



[Washington County Board of  
County Commissioners:  
Minutes and Agenda  
Packets](#)

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# Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Accounting & Finance	06/28/2011		Contract with DLT Solutions for up to \$99,990 for consultant support to optimize accounting system functionality.	25	224
	08/16/2011		2010 CAFR and GFOA Certificate of Achievement for Excellence in Finance Reporting for 2009 CAFR - 25th consecutive year.	25	309
	09/13/2011		Changes to the Investment Policy #2301.	25	333
	10/11/2011		Workshop held to review the proposal to upgrade the JD Edwards Financial Management System Software.	25	363
	12/20/2011		Renew contract w/US Bank for county banking services.	25	439
	12/20/2011		Software and services contract w/InsightSoftware.com Inc. to provide reporting software.	25	439
Administration	06/28/2011	2011-076	Certify the 2010 Census Count Question Challenge.	25	228
	06/28/2011	2011-077	Purchase a conservation easement on Armstrong property with Land and Water Legacy Program funds.	25	228
	07/12/2011		Discussion of principles on how the county would deal with the impending State shutdown.	25	277
	07/26/2011	2011-086	2011 2nd quarter donations, gifts, and bequests.	25	284
	07/26/2011		Update given on impacts of the adopted State budget.	25	290
	07/26/2011		Closed session to discuss possible purchase of conservation easement and trail corridor on the Behrends Property in Denmark Township.	25	294
	08/02/2011		Greater MSP Regional Economic Development initiative scheduled for August 23.	25	297
	08/02/2011		Metro Council governance discussions to take place with 7 county metro administrators and members of the county boards.	25	298
	08/09/2011		MICA 2011 legislative overview.	25	302
	08/09/2011		Commissioner Hegberg and Commissioner Weik volunteer for the Metropolitan Governance and Metropolitan Transit Governance study group. Commissioner Kriesel as alternate.	25	303
	08/09/2011		Workshop held to discuss 2012 proposed budget.	25	305
	08/16/2011		Workshop held w/departments to discuss 2012 proposed budget: Property Records and Taxpayer Services, Public Works, County Library and Law Library.	25	310
	08/23/2011		Workshop held w/Community Corrections, Sheriff, and County Attorney, discuss their 2012 proposed budgets.	25	318
	09/06/2011	2011-098	Acquire fee title to land owned by Thomas P. and Jodi M. Armstrong in Oakdale.	25	320
	09/06/2011		Workshop held w/Dept. of Public Health & Environment, Community Services, and the HRA for proposed 2012 budget.	25	331
	09/06/2011		Workshop held to discuss ideas and possible options for a restructuring of the Governance of the Met Council and Met Transit.	25	331
	09/13/2011	2011-106	Certifying proposed tax levies for WACO, payable 2012.	25	335
	09/13/2011	2011-107	Certifying proposed property tax levy for the WACO RRA, payable 2012.	25	336

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	09/13/2011	2011-108	Certifying proposed property tax levy for WACO HRA, payable 2012.	25	336
	09/13/2011	2011-109	RRA 2012 proposed budget.	25	336
	09/13/2011	2011-110	WACO proposed budget for payable 2012.	25	337
	09/20/2011		Mid-year reductions to the 2011 budget in the amount of \$4,212,700.	25	342
	09/27/2011	2011-116	Agree. w/MN DNR providing \$1 million from the Land and Water legacy bond to purchase the Zephyr right of way.	25	349
	09/27/2011		Mtg. scheduled to discuss Metropolitan Council governance w/six other counties on September 29.	25	350
	10/04/2011		Workshop held to discuss the 2010 proposed budget for the Commissioners.	25	358
	10/11/2011		2011 AMC delegate list.	25	359
	10/11/2011		Workshop held to review the draft 2012-2016 CIP.	25	363
	10/25/2011		Distinguished budget presentation award for the 2011 budget document.	25	375
	10/25/2011		Workshop held to discuss possible purchase of approx. 4 acres of the Rolland property adjacent to Cottage Grove Ravine Reg. Park.	25	378
	11/01/2011		Comments on city of Lakeland's proposal to establish a new redevelopment TIF District no. 1-2 to assist in acquisition and renovation of existing commercial building for a corporate headquarters; and waive 30 day notice of public hearing.	25	379
	11/08/2011		Agree. w/Belwin Conservancy, state grant funds to acquire interests in property along Valley Creek in Afton.	25	385
	11/08/2011		Brief discussion on next steps to be taken in filling the position of County Administrator.	25	390
	11/08/2011		Workshop held for an update on the county's communication planning.	25	391
	11/15/2011		Set December 13, 2011 for a public hearing on the final 2012-2016 Washington County CIP.	25	393
	11/15/2011		Agree.w/State of MN to provide the DNR a property survey for the Brown's Creek State Trail Corridor.	25	394
	11/15/2011		Workshop held for an update on the 2012 budget.	25	401
	11/22/2011		Conservation and trail easement over property owned by Thomas G. Armstrsong in Lake Elmo; and payment of \$505,920 to Tom G. Armstrong.	25	403
	12/08/2011		2012 Budget Meeting held at 6:00 p.m.	25	421
	12/13/2011	2011-152	Adoption of the 2012-2016 WACO CIP.	25	429
	12/13/2011		Public Hearing held to consider adoption of the proposed 2012-2016 WACO CIP.	25	429
	12/13/2011	2011-153	Certifying property tax levies for WACO payable 2012.	25	430
	12/13/2011	2011-155	Certifying property tax levy for WACO HRA payable 2012.	25	431
	12/13/2011	2011-154	Certifying property tax levy for the WACO RRA payable 2012.	25	431
	12/13/2011	2011-156	WACO RRA Budget for 2012.	25	431
	12/13/2011		Commissioner Weik proposed to increase funding for libraries through streamlining costs associated with state lobbying firms and policy analysts. Proposed suspending membership in MICA for one year.	25	432
	12/13/2011	2011-157	Adopting the WACO budget for payable 2012.	25	434

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Attorney	07/26/2011		Closed session w/Human Resources for an update on the 2011 negotiations and discuss direction for 2012 negotiations.	25	293
	07/26/2011		Closed Session w/Office of Admin. To discuss possible purchase of conservation easement and trail corridor on the Behrends Property in Denmark Township.	25	294
Commissioners	11/15/2011		Auto Theft prevention grant.	25	394
	06/28/2011		Appt Commissioner Hegberg as voting delegate and Commissioner Lehrke as first alternate to the National Association of Counties Election in Portland, Oregon July 15-19, 2011.	25	230
	06/28/2011		Workshop with Harry Melander, Met Council Member representing District 12.	25	231
	06/28/2011		Met with Washington County Legislative delegation.	25	232
	07/05/2011		Mileage reimbursement rate 55 cents per mile, effective 7/10/11 as required by policy #5032 and #6008.	25	249
	07/12/2011		Cancel the July 19, 2011 Board meeting.	25	257
	07/12/2011		Yellow Ribbon recognition for supplying \$2,700 to provide three buses to transport National Guard family members to Fort McCoy, WI.	25	260
	07/12/2011		Public Hearing - consider request by David Krueger for a Text Amendment to the County Development code - Wind Energy Conversion Systems.	25	260
	07/12/2011		Public Hearing - consider amendments to the WACO Zoning Map for Denmark Township.	25	273
	07/12/2011		Res. No. 2011-084, Amending the WACO Dev. Code, Chapter Two, Section 1. Zoning Maps, Ordinance No. 186.	25	275
	07/12/2011		Workshop w/County Library to discuss options for Library open hours.	25	280
	07/12/2011		Workshop w/Public Works for an update on WACO transitways and upcoming board actions and timing.	25	281
	07/26/2011		Condolences to Commissioner Hegberg for the loss of his Mother this past weekend.	25	286
	07/26/2011		Public Hearing - consider amendments to the Hazardous Waste Management Ordinance.	25	286
	07/26/2011		Res. No. 2011-088, adopting WACO Hazardous Waste Management Ordinance No. 187.	25	287
	08/02/2011		Workshop w/Public Works for an update on the Newport Transit Center.	25	300
	08/09/2011		Condolences to the 28 Navy Seals who were killed this past week; and condolences to the family of General Jim O'Brien, Stillwater.	25	301
	08/09/2011		Commissioner Hegberg and Commissioner Weik volunteer for the Metropolitan Governance and Metropolitan Transit Governance study group. Commissioner Kriesel as alternate.	25	303
	08/09/2011		Workshop w/Administration, 2012 proposed budget.	25	305
	08/16/2011		Workshop w/departments to discuss 2012 proposed budget: Property Records and Taxpayer Services, Public Works, County Library and Law Library.	25	310
	08/23/2011		Workshop w/Community Corrections, Sheriff, and County Attorney, discuss their 2012 proposed budgets.	25	318

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	09/06/2011	2011-105	Observance - National Moment of Remembrance to commemorate the tenth anniversary of the terrorist attack on 9/11/01.	25	329
	09/06/2011		Appt. Commissioner Lehrke to the Yellow Ribbon WACO Committee, replacing Commissioner Pulkrabek; Commissioner Pulkrabek to become alternate.	25	330
	09/06/2011		Workshop w/Administration to discuss ideas and possible options for a restructuring of the Governance of the Met Council and Met Transit.	25	331
	09/06/2011		Workshop w/the Dept. of Public Health & Environment, Community Services, and the HRA for proposed 2012 budget.	25	331
	09/13/2011		Changes to the Investment Policy #2301.	25	333
	09/20/2011		Workshop w/Community Corrections, Community Services, and Public Health and Environment for a presentation on collaboration in the County Human Services programs.	25	344
	09/27/2011		Amend. 3 to contract w/Tree Trust to provide services for the Youth Employment Program for the summer of 2011.	25	345
	09/27/2011		Bob Tatreau, Woodbury, spoke on the MN Zephyr right of way purchase; and asked where the money is coming to pay for it.	25	345
	09/27/2011		Commissioner Kriesel and Mr. Schug met w/city of Stillwater, and District 834 Superintendent to discuss opportunities for collaboration.	25	350
	10/04/2011		Workshop w/Administration to discuss the 2010 proposed budget for the Commissioners.	25	358
	10/11/2011		Reschedule the 12/6 Board meeting to Thursday, 12/8 in the afternoon.	25	361
	10/11/2011		Workshop w/Administration to review the draft 2012-2016 CIP.	25	363
	10/11/2011		Workshop w/Accounting and Finance to review the proposal to upgrade the JD Edwards Financial Management System Software.	25	363
	10/11/2011		Workshop w/Public Works for an update on the Point Douglas Regional Trail Plan.	25	363
	10/18/2011		Revise Human Resource Policy #5011 Drug-Free Workplace and Policy #5015, Drug and Alcohol Testing Procedures.	25	366
	10/18/2011		Plaque from the Housing and Redevelopment Authority recognizing the Board for its contributions to the TrailSide Senior Living complex in Forest Lake	25	367
	10/18/2011		Roundabout U Project awarded for its exceptional performance in journalism from the American Public Works Association.	25	371
	10/18/2011		Wayne Sandberg, County Engineer, named the National 2011 Professional Manager of the Year by the American Public Works Association.	25	371
	10/25/2011		Workshop w/Public Works to review draft regional transitway guidelines developed by Met Council.	25	377
	10/25/2011		Workshop held w/Administration to discuss possible purchase of approx. 4 acres of the Rolland property adjacent to Cottage Grove Ravine Reg. Park.	25	378
	11/01/2011		County Administrator Jim Schug to retire at the end of January, 2012.	25	381
	11/01/2011		Workshop held w/Community Services to discuss day training and habilitation services.	25	382

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	11/01/2011		Workshop w/Public Health & Environment to review Watershed Management Organizations and Conservation District's 2011 budget, priority projects, and program services.	25	382
	11/01/2011		Workshop w/Admin to discuss 2012 proposed legislative agenda.	25	383
	11/08/2011		Revise Policy #5023, Paid Time Off Policy, and Policy #5012, Paid Time Off/Vacation Cash-Out.	25	385
	11/08/2011		Workshop w/Administration, update on the county's communication planning.	25	391
	11/15/2011		John Waller, Hugo and member of the Rice Creek Watershed District. Asked that the Board review the watershed districts three constitutional powers when they review the budgets each year.	25	393
	11/15/2011		Board expressed its condolences to the family of Ken Heuer, Oakdale and long-time member of the Parks and Open Space Commission, who passed away recently.	25	393
	11/15/2011		Workshop w/Property Records and Taxpayer Services to review the proposed 2012 taxes on individual properties and provide information on the tax base and tax rate.	25	401
	11/15/2011		Workshop w/Administration for an update on the 2012 budget.	25	401
	12/08/2011		Revisions to Financial and Budget Policy #2801, Fund Balances.	25	413
	12/08/2011		Awards received: from AMC for the Library Express; Wayne Sandberg, County Engineer, named co-chair of the MN Guidstar Board of Directors; and Joe Gustafson, Transportation Engineer, named Youth Traffic Professional of the Year by the North Central Institute of Transportation Engineers.	25	417
	12/08/2011		Workshop w/Public Health and Environment to review the Draft Regional Solid Waste Master Plan, 2011-2030.	25	419
	12/13/2011		Stan Suedkamp, Landfall, urged the Board to consider a North/South central express road through Washington County and to include planning and acquisition funding in the 2012-2016 CIP.	25	423
	12/13/2011		Revisions to the Fee Schedule Policy No. 1032 and merging of Policy No. 1023 into Policy No. 1032.	25	423
	12/13/2011		Public Hearing held to consider adoption of the proposed 2012-2016 WACO CIP.	25	429
	12/20/2011		Cancel the December 27, 2011 Board meeting.	25	439
	12/20/2011		Workshop w/Administration to discuss commissioner committee appointments for 2012.	25	444
	12/20/2011		Workshop held to discuss commissioner committee appointments for 2012.	25	444
Community Corrections	08/02/2011	2011-090	JPA w/Counties in and neighboring MN's Tenth Judicial District for secure juvenile detention and programming.	25	296
	08/23/2011		Amend 2011 budget - decrease \$28,200 and terminate contract w/White Bear Lake Counseling for juvenile diversion services.	25	313
	08/23/2011		Amend 2011 budget, decrease the Caseload/workload grant by \$6,900.	25	314
	09/20/2011		Workshop w/Community Corrections, Community Services, and Public Health and Environment for a presentation on collaboration in the County Human Services programs.	25	344
	10/18/2011	2011-122	Joint powers agree. w/State of MN for access to criminal justice data.	25	365



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Corrections	10/25/2011	2011-127	Accept Target Corporation grant of \$1,000.	25	373
	12/20/2011		Renew contracts w/MST, Inc., Penticoff Community Counseling, Inc., Norah Knabe, Renewal Counseling Services, Inc., and Megan L. Sigmon-Olsen, for Multi-Systemic Therapy.	25	440
	12/20/2011		Renew purchase of service agree. w/Lakes Area Youth Service Bureau, and Youth Service Bureau, Inc.	25	440
	12/20/2011		Purchase of services agree. w/Tubman.	25	440
	12/20/2011		Adopt the 2012-2013 Community Corrections Comprehensive Plan.	25	442
Community Services	06/28/2011	2011-085	Reappt. Melissa Charley to Child Protection Citizen Review Panel, third and final term to 6/30/13.	25	223
	06/28/2011		Reappt. Sue Lewis, Child Protection Citizen Review Panel, third and final term to 6/30/13.	25	223
	06/28/2011		Reappt. Martha Gerkey to Child Protection Citizen Review Panel, second term to 6/30/13.	25	223
	06/28/2011		Fraud Prevention Investigation Plan and Grant application for July 1, 2011 through June 30, 2013.	25	224
	06/28/2011		Reappt. Guy Sederski and Margaret Hart to Child Protection Citizen Review Panel, second term to 6/30/13.	25	224
	06/28/2011		Needs determination for East Suburban Resources to develop a new Adult Day Training and Habilitation Program site.	25	224
	06/28/2011		Appt. of Laurie Aaronson and Gina Kuchenmeister to Child Protection Citizen Review Panel, first term to 6/30/13.	25	224
	07/05/2011		Approve request to provide required 30 notice of contract cancellation for services deemed non essential to life, safety and well-being and authorize staff to rescind upon resolution of state's budget problems.	25	251
	07/12/2011		Recommendation to the MN Dept. of Human Services for the selection of managed care organizations to provide services to WACO residents enrolled in some publicly funded health care programs.	25	276
	08/02/2011		2011 to 2014 contract w/Human Services, Inc. for chemical health assessments.	25	296
	08/02/2011		2011 to 2014 contract w/Dakota County Receiving Center for detoxification services and chemical health assessments.	25	296
	09/06/2011		2011 to 2014 agree. w/Ramsey County for detoxification services.	25	321
	09/13/2011		2011 to 2012 contract w/Pathways to Community.	25	333
	10/04/2011		2011 CDBG funding agree. w/Greater Metropolitan Housing Corporation.	25	353
	10/04/2011		Agree. w/MN Housing for Family Homelessness Prevention and Assistance Program.	25	356
	10/11/2011		Submit to the MN Dept. of Human Services the MN Family Investment Program and Vulnerable Children and Adults Service Plans.	25	359
	10/11/2011		Accept \$3,500 in funds from the Dept. of Human Services to participate in the Strengthening Child Welfare Supervision Initiative.	25	359
	10/18/2011		2011-2013 grant agree. w/MN Dept. of Human Services Office of Economic Opportunity, funding for various homeless and transitional housing programs.	25	366

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	10/18/2011		Agree. w/East Suburban Resources, Inc., supported work services for MN Family Investment Program customers.	25	366
	10/18/2011		Presentation on the Heading Home Washington, a community driven plan aimed at ending homelessness in Wash. County.	25	367
	10/25/2011		Update on the State's competitive bid process for managed care plans w/HealthPartners and Ucare.	25	375
	11/01/2011		2012 Coop. Agree. w/Community Servs., Sheriff, and County Atty to administer the child support enforcement program.	25	379
	11/01/2011		Appoint John Burbank, Cottage Grove, to CDBG board for an unexpired term to December 31, 2013.	25	379
	11/01/2011		Contract w/Oak Park Heights Senior Living in Oak Park Heights to provide services to individuals receiving medical assistance home and community based services.	25	380
	11/01/2011		Workshop to discuss day training and habilitation services.	25	382
	11/15/2011		Agree. w/Human Services, Inc., for Family Homelessness Prevention and Assistance Program funds.	25	394
	11/15/2011		Agree. w/East Metro Women's Council, Family Homelessness Prevention and Assistance Program funds.	25	394
	12/08/2011		Amend 2011 and new contract for 2012-2013 for the Bridges II program.	25	413
	12/08/2011		2011 CDBG and HOME Investment Partnerships Program funding agreements w/Twin Cities Habitat for Humanity; Two Rivers Community Land Trust; and Charter Oaks LLC.	25	413
	12/13/2011		Group Residential Housing agree. w/Frazier Recovery Home in Cottage Grove for 2011 to 2013.	25	423
	12/13/2011		Amend. #1 to cooperative agree. w/Anoka, Chisago, Dakota, Hennepin, Isanti, Ramsey, Sherburne, and WACO for provision of non-emergency medical transportation services for eligible MA and MN Care recipients.	25	424
	12/13/2011		Amend. #2 to contract w/Human Services, Inc., additional funds for adult mental health services.	25	424
	12/13/2011		Agree. w/Salvation Army for Family Homelessness prevention.	25	424
	12/20/2011		Appt. Doreen Weber, Child Protection Citizens Review Panel, 1st term to 6/30/13.	25	439
	12/20/2011		Contract w/Peaceful Living in Oak Park Heights.	25	440
	12/20/2011		Contract w/At Home Living Facilities Metro, Inc.	25	440
	12/20/2011		Contract w/Dungarvin MN, LLC.	25	440
Court Administration	07/12/2011		Contract w/Dorothy Gause for legal services for children in Need of Protection and termination of Parental Rights cases.	25	257
HRA	12/20/2011		Appt. Mark Landis, District 2, and William Hargis, District 5, to the HRA Board, 1st terms to 12/31/14.	25	442
Human Resources	06/28/2011		Accept Nationwide's deferred compensation revised plan document.	25	228
	07/26/2011		Contract agree. w/LELS and specific items awarded by Arbitrator James Lundberg.	25	284
	07/26/2011		Closed Session for an update on the 2011 negotiations and discuss direction for 2012 negotiations.	25	293



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Human Resources	08/16/2011		Revise Personnel Rules and Regulations, Section 6 - Recruitment, Selection and Appointment.	25	307
	08/16/2011		Revise Personnel Rules and Regulations, Section 10 - Employee Separation.	25	307
	08/16/2011		Revise Personnel Rules and Regulations, Section 6 - 8 - Probation and Regular Employment Status.	25	307
	08/16/2011		Revise Personnel Rules and Regulations, Section 12 - Discipline.	25	308
	08/16/2011		Revise Personnel Rules and Regulations, Section 2 - Definitions.	25	308
	08/16/2011		2011 insurance reopener for LELS Local #14.	25	308
	10/18/2011		Revise Personnel Rules and Regs., Section 15, Holidays, Vacation, Sick Leave and Compensatory Time.	25	366
	10/25/2011		Revise Policy #5025 Employee Wellness Program.	25	373
	11/15/2011		Search for next County Administrator to be done internally.	25	398
	11/15/2011		Consultant to be hired to facilitate the process of hiring a new County Administrator.	25	399
	11/22/2011		Auth. staff to enter into negotiations w/Dave Unmacht, Springsted, Inc. as a consultant to assist in filling the position of County Administrator.	25	409
	11/22/2011		MCIT dividend check in the amount of \$944,994 to be deposited in the Other Post Employee Benefit fund.	25	410
	12/08/2011		Renew service agree. w/Madden, Galanter, Hansen, LLP for labor relations consulting services.	25	414
	12/08/2011		Tentative agree. w/Teamsters Local 320 Commander Unit.	25	414
	12/13/2011		2012 Blue Cross Blue Shield group health care coverage contract.	25	424
	12/13/2011		2012 COBRA continuation services agree. w/Total Administrative Service Corporation.	25	424
	12/13/2011		2012 Group Health (HealthPartners) Medicare Care Cost Plan contract.	25	424
	12/13/2011		2012-2013 contracts for AFSCME exempt and non-exempt.	25	424
	12/13/2011	2011-158	2012 salary for the County Attorney.	25	435
	12/13/2011	2011-161	Establishing county Commissioner's salaries, expenses, and benefits for 2012.	25	436
Information Technology	12/13/2011	2011-159	2012 salary for the County Sheriff.	25	436
	12/13/2011	2011-160	2012 salary for the County Administrator.	25	436
	07/05/2011		Contract with Next Chapter Technology to acquire and install the CaseWorks workflow management tool for the child support division of Community Services.	25	251
	07/26/2011		36 month agree. w/Qwest, integrated service digital network w/a primary rate interface level of service to provide the county w/telephone and data services.	25	285
	08/09/2011		Award bid for the installation of fiber optic cabling to Access Communications.	25	301
	09/06/2011		Purchase annual hardware and software licensing, maintenance and support from TSG Server and Storage for the County's IBM iSeries servers.	25	321
	10/18/2011		Purchase Wi-Fi networking equipment through the State of MN joint purchasing agree.; and execute a contract w/CenturyLink to purchase said equipment.	25	366

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Information Technology	11/01/2011		Renew contract to purchase software licensing, maintenance and support from Infor Global Tech. for Infinium application manager software through 12/31/12.	25	380
	12/13/2011		Regional Parcel Data Sharing and Distribution agree. w/Anoka, Carver, Dakota, Ramsey, Hennepin, and Scott.	25	424
	12/20/2011		Service at will agree. w/Verizon Wireless for wireless services.	25	440
Internal Auditor	07/05/2011		2010 Audit Committee report.	25	253
	09/20/2011		Response to Independent Auditor's findings and recommendations contained in the draft report on the internal control structure and compliance for the year ending 12/31/10.	25	341
Legislative	06/28/2011		Update on impact to construction projects in the event of a state shutdown on July 1, 2011.	25	225
	06/28/2011		Update on the county's planning for a possible state shutdown.	25	230
	07/05/2011		Update on MN Government Shutdown.	25	252
	08/16/2011		Contract w/John Kaul, d.b.a., Capitol Gains, for legislative liaison services.	25	307
	11/01/2011		Workshop to discuss the 2012 proposed legislative agenda.	25	383
	11/15/2011		Adopt the 2012 WACO legislative positions.	25	394
Library	07/12/2011		Workshop held o discuss options for Library open hours.	25	280
	08/02/2011		Extend Library agreements to provide services to the Stillwater and Bayport Libraries through December 31, 2011.	25	296
	09/06/2011		Use of Library fund balance up to \$65,600 for purchase of 60 automated locker compartments w/control panels; and auth. For the County Board Chair, County Administrator, and Library Director to enter into negotiations w/Lake Elmo.	25	323
	09/27/2011		Contract w/3M to install a sorter system at the Stafford Library in Woodbury.	25	345
	11/15/2011		Letter received from the Mayor of Lake Elmo requesting certain things of the County Board in terms of the municipal library's potential affiliation with the regional library system. Chair to send response letter to Lake Elmo mayor.	25	399
	11/22/2011		Joint Powers Agree. w/city of Marine for provision of Library services.	25	405
	11/22/2011	2011-142	Transfer county property to City of Marine for Library services.	25	406
	11/22/2011	2011-143	2012 library operating schedule.	25	408
	12/13/2011		Ratify library policies as approved and recommend by the WACO Library Board.	25	424
	12/13/2011		Accept a \$1,000 donation from the J.F. Rooney Family Charitable Foundation for deposit in the Library Account.	25	424
	12/13/2011		Amend. to the delivery contract w/Street Fleet modifying the delivery schedule days and locations.	25	425
	12/13/2011		Joint powers agree. w/Newport for provision of a library service in Newport.	25	427
	12/13/2011	2011-150	Transfer county property to City of Newport for library services.	25	427
	12/13/2011		Renew library service contracts w/City of Stillwater and Bayport.	25	427
Property Records/Tax Services	06/28/2011	2011-074	Conduct excluded bingo, St. Paul East Park Lions Club, held Aug. 3-7, 2011 at the Washington County Fair Grounds during the fair.	25	224
	06/28/2011		Plat of Nelsons Hillside Estate located in May Township.	25	224

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Property Records/Tax Services	06/28/2011	2011-075	Conduct off-site gambling, Ladies Auxiliary VFW Post 323, August 3-7, 2011 at the Washington County Fair Grounds during the fair.	25	225
	07/26/2011		Liq. Lic. For the MN Food Association for 9/25/11 at Big River Farms.	25	285
	07/26/2011		Liq. Lic. For the MN Food Association for October 15, 2011 at Big River Farms.	25	285
	08/09/2011	2011-091	Lawful gambling exemption, Pheasants Forever Mississippi Longtail Chapter 385.	25	301
	08/23/2011		Contract for assessing services/City of Oak Park Heights.	25	314
	08/23/2011		Agree. w/West Central indexing L.L.C., property records management system.	25	314
	09/20/2011		Joint Powers Agree. w/Independent School District 832, Mahtomedi, election administration services.	25	341
	09/20/2011		Joint Powers Agree. w/Independent School District 622, North St. Paul, Maplewood, Oakdale, election administration services.	25	342
	09/27/2011	2011-112	Repurchase of TFL by Kathleen A. Melamed.	25	345
	09/27/2011	2011-113	Repurchase of TFL by Bruce & Irene Horstman.	25	346
	10/04/2011	2011-117	Set aside a portion of the annual distribution of net revenue from TFL sales for park acquisition and maintenance.	25	353
	10/04/2011		Assessing contract w/City of Birchwood.	25	354
	10/18/2011	2011-124	Repurchase of TFL by Dick Monty, Oak Park Heights.	25	368
	10/18/2011	2011-125	Appraised value, private sale to adjacent landowners, and fixing terms of the sale for property located in the City of Forest Lake.	25	369
	10/18/2011	2011-126	Classification of 77 parcels of TFL as non-conservation land.	25	370
	11/08/2011	2011-133	Conveyance of 5 tax forfeited parcels located within the St. Croix River in the City of Scandia and Township of May to the National Park Service.	25	388
	11/08/2011	2011-134	Appraised value, private sale to adjacent landowners, fixing the terms of sale for parcel located in St. Paul Park.	25	389
	11/15/2011	2011-135	Second Resolution approving repurchase of TFL by Dick Monty.	25	394
	11/15/2011	2011-138	Repurchase - TFL by Amy L. Mroszak and John J. Boxrud.	25	397
	11/15/2011		Workshop held to review the proposed 2012 taxes on individual properties and provide information on the tax base and tax rate.	25	401
	12/08/2011	2011-146	Denying application for Repurchase of Tax Forfeited land by Lindsey and Mark Dilla.	25	415
	12/08/2011	2011-147	Repurchase of Tax Forfeited Land by TCF Bank.	25	416
	12/20/2011		Plat of See Corner Estates, West Lakeland Twp.	25	440
Public Health & Environment	07/05/2011		Appt. David Korte, Stillwater and Daniel Belka, Woodbury, as citizen reps to the Groundwater Advisory Committee, first terms to 12/31/12.	25	249
	07/05/2011		Agreements with Novack's Orchard, LLC, Schwartz Family Farms and Zoua and Dang's Farm, for onsite mini farmers market.	25	250
	07/26/2011		Agree. w/Met. Airports Commission, Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Wash., cities of Bloomington, and Minneapolis, homeland security .	25	285

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	07/26/2011		Public Hearing - consider amendments to the Hazardous Waste Management Ordinance.	25	286
	07/26/2011	2011-088	Adopting WACO Hazardous Waste Management Ordinance No. 187.	25	287
	08/23/2011		Reappt. John Lynch, Comfort Lake-Forest Lake Watershed, term to 9/22/14.	25	313
	09/06/2011		Grant agree. w/MN Dept. of health, public health emergency preparedness and the Cities Readiness Initiative.	25	321
	09/20/2011		Agree. w/Dynamic Recycling for recycling of waste electronics collected at the WACO Environment Center.	25	342
	09/27/2011		Update on WACO energy related activities, including PBEEEP.	25	348
	09/27/2011	2011-115	Ramsey/Washington Resource Recovery Project 2012 Operating budget.	25	348
	10/04/2011		Reappt. Connie Taillon, Brown's Creek Watershed District to 10/21/14.	25	353
	10/11/2011		Ratification of a contract w/Betmar Language Services.	25	360
	10/18/2011		Reappt. Edward Marchan and David Bucheck, Valley Branch Watershed District Board of Managers, to terms expiring November 13, 2014.	25	365
	11/01/2011	2011-129	Grant application to Nat'l Assoc. of County and City Health Officials for the "Accreditation Support Initiative".	25	380
	11/01/2011		Workshop to review Watershed Management Organizations and Conservation District's 2011 budget, priority projects, and program services.	25	382
	11/08/2011	2011-130	Solid Waste Management Tax.	25	385
	11/22/2011	2011-144	Transfer the Emergency Management Division from Public Health and Environment to the Sheriff's Office.	25	409
	12/08/2011		Amend. #1 to Twin Cities Public Health and Environmental Health Entities in MN Mutual Aid Agreement.	25	414
	12/08/2011		Workshop held to review the Draft Regional Solid Waste Master Plan, 2011-2030.	25	419
	12/13/2011		Agree. w/WACO Conservation District for services related to the Wetland Conservation Act.	25	425
	12/13/2011		Agree. w/WACO Conservation District to fund general operations and services to county departments and county residents.	25	425
	12/13/2011		Agree. w/MN Dept. Of Human Services for provision of the Child and Teen Checkup program.	25	425
	12/13/2011		Accept the Natural Resources Block Grant funding from the MN BWSR for 2012.	25	425
Public Works-Facilities	06/28/2011		Appt. Kenneth Heuer, Oakdale, to Historic Courthouse Advisory Committee, first term to 12/31/12.	25	224
	07/12/2011	2011-079	Final payment for Phases 2-4 contracts on the 2025 Govt. Center Campus Improvement Project.	25	257
	07/12/2011		Change Order #6, contract w/Advance Terrazzo & Tile Company, Inc.	25	258
	07/12/2011		Change Order #8, contract w/Parsons Electric, LLC.	25	258
	07/12/2011		Change Order #16, contract w/Glewwe Doors, Inc.	25	259
	07/26/2011		Change Order #1, contract w/Bailey Construction.	25	285
	07/26/2011	2011-087	Final payment to Right Way Caulking for joint sealers contract.	25	285

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Facilities	08/23/2011	2011-095	15330 Afton Hills Court South, house lease w/Scott and Moria Schomburg.	25	314
	09/06/2011		Change Order #27, contract w/Peoples Electric, Inc.	25	321
	09/06/2011	2011-099	Final payment for phases 2-4 contracts w/Five Star Welding & Fabricating Inc.; Stronghold Industries, Inc.; and W.L. Hall Co.	25	321
	09/06/2011		Change Order #9, contract w/United Glass, Inc.	25	322
	09/06/2011		Amend. #2 to contract w/Wold Architects and Engineers, modernization of the Govt. Center elevators.	25	323
	09/13/2011	2011-111	State of MN Lease No. 11627 Amendment 2.	25	333
	09/20/2011		Award of bid for electrical services to Hunt Electric Corporation.	25	342
	09/27/2011		Award bid to Roettger Welding.	25	347
	09/27/2011	2011-114	Final payment for Phases 2-4 contracts w/Molin Concrete; Ramsey Excavating Co., Twin City Acoustics, and Wasche Commercial Finishes, Inc.	25	347
	10/18/2011		Grant application to the MN Historical Society Legacy Gant program for funding to repair and restore the Historic Courthouse north portico and railings.	25	366
	10/18/2011	2011-123	Acquire Anderson/Ott property for inclusion into the Cottage Grove Ravine Regional Park.	25	367
	11/08/2011		Change Order #8, contract w/Wasche commercial Finishes, Inc.	25	386
	11/08/2011		Change Order #6, contract w/Target Commercial Interiors.	25	386
	11/08/2011		Change Order #7, contract w/Zintl, Inc.	25	386
	11/08/2011		Change Order #8, contract w/Klamm Mechanical Contractors, Inc.	25	386
	11/08/2011		Change Order #5, contract w/Twin City Hardware Company, Inc.	25	386
	11/08/2011		Change Order #4, contract w/W.L. Hall Company.	25	386
	11/08/2011	2011-132	Final payment for Phases 2-4 contracts w/ Peoples Electric Co., Inc., Kone, Inc., and Mc McGrath, Inc., for the 2015 Government Center Campus Improvement Project.	25	387
	11/08/2011		Change Order #9 and Change Order #10, contract w/Parsons Electric, LLC.	25	387
	11/15/2011		Award of bid for snow removal services to Prescription Landscape.	25	395
	11/22/2011		Appt. Allen Shepersky, Historic Courthouse Advisory, partial term to 12/31/12.	25	403
	11/22/2011		Bid award for construction services to complete the Govt. Center elevator modernization project to KUE Contractor's Inc.	25	404
	12/08/2011	2011-145	Final payment for Phases 2-4 contracts on the 2025 Government Center Campus Improvement Project w/Aduddell Roofing, Inc./Granite Re, Advance Terrazzo & Tile, Sowles Company, and St. Paul Linoleum & Carpet Co.	25	414
	12/08/2011		Amend #3 w/ThyssenKrupp Elevator Corporation, elevator updates in the Historic Courthouse and Service Center in Woodbury.	25	415
	12/13/2011	2011-148	Historic Courthouse Office Space Lease amend. w/Youth Service Bureau and Valley Tours, Inc.	25	425
	12/13/2011	2011-149	Contract w/MNDOT to act as the county's agent for accepting Federal aid.	25	426



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Facilities	12/13/2011		Change Orders #5-8 w/Ford Metro, Inc. for r2025 Government Center Campus Improvement project.	25	426
Public Works-General	12/20/2011		Amend agree. And restricted covenant #6503004 and second amended agree. And restricted covenant #3547178 w/Met Council.	25	440
Public Works-Parks	07/12/2011		MN Recreation and park Association Award of Excellence for the "Square Lake-Making the Stormwater Connection".	25	260
	07/26/2011		New building option for the Lake Elmo Park Reserve winter recreation project trailhead, amend Met. Council Grant Agreements.	25	289
	08/02/2011		Award bid for construction of the St. Croix Bluffs Regional Park shower house facility to Parkos Construction Company, Inc., Doody Mechanical, Inc.; and Wex Companies, Inc. d/b/a Septic Check.	25	296
	08/23/2011		Amend. #2, contract w/Hagen, Christensen & McIlwain Architects, lighted cross-country ski trails and construction of new trailhead building at Lake Elmo Park Reserve.	25	314
	10/11/2011	2011-120	Support for Mississippi River Trail Bicycle Route.	25	360
	10/11/2011		Workshop held for an update on the Point Douglas Regional Trail Plan.	25	363
	10/18/2011		Contract w/Bolton & Menk, Inc. for preliminary and final design services for CR 62, CR 63, CSAH 24 and the Government Center parking lots.	25	368
	10/25/2011		Award bids for construction of LEPR winter recreation facility to Jorgenson Construction for bid division 1; Parkos Construction Company, Inc. for bid division 2; and Sterling electric Corporation for bid division 3.	25	375
	11/08/2011	2011-131	Convey lands to City of Cottage Grove for its City Hall/Public Safety Building.	25	387
	11/15/2011	2011-136	Award of Parks agricultural land leases for 2012 to David See, Lake Elmo Park Reserve, and Matthew Wohlman, St. Croix Bluffs Regional Park.	25	395
	11/22/2011	2011-139	Met. Council Grant Agreements for Lake Elmo Park Reserve winter recreational area planning and development; and, for St. Croix Bluffs shower building and campground improvements.	25	403
Public Works-Roads	06/28/2011		Directed staff to continue work on the Broadway Avenue project.	25	227
	07/05/2011	2011-078	Submit applications to Met Council for funding under the Regional Solicitation of Federal Transportation Projects Program.	25	250
	07/12/2011	2011-080	Final payment for CSAH 18 to North Valley, Inc.	25	258
	07/12/2011		Work Order #1 to CSAH 18 w/North Valley, Inc.	25	258
	07/12/2011	2011-081	Final payment for 2011 crack seal pavement preservation project to Asphalt Surface Technologies Corp.	25	259
	07/12/2011		Workshop held for an update on WACO transitways and upcoming board actions and timing.	25	281
	07/26/2011		Amend. #3, contract w/SRF Consulting Group, Broadway Avenue improvement project.	25	285
	07/26/2011		JPA w/Dakota County for long line pavement markings on WACO roads.	25	285
	07/26/2011	2011-089	Support of S.1134, a bill to authorize the St. Croix River Crossing project, before the subcommittee on National Parks of the Senate Committee on Energy and Natural Resources.	25	289

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	08/02/2011		Workshop held for an update on the Newport Transit Center.	25	300
	08/09/2011	2011-092	Bid award for bituminous mill and overlay on CSAH 6, CSAH 7, and CSAH 22 to Hardrives, Inc.	25	302
	08/09/2011	2011-093	Bid award, bituminous paving on CR 13B to Hardrives, Inc.	25	303
	08/16/2011		Contract amend. #2 w/Braun Intertec Corporation, additional geotechnical services and materials testing on the CSAH 2 and I-35 construction project.	25	308
	08/16/2011	2011-094	Bid award for bituminous on CSAH 19 to Bituminous roadways, Inc.	25	309
	08/23/2011		Agree. w/Oak Park Heights, signal timing and signal system improvements at 58th St. N. at Neal Avenue.	25	314
	08/23/2011	2011-097	Continuation of the Rush Line Commuter Coach bus service from Forest lake to St. Paul (Route 285).	25	315
	08/23/2011	2011-096	Sale of Tandem Truck to Clay County, MN.	25	315
	09/06/2011	2011-101	Requesting a variance from MN design standards for the CSAH 19 improvement project.	25	325
	09/06/2011		Letter to Met Council requesting reallocation of \$1.25 million in Gateway Corridor state bond funds to the Newport Transit Center construction project.	25	326
	09/06/2011	2011-102	Submittal of an application to the CTIB for grants payable in 2012 for the Gateway Corridor Draft environmental impact statement.	25	326
	09/06/2011	2011-103	Submittal of an application to the CTIB for grants payable in 2012 for the BNSF property acquisition in Hugo.	25	327
	09/06/2011	2011-104	Submittal of an application to the CTIB for grants payable in 2012 for use on 2013 WACO priority transit projects.	25	328
	09/27/2011		Agree. w/City of Lakeland Shores for landscape maintenance of CSAH 18.	25	347
	10/04/2011	2011-118	Award of bid for construction of the Hardwood Creek Regional Trail pedestrian bridge to Sunram Construction.	25	354
	10/04/2011	2011-119	Award of bid for turn lane construction on Bailey road to Bituminous Roadways.	25	355
	10/11/2011		Amend. #3 to contract w/TKDA, Inc. for construction inspection and administrative services, Hardwood Creek Regional Trail overpass at CR 83 in Forest Lake.	25	360
	10/11/2011	2011-121	Agree. To state transportation fund local improvement program grant CSAH 18 turn lane construction in Woodbury.	25	361
	10/25/2011	2011-128	Release access control along CSAH 10, 20 feet west of vacated Denver Avenue.	25	373
	10/25/2011		Coop. agreement w/SWWD for roadway alignment at intersection of CSAH 19, CSAH 20 and CSAH 22.	25	374
	10/25/2011		Workshop held to review draft regional transitway guidelines developed by Met Council.	25	377
	11/01/2011		Maint. Agree. with RCWD for storm water best management practices for Hardwood Creek Reg. trail pedestrian overpass on County Rd 83 project in Forest Lake.	25	380
	11/15/2011	2011-137	Vacating the county's interest in certain real estate of former designated CSAH 38 within City of St. Paul Park.	25	396
	11/15/2011		County comments on the Met Council's draft Regional Transitway Guidelines.	25	398
	12/13/2011		Coop. Agree. w/Woodbury for landscape cost reimbursement and maintenance of Century Ave. and Valley Creek Road.	25	425

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	12/13/2011	2011-151	Transfer CR 13B/DeMontreville Trail to the City of Lake Elmo.	25	428
	12/20/2011	2011-162	CTIB capital grant agreements for Rush Line and Gateway Corridor Projects.	25	440
	12/20/2011		Work orders 3 through 5 to the CR 13B (DeMontreville Trail North) overlay project contract w/Hardrives, Inc.	25	440
Public Works-Surveyor	07/12/2011		Public Hearing - consider request by David Krueger for a Text Amendment to the County Development code - Wind Energy Conversion Systems.	25	260
	07/12/2011	2011-083	Denying the request of David Krueger to Amend the Washington County Development Code.	25	271
	07/12/2011		Remand the request to amend the WACO Dev. Code back to the Planning Advisory Commission to take a look at addressing issues regarding Wind Energy Conversion Systems.	25	273
	07/12/2011		Public Hearing - consider amendments to the WACO Zoning Map for Denmark Township.	25	273
	07/12/2011	2011-084	Amending the WACO Dev. Code, Chapter Two, Section 1. Zoning Maps, Ordinance No. 186.	25	274
	12/13/2011		Reappt. County Surveyor Michael J. Welling to four-year term beginning 1/1/12 and ending 12/31/15.	25	425
	12/20/2011		Appt. Robert Viking, Planning Advisory Commission, 1st term to 12/31/14.	25	442
Regional Rail Authority	07/26/2011		Res. No. RRA-2011-002, application under the fiscal year 2011 federal discretionary livability funding program for the Red Rock Corridor Advanced Alternatives Analysis.	25	283
	08/02/2011		Presentation on station area planning study results for the Red Rock Corridor.	25	295
	09/06/2011		Minutes from 6/14, 7/26 and 8/2/2011; Res.#RRA-2011-003, grant temporary and permanent easements over the WACO RR property to the MN DOT as part of the TH 61 and CSAH 4 improvement project; and Res.# RRA-2011-004, submit a letter to the surface transportation board requesting abandoned property has a public purpose.	25	319
Sheriff	06/28/2011		Use fund balance of \$8,000 from fund 117 to pay the Sheriff's Office portion of the start-up costs for the county's new CodeRed Emergency Notification system.	25	225
	07/12/2011	2011-082	Special revenues fund and update fiscal Policy #2803 fund definitions - CodeRED Fund 241.	25	259
	07/26/2011		Amend the Communications System Subscriber Agree.	25	286
	08/16/2011		JPA w/MN Correctional Facility, Oak Park Heights, for temporary secure housing for a WACO inmate in the Oak Park Heights Correctional Facilities Transitional Care Unit.	25	308
	08/16/2011		JPA with MN Dept. of Public Safety, Data Master DMT-G w/Fuel Cell Option breath test instruments.	25	308
	09/06/2011	2011-100	State of MN Federal boating safety supplement equipment grant agree.	25	322
	10/11/2011		Contract w/PowerPhone, Inc., purchase call processing software for the 911 Communication Center.	25	361
	11/01/2011		Mutual Aid JPA between City of Hudson, WI and Washington County Sheriff's Office.	25	381



DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Sheriff	11/01/2011		Agreement with MN Dept. of Corrections to license space to mount antennas and equipment on the Government Center and Law Enforcement Center buildings for the 800 MHz network.	25	381
	11/15/2011		Contract w/Keefe Group, new inmate commissary and accounting system.	25	397
	11/22/2011	2011-140	Auth. Execution of mutual aid agreement for transporting prisoners.	25	405
	11/22/2011		Res. #2011-144, transferring the Emergency Management Division from Public Health and Environment to the Sheriff's Office.	25	409
	11/22/2011	2011-141	Off-highway vehicle grant w/MN Dept. of Natural Resources, Division of Enforcement.	25	505
	12/13/2011		Agree. w/MN Dept. of Public Safety, Division of Homeland Security and Emergency Mgmt. to receive funding through the emergency Management Performance Grant Program.	25	426
	12/13/2011		29 Joint Power Agreements, providing a Mass Emergency Notification System known as Code Red.	25	427
	12/20/2011		Agree. w/State of MN to receive funding through the MN Dept. of Public Safety, Interoperable Communication Grant to acquire an 800 MHz control station to be installed in the Polk County WI, Sheriff's Office Dispatch Center	25	441
Workforce Center	06/28/2011		Reappt. Janelle Schmitz and Duane Gatzke to Workforce Investment Board, second and final to 6/30/13.	25	224
	06/28/2011		Reappt. Jane Klein and Russell Williams to the Workforce Investment Board, second term to 6/30/13.	25	224
	08/02/2011		Appt. Michelle Kemper, Workforce Investment Board, 1st term to 6/30/13.	25	296
	08/23/2011		Appt. Jeffery Birtnen, Workforce Investment Board, 1st term to 6/30/13.	25	313
	10/18/2011		Appt. Mary Schmidt, Workforce Investment Board, 1st term to 6/30/13.	25	365
	12/13/2011		Appt. Lori Tapani, Workforce Investment Board, 1st term to 6/30/14.	25	423

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JUNE 28, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Commissioner Pulkrabek absent. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Kay McAloney, Human Resources Director; Terri Lutz, Senior Human Resources Representative; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Cory Slagle, Transportation Manager; Chief Deputy Sheriff Dan Starry; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the June 14, 2011 County Board Meeting minutes.
2. Approval to make the following appointments/reappointments to committees and commissions that expire June 30, 2011:

Reappointments

Melissa Charley, reappointed to the Child Protection Citizen Review Panel, to a third and final term expiring June 30, 2013;

Martha Gerkey, reappointed to the Child Protection Citizen Review Panel, to a second term expiring June 30, 2013;

Sue Lewis, reappointed to the Child Protection Citizen Review Panel, to a third and final term expiring June 30, 2013;

June 28, 2011

Reappointments (continued)

Guy Sederski, reappointed to the Child Protection Citizen Review Panel, to a second term expiring June 30, 2013;

Margaret Hart, reappointed to the Child Protection Citizen Review Panel, to a second term expiring June 30, 2013;

Jane Klein, reappointed to the Workforce Investment Board, to a second term expiring June 30, 2013;

Janelle Schmitz, reappointed to the Workforce Investment Board, to a second and final term expiring June 30, 2014;

Duane Gatzke, reappointed to the Workforce Investment Board, to a second and final term expiring June 30, 2014;

Russell Williams, reappointed to the Workforce Investment Board, to a second term expiring June 30, 2013;

Appointments

Laurie Aaronson, appointed to the Child Protection Citizen Review Panel, to a first term expiring June 30, 2013;

Gina Kuchenmeister, appointed to the Child Protection Citizen Review Panel, to a first term expiring June 30, 2013.

