



[Washington County Board of
County Commissioners:
Minutes and Agenda
Packets](#)

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Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Accounting & Finance	02/19/2013		New financial management system went live today.	27	50
	03/26/2013		Update on the JD Edwards EnterpriseOne Software Program; and final amendment to the contract with Trissential, LLC for implementation of the JD Edwards EnterpriseOne software and amend the statement of work document to include implementation of the job costing module.	27	87
	05/07/2013		Increase Petty Cash and Change Funds by \$450.	27	135
Administration	01/08/2013	2013-001	Award of 2013 newspaper publication bids.	27	3
	01/15/2013		Executive Session held to discuss the possible purchase of interest in land owned by William McDonald, Stillwater Township.	27	18
	01/22/2013	2013-010	2012 4th Quarter donations, gifts, and bequests.	27	24
	01/22/2013		Auth. Executive Session to discuss the amount of contribution from the Land and Water Legacy Funds for the Lone Lake Kennels property located in the City of Woodbury.	27	25
	02/05/2013	2013-013	Acquire a conservation easement over land owned by the City of Oakdale.	27	33
	02/12/2013		Metropolitan Mosquito Control District annual report.	27	41
	02/12/2013		Executive Session held to discuss the amount of funding to provide the City of Woodbury for the purchase of the Lone Lake Kennels property for park purposes.	27	42
	02/26/2013		Workshop held to discuss the county's role in economic development.	27	58
	03/12/2013	2013-022	Supporting nomination of the Honorable James D. Healy to the National Freight Advisory Committee.	27	70
	03/12/2013		Executive Session w/County Administrator for her annual performance review.	27	72
	03/19/2013		Set public hearing on tax abatement request from the City of Lake Elmo	27	76
	03/19/2013		Workshop w/Met Couoncil to discuss issues of mutual interest.	27	79
	04/02/2013	2013-033	Appreciation to Wash. County employees during National County Government Month, April 2013.	27	92
	04/02/2013		National county government month activities.	27	92
	04/02/2013		Budget amendment and capital improvement plan amendment to facilitate additional federal aid revenue and expense in the amount of \$1,550,484.	27	96
	04/09/2013		Public Hearing held to consider a request by the City of Lake Elmo for Economic Development Tax Abatement related to Norman James, LLC for the benefit of Valley Cartage.	27	104
	04/09/2013	2013-038	Authorizing Valley Cartage Real Estate Tax Abatement.	27	107
	04/09/2013		Workshop held to discuss the 2014 Budget Guidelines.	27	111
	04/16/2013		Executive Session held to discuss the possible purchase of interests in land owned by the Thomas E. and Edna D. Carpenter foundation located in Denmark Township.	27	120
	04/23/2013		Workshop held to discuss the guiding principles for the 2014 budget process.	27	131

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Administration	04/30/2013		Workshop held to review core functions and mandated services: Administration, Accounting & Finance, Human Resources, Information Technology, and Property Records and Taxpayer Services.	27	133
	05/07/2013	2013-050	2013 1st Quarter donations, gifts, and bequests.	27	138
	05/07/2013		Workshop held to review recommendations, cost estimates, and draft implementation strategy from the security task force.	27	141
	05/07/2013		Workshop w/Met Council to discuss the Thrive MSP 2040 goals, process and time table.	27	141
	05/14/2013		Revised County Mission Statement, Goals, and Values.	27	147
	05/14/2013	2013-058	Legislative Citizen Commission on Minnesota Resources Grant Proposal for property along the St. Croix River, Stillwater.	27	147
	05/21/2013		Presentation of the County Residential Survey by National Research Center, Inc.	27	154
	05/21/2013		Agree. w/State of MN, Tenth Judicial District related to Court Administration.	27	154
	05/21/2013	2013-059	Allocation of 2012 Year End budget savings to fund Other Post-Employment Benefits (OPEB) liability.	27	154
	05/21/2013		Workshop held with Administration & Public Works to discuss proposed 2015 bond issues for Capital Projects and details of a 2015 bond issue.	27	164
	05/28/2013		Projects recommended by the County Administrator for funding through the 2013 Countywide Mission Directed Budget Program.	27	167
	05/28/2013		Revisions to County Policy #1201 Contract Administration.	27	168
	06/04/2013	2013-070	Participation in the 2013 Performance Measurement Program.	27	177
	06/04/2013		Comm. Weik voting delegate, Comm. Lehrke alternate for the 2013 NACO annual conference.	27	178
	06/11/2013	2013-073	Lessard-Sams Outdoor Heritage Council, grant funds to acquire property along the St. Croix River, Stillwater, through the WACO Land and Water Legacy program.	27	183
	06/25/2013		Revisions to County Policy #2201, Budget Policy.	27	217
	06/25/2013		Keith Carlson, MICA, presented overview of the 2013 legislative session.	27	218
	06/25/2013		2012 Annual Performance Measures and Indicators Report.	27	219
Attorney	01/15/2013		Executive Session w/Human Resources to discuss labor negotiation strategy.	27	18
	01/15/2013		Executive Session w/Administration to discuss the possible purchase of interest in land owned by William McDonald, Stillwater Township.	27	18
	02/12/2013		Executive Session w/Office of Administration to discuss the amount of funding to provide the City of Woodbury for the purchase of the Lone Lake Kennels property for park purposes.	27	42
	02/12/2013		Executive Session w/Public Works to discuss two items: Offer on the Leadholm Parcel and Parcel 22.027.20.13.0001 in Denmark Township to purchase for the parks trail system; and Possible purchase of the Kartarik Parcel for inclusion into the Grey Cloud Island Regional Park.	27	42
	02/19/2013		Executive Session w/Human Resources to discuss labor relations negotiations.	27	51

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Attorney	03/12/2013		Executive Session w/County Administrator for her annual performance review.	27	72
	03/26/2013		Executive Session held with Public Works to discuss possible options to purchase a portion of the Burlington Northern Santa Fe Railroad in Hugo.	27	87
	04/09/2013		Executive Session with Public Works to discuss the judgment and further litigation options on the Reibel Property.	27	110
	04/16/2013		One FTE Assistant County Attorney II, for the Juvenile Division.	27	114
	04/16/2013		Executive Session w/Administration to discuss the possible purchase of interests in land owned by the Thomas E. and Edna D. Carpenter foundation located in Denmark Township.	27	120
	04/16/2013		Workshop held to review the core functions and mandates services.	27	120
	05/14/2013		Fund balance from forfeiture fund for purchase and installation of an A/V system in the conference/training room.	27	143
	05/14/2013		Joint Powers Agree. w/MN Dept. of Corrections, Office of Policy and Legal Services.	27	150
	06/18/2013		Exec. Session w/Public Works to review appraisal data received for negotiation on the Leadholm Parcel in Denmark Township, for WACO Parks Trail System.	27	197
Commissioners	01/08/2013		Oath of Office Administered to: Commissioner Fran Miron, District 1; Commissioner Ted Bearth, District 2; Commissioner Gary Kriesel, District 3; and Commissioner Lisa Weik, District 5.	27	1
	01/08/2013		Workshop w/Administration to discuss Commissioner Committee assignments for 2013.	27	1
	01/08/2013		Wayne Sandberg received the Past Presidents Award for Transportation Professional of the Year from the North Central Section of the Institute of Transportation Engineers.	27	12
	01/08/2013		County received an award presented jointly by the MN DOT and the Assoc. of General Contractors for the quality of construction on CR 19 south of Bailey Road.	27	12
	01/08/2013		2013 County Board meetings set.	27	2
	01/08/2013		Commissioner Weik Chair, Commissioner Lehrke Vice Chair for 2013.	27	2
	01/08/2013		Memorial Day appropriations of \$100.	27	4
	01/08/2013		Commissioner Committee assignment for 2013.	27	9
	01/15/2013		Distinguished Budget Presentation Award for 2012 from GFOA.	27	17
	01/22/2013		Support of City of Oakdale's request for special legislation to allow additional time to establish the Tanner's Lake TIF district, extend the duration of the Bergen Plaza TIF district, and allow revenue generated by the Echo Ridge TIF district to be used to finance activities related to the Tartan Crossing site and Tanner's Lake site.	27	25
	01/22/2013		Comm. Kriesel requested a workshop on economic development and TIF districts.	27	26
	02/05/2013		Comments from Brent Reibel, May Township, Big Marine Park Reserve.	27	29
	02/05/2013		Reorder of items on the public agenda on a trial basis.	27	36
	02/05/2013		Workshop w/Public Works for an overview of the Counties Transit Improvement Board.	27	37

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Commissioners	02/05/2013	2013-018	Workshop w/Public Health and Environment for an overview of the Recycling Performance Scorecard Workgroup.	27	37
	02/12/2013		Change County Board order of business to move General Administration and Commissioner Reports to after Consent Calendar approval on a pilot basis.	27	39
	02/12/2013		Matt Behning, Stillwater, spoke against participation and funding of the Grey Cloud Slough Restoration Project.	27	39
	02/12/2013		Policy #6010 Commissioner Equipment and Technology Stipend.	27	40
	02/12/2013		Workshop w/Administration for an update on the efforts by the WACO Historical Society to meet pledge requirements for the purchase of suitable housing to reposit and exhibit historical artifacts.	27	43
	02/12/2013		Workshop w/Public Works to discuss options for participation in the Grey Cloud Slough Restoration through the construction of a bridge on CR 75.	27	43
	02/19/2013		County Policy #1702, Building Temperature Policy.	27	47
	02/19/2013		100th Anniversary of the Death of John W. "Bud" Fowler.	27	48
	02/19/2013		International Facility Management Association, 2013 MN Awards of Excellence, day cleaning initiative and a computer tool that manages all the building work orders.	27	49
	02/19/2013		Workshop w/Administration to discuss county Commissioner appointments to various advisory committees and boards.	27	52
	02/19/2013		Workshop w/Community Services and Public Health and Environment to review the impact of the Affordable Care Act on county services and clients served.	27	52
	02/26/2013		Revisions to County Policy #2202, Mission Directed Budget Savings Policy.	27	53
	02/26/2013		Appt. Commissioner Autumn Lehrke to the Ramsey/Washington Community Action Partnership, Linda Bixby, Community Services as alt.	27	53
	02/26/2013		Comm. Bearth asked staff to review how County Board meetings get sent out to cities and cable companies within the county.	27	57
	02/26/2013		Workshop w/Administration to discuss the county's role in economic development.	27	58
	03/05/2013		Increase to Petty Cash and Change Funds by \$800.	27	59
	03/05/2013		Direct staff to reassess the County Building Safety Policy and the public's access to evening meetings.	27	61
	03/12/2013		Mark Nelson, Afton, addressed the Board on a renewed item that he didn't renew and now part of it is missing, and him wanting to make sure the Board knew.	27	66
	03/12/2013		Bob Tatreau, Woodbury, repeal the CTIB sales tax.	27	66
	03/12/2013		Change to add two items to the County Board Agenda; Bill Nelson Resolution, and NACo resolution of support.	27	67
	03/12/2013		Workshop to discuss legislative items scheduled for 3/19/13; and mid-session meeting w/Legislators scheduled for morning of April 3.	27	68
	03/12/2013	2013-021	Retirement of Bill Nelsen, Baytown Township Board Member.	27	69
	03/19/2013		Matt Behning, Stillwater, spoke against setting a public hearing for a tax abatement request from the City of Lake Elmo.	27	73

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	03/19/2013	2013-048	Workshop w/County Library to review the Library core functions and mandates as well as the 2009 Library Facilities Plan.	27	79
	03/19/2013		Workshop w/Administration to review legislative proposals affecting Washington County.	27	79
	03/19/2013		Workshop w/Met Couoncil to discuss issues of mutual interest.	27	79
	03/26/2013		Bob Tatreau, Woodbury, requested more time before the Board to present their viewpoint on the Gateway Corridor that it is elaborate, expensive, extravagant, and an outmoded transit scheme.	27	81
	03/26/2013		Linda Boudreau, Congressman's Klein's Office, addressed the Board and offered the Congressman's assistance should it ever be needed.	27	84
	03/26/2013		Workshop w/Community Services to discuss Child Protection Services.	27	88
	03/26/2013		Workshop w/Public Works to discuss the Newport Transit Station.	27	88
	04/02/2013		Workshop w/Public Works for an update on the Lake Elmo Park Reserve Visioning Study.	27	97
	04/02/2013		Workshop w/Public Works to discuss the Public Works Facilities Report.	27	97
	04/02/2013		Workshop w/Property Records and Taxpayer Services for the Assessment Year 2013/Pay 2014 Property Valuations.	27	98
	04/02/2013		Workshop w/Public Works to review the transit tax and transportation funding proposals.	27	98
	04/09/2013		Public Hearing held to consider a request by the City of Lake Elmo for Economic Development Tax Abatement related to Norman James, LLC for the benefit of Valley Cartage.	27	104
	04/09/2013		Workshop held w/Administration to discuss the 2014 Budget Guidelines.	27	111
	04/09/2013		Workshop w/Property Records and Taxpayer Services to discuss pay 2013 final fax.	27	111
	04/09/2013		Appt. Comm. Bearth as alternate to the AMC Board of Directors.	27	99
	04/16/2013		The Board held a moment of silence for the victims of the bombing at the Boston Marathon on April 15, 2013.	27	113
	04/16/2013		Revise Policy #5203, Family and Medical Leave of Absence.	27	114
	04/16/2013		Workshop w/Administration to review the core functions and mandated services in: Community Corrections, the Sheriff's Office, and County Attorney's Office.	27	120
	04/23/2013		Change order of agenda by moving Item 6.	27	126
	04/23/2013		Appreciation of Community Thread National Volunteer Week, April 21-27, 2013.	27	127
	04/23/2013		2013 Community Volunteer awards presented.	27	127
	04/23/2013		Special meeting to be held next Tuesday, April 30 at 10:30 a.m. to conduct two workshops on core function and mandate reviews with Internal Services and Public Works.	27	128
	04/23/2013		Workshop held w/Administration to review core functions and mandated services w/Community Services and Public Health and Environment.	27	130
	04/23/2013		Workshop w/Public Works to discuss the Rush Line Corridor, accomplishments, and Transit Advanced Alternative Analysis Study, 2013.	27	130

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	04/23/2013		Workshop w/Administration to discuss the guiding principles for the 2014 budget process.	27	131
	04/30/2013		Workshop w/Administration to review core functions and mandated services: Administration, Accounting & Finance, Human Resources, Information Technology, and Property Records and Taxpayer Services.	27	133
	04/30/2013		Workshop w/Public Works to review their core functions and mandates services.	27	133
	05/07/2013		Increase Petty Cash and Change Funds by \$450.	27	135
	05/07/2013		Recognition to Cory Slagle on receiving the 2012 National Association of County Engineers Project Manager of the Year Award for the Broadway Ave. Project in Forest Lake.	27	138
	05/07/2013		Workshop w/Met Council to discuss the Thrive MSP 2040 goals, process and time table.	27	141
	05/07/2013		Workshop w/Administration to review recommendations, cost estimates, and draft implementation strategy from the security task force.	27	141
	05/14/2013		Res. # 2013-053, Washington County Library Policies.	27	144
	05/14/2013		Change the start time of the 21st county board meeting from 9:00 a.m. to 8:30 a.m. and to add the Residential Survey to the May 21 agenda prior to Gen. Admin. and Commissioner Reports.	27	149
	05/14/2013		Suspend rules to change the start time of the 21st county board meeting from 9:00 a.m. to 8:30 a.m. and to add the Residential Survey to the May 21 agenda prior to Gen. Admin. and Commissioner Reports.	27	149
	05/14/2013		Workshop w/Public Health and Environment for an overview of water resources and subsurface sewage treatment system programs.	27	151
	05/21/2013		Condolences, thoughts and prayers to the people in Moore, Oklahoma for the recent tornados on May 20, 2013.	27	153
	05/21/2013		Letter of support to NACo for Commissioners Weik and Lehrke for committee assignments and Board of Directors.	27	157
	05/21/2013		Public hearing held to consider adopting the Hardwood Creek Regional Master Plan.	27	158
	05/21/2013		Workshop w/Public Works for an update on the WACO Highway Safety Plan as a joint effort with the MN/DOT.	27	163
	05/21/2013		Workshop w/Administration & Public Works to discuss proposed 2015 bond issues for Capital Projects and details of a 2015 bond issue.	27	164
	05/28/2013		Award of merit from the MN Association of Government Communication for development of the county's new web site.	27	168
	05/28/2013		Revisions to County Policy #1201 Contract Administration.	27	168
	05/28/2013		Workshop w/Community Services to provide information on a new Department of Human Services mandate called MnCHOICES.	27	173
	06/11/2013	2013-075	Approving 2013 MN Laws. CH. 143, Article 9, Section 12, Paragraph C and Section 13, relating to certain TIF Districts in the City of Oakdale.	27	186
	06/11/2013		Board meeting for June 18, 2013 will start in the afternoon to accommodate the Board of Appeals and Equalization.	27	187

