 5:00 p.m.

Commissioner Peterson asked if the County encourages the use of recycled material for Tot Lots? Ms. Johntz indicated they do not, but that would be a good area to explore.

The Board Chair asked for comments from the public; None were heard.

Commissioner Hegberg asked that the letter received from residents of the Raymie Johnson Estates senior housing be placed on the record. The letter was marked as Exhibit 4 and placed on the record.

Commissioner Abrahamson moved to close the public hearing, seconded by Commissioner Hegberg and it was adopted unanimously. The public hearing was closed at 9:20 a.m.

Commissioner Pulkrabek reported that he met with the Community Services Director this morning to discuss the housing coordinator and assistant positions. He asked to meet with the folks working with the homeless population and go through the process to make sure it is effective. Also, as he went through the action plan, the bulk of new affordable housing units are still being concentrated in the Oakdale and Cottage Grove areas. He would argue that the bulk of affordable housing is already in those areas. He hopes in the future that the affordable housing push is in communities that could go a little bit further in their responsibility.

Commissioner Stafford advised the public that the County Board held an extensive workshop on this subject a couple weeks ago, and that is why it appears there is no heavy debate going on today. He also believes that it is more important that affordable housing be where it's needed rather than on any geographical plan.

The Board will receive written comments on this matter through the end of the business day on Tuesday, April 20, 2002. It is the intention of the Board of Commissioners to again consider this matter for possible adoption of the plan at the County Board meeting on May 7, 2002.

April 2, 2002

VALLEY BRANCH WATERSHED DISTRICT

Don Scheel, Valley Branch Watershed District Manager, reviewed a proposed project in the City of Grant. The project involves the landlocked Sunnybrook Lake. From 1993 until 1999, roads were under water up to two to three years at a time. A major project was attempted last year, but was shut down by every agency they sent it to. Indian Hills Golf Course is expanding and has been cooperative in working with the Watershed in previous years, putting in pumps and so forth. With the new expansion there will be water holes and hopefully the Watershed District can use those water holes for infiltration and to pump some water for irrigation. This project is on the border of Brown's Creek, so they have to work with the Brown's Creek Watershed District, the City of Grant, Indian Hills Golf Course, the County and the Department of Natural Resources.

John Hanson, Engineer, Valley Branch Watershed District, presented a detailed description of the plan.

TRANSPORTATION AND PHYSICAL DEVELOPMENT**Hinton Avenue/Tower Drive Connection Project**

Commissioner Peterson moved to adopt **Resolution No. 2002-045** as follows:

Transfer Jurisdiction of a Portion of County Road 74
to the City of Cottage Grove

WHEREAS, the City of Cottage Grove has entered into an agreement with Washington County to accept the transfer of a portion of County Road 74;
and

WHEREAS, the said agreement has conditions that must be fulfilled
before the transfer takes place.

NOW THEREFORE, BE IT RESOLVED, that County Road 74 described
as follows:

Beginning at the intersection of Inwood Avenue and 70th Street South (County State Aid Highway 22), Sections 4 and 9, T27N, R21W in Cottage Grove, Minnesota, along the public road known as Inwood Avenue northerly along Inwood Avenue to 65th Street South, continuing westerly along 65th Street South to the intersection of 65th Street South and Hinton Avenue (newly designated County State Aid Highway 13) in Section 5, T27N, R21W, being approximately 1.25 miles in length, be revoked and shall revert to the jurisdiction of the City of Cottage Grove effective January 1, 2004, based on the fulfillment of the conditions in the said transfer agreement.

Commissioner Stafford seconded the motion and it was adopted unanimously.

April 2, 2002

Commissioner Stafford moved to adopt **Resolution No. 2002-046** as follows:

Establishing County State Aid Highways

WHEREAS, it appears to the County Board of Washington County that the road hereinafter described should be designated County State Aid Highway under the provisions of Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the County Board of Washington County that the road described as follows, to wit:

EXTENSION OF COUNTY STATE AID HIGHWAY 13 – Beginning at the intersection of Military Road (County State Aid Highway 20) and Tower Drive, Section 32 and 33, T28N, R21W, in Woodbury, Minnesota, along the public road known as Tower Drive southerly along Tower Drive to a newly constructed road section to be named later, southerly along the new road section to Hinton Avenue, continuing southerly along Hinton Avenue to the intersection of Hinton Avenue and 70th Street South (County State Aid Highway 22) in Section 5 and 8, T27N, R21W, in Cottage Grove, Minnesota, 1.64 miles in total be, and hereby established, located, and designated County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, THAT THE County Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon his approval of the designation of said road or portion thereof, the same be constructed, improved and maintained as a County State Aid Highway of the County of Washington, to be numbered and known as County State Aid Highway 13.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Peterson moved to approve a cooperative agreement with the City of Cottage Grove and a cooperative agreement with the City of Woodbury for construction and maintenance of County State Aid Highway (CSAH) 13 – Hinton Avenue/Tower Drive project in Cottage Grove and Woodbury. Commissioner Stafford seconded the motion and it was adopted unanimously.

Commissioner Stafford moved to approve two jurisdictional transfer agreements with the City of Cottage Grove to transfer a portion of County Road 74 to the City and a portion of Hinton Avenue to the County. Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Appointment of County Engineer

Commissioner Abrahamson moved to adopt **Resolution No. 2002-047** as follows:

April 2, 2002

Appointment of County Highway Engineer

WHEREAS, Minnesota Statute 163.07 requires each County to appoint and employ a County Highway Engineer; and

WHEREAS, the Washington County Board has appointed and employed Donald C. Wisniewski as its County Highway Engineer and its Director of Transportation and Physical Development; and

WHEREAS, Mr. Wisniewski's existing four-year appointment as County Engineer expires on April 30, 2002; and

WHEREAS, it is the recommendation of the County Administrator and the Director of Transportation and Physical Development to now appoint Donald J. Theisen, Transportation Division Director, as its County Engineer.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby appoint Donald J. Theisen as the Washington County Highway Engineer for a four-year term effective May 1, 2002, through April 30, 2006.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

Legislative Update

James Schug, County Administrator, updated the Board on legislative activities. Last week he talked about a proposal that would reduce the amount of homestead credit for homes over \$200,000 in value, which would have a significant impact on Washington County. He reported that he has received word from MICA that that provision has been dropped. Mr. Schug indicated that once members are appointed to the Transportation Conference Committee, Board members should contact those members to express support for the formula that would benefit the growing counties.

Mr. Schug stated he received a call from Scott County. They will be touring the Washington County Law Enforcement Center on April 16. If any Board member is available to answer questions after the tour they should let him know. A tour of the new Woodbury Library has also been scheduled for that day following the Board meeting.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported that he would be attending the Farm Family Dinner on Wednesday. The Sandager Family from Abrahamson Nurseries is being honored.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

April 2, 2002

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 10:15 a.m.

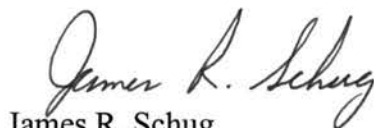
BOARD WORKSHOP WITH TRANSPORTATION & PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss township responses to zoning issues. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were James Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Larry Nybeck, Ann Pung-Terwedo, Dennis O'Donnell, and Meredith Magers.



Bill Pulkrabek, Chair
County Board

Attest:



James R. Schug

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 9, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Deputy Director of Transportation and Physical Development; Larry Nybeck, Surveyor; Ann Pung-Terwedo, Senior Planner; Jim Luger, Parks Director; Mike Polehna, Parks Manager; Mary McGlothlin, Director of Public Health and Environment; Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Rick Backman, Community Services Division Manager; Robert Crawford, Workforce Center Division Manager; Cindy Weckwerth, Public Health and Environment Program Manager; Jon Michels, Senior Environmental Specialist; Judy Hunter, Public Health and Environment Senior Program Manager; Jeneen Johnson, Deputy Director of Human Resources, Employee Safety and Risk Management; Kris Schulze, Associate Planner; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the March 26, 2002 Board meeting minutes.
2. Approval of the County Comments on the Modification of Development District #1 and Establishment of Tax Increment Financing (TIF) District #9.
3. Approval of staff comments on the Minnesota Pollution Control Agency's General Permit to Implement the National Pollutant Discharge Elimination Systems Phase II Program.
4. Adoption of **Resolution No. 2002-048** as follows:

Premises Permit Renewal Application from
VFW Post 323 – Oak Park Heights

April 9, 2002

WHEREAS, on or about March 27, 2002, the VFW Post 323 – Oak Park Heights has made application pursuant to the statutes of the State of Minnesota authorizing lawful gambling; and

WHEREAS, the premises involved is the Washington County Fairgrounds located at 12300 N. 40th St. Baytown Township, Washington County.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby resolve to approve the granting of a Premises Permit for the above-described licensee at the above-described location subject to the terms and conditions of all the laws of the State of Minnesota, the County of Washington, and the Township of Baytown.

5. Approval to waive tent rental fee for Washington County Historical Society to use tent owned by Parks/Historic Courthouse for their Hay Lake School event on July 13, 2002.
6. Bids were received for play equipment purchase and installation at the Cottage Grove Ravine Regional Park as follows:

	<u>Play Equipment</u>	<u>Play Surface</u>
Webber Recreational Design	\$48,828.50	\$8,200.00
St. Croix Recreation	46,740.00	3,260.00
Earl F. Anderson	49,442.88	24,283.39
Flanagan Sales, Inc.	50,000.00	8,593.00

Adoption of **Resolution No. 2002-049** as follows:

Award of Contract for Parks Play Equipment to
Webber Recreational Design, Inc.

WHEREAS, in order to complete the selection and purchase of new play equipment at the Cottage Grove Ravine Regional Park the County solicited proposals for this project; and

WHEREAS, proposals were opened on March 04, 2002 with Webber Recreational Design, Inc. being the lowest responsible proposal submitter; and

NOW, THEREFORE BE IT RESOLVED, that the proposal of Webber Recreational Design, Inc. be accepted and the County enter into a contract with Webber Recreational Design, Inc. under the terms and conditions set forth in the request for proposal documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Webber Recreational Design, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all RFP specification requirements and approval as to form by the Washington County Attorney's Office.

April 9, 2002

7. Approval of supplemental agreement No. 1 to Contract No. 1579 with TKDA, Inc. for the environmental and design services for reconstruction of Anoka County State Aid Highway 14 and Washington County State Aid Highway 8 (CSAH 8/14) for a cost not to exceed \$38,522.
8. Adoption of **Resolution No. 2002-050** as follows:

Resolution for Agency Agreement Between
Minnesota Department of Transportation and Washington
County for Mn/DOT Agreement No. 82326

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Washington County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairman and Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 82326, a copy of which said agreement is made a part hereof by reference.

9. Approval to set a public hearing for April 23, 2002 for a Comprehensive Plan Amendment and Rezoning of an eighty (80) acre parcel of property located at 3495 Norman Avenue North in Baytown Township.

The foregoing Consent Calendar was adopted unanimously.

GENERAL ADMINISTRATION

National County Government Week

Commissioner Peterson moved to adopt the following proclamation:

Washington County Proclamation
National County Government Week
April 7 - 13, 2002

WHEREAS, Washington County was formed on October 27, 1849, to provide services and programs for the 1,056 citizens first recorded in the 1850 U.S. Census and the County continues to serve a growing population which now numbers 201,130 citizens as of the 2000 U.S. Census; and

WHEREAS, There are 3,066 counties collectively responsible for more than 230 million residents in the United States; and

April 9, 2002

WHEREAS, Washington County has joined other counties nationwide in responding to the terrorism of September 11 to aid in keeping citizens protected and informed through careful planning, cooperation, public information and dedication, plus assisting emergency response professionals across the country; and

WHEREAS, The National Association of County Governments has dedicated the 2002 National County Government Week in the United States to recognize that "Counties Secure America" by counties working diligently to protect and safeguard their citizens' way of life; and

NOW, THEREFORE BE IT RESOLVED THAT, The Washington County Board of Commissioners hereby proclaims that April 7 - 13, 2002, is to be observed as National County Government Week in Washington County;

BE IT FURTHER RESOLVED THAT, The Washington County Board of Commissioners recognizes that county governments are vital to remaining vigilant protectors of our citizens.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

Legislative Update

John Kaul, Washington County Legislative Liaison, presented an update on the 2002 legislative session and progress on the County's Agenda: There is no money for the voting equipment grant; There may be a plan worked out on the motor vehicle Internet renewals that would not involve passing a State law; There is no tax bill so not much discussion on the sub-watershed district taxing authority; School district boundaries proved so controversial in a short session that it was difficult to get an author on the bill; No funding for an east metro driver's license testing center; CrimNet is doing well; and the Lake Link Trail is another casualty to tight money.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford will attend his first Metro East Development Partnership meeting next week. He attended the Metropolitan Energy Committee and the Metropolitan Radio Board both of which are looking at interesting problems. There is a projection that the State will need two more power plants within the next five to ten years or there will start to be brown outs and black outs. But there has been opposition to transmission lines and power plants. An idea gaining momentum is wind power. The propeller is expensive, but the energy itself is 3 cents.

Commissioner Peterson read a letter from Chief Nickelson, Director of Public Safety in Cottage Grove, extending his thanks to Charlie Burfeind, Community Services, for his help in a difficult situation involving a person with mental health problems. Mr. Burfeind got this person the help he needed and protected others from him.

April 9, 2002

Commissioner Peterson announced there will be a presentation by Met Council in Afton on preserving Ag in the Metropolitan Area on Thursday, April 11. On Tuesday, April 16, there will be a dialogue on affordable housing in South Washington County at the Woodbury City Hall at 7:30 p.m. She indicated she has had interesting conversations with Congresswoman Betty McCollum's office as they look to take over a larger portion of Washington County. The County might want to have some discussions with Congresswoman McCollum.

Commissioner Hegberg reported on the Highway 97 open house and the Farm Family of the Year Dinner he attended last week.

Commissioner Abrahamson asked if the Baytown well advisory area workshop would be televised. He was advised it would be.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 9:45 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT AND TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Departments of Public Health and Environment and Transportation and Physical Development for an update on the Baytown well advisory area. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Mary McGlothlin, Cindy Weckwerth, Jon Michels, Larry Nybeck, Meredith Magers, Ann Pung-Terwedo, Dennis O'Donnell, and Bev Hagen. The following individuals attended from the Minnesota Department of Health: Jim Kelly, Ginny Yingling, Patrick Sarafolean, Tannie Eschenauer, Bob Smude and John Schnickel. The following individuals attended from the Minnesota Pollution Control Agency: Rich Baxter, Kurt Schroeder, and Mike Rafferty. The following individuals attended from the Metropolitan Airport Commission: Roy Fuhrmann, Toni Howell and Keith Benker.

April 9, 2002

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review and comment on Performance Measurement and improvement progress to date. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Kris Schulze, Mary McCarthy, Lowell Johnson, Shari Bowers, Rosemary Peterson, Amanda Nissen, Barb Fritschie, Jeneen Johnson, Virginia Chace, Robert Lockyear, Don Theisen, Don Wisniewski, Jim Luger and Cindy Koosmann.

CLOSED SESSION WITH COUNTY ADMINISTRATOR

The Board met in Closed Session to hold an annual performance evaluation with the County Administrator. Present at the Closed Session were Commissioners Hegberg, Pulkrabek, Peterson and Stafford. Also present was Jim Schug, County Administrator.

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 16, 2002**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, Deputy Director of Transportation and Physical Development; Jim Luger, Parks Planner; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Jane Harper, Principal Planner; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval of the April 2, 2002 Board meeting minutes.
2. Approval of revised Government Center Building Security Policy No. 1018.
3. Bids were received for office supplies as follows:

S & T Office Products	\$110,251.94
Corporate Express	124,415.54

Approval to award bid for office supplies to S & T Office Products, the lowest responsible bidder in the amount of \$110,251.94, for the period April 1, 2002 through March 31, 2005.

4. Approval to appoint Joyce Weland, Grant, to the Minnesota Extension Committee to a first term expiring December 31, 2004.
5. Approval to appoint Commissioner R.H. Stafford to the Metropolitan 911 Board replacing Commissioner Wally Abrahamson effective immediately.

April 16, 2002

6. Approval of contract to receive federal funds from the Department of Natural Resources to assist in the enforcement of Boating While Intoxicated (BWI) and other boating safety laws.
7. Approval of contracts with Short, Elliot & Hendrickson for \$21,000, and Barr Engineering for \$27,000 for milestone one of the Floodplain Mapping Agreement (grant funds of \$200,000).
8. Approval of contract with Bardroff's Towing and Recovery Equipment for a towing devise to be used in road maintenance in the amount of \$26,770.
9. Approval of Amendment No. 1 to office space leases with the following Title Companies: Universal Title Company, Old Republic National Title Insurance Company and Edina Realty Title Company.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Recognition for Donald C. Wisniewski, 2001 Urban County Engineer of the Year

Wayne Fingalson, Wright County Engineer and Minnesota National Association of County Engineers (NACE) Director, and Doug Grindall, Koochiching County Engineer and Minnesota County Engineer Association President, presented Don Wisniewski, Director of Transportation and Physical Development, the 2001 Urban County Engineer of the Year Award. County Commissioners expressed their congratulations to Mr. Wisniewski on this award and offered their thanks for his many contributions to the County.

Hardwood Creek Trail Construction & Maintenance Agreement with Forest Lake

Commissioner Hegberg moved to approve the construction and maintenance agreement with the City of Forest Lake to allow Washington County to install a gravel parking area on City property to serve as a trailhead for the Hardwood Creek Trail; and authorization for the Parks Division to proceed with the planning and construction of the gravel parking area in 2002. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Jim Luger, Parks Director, informed the Board that they had received the next to the last reimbursement check from the State of Minnesota in the amount of \$633,100 for the St. Croix Bluffs Regional Park. Another check should be received in July for \$395,000.

April 16, 2002

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Review of Gravel Tax Collections

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, presented the findings of independent accountants, Tautges Redpath, Ltd, who performed an audit of aggregate material operators within Washington County. The audit was performed on three randomly selected aggregate companies representing large, medium and small operations in the County. Mr. Corbid indicated that the audit found three minor issues: Keeping records for correct period of time; Underpayments of \$6,363.12, \$12,935.84 and \$1,265.79.; and Deductions/credits which happens when there is gravel imported into Washington County from a company that already paid the tax in another County. As a result of this audit, the following steps will be taken: Continue to track payment amounts; Create new aggregate reporting forms for better tracking of credits taken; Consider implementing a late fee policy (\$5 per day/\$10 per day after 30 days); Letters to all operators in the County giving them the general results of the audit; Letters to audited companies together with the report from Tautges Redpath, Ltd.; and Future random audits if issues arise and funding is available.

GENERAL ADMINISTRATION

Recognition for Judy Honmyhr – 2002 Outstanding Human Resources Professional of the Year

Dave McKnight, Dodge County Coordinator and Vice President of the Minnesota County Human Resources Management Association, presented Judy Honmyhr with the 2002 Outstanding Human Resources Professional of the Year Award. County Commissioners expressed their congratulations to Ms. Honmyhr on this award and offered their thanks for her many contributions to the County.

Revised Implementation Strategy for the Water Governance Project

Jane Harper, Principal Planner, presented a revised Water Governance Implementation Plan. The plan of action would include the following goals:

- Combine the East Mississippi Water Management Organization with the South Washington Watershed District;
- Combine the Marine on St. Croix Water Management Organization with the Carnelian/Marine Watershed District;
- Consolidate the Carnelian/Marine Watershed District and the Brown's Creek Watershed District into a North Washington County Watershed District;
- Enlarge the Valley Branch Watershed District to incorporate the Lower St. Croix Water Management Organization and the southern portion of the Middle St. Croix Water Management Organization and enlarge the Brown's Creek Watershed District to incorporate the northern

April 16, 2002

portion of the Middle St. Croix Water Management Organization. (The timing of these enlargements will be dependent upon whether a water management organization has an effective water management program based on seven criteria.)

Ms. Harper also advised the Board that a Water Management Coordinating Council would be formed and would consist of a manager from each watershed district and water management organization. This council will define and implement a strategy that will achieve the goals of the Water Governance Project; Work together to improve the efficiency and effectiveness of water management within the County; and provide a progress report to the County Board by January 31 of each year.

Commissioner Stafford stated that in the creation of the Council, he would prefer if the chair of each water management organization and watershed district serve rather than an appointed manager. Ms. Harper indicated she would reword the plan to say "the Chair or Chair's designee".

Commissioner Peterson feels that in a desire to encourage cooperation, one of the areas that the County needs to help the Boards with is how they review their executive director, how does that position fit into the County's pay plan, so they have some mechanism and tools available to evaluate their executive director and the appropriate pay plan. She would also like to encourage their cooperation with one another. She believes there is an opportunity to develop an efficient organization. Ms. Harper indicated that under Commissioner Peterson's first point, she could incorporate that under the Water Management Coordinating Council and add suggestions of things they could work on and that would be an appropriate place to include that. She will also see if her other suggestions can be incorporated somewhere.

Commissioner Peterson stated she would like to see in the goals portion a paragraph stating that groundwater is the County's responsibility and that groundwater and surface water are not independent of each other, but work together. Ms. Harper indicated she would add a paragraph listing groundwater's role and responsibilities.

Commissioner Abrahamson moved to approve the revised Implementation Strategy for the Water Governance Project. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Abrahamson presented a letter to the Department of Public Health and Environment from residents of Lakeland regarding a 50-unit apartment complex and the septic system. He asked that they investigate the concerns addressed in the letter.

April 16, 2002

Legislative Update

Jim Schug indicated there is nothing new to report from the State Legislature. He reminded the Board that there will be a tour of the new Stafford Library and indoor park in Woodbury immediately following the Board meeting.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported that there will be an Earth Day Celebration in Cottage Grove on Saturday, April 20 from 9:00 to noon. They will be cleaning up and taking out noxious weeds and trees on the Grey Cloud Dune Scientific and Natural Area. Also, the Wilder Foundation and the University of Minnesota will be presenting a symposium on affordable housing on April 20. She also received a letter from Chuck Casey on an update of Extension staffing in Minnesota. She would like to discuss that letter in the future.

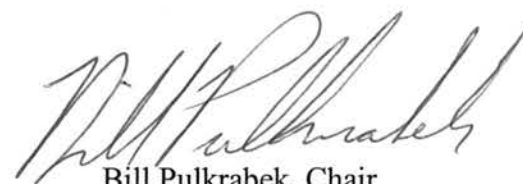
Commissioner Pulkrabek reported that the Foster Care Appreciation dinner is this Thursday and he will be attending.

BOARD CORRESPONDENCE

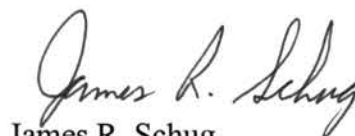
Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously. The Board meeting adjourned at 10:35 a.m.


