



[Washington County Board of
County Commissioners:
Minutes and Agenda
Packets](#)

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Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	01/06/2004	2004-001	Award of 2004 newspaper publication bids and transportation legal notices.	18	2
	01/06/2004		Metropolitan Mosquito Control update.	18	7
	01/20/2004		Update on land protection initiatives.	18	26
	01/20/2004	2004-014	Supporting continuation of the Metropolitan Radio Board.	18	31
	01/20/2004		Workshop held to discuss the 2004 county work plan and membership and operating procedures for county advisory committees.	18	33
	01/27/2004		Revisions to the Washington County Data Practices Manual, No. 1300.	18	36
	01/27/2004	2004-018	Adoption of the 2004-2008 WACO CIP.	18	40
	01/27/2004		Public hearing held to consider the 2004-2008 CIP.	18	40
	01/27/2004		Revisions to Policy No. 1110 governing members and operating procedures for county advisory committees, boards and commissions.	18	42
	02/03/2004		Revised Airline Travel Credit and Travel Policy No. 1020.	18	45
	02/03/2004		Additional \$15,000 to City of Oakdale to match funding for acquisition of open space.	18	46
	02/10/2004		Establish reserves and designations of fund balances for FY ended 12/31/03.	18	51
	02/17/2004		Agree. transferring \$73,757 of State Natural Resources Block Grant to WACO Conservation District for Wetland Conservation Act.	18	62
	03/02/2004		Workshop held to discuss the 2004 County Board initiatives and work plan.	18	79
	03/23/2004		Auth. staff to work w/Stillwater Twp. in concept to acquire a parcel through the PDR Program.	18	92
	04/20/2004	2004-042	Pledge annually unencumbered funds from the debt service fund.	18	111
	04/20/2004		Proclamation - WACO Volunteers Day, 4/20/04.	18	118
	04/20/2004		Mary Rivard, CVS Program Manager, presented awards to the following: The Uprising, Tartan High School; Don Junker and Ron Roeller; and Dick Abel.	18	119
	04/20/2004		Proclamation - National Volunteer Week, 4/18-24/2004.	18	120
	04/27/2004		Proclamation - National County Government Week, 4/26-30/04.	18	127
	04/27/2004		Workshop held to receive direction for the 2005 budget process.	18	130
	04/27/2004		Workshop held to discuss performance measurement and improvement progress to date.	18	130
	05/04/2004		Matt Mahler, Stillwater Area High School, attended today's Board meeting as part of a class assignment.	18	132
	05/04/2004		Workshop held to discuss a request from Cogentrix, Cottage Grove, for proposed expansion.	18	133
	05/11/2004	2004-053	Supporting the Regional Greenways Collaborative.	18	138
	05/11/2004	2004-054	Support legislation providing for exemption from personal property tax for the proposed expansion of the Cogentrix Power Generating Facility in Cottage Grove.	18	138

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Administration	06/08/2004		Workshop w/Metropolitan Council to discuss issues of regional and county significance.	18	162
	06/15/2004		2003 Countywide Mission Directed Budget Savings Pool.	18	163
Assessment, Taxes & Elections	01/06/2004	2004-005	Auth. acceptance of credit card payments for property taxes.	18	7
	01/06/2004		E-payment services supplement w/USBank for payment of property taxes.	18	8
	01/13/2004		2004 fees for Washington County.	18	19
	01/13/2004	2004-011	Lawful gambling exemption resolution for Ducks Unlimited-Hastings Chapter #208.	18	19
	01/13/2004		Retain legal counsel, exterior and interior wall construction for the LEC.	18	20
	01/20/2004		Set public hearing date of 2/10/04 for consideration of 2004 liquor license fees.	18	25
	01/27/2004		Public hearing held to consider naming of three previously unnamed bodies of water.	18	37
	01/27/2004	2004-017	Ordering the naming of three previously unnamed bodies of water, Margaret Lake, Farney Creek and North Farney Creek.	18	39
	02/03/2004	2004-019	Lawful gambling exemption for Pheasants Forever Mississippi Longtails.	18	45
	02/03/2004		2003 assessment classification and valuation change list.	18	46
	02/10/2004		Special event 3.2 percent malt liq. lic., Fireman's Ball, New Scandia, 2/28/04.	18	51
	02/10/2004		Public hearing held to consider increase to liquor license fees.	18	54
	02/10/2004	2004-021	Impose new liquor license fees.	18	55
	02/10/2004		Public hearing to consider detachment and annexation in Dancing Waters 4th Addition in Woodbury for February 24, 2004.	18	55
	02/17/2004		Amend civil process fees - Orders.	18	62
	02/24/2004		Public Hearing, detachment and annexation of parcels of Dancing Waters 4th Addition, Woodbury.	18	69
	02/24/2004		Approval of detachment and annexation of Dancing Waters 4th Addition parcels. Findings of Fact to be prepared and brought back next week for approval.	18	70
	02/24/2004	2004-025	Classification of tax-forfeited parcels as non-conservation.	18	70
	03/02/2004		Liq. Lic. Afton Alps, 4/1/04 - 3/31/05.	18	75
	03/02/2004		Consumption and Display permit, New Scandia Community Senior Center, 4/1/04 - 3/31/05.	18	75
	03/02/2004		Liq. Lic. The Scandia Creamery, 4/1/04 - 3/31/05.	18	75
	03/02/2004		Findings of Fact, Conclusions of Law and Order granting the detachment and annexation of parcels in the City of Woodbury, Dancing Waters 4th Addition (Phase 2).	18	75
	03/02/2004		Substitute Property Appraiser II position for a Deputy Assessor/Appraisal manager.	18	77
	03/16/2004	2004-026	Lawful gambling exemption for the Carpenter Nature Center.	18	81
	03/16/2004		Liq. Lic. SSG Corp., 4/1/04 - 3/31/05.	18	82
	03/16/2004	2004-027	Lawful gambling exemption - MN Waterfowl Assoc. - St. Croix Valley Chapter.	18	82
	03/23/2004		Liq. lic., The Point, Inc. 4/1/04 - 3/31/05.	18	91
	03/23/2004		Liq. lic. Stoneridge Golf Club, 4/1/04 - 3/31/05.	18	91
	03/23/2004		Liq. Lic. Big Marine Lake Store, 4/1/04 - 3/31/05.	18	91

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Assessment, Taxes & Elections	03/23/2004		Board workshop held to discuss 2004 property taxes.	18	94
	04/06/2004		Renew Consumption and Display Permit, Dance Permit, wine, on sale license and 3.2 malt liquor license for the Withrow Ballroom, 4/1/04 - 3/31/05.	18	95
	04/06/2004		Liq. Lic. Meister's Bar/Grill/Scandia, 4/1/04 - 3/31/05.	18	96
	04/06/2004		Liq. Lic. for AJL Enterprises, Inc. Scandia Olde Town Liquor, 4/1/04 - 3/31/05.	18	96
	04/06/2004	2004-035	Repurchase - John G. Steiner, former owner.	18	99
	04/06/2004		Workshop held to discuss 2004 assessment report.	18	102
	04/13/2004	2004-037	Lawful gambling exemption from the American Red Cross, St. Croix Valley Chapter.	18	103
	04/13/2004		Fees for Children's Therapeutic Services and Support.	18	104
	04/13/2004		Petition for detachment and annexation of parcels in Pine Springs from ISD 622 to ISD 832 approved.	18	106
	04/20/2004	2004-043	Lawful gambling exemption for St. Paul East Parks Lions.	18	112
	04/27/2004		Liq. Lic. Veteran's Rest Camp Association, Inc.	18	123
	04/27/2004		Workshop held to discuss the Help America Vote Act.	18	130
	05/18/2004		Liq. Lic., Outing Lodge at Pine Point, 4/1/04 - 3/31/05.	18	141
	05/18/2004	2004-056	Order for hearing to consider a petition to name a previously unnamed pond for June 22, 2004 at 9:00 a.m.	18	142
	05/25/2004	2004-057	Lawful gambling exemption for the Caseski Opp-ortunity Fund.	18	147
	05/25/2004		Workshop held to discuss property tax software system utilized in WACO.	18	152
	06/08/2004	2004-062	Subdivision of Parcel 36.029.21.33.0008 and classification of the newly created parcels as non-conservation.	18	158
	06/15/2004	2004-064	Ballot bid award to Graphic Design, Inc. for primary and general elections.	18	164
	06/15/2004		Board of equalization hearings held. Continued to 6/22/04.	18	168
	06/22/2004		Abatement, Oscar Carlson, \$10,860, Forest Lake.	18	170
	06/22/2004		Public hearing to consider naming of previously unnamed pond.	18	171
	06/22/2004	2004-068	Approving the naming of a previously unnamed pond as Veronica Pond.	18	172
	06/22/2004	2004-071	Conveyance - TFL for an auth. public use to the City of Stillwater.	18	175
	06/22/2004		Board of Equalization continued from 6/15/04.	18	182
Central Services	06/08/2004		Utilize the State of MN's auction and E-bay for Sheriff's office confiscated property.	18	155
	06/08/2004		Revise procedural changes to Policy #1805, Purchase Card Program.	18	155
Commissioners	01/06/2004		Commissioner Stafford Chair, Commissioner Peterson Vice Chair for 2004.	18	1
	01/06/2004		Board Meeting dates set for 2004.	18	2
	01/06/2004		Memorial Day appropriations of \$100.	18	5
	01/06/2004		Commissioner committee assignments for 2004.	18	11
	01/06/2004	2004-009	Honoring Trent Tufte, Cottage Grove, on achieving the rank of Eagle Scout.	18	14

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Commissioners	01/06/2004	2004-010	Commending the City of Woodbury for being ranked Money Magazine's best place to live in in the central US.	18	15
	01/06/2004		Comm. Pulkrabek asked for more information on St. Louis county's decision to open more land for ATV use.	18	15
	01/06/2004		Former Afton Councilmember Pat Tierney passed away.	18	16
	01/06/2004		Comm. Hegberg asked that \$100 donation be considered for the Scandia Elementary Memorial Day program.	18	16
	01/06/2004		Comm. Hegberg asked for discussion about the County Board becoming the Library Board and HRA Board.	18	16
	01/13/2004		2004 fees for Washington County.	18	19
	01/13/2004		Revision to Policy No. 2014, petty cash and change fund.	18	19
	01/13/2004		Workshop w/Information Services for an update on HIPAA privacy requirements.	18	21
	01/13/2004		Workshop w/Community Services to discuss the inheritance clause utilized in community land trust ground leases.	18	22
	01/13/2004		Workshop w/Transportation and Physical Development to discuss an environmental review report for the north and south plan and draft master plan for the south shop.	18	22
	01/20/2004		Appt. Commissioner Kriesel as alternate to the Resource Recovery Board.	18	31
	01/20/2004		Workshop w/Administration to discuss the county work plan for 2004 and membership and operating procedures for county advisory committees.	18	33
	01/20/2004		Workshop with the Workforce Investment Board for an update on its strategic plan.	18	33
	01/27/2004		Michael Jay, Forest Lake, contractor for Rice Creek Watershed District have not been paid.	18	35
	01/27/2004		Revisions to Data Practices Manual Policy No. 1300.	18	36
	01/27/2004		Public hearing held to consider the naming of three previously unnamed bodies of water.	18	37
	01/27/2004		Public hearing held to consider the 2004-2008 CIP.	18	40
	01/27/2004		MN Recreation and Park Association Award of Excellence.	18	41
	01/27/2004		Revision to the County Advisory Committees, Boards and Commissions Policy No. 1110.	18	42
	01/27/2004		MICA approved resolution supporting the position that the Metro. Radio Board continue as a separate entity.	18	43
	01/27/2004		Comm. Stafford reported that the Metro. Radio Board Executive Committee is considering imposing a 3-year time limit on requests for 800MHz funding.	18	43
	01/27/2004		Workshop w/Transportation & Physical Development to discuss the City of Grant's request to amend the WACO Comp Transportation Plan.	18	44
	02/03/2004		Revised Airline Travel Credit and Travel Policy No. 1020.	18	45
	02/03/2004		Revision of the County Acceptable Use Policy No. 3001.	18	46
	02/03/2004		Comm. Peterson concerned with state subcontracting contracts for information on food stamps, Medicaid and other healthcare aides for Minnesota to India.	18	48
	02/03/2004		Commissioner Pulkrabek asked for more information about TABOR, taxpayers bill of rights.	18	48

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Commissioners	02/03/2004		Workshop w/Transportation and Physical Development to discuss policy addressing trail access requests to county parks.	18	48
	02/03/2004		Workshop w/Transportation and Physical Development and Mn/DOT, update of the St. Croix River Crossing project and issues related to TH 36.	18	49
	02/10/2004		Public hearing held to consider increase in liquor license fees.	18	54
	02/10/2004		Comm. Peterson asked to bring back the advisory committee policy for further discussion on term limits.	18	58
	02/10/2004		Workshop w/HRA Board to discuss projects and issues of mutual interest and concern.	18	59
	02/10/2004		Workshop w/Public Health and Environment to discuss emergency energy issues and work plan of the Metropolitan Counties Energy Task Force.	18	59
	02/17/2004		Policy addressing trail access requests to county parks.	18	62
	02/17/2004		Revised Contract Administration Guidelines, Policy No. 1201.	18	62
	02/17/2004		Workshop w/Transportation and Physical Development, review 2025 highway needs and revenue forecast and legislation modifying county wheelage tax statutes.	18	66
	02/24/2004		Human Resources Policy No. 5504, Appearance Policy.	18	68
	02/24/2004		Human Resources Policy No. 5006, Reclassification Requests.	18	68
	02/24/2004		Public Hearing held to consider the detachment and annexation of certain parcels in the Dancing Waters 4th addition in Woodbury.	18	69
	02/24/2004		Comm. Pulkrabek will send letter in support of the City of Lake Elmo's bill regarding its challenges with the Met. Council.	18	73
	02/24/2004		Workshop w/Transportation and Physical Development, discuss Beacon Shores Office Park proposal for access to CSAH 13.	18	73
	03/02/2004		Workshop w/Administration to discuss the 2004 County Board initiatives and work plan.	18	79
	03/16/2004		David Junker spoke to the Board on the following issues: Shady Birch Resort; Valley Creek Road; Wheelage tax; and Administrators salary.	18	81
	03/16/2004		Joint meeting of Ramsey and Washington counties scheduled for April 13 at the Oak Marsh Golf Club.	18	88
	03/16/2004		Workshop w/Sheriff to discuss proposals for improved Court's security.	18	89
	03/23/2004		Anoka, Dakota, Ramsey and Washington County Board Chairs met to discuss the creation of a database of various cooperative opportunities between counties.	18	94
	03/23/2004		Board consensus to not get involved in grant money offered from the State to non-profit agencies in WACO for transpiration during the bus strike.	18	94
	03/23/2004		Workshop w/ATSE to discuss 2004 property taxes.	18	94
	04/06/2004		Revisions to Policy #2017, WACO Collections Policy.	18	97
	04/06/2004		Revisions to Policy #2019, WACO Investment Policy.	18	97
	04/06/2004		Rep. Eric Lipman will not be seeking a third term.	18	101

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Commissioners	04/06/2004		Joint meeting w/Ramsey County Board next week at Oak Marsh Golf Course.	18	101
	04/06/2004		Workshop w/Transportation and Physical Development for an update on the request for access on CSAH 13 at CSAH 10 in Oakdale.	18	102
	04/06/2004		Workshop w/ATSE to discuss 2004 assessment report.	18	102
	04/06/2004		Workshop w/Transportation and Physical Development held to discuss the courts expansion, law enforcement center projects and north and south service centers.	18	102
	04/13/2004		Workshop w/Transportation & Physical Development for an update on the Cottage Grove East Ravine Pre-Design study.	18	110
	04/20/2004		Nelson family named Washington County Farm Family of the Year.	18	119
	04/20/2004		AMC proposing that counties hold bake sales this summer to raise money to fill pot holes.	18	119
	04/20/2004		Comm. Peterson asked that the county reply to the Metropolitan Coalition of Chambers and its opposition to the wheelage tax proposed by WACO.	18	119
	04/20/2004		Report on last week's joint meeting with Ramsey County Board.	18	120
	04/20/2004		Workshop w/Library Board to discuss the County Library strategic plan.	18	121
	04/27/2004		David Junker questioned Board on funds for new courts construction.	18	123
	04/27/2004		Public Hearing - CDGB and HOME expenditures for 2004 program year.	18	124
	04/27/2004		Update on future of Met. Radio Board.	18	129
	04/27/2004		Workshop w/Community Services to discuss developmental disabilities on autism.	18	129
	04/27/2004		Update on 800 MHz funding.	18	129
	04/27/2004		Workshop w/Administration to discuss performance measurement and improvement progress to date.	18	130
	04/27/2004		Workshop w/ATSE to discuss the Help America Vote Act.	18	130
	04/27/2004		Workshop w/Administration to receive direction for the 2005 budget process.	18	130
	05/04/2004		Commissioner Kriesel stated he would not be seeking re-election.	18	132
	05/04/2004		Workshop w/Administration to discuss a request from Cogentrix, Cottage Grove, for proposed expansion.	18	133
	05/04/2004		Workshop w/Sheriff's Office to discuss 800 MHz system funding.	18	133
	05/11/2004		Revision of Policy No. 2014, Petty Cash and Change funds.	18	135
	05/11/2004		Cont. public hearing from 4/27/04 - CDBG projects for 2004.	18	136
	05/11/2004		Comm. Kriesel reported that the HRA is holding a special meeting this afternoon to discuss a possible partnering w/other entities for the purchase of East Metro Place.	18	139
	05/11/2004		Workshop w/Community Services, Community Corrections, Public Health & Environment, Sheriff and County Attorney to review the prevalence and impact of methamphetamines in WACO.	18	140
	05/11/2004		Judge Carlson's retirement reception, 5/28 at 1:00 and the Law Enforcement Memorial on May 14, 12:00.	18	140

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Commissioners	05/11/2004	2004-063	Commissioner Stafford updated the Board on the Met. Radio Board and the 800 MHz system.	18	140
	05/11/2004		Workshop w/Community Services to discuss the CDBG program allocation strategy evaluation project.	18	140
	05/18/2004		Milton Knoll, county committee member, passed away.	18	144
	05/18/2004		Robert Lafayette, HRA Board, submitted his resignation letter effective 5/18/04.	18	144
	05/18/2004		Workshop w/Community Services to receive a report on the Medicaid Waivers Study by the Office of the Legislative Auditor.	18	145
	05/18/2004		Workshop w/Community Services, Workforce Center Division, for an update on the diversionary work program and implementations.	18	145
	05/25/2004		June 1 Board meeting canceled.	18	151
	05/25/2004		MN Extension to ask for supplemental fund in the ag area for 2005 budget.	18	151
	05/25/2004		Change in MAAA formula distribution of funds.	18	152
	05/25/2004		Comm. Stafford reported: County Administrator Schug evaluation completed; Metro Radio Board extended for two years; Discussion about feasibility of the Metro Radio Board and 911 Board combining; Informal discussion with City of Oak Park Heights on land detachment for the Govt. Center campus.	18	152
	05/25/2004		Workshop w/ATSE to discuss property tax software system utilized in WACO.	18	152
	05/25/2004		Dedication of Veteran's Memorial in Stillwater, May 31, 2:00 p.m.	18	152
	05/25/2004		Workshop w/Public Health and Environment to review a study on residential collection of household hazardous waste.	18	153
	06/08/2004		Two minutes of silence for President Ronald Reagan who passed away on June 5.	18	155
	06/08/2004		Revise procedural changes to Policy #1805, Purchasing Card Program.	18	155
	06/08/2004		Appreciation to Barry Johnson, Woodbury City Administrator.	18	160
	06/08/2004		Report on ribbon cutting ceremony for the 2.7 mile trail at the Cottage Grove Ravine Regional Park.	18	161
	06/08/2004		Workshop w/Financial Services to review the 2003 collections annual report.	18	162
	06/08/2004		Workshop w/Metropolitan Council to discuss issues of regional and county significance.	18	162
	06/15/2004		Workshop w/Transportation and Physical Development to discuss request by Denmark Township to have county sign a CUP for the St. Croix Bluffs Reg. Park.	18	168
	06/22/2004		Choc Junker, Stillwater, questioned county employees running for commissioner position; and, funding for removal of houses for govt. center parking.	18	169
	06/22/2004		Public hearing to consider naming of previously unnamed pond.	18	171
	06/22/2004		Workshop w/Veterans Service to review trends and significant accomplishments in Veterans Services.	18	176
Community Corrections	01/06/2004		Reappt. Lloyd Knudson, Community Corrections Advisory, 2nd term, 12/31/05.	18	3
	01/06/2004		Reappt. Pat Zenner, Community Corrections, 12/31/05.	18	5

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Community Corrections	01/06/2004		Reappt. Sheriff Jim Frank, Community Corrections, 12/31/05.	18	5
	01/06/2004		2004-2005 Community Corrections Comprehensive Plan.	18	5
	01/06/2004		Reappt. Chief Lindy Swanson, Community Corrections Advisory, 12/31/05.	18	5
	01/06/2004		Reappt. Cindy Rupp, Community Corrections, 12/31/05.	18	5
	01/06/2004		Reappt. Sonnie Smith, Community Corrections Advisory, 12/31/05.	18	5
	01/06/2004		Reappt. Mary Waldkirch, Community Corrections Advisory, 12/31/05.	18	5
	01/27/2004		Agree. w/Tubman Family Alliance, victims/families domestic abuse service.	18	36
	02/24/2004		Renew contracts for multi systemic therapy w/Penticoff Community Counseling, Inc., The Van Group, Inc. and Willow Branch Counseling Services.	18	67
	02/24/2004		Renew Juvenile Accountability Block Grant, P.L.A.C.E. II Program.	18	67
	03/23/2004		Renew services agreements: Children's Home Society and Family Services, White Bear Lake Community Counseling Center, Forest Lake Youth Service Bureau and Youth Service Bureau, Inc.	18	91
	06/08/2004		Appt. Richard Gustafson, Community Corrections Advisory Board, 1st term to 12/31/05.	18	156
	06/22/2004		Return Intensive Supervised Release services and funding to the MN Dept. of Corrections.	18	173
Community Services	01/06/2004		Reappt. Gary Kriesel, Community Services Advisory, 2nd & final, 12/31/06.	18	3
	01/06/2004		Reappt. Sue St. Sauver, Community Services Advisory, 1st full term, 12/31/06.	18	3
	01/06/2004		Reappt. Bharat Tandan, CDBG, 2nd & final, 12/31/06.	18	4
	01/06/2004		Reappt. John Colbert, Community Services, 2nd and final term, 12/31/06.	18	4
	01/06/2004		Reappt. Chloette Haley, Community Services, 12/31/06.	18	5
	01/06/2004		Reappt. Anthony Carr, Mental Health Advisory, 12/31/06.	18	5
	01/06/2004		2004-2007 contract w/Cedar Ridge, Inc.	18	5
	01/06/2004		2004-2007 contract w/On-Belay of MN, Inc. (dba Anthony Louis Center).	18	5
	01/06/2004		2004-2007 contract w/Fairview Health Services (dba Fairview Recovery Services).	18	5
	01/06/2004		2004-2007 contract w/Burkwood, Inc.	18	5
	01/06/2004		Reappt. Darcy Miner, Community Services Advisory, 12/31/06.	18	5
	01/06/2004		2004-2007 contract w/Kinnic Falls Alcohol-Drug Abuse Services, Inc.	18	6
	01/13/2004		Workshop held to discuss the inheritance clause utilized in community land trust ground leases.	18	22
	01/20/2004		2004-2007 contract w/We Care Counseling, Inc.	18	23
	01/20/2004		2004-2007 contract w/HSI, New Choices.	18	23
	01/20/2004		2004-2007 contract w/Haven Chemical Health Systems, LLC (dba The Haven).	18	23
	01/20/2004		2004-2007 contract w/Avalon, Inc.	18	23
	01/20/2004		Children's Mental Health Services Grant from Dept. of Human Services.	18	24
	01/27/2004		2004 contract w/Community Volunteer Services for medical related transportation services.	18	36

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Community Services	01/27/2004		Accept \$179,062 to assist children and adults through a mental health crisis; Provision to be included in HSI contract.	18	36
	01/27/2004		2004 Family Means contract for respite care services.	18	36
	02/10/2004		2004 contract w/Rule 36 Limited Partnership of Duluth III, residential services at Hamilton House in Lake Elmo.	18	51
	02/10/2004		Appt. Stephanie Lenartz, CDBG Citizens Advisory, non-profit rep. to a term expiring 12/31/06.	18	51
	02/10/2004		2004-2006 contract w/Families for Effective Autism Treatment, home based mental health services for children w/severe emotional disturbance.	18	52
	02/10/2004		Contract w/New Perspective of MN, Inc., assisted living plus services and respite services.	18	52
	02/10/2004		Denial of request by the Mental Health Advisory Council to add a Communications Representative position to this committee.	18	57
	02/17/2004		2004 contract w/Human Services, Inc., mental health services, chemical health services, transportation services and resources for elder care services.	18	62
	02/17/2004		Appt. Patricia Grover, Community Services Advisory, to fill unexpired term to 12/31/05.	18	62
	02/17/2004		2004 contract w/HRA, housing subsidies for individuals w/serious and persistent mental illness, under Bridges II Program.	18	62
	02/17/2004		Contract w/Green Gables, LLC, assisted living plus services.	18	62
	02/17/2004		Extend the Child Protection Citizen Review Panel through 12/31/05.	18	64
	02/17/2004		2003 Child Protection Citizen Review Panel Annual Report.	18	64
	02/24/2004		Contract w/Oak Ridge Place.	18	68
	02/24/2004		Contract w/HRA for housing coordinator position.	18	68
	03/02/2004		2004 contract w/Stivland (dba Harbor Shelter & Counseling Center).	18	77
	03/16/2004		Contract w/CommonBond Communities, Inc. for financial case management services.	18	82
	03/16/2004		2004-2006 contract w/Opportunity Services, Inc. day training and habilitation services.	18	82
	03/16/2004		2004 cooperative agree. w/Sheriff, County Attorney and Court Administrator to administer the child support enforcement program.	18	82
	03/16/2004		2004-2006 contract w/East Suburban Resources, day training and habilitation.	18	82
	03/23/2004		2004-2006 contracts to provide home and community based services for persons w/developmental disabilities: ACR Homes, Inc., Community Living Options, Inc., New Challenges, Inc., New Directions, Inc., Sur la rue, Inc., Thomas Alen, Inc., Partnerships for Minnesota Futures, Inc. Outcomes, Inc., and Owakih, Inc.	18	92
	04/06/2004		2004-2006 contract w/Legacy Endeavors, Inc., home and community based services to persons w/developmental disabilities.	18	96
	04/06/2004		2004-2006 contract w/MDM Rubicon, Inc. home and community based services to persons w/developmental disabilities.	18	96

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	04/06/2004	2004-033	Contract w/REM Minnesota Community Services, Inc., home and community based services for persons w/developmental disabilities.	18	96
	04/06/2004		2004-2006 contract w/Northeast Residence, Inc. home and community based services to persons w/developmental disabilities.	18	96
	04/06/2004		2004-2006 contract w/Cooperating Community Programs, LLC, home and community based services to persons w/developmental disabilities.	18	96
	04/06/2004		2004-2006 contract w/Mains'l Services, Inc., home and community based services to persons w/developmental disabilities.	18	96
	04/06/2004		2004-2006 contract w/Minnesota State Operated Community Services for home and community based services for persons w/developmental disabilities.	18	96
	04/06/2004		Contract w/Phoenix Alternatives, day training and habilitation services for persons w/developmental disabilities.	18	97
	04/06/2004		Set public hearing for April 27, 2004 for CDBG and HOME Investment Partnership Program funds.	18	97
	04/06/2004		HOME consortium joint powers agreement.	18	97
	04/13/2004		Fees for Children's Therapeutic Services and Support.	18	104
	04/13/2004		Contract w/Interim Health Care Assisted Living Program, assisted living plus services.	18	104
	04/20/2004		Agree. w/Human Services, Inc., domestic abuse assessment and treatment and P.L.A.C.E. program in Stillwater.	18	112
	04/20/2004		2004 contract w/Therapeutic Services Agency, Inc., home based mental health, therapeutic support to foster care, family community support and parenting assessment services.	18	112
	04/20/2004		New automated system for determining eligibility and providing case management for the Minnesota Health Care Programs.	18	117
	04/27/2004		Public Hearing - CDBG and HOME expenditures for 2004 program year. Public Hearing continued to May 11 and record opened for comments to May 7 at 4:30.	18	124
	04/27/2004		Workshop held to discuss developmental disabilities on autism.	18	129
	05/11/2004		Social Services Information System technology agree. w/Human Services, Inc.	18	135
	05/11/2004	2004-052	2004 Annual action plan and amendments to the 2002 annual action plan for the CDBG and HOME Investment Partnership Programs, and authorize submission of a grant request to the U.S. Dept. of housing and urban development.	18	136
	05/11/2004		Workshop held to discuss the CDBG program allocation strategy evaluation project.	18	140
	05/11/2004		Workshop held to discuss prevalence and impact of methamphetamines in WACO.	18	140
	05/18/2004		2004 contract w/HSI, designated service agency for the Children's Mental Health Collaborative.	18	141
	05/18/2004		Adult mental health grants application w/MN Dept. of Human Services.	18	141
	05/18/2004		Workshop held to receive a report on Medicaid Waivers Study by the Office of the Legislative Auditor.	18	145

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	05/25/2004		Appt. Gerald Beedle, Mental Health Advisory Committee, 1st term to December 31, 2006.	18	151
	06/15/2004		Certification of SSIS #102344322, provide adult foster care services to related person.	18	164
	06/15/2004		2004 agree. w/American Red Cross, St. Paul Chapter, emergency social services and crisis response services.	18	164
	06/15/2004		Appt. Leslie Patten, CDBG, 1st term, 12/31/06.	18	166
	06/22/2004		\$60,000 state and federal grant for Child Care Resource and Referral.	18	170
	06/22/2004	2004-069	CDBG allocation strategy.	18	172
Court Administration	05/25/2004		Table to next Board meeting request for contract w/Tab Products for high-density mobile storage system.	18	148
	06/15/2004		Contract w/Tab Products for a high-density mobile storage system.	18	165
Financial Services	01/13/2004		Revision to Policy No. 2014, petty cash and change fund.	18	19
	02/10/2004		Contract w/Larson, Allen & Weishair Co., LLP, independent auditors for WACO for the fiscal years 2003-2005.	18	56
	04/06/2004		Revisions to Policy #2017, WACO Collections Policy.	18	97
	04/06/2004		Revisions to Policy #2019, WACO Investment Policy.	18	97
	05/11/2004		Revision of Policy No. 2014, Petty Cash and Change funds.	18	135
	06/08/2004		Workshop held to review the 2003 collections annual report.	18	162
HRA	01/06/2004		Reappt. Paul Rebholz, HRA, 1st full term, 12/31/06.	18	4
	01/06/2004		Reappt. Janet Wuorenma, 1st full term, 12/31/06.	18	4
	02/10/2004		Workshop held to discuss HRA projects and issues of mutual interest and concern.	18	59
	03/16/2004	2004-032	\$14,000,000 multifamily housing revenue bond (Woodland Place Apartments Project) Series 1988 and extending the scheduled maturity date.	18	85
	04/20/2004	2004-044	2005 qualified allocation plan for housing tax credits.	18	112
	04/20/2004	2004-050	Allowing commissioner appointment to the HRA Board of Commissioners.	18	117
	05/18/2004		Robert Lafayette submitted his resignation letter from the HRA Board.	18	144
	05/25/2004		Appt. Commissioner Nile L. Kriesel to the HRA Board, unexpired term to 12/31/05.	18	147
Human Resources	06/15/2004		Remove the County Board Chair and County Administrator as ex-officio members of the HRA Board.	18	166
	01/06/2004		Reappt. Robert Taival, Personnel Board of Appeals, 12/31/06.	18	4
	02/24/2004		Policy No. 5006, Reclassification Requests.	18	68
	02/24/2004		Policy No. 5504, Appearance Policy.	18	68
	04/06/2004		Banding/Grading for new classification of Taxation Program Coordinator at C43-1.	18	98
	04/06/2004		Contract w/Elert & Associates, updating the Business Continuity Plan.	18	99
	05/04/2004		MCIT report given by John Bower.	18	131
	06/15/2004		MCIT to discuss county's reserve deputies and whether they are covered by insurance and in which activities.	18	166
Information Services	01/06/2004		New county web site launched 1/5/04.	18	11

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Information Services	01/13/2004		Workshop for update on HIPAA privacy requirements.	18	21
	02/03/2004		Revision of the County Acceptable Use Policy No. 3001.	18	46
	02/10/2004		Extend annual software maintenance agree. for JD Edwards financial system.	18	52
	05/18/2004		Change department name of Information Services to Information Technology.	18	141
Information Technology	05/18/2004		Change department name of Information Services to Information Technology.	18	141
Internal Auditor	05/11/2004		Appt. Dennis Hanna, Internal Audit Advisory Committee, fill unexpired term to 12/31/05.	18	135
Legislation	02/03/2004		Forward cathode ray tubes (CRTs) legislative resolution to county local governments for their consideration.	18	46
	02/10/2004		Legislative update: TABOR, Wheelage tax, Help America Vote Act, and Utility and Energy issues.	18	58
	02/17/2004		Legislative update presented.	18	64
	02/17/2004		Support County Option, SF 1666 A-2 amendment related to Help America Vote Act.	18	65
	02/24/2004		Legislative update given. Consensus to send wheelage tax letter to local Chambers.	18	72
	03/02/2004		Legislative update.	18	78
	03/16/2004		Legislative update.	18	88
	03/23/2004		Legislative update presented.	18	92
	04/06/2004		Legislative update presented: fiscal disparities program; sentencing activities; compromise to review of preliminary plats; taxation of aggregate resources; reductions in funding for health and human services; direct deposit of county employee checks; TABOR amendment.	18	100
	04/13/2004		Legislative update: Collateralizaiton requirement; \$1 million grant to counties added to sex offender bill; bill requiring a courts facility in both the North and South amended.	18	109
	04/20/2004		Update presented.	18	117
	04/27/2004		Legislative update presented.	18	128
	05/04/2004		Legislative update.	18	132
	05/11/2004		Legislative update.	18	137
	05/18/2004		Legislative update.	18	143
	05/25/2004		Legislative update given by John Kaul.	18	150
	05/25/2004		Staff to prepare power point presentation to service clubs, chambers and city councils showing the problems county is facing w/transportation issues.	18	150
Library	01/06/2004		Reappt. Nancy Remakel, Library Board, 2nd & final, 12/31/06.	18	4
	01/13/2004		Appt. Pauline Schottmuller, Library Board, 1st term, 12/31/06.	18	20
	02/17/2004		Amend the 2004 Library budget to accept \$135,000 grant from MELSA.	18	62
	04/20/2004		Workshop held w/Library Board to discuss the County Library strategic plan.	18	121
	04/27/2004		Update given on Library Board meeting: Workshop on strategic plan helpful; Foundation structure; Commissioners becoming the Library Board.	18	128
	05/25/2004		Appt. Paul White, Library Board, fill unexpired term to 12/31/05.	18	151

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Library	06/22/2004		Report on recent Library Board meeting: Approval of concept to seek special legislation to auth. the County Board as the governing board for the library system.	18	175
Public Health & Environment	01/06/2004		Reappt. Donald G. Scheel, MN Extension Committee, 12/31/06.	18	4
	01/06/2004		Reappt. Marguerite Rheinberger, MN Extension Committee, 1st full term, 12/31/06.	18	4
	01/20/2004		Agree. w/May and New Scandia Townships, 201 collector systems operation and maintenance services.	18	24
	01/20/2004		Agree. w/U of M, extension programs and staff.	18	24
	01/20/2004		Agree. w/MN BWSR for challenge grant funds to integrate groundwater and surface water management in southern WACO.	18	24
	01/20/2004		Agree. w/MN Dept. of Public Safety, homeland security funding.	18	25
	01/27/2004	2004-015	Contract w/Barr Engineering, Woodbury/Afton Area Groundwater Study.	18	36
	01/27/2004		Results of the 2003 Mercury Free Program in County schools. Demonstration by Clancy the mercury- detecting dog.	18	41
	02/03/2004		Forward cathode ray tubes (CRT) legislative resolution to county local governments for their consideration.	18	46
	02/10/2004		Board workshop to discuss emergency energy issues and work plan of the Metro Counties Energy Task Force.	18	59
	02/24/2004		Appt. Sheriff Jim Frank, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Joe Rheinberger, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Brian Krafthefer, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Sheila Colbert, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Bruce Stafford, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Dr. Charles Bransford, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Dr. John Kvasnicka, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Julie Schmidt Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Mary Hauser, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. John Mickelson, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Jeff Anderson, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Craig Morris, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Craig Waldron, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Robert Ring, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Dennis Seefeldt, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Jan George, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Bill Fiest, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Loren Carver, Public Health Emergency Preparedness.	18	68
	02/24/2004		Appt. Peggy Berg, Public Health Emergency Preparedness.	18	68

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	02/24/2004		Appt. Dr. R.J. Frascone, Public Health Emergency Preparedness.	18	68
	03/16/2004		Creation of an Ad Hoc Waste Management Plan Group.	18	87
	03/23/2004		Update on Baytown Township groundwater contamination and well construction area presented by MN Dept. of Health staff.	18	93
	04/06/2004		Appt. Eugene Anderson, and Ned Gordon to the Groundwater Advisory Committee.	18	95
	04/06/2004		Convert a Special Project Emergency Services Specialist to regular full-time status.	18	97
	04/06/2004		Increase in FTE for Dietetic Tech. from 1.0 FTE to 1.2 FTE.	18	97
	04/06/2004		Amend 2002 supplemental planning grant w/MN Dept. of Public Safety, Div. of Emergency Mgmt. to extend the contract to 3/31/04.	18	98
	04/06/2004		Licenses w/municipalities for use of real property for the collection of household hazardous waste.	18	98
	04/20/2004		Appt. Joel Buys, Groundwater Advisory Committee.	18	112
	04/27/2004		Agree. w/MN Dept. of Agriculture for partial funding toward mgmt. of waste pesticides at the household hazardous waste facility.	18	126
	04/27/2004		Update on recycling program and review of visit by the Green Guardian.	18	127
	05/11/2004		Contract w/REM Minnesota Community Services, Inc., services to eligible residents.	18	136
	05/25/2004		Workshop to review a study on residential collection of household hazardous waste.	18	153
	06/08/2004		Appt. Sara Jane Minehart, MN Extension Committee, 1st term to 12/31/06.	18	155
	06/08/2004		Amendment #1 w/Olsen Thielen & Co., financial audit services, July 1, 2004 to June 30, 2005.	18	156
	06/08/2004		Awards to Met. Solid Waste Management Coordinator Board for waste education and reduction programs, Green Guardian Campaign and the mercury exchange program.	18	160
Recorder	06/15/2004		Plat of Arcola Preserve, May Township.	18	164
Regional Rail Authority	02/17/2004		Election of Officers, update on Union Depot Analysis.	18	61
	06/15/2004		Took action on the following Red Rock Corridor matters: Res. No. RRA-2004- 001, cost sharing agree. for alternatives analysis-scoping study; Res. No. RRA- 2004-002, grant agree. w/Mn/DOT; and RRA-2004-003, contract w/Kimley-Horn and Associates, complete alt. analysis- scoping study.	18	167
Sheriff	01/06/2004		Transfer ownership of K-9 Fraser to his handler, Deputy Marv Stutz.	18	6
	01/27/2004		Grant agree. w/MN DNR for snowmobile safety enforcement.	18	37
	02/17/2004		Agree. w/Justice Benefits, Federal reimbursement for housing illegal aliens in county jail.	18	62
	02/17/2004		Amend civil process fees: Orders from \$32 + mileage to \$40 + mileage.	18	62
	03/16/2004		Workshop held to discuss proposals for improved Court's security	18	89
	04/06/2004		Two full time equivalents in the Sheriff's Office, funded through surplus 2003 revenues, to increase Courthouse security.	18	99

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Sheriff	04/13/2004	2004-038	Recognizing Public Safety Dispatchers in WACO in honor of National Public Safety Telecommunications week.	18	104
	04/13/2004		Modify agree. w/U.S. Marshals, allow Federal Bureau of Prisons inmates to participate in WACO work release program.	18	104
	04/20/2004	2004-045	Annual county boat and water safety grant agreement.	18	113
	04/27/2004		Cont. .40 Special Project Bailiff through 12/2004.	18	123
	05/04/2004		Workshop held to discuss 800 MHz system funding.	18	133
	05/25/2004		Grant w/State of MN, Commissioner of Public Safety, Div. of Emergency Management, Weapons of Mass Destruction grant funding for radio equipment.	18	148
	05/25/2004		Subscriber agree. w/Metropolitan Radio Board allowing access to the Region Wide 800 MHz Radio System.	18	148
	06/15/2004		Recognition of Explorer Post who placed 4th and 3rd at the recent state competition.	16	165
Societies	01/06/2004		Operations grant to Ag. Society.	18	5
	02/10/2004		Grant for \$3,000 to update web site.	18	56
Transportation-Facilities	01/06/2004		Reappt. Manley Ellerston, Historic Courthouse Advisory, 1st full, 12/31/05.	18	3
	01/06/2004		Reappt. Jean Brown, Historic Courthouse Advisory, 2nd term, 12/31/05.	18	4
	01/06/2004		Reappt. Gayle Hudak, Historic Courthouse Advisory, 4th & final, 12/31/05.	18	4
	01/06/2004		Reappt. Donna Reynolds, Historic Courthouse Advisory, 2nd term, 12/31/05.	18	4
	01/06/2004	2004-003	Bid award for painting services w/in county facilities for 2004 to Hammernick Decorating.	18	6
	01/06/2004		Amendment No. 10 w/ThyssenKrupp Elevator Corporation, 2004 maintenance.	18	6
	01/06/2004	2004-002	Final payment for Historic Courthouse masonry repairs to Advanced Masonry Restoration.	18	6
	01/06/2004	2004-004	Bid award for electrical services w/in facilities for 2004 to Polyphase Electric.	18	7
	01/13/2004		Workshop held to discuss an environmental review report for the north and south shop and draft master plan for the south shop.	18	22
	01/27/2004		South Shop Master Plan to Woodbury for their approval.	18	37
	02/10/2004	2004-020	Purchase Carlsen property, 14904 60th Street North, Stillwater, for Government Center parking lot.	18	52
	02/10/2004		Amend. No. 3. office space leases with title companies.	18	52
	02/10/2004		Lease with South WACO Schools, for storage space at the R.H. Stafford Library in Woodbury.	18	52
	02/10/2004		Grant to WACO Historical Society for \$3,000 for Historical Society's web site.	18	56
	03/02/2004		Auth. advertisement for sale-to be moved or demolished on site and materials/refuse to be removed from houses located adjacent to the south end of the Govt. Center parking lot.	18	77
	03/16/2004		Amend. No. 1 to contract w/Hammernick Decorating for interior painting work at the Historic Courthouse.	18	84
	04/06/2004	2004-034	Bid award for exterior stucco application at North Shop to Brian Peterson Stucco.	18	98

