



[Washington County Board of  
County Commissioners:  
Minutes and Agenda  
Packets](#)

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# Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Accounting & Finance	08/19/2008		2007 Comprehensive Annual Financial Report (CAFR).	22	286
	10/28/2008	2008-140	Transfer of excess donations for the acquisition of a Civil War cannon to the Stillwater Veterans Memorial.	22	353
	12/16/2008	2008-156	Funding other post employment benefits.	22	405
	12/16/2008		Amend. contract w/U.S. Bank for banking services, purchasing card, and merchant card services.	22	406
	12/23/2008		Res. 2008-169, special revenues fund for the 800 MHz Radio System and update Fiscal Policy #2803 Fund Definitions.	22	419
Administration	07/08/2008		Terminate grant agree. w/State of MN DNR to acquire a conservation easement on property owned by Lars and Judith Steltzner.	22	250
	07/15/2008		Commissioners invited to tour a bus rapid transit vehicle in Apple Valley on 7/16/08.	22	260
	08/05/2008		Workshop held for a status report on the Land and Water Legacy Program.	22	280
	08/12/2008		1 FTE Management Analyst II position.	22	282
	08/12/2008		AMC initiating a public information strategy to help communicate issues that counties are facing; contact person to be selected.	22	283
	08/12/2008		MCIT dividend check in the amount of \$373,810 to be received in November.	22	283
	08/12/2008		Board consensus to volunteer to host a candidate forum.	22	283
	08/12/2008		Workshop held to discuss the proposed 2009 annual budget, Administrator's recommendations and Property Records and Taxpayer Services budget.	22	284
	08/19/2008		Contract w/John Kaul, d.b.a. Capitol Gains, legislative liaison services.	22	285
	08/19/2008	2008-104	Auth. the county to be included in the Metro Conservation Corridors Program application to the Legislative Citizen Commission on MN Resources for land protection projects; and, if appropriate, to submit to the Legislative Citizen Commission on MN Resources, a separate request for matching funds for the county's Land and Water Legacy Program Projects.	22	287
	08/19/2008		2007 Annual Performance Measurement Report.	22	288
	08/19/2008		Workshop to discuss 2009 budget w/Public Works, Library, Internal Services, and WACO HRA.	22	289
	08/26/2008		Possible dates for a legislative candidate forum with MICA are: Sept. 17, Sept. 24, or October 8.	22	292
	08/26/2008		Workshop held to review Community Services and Public Health & Environment's proposed 2009 budgets.	22	294
	09/02/2008		Workshop held with the Sheriff's Office, Community Corrections, County Attorney's Office, and Court Administration to review their proposed 2009 budgets.	22	299
	09/09/2008		Overview of proposed 2009 budget.	22	306
	09/09/2008		Option 2 for funding the Land and Water Legacy Program to issue \$10 million in bonds in the fall of 2009 and an increase to net levy of 1%.	22	307

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	09/09/2008	2008-115	Certifying proposed property tax levies for WACO, and RRA.	22	310
	09/09/2008	2008-116	Certifying proposed property tax levy for WACO HRA for payable 2009.	22	310
	09/09/2008	2008-117	Adopting the WACO proposed budget for payable 2009.	22	310
	09/23/2008		Distinguished Budget Presentation Award from the GFOA for the 2008 budget document.	22	331
	10/07/2008		Designation of 2008 AMC delegate list.	22	333
	10/07/2008	2008-124	AMC 2008 County Achievement Award application for Community Corrections Resources for the Unemployed and Determined Individual (R.U.D.I.) program.	22	333
	10/07/2008		Draft 2009-2013 CIP released to communities for review and comment.	22	338
	10/07/2008		MICA to host a legislative candidate forum on 10/8/08 at 5:30 in the County Board Room.	22	339
	10/07/2008		Workshop held to discuss WMO's 2009 proposed budgets, Washington Conservation District's 2009 Budget, and Water Consortium activities.	22	340
	10/14/2008		Workshop w/Administration to discuss the draft 2009 Legislative positions.	22	346
	10/21/2008		Application for DNR Community Assistance Grant, to develop a targeted conservation plan to guide the implementation of the Land and Water Legacy Program.	22	347
	10/21/2008		Workshop held to discuss possible changes to the county's preliminary 2009 budget and property tax levy.	22	352
	11/04/2008		Establish 12/16/08 for a public hearing to approve the final 2009-2013 CIP.	22	367
	11/25/2008		Metropolitan Mosquito Control Board update.	22	385
	11/25/2008		Introduction of Sherry Broecker, Met. Council District 12 Rep.	22	386
	12/02/2008		Regional Data Sharing and Distribution Agree. w/Public Parties between Met Council and Anoka, Carver, Dakota, Ramsey, Hennepin, Scott and Washington Counties.	22	389
	12/02/2008		Consensus to accept adjustments to 2009 budget due to a \$540,000 revenue shortfall.	22	394
	12/04/2008		Truth-in-Taxation hearing held.	22	397
	12/16/2008		Public hearing to consider adoption of the 2009-2013 CIP.	22	411
	12/16/2008	2008-161	Adoption of the 2009-2013 WACO CIP.	22	412
	12/16/2008	2008-166	Certifying proposed property tax levy for payable 2009, WACO and RRA.	22	415
	12/16/2008	2008-167	Certifying proposed property tax levy for HRA.	22	415
	12/16/2008	2008-168	Adopting the WACO Budget for payable 2009.	22	416
	12/23/2008		Update on Governor's unallotment of state aid to counties.	22	422
Attorney	08/05/2008		Executive Session w/Human Resources to discuss negotiation strategy for 2009 health insurance.	22	278
	09/02/2008		Executive (Closed) Session to discuss a settlement option of compensation for the Pontius Parcel as it pertains to the purchase for the WACO Parks Trail System.	22	299
	10/28/2008		Grant from MN Office of Justice Programs for the Victim/Witness Division.	22	354

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Attorney	12/23/2008		Executive Session held w/Public Works to discuss Commissioner Award for the CSAH 15 project with Cresent Development.	22	425
Commissioners	07/08/2008		Amend Policy #5032 and Policy #6008 to increase mileage rate to 58.5 center per mile effective 6/29/08.	22	250
	07/08/2008		Commissioner Hegberg designated as voting delegate and Commissioner Pulkrabek alternate to the 2008 NACo annual conference.	22	255
	07/08/2008	2008-094	Appreciation to WACO staff for exceptional work in the Hugo tornado recovery efforts.	22	255
	07/08/2008		Commissioner Kriesel reported that former Administrator of the Pine Point Nursing Home, Walter Schmidt, passed away this past week.	22	257
	07/08/2008		Workshop w/Public Works to discuss the transit component of the Comprehensive Plan.	22	257
	07/15/2008		Tour of Cottage Grove Armory held on 7/15/08.	22	261
	07/15/2008		Workshop w/Community Corrections to discuss juvenile placements.	22	261
	07/15/2008		Workshop w/Public Works to discuss the Transportation Chapter and Facilities and Culture Resources Sections of the Comprehensive Plan update.	22	261
	07/22/2008		Public hearing held to consider an amendment to the WACO Subdivision Ordinance to require all subdivision of land when new buildable parcels are created to be platted.	22	265
	07/22/2008		Res. No. 2008-096 adopting Ordinance No. 177, amending the WACO Development Code Chapter Three, Subdivision Regulations, Section 5, Minor Subdivision.	22	266
	07/22/2008		No Board meeting July 29, 2008 - 5th Tuesday.	22	269
	07/22/2008		Workshop w/Public Works to discuss the housing and land use sections of the Comprehensive Plan Update 2030.	22	271
	07/22/2008		Workshop w/Public Works, update on the draft Counties Transit Investment Board and the interim transit investment framework.	22	271
	08/05/2008	2008-100	Appreciation of Derek Olson for his exceptional accomplishments as a teacher at Afton-Lakeland Elementary School.	22	277
	08/05/2008		Workshop w/Public Works to discuss the advancement of the I-94 Corridor.	22	279
	08/05/2008		Workshop w/Public Works to discuss the Parks and Open Space and Natural Resource sections of the Comprehensive Plan Update 2030.	22	279
	08/05/2008		Workshop w/Administration for a status report on the Land and Water legacy Program.	22	280
	08/12/2008		Revise Human Resources Policy #5008, Respectful Workplace Policy.	22	282
	08/12/2008		Workshop w/Community Services-Mental Health Advisory Council to review unmet needs of children and adults.	22	284
	08/12/2008		Workshop w/Administration to discuss the proposed 2009 annual budget, Administrator's recommendations, and Property Records and Taxpayer Services budget.	22	284
	08/19/2008	2008-102	Baytown Township Sesquicentennial Celebration.	22	285

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	08/19/2008		Workshop w/Public Works for an update and review of the upcoming Counties Transit Improvement Board (CTIB) meeting on 8/20/08.	22	289
	08/19/2008		Workshop w/Administration - 2009 budget w/Public Works, Library, Internal Services, and WACO HRA.	22	289
	08/26/2008		Workshop w/Community Services and Public Health & Environment to review their proposed 2009 budgets.	22	294
	09/02/2008		Human Resources Policy #5032 Meal, Mileage, and other Authorized Expense Reimbursement.	22	295
	09/02/2008		Comm. Peterson asked for a moment of silence for Robert Lockyear, former Planning Director, who passed away on 8/29/08.	22	297
	09/02/2008		Next Board meeting to be held at 5:00 p.m. preceded by an open house for the public to question the proposed 2009 budget.	22	297
	09/02/2008		Comm. Peterson asked that the Board consider contributing something to the library in memory of Lars Steltzner who was an advocate for libraries in Washington County, the State of Minnesota and the school districts.	22	298
	09/02/2008		Comm. Kriesel expressed his condolences to Pat Raddatz on the loss of her Father; Judy Steltzner on the loss of her husband, Lars Steltzner, and the family of Colonel Ron Deppa who passed away last week.	22	298
	09/02/2008		Workshop w/Sheriff's Office, Community Corrections, County Attorney's Office, and Court Administration to review their proposed 2009 budgets.	22	299
	09/09/2008		Workshop w/Public Works to discuss a proposed MN/DOT Inter-Regional Corridor Study and Joint Powers Agree. to explore transit options for the I-94 Corridor.	22	312
	09/16/2008		Workshop w/Public Works to receive an update on the Counties Transit Improvement Board (CTIB) meeting to be held on 9/17/08.	22	326
	09/16/2008		Workshop w/Property Records and Taxpayer Services to discuss legislative changes to the Green Acres program and agricultural classification.	22	326
	09/23/2008		Revisions to the Finance and Budget Policies #2701, Deposit of Funds, and #2507, Journal Entries.	22	328
	10/07/2008		County awarded the Founding Partner Award from the Youth Service Bureau which recently celebrated its 30th Anniversary.	22	339
	10/07/2008		Rededication of Norman Rockwell prints the "Four Freedoms" following the 10/7/08 Board meeting.	22	339
	10/07/2008		Workshop w/Public Health & Environment to discuss WMO's proposed 2009 budgets, Washington Conservation District's 2009 budget, and Water Consortium activities.	22	340
	10/14/2008		Donation of book entitled "A History of Washington County" to a Library in each Commissioner district.	22	341
	10/14/2008		Workshop w/Library and Administration for an update on facilities long-range planning.	22	345
	10/21/2008		Workshop w/Administration to discuss possible changes to the county's preliminary 2009 budget and property tax levy.	22	335

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	10/21/2008		Employee recognition breakfast held prior to Board meeting.	22	350
	10/28/2008		Public Hearing held to consider a repeal of Solid Waste Management Ord. #167 and replacing it w/Solid Waste Management Ord. #178.	22	355
	10/28/2008	2008-142	Ordinance repealing Solid Waste Management Ord. #167 and replacing it w/Solid Waste Management Ord. #178.	22	356
	10/28/2008		Workshop w/Public Works to discuss county comments on the Met. Council 2030 Transportation Policy Plan.	22	364
	10/28/2008		Workshop w/Public Works for an update on the CTIB meeting scheduled for October 29.	22	365
	11/04/2008		No Board meeting next week, Veteran's Day.	22	370
	11/04/2008		Commissioner Stafford appointed to the Canvass Board to be held on 11/7/08 replacing Commissioner Peterson.	22	370
	11/18/2008		Oath of Office administered to newly elected Commissioner Lisa Weik.	22	373
	11/18/2008	2008-144	Recognition to Commissioner Stafford on his retirement.	22	373
	11/18/2008		Theft and Misuse Policy.	22	374
	11/18/2008		December 9 board meeting canceled - AMC Conference.	22	380
	11/25/2008	2008-151	Amend Policy #6006, Advisory Committees, Boards and Commissions to payment of per diems to Library Board members.	22	383
	11/25/2008		Workshop w/Property Records and Taxpayer Services to discuss the proposed 2009 property taxes.	22	388
	11/25/2008		Workshop w/Public Works for an update on park and trail acquisitions.	22	388
	11/25/2008		Workshop w/Public Works for a Historic Courthouse update.	22	388
	12/02/2008	2008-155	Recognition for Mayor Sandy Shiely upon her retirement as Mayor of Cottage Grove.	22	391
	12/02/2008		Workshop w/Public Works to discuss the allocation of \$950,000 award to WACO by the Counties Transit Improvement Board.	22	396
	12/16/2008		Commissioner Service Awards to Frank Puleo and Mike Granger, retiring members of the Hugo City Council.	22	405
	12/16/2008		Human Resources Policy 5032 Meals, Mileage, and Other Expense Reimbursement; and Governance Policy #6008 Meals, Mileage, and Other Expense Reimbursement to establish a new mileage rate of 55 cents effective 12/28/08.	22	406
	12/16/2008		Public hearing to consider the adoption of the 2009-2013 CIP.	22	411
	12/16/2008		Policy 1300, WACO Data Practices Manual, and Policy 1032 County Fee Schedule.	22	412
	12/16/2008		Commissioners' Citizens Award to Wally Milbrandt, retiring City of Stillwater Councilmember.	22	417
	12/16/2008		Appt. Commissioners Peterson and Pulkrabek to the Canvass Board should it be reconvened.	22	417
	12/23/2008	2008-169	Special revenues fund for the 800 MHz Radio System and update Fiscal Policy #2803 Fund Definitions.	22	419



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	12/23/2008		Recognitions for the following: Doug Johnson, County Attorney, Distinguished Service Award; Lowell Johnson, Public Health Director given the Emerging Leadership award and elected Chair of the Local Public Health Association for 2009; and Molly O'Rourke named as Secretary of the MN Association of County Administrators.	22	423
	12/23/2008		MICA's annual meeting scheduled for 1/21/09 in Rochester.	22	423
	12/23/2008		Commissioners Weik and Peterson appointed to the Metropolitan Mosquito Control for 2009.	22	423
	12/23/2008		Workshop w/Administration to discuss Commissioner Committee assignments for 2009.	22	425
Community Corrections	07/15/2008		Workshop held to discuss juvenile placements.	22	261
	08/26/2008		Tom Adkins appointed to a legislative work group to look at controlled substance laws.	22	292
	09/02/2008	2008-107	Thirty years of Community Corrections in Washington County.	22	296
	10/14/2008		\$4,000 donation from Target Corp. for juvenile programming.	22	341
	11/18/2008		Amend contract w/BI Monitoring, Inc.	22	374
	11/25/2008		Amend 2008 Title II Grant w/MN Dept. of Public Safety, Office of Justice.	22	383
	12/16/2008		Amend the 2008 Community Corrections budget, increasing the Community Corrections Act subsidy by \$78,300 and reducing the use of county levy by the same amount.	22	406
	12/16/2008		Program and budget update to the Community Corrections Comprehensive Plan.	22	406
Community Services	07/08/2008		Accept \$4,583.33 for reimbursement for implementing the Children's Mental Health Crisis Services Evaluation Plan; and, accept a change in the previous one-time amount from \$150,704.52 to \$171,849.66.	22	250
	07/15/2008		Overview of adult protection services.	22	260
	07/22/2008		Charge licensing inspection and background study fee for corporate adult foster provider effective 8/1/08.	22	263
	08/05/2008		Amend. No. 14, contract w/Greater Metropolitan Housing Corporation of the Twin Cities, CDBG funds to owner-occupied rehabilitation program.	22	273
	08/05/2008		New detoxification fee schedule effective 8/1/08.	22	273
	08/05/2008		Amend. No. 1, 2008 contract w/Human Services, Inc.	22	273
	08/05/2008		2008-2009 contract w/Capstone Services, LLC, home and community-based services for persons on medical assistance waivers.	22	273
	08/05/2008		Appt. Laura Stevenson, Family Homeless Prevention and Assistance Program Citizen Advisory Committee, 1st term to 6/30/10.	22	273
	08/12/2008		Overview of the services available for older youth transitioning to adulthood from foster care and ongoing child protection services.	22	283
	08/12/2008		Workshop w/Mental Health Advisory Council to review unmet needs of children and adults.	22	284
	08/19/2008		Grant funds from the Dept. of Human Services for the Child Protection Citizen Review Panel.	22	286

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	09/23/2008		Appt. Angelia Jackson, Family Homeless Prevention and Assistance Citizen's Advisory committee, 1st term to 6/30/10.	22	327
	09/23/2008		Appt. Daniel Parnell, Mental Health Advisory Council, partial term to 12/31/10.	22	327
	09/23/2008		Appt. Maribeth Lundeen, Family Homeless Prevention and Assistance Citizen's Advisory, 1st term to 6/30/10.	22	328
	10/07/2008		HOME grant agree. w/Two Rivers Community Land Trust to acquire and rehabilitate a minimum of one home to be sold to low-income individuals.	22	334
	10/07/2008		CDBG agree. w/Two Rivers Community Land Trust, acquire and rehabilitate a minimum of seven homes to be sold to low-income individuals.	22	334
	10/14/2008		Contract w/Cottage Grove WP, LLC, 24 hour customized living (assisted living services) at the White Pine Facility in Cottage Grove.	22	341
	10/28/2008		Commissioners' Service Awards for Jeffery Feist and Rosemary Armstrong, CDGB Citizen's Advisory members.	22	354
	10/28/2008		Commissioners' Service Award presented to Cameron Winter, Local Mental Health Advisory Council, before his deployment to Iraq.	22	363
	11/04/2008		Child Foster Care Daily Basic Maintenance Rate, initial clothing allowance, and Difficulty of Care rates for 2009.	22	367
	11/04/2008		Accept \$21.25 donation from Stephen Carlson through Community Health Charities MN's fall 2007 giving campaign.	22	367
	11/18/2008		Amend. #2 w/Haven Chemical Health Systems, LLC to add out-patient chemical dependency treatment services.	22	375
	12/16/2008		Amend. #1 to 2008-2011 contract w/Dakota County Receiving Center for adult residential chemical dependency treatment and detoxification services.	22	407
	12/16/2008		2009-2011 contract w/Mental Health Systems, PC, day treatment services for individuals w/a mental illness.	22	407
	12/16/2008		2009 contract w/HRA, provide housing subsidies for individuals w/a serious and persistent mental illness under the Bridges II Program.	22	407
	12/16/2008		2009-2011 contract w/South Metro Human Services, adult corporate foster care.	22	407
	12/16/2008		2009 contract w/Stivland, Inc. (dba Harbor Shelter and Counseling Center) to provide shelter services for male youth.	22	407
	12/23/2008		2009-2011 contract w/Cottage Grove WP, LLC, 24-hour customized living services.	22	420
	12/23/2008		2009-2011 contract w/Senior Care Woodbury, LLC 24-hour customized living services.	22	420
	12/23/2008		2009-2011 contract w/Elder Haven Home, 24-hour customized living services.	22	420
	12/23/2008		2009-2011 contract w/Hugo COH, LLC, 24-hour customized living services.	22	420
Court Administration	12/16/2008		Agree. for Child in Need of Protective Services with the following attorneys: Patricia Zenner, Gregory J. Schmidt, Sherry Hawley, and Susan Drabek.	22	408
Human Resources	08/05/2008		Executive Session to discuss negotiation strategy for 2009 health insurance.	22	278
	08/12/2008		Revise Human Resources Policy #5008, Respectful Workplace Policy.	22	282
	08/12/2008		Post Employment Health Care Savings Plan for Confidential Supervisors.	22	282



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Human Resources	09/02/2008		Revise Personnel Rules and Regulations Section 19, Reimbursement of Travel and Related Expenses, and Human Resources Policy #5032 Meal, Mileage, and other Authorized Expense Reimbursement.	22	295
	10/07/2008		Ratify 2009 health insurance re-openers for Teamsters Commanders, Teamsters Probation Officers, AFSCME, Attorney's Association, and Supervisor's Association; and ratification of 2009 wages and health insurance for confidential and Department head meet and confer groups.	22	334
	10/28/2008		Ratify the 2009 wages and health insurance for the confidential supervisors.	22	354
	11/18/2008		MCIT dividend check received for \$373,810 and placed in the Post Employment Retirement fund.	22	380
	11/25/2008		Ratify the 2009 health insurance for Teamsters CO/911 employees.	22	383
	12/16/2008	2008-163	2009 salary for the County Attorney and his assistants.	22	413
	12/16/2008	2008-162	2009 salary for the County Sheriff and Chief Deputy.	22	413
	12/16/2008	2008-165	Establishing County Commissioners' salaries and expenses for 2009.	22	414
	12/16/2008	2008-164	2009 salary for the County Administrator.	22	414
Information Technology	08/26/2008		Agree. w/TSG Server and Storage, iSeries hardware and software maintenance and support.	22	291
	09/16/2008		Software maintenance agree. w/Radio IP Software, Inc. for the squad mobile computer project.	22	315
	10/14/2008		Verizon Wireless Services for purchase of Blackberries cell phones, and wireless cards.	22	342
Internal Auditor	07/08/2008		2007 report of the Audit Committee presented.	22	255
	09/23/2008		Board's response to the independent auditor's findings and recommendations contained in the draft report on the internal control structure and compliance for the year ending 12/31/07.	22	328
Legislative	10/14/2008		Workshop held to discuss the draft 2009 Legislative positions.	22	346
	10/28/2008		WACO's Draft 2009 Legislative Agenda received a good response when introduced at the District X AMC meeting.	22	363
	11/04/2008		2009 Legislative Agenda adopted.	22	369
Library	09/16/2008		Lease agree. w/Toshiba for library copiers for the public.	22	314
	10/14/2008		Workshop held w/Administration to discuss facilities long-range planning.	22	345
	10/21/2008		Holiday and training closings for 2009.	22	347
	11/04/2008	2008-143	Metropolitan Library Service Agencies (MELSA) Joint Powers Agree.	22	368
	11/18/2008	2008-145	Donate the county's hot air balloon basket to the Farnsworth Aerospace Elementary School.	22	375
	11/25/2008	2008-153	Change in county Library hours.	22	385
	12/02/2008		Temporarily close the Oakdale Branch Library 12/21/08 through 12/29/08 for re-carpeting.	22	389
	12/23/2008		Accept \$25,000 donation from the RAFT Charitable Foundation.	22	421
	12/23/2008		Accept various donations in the amount of \$4,175.	22	421
Property Records/Tax Services	07/08/2008	2008-091	Conveyance - tax forfeited parcels to Comfort Lake-Forest Lake Watershed District.	22	250

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Property Records/Tax Services	07/08/2008	2008-093	Requesting property damages in the Hugo tornado on May 25 be reassessed.	22	254
	07/22/2008		Charge licensing inspection and background study fee for corporate adult foster providers, effective 8/1/08.	22	263
	07/22/2008		Liq. Lic., Greeder-Hinds-Comfort Post #323, July 30 through August 3, 2008.	22	263
	08/05/2008		New detoxification fee schedule for Community Services effective 8/1/08.	22	273
	08/05/2008		Joint Powers Agree. w/Woodbury for election administration services.	22	274
	08/05/2008	2008-097	Establish an absentee ballot board to accept and reject absentee ballots for elections held within WACO.	22	274
	08/05/2008		4% increase in the Assessment Fee Schedule for 2009.	22	274
	08/26/2008		Appt. Commissioners Pulkrabek and Peterson to the 2008 Canvass Board for the primary and general elections.	22	292
	09/09/2008	2008-108	Classification of Tax-Forfeited Parcels as non-conservation.	22	301
	09/09/2008	2008-109	Private sale to an adjacent land owner through special legislation - 17.030.21.43.0003.	22	302
	09/09/2008	2008-110	Private sale to adjoining land owners through sealed bid - 34.030.20.34.0082.	22	303
	09/09/2008		Truth-in-Taxation public hearing set for 7:00 p.m. on Thursday, December 4 w/continuation hearing set for 7:00 p.m. on Tuesday, December 15.	22	304
	09/09/2008	2008-111	Repurchase of tax forfeited property by former owner, Joseph G. Jr. & Mary Ann Murphy, through a 10 year contract for deed.	22	304
	09/16/2008	2008-118	Conveyance of TFL for an authorized public use - 30.030.21.43.0018.	22	314
	09/16/2008		Plat of I-94 Plaza Addition, West Lakeland Township.	22	315
	09/16/2008		Workshop held to discuss legislative changes to the Green Acres program and agricultural classification.	22	326
	09/23/2008		Increase county fee for passport photos from \$10 to \$15.	22	328
	09/23/2008	2008-123	Set aside a portion of the annual distribution of new revenue from tax forfeited land sales.	22	329
	10/14/2008	2008-131	Cancellation of Certificate of Forfeitures.	22	342
	11/18/2008	2008-148	Classification of 10 parcels as non-conservation land.	22	377
	11/18/2008	2008-149	Repurchase - tax forfeited property by former owner.	22	378
	11/18/2008		Update on election day and process for the recount in the Minnesota Senate Race.	22	380
	11/25/2008		Workshop held to discuss proposed 2009 property taxes.	22	388
Public Health & Environment	07/08/2008		Amend. #2, Public Health Emergency Preparedness Grant agree. w/MN Dept. of Health, for funds from the Centers for Disease Control and Prevention.	22	251
	07/08/2008		Recycling grant agreement w/City of Mahtomedi for distribution of curbside recycling funds.	22	251
	07/15/2008		Recycling grant agreements w/Cities of Forest Lake, Lake Elmo, Oakdale, and Woodbury for curbside recycling funds.	22	259
	07/22/2008		Contract w/Oertel Architects for South Shop/Household Hazardous Waste Facility/City of Woodbury site master planning.	22	264

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	07/22/2008		Agree. w/State of MN Dept. of Ag., continuation of the MN Waste Pesticide Collection Program.	22	264
	08/19/2008		Recycling grant agree. w/City of Cottage Grove for distribution of curbside recycling funds.	22	286
	08/19/2008		Comments to the MN Pollution Control Agency (PCA) re: 3M Woodbury Disposal Site proposed cleanup plan for perfluorochemicals.	22	286
	08/26/2008		Comments to City of Oak Park Heights, Local Water Management Plan.	22	291
	08/26/2008		Reappt. John T. Lynch to the Comfort Lake-Forest Lake Watershed District to 9/22/2011.	22	291
	09/02/2008		Agree. w/MN Dept. of Public Safety, Division of Homeland and Emergency Mgmt., funding through the Emergency Mgmt. Performance Grant program.	22	295
	09/02/2008		Agree. w/Maren Marks, for on-site county employee wellness activities within the Govt. Center and South Service Center in Cottage Grove.	22	295
	09/16/2008		Amend the Public Health Preparedness and Cities Readiness initiatives project agree. w/MN Dept. of Health.	22	314
	09/23/2008		Appt. Joseph Rheinberger, Public Health Emergency Preparedness Advisory Committee, 1st term to 12/31/09.	22	327
	09/23/2008		Reappt. Connie Taillon, Brown's Creek Watershed District, to 10/21/11.	22	327
	10/07/2008		Appt. John Lennes, Jr., Carnelian-Marine-St. Croix Watershed District, partial term to June 21, 2010.	22	333
	10/07/2008		Agree. w/Heritage Environmental Services LLC for household hazardous waste services.	22	334
	10/07/2008		Master grant contract for Community Health Boards w/MN Dept. of Health.	22	334
	10/14/2008		Comments of City of Bayport, Local Water Management Plan.	22	342
	10/14/2008		Set public hearing for 10/28/08, repeal Solid Waste Management Ord. #167 and consider replacing it with Solid Waste Management Ord. #178.	22	342
	10/14/2008	2008-132	Solid Waste Management Tax.	22	342
	10/14/2008	2008-134	Submit proposed amendments to the WACO Development Code, Chapter Four, Individual Sewage Treatment Regulations (Ord. #128) to the Planning Commission.	22	344
	10/21/2008		Reappt. Don Scheel and David Bucheck, Valley Branch Watershed District to 11/13/2011.	22	347
	10/21/2008		Appt. Joe Moore, Public Health Emergency Preparedness Advisory Committee, 1st term to 12/31/2009.	22	347
	10/28/2008	2008-141	Grant agree. w/Office of Traffic Safety, MN Dept. of Public Safety, Safe Communities Coalition Project.	22	354
	10/28/2008		Agree. w/Megan Moon, onsite county employee wellness activities.	22	355
	10/28/2008		Public Hearing held to consider a repeal of Solid Waste Management Ord. #167 and replacing it w/Solid Waste Management Ord. #178.	22	355
	10/28/2008		Res. No. 2008-142, repealing Solid Waste Management Ord. #167 and replacing it w/Solid Waste Management Ord. #178.	22	356

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	11/18/2008	2008-150	Appoint a hearing examiner for formal board hearing in the matter of a solid waste hauler license suspension for Dan Theobald, d/b/a/ Dan's Container Services, Ltd.	22	379
	12/02/2008		Agree. w/Wash. Conservation District to fund general operations and services to county departments and county residents.	22	389
	12/02/2008		Accept Natural Resource Block Grant funding from the MN Board of Water and Soil Resources for 2009.	22	390
	12/02/2008		Contract w/U of M Center for Sustainable Building Research to conduct post-occupancy evaluations for the Service Centers in Forest Lake and Cottage Grove.	22	390
	12/02/2008		Agree. w/Wash. Conservation District for services related to the Wetland Conservation Act.	22	390
	12/02/2008		Overview of partnership with Director of Children's Dental Services for space for dental services at the Cottage Grove Service Center.	22	392
	12/16/2008		Comments to Met Council re: Metropolitan Area Master Water Supply Plan.	22	407
	12/16/2008		Waiver of deadlines set forth in Administrative Ord. No. 149 for completion of formal board hearing re: Solid Waste Hauler License Suspension of Dan Theobald d/b/a Dan's Container Services.	22	407
	12/23/2008		Agree. w/U of M, Extension programs locally and employ County Extension staff.	22	421
	07/15/2008	2008-105	Petition to the City of Woodbury for public utilities to serve the household hazardous waste facility.	22	259
Public Works-Facilities	07/15/2008		Auth. to submit a proposal for a \$10,000 restoration grant from the MN Historical Society, to replace the damaged 1870's tile in the main floor restroom and jail lobby areas of the Historic Courthouse.	22	260
	07/22/2008		Contract w/Automated Logic Twin Cities to provide HVAC control module replacement services for the Government Center south wing.	22	265
	07/22/2008		Change Orders #2 through #9 w/Sowels Company, Campus 2025 improvements steel erection contractor.	22	269
	08/26/2008		Contract w/Encompass, Inc., engineering services for exterior envelope commissioning for the Environmental Center project.	22	292
	09/02/2008		Bid award for roof replacement at the North Public Works building to McPhillips Brothers Roofing.	22	295
	09/23/2008		Change Orders #1 and #2 w/Commercial Drywall, Inc.	22	328
	09/23/2008		Change Order #4 w/People's Electric, Inc.	22	328
	10/14/2008		Contract w/Braun Intertec Corp., professional engineering services for construction of the Environmental Center.	22	344
	10/21/2008	2008-137	Final payment to Frerichs Construction Company for the Disaster Recovery Center.	22	348
	10/21/2008		Change Order #004 to Frerichs Construction Company, Disaster Recovery Center.	22	348
	10/28/2008		Developer's agree. w/City of Woodbury for the construction of the WACO Environmental Center.	22	363
	11/04/2008		Change Order #2 to contract w/Gresser Companies, Inc.	22	368

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Facilities	11/04/2008	2008-154	Change Order #1 to contract w/Urban Companies.	22	368
	11/04/2008		Change Orders # 5 and #6 to contract w/Peoples Electric, Inc.	22	368
	11/04/2008		Change Order #3 to contract w/Commercial Drywall, Inc.	22	368
	11/04/2008		Change Order #4 w/Ramsey Excavating, Inc.	22	368
	11/18/2008		Award contract Division 27B elevator modernization to Minnesota Elevator, Inc.	22	376
	11/25/2008		Award contract for carpet tile replacement services at the Oakdale Library to St. Paul Linoleum and Carpet Company.	22	384
	11/25/2008		Contract w/Bruette Roofing, Inc. to re-roof the North Maintenance Shop small salt storage shed.	22	385
	11/25/2008		Workshop held for an update on the Historic Courthouse.	22	388
	12/02/2008		Grant easement for ingress and egress over WACO Govt. Center Campus.	22	390
	12/16/2008		Amend contract w/Brickman Group, LTD, LLC to extend the landscape maintenance services contract to 12/31/09.	22	407
	12/16/2008		Change Order #8 to contract w/People's Electric, Inc.	22	408
	12/16/2008		Change Order #5 w/Ramsey Excavating, Inc.	22	408
	12/16/2008		Change Order #4 to contract w/General Sheet Metal Company, Inc.	22	408
	12/23/2008	2008-170	Agency agree. for cultural resources/architectural history investigation for CSAH 2 reconstruction.	22	421
	12/23/2008		Change Order #4 to contract w/Commercial Drywall, Inc.	22	421
	12/23/2008		Change Order #7 to contract w/People's Electric, Inc.	22	421
Public Works-General	07/08/2008	2008-133	Workshop held to discuss the transit component of the Comprehensive Plan.	22	257
	07/15/2008		Workshop held to discuss the Transportation Chapter and Facilities and Culture Resources Sections of the Comprehensive Plan update.	22	261
	07/22/2008		Workshop held to discuss the housing and land use sections of the Comprehensive Plan Update 2030.	22	271
	08/05/2008		Workshop held to discuss the Parks and Open Space and Natural Resource Sections of the Comprehensive Plan Update 2030.	22	279
	09/23/2008		Comments on draft comp plans for: Baytown, Denmark, Grey Cloud Island, May, Forest Lake, Oakdale, White Bear Lake, and Dakota County.	22	328
	10/14/2008		Comments on Stillwater Twp. St. Paul Park, and Grant's draft comp. plans.	22	343
	10/14/2008		Requesting additional time to complete WACO Comp Plan Decennial review obligations.	22	343
	10/21/2008		Amend. #3 to contract w/SRF Consulting Group for completion of the 2008 WACO Comprehensive Plan.	22	349
	10/21/2008		Comments on the City of Woodbury draft comp. plan.	22	349
	10/28/2008		Comments on the cities of Hugo and Columbus draft comprehensive plans.	22	355
	10/28/2008		Workshop held to discuss county comments on the Met. Council 2030 Transportation Policy Plan.	22	364
	10/28/2008		Workshop held for an update on the CTIB meeting scheduled for October 29.	22	365



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-General	11/04/2008		Comments on Ramsey County and the cities of Lakeland and Oak Park Heights Draft Comp Plans.	22	367
	11/18/2008		Comments on the cities of Scandia and Cottage Grove Draft Comp Plans.	22	375
	11/18/2008		Agree. w/Grey Cloud Island Township for the sale of a county-owned truck.	22	375
	12/02/2008		Consensus to revise the draft comment letter to Denmark Township on their comprehensive plan.	22	392
	12/23/2008		Comments on the City of Lino Lakes draft comp. plan.	22	421
	12/23/2008		Comments on the Denmark Twp. draft comp. plan.	22	421
Public Works-Parks	07/15/2008		Board correspondence: petition received from residents of Marine on St. Croix regarding camping in the Big Marine Park. Staff to prepare a response and update residents on county's plans for the Big Marine Park.	22	260
	08/12/2008		2007 Award of Excellence for the partnership involved in developing Phase I of the Big Marine Park Reserve.	22	282
	08/19/2008	2008-103	Right of entry agree. w/3M Company to conduct groundwater testing from the Jordan aquifer in the Whistling Valley area of Lake Elmo.	22	287
	09/16/2008		Use of Land and Water Legacy Program funds to purchase property from Jerry and Lois Grundhofer in Big Marine Regional Park.	22	324
	09/23/2008	2008-122	MN Trail Assistance program grant request.	22	328
	10/07/2008	2008-127	Gilbertson and Carlson House leases in Marine, MN.	22	335
	10/07/2008	2008-125	Met. Council recreation open space development grant agree. , St. Croix Bluffs Reg. Park shower building and dumpstation.	22	335
	10/07/2008	2008-126	Met. Council recreation open space development grant agree., Lake Elmo Park Reserve play area reimbursement.	22	335
	10/07/2008	2008-128	Purchase the Grundhofer property, Big Marine Park Reserve.	22	336
	10/21/2008	2008-136	Support for the MN DNR land purchase for William O'Brien State Park.	22	347
	10/21/2008	2008-138	Met. Council Recreation Open Space Acquisition Grant Agree., partial reimbursement for the Grundhofer parcel purchase.	22	349
	11/18/2008	2008-147	Award of parks farm land leases for 2009.	22	376
	11/18/2008		Licenses for the Star Trail Association to operate snowmobiles and build and maintain trails within Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, and the Hardwood Creek Reg. Trail corridor.	22	377
	11/25/2008	2008-152	State cost-share assistance contract w/Washington Conservation District, St. Croix Bluffs Regional Park Buckthorn Treatment.	22	384
	11/25/2008		Workshop held for update on park and trail acquisitions.	22	388
	12/02/2008		Property lease agree. w/Jerome and Lois Grundhofer for county owned property within the Big Marine Park Reserve.	22	391
	12/16/2008	2008-158	Allocating CTIB funding to establish commuter coach bus services from Forest Lake Transit Center to the Union Depot in Downtown St. Paul.	22	408
Public Works-Roads	07/08/2008	2008-092	Quit claim interest of Old Wildwood Road (formerly CR 79) to the City of Mahtomedi.	22	251

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	07/08/2008		Update on Campus 2025 improvements; Household Hazardous Waste Facility; and North Shop Transportation improvements.	22	253
	07/08/2008		Amend. #1 to SRF consulting Group contract for additional preliminary design services for the development of the CR 83 overpass at I-35 in conjunction with the CSAH 2 improvement project in Forest Lake.	22	253
	07/15/2008		Cooperative agree. w/Ramsey County for CSAH 25 and CSAH 16 construction cost reimbursement.	22	260
	07/22/2008		Agree. w/Woodbury for CSAH 25 and CSAH 16 construction cost reimbursement, contingent upon Cty. Attorney approval.	22	264
	07/22/2008	2008-095	Auth. Deed relinquishing access control on a portion of CSAH 2 right of way.	22	264
	07/22/2008		Workshop held for an update on the draft Counties Transit Investment Board and the interim transit investment framework.	22	271
	08/05/2008	2008-098	Bid award for CSAH 25 and CSAH 16 reconstruction to Danner, Inc.	22	275
	08/05/2008		Change Order #6 to the Radio Drive road construction project contract w/CS McCrossan for additional bituminous milling.	22	275
	08/05/2008	2008-099	Support of the Metro Transit fare increase.	22	276
	08/05/2008		Workshop held to discuss the advancement of the I-94 Corridor.	22	279
	08/12/2008	2008-101	Final payment for 2008 road maintenance crack filling to American Pavement Solutions, Inc.	22	282
	08/19/2008		Workshop for an update and review of the upcoming Counties Transit Improvement Board (CTIB) meeting on 8/20/08.	22	289
	08/26/2008		Contract w/Kimley-Horn and Associates, preliminary design services for CSAH 17 improvement project in Grant and Lake Elmo.	22	292
	08/26/2008		Contract w/Alliant Engineering, Inc., traffic signal optimization services for CSAH 16 in Woodbury.	22	292
	09/09/2008	2008-112	Auth. parking restrictions on CSAH 14 in the City of Bayport.	22	304
	09/09/2008		Amend. No. 1 to contract w/Short Elliott Hendrickson, Inc. final drainage design for reconstruction of CSAH 18 in Afton.	22	304
	09/09/2008	2008-113	Request funding through the MN/DOT municipal agree. for CSAH 34 and TH 97.	22	305
	09/09/2008	2008-114	Request funding from MN/DOT through the Municipal Agree. Program for CSAH 4 and TH 61.	22	306
	09/09/2008		Workshop held to discuss a proposed MN/DOT Inter-Regional Corridor Study and Joint Powers Agree. to explore transit options for the I-94 Corridor.	22	312
	09/16/2008	2008-119	Final payment on 2007 bituminous road overlays-north to Hardrives, Inc.	22	314
	09/16/2008	2008-120	Bid award for WACO Environmental Center to Jorgenson Construction, Inc.	22	315
	09/16/2008	2008-121	Bid award for CSAH 13 landscaping to Noble Nursery Retail, Inc.	22	316
	09/16/2008		Discussion on subsidizing operating costs for commuter coach bus service from Forest Lake to Minneapolis.	22	317
	09/16/2008		Motion to auth. funding to continue Bus Route 288, Forest Lake to Minneapolis until 1/1/09 tabled for one week.	22	323
	09/16/2008		Workshop held for an update on the CTIB meeting to be held on 9/17/08.	22	326

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	09/23/2008		Remove from table motion to auth. funding to continue Bus Route 288, Forest Lake to Minneapolis until 1/2009.	22	329
	09/23/2008		Auth. WACO's participation in funding to continue Bus Route 288, Forest Lake to Minneapolis until 1/1/09 in the amount of \$45,000 to be used from WACO's portion of the CTIB funding.	22	331
	10/07/2008		Change Order #1 and Supplemental Agree. #1 to the CSAH 18 road construction project w/Forest Lake Contracting.	22	334
	10/07/2008		Supplemental Agree. #2 and #3 to the 2008 overlays project contract w/Tower Asphalt, Inc.	22	337
	10/07/2008	2008-129	Bridge 82517 reconstruction on CSAH 18 agree. To State Transportation fund (Bridge Bonds) grant terms and conditions.	22	337
	10/07/2008		Maintenance agree. w/City of Hugo.	22	337
	10/21/2008		Work orders 2-6, CSAH 15 road construction project contract w/Tower Asphalt.	22	347
	10/21/2008	2008-135	MN/DOT Agreement Number 91871, railroad crossing signals on CSAH 17 in Lake Elmo.	22	347
	10/21/2008		Cooperative Agree. w/City of Stillwater for CSAH 15 construction cost reimbursement and maintenance.	22	349
	10/21/2008		Coop. agree. w/City of Lakeland for the sale of two county owned trucks.	22	350
	10/21/2008	2008-139	Agency agree. for cultural resources/ architectural history investigation for CSAH 18 reconstruction.	22	350
	11/04/2008		Agree. w/City of Grant for the CSAH 15 construction cost reimbursement and maintenance.	22	367
	11/04/2008		Rental agree. w/St. Andrew's Lutheran Church for information open house on 11/17/08 for the proposed TH 244 and CSAH 12 intersection reconstruction project.	22	368
	11/04/2008		Comment letter on the Metropolitan Council's Draft 2030 Transportation Policy Plan.	22	369
	11/18/2008	2008-146	TH 95 detour agree. w/MN/DOT.	22	375
	11/18/2008		Agree. w/Grey Cloud Island Township for winter maintenance, snow and ice removal on CR 75.	22	376
	11/18/2008		Agree. w/Cottage Grove for CSAH 22 and Hardwood Ave. traffic signal construction.	22	376
	11/25/2008		Update on partial collapse of the J.A.R. Bridge in St. Paul Park.	22	386
	12/02/2008		Review of road and bridge construction projects completed in 2008.	22	393
	12/02/2008		Workshop held to discuss the allocation of \$950,000 awarded to WACO by the Counties Transit Improvement Board.	22	396
	12/16/2008		Contract Amend. #3 w/Short, Elliott, Hendrickson for additional consultant services, final design of CSAH 15.	22	407
	12/16/2008		Work orders 1, 7-13 to the CSAH 15 road construction project contract w/Tower Asphalt.	22	407
	12/16/2008	2008-157	Final payment on 2008 bituminous road overlays to Tower Asphalt, Inc.	22	407
	12/16/2008	2008-159	Allocating CTIB funding to conduct an alternatives analysis for Transit on the I-94 Corridor.	22	409
	12/16/2008	2008-160	Allocating CTIB funding to continue bus service from the Forest Lake Transit Center to Downtown Minneapolis.	22	410