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Commissioners	06/18/2013	2013-078	Appreciation for David Jessup, Woodbury Engineer and Public Works Director, on his retirement.	27	192
	06/18/2013		Modify the 6/25 agenda by placing the Child Care Provider recognition immediately following the adoption of the Consent Calendar.	27	195
	06/18/2013		Workshop w/Public Works to recap the 2013 Legislative Session pertaining to CTIB and preview the June 19 CTIB meeting.	27	198
	06/25/2013		Revisions to County Policy #2201, Budget Policy.	27	217
	06/25/2013		Workshop w/Public Health and Environment for an update on the city and township residential Recycling Performance Scorecard.	27	221
Community Corrections	01/08/2013		Reappt. Carl Scheider, Community Corrections, 3rd term to 12/31/14.	27	4
	01/08/2013		Reappt. Mark Kuppe, Community Corrections Advisory, to 12/31/14.	27	6
	01/08/2013		Reappt. Pete Orput, Community Corrections Advisory, to 12/31/14.	27	6
	01/08/2013		Reappt. Susan Drabek, Community Corrections Advisory, to 12/31/14.	27	6
	01/08/2013		Reappt. Sheriff Bill Hutton, Community Corrections Advisory, to 12/31/14.	27	6
	01/08/2013		Reappt. Anthony Carr, Community Corrections, to term, 12/31/14.	27	6
	04/16/2013		Workshop held to review the core functions and mandated services.	27	120
Community Services	01/08/2013		Reappt. Amber Yares, Mental Health Advisory, 1st term to 12/31/15.	27	4
	01/08/2013		Appt. Dawn Hyland, Child Protection Citizen Review Panel, fill an unexpired term to 6/30/13.	27	5
	01/08/2013		Appt. Renee Beberg, Mental Health Advisory, 1st term to 12/31/15.	27	6
	01/08/2013		Appt. Mark Perseke, Mental Health Advisory, 1st term to 12/31/15.	27	6
	01/08/2013		2013-2014 contract w/Rule 36 Limited Partnership of Duluth III, Willow Haven facility in Lake Elmo.	27	6
	01/08/2013		Reappt. Danni Schifsky, Mental health Advisory, 2nd and final term to 12/31/15.	27	6
	01/15/2013		2013 contract w/Canvas Health, Inc. for adult mental health services, children's mental health services, family services, after hour's services, and Medical Assistance Waiver services.	27	17
	01/22/2013		Appt. Michael Manhard, Family Homeless Prevention and Assistance Citizen Advisory, to fill an unexpired term to 6/30/13.	27	21
	02/05/2013		Appt. Peter Katzung, Family Homeless Prevention and Assistance Citizen Advisory, 1st term to 6/30/15.	27	29
	02/12/2013		Appt. Kris Roberts, consumer, and Tracy Klein, Willow Haven, Mental Health Advisory Council, 1st terms to 12/31/15.	27	39
	02/12/2013		Child Protection Citizen Review Panel 2012 Annual Report.	27	40
	02/12/2013		2012 HOME Program subrecipient agree. w/Dakota County Community Development Agency.	27	40
	02/19/2013		Workshop held w/Public Health and Environment to review the impact of the Affordable Care Act on county services and clients served.	27	52

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Community Services	03/12/2013	2013-034	Contract w/REM Ramsey, Inc., foster care for disabled individuals receiving HOME and Community Based Services through the Brain Injury Neurobehavioral Waiver.	27	67
	03/26/2013		Release of the Draft 2013 Annual Action Plan for the CDBG and HOME Investment Partnership Programs for public comment and the 2013 CDBG/HOME funding recommendations.	27	86
	03/26/2013		Workshop held to discuss Child Protection Services.	27	88
	04/02/2013		Application to the MN Dept. of Human Services Office on Economic Opportunity, request for proposals for homeless programs.	27	89
	04/02/2013		MN Housing Family Homelessness Prevention and Assistance Program Funds application.	27	94
	04/02/2013		Needs determination for Midwest Special Services to develop a new Adult Day Training and Habilitation Program site.	27	95
	04/16/2013		One year contract w/State Operated Services for one registered nurse position for the Adult Mental Health Unit	27	114
	04/23/2013		Hire of 9 FTE new positions to meet the increase workload anticipated with implementation of the Affordable Care Act and Health Care Exchange.	27	129
	04/23/2013	2013-049	Workshop held to review core functions and mandated services.	27	130
	05/07/2013		2013 Annual Action Plan for CDBG and HOME Investment Partnership Programs and authorize submission to US HUD.	27	135
	05/14/2013		Contract with LifeStyle Adult Day Center, Home and Community Based Services for the MA Waivers and Alternative Care Grant.	27	143
	05/14/2013		Contract w/Forever Cares Home Care, Home and Community Based Services for MA Waivers and Alternative Care Grant.	27	144
	05/28/2013		Contract w/Midwest Special Services to develop a new Adult Day Training and Habilitation Program site in Oakdale.	27	165
	05/28/2013		Contract w/Ucare MN, Mental Health Targeted Case Management.	27	166
	05/28/2013		Workshop held to provide information on a new Department of Human Services mandate called MnCHOICES.	27	173
	06/11/2013	2013-074	Continuing participation in the HOME Consortium w/Anoka, Dakota, Ramsey Counties, and Cities of Coon Rapids and Woodbury.	27	184
	06/11/2013		Conversion of a vacant 1 FTE Office Support II position to 1 FTE Supervisor position.	27	185
	06/11/2013		Presentation on the Fraud Prevention Investigation Plan; and approval of the grant application for the time period of 7/1/13 through 6/30/15.	27	190
	06/25/2013		Amend. #3 to the Home Investment Partnership Program funding agreements in accordance w/2011, 2012 and 2013 Annual Action Plans.	27	217
	06/25/2013		Recognition of Michele Acker, Forest Lake, and Laurie Mondry, Woodbury, 2013 Family Child Care Providers of the Year awards.	27	218
	06/25/2013		Amend. #2, grant contract w/MN Dept. of Human Services for Chemical Health Care Home Pilot Project extending the term 8/1/10 to 7/31/15.	27	218

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Historical Society	02/12/2013		Workshop w/Administration for an update on the efforts by the WACO Historical Society to meet pledge requirements for the purchase of suitable housing to reposit and exhibit historical artifacts.	27	42
	02/26/2013		Amend. Pledge agree. For \$50,000 w/Wash. County Historical Society for purchase of property at 1862 Greeley Street.	27	56
HRA	01/15/2013		Appt. of Matthew Kowalski, HRA to a 1st term expiring 12/31/15.	27	17
	04/02/2013	2013-032	Submission of a redevelopment grant application to the MN Dept. of Employment and Economic Development for Piccadilly Square.	27	91
	04/23/2013	2013-043	2014 Qualified Allocation Plan for the Housing Tax Credit Program.	27	121
	06/11/2013	2013-076	Set public hearing to consider the issuance of Housing Revenue Refunding Bonds for the TrailSide Senior Housing in Forest Lake for July 9, 2013.	27	188
Human Resources	01/15/2013		Letter of support for Deputy Administrator/County Auditor-Treasurer Kevin Corbid's application for appointment to MCIT Board.	27	15
	01/15/2013		Executive Session to discuss labor negotiation strategy.	27	18
	01/22/2013		Contract w/Law Enforcement Labor Services and specific items awarded to LELS by the Arbitrator on 12/28/12 Opinion and Award.	27	22
	02/05/2013		Ratify a two-year agree. w/Association of Supervisors for 2012 and 2013.	27	30
	02/12/2013		Appt. John Rheinberger, Personnel Board of Appeals, 1st term to 12/31/15.	27	39
	02/12/2013		Kevin Corbid elected to the MCIT Board.	27	41
	02/19/2013		Ratify the 2012-2013 agree. w/Teamsters Local No. 320 (Probation Officers).	27	45
	02/19/2013		Executive Session held to discuss labor relations negotiations.	27	51
	04/16/2013		Revise Policy #5203, Family and Medical Leave of Absence.	27	114
	06/25/2013		Provide county employees a personalized total compensation statement.	27	218
Information Technology	01/22/2013		Amend agree. w/Microsoft to extend the county's Enterprise Agree. For an additional 36 months.	27	23
	02/05/2013		Data/voice cabling contract w/Network Design, Inc.	27	31
	02/12/2013		Create a purchase order to pay for the continued software and licensing support of the Oracle JD Edwards Enterprise One Software.	27	40
	03/19/2013		Bid award to Access Communications for installatoin of fiber optic cabling.	27	73
	04/23/2013		Purchase Core Network Switches manufactured by Cisco from a joint purchasing agree. w/State of MN.	27	122
	05/28/2013		Purchase Storage Area Network appliances by Nimble Storage, JPA w/State of MN.	27	166
Legislative	01/22/2013		Overview of recommendations from the Governor's Transportation Finance Advisory Committee and the impacts those recommendations would have on WACO.	27	26
	02/12/2013		Legislative update.	27	41
	02/19/2013		Legislative update presented.	27	50
	02/26/2013		Legislative update presented.	27	56

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Legislative	03/05/2013		Update on Federal Sequestration and its affect on Public Health & Environment programs and services.	27	60
	03/05/2013		Update on Federal Sequestration and its affect on Community Services programs and services.	27	60
	03/05/2013		John Kaul presented legislative update.	27	60
	03/05/2013		Legislative Committee meeting for 3/19 a possibility.	27	61
	03/12/2013		Legislative update presented.	27	67
	03/19/2013		Andy Burmeister, Lockridge Grindal Nauen, presented federal legislative update.	27	76
	03/19/2013		Workshop w/Administration to review legislative proposals affecting Washington County.	27	79
	03/26/2013		Legislative update presented and reminder of meeting w/county legislative delegation will take place on April 3 at Oak Marsh in Oakdale.	27	84
	04/02/2013		Reminder of mid-session breakfast with county legislative delegation on April 3, 7:30 a.m. at Oak Marsh in Oakdale.	27	93
	04/09/2013		Legislative update.	27	101
	04/16/2013		Legislative update.	27	115
	04/23/2013		Legislative update presented.	27	128
	05/07/2013		Legislative update presented.	27	138
	05/14/2013		Legislative update.	27	148
	05/21/2013		Legislative session update and wrap-up.	27	155
Library	01/08/2013		Amend the SirisDynix contract for software applications.	27	6
	02/26/2013		Appt. Alyssa Bance, to fill an unexpired term to 12/31/14; and Katherine Cram, 1st term expiring 12/31/15 to the Library Board.	27	53
	03/19/2013		Workshop held to review the Library core functions and mandates as well as the 2009 Library Facilities Plan.	27	79
	05/14/2013	2013-052	One-time adjustments to Library hours for 2013.	27	144
	05/14/2013	2013-053	Washington County Library Policies.	27	144
	05/14/2013	2013-054	Acceptance of donation from Wildwood Lions Club.	27	144
	05/28/2013		Marine Library Association update.	27	169
Property Records/Tax Services	06/11/2013		8 .35 FTE Library Clerk positions (total of 2.8 FTE).	27	185
	01/08/2013		Plat and development agree. For Belle View Ridge, Stillwater Township.	27	6
	02/12/2013	2013-014	Lawful gambling exemption resolution from the Disabled Veterans Rest Camp.	27	40
	02/12/2013		Assessment Year 2012 Payable 2013 Assessment Classification and Valuation change list.	27	41
	02/26/2013		Liq. Lic., The Point, Inc.	27	54
	02/26/2013	2013-019	Lawful gambling exemption resolution for the Ruffed Grouse Society, Missi-Croix Chapter.	27	54
	02/26/2013		Liq. Lic. Afton Alps Resort.	27	54
	02/26/2013		Liq. Lic. Stoneridge Golf Club, Inc.	27	54
	02/26/2013		Liq. Lic. SSG Corporation.	27	54
	02/26/2013		Liq. Lic. Disabled Veteran's Rest Camp Association, Inc.	27	54
	02/26/2013		Liq. Lic. Withrow Ballroom Catering Services. L.L.C.	27	54
	03/05/2013		Presentation on electronic recording.	27	62

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Property Records/Tax Services	04/02/2013		Workshop held for the Assessment Year 2013/Pay 2014 Property Valuations.	27	98
	04/09/2013		Renewal of Liq. Lic., Outing Lodge LLC, Stillwater Township.	27	100
	04/09/2013		Workshop held to discuss pay 2013 final tax.	27	111
	04/09/2013	2013-035	Repurchase of TFL by Mardie A. Pereez.	27	99
	05/07/2013		Renew Liq. Lic. For Afton Apple Orchard, Cenco Farms, Inc.	27	136
	05/07/2013		1-4 day temporary Liq. Lic. For Concordia Language Villages, May 16-19, 2013.	27	137
	05/14/2013		Plat J V Peterson Addition, West Lakeland Township.	27	145
	05/14/2013		Plat for Jasper Estates, Grey Cloud Island Township.	27	145
	05/21/2013	2013-061	List of tax forfeited land to be sold at auction, setting the terms of sale, and time, and place of public auction.	27	161
	05/21/2013	2013-062	Disposal of personal property abandoned on tax forfeited land listed on the TFL auction list #2013-01.	27	162
	06/18/2013	2013-077	Sale of tax forfeited land to the State of MN/MN/Dot for an auth. Public use.	27	181
	06/18/2013		Board of Appeal and Equalization held at 5:00 p.m.	27	198
	06/25/2013	2013-082	Application to conduct excluded bingo, St. Paul East Park Lions Club.	27	218
	06/25/2013		Board of Appeal and Equalization.	27	222
Public Health & Environment	01/08/2013		Reappt. Brian Krafthefer, Public Health Emergency Preparedness, 2nd term to 12/31/13.	27	4
	01/08/2013		Reappt. Jennifer Osborne, 3rd term to 12/31/13.	27	4
	01/08/2013		Reappt. Mary Ann Newman, Public Health Emergency Preparedness, 3rd term to 12/31/13.	27	5
	01/08/2013		Reappt. Sheriff Bill Hutton, Public Health Emergency Preparedness, 7th term to 12/31/13.	27	5
	01/08/2013		Reappt. James Huffman, Public Health Emergency Preparedness, 4th and final term to 12/31/13.	27	5
	01/08/2013		Reappt. Mark Swenson, Public Health Emergency Preparedness, 3rd term to 12/31/13.	27	5
	01/08/2013		Appt. Brian Bachmeier, Groundwater Advisory, 1st term to 12/31/14.	27	5
	01/08/2013		Reappt. Richard Thron, Groundwater Advisory, 3rd and final term to 12/31/14.	27	5
	01/08/2013		Reappt. Carol Davis-Johnson, Public Health Emergency Preparedness, 3rd term to 12/31/13.	27	5
	01/08/2013		Reappt. Robert Bankers, Groundwater Advisory, 3rd and final term to 12/31/14.	27	5
	01/08/2013		Reappt. Steve Kernik, Groundwater Advisory, 2nd term to 12/31/14.	27	5
	01/08/2013		Reappt. Daniel Belka, Groundwater Advisory, 2nd term to 12/31/14.	27	5
	01/08/2013		Reappt. Mark Frazer, Groundwater Advisory, 3rd and final term to 12/31/14.	27	5
	01/08/2013		Reappt. David Korte, Groundwater Advisory, 2nd term to 12/31/14.	27	5
	01/08/2013		Appt. Dale Setterholm, Groundwater Advisory, 1st term to 12/31/14.	27	5
	01/08/2013		Reappt. Mark Wackerfuss, Public Health Emergency Preparedness, 3rd term to 12/31/13.	27	6

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	01/15/2013		Agreements w/Maren Marks, Mary Fruetel, and Mary Storken, use of county property to provide onsite county employee wellness activities.	27	15
	01/15/2013		Contract w/MN Dept. of Health for the receipt of Maternal, Infant, Early Childhood Home Visiting grant funding to expand evidence based home visiting program.	27	15
	01/22/2013		2 FTEs Special Project Public health Nurses to work in the Family Health Visiting Program.	27	21
	01/22/2013		Comments to the MN Pollution Control Agency on re-issuance of a National Pollutant Discharge Elimination System/State Disposal System Permit.	27	23
	01/22/2013		Agree. w/University of MN Extension Services for 4-H programs and staffing.	27	24
	02/05/2013		Renew two year agreements w/certain cities for Individual Sewage Treatment System Inspection Services.	27	31
	02/05/2013		Comments on Valley Branch Watershed District's draft rules and regulations update.	27	31
	02/05/2013		Workshop held for an overview of the Recycling Performance Scorecard Workgroup.	27	37
	02/19/2013		Appt. Elden Lamprecht, Groundwater Advisory Committee, 1st term to 12/31/14.	27	45
	03/12/2013		Two-year agreements w/Cities of Forest Lake, Lakeland Shores, and Newport, Individual Sewage Treatment System Inspection Services.	27	67
	03/12/2013		Addendum to MOA w/U of MN Extension Services to increase local program staff time for the 4-H Youth Teaching Youth Program.	27	67
	03/19/2013		Appt. Caleb Brunz, Public Health & Environment, 1st term to 12/31/13.	27	73
	03/26/2013		Amend. #2 to contract w/Contract Pharmacy Services, Inc. to purchase medication for jail inmates.	27	82
	03/26/2013		Renew license to use real property w/Children's Dental Services to include the Headwaters Service Center in Forest Lake.	27	82
	03/26/2013		Licenses for the use of real property for the collection of household hazardous waste at various locations.	27	82
	04/02/2013		License for the use of real property to the U of MN (Geological Survey) drill a test hole in the Lake Elmo Park Reserve.	27	89
	04/02/2013		Reappt. Dennis Hanna, and Brian Johnson, South Washington Watershed District, to three-year terms expiring 5/1/16.	27	89
	04/09/2013		Award of Recognition from UCare for partnership in the SEATS program (distributing car seats to UCare members).	27	104
	04/16/2013		Appt. John Rheinberger, Public Health Emergency Preparedness Advisory Committee, 1st term to 12/31/13.	27	113
	04/16/2013		Appt. Lori Lindquist, MN Extension Committee, 1st term to 12/31/15.	27	114
	04/16/2013		Volunteer Management Services agree. w/Community Thread.	27	114
	04/23/2013		Overview of recent program evaluations from the MN Department of Health.	27	129
	04/23/2013		Workshop held to review core functions and mandated services.	27	130
	05/07/2013		Appt. Dennis Hanna, Groundwater Advisory, 1st term to 12/31/14.	27	135

