



[Washington County Board of  
County Commissioners:  
Minutes and Agenda  
Packets](#)

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**2010 MINUTE INDEX**  
**JULY 6 – DECEMBER 21, 2010**  
**BOOK NO. 24 VOLUME II**  
**PAGES 245 - 440**

ACCOUNTING AND FINANCE

ADMINISTRATION

C.I.P.  
Comprehensive Plan  
Planning & Public Affairs

ATTORNEY

CENTRAL SERVICES  
*Merged into Building Services*

COMMISSIONERS

Cable TV  
Citizen Comments  
Commissioner Reports  
Ordinances  
Policies  
United Way  
Workshops

COMMUNITY CORRECTIONS

COMMUNITY SERVICES

CDBG  
East Suburban Resources  
Human Services, Inc. (HSI)  
Ramsey Action Program (RAP)

COURT ADMINISTRATION

5/20/08)

HOUSING & REDEVELOPMENT AUTH.

HUMAN RESOURCES

All Unions/Bargaining Groups  
Affirmative Action  
Comparable Worth  
Personnel Rules/Regulations  
Training & Education  
Personnel Committee

INFORMATION TECHNOLOGY

INTERNAL AUDITOR

LEGISLATION  
Legislation/Legislators

LIBRARY

PROPERTY RECORDS AND TAXPAYER SERVICES

Assessor  
Taxpayer Services  
Elections  
Recorder

PUBLIC HEALTH & ENVIRONMENT

EMS  
Minnesota Extension  
MPCA  
Resource Recovery  
Watershed Districts/WMO's  
Solid Waste

PUBLIC WORKS – FACILITIES

*Became Building Services*  
County Owned Buildings  
Government Center  
Historic Courthouse

PUBLIC WORKS – GENERAL



PUBLIC WORKS – PARKS

All County Parks  
DNR

PUBLIC WORKS – ROADS

MN Dot

PUBLIC WORKS – SURVEY/LAND  
MANAGEMENT

GIS  
Land Management

REGIONAL RAIL AUTHORITY

SHERIFF

Law Enforcement Center  
Metro 911

VETERANS SERVICE

WORKFORCE CENTER

# Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Accounting & Finance	07/06/2010		Presentation of the 2009 CAFR; GFOA Certificate of Achievement for Excellence in Finance Reporting for the 2008 CAFR.	24	261
	07/06/2010		County's response to the Independent Auditor's findings and recommendations contained in the 2009 CAFR.	24	261
	07/27/2010		Res. #2010-109, close Park Land Acquisition and Development Fund 213 for consolidation w/County Parks fund 211.	24	281
	10/05/2010	2010-141	Open Debt Service Fund 321 2005A CIP Refunding Bonds under Fiscal Policy #2802, and update Fiscal Policy #2803.	24	358
	12/21/2010		Policy #2509, establish county guidelines for acceptance of gifts, donations, and bequests.	24	432
	12/21/2010		Decrease amounts in change funds held by three departments totaling \$500.	24	432
Administration	07/13/2010		Workshop held to discuss the social media policy.	24	272
	07/27/2010		County staff taking FEMA integrated emergency management course paid for by the federal government.	24	289
	08/03/2010		Contract w/John Kaul, legislative liaison services.	24	291
	08/03/2010		Update on FEMA training.	24	299
	08/10/2010		Set public hearing for September 7, 2010 to consider an ordinance adopting the 2030 Comprehensive Plan.	24	301
	08/10/2010		Executive Session held to discuss the possible purchase of conservation easement on the Daley Property in Afton through the Land and Water Legacy Program.	24	303
	08/17/2010	2010-118	DNR agree. For \$1,033,000 from the Lessard-Sams Outdoor Heritage Fund to acquire interests in property through the Land and Water Legacy Program, St. Croix River.	24	305
	08/17/2010		Workshop held to discuss 2011 proposed budget and review 2011 Library and Law Library budgets.	24	310
	08/24/2010		MICA to hold legislators and candidates forum at Washington County in late September.	24	314
	08/24/2010		Executive Session held to discuss the possible purchase of conservation easement on the Daley Property in Afton through the Land and Water Legacy Program.	24	315
	08/24/2010		Workshop w/County Sheriff and Public Works to review their proposed 2011 budget.	24	316
	09/07/2010		Public hearing held to receive comments on the 2030 Comp Plan.	24	319
	09/07/2010	2010-123	Adopting the WACO 2030 Comp Plan, Ord. #184 and repealing the 2020 Comp Plan.	24	322
	09/07/2010		Workshop w/Community Corrections, Community Services, and Public Health and Environment to discuss their proposed 2011 budgets.	24	330
	09/14/2010		Workshop w/Property Records and Taxpayer Services, County Attorney, Administration, Human Resources, Information Technology, and Accounting and Finance to discuss their 2011 proposed budget.	24	335

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	09/14/2010	2010-129	Certifying the proposed property tax levy for payable 2011 for WACO.	24	335
	09/14/2010	2010-130	Certifying the proposed property tax levy for payable 2011 for Regional Rail Authority.	24	341
	09/14/2010	2010-131	Certifying the proposed property tax levy for payable 2011 for the HRA.	24	341
	09/14/2010	2010-132	RRA proposed budget for payable 2011.	24	342
	09/14/2010	2010-133	WACO proposed budget for payable 2011.	24	342
	09/21/2010		MICA Candidate Forum to be held at 6:30 this evening in the County Board Room.	24	340
	09/21/2010		Workshop w/HRA to discuss their proposed 2010 budget.	24	350
	09/28/2010		Workshop held to discuss balancing the proposed 2011 budget.	24	355
	10/05/2010		Update of DNR acquisition of the Zephyr Line for state trail.	24	361
	10/05/2010		Distinguished budget presentation award for 2010.	24	361
	10/12/2010		2010 AMC Official Delegate list.	24	366
	10/12/2010		Workshop held to review the 2011-2015 Capital Improvement Plan.	24	369
	10/26/2010		Workshop held to discuss guiding principles to be used in determining use of Land and Water Legacy bond funds.	24	381
	11/02/2010		2011 County workplan.	24	387
	11/09/2010	2010-156	Urging AMC to include several positions in their 2011/2012 platform.	24	395
	11/16/2010		Workshop held to discuss Land and Water Legacy Program implementation strategies.	24	402
	11/23/2010		Set public hearing for 2011-2015 CIP for 12/14/10.	24	407
	12/09/2010		2011 Proposed budget meeting held.	24	414
	12/09/2010	2010-162	Adopting project evaluation criteria and funding guidelines used for lands to be protected through the Land and Water Legacy Program.	24	416
	12/09/2010		Revisions to Policy #1032, County Fee Schedule.	24	417
	12/14/2010	2010-163	2010 MN Laws, Ch. 216, Section 55 relating to a TIF District for a Development Project in the City of Oakdale.	24	419
	12/14/2010		Executive Session w/Administration to discuss the following: consider the landowner's counter offer re: offer to purchase a conservation easement on the Daly property in Afton; and, discuss possible purchase of conservation easement on the Armstrong property in Lake Elmo.	24	420
	12/14/2010		Public hearing held to receive comments on the 2011-2015 CIP.	24	422
	12/14/2010	2010-165	Adoption of the 2011-2015 WACO CIP.	24	423
	12/14/2010	2010-167	Certifying property tax levies for WACO 2011, Regional Rail Authority.	24	424
	12/14/2010	2010-166	Certifying property tax levies for WACO - 2011.	24	424
	12/14/2010		Conservation easement over the City of Woodbury's Property - Dale Woods.	24	424
	12/14/2010	2010-170	Adopting the WACO Budget for 2011.	24	425
	12/14/2010	2010-169	Adopting WACO RRA Budget - 2011.	24	425
	12/14/2010	2010-168	Certifying property tax levy for WACO 2011, HRA.	24	425

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	12/14/2010		Executive Session w/Administration to discuss a potential settlement of the county's lawsuit against the City of Oak Park Heights.	24	430
	12/21/2010		Revisions to Policy #1300 - Data Practices.	24	432
	12/21/2010		Replace Policy #1810, Records Retention Schedule w/revised Policy #1810 Records Retention and Disposition Policy.	24	437
Attorney	08/03/2010		Executive Session to discuss negotiation strategy for 2011.	24	300
	08/10/2010		Executive Session held w/Administration to discuss the possible purchase of conservation easement on the Daley Property in Afton through the Land and Water Legacy Program.	24	303
	08/24/2010		Executive Session held to discuss the possible purchase of conservation easement on the Daley Property in Afton through the Land and Water Legacy Program.	24	315
	10/05/2010		Executive Session w/Public Works to discuss a settlement option for CR 83 w/BBP Development LLC in the City of Forest Lake.	24	363
	10/26/2010		Agree. w/Tibex Technology, Inc. for the Law Enforcement Network System.	24	377
	11/02/2010		New Master Joint Powers Agree. w/State of MN, Dept. of Public Safety, Bureau of Criminal Apprehension.	24	384
	11/02/2010		Accept grant from MN Office of Justice programs.	24	384
	12/14/2010		Extend Special Project contract for Sara Kerrigan, Assistant County Attorney through December 31, 2010.	24	420
	12/14/2010		Executive Session w/Administration to discuss the following: consider the landowner's counter offer re: offer to purchase a conservation easement on the Daly property in Afton; and, discuss possible purchase of conservation easement on the Armstrong property in Lake Elmo.	24	430
	12/14/2010		Executive Session w/Administration to discuss a potential settlement of the county's lawsuit against the City of Oak Park Heights.	24	430
	12/21/2010	2010-179	Appreciation to Doug Johnson, County Attorney.	24	437
Commissioners	07/06/2010		Leslie Davis, candidate for MN Governor, addressed the Board and presented his plan for a balanced budget.	24	245
	07/06/2010		Public Hearing held, pledge the general obligation of WACO as security for the issuance of revenue bond refunding for the Landfall Terrace Manufactured Home Park.	24	247
	07/06/2010		Public Hearing held to consider amendments to the WACO Lodging Establishment Ord. #146, Manufactured Home Park, Recreational Camping Area and Youth Group Ord. #147, and Public Pool Ord. #148.	24	249
	07/06/2010		Res. 2010-099 adopting WACO Lodging Establishment Ord. #181.	24	251
	07/06/2010		Res. No. 2010-100 adopting WACO Manufactured Home Park, Recreational Camping Area, and Youth Camp Ord, #182.	24	253
	07/06/2010		Res. No. 2010-101 adopting WACO Public Pool Ord. #183.	24	255
	07/13/2010		Landfall Terrace Manufacture home park bond refunding continued to 7/27/10.	24	266

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	07/13/2010		Workshop w/Community Corrections, overview of the Community Correction adult services.	24	271
	07/13/2010		Workshop w/Administration to discuss the social media policy.	24	272
	07/20/2010		Public Hearing held to consider setting fees for services provided by the county Examiner of Titles.	24	276
	07/20/2010		Workshop w/Public Works to review land ownership issues related to the Lomond Trail within the Big Marine Park Reserve.	24	278
	07/20/2010		Workshop w/Community Services to discuss child protection investigation and family assessment.	24	278
	07/27/2010		Res. #2010-114, pledge of the General Obligation of WACO to Wash. County HRA Governmental Housing Revenue Refunding Bonds, Landfall Terrace Project, Series 2010 to be issued in an Aggregate Principal amount not to exceed \$4,750,000.	24	284
	08/03/2010		Public Hearing held to receive comments on amendments to the Big Marine Park Reserve Master Plan.	24	292
	08/03/2010		Policy #1032 County Fee Schedule w/increases in State Fees and Federal Passport Fees.	24	297
	08/03/2010		Revision to WACO Personnel Rules and Regulations: Section 3, Classification Plan; Section 16, Leaves of Absence; Section 18, Employee Development; Section 24, Personnel Records, Forms, and Transactions; Section 25, Employee Safety and Health; Section 12, Discipline; and Policy #5503, Pre-employment Background Checks.	24	298
	08/10/2010		RRA Workshop w/Public Works to discuss the Red Rock Corridor Station area and site master planning study update.	24	304
	08/10/2010		Workshop w/Public Works to discuss use of gravel tax special reserve fund for city projects.	24	304
	08/17/2010		Workshop w/Public Works for an update on the Counties Transit Improvement Board August 18 agenda items.	24	310
	08/17/2010		Workshop w/Administration, Library, and Law Library, proposed 2011 budget.	24	310
	08/24/2010		Ronald Lamberg, Denmark Township, discussed easements and his ability to repair his driveway and adjacent property.	24	311
	08/24/2010		Workshop w/County Sheriff and Public Works to review their proposed 2011 budget.	24	316
	08/24/2010		Workshop w/RRA and Public Works for a presentation on the Union Depot from the Mortenson, Ramsey County RRA's contractor for the completion of the Union Depot.	24	316
	09/07/2010		Commissioner's Award to Katie Miron, Hugo, Princess Kay of the Milky Way.	24	317
	09/07/2010		Jim Martin, candidate for Rep. District 56A, introduced himself to the County Board.	24	317
	09/07/2010		Public hearing to receive comments on proposed 2030 Comp Plan.	24	319
	09/07/2010		Res. No. 2010-123, adopting the WACO 2030 Comp Plan Ordinance #184 and repealing the 2020 Comp Plan.	24	322
	09/07/2010		Workshop w/Community Corrections, Community Services, and Public Health and Environment to discuss their proposed 2011 budgets.	24	330

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	09/14/2010		Craig Leiser, Brown's Creek Watershed District, informed the Board on their intention to purchase the Jackson Wildlife Management Area for an interpretative nature area from the DNR.	24	334
	09/14/2010		Workshop w/Property Records and Taxpayer Services, County Attorney, Administration, Human Resources, Information Technology, and Accounting and Finance to discuss their 2011 proposed budget.	24	335
	09/21/2010		Workshop w/HRA to discuss their proposed 2010 budget.	24	350
	09/28/2010		Revise Policy #5011, Time Off to Vote.	24	351
	09/28/2010		Amend. The Public Health Preparedness and Cities Readiness Initiatives project agree. w/MN Dept. of Health.	24	351
	09/28/2010		Resolution No. 2010-140 in appreciation for Chief Deputy Mike Johnson, in recognition of his retirement.	24	353
	09/28/2010		Workshop w/Administration to discuss balancing the proposed 2011 budget.	24	355
	10/05/2010		Res. No. 2010-141, open debt service fund 321 2005A CIP Refunding Bonds under Fiscal Policy #2802, and update Fiscal Policy #2803 Fund Definitions.	24	358
	10/05/2010		Joint meeting with Ramsey County.	24	361
	10/12/2010		Suggestion that an article be written for the Staying in Touch Newsletter recognizing and thanking all those who have donated a monetary amount to various departments for different projects.	24	368
	10/12/2010		Breakfast recognition held at Lake Elmo Event Center for employees with 20, 25, 30, and 35 years of service.	24	368
	10/12/2010		Workshop w/Administration to review the 2011-2015 Capital Improvement Plan.	24	369
	10/19/2010		Workshop w/Administration to review the draft 2011 Legislative Agenda.	24	376
	10/26/2010		Workshop w/Public Health and Environment to receive status report on Public Health Disease Prevention and Control Program, and review the 2009 WACO Infectious Disease Report.	24	380
	10/26/2010		Workshop w/Administration to discuss guiding principles to be used in determining use of Land and Water Legacy bond funds.	24	381
	11/02/2010		Bruce Wierre, Stillwater, addressed the Board on the former Jackson Wildlife Natural Management Area.	24	383
	11/02/2010	2010-150	Pancreatic Cancer Awareness month, November 2010.	24	384
	11/02/2010		Appt. Commissioner Hegberg as voting delegate, and Jim Schug as alternated to 2010 annual meeting of the MN Counties Intergovernmental Trust.	24	386
	11/02/2010	2010-152	Proclamation for Red Bulls Day in celebration of Veteran's Day 2010.	24	386
	11/02/2010		Workshop w/Public Works for follow up conversation from the CTIB meeting held on 10/29/10.	24	388
	11/02/2010		Workshop w/Public Health and Environment to review the Wash. Conservation District's 2011 budget/program services and the WMO's proposed 2011 budget/priority projects and Water Consortium Activities for 2010.	24	388
	11/09/2010	2010-153	Appreciation for Mayor Bill Hargis, upon his retirement as Mayor of Woodbury.	24	391



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	11/09/2010		Update Polices #4011 Abatement, #4004 Tax Increment Financing, and #4006 Economic Development Tax Abatement; and delete Policy #4002 Deed Tax.	24	392
	11/16/2010		No Board meeting on November 30, 5th Tuesday; and December 7 meeting moved to December 9 at 6:00 p.m.	24	403
	11/16/2010		Workshop w/Administration to discuss Land and Water Legacy Program implementation strategies.	24	405
	11/23/2010		Change December 7 County Board meeting to December 9 at 6:00 p.m.	24	409
	11/23/2010		Workshop w/Information Technology to discuss Enterprise Content Management Technologies.	24	411
	11/23/2010		Workshop w/Property Records and Taxpayer Services to discuss the proposed 2011 property taxes.	24	411
	12/09/2010		Mike Polehna, on behalf of Stillwater and the Yellow Ribbon Network of Wash. County, presented the Board with a picture of when 34th Red Bull Division returned.	24	413
	12/09/2010		Revisions to Policy #1032, County Fee Schedule.	24	417
	12/14/2010		Revise Human Resources Policy #5503 Pre-Employment Background Checks and Policy #5027 Background Checks Relating to Criminal Justice Information Systems.	24	420
	12/14/2010		Public hearing held to receive comments on the 2011-2015 CIP.	24	422
	12/14/2010		Workshop w/Public Works for an update on the CTIB meeting scheduled for 12/15/10.	24	430
	12/21/2010		Mileage Reimbursement rate for 2011, 51 cents per mile effective 1/9/11.	24	432
	12/21/2010		Policy #2509, establish county guidelines for acceptance of gifts, donations, and bequests.	24	432
	12/21/2010		Public hearing held to receive comments on the proposed Youth Access to Tobacco Ordinance.	24	434
	12/21/2010	2010-177	Adopting the WACO Youth Access to Tobacco Ordinance No. 185.	24	435
	12/21/2010		Replace Policy #1810, Records Retention Schedule w/revised Policy #1810 Records Retention and Disposition Policy.	24	437
	12/21/2010		Proclamation of appreciation for Commissioner Myra Peterson in recognition of her 22 years of public service.	24	438
	12/21/2010		Reception for Commissioner Myra Peterson to be held immediately following today's Board meeting.	24	439
	12/21/2010		December 28, 2010 County Board meeting cancelled.	24	439
Community Corrections	07/06/2010	2010-096	Juvenile accountability block grant agree. w/the State of MN.	24	245
	07/13/2010		Workshop held for an overview of the Community Corrections adult services.	24	271
	08/10/2010		Revised 2010 purchase of service agree. w/the Lakes Area Youth Service.	24	301
	09/28/2010		Tom Adkins, Director, presented the 2010 Jack Young Excellence in Community Corrections Award at the MN Community Corrections Act Counties annual conference.	24	354
	10/12/2010	2010-147	Accept donation from Target Corporation in the amount of \$5,000.	24	367
	11/09/2010		Appt. Sheridan Hawley, Community Corrections Advisory Board, partial term to 12/31/11.	24	391

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Corrections	12/21/2010		Amend the Community Corrections 2010 budget by increasing the Community Corrections Act subsidy by \$2,700.	24	432
	12/21/2010		Program and Budget update to the Community Corrections Comprehensive Plan for 2010-2011.	24	432
Community Services	07/06/2010		Amend contract w/State Operated Services, one contracted registered nurse and extend to 6/30/13.	24	246
	07/06/2010		Follow up to workshop on the Child Support program.	24	261
	07/20/2010		Grant funds from the Dept. of Human Services to assist in operating the WACO Child Protection Citizens Review Panel.	24	274
	07/20/2010		Amend. #3 to contract w/Human Services, Inc. for a mid-year budget reduction.	24	274
	07/20/2010		Amend. #2 to contract w/East Suburban Resources Inc. for provision of Supported Work Services for MN Family Investment Program customers.	24	274
	07/20/2010		Workshop held to discuss child protection investigation and family assessment.	24	278
	07/27/2010		2010-2011 contract w/Loving Care Cottage, 24-hour customized living to individuals on Medical Assistance waivers.	24	281
	08/03/2010		Contract w/United Behavioral Health, Inc., mental health targeted case management.	24	291
	08/03/2010		Family Child Care Providers of the Year awards.	24	292
	08/10/2010		Two Special Project Eligibility Specialist positions for a period of up to two years.	24	301
	08/24/2010		2010 CDBG and Home Investment Partnership Program funding agreements.	24	312
	09/14/2010		Appt. Danni Schifsky, Willow Haven, Mental Health Advisory Council, 1st term to 12/31/12.	24	334
	09/21/2010		Agree. w/Dakota County to receive \$225,153 in HOME Investment Partnership funds as part of the Dakota County Consortium.	24	346
	09/21/2010		Grant contract w/MN Dept. of Human Services for the Chemical Health Care Home Pilot Project.	24	348
	10/05/2010		Appt. Erika Ashe, Mental Health Advisory Council, 1st term to 12/31/13.	24	358
	10/12/2010		Contract w/Mental Health Systems, PC, provide Rule 25 chemical health assessments and specialized chemical dependency treatment.	24	366
	10/19/2010		Contract/Children's Mental Health Action Collaborative Agreement.	24	371
	10/26/2010		Change the terms for the Family Homelessness Prevention and Assistance Program from two to three year terms per bylaws, and to continue the terms of existing members.	24	377
	11/02/2010		2010-2011 contract w/Regions Hospital, observation, evaluation, diagnosis, care, treatment and involuntary confinement for mentally ill, mentally ill and dangerous, mentally retarded, and/or chemically dependent uninsured adults.	24	384
	11/02/2010		2010 CDBG funding agree. w/Tubman.	24	385
	11/02/2010		Coop. agree. Among the metro counties and MN Dept. of Human Services for Children's Mental Health Crisis Services.	24	385
	12/14/2010		2011-2013 contract w/HRA, purchase on a 1 FTE Housing Coordinator position.	24	420



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	12/14/2010		Child Protection Citizen Review Panel presentation on changes to committee made this past year to engage parents not living in the home in child protection cases.	24	421
	12/14/2010		Org. chart change reflecting the incorporation of 6.6 Full Time Equivalent staff into the Dept. for the delivery of Medical Assistance Case Waiver Case Management, Personal Care Attendant Services to elderly and disabled individuals, and administration of the Personal Care Attendant services program.	24	422
	12/21/2010		Amend contract w/American Red Cross to extend the term and allocate funds for 2011 for after hours emergency social services and mobile crisis response for child protection.	24	432
	12/21/2010		Appt. Amber Yares, Mental Health Advisory Council, to fill unexpired term to 12/31/12.	24	432
Court Administration	09/28/2010		Contracts w/Martha Albertson and Megan Hunt, for legal services Children in Need of Protection and Termination of Parental Rights cases.	24	351
HRA	07/06/2010		Public Hearing held, pledge the general obligation of WACO as security for the issuance of revenue bond refunding for the Landfall Terrace Manufactured Home Park.	24	247
	07/06/2010		Continue Public hearing on Landfall refunding to July 13.	24	249
	07/13/2010		Landfall Terrace Manufacture home park bond refunding continued to 7/27/10.	24	266
	07/27/2010	2010-114	Pledge of the General Obligation of WACO to Wash. County HRA Governmental Housing Revenue Refunding Bonds, Landfall Terrace Project, Series 2010 to be issued in an Aggregate Principal amount not to exceed \$4,750,000.	24	284
Human Resources	08/03/2010		MCIT dividend check in the amount of \$605,998.	24	298
	08/03/2010		Revision to WACO Personnel Rules and Regulations: Section 3, Classification Plan; Section 16, Leaves of Absence; Section 18, Employee Development; Section 24, Personnel Records, Forms, and Transactions; Section 25, Employee Safety and Health; Section 12, Discipline; and Policy #5503, Pre-employment Background Checks.	24	298
	08/03/2010		Executive Session to discuss negotiation strategy for 2011.	24	300
	08/10/2010		Revise WACO Personnel Rules and Regulations Section 1, Purpose, Adoption and Administration.	24	301
	08/10/2010		Revise WACO Personnel Rules and Regulations Section 4 - Nepotism.	24	301
	08/17/2010		Personnel Rules and Regulations, Section 20, Employment Outside of County Service.	24	306
	08/17/2010		Personnel Rules and Regulations Section 8, Probation and Regular Status.	24	306
	08/17/2010		Personnel Rules and Regulations, Section 23, Performance Evaluation.	24	306
	08/17/2010		Personnel Rules and Regulations Section 22, Work Schedules.	24	306
	09/21/2010		2011 AFSCME bargaining unit contract re-opener for health insurance.	24	346
	09/28/2010		Revise Policy #5011, Time Off to Vote.	24	351

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Human Resources	10/12/2010	2010-145	Requiring that Deputy Sheriffs in special project status meet all of the Police and Fire Plan PERA membership requirements.	24	366
	10/26/2010		2011 Depart. Head wages and insurance, and 2011 insurance for elected Dept. Heads, Meet and Confer Groups, Confidential Supervisors and Confidential.	24	377
	11/09/2010		Renew service agree. w/Frank Madden & Associates for labor relations consultant services.	24	392
	11/16/2010		2011 insurance for the Supervisors Association.	24	400
	11/16/2010	2010-157	Medical and Dependent care expense reimbursement plan.	24	400
	12/14/2010		Revise Policy #5503, Pre-Employment Background Checks and Policy #5027 Background Checks Relating to Criminal Justice Information Systems.	24	420
	12/14/2010		Extend Voluntary Leave Without Pay Program through 12/31/11.	24	420
	12/14/2010	2010-171	2011 Salary for the County Attorney and Assistants.	24	426
	12/14/2010	2010-173	2011 Salary for the County Administrator.	24	427
	12/14/2010	2010-174	Establishing County Commissioners Salaries and Expenses for 2011.	24	427
	12/14/2010	2010-172	2011 Salary for the County Sheriff and Chief Deputy.	24	427
Information Technology	07/13/2010		Fiber optic cabling maintenance agree. w/Access Communications.	24	265
	10/12/2010		Service at will agree. w/Verizon for wireless services.	24	367
	11/09/2010		Renew contract to purchase software licensing, maintenance, and support from TSG Server and Storage for the county's IBM iSeries servers.	24	392
	11/16/2010		Renew contract to purchase software licensing, maintenance, and support from Infor Global Technologies for the Infinium Application Manager, Human Resources/Payroll, Query and Infinium Self Service software.	24	401
	11/23/2010		Workshop held to discuss Enterprise Content Management Technologies.	24	411
Internal Auditor	07/06/2010		2009 Audit Committee report.	24	262
Legislative	07/13/2010		Federal legislative update from Lockridge Grindal Nauen.	24	266
	10/19/2010		Workshop w/Administration to review the draft 2011 Legislative Agenda.	24	376
	12/09/2010		2011 Legislative Agenda.	24	416
Library	07/06/2010		Staff to review the City of Lake Elmo's request to establish a city public library as opposed to a county regional library service and other various issues.	24	262
	07/27/2010		Amend. #2 to contract w/Street Fleet courier delivery services for three years.	24	281
	11/09/2010		Accept grant from the MN Historical Society in the amount of \$4,452 1st MN Volunteer Infantry project.	24	392
	11/09/2010		Library holiday and training closure schedule for 2011.	24	392
	12/21/2010		Extend current contract w/Stillwater Library to 6/30/11.	24	433
	12/21/2010		Contract for new integrated library system that manages the catalog, customer accounts, acquisitions, and circulation w/SirsiDYNIX.	24	433
	12/21/2010		Extend current contract w/Bayport Library to June 30, 2011.	24	433

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Property Records/Tax Services	07/06/2010		Reestablish the date for a public hearing to consider setting fees for County Examiner of Titles from July 13 to July 20, 2010.	24	246
	07/06/2010		Joint Powers Agree. w/City of Oakdale for election administration services.	24	258
	07/06/2010		Joint Powers Agree. w/City of Woodbury for election administration services.	24	258
	07/20/2010	2010-106	Repurchase of tax forfeited land by North Star Bank.	24	274
	07/20/2010		Public Hearing held to consider setting fees for services provided by the county Examiner of Titles.	24	276
	07/20/2010	2010-108	Adopting a fee for services provided by the Examiner of Titles for certain property ownership and title transactions.	24	277
	07/27/2010		Temporary on-sale, 3.2 malt Liq. Lic. For the Greeder-Hinds-Comort Post #323 for WACO Fair from 8/4-8/2010.	24	281
	08/03/2010		Plat of Baytown Oak Ridge, Baytown Township.	24	291
	08/03/2010		County Fee Schedule w/increases in State Fees and Federal Passport Fees.	24	297
	08/03/2010		Commissioners Kriesel and Weik appointed to the 2010 County Canvass Board for August 2010 State Primary Election.	24	298
	08/10/2010	2010-117	Lawful Gambling Exemption for the Pheasants Forever Mississippi Longtails Chapter #385.	24	302
	08/10/2010		Tax abatement on parcel located at 1410 4th Street North in Stillwater.	24	302
	09/28/2010		Amend Policy 1032, Fee Schedule, Public Health Fees.	24	353
	10/05/2010	2010-142	Set aside a portion of annual distribution of new revenue from tax forfeited land sales for acquisition and maintenance of county parks and recreational areas.	24	359
	10/05/2010		Contract w/Manatron Inc. for support services for property tax software system.	24	359
	10/19/2010		Liq. Lic., Arcola Historic Foundation, October 29, 2010.	24	371
	10/19/2010		Appt. Commissioners Kriesel and Hegberg to serve on the County Canvass Board, Monday, November 8, 10:00 a.m.	24	371
	10/19/2010		Contract for assessing services w/cities of Stillwater and St. Paul Park, and townships of Denmark, West Lakeland, and Baytown.	24	374
	11/02/2010		Contracts for assessing services w/Grey Cloud Twp., Stillwater Twp., and City of Bayport.	24	385
	11/09/2010		Update Policies #4011 Abatement, #4004 Tax Increment Financing, and #4006 Economic Development Tax Abatement; and delete Policy #4002 Deed Tax.	24	392
	11/16/2010		Consolidated extended service contract and website extended service contract w/Vanguard Appraisals, Inc. for computer aided mass appraisal services for 2011.	24	401
	11/23/2010		Contracts for assessing services w/cities of Newport, Willernie, and Lakeland.	24	407
	11/23/2010	2010-160	2010 Help America Vote Act election equipment grant request.	24	408
	11/23/2010		Overview of Governor's race recount set for 11/29/2010.	24	409
	11/23/2010		Workshop held to discuss the proposed 2011 property taxes.	24	411
Public Health & Environment	07/06/2010		Recycling grant agree. w/Cities of Cottage Grove and Forest Lake for distribution of curbside recycling funds.	24	246

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	07/06/2010		Public Hearing held to consider amendments to the WACO Lodging Establishment Ord. #146, Manufactured Home Park, Recreational Camping Area and Youth Group Ord. #147, and Public Pool Ord. #148.	24	249
	07/06/2010	2010-099	Resolution Adopting WACO Lodging Establishment Ord. #181.	24	251
	07/06/2010	2010-100	Resolution adopting WACO Manufactured Home Park, Recreational Camping Area, and Youth Camp Ord. #182.	24	253
	07/06/2010	2010-101	Resolution adopting WACO Public Pool Ord. #183.	24	255
	07/13/2010		Agree. w/Mary Fruetel, on-site county employee wellness activities.	24	265
	07/20/2010		MN GreenCorps Host Site grant application to MN Pollution Control Agency to train and fund one GreenCorps member.	24	275
	07/27/2010		Comment letter to the MN Pollution Control Agency opposing MN Rules, Chapters, 7080-7083, which impacts Ordinance No. 179, Development Code, Chapter Four, Individual Sewage Treatment Regulations.	24	288
	08/03/2010		Agree. w/MN Institute of Public Health for evaluation of the SHIP grant award.	24	291
	08/17/2010		Reappt. Richard Damchik, Comfort Lake-Forest Lake Watershed District to 9/22/13.	24	305
	08/17/2010		Recycling grant agree. w/the City of Woodbury for distribution of curbside recycling funds.	24	306
	08/24/2010		Contract w/Contract Pharmacy Services, Inc., purchase of pharmaceuticals for jail inmates.	24	312
	09/07/2010	2010-122A	Facilitation and participation in Hazard Mitigation Planning Process.	24	317
	09/21/2010		Reappt. Craig Leiser and Gail Pundsack, Brown's Creek Watershed District, to 10/21/13.	24	345
	09/28/2010		Recycling grant agree. w/City of Stillwater for distribution of curbside recycling funds.	24	351
	09/28/2010	2010-139	Solid Waste Management Tax.	24	352
	09/28/2010		Amend Policy #1032, Fee Schedule for Public Health Dept.	24	353
	09/28/2010		Two year agree. w/City of Lake Elmo, subsurface sewage treatment system inspection services.	24	353
	09/28/2010		Order from the MN Board of Water and Soil Resources re: boundaries of the South Washington and Valley Branch Watershed Districts, and incorporating the former Lower St. Croix Water Management Organization into the South Washington Watershed District.	24	354
	10/05/2010	2010-143	Certification of unpaid county environmental charges.	24	359
	10/05/2010		Commissioner Peterson requested a workshop to discuss the possible purchase of houses on the dike in the City of Newport.	24	361
	10/05/2010		Update on fall flooding of the St. Croix and Mississippi Rivers.	24	631
	10/19/2010		Agree. w/Forest Lake Schools Community Education Program, use county property to provide onsite wellness activities at the Service Center-Forest Lake.	24	371
	10/26/2010		Accept Natural Resources Block Grant funding from the MN Board of Water and Soil Resources for 2011.	24	378

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	10/26/2010		Workshop held to receive status report on Public Health Disease Prevention and Control Program, and review the 2009 WACO Infectious Disease Report.	24	380
	11/02/2010		Workshop held to review the Wash. Conservation District's 2011 budget/program services and the WMO's proposed 2011 budget/priority projects and Water Consortium Activities for 2010.	24	388
	11/09/2010		Update on County Energy Plan.	24	393
	11/09/2010		Agree. w/Clean Harbors Environmental Services for household hazardous waste management services.	24	395
	11/16/2010		Set public hearing for revisions to the Youth Access to Tobacco Ordinance for December 21, 2010.	24	401
	11/16/2010	2010-158	Consent to Resource Recovery Technologies (RRT) to seek an extension of the Fuel Supply Agree. Between RRT and Excel Energy as provided in the processing agreement, Article IV, Section 4.01 C.	24	402
	12/14/2010		Amend. #3, agree. w/Olsen Thielen & Company, for financial auditing services related to the County Environmental Charge.	24	420
	12/21/2010		Agree. w/WASH. Conservation District to fund general operations and services to county departments and county residents.	24	433
	12/21/2010		Agree/Wash. Conservation for services related to the Wetland Conservation Act.	24	433
	12/21/2010		Agree. w/Mary Storkan, use county property to provide onsite county employee wellness activities.	24	433
	12/21/2010		Designate a representative to act as an agent for WACO in the execution of the signatory portion of manifests and other transportation documents pertaining to waste shipments for waste collected at/or transported from the WACO Environmental Center, or remote household hazardous waste collection events.	24	433
	12/21/2010		Renew two-year agreements w/Bayport, Forest Lake, Grant, Lakeland, Mahtomedi, Marine on St. Croix, Oakdale, Scandia, St. Mary's Point, and St. Paul Park, individual sewage treatment system inspection services.	24	433
	12/21/2010		Public hearing held to receive comments on the proposed Youth Access to Tobacco Ordinance.	24	434
	12/21/2010	2010-177	Adopting the WACO Youth Access to Tobacco Ordinance No. 185.	24	435
Public Works-Facilities	07/27/2010	2010-115	RSP i-SPACE contract for space and asset management consulting services.	24	287
	08/10/2010		Appt. Robert Bankers, Historic Courthouse Advisory, unexpired term to 12/31/11.	24	301
	08/10/2010		Change Order #3 to contract w/Northern Lights Steel Fabrication, Inc.	24	302
	08/17/2010		Change Orders #13 and #14, contract w/General Sheet Metal Company, Inc.	24	306
	08/17/2010		Change Orders #22 and #23, contract w/Peoples Electric, Inc.	24	307
	08/24/2010	2010-120	Final payment to United States Mechanical, Inc. for the Law Enforcement Center automated water control system replacement project.	24	312
	08/24/2010	2010-121	Lease agree. Extension w/Gisela K. Lee Trust, Rosalie E. Wahl Branch Library in Lake Elmo.	24	312
	08/24/2010		Change Orders #14 and #15 to contract w/Commercial Drywall, Inc.	24	312



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Facilities	08/24/2010	2010-146	Change Order #8 to contract w/Paul's Architectural Woodcraft Company.	24	312
	08/24/2010		Change Order #15, contract w/Century Construction Company.	24	312
	09/07/2010		Change Order #12, contract w/Gresse rCompanies, Inc.	24	318
	09/07/2010		Change Orders #12 and #13, contract w/Glewwe Doors, Inc.	24	318
	09/07/2010		Change Orders #10 and #11, contract w/Wasche Commercial Finishes, Inc.	24	318
	09/14/2010		Change Order #13, contract w/Sowles Company.	24	334
	09/14/2010		Change Order #9 to contract w/Ramsey Excavating, Inc.	24	334
	09/14/2010		Change Order #4, contract w/WL Hall Company.	24	335
	09/14/2010		Change Order #4 contract w/St. Paul Linoleum and Carpet Company.	24	335
	10/12/2010		Lease agree. extension w/SouthMetro V, LCC for the Stillwater License Center.	24	367
	10/12/2010		Change Order #4, contract w/Jorgenson Construction, Environmental Center funded by the County Environmental Charge fund.	24	367
	10/26/2010		2025 Government Center Campus Improvements project change orders: Century Construction Company, Inc.; Commercial Drywall Inc.; Five Star Welding & Fabricating, Inc.; Glewwe Doors, Inc.; Northern Lights Steel Fabrication, Inc.; Northland Paving, LLC; Parsons Electric, LLC; Paul's Architectural Woodcraft, Inc.; Steenberg-Watrud Construction, LLC; Twin City Acoustics; Twin City Hardware Company, Inc.; and Zintl, Inc.	24	378
	10/26/2010		Change Order #3 to contract w/OffiSource, Inc.	24	378
	10/26/2010		Change Order #5 to contract w/United Glass, Inc.	24	378
	10/26/2010		Change Order #24, contract w/People's Electric, Inc.	24	378
	10/26/2010		Change Order #15 to contract w/General Sheet Metal Company, Inc.	24	378
	11/09/2010		Public Buildings Enhanced Energy Efficiency Program Pilot (PBEEEP) Screening Phase Agreement w/Center for Energy and Environment.	24	393
	11/09/2010		New Courthouse mentioned in the National Center of State Courts ten year retrospective of courthouse design.	24	396
	11/09/2010		Tours of the new courthouse to be given on December 3 and 4.	24	396
	11/23/2010		Amend. #2 to contract w/Peterson Companies, Inc. for 2010-2011 snow removal services.	24	408
	12/14/2010		Selection of Talisen Technologies, Inc. to provide Archibus as the Integrated Workplace System software solution for county facilities.	24	420
Public Works-General	11/02/2010		Merger of former Facilities Division and Administration's Central Services into new Building Services Division.	24	385
	11/09/2010		Wayne Sandberg named Engineer of the Year from the Toward Zero Deaths program.	24	396
	11/16/2010		Lease agree. w/Modular Space Corporation for the Sentence-to-Service trailer.	24	401
Public Works-Parks	07/06/2010		Set public hearing on the Big Marine Park Reserve Master Plan for August 3, 2010.	24	247

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Parks	07/06/2010	2010-103	WACO Program to waive parks vehicle permit fees to eligible veterans, military personnel, and spouses of deployed military personnel.	24	258
	07/06/2010	2010-104	Acquire Pontius property for inclusion into the St. Croix Valley Regional Trail System and use of Land and Water Legacy Program Funds for a portion of the purchase.	24	259
	07/13/2010	2010-105	Final payment on Big Marine Park Reserve Phase 1 development project to Pember Companies, Inc.	24	265
	07/13/2010		Update on Access into Lake Elmo Park Reserve at 15th Street; and staff directed to reinstall the fence on 15th Street into the Lake Elmo Park Reserve.	24	266
	07/20/2010	2010-107	Contract for engineering design consulting and construction management services for the Lake Elmo Park Reserve Winter Recreation Area Project and the St. Croix Bluffs Regional Park Campground Shower Building w/Hagen, Christensen & McIlwain Architects and Kraus Anderson Construction Company.	24	275
	07/20/2010		Workshop held to review land ownership issues related to the Lomond Trail within the Big Marine Park Reserve.	24	278
	07/27/2010	2010-109	Close Park Land Acquisition and Development Fund 213 for consolidation w/County Parks fund 211.	24	281
	07/27/2010	2010-111	Met Council recreation open space acquisition grant agree. Final reimbursement for Parcel A purchase St. Croix Bluffs Regional Park.	24	282
	07/27/2010	2010-112	Met. Council recreation open space acquisition grants.	24	283
	08/03/2010		Public Hearing held to receive comments on amendments to the Big Marine Park Reserve Master Plan.	24	292
	08/03/2010	2010-116	Big Marine Park Reserve Master Plan Amendment.	24	297
	09/21/2010	2010-134	Gilbertson House lease, Marine.	24	346
	09/21/2010	2010-136	Met Council grant agree. SG2010-095 for winter recreation area planning and development.	24	347
	10/19/2010	2010-149	Acquire parks and trails council of MN property for inclusion into Grey Cloud Island Reg. park and use of Land and Water Legacy Program funds for the purchase.	24	372
	10/19/2010		Agree. w/Met Council, restrictive covenants on Appert property.	24	373
	11/02/2010	2010-151	Coop. agree. w/Century College for installation of Solar Water Heater System in the Lake Elmo Park Reserve Campground.	24	385
	12/14/2010	2010-164	State cost share assistance contract w/Wash. Conservation District for prairie restoration activities.	24	421
	12/14/2010		Amend. No. 4 to agree. w/Star Trail Association to update the insurance provisions.	24	421
	12/21/2010	2010-175	House lease at 13485 St. Croix Trail South, Denmark Township.	24	433
	12/21/2010	2010-176	Award of parks ag. Land leases for 2011 with Gordon and Myron Tank, Lake Elmo Park; and Joe O'Malley, St. Croix Bluffs.	24	434
	12/21/2010	2010-178	Joint Powers Agree. w/City of Scandia for the Big Marine Park Reserve Official Map.	24	436
Public Works-Roads	07/06/2010	2010-097	Bid award for bituminous reclamation, bituminous paving, cold inplace recycle, bituminous overlay on CSAH 13 and 20, and CR 74 to Hardrives, Inc.	24	246

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	07/06/2010	2010-098	Agree. To State Transportation fund local improvement program grant terms and conditions for CSAH 13 turn lane construction in the City of Lake Elmo.	24	247
	07/27/2010	2010-110	Bid award for edgeline striping on various WACO roads to Century Fence Company.	24	282
	07/27/2010	2010-113	Final payment for 2010 crack seal pavement preservation project to Fahrner Asphalt Sealers.	24	283
	07/27/2010		Supplemental Agreements #1, 2, and 3 to CR. 83 bridge overpass construction contract w/Robert R. Schroeder Construction, Inc.	24	288
	08/17/2010		Amend. #1 to the SRF Consulting Group contract for final design services, Broadway Avenue (CSAH 2) and CR 83 overpass project in Forest Lake.	24	307
	08/17/2010	2010-119	Bid award for hot inplace recycle bituminous overlay on CSAH 18 to North Valley, Inc.	24	307
	08/17/2010		Workshop held for an update on the Counties Transit Improvement Board August 18 agenda items.	24	310
	08/24/2010		Change Order #1 to the CSAH 7 bituminous overlay project contract w/Hardrives, Inc.	24	312
	08/24/2010	2010-122	Amend. To TH 61 detour agree. w/MN Dept. of Transportation.	24	313
	08/24/2010		Change Orders #1, #2 and #3 to the County Road 83 bridge overpass construction contract with Robert R. Schroeder Construction, Inc.	24	313
	08/24/2010		RRA workshop held for a presentation on the Union Depot from the Mortenson, Ramsey County RRA's contractor for the completion of the Union Depot.	24	316
	09/07/2010		Contract w/Bonestroo, Inc. construction inspection and administrative services to construct the Hardwood Creek Regional Trail overpass at Broadway Ave. CSAH 2 in the City of Forest Lake.	24	324
	09/07/2010	2010-124	Bid award for construction of Hardwood Creek Regional Trail pedestrian bridge over CSAH 2 in the City of Forest Lake to S.M. Hentges & Sons, Inc.	24	324
	09/07/2010	2010-125	Bid award for bituminous reclamation and paving on CSAH 8 in the City of Hugo to Hardrives, Inc.	24	325
	09/07/2010		Cooperative construction and maintenance agree. w/City of Hugo for construction on CSAH 8.	24	326
	09/07/2010	2010-126	Supporting the submittal of an application to the CTIB for grants payable in FY 2011 for a local match to the Red Rock Corridor Station Area Planning Study.	24	326
	09/07/2010	2010-127	Supporting the submittal of an application to the CTIB for grants payable in 2011 for the Newport Transit Station.	24	327
	09/07/2010	2010-128	Supporting the submittal of an application to CTIB for grants payable in FY 2011 for use on 2012 WACO priority transit projects.	24	328
	09/21/2010	2010-135	Assignment of CTIB grant agree. No. 1-2010-8 between WACO and WACO RRA.	24	346
	09/21/2010	2010-137	Final payment for edgeline striping on various county roads to Century Fence Company.	24	347
	09/21/2010	2010-138	Final payment for construction of Transit Center, trailhead facility, parking lot and trail connection project in Forest Lake to Lund-Martin Construction, Inc.	24	348