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	12/23/2008		Designate the removal of Bridge 5600 as an emergency removal project.	22	422
	12/23/2008		Amend. No. 8 to the road kill deer removal contract w/4 Paws Road Kill Animal Services.	22	422
	12/23/2008		Executive session held to discuss Commissioner Award for the CSAH 15 project to Crescent Development.	22	425
Public Works-Surveyor	07/22/2008		Public hearing held to consider an amendment to the WACO Subdivision Ordinance to require all subdivision of land when new buildable parcels are created to be platted.	22	265
	07/22/2008	2008-096	Amending the WACO Development Code Chapter Three, Subdivision Regulations, Section 5, Minor subdivision, Ordinance No. 177.	22	266
Regional Rail Authority	07/08/2008		RRA meeting held: 6/24/08 minutes approved; and that the Red Rock Corridor selected URS/Connectics to complete a commuter bus feasibility study and that fund balance is being used.	22	249
	08/12/2008		RRA-2008-004, terminate the Met. Light Rail Transit Joint Powers Agree.	22	281
	09/16/2008		RRA meeting held. 8/12/08 minutes approved. Res. No. RRA-2008-005, authorize execution of MN/DOT grant agree. related to the Forest Lake Transit Center.	22	313
Sheriff	07/08/2008		Purchase 25 replacement home detention field monitoring devices.	22	253
	07/22/2008		Joint Powers Agree. w/City of St. Paul, law enforcement assistance during the 2008 Republican National Convention.	22	269
	08/12/2008		Contract w/Ramsey County for boarding inmates during the Republican National Convention.	22	282
	09/02/2008	2008-106	2009 Safe and Sober w/Communities and Sober Impaired Driving w/Communities grant.	22	296
	09/16/2008		Award contract to Xybix Systems, Inc. for supplying, installing and commissioning communications center furniture for the WACO Communications Center.	22	315
	09/16/2008		Motorola Change Order #11 to the radio service agree. to extend the agree. to 12/31/08.	22	315
	10/07/2008		Change Order #3 w/H.M. Cragg Company, supplying and installing -48 VDC power systems for the 800 MHz Radio System.	22	338
	10/07/2008		Contract w/George Siegfried Construction, remodeling necessary to construct a radio equip. shelter at the Afton radio site for the 800 MHz Radio System.	22	338
	10/07/2008		Award bid to Sabre Towers and Poles, Inc. for supplying a monopine type stealth tower for the 800 MHz Public Safety Radio System at the Afton Radio site.	22	338
	10/07/2008	2008-130	Grant w/U.S. Dept. of Homeland Security.	22	338
	10/21/2008		Amend. #1 to lease agree. w/city of Woodbury for 800 MHz antennas and equipment located at the Woodbury water tower on Hudson Road.	22	350
	10/21/2008		Xybix Systems, Inc. Change Order #1 to the furniture purchase agree.	22	350
	10/28/2008		Change Order #1 to contract w/Harris Stratex, microwave equipment for the 800 MHz radio system.	22	355
	10/28/2008		Contract award to Omni Contracting, Inc. for radio site construction at the Afton radio site for the 800 MHz radio system.	22	355

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Sheriff	11/04/2008		Contract w/The Corban Group for consulting services for Phase 1 of the Records Mgmt. System.	22	368
	12/02/2008		Award contract to Independent Emergency Services for 9-1-1 telephone customer premise equipment at the Sheriff's Public Service Answering Point dispatch center.	22	391
	12/02/2008		Amend Retention Schedule in the County General Records Retention Schedule Sheriff/Law Enforcement.	22	391
	12/16/2008		Change Order #12 w/Motorola for the Radio Service Agree.	22	408
	12/23/2008		Amend food service agree. w/Aramark Corrections Services LLC.	22	422
Veterans Service	07/15/2008		Reappoint Jon Larson as WACO Veterans Service Officer effective May 16, 2008.	22	259
	11/25/2008		Receipt of \$175 from American Legion #491, Auxiliary to the Veterans Services Division for the Emergency Assistance Fund.	22	385
	12/23/2008		Accept a MN Dept. of Veterans Affairs, VSO enhance grant.	22	420
Workforce Center	07/08/2008		Amend 1 to the Tree Trust contract, youth employment services for summer 2008.	22	250
	07/08/2008		Workforce Investment Act Plan update for 2008 effective 7/1/08 through 6/30/09.	22	250
	07/22/2008		Memorandum of Understanding w/WACO Workforce Service Area partners.	22	263
	08/26/2008		Reappts. to the Workforce Investment Board: Stacy Kennedy, Large Business, Lou Ella Johnson, Large Business, Brenda Carlson, Small Business, and Jim Finley, Job Services/Veterans.	22	291
	10/14/2008		Modify Andersen Windows dislocated worker project, extend to 12/2009.	22	341
	11/18/2008		Amend No. 2 w/Workforce Resource.	22	374
	11/18/2008		Contract Amend. No. 2 w/Employment Action Program.	22	374
	11/18/2008		Contract Amend. No. 2 with HIRED, Inc.	22	375
	12/16/2008		Appt. Jane Klein to the WIB, representing Small Business, to a two-year term expiring 6/30/11.	22	405

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JULY 8, 2008**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Ted Schoenecker, Transportation Manager; Mike Rogers, Senior Planner; Joe Lux, Senior Planner; Keith Potter, Facilities Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services; Rebecca Ault, Property Records and Taxpayer Services; Ron Johnson, Internal Auditor; Harley Will, Director of Accounting and Finance; Daniel Papin, Community Services Director; Richard Backman, Community Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Mjyke Nelson, Information Technology Director; and Maggi Aitkens, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:28 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Ted Schoenecker, Transportation Manager; Mike Rogers, Senior Planner; Joe Lux, Senior Planner; Keith Potter, Facilities Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services; Rebecca Ault, Property Records and Taxpayer Services; Ron Johnson, Internal Auditor; Harley Will, Director of Accounting and Finance; Daniel Papin, Community Services Director; Richard Backman, Community Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Mjyke Nelson, Information Technology Director; and Maggi Aitkens, Public Information Coordinator II.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

July 8, 2008

**CONSENT CALENDAR**

Commissioner Stafford moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval to terminate grant agreement with the State of Minnesota Department of Natural Resources to acquire a conservation easement on property owned by Lars and Judith Steltzner.
2. Approval to amend Policy #5032 and Policy #6008 to increase mileage for individuals using personal vehicles on county business, and establish the new mileage rate at 58.5 cents per mile effective June 29, 2008.
3. Approval to accept \$4,583.33 for reimbursement for implementing the Children's Mental Health Crisis Services Evaluation Plan and to accept a change in the previous one-time amount from \$150,704.52 to \$171,849.66.
4. Approval of amendment one to the Tree Trust contract to provide youth employment services for the summer of 2008.
5. Approval of the Workforce Investment Act Plan update for 2008 effective July 1, 2008 through June 30, 2009.
6. Adoption of **Resolution No. 2008-091** as follows:

Conveyance of Tax Forfeited Parcel No. 05.032.21.12.0004  
and 05.032.21.12.0001 to the Comfort Lake-Forest Lake Watershed District

WHEREAS, parcels 05.032.21.12.0004 and 05.032.21.12.0001, forfeited to the State of Minnesota on 8/9/91, the parcels are located in the City of Forest Lake; and

WHEREAS, said parcels have more than 150 feet bordering water and are governed by M.S.282.018; and

WHEREAS, during the 2008 Legislative Session, Legislation was introduced by Senator Vandever and Representative Dettmer to allow the conveyance of these two taxation parcels to the Comfort Lake Forest Lake Watershed District for no fee. The provision became part of the Omnibus Lands bill and was signed into law as part of Senate File 2651, Chapter 368, Article 1, Section 68.

THEREFORE, BE IT RESOLVED, the appropriate reviews have been completed and the department recommends approval of the conveyance to the Watershed District; and

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FURTHER, BE IT RESOLVED, that Washington County Board of Commissioners directs the Department of Property Records and Taxpayer Services to convey parcels 05.032.21.12.0001 & 05.032.21.12.004 to Comfort Lake Forest Lake Watershed District for no fee.

Parcel Identification Number: 05.032.21.12.0004  
Municipality: Forest Lake  
Approximate Size: 3 acres  
Assessed Value: \$3,600.00

Parcel Identification Number: 05.032.21.12.0001  
Municipality: Forest Lake  
Approximate Size: 9.90 acres  
Assessment Value: \$2,500.00

7. Approval and execution by Board Chair and Administrator of recycling grant agreement with the City of Mahtomedi for distribution of curbside recycling funds.
8. Approval of Amendment #2 of the Public Health Emergency Preparedness Grant agreement with the Minnesota Department of Health to receive funds from the Centers for Disease Control and Prevention.
9. Adoption of **Resolution No. 2008-092** as follows:

Resolution to Quit Claim Interest of Old Wildwood Road  
(Formerly County Road 79) to the City of Mahtomedi

WHEREAS, as part of the agreement between Washington County and the City of Mahtomedi, it was agreed that the county would transfer the jurisdiction of Old Wildwood Road (formerly County Road 79) to the City of Mahtomedi; and

WHEREAS, Washington County made said transfer according to the agreement in 1996; and

WHEREAS, it appears that two parcels were inadvertently left out when the jurisdictional transfer to the City of Mahtomedi took place in 1996; and

WHEREAS, Washington County desires to transfer the two remaining parcels to the City of Mahtomedi to complete the jurisdictional transfer as set out in the agreement dated December 17, 1996.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners relinquish Washington County's interest in the remaining lands not transferred under the December 17, 1996 jurisdictional transfer between the County of Washington and the City of Mahtomedi; and

BE IT FURTHER RESOLVED, that the Chairperson of the Washington County Board of Commissioners and County Administrator are hereby authorized to execute on behalf of Washington County any and all documents necessary to transfer its interest in the remaining two parcels to complete the jurisdictional transfer of Old Wildwood Road (formerly County Road 79) as described on the Attached Exhibit A.



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## Exhibit A

Part of the West Half of the Northwest Quarter of Section 32, Township 30 North, Range 21 West described as follows: Commencing at the Northwest corner of the above described tract; thence Easterly on the North line thereof 230.0 feet, more or less, to the right-of-way of St. Paul and Suburban Railway Company; thence Southerly on said West line of said right-of-way 700.0 feet more or less to a point; thence Westerly on line parallel with the North line to the Westerly line of said Northwest Quarter, thence Northerly on said West line to place of beginning, containing 3 acres more or less and subject to public roads; EXCEPT that part described as follows: Commencing at the Northwest corner of the above described tract; thence Easterly on the North line thereof 230.0 feet more or less to the right-of-way of the St. Paul and Suburban Railway Company; thence Southerly on said West line of said right-of-way 66 feet more or less to a point; thence Westerly on a line parallel with the North line to the Westerly line of said Northwest quarter; thence Northerly on said West line to the place of beginning; containing .35 acres more or less and subject to public roads.

ALSO EXCEPTING that portion thereof described in Torrens Certificate No. 56539:

That part of the West Half of the Northwest Quarter of Section 32, Township 30 North, Range 21 West, described as follows: Beginning at the northwest corner of said West Half; thence South 89 degrees 56 minutes 58 seconds East (West line of said West Half has an assumed bearing of North) a distance of 261.69 feet to the Westerly line of the Northern States Power Co. Easement; thence South 3 degrees 00 minutes 34 seconds East, along said West line, a distance of 486.22 feet; thence South 6 degrees 12 minutes 40 seconds West along said West line, a distance of 213.78 feet; thence North 89 degrees 56 minutes 58 seconds West on a line parallel with the North line of said West Half to the West line of said West half; thence North along the West line of said West Half to the point of beginning and there terminating EXCEPT the North 66 feet thereof, Subject to County Road No. 79 and Lincoln Avenue N.

AND

First consider the North line in the Northeast Quarter of the Northeast Quarter in Section 31, Township 30 North, Range 21 West of the 4<sup>th</sup> Principal Meridian, Washington County, Minnesota to course North 90 degrees, 00 minutes West from the Northeast corner of said Section 31, and with the Point of Beginning at the said Northeast corner, thence 60.00 feet going North 90 degrees, 00 minutes West; thence 137.49 feet going south 00 degrees, 00 minutes West and to a point in the North right-of-way line of Washington County Road No. 79, said point being 122.75 feet Northeast along said North right-of-way line from the Westerly beginning of said curve; thence 89.49 feet going Northeasterly through a central angle of 03 degrees, 39 minutes, 48 seconds along said right-of-way curved line of 1399.69 feet radius and to the point of intersection of said North right-of-way line with the East line of the said Northeast Quarter of the Northeast Quarter of Section 31; thence 70.95 feet going North 00 degrees, 09 minutes, 22 seconds East along said East line and to the Point of Beginning, being and containing .147 acres, according to the survey thereof, all in the said Northeast Quarter of the Northeast Quarter of Section 31, Township 30 North, Range 20 West of the 4<sup>th</sup> Principal Meridian, Washington County, Minnesota.

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10. Approval to purchase 25 replacement home detention field monitoring devices for the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted unanimously.

## **PUBLIC WORKS**

### **County Road 83 Overpass at I-35 in Forest Lake**

Commissioner Hegberg moved to approve Amendment #1 to the SRF Consulting Group contract for additional preliminary design services for the development of the County Road 83 Overpass at I-35 in conjunction with the County State Aid Highway 2 (Broadway Avenue) improvement project in Forest Lake in the amount of \$141,829. Commissioner Peterson seconded the motion and it was adopted unanimously.

### **Update on Current Facilities Projects**

Don Theisen, Public Works Director, presented updates on the following major facility projects:

Campus 2025 Improvements – The Campus buildings will be named the Law Enforcement Center, the Government Center, and the County Courthouse. Each floor is at a different progress level from walls being framed up to sheetrock going up, taped and painted. The tower crane will be gone mid-August. The project schedule for the Law Enforcement Center is level 4, December 15, 2008; level 3, January 10, 2009, and Level 2, December 15, 2008. The project schedule for the Courthouse is 5<sup>th</sup> floor, March 1, 2009, 3<sup>rd</sup> floor, February 15, 2009; 2<sup>nd</sup> floor, January 15, 2009; and 1<sup>st</sup> floor, January 15, 2009. The project schedule for the Courthouse and Government Center remodel is 2<sup>nd</sup> floor, February 1, 2010; 1<sup>st</sup> floor, October 6, 2010; and Government Center December 31, 2010. The Campus 2025 budget is on track. Upcoming issues include final Government Center remodel plan, courts technology level and funding shares, and transition planning.

Household Hazardous Waste Facility – The site and building plans have been submitted to the City of Woodbury. Next week's Board agenda will include a petition to the City of Woodbury to extend the sewer and water to the site. A contract has been executed with the architects to look at the entire 60 acre area and do a master plan for a potential partnership with the City of Woodbury. The total budget for this project is \$4,400,000 and is funded through the county's household waste fee fund. Upcoming issues include final utility costs and city approvals; discussion on acquiring a 10 acre parcel to the east; and, possible partnership with Woodbury.

Transportation Shop Improvements – The design has been completed for the North Shop and will include a wash bay facility, replace the north shop well, and install a reverse osmosis system to treat waste water. The permitting process has not started. The budget for this project is estimated at \$1,850,000.

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(Commissioner Pulkrabek left the meeting at 10:04 a.m.)

### **PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Hegberg moved to adopt **Resolution No. 2008-093** as follows:

#### **Resolution Requesting Damaged Property be Reassessed**

WHEREAS, the City of Hugo experienced a disaster on May 25, 2008; and

WHEREAS, said disaster did cause extensive damage to residential property in the City of Hugo, with the most extensive damage occurring in the Creekview Preserve development, parts of the Waters Edge development, and an area east of Hwy 61 and Oneka Lake; and

WHEREAS, the City of Hugo has been declared a disaster area by a city declaration of a state of emergency adopted on May 26, 2008 and a county declaration of a state of emergency on June 3, 2008 and the Governor of the State of Minnesota ordered that a state of emergency exists within Washington County on May 26, 2008; and

WHEREAS, Minnesota Chapter 273.1231 through 273.1235 provides for a reassessment of properties damaged by a disaster upon application to the Governor of the State of Minnesota and the State Executive Council; and

WHEREAS, the minimum requirements of the aforementioned statute have been met as demonstrated in the attached damage assessment report;

THEREFORE BE IT RESOLVED that the County Board of Commissioners of Washington County does hereby request that the property damaged from the disaster that occurred on May 25, 2008 and identified in the attached damage assessment report be reassessed for the purpose of the special property tax credit for damaged property under the provisions of Minnesota Statutes Chapter 273.1231-.1235.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners is requesting this application be reviewed expeditiously in order to have the property tax relief approved and processed prior to the October 15 deadline for the second half payment of property taxes.

Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Kevin Corbid, Director of Property Records and Taxpayer Services, stated if the application for relief is approved, the following relief will be available to residents in the disaster area and the costs will be reimbursed by the state: 1) Property owners with 50% or greater damage will be eligible for a reduction in their 2008 taxes; and 2) All property owners with damage will be eligible for a Pay 2009 credit based on the



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amount of damage. If the application for state reimbursement of property tax relief is not approved, any abatement granted through the Local Disaster Credit and Abatement laws will be a county cost.

(Commissioner Pulkrabek returned at 10:30 a.m.)

## **GENERAL ADMINISTRATION**

### **2007 Report of the Audit Committee**

Commissioner Peterson moved to accept the 2007 Annual Audit Committee Report to the County Board. Commissioner Stafford seconded the motion and it was adopted unanimously.

### **Designation of Voting Delegate for the 2008 National Association of Counties Election**

Commissioner Peterson moved to designate Commissioner Dennis C. Hegberg as the voting delegate and Commissioner Bill Pulkrabek as alternate to the 2008 National Association of Counties annual conference being held July 11-15, 2008, in Jackson County, Missouri. Commissioner Kriesel seconded the motion and it was adopted unanimously.

### **Thanking Staff for Their Response to the Hugo Tornado**

Commissioner Hegberg moved to adopt **Resolution No. 2008-094** as follows:

#### **Resolution of Appreciation to Washington County Staff for Exceptional Work in the Hugo Tornado Recovery Efforts**

WHEREAS, on May 25, 2008, a tornado ranked EF-3 with gusts of 136 to 165 m.p.h. winds raked a path from the eastern edge of Lino Lakes into Hugo around 5:00 p.m., killing a two-year-old child and seriously injuring eight people in Hugo; and

WHEREAS, 39 houses were destroyed by the tornado, 21 experienced damage of 50 percent or more, and 288 experienced damage of 20 to 50 percent for a total amount of \$22,334,093; and

WHEREAS, Washington County staff members from almost every department immediately rallied in support of the City of Hugo and those affected by the tornado to assist in a multitude of ways including:

- Sheriff's Office, which provided search and rescue efforts and scene security, outstanding service in responding to 911 calls, radio assistance for responders, and 57 deputies and the sheriff onsite throughout the first week

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- Public Health and Environment, which provided overall coordination between local, county, and state agencies throughout the incident as well as ongoing recovery and training work; developed a plan to collect debris in three waste streams to address issues of hazardous waste; and provided tetanus immunizations to volunteers
- Information Technology, which immediately produced critical maps and other necessary information for emergency responders, as well as provided necessary telephone connections and computer systems
- Community Services, which assisted the affected residents with housing and other social service needs
- Property Records and Taxpayer Services, which assisted with damage assessment and application for property tax relief
- Office of Administration, which provided immediate and necessary communication to the media, affected residents, and the general public
- Human Resources, which addressed insurance issues related to buildings and damaged county vehicles, as well as workers compensation claims
- Public Works, which helped clean up debris and sweep streets in the affected area to keep them safe
- Community Corrections, which provided Sentence-to-Serve crews that dedicated more than 1,000 hours in the clean-up process; and

WHEREAS, the Washington County Board of Commissioners recognizes the significant contributions made by the staff of Washington County.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby expresses its deep appreciation to Washington County staff members who gave of their time, energy, and selves in assisting the City of Hugo and its residents in this time of need; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners expresses its sincere appreciation to all Washington County staff members who continued to provide exceptional services to the residents of Washington County, covering extra duties while many of their colleagues worked onsite in Hugo.

Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson noted that the South Washington County Youth Service Bureau Garden Tour was held this past weekend. They raised over \$11,000. The Family Means Garden Tour will be held this weekend.

Commissioner Pulkabek stated he received an e-mail from a Woodbury resident from his district that praised the roundabout in Woodbury and hoped the county installed more.

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Commissioner Kriesel reported that the cannon dedication held on the 4<sup>th</sup> of July at the Historic Courthouse was a great success. He noted that former Administrator of the Pine Point Nursing Home, Walter Schmidt, passed away this past week.

Commissioner Stafford reported that he and Commissioner Kriesel, along with staff, met with Senator Kathy Saltzman to talk about initiatives for the I-94 corridor. They agreed to move that up another notch and discuss it with the full board at some point.

Commissioner Hegberg reported that the Metropolitan Mosquito Control approved the budget levy and it was within the 4% area. The amount of spraying for mosquitoes has increased this year, but funds left from previous years are paying for that. There is a new Asian mosquito making its way to Minnesota that carries both encephalitis and West Nile disease.

#### **BOARD CORRESPONDENCE**

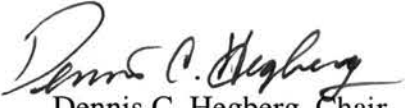
Board correspondence was received and placed on file.


#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 11:00 a.m.

#### **BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works to discuss the transit component of the Comprehensive Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Ann Pung-Terwedo, Don Theisen, Ted Schoenecker, Joe Lux, Mike Rogers, Jane Harper, Peter Mott, and Kevin Giles, Star-Tribune.

  
Dennis C. Hegberg, Chair  
County Board

Attest:   
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JULY 15, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Stafford, and Kriesel. Commissioners Pulkrabek and Hegberg absent. Board Vice Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; John Elholm, Parks Director; Joe Lux, Senior Planner; Ann Pung-Terwedo, Senior Planner; Dan Papin, Community Services Director; Deborah Tulloch, Community Services Supervisor; Cindy Rupp, Community Services Supervisor; Kevin Corbid, Director of Property Records and Taxpayer Services; Tom Adkins, Community Corrections Director; Lowell Johnson, Director of Public Health and Environment; Harley Will, Director of Accounting and Finance; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; and Dave Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Vice Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the June 17 and 24, 2008 Board meeting minutes.
2. Approval to reappoint Jon Larson as Washington County Veterans Service Officer effective May 16, 2008.
3. Approval and execution by Board Chair and Administrator recycling grant agreements with the Cities of Forest Lake, Lake Elmo, Oakdale, and Woodbury for distribution of curbside recycling funds.
4. Approval of petition to the City of Woodbury for public utilities to serve the Household Hazardous Waste Facility.

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5. Approval to submit a proposal for a \$10,000 restoration grant from the Minnesota Historical Society to replace the damaged 1870's tile in the main floor restroom and jail lobby areas of the Historic Courthouse.

The foregoing Consent Calendar was adopted unanimously; Commissioners Pulkrabek and Hegberg absent.

### **PUBLIC WORKS**

Commissioner Stafford moved to authorize the Board Chair and County Administrator to execute a cooperative agreement with Ramsey County for County State Aid Highway (CSAH) 25 and CSAH 16 construction cost reimbursement. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioners Pulkrabek and Hegberg absent.

### **COMMUNITY SERVICES**

Deborah Tulloch, Community Services Supervisor, provided an overview of adult protection services in Washington County. She noted that the annual adult protection assessments have grown from 220 in 2005 to 340 in 2007, and expects there will be at least that many in 2008. Of the 340 allegations of maltreatment in 2007, 42% was financial exploitation, 10% was neglect, 20% was self-neglect, 10% was physical abuse, 3% was sexual abuse and 15% was emotional abuse. Ms. Tulloch noted that there is no federal funding dedicated to adult protection services. Most of the costs to fund adult protection services in the State of Minnesota are borne through county property tax dollars. These cases continue to grow as the Baby Boomer population comes of age, and cases are growing more complicated and labor intensive as other social service programs are cut back. She provided several warning signs of abuse, neglect, or financial exploitation including: unusual or unexplained injuries; physical health issues; denial or access by caregiver; fear, withdrawal, depression, helplessness; hesitation to talk openly; unusual bank withdrawals; abrupt increase in credit card/ATM activity; transfer of assets, deeds, trusts; unpaid bills, or missing personal belongings.

### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, advised the Board that Commissioners Pulkrabek and Hegberg are representing the county at the National Association of Counties annual conference in Kansas City, Missouri. He also mentioned that the Commissioners received an invitation to tour a bus rapid transit vehicle tomorrow in Apple Valley. There will be a tour and also the opportunity to take a ride on the vehicle. The overview of the 2009 county budget will be presented on August 12. Finally, on Board Correspondence, there was a petition from residents in Marine on St. Croix about camping in the Big Marine Park. Staff will prepare a response and give the residents an update on what the county is planning for Big Marine Park.

July 15, 2008

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Kriesel reported that the Board will tour the Cottage Grove Armory this afternoon and meet with Col. Chaplin John Morris.

Commissioner Peterson reported that she will be attending the Transportation Advisory Board meeting tomorrow. Minnesota Department of Transportation will be seeking public input for 2009 to 2028 transportation plans. She suggested that staff and other Board members be a part of that discussion. Washington County has definite needs, and any input given would be helpful.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Kriesel, and it was adopted unanimously; Commissioners Pulkrabek and Hegberg absent. The Board meeting adjourned at 9:55 a.m.

**BOARD WORKSHOP WITH COMMUNITY CORRECTIONS**

The Board met in workshop session with the Department of Community Corrections to discuss juvenile placements. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Tom Adkins, Kristin Tuenge, and Harley Will.

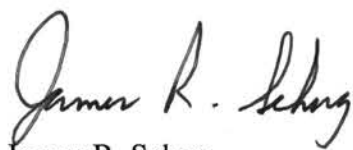
**BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works to discuss the Transportation Chapter and Facilities and Culture Resources Sections of the Comprehensive Plan update. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, Joe Lux, Ann Pung-Terwedo, Dennis O'Donnell, Ted Schoenecker, John Elholm, Peter Mott, Cory Slagle, Jane Harper, and Josh Beck.



Myra Peterson, Vice Chair  
County Board

Attest:



James R. Schug

County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JULY 22, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Dennis O'Donnell, Senior Planner; Ann Pung-Terwedo, Senior Planner; Joe Lux, Senior Planner; Michael Welling, County Surveyor; Keith Potter, Facilities Manager; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Suzanne Pollack, Community Services Supervisor; Julia Wallis, Management Analyst II; Sheriff Bill Hutton; Commander Pat Olson; Lowell Johnson, Director of Public Health and Environment; Deb Paige, Emergency Services Manager; Harley Will, Director of Accounting and Finance; Mjyke Nelson, Information Technology Director; Maggi Aitkens, Public Information Coordinator II; Julie Sorrem, County Risk Manager; Jennifer Wagenius, Property Records and Taxpayer Services, Division Manager; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the July 8, 2008 Board meeting minutes, and the Board of Appeals and Equalization for 2008.
2. Approval to charge a licensing inspection and background study fee for corporate adult foster providers in Washington County, effective August 1, 2008.
3. Approval of the Memorandum of Understanding between Washington County Workforce Service Area partners from January 1, 2008 through December 31, 2009.
4. Approval of temporary on-sale 3.2 malt liquor license for the Greeder-Hinds-Comfort Post #323 to be used at the Washington County Fair on July 30, 31 and August 1, 2 and 3, 2008.

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5. Approval of the new cooperative agreement with the State of Minnesota Department of Agriculture for the continuation of the Minnesota Waste Pesticide Collection Program and authorize the execution by the Board Chair and the County Administrator.
6. Approval of contract with Oertel Architects to provide architectural and engineering services for South Shop/Household Hazardous Waste Facility/City of Woodbury site master planning.
7. Approval for the County Board Chair and County Administrator to execute a cooperative agreement with Woodbury for CSAH 25 and CSAH 16 construction cost reimbursement, contingent upon County Attorney approval.
8. Adoption of **Resolution No. 2008-095** as follows:

Authorize a Deed Relinquishing Access Control on a Portion of  
County State Aid Highway (CSAH) 2 Right of Way

WHEREAS, Washington County in 1998 purchased right of way to reconstruct a portion of CSAH 2 (West Broadway Avenue) in Forest Lake; and

WHEREAS, as part of the right of way acquisition, an agreement was reached to provide a "right-in/right-out" access to serve adjacent properties; and

WHEREAS, this access was constructed to the right of way limits as part of Washington County project S.A.P. 82-602-11; and

WHEREAS, it was discovered that access control remained on a portion of the north line of Parcel 9, described as follows: That part of the North Line of Parcel 9 of Washington County Highway Right of Way Plat No. 105 lying Easterly of the Northerly projection of the West Line of the East 32 feet of Lot 4 of Holmquist's Addition; and

WHEREAS, it has been determined that the release of access control on the above described line would be in keeping with the intent of the county's 1998 actions.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the County Board Chairman and County Administrator to sign a deed relinquishing access control over the above described line.

The foregoing Consent Calendar was adopted unanimously.



July 22, 2008

**PUBLIC WORKS****HVAC Control Module Replacement Services**

Commissioner Hegberg moved to approve a contract with Automated Logic Twin Cities to provide HVAC control module replacement services for the Government Center South wing. Commissioner Kriesel seconded the motion and it was adopted unanimously.

**Public Hearing – Consider Amendment to the Subdivision Ordinance**

The Board Chair presented a brief overview of today's public hearing to consider an amendment to the Washington County Subdivision Ordinance to require all subdivision of land when new buildable parcels are created be platted. The Board Secretary indicated that notice of today's public hearing was published in the legal newspaper.

Dennis O'Donnell, Senior Planner, reviewed the proposed amendment to the Washington County Subdivision Ordinance as outlined in his memo to the Washington County Board of Commissioners dated July 14, 2008. In a Board workshop held last year, the Commissioners discussed a proposed amendment that would require most minor subdivisions, creation of three or fewer new lots fronting on an existing public road, be platted. The Board felt there was merit to the ordinance amendment and directed staff to proceed with the ordinance amendment process. At its meeting of April 29, 2008, the Washington County Planning Advisory Commission unanimously recommended approval of the ordinance change. During the past year, staff has also met with townships and it appears that the townships are supportive of this change.

Commissioner Stafford asked, for example, if in the future, an owner of Lot A disagrees with the boundary of Lot B, how do they determine that without metes and bounds, that still will be recorded somewhere? Mr. O'Donnell stated the property will still be surveyed, so the survey line should be accurate and the legal descriptions would be with the survey.

The Board Chair asked for further comments from the audience; none were heard. The Board Secretary indicated that she had received all documentary evidence.

Commissioner Peterson moved to close the public hearing to consider an amendment to the Washington County Subdivision Ordinance. Commissioner Kriesel seconded the motion and it was adopted unanimously.

Commissioner Stafford asked who was notified of this action. Mr. O'Donnell stated that all the townships and all the local surveyors.

July 22, 2008

Commissioner Hegberg noted that there was a letter from Grey Cloud Township in support of the amendment. Mr. O'Donnell stated there were also four or five comments from the townships either in excerpts of their minutes or letters from planners.

Commissioner Hegberg asked if Lot B in the future wants to be platted, what would be the process for that. Mr. O'Donnell stated the question is if somewhere down the line wanted to subdivide Parcel B that would then be replatted as Lot 1, Lot 2, Lot 3 of whatever the subdivision name would be.

Commissioner Peterson moved to adopt **Resolution No. 2008-096** as follows:

Resolution Amending the Washington County Development Code  
Chapter Three, Subdivision Regulations, Section 5, Minor Subdivision  
Ordinance No. 177

WHEREAS, Washington County is authorized to carry on county planning and zoning activities in the unincorporated areas of the county pursuant to MINN. STAT. CHAPT. 394; and

WHEREAS, the Washington 2015 Comprehensive Plan was adopted by the Washington County Board of Commissioners on April 22, 1997 and became effective October 1, 1997 as Washington County Ordinance No. 124 and was amended on March 6, 2002 to Washington County 2020 Comprehensive Plan; and

WHEREAS, MINN. STAT. §473.865 requires counties to adopt the official controls described in their Comprehensive Plan so as to implement the Comprehensive Plan; and

WHEREAS, the Washington County Development Code was adopted by the Washington County Board of Commissioners and became effective on October 20, 1997 as Washington County Ordinance No. 127; and

WHEREAS, the Washington County Planning and Advisory Commission held a public hearing on April 29, 2008 to consider the proposal of county staff that the Washington County Development Code be amended to require that minor subdivisions be subject to the platting requirements of the Development code; and

WHEREAS, the Washington County Planning Advisory Commission recommended approval of the amendment; and

WHEREAS, on July 22, 2008, the Washington County Board of Commissioners, pursuant to a Notice of Intent to Amend the Washington County Development Code, conducted a public hearing on the request; and

WHEREAS, the proposed amendment to Chapter Three, Subdivision Regulations, Section 5, Minor Subdivision requires that minor subdivisions be platted; and

WHEREAS, the proposed platting requirement would be in conformance with the Washington County Comprehensive Plan, a Policy Guide to 2020 and the Washington County Development Code.

NOW, THEREFORE, BE IT RESOLVED, that based upon the hearing record, the Washington County Board of Commissioners hereby adopts the proposed amendment to the Washington County Development Code as fully set forth in Exhibit A, which is attached hereto and incorporated herein.

July 22, 2008

BE IT FURTHER RESOLVED, that the Washington County Zoning Administrator is directed to make the changes set forth in the Washington County Development Code and cause the same to be published and codified according to law and from and after effective date of Ordinance 177.

## **WASHINGTON COUNTY DEVELOPMENT CODE AMENDMENT**

### **WASHINGTON COUNTY ORDINANCE NO. 177**

The Board of Commissioners of Washington County ordains:

**SECTION 1:** The Washington County Development Code be amended to delete in its entirety the existing Section 5, Minor Subdivision of Chapter Three, Subdivision Regulations of the Washington County Development Code and replace it with the revised Section 5, Minor Subdivision as set forth in Exhibit A, as attached to Resolution No. 2008-096, to require that minor subdivisions be subject to the platting requirements of the Development Code.

**SECTION 2:** The Washington County Zoning Administrator is hereby directed to amend the Washington County Development Code in accordance with the foregoing amendment.

**SECTION 3:** Effective Date. This Ordinance shall be and is hereby declared to be in full force and effect after its passage and publication according to law.

Passed by the Board of County Commissioners of Washington County, this 22<sup>nd</sup> day of July, 2008.

## **EXHIBIT A**

### **AMENDMENTS TO THE WASHINGTON COUNTY DEVELOPMENT CODE**

Amend Chapter 3, Subdivision Regulations of the Washington County Development Code as follows: Delete Section 5, Minor Subdivision in its entirety and replace as follows:

#### **SECTION 5. MINOR SUBDIVISION**

5.1 In the case of a subdivision resulting in three (3) or fewer parcels and situated in a locality where conditions are well defined and no new roads or other public infrastructure is needed, the county may waive a portion of the platting requirements. However, a plat shall be filed in accordance with Chapter 505 of the Minnesota Statutes unless specifically exempted by Section 5.6 of this Ordinance.

5.2 The following information must be submitted:

(1) A preliminary plat showing the following:

A. Topographic data at two (2) foot contour intervals. Flood plain information may be required if deemed necessary by the Zoning Administrator.

B. Buildable area on the lots.

C. Driveway access points.

(2) Drainage, grading, and erosion control plans.

- (3) Wetland delineation report and map.
  - (4) Soil testing for the installation of an on-site sewage disposal system.
  - (5) A final plat prepared in accordance with Minnesota Statute Chapter 505 showing the original parcel, platted lots, and lands to be dedicated.
- 5.3 Prior to approval of a minor subdivision, the township and/or county reserves the right to require the dedication of streets, utility and drainage easements, or public park land or cash in lieu of land.
- 5.4 All wetland areas and DNR protected waters shall be protected with a drainage easement up to the 100-year flood elevation or the wetland boundary, whichever is more restrictive.
- 5.5 All minor subdivisions shall be referred to the Washington County Plat Commission for review. At least 14 days prior to the scheduled Plat Commission meeting, 10 copies of both the preliminary plat and the final plat shall be submitted. The Plat Commission shall review and take action on both preliminary and final plats at their scheduled meeting.
- 5.6 Exceptions to platting requirement. The following are not required to be platted and may be described by a metes and bounds description:
- (1) Any subdivision of land in which all parcels involved are greater than 20 acres in size with at least 500 feet of frontage on a public road.
  - (2) Property line adjustments where no new buildable parcel is being created. Although exempt from platting, a Certificate of Survey shall be submitted for all property line adjustments. The Certificate of Survey shall show the original property lines together with the adjusted property lines. The area in acres or square feet shall be shown for the portion of the parcels lying between the original and adjusted property lines. The Zoning Administrator may require parcels to be combined for tax purposes. The Zoning Administrator may require additional information or survey data be submitted as conditions warrant. Certificates of Survey are subject to review and acceptance by the County Surveyor's Office.
  - (3) If any lot in the subdivision is greater than 20 acres in size, the 20 acre parcel does not need to be platted or a wetland delineation completed for that portion.
- 5.7 All requirements of Section 8, 9, and 10 of this chapter must be met where applicable. The following must also be completed:
- (1) A development agreement must be entered into specifying the number of density units allocated among the parcels (refer to Chapter 3 of the Washington County Zoning Ordinance) and approved by the County Board.
  - (2) If the property abuts a county road or state highway, the road authority's approval of any proposed access locations is required. Written comments from the agency or an approved access permit for the proposed use will be considered proof on concurrence. Approval of access locations on county routes may be given at the Plat Commission review. Access locations, whether permitted or not, from previous uses of the property, are not automatically perpetuated.
- 5.8 The plat shall be reviewed by the Washington County Plat Commission per Chapter 505 of the Minnesota Statutes, and be subject to review and approval by the County Surveyor's Office.

July 22, 2008

- 5.9 Final plat shall be presented to the County Recorder/Registrar of Titles for recording within 120 days of Plat Commission approval. Plat Commission approval is null and void after 120 days.

Commissioner Kriesel seconded the motion and it was adopted unanimously.

**Change Orders #2 through #9 with Sowles Company**

Commissioner Peterson moved to approve the following Changer Orders with Sowels Company, the Campus 2025 improvements steel erection contractor: Change Order #2, \$5,002, design revisions to temporary erection beams; Change Order #3, credit \$20,345, credit for delay costs to precast contractor; Change Order #4, \$42,116.95, extra crane, overtime, and fabrication for delayed/incorrect steel delivery; Change Order #5, \$18,762.44, 200 ton crane for steel not correctly spliced, providing steel, and extra steel tracking work; Change Order #6, \$30,811.17, extra yarding, receiving, and sorting of steel from inaccurate and out of sequence deliveries; Change Order #7, \$20,834.22, fabricate steel not provided by Steel Supplier; Changer Order #8, \$19,050.52, field changes needed to tie into existing LEC roof; and, Change Order # 9, \$38,741.51, field changes needed to complete fabrication. Commissioner Stafford seconded the motion and it was adopted unanimously.

**SHERIFF'S OFFICE**

Sheriff Bill Hutton reviewed the proposed Joint Powers Agreement with the City of St. Paul to provide law enforcement assistance during the 2008 Republican National Convention to be held September 1 through September 4, 2008. This Joint Powers Agreement will allow Washington County to send personnel to assist the St. Paul Police Department in security. The county will be reimbursed from the City of St. Paul.

Commissioner Kriesel moved to approve the Joint Powers Agreement with the City of St. Paul to provide law enforcement assistance during the 2008 Republican National Convention. Commissioner Peterson seconded the motion and it was adopted unanimously.

**GENERAL ADMINISTRATION**

Jim Schug, County Administrator, reminded the Board that next Tuesday is the 5<sup>th</sup> Tuesday of the month so there will not be a County Board meeting. He also mentioned that the Washington County Fair is scheduled for July 30 through August 3 and that Washington County will have an exhibit in Building A, the Sheriff's Office will have a display and the Minnesota Extension and Master Gardener are active in the county fair.



July 22, 2008

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the Transportation Advisory Board (TAB) meeting she attended last week. She stated that for the last two years she has walked around with the 1989 Metropolitan Bridge Report that indicated the Stillwater Bridge, the Hastings Bridge, the Lafayette Bridge, and the Cayuga Bridge all needed to be replaced; and now all of those bridges are in the 2020 plan for MN/DOT. She is concerned that there was no mention of the high speed rail. MN/DOT assured the TAB that there will be another chapter addressing passenger and freight rail. Yesterday she attended a luncheon for Carol Lovro who is retiring from the Association of Minnesota Counties. She asked that a letter be drafted from the Board thanking her for her years of work in transportation for the State of Minnesota and Washington County.

Commissioner Pulkrabek reported on the National Association of Counties conference he attended last week in Kansas City. The best seminar he attended was the ethanol seminar. It was interesting to hear varying opinions on fuel prices, food prices and cause and effect. He did go to Harry Truman's museum. He knew that President Truman was a county commissioner at one point, and on his tombstone it lists all of the elections he won and lost. The only election he ever lost was as a county commissioner, but he was elected to the next term and served several years after that defeat.

Commissioner Kriesel reported on the tour of the Cottage Grove Armory that was hosted by Colonel John Morris. He mentioned last week that he was a Major and wanted to correct that. They met with Colonel Morris and his soldiers on a troop reintegration program and what partnerships the county could work with them on as far as coordinating services to families and soldiers. On Sunday he met with neighbors of the Manning Avenue project to discuss their concerns about traffic, but for the most part they were pleased with how the county is proceeding on that project. He encouraged everyone to attend the Lumberjack Days in Stillwater this week.

Commissioner Stafford noted the key element to the meeting with Colonel Morris in Cottage Grove was the role that the county could play in helping them connect with other counties in the State for services for returning service people. Commissioner Stafford mentioned that Woodbury Mayor Hargis has just been diagnosed with cancer and will have surgery in early August. He had an early diagnosis and has handled it very well. It looks like he will be okay and Commissioner Stafford wished him the best.

Commissioner Hegberg reported on the National Association of Counties conference and seminars he attended including ethanol, global warming, discussion on President Lincoln, and foster care.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.



July 22, 2008

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:20 a.m.

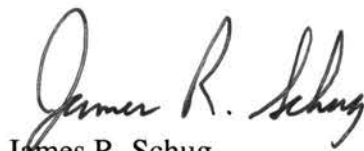
**BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works to provide an update on the draft Counties Transit Investment Board and the interim transit investment framework. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford and Kriesel. Also present were Jim Schug, Ann Pung-Terwedo, Don Theisen, Ted Schoenecker, Joe Lux, Mike Rogers, Harley Will, Wayne Sandberg, Dennis O'Donnell, Dan Papin, and Jane Harper.

**BOARD WORKSHOP WITH PUBLIC WORKS**

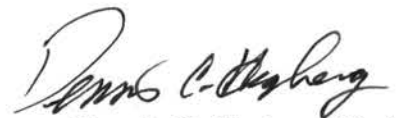
The Board met in workshop session with the Department of Public Works to discuss the Housing and Land Use Sections of the Comprehensive Plan Update 2030. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford and Kriesel. Also present were Jim Schug, Molly O'Rourke, Barbara Dacy, Ann Pung-Terwedo, Don Theisen, Ted Schoenecker, Joe Lux, Harley Will, Wayne Sandberg, Dennis O'Donnell, Dan Papin, Josh Beck, Amanda Strommer, and Jane Harper.