Bill Pulkrabek, Chair
County Board

Attest:


James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 23, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Sandy Cullen, Transportation Manager; Larry Nybeck, Surveyor; Ann Pung-Terwedo, Senior Planner; Dennis O'Donnell, Senior Planner; Russ Reetz, Court Services Director; Dan Papin, Community Services Director; Pat Singel, Community Services Deputy Director; Mary McGlothlin, Director of Public Health and Environment; Lowell Johnson, Senior Program Manager; Cindy Weckwerth, Program Manager; Jon Michels, Sr. Environmental Specialist; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Mary McCarthy, Information Services Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the April 9 and 16, 2002 Board meeting minutes.
2. Approval of revised Contract Administration Guidelines (Policy 1201).
3. Bids were received for 2002 bituminous overlay projects as follows:

	<u>CSAH 10</u>	<u>Square Lake</u>	<u>Govt. Center</u>	<u>Total</u>
Tower Asphalt, Inc.	\$267,852.46	\$86,335.00	\$54,636.30	\$408,823.76
Hardrives, Inc.	282,533.19	90,762.55	69,822.51	443,118.25
C.S. McCrosson	299,427.58	86,809.70	58,862.35	445,099.63
T.A. Schifsky & Sons	399,410.40	98,370.00	71,704.70	569,485.10

April 23, 2002

Adoption of **Resolution No. 2002-051** as follows:

Bid Award for 2002 Bituminous Overlay Projects to
Tower Asphalt, Inc.

WHEREAS, in order to complete road and parking lot preservation projects, the County solicited bids for these projects; and

WHEREAS, bids were opened on April 9, 2002, with Tower Asphalt, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted and the County enter into a contract with Tower Asphalt, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Tower Asphalt, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

4. Bids were received for traffic signal installation on CSAH 16 as follows:

Collins Electrical Construction	\$172,000.00
Peoples Electric	175,220.25
Killmer Electric	188,251.50
Egan-McKay Electric	189,942.89
Arcade Electric	214,571.00

Adoption of **Resolution No. 2002-052** as follows:

Bid Award for CSAH 16/Interlachen Drive Traffic Signal
Construction to Collins Electric Construction Co.

WHEREAS, in order to complete traffic signal construction, the County solicited bids for these projects; and

WHEREAS, bids were opened on April 9, 2002, with Collins Electrical Construction Co., being the lowest responsible bidder; and

WHEREAS, the City of Woodbury is a cooperative participant in this project and their concurrence in the award of this project is a condition precedent to the final bid award; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Collins Electrical Construction Co. be accepted and the County enter into a contract with Collins Electrical Construction Co., under the terms and conditions set forth in the bid specification documents; and

April 23, 2002

BE IT FURTHER RESOLVED, that the contract between the County and Collins Electrical Construction Co. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

5. Bids were received for CSAH 13 road and signal construction as follows:

Tower Asphalt, Inc.	\$2,729,515.26
Hardrives, Inc.	2,828,470.67

Adoption of **Resolution No. 2002-053** as follows:

Bid Award for CSAH 13 Road and Signal Construction Projects to
Tower Asphalt, Inc.

WHEREAS, in order to complete road and traffic signal construction projects, the County solicited bids; and

WHEREAS, bids were opened on April 9, 2002 with Tower Asphalt, Inc. being the lowest responsible bidder;

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted and the County enter into a contract with Tower Asphalt, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLED, that the contract between the County and Tower Asphalt, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

6. Bids were received for seasonal road maintenance material, plant mixed bituminous surface inplace as follows:

		2350 Wear Mix 100 tons/ton	2357 Bit Mat for tack coat	2232 Mill Surf
	<u>Zone</u>	<u>Price per ton</u>	<u>Price per gallon</u>	<u>Per Sq Yd</u>
Tower Asphalt, Inc.	1	\$55.00	\$1.00	\$5.00
	2	55.00	1.00	5.00
	3	55.00	1.00	5.00
	4	55.00	1.00	5.00

Adoption of **Resolution No. 2002-054** as follows:

April 23, 2002

Award of Contract for 2002 Plant Mixed Bituminous
Material Inplace to Tower Asphalt

WHEREAS, in order to complete road repairs and preservation on County roads, the County solicited bids for this project; and

WHEREAS, bids were opened on April 15, 2002 with Tower Asphalt, Inc. being the only responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted and the County enter into a contract with Tower Asphalt, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Tower Asphalt, Inc. be executed through the signatures of the Chairman of the County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Contracts for Home and Community Based Services

Commissioner Stafford moved to adopt 2002-2003 contracts to provide home and community based services for persons with developmental disabilities with the following vendors: ACR Mississippi, Inc.; A.M.E. Community Services, Inc.; Compass-Minnesota, Inc.; Cooperating Community Programs, Inc.; REM Minnesota, Inc.; MDM Rubicon, Inc.; New Challenges, Inc.; New Directions, Inc.; Outcomes, Inc.; Partnerships for MN Futures; sur la rue, Inc.; and Thomas Allen, Inc. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

RECOGNITION FOR JUDGE KENNETH J. MAAS

Commissioner Peterson moved to adopt the following proclamation:

Washington County
Proclamation of Appreciation
Judge Kenneth J. Maas

WHEREAS, Judge Kenneth J. Maas has served the Tenth Judicial District of the State of Minnesota with exemplary distinction since 1980; and

WHEREAS, Judge Maas will be retiring from the bench effective April 30, 2002, after serving for 22 years as a Judge in the Tenth Judicial District and a distinguished legal career which began in 1961 as a lawyer, followed by his appointment to the Minnesota Supreme Court Appeal Panel in 1984 and appointment as its Chief Judge in 1997; and

April 23, 2002

WHEREAS, Judge Maas has been actively involved in his community to further serve citizens as a member of the City of Birchwood, MN, City Council from 1956 to 1973 and as Mayor of the City of Birchwood from 1973 to 1976; and

WHEREAS, Judge Maas has always stressed working with the adults and juveniles who have come before him to endeavor to help settle issues before a trial and to provide guidance to make a positive difference in their lives; and

WHEREAS, Judge Maas has gained a well-deserved reputation among his peers as a jurist who has helped develop the policies of the Judicial Branch in the State of Minnesota and has become a Judge that other Judges respect and emulate in rendering judiciary decisions; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby commends Judge Kenneth J. Maas for his distinguished legal career and his judiciary service on behalf of the citizens of the Tenth Judicial District and Washington County and hereby proclaim:

Wednesday, April 24, 2002
Judge Kenneth J. Maas Day in Washington County

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners offer their congratulations and best wishes to Judge Maas and his family for an enjoyable retirement and his continuing involvement with mediation and as a member of the Supreme Court Appeal Panel.

Commissioner Stafford seconded the motion and it was adopted unanimously.

COMMUNITY VOLUNTEER SERVICE AWARDS

2002 National Volunteer Recognition Week

Commissioner Abrahamson moved to approve the following proclamation:

Washington County
Proclamation
National Volunteer Week
April 21 – 27, 2002

WHEREAS, many citizens of Washington County are among the people and businesses world-wide who work together to help others and support programs as "Volunteers: The Heart of the Community;" and

WHEREAS, volunteers are vital to the future of our communities in a productive and caring nation through coordination with community service organizations such as the Community Volunteer Service of the St. Croix Valley Area; and

WHEREAS, in the last volunteer survey, the State of Minnesota had 66% of the adult population who volunteered an average of 3.8 hours per week for an average dollar value of \$6.7 billion dollars and 59% of youths ages 12-17 volunteered an average of 3.5 hours per week for an estimated dollar value of \$7.7 billion dollars; and

WHEREAS, throughout the United States 109.4 million Americans over age 18 are active as volunteers representing 56% of the adult population; and

April 23, 2002

WHEREAS, Washington County Government receives vital volunteer contributions from many citizens who serve on County Advisory Boards, Committees and Commissions as well as helping with ongoing services and programs; and

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners proclaims April 21 - 27, 2002 as National Volunteer Week in Washington County and encourages all citizens to "Celebrate the American Spirit - Volunteer."

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners recognizes and expresses its gratitude to the many volunteers who contribute their time and talents to enhance the quality of life in many ways throughout Washington County.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Community Involvement Awards

Jan George, President of the Board of Directors of Community Volunteer Services, thanked the Board for honoring volunteers in Washington County and introduced this year's award winners:

Outstanding Volunteer Award – Marguerite Rheinberger, Stillwater, has volunteered on several County Advisory Committees. She serves on the Minnesota Dental Board, and the local public cable company Board of Directors. She has also been involved in the local Lumberjack Day activities, the annual Festival Mass of Freedom during 4th of July, Stillwater's Sesquicentennial Celebration and is currently involved in the Veterans Memorial of Stillwater Dedication Ceremony.

Lifetime Award – Ann Hooley, Washington County resident for 71 years has volunteered 15-20 hours per week for various organizations during that time. She has volunteered for the Neighborhood Service Exchange, St. Croix Valley Intergenerational Experience, the Washington County Fair Board and Agricultural Society, Red Cross Bloodmobile and the Lakeview Hospice program.

The Board recessed at 9:40 a.m. and reconvened at 9:50 a.m.

PUBLIC HEARING – TRANSPORTATION AND PHYSICAL DEVELOPMENT

Comprehensive Plan Amendment and Rezoning of Property in Baytown Township

The Board Chair presented an overview of today's public hearing to consider a request by Norman Dupre, Jr. to amend the Washington County Comprehensive Plan changing the generalized land use designation from Agricultural to Semi Rural, Single Family Estate, and Rural Residential.

The Secretary to the Board read into the record the notice of intent to adopt an ordinance amendment.

April 23, 2002

Ann Pung-Terwedo, Senior Planner, presented an overview of the request by Norman Dupre, Jr., to change the land use designation and zoning from an agricultural land use designation and zoning to a Semi Rural Land Use Designation and Single Family Estate Zoning Designation on the south 40 acres of the property and a Rural Residential Land Use Designation on the north 40 acres of the property located in Baytown Township. She stated there is single family residential to the east and west, an Agricultural Preserve to the north, and West Lakeland Township is to the south. The Lake Elmo Airport is located west of this property. Ms. Pung-Terwedo advised the Board that the subject property is located in the Baytown Well Advisory Area. Individual wells on each lot or one community well for the development may be proposed.

Ms. Pung-Terwedo advised the County Board that the Baytown Town Board approved this request by amending the text of their zoning ordinance. The Washington County Planning Advisory Commission heard this matter on March 28, 2002 and recommended approval to the County Board. Staff does support the zoning changes as requested.

Tim Freeman, representing the applicant Norman Dupre, Jr., stated they believe that the original zoning did not look at surrounding zoning and land use in the area. They are asking for Single Family Estate zoning on the south and the Rural Residential on the north, which they believe is a transition of the use from north to south. They envision that this will be an open space or cluster type development. Regarding the well water, the experts they have consulted indicate that safe water can be provided to residents in this new development.

Commissioner Stafford asked what steps will be taken to inform potential buyers of the lots that there is a well advisory in this area before they buy it? Mr. Freeman stated it is important for the applicant to make sure that the potential owners know from a liability standpoint. They are not opposed to having a full disclosure that this property is located within that district.

Marty Fleischhacker, 13606 30th Street North – Mr. Fleischhacker stated he was initially against this project because of density reasons. He no longer opposes this project and believes it is a viable project for the area.

Kent Grandlienard, Baytown Township Board, stated the Town Board is in support of this rezoning request. The groundwater issue is a concern, but believe the experts agree that filters work and this would be a cost for Mr. Dupre, the Metropolitan Airport Commission and what the market will bear. If people want to buy those lots and put in the filter systems or drill the deeper well that's up to them. The Township is putting out fact sheets with the building permit process so people are made aware of the situation.

April 23, 2002

Roy Fuhrmann, Director of Environment, Metropolitan Airports Commission (MAC), stated he is here today to reaffirm MAC's position concerning the future residential developments of property adjacent to the Lake Elmo Airport. They also feel it is important that residents are fully cognizant of the proximity and activities that take place at the airport. They anticipate aircraft operations at the airport to increase, which means longer runways and air traffic closer to residential areas. Regarding the well advisory area, MAC does intend to continue working with the Department of Health, the PCA and Washington County staff to figure out what a good long-term approach is. Mr. Fuhrmann asked that his written comments be placed on the hearing record.

The Board Chair asked for further comments from the audience; none were heard.

Commissioner Stafford asked what type of notice would be given of the well advisory to potential buyers? Ms. Pung-Terwedo indicated that notice could be put in the development agreement as the platting process begins. When working with MAC on another project in the past, the developer actually put together a file and when potential owners would come and look at the properties or purchase the properties they would give them the notice that they were within the airport area.

Commissioner Peterson asked Mr. Grandlienard when Baytown Township originally looked at this request wasn't it for a higher rezoning of the entire property? Mr. Grandlienard stated they did and there was opposition to that. They see this request as a good transition with the open space on the hill.

Commissioner Peterson stated she is concerned that if this whole parcel were clustered into smaller lots, one would have additional protection for flight runway; and, although the township has no plans for developing a community well system now, it would be easier to provide that in the future if the homes were located closer together. Mr. Grandlienard stated the Town Board is not interested in developing the whole parcel as clustering because of the density. They would like to follow the County cluster ordinance. They are not interested in packing as many homes into Baytown as they possibly can, they are trying to work somewhat in the existing ordinances and accommodated some development.

Commissioner Peterson asked if they are not interested in seeing a cluster in the northern portion? Mr. Grandlienard stated they are interested in the proposal down by the lake, not the entire parcel.

Mr. Freeman stated that the proposal before the Board is a cluster development of the whole property, which is both 40's together. They are asking for a transition of the zoning from SFE in the south end and RR in the north end just as a density number, but the development is for the whole piece.

Commissioner Peterson asked if they are looking at developing it totally into a cluster development? Mr. Freeman indicated that is correct.

April 23, 2002

Commissioner Abrahamson moved to close the public hearing. Commissioner Hegberg seconded the motion and it was adopted unanimously. The public hearing was closed at 10:30 a.m.

Commissioner Peterson wants to make certain that the information on planned growth of the airport and flight patterns and the well advisory be given to present and future property owners. She is also concerned about 30th Avenue and how it intersects Manning. She is not sure what the ADT's are on that road currently, but she is concerned when clustering is developed that there is more than one avenue to deal with people coming in and out of their residence.

Commissioner Abrahamson moved to approve the request to amend the Comprehensive Plan and rezoning of an eighty-acre parcel of property located in Baytown Township. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Commissioner Pulkrabek directed the County Attorney's office to prepare a resolution incorporating the Board findings. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

T.H. 61 Reconstruction

Commissioner Peterson moved to approve the jurisdictional transfer agreements with the City of Newport and the City of St. Paul Park turning back portions of County State Aid Highway (CSAH) 38 and CSAH 22. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Commissioner Abrahamson moved to adopt **Resolution No. 2002-055** as follows:

Approval and Execution of Minnesota Department of Transportation Agreement No. 82815

IT IS RESOLVED, that Washington County enter into Mn/DOT Agreement No. 82815 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for local roadway maintenance under the County's jurisdiction on portions of Hastings Avenue, Glen Road and 7th Avenue in association with the construction performed upon, along and adjacent to Trunk Highway No. 61 from south of St. Paul Park road (in St. Paul Park) to 19th Street (in Newport) under State Project No. 8205-99 (T.H. 61=003).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Commissioner Peterson seconded the motion and it was adopted unanimously.

April. 23, 2002

Revised Government Center Parking Policy

Commissioner Abrahamson moved to adopt **Resolution No. 2002-056** as follows:

Parking Facilities Policy

WHEREAS, the Washington County Board of County Commissioners is authorized pursuant to Minnesota State Statute 373.26, subd. 2, to regulate and control parking on County owned and operated facilities.

THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby designate parking regulations for the County Government Center facility as shown on the attached Exhibit No. A.; and rescinds parking regulations for County Government Center Resolution No. 94-201.

BE IT FURTHER RESOLVED, that pursuant to Minnesota State Statute 373.26, subd. 4, that a motor vehicle parked in violation of said regulations is deemed a public nuisance which may be abated by removal and towing to a secured facility at the owner's or operator's expense in such circumstances as enforcement authorities authorized to enforce these regulations under Minnesota State Statute 373.26, subd. 3, deem necessary and appropriate.

BE IT FURTHER RESOLVED, that pursuant to Minnesota State Statute 373.26, subd. 5, any fines imposed and collected by a court for violations of the regulations shall be remitted by the court to the Treasurer of the County within 30 days after collection of the fine.

BE IT FURTHER RESOLVED, that the County Engineer is directed to install and maintain the additional regulatory signs needed to conform with the attached exhibit.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION**Proclamation Recognizing Russell Reetz, Court Services Director on His Retirement**

Commissioner Peterson moved to adopt the following proclamation:

Washington County
Proclamation of Appreciation
Russell A. Reetz

WHEREAS, Russell Reetz has served as the Washington County Court Services Director since 1987; and,

WHEREAS, Mr. Reetz has had a long and distinguished 27-year career in Washington County working first as a probation officer, then as a supervisor, an assistant director of

April 23, 2002

Court Services, and finally as the director of the Washington County Court Services Department since 1987; and,

WHEREAS, Mr. Reetz has made many positive contributions in the development of a community-based corrections philosophy utilizing numerous innovative alternatives to incarceration, such as: juvenile diversion, electronic monitoring, sentence-to-service, intensive supervision, and kiosk monitoring; and,

WHEREAS, Mr. Reetz has been instrumental in the development of a restorative justice philosophy in Washington County, including victim-offender conferencing, and community circles; and,

WHEREAS, Mr. Reetz was the recipient of the 2001 Jack Young Award for excellence in community corrections awarded by his colleagues from throughout the state.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby congratulates and commends Russell A. Reetz on his distinguished career in Community Corrections and his many contributions to Washington County and to his profession.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby proclaims May 3, 2002, as Russell Reetz Day in Washington County.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners offers all the best wishes to Russ and his family that he may enjoy a happy and productive retirement following an active public service career filled with many significant achievements.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Legislative Update

James Schug, County Administrator, informed the Board that there is nothing new to report on the legislative session.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported that this evening from 5:30 to 7:00 p.m. the public is invited to attend the Cottage Grove Circle for Circle group to learn more about the circle process. There will be open house meetings for the Wakota Bridge on Tuesday, April 30 at the Newport Fire Station from 3:00 to 6:00 p.m. and Thursday, May 2 from 3:00 to 6:00 p.m. at the St. Paul Park City Hall. Also, the Ramsey and Washington County Boards will hold a joint workshop on Thursday, April 25 to discuss the public solid waste collection study. Lastly, she reported on the AMC Board meeting she attended last Friday. AMC will be providing a survey to all the County Boards throughout the State to look at priorities for the 2003 legislative session. They asked that those surveys be completed and returned.

April 23, 2002

Commissioner Hegberg reported that the insurance trust may be joining in a lawsuit with private companies to recover approximately \$400,000 in Worker's Comp dividends that the State Legislature removed to balance the budget. That money was established in a trust fund set up for Worker's Comp and not for balancing the State budget. He also reported on the Foster Parent banquet that the Commissioners attended last week.

Mr. Schug advised the Board that Commissioner Abrahamson was presented a plaque at the Foster Care Banquet recognizing him for his support to Community Services and the foster care program during his tenure as Commissioner.

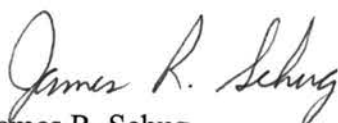
BOARD CORRESPONDENCE

Board correspondence was received and placed on file.


ADJOURNMENT

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 11:10 a.m.

Attest:


James R. Schug

County Administrator


Bill Pulkrabek, Chair
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 7, 2002**

The Washington County Board of Commissioner met in regular session at 3:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Tom Ferber, Assessment, Taxpayer Services and Elections Division Manager; Don Wisniewski, Director of Transportation and Physical Development; Jim Luger, Parks Director; Mike Polehna, Parks Manager; Larry Nybeck, Surveyor; Dennis O'Donnell, Senior Planner; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Mary McCarthy, Information Services Director; Martina Johntz, Associate Planner; Cindy Koosmann, Recorder; Jennifer Wagenius, Deputy Recorder; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The following individuals spoke against a request by the City of Cottage Grove to use County owned land on Lower Grey Cloud Island Regional Park to construct a water access and small park:

Eugenia Kulvich, 11523 Grey Cloud Trail South, Cottage Grove, is concerned about the Indian burial grounds, wildlife and trees on Grey Cloud Island, she asked that the Board reject this request.

Nanette LaChapelle, 11973 South Grey Cloud Trail, introduced a letter which was placed on the record, and stated the following concerns: The proposed park is not in conformance with the Grey Cloud Island Master Plan and law enforcement issues.

The Board Chair asked the remaining individuals who wish to speak on this issue to wait until this matter comes up later in the Board meeting. He also asked that those individuals choose one or two people amongst themselves to speak on this issue.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the April 23, 2002 Board meeting minutes.

May 7, 2002

2. Adoption of **Resolution No. 2002-057** as follows:

Resolution Amending the Washington County 2020
Comprehensive Plan and Approving a Rezoning Request
Ordinance No. 161

WHEREAS, Washington County is authorized to carry on County planning and zoning activities in the unincorporated areas of the County pursuant to MINN. STAT. CHAPT. 394; and

WHEREAS, the Washington County 2015 Comprehensive Plan was adopted by the Washington County Board of Commissioners on April 22, 1997 and became effective October 1, 1997 as Washington County Ordinance No. 124 and was amended on March 26, 2002 to Washington County 2020 Comprehensive Plan.

WHEREAS, MINN. STAT. § 473.865 requires counties to adopt the official controls described in their Comprehensive Plan so as to implement the Comprehensive Plan; and

WHEREAS, the Washington County Development Code was adopted by the Washington County Board of Commissioners and became effective on October 20, 1997 as Washington County Ordinance No. 127; and

WHEREAS, Norman Dupre Jr., is the owner of a 80 acre parcel of property legally described as the East One-Half of the Southwest One-Quarter (E½ of SW¼) of Section 17, Township 29 North, Range 20 West, Baytown township, Washington County, Minnesota, which parcel is located in an area zoned A-4, Agricultural use under the Washington County Zoning Ordinance; and

WHEREAS, Mr. Dupre has submitted an application to amend the Washington County Comprehensive Plan and the Washington County Zoning Ordinance to change the land use designation and zoning from an agricultural land use designation and zoning (A-4) to a Semi Rural Land Use Designation and SFE, Single Family Estate Zoning Designation (16 per 40 acres) on the south 40 acres of the property and a Rural Residential Land Use Designation (8 per 40) on the north 40 acres of the property.