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	05/14/2013		Appt. Terence Derosier, MN Extension Committee, 1st term to 12/31/15.	27	143
	05/14/2013		Workshop held for an overview of water resources and subsurface sewage treatment system programs.	27	151
	05/21/2013		Reappt. Thomas Polasik, Kristin Tuenge, and appt. David DeVault, to the Carnelian- Marine-St. Croix Watershed District to 6/21/16.	27	153
	06/11/2013		Appt. Sharon Schwarze, Grant, to Brown's Creek Watershed District Board of Managers, fill unexpired term to 10/21/15.	27	184
	06/11/2013		Renew two-year agree. w/Cities of Afton, Lakeland, and Lake St. Croix Beach, Individual Sewage Treatment System Inspection Services.	27	185
	06/18/2013		Appt. Ann McLellan, WACO Extension Committee, fill unexpired term to 12/31/13.	27	191
	06/18/2013		WACO ranks 33rd of all counties in the country for fostering children's health in a ranking released by U.S. News.	27	195
	06/25/2013		Workshop held for an update on the city and township residential Recycling Performance Scorecard.	27	221
Public Works-Facilities	01/08/2013		Reappt. David Erickson, Historic Courthouse Advisory, 2nd term to 12/31/14.	27	4
	01/08/2013		Reappt. Alice Smith, Historic Courthouse Advisory, 3rd term to 12/31/14.	27	4
	01/08/2013		Reappt. Dean Shepersky, Historic Courthouse, 1st full term to 12/31/14.	27	4
	01/08/2013	2013-004	DuPont Imprelis Claims resolution agreements.	27	7
	01/08/2013	2013-003	Historic Courthouse office space lease amendments w/Youth Service Bureau and Valley Tours, Inc.	27	7
	02/19/2013	2013-015	MN Historical Society State Capital projects grants-in-aid agree.	27	46
	02/19/2013		County Policy #1702, Building Temperature Policy.	27	47
	04/02/2013		Workshop held to discuss the Public Works Facilities Report.	27	97
	04/09/2013		Efficiency initiatives in the Building Services Division.	27	109
	05/07/2013		Award bid to Parkos Construction Company, for flashing, soffit, and fascia restoration and repair at the Historic Courthouse.	27	137
	05/07/2013		Service contract w/The Brickman Group, Ltd. Landscape maintenance services.	27	137
	06/04/2013	2013-068	Acceptance of grant from the Stillwater Rotary Club.	27	175
	06/04/2013		Amend. #2 to contract w/Hunt Electric Corp., update labor rates and extend services to include county parks.	27	175
	06/11/2013		Selection of Low Voltage Construction to complete card reader system conversion.	27	185
	06/18/2013		Ratify contract w/Trane for chiller and air conditioning unit maintenance services.	27	193
Public Works-General	01/08/2013	2013-002	13485 St. Croix Trail South, Denmark Township, house lease w/James Michael Fitzpatrick.	27	6
	01/15/2013		Award bid for house demolition to Semple Excavating & Trucking, Inc.	27	16
	04/09/2013		Amend. No. 4 to contract w/Lockridge Grindal Nauen, P.L.L.P. for federal relations services.	27	101
	04/30/2013		Workshop held to review core functions and mandate services.	27	133

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-General	05/07/2013		Recognition to Cory Slagle on receiving the 2012 National Association of County Engineers Project Manager of the Year Award for the Broadway Ave. Project in Forest Lake.	27	138
Public Works-Parks	01/08/2013		Reappt. Melissa Lewis, Parks and Open Space, 2nd term to 12/31/15.	27	4
	01/08/2013		Reappt. Robert Livingston, Parks and Open Space, 1st full term to 12/31/15.	27	4
	01/08/2013		Reappt. Pauline Schottmuller, Parks and Open Space, 2nd term to 12/31/15.	27	4
	01/08/2013		Reappt. Steven Dornfeld, Parks and Open space, 3rd and final term to 12/31/15.	27	5
	01/08/2013		Reappt. Mary Hauser, Parks and Open Space, 3rd and final term to 12/31/15.	27	5
	01/08/2013		Work orders 6 & 7 for the CSAH 18 turn lane project w/Hardrives.	27	8
	01/08/2013	2013-005	Auth. final payment for the CSAH 18 center left turn lane project to Hardrives, Inc.	27	8
	02/12/2013		Executive Session to discuss an offer on the Leadholm Parcel and Parcel 22.027.20.13.0001 in Denmark Township to purchase for the parks trail system.	27	42
	02/12/2013		Executive Session to discuss the possible purchase of the Kartarik Parcel for inclusion into the Grey Cloud Island Regional Park.	27	42
	03/19/2013	2013-023	Amendment No. 1, Right of Entry Agree. w/3M Company.	27	74
	03/19/2013	2013-024	Access Agreement w/MN Pollutoin Control Agency, Square Lake Park.	27	74
	03/26/2013		Executive Session held to discuss possible options to purchase a portion of the Burlington Northern Santa Fe Railroad in Hugo.	27	87
	04/02/2013		Workshop held for an update on the Lake Elmo Park Reserve Visioning Study.	27	97
	04/09/2013		Agree. w/MN DNR, construct two groundwater observation wells in the Lake Elmo Park Reserve.	27	101
	04/09/2013		Agree. w/MN DNR to access ponds through county park land for rearing walleyes.	27	101
	04/09/2013		Executive Session held to discuss the judgment and further litigation options on the Reibel Property.	27	110
	04/23/2013	2013-044	MN Snowmobile Trails Assistance Program, Star Trail Association.	27	122
	05/07/2013		Set public hearing for May 21, 2013, Hardwood Creek Regional Trail Master Plan.	27	137
	05/14/2013	2013-055	Lake Elmo Park Reserve deer management.	27	145
	05/14/2013		License for the use of real property w/MN DNR to moor a boat in the cove at St. Croix Bluffs Regional Park to conduct creel surveys on the St. Croix River.	27	146
	05/21/2013		Public hearing held to consider adopting the Hardwood Creek Regional Master Plan.	27	158
	05/21/2013	2013-060	Hardwood Creek Regional Trail Master Plan.	27	160
	06/04/2013	2013-069	MN ski trail assistance program grant request.	27	175
	06/04/2013		MN DNR has given approval to move ahead with the Brown's Creek grade separation at Manning Avenue.	27	179
	06/11/2013		Grant application to the Lessard-Sams Outdoor Heritage Council, natural resource restoration in the WACO Park system.	27	186

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Parks	06/18/2013	2013-079	Auth. to close Lake Elmo Park Reserve boat launch for the 110th Annual North Western International Rowing Assoc. Championship Regatta, August 2-4, 2013.	27	193
	06/18/2013		Exec. Session held to review appraisal data received for negotiation on the Leadholm Parcel in Denmark Township, for WACO Parks Trail System.	27	197
Public Works-Roads	01/15/2013	2013-007	Support for the development of the Mississippi River Trail, U.S. Bicycle Route 45.	27	16
	01/22/2013		Amend. No. 2 to Cooperative Agree. w/South Washington Watershed District for the CSAH 19-20-22 roadway realignment project.	27	23
	01/22/2013		Amend. No. 3 to contract w/Howard R. Green Company for drainage design throughout the county road system.	27	23
	02/05/2013	2013-011	Final payment for CR 59 bituminous reclamation and paving project to North Valley, Inc.	27	32
	02/05/2013	2013-012	TH 36/CSAH 29 (Hilton Trail) interchange construction project agree. w/MN DOT.	27	32
	02/05/2013		Update on the St. Croix River Crossing.	27	33
	02/05/2013		Workshop held for an overview of the Counties Transit Improvement Board.	27	37
	02/12/2013		Contract w/Stantec Consulting Services, Inc. for design services for the CSAH13/20 roundabout project.	27	40
	02/12/2013		Workshop held to discuss options for participation in the Grey Cloud Slough Restoration through the construction of a bridge on CR 75.	27	43
	02/19/2013	2013-016	Final payment for the CR 13B paving project to Hardrives, Inc.	27	47
	02/19/2013		Work orders 6-8 in the amount of \$16,784.43 w/Hardrives, Inc. CR 13B paving project.	27	47
	02/19/2013	2013-017	Final payment for the CSAH 6, 7, and 22 paving projects to Hardrives, Inc.	27	48
	02/26/2013		Amend. No. 3 w/Lake State Realty Services, Inc., appraisal services for the Broadway Ave. construction project.	27	54
	03/05/2013		Change Order 1 w/New Look Contracting, Inc. for CSAH 3 project.	27	59
	03/19/2013	2013-025	TH 61/CSAH 4 roundabout cooperative construction agree. w/MN DOT.	27	75
	03/19/2013	2013-026	Final payment for CSAH 15 landscaping to Fair's Nursery.	27	75
	03/26/2013	2013-027	Transfer right-of-way and storm water ponds to the City of Woodbury, improvements to CSAH 13.	27	82
	03/26/2013	2013-028	Access agree. w/MN Pollution Control Agency.	27	83
	03/26/2013	2013-029	Request a variance from MN Design Standards for the CSAH 23 and CSAH 24 improvement project.	27	85
	03/26/2013		Workshop held to discuss the Newport Transit Station.	27	88
	04/02/2013	2013-031	Bid award for CSAH 21 Bridge replacement to Minnowa Construction, Inc.	27	90
	04/02/2013	2013-030	Grantee resolution approving grant agree. for state transportation funds (bridge bonds).	27	90
	04/02/2013		Submission of a redevelopment grant application to the MN Dept. of Employment and Economic Development for Piccadilly Square.	27	91

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	04/02/2013		Work orders 6, 8-10, supplemental agreements 1-2, and change order 1 in the amount of \$466,122.29 for CSAH 16 project with C.S. McCrossan Construction, Inc.	27	95
	04/02/2013		Budget amendment and capital improvement plan amendment to facilitate additional federal aid revenue and expense in the amount of \$1,550,484.	27	96
	04/02/2013		Workshop held to review the transit tax and transportation funding proposals.	27	98
	04/09/2013		Cooperative cost share agree. w/City of Woodbury, CSAH 18/Woodlane Drive traffic signal and turn lane construction project; and cooperative maintenance agree. for three signalized intersections in Woodbury.	27	100
	04/09/2013	2013-036	Bid award for CSAH 18 at Woodlane Drive turn lane and signal system to Asphalt Surface Technologies Corporation.	27	100
	04/09/2013	2013-037	Supporting comprehensive transportation funding.	27	102
	04/09/2013		Cooperative cost share agree. w/Woodbury for CSAH 19 construction project.	27	108
	04/09/2013	2013-039	Bid Award for CSAH 19 to Eureka Construction, Inc.	27	109
	04/16/2013	2013-041	Supporting an amendment of grant Agree. No. 1-2011-09 w/CTIB for the Newport Transit Station.	27	117
	04/16/2013		Cooperative cost share agree. w/City of Cottage Grove for the CSAH 19-20-22 construction project.	27	118
	04/16/2013		Cooperative cost share agree. w/South Washington Watershed District for the CSAH 19-20-22 construction project.	27	118
	04/16/2013		Maintenance agree. w/City of Cottage Grove for the CSAH 19-20-22 construction project.	27	119
	04/16/2013	2013-042	Bid award for CSAH 19-20-22 to Valley Paving, Inc.	27	119
	04/23/2013	2013-045	Modify easement Document No. 3779662 to amend the Legal Description Created Therein between WACO and City of Oak Park Heights pursuant to the Jurisdictional Transfer of certain roads agreement.	27	123
	04/23/2013		Work orders 1 and 2 in the amount of \$24,848.96 for CSAH 10 paving project w/Hardrives, Inc..	27	125
	04/23/2013	2013-046	Final payment for CSAH 10 to Hardrives, Inc.	27	125
	04/23/2013	2013-047	Final payment for CSAH 14 to North Valley, Inc.	27	126
	04/23/2013		Workshop held to discuss the Rush Line Corridor, accomplishments, and Transit Advanced Alternative Analysis Study, 2013.	27	130
	05/07/2013		Amend. No. 3 to cooperative agree. w/South Washington Watershed District for the CSAH 19-20-22 roadway realignment.	27	137
	05/07/2013		Contract w/SRF Consulting Group, Inc. design engineering for the CSAH 15 project.	27	137
	05/07/2013		Traffic Signal maintenance agree. w/City of Oakdale, intersection of CSAH 10 and Hallmark Ave.	27	137
	05/07/2013	2013-051	Master partnership contract w/MN Department of Transportation.	27	139

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	05/14/2013		Supplemental agreements 8, 9, 10 and 14, CSAH 2 Broadway Ave. reconstruction project w/Redstone Construction.	27	145
	05/21/2013		Workshop held for an update on the WACO Highway Safety Plan as a joint effort with the MN/DOT.	27	163
	05/28/2013	2013-063	Funding from the MN/DOT through the fiscal years 2014, 2015, and 205, Highway Safety Improvement Program.	27	166
	05/28/2013	2013-064	Final payment for CSAH 18 to Forest Lake Contracting, Inc.	27	167
	05/28/2013		Update on the St. Croix Crossing project.	27	169
	05/28/2013	2013-065	Bid award for Government Center Parking Lot/CR 62 and 63 construction project to Hardrives, Inc.	27	170
	05/28/2013		Contract w/SRF Consulting Group, Inc. for design and engineering and environmental documentation for the CSAH 15 project from I-94 to TH 5.	27	171
	06/04/2013		Contract w/Erickson Engineering, Inc., construction inspection of CSAH 21.	27	176
	06/04/2013	2013-072	Bid award for 2013 overlays CSAH 13, CR. 19A, CR 76 to Valley Paving, Inc.	27	181
	06/11/2013		Clean Water Fund Grant agree. w/South Washington Watershed District and City of Woodbury for CSAH 19 construction project water reuse component.	27	186
	06/11/2013		Contract w/Bolton & Menk, Inc. construction engineering of CR 62/63 parking lot improvement project.	27	186
	06/18/2013	2013-080	Request funding from MN DOT through the 2015 Metro Municipal Agree. Program.	27	193
	06/18/2013		Temporary use of fund balance for CSAH 19-20-22 project.	27	193
	06/18/2013		County to submit three capital projects that might be included in the state budget.	27	194
	06/18/2013	2013-081	Adopt a highway volunteer group recognition.	27	195
	06/18/2013		Contract w/Short Elliot Hendrickson, CSAH 21/28 realignment project.	27	196
	06/18/2013		Workshop held to recap the 2013 Legislative Session pertaining to CTIB and preview the June 19 CTIB meeting.	27	198
	06/25/2013		Contract w/HDR Construction Corporation, construction engineering of CSAH 19-20-22 project.	27	221
	06/25/2013		Contract w/Howard R. Green Company, construction administration services on CSAH 19 reconstruction projects.	27	221
Public Works-Surveyor	01/08/2013		Reappt. Maynard Kelsey, Board of Adjustment & Appeals, 5th term to 12/31/15.	27	5
	02/05/2013		Appt. Anthony Tedesco, Board of Adjustment & Appeals, fill unexpired term to 12/31/13.	27	35
	06/04/2013	2013-071	Make application for registration of Government Center Campus Title and Boundary.	27	181
	06/25/2013	2013-083	Brown's Creek State Trail Plat No. 170.	27	220
Regional Rail Authority	03/12/2013		Election of RRA Chair Lehrke and RRA Vice Chair Kriesel for 2013; RRA Minutes from 12/11/12; and Gateway Corridor Update including the alternatives analysis results, and draft environmental impact statement process.	27	65
	03/19/2013		Resolution RRA-2013-001, support Gateway (I-94) Corridor Alternatives Analysis Study; and selection of Jeff Dehler Public Relations for the completion of the Gateway Corridor strategic communication contract.	27	79

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Regional Rail Authority	04/02/2013		RRA meeting minutes, 3/12 and 19, 2013; Use of real property to the cities of Newport and St. Paul Park allowing their fire departments to conduct search and rescue drills on the old Knox Lumber site; Selection of Cost, Planning & Management International Inc. to provide construction management services for the construction of the Newport Transit Station; and Amend. No. 2 w/Stantec Consulting Services, Inc. to provide construction administration and design modifications for the Newport Transit Station.	27	87
	05/07/2013		RRA meeting held and following items approved: RRA meeting minutes from April 2, 2013; and Resolution # RRA-2013-002, participate and fund the Rush Line Corridor Advanced Alternatives Analysis.	27	141
	05/14/2013		RRA met and approved the following: Grant SG-2013-051 w/Met Council, Newport Transit Station, \$1,750,000; Sub-recipient agree. SG-2013-050, Met. Council, Newport Transit Station, \$475,000; Amend. #2, CTIB Grant No. 1-2011-09 B, extending the term of the grant agree.; Amend # 3 w/CTIB Grant No. 1-2011-09 C, increase the grant award an additional \$405,000; and Res. No. RRA-2013-003, development agree. w/City of Newport for the Newport Transit Station.	27	150
	05/28/2013		RRA meeting held and the following items approved: 5/7 and 5/14 2013 RRA meeting minutes; and selection of Kimley-Horn and Associates, Inc. for the completion of the Draft Environmental Impact Statement for the Gateway Corridor.	27	173
Sheriff	01/08/2013		Transfer permanent use of fund balance (Explorer's Fund 119) to the operating budget.	27	8
	01/08/2013	2013-006	Auth. First amended and restated mutual aid agreement for transport of prisoners.	27	8
	01/22/2013		1 FTE for new position of Squad Installer.	27	22
	01/22/2013	2013-009	JPA w/Oak Park Heights for fuel purchase.	27	23
	01/22/2013	2013-008	JPA w/City of Bayport for fuel purchase.	27	23
	01/22/2013		Agree. For Law Enforcement Services with the City of Landfall.	27	24
	01/22/2013		Announcement that the Medication Disposal Program has expanded into the Cottage Grove Service Center and the headwaters Service Center in Forest Lake.	27	26
	02/05/2013		Agree. w/MN Dept. of Public Safety, Division of Homeland Security and Emergency Management, funds through the Dept. of Homeland Security, Urban Area Security Initiative Grant Program.	27	33
	02/12/2013		Contract w/Motorola for ongoing maintenance, network monitoring, onsite infrastructure response, and dispatch of services technician for the 800 MHz Public Safety Radio System.	27	40
	02/26/2013	2013-020	Memorandum of Understanding w/Homeland Security investigations, Coordinated Narcotics Task Force.	27	54
	03/05/2013		Mutual Aid Agree. w/MN Dept. of Corrections-Correctional Facility-Oak Park Heights, assistance in emergency situations.	27	59
	03/12/2013		Contract amend. #5 w/Aramark Correctional Services LLC, inmate meals.	27	67
	03/19/2013		Agree. w/Lakeview Hospital for usage in the Code Red emergency communications notification system.	27	78

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Sheriff	03/26/2013		Amend. #1 to contract with Somerset Telephone Company, Inc. to lease antenna space on the Somerset Radio Tower.	27	83
	04/16/2013	2013-040	Proclamation, National Public Safety Telecommunications Week, April 14-20, 2013.	27	114
	04/16/2013		One new FTE and two new. 50 part-time deputies for 2013 to work exclusively in the county parks.	27	114
	04/16/2013		Agree. w/Stainless LLC, reduce height of the Somerset Radio Tower.	27	115
	04/16/2013		Workshop held to review the core functions and mandates services.	27	120
	05/07/2013		19th Annual Law Enforcement Memorial Day Celebration at the Historic Courthouse, May 15 at noon.	27	138
	05/14/2013	2013-056	Agree. w/US Dept. of Justice, Drug Enforcement Administration, assign an experienced officer to the Tactical Diversion Squad Task Force.	27	146
	05/14/2013	2013-057	Recognizing Law Enforcement Memorial Day and Law Enforcement Memorial Week in WACO.	27	146
	05/28/2013	2013-066	JPA w/Sherburne County for Squad Car Installer services.	27	171
	05/28/2013	2013-067	JPA w/St. Croix County, WI, for squad car installer services.	27	172
	06/04/2013		County received 100 percent rating in recent inspection of the county jail from the MN Dept. of Corrections.	27	178
Workforce Center	03/19/2013		Appt. Lesley Williams, Workforce Investment Board, 1st term to 6/30/15.	27	73
	03/26/2013		Appt. Angela Chen, Workforce Investment Board, 1st term to 6/30/15.	27	82
	06/18/2013		Workforce Center's Local Plan for Workforce Investment Act programs for program year 2013.	27	191

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 8, 2013**

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session prior to the County Board meeting with the Office of Administration to discuss Commissioner Committee assignments for 2013. No business was transacted and the public was welcome to attend. Present were Commissioners Kriesel, Lehrke and Weik, and Commissioners-Elect, Miron and Bearth. Also present were Molly O'Rourke, Kevin Corbid, Patricia Raddatz, Dan Papin, Tom Adkins, Lowell Johnson, Yvonne Klinnert, and Agnes D. Bearth.