Attest:



James R. Schug

County Administrator



Dennis C. Hegberg, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 5, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Carol Peterson, Property Records and Taxpayer Services; Wayne Sandberg, Deputy Public Works Director; Cory Slagle, Transportation Manager; Ted Schoenecker, Transportation Manager; Mike Rogers, Senior Planner; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Cathy Ellis, Community Services Supervisor; Sheriff Bill Hutton; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the July 15, 2008 Board meeting minutes.
2. Approval to appoint Laura Stevenson, Forest Lake, to the Family Homeless Prevention and Assistance Program Citizen Advisory Committee representing District 1, to a first term expiring June 30, 2010.
3. Approval of a new detoxification fee schedule for Community Services effective August 1, 2008.
4. Approval of Amendment No. 14 to the contract with the Greater Metropolitan Housing Corporation of the Twin Cities to provide additional Community Development Block Grant funds to the Washington County Owner-Occupied Rehabilitation Program.
5. Approval of Amendment No. 1 to the 2008 contract with Human Services, Inc.
6. Approval of the 2008-2009 contract with Capstone Services, LLC to provide home and community-based services for persons on medical assistance "waivers".

August 5, 2008

7. Approval of the Joint Powers Agreement between Washington County Elections and the City of Woodbury to provide election administration services.

The foregoing Consent Calendar was adopted unanimously.

## **PROPERTY RECORDS AND TAXPAYER SERVICES**

### **Increase to Assessment Fee Schedule**

Commissioner Kriesel moved to approve a 4% increase in the Assessment Fee Schedule for 2009. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

### **Establishment of an Absentee Ballot Board**

Commissioner Peterson moved to adopt **Resolution No. 2008-097** as follows:

Resolution Authorizing Washington County Elections to Establish an  
Absentee Ballot Board to Accept and Reject Absentee Ballots for  
Elections held within Washington County

WHEREAS, Minnesota Statute 203B.13 Absentee Ballot Boards, authorizes the Washington County Board to establish an absentee ballot board by resolution; and

WHEREAS, the absentee ballot board shall consist of a sufficient number of election judges as provided in Minnesota Stat. Sections 204B.19 to 204B.22; and

WHEREAS, the duties of the absentee ballot board are set forth in Section 203B.13 subd. 2; and

WHEREAS, Section 203B.13 subd. 3 allows each member of the absentee ballot board to be paid reasonable compensation for services rendered during each election; and

WHEREAS, election judges performing this acceptance and rejection function can be trained specifically on this task and allows for greater consistency in the acceptance and rejection process.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of Washington County hereby establishes an absentee ballot board to perform the duties set forth in Minnesota Statute Section 203B.13 subd.2 for elections held within Washington County; and

BE IT FURTHER RESOLVED that Washington County Department of Property Records and Taxpayer Services is hereby delegated the authority to appoint members to the absentee ballot board by appointing a sufficient

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number of election judges appointed under Sections 204B.19 to 204B.22 and to pay each member reasonable compensation for services rendered during each election.

BE IT FURTHER RESOLVED that the Washington County Department of Property Records and Taxpayer Services shall appoint an absentee ballot board pursuant to this resolution each even-year election beginning with the 2008 election.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

**PUBLIC WORKS**

**Radio Drive Road Construction Change Order #6**

Commissioner Stafford moved to approve Change Order #6 to the Radio Drive road construction project contract with CS McCrossan for additional bituminous milling. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Peterson asked when Radio Drive south would be going to four lanes. Cory Slagle, Transportation Manager, stated it is in the Capital Improvement Program for 2013, 2014, or 2015. There is no federal funding on that section of pavement.

Commissioner Peterson feels that there will be greater usage of that road with the new high school being built and Harvest Drive coming out to CR 13. She asked if school safety funds were available. Mr. Slagle stated they have been pursuing federal funding on this and they will look for as many alternatives as they can for funding sources. Currently, there are not high volumes on this section of roadway south of Bailey and that hurts the county in the federal funding application. There are also not a lot of crashes which is another criteria they look at in federal funding.

**Reconstruction of CSAH 25 and CSAH 16 Bid Award**

Bids were received for reconstruction of County State Aid Highway (CSAH) 25 and CSAH 16 as follows:

<u>Bidder</u>	<u>Total</u>
Danner, Inc.	\$12,647,701.32
Carl Bolander & Sons Co.	\$12,965,000.00
Palda & Sons, Inc.	\$13,159,834.16
Eureka Construction, Inc.	\$13,280,440.58
Frattalone Companies, Inc.	\$13,435,367.02
Forest Lake Contracting Inc.	\$13,762,301.15

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Commissioner Stafford moved to adopt **Resolution No. 2008-098** as follows:

Bid Award for CSAH 25 and CSAH 16 Reconstruction to  
Danner, Inc.

WHEREAS, in order to complete road reconstruction, Ramsey County solicited bids for this project; and

WHEREAS, bids were opened by Ramsey County on July 10, 2008 with Danner, Inc. being the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that Washington County concurs in the bid award by Ramsey County to Danner, Inc. for \$12,647,701.32.

Commissioner Peterson seconded the motion and it was adopted unanimously.

## **GENERAL ADMINISTRATION**

### **Proposed Metro Transit Fare Increases**

Commissioner Hegberg moved to adopt **Resolution No. 2008-099** as follows:

Resolution in Support of the Metro Transit Fare Increase

WHEREAS, in an era of high gas prices and increasing congestion, Washington County residents are increasingly turning to transit as an alternative; and

WHEREAS, Metro Transit, the largest transit provider in the region, saw its ridership increase 4.7% from 2006 to 2007 resulting in 77 million rides being given; and

WHEREAS, Metro Transit ridership is up 8.6% through the first five months of 2008 in part due to high fuel prices; and

WHEREAS, since 2005 the average cost of a gallon of gas has increased by \$1.41 or 61%; and

WHEREAS, Metro Transit has also seen its fuel costs more than double since 2005; and

WHEREAS, Metro Transit has a projected shortfall of \$15 million 2009; and

WHEREAS, Metro Transit has proposed a \$.25 fare increase to make up some of this shortfall; and

WHEREAS, this fare increase will bring system wide farebox recovery closer to their historical average of 30%; and

WHEREAS, a fare increase is preferable to cutting transit service.

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NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners supports a \$.25 increase in transit fares in 2008, and up to an additional \$.50 in 2009; and

BE IT FURTHER RESOLVED, that the Board supports future increases that are necessary to maintain the historical farebox recovery average of 30%.

Commissioner Peterson seconded the motion and it was adopted unanimously.

### **Resolution of Appreciation**

Commissioner Kriesel moved to adopt **Resolution No. 2008-100** as follows:

Resolution of Appreciation of Derek Olson  
for his Exceptional Accomplishments as a  
Teacher at Afton-Lakeland Elementary School

WHEREAS, since joining the faculty at Afton-Lakeland Elementary School in the Stillwater Area School District in 2000, Derek Olson has provided his 6<sup>th</sup> grade students an outstanding education and academic experience that has included a focus on engaging, hands-on learning; individual student growth; and a continued drive to refine his curriculum; and

WHEREAS, throughout his career, Olson has continued to go out of his way to listen to his students, engage them, challenge them, and encourage them to pay attention to their personal progress rather than comparing themselves to others; and

WHEREAS, as an example, Olson, and the team of teachers with whom he works, has had each student write a letter to themselves at the end of their 6<sup>th</sup> grade year that he sends to them upon their high school graduation to remind them of where they have been, how they have grown, and that they are valued; and

WHEREAS, Olson's powerful commitment and dedication to his profession and his community has resulted in a significant impact on the lives of many of his students in positive and meaningful ways; and

WHEREAS, Olson was awarded the Minnesota Education Association's highest honor as Teacher of the Year on July 22, 2008, for his leadership, dedication, and passion for teaching children; and

WHEREAS, as the state's Teacher of the Year, Olson will serve as spokesperson for approximately 70,000 teachers in Minnesota and will be the state's nominee for the 2009 National Teacher of the Year.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby expresses its deep appreciation to Derek Olson for his exemplary work as a teacher, mentor, and role model to the students of the Stillwater Area School District.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners wishes to acknowledge and express its appreciation for the powerful contributions that Derek Olson has made to this community, both now and for its future.



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Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **EXECUTIVE (CLOSED) SESSION WITH HUMAN RESOURCES**

Commissioner Peterson moved to go into Executive Session with Human Resources to discuss negotiation strategy for 2009 health insurance. Commissioner Stafford seconded the motion and it was adopted unanimously; the time being 9:50 a.m. Present for the Executive Session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Kay McAloney, Frank Madden, Vicki DeFord, and Patricia Raddatz.

The Board reconvened at 10:15 a.m.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the Association of Minnesota Counties Policy Committee meeting held last Thursday and Friday. She has handouts on the breakdown of the federal fuel tax. She also has additional information on transportation rural road safety projects, and a Minnesota Department of Transportation (MN/DOT) policy and responsibility for the control of vegetation and mowing. Yesterday she met with Senator Sieben's Office, Ramsey County, and MN/DOT staff to discuss highspeed rail. Tonight is National Night Out and Commissioner Peterson encouraged everyone to participate and get to know their neighbors. She reported that Don Drigans was one of the outstanding senior citizens from Washington County. He has served as the county's representative on the Veteran's Rest Camp and continues to serve on that Board as a Disabled Veteran's representative. On August 20 through 22 AMC is having a Leadership Development Summit in Rochester which will look at a strategic outreach plan to communicate with the legislature and public about unfunded mandates and maintenance of effort. She encouraged everyone to go.

Commissioner Hegberg reported on the Association of Minnesota Counties Policy Committee meetings held last week. He attended a session about Metro Family Alliance which discussed targeted case management and trying to get funding throughout the state on that issue. The environment committee discussed a proposal that would ask for an additional tax on real estate for watershed basins. Their legislation will request \$1 million for each basin and there were eight or nine basins. He spoke against that because he does not feel that another \$1 million should be put on the real estate taxes and should be the responsibility of the Board of Soil and Resources.

Commissioner Hegberg also reported on the Counties Transit Improvement Board meeting that was held. They discussed definitions of the transitway. Discussion will be brought back to the County Board. Because Washington County does not have any rail or transitways, he has asked to change that definition and have a Board resolution asking that they consider the county as a special circumstance. Metropolitan

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Council reported on transitways and their 2030 plan. It was mostly toward the west part of the metropolitan area. Washington County's growth areas are Cottage Grove, the I-94 corridor, Hugo and Forest Lake. Washington County has always tried to maintain a large lot area so the development could be planned and it waited until the infrastructure was there. The west side of the Twin Cities has built as fast as it can on small unsewered lots. Now the west side has the numbers for the transit and Washington County doesn't, but is now doing the development. He asked that a letter be sent to the Metropolitan Council indicating that now that Washington County is doing the development, it has the sewer in place and is doing what the Sustainable Communities goals of the Met Council were back 10 or 15 years ago, Washington County should have some consideration of the development that is taking place and the transitways should be considered because of that conscientious effort on Washington County's part.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:30 a.m.

#### **BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works to discuss the advancement of the I-94 Corridor. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Wayne Sandberg, Ted Schoenecker, Mike Rogers, Ann Pung-Terwedo, Clint Gridley, City of Woodbury, Greg Watson, Woodbury Chamber of Commerce, State Representative Julie Bunn, State Senator Kathy Saltzman, Mayor Dean Johnston, City of Lake Elmo, and Mary Hauser.

#### **BOARD WORKSHOP WITH PUBLIC WORKS**

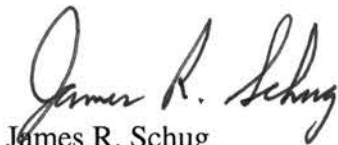
The Board met in workshop session with the Department of Public Works to discuss the Parks and Open Space and Natural Resource sections of the Comprehensive Plan Update 2030. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Jane Harper, Wayne Sandberg, Ted Schoenecker, Mike Rogers, Peter Mott, Joe Lux, Ann Pung-Terwedo, Dennis O'Donnell, Josh Beck, Amanda Strommer, Sue Hedlund, and Judy Hunter.

August 5, 2008

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

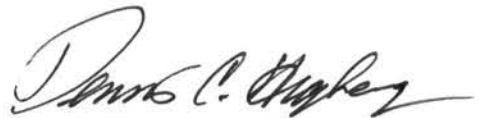
The Board met in workshop session with the Office of Administration for a status report on the Land and Water Legacy Program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Ann Pung-Terwedo, Dennis O'Donnell, John Elholm, Jay Riggs, Randy Ferrin, and Mary Hauser.

Attest:



James R. Schug

County Administrator



Dennis C. Hegberg, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 12, 2008**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Mike Rogers, Senior Planner; John Elholm, Parks Director; Peter Mott, Public Works Assistant Manager; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Tom Adkins, Community Corrections Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Sheriff Bill Hutton; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; and Dave Brierley, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Mike Rogers, Senior Planner; John Elholm, Parks Director; Peter Mott, Public Works Assistant Manager; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Tom Adkins, Community Corrections Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Sheriff Bill Hutton; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; and Dave Brierley, Public Information Coordinator.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

August 12, 2008

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the July 22, and August 5, 2008 Board meeting minutes.
2. Approval to revise Human Resources Policy #5008 Respectful Workplace Policy.
3. Approval of one regular full-time Management Analyst II position for the Department of Administration.
4. Approval of Post Employment Health Care Savings Plan for the Confidential Supervisors.
5. Adoption of **Resolution No. 2008-101** as follows:

Final Payment for 2008 Road Maintenance Crack Filling  
to American Pavement Solutions, Inc.

WHEREAS, the Washington County Board of Commissioners on April 15, 2008 approved a bid award to American Pavement Solutions, Inc. for provision of product, labor and equipment to install crack filling material on various county roads; and

WHEREAS, American Pavement Solutions, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that American Pavement Solutions, Inc. be paid in full for the said contact work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

6. Approval of contract with Ramsey County for boarding inmates during the Republican National Convention to make space in the Ramsey County Jail for any arrests made in conjunction with the convention.

The foregoing Consent Calendar was adopted unanimously.

**PUBLIC WORKS**

Jon Oyanagi, Parks Director of Brooklyn Park, and representing the Minnesota Recreation and Park Association, presented the Board Chair with a 2007 Award of Excellence for the partnership involved in developing Phase I of the Big Marine Park Reserve.



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**COMMUNITY SERVICES**

John Nalezny, Community Services Supervisor, presented a brief overview of the services available for older youth transitioning to adulthood from foster care and ongoing child protection services. Currently there are 58 youth between the ages of 14-18 who are in out of home placement; of those, 34 are between the ages of 16-17. There are 12 between the ages of 18-21 who will continue in foster care or other supported living arrangements. The department provides help in the following areas: employment; transportation; money management; social/recreation; housing; health care/medical; and education/vocational training. Each youth is given a resource card with emergency numbers and web sites to contact for help.

**GENERAL ADMINISTRATION**

Jim Schug, County Administrator, provided updates in the following areas: Minnesota Counties Insurance Trust has notified the county that it will receive a dividend check in the amount of \$373,810 in November which will be placed in the Other Post Employment Benefits fund; the Minnesota Inter-County Association asked whether member counties would be interested in hosting a candidate forum this fall, the Board indicated they would be interested in hosting a forum; and, the Association of Minnesota Counties is initiating a public information strategy to help communicate issues that counties are facing in terms of unfunded mandates and is asking for a contact person from each county to help coordinate getting that message out to the local media and general community.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported that the Center for Transportation Studies at the University of Minnesota has a newsletter which featured Transportation Manager Ted Schoenecker and Jennifer Levitt, City of Cottage Grove who were panelists that lead a group discussion on roundabouts and the problems in dealing with the public. She reported on a Transportation Alliance task force on the federal reauthorization bill. She encouraged other commissioners to participate in this process. The next meetings will be held on August 13 and 21.

Commissioner Pulkrabek announced there will be a Finance Committee meeting following the workshops this afternoon.

Commissioner Kriesel reported on the Metro Energy Policy Coalition which discussed carbon credits, alternative energy, and fuel resources. They discussed whether manufacturing ethanol isn't more detrimental to the environment.



August 12, 2008

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

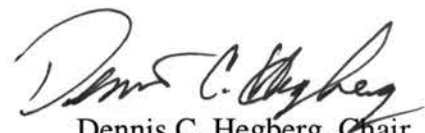
There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 10:25 a.m.

**BOARD WORKSHOP WITH THE MENTAL HEALTH ADVISORY COUNCIL**

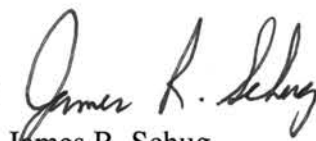
The Board met in workshop session with Community Services and the Mental Health Advisory Council. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Daniel Parnell, Cindy Rupp, Rick Backman, Tom Adkins, Mark Kuppe, Sue Hedlund, Gloria Knobloch, former member of the Mental Health Advisory Council, and Local Mental Health Advisory Council Members: Rob Rafferty, Bruce Eisenmenger, Kristi Hoff, Jeffrey Treague, and Anja Kuehne-Welsh.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss the proposed 2009 annual budget, the Administrator's recommendations, and Property Records and Taxpayer Services recommended budget. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Kay McAloney, Vicki DeFord, Tom Adkins, Don Theisen, Kevin Corbid, Sheriff Bill Hutton, Dan Papin, Lowell Johnson, Carol Peterson, Pat Conley, John Elholm, Jane Harper, and Sue Hedlund.

  
Dennis C. Hegberg, Chair  
County Board

Attest:

  
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 19, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Harley Will, Accounting and Finance Director; Kathy Trombly-Ferrin, Accounting and Finance Supervisor; Tom Westling, Accounting and Finance, Principal Accountant; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Don Theisen, Public Works Director; Ted Schoenecker, Transportation Manager; John Elholm, Parks Director; Mike Polehna, Parks Manager; Keith Potter, Facilities Manager; Nancy Brase, Administrative Services Manager; Melinda Kirk, Budget/Financial Analyst; Amanda Hollis, Management Analyst I; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Program Manager; Mjyke Nelson, Information Services Director; Tom Adkins, Community Corrections Director; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of contract with John Kaul, d.b.a., Capitol Gains, for legislative liaison services.
2. Adoption of **Resolution No. 2008-102** as follows:

Resolution of Congratulations  
 Baytown Township, Minnesota  
 on its Sesquicentennial Celebration

WHEREAS, Baytown Township was founded in May 1858 and is celebrating its sesquicentennial during the same year that Minnesota gained statehood and became the 32<sup>nd</sup> state in the United States of America; and

August 19, 2008

WHEREAS, Baytown Township's citizens have consistently demonstrated their civic pride, held on to their independence, preserved their rural character, planned for the future, and offered a strong willingness to undertake action by citizen volunteers to accomplish projects for the betterment of the township; and

WHEREAS, Township officials invited citizens and friends to attend a fun-filled celebration organized by the Baytown Neighbors community group with many activities on Sunday, August 17, 2008, at the Baytown Community Center to observe the township's 150 years as a community in Washington County.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners recognizes the exceptional community-based qualities of the local government and citizens of Baytown Township; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby congratulates the Baytown Township Board of Supervisors, township staff, and citizens on the celebration of the sesquicentennial of Baytown Township during 2008.

3. Approval to accept grant funds from the Department of Human Services to assist in operating the Washington County Child Protection Citizen Review Panel.
4. Approval of a recycling grant agreement with the City of Cottage Grove for distribution of curbside recycling funds, and authorize the Board Chair and County Administrator to execute the contract.

The foregoing Consent Calendar was adopted unanimously.

### **ACCOUNTING AND FINANCE**

Harley Will, Accounting and Finance Director, presented the 2007 Comprehensive Annual Financial Report.

### **PUBLIC HEALTH AND ENVIRONMENT**

#### **Comments on 3M Woodbury Disposal Site Proposed Cleanup Plan for PFC's**

Amanda Strommer, Program Manager, reviewed comments to the Minnesota Pollution Control Agency regarding the 3M Woodbury Disposal Site Proposed Cleanup Plan for Perfluorochemicals.

Commissioner Peterson moved to approve the comments to the Minnesota Pollution Control Agency (MPCA) regarding the 3M Woodbury Disposal Site proposed cleanup plan for perfluorochemicals and authorized the Board Chair to sign a letter including those comments to the MPCA. Commissioner Stafford seconded the motion and it was adopted unanimously.

August 19, 2008

**Right of Entry Agreement with 3M Company**

Commissioner Pulkrabek moved to adopt **Resolution No. 2008-103** as follows:

Right of Entry Agreement with 3M Company

WHEREAS, the Minnesota Pollution Control Agency has requested 3M Company conduct groundwater testing from the Jordan aquifer in the Whistling Valley area of Lake Elmo for perfluorochemicals testing; and

WHEREAS, 3M has proposed to install the monitoring well in the Lake Elmo Park Reserve; and

WHEREAS, 3M has met with Parks Staff and determined a mutually agreeable location in the park to meet the MPCA request; and

NOW, THEREFORE BE IT RESOLVED, that the Right of Entry Agreement between the county and 3M Company be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all agreement conditions and approval as to form by the Washington County Attorney's office.

Commissioner Stafford seconded the motion and it was adopted unanimously.

**GENERAL ADMINISTRATION****Metro Conservation Corridors Program Funds for Land Protection Activities**

Commissioner Peterson moved to adopt **Resolution No. 2008-104** authorizing the county to be included in the Metro Conservation Corridors Program application to the Legislative Citizen Commission on Minnesota Resources for land protection projects and, if appropriate, to submit to the Legislative Citizen Commission on Minnesota Resources, a separate request for matching funds for the county's Land and Water Legacy Program Projects.

**Resolution No. 2008-104**

Application to Legislative Citizen Commission on Minnesota Resources  
for Grant Funds to Use as Matching Funds to Acquire Interests in  
Property through the Washington County Land and Water Legacy Program

WHEREAS, on December 18, 2007, the County Board authorized staff to begin valuations and negotiations on the Land and Water Legacy Program projects, and to search for opportunities to leverage the county funds through outside funding sources; and

August 19, 2008

WHEREAS, the Land and Water Legacy Program projects meet the criteria of the Metro Conservation Corridors partnership, including being high quality habitat located within the Metro Conservation Corridors, high priority areas for public and private protection efforts; and

WHEREAS, the Legislative Citizen Commission on Minnesota Resources has asked Metro Conservation Corridors partnership to submit a proposal for its consideration for funding in 2009.

NOW, THEREFORE, BE IT RESOLVED, that Washington County supports the grant request of the Metro Conservation Corridors that includes matching funds for Washington County to purchase conservation easements on high priority lands along the St. Croix River through the Washington County Land and Water Legacy Program.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

#### **Performance Measurement Indicator Report**

Amanda Hollis, Management Analyst I, presented an overview of the 2007 Annual Performance Measurement Report. The report this year is broken out by county goals rather than departments. They believe this report will be more user friendly for citizens and policy makers. Also, they feel that it will help the organization focus on performance measurement as an organization instead of just by department. The county's goals were reviewed and consolidated from 11 to 4 goals. The updated county goals are: To promote the health, safety, and quality of life of citizens; to provide accessible, high-quality services in a timely and respectful manner; to address today's needs while proactively planning for the future; and to maintain public trust through responsible use of public resources, accountability, and openness of government.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the Transportation Advisory Board (TAB) programming committee meeting she attended last week. They discussed the 2030 Transit Plan which has a lack of projects in the east metro and very little mention of high speed rail. She believes it should be this Board's mission to raise the importance of the I-94 corridor and the amount of freight that moves along that corridor, the growth of the corridor, and the need to examine and develop transit opportunities for the I-94 corridor. She stated at the Programming Committee that the Metropolitan Council should not only be an advocate for its inter-community development, but it should be more involved in promoting our region and its connectivity to other regions such as the high speed rail, the Midwest Rail Compact, and our relationship to Chicago, St. Louis and the other members of the compact. This Board should develop strong resolutions and send them off to Metropolitan Council for their 2030 plan, as well as the Minnesota Department of Transportation's 2030 plan.

Commissioner Kriesel reported that he attended the Veteran's cruise last evening sponsored by the St. Croix Boats and Packets Company. On Sunday he attended the Baytown Township Sesquicentennial celebration.



August 19, 2008

Commissioner Stafford reported that this Friday, Saturday and Sunday are Woodbury Days and will be held in Ojibway Park.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

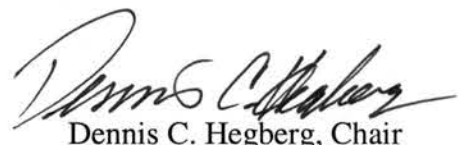
There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:26 a.m.

### **BOARD WORKSHOP WITH OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss the proposed 2009 Budget with the following departments: Public Works, Library, Internal Services (Accounting and Finance, Administration, Human Resources, and Information Technology), and the Washington County Housing and Redevelopment Authority. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Don Theisen, John Elholm, Pat Conley, Kay McAloney, Harley Will, Mjyke Nelson, and Barbara Dacy.

### **BOARD WORKSHOP WITH PUBLIC WORKS**

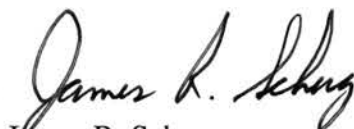
The Board met in workshop session with the Department of Public Works for an update and review of the upcoming Counties Transit Improvement Board meeting to be held on August 20, 2008. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Ted Schoenecker, Mike Rogers, and Harley Will.



Dennis C. Hegberg, Chair

County Board

Attest:



James R. Schug

County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 26, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Carol Peterson, Property Records and Taxpayer Services; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Keith Potter, Facilities Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Harley Will, Director of Accounting and Finance; Mjyke Nelson, Information Technology Director; Barbara Fritsche, Information Technology Supervisor; and Maggi Aitkens, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the August 12, 2008 Board meeting minutes.
2. Approval of the following reappointments to the Workforce Investment Board to terms expiring June 30, 2010: Stacy Kennedy, Large Business; Lou Ella Johnson, Large Business; Brenda Carlson, Small Business; and Jim Finley, Job Services/Veterans.
3. Approval to reappoint John T. Lynch to the Comfort Lake-Forest Lake Watershed District Board of Managers to a three-year term expiring September 22, 2011.
4. Approval of an agreement with TSG Server and Storage for iSeries hardware and software maintenance and support.
5. Approval of comments to the City of Oak Park Heights regarding their Local Water Management Plan and approve comment letter drafted on behalf of the Commissioners to be signed by the Board Chair.

August 26, 2008

6. Approval to award contract to Encompass, Inc. to provide professional engineering services relative to exterior envelope commissioning for the Environmental Center Project and authorize execution of the contract through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action from the County Board.
7. Approval to award contract to Alliant Engineering, Inc. for traffic signal optimization services for CSAH 16 (Valley Creek Road) in Woodbury and authorize execution of the contract through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action from the County Board.

The foregoing Consent Calendar was adopted unanimously.

#### **PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Kriesel moved to appoint Commissioners Pulkrabek and Peterson to the 2008 County Canvass Board for the Primary and General Elections. Commissioner Stafford seconded the motion and it was adopted unanimously.

#### **PUBLIC WORKS**

Commissioner Pulkrabek moved to award a contract to Kimley-Horn and Associates for preliminary design Services for the County State Aid Highway 17 (Lake Elmo Avenue) improvement project in Grant and Lake Elmo and authorize execution of the contract through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board. Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, noted that a couple of weeks ago the County Board agreed to sponsor a legislative candidate forum for the Minnesota Inter-Counties Association (MICA). Possible dates for this forum are Wednesday evening on September 17, September 24, or October 8. He asked the Commissioners to check their calendars and let him know of any conflicts with these dates. Keith Carlson, MICA Executive Director, serves as moderator and asks the different candidates a series of questions relating to county government and legislative initiatives that counties bring forward. The forums usually begin at 5:30 p.m. and run for an hour and one-half to two hours.

Mr. Schug stated that during the last legislative session, a work group was appointed to look at controlled substance laws. They have a variety of representatives from the County Attorney's Association, the Board of Public Defense, three representatives of State Law Enforcement, representatives of the Judicial Council,

August 26, 2008

experts in the field of drug treatment and controlled substance, and others. He reported that Community Corrections Director Tom Adkins was asked to be the representative from Community Corrections.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the 2030 Transportation Plan by Metropolitan Council. The issue she is concerned about is that Washington County respond with a fairly strident letter to the Met Council talking about what is not in the plan. There is nothing in the plan that talks about how this region connects to other regions, such as high-speed rail to Chicago. She feels that is an important issue that should be in this plan. The other thing is the I-94 corridor—it has 84% of the freight traffic coming into the Metropolitan area which far exceeds I-35. The freight traffic accounts for only 10% of the average daily trips on I-94 and yet there is nothing to indicate that we should look at or develop an I-94 corridor. The three park and rides in Woodbury are almost at 100%, if not at 100% of capacity, the new park and ride in Oakdale is well over 50% capacity and it has just opened. It doesn't take into consideration the park and ride in Cottage Grove and it is close to 87%. The new park and ride in Forest Lake has exceeded all expectations. In the 2030 plan there are no new transit routes. She feels Washington County has been a team player with the Council, the county's development has conformed with the MUSA lines, and she thinks the county is not being rewarded for being a team player. Washington County will be putting dollars into the Counties Transit Improvement Board, but development is going on in Sherburne, Wright, and Isanti and they are outside of the Urban Service Area, and yet the preponderance of transportation expansion is in the West Metro. She asked why should the East Metro sales tax subsidize the expansion of the West Metro. I-394 is pretty much the same traffic count as I-94 and 61; the St. Croix River crossing is pretty much the same as I-94 at Rogers; and I-35 at Wyoming is comparable to I-94 in Albertville. There are traffic volumes on I-94 and it is projected to increase by 60,000 more people. At the Transportation Advisory Board meeting last week she did receive agreement from the TAB to include high-speed rail to Chicago as an important item for our region.

The County Board discussed the Counties Transit Improvement Board meeting that was held last week.

Commissioner Stafford reported that at the Woodbury Day Parade this past weekend, the Grand Marshall's were the Orth family.

Commissioner Hegberg reported on the Library Board meeting he attended last week. They are looking at hours because of the increase in demands and also security issues.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

August 26, 2008

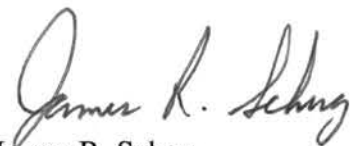
**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 9:52 a.m.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

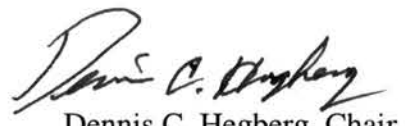
The Board met in workshop session with the Departments of Community Services and Public Health and Environment to review their proposed 2009 budgets. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Dan Papin, Lowell Johnson, Harley Will, Tom Adkins, Sheriff Bill Hutton, Kevin Corbid, Sue Hedlund, Jeff Travis, Amanda Strommer, Cindy Rupp, Michelle Kemper, Connie Waldera, Jean Streetar, Maureen Trost, Jessica Quaderer, Twyla Pennel, Judy Hunter, Nancy Hegland, Myron Tank, Ann Church, Dave Moen, Patricia Morreim and numerous 4H youth participants.

Attest:



James R. Schug

County Administrator

  
Dennis C. Hegberg, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**SEPTEMBER 2, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; John Elholm, Parks Director; Keith Potter, Facilities Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Debra Paige, Emergency Services Manager; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Tom Adkins, Community Corrections Director; Harley Will, Director of Accounting and Finance; and Maggi Aitkens, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval to revise Personnel Rules and Regulations Section 19, Reimbursement of Travel and Related Expenses, and Human Resources Policy #5032 Meal, Mileage, and Other Authorized Expense Reimbursement.
2. Approval to enter into an agreement with the Minnesota Department of Public Safety, Division of Homeland and Emergency Management, to receive funding through the Emergency Management Performance Grant Program.
3. Approval to enter into an agreement with Maren Marks, an independent contracted wellness program staff, for on-site county employee wellness activities for an annual fee of \$1 per agreed upon space within the Government Center and the South Service Center in Cottage Grove.
4. Bids were received for replacing a portion of the roof at the north Public Works building as follows:



September 2, 2008

McPhillips Brothers Roofing	\$76,000.00
Nieman Roofing, Inc.	\$92,500.00

Adoption of **Resolution No. 2008-105** as follows:

Bid Award for Roof Replacement at the North Public  
Works Building to McPhillips Brothers Roofing

WHEREAS, in order to complete the portion of the roof that has deteriorated over the engineering wing of the north Public Works building, the county solicited bids for this project; and

WHEREAS, bids were opened on August 12, 2008, with McPhillips Brothers Roofing, a qualified and responsible contractor, providing the lowest bid; and

NOW, THEREFORE BE IT RESOLVED, that the bid of McPhillips Brothers Roofing be accepted and the county enter into a contract with McPhillips Brothers Roofing under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and McPhillips Brothers Roofing be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

5. Adoption of **Resolution No. 2008-106** as follows:

Authorization for the Washington County Sheriff's Office to Enter into a  
Grant Agreement with the State of Minnesota, Acting Through its Commissioner  
of Public Safety, Office of Traffic Safety, for the 2009 Safe and Sober  
with Communities and Safe and Sober Impaired Driving with Communities Grant

BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the Washington County Sheriff's Office to enter into a grant agreement with the State of Minnesota, acting through its Commissioner of Public Safety, Office of Traffic Safety for the project entitled: Safe and Sober with Communities and Safe and Sober Impaired Driving with Communities.

BE IT FURTHER RESOLVED, that the Sheriff William M. Hutton is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted unanimously.

### COMMUNITY CORRECTIONS

Commissioner Peterson moved to adopt **Resolution No. 2008-107** as follows:

September 2, 2008

### Thirty Years of Community Corrections in Washington County

WHEREAS, it was the intent of Minnesota Community Corrections Act, Minnesota Statute Chapter 401, to more effectively protect society and to promote efficiency and economy in the delivery of correctional services; and

WHEREAS, grants to counties were intended to promote the development, implementation, and operation of community based corrections programs; and

WHEREAS, Washington County joined the Minnesota Community Corrections Act on July 1, 1978; and

WHEREAS, Washington County has developed a wide range of programs and services to provide alternatives to incarceration for offenders who can safely remain in the community; and

WHEREAS, these programs provide a cost effective alternative for appropriate offenders to more expensive forms of incarceration; and

WHEREAS, these services promote positive changes in offenders so that they can return to being law abiding citizens; and

WHEREAS, Washington County probation officers have served the citizens of the county over the past 30 years by remaining true to the goals of the Act and protecting the public.

NOW THEREFORE BE IT RESOLVED, the Washington County Board of Commissioners does hereby recognize thirty years of Community Corrections services to the citizens of Washington County.

Commissioner Pulkrabek seconded by motion and it was adopted unanimously.

### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, noted that next Tuesday's meeting will be an evening meeting starting at 5:00 p.m. Prior to that, there will be an open house for the public to ask questions of staff regarding the proposed 2009 budget. Because September 9 is an election day, the Board will need to adjourn by 6:00 p.m.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson asked for a moment of silence for Robert Lockyear, former Planning Director, who passed away on August 29, 2008.

Commissioner Peterson reported that she met with Commissioner McDonough prior to the Red Rock Corridor meeting and stated she feels they are reaching some sort of a compromise. Commissioner McDonough and Commissioner McLaughlin would like to meet with Commissioner Hegberg and herself sometime before the next Counties Transit Improvement Board meeting. On Monday, September 8 they will be holding their first Grant Evaluation and Ranking System Committee (GEARS) meeting.

September 2, 2008

Commissioner Peterson met with the Sue Kainz, Minnesota FoodShare Coordinator, and they discussed the increase in use of food shelves and the difficulty they are having throughout Minnesota and in particular Washington County. She feels it is important for everyone to contribute to the food shelves because there are many citizens who have not used the food shelf in the past and find themselves in circumstances where they now need to use it.

Commissioner Peterson announced that next week there will be a farewell to Blackies, a restaurant in Oakdale that will be torn down. This restaurant was where the Jaycees and Mrs. Jaycees met. This restaurant, under different names, has been around for many years.

Commissioner Pulkrabek reported that the event at Blackies will be held on Monday, September 8 at 4:00 p.m.

Commissioner Kriesel passed along his condolences to Pat Raddatz on the loss of her Father, Judy Steltzner on the loss of her husband Lars Steltzner, and to the family of Colonel Ron Deppa who passed away last week and was instrumental in helping the Historic Courthouse obtain the Civil War era cannon.

Commissioner Kriesel reported that he had the pleasure of meeting with one of the Secret Service agents on the security detail at the Republican Convention. The Agent was impressed with the law enforcement in Minnesota, their restraint and professionalism.

Commissioner Stafford asked wouldn't it be nice to have in red letters along the bottom of every annual property tax statement the percent of the city, county, and school district taxes that were the direct result of State mandates? He is sure that will never happen due to State restrictions.

Commissioner Hegberg mentioned that one of the concerns of the Minnesota Counties Insurance Trust is that in Minnesota there is a six year time limit for a person to file a lawsuit if they feel their constitutional rights have been violated; which may be the case in the arrests made during the Republican Convention demonstrations yesterday. He suggested that the County Attorney look into changing state law to reduce that time period. He feels that six years to bring a lawsuit against the State is too long, the witnesses are gone, the situation is different, and it shouldn't take that long to file a lawsuit. They should be able to do it in 18 to 24 months.

Commissioner Peterson asked to speak about Lars Steltzner for a few minutes. If there ever was a library advocate for Washington County, for the State of Minnesota, for the school district, it was Lars. She hoped that as a Board it contribute something to the library in memory of Lars. He was an outstanding library advocate and contributor.

September 2, 2008

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**EXECUTIVE SESSION WITH PUBLIC WORKS**

The Board recessed into Executive (Closed) Session at 9:43 a.m. to discuss a settlement option of compensation for the Pontius Parcel as it pertains to the purchase for the Washington County Parks Trail System. Present for the Executive Session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, John Elholm, Sharon Price, Jane Harper, Doug Johnson, Richard Hodsdon, and Patricia Raddatz.

The Board reconvened at 10:58 a.m.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 10:59 a.m.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the following departments to review their proposed 2009 budgets: Sheriff's Office, Community Corrections, County Attorney's Office, and Court Administration. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Sheriff Bill Hutton, Chief Deputy Sheriff Mike Johnson, Tom Adkins, Doug Johnson, and Chris Volkers.



Dennis C. Hegberg, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**SEPTEMBER 9, 2008**

The Washington County Board of Commissioners met in regular session at 5:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Dan Papin, Community Services Director; Tom Adkins, Community Corrections Director; Harley Will, Accounting and Finance Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Barbara Dacy, Housing and Redevelopment Authority Executive Director; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Approval of the August 19, 2008 Board meeting minutes.
2. Adoption of **Resolution No. 2008-108** as follows:

Approving the Classification of the Following Tax-  
Forfeited Parcels as Non-Conservation

WHEREAS, the County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance the following parcels of land that forfeited to the State of Minnesota at various times, for non-payment of taxes; and

WHEREAS, said parcels have been reviewed by the designees of the County Board of Commissioners and have been recommended for classification as non-conservation land as provided for in Minnesota Statutes 282.01.



NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby classifies the following parcels as non-conservation; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources and the cities and townships in which the parcels are located for the sale or conveyance of said lands.

<u>Municipality</u>	<u>GEOCODE</u>
Cottage Grove	21.027.21.43.0003
Oakdale	07.029.21.22.0085
St. Paul Park	12.027.22.23.0034
Oak Park Heights	34.030.20.34.0082
Mahtomedi	17.030.21.43.0003

3. Adoption of **Resolution No. 2008-109** as follows:

Authorize the Private Sale to an Adjacent Land  
Owner Through Special Legislation

WHEREAS, parcel 17.030.21.43.0003, which forfeited to the State of Minnesota on 10/31/1977, is located in the City of Mahtomedi (see attached Legal Description); and

WHEREAS, said parcel has more than 150 feet bordering a protected water and is governed by M.S. 282.018; and

WHEREAS, the parcel has no public use to the county; and

WHEREAS, MINNESOTA LEGISLATURE during the 85<sup>th</sup> Regular Legislative Session (2007-2008) approved a private sale to an adjacent land owner; and

THEREFORE, BE IT RESOLVED that Washington County Board of Commissioners establishes the purchase price at the amount of \$10,000.00; and

FURTHER, BE IT RESOLVED that Washington County Board of Commissioners directs the Department of Property Records & Taxpayer Services to sell parcel 17.030.21.43.0003 for not less than \$10,000 plus all other legal fees and costs.

Parcel Identification Number: 17.030.21.43.0003  
Municipality: Mahtomedi  
Approximate Size: 13 acres  
Assessed Value: \$10,000.00

Legal description for **PIN: 17.030.21.43.0003**

All that part of the Southwest Quarter of the Southeast Quarter of Section 17, Township 30 North, Range 21 West, Washington County, Minnesota, that lies south of the following described parcel: Commencing at the northeast corner of the Southwest Quarter of the Southeast Quarter of Section 17; thence South, assumed bearing, along the east line of said Southwest Quarter of the Southeast Quarter, 393 feet to the point of beginning; thence North 88 degrees 30 minutes West, on a line parallel with the north line of said Southwest Quarter of the Southeast Quarter,

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915.7 feet, more or less, to an iron pipe; thence North 79 degrees 29 minutes West 395.5 feet, more or less, to a point on the centerline of the county road; thence southerly along said centerline, 323.4 feet, more or less, to a point; thence South 76 degrees 00 minutes East 251.9 feet, more or less, to an iron pipe; thence South 88 degrees 30 minutes East 1083 feet, more or less, to a point on the east line of said Southwest Quarter of the Southeast Quarter; thence North, along said east line, 312 feet, more or less, to the point of beginning. And, lies east of the plat of Laurelside which is on file and of record in the Office of the Washington County Recorder.

And, lies northerly of the following described parcel:

All that part of said Southwest Quarter of the Southeast Quarter of said Section 17, and all that part of the Northwest Quarter of the Northeast Quarter of Section 20, Township 30 North, Range 21 West; which is also part of vacated Block 146 and adjacent Linden Street (now vacated) of the plat of Wildwood which is on file and of record in the Office of the Washington County Recorder; and more specifically described as follows: Commencing at the most westerly corner of Block 147, Wildwood; thence on the northwesterly extension of the southwesterly line of Block 147, a distance of 60 feet to a point on the southeasterly side of said Block 146, which is also the northwesterly line of Bryant Avenue; thence northeasterly along said southeasterly side of Block 146, a distance of 92 feet to the point of beginning of the parcel to be described; thence continuing northeasterly, along said southeasterly side of Block 146, a distance of 231 feet, more or less, to a contour line being at elevation 947 feet above mean sea level; thence in a northwesterly direction along said contour line for 200 feet, more or less, to its intersection with a line that is parallel with and 177 feet from said southeasterly side of Block 146 as measured at right angles; thence southwesterly along said parallel line, 297 feet, more or less, to a point drawn at right angles from the point of beginning; thence on a deflection angle of 90 degrees to the left, 177 feet to the point of beginning.

4. Adoption of **Resolution No. 2008-110** as follows:

Approve Private Sale to Adjoining  
Land Owners Through Sealed Bid

WHEREAS, the Washington County Board of Commissioners desires to bring this parcel of tax forfeited land back to the tax rolls as soon as possible; and

WHEREAS, the best way to achieve this goal is by selling these to the adjacent land owner; and

WHEREAS, parcel 34.030.20.34.0082, which forfeited to the State of Minnesota on 10/31/1940, is located in the City of Oak Park Heights; and

WHEREAS, the parcel has no public use to the county; and

THEREFORE, BE IT RESOLVED that Washington County Board of Commissioners establishes the purchase price at the amount of \$1,000.00; and

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FURTHER, BE IT RESOLVED that Washington County Board of Commissioners directs the Department of Property Records and Taxpayer Services to sell parcel 34.030.20.34.0082 for not less than \$1000.00 plus all other legal fees and costs.