WHEREAS, the request was referred to the Washington County Planning Advisory Commission which after holding a public hearing on March 26, 2002 recommended approval of the request; and

WHEREAS, on April 26, 2002, the Washington County Board of Commissioners, pursuant to a Notice of Intent to Adopt an ordinance to amend the Washington County Comprehensive Plan and Washington County Development Code conducted a public hearing on the request; and

WHEREAS, the records of the public hearing consist of the minutes of the Washington County Planning Advisory of March 26, 2002 and the staff reports, correspondence, presentations by staff of Washington County Division of Survey and Land Management, representative of Mr. Dupre, Metropolitan Airport Commission Representative of Baytown Township and members of the public; and

WHEREAS, the record indicates that in granting the requested amendment:

May 7, 2002

1. The proposed land uses and zoning would be in conformance with the Washington County Comprehensive Plan, A Policy Guide to 2020 and the Washington County Development Code.
2. The Proposed densities of the site would be consistent with adjacent land uses Rural Residential zoning district to the east and west in Baytown Township, and Single Family Estate, SFE zoning district to the south in West Lakeland Township.
3. The proposed zoning would not constitute spot zoning.
4. There would be vehicular access to the site.
5. The rezoning request to Single Family Estate and rural residential would be an environmentally sound use of this property and there is no negative off-site impact as a result of the rezoning.

NOW, THEREFORE, BE IT RESOLVED, that for the foregoing reasons, the request of Norman Dupre, Jr. to amend the Washington County Comprehensive Plan and the Washington County Development Code to rezone the parcel legally described as:

The East One-Half of the Southwest One-Quarter (E $\frac{1}{2}$ of SW $\frac{1}{4}$) of Section 17, Township 29 North Range 20 West, Baytown Township, Washington County, Minnesota

is granted.

BE IT FURTHER RESOLVED, that the Washington County Zoning Administrator is directed to make the changes set forth in the Washington County Development Code and cause the same to be published and codified according to law and from and after the effective date of Amended Ordinance 161.

Washington County Development Code Amendment
Washington County
Ordinance No. 161

The Board of Commissioners of Washington County ordains:

- Section 1: The Washington County Comprehensive Plan and the Washington County Development code be amended to rezone a 40 acre parcel of property legally described as the Southeast Quarter of the Southwest Quarter of Section 17, Township 29 North, Range 20 West, Baytown Township, from A-4, Agricultural to SFE, Single Family Estate.
- Section 2: The Washington County Comprehensive Plan and the Washington County Development Code be amended to rezone a 40 acre parcel of property legally described as the Northwest Quarter of the Southwest Quarter of Section 17, Township 29 North, Range 20 West, Baytown Township, from A-4, Agricultural to RR, Rural Residential.
- Section 3: The Washington County Zoning Administrator is hereby directed to amend the Washington County Comprehensive Plan and the Washington County Development Code,

May 7, 2002

including zoning maps, in accordance with the foregoing amendment.

Section 4: Effective Date. This Ordinance shall be and is hereby declared to be in full force and effect after its passage and publication according to law.

Passed by the Board of County Commissioners of Washington County, this 7th day of May, 2002.

3. Adoption of **Resolution No. 2002-058** as follows:

Proclamation in Celebration of the Cottage Grove
Area Jaycees' 40th Anniversary

WHEREAS, the United States Junior Chamber (Jaycees) was established in 1920 to provide opportunities for young men to develop personal and leadership skills through service to others; and

WHEREAS, the Jaycees later expanded to include women, reflecting the growing influence and leadership of women in America; and

WHEREAS, the Jaycees gives young people between the ages of 21 and 39 the tools they need to build the bridges of success for themselves in the areas of business development, management skills, individual training, community service, and international connections; and

WHEREAS, for the past 82 years, the Jaycees has been a force for good in America and around the world. They have built parks, playgrounds, hospitals, ball fields, and housing for the elderly while conducting service and support programs in thousands of communities nationwide; and

WHEREAS, local chapters of the Jaycees are located throughout the United States; and

WHEREAS, the Cottage Grove Area Jaycees was organized in 1962 to serve the communities of Cottage Grove, Grey Cloud Island, Newport, and St. Paul Park; and

WHEREAS, the Cottage Grove Area Jaycees played an influential role in the incorporation of the City of Cottage Grove; and

WHEREAS, the Cottage Grove Area Jaycees was instrumental in assisting Washington County with the development of a uniform street name and numbering system; and

WHEREAS, the Cottage Grove Area Jaycees has served its community in many ways, such as supporting local athletics, promoting bicycle safety, and working with the appropriate governmental units to recommend installation of traffic signals and railroad crossings;

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners heartily congratulates the Cottage Grove Area Jaycees on the occasion of its 40th anniversary and thanks the organization for its on-going service and dedication to the community.

May 7, 2002

3. Approval to appoint Kevin Corbid as Delegate to the Minnesota Counties Computer Cooperative and Joanne Helm as Alternate delegate to the Tax User Group, Rochelle LaGree as Alternate delegate to the Corrections User Group and Terry Ditty as Alternate delegate to the Information Services Support Group.
4. Adoption of **Resolution No. 2002-059** as follows:

Resolution Recommending Approval of Conveyance
of Tax Forfeited Lands for an Authorized Public Use

BE IT HEREBY RESOLVED, that the applications for Conveyance of Tax Forfeited Land listed below be approved, free of charge, for an authorized public use, and that the Board Chair be authorized to execute the application for conveyance pursuant to M.S. 282.01 Subd 1.

<u>Municipality</u>	<u>Parcel ID</u>	<u>Authorized Purpose</u>
City of Oakdale	07.029.21.24.0077	Ponding
	08.029.21.32.0004	Ponding
	08.029.21.32.0029	Ponding
	08.029.21.32.0054	Ponding
	08.029.21.32.0055	Ponding
	19.029.21.24.0066	Ponding
	20.029.21.24.0038	Right-of-Way for Hamlet Ave.
	30.029.21.31.0057	Right of Way for Granada Ave.
City of Hugo	20.031.21.33.0003	Street-Finale Ave. North
City of Stillwater	28.030.20.12.0005	Park and open space
City of Lakeland	11.028.20.12.0024	Street-St. Croix Trail
City of Grant	06.030.21.13.0001	Trail and drainage easement
	06.030.21.42.0002	Trail and drainage easement
	14.030.21.32.0002	Road or utility easement
	22.030.21.42.0005	Road or utility easement
City of Woodbury	03.028.21.32.0003	Right-of-Way for Tamarack Rd.
	04.028.21.41.0001	Right-of-Way for Tamarack Rd.
	11.028.21.21.0008	Drainage area & ponding
	11.028.21.21.0037	Drainage area, ponding & open space
	15.028.21.22.0085	Right-of-Way for future road
City of Forest Lake	20.028.21.23.0005	Right-of-Way for pathway
	20.032.21.11.0008	Road Access to property to North

5. Approval of 2002-2003 contracts with Northeast Residence, Inc. Legacy Endeavors, Inc. and Community Living Options, Inc. to provide home and community based services for persons with developmental disabilities.
6. Approval of Memorandum of Understanding with Workforce Service Area Partners to coordinate resources to prevent duplication and ensure the effective and efficient delivery of workforce services to Workforce Service Areas.
7. Approval of the Local Service Unit/Tribal Biennial Plan for Program year beginning July 1, 2002 to June 30, 2003.

May 7, 2002

8. Approval of the Workforce Investment Act Local Youth Plan update for the program year beginning April 1, 2002 to March 31, 2003.
9. Approval of the Second Amendment to the Agreement with Hennepin County to operate the dislocated worker project for airline related industries/Fingerhut from October 16, 2001 through September 30, 2003.
10. Adoption of **Resolution No. 2002-060** as follows:

Resolution Approving Washington County's 2002 Annual Action
Plan for the Community Development Block Grant and HOME
Investment Partnership Programs, and Authorizing Submission of a
Grant Request to the U.S. Department of Housing and Urban Development

WHEREAS, Washington County is an Entitlement County for funds through the Community Development Block Grant (CDBG) Program; and

WHEREAS, Washington County is entitled to HOME Investment Partnership Program (HOME) funds through its participation with Anoka, Dakota and suburban Ramsey Counties, in the Dakota County Consortium; and

WHEREAS, the Washington County Community Services Department administers the CDBG and HOME Programs in Washington County; and

WHEREAS, cities and townships participating in the Washington County CDBG and HOME programs have proposed projects for funding in their jurisdictions, according to the priorities identified in the Consolidated Plan; and

WHEREAS, Washington County has proposed projects for funding, according to the priorities identified in the Consolidated Plan; and

WHEREAS, the Community Development Block Grant Citizen Advisory Committee has recommended projects for funding, according to the priorities identified in the Consolidated Plan; and

WHEREAS, as part of the application process for CDBG and HOME funds, the U.S. Department of Housing and Urban Development requires the submission of an Annual Action Plan; and

WHEREAS, an agreement between HUD and Washington County for CDBG funds is required; and

WHEREAS, on April 2, 2002 at 9:00 a.m., the Board of Commissioners conducted a public hearing to consider approval of the Washington County 2002 Action Plan for the CDBG and HOME programs.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Washington County 2002 Action Plan for submission to HUD.

May 7, 2002

BE IT FURTHER RESOLVED, that the Washington County Board Chair and/or County Administrator are authorized to execute and sign the Application for Assistance, Certifications, and FY 2002 CDBG Agreement with HUD for the acceptance of CDBG funds.

11. Approval of a .5 FTE Special Project Real Estate/Taxpayer Services Technician position in the County Recorder's Office from May 1 through December 31, 2002.
12. Approval of a 1.0 FTE Special Project Real Estate/Taxpayer Services Technician position in the County Recorder's Office from May 1 through December 31, 2002.
13. Approval of a Joint Powers Agreement between Washington County and Chisago County to share the expense of converting existing Initial Complaint Reports in order to facilitate the upgrade of the hardware and operating system support for the A.L.E.R.T.S. system.
14. Approval and execution of a bike path maintenance agreement with the City of Mahtomedi.
15. Approval and execution of office space lease within Washington County Historic Courthouse with Youth Service Bureau.
16. Approval to purchase mowing equipment from MTI Distributing and execution of contract.
17. Adoption of **Resolution No. 2002-061** as follows:

Award of Contract for Seasonal Materials, Sand Material
and Plant Mixed Bituminous Supply and Sand Material Delivered

WHEREAS, in order to complete road maintenance activities on County roads, the County solicited bids for this project; and

WHEREAS, bids were opened on April 22, 2002, with Aggregate Industries, Inc. being the only responsible bidder for Sand supply; T.A. Schifsky & Sons, Commercial Asphalt Co. and Tower Asphalt Co. for Plant Mixed Bituminous material supply; Aggregate Industries for Sand Material Delivered; and

NOW, THEREFORE BE IT RESOLVED, that a contract for the Sand Material supply and Sand Material Delivered be awarded to Aggregate Industries, Inc. and for supply of Plant Mixed Bituminous material to T.A. Schifsky & Sons, Commercial Asphalt Co. and Tower Asphalt, Inc.; and

BE IT FURTHER RESOLVED, that such contract shall include all of the provisions of the specifications as stipulated by Washington County and as agreed to by Aggregate Industries, Inc., T.A. Schifsky & Sons, Commercial Asphalt Co. and Tower Asphalt, Inc.; and

May 7, 2002

BE IT FURTHER RESOLVED, that the contract between the County and Aggregate Industries, Inc., T.A. Schifsky & Sons, Commercial Asphalt Co. and Tower Asphalt, Inc. be executed through the signature of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon contract execution by the vendors and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Commissioner Abrahamson moved to approve the special conditions grant #1168601 with the Minnesota Department of Trade and Economic Development to operate the Rapid Response Dislocated Worker Project for workers laid off from Imation/Kodak Polychrome Graphics for the dates of April 1, 2002 through September 30, 2003. Commissioner Hegberg seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson, Peterson and Stafford; No, Commissioner Pulkrabek.

Commissioner Abrahamson moved to approve the Workforce Investment Act Adult and Dislocated Worker Programs and Senior Community Services Employment Program Plan Update for Program Year July 1, 2002 through June 30, 2003. Commissioner Hegberg seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson, Peterson and Stafford; No, Commissioner Pulkrabek.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Tom Ferber, Administrative Services Division Manager, presented a review of the following items: Congressional and Legislative Districts; Municipal Precinct boundaries; Review the principles that were adopted by the County Board on January 22, 2002; County redistricting responsibilities; and redistricting timelines. Mr. Ferber indicated that a notice of intent has been published for the County Board to consider the redistricting at the May 21, 2002 Board meeting.

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, presented four options for County Commissioner District Plans. He stated that although there are four options, there are basically two different options of very similar plans. All four options meet the principles that the Board adopted, and all options only split one city, the City of Woodbury. Each plan has compact and contiguous districts and each falls within the acceptable population deviation as set out by State law.

Mr. Corbid reviewed the changes that occur in each of the options:

May 7, 2002

District 1 - Gains the Cities of Mahtomedi, Birchwood, Willernie, Pine Springs and White Bear Lake and loses May Township and possibly Marine on St. Croix in Options B and D;

District 2 - Gains two precincts in Woodbury (Option A and B, P-3 and P-12 and in Option C and D, P-2 and P-3), Oakdale P-11, a small portion of Lake Elmo and the City of Landfall and loses the Cities of Mahtomedi, Birchwood, Willernie, Pine Springs and White Bear Lake;

District 3 - Gains May Township, Afton, St. Mary's Point and loses a small portion of Lake Elmo;

District 4 - Gains Denmark Township, Newport P-2 and City of Hastings;

District 5 - No new territory and loses Oakdale P-1, Landfall, Afton, Newport P-2, Hastings, Denmark Township, St. Mary's Point, and in Options A or B, Woodbury P-3 and 12 and in Options C or D, Woodbury P-2 and P-3.

Commissioner Peterson moved to recommend County Commissioner District Plan Option A for distribution to the public to view and comment on at the May 21 public hearing. Commissioner Hegberg seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Parks 2002 Annual Report

Jim Luger, Parks Director, presented the Board with the Parks 2002 Annual Report. He previewed the Campfire Programs that took place last year and events that will occur this year including the Family Festival on June 8 and the Blue Grass Festival on September 7 at the Lake Elmo Park Reserve.

Curt Brown, Twin Cities Tree Trust, presented the County Board with an award for its successful partnering in the Twin Cities Tree Trust program. This partnership has provided underprivileged youth with summer employment and has led to many County Park projects being successfully completed.

2003 Fees and Charges

Commissioner Abrahamson moved to approve the proposed 2003 County Park fees and charges. Commissioner Peterson seconded the motion and it was adopted unanimously.

Proposed Use for Grey Cloud Island Regional Park by the City of Cottage Grove

John Burbank, City of Cottage Grove planner, reviewed the city's request for use of County owned land on the Lower Grey Cloud Island Regional Park. Currently there is no public river access in the City of Cottage Grove. There are issues of people fishing off the roadways and no designated parking areas. With a park plan they feel they can eliminate some of the concerns that occur currently. Mr. Burbank indicated that the city's old boat access, which they lost the lease on, was in a secluded area. The

May 7, 2002

benefit from using this new area is that it's adjacent to a public roadway, it's more open and less secluded, and local law enforcement indicate they see this as a better location. They want this to be a small boat access, canoes, kayaks, small fishing and hunting boats. This request is in compliance with the County's Grey Cloud Island Master Plan, in that it identifies a small boat access on the north side of the island and this would just be a continuation of that. They are also looking as a part of the development to pursue different grant opportunities and funding sources through State, region and hopefully from the County in terms of this development as well as city dollars through the park trust fund. Mr. Burbank noted that the neighbors in this area would be involved. The proposed park would include off-road parking, a fishing pier, fishing areas along the shoreland, managing the woodlands, picnic areas, interpretive center and restrooms.

Commissioner Peterson stated her concerns are the backwater channels because they are the most fragile, and the use of motorized boats in that area. She would like to see discussion on size of boats and motors in that area.

Commissioner Abrahamson stated the bridge is a problem. The parking areas may become hangouts for drinking and other uses. How will the parking area be controlled? He is also concerned about the backwater area.

Commissioner Peterson asked Jim Luger, the Parks Director, if he saw any detriment by this proposal being implemented? Mr. Luger stated that staff does have concerns. The backwaters are really shallow, and there's a question is boating if really applicable in that area. There's a question if there is really a channel there and the Department of Natural Resources is looking at that. The bank is a little steep there and they are concerned about erosion and some of the vegetation.

Allen Dubois, 8064 Gary Boulevard, Cottage Grove, spoke in favor of this proposal. He does not want to see it desecrated, but he would like access to the river. He believes a good park could be developed with the cooperation of the police, the city crews, neighbors, the people who use it and the County.

Phyllis Jones, 10726 Grey Cloud Island Drive, urged the Board to vote no on allowing the City of Cottage Grove to create a park. The area is too small for what is being proposed. Many of the residents have been looking forward to the creation of a regional or state park. People fish from the highway, the culvert and from just below the bridge although there is a sign warning people not to fish on the bridge. The City of Cottage Grove does not enforce it and in fact have placed a picnic table and trash barrels in that area.

Jerry Taube, 10626 Grey Cloud Island Drive, presented a letter to the County Board. He asked that the Board deny the City of Cottage Grove's proposal to construct a city water access park on Lower Grey Cloud Island.

May 7, 2002

Commissioner Peterson asked Cottage Grove City Administrator Ryan Schroeder if there is a commitment by the City that policing would be a part of the daily routine? Mr. Schroeder stated there are a number of items that were addressed today that have been brought up at public forums they have had. Public safety is one issue at the top of the list. The City has not worked through all of its plans related to that, but he would expect that prior to implementing a development plan that would be addressed in the plan.

Commissioner Abrahamson moved to deny the request by the City of Cottage Grove to use County owned land on Lower Grey Cloud Island Regional Park to construct a water access and small park. The motion died for lack of a second.

Commissioner Abrahamson asked who is liable if someone drops into the hole at the end of the fishing pier, the City of Cottage Grove or the County? Jay Brunner, First Assistant County Attorney, indicated that the County would enter into an agreement with the City and the County would attempt to provide for the indemnification of the County.

Commissioner Abrahamson asked if this could only be opened up for canoes and no motorized boats? Mr. Brunner indicated he would research that matter and provide an answer to the Board in writing. Mr. Luger stated that the Minnesota Department of Natural Resources has control of surface water, so they would need to be involved in that decision.

Commissioner Peterson moved concept approval for the City of Cottage Grove to use County owned land on Lower Grey Cloud Island Regional Park to construct a water access and small park and directed staff to work with the City to address the following issues before final approval is given:

- Issue of the bridge;
- Specific list and map of trees planned for removal;
- Number of spaces allowed in the parking area;
- Native American gravesites;
- More information on the fishing situation on the bridge, why is it being allowed;
- Security of the park area, requiring the City to possibly do something on site;
- Potential for water patrol, will the County be asked to pay for that;
- Will there be motorized watercraft allowed or will it be non-motorized watercraft;
- Liability issue;
- Information on previous enforcement;
- What will be done with potential improvement of the roadways, and who will be responsible for that
- Possibility of establishing a permit

May 7, 2002

- Option for the County to opt out of this agreement if there appears to be problems or if the County decides it needs this property.

Commissioner Stafford seconded the motion and it was adopted 4-1 with a roll call vote as follows: Commission Hegberg, Yes; Commissioner Abrahamson, No; Commissioner Pulkrabek, Yes; Commissioner Peterson, Yes; and Commissioner Stafford, Yes.

Commissioner Peterson asked that a letter from Cottage Grove City Councilman Rod Hale be placed on the record.

GENERAL ADMINISTRATION

Commissioner Abrahamson moved to table Agenda Items 6A, 6B and 6C under General Administration until next week's Board meeting. Commissioner Peterson seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Don Wisniewski, Director of Transportation and Physical Development, reviewed the Townships responses to the following areas:

Amend Open Space Design Development Ordinance, Reduction of Open Space from 60% to 50% -
Large amount of support by Township, propose to amend ordinance.

Stop Administration of Accessory Structure – Support from Townships for this action, propose to amend Development Code except in shoreland and in the St. Croix River districts.

Approval Process – Some support from Townships, propose to change ordinance to say “prior to accepting an application for a rezoning, comprehensive plan amendment, conditional use permit, or variance, and in order for an application to be complete, approval must be secured from the township or evidence must be presented indicating approval from the local township is not needed.”

Representation on Boards and Commissions – Support from Townships, the Board of Adjustment and Appeals already has language stating that a majority of its members must be from Townships and this Board complies with that; The Planning Advisory Commission membership language has been changed to assure that the representation on this commission shows a majority of the members be from townships, one member from each Commissioner District and no more than two members from one municipality.

May 7, 2002

Planning Assistance - Recommendation is that the County would continue to be a resource to the Townships; however, they would not be the experts and would not use County staff to prepare reports and become contractors to the Townships.

Improve Communication – Development of a newsletter at least twice a year to townships explaining the activities the County has been involved with, trends in future developments and maybe specific cases they've been dealing with. If the Townships desired, the County would be willing to meet with them annually.

Mr. Wisniewski indicated that in the County's current cluster development there is language that requires a minimum buffer width of 300 feet adjacent and along the boundary of our cluster developments. It has become evident to staff that this is an encumbrance in terms of trying to fit a cluster onto a piece of property. They will suggest to the Planning Commission that they would review and delete that 300 foot buffer area. Other items pending with the Planning Commission are possible amendments to the wireless communication section of the Development Code and also adding language to wind energy conversion systems.

Dennis Hanna, Grey Cloud Island Township, asked for clarification on what type of evidence must be presented indicating that approval from the local township is not needed. He is not sure what that is. Mr. Wisniewski indicated that the township would need to write the County a letter.

Dave Johnson, Stillwater Township, mentioned the open space design development and the 300-foot buffer. He feels there needs to be additional input on this item. The other issue is under accessory structures, Part A, performance standards, they have had a few situations there that may require more flexibility.

Commissioner Abrahamson moved to recommend the changes as presented to the Planning Advisory Commission for action to amend the Washington County Development Code. Commissioner Peterson seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously. The Board meeting adjourned at 5:40 p.m.

**BOARD WORKSHOP WITH FINANCIAL SERVICES, COMMUNITY SERVICES, COURT
ADMINISTRATION, COURT SERVICES AND COUNTY ATTORNEY**

The Board meeting was preceded by a workshop with the Departments of Financial Services, Community Services, Court Administration, Court Services and County Attorney to discuss the status of County Collections. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Doug Johnson, Nancy Nelson, Dan Papin, Pat Singel, Rick Bachman, Edison Vizuite, Kathy Trombly-Ferrin and Chris Volkers.

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 14, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Abrahamson, Pulkrabek, Peterson and Stafford. Commissioner Hegberg absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Sandy Cullen, Transportation Manager; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Mary McGlothlin, Director of Public Health and Environment; Jeff Travis, Program Manager; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Linda Dyer, Assessment, Taxpayer Services and Elections; Edison Vizuite, Financial Services Director; Jane Harper, Principal Planner; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval of Amendment #5 to the lease of premises in the Forest Lake City Hall for use as a district court and support services facility.
2. Adoption of **Resolution No. 2002-062** as follows:

Resolution Approving Basic Sale Prices, Classifying Parcels
as Non-Conservation, and Authorization of Public Sale of
Tax Forfeited Land

BE IT RESOLVED, that all parcels of tax forfeited land listed on 2002 Tax Forfeited Auction List, be classified as non-conservation land; that the basic sale price of each parcel appearing on the list filed with the County Auditor-Treasurer, be approved and authorized for public sale be granted, pursuant to M.S. 282.01; that the sale will be held at 1:00 p.m. Wednesday, June 19, 2002 by the County Auditor-Treasurer in the County Board Room, Washington County Government Center for not less than the basic sale price set forth on the 2002 Tax Forfeited Auction List.