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	10/05/2010		Executive Session held to discuss a settlement option for CR 83 w/BBP Development LLC in the City of Forest Lake.	24	363
	10/19/2010	2010-148	Request MN/DOT to perform speed studies.	24	372
	10/19/2010		Contract amend. w/Braun Intertec Corp. CR 83 Bridge overpass of I-35 construction in Forest Lake.	24	373
	10/19/2010		Contract w/Forest Lake Contracting, Inc., turn lane construction on Everton Ave., City of Forest Lake.	24	374
	10/26/2010		Letter to Met Council re: 2030 Transportation Policy Plan.	24	379
	11/02/2010		Workshop held for follow up conversation from the CTIB meeting held on 10/29/10.	24	388
	11/09/2010	2010-155	Supporting the issuance of bonds by CTIB.	24	394
	11/23/2010		Work Orders #4, 6, 8, 10, 11, 12, 13 and 14 to CR 83 bridge construction project contract w/Robert R. Schroeder Construction.	24	407
	11/23/2010		Changer Order #2 to CSAH 13 landscaping project w/Noble Nursery Retail, Inc.	24	407
	11/23/2010	2010-159	Final payment for CSAH 13 landscaping project.	24	407
	12/14/2010		Workshop held for an update on the CTIB meeting scheduled for 12/15/10.	24	430
	12/21/2010		Comments from WACO to the MN Dept. of Transportation on the Milwaukee-Twin Cities High-Speed Rail Corridor Tier 1 Environmental Impact Statement initial scoping work and Proposed Phase I Passenger Rail Corridors Benefit Cost Analysis.	24	436
Public Works-Surveyor	08/10/2010		Workshop held to discuss use of gravel tax special reserve fund for city projects.	24	304
Regional Rail Authority	07/20/2010		RRA Minutes, 6/22/10; RRA-2010-006, Support for the TIGER Federal Grant for the Union Depot; and, Grant applications for the Red Rock and Rush Line Corridor Advance Alternatives.	24	273
	08/10/2010		Workshop w/Public Works to discuss the Red Rock Corridor station area and site master planning study update.	24	304
	09/14/2010		July 20, 2010 RRA meeting minutes; and, selection of CH2M, Inc. for the completion of the Gateway Corridor I-94 Alternative Analysis Study.	24	333
	09/21/2010		Res. #RRA-2010-007, assignment of CTIB grant agree. No. 1-2010-8 between WACO and WACO RRA.	24	345
	10/05/2010		Amend. No. 1 to Financial Management Services Agree. 758 w/Red Rock Corridor Commission.	24	357
	10/12/2010		RRA minutes, 9/14/10 and 9/21/10; appt. Ted Schoenecker, Andy Gitzlaff to Gateway Corridor Alt. Analysis Study Tech. Advisory Committee; appt. Commissioners Kriesel and Weik to the Gateway Corridor Alt. Analysis Study Policy Committee; and RRA-2010-08, revised and amended I-94 Corridor JPA dated September 9, 2010.	24	365
	11/16/2010		October 12, 2010 RRA minutes; and Declaration restricting the sale of the Newport Transit Center property without the written approval of the CTIB and to file the Declaration with the WACO Recorder's Office as part of the deed to the parcels.	24	399
	12/21/2010		Amendment No. 1 to financial management services agree. w/the Red Rock Corridor.	24	431

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Sheriff	07/06/2010		Accept donation from the White Bear Lake Conservation District in the amount of \$2,300.	24	247
	07/06/2010		2010 Federal Boating Safety Supplemental Grant in the amount of \$20,987.	24	247
	07/06/2010	2010-102	Dedication of WACO Sheriff's Office history wall.	24	257
	07/20/2010		Contract w/Clear Wireless LLC, to lease a portion of the Valley Creek radio tower.	24	276
	08/10/2010		Update on Sheriff's Office Explorer group and how they placed at the National Competition held in Atlanta, Georgia.	24	302
	08/10/2010		Appt. Communications Manager Darlene Pankonie and Sergeant Douglas Anchutz to the 911 Technical Operations Committee w/800 MHz Radio Manager Dean Tilley as an alt. member.	24	302
	09/07/2010	2010-122B	Grant agree. w/MN Institute of Public Health.	24	318
	09/07/2010		Accept donation from the Schultz family, Eagan, MN, \$50.	24	319
	09/07/2010		Joint Powers Agree. w/National Park Services, provide mutual aid assistance in responding to emergency law enforcement, emergency search and rescue on the St. Croix River.	24	319
	09/14/2010		Award bid for 911 Communications Audit Data Solution to Tierney Brothers, Inc.	24	335
	09/28/2010		Accept donation for the K-9 Unit in the amount of \$25 from Afton and Nick Brundell.	24	352
	09/28/2010		Accept donation for the K-9 Unite from M & I Bank in the amount of \$130.05.	24	353
	09/28/2010	2010-140	Resolution of Appreciation for Chief Deputy Mike Johnson in recognition of his retirement.	24	353
	10/05/2010	2010-144	JPA/Grant Agree. w/State of MN, Commissioner of Public Safety, for the Child Sexual Predator Program.	24	360
	10/05/2010		Accept donation in the amount of \$200 from Residential Mortgage Group on behalf of Ian Foslien, and Anton H. Jenson.	24	360
	11/02/2010		Agree. w/Securus Technologies, Inc. inmate telephone system.	24	385
	11/09/2010	2010-154	2010 MN Bureau of Criminal Apprehension Master Joint Powers Agreement.	24	392
	12/09/2010		Transfer ownership of K-9 Simon to his handler.	24	413
	12/09/2010		Amend. #3 to food service agree. w/Aramark Corrections Services LLC.	24	414
	12/09/2010	2010-161	State of MN Dept. of Corrections Mutual Aid Joint Powers Agree.	24	414
	12/09/2010		Three officers recognized by the MN Sheriff's Association with 2010 Life Saving Awards.	24	414
	12/09/2010		Accept donation in the amount of \$100 from Residential Mortgage Group on behalf of Jon and Mary Stevenson.	24	414
	12/14/2010		Hire 1.0 FTE Deputy Sergeant for City of Hugo contract.	24	420
	12/14/2010		Extend Special Project contracts for Deputy James Wells and Deputy Jamie Jackson through June 30, 2011.	24	420
	12/21/2010		Transfer \$80,700 from 911 Fund to Sheriff's Office operating budget, Verint Trunked Logging Recorder from Northland Business Systems.	24	434

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Workforce Center	07/13/2010		Amend. #1 to the Workforce Investment Act Master Agree. w/MN Dept. of Employment and Economic Development.	24	265
	07/13/2010		Amend. #1 to contract w/Tree Trust to provide youth employment programs for summer, 2010.	24	365
	10/26/2010		Amend. No. 1 to agree. w/Dakota County's Workforce Center, dislocated worker services to individuals laid off due to the Delta/Northwest Airlines merger.	24	377
	11/02/2010		Appt. Wayne Morris, Colleen Eddy, Teresa Dye, Workforce Investment Board, 1st terms to 6/30/12/	24	384
	11/02/2010		Commissioner Dan McElroy, Dept. of Employment and Economic Development, will visit the Workforce Center in Cottage Grove and Forest Lake on November 5.	24	387
	12/09/2010		Amend. #2 w/East Suburban Resources, Inc., continue the extra taking action on Racial Disparities project.	24	413
	12/21/2010		Amend. #4 to contract w/East Suburban Resources, Inc.	24	433

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JULY 6, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Barbara Dacy, Housing and Redevelopment Authority Executive Director; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Program Manager; Sheriff Bill Hutton; Kevin Corbid, Director of Property Records and Taxpayer Services; Carol Peterson, Supervisor; Don Theisen, Public Works Director; John Elholm, Parks Director; Dan Papin, Community Services Director; Linda Bixby, Supervisor; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Patricia Conley, Library Director; Ron Johnson, Internal Auditor; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Leslie Davis, candidate for Minnesota Governor, addressed the County Board and presented "The Davis Money Plan", which he described as a mind-altering paradigm shift in the way money is thought about. He stated that with appropriate statute changes his three step process will balance the state budget and rescue everyone in the state financially. A copy of his plan was presented and is on file.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the June 15 and 22, 2010 County Board meeting minutes and the 2010 Board of Appeal and Equalization meeting minutes.
2. Adoption of **Resolution No. 2010-096** as follows:

Juvenile Accountability Block Grant Agreement with  
the State of Minnesota

WHEREAS, Washington County Community Corrections has entered into the Juvenile Accountability Block Grant (JABG) agreement with the United States Office of Justice since 2000; and

WHEREAS, Washington County Community Corrections has utilized these funds to help fund the PLACE North probation officer position; and

July 6, 2010

WHEREAS, Washington County Community Corrections has been awarded another JABG Grant for the state fiscal year July 1, 2010 to June 30, 2011.

NOW THEREFORE BE IT RESOLVED, that the County Administrator and County Board Chair are authorized to execute such agreements and amendments, as are necessary to implement the JABG Grant from July 1, 2010, until June 30, 2011, and accept the amount of \$14,912.

3. Approval to amend contract #4281 with State Operated Services for one contracted registered nurse and extend the term of the contract through June 30, 2013.
4. Approval to reestablish the date for a public hearing to consider setting fees under M.S. 373.41 for services provided by the county Examiner of Titles from July 13, to July 20, 2010.
5. Approval and execution by the Board Chair and County Administrator of Recycling Grant Agreement with the Cities of Cottage Grove and Forest Lake for distribution of curbside recycling funds.
6. Bids were received for overlays on County State Aid Highways 13, 20, and County Road 71 as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Hardrives	\$2,383,927.72
North Valley	\$2,514,773.31
CS McCrossan	\$2,570,326.45

Adoption of **Resolution No. 2010-097** as follows:

Bid Award for Bituminous Reclamation, Bituminous Paving,  
Cold Inplace Recycle, Bituminous Overlay on County State Aid Highways  
13 and 20 and County Road 74 to Hardrives, Inc.

WHEREAS, in order to complete bituminous reclamation, bituminous paving, cold inplace recycle, and bituminous overlay on County State Aid Highways 13 and 20 and County Road 74, the county solicited bids for the projects; and

WHEREAS, bids were opened on June 22, 2010, with Hardrives, Inc. being the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the bid of Hardrives, Inc. be accepted and the county enter into a contract with Hardrives, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Hardrives, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County

July 6, 2010

Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

7. Adoption of **Resolution No. 2010-098** as follows:

Resolution for Agreement to State Transportation Fund Local  
Improvement Program Grant Terms and Conditions  
CSAH 13 Turn Lane Construction in the City of Lake Elmo

WHEREAS, Washington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Local Road Improvement Project No. SAP 82-613-27; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local road improvement project is available; and

WHEREAS, the amount of the grant has been determined to be \$211,739.

NOW, THEREFORE, BE IT RESOLVED that Washington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52, subdivision 5, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project, but not required

8. Approval to set a date for public hearing on the Big Marine Park Reserve Master Plan for August 3, 2010.
9. Approval of the 2010 Federal Boating Safety Supplemental Grant in the amount of \$20,987 for the purchase of specific equipment or other items that will be used for recreational boating safety activities.
10. Approval to accept a donation from the White Bear Lake Conservation District in the amount of \$2,300 for the purchase of specific equipment or other items that will be used for recreational boating safety activities.

The foregoing Consent Calendar was adopted unanimously with a Roll Call vote as follows: Ayes, Commissioner Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

**PUBLIC HEARING – HOUSING AND REDEVELOPMENT AUTHORITY**

**Pledge the General Obligation of Washington County as Security for the Issuance of Revenue Bond Refunding for the Landfall Terrace Manufactured Home Park Located in the City of Landfall**



July 6, 2010

The Board Chair presented a brief overview of today's public hearing to consider the request by the Washington County Housing and Redevelopment Authority to allow it to pledge the general obligation of Washington County as security for the issuance of revenue bond refunding for the landfall terrace manufactured home park located in the City of Landfall. The Board Secretary indicated that the notice of public hearing was published and is on record.

Barbara Dacy, Housing and Redevelopment Authority (HRA) Executive Director, noted that Landfall Terrace is a manufactured home park in the City of Landfall located just north of I-94 and it consists of approximately 300 manufactured homes. The existing bond structure that the County Board and the HRA issued was initiated in 1997. Four years prior to that, the HRA purchased Landfall Terrace in 1993 and instituted improvements to the manufactured home park. In 1997 in a effort to reduce the HRA portfolio but to maintain affordable housing, the HRA and the county cooperated on a bond issue where the county HRA leases the manufactured home park to the City of Landfall. Those lease payments in turn pay for the debt service on those bonds.

Ms. Dacy stated the purpose of today's meeting is for the Board to conduct the public hearing. Because of the climate in the market place the HRA would like to refund the bonds and take advantage of a lower interest rate. In order to do so, the County Board would have to renew the general obligation pledge on the new bonds. The proposed bond structure they are anticipating would reduce the interest from approximately 5% to 3% for a savings of \$700,000. The City of Landfall has asked that the HRA use the savings from the lower interest rate to reduce the term by two years. The City of Landfall has also requested that a portion of the surplus cash flow also be allocated to the payment of principle and interest.

Ms. Dacy noted that on June 30, 2010, the City of Landfall and the Landfall HRA adopted the required resolutions subject to the review of their bond counsel. The HRA is asking the County Board to conduct the public hearing today and act on the resolution next week. The HRA would then act on its approvals on July 20, 2010 and the bond sale would occur at the end of this month.

Commissioner Hegberg stated when this matter went to the Finance Committee it was noted that there was no additional cash coming out of the bond, it is strictly a refinance of the total bond issue. Ms. Dacy indicated that was correct.

The Board Chair asked for comments from the public; none were heard. The Board Secretary indicated that she had received all of the documentary evidence. The Board Chair closed the public hearing.

July 6, 2010

Commissioner Hegberg moved to continue this matter of the request by the Washington County Housing and Redevelopment Authority to allow it to pledge the general obligation of Washington County as security for the issuance of revenue bond refunding for the Landfall Terrace. Commissioner Peterson seconded the motion and it was adopted unanimously.

### **PUBLIC HEARING – PUBLIC HEALTH AND ENVIRONMENT**

#### **Consider Amendments to the Washington County Lodging Establishment Ordinance No. 146, Manufactured Home Park, Recreational Camping Area, and Youth Group Ordinance No. 147, and Public Pool Ordinance No. 148**

The Board Chair provided a brief overview of today's public hearing to consider amendments to the Washington County Lodging Establishment Ordinance No. 146, Manufactured Home Park, Recreational Camping Area, and Youth Group Ordinance No. 147, and Public Pool Ordinance No. 148. The Board Secretary noted that notice of public hearing was published and the affidavit of publication was on file.

Amanda Strommer, Public Health and Environment Program Manager, presented an overview of the proposed amendments to the Washington County Lodging Establishment Ordinance No. 146, Manufactured Home Park, Recreational Camping Area, and Youth Group Ordinance No. 147, and Public Pool Ordinance No. 148. These ordinances were last revised in 2000. The ordinances closely follow the state rules and there are no areas where the county is more restrictive than the state standards. A stakeholder meeting was held to inform the licensed establishments of these changes. Changes to the ordinances include the additions of definitions for the safe drinking water act for public water supply and systems; the definition of public water system includes information on the number of service connections and the number of individuals being served by the water supply; successor clauses to incorporate future changes in state rules and statutes have been added; and addition of language that states that a license granted by the department means that the requirements of the department for conducting the licensed business has been met, so there may be additional requirements from other entities that they need to obtain in order to conduct business.

Ms. Strommer reviewed changes to the individual ordinances as follows:

Lodging Ordinance #146 – Definitions for clean lodging establishment and person have been updated. Clean was updated to mean absence of things such as dirt, grease, rubbish, garbage and other offensive matter. Lodging establishment was changed slightly to clarify a time period for providing lodging be one week or more or with five or more beds. Person was updated slightly to include government entities along with individuals and corporations.



July 6, 2010

Manufactured Home Park/Recreational Camping Area and Youth Camp Ordinance #147 – The same change was made to the definition of person. A definition from State Statute was also added for special event recreational camping area. It includes a recreational camping area which operates no more than two times annually and not more than fourteen consecutive days. They are currently exploring whether the county has had any of these events in the county. Examples might be community festivals, music festivals or sporting events. A change in the definitions also includes removing permit and permittee because in 2009 the legislature amended the state statutes to no longer exempt youth camps from paying license fees. Previously the county issued the youth camps a permit, but now they would receive a license just as the rest of the licensed establishments. In order to charge youth camps for license fees, the county is updating that provision within the ordinance. The actual fee would be set by the County Board at a later date when it adopts the fee schedule. The program is fee for service to cover the cost of doing inspections and providing education and technical assistance.

Public Pool Ordinance #148 – The biggest change was adding references to the Abigail Taylor Pool Safety Act, which was adopted by the legislature. The definition of public pool was changed slightly to clarify that it is basically any pool other than a private residential pool. There is also a clarification that variances and plan reviews for pools are conducted by the Minnesota Department of Health.

Commissioner Kriesel asked what the license fee was for youth camps. Ms. Strommer stated that in the past they were not charged fees. Staff is currently looking at what the fee might be. The state has set up a structure as far as how they would be categorized. The county is thinking that it would be about half of what the state is charging. They will come back to the Board at a later date with that fee.

Commissioner Kriesel asked what does the state charge. Ms. Strommer stated she will do some research and provide the Board with that information.

Commissioner Hegberg stated that some ordinances the Board passes only apply to townships and not cities. Are these ordinances only for the unincorporated areas? Ms. Strommer stated it would be throughout the entire county to both townships and cities.

Commissioner Peterson asked if there were a lot of pools that had to change their drains. Ms. Strommer stated there were a number of facilities that had to make improvements from the Abigail Taylor Pool Safety Act. In the beginning of 2009 it was any pool less than four feet. In January of 2011 all of the pools deeper than four feet will need to make those upgrades before they would receive a license.

Commissioner Peterson asked for a listing of those pools. Ms. Strommer indicated she will provide the Board with that information.

July 6, 2010

Commissioner Weik asked if neighboring counties in Minnesota or Wisconsin were looked at to determine their fees. Ms. Strommer stated they regularly do fee schedule comparisons. When they set the fees two years ago they did a fee study of all of the neighboring metro counties and state. They threw out the highest and lowest fees and did a comparison to insure Washington County was in line with those.

Commissioner Weik asked if there was any grant money or scholarships for youth to attend these camps in the county. Ms. Strommer stated she was not sure about that. She believes a number of the types of camps such as the Girl Scout Camp and others might offer that, but she is not sure.

Commissioner Peterson stated that might be good information for the Board to have on what those camps are and where they are located.

The Board Chair asked for comments from the audience regarding the Lodging, Public Pool and Manufactured Home Park, Recreational Camping Area, and Youth Camp proposed ordinances; none were heard. The Board Secretary indicated that she had received all documentary evidence.

Commissioner Peterson moved to close the public hearing to consider amendments to the Washington County Lodging Establishment Ordinance No. 146, Manufactured Home Park, Recreational Camping Area, and Youth Group Ordinance No. 147, and Public Pool Ordinance No. 148. Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Hegberg moved to adopt **Resolution No. 2010-099** as follows:

Resolution Adopting Washington County  
Lodging Establishment Ordinance No. 181

WHEREAS, the Minnesota Local Public Health Act MINN. STAT. CHAPT. 145A, imposes upon the counties the responsibility of protecting and promoting the health of its citizens through the prevention of disease, injury, disability and preventable death; and

WHEREAS, the counties are to advance this mandate through the promotion of effective coordination and use of community resources and by the extension of health services into the community; and

WHEREAS, MINN. STAT. § 145A.03 requires counties to undertake the responsibility of a board of health or establish a board of health; and

WHEREAS, Washington County Department of Public Health and Environment is the county agency given responsibility by the Washington County Board of Health to administer the county's statutory mandate; and

WHEREAS, MINN. STAT. § 145A.04 authorizes counties to enforce laws, regulations and ordinances attendant to the local Board of Health; and

WHEREAS, MINN. STAT. § 145A.05 authorizes county boards to adopt ordinances to regulate actual or potential threats of public health consistent with the Minnesota Local Public Health Act; and

July 6, 2010

WHEREAS, the Minnesota Department of Health currently regulates and has enforcement authority over lodging establishments; and

WHEREAS, the Minnesota Department of Health wishes to delegate this oversight authority to Washington County through a delegation agreement; and

WHEREAS, on July 6, 2010, the Washington County Board of Commissioners conducted a public hearing pursuant to MINN. STAT. § 375.51, to adopt the Washington County Lodging Establishment Ordinance, Ordinance No. 181.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby adopts the Washington County Lodging Establishment Ordinance No. 181.

BE IT FURTHER RESOLVED, that the Washington County Lodging Establishment Ordinance attached hereto shall be effective upon and after the publication of this ordinance according to law and the execution of a delegation agreement.

#### Summary of Lodging Establishment Ordinance No. 181

The Washington County Lodging Establishment Ordinance (#181) has been updated to ensure consistency with standards of the Minnesota Department of Health, including among other things, minimum standards for design, construction, operation, and maintenance of lodging establishments.

Pursuant to the Minnesota Local Public Health Act and Minnesota Statutes Chapters 157 and 375, Washington County has adopted the Lodging Establishment Ordinance in order to protect the public health, safety, and general welfare of the people of Washington County.

Sections 1 and 2 sets forth the purpose, authority, and scope of the ordinance. Minnesota Statutes Chapter 157 and Minnesota Rule 4625 provide minimum standards for lodging establishments, provide that correction of present conditions that may adversely affect persons utilizing the establishment must be made, and require that the establishment meet quality expectations of consumers.

Section 3 establishes the Department of Public Health and Environment as the administrator of the Ordinance and also states that the Washington County Administrative Ordinance applies to Lodging Establishments.

Section 4 defines words, phrases, and terms of the ordinance and those set forth in Minnesota Rule 4625 and the Washington County Food Ordinance.

Section 5 discusses annual licensing and fees for a lodging establishment and explains that only a person who complies with the ordinance is entitled to receive a license. Fees are established by the Washington County Board of Commissioners and are pro-rated when ownership changes or when the lodging establishment is open only during various times of the year. Pro-ration of fees does not apply to lodging establishments that operate on a seasonal basis.

Section 6 reviews the minimum frequency of mandatory inspections, the length of time for correction or removal of violations, and the location that such inspection reports shall be posted in the lodging establishment.

Section 7 discusses the Department of Public Health and Environment's review of construction, remodeling, or conversion plans whenever a lodging facility is constructed or remodeled, or when a structure is converted to use as a lodging establishment.

July 6, 2010

Section 8 reviews variances and when they will be granted in accordance with the Washington County Administrative Ordinance when unnecessary hardships exist.

Section 9 the enforcement section explains that a violation of the ordinance is a criminal misdemeanor offense and is punishable. The section further explains that civil relief, such as injunctive relief, may be requested by the County Attorney in order to compel performance. Suspension, summary suspension, and revocation of license may occur when deemed appropriate by the Department of Public Health and Environment. The Department of Public Health and Environment may also request an informal hearing where the violations will be discussed with the owner or operator of the lodging establishment.

Sections 10 states that if any provision or the application of any provision of the ordinance is held invalid, that invalidity shall not affect other provisions or application of the Lodging Ordinance.

Section 11 establishes that the effective date of the ordinance is upon passage by the Washington County Board of Commissioner and publication according to law.

The foregoing is intended only as a summary of the Washington County Lodging Establishment Ordinance. A printed copy of these regulations adopted by Washington County Ordinance No.181 is available for inspection during regular office hours at the Office of the Washington County Auditor/Treasurer, the Washington County Department of Public Health and Environment, and on the Washington County website.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

Commissioner Weik moved to adopt **Resolution No. 2010-100** as follows:

Resolution Adopting Washington County Manufactured Home Park,  
Recreational Camping Area, and Youth Camp Ordinance No. 182

WHEREAS, the Minnesota Local Public Health Act MINN. STAT. CHAPT. 145A, imposes upon counties the responsibility of protecting and promoting the health of its citizens through the prevention of disease, injury, disability and preventable death; and

WHEREAS, the counties are to advance this mandate through the promotion of effective coordination and use of community resources and by the extension of health service into the community; and

WHEREAS, MINN. STAT. § 145A.03 requires counties to undertake the responsibility of a board of health or establish a board of health; and

WHEREAS, Washington County Department of Public Health and Environment is the county agency given responsibility by the Washington County Board of Health to administer the county's statutory mandate; and

WHEREAS, MINN. STAT. § 145A.04 authorizes counties to enforce laws, regulations and ordinances attendant to the local Board of Health; and

WHEREAS, MINN. STAT. § 145A.05 authorizes county boards to adopt ordinances to regulate actual or potential threats of public health consistent with the Minnesota Local Public Health Act; and



July 6, 2010

WHEREAS, the Minnesota Department of Health currently regulates and has enforcement authority over manufactured home parks, recreational camping areas, and youth camps; and

WHEREAS, the Minnesota Department of Health wishes to delegate this oversight authority to Washington County through a delegation agreement; and

WHEREAS, on July 6, 2010, the Washington County Board of Commissioners conducted a public hearing pursuant to MINN. STAT. § 375.51, to adopt the Washington County Manufactured Home Park, Recreational Camping Area, and Youth Camp Ordinance No. 182.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby adopts the Washington County Manufactured Home Park, Recreational Camping Area, and Youth Camp Ordinance, Ordinance No. 182.

BE IT FURTHER RESOLVED, that the Washington County Manufactured Home Park, Recreational Camping Area, and Youth Camp Ordinance attached hereto shall be effective upon and after publication of this ordinance according to law and the execution of a delegation agreement.

Summary of Manufactured Home Park, Recreational  
Camping Area, and Youth Camp Ordinance No. 182

The Washington County Manufactured Home Park, Recreational Camping Area, and Youth Camp Ordinance (#182) has been updated to ensure consistency with standards of the Minnesota Department of Health, including among other things, the provision of safe water supply, sewage disposal, and physical sanitation to assure that public health and safety is protected at such facilities.

Pursuant to the Minnesota Local Public Health Act and Minnesota Statutes Chapters 144.71 to 144.74, 145A, 157, 327.14 to 327.28, and 375, Washington County has adopted the Manufactured Home Park, Recreational Camping Area, and Youth Camp Ordinance in order to protect the public health, safety, and general welfare of the people of Washington County.

Sections 1 and 2 set forth the purpose, authority, and scope of the Manufactured Home Park, Recreational Camping Area, and Youth Camp Ordinance which applies to all Manufactured Home Parks, Recreational Camping Areas, and Youth Camps, and connected facilities as defined in Minnesota Statute 144.71 and 327.14 and Minnesota Rule 4630. The Ordinance establishes minimum standards for design, construction, operation, and maintenance.

Section 3 explains that this Ordinance incorporates the Washington County Administrative Ordinance and it will be administered by the Washington County Department of Public Health of Environment.

Section 4 is the definition section of the Ordinance and defines words, phrases, and terms of the Ordinance and those set forth in Minnesota Statute 144.71 and 327.14 and Minnesota Rule 4630.

Section 5 describes the licensing and fee process for the annual license. Fees are established by the Washington County Board of Commissioners and are pro-rated when there is a change in ownership or operations begin at various times during the year.

Section 6 deals with inspections. Each Manufactured Home Park, Recreational Camping Area, and Youth Camp shall be inspected prior to change of ownership or new establishment. Failure to correct or remove a violation as noted on the inspection report will constitute a separate violation.

July 6, 2010

Section 7 discusses the standard for health and safety in accordance with Minnesota Statute 144.71 to 144.74 and 327.14 to 327.28 and Minnesota Rule 4630. Whenever a Manufactured Home Park, Recreational Camping Area, or Youth Camp is constructed or remodeled, proper plans and specifications for each construction or remodeling shall be submitted to the Department of Public Health and Environment. Section 7 also explains that if a Manufactured Home Park, Recreational Camping Area, or Youth Camp also has a food establishment, lodging establishment, or public pool, the establishment must also comply with the appropriate ordinance.

Section 8 reviews variances and when they will be granted in accordance with the Washington County Administrative Ordinance when unnecessary hardships exist.

Section 9 is the enforcement section which describes that a violation of the ordinance is a criminal misdemeanor offense and the County Attorney may choose to pursue the violation civilly and request injunctive relief, compel performance, or the Department of Public Health and Environment may request informal hearing with the owner or operator. The Department of Public Health and Environment may suspend, summary suspend, and revoke a license in accordance with the Washington County Administrative Ordinance.

Section 10 states that if any provision or the application of any provision of the Ordinance is held invalid, the invalidity shall not affect the other provisions or application of this Ordinance.

Section 11 addresses the effective date, which is upon passage of the Ordinance by the Washington County Board of Commissioner and publication according to law.

The foregoing is intended only as a summary of the Washington County Manufactured Home Park, Recreational Camping Area, and Youth Camp Ordinance. A printed copy of this ordinance adopted by Washington County Ordinance No. 182 is available for inspection during regular office hours at the Office of the Washington County Auditor/Treasurer, the Washington County Department of Public Health and Environment, and on the Washington County website.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

Commissioner Weik moved to adopt **Resolution No. 2010-101** as follows:

Resolution Adopting Washington County  
Public Pool Ordinance No. 183

WHEREAS, the Minnesota Local Public Health Act MINN. STAT. CHAPT. 145A, imposes upon counties the responsibility of protecting and promoting the health of its citizens through the prevention of disease, injury, disability and preventable death; and

WHEREAS, the counties are to advance this mandate through the promotion of effective coordination and use of community resources and by the extension of health services into the community; and

WHEREAS, MINN. STAT. § 145A.03 requires counties to undertake the responsibility of a board of health or establish a board of health; and

WHEREAS, Washington County Department of Public Health and Environment is the county agency given responsibility by the Washington County Board of Health to administer the county's statutory mandate; and

July 6, 2010

WHEREAS, MINN. STAT. § 145A.04 authorizes counties to enforce laws, regulation and ordinances attendant to the local Board of Health; and

WHEREAS, MINN. STAT. § 145A.05 authorizes county boards to adopt ordinances to regulate actual or potential threats of public health consistent with the Minnesota Local Public Health Act; and

WHEREAS, the Minnesota Department of Health currently regulates and has enforcement authority over public pools; and

WHEREAS, the Minnesota Department of Health wishes to delegate this oversight authority to Washington County through a delegation agreement; and

WHEREAS, on July 6, 2010, the Washington County Board of Commissioners conducted a public hearing pursuant to MINN. STAT. § 375.51, to adopt the Washington County Public Pool Ordinance, Ordinance No. 183.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby adopts the Washington County Public Pool Ordinance, Ordinance No. 183.

BE IT FURTHER RESOLVED, that the Washington County Public Pool Ordinance attached hereto shall be effective upon and after the publication of this ordinance according to law and the execution of a delegation agreement.

#### Summary of Public Pool Ordinance No. 183

The Washington County Public Pool Ordinance (#183) has been updated to ensure consistency with standards of the Minnesota Department of Health, including among other things, minimum standards for design, construction, operation, and maintenance of public pools so that health and safety hazards will be minimized.

Pursuant to the Minnesota Local Public Health Act and Minnesota Statutes Chapters 144.1222, 145A, 157, and 375, Washington County has adopted the Public Pool Ordinance in order to protect the public health, safety, and general welfare of the people of Washington County.

Sections 1 and 2 set forth the purpose, authority, and scope of the Public Pool Ordinance which applies to all public pools and connected facilities as defined in Minnesota Statute 144.1222 and Minnesota Rule 4717. The Ordinance establishes minimum standards for design, construction, operation, and maintenance.

Section 3 explains that this Ordinance incorporates the Washington County Administrative Ordinance and it will be administered by the Washington County Department of Public Health of Environment.

Section 4 is the definition section of the Ordinance and defines words, phrases, and terms of the Ordinance and those set forth in Minnesota Statute 144.1222 and Minnesota Rule 4717.

Section 5 describes the licensing and fee process for the annual license. Fees are established by the Washington County Board of Commissioners and are pro-rated when there is a change in ownership or operations begin at various times during the year. If an existing pool is out of service for more than 30 days, it is considered a new pool for licensure when reopening.

July 6, 2010

Section 6 deals with inspections. Each public pool shall be inspected prior to opening, change of ownership, or new establishment. All necessary corrections must be made before the license will issue. Failure to correct or remove a violation as noted on the inspection report will constitute a separate violation.

Section 7 discusses the standard for health and safety in accordance with Minnesota Statute 144.1222 and Minnesota Rule 4717. Whenever a pool is constructed or remodeled, proper plans and specifications for each construction or remodeling shall be submitted to the Minnesota Department of Health. Section 7 also explains that if a public pool also has a food establishment, lodging establishment, manufactured home park, camping area or youth camp, the establishment must also comply with the appropriate ordinance.

Section 8 reviews variances and that they must be granted by the Minnesota Department of Health.

Section 9 is the enforcement section which describes that a violation of the ordinance is a criminal misdemeanor offense and the County Attorney may choose to pursue the violation civilly and request injunctive relief, compel performance, or the Department of Public Health and Environment may request informal hearing with the owner or operator. The Department of Public Health and Environment may suspend, summary suspend, and revoke a license in accordance with the Washington County Administrative Ordinance.

Section 10 states that if any provision or the application of any provision of the Ordinance is held invalid, the invalidity shall not affect the other provisions or application of this Ordinance.

Section 11 addresses the effective date, which is upon passage of the Ordinance by the Washington County Board of Commissioner and publication according to law.

The foregoing is intended only as a summary of the Washington County Public Pool Ordinance. A printed copy of this ordinance adopted by Washington County Ordinance No. 183 is available for inspection during regular office hours at the Office of the Washington County Auditor/Treasurer, the Washington County Department of Public Health and Environment, and on the Washington County website.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

### **SHERIFF'S OFFICE**

Commissioner Kriesel moved to adopt **Resolution No. 2010-102** as follows:

#### Proclamation Dedication of Washington County Sheriff's Office History Wall

WHEREAS, the men and women of the Sheriff's Office have built a strong tradition of outstanding service to the citizens of Washington County. This strong tradition has been documented and preserved through history by means of photographs, historical writings and artifacts.

WHEREAS, one of many interesting facts regarding some of the men that have served as Sheriff of Washington County are their backgrounds, which include Territorial Senators, Business owners, Lumberman and Coroners.



July 6, 2010

WHEREAS, the first Sheriff of St. Croix Territory, now known as Washington County was Sheriff Phineas Lawrence, Sheriff Lawrence was appointed in 1840, and was elected several more times and was ultimately replaced by Sheriff James Fischer in 1846.

WHEREAS, there have been a total of 28 Sheriffs elected to office in Washington County from 1840 to present. The "longest serving Sheriff" title is shared by 2 men; Thomas Maher and Ruben Granquist, both serving the Office for 28 years each. The "shortest serving Sheriff" title belongs to E.E. Wells, who served the office for a total of 26.5 hours following the death of Sheriff Louis Jarchow.

WHEREAS, in an effort to recognize and preserve records of these efforts, service and accomplishments of all who have served the Washington County Sheriff's Office, the history surrounding the Office should be maintained so that generations to come will know the humble beginnings and the strong tradition that has been built over the past 170 years. As we know, history can actually be a roadmap for the future.

NOW, THEREFORE, a display of numerous pictures, artifacts and historical equipment used by the Sheriff's Office personnel in the past are now on display in the Sheriff's Office corridor for all to reflect on and enjoy.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

## **PROPERTY RECORDS AND TAXPAYER SERVICES**

### **Joint Powers Agreement with the City of Woodbury for Election Administration Services**

Commissioner Weik moved to approve the Joint Powers Agreement between Washington County and the City of Woodbury for election administration services. Commissioner Peterson seconded the motion and it was adopted unanimously.

### **Joint Powers Agreement with the City of Oakdale for Election Administration Services**

Commissioner Weik moved to approve the Joint Powers Agreement between Washington County and the City of Oakdale for election administration services. Commissioner Peterson seconded the motion and it was adopted unanimously.

## **PUBLIC WORKS**

### **Waive Parks Vehicle Permit Fees to Program Eligible Veterans, Military Personnel and Spouses**

Commissioner Peterson moved to adopt **Resolution No. 2010-103** as follows:

Washington County Program to Waive Parks Vehicle Permit Fees to  
Eligible Veterans, Military Personnel, and Spouses of  
Deployed Military Personnel

July 6, 2010

WHEREAS, Washington County recognizes the sacrifices that have been made and are currently being made by our country's military personnel; and

WHEREAS, Washington County was designated a Yellow Ribbon County by Governor Tim Pawlenty on January 4, 2010; and

WHEREAS, Washington County has a public parks system that requires the purchase of a permit for all vehicles entering the parks; and

WHEREAS, Washington County offered a program, implemented July 1, 2009 to June 30, 2010, waiving the vehicle permit fees for military personnel on leave, spouses of deployed military personnel, and disabled veterans; and

WHEREAS, this program serves the public purpose of recognizing the sacrifices of veterans and current members of the military as reflected in numerous provisions of State Statute; and

WHEREAS, this program offers support to military personnel and their families as a part of the Beyond the Yellow Ribbon initiative; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners, without further action, hereby authorizes the parks division to:

1. Waive the annual vehicle permit fee to any veteran who has a total and permanent service-connected disability upon the presentation of proper identification and/or a copy of their determination letter.
2. Waive the annual vehicle permit fee to the spouse of any currently deployed military personnel upon the presentation of proper identification and other appropriate paperwork.
3. Waive the daily vehicle permit fee to any military personnel on leave and/or visiting within 90 days of leaving active service upon the presentation of current military orders and identification.
4. Waive the daily vehicle permit fee to any veteran with any level of service-connected disability upon the presentation of proper identification and/or a copy of their determination letter.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

#### **Purchase of Pontius Property for the St. Croix Trail**

Commissioner Peterson moved to adopt **Resolution No. 2010-104** as follows:

Resolution to Acquire Pontius Property for Inclusion into the  
St. Croix Valley Regional Trail System and Use Land and Water  
Legacy Program Funds for a Portion of the Purchase

WHEREAS, Washington County is interested in acquiring the property described herein in Denmark Township along the St. Croix River for inclusion into the St. Croix Valley Regional Trail System; and

July 6, 2010

WHEREAS, the owner has agreed to sell the property to Washington County; and

WHEREAS, Washington County will receive an "Acquisition Opportunity Fund Grant" from the Metropolitan Council to fund approximately 75% of the costs to purchase the regional park portion of the property; and

WHEREAS, Washington County has enacted the Acquisition of Development Rights Ordinance #175 to establish a program for the preservation of open space, parks and public water, commonly referred to as the Land and Water Legacy Program, and has established the policies, rules and official controls governing such acquisitions; and

WHEREAS, Washington County intends to issue general obligation bonds to acquire land and interests in land to fund the Land and Water Legacy Program; and

WHEREAS, Washington County passed Resolution Number 2010-060 making a declaration of official intent to reimburse certain costs of projects identified as part of the Land and Water Legacy Program from proceeds of the general obligation bonds in accordance with Section 1.150-2(d)(3) of the Treasury Regulations; and

WHEREAS, the purchase of regional trails is an eligible expenditure of Land and Water Legacy funds; and the Washington County Board of Commissioners has determined that the Pontius property, parcel identification numbers 0902620240003 and 0902620240004 meet the criteria of the Land and Water Legacy Program and is worthy of protection.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorize its Chairman and Administrator to execute on behalf of the county a Purchase Agreement and any other document necessary for the county to purchase the property as shown on the aerial photo attached and legal description attached hereto.

BE IT FURTHER RESOLVED, that Washington County will use Land and Water Legacy funds for approximately 25% of the costs to purchase the regional park portion of the property and that the Washington County Board of Commissioners intends that the costs of the project shall come from proceeds of the general obligation bonds issued to finance the preservation water quality, woodlands and other natural areas.

BE IT FURTHER RESOLVED, that Washington County will purchase said property for a sum of \$915,905.00.

LEGAL DESCRIPTION  
St. Croix Valley Regional Trail Segment  
Pontius Property - Denmark Township

That part of the south 300.00 feet of Government Lot 8, Section 9, Township 26 North, Range 20 West, Washington County, Minnesota, described as follows:

Commencing at the Northwest corner of said south 300.00 feet of Government Lot 8; thence North 88 degrees 31 minutes 31 seconds East, bearings are assumed, along the north line of said south 300.0 feet of Government Lot 8, a distance of 769.52 feet to the point of beginning; thence South 01 degrees 28 minutes 29 seconds East a distance of 300.00 feet to the south line of said Government Lot 8; thence North 88 degrees 31 minutes 31 seconds East, along said south line of Government Lot 8, a distance of 215.00 feet to the westerly right of way line of the Chicago, Milwaukee, St. Paul and Pacific Railroad; thence North 04 degrees 28 minutes 02 seconds East, along said westerly right of way line, a distance of 255.20 feet; thence South 85 degrees 31 minutes 58 seconds East a distance of 100.00 feet to the easterly right of way line of the Chicago, Milwaukee, St. Paul and Pacific Railroad; thence South 04 degrees 28 minutes 02 seconds West, along said easterly right of way line, a distance of 244.80 feet to the south line of said

July 6, 2010

Government Lot 8; thence North 88 degrees 31 minutes 31 seconds East, along said south line of Government Lot 8, a distance of 2 feet, more or less, to the west shore of Lake St. Croix; thence northerly along said west shore to its intersection with the north line of said south 300.00 feet of Government Lot 8; thence South 88 degrees 31 minutes 31 seconds West, along said north line, a distance of 371 feet, more or less, to the point of beginning.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

### **COMMUNITY SERVICES**

Linda Bixby, Community Services Supervisor, presented a follow-up to a workshop that was presented on June 15, 2010 on the child support program. The Washington County Child Support Unit serves about 6,800 families. Last year they collected over \$26 million in support within those families. Washington County performs well compared to the state average in collections. The county collects \$7.30 for every dollar that is spent in the program, ranking third in the state.

Jenna Penfield, Community Services Supervisor, reviewed the support that goes uncollected. Most of the parents are ready and willing to pay child support; and some are uninformed, unable, reluctant, or evading paying. Currently there are 405 cases that have not paid support in over a year, which is 7 percent of the case load. Of that 7 percent, 85 percent of those cases have enforcement actions in place.

### **ACCOUNTING AND FINANCE**

Harley Will, Director of Accounting and Finance, presented the 2009 Comprehensive Annual Financial Report (CAFR). He also presented the County Board the Government Finance Officers Association's Certificate of Achievement for Excellence in Finance Reporting for the 2008 CAFR. This marks the 24<sup>th</sup> consecutive year that the county has received this award.

Mr. Will presented an update on the Independent Auditors management report on the internal control and compliance to the county. The external auditor's report expresses an unqualified opinion on the county's basic financial statements and lists two findings and recommendations for improvements in financial reporting. A letter responding to the findings and recommendations has been prepared and has been reviewed and approved by the Audit Advisory Committee at its June 17, 2010 meeting. It was the recommendation of the Audit Advisory Committee that the County Board approve the response for submittal to the Independent Auditor's Office.

Commissioner Kriesel moved to approve the county's response to the Independent Auditor's findings and recommendations contained in the 2009 Comprehensive Annual Financial Report. Commissioner Peterson seconded the motion and it was adopted unanimously.



July 6, 2010

**GENERAL ADMINISTRATION****2009 Audit Committee Report**

Molly O'Rourke, Deputy Administrator, provided an overview of the 2009 Audit Committee Report.

**Lake Elmo Library**

Jim Schug, County Administrator, noted that in today's Board Correspondence, there is a letter from the City of Lake Elmo Mayor, Dean Johnston, advising the county of the city's adoption of a resolution establishing a city public library service as opposed to a county regional library service. In the letter and resolution, the Mayor and City Council indicate its intent to continue to discuss and negotiate with the county the possibility of maintaining the existing regional library system; or, if not able to do that to withdraw and transfer that function to the city.

Mr. Schug stated there were a number of complex legal, financial, taxation and operational issues that need to be researched by county staff. His recommendation at this time would be to recommend that the County Board direct county staff to meet with city staff to discuss those issues and also to continue its research into the various issues that would affect this type of transfer. To his knowledge there is not another city that has pulled out of a regional library system, so there are some areas that need additional research. County staff has met internally to discuss the taxation issues. He is proposing to continue this research and meet with the City of Lake Elmo and report back to the County Board at a later date with their findings and a possible recommendation to a response to the city's resolution.

Commissioner Kriesel moved to direct county staff to meet with City of Lake Elmo staff to discuss the city's resolution to establishing a city public library service as opposed to a county regional library service; and, also to continue its research into the various issues that would affect this type of transfer. Commissioner Peterson seconded the motion and it was adopted unanimously.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg stated he attended the groundbreaking ceremony for the TrailSide Senior Housing Project in Forest Lake last week. He also participated in the Forest Lake parade.

Commissioner Weik stated last Tuesday she attended a neighborhood entrance monument dedication ceremony in Woodbury at the Royal Oaks neighborhood. She also attended a Woodbury Community Foundation event sponsored by Associated Bank. She attended the Mosquito Control meeting and the Solid Waste Management Coordinating Board meeting. She also attended the Library Board meeting and reported that the Hugo Kiosk installation is scheduled for July 8.