Parcel Identification Number: 34.030.20.34.0082  
Municipality: Oak Park Heights  
Approximate Size: .42 acres  
Assessed Value: \$1000.00

5. Adoption of **Resolution No. 2008-111** as follows:

Recommending Approval of Repurchase of Tax Forfeited  
Property by Former Owner Through a 10 Year Contract for Deed

WHEREAS, the tax parcel identified as PID #21.027.21.42.0003 forfeited to the State of Minnesota on July 11, 2008 for non-payment of property taxes due in 1995; and

WHEREAS, the owner has submitted an Application for Repurchase of Tax Forfeited Lands as in accordance with M.S. 282.241; and

WHEREAS, a check has been received for the first payment in a 10 yr installment contract, a copy of which is enclosed; and

WHEREAS, permitting the repurchase will promote the use of the land that will best serve the public interest; and

BE IT HEREBY RESOLVED, that the Washington County Board of Commissioners supports the repurchase, by former owners, of parcel #21.027.21.42.0003, pursuant to M.S. 282.241

Entity Requesting Repurchase of Parcel: Joseph G. Jr. & Mary Ann Murphy  
Parcel ID #: 21.027.21.42.0003  
Repurchase Price: \$12,304.30

6. Approval to set the Truth-in-Taxation public hearing for 7:00 p.m. on Thursday, December 4, 2008, and set a continuation hearing for 7:00 p.m. on Tuesday, December 15, 2008.
7. Approval for the County Board Chair and County Administrator to execute, without further action of the Board, Amendment No. 1 to Contract 4032 with Short Elliott Hendrickson, Inc. to perform final drainage design for the reconstruction of Washington County CSAH 18 in Afton, for a cost not to exceed \$51,200 and extend the term of the contract to June 31, 2009.
8. Adoption of **Resolution No. 2008-112** as follows:

Authorizing Parking Restrictions on  
CSAH 14 (5<sup>th</sup> Avenue North) in the City of Bayport

WHEREAS, the County and the City of Bayport request a parking prohibition along the north side of County State Aid Highway (CSAH) 14

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(5<sup>th</sup> Avenue North) from CSAH 21 (Stagecoach Trail North) to 9<sup>th</sup> Street North, in the City of Bayport, Minnesota; and

WHEREAS, the City of Bayport requested the parking prohibition described in the City's Certified Memorandum (copy attached); and

WHEREAS, Washington County Staff supports this parking prohibition; and

WHEREAS, Minn. Statute 169.04 (1) allows the county to regulate the standing or parking of vehicles on highways under its jurisdiction; and

WHEREAS, CSAH 14 is under the jurisdiction of Washington County.

NOW, THEREFORE, BE IT RESOLVED, that the parking of motor vehicles shall be prohibited on the north side of CSAH 14 from CSAH 21 to 9<sup>th</sup> Street North.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby authorizes the Director of Public Works to install and maintain the appropriate signs to delineate this parking prohibition.

9. Adoption of **Resolution No. 2008-113** as follows:

Request Funding from the Minnesota Department of Transportation  
Through the Municipal Agreement Program for  
County State Aid Highway (CSAH) 34 And Trunk Highway (TH) 97

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) is currently accepting candidate projects for the FY 2010 Municipal Agreement Program; and

WHEREAS, Washington County is proposing to submit an application for construction of turn lanes and installation of a traffic signal at the intersection of CSAH 34 (11<sup>th</sup> Street SE) and TH 97 in Forest lake, MN; and

WHEREAS, this intersection is currently the third highest ranked intersection involving a Trunk Highway as part of the County's Intersection Control Ranking System (ICRS) program; and

WHEREAS, the project will be of mutual benefit to the Mn/DOT and Washington County; and

WHEREAS, Washington County is committed to providing the county share of the costs if the project is selected as part of the FY 2010 Municipal Agreement Program; and

WHEREAS, Washington County is committed to completing the project if selected and funding is provided as part of the FY 2010 Municipal Agreement Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the Minnesota Department of Transportation for the construction of additional turn lanes and the installation of a traffic signal at the intersection of CSAH 34 and TH 97 and is committed to completing such project and providing the county share of funding.

10. Adoption of **Resolution No. 2008-114** as follows:

Request Funding from the Minnesota Department of Transportation  
Through the Municipal Agreement Program for  
County State Aid Highway (CSAH) 4 and Trunk Highway (TH) 61

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) is currently accepting candidate projects for the FY 2010 Municipal Agreement Program; and

WHEREAS, Washington County is proposing to submit an application for construction of turn lanes and installation of a traffic signal at the intersection of CSAH 4 (170<sup>th</sup> Street N) and TH 61 in Hugo, MN; and

WHEREAS, this intersection was the highest ranked intersection in 2007 for needed improvements as part of the County's Intersection Control Ranking System (ICRS) program; and

WHEREAS, the project will be of mutual benefit to the Mn/DOT and Washington County; and

WHEREAS, Washington County is committed to providing the county share of the costs if the project is selected as part of the FY 2010 Municipal Agreement Program; and

WHEREAS, Washington county is committed to completing the project if selected and funding is provided as part of the FY 2010 Municipal Agreement Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the Minnesota Department of Transportation for the construction of additional turn lanes and the installation of a traffic signal at the intersection of CSAH 4 and TH 61 and is committed to completing such project and providing the county share of funding.

The foregoing Consent Calendar was adopted unanimously.

## **GENERAL ADMINISTRATION**

### **Overview of Proposed 2009 Budget**

James Schug, County Administrator, stated that the proposed budget for 2009 has been developed in an environment of economic distress, declining property values, possible reduction in State and Federal funding, and also a continued strong need and demand for services that counties are required by statute to provide. It includes requirements by the State legislature for funding additional unfunded State mandates and it complies with the new law regarding levy limits. He noted that the budget is being recommended today after review by the County Board over the past several weeks. He feels it is a sound budget and meets the guiding principles established by the County Board. It places a high priority on providing the core services that address critical needs of health, safety, welfare, and transportation for the residents of Washington County.



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Molly O'Rourke, Deputy Administrator, presented a brief overview of the proposed 2009 Washington County budget. She stated that the Board will need to make a decision about the Land and Water Legacy Program, which was a voter approved referendum passed in 2006. Two options are available:

Option 1 – Issue \$10 million bonds in the first half of 2009. The annual levy needed for principal and interest payment equal \$1.4 million which is a net increase of 1.8%. The tax impact would be \$12 on a \$250,000 home.

Option 2 – Issue \$10 million bonds in or after September, 2009. The 2009 levy needed for principal and interest payment equal \$820,000. The 2009 net levy increase would equal 1%. The 2009 tax impact would be \$7 on a \$250,000 home.

The Board Chair asked for comments from the public.

Tom Groppoli, 1645 Overlook Trail, West Lakeland Township – Mr. Groppoli is the Chairman of the Washington County Master Gardner Program. He has just found out that this program will not be funded this year. He feels this could cause a devastating blow to the program. They have volunteered nearly 10,000 hours in community service. Last year Washington County awarded them a .25 full time employee position which amounted to around \$14,000 and that is all they have asked from the program.

Commissioner Pulkrabek stated that it's not that they won't get the money, it is going to be on a contract as needed basis. If staff sees a need the money could be utilized, but it is not a guarantee. Mr. Schug stated that is correct. He did talk to Mr. Groppoli before the meeting and stated the funding would have to be on a project by project basis.

#### **Land and Water Legacy Program Funding**

Commissioner Peterson moved to approve Option 2 for funding the Land and Water Legacy Program, which would issue \$10 million in bonds in the fall of 2009 and have a net levy increase of 1%. Commissioner Kriesel seconded the motion.

The County Board discussed both options presented by Ms. O'Rourke.

Commissioner Pulkrabek stated he appreciates the Commissioners wanting to reduce spending and reduce the tax burden on Washington County residents, but this is a countywide referendum that passed in 2006 by 60% of the voters. He finds it odd that the Board would stymie the will of the referendum, but then go

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ahead and approve a levy that increases the levy amount in excess of 5%. To him, the first dollars in would be the Land and Water Legacy Program because that was already decided by the voters of Washington County.

Commissioner Kriesel asked doesn't this fund the Land and Water Legacy Program? Where does Commissioner Pulkrabek see the shortfall? Commissioner Pulkrabek understands there is not a set schedule as far as what years and how much money has to be spent, but he thinks it is curious that the Board is looking at that as one of the first things rather than reducing the levy.

Commissioner Kriesel stated this option still issues \$10 million in bonds, it is just a matter of on or after September 2009. He does not see where this would create any adverse effect on the program.

Commissioner Stafford stated he took a very active role in promoting that referendum approval. He agrees that the taxpayers have a specific intent to accomplish a certain goal. He feels this is a financing issue and not a smoke and mirrors issue. He does not see borrowing \$10 million now when there are not \$10 million worth of expenditures in the loop. The county is in conversation with people over land being available that comes close to that \$10 million, but the county is not ready to enter into agreements with them. By next fall he can see where they would be. The question is, why borrow the money now when there are no contracts to sign until possibly next fall. He feels this is fiscally responsible and in no way detours the county's desired goal of honoring the taxpayers' stated belief in this \$20 million project. The timing of this project will save the county money.

Commissioner Peterson stated she does not like to pay interest on money unless she is using it.

Commissioner Pulkrabek stated those are good points, but his broader point is that if reductions are to be made he would rather see it coming out of specific programming which is driving the 4.9% of the levy.

The motion to approve Option 2 for funding the Land and Water Legacy Program, which would issue \$10 million in bonds in the fall of 2009 and have a net levy increase of 1% was adopted unanimously.

#### **Certifying the Proposed Property Tax Levies for Payable 2009**

Commissioner Pulkrabek stated he will not be voting for the budget. He feels the county is fiscally responsible, but the State of Minnesota has the highest unemployment in 25 years; there are record oil and gas prices; the recent takeover by the Federal government of Fannie Mae and Freddie Mac is alarming; there are record foreclosures in the State of Minnesota; there are falling home values in Washington County; and local companies are experiencing layoffs, closings and bankruptcies. In April the Board approved the Counties Transit Improvement Board and raised the sales tax with the argument that this would ease the pressure on property taxes. Obviously with a 5.9% increase in the levy that hasn't panned out. He has a list

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of specific cuts and dollar amounts that would be savings. He would be willing to share that with the Board and would like to hear any cost savings they have.

Commissioner Hegberg stated that this levy is the maximum the county can go, it can be lowered. So the Board can look at any additional savings. Commissioner Pulkrabek stated he has been on the Board 10 years and he does not think that has ever happened and has only been reduced a few dollars.

Commissioner Peterson stated there are many things she would have liked to have cut out and she offered those up during the budget workshop process. She was not on the prevailing side. She will support the levy, it is not what she would like it to be, but this is a consensus of what the Board has reached and she can live with it. This is a compromise budget, it is not one that has been put forward by the staff without thoughtful concern and discussion with the Board.

Commissioner Kriesel stated when he looks at the workshops the Board has attended over the last month and the significant work that department heads and staff have put into this, it was not a small challenge for them to come up with a budget that provides quality service. There is no doubt in his mind that with the budget at 4.9% the employees will be asked to do more because they are not replacing employees. If anybody has viable cuts that are brought up in a workshop and something that he can have a summary analysis of what they are asking for and what the ramifications of those cuts are and they go through the department heads for their input, he would certainly entertain anything like that.

Commissioner Stafford gave credit to Commissioner Pulkrabek because when he first came on the Board 10 years ago he had a list of about 20 things to cut, some of them outlandish, but he did have a list. He does not understand why he didn't bring this list up during the workshops. Now, with 10 minutes to go before the Board has to adjourn Commissioner Pulkrabek tells them he has a secret list of things where the Board could be a little more fiscally responsible. He does not think that was nice. He feels he should have done his work during the budget process where they could have analyzed these items and given the departments a chance to respond and give the Board a chance to think about it.

Commissioner Pulkrabek stated this is the preliminary budget and the Board has two more months to approve the final budget which he would argue is ample time for this County Board and staff to take a look at the list. Secondly, he was not silent during the budget process over the last few months. Commissioner Peterson brought up things she wanted to cut and he voiced concern, asked many questions, and pointed out areas he would have liked to have seen cut. He was not silent during the process and now is dropping the list on the Board. Also this list, which has been finalized in the last week, has been a work in progress and he would be more than happy to present his list to the staff, public and County Board whenever they want it, this week or next week. Between now and December when the final budget is approved if the Board agrees with those expenditure cuts and have any cuts of their own, he would be interested in those.

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Commissioner Stafford moved to adopt **Resolution No. 2008-115** as follows:

Resolution Certifying Proposed Property Tax Levies for  
Washington County Payable 2009

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levies for payable 2009:

Washington County	\$85,951,600
Regional Rail Authority	\$245,300

Commissioner Peterson seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Peterson, Hegberg, Stafford, and Kriesel; No, Commissioner Pulkrabek.

**Certifying the Proposed Property Tax Levy for Payable 2009**

Commissioner Kriesel moved to adopt **Resolution No. 2008-116** as follows:

Resolution Certifying Proposed Property Tax Levy for  
Washington County Payable 2009

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2009:

Washington County Housing and Redevelopment Authority	\$3,301,205
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Commissioner Stafford seconded the motion and it was adopted 3-2 with the vote as follows: Yes, Commissioners Hegberg, Stafford, and Kriesel; No, Commissioners Peterson and Pulkrabek.

**Proposed 2009 Budget**

Commissioner Peterson moved to adopt **Resolution No. 2008-117** as follows:

Resolution Adopting the Washington County  
Proposed Budget for Payable 2009

September 9, 2008

<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
General Government	\$94,103,300	\$43,013,400	\$602,600	\$51,692,500	\$4,609,238	\$47,083,262
Community Services	\$35,798,100	\$18,549,300	\$0	\$17,248,800	\$1,536,413	\$15,712,387
Public Works - Road & Bridge	\$15,149,900	\$10,331,100	\$0	\$4,818,800	\$428,423	\$4,390,377
Public Works - Parks	\$2,381,900	\$1,774,600	\$295,800	\$903,100	\$81,253	\$821,847
Regional Rail Authority	\$338,700	\$107,500	\$14,100	\$245,300	\$0	\$245,300
Library/Law Library	\$6,843,900	\$346,900	\$0	\$6,497,000	\$576,155	\$5,920,845
Debt Service - County Wide	\$8,583,000	\$0	\$177,100	\$8,760,100	\$0	\$8,760,100
Debt Service - Library District	\$830,400	\$0	\$0	\$830,400	\$0	\$830,400
Subtotal:	<u>\$164,029,200</u>	<u>\$74,122,800</u>	<u>\$1,089,600</u>	<u>\$90,996,000</u>	<u>\$7,231,481</u>	<u>\$83,764,519</u>
<u>CAPITAL FUNDS</u>						
Capital Projects	\$5,227,400	\$3,459,900	\$0	\$1,767,500	\$155,119	\$1,612,381
Capital Repair	\$590,000	\$818,100	\$228,100	\$0	\$0	\$0
Historic Courthouse	\$0	\$23,300	\$23,300	\$0	\$0	\$0
Subtotal:	<u>\$5,817,400</u>	<u>\$4,301,300</u>	<u>\$251,400</u>	<u>\$1,767,500</u>	<u>\$155,119</u>	<u>\$1,612,381</u>
<u>REFERENDUM</u>						
Land & Water Legacy Program	\$820,000	\$0	\$0	\$820,000	\$0	\$820,000
Total Proposed 2009 Budget	<u>\$170,666,600</u>	<u>\$78,424,100</u>	<u>\$1,341,000</u>	<u>\$93,583,500</u>	<u>\$7,386,600</u>	<u>\$86,196,900</u>
<u>OTHER LEVY PAYMENT</u>						
Less Regional Rail Authority (RRA) – a separate taxing authority				(\$245,300)	\$0	(\$245,300)
Total Washington County Proposed 2009 Levy (Operating minus RRA):				<u>\$93,338,200</u>	<u>\$7,386,600</u>	<u>\$85,951,600</u>

Commissioner Stafford seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Peterson, Hegberg, Stafford, and Kriesel; No, Commissioner Pulkrabek.

Commissioner Stafford stated at the workshop today they talked about Joint Powers Agreement funding and a reference was made to rail authority funds could be used for that purpose. Mr. Schug stated there was an interpretation that as long as rail is a potential alternative that is studied that it would be permissible to use the Regional Rail fund balance.

### BOARD CORRESPONDENCE

Board correspondence was received and placed on.

### ADJOURNMENT

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 5:58 p.m.

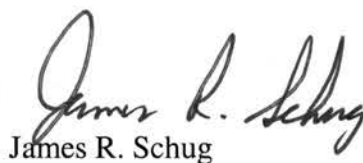


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**BOARD WORKSHOP WITH PUBLIC WORKS**

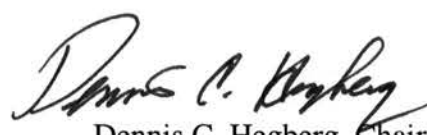
The Board meeting was preceded by a workshop session with the Department of Public Works to discuss a proposed Minnesota Department of Transportation Inter-Regional Corridor Study and Joint Powers Agreement to explore transit options for the I-94 Corridor. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, Ted Schoenecker, Mike Rogers, Nick Thompson, Minnesota Department of Transportation, Woodbury Mayor Bill Hargis, Woodbury Administrator Clint Gridley, Woodbury Chamber member Greg Watson, Oakdale Economic Development Director David Schaps; Lake Elmo City Administrator Susan Hoyt, Lakeland City Administrator Mark Nagel, Senator Kathy Saltzman, Representative Julie Bunn, Representative Marsha Swails, and Kevin Giles, Star Tribune.

Attest:



James R. Schug

County Administrator



Dennis C. Hegberg, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 16, 2008**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:05 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Wayne Sandberg, Deputy Public Works Director; Mike Rogers, Senior Planner; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; John Elholm, Parks Director; Keith Potter, Facilities Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services Division Manager; Rebecca Ault, Property Records and Taxpayer Services; Dan Papin, Community Services Director; Lowell Johnson, Director of Public Health and Environment; Jeff Travis, Public Health and Environment Program Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Commander Steve Pott; Mjyke Nelson, Information Technology Director; Harley Will, Accounting and Finance Director; Jane Harper, Principal Planner; and David Brierley, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Wayne Sandberg, Deputy Public Works Director; Mike Rogers, Senior Planner; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; John Elholm, Parks Director; Keith Potter, Facilities Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services Division Manager; Rebecca Ault, Property Records and Taxpayer Services; Dan Papin, Community Services Director; Lowell Johnson, Director of Public Health and Environment; Jeff Travis, Public Health and Environment Program Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Commander Steve Pott; Mjyke Nelson, Information Technology Director; Harley Will, Accounting and Finance Director; Jane Harper, Principal Planner; and David Brierley, Public Information Coordinator.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

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**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar as follows:

1. Approval of the August 26, and September 2, 2008 Board meeting minutes.
2. Approval of a lease agreement with Toshiba for library copiers for the public.
3. Adoption of **Resolution No. 2008-118** as follows:

Recommending Approval of Conveyance of  
Tax Forfeited Land for an Authorized Public Use

WHEREAS, Parcel 30.030.21.43.0018 located in the City of Mahtomedi forfeited for the non-payment of property taxes on August 9, 1991. The City of Mahtomedi made application and acquired the property for the public use of storage of public works equipment on May 19, 1995; and

WHEREAS, the City has determined that it would like to use the parcel for the public use of right of way, storm water treatment, ponding, drainage, and utility right of way purposes; and

WHEREAS, in order to allow the additional public uses, the city must reconvey the parcel to the State of Minnesota and apply for a subsequent conveyance that includes the additional public uses. A copy of the appropriate reconveyance form, executed by the City of Mahtomedi, is included in the packet and will be sent to the State; and

WHEREAS, the City has completed the new application for conveyance (PT Form 962) and the uses identified in the application meet the criteria for public use.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby recommends to the Commissioner of Revenue of the State of Minnesota to grant the application for the acquisition of the following parcel:

City: Mahtomedi

PIN: 30.030.21.43.0018

Authorized Public Use: Right of way, Storm water infiltration, storm water treatment, ponding, drainage, and utility right of way

Legal Description: Lot 22 Orchard Homesites, exc to hwy

4. Approval of amendment to the Public Health Preparedness and Cities Readiness initiatives project agreement with the Minnesota Department of Health and authorization for the County Board Chair and County Administrator to enter into the agreement.
5. Adoption of **Resolution No. 2008-119** as follows:

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Final Payment on 2007 Bituminous Road  
Overlays-North to Hardrvies, Inc.

WHEREAS, the Washington County Board of Commissioners, on May 1, 2007 approved a bid award to Hardrives, Inc. and signed a contract with said company for overlays on CSAH 2, from State TH 61 to Greenway Avenue North in the City of Forest Lake; CSAH 5, from 500 feet north of State TH 36 to 550 feet north of Croixwood Boulevard in the City of Stillwater; CR 57, from CSAH 7 to 3,790 feet north of Lynch Road in the City of Hugo and May Township; Lake Elmo Regional Park boat launch road and parking lots; and Pine Point parking lot in Stillwater Township; and

WHEREAS, Hardrives, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Hardrives, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

- 6. Approval to accept the software maintenance agreement with Radio IP Software, Inc. for the squad mobile computer project.
- 7. Approval of Motorola Change Order #11 to the radio service agreement to extend the agreement for three months until December 31, 2008.
- 8. Approval to award contract to Xybix Systems, Inc. for supplying, installing and commissioning communications center furniture for the Washington County Communications Center.
- 9. Approval of the plat of I-94 Plaza Addition located in West Lakeland Township.

The foregoing Consent Calendar was adopted unanimously.

**PUBLIC WORKS**

**Washington County Environmental Center**

Bids were received for construction of the County Environmental Center as follows:

Bidder	Base Bid
Jorgenson Construction	\$3,889,000
Ebert Construction	\$3,924,000
Rochon Corporation	\$3,994,000
Merrimac Construction	\$3,998,986
CM Construction	\$4,020,000

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<u>Bidder</u>	<u>Base Bid</u>
Greystone Construction	\$4,045,157
Lund Martin Construction	\$4,053,000
Morcon Construction	\$4,062,000
Parkos Construction	\$4,072,000
Shaw Lundquist	\$4,167,000
Meisinger Construction	\$4,425,000

Commissioner Stafford moved to adopt **Resolution No. 2008-120** as follows:

Bid Award for Washington County Environmental  
Center to Jorgenson Construction, Inc.

WHEREAS, in order to provide for the construction of the Washington County Environmental Center, the county solicited bids for this service; and

WHEREAS, bids were opened on August 28, 2008, with Jorgenson Construction Inc., being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLED, that the bid of Jorgenson Construction Inc. be accepted and the county enter into a contract with Jorgenson Construction Inc. for all labor, materials, equipment and services for the construction of the Environmental Center; and

BE IT FURTHER RESOLVED, that the contract between the county and Jorgenson Construction Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Peterson seconded the motion and it was adopted unanimously.

**Award Landscaping, Lighting & Irrigation on Radio Drive**

Bids were received for landscaping, lighting and irrigation on Radio Drive as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Noble Nursery Retail, Inc.	\$272,365
Hoffman & McNamara Co.	\$274,743
Woyda & Mortel, Inc.	\$282,205

Commissioner Stafford moved to adopt **Resolution No. 2008-121** as follows:

Bid Award for CSAH 13 Landscaping to  
Noble Nursery Retail, Inc.



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WHEREAS, in order to complete landscaping, the county solicited bids for this project; and

WHEREAS, bids were opened on September 8, 2008, with Noble Nursery Retail, Inc. being the lowest responsible bidder; and

BE IT RESOLVED, that the bid of Noble Nursery Retail, Inc. be accepted and the county enter into a contract with Noble Nursery Retail, Inc. under the terms and conditions set forth in the bid specification documents.

BE IT FURTHER RESOLVED, that the contract between the county and Noble Nursery Retail, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **Subsidizing Operating Costs for Commuter Coach Bus Service**

Mike Rogers, Senior Transportation Planner, presented an overview of transit operations funding for bus service in Washington County. He outlined the Transit Taxing District in the seven county metro area. He noted that Forest Lake, Hugo and Columbus in Anoka County are not part of the taxing district. Since 2001, property taxes no longer pay for transit operations and it was replaced by the vehicle sales tax. Historically, Washington County has not provided funding for transit operations. It has provided funding for capital facilities such as the Forest Lake Transit Center and property acquisition. It has also provided funding for the development of transitways such as the Red Rock, Rush Line and I-94 corridors. Part of the county's comprehensive plan includes a vision for transit. The county will continue to fund capital facilities and transitway development.

Mr. Rogers stated there are currently two requests for transit operations funding: Route 288 (existing route from Forest Lake to Minneapolis); and a new route from Forest Lake to St. Paul. If the Board decides to put money into operations funding it could set a precedent for future requests for transit. County funding sources are limited to the county levy for bus operations. It is possible that cities outside of the transit taxing district could be included which would provide more capital to keep these services for the long term.

Commissioner Pulkrabek asked for an explanation on what the Transit Taxing District does and how that relates to Forest Lake and Hugo not being in that district. Mr. Rogers stated that being part of the Transit Taxing District does involve an additional tax on residents and property owners within cities that are part of it. When they talked to Forest Lake, he believes the cost would be \$25 for a house valued at \$250,000.

Commissioner Pulkrabek asked who decides who is in the taxing district. Mr. Rogers stated that cities that are not in the taxing district now may request the Met Council to be included. Negotiations would take

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place between the city and Met Council on what they would get out of it, how much it will cost, and does it make sense for the community based on the costs they know they will have to put in for the service. Mr. Rogers indicated that the City of Forest Lake will discuss this matter on September 22 and will ask their staff to start negotiations with Met Council to get into the taxing district. The City of Columbus has directed their staff to do the same. Up until this time there hasn't been a real push to do that. Now that they see that the service is there, there is more of an impetus to get going.

Mr. Rogers stated there is an immediate need for Route 288. Federal funding for this route is tied to the bridge opening and Met Council will cover the cash flow until October 1, 2008. There will be an estimated \$180,000 to \$190,000 operating shortfall to continue this service to December 31, 2008. To cover this shortfall a funding request has been made for \$45,000 to \$50,000 each from Met Council, Washington, Anoka, and Chisago Counties. The request could increase without full participation. If there is no funding agreement, the service from Forest Lake to Minneapolis will stop.

Future costs for Route 288 for 2009 amounts to an estimated \$800,000 operating cost. This amount would be before any fares are subtracted. Funding options are Washington County's 1% from the Counties Transit Improvement Board (CTIB), or levy. This cost could be reduced with an increase to fares from \$2.75 to \$4.75, buy coach buses, and include cities in the transit taxing district.

Commissioner Stafford asked when will Washington County's 1% from CTIB start coming in. Mr. Rogers stated the county would start to receive money on January 1, 2009.

Commissioner Stafford asked would the money come in quarterly. Mr. Rogers stated he believes that's how it would be.

Commissioner Peterson believes the key issue is to have Forest Lake, Columbus, and the contribution from Chisago and Anoka Counties reduce Washington County's initial dollars.

Commissioner Kriesel asked is this a responsibility of the Met Council, or should it be the county's responsibility. Traditionally and historically, hasn't the Met Council stepped up and funded this. Commissioner Peterson stated that the Met Council has not increased its contribution to the operational costs for buses in the last 10 years. In 1993 there was more bus service in her district than there is today.

Commissioner Kriesel asked who is responsible for this, is it Met Council or the counties. Commissioner Peterson stated it is the Met Council's responsibility, but they are not fulfilling that responsibility.

Jim Schug, County Administrator, clarified in response to Commissioner Kriesel's question, which was one of the issues that were mentioned earlier that this would set an expectation or possible precedent for future requests. This morning they will be focusing primarily on continuing the service through the end of the year

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while additional options are being considered. They are not asking for a commitment at this time for all of 2009. Mr. Rogers stated that is correct.

Mr. Rogers stated that the second request is from the Rush Line Task Force for a Forest Lake to St. Paul service starting up in 2009. Their yearly operating cost estimate is the same for Route 288, but because they have Federal money available to pay for bus leases the funding request they are looking to split equally between Anoka, Chisago, Ramsey and Washington Counties is about \$472,200 or \$118,050 from each county. Chisago County has already put this money into their budget for next year to start the service. There are issues with this route including no White Bear Lake Stop, other county commitments, and funding for 2010.

Mr. Rogers stated the key questions raised by Route 288 and the Forest Lake to St. Paul route are: Is it the county's role to fund transit operations? Is it the county's role to fund Route 288 commuter coach service in 2008? Is it the county role to fund route 288 commuter coach service in 2009? And, is it the county role to fund a new Forest Lake to St. Paul commuter coach service in 2009?

The County Board discussed the issue of transit operations funding.

Commissioner Hegberg feels that the county needs to continue Route 288 until the end of the year. At that time, the county will have a better understanding if it will get additional funds from CTIB. He is asking the County Board to continue the service at least until January of 2009.

Commissioner Pulkrabek asked how long has it been known that the Federal money would be going away as far as funding this bus route? How long has it been known when the bridge opening is going to be? Is there any justification or explanation of why the Federal government has decided that all of a sudden this busing is not worth while? Commissioner Pulkrabek asked why should Washington County fund this. Why isn't Forest Lake, the Met Council or the Federal government funding this?

Mr. Rogers stated that two weeks ago was the first meeting they had with Met Council where they said the funding from the Federal Transit Administration would end. The law states that this mitigation money goes away once the bridge is opened. It was appealed and denied. They have heard rumblings for two weeks to a month about when the bridge would open, and that day has changed almost every day. The cost for the remainder of 2008 is \$45,000. The funding source for 2009 is going to be looked upon to be Washington County's responsibility. Between now and 2009 hopefully that will give the cities and Met Council time to negotiate an agreement to get into the Transit Taxing District so that this doesn't become a long-term cost to the county. If they don't fund the service, then the service goes away.

Commissioner Peterson stated that the original concept of CTIB was to grow the system. It is to promote the development of transitways and transit corridors. She believes that if the county funds Route 288 until

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the first of the year that will give Forest Lake, Hugo and those communities an opportunity to join into the taxing district. She asked could the riders in Chisago and Isanti Counties be charged a higher fare box because they are not members of the taxing district. Mr. Rogers stated it is something they can look at, but from his experience from reading things around the country and talking to other Met Council people that is very hard to do.

Commissioner Hegberg stated that is one of the reasons he voted for CTIB because in Chisago County they are shopping primarily in Forest Lake. Also, Washington County residents shop in Maplewood Mall, Rosedale, and the Mall of America so county residents would be paying the sales tax for transportation systems. If Washington County didn't join, they would still be paying for it but the county wouldn't get anything out of it.

Commissioner Pulkrabek feels that Commissioner Hegberg is off base. He hasn't been to Rosedale or Maplewood Mall in probably five years. When he wants to go shopping he goes to Woodbury Lakes or Tamarack for just about anything he needs. He disagrees with that argument. Commissioner Kriesel stated he agrees with Commissioner Pulkrabek.

Commissioner Kriesel stated he is not worrying about continuing Route 288 for the next three months, he believes that \$30,000 is fair to keep it going. He asked how long is Chisago in this agreement? Mr. Rogers stated the Chisago County piece is for the new service, it is not for the 288 service and it is just the one year commitment.

Commissioner Kriesel asked what happens if Washington County opted out January 1, does it still get a portion of funding to continue a bus service or does the bus service end on January 1 if the county opted out. Mr. Rogers stated he will research that question.

Commissioner Kriesel stated the concern he has is eventually the county will have to face up to how long they will keep this bus service going. The information he has today is that it will end on January 1, 2012 if they get the guaranteed money from CTIB for three years. In 2011 if nothing changes the Board will be back asking how it is going to fund the Forest Lake bus service. The whole argument for CTIB was that it would take transit off the back of property taxes. He struggles with where the county will be at in three years. They are getting into the area where Met Council should be stepping up to the plate. If the county funds this for the next three months and keeps it open until January 1 that should allow the county time to talk with the Met Council and find out why they are not stepping up to the plate, particularly if they are going to get Forest Lake and Hugo to join the taxing district. It is hard for him to tell the residents in his district that are paying that taxing district tax that all of a sudden they are reaching in their pockets again to fund operations up in Forest Lake.



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Commissioner Peterson feels that is the issue that is critical. The 2030 Transit Plan is out for public comment. There is virtually no new transit service in the East Metro. The county cannot allow there to be no additional transit service. The Met Council has only raised its budget 1% a year for the past ten years for operational costs, and at the same time they have not dealt with the cost of fuel, the cost of health insurance, and the cost of operating the system, other than to reduce the system. That is their way of dealing with it.

Commissioner Kriesel agreed that the East Metro does not have a lot of transit, but he thought that was what CTIB was about, to be able to bring transit out in this direction. The way he sees it now, none of the CTIB money will be used for studies, that will come out of the county taxpayers' pockets. \$2 million has been spent on the Red Rock Corridor and there are no buses or trains running down there. That is a significant amount of money. How much will be required of Washington County to move the studies forward that will eventually get us transit. It will be 2030 before they see light rail. Obviously the county has to look at investments and move in that direction, the problem he has under the current structure of CTIB is that the county will run out of benefits in three years. From then on it comes at Washington County's expense to pay for studies, justification and everything else.

Commissioner Hegberg noted that those concerns will be discussed at a workshop later this morning. The issue the Board needs to deal with right now is will the county fund \$45,000 to keep Route 288 open until January 1.

Commissioner Hegberg moved to authorize funding to continue Bus Route 288, Forest Lake to Minneapolis, until January 1, 2009. Commissioner Peterson seconded the motion.

Commissioner Stafford stated there is CTIB money coming in January, money that has already been paid by county citizens, and it will be distributed in January. Could a deal be worked out with Met Council to run this route until January. When the county gets its CTIB money, it will pay Met Council for the fourth quarter of 2008. That way the funds are not coming from the property tax base and not from the county's reserves, the county is using the money it was originally intended for in the first place. If it is not used and the county pulls out of the CTIB that money is gone anyhow. The down side of that is it will cut into the \$800,000 for 2009 and the next couple of years.

Commissioner Hegberg stated he would look at that as a friendly amendment. Technically the CTIB funds have been collected since July 1.

Commissioner Pulkrabek stated he likes Commissioner Stafford's suggestion; however, what if the Met Council says no. Where does that money come from. Commissioner Hegberg stated it would be Met Council, it would be CTIB. Commissioner Pulkrabek asked if CTIB says no, where would that money come from. Mr. Schug stated the two funding sources identified would be 2008 contingency funds or some type of advance, borrow on the CTIB revenue.



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Commissioner Peterson suggested that the other caveat should be, and she is not sure if it would be part of the motion—she would like the communities who are not a member of the Transit Taxing District to be a part of it. She thinks that is an essential issue, because that is really hard for Stillwater, Oakdale, Cottage Grove, and Woodbury to say the county is going to use property tax dollars, or even CTIB dollars, to fund the service if they are not part of the taxing district.

Commissioner Stafford stated that the question isn't going to CTIB and asking for the county's money, the question is to go to the Met Transit and ask them to fund the operational costs until January, until the county gets the CTIB money where the county then pays them the \$45,000. It is asking for a deferment, having Met Transit front end it until the CTIB funds are distributed. Commissioner Stafford also believes that no community should benefit from all the agony the county is going through right now, unless they have at least applied to Met Council to become a part of the Transit Taxing District, and that would be one of his conditions.

Commissioner Kriesel stated he agrees with Commissioner Stafford and Commissioner Peterson's comments. On this motion, would it be fair to have a contingent built into it that this motion is contingent on Hugo and Forest Lake joining the Transit Taxing District, and also contingent that the Anoka, Chisago and Met Council agree to this.

Commissioner Hegberg stated he would not accept that as a friendly amendment and here's why. Normally the Met Council has no money, even if Forest Lake and Hugo joined they would not be guaranteed any services to Forest Lake or to Hugo. When Lakeville joined they had to go to the Met Council and negotiated certain services for that area. He would not want to push Hugo and Forest Lake into joining without some sort of guarantee that the service would continue on. It is outside of CTIB.

Commissioner Stafford stated the ultimate goal is that these cities should be in the system, but for this immediate remedy it can be said that the people in Chisago County, Hugo and Forest Lake have been paying the sales tax, they have been shopping in the metro area, so they have in effect put some money into CTIB. That gets back to his friendly amendment of having Route 288 approved provided it is funded out of CTIB money for the fourth quarter.

Commissioner Pulkrabek agrees with Commissioner Kriesel, Hugo and Forest Lake have already been receiving the bus service. To say all of a sudden that they shouldn't have to pay for it—he would at least make it contingent on that they at least apply to be in the Transit Taxing District. He would also like to see in writing from CTIB that the county will get reimbursed for this money spent at the end of the year. He will support continuing Route 288 until the end of the year on those two conditions. Anything short of that he will not support it.

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Commissioner Hegberg stated that the county is collecting part of the sales tax as of today and the county will have some funds from CTIB regardless. Commissioner Pulkrabek stated if the county can spend it anyway it wants then there shouldn't be any problem with getting that in writing.

Mr. Schug stated that CTIB meets tomorrow, and there is a workshop following the meeting to go over the agenda and that could be discussed at that time. There was preliminary discussion and they seemed to be receptive to giving the county an early assurance or partial settlement of the money that is being collected now but they do not have anything in writing. He is concerned about the number of contingencies that are trying to be built into the motion. The other alternative would be to have staff go back, check on a few things, get some type of assurance from CTIB that the money could be used and would be reimbursed to Washington County so that it isn't property tax money. Metro Transit has said that they would fund \$45,000 or a quarter of it. That wouldn't be enough to cash flow service through the end of the year. The county could approach them as to whether or not they would fund it through the end of the year without the assurance that they would be reimbursed the other 75% of the cost.

Commissioner Kriesel moved to table his motion to authorize funding to continue Bus Route 288, Forest Lake to Minneapolis, until January 1, 2009 for one week. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Mr. Schug stated in preparation for next week's meeting, the following items will be clarified: Check with CTIB to see if funding would be available between now and the end of the year to cover the cost; staff will contact the Metropolitan Council to ask if they are willing to fund this service through 2008; and contact the cities of Forest Lake and Hugo to see if they are inclined to petition to join the Transit Taxing District.

Commissioner Peterson suggested a letter from the County Board to the communities of Forest Lake and Hugo suggesting that they participate in the Transit Taxing District and state that it is unfair for the other municipalities within the county that have paid into the taxing district for many years, that in order to continue this service, the Board would like them to join the taxing district.

George Kuprian, Assistant County Attorney, cautioned the Board from a legal perspective. If the Board does craft all of these contingencies, it may make this joint powers agreement unworkable. It's funding, but it will actually end up being a Joint Powers Agreement. If the Board crafts all these contingencies it will probably make a joint powers agreement, at least for the end of the year, unworkable. There are legal ramifications for all of these contingencies.

Commissioner Peterson noted there was a piece of legislation last year that would have made the entire seven county metropolitan area a part of the Transit Taxing District for capital expenditures, but it was

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vetoed by the Governor. She believes it should be a part of the legislative agenda this next year that Washington County supports all seven metropolitan counties be a part of the Transit Taxing District for capital improvements.

Commissioner Stafford stated he was concerned about the County Attorney's legal statement. Why would a resolution by this Board dealing with how it would subsidize a bus service in Forest Lake complicate the Joint Powers Agreement. Mr. Kuprian stated he wasn't talking about the CTIB Joint Powers Agreement. This cooperative funding mechanism for the end of the year is in essence a Joint Powers Agreement, all the counties would be agreeing to put in \$45,000, so that in essence is a Joint Powers Agreement. Those are the contingencies he believes the Board wanted to put on that particular small Joint Powers Agreement.

Mr. Schug stated that they will use this next week to try and get as many answers as they can. At that point staff would ask the Board to vote the motion up or down. He does not believe the contingencies can be carried forward when there may be some parties that wouldn't even plan to act on this by the end of the year.

## **GENERAL ADMINISTRATION**

### **Purchase of Grundhofer Property for Use in the Big Marine Regional Park**

Commissioner Peterson moved to approve the use of Land and Water Legacy Program funds to purchase property from Jerry and Lois Grundhofer in Big Marine Regional Park. Commissioner Stafford seconded the motion and it was adopted unanimously.

## **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson distributed a copy of a Joe Mauer book from MELSA and Macy's. It shows the partnership that MELSA is developing with Macy's. They also collaborated on the museum passes. She thought it would be interesting if Library staff would talk to local elected officials, civic leaders, and community celebrities, to ask them what their favorite childhood book was and what book they are currently reading to promote the idea that reading is important. She would then take that information and use it on the County Insight program. She attended the 3M 60<sup>th</sup> Birthday party. It was an impressive list of things that 3M and their employees gave back to the communities. She updated the Board on the Wakota Bridge. The pylons on the east and west are done and they are working on the middle section pylons. Beginning next spring they will be doing the decking for the bridge and it will open in 2010. This Sunday Lois Schultz, a long-time Oakdale employee will turn 80. They are having a birthday party for her at Lake Elmo Inn. She would like to present her with a certificate recognizing her for her contribution to Washington County and for being an outstanding citizen. She noted that Bernie McHattie, Cottage Grove, passed away. Bernie and Ralph McHattie were instrumental in Cottage Grove, they were part of the incorporation, they were on the first city council and Bernie was always the lady behind the man. It's really sad to see so many of these

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Senior Citizens pass away. She also reported on the MICA meeting she attended and will share a census update that was given by the State Demographer Tom Gillaspy. She distributed an article from the Transportation Alliance about more people traveling on transit in the second quarter of 2008.

Commissioner Pulkrabek reported on the razing of Blackies Restaurant last week in Oakdale. This is the beginning of redevelopment in that area. He received calls from people who attended the Blue Grass Festival held at the Lake Elmo Park Reserve and was advised that it was a good time. He also noted that John Brandl of the Humphrey Institute passed away last month. He was a Washington County resident and spoke at the League of Local Governments event a few years back. He distributed an article that Senator Kathy Saltzman wrote in the Stillwater Gazette talking about the funding for the Counties Transit Improvement Board.

Commissioner Kriesel reported that he will be meeting with residents, local businesses and staff at the Liberty Village Café for an appreciation luncheon related to the reconstruction of Manning Avenue. There will be an open house for the Holiday Station in West Lakeland on September 29.

Commissioner Stafford stated he received a phone call and an e-mail yesterday as a result of an article that was in the St. Paul Pioneer Press yesterday regarding the Counties Transit Improvement Board funding. The e-mail was an "I told you so" response and the phone caller gave him an opportunity to explain his concerns about transit. The phone caller ended up agreeing with him and it felt good. He got two negative communications and one ended up being a positive.

Commissioner Hegberg stated he also received phone calls for and against buses. This morning he got a call from a gentleman asking if it is settled that he can ride the bus until the end of the year. He indicated that it was not settled yet because the funding hasn't been approved. His concern is that he has to line up parking. As the Board debates this subject, the people riding the bus have to deal with life's issues and those issues are where do I park in downtown Minneapolis, if there are buses will they be larger so they don't have to stand for 30 minutes to take the bus to Minneapolis. He met yesterday with the City of Forest Lake to discuss the Broadway project. They are looking at alternatives for Lake Street and Highway 61. He is not promoting one alternative over the other, but there have been over 85 accidents with injuries in that corridor in a three-year time period. Commissioner Hegberg reported that he met with Met Council, the cities of Columbus, Forest Lake, and Chisago County. Hugo wasn't there because they do not have bus service at this time. Forest Lake wouldn't either if it wasn't for special funding that came about because of the bridge collapse. The bus system has worked in Forest Lake and a number of people are using it. He is giving out Commissioner awards to Lake Area Bank, and AmericInn for the donation and storing of mattresses for the Mental Health group in Washington County. He is also giving a Commissioner award to Ann Miron, the 2007 Princess Kay of the Milky Way. She is from Hugo and did an outstanding job.