BE IT FURTHER RESOLVED, that the terms of sale all be for cash only.

May 14, 2002

3. Approval of band/grading and attraction/retention salary range for the classification of Principal Planner in the Office of Administration.
4. Approval of band/grading and attraction/retention salary range for the classification of Budget Analyst in the Office of Administration.
5. Adoption of **Resolution No. 2002-063** as follows:

Renew Participation in the Minnesota Pollution Control
Agency Special Hazardous Waste Pilot Project

WHEREAS, the Board of Washington County Commissioners has adopted the Washington County Hazardous Waste Management Ordinance which regulates the generation, management and collectors of hazardous wastes within Washington County; and

WHEREAS, the Minnesota Pollution Control Agency has requested that Washington County renew its participation in a Pilot Program involving the relaxation of the regulations for generators and collection of certain wastes which can be recycled; and

WHEREAS, Washington County Hazardous Waste Management Ordinance #119 provides for the waiver or modification of the strict application of the provisions of the Ordinance, subject to approval of such modification by the Minnesota Pollution Control Agency; and

WHEREAS, the request by the Minnesota Pollution Control Agency constitutes said approval; and

WHEREAS, the Board of the Washington County Commissioners supports the economical and practical management of hazardous waste within the confines of environmental protection; and

WHEREAS, the Board of the Washington County Commissioners originally approved the Special Waste Pilot Project in 1994 and extended it in 1995, 1997 and 1999.

NOW THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners adopt the requirements of the Minnesota Pollution Control Agency Special Waste Pilot Project as set forth in the MPCA document entitled "Pilot Project for the Management of Special Hazardous Waste"; and

BE IT FURTHER RESOLVED, that generators of special hazardous waste who do not comply with the provisions of the pilot project will revert to regulation under the full provisions of the Washington County Hazardous Waste Management Ordinance; and

BE IT FURTHER RESOLVED, that the adoption of the Pilot Project remain in effect until such time the Washington County Board of Commissioners incorporates Universal Waste Rules into the Washington County Hazardous Waste Management Ordinance or discontinue participation in the Pilot Project.

May 14, 2002

6. Approval for the Department of Public Health and Environment to accept donation of \$1,050 in funds to purchase books on behalf of Working Together for Healthy Families, a community based collaborative for which the Department is the Fiscal Agent.
7. Bids were received for CSAH 15 road reconstruction as follows:

<u>Bidder</u>	<u>Amount</u>
Dresel Contracting, Inc.	\$824,238.43
Arnt Construction	824,754.85
Lloyd's Construction	843,000.00
Frattalone Excavating	900,681.73
Tower Asphalt, Inc.	1,062,232.14

Adoption of **Resolution No. 2002-064** as follows:

Bid Award for CSAH 15 Road Reconstruction to
Dresel Construction

WHEREAS, in order to complete road construction, the County solicited bids for the project; and

WHEREAS, bids were opened on April 30, 2002, with Dresel Construction, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Dresel Construction, Inc. be accepted and the County enter into a contract with Dresel Construction, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and Dresel Construction, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

8. Adoption of **Resolution No. 2002-065** as follows:

Resolution for Agency Agreement Between
Minnesota Department of Transportation and
Washington County for Mn/DOT Agreement No. 82326

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Washington County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

May 14, 2002

BE IT FURTHER RESOLVED, the Chairman and Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 82326, a copy of which said agreement is made a part hereof by reference.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Stafford moved to adopt **Resolution No. 2002-066** as follows:

Trunk Highway 120 Turnback from Interstate 494 to Woodbine Avenue

WHEREAS, the Minnesota Department of Transportation and Washington County have entered into a Memorandum of Understanding which provides for the consolidation of roadway jurisdictions in Washington County; and

WHEREAS, the Memorandum of Understanding provides for the turnback of State Truck Highway 120 in its entirety from State Trunk Highway 244 to Interstate 494; and

WHEREAS, Washington county intends to accept the jurisdiction change on or about July 1, 2002 for the segment of TH 120 from Interstate 494 to Woodbine Avenue within the boundaries of the City of Woodbury and will place the 2.11 mile segment on the County State Aid Highway system;

NOW, THEREFORE BE IT RESOLVED, that Washington County enter in Mn/DOT Agreement No. 82976 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for transfer, from the State to the County, of the jurisdiction of Trunk Highway No. 120 (Valley Creek Road) from the northbound exit and entrance ramps of Trunk Highway No. 494 to Century Avenue South and the portion of Trunk Highway No. 120 (Century Avenue South) that is within the County limits from Valley Creek Road to Woodbine Avenue; and

To provide for lump sum payments totaling \$6,096,250 by the State to the County as the State's final liability in connection with those roadway portions under State Projects No. 6227-58 (TH 120=117) and No. 8220-9883 (TH 120=117).

BE IT FURTHER RESOLVED, that the County Administrator and County Board Chair are hereby authorized to execute the Agreement and any amendments to the Agreement.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

May 14, 2002

Commissioner Stafford moved to adopt **Resolution No. 2002-067** as follows:

Designation of the Transferred Road Segment as CSAH 16

WHEREAS, it appears to the Washington County Board of Commissioners that the road hereinafter described should be designated County State Aid Highway under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners shall designate as Washington County State Aid Highway 16, the road described as follows, to wit:

EXTENSION OF WASHINGTON COUNTY STATE AID HIGHWAY 16 – Beginning at the intersection of Century Avenue and Valley Creek Road at the west line of Section 7, Township 28 North, Range 21 West, in Woodbury, Minnesota, easterly along the centerline of the public road known as Valley Creek Road (Old Minnesota Trunk Highway 120) a distance of 0.861 miles to the northbound I-494 exit and entrance ramps in said Section 7, Township 28 North, Range 21 West, and hereby established, located, and designated County State Aid Highway of said Washington County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation of the State of Minnesota for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Washington, to be numbered as County State Aid Highway 16.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Commissioner Stafford moved to adopt **Resolution No. 2002-068** as follows:

Designation of the Transferred Road Segment as CSAH 25

WHEREAS, it appears to the Washington County Board of Commissioners that the road hereinafter described should be designated County State Aid Highway under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners shall designate as Washington County State Aid Highway 25, the road described as follows, to wit:

EXTENSION OF WASHINGTON COUNTY STATE AID HIGHWAY 25 – Beginning at the intersection of Century Avenue and Valley Creek Road at the west line of Section 7, Township 28 North, Range 21 West, in Woodbury, Minnesota, thence northerly along that section the public road known as Century Avenue (Old Minnesota Trunk Highway 120) that is within the Washington County limits, to the intersection of Woodbine Avenue in Section

May 14 2002

6, Township 28 North, Range 21 West, a distance of 1.25 miles in total and hereby established, located, and designated County State Aid Highway of said Washington County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation of the State of Minnesota for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Washington, to be numbered as County State aid Highway 25.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Commissioner Hegberg arrived at 9:20 a.m.

FINANCIAL SERVICES DEPARTMENT

Edison Vizuite, Financial Services Director, presented an update on the long-term finance strategic issue work and proposed criteria to be used to evaluate and rank all capital needs. Four areas were looked at: 1) Fund Analysis – Identification of policy issues related to the expenditure and revenue trends and the past practices in using the funds; 2) Capital Projects – Ranking of needed capital improvements from 2003-2012 and a set of options for projects that could be funded through the sale of bonds; 3) Financial Policies – A set of policies to recommend to the County Board prior to setting guidelines for the 2004 budget cycle; and 4) Financial Forecasting – Determine type of financial forecasting that is desirable (e.g. 2 year budget, 5-year projection of revenues and expenditures).

Commissioner Peterson asked what impact tax compression would have on this process? Molly O'Rourke, Deputy Administrator, informed the Board that there will be an impact, but that is still being analyzed. As the commercial and industrial rates have been compressed, the County will generate less money. State wide initial information shows a 40% decline in tax increment financing revenue. They assume that trend will occur in Washington County, but the final analysis has not been completed.

Commissioner Peterson asked if the analysis would be done before any more bonds are sold? Ms. O'Rourke stated that the presentations from the long-term financial work group would not be ready until the end of fall and they should have the information by then. More information may be given to the Board at the workshop today from the Department of Assessment, Taxpayer Services and Elections.

Jane Harper, Principal Planner, reviewed the proposed capital project evaluation criteria format. Criteria include: Mandatory Criteria; Meeting demand; Obligations and Liabilities; Project Readiness; Fiscal Impact and Constituency Served.

May 14, 2002

Commissioner Peterson asked as these projects are reviewed will core functions be identified? Ms. Harper indicated that can be clarified under Mandatory Criteria and add it to the mission, values and goals consistency.

Commissioner Peterson asked if the County invests dollars into a road, for example, that's going to provide additional positive economic impact for the County, would that be addressed anywhere? Ms. Harper, does not believe that piece is in the criteria. Commissioner Peterson indicated she would like to see that in there.

Commissioner Stafford would like to see the criteria under Meeting Demand, "beyond replacement age", reduced in value. The last item in that category "Improves customer service or reduction costs" he feels efficiency could be added to that and given more weight. Ms. Harper suggested increasing the points to two on the "Improves customer service or reduction costs" and reducing the points to one on "beyond replacement age".

Commissioner Stafford liked Commissioner Peterson's comment about core function. He stated in the Tax Increment Financing report card it looks at economic impact on a project. He doesn't see that in these criteria, and those could be a positive. On the other side, there might be some indirect costs to that project.

Commissioner Stafford indicated he would like to leave some wiggle room on this evaluation form, because things happen. For example, public safety may have been hard to sell three years ago, today it's one of the few things that does get through the legislature. He would prefer not to be bound by an old rule that doesn't deal with a new problem.

Ms. Harper informed the Board that they will leave room on this form for the project evaluators to add comments and points based on things that they use for ranking their own projects. The most value in this process is not the absolute ranking they come up with, but in the information that they get about a project and where it has strengths and weaknesses.

Commissioner Stafford moved to approve the criteria for use in ranking future capital improvement projects and developing possible financing strategies as discussed. Commissioner Hegberg seconded the motion and it was adopted unanimously.

HUMAN RESOURCES, EMPLOYEE SAFETY AND RISK MANAGEMENT

2002-2004 Agreement with Teamsters Local No. 320 (Commander/Jail Administrator Unit)

Commissioner Abrahamson moved to ratify the 2002-2004 Agreement with Teamsters Local No. 320 as follows:

May 14, 2002

1. Duration:

January 6, 2002 through January 1, 2005

2. Wages;

Effective January 6, 2002	3.0%
Effective January 5, 2003	3.0%
Effective January 4, 2004	3.0%

3. Health Insurance:

2002	Single	\$377.00/month
	Family	\$483.00/month
2003	Single	\$433.00/month
	Family	\$555.00/month
2004	Reopener for the purpose of determining Employer contribution for health insurance contribution only.	

4. Medical Flexible Spending Account (Benefit Cafeteria Plan);

No change and convert to credits for Cafeteria Plan.

5. Other Items:A. PTO Plan

Inclusion of County designated Paid Time Off Plan in place of traditional sick leave, vacation and funeral leave policy.

B. Severance Pay

Revise to include Jail Administrator under same eligibility rules as Commanders.

C. Grievance Procedure

Add a Mediation Step after Step 3 and prior to arbitration for suspensions and terminations based on mutual agreement of the parties.

D. Clothing and Equipment Allowance

Amount of allowance for Commanders shall be monetarily equal to the allowance for the LELS unit. Change program to "credit card" system for purchase of uniforms.

Commissioner Peterson seconded the motion and it was adopted unanimously.

2002-2004 Agreement with Operating Engineers Local 49

Commissioner Peterson moved to ratify 2002-2004 Agreement with Operating Engineers Local 49 as follows:

May 14, 2002

1. Duration:

January 6, 2002 through January 1, 2005

2. Wages:

Effective January 6, 2002	3.0%
Effective January 5, 2003	3.0%
Effective January 4, 2004	3.0%

3. Health Insurance:

2002	Single	\$377.00/month
	Family	\$483.00/month
2003	Single	\$433.00/month
	Family	\$555.00/month
2004	Reopener for health insurance contribution only.	

4. Medical Flexible Spending Account (Benefit Cafeteria Plan):

No change and convert to credits for Cafeteria Plan.

5. Compensatory Time:

Employees in the technical unit may accrue comp time up to 60 hours and up to 40 hours may be paid off prior to the beginning of the last payroll period in December of each year.

6. Pay Plan and Equipment Differential:

Delete current equipment differential and restructure pay schedule for Maintenance Worker.

7. Steel Toed Footwear:

County will provide summer and winter boots for those employees determined by Risk Management and Transportation and Physical Development based on risk analysis.

8. Shift Differential for Snow and Ice Control:

Effective 2002, \$.80 per hour for hours worked between 3:30 p.m. and 7:00 a.m. when second shift has been ordered. Effective 2003, increase to \$.85 per hour and effective 2004, increase to \$.90 per hour. Pre-shift differential shall not apply to such second shift.

9. Other Items:A. Vacation

Increase accrual maximum to 210 hours.

May 14, 2002

B. Sick Leave and Vacation for New Employees

Allow new employees coming from another governmental agency the opportunity to transfer all or part of employee's sick leave and vacation balances at the discretion of the Department Head and Human Resources Director.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

2002-2004 Agreement with Assistant Washington County Attorney Association

Commissioner Abrahamson moved to ratify the 2002-2004 Agreement with Assistant Washington County Attorney Association as follows:

1. Duration:

January 6, 2002 through January 1, 2005

2. Wages;

Effective January 6, 2002	3.0%
Effective January 5, 2003	3.0%
Effective January 4, 2004	3.0%

Effective January 6, 2002, prior to the application of the general increase, incorporate modifications to Attorney Salary Plan. Incorporate on the basis of market

3. Health Insurance:

2002	Single	\$377.00/month
	Family	\$483.00/month
2003	Single	\$433.00/month
	Family	\$555.00/month
2004	Reopener for health insurance contribution only.	

4. Medical Flexible Spending Account (Benefit Cafeteria Plan);

No change and convert to credits for Cafeteria Plan.

5. Other Items:

A. PTO Plan

Inclusion of newly designated Paid Time Off Plan in place of traditional sick leave, vacation and funeral leave policy.

B. Sick Leave and Vacation for New Employees

Allow new employees coming from another governmental agency the opportunity to transfer all or part of employee's sick leave and vacation balances at the discretion of the Department Head and Human Resources Director.

May 14, 2002

C. Severance Pay

Increase maximum from \$7,500 to \$8,500 and eliminate last paragraph providing for "me too" with Local 49.

D. Grievance Procedure

Add a Mediation Step after Step 3 and prior to arbitration for suspensions and terminations based on mutual agreement of the parties.

Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Comments on Proposed TIF District by the City of Woodbury

Molly O'Rourke, Deputy Administrator, reviewed the request by the City of Woodbury for the creation of a Tax Increment Financing District for construction of an office warehouse and manufacturing facility on a 19.49-acre parcel on Wooddale Drive. Ms. O'Rourke advised the Board that this request was reviewed by various County departments and was one of the highest ranked projects she has seen.

Commissioner Peterson stated she finds this hard to support because the Board approved the Tax Abatement for the road improvement and it was with the understanding that there wouldn't be any other requests. Commissioner Stafford responded that this property right now is basically a swamp and is generating a very minimal tax base. When the project is developed it will actually yield a lot more money to the County then if it were to stay the way it is now. It is a good thing for the County tax base in the long term.

Commissioner Stafford moved to approve the proposed creation of a Tax Increment Financing District by the City of Woodbury for construction of an office warehouse and manufacturing facility on a 19.49 acre parcel on Wooddale Drive. Commissioner Abrahamson seconded the motion and it was adopted 3-2 with the vote as follows: Yes, Commissioners Abrahamson, Pulkrabek and Stafford; No, Commissioners Hegberg and Peterson.

Mission Directed Budget Saving Policy Changes

Commissioner Peterson moved to approve the following changes in the Mission Directed Budget Savings Policy:

1. Amends the definition of MDB savings to reflect the current practice (Excess revenues over budgeted revenue plus the difference between actual expenditures under budgeted expenditures).

May 14, 2002

2. Reduces the allocation to the Countywide pool as negative departmental variances or transfers will be subtracted prior to an allocation to the pool. Under the current policy, only the fund balance covers the loss of funds due to lower revenues or excess expenditures.
3. Restates MDB emphasis on County mission and goals from Purpose Statement at beginning of policy.
4. Requires that project submissions identify how it will support the County mission and goals and identify the cost/benefit to the County.
5. Eliminates Department Head review of proposals for pooled MDB savings.
6. Institutes a requirement that Departments who utilize pooled MDB savings provide an annual update to County Board.

Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Joint Powers Agreement with City of Cottage Grove

Robert Lockyear, Director of Administrative Services, presented a request by the City of Cottage Grove to administer a tax-forfeited parcel for shared use. The city has requested release of the property to construct a Park and Ride lot in collaboration with the State of Minnesota Department of Transportation. He also advised the Board that the County could use this property in the future for location of a new South Service Center.

Commissioner Peterson moved that staff develop a joint powers agreement with Cottage Grove to administer a tax forfeit parcel for shared use. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Legislative Update

James Schug, County Administrator, advised the Board that the Legislators are still working to develop a budget bill. He expects that next week or the 28th there will be more details on the budget agreement and the potential impact it has on the County for this calendar year and also the next.

WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

Commissioner Abrahamson moved to adopt **Resolution No. 2002-069** as follows:

Resolution Approving the 2003 Qualified Allocation Plan for Housing Tax Credits

WHEREAS, Congress has permanently extended the Low Income Housing Tax Credit Program by enactment of the Revenue Reconciliation Act of 1993;

May 14, 2002

WHEREAS, Treasury Regulations (the "Regulations") require allocators of low income housing credits, including the Washington County Housing and Redevelopment Authority (the "Authority") which allocates such credits on behalf of Washington County (the "County"), to provide procedures to allocate low income housing tax credits and monitor compliance of projects to which it has allocated low income housing tax credits pursuant to Section 42 of the Internal Revenue Code of 1986, as amended;

WHEREAS, the Authority has determined it is necessary and appropriate to modify the Authority's previously adopted Housing Tax Credit Qualified Allocation Plan (the "Plan"); and

WHEREAS, the Authority has adopted the Plan, as amended, in substantially the form attached hereto as Exhibit A following a public hearing regarding the revision of the Plan for which not less than 14 days notice was published in a newspaper of general circulation in the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY, that the amended Housing Tax Credit Qualified Allocation Plan previously adopted by the Authority and attached hereto as Exhibit A is hereby adopted and approved.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Abrahamson left the Board meeting at 10:35 a.m.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on the City of Hugo meeting. They are applying for funds through the Minnesota Department of Transportation and through LCMR for substantial grants for the Hardwood Creek Ditch area and bicycle path. He asked the Board to alert the legislators that Hugo is trying to obtain these grants. Commissioner Hegberg also asked that Parks staff research the possibility for help in funding the restrooms in Hugo along the Hardwood Creek Trail.

Commissioner Hegberg reported on a meeting that he and the County Administrator attended regarding the Marine Library. The Library received substantial funds from a will and there were concerns that the money would be used for capital projects rather than smaller items benefiting the library. They are also looking at cooperation between the City and school for a new library.

Commissioner Stafford reported that he will be speaking at the Law Enforcement Center Memorial Service tomorrow.

Commissioner Stafford moved that a proclamation be prepared for next week's Board meeting honoring Mark Blegen of Woodbury who has obtained the rank of Eagle Scout. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Abrahamson absent.

May 14, 2002

Commissioner Peterson reported that the AMC will hold a Region 10 meeting on May 20 at 3:30 p.m. to discuss the blueprint and a presentation from Extension. She reported that the Guardian Ad Litem program is having a special program at Howard Albertson's Farm on Tuesday. The Woodbury Mayor's breakfast will be held on May 22. She will be speaking the same day at the Chamber Luncheon.

Commissioner Pulkrabek reported that he met with Tina O'Malley, the housing coordinator, and Dan Papin to discuss the housing coordinator position. He feels Tina is doing a good job, but still has problems with the position.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:45 a.m.


BOARD WORKSHOP WITH HUMAN RESOURCES

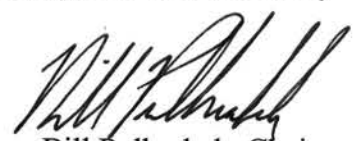
The Board met in workshop session with the Department of Human Resources, Employee Safety and Risk Management to discuss liability and tort insurance. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Judy Honmyhr, Julie Sorrem, Judy Spooner, Washington County Bulletin, and Mary Divine, Pioneer Press.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Board met in workshop session with the Department of Assessment, Taxpayer Services and Elections to receive information related to tax rates, tax capacity and market values. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Sue Kuss, Kevin Corbid, Joanne Helm, Bogdan Filipescu, Judy Spooner, Washington County Bulletin, and Mary Divine, Pioneer Press.

Attest:


James R. Schug
County Administrator


Bill Pulkrabek, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 21, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Dan Papin, Community Services Director; Kristine Tuenge, Court Services Department; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Tom Ferber, Division Manager; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Konrad Koosmann, Washington Conservation District; Edison Vizuite, Financial Services Director; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Robert Crawford, Workforce Center Division Manager; Mary McCarthy, Information Services Director; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Barry Tungseth, Denmark Township, addressed the Board on what he feels is a growing problem in Washington County. He feels the County is becoming a playground for ATV's and motorized recreational vehicles. They are using his driveway as a mogul hill and feels this could be dangerous to his grandchild. He asked that the County create an ordinance where individuals can protect their driveways from these motorized recreational vehicles. Mr. Tungseth finished by saying he was disappointed that the County Board does not have an evening meeting anymore. He had to take time off from work to get here.

Konrad Koosmann, Washington Conservation District, distributed a Services and Operations booklet for 2002. This booklet was prepared to inform the County Board of Soil and Conservation District duties. The Soil and Conservation District asked to meet with each Commissioner and take a tour in each district.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval to reappoint Richard Caldecott, May Township and Thomas Oakes, May Township, to the Carnelian-Marine Watershed District Board of Managers to terms expiring June 21, 2005.