3. Approval to appoint Kenneth Heuer, Oakdale, to the Historic Courthouse Advisory Committee, to a first term expiring December 31, 2012.
4. Approval of contract with DLT Solutions for up to \$99,990 to provide consultant support to optimize accountings system functionality in anticipation of a potential future need to migrate to an upgraded version of the software.
5. Approval of the Fraud Prevention Investigation Plan and Grant Application for the time period of July 1, 2011 through June 30, 2013.
6. Approval of a needs determination for East Suburban Resources to develop a new Adult Day Training and Habilitation Program site.
7. Approval of the plat of Nelsons Hillside Estate located in May Township.
8. Adoption of **Resolution No. 2011-074** as follows:

Application to Conduct Excluded Bingo Resolution

June 28, 2011

WHEREAS, the St. Paul East Park Lions Club has made an Application to Conduct Excluded Bingo according to requirements contained in M.S. 349.166. The event will be held August 3<sup>rd</sup> through August 7, 2011, at the Washington County Fair Grounds, located at 12300 405h St., Baytown, MN, during the Washington County Fair.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

9. Adoption of **Resolution No. 2011-075** as follows:

Application to Conduct Off-Site Gambling Resolution

WHEREAS, the Ladies Auxiliary VFW Post 323 has made an Application to conduct off-site gambling according to requirements contained in M.S. 349.165. The event will be held August 3<sup>rd</sup> through August 7, 2011, at the Washington County Fair Grounds, located at 12300 405h St., Baytown, MN, during the Washington County Fair.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners approves the application as submitted.

10. Approval to use fund balance of \$8,000 from the Sheriff's Office 911 Fund (Fund 117) to pay the Sheriff's Office portion of the start-up costs for the county's new CodeRed Emergency Notification System.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

## PUBLIC WORKS

Wayne Sandberg, County Engineer, provided an update on impacts to construction projects in Washington County in the event of a State shutdown July 1, 2011.

### Construction Projects

- Hardwood Creek Pedestrian Bridge over County State Aid Highway (CSAH) 2 – Federally funded, substantially complete;
- Pavement Improvement Program – CSAH 6, CSAH 22, CSAH 7 – Bids open on July 26, no delay expected;
- CSAH 19, Pavement Improvement – Federally funded, bids open on August 2, the Disadvantaged Business Enterprise (DBE) component could delay award;
- Hardwood Creek Trail Pedestrian Bridge over CR 83 – Federally funded, bids open on July 26, the Disadvantaged Business Enterprise (DBE) component could delay award;

June 28, 2011

- CSAH 18 and Featherstone – local road improvement program, plans complete-need state review—could substantially delay project letting;
- CR 13B – Rehabilitation – bids open July 26, no delay expected;
- Broadway Avenue Mega Project – if State shutdown occurs no work can be performed on Mn/DOT right-of-way; local agencies should perform financial risk assessment; and local agencies would be responsible for project oversight requirements.

Mr. Sandberg indicated if a State shutdown occurs, Federal reimbursement requests would not be processed and the county would be required to cashflow the project. In working with the Department of Accounting and Finance there is a plan to cashflow this project using the bond dollars that were allocated. Mr. Sandberg indicated that the Federal government has delegated oversight responsibility to the State of Minnesota, Department of Transportation, which includes: approval of all work orders, change orders, and supplemental agreements; review of contract quantities, inspection and material testing; periodic construction inspection; review schedules, traffic control, meetings; and any work on I-35 or the ramps. Independent assurance on certification of materials is the biggest area. This includes inspections at concrete, bituminous, and aggregate plants; and every material, concrete, steel, bituminous, paint, has to be certified and meet requirements. If a State shutdown occurs no State professionals will be available to certify materials and the county would be responsible for finding an alternate form of certification. Staff has been working for the past two weeks and they have found alternatives for 100 percent of the materials expected to be used. However, the county could still be at risk if it continues to work and certify on its own, the State starts back up and the projects is audited, the Federal government may determine that the certification that the county used was not sufficient and they could take away Federal dollars associated with those items.

Mr. Sandberg presented two options for the Broadway Avenue project:

Option 1 - Suspend all work on the project starting July 1. The impacts of this option are: A short shutdown (less than two weeks) will require accelerated work to meet bridge completion by October 30 and weather will be a factor; a longer shutdown will jeopardize bridge completion in 2011; completion of the road may move from 2012 to 2013. The cost impacts would be: project maintenance during shutdown, traffic and erosion control; construction acceleration required to bring project back on schedule will result in higher costs; contract claims would be expected for de-mobilization, re-mobilization, lost efficiency claims, lost time claims, incentives; and suspension of work costs could be more than \$2 million.

Option 2 – Impacts of continuing work during shutdown: oversight duties become responsibility of the county and it would need to hire consultants for independent assurance increasing the project costs; delay in processing federal funding reimbursement requests using a county financial plan to cashflow



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the project which is in place; potential for materials shortages; and a potential loss of federal funding. The county has developed a plan to keep some work going during the shutdown: continued work on Broadway with no work between the ramps; continue bridge beam manufacturing at factory; and the goal is to keep the project on schedule.

Commissioner Hegberg asked what would be the cost to hire independent inspectors for a 30 day shutdown. Mr. Sandberg believes it would cost between \$50,000 and \$100,000 to hire the various inspection firms. Some of the specialized items would be more expensive. It also depends on the duration of the shutdown. The longer the county has to find an alternate the more additional costs it will bear.

Commissioner Weik asked if he knows what the approximate cost for Option 2, if the county cashflowed the project. Mr. Sandberg stated the county is currently spending \$1.5 million of Federal money a month, which is being reimbursed the following month. For every month that the project is running the county would have to cashflow \$1.5 million with the understanding that would be reimbursed once the State opens for business. The total project per month is over \$2 to \$2.5 million with other funding sources including the county and city.

Commissioner Weik asked if there is any money that the county would be asking the State to reimburse the county later with either option. Mr. Sandberg stated that the county is not expecting additional State or Federal dollars to offset any of the costs that the county bears for the shutdown whatever option the county chooses. There are no State dollars on the Broadway Avenue Project, so there is no risk of losing money that the county didn't have any way.

Commissioner Weik asked what would be the impact to businesses if the county goes with Option 1 and suspends work. Mr. Sandberg stated in the short term, the one to two week term, the impact would be the same as it is today. The concern is if the county loses the ability to open the bridge this year then that would have a significant impact on the businesses as far as they lose the ability to capture customers and it is much longer than originally planned.

Commissioner Hegberg moved to direct staff to continue work on the Broadway Avenue project as described in Option 2. Commissioner Lehrke seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

## **HUMAN RESOURCES**

Commissioner Hegberg moved to accept Nationwide's deferred compensation revised plan document. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

## **GENERAL ADMINISTRATION**

### **2010 Census County Question Resolution Challenge**

Commissioner Weik moved to adopt **Resolution No. 2011-076** as follows:

Certifying the 2010 Census Count Question Resolution Challenge

WHEREAS, the Census Bureau has a Count Question Resolution process to challenge the census counts of housing units and group quarters; and

WHEREAS, the county may submit boundary challenges to correct inaccurate reporting or recording of boundaries legally in effect January 1, 2010; and

WHEREAS, the county may submit geocoding challenges to correct the placement of living quarters and associated population within the correct governmental unit boundaries and 2010 census tabulation blocks; and

WHEREAS, the county has discovered at least two inaccuracies and may discover others as the process continues; and

WHEREAS, the Count Question Resolution Program does not affect redistricting.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners certifies the 2010 Census Count Question Resolution documents and authorizes, James R. Schug, County Administrator, to submit all challenges discovered to the Census Bureau on its behalf.

Commissioner Hegberg seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

### **Purchase a Conservation Easement on Armstrong Property**

Commissioner Weik moved to adopt **Resolution No. 2011-077** as follows:

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Resolution to Acquire Thomas and Jeanne Armstrong Conservation Easement  
and use Land and Water Legacy Bond Funds for the Purchase

WHEREAS, pursuant to Minnesota Statute Chapter 84C and Minnesota Statute Section 394.25, Washington County is authorized to acquire and improve land and interests in land for the purpose of preserving open space, including natural and scenic areas and agricultural land; and

WHEREAS, Washington County has enacted the Acquisition of Development Rights Ordinance #175 to establish a program for the preservation of open space, parks and public water, commonly referred to as the Land and Water Legacy Program and has established the policies, rules and official controls governing such acquisitions; and

WHEREAS, Washington County intends to issue general obligation bonds to acquire land and interests in land to provide long-term stable funding for the purchase of development rights in the form of conservation easements pursuant to the passage of the November 2006 Ballot Question: Preservation of Water Quality, Woodlands and Other Natural Areas; and

WHEREAS, Minnesota Statute Section 373.40 includes conservation easements obtained under the auspices of Chapter 84C as a defined capital improvement and authorizes the purchase of conservation easements with bond proceeds; and

WHEREAS, Washington County passed Resolution Number 2010-060 making a declaration of official intent to reimburse certain costs of projects identified as part of the Land and Water Legacy Program from proceeds of the general obligation bonds in accordance with Section 1.150-2(d)(3) of the Treasury Regulations; and

WHEREAS, Washington County has determined that the subject property owned by Thomas Armstrong, a portion of parcel identification number 2802921210001, meets the requirements of the Land and Water Legacy Program and that the Washington County Board of Commissioners considers the proposed land to merit protection; and

WHEREAS, the Washington County Parks and Open Space Commission has reviewed this expenditure of the Land and Water Legacy Program;

WHEREAS, the landowner has agreed to provide public access to the property via a trail along Inwood and along the north boundary of the property;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the purchase of a conservation easement over property owned by Thomas Armstrong, a portion of parcel identification number 2802921210001, for a sum of five hundred five thousand nine hundred and twenty dollars (\$505,920); and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes its Chairman and Administrator to execute on behalf of the county the attached purchase agreement and all other documents necessary to accomplish the purchase of a conservation easement over the property identified above; and



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BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners intends the use of Land and Water Legacy Program funds for said purchase and, therefore, authorizes the use of the proceeds of the general obligation bonds issued pursuant to the Land and Water Legacy Program for the purchase of the above described conservation easement.

Commissioner Hegberg seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

### **Potential State Government Shutdown**

Molly O'Rourke, Deputy Administrator, presented an update on the county's planning for a possible State shutdown. She discussed considerations for shutdown planning; potential consequences of a State shutdown; recommended principles for dealing with a State shutdown including: minimize financial risk to Washington County taxpayers; comply with the law as defined by the State and its courts; and focus on core services. Ms. O'Rourke stated that staff will continue to monitor programs and State communications by all departments; participate in conference calls and meetings through the Association of Minnesota Counties, the Minnesota Inter-County Association, and the Metro Administrators group; continue cost saving measures currently in place; update employees as appropriate; and present specific action to the County Board on July 12, 2011.

### **National Association of Counties**

Commissioner Weik moved to appoint Commissioner Dennis C. Hegberg as voting delegate and Commissioner Autumn Lehrke as first alternate to the National Association of Counties Election to be held in Portland, Oregon on July 15-19, 2011. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik followed up on the Association of Minnesota Counties Policy Committee member assignments. She suggested the following changes: General Government - remove Dennis Hegberg and replace with Autumn Lehrke and Bill Pulkrabek as first alternate; and Transportation - replace Bill Pulkrabek as first alternate with Lisa Weik.

Commissioner Weik moved to make the following changes to the Association of Minnesota Counties Policy Committee member assignments: General Government - remove Commissioner Dennis Hegberg and replace with Commissioner Autumn Lehrke and Commissioner Bill Pulkrabek as first alternate; and

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Transportation - replace Commissioner Bill Pulkrabek as first alternate with Commissioner Lisa Weik. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Commissioner Lehrke reported that this week she will attend an educational workshop on water quality on the St. Croix and a Red Rock Corridor meeting on Thursday.

Commissioner Lehrke asked if the July 19<sup>th</sup> Board meeting is canceled, would it be possible to hold that meeting two days later so the Board can still meet. Jim Schug, County Administrator, stated that the Board can set other dates for meetings if it would like to do that.

Commissioner Hegberg stated he attended the Forest Lake City Council meeting last evening where they heard the same presentation from Public Works staff on the Broadway Avenue project. He also announced that the Metropolitan Transportation Advisory Board will hold its annual bike ride on Hardwood Creek Trail from Hugo to Forest Lake on June 30.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:39 a.m.

#### **BOARD WORKSHOP WITH A METROPOLITAN COUNCIL MEMBER**

The Board met in workshop session with Harry Melander, Metropolitan Council Member representing District 12 to discuss issues of mutual interest and concern. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Lehrke, and Weil. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Harley Will, Lowell Johnson, Don Theisen, Elizabeth Mohr, Pioneer Press, Kevin Giles, Star Tribune, Patty Busse, Oakdale Patch, Hannah Gruber, Stillwater Gazette, Jon Avise, Bulletin Newspapers, and Jen Peterson, Cottage Grove City Council.

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**BOARD MET WITH LEGISLATIVE DELEGATION**

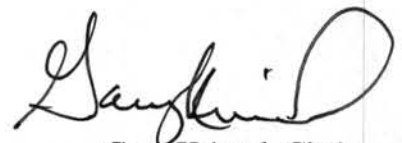
The Board met with the Washington County Legislative delegation including Senator Chuck Wiger, Senator Ray Vandever, Representative Nora Slawik, Representative Andrea Kieffer, Representative Bob Dettmer, Representative John Kriesel, Representative Ted Lillie, and Representative Kathy Lohmer. Also attending were Commissioners Hegberg, Kriesel, Lehrke, and Weik, Jim Schug, and Molly O'Rourke.

Attest:



James R. Schug

County Administrator

Gary Kriesel, Chair  
County Board

**WASHINGTON COUNTY**  
**2011 COUNTY BOARD OF APPEAL AND EQUALIZATION**  
**JUNE 21, 2011**

Kevin Corbid, Property Records and Taxpayer Services Director, addressed the County Board Members at 5:00 p.m. stating that the Assessor Division Staff was ready for the start of the County Board of Appeal and Equalization Meeting.

Commissioner Gary Kriesel called the 2011 Washington County Board of Appeal and Equalization to order at 5:00 p.m. with the following members present: Commissioner/Chair, Gary Kriesel, and Commissioners Dennis Hegberg, Autumn Lehrke, Bill Pulkrabek, Lisa Weik, and Deputy Administrator/Auditor Treasurer Molly O'Rourke.

Chairperson Kriesel welcomed all attendees, and explained the power of the Board. The Board is not empowered to adjust taxes nor place a property into a deferral program such as the Green Acres tax deferral program. The purpose of this meeting is to review the 2011 classification and valuation concerns of the property owners that have brought forth their appeals.

Property owners wishing to appeal were asked to make an appointment to appear by contacting the Assessor's Office prior to the appointment deadline. Ten minute timeframes have been scheduled in which any relevant information pertaining to their appeal can be presented. The first appointment is scheduled for 5:15 p.m. and the last scheduled appointment at 7:50 p.m.

Any property owner(s) in attendance who are not scheduled to appear on today's agenda will be heard at the conclusion of the scheduled appointments.

This is the first meeting of the Board of Appeal & Equalization which will allow the property owners the opportunity to present to the Board any information you feel supports a change in the classification or valuation of your property. Please be aware that according to Minnesota Statutes the appellant has the burden of proving that the property's actual value differs from the assessor's estimated market value.

After hearing each appeal the Board will review the information that has been presented by each property owner as well as the recommendations of the County Assessor's staff and make a final decision on each appeal at the second meeting.

The second meeting of the 2011 Washington County Board of Appeal & Equalization will be held on June 28th, 2011 at 11:00 a.m.

If any property owners are not satisfied with the final decision, they may appeal to the Minnesota Tax Court.

Deputy Administrator/Auditor Treasurer Molly O'Rourke administered the oath to the Washington County Board of Appeal and Equalization members, and the required certification forms were signed.

County Assessor, Bruce Munneke, introduced the assessment staff in attendance: Rollie Huber (Deputy County Assessor); Al LaBine (Residential Supervisor); Don Lovstad (Residential Supervisor); Jody Moran (Assessment Support Manager and Recording Secretary for today's meeting); and Appraisers Sam Scott, Amanda Cundy, Mike Bjork, Steve Daggett, Christy Miranda, Ann Miller, Tim Berggren, Robin Swanson, Lisa Janssen, Faye Larson, Curt Piepenburg, and Senior Real Estate Technician Lynne Freezy. Also in attendance are James Schug County Administrator and Kevin Corbid Director of the Property Records and Taxpayer Services Department.

County Assessor Bruce Munneke welcomed everyone to the 2011 Washington County Board of Appeal and Equalization. He stated that the purpose of today's meeting is to review the January 2<sup>nd</sup> 2011 classification and valuation concerns of the property owners that have brought their appeals to today's County Board of Appeal meeting.

<b>CASE #1</b>	<b>Goetz</b>	<b>AY2011</b>	
	<b>(cancelled)</b>		
<b>CASE #2</b>	<b>Klinger</b>	<b>AY2011</b>	
	<b>(settled)</b>		
<b>CASE #3</b>	<b>Mahoney</b>	<b>AY2011</b>	
<b>Birchwood</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
30.030.21.13.0081	709,200	219,700	928,900

Appearance made by Larry and Susan Mahoney and are appealing the value of their property on White Bear Lake. The Mahoney's retained an independent appraiser to perform an appraisal on the property reported at \$740,000 and presented to the Assessor for review and thought the value should be \$825,000. There was a difference in opinion on what sales should be used as comps i.e. Bald Eagle Lake, lot size, age of house, square footage, lakefront, etc. Also, the lot is next to a noisy heavily used access and request to have this taken into consideration for valuation. Commissioner Hegberg asked if there was a minimum lot size requirement and Larry stated no but 12,500 sq. ft. was standard in Birchwood. Commissioner Hegberg also questioned if the beach had deeded access and Larry responded that it is one of five accesses on White Bear Lake.

<b>CASE #4</b>	<b>Haase</b>	<b>AY2011</b>	
<b>Oakdale</b>	<b>(no show)</b>		

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<b>CASE #5</b>	<b>DF &amp; CO INC</b>	<b>AY2011</b>	
<b>Forest Lake</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
10.032.21.41.0021	871,200	593,200	1,464,400

Appearance made by James Ertz with DF & CO Inc. and is appealing the value of the 3 year old bar/restaurant on Forest Lake located at 8241 North Shore Trail and provided handouts to the Board. Mr. Ertz acquired an appraisal completed for Frandsen Bank and Trust by Lin Strom out of Forest Lake in the amount of \$1,291,000 which includes FFE (furniture, fixtures, and equipment) valued at \$588,000 (new). The property is currently vacant and has been for sale for 2 years. Mr. Ertz explained that appraiser did not have knowledge to value the real property and the FFE separately. With that into consideration he expressed that the \$1,291,000 appraisal less the depreciated value of \$330,000 for the FFE would bring its net value to \$1,000,000. He also stated that there was a market study done to change to an altogether different use and was valued at 1 million as is. Commissioner Kriesel asked if the appraisal was just submitted to staff and Mr. Ertz responded that it had been submitted this morning.

<b>CASE #6</b>	<b>Kalal</b>	<b>AY2011</b>	
	<b>(cancelled)</b>		

<b>CASE #7</b>	<b>Ranum</b>	<b>AY2011</b>	
<b>West Lakeland</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
32.029.20.42.0011	169,800	610,300	780,100

Appearance made by Lisa Ranum and is appealing the value of their home which was originally purchased as bare land in the Fall of 2009. Lisa provided handouts to the Board listing all PID's in their development including average area and square foot values highlighting the elevated values of her property. She also provided a New Construction Purchase Agreement in the amount of \$626,575 which included the lot price and also a partial appraisal in the amount of \$628,000. The 2010 EMV also included a partial structure value.

<b>CASE #8</b>	<b>Newman</b>	<b>AY2011</b>	
<b>Woodbury</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
15.028.21.24.0049	27,500	60,800	88,300

Appearance made by Debra Newman and is appealing the value of her one story townhome. Ms. Newman purchased the subject property in February 2010 for \$69,500. She stated that she had been



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working with appraiser who had been out to see the property and explained that the value of \$88,300 was based on sales between the period of October 2009 through September 2010. In October 2010 Debra obtained an appraisal valued at \$77,000 and gave to the appraiser. Ms. Newman felt that the value should be at the price she paid since she purchased the property in the timeframe the value is based on.

CASE #9	Benck	AY2011	
Cottage Grove			
PIN	EMV Land	EMV Building	EMV Total
06.027.21.43.0039	86,000	228,100	314,100

Kevin Corbid Property Records and Taxpayer Services Director informed the Board Mary Benck appeared and provided information but chose not to address the Board.

CASE #10	Gasperini	AY2011	
Afton			
PIN	EMV Land	EMV Building	EMV Total
22.028.20.11.0008	363,200	204,200	567,400
22.028.20.11.0011	37,600	0	37,600

Appearance made by Jim Gasperini and is appealing the commercial value of a 2 story retail/office property located in downtown Afton. Mr. Gasperini stated that Selma's Ice Cream Parlor is now on the market for \$299,000 and has not been able to sell for one third the value from 2007/8. Mr. Gasperini expressed concern that the value increase in 2007 was a reflection of the sale of Selma's Ice Cream Parlor. He also shared that in 2010 the property was running \$9,000 in the red and there was a 20% rent reduction in 2011. There are two spaces on the upper level that are not formally leased and are vacant. Commissioner Hegberg asked how long they have been trying to rent and Mr. Gasperini stated since 2008.

CASE #11	Donnay's Lake Ridge LLC	AY2011	
Woodbury			
PIN	EMV Land	EMV Building	EMV Total
02.028.21.43.0084	80,000		80,000
02.028.21.43.0085	80,000		80,000
02.028.21.43.0086	80,000		80,000
02.028.21.43.0087	80,000		80,000
02.028.21.43.0088	80,000		80,000
02.028.21.43.0089	80,000		80,000

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02.028.21.43.0090	80,000		80,000
02.028.21.43.0092	80,000		80,000
02.028.21.43.0093	80,000		80,000
02.028.21.43.0094	80,000		80,000
02.028.21.43.0095	80,000		80,000
02.028.21.43.0096	80,000		80,000
02.028.21.43.0097	80,000		80,000
02.028.21.43.0101	80,000	134,400	214,400
02.028.21.43.0102	80,000		80,000
02.028.21.43.0104	80,000		80,000
02.028.21.43.0110	80,000		80,000
02.028.21.43.0111	80,000		80,000

Appearance made by Laurie Karnes on behalf of the property owner and is appealing the value of 18 townhome lots located in the Turnberry 5<sup>th</sup> Addition in Woodbury. Ms. Karnes prepared and provided an appraisal to the Board. Ms. Karnes expressed in her opinion that the lots are overvalued and should be reflected appropriately according to their size at \$55,000. She provided a comp which is identical in comparison and is valued at \$55,000. Commissioner Kriesel asked if the assessor had the comp information and Assessor Bruce Munneke stated that he had received the information. Commissioner Kriesel also asked about the status of the reduction to \$70,000. Staff had not received anything to represent that value as accepted.

<b>CASE #12</b>	<b>Mogrow Inc, Reco Inc, MN AY2011</b>
<b>Grant</b>	<b>Coaches Inc - (c/o Regan)</b>
	<b>(settled)</b>

<b>CASE #13a</b>	<b>R &amp; J McNamara Family Ltd, Partnership AY2011</b>
<b>Forest Lake</b>	<b>and M &amp; M Financial Corp</b>

<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
10.032.21.22.0001	63,200		63,200
10.032.21.22.0003	52,900		52,900
10.032.21.22.0014	1,900		1,900
10.032.21.23.0003	5,100		5,100

<b>CASE #13b</b>	<b>R &amp; J McNamara Family Ltd, Partnership AY2011</b>
<b>Forest Lake</b>	

<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
10.032.21.22.0013	300,500	75,800	376,300



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<b>CASE #13c</b>	<b>M &amp; M Financial Corp</b>	<b>AY2011</b>	
<b>Forest Lake</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
18.032.21.11.0058	20,000	114,800	134,800
<b>CASE #13d</b>	<b>McNamara</b>	<b>AY2011</b>	
<b>Forest Lake</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
16.032.21.14.0058	40,000	113,800	153,800

Appearance made by Richard McNamara and is appealing the value of his properties located in Forest Lake.

Parcel 10.032.21.22.0001 a vacant lot (Lot A) located directly behind his home and is used as a play area for neighborhood children. There are no lot sales for comps and in Mr. McNamara's opinion the lot value should be \$10,000. Commissioner Hegberg asked if there was sewer to the lot. Richard stated that sewer runs down the main street and there are no utilities to the lot.

Parcel 10.032.21.22.0003 is also a vacant lot (Lot B) and has a 40' utility easement. Mr. McNamara said he would have to put in a road on the lot and thought the lot value should be at \$10,000 also.

Parcel 10.032.21.22.0014 is next to the house. It is a steep hill with an 85% grade and drains down to the lake. It serves as no purpose and is requesting the value to be reduced to \$500. Commissioner Hegberg asked if there was a drainage easement on the property and Richard replied no. Commissioner Chair Kriesel asked if it abuts the property of the home and Richard responded yes.

Parcel 10.032.21.23.0003 is another vacant lot (Lot E) and is in a protected wetland area and is full of water year round with cat tails on all four sides. Mr. McNamara requests the value to be reduced to \$100.

The home on parcel 10.032.21.22.0013 was built in 1957 and was appraised in March 2009 in the amount of \$366,000. It is a 75' lot on the lake and the house is set back by the road. Mr. McNamara said there have been no updates to the home and is requesting consideration to be reduced to \$275,000.

Parcel 18.032.21.11.0058 is a center unit of a 3 unit townhouse in Island Lake Estates. Mr. McNamara is requesting a reduction to \$110,000. Commissioner Hegberg asked what the rental income was and if there was an association fee. Mr. stated the rent was \$1,100 per month and the association fee was \$110 per month. Assessor Bruce Munneke clarified this was a center unit. Comps used were of end units.

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Parcel 16.032.21.14.0058 is an end unit one story townhome. Mr. McNamara is requesting a value reduction to \$110,000. He tried to sell it last year. Commissioner Hegberg asked if it was listed and at what price. Mr. McNamara said it was listed for \$250,000 and received feedback from a realtor to cut the price in half for consideration. Rental income is \$1,250 per month and association dues are \$190 per month.

<b>CASE #14</b>	<b>Rucci</b>	<b>AY2011</b>	
<b>Oakdale</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
07.029.21.22.0100	75,400		75,400

Appearances made by Connie Marchio & Patrick Rucci and are appealing the value of their vacant lot in Oakdale. Commissioner Chair Kriesel questioned the list value of \$61,500 and Mr. Rucci said the lot has been for sale for 4 years and recently lowered to \$39,900. The best offer they had was two years ago for \$40,000. Commissioner Hegberg asked if would be a short sale and Rucci's responded that it wouldn't be. Commissioner Hegberg also requested to provide vacant/demo sales.

CASE #15	Castro	AY2011
Woodbury	(cancelled)	

WALK-IN #1	Manocchio	AY2011	
Woodbury			
PIN	EMV Land	EMV Building	EMV Total
18.028.21.44.0045	40,000	148,900	188,900

Appearances made by Laurie & Matthew Manocchio and are appealing the value of their twin home in Woodbury. They provided a summary of comparable active and sold properties. The land value decreased while the deteriorating dwelling rose in value. They recently become aware of a safety issue regarding the construction of the attached deck and were notified that it needs to be corrected quickly. They also received a market analysis in April in the range of \$147,000-\$160,000. They were advised not to do any updating because it wouldn't increase the value.

WALK-IN #2		Elfstrand		AY2011			
Forest Lake							
PIN		EMV Land		EMV Building		EMV Total	
29.032.21.13.0005		(class	89,800	115,600		205,400	
100)			3,800	16,200		20,000	
29.032.21.13.0005		(class					
300)							

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Appearance made by Mr. Elfstrand appeared in front of the Board to appeal the assessed value on his property specifically the commercial portion. Assessor Bruce Munneke commented that staff would follow up with Mr. Elfstrand to go over the appeals process.

WRITE-IN #1	Swanson	AY2011	
Forest Lake			
PIN	EMV Land	EMV Building	EMV Total
14.032.21.31.0080	7,500		7,500
14.032.21.31.0081	7,500		7,500

The Assessor's office received Mr. Swanson's letter June 6<sup>th</sup>, 2011, indicating his desire to appeal his 2011 EMV.

WRITE-IN #2	Fenzl	AY2011	
Bayport			
PIN	EMV Land	EMV Building	EMV Total
14.029.20.23.0013	150,000	444,800	594,800

The Assessor's office received a written letter along with a copy of an appraisal submitted June 20<sup>th</sup> appealing the value of the property located on Osprey Blvd. in Bayport.

**WASHINGTON COUNTY**  
**2011COUNTY BOARD OF APPEAL AND EQUALIZATION**  
**2<sup>nd</sup> MEETING - JUNE 28, 2011**

Commissioner Chair Gary Kriesel called the 2<sup>nd</sup> meeting of the Washington County Board of Appeal and Equalization to order at 11:17 a.m. The following members were present: Commissioner/Chair, Gary Kriesel, and Commissioners Dennis Hegberg, Autumn Lehrke, Lisa Weik, and Deputy Administrator/Auditor Treasurer Molly O'Rourke.

The Assessor staff in attendance today are: County Assessor Bruce Munneke, Deputy County Assessor Rollie Huber, Residential Supervisors Al LaBine and Don Lovstad, Assessment Support manager and Secretary for today's meeting Jody Moran, and appraisers: Sam Scott, Amanda Cundy, Mike Bjork, Steve Daggett, Ann Miller, Tim Berggren, Lisa Janssen, Faye Larson, Jason Langer, and Senior Real Estate Technician Lynne Freezy. Also in attendance are James Schug County Administrator and Kevin Corbid Director of the Property Records and Taxpayer Services Department.

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County Assessor Bruce Munneke explained he will give a brief introduction of each appeal giving the county's recommendation and will need motions from the Board.

The Board has also been given a list of changes that contain information on all of the County Board Maintenance Changes.

The Board was given a separate appeal form for Newport to vote on separately.

The Resolution and County Board Certification forms will need to be signed by the Board members before the Board adjourns at the conclusion of today's meeting.

<b>CASE #1</b>	<b>Goetz</b>	<b>AY2011</b>
	<b>(cancelled)</b>	

Owner: Charles & Anita Goetz. The Assessor recommends no change to the 2011 EMV.

Deputy Administrator/Auditor Treasurer Molly O'Rourke made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

<b>CASE #2</b>	<b>Klinger</b>	<b>AY2011</b>
	<b>(settled)</b>	

Owner: 5Charm LLC. Based on the interior inspection of the property and appraisal information, staff recommends a reduction to \$2,000,000 for the 2011 EMV. Commissioner Lisa Weik made a motion to accept the assessor's recommendation and Commissioner Autumn Lehrke seconded the motion. The motion carried.

<b>CASE #3</b>	<b>Mahoney</b>	<b>AY2011</b>
<b>Birchwood</b>		

<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
30.030.21.13.0081	709,200	219,700	928,900

Owner: Larry & Susan Mahoney. Based on the concern one of the comparable properties was not on White Bear Lake it was determined a change was warranted. There was discussion on the value adjustment and questioned Mahoney's value was low and the county's value being high. Commissioner Dennis Hegberg made a motion to reduce the 2011 EMV to 775,000. Lisa Weik seconded the motion. The motion carried.

<b>CASE #4</b>	<b>Haase</b>	<b>AY2011</b>	
<b>Oakdale</b>	<b>(no show)</b>		
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
30.029.21.22.0029	216,600	107,800	362,500

Owner: Daryl & Patricia Haase. Staff recommends no change to the 2011 EMV of 362,500. Deputy Administrator/Auditor Treasurer Molly O'Rourke made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

<b>CASE #5</b>	<b>DF &amp; CO INC</b>	<b>AY2011</b>	
<b>Forest Lake</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
10.032.21.41.0021	871,200	593,200	1,464,400

Owner: DF & CO Inc. An appraisal was submitted and reviewed by appraisal staff. Staff recommends no change to the 2011 EMV. Commissioner Dennis Hegberg excused himself from vote. Commissioner/Chair Gary Kriesel made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

<b>CASE #6</b>	<b>Kalal</b>	<b>AY2011</b>	
	<b>(cancelled)</b>		

Reduction to the improvement value made on the master list of the County Board of Appeal & Equalization Record form voted on separately by the Board.

<b>CASE #7</b>	<b>Ranum</b>	<b>AY2011</b>	
<b>West Lakeland</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
32.029.20.42.0011	169,800	610,300	780,100

Owner: Eric & Lisa Ranum. Staff reviewed information provided and pulled a list of comparable sales. Considering the supporting documentation submitted by the property owner staff recommends no change to the 2011 EMV. Commissioner Dennis Hegberg made a motion to accept the assessor's recommendation and Commissioner Autumn Lehrke seconded the motion. The motion carried.

<b>CASE #8</b>	<b>Newman</b>	<b>AY2011</b>	
<b>Woodbury</b>			
<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
15.028.21.24.0049	27,500	60,800	88,300



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Owner: Debra Newman & Kurt Kukuk. After reviewing the information submitted from the night of the first meeting staff recommends lowering the 2011 EMV to \$70,000 per owner's request. Administrator/Auditor Treasurer Molly O'Rourke made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

CASE #9	Benck			AY2011
Cottage Grove				
PIN	EMV Land	EMV Building	EMV Total	
06.027.21.43.0039	86,000	228,100	314,100	

Owner: Todd & Mary Benck. Appraisal staff received and reviewed information provided by Mary Benck. Staff returned a call to Mrs. Benck but received no response. Staff recommends no change to the 2011 EMV. Commissioner Dennis Hegberg asked if the property behind the lot was a development. Appraiser Jason Langer stated that it was city owned open space. Commissioner Dennis Hegberg made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

CASE #10	Gasperini	AY2011	
Afton			
PIN	EMV Land	EMV Building	EMV Total
22.028.20.11.0008	363,200	204,200	567,400
22.028.20.11.0011	37,600	0	37,600

Owner: Afton Market Square Inc. Appraisal staff reviewed income and expense information provided by the property owner including rents and vacancy. Administrator/Auditor Treasurer Molly O'Rourke asked whether the sale of Selma's Ice Cream Parlor influence the value of the subject parcels. Assessor Bruce Munneke stated that it is not the same use and had no influence on the valuation of the subject property. Staff recommends no change to the 2011 EMV. Commissioner Dennis Hegberg felt that the value was high but stated that there was the option of going to Tax Court. Commissioner/Chair Gary Kriesel agreed. Commissioner Lisa Weik made a motion to accept the assessor's recommendation and Administrator/Auditor Treasurer Molly O'Rourke seconded the motion. The motion carried.

CASE #11	Donnay's Lake Ridge LLC	AY2011	
Woodbury			
PIN	EMV Land	EMV Building	EMV Total
02.028.21.43.0084	80,000		80,000
02.028.21.43.0085	80,000		80,000
02.028.21.43.0086	80,000		80,000
02.028.21.43.0087	80,000		80,000
02.028.21.43.0088	80,000		80,000



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02.028.21.43.0089	80,000		80,000
02.028.21.43.0090	80,000		80,000
02.028.21.43.0092	80,000		80,000
02.028.21.43.0093	80,000		80,000
02.028.21.43.0094	80,000		80,000
02.028.21.43.0095	80,000		80,000
02.028.21.43.0096	80,000		80,000
02.028.21.43.0097	80,000		80,000
02.028.21.43.0101	80,000	134,400	214,400
02.028.21.43.0102	80,000		80,000
02.028.21.43.0104	80,000		80,000
02.028.21.43.0110	80,000		80,000
02.028.21.43.0111	80,000		80,000

Owner: Donnay’s Lake Ridge LLC. Assessor Bruce Munneke made note to the Board that the write up for this appeal originally included 15 parcels but is actually contesting 18 parcels. Since Woodbury is an Open Book area adding three parcels is acceptable. The sale of lots the owner used as basis for appeal occurred beyond the sales ratio period of October 1, 2009 through September 30, 2010 and they were sold to a restricted builder. Therefore these sales were not considered in analysis. After reviewing all information provided staff recommends reducing the 2011 EMV of \$80,000 to \$70,000 for each of the 18 lots. Commissioner Dennis Hegberg made a motion to accept the assessor’s recommendation and Commissioner Autumn Lehrke seconded the motion. The motion carried.

<b>CASE #12</b>	<b>Mogrow Inc, Reco Inc, MN AY2011</b>
<b>Grant</b>	<b>Coaches Inc - (c/o Regan)</b>
	<b>(settled)</b>

Owner: Mogrow Inc. Assessor Bruce Munneke stated that this case had been settled before the first County Board of Appeal meeting last week and directed the Board to the recommendation section for the list parcels being appealed. Staff reviewed appraisal information submitted prior to the meeting and recommends a reduction to land and/or building values identified in table below. Administrator/Auditor Treasurer Molly O’Rourke made a motion to accept the assessor’s recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

PID	Adjusted			Original 2011 Building	Adjusted		Total Reduction	Adjusted 2011 EMV Total
	Original 2011 Land	2011 Land	Land Difference		2011 Building	Building Difference		
26.030.21.33.0001	\$1,123,000	\$813,500	(\$309,500)	\$81,700	\$6,100	(\$75,600)	(\$385,100)	\$819,600
26.030.21.34.0001	\$411,000	\$328,800	(\$82,200)	\$0	\$0	\$0	(\$82,200)	\$328,800

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26.030.21.43.0001	\$521,000	\$304,600	(\$216,400)	\$0	\$0	\$0	(\$216,400)	\$304,600
26.030.21.44.0001	\$263,100	\$250,400	(\$12,700)	\$0	\$0	\$0	(\$12,700)	\$250,400
35.030.21.12.0003	\$220,200	\$220,200	\$0	\$100,300	\$36,800	(\$63,500)	(\$63,500)	\$257,000
35.030.21.12.0004	\$201,800	\$201,800	\$0	\$102,100	\$34,200	(\$67,900)	(\$67,900)	\$236,000
35.030.21.13.0001	\$284,200	\$120,200	(\$164,000)	\$0	\$0	\$0	(\$164,000)	\$120,200
35.030.21.24.0006	\$88,100	\$88,100	\$0	\$0	\$0	\$0	\$0	\$88,100
35.030.21.31.0002	\$15,500	\$15,500	\$0	\$0	\$0	\$0	\$0	\$15,500
35.030.21.42.0001	\$634,100	\$529,600	(\$104,500)	\$0	\$0	\$0	(\$104,500)	\$529,600
							(\$1,096,300)	\$2,949,800

<b>CASE #13a</b>	<b>R &amp; J McNamara Family Ltd, Partnership</b>	<b>AY2011</b>
<b>Forest Lake</b>	<b>and M &amp; M Financial Corp</b>	

<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
10.032.21.22.0001	63,200		63,200
10.032.21.22.0003	52,900		52,900
10.032.21.22.0014	1,900		1,900
10.032.21.23.0003	5,100		5,100

Owner R & J McNamara Family Ltd, Partnership and M & M Financial Corp. Staff recommends no change to the four parcels listed under Case 13a. Commissioner Dennis Hegberg made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

<b>CASE #13b</b>	<b>R &amp; J McNamara Family Ltd, AY2011</b>
<b>Forest Lake</b>	<b>Partnership</b>

<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
10.032.21.22.0013	300,500	75,800	376,300

Owner R & J McNamara Family Ltd, Partnership. Mr. McNamara submitted for review an appraisal performed in 2009. Staff pulled comparable sales and the 2011 EMV falls within the comparable sales range. Staff recommends no change to the 2011 EMV of \$376,300. Commissioner Autumn Lehrke asked if there were improvements made to substantiate the increase in building value. Appraiser Sam Scott responded that the basement was finished in addition to new sales showing an increase in value. There was also discussion as to how the Assessor came up with the adjusted sale price. Assessor Bruce Munneke stated the system they use adjusts for every difference derived from the market. Commissioner Dennis Hegberg made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

<b>CASE #13c</b>	<b>M &amp; M Financial Corp</b>	<b>AY2011</b>
<b>Forest Lake</b>		

<b>PIN</b>	<b>EMV Land</b>	<b>EMV Building</b>	<b>EMV Total</b>
18.032.21.11.0058	20,000	114,800	134,800

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Owner: M & M Financial Corp. Staff reviewed all information provided and pulled sales within the development. The adjusted sales prices fall in the range of \$141,700 and \$145,800. Staff recommends no change to the 2011 EMV. Commissioner Dennis Hegberg made a motion to accept the assessor's recommendation and Commissioner Lisa Wei seconded the motion. The motion carried.