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Facilities	04/06/2004	2004-036	Final payment to the City of Woodbury for the R.H. Stafford Library construction.	18	100
	04/06/2004		Workshop held to discuss courts expansion, law enforcement projects and north and south service centers.	18	102
	04/13/2004		2003 annual report for the Historic Courthouse.	18	109
	04/20/2004		Gifts for the Historic Courthouse program.	18	114
	04/20/2004	2004-047	Bid award for 2004 crackseal maintenance of county roads to Daffinson, Inc.	18	114
	04/20/2004	2004-048	Multiple award of bids for the sale or demolition and removal of houses on the Government Center Parking lot expansion site.	18	115
	06/08/2004	2004-060	Bid award for chimney replacement at the Historic Courthouse to Advanced Masonry Restoration.	18	156
	06/22/2004	2004-067	Final payment, exterior stucco application, north shop to Brian Peterson Stucco.	18	170
Transportation-General	01/06/2004	2004-006	Auth. a petition for the repair and maintenance of conveyance of fee ownership of Forest Lake Outlet Structure.	18	8
	01/20/2004	2004-013	Bid award for provision of vehicle fuel supply for 2004 to Yokum Oil Company.	18	24
	01/27/2004	2004-016	Sell approximately 11.21 tons of scrap aluminum to Great Western Recycling Industries.	18	37
	02/17/2004		Agree. w/Stonebridge Elementary School grounds, grooming.	18	63
	03/16/2004		Contract w/Evergreen Land Services Company to provide land acquisition and relocation services.	18	84
	04/06/2004		Reappt. Dennis Hanna, South Washington Watershed, to a first full term expiring May 1, 2007.	18	95
	04/06/2004		Contract w/SRF Consulting Group, Inc. for consulting engineering services for the south parking lot expansion.	18	98
	04/20/2004		Appt. Brian Johnson, South Washington Watershed, 1st term expiring 5/1/07.	18	112
	05/04/2004		License w/Cemstone, Inc. for seasonal transfer of loads at the south shop.	18	131
	05/25/2004		Reappt. Richard Bohrer and John Bower to the Carnelian-Marine Watershed District Board of Managers to June 21, 2007.	18	147
	06/22/2004	2004-070	Market development for recycled asphalt shingles.	18	174
Transportation-Parks	01/06/2004		Reappt. Margaret Vogel-Martin, Parks and Open Space, 3rd & final, 12/31/06.	18	3
	01/06/2004		Reappt. Jaclyn Ulrich, Parks and Open Space, 2nd term, 12/31/06.	18	4
	01/06/2004		Reappt. Janet Norton, Parks and Open Space, 3rd & final, 12/31/06.	18	4
	01/20/2004		Amend Met Council grant agreement, acquisition within Big Marine Park Reserve.	18	24
	01/27/2004		MN Recreation and Park Association Award of Excellence.	18	41
	02/03/2004		Workshop held to discuss policy addressing trail access requests to county parks.	18	48
	02/17/2004		Policy addressing trail access requests to county parks.	18	62
	02/24/2004		Denial of request by Lillian Linder for equestrian and bike entrance to Lake Elmo Park Reserve.	18	71

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Parks	03/16/2004		Budget amendment for the use of \$93,200 in fund balance to pay for four pieces of equipment not purchased in 2003.	18	84
	04/06/2004		Results of 2003 regional solicitation for transportation projects grants.	18	100
	04/13/2004		Advertise for bids on the sale of 0.3230 acres of land located at Pine Point Park.	18	105
	04/13/2004		2003 annual report.	18	109
	05/04/2004		Early startup plan for the Big Marine Park Reserve boat launch.	18	131
	05/25/2004		Contract w/Brauer and Associates, Inc. complete master plan for the St. Croix Valley Trail.	18	150
	06/08/2004	2004-059	Minnesota Trail Assistance Program, Star Trail Association.	18	156
	06/08/2004	2004-058	Minnesota Trail Assistance Program grant request.	18	156
	06/08/2004	2004-061	Bid award for sale of excess land at Pine Point Park to Alan Downie.	18	157
	06/15/2004		Workshop held to discuss request by Denmark Township to have county sign a CUP for the St. Croix Bluffs Regional Park.	18	168
	06/15/2004		Use of five vehicle park permits for free drawings during the County Fair, 8/4 - 8/8, 2004.	18	177
Transportation-Roads	01/06/2004		Amend. No. 1 to the jurisdictional transfer portion CSAH 28 to include a county contribution of \$50,000.	18	9
	01/06/2004		Agree. for jurisdictional transfer of a portion of CSAH 28 to the City of Bayport.	18	9
	01/06/2004	2004-008	Acquire right of way on CSAH 28.	18	10
	01/06/2004	2004-007	Revoking portion of CSAH 28, City of Bayport.	18	10
	01/13/2004		Budget amendment, use of \$37,608.88 in fund balance to pay back the City of Woodbury or overcharges on CSAH 19.	18	20
	01/13/2004	2004-012	Agree. for traffic control signal at intersection of CSAH 10 and Heron Avenue in Oakdale.	18	20
	01/27/2004		Metro Transit service update and funding sources.	18	42
	01/27/2004		Workshop held to discuss the City of Grant's request to amend the WACO Comp Transportation Plan.	18	44
	02/03/2004		Workshop w/Mn/Dot for update on St. Croix River Crossing Project and issues related to TH 36.	18	49
	02/17/2004	2004-022	Installation and maintenance of stop sign, intersection of Bay Drive and CSAH 34 in Forest Lake.	18	62
	02/17/2004	2004-023	Railroad crossing signal w/gates at intersection of Stagecoach Trail North in Bayport.	18	63
	02/17/2004		2003 Minnesota County Maintenance Work Zone Safety Award from Mn/DOT.	18	63
	02/17/2004		\$1,000 safety grant from 3M through the National Association of County Engineers.	18	64
	02/17/2004		Workshop held to review 2025 highway needs and revenue forecast and legislation modifying county wheelage tax statutes.	18	66
	02/24/2004	2004-024	Final payment to Tower Asphalt, Inc. for road construction on CSAH 13, in Lake Elmo and Oakdale.	18	69
	02/24/2004		Workshop held to discuss Beacon Shores Office Park proposal for access to CSAH 13.	18	73
	03/02/2004		Road allotments for county townships.	18	77

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Transportation-Roads	03/16/2004	2004-028	Agree. w/MnDot for traffic control signal maintenance, No. 86101M.	18	82
	03/16/2004	2004-029	Bid award for CSAH 28 road construction to Tower Asphalt, Inc.	18	83
	03/16/2004	2004-031	Bid award for CSAH 7 bituminous overlay to Tower Asphalt, Inc.	18	84
	03/16/2004	2004-030	Agree. w/Union Pacific Railroad and Mn/Dot for RR crossing signals at CSAH 15 in Lake Elmo.	18	84
	03/23/2004		Supplemental Agreements No. 3 and No. 4 w/SRF Consulting Group, Inc. for the environmental and preliminary design services for reconstruction of Valley Creek Road and Century Avenue South.	18	93
	03/23/2004		Discussion on options for the I-494 and Valley Creek Road interchange. Options for construction timelines were also discussed.	18	93
	04/06/2004		Workshop held for an update on the request for access on CSAH 13 at CSAH 10 in Oakdale.	18	102
	04/13/2004	2004-039	Bid award for seasonal materials, sand supply, plant mixed bituminous supply and plant mixed bituminous surface inplace.	18	104
	04/13/2004	2004-040	Roadway improvement & traffic signal construction adjacent to TH 61 on CSAH 22 and Hastings Ave. in St. Paul Park and Cottage Grove.	18	105
	04/13/2004	2004-041	Right-in/Right-out commercial driveway access to CSAH 13.	18	106
	04/13/2004		Workshop held for an update on the Cottage Grove East Ravine pre-design study.	18	110
	04/20/2004	2004-046	Offer to sell memorandum of conditions and quit claim deed transferring property to MN Dept. of Transportation.	18	113
	04/20/2004	2004-049	Designating a portion of CSAH 21 as a scenic byway.	18	116
	04/27/2004	2004-051	Bid award for 2004 bit. overlays on CSAH 4, 35 and CR 15A and 68 to Tower Asphalt, Inc.	18	124
	05/11/2004		Review of completed 2003 construction projects; Preview of 2004 planned projects; Future year projects under design; Proposed traffic signals; and Regional corridor studies involving the county.	18	137
	05/18/2004	2004-055	Bid award for CSAH 10/Heron Ave. traffic signal construction to North Valley, Inc.	18	142
	06/15/2004		Amend. No. 1 to agree. for transfer of a portion of CR 74 to the City of Cottage Grove.	18	164
	06/15/2004		Supplemental Agree. No. 1, additional dirt work based on actual soil conditions for construction of the Hinton/Tower connection in Cottage Grove and Woodbury.	18	165
	06/15/2004		Update on the I-494/Wakota Bridge and Highway 61 project.	18	165
	06/22/2004	2004-065	Coop. agree. w/City of Cottage Grove, street lighting at CSAH 19/19A and TH 61 north and south ramps.	18	170
	06/22/2004	2004-066	Coop. agree. w/City of Stillwater, traffic signal painting services.	18	170
Transportation-Surveyor	01/06/2004		Reappt. Maynard Kelsey, Board of Adjustment & Appeals, 2nd term, 12/31/06.	18	4
	01/06/2004		Reappt. Rich Leistico, Planning Advisory Commission, 1st full term, 12/31/06.	18	4
	01/06/2004		Reappt. Richard Adams, Planning Advisory Commission, 2nd term, 12/31/06.	18	4

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Veterans Service	01/27/2004		Appt. Michael Kodluboy, Veterans Rest Camp Assoc., partial term to 12/31/05.	18	36
	04/27/2004		Reappt. Jon Larsen as VSO to a four-year term, May 16, 2008.	18	123
	06/22/2004		Workshop held to discuss trends and significant accomplishments in Veterans Services.	18	176
Workforce Center	01/20/2004		Appt. Dan Hartman, WIB, 1st term to 6/30/05.	18	23
	01/20/2004		Workshop w/WIB for an update on its strategic plan.	18	33
	02/10/2004		Workforce Center Annual Report, 7/1/02 to 6/30/03.	18	56
	02/24/2004		Appt. Jim Finley, WIB, 1st term to 6/30/05.	18	67
	02/24/2004		Workforce Investment Act, Title IB Master grant agreement.	18	68
	03/16/2004		Appt. Debra Bean and Cherylee Sherry to the Workforce Investment Board to terms expiring June 30, 2006.	18	81
	04/06/2004		Amend contract w/Tree Trust, summer 2004 youth employment program.	18	96
	04/06/2004		Second amend. to contract w/East Suburban Resources, employment case management services for dislocated worker program through 6/30/04.	18	96
	04/06/2004		Second amend. w/Hennepin County Training and Employment Assistance, employment and training services to laid-off Northwest Airline Workers.	18	96
	04/13/2004		Modification to dislocated workers program grant plan to provide re-employment services to laid-off Imation, Kodak Polychrome Graphics and Eastman Kodak employees.	18	104
	05/11/2004		Contract w/Ramsey County, dislocated worker program services to 20 employees laid off by the 3M Corporation.	18	135
	05/18/2004		Workshop held for an update on the diversionary work program and implementations.	18	145
	06/08/2004		Appt. Tamara Arrigoni, Workforce Investment Board, 1st term to 6/30/06.	18	155

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 6, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Hegberg, Peterson and Stafford. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Patrick Singel, Community Services Deputy Director; Robert Crawford, Workforce Center Division Manager; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Marv Erickson, Facilities Manager; Edison Vizuite, Financial Services Director; Mary McGlothlin, Director of Public Health and Environment; Kay McAloney, Director of Human Resources, Employee Safety and Risk Management; Tom Adkins, Director of Community Corrections; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

Board Chair Hegberg presented Commissioner Bill Pulkrabek with his five-year certificate of recognition.

Board Chair Hegberg called for unfinished business from 2003. There was none. Commissioner Peterson moved to adjourn sine die. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

A new roll call was taken. Present were Commissioners Pulkrabek, Kriesel, Hegberg, Peterson and Stafford. Absent none.

The County Administrator declared nominations open for temporary Board Chair. Commissioner Hegberg nominated Assistant County Attorney George Kuprian as temporary Board Chair. Commissioner Kriesel seconded the nomination. There were no further nominations and Assistant County Attorney George Kuprian was unanimously elected temporary chair.

Temporary Chair Kuprian declared nominations open for Board Chair of the Washington County Board of Commissioners for 2004. Commissioner Kriesel moved to nominate Commissioner Stafford. Commissioner Peterson seconded the nomination. No further nominations were heard, and Commissioner Stafford was elected Washington County Board Chair for 2004.

January 6, 2004

Board Chair Stafford declared nominations open for Vice Chair. Commissioner Hegberg nominated Commissioner Peterson. Commissioner Pulkrabek seconded the motion. No further nominations were heard. Commissioner Kriesel moved to elect Commissioner Peterson as Vice Chair of the Washington County Board of Commissioners for 2004. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Chair Stafford presented outgoing Chair Hegberg with a plaque honoring him for his service as Chair for the past year.

BOARD MEETING DATES FOR 2004

Commissioner Peterson moved to set meetings of the Washington County Board of Commissioners for the year 2004 for the first four Tuesdays of each month, excluding any Tuesday which is a legal holiday, at 9:00 a.m. and that the Chair can call an evening meeting when necessary to conduct business or to allow for evening access by citizens or interested parties. Commissioner Kriesel seconded the motion and it was adopted unanimously.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the December 16 and 23, 2003 Board meeting minutes.
2. Adoption of **Resolution No. 2004-001** as follows:

Award of 2004 Newspaper Publication Bids

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 3:00 p.m., December 5, 2003 for the following publications:

- 1) Official Board Proceedings (Board minutes in summary form)
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first & second publication)

January 6, 2004

WHEREAS, timely bids were received from the Stillwater Gazette, Lillie Suburban Newspapers, St. Croix Valley Press, Forest Lake Times, Country Messenger and the St. Paul Pioneer Press; and

WHEREAS, Washington County newspaper publishing awards are based on lowest index number for all bids.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication bids for 2004 as follows:

- | | |
|--|--------------------|
| 1) Official Proceedings of the Washington County Board of Commissioners (Board Minutes in Summary Form): | Country Messenger |
| 2) Legal Notices: | Lillie Suburban |
| 3) Notice and List of Real Estate Taxes Remaining Delinquent: | Lillie Suburban |
| 4) First Publication of the Financial Statement for year ending December 31, 2003: | Stillwater Gazette |
| 5) Second publication of the Financial Statement to be distributed as an insert: | Lillie Suburban |

BE IT FURTHER RESOLVED, that the Washington County, MN web site is designated the official publication for transportation project legal notices; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to each newspaper.

2. Approval of the following reappointments to the advisory committees for 2004 as follows:

District 1

Lloyd Knudson, Hugo, reappointed to the Community Corrections Advisory to a second term expiring December 31, 2005;

Sue St. Sauver, Marine, reappointed to the Community Services Advisory to a first full term expiring December 31, 2006;

Margaret Vogel-Martin, Forest Lake, reappointed to the Parks and Open Space Commission to a third and final term expiring December 31, 2006;

District 2

Manley Ellerston, Oakdale, reappointed to the Historic Courthouse Advisory to a first full term expiring December 31, 2005;

District 3

Gary Kriesel, Stillwater, reappointed to the Community Services Advisory to a second and final term expiring December 31, 2006;

January 6, 2004

District 3 (continued)

Gayle Hudak, Stillwater, reappointed to the Historic Courthouse Advisory Council to a fourth and final term expiring December 31, 2005;

Jaclyn Ulrich, Stillwater, reappointed to the Parks and Open Space Commission to a second term expiring December 31, 2006;

District 4

John Colbert, Cottage Grove, reappointed to the Community Services Advisory to a second and final term expiring December 31, 2006;

Donna Reynolds, St. Paul Park, reappointed to the Historic Courthouse Advisory Council to a second term expiring December 31, 2005;

Janet Wuorenma, Cottage Grove, reappointed to the Housing and Redevelopment Authority to a first full term expiring December 31, 2006;

Janet Norton, St. Paul Park, reappointed to the Parks and Open Space Commission to a third and final term expiring December 31, 2006;

District 5

Jean Brown, Woodbury, reappointed to the Historic Courthouse Advisory Council to a second term expiring December 31, 2005;

Paul Rebholz, Woodbury, reappointed to the Housing and Redevelopment Authority to a first full term expiring December 31, 2006;

Nancy Remakel, Woodbury, reappointed to the Library Board to a second and final term expiring December 31, 2006;

At Large

Maynard Kelsey, Stillwater, reappointed to the Board of Adjustment and Appeals to a second term expiring December 31, 2006;

Bharat Tandan, Mahtomedi, reappointed to the Community Development Block Grant Citizen's Advisory Committee to a second and final term expiring December 31, 2006;

Marguerite Rheinberger, Stillwater, reappointed to the Minnesota Extension Committee, to a first full term expiring December 31, 2006;

Donald G. Scheel, Afton, reappointed to the Minnesota Extension Committee to a term expiring December 31, 2006;

Robert Taival, Oakdale, reappointed to the Personnel Board of Appeals to a term expiring December 31, 2006;

Richard Adams, St. Paul Park, reappointed to the Planning Advisory Commission to a second term expiring December 31, 2006;

Rich Leistico, Scandia, reappointed to the Planning Advisory Commission to a first full term expiring December 31, 2006;

January 6, 2004

Confirmation of the following committee appointments:

Chief Lindy Swanson, Law Enforcement Representative, reappointed to the Community Corrections Advisory to a term expiring December 31, 2005;

Pat Zenner, Public Defender, reappointed to the Community Corrections Advisory to a term expiring December 31, 2005;

Sheriff Jim Frank, Sheriff, reappointed to the Community Corrections Advisory to a term expiring December 31, 2005;

Mary Waldkirch, Victims Representative, reappointed to the Community Corrections Advisory to a term expiring December 31, 2005;

Sonnie Smith, Minority Representative, reappointed to the Community Corrections Advisory to a term expiring December 31, 2005;

Cindy Rupp, Social Services Representative, reappointed to the Community Corrections Advisory to a term expiring December 31, 2005;

Darcy Miner, Children & Families Representative, reappointed to the Community Services Advisory to a term expiring December 31, 2006;

Chloette Haley, Developmental Disabilities Representative, reappointed to the Community Services Advisory to a term expiring December 31, 2006;

Anthony Carr, Employment Representative, reappointed to the Mental Health Advisory Council to a term expiring December 31, 2006.

4. Approval of a Memorial Day appropriation of \$100 each upon request in 2004 for the Stillwater Citizens' Memorial Day Association and Washington County Posts and Barracks.
5. Approval of the operations grant to the Washington County Agricultural Society for 2004 in the amount of \$46,800.
6. Approval of the 2004-2005 Community Corrections Comprehensive Plan.
7. Approval of the 2004-2007 contract with Burkwood, Inc. for inpatient, halfway house and extended care chemical dependency treatment for adults.
8. Approval of the 2004-2007 contract with Cedar Ridge, Inc. for adult inpatient and extended care chemical dependency treatment.
9. Approval of the 2004-2007 contract with On-Belay of Minnesota, Inc. (dba Anthony Louis Center) for primary outpatient chemical dependency treatment for adolescents.
10. Approval of the 2004-2007 contract with Fairview Health Services (dba Fairview Recovery Services) for primary outpatient chemical dependency treatment for adolescents and adults.

January 6, 2004

11. Approval of the 2004-2007 contract with Kinnic Falls Alcohol-Drug Abuse Services, Inc. for adult halfway house chemical dependency treatment.
12. Approval to transfer ownership of Washington County Sheriff's Office K-9 "Fraser" to his handler, Deputy Marv Stutz.
13. Adoption of **Resolution No. 2004-002** as follows:

Final Payment for Historic Courthouse Masonry Repairs to
Advanced Masonry Restoration

WHEREAS, the Washington County Board of Commissioners, on April 15, 2003 approved a bid award to Advanced Masonry Restoration and signed a contract on May 6, 2003 with Advanced Masonry Restoration for masonry and façade repairs to the east wall of the old jail and chimney areas of the Historic Courthouse; and

WHEREAS, Advanced Masonry Restoration has satisfactorily completed all work directed by the Facilities Manager in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Advanced Masonry Restoration be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

14. Approval and execution of Amendment No. 10 to contract 165 with ThyssenKrupp Elevator Corporation for elevator maintenance for 2004.
15. Bids were received for painting services within county facilities for 2004 as follows:

Hammernick Decorating	\$137,436.00
Rick Renfro Painting	156,115.00

Adoption of **Resolution No. 2004-003** as follows:

Bid Award for Painting Services within County Facilities
for 2004 to Hammernick Decorating

WHEREAS, in order to complete Painting Maintenance operations within county facilities, the county solicited bids for this project; and

WHEREAS, bids were opened on December 29, 2003, with Hammernick Decorating being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Hammernick Decorating be accepted and the county enter into a contract with Hammernick Decorating under the terms and conditions set forth in the bid specification documents; and

January 6, 2004

BE IT FURTHER RESOLVED, that the contract between the county and Hammernick Decorating be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

16. Bids were received for electrical maintenance services as follows:

Polyphase Electric	\$74,784.00
Premier Electrical Corp.	81,720.00

Adoption of **Resolution No. 2004-004** as follows:

Bid Award for Electrical Services within County Facilities
for 2004 to Polyphase Electric

WHEREAS in order to complete Electrical Maintenance operations within county facilities, the county solicited bids for this project; and

WHEREAS, bids were opened on December 29, 2003, with Polyphase Electric being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Polyphase Electric be accepted and the county enter into a contract with Polyphase Electric under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Polyphase Electric be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously.

METROPOLITAN MOSQUITO CONTROL

Joe Sanzone, Director of the Metropolitan Mosquito Control Board, and Jim Stark, Public Affairs Coordinator, presented an update of the 2003 programs and an overview of the 2004 budget.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Acceptance of Credit Card Payments for Property Taxes

Commissioner Peterson moved to adopt **Resolution No. 2004-005** as follows:

January 6, 2004

Resolution Authorizing Acceptance of Credit Card
Payments for Property Taxes

WHEREAS, the Department of Assessment, Taxpayer Services and Elections desires to offer taxpayers the option of paying their property taxes through the use of a credit card; and

WHEREAS, Minnesota Statute 276.02 allows for authorization by County Board resolution for credit card payment of property taxes, provided that a fee is charged for its use; and

WHEREAS, section 276.02 requires the aforementioned fee to be commensurate with the costs assessed by the card issuer; and

WHEREAS, the county has negotiated with USBank a convenience fee of 2.5 percent of the transaction amount for payment of property taxes through the use of credit cards.

NOW, THEREFORE BE IT RESOLVED the Washington County Board of Commissioners authorizes the Department of Assessment, Taxpayer Services and Elections to accept credit card payments for property taxes, provided that a fee is charged for its use through implementation of a customer convenience fee.

BE IT FURTHER RESOLVED the fee charged for use of the credit card in paying property taxes shall be 2.5% of the transaction amount.

BE IT FURTHER RESOLVED that if the county's cost of allowing credit card payments increases at any time, the Department of Assessment, Taxpayer Services and Elections is authorized to add any such additional cost to the fee without further action of the County Board.

Commissioner Kriesel seconded the motion and it was adopted unanimously.

E-Payment Services Supplement with USBank

Commissioner Hegberg moved to approve an E-Payment Services Supplement with USBank for payment of property taxes for a three-year period. Commissioner Peterson seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Petition for Repair and Maintenance of and Conveyance of Fee Ownership of Forest Lake Outlet Structure

Commissioner Hegberg moved to adopt **Resolution No. 2004-006** as follows:

Authorizing a Petition for the Repair and Maintenance of and Conveyance of
Fee Ownership of Forest Lake Outlet Structure

January 6, 2004

WHEREAS, Washington County is the owner of an outlet structure located at the intersection of Washington County State Aid Highway 2 and the Sunrise River; and

WHEREAS, Washington County is the fee owner of the real property attending the outlet structure; and

WHEREAS, the aforesaid outlet structure impacts the level of Forest Lake; and

WHEREAS, an engineering study commissioned by the county found the outlet channel to be in need of extensive repair in order to keep it functional; and

WHEREAS, the Comfort Lake - Forest Lake Watershed District is better equipped to effect the necessary repairs on the structure and channel and to maintain the structure and channel; and

WHEREAS, MINN. STAT. § 103D.705 authorizes the county to petition the Watershed District to initiate such a project; and

WHEREAS, MINN. STAT. § 465.035 authorizes the county to convey its ownership of the outlet structure and attending real property to the Watershed District.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners authorizes the Department of Transportation and Physical Development to petition the Comfort Lake – Forest Lake Watershed District to take ownership of the aforesaid Forest Lake outlet structure in order to repair and maintain the outlet structure.

BE IT FURTHER RESOLVED, that the Department of Transportation and Physical Development is authorized to convey the real property more fully described in Document No. 391392 which is attached hereto and incorporated herein to the Comfort Lake – Forest Lake Watershed District in order to effect the project of repair and maintenance of the Forest Lake outlet structure.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Jurisdictional Transfer of a Portion of CSAH 28 to the City of Bayport

Commissioner Kriesel moved to approve an agreement for the jurisdictional transfer of a portion of County State Aid Highway 28 between 56th Street North and 5th Avenue to the City of Bayport. Commissioner Peterson seconded the motion and it was adopted unanimously. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Kriesel moved to adopt Amendment No. 1 to the jurisdictional transfer of a portion of County State Aid Highway 28 between 56th Street North and 5th Avenue to the City of Bayport by including a County contribution of \$50,000 for any future drainage project the City of Bayport may undertake. Commissioner Peterson seconded the motion and it was adopted unanimously.

January 6, 2004

Commissioner Kriesel moved to adopt **Resolution No. 2004-007** as follows:

Revoking County State Aid Highways/Municipal State Aid Streets

WHEREAS, it appears to the County Board of the County of Washington that the portion of the road hereinafter described as a County State Aid Highway under the provisions of Minnesota Laws.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Washington that the road described as follows, to-wit:

All that part of County State Aid Highway 28 lying between 56th Street North and 5th Avenue North, City of Bayport, Washington County, Minnesota

be, and hereby is revoked as a County State Aid Highway of said County subject to the approval of the Commissioner of Transportation of the State of Minnesota; and

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his/her consideration.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Kriesel moved to adopt **Resolution No. 2004-008** as follows:

Resolution to Acquire Right of Way on County State Aid Highway 28

BE IT RESOLVED THAT Washington County proceed to improve a portion of Pickett Avenue (County State Aid Highway 28) between 8th Avenue N. and 300' south of 56th Street N. and prepare for the jurisdictional transfer to the City of Bayport for County State Aid Highway 28 (Pickett Avenue and 6th Street N.) from the North line of the South half of section 3, Township 29 North, Range 20 West, to the Northerly right of way line of County State Aid Highway No. 14, (5th Avenue North), in the City of Bayport.

And that the officers of said County, including the County Engineer, the County Administrator and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by purchase or condemnation, right of way to establish said highway plus sight corners and the necessary drainage or slope easements. And such officers are specifically authorized to take such action and execute such instruments if any be necessary, to acquire said right of way and associated easements.

Commissioner Peterson seconded the motion and it was adopted unanimously.

January 6, 2004

INFORMATION SERVICES

Mary McCarthy, Information Services Director, informed the Board that the new county web site launched on Monday, January 5. The new web site provides easier navigation for visitors to the site, exhibits a consistent look and feel, and allows departments to enter and update their own information.

GENERAL ADMINISTRATION**Commissioner Committee Assignments for 2004**

Commissioner Kriesel moved to approve the following Commissioner Committee assignments for 2004:

DENNIS C. HEGBERG

Association of Minnesota Counties (AMC)

Board of Directors (Alternate)

District X Representative (Alternate)

Extension Committee

Housing

Groundwater Advisory Committee

Library Board

Mental Health Advisory Committee

Metropolitan GIS Policy Committee

Metropolitan Inter-County Association (Alternate)

Metropolitan Mosquito Control (Also Executive Committee)

Metro Transitways Development Board (Alternate)

Minnesota Association of Governments Investing for Counties (AMC Appointment)

Minnesota County Extension, Washington County

Minnesota Counties Insurance Trust (AMC Appointment)

National Association of Counties (NACo)

Environment, Energy and Land Use

Public Employee Retirement Association (State Appointment)

Ramsey/Washington Resource Recovery Joint Powers Board

Regional Rail Authority

Regional Solid Waste Management Coordination Board

Rush Line Rail Corridor

January 6, 2004

BILL PULKRABEK

Association of Minnesota Counties (AMC)
Finance Committee
Legislative Committee
Metropolitan Inter-County Association (Alternate)
Minnesota Extension Service, Washington County
National Association of Counties (NACo)
Public Lands
Personnel Committee
Plat Commission (Alternate)
Ramsey/Washington Resource Recovery Joint Powers Board
Regional Rail Authority
Rush Line Corridor (Alternate)
Workforce Investment Board (Alternate)

NILE KRIESEL

Andersen Community Advisory Committee
Association of Minnesota Counties
Corrections
Human Services
Community Corrections
Comparable Worth Committee
East Metro Radio Communications Board
Historic Courthouse Advisory Council
Housing and Redevelopment Authority
Internal Audit Advisory Committee
Metropolitan Area Agency on Aging, Inc.
Metropolitan Energy Task Force (Attending Alternate)
Metropolitan Inter-County Association (Alternate)
Plat Commission/Real Estate Acquisition Committee)
National Association of Counties (NACo)
Noxious Weed Appeal Committee
Planning Advisory Commission
Regional Rail Authority

MYRA PETERSON

Association of Minnesota Counties
Board of Directors
District X Representative

January 6, 2004

Legislative Steering Committee

Transportation

Community Services Advisory

Groundwater Advisory Committee (Alternate)

I-494 Wakota Bridge Coalition

MELSA

Metropolitan Inter-County Association (MICA)

Metropolitan Mosquito Control

Metropolitan 911 Telephone Board

Metropolitan 911 Executive Committee

Metropolitan Transportation Advisory

Metro Transitways Development Board

Minnesota Transportation Alliance

Board of Directors

National Association of Counties (NACo)

Transportation

Parks and Open Space Commission

Red Rock Rail Corridor

Regional Rail Authority

Workforce Investment Board (Alternate)

DICK STAFFORD

Association of Minnesota Counties

General Government

Comparable Worth Committee (Alternate)

East Metro Radio Communications Board

Finance Committee

Law Library Board

Legislative Committee

Metropolitan Energy Task Force

Metropolitan Inter-County Association (MICA)

Metropolitan 911 Board

Metropolitan Radio Board

National Association of Counties (NACo)

Public Health Emergency Preparedness Advisory Committee

Ramsey/Washington Resource Recovery Joint Powers Board

Red Rock Corridor (Alternate)

Regional Rail Authority

Regional Solid Waste Management Coordination Board

January 6, 2004

Commissioner Peterson seconded the motion and it was adopted unanimously.

Honoring Trent Tufte, Cottage Grove, for Achieving the Rank of Eagle Scout

Commissioner Peterson moved to adopt **Resolution No. 2004-009** as follows:

Resolution Honoring Trent Tufte, of Cottage Grove, Minnesota,
on Achieving the Rank of Eagle Scout from the Boy Scouts of America

WHEREAS, the purpose of the Boy Scouts of America – incorporated on February 8, 1910, and chartered by the Congress of the United States in 1916 – is to provide an educational program for boys and young adults to build character, to train in the responsibilities of participating citizenship, and to develop personal fitness; and

WHEREAS, the Boy Scouts of America endeavors to develop American citizens who have a high degree of self-reliance as evidenced in such qualities as initiative, courage, and resourcefulness; have the desire and skills to help others; understand the principles of the American social, economic, and governmental systems; are knowledgeable about and take pride in their American heritage and understand our nation's role in the world; have a keen respect for the basic rights of all people; and are prepared to participate and give leadership to American society; and

WHEREAS, the merit badge program is a vital part of the Boy Scouts of America's advancement plan and provides opportunities for youth to explore more than a hundred fields of skill and knowledge; and

WHEREAS, the Eagle Scout Award is Scouting's highest rank. To earn the Eagle Scout rank, a Boy Scout must fulfill requirements in the areas of leadership, service, and outdoor skills; and

WHEREAS, the rank of Eagle Scout carries with it a special significance for the Boy Scout, not only in Scouting but also as he enters higher education, business or industry, and community service. The award is a performance-based achievement whose standards have been well-maintained over the years; and

WHEREAS, only four percent of all Boy Scouts earn the Eagle Scout rank, which represents more than one million Boy Scouts who have earned the rank since 1911. Famous Eagle Scouts include James A. Lovell, Jr., Apollo astronaut and business executive; the Honorable Gerald R. Ford, 38th President of the United States; and Steven Spielberg, film director and producer; and

WHEREAS, the Scouts, Leaders, and Parents of Boy Scout Troop 237 recently announced that Trent Tufte, son of Todd and Terri Tufte of Cottage Grove, Minnesota, completed the requirements for and was examined by an Eagle Scout Board of Review and was found worthy of the rank of Eagle Scout;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners heartily congratulates Eagle Scout Trent Tufte on his accomplishment and recognizes his many achievements and dedicated service.

January 6, 2004

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Commending the City of Woodbury

Commissioner Pulkrabek moved to adopt **Resolution No. 2004-010** as follows:

Resolution Commending the City of Woodbury
for being Ranked the Best Place to Live for Cities in the
Central United States with Populations Under 100,000

WHEREAS, Woodbury, Minnesota, was recently ranked *Money Magazine's* best place to live in the central United States for cities with populations under 100,000; and

WHEREAS, certain features in Woodbury, including the newly constructed Central Park and Washington County branch library, were cited as appealing attractions by the magazine; and

WHEREAS, the magazine highlighted Woodbury's "green" appeal, including its 1,600 acres of park land and 70 miles of walking and biking trails; and

WHEREAS, Woodbury and other communities in Washington County provide liveable environments for their residents and invite citizen participation in the planning and development of their communities; and

WHEREAS, Washington County is fortunate to have a wide variety of communities that reflect the diverse nature of its residents;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners commends the City of Woodbury for the Number 1 ranking it received from *Money Magazine* and acknowledges that all communities within the county provide residents with a great place to live.

Commissioner Stafford seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Pulkrabek referred to an article he saw in the newspaper about ATV use in St. Louis County and how they are looking at opening up more of their land for ATV use. He asked that staff contact St. Louis County to get more information on how they arrived at that decision and what they are doing.

Commissioner Peterson stated that the same article also stated that the ATVs were tearing up driveways and the ditches in that area.

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Commissioner Kriesel stated as part of that same article, there was discussion about the ATV people working with the DNR to establish trails. He feels that is the most important thing that should happen. It's really a statewide issue.

Commissioner Kriesel acknowledged an article in the Pioneer Press about the death of Pat Tierney, former Afton City Councilmember. He was known as Mr. Lamplighter and a member of the Afton Historical Society. He expressed his condolences to his family and friends.

Commissioner Hegberg noted that in the Consent Calendar the county will be giving \$100 donations to posts and barracks in Washington County for their Memorial Day events. He asked that the Scandia Elementary program be given equal consideration to cover the teacher's expenses for their ceremony.

Commissioner Hegberg also asked for further discussion about the County Board becoming the Library Board and the Housing and Redevelopment Authority Board. He notified the Board that he has resigned from the Housing and Redevelopment Authority Board.

Commissioner Hegberg stated that President Bush has signed into law that faith organizations can now participate in HUD grants. He feels that Meals on Wheels, Salvation Army and the Catholic Society can now apply for Community Development Block Grants. He feels this is an important step forward.

Commissioner Peterson reminded the Board that the MICA Annual meeting will be held on Wednesday, January 21 at 5:30 at River Oaks Golf Club in Cottage Grove. Since Washington County will be the host county, she feels it would be appropriate if all the Board members attend.

Commissioner Peterson announced that on February 27 the NACo 2004 Legislative Conference will be held in Washington DC. She will be attending the steering committee meetings on Friday and Saturday.

Commissioner Peterson announced that she, Commissioner Pulkrabek and Commissioner Stafford will host a county government program on the South Washington Cable Commission once a month.

Commissioner Stafford stated that the Board members have received a work plan for 2004. He asked the Board members to prioritize the items listed and to include the Library and HRA Boards that Commissioner Hegberg mentioned. The Board will hold a workshop on January 20 to discuss these items.

BOARD CORRESPONDENCE

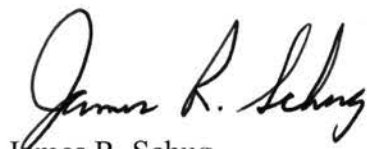
Board correspondence was received and placed on file.

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:28 a.m.

Attest:



James R. Schug

County Administrator



R.H. Stafford, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 13, 2004**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Susan Harris, First Assistant County Attorney; Doug Johnson, County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Jim Luger, Parks Director; Wayne Sandberg, Transportation Engineer; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Edison Vizuite, Financial Services Director; Kathy Trombly-Ferrin, Financial Services Supervisor; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked from comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of 2004 fees for Washington County.
2. Adoption of **Resolution No. 2004-011** as follows:

Lawful Gambling Exemption Resolution

WHEREAS, the Ducks Unlimited-Hastings Chapter #208, had made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub.2 in order to conduct (raffling) at The Point Restaurant, Highways 61 & 10, Denmark Township, Washington County on the following date: February 23, 2004.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

3. Approval of revision to Policy No. 2014, Petty Cash and Change Fund.

January 13, 2004

4. Approval of a budget amendment for the use of \$37,608.88 in fund balance to pay back the City of Woodbury for overcharges on the County State Aid Highway 19 project that was completed in 2001.
5. Approval to retain legal counsel and commence a lawsuit upon recommendation of the County Administrator and County Attorney in the matter of exterior and interior wall construction for the Washington County Law Enforcement Center.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Pulkrabek moved to adopt **Resolution No. 2004-012** as follows:

Cooperative Agreement for Construction and Maintenance Agreement
for the Installation of a Full Actuated Traffic Control Signal Located at the
Intersection of CSAH 10 and Heron Avenue in Oakdale, Minnesota

WHEREAS, the County and the City desire to design, construct and maintain a full actuated traffic control signal located at the intersection of CSAH 10 (10th Street North) & Heron Avenue; and

WHEREAS, a traffic signal is warranted and justified at this intersection; and

WHEREAS, a cooperative effort between the City and the County is the appropriate method to facilitate the construction; and

WHEREAS, the attached cooperative agreement for construction and maintenance agreement provide the means for the county and city to cooperate in this project.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approved the attached cooperative agreement for construction and maintenance agreement for the installation and maintenance of a full actuated traffic control signal located at the intersection of CSAH 10 (10th Street North) & Heron Avenue in Oakdale, Minnesota.

Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Library Board Appointment

Commissioner Peterson moved to appoint Pauline Schottmuller to the Library Board to a first term expiring December 31, 2006. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

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Jim Schug, County Administrator, reminded the Board that there will be a workshop next week to discuss the initiatives and work plan for the County Board for 2004.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson stated that Governor Pawlenty will be holding a press conference in Anoka County this morning to announce his bonding recommendations and it appears that North Star Commuter Rail Project will be receiving some bonding funds to continue their planning process.

Commissioner Peterson announced that on Friday, January 16, she and Commissioner Stafford will be interviewing Hennepin County Commissioner Peter McLaughlin for the cable show regarding the Hiawatha Corridor and the overall vision of Metro Transitways. Commissioner Hegberg also plans on attending.

Commissioner Peterson informed the Board that on January 30 there will be a special all day workshop between interested parties on the culture of poverty training at the Grand Banquet Hall in Stillwater. It is sponsored by Washington County Community Services.

Commissioner Kriesel discussed the Metropolitan Energy Task Force meeting he attended last week along with Commissioner Stafford. There was interesting discussion about personal property tax on the utility industry. An individual from the Minnesota Department of Revenue spoke at that meeting. He believes a workshop should be scheduled to discuss this issue.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 9:40 a.m.

BOARD WORKSHOP WITH INFORMATION SERVICES

The Board met in workshop session with the Information Services Department for an update on the HIPAA privacy requirements. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and

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Hegberg. Also present were James Schug, Molly O'Rourke, Dan Papin, Patrick Singel, Mary McCarthy, Barb Fritsche, and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH COMMUNITY SERVICES

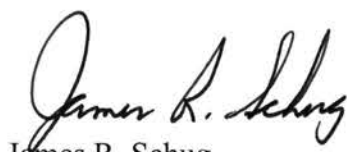
The Board met in workshop session with the Department of Community Services to discuss the inheritance clause utilized in community land trust ground leases. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were James Schug, Molly O'Rourke, Dan Papin, Mary Farmer-Kubler, Martina Johntz, Kevin Corbid, Teresa vanderBent, Two Rivers Community Land Trust, Kathryn Paulson, Housing Project Manager, Two Rivers CLT, Don Scheel, Two Rivers Community Land Trust Board Member, Janelle Schmitz, City of Woodbury, Michael Brown, Burlington and Associates, Greg Finzell, Rondo Community Land Trust, Kris Madsen, Minnesota Housing Resources and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss an environmental review report for the north and south shop and draft master plan for the south shop. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were James Schug, Molly O'Rourke, Don Wisniewski, Don Theisen and Judy Spooner, Washington County Bulletin.


R.H. Stafford, Chair
County Board

Attest:


James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 20, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Stafford, Peterson and Hegberg. Commissioner Pulkrabek absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; George Kuprian, Assistant County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Mary McGlothlin, Director of Public Health and Environment; Lowell Johnson, Deputy Director of Public Health and Environment; Deb Paige, Emergency Medical Services Specialist; Cindy Weckwerth, Program Manager; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Don Wisniewski, Director of Transportation and Physical Development; Jim Luger, Parks Director; Kay McAloney, Human Resources Director; Tom Adkins, Community Corrections Director; Jane Harper, Principal Planner; Jim Frank, County Sheriff; Steve Pott, Deputy Sheriff; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval to appoint Dan Hartman to the Workforce Investment Board as an Economic Development Representative to a first term expiring June 30, 2005.
2. Approval of the 2004-2007 contract with Human Services, Inc., New Choices for recovery programs for adult and adolescent primary outpatient chemical dependency treatment.
3. Approval of the 2004-2007 contract with We Care Counseling, Inc., for primary outpatient chemical dependency treatment.
4. Approval of the 2004-2007 contract with Haven Chemical Health Systems, LLC (dba The Haven), in Woodbury for primary outpatient chemical dependency treatment for adults.
5. Approval of the 2004-2007 contract with Avalon, Inc. for adult primary outpatient chemical dependency treatment.

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6. Approval to accept one-time only grant funds from the Department of Human Services for Children's Mental Health Services.
7. Approval to enter into an agreement with May and New Scandia Townships to provide operation and maintenance services to the 201 collector systems.
8. Approval to enter in an agreement with the Board of Water and Soil Resources for Challenge Grant funds in the amount of \$60,450 to integrate groundwater and surface water management in southern Washington County.
9. Approval to execute an agreement with the University of Minnesota for providing Minnesota Extension programs locally and employing County Extension staff.
10. Approval of amendment for Met Council grant agreement No. SG-02-184 in the amount of \$500,000 for acquisition within Big Marine Park Reserve.
11. Bids were received for 2004 Vehicle Fuel Supply as follows:

<u>Fuel Delivery Location</u>	<u>Yokum Oil Company</u>	<u>Kath Bros. Fuel Oil Co.</u>	<u>Croix Oil Company</u>	<u>Wally Carlson & Sons</u>
<u>South Shop</u>				
Winter Diesel	.0015	.0045	.02	.026
Regular Diesel	.0015	.0045	.02	.026
Unleaded	.0015	.0045	.015	.026
<u>North Shop</u>				
Winter Diesel	.0015	.0050	.02	.023
Regular Diesel	.0015	.0050	.02	.023
Unleaded	.0015	.0050	.02	.023
<u>Parks -Lake Elmo</u>				
Winter Diesel	.02	.03	N/B	.10
Regular Diesel	.02	.03	N/B	.10
Unleaded	.02	.03	N/B	.026
<u>Parks - St. Cr. Bluffs</u>				
Winter Diesel	.02	.05	N/B	.10
Regular Diesel	.02	.05	N/B	.10
Unleaded	.02	.05	N/B	.026
<u>Sheriff's Dept.</u>				
Unleaded - 89 Octane	.0015	.0040	.015	.026
Unleaded - 90 Octane	.0015	.0040	.015	.026

Adoption of **Resolution No. 2004-013** as follows:

Bid Award for Provision of Vehicle Fuel Supply for 2004 to
Yokum Oil Company

January 20, 2004

WHEREAS, in order to complete vehicle fuel purchase for county vehicles, the county solicited bids for this project; and

WHEREAS, bids were opened on January 12, 2004, with Yokum Oil Company being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Yokum Oil Company be accepted and the county enter into a contract with Yokum Oil Company under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Yokum Oil Company be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

PUBLIC HEALTH AND ENVIRONMENT

Lowell Johnson, Deputy Director, and Deb Paige, Emergency Medical Services Specialist, presented an update on federal funding from the Department of Homeland Security to strengthen the capabilities of municipalities to respond to acts of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive agents. By mid 2004, Washington County First Responders will have received \$1,200,000 in funding for equipment and training. The Washington County Domestic Preparedness Group is made up of countywide representation from Public Health Emergency Management, County Sheriff's Office, Fire Chiefs Association (3 members) Police Chief's Association (3 members) and EMS Providers (2 members).