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**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

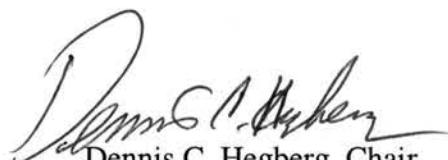
There being no further business to come before the Board, Commissioner Hegberg adjourned the meeting at 11:36 a.m.

**BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES**

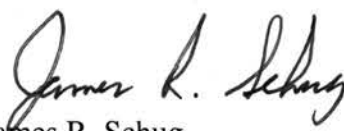
The Board met in workshop session with the Department of Property Records and Taxpayer Services to discuss legislative changes to the Green Acres program and agricultural classification. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, and Stafford. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Bruce Munneke, Steve Gransee, Harley Will, and Kevin Giles, Star Tribune.

**BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works for an update on the Counties Transit Improvement Board meeting that will be held on September 17. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, and Stafford. Also present were Jim Schug, Molly O'Rourke, Ted Schoenecker, Mike Rogers, and Kevin Giles, Star Tribune.

  
Dennis C. Hegberg, Chair  
County Board

Attest:

  
James R. Schug  
County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 23, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; John Elholm, Parks Director; Mike Rogers, Senior Transportation Planner; Keith Potter, Facilities Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Lowell Johnson, Director of Public Health and Environment; Ron Johnson, Internal Auditor; Melinda Kirk, Budget/Financial Analyst; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the September 9, 2008 Board meeting minutes.
2. Approval to appoint Joseph Rheinberger, Oakdale, to the Public Health Emergency Preparedness Advisory Committee to a term expiring December 31, 2009.
3. Approval to reappoint Connie Taillon, Stillwater, to the Brown's Creek Watershed District Board of Managers to a three-year term expiring October 21, 2011.
4. Approval to appoint Angelia Jackson, St. Paul Park, to the Family Homeless Prevention and Assistance Citizen's Advisory Committee as a Homeless/Formerly Homeless representative, to a term expiring June 30, 2010.
5. Approval to appoint Daniel Parnell, Mahtomedi, to the Mental Health Advisory Council to fill an unexpired term to December 31, 2010.

6. Approval to appoint Maribeth Lundeen, Stillwater, to the Family Homeless Prevention and Assistance Citizen's Advisory Committee to a term expiring June 30, 2010.
7. Approval to increase the county fee for passport photos from \$10 to \$15.
8. Approval of comments on the Baytown, Denmark, Grey Cloud Island, and May Townships, and the Cities of Forest Lake, Oakdale, White Bear Lake, and Dakota County draft comprehensive plans.
9. Adoption of **Resolution No. 2008-122** as follows:

Minnesota Trail Assistance Program Grant Request

WHEREAS, Washington County has developed ski trail systems in Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, and Pine Point Park; and

NOW, THEREFORE, BE IT RESOLVED that any State grants in aid for the described ski trails be directed to Washington County and application made therefore by said county; and

BE IT FURTHER RESOLVED that participation in the Minnesota Trail Assistance Programs be authorized and the Grant in Aid agreement executed by the Chair of the Washington County Board of Commissioners and the County Administrator per the guidelines of Minnesota Statutes, Chapter 84.83 (2000) without further action by the County Board.

10. Approval of Change Orders #1 and #2 with Commercial Drywall, Inc. in the amounts of \$25,844 and \$32,287.
11. Approval of Change Order #4 with People's Electric, Inc. in the amount of \$39,274.

The foregoing Consent Calendar was adopted unanimously.

**INTERNAL AUDITOR**

Commissioner Stafford moved to approve the County Board's response to the independent auditor's findings and recommendations contained in the draft report on the internal control structure and compliance for the year ending December 31, 2007. Commissioner Peterson seconded the motion and it was adopted unanimously.

**ACCOUNTING AND FINANCE**

Commissioner Stafford moved to approve the revisions to the Finance and Budget Policies #2701, Deposit of Funds, and #2507, Journal Entries. Commissioner Peterson seconded the motion and it was adopted unanimously.

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**PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Stafford moved to adopt **Resolution No. 2008-123** as follows:

Resolution Recommending Approval to Set Aside a  
Portion of the Annual Distribution of  
New Revenue from Tax Forfeited Land Sales

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, the county auditor is to distribute the net revenue in the county's forfeited tax sale fund to the local taxing districts after payment of county administrative expenses, according to one of two prescribed apportionment plans, and

WHEREAS, Minnesota Statutes Chapter 282.08 subdivision 4(ii) allows the county board to set aside up to 20% of net proceeds for the acquisition and maintenance of county parks or recreational areas, and

WHEREAS, the Washington County Parks system consists of a 4,331 acre County park system that serves over 1,500,000 visitors annually.

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners, directs the Department of Property Records and Taxpayer Services to annually set aside 20% of the net proceeds from the tax forfeited sale fund for acquisition and maintenance of county parks and recreational areas.

Commissioner Peterson seconded the motion and it was adopted unanimously.

**PUBLIC WORKS**

Commissioner Stafford moved to remove from table the motion to authorize funding to continue Bus Route 288, Forest Lake to Minneapolis, until January 1, 2009. Commissioner Peterson seconded the motion and it was adopted unanimously.

Don Theisen, Public Works Director, provided answers to Commissioners questions at last week's Board meeting regarding funding for transit operations:

- 1) Are Hugo, Forest Lake, and Columbus actively pursuing membership in the Transit Taxing District? Mr. Theisen indicated that the Hugo City Council is scheduled to discuss this item at its October 6 meeting. Last night the Forest Lake City Council held a workshop and it directed city staff to begin negotiations with Met Council to join the taxing district. At the September 10 Columbus City Council meeting it passed a motion to authorize staff to begin entering into negotiations.

September 23, 2008

- 2) Can the release of Washington County's 1% guarantee from the Counties Transit Improvement Board (CTIB) start on November 1, 2008? Mr. Theisen stated the answer is yes. The \$45,000 would come from the first year of the 1% guarantee.

Commissioner Stafford asked does this deal with the money collected from July 1 until the end of this year. The county's entitlement is 2009, 2010 and 2011, the 1%? Mr. Theisen stated that is correct.

Commissioner Stafford stated a question was also raised about the money that will be collected from July 1 until the end of December of this year; he was trying to get a share of that. Was that looked into. Mr. Theisen indicated he will follow up on that question.

- 3) Can Met Council cash flow the route until 2009 with a Washington County payback? Mr. Theisen indicated the answer they have received from staff is yes, the Met Council can cash flow the \$45,000 until the revenue from CTIB is received.
- 4) Can riders from outside the seven county metro area be charged more to use the service? Mr. Theisen stated the answer is yes, but it would require more administrative work to set that up. They would need to have a permit system in place. It would be difficult to implement before 2009. There will also be costs associated with that which would offset revenue it brings in.

Commissioner Peterson stated it may not be implemented before 2009, but she would like to have that idea explored more. Commissioner Pulkrabek stated it would be difficult to implement, and he feels difficult to enforce.

- 5) What is the total cost for the Route 288 commuter coach service from 2008 to 2011? Mr. Theisen presented those costs assuming the following items: current number of buses remains at 5; ridership remains the same; fare box is \$4.75 per trip; and a 4% inflation in costs for 2009 and 2010. Using leased buses for the remainder of 2008 to the end of 2011 would cost \$1,710,000. Using buses purchased for 2010 and 2011 the cost would be \$1,195,000. This figure does not include purchasing the buses which would be approximately \$600,000 per bus.

Commissioner Pulkrabek asked how many people ride Route 288 and how does that break out to subsidize each rider? Mr. Theisen stated they do not have that information at this time but will get that to the Commissioners.

Commissioner Pulkrabek asked has the data shown that the same group of people are taking this route? Mr. Theisen stated it is people commuting to work, whether it has been the same people he does not believe that study has been done. They have recorded the numbers of persons and have checked license numbers to see where people live.

September 23, 2008

- 6) What happens to the service if Washington County opts out of CTIB? Mr. Theisen stated the CTIB funding source would no longer be available. If another funding source is not identified, the commuter coach service is not sustainable on fare box recovery alone and will cease.
- 7) What happens to the service once Washington County's 1% ceases in 2012? Mr. Theisen stated this cannot be answered definitively at this time. Issues that affect the answer include: will commuter coach service be eligible for grant money under the Long Term Investment Framework being developed by CTIB; outcome of Forest Lake, Hugo and Columbus joining the Transit Taxing District; Met Council funding availability if communities join the Transit Taxing District; and Washington County's policy decision on funding commuter coach operations.

Mr. Theisen indicated that staff received word late yesterday from the Met Council that they believe they would be able to fund the operations of the service starting in 2010 if the communities of Forest Lake and Columbus join the taxing district.

Commissioner Hegberg moved to authorize Washington County's participation in funding to continue Bus Route 288, Forest Lake to Minneapolis until January 1, 2009 in the amount of \$45,000 to be used from Washington County's portion of the Counties Transit Improvement Board funding. Commissioner Peterson seconded the motion and it was adopted unanimously.

### **GENERAL ADMINISTRATION**

Molly O'Rourke, Deputy Administrator, presented the Board Chair with the Distinguished Budget Presentation Award from the Government Finance Officers Association for the 2008 budget document. Ms. O'Rourke thanked the Board, the Department Heads, Melinda Kirk and Marilyn Akey.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the AMC Policy meeting she attended last week. She also met with Commissioners and staff from Southeast Minnesota to discuss high-speed rail. They will meet again in December. She felt it was a positive meeting and Olmsted County was anxious to be a partner in developing high-speed rail. Last night she attended the 40<sup>th</sup> Anniversary of the League of Women Voters of Woodbury. They discuss public policy and local government and are to be commended for that. She has been asked to serve on the State Rail Committee to look at passenger and freight rail. The group will hold its first meeting on October 3.

Commissioner Pulkabek reported on a trip he took to Atlanta, Georgia for a few days. It was a non-county related trip. He visited the CNN World Headquarters, Coke World Headquarters, the largest aquarium in the world, the gravesite and boyhood home of Martin Luther King, and Jimmy Carter's Presidential Library.



September 23, 2008

Commissioner Kriesel reported that Emergency Manager Deb Paige presented an outstanding presentation at the Lower St. Croix Valley Alliance on how to manage emergencies.

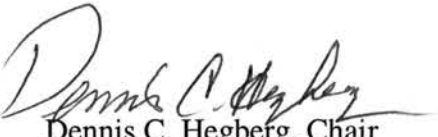
Commissioner Hegberg reported on the Rush Line Corridor meeting. He has asked staff to prepare a board discussion item related to the Forest Lake to St. Paul bus service. Chisago County has committed \$118,000 to that bus line. Washington, Ramsey, and Anoka Counties would also be asked to contribute to that bus line. He attended the Metro Family Alliance meeting to discuss funding sources for targeted case management for children less than one year of age where there are situations of abuse. Current funding will run out next year. He also reported on a watershed meeting and discussion on a proposal to have additional tax on basins. The one that would affect Washington County is called the St. Croix Basin. This would be another organization that would oversee water and they would levy real estate tax dollars of approximately \$1 million. Washington County would be the biggest taxpayer in this basin. He feels there is no need for another organization, and they should be consolidating the organizations. He reported that the Board interviewed applicants for the Carnelian-Marine-St. Croix Watershed District and an appointment should be made soon.

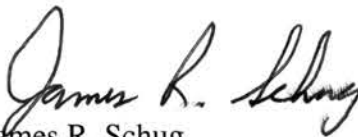
#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkabek and it was adopted unanimously. The Board meeting adjourned at 10:16 a.m.

  
Dennis C. Hegberg, Chair  
County Board

Attest:   
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 7, 2008**

The Washington County Board of Commissioners met in regular session at 9:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg Presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kay McAloney, Human Resources Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Cory Slagle, Transportation Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Sheriff Bill Hutton; Commander Steve Pott; Patrick Single, Deputy Community Services Director; Josh Beck, Associate Planner; Lowell Johnson, Director of Public Health and Environment; Jeff Travis, Program Manager; Tom Adkins, Community Corrections Director; Harley Will, Accounting and Finance Director; David Brierley, Public Information Coordinator; and Maggi Atkins, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the September 16 and 23, 2008 Board meeting minutes.
2. Approval of the 2008 Association of Minnesota Counties delegate list as follows: Commissioners Hegberg, Pulkrabek, Kriesel, Peterson, and District 5 Commissioner; and Jim Schug, County Administrator, Molly O'Rourke, Deputy Administrator; and Kevin Corbid, Director of Property Records and Taxpayer Services.
3. Approval to appoint John Lennes, Jr. May Township, to the Carnelian-Marine-St. Croix Watershed District to fill an unexpired term to June 21, 2010.
4. Adoption of **Resolution No. 2008-124** as follows:

Association of Minnesota Counties 2008 County Achievement Award

October 7, 2008

WHEREAS, the Association of Minnesota Counties recognizes achievements through their award process; and

WHEREAS, the Resources for the Unemployed and Determined Individual (R.U.D.I.) program was developed by staff in Washington County; and

WHEREAS, the R.U.D.I. program prepares offenders on probation and supervised release to obtain and retain employment; and

WHEREAS, county staff creatively responded across disciplines to a gap in services for the offender population; and

WHEREAS, the new program is being shared with other counties in Minnesota through the Minnesota Cognitive Behavioral Network; and

WHEREAS, these services promote positive changes in offenders so that they can return to being law-abiding citizens; and

WHEREAS, staff ingenuity, creativity, and dedication has resulted in a program that combines effective practices from both corrections and the employment services.

NOW, THEREFORE BE IT RESOLVED, the Washington County Board of Commissioners does hereby submit the R.U.D.I. program for recognition in the 2008 County Achievement Award by the Association of Minnesota Counties.

5. Approval of the Community Development Block Grant agreement with Two Rivers Community Land Trust to acquire and rehabilitate a minimum of seven homes to be sold to low-income individuals.
6. Approval of the HOME Grant Agreement with Two Rivers Community Land Trust to acquire and rehabilitate a minimum of one home to be sold to low-income individuals.
7. Approval to ratify 2009 health insurance re-openers for Teamsters Commanders, Teamsters Probation Officers, AFSCME, Attorney's Association, and Supervisor's Association; and ratification of 2009 wages and health insurance for Confidential and Department Head meet and confer groups.
8. Approval to amend the agreement with Heritage Environmental Services LLC for household hazardous waste services and authorize execution by the Board Chair and the County Administrator.
9. Approval to enter into a Master Grant Contract for Community Health Boards with the Minnesota Department of Health, and authorization for the County Board Chair and County Administrator to sign the contract.
10. Approval of Change Order #1 and Supplemental Agreement #1 to the CSAH 18 road construction project contract with Forest Lake Contracting.

October 7, 2008

11. Adoption of **Resolution No. 2008-125** as follows:

Metropolitan Council Recreation Open Space Development  
Grant Agreement – St. Croix Bluffs Regional Park  
Shower Building and Dumpstation

WHEREAS, Washington County Parks applied to the Metropolitan Council for a Recreation Open Space Development Grant for the design and construction of a new shower building at the St. Croix Bluffs Regional Park campground that meets ADA guidelines; and

WHEREAS, the Metropolitan Council has made available a Recreation Open Space Development Grant to Washington County for the described development project; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners to sign on behalf of the county Grant Agreement SG2008-064 between Washington County and the Metropolitan Council conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED that the grant funds for the described development project be directed to Washington County without further action by the County Board.

12. Adoption of **Resolution No. 2008-126** as follows:

Metropolitan Council Recreation Open Space Development  
Grant Agreement – Lake Elmo Park Reserve  
Play Area Reimbursement

WHEREAS, Washington County Parks applied to the Metropolitan Council for a Recreation Open Space Development Grant for the reimbursement of costs for replacing playground equipment at the Lake Elmo Park Reserve to meet ADA guidelines; and

WHEREAS, the Metropolitan Council has made available a Recreation Open Space Development Grant to Washington County for the described development project; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners to sign on behalf of the county Grant Agreement SG2008-065 between Washington County and the Metropolitan Council conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED that the grant funds for the described development project be directed to Washington County without further action by the County Board.

13. Adoption of **Resolution No. 2008-127** as follows:

Gilbertson House Lease and Carlson House Lease

October 7, 2008

WHEREAS, the County of Washington and John Gilbertson proposed to amend the house lease agreement at 18002 Margo Avenue, Marine MN 55047, to extend the term of the lease to September 30, 2010; and

WHEREAS, the County of Washington and Wallace Carlson proposed to amend the house lease agreement at 16150 May Avenue, Marine MN 55047, to extend the term of the lease to September 30, 2010; and

WHEREAS, John Gilbertson and Wallace Carlson have approved and signed said leases; and

NOW, THEREFORE LET IT BE RESOLVED, that the leases between the County of Washington and John Gilbertson and Wallace Carlson be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

14. Adoption of **Resolution No. 2008-128** as follows:

Resolution to Purchase Grundhofer Property Records  
Big Marine Park Reserve

WHEREAS, Washington County is interested in acquiring the property described herein in May Township, for inclusion into the Big Marine Park Reserve and whereas the owners agree to sell the property to the county.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes its Chairman and Administrator to execute on behalf of the county a Purchase Agreement and any other document necessary for the county to purchase the property legally described as follows:

The South One Half (S ½) of the Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, excepting therefrom all that part of the South Half of the Northwest Quarter of the Southeast Quarter of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, lying Easterly of the following described line. Commencing at a point on the North line of the South Half of the Northwest Quarter of the Southeast Quarter of said Section 8, which point is 79 feet West of the Northeast corner thereof; thence Southwesterly in a straight line to a point on the South line of the South Half of the Northwest Quarter of the Southeast Quarter of said Section 8, which point is 100 feet West of the Southeast corner thereof and there terminating.

Together with an easement for a roadway and driveway purposes over and across the following described property:

All that part of the North Half of the Northwest Quarter of the Southeast Quarter of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, legally described as follows: Commencing at the Northeast corner of the North Half of the Northwest Quarter of the Southeast Quarter of said Section 8 (point of beginning); thence Westerly along the North line of said North Half a distance of 50 feet; thence Southwesterly in a straight line to a point on the South line of the North Half of the Northwest



October 7, 2008

Quarter of the Southeast Quarter of Section 8, which point is 79 feet West of the Southeast corner thereof; thence Easterly along said South line of said North Half of the Northwest Quarter of the Southeast Quarter of Section 8 a distance 50 feet; thence Northeasterly in a straight line to a point on the East line of the North Half of the Northwest Quarter of the Southeast Quarter of Section 8 which is 60 feet South of the Northeast Corner of said North Half; thence Northerly along said Easterly line to the Northeast corner of said North Half of the Northwest Quarter of the Southeast Quarter, to the point of beginning, and there terminating; and

All that part of the South Half of the Northwest Quarter of the Southeast Quarter of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, described as follows, to-wit: Commencing at a point in the South line of said South Half of the Northwest Quarter of the Southeast Quarter distant 100 feet West of the Southeast corner thereof; thence Northeasterly along a line hereinafter referred to as "Line A" to a point in the North line of said South Half of the Northwest Quarter of the Southeast Quarter distant 79 feet West of the Northeast corner thereof, which is the point of beginning of the easement tract being described; thence Southwesterly along said "Line A," 50 feet; thence Easterly at right angles, 50 feet; thence northeasterly parallel with said "Line A," to said North line of South Half of Northwest Quarter of the Southeast Quarter; thence West along said North line to the point of beginning.

For the sum of \$550,000

15. Approval of maintenance agreement with the City of Hugo.
16. Adoption of **Resolution No. 2008-129** as follows:

Bridge 82517 Reconstruction on CSAH 18 Agreement  
to State Transportation Fund (Bridge Bonds)  
Grant Terms and Conditions

WHEREAS, Washington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for reconstruction of the Bridge No. 82517 on CSAH 18; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$585,279.20 based on the Abstract of Bids; and

NOW, THEREFORE, BE IT RESOLVED, that Washington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the \$585,279.20 grant, and will return to the Minnesota State Transportation Fund any amount not required.

17. Approval of Supplemental Agreements #2 and #3 to the 2008 overlays project contract with Tower Asphalt, Inc.

October 7, 2008

18. Adoption of **Resolution No. 2008-130** as follows:

Resolution Authorizing the Sheriff's Office to Execute a  
Grant from the United States Department of Homeland Security

NOW THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners hereby accepts a grant in the amount of \$45,359 from the United States Department of Homeland Security and authorizes Deputy Sheriff James Gribble to execute the Grant Agreement on behalf of Washington County and Sheriff William M. Hutton.

19. Approval of Change Order #3 to Contract #4629 with H.M. Cragg Company for supplying and installing -48 VDC Power Systems for the 800 MHz Radio System.
20. Approval of contract with George Siegfried Construction for the remodeling necessary to construct a radio equipment shelter at the Afton radio site for the 800 MHz Radio System.
21. Approval to award bid to Sabre Towers and Poles, Inc. for supplying a monopine type stealth tower for the 800 MHz Public Safety Radio System at the Afton Radio site.

The foregoing Consent Calendar was adopted unanimously.

## **GENERAL ADMINISTRATION**

### **2009-2013 Capital Improvement Plan**

Melinda Kirk, Budget/Financial Analyst, presented an overview of the draft 2009-2013 Capital Improvement Plan (CIP). The CIP totals approximately \$209 million. The first year of the CIP coincides with each departments 2009 proposed capital budgets which were presented to the Board in August and September. The CIP is divided into five separate categories: fleet and miscellaneous equipment; parks and land; public facilities, road and bridge; and technology. The intent of the CIP is to recognize those projects that are viable and deliverable and at the same time acknowledge that funding sources often change and that many of the projects will be reevaluated each year. The Long-Term Finance Group has been working with departments to identify projects that will need funding into the future.

Wayne Sandberg, Deputy Public Works Director, presented a brief overview of the five year CIP relating to Public Works projects which include: transportation projects; Regional Rail Authority and transit; parks; facilities; and Survey/Land Management.

Commissioner Peterson moved to approve the release of the Draft 2009-2013 Capital Improvement Plan to the communities for their review and comment. Commissioner Stafford seconded the motion and it was adopted unanimously.

October 7, 2008

**Legislative Candidate Forum**

Jim Schug, County Administrator, reminded the Board that the Minnesota Inter-County Association will host a legislative candidate forum tomorrow evening beginning at 5:30 p.m. in the Washington County Board Room.

Mr. Schug announced that at 11:00 a.m. this morning, following the County Board Workshop, there will be a brief rededication ceremony for the four Norman Rockwell prints known as the "Four Freedoms". Information placards have recently been added and staff has worked with Judge Howard Albertson on their rededication.

Mr. Schug displayed a Founding Partner Award that was given to the Washington County Board of Commissioners from the Youth Service Bureau which recently celebrated its 30<sup>th</sup> Anniversary.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on a meeting she attended with the Minnesota Department of Transportation to develop items that should be in the Minnesota Comprehensive Statewide Rail Program. She reported on the Association of Minnesota Counties meeting she attended last Friday and presented staff with its 2009 schedule of events.

Commissioner Pulkrabek asked if cities were the only entities that can place inserts in the Truth-in-Taxation notices, and who has ultimate say on the content. Kevin Corbid, Director of Property Records and Taxpayer Services stated cities are allowed to do inserts and the school districts are not allowed. The State law has four items that the inserts can identify. Drafts of the inserts are submitted to the county for review for content and accuracy. The City of Oakdale and Washington County will have inserts this year.

Commissioner Pulkrabek noted that he will be attending the MICA forum tomorrow evening. He will also be attending the Ribbon Cutting Ceremony this Friday for the I-94 South Frontage Road in Woodbury.

Commissioner Kriesel reported that for the last couple of days he has been receiving phone calls on the change of hours being proposed by the Library Board at the Valley Branch Library in Lakeland. He wanted to assure people that nothing has been decided at this time.

Commissioner Stafford reported on the groundbreaking for the new Environmental Center at the Washington County South Maintenance Shop. This afternoon they will be taping the County Insight program.

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Commissioner Hegberg reported on a Housing and Redevelopment Authority workshop that was held last week to discuss more scattered housing sites and looking at buying foreclosure properties. He attended the Hugo City Council meeting last evening and they authorized staff to talk with Met Council about joining the Metropolitan Transit Taxing Authority, and the advantages and disadvantages of doing that.

### **BOARD CORRESPONDENCE**

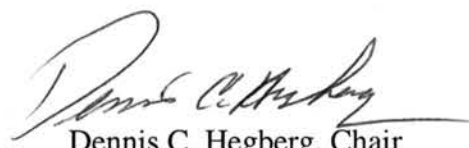
Board correspondence was received and placed on file.

### **ADJOURNMENT**

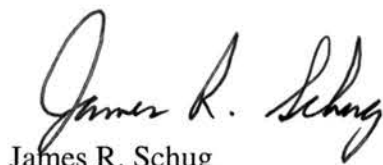
There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:10 a.m.

### **BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT**

The Board met in workshop session with the Department of Public Health and Environment to discuss Washington County watershed management organizations' proposed 2009 budgets and priority projects and presentations on Water Consortium activities, watershed collaboration and conservation partnerships, and an overview of the Washington Conservation District's 2009 budget and information on the District's program services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Lowell Johnson, Amanda Strommer, Kevin Corbid, Matt Moore and Jack Lavold, South Washington Watershed District, Jay Riggs, Washington Conservation District, Cliff Aichinger, Ramsey-Washington Metro Watershed District, Don Scheel, Valley Branch Watershed District, Karen Kill and Craig Leiser, Brown's Creek Watershed District, Doug Thomas and John Waller, Rice Creek Watershed District, Jim Shaver and Steve Kronmiller, Carnelian-Marine-St. Croix Watershed District, Amy Carolan, Middle St. Croix WMO, and Kevin Giles, Star Tribune.

  
Dennis C. Hegberg, Chair  
County Board

Attest:

  
James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**OCTOBER 14, 2008**

The Washington County Board of Commissioners met in regular session at 9:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Sr. Program Manager; Amanda Strommer, Program Manager; Chris LeClair, Sr. Environmental Specialist; Peter Ganzel, Sr. Environmental Specialist; Patricia Conley, Library Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Patrick Gangl, Information Technology Supervisor; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Division Manager; Don Theisen, Public Works Director; Keith Potter, Facilities Manager; Tom Adkins, Community Corrections Director; Kris Tuenge, Deputy Community Corrections Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Harley Will, Accounting and Finance Director; Kay McAloney, Human Resources Director; Larry Timmerman, Sr. Planner; and Maggi Aitkens, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Brent Peterson, Washington County Historical Society Executive Director, distributed copies of a new book written by Robert Goodman entitled "A History of Washington County". The five books distributed this morning will be donated to a Washington County Library in each Commissioner District.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the October 7, 2008 Board meeting minutes.
2. Approval to accept a \$4,000 donation from the Target Corporation for juvenile programming in Washington County.
3. Approval to modify the Andersen Windows dislocated worker project administered by the Workforce Center to extend the grant until December, 2009.
4. Approval of contract with Cottage Grove WP, LLC to provide 24 hour customized living (assisted living services) at their White Pine facility in Cottage Grove.



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5. Approval of Verizon Wireless Services for county purchased Blackberries, cell phones, and wireless cards.
6. Adoption of **Resolution No. 2008-131** as follows:

Resolution Recommending Approval of the Application for  
Cancellation of Certificate of Forfeiture

BE IT RESOLVED, that the Board of County Commissioners of Washington County, Minnesota, approve the Applications for Cancellation of Forfeiture and recommend their acceptance by the Department of Revenue.

17.028.21.12.0144	Lt 1, Block 18, Strate's Farm 1 <sup>st</sup> Addition
18.028.21.43.0062	Outlot A, Carver Lake Meadows 4 <sup>th</sup> Addition
18.028.21.44.0141	Outlot B, Carver Lake Meadows 4 <sup>th</sup> Addition Exc pt platted as Carver Lake Meadows 5 <sup>th</sup> Addition
18.028.21.44.0152	Outlot A, Carver Lake Meadows 5 <sup>th</sup> Addition

7. Approval of comments to the City of Bayport regarding their Local Water Management Plan.
8. Approval to set a public hearing date of October 28, 2008 at 9:00 a.m. regarding the repeal of Solid Waste Management Ordinance #167 and replacing it with Solid Waste Management Ordinance #178 and authorize publication of a Notice of Public Hearing.
9. Adoption of **Resolution No. 2008-132** as follows:

Solid Waste Management Tax

WHEREAS, the 1997 Minnesota Legislature enacted a bill eliminating both the SCORE sales tax and the Solid Waste Generator Assessment, replacing them with the Solid Waste Management Tax; and

WHEREAS, Minnesota Statutes §297H requires political subdivisions that subsidize tipping fees at solid waste management facilities to identify the "market price" for solid waste management services, which is identified as "the lowest price available in the area, assuming transactions between separate parties that are willing buyers and willing sellers in a market"; and

WHEREAS, this law requires political subdivision to identify the market price and submit their findings to the Minnesota Pollution Control Agency each year; and

WHEREAS, the Ramsey and Washington Counties Boards of Commissioners in 2007 by resolution each identified \$26.48 per ton as the "market price" for purposes of the Solid Waste Management Tax, effective January 1, 2008; and

WHEREAS, Ramsey County, Washington County, and the Ramsey/Washington Resource Recovery Project staff have worked cooperatively to identify the market price for Ramsey and Washington Counties, beginning

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January 1, 2009, and have determined a different market price which requires approval by County Board Resolution.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners hereby authorizes identification of \$28.03 per ton as the "market price" for purposes of the Solid Waste Management Tax, which reflects a waste disposal tipping fee of \$19.03 per ton at the Pine Bend landfill plus an estimated transportation cost of \$9 per ton, and authorizes submittal by the Department of Public Health & Environment of this "market price" and supporting documentation to the Minnesota Pollution Control Agency.

10. Approval of comments on the Stillwater Township, and the cities of St. Paul Park and Grant draft comprehensive plans.
11. Adoption of **Resolution No. 2008-133** as follows:

Resolution Requesting Additional Time  
Within Which to Complete Comprehensive Plan  
"Decennial" Review Obligations

WHEREAS, Minnesota Statutes section 473.864 requires local governmental units to review and, if necessary, amend their entire comprehensive plans and their fiscal devices and official controls at least once every ten years to ensure comprehensive plans conform with metropolitan system plans and ensure fiscal devices and official controls do not conflict with comprehensive plans or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2008; and

WHEREAS, Minnesota Statutes section 473.864 authorizes the Metropolitan Council to grant extensions to local governmental units to allow local governmental units additional time within which to complete the "decennial" review and amendments; and

WHEREAS, any extensions granted by the Metropolitan Council must include a timetable and plan for completing the review and amendment; and

WHEREAS, Washington County will not be able to complete its "decennial" review by December 31, 2008, for the following reasons: 1.) Public Participation; 2.) Adjacent community reviews;

WHEREAS, the Washington County Board of Commissioners finds it is appropriate to request from the Metropolitan Council an extension so the City can have additional time to complete and submit to the Metropolitan Council for review an updated comprehensive plan and amend its fiscal devices and official controls.

NOW, THEREFORE, BE IT RESOLVED by the Washington County Board of Commissioners that:

1. The Department of Public Works is directed to submit to the Metropolitan Council no later than November 1, 2008, an application requesting an extension to May 29, 2009

October 14, 2008

2. The Department of Public Works must include with the request a reasonably detailed timetable and plan for completing: (a) the review and amendment by May 29, 2009; and (b) the review and amendment of the County's fiscal devices and official controls, if applicable.
12. Approval to award contract to Braun Intertec Corporation to provide professional engineering services for the construction of the Environmental Center and authorize execution of the contract through the signatures of the Washington County Board Chair and County Administrator without further action from the County Board.

The foregoing Consent Calendar was adopted unanimously.

### **PUBLIC HEALTH AND ENVIRONMENT**

Chris LeClair, Sr. Environmental Specialist, presented a brief overview and update of proposed amendments to the Washington County Development Code, Chapter 4, Individual Sewage Treatment Regulations (Ordinance No. 128). He stated that the county is required to revise the septic ordinance to reflect the revisions in Minnesota Rules Chapter 7080-7083 by no later than February 4, 2010. The proposed ordinance needs to go to the Washington County Planning Advisory Commission for a public hearing.

Commissioner Peterson moved to adopt **Resolution No. 2008-134** as follows:

Resolution for Public Health and Environment Department to Update/Amend the Washington County Development Code, Chapter Four, Individual Sewage Treatment Regulations (Washington County Ordinance No. 128) and for the Department to Submit the Amended Ordinance to the Planning Commission for a Public Hearing

WHEREAS, the Minnesota Pollution Control Agency (MPCA) revised Minnesota Rules, Chapter 7080, Individual Sewage Treatment System Program, into Minnesota Rules, Chapters 7080 through 7083, Subsurface Sewage Treatment System Program, on February 4, 2008; and

WHEREAS, Minnesota Rules, Chapter 7082, Section 7082.0050, Subpart 1, Paragraph B requires that the county update its ordinance by February 4, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Department of Public Health and Environment has permission to update/amend the Washington County Development code, Chapter Four, Individual Sewage Treatment System Regulations (Washington County Ordinance No. 128) and may submit the amended ordinance to the Planning Commission for a Public Hearing.

Commissioner Stafford seconded the motion and it was adopted unanimously.

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**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported she was appointed to the National Association of Counties Transportation Steering Committee for the next year. She urged the Commissioners to attend the Association of Minnesota Counties Fall District X meeting on October 27 from 3:00 to 5:00 at the AMC Board Room. The meeting will discuss the redesign of the Metropolitan Council, metro governance, watershed budgets, and library maintenance of effort. Commissioner Peterson brought the Metropolitan Council Transportation Advisory Board's Policy Plan and shared it with the Board.

Commissioner Pulkrabek reported on the ribbon cutting ceremony he and Commissioner Stafford attended last Friday for the I-94 interchange opening on Radio Drive.

Commissioner Hegberg spoke about an issue from the City of Mahtomedi. Washington County does not patrol White Bear Lake, but the City of Mahtomedi pays for Ramsey County to do that. Some people feel that is not adequate and they are not getting their monies worth. He asked that the two Sheriff Offices talk to see if something different could be worked out. The City of Forest Lake did approve a roundabout for Highway 61 and Broadway as their preferred plan. The city also discussed trees along the bike trail in the Winnick area. They are concerned about security, but also wanting to keep it scenic. He asked that the Parks staff discuss this with the City of Forest Lake. He asked that the 2009 budget items that Commissioner Pulkrabek would like to look at be discussed at a workshop next week.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:00 a.m.

**BOARD WORKSHOP WITH THE COUNTY LIBRARY**

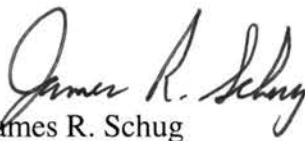
The Board met in workshop session with the County Library for an update on strategic and facilities long range planning. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Pat Conley, Larry Timmerman, Don Theisen, Paul Ryberg, Library Board Member, Gary Vidlock, Library Board Member, Carol Banister, Lake Elmo resident, and Kevin Giles, Star Tribune.

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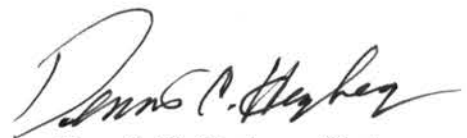
**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss the draft 2009 Washington County Legislative positions. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Tom Adkins, Dan Papin, Kevin Corbid, Doug Johnson, Judy Hunter, Lowell Johnson, Amanda Strommer, Don Theisen, Harley Will, Larry Timmerman, Amanda Hollis, Melinda Kirk, and Maggi Aitkens.

Attest:

  
James R. Schug

County Administrator



Dennis C. Hegberg, Chair

County Board



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 21, 2008**

The Washington County Board of Commissioners met in regular session at 10:30 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Susan Harris, First Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Director of Public Works; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Keith Potter, Facilities Manager; Chief Deputy Sheriff Mike Johnson; Commander Steve Pott; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Kay McAloney, Human Resources Director; and Maggie Aitkens, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval to submit an application for a Department of Natural Resources Community Assistance Grant to use to develop a targeted conservation plan to guide the implementation of the Land and Water Legacy Program.
2. Approval to reappoint Don Scheel, Afton, and David Bucheck, Lake Elmo, to the Valley Branch Watershed District Board of Managers to three-year terms expiring November 13, 2011.
3. Approval to appoint Joe Moore, Denmark Township, to the Public Health Emergency Preparedness Advisory Committee to a first term expiring December 31, 2009.
4. Approval of Washington County Library holiday and training closings for 2009.
5. Adoption of **Resolution No. 2008-135** as follows:

Approval of Minnesota Department of  
Transportation Agreement Number 91871

BE IT RESOLVED, that the County of Washington enter into an agreement with the Union Pacific Railroad Company and the Commissioner of the Transportation for the installation and maintenance of railroad crossing signals at the intersection of Lake Elmo Avenue (CSAH 17) with the tracks of the Union Pacific Railroad Company in Lake Elmo, Minnesota, and appointing the Commissioner of Transportation agent for the county to supervise said project and administer available Federal Funds in accordance with Minnesota Statute, Section 161.36. The county's share of the cost shall be 10 percent of the total signal cost.

BE IT FURTHER RESOLVED, that the Board Chair and County Administrator be and they are hereby authorized to execute said agreement and any amendments thereto for and on behalf of the county.

6. Adoption of **Resolution No. 2008-136** as follows:

Resolution of Support for the Minnesota Department of  
Natural Resources Land Purchase – William O'Brien State Park

WHEREAS, William O'Brien State Park is a Minnesota DNR operated park located in Washington County; and

WHEREAS, the Minnesota DNR desires to purchase 48 acres which are included in the statutory boundary of the park from the Parks and Trails Council; and

WHEREAS, the Minnesota DNR is interested in utilizing available Reinvest in Minnesota (RIM) funding to purchase the property; and

WHEREAS, to use the RIM funding a Resolution of Support approved by the Washington County Board of Commissioners is required; and

WHEREAS, in accordance with Minnesota Statutes 84.944, Subd. 3 and 97A.145, Subd. 2, the Minnesota Department of Natural Resources on October 21, 2008, provided the County Board with a description of lands to be acquired by the State of Minnesota for William O'Brien State Park purposes; and

WHEREAS, lands to be acquired are described as follows: The Northeast Quarter of the Southeast Quarter of Section 35, Township 32 North, Range 20 West, Washington County, Minnesota; and, all that part of the Southeast Quarter of the Southeast Quarter of Section 35, Township 32 North of Range 20 West, Washington County, Minnesota, lying north of the so-called Chisago City and Marine Mills Road.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby supports the State's proposed acquisition of the aforementioned property for William O'Brien State Park purposes.

7. Approval of Work Orders 2-6 to the CSAH 15 road construction project contract with Tower Asphalt.
8. Approval of Change Order #004 to Frerichs Construction Company for the Disaster Recovery Center located at the R.H. Stafford Library and adoption of **Resolution No. 2008-137** as follows:

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Final Payment to Frerichs Construction Company for  
the Disaster Recovery Center

WHEREAS, the Washington County Board of Commissioners on September 4, 2007 approved a bid award to Frerichs Construction Company for provision of product, labor and equipment to construct the Disaster Recovery Center located at the R.H. Stafford Library; and

WHEREAS, Frerichs Construction Company has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Frerichs Construction Company be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

9. Approval of Amendment #3 to Contract #4202 with SRF Consulting Group for completion of the 2008 Washington County Comprehensive Plan for a not to exceed cost of \$49,900.
10. Adoption of **Resolution No. 2008-138** as follows:

Metropolitan Council Recreation Open Space Acquisition Grant Agreement  
Partial Reimbursement for Grundhofer Parcel Purchase

WHEREAS, Washington County Parks applied to the Metropolitan Council for a Recreation Open Space Acquisition Grant to partially finance the purchase of the Grundhofer parcel for inclusion into the Big Marine Park Reserve; and

WHEREAS, the Metropolitan Council has made available a Recreation Open Space Acquisition Grant to Washington County for the described parcel purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners to sign on behalf of the county for grant Agreement SG2008-094 between Washington County and the Metropolitan Council conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED that the grant funds for the described parcel purchase be directed to Washington County without further action by the County Board.

11. Approval to authorize the County Board Chair and Administrator to execute the Cooperative Agreement with the City of Stillwater for CSAH 15 construction cost reimbursement and maintenance.
12. Approval of comments on the City of Woodbury draft comprehensive plans.

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13. Approval of Cooperative Agreement with the City of Lakeland for the sale of two county owned trucks.
14. Adoption of **Resolution No. 2008-139** as follows

Agency Agreement for Cultural Resources/Architectural  
History Investigation for CSAH 18 Reconstruction

WHEREAS, Washington County is undertaking the reconstruction of CSAH 18 in the City of Afton; and

WHEREAS, Washington County will secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations; and

WHEREAS, the Mn/DOT Cultural Resources Unit has identified the need for an architectural history investigation to identify whether any properties within the Area of Potential Effects (APE) are eligible for the National Register of Historic Places (NRHP) in order to assess impacts and to complete environmental documentation for the proposed project; and

WHEREAS, the proposed budget amount for aforementioned architectural history investigation is \$32,238; and

WHEREAS, the local share of subject budget is 20%.

NOW THEREFORE BE IT RESOLVED, that Washington County does hereby agree to provide the local share of the proposed budget for the stated architectural history investigation, currently estimated at \$6,447.60.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of the county to execute and enter into an agreement with the Commissioner of Transportation.

15. Approval of Xybix Systems, Inc. Change Order #1 to the furniture purchase agreement.
16. Approval of Amendment #1 to lease agreement with the City of Woodbury for 800 MHz antennas and equipment located at the Woodbury water tower on Hudson Road.

The foregoing Consent Calendar was adopted unanimously.

**GENERAL ADMINISTRATION**

Jim Schug, County Administrator, reported that the County Commissioners hosted a recognition breakfast for employees with 20, 25, 30 and 35 years of service. He stated these employees are an example of the high quality people that the county has had working for it throughout the years.

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**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson announced that tomorrow evening the Metropolitan Council will hold a hearing to receive comments of their 2030 Transportation Plan. She urged all the Commissioners to attend. They will take additional comments until the first week in November. She attended the transportation reauthorization meeting which is putting together a coalition to examine and make suggestions to the federal delegation about the reauthorization of transportation projects. She attended the Grant Evaluation and Ranking System (GEARS) Committee last Wednesday. The first awards will be recommended to the Counties Transit Improvement Board on October 29. Next week the Association of Minnesota Counties will hold its District X meeting and she hoped that all the Commissioners could attend. They will be discussing the redesign of county government and the various county legislative packages.

Commissioner Peterson commented that she has been watching the candidate debates and is amazed at the amount of misinformation that is out there on all levels of candidates seeking office regarding the county.

Commissioner Pulkrabek attended the Oakdale Business Professional Association Candidate Forum last evening. It was interesting to hear first time candidates' perception of how the government is performing or not performing. He thought the employee recognition breakfast went very well this morning.

Commissioner Kriesel stated he has also been attending several of the debates and forums. He attended the school district forum and there are some great candidates.

Commissioner Stafford reported on the Grant Evaluation and Ranking System (GEARS) Committee meeting he attended. He stated that the GEARS Committee recommended to the Counties Transit Improvement Board (CTIB) the approval of appropriations for projects that have been planned and were pretty much underway such as the Northstar and Central Corridors. He raised two questions: 1) The Northstar Stations along the route do not have any restrooms; and 2) Part of the rules call for up to 50% CTIB funding for operational costs. He questioned if it is 50% mandatory or up to 50%. His concern is that when other people are setting a budget and they know that you are going to match 50%, it might encourage loose budgeting. The group didn't have an answer and they were going to look into it. Also, Woodbury Mayor Hargis suggested that for future projects there should be a more definitive check list as these projects come in for approval. Commissioner Stafford had hoped that today's workshop on the budget review would be done on camera, but this will be reviewed again in December. He feels there is so much misinformation, and he thought a public dialogue about this today would be suitable.