CASE #13d	McNamara	AY2011	
Forest Lake			
PIN	EMV Land	EMV Building	EMV Total
16.032.21.14.0058	40,000	113,800	153,800

Owner: Richard & Jacquelyn McNamara. The subject property was listed for \$250,000 and was on the market 223 days. The list price was lowered to \$199,000 and in September 2010 was taken off the market. There was no appraisal submitted for the property indicating a lower value. Staff recommends no change to the 2011 EMV. Commissioner Dennis Hegberg asked if there were any comparable sales and Assessor Bruce Munneke stated that there had been two story sales but the subject property is a one story. Commissioner/Chair Gary Kriesel made a motion to accept the assessor's recommendation and Administrator/Auditor Treasurer Molly O'Rourke seconded the motion. The motion carried.

CASE #14	Rucci	AY2011	
Oakdale			
PIN	EMV Land	EMV Building	EMV Total
07.029.21.22.0100	75,400		75,400

Owner: Connie Marchio & Patrick Rucci. Staff reviewed the appraisal from May 2011 submitted by the owner at the first meeting. Staff recommends the 2011 value to be reduced from \$75,400 to the previous listing price of \$61,500. Administrator/Auditor Treasurer Molly O'Rourke made a motion to accept the assessor's recommendation and Commissioner Dennis Hegberg seconded the motion. The motion carried.

CASE #15	Castro	AY2011	
Woodbury	(cancelled)		
PIN	EMV Land	EMV Building	EMV Total
05.028.21.42.0038	\$70,000	\$207,200	\$277,200

Owner: Darren & Debbi Castro. Appellants cancelled and therefore staff recommends no change to the 2011 EMV of \$277,000. Commissioner Lisa Weik made a motion to accept the assessor's recommendation and Administrator/Auditor Treasurer Molly O'Rourke seconded the motion. The motion carried.

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WALK-IN #1	Manocchio	AY2011	
Woodbury			
PIN	EMV Land	EMV Building	EMV Total
18.028.21.44.0045	40,000	148,900	188,900

Owner: Laurie & Matthew Manocchio. Staff reviewed the information brought the night of the first meeting. Staff recommends a change to the 2011 EMV from \$188,900 to \$150,000. Commissioner Lisa Weik made a motion to accept the assessor's recommendation and Autumn Lehrke seconded the motion. The motion carried.

WALK-IN #2		Elfstrand		AY2011	
Forest Lake					
PIN		EMV Land	EMV Building	EMV Total	
29.032.21.13.0005	(class	89,800	115,600	205,400	
100)		3,800	16,200	20,000	
29.032.21.13.0005	(class				
300)					

Owner: Edgar & Carol Elfstrand. Assessor Bruce Munneke explained to the Board that Mr. Elfstrand's concerns were addressed regarding the valuation distribution for the 2011 assessment following the review of his property. Staff recommends no change to the 2011 EMV. Commissioner Lisa Weik made a motion to accept the assessor's recommendation and Commissioner Dennis Hegberg seconded the motion. The motion carried.

WRITE-IN #1	Swanson	AY2011	
Forest Lake			
PIN	EMV Land	EMV Building	EMV Total
14.032.21.31.0080	7,500		7,500
14.032.21.31.0081	7,500		7,500

Owner: Dale G. Swanson. Based on the information provided, staff recommends no change to both parcels. Administrator/Auditor Treasurer Molly O'Rourke asked if there were any comparables. Commissioner Dennis Hegberg made a motion to accept the assessor's recommendation and Commissioner/Chair Gary Kriesel seconded the motion. The motion carried.

WRITE-IN #2	Fenzl	AY2011	
Bayport			
PIN	EMV Land	EMV Building	EMV Total
14.029.20.23.0013	150,000	444,800	594,800

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Owner: Paul & Kim Fenzl. An adjustment is warranted due to the supplied information provided on May 31<sup>st</sup>. Staff recommends a reduction to the 2011 EMV from \$594,800 to \$508,900. Commissioner/Chair Gary Kriesel made a motion to accept the assessor's recommendation and Commissioner Lisa Weik seconded the motion. The motion carried.

County Assessor Bruce Munneke asked the Board to act on the 2011 Maintenance Changes. Administrator/Auditor Treasurer Molly O'Rourke made a motion to approve the changes and Commissioner Autumn Lehrke seconded the motion. The motion carried.

County Assessor Bruce Munneke asked the Board to act on a separate maintenance change. Parcel number 36.028.22.33.0047 owned by Derrick Lehrke in Newport. Based on rents and information supplied staff recommends a change to the 2011 EMV from \$167,800 to \$100,900 and change in classification from Residential to Residential 2-3 units. Commissioner Lehrke recused due to conflict of interest. Administrator/Auditor Treasurer Molly O'Rourke made a motion to accept the assessor's recommendation and Commissioner Dennis Hegberg seconded the motion. The motion carried.

Administrator/Auditor Treasurer Molly O'Rourke moved to adjourn, and Commissioner Autumn Lehrke seconded the motion. All Board members concurred and the 2011 Washington County Board of Appeal and Equalization closed on June 28<sup>th</sup>, 2011.

Copies of the Maintenance and County Board changes may be viewed at the Property Records and Taxpayer Services department located at the Washington County Government Center.



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JULY 5, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Linda Bixby, Community Services Division Manager; Julia Wallis, Community Services Senior Planner; Robert Crawford, Workforce Center Division Manager; Cindy Rupp, Community Services Division Manager; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; John Elholm, Parks Division Manager; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval to adopt the revised Internal Revenue Service mileage reimbursement rate 55 cents per mile, effective July 10, 2011 as required by Policy #5032, Meals, Mileage, and Other Authorized Expenses Reimbursement and Policy #6008, Meals, Mileage and Other Expense Reimbursement for Elected Officials.
2. Approval to appoint David Korte, Stillwater, and Daniel Belka, Woodbury, as Citizen Representatives to the Groundwater Advisory Committee to first terms expiring December 31, 2012.



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3. Approval and authorization for the County Board Chair and the County Administrator to enter into an agreement with the following contracted wellness program vendors for an onsite mini farmers market: Novack's Orchard, LLC; Schwartz Family Farms; and Zoua and Dang's Farm.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **PUBLIC WORKS**

Commissioner Hegberg moved to adopt **Resolution No. 2011-078** as follows:

Resolution Authorizing Submittal of Applications to the  
Metropolitan Council for Funding Under the Regional  
Solicitation of Federal Transportation Projects Program  
for Road and Trail Projects in Washington County

WHEREAS, the Regional Solicitation process started with the passage of the Intermodal Surface Transportation Efficiency Act (ISTEA) in 1991; and

WHEREAS, Congress has extended the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), adopted in 2005, under a continuing resolution through September 30, 2011; and

WHEREAS, pursuant to SAFETEA-LU and the regulations promulgated there under, eligible project sponsors wishing to receive federal grants for a project shall submit an application first with the appropriate metropolitan planning organization (MPO) for review and inclusion in the MPO's Transportation Improvement Program (TIP); and

WHEREAS, the Metropolitan Council and the Transportation Advisory Board (TAB) act as the MPO for the seven county Twin Cities region and have released the 2011 Regional Solicitation for federal transportation funds; and

WHEREAS, the Metropolitan Council provides staffing to the TAB and facilitates the Regional Solicitation process; and

WHEREAS, Washington County is an eligible project sponsor for Regional Solicitation funds; and

WHEREAS, Washington County is proposing to submit grant applications to Metropolitan Council as part of the 2011 Regional Solicitation for the following projects:

- County State Aid Highway (CSAH) 19: Roadway expansion from Park Crossing to CSAH 18 (Bailey Road) - Woodbury

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- CSAH 22 (70<sup>th</sup> Street S.): Roadway expansion from Goodview Avenue to CSAH 13 (Hinton Avenue) – Cottage Grove
- CSAH 21 (St. Croix Trail): Road reconstruction from 45<sup>th</sup> Street to CSAH 20 (70<sup>th</sup> Street S.) – Afton / Denmark Township
- Mississippi River Trail: Trail connection along CSAH 18 (Bailey Road) from Point Douglas Road to I-494 - Newport
- Point Douglas Trail: Trail connection from TH 61 to TH 10 – Denmark Township
- CSAH 13 Trail: Trail connection from Lake Elmo Park Reserve to Oakdale to Woodbury – Lake Elmo/Oakdale/Woodbury.

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners authorizes submittal of the applications listed above for funding under the 2011 Regional Solicitation program.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

#### **INFORMATION TECHNOLOGY/COMMUNITY SERVICES**

Commissioner Hegberg moved to approve a contract with Next Chapter Technology to acquire and install the CaseWorks workflow management tool as a case management solution for the Department of Community Services child support division. Commissioner Lehrke seconded the motion and it was adopted unanimously.

#### **COMMUNITY SERVICES**

Dan Papin, Community Services Director, requested approval to provide a 30 day notice of contract cancellation for certain services the department does not deem essential to the life, safety, and well being of our citizens. Mr. Papin explained these services are currently funded through state grants and due to the state shutdown the county will not continue to be paid or reimbursed. The contracts include East Suburban Resources, Family Support Grant recipients, and Human Services, Inc.

Commissioner Lehrke asked if penalties applied to the state mandated Family Support Grant. Mr. Papin explained the mandate does not require that the county fund the program, the county would be discontinuing the grant since it would not be receiving the funds from the state.

Commissioner Hegberg asked what would happen if the state settles the budget issues within the 30 day cancellation period. Mr. Papin explained the notice would be rescinded and funds restored to the families.

Commissioner Weik stated she understood it is mandated the state fund these programs however she believed the county was mandated to provide the services. Mr. Papin indicated that was correct.

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Commissioner Weik stated by supporting the request she would be breaking her oath of office. She noted this was a very difficult position to be in and expressed concern especially for the developmentally disabled clients. Commissioner Weik asked if the county were to continue to fund these programs could an invoice be sent to the state later. Jim Schug, County Administrator, commented in last week's board meeting the Board adopted certain principles including to aggressively pursue reimbursement from the state on any expenditures incurred by the county during the shutdown. Mr. Schug suggested the County Board consider authorizing staff to rescind the notice of cancellation upon resolution of the state's budget problems to avoid delay in the continuation of services. He commented the services mentioned have not been included in the critical services list being presented to the Special Master today by Minnesota Inter-County Association (MICA) and Association of Minnesota Counties (AMC).

Commissioner Weik commented she is aware the Special Master is presently hearing a number of county issues, she believes these are critical services and would not support today's request.

Commissioner Kriesel asked what the cost to the county would be if services were continued. Mr. Papin indicated the funding for the Family Support Grant is approximately \$20,000 each month. The annual cost for the Dislocated Worker Program is \$31,000, and the reductions to the contract with Human Services, Inc. amount to \$43,000. Commissioner Kriesel commented the state ended these programs when they ended the funding to them.

Commissioner Hegberg stated the county can't afford to fund these services based on recent budget discussions. He noted in addition the impact of potential state budget changes could result in a 3 or 4% increase in the county levy through no fault of the County Board.

Commissioner Hegberg moved to approve the request to provide the required 30 day notice of contract cancellation and authorize staff to rescind the notice of cancellation upon resolution of the state's budget problems. Commissioner Pulkrabek seconded the motion.

The motion to approve the request to provide the required 30 day notice of contract cancellation, and authorize staff to rescind the notice of cancellation upon resolution of the state's budget problems, was adopted 4-1 with a vote as follows: Ayes, Commissioners, Hegberg, Pulkrabek, Kriesel and Lehrke; Nays, Commissioner Weik.

## **GENERAL ADMINISTRATION**

### **Update on Minnesota Government Shutdown**

July 5, 2011

Jim Schug, County Administrator, informed the Board the Minnesota Inter-County Association (MICA) and Association of Minnesota Counties (AMC) will appear before the Special Master today to request that certain services and programs counties provide be deemed critical and funding be assured. He noted the first one on the list is County Program Aid as District Court Judge Gearin did rule cities' Local Government Aid would be continued as essential, however there was no mention of County Program Aid. The recommendation also includes: public employee retirement association, employer aid, Department of Natural Resources (DNR) payment in lieu of taxes, and the property tax credit associated with market value, all be included in the critical services. Mr. Schug noted these are all significant parts of the County's state funding. The District Court Judge determined that state probation services were essential and critical but funding to counties that operate under the Community Corrections Act, like Washington County, was not deemed critical. This item is also on the list and Tom Adkins, Community Corrections Director, is providing testimony on behalf of counties to show this is the same type of service and protection of the community as the state probation office.

Commissioner Hegberg asked who was liable for the costs related to the partial shutdown of the Broadway Avenue Reconstruction project. Don Theisen, Public Works Director, responded the county should expect claims from the contractor and the liability would fall to the county and city. Mr. Theisen added it is uncertain whether the county will be able recoup reimbursement from the state.

Mr. Theisen remarked on a positive side of the state shutdown the Lake Elmo Park Reserve experienced a record for single day park entry fees. Over 1400 single day passes were sold at the park.

Commissioner Weik noted the county's park policy allows free admission on the first Tuesday of each month. She asked whether the county should consider, with the additional revenue coming in, offering additional free park days for the duration of the state shutdown. She also asked if the county might consider honoring state park vehicle permits for the duration of the state shutdown. Mr. Theisen indicated staff could bring this issue back to the County Board for further discussion.

Commissioner Kriesel asked about the attendance numbers at the Big Marine Park Reserve. He suggested offering Commissioner Weik's suggestion there as an introductory offer since the Lake Elmo Park Reserve is typically booked solid. Mr. Theisen responded staff could bring the detailed numbers back to the County Board for their review.

#### **Audit Committee Annual Report**

Commissioner Hegberg moved to accept the 2010 Audit Committee Report. Commissioner Weik seconded the motion and it was adopted unanimously.

July 5, 2011

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported she attended the Metropolitan Mosquito Control meeting on June 22 with discussions on the 2012 budget. She attended the Solid Waste Management Coordinating Board meeting where they approved a strategic planning session for August 1 in reaction to the Minnesota Pollution Control Agency's strong desire for a more regional approach to solid waste management. The Ramsey/Washington Resource Recovery Project Board met on June 23 and approved and adopted the 2012 budget along with a joint county approach to organic management. She attended a Minnesota Association of Counties (AMC) Futures Committee meeting where they reviewed and discussed the status of the Minnesota Association of Governments Investing for Counties (MAGIC) Act. They also reviewed the Minnesota Redesign and strategic planning efforts.

Commissioner Weik extended her thanks to the Washington County Legislative delegation who met with the board last week. She thought the workshop was outstanding and appreciated their time.

Commissioner Lehrke attended the educational workshop on the St. Croix River where they discussed invasive species and vegetation management. She also attended the Red Rock Corridor meeting last week.

Commissioner Hegberg reported he attended the Housing and Redevelopment Authority Board meeting last week with discussions on budget proposals and the tremendous need for senior housing. He observed the 4<sup>th</sup> of July parade in Forest Lake.

Commissioner Kriesel reported he attended the Gateway Corridor joint meeting with the Technical Advisory Committee (TAC) and Policy Advisory Committee (PAC). The discussion was on a wide range of alternatives and station locations. He thanked the Washington County Legislative delegation who met with the board last week with discussions related to the potential state shutdown and transit issues.

Commissioner Weik noted the Metropolitan Council will be holding public meetings for the potential transit cuts to the region. She plans to attend an evening meeting to be held on July 6<sup>th</sup> at their St. Paul office. Jim Schug, County Administrator, commented he understood this meeting to be more of a presentation and the public comment period will extend for some time. He noted staff will be monitoring the presentation and bringing matters to the board for public comment to be included in the record.

Commissioner Kriesel commented on the number of bus service closures and his concern for citizens without it.



July 5, 2011

Commissioner Hegberg asked for clarification on the Forest Lake to St. Paul bus service. Ted Schoenecker, Public Works Transportation Manager, confirmed the Forest Lake to St. Paul bus service would continue since it is funded by the Rush Line Corridor Task Force through October or November 2011, with potential to extend the contract another year. He noted this service is not funded through Metropolitan Council.

Commissioner Weik expressed concern with the severity of the potential cuts. She mentioned the cuts would basically extinguish all transit outside the beltway with the exception of the Forest Lake to St. Paul route. She commented she was glad to see the bus service would continue in Woodbury at least under the proposed plan. She predicts and believes our present infrastructure could not handle a sudden influx of people who are left without bus service.

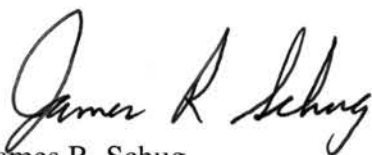
#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 10:12 a.m.

Attest:

  
James R. Schug

County Administrator



Gary Kriesel, Chair  
County Board



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
JULY 26, 2011**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Lehrke, and Weik. Commissioner Hegberg absent. Regional Railroad Authority Vice Chair Weik presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Milan Tomaska, Information Technology Supervisor; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:05 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Lehrke, and Weik. Commissioner Hegberg absent. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Milan Tomaska, Information Technology Supervisor; Kevin Corbid Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; and Yvonne Klinnert, Public Information Coordinator II.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

July 26, 2011

1. Approval of the June 28, July 5, and the 2011 Board of Appeal and Equalization meeting minutes.
2. Adoption of **Resolution No. 2011-086** as follows:

2011 2<sup>nd</sup> Quarter Donations, Gifts, and Bequests

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, Any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, The Washington County Board is authorized to approve donations, gifts and bequests on a quarterly basis; and

NOW, THEREFORE BE IT RESOLVED, That the Washington County Board of Commissioners does hereby approve donations and gifts for 2011 second quarter.

3. Approval of county's tentative contract agreements with Law Enforcement Labor Services (LELS) and specific items awarded to LELS by Arbitrator James Lundberg in his May 15, 2011 Opinion and Award:

1. Duration:

Two year contract effective January 10, 2010 through December 31, 2011.

2. Wages:

Effective 1/10/10, annual step increases granted.

Effective 1/9/11, annual step increases granted.

3. Clothing Allowance;

2011 Increase to \$700 per year.

4. Health Insurance:

2010 Aware \$20 OV Copay

Single \$433/month

Single + Child(ren) \$433/month

Single + Spouse \$589/month

Family \$619/month

Aware \$25 and \$30 OV Copay and \$500 – 75% Plans

Single \$480/month

Single + Child(ren) \$524/month

Single + Spouse \$708/month

Family \$829/month

No Change in flex credits for 2010.

2011 Reopener

July 26, 2011

4. Approval of a 36 month agreement with Qwest to provide Integrated Service Digital Network with a Primary Rate Interface level of service to provide the county with telephone and data services.
5. Approval of a 1-4 day temporary on-sale liquor license for the Minnesota Food Association for September 25, 2011 at Big River Farms.
6. Approval of a 1-4 day temporary on-sale liquor license for the Minnesota Food Association for October 15, 2011 at Big River Farms.
7. Approval of a cooperative agreement between Metropolitan Airports Commission, and the Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, Washington, and the cities of Bloomington and Minneapolis based upon the Minnesota Department of Health in coordination with the Department of Homeland Security to maintain a stockpile of drugs, vaccines and other biological products, medical devices, and other supplies in such numbers, types and amounts as are determined by the Secretary of Homeland Security to provide for the emergency health security of the United States in the event of a bioterrorist attack or other public health emergency.
8. Approval of amendment #3 in the amount of \$37,473 to the SRF Consulting Group contract for final design services on the Broadway Avenue improvement project in the City of Forest Lake.
9. Approval of Change Order #1 to contract with Bailey Construction in the amount of \$11,172.
10. Approval of joint powers agreement between Dakota and Washington Counties for long line pavement markings on Washington County Roads.
11. Adoption of **Resolution No. 2011-087** as follows:

Final Payment in the Amount of \$14,376.10 to Right Way Caulking  
for Joint Sealers Contract on the  
2025 Government Center Campus Improvement Project

WHEREAS, the Washington County Board of Commissioners, on August 7, 2007, August 21, 2007, October 23, 2007, November 18, 2007, and December 11, 2007 approved the bid award to contractors in 34 bid divisions for the building construction project known as the 2025 Government Center Campus Improvement Project, and;

WHEREAS, Right Way Caulking has satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

July 26, 2011

NOW, THEREFORE, BE IT RESOLVED, that Right Way Caulking be paid in full for said contract work in the amount of \$14,376.10 as indicated on the final payment application as certified by project architect and construction manager.

12. Approval and authorization from the County Board to amend the Communications System Subscriber Agreement in effect with the cities Woodbury, Oak Park Heights, Cottage Grove, Forest Lake, Stillwater, Oakdale, Marine, Lake Elmo, Lakeland, St. Paul Park, Mahtomedi, Hugo, Bayport, Scandia, Newport, Stillwater Township and the Lower St. Croix Valley Fire District and to delegate to the Sheriff or his designee authority to execute this amendment or minor deviations thereto on behalf of the County.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Hegberg absent.

The County Board expressed their deepest condolences to Commissioner Dennis C. Hegberg, for the loss of his Mother this past weekend.

#### **PUBLIC HEARING – PUBLIC HEALTH AND ENVIRONMENT**

##### **Consider Amendments to the Hazardous Waste Management Ordinance**

The Board Chair presented an overview of today's public hearing to consider repealing the Washington County Hazardous Waste Ordinance #166 and replacing it with Washington County Hazardous Waste Ordinance #187. The Board Secretary indicated that the notice of public hearing was published and the affidavit of publication was included in the record.

Jeff Travis, Program Manager, reviewed the proposed changes to the Hazardous Waste Management Ordinance. He indicated that Minnesota Statute requires metro county hazardous waste programs. This Ordinance adopts state rules and was first adopted in 1984. The county does compliance activities including licensing people who generate hazardous waste and inspections to make sure they are in compliance and enforce those standards. They also provide technical assistance to assure that they are in compliance. Enforcement is coordinated with the County Attorney's Office. The proposed changes to the Ordinance include adoption on standards for Universal Waste, Special Hazardous Waste (electronics) and Major Appliances; and, clarify Hazardous Waste Transfer Facilities and existing requirements and formatting for accuracy and legal purposes. Mr. Travis stated that these standards will promote responsible recycling, and there are fewer regulations than regular hazardous waste standards would have. They feel this will be an incentive for people to recycle.

Mr. Travis described each standard:

July 26, 2011

Universal Waste – lamps (fluorescent, compact fluorescent, HID, neon); batteries (lead-acid, nickel-cadmium, silver or mercury oxide); mercury containing equipment (thermostats, thermocouples, switches); and pesticides (recalls, collections). The Ordinance would continue prohibition of disposing these items on land or in solid waste; minimal regulation for business for recycling or proper disposal; minimal regulation for temporary collection events; and licensing for long term storage, recycling and processing facilities.

Special hazardous Waste (electronics) – continue prohibition of disposing these items on land or in solid waste; minimal regulation for businesses or homes that send electronics for recycling; and licensing for long-term storage, accumulation of large quantities, or processing/scraping.

Appliances – continue prohibition of disposing these items on land or in solid waste; minimal regulation for businesses or homes that send appliances for recycling; provides administrative remedy for improper scraping or dumping; and licensing for processing/scraping or recycling facilities.

Hazardous Waste Transfer Facilities – eliminate insurance requirements duplicative of federal requirements; clarifies licensing in context of transportation requirements; and clarifies license fee in context of transportation requirements.

The Board Chair asked for comments from the public; none were heard. The Board Secretary indicated that she has received all documentary evidence. The Public Hearing was closed at 9:15 a.m.

Commissioner Pulkrabek moved to adopt **Resolution No. 2011-088** as follows:

Resolution No. 2011-088 Adopting Washington County  
Hazardous Waste Management Ordinance No. 187

WHEREAS, Minn. Stat. 473.811 Subd. 5b requires each metropolitan county to enact an ordinance which provides for the identification of; the labeling and classification of; the collection, storage, transportation, processing and disposal of; and other regulations touching on the public health, safety and welfare in regards to hazardous waste, and

WHEREAS, Washington County's regulation of hazardous waste through ordinance dates back to 1984, and

WHEREAS, the most recent version of Washington County's hazardous waste ordinance, Washington County Ordinance No. 166, was adopted on August 26, 2003, and

WHEREAS, changes in the manner of dealing with certain waste streams has led to a determination by the Washington County Department of Public Health and Environment that a new hazardous waste ordinance incorporating these changes would be beneficial to the health, safety and welfare of the County, and



WHEREAS, on May 17, 2011 the Department of Public Health and Environment held a workshop with the Washington County Board of Commissioners to review proposed changes to the ordinance, and

WHEREAS, on July 26, 2011, the Washington County Board of Commissioners conducted a public hearing pursuant to Minn. Stat. 375.51 to consider adopting a new hazardous waste management ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby adopts Washington County Hazardous Waste Management Ordinance No. 187, to take effect upon the passage of this resolution and its publication according to law, and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby repeals Washington County Hazardous Waste Management Ordinance No.166, said repeal to take effect on the date that Washington County Hazardous Waste Management Ordinance No. 187 becomes effective.

WASHINGTON COUNTY  
HAZARDOUS WASTE MANAGEMENT  
ORDINANCE #187

Pursuant to the authority contained in Minnesota Statutes section 473.811 subdivision 5b, on July 26, 2011, the Washington County Board of Commissioners enacted Washington County Hazardous Waste Ordinance #187 which established the rules regulations and standards for hazardous waste management in Washington County, Minnesota. The following is a summary of the Ordinance and the full text is available for public inspection at the Washington County Department of Public Health and Environment or on the Washington County website.

The Ordinance sets forth the parameters for the identification, labeling and classification of hazardous wastes including but not limited to special hazardous waste (electronics), universal wastes, appliances, and transfer facilities, which were not previously regulated by ordinance or which were previously regulated under different standards by ordinance.

The ordinance also sets out the manner in which the different classifications of hazardous wastes must be handled, collected, transported, stored, treated, processed and disposed. The ordinance also establishes the requirements for the licensing of hazardous waste generators and hazardous waste facilities including the payment of license fees; the issuance of licenses; the denial of licenses; the imposition of conditions upon licenses; the penalties for failure to comply with the requirements; and the appeal process. The ordinance also adopts by reference a number of the rules promulgated by the Minnesota Pollution Control Agency. The ordinance also establishes the enforcement mechanisms for violations of the ordinance which include both civil and criminal sanctions. In adopting Washington County Hazardous Waste Ordinance #187, the Washington County Board of Commissioners also repealed Washington County Hazardous Waste Ordinance #166.

Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Hegberg absent.



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**PUBLIC WORKS****Lake Elmo Park Reserve Winter Recreation Project**

John Elholm, Parks Director, and Greg Wood, Building Services Manager, presented an update to the Lake Elmo Park Reserve Winter Recreation Project. This project involves the development and construction of facilities to accommodate evening cross country skiing. The original plans to remodel an existing barn with associated road work and grading were reconsidered when bids exceeded the project's established budget. Mr. Elholm indicated that staff has identified a location adjacent to the existing entrance road that eliminates the cost and environmental impacts of a long road to the barn. With this new location, a new trailhead building would be constructed instead of remodeling the barn. The proposed location is adjacent to the new lighted ski trails and will utilize an existing gravel parking lot. This alternative would meet the project budget.

Mr. Wood mentioned that this project would be funded through two grants, the Parks and Trails Fund in 2010 in the amount of \$716,000 and 2011 in the amount of \$275,000, and State bonding for \$350,000. The total project revenue would be \$1,341,000 and the total estimated expenses would be \$1,322,000 leaving a balance of \$19,000.

Commissioner Pulkrabek moved to approve the new building option for the Lake Elmo Park Reserve winter recreation project trailhead, and authorization to amend Metropolitan Council Grant Agreements SG-2010-095 and SG-2010-104 for the Lake Elmo Park Reserve Recreation Area Project to change "remodel a barn" to "building a new trailhead" through the signatures of the County Board Chair and the County Administrator without further action of the County Board, conditioned upon approval as to form by the County Attorney's office. Commissioner Lehrke seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

**Resolution in Support for the St. Croix River Crossing**

Commissioner Weik moved to adopt **Resolution No. 2011-089** as follows:

In Support of S. 1134, a Bill to Authorize the  
St. Croix River Crossing Project, Now Before  
the Subcommittee on National Parks of the  
Senate Committee on Energy and Natural Resources

WHEREAS, Washington County has a deep-seated record of support for parks and recreational amenities, and will continue to do so with the planned contribution of up to \$1 million toward the conversion of a railroad line entering the City of Stillwater to a trail extension that will connect eastern Washington County to trails throughout the Minnesota metropolitan area; and

WHEREAS, Washington County's support of a new St. Croix River Crossing includes the adoption of a series of mitigation provisions, including parks amenities such as the preservation of the Historic Lift Bridge as a key bike and pedestrian trail crossing of the river, and a seven-mile connecting loop trail system that will be constructed, again integrating this historic structure with the entire Twin Cities regional bike trail system; and

WHEREAS, the mitigation plan for the new St. Croix River Crossing is designed to protect and enhance Historic Downtown Stillwater, including the Bergstein Mill, the Old Log Cabin and the St. Croix Valley Overlook; and

WHEREAS, the construction of a new St. Croix River Crossing will alleviate traffic congestion of the Historic Downtown Stillwater, and, by diverting traffic from passing by the river's amenities, enhance access to the recreational and scenic value of the St. Croix River;

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby ask that the members of this subcommittee join the governors and all four U.S. Senators from Minnesota and Wisconsin, U.S. House of Representative members, and many other leaders from both sides of the river and political aisle to support this plan for a new St. Croix River Crossing.

Commissioner Lehrke seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Hegberg absent.

### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, presented a brief update on the impacts of the adopted State budget. Reduction to County Program Aid in the amount of \$2,107,032, which is roughly the amount that was anticipated; reduction to the Market Value Based Homestead Credit, which the county anticipated some of the reduction but still needs to come up with approximately \$400,000; reduction to Vulnerable Children and Adults Acts in the amount of \$282,121; reduction in Adult Mental Health Grants in the amount of \$149,574; reduction in Community Corrections Act in the amount of \$20,923; and reductions in the Minnesota Family Investment Program in the amount of \$190,785. Mr. Schug indicated that the Consolidated Chemical Dependency Treatment Fund had an increase cost-share of \$115,898. In the Parks Capital Improvement Program they are looking at a slight increase of about \$45,000.

Mr. Schug noted that the county had been anticipating these cuts and have held open positions throughout the year, capital purchases have been held back, and there were two fairly large contingencies in the 2011 budget for road pavement improvements and some transition funding for the smaller libraries to help move them to a different model. Budget adjustments will be brought back to implement those reductions to make them match the new funding. They are currently waiting for the

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first half report on expenditures and revenues. After they receive that they will review it and see if additional changes need to be made and bring those changes back to the Board.

Commissioner Kriesel stated one of his concerns was the State now requiring that the Counties Transit Improvement Board sales tax funds will now be 75 percent, increasing it by 25 percent, going to the Metropolitan Council to fill a budget hole. He feels that was never part of the agreement that was originally handed down to the counties by the State.

Commissioner Weik noted that the Minnesota Accountable Government Innovation and Collaboration (MAGIC) Act was also not included in the budget. She feels it is important for the public to understand that the county will not have as much flexibility as they had hoped to test-drive pilot programs. The earliest they could try to get that reviewed is if they call another special session later this year or get on it early next session.

Mr. Schug reviewed other areas with changes brought about by the State budget:

Taxes and Property Tax Relief - levy limits were allowed to expire; changes made to the Veterans Exclusion Program; and the Vandever provision to allow local boards of appeal to hear appeals of Green Acres denials was not included in the tax bill.

Environment – Legacy Funding – increase in legacy funding that will have a minimal impact on the parks budget;

Transportation and Transit – a number of different areas in transportation;

Public Safety and Corrections – no short-term offenders language;

Health and Human Services – a number of changes and with respect to maintenance of effort there was a 10 percent decrease in Mental Health Maintenance of Effort requirements; some administrative simplification was approved; eligibility for people in need of emergency assistance has been clarified; and the statewide health improvement program was funded for another year and it is unclear what that impact would be; and

Other – the Association of Minnesota Counties Minnesota Accountable Government Innovation and Collaboration (MAGIC) Act did not make it into the bill; and the Maintenance of Effort for libraries was reduced by 10 percent.

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Mr. Schug stated that the county's 2011 legislative agenda included a proposal to take a look at the governance structure of the Metropolitan Council. No action was taken by the legislature. The metro administrators have been meeting and discussing the next session and it is their feeling that if there is to be a bill drafted or a position developed it needs to come from the seven affected counties. They have discussed the possibility of convening a group of county administrators and then county commissioners from the seven county metropolitan area to see if there are principles that the seven counties agree on in terms of putting forth some thoughts and possible legislation on restructuring of that governance. If the Board would like Washington County to move forward with the other counties to look at that, he will bring back information and a workplan in the coming weeks.

Commissioner Kriesel noted that the County Board met with its legislative delegation a couple of weeks ago and noted they all support transit, not light rail necessarily, but there is support for BRT (bus rapid transit). The Board wants to continue to work with its legislators to see if they can help the county get some definition as to where this is all headed from the State's perspective.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Pulkrabek indicated he will hold off on his update of the National Association of Counties (NACo) conference until Commissioner Hegberg returns next week.

Commissioner Lehrke reported that she also attended the NACo conference. She learned more about the NACo prescription drug card program. She believes this is a great program and maybe this Board should discuss and participate in this program. The program is free and the county residents can save on average anywhere from 15 to 30 percent on their prescriptions. She sat in on a couple of committees and would like to become a member of those committees. She attended educational workshops on garbage, recycling, the eco-complex, and organics. A buzz word they heard a lot out there was shared services. There was also discussion about radical changes to collecting bargaining, health insurance, the model used whether it's the public or private sector. In addition to the NACo conference, she attended the Cottage Grove City Council meeting, and the Parks and Open Space Commission meeting which toured the northern parks.

Commissioner Weik reported she attended the National Health and Nutrition Exams Survey open house and media day this past week. She attended a community meeting on transportation on July 18. They reviewed the 2010 Transportation Survey results and one of the top five concerns was when asked "have you missed anything, or has this impacted your lifestyle at all to not have access to transportation" and a lot of senior citizens said that they were not able to attend doctor appointments, and some were not able to pick up medications because they did not have transportation. She also attended a Woodbury

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Chamber member luncheon and the featured speaker was from Advantaged Health Corporation who spoke about wellness for private and public companies. She reported on the Library Board meeting held last evening. They discussed open hour scenarios which was a repeat of the workshop that the County Board held.

Commissioner Weik stated that she would have appreciated an outline report from the representative from District 2 regarding his trip to NACo. It was a five day conference and Washington County only has one voting delegate to the NACo convention floor. In the past, the county has either sent one or two Commissioners, so sending three Commissioners was unusual. She has had constituents comment on this matter. She noted that Commissioner Lehrke did not wait for Commissioner Hegberg to be present. She asked that the Commissioner from District 2 give the Board an overview of some of the workshops he attended.

Commissioner Kriesel stated that Commissioner Pulkrabek said he would give a report next week, and the Board should fully expect that he will. If a Commissioner attends a conference he should be expected to speak about it.

Commissioner Weik stated the Board will be having a workshop to discuss policy for Commissioner travel, and she would again, regardless of State shutdown, state that the Board should cut expenses for out-state travel for Commissioners and she believes that the Board should not lose a quorum and have three Commissioners travelling.

Commissioner Kriesel thought those are good discussion items for the budget workshops or a workshop rather than discussing it now without an agenda item before the Board. Whatever transpired with Commissioner travel was within the existing policy and three Commissioners were budgeted for travel. There was no wrong doing in sending three Commissioners, but the Board should expect Commissioners to come back and give their reports.

Commissioner Kriesel reported that he and Al Mitchell, President of the Disabled Veterans Rest Camp, were interviewed on the Military Hour. Last evening he attended the Lower Valley Alliance meeting where County Attorney Pete Orput gave an outstanding presentation on identity theft and internet fraud.

#### **EXECUTIVE (CLOSED) SESSION WITH HUMAN RESOURCES**

Commissioner Lehrke moved to recess to go into Closed Session with the Department of Human Resources for an update on the 2011 negotiations and discuss direction for 2012 negotiations. Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Hegberg absent. The time being 10:12 a.m. Present for the Closed session were Commissioners Pulkrabek,



July 26, 2011

Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Kay McAloney, Frank Madden, and Patricia Raddatz. The Closed Session ended at 11:09 a.m.

**EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION**

The Board met in Executive (Closed) Session with the Office of Administration to discuss possible purchase of conservation easement and trail corridor on the Behrends Property in Denmark Township. The time being 11:15 a.m. Present for the Closed session were Commissioners Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Jane Harper, Don Theisen, John Elholm, Sharon Price, and Patricia Raddatz.

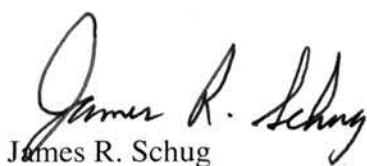
The Board reconvened at 12:07 p.m.

Board Chair Kriesel indicated that the Board had met in two Executive Closed Sessions to discuss: 1) an update on 2011 negotiations and discuss direction for 2012 negotiations; and 2) discuss possible purchase of conservation easement and trail corridor on the Behrends Property in Denmark Township.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Pulkrabek moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 12:08 p.m.

Attest:

  
James R. Schug

County Administrator



Gary Kriesel, Chair  
County Board



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
AUGUST 2, 2011**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Regional Railroad Authority Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Peter Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Lowell Johnson, Public Health and Environment Director; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Ted Schoenecker, Transportation Manager; Andy Gitzlaff, Transportation Planner; Greg Wood, Building Services Director; Erik Jalowitz, Building Services Project Manager; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENE**

The Washington County Board of Commissioners met in regular session at 9:31 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Peter Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Lowell Johnson, Public Health and Environment Director; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Ted Schoenecker, Transportation Manager; Andy Gitzlaff, Transportation Planner; Greg Wood, Building Services Director; Erik Jalowitz, Building Services Project Manager; and Yvonne Klinnert, Public Information Coordinator II.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

August 2, 2011

**CONSENT CALENDAR**

Commissioner Pulkrabek moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval to appoint Michelle Kemper, Community Services Deputy Director, to the Workforce Investment Board, representing Community Services/Welfare programs, to a first term expiring June 30, 2013.
2. Approval of the 2011 to 2014 contract with the Dakota County Receiving Center for detoxification services and chemical health assessments.
3. Approval of the 2011 to 2014 contract with Human Services, Inc. for chemical health assessments.
4. Approval to extend the county Library agreements to provide services to the Stillwater Library and the Bayport Library through December 31, 2011.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows; Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**PUBLIC WORKS**

Commissioner Lehrke moved to award the bid for construction of the St. Croix Bluffs Regional Park Shower House facility to: Parkos Construction Company, Inc. the lowest responsible bidder for Bid Division 1 and 3 with Alternate #4 in the amount of \$667,700; and Doody Mechanical, Inc. the lowest responsible bidder for Bid Division 2 in the amount of \$64,950; and Wex Companies, Inc. d/b/a Septic Check, the lowest responsible bidder for Bid Division 4 in the amount of \$268,956. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

**COMMUNITY CORRECTONS**

Commissioner Weik moved to adopt **Resolution No. 2011-090** as follows:

Authorization to Enter into a Joint Powers Agreement with Counties  
in and Neighboring Minnesota's Tenth Judicial District for  
Secure Juvenile Detention and Programming

August 2, 2011

WHEREAS, Washington County Community Corrections is in need of adequate facilities to house certain juveniles in a secure setting at a reasonable cost; and,

WHEREAS, Washington County Community Corrections previously joined with counties in and neighboring Minnesota's Tenth Judicial District to make joint application for grant funds for the cost of secure juvenile detention and treatment facilities in accordance with 1994 Minnesota Laws 643 § 79; and,

WHEREAS, Washington County Community Corrections previously entered into a joint powers agreement with counties in and neighboring Minnesota's Tenth Judicial District for the purpose of housing certain juveniles in a secure setting at a reasonable cost; and,

WHEREAS, this previous joint powers agreement between Washington County Community Corrections and other counties in and neighboring Minnesota's Tenth Judicial District shall expire September 8, 2012; and,

WHEREAS, Washington County Community Corrections desires to enter into a new joint powers agreement with counties in and neighboring Minnesota's Tenth Judicial District for the purpose of housing certain juveniles in a secure setting at a reasonable cost; and,

WHEREAS, Washington County Community Corrections has authority to enter into such joint powers agreement pursuant to Minnesota Statutes § 471.59 and 1994 Minnesota Laws 643 § 79;

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorizes entering into a joint powers agreement with counties in and neighboring Minnesota's Tenth Judicial District for secure juvenile detention and programming.

BE IT FURTHER RESOLVED that Washington County Board Chairman, Gary Kriesel, and County Administrator, Jim Schug are authorized to sign the joint powers agreement/documentation.

BE IT FURTHER RESOLVED that Washington County Community Corrections shall contract for five (5) secure juvenile detention beds in the facility pursuant to the terms of the joint powers agreement.

Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

#### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, advised the Board that last fall the county became a partner of the Greater MSP Regional Economic Development initiative. Staff has been working with them to schedule a meeting to get together with private and public leadership throughout the county. That meeting has been scheduled for August 23 at noon, location to be determined.

August 2, 2011

Commissioner Hegberg noted that at the National Association of Counties meeting he attended a discussion on international trade and how the States of Oregon and Washington deal with promoting international businesses in their communities. He brought home three handouts from that meeting that he will give to the County Administrator. He found it interesting how the states, counties and cities are being connected.

Mr. Schug mentioned that the metro administrators are planning a facilitated discussion on the Metropolitan Council governance to be held with county Commissioners from the seven county metropolitan area. A number of Washington County Commissioners have indicated an interest in participating, so a workshop has been scheduled to discuss the issues so whoever represents the County Board in that meeting with the other six counties has an idea of what this county's priorities would be.

Mr. Schug indicated that 2012 budget meetings will be starting next week with county staff and departments. The preliminary 2012 budget needs to be set on September 13.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg thanked everyone who sent condolences on the passing of his Mother. They were appreciated.