Commissioner Peterson moved to approve and authorize the County Board Chair and Administrator to enter into an agreement with the Minnesota Department of Public Safety to receive funding for emergency equipment and exercises related to community emergency preparedness and weapons of mass destruction. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Hegberg moved to set a public hearing date of February 10, 2004 for the consideration of 2004 liquor license fees. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

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GENERAL ADMINISTRATION**Update on Land Protection Initiatives**

Jane Harper, Principal Planner, updated the Board on the status of the various land protection activities in Washington County. In 2002, the Board set aside \$250,000 for a Commissioner's Purchase of Development Rights Fund. Of that amount, \$50,000 was set aside for a local matching grant program. \$35,000 has been allocated to the City of Oakdale for purchase of a parcel in that city. The Board also authorized staff to work on a pilot donated conservation easement program in response to a request by May Township.

Ms. Harper stated that according to the Trust for Public Lands, in 2003 Americans approved 99 ballot measures in 23 states to create approximately \$1.3 billion to protect land for parks and open space. Additional money was authorized for active recreation equipment and areas. In November of 2002, Dakota County residents passed a \$20 million referendum to protect natural areas and farmland. The county was authorized to use this both for the purchase of conservation easement and fee title. Dakota County is also accepting donation of land for permanent conservation easements.

Ms. Harper reviewed the five major programs within Washington County that are protecting the most land. They are: Minnesota Land Trust, 2,901 areas protected; DNR Metro Greenways Program, 230 areas protected; Washington County Conservation District Developments, 404 areas protected; PDR Program, 142 areas protected; and local units of government.

Ms. Harper stated that currently the county has \$200,000 in the Commissioner's PDR fund. These funds are to be used to acquire opportunity purchases, acquire easements on key parcels in the Green Corridor and for matching funds and parkland funding in the Big Marine Regional Park. Metropolitan Council will not reimburse the county for expenditures in regional parks if the county only purchases conservation easements rather than full fee title. They may reimburse the county for the conservation easement part of the purchase if the county eventually purchases fee title, but the county would have to apply for preapproval through the regular application process.

Ms. Harper advised the Board that it has authorized \$35,000 to the City of Oakdale to protect a five-acre site. The City has recently settled on a purchase price for the property and the attorneys are working out the purchase agreement. The City has sent a letter asking for additional county funds because the purchase price negotiated was higher than they expected.

Ms. Harper reviewed the donated conservation easements. The Board had authorized that a pilot program be set up to work with May Township. The direction was to evaluate parcels using the PDR criteria and the consensus of the Board at that time was that the county would be the single holder of the

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easements, but would be open to discussion to some other situation. Since no landowners have come forward in May Township to request that the county hold a donated easement, she has done no work regarding this pilot program. There are three areas of some interest: May Township – They would like to be sure that the county's policy and procedures are in place because they are promoting donated conservation easements and they are concerned that when a landowner comes forward everything would be in place. They would also like the county to co-hold the easements. The Bilotta Property in Hugo – He owns 40 acres that contains a nursery, commercial building, greenhouse, sales area, parking and open space. The open space contains flower gardens, tree plantings, small pond and waterway, wooded area, and a hilltop with a view of the Minneapolis skyline. Stillwater Township Partnership – The Township is developing fast and they are looking at strategies to protect their green areas. Their parks commission is currently looking at prioritizing needs for parks. They would like to work with the county and have the county hold or co-hold the conservation easements. They would also like county technical assistance in developing a brochure to advertise the program.

Ms. Harper asked the Board for direction on the following items: Donated easement program, there is interest in looking at it beyond the Green Corridor opportunity area and looking at it countywide; more specifically, does the Board want to go further in working with the landowner Mr. Bilotta and his property in Hugo; and direction on working with Stillwater Township.

Commissioner Peterson stated when parcels of land are looked at, one criteria should be that it be identified in the natural resources inventory as a parcel to be protected. She is concerned that there will be disjointed properties that are not connected to an overall plan and have not been identified as a resource to protect in the future. She also asked about the county's liability about buckthorn and noxious weeds on these properties? Ms. Harper stated that the county does not have a responsibility or liability in the actual management of the parcel.

Commissioner Peterson wants to make sure that if the county holds property that the weed control function is cared for. Ms. Harper stated that from a management side, the county could add covenants in the conservation easement regarding management of noxious weeds. Other organizations have gone further than the county has in requiring management plans and specifying things they want to see in their management plans. Dakota County specifies that they have to have plans for best management practices as approved by the ASCS. If that is an interest, they could go in the covenant.

George Kuprian, Assistant Attorney, stated Ms. Harper is correct. The county has no responsibility to clean it up, but neither do the easements require them to do so. The county would need to include that in those easements.

Commissioner Peterson would like to have that included. Commissioner Hegberg agreed that should be looked at.

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Commissioner Stafford stated he likes the PDR concept and someday the county should again try to pass a referendum. It barely failed the last time. He feels the farmers were against it because there was a question on assessment. He thinks the county should continue to find some alternate funding to build on that \$200,000 fund. He likes the concept of purchasing parcels that connect to the county's linear park system. He has been a strong supporter of being the single holder, but there is one element that bothers him. He believes there is always a stigma of having government involved in these long-term relationships where commissioners come and go. On that basis, he is willing to consider more land trust participation or co-holding. Commissioner Stafford noted that the Board had a hard time getting the votes for \$35,000 for the Oakdale parcel. He is not sure whether there will be enough votes to get the additional funds. Regarding the Bilotta property, would that come off the tax rolls if the county took it over? Ms. Harper stated if the county owned it in fee title it would come off the tax rolls. If the county had a conservation easement it wouldn't. If it was sold to a foundation she wasn't sure.

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, stated the general rule on taxation is always use not ownership. They would have to take a look to see what the use was and determine if that meets an exempt purpose.

Commissioner Stafford asked if it would be possible to use the Bilotta property for county park nursery stock? Jim Luger, Parks Director, stated it would be. He visited the site and at one time they raised a lot of their own nursery stock. He indicated the county currently has a nursery at the Lake Elmo Park.

Commissioner Peterson stated the Bilotta property has never been identified as a protected natural resource. It is not adjacent to anything. It stands alone. It's not even a part of the Hugo overall plan for preservation or a park. It seems somewhat disjointed not to focus the county's interest on the preservation of the Big Marine Park. She feels that one of the reasons the PDR lost was that the public felt they did not have access to land that was owned. That question is still out there and will be out there. When the county talks about developing corridors, it has to be with the understanding that there is access to the corridor and develop a trail.

Commissioner Hegberg stated that the request regarding the Bilotta property is that the county would hold the conservation easement and the foundation would be the one that would continue to operate or use the property. He suggested the University of Minnesota or some other 4-H foundations. In that case, the county wouldn't be putting in any money, it would just hold the conservation easement. Commissioner Hegberg is leaving his vote open on the Oakdale property. He would like to hear from the city.

Commissioner Kriesel stated he agrees with most of what Commissioner Peterson has discussed. His understanding of the PDR program was it would be used to purchase lands adjacent to what is colored green on the map. He does have a problem with the Oakdale parcel because it is not a part of the county

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green corridor and he sees it as a local initiative. He does not have a problem with giving funds to purchase property or acquiring easements along that Green Corridor. He is concerned about purchasing scattered site parcels. The issue with May Township, the ownership or holding of the easement itself, does May Township want to hold that easement as a township or do they want to become a co-holder with Washington County? Ms. Harper stated that May Township has asked the county to hold the easements if they identified landowners that were interested in donating conservation easements. She clarified that the Purchase of Development Rights program, where the county is actually purchasing the conservation easements, those by the county's ordinance and policies and procedures document, are restricted to lands in the area that's colored green or immediately adjacent to that area. Lands in the local grant program, those guidelines permit protection of parcels anywhere in the county and those funds were set up to assist local communities whether they are within or outside the corridor in protecting lands within their local park protection policies and plans.

Commissioner Kriesel asked if the Oakdale parcel was consistent with that? Ms. Harper stated it was.

Commissioner Stafford suggested that they place the Oakdale parcel question on the agenda when Commissioner Pulkrabek is here to speak on the issue.

Commissioner Hegberg asked for a clarification on the Bilotta property. If the county held an easement and didn't provide money, does the Board feel that shouldn't be done? Commissioner Peterson stated if the county did not put any money into it and just held the easement, she wouldn't have a problem as long as there is someone there to take care of it. She is not willing to take the county's precious resources and dilute them to protect this land when it's not a part of the county's overall program.

Commissioner Stafford indicated his vote would depend on the tax status and what the county gets for it. If it becomes exempt and there's no local government benefit from giving up the tax revenue he will have to figure that out.

Ms. Harper clarified the Board's direction. On the general questions in terms of the City of Oakdale, staff will put that back on the agenda to allow someone from the city to attend as well as Commissioner Pulkrabek; On the Bilotta parcel, she will explore that a little further to answer the Board's questions and show how the parcel lines up with the criteria and also to get more information from Mr. Bilotta. Also determine the tax questions. The general direction regarding the donation of conservation easements and getting the policies and procedures in place to apply that countywide she didn't hear too much discussion on that.

Jim Schug, County Administrator, asked that if the county does accept those conservation easements, should there be more restrictions to manage the property, keeping noxious weeds and buckthorn down

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or other conditions the county may want to add? He does not believe that there has been any problem in monitoring the conservation easements. There has been interest from local units of government like Stillwater and May Townships who recognize the county probably has staff expertise, experience and capability in helping them with the technical assistance parts. While the county has limited resources, the county is willing to do that if the Board agrees that is a legitimate function of the county.

Commissioner Hegberg stated that when the county did its comp plan, keeping the rural atmosphere was an extremely important emphasis by the residents. He thinks the county should continue to work on the conservation easements.

Commissioner Stafford asked how the Board felt about the general concept of the linear system and having these acquisitions made sense? It was the consensus of the Board that should continue to be the policy.

Mr. Schug stated that most of the conservation easements and development rights agreements have not included access and public use. If the county were to go in the direction of a linear parks model that would require the county to look at easements that would allow for trail access. He believes when the referendum was defeated there wasn't enough money that it would be an issue. If there was an opportunity along some of those corridors that would be something to consider and could affect the purchase price if the county were looking for a trail easement in addition to just the conservation easement.

Commissioner Peterson stated that the one issue they haven't done and it would allow the county to have more opportunities to develop trail ways is the transfer of development rights. She thinks it is important to have a model ordinance to share with the cities and towns so if there is a transfer of development rights it allows for a trail that connects to the other trails.

Mr. Schug noted there was discussion about increasing the \$200,000 fund. When that fund was set up, it was to be available for opportunity purchases and matching funds. He does not believe it will be built by external funding. The county is expected to match those. If the county were to increase it, it would probably be through some unspent county funds or budget savings. There are no current activities seeking grants, nor would grant makers be likely to put money into a fund to sit. The county is preserving the money in the fund balance to be available if an opportunity purchase does come up. Nothing is being done to increase the amount.

Commissioner Stafford stated that past discussions have mentioned using part of the tax forfeited land sale proceeds and using a small portion of the mission directed budget savings. He feels the county

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should explore those options. Ms. Harper mentioned that the Metro Greenways Program has a request in for 2005 LCMR funding for \$4 million and \$1 million in for the bonding bill in 2004. The County can watch that and hopefully if there are funds there the county will be as successful as it has in the past.

Appointment to the Resource Recovery Project Board

Commissioner Peterson moved to appoint Commissioner Kriesel as an alternate to the Resource Recovery Project Board. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Metropolitan Radio Board

Commissioner Stafford moved to adopt **Resolution No. 2004-014** as follows:

Resolution Supporting Continuation of the Metropolitan Radio Board

WHEREAS, Local government spending of property tax dollars by participating units of government has overshadowed state spending on the *shared* Minnesota Metro Public Safety communication system; and

WHEREAS, local elected officials that represent equity owners have a right to representation on the system's governing body; and

WHEREAS, the high level of interdependence among users requires *local* input and support for the procedures and policies that are set for the system; and

WHEREAS, the Metropolitan Radio Board governance model has worked especially well and is internationally respected and admired; and

WHEREAS, technical cooperation is required for a shared system to function effectively and the Metropolitan Radio Board's operating committees ensure such cooperation; and

WHEREAS, unburdened by multiple departments and a large bureaucracy, the Metropolitan Radio Board can often act more efficiently and in a timely manner in negotiating leases and contracts and in making purchases; and

WHEREAS, the Metropolitan Radio Board has eight years of experience in the process of assisting local units to come on to the system and a transfer of power at this time would take up precious time unnecessarily and could squander substantial resources already in place; and

WHEREAS, eliminating the Board would eliminate the local voice in allocating the 9-1-1 surcharge funds that flow to the Board; and

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WHEREAS, the Board's independent efforts to secure additional federal funds have been successful and effective; and

WHEREAS, the Board has developed and delivered valuable scenario-based training for dispatchers and users and the Board's control of the 9-1-1 surcharge dollars insures that training receives a high priority; and

WHEREAS, the Board, defined in statute as a local unit of government, is required by law to conduct all its business in public and is subject to the provisions of the open meetings law; and

WHEREAS, for the reasons stated above the Washington County Board of Commissioners has determined that it is vital to the success of the Minnesota Metro Public Safety Communication system that the governance structure currently in place for the metropolitan area continue indefinitely.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners supports legislation to remove the sunset that causes the Metropolitan Radio Board to cease existence on June 30, 2004, and to make the Metropolitan Radio Board the permanent governing body for the Minnesota Metro Public Safety Communication System.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on a listening session in Marine on a request they received regarding libraries. He asked staff to research legislation allowing counties and school districts to have agreements on libraries such as cities and school districts have. He attended the Metro Transitways Development Board executive committee that discussed the operating costs and capital costs of commuter rail. The feeling was to get a better handle on those costs so it is better understood between MN/Dot, the state and the federal. The current operating system is that a ticket is bought and then you can transfer to any other part of the system. He feels that a system should be developed that a person should pay for the various systems each time it is used.

Commissioner Peterson asked staff if it would be possible to place a column, with referral information, in the Commissioner Newsletter or county web site addressing legal issues like grandparent rights in a divorce or what can a parent do with adult children who may have a problem with drugs or alcohol. She gets a number of calls asking these questions and would like to be able to refer them to a source that could help them. Commissioner Peterson thanked Hennepin County Commissioner Peter McLaughlin for being a part of the county's first program called "Washington County Insight" at the South Washington County Cable Commission.

January 20, 2004

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT


There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:38 a.m.


BOARD WORKSHOP WITH THE WORKFORCE INVESTMENT BOARD

The Board meeting was preceded by a workshop with the Washington County Workforce Investment Board for an update on its strategic plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Dan Papin, Patrick Singel, Robert Crawford, Andrew Ervin, and the following members of the Workforce Investment Board: Patty Venburg, Marc Cove, Kay Ellingwood, Jane Klein, Jerry Turnquist, Jeanine Swanson, and Jack Stoehr.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the County Work Plan for 2004 and membership and operating procedures for county advisory committees. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Dan Papin, Mary McGlothlin, Pat Conley, Jim Luger, Don Wisniewski, Ann Pung-Terwedo, Nancy Brase, Bev Hagen, Patricia Raddatz and Judy Spooner, Washington County Bulletin.


R.H. Stafford, Chair
County Board

Attest: 
James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 27, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford and Hegberg. Commissioner Peterson absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Linda Dyer, Assessment, Taxpayer Services and Elections; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Mary McGlothlin, Director of Public Health and Environment; Jeff Travis, Program Manager; Judy Hunter, Senior Program Manager; Tina Dale, Environmental Specialist; Cindy Weckwerth, Program Manager; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Jim Luger, Parks Director; John Elholm, Parks Planner; Sandy Cullen, Transportation Manager; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Kay McAloney, Human Resources Director; Cindy Koosmann, County Recorder; Mary McCarthy, Information Services Director; Tom Adkins, Community Corrections Director; Sue Kuss, Budget/Financial Analyst; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Michael Jay, Forest Lake, advised the Board that he and his brother were the contractors for the Rice Creek Watershed District culvert replacement in Hugo and Forest Lake. Mr. Jay stated that the Watershed District engineers are Emmons and Olivier Resources. They are water quality engineers and not civil engineers. They are having problems with two of the box culverts and the contractors have not been paid a quarter of a million dollars owed them by Rice Creek Watershed District. There is also a problem with prevailing wage rates that were not attached to the contracts. He asked the Board for any help it can give them.

The Board Chair indicated that staff would investigate this matter and respond to their request in writing.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar.

1. Approval of the January 6 and 13, 2004 Board meeting minutes.

January 27, 2004

2. Approval of revisions to the Washington County Data Practices Manual, Policy No. 1300.
3. Approval to appoint Michael Kodluboy, Oakdale, to the Veterans Rest Camp Association to fill an unexpired term to December 31, 2005.
4. Approval of purchase of service agreement with Tubman Family Alliance to provide services to victims/families of domestic abuse.
5. Approval of the 2004 contract with Community Volunteer Services for medical related transportation services.
6. Approval of the 2004 Family Means contract for respite care services.
7. Approval to accept \$179,062 to assist children and adults experiencing a mental health crisis. A provision in the 2004 contract with Human Services, Inc. will be added for this purpose.
8. Adoption of **Resolution No. 2004-015** as follows:

Authorization to Enter into Contract with Barr Engineering

WHEREAS, funds are available from the Legislative Commission on Minnesota Resources (LCMR) Grant program to assist Washington County in studying the long term capacity of drinking water aquifers' ability to supply both growing populations and to maintain stream, lake and wetland flows; and

WHEREAS, the study "Intercommunity Groundwater Protection, Sustaining Growth and Natural Resources", in the Woodbury/Afton Area Study will assist Washington County in protecting drinking water in domestic and municipal wells; and

WHEREAS, the project will be funded by a grant from the Legislative Commission on Natural Resources and no additional levy or program changes will be necessary; and

WHEREAS, the Public Health and Environment Department will be working in partnership with the Minnesota Department of Natural Resources, the Metropolitan Council, the Valley Branch Watershed District, the South Washington Watershed District, the Washington Conservation District, the City of Woodbury, and the City of Afton to complete the study.

NOW, THEREFORE, BE IT RESOLVED, the total contract agreement between Barr Engineering and Washington County for the project cost of the study "Intercommunity Groundwater Protection, Sustaining Growth and Natural Resources", in the Woodbury/Afton Area Study will not exceed \$123,000.

January 27, 2004

9. Approval of snowmobile safety enforcement grant agreement with the Minnesota Department of Natural Resources.
10. Approval to send the Transportation South Shop Master Plan to the City of Woodbury for approval.
11. Adoption of **Resolution No. 2004-016** as follows:

Authorize the Department of Transportation & Physical Development
to Sell Approximately 11.21 Tons of Scrap Aluminum to
Great Western Recycling Industries

WHEREAS, the County had accumulated a large amount of scrap aluminum due to its recent sign upgrade program; and

WHEREAS, this aluminum is taking up valuable space and is no longer suitable for creating new signs due to oxidation and imperfections in the material (i.e. holes, creases, wrinkles, bumps, etc.); and

WHEREAS, the amount of aluminum is approximately 11.21 tons (22,420 lbs); and

WHEREAS, four quotes were obtained from Minnesota metal processing companies; and

WHEREAS, the quotes were as follows:

Great Western Recycling Industries Inc.	\$0.52 per lb
North Star Steel	will not accept aluminum
Scrap Metal Processors Inc.	\$0.44 per lb
M-R Signs Inc.	\$0.30 per lb

and

WHEREAS, Great Western Recycling Industries Inc. 521 Barge Channel Road, St. Paul, MN offered the highest price per pound, at \$0.52.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the sale of approximately 11.21 tons on scrap aluminum to Great Western Recycling Industries Inc.

The foregoing Consent Calendar was adopted unanimously; Commissioner Peterson absent.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Public Hearing – Naming of Unnamed Lake and Unnamed Creeks

The Board Chair presented an overview of today's public hearing to consider the naming of three previously unnamed bodies of water. The Board Secretary advised the Board that the proper notification of public hearing was published and an affidavit of publication was on file.

January 27, 2004

Linda Dyer, Real Estate/Tax Specialist, presented an overview of the proposed petition, submitted by Judge Thomas Armstrong and Donald Raleigh, to name unnamed bodies of water. She indicated that the petition meets all State Statute requirements and a check was provided by petitioners to cover the costs. The notice was published for three consecutive weeks in the legal newspaper and the affected cities were notified. The Board file should contain the following: Petition with the required number of signatures; a letter from Judge Armstrong; a letter from the Department of Natural Resources; and a copy of the map.

Judge Thomas Armstrong, 7801 20th Street North, Oakdale, advised the Board that he and Don Raleigh are Great Grandsons of John and Margaret Rawleigh. Margaret Mahoney Rawleigh was born in Ireland in 1828. She and her husband John Rawleigh left France for America. After living in New Orleans, Covington Kentucky and St. Louis, they eventually came to Washington County in the mid 1850s where she died at the age of 68 in 1896. John Rawleigh bought 80 acres of land which is now completely within the Lake Elmo Regional Park. The lake on the north end of the 80 acres is the lake they seek to name Margaret Lake.

Judge Armstrong stated that the creek starts behind Eagle Creek School and a northern branch flows into it. The Irish word Farney means fearn which means alder trees. The two branches join on the Armstrong Farm. They are asking to name the unnamed creek Farney Creek and the north branch flowing into it North Farney Creek. He noted that he and Don would be willing to pay for the signs designating the new names.

Don Raleigh thanked the Board for giving them the opportunity to do this. Every year there is a family reunion in the regional park. Many direct descendants of John and Margaret Rawleigh picnic near that lake and they intend to do that again this year.

Glen Yakel, Minnesota Department of Natural Resources, stated that they are in support of the names as presented.

Commissioner Stafford asked how soon would these names appear on the official mapping? Mr. Yakel stated that would occur in the normal routine.

The Board Chair asked for further comments from the audience; none were heard. The public hearing was closed at 9:30 a.m.

The Board Secretary indicated that all documentary evidence had been received.

Commissioner Hegberg moved to adopt **Resolution No. 2004-017** as follows:

January 27, 2004

Resolution Ordering the Naming of
Three Previously Unnamed Bodies of Water

WHEREAS, pursuant to MINN. STAT. § 83A.04, a petition was submitted to and filed with the Washington County Department of Assessment, Taxpayer Services and Elections regarding the naming of previously unnamed bodies of water; and

WHEREAS, pursuant to MINN. STAT. § 83A.05, the petition was presented to the Washington County Board of Commissioners for public hearing; and

WHEREAS, during the notice period, the Minnesota Department of Natural Resources brought to the attention of the Petitioner that the unnamed creek was branched but the original petition proposed to name both branches Farney Creek; and

WHEREAS, Petitioner upon recommendation of the Minnesota Department of Natural Resources amended his petition to propose distinct names for each reach; and

WHEREAS, an amendment to the petition was presented recognizing that the unnamed creek had a north branch to it and that the branch should have its own distinct name; and

WHEREAS, on January 27, 2004, a public hearing was held on the matter; and

WHEREAS, the Petitioner requests the name of the reach commencing in the SW¼ NW¼ of Section 28, Township 29 North, Range 21 West, thence northeasterly to Eagle Point Lake in the City of Lake Elmo in Washington County be Farney Creek; and

WHEREAS, the northerly reach of the unnamed creek, beginning at the NW corner of Section 28, Township 29 North, Range 21 West, and thence east approximately 1,615 feet on the north line of said Section 28 and thence south approximately 220 feet to the point where the two streams join in the City of Lake Elmo, Washington County be named North Farney Creek; and

WHEREAS, the Petitioner requests the unnamed water basin located in Sections 26 and 27, Township 29 North, Range 21 West in the City of Lake Elmo, Washington County be named Margaret Lake; and

WHEREAS, the requirements of MINN. STAT. §§ 83A.04 to 83A.07 were fulfilled.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners orders as follows:

1. That the previously unnamed creek described as commencing in the SW¼ NW¼ of Section 28, Township 29 North, Range 21 West, thence northeasterly to Eagle Point Lake in the City of Lake Elmo, Washington County shall be known as Farney Creek.
2. That the northern branch of said stream commencing at the NW corner of Section 28, Township 29 North, Range 21 West and thence east approximately 1,615 feet on the north line of said Section 28 and thence south approximately 220 feet to the point where the two streams join in the City of Lake Elmo, Washington County shall be known as North Farney Creek.
3. That the unnamed water basin located in Sections 26 and 27, Township 29 North, Range 21 West in the City of Lake Elmo, Washington County shall be known as Margaret Lake.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

January 27, 2004

PUBLIC HEARING – OFFICE OF ADMINISTRATION**2004-2008 Capital Improvement Plan**

The Board Chair presented an overview of today's public hearing to consider the 2004 – 2008 Capital Improvement Plan. The Board Secretary advised the Board that the proper notification of public hearing was published and an affidavit of publication was on file.

Sue Kuss, Budget/Financial Analyst, provided a brief overview of the proposed 2004-2008 Capital Improvement Plan. It is \$202 million over five years and is the same plan presented to the County Board of November 18, 2003 when authorization was given to release it to communities for comments. However, the Department of Transportation and Physical Development have received updated information on what road and bridge projects were likely to receive federal funding in 2007 and 2008. Those projects include: RB 2206 CSAH 16/25 Valley Creek Road/Century Avenue, Woodbury; RB 2209 CSAH 13, Pioneer Road to Glen Road, Woodbury; RB 2310 CASH 2 Reconstruction, Forest Lake; RB 2312 CSAH 15, CSAH 12 to Trunk Highway 96, Grant and Stillwater; and RB 2313 CSAH 17 Bridge Over Trunk Highway 36, Grant and Lake Elmo. This new information has been incorporated into the proposed Capital Improvement Plan.

Ms. Kuss indicated that the CIP does include \$22.5 million of the 2003 bond issuance. It also includes for planning purposes a 2007 bond issuance of \$62.3 million. It includes all of the 2004 projects the Board has reviewed in the 2004 budget development process. She also indicated that no comments were received from the communities.

The Board Chair asked for comments from the public; none were heard. The Board Secretary indicated that all documentary evidence had been received.

Commissioner Kriesel moved to close the public hearing. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent. The public hearing was closed at 9:40 a.m.

Commissioner Pulkrabek moved to adopt **Resolution No. 2004-018** as follows:

Adoption of the 2004-2008
Washington County Capital Improvement Plan

WHEREAS, the Washington County Board of Commissioners has formulated the 2004-2008 Washington County Capital Improvement Plan which covers a five-year period from the date of its adoption and sets forth the estimated schedule, timing, and details of the specific capital improvements by year, the estimated cost; the need for the particular improvement; and the sources of revenue to pay for the improvements; and

January 27, 2004

WHEREAS, the Washington County Board of Commissioners, after public notice, conducted a public hearing on January 27, 2004 for the purpose of receiving comments on the proposed 2004-2008 Washington County Capital Improvement Plan; and

WHEREAS, in passing upon the aforesaid Plan, the County Board of Commissioners has considered the following for each project and for the overall plan:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units; and,

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopts the proposed 2004-2008 Washington County Capital Improvement Plan which is attached hereto.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

PUBLIC HEALTH AND ENVIRONMENT

Jeff Travis, Program Manager, reviewed results from the 2003 Mercury Free Zone program to remove mercury-containing items from Washington County Schools. Mercury is a material that has been widely used in many products, but it is also a nerve toxin and has been linked to serious health problems primarily affecting the brain, spinal cord, kidneys and liver. In 2003, 53 pounds of mercury were removed from schools in the county.

Greg Wood, Forest Lake School District, stated the Mercury Free Zone program was a wonderful experience. Forest Lake got rid of 23 pounds of mercury over the summer. Items replaced included: science lab equipment; items in the food service area; and the blood pressure cuffs in the nurse's offices.

Clancy, a brown Labrador with the Minnesota Pollution Control Agency, is a mercury-detecting dog and performed a demonstration locating the one out of ten containers holding mercury.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Minnesota Recreation and Park Association Award of Excellence

Steve Benoit, Minnesota Recreation and Park Association, presented the Board with the Minnesota Recreation and Park Association Award of Excellence for the initiation of Summer Festivals during the

January 27, 2004

summer of 2002. The County Parks Division hosted two summer festivals, the Family Festival that drew 600 people and the Bluegrass Festival that drew 1,500 people.

Status of Metro Transit Service

Arlene McCarthy, Metro Transit, provided the Board with an update on transit services in Washington County, specifically along the Rush Line Corridor. She discussed who and what employees are using these services. Dave Christensen, Metropolitan Council, discussed the funding sources both for capital and operating dollars. Approximately \$300 million will be spent for transit in the seven county metropolitan area for 2004.

GENERAL ADMINISTRATION

Revision to County Policy No. 1110

Jim Schug, County Administrator, stated that over time, a number of the committees have developed individual operating procedures which have resulted in some inconsistency and confusion in the management of the committee process. The proposed revisions to Policy No. 1110 were developed to create a more consistent method to appoint members and manage the operations of the individual committee.

Commissioner Kriesel moved to approve the revisions to County Policy No. 1110 governing the membership and operating procedures for county advisory committees, boards and commissions. Commissioner Stafford seconded the motion.

Commissioner Hegberg moved to amend the motion by changing Page 4, Item 8 last sentence from "After an interval of one year, when a former committee member is off the committee, such former committee member is again eligible to serve"; to "After an interval of one month, when a former committee member is off the committee, such former committee member is again eligible to serve". Commissioner Pulkrabek seconded the motion and it failed on a two-two vote as follows: Yes, Commissioners Hegberg and Pulkrabek; No, Commissioners Kriesel and Stafford; Commissioner Peterson absent.

The motion to approve the revisions to County Policy No. 1110 governing the membership and operating procedures for county advisory committees, boards and commissions was adopted 3-1 with the vote as follows: Yes, Commissioners Kriesel, Stafford and Hegberg; No, Commissioner Pulkrabek; Commissioner Peterson absent.

January 27, 2004

Commissioner Stafford asked the County Attorney what his definition of ex-officio would be? Mr. Kuprian stated that an ex-official member provides input and information, but he does not get a vote. Commissioner Stafford believed that was right and stated so at a meeting yesterday. But, a person attending claimed that ex-officio meant by nature of their office they were a member and claimed there was nothing in Roberts Rules Order about voting rights.

Mr. Schug reminded the Board that on Friday, January 30, the Community Services Department is hosting a full day workshop on the issue of poverty. All Commissioners are invited to attend. It will be held at the Grand Banquet Facility in Stillwater.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported he will be meeting with Representative Vandever on bus transportation issues in the northern area at the State Capitol on Thursday, January 29.

Commissioner Stafford reported on the Metropolitan Radio Board Executive Committee he attended yesterday. They are trying to sort out and put a hold on whatever matching funds they feel they can offer the counties and other local governments as they get into building out the system. One of things they want to do in addition to trying to stipulate the amount of matching funds they can provide is to put a time limit on it so they do not have to sit on the money forever. They will try to hold funds for everybody who has indicated an interest, but if somebody doesn't act on their interest, they end up holding money while some other entity out there actually is doing the build out and being short on funds. They are talking about putting a three-year time limit where a commitment would need to be made. Right now the county does not have the 800 MHz in the CIP until 2008. It might be that making the commitment within three years will still hold the money. The full Radio Board will deal with that later.

Commissioner Stafford reported that MICA approved the resolution supporting Washington County's position on having the Radio Board continue as a separate entity. The greater Minnesota communities have different concerns and questions, but were satisfied with the answers they were given. The key element was local governance.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

January 27, 2004


ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Peterson absent. The Board meeting adjourned at 11:09 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session to discuss the City of Grant's request to amend the Washington County Comprehensive Transportation Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford and Hegberg. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Sandy Cullen, Rick Vanzwol, City of Grant and Sharon Schwarze, City of Grant.

Attest:



James R. Schug

County Administrator


R.H. Stafford, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 3, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Commissioner Hegberg absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Mary McGlothlin, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Dan Papin, Community Services Director; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Don Wisniewski, Director of Transportation and Physical Development; Kay McAloney, Human Resources Director; Mary McCarthy, Information Services Director; and Bev Hagen, Public Information Specialist.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of January 20, 2004 Board meeting minutes.
2. Approval of revised Airline Travel Credit and Travel Policy No. 1020.
3. Adoption of **Resolution No. 2004-019** as follows:

Lawful Gambling Exemption for Pheasants
Forever Mississippi Longtails

WHEREAS, Pheasants Forever Mississippi Longtails, had made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub.2 in order to conduct (raffling) at the Point Restaurant, Highways 61 & 10, Denmark Township, Washington County on the following date: March 16, 2004.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners do not oppose issuance of exemption consistent with the application.

February 3, 2004

4. Approval of the 2003 assessment classification and valuation change list.
5. Approval to revision of the County Acceptable Use Policy No. 3001.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

PUBLIC HEALTH AND ENVIRONMENT

Judy Hunter, Senior Program Manager, presented a draft legislative initiative on managing CRTs (cathode ray tubes) in certain electronic products such as TV's and computer monitors. These items contain from two to eight pounds of lead as well as mercury. This legislation would make the manufacturer responsible for the management of old TV's and computers.

Commissioner Peterson moved to approve and forward the CRTs (cathode ray tubes) legislative resolution to Washington County local governments for consideration of approval. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

(Commissioner Hegberg arrived at 9:15 a.m.)

GENERAL ADMINISTRATION

City of Oakdale Request for Additional Funding

Jim Schug, County Administrator, advised the Board that on August 13, 2002, the Board created a Purchase of Development Rights Local Matching Grant program and \$50,000 was allocated for that program. Following the creation of this program, the City of Oakdale requested that the county participate in the purchase of a five-acre parcel it wanted to retain as a park and open space. The Board authorized \$35,000, which was approximately one third of the estimated cost of \$105,000 with the additional two thirds to be shared by neighbors and the city. The city has completed negotiations with the property owner in the amount of \$175,000 and is now asking that the county allocate an additional \$15,000.

Commissioner Peterson moved to deny the request by the City of Oakdale for additional funding to match funding for acquisition of an open space parcel in the city. The motion died for lack of a second.

February 3, 2004

Commissioner Peterson stated there is a major park less than a block away and she has a hard time using PDR money for the establishment of neighborhood parks. She does not believe that was the intent of the PDR funds. There are other uses this money could be used for, particularly in the development of stormwater plans in the communities.

Commissioner Stafford stated that the \$35,000 that the Board authorized met the standard for that type of expenditure, isn't that correct? Mr. Schug stated that is correct. The \$35,000 was based on approximately one third of the anticipated purchase price of \$100,000. As was pointed out, the neighbors came up with approximately \$35,000. Anything beyond the \$100,000 with the contribution of the neighbors and the county for \$35,000 will have to be covered by the city.

Commissioner Stafford stated there is no plan in place to replace the \$50,000 of the PDR Local Matching Grant Program. Mr. Schug stated that is correct.

Commissioner Peterson stated this will be a tot lot, which she feels is a local responsibility. She does not believe it meets the intent of the program. She was not pleased when the City of Oakdale requested the original money and is not pleased with the request for additional money.

Commissioner Pulkrabek moved to authorize \$15,000 to the City of Oakdale for additional funding to match funding for acquisition of an open space parcel in the city. Commissioner Kriesel seconded the motion.

Commissioner Pulkrabek stated that the \$50,000 set aside for local matching grants is perfect for this type of project. Not only is the city putting in money, but residents in this area have stepped up and contributed quite a bit of money. Also, this money has sat in this account for a year, maybe two, so it is not like there are other local government entities competing for these dollars. The City of Oakdale has been a good partner with the county in different types of projects, including additional funding for a stoplight in front of Skyview School, which they didn't have to do.

Commissioner Hegberg stated he will support this also. He feels open space includes park grounds, even though it is a tot lot, it is open space that people can use for recreation. He recognizes that it is near a park and he is not happy about that, but the city has determined that is what it would like to do.

Commissioner Kriesel stated it is problematic, but he will support it.

The motion to authorize \$15,000 to the City of Oakdale for additional funding to match funding for acquisition of an open space parcel in the city was adopted 4-1 with the vote as follows: Yes, Commissioners Pulkrabek, Kriesel, Stafford and Hegberg; No, Commissioner Peterson.

February 3, 2004

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported that Denmark Township met last night. They will be discussing at their annual meeting the possibility of incorporation as a city. She will be meeting with them on Thursday to discuss parks. She also read in the paper on Sunday about the State contracting with a company in India to deliver help for food stamps and eligibility for Medicaid and other healthcare aides for Minnesota. She asked why would the State have a contract with a firm who subsequently hands this off to India? She will now have to direct senior citizen's calls to people who do not understand the system and have difficulty understanding our culture to answer questions about critical services. She would like the Board to send a letter to the State Human Services Department saying this is crazy.

Commissioner Pulkrabek asked if it would be possible for John Kaul, the county's lobbyist, to speak on the TABOR issue regarding taxpayer's rights. He is concerned about the state dictating what should be done at the local level. He would like more information on this. Commissioner Peterson stated that the Association of Minnesota Counties, Metropolitan Inter-County Association, League of Minnesota Cities and Association of Minnesota Municipalities all have resolutions and legislative actions that do not support the enactment of TABOR.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 9:50 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss a policy addressing trail access requests to county parks. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Jim Luger and John Elholm.

February 3, 2004

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

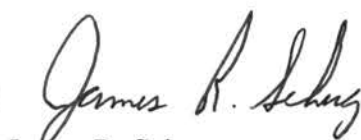
The Board met in workshop session with the Department of Transportation and Physical Development and the Minnesota Department of Transportation for an update on the St. Croix River Crossing Project and Issues related to TH 36. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Joe Lux, Mike Rogers, Rick Arnebeck, MN/DOT, Todd Clarkowski, MN/DOT Project Engineer, Beth Bartz, Consultant, SRF; and Brian Strub, Realtors Association.



R.H. Stafford, Chair

County Board

Attest:



James R. Schug

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 10, 2004

The Washington County Board of Commissioners met in regular session at 9:15 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Steve Gransee, Assessment, Taxpayer Services and Elections; Don Wisniewski, Director of Transportation and Physical Development; Jim Luger, Parks Director; Edison Vizuite, Financial Services Director; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Andrew Ervin, Community Services Supervisor; Robert Crawford, Workforce Center Division Manager; Cindy Rupp, Community Services Division Manager; Kay McAloney, Human Resources Director; Mary McCarthy, Information Services Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the January 27, 2004 Board meeting minutes.
2. Approval to establish reserves and designations of fund balances for the fiscal year ended December 31, 2003.
3. Approval to appoint Stephanie Lenartz to the Community Development Block Grant Citizens Advisory Committee as a non-profit representative to a term expiring December 31, 2006.
4. Approval of special event 3.2 percent malt liquor license for Fireman's Ball in New Scandia on February 28, 2004.
5. Approval of 2004 contract with Rule 36 Limited Partnership of Duluth III for residential Services at Hamilton House in Lake Elmo.

February 10, 2004

6. Approval of contract with New Perspective of Minnesota, Inc. to provide assisted living plus services and respite services and respite care to eligible Washington County residents.
7. Approval of 2004-2006 contract with Families for Effective Autism Treatment to provide home based mental health services for children with severe emotional disturbance.
8. Approval to extend the annual software maintenance agreement for our financial system, JD Edwards, and to pay the annual fee of \$72,936.
9. Approval of lease for use of storage space at the R.H. Stafford Library by South Washington County Schools.
10. Approval of Amendment No. 3 to office space leases with First American Title Company/Universal Title Company, Old Republic National Title Insurance Company and Edina Realty Title Company.
11. Adoption of **Resolution No. 2004-020** as follows:

Purchase Carlsen Property
14904 60th Street North, Stillwater MN
for the Washington County Government Center Parking Lot

WHEREAS, Washington County proposes to enlarge the parking facilities at the Washington County Government Center located in Stillwater, Minnesota; and

WHEREAS, key properties are necessary to enlarge the parking facilities; and

WHEREAS, the new development necessary for enlarging the parking facilities consists of the construction of a parking lot, landscaping and drainage facilities; and

WHEREAS, the acquisition of these key properties are necessary to provide for the said construction; and

WHEREAS, Washington County has authority to use eminent domain for the purpose of acquiring properties for the parking lot expansion; and

WHEREAS, Washington County is unable to begin construction of the parking facilities until it has acquired title and possession of key parcels; and

WHEREAS, Washington County has been able to successfully negotiate the acquisition of the following property:

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes its Chairman and

February 10, 2004

Administrator to execute on behalf of the County a purchase agreement and any other document necessary for the County to purchase the property legally described as follows:

See Exhibits

For the sum of \$240,000.00 plus estimated relocation costs of \$5,000.00; in total, upon the terms and conditions as set forth in the Purchase Agreement.

Addendum A: Legal Description

All that part of Block 5, McMillan and Cooley's Addition to Stillwater, Washington County, Minnesota, described as follows: Commencing at a point on the North line of Block 8 of McMillan and Cooley's Addition to Stillwater, 400 feet West of the West line of Hazel Street of said McMillan and Cooley's Addition, said North line of Block 8 being the South line of vacated Wallace Street; being the point of beginning of this description; thence North and parallel to the West line of Hazel Street 145 feet to an iron stake; thence West and parallel to the North line of said Block 8, 100 feet to an iron stake; thence South and parallel to the East line of said tract 145 feet to an iron stake on the North line of said Block 8; thence East along said North line of Block 8, 100 feet to an iron stake and the place of beginning. Together with an easement for public travel as set forth in that certain document filed September 21, 1960 in Book 233 of Deeds, Page 25.

Addendum B: Additional Terms & Conditions

1. To the extent this addendum is inconsistent with the provisions of the purchase agreement this addendum shall be controlling.
2. Conveyance shall be by warranty deed pursuant to the terms and conditions of the purchase agreement, free and clear of all liens, charges and encumbrances.
3. Seller shall pay all levied or pending special assessments (if any).
4. Seller shall pay abstract expenses.
5. Real estate taxes shall be pro rated as of the date of closing.
6. Buyer shall pay recording fee(s), state deed tax, and conservation fee.
7. Seller shall be obligated to perform all maintenance in order to keep the property in a reasonable repair until possession by Washington County.
8. Seller shall be obligated to pay all utilities, including fuel oil, propane gas, natural gas, electricity, city water, telephone, city sewer, and garbage hauling, in a timely manner, while occupying the property and shall agree to indemnify the county for any claims made associated with the property from the date of closing until the seller vacates the premises.
9. Seller shall remove all personal possessions and debris from both the house and yard prior to vacating the property.
10. Buyer shall pay moving expenses including incidental relocation costs. Moving expenses shall be determined by the buyer's choice of one of three bids from professional moving companies obtained by seller.
11. Seller shall provide list of items to be retained by seller.
12. Buyer shall take possession of property at closing. Sellers may retain the exclusive right of occupancy until April 1, 2004 and may negotiate this date in the event of inclement weather.

February 10, 2004

13. Seller shall allow a phase I environmental inspection before closing and an asbestos survey after closing.

Addendum C: Additional Items to Be Removed by Sellers

Yard –

- 7 peony plants
- 2 hibiscus plants
- 1 azalea plant
- 2 rhubarb plants
- 5 lilies
- 3 mum plants
- 1 compost bin
- 2 clematis plants

Basement –

- 1 hanging fluorescent light

Family room –

- 1 outdoor window thermometer

Other –

- 3 smoke alarms
- 1 remote doorbell alarm

The foregoing Consent Calendar was adopted unanimously.

PUBLIC HEARING - ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Liquor License Fees

The Board Chair presented an overview of today's public hearing to consider an increase in liquor license fees. The Board Secretary advised the Board that proper notification had been given and the record contains proof of the notice.

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, advised the Board that the record should contain the proposed fees recommended and a chart showing comparable fees in the major cities in Washington County and comparable counties throughout Minnesota. There is also a chart showing what the proposed fees would do for the current license holders in Washington County. Staff has called each license holder in Washington County to make them aware of the renewal process and the proposed fees prior to today's meeting. The only change from the initial proposal was the removal of the initial application fee. In reviewing the proposed fee increase with the County Attorney's office, it was discovered that there was not specific statutory authority for the county to charge an application fee. The cost should be built into the license fees in general. On an initial application, out of the proposed fees in each liquor license, they will transfer that amount to the Sheriff's office for their cost related to the initial application. On renewals, that charge will not be charged to either the license holder or transferred to the Sheriff's office.