July 6, 2010

Commissioner Pulkrabek requested that the Board revisit an issue that came up a couple years ago. He's heard from residents who live on 15<sup>th</sup> and 10<sup>th</sup> Streets in Lake Elmo, near the Lake Elmo Park Reserve, that they would like to see a formal entrance to the park from 15<sup>th</sup> Street. A handful of residents like to take their horses and enter the park from the informal entrance on 15<sup>th</sup> rather than riding their horses on to 10<sup>th</sup> Street to enter the park which is busy and dangerous.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

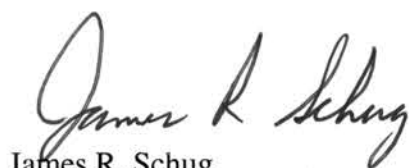
#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 11:04 a.m.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug  
County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JULY 13, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Commissioner Peterson absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; John Elholm, Parks Director; Ann Pung-Terwedo, Sr. Planner; Chief Deputy Sheriff Mike Johnson; Mjyke Nelson, Information Technology; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Tom Adkins, Community Corrections Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of Amendment No. 1 to the Workforce Investment Act Master Agreement between the Washington County Community Services Workforce Center and the Minnesota Department of Employment and Economic Development. This amendment increases funding for dislocated worker services.
2. Approval of amendment No. 1 to Contract #5256 with Tree Trust to provide services for Washington County's Workforce Center's youth employment programs for the summer of 2010.
3. Approval of a fiber optic cabling maintenance agreement with Access Communications.
4. Approval to enter into an agreement with Mary Fruetel to use county property to provide on-site county employee wellness activities.
5. Adoption of **Resolution No. 2010-105** as follows:

July 13, 2010

Final Payment on Big Marine Park Reserve  
Phase 1 Development Project to Pember Companies, Inc.

WHEREAS, the Washington County Board of Commissioners, on May 1, 2007, approved a bid award to Pember Companies, Inc. and signed a contract with said company for the completion of the Big Marine Park Reserve Phase 1 Development; and

WHEREAS, Pember Companies, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Pember Companies, Inc. be paid in full for said contract work in the remaining amount due of \$25,000.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

**CONTINUED PUBLIC HEARING – HOUSING AND REDEVELOPMENT AUTHORITY**

**Pledge the General Obligation of Washington County as Security for the Issuance of Revenue Bond Refunding for the Landfall Terrace Manufactured Home Park Located in the City of Landfall**

Commissioner Kriesel moved to approve the request by the Housing and Redevelopment Authority to continue the Public Hearing for the adoption of resolution pledging the General Obligation of Washington County as security for the issuance of revenue bond refunding for the Landfall Terrace Manufactured Home Park Located in the City of Landfall until July 27, 2010. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

**PUBLIC WORKS**

**Update from Lockridge Grindal Nauen on Federal Legislative Items**

Andy Burmeister, Lockridge Grindal Nauen, updated the Board on the most recent federal legislative items related to the Fiscal Year 2011 appropriation process, the Transportation Reauthorization Bill, the Transportation Alliance Fly-in, and the Washington County's federal transportation funding requests.

**Update on Access into Lake Elmo Park Reserve at 15<sup>th</sup> Street**

Don Theisen, Public Works Director, presented an update on the access to the Lake Elmo Park Reserve at 15<sup>th</sup> Street. In 2004 a request was made to establish a private access at this location as well as other access at other parks. The Parks Commission and County Board adopted a policy on access in 2004. In

July 13, 2010

2006, the Master Plan for the Lake Elmo Park Reserve was updated and shows the new park entrance at 15<sup>th</sup> Street. This was a follow up to the policy which essentially states that any access into the park should be a public access that everybody can use and not a private entrance. This year, staff has begun discussion with the City of Lake Elmo and City of Oakdale staff on trail connections to 15<sup>th</sup> Street access. The current status is that the 15<sup>th</sup> Street trail entrance is identified in the Lake Elmo Park Reserve Master Plan; the trail along 15<sup>th</sup> Street is in the City of Lake Elmo comprehensive Plan; staff from Washington County, Lake Elmo, and Oakdale are working on trail coordination; and the goal is to develop a connection between the communities and Lake Elmo Park Reserve.

Commissioner Pulkrabek stated the reason he brought this matter up is that property owners that live in Lake Elmo on 15<sup>th</sup> Street say that it is a great inconvenience and a safety issue for them because they want to get on their horse, go down the street and just enter the park. If they have to go down 10<sup>th</sup> Street it is very dangerous. Or, they can get the trailer ready, put the horses in the trailer, drive to the main entrance, and unload the horses. He sees it as an enormous inconvenience and a safety issue. If it is in the county's Master Plan and the City of Lake Elmo's comp plan, he doesn't see this as such a big deal. This came up five or six years ago, why is it taking so long if everyone agrees that at some point there is going to be an official entrance there.

Commissioner Pulkrabek read into the record a letter from Lillian Linder who owns the property at the very end of the cul-de-sac which abuts the park reserve. The letter supports leaving an opening in the Lake Elmo Park Reserve fence at the end of 15<sup>th</sup> Street. She does not feel the 10<sup>th</sup> Street entrance to the park is safe for riding a bike, walking, or riding a horse into the park.

Pam Eichenberger 9070 10<sup>th</sup> Street, lives on the north side of the road one mile west of the Lake Elmo Park Reserve entrance. During times when the 15<sup>th</sup> Street entrance is closed, she has had to ride her horse down 10<sup>th</sup> Street to get into the park. In one instance she had to get off of her horse in the middle of 10<sup>th</sup> Street because the horse was afraid of something off in the woods and ran out into the road. This was many years ago, and if this happened today people would die. It is a real concern of hers to have to ride down 10<sup>th</sup> Street. She would be willing to form a committee if the park would like additional funds. Most of them already own park stickers on their vehicles and they do support the parks. She would be willing to carry a saddle pass and get the neighborhood together to raise funds. They just want to be able to safely ride into that entrance.

Commissioner Hegberg asked if there were any commercial operations that abut the park that might be boarding horses and then would over use the entrance. Ms. Eichenberger stated no; the large boarding facility is on 10<sup>th</sup> Street on the south side of the street and east of the park. They do have to ride across 10<sup>th</sup> Street to get there.

July 13, 2010

Mr. Theisen stated he agreed with the items the Commissioners addressed on a safe entrance and that means doing things right, not just having a hole in the fence and a trail established by the users, but establish an access that is right. There are hundreds of private properties around this park and other parks. What staff is trying to follow is the Board policy of if there is going to be access to a park it should be for everybody. There are also hundreds of stories out there of why they should have the convenience of walking down the road to get into the park. Staff believes there should be safe access established out at 15<sup>th</sup> Street and work towards that. He doesn't have an answer as to why it's taken since 2006 and work hasn't begun sooner than this. It is now an issue they are working on, it's a result of working with the communities on the state health and improvement plan (SHIP), it's working with communities on how trails are built that gets people out there to be more active, and this issue came out as a result of that.

Commissioner Pulkrabek asked what would be the difference between a formal entrance and an informal entrance, is it just putting in a few parking spaces, does there need to be an attendant there. If it's going to be a formal entrance, what is the big deal to just open it up for a few people that live around that area mostly for the safety concerns. Mr. Theisen stated that at a formal entrance the county would maintain it, mow the grass and it would be signed so people would know they are entering the park. As far as parking stalls, that would be something they would need to look at, whether it would be provided or not. It would look like a formal Washington County entrance to a park, remind them of the rules, and there would be the issue of revenue. He believes there are some liability issues. If the county allowed people to come on to a trail that is not property maintained and something happens, the horse gets hurt, that is a concern.

Commissioner Kriesel asked if there are people entering the park now. Mr. Theisen stated there is currently an opening in the fence.

Commissioner Kriesel stated it is his understanding that the county has been out there multiple times putting up a fence, and the last time spent two days putting up a welded wire fence and a trail camera for security reasons and that was destroyed and the camera is missing. He does not believe that is the way to go about gaining access or getting policy changed as far as access to a park. He would be much more receptive to this if that fence was in place today and they were approaching the county. At this point, he not only wants that fence put back up he wants it enforced. Why would bad behavior be awarded. He's not accusing any individual out there, but the fence has been removed and the camera has been stolen. He is concerned about the liability issue. There were places where people could fall off a horse and get hurt. He would strongly encourage that the fence get put back and that the county enforce its policies. Then the county can sit down with the City of Lake Elmo and see how in the future this could be a park access point and not just for those few residents, but for anyone who wants to use the park. That could mean that people might drive their horse trailers there to park or other multiple uses. Another issue, as he understands it, is that horses are walking on ski trails and there have been arguments between people



July 13, 2010

who were out there trying to enjoy their end of the spectrum, skiing. He is just not prepared to change a policy through intimidation.

Commissioner Hegberg stated that the subject also came up on Big Marine Lake. It's very similar to some of those arguments. One request was that the county have a dock because the people who live on the lake with boats would like to use the county facilities and there is no place for them to dock their boat other than at the boat landing and that isn't a very big dock. He feels this whole matter should be brought back for discussion. Also, on Big Marine Lake there's a horse boarding place across the street on Manning and she is excited to use the park. He feels liability is an issue and the county is named in every issue even though there is an exemption for parks. One case a jury awarded a family quite a bit of money. It was appealed to get the exemption and it cost the Minnesota Intergovernmental Trust a lot of money in attorney fees to reach that conclusion.

Commissioner Pulkrabek stated that the liability issue has been brought up a couple times. He doesn't say this light heartedly, but he feels there is a far greater issue with the swimming facility. He believes that two children drowned there last year. He feels the liability issue for allowing a handful of people to ride their horses into an informal entrance is far overblown. There is a gated entry on Inwood and it is marked private property, but there are always cars parked there. He asked if that was enforced.

Commissioner Kriesel asked if that was an entrance point where the gate was torn down.

Commissioner Pulkrabek stated he understands the Commissioner's point, he's not saying people should be tearing down gates, but at the same time the county isn't sure who did it. He is sure that nobody that he's talked to has done that.

Commissioner Pulkrabek stated his preference would be to get timelines in place. If the county is going to move toward a formal entrance that there be a timeline of three or six months. In the mean time, he would prefer that the access be left open as an informal entrance. If there is not the support of the Board to do that, he would at least like to fast track this and get timelines to work with.

Commissioner Weik stated that the county should do it right and she would like to see a plan in place. She does not support unauthorized access into the parks. She feels that is unsafe. She asked if this isn't just free access into the county parks. What is the policy, can a person bike into the county parks right now and not have a pass. She was also intrigued by the comment about carrying a saddle pass. Does the county require snowmobile passes, what is the policy. This brings up the issue of who is paying for utilization of the parks. Mr. Theisen stated it is a vehicle permit. They are not looking for someone who walks in to pay which is a small number of people. As this changes that is something they would keep track of or would want to keep track of is how many people are coming into the parks that the county is



July 13, 2010

not collecting revenue. Right now it is such a small percentage they aren't even measuring it. For snowmobiles, they buy a state trail permit and that is how trail funds are paid for.

Commissioner Pulkrabek asked if a person has a horse are they supposed to pay. Mr. Theisen stated he is not familiar with the saddle pass concept. He thinks that is a new concept that was mentioned.

Ms. Eichenberger stated the saddle pass is at the state level and are required and at Three Rivers Parks.

Commissioner Weik stated that to do this right, she supports the fast track idea but does not want the public participating in unsafe practices, riding their horses down 10<sup>th</sup> Street and wait until they can get a safe access available for them. She asked if there is any grant money, or is there any direct cost to the county to have this entrance properly gated and maintained. Mr. Theisen stated there would be costs, but they are still in the stage of identifying what the access would look like and putting that all together.

Commissioner Weik asked what does the county do if there is some imminent danger that has been identified in any of the parks. For example, there have been cougar sightings in the east metro; what if there was a credible reporting of a cougar in the park reserve, what is the procedure, how would the people in the park be notified to assure their safety, especially if there are people parking by these other gates and entering the park by just climbing over fences. Mr. Theisen stated that depending on what the threat was, between park staff and the Sheriff's office they would take the measures necessary to notify them. He can come back with more on the emergency procedures, but they do not go to the point of notifying every single person.

Commissioner Pulkrabek asked if there has been any instance where a person has been killed or hurt at the 15<sup>th</sup> Street entrance in the last ten years. Mr. Theisen stated no, not that he is aware of.

Commissioner Kriesel moved to direct staff to reinstall the fence on 15<sup>th</sup> Street into the Lake Elmo Park Reserve. Commissioner Weik seconded the motion and it was adopted 3-1 as follows, Ayes, Commissioners Hegberg, Kriesel and Weik; Nays, Commissioner Pulkrabek; Commissioner Peterson absent.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik stated she attended a City of Woodbury Yellow Ribbon Network meeting. They are getting ready for a Family Readiness Spaghetti Dinner fund raiser on July 24 at the Oak Park Heights VFW and they are getting ready for the Stillwater Lumberjack Days Parade on July 25. They are also planning a Red Bulls family picnic at the Veterans Rest Camp on August 15. She also attended the I-94 Corridor Commission meeting. A streamlined communication plan was announced and they presented a new logo and name for the I-94 project. It is now the Gateway Corridor.

July 13, 2010

Commissioner Kriesel informed the Board that he will be going to the National Association of Counties (NACo) Conference this weekend to receive the NACo Achievement Award for the Yellow Ribbon Network.

Commissioner Hegberg reported that he attended the Association of Minnesota Counties Water Consortium yesterday. They discussed how things could be done differently to be more cost effective. The Land and Water Legacy programs do not fund projects and money for projects has been drying up over the years. He reported that the Broadway overpass reconstruction passed the Forest Lake City Council 3-2. This project has been controversial for a number of years, but they are finally getting to the end of it. Construction is beginning and he believes the roundabouts are starting on July 14. He will be attending the NACo conference and will not be at next week's meeting.

Commissioner Pulkrabek stated that a constituent asked him whether the county had a flat fee or pass discounted for seniors that utilize the parks. Evidently the federal government has a pass that allows seniors to go to all the national parks at a discounted rate. He asked that this be part of the discussion about parks.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Peterson absent. The Board meeting adjourned at 10:12 a.m.

#### **BOARD WORKSHOP WITH COMMUNITY CORRECTIONS**

The Board met in workshop session with the Community Corrections Department for an overview of Community Correction adult services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Also present were Jim Schug, Molly O'Rourke, Tom Adkins, Sandy Hahn, Yvonne Klennert, Mjyke Nelson, Chief Deputy Mike Johnson, Terry Thomas, Kevin Giles, Star Tribune, Liz Mohr, Pioneer Press, and Scott Wente, Woodbury Bulletin.

July 13, 2010

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

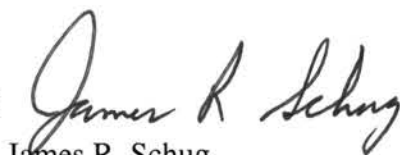
The Board met in workshop session with the Office of Administration to discuss the social media policy. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, and weik. Also present were Jim Schug, Molly O'Rourke, Nancy Brase, Yvonne Klinnert, Mjyke Nelson, Harley Will, Lowell Johnson, Tom Adkins, Selena Freimark, Kevin Corbid, Kevin Giles, Star Tribune, Liz Mohr, Pioneer Press, Scott Wentz, Woodbury Bulletin, and Kathy Aho, Springsted.



Bill Pulkrabek, Chair

County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
JULY 20, 2010**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Pulkrabek, Peterson, and Weik. Commissioner Hegberg absent. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Andy Gitzlaff, Associate Planner; Greg Wood, Building Services Manager; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Robert Crawford, Workforce Center Division Manager; Richard Backman, Community Services Division Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Tom Adkins, Community Corrections Director; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Mjyke Nelson, Information Technology Director; Nancy Brase, Administrative Services Manager; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:37 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Pulkrabek, Peterson, and Weik. Commissioner Hegberg absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Andy Gitzlaff, Associate Planner; Greg Wood, Building Services Manager; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Robert Crawford, Workforce Center Division Manager; Richard Backman, Community Services Division Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Tom Adkins, Community Corrections Director; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Mjyke Nelson, Information Technology Director; Nancy Brase, Administrative Services Manager; and Yvonne Klinnert, Public Information Coordinator II.

July 20, 2010

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval to accept grant funds from the Department of Human Services to assist in operating the Washington County Child Protection Citizens Review Panel.
2. Approval of Amendment #2 to Contract #5421 with East Suburban Resources Inc. for the provision of Supported Work Services for Minnesota Family Investment Program customers.
3. Approval of amendment #2 to Contract #5635 with Human Services, Inc., for a mid-year budget reduction.
4. Adoption of **Resolution No. 2010-106** as follows:

Resolution Approving Repurchase of Tax  
Forfeited Land by North Star Bank

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 28.030.20.14.0076 forfeited for the non-payment of property taxes on July 21, 2009; and

WHEREAS, the law allows for the repurchase of the property up to one year after the forfeiture of the property; and

WHEREAS, North Star Bank has submitted a request for repurchase under 282.241 and has an interest in the property that allows it to request the repurchase; and

WHEREAS, North Star Bank has submitted a check for \$17,003.48 to cover all back taxes, penalties, interests, fees, and costs as well as the first half taxes for 2010 including penalty; and

WHEREAS, the department and the City of Stillwater feel a repurchase is in the best interest of the public in that it allows North Star Bank to market this parcel along with two others it owns within the same city block to potential private owners.



July 20, 2010

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 28.030.20.14.0076 by North Star Bank.

5. Approval of the Minnesota GreenCorps Host Site Grant Application to the Minnesota Pollution Control Agency to train and fund one GreenCorps member and authorize the execution of an Agreement with the Minnesota Pollution Control Agency, if the county is selected as a host site.
6. Adoption of **Resolution No. 2010-107** as follows:

Contracts for Engineering Design Consulting and  
Construction Management Services for the Lake  
Elmo Park Reserve Winter Recreation Area Project and  
St. Croix Bluffs Regional Park Campground Shower Building

WHEREAS, Washington County needs to have architectural design, engineering and site planning for the Lake Elmo Park Reserve Winter Recreation Area Project and the St. Croix Bluffs Regional Park Campground Shower Building completed by a professional consultant; and

WHEREAS, Hagen, Christensen & McIlwain Architects is an experienced, qualified professional consulting firm capable of performing these duties; and

WHEREAS, Washington County needs to have construction management services for the Lake Elmo Park Reserve Winter Recreation Area Project and the St. Croix Bluffs Regional Park Campground Shower Building completed by a professional consultant; and

WHEREAS, Kraus Anderson Construction Company is an experienced, qualified professional consulting firm capable of performing these duties; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves entering into contracts with Hagen, Christensen & McIlwain Architects for architectural design, engineering and site planning for the Lake Elmo Park Reserve Winter Recreation Area Project and the St. Croix Bluffs Regional Park Campground Shower Building and authorizes the Board Chair and the County Administrator to execute the contracts on behalf of the county without further action conditioned upon approval as to form by the Washington County Attorney's office.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners approves entering into contracts with Kraus Anderson Construction Company for construction management services for the Lake Elmo Park Reserve Winter Recreation Area Project and the St. Croix Bluffs Regional Park Campground Shower Building and authorizes the Board Chair and the County Administrator to execute the contracts on behalf of the county without further action conditioned upon approval as to form by the Washington County Attorney's office.

July 20, 2010

7. Approval of contract with Clear Wireless LLC, a Nevada Limited Liability Company, to lease a portion of the Valley Creek radio tower for the purposes of placing, operating and maintaining Clear Wireless' telecommunications equipment on the tower and ground space.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Kriesel, Peterson, Weik, and Pulkrabek; Nays, none; Commissioner Hegberg absent.

## **PUBLIC HEARING – PROPERTY RECORDS AND TAXPAYER SERVICES**

### **Consider Setting Fees for Services Provided by the County Examiner of Titles**

The Board Chair provided a brief overview of today's public hearing to consider setting fees for services provided by the County Examiner of Titles.

Jennifer Wagenius, Division Manager, reviewed the proposed fees for services provided by the County Examiner of Titles. The proposed fees are: examiner approval \$100; examiner's directive \$150; and district court action \$300. Currently, there are only five counties in the State of Minnesota that are required to have a salaried Examiner of Titles. In all other counties the Registrar pays for the examiners fees on an hourly basis and the interested parties who have a transaction that needs approval by statute pay for those services directly to the examiner. Washington County spends about \$60,000 a year for part time examiner services and a large percentage of that would be recovered with this fee. However, there would still be some expense to the county for the advisory services. In addition to the counties where the individuals are required to pay the examiner directly, the Ramsey County Board has initiated a fee for services for the examiner. If Washington County were to pass this fee today, the only counties that would not have a fee are St. Louis, Hennepin, and Anoka.

Ms. Wagenius stated that this proposal has been reviewed with the county Examiner of Titles and he supports the fees. Administration and Property Records and Taxpayer Services met with the Washington County District Judges in June and they received unanimous support of the proposal. If the fees were to pass, her division would work closely with the attorney's and title companies to notify them of this change. They would also provide notification through the Minnesota Metro PREP (Property Records Education) group that has four statewide associations.

The Board Chair asked for comments from the public; none were heard. The Board Secretary noted that she had received all documentary evidence.

Commissioner Peterson moved to close the public hearing to consider setting fees for services provided by the County Examiner of Titles. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Hegberg absent. The public hearing closed at 9:45 a.m.

July 20, 2010

Commissioner Kriesel moved to adopt **Resolution No. 2010-108** as follows:

Resolution Adopting a Fee for Services Provided by the Examiner of Titles for  
Certain Property Ownership and Title Transactions.

WHEREAS, pursuant to M.S. 373.41 the county may charge fees for service provided by any county office, official, department, court, or employee.

WHEREAS, the benefit of the services of the Examiner of Titles as they relate to certain property ownership and title transactions accrue to the individuals requesting the service.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Fee Schedule Policy #1032 is amended to contain the following:

ADMINISTRATION

Examiner of Titles

Approval	\$100
Directive	\$150
Services in district court action	\$300

Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Kriesel, Peterson, Weik, and Pulkrabek; Nays, none; Commissioner Hegberg absent.

Commissioner Peterson felt like she was boxed into a corner. With the financial situation as it is for the next couple of years, she had no choice but to vote for this. She is filled with a lot of angst because they've become such a fee based government. This fee is based on users, but it doesn't make her feel any better by passing it.

Commissioner Kriesel stated the entire Board has those concerns. But he feels these fees are different. The benefit of the service accrues to the individuals requesting the service. He thinks that is somewhat fairer than spreading it amongst all the taxpayers in the county who may never use this service.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Kriesel reported on a St. Croix River Crossing Coalition meeting last week. He felt it was a productive meeting. He attended the National Association of Counties (NACo) Conference this past weekend where Washington County received the NACo Achievement Award for its role in the Yellow Ribbon Network. Commissioner Kriesel mentioned that Lumberjack Days will take place this week.

July 20, 2010

Commissioner Weik attended a one year anniversary memorial for Daniel Drevnick. Many members of the Red Bulls Unit also attended. She was there to help facilitate with the food, beverages and set up. She has been following with interest that Hennepin County is offering electronic downloads of books and they've expanded their library service to patrons. She wondered if there is reciprocity with that for Washington County users.

Commissioner Peterson stated that because Washington County is part of MELSA she believes that would also be available to Washington County library users.

Commissioner Weik noted that she would not be at next week's Board meeting. She will be attending the FEMA (Federal Emergency Management Agency) emergency preparedness training.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 10:02 a.m.

#### **BOARD WORKSHOP WITH COMMUNITY SERVICES**

The Board met in workshop session with the Department of Community Services to discuss child protection investigation and family assessment. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Peterson and Weik. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Rick Backman, Don Pelton, Sarah Amundson, Tony Zdroik, Doug Johnson, Yvonne Klinnert, Liz Mohr, Pioneer Press, Scott Wente, Woodbury Bulletin, and Jim Anderson, Star Tribune.

#### **BOARD WORKSHOP WITH PUBLIC WORKS**

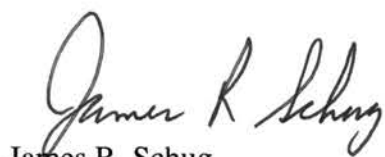
The Board met in workshop session with the Department of Public Works to review land ownership issues related to the Lomond Trail within the Big Marine Park Reserve. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Pulkrabek, Peterson and Weik. Also present were Jim Schug, Molly O'Rourke, Don Theisen, John Elholm, Wayne Sandberg, Brent Reibel, Kelly Reibel, Yvonne Klinnert, and Liz Mohr, Pioneer Press.

July 20, 2010



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug  
County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JULY 27, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, and Peterson. Commissioners Pulkrabek and Weik absent. Board Vice Chair Kriesel presided. Also present were Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Barbara Dacy, Housing and Redevelopment Authority (HRA) Executive Director; Peter Cooper, (HRA) Counsel; Ben Johnson, Kennedy, & Graven County Bond Counsel; Patrick Singel, Deputy Community Services Director; Tom Adkins, Community Corrections Director; Patricia Conley, Library Director; Chief Deputy Sheriff Mike Johnson; Commander Brian Muller; Wayne Sandberg, Deputy Public Works Director; Cory Slagle, Transportation Manager; John Elholm, Parks Director; and Nancy Brase, Administrative Services Manager.

The Board recited the Pledge of Allegiance.

**COMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the 2010-2011 contract with Loving Care Cottage to provide 24-hour customized living to individuals on Medical Assistance waivers.
2. Approval of Amendment #2 to the Library's contract with Street Fleet courier delivery services for a period of three years.
3. Approval of 1-5 day temporary on-sale, 3.2 malt liquor license for the Greeder-Hinds-Comfort Post #323 for the Washington County Fair from August 4 through August 8, 2010.
4. Adoption of **Resolution No. 2010-109** as follows:

Close Park Land Acquisition and Development Fund 213  
for Consolidation with County Parks Fund 211

WHEREAS, the Washington County Board of Commissioners approved creation of the Park Land Acquisition and Development Fund 213 in April of 1986; and

July 27, 2010

WHEREAS, the purpose of fund 213 has changed to also include parks operations and maintenance costs; and

WHEREAS, consolidating Park Land Acquisition and Development Fund 213 with County Park Fund 211 will eliminate the need to transfer funds between the two funds on an annual basis; and

WHEREAS, in accordance with County Policy #2802, no activity has occurred in fund 213 during the last audited period of 2009, and all assets and liabilities in fund 213 have been transferred or liquidated; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the Accounting and Finance Department to close the Park Land Acquisition and Development Fund 213 for consolidation with County Parks Fund 211.

- 5. Bids were received for edgeline striping project on various county roads as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Century Fence Company	\$119,597.46
AAA Striping Service Company	\$120,341.30

Adoption of **Resolution No. 2010-110** as follows:

Bid Award for Edgeline Striping on Various  
Washington County Roads to Century Fence Company

WHEREAS, in order to complete edgeline striping on various Washington County roads the county solicited bids for the project; and

WHEREAS, bids were opened on July 19, 2010, with Century Fence Company being the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the bid of Century Fence Company be accepted and the county enter into a contract with Century Fence Company under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Century Fence Company be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

- 6. Adoption of **Resolution No. 2010-111** as follows:

Metropolitan Council Recreation Open Space Acquisition  
Grant Agreement Final Reimbursement for 'Parcel A'  
Purchase St. Croix Bluffs Regional Park

July 27, 2010

WHEREAS, Washington County Parks applied to the Metropolitan Council for a Recreation Open Space Acquisition Grant for final reimbursement of the purchase of 'Parcel A' for inclusion into the St. Croix Bluffs Regional Park; and

WHEREAS, the Metropolitan Council has made available a Recreation Open Space Acquisition Grant to Washington County for the described parcel purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners to sign on behalf of the county for Grant Agreement SG-2010-037 between Washington County and the Metropolitan Council conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED that the grant funds for the described parcel purchase be directed to Washington County without further action by the County Board.

7. Adoption of **Resolution No. 2010-112** as follows:

Metropolitan Council Recreation Open Space  
Acquisition Grants

WHEREAS, Washington County Parks applied to the Metropolitan Council for Recreation Open Space Acquisition Grants for the partial reimbursement of the purchase price of the Appert property within the planned boundary of Grey Cloud Island Regional Park, and for the partial reimbursement of the Pontius property of the purchase price for the regional trail portion of the property; and

WHEREAS, the Metropolitan Council has made available Recreation Open Space Acquisition Grants to Washington County for the described parcel purchases; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners and the County Administrator to sign on behalf of the county Metropolitan Council Grant Agreement SG-2010-045 for the Appert property and Metropolitan Grant Agreement SG2010-052 for the regional trail portion of the Pontius property, conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED, that the grant funds for the described parcel purchases be directed to Washington County without further action by the County Board.

8. Adoption of **Resolution No. 2010-113** as follows:

Final Payment for 2010 Crack Seal Pavement  
Preservation Project to Fahrner Asphalt Sealers

WHEREAS, the Washington County Board of Commissioners on April 27, 2010 approved a bid award to Fahrner Asphalt Sealers for provision of

July 27, 2010

product, labor and equipment to install crack filling material on various county roads; and

WHEREAS, Fahrner Asphalt Sealers has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Fahrner Asphalt Sealers be paid in full for said contract work in the amount due indicated on the final payment voucher.

The foregoing Consent Calendar was adopted 3-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, and Kriesel; Nays, none; Commissioners Pulkrabek and Weik absent.

### **CONTINUED PUBLIC HEARING – HOUSING AND REDEVELOPMENT AUTHORITY**

#### **Pledge the General Obligation of Washington County as Security for the Issuance of Revenue Bond Refunding for the Landfall Terrace Manufactured Home Park Located in the City of Landfall**

Commissioner Hegberg moved to adopt **Resolution No. 2010-114** as follows:

Resolution Approving the Pledge of the General  
Obligation of Washington County to Washington County  
Housing and Redevelopment Authority Governmental  
Housing Revenue Refunding Bonds (Washington County  
General Obligation – Landfall Terrace Project) Series 2010 to be  
Issued in an Aggregate Principal Amount Not to Exceed \$4,750,000

WHEREAS, pursuant to Minnesota Statutes, Chapter 469 (the “Act”), in particular, Section 469.017, the Washington County Housing and Redevelopment Authority (the “Authority”) is authorized to undertake housing development projects for the purpose of providing housing for low and moderate income persons and families; and

WHEREAS, pursuant to Minnesota Statutes, Section 469.034, subd. 2, the Authority is authorized to issue bonds backed by the full faith and credit of Washington County (the “County”) to finance or refinance a qualified housing development project following approval by the County of the principal amount of the Bonds following a public hearing; and

WHEREAS, pursuant to the Act and an Indenture of Trust between the Authority and U.S. Bank National Association (f/k/a First Trust National Association), as Trustee (the “Trustee”) and accepted by the County, dated as of November 1, 1997 (the “1997 Indenture of Trust”), the Authority previously issued its \$7,200,000 Governmental Housing Revenue Refunding Bonds (Washington County General Obligation – Landfall Terrace Project) Series 1997 (the “1997 Bonds”) to refund in part debt previously issued by the Authority to finance the acquisition of a housing development project located in the City of Landfall Village, consisting of 318 sites for manufactured housing and related facilities (the “Landfall Terrace Project”); and

WHEREAS, the general obligation of the County was duly pledged as additional security for the 1997 Bonds; and

July 27, 2010

WHEREAS, the Authority has determined that it is in the best interest of the public health, safety and welfare that it issue its Governmental Housing Revenue Refunding Bonds (Washington County General Obligation – Landfall Terrace Project) Series 2010, in one or more series to refund the 1997 Bonds (the “Series 2010 Bonds”); and

WHEREAS, the Authority has proposed to pledge the general obligation of the County as additional security for the Series 2010 Bonds, which Series 2010 Bonds are to be issued by the Authority as Additional Bonds in accordance with and pursuant to Section 2.15 of the 1997 Indenture of Trust in an aggregate principal amount not to exceed \$4,750,000, and which shall be payable from certain pledged revenues of the Landfall Terrace Project; and

WHEREAS, the Landfall Terrace Project constitutes a “qualified housing development project,” which is defined under Minnesota Statutes, Section 469.034, subd. 2, as a housing development project providing housing either for the elderly or for individuals and families with incomes not greater than 80% of the median income for the standard metropolitan statistical area in which the project is located, with certain limited exceptions defined in Minnesota Statutes, Section 469.034, subd. 2(e); and

WHEREAS, the maximum amount of bonds issued and outstanding under Minnesota Statutes, Section 469.034, subd. 2, to which the County’s general obligation is pledged, including the outstanding general obligation bonds of all cities in the County issued under Minnesota Statutes, Section 469.034, subd. 2, when added to the proposed not-to-exceed aggregate principal amount of the Series 2010 Bonds, does not exceed the greater of (a) one-half of one percent of the taxable market value of the County, or (b) \$3,000,000, as required by Minnesota Statutes, Section 469.034, subd. 2(c); and

WHEREAS, in connection with the issuance of the 1997 Bonds, the Authority leased the Landfall Terrace Project to the Landfall Village Housing and Redevelopment Authority (“Landfall HRA”), which will be responsible for management, operation and maintenance of the Landfall Terrace Project and payment of rents for application to debt service for the term of the Series 2010 Bonds, all pursuant to that certain Lease Agreement between the Authority, as landlord, and Landfall HRA, as tenant, dated as of November 1, 1997 (the “Lease Agreement”); and

WHEREAS, in connection with the issuance of the 1997 Bonds, the Authority, the Landfall HRA and the County entered into a certain Custodial Agreement, dated as of November 1, 1997 (the “Custodial Agreement”) with the Trustee, as Custodian, providing, among other things, for the deposit and disbursement of various monies, funds and payments with respect to the Project; and

WHEREAS, on July 6, 2010, the County conducted a public hearing following publication of notice, pursuant to Minnesota Statutes, Section 469.034, subd. 2, and continued the public hearing until July 27, 2010.

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY AS FOLLOWS:

1. That pursuant to Minnesota Statutes, Section 469.034, subd. 2, the County hereby approves the issuance by the Authority of, and the pledge of the general obligation of the County as additional security for up to \$4,750,000 aggregate principal amount of the Authority’s Series 2010 Bonds, to be issued in one or more series as Additional Bonds in accordance with and pursuant to Section 2.15 of the 1997 Indenture of Trust.
2. That such approval is subject to final determination by the Authority to be made in the Authority’s resolution approving the sale of the Series 2010 Bonds that (a) the Landfall Terrace Project is a qualified housing development project as



July 27, 2010

defined in Minnesota Statutes, Section 469.034, subd. 2(e); and (b) the maximum amount of bonds issued and outstanding under Minnesota Statutes, Section 469.034, subd. 2, to which the County's general obligation is pledged, including the outstanding general obligation bonds of all cities in the County issued under Minnesota Statutes, Section 469.034, subd. 2, when added to the proposed not-to-exceed aggregate principal amount of the Series 2010 Bonds, does not exceed the greater of (i) one-half of one percent of the taxable market value of the County, or (ii) \$3,000,000, as required by Minnesota Statutes, Section 469.034, subd. 2(c); and (c) the issuance of the Series 2010 Bonds is in accordance with Minnesota Statutes, Section 475.67, as required by Minnesota Statutes, Section 469.034, subd. 2(f).

3. That the County hereby approves the use of the proceeds of the Series 2010 Bonds to refund the 1997 Bonds.
4. That the County hereby approves (a) the First Supplemental Indenture of Trust ("First Supplemental Indenture of Trust") to be entered into by the Authority and the Trustee, and to be accepted by the County, providing, *inter alia*, for the issuance of the Series 2010 Bonds as Additional Bonds under the 1997 Indenture of Trust, (b) the Amendment to Custodial Agreement ("Amendment to Custodial Agreement") to be entered into by the Authority, the County, the Landfall HRA and the Trustee, as Custodian, in connection with the issuance of the Series 2010 Bonds, and (c) the Continuing Disclosure Agreement (the "Continuing Disclosure Agreement") to be entered into among the Authority, the County and the Trustee as dissemination agent to comply with the requirements of Securities Exchange Act of 1934 Rule 15c2-12.

The form and terms of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement shall be subject to the review and approval of the County Administrator (upon the advice of the County Attorney). The terms of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement may vary from the terms presented to this County Board so long as any variance is not materially adverse to the interests of the County as determined by the County Administrator. The execution and delivery of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement by the Chair and the County Administrator shall be conclusive evidence of this County Board's approval of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement, and shall be binding upon the County.

5. That together with the 1997 Indenture of Trust and the Custodial Agreement, the County previously approved the following documents (collectively with the 1997 Indenture of Trust, the "1997 Agreements") in connection with the issuance of the 1997 Bonds:
  - (a) a Pledge and Reserve Agreement between the County and the Authority, dated as of November 1, 1997, providing for the retention of certain revenues related to the Landfall Terrace Project for a reserve for debt service on the 1997 Bonds;
  - (b) a Landfall Project Agreement, by and among the County, the Authority, the Landfall HRA and the City of Landfall Village, dated as of November 26, 1997, concerning exemption of the Landfall Terrace Project from real and personal property taxes, payments in lieu of taxes, and the provision of public services and facilities;

July 27, 2010

- (c) a Mortgage given by the Authority for the benefit of the County, dated as of November 26, 1997, to secure repayment of amounts, if any, advanced by the County pursuant to the County's general obligation pledge; and
- (d) the Lease Agreement.

That, after review and approval by the County Administrator that any proposed amendment, modification, addition or change to the 1997 Agreements conforms to the terms presented to this County Board or that any proposed amendment, modification, addition or change to the 1997 agreements is not materially adverse to the interests of the County, the Chair and the County Administrator are further authorized and directed to approve, and as necessary or appropriate to execute and deliver in the name and on behalf of the County, (a) any and all amendments, modifications, additions or changes in or to the 1997 Agreements or any other agreements, certificates, documents or proceedings relating to the 1997 Bonds, and (b) any and all such other agreements, certificates, documents, and proceedings and records of the County, as may be necessary or appropriate or required in connection with the issuance of the Series 2010 Bonds and other transactions or matters related thereto. The 1997 Agreements to which the County is a party, as may be amended or modified as described above (if at all), are hereby ratified and affirmed and shall continue to be binding on the County.

- 6. That the County approves the use of the Preliminary Official Statement and Official Statement in connection with the marketing of the Series 2010 Bonds, and consents to references to the County and the inclusion of financial statements and other data and information concerning the County therein.

Commissioner Peterson seconded the motion and it was adopted 3-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, and Kriesel; Nays, none; Commissioners Pulkrabek and Weik absent.

## **PUBLIC WORKS**

### **Contract with RSP i-SPACE for Space and Asset Management Consulting Services**

Commissioner Peterson moved to adopt **Resolution No. 2010-115** as follows:

#### RSP i-SPACE Contract for Space and Asset Management Consulting Services

WHEREAS, Washington County needs to have space and asset management consulting services for the design and implementation of an Integrated Workplace Management System (IWMS) for county facilities; and

WHEREAS, in furtherance of the above, Washington County solicited proposals from experienced and qualified professional consultants capable of performing these duties; and

WHEREAS, the proposals were reviewed and evaluated by Building Services staff; and

July 27, 2010

WHEREAS, the proposal from RSP i-SPACE was found to best meet county requirements; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the selection of RSP i-SPACE for the completion of the IWMS and authorizes execution of the contract with RSP i-SPACE through the signatures of the Board Chair and the County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

Commissioner Hegberg seconded the motion and it was adopted 3-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, and Kriesel; Nays, none; Commissioners Pulkrabek and Weik absent.

#### **Supplemental Agreements #1, #2 and #3 to the County Road 83 Bridge Overpass**

Cory Slagle, Transportation Manager, reviewed the three supplemental agreements to the County Road 83 bridge overpass construction contract with Robert R. Schroeder Construction, Inc.:

Supplemental Agreement #1 – Modifications to the County Road 83 and 12<sup>th</sup> Street intersection including additional turn lanes and modifying the curb line; cost of \$91,912.34;

Supplemental Agreement #2 – Modifications to the storm sewer system near the County Road 83 and 15<sup>th</sup> Street intersection; cost of \$2,338;

Supplemental Agreement #3 – Additional work necessary to construct the temporary northbound off-ramp from Interstate 35 to County Road 83 due to poor soils and peat; cost of \$114,436.40.

Commissioner Hegberg moved to approve Supplemental Agreements #1, #2 and #3 to the County Road 83 bridge overpass construction contract with Robert R. Schroeder Construction, Inc. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioners Pulkrabek and Weik absent.

#### **PUBLIC HEALTH AND ENVIRONMENT**

Commissioner Peterson moved to approve a comment letter to the Minnesota Pollution Control Agency opposing Minnesota Rules, Chapters, 7080-7083, which would impact the County Development Code, Chapter Four, Individual Sewage Treatment Regulations, Ordinance No. 179, adopted by the County Board on September 8, 2009. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioners Pulkrabek and Weik absent.

July 27, 2010

Commissioner Peterson asked for information on what this would cost the county if it had to redo the Ordinance.

### **GENERAL ADMINISTRATION**

Molly O'Rourke, Deputy Administrator, announced that several Washington County employees are at a training put on by the Federal Emergency Management Agency. It is an integrated emergency management course and over 70 people will be representing the county including cities, non-profits, and private entities. The federal government is paying for this course so the county can be fully prepared if such an emergency were to happen here.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported on the National Association of Counties (NACo) Conference he attended last week. He visited the Reno's courts where they have a drug court, a mental health court, and a veteran's court. The mental health court is a diversion process so that people aren't spending time in jail. They indicated that this has saved them money in less jail days. He would like the county to look at this again.

Commissioner Peterson stated that Hennepin County is starting a veteran's court. She would be interested to see their costs and benefits to that program.

Commissioner Hegberg attended the NACo award ceremony for the Yellow Ribbon Network. He also attended the Environmental subcommittee where he proposed changes. He also wrote a minority report on some of the proposed changes that related to energy improvements which are handled differently throughout the country.

Commissioner Hegberg reported he attended the Judicial Ditch 4 meeting. He complimented Rice Creek Watershed District because they are being proactive by looking at the development of Forest Lake and northern Hugo. Last night was the first meeting and there will be another one in August. He will also be attending the new Hugo library kiosk Ribbon Cutting Ceremony on Thursday July 29.

Commissioner Peterson stated this is a week she has long been waiting for since 1994. The Wakota Bridge will be celebrating its grand reopening on Thursday, July 29. There will be a caravan of old cars starting west of the Mississippi going east. That will be followed by a celebration at Tinuccis.

Commissioner Kriesel stated that on August 4 the Stillwater Chamber of Commerce will be meeting to discuss the Stillwater Bridge. He stated that Commissioner Peterson has such a good reputation for getting bridges built he asked her to attend that meeting with him if she is available.

July 27, 2010

Commissioner Kriesel stated he plans on attending the Ribbon Cutting Ceremony for the new Hugo library kiosk on Thursday July 29, and he will attend the Library Board meeting that follows. He reported that Lumberjack Days was a great success.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

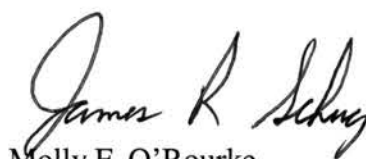
#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously; Commissioners Pulkrabek and Weik absent. The Board meeting adjourned at 9:55 a.m.



Gary Kriesel, Vice Chair  
County Board

Attest:



Molly F. O'Rourke  
Deputy Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 3, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; George Kuprian, Assistant County Attorney; Susan Harris, First Assistant County Attorney; Richard Hodsdon, Assistant County Attorney; Don Theisen, Public Works Director; John Elholm, Parks Director, Peter Mott, Public Works Assistant Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Lowell Johnson, Director of Public Health and Environment; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Richard Backman, Community Services Division Manager; Suzanne Pollock, Community Services Division Manager; Tom Adkins, Community Corrections Director; Mjyke Nelson, Information Technology Director; Harley Will, Accounting and Finance Director; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the July 6, 13, and 20, 2010 Board meeting minutes.
2. Approval of contract with John Kaul, d.b.a. Capitol Gains for legislative liaison services.
3. Approval of contract with United Behavioral Health, Inc. (Medica) to provide Mental Health Targeted Case Management for individuals diagnosed as seriously and persistently mentally ill who are enrolled in public health plans.
4. Approval of plat of Baytown Oak Ridge, Baytown Township.
5. Approval of, and authorization for the County Board Chair and the County Administrator to enter into an agreement with the Minnesota Institute of Public Health for evaluation of the

August 3, 2010

Statewide Health Improvement Program (SHIP) grant awarded to Washington County by the Minnesota Department of Health for 2009-2011.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik; Nays, none.

### **COMMUNITY SERVICES**

#### **Family Child Care Providers of the Year**

(Commissioner Pulkrabek left the meeting at 9:10 a.m.)

The Commissioners presented Family Child Care Provider, Preschool Caregiver, and Center Caregiver of the Year Awards to the following individuals; Jane Dicken, Stillwater, Family Care Provider of the Year; Anita Larson, Cottage Grove, Family Child Care Provider of the Year; Dorann Sinclair, Paidea Child Development Center, Oakdale, Caregiver of the Year; and Priscilla Lalime, Oakdale Head Start Center, Oakdale, Caregiver of the Year.

### **PUBLIC HEARING – PUBLIC WORKS**

#### **Consider Amendments to the Big Marine Park Reserve Master Plan**

The Board Vice Chair presented a brief overview of today's public hearing to consider amendments to the Big Marine Park Reserve Master Plan prior to its submission to the Metropolitan Council. The Board Secretary indicated that the notice of public hearing was published and that the affidavit of publication is on file.

John Elholm, Parks Director, reviewed revisions to the Big Marine Park Reserve Master Plan. In 2008, Phase 1 of the Master Plan was opened and was well received by the public. Currently the boundary of Big Marine Park Reserve is 1,892 acres, and the county owns approximately 670 acres. The only change to the original boundary in 2010 is the removal of the Veteran's Rest Camp from the official boundary of the park. The county held an extensive public process beginning back in August of 2009. A Technical Advisory Committee was formed in September of 2009 and met four times. During this time a public meeting was held. The Parks and Open Space Commission reviewed this plan through this period and continued its review through May of 2010. A second public meeting was held on February 24, 2010 where several comments from the first public meeting were incorporated and made to the plan. The meetings were well attended, approximately 75 at each and they have received approximately 45 written comments most of which were encouraging. Some would like to see other changes such as

August 3, 2010

additional or fewer facilities, or a more specific design. The Master Plan is a concept plan and tries to identify the types of activities in the park.