May 21, 2002

2. Approval to appoint Kathleen Klein, Cottage Grove, to the Public Health Advisory Committee to fill an unexpired term to December 31, 2002.
3. Adoption of **Resolution No. 2002-070** as follows:

Resolution Honoring
Mark D. Blegen, of Woodbury, Minnesota,
on Achieving the Rank of Eagle Scout

WHEREAS, the purpose of the Boy Scouts of America – incorporated on February 8, 1910, and chartered by the Congress of the United States in 1916 – is to provide an educational program for boys and young adults to build character, to train in the responsibilities of participating citizenship, and to develop personal fitness; and

WHEREAS, the Boy Scouts of America endeavors to develop American citizens who have a high degree of self-reliance as evidenced in such qualities as initiative, courage, and resourcefulness; have the desire and skills to help others; understand the principles of the American social, economic, and governmental systems; are knowledgeable about and take pride in their American heritage and understand our nation's role in the world; have a keen respect for the basic rights of all people; and are prepared to participate and give leadership to American society; and

WHEREAS, the merit badge program is a vital part of the Boy Scouts of America's advancement plan and provides opportunities for youth to explore more than a hundred fields of skill and knowledge; and

WHEREAS, the Eagle Scout Award is Scouting's highest rank. To earn the Eagle Scout rank, a Boy Scout must fulfill requirements in the areas of leadership, service, and outdoor skills; and

WHEREAS, the rank of Eagle Scout carries with it a special significance for the Boy Scout, not only in Scouting but also as he enters higher education, business or industry, and community service. The award is a performance-based achievement whose standards have been well-maintained over the years; and

WHEREAS, only four percent of all Boy Scouts earn the Eagle Scout rank, which represents more than one million Boy Scouts who have earned the rank since 1911. Famous Eagle Scouts include James A. Lovell, Jr., Apollo astronaut and business executive; the Honorable Gerald R. Ford, 38th President of the United States; and Steven Spielberg, film director and producer; and

WHEREAS, the Scouts, Leaders, and Parents of Boy Scout Troop 72 recently announced that Mark D. Blegen, of Woodbury, Minnesota, completed the requirements for and was examined by an Eagle Scout Board of Review and was found worthy of the rank of Eagle Scout;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners heartily congratulates Eagle Scout Mark D. Blegen on his accomplishment and recognizes his many achievements and dedicated service.

May 21, 2002

4. Approval of amendment to 2002 contract with Human Services, Inc. for mental health services.
5. Approval to appoint Rob Smith to the Washington County Community Corrections Advisory Board as an Educational Representative.
6. Approval to execute cooperative construction agreement and signal maintenance agreement with the City of Woodbury for a project at the intersection of CSAH 16, Valley Creek Road and Interlachen Drive.
7. Approval and execution of contracts with Applied Business Communications, Inc. in the amount of \$40,780 for data cabling and Matrix Communications, Inc. in the amount of \$25,608 for a phone system for the new R.H. Stafford Library in Woodbury.

The foregoing Consent Calendar was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Commissioner Abrahamson moved to adopt an agreement with East Suburban Resources (ESR) to provide employment case management services for the Dislocated Worker Program beginning June 3, 2002 through June 30, 2003. Commissioner Peterson seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Abrahamson, Peterson and Stafford; No, Commissioner Pulkrabek.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Redistricting Plan to Establish County Commissioner District Boundaries

The Board discussed the possibility of including Marine on St. Croix in Commissioner District 3 rather than Commissioner District 1.

Commissioner Hegberg moved to adopt **Resolution No. 2002-071** as follows:

Resolution to Establish County Commissioner District Boundaries

WHEREAS, counties must redistrict County Commissioner districts after every federal census to meet the requirements of M.S. 375.025;

WHEREAS, M.S. 204B.135 requires that counties must redistrict or reconfirm district boundaries no later than May 28, 2002, and;

May 21, 2002

WHEREAS, the notice of intent to redistrict County Commissioner districts was published as required by M.S. 375.025, and;

WHEREAS, the County Board passed Resolution No. 2002-016 establishing principles for Adopting a County Redistricting Plan and the Redistricting Plan described in this resolution conforms to these principles,

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board adopts the following Commissioner District Plan for Washington County to be effective in accordance with M.S. 375.025;

Washington County Commissioner Districts shall be designated as follows:

District 1: City of Birchwood ; City of Dellwood; City of Forest Lake; City of Grant; City of Hugo; City of Mahtomedi; City of Marine-on-St. Croix; New Scandia Township; City of Pine Springs; City of White Bear Lake; and City of Willernie.

District 2: City of Lake Elmo; City of Landfall; City of Oakdale and City of Woodbury Precinct 3, bounded on the north by I-94, on the west by Radio Drive (County Road 13) and Woodbury Drive (County Road 19), on the south by Tamarack Road, the 834/833 school district boundary and Valley Creek Road, on the east by Manning Avenue (State Highway 95) and Precinct 12, bounded on the north by the 833/834 school district boundary and Valley Creek Road, on the west by Woodbury Drive, on the east by Manning Avenue, on the south by Bailey Road.

District 3: City of Afton; City of Bayport; Baytown Township; City of Lakeland; City of Lakeland Shores; City of Lake St. Croix; May Township; City of Oak Park Heights; City of St. Mary's Point; City of Stillwater; Stillwater Township; and West Lakeland Township.

District 4: City of Cottage Grove; Denmark Township; Grey Cloud Island Township; City of Hastings; City of Newport; and City of St. Paul Park.

District 5: City of Woodbury Precincts 1, 2, 4, 5, 6, 7, 8, 9, 10, 11 and 13 (that part of Woodbury not contained in District 2).

Be it further resolved, pursuant to Washington Conservation District Resolution No. 0502 dated May 8, 2002, and pursuant to M.S. 103C.311 that the Supervisor District numbers and boundaries of the Washington Conservation District shall correspond to the County Commissioner District numbers and boundaries

Commissioner Stafford seconded the motion and it was adopted unanimously.

Commissioner District Terms

Commissioner Hegberg moved to adopt **Resolution No. 2002-072** as follows:

May 21, 2002

Resolution Determining Commissioner District Terms

WHEREAS, pursuant to M.S. 375.02 the County Board must designate which Commissioner Districts shall be elected for two and four year terms to provide for staggered terms on the County Board; and

WHEREAS, pursuant to M.S. 375.025 elections are required to be held in 2002 for Washington County Commissioner Districts 1, 2, 3, 4 and 5.

NOW, THEREFORE BE IT RESOLVED, that the County Commissioner Districts # 1 and 3 be elected for two year terms in 2002 and County Commissioner Districts # 2, 4 and 5 be elected for four year terms in 2002.

Commissioner Stafford seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Pulkrabek, Peterson and Stafford; No, Commissioner Abrahamson.

GENERAL ADMINISTRATION

Legislative Update

Senator Michele Bachmann presented an overview of the 2002 State Legislative Session. She feels the counties, cities and school districts fared well during this session. Although the legislature didn't raise taxes and significant cuts were avoided, budget reserves were used. Next year there will be a significant shortfall from \$1 to \$2 billion dollars, depending on the forecast, which means taxes will need to be raised or items need to be cut. She asked the County Board members for input on where the least painful cuts would be.

Senator Bachmann reported that the bonding bill included Washington County items such as Bayport prison pond, the storm sewer project for \$1.55 million; The Brown's Creek project on the north hill in Stillwater for \$1.3 million; and Century College received \$2.5 million. She also authored statewide water quality improvement projects for about \$80 million, which will help the Forest Lake area.

Senator Bachmann indicated that they were successful in getting a 12-month extension for the Stillwater Bridge, and it remains the number one transportation project in the State of Minnesota. She believes there will be closure on this project in the coming year. The Minnesota Emergency Health Powers Act did pass and will impact the County. The bio-terrorism bill was passed.

The Commissioners discussed the following concerns: 50% Reimbursement for voting equipment purchased by the County for redistricting; Transportation funding, gas tax, transit and CSAH formula; Waste management; Emergency system; Funding for the 800 Megahertz system; Benefit of leveraging more federal dollars; and the use of the SCORE Tax.

May 21, 2002

Senator Bachmann indicated she introduced a bill that would return the transit issue to a private enterprise so no public dollars would be going into transit. Commissioner Stafford stated that long ago the transit system in the Twin Cities was private, it was called the Twin City Rapid Transit. He suggested that the legislature go back and find out why that company went out of business and couldn't make a go of it. The government had to take over the transit system because the private sector couldn't make it work.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg stated that erosion along County ditches is becoming a problem. When it rains they become brown from the dirt running down there and it fills wetlands with material that shouldn't be there.

Commissioner Abrahamson reported that the Mayor of St. Croix Beach, Dawn Beedle, suffered a possible heart attack yesterday and asked that a card be sent to her from the County Board.

Commissioner Peterson reported that the Guardian Ad Litem group would be meeting at Howard Albertson's farm this evening at 5:30.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 10:05 a.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES DEPARTMENT

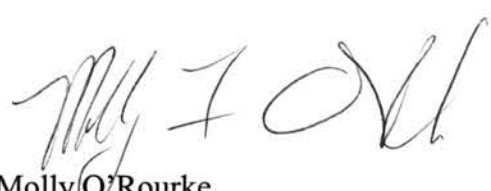
The Board met in workshop session with the Department of Community Services to discuss the status of out-of-home placement. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Molly O'Rourke, Dan Papin, Rick Backman, Pat Singel, Kristine Tuenge, Cathy Ellis, Patrick Deza, Tamara Kincaid, Debbie Kenney and Judy Spooner, Washington County Bulletin.

May 21, 2002

BOARD WORKSHOP WITH COURT SERVICES DEPARTMENT

The Board met in workshop session with the Department of Court Services to discuss juvenile placements. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Molly O'Rourke, Rick Backman, Pat Singel, Kristine Tuenge, Patrick Deza, Tamara Kincaid, Debbie Kenney and Judy Spooner, Washington County Bulletin..

Attest:



Molly O'Rourke
Deputy Administrator



Bill Pulkrabek, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 28, 2002

The Washington County Board of Commissioner met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Abrahamson, Pulkrabek, Peterson and Stafford. Commissioner Hegberg absent. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Pat Singel, Deputy Community Services Director; Mary McGlothlin, Director of Public Health and Environment; Lowell Johnson, Senior Program Manager; Edison Vizuete, Financial Services Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2002-073** as follows:

Approving Community Development Block Grant Subgrantee Agreement
with the Washington County Housing and Redevelopment Authority

WHEREAS, the Washington County Housing and Redevelopment Authority (HRA) has applied for Community Development Block Grant (CDBG) funds to rehabilitate the kitchen facility in the Raymie Johnson Senior Housing building; and

WHEREAS, improvements are needed to the kitchen facility to bring it into compliance with Public Health license and code requirements; and

WHEREAS, in order for residents to continue using the kitchen to warm and serve meals provided through the Meals on Wheels program, the facility must comply with Public Health license and code requirements; and

WHEREAS, the CDBG Citizen Advisory Committee has recommend, and the Washington County Board approved, a grant of \$93,045 to the HRA for the Raymie Johnson Kitchen Improvements project; and

WHEREAS, the Raymie Johnson Kitchen Improvements project meets all environmental requirements of the Community Development Block Grant program, and is considered an Exempt activity under 24 CFR 58.34(a)(12).

May 28, 2002

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Community Development Block Grant Subgrantee Agreement with the Washington County Housing and Redevelopment Authority for the Raymie Johnson Kitchen Improvements project.

BE IT FURTHER RESOLVED, that the Washington County Board Chair and the County Administrator are authorized to execute and sign the Community Development Block Grant Subrecipient Agreement.

2. Approval to close the following Debt Service funds which are no longer needed and have a zero balance: Fund 315, Big Marine Park Bonds; Fund 311, Carnelian-Marine Bonds; and Fund 413, 1989 CIP Bond Projects.
3. Adoption of **Resolution No. 2002-074** as follows:

Sale of Excess County Road Maintenance Equipment

WHEREAS, the County will have three excess single axle plow trucks and one articulated motor grader in the equipment inventory of the Transportation & Physical Development Department due to the discontinuance of road maintenance activities for the City of Hugo effective June 30, 2002; and

WHEREAS, the County and City have agreed to a sale and purchase of two single axle plow trucks and one articulated road grader at a negotiated price acceptable to both agencies; and

WHEREAS, the County wishes to offer the third excess single axle truck for sale to other communities within Washington County; and

NOW, THEREFORE, BE IT RESOLVED, that the County be authorized to sell to the City of Hugo two excess single axle Ford L8000 plow trucks and one Caterpillar G120 articulated motor patrol (grader) for the negotiated price of \$85,000 as agreed to by both governmental agencies.

BE IT FURTHER RESOLVED, that the County be authorized to offer the third excess single axle truck for sale to the other eight communities the County continues to provide road maintenance for, and if there is no interest, be allowed to offer the vehicle to other communities within Washington County for sale by sealed bid.

4. Approval and execution of street lighting agreement with the City of Stillwater at the intersection of CSAH 12 and 75th Street North at Rutherford Road.
5. Approval of supplemental agreement No. 2 to contract #581 with WSB & Associated, Inc. in the amount of \$75,338 for engineering design services for CSAH 13 project.
6. Adoption of **Resolution No. 2002-075** as follows:

May 28, 2002

Final Payment to Tower Asphalt, Inc. for
2001 Overlay Road Preservations

WHEREAS, the Washington County Board of Commissioners, on June 5, 2001 awarded the bid to Tower Asphalt, Inc. for the road preservation of CSAH 15, 20, 21, 24 and CR 66 and 83; and.

WHEREAS, Tower Asphalt, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Tower Asphalt, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

6. Adoption of **Resolution No. 2002-076** as follows:

Requesting State Bridge Bond Funds for Replacement of the
CSAH 4/Judicial Ditch #2 Culvert with a Bridge

WHEREAS, Washington County has been notified by the Rice Creek watershed district that the current culvert under CSAH 4 at Judicial Ditch #2 (JD#2) is hydraulically deficient; and

WHEREAS, the Rice Creek Watershed District has recommended construction of Bridge #82J09 as a 10' x 10' Concrete Box Culvert to replace the existing 115" span concrete Culvert under CSAH #4 at JD#2 as follows:

County	Road	Project #	Bridge #	Project Cost	CSAH Funds	Bond Funds	Construction Year	Old Bridge
Washington	CSAH #4	SAP 82-604-008	82J09	\$284,500	\$144,500	\$140,000	2002	None

WHEREAS, sufficient local funds for the construction of this bridge are not and will not be available, so that funding assistance from State Transportation bonds is necessary for the County to proceed with construction; and

WHEREAS, the County Board of Washington County, Minnesota, intends to proceed with design and construction of this bridge as soon as possible when State Transportation bonds are available.

BE IT RESOLVED, that Washington County commits that it will proceed with the design and contract documents for this bridge immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

Commissioner Hegberg arrives at 9:05 a.m.

May 28, 2002

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Peterson moved to communicate the following positions to the Federal delegation and request that they be included in reauthorization of the federal highway-funding bill:

- Appreciation for past support and request for continued authorization of the Wakota Bridge project;
- Support for the Metro Joint Powers Board priorities for Commuter Rail funding requests including \$6,000,000 for the Red Rock Commuter Rail Environmental Studies;
- Request authorization for the Broadway Avenue (CSAH 2) and I-35 Interchange Improvement including \$3,000,000 in funds for construction as match to State, County and City funds and that this item be included in the Washington County Capital Improvement Plan;
- Request for funding of Park and Rides along I-35;
- Request continued funding for the new Stillwater Bridge.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT**Amend Resolution Withdrawing from the EMS Radio Communications Board**

Commissioner Stafford moved to adopt **Resolution No. 2002-077** as follows:

Amendment to Resolution No. 2001-057 Extending the
Date for Washington County's Withdrawal from the
East Metro Radio Communication Board

WHEREAS, Washington County adopted a resolution on May 22, 2001, establishing its withdrawal from the East Metro Radio Communications Board with an effective date of December 31, 2002; and

WHEREAS, events occurring on September 11, 2001, raised concerns about sufficient planning time for another entity to step forward to manage and finance the system or, if no entity stepped forward, for allowing sufficient planning time for phase out of the EMS Radio Communications system and the Medical Resource Control Center to assure that a coordinated information system is maintained; and

WHEREAS, the EMS Radio Communication Board, at their December 13, 2001, meeting passed a motion recommending to the Ramsey and Washington County Board of Commissioners that the Counties' resolutions for withdrawal (as established in May, 2001) be extended for one (1) year to allow sufficient planning time.

NOW THEREFORE BE IT RESOLVED, that Washington County's Resolution No. 2001-057 be amended as follows:

May 28, 2002

That the Washington County Board of Commissioners hereby gives notice to the Chair of the EMS Radio Communications Board, and to Ramsey County, of its intent to withdraw from the Joint Agreement for operating and financing the EMS Radio Communications system effective December 31, 2003.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Recommendations of the Final Report on Public Collection

Commissioner Stafford moved to table the resolution approving several recommendations of the Final Report on Public Collection to June 11, 2002. Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

County Commissioner Nominees to the 2002-2003 NACo Steering Committees

Commissioner Peterson moved to nominate the following Commissioners for appointment to the 2002/2003 National Association of Counties Steering Committees: Commissioner Hegberg, First choice, Environment, Energy and Land Use, second choice, Finance and Intergovernmental; Commissioner Peterson, Transportation; and Commissioner Pulkrabek; Public Lands. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Legislative Update

John Kaul, County Legislative Representative, updated the Board on the 2002 Legislative Session and items of concern to the County.

Senator Jane Krentz, District 51, reviewed the 2002 Legislative Session. She feels this was a difficult session. The House and Senate acted in a bipartisan way in the beginning by addressing the \$2 billion shortfall by using most of the budget reserves and across the board cuts without raising taxes. The February budget forecast came out and there was another \$439 million deficit to solve. This phase became more partisan and difficult to solve. She feels the final solution delayed the tough decisions for future legislative sessions.

Senator Krentz reported that the Protect our Waters Act of 2002 was approved in the bonding bill, but the Governor cut portions of that. She brought an amendment to limit the off-trail use of ATV's and another bill had funding for additional trails so people would have a place to ride the ATV's. There was also an immediate ban on most cross-country travel in most State forests. In the final Game and Fish

May 28, 2002

bill, this ended up being a study involving all interested parties to report back to the legislature by January 15 with recommendations on further steps to take.

Senator Krentz stated she was disappointed in the failure to address the transportation and transit needs. She believes the gas tax needs to be raised, the CSAH formula needs to be modified and an opportunity was lost for commuter rail when funding for the North Star Corridor was not included in the bonding bill.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson indicated that Grey Cloud Island Township would like the formula for the gravel tax revisited.


BOARD CORRESPONDENCE


Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:20 a.m.

Attest:


James R. Schug
County Administrator


Bill Pulkrabek, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 4, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Jay Brunner, First Assistant County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Linda Dyer, Assessment, Taxpayer Services and Elections; Tom Ferber, Assessment, Taxpayer Services and Elections; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Don Wisniewski, Director of Transportation and Physical Development; Jim Luger, Parks Director; Dan Papin, Community Services Director; Mary McCarthy, Information Services Director; Edison Vizuite, Financial Services Director; Robert Lockyear, Director of Administrative Services; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval of the May 7 and 14, 2002 Board Meeting minutes.
2. Approval of a Certificate of Appreciation as follows:

Washington County
Certificate of Appreciation for
Superintendent Dan Hoke

WHEREAS, Superintendent Dan Hoke joined District 833 - South Washington County Schools in 1991; and

WHEREAS, Superintendent Hoke has successfully led the operations of the seventh largest school district in the State of Minnesota, with responsibility for 2,700 employees; and

WHEREAS, Superintendent Hoke has devoted the past 11 years to furthering the mission of the school district so that all learners are empowered with the knowledge, skills and attitudes for success; and

June 4, 2002

WHEREAS, Superintendent Hoke has demonstrated decisiveness and sound judgment in his tenure at School District 833; and

WHEREAS, Superintendent Hoke will be retiring from the school district this month and returning to the western United States, where he plans to live in a log home, fish, ski, visit schools in the area, and offer his services as a consultant; and

NOW, THEREFORE, BE IT RESOLVED THAT, The Washington County Board of Commissioners acknowledges with grateful appreciation Dan Hoke's service to School District 833; and

BE IT FURTHER RESOLVED THAT, The Washington County Board of Commissioners heartily congratulates Dan Hoke for his many contributions and accomplishments while serving as Superintendent of School District 833 and wishes Dan and his family the very best in retirement.

3. Approval of policy to create a new fund within the General Fund to track annual County-wide and departmental Mission Directed Savings.
4. Adoption of **Resolution No. 2002-078** as follows:

Resolution Recommending Approval of
Conveyance of Tax Forfeited Lands for an
Authorized Public Use

BE IT HEREBY RESOLVED, that the Applications for Conveyance of Tax Forfeited Land listed below be approved, free of charge, for an authorized public use, and that the Board Chair be authorized to execute the application for conveyance pursuant to M.S. 282.01 Subd 1.

<u>Government Subdivision</u>	<u>Parcel ID</u>	<u>Authorized Purpose</u>
Carnelian-Marine	31.032.20.11.0047	Open Space
Watershed	31.032.20.11.0048	Open Space
City of Stillwater	29.030.20.41.0012	Park & Open Space
	29.030.20.41.0015	Park & Open Space
	29.030.20.41.0016	Park & Open Space

5. Approval of contract to accept the grant from the Voting Equipment Grant Account through the State of Minnesota.
6. Approval to use five vehicle park permits for free drawings during the Washington County Fair, July 31 through August 4, 2002.
7. Approval of Brauer and Associates as the firm to provide consultant services in the completion of a master plan amendment for St. Croix Bluffs Regional Park in Denmark Township.

June 4, 2002

The foregoing Consent Calendar was adopted unanimously.

METROPOLITAN INTER-COUNTY ASSOCIATION

Keith Carlson, Executive Director, Bob Vanasek, Transportation and Risk Management and Claudia Brewington, Health and Human Services, presented updates on the 2002 Legislative Session.

HUMAN RESOURCES, EMPLOYEE SAFETY & RISK MANAGEMENT

Commissioner Abrahamson moved to ratify the 2002-2004 agreement with Teamsters 320 (Correctional Officers/Dispatch Unit) as follows:

1. Duration:
January 6, 2002 through January 1, 2005
2. Wages:
Effective January 6, 2002 3%
Effective January 5, 2003 3%
Effective January 4, 2004 3%
Effective in 2002, 2003 and 2004, and prior to the application of the general increase, incorporate modifications to the Pay Plan.
3. Health Insurance:
2002 Single \$377.00/month
 Family \$483.00/month
2003 Single \$433.00/month
 Family \$555.00/month
2004 Reopener for health insurance contribution only.
4. Medical Flexible Spending Account (Benefit Cafeteria Plan):
No change and convert to credits for Cafeteria Plan.
5. Shift Differential:
Effective first day of the first payroll period following County Board approval of Agreement increase by \$.05 per hour. Effective January 2003 and 2004, increase by \$.05 per hour.
6. Clothing Allowance:
Delete current language and replace with language outlining credit card concept. Maximum annual Employer contribution shall be \$360 in 2002 and 2003 and \$400 effective 2004.
7. Other Items:
 - A. Grievance Procedure
Add a Mediation Step after Step 3 and prior to arbitration for suspensions and terminations based on mutual agreement of the parties.