OATH OF OFFICE

The Honorable Gary Schurrer, District Court Judge, administered the Oath of Office to newly-elected Commissioner Fran Miron, District 1.

The Honorable Gary Schurrer, District Court Judge, administered the Oath of Office to newly-elected Commissioner Ted Bearth, District 2.

The Honorable Tad Jude, District Court Judge, administered the Oath of Office to newly re-elected Commissioner Gary Kriesel, District 3.

The Honorable Tad Jude, District Court Judge, administered the Oath of Office to newly re-elected Commissioner Lisa Weik, District 5.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:10 a.m. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Vice Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Brent Wartner, First Assistant County Attorney; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Robert Crawford, Workforce Center Division Manager; Cindy Rupp, Community Services Division Manager; Mjyke Nelson, Information Technology Director; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Kevin Giles, Star Tribune; Elizabeth Mohr, Pioneer Press; Erik Sandin, Stillwater Gazette; Deb McDonald, Management Analyst II; Kirsta Sanchez, Public Information Specialist; Yvonne Klinnert, Public Information Manager; and numerous friends and family of Commissioners and members of the public.

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The Board recited the Pledge of Allegiance.

ELECTION OF WASHINGTON COUNTY OFFICERS FOR 2013

Board Vice Chair Weik asked for nominations for County Board Chair for 2013.

Commissioner Kriesel nominated Commissioner Lisa Weik for County Board Chair for 2013. Commissioner Bearth seconded the nomination. The Board Vice Chair asked for further nominations; none were heard.

Commissioner Lehrke moved to close nominations. Commissioner Bearth seconded the motion and it was adopted unanimously.

Commissioner Lisa Weik was elected as Board Chair for 2013.

Board Chair Weik asked for nominations for Vice Chair for 2013.

Commissioner Miron nominated Commissioner Autumn Lehrke for County Board Vice Chair for 2013. Commissioner Bearth seconded the nomination. The Board Chair asked for nominations; none were heard.

Commissioner Miron moved to close nominations and cast a unanimous ballot for Commissioner Autumn Lehrke as County Board Vice Chair for 2013. Commissioner Bearth seconded the motion and it was adopted unanimously.

Commissioner Autumn Lehrke was elected as County Board Vice Chair for 2013.

BOARD MEETING DATES FOR 2013

Commissioner Miron moved to set meetings of the Washington County Board of Commissioners for the year 2013 for the first four Tuesdays of each month excluding any Tuesday which is a legal holiday, at 9:00 a.m.; and, that the Chair can call an evening meeting when necessary to conduct business or to allow for evening access by citizens or interested parties. Commissioner Lehrke seconded the motion and it was adopted unanimously.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

January 8, 2013

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the December 11 and 18, 2012 Board meeting minutes.
2. Adoption of **Resolution No. 2013-001** as follows:

Award of 2013 Newspaper Publication Bids

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 2:00 p.m., December 5, 2012 for the following publications:

- 1) Official Board Proceedings (Board minutes in summary form)
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first & second publication)

WHEREAS, timely bids were received from the Lillie Newspapers, St. Croix Valley Press, Country Messenger, Forest Lake Press, Forest Lake Times, and the Stillwater Gazette; and

WHEREAS, Washington County newspaper publishing awards are based on lowest index number for all bids; and

WHEREAS, pursuant to authority contained in Minn. Stat. 331A.12 the Public Works Department may designate the Washington County web site as the official publication of transportation projects legal notices.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication bids for 2013 as follows:

- | | |
|--|--------------------|
| 1) Official Proceedings of the Washington County Board of Commissioners (Board Minutes in Summary Form): | Lillie Newspapers |
| 2) Legal Notices: | Lillie Newspapers |
| 3) Notice and List of Real Estate Taxes Remaining Delinquent: | Lillie Newspapers |
| 4) First Publication of the Financial Statement for year ending December 31, 2012: | Lillie Newspapers |
| 5) Second publication of the Financial Statement to be distributed as an insert: | Stillwater Gazette |

January 8, 2013

BE IT FURTHER RESOLVED, that the Washington County, MN web site is designated the official publication for transportation project legal notices; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to each newspaper.

3. Approval of a Memorial Day appropriation of \$100 each, upon request, in 2013 for military service organizations as set out in state statute.
4. Approval of appointments/reappointments of citizen volunteers to Advisory Committee for 2013 as follows:

District 1

Alice Smith, Mahtomedi, reappointed to the Historic Courthouse Advisory, to a third term expiring December 31, 2014;

Melissa Lewis, Stillwater, reappointed to the Parks and Open Space Commission, to a second term expiring December 31, 2015;

District 3

Amber Yares, Stillwater, reappointed to the Mental Health Advisory to a first term expiring December 31, 2015;

Robert Livingston, Lakeland, reappointed to the Parks and Open Space Commission to a first full term expiring December 31, 2015;

Brian Krafthefer, Stillwater, reappointed to the Public Health Emergency Preparedness Advisory Commission to a second term expiring December 31, 2013;

District 4

David Erickson, Newport, reappointed to the Historic Courthouse Advisory to a second term expiring December 31, 2014;

Pauline Schottmuller, Newport, reappointed to the Parks and Open Space Commission to a second term expiring December 31, 2015;

Jennifer Osborne, reappointed to the Public Health Emergency Preparedness Advisory Commission to a third term expiring December 31, 2013;

District 5

Carl Scheider, Woodbury, reappointed to the Community Corrections Advisory to a third term expiring December 31, 2014;

Dean Shepersky, Woodbury, reappointed to the Historic Courthouse Advisory to a first full term expiring December 31, 2014;

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District 5 (continued)

Steven Dornfeld, Woodbury, reappointed to the Parks and Open Space Commission to a third and final term expiring December 31, 2015;

At Large

Maynard Kelsey, Stillwater, reappointed to the Board of Adjustment and Appeals to a fifth term expiring December 31, 2015;

Dawn Hyland, Woodbury, appointed to the Child Protection Citizen Review Panel to fill an unexpired term to June 30, 2013;

David Korte, Stillwater, reappointed to the Groundwater Advisory Committee, to a second term expiring December 31, 2014;

Mark Frazer, Woodbury reappointed to the Groundwater Advisory Committee to a third and final term expiring December 31, 2014;

Daniel Belka, Woodbury, reappointed to the Groundwater Advisory Committee to a second term expiring December 31, 2014;

Robert Bankers, Woodbury, reappointed to the Groundwater Advisory Committee to a third and final term expiring December 31, 2014;

Dale Setterholm, Marine on St. Croix, appointed to the Groundwater Advisory Committee to a first term expiring December 31, 2014;

Richard Thron, Lakeland, reappointed to the Groundwater Advisory Committee to a third and final term expiring December 31, 2014;

Steve Kernik, Woodbury, reappointed to the Groundwater Advisory Committee to a second term expiring December 31, 2014;

Brian Bachmeier, Oakdale, appointed to the Groundwater Advisory Committee to a first term expiring December 31, 2014;

Mary Hauser, Birchwood, reappointed to the Parks and Open Space Commission to a third and final term expiring December 31, 2015;

Mark Swenson, Oak Park Heights, reappointed to the Public Health Emergency Preparedness Advisory to a third term expiring December 31, 2013;

James Huffman, St. Paul Park, reappointed to the Public Health Emergency Preparedness Advisory to a fourth and final term expiring December 31, 2013;

Sheriff Bill Hutton, reappointed to the Public Health Emergency Preparedness Advisory to a seventh term expiring December 31, 2013;

Mary Ann Newman, Newport, reappointed to the Public Health Emergency Preparedness Advisory to a third term expiring December 31, 2013;

Carol Davis-Johnson, Stillwater, reappointed to the Public Health Emergency Preparedness Advisory to a third term expiring December 31, 2013;

January 8, 2013

At Large (continued)

Mark Wackerfuss, Woodbury, reappointed to the Public Health Emergency Preparedness Advisory to a third term expiring December 31, 2013;

The County Board affirms the following committee appointments/reappointments:

Anthony Carr, Stillwater, reappointed to the Community Corrections Advisory to a term expiring December 31, 2014;

Mark Kuppe, reappointed to the Community Corrections Advisory to a term expiring December 31, 2014;

Pete Orput, reappointed to the Community Corrections Advisory to a term expiring December 31, 2014;

Sheriff Bill Hutton, reappointed to the Community Corrections Advisory to a term expiring December 31, 2014;

Susan Drabek, Stillwater, reappointed to the Community Corrections Advisory to a term expiring December 31, 2014;

Mark Perseke, Stillwater, appointed to the Mental Health Advisory Council to a first term expiring December 31, 2015;

Renee Beberg, Stillwater, appointed to the Mental Health Advisory Council to a first term expiring December 31, 2015;

Danni Schifsky, Lake Elmo, reappointed to the Mental Health Advisory Council to a second and final term expiring December 31, 2015;

5. Approval of the 2013-2014 contract with Rule 36 Limited Partnership of Duluth III to fund services for intensive residential treatment services and residential crisis stabilization services for the uninsured at their Willow Haven facility in Lake Elmo.
6. Approval to amend the SirisDynix contract for software applications.
7. Approval of a plat and development agreement for Belle View Ridge located in Stillwater Township.
8. Adoption of **Resolution No. 2013-002** as follows:

13485 St. Croix Trail South, Denmark Township
House Lease with James Michael Fitzpatrick

WHEREAS, the County of Washington and James Michael Fitzpatrick entered into Lease Agreement #5990 on December 21, 2010 providing for the rental of the county-owned house located at 13485 St. Croix Trail South, Denmark Township MN; and,

January 8, 2013

WHEREAS, the term of said house lease agreement expired on December 31, 2012 and

WHEREAS, the County of Washington and James Michael Fitzpatrick wish to extend the term of said house lease agreement to December 31, 2013 through the execution of Amendment 2 to Lease Agreement #5990; and

WHEREAS, James Michael Fitzpatrick has approved and signed said Amendment No. 2 to Lease Agreement #5990; and

NOW, THEREFORE BE IT RESOLVED, that Amendment No. 2 to Lease Agreement #5990 between Washington County and James Michael Fitzpatrick be executed through the signatures of the County Board Chair and the County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

Adoption of **Resolution No. 2013-003** as follows:

Historic Courthouse Office Space Lease Amendments
Youth Service Bureau and Valley Tours, Inc.

WHEREAS, Washington County and the Youth Service Bureau propose to amend three (3) office space lease agreements at the Historic Courthouse to extend the term of each of the leases to December 31, 2013; and

WHEREAS, Washington County and Valley Tours, Inc. propose to amend one (1) office space lease agreement at the Historic Courthouse to extend the term of the lease to December 31, 2013; and

WHEREAS, the Youth Service Bureau and Valley Tours, Inc. have approved and signed said leases; and

NOW, THEREFORE LET IT BE RESOLVED, that the three (3) lease amendments between Washington County and the Youth Service Bureau, and the one (1) lease amendment between the County and Valley Tours, Inc., be executed through the signatures of the County Board Chair and County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

9. Adoption of **Resolution No. 2013-004** as follows:

DuPont Imprelis® Claims Resolution Agreements

WHEREAS, the County of Washington filed claims with DuPont for damage done by the herbicide Imprelis® to trees located at the Lake Elmo Park Reserve and at the Historic Courthouse; and

WHEREAS, DuPont has offered compensation to Washington County in the amount of \$33,665.90 in exchange for agreeing to the terms and conditions of the DuPont™ Claims Resolution Agreements.

January 8, 2013

NOW, THEREFORE BE IT RESOLVED, that the Claims Resolution Agreements between Washington County and DuPont be executed through the signatures of the County Board Chair and the County Administrator without further action of the County Board conditioned approval as to form by the Washington County Attorney's office.

10. Approval of work orders 6 and 7 for the County State Aid Highway (CSAH) 18 turn lane project with Hardrive; and

Adoption of **Resolution No. 2013-005** as follows:

Resolution to Authorize Final Payment for
the County State Aid Highway 18
Center Left Turn Lane Project to Hardrives, Inc.

WHEREAS, the Washington County Board of Commissioners, on October 4, 2011 approved a bid award to Hardrives, Inc. and signed a contract with said company for construction of a center left turn lane on County State Aid Highway (CSAH) 18 (Bailey Road) in the City of Woodbury; and,

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and,

WHEREAS, Hardrives, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Hardrives, Inc. be given final payment in the amount of \$41,888.72 as claimed by Hardrives, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

11. Approval to transfer permanent use of fund balance (Explorer's Fund 119) to the operating budget in the amount of \$6,000.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COUNTY SHERIFF'S OFFICE

County Sheriff Bill Hutton introduced Chief Deputy Sheriff Dan Starry who presented a brief overview of a Mutual Aid Agreement for secure transport of persons subject to detention for a criminal offense. By entering into this agreement it will save money for all counties involved. The current agreement,

January 8, 2013

which was started as a pilot project, was between Ramsey, Dakota and Washington Counties and will be expanded to include Mille Lacs, Sherburne, Olmsted, and Scott Counties.

Commissioner Kriesel moved to adopt **Resolution No. 2013-006** as follows:

Resolution Authorizing Execution of First Amended
and Restated Mutual Aid Agreement

WHEREAS, the County Sheriff is responsible for transporting prisoners in the custody of Washington County to various locations to fulfill their obligations; and

WHEREAS, many thousands of miles are logged each year by Sheriff's staff to safely transport prisoners and significant expenditures are made for wage and overtime expenses; and

WHEREAS, in an attempt to decrease transportation expenditures and improve efficiencies the Sheriffs of Washington, Ramsey, Dakota, Mille Lacs, Sherburne, Olmsted and Scott wish to consolidate the transportation process when prisoners are going to the same location as those from another of these six counties.

NOW, THEREFORE, BE IT RESOLVED that the Sheriff is authorized to enter into a mutual aid agreement with the Counties of Ramsey, Dakota, Mille Lacs, Sherburne, Olmsted and Scott for the purpose of sharing transportation duties with these counties in an effort to minimize transportation costs and increase efficiencies.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:

Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Commissioner Miron moved to approve the Commissioner Committee Assignments for 2013 as follows:

FRAN MIRON – DISTRICT 1

Association of Minnesota Counties (AMC)
 Environment and Natural Resources
 Extension Committee
 Local Government Water Roundtable Advisory Committee
 Counties Transit Improvement Board
 Housing and Redevelopment Authority Board (Alt.)
 Legislative Committee
 Metropolitan Emergency Services Board
 Metropolitan Mosquito Control
 Metropolitan Transportation Advisory Board
 Minnesota Extension Advisory Committee
 Minnesota Inter-County Association (MICA)
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Railroad Authority Board

January 8, 2013

FRAN MIRON – DISTRICT 1 (continued)

Rush Line Corridor
 Personnel Committee
 35-E Committee

TED BEARTH – DISTRICT 2

Association of Minnesota Counties (AMC)
 Health and Human Services Committee
 Community Corrections Advisory Board
 Counties Transit Improvement Board
 Grant Evaluation and Ranking System (Alt.)
 East Central Regional Juvenile Center
 Gateway Corridor Commission (Alt.)
 Housing and Redevelopment Authority Board
 Metro Alliance for Healthy Families (Alt.)
 Metropolitan Area Agency on Aging, Inc.
 Metropolitan Emergency Services Board
 Metropolitan Emergency Services Board Executive Committee
 Metropolitan Mosquito Control (Alt.)
 Minnesota Inter-County Association (MICA)
 Minnesota Transportation Alliance
 Minnesota Transportation Alliance Legislative Committee
 Parks and Open Space Commission
 Personnel Committee
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Railroad Authority
 Regional Solid Waste Management coordinating Board
 Workforce Investment Board
 Yellow Ribbon Network of Washington County (Alt.)