February 10, 2004

The Board Chair asked for comments from the audience; none were heard. The Board Secretary indicated that she had received all documentary evidence. The Board Chair closed the public hearing.

Commissioner Hegberg moved to adopt **Resolution No. 2004-021** as follows:

Resolution to Impose New Liquor License Fees

WHEREAS, MINN. STAT. CHAPT. 340A authorizes the County to set fees for the issuance of the various classifications of off-sale and on-sale liquor licenses; and

WHEREAS, the license fee is intended to cover the costs of issuing and inspecting and other directly related costs of enforcement; and

WHEREAS, MINN. STAT. CHAPT. 340A restricts the amount of the fee that may be imposed for the various licenses; and

WHEREAS, the County Board has determined after a public hearing that there is a reasonable relation between the fees set forth below and the costs of providing the services and that the fees comply with the restrictions placed upon the amounts that may be imposed under MINN. STAT. CHAPT. 340A.

NOW, THEREFORE, BE IT RESOLVED, that the following fees are adopted:

<u>Type of License</u>	<u>Fee</u>
Annual 3.2 percent Malt Liquor Off-Sale	\$ 50
Annual 3.2 percent Malt Liquor On-Sale	\$ 150
Annual Intoxicating Liquor Off-Sale	\$ 500
Annual Intoxicating Liquor On-Sale	\$ 2,000
Annual Intoxicating Liquor Combined On/Off Sale	\$ 2,500
Annual Sunday Liquor On-Sale	\$ 200
Annual Consumption and Display Permit	\$ 300
Annual Wine	\$ 500
Temporary 3.2 percent Malt Liquor	\$ 25
Temporary Intoxicating Liquor	\$ 50

Commissioner Peterson seconded the motion and it was adopted unanimously.

Detachment and Annexation in Dancing Waters 4th Addition, Woodbury

Mr. Corbid reviewed the request to change school district boundaries between School District 833 and School District 834. He indicated this was the second step of the boundary changes related to the Dancing Waters Development in the City of Woodbury. Both School Districts and the City of Woodbury have sent letters to the county approving the entire developments change in boundaries for the school district.

February 17, 2004

Commissioner Kriesel moved to set the public hearing for February 24, 2004 for the detachment and annexation of property in the Dancing Waters 4th Addition (Phase 2) to be detached from ISD 834 and annexed to ISD 833. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Pulkrabek left the Board Meeting at 9:55 a.m.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Kriesel moved to authorize the County Board Chair and County Administrator to execute a grant agreement with the Washington County Historical Society in the amount of \$3,000 to be used to update the Historical Society's web site. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Stafford asked that the Washington County Historical Society update the County Board on its progress and what is included on the web site.

FINANCIAL SERVICES

Commissioner Hegberg moved to approve a contract with Larson, Allen & Weishair Co., LLP to be the independent auditors for Washington County for the fiscal years 2003-2005. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Pulkrabek returned at 10:15 a.m.

COMMUNITY SERVICES – WORKFORCE CENTER DIVISION

Andrew Ervin, Supervisor, presented the Workforce Center Division annual report. Major accomplishments for the past year were: 528 participants in the Minnesota Family Investment Program (MFIP) obtained employment, with 310 earning enough to no longer need any further MFIP assistance; 280 participants in the Dislocated Workers Program obtained permanent employment at an average wage of \$22.36 per hour; and a record number of 13,501 visits were made to the Job Seeking Resource Areas at three sites in the county.

Commissioner Peterson moved to approve the Workforce Center Annual Report for July 1, 2002 to June 30, 2003. Commissioner Kriesel seconded the motion and it was adopted unanimously.

Commissioner Peterson thanked the staff for a concise and compact annual report. It is easy to read and understand.

February 10, 2004

GENERAL ADMINISTRATION**Communications Representative on the Mental Health Advisory Council**

Jim Schug, County Administrator, advised the Board that the Mental Health Advisory Council has requested a Communications Representative position on its committee. They felt that an individual with expertise working in mass communications for the purposes of providing education about mental illness to the citizens of Washington County was needed. Mr. Schug felt there were other alternatives that could be considered that would use the county's public information staff to help get that message out and does not recommend this request.

Commissioner Kriesel stated if the Board does consider this request, he would like to see a description for the position and the committee's plan for providing information to the public on mental illness and county funding related to mental health services. He would also like to understand the mechanism the county is going to use to control the communication process. He feels it is very important to control the communication process to make sure it is the County Board's position on issues. He believes the request is on a perceived need and not a real one. He also believes that providing public information and education can and should be coordinated through the county's full time information staff. It seems that the responsibility of communicating information on mental illness and county funding of mental health services would be the direct responsibility of the department head and not the advisory committee.

Commissioner Hegberg stated he has served on the Mental Health Advisory Council for a number of years. One of the difficulties has been that there are very fragmented services that come across various agencies. Many people do not know where to call for help and assistance. He believes communication is difficult and is different than the Parks Commission or other committees. The Council developed a brochure that went out and communications were established with churches. He believes there is a special need for communication of mental health and educating the public on their special needs.

Commissioner Peterson believes that the county does need to do something with mental illness communication, but feels that it should be a professional staff member that does it. She feels the public doesn't understand the county's role in mental illness, the treatment or the various players. There is a real need to do some communication, but she believes that communication is best handled by staff.

Commissioner Kriesel moved to deny the request of the Washington County Mental Health Advisory Council to create a Communications Representative position on the committee; and that the County Board will work with the Advisory Council to carry out the communication process through county staff. Commissioner Peterson seconded the motion and it was adopted 3-2 with the vote as follows: Yes, Commissioners Kriesel, Stafford and Peterson; No, Commissioners Pulkrabek and Hegberg.

February 10, 2004

Commissioner Stafford suggested asking other county advisory committees if they feel there is a need for more communication.

Legislative Update

Mr. Schug updated the Board on the following legislative issues: Taxpayer's Bill of Rights (TABOR) – Creates spending and revenue caps on all units of government; Inverse condemnation – This would allow businesses to sue to force governmental subdivisions to condemn them if the governmental subdivision's provisions of good and services had an adverse effect on their business; Wheelage tax – This would create a \$20 additional charge on the license tab renewals which would be dedicated to transportation; Help America Vote Act – The county has expressed its concern about receiving reimbursement for voting equipment that was bought prior to this act and money that will be made available for disability assisted voting machines be spread statewide, one for every precinct; and utility and energy issues.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson announced that the Transportation Alliance is scheduling meetings with the legislators on February 19. On March 24 and 25 AMC will hold its legislative conference. Commissioner Peterson asked that the Board bring back the advisory committee policy that was approved a couple of weeks ago. She specifically would like to discuss term limits.

Commissioner Kriesel reported he will be attending a meeting in Lakeland to discuss County Road 18 improvements and changes to access.

Mr. Schug announced that on Thursday he will present a report to the Carver County Board on Washington County's organizational structure and how the county reorganized in 1998.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 11:00 a.m.

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BOARD WORKSHOP WITH HOUSING AND REDEVELOPMENT AUTHORITY BOARD

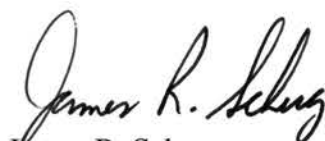
The Board meeting was preceded by a workshop with the Housing and Redevelopment Authority Board of Commissioners to discuss HRA Projects and issues of mutual interest and concern. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Barbara Dacy, HRA Executive Director; and the following HRA Board members: Harry Melander, Anthony Schwartz, Theodore Thompson, Janet Wuorenma, Robert Lafayette, and Bharat Tandan.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss emergency energy issues and work plan of the Metropolitan Counties Energy Task Force. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Mary McGlothlin, Judy Hunter, Marv Erickson, Kevin Corbid, Eric Johnson, Oak Park Heights Administrator, Peter Grills Energy Task Force consultant, and Judy Spooner, Washington County Bulletin.


R.H. Stafford, Chair
County Board

Attest:


James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 17, 2004**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Stafford, Peterson and Hegberg. Commissioner Kriesel absent. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Mike Rogers, RRA Planner; and Bev Hagen, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

The Washington County Board of Commissioners met in regular session at 9:25 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Stafford, Peterson and Hegberg. Commissioner Kriesel absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Mike Rogers, RRA Planner; Wayne Sandberg, Transportation Engineer; Richard Backman, Community Services Division Manager; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the February 3, 2004 Board meeting minutes.

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2. Approval of agreement transferring \$73,757 of the State Natural Resources Block Grant and the county matching funds to the Washington County Conservation District to be used to fund certain activities in implementing the Wetland Conservation Act.
3. Approval of revised Contract Administration Guidelines, Policy No. 1201.
4. Approval to appoint Patricia Grover, St. Paul Park, to the Community Services Advisory Committee to fill an unexpired term to December 31, 2005.
5. Approval of the contract between Community Services and Green Gables, LLC to provide assisted living plus services to eligible Washington County residents.
6. Approval of the 2004 contract with Human Services, Inc. for mental health services, chemical health services, transportation services and resources for elder care services.
7. Approval of the 2004 contract with Washington County Housing and Redevelopment Authority to provide housing subsidies for individuals with a serious and persistent mental illness under the Bridges II Program.
8. Approval to amend the 2004 Library budget to accept a grant of \$135,000 from the Metropolitan Library Services Agency (MELSA).
9. Approval to amend the civil process fees as follows: Orders (any Orders, either alone or with other documents but without providing original order) from \$32.00 + mileage to \$40.00 + mileage.
10. Approval of agreement with Justice Benefits, Inc. to provide services necessary to collect Federal reimbursement for housing illegal aliens in the Washington County Jail.
11. Approval of Parks and Open Space Commission recommendation for a policy addressing trail access requests to county parks.
12. Adoption of **Resolution No. 2004-022** as follows:

Installation and Maintenance of Stop Sign at the Bay Drive Leg
of the Intersection of Bay Drive and CSAH 34
in Forest Lake

WHEREAS, a review of the operation of the intersection of CSAH 34 and Bay Drive indicates that there is some confusion on the part of drivers;
and

February 17, 2004

WHEREAS, that review indicated that the "Yield" sign controlling the Bay Drive leg of the intersection contributes to that confusion; and

WHEREAS, the City of Forest Lake has concurred with this finding and has requested that the "Yield" sign be replaced with a "Stop" sign.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the County Engineer to install and maintain a "Stop" sign at that location.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby authorizes the County Engineer to continue monitoring the subject intersection to assess traffic safety and operations.

13. Approval of agreement with Stonebridge Elementary School for grounds grooming.
14. Adoption of **Resolution No. 2004-023** as follows:

Railroad Crossing Signal with Gates at
Intersection of Stagecoach Trail North in Bayport

BE IT RESOLVED, that the County of Washington enter into an agreement with the Union Pacific Railroad Company and the Commissioner of Transportation for the installation and maintenance of railroad crossing signals with gates and circuitry at the intersection of Stagecoach Trail N. (CSAH 21) with the tracks of the Union Pacific Railroad Company in Bayport, Minnesota, and appointing the Commissioner of Transportation agent for the county to supervise said project and administer available Federal Funds in accordance with Minnesota Statute, Section 161.36. The County's share of the cost shall be 10 percent of the total signal cost.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator be and they are hereby authorized to execute said agreement for and on behalf of the county.

The foregoing Consent Calendar was adopted unanimously; Commissioner Kriesel absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Don Theisen, County Engineer, presented the County Board with the 2003 Minnesota County Maintenance Work Zone Safety Award from the Minnesota Department of Transportation. He indicated this is the second year in a row that the county has received this award. He thanked Wayne Sandberg who continues to raise the bar for this division. He also introduced Adam Bruening, Traffic Sign Coordinator and Mark Haan, Transportation Worker in the sign shop, who implement and develop sign designs.

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Mr. Theisen advised the Board that 3M, through the National Association of County Engineers, presented the county with a \$1,000 safety grant. He indicated this grant will be used to upgrade signs telling drivers that a cross street is ahead at the next traffic signal.

COMMUNITY SERVICES

Child Protection Citizen Review Panel Annual Report

Barbara Ronningen, Child Protection Citizen Review Panel Chair, presented its 2003 Annual Report. Activities included: Continued work on more accessible training for mandated reporters; Continued campaign to inform parents and caretakers not to leave small children unattended in cars; and the Citizen Review Panel assisted Community Services staff with 21 reconsiderations of findings of neglect. Ms. Ronningen reported on the following subcommittees: Domestic Violence and Children; Unique Issues in Washington County; and Families with Chronic Problems Related to Neglect. Three new subcommittees were added in September: Education and Information; Screening Criteria to Determine which cases are to be alternative response and which are to use traditional case management; and foster care re-entry policy.

Continuation of Child Protection Citizen Review Panel

Commissioner Peterson moved reauthorization of the Washington County Child Protection Citizen Review Panel for an additional two years until December 31, 2005. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

GENERAL ADMINISTRATION

Legislative Update

Jim Schug, County Administrator, presented an update on the following legislative issues: Inverse condemnation – Primarily aimed at waste hauling industry and has passed out of committee; Implementation of a .08 DWI threshold – Will raise an additional cost for counties because of the supervision of the offenders and a potential increase use of the jail; and a bill authorizing a policy group of state agency commissioners and members of the judicial branch to charge fees to counties for the use of CrimNet.

Kevin Corbid, Assessment, Taxpayer Services and Elections Director, updated the Board on the Help America Vote Act. He outlined a bill proposed by the Secretary of State and authored by Representative Lipman and Senator Sparks. He then presented a County Option SF 1666 A-2 amendment.

February 17, 2004

Commissioner Pulkrabek left the meeting at 10:23 a.m.

Commissioner Stafford moved to support the County Option, SF 1666 A-2 amendment related to the Help America Vote Act. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioners Pulkrabek and Kriesel absent.

Mr. Schug advised the Board that staff is working on a bill allowing the county to collect a wheelage tax. The Legislators are interested in knowing what the business community thinks of that idea. Staff is drafting a letter to the county Chambers of Commerce informing them of the county's proposal and asking for their thoughts or suggestions.

Commissioner Pulkrabek returned at 10:28 a.m.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on the Mental Health Advisory Council meeting he attended last week. They discussed the communications person they had requested. He extended to that committee an invitation to address the County Board under the Comments from the Public section of the Board meetings if they had any concerns.

Commissioner Hegberg advised the Board that he will not be at next week's Board meeting. He will be attending the Mosquito Control convention in Savannah.

Commissioner Peterson reported they had the second taping of County Insight. The first program will start to air this week. She will be at the Capitol this afternoon at 3:30 for a transportation hearing.

Commissioner Stafford reported he met with Commissioner Stanek, Department of Public Safety, to discuss 800 MHz issues. There was an air of conciliation in the meeting. He hopes it will bring new developments in how the future build out of the radio system is structured. There might even be hope for funding. He will be meeting with Radio Board staff this afternoon.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

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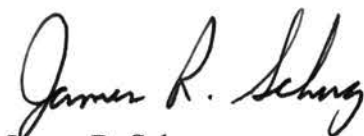
ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Kriesel absent. The Board meeting adjourned at 10:35 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to review 2025 highway needs and revenue forecast and discuss seeking legislation modifying county wheelage tax statutes. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Wayne Sandberg, John Kaul, Judy Spooner, Washington County Bulletin and Mary Divine, Pioneer Press.

Attest:



James R. Schug

County Administrator


R.H. Stafford, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 24, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Commissioner Hegberg absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Robert Crawford, Workforce Center Division Manager; Kay McAloney, Human Resources Director; Jeneen Johnson, Deputy Human Resources Director; Lowell Johnson, Deputy Public Health and Environment Director; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Jim Luger, Parks Director; Kevin Corbid, Assessment, Taxpayer Services and Elections Director; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Mary McCarthy, Information Services Director; Cindy Koosmann, Recorder; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the February 10, 2004 Board meeting minutes.
2. Approval to appoint Jim Finley to the Workforce Investment Board as a Job Services/Unemployment Insurance/Veterans Representative to a first term expiring June 30, 2005.
3. Approval to renew the Juvenile Accountability Block Grant program through the Minnesota Department of Safety, Office of Justice Program to be used for the P.L.A.C.E. II program for the period January 1, 2004 to June 30, 2005.
4. Approval to renew contracts for Multi Systemic Therapy (MST) with Penticoff Community Counseling, Inc., The Van Group, Inc. and Willow Branch Counseling Services, for juvenile placement alternative intensive in-home therapy program.

February 24, 2004

5. Approval of contract with the Washington County Housing and Redevelopment Authority for the services of the housing coordinator position.
6. Approval of contract with Oak Ridge Place to provide assisted living plus services to eligible Washington County residents.
7. Approval of the Workforce Investment Act, Title 1B Master grant agreement (covering adult, youth, dislocated worker, and older Americans programs) with the Minnesota Department of Employment and Economic Development.
8. Approval to amend Human Resources Policy No. 5006, Reclassification Requests.
9. Approval of Human Resources Policy No. 5504, Appearance Policy.
10. Approval to appoint Commissioner District Representatives and other community officials to serve on the Public Health Emergency Preparedness Advisory Committee as follows:

District Appointments: District 1 - Mary Hauser, Birchwood; District 2 - Joe Rheinberger, Oakdale; District 3 - Brian Krafthefer, West Lakeland Township; District 4 - Sheila Colbert, Cottage Grove; District 5 - Bruce Stafford;

Physicians: Dr. Charles Bransford, Public Health Department Medical Consultant and Dr. John Kvasnicka, HealthEast Emergency Physician;

Hospital Representatives: Julie Schmidt, Woodwinds CEO and Peggy Berg, Lakeview Hospital;

Public Safety: Jeff Anderson, Oakdale Fire Chief; John Mickelson, Cottage Grove Public Safety Director; Dr. R.J. Frascione, Regions Emergency Medical Services/Ambulance Medical Advisor; and Jim Frank, Washington County Sheriff;

Local Government Representatives: Craig Morris, City of Lakeland; Craig Waldron, City of Oakdale; Robert Ring, Denmark Township; Dennis Seefeldt, New Scandia Township;

Volunteer Service Agencies: Jan George, St. Croix Valley Chapter of American Red Cross; Bill Fiest, Salvation Army;

Allied Health Professional: Loren Carver, Pharmacist, Snyder Drug Oak Park Heights/Stillwater.

February 24, 2004

11. Adoption of **Resolution No. 2004-024** as follows:

Final Payment to Tower Asphalt, Inc. for Road Construction
of CSAH 13 in Lake Elmo and Oakdale

WHEREAS, the Washington County Board of Commissioners, on April 23, 2002 approved a bid award to Tower Asphalt, Inc. and signed a contract with that organization for the road construction required at the intersection of I-94 and CSAH 13, 4th Street and Hudson Boulevard in the City of Lake Elmo and City of Oakdale; and

WHEREAS, Tower Asphalt, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE BE IT RESOLVED, that Tower Asphalt, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

PUBLIC HEARING - ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Detachment and Annexation of Parcels of Dancing Waters 4th Addition, Woodbury

The Board Chair presented an overview of today's public hearing to consider the detachment and annexation of certain parcels in the Dancing Waters 4th Addition in Woodbury. The Board Secretary indicated that notice was published and the affidavits of publication were on the record.

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, presented a brief overview of Laurant Development Company's petition for the annexation and detachment of outlots E and F Dancing Waters 4th Addition (Phase 2) and that part of lots 5, 6 and 7, block 8, Dancing Waters 4th Addition (Phase 2), which lies North of the North line of the NE ¼ of the SE ¼ of Section 11, Township 28 Range 21. He indicated that both School Districts #833 and #834 have submitted letters with their appropriate board approvals affirming the detachment and annexation of the parcels.

The Board Chair asked for comments from the Petitioner, none were heard.

The Board Chair asked for comments from the affected School Districts; none were heard.

The Board Chair asked for comments from the audience; none were heard. The Board Chair closed the public hearing at 9:11 a.m.

February 24, 2004

Commissioner Peterson moved to authorize the detachment and annexation of the following land: That part of outlots E and F Dancing Waters 4th Addition (Phase 2) and that part of lots 5, 6 and 7, block 8, Dancing Waters 4th Addition (Phase 2), which lies North of the North line of the NE ¼ of the SE ¼ of Section 11, Township 28 Range 21 to be detached from ISD 834 and annexed to ISD 833. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

The Board Chair directed the County Attorney's office to prepare the Findings of Fact, Conclusions of Law and Order of Detachment and Annexation consistent with the Board's motion so that it may be acted upon at the next Board meeting.

Classification of Tax-Forfeited Parcels as Non-Conservation

Commissioner Pulkrabek moved to adopt **Resolution No. 2004-025** as follows:

Resolution Approving the Classification of Tax-Forfeited Parcels as Non-Conservation

WHEREAS, the County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance the following parcels of land that forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels have been reviewed by the designees of the County Board of Commissioners and have been recommended for classification as non-conservation land as provided for in Minnesota Statutes 2802.01.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby certify that the following parcels have been reviewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, and 282.018, and other statutes that require withholding of tax forfeited land from sale or conveyance.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby classifies the following parcels as non-conservation.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources and the cities and townships in which the parcels are located for the sale or conveyance of said lands.

<u>Municipality</u>	<u>Parcel No.</u>	<u>Bldg/Vacant Land Year Forfeited</u>
Cottage Grove	06.027.21.44.0003	House /2003
	18.027.21.14.0001	Vacant Land/2003
	20.027.21.31.0004	Vacant Land/2003
Forest Lake	10.032.21.24.0024	Vacant Land/2003
	15.032.21.42.0003	Vacant Land/2003
Grant	14.030.21.31.0006	Vacant Land/2003
	27.030.21.43.0005	Vacant Land/2003
Mahtomedi	29.030.21.24.0111	House/2003

February 24, 2004

<u>Municipality</u>	<u>Parcel No.</u>	<u>Bldg/Vacant Land Year Forfeited</u>
Oakdale	20.029.21.11.0072	Vacant Land/2003
	31.029.21.11.0009	Vacant Land/2003
St Paul Park	02.027.22.41.0009	Vacant Land/2003
Stillwater	29.030.20.14.0011	Vacant Land/2003
	32.030.20.14.0003	Vacant Land/2003
	33.030.20.33.0042	Vacant Land/2003
Woodbury	17.028.21.11.0067	Vacant Land/2003
	17.028.21.11.0179	Vacant Land/2003
	17.028.21.14.0001	Vacant Land/2003

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Jim Luger, Parks Director, presented a brief overview of a request from Lillian Linder for an equestrian and bike entrance to Lake Elmo Park Reserve. The Parks and Open Space Commission has reviewed this request on several occasions since last September, 2003. The Parks Commission denied the request, but recommended that staff work with the City of Lake Elmo and that a policy be developed. The policy was approved at the February 17, 2004 Board meeting. Mr. Luger also informed the Board that the City of Lake Elmo has just released a RFP to develop a trail system for the entire city.

Karen Rheinberger, 5325 Monarda Avenue North, Baytown Township – Ms. Rheinberger stated she is a member of the Parks and Open Space Commission for District 3. When this request was made to the Parks and Open Space Commission, staff and the Parks Commission reached a consensus that a policy should be developed to address these issues. The Parks Commission felt that entrances shouldn't be private but public; must serve a group need; and security and staffing issues need to be addressed. They felt that surrounding cities should be the agency that makes these sorts of requests to county staff, staff would make the recommendation to the Parks Commission and then the Parks Commissions recommendation would be reviewed and acted on by the County Board. Now that the City of Lake Elmo has made this request the process can begin. Ms. Rheinberger also stated that the Parks Commission will be reviewing the Lake Elmo Regional Park Master Plan, at which time they can determine where the best fit for that entrance would be.

Lillian Linder, 9255 15th Street – Ms. Linder indicated she originally made this request not just for herself, but for a group of riders in her neighborhood. Their goal was to access the park without going down 10th Street that has a speed limit of 55 MPH. They are just looking for a safe entrance. A process has now been approved for them to try and get that entrance on 15th Street. She appreciates that. It has, however, turned into a cost issue where they now have to have the entrance handicapped accessible. They will work with the City of Lake Elmo to try to get a way into the Park.

February 24, 2004

Commissioner Peterson moved to deny the request by Ms. Linder to provide an equestrian and bike users entrance into Lake Elmo Park Reserve from 15th Street in the City of Lake Elmo, until such time that a Master Plan has been reviewed and that an overall trail plan has been developed by the City of Lake Elmo. Commissioner Kriesel seconded the motion and it was adopted 3-1 as follows: Yes, Commissioners Kriesel, Stafford and Peterson; No, Commissioner Pulkrabek; Commissioner Hegberg absent.

Commissioner Pulkrabek stated he voted against this motion and supports the request for a handful of people to utilize this informal access. If the county wants to encourage park use, this motion does not do that. He believes that the handful of people who live on 15th Street are not trying to get out of paying the entrance fee. He feels this is sending the wrong signal to tell people whose property abuts the park that the county is going to make them jump through hoops and obstacles and route the horse traffic or vehicle traffic down to 10th Street, when they can go right to the park from their property. He thinks that makes no sense. He asked what is it hurting to allow three or four people who live on that street to enter the park and utilizing it? He doesn't feel it is hurting anybody. If he lived on that street he would be requesting the same thing.

GENERAL ADMINISTRATION

Legislative Update

Jim Schug, County Administrator, reviewed the proposed Wheelage Tax Legislation, authorizing the county to implement a \$20 per vehicle wheelage tax. A letter was drafted to county Chambers of Commerce asking for their input on this proposal. Mr. Schug asked for the Board's direction on this letter.

The Board Chair asked for comments from the Board on the proposed letter. It was Board consensus to send the letter to the county Chambers of Commerce.

Commissioner Peterson suggested that the letter be followed up with a visit to each Chamber explaining the county's position.

Mr. Schug presented an update on other legislative issues: Reduction in DWI from .10 to .08 – Staff has been contacted by Legislators regarding the county's position. The County is in support of getting intoxicated drivers off the road, but the concern is that this bill will result in additional costs in terms of supervision of people, probation, incarceration and court costs. Washington County's share would be \$68,000 to \$80,000 over a biennium.

Senator Brian LeClair expressed his thanks to Sheriff Jim Frank and County Attorney Doug Johnson for their help in answering his questions about the impact of reducing the DWI to .08.

February 24, 2004

Mr. Schug also updated the Board on its bill asking for authority to require direct deposit on payroll checks. A bill was introduced by Senator Dave Kleis to make that option available statewide. Senator Marko was on that committee and it went through with almost unanimous support.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Pulkrabek addressed a bill sponsored by Senator LeClair and Representative Lipman regarding the City of Lake Elmo and its challenges with the Metropolitan Council. He advised the Board that he will be sending a letter in support of S.F. No. 1770 that would allow the City of Lake Elmo to maintain rural densities and would not require the city to construct a local sewer system to be connected to the metropolitan disposal system.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.


ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 10:05 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss Beacon Shores Office Park proposal for access to CSAH 13. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Jim Kellison, representing the developer, and Judy Spooner, Washington County Bulletin.


R.H. Stafford, Chair
County Board

Attest: 
James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 2, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Stafford, Peterson and Hegberg. Commissioner Pulkrabek absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Marv Erickson, Facilities Manager; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Jeneen Johnson, Human Resources Deputy Director; Cindy Koosmann, Recorder; Mary McCarthy, Information Services Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the February 17, 2004 Board meeting minutes.
2. Approval to renew on sale and Sunday liquor license for Afton Alps, Inc. for the period April 1, 2004 through March 31, 2005.
3. Approval to renew consumption and display permit for New Scandia Community Senior Center for the period April 1, 2004 to March 31, 2005.
4. Approval of new application for on sale liquor license for The Scandia Creamery for the period April 1, 2004 through March 31, 2005.
5. Approval of the following Findings of Fact, Conclusions of Law and Order granting the detachment and annexation of parcels in the City of Woodbury:

March 2, 2004

Washington County Board of Commissioners

In Re:

Laurent Development Company, LLC:
Petition for Detachment and Annexation

Petitioner.

**FINDINGS OF FACT,
CONCLUSIONS OF LAW AND
ORDER OF DETACHMENT
AND ANNEXATION**

This matter came on for public hearing before the Washington County Board of Commissioners on the 24th day of February, 2004 on the Petition of Laurent Development Company, LLC requesting the detachment from Independent School District (ISD) No. 834 and annexation to Independent School District (ISD) No. 833 of real property owned by it in the City of Woodbury, to-wit:

That part of Outlots E & F Dancing Waters 4th Addition (Phase 2), and that part of Lots 5, 6 and 7 of Block 8, Dancing Waters 4th Addition (Phase 2), which lies north of the north line of the NE¼ of the SE¼ of Section 11, Township 18, Range 21.

Having reviewed the Petition, heard from the Petitioner and the effected School Districts and being otherwise advised in the premises, the Washington County Board of Commissioners

FINDS:

1. The Petitioner, Laurent Development Company, LLC is the owner of real property in Woodbury, Minnesota which it is developing as the Dancing Waters Development.
2. The subject property is identified by a plat map provided by Petitioner and incorporated herein as Exhibit A.
3. That the parcels comprising this petition lie within the boundary of ISD #834.
4. The Petitioner requests detachment from ISD #834 of the following real property and its annexation to ISD #833:

That part of Outlots E & F Dancing Waters 4th Addition (Phase 2), and that part of Lots 5, 6 and 7 of Block 8, Dancing Waters 4th Addition (Phase 2), which lies north of the north line of the NE¼ of the SE¼ of Section 11, Township 18, Range 21.

5. All parcels which Petitioner wishes to detach from ISD #834 are adjacent to the boundary with ISD #833.
6. The intent of this detachment and annexation is to bring uniformity to neighborhood school attendance.
7. To maintain uniformity, Petitioner intends to make future requests for detachment and annexation as Dancing Waters is further developed.
8. By resolution passed on December 12, 2002, the School Board of ISD #834 approved the entire detachment and annexation plan of Petitioner.
9. By resolution passed on December 19, 2002, the School Board of ISD #833 approved the entire detachment and annexation plan of Petitioner.

March 2, 2004

10. The property described in the Petition is not included in any plat for consolidation or combination, which has been approved by the State of Minnesota.
11. Both ISD #833 and ISD #834 have opted to administer existing debt allocated by the school districts to the subject properties pursuant to MINN. STAT. § 123A.45, subd. 6(c).

CONCLUDES:

1. The Washington County Board of Commissioners has jurisdiction under MINN. STAT. § 123A.45 to order the detachment and annexation of the property described in the Petition.
2. Proper notice of this public hearing was given as required by MINN. STAT. § 123A.45, subd. 3.

ORDER

IT IS HEREBY ORDERED by the Washington County Board of Commissioners that the following real property:

That part of Outlots E & F Dancing Waters 4th Addition (Phase 2), and that part of Lots 5, 6 and 7 of Block 8, Dancing Waters 4th Addition (Phase 2), which lies north of the north line of the NE¼ of the SE¼ of Section 11, Township 18, Range 21

be detached from ISD #834 and annexed to ISD #833.

IT IS FURTHER ORDERED that the Washington County Auditor send a certified copy of this Order to the Commissioner of Children, Families and Learning.

6. Approval of 2004 contract with Stivland, Inc. (dba Harbor Shelter and Counseling Center) to provide child shelter and short-term treatment services.
7. Approval to substitute a Property Appraiser II position (non-supervisory) for a Deputy Assessor/Appraisal Manager (supervisory) position to manage the residential appraisal section of the Appraisal Division of the Assessment, Taxpayer Services and Elections Department.
8. Information only – road allotments for the following townships: Baytown, Denmark, Grey Cloud, May, New Scandia, Stillwater and West Lakeland.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Kriesel moved to authorize the advertisement for sale-to be moved or demolished on site and materials/refuse to be removed from the following houses located adjacent to the south end of the Government Center South West parking lot:

March 2, 2004

- 14884 North 60th Street, Oak Park Heights, Single Family Residence
- 14904 North 60th Street, Oak Park Heights, Single Family Residence
- 14922 North 60th Street, Oak Park Heights, Single Family Residence
- 14932 and 14942 North 60th Street, Oak Park Heights, Duplex Residence
- 14954 North 60th Street, Oak Park Heights, Single Family Residence
- 14990 North 60th Street, Oak Park Heights, Single Family Residence
- 6063 Panama Avenue, Oak Park Heights, Single Family Residence

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

GENERAL ADMINISTRATION

Legislative Update

Jim Schug, County Administrator, presented an update on the following legislative items: State deficit at \$160 million, the projection for out-biennium years, 2006-2007, is worse and may impact counties more; The direct deposit of payroll checks for local units of government passed out of the House Local Government/Metropolitan Affairs Committee; The Public Safety Committees in the Senate and House passed out legislation that would remove the sunset of the Metropolitan Radio Board; A proposal that would increase the 911 emergency telephone service fee by 20 cents passed out of the Senate Committee; The County is following a bill for exemption from sales tax to purchase radio equipment and authority to issue bonds up to 50% for an 800 MHz radio infrastructure; Extension of the emergency health powers act to allow public health agencies to continue to have power to deal with potential disease outbreaks; and Release of the citizens forum on health care costs including recommendation to add a cigarette tax to fund health care programs, mandated health insurance and increased prevention and educational efforts.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel reported on the Internal Audit Committee he attended last week. They met with Larson, Allen & Weishair Co., LLP the company who will be performing the county's audit for the next three years. He indicated he was familiar with this firm as they did the City of Stillwater's audit. Many of their employees, who will be doing the county's audit, worked for the State Auditor's Office. They are currently doing preliminary work and will be out in April for three weeks.

Commissioner Hegberg reported on the mosquito control conference he attended in Savannah, Georgia last week. Individuals from around the world attended the conference.

March 2, 2004

Commissioner Peterson stated she is concerned about proposed cutting of mental health services from the State budget. She believes the whole mental health issue needs to be looked at more thoughtfully and communicate to the county Legislative delegation its importance.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

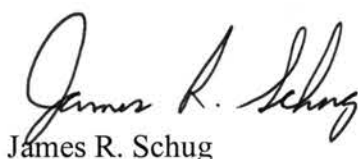
There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 9:50 a.m.

BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the 2004 County Board initiatives and work plan. No business was conducted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Mary McGlothlin, Kevin Corbid, Dan Papin, Nancy Brase, Pat Conley, Judy Spooner, Washington County Bulletin, and Mary Divine, Pioneer Press.


R.H. Stafford, Chair
County Board

Attest:


James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 16, 2004**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Don Theisen, County Engineer; Jim Luger, Parks Director; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Richard Backman, Community Services Division Manager; Mary McGlothlin, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Sheriff Jim Frank; Tom Adkins, Community Corrections Director; Kay McAloney, Human Resources Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

David C. Junker, 101 North 4th Street, Stillwater: Mr. Junker asked the Board about the following items: Shady Birch Resort, is that finished, and where is the money coming from to buy that resort? If it's coming from the Metropolitan Council how can they afford that with the bus strike going on? He asked about the work on highways in Woodbury, is the county paying for that? He asked why the county is proposing a \$20 wheelage tax, where has all the money gone for fixing roads? He asked if the salary increase for the County Administrator was approved? Chairman Stafford responded to Mr. Junker's questions.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the February 24 and March 2, 2004 Board meeting minutes.
2. Approval of the following appointments to the Workforce Investment Board to terms expiring June 30, 2006: Debra Bean, Small Business Representative and Cherylee Sherry, representing the Health Care Industry.
3. Adoption of **Resolution No. 2004-026** as follows:

Lawful Gambling Exemption for the
Carpenter Nature Center

March 16, 2004

WHEREAS, Carpenter Nature Center, had made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub. 2 in order to conduct (raffling) at Carpenter Nature Center's Trailside Lodge, 12355 St. Croix Trail, Denmark Township, Washington County on the following date: May 2, 2004.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

4. Adoption of **Resolution No. 2004-027** as follows:

Lawful Gambling Exemption Resolution
MN Waterfowl Association – St. Croix Valley Chapter

WHEREAS, MN Waterfowl Association – St. Croix Valley Chapter, had made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub.2 in order to conduct (raffling) at the Withrow Ballroom, 12169 Keystone Ave. May Township, Washington County on the following date: March 27, 2004.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

5. Approval to renew off sale liquor license for SSG Corporation, Hastings for the period April 1, 2004 to March 31, 2005.
6. Approval of the 2004-2006 contract with Opportunity Services, Inc. for day training and habilitation services for persons with developmental disabilities.
7. Approval of the 2004 cooperative agreement with the Sheriff, County Attorney; and Court Administrator to administer the child support enforcement program.
8. Approval of contract with East Suburban Resources to provide day training and habilitation for persons with developmental disabilities for calendar year 2004, 2005 and 2006.
9. Approval of contract with CommonBond Communities, Inc. for financial case management services.
10. Adoption of **Resolution No. 2004-028** as follows:

Agreement for Traffic Control Signal Maintenance with
Minnesota Department of Transportation Under Agreement No. 86101M

March 16, 2004

BE IT RESOLVED, that the County of Washington enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes, to wit:

To provide maintenance and electrical energy for the traffic control signal with street lights, emergency vehicle pre-emption, interconnect and signing on Trunk Highway No. 61 at St. Paul Park Rd. (CSAH 22) in accordance with the terms and conditions set forth and contained in Agreement No. 86101M, a copy of which was before the Board.

BE IT FURTHER RESOLVED, that the proper county officers be and hereby are authorized to execute such agreement and any amendments, and thereby assume for and on behalf of the county all of the contractual obligations contained therein.

11. Bids were received for construction of CSAH 28 as follows:

Tower Asphalt, Inc.	\$227,214.85
Park Construction Co.	\$243,668.18
Pember Companies, Inc.	\$253,899.99
Hardrives, Inc.	\$264,520.67
Jay Bros., Inc.	\$265,640.18
Frattalone Paving, Inc.	\$287,486.19
North Valley, Inc.	\$287,718.80
Frontier Construction	\$289,069.67
Carl Bolander & Sons, Inc.	\$304,396.65

Adoption of **Resolution No. 2004-029** as follows:

Bid Award for CSAH 28 Road Construction to
Tower Asphalt, Inc.

WHEREAS, in order to complete road construction on County roads, the County solicited bids for this project; and,

WHEREAS, bids were opened on February 26, 2004, with Tower Asphalt, Inc. being the lowest responsible bidder; and,

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted and the County enter into a contract with Tower Asphalt, Inc. under the terms and conditions set forth in the bid specification documents.

BE IT FURTHER RESOLVED, that the contract between the County and Tower Asphalt, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

March 16, 2004

12. Approval and execution of Amendment No. 1 to contract with Hamernick Decorating for interior painting work at the Historic Courthouse.
13. Approval of budget amendment for the use of \$93,200 in fund balance to pay for four pieces of equipment not purchased in 2003.
14. Adoption of **Resolution No. 2004-030** as follows:

Agreement with Union Pacific Railroad and Minnesota Department
of Transportation for Railroad Crossing Signals at
Intersection of CSAH 15 in Lake Elmo

BE IT RESOLVED, that the County of Washington enter into an agreement with the Union Pacific Railroad Company and the Commissioner of Transportation for the installation and maintenance of railroad crossing signals with gates and circuitry at the intersection of Manning Avenue North (CSAH 15) with the tracks of the Union Pacific Railroad Company in Lake Elmo, Minnesota, and appointing the Commissioner of Transportation agent for the County to supervise said project and administer available Federal Funds in accordance with Minnesota Statute, Section 161.36. The County's share of the cost shall be 10 percent of the total signal cost.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator be and they are hereby authorized to execute said agreement for and on behalf of the county.

16. Approval and execution of a consultant contract with Evergreen Land Services Company to provide land acquisition and relocation services.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Hegberg asked that future bid specifications for road construction encourage the use of recycled shingles in the asphalt process. Don Theisen, County Engineer, indicated that the current specifications allow the use of shingles in the mix. Currently, all of the tear-off shingles are going to one contractor.

Bids were received for bituminous overlay of CSAH 7 as follows:

Tower Asphalt, Inc.	\$1,213,336.76
Hardrives, Inc.	1,232,954.83
North Valley, Inc.	1,330,122.59

Commissioner Hegberg moved to adopt **Resolution No. 2004-031** as follows:

March 16, 2004

Bid Award for CSAH 7 Bituminous Overlay to
Tower Asphalt, Inc.

WHEREAS, in order to complete road preservation of County roads, the County solicited bids for this project; and,

WHEREAS, bids were opened on March 3, 2004, with Tower Asphalt, Inc. being the lowest responsible bidder; and,

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted and the County enter into a contract with Tower Asphalt, Inc. under the terms and conditions set forth in the bid specification documents.

BE IT FURTHER RESOLVED, that the contract between the County and Tower Asphalt, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Peterson seconded the motion and it was adopted unanimously.

HOUSING AND REDEVELOPMENT AUTHORITY

Commissioner Kriesel moved to adopt **Resolution No. 2004-032** as follows:

Resolution with Respect to the Washington County Housing and
Redevelopment Authority \$14,000,000 Multifamily Housing Revenue Bond
(Woodlane Place Apartments Project) Series 1988 (The "Bond"); Approving an
Extension of the Scheduled Maturity Date of the Bond and Authorizing
the Execution and Delivery of Documents Relating Thereto

WHEREAS, the Washington County Housing and Redevelopment Authority (the "Issuer" or the "Authority") has previously issued its \$14,000,000 Multifamily Housing Revenue Bond (Woodlane Place Apartments Project), Series 1988 (the "Bond"), pursuant to and in accordance with a Lender Loan Agreement (the "Lender Loan Agreement") by and between the Issuer and Capital Realty Investors Tax Exempt Fund III Limited Partnership (the "Original Bondholder"), dated as of September 1, 1988; and

WHEREAS, the Issuer loaned the proceeds of the Bond to Woodlane Place Apartments Limited Partnership, a Minnesota limited partnership (the "Original Owner"), pursuant to a Loan Agreement (the "Loan Agreement") dated as of September 1, 1988, to provide financing for a multifamily rental residential development (the "Project"); and

WHEREAS, the Project was conveyed by the Original Owner to CRICO of Woodlane Place Limited Partnership (the "Successor Owner") in 1992 with the Successor Owner assuming the existing indebtedness on the Project; and

WHEREAS, Capital Realty Investors Tax Exempt Fund Limited Partnership (the "Successor Bondholder") acquired the Bond from the Original Bondholder in 1996 through a restructuring transaction in connection with which, inter alia, the maturity date of the Bond was changed from December 1, 2008 to December 31, 2003; and

March 16, 2004

WHEREAS, all of the general partner and limited partner interests in the Successor Owner were transferred to ERP-QRS CPRT II Inc. and ERP Operating Limited Partnership, affiliates of Equity Residential Property Trust, in 1997; and

WHEREAS, in connection with such transfer of partnership interests in the Successor Owner, the Successor Bondholder transferred beneficial ownership of the Bond to the Bank of New York, as successor trustee of the Capital Realty Investors Tax Exempt Fund Limited Partnership Trust, Series 2001-11 Trust, created under a Master Trust Agreement dated as of November 1, 1996, as amended, restated and supplemented from time to time (the "Current Bond Owner"); and

WHEREAS, pursuant to Resolution 03-12 of the Authority adopted April 15, 2003, at the request of the Successor Owner the Issuer extended the maturity of the Bond from December 31, 2003 to December 31, 2005, with the approval and consent of the Current Bond Owner and other necessary persons (including providers of credit enhancement or liquidity support in respect of the Bond); and

WHEREAS, in July, 2003 the Project was conveyed by the Successor Owner to ML CASA II, L.P., a Delaware limited partnership (the "Current Owner"), the general partner of which is an affiliate of Henderson Global Investors (North America) Inc., a Delaware corporation; and

WHEREAS, the Current Owner has requested that the Issuer agree to extend the maturity of the Bond from December 31, 2005 to a date which would not be later than the latest maturity date permitted by Section 147(b) of the Internal Revenue Code of 1986 (the "Code") to retain the character of the Bond as a qualified private activity bond, and that the Issuer allow the Current Owner to fix the interest rate on the Bond at a current market rate, both subject to the approval and consent of the Current Bond Owner and any other necessary persons (including but not limited to any providers of credit enhancement or liquidity support in respect of the Bond); and

WHEREAS, in accordance with Section 147(f) of the Code, following duly published notice, a public hearing relating to the requested extension of the maturity of the Bond has been conducted by the Board of Commissioners of the Authority; and

WHEREAS, under Section 147(f) of the Code, in order to maintain the excludability of interest on the Bond from the income of the holders thereof, the requested extension of maturity of the Bond must be approved by the "applicable elected representative" (as such term is defined in Section 147(f)(2)(E) of the Code); and

WHEREAS, this County Board of Commissioners is the applicable elected representative for purposes of Section 147(f) of the Code with respect to the Authority and the Bond; and

WHEREAS, the Authority has made such due diligence investigations, inquiries, analyses and reviews as the Authority has deemed necessary and appropriate regarding the Project, the Current Owner, the Current Bond Owner, and credit enhancement and liquidity support arrangements for the Bond, including consultation with the Authority's financial advisor, Public Financial Management, Inc., and other consultants, and the Authority pursuant to Resolution 04-03 has approved extension of the maturity date of the Bond to a date not later than May 31, 2029, and fixing of the interest rate on the Bond at a rate not to exceed 7.5% per annum; and

WHEREAS, the Current Owner has paid an application fee to the Issuer and has agreed to pay or cause to be paid the administrative fee required by the Issuer and any counsel fees and financial advisor fees incurred by the Issuer in connection with such extension of maturity and related transactions; and

March 16, 2004

WHEREAS, in connection with such maturity extension it may be necessary or appropriate to amend the Lender Loan Agreement, the Loan Agreement and other documents, relating to the Bond; and

WHEREAS, it appears that it is necessary and appropriate for this Board to delegate to the County Administrator the power and authority to make any further, final decisions concerning any revisions, modifications or supplements to the Bond and the above-referenced documents.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF COMMISSIONERS OF WASHINGTON COUNTY:

Pursuant to Section 147 (f) of the Code, the County Board hereby approves the Authority's actions in changing the final maturity date of the Bond from December 31, 2005, to a date not later than May 31, 2029, with the interest rate on the Bond at a rate not to exceed seven and one-half percent (7.5%) per annum. All provisions relating to the Bond shall be otherwise subject to and as provided for in the Lender Loan Agreement, as amended.