Mr. Elholm stated there are very few changes from 1988 to 2010. The contact station, various camping facilities, picnic area, beach, boat launch, play structure, trails, and the tunnel under County Road 4 and boardwalks were originally presented in the 1988 plan and they remain in the 2010 plan. Some of the changes include new locations for camping and picnicking largely due to the removal of the Veteran's Rest Camp from the boundary. There are a couple of additional facilities such as the special use facility, maintenance facility, archery, and camper cabins are proposed for the park. Mr. Elholm stated that the proposed cost for these improvements are: North of County State Aid Highway 4 would be \$4.8 million; and, South of County State Aid Highway 4 would be a little over \$2 million.

Commissioner Peterson stated that as these trails are developed she hopes they accommodate people with special needs.

Commissioner Weik asked if the proposed maintenance facility would include a remote Sheriff's Office. Mr. Elholm stated it does include a potential Sheriff's Office.

Commissioner Kriesel asked if the county is a member of the Lake Association. George Kuprian, Assistant County Attorney, stated that would present problems. Mr. Elholm stated that the county does wish to work closely with the Lake Association.

Stephanie Valeri, 1920 Fremont Avenue, St. Paul – Ms. Valeri stated her husband is a veteran and uses the Vets Camp. She stated that the Veteran's Rest Camp has been removed from the Park, but it doesn't show on the map that it is. She was wondering if it has truly been removed. Commissioner Kriesel stated that by law it was removed from the park boundary.

(Commissioner Pulkrabek returned to the meeting at 9:44 a.m.)

Ms. Valeri, asked where the access will be to the Vets Camp. Commissioner Kriesel stated that the access to the Veteran's Rest Camp will remain where it is. There will eventually be a crossing of that road from one part of the park to the future part of the park. The county is working with the Veteran's Rest Camp as to where that will be.

Brent Reibel, 17751 Lomond Trail North, Marine on St. Croix – Mr. Reibel stated he is one of ten families who wanted to get out of the park. He is here to state that he does not want a walking path through the middle of his yard. He and the others pay approximately \$50,000 in taxes a year and he believes it doesn't make any sense to take this all out to put a walking path through the middle of their

August 3, 2010

yards. Commissioner Kriesel stated if there is a future path, that is going through near his property; it's not through his yard it's through an easement that the county has acquired for a possible future walking path. He wanted it made clear for the record that the county is not going out and installing walking paths through people's property.

Mr. Reibel stated it is through the middle of his two pieces of property. For the record, May Township gave the county the easement illegally and he plans on proving it.

Fred Eisenhammer, 8 South 142 Washington Street, Darlen, Illinois – Mr. Eisenhammer stated he owns land on the northeast side of Big Marine. He and his family are very distressed that their property will be taken out as a park. They would have liked to have kept this property in the family. They have owned this property for close to 100 years. There is an eagle's nest in his area, and he feels that a campground would disturb the eagles. He believes that it is a federal law to try and preserve the eagles.

Commissioner Kriesel stated any properties that are purchased are done on a willing seller basis. If he or his family has no desire to sell their property, they certainly don't have to.

Mr. Eisenhammer asked that it would not be taken on eminent domain. Commissioner Kriesel stated no, it would not be. He cannot speak about future boards, but it is this Board's policy to only sell to willing sellers.

Mr. Eisenhammer asked to have that in writing. Commissioner Kriesel stated it is public record right here that the Board's policy is that this park will be brought to fruition with willing sellers.

Jim Schug, County Administrator, stated that before the county would do anything in writing, it must be considered that there is obviously the possibility that a future board may choose to do that.

Commissioner Kriesel stated that the only thing he knows is that this current Board is working under the policy that it is only on a willing seller basis.

Lawrence Anderson, 17980 Margo Avenue North, Marine on St. Croix – Mr. Anderson stated he belongs to the Big Marine Lake Association. When they drew up the original master plan, they assured them that there would be no development of facilities until they obtained abutting properties. He was concerned that doesn't show up in the proposed plan. Mr. Elholm stated that developing before the county owns the property, the county will not condemn the property to build park facilities.

Mr. Anderson stated when Lake Elmo Park Reserve was developed there were questions about opening trails on the land that had been obtained. At that time they would not open the trails until they had obtained the abutting property so that they wouldn't be affected by the trails. His area of concern would

August 3, 2010

be the trail on Lomond Trail and there was talk about possibly developing that before they had all the abutting property obtained. The document does say the county will not develop that trail until there is enough property to start development on the north side. Commissioner Kriesel asked if he is saying the county shouldn't develop trails on its own property.

Mr. Anderson stated that the county shouldn't develop the trails until it owns the abutting property purchased. The other item of concern is there is reference to purple loosestrife by pulling it, but there is no mention about the Eurasian milfoil. About 20 acres of the milfoil is right in front of the park reserve property. Unless that is controlled now, it brings up a future risk of the lake for the users. He would urge that something be put in there to control that Eurasian milfoil before it spreads. Commissioner Kriesel stated that is part of the plan to work on Eurasian milfoil. The Department of Natural Resources holds authority on a lot of those issues.

John Niemann, 16341 May Avenue North – Marine on St. Croix – Mr. Niemann stated his property directly abuts on the east side of May Avenue. He believes he has a reasonable concern about the traffic that might be involved in the group and equestrian camping in that area. He is concerned about the traffic and it is a gravel road so the dust is quite extreme right now with normal traffic; and the noise that is involved with camping. He is not anti-park or anything; these areas do need to be preserved for future generations. He wonders if there is an alternate location off of a heavier traffic access such as Manning Avenue or could it be placed further back in the park. Right now he would have visual as well as audio concerns of those two sites. The primitive camp looks like it is set back further, but he's not sure whether that would be accessed from May Avenue or not. He enjoys the quiet out there now and is concerned about the campground.

Commissioner Weik asked about Mr. Niemann's concern about dust on the roads—is there anything that could be applied to the road to keep the dust down. Mr. Niemann stated they currently apply a calcium product to keep the dust to a minimum but it is short lived. Mr. Elholm stated there is no park activity on that side of the park at the present. If that were an issue it would certainly be looked at.

The Board Vice Chair asked for further comments from the audience; none were heard. The Board Secretary noted that she had received all documentary evidence.

The Board Vice Chair closed the public meeting.

Commissioner Peterson stated she is pleased that the Board goes through the process of making plans and the preservation of park land and defining the areas of development for the future. The county has another 60,000 people moving into it and they are probably not new residents, they are probably going to be our children having children. What the Board is trying to do is preserve the tranquility that



August 3, 2010

brought most people to Washington County for the future, so our children have the opportunity to enjoy the rural beauty of Washington County.

Commissioner Kriesel stated that he believes this Board has no desire to be heavy handed in any way. This will be done on a willing seller basis. It is a marathon and not a sprint. The county will always be receptive of citizen's needs and desires. But having said that this is a vision set out into the future; the Board will try to move in that direction with the least pain to the homeowners as possible.

Commissioner Weik applauded the citizen participation and engagement; certainly the people who came today she thanked them for their time and comments. She was impressed with the number of people who attended the public meetings and provided written comments. She reiterated that every member of this Board opposes procuring land by eminent domain and she personally opposes that. As an avid long-distance bicyclist, she supports the regional bike trail connections in this plan.

Commissioner Hegberg asked about the comments on the boat launch asking that small boats be taken out. Has that gone anywhere with the Department of Natural Resources (DNR) and also the milfoil. Mr. Elholm stated that specifically on the launch on the southeast part of the park, they have contacted the DNR, but have not connected with the appropriate people yet. They seem to be somewhat receptive of making a smaller boat access for canoes or kayaks. He is not sure about totally removing it. Right now it is just for campers. They are definitely aware of the milfoil concerns and will continue to work with the residents and the DNR.

Commissioner Hegberg asked what sort of comments are contained in the Master Plan that deal with Eurasian milfoil or invasive species. He recognizes that the county will be the largest landowner on the lake and will bring the most people to use the lake, so he wants to make sure that the county recognizes its responsibility to make sure it keeps the lake as clean and pristine as possible. Also, that the county has a financial responsibility to deal with that as well and not only the landowners. Mr. Elholm stated there is reference to Eurasian milfoil in the Master Plan and control of that. Most of the species are the ones on land that are within the county's jurisdiction. The milfoil is the DNR's jurisdiction, but they do plan to work with them on those issues.

Commissioner Kriesel stated that when people launch their boats there could be a tendency to take a shortcut through the Eurasian milfoil and what that does is chops it up and spreads it throughout the lake. He asked if it would be possible to work with the DNR to place a lane or buoys in there so people do not cut through the Eurasian milfoil.

Commissioner Weik asked who has jurisdiction over the Zebra mussels, is that the DNR. Mr. Elholm stated that anything in the water is typically the DNR.

August 3, 2010

Commissioner Hegberg moved to adopt **Resolution No. 2010-116** as follows:

**Big Marine Park Reserve Master Plan Amendment**

WHEREAS, the existing Big Marine Park Reserve Master Plan was completed in 1988; and

WHEREAS, the Washington County Parks and Open Space Commission reviewed the existing Big Marine Park Reserve Master Plan and recommended the plan be updated and amended to address changes since 1988 and to develop a vision for future park development; and

WHEREAS, on August 4, 2009, the Washington County Board of Commissioners authorized retaining a consultant to lead the park planning process; and

WHEREAS, the master planning process has included two public meetings and four technical advisory committee (TAC) meetings with representatives from May Township, City of Scandia, City of Hugo, City of Forest Lake and Carnelian Marine Watershed District; and

WHEREAS, the draft plan was also presented at Washington County Park and Open Space Commission meetings and at a Washington County Board of Commissioners workshop; and

WHEREAS, the Washington County Board of Commissioners conducted a public hearing on August 3, 2010 to review and receive comment on the Big Marine Park Reserve Master Plan Amendment; and

WHEREAS, a master plan review has been completed through a public process that meets Metropolitan Council requirements for public input; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Big Marine Park Reserve Master Plan Amendment; and

BE IT FURTHER RESOLVED that the Big Marine Park Reserve Master Plan Amendment be forwarded to the Metropolitan Council for review and approval without further action by the County Board.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Peterson, Weik, and Kriesel; Nays, none.

**PROPERTY RECORDS AND TAXPAYER SERVICES**

**County Fee Schedule with Increases in State Fees and Federal Passport Fees**

Kevin Corbin, Director of Property Records and Taxpayer Services, reviewed proposed changes in certain fees as follows:

August 3, 2010

<u>Service or fee</u>	<u>Old Fee</u>	<u>New Fee</u>	<u>Effective Date</u>
Marriage Application	\$100.00	\$115.00	July 1, 2010
Certified Birth Certificate	\$16.00	\$26.00	July 1, 2010
Additional Certified Birth Certificate	\$9.00	\$19.00	July 2, 2010
Notary Commission Filing Fee	\$100.00	\$20	August 1, 2010
Certification of Notary Commission (verification)	\$1.50	\$5.00	August 1, 2010
Passport Book Application (Adult)	\$100.00	\$135.00	July 13, 2010
Passport Book Application (Minor - under 16)	\$85.00	\$105.00	July 13, 2010
Passport Card Application (Adult)	\$20.00	\$30.00	July 13, 2010
Passport Card Application (Minor - under 16)	\$10.00	\$15.00	July 13, 2010

Commissioner Kriesel moved to approve the Policy #1032, County Fee Schedule with increases in state fees and federal passport fees as presented. Commissioner Weik seconded the motion and it was adopted unanimously.

#### **2010 County Canvass Board for State Primary Election**

Commissioner Hegberg moved to appoint Commissioner Kriesel and Weik to the 2010 County Canvass Board for the August 10, 2010 State Primary Election. Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **HUMAN RESOURCES**

Commissioner Kriesel moved to approve the following revisions to Washington County Personnel Rules and Regulations: Section 3, Classification Plan; Section 16, Leaves of Absence; Section 18, Employee Development; Section 24, Personnel Records, Forms, and Transactions; Section 25, Employee Safety and Health; Section 12, Discipline; and Policy #5503, Pre-Employment Background Checks. Commissioner Peterson seconded the motion and it was adopted unanimously.

#### **GENERAL ADMINISTRATION**

##### **Minnesota Counties Intergovernmental Trust (MCIT)**

Jim Schug, County Administrator, announced that the county received a dividend check in the amount of \$605,998 from the Minnesota Counties Intergovernmental Trust. That amount will be placed in the post-employment benefit fund.

August 3, 2010

**Federal Emergency Management Agency Training**

Mr. Schug reported that several Washington County employees attended a training conducted by the Federal Emergency Management Agency (FEMA). It was an integrated emergency management course. Seventy-five people represented the county including cities, non-profits, and private entities. The cost was fully paid through a grant by FEMA.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Kriesel expressed his deepest condolences to the David Erickson family. Mr. Erickson was killed in a motorcycle accident in Montana last week. His wife Debbie was also injured, but it is his understand that she is recovering. Commissioner Kriesel stated that the Lower St. Croix Valley has lost a tremendous advocate and community businessman.

Commissioner Kriesel reported that he attended the Solid Waste Management Coordinating Board last week. He has asked staff to schedule a workshop for an update regarding some challenges the Solid Waste Management Coordinating Board will be facing with the Minnesota Pollution Control Agency (PCA). The PCA is coming down with some policies that would put the onus on the counties to have solid waste go to landfills. That is a good thing; however, counties do not have the authority to enforce it.

Commissioner Hegberg reported that he attended the Association of Minnesota Counties policy meetings and that issue came up at the environmental land use meeting. There needs to be a better understanding of the SCORE funding and how it is passed on to counties. It is sort of an unfunded mandate, and they have been taking more and more of the funds. They also discussed the watershed issues and water governance. He also attended the ribbon cutting ceremony for the new Hugo Library Kiosk. He signed a letter, together with other commissioners from the Transportation Advisory Board, to Peter Bell, Metropolitan Council Executive Director, pointing out the need for additional roads, the growing congestion and lack of funding for additional road miles to deal with the congestion in the metro area.

Commissioner Hegberg attended the 35E Corridor meeting. They discussed the overpasses and transit opportunities that are taking place in the corridor. They hope that the 35E bus going to St. Paul will be operational in October. He had hoped that it would be going in September, but it keeps getting pushed back.

Commissioner Weik reported on the integrated emergency management course last week. There were 75 participants from throughout Washington County including 25 county employees and Woodbury City

August 3, 2010

officials Councilperson Julie Ohs and Administrator Clint Gridley. Along with rehearsing the real life roles in realistic emergency situations, they practiced coordination among community members especially large scale events such as tornados or commercial fires. There were participants that represented emergency management staff, medical first responders, law enforcement, firefighters, managers from medical facilities, volunteer agencies such as Red Cross and the Salvation Army, and representatives from Marathon Oil. Support staff from the finance department, legal and public information areas was also present. There were presentations and a chance to interact with state agencies, Department of Corrections, National Guard, and the State Office of Homeland Security. Elected and appointed officials from the different municipalities were also involved.

Commissioner Peterson reported on the Wakota Bridge reopening. She mentioned that tonight is Night Out and encouraged everyone to participate. She reported on the Mosquito Control meeting and that there had not been any reported cases of West Nile virus this year.


#### **EXECUTIVE SESSION WITH THE HUMAN RESOURCES DEPARTMENT**

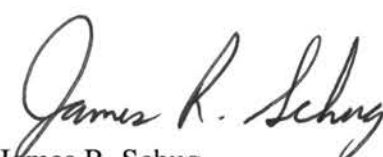
Commissioner Weik moved to go into Executive Session with the Department of Human Resources to discuss negotiation strategy for 2011. Commissioner Kriesel seconded the motion and it was adopted unanimously the time being 11:11 a.m. Present for the Executive Session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Kay McAloney, Vicki DeFord, and Patricia Raddatz.

The Board reconvened at 12:30 p.m.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Hegberg moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 12:30 p.m.

  
Bill Pulkrabek, Chair  
County Board

Attest:   
James R. Schug  
County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 10, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Patrick Singel, Deputy Community Services Director; Don Theisen, Public Works Director; Jim Lindner, Building Services Assistant Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Commander Cheri Dexter; Lowell Johnson, Director of Public Health and Environment; Harley Will, Accounting and Finance Director; Mjyke Nelson, Information Technology Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Hegberg moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the July 27, 2010 Board meeting minutes.
2. Approval to set a public hearing for 9:00 a.m. on Tuesday, September 7, 2010 to consider an ordinance adopting the 2030 Comprehensive Plan.
3. Approval to appoint Robert Bankers, Woodbury, to the Historic Courthouse Advisory Council, to fill an unexpired term to December 31, 2011.
4. Approval of revised 2010 purchase of service agreement with the Lakes Area Youth Service Bureau.
5. Approval to revise Washington County Personnel Rules and Regulations Section 1 – Purpose, Adoption and Administration.
6. Approval to revise Washington County Personnel Rules and Regulations Section 4 – Nepotism.
7. Approval of two Special Project Eligibility Specialist positions in the Community Services Department for a period of up to two years.

August 10, 2010

8. Approval of tax abatement on parcel #21.030.20.34.0155 located at 1410 4<sup>th</sup> Street North in Stillwater.
9. Adoption of **Resolution No. 2010-117** as follows:

Lawful Gambling Exemption for the Pheasants  
Forever Mississippi Longtails Chapter #385

WHEREAS, Pheasants Forever Mississippi Longtails Chapter #385 has made application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub 2 in order to conduct a raffle at The Point, 12378 Point Douglas Dr., Hastings (Denmark Township), 55033. This event will take place on September 14, 2010.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

10. Approval of Change Order #2 to contract with Northern Lights Steel Fabrication, Inc. in the amount of \$9,091.96.
11. Approval to appoint Communications Manager Darlene Pankonie and Sergeant Douglas Anschutz to the 911 Technical Operations Committee with 800 MHz Radio Manager Dean Tilley as an alternate member.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

### **SHERIFF'S OFFICE**

Commander Cheri Dexter, Sheriff's Office, presented an update on a recent activity of the Sheriff's Office Explorer group. Explorers are youth from the ages of 14 to 21 who are thinking about careers in law enforcement. She introduced Explorer Breanna Dexter and Explorer Hannah Engstrum who participated in the national competition that was held on July 17 through the 25 in Atlanta, Georgia. Thirty-seven states were represented and over 2,000 Explorers attended. The Washington County Explorers placed second in crime scene investigation, placed third in burglary response, and an individual trophy for Eddie Climber in emergency driving. They also placed in the top 10 percent in the shoot/don't shoot decision making. The Explorers raise all their funds to attend the competitions. Commander Dexter noted that the Explorers will hold a golf tournament fund raiser this Saturday at Afton Alps. She also noted that Washington County currently employs five deputies, one dispatcher, and one corrections officer who came from the Explorer program.

August 10, 2010

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg attended the County Fair last week. People commented to him that the fair was clean and kept up. The buildings were full with exhibitors and there were actually businesses from Forest Lake who participated. He will be attending the Association of Governmental Risk Pools (AGRIP) Conference and he will not be at next week's Board meeting.

Commissioner Kriesel stated he taped a segment for the County Insight regarding the Gateway Corridor. He also attended a Stillwater Chamber meeting to discuss the St. Croix River Bridge Crossing. They were looking at what the next steps should be. He attended a Solid Waste Management Coordinating Board analysis committee which reviewed comments to the Minnesota Pollution Control Agency's draft work plan. He also attended the Minnesota Energy Policy Coalition.

Commissioner Peterson stated that Newport had a very successful Pioneer Days. She asked staff if the Newport parade lineup could start at the transit station in the future. It was difficult to line up on the streets and it would have been easier to have a larger area. Today she and Commissioner Weik will meet with Tubman. She met with the Wipers Recycling group last week. She will also attend the Gateway Corridor meeting to hear the Itasca presentation.

Commissioner Weik reminded everyone that today is Primary Election day. Everything seemed to be going fine at her polling place this morning. She thanked all of the election judges and volunteers who work on the elections. She also attended the County Fair on opening day. She saw the Sheriff's Canine demonstration, and the opening day parade. Commissioner Weik expressed her condolences to Representative Marsh Swails for the loss of her Mother this past weekend. She attended the Minnesota Energy Policy Coalition meeting last week where they approved the workplan initiatives including a carbon management assessment and a geothermal assessment. She also attended the ad hoc Law Library Board meeting which approved compact movable shelving and a self check and security gate by 3M.

The Commissioners expressed their condolences to the family of Jacob Benesh who was killed in a motor cycle accident last week. Mr. Benesh was an assistant director for a 4-H group that was performing at the County Fair.

**EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION**

The Commissioners moved into Executive (Closed) Session with the Office of Administration to discuss the possible purchase of conservation easement on the Daley Property in Afton through the Land and Water Legacy Program. Present for the Executive Session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Jane Harper, Sharon Price, Rick Hodsdon, Jim Zuleger, and Patricia Raddatz.

August 10, 2010

Commissioner Pulkrabek left the meeting at 10:15 a.m.

The Board reconvened at 10:49 a.m.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Hegberg moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:49 a.m.


### **REGIONAL RAILROAD AUTHORITY WORKSHOP WITH PUBLIC WORKS**

The Regional Railroad Authority met in workshop session with the Department of Public Works to discuss the Red Rock Corridor station area and site master planning study update. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Don Theisen, Wayne Sandberg, Ann Pung-Terwedo, Andy Gitzlaff, Lyssa Leitner, Transportation Intern, Yvonne Klinnert, Jon Dobbs, Scott Wentz, Bulletin, Jim Anderson, Star Tribune, Brian Bear, City of Hugo, and Chuck Haas, City of Hugo.

### **BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works to discuss use of gravel tax special reserve fund for city projects. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Don Theisen, Wayne Sandberg, Ann Pung-Terwedo, Andy Gitzlaff, Lyssa Leitner, Transportation Intern, Yvonne Klinnert, Jon Dobbs, Scott Wentz, Bulletin, Jim Anderson, Star Tribune, Brian Bear, City of Hugo, and Chuck Haas, City of Hugo.

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
AUGUST 17, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Kriesel, Pulkrabek, Peterson, and Weik. Commissioner Hegberg absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Vicki DeFord, Deputy Human Resources Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Cory Slagle, Transportation Manager; Ted Schoenecker, Transportation Manager; Greg Woods, Building Services Manager; Jim Lindner, Assistant Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Dan Papin, Community Services Director; Lowell Johnson, Director of Public Health and Environment; Tom Adkins, Community Corrections Director; Sandra Hahn, Deputy Community Corrections Director; Harley Will, Accounting and Finance Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of the August 3, 2010 Board meeting minutes.
2. Approval to reappoint Richard Damchik, Forest Lake, to the Comfort Lake-Forest Lake Watershed District Board of Managers to a three-year term expiring September 22, 2013.
3. Adoption of **Resolution No. 2010-118** as follows:

Approval of Department of Natural Resources Agreement  
Providing One Million and Thirty Three Thousand Dollars  
from the Lessard-Sams Outdoor Heritage Fund to Acquire  
Interests in Property through the Land and Water Legacy Program

WHEREAS, on December 18, 2007, the County Board authorized staff to begin valuations and negotiations on selected Land and Water Legacy Program projects, providing the county an opportunity to acquire land and an interest in the land; and



August 17, 2010

WHEREAS, Washington County desires to leverage its funds by securing funds from outside sources; and

WHEREAS, the Washington County Board of Commissioners authorized staff to submit a grant request to the Lessard-Sams Outdoor Heritage Council for funds to acquire interests in property associated with the St. Croix River valley; and

WHEREAS, Washington County has been awarded a grant in the amount of one million and thirty three thousand dollars (\$1,033,000) to acquire three permanent conservation easements or fee title to protect property associated with the St. Croix River.

BE IT RESOLVED that Washington County acting as legal sponsor for the project contained in MN Laws 2010, Chapter 361, Article 1, Section 2, Subdivision 5h Washington County St. Croix River Land Protection.

BE IT FURTHER RESOLVED that Washington County has the financial capability to ensure adequate completion of the project and certifies that it will comply with all applicable laws and regulations as stated in the grant agreement.

NOW, THEREFORE BE IT RESOLVED that James R. Schug, County Administrator and Bill Pulkrabek, Chair of Washington County Board of Commissioners are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the recipient.

4. Approval to revise Washington County Personnel Rules and Regulations Section 20 – Employment Outside of County Service.
5. Approval to revise Washington County Personnel Rules and Regulations Section 23 – Performance Evaluation.
6. Approval to revise Washington County Personnel Rules and Regulations Section 22 – Work Schedules.
7. Approval to revise Washington County Personnel Rules and Regulations Section 8 – Probation and Regular Status.
8. Approval and execution by Board Chair and Administrator of recycling grant agreement with the City of Woodbury for distribution of curbside recycling funds.
9. Approval of Change Orders #13 and #14 to contract with General Sheet Metal Company, Inc., as part of the 2025 Government Center Campus Improvements Project, in the amounts of \$53,320 and \$12,620 respectively.

August 17, 2010

- 10. Approval of Change Orders #22 and #23 to contract with Peoples Electric, Inc., as part of the 2025 Government Center Campus Improvements Project, in the amounts of \$66,143 and \$21,674, respectively.
- 11. Bids were received for hot inplace recycle bituminous overlay of Washington County State Aid Highway (CSAH) 18 in the City of Woodbury as follows:

<u>Bidder</u>	<u>Bid Amount</u>
North Valley, Inc.	\$544,747.15
Hardrives, Inc.	\$553,435.96
Bituminous Roadways, Inc.	\$595,543.55

Adoption of **Resolution No. 2010-119** as follows:

Bid Award for Hot Inplace Recycle Bituminous Overlay on  
County State Aid Highway 18 to North Valley, Inc.

WHEREAS, in order to complete hot inplace recycle bituminous overlay for County State Aid Highway 18, the county solicited bids for the project; and

WHEREAS, bids were opened on August 3, 2010, with North Valley, Inc. being the lowest responsible bidder; and

NOW, THEREORE, BE IT RESOLVED, that the bid of North Valley, Inc., be accepted and the county enter into a contract with North Valley, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and North Valley, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Kriesel, Peterson, Weik, and Pulkrabek; Nays, none; Commissioner Hegberg absent.

**PUBLIC WORKS**

Cory Slagle, Transportation Manager, presented updates on the Broadway Avenue, County Road 83 overpass, and the Hardwood Creek Trail pedestrian overpass construction in Forest Lake. He indicated that \$360,000 was needed for additional consultant work for a more comprehensive communications plan, additional coordination meetings with regulatory agencies and utility companies, additional plan revisions due to the American Recovery and Reinvestment funding, construction staging, and to minimize construction impacts.

August 17, 2010

Commissioner Peterson moved to approve Amendment #1 to the SRF Consulting Group contract for final design services in the amount of \$360,000 for the development of the Broadway Avenue (County State Aid Highway 2) improvement project and the County Road 83 overpass project in Forest Lake. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Commissioner Pulkrabek asked for a brief update on the roundabout on Highway 5. Don Theisen, Public Works Director, stated he will contact the Minnesota Department of Transportation and get an update; but from everything they have heard so far it is on schedule and progressing. The completion date should be around the first of November.

Commissioner Weik asked for an update on the traffic signal on I-94 at Manning Avenue. Mr. Theisen stated that the Minnesota Department of Transportation is working on getting those signals up and running. They had hoped to get them running by now, but the issue is getting power there from Xcel Energy.

Commissioner Peterson asked about Highway 36 and an accident that occurred between Hilton Trail and Demontreville Trail. Is something going to be done with that stretch of highway. Mr. Theisen stated there is a long term plan that was adopted years ago. The communities are asking that a new vision be put together for Highway 36. It is in the Minnesota Department of Transportation's court to decide when a new study will be started and what needs to be done out there.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Kriesel reported on the Gateway Corridor Commission meeting. A consulting firm was selected to do the alternative analysis study. An interesting presentation was made by the Itasca Group regarding economic development. There was also a presentation on the Union Depot. He attended the Canvass Board last Friday. Yesterday he attended the Gateway Corridor launch event which was well attended. He thanked the Hartford Company for hosting that event. Last evening he attended the Vets cruise on the St. Croix River on the Andiamo. This is an annual event that raises funds for the Veteran's Memorial in Stillwater. John Kriesel, Iraq war veteran and hero, gave an inspiring speech.

Commissioner Peterson reported on a meeting she and Commissioner Weik had with the Tubman group. They talked about their plans for the future and the existing homeless. They recently purchased the former St. Paul Priory off Century Avenue. They are turning that into a facility for Tubman. They will not only have housing for the homeless, they will also have programming for those who are in need of shelter and making new changes in their life. Yesterday she attended the Minnesota High Speed Rail meeting. She asked the Board to save the date of October 27 for the Minnesota High Speed Rail Commission/Empire Builder Coalition/On Board Midwest Joint Event from 11:00 a.m. to 2:00 p.m. at

August 17, 2010

the Union Depot in St. Paul. The Tree Trust event will be held this afternoon at Lake Elmo Park at the South Picnic Pavilion from 11:30 to 1:00. Commissioner Peterson announced that Donn Wiski, who chaired the Metropolitan Transportation Advisory Board for many years, passed away this past weekend. He also worked with the planning process of the Grey Cloud Island Park. Mr. Wiski was a talented planner and he will be missed. She asked that the County Board send a card to his family.

Commissioner Weik thanked Tubman Associates for meeting with them. She appreciated their time and information. She also attended the Gateway Corridor Commission. She thanked Commissioner Kriesel for his leadership on this commission and for leading that group forward. Washington County is a strong partner with Ramsey County as well as the businesses along I-94. She emphasized that in the short term, as the transit studies are going forward, that the county continue to work with the Minnesota Department of Transportation to look at things such as highway solutions to relieve congestion. She would also like to see the county advocate for more regular bus service to the east metro.

Commissioner Weik reported that she participated in the Canvass Board along with Commissioner Kriesel. There were no surprises and everything tallied correctly. She reported on the Minnesota Inter-County Association (MICA) meeting last week. She found the Itasca Group presentation that was made at the Gateway Corridor meeting very interesting. MICA is likely to have that presentation at its meeting in September. The MICA Executive Director reported that as far as the December allotments from the State, it looks like counties may be in line to receive those, unless there is a downturn in the economy. The Transportation Alliance will hold a Governor Candidate Forum on August 25 at the Northland Inn. There will also be MICA Candidate Forums that would likely include Washington County, no dates have been set yet, but it would likely be the last week of September or the first week of October.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 9:46 a.m.

#### **BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION AND LIBRARY**

The Board met in workshop session with the Office of Administration to receive information on the proposed 2011 budget; and, review the proposed 2011 Library and Law Library budgets. No business

August 17, 2010

was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Stephanie Kammerud, Nancy Brase, Doug Johnson, Don Theisen, Wayne Sandberg, Lowell Johnson, Patricia Conley, Joe Manion, Jim Langmo, Joyce Schneider, Brian Hoffman, Julele Lind, Tom Adkins, Sandy Hahn, Harley Will, Mjyke Nelson, Kay McAloney, Vicki DeFord, Yvonne Klinnert, Sue Harris, Dan Starry, Sheriff Bill Hutton, Chief Deputy Sheriff Mike Johnson, Kevin Giles, Star Tribune, Elizabeth Mohr, Pioneer Press, Scott Wente, Woodbury Bulletin, Sarah Linder, Friends of the Lake Elmo Library, and Paul Ryberg, Friends of the Lake Elmo Library.

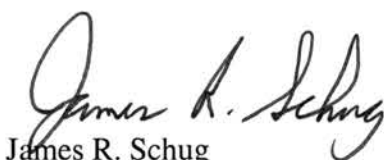
### **BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works for an update on the Counties Transit Improvement Board August 18 agenda items. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, Ted Schoenecker, Harley Will, and Yvonne Klinnert.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug  
County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
AUGUST 24, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Peterson, and Weik. Commissioner Pulkrabek absent. Board Vice Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Jim Lindner, Assistant Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; John Haugen, Assistant Jail Administrator; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Mjyke Nelson, Director of Information Technology; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Ronald Lamberg, 6357 Oakgreen Avenue South, Hastings – Mr. Lamberg asked for information on easements. He noted that due to recent rains, part of his driveway and easement washed out near the property at 6371. As he attempted to fix that portion of the road, the property owner barricaded that part of the easement so he was not able to fix that portion of the road. He has talked to that property owner, and the property owner believes he owns that property to the road, and does not believe that Mr. Lamberg's right as a property owner of the easement can fix that portion of the road. His neighbor has put up metal spikes so if someone attempted to drive on that portion it would ruin the tires. Mr. Lamberg stated he fixed the portion of the road he could, but believes the other portion needs to be fixed because it is eroding away. He has talked to an attorney who stated he is within his rights to fix that portion of the road, but he wishes to avoid a confrontation with the neighbor. He asked for any guidance the Board could provide on easements.

Jim Schug, County Administrator, suggested that he talk with the Survey/Land Management Division of Public Works, to review the property issue and where the road alignment is to avoid legal action. He directed him to Don Theisen, Public Works Director who is in the back of the room.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Peterson, to adopt the following Consent Calendar:

August 24, 2010

1. Approval of the August 10, 2010 Board meeting minutes.
2. Approval of three 2010 Community Development Block Grant and Home Investment Partnership Program funding agreements.
3. Approval and execution by Board Chair and Administrator of contract with Contract Pharmacy Services, Inc. for the purchase of pharmaceuticals for jail inmates.
4. Adoption of **Resolution No. 2010-120** as follows:

Final Payment to United States Mechanical, Inc. for  
the Law Enforcement Center Automated Water Control System  
Replacement Project

WHEREAS, the Washington County Board of Commissioners, on May 26, 2009, approved a bid award to United States Mechanical, Inc. and signed a contract with said company for the completion of the Law Enforcement Center Automated Water Control System Replacement Project; and

WHEREAS, United States Mechanical, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorizes that United States Mechanical, Inc. be paid in full for said contract work in the remaining amount due of \$18,091.50

5. Approval of Change Order #15 to contract with Century Construction Company as part of the 2025 Government Center Campus improvements project in the amount of \$53,506.
6. Approval of Change Order #8 to contract with Paul's Architectural Woodcraft Company as part of the 2025 Government Center Campus improvements project in the amount of \$20,653.
7. Approval of Change Orders #14 and #15 to contract with Commercial Drywall, Inc. as part of the 2025 Government Center Campus improvements project in the amount of \$31,989.20 and \$6,875.84 respectively.
8. Approval of Change Order #1 to the County State Aid Highway 7 bituminous overlay project contract with Hardrives, Inc.
9. Adoption of **Resolution No. 2010-121** as follows:

August 24, 2010

Lease Agreement Extension with the  
Gisela K. Lee Trust for the Rosalie E. Wahl  
Branch Library in Lake Elmo

WHEREAS, Washington County entered into a lease agreement with the Gisela K. Lee Trust on August 10, 2005 for the space occupied by the Rosalie E. Wahl Branch Library located at 3479 Lake Elmo Avenue in the City of Lake Elmo; and

WHEREAS, the term of said lease agreement expires on August 31, 2010; and

WHEREAS, the County of Washington and the Gisela K. Lee Trust wish to extend the term of said lease agreement to December 31, 2011 through the execution of Amendment 2 to Lease #3282; and

WHEREAS, Gisela K. Lee and Merle Jack Lee, co-trustees of the Gisela K. Lee Trust, have approved and signed said Amendment 2 to Lease #3282; and

NOW, THEREFORE BE IT RESOLVED, that Amendment 2 to Lease #3282 between the County of Washington and the Gisela K. Lee Trust be executed through the signatures of the Chair of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

10. Adoption of **Resolution No. 2010-122** as follows:

Amendment to Trunk Highway 61 Detour Agreement  
with Minnesota Department of Transportation

IT IS RESOLVED that Washington County enter into Amendment to Mn/DOT Agreement No. 95973 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 21 (St. Croix Trail) from Trunk Highway No. 10 northerly for 3.10 miles to County Road No. 78 (110<sup>th</sup> Street South), and on County Road No. 78 (110<sup>th</sup> Street South) from County State Aid Highway 21 (St. Croix Trail) westerly for 2.8 miles to Trunk Highway No. 95 as a detour route during the unbonded concrete overlay and drainage repair construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 61 from U.S. 61/10 South intersection to 70<sup>th</sup> Street under State Project No. 8205-111 (T.H. 61=003).

IT IS FURTHER RESOLVED that the County Board Chair and County Administrator are authorized to execute the Amendment to the Agreement.

11. Approval of Change Orders #1, #2 and #3 to the County Road 83 bridge overpass construction contract with Robert R. Schroeder Construction, Inc.

August 24, 2010

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

### **GENERAL ADMINISTRATION**

Mr. Schug updated the Board on one item. Last week Commissioner Weik mentioned that the Minnesota Inter-County Association (MICA) is planning its election year forums with legislators and candidates to discuss county issues prior to the legislative session. Washington County has indicated that it would be interested in hosting one of those sessions. The county is currently working with the staff from MICA to plan a session in late September in the County Board Room. The meetings usually start at 6:00 or 6:30 and run for a couple of hours. It is moderated by Keith Carlson, MICA Executive Director.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported she attended a 2010 Community Partner Recognition dinner, an event held by the Globe Education Network. The keynote speaker was U.S. Representative John Kline. She congratulated Globe Network on 125 years of providing education and community service. She thought there might be a possibility of the county partnering with their Department of Service Learning. They promote community service projects for their students. She will pass the Network manager's name on to the Community Services department to have even more volunteers.

Commissioner Weik attended the Counties Transit Improvement Board meeting. She reported that they discussed an application for a Sustainable Communities Regional Planning HUD grant resolution of support. There was a lot of excitement regarding this grant because it would bring about the ability to develop a transit orientated development, grow communities, increase commerce, and it would touch on all aspects of development, for communities, businesses and families. The grants will be awarded in October. Commissioner Weik noted that Woodbury Days starts on Friday of this week, August 27 and runs through Sunday.

Commissioner Peterson reported on the Counties Transit Improvement Board (CTIB) meeting. The exciting part of the meeting was that Metropolitan Council presented a check to CTIB in the amount of \$1.2 million. The Met Council had success in operations and gave the excess back to CTIB. They continued discussion about bonding. Washington County presented its case and their concerns. The county was told it ought to make a decision on what it wants to do. Commissioner Peterson attended a meeting with the Chamber of Commerce where they presented the Red Rock Station Planning. Last week she met with the Legislative Auditors for two hours. Commissioner Peterson has been asked to be an alternate to the Collaborative Council. This is an organization by the State Auditor and involves cities, counties, and school districts. She will attend that meeting on August 26. She also announced

August 24, 2010

that the Board will not have a meeting next week, but will be holding a retreat at the Forest Lake Service Center.

Commissioner Hegberg reported that last week he attended the Association of Governmental Risk Pools (AGRIP) conference. He also attended the Minnesota Counties Intergovernmental Trust (MCIT) meeting. A flyer went out about Joint Powers, but the MCIT was not included. Someone was going to contact the Legislative Auditor and talk about that. There was also a special meeting on the appeal of the Community Action Programs where MCIT declined to continue to provide them coverage. Tomorrow he will be going to St. Cloud to attend the Association of Minnesota Counties Revenue discussion.

Commissioner Kriesel attended the I-94 Coalition meeting in Menominee, Wisconsin. Five Wisconsin counties have formed that coalition and they are in the process of developing their Memorandum of Understanding and they are also naming their corridor Gateway Corridor. He believes this sends a good message to the federal delegation that there are good partnerships across the river and it makes the decision for the federal government to further fund rail and transit services. He attended the Heritage Day celebration in St. Paul Park. The Yellow Ribbon Network had a nice presence. He and Commissioner Peterson met with the 4-H group. He stated that Dan Dolan is doing a great job in raising funds for the 4-H.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION**

The Board met in Executive Session with the Office of Administration to discuss the possible purchase of conservation easement on the Daley Property in Afton through the Land and Water Legacy Program at 9:34 a.m. Present were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Jane Harper, Doug Johnson, Sharon Price, and Patricia Raddatz.

The Board reconvened at 10:29 a.m.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:30 a.m.




August 24, 2010

**REGIONAL RAILROAD AUTHORITY BOARD WORKSHOP**

The Regional Railroad Authority met in workshop session with the Public Works Department for a presentation on the Union Depot from Mortenson, the Ramsey County Regional Railroad Authority's contractor for the completion of the Union Depot. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Ted Schoenecker, John Elholm, Jim McDonough, Ramsey County Commissioner, Steve Morris, Ramsey County Regional Railroad Authority Planner, Michael Bjornberg, Project Manager, HGA, Dan Mortenson, Vice President, Mortenson Construction, and Greg Brown, Project Manager, URS.

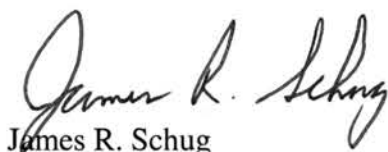
**BOARD WORKSHOP WITH THE COUNTY SHERIFF AND PUBLIC WORKS**

The Board met in workshop session with the Sheriff's Office and the Department of Public Works to review their proposed 2011 budget. No business was transacted and public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Ted Schoenecker, John Elholm, Greg Wood, Rose Peterson, Sheriff Bill Hutton, Commander Cheri Dexter, Commander Dan Starry, Mary Nicklay, Chief Deputy Sheriff Mike Johnson, Brian Mueller, Tom Adkins, Dan Papin, Sue Hedland, Lowell Johnson, Barb Nelson, Sue Harris, Doug Johnson, Mjyke Nelson, Scott Wente, Woodbury Bulletin, Mark Nicklawske, St. Croix Press, Melinda Kirk, Yvonne Klinnert, Terry Thompson, Sandy Hahn, and Kevin Corbid.



Gary Kriesel, Vice Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 7, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Linda Krafthefer, Assistant County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; Greg Wood, Building Services Manager; Jim Lindner, Assistant Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Dan Papin, Community Services Director; Lowell Johnson, Director of Public Health and Environment; Deb Paige, Emergency Services Manager; Patrick Waletzko, Emergency Management Specialist; Tom Adkins, Community Corrections Director; Ron Johnson, Internal Auditor; Jane Harper, Principal Planner; Harley Will, Accounting and Finance Director; Mjyke Nelson, Information Technology Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Jim Martin, candidate for Representative for District 56A, introduced himself to the County Board.

**COMMISSIONER'S AWARD**

Commissioner Hegberg presented a Commissioner's Award to Katie Miron, Hugo, who is the reigning Princess Kay of the Milky Way. Katie's sister Ann was also named Princess Kay of the Milky Way in 2007.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of the August 17 and 24, 2010 Board meeting minutes.
2. Adoption of **Resolution No. 2010-122A** as follows:

September 7, 2010

Resolution Authorizing Facilitation and Participation in  
Hazard Mitigation Planning Process

WHEREAS, the County of Washington is participating in a hazard mitigation planning process per the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended by the Disaster Mitigation Act of 2000 which provides for States, Tribes, and local governments to undertake a risk-based approach to reducing risks to natural hazards through mitigation planning; and

WHEREAS, the Act requires the approval of the all hazard mitigation plan every five years for local jurisdictions to remain eligible to receive Hazard Mitigation Assistance programs grants and other funding sources; and

WHEREAS, Washington County currently has an approved multi-jurisdiction all-hazard mitigation plan; and

WHEREAS, all sections of the current approved plan will be reviewed and updated as needed to meet current requirements; and

WHEREAS, the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft with the goal of being approved by FEMA; and

WHEREAS, cities will have one year to adopt the plan after the county adopts the plan to be eligible for funding under the Hazard Mitigation Assistance program, with townships becoming eligible upon adoption by the county.

NOW THEREFORE, Be it resolved that Washington County will facilitate and participate in the five year review of the Washington County All-Hazard Mitigation Plan.

3. Approval of Change Order #12 to contract with Gresser Companies, Inc. as part of the 2025 Government Center Campus Improvement Project, in the amount of \$35,786.86.
4. Approval of Change Orders #12 and #13 to contract with Glewwe Doors, Inc., as part of the 2025 Government Center Campus Improvement Project, in the amounts of \$5,771 and \$1,210 respectively.
5. Approval of Change Orders #10 and #11 to contract with Wasche Commercial Finishes, Inc. as part of the 2025 Government Center Campus Improvement Project, in the amounts of \$9,673 and \$2,547 respectively.
6. Adoption of **Resolution No. 2010-122B** as follows:

September 7, 2010

Resolution Authorizing Execution of Grant Agreement  
with the Minnesota Institute of Public Health

BE IT RESOLVED, that the Washington County Sheriff's Office is hereby authorized to enter into a grant agreement between the Washington County Sheriff's Office and the Minnesota Institute of Public Health (MIPH) for the program entitled 2010 Alcohol Compliance Checks.

BE IT FURTHER RESOLVED, that Sheriff William M. Hutton is hereby authorized to execute and sign the grant and any amendments thereto, as are necessary to implement the program on behalf of the Washington County Sheriff's Office.

7. Approval to accept a donation from the Schultz family, Eagan, Minnesota, in the amount of \$50 to support the operations of the Sheriff's Honor Guard Unit.
8. Approval of a Joint Powers Agreement with the National Park Services, United States Office of the Interior, acting through the Superintendent of St. Croix National Scenic Riverway to provide mutual aid assistance in responding to emergency law enforcement, emergency search and rescue and other cooperative assistance incidents in and near the St. Croix National Scenic Riverway.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

**PUBLIC HEARING – OFFICE OF ADMINISTRATION**

**Proposed 2030 Comprehensive Plan and Approval of Resolution Adopting Ordinance No. 184 and Repealing the 2020 Comprehensive Plan**

The Board Chair gave a brief overview of today's public hearing to receive comments on the proposed 2030 Comprehensive Plan, approving a resolution adopting Ordinance No. 184 and repealing the 2020 Comprehensive Plan, and adopting the 2030 Comprehensive Plan. The Board Secretary indicated that the notice of public hearing was published and the affidavit of publication was included in the record.