GARY KRIESEL – DISTRICT 3

Andersen Community Advisory Committee
 Association of Minnesota Counties
 Transportation Committee
 Audit Advisory Committee
 Greater MSP Board of Directors
 Historic Courthouse Advisory Committee
 Law Library Board
 Library Board
 Metropolitan Library Service Agency (MELSA)
 Metropolitan Energy Policy Coalition
 Metropolitan GIS Policy Board (Alt.)
 Metropolitan Mosquito Control
 Metropolitan Mosquito Control Executive Committee
 Metropolitan Transportation Advisory Board (Alt.)
 Minnesota Inter-County Association (MICA) (Alt.)
 Minnesota Transportation Alliance (Alt.)
 National Association of Counties (NACo)
 Transportation Steering Committee
 Planning Advisory Commission
 Plat Commission
 Ramsey/Washington Resource Recovery Joint Powers Board
 Regional Railroad Authority
 Regional Solid Waste Management Coordinating Board

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AUTUMN LEHRKE – DISTRICT 4

Association of Minnesota Counties (AMC)
 Board of Directors
 District X Representative
 Extension Committee
 General Government
 Counties Transit Improvement Board (CTIB) (Alt.)
 CTIB – Grant Evaluation and Ranking System
 Finance Committee
 Groundwater Advisory Committee
 Intercity Passenger Rail Transportation Forum
 Legislative Committee
 Metropolitan Alliance for Healthy Families
 Minnesota Extension Advisory Committee
 National Association of Counties (NACo)
 Community & Economic Development
 Membership Committee
 Next Generation
 Veterans and Military Service
 Planning Advisory Commission (Alt.)
 Plat Commission (Alt.)
 Ramsey/Washington Resource Recovery Joint Powers Board
 Red Rock Corridor
 Regional Railroad Authority
 Regional solid Waste Management Coordinating Board
 Yellow Ribbon Network of Washington County

LISA WEIK – DISTRICT 5

Association of Minnesota Counties (AMC)
 Futures Committee
 Public Safety Committee
 Counties Transit Improvement Board (CTIB)
 CTIB Executive Committee
 Finance Committee
 Gateway Corridor Commission
 Library Board (Alt.)
 Library Park Association
 Mental Health Advisory Council
 Metropolitan Energy Policy Coalition
 National Association of Counties (NACo)
 Transportation Steering Committee
 Public Health Emergency Preparedness Advisory Committee
 Ramsey/Washington Resource Recovery Joint Powers Board (Alt.)
 Regional Railroad Authority
 Southwest LRT Management Committee

Mjyke Nelson, Information Technology Director was appointed to the Metro GIS Policy Board; and
 Lowell Johnson, Director of Public Health and Environment appointed to the State Community Health
 Services Advisory Committee.

Commissioner Bearth seconded the motion and it was adopted unanimously.

January 8, 2013

Gateway Corridor Commission Meeting

The Gateway Corridor Commission will not meet on Thursday, January 10. That meeting has been moved to January 17 at 3:30.

Award for the Quality of Construction on County Road 19 South of Bailey Road

Molly O'Rourke, County Administrator announced that the county has received an award presented jointly by the Minnesota Department of Transportation and the Association of General Contractors for the quality of construction on County Road 19 south of Bailey Road.

Ms. O'Rourke also announced that Wayne Sandberg has received the Past Presidents Award for Transportation Professional of the Year from the North Central Section of the Institute of Transportation Engineers. He was president of this organization in 2008 and the award is presented annually to an individual who has made outstanding contributions to the transportation engineers and through their achievements in transportation and traffic engineering profession. This organization covers Minnesota, North Dakota, and South Dakota.

Wayne Sandberg, County Engineer, briefly described the County Road 19 project and thanked county staff, especially Cory Slagle the Lead Engineer on these projects, and he thanked the County Board for its continued support of transportation projects.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she attended a Groundwater Advisory Committee meeting; she met with the American Cancer Society to learn about a study they are doing in Washington County in June in Woodbury and at this time they are recruiting people who want to partake in the study and give back to cancer research; she met with the Woodbury Association Manager and the County Engineer to solve an access issue for their development; she met with the new Commissioners; and she attended the Inter-City Passenger Rail Forum which discussed the \$1 million request for the Ramsey County Regional Railroad Authority Environmental Analysis on the East Metro Rail Capacity Study.

Commissioner Miron thanked staff for the department overviews he has attended as it gave him and Commissioner Bearth an opportunity to become familiar with county policy and enabled them to hit the ground running; he is impressed with the quality of employees and the dedication to service in Washington County; he noted that he will miss the next County Board meeting to serve as a delegate to the American Farm Bureau Federation's annual meeting in Nashville, TN, and talked about the potential benefits to Washington County from his involvement in the Farm Bureau.

January 8, 2013

Commissioner Bearth also thanked staff for the orientation they received; he agreed that the county has good quality people and the goal is to keep them; he is looking forward to serving.

Commissioner Kriesel reported he attended the Metropolitan Energy Policy Coalition meeting; and prior to that he spent 10 days in Florida with his family enjoying Fort Myers.

Commissioner Weik reported she attended the Counties Transit Improvement Board and the Metropolitan Mosquito Control meetings; she attended a Southwest Corridor Management Committee meeting and they are looking ahead at a very aggressive schedule in the coming year and may start meeting twice a month or half day offsite meetings; and she attended the Metropolitan Energy Policy Coalition meeting and Washington County will serve as the Vice Chair on that committee for the coming year.

Commissioner Kriesel announced that he will attend the Lake Elmo Park Reserved Lighted Ski Trail and Nordic Center Open House on Friday, January 11, from 4:00 to 6:00. Commissioner Weik and Miron indicated they would also be attending. Commissioner Miron directed staff to post a notice of this event to comply with state statutes.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 9:26 a.m.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 15, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, and Lehrke. Commissioner Miron absent. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Brent Wartner, First Assistant County Attorney; Michelle Kemper, Community Services Deputy Director; Cindy Rupp, Community Services Division Manager; Rick Backman, Community Services Division Manager; Mjyke Nelson, Information Technology Director; Lowell Johnson, Director of Public Health and Environment; Jean Streeter, Public Health and Environment Program Manager; Jill Timm, Public Health and Environment Program Manager; Sandy Hahn, Community Corrections Deputy Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Peter Mott, Public Works Assistant Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Doug Anschutz; Kirsta Sanchez, Public Information Specialist; Melinda Kirk, Budget/Financial Analyst; Stephanie Kammerud, Administrative Assistant; Mark Kuppe, Canvas Health Executive Director; Erik Sandin, Stillwater Gazette; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of a letter of support for Deputy Administrator/County Auditor-Treasurer Kevin Corbid's application for appointment to the Minnesota Counties Intergovernmental Trust (MCIT) Board.
2. Approval of a contract with the Minnesota Department of Health for the receipt of Maternal, Infant, Early Childhood Home Visiting grant funding to expand the evidence based home visiting program.
3. Approval of agreements with Maren Marks, Mary Fruetel, and Mary Storken to use county property to provide onsite county employee wellness activities.

January 15, 2013

4. Approval to award the bid for house demolition to Semple Excavating & Trucking, Inc., the lowest responsible bidder, in the amount of \$11,660.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, and Weik; Nays, none; Commissioner Miron absent.

PUBLIC WORKS

Peter Mott, Public Works Assistant Manager, presented a brief overview of the proposed bike route which when completed will travel from the headwaters at Itasca State Park down to the Gulf of Mexico.

Commissioner Lehrke moved to adopt **Resolution No. 2013-007** as follows:

A Resolution of Washington County Stating its Support for
the Development of the Mississippi River Trail (U.S. Bicycle Route 45)

WHEREAS, bicycle tourism is a growing industry in North America, presently contributing approximately \$47 billion dollars a year nationally to the economies of communities that provide facilities for said tourism; and

WHEREAS, the American Association of State Highway and Transportation Officials (AASHTO) has designated a corridor along the Mississippi River to be developed as United States Bike Route 45; and

WHEREAS, the Minnesota Department of Transportation has convened several public meetings during the previous eighteen months locally and throughout the river's corridor to gather information, review route alternatives and to provide assistance; and

WHEREAS, the Minnesota Department of Transportation in cooperation with road and trail authorities have proposed a specific route to be designated as the Mississippi River Trail (USBR 45), a map of which is herein incorporated into this resolution by reference; and

WHEREAS, the proposed Mississippi River Trail (USBR 45) traverses through Washington County and is expected to provide a benefit to local residents and businesses; and

WHEREAS, the Minnesota Department of Transportation will continue to maintain statewide mapping and information regarding Mississippi River Trail (USBR 45), convene meetings and facilitate the resolution of issues and future alignment revisions within the State,

WHEREAS, Washington County has duly considered said proposed route and determined it to be a suitable route through Washington County and desire that the route be formally designated so that it can be appropriately mapped and signed, thereby promoting bicycle tourism locally and throughout Minnesota along the Mississippi River.

January 15, 2013

NOW THEREFORE IT IS HEREBY RESOLVED by Washington County Board of Commissioners hereby expresses its approval and support for the development of the Mississippi River Trail (USBR 45) and requests that the appropriate government officials take action to officially designate the route accordingly.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Commissioner Bearth seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, and Weik; Nays, none; Commissioner Miron absent.

COMMUNITY SERVICES

Cindy Rupp, Community Services Division Manager, presented an overview of the 2013 contract with Canvas Health, Inc., which provides many state-mandated mental health services and other services to county residents, with the majority of services falling into three main divisions: Adult and Children's Mental Health; Medical Assistance Home and Community Based Waiver Services; and After Hour's Services. Ms. Rupp and Rick Backman, Community Services Division Manager, answered questions from the County Board regarding the Mental Health Advisory Committee.

Commissioner Kriesel moved to approve the 2013 contract with Canvas Health, Inc. for adult mental health services, children's mental health services, family services, after hour's services, and Medical Assistance Waiver services. Commissioner Bearth seconded the motion and it was adopted unanimously; Commissioner Miron absent.

GENERAL ADMINISTRATION

2012 Distinguished Budget Presentation Award

Kevin Corbid presented the County Board with the Distinguished Budget Presentation Award for 2012 from the Government Finance Officers Association. Mr. Corbid indicated that this is the 15th consecutive year that the county has participated in the award program and has received the award. Mr. Corbid thanked the Board, staff, and Department Heads for their guidance and help.

Appointment of Housing and Redevelopment Authority Board Candidate

Ms. O'Rourke noted that prior to the Board meeting this morning, the County Board interviewed Matthew Kowalski for the open District 4 position on the Housing and Redevelopment Authority Board.

January 15, 2013

Commissioner Lehrke moved to appoint Matthew Kowalski to the Housing and Redevelopment Authority Board of Commissioners to a first term expiring December 31, 2015. Commissioner Bearth seconded the motion and it was adopted unanimously; Commissioner Miron absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she met with the Hmong Farmers Association regarding a parcel in Denmark Township that the county is considering through the Land and Water Legacy funds; she attended the Cherry-Berry Grand Opening in Cottage Grove; she attended the legislative delegation meeting; and she attended the Nordic Center Grand Opening.

Commissioner Kriesel reported that the meetings he attended this past week had no policy impact to the county.

Commissioner Weik congratulated staff on the opening of the Nordic Center in the Lake Elmo Park Reserve.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

Commissioner Bearth moved to go into Executive (Closed) Session with the Department of Human Resources to discuss labor negotiation strategy. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Miron absent. The time being 9:33 a.m.

EXECUTIVE (CLOSED) SESSION WITH THE DEPARTMENT OF HUMAN RESOURCES

The Board met in Executive (Closed) Session with the Department of Human Resources to discuss labor negotiation strategy. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, and Lehrke. Also present were Molly O'Rourke; Kevin Corbid; Pam French, Frank Madden (by telephone speaker phone); and Patricia Raddatz.

EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION

The Board met in Executive (Closed) Session with the Department of Administration to discuss the possible purchase of interest in land owned by William McDonald, Stillwater Township. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, and Lehrke. Also present were Molly O'Rourke; Kevin Corbid; Jane Harper, James Zuleger, and Patricia Raddatz.

January 15, 2013

The County Board reconvened from two Executive Sessions that discussed 1) labor negotiation strategy; and 2) discussed the possible purchase of interest in land owned by William McDonald, Stillwater Township. The time being 10:51 a.m.

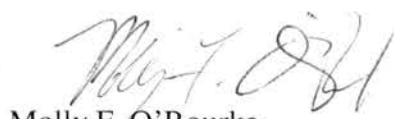
ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously; Commissioner Miron absent. The Board adjourned at 10:52 a.m.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 22, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Brent Wartner, First Assistant County Attorney; Sandy Hahn, Community Corrections Deputy Director; Dan Papin, Community Services Director; Pam French, Human Resources Director; Maureen Connaughty, Human Resources Representative; Mjyke Nelson, Information Technology Director; Milan Tomaska, Information Technology Supervisor; Patrick Gangl, Information Technology Supervisor; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Ann Church, Minnesota Extension; Amber Shanahan, Minnesota Extension; Kim Boyce, Minnesota Extension Regional Director; Tammy McCulloch, Minnesota Extension Regional Director; Dan Dolan, Minnesota Extension Committee Chair; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Brian Mueller; Commander Doug Anschutz; Jane Harper, Principal Planner; Sharon Doucette, Woodbury Environmental Resources Coordinator; Bob Streetar, Oakdale Community Development Director; David Schaps, City of Oakdale; Kirsta Sanchez, Public Information Specialist; Kevin Giles, Star Tribune; Jim Anderson, Star Tribune; Elizabeth Mohr, Pioneer Press; Erik Sandin, Stillwater Gazette; and Yvonne Klinnert, Public Information Manager.

The Board Recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of the January 8, 2013 County Board meeting minutes.
2. Approval to appoint Michael Manhard, Executive Director of Metro Engagement for Shelter and Housing, to the Family Homeless Prevention and Assistance Citizen Advisory Committee as a homeless advocate to fill an unexpired term to June 30, 2013.

January 22, 2013

3. Approval of two full time equivalent Special Project Public Health Nurses to work in the county's Family Health Visiting Program.
4. Approval of one full time equivalent for the new position of Squad Installer.
5. Approval of contract with the Law Enforcement Labor Services (LELS) and specific items awarded to LELS by the Arbitrator Christine D. Ver Ploeg in her December 28, 2012 Opinion and Award as follows:

1. Duration - Two year contract effective January 1, 2012 through December 31, 2013.

2. Wages:

Effective 1/1/12 - 0.5% general wage increase.

Effective 1/1/13 - 0.5% general wage increase.

3. Flex Credits

2012-2013 No change to flex credits. Currently \$70/month.

4. Clothing Allowance

2012-2013 Increase to \$730 per year.

5. Health Insurance:

2012 Accord \$25 OV Copay

Single	433.00/month
Single plus Child(ren)	433.00/month
Employee plus Spouse	589.00/month
Family	619.00/month

2012 Accord \$30 and \$35 OV Copays and \$500/75% Plans

Single	491.00/month
Single plus Child(ren)	537.00/month
Employee plus Spouse	726.00/month
Family	851.00/month

2013 Accord II \$25 OV Copay

Single	433.00/month
Single plus Child(ren)	433.00/month
Employee plus Spouse	589.00/month
Family	619.00/month

2013 Accord II \$30 and \$35 OV Copays

Single	498.50/month
Single plus Child(ren)	550.00/month
Employee plus Spouse	744.00/month
Family	872.50/month

2013 Accord II \$750/75% Deductible Plan

Single	515.55/month
Single plus Child(ren)	563.85/month
Employee plus Spouse	762.30/month
Family	893.55/month

January 22, 2013

6. Approval to amend the agreement with Microsoft to extend the county's Enterprise Agreement for an additional 36 months.
7. Approval of comments to the Minnesota Pollution Control Agency on the re-issuance of a National Pollutant Discharge Elimination System/State Disposal System Permit, and approve the letter drafted on behalf of the commissioners, to be signed by the Board Chair.
8. Approval of Amendment No. 2 to Cooperative agreement with the South Washington Watershed District for the County State Aid Highway 19-20-22 roadway realignment project.
9. Approval of Amendment No. 3 to a contract with Howard R. Green Company for drainage design throughout the county road system.
10. Adoption of **Resolution No. 2013-008** as follows:

Approval of Joint Powers Agreement between
Washington County Sheriff's Office and the City of Bayport

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Joint Powers Agreement with the City of Bayport, Minnesota, allowing the City of Bayport to purchase fuel from the Washington County Sheriff's Office for the purpose of providing law enforcement services.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

11. Adoption of **Resolution No. 2013-009** as follows:

Approval of Joint Powers Agreement between
Washington County Sheriff's Office and the
City of Oak Park Heights Police Department

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Joint Powers Agreement with the City of Oak Park Heights, Minnesota, allowing the City of Oak Park Heights to purchase fuel from the Washington County Sheriff's Office for the purpose of providing law enforcement services.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

January 22, 2103

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

SHERIFF'S OFFICE

Sheriff Bill Hutton reviewed the proposed agreement for Law Enforcement Services with the City of Landfall. The county will furnish and supply all necessary labor, supervision, equipment, communications facilities and dispatching, and supplies necessary to provide the services required by this agreement. The city will pay to the county the actual direct cost and expenses of providing the city with the full time services of one full time deputy officer.

Commissioner Bearth moved to approve an agreement for Law Enforcement Services between the City of Landfall and the Washington County Sheriff's Office. Commissioner Lehrke seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Lowell Johnson, Director of Public Health and Environment, reviewed the agreement with the University of Minnesota Extension Service for 4-H programs and staffing. He introduced the following individuals from the University of Minnesota Extension Office: Kim Boyce, Minnesota Extension Regional Director; Tammy McCulloch, Minnesota Extension Regional Director; Ann Church, Minnesota Extension; and Amber Shanahan, Minnesota Extension. The Commissioners asked questions regarding recruitment, Youth Teaching Youth, and corporate grants. Dan Dolan, Washington County Extension Committee Chair, addressed those questions.

Commissioner Lehrke noted that for the 2014 budget she will be asking that this be budgeted permanently, not temporary gap funding.