Based on the Authority's assertions, the Board acknowledges that the Bond shall be a special limited obligation of the Authority, payable as to principal, premium, if any, and interest, and the obligations of the Authority under the Lender Loan Agreement shall be paid and satisfied, solely from the Trust Estate pledged therefore under the Lender Loan Agreement. The County of Washington shall in no event be liable on the Bond and the Bond shall not constitute a debt of the County of Washington, nor shall this Resolution be construed as a guarantee by the County of Washington for payment on the Bond.

BE IT FURTHER RESOLVED: That the Washington County Administrator is hereby delegated the authority to do all such acts and showings and to execute or accept all such documents as may be necessary to carry out and comply with the provisions of this Resolution. The County Administrator is hereby also authorized and directed to execute, acknowledge and deliver such certificates, agreements and documents which are necessary to the furtherance of this Resolution. Such execution, acknowledgment, acceptance and delivery of such certificates, agreements and documents and the consummation of such further acts or showings shall constitute conclusive evidence of approval by this Board.

Approved this 16th day of March, 2004.

Commissioner Peterson seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Judy Hunter, Senior Program Manager, provided an overview of the 2004 regional and county waste planning process. To assist in completing the county's master plan process, staff is recommending the creation of an Ad Hoc Waste Management Plan Group made up of citizen members, waste haulers and municipalities. A County Commissioner would serve as a contact to this group.

Commissioner Hegberg moved to approve the creation of an Ad Hoc Waste Management Plan Group to provide input on waste management goals and policy direction for Washington County. Commissioner Peterson seconded the motion and it was adopted unanimously.

March 16, 2004

GENERAL ADMINISTRATION**Legislative Update**

John Kaul, Legislative Liaison, presented an update on the 2004 legislative session and the status of the county's legislative priorities.

Jim Schug, County Administrator, reported that last evening the Minnesota Department of Health and the Minnesota Pollution Control Agency conducted a community meeting at Oak-Land Junior High in West Lakeland Township regarding the Baytown groundwater contamination. Minnesota Department of Health staff will present this update to the Board at next week's meeting.

Mr. Schug indicated that the Washington and Ramsey County Boards of Commissioners will meet on April 13 to discuss issues of joint interest. The meeting will be held at the Oak Marsh Golf Club at noon.

Mr. Schug informed the Board that property tax statements will be mailed at the end of this week. The Board will hold a workshop next week to review the impact of these tax statements.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson urged Board members to attend the Sensible Land Use Coalition on March 31. The discussion will be a debate over budget cutbacks and no new taxes.

Commissioner Pulkrabek reported that he will be doing two cable shows back-to-back this Friday. His guests will be Barbara Dacy from the HRA and Linda Runbeck from the Taxpayers League.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:05 a.m.

March 16, 2004

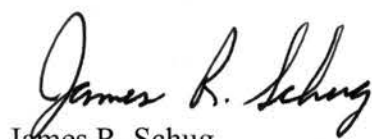
BOARD WORKSHOP WITH SHERIFF'S OFFICE AND OFFICE OF ADMINISTRATION

The Board met in workshop session with the Sheriff's Office and the Office of Administration to discuss proposals for improved Court's security. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Sheriff Jim Frank, Chief Deputy Steve Pott, Kay McAloney, Jennifer Wagenius, and Judy Spooner, Washington County Bulletin.



R.H. Stafford, Chair
County Board

Attest:



James R. Schug

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 23, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Commissioner Hegberg absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Joanne Helm, Assessment, Taxpayer Services and Elections; Carol Peterson, Assessment, Taxpayer Services and Elections; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Cathy Ellis, Community Services Supervisor; Lowell Johnson, Deputy Director of Public Health and Environment; Fred Anderson, Epidemiologist; Dennis O'Donnell, Senior Planner; Don Theisen, County Engineer; Kay McAloney, Human Resources Director; Mary McCarthy, Information Specialist; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval to renew application of on sale and Sunday liquor license for The Point, Inc., Hastings, for the period April 1, 2004 through March 31, 2005.
2. Approval to renew application of off sale liquor license for Big Marine Lake Store for the period April 1, 2004 through March 31, 2005.
3. Approval to renew application of on sale and Sunday liquor license for Stoneridge Golf Club for the period April 1, 2004 through March 31, 2005.
4. Approval to renew purchase of service agreements with Children's Home Society and Family Services, White Bear Lake Community Counseling Center, Forest Lake Youth Service Bureau and Youth Service Bureau, Inc., to provide diversion, community work service, education and early intervention services for juveniles.

5. Approval of 2004-2006 contracts to provide home and community based services for persons with developmental disabilities with ACR Homes, Inc., Community Living Options, Inc., New Challenges, Inc., New Directions, Inc., Sur la rue, Inc., Thomas Allen, Inc., Partnerships for Minnesota Futures, Inc., Outcomes, Inc., and Owakihi, Inc.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

GENERAL ADMINISTRATION

Stillwater Township Request

David Johnson, Stillwater Township Board Chair, presented the township's request that the county participate in the planning and cost sharing in acquiring the development rights for fee ownership of a parcel of land located in the headwaters area of the Silver Creek watershed in the Township. He indicated that the parcel of land in question is a sub-standard lot and has been there for a long time. The property owner has expressed interest in selling this as a developable lot, but it is too small. In addition, there is a significant amount of stormwater and groundwater runoff that goes through the property. The concept the Township is working on is to have the property owner identify a no contingency type of price for the property and the Township would purchase the property as is. Adjacent property owners would be approached on their willingness in buying the property at some price. The Township would make up the difference with help from the county and the Carnelian-Marine Watershed District and place a conservation easement on that property. He is asking for the county's endorsement of this process with county participation through the Purchase of Development Rights Program.

Commissioner Kriesel moved to authorize staff to work with Stillwater Township in concept to acquire a parcel of environmentally sensitive land at the headwaters of Silver Creek under the county's Purchase of Development Rights Program; and that the final plan be brought back to the County Board for review and approval. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Legislative Update

Jim Schug, County Administrator, presented a legislative update on the following items: Forest Lake Chamber of Commerce sent a resolution opposing the county wheelage tax; The .08 DWI bill is moving forward, but was amended to move the effective date to August 1, 2007 allowing the counties time to prepare for additional costs; Tom Adkins testified at the Senate Committee on the Omnibus Crime Prevention bill and the impact of this bill on counties; the plat approval bill, giving counties the authority to approve plats that are adjacent to county roads, has stalled; and the Direct Deposit bill has run into a glitch, it has been proposed that this be a negotiated item in labor agreements. Washington County is not in favor of that.

March 23, 2004

Commissioner Peterson reported that a compromise has been worked out between the cities and the counties on the plat approval bill.

Commissioner Peterson asked about an aggregate bill she saw on the Internet last evening. She believes the bill reduces the amount of property tax on a parcel of land that has a lot of aggregate. Staff will review that bill.

Mr. Schug reminded the Board and the viewing audience that next Tuesday is a fifth Tuesday, so there will not be a County Board meeting.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Commissioner Kriesel moved to approve Supplemental Agreements No. 3 and No. 4 to a contract with SRF Consulting Group, Inc. for the environmental and preliminary design services for reconstruction of Valley Creek Road and Century Avenue South from I-494 to Woodbine Avenue in the City of Woodbury, for a cost not to exceed \$109,442 for Supplemental Agreement No. 3 and \$36,511 for Supplemental Agreement No. 4. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Don Theisen, County Engineer, reviewed various options for the I-494 and Valley Creek Road interchange. They include the Offset Diamond, Single Point Diamond and the Modified Diamond, which is now the preferred interchange. Discussion was held on construction time lines that may be followed ranging from closing Valley Creek Bridge during construction for nine months; keep Valley Creek Bridge open and work around it during construction for two years; or a third option has been discussed which would tear down one of the two bridges and allow cross traffic, but the ramps would be closed, and when the new bridge is built that could be opened for cross traffic and possibly two ramps could be opened at that time. The time line for the third option would be somewhere between nine months and two years.

PUBLIC HEALTH AND ENVIRONMENT

Jim Kelly, Minnesota Department of Health, presented an update on the Baytown Township groundwater contamination and well construction area. A copy of the Minnesota Department of Health's report called "A Public Health Assessment" was distributed and will be made available at county libraries and on the Internet.

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COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Pulkrabek indicated a constituent asked him that the county request all non-profit agencies in Washington County not to accept grant money set aside by the State for low-income individuals to use for transportation during the bus strike. It was the consensus of the Board that it should not get involved in this matter.

Commissioner Peterson reported she would be attending the AMC Legislative Conference this week.

Commissioner Stafford reported that the Board Chairs from Anoka, Ramsey, Dakota and Washington Counties met to discuss cooperative opportunities such as joint power agreements. They will be asking staff to create a database on existing projects the counties may be involved in to be shared with other individuals and eventually collect from others.

BOARD CORRESPONDENCE

Board Correspondence was received and placed on file.

ADJOURNMENT

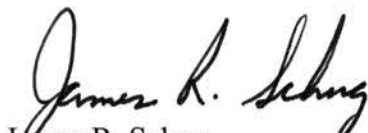
There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 10:35 a.m.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Board met in workshop session with the Department of Assessment, Taxpayer Services and Elections regarding 2004 property taxes in Washington County. No business was transacted and the public was welcome to attend. Present were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Also present were Jim Schug, Molly O'Rourke, Joanne Helm, Steve Gransee, Carol Peterson, Judy Spooner, Washington County Bulletin, and Mary Divine, Pioneer Press.


R.H. Stafford, Chair
County Board

Attest:


James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 6, 2004

The Washington Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Assessment, Taxpayer Services and Elections Director; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Edison Vizuete, Financial Services Director; Kathy Trombly-Ferrin, Financial Services Supervisor; Kay McAloney, Human Resources Director; Jeneen Johnson, Human Resources Deputy Director; Lowell Johnson, Public Health Deputy Director; Jeff Travis, Program Manager; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Sandy Cullen, Transportation Manager; Jim Luger, Parks Director; John Elholm, Parks Planner; Tom Adkins, Community Corrections Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the March 16 and 23, 2004 Board meeting minutes.
2. Approval to reappoint Dennis Hanna, Grey Cloud Island, to the South Washington Watershed District Board of Managers, to a first full term expiring May 1, 2007.
3. Approval to appoint Eugene Anderson, St. Paul Park, and Ned Gordon, Stillwater, to the Groundwater Advisory Committee.
4. Approval to renew applications for Consumption and Display Permit, Dance Permit, wine on sale license and 3.2 malt liquor license for the Withrow Ballroom for the period April 1, 2004 through March 31, 2005.

April 6, 2004

5. Approval to renew off sale, on sale and Sunday liquor license for Meister's Bar/Grill/Scandia, Inc. for the period April 1, 2004 through March 31, 2005.
6. Approval to renew off sale liquor license for AJL Enterprises, Inc., Scandia Olde Town Liquor, for the period April 1, 2004 through March 31, 2005.
7. Approval to amend a contract with Tree Trust to provide services for the summer 2004 youth employment program.
8. Approval of second amendment to contract with East Suburban Resources to provide employment case management services for the Dislocated Worker Program through June 30, 2004.
9. Approval of second amendment to agreement with Hennepin County Training and Employment Assistance for the delivery of employment and training services to laid-off Northwest Airline Workers.
10. Approval of the 2004-2006 contract with Cooperating Community Programs, LLC to provide home and community based services to persons with developmental disabilities.
11. Approval of the 2004-2006 contract with Minnesota State Operated Community Services for home and community based services for persons with developmental disabilities.
12. Approval of the 2004-2006 contract with Northeast Residence, Inc., to provide home and community based services to persons with developmental disabilities.
13. Approval of the 2004-2006 contract with MDM Rubicon, Inc. to provide home and community based services to persons with developmental disabilities.
14. Approval of a contract with REM Minnesota Community Services, Inc. to provide home and community based services for persons with developmental disabilities.
15. Approval of the 2004-2006 contract with Mains'l Services, Inc. to provide home and community based services to persons with developmental disabilities.
16. Approval of the 2004-2006 contract with Legacy Endeavors, Inc. to provide home and community based services to persons with developmental disabilities.

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17. Approval of a new contract with Phoenix Alternatives for day training and habilitation services for persons with developmental disabilities.
18. Approval to set a public hearing date for April 27, 2004 regarding proposed use of Community Development Block Grants and Home Investment Partnership Program funds for the 2004 program year, and proposed amendments to the 2002 and 2003 Annual Action Plans.
19. Adoption of **Resolution No. 2004-033** as follows:

Resolution Approving the HOME Consortium Joint Powers Agreement

WHEREAS, Title I of the Cranston-Gonzalez National Affordable Housing Act (the Act) affirms the national goal that every American family be able to afford a decent home in a suitable environment; and

WHEREAS, Title II of the Act provides for formula allocation of funds among eligible state and local governments; and

WHEREAS, section 216(2) of the Act provides for formation of consortia of units of general local government for the purposes of the Act; and

WHEREAS, Anoka County, Dakota County, Ramsey County, Washington County and the City of Coon Rapids are jointly geographically contiguous units of general local government and each have sufficient authority and administrative capability to carry out the purposes of the Act; and

WHEREAS, continued participation in the HOME Consortium will enable Washington County to receive HOME Investment Partnership Program funding to meet the affordable housing needs of low-income residents.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the HOME Consortium Joint Powers Agreement with Anoka County, Dakota County, Ramsey County and the City of Coon Rapids.

BE IT FURTHER RESOLVED, that the Washington County Board Chair and the County Administrator are authorized to execute and sign the HOME Consortium Joint Powers Agreement.

20. Approval of revisions to Policy #2019, Washington County Investment Policy.
21. Approval of revisions to Policy #2017, Washington County Collections Policy.
22. Approval to convert a Special Project Emergency Services Specialist in the Department of Public Health and Environment to regular full-time status.
23. Approval to authorize an increase in FTE for Dietetic Technician from 1.0 FTE to 1.2 FTE in the Department of Public Health and Environment.

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24. Approval of banding/grading for the new classification of Taxation Program Coordinator at C43-1 as recommended by the Comparable Worth Committee.
25. Approval to amend the original 2002 supplemental planning grant contract with the Minnesota Department of Public Safety, Division of Emergency Management, to extend the contract to March 31, 2004.
26. Approval of licenses with municipalities in Washington County for use of real property for the collection of household hazardous waste and authorize execution by the Board Chair and County Administrator.
27. Approval and execution of a contract with SRF Consulting Group, Inc. for consulting engineering services for the south parking lot expansion.
28. Bids were received for application of stucco materials to exterior walls at the Transportation Department as follows:

Brian Peterson Stucco	\$83,975.00
Meisinger Construction	86,600.00

Adoption of **Resolution No. 2004-034** as follows:

Bid Award for Exterior Stucco Application at North Shop to
Brian Peterson Stucco

WHEREAS, in order to complete building maintenance at the Transportation & Physical Development Department North Maintenance Shop, the county solicited bids for this project; and

WHEREAS, bids were opened on March 23, 2004, with Brian Peterson Stucco being the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the bid of Brian Peterson Stucco be accepted and the county enter into a contract with Brian Peterson Stucco under the terms and conditions set forth in the bid specification documents.

BE IT FURTHER RESOLVED, that the contract between the county and Brian Peterson Stucco be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously.

April 6, 2004

HUMAN RESOURCES DEPARTMENT

Commissioner Stafford moved to approve two full time equivalents in the Sheriff's Office, to be funded through surplus 2003 revenues, to increase Courthouse security. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Commissioner Hegberg arrived at 9:11 a.m.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Peterson moved to adopt **Resolution No. 2004-035** as follows:

Resolution Approving the Repurchase of Tax Forfeited
Property by Former Owner, John G. Steiner

WHEREAS, said parcel has been classified, by the County Board of Commissioners, as non-conservation land, as provided for in Minnesota Statutes 282.01; and

WHEREAS, the Board of Commissioners of the County of Washington, State of Minnesota, desires to bring the parcel back to the tax rolls as soon as possible; and

WHEREAS, the Board of Commissioners believes that the repurchase of said land by the previous owner will promote and best service the public interest.

BE IT HEREBY RESOLVED, that the Washington County Board of Commissioners approves the repurchase, by former owner, of parcel #29.030.21.24.0111, pursuant to M.S. 282.241.

Entity Requesting Repurchase of Parcel: John G. Steiner
Parcel ID #: 29.030.21.24.0111
Repurchase Price: \$22,365.45

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, stated by allowing this repurchase, it makes the county and local jurisdictions whole by paying all the back taxes, special assessments, penalties and fees, it is in the best public interest by putting the parcel back into private ownership, and that the property would be back on the tax rolls for the pay 2004.

Commissioner Kriesel seconded the motion and it was adopted unanimously.

HUMAN RESOURCES DEPARTMENT

Commissioner Peterson moved to approve a contract with Elert & Associates for consulting services in assisting Washington County update the Business Continuity Plan in the amount of \$90,100; and that the funds come from the 2003 countywide Mission Directed Budget. Commissioner Kriesel seconded the motion and it was adopted unanimously.

April 6, 2004

TRANSPORTATION AND PHYSICAL DEVELOPMENT**Final Payment for the R.H. Stafford Library in Woodbury**

Commissioner Pulkrabek moved to adopt **Resolution No. 2004-036** as follows:

Final Payment to the City of Woodbury for the
R.H. Stafford Library Construction

WHEREAS, the Washington County Board of Commissioners, on January 9, 2001 approved and signed a developer agreement with the City of Woodbury to construct a new library in Woodbury; and

WHEREAS, the City of Woodbury, through a contract with Donlar Construction Co., has satisfactorily completed all work in accordance with the terms and conditions of the developer agreement.

NOW, THEREFORE BE IT RESOLVED, that the City Woodbury be paid in full for the said agreement work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

Commissioner Stafford seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Pulkrabek, Kriesel, Stafford and Hegberg; No, Commissioner Peterson.

Commissioner Peterson asked that the Board be kept apprised of the water damage at the library.

Results of the 2003 Regional Solicitation for Transportation Projects Grants

Sandy Cullen, Transportation Manager, and John Elholm, Parks Planner, presented projects that were selected to receive \$11,572,000 in federal funding through the regional TAB process: They include the following: CSAH 13 reconstruction; CSAH 18 reconstruction; CSAH 25 reconstruction; Hardwood Creek Trail Bridge/Transportation Enhancement; Hardwood Creek Trailhead/Transportation Enhancement; CSAH 19 Trail Connection/Transportation Enhancement; Abandoned Rail Corridor Acquisition/Transportation Enhancement; and CSAH 15/MN Zephyr Railroad Crossing/MN/DOT Railroad Safety.

GENERAL ADMINISTRATION**Legislative Update**

Jim Schug, County Administrator, presented an update on the following legislative issues: Fiscal disparities program and how monies are distributed; various sentencing activities; compromise reached between cities and counties giving counties 30 days to review preliminary plats before it goes through the city process; proposed classification of land with aggregate resources for taxation purposes taxed at

April 6, 2004

current use and not future use; reductions in funding for health and human services which might have significant number of program cuts that will trickle down to the county; the county proposed legislation on direct deposit of county employee checks moved forward, but is waiting for action on the floor in the Senate; and there has been no action on the proposed TABOR amendment.

Mr. Schug indicated that Senator Marko introduced an amendment in the Senate Judiciary Committee that was approved and added to the Omnibus Budget Balancing Bill in the Senate requiring Washington County to provide a north and south facility for courts. He questioned when the district court system is taken over by the State in 2005, will the courts be required to staff these facilities and provide court services in the north and south. George Kuprian, Assistant County Attorney, reviewed the proposed legislation and feels it does require that the courts operate if the county provides the facilities. Mr. Schug stated this amendment would require a significant unfunded expenditure by the County.

Mr. Schug reported there has been discussion with the City of Oak Park Heights and the way electrical generating equipment is considered for taxation purposes. He understands there is a proposal being introduced that would prohibit any new rule making that affects that valuation for tax purposes until the legislature has had an opportunity to communicate its intent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Pulkrabek announced that Representative Eric Lipman will not be seeking a third term. He thanked Representative Lipman for his help in promoting the county's programs in the House.

Commissioner Hegberg reported on a meeting he attended in Hugo last evening. The City Council discussed the county take over of assessments and valuations. They will have another meeting on April 19.

Commissioner Stafford announced that the County Board will meet with the Ramsey County Board of Commissioners next week at the Oak Marsh Golf Course at noon.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Pulkrabek moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 10:20 a.m.

April 6, 2004

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

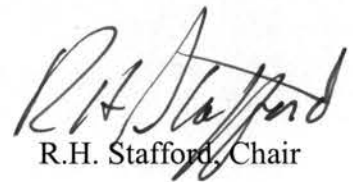
The Board met in workshop session with the Office of Assessment, Taxpayer Services and Elections to discuss the 2004 assessment report. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Bruce Munneke, Rollie Huber; Mary Divine, Pioneer Press and Judy Spooner, Washington County Bulletin.

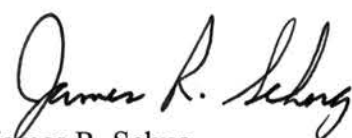
BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss the courts expansion, law enforcement center projects and north and south service centers. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Don Wisniewski, Don Theisen, Jim Luger, John Elholm, Mike Cox, Wold Architects, Sue Kuss, Chris Volkers, Sheriff Jim Frank, Deputy Sheriff Steve Pott, Robert Butler, Dan Papin, Tom Adkins, Doug Johnson, Judge Susan Miles, Judge Gary Schurrer, Judge Stephen Muehlberg, Richard Gauger, Marv Erickson, Cindy Koosmann, Jennifer Wagenius, Pat Conley, Sandy Cullen, Mayor Sandra Shiely, City of Cottage Grove, Ryan Schroeder, City of Cottage Grove Administrator, Mary Divine, Pioneer Press and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development for an update on the request for access on CSAH 13 at CSAH 10 in Oakdale. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Don Wisniewski, Don Theisen, Wayne Sandberg, Mike Hoefler, Archnet Architects, Mark Kretschmer, Passe Engineering and Judy Spooner, Washington County Bulletin.


R.H. Stafford, Chair
County Board

Attest: 
James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD

WASHINGTON COUNTY, MINNESOTA

APRIL 13, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were Jim Schug, County Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Suzanne Pollack, Community Services Supervisor; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Jim Luger, Parks Director; John Elholm, Parks Planner; Mike Polehna, Parks Manager; Carolyn Phelps, Historic Courthouse Coordinator; Joe Lux, Sr. Engineering Technician; Wayne Sandberg, Transportation Engineer; Kay McAloney, Director of Human Resources; Tom Adkins, Director of Community Corrections; Mary McCarthy, Director of Information Services; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked from comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2004-037** as follows:

Lawful Gambling Exemption Resolution

WHEREAS, the American Red Cross, St. Croix Valley Chapter, had made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub.2 in order to conduct (raffling) at The Outing Lodge at Pine Point, 11661 Myeron Road, Stillwater Township, MN 55082 to be held on May 1, 2004.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

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2. Approval of modification to dislocated workers program grant plan to provide re-employment services to laid-off Imation, Kodak Polychrome Graphics and Eastman Kodak employees.
3. Approval of fees for Children's Therapeutic Services and Support in the amount of \$100 for primary and \$100 for local certification.
4. Approval of contract with Interim Health Care Assisted Living Program to provide assisted living plus services to eligible Washington County residents during the period of April 1, 2004 through December 31, 2005.
5. Adoption of **Resolution No. 2004-038** as follows:

Recognizing the Public Safety Dispatchers in Washington County
in Honor of National Public Safety Telecommunications Week

WHEREAS, the dedicated public safety telecommunications personnel daily serve the citizens of Washington County by answering their telephone calls for police, fire and emergency medical services and dispatching the appropriate assistance as quickly as possible; and

WHEREAS, the critical functions performed by professional public safety telecommunications personnel impact all aspects of public safety and many other operations performed by state, county and local government agencies; and

WHEREAS, professional public safety telecommunications personnel work to improve the emergency response capabilities in the county through their participation in training programs and other activities to make them more efficient and responsive to the needs of the public safety organizations in the county; and

WHEREAS, the Washington County Sheriff's Office and the Cottage Grove Department of Public Safety provide 24-hour dispatching, and the Forest Lake, Oak Park Heights, Oakdale, Stillwater and Woodbury Police Departments provide daytime dispatching for their communities.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby proclaims the week beginning April 11, 2004 as Public Safety Telecommunications Week in Washington County and extends its appreciation and thanks to the dedicated Public Safety Telecommunications Personnel for the vital contribution they make to the safety and well being of our citizens and public safety providers.

6. Approval of modification of intergovernmental agreement with the United States Marshalls Service to allow Federal Bureau of Prisons inmates to participate in Washington County Work Release Programs.
7. Adoption of **Resolution No. 2004-039** as follow:

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Bid Award for Seasonal Materials-Sand Supply, Plant Mixed
Bituminous Supply and Plant Mixed Bituminous Surface Inplace

WHEREAS, in order to complete road maintenance on county roads, the county solicited bids for these needed materials and services; and

WHEREAS, bids were opened on March 30, 2004, with Commercial Asphalt, T.A. Schifsky & Sons and Tower Asphalt, Inc. being the multiple bidders for plant mixed bituminous material and aggregate industries being the only bidder for sand material and Tower Asphalt, Inc. being the lowest responsible bidder for plant mixed bituminous surface inplace; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted for plant mixed bituminous material and plant mixed bituminous surface inplace, T.A. Schifsky & Sons and Commercial Asphalt for plant mixed bituminous material supply and Aggregate Industries for sand material supply and the county enter into a contract with Tower Asphalt, Inc., T.A. Schifsky & Sons, Commercial Asphalt and Aggregate Industries under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Tower Asphalt, Inc., T.A. Schifsky & Sons, Commercial Asphalt and Aggregate Industries be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

8. Adoption of **Resolution No. 2004-040** as follows:

Roadway Improvement and Traffic Signal Construction Adjacent
to T.H. 61 on CSAH 22 and Hastings Avenue in
St. Paul Park and Cottage Grove

IT IS RESOLVED that Washington County enter into Mn/DOT agreement no. 86164-R with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the roadway improvement and traffic signal system construction and other associated construction to be performed adjacent to Trunk Highway No. 61 on County State Aid Highway No. 22 and Hastings Avenue South under State Project No. 8205-100 and State Project No. 82-622-07.

IT IS FURTHER RESOLVED, that the County Board Chair and County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

9. Approval to advertise for bids on the sale of 0.3230 acres of land located at Pine Point Park.

The foregoing Consent Calendar was adopted unanimously.

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ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, presented an overview of a petition from five property owners in the Henna Court neighborhood of Pine Springs. The petition requests that the parcels be moved from Independent School District 622 to Independent School District 832. The five property owners include the following: Samuel Hjort and Teresa Jaros; John and Marla Davenport; Steve and Jeanna Warren, Ian and Candice Fleming; and Mark and Sheila Andersen. Items included in the Board packet are: Map of the petition area; copy of the petition from the five homeowners; a copy of an e-mail outlining the schools where the kids currently attend in those five properties; chart showing the process and authority of the different entities; and letters from both ISD 622 and ISD 832.

Theresa Jaros, 5585 Henna Court, Pine Springs – Ms. Jaros read a letter into the record requesting that their parcels, as well as the others on the petition, remain in School District 832. They moved into their homes believing they would be in the Mahtomedi School District. Their children have formed friendships and enjoy activities in the Mahtomedi School District. They feel Pine Springs and Mahtomedi are their communities, not North St. Paul or Oakdale. She requested that the Board approve the petition and allow these parcels to remain in School District 832.

Commissioner Pulkrabek moved to approve the petition by Samuel Hjort and Teresa Jaros (Lot 1/PIN 05.029.21.24.0002), John and Marla Davenport (Lot 2/PIN 05.029.21.24.0003), Steve and Jeanna Warren (Lot 3/PIN 05.029.21.24.0006), Ian and Candice Fleming (Lot 4/PIN 05.029.21.24.0007), and Mark and Sheila Andersen (Lot 5/PIN 05.029.21.24.0004) for the detachment and annexation of these parcels from Independent School District 622 to Independent School District 832. Commissioner Peterson seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT**Beacon Shores Development CSAH 13 Access**

Don Theisen, County Engineer, presented a brief overview of a request by Beacon Real Estate Development for a right-in/right-out driveway to provide access to a commercial development directly to CSAH 13. This access would be in addition to the primary access already approved on CSAH 10. The Board has heard two workshops on this issue and due to many social, economic and police and fire safety concerns associated with this development, staff is recommending the right-in/right-out access to CSAH 13.

Steve Karbon, 8352 9th Street North, Oakdale – Mr. Karbon stated he is close to the proposed Beacon Shores Development. He and a group of his neighbors suggest that the County Board vote no on safety

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concerns. They feel there is a lot of high-speed traffic and pointed those out on the map. Where they are proposing the access is coming out right in the exit lane. There is a full access on CSAH 10 and he feels that is the best alternative. He is not sure why the county engineers have changed their minds. In November of 2002 there was a note saying this quadrant would only have full access through CSAH 10. Also in July of 2002 the engineers were saying there wasn't any room to build an access on CSAH 13.

Mike Hoefler, 12445 55th Street, Lake Elmo, architect for the Beacon Shores Development. Mr. Hoefler stated there were safety concerns for vehicle access by the police, fire and emergency vehicles, and they recommended a right-in/right-out access be provided off of Inwood (CSAH 13). Their concern was that if the CSAH 10 access was blocked, they would not be able to get emergency vehicles within that space to do their job. The City of Oakdale supports this right-in/right-out access.

Sheryl DeBruzzi, 8424 9th Street North. Ms. DeBruzzi stated her concern is that there has been a turn about on the county's decision with the engineering department about the access on Inwood. Two years ago the engineers were completely against it. The access will be turning out right in the turn lane to 9th Street. If people want to get back to CSAH 10 without going through the parking lot to that access, they will be cutting across two lanes of traffic at that busy intersection of 9th Street and Inwood, cutting across a 55 mph area and doing a u-turn in that median or they will be turning into their neighborhood on to 9th Street, turning into her driveway, which they do right now, to go back around to go north on Inwood Avenue, or they will have to go around their monument and then do the u-turn there to go back north on Inwood Avenue. They feel this is a serious safety concern. It is hard to get out of their neighborhood now, adding the additional traffic will make it even worse. She asked that Commissioner Pulkrabek abstain from voting on this issue due to conflict of interest and his personal relationship with the developer.

Commissioner Peterson moved to deny the request for a right-in/right-out commercial driveway access to CSAH 13. The motion failed for lack of a second.

Commissioner Hegberg moved to adopt the resolution approving a right-in/right-out commercial driveway access to CSAH 13. Commissioner Pulkrabek seconded the motion. The County Board discussed this item.

Commissioner Hegberg stated he supports this resolution for the following reasons: 1) There are wetlands behind the property with no ability for access there; 2) The 9th Street access was not accepted by the City of Oakdale; 3) If there's only one access to a development it makes it difficult; and 4) There is a similar situation in Forest Lake on Highway 96 and that seems to work okay.

Commissioner Pulkrabek stated it pains him to vote against the wishes of his neighbors. However, he respectfully disagrees with their assessment of this development for the following reasons: 1) this

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parcel will be developed at some point, whether it's a credit union, office condominiums or another use if it's not this summer it will be next summer or the next; 2) It's currently zoned community commercial and the development proposed is a good development for the parcel when other uses could be automobile repair shop, a bowling alley, a motel, a mortuary, supermarket or bar; 3) He has been consistent in his opposition to having the access to 9th Street; 4) The City of Oakdale supports this project and the right-in/right-out on Inwood; 5) There is a letter of support from the Oakdale fire and police chiefs in support of the right-in/right-out on Inwood saying it is the best option for public safety; 6) This is a very low traffic use as far as other developments that might go in; 7) The reason there are 208 parking stalls is because the city requires that many, the city is looking at giving them a variance to reduce the number of stalls; and 8) The developers are looking at reducing the number of buildings on this site. For those reasons he will support the resolution.

Commissioner Peterson stated this is not an old development, this is a new development. When the planned unit of development was done for that parcel of land, access for and development of that corner should have been taken into account. It was not. County roads are designed to get people from community to community, not from neighborhood to neighborhood. She has fought at the state and at the inter-county level for plat authority for counties. When Washington County allows for this variance to happen again, we lose credibility for arguing for plat authority. She will support a proposed amendment that will be offered by Commissioner Stafford, but she cannot support it any other way.

Commissioner Stafford moved to amend the motion to adopt a resolution approving a right-in/right-out commercial driveway access to CSAH 13 by adding a further resolve: "Be it further resolved, that in the event the access becomes a public safety problem, identified by five or more accidents involving motor vehicles that can be attributed to the access in any twelve-month period, the County Engineer shall have the authority to close this access." Commissioner Peterson seconded the motion and it was adopted 3-2 with the vote as follows: Yes, Commissioners Stafford, Peterson and Hegberg; No, Commissioners Pulkrabek and Kriesel.

The motion to adopt **Resolution No. 2004-041** as amended was adopted unanimously as follows:

Approval of a Right-In/Right-Out Commercial Driveway
Access to CSAH 13

WHEREAS, Beacon Real Estate Development LLC, has submitted a request for a Commercial Driveway Access from the development known as "Beacon Shores" to CSAH 13 (Inwood Avenue North), to be located between the intersection of CSAH 10 (10th Street North) and 9th Street North; and

WHEREAS, because CSAH 13 is a 4 lane divided highway in this area, this access will function as a Right-In/Right-Out access; and

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WHEREAS, there are a number of social, economic and police and fire public safety concerns with this development; and

WHEREAS, provision of this Right-In/Right-Out access will address many of these concerns.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the provision of a Right-In/Right-Out only Commercial Driveway Access to be located on the west side of CSAH 13 between CSAH 10 (10th Street North) and 9th Street to provide access to the Beacon Shores Development.

BE IT FURTHER RESOLVED, that the County Engineer shall determine the exact location, width and additional infrastructure requirements associated with the provision of this access.

BE IT FURTHER RESOLVED, that in the event the access becomes a public safety problem, identified by five or more accidents involving motor vehicles that can be attributed to the access in any twelve-month period, the County Engineer shall have the authority to close this access.

Annual Reports for Parks and Historic Courthouse

Jim Luger, Parks Director, presented a brief overview of the 2003 annual reports on the county parks and the Historic Courthouse. He indicated that special events and programs increased in popularity and attendance. The Historic Courthouse's revenue increased and customer satisfaction was high. He also presented findings of the third full year of surveying the public who use county parks.

GENERAL ADMINISTRATION

Legislative Update

Jim Schug, County Administrator, reported on the following legislative issues: The MICA legislative report noted that a bill was passed regarding collateralization requirement for county and governmental deposits clarified that the bank deposit amount is determined at the end of the banking day; \$1 million in grants to counties was added to the Omnibus Budget balancing bill approved by the Senate to provide chemical dependency and sex offender treatment to criminal offenders incarcerated at local correctional facilities; and a bill requiring Washington County to provide court facilities in the north and south was amended on the floor by Senator LeClair to require county approval under the local governmental approval of the law.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Pulkrabek thanked Senator LeClair for attending the County Board meeting.

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BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:35 a.m.

BOARD WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development for an update on the Cottage Grove East Ravine Pre-Design study. No business was transacted and the public was welcome to attend. Present were Commissioners Pulkrabek, Stafford, Peterson and Hegberg. Also present were Jim Schug, Don Wisniewski, Don Theisen, Wayne Sandberg, Joe Lux, Dan Papin, Dick Gauger and Judy Spooner, Washington County Bulletin.

Attest:



James R. Schug

County Administrator



R.H. Stafford, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 20, 2004

The Washington County Board of Commissioners met in regular session at 1:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Stafford, and Hegberg. Commissioners Peterson and Pulkrabek absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Joe Lux, Sr. Engineering Technician; Wayne Sandberg, Transportation Engineer; Jim Luger, Parks Director; Carolyn Phelps, Historic Courthouse Coordinator; Jim Frank, County Sheriff; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Barbara Fritsche, Information Services Supervisor; Cindy Koosmann, County Recorder; Tom Adkins, Community Corrections Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Hegberg moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the April 6, 2004 Board meeting minutes.
2. Adoption of **Resolution No. 2004-042** as follows:

Pledge Annually Unencumbered Funds from the Debt Service Fund

WHEREAS, Minnesota Statute 475.61 requires that municipalities levy or pledge amounts equal to 105% of the annual debt service necessary to retire such bonds; and

WHEREAS, it is in the best interest of the county and its citizens to keep property taxes at efficient levels and minimize annual expenditures and liabilities; and

WHEREAS, the county maintains certain unencumbered fund balances in the Debt Service Fund and those funds are dedicated to the future payments of debt.

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THEREFORE BE IT RESOLVED, that the County Board will use a mixture of levy and reserves from the Debt Service Fund in order to attain the 105% pledge limit required by Minnesota Statute 475.61.

BE IT FURTHER RESOLVED, that annually the County Administrator shall recommend to the County Board the blend of levy and Debt Service Fund dollars that will constitute the 105% pledge of the annual debt service.

BE IT FURTHER RESOLVED, that the dictates of this resolution be reflected in the county's fiscal and budget policies.

3. Approval to appoint Joel Buys, Forest Lake, to the Groundwater Advisory Committee.
4. Approval to appoint Brian Johnson, Woodbury, to the South Washington Watershed District Board of Managers, to a first term expiring May 1, 2007.
5. Adoption of **Resolution No. 2004-043** as follows:

Lawful Gambling Exemption for St. Paul East Parks Lions

WHEREAS, St. Paul East Parks Lions has made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub. 2 in order to conduct Bingo at the Washington County Fair Grounds, 12300 40th St. Baytown, MN 55082 on August 4-8th 2004.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

6. Approval of purchase of service agreement with Human Services, Inc. for domestic abuse assessment and treatment, and the P.L.A.C.E. program in Stillwater.
7. Approval of the 2004 contract with Therapeutic Services Agency, Inc. for professional home-based mental health, therapeutic support to foster care, family community support, and parenting assessment services.
8. Adoption of **Resolution No. 2004-044** as follows:

Resolution Approving the 2005 Qualified Allocation Plan
for Housing Tax Credits

WHEREAS, Congress has permanently extended the Low Income Housing Tax Credit Program by enactment of the Revenue Reconciliation Act of 1993;

WHEREAS, Treasury Regulations (the "Regulations") require allocators of low income housing credits, including the Washington County

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Housing and Redevelopment Authority (the "Authority") which allocates such credits on behalf of Washington County (the "County"), to provide procedures to allocate low income housing tax credits and monitor compliance of projects to which it has allocated low income housing tax credits pursuant to Section 42 of the Internal Revenue Code of 1986, as amended;

WHEREAS, the Authority has determined it is necessary and appropriate to modify the Authority's previously adopted Housing Tax Credit Qualified Allocation Plan (the "Plan"); and

WHEREAS, the Authority will be adopting the Plan, as amended, in substantially the form attached hereto as Exhibit A following a public hearing regarding the revision of the Plan for which not less than 14 days notice was published in a newspaper of general circulation in the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, that the amended Housing Tax Credit Qualified Allocation Plan to be adopted by the Authority and attached hereto as Exhibit A is hereby adopted and approved.

9. Adoption of **Resolution No. 2004-045** as follows;

Annual County Boat and Water Safety Grant Agreement

WHEREAS, the Sheriff of each county enforces Boat and Water Safety Rules, promulgated by the Commissioner of Natural Resources, including patrol, enforcement and accident investigation; and

WHEREAS, the county is eligible to receive funding to assist in the performance of these duties, during the period of January 1, 2004 to December 31, 2004.

NOW, THEREFORE BE IT RESOLVED, that the County of Washington enter into an agreement with the State of Minnesota, Department of Natural Resources for the purpose of receiving funding assistance during the period January 1, 2004 to December 31, 2004.

BE IT FURTHER RESOLVED, that the Chairperson of the Washington County Board of commissioners, the Washington County Administrator and the Washington County Sheriff be and are hereby authorized to execute said agreement.

10. Adoption of **Resolution No. 2004-046** as follows:

Authorization to Sign an Offer to Sell and Memorandum of
Conditions and a Quit Claim Deed Transferring Property
To the Minnesota Department of Transportation

WHEREAS, the Minnesota Department of Transportation has identified a parcel of land owned by Washington County to be necessary as right of way for construction of Trunk Highway 61; and

WHEREAS, the subject property is legally described as follows: That part of Lot 11, Block 260, Division No. 3 of St. Paul Park, shown as Parcel 71

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on Minnesota Department of Transportation Right of Way Plat Numbered 82-103 as the same as is on file and of record in the office of the County Recorder in and for Washington County, Minnesota; and

WHEREAS, the subject property has been determined to be unnecessary for County use.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes its Chairman and the County Administrator to sign an offer to sell and memorandum of conditions and a quit claim deed transferring the property described above to the Minnesota Department of Transportation.

11. Approval to adopt a "Gifts for the Historic Courthouse" program.
12. Bids were received for crack sealing on various county roads as follows:

Daffinson, Inc.	\$543,875.00
Bergman Co., Inc.	565,250.00
Astech Asphalt Surf Tech	721,525.00

Adoption of **Resolution No. 2004-047** as follows:

Bid Award for 2004 Crackseal Maintenance of
County Roads to Daffinson, Inc.

WHEREAS, in order to complete road maintenance on various County roads, the County solicited bids for this project; and

WHEREAS, bids were opened on April 12, 2004, with Daffinson, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Daffinson, Inc. be accepted and the county enter into a contract with Daffinson, Inc. under the terms and conditions set forth in the bid specification documents.

BE IT FURTHER RESOLVED, that the contract between the county and Daffinson, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously; Commissioners Peterson and Pulkrabek absent.