Commissioner Hegberg reported on his trip to the National Association of Counties conference. He attended the Environmental Committee where he spoke against PACE (Property Assessed Clean Energy), which is an assessment process on individual properties. The State of California is in favor of it. After the meeting he toured Solar World and learned how solar panels are put together. He changed his view about PACE and thought maybe it would work for a commercial basis more than on an individual home basis. The Environmental Committee also discussed drilling for gas, oil and transmission lines. He attended the general session where Bob Woodruff was the speaker. Mr. Woodruff was the ABC correspondent who suffered a brain injury in Iraq last year. He talked about the trials and tribulations that he has faced dealing with those injuries. Another speaker was from the housing agency and he discussed what is happening in the housing industry and the changes that are taking place. He mentioned he attended a session on how to connect America to business. Another session was on the justice system dealing with how juveniles are charged and once they are charged and are in the system, it is very difficult to get out of the system. He attended a session on the Cloud and is more open to it than he was before, because he believes there would be economies of scale and there wouldn't be the need for the big mainframes.

Commissioner Hegberg reported that he met with constituents on the Broadway road project. He stated that businesses are being severely impacted because of the construction.

August 9, 2011

Commissioner Pulkrabek reported that last week he met with Community Corrections and the Youth Service Bureau executive director. Tomorrow he plans on attending the Washington County Fair and doing an interview.

Commissioner Pulkrabek reported on his trip to NACo. He stated that Bob Woodruff's presentation was very touching and courageous. Other sessions that he thought were note worthy was one on land resources and how to bring more money into your county and local economy by utilizing the parks and recreational sites. There was a session on how a Commissioner can adapt their skills and what they bring to the table by choosing committee assignments and matching up skill sets with what you like to do. There was a conference wide event held in a park that showcased local vendors, food, historical society, and the forestry department. He also attended a session on how to avoid long-term debt, and health insurance and that every governmental entity has a challenge with that. Another conference wide event was held at the conference center and was more entertainment. Some observations he made, there is no sales tax in Oregon, so they have to be more creative in what they have to do for transportation funding and getting different sources of revenue streams for other things. There is a very large homeless population because the weather is good and they can ride the transportation system for free within the city. He noted that the logging industry is big. They pride themselves on the transportation system where they have a free zone within the city. They have four light rail lines and they do run on concurrent tracks but they also have tracks that just one train runs on. He only had to take a taxi one time because the light rail is so good it will drop you off close to your destination. The farthest you would have to walk is about five blocks. He noted that biking is big there. They have designated lanes for bikers and a person can bring their bike on to the light rail trains.

Commissioner Lehrke reported that she will be attending the National Night Out events with some of the Cottage Grove City Council members this evening. She will be attending the County Fair and will give an interview on 4-H.

Commissioner Weik reported on the strategic planning session for the Solid Waste Management Coordinating Board to look at the State's new master plan requirements of increasing recycling and reducing landfills over time. She reported that the Gateway Corridor Transit Study is continuing to make progress. She attended the open house at the Woodbury City Hall and there was a good turnout. She attended the Metropolitan Mosquito Control Executive Commission where they certified the preliminary levy with no increases for 2012. She heard a great presentation by County Attorney Pete Orput on identity theft. She also attended a Woodbury Chamber presentation on how to safe guard your office computers by utilizing free internet tools.

Commissioner Kriesel echoed the comments of Commissioner Weik about County Attorney Pete Orput in getting the message out about identity theft and internet fraud particularly with senior citizens. Last



August 2, 2011

week he met with the Veteran's Rest Camp Board continuing to look for policy and by-law improvements. Today he will be attending the Wisconsin Gateway Corridor meeting.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 10:24 a.m.

### **BOARD WORKSHOP WITH PUBLIC WORKS**

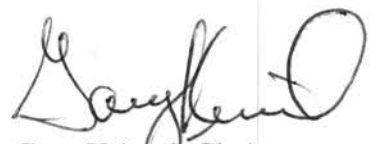
The Board met in workshop session with the Department of Public Works for an update on the Newport Transit Center. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, Andy Gitzlaff, Ted Schoenecker, Yvonne Klinnert, and Jon Avise, Bulletin.

Attest:



James R. Schug

County Administrator



Gary Kriesel, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
AUGUST 9, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Commissioner Pulkrabek absent. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Services Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Wayne Sandberg, County Engineer; Erik Jalowitz, Building Services Project Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Melinda Kirk, Budget/Financial Analyst; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

Commissioner Kriesel noted it was a very sad week for the military which lost 28 of its Navy Seals, one from Chisago County. He also noted the passing of General Jim O'Brien from Stillwater. He was an outstanding civic leader and a two star General in the National Guard.

**CONSENT CALENDAR**

Commissioner Hegberg moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of the July 12, 2011 County Board meeting minutes.
2. Approval to award bid and execution of a contract for the installation of fiber optic cabling to Access Communications.
3. Adoption of **Resolution No. 2011-091** as follows:

Lawful Gambling Exemption Resolution

August 9, 2011

WHEREAS, the Pheasants Forever Mississippi Longtail Chapter 385, has made an application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 subd. 2, in order to conduct a raffle at The Point, located at 12378 Point Douglas Road South, Denmark Township, MN, 55033. This event will be conducted on September 13, 2011.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

#### **MINNESOTA INTER-COUNTY ASSOCIATION**

Keith Carlson, MICA Executive Director, Nancy Silesky, and John Tuma, contracted lobbyists, presented an overview of the 2011 Legislative Session.

#### **PUBLIC WORKS**

##### **Award of Bid for Overlays on County State Aid Highways 6, 7, and 22**

Commissioner Hegberg moved to adopt **Resolution No. 2011-092** as follows:

Bid Award for Bituminous Mill & Overlay on County State Aid Highway  
(CSAH) 6 (Stillwater Boulevard North) in Oakdale and Lake Elmo,  
CSAH 7 (Nason Hill Road) in Marine on St. Croix,  
and on CSAH 22 in Cottage Grove to Hardrives, Inc.

WHEREAS, in order to complete pavement preservation on CSAH 6, CSAH 7 and CSAH 22, the county solicited bids for the project; and,

WHEREAS, bids were opened on July 26, 2011, with Hardrives, Inc. being the lowest responsible bidder; and,

NOW, THEREFORE, BE IT RESOLVED, that the bid of Hardrives, Inc. be accepted and the County enter into a contract with Hardrives, Inc. under the terms and conditions set forth in the bid specification documents; and,

BE IT FURTHER RESOLVED, that the contract between the County and Hardrives, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

August 9, 2011

Commissioner Lehrke seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

#### **Award of Bid for Overlay on County Road 13B**

Commissioner Hegberg moved to adopt **Resolution No. 2011-093** as follows:

Bid Award for Bituminous Reclamation, Bituminous Paving,  
Curb and Gutter on County Road (CR) 13B (Demontreville Trail North)  
in Lake Elmo to Hardrives, Inc.

WHEREAS, in order to complete pavement preservation on County Road (CR) 13B (DeMontreville Trail North), the county solicited bids for the project; and,

WHEREAS, bids were opened on July 26, 2011, with Hardrives, Inc. being the lowest responsible bidder; and,

NOW, THEREFORE, BE IT RESOLVED, that the bid of Hardrives, Inc. be accepted and the County enter into a contract with Hardrives, Inc. under the terms and conditions set forth in the bid specification documents; and,

BE IT FURTHER RESOLVED, that the contract between the County and Hardrives, Inc. be executed through the signatures of the Board Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

Commissioner Lehrke seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

#### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, asked the County Board for volunteers to serve as representatives on the Metropolitan Governance and Metropolitan Transit Governance study group made up of the seven metropolitan counties administrators and commissioners. The group is now contracting with a consultant to facilitate these discussions. He also announced that the Board will hold a workshop next week to discuss and develop the county's position in this matter.

Commissioner Hegberg and Commissioner Weik volunteered to serve on this focus group, with Commissioner Kriesel as an alternate.

August 9, 2011

Mr. Schug reminded the Board that the Greater MSP Economic Development Partnership will meet at noon on August 23 at the Lowell Inn Event Center in Stillwater.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported he met with Public Works to discuss issues on the Broadway project and the next day he met with constituents. He attended the Minnesota Association of Governments Investing for Counties (MAGIC) in St. Cloud. He attended the Forest Lake City Council meeting which discussed a new freeway ramp proposal on the Anoka County side, but it's on Highway 97 a half mile from Forest Lake. Highway 97 is a State highway and the traffic count on that road is 22,000 cars, and it is suppose to be a freeway at 12,000 cars. There is no funding for this proposal, so that will be his next goal to deal with that issue.

Commissioner Weik reported she met with the Deputy Administrator to review Washington County's preferred selections for workshops for the annual Association of Minnesota Counties conference to be held in December at the Hyatt Regency in Minneapolis. She attended the Association of Minnesota Counties (AMC) Board of Director's subcommittee meeting that is working on the conference planning. They want to make sure to offer a variety of workshop topics that will help inform and grow professional development for all elected officials and county officials. Last week she attended several days of the Washington County Fair. She thanked the county staff who worked at the fair. She attended the AMC Policy Committee meetings last week. She attended the Transportation Policy committee meeting which reviewed the following topics: Analyzing the future of transportation funding and priorities; a heightened sense of vigilance during legislative sessions; maintaining and upgrading roads of regional significance; weight limits improvements; the expansion of transit; educating the cost of project delivery; and environmental permitting design. Yesterday she taped a segment on the Gateway Corridor Transit Study that will air on some cable access stations between August 15 and September 15.

Commissioner Lehrke reported she attended the National Night Out event with the Cottage Grove City Council and they rode in a fire truck to the different events. Last Thursday she attended the High Speed Rail meeting, which met in Winona. They drove by the Amtrak Station and toured Miller Felpax Corporation which makes train parts. Last Friday she attended a 4-H appreciation event at the County Fair.

Commissioner Kriesel reported he also attended the National Night Out event in Stillwater. He attended the Wisconsin Gateway Corridor meeting. There is a memo going out that the Wisconsin Department of Transportation will not allow any dedicated lane crossing of the I-94 bridge, meaning that whatever transit would have to cross the river crossing in regular traffic. They are also working to set up a dedicated funding source. He attended the fair. He thanked Commissioner Hegberg for preparing a



August 9, 2011

Commissioners' recognition for Joyce Welander a long-time member of 4-H and the Ag Society. Ms. Welander appreciated that award. He met with School District 834 officials who are seeking community input on their levy requirements and budget.

### **BOARD CORRESPONDENCE**

Board correspondence was receive and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:06 a.m.

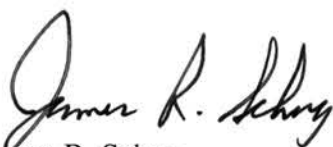
### **BOARD WORKSHOP – 2012 PROPOSED BUDGET**

The Board met in workshop session to discuss the 2012 proposed budget with Administration, Accounting and Finance, Human Resources, General Operations, and Information Technology. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Wayne Sandberg, Harley Will, Dan Papin, Kevin Corbid, Kay McAloney, Sheriff Bill Hutton, Chief Deputy Sheriff Dan Starry, Sandy Hahn, Pat Conley, Lowell Johnson, Jennifer Wagenius, Vicki DeFord, Mjyke Nelson, Stephanie Kammerud, Yvonne Klinnert, Keighia Schmidt, Oakdale Patch, Hannah Johnson, Stillwater Gazette, and Jim Anderson, Star Tribune.



Gary Kriesel, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 16, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Peter Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Westling, Principal Account; Tom Adkins, Community Corrections Director; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Service; Steve Gransee, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Greg Wood, Building Services Manager; Sheriff Bill Hutton, Chief Deputy Sheriff Dan Starry; Nancy Brase, Administrative Services Manager; Ron Johnson, Internal Auditor; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the July 26, August 2, and August 9, 2011 County Board meeting minutes.
2. Approval of contract with John Kaul, d.b.a., Capitol Gains, for legislative liaison services.
3. Approval to revise Personnel Rules and Regulations, Section 10 – Employee Separation.
4. Approval to revise Personnel Rules and Regulations, Section 6 – Recruitment, Selection and Appointment.
5. Approval to revise Personnel Rules and Regulations, Section 8 – Probation and Regular Employment Status.

- 6. Approval to revise Personnel Rules and Regulations, Section 12 – Discipline.
- 7. Approval to revise Personnel Rules and Regulations, Section 2 – Definitions.
- 8. Approval of the 2011 insurance reopener for Law Enforcement Labor Services Local #214 as follows:

Health Insurance:

2011	<u>Aware \$25 OV Copay: No change in contribution amount for 2011</u>	
	Single	\$433/month
	Single + Child(ren)	\$433/month
	Single + Spouse	\$589/month
	Family	\$619/month
	<u>Aware \$30 and \$35 OV Copay and \$500 – 75% Plans</u>	
	Single	\$491/month
	Single + Child(ren)	\$537/month
	Single + Spouse	\$726/month
	Family	\$851/month
	Flex credits \$70/month	

- 9. Approval of contract amendment #2 with Braun Intertec Corporation for additional geotechnical services and materials testing on the County State Aid Highway 2 and I-35 construction project in Forest Lake.
- 10. Approval of a Joint Powers Agreement between the Minnesota Correctional Facility, Oak Park Heights, and Washington County, acting through its Washington County Sheriff’s Office for temporary secure housing for a Washington County inmate in the Oak Park Heights Correctional Facilities Transitional Care Unit.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**SHERIFF’S OFFICE**

Commissioner Weik moved to ratify a Joint Powers Agreement between the Minnesota Department of Public Safety and the Washington County Sheriff’s Office for the provision of a Data Master DMT-G with Fuel Cell Option breath test instruments. Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

August 16, 2011

## ACCOUNTING AND FINANCE

Harley Will, Director of Accounting and Finance, presented the 2010 Comprehensive Annual Financial Report (CAFR). He also presented the County Board the Government Finance Officers Association's Certificate of Achievement for Excellence in Finance Reporting for the 2009 CAFR. This marks the 25<sup>th</sup> consecutive year that the county has received this award.

## PUBLIC WORKS

Commissioner Weik moved to adopt **Resolution No. 2011-094** as follows:

Bid Award for Bituminous Reclamation, Grading, Bituminous Paving,  
Signing and Striping on County State Aid Highway (CSAH) 19  
(Keats Avenue South/Woodbury Drive) in Cottage Grove and  
Woodbury to Bituminous Roadways, Inc.

WHEREAS, in order to complete pavement preservation on County State Aid Highway (CSAH) 19 (Keats Avenue South/Woodbury Drive), the county solicited bids for the project; and,

WHEREAS, bids were opened on August 2, 2011, with Bituminous Roadways, Inc. being the lowest responsible bidder; and,

NOW, THEREFORE, BE IT RESOLVED, that the bid of Bituminous Roadways, Inc. be accepted and the County enter into a contract with Bituminous Roadways, Inc. under the terms and conditions set forth in the bid specification documents; and,

BE IT FURTHER RESOLVED, that the contract between the County and Bituminous Roadways, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

## COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Weik reported she attended a VFW picnic and former Woodbury Mayor Bill Hargis won a reward of recognition. She attended the Minnesota Inter-County Association meeting and the Gateway Corridor meeting. She attended the first annual veteran's memorial golf tournament in honor of Dick Stafford.

August 16, 2011

Commissioner Lehrke reported she attended the Wakota CAER (Community Awareness and Emergency) meeting, the Metropolitan Area Agency on Aging annual community briefing which talked about fall prevention. Last Saturday and Sunday she worked at a Beyond the Yellow Ribbon fund raiser in Cottage Grove. She announced that the Metro Alliance for Healthy Families met yesterday, but they failed to have a quorum and another meeting was scheduled for September 19.

Commissioner Pulkrabek reported he met with Lake Elmo Mayor Dean Johnston and Councilmember Mike Pearson to discuss library issues. He congratulated Michele Bachmann for winning the Iowa straw poll.

Commissioner Hegberg reported he attended the Minnesota Inter-County Association meeting. He attended the Community Action Program finance committee meeting. He also attended the Minnesota Intergovernmental Counties Trust meeting. Yesterday he met with individuals who had concerns about the Marine Library.

Commissioner Kriesel reported he attended the Gateway Corridor Policy Advisory Committee/Technical Advisory Committee, and the Gateway Corridor Commission meetings. He participated in the economics symposium led by the Stillwater Chamber of Commerce.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Pulkrabek moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 9:37 a.m.

#### **BOARD WORKSHOP – 2012 PROPOSED BUDGET**

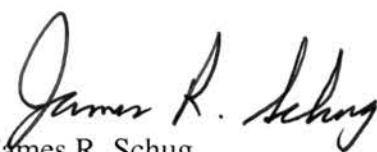
The Board met in workshop session to discuss the 2012 proposed budget with the Department of Property Records and Taxpayer Services, Public Works Department, the County Library and the Law Library. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Don Theisen, Wayne Sandberg, Dan Papin, Lake Elmo



August 16, 2011

Councilmember Mike Pearson, Lake Elmo Mayor Dean Johnston, Karen Johnston, Lake Elmo resident, Kay McAloney, Lowell Johnson, Harley Will, Tom Adkins, Sandy Hahn, Doug Anschutz, Brian Mueller, Peter Orput, Patricia Conley, Carol Peterson, Kevin Giles, Star Tribune, and Hannah Johnson, Stillwater Gazette.

  
Gary Kriesel, Chair  
County Board

Attest:   
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 23, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Tom Adkins, Community Corrections Director; Sandy Hahn, Deputy Community Corrections Director; Terry Thomas, Community Corrections Manager; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Judy Hunter, Public Health and Environment Program Manager; Don Theisen, Public Works Director; John Elholm, Parks Division Manager; Ted Schoenecker, Transportation Manager; Greg Wood, Building Services Manager; Ann Pung-Terwedo, Senior Planner; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval to appoint Jeffery Birttnen, Oakdale, to the Workforce Investment Board as a Labor Representative, to a first term expiring June 30, 2013.
2. Approval to reappoint John Lynch, Forest Lake, to the Comfort Lake-Forest Lake Watershed District to a term expiring September 22, 2014.
3. Approval to amend the 2011 Community Corrections budget, decreasing the Community Corrections Act Subsidy from July 1, 2011 through December 31, 2011 by \$28,200, and terminating the contract with the White Bear Lake Counseling Center for juvenile diversion services.

August 23, 2011

4. Approval to amend the 2011 Community Corrections budget, decreasing the Caseload/Workload grant funds from July 1, 2011 through December 31, 2011, by \$6,900.
5. Approval of contract for assessing services with the City of Oak Park Heights.
6. Approval of cooperative agreement with the City of Oak Park Heights for signal timing and signal system improvements at the intersection of 58<sup>th</sup> Street North at Neal Avenue.
7. Approval of Amendment #2 to contract with Hagen, Christensen & McIlwain Architects to perform engineering redesign services for the lighted cross-country ski trails and construction of the new trailhead building in the Lake Elmo Park Reserve.
8. Adoption of **Resolution No. 2011-095** as follows:

15330 Afton Hills Court South  
House Lease

WHEREAS, the County of Washington and Scott and Moira Schomburg propose to enter into a house lease agreement at 15330 Afton Hills Court South, Afton MN 55001, from September 1, 2011 to August 31, 2013; and

WHEREAS, Scott and Moira Schomburg have approved and signed said lease; and

NOW, THEREFORE BE IT RESOLVED, that the lease between the County of Washington and Scott and Moira Schomburg be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

#### **PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Weik moved to approve agreements between Washington County and West Central Indexing L.L.C. for the licensing, implementation, and maintenance of a property records management system. Commissioner Lehrke seconded the motion and it was adopted unanimously.

#### **PUBLIC WORKS**

##### **Sale of Tandem Truck**

August 23, 2011

Commissioner Hegberg moved to adopt **Resolution No. 2011-096** as follows:

Sale of Tandem Truck to Clay County

WHEREAS, Clay County MN lost three trucks in a fire in 2010 and needs to replace these trucks within budget constraints and in time to have trucks in service by this winter; and

WHEREAS, Washington County has a used tandem truck scheduled to be traded in this year; and

WHEREAS, Washington County and Clay County have agreed to a sale and purchase of the tandem truck at the fair trade-in value plus tax of \$40,078.13; and

WHEREAS, the sale and purchase of the truck is an example of counties collaborating, whereby Clay County will have a truck to continue their maintenance program and Washington County is able to sell used equipment at fair market value; and

WHEREAS, pursuant to Minn. Stat. 471.85, Washington County may transfer its personal property to another public corporation for public use without going out for bid if the transfer is authorized by the Washington County Board; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the sale to Clay County, Minnesota, of a year 2000 L8513 Sterling Model tandem truck for the amount of \$40,078.13 plus tax and authorizes the bill of sale of said truck be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**Continuation of Rush Line Commuter Coach Route 285**

Commissioner Hegberg moved to adopt **Resolution No. 2011-097** as follows:

Resolution Approving Continuation of the Rush Line Commuter Coach Bus Service  
from Forest Lake to St Paul (Route 285)

WHEREAS, the Rush Line Corridor originates in St. Paul and travels north to Hinckley; and

WHEREAS, Washington County Regional Railroad Authority is a member of the Rush Line Corridor Task Force (Task Force); and

August 23, 2011

WHEREAS, the Task Force approved the initiation of a 12 month commuter coach demonstration route (Route 285) between the Forest Lake area and the Union Depot in downtown St. Paul on October 18, 2010; and

WHEREAS, this service includes four morning inbound trips and four afternoon outbound trips; and

WHEREAS, the estimated cost of this service was \$794,000; and

WHEREAS, the estimated cost not covered by fares or federal funds was \$472,200; and

WHEREAS, the \$472,200 commitment was split equally between Anoka, Chisago, Ramsey, and Washington Counties (funding partners) at \$118,050 each; and

WHEREAS, Washington County's funding was provided from the 2009 Counties Transit Improvement Board (CTIB) grant solicitation; and

WHEREAS, the actual cost of the service for the first year is approximately \$406,000 resulting in the use of approximately \$57,000 of each funding partner's \$118,050 commitment; and

WHEREAS, on August 8, 2011, the Task Force authorized the continuation of Route 285 for an additional twelve months to October 31, 2012 contingent upon the authorization by each funding partner to use its remaining funds for the service.

NOW, THEREFORE BE IT RESOLVED, that Washington County authorizes the use of the remaining Washington County CTIB funding already committed to Route 285 to continue bus service on Route 285 for an additional 12 month period.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported he has been investigating the possibility of establishing a sister city, perhaps Woodbury or Stillwater, with Linfen City in China with a population of approximately 4 million people. He was discussing this with his friend in China and Commissioner Hegberg thought maybe all of Washington County would be a better fit rather than one city. He will be checking with the City of Woodbury, since they have a couple of sister cities, to see what it costs and what is required. He attended the Counties Transit Improvement Board which discussed the budget and they will be using money that was intended to go to pay back borrowed funds (bonds) used for capital projects instead of going for operations. He reported on the Transportation Advisory Board meetings last week which was

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Minneapolis/St. Paul Airport. He advised those going to the Metropolitan Airports Commission meeting tomorrow to allow at least 45 minutes going through security. He attended the Community Action Program meeting and they are still wrestling with the budget.

Commissioner Lehrke reported she attended the Cottage Grove Beyond the Yellow Ribbon meeting, and the Metropolitan Area Agency on Aging finance meeting. At 3:00 p.m. today there is a Cottage Grove Beyond the Yellow Ribbon proclamation ceremony that she will be attending.

Commissioner Weik reported on the Gateway Corridor Commission, which discussed the Alternative Analysis Study, and they approved a motion to eliminate the Burlington Northern Santa Fe alignment between the downtowns of St. Paul and Minneapolis under the commuter rail alternative, the Canadian Pacific will continue to be studied. The issue of dismissing the East 7<sup>th</sup> Street and White Bear Avenue alternatives in East St. Paul has been tabled and will be reviewed at the upcoming PAC/TAC meetings. In Segment 3, which is east of Manning Avenue into Wisconsin, a motion was approved to end BRT and light rail fixed guide transit service at the eastern most station. The BRT managed lane alternative will continue across the river bridge to Carmichael Road. She attended the Counties Transit Improvement Board meeting where they had good discussion. Last week she attended the Memorial service for Scott LeDoux and the entire Anoka County Board was there. She taped a segment for the South Washington Cable Commission on the Gateway Corridor, and a segment that she taped for the Oakdale Update has started to be broadcast. Woodbury Days starts this Friday and Donna and Bruce Stafford will be the Grand Marshalls in the Sunday Parade. She attended the Woodbury Yellow Ribbon meeting and noted that Darrin Ewing will allow someone else to have a chance at leadership, so they are looking for applications for chair. She attended a weekly business event in Afton last week.

Commissioner Kriesel reported that last week he and Commissioner Weik attended the listening session that Senator Al Franken had at the Lowell Inn. He attended the Counties Transit Board meeting and also on Friday he attended a Stillwater Coalition Bridge meeting. He congratulated both Cottage Grove Yellow Ribbon and the Lower St. Croix Valley Alliance Yellow Ribbon who will receive the Governor's award today.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.



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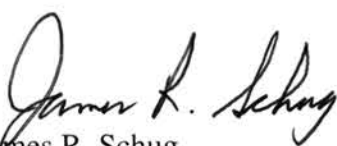
**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:35 a.m.

**BOARD WORKSHOP – 2012 PROPOSED BUDGET**

The Board met in workshop session with the Department of Community Corrections, the County Sheriff's Office, and the County Attorney's Office to discuss their 2012 proposed budgets. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Tom Adkins, Sandy Hahn, Barb McGinnis, Terry Thomas, Maureen Connaughty, Sheriff Bill Hutton, Mary Nicklay, Chief Deputy Sheriff Dan Starry, Commander Cheri Dexter, Dan Papin, Kevin Corbid, Kay McAloney, Barb Nelson, Fred Fink, Pete Orput, Cathy Rochel, Judy Hunter, Jon Avise, Bulletin, Elena Christensen, Bulletin, Hannah Johnson, Stillwater Gazette, and Amy Goetze, Stillwater Patch.

Attest:



James R. Schug

County Administrator

Gary Kriesel, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 6, 2011**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Regional Railroad Authority Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke; Deputy Administrator; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Cindy Rupp, Community Services Division Manager; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Barb Fritsche, Information Technology Supervisor; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Deb Paige, Emergency Services Manager; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; Ann Pung-Terwedo, Senior Planner; Sharon Price, Right of Way Specialist; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Rose Peterson, Public Works Assistant Manager; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:15 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke; Deputy Administrator Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Cindy Rupp, Community Services Division Manager; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Barb Fritsche, Information Technology Supervisor; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Deb Paige, Emergency Services Manager; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; Ann Pung-Terwedo, Senior Planner; Sharon Price, Right of Way Specialist; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Rose Peterson, Public Works Assistant Manager; and Yvonne Klinnert, Public Information Coordinator II.

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**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**COUNTY BOARD MINUTES FROM AUGUST 16 AND 23, 2011**

Commissioner Hegberg moved to amend and approve the August 16 and 23, 2011 minutes as follows:

August 16 – Page 310, first paragraph, third sentence to read: “She announced that the Metro Alliance for Healthy Families met yesterday, but they failed to have a quorum and another meeting was scheduled for September 19.”

August 23 – Page 316, last paragraph, fourth sentence to read: “He attended the Counties Transit Improvement Board which discussed the budget and they will be using money that was intended to go to pay back borrowed funds (bonds) used for capital projects instead of going for operations.”

Commissioner Lehrke seconded the motion and it was adopted unanimously.

**CONSENT CALENDAR**

Commissioner Weik moved seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2011-098** as follows:

Resolution to Acquire Fee Title to Land Owned  
by Thomas P. and Jodi M. Armstrong in Oakdale, Minnesota

WHEREAS, pursuant to Minnesota Statute Chapter 84C and Minnesota Statute Section 394.25, Washington County is authorized to acquire and improve land and interests in land for the purpose of preserving open space, including natural and scenic areas and agricultural land; and

WHEREAS, Washington County has enacted the Acquisition of Development Rights Ordinance #175 to establish a program for the preservation of open space, parks and public water, commonly referred to as the Land and Water Legacy Program and has established the policies, rules and official controls governing such acquisitions; and

WHEREAS, Washington County has determined that the subject property owned by Thomas G. Armstrong, a portion of parcel identification number 2802921210001, meets the requirements of the Land and Water Legacy Program and that the Washington County Board of Commissioners considers the proposed land to merit protection; and

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WHEREAS, the Washington County Board of Commissioners authorized the purchase of a conservation easement over property owned by Thomas G. Armstrong, a portion of parcel identification number 2802921210001; and

WHEREAS, the donation of fee title of the easternmost seventy five feet of property owned by Thomas P. Armstrong and Jodi M. Armstrong, a portion of parcel identification number 2802921240001 was made a condition of the purchase of the Thomas Armstrong conservation easement to be used for trail construction and road expansion purposes; and

WHEREAS, Thomas P. Armstrong and Jodi M. Armstrong are willing to donate the said land;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes acquisition in fee of the easternmost 75 feet of the property owned by Thomas P. Armstrong and Jodi M. Armstrong, a portion of parcel identification number 2802921240001, for good and valuable consideration; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes its Chairman and Administrator to execute on behalf of the county the attached purchase agreement and all other documents necessary to accomplish the purchase of a conservation easement over the property identified above; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners intends the use of Land and Water Legacy Program funds for updating the abstract, fees and other related closing costs related to said purchase and, therefore, authorizes the use of the proceeds of the general obligation bonds issued pursuant to the Land and Water Legacy Program for the purchase of the above described conservation easement.

2. Approval of the 2011 to 2014 Cooperative Agreement with Ramsey County for detoxification services at Ramsey County Community Human Services Department's Detox Center.
3. Approval to purchase annual hardware and software licensing, maintenance and support from TSG Server and Storage for the county's IBM iSeries servers through August 26, 2012.
4. Approval of a grant agreement with the Minnesota Department of Health related to public health emergency preparedness and the Cities Readiness Initiative in the amount of \$206,443.
5. Approval of Change Order #27 to contract with Peoples Electric, Inc. as part of the 2025 Government Center Campus Improvements Project, in the amount of \$17,538.
6. Adoption of **Resolution No. 2011-099** as follows:

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Final Payment for Phases 2-4 Contracts on the  
2025 Government Center Campus Improvement  
Project with Five Star Welding and Fabricating Inc.,  
Stronghold Industries Inc. and W.L. Hall Co.

WHEREAS, the Washington County Board of Commissioners, on August 7, 2007, August 21, 2007, October 23, 2007, November 18, 2007, and December 11, 2007 approved the bid award to contractors in 34 bid divisions for the building construction project known as the 2025 Government Center Campus Improvement Project, and;

WHEREAS, Five Star Welding and Fabricating Inc. for Contract #4273 Division 7 and Contract #4315 Division 9, Stronghold Industries Inc. for Contract #4394 Division 18B, and W.L. Hall Co. for Contract #4334 Division 28, have satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

NOW, THEREFORE, BE IT RESOLVED, that Five Star Welding and Fabricating Inc. be paid in full for Contract #4273 in the amount of \$34,311.56 as indicated on the final payment application and as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, Five Star Welding and Fabricating Inc. will credit Washington County in the amount of \$628.75 as indicated on the final payment application as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, that Stronghold Industries Inc. be paid in full for said contract work in the amount of \$17,759.10 as indicated on the final payment application as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, that W.L. Hall Co. be paid in full for said contract work in the amount of \$6,525.30 as indicated on the final payment application as certified by project architect and construction manager.

7. Approval of Change Order #9 to contract with United Glass, Inc., as part of the 2025 Government Center Campus Improvements Project, in the amount of \$2,659.
8. Adoption of **Resolution No. 2011-100** as follows:

Resolution Authorizing Execution of the  
State of Minnesota Federal Boating Safety  
Supplement Equipment Grant Agreement

BE IT RESOLVED, that the Washington County Sheriff's Office is hereby authorized to enter into a grant agreement between the Washington County Sheriff's Office and the State of Minnesota Federal Boating Safety Supplement Equipment Grant Agreement.



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BE IT FURTHER RESOLVED, that Sheriff William M. Hutton is hereby authorized to execute such agreements that are necessary to implement the project on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted with a 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **PUBLIC WORKS**

Commissioner Kriesel moved to approve Amendment #2 to Contract #4176 with Wold Architects and Engineers to add professional engineering services in the modernization of the Government Center elevators in the amount of \$88,500 through the signatures of the Washington County Board Chair and County Administrator without further action of the County Board conditioned upon compliance with all specifications and approval as to form by the Washington County Attorney's office. Commissioner Weik seconded the motion and it was adopted unanimously.

### **LIBRARY**

Pat Conley, Library Director, presented a brief overview of her request for a one-time use of fund balance to purchase 60 automated secure locker compartments and two automated controllers. It is their intention to place 20 in Marine on St. Croix, 10 or 20 in Newport, and if the City of Lake Elmo stays in the taxing district, hopefully they could work out some agreement with them to put 20 there. Otherwise they have had interest expressed by two other governmental entities for library locker systems.

Jim Schug, County Administrator, informed the Board that staff has been working on joint power agreements with the three communities that have small branches that are set for closing on the first of the year. They have made good progress with Marine on St. Croix and they have a draft agreement that has been approved in concept and they are working on small details. They have had good discussions with Newport along those same lines. This morning prior to the Board meeting he had additional discussions with the City of Lake Elmo Administrator about a similar joint powers agreement. The Lake Elmo City Council will be meeting this evening to discuss this issue. Staff feels that the City of Lake Elmo would be a suitable place for those 20 remaining lockers.

Commissioner Kriesel suggested that in addition to approving the 60 additional lockers it might authorize the County Administrator and Board Chair, if a suitable agreement is reached with the City of Lake Elmo, to proceed in that direction.

Mr. Schug stated that a procedural problem the county is facing is that next week the Board needs to set the 2012 preliminary levy and that would occur before the City of Lake Elmo has their comparable



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meeting which would be held that evening. Once the County Board sets that levy it cannot be raised, it can only be decreased between now and the end of the year. Currently there is no levy for library services in the City of Lake Elmo in the proposed 2012 budget. The county would need an ironclad decision by the City of Lake Elmo that they are going to stay in the library taxing district based on a final adoption of a joint powers agreement. Absent that commitment, the County Board will be setting a lower levy and it would not be possible to increase that levy in order to include them in the taxing district. Mr. Schug also noted that at the Lake Elmo City Council meeting this evening they have on their agenda a closed session with their attorney to discuss initiating suit against the county if the county charges fees to the residents of Lake Elmo to use the county library system.

Mr. Schug reviewed the draft joint powers agreement with the City of Marine on St. Croix including: the City of Marine would create a community reading room and would be responsible for the space and staffing or volunteer staffing; a bank of lockers would be provided and the City would provide a suitable location; the county would make available inside and outside pickup of materials; the county would provide a browsing collection; the city would provide internet connectivity for public; and the county would develop performance measurements to look at this model at the end of the year. Mr. Schug noted that the City of Lake Elmo has seen this agreement. The City of Lake Elmo did raise an issue in a conversation this morning of the possibility of a cash payment to the city to help them in the cost of converting an existing building into this community reading room. They would be seeking approximately \$35,000, a onetime payment to help them with the cost of converting a space into the community reading room. Mr. Schug feels that is a figure that should be negotiated; a determination should be made of the intended use, and it would be a onetime payment contingent on the approval of a joint powers agreement that would keep the City of Lake Elmo in the library taxing district and all the full services of the library system would be available to all Lake Elmo residents.

Ms. Conley stated that should any city leave the taxing authority of the county and not have an agreement with the county to participate, a resident of that city would have to buy a library card from somebody, Ramsey County, Stillwater, whomever, and then that card is good under the statewide borrowers compact.

Commissioner Pulkrabek moved to authorize the expenditure from the Library fund balance of up to \$65,000 for the purchase of 60 automated locker compartments with control panels and for installation of same determined on the outcome of tonight's Lake Elmo City Council meeting; and, to authorize the County Board Chair, County Administrator, and the Library Director to enter into negotiations with the City of Lake Elmo and to authorize up to \$35,000 for a onetime payment to the City of Lake Elmo to help with the cost of converting a space into a community reading room. Commissioner Weik seconded the motion.

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Commissioner Lehrke moved to amend the motion to increase the expenditure from the Library fund of up to \$65,600. Commissioner Pulkrabek seconded the amendment and it was adopted unanimously.

The motion to authorize the expenditure from the Library fund balance of up to \$65,600 for the purchase of 60 automated locker compartments with control panels and for installation of same determined on the outcome of tonight's Lake Elmo City Council meeting; and, to authorize the County Board Chair, County Administrator, and the Library Director to enter into negotiations with the City of Lake Elmo and to authorize up to \$35,000 for a onetime payment to the City of Lake Elmo to help with the cost of converting a space into a community reading room was adopted unanimously.

## **PUBLIC WORKS**

### **Variance from the Minnesota Design Standards on County State Aid Highway 19**

Commissioner Weik moved to adopt **Resolution No. 2011-101** as follows:

Resolution Requesting a Variance from Minnesota Design Standards for the County State Aid Highway (CSAH) 19 (Woodbury Drive) Improvement Project

WHEREAS, Washington County is the Responsible Governmental Unit (RGU) for County State Aid Highway (CSAH) 19; and

WHEREAS, the CSAH 19 Improvement Project is a joint project between Washington County and the City of Woodbury, part of which is the construction of additional through lanes, turn lanes, a raised median, and multi-modal trails on CSAH 19, from ¼-mile south of Bailey Road (CSAH 18) to Park Crossing; and

WHEREAS, State Aid Operations Rule 8820.9936 Design Standards, Urban; New or Reconstruction Projects, require 12-foot wide traffic lanes for this roadway; and

WHEREAS, due to right-of-way width limitations between Bailey Road (CSAH 18) and Lake Road, and the potential construction impacts to adjacent properties, ponds, and wetlands, the County's preferred design proposes to use 11-foot wide traffic lanes; and

WHEREAS, a resolution from the RGU requesting this variance be approved is required as part of the variance review process; and

WHEREAS, the RGU understands the need for the variance request and understands the risks and liability it assumes when a variance is granted.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby request a variance from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9936 Design Standards, Urban; New or Reconstruction Projects to allow 11-foot wide traffic lanes in lieu of 12-foot wide traffic lanes, from Bailey Road (CSAH 18) to Lake Road;

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BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of (project descriptions) in accordance with Minnesota Rules 8820.9936 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

#### **Letter to Metropolitan Council Reallocation of Gateway Corridor State Bond Funds**

Commissioner Hegberg moved to authorize the County Board Chair to send a letter to the Metropolitan Council requesting the reallocation of \$1.25 million in Gateway Corridor state bond funds to the Newport Transit Center construction project conditioned upon Washington County allocating \$1.25 million in Counties Transit Improvement Board funding to the Gateway Corridor. Commissioner Lehrke seconded the motion and it was adopted unanimously.

#### **Grant Applications to the Counties Transit Improvement Board**

Commissioner Weik moved to adopt **Resolution No. 2011-102** as follows:

Resolution Approving the Submittal of an Application to the  
Counties Transit Improvement Board for Grants Payable in  
2012 for the Gateway Corridor Draft Environmental Impact Statement

WHEREAS, the Counties Transit Improvement Board (CTIB) has authorized the 2011 Grant Solicitation Process for Grants Payable in 2012; and,

WHEREAS, the CTIB will make available \$125 million for grants to meet its operating and capital funding commitments in 2012 and up to a maximum of \$22 million for capital grants to specific corridors to accelerate transitway development; and,

WHEREAS, the CTIB has estimated that \$90,000,000 in revenue will be generated for 2012; and,

WHEREAS, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and,

WHEREAS, Washington County is guaranteed three percent of the total estimated revenue generated for each of the years 2010-2013; and is eligible to receive an estimated \$5,029,000 through the 2011 Grant Solicitation Process for Grants Payable in 2012, which includes the three percent guarantee and the deferral request from the 2010 solicitation; and,

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WHEREAS, the CTIB has identified the Gateway Corridor a transitway that is eligible for funding and it is included in the Metropolitan Council's 2030 Transportation Policy Plan as a transitway; and

WHEREAS, the Gateway Corridor Commission is currently anticipating completion in spring of 2012 of an Alternatives Analysis for the Gateway Corridor that will identify the mode and alignment for the transitway; and,

WHEREAS, the next phase of development for the Gateway Corridor is to undertake the completion of a Draft Environmental Impact Statement (DEIS) for the identified option(s) from the Alternatives Analysis; and,

WHEREAS, the Gateway Corridor Commission intends to begin the DEIS in 2012.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves the submittal of an application to the CTIB for Grants Payable in 2012 for the Gateway DEIS in the amount of \$2,125,000.

Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

Commissioner Hegberg moved to adopt **Resolution No. 2011-103** as follows:

Resolution Approving the Submittal of an Application to the  
Counties Transit Improvement Board for Grants Payable  
in 2012 for the BNSF Property Acquisition  
from 140<sup>th</sup> Street to 145<sup>th</sup> Street in Hugo

WHEREAS, the Counties Transit Improvement Board (CTIB) has authorized the 2011 Grant Solicitation Process for Grants Payable in 2012; and,

WHEREAS, the CTIB will make available \$125 million for grants to meet its operating and capital funding commitments in 2012 and up to a maximum of \$22 million for capital grants to specific corridors to accelerate transitway development; and,

WHEREAS, the CTIB has estimated that \$90,000,000 in revenue will be generated for 2012; and,

WHEREAS, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and,

WHEREAS, Washington County is guaranteed three percent of the total estimated revenue generated for each of the years 2010-2013; and is eligible to receive an estimated \$5,029,000 through the 2011 Grant Solicitation Process for Grants Payable in 2012, which includes the three percent guarantee and the deferral request from the 2010 solicitation; and,

WHEREAS, the CTIB has identified the Rush Line Corridor a transitway that is eligible for funding and it is included in the Metropolitan Council's 2030 Transportation Policy Plan as a transitway; and

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WHEREAS, the Washington County Regional Railroad Authority acquired the Burlington Northern Santa Fe (BNSF) property from 145<sup>th</sup> Street in Hugo to the northern Washington County border limits in Forest Lake in 1994 to preserve the corridor for future transitway purposes; and,

WHEREAS, BNSF has abandoned the existing rail corridor from 140<sup>th</sup> Street to 145<sup>th</sup> Street in Hugo; and

WHEREAS, Washington County received federal funding from the 2009 Regional Solicitation process to acquire property and/or construct a trail on the BNSF rail corridor from 140<sup>th</sup> Street to 145<sup>th</sup> Street in Hugo.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves the submittal of an application to the CTIB for Grants Payable in 2012 for the acquisition of the BNSF property from 140<sup>th</sup> Street to 145<sup>th</sup> Street in Hugo in the amount of \$630,000.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

Commissioner Weik moved to adopt **Resolution No. 2011-104** as follows:

Resolution Approving the Submittal of an Application to the  
Counties Transit Improvement Board for Grants Payable in  
FY 2012 for Use on 2013 Washington County Priority Transit Projects

WHEREAS, the Counties Transit Improvement Board (CTIB) has authorized the 2011 Grant Solicitation Process for Grants Payable in 2012; and,

WHEREAS, the CTIB will make available \$125 million for grants to meet its operating and capital funding commitments in 2012 and up to a maximum of \$22 million for capital grants to specific corridors to accelerate transitway development; and,

WHEREAS, the CTIB has estimated that \$90,000,000 in revenue will be generated for 2012; and,

WHEREAS, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and,

WHEREAS, Washington County is guaranteed three percent of the total estimated revenue generated for each of the years 2010-2013; and is eligible to receive an estimated \$5,029,000 through the 2011 Grant Solicitation Process for Grants Payable in 2012, which includes the three percent guarantee and the deferral request from the 2010 solicitation; and,

WHEREAS, Washington County is submitting two other applications through this solicitation that will utilize \$2,775,000 of the guaranteed funding.



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NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves the submittal of a grant application to the CTIB for Grants Payable in 2012 for deferral of the remaining guaranteed funding for use on future Washington County priority transit projects in 2013 in the amount of \$2,274,000.

Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### GENERAL ADMINISTRATION

Commissioner Lehrke moved to adopt **Resolution No. 2011-105** as follows:

Resolution of Observance  
National Moment of Remembrance  
To Commemorate the Tenth Anniversary  
of the Terrorist Attack on September 11, 2001

WHEREAS, the United States of America was attacked by terrorists on Tuesday, September 11, 2001, which resulted in the deaths of nearly 3,000 victims of many nationalities and affected nearly 90,000 people who are at risk or suffering from negative health effects as a result of the attacks; and

WHEREAS, countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to the horrific attacks; and

WHEREAS, ten years after the terrorist attacks of September 11, 2001, Americans and citizens worldwide continue to honor the victims and show resolve to not forget the lessons learned by the terrorist attacks by remaining ever vigilant for the protection of freedom and the democratic way of life; and

WHEREAS, ten years later, thousands of American men and women remain in harm's way defending the United States at home and abroad against those who seek to threaten the United States and its citizens.

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners deeply mourns the loss of life on September 11, 2001, and commends the continuing efforts to safeguard the United States against further terrorist attacks.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners supports the observance of the National Moment of Remembrance for the victims of the terrorist attacks on September 11, 2001, with a moment of silence at 12 noon Central Daylight Time on Sunday, September 11, 2011, and the County Board calls on all Americans to honor the sacrifices made in the defense of the United States of America throughout the nation's history.



September 6, 2011

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported he attended the opening of the pedestrian bridge in Forest Lake and was presented with a plaque commemorating the event. He announced that he will be attending a Minnesota Counties Intergovernmental Trust meeting over the next few days and will not be at the workshops this afternoon.

Commissioner Lehrke reported she attended the Greater MSP roundtable discussion two weeks ago. She attended the Beyond the Yellow Ribbon proclamation at Inver Grove Hills.

Commissioner Kriesel moved to appoint Commissioner Lehrke to the Yellow Ribbon Washington County Committee replacing Commissioner Pulkrabek who would become the alternate. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Commissioner Lehrke reported she and Commissioner Kriesel met with the executive director of the Metropolitan Airports Commission and discussed economic development at the Lake Elmo Airport and long-term plans for the Minneapolis-St. Paul Airport. She attended the Red Rock Corridor meeting last Thursday and Commissioner Weik also attended that meeting. On Saturday she worked at the Washington County Yellow Ribbon booth at the State Fair. She attended the Minnesota High Speed Rail Commission meeting last Thursday and the Metropolitan Area Agency on Aging public hearing. Today she and Commissioner Kriesel will tour the Oak Park Heights Prison.

Commissioner Weik reported she has been watching the development of the Hardwood Creek Regional Trail Bridge using social media and Twitter. She found that very informative and commended staff for doing that. She also attended the Greater Minneapolis-St. Paul Regional roundtable discussion. She was a guest visitor to the Red Rock Corridor Commission meeting. She attended the Mosquito Control Commission meeting where they approved moving emergency control funds in the amount of up to \$500,000 to the 2011 operations budget to maintain mosquito control activities. They reviewed the 2012 budget and found that the market value homestead credit may also impact the Mosquito Control budget for next year. She also attended the Rasmussen College Career Expo. She attended Woodbury Days this past weekend. She attended the staff appreciation event at the County Attorney's office. She also attended the Metropolitan Energy Policy Coalition meeting. They received an update on geothermal heat pump assessments and an update on the Trillion BTU Project which provides grants to fund energy improvements to large buildings, retail and developer projects.

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Commissioner Kriesel reported he attended the Greater Minneapolis-St. Paul Regional roundtable discussion, the Metropolitan Energy Policy Coalition meeting, Metropolitan Mosquito Control, the Metropolitan Airports Commission, and attended the Planning Advisory Commission.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 10:40 a.m.

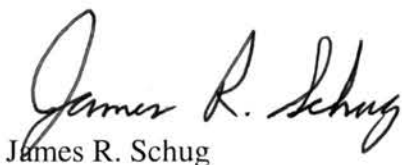
### **BOARD WORKSHOP – PROPOSED 2012 BUDGET**

The Board met in workshop session to discuss the proposed 2012 budget with the Department of Public Health and Environment, Community Services, and the Housing and Redevelopment Authority. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Michelle Kemper, Cindy Rupp, Linda Bixby, Ann Church, Connie Waldera, Judy Hunter, Jill Timm, Deb Paige, Jeff Travis, Amanda Strommer, Alyssa Reiss, Jean Streetar, Maureen Trost, Nicole Compton, Twyla Pennel, Maureen Connaughty, Sheriff Bill Hutton, Melinda Kirk, Dan Dolan, Mary Duncomb, Pat Morreim, Jerry Fox, Barbara Dacy, Yvonne Klinnert, Nancy Brase, Shawn Hagendorf, Patch.com, and Kevin Giles, Star Tribune.

### **BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session to discuss ideas and possible options for a restructuring of the Governance of the Metropolitan Council and Metropolitan Transit with the Department of Administration. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke and Yvonne Klinnert.

Attest:

  
James R. Schug

County Administrator

  
Gary Kriesel, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**SEPTEMBER 13, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Tom Adkins, Community Corrections Director; Sandy Hahn, Deputy Director; Julia Wallis, Community Services Senior Planner; Mjyke Nelson, Information Technology Director; Pat Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Joanne Helm, Property Records and Taxpayer Services Division Manager; Jennifer Wagenius, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Erik Jalowitz, Building Services Project Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Melinda Kirk, Budget Analyst; Nancy Brase, Administrative Services Manager; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Pulkrabek moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of changes to the Investment Policy #2301.
2. Approval of the 2011 to 2012 contract with Pathways to Community.
3. Adoption of **Resolution No. 2011-111** as follows:

State of Minnesota Lease No. 11627  
 Amendment 2

WHEREAS, the County of Washington and the State of Minnesota entered into a lease agreement numbered 11627 on July 12, 2008 providing common areas and office space to the Department of Employment and Economic Development in the Woodbury Service Center, Woodbury, MN; and

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WHEREAS, the State of Minnesota has submitted Amendment 2 to Lease Agreement No. 11627 increasing the square footage of the common area and office space to be used by the Department of Employment and Economic Development; and

WHEREAS, the County of Washington agrees to the additional lease of space arrangement through the acceptance of the terms and conditions set forth in Amendment 2 of the State of Minnesota Lease Agreement Numbered 11627; and

BE IT FURTHER RESOLVED, that the lease between the County of Washington and the State of Minnesota be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned up compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted with a 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

## **GENERAL ADMINISTRATION**

### **Certifying the Proposed Property Tax Levy for Payable 2012 for Washington County**

Molly O'Rourke, Deputy County Administrator, provided an overview of the proposed budget for 2012. The budget, as proposed, would decrease the levy by .3 percent.

Commissioner Hegberg asked if the 2012 budget included funding for the library in Lake Elmo. Ms. O'Rourke explained the current budget proposal did not include funding for the Lake Elmo library and reflects a reduction in levy of \$260,100. She mentioned there were alternate resolutions prepared for their consideration related to the library in Lake Elmo. Commissioner Hegberg mentioned after today's vote the Board can only decrease the property tax levy.

Kevin Corbid, Director of Property Records and Taxpayer Services, provided a review of the property tax law change related to the Homestead Market Value Credit and the impact on property taxpayers. He reviewed a draft handout prepared to assist in explaining the change to the public. He noted the elimination of the homestead credit with the replacement of the exclusion results in higher property taxes for most property owners even if levies stay flat.

Commissioner Hegberg commended Mr. Corbid for his explanation of a very complicated issue. He noted this change only applies to homesteaded properties and not agricultural properties. Mr. Corbid commented there isn't enough information yet to determine the impact of this change on non-

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homesteaded properties. He stated as additional information is received further analysis will be provided on the impact to non-homesteaded properties.

Commissioner Weik commented there has been ongoing reviews and analysis of the 2012 budget since May 10<sup>th</sup> of this year. She moved to adopt the budget but commented she was open to reviewing the alternative resolutions in connection with the Lake Elmo library. Motion failed for a lack of a second.

Commissioner Kriesel provided an update on recent negotiations with the City of Lake Elmo to keep the city in the Washington County Library System. He reported based on discussions the city may choose to withdraw. He explained the alternate resolutions, for consideration by the County Board, would provide the city the alternative to stay within the Washington County Library System up until midnight tonight.

Mr. Schug added that the alternate resolutions include the levy amounts as presented and reviewed earlier by Ms. O'Rourke. In addition, the alternate resolutions contain language to increase the levy by \$260,100 should the City of Lake Elmo vote to stay in the Washington County Library System at their council meeting later this evening.

Commissioner Pulkrabek clarified that the City of Lake Elmo has already pulled out of the Washington County Library System. He stated documents prepared for this evening's meeting indicate an allocation of \$260,100 within their taxing district to support at least a portion of their own library system. He indicated his support of the alternate resolutions to give the city one last chance to stay in the Washington County Library System.

Commissioner Weik moved to adopt **Resolution No. 2011-106** as follows:

Resolution Certifying Proposed Tax Levies for  
Washington County Payable 2012

WHEREAS, Minnesota Statute section 275.065, subdivision 1 requires the final levy to be set on or before September 15, 2011; and

WHEREAS, the condition subsequent, if it takes effect, will take effect prior to September 15, 2011.

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2012:

<b>Washington County</b>	<b>\$86,523,700</b>
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BE IT FURTHER RESOLVED that as a condition subsequent, if the Lake Elmo City Council votes at their September 13, 2011 meeting to remain in



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the Washington County Library System, the Washington County proposed levy shall be increased by \$260,100 to a total of \$86,783,800.

Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**Certifying the Proposed Property Tax Levy for Payable 2012 for Regional Rail Authority**

Commissioner Hegberg moved to adopt **Resolution No. 2011-107** as follows:

Resolution Certifying Proposed Property Tax Levy for  
the Washington County Regional Rail Authority  
Payable 2012

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2012:

<b>Regional Rail Authority</b>	<b>\$574,800</b>
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Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**Certifying the Proposed Property Tax Levy for Payable 2012 for Washington County Housing & Redevelopment Authority**

Commissioner Hegberg moved to adopt **Resolution No. 2011-108** as follows:

Resolution Certifying Proposed Property Tax Levy for  
Washington County Payable 2012

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2012:

<b>Washington County Housing and Redevelopment Authority</b>	<b>\$3,332,236</b>
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Commissioner Lehrke seconded the motion and it was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, Commissioner Pulkrabek.

**Regional Rail Authority 2012 Proposed Budget**

Commissioner Hegberg moved to adopt **Resolution No. 2011-109** as follows:



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Resolution Adopting the  
Washington County Regional Rail Authority  
Proposed Budget for Payable 2012

<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
Regional Rail Authority	\$6,446,400	\$5,871,600	\$0	\$574,800	\$0	\$574,800
Total Proposed 2012 Budget	<u>\$6,446,400</u>	<u>\$5,871,600</u>	<u>\$0</u>	<u>\$574,800</u>	<u>\$0</u>	<u>\$574,800</u>
Total Washington County Regional Rail Proposed 2012 Levy:				\$574,800	\$0	\$574,800

Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

Washington County 2012 Proposed Budget

Commissioner Hegberg moved to adopt **Resolution No. 2011-110** as follows:

Resolution Adopting the  
Washington County  
Proposed Budget for Payable 2012

<u>OPERATING, SPECIAL REVENUE, and DEBT SERVICE FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AID</u>	<u>CERTIFIED LEVY</u>
General Government	\$90,269,500	\$39,665,400	\$629,100	\$51,233,200	\$5,506,600	\$45,726,600
Community Services	\$33,745,100	\$17,080,400	(\$376,500)	\$16,288,200	\$0	\$16,288,200
Debt Service - Countywide	\$10,179,600	\$0	(\$62,400)	\$10,117,200	\$0	\$10,117,200
Debt Service - Library District	\$866,800	\$0	(\$5,300)	\$861,500	\$0	\$861,500
Library	\$6,038,400	\$448,000	\$0	\$5,590,400	\$0	\$5,590,400
Parks	\$3,420,600	\$2,736,000	\$0	\$684,600	\$0	\$684,600
Public Safety Radio	\$598,900	\$598,900		\$0	\$0	\$0
Public Works	\$8,647,100	\$4,181,500	\$0	\$4,465,600	\$0	\$4,465,600
Subtotal:	<u>\$153,766,000</u>	<u>\$64,710,200</u>	<u>\$184,900</u>	<u>\$89,240,700</u>	<u>\$5,506,600</u>	<u>\$83,734,100</u>
<u>CAPITAL PROJECT FUNDS</u>						
Capital Historic Courthouse	\$47,500	\$28,000	(\$19,500)	\$0	\$0	\$0
Capital Projects	\$1,046,900	\$0	\$0	\$1,046,900	\$0	\$1,046,900
Capital Repair	\$610,000	\$955,600	\$345,600	\$0	\$0	\$0
Capital Road & Bridge	\$9,963,300	\$8,659,000	\$0	\$1,304,300	\$0	\$1,304,300
Subtotal:	<u>\$11,667,700</u>	<u>\$9,642,600</u>	<u>\$326,100</u>	<u>\$2,351,200</u>	<u>\$0</u>	<u>\$2,351,200</u>
<u>REFERENDUM ITEM</u>						
Land & Water Legacy Program	\$1,480,300	\$0	(\$1,041,900)	\$438,400	\$0	\$438,400
Total Proposed 2012 Budget:	<u>\$166,914,000</u>	<u>\$74,352,800</u>	<u>(\$530,900)</u>	<u>\$92,030,300</u>	<u>\$5,506,600</u>	<u>\$86,523,700</u>
Total Washington County Proposed 2012 Levy:				\$92,030,300	\$5,506,600	\$86,523,700

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Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported he attended the Community Action Program meeting where they discussed the budget. He attended a meeting with the City of Forest Lake and reported the Broadway Avenue project is ahead of schedule and work scheduled for spring may begin this fall with the City's consent. He will attend a Rice Creek Watershed District meeting tomorrow followed by Rotary and a Minnesota Counties Intergovernmental Trust meeting. He recommended a book titled "Sanity is Where You Find it" with commentaries by Will Rogers during the late 1920's and early 30's. He reported the book did a good job recapping the history of politics during this period and how important it is to review our history so we don't repeat it.

Commissioner Hegberg also displayed a large packet of literature required to be mailed out by the county for medical assistance waiver programs. He noted the cost to mail each packet costs about \$7.60 and he questioned whether this is good governance and not a waste of taxpayer dollars.

Commissioner Pulkrabek asked about the dates for the final budget meetings. Ms. O'Rourke stated the public budget review meeting has been scheduled for December 8<sup>th</sup> and December 13<sup>th</sup> for the vote on the final budget. Commissioner Pulkrabek asked if the county is still required to hold a Truth-in-Taxation meeting on a specific date. Mr. Corbid explained the Truth-in-Taxation hearing is now referred to as a budget hearing which is required to start after 6 p.m., provide opportunity for the public to comment on the proposed budget, and does not have to be held on a specific date.

Commissioner Kriesel asked whether the new law change related to the Homestead Market Value Credit was posted on the county website. Mr. Corbid stated the information has not yet been posted but will be once the draft document presented today was finalized.

Commissioner Pulkrabek commented he has been advocating for years the legislature take their own advice and each legislator hold a budget hearing in their own district to discuss the State's budget.

Commissioner Lehrke reported she attended a prison tour at the Minnesota Correctional Facility in Oak Park Heights last week along with Commissioner Kriesel. She noted the cleanliness and similarities to our county facility. Commissioner Kriesel noted the facility has never had an escape or a murder.

Commissioner Lehrke reported she attended a Metropolitan Library Service Agency personnel committee meeting; a Cottage Grove City Council meeting and had a teleconference for the Minnesota

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Inter City Passenger Rail forum. The forum was an informational meeting to discuss the Tiger III grants and corridor updates. Today she will attend the ribbon cutting ceremony for the Ramsey County Human Services facility which will house urgent care for adult mental and chemical health patients.

Commissioner Weik reported she attended the grand opening of Savers in Woodbury, located next to Healthpartners. She attended the Woodbury Miracle Field carnival where she observed a K-9 demonstration. She heard Congressman Erik Paulsen speak last Saturday; he opposes the medical device tax that is before Congress and highlighted what a challenging and critical time it is in Congress. She attended the County Road 19/Woodbury Drive open house, she emphasized all input has been considered and used in the design details. Today she has a meeting with Public Works to review possible road changes at Hill Road and Bailey Road as a result of Woodbury's plans to move forward with their urban village.

Commissioner Kriesel reported he attended the County's Audit Committee meeting, met with the City of Lake Elmo on negotiations related to the library, and had a teleconference with members of the St. Croix River Crossing Coalition.

Commissioner Kriesel reported he will be meeting with legislators next week in Washington D.C. on behalf of the St. Croix River Crossing Coalition and for additional funding for the Gateway Corridor

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 10:06 a.m.

  
Gary Kriesel, Chair  
County Board

Attest:

  
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 20, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Lehrke, and Weik. Commissioner Kriesel absent. Board Vice Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Carol Peterson, Election Supervisor; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Jeff Travis, Program Manager; Adam Frederick, Environmental Coordinator; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Erik Jalowitz, Building Services Project Manager; Sheriff Bill Hutton; Nancy Brase, Administrative Services Manager; Ron Johnson, Internal Auditor; Melinda Kirk, Budget/Financial Analyst; and Yvonne Klinnert, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Vice Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the September 6, 2011 County Board meeting minutes.
2. Approval to authorize a County Board response to Independent Auditor's findings and recommendations contained in the draft report on the internal control structure and compliance for the year ending December 31, 2010.
3. Approval of a Joint Powers Agreement between Washington County and Independent School District 832 (Mahtomedi) to provide election administration services for a special election to be held on November 8, 2011.

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4. Approval of a Joint Powers Agreement between Washington County and Independent School District 622 (North St. Paul, Maplewood, Oakdale) to provide election administration services for a special election to be held on November 8, 2011.
5. Award of bid for electrical services to Hunt Electric Corporation, the lowest responsible bidder, in the amount of \$103,200.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Pulkrabek, Lehrke, Weik, and Hegberg; Nays, none; Commissioner Kriesel absent.

#### **PUBLIC HEALTH AND ENVIRONMENT**

Commissioner Weik moved to amend an agreement with Dynamic Recycling for recycling of waste electronics collected at the Washington County Environmental Center that would extend the term of the original agreement for an additional year to December 31, 2012, set new and better pricing, and clarifies the subcontracting and termination clauses. Commissioner Lehrke seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

#### **GENERAL ADMINISTRATION**

Commissioner Weik moved to approve mid-year reductions to the 2011 budget in the amount of \$4,212,700 as follows: Pavement Improvement, \$1,883,200; Contribution to Other Post Employment Benefits, \$1,702,800; Wages and Benefits, \$402,900; and Library Service Model, \$223,800. Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported she attended the Minnesota Inter-County Association meeting where they heard a presentation on State budget challenges. She attended the Metropolitan Emergency Services Board meeting where they discussed how the next generation 911 and GIS would be implemented in the Twin Cities. She attended the Minnesota Extension Committee meeting last evening. They are still working on their 2012 budget and they are looking for grants. It was announced that Pat Morreim, University of Minnesota Regional Director, would be retiring at the end of the year. She met with Public Works staff last week for updates on county road projects in Woodbury. She will be attending the Gateway Corridor Policy Analysis meeting for Commissioner Kriesel, as well as the Counties Transit Improvement Board as an alternate. She stated that Commissioner Kriesel would be in Washington D.C. advocating for the Stillwater Bridge. She reported on the tour of Union Depot she



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took yesterday and the press conference that was held for the U.S. Transportation Secretary Ray LaHood. She had an opportunity to thank Governor Dayton for his support of the Stillwater Bridge and she mentioned progress on the Gateway Corridor to Mr. LaHood.

Commissioner Lehrke reported she attended the Ramsey County Human Services Ribbon Cutting and Open House. She attended the Mental Health Committee where they discussed transitioning youth to adult mental health services. She announced that the NAMI (National Alliance on Mental Illness) Walk will take place on September 24 at Minnehaha Park where 40 percent of the proceeds will go to the Washington County Bridges Program. She attended the MELSA Board of Trustees meeting. It was announced that this would be the last year of the Museum Adventure Pass. She attended the public meeting/open house for the Point Douglas Regional Trail Master Plan. She attended the Oakdale Yellow Ribbon kickoff event. She attended the Metropolitan Area Agency of Aging meeting which met in Norwood Young America. She attended the Metro Alliance for Healthy Families meeting and that group asked that alternates be appointed next year to ensure a quorum at meetings. Also, each Commissioner is to bring back a health plan negotiation strategy. She attended the Minnesota Extension Committee meeting. She commented that the early retirement program was offered to extension and eighty people took them up on it.

Commissioner Pulkrabek reported that he would be attending the Finance Committee meeting following today's workshop. He reported that he has had a handful of contacts from Lake Elmo residents regarding the Lake Elmo Library. All of them have sided with the county and agree that the city's action of seceding from the county library system is not in the best interest of Lake Elmo residents.

Commissioner Hegberg reported he attended the Ramsey/Washington Community Action Program meeting where they have had a significant decrease in their funding. Later in the week he attended the full meeting and there will be some reductions in employment and they will continue to work on the budget as 90 percent of their funding comes from the Federal Government. He attended a Rice Creek Watershed District meeting where they discussed the cost of cleaning and maintenance of ditches and mitigating wetlands. He has asked to be appointed to the Association of Minnesota Counties water governance committee. He attended the Minnesota Inter-County Association meeting. He reported that he had his golf tournament and announced that he plans on running for Commissioner in 2012.

#### **BOARD CORRESPONDENCE**

Board Correspondence was received and placed on file.


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**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously; Commissioner Kriesel absent. The Board meeting adjourned at 9:37 a.m.

**BOARD WORKSHOP WITH COMMUNITY CORRECTIONS, COMMUNITY SERVICES AND PUBLIC HEALTH AND ENVIRONMENT**

The Board met in workshop session with the Departments of Community Corrections, Community Services, and Public Health and Environment for a presentation on collaboration in the County Human Services programs. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Lowell Johnson, Tom Adkins, Dan Papin, Sue Hedlund, Sheriff Bill Hutton, Sandy Hahn, Yvonne Klennert, and Betsy Carlson, Patch.



Dennis C. Hegberg, Vice Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**SEPTEMBER 27, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Myjke Nelson, Information Technology Director; Patricia Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Steven Gransee, Property Records and Taxpayer Services Division Manager; Judy Hunter, Public Health and Environment Senior Program Manager; Don Theisen, Public Works Director; Greg Wood, Building Services Manager; Erik Jalowitz, Building Services Project Manager; Sharon Price, Right of Way/Property Manager; Sheriff Bill Hutton; Jane Harper, Principal Planner; and Nancy Brase, Administrative Services Manager.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Bob Tatreau, P.O. Box 251401, Woodbury, MN – Spoke on the purchase of the Minnesota Zephyr right of way. He is concerned about spending and asked where the money is coming from to pay for this. He feels trails are wonderful, and stated that this project will benefit Stillwater. He wondered if Stillwater was contributing. He stated that the country is going broke, and money should be spent carefully.

**CONSENT CALENDAR**

Commissioner Pulkrabek moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of Amendment three to contract with Tree Trust to provide services for Washington County's Workforce Center's Youth Employment Program for the summer of 2011.
2. Approval of contract with 3M to install a sorter system at the Stafford Library in Woodbury.
3. Adoption of **Resolution No. 2011-112** as follows:

Resolution Approving Repurchase of  
Tax Forfeited Land by Kathleen A Melamed

September 27, 2011

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 16.032.21.21.0062 forfeited for the non-payment of property taxes on July 21, 2010; and

WHEREAS, the law allows for the repurchase of homesteaded property up until the property is sold or conveyed by the county; and

WHEREAS, Ms. Melamed has submitted a request for repurchase under 282.241 and has an interest in the property that allows her to request the repurchase; and

WHEREAS, Ms. Melamed has submitted a cashiers check for \$1,865.83 to cover the initial installment due upon approval of the 10-year installment plan for the repurchase; and

WHEREAS, the department believes a repurchase is in the best interest of the public in that it allows Ms. Melamed to remain in her home and pay off the back taxes and costs that are owed.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 16.032.21.21.0062 by Kathleen A Melamed.

4. Adoption of **Resolution No. 2011-113** as follows:

Resolution Approving Repurchase of  
Tax Forfeited Land by Bruce & Irene Horstman

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 12.027.22.12.0072 forfeited for the non-payment of property taxes on July 21, 2010; and

WHEREAS, the law allows for the repurchase of homesteaded property up until the property is sold or conveyed by the county; and

WHEREAS, the previous owners have submitted a request for repurchase under 282.241 and have an interest in the property that allows them to request the repurchase; and

WHEREAS, the previous owners have submitted a personal check for \$7,196.00 to cover the initial installment due upon approval of the 10-year installment plan for the repurchase; and

WHEREAS, the department believes a repurchase is in the best interest of the public in that it allows the Horstmans to remain in their home and pay off the back taxes and costs that are owed.

September 27, 2011

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 12.027.22.12.0072 by Bruce and Irene Horstman.

5. Adoption of **Resolution No. 2011-114** as follows:

Final Payment for Phases 2-4 Contracts on the  
2025 Government Center Campus Improvement Project

WHEREAS, the Washington County Board of Commissioners, on August 7, 2007, August 21, 2007, October 23, 2007, November 18, 2007, and December 11, 2007 approved the bid award to contractors in 34 bid divisions for the building construction project known as the 2025 Government Center Campus Improvement Project, and;

WHEREAS, Molin Concrete for Contract #4309 Division 6B, Ramsey Excavating Co. for Contract #4269 Division 1, Twin City Acoustics, Inc. for Contract #4327 Division 21, and Wasche Commercial Finishes Inc. for Contract #4330 Division 24, have satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

NOW, THEREFORE, BE IT RESOLVED, that all retainage be released and Molin Concrete be paid in full for Contract #4309 in the amount of \$15,918.66 as indicated on the final payment application and as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and Ramsey Excavating Co. be paid in full for Contract #4269 in the amount of \$47,857.07 as indicated on the final payment application and as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and Twin City Acoustics, Inc. be paid in full for Contract #4327 in the amount of \$36,804.80 as indicated on the final payment application and as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and Wasche Commercial Finishes, Inc. be paid in full for Contract #4330 in the amount of \$26,474.13 as indicated on the final payment application and as certified by project architect and construction manager.

6. Approval to award bid to Roettger Welding, the lowest responsible bidder, for containment pit grating and supports replacement in the amount of \$107,389 and authorize execution of the contract.
7. Approval of cooperative agreement with the City of Lakeland Shores for the landscape maintenance of County State Aid Highway 18 (St. Croix Trail) from 300 feet south of Fourth Street south to 100 feet south of Fourth Street North; and approval of cooperative agreement with the City of Lakeland for the landscape maintenance of County State Aid Highway 18 from Fourth Street South to Upper Fifth Street North.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**PUBLIC HEALTH AND ENVIRONMENT**

**Resource Recovery Project 2012 Operating Budget**

Commissioner Hegberg moved to adopt **Resolution No. 2011-115** as follows:

Ramsey/Washington Resource Recovery Project 2012 Operating Budget

WHEREAS, the Joint Powers Agreement for the Resource Recovery Project adopted in December 2006 provides that authority for approval of Resource Recovery Project budgets remains with the respective County Boards; and

WHEREAS, the Ramsey/Washington County Resource Recovery Project Board has prepared and recommended a Project budget for 2012.

NOW, THEREFORE BE IT RESOLVED, the Washington County Board of Commissioners hereby approves the 2012 Resource Recovery Project Budget as recommended by the Resource Recovery Project Board as follows:

<u>Appropriations</u>	<u>2012</u>
Administration	796,787.00
Service Fee	3,500,000.00
Hauler Rebate	4,900,000.00
Organics Management	<u>1,000,000.00</u>
	\$ 10,196,787.00
 <u>Financing Sources</u>	 <u>2012</u>
Washington County Participation	2,749,082.00
Ramsey County Participation	7,432,705.00
Interest Income	<u>15,000.00</u>
	\$10,196,787.00

Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call Vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**Update on Energy Related Activities**

Judy Hunter, Senior Program Manager, presented an update on Washington County energy related activities including: status of Federal stimulus funds, the county energy plan development and the State energy grant, PBEEEP (Public Buildings Enhanced Energy Efficiency Program).



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**GENERAL ADMINISTRATION**

Commissioner Weik moved to adopt **Resolution No. 2011-116** as follows:

Approval of Agreement Between Washington County and the  
State of Minnesota Department of Natural Resources (MNDNR)  
Providing One Million Dollars from the Land and Water Legacy Bond  
Funds to Acquire Interests in Property

WHEREAS, pursuant to Minnesota Statute Section 375.18, subd. 12, Minnesota Statute Section 398.32 and Minnesota Statute Section 473.302 Washington County is authorized to acquire and improve land and interests in land for the purpose of preserving open space, including natural and scenic areas and agricultural land; and

WHEREAS, Washington County has enacted the Acquisition of Development Rights Ordinance #175 to establish a program for the preservation of open space, parks and public water, commonly referred to as the Land and Water Legacy Program and has established the policies, rules and official controls governing such acquisitions; and

WHEREAS, Washington County has issued general obligation bonds pursuant to approval of the November 2006 Ballot Question: Preservation of Water Quality, Woodlands and Other Natural Areas to provide long-term stable funding for the Land and Water Legacy Program; and

WHEREAS, Washington County passed Resolution Number 2010-060 declaring its official intent to reimburse certain costs of projects identified as part of the Land and Water Legacy Program from proceeds of the general obligation bonds in accordance with Section 1.150-2(d)(3) of the Treasury Regulations; and

WHEREAS, the State of Minnesota Department of Natural Resources (MNDNR) has requested that Washington County contribute funds from the Land and Water Legacy Program in order to acquire that portion of the Minnesota Zephyr railroad right-of-way between Laurel Street in Stillwater, Minnesota and the Gateway State Trail in Grant, Minnesota for the purposes of transferring that portion of right-of-way into the Brown's Creek segment of the Willard Munger State Trail; and

WHEREAS, the MNDNR has acquired the exclusive right and option to purchase the Minnesota Zephyr railroad right-of-way; and

WHEREAS, as part of the agreement between Washington County and the MNDNR, the MNDNR will convey fee title to the highway rights-of-way where the trail corridor crosses County Road 64 and County State Aid Highways 5 and 15 with the MNDNR retaining a trail easement over said fee title interest; and

WHEREAS, the agreement between Washington County and the MNDNR requires a perpetual covenant be placed on the property limiting the use of the corridor to a public recreational trail. In addition, the said agreement requires Washington County's approval if the state conveys any interest in the property to another party, and the MNDNR to pay the county its fair market value share if the property is ever sold; and

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WHEREAS, the MNDNR is a governmental unit eligible for funds through the Local Match Program of the Land and Water Legacy Program; and

WHEREAS, the intended use of the funds being requested is consistent with the purposes of the Land and Water Legacy Program as stated in the Washington County Acquisition of Development Rights Ordinance # 175 and the November 2006 Ballot Question: Preservation of Water Quality, Woodlands and Other Natural Areas; and

WHEREAS, the Washington County Parks and Open Space Commission has reviewed this expenditure of the Land and Water Legacy Program;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the agreement with the State of Minnesota Department of Natural Resources (MNDNR) providing one million dollars from the Land and Water Legacy Program Funds to acquire interests in property owned by Mr. David Paradeau with parcel identification numbers 1903020410002, 2103020130047, 2103020130059, 2103020140042, 2103020140043, 2103020240011, 2103020410001, 2103020410002, 2303021220009, and 2803020110088 and authorizes its Chairman and Administrator to execute the agreement and all other attendant documents conditioned upon the County Attorney's approval as to form.

BE IT FURTHER RESOLVED, Washington County's payment pursuant to this agreement shall come exclusively from proceeds of the general obligation bonds issued to finance the preservation of open space, parklands, and other natural areas.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **Administrative Updates**

Jim Schug, County Administrator, announced that he and Commissioner Kriesel met last week with representatives from the City of Stillwater, and District 834 Superintendent Dr. Corey Lunn, to discuss opportunities for collaboration on various services and activities such as joint purchasing, I.T. projects, joint training, and ways of looking at building and grounds maintenance.

Mr. Schug noted that on Thursday Commissioners Weik and Hegberg will participate with the other six metro counties to discuss Metropolitan Council governance.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported on the Counties Transit Improvement Board meeting. He brought up the issue of raising bus fares by 25 cents to help support the operating costs of the Cedar Avenue Bus Rapid Transit System. He attended the Transportation Advisory Board meeting which discussed a

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\$500,000 Federal grant to fund electric plug-in stations. That was tabled because they were not sure if the Federal government should be involved in the electric gas station business. That is a policy decision that needs to be looked at further. He attended the Resource Recovery Project Board meeting. He attended the Minnesota Counties Intergovernmental Trust workshop and retreat where they looked at contracts and the by-laws committee is working on language to change the coverage areas in contracts. He attended the Forest Lake Council meeting last evening which discussed the Broadway Avenue project.

Commissioner Lehrke reported she attended the Cottage Grove Beyond the Yellow Ribbon meeting last week, and she attended a Regional Inter-Service Families Assistance Committee which helps military members and their families. On Saturday she was with the Cottage Grove fire department when they burnt down a house. She has a new respect for firepersons and the work they do and the conditions they have to do it in. She attended the Treasured Places Celebration sponsored by the Minnesota Land Trust that was held at Afton State Park. Following the Board meeting today she will meet with Judy Hunter to discuss items she learned at the National Association of Counties (NACo) conference regarding resource recovery and the path to zero waste. She also has a NACo membership committee kickoff conference call. Tomorrow she plans on meeting with the Newport Business District to discuss constituent concerns she has received. On Thursday morning at 8:30 there will be the Public Safety/City Hall groundbreaking in Cottage Grove. There is also a follow-up meeting of the Greater Minneapolis/St. Paul Economic Development group. The Red Rock Corridor meeting that was scheduled for this Thursday was cancelled.

Commissioner Weik reported she attended the Counties Transit Improvement Board meeting on behalf of Commissioner Kriesel and she agrees with Commissioner Hegberg about raising fares. She attended the Resource Recovery Project Board meeting. She attended the county Finance Committee meeting last week. She attended a walking tour of the revamped Wilmes Ravine stormwater project in Woodbury. She met with the South Washington Watershed District Administrator for an overview of their proposed 2012 budget. She attended a ribbon cutting ceremony for Uptown at City Walk. She attended the Policy Advisory Committee meeting for the Gateway Corridor. She attended the County Library Board meeting last evening where they received an overview of the smaller branches and which branches would be receiving the electronic kiosks and lockers and an overview of 2012 hours and service changes. She attended a dinner on the county fairgrounds last week for those who volunteered at the county fair this past summer.

Commissioner Kriesel reported on his trip to Washington D.C. last week with the St. Croix River Coalition to meet with nine legislators from Wisconsin and Minnesota. There is strong bi-partisan support to move the St. Croix River crossing forward. He attended the Resource Recovery Project Board meeting, and on Friday he took a tour of the Valley Outreach food shelf. Tomorrow he has

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Complete Streets all day and will not be able to attend the Solid Waste Management Coordinating Board meeting. This evening the Planning Advisory Commission will hear the AT&T cell phone tower issue.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

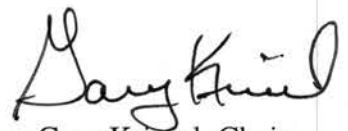
There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 10:15 a.m.

Attest:



James R. Schug

County Administrator



Gary Kriesel, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**OCTOBER 4, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg (arrived at 9:02), Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director, Mary Farmer-Kubler, Community Services Supervisor; Diane Elias, Community Services Associate Planner; Karin Reinert, Senior Planner; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Erik Jalowitz, Building Services Project Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; and Nancy Brase, Administrative Services Manager.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the September 13, and 20, 2011 Board meeting minutes.
2. Approval to reappoint Connie Taillon, Stillwater, to the Brown's Creek Watershed District Board of Managers to a three-year term expiring October 21, 2014.
3. Approval to execute a 2011 Community Development Block Grant funding agreement with Greater Metropolitan Housing Corporation for administration of the Washington County Owner Occupied Rehab Program.
4. Adoption of **Resolution No. 2011-117** as follows:

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Resolution Recommending Approval to Set  
Aside a Portion of the Annual Distribution of  
Net Revenue from Tax Forfeited Land Sales

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, the county auditor is to distribute the net revenue in the county's forfeited tax sale fund to the local taxing districts after payment of county administrative expenses, according to one of two prescribed apportionment plans, and

WHEREAS, Minnesota Statutes Chapter 282.08 subdivision 4(ii) allows the county board to set aside up to 20% of net proceeds for the acquisition and maintenance of county parks or recreational areas, and

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners, directs the Department of Property Records and Taxpayer Services to annually set aside 20% of the net proceeds from the tax forfeited sale fund for acquisition and maintenance of county parks and recreational areas.

- 5. Approval of assessing contract with the City of Birchwood.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Hegberg absent.

Commissioner Hegberg arrived at 9:02 a.m.

**PUBLIC WORKS**

**Award of Bid for Construction of the Hardwood Creek Regional Trail Pedestrian Bridge**

Bids were received for construction of the Hardwood Creek Regional Trail pedestrian bridge as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Sunram Construction	\$1,106,846.00
Meyer Contracting	\$1,252,151.24
SM Hentges & Sons	\$1,287,505.70
Redstone Construction	\$1,395,795.20
Forest Lake Contracting	\$1,512,000.00
Rachel Contracting	\$1,566,556.70

Commissioner Hegberg moved to adopt **Resolution No. 2011-118** as follows:



October 4, 2011

Bid Award for Construction of  
Hardwood Creek Regional Trail Pedestrian Bridge  
Over County Road (CR) 83 (11<sup>th</sup> Avenue SW)  
in the City of Forest Lake to Sunram Construction, Inc.

WHEREAS, in order to complete construction of a pedestrian bridge over CR 83 (11<sup>th</sup> Avenue SW) in the City of Forest Lake, the county solicited bids for the project; and,

WHEREAS, bids were opened on July 26, 2011, with Sunram Construction, Inc. being the lowest responsible bidder; and,

NOW, THEREFORE, BE IT RESOLVED, that the bid of Sunram Construction, Inc. be accepted and the county enter into a contract with Sunram Construction, Inc. under the terms and conditions set forth in the bid specification documents; and,

BE IT FURTHER RESOLVED, that the contract between the county and Sunram Construction, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board, conditioned upon compliance with all bid specification requirements and approval as o form by the Washington County Attorney's office.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

Award of Bid for Turn Lane Construction on Bailey Road

Bids were received for turn lane construction on Bailey Road as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Bituminous Roadways	\$607,848.00
Forest Lake Contracting	\$495,646.97
Hardrives Inc.	\$413,481.20
Midwest Asphalt	\$589,539.25
North Valley Inc.	\$484,487.73

Commissioner Weik moved to adopt **Resolution No. 2011-119** as follows:

Bid Award for County State Aid Highway (CSAH) 18  
Turn Lane Construction Project  
In The City Of Woodbury, MN to Hardrives, Inc.

WHEREAS, in order to complete turn lane construction, the County solicited bids for this project; and,

WHEREAS, bids were opened on September 20, 2011, with Hardrives, Inc. being the lowest responsible bidder; and,

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BE IT RESOLVED, that the bid of \$413,481.20 be accepted and the County enter into a contract with Hardrives, Inc. under the terms and conditions set forth in the bid specification documents.

BE IT FURTHER RESOLVED, that the contract between the County and Hardrives, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **COMMUNITY SERVICES**

Commissioner Hegberg moved to approve an agreement with Minnesota Housing for Family Homelessness Prevention and Assistance Program funds to fund: Salvation Army, \$65,333; Human Services, Inc., \$49,000; East Metro Women's Council, \$130,667; and Administration \$25,000 for a total of \$270,000 for the period of July 1, 2011 through June 30, 2013. Commissioner Kriesel seconded the motion and it was adopted unanimously.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg thanked Commissioner Kriesel for attending the Metropolitan Council Governance meeting for him. He reported that he attended the opening of the Trailside Senior Center in Forest Lake which is a Housing and Redevelopment Authority project. He attended a session sponsored by Washington County and the Concrete Association. They discussed the maintenance and repair of concrete and the different equipment it takes compared to bituminous. He attended the Minnesota Inter-City Passenger Rail forum which discussed funding and freight ways and how to make that more efficient. He will be attending the Finance Committee meeting today, the East Central Regional Juvenile Center meeting on Thursday, and the Joint meeting with the City of Woodbury next Monday.

Commissioner Lehrke reported she also attended the Minnesota Inter-City Passenger Rail forum. She reported she met with Judy Hunter last week to discuss National Association of Counties (NACo) workshops she attended regarding resource recovery, organic recycling, and Operation Medicine Cabinet where boxes are mailed out to diabetics to deposit needles or prescription drugs. She participated in the NACo Membership Committee conference call. Part of her role on that committee is to keep the membership of NACo up. They discussed the benefits of participating in NACo such as the prescription drug card, how there can be a unified voice to the legislators, education and personal development through the webinars, the conferences and forums. She noted that all 87 counties in Minnesota participate in NACo. She attended the Solid Waste Management Coordinating Board which

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discussed high impact-low cost options and low impact-high cost options. She met with Newport businesses to discuss their concerns. She attended the Cottage Grove Public Safety/City Hall groundbreaking. She attended the follow-up meeting with the Greater Minneapolis/St. Paul Economic Development Partnership and she is excited to be a part of that group. She attended a Cottage Grove Chamber of Commerce event. Yesterday she attended a Grant Evaluation and Ranking System (GEARS) Committee and they will hold a special meeting on November 7. At the GEARS meeting they heard presentations on grant applications and the group discussed the policy issues on each application. For Washington County, the only policy issue that came up was whether or not the Board would want to grant the county's referral request. They want Washington County to be aggressively pushing transportation items, but on the other hand they don't want the county to spend money just to spend it. Next week she and Commissioner Weik will tour the Newport Resource Recovery Facility, she has the Minnesota High Speed Rail on Thursday, and the joint meeting with Woodbury on Monday.

Commissioner Weik reported she attended the Solid Waste Management Coordinating Board meeting and they are continuing to explore options for waste disposal for the Twin Cities area. They approved the 2012 lobbying request for proposals; they will be looking for a new lobbyist. She attended the Mosquito Control Executive committee. Because of the dry weather in September, the Mosquito Control Board did not spend any of the \$500,000 that was approved earlier from the emergency funds. That money will be returned to the 2011 operations budget and held over for next year. She attended the Metropolitan Council governance work group, which was a preliminary meeting to see where the seven counties are at. She attended an opening for Hometown Senior Living Wedgwood at Prelude, which is a memory care center. She attended the 2011 Development Tour in Woodbury. She took a walking tour of Dale Wood Parks. She is excited for that park to open. She attended the Woodbury Community Foundation where an overview of the Gateway Alternative Analysis Study was presented.

Commissioner Kriesel reported he attended a Vet's Camp Board meeting which discussed hiring a camp director and a Vet's Camp manager. He attended the Planning Commission meeting where they approved an AT&T stealth tower in the Afton Park area. He thanked Commissioner Lehrke for attending the Solid Waste Management Coordinator Board meeting while he attended the Complete Streets meeting. They are hearing from various stakeholders trying to determine a standard that could be developed. He attended the Cottage Grove Public Safety/City Hall groundbreaking and was amazed at how many people showed up. He attended the Metropolitan Council Governance meeting for Commissioner Hegberg. This afternoon he is meeting with the Brown's Creek Watershed District to review their 2012 budget.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

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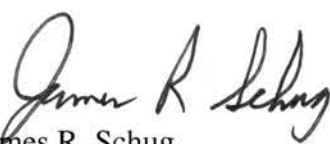
**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:41 a.m.