Commissioner Kriesel asked for information on what projects the Grant Evaluation and Ranking System (GEARS) Committee recommended to the Counties Transit Improvement Board.



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Commissioner Hegberg reported on the Metro Family Alliance meeting he attended yesterday which discussed how the system is coming together and how targeted case management is being looked at. They will also have a meeting on October 30 with the various stakeholders of that organization for funding.

Commissioner Peterson recommended a show she saw on PBS called "Roads, Trains and Change". It talks about the metropolitan area and the history of the design of the roadway system. One of the commentators of the presentation was Curt Johnson the former Met Council Chair. She suggested that he would make a good speaker at the League of Local Governments.

#### **BOARD CORRESPONDENCE**

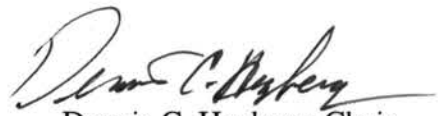
Board correspondence was received and placed on file.

#### **ADJOURNMENT**

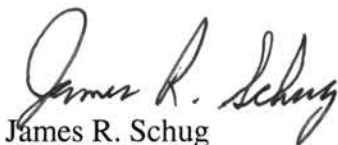
There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 11:00 a.m.

#### **BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss possible changes to the county's preliminary 2009 budget and property tax levy. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Don Theisen, Wayne Sandberg, Dan Papin, Patrick Singel, Barbara Dacy, Harley Will, Tom Adkins, Susan Harris, Kay McAloney, and Kevin Corbid.

  
Dennis C. Hegberg, Chair  
County Board

Attest:

  
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 28, 2008**

The Washington County Board of Commissioners met in regular session at 9:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Commissioner Pulkrabek absent. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Sr. Program Manager; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Sue Fennern, Human Resources Coordinator; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Commander Dan Starry; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Kevin Corbid, Director of Property Records and Taxpayer Services, Dan Papin, Community Services Director; David Brierley, Public Information Coordinator; Deb McDonald, Management Analyst II; Keith Potter, Facilities Manager; and Maggi Aitkens, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Kriesel, to adopt the following Consent Calendar:

1. Approval of the October 14 and 21, 2008 Board meeting minutes.
2. Adoption of **Resolution No. 2008-140** as follows:

Transfer of Excess Donations for the Acquisition of a  
Civil War Cannon to the Stillwater Veterans Memorial

WHEREAS, Washington County owns and maintains the Washington County Historic Courthouse which is deemed a historic site under Minnesota law; and

WHEREAS, at the behest of Washington County residents organized as the Cannon Committee, the Washington County Board by a February 12, 2008 resolution authorized the Washington County Parks Director to accept donations for the purchase of a Civil War cannon to be placed on the grounds of the Historic Courthouse; and

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WHEREAS, Minnesota Statute Section 375.26 authorizes the county to receive gifts for the benefit of inhabitants of the county and to administer such gifts in accordance with any conditions placed on the gifts; and

WHEREAS, a discreet county fund, hereinafter referred to as the Cannon Fund, was established for the acceptance of contributions for the purchase and placement of the cannon; and

WHEREAS, the county has prepared a site on the Historic Courthouse grounds to receive the cannon including the installation of a pad and moorings; and

WHEREAS, the Tozer Foundation donated \$5,000 to the Cannon Fund for the express purpose of purchasing and placing the cannon; and

WHEREAS, due to the generosity of the donors, the money contributed to the Cannon Fund has exceeded the costs associated with the purchase and placement of the cannon; and

WHEREAS, the Tozer Foundation through its Board of Directors has reconditioned its gift of \$5,000 to the fund and requested the county to direct any excess monies in the fund up to its \$5,000 donation to the Stillwater Veterans Memorial a registered nonprofit organization which maintains a memorial honoring war veterans.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby authorizes the transfer of the funds remaining in the Cannon Fund up to an amount of \$5,000 to the Stillwater Veterans Memorial.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners hereby authorizes the payment from county funds for the costs of the pad and moorings constructed on the Historic Courthouse grounds to accept the placement of the cannon.

BE IT FURTHER RESOLVED that the Cannon Fund, Business Unit #412010 be closed following the disbursement of funds to the Stillwater Veterans Memorial pursuant to this resolution.

3. Approval of Commissioners' Service Awards for two citizen members of the Community Development Block Grant Citizen's Advisory Committee: Jeffery Feist and Rosemary Armstrong.
4. Approval to accept grant funding from the State of Minnesota Office of Justice Programs in the amount of \$69,496 for the Victim/Witness Division.
5. Approval to ratify the 2009 wages and health insurance for the Confidential Supervisors.
6. Adoption of **Resolution No. 2008-141** as follows:

Grant Agreement with the Office of Traffic Safety,  
Minnesota Department of Public Safety for the  
Safe Communities Coalition Project

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BE IT RESOLVED, that the Washington County Department of Public Health and Environment enter into a grant agreement with the Office of Traffic Safety in the Minnesota Department of Public Safety for the project entitled "Safe Communities Coalition" during the period from October 1, 2008 through September 30, 2009 for the amount of \$24,500.

BE IT FURTHER RESOLVED, that Lowell R. Johnson is hereby authorized to execute such grant agreements as are necessary to implement the project on behalf of the Washington County Department of Public Health and Environment.

- 7. Approval to enter into an agreement with Megan Moon an independent contracted wellness program staff for onsite county Employee Wellness activities, and authorization for the County Board Chair and Administrator to sign the agreement.
- 8. Approval of comments on the cities of Hugo and Columbus draft comprehensive plans.
- 9. Approval of Change Order #1 to contract with Harris Stratex to supply, install and commission microwave equipment for the 800 MHz radio system.
- 10. Bids were received for radio site construction services at the Afton Radio site as follows:

Omni Contracting, Inc.	\$175,615.00
Trillium Development, Inc.	\$180,710.00
Vinco, Inc.	\$243,983.00

Approval to award bid and contract approval to Omni Contracting, Inc., for radio site construction services at the Afton radio site for the 800 MHz radio system.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

**PUBLIC HEARING - PUBLIC HEALTH AND ENVIRONMENT**

**Consider Repeal of Solid Waste Management Ordinance #167 and Replacing it with Solid Waste Management Ordinance #178**

The Board Chair presented a brief overview of today’s public hearing to consider a repeal of Solid Waste Management Ordinance #167 and replacing it with Solid Waste Management Ordinance #178. The Board Secretary indicated that notice of today’s public hearing was published in the legal newspaper.

Judy Hunter, Senior Program Manager, presented a brief overview of the proposed changes to the Solid Waste Management Ordinance #167. They include: a reduction in the rate of the County Environmental

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Charge from 39.5% to 37.5%; correction of typographical errors including references to Minn. Statute 279.03; and a clarification on the calculation of interest and late payment penalties in Section 14.5.4.

The Board Chair asked for comments from the audience; none were heard.

Commissioner Peterson moved to close the public hearing. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Kriesel moved to adopt **Resolution No. 2008-142** as follows:

Repeal Of Ordinance #167 And Replacement By  
Solid Waste Management Ordinance #178

WHEREAS, Washington County desires to continue to protect and ensure the public health, safety, welfare and environment of the County's residents and businesses through sound management of solid waste generated in the County; and

WHEREAS, the Waste Management Act imposes various mandates upon counties, was created out of concern for the protection of water, air and land resources, as well as protection of public health; and

WHEREAS, pursuant to State law Washington County has adopted and received Minnesota Pollution Control Agency approval for its Solid Waste Management Master Plan, which acknowledges the State's preferential order for waste management, which plans for the implementation of an integrated waste management system in order to protect public health and the environment; and

WHEREAS, in order to discharge the mandate imposed upon counties by the Minnesota Waste Management Act to manage mixed municipal solid waste in a more environmentally sound manner than land disposal, Washington County provides or arranges with others to provide various solid waste management services for residents; and

WHEREAS, the Washington County Board of Commissioners adopted the Washington County Solid Waste Management Ordinance #167 on November 18, 2003; and

WHEREAS, Minnesota Statutes, sections 400.08, and 473.811, Subd 3a, authorize Washington County to establish and collect a service charge for the solid waste management services provided by the County or others under contract with Washington County.

NOW, THEREFORE BE IT RESOLVED, That the Washington County Board of Commissioners adopts Washington County Solid Waste Management Ordinance #178 to take effect on January 1, 2009.

BE IT FURTHER RESOLVED, That the Washington County Ordinance #167 is hereby repealed, said repeal to take effect on the date Washington County Ordinance #178 becomes effective.



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**WASHINGTON COUNTY  
ORDINANCE # 178**

An Ordinance Repealing the Washington County  
Solid Waste Management Ordinance #167  
and Replacing it with Ordinance #178

The Board of Commissioners of Washington County ordains:

**SUBSECTION 1:**

The Washington County Solid Waste Management Ordinance #167 is hereby repealed and replaced by Ordinance #178.

**13.0 Service Charge**

13.01 Purpose and Authority: Pursuant to Laws 1984, Chapter 644, Section 80, and Minn. Stat. Sections 400.08 and 473.811, Subd. 3A, the County hereby imposes on all generators, owners, lessees or occupants of property, including properties owned, leased or used by the State or a political subdivision of the State a service charge. The intent of the service charge is to provide for solid waste management services by the County or by those under contract with the County.

13.02 Service Charge Components  
The service charge shall be comprised of the Property Based Waste Management Service Charge as set forth in Section 13 of this ordinance and the County Environmental Charge as set forth in Section 14 of this ordinance.

**13.1 Property Based Waste Management Service Charge**

13.1.2 Definitions: For the purpose of this section, the terms used herein shall have the following meaning unless the context clearly indicates otherwise.

13.1.3 Residential Property is any property which is a single family residence, personal property mobile home, residential apartment building or any property classified as residential by the County Assessor.

13.1.4 Non-Residential Property is all improved real property in Washington County classified by the County Assessor as commercial, industrial, institutional, utility, tax exempt or other non-residential property.

13.2 Rates and Charges: Rates and charges imposed may take into account the character, kind and quality of the service and of the solid waste; the method of disposition including but not limited to activities such as recycling, composting, co-composting, resource recovery, the number of people served at each place of collection, and all other factors that enter into the cost of service, including but not limited to depreciation and payment of principal and interest on money borrowed by the County for the acquisition or betterment of solid waste facilities, the establishment of a reserve fund for payments of a fee to the Facility vendor for services to be provided at the Facility, and administrative costs associated with providing waste management services to County residents; and specifically may take into account as an additional cost of service, the amount of waste estimated to be generated by different classifications of solid waste generators, as determined by the County.

13.2.1 The rate of the solid waste management service charge for Residential Property shall be as follows:

- 1) \$3.00 per improved parcel for personal property mobile homes

- 2) \$3.00 per improved parcel for single family residence with a building value over \$20,000
- 3) \$3.00 per improved parcel for buildings with 2 or 3 dwelling units and a building value over \$20,000
- 4) \$3.00 per dwelling unit for residential apartment buildings with 4 or more units and a building value over \$20,000.

13.2.2 The rate of the solid waste management service charge for non-residential property shall be as follows:

Category I Non-Residential Property	The solid waste management service charge shall be \$ 0 for each parcel with an estimated building value, as determined by the County Assessor, of \$20,000 but less than \$100,000.
Category II Non-Residential Property	The solid waste management service charge shall be \$ 0 for each parcel with an estimated building value, as determined by the County Assessor, of \$100,000 but less than \$250,000.
Category III Non-Residential Property	The solid waste management service charge shall be \$ 0 for each parcel with an estimated building value, as determined by the County Assessor, of \$250,000 but less than \$500,000.
Category IV Non-Residential Property	The solid waste management service charge shall be \$ 0 for each parcel with an estimated building value, as determined by the County Assessor of \$500,000 but less than \$1,000,000.
Category V Non-Residential Property	The solid waste management service charge shall be \$ 0 for each parcel with an estimated building value, as determined by the County Assessor, of \$1,000,000 or more.

13.3 Service charges under Section 13 shall be billed directly to every owner of property through the County property tax statements as a separate item and shall be due, payable and collected in the same manner as property taxes subject to the same penalties and interest as overdue real property taxes. In such instances, no charge shall become payable in any year unless first certified by the County Board to the County Auditor in the year prior to its being payable.

13.4 Unpaid Charges.

13.4.1 Taxable Properties: On or before October 15 in each year, the County Board shall certify to the County Auditor all unpaid outstanding charges for services hereunder, and a statement of the description of the lands which were serviced and against the charges arose. It shall be the duty of the County Auditor, upon order of the County Board, to extend the assessments with interest of six percent upon the tax rolls of the County of the taxes of the year in which the assessment is filed.

For each year ending October 15 the assessment with interest shall be carried into the tax becoming due and payable in January of the following year, and shall be enforced and collected in the manner provided for the enforcement and collection of real property taxes in accordance with the provisions of the laws of the state. The charges, if not paid, shall become delinquent and be subject to the same penalties and the same rate of interest as the taxes under the general laws of the state.

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13.4.2 Tax-Exempt Properties: Unpaid charges may be collected as otherwise provided in Section 13 of this ordinance.

13.5.1 Civil Action: In addition to each and every other remedy available to the County, unpaid solid waste management charges, penalties and interest may be recovered in a civil action against a property owner, lessee or occupant.

13.5.2 Administrative Appeal

13.5.3 A person assessed a service charge pursuant to Section 13 of this ordinance may appeal the amount of the charge before one year from date billed to the Department by requesting in writing an adjustment to the charge. If the Department denies the request for adjustment, the person may appeal the decision to the County Board.

#### **14.0 County Environmental Charge**

14.1 Purpose and Authority: Pursuant to Laws 1984, Chapter 644, Section 80, and Minn. Stat. Sections 400.08 and 473.811, Subd. 3A, the County hereby imposes on all generators, owners, lessees or occupants of property, including properties owned, leased or used by the State or a political subdivision of the State a service charge. The intent of the service charge is to provide for solid waste management services by the County or by those under contract with the County.

14.2. Definitions: For the purpose of this section, the terms used herein shall have the following meaning unless the context clearly indicates otherwise. Incorporated herein by reference are definitions from Solid Waste Ordinance #114 and Minn. Stat. 297H.01 unless the term is herein defined in which case to the extent there are any inconsistencies in definition, the definition in this section shall supersede any other.

14.2.1 Generator: Means any person who generates mixed municipal solid waste in Washington County.

14.2.2 Residential Generator: Means a Generator in a residential building including but not limited to a single family home, a duplex, a condominium, a townhouse, a cooperative housing unit, or a residential building on perma-lease.

14.2.3 Non-residential Generator: Means a Generator who does not qualify as a Residential Generator.

14.2.4 Hauler: Means any person, firm, corporation, association, partnership, or other entity, that collects or transports mixed municipal solid waste that is generated in the counties. \_

14.2.5 Self-hauler: Means a person, who transports mixed municipal solid waste generated by that person or another person without compensation.

14.2.6 Waste Management Services: Means collection, transportation, processing, or disposal of Mixed Municipal Solid Waste generated in the County, including but not limited to regular scheduled service, on-call service, one-time service, rental and other use of equipment such as waste containers, compactors, compactor boxes, and the like, and any other services that involves or facilitates the collection, transportation, processing or disposal of waste materials as Mixed Municipal Solid Waste. It does not include the sale of equipment used for the collection, transportation, processing or disposal of Mixed Municipal Solid Waste. It does not include collection, transportation, or management of recyclable materials, yard waste, food waste, source separated compostable materials, problem materials, or other waste materials when these materials are segregated by the Generator for the

purpose of recycling or composting and are delivered to a Recycling Facility or Compost Facility, or the sale, rental or other use of equipment necessary to facilitate collection or transportation of these materials.

#### 14.3 Rates and Charges

14.3.1 Rates and Charges imposed may take into account the character, kind and quality of the service and of the solid waste; the method of disposition including but not limited to activities such as recycling, composting, co-composting, resource recovery, the number of people served at each place of collection, and all other factors that enter into the cost of service, including but not limited to depreciation and payment of principal and interest on money borrowed by the County for the acquisition or betterment of solid waste facilities, the establishment of a reserve fund for payments of a fee to the Facility vendor for services to be provided at the Facility, and administrative costs associated with providing waste management services to County residents; and specifically may take into account as an additional cost of service, the amount of waste estimated to be generated by solid waste generators, as determined by the County.

14.3.2 All Generators of mixed municipal solid waste shall pay the County Environmental Charge at a rate established herein by the County Board. The Charge shall be applied to all Waste Management Services except the charge shall not be applied to services related to materials source separated by the Generator for recycling or composting.

14.3.3 The Rate of the County Environmental Charge shall be 37.5% of the total charges for Waste Management Services for residential and non-residential mixed municipal solid waste generated in the County.

14.3.4 The Charge shall be placed on all Waste Management Services provided on or after January 1, 2009. -

#### 14.4 Billing and Collection

14.4.1 As a condition of its license, each Hauler shall bill and collect the County Environmental Charge from County Residential and Nonresidential Generators to whom they provide Waste Management Services, according to the rates established herein under Subsection 14.3 and in the manner described in Subsection 14.5. The Charge collected by Haulers must be remitted to the County.

14.4.2 In the event a municipality contracts or otherwise arranges for Waste Management Services on behalf of Residential Generators and elects to bill and collect the Charge, then a Hauler is not required to bill and collect the Charge from Residential Generators in that municipality.

14.4.3 The County may at its own discretion directly bill the Generator or use any other manner of billing or collection allowed by law

14.4.4 County Environmental Charge shall be a separate line item on each Waste Management Services bill or invoice.

14.4.5 All Haulers and Disposal Facilities shall make a reasonable effort to collect the County Environmental Charge.

14.4.6 As a condition of licensure any Person operating a solid waste transfer station, processing facility, or disposal facility and receiving mixed municipal solid waste shall bill for, collect, and remit to the Department, the County Environmental Charge from non-licensed Generators.



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14.4.7 Licensed Self Haulers shall pay the Charge directly to the County, if not otherwise paid to a Hauler or a Transfer Station. The Charge shall be based on the status as a Residential or Non-Residential Generator, and the disposal portion of incurred costs of Waste Management Services., regardless of the location of the facility at which the waste is deposited.

14.5 Remittance

14.5.1 All County Environmental Charges collected shall be remitted to the Department of Public Health and Environment with a completed County Environmental Charge Report in accordance with Department procedures.

14.5.2 Licensed solid waste haulers, solid waste transfer facilities, and waste disposal facilities, shall maintain a record of all Waste Management Services provided in Washington County. The amount of County Environmental Charge collected and uncollected shall be recorded, but the record of each shall be kept separately.

14.5.3 In the event a Generator does not remit to the Hauler or Disposal Facility the full amount of a statement or invoice when the statement or invoice includes the Charge, the Hauler or Disposal Facility shall divide on a pro rata basis the amount actually received from the Generator and shall remit the pro rata share to the County.

14.5.4 A penalty shall be imposed on a Hauler or Disposal Facility for Reports or Charges, or penalties not remitted to the County on or before the due date established by the County. The penalty shall be in the amount calculated as follows: \$15 penalty for each Remittance Report plus 1.5% times the sum of the amount due and not remitted, including penalties, compounded monthly.

14.6 Examination of Records

14.6.1 The Department or its agent shall have the right to examine records, including access to electronic or computer records, of all Haulers and Disposal Facilities who operate in Washington County. The term record shall include, but is not limited to, all accounts of a Hauler and Disposal Facility. The Department or its agent shall be allowed access at all reasonable times to inspect and copy at a reasonable cost, all business records related to Waste Management Services provided to the extent necessary to ensure that all Charges required to be collected or paid have been remitted to the Department. Such records shall be maintained by the Hauler or Disposal Facility for no less than six (6) years.

14.7 Joint Statements.

14.7.1 Each Hauler is required to provide Generators a notification of the Charge through a letter jointly developed with the County. This notification shall be provided prior to April 1, 2003, and annually thereafter prior to the effective date of any change in the Charge. Notification shall be provided to Generators at the time they receive the first invoice on which the Charge is billed, if the Generator would not have otherwise received notification from the Hauler.

14.8 Unpaid Charges.

14.8.1 Taxable Properties: On or before October 15 in each year, the County Board may certify to the County Auditor all unpaid outstanding Charges as reported by the Department, by Haulers and Disposal Facilities and a statement of the description of the lands which were serviced and against the Charges arose. It shall be the duty of the County Auditor, upon order of the County Board, to extend the assessments with interest provided for in Minn. Stat. Section 279.03 subd.1 upon the tax rolls of the County of the taxes of the year in which the assessment is filed.



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For each year ending October 15 the assessment with interest shall be carried into the tax becoming due and payable in January of the following year, and shall be enforced and collected in the manner provided for the enforcement and collection of real property taxes in accordance with the provisions of the laws of the state. The charges, if not paid, shall become delinquent and be subject to the same penalties and the same rate of interest as the taxes under the general laws of the state.

14.8.2 Civil Action. In addition to each and every other remedy available to the County, unpaid Solid Waste Management Charges, penalties, and interest may be recovered in a civil action against a property owner, lessee, or occupant.

14.8.3 Tax-Exempt Properties. Unpaid Charges may be collected as otherwise provided in this Section.

14.9 Imposition. The Charge is imposed on the sales price of Waste Management Services as incurred by the Generator. If the sales price billed to the Generator does not represent the fair market value of the Waste Management Services provided by the Hauler or Disposal Facility, the Charge shall be calculated on the fair market value of those Waste Management Services. Any sales tax or other tax or charge imposed by a unit of government is not subject to the Charge.

#### 14.10 Enforcement

14.10.1 Failure of a Hauler or Disposal Facility to bill or remit the Charge collected shall result in being subject to the Enforcement provisions under Section 12 of the Solid Waste Management Ordinance #114.

14.10.2 Civil Action. In addition to each and every other remedy available the County may take any other civil action against a Hauler or Disposal Facility to collect unremitted Solid Waste Management Charges.

14.10.3 Administrative Appeal. A person assessed a service charge pursuant to Section 14 of this Ordinance may appeal the amount of the charge billed before one year from the date billed to the Department by requesting in writing an adjustment to the charge. If the Department denies the request for adjustment, the person may appeal the decision to the County Board.

### SUBSECTION 2

The Director of the Washington County Department of Public Health and Environment is hereby directed to change the Washington County Solid Waste Management Ordinance #163 in accordance with the foregoing instrument.

### SUBSECTION 3

Effective Date. This Ordinance shall be and is hereby declared to be in full force and effect on January 1, 2009.

Passed by the Board of County Commissioners of Washington County, Minnesota, this 28 day of October, 2008.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

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**PUBLIC WORKS**

Commissioner Peterson moved to enter into a developer's agreement with the City of Woodbury for the construction of the Washington County Environmental Center. Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

**GENERAL ADMINISTRATION****County Legislative Agenda**

Jim Schug, County Administrator, commented that there had been a good response to the county's draft legislative agenda at the District X Association of Minnesota Counties meeting. The final document will be brought to the County Board for approval next week.

**Commissioner Service Award**

Commissioner Stafford moved to approve the Commissioner Service Award to Cameron Winter, a provider member on the Local Mental Health Advisory Council, before his deployment to Iraq as a member of the National Guard. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson discussed issues with the 2030 Metropolitan Council Transportation Plan. She attended a meeting of the East Metro Transportation Alliance Steering Committee and they discussed the plan. There was a lot of concern about the 2030 Transportation Plan and concern about getting high speed rail to the Union Depot. Another meeting will be held to further discuss these issues. They are working on a Joint Powers Agreement that would follow the high speed rail corridor in Minnesota, and they are working with Olmsted County to see how they can get high speed rail to the Mayo Clinic.

Commissioner Peterson mentioned that when Washington County is involved in a Joint Powers Agreement and there is weighted voting, she has asked for a clarification that if Washington County has two commissioner representatives on a committee and one is absent, can the one commissioner have two votes. It occurred at the Metropolitan Emergency Services Board meeting where Hennepin and Ramsey Counties

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have weighted voting and it seemed inappropriate to her that they would have the opportunity to use weighted voting and when she was the only representative there, why couldn't she vote the missing vote. She has asked for clarification on that. Commissioner Hegberg asked for clarification that if an alternate commissioner attends that meeting that they have a right to vote.

Commissioner Peterson reported that she testified at the Metropolitan Council's hearing on their 2030 Transportation Plan last week.

Commissioner Stafford commented on a recent newspaper article by a constituent that stated Washington County had never stepped forward with any type of administrative reform. He said this was untrue and listed some reorganizations that have taken place in the past to streamline the organization: Workforce Center and Veterans Services departments merged with Community Services; Planning and Central Services departments merged with Administration; a position of Deputy Administrator was eliminated in Administration; Facilities, Parks, and the Surveyor's departments were merged with Public Works; and the Auditor, Treasurer, Recorder, and Assessor departments were merged into Property Records and Taxpayer Services, as was the License Bureau division which was once part of the Courts.

Commissioner Hegberg reported that the Forest Lake City Council is still debating the use of roundabouts and how much land it takes to implement them, but they do not discuss that a stop light with two turn lanes going off of highway 61 will take as much property if not more property. They had approved the roundabout and reconsidered it last night and it was approved again in a 4-1 vote. He discussed a Department of Natural Resources (DNR) proposal about instituting a 150-foot buffer zone around wildlife areas. He felt this would be a taking of land rights and that the DNR should create the buffer zones within its own land - not others. He asked to bring this discussion to a future meeting in order to discuss what the County Board's position will be on this subject.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Peterson, and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:15 a.m.

### **BOARD WORKSHOP WITH PUBLIC WORKS**

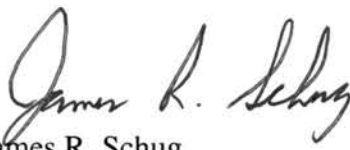
The Board met in workshop session with the Public Works Department to discuss county comments on the Metropolitan Council 2030 Transportation Policy Plan. No business was transacted and the public was welcome to attend. Present were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Ted Schoenecker, Joe Lux, Wayne Sandberg, John Kaul, and Maggi Aitkens.

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**BOARD WORKSHOP WITH PUBLIC WORKS**

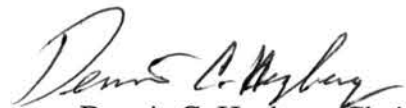
The Board met in workshop session with the Public Works Department for an update on the Counties Transit Improvement Board meeting for October 29, 2008. No business was transacted and the public was welcome to attend. Present were Commissioners Pulkrabek, Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, and Ted Schoenecker

Attest:



James R. Schug

County Administrator

  
Dennis C. Hegberg, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 4, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Sheriff Bill Hutton; Patricia Conley, Library Director; Kay McAloney, Human Resources Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Keith Potter, Facilities Manager; Mjyke Nelson, Information Technology Director; Dan Papin, Community Services Director; Suzanne Pollack, Community Services Supervisor; Lowell Johnson, Director of Public Health and Environment; and Maggie Aitkens, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval to establish December 16, 2008, for a public hearing to approve the final 2009-2013 Washington County Capital Improvement Plan (CIP).
2. Approval to adopt the Child Foster Care Daily Basic Maintenance Rate, initial clothing allowance, and Difficulty of Care (DOC) rate for 2009.
3. Approval to accept a \$21.25 donation from Stephen Carlson through Community Health Charities Minnesota's fall 2007 giving campaign.
4. Approval of comments on Ramsey County and the cities of Lakeland and Oak Park Heights Draft Comprehensive Plans.
5. Approval to execute the Cooperative Agreement with the City of Grant for CSAH 15 construction cost reimbursement and maintenance.



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6. Approval of Change Order #4 to contract with Ramsey Excavating, Inc. in the amount of \$55,056.35 for additional excavation work for Campus 2025 construction.
7. Approval of Change Order #2 to contract with Gresser Companies, Inc. in the amount of \$61,729.69 for additional masonry and concrete work for Campus 2025 construction.
8. Approval of Change Order #1 to contract with Urban Companies in the amount of \$50,952.00 to install retaining walls for Campus 2025 construction.
9. Approval of Change Orders #5 and #6 to contract with Peoples Electric, Inc. in the amounts of \$37,870 and \$56,008 for additional lighting work for Campus 2025 construction.
10. Approval of Changer Order #3 to contract with Commercial Drywall, Inc. in the amount of \$44,549.31 for additional drywall work for the Campus 2025 construction.
11. Approval of rental agreement with St. Andrew's Lutheran Church to hold an information open house on November 17, 2008 for the proposed TH 244 and CSAH 12 intersection reconstruction project.
12. Approval to accept a contract with The Corban Group for consulting services for Phase 1 of the Records Management System/Jail Management System/Computer Aided Dispatch systems for the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted unanimously.

### **WASHINGTON COUNTY LIBRARY**

Commissioner Peterson moved to adopt **Resolution No. 2008-143** as follows:

#### Metropolitan Library Service Agency (MELSA) Joint Powers Agreement

WHEREAS, the Metropolitan Library Service Agency (MELSA) was established in 1969 as a joint powers agency pursuant to Minn. Stat. 471.59 to provide support for public library services in the Twin Cities metropolitan area;

WHEREAS, the founding members of MELSA were the Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington and the Cities of Minneapolis and Saint Paul;

WHEREAS, Washington County finds MELSA provides valuable services to the County Library and wishes to continue membership in MELSA;

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WHEREAS, effective January 1, 2008, the City of Minneapolis ceased providing public library service and merged its public library with the County of Hennepin;

WHEREAS, it is necessary to amend the Second Revised Agreement adopted February 1, 2003 in order to remove the City of Minneapolis from the agreement and to update some language and statutory references;

WHEREAS, the MELSA Governing Board has recommended to the members that they adopt of the third revision of the joint powers agreement establishing MELSA;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the adoption of the Third Amended and Restated Agreement Creating Metropolitan Library Service Agency (MELSA) and authorizes the Board Chair and County Administrator to execute said agreement on behalf of Washington County conditioned upon approval as to form by the County Attorney.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

## **PUBLIC WORKS**

Commissioner Peterson moved to approve the comment letter on the Metropolitan Council's Draft 2030 Transportation Policy Plan. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Commissioner Peterson reported that the Red Rock Rail Commission met last week and it put together a letter similar to what the county passed today. The City of Minneapolis stated they wanted stronger language about the connectivity of the Red Rock Corridor to Chicago. They took a very strong stand and she was encouraged by their action. She believes this shows there is a commitment of the region to develop a regional system and it may not come from the policy makers at the Met Council, but the policy makers who are elected by the people of the region. She also has the Transportation Alliance comments on the 2030 plan and the Counties Transit Improvement Board interim report to the legislature and will make them available to the other Commissioners.

## **GENERAL ADMINISTRATION**

### **2009 Legislative Agenda**

The Board discussed the transit taxing district section of the 2009 Legislative Agenda. Commissioners Kriesel and Pulkrabek did not support the transit taxing district section if it requires forcing all communities to participate even though there are no plans to receive bus service in their area and are not expected to receive it until 2030.

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Commissioner Peterson moved to approve the 2009 Washington County Legislative positions. Commissioner Stafford seconded the motion.

Commissioner Kriesel moved to amend the 2009 Washington County Legislative positions by removing the transit taxing district section. Commissioner Pulkrabek seconded the motion and it failed 3-2 with a roll call vote as follows: Commissioner Peterson, No; Commissioner Pulkrabek, Yes; Commissioner Hegberg, No; Commissioner Stafford, No; and Commissioner Kriesel, Yes.

The motion to approve the 2009 Washington County Legislative positions as presented was adopted unanimously.

#### **Canvass Board Appointment**

Commissioner Peterson moved to appoint Commissioner Dick Stafford to the Washington County Canvass Board to be held on November 7, 2008 at 10:00 a.m. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

Jim Schug, County Administrator, noted that next Tuesday is Veteran's Day and the County Government offices will be closed. So there will not be a County Board meeting next week.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reminded everyone to vote today. She reported that she and Commissioner Stafford will be doing the cable coverage tonight. She updated the Board on the Counties Transit Improvement Board meeting which approved the first projects including the funding of Central Corridor, the building of the Fridley station for the North Star Corridor, and the operation of Hiawatha. She attended a meeting on how special buses are funded and that it continue to be a responsibility of Met Council.

Commissioner Stafford distributed a list showing that over the years 13 departments in Washington County are now under the direction of 4 departments. This happened under the direction of the County Administrator and through discussion with the affected department heads. Commissioner Hegberg noted that most of that reorganization has been done since 1990 and he feels the county has done an excellent job of streamlining the process and making it more accountable. Commissioner Peterson also noted that since 1990 the Board has reduced the grants that private agencies assumed they were going to get from the county including the Soil and Water Conservation, the Agricultural Society, the Historical Society, and Minnesota Extension.

Commissioner Stafford noted that next Tuesday, Veteran's Day, at 3:00 p.m. Woodbury will be dedicating its Veteran's Memorial on the city hall campus.

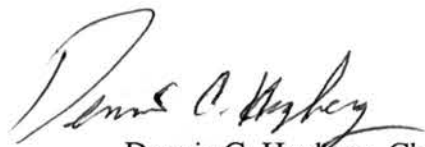
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**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.


**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Stafford moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:05 a.m.



Dennis C. Hegberg, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 18, 2008**

Prior to the County Board meeting, the Honorable Judge Elizabeth Martin administered the Oath of Office to the newly elected Commissioner from District 5, Lisa Weik.

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James R. Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Tom Adkins, Community Corrections Director; Harley Will, Financial Services Director; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; John Elholm, Parks Director; Keith Potter, Facilities Manager; and Maggie Aitkens, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**RECOGNITION FOR RETIRING COMMISSIONER R.H. STAFFORD**

Commissioner Hegberg moved to adopt **Resolution No. 2008-144** as follows:

Resolution of Appreciation  
Commissioner R. H. "Dick" Stafford  
Washington County Commissioner, District 5

WHEREAS, Commissioner R. H. "Dick" Stafford generously agreed to return from retirement to serve as the interim Washington County Commissioner of District 5 completing the term of office of former Commissioner Greg Orth, who died in an accident in January 2008; and

WHEREAS, Commissioner Stafford decided not to run for office and to retire after the 2008 General Election in which a successor would be elected; and

WHEREAS, the vacant seat has been filled by the election and Commissioner Stafford has now retired again as the Commissioner of District 5 in addition to



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his retirement in 1998 following his career of public service that began in 1974 as the Washington County Treasurer and later as the Auditor-Treasurer when the departments were merged; and

WHEREAS, Commissioner Stafford has always listened to all and given fair consideration to the opinions and positions of citizens and fellow County Board members on many issues for the betterment of Washington County and he has been a leading example of a citizen giving back to the community.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby commends Commissioner R. H. "Dick" Stafford for his long-time service to the citizens of Washington County during his 34 years in office; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby expresses its gratitude for Commissioner Stafford's willingness to serve as the interim Commissioner of District 5, and once again, extends its best wishes and congratulations to Commissioner Stafford for a happy and healthy retirement.

Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **CONSENT CALENDAR**

Commissioner Pulkrabek moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the October 28 and November 4, 2008 Board meeting minutes.
2. Approval of the Theft and Misuse Policy to bring county administrative policies into compliance with statutory requirements.
3. Approval to amend Contract #4808 with BI Monitoring, Inc. for a term of November 20, 2007 through December 31, 2008 and a cost up to and not exceeding \$36,000.
4. Approval of contract amendment number two for Contract #4110 with Employment Action program to modify the budget and length of the project with EAC and the Andersen Dislocated Worker Project.
5. Approval of contract amendment number two for Contract #4105 with Workforce Resource to modify the budget, number of participants served by Workforce Resource, and length of project with the Andersen Dislocated Worker Project.

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6. Approval of contract amendment number two for Contract #4106 with HIRED, Inc. to modify the budget, number of participants served by HIRED, and the length of project with the Andersen Dislocated Worker Project.
7. Approval of Amendment #2 to the 2008-2011 contract with Haven Chemical Health Systems, LLC to add out-patient chemical dependency treatment services for adult women at their Scandia site, Rebecca's Residence.
8. Adoption of **Resolution No. 2008-145** as follows:

Donation of the Washington County Library's Hot Air Balloon  
Basket to the Farnsworth Aerospace Elementary School

WHEREAS, Minn. Stat. section 471.85 gives the Washington County Board of Commissioners the authority to transfer property to another public corporation for public use; and

WHEREAS, the Washington County Library owns a hot air balloon basket donated by the Stillwater Hot Air Balloon Company and the First National Bank in Woodbury to the Washington County Library for display in the Children's Room at R. H. Stafford Branch, Woodbury, MN; and

WHEREAS, increased library use in the children's room has led to the need to remove the balloon basket in order to create more space in the children's room; and

WHEREAS, the county wishes to have the balloon basket donated for continued educational purposes.

THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners authorizes the donation of the hot air balloon basket currently owned by the Washington County Library to the Farnsworth Aerospace Elementary School, 1290 Arcade Street, Saint Paul, Minnesota 55106.

9. Approval of comments on the cities of Scandia and Cottage Grove Draft Comprehensive Plans.
10. Approval to enter into cooperative agreement with the Township of Grey Cloud Island providing for the sale of a county-owned truck.
11. Adoption of **Resolution No. 2008-146** as follows:

Trunk Highway 95 Detour Agreement with the  
Minnesota Department of Transportation

IT IS RESOLVED that Washington County enter into MN/DOT Agreement No. 92511 with the State of Minnesota Department of Transportation for the following purposes:

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To provide for payment by the State to the county for the use of County State Aid Highway No. 3 (Olinda Avenue) as a detour route during the infiltration basin construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 95 from County State Aid Highway No. 86 (Panola Drive North) in Chisago County to Trunk Highway No. 97 (Scandia Trail North) in Washington County in accordance with State plans, specifications and special provisions designated as State Project No. 8210-94 (T.H.= 95).

IT IS FURTHER RESOLVED that the County Board Chair and County Administrator are authorized to execute the agreement and any amendments to the Agreement.

12. Approval of contract to award Division 27B Elevator Modernization to Minnesota Elevator, Inc. for \$145,230 to modernize two hydraulic passenger elevators located in the Law Enforcement Center.
13. Approval of Washington County/City of Cottage Grove Cooperative Agreement for CSAH 22 and Hardwood Avenue traffic signal construction cost reimbursement and maintenance.
14. Approval of maintenance agreement between Washington County and Grey Cloud Island Township for the performance of winter maintenance, including snow and ice removal of County Road 75, located in the Township.
15. Bids were received for lease of agricultural land in county parks as follows:

Bidder	Lake Elmo Regional Park Reserve (248 acres)	St. Croix Bluffs Regional Park (133.5 acres)
Gillis Farm, Inc.	--	\$137.80
Terry Herman	\$136.20	\$155.20
Craig Meyer	--	\$125.00
John See	\$132.60	\$132.60
Vermillion Acres	\$135.00	\$155.00
Gordon Tank	\$141.00	\$162.00
Joe O'Malley	\$145.50	\$161.50

Adoption of **Resolution No. 2008-147** as follows:

#### Award of Parks Farm Land Leases for 2009

WHEREAS, in order to facilitate the leasing of agricultural land in county parks, the county solicited bids for the use of this land; and

WHEREAS, bids were opened on October 28, 2008 with highest bidder being Joe O'Malley for Lake Elmo Park Reserve and Gordon Tank for St. Croix Bluffs Regional Park; and

NOW, THEREFORE, BE IT RESOLVED, that the bids of Joe O'Malley and Gordon Tank be accepted and the county enter into a lease agreement with these bidders for the respective parcels of land noted previously in this

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resolution under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the leases between the county and Joe O'Malley and Gordon Tank be executed through the signatures of the Chair of the Washington County Board of Commissioners and County Administrator without further action of the County Board and conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

- 16. Approval and execution of licenses for the Star Trail Association to operate snowmobiles and to build and maintain trails within the parameters of Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, and the Hardwood Creek Regional Trail corridor.

The foregoing Consent Calendar was adopted unanimously.

**PROPERTY RECORDS AND TAXPAYER SERVICES**

**Classification as Non-Conservation & Sale or Conveyance of 10 Tax-Forfeited Parcels**

Commissioner Pulkrabek moved to adopt **Resolution No. 2008-148** as follows:

Resolution Approving the Classification of 10 Parcels  
as Non-Conservation Land

WHEREAS, the County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance, 10 parcels that forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, the parcels have been reviewed by the designees, of the County Board of Commissioners and has been recommended for classification as non-conservation land as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby certifies that these 10 parcels have been reviewed and comply with the provisions of Minnesota Statutes 85.012, 94.461, 282.01, and 282.018, or other statutes that require withholding of tax forfeited land from sale or conveyance; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby classifies these ten (10) parcels as non-conservation land; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources and various Municipalities for the classification and sale of conveyance of said land.

<u>Municipality</u>	<u>GEOCODE</u>
Cottage Grove	19.027.21.44.0003
Dellwood	05.030.21.32.0002

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<u>Municipality</u>	<u>GEOCODE</u>
Forest Lake	07.032.21.32.0092
Forest Lake	07.032.21.33.0040
Lake Elmo	02.029.21.12.0001
Oakdale	07.029.21.24.0128
Oakdale	20.029.21.44.0020
Stillwater Township	09.030.20.11.0002
Stillwater Township	09.030.20.12.0002
Woodbury	05.028.21.44.0001

Commissioner Peterson seconded the motion and it was adopted unanimously.

### **Repurchase of Tax Forfeited Land by Former Owner**

Commissioner Peterson moved to adopt **Resolution No. 2008-149** as follows:

#### **Resolution Recommending Approval of Repurchase of Tax Forfeited Property by Former Owner**

WHEREAS, the tax parcel identified as PID #12.027.22.23.0034 forfeited to the State of Minnesota on July 11, 2008 for nonpayment of property taxes due in 2002, and

WHEREAS, the former owner has submitted an Application for Repurchase of Tax Forfeited Lands as in accordance with M. S. 282.241, and

WHEREAS, a check has been received for the sum of all delinquent and current taxes and assessments together with penalties, interest, and costs that have accrued or would have accrued if the parcel had not forfeited to the state, and

WHEREAS, the subject property was applicant's homestead, and, if repurchase is not allowed applicant could essentially become homeless; and

WHEREAS, the subject property contains a workshop enabling applicant to supplement his income; and

WHEREAS, applicant is in the process of obtaining a reverse mortgage which will enable him to keep property taxes current; and

WHEREAS, permitting the repurchase will promote the use of the land that will best serve the public interest; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners finds an undue hardship has resulted from the tax forfeiture which would be corrected by the repurchase and that the repurchase will serve the public interest.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby approves the repurchase by the former owner of parcel #12.027.22.23.0034.



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Parcel ID #: 12.027.22.23.0034  
Repurchase Price: \$20,299.39  
Entity Requesting Repurchase of Parcel: Kenneth E. Weber

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

**PUBLIC HEALTH AND ENVIRONMENT**

Commissioner Weik moved to adopt **Resolution No. 2008-150** as follows:

Resolution to Appoint a Hearing Examiner for Formal Board Hearing  
in the Matter of a Solid Waste Hauler License Suspension for  
Dan Theobald, d/b/a Dan's Container Services, Ltd.

WHEREAS, Administrative Ordinance No. 149, Section 8.2, provides authority for the Department of Public Health and Environment to suspend operating licenses for violation of ordinances which govern Solid Waste Management activities, and

WHEREAS, the Department of Public Health and Environment has served Notice of License Suspension for violation of Solid Waste Management Ordinance No. 114, upon Mr. Dan Theobald, of Dan's Container Services, Ltd., on or about June 20, 2008, and

WHEREAS, Washington County Administrative Ordinance No. 149, Section 10.2, provides for an Administrative Hearing Process for any person to appeal a license suspension, and

WHEREAS, Mr. Theobald requested and received an Administrative Hearing conducted by the Department of Public Health and Environment on August 28, 2008, and

WHEREAS, Director of Public Health and Environment Lowell Johnson, as Hearing Officer for the Administrative Hearing, upheld the Suspension of the Solid Waste license, in a ruling issued on September 17, 2008, and

WHEREAS, Administrative Ordinance No. 149, Section 10.3, provides an appeal to the decision rendered by the Department, and

WHEREAS, under Section 10.3 (3), the County Board may appoint an individual and/or hearing panel to serve as the hearing examiner and make recommendations to the County Board in this matter, and

WHEREAS, the Administrative Ordinance provides that the County Board may choose to allow a hearing de novo.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby establish that the matter of a Solid Waste License suspension appeal as requested by Mr. Dan Theobald, be heard by a qualified Administrative Law Judge designated to act as Hearing Examiner on behalf of the County Board, and

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BE IT FURTHER RESOLVED, that the County Board of Commissioners hereby approves the request by Mr. Theobald to conduct the hearing as a Hearing de novo, and to submit to the County Board its findings, conclusions and recommendations within the timeframe set forth in the Administrative Ordinance.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

## **GENERAL ADMINISTRATION**

### **Recount in the Minnesota Senate Race**

Kevin Corbid, Director of Property Records and Taxpayer Services, reviewed the Election Day turnout and presented an update on the process for the recount in the Minnesota Senate Race.