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TRANSPORTATION AND PHYSICAL DEVELOPMENT**Sale of House for Site Improvement**

Bids were received for sale of houses for site improvement to expand the Government Center south parking lot as follows:

	House 14884	House 14904	House 14922	House 14932/ 14942	House 14954	House 14990	House 6063
	60 th St. N	60 th St. N	60 th St. N	60 th St. N	60 th St. N	60 th St. N	Panama
<u>Sale & Removal</u>							
Otting House Movers		\$12,000					
<u>Demolish & Removal</u>							
Bolander & Sons	\$19,006	\$15,163	\$8,257	\$8,698	\$7,941	\$8,046	\$8,376
Rob Buberl Recycling	10,525	8,850	5,455	6,325	5,475	6,075	8,240
Landwehr Construction	12,739	11,794	4,754	5,548	5,728	5,344	7,394
Lloyd's Construction	14,775	12,685	5,565	8,690	4,295	4,285	6,140
Lodahl Demolition	7,000	5,900	5,700	6,000	5,500	7,000	6,100
Semple Exc & Trucking	21,630	500	5,836	8,583	6,639	6,946	9,876
Otting House Movers				2,200			

Commissioner Kriesel moved to adopt **Resolution No. 2004-048** as follows:

Multiple Award of Bids for the Sale or Demolition and Removal of
Houses on the Government Center Parking Lot Expansion Site

WHEREAS, bids were requested for the removal of houses located on property within the Government Center Parking Lot Expansion site; and

WHEREAS, bids were opened on April 12, 2004 for houses at 14884, 14904, 14922, 14932/14942, 14954 and 14990 60th St. N. and 6063 Panama; and

WHEREAS, the highest responsible bidder for the house at 14904 60th St. N. is Otting House Movers; and

WHEREAS, the lowest responsible bidder for the demolition of the house at 14884 60th St. N. and 6063 Panama was Lodahl Demolition; the house at 14932/14942 60th St. N. was Otting House Movers; the houses at 14954 and 14990 60th St. N. was Lloyds Construction; and the house at 14922 60th St. N. was Landwehr Construction.

NOW, THEREFORE BE IT RESOLVED, that the bid of Otting House Movers for the house at 14932/14942 60th St. N. and the bid of Lodahl Demolition for the houses at 14884 60th St. N. and 6063 Panama and the bid of Lloyd's Construction for the house at 14954 60th St. N. and the bid of Landwehr Construction for 14922 60th St. N. be accepted for demolition and removal of houses and the county enter into a bill of sale with Otting House Movers for the sale and removal of the house at 14904 60th St. N. under the terms and conditions set forth in the bid specification documents; and

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BE IT FURTHER RESOLVED, that the bid of Lloyd's Construction for the house at 14990 60th St. N. be accepted for demolition and removal on the condition that Washington County successfully completes eminent domain proceedings and relocation of the existing owner; and

BE IT FURTHER RESOLVED, that the bill of sale for the house at 14904 60th St. N. between the county and Otting House Movers, and the contracts for the demolition and removal of the houses at 14884 60th St. N. and 6063 Panama with Lodahl Demolition, house at 14932/14941 60th St. N. with Otting House Movers, the house at 14922 60th St. N. with Landwehr Construction, the house at 14954 and 14990 60th St. N. with Lloyd's Construction be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioners Peterson and Pulkrabek absent.

Commissioner Peterson arrived at 1:16 p.m.

Designating a Portion of CSAH 21 as a Scenic Byway

Commissioner Hegberg moved to adopt **Resolution No. 2004-049** as follows:

Designating a Portion of CSAH 21 as a Scenic Byway

WHEREAS, the State of Minnesota has a Scenic Byway System, but that system currently includes no routes in Washington County or the St. Croix River Valley; and

WHEREAS, the St. Croix Scenic Coalition wishes to apply for a State Scenic Byway designation for a route to be called the St. Croix Scenic Byway; and

WHEREAS, the St. Croix Scenic Coalition has identified a route that includes Washington County State Aid Highway 21, between Trunk Highway 10 and Hudson Road South as part of the St. Croix Scenic Byway; and

WHEREAS, this designation would be consistent with the County's Comprehensive Plan; and

WHEREAS, the County Engineer and Director of Transportation and Physical Development support this designation; and

WHEREAS, the communities through which this Scenic Byway would pass have indicated their support for this designation.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby grants its support to the efforts of the St. Croix Scenic Coalition to designate Washington County State Aid

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Highway 21, between Trunk Highway 10 and Hudson Road South, a Scenic Byway, as defined by the State of Minnesota.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby endorses the establishment of a Scenic Byway on Hudson Road South and on Trunk Highway 95 from Hudson Road South to the Washington/Chisago County line.

Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

COMMUNITY SERVICES

Patrick Singel, Community Services Director, presented an overview of a new automated system for determining eligibility and providing case management for the Minnesota Health Care Programs that the Department of Human Services will pilot later this year. The new system is called HealthMatch and will feature automated eligibility determination, electronic case management, electronic document management and online application.

GENERAL ADMINISTRATION

Legislative Update

Jim Schug, County Administrator, stated there is nothing new to report from the legislature. The county continues to track what is happening and impacts to the county.

Housing and Redevelopment Appointments

Commissioner Kriesel moved to adopt **Resolution No. 2004-050** as follows:

County Commissioner Appointment to the Housing and Redevelopment Authority Board of Commissioners

WHEREAS, Minnesota Statutes Chapter 469.006 subd. 1 authorizes that the Board of Commissioners of the Washington County Housing and Redevelopment Authority (HRA) be comprised of seven members, one appointment from each county commissioner district, one consumer of HRA services as required in the Code of Federal Regulations and one at-large appointment; and

WHEREAS, the Washington County Board of Commissioners desires to strengthen the communication and coordination between the County Board of Commissioners and the HRA Board of Commissioners; and

WHEREAS, on February 10, 2004, the Washington County Board of Commissioners and the HRA Board of Commissioners met to discuss ways in which this coordination and communication could be improved.

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NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby states its intent to fill the at-large HRA commissioner position with a County Commissioner appointed by the County Board Chair effective at the end of the term of the current at-large HRA Commissioner, or at the time of a vacancy in the at-large position, whichever occurs first.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Washington County Volunteers Day

Commissioner Stafford moved to approve the following Proclamation:

Washington County Volunteers Day
April 20, 2004

WHEREAS, many citizens of Washington County are among the millions of people and organizations world-wide who work together as volunteers to help other citizens and to support county programs; and

WHEREAS, Washington County government welcomes the participation by its citizens to form partnerships that improve our community; and

WHEREAS, the Washington County Board of Commissioners actively involves citizens on county advisory boards, commissions and committees and depends upon citizen participation for recommendations and ongoing reviews of county services and programs; and

WHEREAS, the commissioners are very appreciative of the approximately 175 Washington County advisory volunteers for their assistance, dedication and service to the County Board and to the residents of Washington County; and

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners proclaims Tuesday, April 20, 2004, as "Washington County Volunteers Day"

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners recognizes and expresses its gratitude to the many citizens who contribute their time and knowledge to enhance the county's quality of life.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported he attended the AMC meeting last week. He also attended a meeting this morning on the north service center and alternative sites.

April 20, 2004

Commissioner Peterson asked that the Board send a reply to the Metropolitan Coalition of Chambers and its opposition to the wheelage tax proposed by Washington County. Commissioner Peterson also reported that she and Commissioner Stafford interviewed Congressman John Kline for the South Washington Cable Commission. She also noted that on April 30, they will interview Congresswoman Betty McCollum and discuss social service programs, transportation, 800 MHz, 911 and garbage. Commissioner Peterson noted that AMC is having a push for transportation this summer and they will be having bake sales to fill potholes. They have asked all of the counties to participate in these bake sales. Also, the National Association of Counties dues are going up 2.8%.

Commissioner Stafford noted that the Green Guardian will be visiting the Government Center tomorrow at 11:00 a.m.

Commissioner Kriesel reported that last week he presented the Nelson family, Doug, Marian, Wallace and Mary Ann with the Washington County Farm Family of the Year Award. He indicated it was good to see there were still people who carry on traditional farming in Washington County. He congratulated the Nelson Family for receiving that award. Commissioner Kriesel announced that the Stillwater Business and Professional Women's Club will hold an open house on Sunday at noon at the Warden's House Museum in Stillwater.

COMMUNITY VOLUNTEER SERVICE

Mary Rivard, Program Manger, presented Community Involvement Awards to the following individuals:

Youth Award – The Uprising, a student organization of Tartan High School has supported the family violence prevention efforts of Tubman Family Alliance for the past two years. Uprising have prepared dinners on a weekly basis for the women and children of Hill Home, provided childcare, raised money, thrown special parties and provided Christmas gifts for all the families. The students are responsible for the research, logistics, staffing and funding their service.

Outstanding Achievement Award – Don Junker and Ron Roeller are a volunteer team for the Cars for Courage program of Courage Center. They provide critical help in fulfilling Courage's mission to help persons with disabilities regain their health, acquire new skills and live more independently.

Lifetime Achievement Award – Dick Abel has been a great help to the following organizations: Washington County Court Administration, Washington County Guardian Ad Litem programs and Courage St. Croix. Mr. Abel has served in many roles as court greeter, courtroom assistant, researcher and completed data base projects and customer surveys.

April 20, 2004

The Board members congratulated the award recipients and thanked them for their service to Washington County.

Commissioner Peterson moved to adopt the following Proclamation:

Washington County Proclamation
National Volunteer Week
April 18 – 24, 2004

WHEREAS, many citizens of Washington County are among the people and businesses world-wide who work together to help others and support programs as “Volunteers: Inspire by Example;” and

WHEREAS, volunteer organizations, such as the Community Volunteer Service and Senior Centers are vital to the citizens who live in Washington County; and

WHEREAS, in 2003 the Community Volunteer Service and Senior Centers had 512 volunteers who contributed 11,503 hours of time and experience representing a total value of \$190,259 plus 3,168 volunteers who were referred to community-based organizations and contributed 304,128 hours representing a total value of \$5,030,277; and

WHEREAS, the most recent state volunteer survey in 2001 showed that 66 percent of Washington County adult citizens volunteered as did 33 percent of 9th graders and 36.9 percent of 12th grade students to provide help to their fellow citizens and many local organizations; and

WHEREAS, throughout the United States 63.8 million Americans were active from September 2002 to September 2003 as volunteers representing 28.8 percent of the adult population and 29.5 percent of teenagers; and

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners proclaims April 18 – 24, 2004 as National Volunteer Week in Washington County and encourages all citizens to “Celebrate the American Spirit - Volunteer.”

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners recognizes and expresses its gratitude to the many volunteers who contribute their time and talents to enhance the quality of life in many ways throughout Washington County.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

UPDATE ON RAMSEY/WASHINGTON COUNTY JOINT WORKSHOP

Commissioner Stafford presented a report on discussions held with Ramsey County at last week’s joint meeting. Items discussed included: Resource Recovery Project; Regional park issues; Transportation funding for the east side of the metropolitan area; Cooperation in the development of the Union Depot in downtown St. Paul; Fiscal disparities; Executive salaries; and Association of Minnesota Counties.

April 20, 2004

Commissioner Stafford noted an area discussed dealt with transit along Interstate 94. He asked staff to gather information and identify the county's needs along I-94. Mr. Schug indicated that Transportation staff has begun to look at those issues, putting together plans for transitways on I-94 to improve traffic flow between the eastern corridor and St. Paul. A workshop can be scheduled in the future when the information is pulled together.

BOARD CORRESPONDENCE


Board correspondence was received and placed on file.

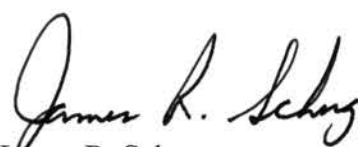
ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 2:40 p.m.

BOARD WORKSHOP WITH THE WASHINGTON COUNTY LIBRARY BOARD

The Board met in workshop session with the Washington County Library Board to discuss the County Library Strategic Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were: Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Pat Conley and the following Library Board Members: Nancy Remakel, Chair, Brian Zeller, Jim Schug and Dennis Hegberg.


R.H. Stafford, Chair
County Board

Attest: 
James R. Schug
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD

WASHINGTON COUNTY, MINNESOTA

APRIL 27, 2004

The Washington County Board of Commissioners met in regular session at 9:05 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Stafford, Pulkrabek, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Mary Farmer-Kubler, Economic Support Supervisor; Kevin Corbid, Assessment, Taxpayer Services and Elections Director; Jane Harper, Principal Planner; Cindy Koosmann, County Recorder; Jim Frank, Sheriff; Kay McAloney, Human Resources Director; Jeneen Johnson, Human Resources Deputy Director; Lowell Johnson, Public Health and Environment Deputy Director; Jeff Travis, Program Manager; Judy Hunter, Senior Program Manager; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

David C. Junker, 101 North 4th St., Stillwater: Mr. Junker stated he read that the county will be spending from \$70 to \$80 million on buildings. He asked who controls the county's money? He asked how the county can build in these tough times? Does the State have control over the county's budget? The Board Chair informed Mr. Junker that he would not debate him on how the County Board functions. The county operates off a Capital Improvement Program and it is good business to look out five to ten years in planning. The CIP was the result of committee activity to develop it, public hearings and a result of an action of the County Board. The CIP has to be approved by the State. There is State money in some cases depending on the projects.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval to renew application for consumption and display permit and 3.2 malt liquor on-sale license for the Veteran's Rest Camp Association, Inc., for the period April 1, 2004 through March 31, 2005.
2. Approval to reappoint Jon Larson as Washington County Veterans Service Officer to a four-year term expiring May 16, 2008.
3. Approval to continue the .40 Special Project Bailiff through December 2004.

April 27, 2004

4. Bids were received for bituminous overlays on CSAH 4, 35 and CR 15A and 68 as follows:

Tower Asphalt, Inc.	\$782,346.93
Midwest Asphalt	806,215.74
Hardrives, Inc.	807,943.82
North Valley, Inc.	828,276.59

Adoption of **Resolution No. 2004-051** as follows:

Bid Award for 2004 Bituminous Overlays on CSAH 4, 35 and
CR 15A and 68 to Tower Asphalt, Inc.

WHEREAS, in order to complete road preservation of county roads, the county solicited bids for this project; and

WHEREAS, bids were opened on April 14, 2004, with Tower Asphalt, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Tower Asphalt, Inc. be accepted and the county enter into a contract with Tower Asphalt, Inc. under the terms and conditions set forth in the bid specification documents.

BE IT FURTHER RESOLVED, that the contract between the county and Tower Asphalt, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously.

VETERANS SERVICE OFFICE

Jon Larson, Veterans Service Officer, thanked the County Board for reappointing him to another four-year term.

PUBLIC HEARING – COMMUNITY SERVICES

Community Development Block Grant and Home Expenditures for 2004 Program Year

The Board Chair presented an overview of today's public hearing to receive comments on the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) expenditures for the 2004 program year and amendments to the CDBG expenditures for 2002 and 2003 program years. The Board secretary indicated that the notice of public hearing was published and placed on file.

April 27, 2004

Mary Farmer-Kubler, Economic Support Supervisor, informed the Board that the 2004 Housing and Urban Development Allocations amount to \$1,490,394 from the following sources: 2004 CDBG, \$960,000, HOME Investment Partnership, \$480,501, American Dream Down Payment Initiative funds, \$47,893 and Program Income estimate, \$2,000.

Ms. Farmer-Kubler reviewed the proposed CDBG activities:

Housing Projects

- Land Acquisition for new housing (Cottage Grove and Woodbury)
- Rehabilitation of existing housing (Forest Lake, Oakdale)
- City water and sewer connection (Stillwater)
- Natural gas service inspections (Cimarron at Lake Elmo)
- Funding for Two Rivers Community Land Trust to provide housing for low and moderate-income households throughout the county
- Countywide rehabilitation program

Community Facilities

- Library handicap accessibility (Bayport)
- Sidewalks (Landfall)
- Elevator in senior center (Oak Park Heights)

Public Services

- Public services for homeless and near-homeless households (county wide)
- Wrap-around services for individuals and families that are homeless or at risk of homelessness

Ms. Farmer-Kubler indicated that 10 percent of these funds will be used for program administration and approximately 3 percent of this year's CDBG funds will be held for cost overruns or any unforeseen program needs that happen during the 2004 year. The use of the contingency funds will be done on a case-by-case basis. Any funds that remain at the end of the program year will be reallocated into projects in 2005.

Ms. Farmer-Kubler listed the HOME Programs:

HOME Activities

- Land acquisition, new housing construction (Oakdale, Woodbury)
- Infrastructure improvements (Woodbury)
- First time home buyers-down payment initiative program
- Planning and administration

April 27, 2004

Ms. Farmer-Kubler indicated that funds have also been allocated to Human Services, Incorporated for two new programs that will construct Townhomes and support housing for homeless single mothers and children and young adults. Funds are also allocated to the City of Woodbury to purchase land to develop housing for low-income households and to Two Rivers Community Land Trust for the rehabilitation of housing in the City of Oakdale for resale under the land trust model.

2002-2003 Plan Amendments

- Two Rivers Community Land Trust housing acquisition and rehabilitation project
- Forest Lake Habitat for Humanity Project

Ms. Farmer-Kubler indicated that copies of the 2004 Annual Action Plan and the Plan Amendments are available for review at Washington County Community Services and comments from the public will be accepted until 4:30 p.m. on May 7, 2004. These plans will be presented to the Washington County Board for final approval on May 11, 2004.

The Board Chair asked for comments from the public; none were heard. The Board Secretary indicated that all documentary evidence has been received and placed on file.

Commissioner Peterson moved to continue the public hearing to consider the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) expenditures for the 2004 program year and amendments to the CDBG expenditures for 2002 and 2003 program years to May 11, 2004 and that the record will be held open for public comment until May 7, 2004 at 4:30 p.m. Commissioner Hegberg seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Waste Pesticides Agreement

Jeff Travis, Program Manager, reviewed a proposed agreement with the Minnesota Department of Agriculture for partial funding toward management of waste pesticides. The agreement will provide an allotment that will defray, but not meet, the county's expenses related to managing pesticides. The household hazardous waste facility will continue to accept pesticides at no charge from households and would now accept pesticides on a fee basis from businesses or farms under the County's Small Business Waste Collection program.

Commissioner Hegberg moved to approve an agreement with Minnesota Department of Agriculture for partial funding toward management of waste pesticides at the household hazardous waste facility and authorize execution by the County Board Chair and Administrator. Commissioner Peterson seconded the motion and it was adopted unanimously.

April 27, 2004

Office Recycling Program and Green Guardian

Jeff Travis, Program Manager, informed the Board that the Green Guardian visited the Washington County Government Center last week during Earth Week to promote the county's office recycling program and participate in recognizing the Human Resources Department, which had the highest per employee rate of recycling. The county has had an office recycling program since 1989 and in 2003 recycled over 180 tons of material.

GENERAL ADMINISTRATION**National County Government Week**

James Schug, County Administrator, announced that the County Board hosted a reception this morning for County employees in honor of National County Government Week.

Commissioner Peterson moved to approve the following proclamation:

Washington County Proclamation
National County Government Week
April 26-30, 2004

WHEREAS, county governments are instrumental and central to providing necessary services and programs for children, adults and seniors; and

WHEREAS, there are 3,066 counties in the United States of America that serve over 290 million citizens as an integral form of local government; and

WHEREAS, Washington County provides services and programs for over 210,000 citizens; and

WHEREAS, Washington County places a high value on its employees who plan, administer, interact with customers and support their fellow employees with the county services and programs that address the essential needs of the children, families, and adults who reside in Washington County; and

WHEREAS, the National County Government Week theme for 2004 is "Transportation: Counties Move America's People and Products" that recognizes the Washington County Department of Transportation & Physical Development's exemplary county road maintenance and planning for the future transportation needs of its citizens; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners recognize and congratulate the county employees for their exceptional customer services being performed in a cost-effective manner; and

April 27, 2004

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby proclaims the week of April 26-30, 2004, as "National County Government Week in Washington County."

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Legislative Update

Mr. Schug presented an update on legislative activities as follows: There has been activity on House Omnibus Tax Bill, although no agreement has been reached on the conference committee targets or when the conference committee will meet; Neither the House bill or the Senate bill has any levy limits or reduction in county program aide and no significant increase in county program aide; The House Capital budget bill was approved including funding for counties for local bridge replacement and bonding for metro parks; There are a number of expansion programs in sentencing that in the future will have a significant impact on the State prison system and county jails, probation, courts and law enforcement; A bill was approved in the House that would require local governments to get voter approval before levying or issuing debt to provide the local match for State bonding programs; and There is still discussion on toll roads and a Senate Finance Committee includes a major provision that counties would have a right of first refusal on any toll projects.

Library Board

Mr. Schug reported on the Library Board meeting he attended last evening. The Library Board felt that the discussion held at last week's County Board workshop was helpful and constructive in taking a look at the library's strategic plan for the next years in terms of facilities and service. The Library Board is trying to set up a foundation structure that would encourage gifting of money through wills and donations. They want to be in a position to both solicit that kind of contribution and also to accept it, know how it will be used and who will govern it. The Library Board is also interested in pursuing special legislation that would make the County Board the Library Board with a commission serving in an advisory capacity.

COMMISSIONER REPORTS – COMMENTS - QUESTIONS

Commissioner Pulkrabek reported that the R.H. Library had the highest number of loans, over 75,000 a month and the next highest was Forest Lake with 29,000. He also mentioned that the Friends of Woodbury will hold an event on Saturday.

Commissioner Hegberg reported he attended a meeting in Forest Lake on Monday, April 26 regarding the Broadway project. One comment was a frustration and a feeling they couldn't make any changes to the projects because of all the different agencies that have to approve it. He believes that changes can be

April 27, 2004

made if the citizens speak up. He also attended the Forest Lake City council meeting last evening to discuss the library issue. He advised them that the county was open to the community center location which is south of the city. He also reported on the Foster Care dinner the Board attended.

Commissioner Peterson reported that on May 17 from 3:00 to 5:30 AMC will hold its spring district meeting. They will be discussing the purpose and role of District X and at 4:30 there will be a discussion on transportation. She suggested that all Board members put that on their calendar and that a good representation be made at that meeting.

Commissioner Stafford reported that the Friends of Woodbury is a civic endeavor to raise money for the new Central Park that would not look good on a tax statement. The event will be held this Saturday and the money will go to purchase a Grand Piano for the Central Park.

Commissioner Stafford reported that the county was approached informally by representatives of the Department of Public Safety asking what it would take to get Washington County to accelerate its plans to come on board with 800 MHz. The informal answer that was sent to them was 50/50 or \$5 to \$6 million. That would require moving this up in the CIP. Mr. Schug stated he talked to Chief Deputy Steve Pott yesterday and there will be a workshop for next Tuesday to give the Board more detail on the status of the project and potential funding.

Commissioner Stafford stated that the turf struggle going on over the future of the Radio Board, which would sunset on June 30 if no legislative action takes place, looks like there may be a compromise. The Radio Board would continue for two more years under the current plan and then it would become a Joint Powers Regional Radio Board with ties to the State.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:30 a.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with Community Services to discuss developmental disabilities on autism. No business was transacted and the public was welcome to attend. Present for the workshop

April 27, 2004

session were: Commissioners Kriesel, Stafford, Peterson, and Hegberg. Also present were Jim Schug, Molly O'Rourke, Cathy Ellis, Doug Karsky, Cindy Rupp, Ted Dunask, Denise Steans, and Dr. Barbara Lusken.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss performance measurement and improvement progress to date. No business was transacted and the public was welcome to attend. Present for the workshop session were: Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Tom Adkins, Carla Prakash, Mike Welling, Dave Wiles, Jeff Travis, Edison Vizuite, Lowell Johnson, Ginny Chase, Bill Funari, Kay McAloney, Kevin Corbid, Carol Peterson, Sue Harris, Rose Peterson, Don Wisniewski, Jim Luger, Mary McCarthy, Jim Frank, Bev Hagen, Pat Conley, Michelle Kemper, Diane Elias, Nancy Brase, Jennifer Wagenius, Cindy Koosmann, Patrick Deza, Barb Fritsche, Shari Thomas, Chris Volkers, John Warneke, Jeneen Johnson and Shanna Fulkerson.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES & ELECTIONS DEPARTMENT

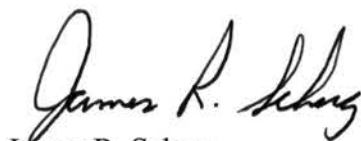
The Board met in workshop session with the Assessment, Taxpayer Services and Elections Department to discuss the Help America Vote Act. No business was transacted and the public was welcome to attend. Present for the workshop session were: Commissioners Kriesel, Stafford, Peterson, Pulkrabek and Hegberg. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Carol Peterson, Judy Wertheimer and Pat Gillen.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss direction for the 2005 budget process. No business was transacted and the public was welcome to attend. Present for the workshop session were: Commissioners Kriesel, Stafford, Peterson, Pulkrabek and Hegberg. Also present were Jim Schug, Molly O'Rourke, Sue Kuss, Patrick Singel, Dan Papin, Michelle Kemper, Joanne Helm, Kevin Corbid and Judy Spooner.


R.H. Stafford, Chair
County Board

Attest:


James R. Schug
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 4, 2004**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Susan Harris, First Assistant County Attorney; Jim Luger, Parks Director; Mike Polehna, Parks Manager; Joe Lux, Senior Engineering Technician; Bill Funari, Court Administration; Kay McAloney, Human Resources Director; Julie Sorrem, Risk Manager; Patrick Singel, Community Services Deputy Director; Nancy Brase, Administration Services Manager; Edison Vizquete, Financial Services Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of a license with Cemstone, Inc. for seasonal transfer of loads at the South Shop.

The foregoing Consent Calendar was adopted unanimously.

HUMAN RESOURCES

John Bower, Minnesota Counties Insurance Trust, presented a brief overview of MCIT's operations and its successes, coverage and services offered, the value of loss control and risk management, challenges facing MCIT, the county's role and a variety of risk management resources provided.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Jim Luger, Parks Director, presented a brief overview of a proposed early startup plan for the Big Marine Park Reserve boat launch. Mr. Luger indicated that as of May 3, 2004, the Shady Birch Resort became the property of Washington County Parks. On December 2, 2003, the County Board reviewed

May 4, 2004

and approved the Big Marine Park Reserve startup plan. Staff would like to have this boat launch opened to the public by Memorial Day, 2004. The cost for the early startup would be \$5,662 and would come from the existing permit account.

Commissioner Hegberg moved to approve an early startup plan for Big Marine Park Reserve Boat launch. Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Jim Schug, County Administrator, presented an update on the following legislative activities: House and Senate budget bills have now passed, but no conference committee has been appointed; Neither the Senate or House bills have levy limits or reductions in county program aid, but there is concern that unless there is a balanced budget approved this session there may be either reductions or unallotments in 2005; A proposal that would take uncompensated care and Hennepin County public defender costs out of fiscal disparities has been amended and is gone, but there will be a tax on the business property owners, it is not likely the House would vote for that; There is a provision that would dedicate about \$16.7 million of the sunset liquor tax for local dependency treatment and evaluation costs, but it may not survive conference committee; Referendum for local matches when they exceed a million dollars has been amended and would no longer absolutely require the referendum but would require one of two options: 1) All members of the local board would have to vote in favor of the resolutions; or 2) There could be a voter approved referendum; The Northstar Corridor has not been included in funding, but one million dollars for the Rush Line Corridor Transitway is still included in the bonding bill; The Senate Omnibus Tax bill includes a provision that would classify commercial aggregate deposit areas as agricultural until they are actually mined for aggregate; The .08 DWI is now headed for conference committee; and an amendment for the Direct Deposit bill has been passed and would make it subject to the collective bargaining process.

Mr. Schug reported that Matt Mahler, a student from the Stillwater Area High School, is here today as part of a class assignment taking a look at local government. He will be writing a paper on his experience.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel announced that he would not be seeking re-election in the fall. He stated that he has enjoyed serving as County Commissioner, but the time commitment required to serve is demanding especially if he is to represent the constituents the way he believes they should be represented.

The County Commissioners expressed their thanks and gratitude to Commissioner Kriesel for his dedication and service to Washington County.

May 4, 2004

Commissioner Peterson reported on the AMC Legislative Committee she attended last week. On May 25 there will be a special event for the Hiawatha Line at the atrium in Hennepin County. She interviewed Congresswoman Betty McCollum for the South Washington Cable Commission on recycling of computers and TV's. Commissioner Peterson indicated that she has received numerous calls on garbage bills.

Commissioner Stafford reported on the Friends of Woodbury event held last Saturday. The event raised several thousand dollars that will go towards a grand piano for the Central Park.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:20 a.m.

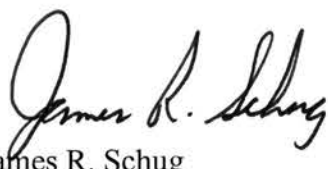
BOARD WORKSHOP WITH THE SHERIFF'S OFFICE

The Board met in workshop session with the Sheriff's Office to discuss 800 MHz system funding. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Peterson, Stafford and Kriesel. Also present were Jim Schug, Molly O'Rourke, Jim Frank, Steve Pott, Stu Glaser, Police Chief Bill Hering, Woodbury, Police Chief Mike Monahan, St. Paul Park, Nancy Brase, and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss a request from Cogentrix, Cottage Grove, for proposed expansion. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Peterson, Stafford, Kriesel and Pulkrabek. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Mike Wennen, Cogentrix Plant Manager, and Judy Spooner, Washington County Bulletin.

Attest:


James R. Schug

County Administrator


R.H. Stafford, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**WASHINGTON COUNTY, MINNESOTA****MAY 11, 2004**

The Washington County Board of Commissioner met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Stafford, Peterson and Hegberg. Commissioner Pulkrabek absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Rick Backman, Community Services Division Manager; Mary Farmer-Kubler, Community Services Supervisor; Robert Crawford, Workforce Center Division Manager; Jon Larson, Veterans Service Officer; Mary McGlothlin, Director of Public Health and Environment; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Sandy Cullen, Transportation Manager; Wayne Sandberg, Traffic Engineer; Jim Luger, Parks Director; Kay McAloney, Human Resources Director; Kathy Trombly-Ferrin, Financial Services Supervisor; Sheriff Jim Frank; Mary McCarthy, Information Services Director; Cindy Koosmann, Recorder; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the April 13 and 20, 2004 Board meeting minutes.
2. Approval to appoint Dennis Hanna, Grey Cloud Island Township, to the Internal Audit Advisory Committee to fill an unexpired term to December 31, 2005.
3. Approval of Social Services Information System (SSIS) technology agreement with Human Services, Inc.
4. Approval of contract with Ramsey County to provide dislocated worker program services to 20 employees laid off by the 3M Corporation.
5. Approval of revision of Policy No. 2014 – Petty Cash and Change funds.

May 11, 2004

6. Approval to execute a contract with REM Minnesota Community Services, Inc. for the provision of services to eligible Washington County residents.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

CONTINUATION OF PUBLIC HEARING – CDBG PROJECTS FOR 2004

The Board Chair noted that this is a continuation of a public hearing on the proposed 2004 Washington County Community Development Block Grant action plan and amendments to the 2002 and 2003 plans. The Board first heard this matter on April 27, 2004 and acted to leave the record open until May 7 to receive further public comment on the Plan.

Mary Farmer-Kubler, Community Services Supervisor, advised the Board that no public comments were received. However, county staff submitted comments regarding changes to the 2002 and 2003 plan amendments. The changes are as follows: 1) Withdrawal of changes to the 2003 annual action plan by removing the Settler's ridge project; and 2) In the 2002 plan amendment, the proposed funding was split between Two Rivers Land Trust and a new project proposed with the Forest Lake Habitat for Humanity. Staff is recommending \$180,000 to Two Rivers Land Trust and \$60,000 to Forest Lake Habitat for Humanity.

Commissioner Hegberg moved to close the public hearing on 2004 Community Development Block Grant Action Plan and amendments to the 2002 plan. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Hegberg moved to adopt **Resolution No. 2004-052** as follows:

Approving Washington County's 2004 Annual Action Plan and the
Amendments to the 2002 Annual Action Plan for the
Community Development Block Grant and HOME Investment
Partnership Programs, and Authorizing Submission of a
Grant Request to the U.S. Department of Housing and Urban Development

WHEREAS, Washington County is an Entitlement Community for the U.S.
Department of Housing and Urban Development (HUD) Community
Development Block Grant (CDBG) program; and

WHEREAS, Washington County is entitled to HOME Investment
Partnership Program (HOME) funding through its participation – with
Anoka, Dakota and suburban Ramsey Counties – in the Dakota County
Consortium; and

WHEREAS, the proposed projects are eligible projects and are priorities
identified in the Consolidated Plan; and

May 11, 2004

WHEREAS, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to the U.S. Department of Housing and Urban Development; and

WHEREAS, the Annual Action Plan and amendments to an Annual Action Plan require a 30 day public notice and public hearing; and

WHEREAS, on April 27, 2004 at 9:00 a.m., the Board of Commissioners conducted a public hearing to consider approval of the Washington County 2004 Annual Plan and amendments to the 2002 Annual Action Plan for the CDBG and HOME programs; and

WHEREAS, receipt of CDBG funds requires execution of a grant agreement between Washington County and the Department of Housing and Urban Development.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Washington County 2004 Action Plan for submission to HUD; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners approve the amendments to the 2002 Annual Action Plan; and

BE IT FURTHER RESOLVED, that the Washington County Board Chair and County Administrator are authorized to execute and sign the Application for Assistance, Certifications, and FY 2004 CDBG Agreement with the U.S. Department of Housing and Urban Development for the acceptance of CDBG funds.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Don Theisen, County Engineer, Sandy Cullen, Transportation Manager, and Wayne Sandberg, Traffic Engineer, presented a review of completed 2003 construction projects. They also previewed 2004 planned projects, future year projects under design, proposed traffic signals, and an overview of regional corridor studies involving Washington County.

GENERAL ADMINISTRATION

Legislative Update

Jim Schug, County Administrator, presented a legislative update including the passage of a bill from both the House and Senate that would liberalize how counties can advertise publication of bids including alternatives to advertising in the legal newspaper.

May 11, 2004

Regional Greenways Collaborative

Commissioner Peterson moved to adopt **Resolution No. 2004-053** as follows:

Resolution Supporting the Regional Greenways Collaborative

The Regional Greenways Collaborative (RGC) is an alliance of governmental and non-governmental organizations dedicated to protecting, restoring, connecting, and managing a green network of significant ecological areas, important open spaces, recreational areas, and working lands within the greater Twin Cities Metropolitan Area. The mission of the RGC is to provide a forum for exchanging ideas and coordinating activities to facilitate more effective land and water conservation.

WHEREAS natural areas and open space are critical for the region's quality of life; and

WHEREAS the greater Twin Cities Metropolitan area is losing open space and natural areas at an increasing rate; and

WHEREAS financial resources are limited to protect the highest priority open spaces and natural areas; and

WHEREAS numerous government agencies and non-profit organizations in Minnesota are charged with conserving and protecting the region's natural resources; and

WHEREAS enhanced cooperation would increase the effectiveness of these organizations in conserving and protecting the region's natural resources;

NOW THEREFORE BE IT RESOLVED THAT Washington County supports the Vision and Goals of the Regional Greenways Collaborative; and

BE IT FURTHER RESOLVED that Washington County pledges to work cooperatively with the other members of the Regional Greenways Collaborative to conserve and protect the region's priority open spaces and natural areas.

Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Cogentrix Legislation

Commissioner Peterson moved to adopt **Resolution No. 2004-054** as follows:

Resolution in Support of Legislation Providing for Exemption from
Personal Property Tax for the Proposed Expansion of the Cogentrix
Power Generating Facility in Cottage Grove

May 11, 2004

WHEREAS, on January 18, 1994 by adoption of Resolution No. 94-015, the Washington County Board of Commissioners supported an amendment to state tax law providing the opportunity to site a Cogeneration plant within the City of Cottage Grove; and

WHEREAS, the owner of the Cogentrix plant has requested that the State Legislature provide an opportunity for plant expansion by extension of the 1994 law to expanded plant facilities; and

WHEREAS, the Cogentrix plant is located on 13.62 acres of the 1,750 acre 3M Cottage Grove campus and is expected to propose an expansion of that site by approximately 5 acres on this same campus and for which expansion would be expected to have a positive impact on potential economic activity in Cottage Grove and Washington County.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners supports the adoption of SF 3014 and HF 3155 which would provide for an extension of the personal property tax exemption on the existing Cogentrix plant to a proposed expansion of the plant.

Commissioner Hegberg seconded the motion and it was adopted 3-1 with the vote as follows: Yes, Commissioners Kriesel, Peterson and Hegberg; No, Commissioner Stafford; Commissioner Pulkrabek absent.

Commissioner Stafford stated he voted against this resolution because the power companies several years ago asked to be deregulated, they wanted free enterprise so they could compete in a nationwide market. Now, they ask for tax exemptions without giving the county any idea how to replace that revenue. They are having a terrible time on the Metropolitan Energy Task Force getting power companies like Xcel to answer questions. They want to know what the conversion of two plants from coal to natural gas will mean in a reduced tax base, and the companies don't want to talk about it. He sees the need, understands it, but he cannot support it. He cannot go back to the Energy Task Force and talk about tax-exempt status for other operations after having voted for one right here in his own county.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file including a letter from a property owner in the northern portion of the county regarding evaluation of his property. Staff will review the information in that letter and respond to his concerns.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel reported that the Housing and Redevelopment Authority Board will hold a special meeting this afternoon to discuss a possible partnering with other entities for the purchase of East Metro Place.

May 11, 2004

Commissioner Stafford reported that the Metropolitan Radio Board approved the county's plan for getting involved in the 800 MHz system. He also reported that the Senate had unanimously passed a bill that would extend the life of the Radio Board two years and then phase it into a statewide radio board. The House passed it yesterday.

Commissioner Stafford announced that Judge Carlson's retirement reception will be held on Friday, May 28 in Court Room 1 from 1:00 to 2:00. Also, the Law Enforcement Memorial will be held on Friday, May 14 at 12:00.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:51 a.m.

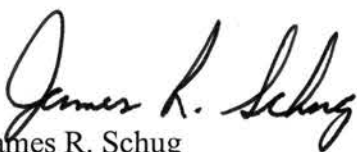
BOARD WORKSHOP WITH COMMUNITY SERVICES, COMMUNITY CORRECTIONS, PUBLIC HEALTH & ENVIRONMENT, SHERIFF AND COUNTY ATTORNEY

The Board met in workshop session with five county departments to review the prevalence and impact of methamphetamines in Washington County. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Sheriff Jim Frank, Chief Deputy Steve Pott, Pat Olson, Mary McGlothlin, Rick Backman, Patrick Singel, Dan Papin, Tom Adkins, Doug Johnson, Tammy Kincaid, Sue Hedlund, Bernie Morency, Cindy Rupp, Suzanne Pollack, Chris Volkers, Lynae Olson, Jeff Travis, Sally Borich and Dawn Miller.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Community Services Department to discuss the Community Development Block Grant program allocation strategy evaluation project. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Jane Harper, Dan Papin, Mary Farmer-Kubler, Diane Elias, Rich Malloy, HRA Deputy Director; Patrick Singel and Judy Spooner, Washington County Bulletin.

Attest:



James R. Schug

County Administrator



R.H. Stafford, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 18, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Pulkrabek, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Linda Dyer, Assessment, Taxpayer Services and Elections; Sheriff Jim Frank; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Supervisor; Edison Vizuite, Financial Services Director; Tom Adkins, Community Corrections Director; Mary McCarthy, Information Services Director; Cindy Koosmann, Recorder; Wayne Sandberg, Traffic Engineer; Kay McAloney, Human Resources Director; and Nancy Brase, Administrative Services Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Hegberg moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the April 27 and May 4, 2004 Board meeting minutes.
2. Renewal of on sale and Sunday liquor licenses to Outing Lodge at Pine Point for the period April 1, 2004 through March 31, 2005.
3. Approval of 2004 contract with Human Services, Incorporated to act as designated service agency for the Children's Mental Health Collaborative by directing use of Children's Mental Health Collaborative funds.
4. Approval of adult mental health grants application to the Department of Human Services for CY 2004 and 2005 in the amount of \$1,046,970.
5. Approval to change the name of Information Services to Information Technology.

May 18, 2004

6. Bids were received for traffic signal installation on CSAH 10 and Heron Avenue in Oakdale as follows:

North Valley, Inc.	\$265,261.02
Hardrives, Inc.	\$271,475.52
Tower Asphalt	\$277,000.00
Forest Lake Contracting	\$287,064.80

Adoption of **Resolution No. 2004-055** as follows:

Bid Award for CSAH 10/Heron Avenue Traffic
Signal Construction to North Valley, Inc.

WHEREAS, in order to complete traffic signal construction, the county solicited bids for this project; and

WHEREAS, bids were opened on May 4, 2004, with North Valley, Inc. being the lowest responsible bidder; and

WHEREAS, the City of Oakdale is a cooperative participant in this project and their concurrence in the award of this project is a condition precedent to the final bid award; and

NOW, THEREFORE BE IT RESOLVED, that the bid of North Valley, Inc. be accepted and the county enter into a contract with North Valley, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and North Valley, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Hegberg moved to adopt **Resolution No. 2004-056** as follows:

Order for Hearing to Consider a Petition to
Name a Previously Unnamed Pond

WHEREAS, the Washington County Board of Commissioners received a Petition dated April 28, 2004 to name a previously unnamed pond; and

WHEREAS, the pond is in Sec 12 Twp 29 R 21, and it is located approximately 1½ miles south of Highway 36 or 1 mile north of Highway 5 on County Road 17 (Lake Elmo Ave N) on the east side of the road and

May 18, 2004

it can be identified on Department of Natural Resources Division of Waters as Protected Wetlands Area 82-391W; and

WHEREAS, the Washington County Attorney received the petition and found it met the requirements of M.S. 83A.04 to .07; and

WHEREAS, the statutes require that a hearing be set.

NOW THEREFORE IT IS ORDERED AS FOLLOWS:

1. A public hearing on the petition will be heard before the Washington County Board at the County Board Room in the Washington County Government Center, Stillwater, Minnesota on June 22, 2004 at 9:00 a.m.
2. Notice of the hearing will be published for three successive weeks in the Oakdale/Lake Elmo Review, the designated official newspaper.
3. Notice of the hearing will be served on the Commissioner of Natural Resources, the Mayor of Lake Elmo.
4. The petitioners have filed a bond with the Washington County Assessment, Taxpayer Services and Elections Department that is conditioned on full payment of reasonable expenses relating to the proceeding. The bond has been approved by the County Attorney's Office.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Stafford mentioned that at yesterday's AMC District X meeting, Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, was praised by a number of people for the outstanding job he did in dealing with the Legislature on the election process.

GENERAL ADMINISTRATION

James Schug, County Administrator, announced that the Legislature adjourned without taking action on a few of the major initiatives including the budget bill, the bonding bill and there was also no change in the sex offender and methamphetamine penalties. Items approved include: Conference committee agreement on the implementation of the .08 DWI legislation for August 1, 2005; Bid requirements can be posted on the web site as long as there is a summary notice put into the legal newspapers; Both houses have passed legislation allowing local governments to require mandatory direct deposit of employee paychecks, it is unclear whether that is to become part of the collective bargaining process; the Help America Vote Act compliance bill was passed; a non-controversial Health and Human Service Bill was passed; and approval of a study commission to look at the salary cap issue in public employment.

May 18, 2004

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on the Mosquito Control Board meeting he attended last week. It was noted that Lyme Disease was up 85% from last year. The Board discussed the actuarial report of the Public Employee Retirement Association. The Legislature will need to look at that issue during the next session.

Commissioner Peterson reported on the AMC District X meeting she, Commissioners Stafford and Kriesel attended yesterday. AMC will be working on a committee this summer for transportation to try and find a compromise for funding. Commissioner Peterson indicated there would be a water fest at Phalen Park Pavilion in St. Paul on May 22 from 10:00 to 3:00.

Commissioner Stafford reported that AMC District X discussed the voting structure. District X represents 60% of the State population but there isn't a voting structure that reflects that. The Executive Committee will look at that issue. Commissioner Stafford reported on the Metropolitan Radio Board and proposed funding for the 800 MHz radio program.

Commissioner Stafford reported that Milton Knoll passed away this past weekend. Mr. Knoll was a great civic leader and served on two of the county advisory committees. He was also chief of staff for former Governor Elmer Andersen.

Commissioner Stafford indicated he would be finishing up the County Administrator's evaluation on Thursday. He thanked department heads on their prompt responses.

Commissioner Stafford placed on Board correspondence a letter from Robert Lafayette resigning from the Housing and Redevelopment Authority Board of Commissioners effective today. A Board action will be prepared for next week appointing Commissioner Kriesel to that seat through December 31, 2005.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The meeting adjourned at 9:35 a.m.