**BOARD WORKSHOP – 2012 PROPOSED BUDGET**

The Board met in workshop session to discuss the 2012 proposed Commissioner budget. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Nancy Brase, Melinda Kirk, Lowell Johnson, Sheriff Bill Hutton, Dan Papin, Kevin Giles, Star Tribune, Hannah Johnson, Stillwater Gazette, Kenneth Heuer, Oakdale Resident, and Betsy Carlson, patch.com.

Attest:



James R. Schug

County Administrator

Gary Kriesel, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 11, 2011**

The Washington County Board of Commissioners met in regular session at the 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Commissioner Pulkrabek absent. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; John Elholm, Parks Division Manager; Peter Mott, Public Works Assistant Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Hegberg moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the September 27, 2011 Board meeting minutes.
2. Approval of the 2011 Association of Minnesota Counties official delegate list as follows: Commissioners Dennis C. Hegberg, Bill Pulkrabek, Gary Kriesel, Autumn Lehrke, and Lisa Weik; County Administrator Jim Schug, Deputy Administrator Molly O'Rourke, and Kevin Corbid, Director of Property Records and Taxpayer Services.
3. Approval to submit to the Minnesota Department of Human Services the Minnesota Family Investment Program and Vulnerable Children and Adults Service Plans.
4. Approval to accept \$3,500 in funds from the Department of Human Services to participate in the "Strengthening Child Welfare Supervision Initiative".

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5. Approval of ratification of a contract with Betmar Language Services to purchase interpreter services for work with clients in a variety of programs and services.
6. Adoption of **Resolution No. 2011-120** as follows:

Resolution of Support  
Mississippi River Trail Bicycle Route

WHEREAS, the Mississippi River is well known throughout America and the world; and

WHEREAS, the Mississippi River has served as a corridor of exploration, travel, and settlement; and

WHEREAS, the Mississippi River is a resource of great natural significance within Minnesota and America; and

WHEREAS, the Mississippi River Trail is a bicycle route that offers extraordinary adventure along the entire river from the Headwaters at Lake Itasca to the Gulf of Mexico; and

WHEREAS, the Mississippi River Trail relies exclusively on existing highway shoulders and paved recreational trails; and

WHEREAS, the Mississippi River Trail will generate additional economic activity within the host communities; and

WHEREAS, local resolutions of support for the Mississippi River Trail will strengthen individual and collective funding requests for projects that protect, enhance or promote resources that enrich the traveler's experience; and

WHEREAS, the Minnesota Department of Transportation will continue to maintain statewide mapping and information regarding the Mississippi River Trail, but the actual trail will be managed collaboratively by all road and trail authorities that comprise the trail.

NOW, THEREFORE BE IT RESOLVED, that Washington County supports the collective efforts of the Minnesota Department of Transportation and other road and trail authorities that comprise the Mississippi River Trail in Minnesota.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners directs the Public Works Department to represent Washington County in ongoing collaborative discussions and in matters of a general nature regarding the operation and location of the Mississippi River Trail within its administrative boundaries.

7. Approval of Amendment #3 to contract with TKDA, Inc. for construction inspection and administrative services necessary to construct the Hardwood Creek Regional Trail Overpass at County Road 83 in Forest Lake.



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8. Adoption of **Resolution No. 2011-121** as follows:

Resolution for Agreement to  
State Transportation Fund Local Improvement Program Grant  
CSAH 18 Turn Lane Construction in the City of Woodbury

WHEREAS, Washington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Local Road Improvement Project No. SAP 82-618-18; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local road improvement project is available; and

WHEREAS, the amount of the grant has been determined to be \$136,000 by reason of the lowest responsible bid.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners authorizes on behalf of Washington County the execution of the above referenced grant through the signatures of the County Board Chair and County Administrator, subject to approval as to form by the County Attorney's Office.

9. Approval of contract with PowerPhone, Inc. to purchase call processing software for the 911 Communication Center.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote at follows: Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Pulkrabek absent.

**DECEMBER 6, 2011 COUNTY BOARD MEETING**

Commissioner Lehrke moved to reschedule the December 6, 2011 County Board meeting to Thursday, December 8, 2011 in the afternoon prior to the County Public Budget Meeting at 6:00 p.m. due to the Annual Association of Counties meeting on December 8. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on the joint meeting held with the City of Woodbury last evening. They discussed items of joint cooperation, reviewed road projects, and other Twin Cities initiatives such as the Greater Minneapolis St. Paul Regional Economic Development Partnership. She gave a Gateway Corridor presentation to the Oakdale Business Association last week. She was unable to attend the Metro Energy Policy Coalition meeting because of the Gateway presentation. She reported that McDonalds had their grand reopening in Woodbury. She toured the remodeled kitchen. She also noted that they donated \$2,000 to the community food shelf and they are accepting food donations

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as well. She toured the Newport Resource Recovery Facility last week. She will be attending a National Transportation Conference, Rail-Volution, in Washington D.C. from Saturday, October 15 through Wednesday, October 19. She has pre-registered for a number of workshops and seminars, and was notified that she will be participating in a mentoring program with Dakota County Commissioner Tom Egan and a representative from the U.S. Department of Transportation. She will be attending the kickoff to the Greater Minneapolis St. Paul Regional Economic Development Partnership this evening.

Commissioner Lehrke reported she attended the joint meeting with the City of Woodbury and toured the Newport Resource Recovery Facility. She attended the Minnesota High Speed Rail meeting, and because of the Association of Minnesota Counties conference, they have changed their December meeting from December 1 to December 8. She plans on attending the Greater Minneapolis St. Paul Regional Economic Development Partnership this evening. Tomorrow she will tour the St. Croix Valley Trail, she has a Washington County Yellow Ribbon meeting, and a Metropolitan Area Agency on Aging Finance Committee meeting.

Commissioner Hegberg reported he also attended the joint meeting with the City of Woodbury. He attended the East Central Regional Juvenile Center meeting last week. They have reached an agreement on the use of 31 beds. They discussed that the juveniles they are receiving in the facility are a little more violent and have mental health issues, more so than in the past. He will be attending the Greater Minneapolis St. Paul Regional Economic Development Partnership this evening at the Pantages Theatre in Minneapolis. He met with the City of Forest Lake concerning the access on County Road 83. The city has passed a resolution asking that the access on County Road 83 to I-35E remain open after construction is completed, or at least not to tear it down until Highway 97 plans are completed.

Commissioner Kriesel reported that he met with the Brown's Creek Watershed District to review its 2012 proposed budget. He also attended the joint meeting with the City of Woodbury.

### **BOARD CORRESPONDENCE**

Board corresponded was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Hegberg moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 9:18 a.m.

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**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to review the draft 2012-2016 Capital Improvement Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Stephanie Kammerud, Don Theisen, Greg Wood, John Elholm, Lowell Johnson, Kevin Corbid, Sheriff Bill Hutton, Tom Adkins, Harley Will, Mjyke Nelson, Yvonne Klinnert, Kevin Giles, Star-Tribune, Hannah Johnson, Stillwater Gazette, and Jon Avise, Bulletin.

**BOARD WORKSHOP WITH ACCOUNTING AND FINANCE**

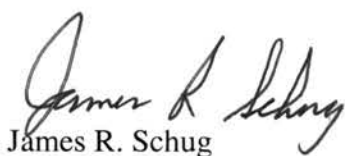
The Board met in workshop session with Accounting and Finance to review the proposal to upgrade the JD Edwards Financial Management System Software. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Mjyke Nelson, Harley Will, and Yvonne Klinnert.

**BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Department of Public Works for an update on the Point Douglas Regional Trail Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, John Elholm, Peter Mott, Don Theisen, Mjyke Nelson, Melinda Kirk, Harley Will, Jane Harper, Yvonne Klinnert, Jon Avise, Bulletin, Kevin Giles, Star-Tribune, and Jeff Schoenbauer, Consultant.

  
Gary Kriesel, Chair  
County Board

Attest:

  
James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**OCTOBER 18, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, and Lehrke. Commissioner Weik absent. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Tom Adkins, Community Corrections Director; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Julia Wallis, Community Services Senior Planner; Kay McAloney, Human Resources Director; Vicki DeFord, Deputy Human Resources Director; Maureen Connaughty, Human Resources Representative; Mjyke Nelson, Information Technology Director; Milan Tomaska, Information Technology Supervisor; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Erik Jalowitz, Building Services Project Manager; Greg Wood, Building Services Manager; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Pulkrabek moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the October 4 and 11, 2011 Board meeting minutes.
2. Approval to appoint Mary Schmidt to the Workforce Investment Board representing Job Services to a first term expiring June 30, 2013.
3. Approval to reappoint Edward Marchan, West Lakeland Township, and David Bucheck, Lake Elmo, to the Valley Branch Watershed District Board of Managers to three year terms expiring November 13, 2014.
4. Adoption of **Resolution No. 2011-122** as follows:

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Resolution to Enter Into a Joint Powers Agreement with the  
State of Minnesota for Access to Criminal Justice Data

WHEREAS, Washington County Community Corrections needs access to criminal justice data to carry out their mission and services to the public; and,

WHEREAS, The Minnesota State Department of Public Safety, Bureau of Criminal Apprehension is willing to enter into a Joint Powers Agreement and a Service Agreement for a term of five years to provide Washington County with access to criminal justice data.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board Chair and County Administrator are authorized to execute the State of Minnesota Joint Powers Agreement Criminal Justice Agency and the Court Data Services Subscriber Amendment to the CJDN Subscriber Agreement with the State of Minnesota for a term of five years.

5. Approval of an agreement with East Suburban Resources, Inc. for the provision of Supported Work Services for Minnesota Family Investment Program customers for the period of July 1, 2011 to June 30, 2014.
6. Approval of the 2011-2013 grant agreement between the Community Services Department and the Minnesota Department of Human Services' Office of Economic Opportunity, to provide funding for various homeless and transitional housing programs.
7. Approval to revise Personnel Rules and Regulations Section 15 – Holidays, Vacation, Sick Leave and Compensatory Time.
8. Approval to revise Human Resource Policy #5001 Drug-Free Workplace and Policy #5015 Drug and Alcohol Testing Procedures.
9. Approval to purchase Wi-Fi networking equipment through the State of Minnesota joint purchasing agreement and authorize the County Board Chair and County Administrator to execute a contract with CenturyLink on behalf of the county to purchase said equipment as quoted conditioned on approval by the County Attorney's office of the contract as to form.
10. Approval of grant application to the Minnesota Historical Society Legacy Grant Program for funding to repair and restore the Historic Courthouse north portico and railings.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, none; Commissioner Weik absent.

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## COMMUNITY SERVICES

Kellie Cardinal, Chair, and David Browne, Co-Chair, presented a brief overview of Heading Home Washington, a community driven plan aimed at ending homelessness in Washington County. Their goal is to engage the community, make more effective and efficient use of private and public resources, and help to ensure that all persons in Washington County facing crises will be able to access the resources needed to maintain housing stability.

Commissioner Hegberg presented the County Board with a plaque from the Housing and Redevelopment Authority recognizing the Board for the TrailSide Senior Living complex in Forest Lake, and for its contributions in providing affordable housing for seniors.

## PUBLIC WORKS

### Purchase of the Anderson/Ott Property, Cottage Grove Ravine Regional Park

Commissioner Hegberg moved to adopt **Resolution No. 2011-123** as follows:

#### Resolution to Acquire Anderson/Ott Property for Inclusion into Cottage Grove Ravine Regional Park

WHEREAS, Washington County is interested in acquiring the property described herein and located within the current park boundary of Cottage Grove Ravine Regional Park for inclusion into Cottage Grove Ravine Regional Park; and

WHEREAS, the owner has agreed to sell the property to Washington County; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorize its Chairman and Administrator to execute on behalf of the county a Purchase Agreement and any other document necessary for the county to purchase the property as described in the legal description attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, that Washington County will purchase said property for a sum of \$164,000.00.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby authorize the temporary use of fund balance from County Parks Fund 211 in the amount of \$164,000 to purchase the property with the intention that reimbursement of the cost will be made by one of the following:

- A. Full reimbursement from the City of Cottage Grove to use towards the replacement land requirement with the Metropolitan Council for the city's new city hall and city center complex; or



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- B. Washington County will request full reimbursement from the Metropolitan Council in a future Capital Improvement Program.

Exhibit A – Legal Description

All that part of the South Half of the southeast Quarter of Section 22, Township 27 North, Range 21 West, Washington County, Minnesota, lying northerly and easterly of the northerly right of way line of East Point Douglas Road South and Lying southerly of the following described line: Commencing at the southeast corner of said Southeast Quarter of Section 22; thence North 89 degrees 19 minutes 38 seconds West, bearings are based on the Washington County Coordinate System NAD83/1986, along the south line of said Southeast Quarter of Section 22, a distance of 780.61 feet to a cast iron monument and the point of beginning of the line to be described; thence North 57 degrees 12 minutes 16 seconds West a distance of 1082.87 feet to a cast iron monument on said northerly right of way line of East Point Douglas road South and said line there terminating.

Commissioner Lehrke seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, none; Commissioner Weik absent.

**Preliminary and Final Design Agreement for Government Center Parking Lots and Access Roads**

Commissioner Hegberg moved to approve a contract with Bolton & Menk, Inc. for preliminary and final design services for the County Road 62 (62<sup>nd</sup> Street North), County Road 63 (Oxboro Avenue North), County State Aid Highway 24 (Osgood Avenue North), and the Government Center Parking Lots Improvement Project in Stillwater and Oak Park Heights for a cost not to exceed \$373,469. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Weik absent.

**PROPERTY RECORDS AND TAXPAYER SERVICES**

**Repurchase Application, P.I.D. 03.029.20.21.0010, Oak Park Heights**

Commissioner Kriesel moved to adopt **Resolution No. 2011-124** as follows:

Resolution Approving Repurchase of  
Tax Forfeited Land by Dick Monty

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 03.029.20.21.0010 forfeited for the non-payment of property taxes on July 22, 2011; and

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WHEREAS, the law allows for the repurchase of homesteaded property up until the property is sold or conveyed by the county; and

WHEREAS, an heir of the previous owner has submitted a request for repurchase under 282.241 and has an interest in the property that allows him to request the repurchase; and

WHEREAS, the applicant will be required to submit a check for \$21,089.70 to cover the cost of the repurchase; and

WHEREAS, the department believes a repurchase is in the best interest of the public in that it allows Mr. Monty to remain in his home and pay off the back taxes and costs that are owed.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 03.029.20.21.0010 by Mr. Dick Monty; and

BE IT FURTHER RESOLVED, as a condition subsequent to the approval the funds for the repurchase must be provided to the Department by November 1, 2011. Failure to provide the funds by that date will make the repurchase null and void.

Commissioner Lehrke seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, none; Commissioner Weik absent.

#### **Setting Date, Time and Sale Terms for Tax Forfeited Land**

Commissioner Hegberg moved to adopt **Resolution No. 2011-125** as follows:

Resolution Approving the Appraised Value,  
Authorizing the Private Sale to Adjacent Landowners  
and Fixing the Terms of the Sale for  
Parcel 09.032.21.43.0070 Located in the City of Forest Lake

WHEREAS, Minnesota Statutes 282.01 subdivision 7a allows for the sale of tax forfeited land to adjacent landowners; and

WHEREAS, taxation parcel 09.032.21.43.0070 forfeited for the non-payment of property taxes on May 10, 1982; and

WHEREAS, Minnesota Statutes 282.018 requires any tax forfeited parcel with greater than 150 feet of land bordering a public water to have legislative approval prior to any sale and conveyance; and

WHEREAS, parcel 09.032.21.43.0070 has more than 150 feet of shoreline and special legislation was passed in the 2011 Legislative Session (Chapter 3, HF 55, Section 42) granting the county the authority to sell the property to an adjacent landowner; and

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WHEREAS, the County Board has determined the conditions outlined in Minnesota Statutes 282.01 exist and therefore the parcel is eligible for an adjacent owner sale.

NOW, THEREFORE BE IT RESOLVED, the County Board has authorized parcel 09.032.21.43.0070 to be sold at an adjacent owner sale to be held on Friday, December 2, 2011 in the Department of Property Records and Taxpayer Services Conference Room #1527 at 12:00 noon in Stillwater, MN; and

BE IT FURTHER RESOLVED, that the terms of sale shall be for cash only, and that all sales shall be for full payment, and the minimum bid price be set at \$12,500.

Commissioner Kriesel seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, none; Commissioner Weik absent.

#### **Classifying Tax Forfeited Parcels as Non-Conservation Land**

Commissioner Hegberg moved to adopt **Resolution No. 2011-126** as follows:

##### **Resolution Approving the Classification of 77 Parcels of Tax Forfeited Land as Non-Conservation Land**

WHEREAS, the County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance the following parcels of land that forfeited to the State of Minnesota for the non-payment of taxes; and

WHEREAS, said parcels have been reviewed by the department and have been recommended for classification as non-conservation land as provide for in Minnesota Statutes 282.01; and

WHEREAS, the list of 77 parcels to be classified is attached as Exhibit A.

NOW, THEREFORE BE IT RESOLVED, the County Board hereby certifies that the parcels included in Exhibit A have been reviewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, and 282.018, and other statutes that require withholding of tax forfeited land from sale or conveyance; and

BE IT FURTHER RESOLVED, that the County Board hereby classifies the parcels contained in Exhibit A as non-conservation; and

BE IT FURTHER RESOLVED, that the County Board hereby requests approval from the Minnesota Department of Natural Resources and the cities and townships in which the parcels are located for the sale or conveyance of said lands.

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Commissioner Pulkrabek seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, none; Commissioner Weik absent.

### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, announced that the American Public Works Association held their annual conference in September and named Wayne Sandberg, County Engineer, as the National 2011 Professional Manager of the Year.

Mr. Schug noted that at the same conference, Washington County was presented with an award for the work the Public Works Department has done in the creation of the Roundabout U Project. Mr. Sandberg noted that the award was for exceptional performance in journalism from the American Public Works Association. This program has been adopted by several over agencies in the State of Minnesota to help educate the public on the benefits of roundabouts and how to use them.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Lehrke reported on the Saint Croix Valley Trail tour they took last week. She attended the Washington County Yellow Ribbon event. She attended the Cottage Grove fire department's open house for fire prevention week. Last night she met with the South Washington Watershed District to review its 2012 budget. They presented a 4.3 percent increase in their budget which includes the new areas they picked up in Afton and Denmark Township. If that area had not been picked up by the watershed district, there still would have been a 1.589 percent increase. They talked about if the watershed board gave staff direction to not raise their budget they would follow that. She wondered if the county could give the watershed district that direction.

Mr. Schug noted that on November 1 all of the watershed districts will meet with the County Board to review their major projects for 2012 and their proposed levies. He suggested that would be a good opportunity to talk with the entire Board.

Commissioner Lehrke reported that she will be attending the following meetings this coming week: the Cottage Grove Beyond the Yellow Ribbon; Metropolitan Area Agency on Aging, a National Association of Counties webinar, the Association of Minnesota Counties next Monday, and the 4-H awards.

Commissioner Pulkrabek mentioned that he will be meeting with Senator Ted Lillie later on today. If there are any legislative issues the Board would like him to pass along, just let him know.

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Commissioner Hegberg reported he attended the Minnesota Inter-County Association meeting last week which covered jail operation and rates on medical assistance, loss of Federal funds on maintenance of effort for mental health, and the cost of GPS use if towers are used instead of satellites. He toured the City of Hugo, attended the Ramsey/Washington Community Action Program meeting and the Transportation Advisory Board Programming Committee meeting. Today he will be attended the Housing and Redevelopment Authority Board meeting, he noted that the Counties Transit Improvement Board meeting has been moved to October 26 at 1:00 p.m., he has the Transportation Advisory Board meeting on the 19<sup>th</sup>, and the Ramsey/Washington Community Action Program meeting on the 20<sup>th</sup>.

Commissioner Kriesel reported he also attended the Yellow Ribbon Network of Washington County meeting, he attended an economic symposium led by the Stillwater Chamber of Commerce, and he toured the Cottage Grove area parks with Commissioner Lehrke, Parks staff and the County Administrator.

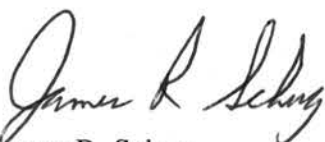
#### **BOARD CORRESPONDECE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously; Commissioner Weik absent. The Board meeting adjourned at 9:12 a.m.

Attest:

  
James R. Schug  
County Administrator

  
Gary Kriesel, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
OCTOBER 25, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Tom Adkins, Community Corrections Director; Terry Thomas, Community Corrections Division Manager; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Selena Freimark, Sr. Community Health Specialist; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Erik Jalowitz, Building Services Project Manager; Greg Wood, Building Services Manager; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; Dan Starry, Chief Deputy Sheriff, Melinda Kirk, Budget Analyst; Stephanie Kammerud, Administrative Assistant, and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2011-127** as follows:

Acceptance of Target Corporation Grant

BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts a \$1,000 grant from the Target Corporation for juvenile programming in the Community Corrections department.

2. Approval to revise Human Resources Policy #5025 Employee Wellness Program.
3. Adoption of **Resolution No. 2011-128** as follows:

Resolution Approving the Release of Access Control  
Along County State Aid Highway 10 (CSAH 10) 20 Feet  
West of Vacated Denver Avenue



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WHEREAS, the County of Washington has certain interests in real estate with County State Aid Highway No. 10; and,

WHEREAS, the City of Oakdale has requested release of access control over a certain area along CSAH 10 in order for them to complete the recording of their new proposed plat "New Beginnings First Addition"; and,

WHEREAS, Washington County Department of Public Works staff together with the County Attorney's office and have reviewed the current operation and maintenance of CSAH 10 and have no objection to this request.

**NOW, THEREFORE BE IT RESOLVED**, that Washington County Board of Commissioners quit claim the following described area releasing the access control to the City of Oakdale:

All right of access, being the right of ingress to and egress from 10<sup>th</sup> Street North (CSAH No. 10), westerly of a point 635 feet easterly of the southwest corner of Section 29, Township 29, Range 21, Washington County, Minnesota and easterly of a point 615 feet easterly of the southwest corner of said Section 29, as measured along the South line of said Section 29, over the following described parcel:

That part of the Southwest Quarter of the Southwest Quarter of Section 29, Township 29 North, Range 21 West, Washington County, Minnesota, which lies south of a line 803.00 feet northerly of, as measured at right angles to and parallel with, the south line of said Southwest Quarter of the Southwest Quarter, EXCEPT the Southerly 503 feet of the Westerly 327.4 feet thereof; ALSO EXCEPT those portions of Outlot E and Outlot F, Oakdale Heights Plat No. 2 located in said Southwest Quarter of the Southwest Quarter acquired by the State of Minnesota for highway purposes as evidenced by the Deed recorded in Book 267 of Deeds, page 521 and the adjacent vacated portions of Denver Lane that accrued to said portions of said Outlot E and Outlot F by reason of the Order of Vacation recorded as Document no. 293168 in Book 17 of Miscellaneous, Page 81 and operation of law; ALSO EXCEPT that portion of land acquired by the State of Minnesota for highway purpose as evidenced by the Final Certificate recorded in Book 305 of Deeds, page 361; ALSO EXCEPT the southerly 33 feet dedicated as Minnehaha Street and the westerly 33 feet dedicated as Oakdale Drive in the plat of Oakdale Heights Plat No. 2, located in said Southwest Quarter of the Southwest Quarter, said Minnehaha Street and Oakdale Drive being specifically reserved in the Order of Vacation recorded as Document No. 293168 in Book 17 of Miscellaneous, Page 81.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik and Kriesel; Nays, none.

## **PUBLIC WORKS**

### **Cooperative Agreement with South Washington Watershed District**

Cory Slagle, Public Works Transportation Manager, presented an overview on the proposed cooperative agreement with the South Washington Watershed District related to the roadway realignment at the intersections of County State Aid Highway (CSAH) 19 (Keats Avenue South), CSAH 20 (Military Road) and CSAH 22 (70<sup>th</sup> Street South). The South Washington Watershed District has agreed to collaborate with the county by combining projects in order to realize potential construction cost savings and efficiencies.

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Commissioner Lehrke moved to approve the cooperative agreement with the South Washington Watershed District for reimbursement of roadway engineering design costs not to exceed \$363,169. Commissioner Hegberg seconded the motion and it was adopted unanimously.

#### **Awarding Bids for Construction of the Lake Elmo Park Reserve Winter Recreation Facility**

Commissioner Pulkrabek moved to approve awarding the bids for construction of the Lake Elmo Park Reserve Winter Recreation Facility to Jorgenson Construction, Inc., the lowest responsible bidder for Bid Division 1 with Alternate #1 in the amount of \$612,000; and Parkos Construction Company, Inc., the lowest responsible bidder, for Bid Division 2 with Alternate #1 in the amount of \$84,200; and Sterling Electric Corporation, the lowest responsible bidder, for Bid Division 3 with Alternate #1 in the amount of \$71,065; and authorize execution of the contracts through the signatures of the Board Chair and the County Administrator without further action of the County Board and conditioned upon approval as to form by the Washington County Attorney's Office. Commissioner Hegberg seconded the motion and it was adopted unanimously.

#### **GENERAL ADMINISTRATION**

##### **Distinguished Budget Presentation Award for 2010**

Molly O'Rourke, Deputy Administrator, presented the Board Chair with the Distinguished Budget Presentation Award from the Government Finance Officers Association for the 2011 budget document. This marks the 14<sup>th</sup> consecutive year that Washington County has received this award. Ms. O'Rourke thanked the Board, staff, and Department Heads for their guidance and help.

##### **State of Minnesota Managed Care Plans**

Dan Papin, Community Services Director, provided a brief update on the State's competitive bid process related to contracting for managed care plans. He said a decision was made last week to contract with HealthPartners and Ucare effective January 1, 2012. Notices have gone out to approximately 4,600 clients the county serves explaining the process on how to choose a new plan. For the majority of these clients their primary care clinic won't change as a result of changing plans.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported on her attendance at the National Transportation Conference, Rail-Volution, in Washington D.C. from Saturday, October 15 through Wednesday, October 19. She noted there were 1200 attendees, representing 197 cities, 6 countries and from the Twin Cities metropolitan

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area there were commissioners from the five counties that represent CTIB. She met with Sean Libberton, Deputy Associate Administrator for Program Management, Federal Transit Administration, (FTA) who mentored her along with Dakota County Commissioner Tom Egan on new starts criteria and an overview of TIGER grants. She noted the primary purpose for the trip was for her own professional growth as these are areas required to understand transit oriented development and the federal grant approval process in her role in CTIB and also as Chair of the Gateway Corridor Commission. She attended over a dozen classroom sessions and two mobile workshops on the red and yellow metro lines. She heard speakers on station planning and design and how it can impact economic development. She attended a workshop on the White Flint project which is of national interest because the project consists of public and private partnerships without the need for federal funding. She noted a record number of attendees from Minnesota this year. She recapped on several other classes she attended including an overview given by Ramsey County Commissioner Jim McDonough on the Union Depot in St. Paul and multi-modal hubs to stimulate economic development. She noted Rail-Volution is available on Facebook and Twitter for others who seek information on the conference.

Commissioner Weik reported the Gateway Corridor Commission met on October 13<sup>th</sup> and approved revisions to alternatives four and six in segment two along with station locations. She attended a Metro County Commissioners Met Council workgroup; the Greater MSP roll out at the Pantages Theatre in downtown Minneapolis with Doug Baker, Ecolab CEO, welcoming the group; and the Woodbury Yellow Ribbon Committee meeting. She met with Pete Orput, County Attorney and George Kuprian Assistant County Attorney, for a department update, a tour of the office, and sat in on a training session on how to address a jury. She attended an Association of Minnesota Counties (AMC) District 10 Board of Directors meeting along with Lowell Johnson, Public Health and Environment Director. She reported Duane Bakke, AMC President, met with the governor and the executive committee regarding the MAGIC Act and the response was favorable. She noted 68 counties have passed resolutions in support of the MAGIC Act. She reported that AMC is changing the appointment process to AMC policy committees next year. Alternates to policy committees will not be allowed, and any Washington County Commissioner could attend a policy committee when attending a convention for AMC. AMC has five items to be implemented next year after using survey results. They would like to offer Human Resource services for smaller counties that don't have the expertise or staff; grant writing assistance, MAGIC Act consulting, reduce costs of credit card transactions for county members, and also generate advertising money from the AMC website.

Commissioner Weik reported she attended the Public Health Advisory Committee meeting. Public Health and Environment will be preparing a comprehensive review of our public health preparedness capabilities by December 9<sup>th</sup>.

October 25, 2011

Commissioner Lehrke attended the Metropolitan Area Agency on Aging meeting. She attended the NACo webinar which provided an opportunity to link up with other counties with similar issues throughout the country. She attended the 4-H awards ceremony at Hooley Hall last evening at the Washington County Fairgrounds.

Commissioner Hegberg introduced Sandy Rummel, representing Metropolitan Council for District 11, and conveyed appreciation for attending today's meeting and upcoming workshop. He reported he attended the Ramsey/Washington Community Action Program meeting where the Head Start Program did receive additional funding; he also noted there are over 500 families who remain on a waiting list. He attended the Metropolitan Transportation Advisory Board (TAB) meeting where they had a presentation on the "50 Year Vision on Transportation". He added he did send in a comment stating there should be a vision for a 50 year finance plan for the 50 Year Vision on Transportation. He attended the Metro County Commissioners Met Council workgroup in Dakota County and commented there was good discussion. He attended the grand opening ceremony for the Broadway Avenue Bridge in Forest Lake and the Minnesota Inter-County Association meeting.

Commissioner Kriesel reported he attended the Lower St. Croix Valley Alliance meeting with Linda Runbeck, Minnesota House Property Tax Committee, answering questions on the elimination of the market value homestead credit. He reported the Lower Valley Cities have requested a four-way stop at Stagecoach and Hudson Road due to a recent fatality.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 11:21 a.m.

#### **BOARD WORKSHOP WITH PUBLIC WORKS**

The Board met in workshop session with the Public Works Department to review draft regional transitway guidelines developed by the Metropolitan Council. No business was transacted and the public was welcome to attend. Present for the workshop were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Wayne Sandberg, Andy

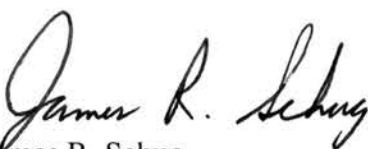
October 25, 2011

Gitzlaff, Ted Schoenecker, Don Theisen, Cory Slagle, Yvonne Klinnert, and Cole Hiniker, Mary Karlsson, and Sandy Rummel, with the Metropolitan Council.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**


The Board met in workshop session with the Office of Administration to discuss possible purchase of approximately 4 acres of the Rolland property adjacent to the Cottage Grove Ravine Regional Park. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, John Elholm, Jane Harper, Kevin Corbid, Don Theisen, Sharon Price, Cory Slagle, Wayne Sandberg and Yvonne Klinnert.

Attest:



James R. Schug

County Administrator



Gary Kriesel, Chair

County Board



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 1, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Kriesel, Lehrke, and Weik. Commissioner Hegberg absent (arrived at 9:01 a.m.). Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Public Health and Environment Program Manager; Jessica Collin-Pilarski, Public Health and Environment Associate Planner; Don Theisen, Public Works Director; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the October 18, 2011 Board meeting minutes.
2. Approval to appoint John Burbank, Cottage Grove, to the Community Development Block Grant Citizens Advisory Committee to fill an unexpired term to December 31, 2013.
3. Approval of county comments on the City of Lakeland's proposal to establish a new redevelopment Tax Increment Financing District No. 1-2 to assist in the acquisition and renovation of an existing commercial building for a corporate headquarters and to waive the 30 day notice of public hearing that is scheduled for Friday, November 4, 2011.
4. Approval of the 2012 Cooperative Agreement with Community Services, the Sheriff, and the County Attorney to administer the Child Support Enforcement Program.



5. Approval of a contract with Oak Park Heights Senior Living in Oak Park Heights to provide services to individuals receiving Medical Assistance Home and Community Based Services.
6. Approval to renew contract to purchase software licensing, maintenance and support from Infor Global Technologies for Infinium Application Manager, Human Resources/Payroll, Query and Infinium Self Service software through December 31, 2012.
7. Adoption of **Resolution No. 2011-129** as follows:

Resolution to Submit Grant Application to the  
National Association of County and City Health Officials  
for the "Accreditation Support Initiative"

WHEREAS, The National Association of City and County Health Officials issued a Request for Applications for its Accreditation Support Initiative for Public Health Departments; and,

WHEREAS, The Minnesota State Community Health Advisory Committee in 2010 officially recommended that all Community Health Boards in Minnesota be prepared to apply for voluntary national accreditation by 2015; and,

WHEREAS, The Washington County Board of Commissioners serves as the Community Health Board for Washington County; and,

WHEREAS, the Washington County Department of Public Health and Environment is a comprehensive local health department that is committed to improving its performance and preparing for national accreditation; and,

WHEREAS, the Washington County Department of Public Health and Environment completed a standards self-assessment process in October 2011; and,

WHEREAS, the standards self-assessment process indicated that the department does not have an organizational strategic plan which sets future direction of the department over the next three to five years and is a prerequisite for national accreditation; and,

WHEREAS, the Washington County Department of Public Health and Environment has the capacity to successfully complete a strategic planning process by May 31, 2012 and sustain accreditation preparation efforts after the end of the project period; and,

NOW THEREFORE IT BE RESOLVED by the Washington County Board of Commissioners to support the Washington County Department of Public Health and Environment's application to the National Association of City and County Health Officials for an Accreditation Support Initiative grant.

8. Approval of maintenance agreement with the Rice Creek Watershed District for storm water Best Management Practices for the Hardwood Creek Regional Trail Pedestrian Overpass on County Road 83 (11th Avenue Southwest) Project in the City of Forest Lake.

November 1, 2011

9. Approval and authorization to enter into an agreement with the Minnesota Department of Corrections to license space to mount antennas and equipment on the Government Center and Law Enforcement Center buildings for their 800 MHz network.
10. Approval of a Mutual Aid Joint Powers Agreement between the City of Hudson, Wisconsin Police Department and the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none; Commissioner Hegberg absent.

Commissioner Hegberg arrived at 9:01 a.m.

#### **GENERAL ADMINISTRATION**

The Board Chair announced that County Administrator Jim Schug will be retiring at the end of January, 2012. The Board thanked Mr. Schug for his many years of service to Washington County and wished him and his family the very best.

Mr. Schug thanked the Board for its support through the years. He has been treated well by Boards past and present and felt together they have assembled a great group of people in the county that deliver the county's services every day both efficiently and effectively.

#### **COMMISSIONER REPORTS -COMMENTS - QUESTIONS**

Commissioner Hegberg reported he attended the Counties Transit Improvement Board which discussed policy issues. He attended the County Road 14/8 interchange opening in Hugo.

Commissioner Lehrke reported she recorded a segment for County Insight. She attended the Red Rock Corridor meeting last week. She was involved with the Monster Bash Parade in Cottage Grove. This week she plans on attending the Cottage Grove Prayer Breakfast, Minnesota High Speed Rail, a veteran's fair, and on Thursday she has a meeting with all the Newport businesses.

Commissioner Weik reported she attended the Solid Waste Management Coordinating Board meeting where they reviewed the Draft Regional Policy Plan, 2011 through 2030. She attended a Reform 2.0 meeting in Woodbury last week. A number of legislators attended as well as the Washington County Attorney and his staff. There was a lot of public input on how to reform and streamline state government. She attended the Metro Mosquito Control District meeting. She attended the annual Spooktacular in Woodbury.

November 1, 2011

Commissioner Kriesel reported he attended the Solid Waste Management Coordinating Board and Mosquito Control and the Counties Transit Improvement Board. He attended the Community Corrections Advisory Board and the Annual St. Croix River Coalition Crossing meeting in Hudson. He recognized Rachel Horn from Congresswoman Bachmann's office who is in the audience. He thanked the Congresswoman on her leadership for the river crossing.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned 9:12 a.m.

### **BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT**

The Board met in workshop session with the Watershed Management Organizations and the Conservation District to discuss their 2012 budget, priority projects and activities, and program services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Harley Will, Dan Papin, Kevin Corbid, Lowell Johnson, Amanda Strommer, Jessica Collin-Pilarski, Sheriff Bill Hutton, John Elholm, Matt Moore, South Washington Watershed District, Jack Lavold, South Washington Watershed District, Sarah Hietpas, Washington Conservation District, Jim Shaver, Cernelian-Marine-St. Croix Watershed District, John Walker, Rice Creek Watershed District, Rachel Horn, Congresswoman Bachman's office, Craig Leiser, Brown's Creek Watershed District, Brian Zeller, City of Lakeland, Daniel Kylo, West Lakeland Township, and David Beaudet, Oak Park Heights.

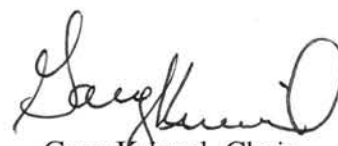
### **BOARD WORKSHOP WITH COMMUNITY SERVICES**

The Board met in workshop session with the Department of Community Services to discuss day training and habilitation services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Lisa Glasspoole, Cathy Ellis, Ed Boeve, Patty Busse, Patch, Jon Avise, Bulletin, Hannah Johnson, Gazette, and Yvonne Klinnert.

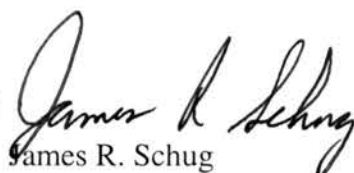
November 1, 2011

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss the 2012 proposed Washington County Legislative Agenda. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, John Kaul, Legislative Liaison, Kevin Corbid, Dan Papin, Lowell Johnson, Wayne Sandberg, Sandra Hahn, Don Theisen, Yvonne Klennert, Jon Avise, Bulletin, and Hannah Johnson, Gazette.

  
Gary Kriesel, Chair  
County Board

Attest:

  
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**NOVEMBER 8, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Public Health and Environment Senior Program Manager; Don Theisen, Public Works Director; Greg Wood, Building Services Manager; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Hegberg moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval of agreement between Washington County and the Belwin Conservancy providing state grant funds to the Belwin Conservancy to acquire interests in property along Valley Creek in Afton, Minnesota.
2. Approval to revise Policy #5023 Paid Time Off Policy and Policy #5012, Paid Time Off/Vacation Cash-Out.
3. Adoption of **Resolution No. 2011-130** as follows:

**Solid Waste Management Tax**

WHEREAS, The 1997 Minnesota Legislature enacted a bill eliminating both the SCORE sales tax and the Solid Waste Generator Assessment, replacing them with the Solid Waste Management Tax; and

November 8, 2011

WHEREAS, Minnesota Statutes §297H requires political subdivisions that subsidize tipping fees at solid waste management facilities to identify the "market price" for solid waste management services, which is identified as "the lowest price available in the area, assuming transactions between separate parties that are willing buyers and willing sellers in a market"; and

WHEREAS, This law requires political subdivisions to identify the market price and submit their findings to the Minnesota Pollution Control Agency each year; and

WHEREAS, The Ramsey and Washington Counties Boards of Commissioners in 2011 by resolution identified \$27.68 and \$33.69 per ton, respectively, as the "market price" for purposes of the Solid Waste Management Tax, effective January 1, 2011; and

WHEREAS, Ramsey County, Washington County, and the Ramsey/Washington Resource Recovery Project staff have worked cooperatively to identify the market price for Ramsey and Washington Counties, beginning January 1, 2012, and have determined a different market price which requires approval by County Board Resolution.

NOW, THEREFORE, BE IT RESOLVED, The Washington County Board of Commissioners hereby authorizes identification of \$34.70 per ton as the "market price" for purposes of the Solid Waste Management Tax, which reflects a waste disposal tipping fee of \$21.20 per ton at the Pine Bend landfill plus an estimated transportation cost of \$13.50 per ton, and authorizes submittal by the Department of Public Health & Environment of this "market price" and supporting documentation to the Minnesota Pollution Control Agency.

4. Approval of Change Order #4 to contract with W.L. Hall Company, as part of the 2025 Government Center Campus Improvement Project, in the amount of \$4,668.
5. Approval of Change Order #8 to contract with Wasche Commercial Finishes, Inc., as part of the 2025 Government Center Campus Improvement Project, in the amount of \$1,766.
6. Approval of Change Order #6 to contract with Target Commercial Interiors, as part of the 2025 Government Center Campus Improvement Project, in the amount of \$407.
7. Approval of Change Order #5 to contract with Twin City Hardware Company, Inc., as part of the 2025 Government Center Campus Improvement Project, in the amount of \$14,952.
8. Approval of Change Order #7 to contract with Zintl, Inc. as part of the 2025 Government Center Campus Improvement Project, in the amount of \$7,253.
9. Approval of Change Order #8 to contract with Klamm Mechanical Contractors, Inc. as part of the 2025 Government Center Campus Improvement Project, in the amount of \$7,372.85.



November 8, 2011

10. Approval of Change Order #9 to contract with Parsons Electric, LLC, as part of the 2025 Government Center Campus Improvement Project, in the amount of \$27,089.80; and approval of Change Order #10 to contract with Parsons Electric, LLC, as part of the 2025 Government Center Campus Improvement Project, in the amount of \$16,328.85.
11. Adoption of **Resolution No. 2011-131** as follows:

Resolution to Convey Lands to City of Cottage Grove  
for its City Hall/Public Safety Building

WHEREAS, In December 2004 the Metropolitan Council approved the removal of land from the Cottage Grove Ravine Regional Park; and

WHEREAS, in June 2011 the City of Cottage Grove and Washington County entered into an agreement for the use and replacement of land in the Cottage Grove Ravine Regional Park as it relates to the new city hall/public safety facility; and

WHEREAS, as part of said agreement Washington County is to convey to the city said land within the Cottage Grove Ravine Regional Park up to 11.64 acres for the city hall/public safety facility conditioned upon Washington County holding a reversionary interest in said transferred land until the City of Cottage Grove completes the conveyance to the county of all the replacement land under the agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorize its Board Chair and Administrator to execute on behalf of the county the Quit Claim Deed conveying to the City of Cottage Grove the lands within the Cottage Grove Ravine Regional Park for the construction of their city hall/public safety facility as described in the legal description attached hereto as Exhibit A.

EXHIBIT A

Lot 1, Block 1 and Outlot G, Cottage Grove Ravine Addition

12. Adoption of **Resolution No. 2011-132** as follows:

Final Payment for Phases 2-4 Contracts on the  
2025 Government Center Campus Improvement Project with  
Peoples Electric Co, Inc., Kone, Inc., and MG McGrath, Inc.