Jane Harper, Principal Planner, reviewed the 2030 Comprehensive Plan. She indicated that this process started in 2007. On July 14, 2010, the Metropolitan Council approved the plan; and on July 27, 2010 the Washington County Planning Advisory Commission held a public hearing and recommended approval of the 2030 Comprehensive Plan to the County Board. The new plan incorporates policies, strategies and actions from a decade of planning since adoption of the last plan. It addresses new issues such as sustainability, healthy communities, transit, and transit-oriented development. The Metropolitan Council projects that in 2030 the Washington County population will increase by 128,842; there will be 57,638 more households; and, there will be 62,971 more jobs. The 2030 Comprehensive Plan vision is

September 7, 2010

to accommodate the county's projected population growth of 128,842 between 2008 and 2030 while incorporating sustainable growth and preserving the natural, cultural, and historic characteristics of the county.

Ms. Harper outlined the plan framework as follows:

Land Use Regulation – The county has three fewer townships and new flood insurance rate maps.

Transportation Tools and Studies – Cost Participation Policy; Access Management Policy; Pavement Condition Index; Intersection Control Ranking System; and Transitway Studies.

Park and Open Space – New facilities include: St. Croix Bluffs Regional Park; Big Marine Park Reserve; Hardwood Creek Regional Trail; and the Mississippi River Regional Trail.

Natural Resources Programs and Projects – Ground Water Program; Water Governance; Water Consortium; Land and Water Legacy Program; Solid Waste Master Plan Update; and Impaired Water Bodies and Total Maximum Daily Load Studies.

Housing Program – Community Development Block Grant and HOME Programs; Owner-Occupied Rehab Program; and Foreclosed Housing Response.

Facilities – 2025 Strategic Plan and Construction; Transit Center Construction; and Sustainable Building Policies.

Historical Resources – Historic Courthouse Vision and Work Plan; and County Role and Historic Contexts Study.

Ms. Harper reviewed the priority actions of the 2030 Comprehensive Plan:

Land Use – Amend ordinances: Shoreland Ordinance; Lower St. Croix River Bluffland and Shoreland Ordinance; Floodplain Ordinance based on updated Flood Insurance Rate Maps; and Zoning Ordinance to provide for wind energy conversion system, solar access, and telecommunication services. Revise zoning district maps; Encourage cities to revise their land use plans to be compatible with the county's policies and plans; and the Planning Advisory Commission will continue monitoring land use policies.

Transportation – Complete bus feasibility study for the Red Rock Corridor; Conduct station area planning and design for the Red Rock Corridor; Participate in the development of the Alternative Analysis for the I-94 Corridor; Participate in transitway corridor alternatives analysis for the I-94 Corridor; Develop formalized process for jurisdictional transfers; Coordinate with communities on



September 7, 2010

development proposals adjacent to county roadways; Develop an access management plan for specific community roadways; Participate in Washington County Safe Community Coalition; Update cost participation policy for funding highway improvements; and Revise Intersection Control Ranking System to better prioritize intersections in need of increased traffic control.

Parks and Open Space – Update Master Plans; Prioritize areas for acquisition, development and restoration; Acquire areas designated in master plans; Maintain staff and equipment to ensure high level of maintenance and control; and Seek funding to supplement county funding.

Natural Resources – Implement Ground Water Plan; Implement Solid Waste Master Plan; Develop sustainability implementation plan for county; and Participate in the Lake St. Croix Total Maximum Daily Load study.

Housing – Continue work with the Housing and Redevelopment Authority on addressing foreclosure issues; Request more housing choice vouchers from the United States Housing and Urban Development; and Continue funding county's rehab program.

Facilities – Update the strategic plan to 2030; Develop "green" operating policy; Establish "green" team to implement sustainable practices; and use more sustainable materials, techniques and systems.

Historic Resources – Develop strategies to increase public spaces and use of Historic Courthouse facility; Increase number of public events; Develop stronger coordinated marketing activities and program partnerships with local historical organizations; and Establish permanent exhibit and enhance diversity of seasonal exhibits.

Ms. Harper stated that one public comment was received regarding Linear Park Plan and Scenic Road System. The comment requests that the county's officially adopted Linear Park Plan be recognized and referenced in the 2030 Comprehensive Plan. Staff feels that there are components of that Scenic Road portion of the Linear Park Plan and are adequately addressed in the 2030 Comprehensive Plan, mainly in the Transportation Chapter.

Commissioner Weik noted that aviation is included in the transportation policy plan; but she noticed that there are not any set goals for aviation. Also, how many airports are in Washington County? Ted Schoenecker, Transportation Manager, indicated there are two airports—one in Lake Elmo/Baytown Township and one in Forest Lake. Airports are addressed in the Comp Plan as to what is Washington County's role in these airports and that the county will work with the airports on transportation type issues.

September 7, 2010

Commissioner Weik asked if there are any plans for additional airports in Washington County. Mr. Schoenecker indicated there is nothing in the Plan that indicates the county is looking at expanding that.

Commissioner Peterson stated that airport expansion and location is a function of the Metropolitan Airports Commission.

Commissioner Weik asked if they have any plans to expand airport capacity in Washington County. Commissioner Peterson indicated they do not.

Commissioner Hegberg asked that under Housing Priority Actions wording be added to funding for affordable housing to include life-cycle housing. He feels that over the next 20 years the senior population will increase substantially and that affordable housing is currently being addressed.

Commissioner Peterson stated that it is not only life-cycle housing, but should include handicapped. It should include both seniors and handicapped or special need individuals. She feels it is important that seniors and special needs should be used rather than life-cycle. Also, the transit system should recognize those two needs.

Ms. Harper stated that language could be added in the housing section, and look in the transit section to make sure it is listed appropriately.

Commissioner Kriesel discussed the transit section. If this plan reaches out to 2030, he hopes that the focus goes beyond the Red Rock and I-94 corridors. He would hope that between now and 2030 the county would be looking at additional needs. Mr. Schoenecker stated that a better place to look is in the goals and strategies section. That highlights more of what the county's role will be—what it is now and working out into the future. What it will be within Washington County and working with other communities and other counties, Minnesota Department of Transportation, Metropolitan Council and other federal agencies.

The Board Chair asked for comments from the public; none were heard. The Board Secretary noted that she had received all documentary evidence.

Commissioner Peterson moved to close the public hearing. Commissioner Kriesel seconded the motion and it was adopted unanimously. The public hearing was closed at 9:27 a.m.

Commissioner Kriesel moved to adopt **Resolution No. 2010-123** as follows:

Resolution Adopting the  
Washington County 2030 Comprehensive Plan  
Ordinance No. 184

September 7, 2010

WHEREAS, MINN. STAT. CHAPTER 394 authorizes Washington County to carry on planning activities in the unincorporated areas of the county; and

WHEREAS, MINN. STAT. 473.851, *et seq.*, Metropolitan Land Planning Act, requires the county's planning and zoning activities to be consistent with the Metropolitan System Plans and the Regional Development Framework; and

WHEREAS, Washington County determined that its 2020 Comprehensive Plan was in need of updating so as to be consistent with the most recent Metropolitan Systems Plans; and

WHEREAS, the Washington County Board of County Commissioners, on May 26, 2009 approved the proposed 2030 Comprehensive Plan and on March 16, 2010 approved changes to the said plan and directed staff to submit the plan and its changes to the Metropolitan Council for approval; and

WHEREAS, the Metropolitan Council, on July 14, 2010, found that the county's plan meets all Metropolitan Land Planning Act requirements; conforms to the regional system plans; is consistent with the 2030 Regional Development Framework; and is compatible with the plans of adjacent jurisdictions and authorized the county to put the 2030 Comprehensive Plan into effect; and

WHEREAS, the Washington County Development Code requires the Washington County Planning Commission to hold a public hearing and to recommend changes to the comprehensive plan prior to the County Board taking action; and

WHEREAS, on July 27, 2010, the Washington County Planning Commission held a public hearing and recommended that the County Board adopt, without changes, the 2030 Comprehensive Plan as approved by the Metropolitan Council; and

WHEREAS, on September 7, 2010, the Washington County Board of County Commissioners conducted a public hearing on the proposed 2030 Comprehensive Plan, as required by law;

NOW, THEREFORE, BE IT RESOLVED, that for the purposes of guiding the physical development of the county and for the reasons set forth in the 2030 Comprehensive Plan dated September 7, 2010, the Washington County Board of Commissioners hereby adopts Ordinance No. 184 repealing the 2020 Comprehensive Plan and adopting the 2030 Comprehensive Plan and ordains that said plan will take full force and effect from and after publication; and

BE IT FURTHER RESOLVED, that the Washington County Office of Administration is directed to cause the plan and Ordinance No. 184 to be published and codified according to law;

BE IT FURTHER RESOLVED, that Ordinance No. 184 supersedes and repeals all affected provisions of Ordinance No. 160 immediately upon adoption.

September 7, 2010

Ordinance No. 184  
An Ordinance Repealing the 2020 Comprehensive Plan  
and Adopting the 2030 Comprehensive Plan

The Board of Commissioners of Washington County ordains:

Section 1. The 2020 Comprehensive Plan adopted by the Washington County Board by Ordinance No. 160 on March 25, 2002 is repealed and is substituted by the 2030 Comprehensive Plan dated September 7, 2010 attached hereto and adopted in its entirety.

Section 2. Effective Date. This ordinance and the 2030 Comprehensive Plan shall be and is hereby declared to be in full force and effect from and after September 7, 2010 and after is publication according to law.

Passed by the Board of County Commissioners of Washington County, Minnesota, this 7<sup>th</sup> day of September 2010.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Kriesel; Nays, none.

**PUBLIC WORKS**

**Award of Bid for Construction of Hardwood Creek Regional Trail Overpass**

Commissioner Hegberg moved to adopt **Resolution No. 2010-124** as follows:

Bid Award for Construction of Hardwood Creek Regional Trail  
Pedestrian Bridge Over County State Aid Highway (CSAH) 2 in the City of Forest Lake

WHEREAS, in order to complete construction of a pedestrian bridge over CSAH 2 in the City of Forest Lake, the county solicited bids for the project; and,

WHEREAS, bids were opened on August 17, 2010, with S.M. Hentges & Sons, Inc. being the lowest responsible bidder; and,

NOW, THEREFORE, BE IT RESOLVED, that the bid of S.M. Hentges & Sons, Inc. be accepted and the county enter into a contract with S.M. Hentges & Sons, Inc. under the terms and conditions set forth in the bid specification documents; and,

BE IT FURTHER RESOLVED, that the contract between the county and S.M. Hentges & Sons, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Kriesel; Nays, none.

September 7, 2010

Contract with Bonestroo, Inc. – Hardwood Creek Regional Trail Overpass

Commissioner Hegberg moved to approve a contract with Bonestroo, Inc. to provide construction inspection and administrative services necessary to construct the Hardwood Creek Regional Trail Overpass at Broadway Avenue (County State Aid Highway 2) in the City of Forest Lake with a cost not to exceed \$109,118. Commissioner Peterson seconded the motion and it was adopted unanimously.

Commissioner Kriesel left the meeting at 9:45 a.m.

Award of Bid for Bituminous Reclamation and Paving on County State Aid Highway 8

Bids were received for bituminous reclamation and paving on County State Aid Highway (CSAH) 8 in the City of Hugo as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Hardrives, Inc.	\$1,786,429.02
North Valley, Inc.	\$1,839,813.00
Knife River Corp.	\$1,966,931.09
T.A. Schifsky & Sons, Inc.	\$2,315,016.00

Commissioner Hegberg moved to adopt **Resolution No. 2010-125** as follows:

Bid Award for Bituminous Reclamation and Paving on  
County State Aid Highway 8 in the City of Hugo to Hardrives, Inc.

WHEREAS, in order to complete bituminous reclamation and bituminous paving on County State Aid Highway 8, the county solicited bids for the project; and

WHEREAS, bids were opened on August 30, 2010, with Hardrives, Inc. being the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the bid of Hardrives, Inc. be accepted and the county enter into a contract with Hardrives, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Hardrives, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Peterson seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Pulkrabek; Nays, none; Commissioner Kriesel absent.



September 7, 2010

**Cooperative Construction and Maintenance Agreement with the City of Hugo**

Commissioner Peterson moved to approve a cooperative construction and maintenance agreement between Washington County and the City of Hugo for construction on County State Aid Highway 8. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

Commissioner Kriesel returned at 9:53 a.m.

**Resolutions of Support for Grant Applications to the Counties Transit Improvement Board**

Commissioner Peterson moved to adopt **Resolution No. 2010-126** as follows:

Resolution Supporting the Submittal of an Application to the  
Counties Transit Improvement Board for Grants Payable in  
Fiscal Year 2011 for a Local Match to the  
Red Rock Corridor Station Area Planning Study

WHEREAS, the Counties Transit Improvement Board (CTIB) has authorized the 2010 Grant Solicitation Process for Grants Payable in 2011; and,

WHEREAS, the CTIB will make available \$132 million for grants to meet its operating and capital funding commitments in 2011 and up to a maximum of \$18 million for capital grants to specific corridors to accelerate transitway development; and,

WHEREAS, the CTIB has estimated that \$88,700,000 in revenue will be generated for 2011; and,

WHEREAS, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and,

WHEREAS, Washington County is guaranteed three percent of the total estimated revenue generated for each of the years 2010-2013; and is eligible to receive an estimated \$2,661,000 through the 2010 Grant Solicitation Process for Grants Payable in 2011; and,

WHEREAS, the CTIB has identified the Red Rock Corridor as transitway that is eligible for funding; and,

WHEREAS, the Red Rock Corridor is included in the 2030 Transportation Policy Plan as a transitway; and

WHEREAS, the Red Rock Corridor Commission (RRCC) is leading a study to complete a Station Area Planning study for the Southeast Stations of the Red Rock Corridor; and,

WHEREAS, 80 percent of the funding for the study is being provided by federal funds and the remaining 20 percent is the local match, of which Washington County is responsible for \$119,000. The remainder of the local match will be provided by Dakota and Ramsey Counties; and,

September 7, 2010

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners supports the submittal of an application to the CTIB for Grants Payable in 2011 for a local matching grant to federal funds for the Red Rock Corridor Station Area Planning Study in the amount of \$107,000.

Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

Commissioner Peterson moved to adopt **Resolution No. 2010-127** as follows:

Resolution Supporting the Submittal of an Application to the  
Counties Transit Improvement Board for Grants Payable in  
2011 for the Newport Transit Station

WHEREAS, the Counties Transit Improvement Board (CTIB) has authorized the 2010 Grant Solicitation Process for Grants Payable in 2011; and,

WHEREAS, the CTIB will make available \$132 million for grants to meet its operating and capital funding commitments in 2011 and up to a maximum of \$18 million for capital grants to specific corridors to accelerate transitway development; and,

WHEREAS, the CTIB has estimated that \$88,700,000 in revenue will be generated for 2011; and,

WHEREAS, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and,

WHEREAS, Washington County is guaranteed three percent of the total estimated revenue generated for each of the years 2010-2013; and is eligible to receive an estimated \$2,661,000 through the 2010 Grant Solicitation Process for Grants Payable in 2011; and,

WHEREAS, the CTIB has identified the Red Rock Corridor as transitway that is eligible for funding; and,

WHEREAS, the Red Rock Corridor is included in the 2030 Transportation Policy Plan as a transitway; and

WHEREAS, the Red Rock Corridor Commission completed an Alternatives Analysis in 2007 that included the development of a future transit station in Newport and that the ultimate transit mode for the corridor would be commuter rail; and,

WHEREAS, the Washington County Regional Railroad Authority (WCRRA) purchased a site in Newport in 2010 for the Newport Transit Station; and,

WHEREAS, the WCRRA intends to begin environmental assessment, preliminary and final engineering, and site improvement work in 2011 for the Newport Transit Station; and,

September 7, 2010

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners supports the submittal of an application to the CTIB for Grants Payable in 2011 for the Newport Transit Station in the amount of \$225,000.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call Vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

Commissioner Kriesel moved to adopt **Resolution No. 2010-128** as follows:

Resolution Supporting the Submittal of an Application  
to the Counties Transit Improvement Board for Grants  
Payable in Fiscal Year 2011 for use on 2012  
Washington County Priority Transit Projects

WHEREAS, the Counties Transit Improvement Board (CTIB) has authorized the 2010 Grant Solicitation Process for Grants Payable in 2011; and,

WHEREAS, the CTIB will make available \$132 million for grants to meet its operating and capital funding commitments in 2011 and up to a maximum of \$18 million for capital grants to specific corridors to accelerate transitway development; and,

WHEREAS, the CTIB has estimated that \$88,700,000 in revenue will be generated for 2011; and,

WHEREAS, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and,

WHEREAS, Washington County is guaranteed three percent of the total estimated revenue generated for each of the years 2010-2013; and is eligible to receive an estimated \$2,661,000 through the 2010 Grant Solicitation Process for Grants Payable in 2011; and,

WHEREAS, Washington County is submitting two other applications through this solicitation that will utilize \$332,000 of the guaranteed funding; and,

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners supports the submittal of a grant application to the CTIB for Grants Payable in 2011 for deferral of the remaining 2010 three percent guaranteed funding for use on future Washington County priority transit projects in 2012 in the amount of \$2,329,000.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

Commissioner Peterson asked that staff keep the Board apprised of how much Counties Transit Improvement Board quarter cent sales tax funds, and the amount of federal dollars that the county has received to implement projects in Washington County. She asked that a running total be kept and update the Board periodically.

September 7, 2010

**GENERAL ADMINISTRATION**

Jim Schug, County Administrator, noted that immediately following the County Board meeting today, the Board will hear 2011 budget presentations from the Departments of Community Corrections, Community Services, and Public Health and Environment. Next Tuesday, the Board will finish up with 2011 budget presentations from Property Records and Taxpayer Services, County Attorney's Office; Administration, Human Resources, Information Technology, Accounting and Finance, and General Operations. Following those presentations, the Board will establish a preliminary levy. At that time the maximum levy will be established and then the final levy will be decided on December 14. At the December 14 meeting the levy can be modified downward but cannot be increased.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg stated that the Rush Line Corridor will meet on September 8 at 3:30 p.m. in White Bear Lake. They will finalize the bus transit from Forest Lake to St. Paul, with bus service starting on October 15. He also has Community Action Program special sub-committee and finance meetings this week.

Commissioner Kriesel reported on the Metro Energy Policy Coalition meeting. They discussed energy savings on lighting. They also discussed issues coming before the legislature next year such as removing the moratorium on nuclear energy and wind energy. He reported on the Commissioner and Department Head retreat held last Tuesday at the Hardwood Creek Service Center. It was a great opportunity to sit down with staff to discuss priorities moving into the future. He attended the Audit Committee meeting and everything is good there. Last Friday there was a small airplane crash at the Lake Elmo Airport. He thanked the Sheriff's Office for their quick response.

Commissioner Peterson reported that the City of Cottage Grove held their first Yellow Ribbon meeting and they rolled out the action plan. She reported on the Metropolitan Mosquito Control meeting where they are holding the preliminary levy flat for 2011 flat. The Mosquito Control staff has been asked to reduce their budgets 10 percent. Because of the recent wet weather conditions they have had to go into reserves for mosquito treatment this last month. She also reported that the first cases of West Nile and Encephalitis have been reported.

Commissioner Weik congratulated all of the organizers for the Woodbury Days annual event. It was spectacular as always. She volunteered handing out event guides. She met briefly with 4-H leadership, David Olson, and contributed ideas for improvements to strengthen the already good relationship with 4-H. She will be bringing some of those ideas to the next Extension Committee meeting. She thanked the Department Heads and Administration for a very well run retreat last week. She thought it was productive and she appreciated the skills of the moderator.

September 7, 2010

Commissioner Kriesel brought up Commissioner Weik's article on trucks. He thought it was an interesting and good article.

Commissioner Weik stated that the Sunday Star Tribune ran an article by Kevin Giles on truck only lanes in the United States. An individual in the article noted that in California rather than trucks only lanes, they build car only lanes. They are cheaper to build because cars are lighter weight and cars can merge into traffic easier than trucks. She thought it was prudent to discuss this with the Minnesota Department of Transportation to capture this data as they are doing a highway study at the present time. She will also be attending the Woodbury Development tour on Thursday evening.

Commissioner Peterson reported that next Wednesday the Wakota Bridge will hold its last meeting. She believes she attended her first meeting in 1993. Commissioner Kriesel stated that he and the Stillwater Chamber will be pulling her into new St. Croix Bridge Crossing project. They have asked that Commissioner Peterson attend their next meeting and give insight as to why the Wakota Bridge was so successful.

Commissioner Pulkrabek stated he also attended the Woodbury Days event.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 10:15 a.m.

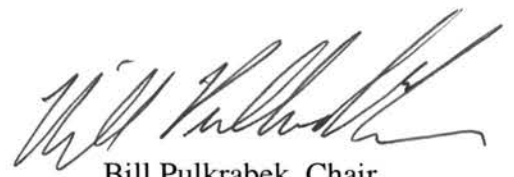
#### **BOARD WORKSHOP WITH COMMUNITY CORRECITONS, COMMUNITY SERVICES, AND PUBLIC HEALTH AND ENVIRONMENT**

The Board met in workshop session with the Departments of Community Corrections, Community Services, and Public Health and Environment to discuss their proposed 2011 budgets. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Yvonne Klinnert, Dan Papin, Cindy Rupp, Patrick Singel, Rick Backman, Robby Robinson, Robert Crawford, Michele Kemper, Lowell Johnson, Sue Hedlund, Judy Hunter, Jeff Travis, Twyla Pennel, Deb Paige, Maureen Trost, Jessica Collin-Pilarski, Adam Frederick, Jessica Quaderer, Connie Waldera, Pat Morreim, Don Dolan, Amanda Strommer, Jean Streeter, Chief Deputy Sheriff



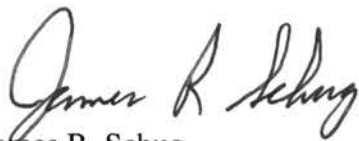
September 7, 2010

Mike Johnson, Sheriff Bill Hutton, Harley Will, Tom Adkins, Sandy Hahn, Terry Thomas, Barb McGinnis, Mjyke Nelson, Doug Johnson, Susan Harris, Kevin Corbid, Steve Anderson, Mary Duncan, Ann Churchill, and Scott Wente, Woodbury Bulletin.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 14, 2010**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Susan Harris, Assistant County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Dan Papin, Community Services Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services Division Manager; Bruce Munneke, County Assessor; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Harley Will, Accounting and Finance Director; Patricia Conley, Library Director; Nancy Brase, Administrative Services Manager; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:04 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Susan Harris, Assistant County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Dan Papin, Community Services Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services Division Manager; Bruce Munneke, County Assessor; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Harley Will, Accounting and Finance Director; Patricia Conley, Library Director; Nancy Brase, Administrative Services Manager; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; and Yvonne Klinnert, Public Information Coordinator II.

September 14, 2010

**COMMENTS FROM THE PUBLIC**

Craig Leiser, 10300 Kismet Lane North, Grant – Mr. Leiser stated he was here today representing the Brown's Creek Watershed District. Their watershed district has been involved in the possible disposition of what is known as the Jackson Wildlife Management Area, within the City of Stillwater, adjacent to County Road 12. The Minnesota Department of Natural Resources (DNR) has put this area up for sale with an appraisal of \$177,500. In the legislation which directed the DNR Commissioner to put it up for bid and to sell it, it also authorized the DNR Commissioner to accept a lesser amount from a public body. The Brown's Creek Watershed District is prepared to present to the DNR an offer of \$10,000, which is budgeted for 2011. The plan is to use this 34 plus acres as a site for managed wildlife space, an interpretative nature area offering trails and natural study sites. This would be a very low density utilization, but in the middle of an urban area. Within this area there is an endangered plant species. The plan is to fund the development of this area over a period of eight to ten years through the regular budgetary process. The Brown's Creek Watershed District will send the County Board an informative letter asking for a letter of support from the County Board. They have checked with the City of Stillwater and the county parks department, and there is not a significant interest to develop it as a park.

Commissioner Kriesel asked if this project would qualify for funding through the Land and Water Legacy Program. Mr. Leiser stated they don't know, but they will look at that. At this time they have a letter from the DNR requesting a bid and the DNR will act on it October 1.

Commissioner Kriesel asked staff to research this project to see if it would qualify for Land and Water Legacy Program funds.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval to appoint Danni Schifsky, Willow Haven, to the Mental Health Advisory Council to a first term expiring December 31, 2012.
2. Approval of Change Order #9 to contract with Ramsey Excavating, Inc. as part of the 2025 Government Center Campus Improvements project, in the amount of \$5,207.60.
3. Approval of Change Order #13 to contract with Sowles Company as part of the 2025 Government Center Campus Improvements project, in the amount of \$19,902.31.

September 14, 2010

4. Approval of Change Order #4 to contract with St. Paul Linoleum and Carpet Company as part of the 2025 Government Center Campus Improvements project, in the amount of \$12,558.
5. Approval of Change Order #4 to contract with WL Hall Company as part of the 2025 Government Center Campus Improvements project, in the amount of \$1,650.
6. Approval to award bid for 9-1-1 Communications Audio Data Solution to Tierney Brothers, Inc. conditioned upon execution of a contract as required by law.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

### **2011 PROPOSED BUDGET PRESENTATIONS**

The Departments of Property Records and Taxpayer Services, County Attorney, Administration, Human Resources, Information Technology, and Accounting and Finance presented their 2011 proposed budgets.

### **GENERAL ADMINISTRATION**

#### **Certifying the Proposed Property Tax Levy for Payable 2011 for Washington County**

Jim Schug, County Administrator, reviewed the proposed budget for 2011. The budget, as proposed, would increase the levy by 1.5 percent.

Commissioner Peterson asked if the debt service was reduced to 35.9 and the Land and Water Legacy were reduced to \$7.5 million what would the levy be. Mr. Schug stated that would be an increase of .4 percent.

Commissioner Peterson asked if the Board reduced the debt service and reduced the amount of dollars it was spending for capital improvements to 35.9, last year's level, and reduced the Land and Water Legacy to \$7.5 million that would still give the Board room for accepting new Land and Water Legacy projects and it would also pay for those projects the Board has committed to and currently negotiating on. Mr. Schug stated yes, the county would have the capacity for \$7.5 million and currently have committed or are negotiating on projects that would total \$3.6 million.

Commissioner Peterson stated she is very uncertain as to what will happen at the state level next February and April if there aren't any decisions made and the Board is left holding the bag. She asked would the .4 percent give enough contingency funds to address those issues. Mr. Schug stated that the .4

September 14, 2010

percent is programmed into the budget, so if an additional reduction would take it down to zero the county would have to go back on the proposed budget and cut other expenditures.

Mr. Schug noted that as far as the use and anticipation of state funds, staff feels the amount it has programmed into the budget is a reasonable amount, but it is by no means the worst case scenario. Given the state funding crisis that continues to loom, it is very likely that the reductions in state aid could be more than the county has projected. If that occurred next April or May when the state took a look at balancing the state budget it may require another mid-year county budget balancing.

Commissioner Pulkrabek asked what is the actual tax rate, how much will that go up. Mr. Schug does not have the tax rate; but, a house valued at \$250,000 with a 1.5 percent levy increase would see an \$11 reduction; a zero percent increase would take that down to an estimated \$30 reduction. Ms. O'Rourke stated she does not have the tax rate at her fingertips, but could get that information shortly.

Commissioner Pulkrabek stated that in previous discussions about bonding for the full \$20 million in Land and Water Legacy funds, then it was dropped to \$10 million, and now they are looking at dropping it to \$7.5 million, there was discussion about how much that would cost the county to do the bond sale if the county had to have two, three, four or five bond sales and in the long-run that may not be a smart thing to do. It might be better to do a bigger amount at one time. Mr. Schug stated that the approximate amount of issuance is about \$130,000 and is affected a little bit by the size of the issuance. The county had always planned on two issuances, but would probably not look at doing more than three. The bigger concern staff has now is that without projects in the pipeline, if the county sold bonds for \$10 million and are paying 3 percent on those bonds which is a good rate, on the short term investment the county is only getting a quarter or half a percent on interest, so the county would be losing principal if that money is sitting around for any significant amount of time.

Commissioner Kriesel stated that the two areas he focused on with staff was the bond issuance, holding the line at \$35.9 million. Traditionally the Board had built in 5 percent annually, but that was in better economic times. Also, reducing the Land and Water Legacy bond to \$7.5 million that will take care of the county's needs with what is on the table. Just with those two items they would be going from 1.5 percent levy increase down to .4 percent levy increase. The preliminary levy they set today cannot go up, but it can go down, and he's confident that between now and December the Board will find other opportunities.

Commissioner Hegberg cautioned the Board that if the levy is dropped today it cannot be raised in December when there might be more information available. He believes there may be other issues that could come forward such as funds from the federal government, and the county has been able to maximize some of those in the bond issues to do projects. He agrees with everything that is being said here today, but he is not convinced that the levy should be dropped today. He is more convinced to look



September 14, 2010

at the 1.5 percent now, and then look at the Land and Water Legacy dollars later on. He would even be inclined to lower those some more if there are no projects, it could be lowered to \$5 million. If the county is not spending the money, there is no use putting it in the bank to earn a quarter of a percent, when they will pay 3 percent for the bond issue. Also the bond issue in there is \$38 million and the county does not know what federal stimulus dollars might come down that the county might want to look at and match those to go forward with some projects. He's inclined not to drop it at this time and go along with management's recommendation of a 1.5 percent increase in the levy. It still decreases the tax rate on houses by \$11. Later on they could look at further reductions.

Commissioner Kriesel stated the concern he has is if there are federal dollars coming, he is not sure what the turnaround time would be on these projects, whether that would even be an opportunity. Another concern he has is that at some point the Board has to give direction to staff where they want this to end up. He would not want to get to December 1 and then all of a sudden tell staff that the Board wants to get to zero, now get there. He feels the sooner the Board can give staff guidance on this the better. Particularly on the Land and Water Legacy program--\$7.5 million he believes will accommodate the county's anticipated needs for next year. If that need should drop to \$5 million, that's icing on the cake. He would much rather allow Public Works and staff to operate on certainty rather than uncertainty. He feels the Board is pretty much in agreement to hold the line on the capital bonding, and that would give them a degree of certainty and work towards that.

Commissioner Peterson stated if federal dollars became available for a transportation project the county can get through 2011 and then address it in 2012, because it takes roughly two years to get hands on the dollars. If the county has to have matching funds, she believes the county can do it in 2012. It is hard for her not to invest in infrastructure at this time because there is a wonderful interest rate, and the contracts are coming in so much lower than anticipated. But at the same time she would rather have some comfort level in addressing the 2011 budget, and hope that 2012 is better.

Commissioner Hegberg stated he does not believe 2012 will get better. Because in October they will be able to anticipate the value in real estate will continue to go down. So they know that 2012 is going to get worse than today because the asset they do tax is real estate and that is the county's primary source of revenue. He does not believe the county can rely on the state coming forward with any additional funds. He believes that staff has taken a reasonable look in how they have dealt with it.

Commissioner Pulkrabek stated it is difficult for him to buy into the argument that the bad news is we are raising the property tax rate, but the good news is your home value is going to drop and therefore you are going to pay a few dollars less. He feels that is essentially what this budget entails. The second thing is that he has been on the County Board for twelve years and he does not believe that in any of those twelve years that the final budget was lowered from the preliminary budget. He believes that more than likely what is decided today will be the final budget.

September 14, 2010

Commissioner Kriesel reminded the Chair that there was a motion made to postpone bonding for the Land and Water Legacy program and that was a reduction of one or two percent.

Commissioner Pulkrabek also noted that he will support giving 4-H the bridge funding for next year, but that would be the last year he would support the bridge funding. He does support giving 4-H the in-kind funding of about \$25,000.

Commissioner Weik asked about the TIGER II grants and she was cautious about making applications for those. If the county is awarded those grants in the next couple of weeks, fund balance would need to be used to match those grants in the amount of \$350,000. She asked if that is in the Regional Railroad or in the county budget. Commissioner Peterson had stated that the matching of grants could be done in 2012, is that true for the TIGER II grants? Don Theisen, Public Works Director, stated the he believes they would be able to match that in 2012 if the county was successful with the TIGER grant applications. The best spot for that funding would probably be the Regional Railroad Authority, but there may be other options.

Commissioner Weik stated if the Board were going to look at a zero levy increase today, that would entail items such as Land and Water Legacy down to \$5 million and use of fund balance for certain operations, does staff have any knowledge where those items might come from. Mr. Schug stated that the budget continues to evolve as the weeks go on. There have been areas where the county has had the good fortune of lower out of home placement costs for children, but that is an area that has high variability and that service needs to be provided when it's necessary; and there is the possibility of some federal match on the financial assistance programs that the Governor just approved. The reality is that this budget does not anticipate any further reductions in State Human Service program grants, and that is one area staff has been very careful in reducing and then have to face another reduction of state aid. There are a number of areas and it is a relatively small amount, based on the overall budget, of about \$350,000 would be what is left to get to a zero percent increase.

Commissioner Weik stated that was about what she calculated and that's the amount of the TIGER II Grant matching fund. Depending on where that came from, she was going to suggest that the county cannot afford to win the grants. She knows this budget is a work in progress and the Board is going to be working over the next couple months collaboratively. She noted that with all due respect to Commissioner Hegberg she is not comfortable with setting the ceiling at 1.5 percent. She does take into account Commissioner Pulkrabek's statements that the Board typically does not come in with a lower final levy in December. If the gap is about \$350,000 she thinks the Board can get there. Continuing to freeze or cut in the budget is going to have consequences, she does not want to cut or affect the safety net; but she is not comfortable with presenting the public with a tax increase.

September 14, 2010

Commissioner Kriesel stated he would support a levy increase of .4 percent now, but would ask staff what a zero increase would look like. The Board could give direction to staff today to put the Land and Water Legacy at \$7.5 million and hold the line at \$35.9 on the bonding.

Commissioner Peterson stated she could have gone with a \$5 million bond for the Land and Water Legacy, but they have just received information about the Zephyr Trail. If it were reduced further she is afraid there wouldn't be any room for negotiation that is ahead of them. She can live with the .4 percent and if it can be reduced more that would be fine.

Commissioner Pulkrabek stated he concurs with Commissioner Weik's comments and he has made a commitment to constituents not to raise their property taxes.

Commissioner Hegberg stated with the proposed budget at a 1.5 percent increase the taxes on a house valued at \$250,000 would be a decrease of \$11. What would be the decrease to that same valued home at the .4 percent increase? Molly O'Rourke, Deputy Administrator, noted that would be a decrease of \$20. A zero percent levy increase would be a \$25 decrease on that same property.

Commissioner Hegberg stated at a zero increase the average taxpayer would save \$14 over a 1.5 percent levy increase; and he would have \$14 less tax deduction off his tax return on the federal level and state level. So it wouldn't amount to a huge amount of dollars. The other point is the State of Minnesota on their homestead credit has indicated they will give the county \$3 million. Last year they gave the county \$1.3 million. So when he thinks about Truth-in-Taxation and the statements that the county will be mailing out, they are no longer called Truth-in-Taxation statements for a reason because the state has indicated they will give the county more money, and the county will send the statement out with that amount, and both the state and the county know they gave us less money this year. He still argues that the Board has to be as conservative as it can with the information they have. He feels that being conservative means that the Board cannot trust its partner which is the State of Minnesota who is suppose to give the county money next year. The county's obligation is to take care of Washington County and make sure that the county keeps the AAA bond rating and have all the options they possibly can. He believes the county did lower the taxes once after the tax meeting and that is the only time that he can recall.

Commissioner Hegberg moved to recommend a 2011 levy increase of 1.5 percent or \$88,074,700. Motion failed for a lack of a second.

Commissioner Peterson moved to adopt a certified levy increase of .4 percent or \$87,136,900. Commissioner Kriesel seconded the motion and it failed 3-2 with a Roll Call vote as follows: Ayes, Commissioners Kriesel and Peterson; Nays, Commissioners Hegberg, Weik and Pulkrabek.

September 14, 2010

Commissioner Weik stated that her concern is that when the Board gives staff direction, if the Board supports this today, then it will not support anything in December. There have been a lot of different ideas at workshops or the department head retreat such as: a new revenue stream by allowing paid advertising on the county web site with content parameters; or cut existing expenses by lowering salaries for new hires. She has made a commitment to citizens after listening to them since last spring of no tax increase. That is why she cannot support the motion today.

Commissioner Kriesel stated he supported the .4 percent at this time. He believes this is where the real homework begins and if this budget hasn't been reduced in the past maybe that is something the Board should pay attention to. He feels this is not the end of the process.

Commissioner Pulkrabek moved to adopt a certified levy increase of zero percent or \$86,783,800. Commissioner Weik seconded the motion and it failed 3-2 with a Roll Call vote as follows: Ayes, Commissioner Weik and Pulkrabek; Nays, Commissioners Hegberg, Kriesel, and Peterson.

Commissioner Hegberg reintroduced his motion to recommend a 2011 levy increase of 1.5 percent or \$88,074,700. Motion failed for a lack of a second.

Commissioner Pulkrabek asked if the levy needs to be done first; and, what would happen if no action is taken today.

George Kuprian, Assistant County Attorney, stated he believes he knows the answer, but he will have to research the law.

Commissioner Kriesel stated he is strongly considering going along with the zero percent levy increase, rather than provide staff with chaos, but he is disappointed in doing that.

Commissioner Peterson stated if the County Board goes to zero, then it has to come out of the Land and Water Legacy, she doesn't see any other place that it can go.

Commissioner Kriesel moved to adopt **Resolution No. 2010-129** as follows:

Resolution Certifying Proposed Property Tax Levies for  
Washington County Payable 2011

The Washington County Board of Commissioners does hereby certify to the Washington  
County Auditor-Treasurer the following proposed tax levy for payable 2011:

Washington County	\$86,783,800
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Commissioner Weik seconded the motion. She noted that she would like the 4-H bridging money protected. She did pledge that and there are reserve funds or other contingency and it is not that much.

September 14, 2010

Commissioner Peterson stated that all of the Commissioners have sacred cows. If the County Board goes to zero, everything is on the table.

Commissioner Kriesel stated he agrees with Commissioner Peterson. He made the motion and everything is on the table. If they are going to get to zero, those are the hard decisions that will have to be made.

The motion was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Kriesel, Peterson, Weik, and Pulkrabek; Nays, Commissioner Hegberg.

George Kuprian stated that if the Board had not reached a decision today, the levy would have been set the same as last year.

**Certifying the Proposed Property Tax Levy for Payable 2011 for Regional Rail Authority**

Commissioner Peterson moved to adopt **Resolution No. 2010-130** as follows:

Resolution Certifying Proposed Property Tax Levies for  
Washington County Payable 2011 – Regional Rail Authority

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2011:

Regional Rail Authority	\$574,800
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Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

**Certifying the Proposed Property Tax Levy for Payable 2011 for HRA**

Commissioner Pulkrabek noted that he would not be supporting this resolution. He believes that the Washington County Housing and Redevelopment Authority does a great job, but he fundamentally disagrees that the government should be involved to this degree in the housing market.

Commissioner Peterson moved to adopt **Resolution No. 2010-131** as follows:

Resolution Certifying Proposed Property Tax Levy for  
Washington County Housing and Redevelopment Authority Payable 2011

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2011:

Washington County Housing and Redevelopment Authority	\$3,332,236
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September 14, 2010

Commissioner Hegberg seconded the motion and it was adopted 4-1 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, and Weik; Nays, Commissioner Pulkrabek.

**Regional Rail Authority Proposed Budget for Payable 2011**

Commissioner Peterson moved to adopt **Resolution No. 2010-132** as follows:

Resolution Adopting the Washington County Regional Rail Authority  
Proposed Budget for Payable 2011

<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
Regional Rail Authority	\$677,000	\$66,400	(\$35,800)	\$574,800	\$0	\$574,800
Total Proposed 2011 Budget	<u>\$677,000</u>	<u>\$66,400</u>	<u>(\$35,800)</u>	<u>\$574,800</u>	<u>\$0</u>	<u>\$574,800</u>
Total Washington County Regional Rail Proposed 2011 Levy:				\$574,800	\$0	\$574,800

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

**Washington County Proposed Budget for Payable 2011**

Commissioner Weik moved to adopt **Resolution No. 2010-133** as follows:

<u>OPERATING, SPECIAL REVENUE, AND DEBT SERVICE FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
General Government	\$93,356,900	\$41,863,600	\$510,400	\$52,003,700	\$5,506,600	\$46,497,100
Community Services	\$35,128,500	\$18,215,100	(\$530,800)	\$16,382,600	\$0	\$16,382,600
Debt Service - Countywide	\$8,019,800	\$0	\$1,482,500	\$9,502,300	\$0	\$9,502,300
Debt Service - Library District	\$804,800	\$0	\$148,800	\$953,600	\$0	\$953,600
Library	\$6,527,900	\$461,100	\$0	\$6,066,800	\$223,800	\$5,843,000
Parks	\$3,391,600	\$2,657,000	(\$50,000)	\$684,600	\$0	\$684,600
Public Safety Radio	\$570,600	\$570,600	\$0	\$0	\$0	\$0
Public Works	\$8,449,900	\$3,925,600	\$0	\$4,524,300	\$0	\$4,524,300
Subtotal:	<u>\$156,250,000</u>	<u>\$67,693,000</u>	<u>\$1,560,900</u>	<u>\$90,117,900</u>	<u>\$5,730,400</u>	<u>\$84,387,500</u>
<u>CAPITAL PROJECT FUNDS</u>						
Capital Historic Courthouse	\$0	\$8,000	\$8,000	\$0	\$0	\$0
Capital Projects	\$196,400	\$0	\$0	\$196,400	\$0	\$196,400
Capital Repair	\$1,640,000	\$958,100	(\$681,900)	\$0	\$0	\$0
Capital Road Bridge	\$60,172,00	\$56,939,800	\$0	\$3,233,000	\$1,883,100	\$1,349,900
Subtotal:	<u>\$62,009,100</u>	<u>\$57,905,800</u>	<u>(\$673,900)</u>	<u>\$3,429,400</u>	<u>\$1,883,100</u>	<u>\$1,546,300</u>
<u>REFERENDUM ITEM</u>						
Land & Water Legacy Program	\$167,300	\$0	\$682,700	\$850,000	\$0	\$850,000
Total Proposed 2011 Budget	<u>\$218,426,400</u>	<u>\$125,598,800</u>	<u>\$1,569,700</u>	<u>\$94,397,300</u>	<u>\$7,613,500</u>	<u>\$86,783,800</u>
Total Washington County Proposed 2011 Levy				<u>\$94,397,300</u>	<u>\$7,613,500</u>	<u>\$86,783,800</u>

September 14, 2010

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on the Woodbury Development tour she participated in last week. Thirty-four different locations were included in the tour. She attended the I-94 Gateway Corridor meeting. The Minnesota Department of Transportation presented an update on their highway study. Tonight she will attend the 10<sup>th</sup> Annual Spaghetti Dinner fund raiser for Woodbury's public safety equipment. She will not be able to attend the Association of Minnesota Counties (AMC) Policy meetings.

Commissioner Peterson reported that she attended the Counties Transit Improvement Board Executive Committee meeting last week. The consensus of that group was that Washington County would be given permission to bank its dollars. She will not be attending the AMC policy committee on Thursday morning. There will be an open house for Glen and Lorraine Brown celebrating their sixtieth wedding anniversary. Glen Brown has served on numerous county committees over the years. She asked staff to put together a Commissioner's Award to present to them.

Commissioner Kriesel reported he attended the Public Works training day at Lake Elmo Regional Park. He spoke to the group about the Yellow Ribbon Network. He attended the Gateway Trail Commission meeting and met with the Stillwater Area Chamber on the Stillwater Bridge. Last evening he attended the Oak-Land Junior High PTA meeting. Public Works staff gave an outstanding presentation on the intersection of 10<sup>th</sup> Street and Manning. Folks were looking for a light signal at that intersection. He has a conflict with the Vet's Rest Camp Board, which is conducting its budget sessions, and Andersen Windows Citizen Committee. He asked if any of the Commissioners could attend the Andersen Windows Citizen Committee.

Commissioner Hegberg stated he will try to attend the AMC Transportation Policy meeting. He reported on the Rush Line Corridor meeting. They approved the contract to allow buses to go from Forest Lake to St. Paul and that will begin October 15. It came in under budget to such an extent that they might be able to fund it for a longer period of time if the Metropolitan Council does not pick it up. He and Commissioner Kriesel met with the City of Hugo Mayor to discuss abandoned gravel pits. They will meet with staff to discuss that further. He reported on the Transportation Advisory Board meeting he attended last week. They discussed that if additional federal dollars are made available, could the process be sped up to be eligible for those dollars. They are also looking to see if funding for signal lights with the yellow turn arrows could be used because they cost so much more than regular signal lights.

September 14, 2010

Commissioner Pulkrabek asked Sheriff Hutton if any cities in Washington County, other than Woodbury, have canine units, or do they use the county's. Sheriff Bill Hutton mentioned that when a canine is needed throughout the county they contact the Sheriff's Office. Cottage Grove has one dog, Bayport has one dog, Stillwater will be getting a dog, and Woodbury has two dogs.