May 18, 2004

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Community Services department to receive a report on Medicaid Waivers Study by the Office of the Legislative Auditor. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford and Hegberg. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Patrick Singel, Cindy Rupp, Candy Tollefson, Doug Karsky, Cathy Ellis, Mary McGlothlin, Jody Hauer, Office of the Legislative Auditor; and Judy Spooner, Washington County Bulletin.

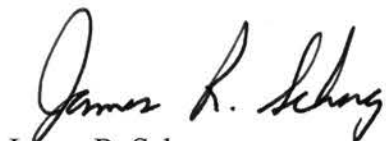
BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Community Services department for an update on the diversionary work program and implementations. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford and Hegberg. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Patrick Singel, Robert Crawford, Rebecca Knighton, Marti Harris, Andrew Ervin, Kathy Myron, Community Volunteer Services, Ed Boeve, East Suburban Resources, Mary Nicklay and Judy Spooner, Washington County Bulletin.



R.H. Stafford, Chair
County Board

Attest:



James R. Schug

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 25, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Absent none. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Lynae Olson, Chief Deputy Court Administrator; Rose Peterson, Central Services Manager; Brenda Foster, Central Services; Chris Volkers, Court Administrator; Don Wisniewski, Director of Transportation and Physical Development; Jim Luger, Parks Director; John Elholm, Parks Planner; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Kay McAloney, Human Resources Director; John Kaul, Legislative Liaison; Kevin Corbid, Assessment, Taxpayer Services and Elections Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the May 11 and 18, 2004 Board meeting minutes.
2. Approval to appoint Commissioner Nile L. Kriesel to the Housing and Redevelopment Authority Board, to fill an unexpired term to December 31, 2005.
3. Approval to reappoint Richard Bohrer, New Scandia Township and John Bower, May Township, to the Carnelian-Marine Watershed District Board of Managers to terms expiring June 21, 2007.
4. Adoption of **Resolution No. 2004-057** as follows:

Lawful Gambling Exemption for the
Caseski Opp-ortunity Fund

WHEREAS, the Caseski Opp-ortunity Fund has made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub 2 in order to conduct (Raffles) and (Bingo)

May 25, 2004

at Afton Alps Golf Course, 6600 Peller Ave So., Hastings, MN 55033 on July 31, 2004.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

5. Approval of a grant contract with the State of Minnesota, Commissioner of Public Safety, Division of Emergency Management for Weapons of Mass Destruction Grant funding for 800 MHz radio equipment.
6. Approval of a subscriber agreement with the Metropolitan Radio Board allowing access to the Region Wide 800 MHz Radio System.

The foregoing Consent Calendar was adopted unanimously.

COURT ADMINISTRATION

Chris Volkers, Court Administrator, reviewed the proposal for a new high-density mobile storage system to increase file storage space in Court Administration. Current filing space of 19,000 lineal inches is filled to capacity. The Tab Products high-density mobile storage would ensure and maintain optimum accessibility of files for the Courts and would increase filing space to 40,000 lineal inches. This should provide enough filing space through the court expansion in 2009. This system can be dismantled and reconfigured and reassembled in the new building. Existing free standing filing systems will also be used.

Commissioner Hegberg asked when the State takes over the Court Administration function, will the filing continue to be the responsibility of the county? Ms. Volkers stated there are arguments both ways. It is being argued that the filing system and space are part of the facilities. However, it is operational. That would need to be worked out with the transfer to State funding.

Commissioner Hegberg asked if the county could get the State to refund part of this filing system when they take over in 2005? Ms. Volkers indicated she did not believe so.

Commissioner Peterson stated if the county spends before it gets, the county is sometimes penalized. She wonders if the county shouldn't be more prudent and not purchase everything that is needed so there is a better argument when the county deals with the State. Ms. Volkers stated that they are out of space right now. There would be a cost to the county to either have off-site storage, which would involve a cost for retrieval, or additional space would have to be built in the county or free up space.

May 25, 2004

Commissioner Peterson asked if there were any other technologies that could be utilized other than paper storage? Ms. Volkers indicated they are looking at electronic filing and imaging. The technology isn't perfected yet and it is not compatible with current court information systems. They are migrating to a new information system in 2005 and they expect that imaging would be part of it at that time.

Commissioner Pulkrabek moved to approve a contract with Tab Products for a high-density mobile storage system for the Office of Court Administration. Commissioner Kriesel seconded the motion and it was adopted 3-2 with the vote as follows: Yes, Commissioners Pulkrabek, Kriesel and Stafford; No, Commissioners Peterson and Hegberg.

Commissioner Hegberg feels that if the State is taking over next year it should pay part of this system. If the county buys it now, the State probably will not reimburse the county for it.

Commissioner Peterson also feels if the county prepays for the filing system, it will not get reimbursed.

Commissioner Pulkrabek asked when would the filing system be purchased and when would it be up and running? Ms. Volkers indicated that June 25 was the date scheduled for installation.

Commissioner Pulkrabek asked about the cost for retrieval fees? Rose Peterson, Central Services Manager, indicated that the retrieval cost is \$25 per box. If they are asked to go inside the box, there is an additional fee, then there is a surcharge for gas. They haven't figured it out, but if the Judges request 70 files and they are in different boxes, it could cost thousands of dollars. Ms. Volkers indicated they could do an analysis on that. They didn't perform one before because of the cumulative costs.

Jim Schug, County Administrator, indicated that under State law the county was required to increase the Court Administration budget by 8% for 2004. This purchase falls within that budget. All alternatives were explored. There was no way of doing an exact cost benefit because the timeframe is only one year. It is more expensive to buy this long-term solution than to limp along for a year. But what would have had to be done is to use conference room space and place files in them. Staff became convinced that it wasn't realistic to use the Iron Mountain off-site storage. The intent of that storage was for boxes that are not opened up on a regular basis, just occasionally.

Ms. Peterson indicated that staff could do further analysis to determine how many files and or boxes per day the Judges require. One of their concerns was the immediate need of the files in court. On a retrieval basis it would be a minimum of at least an hour and a half turn around for them to go and get the file, which could delay court. They can do an analysis on what it would cost to get per file per box retrievals for a year.

May 25, 2004

Commissioner Pulkrabek moved to reconsider his motion to approve a contract with Tab Products for a high-density mobile storage system for the Office of Court Administration. Commissioner Peterson seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Pulkrabek, Kriesel, Peterson and Hegberg; No, Commissioner Stafford.

Commissioner Pulkrabek moved to table action on a contract with Tab Products for a high-density mobile storage system for the Office of Court Administration until the next Board meeting. Commissioner Kriesel seconded the motion and it was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Jim Luger, Parks Director, presented the history of a proposed trail in the area between the St. Croix River and County Road 21 and from Afton to Prescott. In early 2004, a Request for Proposals was sent to firms interested in completing a master plan for the St. Croix Valley Trail. Two firms were interviewed and the interview panel recommended the selection of Brauer and Associates, Inc. to complete this trail master plan.

Commissioner Peterson moved to approve a contract with Brauer and Associates, Inc. to complete a master plan for the St. Croix Valley Trail, located between the City of Afton, Minnesota and Prescott Wisconsin and between the St. Croix River and County Road 21, conditioned upon execution as approved by the County Attorney's office and executed by the County Board Chair and County Administrator without further action of the County Board. Commissioner Kriesel seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Legislative Update

John Kaul, Legislative Liaison, presented an overview of the 2004 Legislative session. Items discussed included: Local taxpayer protection; .08 DWI; sex offender laws; political campaign law violations; CSAH formula; wheelage tax; funding for regional park acquisition; maintenance of effort; direct deposit of employee pay; funding for east metro driver's license testing center; Red Rock Corridor Transitway; Rush Line Corridor Transitway; Deputy registrar fees and operations; local election administration; Metro Radio Board; and shifting costs of chemical dependency away from property tax owners to users.

Mr. Kaul believes that the public is divided about transit and transportation policy. He believes the problem is going to the Legislature asking for a solution instead of going to the Legislature and presenting them with a solution. The public needs to be engaged in this dialog.

May 25, 2004

Commissioner Stafford asked if Mr. Kaul had any ideas for the transportation problems? Mr. Kaul stated that county staff has information about road use now and in the future. He suggested that county staff get the word out through power point presentations to service clubs, chambers and city councils showing the problems the county is facing with transportation issues and how long it takes to get projects approved and built. After the presentation is made, ask the public to recommend what should be done. Get the public thinking about it. A video could also be made.

Commissioner Stafford indicated he would like to pursue that.

June 1 Board Meeting

Mr. Schug announced that there are few items for the June 1 Board meeting. He suggested since June 1 follows the Memorial Day Holiday and there is a lack of business that the meeting be canceled. It was Board consensus to cancel the June 1, 2004 County Board meeting.

Committee Appointments

Commissioner Kriesel moved to appoint Gerald Beedle, Lakeland, to the Mental Health Advisory Committee to a first term expiring December 31, 2006. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Pulkrabek moved to appoint Paula White, Lake Elmo, to the Library Board to fill an unexpired term to December 31, 2005. Commissioner Peterson seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on the Minnesota Extension Committee he attended last Thursday. They discussed funding and programs for 2005 and the proposed reductions. They will be asking for supplemental funding in the agricultural area. He also reported that he will not be at the June 8 Board meeting. He will be attending the Transportation Alliance Fly-in in Washington D.C.

Commissioner Peterson reported she met with the Met Council at the Woodbury City Hall yesterday. Discussion involved parks and transportation.

Commissioner Pulkrabek will be attending a forum with Congressman Kennedy, Senator LeClair and Representative Klinzing at Woodbury City Hall tomorrow evening.

May 25, 2004

Commissioner Kriesel reported that the funding formula for distribution of funds for area agencies has changed. MAAA will receive an increase in funds with the change. Two representatives from the out state districts asked that the metro region not accept the formula change that would provide about \$500,000 additional money to the metro region and takes away \$500,000 from the out state districts.

Commissioner Kriesel invited the Board and audience to attend the dedication of the Veteran's Memorial in Stillwater on Monday, May 31 at 2:00 p.m. The Memorial honors veterans of all wars in two ways; the wall of honor at the base pays tribute to the more than 100 veterans who attended Stillwater Area Schools and lost their lives in time of war; and engraved granite pavers honoring all veterans living and deceased from this area.

Commissioner Stafford reported he has completed his evaluation of County Administrator Schug. He also reported that the Metro Radio Board was extended for two years and then it will become a joint powers organization with a statewide board. Discussions have taken place about the feasibility of the Metro Radio Board combining with the 911 Board. These are preliminary discussions. Commissioner Stafford reported that he, Commissioner Kriesel, Jim Schug and Don Wisniewski will meet with officials from Oak Park Heights to discuss land detachment for the Government Center campus. The City of Woodbury will honor the services of retiring City Administrator Barry Johnson at their council meeting tomorrow evening.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:25 a.m.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS


The Board met in workshop session with the Assessment, Taxpayer Services and Elections Department to discuss the property tax software system utilized in Washington County. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford, Peterson and Hegberg. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Barb Fritsche, Linda Dyer, Jennifer Wagenius, Bogdan Filipescu, Terry Ditty, Deb Nelson, Laurie Evans, and Judy Spooner, Washington County Bulletin.

May 25, 2004

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to review a study on residential collection of household hazardous waste. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were Molly O'Rourke, Mary McGlothlin, Judy Hunter, Jeff Travis, and Judy Spooner, Washington County Bulletin.

Attest:



James R. Schug

County Administrator



R.H. Stafford, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 8, 2004

The Washington County Board of Commissioners met in regular session at 10:05 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Commissioner Hegberg absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Judy Hunter, Senior Program Manager; Mary McGlothlin, Director of Public Health and Environment; Jeff Travis, Program Manager; Patrick Singel, Deputy Community Services Director; Tom Adkins, Community Corrections Director; Don Wisniewski, Director of Transportation and Physical Development; Mike Welling, County Surveyor; Rose Peterson, Central Services Manager; Deb Johnson, Central Services Buyer/Coordinator; Marv Erickson, Facilities Manager; Edison Vizuete, Financial Services Director; Cindy Koosmann, County Recorder; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance followed by a moment of silence for President Ronald Reagan who passed away this past weekend.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the May 25, 2004 Board meeting minutes.
2. Approval to appoint Sara Jane Minehart, Woodbury, to the Minnesota Extension Committee, to a first term expiring December 31, 2006.
3. Approval to appoint Tamara Arrigoni, Forest Lake, to the Workforce Investment Board to a term expiring June 30, 2006.
4. Approval to revise procedural changes within Policy #1805, Purchasing Card Program.
5. Approval to implement a pilot program to utilize the State of Minnesota's auction to sell vehicles, equipment and reusable items and E-bay for the Sheriff's office confiscated and property room items.

June 8, 2004

6. Approval to appoint Richard Gustafson to the Washington County Community Correction Advisory Board to a first term expiring December 31, 2005.
7. Approval of amendment #1 with Olsen Thielen & Co. for financial audit services, amending the cost and payment section for July 1, 2004 to June 30, 2005.
8. Adoption of **Resolution No. 2004-058** as follows:

Minnesota Trail Assistance Program Grant Request

WHEREAS, Washington County has developed trail systems in Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve and Pine Point Park; and

NOW, THEREFORE, BE IT RESOLVED, that any State grants and aids for the described trail be directed to Washington County and application made therefore by said County; and

BE IT FURTHER RESOLVED, that participation in the Minnesota Trail Assistance Programs be authorized and the Grant in Aid agreement executed by the Chair of the Washington County Board of Commissioners and the County Administrator per the guidelines of Minnesota Statutes, Section 84-43.

9. Adoption of **Resolution No. 2004-059** as follows:

Minnesota Trail Assistance Program
Star Trail Association

WHEREAS, Washington County Star Trail Association has developed a snowmobile trail system in Washington County; and

NOW, THEREFORE, BE IT RESOLVED, that any State Grants in Aid for the described trails be directed to Washington County for disbursal to the Washington County Star Trail Association, and application made therefore by said County; and

BE IT FURTHER RESOLVED, that the Minnesota Trail Assistance Program application and the Minnesota Trail Assistance Agreement be executed through the signatures of the Chairman of the County Board and the Washington County Administrator without further action of the County Board conditioned upon the compliance with all specification requirements and approval as to form by the Washington County Attorney's office.

10. Bids were received for reconstruction and repair of chimneys at the Historic Courthouse as follows:

June 8, 2004

<u>Bidder</u>	<u>Base Bid</u>	<u>Alt. 1</u>	<u>Alt. 2</u>
Advanced Masonry Restoration	\$98,000.00	\$84,000.00	\$56,000.00
Macpherson-Towne Co	\$129,116.00	\$99,760.00	\$66,628.00
Jen-Con Construction	\$137,000.00	\$101,000.00	\$66,000.00
Maertens-Brenny Construction	\$163,000.00	\$99,000.00	\$65,000.00

Adoption of **Resolution No. 2004-060** as follows:

Bid Award for Chimney Replacement and Repairs at the Historic Courthouse
to Advanced Masonry Restoration

WHEREAS, in order to complete chimney replacement and repairs to the
Historic Courthouse, the county solicited bids for this project; and

WHEREAS, bids were opened on May 17, 2004, with Advanced Masonry
Restoration being the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the bid of Advanced
Masonry Restoration for the base bid plus Alternate 2, be accepted and the
county enter into a contract in the amount of \$154,000 with Advanced
Masonry Restoration under the terms and conditions set forth in the bid
specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and
Advanced Masonry Restoration be executed through the signatures of the
Chairman of the Washington County Board of Commissioners and the
Washington County Administrator without further action of the County
Board conditioned upon compliance with all bid specification requirements
and approval as to form by the Washington County Attorney's office.

BE IT FURTHER RESOLVED, that funding for this project be as follows:
\$33,000 from the Historic Courthouse Restoration Fund; \$20,000 in Grant
funds; and \$117,000 from the Capital Repair fund.

11. Bids were received for sale of excess land at Pine Point Park as follows:

Alan Downie	\$250.00
-------------	----------

Adoption of **Resolution No. 2004-061** as follows:

Bid Award for Sale of Excess Land at Pine Point Park to
Alan Downie

WHEREAS, Washington County owns 0.3230 acres of real property
located along the northern border of Pine Point Park; and

WHEREAS, the real property is an 18.5 foot wide strip of land running
east to west along the northern border of Pine Point Park and is more fully
described as:

June 8, 2004

“That part of the North 18.50 feet of the Southwest Quarter of the Northeast Quarter of Section 6, Township 30 North, Range 20 West, Washington County, Minnesota, which lies Easterly of the Easterly Line of Washington County Highway Right of Way Plat No. 127-Co. Rd. 61. Said parcel contains 14,069 square feet or 0.3230 acres”; and

WHEREAS, the Washington County Board of Commissioners determined that sale of this parcel would be in the best interests of the County’s inhabitants; and

WHEREAS, sale of this parcel was advertised for bid as required by Minn. Statutes 373.01 subd. 1; and

WHEREAS, Alan Downie was the only responsible bidder with the bid amount being \$250.00; and

NOW, THEREFORE BE IT RESOLVED, that the real property more fully described as “That part of the North 18.50 feet of the Southwest Quarter of the Northeast Quarter of Section 6, Township 30 North, Range 20 West, Washington County, Minnesota, which lies Easterly of the Easterly Line of Washington County Highway Right of Way Plat No. 127-Co. Rd. 61. Said parcel contains 14,069 square feet or 0.3230 acres”, be conveyed to Alan Downie by Quit Claim Deed.

BE IT FURTHER RESOLVED, that the Quit Claim Deed be executed through the signature of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney’s office.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Commissioner Peterson moved to adopt **Resolution No. 2004-062** as follows:

Approving the Subdivision of Parcel 36.029.21.33.0008 and the Classification of the Newly Created Parcels as Non-Conservation

WHEREAS, the Board of Commissioners of the County of Washington, State of Minnesota, wants to subdivide parcel 36.029.21.33.0008 along the border line between the cities of Lake Elmo and Woodbury; and

WHEREAS, the Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance the newly created parcels of land; and

WHEREAS, said parcels have been reviewed by the designees of the County Board of Commissioners and have been recommended for classification as non-conservation land as provided for in Minnesota Statutes 282.01.

June 8, 2004

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby directs the Department of Assessment, Taxpayer Services and Elections to subdivide parcel 36.029.21.33.0008 along the border line between the cities of Lake Elmo and Woodbury.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby certify that the newly created parcels have been reviewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 and 282.018, and other statutes that require withholding of tax forfeited land from sale or conveyance.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby classifies the newly created parcels as non-conservation.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources and the cities in which these parcels are located for the sale or conveyance of said lands.

See attached the legal description of the newly created parcels.

City of Lake Elmo portion of 36-029-21-33-0008

All that part of the Southwest Quarter (SW $\frac{1}{4}$) of the Southwest Quarter (SW $\frac{1}{4}$) Section 36, Township 29 North, Range 21 West, 4th Principal Meridian, Washington County, Minnesota, described as follows:

Commencing at the southwest corner of said Section 36; thence east along the south line of said Section 36 for 472.3 feet to the point of beginning; thence North 00 degrees 03 minutes East 219.5 feet; thence East, parallel with said south line of Section 36, 146.7 feet; thence South 00 degrees 03 minutes West 219.5 feet to said south line of Section 36; thence west along said south line of Section 36 146.7 feet to the point of beginning.

EXCEPT that part lying south of the north right of way line of Highway 12, (a.k.a. Interstate Highway No. 94) as described in Book 220 of Deeds, Page 11, which is also the boundary line between the City of Woodbury and the City of Lake Elmo,

Also EXCEPT Right of Way Parcel 42A, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 82-46.

City of Woodbury portion of 36-029-21-33-0008

All that part of the Southwest Quarter (SW $\frac{1}{4}$) of the Southwest Quarter (SW $\frac{1}{4}$) Section 36, Township 29 North, Range 21 West, 4th Principal Meridian, Washington County, Minnesota, described as follows:

Commencing at the southwest corner of said Section 36; thence east along the south line of said Section 36 for 472.3 feet to the point of beginning; thence North 00 degrees 03 minutes East 219.5 feet; thence East, parallel with said south line of Section 36, 146.7 feet; thence South 00 degrees 03 minutes West 219.5 feet to said south line of Section 36; thence west along said south line of Section 36 146.7 feet to the point of beginning.

June 8, 2004

EXCEPT that part lying north of the north right of way line of Highway 12, (a.k.a. Interstate Highway No. 94) as described in Book 220 of Deeds, Page 11, which is also the boundary line between the City of Woodbury and the City of Lake Elmo.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

PUBLIC HEALTH AND ENVIRONMENT

Judy Hunter, Senior Program Manager, presented the Board with awards received by the Solid Waste Management Coordinating Board as follows:

- 2004 Minnesota Environmental Initiative Award for the POWER (Partners on Waste Education and Reduction) program;
- American Association of Political Consultants Awards:

First Place Pollie Awards:

Public Affairs Excellence Award/Regional Public Affairs Campaign;

Print/Newspapers/Graphics/Collateral Items: Local Newspaper Ad: Something Poisonous (mercury exchange);

Internet/Electronic Media: state and local public affairs web site: GreenGuardian.com;

Honorable Mention Pollie Awards:

Print/Newspaper/Graphics/collateral Items: Logo Design;

Print/Newspapers/Graphics/Collateral Items: billboard/Bus signs.

GENERAL ADMINISTRATION

Recognition for Woodbury City Administrator

Commissioner Stafford moved to adopt **Resolution No. 2004-063** as follows:

Resolution of Appreciation to Barry Johnson, City Administrator,
City of Woodbury, Minnesota,
in Recognition of his Service to the Citizens of the
City of Woodbury and Washington County

WHEREAS, Barry Johnson is retiring as the City Administrator of the City of Woodbury effective June 30, 2004; and

WHEREAS, Barry Johnson was hired by the City of Woodbury in October 1987 as the city's second City Administrator; and

June 8, 2004

WHEREAS, Barry Johnson joined the City of Woodbury when the population was 17,000 and he has provided sound management in the period of growth to the Met Council estimate of 49,170 in 2002 placing Woodbury among the leading cities in Minnesota in population growth and development; and

WHEREAS, Barry Johnson has provided exemplary leadership during his 17 years as City Administrator and has helped the City of Woodbury with many accomplishments, such as the new City Hall in 1990, Bielenberg Sports Center in 1994, the Eagle Valley Municipal Golf Course in 1998, and the community facility Central Park in partnership with the R. H. Stafford Library of Washington County 2002; and

WHEREAS, Barry Johnson has been active in professional organizations throughout his career in public service and in 2004 he was awarded the MCMA Manager of the Year Award in recognition of his leadership skills and professionalism; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners acknowledges with grateful appreciation Barry Johnson's service to the citizens of the City of Woodbury and Washington County; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners heartily commends Barry Johnson for his dedication and leadership and hereby proclaims Wednesday, June 30, 2004, as "Barry Johnson Day in Washington County," and extends its best wishes to him in his future community projects.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported that a ribbon cutting ceremony was held last Saturday, June 5 at the Cottage Grove Ravine Regional Park to open the 2.7 mile trail. The trail was completed with the cooperation of 3M, Metropolitan Council and county staff. She was pleased to see that many of the Parks and Open Space Commission members were in attendance. Dave Brierley, Office of Administration, attended the event on a vintage bicycle and clothing to match the period.

Commissioner Peterson reported that this weekend Cottage Grove will hold its three-day Strawberry Festival.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

June 8, 2004

ADJOURNMENT

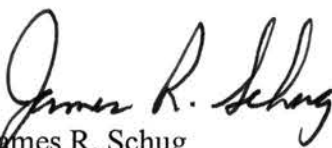
There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 10:35 a.m.


BOARD WORKSHOP WITH THE METROPOLITAN COUNCIL

The Board meeting was preceded by a workshop with the Metropolitan Council to discuss issues of regional and county significance. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Kay McAloney, Cindy Koosmann, Jennifer Wagenius, Don Wisniewski, Steve Pott, Peter Bell, Metropolitan Council Executive Director, Georgeanne Hilker, District 11, Arne Stefferud, Planning Analyst-Parks, Susan Dunn, Lake Elmo City Council Member; Gloria Knobloch, Lake Elmo Citizen, and Judy Spooner, Washington County Bulletin.

BOARD WORKSHOP WITH FINANCIAL SERVICES

The Board met in workshop session with the Financial Services Department to review the 2003 collections annual report. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford and Peterson. Also present were Jim Schug, Molly O'Rourke, Edison Vizuite, Kathy Trombly-Ferrin, Tara Peterson, Jan Harelstad, Doug Johnson, Chris Volkers, Laurie Overstad, Tom Adkins, Dan Papin, and Judy Spooner, Washington County Bulletin.

Attest: 
James R. Schug
County Administrator


R.H. Stafford, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD

WASHINGTON COUNTY, MINNESOTA

JUNE 15, 2004

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Stafford, Peterson and Hegberg. Commissioner Pulkrabek absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Sheriff Jim Frank, Steve Pott, Chief Deputy; Christina Volkers, Court Administrator; Lynae Olson, Chief Deputy Court Administrator; Laurie Overstad, Court Administration; Rose Peterson, Central Services Manager; Brenda Foster, Central Services; Don Wisniewski, Director of Transportation and Physical Development; Don Theisen, County Engineer; Sandy Cullen, Transportation Manager; Kevin Corbid, Assessment, Taxpayer Services and Elections Director; Patrick Singel, Community Services Deputy Director; Rick Backman, Community Services Division Manager; Jennifer Wagenius, Deputy Recorder; Sue Kuss, Budget/Financial Analyst; Mary McCarthy, Information Technology Director; Barbara Fritsche, Information Technology; Melinda Kirk, Financial Services; Tonya Weinert, Financial Services; Steve Gransee, Assessment, Taxpayer Services and Elections; Jeneen Johnson, Human Resources Deputy Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of projects recommended by the County Administrator for funding through the 2003 Countywide Mission Directed Budget (MDB) Savings Pool as follows: Liquid Crystal Display (LCD) Projector for Board Room \$4,500; Calendar/Automatic Scheduler for Website, \$10,000; Automated Call Distribution System for Court Administration, ATSE, \$18,000; Business Continuity Plan, \$90,100; iSeries Printer, \$10,000; iSeries Storage, \$16,000; Ethernet Card for Countywide Server, \$4,200; Adobe Acrobat Training to Support Website Documents, \$3,600; HIPAA Project Manager to Enhance Security, \$40,000; Network Hardware Replacements/Upgrades, \$150,000; Telecommunications Request for Proposal, \$30,000; Network Project Consultant, \$65,000; Patch Management System to Apply Microsoft Patches; \$30,000 Law Enforcement Center Telephone Switch Replacement, \$50,000; Websense Licensing to Manage

June 15, 2004

Internet Filtering, \$10,400; Automated Time Entry Consultant, \$25,000; Replace Sheriff/Attorney Shared Server, \$50,400; Purchase Two Radio Channels for 800 Megahertz Radio System \$80,000 for a total of \$687,200.

2. Adoption of **Resolution No. 2004-064** as follows:

Ballot Bid Award to Graphic Design, Inc.

Bids for the printing and delivery of optical scan ballots for Washington County were requested and opened on June 9, 2004 with the following results:

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Technagraphics						
Primary Election	\$.2217	\$14,665.46	\$.3326	\$22,001.49	\$.3991	\$26,400.47
General Election	\$.1389	\$20,453.03	\$.2290	\$33,720.25	\$.2389	\$35,178.03
Total		\$35,118.49		\$55,721.74		\$61,578.50
Graphic Design, Inc.						
Primary Election	\$.144	\$9,525.60	\$.191	\$12,634.65	\$.203	\$13,428.45
General Election	\$.095	\$13,988.75	\$.126	\$18,553.50	\$.138	\$20,320.50
Total		\$23,514.35**		\$31,188.15**		\$33,748.95**

**Lowest Responsible Bidder

Approval to award bid for the printing and delivery of optical scan ballots for Washington County to Graphic Design, 315 East Second Street, P.O. Box 307, Hastings, MN 55033, the lowest responsible bidder, in the amount of \$33,748.95, conditioned upon the execution of a contract as approved by law.

3. Approval of county certification of Community Services Case SSIS #102344322 to provide adult foster care services to related person.
4. Approval of the 2004 agreement with American Red Cross, St. Paul Chapter, to provide emergency social services and crisis response services for Washington County.
5. Approval of Plat of Arcola Preserve located in May Township.
6. Approval to use five vehicle park permits for free drawings during the Washington County Fair, August 4 – August 8, 2004.
7. Approval and execution of Amendment No. 1 to the agreement for the transfer of a portion of County Road 74 to the City of Cottage Grove.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

June 15, 2004

SHERIFF'S OFFICE

Sheriff Jim Frank introduced members of the Explorer Post who recently participated in the 29th Annual State Competition at Breezy Point. Two Washington County Explorer groups competed. They placed 4th in White Collar crime and 3rd place in Interviews. The Explorers also won the "Don Cup" award. This award is a traveling trophy given to a post which shows the highest level of teamwork. Explorers attending the conference were: Nick Loperfido, Amber Lammon, Randy Helms, Mark Jara, Brad Asplund, Asa Engstrum and Breanna Dexter.

COURT ADMINISTRATION

Commissioner Peterson moved to remove from table a contract with Tab Products for a high-density mobile storage system for the Office of Court Administration. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Christine Volkers, Court Administrator, presented the following options for storage of court files: Off-site storage (Iron Mountain); Use of other county space; Imaging; and High-density mobile shelving.

Commissioner Stafford moved to approve a contract with Tab Products for a high-density mobile storage system for the Office of Court Administration. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

TRANSPORTATION AND PHYSICAL DEVELOPMENT**Update on the I-494/Wakota Bridge Project**

Adam Josephson, Minnesota Department of Transportation Area Engineer, presented an update on the I-494/Wakota Bridge and Highway 61 project. This is a seven-year construction project and they are currently in the third year, which is the busiest year of the project. He reviewed roads that are closed, about to close and which ones are about to open.

Supplemental Agreement for the Hinton/Tower Connection

Sandy Cullen, Transportation Manager, presented a revised Supplemental Agreement No. 1 for the Hinton/Tower connection estimated now at \$348,000. Unexpected soil conditions have been encountered that are estimated to account for over 27,000 cubic yards of additional sub cut that needs to be done on the project. The plan called for only .5 foot of topsoil be removed for the entire job, and now up to four feet of topsoil has been encountered in some areas. An additional layer of unsuitable soils (silty clay), up to five feet in some areas, has also been discovered in the north end of the project. Federal aid (80%) and County State Aid Highway (20%) funds will be used to cover these expenses.

June 15, 2004

Commissioner Peterson moved to approve the Supplemental Agreement No. 1 for additional dirt work based on actual soil conditions for construction of the Hinton/Tower connection in Cottage Grove and Woodbury estimated to be \$348,310. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

GENERAL ADMINISTRATION

Commissioner Peterson moved to remove the County Board Chair and County Administrator as ex-officio members from the Washington County Housing and Redevelopment Authority Board. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Jim Schug, County Administrator, advised the Board that recent discussions have taken place with the Minnesota Counties Insurance Trust regarding coverage for the county's reserve deputies. There has been some disagreement between the MCIT Board and the county as to whether or not volunteers in the Sheriff's reserves are covered and in which activities. Commissioner Hegberg, as a member of the MCIT Board, has brought this issue to the MCIT Board of Directors and they will take it up on July 9. In the interim, the county has suspended non-critical training, but there is still a fully trained group of volunteers that the county is working with.

COMMISSIONERS REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel moved to appoint Leslie Patten, Stillwater, to the Community Development Block Grant Advisory Committee, to a first term expiring December 31, 2006. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Kriesel reported that the Lakeland City Council will be meeting this evening to make a decision on CSAH 18 improvements. He will be in attendance, as well as staff, to encourage the adoption of the improvements.

Commissioner Hegberg reported on his trip to Washington D.C. last week seeking support for the federal T-21 bill for local projects including Highway 36 and projects in Forest Lake on Broadway. He was also able to be there when President Reagan's funeral ceremonies were taking place.

Commissioner Peterson reported on a MELSA Finance meeting she attended last week. They discussed funding for Minnesota Libraries. She also reported on the Cottage Grove Strawberry Festival held this past weekend.

June 15, 2004

Commissioner Stafford reported on the Association of Minnesota Counties meeting he attended last week. He is part of a committee that is discussing the size and structure of county government. Three or four more meetings of this group are planned with a final report to be made sometime this fall. He is pleased with AMC for putting together this committee and believes a positive outcome can be reached.

Commissioner Stafford reported that he is meeting with the Metropolitan Radio Board leadership. They want him to consider serving on the new statewide Board.

Commissioner Stafford reported that he received a letter from Mary and John Paine, who reside at Cobble Hill. They are extremely happy with the service they received from HSI Coordinator, Kathy Miggans. He asked that a copy of this letter be sent to the appropriate employee file.

Commissioner Stafford announced that the Board of Equalization will meet at 1:00 p.m. today in the County Board Room.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file including a letter from Peter Bell, Metropolitan Council Executive Director, thanking the Board for taking time to meet with them at last week's Board meeting.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 9:55 a.m.

REGIONAL RAILROAD AUTHORITY CONVENES

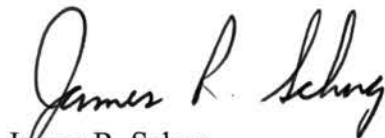
The Washington County Regional Railroad Authority met in regular session at 9:55 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Stafford, Peterson and Hegberg. Commissioner Pulkrabek absent. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Don Wisniewski, Director of Transportation and Physical Development; Sandy Cullen, Transportation Manager; Mike Rogers, Regional Railroad Authority Planner; and Bev Hagen, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

June 15, 2004

WORKSHOP WITH TRANSPORTATION AND PHYSICAL DEVELOPMENT

The Board met in workshop session with the Department of Transportation and Physical Development to discuss Denmark Township's request to the county to sign a Conditional Use Permit for the St. Croix Bluffs Regional Park which would place certain requirements and restrictions on how the county may operate and develop St. Croix Bluffs Regional Park. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Stafford, Peterson and Hegberg. Also present were James Schug, Molly O'Rourke, Don Wisniewski, Sandy Cullen, Jim Luger, Doug Johnson, George Kuprian, Kathy Higgins, Denmark Township Supervisor, and Judy Spooner, Washington County Bulletin.

Attest:



James R. Schug

County Administrator


R.H. Stafford, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 22, 2004

The Washington County Board of Commissioner met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Stafford, and Hegberg. Commissioner Peterson absent. Board Chair Stafford presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Linda Dyer, Assessment, Taxpayer Services and Elections; Bogdan Filipescu, Assessment, Taxpayer Services and Elections; Jim Frank, County Sheriff; Mary McGlothlin, Director of Public Health and Environment; Jeff Travis, Program Manager; Judy Hunter, Senior Program Manager; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Suzanne Pollack, Community Services Supervisor; Mary Farmer-Kubler, Community Services Supervisor; Dawn Miller, Community Corrections Supervisor; Don Theisen, County Engineer; Marv Erickson, Facilities Manager; Jon Larson, Veterans Service Officer; Cindy Koosmann, County Recorder; Kay McAloney, Human Resources Director; and Bev Hagen, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Choc Junker, 1001 North Fourth Street, Stillwater, appeared before the Board and asked the following questions: How can the Sheriff or County Recorder quit their jobs making the kind of money they do and run for County Commissioner? What kind of special deals are they getting? The Board Chair informed Mr. Junker that it was their personal choice, their decision. Mr. Junker asked if the Commissioners get full hospitalization? The Board Chair indicated that Commissioners get the same benefits as other employees of the county.

Mr. Junker then asked how the county could afford to pay \$250,000 for the houses across the street for a parking lot when the school district needs money? The Board Chair indicated that the City of Stillwater has an ordinance that requires businesses to have so many parking spaces for so many employees. Mr. Junker asked where the money was coming from to pay for those houses? Mr. Schug indicated that the money for acquisition of the houses that are being removed for the expansion of parking came either from the fund balance or from part of the bond sale. Some of those houses were purchased eight to ten years ago.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

June 22, 2004

1. Approval of the June 8 and 15, 2004 Board meeting minutes.
2. Approval of abatement request by A. Oscar and Valerie Carlson for PID #04.032.21.12.0009 in the amount of \$10,860 in the City of Forest Lake.
3. Approval of Washington County Community Services/Child Care Resource and Referral Program to receive \$60,000 in state and federal funds for SFY 2005.
4. Adoption of **Resolution No. 2004-065** as follows:

Cooperative Agreement with City of Cottage Grove for the
Installation and Maintenance of Street Lighting at
CSAH 19/19A and TH 61 North & South Ramps

BE IT RESOLVED, that Washington County and the City of Cottage Grove enter into a cooperative agreement to erect and maintain street lights at the intersection of CSAH 19/19a (Innovation Road) and North/South Ramps for TH 61 and Miller Road; and

BE IT FURTHER RESOLVED, that the agreement between the county and city of Cottage Grove be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approved as to form by the Washington County Attorney's office.

5. Adoption of **Resolution No. 2004-066** as follows:

Approval of Cooperative Agreement with the City of
Stillwater for Traffic Signal Painting Services

WHEREAS, the County and City desire to contract with a painting vendor for painting services of various traffic control signals within the City and County; and

WHEREAS, a cooperative effort between the City and County is the most appropriate method to facilitate the painting maintenance; and

WHEREAS, the attached Cooperative Agreement for painting maintenance provides the means for City and County to cooperate in this maintenance activity.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approve the Cooperative Agreement between the County and City of Stillwater to facilitate traffic signal painting and complete execution of said agreement by the signatures of the County Board Chair and County Administrator.

6. Adoption of **Resolution No. 2004-067** as follows:

June 22, 2004

Final Payment for Exterior Stucco Application at the
North Shop to Brian Peterson Stucco

WHEREAS, the Washington County Board of Commissioners, on April 6, 2004 approved the bid award to Brian Peterson Stucco, Inc. for the application of exterior stucco at the County North Road Maintenance Shop; and

WHEREAS, Brian Peterson Stucco, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

NOW, THEREFORE BE IT RESOLVED, that Brian Peterson Stucco, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

The foregoing Consent Calendar was adopted unanimously; Commissioner Peterson absent.

PUBLIC HEARING - ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

Naming of Previously Unnamed Pond

The Board Chair presented an overview of today's public hearing to consider the naming of a previously unnamed pond. The Board Secretary advised the Board that the proper notification of public hearing was published and an affidavit of publication was on file.

Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, indicated that the petition submitted by Margaret Schmidt to name an unnamed pond meets all State Statute requirements and a check was provided by petitioner to cover the costs. The notice was published for three consecutive weeks in the legal newspaper and the affected city was notified. The Department of Natural Resources was also notified.

Margaret Schmidt, 4525 Lake Elmo Avenue North, Lake Elmo – Ms. Schmidt provided a brief overview of her request to name a body of water on her property Veronica Pond, after her Mother Veronica Day. The Day family has lived on this property since 1854. The family recently named their subdivision John M. Day Farm Addition in honor of their father and believe it would be appropriate to honor their mother for her commitment to her family and hard work. She asked that the Board approve her request to name the pond Veronica Pond.

Glen Yakel, Minnesota Department of Natural Resources, stated the Department has reviewed the request and supports the proposal as presented this morning. Mr. Yakel informed the Board that it has been a pleasure working with Kevin Corbid and Linda Dyer in the Assessment, Taxpayer Services and Elections Department.

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The Board Chair asked for further comments from the audience; none were heard.

The Board Chair closed the public hearing at 9:24 a.m.

Commissioner Pulkrabek moved to adopt **Resolution No. 2004-068** as follows:

Approving the Naming of a Previously Unnamed
Pond as "Veronica Pond"

WHEREAS, the Washington County Board of Commissioners held a Public Hearing on June 22, 2004 regarding a petition to name a previously unnamed body of water as "Veronica Pond"; and

WHEREAS, the body of water lies in Section 12, Township 29 North, Range 21, City of Lake Elmo, Washington County. It is located approximately 1½ miles south of Highway 36 or 1 mile north of Highway 5 on County Road 17 (Lake Elmo Ave. N) on the east side of the road. It can be identified on Department of Natural Resources Division of Waters maps as Protected Wetland Area 82-391W; and

WHEREAS, the requirements of Minnesota Statutes 83A.04 to .07 were fulfilled.

NOW THEREFORE BE IT RESOLVED, the previously unnamed pond described as the body of water lying in Section 12, Township 29 North, Range 21, City of Lake Elmo, Washington County located approximately 1½ miles south of Highway 36 or 1 mile north of Highway 5 on County Road 17 (Lake Elmo Ave. N) on the east side of the road; also identified on Department of Natural Resources Division of Waters maps as Protected Wetland Area 82-391W, will be known as "Veronica Pond".

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

COMMUNITY SERVICES

Commissioner Hegberg moved to adopt **Resolution No. 2004-069** as follows:

Community Development Block Grant
Allocation Strategy Resolution

WHEREAS, Title 1 of the federal Housing and Community Development Act of 1974, as amended, provides for a program of community block grants to urban counties as that term is defined in the Act; and

WHEREAS, Washington County meets the criteria of urban county and receives funds through the Community Development Block Grant Program (CDBG); and

WHEREAS, 27 communities within Washington County are considered a "Cooperating Community", having entered into cooperative agreements with the county to undertake essential activities pursuant to the CDBG Program; and

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WHEREAS, the cooperative agreement with each cooperating community specifies that the county shall have final responsibility for selecting projects; and

WHEREAS, the county currently allocates its annual CDBG allocation in the following manner: 65% to cooperating communities by formula, 10% by competitive applications, 15% to Washington County for homeless assistance activities, and 10% to Washington County for program planning and administration; and

WHEREAS, to date, much of the funds were not spent in a timely manner resulting in the county being in non-compliance with the Department of Housing and Urban Development's (HUD) timeliness standard; and

WHEREAS, Washington County has determined that it must change its allocation strategy to avoid a backlog of unspent funds and to be compliant with HUD's timeliness standard in the future;

NOW, THEREFORE BE IT RESOLVED THAT Washington County has determined that it is desirable and in the interests of the citizens of the county to allocate the CDBG funds for program administration, homeless assistance activities, a countywide rehabilitation program and community grants; and that the portion of funds allocated to each activity shall be specified in the Consolidated Plan; and

BE IT FURTHER RESOLVED THAT all community grants shall be awarded on a competitive basis to Cooperating Communities and to eligible non-profit organizations; and that a key consideration in awarding the community grants is that the project being funded can be significantly completed with 18 months of the award of the funds; and

BE IT FURTHER RESOLVED THAT county staff shall evaluate how well this allocation strategy works before the start of the CDBG 2008 Program Year.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

COMMUNITY CORRECTIONS

Dawn Miller, Community Corrections Supervisor, advised the Board that Community Corrections provides Intensive Supervised Release (ISR) services to the highest risk offenders leaving prison through a grant from the Minnesota Department of Corrections in the amount of \$68,500. This position and related expenses exceed \$80,000. She indicated that it has been an ongoing challenge to fill this position with an experienced person who can work the varied schedule and be available on a 24/7 basis. Staff is requesting that the Board return this responsibility to the Minnesota Department of Corrections and to no longer accept the related funding.

Commissioner Kriesel moved to return Intensive Supervised Release services and funding to the Minnesota Department of Corrections. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

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TRANSPORTATION AND PHYSICAL DEVELOPMENT

Jeff Travis, Public Health and Environment Program Manager, and Don Theisen, County Engineer, presented an update on county environmental initiatives in road and building construction including use of recycled-content paint, sustainable building design, reuse/recycling of demolition debris and use of manufactured shingle scrap in hot-mix asphalt.