Commissioner Kriesel moved to approve the agreement with the University of Minnesota Extension Service for 4-H programs and staffing. Commissioner Bearth seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

2012 Fourth Quarter Donations

Commissioner Miron moved to adopt **Resolution No. 2013-010** as follows:

January 22, 2013

2012 4th Quarter Donations, Gifts, and Bequests

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis; and

NOW, THEREFORE BE IT RESOLVED, That the Washington County Board of Commissioners does hereby approve donations and gifts for 2012 fourth quarter.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Review of City of Woodbury Request for Land and Water Legacy Funds

Jane Harper, Principal Planner, introduced Sharon Doucette, Woodbury Environmental Resources Coordinator, who presented a request for a contribution from Land and Water Legacy Funds to purchase property known as Lone Lake Kennels. The property is 30 acres and is located at 6655 Bailey Road on the northwest corner of La Lake immediately adjacent to the City of Newport.

Commissioner Kriesel moved that this matter proceed and that the Board of Commissioners meet in Executive Session to discuss the amount of the contribution from the Land and Water Legacy Funds for the Lone Lake Kennels property located in the City of Woodbury. Commissioner Lehrke seconded the motion and it was adopted unanimously.

Request from the City of Oakdale to Support Special Legislation to Allow Additional Time for Certain Tax Increment Financing (TIF) Districts

Bob Streetar, City of Oakdale Community Development Director, reviewed their request for the County Board to support special legislation to be considered during the 2013 legislative session related to three city tax increment financing districts as follows: 1) Extend the time for the City to establish the Tanner's Lake TIF district; 2) Extend the duration of the Bergen Plaza TIF district for six additional years, through the year 2030; and 3) Allow the city to expend funds from the Echo Ridge TIF district to finance improvements to the Tartan Crossing (Oakdale Mall redevelopment) site and Tanner's Lake site.

January 22, 2013

Commissioner Kriesel stated he feels there is support from this Board to strongly support economic development. He requested a workshop to discuss economic development and determine where this Board stands on the flexibility of tax increment financing (TIF) districts and what involvement the county should have.

Commissioner Bearth moved to support the City of Oakdale's request for special legislation to allow additional time to establish the Tanner's Lake tax increment financing (TIF) district, extend the duration of the Bergen Plaza TIF District, and allow revenue generated by the Echo Ridge TIF district to be used to finance activities related to the Tartan Crossing site and Tanner's Lake site. Commissioner Miron seconded the motion and it was adopted unanimously.

Legislative Update

Wayne Sandberg, County Engineer, presented an overview of the recommendations from the Governor's Transportation Finance Advisory Committee and the impacts those recommendations would have on Washington County.

Commissioner Weik announced that a workshop has been scheduled for February 5 to review the Counties Transit Improvement Board's (CTIB) legislative platform. The CTIB Executive Committee will meet tomorrow and she plans on attending. They may call a special meeting of the full CTIB commission prior to the next scheduled meeting which would be the third Wednesday in February.

Expansion of the Medication Disposal Program

Sheriff Bill Hutton advised the Board that the Medication Disposal Program has expanded into the Cottage Grove Service Center and the Headwaters Service Center in Forest Lake. This program has been successful and will be expanded throughout the county as logistics allow.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel reported that he met with Representative Dettmer on funding for the grade separation project for the Gateway Trail which crosses Manning Avenue; and he attended a Greater MSP meeting.

Commissioner Bearth reported he met with various people and he attended the Metropolitan Area Agency on Aging.

January 22, 2013

Commissioner Miron reported he also met with Representative Dettmer to discuss the Gateway crossing/Manning Avenue project; he stated he has had a number of calls with respect to the Green Acres and the reporting of the Class 2B land; he attended the Rush Line Corridor Task Force and learned that when the Lino Lakes Park and Ride is completed Metro Transit is planning to discontinue bus service to Forest Lake and only provide it to Lino Lakes; they authorized the Rush Line Corridor Task Force Chair to meet with Metro Transit to discuss that issue prior to March 21; they also approved an Alternative Analysis Study that would be completed.

Commissioner Lehrke reported she attended the Counties Transit Improvement Board as an alternate and they reviewed the 2013 legislative proposal, but no action was taken; she attended the Cottage Grove City Council meeting to review the transit projects the county has and their priorities; she attended the Association of Minnesota Counties (AMC) Board of Director's meeting and learned that Jeff Sparks has announced his retirement prior to the end of this year; Representatives Dodd and Simon spoke to the group about moving the primary to June and that the focus of the legislature this session is going to be bipartisan bills; she announced that the National Association of Counties conference will be held on March 1 through 6 and she is attending; and the AMC Legislative Conference is March 20 and 21.

Commissioner Kriesel asked if Commissioner Lehrke would be able to attend the Planning Advisory Commission this evening. He will be attending the Stillwater Council meeting this evening. Commissioner Lehrke indicated she would check her schedule and get back to him.

Commissioner Weik reported that there is a meeting today of the Greater MSP at Woodbury City Hall at 1:30 p.m. and she plans on attending. She reported that she has been appointed to the Corridors of Opportunity which is a policy board in the Twin Cities and they meet the fourth Wednesday of each month.

BOARD CORRESPONDENCE


Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:23 a.m.

January 22, 2013

Attest:


Molly F. O'Rourke
County Administrator


Lisa Weik, Chair
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 5, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Sue Fennern, Senior Human Resources Specialist; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Jon Chiglo, Minnesota Department of Transportation; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Deb Paige, Emergency Services Manager; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette, Jane Harper, Principal Planner; Kirsta Sanchez, Public Information Specialist; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Brent Reibel, 1767 4th Street, May Township, expressed his concerns about property he owns in the Big Marine Park Reserve and the ongoing dispute with the county as to whether it had an easement for a road through his property. Mr. Reibel distributed a letter from May Township regarding this road and displayed a map of the Big Marine Park Reserve. He stated he has spent over \$100,000 in legal fees over the last eleven years and he asked what the county has spent on this matter. He asked that this matter be settled. He would like his property taken out of the park.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the January 15 and 22, 2013 County Board meeting minutes.
2. Approval to appoint Peter Katzung, Woodbury, to the Family Homeless Prevention and Assistance Citizen Advisory Committee as a District 5 representative, to a first term expiring June 30, 2015.

February 5, 2013

3. Approval to ratify a two-year agreement for the years 2012 and 2013 with the Association of Supervisors as follows:

1. Duration:

Two year contract effective January 1, 2012 through December 31, 2013.

2. Wages:

0.0% general increase for 2012 and 2013.

12.3 Amend current language as follows:

The Employer shall annually, on or near the anniversary date of the employee's employment in the employee's present classification, review the performance of each employee. If the employee is not at the maximum of the salary range for the employee's classification an increase of 4% may be granted. Such increases shall be granted if the employee's performance is at least average for the annual review periods. All reviews and increases in salaries are subject to review by the employee's supervisor or department head. If a salary increase is not granted, the Employer shall notify the employee, in writing, of the reasons.

Except for 2012 and 2013, employees below the maximum of the salary range shall be eligible for an increase up to 1.5 % not to exceed the salary range maximum. When the 1.5% increase is calculated on the employee's salary and it is determined the amount will exceed the maximum of the salary range, the increase will first be applied to the employee's salary to bring it to the maximum salary range and the remaining amount will be paid in lump sum payment to reflect full appreciation of 1.5% increase.

Employees at the salary range maximum shall be eligible for a non-base lump sum payment of 1.5% in 2012 and 2.0% in 2013 on their anniversary date in accordance with Article 12.9.

12.5 Merit Pay. (Second sentence) No merit pay will be granted for 2012 or 2013.

3. Health Insurance:

2012 Accord \$25 OV Copay

Single	433.00/month
Single plus Child(ren)	433.00/month
Employee plus Spouse	589.00/month
Family	619.00/month

2012 Accord \$30 and \$35 OV Copays and \$500/75% Plans

Single	491.00/month
Single plus Child(ren)	537.00/month
Employee plus Spouse	726.00/month
Family	851.00/month

Flex Credits - \$73/month

2013 Accord II \$25 OV Copay

Single	433.00/month
Single plus Child(ren)	433.00/month
Employee plus Spouse	589.00/month
Family	619.00/month

February 5, 2013

2013 Accord II \$30 and \$35 OV Copays

Single	498.50/month
Single plus Child(ren)	550.00/month
Employee plus Spouse	744.00/month
Family	872.50/month

2013 Accord II \$750/75% Deductible Plan

Single	515.55/month
Single plus Child(ren)	563.85/month
Employee plus Spouse	762.30/month
Family	893.55/month

Flex Credits - \$73/month

4. Article 7 – Vacation/PTO

7.9b Change second sentence) All PTO in an employee's account that exceeds 475 hours as of December 1st each year will be deposited into the employee's Post Retirement Health Care Savings Plan.

Association will conduct separate vote of those members not currently enrolled in the PTO plan to determine all or nothing as to whether or not they will participate in the PTO program.

5. Article 10 – Severance Pay:

10.2 Change language to reflect language in Post Employment Health Care Savings Plan.) Upon separation with at least 10 years of employment all eligible Extended Sick Leave hours (25% of total remaining hours with a maximum of \$4,950 if resigning or \$9,000 if retiring) will go into the employee's Post Employment Health Care Savings Plan.

Association will work with Human Resources to revise their Post Employment Health Care Savings Plan offered through Minnesota State Retirement System to reflect all PTO hours over 475 as of December 1st of each year will go into their Post Employment Health Care Savings Plan.

6. Article 13 – Grievance:

Change all references of time to "working days" rather than "calendar days."

- 4 Approval of data/voice cabling contract with Network Design, Inc. for the period of February 1, 2013 through January 31, 2014.
5. Approval to renew two year agreements with the Cities of Bayport, Cottage Grove, Grant, Hugo, Marine, Oakdale, Pine Springs, Scandia, St. Mary's Point, St. Paul Park, and Lake Elmo to provide Individual Sewage Treatment System Inspection Services.
6. Approval of comments on Valley Branch Watershed District's draft rules and regulations update, and authorize the Board Chair to sign the cover letter submitted with the comments, on behalf of the county.

7. Adoption of **Resolution No. 2013-011** as follows:

Resolution to Authorize Final Payment for County Road 59
Bituminous Reclamation and Paving Project to
North Valley, Inc.

WHEREAS, on May 8, 2012 the Washington County Board of Commissioners approved a bid award to North Valley Inc. and signed a contract with said company for bituminous reclamation and bituminous paving on County Road 59 (Square Lake Trail) from County State Aid Highway 7 (Paul Avenue) to Trunk Highway 95 (St. Croix Trail) in May Township; and

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, North Valley Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that North Valley, Inc. be given final payment in the amount of \$83,906.21 as claimed by North Valley Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

8. Adoption of **Resolution No. 2013-012** as follows:

TH 36/CSAH 29 (Hilton Trail) Interchange Construction Project
Cooperative Construction and Maintenance Agreement
with the Minnesota Department of Transportation

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) will construct a new interchange, roadway, lighting, storm water treatments ponds, multi-use trails, retaining wall, and other associated construction, upon, along and adjacent to Trunk Highway No. 36 and County State Aid Highway No. 29 (Hilton Trail) [Old County State Aid Highway No. 36]; and

WHEREAS, Mn/DOT requests that Washington County participate in the cost of the interchange, roadway, lighting, storm water treatments ponds, multi-use trails, retaining wall, and other associated construction.

NOW, THEREFORE, BE IT RESOLVED, that Washington County enter into Mn/DOT Agreement No. 02596 with the State of Minnesota, Department of Transportation.

BE IT FURTHER RESOLVED, that the contract be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

February 5, 2013

9. Approval to enter into an agreement with the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management, to receive funding through the Department of Homeland Security, Urban Area Security Initiative Grant Program.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

MINNESOTA DEPARTMENT OF TRANSPORTATION

Jon Chiglo, Minnesota Department of Transportation Project Manager, presented an update on the St. Croix River Crossing. He stated that work on Highways 36 and 95 will begin in April. That work will include rebuilding frontage roads on both sides of Highway 36 in Oak Park Heights and Stillwater. Construction on that portion of the project is expected to be complete in the fall of 2014. The highways will have one lane open in each direction during construction. There will be 12 days of road closure to Osgood and Greeley/Oak Green at Highway 36. The roadways will not be closed at the same time, and business access will be maintained during normal business hours.

Mr. Chiglo stated the Wisconsin approaches will be built in 2014, 2015 and 2016 with final paving coinciding with the completion of the bridge itself. The bridge will be built under two contracts. The first will be to set the five piers in the water that will support the bridge. The design of the bridge includes approximately 900 precast segments to be put in place to complete the bridge deck.

Mr. Chiglo noted that they will be communicating with members of the public and business owners throughout the project. There will be an office in Stillwater that will house project staff to keep them close to the communities. Informational open houses are being conducted in both Minnesota and Wisconsin, and staff is working to do business and community outreach in Wisconsin and Minnesota. They will also engage local students enrolled in science, technology, engineering and math courses to provide a real world experience during the bridge construction. Mr. Chiglo answered questions from the County Board on timelines and communications with business owners; removal of barge piers near the Xcel plant; status of permitting from various agencies; hours of operation for construction; trails on the bridge; and impact to river traffic.

Commissioner Weik suggested a more detailed workshop to discuss the St. Croix River Crossing may be necessary to keep the meeting on track.

GENERAL ADMINISTRATION

Priory Nature Area Addition Conservation Easement

February 5, 2013

Jane Harper, Principal Planner, presented a brief overview of an agreement between the county and the City of Oakdale to provide up to \$50,000 or 50 percent of the cost to purchase 5.4 acres of property near the intersection of Highway 5 and Highway 120. The funds from this purchase come from the Land and Water Legacy bond proceeds and is one of the last two projects from the original list of projects that the Board adopted in 2007.

Commissioner Bearth moved to adopt **Resolution No. 2013-013** as follows:

Resolution to Acquire a Conservation Easement over
Land Owned by the City of Oakdale in Oakdale, Minnesota

WHEREAS, pursuant to Minnesota Statute Chapter 84C and Minnesota Statute Section 394.25, Washington County is authorized to acquire and improve land and interests in land for the purpose of preserving open space, including natural and scenic areas and agricultural land; and

WHEREAS, Washington County has enacted the Acquisition of Development Rights Ordinance #175 to establish a program for the preservation of open space, parks and public water, commonly referred to as the Land and Water Legacy Program and has established the policies, rules and official controls governing such acquisitions; and

WHEREAS, Washington County has issued general obligation bonds to acquire land and interests in land to provide long-term stable funding to purchase interests in land for the purpose of preserving open space; and

WHEREAS, the City of Oakdale is a governmental unit eligible to receive funds through the Local Match Program of the Land and Water Legacy Program and has applied to Washington County for funds to purchase property owned by Peter Paul Taubenberger, parcel identification numbers 1802921320018 and 1802921310006;

WHEREAS, the Washington County Parks and Open Space Commission has reviewed this expenditure of the Land and Water Legacy Program; and

WHEREAS, Washington County has determined that the subject property owned by the City of Oakdale, meets the requirements of the Land and Water Legacy Program and that the Washington County Board of Commissioners considers the proposed land to merit protection; and

WHEREAS, the Washington County Board of Commissioners approved an agreement between the City of Oakdale and Washington County that provides the City of Oakdale up to \$50,000 from the Land and Water Legacy Program funds to acquire the subject property and requires the City of Oakdale to convey to Washington County a conservation easement over the subject property; and

WHEREAS, the City of Oakdale has acquired the subject property, fulfilled the requirements of the agreement, and requested reimbursement for the project in the amount of forty thousand eight hundred fifteen dollars and seventy five cents (\$40,815.75);

February 5, 2013

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the acquisition of a conservation easement over property currently owned by the City of Oakdale, parcel identification numbers 1802921320018 and 1802921310006; approves the payment for the project in the amount of forty thousand eight hundred fifteen dollars and seventy five cents (\$40,815.75); and authorizes its Chair and Administrator to execute on behalf of the county all documents necessary to accomplish the acquisition; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners intends that the reimbursement to the City of Oakdale of the costs of the project shall come from proceeds of the general obligation bonds issued to finance the preservation of open space, parklands, and other natural areas.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Legislative Update

Molly O'Rourke, County Administrator, noted that the Board has been receiving legislative updates from the Association of Minnesota Counties, the Minnesota Inter-County Association, and John Kaul, the county's lobbyist; and that she has nothing new to report.

Appointment to the Board of Adjustment and Appeals

Ms. O'Rourke noted that prior to the Board meeting this morning, the Board interviewed Anthony Tedesco for a voluntary position on the Board of Adjustment and Appeals.

Commissioner Weik moved to appoint Anthony Tedesco, Woodbury, to the Board of Adjustment and Appeals to fill an unexpired term to December 31, 2013. Commissioner Miron seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she attended the Finance Committee after the last Board meeting; she attended the Planning Advisory Commission as the alternate for Commissioner Kriesel until he arrived; she attended the Solid Waste Management Coordinating Board and announced that the Board is partnering with KARE 11 for the Business Recycling Program they are producing which will run on Tuesdays at 5:00 p.m.; she attended the Resource Recovery Project Board meeting and the next steps as far as waste processing are to gather data on new waste processing technologies, evaluate the future of waste processing, and the potential purchase of the Resource Recovery facility; she attended the Metro Alliance for Healthy Families which approved its 2013 program budget; she attended the county

February 5, 2013

Strategic Planning Session; she attended the Red Rock Corridor Commission where they are revamping the Citizen Advisory Committee so there is public input for this process and if there is anyone interested in applying they should contact Commissioner Lehrke; she participated in the Association of Minnesota Counties Extension Committee conference call and learned that the Extension Food and Nutrition program was cut by 28 percent and they are trying to manage these last minute cuts; and she attended the Grant Evaluation and Ranking System Committee (GEARS) meeting which discussed the Governor's sales tax proposal.

Commissioner Kriesel reported he attended the Resource Recovery Project Board meeting and Commissioner Lehrke was elected as Vice Chair of that Committee; and he met with Terra Springs property owners regarding the minimum tax assessment agreement on their property.

Commissioner Weik reported that there is a Southwest Corridor Management Commission meeting tomorrow that she will be attending at the St. Louis Park City Hall; she announced that she will be traveling to Washington D.C. next week with members of the Gateway Corridor Commission; she will also be attending the National Association of Counties Legislative Conference in early March; she thanked staff for the work on the Strategic Planning meeting held last week; and she attended several meetings related to county committee work and attended committee hearings at the Capitol.