June 4, 2002

B. Paid Meals

Delete provision from collective bargaining agreement.

Commissioner Peterson seconded the motion and it was adopted unanimously.

FINANCIAL SERVICES

Edison Vizuite, Financial Services Director, presented an overview of a proposed contract with Wells Fargo Bank Minnesota for banking services. In the past, banking fees were offset in lieu of the bank holding \$450,000 of the County's funds. The services received from the bank include the following: Processing of checks the County receives from the public, as well as checks issued for the County's contractors; Balancing accounts through the internet; Electronic transfers; and Positive pay, which allows the County to provide the bank with an electronic tape of checks it is issuing to verify it is a valid check. Mr. Vizuite stated the contract calls for approximately \$45,000 in fees, which they found to be reasonable in view of what other counties of similar size are paying for banking services. Due to the interest rates being so low, Wells Fargo felt holding the County's \$450,000 was not profitable. The County will prepare a RFP for next year.

Commissioner Abrahamson moved to approve a contract with Wells Fargo Bank Minnesota for banking services in the amount of \$45,000 for the year 2002. Commissioner Peterson seconded the motion and it was adopted unanimously.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, indicated the issue before the Board concerns two tax-forfeited parcels on Big Marine Lake in New Scandia Township that are scheduled for auction on June 19, 2002. New Scandia Township has indicated to the County that they do not wish to pursue acceptance of these lots and they support the homeowners in that area having the opportunity to bid for the lots. Carnelian-Marine Watershed has requested a conservation easement over these parcels in accordance with Minnesota Statutes 84C.05 and 282.03. The Carnelian Marine Watershed District Board of Managers believes that granting the conservation easement will allow them to restore the shoreland, protect the water quality of Big Marine Lake and still allow the property to be sold at auction.

Mr. Corbid asked for Board direction to either work with the Carnelian Marine Watershed District to do some form of conservation easement to help protect those properties or to proceed with public sale.

Commissioner Stafford asked why the DNR passed this up? Dan Fabian, Carnelian Marine Watershed District Engineer, indicated the parcels were less than 50 feet of lake shore.

June 4, 2002

Commissioner Stafford asked the County Attorney to clarify that land forfeits to the State and the County is only a custodian for it. George Kuprian, Senior Assistant County Attorney, indicated that the County is merely the stewards for the property, the state owns the land. He has not looked at this conservation easement in depth yet, and he is not sure the County has the legal authority to grant the conservation easement. The statute allows the County to do certain things and those are the only things that can be done with tax forfeited land. The County can control the use to some extent at the sale, but even that is rather limited.

Commissioner Pulkrabek stated he was unclear as to what protection would be afforded by putting an easement on these properties. He feels they are too small to put housing on, they have lake access now and it seems that most of the neighbors are putting a bunch of junk and docks on it and it has become somewhat of a community area. Mr. Fabian stated with this conservation easement they would come in try to establish some native vegetation filter strips, also fix up the vegetated swells to provide water quality treatment before the runoff gets into the lake. If a neighboring owner buys it, it will basically double the size of his lot which he could restrict the corridor of access down to 20 feet for the off lake people, and with variances, expand his property and the Watershed will be back in here trying to prevent that from happening.

Commissioner Hegberg moved to table the request made by the Carnelian Marine Watershed District to establish a conservation easement on tax-forfeited parcels in New Scandia Township until June 11, 2002 to have the attorney look at this matter. Commissioner Peterson seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Pulkrabek, Peterson and Stafford; No, Commissioner Abrahamson.

GENERAL ADMINISTRATION

Woodbury Library Remodeling

Robert Lockyear, Director of Administrative Services, reviewed the proposed plans to remodel the existing Woodbury Library. The new R. H. Stafford Library will be completed in September and the plan is to reuse the existing library for office space. This office space will consist of the License Center and office space for the Assessors who are presently in the Woodbury City Hall, two units from the Community Services Department and relocating the Workforce Center to this location. It is anticipated that the remodeled service center will be ready in the Spring of 2003.

Commissioner Abrahamson stated he is having problems with this and the cost of a million dollars. He is concerned about next year's budget. He asked if the building could be sold, would they recover anything.

June 4, 2002

Commissioner Peterson stated she is concerned about the courts expansion and the remodeling of this building and the impact of what will happen the next couple of years at the State level and the shortfall they will be facing. She wonders if there isn't some other way of reusing this without implementing the remodeling and perhaps selling is the answer.

Commissioner Stafford agrees that next year will be tough to find money, but feels there has been good documentation of present and future needs for more space of 24,000 square feet to allow the County to continue to do its business and meet the needs that come with growth. If the building is sold, the County will have to reimburse the City of Woodbury for the land that the building sits on and then there would still be a need for 25,000 square feet. Instead of getting it at a remodeled price, the County would be out on the market either paying rent or looking for new space for its needs at a considerably higher cost per square foot.

Commissioner Peterson asked if the City of Woodbury would purchase this building and has the County received a notice from Woodbury that they want the County to take the License Center out of City Hall? Mr. Lockyear indicated the contract with the City has run out and it is at the City's option to have the County move out.

Commissioner Peterson asked how much space is being used at the Woodbury City Hall? Mr. Lockyear stated he was not sure how many square feet are being utilized. Commissioner Peterson indicated she would like to know that information.

Commissioner Pulkrabek stated he has concerns with the cost, but this is simply to advertise for bids. Bids have been rejected in the past.

Commissioner Hegberg moved to advertise for bids on the remodeling of the existing Woodbury Library. Commissioner Stafford seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Hegberg, Pulkrabek, Peterson and Stafford; No, Commissioner Abrahamson.

COMMISSIONER REPORTS – COMMENT – QUESTIONS

Commissioner Hegberg reported on the Transportation Alliance meeting he attended on Monday, June 3.

Commissioner Abrahamson referred a letter from Debra Nelson regarding County Road 5 and Pine Street and Oak Ridge Road to the Transportation and Physical Development Department for a traffic study in that area.

June 4, 2002

Commissioner Abrahamson reported that the Stillwater Bridge will be closed next week on June 11 and 12 for repair. This bridge has been under repair for the last 30 years.

Commissioner Peterson stated she has been informed that one of the major garbage haulers is commingling their recyclables and it is being taken to a landfill. She would like staff to check on that. She asked why some roads still have weight restrictions on them. She also would like to know the status of a monument depicting the 45th parallel that goes through the County. She does not believe that has been done. The Two Rivers Land Trust is looking for two more people to serve on their Board.

Commissioner Stafford advised the Board that it received a memo regarding next week's meeting regarding the Resource Recovery contracts.

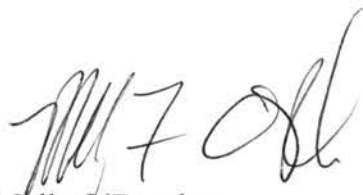
BOARD CORRESPONDENCE


Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Abrahamson and it was adopted unanimously. The Board meeting adjourned at 11:05 a.m.

Attest:


Molly O'Rourke
Deputy Administrator


Bill Pulkrabek, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 11, 2002

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Peterson and Stafford. Commissioner Abrahamson absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Mary McGlothlin, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Cindy Weckwerth, Program Manager; Dan Papin, Community Services Director; Pat Singel, Community Services Deputy Director; Martina Johntz, Planner; Mary McCarthy, Information Services Director; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Linda Dyer, Assessment, Taxpayer Services and Elections; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Don Dame, Woodbury, addressed the Board regarding the R.H. Stafford Library. He feels the drive up book return is designed incorrectly. He believes the concrete should be torn out, redesigned and installed correctly. The County Administrator indicated he would address Mr. Dame's concerns by letter.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the May 21, 2002 Board meeting minutes.
2. Adoption of **Resolution No. 2002-079** as follows:

Authorization to Offer Tax Forfeited Parcels at a
Private Sale to Adjoining Owners

BE IT RESOLVED, that the parcels listed below are tax-forfeited property in Washington County, have been classified as non-conservation; the conditions recommended by the local municipalities have been imposed; that the basic sale price for each parcel as set by the Washington County Assessor's Office has been approved and authorization to conduct a Private Sale to Adjoining Owners by the Assessment, Taxpayer Services and Elections Office has been granted; the sale method of sealed bids has been approved, and the term of sale shall be for cash only.

June 11, 2002

<u>Municipality</u>	<u>PID #</u>
Afton	33.028.20.14.0008
Cottage Grove	12.027.21.22.0005
Cottage Grove	15.027.21.22.0061
Lake St. Croix Beach	11.028.20.13.0047
St. Paul Park	12.027.22.44.0031

3. Adoption of **Resolution No. 2002-080** as follows:

Award of Bid for Printing and Delivery of Optical Scan
Ballots to MPG/Twin City Litho

WHEREAS, bids for the printing and delivery of optical scan ballots for Washington County were requested and opened on May 29, 2002 with the following results:

Ballot Printing Costs – Base Bid

	11" Ballot		14" Ballot		18" Ballot	
	Unit	Total	Unit	Total	Unit	Total
	Cost	Cost	Cost	Cost	Cost	Cost
TECHNAGRAPHICS						
Primary Election	\$.412	\$25,832	\$.495	\$31,036	\$.518	\$32,478
General Election	\$.229	\$32,518	\$.281	\$39,902	\$.293	\$41,606
Total		\$58,350		\$70,938		\$74,084
GRAPHIC DESIGN INC.						
Primary Election	\$.305	\$19,123	\$.389	\$24,390	\$.443	\$27,776
General Election	\$.186	\$26,412	\$.247	\$35,074	\$.290	\$41,180
Total		\$45,535		\$59,464		\$68,956
MPG/TWIN CITY LITHO						
Primary Election	\$.251	\$15,737	\$.309	\$19,374	\$.329	\$20,628
General Election	\$.202	\$28,684	\$.269	\$38,198	\$.289	\$41,038
Total		\$44,421**		\$57,572**		\$61,666**

**Lowest Responsible Bidder

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners award bid for the printing and delivery of optical scan ballots for Washington County to MPG/Twin City Litho, 2812 Anthony Lane South, St. Anthony, MN 55418, the lowest responsible bidder, in the amount of \$61,666.30, conditioned upon the execution of a contract as approved by law.

4. Adoption of **Resolution No. 2002-081** as follows:

Resolution Approving Community Development Block Grant
Subgrantee Agreement with the City of Cottage Grove

WHEREAS, affordable housing has been identified as a need for low and moderate income senior households in Washington County; and

WHEREAS, the City of Cottage Grove has applied for, and the County Board approved, Community Development Block Grant (CDBG) funding of \$78,075.74 to acquire land within the Highway 61 corridor; and

June 11, 2002

WHEREAS, the City will utilize land acquired in the Highway 61 corridor for an affordable housing development for 45 low to moderate income senior households.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Community Development Block Grant Subgrantee Agreement with the City of Cottage Grove for the Highway 61 Corridor Redevelopment project.

BE IT FURTHER RESOLVED, that the Washington County Board Chair and the County Administrator are authorized to execute and sign the Community Development Block Grant Subrecipient Agreement.

5. Approval of contract with Human Services, Incorporated to act as designated service agency for the Collaborative by directing the use of Children's Mental Health Collaborative funds.
6. Adoption of **Resolution No. 2002-082** as follows:

Award of Contract for Purchase and Installation of
Additional Storage Capacity for AS/400 Server-Buford
to The Kalos Group, Incorporated

WHEREAS, in order to facilitate the purchase and installation to be done within the scope of the Additional Storage Capacity for AS/400 Server-Buford, the County solicited bids for this project; and

WHEREAS, bids were opened on May 28, 2002, with The Kalos Group, Incorporated being the lowest responsible bidder in the amount of \$82,292.92 including applicable tax.

NOW, THEREFORE BE IT RESOLVED, that the bid of The Kalos Group, Incorporated be accepted and the County enter in a contract with The Kalos Group, Incorporated under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the County and The Kalos Group Incorporated be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

7. Approval of contract with BARR Engineering to complete groundwater modeling and other technical services for portions of the Cottage Grove Area Nitrate Study which is a project federally funded by a Clean Water Partnership grant administered by the Minnesota Pollution Control Agency.
8. Adoption of **Resolution No. 2002-083** as follows:

June 11, 2002

Notification to NRG Energy, Inc. of Washington County's Intent Not to Extend
the Term of Service Agreement Under the Current Terms and Conditions

WHEREAS, in 1982 (Resolution 82-1007) Ramsey and Washington Counties entered into a Joint Powers Agreement regarding waste-to-energy, which was amended in 1986 (Resolution 86-871) and 1990 (Resolution 90-246); and

WHEREAS, the Joint Powers Agreement provides that the County Board retain such powers that are not specifically delegated to the Resource Recovery Project Board, including responsibility for the Service Agreement; and

WHEREAS, on September 10, 1984 Ramsey and Washington Counties (the "Counties") issued a Request for Proposals to qualified vendors of RDF technology; and

WHEREAS, the Counties selected Northern States Power Company (NSP) as the vendor for Resource Recovery Services, and authorized negotiations of agreements for the design, construction, operation, maintenance and ownership of a facility; and

WHEREAS, the Counties and NSP entered into a Design and Construction Agreement on December 17, 1984 whereby the Vendor agreed to own, design, construct and Acceptance Test a facility; and

WHEREAS, the Counties and NSP entered into a Service Agreement on December 17, 1984 for operation of a resource recovery facility; and

WHEREAS, the Counties accepted the Ramsey/Washington County Resource Recovery Facility on July 27, 1987, making July 13, 1987 the Acceptance as defined in the Service Agreement; and

WHEREAS, NSP formed a subsidiary, NRG Energy, Inc., and transferred assets related to the facility to that subsidiary; and

WHEREAS the Service Agreement was amended ten times in 1989, 1990, 1992, twice in 1993, 1995, 1996, 1997, 1999 and 2000; and

WHEREAS, Section 11.01 of the Service Agreement provides for notice regarding renewal or extension of the Term of the Agreement to be given by the parties within fifteen years of the Acceptance Date; and

WHEREAS, the Ramsey/Washington County Resource Recovery Project Board has recommended action on such notice.

NOW THEREFORE BE IT RESOLVED, the Washington County Board of Commissioners hereby notifies NRG Energy, Inc. (NRG) that it does not intend to extend the Term of the Service Agreement under the current terms and conditions of that Agreement.

BE IT FURTHER RESOLVED, the County Board reaffirms to NRG the County's commitment to processing waste through resource recovery as part of its respective Regional/County Solid Waste Master Plans.

BE IT FURTHER RESOLVED, the County Board hereby notifies NRG of its intent to work with NRG, other metropolitan counties, the waste industry and others to identify the appropriate role for the County in

June 11, 2002

assuring that the Resource Recovery Facility is used to its maximum capacity for the entirety of its useful life.

BE IT FURTHER RESOLVED, the County Board hereby formally requests the Solid Waste Management Coordinating Board to take the lead to identify the appropriate roles for metropolitan counties in assuring resource recovery capacity beyond the expiration of current service agreements.

BE IT FURTHER RESOLVED, the Chair of the County Board is hereby authorized to notify NRG, Ramsey County and the Solid Waste Management Coordinating Board of this action.

9. Approval to transfer ownership of Washington County Sheriff's Office K-9 "Zeus" to his handler, Deputy Dan Harjes.

The foregoing Consent Calendar was adopted unanimously; Commissioner Abrahamson absent.

PUBLIC HEALTH AND ENVIRONMENT

Commissioner Stafford moved to raise from table the recommendations of the final report on public collection. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Abrahamson absent.

Commissioner Stafford moved to adopt **Resolution No. 2002-084** as amended as follows:

Acceptance of Final Report: Study on Public Collection Dated April, 2002

WHEREAS, Washington County has indicated its desire to continue to protect and ensure the public health, safety, welfare and environment of the County's residents and businesses through sound management of solid waste generated in the County; and

WHEREAS, In June 2001 (Res. No. 2001-072) Washington County directed a full exploration of development and implementation of a public collection system for solid waste in light of the potential benefits; and

WHEREAS, Washington County delegated to the Ramsey/Washington County Resource Recovery Project Board ("Project Board") the responsibility to facilitate and coordinate the exploration of and planning for a public collection system on behalf of the County, including the authorization to enter into contracts and use Project funds to advance the study; and

WHEREAS, The Project Board has conducted an extensive study of public collection, including research and public engagement, which is summarized in the Final Report: Study on Public Collection, dated April 2002; and

WHEREAS, The study has found that public collection of solid waste could provide collection services in a manner that can assist the County in meeting environmental, health and safety goals, can better allocate the costs of solid waste management among generators of waste and can manage the potential long-term financial liability on its taxpayers, including the environmental liability associated with disposal of solid waste; and

June 11, 2002

WHEREAS, The study of public collection thoroughly engaged the public, and found that the public is supportive of the environmental and health goals for waste management, but is split on the issue of public collection; and

WHEREAS, The study identified an alternative for restructuring the financing of solid waste management in conjunction with changes in contracts and regulations, which could be used in lieu of public collection; and

WHEREAS, The Project Board has received and discussed the report, and has made recommendations to the County Boards in Resolution 02-RR-2.

NOW, THEREFORE BE IT RESOLVED, The Washington County Board of Commissioners hereby accepts the Final Report: Study on Public Collection, dated April 2002.

BE IT FURTHER RESOLVED, The Washington County Board of Commissioners hereby accepts the recommendations in the Final Report, and approves them as follows:

- With regard to financing, Washington County:
 - i. States its intent to implement a waste management service charge to be collected by waste haulers as a financing tool to remove some or all of the solid waste charges from the property tax statement;
 - ii. Directs that staff from the County work with staff from Ramsey County, municipalities, the waste industry and a newly created task force to develop a specific plan and timeline for such a financing tool for each County;
 - iii. Directs staff to design the hauler collected service charge to be volume-based in its application, and
 - iv. Directs staff to return to the County Board with the plan in September 2002 so that the hauler collected service charge can be implemented during 2003;
 - v. The Washington County Board directs staff to consult with the Chair and Vice Chair of the Ramsey/Washington County Resource Recovery Project Board as needed on the contracts and assurances.
- With regard to waste delivery to the Ramsey/Washington County Resource Recovery Facility, the County Board directs staff to negotiate contracts for waste delivery with licensed waste haulers by September 2002, having a contract term through at least July 2007, containing enforcement provisions, and to assure delivery of at least 350,000 tons, with a goal of optimizing the Facility at 420,000 tons of waste generated in Ramsey and Washington Counties per year to the Resource Recovery Facility at a tipping fee appropriate to the market, and including, if necessary, services such as transfer and landfilling of waste;
- The Washington County Board directs staff to work on contracts with licensed waste haulers beyond July 2007 and through the useful life of the facility;
- The Washington County Board indicates its desire to, and directs staff to, work with municipalities to assure that State and County solid waste goals are met, including, as appropriate, incorporating appropriate service standards into municipal policies and contracts that support reduction, recycling and toxicity reduction goals;
- The Washington County Board recognizes that steps should be taken to address illegal dumping of solid waste, and will
 - i. Create partnerships with municipalities and haulers to provide increased opportunities for disposal of difficult materials, such as bulky items and brush, in order to reduce illegal dumping and burning, and
 - ii. Work with haulers and municipalities to identify violators of local mandatory collection ordinances, in order to assure that waste is being properly managed and not illegally dumped or burned.
- With regard to public awareness of solid waste issues, the Washington County Board seeks to take advantage of increased public awareness that resulted from the public collection study, and will seek to develop joint education efforts between the private

June 11, 2002

and public sector on the implementation of the new system, including promotion of waste and toxicity reduction and recycling;

- The Washington County Board will seek to create increased opportunities for the composting of source-separated organic waste, and to provide households and small businesses with greater opportunities to legally dispose of special wastes and hazardous wastes.

BE IT FURTHER RESOLVED, the Washington County Board of Commissioners hereby directs staff to develop a structure for an Advisory Work Group on Solid Waste, possibly together with Ramsey County, for the purpose of advising staff and the Board on the ongoing implementation of the recommendations in the Final Report on Public Collection, and directs staff to return with a recommendation.

BE IT FURTHER RESOLVED, the Washington County Board hereby states that, if these recommendations are implemented and good faith efforts in a public/private partnership result in progress toward the environmental goals, the County will not implement public collection at this time.

BE IT FURTHER RESOLVED, the Washington County Board further states that if the County cannot substantially achieve these recommendations, and a public/private partnership does not materialize and move the system toward the goals using these methods, then the County Board will reconsider implementation of public collection.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Abrahamson absent.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, briefly reviewed the request by the Carnelian-Marine Watershed District to establish a conservation easement on tax-forfeited parcel 31.032.20.11.0066 and 31.032.20.11.0067 in New Scandia Township. This matter was tabled last week to seek further clarification from the County Attorney's office on legal issues regarding this request.

George Kuprian, Senior Assistant County Attorney, stated that it is his opinion that the County does not have authority to grant conservation easements or drainage easements. The County is merely the manager of that property. The State owns the fee title to those two parcels in trust for all the other taxing districts. The Statute limits what the County can do with that property. Certain easements can be given, but drainage easements and conservation easements are not part of the Statutory structure for granting.

Commissioner Hegberg asked if he could bid on those parcels, can the attorney give his opinion on that? Mr. Kuprian indicated there are two competing statutes. The one that governs the bidding on tax forfeited parcels does not preclude Commissioners from bidding specifically. There is another Statute that precludes County officers from bidding on County properties. That is all encompassing. The Attorney General said in an old case that the most specific one controls. It appears that he could bid on it, but there's no guarantee. There is no case law on it.

June 11, 2002

Commissioner Peterson stated the watershed district would not be precluded from bidding on these parcels.

Commissioner Stafford asked if these parcels are already on the list for sale at auction, the Board does not need to take any action at this time? Mr. Corbid indicated that is correct. If there is no action taken by the Board, the parcels will proceed to auction on June 19 for public sale.

GENERAL ADMINISTRATION

Jim Schug, County Administrator, advised the Board that next week's Board meeting will begin at 1:00 p.m. It will meet as the Board of Equalization, then following that review the regular Board meeting will be held in the late afternoon. Following the Board meeting there is a scheduled meeting with the County's Mental Health Advisory Committee.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Stafford informed the Board that the Metropolitan Radio Board's relationship with Met Council is being changed statutorily. The Radio Board will now be on its own, so they are contracting staff and other services with Met Council rather than being under their umbrella. He asked Commissioner Hegberg to check if the Radio Board could be part of the MAGIC fund investment pool.

Commissioner Peterson reported she attended the ribbon tying ceremony between Washington and Dakota Counties yesterday, to kick off the Wakota Bridge project. It was well attended by four congressional delegation, two members from the Federal Highway Administration, Commissioner of Transportation, a number of County Commissioners from Dakota County and practically every city was represented as well as the Coalition and its business partnerships. Commissioner Peterson indicated that a conversation was held yesterday about the Stillwater Bridge. That bridge will be closed down for two days for repair. Congressman Oberstar was most concerned about the bridge. This is the last bridge in the 1989 report that indicated bridges needing replacement. The Federal delegation is most anxious to see that project move forward.