Commissioner Hegberg moved to adopt **Resolution No. 2004-070** as follows:

Resolution for Market Development for Recycled Asphalt Shingles

WHEREAS, the Solid Waste Management Coordinating Board (SWMCB) Regional Solid Waste Master Plan includes an outcome which states, “the volume of non-municipal solid waste (non-MSW) will be reduced”; and

WHEREAS, an estimated 30% of the region’s manufactured shingle scrap is currently recycled; and

WHEREAS, recycled manufactured shingle scrap is approved by the Minnesota Department of Transportation (Mn/DOT) for use in hot-mix asphalt, is available from at least two vendors, and has been successfully tested on a number of state, county, city and private road projects; and

WHEREAS, SWMCB-supported research, together with Mn/DOT studies, has found that using recycled manufactured scrap shingles in hot-mix asphalt can be a lower cost alternative than virgin materials for comparable quality asphalt; and

WHEREAS, the ongoing recycled asphalt shingle market development efforts by the SWMCB, Mn/DOT and the Minnesota Office of Environmental Assistance (MOEA) have been successful in helping to accelerate the private asphalt industry investments in this environmentally beneficial business opportunity; and

WHEREAS, Washington County Transportation will allow the use of hot-mix asphalt derived from manufactured shingle scrap if produced according to Mn/DOT specifications; and

WHEREAS, several SWMCB member Counties have committed to utilizing language in their purchasing documents for hot-mix asphalt and bituminous paving services as a means to encourage the private sector to pursue further market development of recycled asphalt shingles; and

WHEREAS, SWMCB member Counties that use non-binding, no obligation statements within their request for bid documents as providing important market signal mechanisms with the implied expectation of lower cost products and services using shingle-derived hot-mix asphalt; and

WHEREAS, Mn/DOT and MOEA have ongoing development efforts to research the feasibility of using “tear-off” shingle scrap and have preliminary results indicating that the additional quality control strategies can be successfully implemented for such post-consumer material feedstock sourcing and processing;

THEREFORE BE IT RESOLVED that Washington County will include statements of non-binding policy preference for shingle-derived hot-mix asphalt when it issues requests for bids; and

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BE IT FURTHER RESOLVED that the Washington County Transportation Division continue to coordinate and collaborate with Mn/DOT, MOEA, and Minnesota Pollution Control Agency (MPCA) on initiatives to accelerate continued development of the shingle recycling industry by the private sector; and

BE IT FURTHER RESOLVED that Washington County encourages Mn/DOT to continue its research and development of a new materials specification that could allow "tear-off" shingles to be recycled into hot-mix asphalt.

Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

GENERAL ADMINISTRATION

Conveyance of Tax Forfeited Lands

Commissioner Kriesel moved to adopt **Resolution No. 2004-071** as follows:

Resolution Recommending Approval of Conveyance of Tax Forfeited Land for an Authorized Public Use

BE IT RESOLVED, that the Application for Conveyance of Tax Forfeited Land listed below be approved, free of charge, for an Authorized Public Use, and that the Board Chair be authorized to execute the application for conveyance pursuant to M.S. 282.01 Subdivision 1.

City of Stillwater	21.030.20.14.0011	Location for Lift Station and Storm Water Pond
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PID#21.030.20.14.0011

All that piece or parcel of land lying between Block Fifty-two (52) and Fifty one (51), Carli and Schulenburg's Addition, and bounded on the West by the easterly line of Lake Street and continuing thence East to the shoreline of the St. Croix River.

Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

Library Board

Jim Schug, County Administrator, reported that the Library Board has unanimously approved a concept that would seek special legislation to authorize the County Board as the governing board for the library system with certain duties delegated to the Library Board. Staff will draft legislation and discuss this matter with the county's legislators.

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COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Hegberg reported on the Library Board meeting and asked that copies regarding Hennepin County's policy from that agenda be made for the other Commissioners. There is precedence for County Boards also being Library Boards. He also asked that staff look at legislation allowing Counties and schools to collaborate on libraries.

Commissioner Hegberg asked that the "grit" from the Resource Recovery Plant be used for road base or cement. That equipment has now been removed from the process, but he would like to see that investigated again.

Commissioner Stafford announced that the Board of Equalization will again meet at 12:15 p.m. today in the County Board Room.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

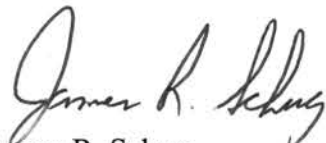
ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Peterson absent. The Board meeting adjourned at 10:12 a.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Community Services Department, Veterans Service Division, to review trends and significant accomplishments in Veterans Services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Stafford and Hegberg. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Jon Larson and Jane Eder.

Attest:


James R. Schug
County Administrator


R.H. Stafford, Chair
County Board

**OFFICIAL PROCEEDINGS OF THE BOARD OF EQUALIZATION
OF
WASHINGTON COUNTY, MINNESOTA
JUNE 15, 2004**

Commissioner Stafford called the 2004 Washington County Board of Appeal and Equalization to order at 1:10 p.m. with the following members present: Commissioners Nile Kriesel, Dennis Hegberg, Myra Peterson, Chairperson Richard Stafford, and Molly O'Rourke, Deputy Administrator/Auditor Treasurer.

Commissioner Stafford welcomed all attendees, explained the power of the Board and stated that they will only deal with valuation and classification issues (not taxes). He stated ten minutes will be allowed to each presenter, and their appeals will be reviewed and acted on at the meeting next week. Tax Court is the next step for those property owners who do not accept the final decisions of the Board.

Also present were Jim Schug, County Administrator, and Kevin Corbid, ATSE Director.

Molly O'Rourke, as Auditor/Treasurer, administered the oath to the Board Members.

Bruce Munneke, the Washington County Assessor, introduced the assessment staff in attendance: Rollie Huber, Deputy County Assessor, Sylvia Schreifels, Assessment Technical Support Supervisor (acting as Recording Secretary), Allan LaBine, Residential Appraisal Supervisor, Curtis Piepenburg, Commercial Appraiser. Mr. Munneke welcomed the 2004 Washington County Board of Appeal and Equalization. He explained the authority of the Board, and covered the procedure for today's meeting. Each taxpayer or their representative will be allowed ten minutes to present relevant information, and decisions regarding appropriate adjustments will be announced at the June 22nd Meeting. Tax Court is the next step for any owners not satisfied with the Board's decisions. Mr. Munneke stated that there were originally 41 requests for reductions, and all but 16 have been settled.

CASE # 1A – Lakeland – 35.029.20.14.0023

Appearance by Thomas Armstrong. The subject property is a small cabin located on the St. Croix River in the City of Lakeland. The classification is residential non-homestead. This property had already received a reduction in value at the 2004 Lakeland Local Board of Appeal and Equalization. It was reduced from \$522,600 to \$443,700 (a reduction of \$78,900). And, the Assessor is now recommending a further reduction to the building value of \$27,100 (the total parcel value would be \$416,600). Mr. Armstrong's concerns are with the steep elevation (built into the river bank), noise from the I-94 Bridge, building limitations, and the methodology used to establish the land schedule. He stated that seven variances would be required to rebuild if the cabin were destroyed, and the septic and drainfield are inadequate and have been grandfathered in. He is requesting the parcel be valued as an unbuildable lot, and that the Washington County Board reduce the valuation of this parcel to \$190,681.50.

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CASE # 2A – Bayport – 11.029.20.31.0027

Appearance by Jay Montpetit. The subject property is a ranch style home located just off the main channel of the St. Croix River in the City of Bayport. The classification is residential homestead. This property has already received a reduction in its 2004 value due to a neighborhood land adjustment. It was reduced from \$775,700 to \$660,100 (a reduction of \$115,600). Mr. Montpetit feels this reduced value is still not market value, his reasons being: he is in a flood zone, the comparables used were high and not in flood zones, and he has limited river view. The assessor is recommending no further changes.

CASE # 3A – Bayport – 11.029.20.31.0067

Appearance by Greg Peterka on behalf of his Father, Lyle. The subject property is a ranch style home located off the main channel of the St. Croix River in the City of Bayport. The classification is residential homestead. This property has already received a reduction in its 2004 value due to a neighborhood reduction. It was reduced from \$718,900 to \$574,000 (a reduction of \$144,900). Mr. Greg Peterka stated the property is in a flood plain, there is heavy commercial/industrial business in close proximity to the subject property, limited view of river, inadequate flood insurance coverage, and the house could not sell when on the market several years ago (for (\$500,000)). Following further comparison to other parcels and sales information, the assessor is recommending the subject property be reduced to a total value of \$530,500.

CASE # 4A – Bayport – 11.029.20.24.0016

Appearance by Jennifer Cates. The subject property is a ranch style home located on the main channel of the St. Croix River in the City of Bayport. The classification is residential non-homestead. This property has already received a reduction in its 2004 value due to a neighborhood reduction. It was reduced from \$662,200 to \$522,200 (a reduction of \$140,000). Ms. Cates submitted a copy of an appraisal (dated December 2003/\$480,000) to the Board. She stated the value of the building is not an issue for her, rather the land's time adjusted sales price. The assessor is recommending that no further change be made to the value of the subject property.

CASE # 5A – Lakeland – 26.029.20.13.0004

Appearance by Larry Bettenhausen. The subject property is a single-family ranch style residence located in the City of Lakeland. The home sits on an elevated lot with 156 front feet on the St. Croix River. This property has already received a reduction in its 2004 value from the Lakeland Board of Appeal and Equalization. It was reduced from \$1,069,500 to \$908,000 (a reduction of \$161,500). Bettenhausens stated their property is located in the Hudson Channel area, midway between the I-94 Freeway Bridge and the railroad bridge. River access is difficult due to the fact they are on a bluff approximately 100 ft. above the river. The street is very close to their house. They presented an appraisal estimating the value of their property at \$700,000. They stated other homes put up for sale in the area often remained on the market over three years, and sold at reduced prices. They maintain theirs is a non-conforming lot, and variances would be required for any changes or improvements. In order to

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maintain equalization in the neighborhood, the assessor recommended that the property be reduced further to a total value of \$871,200. The assessor is recommending that the County Board make no further reductions.

CASE # 6A – Lake St. Croix Beach – 11.028.21.14.0001

Appearance by Ron Carlson. The subject property is a split foyer, single-family residence located in the City of Lake St. Croix Beach. The classification is residential homestead. Mr. Carlson stated he is retired, he has a modest home, and he needs relief on his land value. He attended his Local Board, but did not receive an adjustment. He stated the formula used by the assessor to arrive at his value is flawed because river property is so variable, the formula errs on the high side, and there are mitigating factors such as proximity to bridge, flood plain, etc. Also, his lot has a high elevation, poor access, limited view, and other restrictions. He did not present an appraisal to substantiate his appeal. The assessor feels the current value is supported by sales of comparable properties, and recommends no change in value.

CASE # 7A – Lakeland Shores – 02.028.20.11.0010

Appearance by Richard Charbonneau. The subject property is a custom built, two story, single family home located in Lakeland Shores. The classification is residential homestead. Mr. Charbonneau feels the property is assessed \$300,000 to \$400,000 more than it should be. He feels there is disparity in the comparables used, and mentioned numerous properties, their location, lot size, and value. The assessor feels Charbonneaus have a quality home, and comparable sales used substantiate the lot value, thus recommending no change.

CASE # 8A – Lakeland – 02.028.20.42.0013

Appearance by Daniel Rohricht. The subject property is a single-family residence in the City of Lakeland. The classification is residential homestead. Mr. Rohricht feels the property is over valued. He stated the house is not appropriate for the site, and he intends to tear it down. On May 10th, the Lakeland Local Board of Appeal and Equalization reduced the property value from \$1,219,100 to \$1,035,000. The assessor is recommending that the value be returned to \$1,219,100 based on its sales history from April 2003, when it was purchased for \$1,400,000.

CASE # 9A – Bayport – 11.029.20.21.0007

Appearance by Ryan Shelton. The subject property is a single-family residence. The classification is residential non-homestead. Mr. Shelton presented an appraisal from 4/23/2004 for \$425,000. The assessor feels this appraisal is not comparable, and there is no time adjustment. This property has already received a neighborhood reduction, and an additional reduction due to poor access, which lowered the value from \$920,000 to \$566,600 (a decrease of \$354,000). A further reduction would affect neighborhood equalization, so the assessor's recommendation remains at \$566,600.

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CASE #7B – Bayport – 11.029.20.24.0008, 11.029.20.24.0010

Appearance by Ron Shelton in this time slot. Parcel 11.029.20.24.0008 is vacant land, classified commercial, and valued at \$135,100. Parcel 11.029.20.24.0010 is a split class parcel. A portion of it is classified residential non-homestead, and it is valued at \$390,700. The other portion of the parcel is classified commercial, and is valued at \$364,500. A marina business is conducted on the property, along with a rental unit. Mr. Ron Shelton claims the residential and commercial income from this parcel may not continue to be enough for this to be a viable operation. Restricted parking and other restrictions by the City of Bayport have cut into their volume of business. The possibility of a ramp being constructed by the DNR near the NSP facility may also put them out of business. The assessor has requested copies of leases, gross income and expenses, any current appraisals, etc. to use in determining value. Since none of this information has been supplied, the assessor cannot recommend an adjustment at this time, and is recommending that Mr. Shelton take his appeal to Tax Court.

CASE # 1B – Denmark Township – 04.026.20.11.0001, 33.027.20.43.0001, 33.027.20.44.0011, 33.027.20.44.0005

Appearance by Kathleen & Michael Higgins (Kathleen spoke). The subject property/main parcel has on it a 1-3/4 story single-family residence fronting on the St. Croix River. The river frontage of the parcels is approximately 530 feet. The parcels are located in Denmark Township. The Local Board of Appeal and Equalization reduced the value of parcel 04.026.20.11.0001 from \$511,500 to \$463,100 (the land was reduced \$48,400, but the building remained at \$215,500). And, the Board also reduced the land value of parcel 33.027.20.44.0005 from \$226,900 to \$46,900 (reduction amount of \$180,000). Kathleen Higgins is a member of the Denmark Board, but did not participate in any decision making or voting related to her parcels (at the Local Board). In a letter dated May 10, 2004 to the Denmark Board of Appeal and Equalization, and a letter dated May 19, 2004 to Michael and Kathleen Higgins, the Washington County Assessor recommended that the valuations of the properties be returned back to the market value that was established on January 2, 2004. Mr. and Mrs. Higgins provided the Local Board with a certified property appraisal that placed a total value on all their parcels of \$530,000. They claim their property is the highest on their street, and they claim the comparables used by the county are not similar properties and homes. The assessor feels that the appraisal obtained by Mr. and Mrs. Higgins did not utilize time adjustments, and compared the subject property to parcels located off the river. The assessor is recommending that the County Board return the land value of their parcels to the market value prior to the Local Board (\$542,900). The assessor has made a recommendation that the building value of their house be reduced from \$215,500 to \$177,000 (a reduction of \$38,500) due to observed condition/problems and design.

CASE # 2B – Denmark Township – 14.027.20.32.0006

Donald and Diane Davies did not appear. They contacted the Assessor's Office to say they would not be appearing. The subject property is a 38.47-acre site located in Denmark Township. It has approximately 900 feet of St. Croix River Frontage. The Denmark Local Board of Appeal and

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Equalization lowered the value from \$864,800 to \$468,600 (a reduction of \$396,200). The assessor felt there was not substantiating facts for the Local Board to lower the value. The assessor is recommending that the value be returned to the January 2, 2004 market value of \$864,800. The assessor used current sales and incorporated the extraction method and time adjusted sales prices.

CASE # 3B – Stillwater Township – 17.030.20.22.0002

Cooper Living Trust. There was no appearance at the County Board of Appeal and Equalization. The Assessor's Office has received a letter. The subject property is 59.85 acres of vacant land located in Stillwater Township. The assessor is recommending no change based on comparable sales and utilization of a direct sales approach. The 2004 market value is \$840,000.

CASE # 4B – Denmark Township – 31.027.20.33.0004

Appearance by Jim Eilers. The subject property is a two story, single-family residence located in the southern part of Denmark Township. The house is situated in a rural setting on 5.28 acres of land. Mr. Eilers is requesting a reduction to his value because of the commercial properties located in immediate proximity to his property. There are constant problems with noise, the hours the adjacent businesses are operational, dogs, vehicles parked outside his property, etc. He claims he moved into his property eleven years ago, and there has not been an interior inspection. Mr. Eilers has not obtained an appraisal to substantiate his request. The assessor feels the land is valued in accordance with the land schedule used to value all of Denmark Township, but that there should be a building value reduction due to the adverse commercial influence. The assessor is recommending that the value be reduced from a total of \$381,600 to \$356,600 (building is reduced \$25,000).

Commissioner Kriesel is leaving at 3:00 for an appointment.

CASE # 6B – New Scandia Township – 04.032.20.33.0010

Appearance by Rod Negus. (Case 6B is being heard prior to 5B.) The New Scandia property is a split entry style, and is located on Bone Lake. The New Scandia Local Board of Appeal and Equalization had recommended there be no change to value. Mr. Negus is comparing his property to similar parcels on Goose Lake. He claims Goose Lake has better water clarity, and that there are lots larger than his located on Goose Lake that have lower values. He is asking the assessor to look at frontage and acreage and equalize. The assessor claims the two lakes are dissimilar in that Bone Lake is a recreational lake, and much larger than the other lakes Mr. Negus referred to. Also, an appraiser from the County Assessor's office did an interior inspection of Mr. Negus' house. Corrections were made to the building's square feet, and an adjustment to the lot's depth. The assessor is recommending the land be reduced from \$183,000 to \$164,700, and the building be reduced from \$129,200 to \$119,900 (total reduction being \$27,600).

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Appearance by Steve Cartier. Mr. Cartier was not on the agenda. He owns Royal Oaks Car Wash in Cottage Grove. He claims it is a single purpose building and is requesting a reduction in value. He has currently filed for Tax Court, and that is where the decision on his valuation will be resolved.

Appearance by Louis Rice. Mr. Rice was not on the agenda. He stated he owns 98 acres of vacant land, and 40 acres are swamp. Power lines run through his property. He was asked if he attended his Local Board, and he responded NO. Mr. Rice was advised that appearance at his Local Board is a prerequisite to appearing at the County Board. He was advised to talk to his local assessor.

At 3:25 p.m., Case 5B was called to the podium, and there was no response. Commissioner Stafford moved to close the meeting, and Molly O'Rourke (Auditor/Treasurer) seconded. Mr. McCarron entered the Board Room at this time and Commissioner Stafford announced a short break, and said the Board will reopen the meeting to hear Mr. McCarron's case.

CASE # 5B – Forest Lake – 04.032.21.22.0004, 04.032.21.22.0024

Appearance by Steve McCarron. Both parcels are classified commercial, and located in Forest Lake City. Mr. McCarron stated his values and taxes are too high. He is in direct competition with Menards and Home Depot, and feels those businesses have preferential treatment – they have not had the increases he has had. He asked for copies of the assessor's comps. According to the assessor, this is an owner occupied lumberyard located within the Northside Business Park, West of HWY 8. This property was reviewed along with other commercial property in the area, and based on similar land sales it was valued at \$1.75 per square foot. Mr. McCarron's building value was reduced at the Forest Lake Local Board (PID 04.032.21.22.0004, reduced from \$550,300 to \$460,000/a reduction of \$90,300). The assessor is recommending no further reductions to either parcel.

Commissioner Stafford made a motion to close the meeting at 3:45 p.m., and Commissioner Hegberg seconded the motion.

Commissioner Stafford announced that next week's meeting will be at 12:15.

**WASHINGTON COUNTY
2004 COUNTY BOARD OF APPEAL AND EQUALIZATION
2ND MEETING JUNE 22, 2004**

Commissioner Stafford called the 2nd meeting of the 2004 Washington County Board of Appeal and Equalization to order at 12:15 p.m. with the following members present: Commissioners Dennis Hegberg, Nile Kriesel, Chairperson Richard Stafford, and Molly O'Rourke, Deputy Administrator/Auditor Treasurer. Commissioner Stafford reminded the Board Members that they were still under oath.

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Also present were Jim Schug, County Administrator, and Kevin Corbid, ATSE Director.

In attendance from the Washington County Assessor's Office: Bruce Munneke, Washington County Assessor, Rollie Huber, Deputy County Assessor, Sylvia Schreifels, Assessment Technical Support Supervisor (acting as Recording Secretary), Allan LaBine, Residential Appraisal Supervisor, and Curtis Piepenburg, Commercial Appraiser.

County Assessor, Bruce Munneke, reminded the Board that the appeals in Book A were river properties. The ratio on river properties was previously at 68.3%, and following this year's adjustments it was 95.95%. 23 sales of differing characteristics and features were used to substantiate these adjustments. Several river properties in Denmark Township also received adjustments.

Auditor Treasurer, Molly O'Rourke, inquired how many sales does the Department of Revenue require to be looked at to warrant adjustments. Mr. Munneke commented, six, and they had 23 in a two-year period.

At this time the County Board proceeded to vote on the sixteen petitions carried over from the June 15th County Board of Appeal and Equalization Meeting.

CASE # 1A – Lakeland- 35.029.20.14.0023 (Thomas Armstrong)

Owners have concerns regarding if the parcel would be considered buildable in instances of repairs or replacement – an appraiser talked to the City of Lakeland and was told variances could be obtained, and they would work with the owners.- The assessor's recommendation for a value of \$416,600 was upheld by the County Board. Commissioner Hegberg moved to accept, and Commissioner Kriesel seconded. There was no further discussion and the motion passed.

CASE # 2A – Bayport – 11.029.20.31.0027 (Jay & Michelle Montpetit)

The property received a neighborhood adjustment to its 2004 value that reduced it from \$775,700 to \$660,100 (a reduction of \$115,600). The assessor's recommendation of no further change was upheld by the County Board. Commissioner Kriesel moved to accept, and Commissioner Stafford seconded. There was no further discussion and the motion passed.

CASE # 3A – Bayport – 11.029.20.31.0027 (Lyle Peterka)

The property received a neighborhood adjustment to its 2004 value that reduced it from \$718,900 to \$574,000. The assessor has recommended an additional adjustment lowering the value to \$530,500 due to its location next to a marina. This recommendation was upheld by the County Board. Commissioner Stafford moved to accept, and Commissioner Kriesel seconded. There was no further discussion and the motion passed.

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CASE # 4A – Bayport – 11.029.20.24.0016 (Jennifer & Jeffrey Cates)

The property received a neighborhood adjustment to its 2004 value that reduced it from \$662,200 to \$522,200 (a reduction of \$140,000). Commissioner Kriesel asked why the 2003 appraisal was not considered. The assessor responded that four comps. were used, including the Cates' sale/purchase with a time adjustment applied. The assessor is recommending that no further change be made to the value of the property. Auditor/Treasurer Molly O'Rourke moved to accept the assessor's recommendation, and Commissioner Stafford seconded. Commissioner Kriesel opposed. The majority carried the motion.

CASE # 5A – Lakeland – 26.029.20.13.0004 (Larry & Connie Bettenhausen)

The property received a reduction to its 2004 value by the Lakeland Local Board (\$1,069,500 to \$908,000, a reduction of \$161,500). In order to maintain equalization in the neighborhood the assessor is recommending a further reduction to a value of \$871,200. Commissioner Hegberg moved to accept the assessor's recommendation, and Auditor Treasurer Molly O'Rourke seconded. There was no further discussion, and the motion passed.

CASE # 6A – Lake St. Croix Beach – 11.028.20.14.0001 (Ron & Joyce Carlson)

The assessor feels there were enough comparable sales (using time adjustments in some instances) to uphold the 2004 market value of \$718,200. No change is recommended to the value of this parcel. Commissioner Hegberg moved to accept the assessor's recommendation, and Commissioner Kriesel seconded. There was no further discussion, and the motion passed.

CASE # 7A – Lakeland Shores – 02.028.20.11.0010 (Richard & Elizabeth Charbonneau)

The assessor feels the comparable sales used were similar enough to the subject property to uphold the 2004 market value of \$1,401,800. No change is recommended to the value of this parcel. Commissioner Kriesel moved to accept the assessor's recommendation, and Auditor Treasurer Molly O'Rourke seconded. There was no further discussion, and the motion passed.

CASE # 8A – Lakeland – 02.028.20.42.0013 (Daniel & Leslie Rohricht)

The Lakeland Local Board reduced the value of this parcel from \$1,219,100 to \$1,035,000 (a reduction of \$184,100). The assessor is recommending that the value be returned to the 2004 market value of \$1,219,100 based on its sales history from April 2003, when it was purchased for \$1,400,000. Auditor Treasurer Molly O'Rourke moved to accept the assessor's recommendation, and Commissioner Kriesel seconded. Commissioner Stafford commented that a person can't be assessed for what they paid for a property (spearing), and if you paid too little you shouldn't be reduced further (getting a benefit from a benefit). The assessor is not punishing in this instance for paying too much (he is assessing lower than purchase price). Following this discussion, the motion passed to return the value to \$1,219,100.

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CASE # 9A – Bayport – 11.029.20.21.0007 (Ronald Shelton)

This property has received a neighborhood reduction and an adjustment for poor access, lowering the value from \$920,000 to \$566,600 (a decrease of \$354,000). Any further reductions would affect neighborhood equalization, so the assessor is recommending the value remain at \$566,600. Commissioner Stafford moved to accept the assessor's recommendation, and Auditor Treasurer Molly O'Rourke seconded. Commissioner Hegberg asked if Sheltons attended their Local Board, and the County Assessor responded that Bayport is an Open Book area. There was no further discussion, and the motion passed.

CASE # 1B – Denmark – 04.026.20.11.0001, 33.027.20.43.0001, 33.027.20.44.0011, 33.027.20.44.0005 (Michael & Kathleen Higgins)

The four parcels had a total 2004 market value of \$758,400. The Denmark Local Board reduced the total value to \$530,000 (a decrease of \$228,400). The assessor is recommending the land values be returned to a total of \$542,900, and the house value be reduced to \$177,000 (house decrease of \$38,500). The total value would then be \$719,900. Commissioner Stafford commented on an issue Mr. and Mrs. Higgins have with ownership on one of the four parcels. They will meet with the Land Records Division regarding this issue, and the County Assessor will make sure any appropriate adjustments are made. Commissioner Kriesel commented on a letter from the Higgins' in which they had issues with the comps. used by the assessor. The assessor defended his comps. Commissioner Hegberg moved to accept the assessor's recommendation of a total value of \$719,900, and Auditor Treasurer Molly O'Rourke seconded. Mr. and Mrs. Higgins were advised that their next step would be to file for Tax Court. The assessor's recommendation passed.

CASE # 2B – Denmark – 14.027.20.32.0006 (Donald & Diane Davies)

The Denmark Local Board lowered the value of this property from \$864,800 to \$468,600 (a decrease of \$396,200). The assessor is recommending that the value be returned to its 2004 market value of \$864,800, and the assessor sent them a letter to that effect dated May 19, 2004. The Davies did not appear at the June 15th County Board, and their appeal was withdrawn. The value will be returned to \$864,800. Commissioner Kriesel moved to accept the assessor's recommendation, and Commissioner Stafford seconded. There was no further discussion and the motion passed.

CASE # 3B - Stillwater Township – 17.030.20.22.0002 (Cooper Living Trust)

The assessor is recommending that there be no change to the 2004 market value of \$840,000. Commissioner Kriesel moved to accept the assessor's recommendation, and Commissioner Stafford seconded. Commissioner Hegberg asked if the parcel was on Green Acres, and the County Assessor responded that the agricultural class might even be an issue. With no further discussion, the motion passed.

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CASE # 4B – Denmark – 31.027.20.33.0004 (James & Deborah Eilers)

The assessor feels the land is valued in accordance with the land schedule used to value all of Denmark Township, but that there should be a building reduction due to the adverse commercial influence. The assessor is recommending that the value be reduced from a total of \$381,600 to \$356,600 (building reduction \$25,000). Commissioner Kriesel moved to accept the assessor's recommendation, and Auditor Treasurer Molly O'Rourke seconded. With no further discussion, the motion passed.

CASE # 5B – Forest Lake – 04.032.21.22.0004, 04.032.21.22.0024 (Steve McCarron)

The two parcels had a combined 2004 market value of \$673,500. The Forest Lake Local Board reduced the building value on parcel .0004 to \$58,000 (reduced \$90,300). The current total value is \$583,200. The assessor is recommending no further reductions. Commissioner Hegberg asked about the sq. ft. rates compared to Menards and Home Depot. Commissioner Stafford moved to accept the assessor's recommendation, and Auditor Treasurer Molly O'Rourke seconded. With no further discussion the motion passed.

CASE # 6B – New Scandia – 04.032.20.33.0010 (Rod Negus)

The assessor is recommending that the land value of this parcel be reduced from \$183,000 to \$164,700, and that the building value be reduced from \$129,200 to \$119,900 (total reduction being \$27,600). These changes are due to adjustments being made to the building and lot sizes. The County Assessor commented on the why Bone Lake is considered a recreational lake. Auditor Treasurer Molly O'Rourke asked about the water clarity issue, and the County Assessor commented that it has not been an issue up to now, and if it becomes an issue, adjustments can be made. Commissioner Kriesel moved to accept the assessor's recommendation for a value of \$284,600. Auditor Treasurer Molly O'Rourke seconded the motion. With no further discussion the motion passed.

CASE # 7B – Bayport – 11.029.20.24.0008, 11.029.20.24.0010 (Ronald & Diane Shelton)

The total value of both parcels is \$890,300. The assessor has requested copies of leases, gross income, expenses, appraisals, etc., and they have not been provided to the assessor, so he is recommending no change to the value. Commissioner Stafford moved to accept the assessor's recommendation of no change, and Commissioner Hegberg seconded. With no further discussion the motion passed.

Commissioner Stafford questioned how the petitions would be handled for the two petitioners who showed up at last week's meeting, and who were not on the agenda. Mr. Cartier has filed in Tax Court, and Mr. Rice will work with the Forest Lake assessor regarding his issues.

Commissioner Stafford requested that a motion be made to approve the 2004 Maintenance Changes for the municipalities that conducted "Open Book" meetings, and he asked if these property owners have

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been notified of their changes (they have been). Commissioner Hegberg made the motion to approve the changes, Auditor Treasurer Molly O'Rourke seconded, and the motion carried.

The final items requiring approval by the County Board are the County Board Changes that were submitted on Washington County Board of Equalization Change Authorization forms. The assessor is presenting them in a spread sheet format. Included are changes for both Local Board and Open Book meeting areas that had changes which could not be presented or approved at their respective meetings due to deadline or timing issues. Also included are the assessor recommendations for those persons who signed up to appear at the County Board, but had their issues resolved prior to today's meeting. Commissioner Stafford made a motion to approve the 2004 County Board changes, Commissioner Hegberg seconded the motion, and it carried. The following is a list of those changes:

BAYPORT

William & Sandra Metcalf – 02.029.20.43.0001

Reduced from \$691,100 to \$640,200

Building reduced \$50,900

Jim Furseth – 02.029.20.43.0003

Reduced from \$2,183,700 to \$1,747,000

Building reduced \$436,700

Schneider Family L P – 11.029.20.21.0003

Reduced from \$970,500 to \$545,900

Land reduced \$424,600

Schneider Family L P – 11.029.20.21.0004

Reduced from \$385,100 to \$216,600

Land reduced \$168,500

Richard & Jennifer Schneider – 11.029.20.21.0005

Reduced from \$1,021,600 to \$ 665,900

Land reduced \$355,700

Robert & Nancy McPherson – 11.029.20.21.0006

Reduced from \$940,500 to \$567,600

Land reduced \$372,900

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Robert & Nancy McPherson – 11.029.20.24.0009

Reduced from \$512,900 to \$323,800

Land reduced \$188,500

BAYTOWN**John & Judy Utermoehl – 05.029.20.34.0011**

Reduced from \$526,800 to \$477,500

Building reduced \$49,300

Peter & Marilyn Miller – 15.029.20.24.0001

Multi class parcel:

(Agricultural homestead no change, \$508,800)

(Commercial reduced from \$347,500 to \$179,700)

Land reduced \$167,800)

Roger Buck – 99.099.99.00.0099

Reduced from \$35,000 to \$20,800

Building reduced \$14,200

Elden Lambrecht – 99.099.99.00.0112

Reduced from \$47,300 to \$32,500

Building reduced \$14,800

Gary Schmidt – 99.099.99.00.0115

Reduced from \$42,100 to \$25,000

Building reduced \$17,100

Stan Ross – 99.099.99.00.0119

Reduced from \$23,200 to \$15,000

Building reduced \$8,200

Edward Thompson – 99.099.99.00.0121

Reduced from \$43,900 to \$20,000

Building reduced \$23,900

Dennis & Rita Conlin – 99.099.99.00.0124

Reduced from \$67,000 to \$40,000

Building reduced \$27,000

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W. Patrick Moore – 99.099.99.00.0127

Reduced from \$28,700 to \$18,500

Building reduced \$10,200

Edward Thompson – 99.099.99.00.0128

Reduced from \$45,300 to \$30,200

Building reduced \$15,100

G. Thomas Wier – 99.099.99.00.0131

Reduced from \$84,100 to \$45,000

Building reduced \$39,100

Gary Schmidt – 99.099.99.00.0143

Reduced from \$113,100 to \$55,000

Building reduced \$58,100

Edward Thompson – 99.099.99.00.0148

Reduced from \$67,300 to \$47,000

Building reduced \$20,300

Charles Hoover – 99.099.99.00.0155

Reduced from \$61,300 to \$48,500

Building reduced \$12,800

Jerry Chapman – 99.099.99.00.0156

Reduced from \$56,200 to \$44,500

Building reduced \$11,700

Arnold Kampa – 99.099.99.00.0158

Reduced from \$76,600 to \$45,000

Building reduced \$31,600

Gregg Tschida – 99.099.99.00.0159

Reduced from \$53,600 to \$42,500

Building reduced \$11,100

Colin Anderson – 99.099.99.00.0161

Reduced from \$51,100 to \$37,500

Building reduced \$13,600

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William Parenteau – 99.099.99.00.0166

Reduced from \$76,600 to \$49,500

Building reduced \$27,100

John Dahlquist – 99.099.99.00.0167

Reduced from \$64,000 to \$41,200

Building reduced \$22,800

Daniel Parker – 99.099.99.00.0172

Reduced from \$63,900 to \$44,000

Building reduced \$19,900

John Stevenson – 99.099.99.00.0237

Reduced from \$61,300 to \$45,000

Building reduced \$16,300

Stephen O'Brien – 99.099.99.00.0259

Reduced from \$57,100 to \$35,000

Building reduced \$22,100

Arcola Aviation – 99.099.99.00.0261

Reduced from \$57,000 to \$45,000

Building reduced \$12,000

Stephen Contineza – 99.099.99.00.0278

Reduced from \$114,000 to \$85,000

Building reduced \$29,000

Allen Amsden – 99.099.99.00.0279

Reduced from \$70,900 to \$42,000

Building reduced \$28,900

Charles Leckie – 99.099.99.00.0301

Reduced from \$74,400 to \$47,200

Building reduced \$27,200

Centurion Enterprises Inc. – 99.099.99.00.0304

Reduced from \$85,500 to \$67,500

Building reduced \$18,000

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EAA Chapter 54 – 99.099.99.00.0384

Reduced from \$26,500 to \$15,000

Building reduced \$11,500

DENMARK TOWNSHIP**Donald Smith – 29.027.20.42.0001**

Reduced from \$260,000 to \$137,000

Land reduced \$123,000

FOREST LAKE**Dwayne & Audrey Cardinal – 24.032.21.13.0001**

Classification change from res. to common area

Reduced from \$1,000 to \$0

Dwayne & Audrey Cardinal – 24.032.21.13.0014

Classification change from res. to common area

Reduced from \$29,300 to \$0

LAKE ELMO**Gene & Ann Peltier – 13.029.21.23.0018**

Reduced from \$23,500 to \$18,100

Land reduced \$5,400

Gene & Ann Peltier – 13.029.21.23.0046

Reduced from \$221,000 to \$213,700

Building reduced \$7,300

Gene Peltier – 13.029.21.23.0062

Reduced from \$8,800 to \$7,800

Land reduced \$1,000

Gene Peltier – 13.029.21.23.0063

Reduced from \$35,300 to \$28,700

Land reduced \$6,600

LAKE ST. CROIX BEACH**Renee Godbout – 11.028.20.43.0189**

Reduced from \$193,700 to \$177,300

Building reduced \$16,400

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Renee Godbout – 11.028.20.44.0006

Reduced from \$21,600 to \$2,500

Land reduced \$19,100

Steven Zigan – 11.028.20.44.0007

Reduced from \$21,600 to \$2,500

Land reduced \$19,100

LAKELAND**IRET Properties – 02.028.20.21.0003**

Reduced from \$913,300 to \$466,600

Building reduced \$446,700

Jackson Farms Association - 02.028.20.31.0004

Classification change from res. non-hstd. to common area

Reduced from \$1,500 to \$0

Jackson Farms Association – 02.028.20.34.0006

Classification change from res. non-hstd. to common area

Reduced from \$27,700 to \$0

City of Lakeland – 02.028.20.34.0028

Classification change to municipal/public

No value change

Jackson Farm Townhouses Assoc. – 02.028.20.34.0029

Classification change from res. non-hstd. to common area

Reduced from \$100 to \$0

Jackson Farm Townhouses Assoc. – 02.028.20.34.0030

Classification change from res. non-hstd. to common area

Reduced from \$2,000 to \$0

Yvonne Bergeron – 26.029.20.13.0001

Reduced from \$34,600 to \$25,900

Land reduced \$8,700

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Anthony Eggink – 26.029.20.13.0002

Reduced from \$611,700 to \$503,100

Building reduced \$108,600

Gerald & Colleen Kottong – 26.029.20.13.0003

Reduced from \$796,200 to \$753,200

Land reduced \$43,000

Peter & Michele Schaubach – 26.029.20.13.0005

Reduced from \$922,300 to \$878,700

Land reduced \$43,600

Manfred Niedernhoefer – 26.029.20.13.0006

Reduced from \$808,700 to \$709,700

Land reduced \$48,900

Building reduced \$50,100

William & Sandra Blackley – 26.029.20.24.0001

Reduced from \$906,900 to \$849,000

Land reduced \$57,900

Yvonne Bergeron – 26.029.20.24.0002

Reduced from \$1,226,000 to \$979,400

Land reduced \$246,600

Kathryn Anzele & Eric Norha – 26.029.20.24.0003

Reduced from \$1,044,400 to \$838,700

Land reduced \$205,700

Muriel & Peter Schiltgen – 26.029.20.24.0004

Reduced from \$897,600 to \$840,600

Land reduced \$57,000

Steven & Muriel Kopesky – 26.029.20.42.0001

Reduced from \$1,176,000 to \$734,600

Land reduced \$397,200

Building reduced \$44,200

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Carolyn Cherry & James Burnett – 26.029.20.42.0003

Reduced from \$846,000 to \$813,100

Land reduced \$32,900

Jeffrey & Diane Perkins – 26.029.20.42.0005

Reduced from \$1,038,400 to \$828,600

Land reduced \$209,800

Virginia Bachman – 26.029.20.42.0006

Reduced from \$123,400 to \$92,500

Land reduced \$30,900

Cynthia Starr & Mark Schilling – 26.029.20.42.0007

Reduced from \$844,100 to \$798,300

Land reduced \$45,800

Harry & Cecilia Martin – 26.029.20.42.0009

Reduced from \$793,600 to \$613,000

Land reduced \$180,600

Pearl Fisher – 26.029.20.42.0010

Reduced from \$882,000 to \$706,400

Land reduced \$175,600

Virginia Bachman – 26.029.20.42.0012

Reduced from \$641,900 to \$542,100

Land reduced \$23,800

Building reduced \$76,000

Jon & Ann Whitcomb – 35.029.20.41.0009

Reduced from \$814,300 to \$634,100

Land reduced \$127,500

Building reduced \$52,700

Mark Balkowitsch – 35.029.20.41.0033

Reduced from \$137,900 to \$83,100

Building reduced \$54,800

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Mark Balkowitsch – 35.029.20.41.0034

Classification changed from comm. to res. non-hstd.

No change to value

LAKELAND SHORES**David & Shannon Jarvis – 35.029.20.41.0049**

Reduced from \$793,200 to \$612,100

Land reduced \$181,100

MARINE ON ST. CROIX**Lawrence & Cynthia Sterle – 13.031.20.12.0004**

Reduced from \$533,200 to \$411,000

Land reduced \$37,000

Building reduced \$85,200

MAY TOWNSHIP**Eugene & Jacqueline Larson – 05.031.20.23.0017**

Reduced from \$301,500 to \$126,500

Land reduced \$175,000

NEW SCANDIA TOWNSHIP**David & Kathryn Mueller – 04.032.20.11.0001**

Reduced from \$185,000 to \$30,000

Land reduced \$155,000

Carol Ann Kuschke – 06.032.20.31.0002

Reduced from \$78,000 to \$17,000

Land reduced \$61,000

Wayne & Deborah Moe – 08.032.20.12.0007

Reduced from \$428,300 to \$411,900

Building reduced \$16,400

OAK PARK HEIGHTS**Prudential Ins. Co. of America – 06.029.20.14.0013**

Reduced from \$1,502,100 to \$1,183,300

Building reduced \$318,800

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OAKDALE**Oakdale Hills 4th Addn. HOA – parcels 30.029.21.31.0163****Through 30.029.21.31.0173 (eleven parcels)**

Class change on all parcels from common area to res. non-hstd.

Value of each parcel is \$25,000

ST. PAUL PARK**Marathon Ashland Petroleum LLC – 01.027.22.43.0009**

Reduced from \$195,000 to \$144,000

Land reduced \$51,000

Marathon Ashland Petroleum LLC – 12.027.22.22.0016

Reduced from \$436,800 to \$324,000

Land reduced \$112,800

Marathon Ashland Petroleum – LLC – 12.027.22.23.0011

Reduced from \$273,000 to \$180,000

Land reduced \$93,000

Marathon Ashland Petroleum LLC – 12.027.22.24.0071

Reduced from \$364,000 to \$270,000

Land reduced \$94,000

Marathon Ashland Petroleum LLC – 12.027.22.31.0017

Reduced from \$227,500 to \$180,000

Land reduced \$47,500

Marathon Ashland Petroleum LLC – 12.027.22.32.0011

Reduced from \$227,500 to \$180,000

Land reduced \$47,500

STILLWATER CITY**Charles & Elizabeth Corcoran – 29.030.20.12.0039**

Reduced from \$440,900 to \$417,400

Building reduced \$23,500

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STILLWATER TOWNSHIP**James & Sheila Untiedt – 04.030.20.12.0002**

Reduced from \$583,800 to \$368,400

Building reduced \$215,400

WEST LAKELAND**Steven & Jo Iverson – 29.029.20.32.0009**

Reduced from \$474,200 to \$234,200

Building reduced \$240,000

WOODBURY**ESA Minnesota Inc. – 02.028.21.22.007**

Reduced from \$4,540,900 to \$3,497,000

Building reduced \$1,043,900

Russell & Jackie Plunkett – 04.028.21.44.0036

Reduced from \$349,300 to \$236,100

Building reduced \$113,200

Timothy & Patricia Roddy – 09.028.21.24.0076

Reduced from \$440,700 to \$340,700

Building reduced \$100,000

Michael & Margaret Gehlen – 09.028.21.41.0017

Reduced from \$373,200 to \$348,200

Building reduced \$25,000

Mattamy (Mpls) Partnership – 11.028.21.11.0002

Class. change from res. non-hstd to vacant land

Reduced from \$742,600 to \$655,500

Building value removed (\$87,100)

Mattamy (Mpls) Partnership – 11.028.21.11.0006

Class. Change from res. non-hstd to vacant land

Reduced from \$585,600 to \$480,900

Building value removed (\$104,700)

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Mattamy (Mpls) Partnership – 11.028.21.11.0007

Class. change from res. non-hstd to vacant land

Reduced from \$200,800 to \$120,000

Building value removed (\$80,800)

Andres & Maria Sustic – 20.028.21.42.0037

Reduced from \$363,700 to \$343,000

Building reduced \$20,700

Kelly & Beth Monkman – 22.028.21.11.0052

Reduced from \$706,000 to \$430,000

Land reduced \$276,000

Kevin & Cynthia Kennedy – 23.028.21.24.0041

Reduced from \$450,300 to \$264,700

Building reduced \$185,600

Trojes Trash Pick Up Inc. – 30.028.21.23.0006

Class. change from comm. to res. non-hstd.

No change in value

Mokhtar & Samira Maklad – 30.028.21.44.0009

Reduced from \$337,300 to \$248,600

Building reduced \$88,700

The County Board Members signed the Board Resolution Sheet. Commissioner Stafford moved to close the 2004 Washington County Board of Appeal and Equalization. Auditor Treasurer Molly O'Rourke seconded the motion, it carried, and the Board adjourned at 1:15 p.m.