Commissioner Weik noted that on a trial basis she would like to reorder the items on the public agenda. The agenda would start with the Roll Call, Pledge of Allegiance, Comments from the Public, and the Consent Calendar. She would then like to propose that General Administration and County Commissioner Reports move up to follow the Consent Calendar.

Commissioner Kriesel stated that he thinks the structure of the Agenda could stay the same, and that the Board Chair could look at the agenda and move things forward if she thought that would be in the best interest, rather than a structural change.

Commissioner Weik stated that was an excellent point especially when there are outside members of the communities, such as the staff member from the Minnesota Department of Transportation today. The Board wants to respect peoples schedules and calendars so to accommodate that there can certainly be changes to the agenda to have them first. She also discussed with Administrator O'Rourke about having her present a brief review of some of the Consent Calendar items that were approved to have greater transparency and better communication with the public.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

February 5, 2013

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 9:50 a.m.

REGIONAL RAILROAD AUTHORITY WORKTHOP WITH PUBLIC WORKS

The Regional Railroad Authority met in workshop session with the Department of Public Works for an overview of the Counties Transit Improvement Board. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, Andy Gitzlaff, Harley Will, Lowell Johnson, Yvonne Klinnert, Erik Sandin, Stillwater Gazette, and Kevin Giles, Star Tribune.


BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment for an overview of the Recycling Performance Scorecard Workgroup. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke and Weik. Also present were Molly O'Rourke, Kevin Corbid, Lowell Johnson, Nikki Stewart, Danielle Lesmeister, Gary Bruns, Yvonne Klinnert, Erik Sandin, Stillwater Gazette, and Kevin Giles, Star Tribune.


Lisa Weik, Chair

County Board

Attest:


Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 12, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Brent Wartner, First Assistant County Attorney; James Zuleger, Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Michelle Kemper, Deputy Community Services Director; Rick Backman, Community Services Division Manager; Don Pelton, Community Services Supervisor; Guy Sederski, Chair, Child Protection Citizen Review Panel; Anita Keys, Consultant, Minnesota Department of Human Services; Robert Crawford, Workforce Center Division Manager; Karin Reinert, Community Services Senior Planner; Mjyke Nelson, Information Technology Director; Patrick Gangl, Information Technology Supervisor; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Fred Anderson, Epidemiologist; Don Theisen, Public Works Director; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Jim Stark, Executive Director, Metropolitan Mosquito Control District; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette; Kirsta Sanchez, Public Information Specialist; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Matt Behning, 7443 Maureen Lane, Stillwater, spoke against participation and funding of the Grey Cloud slough restoration through the construction of a bridge on County Road 75 that will be discussed at a workshop today.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Weik to adopt the following Consent Calendar:

1. Approval to appoint Kris Roberts, Woodbury, representing consumers, and Tracy Klein, representing Willow Haven, to the Mental Health Advisory Council to first terms expiring December 31, 2015.
2. Approval to appoint John Rheinberger, Stillwater, to the Personnel Board of Appeals to a first term expiring December 31, 2015.

3. Approval to change the County Board's order of business to move General Administration and Commissioner Reports to after approval of the Consent Calendar on a pilot basis.
4. Approval of Policy #6010 Commissioner Equipment and Technology Stipend.
5. Approval of the 2012 HOME Program subrecipient agreement with Dakota County Community Development Agency.
6. Approval to create a purchase order to pay for the continued software and licensing support of the Oracle JD Edwards Enterprise One Software.
7. Adoption of **Resolution No. 2013-014** as follows:

Lawful Gambling Exemption Resolution
from the Disabled Veterans Rest Camp

WHEREAS, the Disabled Veterans Rest Camp, has made application to the Gambling Control Board for the exemption from certain requirements contained in Minnesota Statute 349.166, subdivision 2, in order to conduct a raffle at Veterans Campground on Big Marine Lake, 11300 180th St, Marine on St. Croix, MN 55047. The event will take place on October 6, 2013.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners pursuant to M.S. 349 acknowledges the application with no waiting period.

8. Approval of a contract with Stantec Consulting Services, Inc. for design services for the County State Aid Highway 13/20 roundabout project.
9. Approval of a service contract with Motorola for ongoing maintenance, network monitoring, onsite infrastructure response and the dispatch of service technician for the 800 MHz Public Safety Radio System.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMUNITY SERVICES

Child Protection Citizen Review Panel

Rick Backman introduced Guy Sederski, Child Protection Citizen Review Panel Chair, who presented the 2012 Annual Report. Also in the audience were Anita Keys, Consultant, Minnesota Department of Human Services, and Don Pelton, Community Services Supervisor.

February 12, 2013

PROPERTY RECORDS AND TAXPAYER SERVICES

Jennifer Wagenius, Director of Property Records and Taxpayer Services, reviewed the assessment year 2012, payable 2013, assessment classification and valuation change list. The changes have occurred after the local board meetings, the County Board of Appeal and Equalization meeting and the State Board of Equalization. The most common reasons for changes include: the Blind Disabled Special Homestead Program; Veteran's Exclusion Program; reallocation of value between parcels or individual records; and changes to parcels that have forfeited for non-payment of property taxes.

Commissioner Kriesel moved to approve the Assessment Year 2012 Payable 2013 Assessment Classification and Valuation change list as presented. Commissioner Lehrke seconded the motion and it was adopted unanimously.

METROPOLITAN MOSQUITO CONTROL DISTRICT

Jim Stark, Executive Director, Metropolitan Mosquito Control District (MMCD), presented updates on the MMCD governance, 2013 levy and budget, mosquito biology, technology advancements, outreach programs, and plans for 2013. The Commissioners asked questions on the following items: West Nile disease; rain gardens; community involvement; wetland conservation act and its effect on mosquito control; impact of recent drought; deer tick diseases; and control of mosquitos at local events.

GENERAL ADMINISTRATION**Legislative Update**

Molly O'Rourke, County Administrator, presented a brief legislative update on the following items: progress has been made on two election related items, one is allowing the same timeline for redistricting of soil and water commissioner districts as county commissioner districts; the other is as part of redistricting there was a slight misalignment related to Stillwater and Stillwater Township that caused a very small precinct; there is optimism about seeing some proposals in the bonding bill related to Brown's Creek and the Hastings/Point Douglas Trail; and there is movement on a bill that would extend the county's chemical dependency pilot program statewide.

Minnesota Counties Intergovernmental Trust

Ms. O'Rourke announced that Deputy Administrator Kevin Corbid has been elected to the Minnesota Counties Intergovernmental Trust (MCIT) Board. This is currently a MCIT Board appointment until their annual meeting in December and then his selection will be put up to the membership as a whole.

February 12, 2013

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel reported on a meeting he attended with Governor Dayton, Senator Housley, Representative Lohmer and a Chief Executive Officer of a large firm in Wisconsin to discuss an expansion of his firm into Minnesota. He thanked Governor Dayton for his leadership in this matter.

Commissioner Miron reported he visited with the Minnesota Commissioner of Finance.

Commissioner Lehrke reported she met with the Mayors in her district and they discussed the Resource Recovery Facility and if any of those communities would be willing to consider a waste processing plant in their backyards and there was interest but they would like more information about size and scope; she attended the Minnesota Extension Committee meeting and the Youth-Teaching-Youth Program is expanding into East Ridge High School in Woodbury; and she reported that to date the National Association of Counties (NACo) prescription drug program has saved Washington County citizens \$2,071 in the short few months it has been in place. Commissioner Lehrke stated that if people would like to get a NACo drug card they are available at the Service Centers, pharmacies, or by contacting the Department of Public Health and Environment,

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH PUBLIC WORKS

The Board met in Executive (Closed) Session with Public Works to discuss two items, the time being 10:02 a.m.: 1) offer on the Leadholm Parcel and Parcel 22.027.20.13.0001 in Denmark Township to purchase for the parks trail system; and 2) possible purchase of the Kartarik Parcel for inclusion into the Grey Cloud Island Regional Park. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Jane Harper, Don Theisen, Wayne Sandberg, John Elholm, Sharon Price, James Zuleger; and Patricia Raddatz.

EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION

The Board met in Executive (Closed) Session with the Office of Administration to discuss the amount of funding to provide the City of Woodbury for the purchase of the Lone Lake Kennels property for park purposes. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Jane Harper, Wayne Sandberg, Sharon Price, James Zuleger; and Patricia Raddatz.

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The Board reconvened from Executive Session which discussed the following issues: 1) offer on the Leadholm Parcel and Parcel 22.027.20.13.0001 in Denmark Township to purchase for the parks trail system; 2) possible purchase of the Kartarik Parcel for inclusion into the Grey Cloud Island Regional Park; and 3) discuss the amount of funding to provide the City of Woodbury for the purchase of the Lone Lake Kennels property for park purposes.

ADJOURNMENT

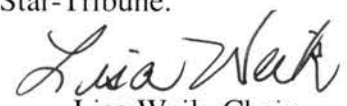
There being no further business to come before the Board Commissioner Miron moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 11:22 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss options for participation in the Grey Cloud Slough Restoration through the construction of a bridge on County Road 75. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Lowell Johnson, Jane Harper, Cory Slagle, Wayne Sandberg, Don Theisen, Dennis Hanna, South Washington Watershed District, Matt Moore, Administrator, South Washington Watershed District, Richard Adams, Grey Cloud Island Township, Yvonne Klinnert, Erik Sandin, Stillwater Gazette, and Kevin Giles, Star-Tribune.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration for an update on the efforts by the Washington County Historical Society to meet pledge requirements for the purchase of suitable housing to reposit and exhibit historical artifacts. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Lowell Johnson, Jeff Travis, Girard Goder, Scott Foss, Washington County Historical Society, Thomas J. Simonet, Washington County Historical Society, Brent Peterson, Washington County Historical Society, Joe Otte, Washington County Historical Society, Yvonne Klinnert, Erik Sandin, Stillwater Gazette, and Kevin Giles, Star-Tribune.


Lisa Weik, Chair

County Board

Attest:


Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 19, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Harley Will, Accounting and Finance director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Maureen Connaughty, Human Resources Representative; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; John Elholm, Parks Division Manager; Rose Peterson, Public Works Assistant Manager; Erik Jalowitz, Building Services Project Manager; Greg Wood, Building Services Manager; numerous Building Services Employees; Chief Deputy Sheriff Dan Starry; Commander Doug Anschutz; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval to appoint Elden Lamprecht, Oakdale, to the Groundwater Advisory Committee representing agriculture to a first term expiring December 31, 2014.
2. Approval to ratify the 2012-2013 agreement with Teamsters Local No. 320 (Probation Officers) as follows:
 - Two year contract effective January 1, 2012 through December 31, 2013.
 - 0% general increase for 2012 and 2013.
 - Effective January 1, 2013, the employer will pay an additional \$100.00 per pay period for those Probation Officers that are assigned specifically to Intensive Supervision Unit Probation Officer.
 - In 2012 and 2013 Employees below the maximum of the salary range shall be eligible based on the employee's FTE for an increase up to 1.5% not to exceed the salary range maximum on their anniversary date.

February 19, 2013

- In 2012 Employees at the salary maximum shall be eligible for a non-base lump sum payment based on the employee's FTE of 1.5% on their anniversary date.
- In 2013 Employees at the salary range maximum shall be eligible for a non-base lump sum based on the employee's FTE of 2% on their anniversary date.

Health Insurance:

2012 Accord \$25 OV Copay	
Single	433.00/month
Single plus Child(ren)	433.00/month
Employee plus Spouse	589.00/month
Family	619.00/month

2012 Accord \$30 and \$35 OV Copays and \$500/75% Plans	
Single	491.00/month
Single plus Child(ren)	537.00/month
Employee plus Spouse	726.00/month
Family	851.00/month

Flex Credits - \$70/month

2013 Accord II \$25 OV Copay	
Single	433.00/month
Single plus Child(ren)	433.00/month
Employee plus Spouse	589.00/month
Family	619.00/month

2013 Accord II \$30 and \$35 OV Copays	
Single	498.50/month
Single plus Child(ren)	550.00/month
Employee plus Spouse	744.00/month
Family	872.50/month

2013 Accord II \$750/75% Deductible Plan	
Single	515.55/month
Single plus Child(ren)	563.85/month
Employee plus Spouse	762.30/month
Family	893.55/month

Flex Credits - \$70/month

3. Adoption of **Resolution No. 2013-015** as follows:

Minnesota Historical Society
State Capital Projects Grants-In-Aid Agreement

WHEREAS, the Minnesota Legislature appropriated funds to the Minnesota Historical Society for subgrants for the purpose of assisting in the preservation of outstanding historical properties such as the Washington County Historic Courthouse; and

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WHEREAS, Washington County Parks applied to the Minnesota Historical Society for the partial reimbursement of costs to restore flashings, soffits and fascia on the Historic Courthouse; and

WHEREAS, on December 20, 2012, the Minnesota Historical Society Executive Council approved a matching grant to Washington County in the amount of \$85,000 to be used for the restoration work on the Historic Courthouse; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners accepts the aforementioned grant from the Minnesota Historical Society and authorizes its County Board Chair and County Administrator to execute the grant agreement on behalf of the County conditioned upon approval as to form by the Washington County Attorney's office.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners authorizes its County Board Chair and County Administrator to sign on behalf of the County the Letter of Agreement Governing Use of Historic Site conditioned upon approval as to form by the Washington County Attorney's office.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners authorize the County Board Chair and County Administrator to sign on behalf of the County the Declaration restricting the sale of the Historic Courthouse, and to file the Declaration with the Washington County Recorder's Office as part of the deed to the properties.

4. Approval of County Policy #1702, Building Temperature Policy.
5. Approval of work orders 6-8 in the amount of \$16,784.43 with Hardrives, Inc. for the County Road 13B paving project.

Adoption of **Resolution No. 2013-016** as follows:

Resolution to Authorize Final Payment for the
County Road 13B Paving Project to Hardrives, Inc.

WHEREAS, on August 9, 2011 the Washington County Board of Commissioners approved a bid award to Hardrives, Inc. and signed a contract with said company for bituminous reclamation, bituminous paving, and curb and gutter on County Road 13B from State Highway 35 (50th Street North) to Trunk Highway 36 in the City of Lake Elmo; and

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, Hardrives, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

February 19, 2013

NOW, THEREFORE, BE IT RESOLVED, that Hardrives, Inc. be given final payment in the amount of \$54,668.59 as claimed by Hardrives, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

6. Adoption of **Resolution No. 2013-017** as follows:

Resolution to Authorize Final Payment for the
CSAH 6, 7, and 22 Paving Projects to Hardrives, Inc.

WHEREAS, on August 9, 2011 the Washington County Board of Commissioners approved a bid award to Hardrives, Inc. and signed a contract with said company for:

- Bituminous mill and overlay on County State Aid Highway 6 from Granada Avenue to 530 feet south of Trunk Highway 5 in the cities of Oakdale and Lake Elmo.
- Bituminous overlay on County State Aid Highway 7 from 2145 feet east of Paul Avenue to Trunk Highway 95 in the City of Marine on St. Croix.
- Bituminous reclamation and bituminous paving on County State Aid Highway 22 from Hinton Avenue south to 2610 west of County State Aid Highway 19 in the City of Cottage Grove.

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, Hardrives, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Hardrives, Inc. be given final payment in the amount of \$97,679.47 as claimed by Hardrives, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

BUD FOWLER DAY IN WASHINGTON COUNTY

Commissioner Kriesel moved to adopt **Resolution No. 2013-018** as follows:

February 19, 2013

100th Anniversary of the Death of John W. "Bud" Fowler

WHEREAS, John W. Jackson, also known as Bud Fowler, died at his sister's home in Fort Plain, New York on February 26, 1913; and

WHEREAS, Bud Fowler, raised in Cooperstown, New York, became the first professional black baseball player when he played for the Live Oaks of Lynn, Massachusetts in 1878; and

WHEREAS, Fowler would play ball wherever the color of his skin was accepted; and

WHEREAS, in 1884 Fowler would play in the Northwestern League with the Stillwater, Minnesota Club; and

WHEREAS, Bud Fowler would lead the Stillwater club in pitching and batting over the course of the season; and

WHEREAS, Fowler would continue to play baseball on white clubs across the United States and in Canada, later founding his own Negro club – the Page Fence Giants – that barnstormed around the Nation in the 1890s.

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners honor the pioneer spirit and the determination of John W. Jackson, AKA Bud Fowler, on the 100th anniversary of his death, for blazing a trail throughout the country playing the National Pastime when circumstances were against him and that he spent the summer of 1884 playing the game in Stillwater, Washington County, Minnesota; and

THEREFORE BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners designates February 26th, 2013 as Bud Fowler Day.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Building Services Awards

Molly O'Rourke, County Administrator, announced that Washington County has received two awards from the International Facility Management Association, the 2013 Minnesota Award of Excellence. One is in the Leading Edge Category, which is the day cleaning initiative; and the other is in the Technology and Use Category, a computer tool that manages all the building work orders. She noted that the day cleaning initiative was first mentioned by Commissioners Weik and Lehrke who brought this idea back from meetings they attended.

February 19, 2013

Financial Management System

Ms. O'Rourke noted that the county's new financial management system went live today. This new system has been in the works for over a year through the efforts of the Accounting and Finance Department and departments finance staff throughout the county.

Legislative Update

Ms. O'Rourke presented a brief legislative update on the following items: the county's efforts to pursue a change in the wheelage tax appears to be moving forward; it appears that the Soil and Water redistricting bill is also moving forward; and the impact to Washington County of the Governor's proposal to expand the sales tax is being prepared and will be ready by the end of the week or at next Tuesday's Board meeting.