WHEREAS, the Washington County Board of Commissioners, on August 7, 2007, August 21, 2007, October 23, 2007, November 18, 2007, and December 11, 2007 approved the bid award to contractors in 34 bid divisions for the building construction project known as the 2025 Government Center Campus Improvement Project, and;

November 8, 2011

WHEREAS, Peoples Electric Co., Inc. for Contract #4337 Division 31, Kone, Inc. for Contract #4333 Division 27, and MG McGrath Inc. for Contract #4319 Division 13, have satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

NOW, THEREFORE, BE IT RESOLVED, that all retainage be released and Peoples Electric Co. be paid in full for Contract #4337 in the amount of \$17,538.00 as indicated on the final payment application and as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and Kone, Inc. be paid in full for Contract #4333 in the amount of \$40,555.48 as indicated on the final payment application and as certified by project architect and construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and MG McGrath Inc. be paid in full for Contract #4319 in the amount of \$56,534.48 as indicated on the final payment application and as certified by project architect and construction manager.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

## **PROPERTY RECORDS AND TAXPAYER SERVICES**

### **Conveying Five Tax Forfeited Parcels to the United States National Park Service**

Commissioner Hegberg moved to adopt **Resolution No. 2011-133** as follows:

Resolution Approving the Conveyance of Five Tax Forfeited Parcels  
Located within the St. Croix River in the City of Scandia and  
Township of May to the National Park Service

WHEREAS, Minnesota Statutes 282.01 requires specific legislative approval for the sale or conveyance of tax forfeited parcel with over 150 feet bordering public water; and

WHEREAS, taxation parcels 29.031.19.22.0001, 20.031.19.22.0001, 17.031.19.32.0001, 18.032.19.11.0001, and 18.032.19.14.0001 are islands located within the St. Croix River in the City of Scandia and Township of May; and

WHEREAS, the taxation parcels forfeited for the non-payment of property taxes in the 1920's, 1940's or 1950's; and

WHEREAS, after years of discussion with federal authorities with the United States National Park Service related to the use of these properties and their interest in acquiring and protecting these parcels for public use; and

November 8, 2011

WHEREAS, the County Board initiated special legislation that was approved in 2011 as Laws of 2011, Chapter 3 (HF 55) that gives the County Board the authority to convey these five tax forfeited properties to the National Park Service for no consideration; and

NOW, THEREFORE BE IT RESOLVED, the County Board authorizes the conveyance of the five tax forfeited parcels listed above to the United States National Park Service for no consideration; and

BE IT FURTHER RESOLVED, that after the United States National Park Service formally requests conveyance of the parcels, the department is directed to submit the application for conveyance to the Minnesota Department of Revenue.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**Setting Date and Terms for a Private Sale of Property Located in St. Paul Park**

Commissioner Lehrke moved to adopt **Resolution No. 2011-134** as follows:

Resolution Approving the Appraised Value,  
Authorizing the Private Sale to Adjacent Landowners  
and Fixing the Terms of the Sale for Parcel 02.027.22.41.0009  
Located in the City of St. Paul Park

WHEREAS, Minnesota Statutes 282.01 subdivision 7a allows for the sale of tax forfeited land to adjacent landowners; and

WHEREAS, taxation parcel 02.027.22.41.0009 forfeited for the non-payment of property taxes on July 21, 2003; and

WHEREAS, this parcel served as the entrance to the J.A.R. Bridge that ran from the City of St. Paul Park across the Mississippi to Inver Grove Heights on the Dakota County side of the river; and

WHEREAS, after years of discussion with federal and state authorities the J.A.R. Bridge on the Washington County side of the river was removed in 2010 and 2011; and

WHEREAS, the County Board has determined the conditions outlined in Minnesota Statutes 282.01 exist and therefore the parcel is eligible for an adjacent owner sale.

NOW, THEREFORE BE IT RESOLVED, the County Board has authorized parcel 02.027.22.41.0009 to be sold at an adjacent owner sale to be held on Friday, December 16, 2011 in the Department of Property Records and Taxpayer Services Conference Room #1527 at 12:00 noon in Stillwater, MN; and

BE IT FURTHER RESOLVED, that the terms of sale shall be for cash only, and that all sales shall be for full payment, and the minimum bid price be set at \$31,900.

November 8, 2011

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, announced that following the Board meeting today the Board will meet in workshop session to review a communications plan that staff has been working on.

The Board Chair stated that following the workshop there will be a brief discussion on the next steps to be taken for filling the position of County Administrator.

### **COMMISSIONER REPORTS – COMMENTS - QUESTIONS**

Commissioner Weik reported she attended a two-day Futures Task Force meeting. Commissioners and staff were asked to come prepared to state a redesign or an efficiency that has been achieved in their county in the past year. She reported on the Offender Recovery Program within Community Corrections. This program addresses adult offenders at high risk to reoffend and who are chemically dependent, and that this program is Washington County's replacement for drug court. She reported that the U.S. Senate Energy and Natural Resources Committee will hold a hearing this week on the St. Croix Bridge legislation. She thanked Senator Klobuchar for her support in moving the bill through the committee hearings.

Commissioner Lehrke reported she attended the following meetings last week: Cottage Grove Prayer Breakfast; the High Speed Rail meeting in Wabasha at the National Eagle Center; she stopped in at the Veteran's Fair in Cottage Grove; and she met with the Newport Business District to hear their concerns. Yesterday she attended the GEARS (Grant Evaluation and Ranking System) Committee. This week she will be attending the Mental Health Advisory Committee meeting, the Metro Library Service Agency Personnel meeting and the Governing Board, a National Association of Counties webinar regarding relieving rush hour congestion and what counties can do, and on Friday the Air Force Junior Reserves will hold a Veterans Day Ceremony at Park High School.

Commissioner Hegberg reported he attended a two-day meeting with the Minnesota Counties Intergovernmental Trust and the Executive Committee of the Association of Minnesota Counties which discussed if counties are allowed to adopt new models, that risk management should be considered and to make sure that risk management issues would be covered in the delivery of services to the public. He reported that he has the Finance Committee later on today, the Minnesota Inter-County Association meeting, Community Action Program Finance Committee meeting, Transportation Advisory Board Programming Committee meeting, and Minnesota Counties Intergovernmental Trust on Thursday and Friday.

November 8, 2011

Commissioner Kriesel reported he attended the Metropolitan Energy Policy Coalition meeting, and yesterday he participated in the Complete Streets Task Force. They are currently working on a mission statement and they will be getting into constructing policy recommendations, at which point there will be a workshop with Public Works to discuss those recommendations.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

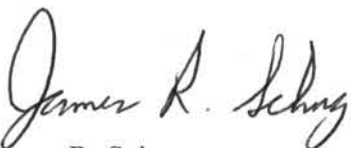
#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:19 a.m.

#### **BOARD WORKSKHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration for an update on the county's communication planning. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Nancy Brase, Lowell Johnson, Tom Adkins, Kevin Corbid, Jennifer Wagenius, Don Theisen, Mjyke Nelson, Chief Deputy Sheriff Dan Starry, Jim Harlow, Star Tribune, and Elizabeth Mohr, Pioneer Press.

Attest:

  
James R. Schug

County Administrator

  
Gary Kriesel, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 15, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; John Elholm, Parks Division Manager; Ted Schoenecker, Transportation Manager; Cory Slagle, Transportation Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Melinda Kirk, Budget/Financial Analyst; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

The Board Chair expressed his condolences to the family of Ken Heuer, Oakdale, who passed away last Friday. Mr. Heuer was a long-time member of the Washington County Parks and Open Space Commission.

**COMMENT FROM THE PUBLIC**

John Waller, 14010 Homestead Avenue North, Hugo, MN – Mr. Waller stated he was Washington County's appointee to the Rice Creek Watershed District. He asked that in addition to annual County Board review of the Water Management Organizations' budgets, that the Board also review the watershed districts three constitutional powers: the power to tax; the power to police, which is the regulations and rules and its impact; and the power of eminent domain.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the October 25 and November 1 (as amended) Board meeting minutes.
2. Approval to establish December 13, 2011 for a public hearing on the final 2012-2016 Washington County Capital Improvement Plan.



November 15, 2011

3. Approval of an agreement with the State of Minnesota for the county to provide the Department of Natural Resources a property survey for the Brown's Creek State Trail Corridor.
4. Approval to adopt the 2012 Washington County Legislative positions.
5. Approval of the Auto Theft Prevention grant awarded to the Washington and Anoka County Attorney's Office, for the time period of July 1, 2011 through June 30, 2013.
6. Approval of an agreement with East Metro Women's Council for \$130,667 in Family Homelessness Prevention and Assistance Program funds.
7. Approval of an agreement to provide \$49,000 in Family Homelessness Prevention and Assistance Program funds to Human Services, Incorporated.
8. Adoption of **Resolution No. 2011-135** as follows:

Second Resolution Approving Repurchase of  
Tax Forfeited Land by Dick Monty

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 03.029.20.21.0010 forfeited for the non-payment of property taxes on July 22, 2011; and

WHEREAS, the law allows for the repurchase of homesteaded property up until the property is sold or conveyed by the county; and

WHEREAS, an heir of the previous owner has submitted a request for repurchase under 282.241 and has an interest in the property that allows him to request the repurchase; and

WHEREAS, the applicant will be required to submit a check for \$21,089.70 to cover the cost of the repurchase; and

WHEREAS, the department believes a repurchase is in the best interest of the public in that it allows Mr. Monty to remain in his home and pay off the back taxes and costs that are owed; and

WHEREAS, the County Board approved the repurchase on October 18, 2011 with the condition that the funds would be provided to the county by November 1, 2011; and

WHEREAS, the applicant did not provide the funds by November 1, 2011; and

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WHEREAS, the County Board continues to find it is the best interest of the public to allow the repurchase of this property by the heir of the former owner.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 03.029.20.21.0010 by Mr. Dick Monty; and

BE IT FURTHER RESOLVED, as a condition subsequent to the approval the funds for the repurchase must be provided to the Department by November 18, 2011. Failure to provide the funds by that date will make the repurchase null and void.

9. Bids were received for agricultural land leases for 2012 as follows:

	Lake Elmo Park Reserve (206.4 acres)	St. Croix Bluffs Regional Park (110.9 acres)
Bidder	Per Acre Bid	Per Acre Bid
David See Farms	\$178.30	\$197.55
Terry Herman	\$176.10	\$153.50
Joe O'Malley	\$125.00	\$251.10
John See	\$172.50	\$172.10
Gordon & Myron Tank	\$176.00	\$212.00
Matthew Wohlman		\$261.50

Adoption of **Resolution No. 2011-136** as follows:

Award of Parks Agricultural Land Leases for 2012

WHEREAS, in order to facilitate the leasing of agricultural land in county parks, Washington County solicited bids for the farming of this land; and

WHEREAS, bids were opened on October 18, 2011 with highest bidder being David See Farms for Lake Elmo Park Reserve, and Matthew Wohlman for St. Croix Bluffs Regional Park; and

NOW, THEREFORE, BE IT RESOLVED, that the bids of David See Farms and Matthew Wohlman be accepted and the County enter into lease agreements with these bidders for the respective parcels of land noted previously in this resolution under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the leases between Washington County and David See Farms and Matthew Wohlman be executed through the signatures of the Chair of the Washington County Board of Commissioners and County Administrator without further action of the County Board and conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

10. Bids were received for snow removal services as follows:

Bidder	Zone 1 Base Bid	Zone 2 Base Bid	Zone 3 Base Bid
Asphalt Restoration Co.		\$31,240	
Frattalone Companies	\$69,422		
North Pine Aggregate		\$89,750	
Outdoor Environments, Inc.		\$22,238	\$25,154
Peterson Companies	\$34,985	\$24,585	
Prescription Landscape	\$27,180	\$17,965	\$20,125

Approval to award the bid for snow removal services to Prescription Landscape, the lowest responsible bidder.

11. Adoption of **Resolution No. 2011-137** as follows:

Resolution Vacating the County’s Interest in  
Certain Real Estate of Former Designated County State Aid Highway  
38 within the City of St. Paul Park

WHEREAS, the County of Washington retains certain interests in real estate associated with former designated County State Aid Highway 38 (CSAH 38) within the City of St. Paul Park; and

WHEREAS, pursuant to Minn. Stat. §163.11, subd. 4, the interests of Washington County in such highway right of way may be vacated upon a determination by the County Board or that portion of the same is unnecessary to be retained for public purpose; and

WHEREAS, it appears as a result of highway reconstruction and modification that certain portions of the right of way are no longer necessary to be held by Washington County; and

WHEREAS, the Office of the Washington County Department of Public Works has determined the area of that portion of property that no longer needs to be retained by the County; and

WHEREAS, that description is set forth below and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, that upon compliance with the provisions of Minn. Stat. §163.11, subd. 4, the portion of right of way of former designated CSAH 38 as described as follows:

That part of former designated CSAH 38 within the City of St. Paul Park within Blocks 19 and 20 of St. Paul Park Division No. 1 described as follows:

A strip of land sixty (60) feet in width in and through Lot A and Lots Thirteen (13) to twenty (20) inclusive, Block Nineteen (19), St. Paul Park Division No. 1, from the North line of said Block Nineteen (19) to the West line thereof, with the center line of said Sixty (60) feet width being on a line described as follows: Beginning at a point on a Northerly extension of the center line of said Lot A distant 50 feet North of said North line of Block Nineteen (19); thence running Southerly and Southwesterly on a curve to the right (tangent with said extension at said point of

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beginning) with a radius of 603.8 feet, delta angle fifty five degrees and seventeen and one-half minutes ( $55^{\circ}17' \frac{1}{2}$ ), a distance of 582.02 feet to an intersection with the center line of Factory Street at a point distant 153.6 feet more or less North of a Westerly extension of the South line of said Block Nineteen (19) all according to the plat of said St. Paul Park Division No. 1 on file and of record in the office of the Register of Deeds of said Washington County.

And

The public right of way as now constructed over and across the southerly portion of Block 20, St. Paul Park Division No. 1 except the south 30 feet thereof, and except that part thereof commencing at the northeast corner of said Block 20, thence running south 50 feet, thence west 150 feet, thence north 50 feet, thence east 150 feet to the place of beginning.

be and is hereby vacated.

12. Approval of a contract with the Keefe Group for the new inmate commissary and accounting system for the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Hegberg moved to adopt **Resolution No. 2011-138** as follows:

#### Resolution Approving Repurchase of Tax Forfeited Land by Amy L. Mroszak & John J. Boxrud

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner, heirs, or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 05.029.21.31.0002 forfeited for the non-payment of property taxes on July 22, 2011; and

WHEREAS, the law allows for the repurchase of homesteaded property up until the property is sold or conveyed by the county; and

WHEREAS, Ms. Mroszak, Personal Representative of Gertrude B. Boxrud Estate and Mr. Boxrud, have submitted a request for repurchase under 282.241 and both having an heir interest in the property that allows them to request the repurchase; and

WHEREAS, Ms. Mroszak has submitted a cashier's check for \$714.43 to cover the initial installment due upon approval of the 10-year installment plan for the repurchase; and

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WHEREAS, the department believes a repurchase is in the best interest of the public in that it allows Mr. Boxrud to remain in the home and pay off the back taxes and costs that are owed.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 05.029.21.31.0002 by Amy L. Mroszak and John J. Boxrud.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **PUBLIC WORKS**

Commissioner Weik moved to authorize the County Board Chair to submit comments on the Metropolitan Council's draft Regional Transitway Guidelines. Commissioner Hegberg seconded the motion and it was adopted unanimously.

### **HUMAN RESOURCES**

Kay McAloney, Human Resources Director, presented options for the Board to consider in filling the position of County Administrator. She asked for direction on whether the Board was interested in filling the position internally or looking externally; and whether the position is filled internally or externally, would the Board be interested in using a consultant to facilitate the process. The approximate cost for a consultant to do a national search would range from \$15,000 to \$18,000, which would not include postings, background checks, or miscellaneous and would add up to approximately \$2,000. If the Board chooses to do an internal search, the costs would be approximately \$5,000 to \$8,000, with an additional \$1,000 for the background checks and miscellaneous.

Commissioner Hegberg moved to search for the next County Administrator internally. Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Hegberg moved to start a Request for Proposal (RFP) process for a consultant to facilitate the hiring of a new County Administrator. Commissioner Weik seconded the motion.

Commissioner Pulkrabek stated he would not support the motion. If the Board had decided to search externally he would support it. He feels that the Human Resources Department can handle it and there would be no conflict.

Commissioner Kriesel would support the motion. It keeps the process pure and would remove any perception of influence.

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Commissioner Weik stated she has the highest regards for the Human Resources Department and her support of the motion is not because she feels that the department cannot do the task. She feels there may be a conflict of interest and would put them in an awkward position.

Ms. McAloney stated that going out for an RFP would take a significant amount of time. She could come back to the Board with information for the next Board meeting and a list of consultants to choose from.

Commissioner Hegberg amended his motion by removing the RFP process. Commissioner Weik agreed with that amendment.

The motion was restated.

Commissioner Hegberg moved to hire a consultant to facilitate the process of hiring a County Administrator. Commissioner Weik seconded the motion and it was adopted 4-1 with a vote as follows: Ayes, Commissioners Hegberg, Kriesel, Lehrke, and Weik; Nays, Commissioner Pulkrabek.

#### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, stated that following today's Board meeting there would be two workshops. The first will review the proposed 2012 taxes; and the second is an update on the 2012 budget.

Mr. Schug noted that a letter was received from the Mayor of Lake Elmo requesting certain things of the County Board in terms of the municipal library's potential affiliation with the regional library system.

It was Board consensus that the Board Chair would prepare a written response to the City of Lake Elmo indicating that at this time entering into a full service contract arrangement similar to the ones the county has with the cities of Stillwater and Bayport would not be in the best interests of the county library system and the taxpayers who support it.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported she attended her second Trial Skills monthly training class as offered by the County Attorney's office. She attended last week's Finance Committee meeting for the discussion on the Highland Knoll Subdivision in Woodbury. She attended the Metro Emergency Services Board. A decision was made to initiate the new planning phase for the next generation 911 services in the metro area. She attended the Minnesota Inter-County Association (MICA) meeting. They approved the 2012



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legislative recommendations; they saw the 2011 county tax rankings change subsequent to September adoptions of preliminary levies; and the MICA annual meeting has been scheduled for January 18, 2012 at 2:00 p.m. and will be combined with the legislative conference. She met with Public Works staff on the County Road 19 expansion plan. She attended the Gateway Corridor meeting. She attended a meeting of Homestead Hills residents to see presentations by the Woodbury Public Works staff and the County Public Works staff to review timelines and best practices on road design improvements to Bailey Road and Radio Drive. She attended Veteran's Day services at Woodbury City Hall. Yesterday, she attended the Solid Waste Management Coordinating Board Regional Policy Subcommittee meeting to receive public comments on the Draft Regional Master Plan. The County Board will see its individual draft county master plans for solid waste management early next year.

Commissioner Lehrke reported she attended the Mental Health Committee which heard a report on civil commitments. She attended the Metro Library Services Agency Personnel Committee and Governing Board meeting. She watched the National Association of Counties webinar. She attended the Veteran's Day Ceremony at Park High School. On Sunday she bagged groceries at Cub for the Holiday Train that stops at Cottage Grove. Today she will tour the Stillwater Prison and a Cottage Grove Beyond the Yellow Ribbon meeting. On Thursday she has the Metropolitan Area Agency on Aging and the Red Rock Corridor meeting.

Commissioner Hegberg reported he attended MICA, Ramsey/Washington Community Action Program Finance Committee, and the Transportation Advisory Board Programming Committee meetings. This week he has the Housing and Redevelopment Authority Board this afternoon; he has the Counties Transit Improvement Board and the Transportation Advisory Board on Wednesday; he will be attending the Minnesota Counties Intergovernmental Trust on Thursday and Friday so he will not be attending the Rush Line Corridor on Thursday; he has the Ramsey/Washington Community Action Program Thursday evening; and he will attend the Partners meeting on Saturday to meet with families that have needs in social services for handicapped and special needs individuals.

Commissioner Kriesel reported that he attended the Gateway Corridor, the Solid Waste Management Coordinating Board, and the Metro Emergency Services Board meetings. He believes at some point the Board should hold a workshop to discuss the Solid Waste Management Coordinating Board and Resource Recovery Board issues as it relates to the Draft Regional Master Plan. He attended the Reform Government 2.0 with the legislators at the Stillwater City Hall. He attended the Veteran's Day event at the Veteran's Memorial in Stillwater. The guest speakers were George Kuprian and Pete Orput from the County Attorney's office. They did an outstanding job.

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**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 9:51 a.m.

**BOARD WORKSHOP WITH THE DEPARTMENT OF PROPERTY RECORDS AND TAXPAYER SERVICES**

The Board met in workshop session with the Department of Property Records and Taxpayer Services to review the proposed 2012 taxes on individual properties and provide information on the tax base and tax rate. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Dan Papin, Tom Adkins, Harley Will, Kevin Corbid, Joanne Helm, Jennifer Wagenius, Steve Gransee, Lowell Johnson, Sheriff Bill Hutton, Patricia Conley, Melinda Kirk, Yvonne Klinnert, Kevin Giles, Star-Tribune, Hannah Johnson, Gazette, Jon Avise, Bulletin, and Elizabeth Mohr, Pioneer Press.

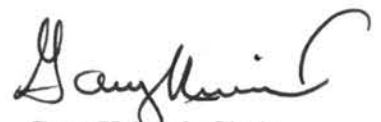
**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration for an update on the 2012 budget. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Kevin Corbid, Patricia Conley, Joe Manion, Lowell Johnson, Tom Adkins, Dan Papin, Harley Will, Sheriff Bill Hutton, Yvonne Klinnert, Kevin Giles, Star-Tribune, Hannah Johnson, Gazette, Jon Avise, Bulletin, and Elizabeth Mohr, Pioneer Press.

Attest:

  
James R. Schug

County Administrator



Gary Kriesel, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**NOVEMBER 22, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Kay McAloney, Human Resources Director; Patricia Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Deb Paige, Emergency Services Manager; Don Theisen, Public Works Director; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Mayor Glen Mills, Marine on St. Croix; Karl Benson, Marine on St. Croix Trustee; Tom Triplett, Marine on St. Croix; Jane Harper, Principal Planner; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the November 8, 2011 Board meeting minutes.
2. Approval of a conservation easement and trail easement over a portion of the property owned by Thomas G. Armstrong in Lake Elmo; approve the payment of \$505,920 to Tom G. Armstrong per County Board Resolution No. 2011-077; and, authorize the County Board Chair and County Administrator to execute all necessary documents related to this acquisition.
3. Approval to appoint Allen Shepersky, Woodbury, to the Historic Courthouse Advisory Committee as a District 5 representative, to fill an unexpired term to December 31, 2012.
4. Adoption of **Resolution No. 2011-139** as follows:

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Metropolitan Council Grant Agreement SG2011-096  
for Lake Elmo Park Reserve Winter Recreation  
Area Planning and Development and  
Metropolitan Council Grant Agreement SG2011-097  
for St. Croix Bluffs Shower Building and Campground Improvements

WHEREAS, the Minnesota Legislature, by Minnesota Laws 2011, 1<sup>st</sup> Special Session, chapter 6, article 3, section 4, appropriated funds for State Fiscal Year 2012 from the Constitutional and Land Legacy Amendment's Parks and Trails Fund to the Metropolitan Council to grant to implementing agencies as required under the new Minn. Stat. 85.53; and

WHEREAS, the Metropolitan Council is authorized by Minn. Stat. 473.301 to make grants to eligible governmental units for the purpose of regional recreation open space development in accordance with the Metropolitan Council's Recreation Open Space Policy Plan; and

WHEREAS, Washington County is a governmental unit eligible for a Recreation Open Space Development Grant; and

WHEREAS, on September 14, 2011, the Metropolitan Council authorized the granting of up to \$275,000 to Washington County for the Lake Elmo Park Reserve Winter Recreation Area Project and \$486,000 to Washington County for the St. Croix Bluffs Regional Park Shower Building and Campground Improvements Project; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners accepts the aforementioned grants from the Metropolitan Council and authorizes its County Board Chair and County Administrator to execute on behalf of the county Metropolitan Council Grants SG2011-096 and SG2011-097 conditioned upon approval as to form by the Washington County Attorney's office.

5. Bids were received for construction services to complete the Government Center Elevator Modernization Project as follows:

<u>Bidder</u>	<u>Base Bid</u>
CM Construction	\$972,400
Construction Results Corporation	\$995,489
Frerichs Construction Co.	\$1,029,870
KUE Contractors, Inc.	\$955,999
LS Black Construction, Inc.	\$1,055,000
Merrimac Construction Co.	\$1,049,010
Morcon Construction Co., Inc.	\$1,192,000
Parkos Construction Co., Inc.	\$1,047,800
Rochon Corporation	\$1,028,000
Weber, Inc.	\$1,071,000

Approval to award the bid for construction services to complete the Government Center Elevator Modernization Project to KUE Contractors, Inc., the lowest responsible bidder, in the amount of \$955,999; and authorize execution of the contract with KUE Contractors, Inc. through the signatures of the Board Chair and County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

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6. Adoption of **Resolution No. 2011-140** as follows:

Resolution Authorizing Execution of Mutual Aid Agreement

WHEREAS, the County Sheriff is responsible for transporting prisoners in the custody of Washington County to various locations to fulfill their obligations; and

WHEREAS, many thousands of miles are logged each year by Sheriff's staff to safely transport prisoners and significant expenditures are made for wage and overtime expenses; and

WHEREAS, in an attempt to decrease transportation expenditures and improve efficiencies the Sheriffs of Washington, Ramsey, and Dakota Counties wish to consolidate the transportation process when prisoners are going to the same locations as those from another of these two counties.

NOW, THEREFORE, BE IT RESOLVED, that the Sheriff is authorized to enter into a mutual aid agreement with the Counties of Ramsey and Dakota for the purpose of sharing transportation duties with these counties in an effort to minimize transportation costs and increase efficiencies.

7. Adoption of **Resolution No. 2011-141** as follows:

Approval of Off-Highway Vehicle Grant

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a grant agreement with the Minnesota Department of Natural Resources, Division of Enforcement, for the program entitled Off-Highway Vehicle Safety Enforcement Grant Program.

BE IT FURTHER RESOLVED, that Sheriff William M. Hutton is hereby authorized to execute and sign the grant agreement and any amendments thereto, as are necessary to implement the program on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**LIBRARY**

**Joint Powers Agreement with the City of Marine for Provision of Library Services**

Commissioner Hegberg moved to approve a joint powers agreement with the City of Marine on St. Croix for the provision of library services using a library express system including automated lockers for pick-up of requested materials, book return and a circulating collection. Commissioner Weik seconded the motion and it was adopted unanimously.



**Transfer of Library Items to the City of Marine for Library Services**

Commissioner Hegberg moved to adopt **Resolution No. 2011-142** as follows:

Transfer of County Property to City of Marine for Library Service

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

WHEREAS Minnesota Statutes 471.85 provides that a county may transfer property to a city;

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby agrees to transfer ownership of the items on the attached inventory to the City of Marine for the operation of a community library in the Marine City Hall.

Inventory of Furnishings and Equipment to Transfer  
Ownership from Washington County to the City of  
Marine on St. Croix

Book cart	1 28" X 42" 6 shelf double sided metal brown
Book cart	1 28"X47" 3 shelf single sided metal putty
Book cart	1 18"X47" 3 shelf single sided metal brown
Bulletin boards	2 24"X36" cork with wood frame
Chair	8 wood captain styles with red cushions
Chair	1 counter height with gray fabric back and seat on wheels
Circulation counter	4 cabinet units wood with laminate top 127"X25"X38"
Clock	1 round 11" diameter with wood frame
Counter stool	1 white wood
Door chime	1 battery operated
Table	1 wood 48" round with laminate top and wood pedestal
Display rack	1 metal60"X36" with wheels and 10 shelves
Easy book bin	1 48"X23X30" walnut and yellow laminate
Book spinner	2 69"X20" round base, black and wood laminate
Book spinner	1 60"X20"X20" square base, walnut laminate
Flag	1 U.S. with stand and round metal base
Kick stool	1 black metal
Media cart	1 50"X56"X18" black wire with 14 18" shelves and 10 47" shelves
Office work surface	1 23"X30" gray with round edges
Office work surface	2 23"X36" gray with round edges
Office cube panels	2 26"X36" gray fabrics
Overhead bin	2 36" with blue fabric flipper door and one shelf
Overhead bin	2 30" with blue fabric flipper door and one shelf
Paper shredder	1 GBC shred master
People counter	1 Valu-Beam model SMA990LT



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Personal Computer	3 County Assets: # 027062 Dell GX 280; #028974 Dell GX520; #028515 Dell GX620 –each with monitor and mouse (with county licensed software removed)
PC Monitor	3 County Assets: #028542; #028978; #028977
Poster	1 18 1/2"X24 1/2" gold framed Goldilocks and Three Bears poster
Poster	1 18 1/2X24 1/2" gold framed Cat in the Hat poster
Printer	1 HP LaserJet P2015dn
Shelving-Metal	24 putty metal shelves wall mounted; 8 black metal display shelves wall mounted; 59 black metal shelves wall mounted; 9 gray metal shelves wall mounted; 8 double faced 84" high metal units freestanding with 73 black metal shelves, 6 gray metal shelves and 1 brown metal shelf; 8 pieces of black metal shelves in furnace room
Shelving-Wood	3 separate units: 68" shelf unit; 74" shelf unit; 57" shelf unit
Shelf trays	2 – 24"X8" putty wood shelf tray inserts; 1 – 36"X8" putty wood shelf tray inserts
Step stool	2 wood
Step stool	1 white plastic
Sign	White wood freestanding sign board in furnace room
Sign holder	1 61" high freestanding metal with round base
Wastebasket	2 black plastic
Floor mats	3 – various sizes

Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **Library Operating Schedule for 2012**

Patricia Conley, Library Director, presented the Library operating schedule for 2012. This proposed schedule has fewer staffed locations, reduced from nine to six; fewer days of service and hours, from seven days a week to five days a week; will preserve the quality of library services to the broadest range of library users; and they will be expanding access to the libraries collections through the library express service stations.

Commissioner Weik asked if Ms. Conley anticipates that these hours could be temporary for a year, could the Board look at reinstating Sunday or Monday hours a year from now. Ms. Conley assured the Board that they will be proposing as part of their 2013 budget a return to seven day a week service in some of their locations.

Commissioner Weik proposed having the two largest branches, the RH Stafford and Hardwood Creek Branch Libraries opened for four hours on Sunday through the school year, possibly using temporary

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employees in an effort to keep costs as low as possible at a cost not to exceed \$75,000 to \$80,000. The Board could consider using reserve funds or look at other revenue that could be redirected. She noted that the Library Board members have had concerns about having the libraries closed both days and she has been contacted by citizens in her district and throughout the county.

Commissioner Hegberg stated he supports that idea to a certain extent; however at this time the Board has to look at what the legislature may be doing next year. Until this Board knows where the legislature is headed, he feels that the Board should wait until spring. He knows the Library Board and staff have worked hard to put this balanced schedule forward.

Commissioner Weik stated she continues to have concerns about this. They do not have an exact number today, and she would still be interested in knowing that amount. She believes that \$70,000 in bridging money could still be found from other budgets, the final budget has not been set yet. She will not support this resolution because she believes that the RH Stafford and Hardwood Creek libraries could be opened four hours each on Sunday. The Stafford library in 2009 was tallied at the sixth busiest branch in the State of Minnesota.

Commissioner Kriesel stated he understands, but there is a recommendation coming from the Library Board. He gets concerned if the County Board starts to micro-manage. It is tough to figure out schedules, why not increase hours down in Valley Branch, or the Wildwood, or the Oakdale for the very same reason. He does not believe there is anybody that is pleased about the necessity to close libraries on Sundays or Mondays, but these are extraordinary times. There will be other issues coming forward where somebody might want to pull money out of the fund balance for other worthy projects.

Commissioner Hegberg moved to adopt **Resolution No. 2011-143** as follows:

#### 2012 Library Operating Schedule

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

WHEREAS, the Washington County Library desires to provide effective and cost efficient services in all branch libraries within the limits of a reduced budget;

WHEREAS the Washington County Library Board reviewed the proposed library schedule and recommended acceptance by the County Board at its October 2011 board meeting;

THEREFORE, BE IT RESOLVED that, effective January 1, 2012, Washington County Library will be open on the following schedule of hours, with the exception of legal holidays and closings approved by the County Board upon recommendation of the Library Board:

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BRANCH	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	HOURS/ WEEK
RH Stafford	closed	closed	9:30-8	9:30-8	9:30-8	9:30-5	9:30-5	46.5
Hardwood Creek	closed	closed	9:30-8	9:30-8	9:30-8	9:30-5	9:30-5	46.5
Park Grove	closed	closed	9:30-8	9:30-8	9:30-8	9:30-5	9:30-5	46.5
Oakdale	closed	closed	9:30-8	12:30-8	12:30-8	12:30-5	9:30-5	37.5
Wildwood	closed	closed	9:30-8	12:30-8	12:30-8	12:30-5	9:30-5	37.5
Valley	closed	closed	2-6	2-6	2-6	10-2	10-2	20
HOURS/DAY	0	0	56.5	50.5	50.5	35.5	41.5	234.5

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners directs the Library Administration to give public notice of this schedule of library hours at least 30 days prior to implementing the schedule.

Commissioner Pulkrabek seconded the motion and it was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, Commissioner Weik.

**HUMAN RESOURCES**

Commissioner Hegberg moved to authorize the Human Resources Director to enter into negotiations with Dave Unmacht at Springsted, Inc. as a consultant for filling the position of County Administrator. Commissioner Weik seconded the motion and it was adopted unanimously.

**GENERAL ADMINISTRATION**

**Organizational Structure Change to the Emergency Management Services**

Commissioner Weik moved to adopt **Resolution No. 2011-144** as follows:

Resolution Approving a Change in the County’s Organizational Structure Moving the  
Emergency Management Division to the Office of the Washington County Sheriff  
and Appointing the Emergency Management Director  
as Required by Minnesota Statutes 12.25

WHEREAS, MS 12.25 subd. 2 sets forth the duties of the County’s  
Emergency Management program and requires that the County Board of  
Commissioners appoint the County’s Emergency Management director;  
and

WHEREAS, for many years the County’s Emergency Management  
program has been assigned to the County’s Department of Public Health  
and Environment where it has performed its duties and carried out its  
responsibilities in an exemplary manner; and

WHEREAS, in an effort to continuously review and improve County  
operations, a process was initiated in July, 2010, while attending the  
FEMA Integrated Emergency Management Course in Emmitsburg MD, to  
evaluate whether this function would now be more appropriately located in  
the Sheriff’s Office in order to make better use of their emergency  
response resources, both people and equipment, and their considerable  
experience in this responsibility of county government; and

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WHEREAS, this review and evaluation has led to a recommendation by the County Administrator, Public Health and Environment Director and Sheriff to jointly recommend that the County's Emergency Management program be moved to the Office of the County Sheriff in order to make more effective and efficient use of the Sheriff's Office's extensive emergency response resources and public safety communications resources to support this essential public safety function.

NOW THEREFORE BE IT RESOLVED that in accordance with the requirements of Minnesota Statutes 12.25 subd. 2, the Washington County Board of Commissioners do hereby assign the County's Emergency Management duties and responsibilities to the Washington County Sheriff's Office effective on December 1, 2011; and

BE IT FURTHER RESOLVED that the County Board of Commissioners reappoint Debra Paige as the County's Emergency Management director in the Washington County Sheriff's Office; and

BE IT FURTHER RESOLVED that the Emergency Management Director, Sheriff, and County Administrator be authorized to revise all applicable county policies and procedures documents to reflect this new organizational structure and assignment of duties, without further action by the County board of commissioners.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

#### **Minnesota Inter-Governmental Trust Dividend Check**

Jim Schug, County Administrator, announced that he had received the Minnesota Inter-Governmental Trust dividend check in the amount of \$944,994 which will be added to the Other Post Employee Benefit fund to help reduce that liability.

#### **Commissioner Committee Assignments for 2012**

Mr. Schug reminded the Board that a listing of current Commissioner Committee assignments will be sent to each Commissioner shortly. He asked that the Board review this list and indicate committees they would be interested in serving on for 2012.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Weik reported she received a letter from Rail-Volution showing the workshops she attended on her recent trip to Washington D.C. She attended a State of the City address in Woodbury. A traffic signal will be added at Woodlane and Bailey Road, very close to Newport city limits. It was also reported that there were 244 new housing starts and they added 542 new jobs in the city. She attended the Minnesota Extension Committee meeting last night. They showed a video from the Dean of Extension

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stating that they would be making adjustments to their regional system and will close two regional offices one in Fergus Falls and one in Hutchinson. The Board also decided to focus on technology for participants in 4-H next year. She attended a breakfast last week and Senators Daley and Gerlach were the keynote speakers. It was a good discussion on military services and how it translates to public service. She attended a House and Senate joint committee hearing at the Capitol last week. It was a presentation to the Legislative Commission on Metropolitan Governance. The Metropolitan Council members were there as well as Counties Transit Improvement Board members to provide a report to the combined committee. She attended a city council workshop to discuss the Woodbury Drive County Road 19 reconstruction and expansion project. She attended a Metropolitan Mosquito Control Executive Committee meeting which discussed labor negotiations. She reminded the Board that next Tuesday they will not meet because it is the 5<sup>th</sup> Tuesday. The following week the Association of Minnesota Counties will hold their annual conference in Minneapolis this year.

Commissioner Lehrke reported she toured the Stillwater Prison and was impressed to see how well it was run. She attended the Cottage Grove Beyond the Yellow Ribbon meeting. They are doing a toy drive for military family's children and there is a box at the Cottage Grove City Hall and the Southern Service Center for donations. She attended the Red Rock Corridor meeting. She met with the City of Afton with Commissioner Kriesel. She attended the Minnesota Extension committee. They are looking for three individuals that are experienced in the field of science, engineering and technology to help start out their program in technology.

Commissioner Hegberg reported he attended meetings with the Minnesota Inter-Governmental Trust last week. He attended the Counties Transit Improvement Board (CTIB) meeting last week which was held in Minneapolis. Following the Board meeting some individuals took the rail up to Ramsey to view the new transit station. CTIB did pass all of the capital expenditures including the delay in expenditures for Washington County. He attended the Transportation Advisory Board meeting and Senator Beard attended. They discussed transportation and governance. They discussed how to develop a fair system because the legislature has temporarily taken the CTIB dollars and moved it to operations to fund that gap. He is afraid they might continue that after the two year period. He attended the Ramsey/Washington Community Action Program. He also attended the Partners in Policy which is a meeting for families with special needs individuals. Commissioner Hegberg passed out a resolution that Anoka County is considering on the racino. He believes that the City of Forest Lake has a resolution in support also. Columbus Township has the Running Aces race track which is close to his district. He is still thinking about it and in communication with the City of Forest Lake.

Commissioner Pulkrabek reported he met with Senator Lillie yesterday to discuss topics of mutual interest. He also mentioned that he has received five phone calls from citizens of Lake Elmo concerned about the library issue. Everyone he have talked to has been supportive and have praised the Washington County



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library system, and they have varying degrees of trepidation in Lake Elmo's perceived route of autonomy that they are pursuing as far as their library system.

Commissioner Kriesel reported that he, Commissioner Lehrke and Public Works staff met with the City of Afton to discuss their downtown revitalization plan. He met with the Veteran's Rest Camp Board. He had a conference call with Commissioner Bachmann's staff to discuss the St. Croix River Bridge. He met with the members of the Yellow Ribbon Network. This evening he will attend a meeting in Oak Park Heights with the Minnesota Department of Transportation and various other stakeholders regarding the St. Croix River Crossing.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 10:09 a.m.

Attest:

  
James R. Schug

County Administrator

  
Gary Kriesel, Chair

County Board



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**DECEMBER 8, 2011**

The Washington County Board of Commissioners met in regular session at 4:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mary Farmer-Kubler, Community Services Supervisor; Diane Elias, Community Services; Kay McAloney, Human Resources Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Senior Program Manager; Don Theisen, Public Works Director; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the November 15 and 22, 2011 Board meeting minutes.
2. Approval of revisions to the Financial and Budget Policy #2801, Fund Balances.
3. Approval to execute the following three 2011 Community Development Block Grant and Home Investment Partnerships Program funding agreements in accordance with the 2011 Annual Action Plan: Twin Cities Habitat for Humanity, scattered site single family homes; Two Rivers Community Land Trust, single family acquisition and rehab; and Charter Oaks LLC, Charter Oaks townhome rehabilitation.
4. Approval of an amendment for 2011 and a new contract for 2012-2013 for the Bridges II program, a partnership that assists low income persons with serious mental illnesses maintain housing in our community.

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5. Approval to renew service agreement with Madden, Galanter, Hansen, LLP for labor relations consultant services through December 31, 2012.
6. Approval of county's tentative agreement with Teamsters Local 320 Commander Unit as follows:
  - Duration - One (1) year contract from January 1, 2011 - December 31, 2011
  - Wages - General increase 0%, annual step increase 0%
  - Increase in uniform allowance (same as LELS) from \$625 to \$700.
  - 2011 insurance contributions:

Aware \$25 OV Copay

Single	\$433.00/month
Employee + Child(ren)	\$433.00/month
Employee + Spouse	\$589.00/month
Family	\$619.00/month

Aware \$30 and \$35 Copays; and \$500/75% Plans

Single	\$491.00/month
Employee + Child(ren)	\$537.00/month
Employee + Spouse	\$726.00/month
Family	\$851.00/month

Flex Credits for 2011 to \$73/month

7. Approval of Amendment Number One to the Twin Cities Public Health and Environmental Health Entities in Minnesota Mutual Aid Agreement, and authorization for County Board Chair and County Administrator to sign the agreement extending the termination date to December 31, 2012.
8. Adoption of **Resolution No. 2011-145** as follows:

Final Payment for Phases 2-4 Contracts on the  
2025 Government Center Campus Improvement Project with  
Aduddell Roofing, Inc./Granite Re, Advance Terrazzo & Tile,  
Sowles Company, and St. Paul Linoleum & Carpet Co.

WHEREAS, the Washington County Board of Commissioners, on August 7, 2007, August 21, 2007, October 23, 2007, November 18, 2007, and December 11, 2007 approved the bid award to contractors in 34 bid divisions for the building construction project known as the 2025 Government Center Campus Improvement Project; and

WHEREAS, Aduddell Roofing, Inc./Granite Re. for Contracts #4317 and #5044 Division 11, Advance Terrazzo & Tile for Contract #4326 Division 20 and Contract 4329 Division 23, Sowles Company for Contract #4314 Division 8, and St. Paul Linoleum & Carpet Co. for Contract #4328 Division 22, have satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

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NOW, THEREFORE, BE IT RESOLVED, that all retainage be released and Aduddell Roofing, Inc./Granite Re be paid in full for Contracts #4317 and #5044 in the amount of \$38,142.67.00 as indicated on the final payment application and as certified by the construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and Advance Terrazzo & Tile be paid in full for Contract #4326 in the amount of \$14,293.75, and for Contract #4329 in the amount of \$18,546.55, as indicated on the final payment applications and as certified by the construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and Sowles Company be paid in full for Contract #4314 in the amount of \$63,195.18 as indicated on the final payment application and as certified by the construction manager.

BE IT FURTHER RESOLVED, that all retainage be released and St. Paul Linoleum & Carpet Co. be paid in full for Contract #4328 in the amount of \$35,402.25 as indicated on the final payment application and as certified by the construction manager.

9. Approval of Amendment #3 with ThyssenKrupp Elevator Corporation to complete elevator updates in the Historic Courthouse and the Service Center in Woodbury according to 2007 Minnesota State Code standards through the signatures of the Board Chair and County Administrator without further action of the County Board and conditioned upon approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Hegberg moved to adopt **Resolution No. 2011-146** as follows:

#### **Resolution Denying Application for Repurchase of Tax Forfeited Land by Lindsey and Mark Dilla**

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 10.027.21.11.0144 forfeited for the non-payment of property taxes on July 22, 2011; and

WHEREAS, the law allows for the repurchase of homesteaded property up until the property is sold or conveyed by the county; and

WHEREAS, the former owners, Lindsey and Mark Dilla, have submitted a request for repurchase under 282.241; and

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WHEREAS, the applicant have not provided a check or other funds to cover the \$12,162.32 required for the repurchase; and

WHEREAS, the department made numerous efforts to work with the former owners of the property to provide an opportunity to repurchase and made them aware of the requirement to provide the necessary funds; and

WHEREAS, the former owners have been notified by the department that a second repurchase application has been submitted by TCF Bank as we are required by law.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby denies the request for repurchase of the tax forfeited parcel 10.027.21.11.0144 by Lindsey and Mark Dilla because the required funds have not been provided along with the repurchase application.

Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

Commissioner Hegberg moved to adopt **Resolution No. 2011-147** as follows:

Resolution Approving Repurchase of  
Tax Forfeited Land by TCF Bank

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 10.027.21.11.0144 forfeited for the non-payment of property taxes on July 22, 2011; and

WHEREAS, the law allows for the repurchase of homesteaded property up until the property is sold or conveyed by the county; and

WHEREAS, a party with an eligible legal interest in the property has submitted a request for repurchase under 282.241; and

WHEREAS, the applicant, TCF Bank, has provided a check for \$12,162.32 to cover the cost of the repurchase; and

WHEREAS, the department believes a repurchase is in the best interest of the public in that it allows the bank with the mortgage in the first position to pay off all taxes and costs; and

WHEREAS, the department made numerous efforts to work with the former owners of the property to provide an opportunity to repurchase; and

WHEREAS, the former owners submitted an application for repurchase that was denied by the County Board because it did not include the required funds to complete the repurchase; and

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WHEREAS, the County Board finds it is in the best interest of the public to allow a repurchase by TCF Bank and minimizes the potential for additional costs to the county to manage the property and returns the tax parcel to the tax rolls.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 10.027.21.11.0144 by TCF Bank; and

BE IT FURTHER RESOLVED, the County Board directs the Department of Property Records and Taxpayer Services to request the issuance of the state deed in the name of TCF Bank following adoption of this resolution.

Commissioner Lehrke seconded the motion and it was adopted 5-0 for a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

#### **GENERAL ADMINISTRATION**

Jim Schug, County Administrator, reported that Washington and Carver Counties received an award for outstanding service for the Library Express. This award was presented at the Association of Minnesota Counties annual conference held this past week.

Mr. Schug announced that Wayne Sandberg, County Engineer, was named co-chair of the Minnesota Guidestar Board of Directors. Don Theisen, Public Works Director, informed the Board that this is the State's Intelligent Transportation Systems program. The Board of Directors advances transportation technology by providing strategic direction, advice, education, and a forum for developing innovative partnerships among public, private, academic, and other transportation stakeholders.

Mr. Theisen also noted that Joe Gustafson, Transportation Engineer, was named by the North Central Institute of Transportation Engineers the Young Traffic Professional of the Year.

Mr. Schug mentioned that Moody's reinstated the counties Aaa rating with a stable outlook.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported on the Association of Minnesota Counties (AMC) annual conference where he attended the following meetings and workshops: Minnesota Association of Governments Investing for Counties; Minnesota Counties Intergovernmental Trust annual meeting; and the Environment and Natural Resources Committee. He attended the Rice Creek Watershed District meeting; the Counties Transit Improvement Board; and the Ramsey/Washington Community Action Program meeting. He also attended a Human Services, Inc. meeting where they announced they are



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changing their name to Canvas Health. He asked that the county look at the lien the county has on their main building to see if anything needs to be done with that issue.

Commissioner Lehrke reported she also attended the AMC conference and attended the following committees and workshops: the Extension Committee; a workshop on Win/Win with On-Line Permitting; an Economic Development Business Subsidy workshop; she attended an implementing centralized fleet; she attended the General Government Policy Committee; Successful City/County Project Collaboration; bridging leadership; and a meeting with the Federal lobbyist.

Commissioner Weik reported that the Gateway Corridor met prior to today's Board meeting. She reported that she attended the AMC conference and attended the following meetings and workshops: Board of Directors meeting; the Health and Human Services and Transportation policy committees; she moderated the Social Media for Public Entities workshop; she attended the On-Line Permitting workshop; she attended Business Subsidies; she attended a panel of county commissioners with journalism backgrounds which discussed different media tools to better educate the taxpayers on county services and programs; she attended the GIS in county government; and she attended the Bridging Leadership. She attended the Minnesota Local Government Innovation Forum. She suggested that the County Board hold a workshop regarding the National Association of Counties CVS Caremark prescription discount cards. She met with the Extension Committee Chair Dan Dolan to discuss the 4-H mission and their 2012 budget. She noted that the Witson Trust would match up to \$20,000 if the county would budget for training youth. She attended the Library Park Association meeting. She attended the Counties Transit Improvement Board meeting. She attended the Washington County Finance Committee meeting on November 22. She attended a Washington County workshop on housing solutions. She attended the Library Board meeting where the citizen advisory committee did pass the draft policies. She noted that a math and science academy student presented a petition with 76 signatures to the citizen advisory committee, and for Washington County Board review, asking for weekend hours at the Woodbury Stafford Library.

Commissioner Kriesel reported that he attended the Counties Transit Improvement Board meeting. At the AMC conference he attended the Rural Electric Energy Board presentation on wind energy. He also attended the Transportation Policy Committee meeting, and the Public/Public Partnership workshop. He attended the Metropolitan Emergency Services Board Executive Committee meeting. He attended an Audit Committee meeting.

#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.



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**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 4:41 p.m.

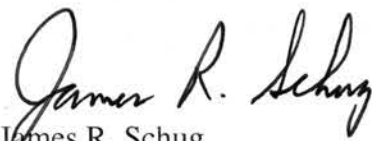
**BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT**

The Board met in workshop session with the Department of Public Health and Environment to review the Draft Regional Solid Waste Master Plan, 2011-2030. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Lowell Johnson, Don Theisen, Yvonne Klinnert, Kevin Giles, Star Tribune, and Erik Sandin, Stillwater Gazette.



Gary Kriesel, Chair  
County Board

Attest:



James R. Schug

County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**2012 BUDGET MEETING**  
**DECEMBER 8, 2011**

The Washington County Board of Commissioners convened at 6:00 p.m. in the Washington County Government Center, County Board room to receive comments from the public on the proposed 2012 budget. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Division Manager; Joanne Helm, Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Representative Kathy Lohmer; Representative Bob Dettmer; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

The Board Chair opened the hearing with a welcome to those in attendance.

Molly O'Rourke, Deputy Administrator, presented an overview of the proposed 2012 county budget. She noted that spending is down for the county and the property tax levy is down.

Kevin Corbid, Director of Property Records and Taxpayer Services, reviewed factors affecting the proposed taxes including property tax system law changes that were adopted by the legislature, and market value changes.

Sheryl Palmer, 10130 Manning Avenue North, Grant – Ms. Palmer stated she has been on the Board of Legal Assistance of Washington County for 13 years. They have been experiencing a down turn in funding. She feels what Legal Assistance of Washington County does is take care of people that are at 125% of the poverty level. A person cannot hire a private attorney for less than \$180 an hour. By the county's own annual report of 2010 there are 8,000 residents in Washington County living in poverty and she is certain that the number has gone up. This county funded Legal Assistance of Washington County for 30 years. They really need the Board's help now. They have received a letter from Legal Services of Minnesota saying that because Washington County does not fund Legal Assistance of Washington County, they will not fund them either. As of the end of this year they will not be receiving any more money from the state. Their funding is basically from the United Way Foundation, a sliding scale fee that they charge, and private donations. She is asking that the Board reconsider its position and fund Legal Assistance of Washington County at its former rate of \$70,000 to \$80,000.

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Larry Forsberg, 1004 Pine Tree Trail, Stillwater – Mr. Forsberg stated his property taxes went up 5% and they have been going up; and, his property value is going down. He asked why somebody doesn't have the courage to cut expenses rather than raising taxes when values are going down.

Commissioner Kriesel stated he agreed with Mr. Forsberg and that is why the Board decreased the levy by .3%. He suggested reviewing his property valuation with the County Assessor's office to see why his taxes increased.

Mr. Forsberg asked if government contracts for employees, or employees pay, are increasing. Commissioner Kriesel stated that it has been at 0% for the past two years. The Board has also decreased its spending by 4.1%.


Kevin Corbid, Director of Property Records and Taxpayer Services, noted that for residential homestead parcels the median value change for residential parcels countywide was a 2.9% reduction. Most properties showed a reduction in value. The median total tax change on those same properties in the county was a 1.3% increase. Mr. Forsberg is not unique in seeing his value go down and the taxes increasing. There are other things that are happening in the City of Stillwater that can also affect his tax increase. He suggested sitting down and reviewing Mr. Forsberg's situation.

The Board Chair asked for further comments from the public; none were heard. He indicated that he had received comment cards from three individuals who did not want to speak but reported on the following: Thanking the board for the 2012 levy decrease; thanking the Board for reviewing its request for funding in tight economic times; and an increase of \$5,020 in taxes over five years.

The Board Chair thanked the audience for appearing. The public meeting adjourned at 6:53 p.m.

  
Gary Kriesel, Chair  
County Board

Attest:

  
James R. Schug  
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
DECEMBER 13, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Diane Elias, Community Services; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Program Manager; Jessica Collin-Pilarski, Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Mike Welling, County Surveyor; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Deb Paige, Emergency Services Manager; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Stan Suedkamp, 12 Aspen Way, Landfall – Mr. Suedkamp urged the Board to consider a North/South central express road through Washington County, and to include planning and acquisition funding in the 2012-2016 Capital Improvement Plan.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of revisions to the Fee Schedule Policy No. 1032 and the merging of Policy No. 1023 into Policy No. 1032.
2. Approval to appoint Lori Tapani, Hugo, to the Workforce Investment Board representing Small Business, to a first term expiring June 30, 2014.
3. Approval of the Group Residential Housing agreement with Frazier Recovery Home in Cottage Grove for 2011 to 2013.

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4. Approval of the agreement with Salvation Army for Family Homelessness Prevention and Assistance Program funds of \$65,333.
5. Approval of Amendment Number One to the cooperative agreement with Anoka, Chisago, Dakota, Hennepin, Isanti, Ramsey, Sherburne, and Washington Counties for the provision of Non-Emergency Medical Transportation services for eligible Medical Assistance and Minnesota Care recipients.
6. Approval of Amendment #2 to contract with Human Services, Inc. for additional funds for Adult Mental Health Services.
7. Approval of the 2012 Blue Cross Blue Shield group health care coverage contract.
8. Approval of the 2012 COBRA continuation Services Agreement with Total Administrative Service Corporation (TASC).
9. Approval of the 2012 Group Health (HealthPartners) Medicare Care Cost Plan contract which is for the Freedom Plan offered to retirees through HealthPartners (Group Health Plan, Inc.).
10. Approval of the 2012-2013 contracts for AFSCME exempt and non-exempt as follows:
  - A two year agreement (2012 and 2013) with the following provisions:
    - 0% general adjustment in 2012 and 2013
    - Medical insurance contributions and flex credits will remain the same as in 2011 for 2012. Insurance reopener in 2013.
    - In 2012 and 2013 employees below the maximum of the salary range shall be eligible based on the employee's FTE for an increase up to 1.5% not to exceed the salary range maximum on their anniversary date.
    - In 2012 Employees at the salary range maximum shall be eligible for a non-base lump sum payment based on the employee's FTE of 1.5% on their anniversary date.
    - In 2013 Employees at the salary range maximum shall be eligible for a non-base lump sum payment based on the employee's FTE of 2% on their anniversary date.
11. Approval to enter into a Regional Parcel Data Sharing and Distribution Agreement for public parties among the Metropolitan Council and the Counties of Anoka, Carver, Dakota, Ramsey, Hennepin, and Scott.
12. Approval to accept a \$1,000 donation from the J.F. Rooney Family Charitable Foundation for deposit in the Library Account.
13. Approval to ratify library policies as approved and recommended by the Washington County Library Board.

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14. Approval of an amendment to the delivery contract with Street Fleet modifying the delivery schedule days and locations.
15. Approval of an agreement with the Minnesota Department of Human Services for the provision of the Child and Teen Checkup program.
16. Approval for the county to accept the Natural Resources Block Grant funding from the Minnesota Board of Water and Soil Resources for 2012.
17. Approval to enter into an agreement with the Washington County Conservation District for services related to the Wetland Conservation Act.
18. Approval of an agreement with the Washington County Conservation District to fund general operations and services to county departments and county residents.
19. Approval of a cooperative agreement with the City of Woodbury for the landscape cost reimbursement and maintenance of Century Avenue and Valley Creek Road, and authorize execution of said cooperative agreement through the signatures of the Board Chair and the County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.
20. Approval to reappoint County Surveyor Michael J. Welling to a four-year term beginning January 1, 2012 and ending December 31, 2015.
21. Adoption of **Resolution No. 2011-148** as follows:

Historic Courthouse Office Space Lease Amendments  
Youth Service Bureau and Valley Tours, Inc.

WHEREAS, Washington County and the Youth Service Bureau propose to amend three (3) office space lease agreements at the Historic Courthouse to extend the term of each of the leases to December 31, 2012; and

WHEREAS, Washington County and Valley Tours, Inc. propose to amend one (1) office space lease agreement at the Historic Courthouse to extend the term of the lease to December 31, 2012; and

WHEREAS, the Youth Service Bureau and Valley Tours, Inc. have approved and signed said leases; and



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NOW, THEREFORE LET IT BE RESOLVED, that the three (3) lease amendments between Washington County and the Youth Service Bureau, and the one (1) lease amendment between the County and Valley Tours, Inc., be executed through the signatures of the County Board Chair and County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

22. Adoption of **Resolution No. 2011-149** as follows:

A Contract Allowing the Minnesota Department of Transportation  
to Act as the County's Agent for Accepting Federal Aid

WHEREAS, Washington County and the Minnesota Department of Transportation have a contract allowing the Minnesota Department of Transportation to act as agent in accepting federal aid; and

WHEREAS, The Minnesota Department of Transportation is requiring a new contract be executed that will replace the existing contract.

NOW, THEREFORE LET IT BE RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Washington County to accept as its agent, federal aid which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 99982," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

23. Approval of the following Change Orders with Ford Metro, Inc., as part of the 2025 Government Center Campus Improvements project: Change Order #5 in the amount of \$14,875.52; Change Order #6 in the amount of \$4,744.21; Change Order #7 in a credit amount of (\$14,341.31); Change Order #8 in a credit amount of (\$4,954.12); and Change Order #9 in a credit amount of (\$126,173.65).
24. Approval of an agreement with the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management, to receive funding through the Emergency Management Performance Grant Program.

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25. Approval of 29 Joint Power Agreements for the purpose of providing a Mass Emergency Notification System known as Code Red to the following cities and townships within Washington County Afton, Bayport, Birchwood, Baytown Township, Cottage Grove, Dellwood, Denmark Township, Forest Lake, Grant, Grey Cloud Island Township, Hugo, Lake Elmo, Lakeland, Lakeland Shores, Lake St Croix Beach, Marine on St. Croix, Mahtomedi, Newport, Oakdale, Oak Park Heights, Pine Springs, Scandia, Stillwater, Stillwater Township, St. Mary's Point, St. Paul Park, West Lakeland Township, Willernie and Woodbury.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

## **LIBRARY**

### **Renew Library Service Contracts with Stillwater and Bayport**

Commissioner Weik moved to renew library service contracts with the Cities of Stillwater and Bayport. Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **Joint Powers Agreement with the City of Newport for Provision of Library Services**

Commissioner Lehrke moved to approve a joint powers agreement with the City of Newport for provision of a library service in Newport. Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### **Transfer of County Library Property to the City of Newport**

Commissioner Lehrke moved to adopt **Resolution No. 2011-150** as follows:

#### Transfer of County Property to City of Newport for Library Service

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

WHEREAS, Minnesota Statutes 471.85 provides that a county may transfer property to a city;

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NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby agrees to transfer ownership of the items on the attached inventory to the City of Newport for the operation of a community library/reading room in the City of Newport.

Library Branch Inventory for Transfer to City of Newport

3 computers (software removed)  
 1 printer HP Laserjet P2015dn  
 1 wireless controller  
 Metal return slot in door  
 1 Sharp photocopier with pedestal (model SF2014)  
 1 Panasonic facsimile machine  
 1 Avanti refrigerator 21X16X18  
 1 Microwave 15X20X11

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
 Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**PUBLIC WORKS**

Commissioner Pulkrabek moved to adopt **Resolution No. 2011-151** as follows:

Resolution to Transfer County Road 13B/DeMontreville  
 Trail to the City of Lake Elmo

WHEREAS, the Washington County 2030 Comprehensive Plan includes proposed jurisdictional transfers of certain roadways; and

WHEREAS, County Road 13B/DeMontreville Trail is one of the roads identified in the 2030 Comprehensive Plan for transfer; and

WHEREAS, pursuant to Minn. Stat. §163.11, et. seq. Washington County will transfer jurisdiction of County Road 13B/DeMontreville Trail; and

WHEREAS, Washington County and the City of Lake Elmo entered into an Agreement for the Transfer of County Road 13B/DeMontreville Trail dated April 19, 2011; and

WHEREAS, as a condition of the Agreement for Transfer between the County of Washington and the City of Lake Elmo, Washington County is to transfer the road by Resolution and recording of same with the Washington County Recorder.

NOW, THEREFORE, BE IT RESOLVED, Washington County will transfer County Road 13B/DeMontreville Trail to the City of Lake Elmo as identified on the attached map and located as follows:

*All that part of County Road 13B/DeMontreville Trail between CSAH 35 and Trunk Highway 36, Washington County, Minnesota.*

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
 Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

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**PUBLIC HEARING – OFFICE OF ADMINISTRATION****Receive Comments on the 2012-2016 Capital Improvement Plan**

The Board Chair presented a brief overview of today's public hearing to consider the adoption of the proposed 2012-2016 Washington County Capital Improvement Plan.

Melinda Kirk, Budget/Financial Analyst, stated that the Capital Improvement Plan (CIP) is a tentative schedule of improvements, construction technology, land acquisition, and equipment needs for the years 2012 through 2016. Only projects with potential funding have been included in the CIP for the next five years. The projects listed for 2012 are fully funded in the county's proposed 2012 capital budget, and the projects listed for 2013 through 2016 are reviewed each year in the annual budget cycle prior to adoption. At a workshop on October 11 the draft CIP was presented to the Board and later released to the communities for their comments. Comment letters were received for the following: City of Afton, City of Cottage Grove; City of Oak Park Heights, the City of Woodbury, and as the Board heard this morning from a gentleman from Landfall (letter from Stan Suedkamp, 12 Aspen Way, Landfall received on December 12, 2011). Four of those letters have been addressed by Public Works staff.

Jim Schug, County Administrator, reminded the Board that Stan Suedkamp provided comments on the CIP earlier today, and has submitted his comments in writing. He also noted that his suggestions are excellent items to be considered, but would probably not be implemented in the 2012 budget. This is information that could be considered in the 2013-2017 CIP.

The Board Chair asked for comments from the audience; none were heard. The Board secretary indicated that she had received all documentary evidence.

Commissioner Hegberg moved to close the Public Hearing on the proposed 2012-2016 Capital Improvement Plan. Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Hegberg moved to adopt **Resolution No. 2011-152** as follows:

Adoption of the 2012-2016  
Washington County Capital Improvement Plan

WHEREAS, the Washington County Board of Commissioners has formulated the 2012-2016 Washington County Capital Improvement Plan which covers a five-year period from the date of its adoption and sets forth the estimated schedule, timing, and details of the specific capital improvements by year, the estimated cost; the need for the particular improvement; and the sources of revenue to pay for the improvements; and

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WHEREAS, the Washington County Board of Commissioners released the draft version of the proposed 2012-2016 Washington County Capital Improvement Plan to the communities of Washington County on October 11<sup>th</sup>, 2011 for the purpose of receiving written comments; and

WHEREAS, the Washington County Board of Commissioners, after public notice, conducted a public hearing on December 13, 2011 for the purpose of receiving public comments on the proposed 2012-2016 Washington County Capital Improvement Plan; and

WHEREAS, in passing upon the aforesaid Plan, the County Board of Commissioners has considered the following for each project to be funded with Capital Improvement Bonds:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units; and,

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopts the proposed 2012-2016 Washington County Capital Improvement Plan which is attached hereto.

Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

## **GENERAL ADMINISTRATION**

### **Washington County Levy – 2012**

Commissioner Pulkrabek moved to adopt **Resolution No. 2011-153** as follows:

#### Resolution Certifying Property Tax Levies for Washington County Payable 2012

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following tax levy for payable 2012:

Washington County	\$86,523,700
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Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

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**Washington County Regional Railroad Authority Levy – 2012**

Commissioner Hegberg moved to adopt **Resolution No. 2011-154** as follows:

Resolution Certifying Property Tax Levy for  
the Washington County Regional Rail Authority  
Payable 2012

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following tax levy for payable 2012:

Regional Rail Authority	\$574,800
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Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**Washington County Housing and Redevelopment Authority Levy – 2012**

Commissioner Hegberg moved to adopt **Resolution No. 2011-155** as follows:

Resolution Certifying Property Tax Levy for  
Washington County Housing and Redevelopment Authority  
Payable 2012

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following tax levy for payable 2012:

Washington County Housing and Redevelopment Authority	\$3,332,236
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Commissioner Lehrke seconded the motion and it was adopted 4-1 with a Roll Call vote as follows:  
Ayes, Commissioners Hegberg, Lehrke, Weik, and Kriesel; Nays, Commissioner Pulkrabek.

**Washington County 2012 Regional Rail Authority Budget**

Commissioner Hegberg moved to adopt **Resolution No. 2011-156** as follows:

Resolution Adopting the Washington County Regional Rail Authority  
Budget for Payable 2012



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<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AIDS</u>	<u>CERTIFIED LEVY</u>
Regional Rail Authority	\$6,446,400	\$5,871,600	\$0	\$574,800	\$0	\$574,800
Total Proposed 2012 Budget	<u>\$6,446,400</u>	<u>\$5,871,600</u>	<u>\$0</u>	<u>\$574,800</u>	<u>\$0</u>	<u>\$574,800</u>
Total Washington County Regional Rail Proposed 2012 Levy:				<u>\$574,800</u>	<u>\$0</u>	<u>\$574,800</u>

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

### Washington County Budget for 2012

Commissioner Weik asked if the adoption of this resolution as presented finalizes the Library cuts that are proposed. Mr. Schug stated that the proposed budget is consistent with the individual actions that were taken by the Board during the review of the county's proposed budget which would include the reduction in the Library's operating budget.

Commissioner Weik believes, as she has mentioned in previous workshops, that the county is spending too much on state lobbyists. She will not support the proposed budget. The funding for membership dues with the Association of Minnesota Counties (AMC), the Minnesota Inter-County Association (MICA), and Capitol Gains, Inc. totals \$143,000. She believes those are duplicative services. Also, she feels that the Commissioners should be lobbying and spending time at the capitol which has a positive effect on lawmakers if they are there in person.

Commissioner Weik proposed to increase funding for libraries through streamlining costs associated with state lobbying firms and policy analysts. She would also like to discuss the grant that Washington County has received for a second year in a row on local performance which totals \$25,000. She would propose that the county suspend its membership in MICA for one year, which totals almost \$60,000. Utilizing the \$25,000 from the local performance grant and the \$60,000 from the MICA membership, that would cover keeping two branch libraries opened on Sunday. Her proposal would not eliminate all cuts to library services, there would still be several branches that would not be open on Sunday or Monday. She believes this is a viable alternative and would strongly urge members to consider it.

Commissioner Kriesel stated that Commissioner Hegberg had mentioned at a previous meetings to look at combining MICA and AMC. He has concerns with the County Administrator retiring. Keith Carlson, MICA Executive Director, does a stellar job in providing a strong voice at the capitol in protecting the interests of the county, and provides excellent executive summaries on all the important issues. There is some duplication, but there are separate sides on issues that they work on. He is concerned that if the county pulls back it would be difficult to get a handle on what is going on. The

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grant money that comes back on performance should be put back into the fund balance. The employees through their performance have earned that in reaching certain performance goals. He does not feel that should be traded for an earmark to the library. The Library Director struggled to continue excellent library services. The county closed libraries in Marine, Newport, and Lake Elmo pulled out. He asked is the county now going to fund libraries at the expense of smaller ones. That's a precedent he is not comfortable with. He is not sure that looking at a \$166,000,000 budget, and voting against that budget based on a \$40,000 or \$50,000 expenditure to increase library hours that haven't been recommended by the Library Director is the way to go. Going forward, it will be extremely important to the new County Administrator to have the support of MICA. Those savings could rapidly disappear if the Board is going to require staff to do the type of due diligence and come up with the summaries and moving parts of these issues.

Commissioner Hegberg stated that a number of years ago the Board did drop out of MICA and they tried to get AMC District X to be more of a middle county organization; but District X also includes Ramsey and Hennepin Counties where MICA does not, it's more of the middle growing counties which has particular issues that need to be lobbied. He has always supported that it should be AMC, similar to the rural caucus of AMC. They haven't been successful in that merger. He does believe that MICA provides a separate lobbying that hits that middle group of growing counties. At this time when they are asking the legislature to give counties more latitude in how they deliver services, he believes it is important that they maintain their strength in those organizations and continue to lobby in that direction. The county could save more dollars than what is being paid to these organizations if they accomplish what they desire to do in providing services in a most cost effective manner.

Commissioner Weik stated she appreciated everyone's comments. She pointed out that the new Administrator will be an internal hire and her comments about MICA in no way reflect any criticism of Keith Carlson. She has been singing Keith Carlson's praises ever since she's met him. She firmly believes that in this short legislative session, with good news of no budget deficit, there is a surplus moving forward, all of the legislative leaders are saying this will be a short session, the MN Accountable Government Innovation and Collaboration (MAGIC) Act is in place and the news they are hearing is that this will be passed quickly at the start of the session. She believes that the county does not need the triple coverage of the lobbying services for this coming session. She feels that not providing library services seven days a week is an unnecessary hardship for the constituents. She believes this is a quality of life issue and people value this highly. Admission to libraries is free unlike the county parks. This is why she will be voting against the budget. She is suggesting that the Board reallocate existing funding within this budget.

Commissioner Weik stated that she appreciates all of the work on the budget, she thinks staff has done an outstanding job and there have been many months of budget workshops. She noted that District 5,

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speaking on behalf of her District, they value libraries over lobbyists. That is why she is opposing this resolution.

Commissioner Hegberg moved to adopt **Resolution No. 2011-157** as follows:

**Resolution Adopting the Washington County  
Budget for Payable 2012**

<b>OPERATING, SPECIAL REVENUE, AND DEBT SERVICE FUNDS</b>	<b>EXPENDITURES</b>	<b>REVENUE OTHER THAN LEVY</b>	<b>FUND BALANCE Contrib/(Use)</b>	<b>GROSS LEVY</b>	<b>STATE AIDS</b>	<b>CERTIFIED LEVY</b>
General Government	\$90,269,500	\$39,665,400	\$629,100	\$51,233,200	\$5,506,600	\$45,726,600
Community Services	\$33,745,100	\$17,080,400	(\$376,500)	\$16,288,200	\$0	\$16,288,200
Debt Service - Countywide	\$10,179,600	\$0	(\$62,400)	\$10,117,200	\$0	\$10,117,200
Debt Service - Library District	\$866,800	\$0	(\$5,300)	\$861,500	\$0	\$861,500
Library	\$6,038,400	\$448,000	\$0	\$5,590,400	\$0	\$5,590,400
Parks	\$3,420,600	\$2,736,000	\$0	\$684,600	\$0	\$684,600
Public Safety Radio	\$598,900	\$598,900		\$0	\$0	\$0
Public Works	\$8,647,100	\$4,181,500	\$0	\$4,465,600	\$0	\$4,465,600
Subtotal:	<u>\$153,766,000</u>	<u>\$64,710,200</u>	<u>\$184,900</u>	<u>\$89,240,700</u>	<u>\$5,506,600</u>	<u>\$83,734,100</u>
<b>CAPITAL PROJECT FUNDS</b>						
Capital Historic Courthouse	\$47,500	\$28,000	(\$19,500)	\$0	\$0	\$0
Capital Projects	\$1,046,900	\$0	\$0	\$1,046,900	\$0	\$1,046,900
Capital Repair	\$610,000	\$955,600	\$345,600	\$0	\$0	\$0
Capital Road Bridge	\$9,963,300	\$8,659,000	\$0	\$1,304,300	\$0	\$1,304,300
Subtotal:	<u>\$11,667,700</u>	<u>\$9,642,600</u>	<u>\$326,100</u>	<u>\$2,351,200</u>	<u>\$0</u>	<u>\$2,351,200</u>
<b>REFERENDUM ITEM</b>						
Land & Water Legacy Program	\$1,480,300	\$0	(\$1,041,900)	\$438,400	\$0	\$438,400
Total Proposed 2012 Budget	<u>\$166,914,000</u>	<u>\$74,352,800</u>	<u>(\$530,900)</u>	<u>\$92,030,300</u>	<u>\$5,506,600</u>	<u>\$86,523,700</u>
Total Washington County Proposed 2012 Levy				<u>\$92,030,300</u>	<u>\$5,506,600</u>	<u>\$86,523,700</u>

Commissioner Lehrke seconded the motion and it was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, Commissioner Weik.

**Establishing the Salaries for the County Attorney and His Assistants for 2012**

Commissioner Hegberg suggested an increase for the County Attorney, First Assistant County Attorney, and Executive Assistant of 3%.

Commissioner Weik asked if there is adequate funding in the County Attorney's budget for this increase. Mr. Schug stated he talked with the County Attorney and he indicated that there is some room in their overall salary budget for an increase.

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Commissioner Weik referred to the resume and cover letter and the request by the County Attorney for a higher salary than what is proposed today. She was actually prepared to support his request that has been submitted.

Commissioner Hegberg recognizes that his request is more than that; however there have been labor negotiations for the last couple of years and increases for employees have been zero. Some do get step increases, but some are at the top of their ranges and they get no increases. With health insurance and other benefits there have actually been declines.

Commissioner Kriesel believed that it would take a 10% increase to get the County Attorney up to the average. This 3% still keeps him below the metro county averages and recognizes that this is still a poor economy. The employees for two years in a row have gotten a zero percent increase.

Commissioner Weik believes that Pete Orput has done a spectacular job. He has raised the bar; he's got the background; and he's out talking to the public constantly. She believes since this would be covered within his department's budget she has no problems with supporting his request.

Commissioner Kriesel asked what would be the percentage to bring him up to the amount in his letter. Mr. Schug stated it would be an approximate increase of 7%.

Commissioner Weik asked if Commissioner Hegberg would consider revising his motion. Commissioner Hegberg stated not at this point.

Commissioner Hegberg moved to adopt **Resolution No. 2011-158** as follows:

#### 2012 Salary for the County Attorney

WHEREAS, Minnesota Statute §388.18 requires the County Board of Commissioners to set by resolution the salary of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2012 salary for the Washington County Attorney shall be as follows, effective January 1, 2012:

Attorney	\$ 131,840
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BE IT FURTHER RESOLVED, that the 2012 salaries for the First Assistant Attorney and Executive Assistant shall be as follows, effective January 1, 2012.

First Assistant Attorney	\$ 118,656
Executive Assistant	\$ 51,469

Commissioner Pulkrabek seconded the motion and it was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, and Kriesel; Nays, Commissioner Weik.

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**Establishing the Salaries for the County Sheriff and Chief Deputy for 2012**

Commissioner Hegberg proposed a 2% increase for the Sheriff and his deputy.

Commissioner Hegberg moved to adopt **Resolution No. 2011-159** as follows:

2012 Salary for the County Sheriff

WHEREAS, Minnesota Statute §387.20 requires the County Board of Commissioners to set by resolution the salary of the County Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the 2012 salary for the Washington County Sheriff shall be as follows, effective January 1, 2012:

Sheriff	\$132,600
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BE IT FURTHER RESOLVED, that the 2012 salary for the Chief Deputy shall be as follows, effective January 1, 2012:

Chief Deputy	\$119,340
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Commissioner Pulkrabek seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik and Kriesel; Nays, none.

**Establishing the Salary for the County Administrator for 2012**

Commissioner Hegberg moved to adopt **Resolution No. 2011-160** as follows:

2012 Salary for the County Administrator

WHEREAS, Minnesota Statute §375A.06, Subdivision 1 authorizes the County Board of Commissioners to appoint and employ an Administrator upon such terms and conditions as it deems advisable and directs the County Board to set the Administrator's salary.

NOW, THEREFORE, BE IT RESOLVED that the 2012 salary for James Schug, the Washington County Administrator, shall be as follows, effective January 1, 2012.

Administrator	\$150,065
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Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik and Kriesel; Nays, none.

**Establishing County Commissioners' Salaries, Expenses, and Benefits for 2012**

Commissioner Hegberg moved to adopt **Resolution No. 2011-161** as follows:



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Resolution Establishing County Commissioners  
Salaries and Expenses for 2012

WHEREAS, Minnesota Statute 375.055, Subdivision 1, requires the County Board of Commissioners to set salaries, per diem payments, and expense reimbursement for its members prior to January 1 of the effective year.

NOW, THEREFORE, BE IT RESOLVED that the salary rate for Washington County Commissioners be \$52,713 a year, effective January 1, 2012.

BE IT FURTHER RESOLVED, that the expense reimbursement for County Commissioners be for actual expenses plus mileage in accordance with County policy with no County per diem payments.

BE IT FURTHER RESOLVED, that each of the County Commissioners receive the same County paid medical insurance premium and flexible medical expense account as received by the elected department heads.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik and Kriesel; Nays, none.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Kriesel commented on the budget that was just passed. The discussion on whether the county should belong to MICA or AMC, the National Association of Counties (NACo)—just the fact the budget was adopted doesn't close that discussion. Money was set aside in the budget to participate in those organizations. Commissioner Hegberg has suggested that the Board revisit the Library budget in March to maybe get more hours. He looks forward to having a discussion in January regarding the county's memberships in MICA and AMC. If the Commissioners feel there is some duplication the Board can still serve notice that it will not participate. He supported putting the funding in place, but that is not a guarantee the county will be members of MICA, AMC, NACo or the Counties Transit Improvement Board or anything going forward. Those are all honest discussions that he believes are important to have.

Commissioner Weik asked if the County Sheriff's salary increases were covered in the Sheriff's Office budget. Mr. Schug indicated they were.

Commissioner Hegberg reported he will be attending the Counties Transit Improvement Board meeting on Wednesday, MICA on Wednesday, Resource Recovery Executive Committee on Thursday, and the Ramsey/Washington Community Action Program on Thursday night.



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Commissioner Lehrke reported she met with a constituent on Friday. On Sunday she went to the Holiday Train. Yesterday she met with Judy Hunter, and this evening she will be attending the Ad Hoc Waste Management Plan Committee.

Commissioner Weik reported that the Public Health Emergency Preparedness Advisory Committee will not meet on December 15. She will be attending the Solid Waste Management Coordinating Board on Wednesday. She and Commissioner Kriesel worked over the weekend to approve the various strategy changes and that information was going to be sent to staff and the Solid Waste Management Coordinating Board members for their review prior to the meeting on Wednesday. The Mosquito Control Board will meet for its public hearing on Wednesday at 6:00 p.m. She will also be attending the MICA meeting on Wednesday.

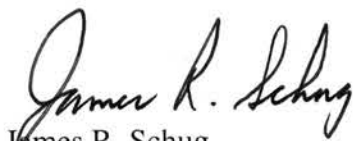
#### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

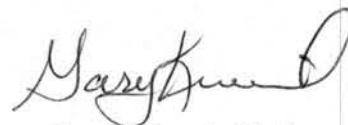
#### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 10:25 a.m.

Attest:

  
James R. Schug

County Administrator



Gary Kriesel, Chair  
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
DECEMBER 20, 2011**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Pulkrabek, Kriesel, Lehrke, and Weik. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Kathy Trombly-Ferrin, Accounting and Finance Supervisor; Tom Adkins, Community Corrections Director; Sandy Hahn, Community Corrections Deputy Director; Terry Thomas, Community Corrections Division Manager; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Sue Fennern, Human Resources Representative; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Jennifer Wagenius, Deputy Director Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Amanda Hollis, Management Analyst II; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Weik moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval to appoint Doreen Weber, Forest Lake, to the Child Protection Citizens Review Panel, to a first term expiring June 30, 2013.
2. Approval to cancel the County Board meeting of December 27, 2011.
3. Approval of software and services contract with InsightSoftware.com, Incorporated to provide reporting software.
4. Approval to renew a contract with US Bank for county banking services.

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5. Approval to enter into a purchase of services agreement with Tubman for the period of January 1, 2012 through December 31, 2012 to provide services to victims and families of domestic violence.
6. Approval to renew contracts with MST, Inc., Penticoff Community Counseling, Inc., Norah Knabe, Renewal Counseling Services, Inc., and Megan L. Sigmon-Olsen, for Multi-Systemic Therapy, a researched-based intensive, in-home therapy program and alternative to juvenile residential placement.
7. Approval to renew purchase of service agreements with Lakes Area Youth Service Bureau, and Youth Service Bureau, Inc. to provide diversion, community work service, education, and early intervention services.
8. Approval of a contract with Dungarvin Minnesota, LLC for the provision of supportive and independent living services for disabled individuals receiving Home and Community Based Services through medical assistance waivers.
9. Approval of a contract with At Home Living Facilities Metro, Inc. for the provision of foster care and supportive independent living services for disabled individuals receiving Home and Community Based Services through medical assistance waivers.
10. Approval of contract with Peaceful Living in Oak Park Heights to provide services to individuals receiving medical assistance home and community based services.
11. Approval to enter into a service at will agreement with Verizon Wireless for wireless services.
12. Approval of the plat of See Corner Estates, West Lakeland Township.
13. Approval to enter into an amended agreement and restricted covenant #603004 and second amended agreement and restricted covenant #3547178 with the Metropolitan Council and to file the agreements with the Washington County Recorder's office as part of the deed to the parcels.
14. Approval of Work Orders 3 through 5 to the County Road 13B (DeMontreville Trail North) overlay project contract with Hardrives, Inc.
15. Adoption of **Resolution No. 2011-162** as follows:

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Approval of Counties Transit Improvement Board (CTIB)  
Capital Grant Agreements  
for Rush Line (05-2012) and Gateway (06-2012) Corridor Projects

WHEREAS, Washington County is a member of both the Rush Line Corridor Task Force and the Gateway Corridor Commission; and

WHEREAS, the Rush Line and Gateway Corridors are included in the 2030 Transportation Policy Plan as transitways; and

WHEREAS, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and

WHEREAS, CTIB has identified the Rush Line and Gateway Corridors as transitways that are eligible for funding; and

WHEREAS, CTIB has adopted a Transit Investment Framework and has estimated that \$90,000,000 in revenue will be generated for 2012; and

WHEREAS, Washington County is guaranteed three percent (3%) of the total estimated revenue generated for each of the years 2010-2013; and

WHEREAS, CTIB has approved an application submitted by Washington County in the amount of \$630,000 for the Rush Line Corridor to purchase approximately six (6) acres, or a half (1/2) mile in length, of abandoned Burlington Northern Santa Fe (BNSF) railway line in the City of Hugo along Trunk Highway 61; and

WHEREAS, CTIB has approved an application submitted by Washington County in the amount of \$2,125,000 for the development of the Gateway Corridor Draft Environmental Impact Statement (DEIS).

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves entering into Capital Grant Agreements 05-2012 and 06-2012 with CTIB and authorizes the Board Chair and County Administrator to execute the agreements on behalf of the county without further action of the County Board conditioned upon compliance with all specified requirements and approval as to form by the Washington County Attorney's office.

16. Approval to enter into an agreement with the State of Minnesota to receive funding through the Minnesota Department of Public Safety which received grant monies from the Public Safety Interoperable Communication Grant to acquire an 800 MHz control station to be installed in the Polk County Wisconsin Sheriff's Office Dispatch Center.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

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**COMMUNITY CORRECTIONS**

Commissioner Weik moved to adopt the 2012-2013 Community Corrections Comprehensive Plan. Commissioner Hegberg seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Pulkrabek, Lehrke, Weik, and Kriesel; Nays, none.

**GENERAL ADMINISTRATION****Planning Advisory Commission Appointment**

Commissioner Weik moved to appoint Robert Viking, Woodbury, to the Planning Advisory Commission, to a first term expiring December 31, 2014. Commissioner Lehrke seconded the motion and it was adopted unanimously.

**Housing and Redevelopment Authority Board Appointments**

Commissioner Pulkrabek moved to appoint Mark Landis, Oakdale, representing District 2, and William Hargis, Woodbury, representing District 5, to the Housing and Redevelopment Authority Board to first terms expiring December 31, 2014. Commissioner Weik seconded the motion and it was adopted unanimously.

Jim Schug, County Administrator, noted that the County Commissioner position on the Housing and Redevelopment Authority Board is currently held by Commissioner Hegberg. That appointment will be discussed at the workshop following today's Board meeting and action will be taken on those appointments January 3, 2012.

**December 27, 2012 County Board Meeting**

Mr. Schug reminded the Board and audience that as part of the Consent Calendar today, there was an item that cancelled the December 27, 2012 County Board meeting. The next meeting will be January 3, 2012 and that will be the County Board's organizational meeting.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported on the Ramsey/Washington Community Action Program meeting he attended. That committee takes care of the Head Start Program for Ramsey County, and Washington County's Head Start Program is taken care of by Anoka County. In Ramsey County they are serving 1,200 children and there is a waiting list of over 1,000. He asked Community Services staff to see if

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Washington County has a waiting list. He commented on the newspaper article on the salary information for non-profits and some of the school educators' salaries. He found that to be good information and he appreciated the article because it gives a perspective how the county deals with the salaries on the governmental level. He reported that Dan Dolan has worked for 4-H and is trying to find funding for 4-H. Mr. Dolan has been notified about funds from the Lee and Dorothy Whitson Fund in the amount of \$20,000 but there needs to be a match for that.

Commissioner Hegberg requested the Public Health staff to see if there would be any funding available to match the \$20,000 grant; if not, the Board could look at contingency funding to help make this match.

Mr. Schug noted that the Memorandum of Agreement with the University of Minnesota Extension will be coming before the Board in January; he recommended that this grant match of \$20,000 be incorporated into that agreement. It was Board consensus to follow that recommendation.

Commissioner Hegberg wished everyone a Merry Christmas and a Happy New Year. He will be attending the Finance Committee following this meeting, the Housing and Redevelopment Authority Board meeting this afternoon, and the Transportation Advisory Board meeting on Wednesday.

Commissioner Pulkrabek wished everyone a Merry Christmas and he too will be attending the Finance Committee following the Board meeting.

Commissioner Lehrke reported she attended the Ad Hoc Waste Management meeting which discussed ideas to increase recycling.

Commissioner Weik reported on the Counties Transit Improvement Board which had an update from the Finance Committee and they reported that sales tax receipts were \$6 million better than last December for the metro area. She also attended the Solid Waste Management Coordinating Board, the Minnesota Inter-County Association, and the Metropolitan Mosquito Control last Wednesday. She noted that the Solid Waste Management Coordinating Board did approve the 2011-2030 regional master plan which included the Washington County amendments. They also approved the 2012 work plan, budget and legislative platform. The Minnesota Inter-County Association (MICA) Board passed the 2012 legislative recommendations. The MICA Legislative Forum will be held on January 18 in conjunction with its annual meeting. The public hearing for Mosquito Control was held to review the 2012 levy and budget and both were approved. She attended the City of Woodbury Council meeting where a citizen spoke about not closing the library. He suggested that the city share the cost with the county to keep the Stafford Library open. She attended the Realtor Forum, held at Central Park. County Attorney Peter Orput made a fantastic presentation on mortgage fraud. She reported that the library lockers were



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installed in Marine on St. Croix yesterday. She also attended the Northern Tier Energy open house. They are bringing over 100 jobs to Woodbury.

Commissioner Kriesel reported that he also attended the Counties Transit Improvement Board, the Solid Waste Management Coordinating Board, and the Mosquito Control public hearing on the 2012 budget and levy. He also attended the Planning Advisory Commission last week which discussed wind energy. He mentioned a spotlight letter that was in the Pioneer Press from a citizen that's a member of the Lake Elmo Library Board stating "just to be clear, the Lake Elmo City Council withdrew from the Washington County Library system when the county made the decision to close our library." Commissioner Kriesel stated that this Board never voted to close the library until after Lake Elmo withdrew.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 9:51 a.m.

### **BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office Administration to discuss commissioner committee appointments for 2012. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, Lehrke, and Weik. Also present were Jim Schug, Molly O'Rourke, Lowell Johnson, Tom Adkins, Sheriff Hutton, Mjyke Nelson, Dan Papin, Deb McDonald, and Yvonne Klinnert.

Attest:

  
James R. Schug

County Administrator

  
Gary Kriesel, Chair  
County Board