### **December 9, 2008 Board Meeting**

Jim Schug, County Administrator, announced that three of the Commissioners will be attending the Association of Minnesota Counties Annual Conference on December 7-10 in Duluth, Minnesota. He recommended that the December 9 County Board meeting be canceled because there will not be a quorum.

Commissioner Peterson moved to cancel the December 9, 2008 County Board meeting. Commissioner Weik seconded the motion and it was adopted unanimously.

### **Counties Transit Improvement Board Meeting**

Mr. Schug advised the Board that the Counties Transit Improvement Board meeting will be held at the Minneapolis Park Board Administrative Offices, 2117 West River Road, Minneapolis. Directions are available to those Commissioners who plan to attend.

### **Minnesota Counties Insurance Trust**

Mr. Schug announced that the county has received its dividend check from the Minnesota Counties Insurance Trust (MCIT) in the amount \$373,810 which has been deposited in the Post Employment Retirement fund.

Commissioner Hegberg noted that MCIT has had substantial losses in Law Enforcement Centers across the state concerning searches and other issues. None have occurred in Washington County. They will be stepping up their involvement with the Sheriff's Association to try and alleviate those losses.

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**Election Congratulations**

Mr. Schug congratulated Commissioner Weik on her election this past November 4, and extended his congratulations to Commissioner Kriesel and Commissioner Hegberg on their re-election.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported that Commissioner Weik, Ramsey County Commissioner McDonough and herself met with the Olmsted County Board about how to establish a Regional Rail Authority. They are anxious to get involved in high-speed rail. She attended a Wakota Bridge meeting last week. It was reported in the paper that there was a settlement with the designers of the Wakota Bridge for \$20 million. She hopes this will be an incentive to complete the bridge faster. Yesterday she testified at the Capitol on the 2030 Transportation Plan. She also noted the passing of Irv Anderson, former Minnesota Speaker of the House. He passed away yesterday morning.

Commissioner Pulkrabek reported that the canvassing board met on November 7. Last week he attended a couple of Veteran's Day events; one at the City of Woodbury City Hall and one in Lake Elmo at the VFW park off of Highway 5. He also attended the Oakdale-Lake Elmo Prayer Breakfast, which is the first one they have had.

Commissioner Kriesel reported on semiunion training he attended with Sheriff Hutton in Ramsey County. He was impressed with the Commanders and Deputy that were there: Commander Cheri Dexter, Commander Dan Starry, and Officer Pete Godfrey. He reported on the ribbon cutting ceremony held last week for Manning Avenue. He reported the passing of Ann Bodlovick, a long time Stillwater Councilwoman. She was a remarkable person and always for the little guy.

Commissioner Weik thanked Commissioner Dick Stafford for his many years of dedicated service to Washington County. He has met with her to discuss the transition and has offered help as may be requested. She appreciated meeting with the County Administrator last week. It was a thorough meeting. She has met with some of the directors and everyone has been very warm and welcoming. She thanked Judge Betsy Martin for administering her Oath of Office this morning.

Commissioner Weik reported that she attended the ceremony in Woodbury on Veteran's Day dedicating the Veterans Memorial and more than 200 people attended. She noted that the new Hargis Parkway is now open to motorists. She attended the City of Woodbury Council meeting on November 12 and noted that they authorized the City Administrator to submit a letter to the Metropolitan Council on concerns they have with the draft 2030 Transportation Plan. One item mentioned in the letter was that they feel the I-94 Corridor Study and the alternative mode analysis should be specifically identified in the plan and they wanted it

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implemented prior to 2020. Commissioner Weik stated she is planning on attending the Public Health Emergency Preparedness Advisory Committee meeting this Thursday at the Government Center.

Commissioner Hegberg congratulated Commissioner Weik and welcomed her to the County Board. He appreciates her involvement with many of the activities that the county is involved in. He stated that the City of Woodbury's comments on the draft 2030 plan is in Board Correspondence as well as a letter from the Metropolitan Energy Policy Coalition requesting the county's support for federal funding of the Energy Efficiency and Conservation Block Grant. He would like the Board to discuss that issue. Last week he attended the Transportation Alliance meeting and Congresswoman McCollum was a speaker. He feels it is important that the county look at all of its projects where it is asking for Federal funds to make sure they are in line. He did mention to Dennis McGrann that the date for the construction of the Stillwater Bridge be pushed up. He reported on the PERA meeting he attended last week where they discussed the financial results. The DOW was down 46%, but the PERA investments were down only 19.5%. He reported on the MCIT meeting and asked that the Sheriff's Office use PATROL, which is a computerized training operation. He feels that is a cost effective manner for providing training and it should be used to the full extent. He attended an open house on Monday, November 17 in Mahtomedi to discuss the intersection of 244 and CR 12. He attended a Hugo Council meeting where they discussed a road in Grant. An attorney from White Bear Township provided them with a letter with solutions to the problem. He asked that the County Attorney look at that letter and review that issue. The City of Hugo was asking the City of Grant to allow them to at least grade the road as it is a series of pot holes and is difficult to drive on. Immediately following the Board meeting he will be attending the Finance Committee.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

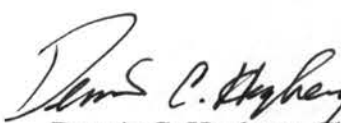
#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 10:03 a.m.

Attest:

  
James R. Schug

County Administrator

  
Dennis C. Hegberg, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 25, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Patricia Conley, Library Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Keith Potter, Facilities Manager; Carolyn Phelps, Historic Courthouse Coordinator; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Jon Larson, Veteran's Service Officer; Lowell Johnson, Director of Public Health and Environment; Barbara Fritsche, Information Technology Supervisor; Harley Will, Accounting and Finance Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Tom Adkins, Community Corrections Director; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of amendment to the 2008 Title II Grant with the Minnesota Department of Public Safety, Office of Justice, to extend the term of the grant to June 30, 2009.
2. Approval to ratify the 2009 health insurance for Teamsters CO/911 employees.
3. Adoption of **Resolution No. 2008-151** as follows:

Amend Policy #6006, Advisory Committees, Boards and  
Commissions to Payment of Per Diems to Library Board Members

WHEREAS, Minn. Stat. section 375.47 authorizes counties to set a per diem allowance in lieu of expenses to be paid to the members of boards or agencies authorized by statute, and members of advisory boards or committees, performing duties for all or part of the county, when the board



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or agency does not itself have power to make expense allowances for its members; and

WHEREAS, the Washington County Board of Commissioners has approved Administrative Policy #6006 relating to Advisory Committees, Boards and Commissions and provides for the payment of per diems to advisory board members; and

WHEREAS, 2005 Laws of Minnesota, Chapter 13, changed the governance structure of the Washington County Library making the County Board the Governing Board and the Library Board an advisory board.

THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners approves the payment of per diems to members of the Washington County Library Board; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes the amendment of Administrative Policy #6006 to include the Library Board in the listing of advisory bodies for whom per diems may be made to members.

4. Adoption of **Resolution No. 2008-152** as follows:

State Cost-Share Assistance Contract with Washington  
Conservation District St. Croix Bluffs Regional  
Park Buckthorn Treatment

WHEREAS, Washington County Parks requested cost-share assistance from the Washington Conservation District to help defray the cost of buckthorn treatment in St. Croix Bluffs Regional Park; and

WHEREAS, the Washington Conservation District has made available a State Cost-Share Assistance Contract to Washington County for the described project; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners to sign on behalf of the County the State Cost-Share Assistance Contract between Washington County and the Washington Conservation District conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED, that the grant funds for the described development project be directed to Washington County without further action by the County Board.

5. Bids were received for carpet tile replacement services at the Oakdale Library as follows:

St. Paul Linoleum & Carpet Company	\$43,739.00
Hiller's Flooring America	\$47,234.00

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Approval to award contract for carpet tile replacement services at the Oakdale Library to St. Paul Linoleum and Carpet Company and to authorize execution of the contract through the signatures of the County Board Chair and County Administrator without further action from the County Board.

6. Approval of contract with Bruette Roofing, Inc. to re-roof the North Maintenance Shop small salt storage shed and to authorize execution of the contract through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action from the County Board.

The foregoing Consent Calendar was adopted unanimously.

### **COMMUNITY SERVICES**

Commissioner Kriesel moved to authorize the receipt of \$175 from the American Legion #491 Auxiliary, Bayport, Minnesota, by Community Services Veterans Services Division for the Emergency Assistance Fund. Commissioner Hegberg seconded the motion and it was adopted unanimously.

### **METROPOLITAN MOSQUITO CONTROL**

Jim Stark, Director of the Metropolitan Mosquito Control Board, and Marty Kirkman, East Region Group Leader, presented an update of the 2008 programs and an overview of the 2009 budget and plans.

### **WASHINGTON COUNTY LIBRARY**

Commissioner Peterson moved to adopt **Resolution No. 2008-153** as follows:

#### County Library Hours

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System; and

WHEREAS, the Washington County Library desires to provide effective and cost efficient services in all branch libraries within the system; and

WHEREAS, the demand for service in the larger branch libraries is increasing faster than at other branches and there is a need to have more staff available in those locations during open hours, and

WHEREAS, the Washington County Library Board reviewed the proposed library schedule and recommended approval to the County Board at its August 2008 board meeting.

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NOW, THEREFORE, BE IT RESOLVED that, effective January 1, 2009, Washington County Library will be open on the following schedule of hours, with the exception of legal holidays and closings approved by the County Board upon recommendation of the Library Board:

DAY	Valley (Lakeland) Newport Wahl (Lake Elmo) Marine	Park Grove (Cottage Grove) Oakdale Wildwood (Mahtomedi)	Stafford (Woodbury) Hardwood Creek (Forest Lake)
Sunday	Closed	1—5 pm	1—5 pm
Monday	10 am—2 pm	9:30 am—8 pm	9:30 am—8 pm
Tuesday	2—6 pm	12:30—8 pm	9:30 am—8 pm
Wednesday	2—6 pm	12:30—8 pm	9:30 am—8 pm
Thursday	2—6 pm	12:30—8 pm	9:30 am—8 pm
Friday	10 am—2 pm	12:30—5 pm	9:30 am—5 pm
Saturday	Closed	9:30 am—5 pm	9:30 am—5 pm
Hours/week	20	49	61

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners directs the Library Administration to give public notice of this schedule of library hours at least 30 days prior to implementing the schedule.

Commissioner Weik seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Peterson, Pulkrabek, Hegberg, and Weik; No, Commissioner Kriesel.

## **GENERAL ADMINISTRATION**

### **Sherry Broecker, Metropolitan Council District 12 Representative**

Sherry Broecker, Metropolitan Council District 12 Representative introduced herself and distributed a packet of information for the County Board. She looks forward to meeting with the County Board again in early 2009 with other Metropolitan Council staff, to discuss concerns the Commissioners may have.

### **Update on the J.A.R. Bridge in St. Paul Park**

Wayne Sandberg, Deputy Public Works Director, updated the Board about a portion of the J.A.R. Bridge that collapsed last week. After review by the Minnesota Department of Transportation (MN/DOT) this week, he expects the State Bridge Engineer will issue an order to Washington and Dakota Counties for the bridge's immediate removal because of public safety. They have applied for assistance through the state aide disaster account and if they are successful, that could potentially fund 100% of the removal of this bridge currently estimated at between \$2 million and \$3 million. Both counties are unified in removing this bridge immediately and they will pursue doing that this winter after the shipping lanes are closed and they receive a permit from the Coast Guard. The Sheriff has signed and sealed off the perimeter of this bridge; they will be installing a fence to keep people away from this site.

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**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the Counties Transportation Improvement Board meeting last week. An item that was informative was Springsted did a financial analysis of the ¼ cent sales tax and what they could potentially build and how it would operate; and, the fact that they probably wouldn't be bonding for four years. She talked about how the economy is affecting the needs of many of the non-profits such as the food shelves and that they are being inundated with people who are in need. The Holiday Train will go through Cottage Grove, St. Paul Park, and Newport on December 12 and their goal is to raise \$30,000 for the food shelf. The Holiday Train is filled with Christmas lights and they have a program and music and it raises money for a non-profit that is serving the county. She will be going to Rochester to talk with Olmsted County about joining the joint powers agreement for high-speed rail along the Red Rock Corridor and they are looking at establishing a Regional Rail Authority. On the 8<sup>th</sup> of December she has been asked to participate in the Passenger Rail Plan and Comprehensive Freight Plan. She cannot attend on that day and she wondered if someone from Public Works could attend for her. She will be in Duluth for the Association of Minnesota Counties and will be attending another joint powers meeting of the Red Rock Corridor. She wished everyone a Happy Thanksgiving.

Commissioner Pulkrabek reported that he attended the State Senate recount last week as a representative of the Coleman campaign. He thanked Kevin Corbid and Carol Peterson for a very smooth, professional process.

Commissioner Kriesel reported on the Mental Health Advisory Committee he attended last week. Cameron Winter, a member of that committee, will be leaving for Iraq as a helicopter pilot. He will leave soon after the birth of his child and will be in Iraq from 12 to 18 months.

Commissioner Weik reported that she attended a workshop at Woodbury City Hall regarding the I-94 corridor coalition. Last week she attended the Public Health and Emergency Preparedness Advisory Committee meeting which discussed the role played by the county in the Hugo tornado last May. Next week she and Commissioner Peterson will co-host the County Insight program with Commissioner Peter McLaughlin from Hennepin County. She also wished everyone a Happy Thanksgiving.

Commissioner Hegberg reported on the Counties Transportation Improvement Board meeting last week. Dave Christenson from the Minnesota Department of Transportation talked about high-speed rail and that Wisconsin's high-speed rail will reach La Crosse in 2012. He wasn't aware that Wisconsin was that far ahead. He attended the Rush Line Corridor meeting and they are anxious to find out where Washington County stands on the 288 bus. He reported on a meeting he attended on Saturday involving persons with disabilities and it is a reminder that some people have challenges in life and that fetal alcohol syndrome is still a problem. Metro Family Alliance met and discussed funding. He suggested talking with the state and federal lobbyists to see if targeted funds are available.

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**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

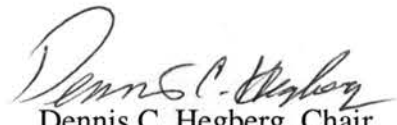
There being no further business to come before the Board, Commissioner Pulkrabek moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 11:05 a.m.

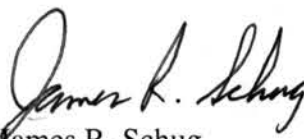
**BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES**

The Board met in workshop session with the Department of Property Records and Taxpayer Services to discuss the proposed 2009 property taxes. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Kevin Corbid, Joanne Helm, Jennifer Wagenius, Harley Will, Kevin Giles, Star Tribune, and Yvonne Klinnert, Stillwater Courier.

**BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works for an update on park and trail acquisitions and a Historic Courthouse update. No business was transacted and the public was welcome to attend. Present for the workshop sessions were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, John Elholm, Carolyn Phelps, Peter Mott, Kevin Giles, Star Tribune, and Yvonne Klinnert, Stillwater Courier.

  
Dennis C. Hegberg, Chair  
County Board

Attest:   
James R. Schug  
County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
DECEMBER 2, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Lowell Johnson, Director of Public Health and Environment; Jill Timm, Program Manager, Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Cory Slagle, Engineering and Construction Manager; Ann Pung Terwedo, Senior Planner; Dennis O'Connell, Senior Planner; Keith Potter, Facilities Manager; Patricia Conley, Library Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Tom Adkins, Community Corrections Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Melinda Kirk, Budget/Financial Analyst; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Jim Keller, Denmark Town Board Supervisor, invited staff from Washington County to a Webinar entitled "A Roadmap to Sustainable Communities" on December 4 in Roseville. He left details with the County Administrator.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the November 18, 2008 Board meeting minutes.
2. Approval of the Regional Parcel Data Sharing and Distribution Agreement with Public Parties between the Metropolitan Council and the Counties of Anoka, Carver, Dakota, Ramsey, Hennepin, Scott and Washington.
3. Approval to temporarily close the Oakdale Branch Library from December 21, 2008 through December 29, 2008 for re-carpeting.
4. Approval to enter into an agreement with the Washington Conservation District to fund general operations and services to county departments and county residents.

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5. Approval to enter an agreement with the Washington Conservation District for services related to the Wetland Conservation Act.
6. Approval to accept Natural Resource Block Grant funding in the amount of \$70,973 from the Minnesota Board of Water and Soil Resources for 2009.
7. Approval of the service contract with the University of Minnesota Center for Sustainable Building Research to conduct post-occupancy evaluations for the Service Centers in Forest Lake and Cottage Grove and authorize execution by the Board Chair and County Administrator.
8. Adoption of **Resolution No. 2008-154** as follows:

Resolution to Grant Easement for Ingress and Egress Over  
Washington County Government Center Campus

WHEREAS, as part of the campus boundary registration, Washington County seeks to vacate portions of Panama Avenue and Hubert Street within the City of Stillwater; and

WHEREAS, the City of Stillwater Planning Commission reviewed the proposed vacations and is making recommendation to the Stillwater City Council for approval of the vacation of Panama Avenue and Hubert Street conditioned upon the following 3 items:

1. That an easement be reserved for a storm sewer that is contained within Panama Avenue
2. That an easement be reserved for a water main that is contained within Panama Avenue
3. That an easement be given for road purposes to the resident at 15055 N. 60<sup>th</sup> Street; and

WHEREAS, the City Council will reserve items 1 and 2 in the proposed Resolution for vacation of Panama Avenue and Hubert Street and Washington County will grant an easement for ingress and egress over part of the Washington County Government Center Campus for the resident at 15055 N. 60<sup>th</sup> Street.

NOW THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners execute an easement over the following described lands for ingress and egress to the resident located at 15055 N. 60<sup>th</sup> Street:

Exhibit A.

An exclusive easement for driveway purposes over, under and across the SW  $\frac{1}{4}$  of the SW  $\frac{1}{4}$  of the SW  $\frac{1}{4}$ , Section 34, T30N, R20W, and vacated Panama Avenue in the plat of McMillan and Cooley's Addition to Stillwater, being a strip of land 28 feet wide, 14 feet on either side of the following described centerline:

Commencing at the southeast corner of Section 33, T30N, R20W, Washington County, Minnesota; thence N00°00'13"W, bearings are based on the Washington County Coordinate System NAD83, 1986 adjustment,

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along the east line of the southeast quarter of said Section 33 a distance of 299.73 feet to the northerly right-of-way line of Minnesota Trunk Highway No. 36; thence N89°54'14"W along said northerly right-of-way line 5.20 feet to the point of beginning of the centerline to be described; thence northerly 30.76 feet along a non-tangential curve concave to the west, having a radius of 90.00 feet, a central angle of 19°34'49" and a chord bearing N09°47'11"E; thence N00°00'13"W, tangent to said curve, 80.63 feet; thence northeasterly along a tangential curve, concave to the southeast, having a radius of 32.00 feet and a central angle of 90°35'08", a distance of 50.60 feet to its intersection with the centerline of an existing 28 foot wide driveway easement and said centerline there terminating.

The sidelines of said easement are prolonged or shortened to terminate at the northerly right-of-way lines of Minnesota Trunk Highway No. 36.

Said easement is to be used solely for ingress and egress to and from the Grantee's property located at 15055 North 60<sup>th</sup> Street, Stillwater, Minnesota

9. Approval to enter into property lease agreement with Jerome and Lois Grundhofer through the signatures of the Chair of the Washington County Board of Commissioners and the County Administrator for county owned property located within Big Marine Park Reserve.
10. Approval to amend the Retention Schedule as contained in the County General Records Retention Schedule Sheriff/Law Enforcement.
11. Approval to award the contract to Independent Emergency Services for 9-1-1 telephone customer premise equipment at the Washington County Sheriff's Office Public Service Answering Point dispatch center.

The foregoing Consent Calendar was adopted unanimously.

#### **RECOGNITION FOR MAYOR SANDY SHIELY**

Commissioner Peterson moved to adopt **Resolution No. 2008-155** as follows:

Resolution of Appreciation  
Mayor Sandy Shiely  
Upon her Retirement as Mayor of Cottage Grove

WHEREAS, Mayor Sandy Shiely will retire as Mayor of the City of Cottage Grove effective December 31, 2008; and

WHEREAS, Mayor Shiely was first elected to serve the citizens of Cottage Grove in 2000 when she became the first female mayor of Cottage Grove and one of the first female city councilmembers; and

WHEREAS, Mayor Shiely's private accomplishments since moving to Cottage Grove in 1967 include serving as President of the Cottage Grove Mrs.

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Jaycees; being active in the Cottage Grove businessmen's association; serving on the Cottage Grove Planning Commission; and teaching school full-time from 1982 to 2002; and

WHEREAS, Mayor Shiely's public accomplishments include serving two terms as mayor; helping in the creation of the Cottage Grove Industrial Park; being a leading advocate of the East Ravine plan; creating a strong pro business position for Cottage Grove; being very responsive to sound municipal fiscal stability; and providing leadership for a significant fund balance growth and two bond rating upgrades; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners acknowledges with grateful appreciation Mayor Shiely's leadership and public service as Mayor of Cottage Grove and for her active civic participation; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners heartily commends Mayor Shiely upon her retirement as Mayor of Cottage Grove and hereby proclaims Saturday, December 13, 2008, as "Mayor Sandy Shiely Day in Washington County."

Commissioner Weik seconded the motion and it was adopted unanimously.

## **PUBLIC HEALTH AND ENVIRONMENT**

Jill Timm, Public Health and Environment Program Manager, and Sara Wovcha, Director of Children's Dental Services, provided an overview of the partnership to provide physical facility space for dental services at the Cottage Grove Service Center in the Department of Public Health and Environment's WIC clinic space. Children's Dental Services will provide this service to low income children ages 0-21, and pregnant women. There is no direct cost to the county.

## **PUBLIC WORKS**

### **Denmark Township Comment Letter**

Ann Pung-Terwedo, Senior Planner, reviewed a draft letter to Denmark Township regarding their comprehensive plan. The draft Denmark Township comprehensive plan included changing the land use designation for a 54 acre parcel from Agricultural to Commercial/Industrial Rural; and, changing the land use designation for a 64 acre parcel from Agricultural to Semi-Rural Density (5 acre density). The county's proposed response to these changes is to include the two alternatives for the Denmark land use plan, one will reflect the current land use, and the other will reflect the Township's proposed changes. These two alternatives will be viewed by the Planning Advisory Commission and the general public to provide guidance on any proposed change in land use to these areas.

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Commissioner Peterson stated that the Washington County Comprehensive Plan does not take into consideration the Red Rock Corridor and the need to increase the density along that corridor. She believes that Denmark's requests are appropriate. The other issue is the soil conditions in south Washington County have tremendous difficulties. In the original comprehensive plan done ten years ago it encouraged large lot development. She feels the county should be rethinking, as it finds out more information about groundwater contamination, that it should re-evaluate that thought process and communicate that with the Metropolitan Council.

Berry Farrington, Denmark Township Planner, asked that the county provide one comment letter so they do not need to submit multiple layers of correspondence with their comp plan to Metropolitan Council. The Township would be happy to work with the county as it moves through its planning process.

Jim Keller, Denmark Town Supervisor, stated they believe what they are proposing is in the best long-term interest of Denmark Township and Washington County because it is putting new development, business and residential, along the Highway 61 corridor. They suggest meeting with the county staff and come up with a compromise. They would like to have one comment letter to the Metropolitan Council and they are willing to sit down and work something out with the county.

Commissioner Peterson noted the following concerns in the review of the Denmark Township comprehensive plan: 1) The county needs to be concerned about groundwater and in particular the soils in Denmark Township; 2) The county does need to take into consideration the amount of land that is being removed that does generate fairly high revenue from the St. Croix River Valley; and 3) The density necessary to create a transitway, and Red Rock is a key transitway, for Washington County and Denmark contributes to that transitway.

It was Board consensus to revise the draft comment letter to Denmark Township on their comprehensive plan and that Denmark Township will work with county staff to draft that letter.

### **2008 Road Construction and Pavement Preservation Projects**

Cory Slagle, Engineering and Construction Manager, reviewed the road and bridge construction projects completed in 2008 including: CSAH 13 (Radio Drive) final construction and landscaping, from CSAH 18 (Bailey Road) to Pioneer Drive, in Woodbury; CSAH 13 (Radio Drive) bridge modifications and ramp construction at I-94 in Woodbury; CSAH 15 (Manning Avenue) reconstruction, from TH 35 to CSAH 12, in Stillwater and Grant; CSAH 16/25 (Century Avenue) reconstruction in Woodbury; CSAH 18 (St. Croix Trail South) reconstruction from 7<sup>th</sup> Street South to 5<sup>th</sup> Street North in Lakeland and Lakeland Shores; CSAH 18 (St. Croix Trail South) bridge replacement over Valley Branch Creek in Afton; and CSAH 22 (70<sup>th</sup> Street South) traffic signal at hardwood Avenue in Cottage Grove.



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**GENERAL ADMINISTRATION**

Molly O'Rourke, Deputy Administrator, noted that the county revenue projected for 2009 will be at least \$540,000 less than anticipated in the preliminary budget. This includes a \$300,000 reduction in interest earnings, \$200,000 less in license center revenue and \$40,000 less in mortgage, deed and recorder's functions. She also mentioned there were reductions in fuel expenses and increases in road maintenance expenditures. She presented the following 2009 budget adjustment for the Board's consideration: Delaying a planned cooperative fiber optic project with Dakota County; reduce the fuel budget in the Sheriff's Office and Public Works Department; increase the salt and other road maintenance supplies' budget; reduce expenditures in the license centers; and eliminate the proposed addition of a Maintenance Worker for the Big Marine Regional Park. These proposed reductions exceed the \$540,00 revenue shortfall and staff would suggest that the difference of \$11,300 be placed in contingency for fuel in case those savings are too optimistic.

Commissioner Peterson asked that the fiber optics project not be delayed for a long period of time.

Commissioner Weik asked if fuel could be purchased in bulk at this time. Ms. O'Rourke stated the county can purchase off the State contract and Public Works has been working with the communities about buying in bulk. She feels they will be getting a better rate than what they based the 2008 budget on.

Commissioner Weik asked could additional savings be found in the license centers by going to four day weeks or closing them one day a week. Ms. O'Rourke stated they have looked at those options and they will continue to look at them. The hours that are most popular are the Saturdays and extended hours on Monday and Wednesday evenings.

Commissioner Kriesel asked if more people were migrating to the on-line services for the license centers, is that part of the reduction or is this attributed to the economy. Ms. O'Rourke stated there has been some transfer to the on-line which is done by the State so the county does not get that revenue. However, she does not feel that has been substantial. They are seeing the reduction in passports after the initial rush to get them and with the economy, less people are traveling in winter. The titling is another area. It is not so much the tab renewals, but people are not buying the vehicles that they have in the past.

It was Board consensus to make the following adjustments: Delaying a planned cooperative fiber optic project with Dakota County; reduce the fuel budget in the Sheriff's Office and Public Works Department; increase the salt and other road maintenance supplies' budget; reduce expenditures in the license centers; and eliminate the proposed addition of a Maintenance Worker for the Big Marine Regional Park.

Jim Schug, County Administrator, noted that as a result of the State's revenue shortfall, the county will likely see an impact as the legislators convene and look for ways to balance their budget.

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Mr. Schug reminded the Board that Thursday evening the Board will hold its Truth-in-Taxation hearing in this room at 7:00 p.m.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported that she and Commissioner Weik taped their first County Insight program together. They interviewed Hennepin County Commissioner Peter McLaughlin, and they talked about the Truth-in-Taxation hearing this week.

Commissioner Pulkrabek stated he is in agreement with Commissioner Weik about looking at the hours of the license center and also the environmental center that will open next year. He watched most of Oakdale's Truth-in-Taxation meeting yesterday and there was a considerably higher turnout than years past. He is expecting a decent turnout on Thursday. He would promote the idea that since the State Legislature thinks it is such a good idea to have Truth-in-Taxation hearings for local governments, he suggested that every incumbent state representative and state senator host a meeting in their district and have people come out and they can make a presentation on the state budget. He wished his Aunt Audrey a Merry Christmas. She is a loyal watcher of the County Board meetings and lives in Cottage Grove.

Commissioner Kriesel presented Commissioner Awards to Marguerite Rheinberger and Jackie Dubbe for their work in organizing the area candidate forums.

Commissioner Weik stated she enjoyed taping County Insight with Commissioner Peterson and meeting Commissioner Peter McLaughlin and discussing the Counties Transit Improvement Board initiatives. Commissioner Weik also highlighted the great work done by the Washington County Sheriff's Office in conjunction with the Woodbury Police Department in apprehending the suspects in the Lake Elmo home invasion. She mentioned that the City of Woodbury will hold a "Get To Know Woodbury" event on Thursday morning at Woodbury High School. The Mayor will kick off the event and there will be presentations by School District 833, city staff will be on hand representing community development, economic development, new Housing and Redevelopment Authority housing loans, park and recreation, public safety, and public works.

Commissioner Hegberg mentioned that the Forest Lake Police Department apprehended an individual who was developing illegal passports and it was discovered by an employee at Frandsen Bank.

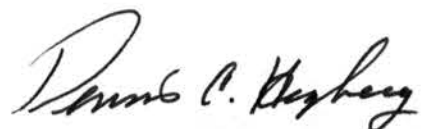
### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:40 a.m.

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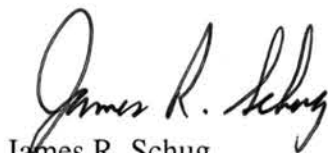
**BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Public Works Department to discuss the allocation of \$950,000 awarded to Washington County by the Counties Transit Improvement Board. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkabek, Hegberg, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, Ted Schoenecker, Cory Slagle, Harley Will, Kevin Giles, Star Tribune, and Elizabeth Mohr, Pioneer Press.



Dennis C. Hegberg, Chair  
County Board

Attest:



James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**TRUTH IN TAXATION PUBLIC HEARING**  
**DECEMBER 4, 2008**

The Washington County Board of Commissioners convened at 7:00 p.m. in the Washington County Government Center, County Board Room, to conduct a Truth-in-Taxation public hearing for the purposes of review of the proposed 2009 county budget. Present were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Melinda Kirk, Budget/Financial Analyst; Sheriff Bill Hutton; Don Theisen, Director of Public Works; Dan Papin, Community Services Director; Lowell Johnson, Director of Public Health and Environment; Patricia Conley, Library Director; Harley Will, Accounting & Finance Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Joanne Helm, Assessment/Taxation Program Manager; Kay McAloney, Human Resources Director; Tom Adkins, Community Corrections Director; Barb Fritsche, Information Technology Supervisor; and Nancy Brase, Administrative Services Manager.

Board Chair Hegberg opened the hearing with a welcome to those in attendance including a group from the Stillwater Area High School. Each of the Commissioners introduced themselves and indicated the areas they represent.

Jim Schug, County Administrator, noted the budget presented this evening was developed in a challenging environment that includes the economic stress everyone is facing, declining property values, probable reductions in State funding, a continued strong demand for services and increasing and additional unfunded mandates from the State that have been moved on to county government and the county property tax levy. The proposed budget is a sound budget and meets the guiding principles that were established by the County Board. Mr. Schug identified the proposed budget includes a recommendation for a 4.9% levy increase with an additional increase of 1% used to fund the voter approved referendum for land protection, known as the Land and Water Legacy Program. Mr. Schug noted, in spite of the 4.9% and 1% increase the actual median increase for the county property taxpayers is approximately 1.6%. Most taxpayers will be paying somewhere between a 5% decrease and a 5% increase. He stated that final action on the budget and levy will take place on December 16 at the County Board meeting. He noted that various Department Heads are here this evening and are available to provide information or answer questions. He also mentioned that staff from the Assessment Division is available in the cafeteria to help those who have questions about their property valuations.

Molly O'Rourke, Deputy Administrator, presented an overview of the proposed 2009 budget.

Kevin Corbid, Director of Property Records and Taxpayer Services, presented an overview of the property valuation process.

The Board Chair opened the meeting for comments from the audience.

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Bob Schumacher, 9155 28<sup>th</sup> Street North, Lake Elmo – Mr. Schumacher stated that his tax increase is 175.3%. He addressed the Lake Elmo City Council on Monday evening with the same comments. They told him to check with the assessor which he has done here tonight and both tell him this is normal. He's just listened to lowest, lowest, lowest for the last half hour and feels this increase is unfair.

Mark Prokop, 1033 Helmo, Oakdale – Mr. Prokop explained he's a Ramsey County resident but owns commercial property in Oakdale. He stated his assessed value is going up and in 2008, for a 15,000 sq. ft. center with approximately 6 tenants, the taxes were \$59,414. The appraised value is going up and he feels the taxes of \$87,182 are appalling for this property to make things work. This is his third meeting he's attended and continues to hear the same thing "we're keeping it down". One particular tenant, Anytime Fitness, has 4000 sq. ft. and their 2008 taxes were \$16,000. In 2009, the property taxes are increasing to \$23,000. He doesn't feel this amount of tax makes sense on a small business. He asked for an explanation for a Fiscal Disparity Tax which is also showing an increase on his tax record.

Commissioner Hegberg explained this is a state law that adjusts the taxes for the metro area and asked Kevin Corbid, Director of Property Records and Taxpayers Services to give a clearer explanation.

Mr. Corbid gave a brief overview of the Fiscal Disparities Program and invited Mr. Prokop to discuss this program with Joanne Helm, Taxation Program Manager for more details.

Mr. Prokop also commented there was 1500 sq. ft that he's been unable to rent over the past four years. Another center in close proximity has over 3000 sq. ft. of unrented space. He expressed concerns about a loss of tenants he'll have difficulty re-renting this space especially under the current cost, resulting in him being unable to make his mortgage payment and then the bank will get it back and as a result no one will be able to pay the taxes.

Commissioner Pulkrabek addressed Mr. Prokop and told him he'd been made aware of this information and agrees it's a very high increase and will be contacting him next week.

Erik Hansen, 2225 Hynes Avenue, Oakdale – Mr. Hansen explained his taxes in Oakdale went up 51.8%. He called around and discovered most of Oakdale was reassessed and many received huge hikes. He would like the county to rethink their process. He explained he grew up listening to people complain about their taxes and he didn't want to be that way. Mr. Hansen has contributed his time to keep taxes low by volunteering in Washington County. Due to the recent tax increases he feels he needs to reassess and determine a new direction. He heard before the meeting a humming in the air "oh I'm on the Board, this isn't my job, it's someone else's job", but he advised the Board to think that through because ultimately the Board is responsible and he guarantees that if everyone got a 58.1% increase in their taxes this year none of the Board members will be sitting here at the next election period. He asked the Board to rethink its process. He knows a number of people hit with huge increases.



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Commissioner Hegberg invited Mr. Hansen to speak with one of the assessors about his increase because normally they don't see those kinds of increase in value or taxes. Mr. Hansen expressed that his tax increase was higher than the person who spoke before him so he'll be expecting a phone call too. Commissioner Hegberg asked for his phone number.

Steve Radke, 7642 Neal, Hastings – Mr. Radke said he enjoyed the presentations earlier in the evening and liked to see how we compare to other counties. He grew up in Washington County, spending the first 20 years here and really enjoyed it. He lived in Chicago for a while and liked that too but he wanted to return to where he grew up. In 2005 he built a house in Washington County and wanted help on how to plan his budget when his taxes go up 100% in 3 years. He expressed salaries aren't going up by 100%. One option his family is considering is a move to an area where he has an understanding of how to budget. Mr. Radke responded to Commissioner Hegberg's questions that he did build a new house on acreage on the family farm and this property is in Green Acres. Commissioner Hegberg indicated they would look into it and give him a call back.

Deanna Storbakken, 663 Hillside Lane, Stillwater – Ms. Storbakken expressed that after hearing these other people complain about their property taxes she said she'd be very happy with her 10.9% increase. In the last five years her property has gone up at a rate of \$10,000 per year. Seven years ago they downsized from a larger house on Maryknoll Drive in Croixwood. They are now paying more for taxes on their smaller house than they did on their larger one. Ms. Storbakken stated she was in real estate in Stillwater for 13 years and was dismayed at the number of phone calls she received from seniors in tears because they could no longer afford to stay in their homes due to real estate taxes. She never expected to be in the same shoes especially after getting out of her big house. This issue is not just in Washington County but across the State of Minnesota. She commended the County Board on how it manages their money, but they need to look under every stone to save. She stated the county needs to cut more than just two people. She asked how big is the county payroll. She wants the county to consider getting rid of jobs. She suggested every single county in the state go to the legislature and tell them some of these programs have to be eliminated. She does not believe she's getting two cents worth out of metro government. She feels they are getting killed by all the add-ons, plus the regular tax increases, electric and gas bills and there's a limit.

Commissioner Peterson told Ms. Storbakken that \$12 of the metro tax is for Mosquito Control.

Commissioner Hegberg explained that part of the metro tax is for transit and Met Council. He also commented that the county has shifted employees around due to a change in priorities as a result of the economy.

Mr. Schug addressed Ms. Storbakken's question about the total amount paid from Washington County taxpayers for the metropolitan government to be about \$7.1 million dollars. This is a combination of the Metropolitan Council, Metropolitan Mosquito Control District and the Metropolitan Council Transportation

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Division. This money is paid to Washington County but distributed to these three organizations at the metro level. Ms. Storbakken questioned the County Board on the value they receive for this \$7.1 million dollars. Commissioner Hegberg commented the Mosquito Control District is about \$1 million dollars, more or less. Metropolitan Council provides other aging services and stated there have been arguments or disagreements among the commissioners on how that money is spent. The transit district is the bus services that come to areas of Washington County like Stillwater, Woodbury, and Cottage Grove.

Commissioner Pulkrabek commented he agreed with about 90% of Ms. Storbakken's comments and if it were up to him he'd fold the Met Council.

Commissioner Peterson explained part of the Met Council is sewer and water, transit, and transportation planning for the metropolitan area. She noted that many of Ms. Storbakken's concerns have to do with a number of mandates where the county has to maintain a certain level of service which has been very difficult for county government.

Ken Brooks, 1599 Park Avenue North, West Lakeland – Mr. Brooks stated he is a business owner and also a landlord, he has friends, relatives and business acquaintances who own business who have in the last year gone down in size by eliminating staff. Staff have agreed to reduce their hours, decreased medical benefits, dental and 401k's to help the companies continue to move forward with the staff they have and still stay alive. He personally has decreased his medical benefit to employees from 75%-50% and has eliminated two employees to ensure his company stays afloat. He's not the auto industry begging for billions. He asked what has the county done to hold the taxes as they were last year and balance the budget. He noted the county just offered \$4 million dollars more to county staff. Why didn't the Board say it was holding payroll and benefits stagnant this year so they can balance the budget and not increase anybody's taxes? He built his house in West Lakeland 17 years ago, he reviewed his property taxes five years ago and figured by 2008-2010 he'd be taxed out of his house.

Commissioner Kriesel asked whether Mr. Brooks's employees were union employees. Mr. Brooks indicated they were not. Commissioner Kriesel indicated the county has union negotiated contracts and suggested, respectfully, if Mr. Brooks moved his house into any of the other 86 counties he'd be paying more taxes. He commented that the County Board strives very hard to focus on core and essential services and there isn't a whole lot of fat. Washington County does a pretty good job in the employee numbers per capita in comparison to other counties. He noted appraisers aren't very popular this time of the year but when they go out and do appraisals they're required by State law to do an appraisal within a certain range of the actual market value of that home so when the home sells it has to fall within it. The county is generally around 97% and much of the challenge is this is a requirement by law and he believes our appraisers do a good job.

Kevin Corbid, Director of Property Records and Taxpayers Services confirmed that Commissioner Kriesel was correct. The requirement the State sets is to be within 90-105% of market value. If the county chose to

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do something where it lowered values outside of that range the State Department of Revenue would step in and raise values to ensure equalized values amongst counties throughout Minnesota.

Commissioner Peterson commented that county employees have taken a greater responsibility for their healthcare and it is significantly different than in 1993.

Mr. Brooks commented the question of why \$4 million in pay raises has yet to be answered. Everybody else is doing what they can and his staff has agreed to no pay increases. Mr. Brooks commented that maybe the county should get rid of the unions.

Dave Nechrebecki, 1701 Newberry Avenue North, West Lakeland – Mr. Nechrebecki indicated a number of his questions had been answered and he'd gotten resources for his questions. He lives in West Lakeland and he's pleased with the McPherson Company out there and the work they've done. His recent experience with an appraiser has been excellent because of a discovery of charges over the years for more square footage and bathrooms than he had. The appraiser was willing to adjust that. He also owns an office condo in Oakdale and has similar experiences like Mark. He'd like to thank that appraiser who assisted in getting that dropped down in 3-4 years to an amount he actually could get on the market. His question was about the 59% of his taxes go into the Fiscal Disparity Tax and the State general tax and he's got the same question, what does he get for that?

Chloette Haley, 924 6<sup>th</sup> Avenue South, Stillwater – Ms. Haley has been a resident here for 20 years and hoped she was here tonight to lift the spirits a bit. Her 20 year old son has William's syndrome and autism. She expressed how blessed she's been by the contribution of taxes in Washington County. It has helped to keep her family together, keep her son at home and not be placed in another facility where it would cost more to care for him and her son is now a beautiful young adult. She also understands unfunded mandates and how unpopular they are. Her son relies on support from the Federal and State tax system which is under funded and results in supplements from the county. The reason these services are mandated is it fits into the core functions of what the Community Services Department is committed to, which is, vulnerable persons will be safe, will be able to have their basic needs met and will live as independently as possible. She thinks we'd all agree, when we don't take care of the most vulnerable people in our population there's a big price to pay and it's not always in terms of money. She thinks it's great for those in attendance speaking on behalf of using our money wisely. She encouraged those in attendance to keep doing what they're doing and go to the State Capitol if they're upset. The Board of Commissioners don't have control over a lot of these things. Her understanding for the reason our property taxes are going up is because of decisions made at the state level. She believes Governor Pawlenty's administration is one of our challenges in terms of why our local property taxes are going up. That's been a shifted cost. We all need to stay engaged and talk to our state representatives about what matters to us. She thanked everyone for their contribution, taxes do many beautiful things for us, by giving us roads and parks and allow us to get to work on safe roads, they provide us with security in our homes through a good police force, and it brings many quality things to our lives that

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we take for granted. She always holds her breath at times when taxes are unpopular resulting in worrying about what happens to her son, Luke, when she dies? Does that mean he could be homeless because people all of a sudden don't want to pay taxes anymore? That's why there are mandates, if we went by popular opinion and go with what people want it leaves many vulnerable people homeless.

Commissioner Hegberg expressed thanks to Ms. Haley, as out of home placement is much more expensive.