Sheriff Bill Hutton updated the Board on the recent homicide that occurred in Lake Elmo. He noted that two suspects were apprehended and have been charged with 2<sup>nd</sup> degree homicide.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

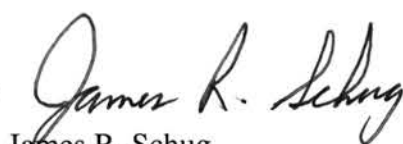
#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 12:27 p.m.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 21, 2010**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Don Theisen, Public Works Director; Ted Schoenecker, Transportation Manager; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director; Chief Deputy Sheriff Mike Johnson, Commander Brian Mueller; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:03 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Don Theisen, Public Works Director; Ted Schoenecker, Transportation Manager; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director; Chief Deputy Sheriff Mike Johnson, Commander Brian Mueller; and Yvonne Klinnert, Public Information Coordinator II.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of the September 7, 2010 Board meeting minutes.
2. Approval to reappoint Craig Leiser, Grant, and Gail Pundsack, Stillwater, to the Brown's Creek Watershed District Board of Managers to three-year terms expiring October 21, 2013.

September 21, 2010

3. Approval of agreement with Dakota County to receive \$225,153 in HOME Investment Partnership funds as part of the Dakota County Consortium.
4. Approval of the 2011 AFSCME bargaining unit contract re-opener for health insurance as follows:

2011 Health Insurance Contribution

Aware \$25 OV copay: No change in contribution amount for 2011

Single	\$433/month
Employee + child(ren)	\$433/month
Employee + spouse	\$589/month
Family	\$619/month

Aware \$30 and \$35 copays, and \$500/75% plans:

Single	\$491/month
Employee + child(ren)	\$537/month
Employee + spouse	\$726/month
Family	\$851/month

Flex credits \$70/month

5. Adoption of **Resolution No. 2010-134** as follows:

Gilbertson House Lease

WHEREAS, the County of Washington and John Gilbertson propose to amend the house lease agreement at 18002 Margo Avenue, Marine MN 55047, to extend the term of the lease to September 30, 2011; and,

WHEREAS, John Gilbertson has approved and signed said lease; and,

NOW, THEREFORE, BE IT RESOLVED, that the lease between the County of Washington and John Gilbertson be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

6. Adoption of **Resolution No. 2010-135** as follows:

Assignment of Counties Transit Improvement Board  
Capital Grant Agreement No. 1-2010-8  
Between Washington County and  
Washington County Regional Railroad Authority

WHEREAS, the Counties Transit Improvement Board (CTIB) awarded Capital Grant Agreement No. 1-2010-8 to Washington County for land acquisition in the City of Newport for a park-and-ride/transit station; and

WHEREAS, said capital grant agreement is in full force and effect and is fully assignable; and



September 21, 2010

WHEREAS, the Washington County Regional Railroad Authority (WCRRA) is the Washington County government entity charged with the preservation and improvement of local rail service; and

WHEREAS, on March 9, 2010, the WCRRA authorized the purchase of the property commonly identified as the "Knox Site" in the City of Newport for development of a future transit station; and

WHEREAS, on September 15, 2010, CTIB consented to the assignment of Capital Grant Agreement No. 1-2010-8 to the WCRRA; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorize the County Board Chair and the County Administrator to execute the Assignment Agreement on behalf of the County without further action conditioned upon approval as to form by the Washington County Attorney's office.

7. Adoption of **Resolution No. 2010-136** as follows:

Metropolitan Council Grant Agreement SG2010-095  
for Winter Recreation Area Planning And Development

WHEREAS, the Minnesota Legislature, by Minnesota Laws 2009, chapter 172, article 3 section 3, appropriated money to the Metropolitan Council from the parks and trails fund to be distributed to implementing agencies as required under the new Minn. Stat. 85.535 for parks and trails resources; and

WHEREAS, the Metropolitan Council is authorized by Minn. Stat. 473.301 to make grants to eligible governmental units for the purpose of regional recreation open space development in accordance with the Met Council's Recreation Open Space Policy Plan; and

WHEREAS, Washington County is authorized by Minn. Stat. 85.53 subd. 3 to receive grants from the parks and trails fund to support parks and trails of regional significance; and

WHEREAS, on June 30, 2010, the Metropolitan Council authorized the granting of up to \$716,000 to Washington County for Winter Recreation Area planning and development; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners and County Administrator to sign on behalf of the County the grant agreement between Washington County and the Metropolitan Council, and that the grant funds for the described project be directed to Washington County without further action by the County Board.

8. Adoption of **Resolution No. 2010-137** as follows:

Final Payment for Edgeline Striping on Various  
Washington County Roads to Century Fence Company

September 21, 2010

WHEREAS, the Washington County Board of Commissioners, on July 27, 2010 approved the bid award to Century Fence Company and signed a contract with said company for edgeline striping on various Washington County roads; and

WHEREAS, Century Fence Company has satisfactorily completed all work in accordance with the terms and conditions of the contract; and

NOW, THEREFORE, BE IT RESOLVED, that Century Fence Company be paid in full for said contract work in the amount due indicated on the final payment voucher.

9. Adoption of **Resolution No. 2010-138** as follows:

Final Payment for Construction of Transit Center,  
Trailhead Facility, Parking Lot and Trail Connection  
Project in City of Forest Lake to Lund-Martin Construction, Inc.

WHEREAS, the Washington County Board of Commissioners, on July 10, 2007 approved the bid award to Lund-Martin Construction, Inc. and signed a contract with said company for construction of a transit center, trailhead facility, parking lot and trail connection in the City of Forest Lake; and

WHEREAS, Lund-Martin Construction, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract; and

NOW, THEREFORE, BE IT RESOLVED, that Lund-Martin Construction, Inc. be paid in full for said contract work in the amount due indicated on the final payment voucher.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

## **COMMUNITY SERVICES**

### **Chemical Health Care Home Pilot Project**

Dan Papin, Community Services Director, reviewed the Chemical Health Care Home Pilot Services program authorized during the 2010 legislative session. The purpose of the pilot project is to provide and test a redesign of chemical dependency health care services which provide additional flexibility in services, timely access to services, and greater alignment of client needs with individual services.

Commissioner Peterson moved to approve a grant contract with the Minnesota Department of Human Services for the Chemical Health Care Home Pilot Project. Commissioner Weik seconded the motion and it was adopted unanimously.

September 21, 2010

**GENERAL ADMINISTRATION**

Jim Schug, County Administrator, noted that immediately following today's Board meeting, the Washington County Housing and Redevelopment Authority will be presenting its 2011 proposed budget. He also mentioned that this evening Washington County will host the Minnesota Inter-County Association (MICA) Candidate Forum beginning at 6:30 p.m. Candidates from District 56, 52 and 57 will participate and Keith Carlson, MICA Executive Director, will facilitate the forum.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported on the Counties Transit Improvement Board meeting which approved Washington County's plan to defer its projects to 2012. He attended the Transportation Advisory Board meeting where discussion is taking place about road money being used for transit. He attended the Association and Minnesota Counties Policy meetings. An item discussed by the Department of Natural Resources was the protection of gravel and suggesting that some of the Lessard money be used to purchase properties that have significant aggregate resources and the need to protect that resource. He has talked with staff and feels that the county should be aware of where those aggregate deposits are located.

Commissioner Kriesel reported on the Veteran's Rest Camp Board meeting which discussed its budget. He attended the Parks and Open Space Commission which discussed the ski trails in Lake Elmo Park Reserve. He attended the Lake Elmo Elementary School parking lot dedication with the Board Chair. He mentioned that on September 30 at 5:30 p.m., the Washington County Historical Society will have their annual meeting at Boutwells and Mike Veeck of the St. Paul Saints will be the guest speaker.

Commissioner Peterson reported on the Association of Minnesota Counties Water Governance meeting she attended in St. Cloud. They are expecting to have a report by the first of the year, so there will be many meetings between now and the first of the year. The group has been divided into three areas. She attended the Counties Transit Improvement Board (CTIB) and noted that Washington County has a good working relationship with its fellow CTIB counties. Yesterday she attended the Transportation Alliance Legislative Committee which discussed what the new session will bring forward and the fact that transportation still does not have enough funding. She reminded the Board that there will be a Transportation Alliance Annual meeting on November 3 at the Ramada Plaza in Minneapolis. She shared maps with the Board that show the needed services throughout Minnesota. At the annual meeting there will be a map of the region's proposed needs.

Commissioner Weik reported that construction begins on Radio Drive this week and delays are expected. She attended the Counties Transit Improvement Board meeting last week also. The only other thing to note is that its next meeting will be held on October 29 at 10:00 a.m. at the Minnesota

September 21, 2010

Counties Insurance Trust Building. She reported on the Public Health Emergency Preparedness meeting which discussed cities readiness initiatives and alternative dispensing modalities. She attended the Woodbury Yellow Ribbon meeting which discussed a Veteran's Day memorial that is planned for 3:00 p.m. on November 11 and General Shellito is scheduled to speak. She attended the Minnesota Inter-County Association (MICA) meeting last week. Hennepin County has asked about MICA membership and Keith Carlson asked that the County Board members and Administrators provide their thoughts on having Hennepin County join MICA. There was an interesting presentation on Anoka and Carver County broadband fiber optic network projects.

Commissioner Pulkrabek stated that he will be attending the Housing and Redevelopment Authority groundbreaking ceremony for the Red Oak Preserve this afternoon at 1:30 p.m. He will also attend the MICA Candidate Forum this evening.

#### **BOARD CORRESPONDENCE**

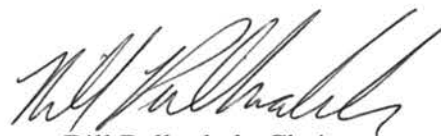
Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board Commissioner Weik moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 9:33 a.m.

#### **BOARD WORKSHOP WITH THE WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY**

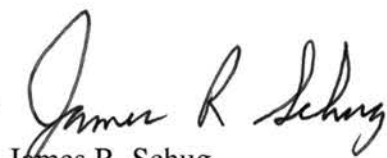
The Board met in workshop session with the Washington County Housing and Redevelopment Authority to discuss their proposed 2011 budget. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Yvonne Klinnert, Barbara Dacy, Jerry Fox, Dan Papin, Kevin Corbid, Mjyke Nelson, Harley Will, Chief Deputy Sheriff Mike Johnson, Commander Brian Mueller, Mark Nicklawske, St. Croix Press, Kevin Giles, Star Tribune, and Scott Wente, Woodbury Bulletin.



Bill Pulkrabek, Chair

County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 28, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Commissioner Peterson absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Commander Brian Mueller; Commander Cheri Dexter; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Program Manager; Judy Hunter, Sr. Program Manager; Mjyke Nelson, Information Technology Director; Don Theisen, Public Works Director; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; Tom Adkins, Community Corrections Director; and Nancy Brase, Administrative Services Manager.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the September 14, 2010 Board meeting minutes.
2. Approval of contracts with Martha Albertson and Megan Hunt for legal services for Children in Need of Protection and Termination of Parental Rights cases.
3. Approval to revise Policy #5011, Time Off to Vote.
4. Approval of amendment to the Public Health Preparedness and Cities Readiness Initiatives project agreement with the Minnesota Department of Health, and authorization for the County Board Chair and County Administrator to enter into the agreement.
5. Approval and execution by Board Chair and Administrator of recycling grant agreement with the City of Stillwater for distribution of curbside recycling funds.



September 28, 2010

6. Adoption of **Resolution No. 2010-139** as follows:

Solid Waste Management Tax

WHEREAS, The 1997 Minnesota Legislature enacted a bill eliminating both the SCORE sales tax and the Solid Waste Generator Assessment, replacing them with the Solid Waste Management Tax; and

WHEREAS, Minnesota Statutes §297H requires political subdivisions that subsidize tipping fees at solid waste management facilities to identify the "market price" for solid waste management services, which is identified as "the lowest price available in the area, assuming transactions between separate parties that are willing buyers and willing sellers in a market"; and

WHEREAS, This law requires political subdivisions to identify the market price and submit their findings to the Minnesota Pollution Control Agency each year; and

WHEREAS, The Ramsey and Washington Counties Boards of Commissioners in 2009 by resolution each identified \$28.60 per ton as the "market price" for purposes of the Solid Waste Management Tax, effective January 1, 2010; and

WHEREAS, the Minnesota Pollution Control Agency has dictated for the "market price" beginning January 1, 2011, that counties use a new worksheet that necessitates that the transportation portion of the "market price" be calculated separately for all counties; and

WHEREAS, Ramsey County, Washington County, and the Ramsey/Washington Resource Recovery Project staff have worked cooperatively to identify the market price for Ramsey and Washington Counties, beginning January 1, 2011, and have determined a different market price which requires approval by County Board Resolution.

WHEREAS, Washington County staff have used the new Minnesota Pollution Control Agency worksheet to identify the transportation portion of the "market price" for Washington County, beginning January 1, 2011, to be \$13.50 per ton;

NOW, THEREFORE, BE IT RESOLVED, The Washington County Board of Commissioners hereby authorizes identification of \$33.69 per ton as the "market price" for purposes of the Solid Waste Management Tax, which reflects a waste disposal tipping fee of \$20.19 per ton at the Pine Bend landfill plus an estimated transportation cost of \$13.50 per ton, and authorizes submittal by the Department of Public Health & Environment of this "market price" and supporting documentation to the Minnesota Pollution Control Agency.

7. Approval to accept a donation to the Washington County Sheriff's Office K-9 Unit from the City of Hugo residents, Afton and Nick Brundell, in the amount of \$25.00.

September 28, 2010

8. Approval to accept a donation to the Washington County Sheriff's Office K-9 Unit from M & I Bank in the amount of \$130.05.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

## **PUBLIC HEALTH AND ENVIRONMENT**

### **Policy #1032 Fee Schedule – Public Health Fees**

Commissioner Kriesel moved to amend Policy #1032, Fee Schedule, to establish the 2011 fee schedules for food, beverage, and lodging program, public pools, manufactured home parks, recreational camping areas, youth camps, and well water testing for licensed establishments. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

### **Contract with the City of Lake Elmo**

Commissioner Hegberg moved to approve a two year agreement with the City of Lake Elmo to provide Subsurface Sewage Treatment System Inspection Services. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

## **GENERAL ADMINISTRATION**

### **Recognition for Chief Deputy Sheriff Mike Johnson**

Commissioner Kriesel moved to adopt **Resolution No. 2010-140** as follows:

Resolution of Appreciation for  
Chief Deputy Mike Johnson  
in Recognition of his Retirement

WHEREAS, Chief Deputy Mike Johnson has served the Washington County Sheriff's Office for 34 years; and

WHEREAS, Mike Johnson has held each position in the Washington County Sheriff's Office, and will be retiring as Chief Deputy; and

WHEREAS, Mike Johnson counts many assignments among his accomplishments, including being a founding member of the Washington County Special Response Team, commonly known as a SWAT team; and

WHEREAS, Mike Johnson has been instrumental in resolving some of the most difficult cold cases investigated by the Washington County Sheriff's Office; and

September 28, 2010

WHEREAS, Mike Johnson has been instrumental in the creation of the Yellow Ribbon Network in Washington County, a support network for military families.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners congratulates Chief Deputy Mike Johnson on his retirement from the Washington County Sheriff's Office and extends the thanks and appreciation of the county and its residents for his contributions to the county; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners heartily wish Chief Deputy Johnson a healthy and happy retirement, with ample time to devote to family, especially his two granddaughters.

Commissioner Hegberg seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

Jim Schug, County Administrator, noted that there will be a reception for Chief Deputy Johnson on Thursday, September 30, in the Law Enforcement Center at 2:00 p.m.

Mr. Schug noted that the Board received a copy of an Order from the Minnesota Board of Water and Soil Resources concerning the boundaries of the South Washington and Valley Branch Watershed Districts and incorporating the former Lower St. Croix Water Management Organization into the South Washington Watershed District. This order came about from a mediation session that took place between all the parties.

Mr. Schug reported that Tom Adkins, Community Corrections Director, was presented the 2010 Jack Young Excellence in Community Corrections Award at the Minnesota Community Corrections Act Counties annual conference. Jack Young is a former State Commissioner of Corrections who resided in the Bayport area.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on the Solid Waste Management Coordinating Board meeting with Commissioner Kriesel. They discussed the 2011 work plan, budget, and the pharmaceutical national "Take Back" initiative. She commented that the preliminary vote on the work plan and budget is to keep it a bare bones budget. Because there are uncertainties surrounding the Metropolitan Landfill Abatement Account (MLAA) grant from the State of Minnesota, they developed a work plan and budget that would just use member contributions and project reserve funds. They will continue to work with the Minnesota Pollution Control Agency (MPCA). She reported on the County Library Board which met last night. They had ongoing discussions on the 2011 budget and the strategic plan. There is ongoing work for the Halloween program for kids called "Books for Treats". They also discussed how

September 28, 2010

to increase story time at the Forest Lake Branch and adding one story time to Hugo. She brought up the idea to consider an additional virtual story time via Skype. This could increase the county's outreach to individuals such as daycare providers or an ill child at home. Later today she will meet with individuals from the Minnesota Department of Transportation to discuss their study on building dedicated truck only or car only lanes.

Commissioner Kriesel reported he attended the Governor's presentation in Farmington to proclaim various communities Yellow Ribbon Communities including the Cities of Mahtomedi, Lake Elmo, Bayport, Oak Park Heights, and Baytown Township. He will be going out to Washington D.C. this afternoon to meet with the legislative delegation to discuss federal funding for the Gateway Corridor.

Commissioner Hegberg reported on the Housing and Redevelopment Authority (HRA) groundbreaking ceremony for the Red Oak Preserve in Oakdale. The HRA Board meeting followed that event. He attended the Minnesota Inter-County Association Candidate Forum last Tuesday and it was well attended. He met with a group from Forest Lake at the American Legion to discuss the Broadway Avenue construction project and how that will impact the Fourth of July Parade. He believes that it is the largest Fourth of July parade in the state. He attended interviews at the Association of Minnesota Counties last Friday.

Commissioner Pulkrabek mentioned that he also attended the groundbreaking ceremony for the Red Oak Preserve in Oakdale. He was very impressed with that project. It is well needed life cycle housing and of very high quality. He attended the Minnesota Inter-County Association Candidate Forum last Tuesday and it was well attended. He thought all the candidates did a good job in answering the questions.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously; Commissioner Peterson absent. The Board meeting adjourned at 9:39 a.m.


#### **BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration for direction on balancing the proposed 2011 budget. No business was transacted and the public was welcome to attend. Present for

September 28, 2010

the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Don Theisen, Harley Will, Sheriff Bill Hutton, Mary Nicklay, Mjyke Nelson, Lowell Johnson, Doug Johnson, Dan Papin, Tom Adkins, Kay McAloney, Kevin Corbid, Wayne Sandberg, Elizabeth Mohr, Pioneer Press, John Hageman, Pioneer Press, Scott Wentz, Woodbury Bulletin, Mark Nicklawski, St. Croix Press, and Kevin Giles, Star Tribune.

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 5, 2010**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Sharon Price, Right of Way Specialist; Andy Gitzlaff, Associate Planner; Dan Papin, Community Services Director; Sue Hedlund, Deputy Public Health and Environment Director; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Sheriff Bill Hutton; Commander Cheri Dexter; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:05 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Sharon Price, Right of Way Specialist; Andy Gitzlaff, Associate Planner; Dan Papin, Community Services Director; Sue Hedlund, Deputy Public Health and Environment Director; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Sheriff Bill Hutton; Commander Cheri Dexter; and Yvonne Klinnert, Public Information Coordinator II.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

October 5, 2010

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the September 21 and 28, 2010 Board meeting minutes.
2. Approval to appoint Erika Ashe to the Mental Health Advisory Council representing People Inc., to a first term expiring December 31, 2013.
3. Adoption of **Resolution No. 2010-141** as follows:

Approval to Open Debt Service Fund 321 2005A CIP Refunding Bonds  
Under Fiscal Policy #2802 Opening and Closing Funds  
and to update Fiscal Policy #2803 Fund Definitions

WHEREAS, the 2000A Series Capital Improvement Plan (CIP) general obligation bonds were refinanced by the 2005A Series CIP Refunding Bonds; and

WHEREAS, the initial bonding and subsequent refinance transactions were duly authorized by the County Board of Commissioners; and

WHEREAS, the opening of the Fund 321 2005A CIP Refunding Bonds was required to be authorized by a County Board of Commissioners' Resolution; and

WHEREAS, a resolution authorizing the opening of the Fund 321 2005A CIP Refunding Bonds was not approved concurrent with the approval of refunding transaction; and

WHEREAS, the Fund 321 2005A CIP Refunding Bonds fund was created and maintained in the county's general ledger for the activities consistent with the debt service activities of the authorized bonds; and

WHEREAS, the money deposited in these funds has been and will be distributed to meet the obligations arising from duly authorized debt service activity approved by the County Board; and

WHEREAS, the money deposited in the fund has and will earn interest on any balance that is being held for future disbursements; and

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves the opening of the Debt Service - Fund 321 2005A CIP Refunding consistent with the previous approvals authorizing the refunding of the 2000A CIP general obligation bonds that occurred in 2005:

October 5, 2010

BE IT FURTHER RESOLVED, that the County Board of Commissioners approves the update of Fiscal Policy #2803 Fund Definitions to reflect the addition of the new fund.

4. Adoption of **Resolution No. 2010-142** as follows:

Resolution Recommending Approval to Set  
Aside a Portion of the Annual Distribution of  
Net Revenue from Tax Forfeited Land Sales

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, the county auditor is to distribute the net revenue in the county's forfeited tax sale fund to the local taxing districts after payment of county administrative expenses, according to one of two prescribed apportionment plans, and

WHEREAS, Minnesota Statutes Chapter 282.08 subdivision 4(ii) allows the county board to set aside up to 20% of net proceeds for the acquisition and maintenance of county parks or recreational areas, and

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners, directs the Department of Property Records and Taxpayer Services to annually set aside 20% of the net proceeds from the tax forfeited sale fund for acquisition and maintenance of county parks and recreational areas.

5. Approval of contract with Manatron Inc. for support services for property tax software system.
6. Adoption of **Resolution No. 2010-143** as follows:

Certification of Unpaid County Environmental Charges

WHEREAS, the Washington County Board of Commissioners adopted the Washington County Solid Waste Management Ordinance #178 on October 28, 2008 and the Washington County Solid Waste Management Ordinance #114 on May 23, 1995; and

WHEREAS, the Washington County Solid Waste Management Ordinance #178 establishes the County Environmental Charge (CEC); and

WHEREAS, a solid waste hauler has provided records to the Washington County Department of Public Health and Environment (Department) of generators who have unpaid 2009 County Environmental Charges; and

WHEREAS, the solid waste hauler sent bills to generators in November 2009 and February 2010 for County Environmental Charges; and

October 5, 2010

WHEREAS, Section 14.0, subpart 14.8.1 of the Ordinance #178 provides that on October 15 of each year, the County Board may certify to the County Auditor all unpaid outstanding Charges as reported by the Department, by Haulers and Disposal Facilities and a statement of the description of the lands which were serviced and against the Charges arose; and

WHEREAS, the Section 14.0, subpart 14.81 also provides that it shall be the duty of the County Auditor, upon order of the County Board, to extend the assessments with interest provided for in Section 297.03 subd.1 upon the tax rolls of the County of the taxes of the year in which the assessment is filed; and

WHEREAS, the properties that have failed to pay the County Environmental Charge are identified in Exhibit A which is attached hereto and incorporated herein.

NOW, THEREFORE BE IT RESOLVED, the Washington County Board of Commissioners authorizes the County Auditor and the Department of Assessment, Taxpayer Services and Elections to extend the unpaid County Environmental Charges on the properties set forth in Exhibit A to this resolution as assessments with interest in accordance with County Ordinance #178.

7. Adoption of **Resolution No. 2010-144** as follows:

Resolution Authorizing the County Sheriff to Execute the  
Joint Powers Agreement/Grant Agreement with the State of  
Minnesota, Commissioner of Public Safety  
for the Child Sexual Predator Program

BE IT RESOLVED, that the Washington County Sheriff's Office is hereby authorized to enter into a JPA/grant agreement between the Washington County Sheriff's Office and the State of Minnesota, Commissioner of Public Safety, Bureau of Criminal Apprehension for the program entitled Child Sexual Predator Program.

BE IT FURTHER RESOLVED, that Sheriff William M. Hutton is hereby authorized to execute and sign this agreement and any amendments thereto, as are necessary to implement the program on behalf of the Washington County Sheriff's Office.

8. Approval to accept a donation in the amount of \$200 from Residential Mortgage Group on behalf of Ian Foslien of Maplewood, MN, and Anton H. Jensen of Lake Elmo, MN.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

October 5, 2010

**GENERAL ADMINISTRATION****Distinguished Budget Presentation Award for 2010**

Molly O'Rourke, Deputy Administrator, presented the Board Chair with the Distinguished Budget Presentation Award from the Government Finance Officers Association for the 2010 budget document. This marks the 13<sup>th</sup> consecutive year that Washington County has received this award. Ms. O'Rourke thanked the Board and the Department Heads for their guidance and help.

**Department of Natural Resources Report on the Acquisition of the Minnesota Zephyr Rail Line for a State Trail**

Joel Stedman, Department of Natural Resources (DNR) Central Region Manager, and Kent Skaar, DNR Acquisition and Development Specialist, reviewed the agency's plans to acquire the Minnesota Zephyr rail line from downtown Stillwater to the Gateway Trail in Grant. It is the hope of the DNR to purchase the rail bed and develop it into the Brown's Creek segment of the Willard Munger State Trail. The DNR requested the county's financial participation in the purchase of the corridor. Funds would come from the county's Land and Water Legacy program for the purchase. The board will consider the request at a future board meeting.

**Flooding Situation**

Jim Schug, County Administrator, noted that last Friday Commissioner Pulkrabek signed a Declaration of Emergency in Washington County having to do with the response to the fall floods. Over the weekend the St. Croix and Mississippi Rivers crested. The City of Stillwater did an excellent job in preparing for the high water within the city, as well as the Cities of St. Paul Park and Newport. The county was prepared to bring a resolution declaring an emergency for today's meeting, but that was pulled because it would not meet state and federal aid for this kind of an incident. The communities are in the process of cleanup activities. The county's emergency staff was involved in communicating with the communities and helping them prepare for and deal with the effects of the flooding.

Commissioner Peterson thanked staff for their updates on the flooding situation. She also suggested that the county hold a workshop with the City of Newport to discuss purchasing the houses on that dike because she feels the dike is no longer viable.

**Joint Meeting of the Washington and Ramsey County Board of Commissioners**

Mr. Schug reminded the Board that it will meet with the Ramsey County Board of Commissioners to discuss issues of mutual interest today at noon, at the Oak Marsh Golf Course in Oakdale.



October 5, 2010

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported last week that he met at the VFW to discuss the Forest Lake Fourth of July parade. He actually met at the American Legion and wanted to make that clarification. He also attended Chief Deputy Sheriff Mike Johnson's retirement at the VFW in Oak Park Heights last week.

Commissioner Kriesel reported on his trip to Washington D.C. to meet with the legislative delegation to discuss the Gateway Corridor and the Stillwater Bridge. He believes it was a fruitful trip and they met with Senators Klobuchar and Franken, as well as Representative Bachmann. He noted that he and Commissioner Peterson will attend a Stillwater Bridge Alliance meeting on Wednesday, October 6. He also attended Chief Deputy Sheriff Mike Johnson's retirement at the VFW in Oak Park Heights. He met with the Office of Legislative Auditor to provide his opinions on possible Metropolitan Council governance and the Counties Transit Improvement Board governance.

Commissioner Peterson reported on the Minnesota High Speed Rail meeting she attended yesterday. The consultant doing the design and future implementation of the Minneapolis Rail Center stated it would be a challenge getting that in near the ballpark. The success of the trains for special events is enormous. They say that at least 30% of the attendees of the ballgames and special events are coming in by train and buses.

Commissioner Weik reported that she attended Chief Deputy Sheriff Mike Johnson's retirement at the Law Enforcement Center last week. She also attended the meeting that was held to discuss truck only and car only lanes with representatives from the Minnesota Department of Transportation and county staff. She felt it was a productive meeting to discuss possible highway solutions to manage congestion. The Minnesota Department of Transportation will prepare a white paper addressing the unanswered questions and framing the idea of truck only or car only lanes specifically on I-94 between the Wisconsin border and St. Paul.

Commissioner Pulkrabek reported that he attended a business forum prior to today's Board meeting to discuss the challenges that business owners face in Washington County and what the different levels of government can do to help out with those challenges. He also mentioned that a few people have asked him about the Environmental Center and why they do not take leaves and propane tanks. Mr. Schug indicated that the Environmental Center does take propane tanks. The issue of a composting site has some additional information that would need to be discussed, but they can plan a workshop with the Board to go over that at a later date. Commissioner Pulkrabek also announced that Anoka County Board Commissioner Dennis Berg will be retiring and a celebration will take place on December 8 with details to follow.

October 5, 2010

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**EXECUTIVE (CLOSED) SESSION WITH THE DEPARTMENT OF PUBLIC WORKS**

The Board met in Executive Session to discuss a settlement option for County Road 83 with BBP Development LLC in the City of Forest Lake at 10:10 a.m. Present for the Executive Session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson and Weik. Also present were Jim Schug, Don Theisen, Wayne Sandberg, Sharon Price, Doug Johnson, Richard Hodsdon, James Zuleger, and Patricia Raddatz. Commissioner Hegberg left the Executive Session due to a possible conflict of interest.

The Board reconvened in open session at 10:24 a.m.

**ADJOURNMENT**


There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:25 a.m.



Bill Pulkrabek, Chair

County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 12, 2010**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority (RRA) met in regular session at 10:30 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Tom Adkins, Community Corrections Director; Kay McAloney, Human Resources Director; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 10:38 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Tom Adkins, Community Corrections Director; Kay McAloney, Human Resources Director; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; and Yvonne Klinnert, Public Information Coordinator II.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

October 12, 2010

**CONSENT CALEDAR**

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the 2010 Association of Minnesota Counties Official Delegate list as follows: Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik; Jim Schug, County Administrator; Molly O'Rourke, Deputy Administrator; and Dan Papin, Community Services Director.
2. Approval of a contract with Mental Health Systems, PC to provide Rule 25 chemical health assessments and specialized chemical dependency treatment for individuals accessing the Consolidated Chemical Dependency Treatment Fund.
3. Adoption of **Resolution No. 2010-145** as follows:

Requiring that Deputies in a Special Project Status Meet all  
of the Police and Fire Plan PERA Membership Requirements

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff departments whose position duties meet the membership requirements stated therein and listed below. Special Project Deputies in the Sheriff's Office meet the stated membership requirements therein and listed below.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Washington County hereby declares that deputies in a special project status meet all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board Under sections 626.84 to 626.863 and these employees are so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and

October 12, 2010

5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that special project deputies be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

4. Approval to enter into a service at will agreement with Verizon for wireless services.
5. Adoption of **Resolution No. 2010-146** as follows:

Lease Agreement Extension with SouthMetro Centers V, LCC  
for the Stillwater License Center

WHEREAS, Washington County entered into a lease agreement with SouthMetro Centers V, LCC on September 27, 2005 for the space occupied by the Stillwater License Center located at Valley Ridge Plaza in Stillwater MN; and

WHEREAS, the term of said lease agreement expired on September 30, 2010; and

WHEREAS, the County of Washington and the SouthMetro Centers V, LCC wish to extend the term of said lease agreement to September 30, 2013 through the execution of Amendment 3 to Lease #3308; and

NOW, THEREFORE BE IT RESOLVED, that Amendment 3 to Lease #3308 between the County of Washington and the SouthMetro Centers V, LCC be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

6. Approval of Change Order #4 to the contract with Jorgenson Construction for the construction of the Environmental Center in the amount of \$30,871 and funded by the County Environmental Charge fund.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

### COMMUNITY CORRECTIONS

Commissioner Hegberg moved to adopt **Resolution No. 2010-147** as follows:



October 12, 2010

Acceptance of Grant from the Target Corporation

BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts a \$5,000 grant from the Target Corporation for juvenile programming in the Community Corrections department.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Yes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

Commissioner Hegberg stated he has noticed there have been many donations to the county for various departments. He suggested that at the end of the year the Board should list those to recognize the individuals who have given to different projects they thought were important.

Commissioner Peterson suggested doing a column in the Staying in Touch Newsletter thanking everyone in general for their donations.

**GENERAL ADMINISTRATION**

Jim Schug, County Administrator, noted that following today's Board meeting, there will be a workshop to review the 2011-2015 Capital Improvement Program.

Mr. Schug also mentioned that the Board hosted a Recognition Breakfast for employees with 20, 25, 30, and 35 years of employment with the county. It was held at the Lake Elmo Event Center.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on events she attended in Woodbury including a new program held at the Stafford Library for military children; and she attended a Woodbury Chamber of Commerce breakfast for individuals with small businesses and discussed their issues and needs. She attended the Metropolitan Energy Policy Coalition meeting where they heard a presentation by Professor Amin from the University of Minnesota on "Unlocking the Potential of Smartgrid Technology".

Commissioner Peterson reported on the joint meeting with Ramsey County that was held last week.

Commissioner Kriesel reported on the Stillwater Bridge Coalition meeting. They will be appointing the leadership of that coalition at the next meeting. On Friday, he will meet with members from the Association of Minnesota Counties and the Yellow Ribbon Network to discuss the possibility of a statewide Yellow Ribbon County initiative.

October 12, 2010

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 11:01 a.m.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to review the 2011-2015 Capital Improvement Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Wayne Sandberg, Melinda Kirk, Sue Hedlund, John Elholm, Greg Wood, Don Theisen, Yvonne Klinnert, Sheriff Bill Hutton, Mjyke Nelson, Ted Schoenecker, Joyce Schneider, John Hageman, Pioneer Press, Kevin Giles, Star-Tribune, and Scott Wente, Woodbury Bulletin.



Bill Pulkrabek, Chair

County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**OCTOBER 19, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Sheriff Bill Hutton; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Greg Wood, Building Services Manager; Lowell Johnson, Director of Public Health and Environment; Tom Adkins, Community Corrections Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Hegberg moved, seconded by Commissioner Peterson, to adopt the following Consent Calendar:

1. Approval of the October 5 and 12, 2010 Board meeting minutes.
2. Approval to execute the contract to be a member of the Washington County Children's Mental Health Action Collaborative Agreement.
3. Approval of a 1-4 day temporary on-sale liquor license for the Arcola Historic Foundation for October 29, 2010 at the Arcola Mills Mansion.
4. Approval to appoint Commissioners Kriesel and Hegberg to serve on the County Canvass Board scheduled for Monday, November 8 at 10:00 a.m.
5. Approval and authorization for the County Board Chair and the County Administrator to enter into an agreement with the Forest Lake Schools Community Education Program to use county property to provide onsite County Employee Wellness activities at the County Service Center-Forest Lake.

October 19, 2010

6. Adoption of **Resolution No. 2010-148** as follows:

Request to Authorize the Director of Public Works  
to Request the Commissioner of the Minnesota Department of  
Transportation to Perform a Speed Study to Determine the Reasonable  
and Safe Speed Limit at the Following Locations:

Woodbury

- County State Aid Highway (CSAH) 16 (Valley Creek Road) from Weir Drive to CSAH 25 (Century Avenue)
- CSAH 25 (Century Avenue) from Lake Road to Interstate 94

Lake Elmo

- CSAH 13 (Ideal Avenue, Olson Lake Trail) from Trunk Highway 5 to CSAH 35 (50th Street North), with the condition that such study is to be conducted after the substantial completion of the Interstate 694 reconstruction project and Trunk Highway 5 roundabout project currently underway

Afton

- CSAH 18 (40th Street South, Afton Blvd South) from Trunk Highway 95 (Manning Avenue South) to CSAH 21, upon completion of the current reconstruction project.

Forest Lake

- County Road 83 (11th Ave SW, 220th Street SW) from 12th St SW to Everton Avenue, upon completion of the current bridge construction project.

WHEREAS, the authority to determine the safe and reasonable speed on a County Highway resides with the Commissioner of the Minnesota Department of Transportation, and;

WHEREAS, the above portions of roadway have been recently modified by construction or have been determined by County Staff to have prevailing speeds which differ from the posted speed limits, and;

WHEREAS, it is in the best interest of all parties to have reasonable and safe speeds posted on our County Highways.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the Director of Public Works to request that the Commissioner of the Minnesota Department of Transportation perform a speed survey to determine the reasonable and safe speed limit at the above referenced locations.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Director of Public Works is hereby authorized to install and maintain signing consistent with the resulting order.

7. Adoption of **Resolution No. 2010-149** as follows:

Resolution to Acquire Parks and Trails Council of Minnesota Property  
for Inclusion into Grey Cloud Island Regional Park and  
Use Land and Water Legacy Program Funds for the Purchase

October 19, 2010

WHEREAS, Washington County is interested in acquiring the property described herein on Grey Cloud Island for inclusion into the Grey Cloud Island Regional Park; and

WHEREAS, the owner has agreed to sell the property to Washington County; and

WHEREAS, Washington County has enacted the Acquisition of Development Rights Ordinance #175 to establish a program for the preservation of open space, parks and public water, commonly referred to as the Land and Water Legacy Program, and has established the policies, rules and official controls governing such acquisitions; and

WHEREAS, Washington County intends to issue general obligation bonds to acquire land and interests in land to fund the Land and Water Legacy Program, and

WHEREAS, Washington County passed Resolution Number 2007-163 making a declaration of official intent to reimburse certain costs of projects identified as part of the Land and Water Legacy Program from proceeds of the general obligation bonds in accordance with Section 1.150-2(d)(3) of the Treasury Regulations, and

WHEREAS, the purchase of parkland is an eligible expenditure of Land and Water Legacy funds; and the Washington County Board of Commissioners has determined that the Parks and Trails Council of Minnesota meets the criteria of the Land and Water Legacy Program and is worthy of protection.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorize its Chairman and Administrator to execute on behalf of the County a Purchase Agreement and any other document necessary for the County to purchase the property as shown on the aerial photo attached and legal description attached hereto.

BE IT FURTHER RESOLVED, that Washington County will use Land and Water Legacy funds to purchase the property and that the Washington County Board of Commissioners intends that the costs of the project shall come from proceeds of the general obligation bonds issued to finance the preservation of open space, parklands, and other natural areas.

BE IT FURTHER RESOLVED, that Washington County will purchase said property for a sum of \$2,500.00.

8. Approval to enter into agreements with the Metropolitan Council for restrictive covenants on the Appert property acquisition for inclusion into the Grey Cloud Island Regional Park and the portion of the Pontius property acquisition for inclusion into the St. Croix Valley Regional Trail, and to file the agreements with the Washington County Recorder's Office as part of the deed to the parcels.
9. Approval of contract amendment with Braun Intertec Corporation in the amount of \$27,676.50 for additional geotechnical services on the County Road 83 Bridge Overpass of Interstate 35 construction project in Forest Lake.



October 19, 2010

10. Approval of contract with Forest Lake Contracting, Inc. for turn lane construction on Everton Avenue in the City of Forest Lake.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

### **PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Peterson moved to approve contracts for assessing services with the cities of Stillwater and St. Paul Park, and the townships of Denmark, West Lakeland, and Baytown. Commissioner Hegberg seconded the motion and it was adopted unanimously.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on the Extension Committee Meeting last week. They heard a presentation on 4-H youth development and programs and received a State Fair update. They have sent out a thousand letters for fund raising and their membership has grown to over 600 members. They asked what the Extension Committee could do to help the County Board understand their program. She noted there was an opening on the Extension Committee for an at large member. The next Extension meeting will be on Thursday, November 11. The 4-H awards and recognition event will be held on October 25, 7:00 p.m. at Hooley Hall.

Commissioner Peterson stated that one thing the Extension Committee could do is advocate for their programs. She feels it is important to appoint people to the Extension Committee that have a background in 4-H, Master Gardener or whatever background they are involved in.

Commissioner Weik reported on the Association of Minnesota Counties (AMC) Board of Director's meeting. They heard a presentation by Lt. Col Barbara Riley, National Guard, on the Yellow Ribbon counties. The AMC Board adopted a motion unanimously to support the other 83 counties in Minnesota to complete a Yellow Ribbon process. The Board received notification today that AMC has named a new Executive Director, Jeff Spartz, and he will start in November. Commissioner Paul Wilson, Olmsted County, reported that 20 counties have dropped out of the National Association of Counties due to budget issues. AMC 2011 dues will be kept at the 2010 level, and that the budget will be adjusted. They are projecting a slight shortfall, but they do have a plan for funding that shortfall.

Commissioner Weik attended the Minnesota Inter-County Association (MCIT) meeting. They heard a presentation on health care homes. There was an update under the taxes and state aid. There is talk that cities are moving forward on a ½ cent sales tax and may try to get out in front of counties on that. They heard about the revisions to the Met Council's 2030 Transportation Plan. Anoka County sent a letter of

October 19, 2010

concern and Scott County is holding meetings and discussions on this issue. The plan holds transit harmless but affects road projects.

Commissioner Peterson suggested that before the AMC and MICA Annual Meetings, the Board discuss the ½ cent sales tax for counties that is out there and what happens if the cities institute a ½ cent sales tax.

Commissioner Weik stated that MICA was going to send a letter to Met Council saying that MICA members passed a resolution asking the Met Council to slow down the changes to the 2030 Plan until the new Met Council starts. She thought it might be a good idea for Washington County to write a letter to its Met Council members asking them to wait.

Commissioner Weik attended the Gateway Corridor meeting. The strategic communication plan was distributed and they are asking for comments by November 19. The Wisconsin Coalition gave an update that they are developing a budget and how they want to proceed with their next steps.

Commissioner Peterson reported that Cottage Grove finalized their Yellow Ribbon action plan.

Commissioner Kriesel reported on the Gateway Corridor meeting where they discussed the draft work plan and budget. They also passed a resolution requesting the state to fund \$1 million for an environmental assessment and preliminary engineering. He also reported that the National Parks Service issued a report back to the Judge, a Section 7A Report, that the Stillwater Bridge shouldn't be built.

Commissioner Weik stated she has had comments from citizens in the area of Century Avenue and Valley Creek intersection regarding the final appearance of the easement area and that it has not been completed. They were also interested in a monument marker and wanted to know how to go about getting that. Wayne Sandberg, Deputy Public Works Director, stated in coordination between the utility relocations and the project there were strips of grass that were not seeded properly during the project. The county is aware of those areas and will sod those areas next spring as it is getting too late to do a good job now. As far as working with the homeowners associations, they are happy to work with them to get that extra layer of personalization. It is incumbent upon the homeowners association to come with resources for that, but the county would be happy to work with them.

Commissioner Hegberg asked about political signs and their removal. He asked if there was a reason the signs aren't just laid in the ditch. Mr. Sandberg stated it is against state law to place political signs in the public rights of way. Staff time is an issue, so they focus on signs that are close to the road or attached to an existing highway sign. The signs are not left in the ditch because that amounts to littering, and because individuals do not pick them up. Staff removes the signs and brings them to either

October 19, 2010

the north or south shops. The signs are kept for a minimum of two weeks and the campaigns are welcome to come out to the shops and pick them up. Staff will then work with them as to where they can be placed.

Commissioner Peterson informed Mr. Sandberg that there was a large roar of thanks when County Road 74 was completed. It came from business owners and neighbors who can now align their tires for winter. Mr. Sandberg stated that is a perfect example of where the wheelage tax has resulted in a direct investment back into county highways. That road was ineligible for county state aid and it took a long time to get the resources to do that. The wheelage tax was how they did it.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

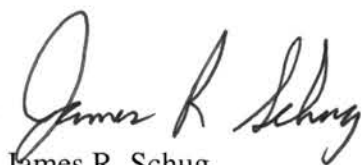
#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 9:58 a.m.

#### **BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to review the draft 2011 Legislative Agenda. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Wayne Sandberg, Andy Gitzlaff, Doug Johnson, Don Theisen, Lowell Johnson, Dan Papin, Tom Adkins, Yvonne Klennert, Kevin Corbid, John Kaul, and Scott Wente, Woodbury Bulletin.

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 26, 2010**

The Washington County Board of Commissioners met in regular session at 9:05 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Peterson, and Weik. Commissioners Pulkrabek and Kriesel absent. Commissioner Hegberg presided as Board Chair. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Barb Nelson, Administrative Services Manager; Commander Dan Starry; Harley Will, Accounting and Finance Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Diane Elias, Associate Planner; Julia Wallis, Senior Planner; Don Theisen, Public Works Director; Greg Wood, Building Services Manager; Sue Hedlund, Deputy Director of Public Health and Environment; Kay McAloney, Human Resources Director; Tom Adkins, Community Corrections Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Weik, to adopt the following Consent Calendar:

1. Approval of agreement between Washington County and Tibex Technology, Inc. for the Law Enforcement Network System (LENS).
2. Approval to change the terms for the Family Homelessness Prevention and Assistance Program from two to three year terms per changes in the bylaws; and to continue the terms of existing members.
3. Approval of amendment number one to the agreement between Washington County's Workforce Center and Dakota County's Workforce Center to provide dislocated worker services to individuals laid off due to the Delta/Northwest Airlines merger.
4. Board approval of the 2011 Department Heads wages and insurance, and 2011 insurance for Elected Department Heads and Meet and Confer groups Confidential Supervisors and Confidential as follows:

Appointed Department Heads 2011 Wages: 0% general adjustment and 0% merit;  
2011 Employer Health Insurance Contribution for Appointed Department Heads, Elected  
Department Heads, Confidential Supervisors and Confidential:

2011 Health Insurance Contribution

Aware \$25 OV copay: No change in contribution amount for 2011

Single	\$433/month
Employee + child(ren)	\$433/month
Employee + spouse	\$589/month
Family	\$619/month

Aware \$30 and \$35 copays, and \$500/75% plans:

Single	\$491/month
Employee + child(ren)	\$537/month
Employee + spouse	\$726/month
Family	\$851/month

Flex credits:

Appointed and Elected Department Heads:	\$132/month, \$8 increase
Confidential Supervisors:	\$73/month - \$8 increase
Confidential	\$71/month - \$8 increase

5. Authorization for the county to accept Natural Resources Block Grant funding from the Minnesota Board of Water and Soil Resources for 2011.
6. Approval of Change Order #24 to contract with People’s Electric, Inc. for the 2025 Government Center Campus Improvements project in the amount of \$84,278.
7. Approval of Change Order #15 to contract with General Sheet Metal Company, Inc. for the 2025 Government Center Campus Improvements project in the amount of \$112,141.44.
8. Approval of Change Order #5 to contract with United Glass, Inc. for the 2025 Government Center Campus Improvements project in the amount of \$73,143.
9. Approval of Change Order #3 to contract with OffiSource, Inc. for the 2025 Government Center Campus Improvement project in the amount of \$89,300.
10. Approval of 2025 Government Center Campus Improvements project change orders: Century Construction Company, Inc.; Commercial Drywall Inc.; Five Star Welding & Fabricating, Inc.; Glewwe Doors, Inc.; Northern Lights Steel Fabrication, Inc.; Northland Paving, LLC; Parsons Electric, LLC; Paul’s Architectural Woodcraft, Inc.; Steenberg-Watrud Construction, LLC; Twin City Acoustics; Twin City Hardware Company, Inc.; and Zintl, Inc.