LEGISLATIVE UPDATE

Senator Len Price, District 57, reviewed the 2002 Legislative session. He stated that not too much of the County's legislative agenda was acted on because of budget difficulties, but they did manage to hold the County's harmless. The \$2.4 billion hole in the State budget was balanced by cutting a lot of what government does. That may be where the County will have to take a hard look at how that might affect it. There are a lot of people who work in State government who will be laid off, perhaps 500 to 1,000 people.

June 11, 2002

Senator Price complimented two individuals he has had close association with through the County. He stated John Kaul, the County lobbyist, does a terrific job. The other person that he has had a lot of discussions with is Jon Michels, Public Health and Environment, who has been working with the water issues the County has. He applauded the County for its part in dealing with the Lake Elmo difficulty with the plume there and also with trying to help the communities of Afton, Lake Elmo and Woodbury to talk about their future groundwater needs. He indicated that Mr. Michels has submitted a request to the Legislative Commission on Minnesota Resources (LCMR) for \$300,000 for a project that would study that groundwater use. As a member of that Commission he will do his best to shepard that through.

BOARD CORRESPONDENCE


Board correspondence was received and placed on file.


ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Abrahamson absent. The Board meeting adjourned at 10:15 a.m.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss a program to hold donated conservation easement and the next phase of the County's Purchase of Development Rights Program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Molly O'Rourke, Jane Harper, Ann Pung-Terwedo, Rick Hodsdon, Jim Luger, Larry Nybeck, Kevin Corbid, Konrad Koosmann, Bill Voedisch, May Township, Al Singer, DNR, Bill Buehl, Gateway Trail Association, Tom Jensen, Metropolitan Council, Mary Divine, Pioneer Press, and Judy Spooner, Washington County Bulletin.


Bill Pulkrabek, Chair
County Board

Attest: 
James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD

WASHINGTON COUNTY, MINNESOTA

JUNE 18, 2002

The Washington County Board of Commissioners met in regular session at 3:30 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Senior Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Don Wisniewski, Director of Transportation and Physical Development; Mike Polehna, Parks Manager; Shari Bowers, Human Resources, Employee Safety and Risk Management; Terry Slate, Human Resources, Employee Safety and Risk Management; Sue Eskierka, Human Resources, Employee Safety and Risk Management; Judy Honmyhr, Director of Human Resources, Employee Safety and Risk Management; Fatma Reichstadt, Human Resources, Employee Safety and Risk Management; Jeneen Johnson Human Resources, Employee Safety and Risk Management; Julie Sorrem, Risk Manager; Melinda Kirk, Financial Services; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Tom Ferber, Assessment, Taxpayer Services and Elections; Carol Peterson, Assessment, Taxpayer Services and Elections; Mary McCarthy, Information Services Director; Sheriff Jim Frank; Chief Deputy Steve Pott; Deb Paige, Emergency Medical Services Specialist; Chris Volkers, Court Administrator; Judge Gary Meyers; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Abrahamson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the May 28, June 4 and 11, 2002 Board Meeting minutes.
2. Adoption of **Resolution No. 2002-085** as follows:

Application to Conduct Excluded Bingo from
Scandia-Marine Lions Club

WHEREAS, on or about June 4, 2002, the Scandia-Marine Lions Club has made application for authorization to conduct bingo on July 31, August 1, 2, 3, 4, 2002 pursuant to the State of Minnesota authorizing lawful gambling; and

June 18, 2002

WHEREAS, the premises is located at the Washington County Fair Grounds, State Highway No. 5, Lake Elmo, Baytown Township, Washington County; and

THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does hereby resolve to approve the granting of a premises permit for the above-described licensee at the above-described location subject to the terms and conditions of all the laws of the State of Minnesota, the County of Washington, and Baytown township.

3. Adoption of **Resolution No. 2002-086** as follows:

Community Development Block Grant Cooperation
Agreement with the City of St. Mary's Point

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has the authority to award Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds to local governments for the purpose of providing assistance to low and moderate income households, pursuant to the Code of Federal Regulations, Title 24, Chapter 5 §570; and

WHEREAS, Washington County is a participating Jurisdiction in the HUD Community Development Block Grant and HOME Investment Partnership programs; and

WHEREAS, cities and townships within Washington County may participate in the CDBG and HOME programs by entering into a Cooperation Agreement with the County; and

WHEREAS, the City of St. Mary's Point has indicated its interest in participating in the CDBG and HOME programs beginning in 2003 and the City Council has approved a Cooperation Agreement with the County.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Community Development Block Grant Cooperation Agreement with the city of St. Mary's Point and authorizes the County Board Chair and County Administrator to sign the Agreement.

4. Adoption of **Resolution No. 2002-087** as follows:

Community Development Block Grant
Subgrantee Agreement with the City of Stillwater

WHEREAS, the City of Stillwater has applied for, and the County Board approved, Community Development Block Grant (CDBG) funds of \$43,654.63 to purchase and install shelters, tables and play equipment in Staples Park and \$50,000 to purchase and install play equipment in South Hill Neighborhood Park (Old Athletic Field); and

WHEREAS, the purpose of the Community Development Block Grant Program is to fund activities which benefit low and moderate income persons; and

June 18, 2002

WHEREAS, Staples and South Hill Neighborhood parks are located in and serve predominantly low and moderate income neighborhoods; and

WHEREAS, the Staples and South Hill Neighborhood Park Improvements projects meet all environmental requirements of the Community Development Block Grant program under 24 CFR part 58.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves the Community Development Block Grant Subgrantee Agreement with the City of Stillwater for the Staples Park Improvements project and the South Hill Park Improvements project.

BE IT FURTHER RESOLVED, that the Washington County Board Chair and the County Administrator are authorized to execute and sign the Community Development Block Grant Subrecipient Agreement.

5. Approval of the Master Grant agreement between the Minnesota Department of Trade and Economic Development and Washington County Community Services' Workforce Division to operate Dislocated Worker Program between July 1, 2002 until June 30, 2005.
6. Approval to amend a designation from the CIP fund in the amount of \$107,200 which was erroneously omitted from the list of reserves and designations at the beginning of the 2002 Fiscal Year.
7. Adoption of **Resolution No. 2002-088** as follows:

Emergency Management Performance Grant with the Minnesota
Department of Public Safety, Division Of Emergency Management

WHEREAS, the Emergency Management Performance Grant (EMPG) Program, is provided by the Federal Emergency Management Agency (FEMA) and administered by the State of Minnesota, through the Department of Public Safety, Division of Emergency Management; and

WHEREAS, Washington County has properly applied in good faith for the Emergency Management Performance Grant Program and has entered into contractual agreement for such financial assistance; and

WHEREAS, Bill Pulkrabek, Board Chair, and James Schug, County Administrator, are authorized to execute the terms of the agreement and thereby act on behalf of Washington County for all contractual obligations contained therein.

NOW, THEREFORE BE IT RESOLVED THAT Washington County fully agrees to the terms of the Emergency Management Performance Grant contract and with the passage of this resolution, officially requests the Division of Emergency Management to enforce the contract in accordance with the applicable rules and regulations.

8. Adoption of **Resolution No. 2002-089** as follows:

June 18, 2002

Eminent Domain Proceedings on CSAH 38

WHEREAS, Washington County proposes to improve County State Aid Highway 38 from 17th Street to the railroad tracks on Maxwell in the City of Newport; and

WHEREAS, the improvements consist of partial realignment, grading, aggregate base, bituminous surfacing and shouldering, concrete curb & gutter, storm sewer, bituminous path, and drainage structures as herein determined necessary to provide for the safety of the traveling public; and

WHEREAS, the acquisition of all right of way and easements over certain lands are necessary to provide for said construction; and

WHEREAS, Washington County has authority to acquire right of way and easements for highway purposes by eminent domain pursuant to Minnesota law; and

WHEREAS, Washington County has the right to acquire right of way and easements prior to the filing of an award by the court appointed commissioners pursuant to Minnesota law; and

WHEREAS, Washington County is unable to begin construction on the lands described herein until it has acquired title and possession to the necessary right of way and easements; and

WHEREAS, waiting until the commissioners file their award would delay the completion of the project, thus increasing the inconvenience to the traveling public; and

WHEREAS, Washington County has been unable to successfully negotiate the acquisition of the following required right of way and easements:

SEE ADDENDUM

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby authorizes the acquisition of said property interests by eminent domain and to take title and possession of that land prior to the filing of an award by the Court appointed commissioners.

BE IT FURTHER RESOLVED that the Washington County Attorney's Office is authorized to commence the necessary proceedings to acquire title and possession and to prosecute said action to a successful conclusion or until it is abandoned, dismissed or terminated by the County or Order of the Court.

ADDENDUM

CONDEMNATION LIST – COUNTY STATE AID HIGHWAY 38

Fee Owner: Larson Properties, LLC
C/O Allen Ofstehage
3575 Highway 13
Eagan, MN 55122
or
Larson Properties, LLC
10700 Lyndale Avenue South
Bloomington, MN 55420

Mortgagee: Pioneer Bank (fka Citizens State Bank of St. James)
123 Armstrong Blvd South
St. James, MN 56081

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Beginning at a point on the south line of said Lot 11, said point being identified as Boundary Corner B12 on Washington County Highway Right of Way Plat No. 140 – CSAH 38; thence westerly along the south line of said Lot 11, a distance of 30 feet; thence northeasterly to a point which is 10 feet perpendicular to the south line of said lot 11 and also 16.4 feet perpendicular to and west of the west line of Washington County Highway Right of Way Plat. No. 140; thence North 13 degrees 21 minutes 39 seconds West, a distance of 375.66 feet; thence North 76 degrees 38 minutes 21

June 18, 2002

seconds East, a distance of 3.27 feet; thence North 13 degrees 21 minutes 39 seconds West, a distance of 19.69 feet; thence North 76 degrees 38 minutes 21 seconds East, a distance of 7.63 feet; thence North 13 degrees 21 minutes 39 seconds West, a distance of 52.50 feet; thence South 76 degrees 38 minutes 21 seconds West, a distance of 7.63 feet; thence North 13 degrees 21 minutes 39 seconds West to a point which lies 10 feet perpendicular to and south of the north line of Lot 5 of Fourth Avenue Addition; thence South 89 degrees 47 minutes 14 seconds West to the west line of said Lot 5; thence northerly along the west line of said Lot 5 to Boundary Corner B14 as shown on said Plat no. 140; thence easterly along the south line of said Plat No. 140 to Boundary Corner B13 as shown on said Plat No. 140; thence southeasterly on the west line of said Plat No. 140 to the point of beginning.

And

Beginning at the southwest corner of said Lot 11; thence northerly along the west line of said Lot 11, a distance of 22.97 feet; thence southeasterly to a point on the south line of said Lot 11, said point being 16.40 feet easterly of the southwest corner of said Lot 11; thence westerly along the southerly line of said Lot 11 to the point of beginning.

Said Washington County Highway Right of Way Plat No. 140 is recorded as document no. 3231712 in the Recorder's Office of Washington County, Minnesota.

Fee Owner: Thomas W. Kaiser (deceased)
9435 Brookview Road
Woodbury, MN 55125

Mortgagee: Wells Fargo Bank (fka Eastern Heights Bank)
2000 Northwestern Avenue
Stillwater, MN 55082

Tenants: Kaiser Manufacturing, Inc.
94 – 21st Street
Newport, MN 55055

Acquisition Summary: 749 square feet of new right of way (fee simple)
2,378 square feet of Temporary Construction Easement
(To expire October 31, 2006)

Legal Description of New Right of Way:

Parcel No. 10 of Washington County Highway Right of Way Plat No. 140 – CSAH 38

To be acquired in fee simple.

Legal Description of Temporary Construction Easement:

A Temporary Construction Easement on a Portion of the Following Property:

Lot 1, Block 4, RED ROCK VILLAS, as surveyed and platted and now on file in the office of the Registrar of Titles of Washington County, Minnesota.
(Torrens Certificate of Title No. 56919)

Said Temporary Construction Easement described as follows:

Commencing at the southeast corner of Lot 1, Block 4, RED ROCK VILLAS; thence northerly along the east line of said Lot 1, a distance of 19 feet to the point of beginning; thence North 89° 41' 20" West, a distance of 9 feet; thence northerly parallel to the east line of said Lot 1, a distance of 71 feet; thence N 36° 16' 00" West to the north line of said Lot 1; thence easterly along the north line of said Lot 1 to

June 18, 2002

Boundary Corner B23 as shown on Washington County Highway Right of Way Plat No. 140; thence southeasterly along said Plat No. 140 to Boundary Corner B22; thence southerly along the east line of said Lot 1 to the Point of Beginning.

and

A Temporary Construction Easement on a Portion of the Following Property:

Lot 4, Block 3, RED ROCK VILLAS, as surveyed and platted and now on file in the office of the Registrar of Titles of Washington County, Minnesota.
(Torrens Certificate of Title No. 56919)

Said Temporary Construction Easement described as follows:

The north 120 feet of the west 10 feet of said Lot 4.

Said temporary construction easement is to expire October 31, 2006.

Washington County Highway Right of Way Plat No. 140 is recorded as Document No. 1111458 in the Office of the Registrar of Titles of Washington County, Minnesota.

Fee Owner: Aggregate Industries – North Central Region, Inc.
C/O Bob Bieraugel
2915 Waters Road, Suite 105
Eagan, MN 55121

Mortgagee: None

Tenants: None

Acquisition 18,055 square feet of new right of way (fee simple)
Summary: 2,891 square feet of Temporary Construction Easement
(To expire October 3, 2006)

Legal Description of New Right of Way:

Parcel Nos. 4 and 5 of Washington County Highway Right of Way Plat No. 140-CSAH 38

To be acquired in fee simple.

Legal Description of Temporary Construction Easement:

A temporary construction easement on a portion of the following described property:

Lots 1, 2, 3, 4, 5, and 6 in Block 6, PACKERS ADDITION, as surveyed and platted and now on file in the office of Registrar of Titles in and for the County of Washington, State of Minnesota; and

REGISTERED LAND SURVEY NO. 15, EXCEPT, all that part of Tract A, that lies West of a line drawn 200.00 feet East of and parallel with the West line of said Tract A, on file and of record in the office of the Registrar of Titles of the County of Washington, State of Minnesota; and

Those parts of vacated Unity Boulevard, Maxwell Avenue, otherwise designated as First Avenue, Sebastian Avenue, and Cudahy Avenue, otherwise designated as Cedar Avenue, as embraced within the boundaries of said Registered Land Survey No. 15; and

June 18, 2002

That part of vacated Oxford Avenue described as; commencing at a point on the East line of Government Lot 3, Section 26, Township 28 North, Range 22 West, Washington County, Minnesota, 32 feet North of the Southeast corner of said Government Lot 3; thence North along the East line of said Government Lot 3, 197 feet to the point of beginning; thence East at right angles a distance of 332.98 feet to a monument 33 feet West of the centerline of the State Highway over and across Packer's Addition, according to the recorded plat of said addition; thence South along a line 33 feet West of and parallel to the centerline of said Highway to the center line of Oxford Avenue as platted; thence West along the centerline of said Oxford Avenue to the East line of Government Lot 3; thence north along the East line of said Government Lot 3 to the point of beginning.

Said temporary construction easement is described as follows:

Beginning at a point on the west line of Washington County Highway Right of Way Plat No. 140, said point being 38 feet southerly of Boundary Corner B24 as shown on said plat; thence North 89° 51' 00" West, a distance of 10.00 feet; thence North 00° 09' 00" East, a distance of 38.58 feet; thence North 06° 44' 03" East, a distance of 73.13 feet; thence North 19° 07' 29" East, a distance of 116.81 feet; thence North 17° 09' 14" East to a point on the west line of said plat no. 140 which is 34.67 feet north of Boundary Corner B27 as shown on said plat no. 140; thence southerly along the west line of said plat no. 140 to the point of beginning.

Said Washington County Highway Right of Way Plat No. 140 is recorded as document no. 1111458 in the Office of the Registrar of Titles, Washington County, Minnesota.

The foregoing Consent Calendar was adopted unanimously.

GENERAL ADMINISTRATION

Honoring Daniel S. Slate Upon Achieving the Rank of Eagle Scout

Mike Polehna, Parks Manager, presented an overview of the project Daniel Slate worked on in the Lake Elmo Park Reserve. He then introduced Daniel who spoke about being a Cub Scout, Boy Scout, and Eagle Scout.

Commissioner Abrahamson recognized the parents of scouts who devote so much of their time helping their sons in the Boy Scouts. He stated that only 4% of the Boy Scouts earn this honor.

Commissioner Abrahamson moved to adopt **Resolution No. 2002-090** as follows:

Resolution Honoring
Daniel S. Slate, of Stillwater, Minnesota,
Upon Achieving the Rank of Eagle Scout

WHEREAS, the Boy Scouts of America was established on February 8, 1910, to provide an educational program for boys and young adults to build character, to train in the responsibilities of citizenship and to develop personal fitness; and

June 18, 2002

WHEREAS, the Boy Scouts of America help its members develop into American citizens who have a high degree of self-reliance with personal qualities of initiative, courage and resourcefulness; gain the desire and skills to help others in need of assistance; understand the principles of American social, economic and governmental systems; and gain skills for participation and leadership in American society; and

WHEREAS, the rank of Eagle Scout is the highest one achievable by Scouts and is the pinnacle of achievement of established requirements in the areas of leadership, service and outdoor skills; and

WHEREAS, only four percent of all Boy Scouts earn the Eagle Scout Award which places the Scout in a select group of boys who have excelled in gaining lifelong skills for their future education, business and service careers; and

WHEREAS, Daniel S. Slate of Troop 114 in Stillwater, Minnesota, has been notified by the Indianhead Council of the Boy Scouts of America that he has earned the Eagle Scout Award for his contributions as an active and dedicated Boy Scout since 1995 through his exemplary efforts and the support of his family including his mother and County employee Terry Slate; and

WHEREAS, Daniel Slate's Eagle Scout project directly helped Washington County Parks and supported nature by his research, planning and installing 30 wood duck houses in Lake Elmo Park Reserve; and

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners heartily congratulates Daniel Slate on his accomplishment in obtaining Boy Scouts' highest honor for earning the rank of Eagle Scout.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

Mission Directed Budget Savings

Commissioner Abrahamson moved to approve projects recommended by the County Administrator for funding through the 2001 Countywide Mission Directed Budget Savings Pool totaling \$491,000 as follows: Email server upgrade, \$13,000; Consulting – Network Capacity Projects, \$20,000; Replace Automated Call Distribution System, \$3,000; Create a Commissioner's Purchase of Development Rights Fund, \$250,000; Initiate website redesign project, \$45,000; Computers for processing on-line License Center transactions per state requirements, \$15,000; and Partial funding for software conversion of LEC security system. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Introduction of New District Court Judge

Jim Schug, County Administrator, introduced the new District Court Judge Gary Meyer. Judge Meyer was formerly chambered in Wright County and requested a transfer to Washington County after Judge Mass retired. Judge Meyer stated he is a resident of Washington County and is looking forward to working here.

June 18, 2002

2003 Budget Schedule

Mr. Schug presented an overview of the 2003 budget process and schedule. He asked the Commissioners if they would again hold a preliminary budget meeting for the public prior to passing the budget. It was Board consensus to continue this practice. The meeting date originally scheduled for this meeting was September 10. Since the primary election is that night no meetings can be held between 6:00 and 8:00 p.m. Staff will look into scheduling a different date or time and notify the Board.

County Auction

Mr. Schug updated the Board on the County's auction held last Saturday at the Transportation and Physical Development north shop. The auction grossed \$126,900 and there will be more information later on how the money is distributed to the different jurisdictions. County staff was commended on their efforts.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg thanked Sentence-to-Service staff for working hard at the County's auction.

Commissioner Pulkrabek announced that the Board met as the Board of Equalization today prior to the County Board meeting from 1:00 to 3:30 p.m.

BOARD CORRESPONDENCE

Board Correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 4:05 p.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES DEPARTMENT

The Board met in workshop session with the Community Services Department and the Local Mental Health Advisory Council to address the needs of children and adults with mental illness. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were Jim Schug, Pat Singel, Pam Johnson, Mark Kuppe, Rick Backman, Cathy Ferrazzo and the following members of

June 18, 2002

the Local Mental Health Advisory Council: Margot Rheinberger, Floyd Bates, Dave Benson, Barb Bogenschultz, Tony Carr, Therese Gilbertson, Marge Hooley, Tammy Kincaid, Lynn Laverdier, Cindy Rupp, Elizabeth Semotink, Jenny Tobin, and Corinne White.



Bill Pulkrabek, Chair
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE BOARD OF EQUALIZATION
OF
WASHINGTON COUNTY, MINNESOTA
JUNE 18, 2002**

Commissioner Bill Pulkrabek called the 2002 Washington County Board of Appeal and Equalization to order at 1:00 p.m. with the following members present: Commissioners Wallace L. Abrahamson, Dennis Hegberg, Myra Peterson, Chairperson Bill Pulkrabek, Richard Stafford, and Molly O'Rourke, Deputy Administrator/Auditor Treasurer.

Also present were Jim Schug, County Administrator, Kevin Corbid, ATSE Director, Bruce Munneke, Washington County Assessor, Rollie Huber, Deputy County Assessor, Sylvia Schreifels, Assessment Technical Support Supervisor, acting as recording secretary, Steve Daggett, staff appraiser, Allan Labine, staff commercial appraiser, Curtis Piepenburg, staff appraiser, and Ken Tolzmann, Forest Lake assessor.

Commissioner Pulkrabek gave the opening statement addressing the guidelines for the meeting. Fifteen minutes will be allowed for each property owner's presentation, and only classification and valuation issues should be discussed. For property owners wishing to appeal further, Tax Court is the next step.

Molly O'Rourke, as Auditor/Treasurer, administered the oath to the Board Members.

Commissioner Bill Pulkrabek, introduced Bruce Munneke, the Washington County Assessor. Mr. Munneke introduced the assessment staff in attendance; covered the procedure for today's meeting; and explained the authority of the Board.

CASE # 1 – Forest Lake – 04.032.21.23.0031 – Appearance by Dennis Kessler. The subject property is classified residential homestead, and has a value of \$211,600. Mr. Kessler claims he is being assessed for shoreline that he no longer has due to erosion. He also claims that according to current law, 75 feet of shoreline or 25,000 square feet of land would be needed to rebuild in the event something happened to his house, or if he sold the property. The Forest Lake assessor, Ken Tolzmann, commented that sales in the area support his valuation, and that he was unaware of any erosion. Commissioner Pulkrabek made a motion to continue, and Commissioner Abrahamson moved to carry case over until June 25th in order to have the property inspected for exact dimensions.

CASE # 2 – Woodbury – 03.028.21.22.0006 – Appearance by Clarence Seefert. The subject property is classified commercial/preferred classification, and has a value of \$434,900. Mr. Seefert claims that the pole buildings on the property are of very insignificant value, and used as a garage for his vehicle. Since his homestead is adjacent to this parcel, the County Assessor has recommended, based on this additional information, that the classification be changed from commercial to residential, the building

June 18, 2002

value be reduced from \$18,000 to \$500, for a total parcel value of \$416,900. The motion was carried by all Commissioners in attendance.