Lee Becker, 8990 107<sup>th</sup> Street North, Stillwater – Mr. Becker did not wish to address the County Board. Commissioner Hegberg read his comment card question regarding the appraisal process. He explained the evaluations take place in March and the process of attending city council meetings with different processes. If you don't like what you hear at that time the County Board acts as an appeals board in June involving a couple of days of hearing concerns from people on their evaluations. From there you have the option of having an outside appraisal. Commissioner Hegberg read Mr. Becker's second comment card regarded waste haulers. He explained there was a time when the county looked into having this countywide and looking at zones. The cities have that jurisdiction and determine who the garbage haulers are in the particular cities some of which are open with different haulers providing different services. In Forest Lake, where he lives, it's a negotiated contract with the hauler. He believes the City of Stillwater has a negotiated contract with Waste Management so this would be a city issue.

John Voorhees, Dellwood – Mr. Voorhees expressed he has most of the same issues that most of the people here have regarding the rapid increase in property taxes. One thing he'd like to see is how much is mandated and what is the dollar value of that? He doesn't get hung up on how many employees there are in the county because it has as many employees as it has programs. He gets hung up with the types of programs. The cost of maintaining a prisoner per day versus the cost of what is spent on education per day is appalling. He believes in increasing the value of education. He believes too much is spent on social issues. He doesn't own a \$150,000 home, he owns a \$900,000 home that increased 25%, which is okay and he'll pay it this year but next year using the evaluation process, in theory, it should be going down because it's not selling for \$900,000 or a million dollars, it'll probably be selling for \$850,000. Programs need to be prioritized; spend it on education, on the needy, and on the people who need medical help. He has a problem with spending more on medical insurance and medical help for a prisoner than we do a lot of families in this county. He believes there will be a bigger problem in 2010 than now based on the fact of how the evaluations are done.

Commissioner Kriesel commented that he agreed with everything Mr. Voorhees said and if you want to see change, when folks come here for Truth in Taxation meetings we should have the legislators here too and the other municipal governments that seem to opt the radar screen on your tax bill. They're the ones who make the rules and we administer the rules and the programs. To bring about change the Truth in Taxation should include a process for all others to be present who have an impact on your taxes. He told Mr. Voorhees he looks forward to having his help.



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Commissioner Hegberg commented about the Washington County jail system and that they're turning into mental health institutions more than jails and it's becoming more of an issue today than before. He explained Washington County does have sentence to serve and is one of the leading counties in the State. It also has bracelets so the person can stay at home as it's much cheaper for them to be at home than in our facilities. There is good communications with the Washington County judges in support of these types of savings. He sits on the Board for the insurance trust for the State of Minnesota and one of the biggest areas are the lawsuits involved in the law enforcement areas. Re-insurance is going up 21% next year due to the losses in some areas of the State and our incarceration areas and law enforcement areas due to suicides in our jails or other activities. He said the county doesn't have any golf courses or recreational facilities. They deal with the core functions and responsibilities of government so that we don't have our energies spent in the wrong areas.

Joseph McCarthy, 4 Peninsula Road, Dellwood – Mr. McCarthy expressed his appreciation for the opportunity to be here and to hear the comments from his fellow citizens. He too will experience an increase of 32% in taxes. He has also been on a fixed income since 1992. He said an increase of 6% seems normal and they've seen that year after year after year and it does accumulate and it starts to become unaffordable. He agrees with the young lady who talked about the excellent service provided by the county for her autistic son and the others that are in similar circumstances and supports that. He quoted an article about a meeting on truth in taxation in Dakota County. For 2009 the proposed county budget was \$338.5 million dollars which is 5.2% lower than the budget of the previous years adopted budget. A day or two later he found a report on the Washington County meeting and it said during an informational workshop county officials discussed the proposed changes for next year overall there will be a 6.1% increase in the amount of county taxes billed. He realizes these are two different counties, but it seems that Dakota County will be reducing its budget while Washington County is increasing it. He reiterated some of the same points made, that in this period of financial crisis it can't be business as usual. A 6% increase can't be accepted as normal. The taxpayers don't have any choice, they have to pay. He thanked the County Board for its time and support.

Commissioner Peterson responded to Mr. McCarthy that Washington County's operating expenditures and capital expenditures were decreased by 10.6%.

Commissioner Hegberg commented that capital goes up and down with road projects and Dakota County is Washington County's competitor to be the lowest in the metro area. Dakota County does have a landfill they receive some funding from and they can charge the fees on it. Washington County decided a number of years ago that it didn't want anymore landfills and it does make a slight difference.

The Board Chair asked for further comments; none were heard.



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A member of the public voiced a request that a copy of the video be sent to the Capitol and hoped they'd get time to review it.

Commissioner Hegberg indicated copies of the video from tonight's meeting will be distributed to all the cable networks in our area. He also indicated Washington County is not required by law to hold this meeting but it has always opted to hold this meeting so we could hear from the public and receive their comments.


The Board Chair thanked everyone for coming to this evening's meeting and for being so polite and courteous

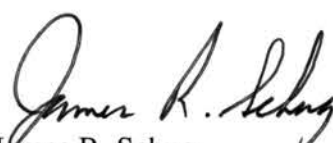
Commissioner Peterson commented that Washington County approximately 10 years ago made the decision to no longer give grants as this was not a core function. She believes the County Board has been innovative, creative and fiscally responsible. She stated over the last 15 years Washington County has taken every opportunity to reduce non-essential expenditures and feels quite frankly there's no meat on our bones, the budget is bare bones and the budget has been reduced. There has been a significant decrease in our county program aid. Unfortunately until there's a change in the management for mandated services, for maintenance of effort, we are held responsible for those programs and when they cut our aid we have no choice other than to increase our property taxes. The number of workers we have in central areas have very high caseloads in corrections and in social services. She thanked the citizens for coming and sharing their concerns about how properties are valued and she encouraged them to take their energies and bring them forward this spring to address their new property evaluations.

A member of the public spoke out she feels the county should refuse to run the programs until the state provides the money.

Commissioner Kriesel informed the audience the County Board has a legislative agenda and the commissioners including himself went down to the state to testify. He gave an example of how the courts are state employees and by law Washington County is required to provide them with facilities. The needs of the courts have expanded and we built a new facility and a request was made to the state to waive the sales tax. The state refused to waive \$1.5 million dollars in taxes. Our local legislators were there trying too. He expressed his agreement with the comment made.

The Board Chair thanked the crowd again. The meeting adjourned at 8:55 p.m.

  
Dennis Hegberg, Chair  
County Board

Attest:   
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**DECEMBER 16, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; Keith Potter, Facilities Manager; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Kristen Tuenge, Community Corrections Deputy Director; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Program Manager; John Freitag, Senior Environmental Specialist; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Mjyke Nelson, Information Technology Director; Melinda Kirk, Budget/Financial Analyst; Kevin Corbid, Director of Property Records and Taxpayer Services; and Dave Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of the November 25, 2008 Board meeting minutes.
2. Approval to appoint Jane Klein to the Workforce Investment Board, representing Small Business to a two-year term expiring June 30, 2011.
3. Approval of Commissioner Service Awards for Frank Puleo and Mike Granger, retiring members of the Hugo City Council December 31, 2008.
4. Adoption of **Resolution No. 2008-156** as follows:

December 16, 2008

## Funding Other Post Employment Benefits

WHEREAS, the Washington County Board of Commissioners signed a settlement agreement in the matter of Nancy Alderman, Etal V. Washington County in 1991 agreeing to pay certain retiree health care benefits; and

WHEREAS, Washington County's Personnel Rules and Regulation Section 17 specifies eligibility for retiree health care benefit; and

WHEREAS, Washington County's financial reporting practices and standards comply with the Governmental Accounting Standards Board (GASB) statements on General Accepted Accounting Principles; and

WHEREAS, the GASB's Statement 45 prescribes reporting requirements and actuarial valuation standards for Other Post Employment Benefits (OPEB) that include retiree healthcare benefits; and

WHEREAS, the county must provide the actuary performing the valuation with certain assumptions regarding its intent to manage its OPEB obligations; and

WHEREAS, the county's Finance Committee has reviewed the facts and compliance issues associated with the county's OPEB obligations and has developed a plan to manage the OPEB obligation.

NOW, THEREFORE BE IT RESOLVED, that it is the county intent to pre-fund its OPEB obligations over a period of 30 years using operating budget resources; and

BE IT FURTHER RESOLVED, that it is the county's intent to invest the resources designated to pay for the county's OPEB obligations in a revocable trust fund as authorized by Minnesota Statutes Chapter 471.6175 and it is the intent of the Washington County that the Public Employees Retirement Association is to serve as the Trust Administrator.

5. Approval to amend Human Resources Policy #5032, Meals, Mileage, and Other Expense Reimbursement and Governance Policy #6008 Meals, Mileage, and Other Expense Reimbursement for Elected Officials to establish a new mileage rate of 55 cents per mile, effective December 28, 2008.
6. Approval of amendment to the contract with U.S. Bank for banking services, purchasing card and merchant card services.
7. Approval to amend the 2008 Community Corrections budget, increasing the Community Corrections Act subsidy by \$78,300 and reducing the use of county levy by the same amount.
8. Approval of the program and budget update to the Community Corrections Comprehensive Plan.

December 16, 2008

9. Approval of the 2009 contract with Washington County Housing and Redevelopment Authority to provide housing subsidies for individuals with a serious and persistent mental illness under the Bridges II Program.
10. Approval of the 2009 contract with Stivland, Inc. (dba Harbor Shelter and Counseling Center) to provide shelter services for male youth.
11. Approval of Amendment #1 to the 2008-2011 contract with the Dakota County Receiving Center for adult residential chemical dependency treatment and detoxification services.
12. Approval of the 2009-2011 contract with Mental Health Systems, PC, to provide day treatment services for individuals with a mental illness in Washington County.
13. Approval of the 2009-2011 contract with South Metro Human Services to provide Adult Corporate Foster Care.
14. Approval of comments to the Metropolitan Council regarding the Metropolitan Area Master Water Supply Plan and approve comment letter drafted on behalf of the Commissioners.
15. Approval of waiver of deadlines set forth in Administrative Ordinance No. 149 for completion of Formal Board Hearing in the matter of Solid Waste Hauler License Suspension of Dan Theoblad, d/b/a Dan's Container Services.
16. Approval to amend Contract #4644 with Brickman Group, LTD, LLC to extend the contract to December 31, 2009, for landscape maintenance services.
17. Approval of contract Amendment No. 3 with Short, Elliott, Hendrickson in the amount of \$56,569 for additional consultant services, final design of CSAH 15 between TH 36 and 1,000 feet north of CSAH 12.
18. Approval of work orders 1, 7-13 to the CSAH 15 road construction project contract with Tower Asphalt.
19. Adoption of **Resolution No. 2008-157** as follows:

Final Payment on 2008 Bituminous Road Overlays to  
Tower Asphalt, Inc.

WHEREAS, the Washington County Board of Commissioners, on April 22, 2008 approved a bid award to Tower Asphalt, Inc. and signed a contract with said company for overlays on CSAH 2, from Elmcrest Avenue to 235' East

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of Ethan Court in Forest Lake; CSAH 11, from TH 96 to CSAH 7 in May and Stillwater Townships; CSAH 13, from 310' North of City Center Drive to Tamarack Road in Woodbury; CSAH 14, from CSAH 21 to TH 95 in Bayport; CSAH 20, from CSAH 19 to TH 95 in Cottage Grove; and CR 71, from CSAH 20 to CSAH 18 in Afton and Denmark Township; and

WHEREAS, Tower Asphalt, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Tower Asphalt, Inc. be paid in full for the said contract work in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of the resolution.

20. Approval of Change Order #5 with Ramsey Excavating, Inc. in the amount of \$23,400.
21. Approval of Changer Order #4 to contract with General Sheet Metal Company, Inc. in the amount of \$26,225.
22. Approval of Change Order #8 to contract with People's Electric, Inc. in the amount of \$159,321.
23. Approval of Changer Order #12 with Motorola for the Radio Service Agreement.

The foregoing Consent Calendar was adopted unanimously.

### **COURT ADMINISTRATION**

Commissioner Kriesel moved to approve agreements for Child in Need of Protective Services (CHIPS) matters with the following attorneys: Patricia Zenner, Gregory J. Schmidt, Sherry Hawley, and Susan Drabek. Commissioner Peterson seconded the motion and it was adopted with the vote as follows: Yes, Commissioners Peterson, Hegberg, Weik, and Kriesel; No, Commissioner Pulkrabek.

### **PUBLIC WORKS**

#### **Counties Transit Improvement Board Funds**

Commissioner Hegberg moved to adopt **Resolution No. 2008-158** as follows:

Resolution Allocating Counties Transit Improvement Board (CTIB)  
Funding to Establish Commuter Coach Bus Service from the  
Forest Lake Transit Center to the Union Depot in Downtown St. Paul

WHEREAS, Washington County constructed and opened a Transit Center in the City of Forest Lake in 2008; and



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WHEREAS, this Transit Center provides an opportunity to offer transit service to Northern Washington County and the greater Forest Lake area to downtown Minneapolis and downtown St. Paul; and

WHEREAS, the Rush Line corridor originates in downtown St. Paul and travels north to Hinckley; and

WHEREAS, the Washington County Regional Rail Authority is a member of the Rush Line Corridor Task Force; and

WHEREAS, the Rush Line Corridor Task Force has approved a commuter coach service plan for coach bus service from the Forest Lake Area to the Union Depot in downtown St. Paul; and

WHEREAS, the Rush Line Task Force is planning for the initiation of service in early 2009; and

WHEREAS, the estimated yearly operating cost for the service is \$794,000; and

WHEREAS, the estimated cost not covered by fares or federal funds is \$472,200; and

WHEREAS, at its September 18, 2008 meeting, the Rush Line Corridor Task Force requested that Anoka, Chisago, Ramsey, and Washington County split the \$472,000 equally; and

WHEREAS, Chisago and Ramsey County have acted to provide their quarter share (\$118,050) of the costs.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners will allocate \$118,050 of CTIB funding for the establishment of a one-year Commuter Coach demonstration route from the Forest Lake Transit Center to the Union Depot in downtown St. Paul with a stop in the White Bear Lake Area.

NOW THEREFORE BE IT FURTHER RESOLVED, that the CTIB funds will only be made available upon the provision of the full \$118,050 in funding from Anoka, Chisago, and Ramsey counties.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Pulkrabek moved to adopt **Resolution No. 2008-159** as follows:

Resolution Allocating Counties Transit Improvement Board (CTIB)  
Funding to Conduct an Alternatives Analysis for  
Transit on the I-94 Corridor

WHEREAS, the I-94 corridor currently carries between 80,000 and 160,000 vehicles per day between the St. Croix River bridge and downtown St. Paul; and

WHEREAS, the Draft 2030 Transportation Policy Plan shows that traffic and congestion are forecast to increase substantially by 2030 resulting in the entire length of I-94 from downtown St. Paul to the St. Croix River as being congested; and

WHEREAS, the Draft 2030 Transportation Policy Plan identifies the I-94 corridor as a transitway corridor in need of further analysis; and

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WHEREAS, transitway analysis has been completed on similar Washington County transitway corridors including Red Rock and Rush Line by the Washington County Regional Railroad Authority and its partners; and

WHEREAS, the county is currently working on the development of a Joint Powers Agreement for this corridor with Ramsey County and the communities along the corridor; and

WHEREAS, the estimated cost to complete the Alternatives Analysis for transit is \$1,000,000.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners will allocate \$553,950 of CTIB funding to conduct an alternatives analysis for transit along the I-94 corridor.

Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Hegberg moved to adopt **Resolution No. 2008-160** as follows:

Resolution Allocating Counties Transit Improvement Board (CTIB)  
Funding to Continue Bus Service from the  
Forest Lake Transit Center to Downtown Minneapolis

WHEREAS, Washington County constructed and opened a Transit Center in the City of Forest Lake in 2008; and

WHEREAS, the Transit Center provides an opportunity to offer transit service to Northern Washington County and the greater Forest Lake area to downtown Minneapolis and downtown St. Paul; and

WHEREAS, bus service was started in Spring of 2008, through the usage of federal funding, from the Transit Center to downtown Minneapolis during the reconstruction of the I-35W bridge; and

WHEREAS, after the I-35W bridge was opened to traffic, the federal funding was no longer available to continue to pay for this bus service; and

WHEREAS, on September 23, 2008, the Board approved funding in the amount of \$45,000 to continue the bus service through the remainder of 2008; and

WHEREAS, the Metropolitan Council has agreed to ownership and operational responsibilities of this bus service starting in 2010 contingent upon Columbus and Forest Lake committing to pay for their share of the regional transit capital levy starting in 2010; and

WHEREAS, the Metropolitan Council has estimated the transit capital levy needed to continue this service through 2009 is \$343,000; and

WHEREAS, Anoka County has committed up to \$110,000 towards the estimated transit capital levy for 2009.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners will allocate \$278,000 of CTIB funding for the period covering October 1, 2008 through December 31, 2009 to provide transit service from the Transit Center in Forest Lake to downtown Minneapolis.

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NOW THEREFORE BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners encourages the City of Forest Lake to enter into the Transit Taxing District starting in 2010 in order to continue this service into 2010 and beyond.

Commissioner Peterson seconded the motion and it was adopted unanimously.

**PUBLIC HEARING – OFFICE OF ADMINISTRATION**

**Consider the Adoption of the 2009-2013 Capital Improvement Plan**

The Board Chair presented a brief overview of today's public hearing to consider the adoption of the proposed 2009-2013 Washington County Capital Improvement Plan.

Melinda Kirk, Budget/Financial Analyst, reviewed comment letters received along with responses for the following: City of Cottage Grove; City of Lake Elmo; City of Oak Park Heights; and the City of Woodbury. As a result of the comments and recent changes made to the proposed budget, the following changes were made to the proposed Capital Improvement Plan:

Project # RB-2502, Year 2010 – Increased State Aid funding by \$200,000 for the redesign/development of Military Road/Jamaica Avenue;

Project #RB-2551, Year 2010 – Added a \$50,000 design project for the City of Afton to address pavement and drainage conditions;

Project # CIP-001, Year 2009 – Delayed a \$200,000 fiber optic installation project connecting Washington and Dakota counties;

Project #Rail-2297-02, Five Years – Reduced the total estimated project costs to reflect only those portions that are reasonably expected to be completed. Net reduction of \$18,044,000; and

Project # Rail-2297-07, Year 2009 – Advanced the I-94 project from 2010 to 2009 using a portion of the CTIB funds. Total project cost is \$1 million.

The Board Chair asked for comments from the audience; none were heard. The Board secretary indicated that she had received all documentary evidence.

Commissioner Weik moved to close the public hearing. Commissioner Peterson seconded the motion and it was adopted unanimously; the public hearing was closed at 9:52 a.m.

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Commissioner Kriesel moved to amend the 2009-2013 Washington County Capital Improvement Plan by delaying Project # Park-2006, the Land and Water Legacy project in the amount of \$820,000 from 2009 into 2010. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Pulkrabek moved to adopt **Resolution No. 2008-161** as follows:

Adoption of the 2009-2013  
Washington County Capital Improvement Plan

WHEREAS, the Washington County Board of Commissioners has formulated the 2009-2013 Washington County Capital Improvement Plan which covers a five-year period from the date of its adoption and sets forth the estimated schedule, timing, and details of the specific capital improvements by year, the estimated cost; the need for the particular improvement; and the sources of revenue to pay for the improvements; and

WHEREAS, the Washington County Board of Commissioners, after public notice, conducted a public hearing on December 16, 2008 for the purpose of receiving comments on the proposed 2009-2013 Washington County Capital Improvement Plan; and

WHEREAS, in passing upon the aforesaid Plan, the County Board of Commissioners has considered the following for each project to be funded with Capital Improvement Bonds:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units; and,

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopts the proposed 2009-2013 Washington County Capital Improvement Plan which is attached hereto.

Commissioner Weik seconded the motion and it was adopted unanimously.

**GENERAL ADMINISTRATION**

**Policy 1300 – Washington County Data Practices Manual and Policy 1032 County Fee Schedule**

Commissioner Peterson moved to approve revisions to Policy 1300, Washington County Data Practices Manual and approve revisions to Policy No. 1032, County Fee Schedule. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

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**2009 Salaries for the County Sheriff and Chief Deputy**

Commissioner Kriesel moved to adopt **Resolution No. 2008-162** as follows:

2009 Salary for the County Sheriff

WHEREAS, Minnesota Statute §387.20 requires the County Board of Commissioners to set by resolution the salary of the County Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the 2009 salary for the Washington County Sheriff shall be as follows, effective January 1, 2009:

Sheriff	\$120,375
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BE IT FURTHER RESOLVED, that the 2009 salary for the Chief Deputy shall be as follows, effective January 1, 2009:

Chief Deputy	\$108,338
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Commissioner Pulkrabek seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, Yes; Commissioner Hegberg, Yes; Commissioner Weik, Abstained; and Commissioner Kriesel, Yes.

**2009 Salary for County Attorney and His Assistants**

Commissioner Pulkrabek moved to adopt **Resolution No. 2008-163** as follows:

2009 Salary for the County Attorney

WHEREAS, Minnesota Statute §388.18 requires the County Board of Commissioners to set by resolution the salary of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2009 salary for the Washington County Attorney shall be as follows, effective January 1, 2009:

Attorney	\$139,755
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BE IT FURTHER RESOLVED, that the 2009 salaries for the First Assistant Attorney and Executive Assistant shall be as follows, effective January 1, 2009.

First Assistant Attorney	\$125,780
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Executive Assistant	\$ 50,035
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Commissioner Kriesel seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, Yes; Commissioner Hegberg, Yes; Commissioner Weik, Abstained; and Commissioner Kriesel, Yes.



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**2009 Salary for County Administrator**

Commissioner Pulkrabek moved to adopt **Resolution No. 2008-164** as follows:

2009 Salary for the County Administrator

WHEREAS, Minnesota Statute §375.06, Subdivision 1 authorizes the County Board of Commissioners to appoint and employ an Administrator upon such terms and conditions as it deems advisable and directs the County Board to set the Administrator's salary.

NOW, THEREFORE, BE IT RESOLVED that the 2009 salary for James Schug, the Washington County Administrator, shall be as follows, effective January 1, 2009.

Administrator	\$150,065
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Commissioner Kriesel seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, Yes; Commissioner Hegberg, Yes; Commissioner Weik, Abstained; and Commissioner Kriesel, Yes.

**2009 Salary and Expenses for the County Commissioners**

Commissioner Kriesel moved that the County Commissioners not receive a salary increase for 2009. The motion failed for a lack of second.

Commissioner Peterson moved to increase the County Commissioners salary for 2009 by 4.5% (\$53,222). Commissioner Pulkrabek seconded the motion and it failed 2-2 on a Roll Call vote as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, Yes; Commissioner Hegberg, No; Commissioner Weik, Abstained; and Commissioner Kriesel, No.

Commissioner Hegberg moved to adopt **Resolution No. 2008-165** as follows:

Resolution Establishing County Commissioners'  
Salaries and Expenses for 2009

WHEREAS, Minnesota Statute 375.055, Subdivision 1, requires the County Board of Commissioners to set salaries, per diem payments, and expense reimbursement for its members prior to January 1 of the effective year.

NOW, THEREFORE, BE IT RESOLVED that the salary rate for Washington County Commissioners be \$52,713 a year, effective January 1, 2009.

BE IT FURTHER RESOLVED, that the expense reimbursement for County Commissioners be for actual expenses plus mileage in accordance with County policy with no County per diem payments.

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BE IT FURTHER RESOLVED, that each of the County Commissioners receive the same County paid medical insurance premium and flexible medical expense account as received by the elected department heads.

Commissioner Peterson seconded the motion and it was adopted 3-1 with a Roll Call as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, Yes; Commissioner Hegberg, Yes; Commissioner Weik, Abstained; and Commissioner Kriesel, No.

**Certifying Proposed Property Tax Levy for Payable 2009 for Washington County and Regional Rail Authority**

Commissioner Peterson moved to adopt **Resolution No. 2008-166** as follows:

Resolution Certifying Proposed Property Tax Levies for  
Washington County Payable 2009

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levies for payable 2009:

Washington County	\$85,131,600
Regional Rail Authority	\$ 245,300

Commissioner Kriesel seconded the motion and it was adopted 3-1 with a Roll Call vote as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, No; Commissioner Hegberg, Yes; Commissioner Weik, Abstained; and Commissioner Kriesel, Yes.

**Certifying Proposed Property Tax Levy for Payable 2009 for Washington County Housing and Redevelopment Authority**

Commissioner Peterson moved to adopt **Resolution No. 2008-167** as follows:

Resolution Certifying Proposed Property Tax Levy for  
Washington County Payable 2009

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2009:

Washington County Housing and Redevelopment Authority	\$3,301,205
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Commissioner Kriesel seconded the motion and it was adopted 3-1 with a Roll Call vote as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, No; Commissioner Hegberg, Yes; Commissioner Weik, Abstained; and Commissioner Kriesel, Yes.

December 16, 2008

Commissioner Peterson moved to adopt **Resolution No. 2008-168** as follows:

Resolution Adopting the Washington County  
Budget for Payable 2009

<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
General Government	\$93,436,900	\$42,292,300	\$566,600	\$51,711,200	\$4,579,692	\$47,131,508
Community Services	\$35,798,100	\$18,549,300	\$0	\$17,248,800	\$1,551,186	\$15,697,614
Public Works - Road & Bridge	\$15,161,900	\$10,343,100	\$0	\$4,818,800	\$443,196	\$4,375,604
Public Works - Parks	\$2,324,100	\$1,774,600	\$295,800	\$845,300	\$73,866	\$771,434
Regional Rail Authority	\$338,700	\$107,500	\$14,100	\$245,300	\$0	\$245,300
Library/Law Library	\$7,216,100	\$652,400	(\$4,000)	\$6,559,700	\$590,928	\$5,968,772
Debt Service - County Wide	\$8,583,000	\$0	\$177,100	\$8,760,100	\$0	\$8,760,100
Debt Service - Library District	\$830,400	\$0	\$0	\$830,400	\$0	\$830,400
<b>Subtotal:</b>	<b>\$163,689,200</b>	<b>\$73,719,200</b>	<b>\$1,049,600</b>	<b>\$91,019,600</b>	<b>\$7,238,868</b>	<b>\$83,780,732</b>
<b><u>CAPITAL FUNDS</u></b>						
Capital Projects	\$6,424,400	\$4,680,500	\$0	\$1,743,900	\$147,732	\$1,596,168
Capital Repair	\$590,000	\$818,100	\$228,100	\$0	\$0	\$0
Historic Courthouse	\$0	\$23,300	\$23,300	\$0	\$0	\$0
<b>Subtotal:</b>	<b>\$7,014,400</b>	<b>\$5,521,900</b>	<b>\$251,400</b>	<b>\$1,743,900</b>	<b>\$147,732</b>	<b>\$1,596,168</b>
<b>Total Proposed 2009 Budget</b>	<b>\$170,703,600</b>	<b>\$79,241,100</b>	<b>\$1,301,000</b>	<b>\$92,763,500</b>	<b>\$7,386,600</b>	<b>\$85,376,900</b>
<b>OTHER LEVY PAYMENT</b>						
Less Regional Rail Auth. (RRA) – a separate taxing authority				(\$245,300)	\$0	(\$245,300)
Total Washington County Proposed 2009 Levy (Operating minus RRA):				<b>\$92,518,200</b>	<b>\$7,386,600</b>	<b>\$85,131,600</b>

Commissioner Kriesel seconded the motion and it was adopted 3-1 with a Roll Call vote as follows: Commissioner Peterson, Yes; Commissioner Pulkrabek, No; Commissioner Hegberg, Yes; Commissioner Weik, Abstained; and Commissioner Kriesel, Yes.

Commissioner Weik noted she abstained from the salary votes and the budget votes because she has been on the Board for such a short time and was not involved in the 2009 budget discussions.

Jim Schug, County Administrator, noted that the levy has now been established, but they do expect there will be adjustments to the budget as a result of loss of state aid. That process is expected to start in the next week or two for calendar year 2008 where they may see a reduction in the expected payment of approximately \$4.8 million that the county was expecting on December 26. They are not sure what the exact amount will be, but the large costs which are personnel and purchased services are already under contract and will have to continue. In the new year, the county will be looking at potential impact of any legislative changes or any unallotment, staff may have to go back and make up any loss of state revenue in

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2009 and will bring those matters to the County Board in workshops. Staff is reviewing every vacant position to see if it needs to be filled. It is not considered a hard freeze, but each department vacancy is being reviewed before it's posted or filled. No purchase of unnecessary capital equipment has been made. It will be a major issue during the legislative session as to what part of the state revenue shortfall will be absorbed by local governments in the forms of reduced payments.

#### **Appointments to the Reconvened Canvass Board**

Commissioner Weik moved to appoint Commissioners Peterson and Pulkrabek to the Canvass Board should it be reconvened. Commissioner Kriesel seconded the motion and it was adopted unanimously.

#### **Commissioner Citizen's Award**

Commissioner Kriesel moved to award a Commissioners' Citizens Award to retiring City of Stillwater Councilmember Wally Milbrandt. Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported that she and Commissioner Weik attended Mayor Sandy Shiely's retirement party and it was a good, humorous evening. She reported on the Transportation Alliance legislative meeting as well as the board meeting. She distributed copies of the draft policies "Minnesota's Priorities for the New Surface Transportation Authorization Act" they are looking at. That is separated from the tax stimulus bill. She also has three copies of revenue with and without the Chapter 152 Transportation Bill showing what the funding sources would have been and what the funding sources are with the passage of that bill. She will make those available to the other Commissioners. Commissioner Peterson stated she would not be able to attend Dakota County Commissioner Mike Turner's retirement party. She asked that a letter be prepared to him thanking him for his years of service as a Dakota County Commissioner and wishing him well on his retirement and have it signed by all of the Board members.

Commissioner Pulkrabek discussed levy limits imposed by the State. The State Legislature passes what they call levy limits, but then they turn around and add numerous exceptions. He would rather have the State say zero levy increase or just leave the counties alone. He believes it is the autonomy of local government. He feels that local government spending has been way less than state government increases for many years.

Commissioner Kriesel reported that he attended Judge David Doyscher's retirement reception last Friday. He has been waging a courageous battle with cancer. He loved his job and the people he works with. He sent a heart-felt best wishes to him and his family. He attended the Community Services Advisory

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Committee breakfast where John Baird was honored for his service for two terms. He reported on the Association of Minnesota Counties Conference held last week in Duluth.

Commissioner Weik reported she also attended the reception for Judge Doyscher and the Community Services Advisory Committee breakfast. She reported on the Association of Minnesota Counties conference in Duluth. She attended different meetings and the joint group meetings. She learned that there is a requirement that at least one voting member of the Board of Appeals and Equalization attend an Appeals and Equalization course developed or approved by the Commissioner of Revenue. She and Commissioner Hegberg attended the course which detailed the responsibility, procedures and requirements of County Boards of Appeal and Equalization. She presented an overview of the "Get to Know Woodbury Event". It was well attended and an excellent event and she hopes it will be held again. She reported on a newspaper article from the St. Paul Pioneer Press which listed people honored for their heroism. One was for a woman in Forest Lake who saved her boss's life. Some others were from the County Sheriff's Office and included Letters of Excellence to: Deputy Mike Petrey; Deputy Kyle Olson; Deputy Chris Majeski; Deputy Jim Gribble; Sergeant Larry Osterman; and Deputy Pete Godfrey; Exceptional Service Citations to the Patrol Division, Communications Center, and the Reserve Unit; Life Saving Awards were given to Deputy Paul Stenglein; Deputy Chris Majeski; and Deputy John Weber; Meritorious Service Awards to Deputy Jim Gribble; and Investigator Keith Anderson; and a Medal of Valor to Sergeant Andy Ellickson. She was also given a tour of the Law Enforcement Center by Sheriff Hutton.

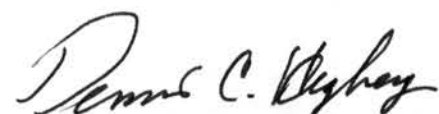
Commissioner Hegberg reported that Congresswoman Michelle Bachman was at the Hugo City Council meeting and gave awards to many of the firefighters for their service during the tornado.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 11:15 a.m.



Dennis C. Hegberg, Chair  
County Board

Attest: 

James R. Schug

County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
DECEMBER 23, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners, Pulkrabek, Hegberg, Weik, and Kriesel. Commissioner Peterson absent. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Sharon Price, Property Acquisition Manager; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director; Lowell Johnson, Director of Public Health and Environment; Sheriff Bill Hutton; Kevin Corbid, Director of Property Records and Taxpayer Services; Kay McAloney, Human Resources Director; Tom Adkins, Community Corrections Director; Ann Pung Terwedo, Senior Planner; Mjyke Nelson, Information Technology Director; Jon Larson, Veterans Service Officer; and David Brierley, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR:**

Commissioner Pulkrabek moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the December 2, 2008 Board meeting minutes by amending Page 395, fourth paragraph by changing "Commissioner Peterson" to Commissioner Weik"; amending the December 16, 2008 Board meeting minutes by adding the following to Page 416 "Commissioner Weik noted she abstained from the salary votes and the budget votes because she has been on the Board for such a short time and was not involved in the 2009 budget discussions."; and, approval of the December 4, Truth-in-Taxation meeting minutes.
2. Adoption of **Resolution No. 2008-169** as follows

Special Revenues Fund and Update Fiscal Policy #2803  
Fund Definitions to Reflect the Addition of the New Fund

WHEREAS, the Washington County Board established Administrative Policy #1036 to direct the cost participation between Washington County and other agencies for the 800MHz Radio System; and

WHEREAS, Washington County anticipates the system to become operational in 2009 and financial processes must be established; and

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WHEREAS, Washington County expects the fund to be self-sustaining and be independent of future on-going operational support from the county's budget; and

WHEREAS, the county, in order to implement these plans, must create separate funds to account for the financial activities of the system; and

WHEREAS, funds received from user fees, grants, gifts, leases, or other means arising from the operation of the system must be used for system activities; and

WHEREAS, the resources in this fund must be used to meet the obligations arising from the maintenance, repair, operation, expansion, and administration of the radio system; and

WHEREAS, the money deposited in these funds will earn interest on any balance that is being held for future disbursements; and

WHEREAS, the existing fiscal policies of Washington County must be updated to reflect the opening of new funds and to define their use; and

WHEREAS, the Accounting and Finance Department is responsible for the implementation and management of new funds under these policies.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the Washington County Accounting and Finance Department to open the new Governmental- Special Revenue Fund per fiscal policy #2802 Opening and Closing of Funds:

Fund 240 – SHR - 800MHz Radio Sys Fund 240

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners orders the Accounting and Finance Department to update Fiscal Policy #2803 Fund Definitions to reflect the addition of these new funds.

3. Approval of the 2009-2011 contract with Hugo COH, LLC to provide 24-hour customized living services at their Comforts of Home site in Hugo.
4. Approval of the 2009-2011 contract with Elder Haven Home, LLC to provide 24-hour customized living services at their site in Forest Lake.
5. Approval of the 2009-2011 contract with Senior Care Woodbury, LLC to provide 24-hour customized living and customized living services at their three facilities in Woodbury: Woodbury PAL; Woodbury Villa; and Woodbury Estates.
6. Approval of the 2009-2011 contract with Cottage Grove WP, LLC to provide 24-hour customized living services at their White Pine site in Cottage Grove.
7. Approval to accept a Minnesota Department of Veterans Affairs, County Veterans Service Officers enhancement grant in the amount of \$17,717.00.

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8. Approval to accept a \$25,000 donation from the RAFT Charitable Foundation to the county Library.
9. Approval to accept various donations to the county Library in the approximate amount of \$4,175.
10. Approval to enter into an agreement with the University of Minnesota to provide Extension programs locally and employ County Extension Staff.
11. Approval of comments on the City of Lino Lakes draft comprehensive plan.
12. Approval of comments on the Denmark Township draft comprehensive plan.
13. Approval of Change Order #7 to contract with People's Electric, Inc. in the amount of \$26,176.
14. Approval of Change Order #4 to contract with Commercial Drywall, Inc. in the amount of \$28,340.
15. Adoption of **Resolution No. 2008-170** as follows:

Resolution Agency Agreement for Cultural Resources/  
Architectural History Investigation for CSAH 2 Reconstruction

WHEREAS, Washington County is undertaking the reconstruction of CSAH 2 in the City of Forest Lake; and

WHEREAS, Washington County will secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations; and

WHEREAS, the Mn/DOT Cultural Resources Unit has identified the need for an architectural history investigation to identify whether any properties within the Area of Potential Effects (APE) are eligible for the National Register of Historic Places (NRHP) in order to assess impacts and to complete environmental documentation for the proposed project; and

WHEREAS, the proposed budget amount for aforementioned architectural history investigation is \$31,995.00; and

WHEREAS, the local share of subject budget is 20%.

NOW, THEREFORE BE IT RESOLVED, that Washington County does hereby agree to provide the local share of the proposed budget for the stated architectural history investigation currently estimated at \$6,399.60.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of the county to execute and enter into an agreement with the Commissioner of Transportation.

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16. Approval and execution of Amendment No. 8 to the road kill deer removal contract with 4 Paws Road Kill Animal Services.
17. Approval of amendment to the food service agreement with Aramark Corrections Services LLC.

The foregoing Consent Calendar was adopted unanimously; Commissioner Peterson absent.

Commissioner Peterson arrived at 9:30 a.m.

### **PUBLIC WORKS**

Wayne Sandberg, Deputy Public Works Director, presented an overview of the status of Bridge 5600 (J.A.R.) Bridge that spanned the Mississippi River connecting St. Paul Park in Washington County and Inver Grove Heights in Dakota County. The bridge has been closed to traffic since 1999 and on April 10, 2001, the U.S. Coast Guard issued a bridge removal order and the order was reiterated on July 20, 2005. In 2006 the State Legislature approved the use of bridge bonds for removal of this structure. In 2007 Washington and Dakota Counties began a removal and reuse feasibility analysis. In 2008 the analysis was complete and in November a piece of the bridge collapsed under its own weight. The Minnesota Department of Natural Resources is requiring a mussels survey, relocate nesting swallows, and work around the fish spawning period. The National Parks Services may request that a Section 106 process be followed. The US Coast Guard feels there is no Federal action and they do not feel that a Section 106 needs to be done. The National Parks Service disputes this claim and is advocating for a Section 106 which could delay the removal of the bridge by a year. The county feels that the US Coast Guard is the Federal Agency in charge and they are following their lead. Staff recommends the bridge be removed in stages in 2009 with Washington County's portion being removed by March 15 and Dakota County's portions by August 1. They also recommend that the Washington County Board of Commissioners designate the removal of Bridge 5600 as an emergency removal project.

Commissioner Peterson moved to designate the removal of Bridge 5600 as an emergency removal project. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

### **GENERAL ADMINISTRATION**

#### **Update on Governor's Unallotment of State Aid to Counties**

Jim Schug, County Administrator, presented a brief overview of the Governor's unallotment of State aid to counties. Washington County was expecting a county program aid on December 26 in the amount of \$3.27 million. The payment will now be \$1.8 million a reduction of \$1.47 million. He has met with Department

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Heads and started to address this issue. Depending on the next revenue projections there could be another cut in fiscal year 2009 and definitely in 2010. With only one week left in the county fiscal year, there is not an opportunity to do anything significant to recover the \$1.47 million that the county will not receive. Some positions will be held open, they've been careful in operating funds, and in renewing contracts. They will have to wait to see what the end of the year total brings to see if that significantly reduces the operating fund balance or whether it is something that can be absorbed with a combination of contingency funding. To address the reductions in 2009, he has asked departments to start putting together, by January 16, budget scenarios that would be proposed to the Board at a later date for funding reductions. An immediate hiring freeze has been instituted unless there are critical positions that become open that need to be filled. He's asked Department Heads to evaluate non-critical capital purchases and delay them unless there is a project that is currently underway. They asked that current contracts, either new or renewals, be carefully evaluated to see if they need to be implemented. They are checking all contracts to see if there is termination language in order to reduce or cancel them if the county should lose funding. They asked departments to look at all operating expenses including non-critical out-of-state travel and other things.

#### **Metropolitan Mosquito Control Appointments**

Commissioner Kriesel moved to appoint Commissioners Weik and Peterson to the Metropolitan Mosquito Control for 2009. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

#### **Minnesota Inter-County Association**

Mr. Schug advised that the Minnesota Inter-County Association is having its annual meeting on January 21 in Rochester. If any of the Board members are planning on attending he asked that they let staff know and they will be registered.

Mr. Schug announced the following recognitions: County Attorney Doug Johnson, on December 4-5 through the Minnesota County Attorney's Association, received that organization's Distinguished Service Award; in November, Lowell Johnson, Director of Public Health and Environment, was given the Emerging Leadership Award through the Local Public Health Association, and is also their Chair-elect for 2009; and Molly O'Rourke, Deputy Administrator, was named as Secretary of the Minnesota Association of County Administrators.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson wished everyone a Merry Christmas and a Happy New Year. She also stated that she is offended at the bonuses being given to the banking industry after they just fleeced the taxpayers of money.



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Commissioner Pulkrabek asked for information on the Housing and Redevelopment Authority's redevelopment of the trailer park in Oakdale. The City of Oakdale held a special meeting last evening because the developer wanted to change the design of the building from row houses to an apartment building because they could get money from the State. The City Council did not react very well to the change in the design and denied the request. He asked how that would impact the rest of the development.

The Boardroom was cleared because of a fire alarm.

The Board meeting reconvened at 10:30 a.m.

Commissioner Peterson reported that the trail along 70<sup>th</sup> Street isn't plowed. She gets many calls asking why the county and city do not plow that. She discovered that trail along 70<sup>th</sup> was built by and with funds from the snowmobile club. The city is the only entity that can take that designation away from the trail. It is a major trail for the snowmobile trail.

Commissioner Kriesel stated he attended the Counties Transit Improvement Board (CTIB) meeting last week. He was called away to the Solid Waste Management meeting because they didn't have a quorum. He did hear the new slogan for CTIB "It's About Time" was thought of by Maggi Aitkens, Public Information Coordinator II. He wished every one a Merry Christmas and Happy New Year.

Commissioner Weik reported she attended the Community Corrections Advisory Board meeting last week. She asked if anyone from the community is interested on serving on any of the Washington County Advisory Committees to look at the web site and send in an application. She and Jim Schug attended two meetings with the City of Woodbury to discuss the I-94 corridor, CTIB and economic development along the corridor. The second week they discussed issues that the City of Woodbury is looking at, including public works planning, parks and open space projects, and the new 800 MHz radio system. Commissioner Weik pointed out an article that was in the Pioneer Press regarding the need for more foster care families. She noted that there will be a New Year's Eve event at Bielenberg Sports Center in Woodbury. It is an annual event that is geared for families with children under 12. She wished everyone a Happy Holiday Season.

Commissioner Hegberg asked that staff prepare two Commissioner Awards for Greg Ochs and Judy Bull who had served on the Forest Lake City Council. The CTIB did approve Washington County's portion of funding for commuter bus service from Forest Lake to Minneapolis and St. Paul and also the I-94 Corridor Study. He attended Dakota County Commissioner Turner's retirement event.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

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**EXECUTIVE (CLOSED) SESSION WITH PUBLIC WORKS**

Commissioner Peterson moved to go into Executive Session with the Public Works Department for an Attorney-Client Closed Session to discuss Commissioner Award, CSAH 15, Crescent Development. Commissioner Pulkrabek seconded the motion and it was adopted unanimously. The Board meeting recessed at 10:45 a.m. Present for the closed session were Commissioners Peterson, Hegberg, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, Doug Johnson, Richard Hodsdon, Jim Zuleger, Sharon Price, and Patricia Raddatz.

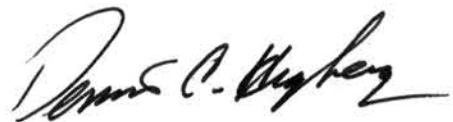
The Board reconvened at 11:30 a.m.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 11:30 a.m.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss Commissioner Committee assignments for 2009. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Tom Adkins, Dan Papin, and Patricia Raddatz.



Dennis C. Hegberg, Chair  
County Board

Attest:



James R. Schug

County Administrator