October 26, 2010

The foregoing Consent Calendar was adopted 3-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, and Weik; Nays, none; Commissioners Pulkrabek and Kriesel absent.

## **GENERAL ADMINISTRATION**

### **2030 Transportation Policy Plan**

The Board discussed comments on the 2030 Transportation Policy Plan. The county submitted comments on October 5, 2010. Since that time a number of counties have added comments regarding the fact that the Metropolitan Council's proposed plan does not call for expansion projects. There is concern that unless those projects are in the Metropolitan Council's plan they are not eligible for any federal funding.

Commissioner Kriesel arrived at 9:25 a.m.

It was Board consensus to reinforce the county comments that were submitted on October 5 on the 2030 Transportation Policy Plan and also expand on the letter to state that the flexibility in interchange spacing outside the beltway is needed; population increases along with constrained resources will create hard choices; and improved safety needs to be a priority and that the I-35/TH 8 weave and interchange area is an example of a project that needs to be delivered.

## **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on the Association of Minnesota Counties (AMC) District 10 meeting held yesterday. There was discussion of accountability surrounding five different topics, including possible changes to the metropolitan governance and what principles they should follow. The feeling in general is there should be changes to the governance of the Metropolitan Council. There was also discussion about a different meeting time to encourage better attendance. She reported that at the AMC annual meeting for the 2011 policy platform, the final language will come back to AMC in December on the sales tax topic.

Commissioner Weik attended the awards and recognition banquet for 4-H youth held on October 25<sup>th</sup> and reported it was very well attended. The 4-H has a new 2010-2011 Executive Board; she commented that the leadership exhibited by the 2009-2010 Federation President, Alex Enter, was outstanding.

Commissioner Peterson stated that a meeting of the water governance committee has not been scheduled at this time. She encouraged Board members to attend the High Speed Rail Summit on October 27, 11:00 a.m. at the Union Depot.

October 26, 2010

Commissioner Kriesel reported on the Bridge Coalition meeting held last week. The group is starting to formulate some strategies in response to the ruling by the National Park Service. He also attended the AMC District X meeting last week along with Commissioners Weik and Hegberg.

Commissioner Hegberg attended the Housing and Redevelopment Authority Board meeting last week. He also attended the Metro Transportation Advisory Board meeting last week where they had discussions on some of the projects and plans. He also reported on the Community Action Program meeting last week. He mentioned the amount of money available for energy assistance is down approximately 40% from previous years. It's anticipated the demands will exceed the amount of available funds and the individual grant amounts will be reduced.

Commissioner Peterson commented she will be judging costumes at a Halloween Parade to be held this Saturday morning, October 30<sup>th</sup> at the VFW in Cottage Grove.

Commissioner Weik reported the Woodbury Foundation is holding their annual Spooktacular event this weekend. The Washington County Library is also offering a program this year to hand out children's books instead of candy. More information on this program can be found on the county's website.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 9:48 a.m.

#### **BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT**

The Board met in workshop session with the Department of Public Health and Environment to receive a status report on Public Health Disease Prevention and Control Program, and review the 2009 Washington County Infectious Disease Report. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Susan Hedlund, Fred Anderson, Gretchen Heinen, Chelsea Harriman, Julie Winner, Emily Curren, Connie Waldera, Yvonne Klinnert, Elizabeth Mohr, Pioneer Press, Jim Anderson, Star Tribune, Scott Wente, Woodbury Bulletin and Chuck Bransford. M.D.

October 26, 2010

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss guiding principles to be used in determining use of Land and Water Legacy bond funds. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Sharon Price, Harley Will, Jane Harper, Kathy Trombly-Ferrin, Marc Hugunin, Mary Hauser, Parks and Open Space Commission, Steve Hobbs, Belwin Conservancy, Randy Ferrin, Parks and Open Space Commission, Jessica Thiel and Amy Carolan, Washington Conservation District, Elizabeth Mohr, Pioneer Press, Jim Anderson, Star Tribune and Scott Wentz, Woodbury Bulletin.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**NOVEMBER 2, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Karin Reinert, Senior Planner; Lowell Johnson, Director of Public Health and Environment; Jeff Travis, Program Manager; Sheriff Bill Hutton; Don Theisen, Public Works Director; John Elholm, Parks Director; Greg Wood, Building Services Manager; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Bruce Wierre, 1314 Meadowlark Drive, Stillwater, asked the Board why it did not purchase the former Jackson Wildlife Natural Management Area with Land and Water Legacy funds. He believes that this property fits the parameters to be considered for protection forever and it is accessible to the public.

Jim Schug, County Administrator, noted that the Brown's Creek Watershed District advised the Board several weeks ago that it would be submitting a bid to the Minnesota Department of Natural Resources (DNR); however their bid did not meet the minimum bid amount required by the DNR. He stated that the Washington County Land and Water Legacy Program is not, at this point, been set up to bid on property in a public process. The county typically has required an application, and an evaluation and determination by the County Board would be made.

Mr. Wierre indicated that the DNR has now sold this property and he hopes that the individuals who purchased it are good stewards. He stated if this parcel does come up for sale again, he hopes the Board would consider purchasing it.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

November 2, 2010

1. Approval to appoint Wayne Morris, Haberman Machine, Inc.; Colleen Eddy, Forest Lake Area Chamber of Commerce; and, Teresa Dye, Globe University to the Workforce Investment Board as Small Business Representatives, to first terms expiring June 30, 2012.
2. Adoption of **Resolution No. 2010-150** as follows:

Resolution of Support  
Pancreatic Cancer Awareness Month  
November 2010

WHEREAS, pancreatic cancer is one of the deadliest forms of cancer and it is the fourth leading cause of cancer deaths in the United States; and

WHEREAS, during 2010, an estimated 43,140 people will be diagnosed with pancreatic cancer in the United States and 36,800 will die from this disease, including approximately 400 in Minnesota; and

WHEREAS, currently, there is no known cure for pancreatic cancer and there have been no significant improvements in survival rates during the last 40 years; and

WHEREAS, the Pancreatic Cancer Action Network is the first and only national patient advocacy organization serving the pancreatic cancer community in Washington County and nationwide by focusing its efforts on public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer;

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners acknowledges the seriousness of pancreatic cancer and expresses its support for increased research to find early detection methods and a cure for this deadly disease; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners commends the advocacy of the Pancreatic Cancer Action Network and declares the month of November 2010 as "Pancreatic Cancer Awareness Month" in Washington County.

3. Approval of new Master Joint Powers Agreement between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Washington on behalf of its Prosecuting Attorney.
4. Approval to accept grant funding from the Minnesota Office of Justice programs in the amount of \$69,496 for State Fiscal Year 2011 from October 1, 2010 through September 30, 2011.
5. Approval of a 2010-2011 contract with Regions Hospital to provide observation, evaluation, diagnosis, care, treatment and involuntary confinement for mentally ill, mentally ill and dangerous, mentally retarded, and/or chemically dependent uninsured adults in accordance with Minnesota Statute 253B.045 subd. 2.



November 2, 2010

6. Approval to execute a 2010 Community Development Block Grant (CDBG) funding agreement with Tubman.
7. Approval of cooperative agreement by and among the metro counties and Minnesota Department of Human Services for Children's Mental Health Crisis Services.
8. Approval of contracts for assessing services with Grey Cloud Island Township, Stillwater Township, and the City of Bayport.
9. Adoption of **Resolution No. 2010-151** as follows:

Cooperative Agreement with Century College  
for Installation of Solar Water Heater System

WHEREAS, the County wishes to install a solar water heater system in the Lake Elmo Park Reserve campground shower building; and

WHEREAS, Century Colleges wishes to have students enrolled in their solar energy program gain 'real-life' solar installation project experience; and

WHEREAS, a cooperative agreement between the County and Century College is an appropriate method to facilitate such an arrangement and is authorized under the auspices of Minnesota Statutes section 471.59.

NOW, THEREFORE, BE IT RESOLVED that the cooperative agreement between Washington County and Century College be executed through the signatures of the County Board Chair and the County Administrator without further action of the County Board conditioned upon compliance with all specified requirements and approval as to form by the Washington County Attorney's office.

10. Approval of Public Works organizational chart reflecting merger of former Facilities Division and Administration's Central Services into new Building Services Division.
11. Approval to enter into an agreement with Securus Technologies, Inc. to provide an inmate telephone system.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik; Nays, none.

### **GENERAL ADMINISTRATION**

#### **Red Bulls Day – November 7, 2010**

Commissioner Kriesel moved to adopt **Resolution No. 2010-152** as follows:

November 2, 2010

Proclamation of  
Red Bulls Day  
in Celebration of Veteran's Day 2010

WHEREAS, the Community of Stillwater will be honoring the 34th Infantry Division, an Army National Guard Division, known as the Red Bulls; and

WHEREAS, the Red Bulls are recognized for their historic deployment to Iraq, which lasted 16 months, making it the longest deployed brigade combat team during the war on terrorism; and

WHEREAS, the Red Bulls has a proud history since its inception in 1917, including taking part in six major Army campaigns during World War II; and

WHEREAS, the Red Bulls have participated in a number of deployments around the world since Sept. 11, 2001, while remaining ready to respond to natural disasters and civil disturbances in their respective states; and

WHEREAS, the Red Bulls commanded forces throughout nine of Iraq's 18 provinces during their deployment through Operation Iraqi Freedom, and worked to set the stage for ensuring that Iraqi Security Forces can protect Iraqi populations and borders, and set the conditions for the drawdown of U.S. troops in Iraq;

NOW, THEREFORE BE IT PROCLAIMED, that the Washington County Board of Commissioners celebrates and recognizes the return of the Red Bulls from their historic deployment;

BE IT FURTHER PROCLAIMED, that the Washington County Board of Commissioners heartily proclaims Nov. 7, 2010, Red Bulls Day in Stillwater and throughout Washington County.

Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik; Nays, none.

**Voting Delegate and Alternate for the Minnesota Counties Intergovernmental Trust 2010 Annual Meeting**

Commissioner Kriesel moved to appoint Commissioner Dennis Hegberg as a voting delegate, and County Administrator Jim Schug as an alternate, for the 2010 annual meeting of the Minnesota Counties Intergovernmental Trust on December 6, 2010. Commissioner Peterson seconded the motion and it was adopted unanimously.

**2011 County Workplan**

Jim Schug, County Administrator, reviewed the 2011 County Workplan:

November 2, 2010

Priority #1 – Evaluate number and quality of services to be provided by county by evaluating the mandated and core services;

Priority #2 – Evaluate role of transit in serving county populations;

Priority #3 – Evaluate appropriate role of technology in providing county services;

Priority #4 – Advocate for streamlining program administration requirements;

Priority #5 – Evaluate benefits of external partnering;

Priority #6 – Planning for the future of library services;

Priority #7 – Evaluate costs and benefits of different service models; and

Priority #8 – Metropolitan Council restructuring.

Commissioner Peterson moved to approve the 2011 County Workplan as presented. Commissioner Hegberg seconded the motion and it was adopted unanimously.

### **Workforce Center Visit**

Mr. Schug announced that Commissioner Dan McElroy, Department of Employment and Economic Development, will be visiting the Workforce Center in Cottage Grove this Friday, November 5 at 8:30 a.m. and will then visit the Workforce Center site at the Forest Lake Service Center at approximately 10:00 a.m. The County Board members are invited to attend.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported that he and Commissioner Peterson attended the Minnesota High Speed Rail Conference in St. Paul last week. He thought it was an interesting and educational discussion. He attended the ribbon cutting ceremony for the opening of the roundabout in Forest Lake. He reports that it is going smoothly and believes there have been no accidents. He reported on a bus tour he took last Saturday in Hugo to view residential and commercial developments. There is growth taking place even though it is very slight.

Commissioner Kriesel reported that he attended a Planning Advisory Commission meeting last week and they approved the renewal of a mining permit in Denmark Township. He attended the Veteran's Rest Camp Board meeting and they are continuing to look at policies that embrace all veterans fair and equitably. He also mentioned the Yellow Ribbon Rally to be held on Monday, November 8, 6:30 p.m. at the Prom Center in Oakdale.

Commissioner Peterson reported on the Minnesota High Speed Rail Conference. She stated that the speaker from Canadian Pacific was outstanding. One item she took away from his remarks was that one ton of freight can go 426 miles on one gallon of fuel. Another interesting fact that to reduce greenhouse gas, rail is 12 times more effective than the use of electric cars.

November 2, 2010

Commissioner Weik reported she attended several events in Woodbury last week including: an event hosted by the Star Tribune called "What Matters Most to Woodbury" a leadership roundtable; a Y Partners fund raiser breakfast meeting at Woodbury's YMCA; and she congratulated the Woodbury Foundation and its Spooktacular event. Last week she attended the Metropolitan Mosquito Control meeting, followed by the Solid Waste Management Coordinating Board, which approved comments on the Minnesota Pollution Control's revisions to the Metropolitan Solid Waste Management Plan.

Mr. Schug noted that there was an article in the Wall Street Journal regarding the library kiosk in Hugo. Also Channel 11 had a presentation on this topic.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 9:52 a.m.

### **BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Public Works Department for follow up conversation from the Counties Transit Improvement Board meeting held on October 29, 2010. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Ted Schoenecker, Wayne Sandberg, Harley Will, Craig Leiser, Brown's Creek Watershed District, Mayor Bill Hargis, City of Woodbury, Scott Wentz, Bulletin, Erik Sardin, Stillwater Gazette, Rick Vanzwol, Brown's Creek Watershed District, and Bruce Wierre, Stillwater resident.

### **BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT**

The Board met in workshop session with the Department of Public Health and Environment to review the Washington Conservation District's 2011 budget/program services and the Watershed Management Organizations' (WMO) proposed 2011 budgets/priority projects and Water Consortium Activities for 2010. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Peterson, and Weik. Also present were Jim Schug, Molly O'Rourke, Yvonne Klinnert, Lowell Johnson, Jane Harper, Wayne Sandberg, Amy Carolan, Middle St. Croix WMO, Rick Vanzwol, Brown's Creek Watershed District, Karen Kill, Brown's Creek

November 2, 2010

Watershed District, Bruce Wierre, Stillwater Resident, Ray Bohn, Middle St. Croix WMO, John Waller, Rice Creek Watershed District, Phil Belfiori, Rice Creek Watershed District, Matt Moore, South Washington Watershed District, Jack Lavold, South Washington Watershed District, Doug Thomas, Comfort Lake-Forest Lake Watershed District, Cliff Aichinger, Ramsey-Washington Watershed District, Jason Husveth, Carnelian-Marine St. Croix Watershed District, Amanda Strommer, Jessica Pilarski, Sarah Hietpas, Washington Conservation District, and Jay Riggs, Washington Conservation District.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug

County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 9, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, Peterson, and Weik. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Jeff Travis, Program Manager; Adam Frederick, Environmental Coordinator; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Mjyke Nelson, Information Technology Director; Barbara Fritsche, Information Technology Supervisor; Patricia Conley, Library Director; Kay McAloney, Human Resources Director; Dan Papin, Community Services Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Tom Adkins, Community Corrections Director; Sheriff Bill Hutton; Harley Will, Accounting and Finance Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the October 19, 2010 Board meeting minutes.
2. Approval to appoint Sheridan Hawley, Hugo, to the Community Corrections Advisory Board to fill an unexpired term to December 31, 2011.
3. Adoption of **Resolution No. 2010-153** as follows:

Resolution of Appreciation - Mayor Bill Hargis  
Upon His retirement as Mayor of Woodbury

WHEREAS, Bill Hargis has served Woodbury as a tireless and committed public servant in the office of Mayor since 1993; and

November 9, 2010

WHEREAS, Mayor Bill Hargis will retire Dec. 31, 2010, from the post he has held for 17 years, as the fourth mayor of the city since its incorporation in 1967; and

WHEREAS, during Mayor Hargis' tenure, the city of Woodbury's population has nearly tripled; retail offerings have increased dramatically; a major sports center was built; a new hospital opened; a continued partnership with Washington County resulted in locating the county's Environmental Center in Woodbury; the city hall was remodeled to provide space to serve the growing population; groundwater and watershed management issues were faced and resolved; and planning for improvements in transportation in the east metro was undertaken; and

WHEREAS, Mayor Hargis established a citywide strategy for balanced growth in Woodbury, and encouraged by example Woodbury's City Council and City officials to lead effectively in a stable manner; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners acknowledges with grateful appreciation Mayor Bill Hargis' many contributions of public service to the residents of the City of Woodbury; and,

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners heartily commends Mayor Hargis upon his retirement as Mayor of Woodbury and hereby proclaims Nov. 15, 2010, as "Mayor Bill Hargis Day in Washington County."

4. Approval to renew service agreement with Frank Madden & Associates for labor relations consultant services through December 31, 2011.
5. Approval to renew contract to purchase software licensing, maintenance, and support from TSG Server and Storage for the county's IBM iSeries servers through August 26, 2011.
6. Approval of Washington County Library holiday and training closure schedule for 2011.
7. Approval to accept a grant from the Minnesota Historical Society in the amount of \$4,452 to Washington County Library in support of the project "First Minnesota: Commemorating the 150<sup>th</sup> Anniversary of the 1<sup>st</sup> Minnesota Volunteer Infantry."
8. Approval to update Property Taxation County Policies #4011 Abatement, #4004 Tax Increment Financing, and #4006 Economic Development Tax Abatement; and delete County Policy #4002 Deed Tax.
9. Adoption of **Resolution No. 2010-154** as follows:

Approval of 2010 Minnesota Bureau of Criminal  
Apprehension Master Joint Powers Agreement

November 9, 2010

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into the 2010 State of Minnesota, Criminal Justice Agency Master Joint Powers Agreement between the Minnesota Department of Public Safety, Bureau of Criminal Apprehension and the Washington County Sheriff's Office.

BE IT FURTHER RESOLVED, that Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this JPA agreement and any amendments thereto, as are necessary to implement this Agreement on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

## **PUBLIC WORKS/PUBLIC HEALTH AND ENVIRONMENT**

### **Enhanced Energy Efficiency Program Pilot Screening Phase Agreement**

Greg Wood, Building Services Manager, presented a brief overview of the Public Buildings Enhanced Energy Efficiency Program Pilot (PBEEEP) which was created in 2009 and is funded by the Federal Department of Energy and the Minnesota Department of Commerce, Office of Energy Security. PBEEP addresses energy efficiency in public buildings across Minnesota through a targeted re-commissioning and retrofit focus. The PBEEEP program is administrated by the Center for Energy and Environment and has selected Washington County to participate in the pilot phase for local government units. The screening phase of the pilot project is 100% funded by PBEEEP and there is no commitment required by the county to continue to the next phases.

Commissioner Peterson moved authorization to enter into the Public Buildings Enhanced Energy Efficiency Program Pilot Screening Phase Agreement with the Center for Energy and Environment through the signatures of the Washington County Board Chair and the Washington County Administrator without further action of the County Board conditioned upon compliance with all specified requirements and approval as to form by the Washington County Attorney's office. Commissioner Kriesel seconded the motion and it was adopted unanimously.

### **County Energy Plan Committee Process**

Judy Hunter, Senior Program Manager, stated that in 2009 the county was awarded an Energy Efficiency Conservation Block Grant through federal stimulus funds. An approved use of those funds was to develop a County Energy Plan. The energy plan would help: reduce energy costs, save money, reduce use of county resources; focus first on areas with the most potential for cost savings; increase organizational capacity to manage energy programs; create a framework for future decision-making on energy issues; and

November 9, 2010

establish an energy tracking system. The county would hire a consultant to assist with educating an energy taskforce by identifying topics/issues and providing background; assist with developing meeting materials; develop description of existing energy system/efforts; help write the county energy plan; and facilitate five meetings. Ms. Hunter stated that the consultant selection will begin in November or December, with committee work to begin in January 2011 and continue through June 2011.

### **PUBLIC WORKS**

Commissioner Kriesel moved to adopt **Resolution No. 2010-155** as follows:

#### Resolution Supporting the Issuance of Bonds by the Counties Transit Improvement Board

WHEREAS, Washington County entered into a joint powers agreement to become a member of the Counties Transit Improvement Board (CTIB) on April 1, 2008; and

WHEREAS, CTIB adopted a Transit Investment Framework on May 19, 2010 that includes the preparation of the Annual Financial Review and Capacity Estimate; and,

WHEREAS, the Transit Investment Framework provides for funding of Washington County transitway capital improvements and operating costs; and,

WHEREAS, CTIB has estimated that \$88,700,000 in revenue will be generated for 2011; and,

WHEREAS, CTIB will make available \$132 million for grants to meet its operating and capital funding commitments in 2011 and up to a maximum of \$18 million for capital grants to specific corridors to accelerate transitway development; and,

WHEREAS, Washington County is guaranteed three percent of the total estimated revenue generated for each of the years 2010-2013; and,

WHEREAS, CTIB has identified the need to issue \$110,000,000 in bonds to provide sufficient cash flow for its funding commitments and identified capital projects in 2011 and 2012; and,

WHEREAS, at its November meeting, CTIB will be requesting action for approval of a resolution to issue bonds.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners supports CTIB's issuance of bonds in the amount of \$110,000,000 and directs its member representatives on CTIB to vote in favor of the requested action at CTIB's November meeting.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

November 9, 2010

Mayor Bill Hargis, City of Woodbury, introduced the Mayor-Elect for Woodbury, Mary Giuliani-Stephens, and spoke in support of the Counties Transit Improvement Board bonding.

Commissioner Weik stated she supported this resolution. The Board has looked at not having a seat at the Counties Transit Improvement Board. An item that came to light was that if Washington County reversed the ¼ cent sales tax, there was a provision in the contract from April of 2008 that said Washington County would still have to collect the sales tax from business and taxpayers for up to four years. So she feels there is no immediate benefit to reverse the ¼ cent sales tax.

### **PUBLIC HEALTH AND ENVIRONMENT**

Commissioner Peterson moved to approve an agreement between Washington County and Clean Harbors Environmental Services for household hazardous waste management services. Commissioner Weik seconded the motion and it was adopted unanimously.

### **GENERAL ADMINISTRATION**

Commissioner Peterson moved to adopt **Resolution No. 2010-156** as follows:

Urging the Association of Minnesota Counties to Include  
Several Positions in Their 2011/2012 Platform

WHEREAS, the Association of Minnesota Counties (AMC) mission is to assist in the provision of effective county governance for the people of Minnesota; and

WHEREAS, Washington County is a long standing member in AMC; and

WHEREAS, each year AMC adopts policy positions to advance their mission; and

WHEREAS, the Washington County Board of Commissioners adopts an annual legislative agenda that contains policy positions specific to Washington County; and

WHEREAS, several policy positions held by the Washington County Board of Commissioners have statewide impact;

NOW THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners urges AMC to include the following policy positions in their 2011/2012 platform:

- Support for the creation of a statewide study commission to make recommendations on a long term funding model for the University of Minnesota Extension 4-H program;
- Support for reforming metropolitan governance and transit governance to assure that taxing authority rests with elected officials and that the metropolitan governance region adequately reflects the service or impact area, and that representation is balanced throughout the region;



November 9, 2010

- Support for comprehensive redesign of water management at the state and local levels to achieve greater efficiency and effectiveness, less duplication and overlap, and more holistic and integrated management of ground water and surface water;
- Support for modifying the AMC position on Local Government Revenues and Expenditures to include greater flexibility for counties to use sales tax revenue to diversity revenue streams in order to reduce reliance on the property tax to fund county operations and state mandated services. Any sales tax revenues raised for the purpose of funding state financial commitments to counties, including grants, aids and credits, should be enacted in a uniform basis on the state level; and
- Support for including "public works facility" in the list of eligible Capital Improvement Bond projects under M. S. 373.40.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

Joel Dunning, Wold Architects and Engineers, presented publicity that the new Courthouse has garnered through the National Center of State Courts which was included in a ten year retrospective of courthouse design from 2001 through 2010. He presented the Board with a copy of that book.

Jim Schug, County Administrator, announced that on December 3 and 4 there will be tours of the new Courthouse and Board Room.

Mr. Schug announced that Wayne Sandberg, Deputy Public Works Director, recently received an Engineer of the Year award from the Towards Zero Deaths program. This program works towards zero traffic deaths in the State of Minnesota.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported on the public hearing for Judicial Ditch 2 that was held last evening. The Department of Natural Resources had placed a dam in Judicial Ditch 2 a number of years ago and it has been controversial in Hugo, because the ditch does serve about 50 to 60% of Hugo's drainage. He also attended the Canvass Board meeting yesterday and it appears that the election equipment did a good job.

Commissioner Kriesel reported on the Yellow Ribbon Rally that was held at the Prom Center last evening. It was well attended and a great success. He attended the Metropolitan Energy Policy Coalition last week. They heard a presentation by Xcel Energy and others regarding electric cars, the efficiencies and how fast that technology is changing. Last Sunday he attended the Trinity Church celebration for Red Bulls Day. He expressed his best wishes to Oak Park Heights Mayor Dave Beaudet who is undergoing open heart surgery today.

November 9, 2010

Commissioner Weik reported she attended the Association of Minnesota Counties Futures meeting. This group has started a new focus where they will try to prepare counties for possible cuts during the 2011 and 2012 legislative session including: change movements; downsizing; effective elections; and alignment with state government. She attended the Woodbury Chamber morning coffee at Woodbury Middle School and attendees were offered the opportunity to sit in on science classes to see how they are utilizing technology to advance learning. She also attended the Yellow Ribbon Rally that was held at the Prom Center last evening.

Commissioner Pulkrabek reported that he attended the third annual Oakdale-Lake Elmo Prayer Breakfast this morning, it was well attended. Today at 4:00 p.m. he will be meeting with the Boy Scout Troop from Woodbury at the Government Center for a tour. He asked the County Attorney when campaign lawn signs need to be removed; and if an election has not been decided do those signs still need to come down.

George Kuprian, Assistant County Attorney, stated all signs need to be taken down and he is not sure what the time period is.

Commissioner Pulkrabek reported on the Business Professional Association meeting where they viewed a video from the State Patrol showing youths what could happen if they drink and drive or text and drive. It was actual footage from Minnesota crashes and it was very graphic and effective. He also asked that the Board Secretary read into the record the resolution adopted on today's Consent Calendar acknowledging Woodbury Mayor Bill Hargis on his retirement. The resolution was read into the record.

Commissioner Hegberg announced that he was handing out Commissioner Awards to Mayor Mary Wingfield, City of Birchwood; Mayor Dennis Seefeldt, City of Scandia; Mayor Stev Stegner, City of Forest Lake; and Councilman Bo Bogotty, City of Forest Lake.

Commissioner Kriesel announced he also had Commissioner Awards for Mayor Jonathan Nowaczek, City of Bayport; Mayor Julie Lambert, City of Lake St. Croix Beach; and Mayor Gary Williams, City of St. Mary's Point.

#### **BOARD CORRESPONDENCE**


Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 10:38 a.m.

November 9, 2010

Attest:



James R. Schug

County Administrator



Bill Pulkrabek, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 16, 2010**

**REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, and Weik. Commissioners Pulkrabek and Peterson absent. RRA Vice Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Mjyke Nelson, Information Technology Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Greg Wood, Building Services Manager; Ted Schoenecker, Transportation Manager; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Lowell Johnson, Director of Public Health and Environment; Jean Streetar, Program Manager; Judy Hunter, Senior Program Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Division Manager; Sheriff Bill Hutton; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:07 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, and Weik. Commissioners Pulkrabek and Peterson absent. Board Vice Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Mjyke Nelson, Information Technology Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Greg Wood, Building Services Manager; Ted Schoenecker, Transportation Manager; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Lowell Johnson, Director of Public Health and Environment; Jean Streetar, Program Manager; Judy Hunter, Senior Program Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Division Manager; Sheriff Bill Hutton; and Yvonne Klinnert, Public Information Coordinator II.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

November 16, 2010

CONSENT CALENDAR

Commissioner Hegberg moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of the October 26, 2010 Board meeting minutes.
2. Approval of the 2011 insurance for the Supervisors Association as follows:

2011 Health Insurance Contribution

Aware \$25 OV copay: No change in contribution amount for 2011

Single	\$433/month
Employee + child(ren)	\$433/month
Employee + spouse	\$589/month
Family	\$619/month

Aware \$30 and \$35 copays, and \$500/75% plans:

Single	\$491/month
Employee + child(ren)	\$537/month
Employee + spouse	\$726/month
Family	\$851/month

2011 Flex credits: \$73

3. Adoption of **Resolution No. 2010-157** as follows:

Medical and Dependent Care Expense  
Reimbursement Plan

WHEREAS, Washington County Board previously adopted the Medical and Dependent Care Expense Reimbursement Plan ("Flex") on January 1, 1989; and

WHEREAS, Washington County desires to amend and restate such Plan to include the following:

- The Plan desires to amend and restate the Plan to incorporate all previous Summary of Material Modifications and to comply with the most recent and relevant regulatory changes since the last amendment and restatement of the Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Medical and Dependent Care Expense Reimbursement Plan be the same as amended and restated effective as of January 1, 2011; and

BE IT FURTHER RESOLVED, that any proper members of the County are hereby authorized to make such contributions from the funds of the County as are necessary to carry out the provisions of said plan at any time; and



November 16, 2010

BE IT FURTHER RESOLVED, that in the event any conflict arises between the provisions of said Plan or any other applicable law or regulation (as such law or regulation may be interpreted or amended), the County shall resolve such conflict in a manner which complies with such law or regulation.

4. Approval to renew contract to purchase software licensing, maintenance, and support from Infor Global Technologies for the Infinium Application Manager, Human Resources/Payroll, Query and Infinium Self Service software through December 31, 2011.
5. Approval of consolidated extended service contract and website extended service contract with Vanguard Appraisals, Inc. for computer aided mass appraisal services for calendar year 2011.
6. Approval to enter into a lease agreement with Modular Space Corporation for the Sentence-to-Service trailer through the signatures of the Washington County Chair and County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted 3-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Weik, and Kriesel; Nays, none; Commissioners Peterson and Pulkrabek absent.

#### **PUBLIC HEALTH AND ENVIRONMENT**

##### **Set Public Hearing for Revisions to the Youth Access to Tobacco Ordinance**

Jean Streetar, Public Health and Environment Program Manager, presented an overview of the proposed changes to the Youth Access to Tobacco Ordinance #133 and #135. She requested that the County Board set a public hearing for December 21, 2010.

Commissioner Hegberg asked if this ordinance covers the herbal type cigarettes. Doug Johnson, County Attorney, stated there have been discussions about a county ordinance for this item. There is also activity on the state level and they feel that would be more appropriate. It is not covered in this ordinance.

Commissioner Kriesel asked if a community does not have an ordinance, then it would default to the county. Mr. Johnson stated that in some cases the legislature will give counties the authority to do a countywide ordinance. If the state legislature does not give the county board authority to pass a countywide ordinance then it cannot be done. That is the case here.

November 16, 2010

Commissioner Kriesel asked if a follow-up is ever done on kids after they leave high school and go on to college to see if cigarette smoking dramatically increases. Ms. Streeter stated that group would be included in the 18 to 32 age group, and they have found there is often a spike in the use of tobacco products.

Commissioner Kriesel asked about Nicorette Gum or nicotine patches, would that be included in this ordinance. Ms. Streeter stated she was not sure if that would be covered.

George Kuprian, Assistant County Attorney, stated he believes that Nicorette is given by prescription; if not, he feels it should be covered by the county ordinance. He believes it would be a good idea to clarify that for the public hearing.

Commissioner Weik moved to set the public hearing for revisions to the Youth Access to Tobacco Ordinance for December 21, 2010. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioners Pulkrabek and Peterson absent.

#### **Extension of the Fuel Supply Agreement**

Commissioner Hegberg moved to adopt **Resolution No. 2010-158** as follows:

Consent to Resource Recovery Technologies (RRT) to Seek an  
Extension of the Fuel Supply Agreement Between RRT and Xcel Energy  
as Provided in the Processing Agreement, Article IV, Section 4.01 (C)

WHEREAS, Ramsey and Washington Counties have committed to continue to protect and ensure the public health, safety, welfare and environment of each County's residents and businesses through sound management of solid and hazardous waste generated in the County, including the processing of waste; and

WHEREAS, the Counties have entered into a Processing Agreement with Resource Recovery Technologies, Inc. (RRT) for the term of January 1, 2007 through December 31, 2012, for the purpose of supporting the continued processing of waste through resource recovery, and which terminates the existing Service Agreement; and

WHEREAS, Article IV, Section 4.01 (C) of the Processing Agreement provides a process for the Counties to consent to any extension of the original term of the Fuel Supply Agreement between RRT and Xcel Energy (NSP); and

WHEREAS, on October 14, 2010 RRT requested in writing that the Counties consent to an extension of the Fuel Agreement, which extends at least through December 31, 2012; and

WHEREAS, RRT's October 14, 2010 extension request merely indicated its intent to seek an extension of the fuel agreement and was not an extension per se; and

November 16, 2010

WHEREAS, RRT's extension request did not contain a date certain to which any proposed fuel agreement would run.

WHEREAS, the Counties have entered into a Joint Powers Agreement for the purpose of administering the Counties' rights and obligations under the Processing Agreement with RRT, and overseeing other joint solid waste activities; and

WHEREAS, Section V.D. of the Joint Powers Agreement provides that the County Boards retain a number of powers not delegated, which includes acting on consent noted in Article IV Section 401. (C) of the Processing Agreement.

NOW THEREFORE BE IT RESOLVED, The Washington County Board of Commissioners hereby grants its consent to RRT to seek an extension of the Fuel Supply Agreement between RRT and Xcel Energy as provided in the Processing Agreement, Article IV, Section 4.01 (C),

BE IT FURTHER RESOLVED, that the granting of this consent does not amend in any way the Processing Agreement, nor does it in any way obligate the Counties to any renewal or extension of the Processing Agreement beyond the termination of the Processing Agreement on December 31, 2012.

Commissioner Weik seconded the motion and it was adopted 3-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Weik, and Kriesel; Nays, none; Commissioners Pulkrabek and Peterson absent.

## **GENERAL ADMINISTRATION**

### **County Board Meeting Updates**

Jim Schug, County Administrator, reminded the Board that there would not be a County Board meeting on November 30 as it is the fifth Tuesday. Also, on December 9, which is a Thursday, the County Board will hold its regular meeting at 6:00 p.m. and that would also allow the public to comment on the proposed budget and preliminary levy that was set on September 14. That testimony is sought in advance of the County Board adopting the final 2011 budget on December 14.

Mr. Schug noted that the evening meeting is required by law, but is no longer called the Truth-in-Taxation meeting. Also, Tuesday, December 7 is the Association of Minnesota Counties Conference in St. Cloud and some of the Commissioners will be attending that meeting, so a decision was made to hold the County Board meeting and to receive public comments on the proposed 2011 budget on Thursday, December 9 at 6:00 p.m.

November 16, 2010

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported she attended the Minnesota Extension Committee meeting. Part of that meeting covered a review of the Snap-Ed (Supplemental Nutrition Assistance Program – Education). They continue to look for grant opportunities and she believes they are making progress on trying to fund an endowment for the 4-H Youth Program. She attended the Minnesota Inter-County Association (MICA) meeting. They distributed talking points and information on how to contact the legislators and suggested having a relationship and conversations with them before the session starts. They discussed having a formal position that the MICA members could look at on a legislative proposal to possibly sunset all mandates and then have the legislature go back and re-justify on an itemized list re-establishing mandates, which ones are critical, or if there needs to be a maintenance of effort instead of a mandate. They also discussed unallotments that may occur and that the State of Minnesota may stand to lose hundreds of millions of dollars if the Bush tax cuts are extended. The MICA annual meeting will be in Winona, the third week in February.

Commissioner Weik reported that Globe University buried a 100 year time capsule last week. They are celebrating 125 years in Minnesota. She attended an appreciation event for Mayor Bill Hargis last evening. She attended the Veteran's Day program last week at the Veteran's Memorial Plaza at the Woodbury City Hall.

Commissioner Hegberg met with constituents in Scandia on senior housing and he will bring their concerns to the Housing and Redevelopment Authority meeting today. He mentioned that the Minnesota Counties Intergovernmental Trust sent out dividend checks and Washington County's check was for \$605,998. This is the largest check they have paid out. He noted that they may be able to pay out that kind of dividend next year, but probably not as much after that. He noted that prior to the Board meeting today, they interviewed two applicants for the Valley Branch Watershed District Board of Managers.

Commissioner Kriesel stated last week he attended the Metropolitan Emergency Services Board meeting, the Mental Health Advisory Council, and on Veteran's Day he went to Leo's Malt Shop in Stillwater where they were giving free lunches to veterans, and presented the owner, Cory Buettner, with a Commissioners' Award.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

November 16, 2010


**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, second by Commissioner Hegberg and it was adopted unanimously; Commissioners Pulkrabek and Peterson absent. The Board meeting adjourned at 9:49 a.m.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss Land and Water Legacy Program implementation strategies. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, and Weik. Also present were Jim Schug, Molly O'Rourke, Jane Harper, Don Theisen, John Elholm, Wayne Sandberg, Sharon Price, Doug Johnson, Yvonne Klennert, Steve Hobbs, Baldwin Conservancy, Jessica Thiel, Washington Conservation District, Amy Carolan, Washington Conservation District, Gloria Knoblauch, Lake Elmo resident, Jon Avise, Bulletin Newspapers, Marc Hugunin, Grant resident, and Mary Hauser, Parks and Open Space Commission.

  
Gary Kriesel, Vice Chair  
County Board

Attest:   
James R. Schug  
County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 23, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Commissioner Peterson absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Commander Dan Starry; Commander Sheri Dexter; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the November 2, 2010 Board meeting minutes.
2. Approval to establish December 14, 2010 for the Public Hearing to approve the final 2011-2015 Washington County Capital Improvement Plan.
3. Approval of contracts for assessing services with the cities of Newport, Willernie and Lakeland.
4. Approval of Work Orders #4, 6, 8, 10, 11, 12, 13 and 14 to the County Road 83 bridge construction project contract with Robert R. Schroeder Construction.
5. Approval to Change Order #2 to County State Aid Highway 13 landscaping project with Noble Nursery Retail, Inc. in the amount of \$21,331.60; and

Adoption of **Resolution No. 2010-159** as follows:

November 23, 2010

Final Payment for County State Aid Highway  
(CSAH) 13 (Radio Drive) Landscaping Project

WHEREAS, the Washington County Board of Commissioners, on September 16, 2008 approved the bid award to Noble Nursery Retail, Inc. and signed a contract with said company for landscaping on CSAH 13 (Radio Drive) in the City of Woodbury; and

WHEREAS, Noble Nursery Retail, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract; and

NOW, THEREFORE, BE IT RESOLVED, that Noble Nursery Retail, Inc. be paid in full for said contract work in the amount due indicated on the final payment voucher.

6. Approval and execution of Amendment #2 to Contract with Peterson Companies, Inc. for 2010-2011 snow removal services through the signatures of the Washington County Board Chair and the County Administrator without further action of the County Board conditioned upon compliance with all specifications and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

## **PROPERTY RECORDS AND TAXPAYER SERVICES**

### **Grant Application for Election Equipment Funding**

Commissioner Hegberg moved to adopt **Resolution No. 2010-160** as follows:

#### 2010 Help America Vote Act (HAVA) Election Equipment Grant Request

WHEREAS, the State of Minnesota received \$35 million in 2005 to upgrade election equipment as part of the Help America Vote Act (HAVA) passed by Congress, and

WHEREAS, the County Board of Commissioners of the County of Washington, purchased precinct based vote counting equipment in 1999 completely with local tax dollars prior to any federal or state financial assistance being available, and

WHEREAS, the equipment purchased in 1999 will need to be replaced in the near future in order to continue to have high quality, functioning equipment to count votes in the county, and

WHEREAS, the 2010 Legislature, at the urging of Washington County, has made the remaining \$2.1 million in HAVA funds that are currently unspent available for grants to counties that will be replacing vote counting equipment that was purchased without any state or federal assistance, and

November 23, 2010

WHEREAS, the county may request a grant of up to \$4000 per precinct to replace optical scan vote counting equipment, and

WHEREAS, the County Board of Commissioners of the County of Washington, agrees to provide a local match at least equal to the amount of grant funds it is awarded as required by law, and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves and directs the Department of Property Records and Taxpayer Services to submit a grant request for \$332,000 to the Secretary of State's Office as allowed under Laws 2010, Chapter 379, section 4.

Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

#### **Update on Election Recount**

Kevin Corbid, Director of Property Records and Taxpayer Services, presented a brief overview of the Governor's election race recount that will begin on Monday, November 29. Washington County will begin at 9:00 a.m. in the County Board Room. They will use eight counting stations, and each station will consist of county staff, election judges, a city clerk, and each candidate's representative.

#### **GENEAL ADMINISTRATION**

Commissioner Weik moved to change the December 7 County Board meeting to December 9 at 6:00 p.m. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported that the County Road 83 overpass is now open. He has had a few calls asking why the exits cannot be opened, they are there and functioning, but they won't allow it to be opened until after the Broadway Bridge construction begins. He reported that at the Transportation Advisory Board Commissioner Peterson was given an award for her years of service and she will receive something from the Counties Transit Improvement Board (CTIB) next month. CTIB unanimously approved the bonding, and it looks like the funding will all come together for the Central Corridor. He also attended the Rush Line Corridor meeting and reported that ridership on the St. Paul route is down a little from what they anticipated. The bus line to Minneapolis is full and some buses are running at standing room only.

November 23, 2010

Commissioner Kriesel reported he will be meeting with the Executive Board of the Stillwater Chamber of Commerce and its new Executive Director to discuss the St. Croix River Crossing. He mentioned that a Stillwater resident, Joshua Kuehn, was given a Citizen's Award by the St. Paul Police Department, by providing the license plate number of a suspected bank robber who had kidnapped a bank teller and taken off. The suspect was later caught in Madison, Wisconsin. He also reported that the Gateway Corridor Policy Advisory Committee and the Technical Committee held a joint informational meeting.

Commissioner Weik reported that as part of American Education week, she accepted an invitation from School District 833 to shadow an administrator. She was paired with East Ridge High School Principal Aaron Harper. She toured the facility and discussed services to taxpayers in areas that they both jointly administer such as their media center and library services. She attended the Itasca Project meeting that was held in Woodbury at the State Farm building. She attended the PLACE North program last week for their annual Thanksgiving open house. She learned about the program, toured the facility and talked to the students. She attended the Public Health Emergency Preparedness meeting last week. They discussed grant updates and reviewed the 2009 Infectious Disease Report. Staff will be working on a strategic plan on addressing infectious diseases within the county. She participated in Partners for Policy Making event, the Governor's Council on Developmental Disabilities. She was surprised to learn that many of the families were not aware of county services that would help members of their families who are developmentally disabled.

Commissioner Weik reported on the Association of Minnesota Counties (AMC) Board of Director's meeting. They heard a presentation on Outcome Based Government Initiatives and a Local Results and Innovation Work Group presentation. The AMC Board will meet on Sunday, December 5 to prepare a proposal of two or three high level initiatives that AMC would present to the 2011 legislature. Also, the new AMC Executive Director, Jeff Sparks, will be at the conference. She reported on the Library Board meeting she attended last evening. On Monday, November 29 there will be a demonstration of the Hugo Kiosk to members of three communities Lakeland, Newport and Marine on St. Croix. The Library Partners Foundation attended the meeting, and the Washington County Friends of Our Library reported they now have 501 C 3 status. They are not ready to start fund raising at this point, but they are getting everything in order. The Library Board also reviewed the customer survey results which listed more downloadable e-Books and more downloadable music under new services; and, under open suggestions they want more hours and they don't want local branches closed. She attended a Chamber event at Woodbury Middle School and talked to one of the science teachers. School Districts seemed to be unaware of the Library services available such as Homework Rescue, on-line and phone tutoring services, and other services that the Library offers. The Library Director stated there would be another push out to School Districts making sure they are aware of these services.

Commissioner Kriesel left the meeting at 9:56 a.m.

November 23, 2010

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Hegberg moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioners Kriesel and Peterson absent. The Board meeting adjourned at 10:07 a.m.

**BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES**

The Board met in workshop session with the Department of Property Records and Taxpayer Services to discuss the proposed 2011 property taxes. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Joanne Helm, Melinda Kirk, Sheriff Bill Hutton, Dan Papin, Harley Will, Tom Adkins, Doug Johnson, Yvonne Klinnert, Lowell Johnson, Erik Sandin, Gazette, Mark Nicklawske, Press Publications, Kevin Giles, Star-Tribune, and Jon Avise, Bulletin Newspaper.