CASE # 3 – Woodbury – 04.028.21.41.0017 through 04.028.21.44.0032 – Seasons Villas LTD Partnership consists of 214 two-bedroom townhouses. The subject properties are classified residential non-homestead, and have a combined value of \$17,567,700. Fred Gergen and Hans Hagen attended the Board Meeting. Mr. Hagen stated that due to an agreement entered into in 1987 with the HRA, there are restrictions on the properties that adversely affect their value, i.e. 20% of the units are set aside for income restricted occupants, and any potential buyer must have a \$5,000,000 net worth and cannot resell. The County Assessor's staff used the income approach and sales comparison approach to arrive at their value. Mr. Hagen feels the county did not take the restriction issue into consideration in arriving at the Season's Villas' value, and stated he retained an appraiser who used comparisons and existing sales to come up with his \$15,000,000 figure. Commissioners Hegberg, Pulkrabek and Stafford expressed concerns relative to the restriction/HRA issue. Commissioner Hegberg asked how many years were left in the agreement, and Commissioner Stafford stated he would like to see both the HRA document, and Hans Hagen's appraisal. Commissioner Abrahamson moved to accept the current value, because with limited market value they are being taxed on \$15,000,000. The County Assessor, Bruce Munneke, stated that staff will work with Mr. Hagen in arriving at a value for the 2003 assessment, taking into consideration the restrictions and his current appraisal. Commissioner Peterson seconded Commissioner Abrahamson's motion . No change.

CASE # 4 – Woodbury – 19.028.21.34.0001 – Appearance by Attorney Frank Rheinberger on behalf of the Edna U. Triebold property. The property is classified agricultural homestead, and has a current estimated market value of \$4,760,200. Mr. Rheinberger stated that the property is located in the western part of Woodbury, and in an area that is primarily rural/agricultural. Because the property is not located within the MUSA line, and cannot currently be developed, the Assessor agreed to lower the value from \$65,000/acre to \$25,500 per acre, which lowers the estimated market value to \$2,080,200. The motion was carried with no further discussion.

CASE # 5 – Woodbury – 05.028.21.12.0032 – Appearance by Joe McKasy and legal counsel, Gary Winter, for Woodbury Business Plaza LLC, a commercial property. The County Assessor asked the County Board to reverse a reduction granted by the Woodbury Local Board that would change the value from \$1,171,300 back to \$1,353,100. The reduction was granted by the Local Board, which was unaware that the County's request for income/expense/lease information and any appraisals had not been provided. Mr. McKasy stated that the refusal to provide this information to the assessor was based on confidentiality issues, and he stated that he wanted a confidentiality agreement drawn up by the County Attorney before he would allow the County Assessor to view his leases. Additionally, Mr. McKasy stated he was contesting the sq. ft. rate of his land, not the building values. Commissioner Abrahamson stated that the Assessor should be allowed to "see the books or no change", based on the

June 18, 2002

rationale that should Mr. McKasy go on to Tax Court, he would have to provide income/expense information there as well. The motion was made and carried to follow the staff's recommendation of no change.

CASE # 6 – Forest Lake – 14.032.21.34.0003 – Appearance by Dennis Robinson. His property is classified residential homestead with a current value of \$248,600. Mr. Robinson is asking for tax equalization of all properties in the Forest Lake area. He referred to a list of parcels on which he gathered information pertaining to assessor's value vs. sale prices. Commissioner Stafford commented on the chain of command as it relates to the local assessor's quality of work. County Assessor, Bruce Munneke, stated that the Forest Lake sales ratio is at 95%, which is acceptable to the State. In response to Mr. Robinson's list of property values and sale prices, Ken Tolzmann, the Forest Lake assessor stated that Mr. Robinson is using limited market values. Regarding Mr. Robinson's property, the assessor's staff recommended no change stating that based on quality and features of the property, it could be sold without difficulty at the current value of \$248,600. The motion was made and carried to follow the staff's recommendation of no change.

CASE # 7 – Forest Lake – 07.032.21.13.0024 & 07.032.21.13.0028 – Appearance by Dennis Robinson for HOG LLC. The parcels are classified commercial with a combined value of \$445,600. Mr. Robinson commented on the valuation procedure and equalization of commercial properties in Forest Lake. This year the Assessor's Office sent him a letter requesting that income and expense data relevant to his property be provided to the county by June 12th, but no information was supplied. The motion was made and carried to follow the staff's recommendation of no change.

CASE # 8 – Cottage Grove – 21.027.21.21.0004 – Appearance by Robert Fors for NORFOR Investments. This property is classified commercial and has a current value of \$798,000. Mr. Fors stated that he was unaware his value was raised \$100,000, because the tenant in the building received the Assessment Notice. The case will be continued over until June 25th, and Mr. Fors is requested to provide income and expense data to the county prior to that meeting.

CASE # 9 – Forest Lake – 08.032.21.43.0021, 08.032.21.43.0010, & 08.032.21.43.0017 – Appearance by Richard Tschida for Tschida Investments LTD Partnership. The parcels are classified commercial with a combined value of \$710,200. There has been no change in the property value from the 2001 assessment. Mr. Tschida was sent a letter requesting information relevant to his property, and asking that the information be delivered to the Assessor's Office no later than June 12th. Since the county did not receive information from Mr. Tschida, the County Assessor has recommended no change, and he stated he will contact Mr. Tschida during the upcoming week with information regarding the three parcel sizes. Commissioner Hegberg questioned why information was not provided to the county. Commissioner Pulkabek moved for no change, and the motion was carried.

June 18, 2002

CASE # 10 – Forest Lake – 15.032.21.22.0002 – Appearance by Richard Tschida. The parcel is classified residential homestead with a value of \$758,700. Mr. Tschida stated that sewage spills have affected the value of his property. He presented a letter from the PCA regarding spills in 1998. He stated a drainage ditch runs through his property, and that there have been additional sewage spills this spring – and that local government should be addressing this issue. His case will be continued over until June 25, so that the sewage issue and land area issue can be investigated further.

CASE # 11 – Forest Lake – 24.032.21.22.0002 – James and Beatrice Meyer sent a letter in which they addressed their issues. Their property is residential homestead, and has a value of \$448,600. Their case will be carried over to June 25th.

County Board Change Authorizations and maintenance changes will be carried over to the June 25th meeting for Board approval. The meeting adjourned at 3:00 p.m.

WASHINGTON COUNTY
2002 BOARD OF APPEAL AND EQUALIZATION
JUNE 25, 2002

Following a brief recess after the 9:00 a.m. County Board meeting of June 25, 2002 – Board Members reconvened to address issues carried over from the County Board of Appeal and Equalization Meeting of June 18, 2002.

The following Commissioners were present: Wallace L. Abrahamson, Dennis Hegberg, Myra Peterson, Chairperson Bill Pulkrabek, Richard Stafford, and Molly O'Rourke, Deputy Administrator/Auditor Treasurer.

Also present were Jim Schug, County Administrator, Kevin Corbid, ATSE Director, Bruce Munneke, Washington County Assessor, Rollie Huber, Deputy County Assessor, Joyce Olson, Appraisal Technician acting as recording secretary, Ken Tolzmann, Forest Lake assessor.

County Assessor Bruce Munneke provided a memo containing the most recent valuation information on the ten properties Mr. Robinson brought to the Board's attention a week earlier. Mr. Munneke stated that in a number of cases the valuation information used by Mr. Robinson was the Limited Market Value or Estimated Market Value from earlier years. The memo also contained review dates as requested by Ms. O'Rourke.

June 25, 2002

A letter was sent to the June 18, 2002 County Board of Appeal and Equalization by James and Beatrice Meyer, and the ruling was carried over to the June 25th meeting pending additional information. **(PID 24.032.21.22.0002 – Forest Lake – residential homestead)** - An interior inspection was done by the Forest Lake assessor, and a recommendation was made to reduce the value from \$448,600 to \$398,700, due to an adjustment of basement size and allowing for functional obsolescence. Commissioner Abrahamson moved to approve the reduction, Commissioner Peterson seconded, and the motion was carried.

Dennis Kessler appeared at the June 18th County Board of Appeal and Equalization, and his case was carried over to the June 25th meeting pending additional information. **(PID 04.032.21.23.0031 – Forest Lake – residential homestead)** - The City of Forest Lake responded to Mr. Kessler's question regarding if he had a fire, could he rebuild on his site. The response was "yes", if he rebuilds in the same "footprint". The assessor recommended no change. Commissioner Peterson made a motion for no change, Commissioner Stafford seconded, and the motion carried.

Richard Tschida appeared at the June 18th County Board of Appeal and Equalization, and the ruling was carried over to the June 25th meeting pending additional information. **(PID 15.032.21.22.0002 – Forest Lake – residential homestead)** - Issues that were raised at the June 18th meeting were carried over, and addressed at the June 25th meeting: Regarding the sanitary sewer spill, the City has installed a sophisticated telemetry system that has now computerized the sewer system to deal with power outages such as the one that caused the spill on Mr. Tschida's property. Regarding the size of Mr. Tschida's property, the site is 180' in width (the actual lakeshore is approximately 220' because of being on an angle with respect to the site), and there is a 40' storm sewer easement along the westerly line. The assessor is valuing his property based on 140' feet of lakeshore. Commissioner Hegberg recommended that actual front footage be listed with the footage the property is being valued on, in order to show the adjustments taken into consideration for valuation. Commissioner Stafford recommended that staff look at how many times sewer spills have occurred. The assessor recommended the estimated market value of Mr. Tschida's property be changed from \$758,700 to \$698,300 (recalculation based on review of market). Commissioners Abrahamson, Hegberg, Pulkrabek, and Stafford voted in favor of the assessor's recommendation, and Commissioner Peterson dissented.

Robert Fors appeared at the June 18th County Board of Appeal and Equalization, and the ruling on his case was carried over to the June 25th meeting pending income and expense information data being provided to the assessor. **(PID 21.027.21.21.0004 – Cottage Grove – commercial classification)** - As of June 24, 2002 staff still had not received information from Mr. Fors regarding the lease, income/expense data, and appraisal information on his parcel. Using the income approach to value, the assessor's staff estimated the property value to be \$800,200, and it is currently assessed at \$798,000. Staff recommended no change. Commissioner Abrahamson moved for no change, Commissioner Peterson seconded, and the motion carried.

June 25, 2002

Commissioner Abrahamson made the motion to approve the maintenance change report. Commissioner Peterson seconded, and the motion carried.

Commissioner Abrahamson made the motion to approve the County Board Change Authorization Report of Settled Cases. Commissioner Peterson seconded, and the motion carried.

Elmer & Ruth Haase – Oak Park Heights – 05.029.20.12.0040

Classification change from commercial to agricultural

Value remains at \$1,091,700

Elmer & Ruth Haase – Oak Park Heights – 05.029.20.12.0041

Classification change from commercial to agricultural

Value remains at \$1,474,300

Leland Gohlike – Stillwater Township – 06.030.20.13.0003

Multi class parcel:

(Residential homestead # 1 increased from \$95,300 to \$214,400

Land increased \$85,000 & building increased \$34,100)

(Commercial class decreased from \$712,700 to \$313,400

Land decreased \$84,800 & building decreased \$314,500)

(Residential homestead # 2 decreased from \$70,000 to \$65,000

Land decreased \$5,000 & building stayed at \$30,000)

John H. & Colleen E. Hooley – Baytown Township – 07.029.20.13.0010

Reduced from \$941,700 to \$845,800

Building value reduced \$95,900

Northfork Investments LLC – Baytown Township – 08.029.20.11.0010

Multi class parcel changed to single class

Reduced total value from \$197,500 to \$122,200

Land reduced \$5,000 & building reduced \$70,300

Michael E. & Jane P. Muske – Forest Lake – 08.032.21.23.0019

Reduced from \$424,500 to \$357,900

Land decreased \$84,500 & building increased \$17,900

Randy K. & Michelle L. Johnson – Forest Lake – 15.032.21.22.0011

Reduced from \$701,900 to \$666,500

Building reduced \$35,400

June 25, 2002

CRICO of Woodlane Place LTD – Woodbury – 18.028.21.14.0017

Reduced from \$21,109,400 to \$18,841,300

Land increased \$189,600 \$ building reduced \$2,457,700

John J. & Susan A. Lindell – New Scandia Township – 18.032.20.11.0009

Reduced from \$277,100 to \$269,100

Land decreased \$8,000

Marcia Kilbourne – Stillwater City – 21.030.20.34.0142

Reduced from \$209,300 to \$186,400

Building reduced \$22,900

Karl J. & Tracy L. Fritze – Denmark Township – 22.027.20.14.0003

Returned to original value prior to Denmark Board

Changed from \$416,000 back to \$458,500

Edmond L. & Wilma A. Lambert – Woodbury – 22.028.21.31.0011

Reduced from \$584,900 to \$441,700

Building reduced \$143,200

Kam W. & Changqing Chou Law – Woodbury – 22.028.21.12.0015

Reduced from \$336,700 to \$272,000

Building reduced \$64,700

Susan L. & David A. Stewart – Afton – 29.028.20.44.0001

Multi class parcel:

(Agricultural homestead # 1 increased from \$320,000 to 495,100

Building increased \$175,100)

(Residential non-homestead # 2 decreased from \$251,500 to \$10,400

Land decreased \$62,200 & building decreased \$178,900)

Jean M. & Susan M. Kodadek – Birchwood – 30.030.21.21.0060

Reduced from \$90,300 to \$68,900

Building reduced \$21,400

Sunrise Properties LLC – White Bear Lake – 31.030.21.22.0002

Reduced from \$69,900 to \$3,200

Land reduced \$66,700

June 25, 2002

Richard T. & Sharon F. Sandquist – West Lakeland Township – 32.029.20.13.0009

Reduced from \$482,200 to \$416,600

Building reduced \$67,600

Debra M. Sanchez – Newport – 36.028.22.33.0032

Reduced from \$151,500 to \$71,600

Building reduced \$79,900

In closing, Commissioner Stafford made several recommendations relative to the County Web Site/EzGov regarding a disclaimer, explanations of terminology, etc., and a contact source to verify information. Kevin Corbid, Director of Assessment, Taxpayer Services and Elections noted that the site does contain all of these features.

The motion to adjourn the continuation of the 2002 County Board of Appeal and Equalization was made by Commissioner Peterson, and seconded by Commissioner Abrahamson. The motion carried and the Board adjourned.

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 25, 2002**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Abrahamson, Pulkrabek, Peterson and Stafford. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Jay Brunner, First Assistant County Attorney; Doug Johnson, County Attorney; Edison Vizuite, Financial Services Director; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Tammy Kincaid, Community Services Supervisor; Mark Kuppe, Human Services, Inc.; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Larry Nybeck, County Surveyor; Konrad Koosmann, Washington Conservation District; Mary McCarthy, I.S. Director; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Abrahamson to adopt the following Consent Calendar:

1. Approval of the following reappointments to the Workforce Investment Board to terms expiring June 30, 2004: Molly Wellik, State Farm Insurance, Woodbury, MN, Representing Large Business; Jerry Turnquist, Car Care Clinics, Stillwater, MN, Representing Community Based Organization; Rebecca Tholen, Lakeview Hospital, Stillwater, MN, Representing Large Business; Jane Klein, Complete Sales, Inc., Oakdale, MN, Representing Small Business; Patrick Singel, Washington County Community Services, Representing Public Assistance; Gerald Beedle, Carpenters' Union, Lakeland, MN, Representing Labor; Alan Bakke, Albak Financial Services, Inc., Forest Lake, MN, Representing Small Business; and Jack Stoehr, Department of Rehabilitative Services, Representing Rehabilitation.
2. Approval of agreement with Alpha Video and Audio, Inc. for the purchase and installation of audio and video monitoring equipment for the jail intake area.
3. Adoption of **Resolution No. 2002-091** as follows:

June 25, 2002

Minnesota Trail Assistance Program Star Trail Association

WHEREAS, Washington County Star Trail Association has developed a snowmobile trail system in Washington County; and

NOW, THEREFORE, BE IT RESOLVED, that any State Grants in Aid for the described trails be directed to Washington County for disbursal to the Washington County Star Trail Association, and application made therefore by said County; and

BE IT FURTHER RESOLVED, that the Minnesota Trail Assistance Program application and the Minnesota Trail Assistance Agreement be executed through the signatures of the Chairman of the County Board and the Washington County Administrator without further action of the County Board conditioned upon the compliance with all specification requirements and approval as to form by the Washington County Attorney's Office.

4. Approval of supplemental Agreement No. 3 to contract #581 with WSB & Associates, Inc. in the amount of \$34,524 for engineering design services for the CSAH 13 project.
5. Approval to renew road maintenance agreements with cities and townships within the County.
6. Adoption of **Resolution No. 2002-092** as follows:

State of Minnesota Cooperative Construction Agreement No. 83188-R
Project: SP82-618-10 & SP82-638-11, SP8285-79 (T.H. 494=393)
Fed. Project. HPP-IM-TEA MN 34 (115)

IT IS RESOLVED that Washington County enter into Mn/DOT Agreement No. 83188-R with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the bituminous pavement, fencing, storm sewer, water main, and turf establishment construction and other associated construction to be performed upon, along and adjacent to 7th Avenue, 21st Street, and Maxwell Avenue from Engineer Station 3+410.03 to Engineer Station 4+175.00 within the corporate City limits of Newport located south of Trunk Highway 694 under State Projects No. 82-638-11 and No. 8285-79 (T.H. 494=393).

IT IS FURTHER RESOLVED that the County Board Chair and County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Adoption of **Resolution No. 2002-093** as follows:

Approval to Execute Traffic Control Signal Agreement No. 83316R
Between the Minnesota Department of Transportation, City of Newport
City of St. Paul and Washington County for New Traffic Signal Systems
Being Built Along the Extension of Bailey Road (CSAH 18) at the New
Intersections of the I-494 and TH 61 Freeway Ramps

June 25, 2002

BE IT RESOLVED, that the County of Washington enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes, to wit:

To install new traffic control signals with street lights, emergency vehicle pre-emption and signing on Trunk Highway 61/Trunk Highway No. 10 East and West Ramps at County State Aid Highway No. 18 (Bailey Road)- Maxwell Avenue, on Trunk Highway No. 494 West Ramp at County State Aid Highway No. 18 (Bailey Road), and on Trunk Highway No. 494 East Ramp – Hastings Road at County State Aid Highway No. 18 (Bailey road); and install interconnect on County State Aid Highway No. 18 (Bailey Road) from Trunk Highway No. 10/Trunk Highway No. 61 East and West Ramps to Trunk Highway No. 494 East Ramp – Hastings Road in accordance with the terms and conditions set forth and contained in Agreement No. 83316R, a copy of which was before the Board.

BE IT FURTHER RESOLVED, that the proper County officers be and hereby are authorized to execute such agreement and any amendments, and thereby assume for and on behalf of the County all of the contractual obligations contained therein.

7. Approval to award contractor proposal and award of contract for shelving equipment and installation for the R.H. Stafford Library to Jones Library Sales, Inc., lowest responsible bidder, in the amount of \$41,296.

The foregoing Consent Calendar was adopted unanimously.

FINANCIAL SERVICES

Commissioner Hegberg moved to set a public hearing for July 9, 2002 at 9:00 a.m. to receive comment on a request to amend the 2000-2004 Capital Improvement Program by modifying the spending plan for the 2000A CIP bonds and request certification of the amended plan by the Minnesota Department of Trade and Economic Development. Commissioner Peterson seconded the motion and it was adopted unanimously.

COMMUNITY SERVICES DEPARTMENT

Job Preparation and Training Services Agreement

Robert Crawford, Workforce Center Division Manager, presented a brief overview of the proposed grant. He stated that the H-1B Skill Training Grant is a long-standing program under which foreign workers are given temporary visas to fill highly specialized jobs for which no American workers are available. A fee is charged employers to raise funds for training American workers to eventually fill these jobs. Washington County is seeking \$168,000 to serve 40 participants.

June 25, 2002

Commissioner Peterson moved to approve an agreement between Hennepin County Department of Training and Employment Assistance and Washington County Community Services Department Workforce Center Division to provide Job Preparation and Training Services from July 1, 2002 through March 15, 2004. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

Federal Grant for Local Solutions Initiative

Tammy Kincaid, Community Services Supervisor, and Mark Kuppe, Human Services, Inc., provided brief overviews of the proposed grant. Mr. Kuppe indicated the application is requesting \$3,408,445 over a four-year period to redesign and expand the availability of children's mental health services in Washington County.

Commissioner Peterson moved to authorize the Community Services Department, on behalf of the Children's Mental Health Collaborative, to submit a substance abuse and Mental Health Services Administration Federal Grant application for Local Solutions Initiative, a redesign of children's mental health service delivery in Washington County. Commissioner Abrahamson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

James Schug, County Administrator, reported that last week's tax forfeited land auction earned \$335,596.85 for 12 parcels.

Mr. Schug advised the Board that there is an alternative way of distributing funds from tax forfeited land sales that allows the County to keep an additional percentage if it is used for the acquisition of park land. This will be brought back to the County Board for further discussion.

Mr. Schug reported that he had distributed a matrix to all department heads and has asked them to go through their various programs and designate whether or not the programs are mandated by state or federal law; to what extent they are funded by other outside funding sources; whether or not they are viewed as a core function of Washington County; and, whether or not they are appropriate for some sort of legislative action that might change them either as a mandate or provide additional funding. The summary report will be available to the Board during the budget hearings in August.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported that she has noticed publicly owned lands along the highways are filled with thistles. She feels that a state that professes to have a love and respect for agriculture, has disrespect for its own properties when thistles are standing four to five feet tall.

June 25, 2002

Commissioner Hegberg discussed the energy meeting he attended last week. In looking at the Court expansion, he stated there are federal grants available for the use of fuel cells. He asked that be looked at when adding heating and cooling equipment. Also there is a new process in California that liquidizes natural gas to be used for heavy equipment, trucks and buses and it reduces the cost of doing those plants from \$2 to \$3 million down to \$400,000, which is a significant reduction. He is not sure if that would work in Minnesota because of the temperature, but maybe it should be looked at for snowplowing and heavy equipment.

Commissioner Hegberg asked that a letter be sent to the Federal delegation reminding them that the County would like MSW designated as a renewable resource. He understands that Congress will be discussing that issue again this summer.

Commissioner Pulkrabek has requested some information be sent over from the City of Oakdale about a five-acre parcel that has a potential for some development and is available for PDR funding. The City and residents in that area may be interested in preserving that parcel rather than have it go out for residential development. He asked that the PDR Committee take a look at the parcel.

Commissioner Pulkrabek indicated that the Board of Equalization will meet following the County Board meeting.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Abrahamson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:00 a.m.



Bill Pulkrabek, Chair
County Board

Attest:



James R. Schug
County Administrator