**BOARD WORKSHOP WITH INFORMATION TECHNOLOGY**

The Board met in workshop session with the Department of Information Technology to discuss Enterprise Content Management Technologies. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, and Weik. Also present were Jim Schug, Molly O'Rourke, Mjyke Nelson, Dan Papin, Tom Adkins, Doug Johnson, Harley Will, Lowell Johnson, Yvonne Klinnert, Laurie Evans, and Kay McAloney.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug

County Administrator



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
DECEMBER 9, 2010**

The Washington County Board of Commissioners met in regular session at 6:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Commissioner Peterson absent. Commissioner Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Greg Wood, Building Services Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Joanne Helm, Property Records and Taxpayer Services; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Dan Papin, Community Services Director; Lowell Johnson, Director of Public Health and Environment; Robert Crawford, Workforce Division Manager; Amanda Hollis, Management Analyst I; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Mike Polehna, on behalf of the City of Stillwater and the Yellow Ribbon Networks of Washington County, presented the County Board with a picture taken when the 34<sup>th</sup> Red Bull Division returned last winter. He also introduced Marcus Kuboy, who was wounded in Iraq and spent a year in Walter Reed Hospital and is a resident of Woodbury. The Yellow Ribbon Network is working with individuals such as Marcus to welcome them back into our communities.

**CONSENT CALENDAR**

Commissioner Hegberg moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of the November 9, 16, and 23, 2010 Board meeting minutes.
2. Approval of Amendment #2 to Contract #5131 with East Suburban Resources, Inc. to continue the Extra Taking Action on Racial Disparities project in partnership with the Workforce Center in 2011.
3. Approval to transfer ownership of Washington County Sheriff's Office K-9 "Simon" to his handler, Deputy Keith Anderson.

December 9, 2010

4. Approval to accept a donation in the amount of \$100 from Residential Mortgage Group on behalf of Jon and Mary Stevenson, Denmark Township, MN.
5. Approval of Amendment #3 to food service agreement with Aramark Correctional Services LLC.
6. Adoption of **Resolution No. 2010-161** as follows:

Approval of State of Minnesota Department of  
Corrections Mutual Aid Joint Powers Agreement

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Mutual Aid Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Corrections, Minnesota Department of Corrections, Minnesota Correctional Facility – Stillwater (MCF-STW) and the County of Washington, Minnesota.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Mutual Aid Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

**SHERIFF'S OFFICE RECOGNITION**

Sheriff Bill Hutton announced that three members of the Sheriff's Office were recognized last week with Minnesota Sheriff's Association 2010 Life Saving Awards: Deputy Shane Linehan; Sergeant Tim Harris; and Sergeant, Matt Wieland. On February 13, 2010 at 3:00 a.m. they helped rescue an individual whose truck had fallen through thin ice on the St. Croix River.

**PUBLIC BUDGET MEETING ON THE 2011 PROPOSED BUDGET**

Jim Schug, County Administrator, advised the audience that after this evening's meeting the County Board at their next meeting on December 14 will act on adopting the 2011 budget and also setting the levy for the county. Staff is also available to answer questions about property valuation for tax purposes in adjoining meeting rooms.

Molly O'Rourke, Deputy Administrator, presented an overview of the proposed 2011 budget.

Kevin Corbid, Director of Property Records and Taxpayer Services Director, presented an overview of the property valuation process.

December 9, 2010

Jeff Olson, 4693 Europa Trail North, Hugo – Mr. Olson stated his market value went up \$32,000 this year and he felt that was quite high, especially with the economy the way it is. Nothing has been done to the house in eight years. He has lived in the house for ten years.

Lauren Malmgren, 2475 River Road South, St. Mary's Point – Mr. Malmgren stated his valuation went down \$4,000 and his taxes have gone up 8.5 percent. He felt that is out of line. The private sector is hurting, he's in construction and his business has gone down 80 percent. He's having a tough time making ends meet. He's willing to pay his fair share in taxes, but the county has to be fiscally responsible. He asked that the County Board watch its spending.

Jim Kramer, 5475 Oakgreen Place North, Stillwater – Mr. Kramer stated the county should be starting with zero based budgeting. His valuation went down and the county portion of his taxes went up because of the change in the mill rate.

Tom Bartholomew, 400 Glenmar Avenue, Mahtomedi – Mr. Bartholomew stated that as a business owner last year he took a 180 percent increase in his taxes. He fought it and got it down to 120 percent. This year he took a 10 percent increase. He wants the Board to know that to take that kind of a hit in this economy is killing his business and he is not the only one in town. His business is in Mahtomedi and after talking with several business owners they are in the same boat. He asked the Board to be careful or it will lose a lot of businesses and a lot of good people. He has talked to businesses that are in Willernie and their taxes have gone down or stayed the same and their businesses are bigger than or almost as big as his.

Dan Smith, 104 North Main Street, Stillwater – Mr. Smith stated he owns a home in Mahtomedi and a business in Stillwater. He mentioned that his value has dropped but the taxes have gone up. He pays \$23,172 for taxes in Stillwater. Last year he paid \$21,482. He believes that is a little steep. Downtown Stillwater is struggling and he believes the reason is, as a building owner, taxes. They are killing downtown Stillwater. Pretty soon the only people who can afford to come into downtown Stillwater and run a business are franchises.

The Board Chair asked for further comments; none were heard.

Commissioner Hegberg stated that the school district in Mahtomedi could have an impact on commercial taxes in that area. Just like his home budget, gas prices are nearing \$3.00 and snowplowing is being reduced to live within the budget that is set this year. Other mandated services the county has very little choice it has to provide the service. He believes the county does a good job, but they always try to do better.

December 9, 2010

Commissioner Pulkrabek thanked everyone for attending this evening and encouraged everyone to attend their local budget hearings.

## **GENERAL ADMINISTRATION**

### **Washington County's 2011 Legislative Agenda**

Commissioner Kriesel stated he has talked to the St. Mary's Point Mayor Gary Williams and he had expressed concern about the lower St. Croix Valley Fire Department and how they have to respond to issues on I-94 and that they are not reimbursed. He understood that Senator Kathy Saltzman tried to find a state remedy for this problem, but is not sure where that is at. Mayor Williams mentioned something about the weigh station on I-94 and if the county gets funds from that if that could be used for reimbursement to the St. Croix Valley Fire Department. Commissioner Kriesel asked if there is an opportunity for Washington County to support their effort in getting reimbursement for those services.

Jim Schug, County Administrator, stated that this issue could be looked at and added at a later time. He knows this has been discussed in years past. The county did pursue some legislation last year to try and get that weigh station fine revenue distributed differently. He knows that it is a very complicated issue and the Sheriff's Office had difficulty in testifying in getting legislators to understand, and secondly, it is a very tough time to get legislative changes that would cause money to move away from the state revenue and go to the local jurisdictions. Staff will look at this issue again and report back to the Board.

Commissioner Kriesel moved to approve Washington County's 2011 Legislative Agenda. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

### **Project Evaluation Criteria and Funding Guidelines – Land and Water Legacy Program**

Commissioner Hegberg moved to adopt **Resolution No. 2010-162** as follows:

Resolution Adopting the Project Evaluation Criteria and Funding Guidelines  
Used for Lands to be Protected Through the Land and Water Legacy Program

WHEREAS, Washington County is authorized to purchase development rights in the form of conservation easements under MINN. STAT. CHAP. 84C in areas where preservation is considered to be desirable; and

WHEREAS, Washington County is authorized to acquire the development rights in the form of conservation easements through capital improvement funds pursuant to MINN.STAT. 373.40; and

December 9, 2010

WHEREAS, Washington County is authorized to acquire land and interests in land through general obligation bonds pursuant to County Question #1 on the November 7, 2006 ballot; and

WHEREAS, the Washington County Board of Commissioners has named the program for purchasing development rights the Washington County Land and Water Legacy Program; and

WHEREAS, Washington County Ordinance #144, Purchase of Development Rights, requires the Washington County Board of Commissioners to establish the criteria to be used in prioritizing applications and determining which projects to consider for purchase; and

WHEREAS, the County Question #1 on the November 7, 2006 ballot allows funds to be used for the purposes of improving water quality of rivers, lakes, and streams; protecting drinking water sources; purchasing parklands; preserving wetlands and woodlands; and protecting land along water bodies from development; and

WHEREAS, the Washington County Board of Commissioners desires to have guidelines to use to assist in determining the amount of funds the county would contribute to Land and Water Legacy Program projects.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners adopts the attached Project Evaluation Criteria and Funding Guidelines for the Land and Water Legacy Program.

Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

#### **Revisions to Policy No. 1032 – County Fee Schedule**

Commissioner Kriesel moved to revise Policy No. 1032, Washington County Fee Schedule to be effective January 1, 2011. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik recognized County Administrator Jim Schug on winning a state wide Outstanding Service Award from the Association of Minnesota Counties this week. She attended the Gateway Corridor meeting this afternoon and the Get to Know Woodbury event this morning. She also attended an event for Cadet Westin who received the General Billy Mitchell award at the Lake Elmo Airport. She reported on the Library Express demonstration that was held in Hugo. She met with officials from the City of Woodbury to discuss key projects that the city and county are looking at for the next year. She reported on the Library Park Association meeting last week at the RH Stafford Library. She was elected to be president of that association for the next biennium. On Monday, December 13 the Woodbury Foundation will present a discussion on poverty.



December 9, 2011

Commissioner Hegberg reported on the Association of Minnesota Counties (AMC) conference this past week. One speaker addressed structural tax changes in the State of Minnesota and discussed the aging of citizens and how that impacts income taxes and other services. Another speaker spoke on the 911 tragedy.

Commissioner Kriesel stated that the most significant thing at the AMC conference was transportation. He was appointed to the Complete Streets Committee, where Anoka County Commissioner Dennis Berg, who retired, has been a member. Commissioner Berg wanted to make sure that they do not concede too much of the right-of-ways to bicycles and make sure they protect the function of roadways. Commissioner Kriesel has been working on the St. Croix River Crossing and budget items for the Veteran's Rest Camp. This Saturday at the Warden's House Museum from 1:00 to 4:00 they will hold their annual book event with several authors in attendance.

Commissioner Pulkrabek recognized Commissioner-Elect Autumn Lehrke and Councilman-Elect Derrick Lehrke who are in the audience this evening.

Commissioner Hegberg recognized County Attorney-Elect Peter Orput who is also in the audience.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.


#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously; Commissioner Peterson absent. The Board meeting adjourned at 7:40 p.m.



Bill Pulkrabek, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
DECEMBER 14, 2010**

The Washington County Board of Commissioner met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Peterson, and Weik. Commissioner Pulkrabek absent. Board Vice Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Sr. Program Manager; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Greg Wood, Building Services Manager; Mjyke Nelson, Information Technology Director; Melinda Kirk, Budget/Financial Analyst; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Harley Will, Accounting and Finance Director; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE AUDIENCE**

The Board Chair asked for comments from the public; none heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2010-163** as follows:

Approving 2010 Minnesota Laws, Ch. 216, Section 55  
Relating to a Tax Increment Financing District  
for a Development Project in the City of Oakdale

BE IT RESOLVED By the Board of Commissioners of Washington County, Minnesota (the "County") as follows:

1. It is hereby determined that:
  - (a) 2010 Minnesota Laws, Chapter 216, Section 55 (the "Special Law") authorized the City of Oakdale (the "City") to extend the duration of Tax Increment Financing District No. 6 (Bergen Plaza) through December 31, 2024, subject to certain terms and conditions;

December 14, 2010

- (b) the Special Law is effective upon approval by a majority vote of the City Council of the City (the "City Council"), a majority vote of the Washington County Board of Commissioners (the "County Board"), and a majority vote of the School Board of Independent School District No. 622 (the "School Board"), and filing a certificate with the Minnesota Secretary of State, all in accordance with Minnesota Statutes, Sections 469.1782 and 645.021, subd. 3; and
  - (c) the County Board has determined that is in the best interest of the County and its residents to approve the Special Law.
- 2. The Special Law is hereby approved in all respects.
- 3. County staff are authorized and directed to transmit a certified copy of this resolution to the City for filing with the Secretary of State.
- 2. Approval of the 2011-2013 contract with the Washington County Housing and Redevelopment Authority for the purchase of a contracted 1.0 FTE Housing Coordinator position.
- 3. Approval to revise Human Resources Policy #5503 Pre-Employment Background Checks and Policy #5027 Background Checks Relating to Criminal Justice Information Systems.
- 4. Approval to extend the Special Project contracts for Deputy James Wells and Deputy Jamie Jackson through June 30, 2011 and authorize the Human Resources Director and Sheriff William M. Hutton to execute the amendments.
- 5. Approval to hire a 1.0 FTE Deputy Sergeant for the City of Hugo contract to be wholly funded through the City of Hugo.
- 6. Approval to extend the Special Project contract for Sarah Kerrigan, Assistant County Attorney from December 1, 2010 through December 31, 2010 and authorize the Human Resources Director and County Attorney to execute the amendment.
- 7. Approval to extend the Voluntary Leave Without Pay Program through December 31, 2011.
- 8. Approval of amendment #3 to the cost and payment section of an agreement with Olsen Thielen & Company, for financial auditing services related to the County Environmental Charge. This amendment reflects a rate change for the January 1, 2011 to December 31, 2011 period but does not increase the total contract amount.
- 9. Approval of selection of Talisen Technologies, Inc. to provide Archibus as the Integrated Workplace System software solution for county facilities, and authorize execution of the contract with Talisen Technologies, Inc. through the signatures of the Board Chair and County

December 14, 2010

Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

10. Adoption of **Resolution No. 2010-164** as follows:

State Cost Share Assistance Contract with  
Washington Conservation District for Prairie Restoration Activities

WHEREAS, Washington County Parks requested cost-share assistance from the Washington Conservation District to help defray the cost of performing prairie restoration activities within the Washington County Parks System; and

WHEREAS, the Washington Conservation District has made available a State Cost-Share Assistance Contract to Washington County for prairie restoration activities; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorize the Board Chair and the County Administrator to sign on behalf of the County the State Cost-Share Assistance Contract between Washington County and the Washington Conservation District conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED that the grant funds for the described prairie restoration activities be directed to Washington County without further action by the County Board.

11. Approval and execution of Amendment No. 4 to the agreement with the Star Trail Association to update the insurance provisions.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, and Weik; Nays, none; Commissioner Pulkrabek absent.

## COMMUNITY SERVICES

### Child Protection Citizen Review Panel Presentation

Melissa Charley, Co-Chair of the Child Protection Citizen Review Panel, presented an update on changes the committee made this past year to engage parents not living in the home in child protection cases. In 2009, the state suggested that all Child Protection Citizen Review Panels investigate and obtain data on involving fathers more in child protection cases. The project was called Involving Fathers Project. The data obtained from the different activities showed that more involvement by fathers was needed in child protection cases. Based upon Washington County's Program Improvement Plan a small committee was formed within their panel to follow up with the county with this need and what sorts of actions they needed to take. The county has made great strides in outlining procedures to consistently engage absent

December 14, 2010

parents more within the child protection process. Staff and a review panel member developed practice and procedures to engage dads in child protection cases from the beginning to the end. These procedures will become effective the first of the year and staff will receive training in implementing them. The group is also in the process of developing two brochures specifically for absent parents and custodial parents. The absent parent brochure provides information about the importance of being involved with their child. The custodial parent brochure provides information as to why Community Services is increasing the initiative to engage the absent parents in child protection cases.

### **Community Services Organization Chart Changes**

Dan Papin, Community Services Director, stated that the Departments of Public Health and Environment and Community Services have collaborated on a redesign of how Medical Assistance Waiver Case Management, Personal Care Attendant Services, and Personal Care Attendant assessments are provided to eligible individuals. As a result of this study to improve outcomes for seniors and to be more efficient, it has been determined that all assessment and case management services be located in the Community Services Department.

Commissioner Peterson moved to approve the Community Services Organization Chart reflecting the incorporation of 6.6 Full Time Equivalent staff into the Department for the delivery of Medical Assistance Case Waiver Case Management, Personal Care Attendant Services to elderly and disabled individuals, and administration of the Personal Care Attendant services program. Effective date of this new organization will be January 1, 2011. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

### **PUBLIC HEARING – OFFICE OF ADMINISTRATION**

#### **Receive Comments on the 2011-2015 Capital Improvement Plan**

The Board Chair presented a brief overview of today's public hearing to consider the adoption of the proposed 2011-2015 Washington County Capital Improvement Plan.

Melinda Kirk, Budget/Financial Analyst, reviewed comment letters received along with responses for the following: City of Cottage Grove; and the City of Woodbury. Two changes were made internally: 1) Deferred the purchase of a boat in the Sheriff's Office in the amount of \$32,000; and 2) on Page 80, Gateway Corridor Project change study to be completed in 8 months to 18 months.

The Board Chair asked for comments from the audience; none were heard. The Board secretary indicated that she had received all documentary evidence.



December 14, 2010

Commissioner Weik suggested that in future Capital Improvement Plans to add the names of roads in addition to the county road numbers. She also thought it might be helpful to have the Pavement Condition Index ranges included somewhere in the narrative or descriptions.

Commissioner Weik moved to close the 2011-2015 Capital Improvement Plan public hearing. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Peterson moved to adopt **Resolution No. 2010-165** as follows:

Adoption of the 2011-2015  
Washington County Capital Improvement Plan

WHEREAS, the Washington County Board of Commissioners has formulated the 2011-2015 Washington County Capital Improvement Plan which covers a five-year period from the date of its adoption and sets forth the estimated schedule, timing, and details of the specific capital improvements by year, the estimated cost; the need for the particular improvement; and the sources of revenue to pay for the improvements; and

WHEREAS, the Washington County Board of Commissioners released the draft version of the proposed 2011-2015 Washington County Capital Improvement Plan to the communities of Washington County on October 12<sup>th</sup>, 2010 for the purpose of receiving written comments; and

WHEREAS, the Washington County Board of Commissioners, after public notice, conducted a public hearing on December 14, 2010 for the purpose of receiving public comments on the proposed 2011-2015 Washington County Capital Improvement Plan; and

WHEREAS, in passing upon the aforesaid Plan, the County Board of Commissioners has considered the following for each project to be funded with Capital Improvement Bonds:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units; and,

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopts the proposed 2011-2015 Washington County Capital Improvement Plan which is attached hereto.

December 14, 2010

Commissioner Hegberg seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Conservation Easement Over the City of Woodbury's Property – Dale Woods**

Commissioner Weik moved to approve the language and acquisition of the conservation easement over the City of Woodbury's property referred to as Dale Woods; approval of the reimbursement of \$1,340,000 to the City of Woodbury as per County Board Resolution No. 2010-066; and authorize the County Board Chair and the County Administrator to execute all necessary documents related to this acquisition. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

**Washington County Levy - 2011**

Commissioner Peterson moved to adopt **Resolution No. 2010-166** as follows:

Resolution Certifying Property Tax Levies for  
Washington County Payable 2011

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following tax levy for payable 2011:

Washington County Levy	\$86,783,800
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Commissioner Weik seconded the motion and it was adopted with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Washington County Regional Railroad Authority Levy – 2011**

Commissioner Peterson moved to adopt **Resolution No. 2010-167** as follows:

Resolution Certifying Property Tax levies for  
Washington County Payable 2011  
Regional Railroad Authority

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following tax levy for payable 2011:

Regional Rail	\$574,800
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December 14, 2010

Commissioner Weik seconded the motion and it was adopted with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Washington County Housing and Redevelopment Authority Levy – 2011**

Commissioner Hegberg moved to adopt **Resolution No. 2010-168** as follows:

Resolution Certifying Property Tax Levy for  
Washington County Payable 2011  
Housing and Redevelopment Authority

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following tax levy for payable 2011:

Washington County Housing and Redevelopment Authority	\$3,332,236
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Commissioner Peterson seconded the motion and it was adopted with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Washington County 2011 Regional Rail Authority Budget**

Commissioner Peterson moved to adopt **Resolution No. 2010-169** as follows:

Resolution Adopting the Washington County Regional Rail Authority  
Budget for Payable 2011

<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
Regional Rail Authority	\$677,000	\$66,400	(\$35,800)	\$574,800	\$0	\$574,800
Total Proposed 2011 Budget	<u>\$677,000</u>	<u>\$66,400</u>	<u>(\$35,800)</u>	<u>\$574,800</u>	<u>\$0</u>	<u>\$574,800</u>
Total Washington County Regional Rail Proposed 2011 Levy:				\$574,800	\$0	\$574,800

Commissioner Weik seconded the motion and it was adopted with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Washington County Budget for 2011**

Commissioner Peterson moved to adopt **Resolution No. 2010-170** as follows:

December 14, 2010

Resolution Adopting the Washington County  
Budget for Payable 2011

<u>OPERATING, SPECIAL REVENUE, AND DEBT SERVICE FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
General Government	\$93,660,000	\$41,863,600	\$510,400	\$52,306,800	\$5,506,600	\$46,800,200
Community Services	\$35,128,500	\$18,215,100	(\$530,800)	\$16,382,600	\$0	\$16,382,600
Debt Service - Countywide	\$8,020,000	\$0	\$1,482,500	\$9,502,500	\$0	\$9,502,500
Debt Service - Library District	\$804,600	\$0	\$148,800	\$953,400	\$0	\$953,400
Library	\$6,527,900	\$461,100	\$0	\$6,066,800	\$223,800	\$5,843,000
Parks	\$3,391,600	\$2,657,000	(\$50,000)	\$684,600	\$0	\$684,600
Public Safety Radio	\$570,600	\$570,600	\$0	\$0	\$0	\$0
Public Works	\$8,449,900	\$3,925,600	\$0	\$4,524,300	\$0	\$4,524,300
Subtotal:	<u>\$156,553,100</u>	<u>\$67,693,000</u>	<u>\$1,560,900</u>	<u>\$90,421,000</u>	<u>\$5,730,400</u>	<u>\$84,690,600</u>
<u>CAPITAL PROJECT FUNDS</u>						
Capital Historic Courthouse	\$0	\$8,000	\$8,000	\$0	\$0	\$0
Capital Projects	\$214,400	\$0	\$0	\$214,400	\$0	\$214,400
Capital Repair	\$1,640,000	\$958,100	(\$681,900)	\$0	\$0	\$0
Capital Road Bridge	\$58,072,700	\$54,885,300	\$0	\$3,187,400	\$1,883,100	\$1,304,300
Subtotal:	<u>\$59,927,100</u>	<u>\$55,851,400</u>	<u>(\$673,900)</u>	<u>\$3,401,800</u>	<u>\$1,883,100</u>	<u>\$1,518,700</u>
<u>REFERENDUM ITEM</u>						
Land & Water Legacy Program	\$167,300	\$0	\$407,200	\$574,500	\$0	\$574,500
Total Proposed 2011 Budget	<u>\$216,647,500</u>	<u>\$123,544,400</u>	<u>\$1,294,200</u>	<u>\$94,397,300</u>	<u>\$7,613,500</u>	<u>\$86,783,800</u>
Total Washington County Proposed 2011 Levy				<u>\$94,397,300</u>	<u>\$7,613,500</u>	<u>\$86,783,800</u>

Commissioner Hegberg seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Establishing the Salaries for the County Attorney and His Assistants for 2011**

Commissioner Hegberg moved to adopt **Resolution No. 2010-171** as follows:

2011 Salary for the County Attorney

WHEREAS, Minnesota Statute §388.18 requires the County Board of Commissioners to set by resolution the salary of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2011 salary for the Washington County Attorney shall be as follows, effective January 1, 2011:

Attorney \$128,000

BE IT FURTHER RESOLVED, that the 2011 salaries for the First Assistant Attorney and Executive Assistant shall be as follows, effective January 1, 2011.

First Assistant Attorney \$115,200  
Executive Assistant \$49,970

Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

December 14, 2010

**Establishing the Salaries for the County Sheriff and Chief Deputy for 2011**

Commissioner Peterson moved to adopt **Resolution No. 2010-172** as follows:

## 2011 Salary for the County Sheriff

WHEREAS, Minnesota Statute §387.20 requires the County Board of Commissioners to set by resolution the salary of the County Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the 2011 salary for the Washington County Sheriff shall be as follows, effective January 1, 2011:

Sheriff	\$130,000
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BE IT FURTHER RESOLVED, that the 2011 salary for the Chief Deputy shall be as follows, effective January 1, 2011:

Chief Deputy	\$117,000
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Commissioner Hegberg seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Establishing the Salary for the County Administrator 2011**

Commissioner Hegberg moved to adopt **Resolution No. 2010-173** as follows:

## 2011 Salary for the County Administrator

WHEREAS, Minnesota Statute §375A.06, Subdivision 1 authorizes the County Board of Commissioners to appoint and employ an Administrator upon such terms and conditions as it deems advisable and directs the County Board to set the Administrator's salary.

NOW, THEREFORE, BE IT RESOLVED that the 2011 salary for James Schug, the Washington County Administrator, shall be as follows, effective January 1, 2011.

Administrator	\$150,065
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Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**Establishing County Commissioners' Salaries, Expenses, and Benefits for 2011**

Commissioner Peterson stated that in 2002 Washington County should have gone to seven county commissioners, it did not. The Board has saved the county well over \$1 million by keeping the number of commissioners at five. Hennepin County Commissioners get \$100,000; Ramsey County Commissioners get over \$80,000 and they proposed a 3 percent raise for themselves; Dakota County Commissioners have a salary in the high \$60,000; and Anoka County Commissioners are in the mid-



December 14, 2010

\$60,000. All of those counties have seven commissioners. Commissioner salaries in Scott and Carver Counties, with a significantly less population, receive a little less than Washington County, but they also receive per diems for meetings they attend. At some point this Board will have to look seriously and make a determination if it wants full time work from its commissioners, and is it willing to pay for it. If the Board does not, she would suggest that the Board retain the level of remuneration and consider going to a seven member board. Hennepin, Ramsey, Anoka and Dakota Counties have significantly more administrative staff. In Hennepin and Ramsey they not only have secretarial staff for each commissioner, but they also have an assistant. Washington County's meeting responsibilities are equal to Hennepin, Ramsey, Anoka and Dakota Counties.

Commissioner Kriesel stated that he agrees with some of the things that Commissioner Peterson discussed. Particularly other counties have staff directly assigned to commissioners. If the Board was looking at adding a staff person to help alleviate some of the things that they take to the Administrator and Deputy Administrator, he feels that might be more cost beneficial in the future. He is satisfied with five commissioners, but it may be time to look at hiring an intern to help alleviate some of the staff time that the commissioners' require.

Commissioner Weik suggested holding a workshop next year on this topic. She believes it is a show of leadership to set their salaries at 2009 and 2010 levels and supports this resolution today. She does agree with Commissioner Peterson on her point that there needs to be a better understanding of the policy making roles of commissioners, but not just within Washington County but for the public. She believes a different system for salary compensation is needed. It needs to be commensurate with the amount of responsibility. Washington County is not the lowest paid county board in the metro area; it is one of the lowest paid county boards. She had hoped that this Board would consider cutting its salaries. If Washington County went to seven county commissioners, she would want the salary divided so that it does not exceed the \$263,565 that the Board is voting on today.

Commissioner Kriesel moved to adopt **Resolution No. 2010-174** as follows:

Resolution Establishing County Commissioners  
Salaries and Expenses for 2011

WHEREAS, Minnesota Statute 375.055, Subdivision 1, requires the County Board of Commissioners to set salaries, per diem payments, and expense reimbursement for its members prior to January 1 of the effective year.

NOW, THEREFORE, BE IT RESOLVED that the salary rate for Washington County Commissioners be \$52,713 year, effective January 1, 2011.

BE IT FURTHER RESOLVED, that the expense reimbursement for County Commissioners be for actual expenses plus mileage in accordance with County policy with no County per diem payments.

December 14, 2010

BE IT FURTHER RESOLVED, that each of the County Commissioners receive the same County paid medical insurance premium and flexible medical expense account as received by the elected department heads.

Commissioner Peterson seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Peterson, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on the Association of Minnesota Counties (AMC) Board meeting held in St. Cloud last week. They discussed intergovernmental services, platform amendments, and how they planned on approaching the legislature next session. Last evening she attended the Woodbury Foundation Wilder survey report which examined poverty and other social issues in Woodbury. She also toured the Woodbury food shelf which is on the lower level of the Woodbury Lutheran Church and is called the Christian Cupboard and serves from 90 to 130 families each week.

Commissioner Peterson reported she attended the Executive meeting of the Counties Transit Improvement Board (CTIB) last week. They talked about the legislative agenda for 2011 and they reduced their capital project dollars and they will be reviewed at the meeting tomorrow. They talked about bond requirement compliance. They also received the initial copy of the auditor's report on CTIB and the Transportation Advisory Board (TAB). These reports cannot be shared they are still private documents and will not be available until it has been presented to the legislature after the first of the year.

Commissioner Hegberg reported on the Minnesota Inter-County Association meeting where they settled on its legislative agenda. They also discussed the Transportation Advisory Board (TAB) because one of the counties has asked its county attorney to look at the way the transportation draft plan is reviewed. They feel that after it is drafted the TAB makes comments, then it goes to the public and they make comments, that it should then come back to the TAB in its final form and then go the Metropolitan Council.

Commissioner Kriesel stated that the county did a fantastic job in keeping up with the snowstorm, as did the local communities.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

December 14, 2010

**EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION**

The Board met in Executive (Closed) Session to discuss the following topics at 10:34 a.m.: consider the landowner's counter offer regarding the county's offer to purchase a conservation easement on the Daly property in Afton; and discuss possible purchase of conservation easement on the Armstrong property in Lake Elmo through the Land and Water Legacy Program. Present for the workshop session were Commissioners Peterson, Weik, Kriesel, and Hegberg. Also present were Jim Schug, Jim Zuleger, Jane Harper, Molly O'Rourke, Don Theisen, Sharon Price, George Kuprian, and Patricia Raddatz.

**EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION**

The Board continued in Executive (Closed) Session with the Office of Administration to discuss a potential settlement of the county's lawsuit against the City of Oak Park Heights. Present for the workshop session were Commissioners Peterson, Weik, Kriesel, and Hegberg. Also present were Jim Schug, Jim Zuleger, Molly O'Rourke, Don Theisen, George Kuprian, and Patricia Raddatz.

The Board reconvened at 12:26 p.m.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 12:26 p.m.

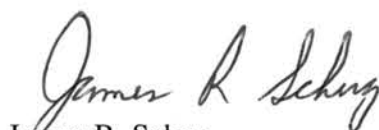
**BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works for an update on the Counties Transit Improvement Board meeting scheduled for December 15. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Weik, and Hegberg. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Ted Schoenecker, Harley Will, and Yvonne Klinnert.



Gary Kriesel, Vice Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
DECEMBER 21, 2010**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Peterson, and Weik. Commissioner Pulkrabek absent. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Robert Crawford, Workforce Center Division Manager; Kay McAloney, Human Resources Director; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Andy Gitzlaff, Associate Planner; John Elholm, Parks Director; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Tom Adkins, Community Corrections Director; Mjyke Nelson, Information Technology Director; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Harley Will, Accounting and Finance Director; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; Larry Timmerman, Senior Planner, and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

Commissioner Pulkrabek arrived at 9:06 a.m.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:06 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Peterson, Pulkrabek and Weik. Absent none. Commissioner Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Meredith Magers, Assistant County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Robert Crawford, Workforce Center Division Manager; Kay McAloney, Human Resources Director; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Andy Gitzlaff, Associate Planner; John Elholm, Parks Director; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Tom Adkins, Community Corrections Director; Mjyke Nelson, Information Technology Director; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Harley Will, Accounting and Finance

December 21, 2010

Director; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; Larry Timmerman, Senior Planner, and Yvonne Klinnert, Public Information Coordinator II.

### **COMMENTS FROM THE AUDIENCE**

The Board Chair asked for comments from the public; none were heard.

### **CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of Policy #2509 to establish county guidelines for acceptance of gifts, donations, and bequests.
2. Approval to decrease amounts in change funds held by three departments totaling \$500.
3. Approval to adopt the revised Internal Revenue Service (IRS) mileage reimbursement rate of 51 cents per mile, effective January 9, 2011, as required by Policy #5032 Meals, Mileage, and Other Authorized Expense Reimbursement and Policy #6008 Meals, Mileage, and Other Expense Reimbursement for Elected Officials.
4. Approval to appoint Amber Yares, Stillwater, to the Mental Health Advisory Council as a District 3 representative, to fill an unexpired term to December 31, 2012.
5. Approval of revisions to Policy No. 1300 – Data Practices.
6. Approval to amend the Community Corrections 2010 budget by increasing the Community Corrections Act subsidy by \$2,700.
7. Approval of the Program and Budget Update to the Community Corrections Comprehensive Plan for 2010-2011.
8. Approval of Amendment #1 to Contract #5683 with the American Red Cross to extend the term and allocate funds for 2011 for after hours emergency social services and mobile crisis response for child protection.



December 21, 2010

9. Approval of Amendment #4 to Contract #4104 with East Suburban Resources, Inc. (ESR) to provide job skills training, job development, employment counseling, and placement services for individuals enrolled in the Diversionary Work Program (DWP) and/or the Minnesota Family Investment Program (MFIP).
10. Approval of a contract for a new integrated library system that manages the catalog, customer accounts, acquisitions, and circulation with SirsiDynix. The software product is called Symphony and will replace the current Horizon.
11. Approve extension of the existing contract with Stillwater Library until June 30, 2011
12. Approve extension of current contract with Bayport Library to June 30, 2011.
13. Approval to enter into an agreement with the Washington Conservation District to fund general operations and services to county departments and county residents.
14. Approval for Washington County, through the Department of Public Health and Environment, to enter into an agreement with the Washington Conservation District for services related to the Wetland Conservation Act.
15. Approval to renew two-year agreements with the cities of Bayport, Forest Lake, Grant, Lakeland, Mahtomedi, Marine on St. Croix, Oakdale, Scandia, St. Mary's Point, and St. Paul Park to provide Individual Sewage Treatment System Inspection Services.
16. Approval to designate a representative to act as an agent for Washington County in the execution of the signatory portion of manifests and other transportation documents pertaining to waste shipments for waste collected at/or transported from the Washington County Environmental Center, or remote household hazardous waste collection events.
17. Approval to enter into an agreement with Mary Storkan to use county property to provide onsite county employee wellness activities.
18. Adoption of **Resolution No. 2010-175** as follows:

13485 St. Croix Trail South, Denmark Township  
House Lease

WHEREAS, the County of Washington and James Michael Fitzpatrick propose to enter into a lease agreement for the house located at 13485 St. Croix Trail South, Denmark Township, for the term of December 26, 2010 to December 31, 2011; and

December 21, 2010

WHEREAS, James Michael Fitzpatrick has approved and signed said lease; and

NOW, THEREFORE, BE IT RESOLVED that the lease between the County of Washington and James Michael Fitzpatrick be executed through the signatures of the Chair of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's Office.

19. Adoption of **Resolution No. 2010-176** as follows:

Award of Parks Agricultural Land Leases for 2011

WHEREAS, in order to facilitate the leasing of agricultural land in county parks, Washington County solicited bids for the farming of this land; and

WHEREAS, bids were opened on November 23, 2010, with highest bidder being Gordon and Myron Tank for Lake Elmo Park Reserve, and Joe O'Malley for St. Croix Bluffs Regional Park; and

NOW, THEREFORE, BE IT RESOLVED that the bids of Joe O'Malley, and Gordon and Myron Tank, be accepted and the County enter into lease agreements with these bidders for the respective parcels of land noted previously in this resolution under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED that the leases between Washington County and Gordon and Myron Tank and Joe O'Malley, be executed through the signatures of the Chair of the Washington County Board of Commissioners and County Administrator without further action of the County Board conditioned upon compliance with all bid specifications, requirements, and approval as to form by the Washington County Attorney's Office.

20. Approval to transfer \$80,700 from its 911 Fund (Fund 117) to the Sheriff's Office operating budget (Fund 110), for the purchase of a Verint Trunked Logging Recorder from Northland Business Systems.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

**PUBLIC HEARING – PUBLIC HEALTH AND ENVIRONMENT**

**Receive Comments on the Proposed Youth Access Tobacco Ordinance No. 185**

The Board Chair presented a brief overview of today's public hearing to consider the adoption of the proposed Youth Access Tobacco Ordinance No. 185. The Board Secretary indicated that the notice of public hearing was published and the affidavit of publication was included in the record.

December 21, 2010

Jean Streetar, Public Health and Environment Program Manager, reviewed the changes to the Youth Access to Tobacco Ordinance No. 133 and No. 135 which were adopted in 1998. The purpose of this ordinance is to prevent underage youth from purchasing tobacco products; require tobacco vendors to obtain a license to sell; require enforcement of the ordinance through compliance checks two times per year; and set an administrative fine for selling to underage youth. In 2010 Minnesota passed a new law protecting youth from the harmful effects of new tobacco products. It has expanded the definitions of tobacco products to include any product that contains tobacco and is intended for human consumption; requires all tobacco products and tobacco-related devices to be sold behind the counter so they are not easily accessible to youth, and to prevent the sale of new tobacco products and electronic cigarettes to youth.

Ms. Streetar stated that due to a question by the County Board at its November 16 meeting, the following language was added to clarify the sale of cessation products "Section 6, item 6.3 Prohibited Sales – It shall be a violation of this ordinance...to sell any tobacco use cessation product as described in MN Statute § 609.6855 to any person under the age of 18 except as legally allowed by the US FDA with a prescription."

The Board Chair asked for comments from the audience; none were heard. The Board secretary indicated that she had received all documentary evidence.

Commissioner Peterson moved to close the public hearing to receive comments on the proposed Youth Access Tobacco Ordinance No. 185. Commissioner Weik seconded the motion and it was adopted unanimously. The public hearing was closed at 9:27 a.m.

Commissioner Peterson moved to adopt **Resolution No. 2010-177** as follows:

Resolution Adopting the Washington County  
Youth Access to Tobacco Ordinance No. 185

WHEREAS, Minn. Stat. § 461.12 to 461.18 regulates the sale of tobacco and tobacco products in an attempt to decrease its access by youth; and

WHEREAS, Minn. Stat. § 461.12 permits the County Board to license and regulate the retail sale of tobacco in the unincorporated area of the County and in those towns or cities that do not license and regulate retail tobacco sales; and

WHEREAS, the 2010 Minnesota Tobacco Modernization and Compliance Act was passed by the state to include new tobacco, tobacco products, tobacco related devices and nicotine delivery products; and

WHEREAS, the current Youth Access to Tobacco Ordinance is No. 133 adopted on June 2, 1998 and No.135 amended on September 22, 1998; and

December 21, 2010

WHEREAS, on November 16, 2010 a presentation was made by the Department of Public Health and Environment to the County Board about youth access to tobacco, the prevalence of smoking among youth, the new tobacco products being sold, and proposed revisions to the ordinance; and

WHEREAS, on December 21, 2010 the Washington County Board of Commissioners conducted a public hearing to consider adopting a new Youth Access to Tobacco Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby adopts the Washington County Youth Access to Tobacco Ordinance No. 185 to take effect upon the passage of this resolution and its publication according to law.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that Washington County Ordinance No. 133 and No. 135 are hereby repealed, said repeal to take effect on the date Washington County Ordinance No. 185 becomes effective.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

## **PUBLIC WORKS**

### **Milwaukee-Twin Cities High-Speed Rail Corridor Tier 1 Environmental Impact Statement**

Commissioner Peterson moved to approve the submittal of formal comments from the Washington County Board of Commissioners to the Minnesota Department of Transportation on the Milwaukee-Twin Cities High-Speed Rail Corridor Tier 1 Environmental Impact Statement initial scoping work and the Proposed Phase I Passenger Rail Corridors Benefit Cost Analysis. Commissioner Hegberg seconded the motion and it was adopted unanimously.

### **Joint Powers Agreement with the City of Scandia Regarding the Official Map of the Big Marine Park Reserve**

Commissioner Hegberg moved to adopt **Resolution No. 2010-178** as follows:

Resolution Approving a Joint Powers Agreement  
with the City of Scandia  
For the Big Marine Park Reserve Official Map

WHEREAS, the City of Scandia desires to recognize and implement the regulations of the Big Marine Park Reserve Official Map; and

WHEREAS, state law is unclear regarding the applicability of an official map within the boundaries of a city; and

December 21, 2010

WHEREAS, the City of Scandia is concerned about potential liability associate with implementation and enforcement of the Official Map Ordinance due to uncertainty within state law and the lack of applicable case law; and

WHEREAS, Washington County supports the City of Scandia's desire to recognize and implement the Big Marine Park Reserve Official Map Ordinance and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners approves and authorizes execution of the Joint Powers Agreement attached hereto as Exhibit A with the City of Scandia.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

#### **GENERAL ADMINISTRATION**

##### **Replace County Policy No. 1810 Records Retention Schedule with Revised County Policy No. 1810 Records Retention and Disposition Policy**

Commissioner Hegberg moved to replace Policy #1810 Records Retention Schedule with a revised County Policy #1810 Records Retention and Disposition Policy. Commissioner Peterson seconded the motion and it was adopted unanimously.

##### **Resolution of Appreciation for County Attorney Doug Johnson**

Commissioner Hegberg moved to adopt **Resolution No. 2010-179** as follows:

Resolution of Appreciation to  
Doug Johnson  
County Attorney

In Recognition of his Service to the Citizens of Washington County

WHEREAS, Doug Johnson will retire after 24 years with the Washington County Attorney's Office effective January 3, 2011; and

WHEREAS, Doug Johnson joined Washington County in 1986 and served as Division Chief in the Juvenile Division, Assistant Washington County Attorney for 12 years before being elected County Attorney in 1998; and

WHEREAS, Doug Johnson has achieved many departmental goals including being the first attorney in the Juvenile Division that was responsible for the prosecution of all juvenile cases as well as all child protection cases; forming the Washington County Juvenile Law Enforcement Officers Association to enhance communication between agencies; instituting community prosecution through Washington County to facilitate communications and cooperation between law enforcement and prosecutors; developing a case management system to facilitate the



December 21, 2010

handling of cases within the Attorneys Office; expanding juvenile and adult diversion programs to hasten offender consequences; and

WHEREAS, Doug Johnson began his law career in 1972 in private practice, served as the Wadena City Attorney for 10 years and as the Wadena County Attorney for four years; and he is a past-president of the Minnesota County Attorneys Association.

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners acknowledges with grateful appreciation Doug Johnson's exemplary leadership as an elected county department head and for his public service to the citizens of Washington County; and

BE IT FURTHER RESOLVED THAT, the Washington County Board of Commissioners heartily commends Doug Johnson for his dedication and many years of public service and extends our best wishes to Doug and his family in the next chapter of his life.

Commissioner Peterson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Kriesel, Peterson, Weik, and Pulkrabek; Nays, none.

**Resolution of Appreciation for Commissioner Myra Peterson**

Commissioner Kriesel moved to approve the following Proclamation:

Resolution of Appreciation for  
Commissioner Myra Peterson  
in Recognition of Her 22 Years of Public Service

WHEREAS, Commissioner Myra Peterson will conclude her public service as a Washington County commissioner at the end of her term of office on January 4, 2011; and

WHEREAS, Commissioner Peterson was elected to serve the citizens of District 4 on the Washington County Board of Commissioners in a special election held in September 1993 and she was re-elected in 1994, 1998, 2002, and 2006; and

WHEREAS, Commissioner Peterson's 22 years as a public servant began in 1975 when she was elected to serve the citizens of the City of Oakdale as a city councilmember from 1975 to 1978 and as mayor from 1979 to 1980; and

WHEREAS, Commissioner Peterson has made a positive impact on the citizens of District 4, Washington County, and the metropolitan area by using her knowledge, skills, and experience to promote fiscal responsibility, promoting road and bridge transportation issues and projects, advocating for regional rail, caring for the health and welfare of all persons, and advocating for groundwater protection.

December 21, 2010

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby commends Commissioner Myra Peterson for her distinguished service to the citizens of Washington County during her 22 years of public service; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners extends its best wishes to Commissioner Peterson and her family for a happy and healthy future.

Commissioner Hegberg seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson abstained.

#### **Cancellation of the December 28, 2010 County Board Meeting**

Commissioner Hegberg moved to cancel the December 28, 2010 County Board meeting. Commissioner Kriesel seconded the motion and it was adopted unanimously.

#### **Recognition Event for Commissioner Myra Peterson**

Jim Schug, County Administrator, announced that immediately following today's Board meeting there will be a reception for Commissioner Myra Peterson. Following that, the County Department Heads and Commissioners will be taking Commissioner Myra Peterson out to lunch at the Dock Café in Stillwater at noon.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported she attended a women's breakfast in Mendota Heights with guest speaker Governor Tim Pawlenty. She attended the Solid Waste Coordinating Board meeting which approved the professional services agreement and the 2011 work plan. They presented an update on the Minnesota Pollution Control Agency sole source and environmental assistance grants. Those grants remain in limbo and it is likely that no grant agreements will be in place by January 1. They also adopted the 2011 legislative platform. She attended the Mosquito Control meeting which held a public hearing and approved the 2011 levy and budget.

Commissioner Hegberg reported that he attended the Counties Transit Improvement Board meeting and the bond sale went well. He attended the Transportation Advisory Board meeting which discussed how highways should be funded. The gas tax will be raised, but with alternate fuels that funding source will be lower. He attended the Resource Recovery Board meeting which passed the proposed 2011 budget. They talked about garbage and changes that will have to take place because the contracts will be expiring and how that will be funded. He attended a retirement reception at the Minnesota Counties Intergovernmental Trust for an employee who had been in claims for 48 years.

December 21, 2010

Commissioner Kriesel attended the Counties Transit Improvement Board where Commissioner Peterson received an award. He attended the Solid Waste Management Coordinating Board. He attended the Resource Recovery Board meeting. He attended the Parks and Open Space Commission meeting which discussed the Lake Elmo Regional Park and possible west side park entrances. He also attended the Community Corrections Board meeting.


Commissioner Peterson thanked everyone.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 10:22 a.m.

  
Bill Pulkrabek, Chair  
County Board

Attest:   
James R. Schug  
County Administrator