Consent Calendar Review

Ms. O'Rourke presented an overview of some of the items that were adopted earlier today on the Consent Calendar.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron reported that he and Commissioner Bearth attended the Metropolitan Emergency Services Board meeting and noted that the county's 800 MHz system is up to par and it was mentioned that the cost for 911 and the revenue that comes in for that is tied to land lines and as many people are going away from land lines the revenue source is shrinking significantly; and on Saturday he met with United States Department of Agriculture Secretary Tom Vilsack and discussed issues that affect Washington County including the Supplemental Nutrition Assistance Program (SNAP), Women, Infants, and Children (WIC) Program, and his concerns about the sequestration process and the cuts to several programs which could affect Washington County.

Commissioner Lehrke reported she attended a meeting with the new Commissioner from Dakota County to discuss Red Rock Corridor issues; she also met with the refinery in St. Paul Park; she attended the Association of Minnesota Counties Board of Director's meeting and heard a presentation from the Minnesota Pollution Control Agency and she asked about enforcing their statute regarding processed waste and they indicated they are starting the conversations with the Solid Waste Management Coordinating Board, the haulers, and landfill operators; they also heard updates from all the organizations and Emergency Management stated there was a forecast for severe draught, and the County Attorney

February 19, 2013

Association provided updates on voter fraud and they are looking at a North Dakota model where a person in jail cannot vote and if a person is out of jail they can vote.

Commissioner Bearth reported he met with the Birchwood City Council and is working with the county engineering staff about a local road that was turned back to Birchwood; and he attended the East Regional Juvenile Center meeting where they voted to not return a small surplus to the counties, but rather to put it in their reserves which are low.

Commissioner Kriesel offered the Board's condolences to the family of Officer Josh Lynaugh who passed away in the line of duty this past week; he also expressed his condolences to the Meister family for the loss of their son Billy Meister who passed away in a snowmobile accident this past weekend.

Commissioner Weik reported she attended the Association of Minnesota Counties Futures Committee meeting and they discussed the Governor's business to business tax and the Governor's proposal to offer county program aid which may cancel each other out; she suggested that the Metropolitan Council be invited to attend a County Board meeting and report on its activities; and she travelled to Washington D.C. with members of the Gateway Commission to update the congressional delegation on the completion of the federal required alternatives analysis and that they are ready to move ahead on a request for proposal for a consultant on the environmental impact statement phase of the study; she noted that the County Board will be looking at a decision on a locally preferred alternative before the end of the year.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH HUMAN RESOURCES

Commissioner Bearth moved to go into Executive (Closed) Session to discuss labor relations negotiations. Commissioner Weik seconded the motion and it was adopted unanimously. The time being 9:33 a.m. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Pam French, Frank Madden, Labor Negotiator, George Gmach, Trusight, and Patricia Raddatz.

The Board returned from Executive Session which discussed labor relations negotiations.

February 19, 2013

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 10:34 a.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES AND PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Departments of Community Services and Public Health and Environment to review the impact of the Affordable Care Act on county services and clients served. No business was transacted and the public was welcome to attend. Present were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Dan Papin, Lowell Johnson, Jean Streetar, Michelle Kemper, Cindy Rupp, Linda Bixby, Yvonne Klinnert, Erik Sandin, Stillwater Gazette, and Riham Feshir, Bulletin.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss county Commissioner appointments to various advisory committees and boards. No business was transacted and the public was welcome to attend. Present were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Dan Papin, Lowell Johnson, Yvonne Klinnert, Erik Sandin, Stillwater Gazette, and Riham Feshir, Bulletin.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 12, 2013**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. RRA Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Sandy Hahn, Community Corrections Deputy Director; Dan Papin, Community Services Director; Deb Tulloch, Community Services Supervisor; Maureen Connaughty, Sr. Human Resources Representative; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Program Manager; Don Theisen, Public Works Director; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; Lyssa Leitner, Planner; Chief Deputy Sheriff Dan Starry; Commander Chuck Yetter; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; Bob Tatreau, Woodbury, Mark Nelson, Afton, and Yvonne Klinnert, Public Information Manager. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:34 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. RRA Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Sandy Hahn, Community Corrections Deputy Director; Dan Papin, Community Services Director; Deb Tulloch, Community Services Supervisor; Maureen Connaughty, Sr. Human Resources Representative; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Program Manager; Don Theisen, Public Works Director; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; Lyssa Leitner, Planner; Chief Deputy Sheriff Dan Starry; Commander Chuck Yetter; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; Bob Tatreau, Woodbury, Mark Nelson, Afton, and Yvonne Klinnert, Public Information Manager.

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COMMENTS FROM THE PUBLIC

The following comments from Mark Nelson were made during the Regional Railroad Authority meeting as he was unable to stay until the start of the County Board meeting. Commissioner Weik allowed him to share his comments at that time.

Mark Nelson, 15820 Afton Hills Drive South Afton, addressed the Board on a situation that happened at the County Library and he felt his concerns were not sufficiently understood. In January he requested *The Decline and Fall of Rome* and it was provided to him through inter-library loan. He was told it could not be renewed. He returned it on the 12th of February the day it was due and he got a receipt. Six days later he found out it was still on his record. He called the Library and he was told that the course guide was missing. He went to the library that day and he found that it had been renewed in his name but he did not renew it. He was not sent an e-mail message that materials were missing, he was not given a phone call that they were missing. She assured him that it would be taken off his record. She said somebody else probably just failed to return it and staff didn't notice. He told her that it was in there, he saw it, and he was concerned that somebody renewed it in his name, took the course guide and then left it in the returns room for a week checked out in his name. He is not concerned that he will have to pay for this item; he just wanted them to understand that it appeared that since he couldn't renew it somebody renewed it in his name and probably took the course guide. Since he couldn't get through to the Library Director, he decided to come to the Board. He wanted to see if anyone was really concerned about the possibility of a county employee renewing it in his name and taking the course guide. It should be known, even though it is a very small inconsequential dollar amount.

Bob Tatreau, Woodbury resident, addressed the Board on his opposition to the Gateway Corridor. He believes this project has many threats including: economic, community disruption, criminal, and social. He feels these threats are being dismissed by the Metropolitan Council and its planners. On his previous visit he asked for cost/benefit studies to justify \$400 million being spent. He received an answer at the January 17, 2013 Gateway Corridor Commission in Woodbury where a Washington County Planner Lyssa Leitner informed him that the cost benefit is undetermined and that it is totally subjective, it is what a person feels and decides is the benefit to them. He did not feel this was a satisfactory answer. He asked the Board to get the county out of the grandiose experiment by the Metropolitan Council. He asked that the Board repeal the Counties Transit Improvement Board sales tax now. He asked the Board to adopt the no-build option and let the Minnesota Department of Transportation build more lanes to truly relieve congestion.

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CHANGE TO THE COUNTY BOARD AGENDA

Commissioner Miron moved to amend the agenda to include two resolutions, one acknowledging the retirement of Bill Nelson from the Baytown Township Board, and the other supporting the nomination of the Honorable James D. Healy to the National Freight Advisory Committee. Commissioner Kriesel seconded the motion and it was adopted unanimously.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the February 26, 2013 County Board meeting minutes.
2. Approval of a contract with REM Ramsey, Inc. for the provision of foster care for disabled individuals receiving HOME and Community Based Services through the Brain Injury Neurobehavioral Waiver.
3. Approval of an addendum to the Memorandum of Agreement with the University of Minnesota Extension Service to increase local program staff time for the 4-H Youth Teaching Youth Program.
4. Approval of two-year agreements with the Cities of Forest Lake, Lakeland Shores, and Newport to provide Individual Sewage Treatment System Inspection Services.
5. Approval of contract amendment #5 with Aramark Correctional Services LLC to provide inmate meals.

The foregoing Consent Calendar was adopted unanimously.

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, presented a brief legislative update on the following items: on Wednesday, there will be a hearing in the Senate on the expansion of the Regional Rail Authority and Commissioner Weik will be representing the county; Commissioner Miron testified for the county on the wheelage tax in the House; since then, the Department of Public Safety has raised concerns that their computer system might not be able to handle different levels of the wheelage tax in different counties; a compromise is being discussed that would temporarily increase the wheelage tax to \$10 for every county

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that wants to implement it and then as of 2017 the cap would be eliminated because the Department of Public Safety believes that their computer system will be redone by that time and have greater flexibility.

Ms. O'Rourke noted that during last week's Board meeting, discussion occurred regarding holding a Legislative Committee meeting next week to discuss items that have come up during the legislative session. Since making that announcement, she has heard from a couple of Commissioners who are not on the Legislative Committee that they too would be interested in participating in that discussion. She asked if the Board would be open to having a workshop to discuss the legislative items instead of have a committee meeting.

Commissioner Miron moved to direct staff to schedule a workshop to discuss legislative items for next week. Commissioner Bearth seconded the motion and it was adopted unanimously. Ms. O'Rourke announced that staff is working with John Kaul, County Legislative Liaison, to set up a mid-session meeting with the county Legislative Delegation for April 3 in the morning.

Ms. O'Rourke presented a brief review of two items that were on the Consent Calendar this morning: one was the approval of an amendment to the Memorandum of Agreement with the University of Minnesota Extension Services to increase the local program staff time for the 4-H Youth Teaching Youth Program to a full time employee with no additional cost to the county; and approval of two-year agreements with the Cities of Forest Lake, Lakeland Shores, and Newport to provide Individual Sewage Treatment System Inspection Services.

Commissioner Lehrke wondered since the Board has already approved all the Consent Calendar items would it make sense to preview them before the Board votes on the items.

Commissioner Kriesel stated he didn't think that would influence the Board's vote. He stated he preferred the old format himself.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron stated there was a news release by the Board of Soil and Water Resources on a new hire. The individual will take his position on April 15. He knows the county has been involved with water governance and he wondered if staff could copy the County Board on that news release and the Board might have an opportunity to have discussion about that in the future. He feels it would be good for the Board to have that discussion early on and it might have some impact into the direction that water governance might be going.

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Commissioner Miron had an inquiry about what is allowed within the Hardwood Creek Trail area with respect to markers, benches, and that type of thing. The Rail Authority has authority over that easement. He is curious if the Board has any policy or guidelines on what is allowed within that area.

Commissioner Lehrke reported she filmed a segment of County Insight on the Red Rock Corridor Alternative Analysis update; last evening the Red Rock Corridor had its first Citizen's Advisory Committee to receive public input on the Alternative Analysis; she noted that there will be a Washington County Yellow Ribbon meeting on Wednesday at 5:00 and the Association of Minnesota Counties Board of Director's meeting will be held on Friday at 10:00.

Commissioner Kriesel stated he looks forward to the meeting with the Legislators. The County's Legislative Agenda calls for the State taking back the collection and governance of the sales tax. He hopes that will get traction at the legislature. He would like to see citizens testify on that at any possible committee hearing because transit is not a county core service, it should be the State.

Commissioner Kriesel moved to adopt **Resolution No. 2013-021** as follows:

On the Retirement of Bill Nelsen, Baytown Township Board Member

WHEREAS, Bill Nelsen has been a member of the Baytown Township board for 30 years; and

WHEREAS, Bill Nelsen has served the residents of Baytown Township through faithful stewardship of the public dollar and with a helping hand whenever needed to promote the welfare of the township; and

WHEREAS, Bill Nelsen helped oversee the orderly growth and development of a thriving township in Washington County; and

WHEREAS, Bill Nelsen has now made the decision to step down from his position on the township board, and pass the mantle of leadership on;

NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners extends its appreciation for the work and commitment Bill Nelsen has extended to Baytown Township; and

THEREFORE BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners congratulates Bill Nelsen on his retirement from the township board, and wishes him the best in the future.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Commissioner Bearth stated he was happy to see on the Consent Calendar where the county is working with the cities to accomplish things at a reasonable cost to all. He would like to see the county continue to do that.

Commissioner Weik moved to adopt **Resolution No. 2013-022** as follows:

Resolution Supporting Nomination of the
Honorable James D. Healy to the
National Freight Advisory Committee

WHEREAS, the U.S. Department of Transportation is establishing a National Freight Advisory Committee (NFAC) and soliciting nominations for membership; and

WHEREAS, the NFAC will provide advice and recommendations to the Secretary of Transportation on matters related to freight transportation in the United States, including: (1) Implementation of the freight transportation requirements of MAP 21; (2) Establishment of the National Freight Network; (3) Development of a National Freight Strategic Plan; (4) Development of strategies to help States implement State Freight Advisor Committee and State Freight Plans; (5) Development of measures of conditions and performance in freight transportation; (6) Development of freight transportation investment, data, and planning tools; and (7) Legislative recommendations; and

WHEREAS, the Secretary of Transportation has requested nominations for members of the Committee to ensure a wide range of members and a balanced Committee; and

WHEREAS, the Secretary of Transportation will appoint committee members with a view toward achieving varied perspectives on freight transportation, including from government bodies and seeking to balance the interests of many groups including those of local elected officials; and

WHEREAS, Counties play an integral role in the movement of freight in America owning and operating: 44% of all public roads and highways; 228,026 bridges of all kinds; 27% of public transit systems; and 30% of public airports; and

WHEREAS, Elected County Officials play a key role in economic development efforts in their regions and development of new regional transportation infrastructure, serving on, or being actively involved in, all of the nation's Port Authorities, Metropolitan Planning Organizations and Development Organizations; and

WHEREAS, the Honorable James D. Healy, County Commissioner for DuPage County, Illinois, serves as Transportation Chairman for the National Association of Counties (NACo), having also served NACo as Chairman of the Highway, Airport and Transit Authorization Sub-Committees, and serves as a member of the Board of Directors for the National Association of Regional Councils (NARC), and served as the Chairman and Vice-Chairman of the Transportation and Public Works Committees in his home county, as well as a past member of his local regional planning organization, NIPC (now CMAP); and

WHEREAS, the Honorable James D. Healy has been a vocal proponent of local governments working together in cooperation with the freight, shipping and railroad industries, hosting the first freight/railroad summit last year bringing together 250 local elected officials and representatives of the freight, shipping and railroad industry, and is singularly responsible

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for the positive dialogue now occurring between local government officials and the railroad industry.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners for Washington County, Minnesota, do hereby request the Secretary of Transportation to appoint the Honorable James D. Healy, County Commissioner for DuPage County, Illinois, as a member of the NFAC Committee, to represent the views and interests of Counties in America.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Commissioner Weik reported she attended a town hall meeting in Woodbury and Congresswoman Betty McCollum was in attendance; she met with a constituent who is working on a Capstone project for the Humphrey School of Public Affairs and it involves the Gateway Corridor Study that would involve additional research through the Humphrey Graduate School; she attended a Corridors of Opportunity Policy Board meeting; and she will be attending an Executive meeting of the Counties Transit Improvement Board tomorrow.

Commissioner Weik reported on her recent trip to Washington D.C. to attend the National Association of Counties (NACo) Legislative Conference including: they heard from House Minority Leader Nancy Pelosi on the sequester; Secretary of Agriculture Tom Vilsack discussed the farm bill and the effects of sequestration and he urged county officials to rebuild rural America and one idea would be to promote regional food systems and urge schools to buy locally grown food; NACo presented their award for corporate excellence to AT&T for sustained leadership and their work on cyber security; NACo held a briefing on tax exempt financing; Attorney General Eric Holder addressed NACo at the opening general session Monday, March 4 and talked about smart justice initiatives; she attended a workshop on increasing exports from local communities and heard a presentation called "Counties in the Global Economy" which was presented by the Brookings Institution and also Hennepin County Commissioner Peter McLaughlin who spoke about the Greater MSP initiative; she attended the Transportation Committee meeting which discussed highway safety, mass transit, railroad, airports and ports; she attended workshops related to transportation and economic development; she heard about the Census of Governments, which is done every five years and takes a comprehensive look at the economic activities of America's governments and is divided into three parts: 1) organization, number and types of governments by state; 2) employment, the number of federal, state and local government civilian employees and their payrolls, and 3) finance, collecting information on revenue, expenditures, assets debt and pensions. The last census showed that Minnesota had the highest number of township governments, 1,788.

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Commissioner Miron remarked on the healthy eating program that Commissioner Weik mentioned. The Public Health and Environment Department has been working with the City of Forest Lake and they are going through initiatives that are locally led and they are engaged in some of that. Also, Commissioner Weik alluded to a letter from the Humphrey Institute that an individual was going to be doing some study on the Gateway Corridor. He asked to be copied on that and it might be an interesting approach for them to include a cost benefit analysis that was suggested to them earlier and having a third party that has no interest in it do something of that nature. He also asked that the gentleman who spoke earlier could be copied on that report also.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH THE COUNTY ADMINISTRATOR


The County Board moved into Executive Session with the County Administrator for her annual performance review. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present was Molly O'Rourke.

The Board returned from Executive Session for the County Administrator's annual performance review at 11:23 a.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 11:23 a.m.

Attest:


Molly F. O'Rourke
County Administrator


Lisa Weik, Chair
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 19, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, and Miron. It was announced that Commissioner Lehrke would be late due to a community event. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Lyssa Leitner, Planner; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; John Elholm, Parks Director; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Doug Anschutz; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette; Andy Burmeister, Lockridge Grindal Nauen; Matt Behning, Stillwater; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Matt Behning, 3443 Maureen Lane, Stillwater, asked that the Board deny the request to set a public hearing for a tax abatement request from the City of Lake Elmo. St. Croix County, Wisconsin, taxes are fixed at .5 percent and Washington County has an optional tax rate of up to 6.5 percent. He stated companies are leaving Washington County faster than they are coming in because of the tax policy. He also expressed concern about other items on the agenda.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the March 5, 2013 County Board meeting minutes.
2. Approval to appoint Caleb Brunz, Woodbury, to the Public Health Emergency Preparedness Advisory Committee, representing District 5, to a first term expiring December 31, 2013.
3. Approval to appoint Lesley Williams, St. Paul Park, to the Workforce Investment Board to a first term expiring June 30, 2015.

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4. Bids were received for installation of fiber optic cabling as follows:

Vendor	Bid
Access Communications	\$139,559.03
Telecom Construction	\$206,386.94
MP Nexlevel	\$223,571.53
Arvig	\$271,751.11

Approval to award bid and execution of a contract for installation of fiber optic cabling to Access Communications.

5. Adoption of **Resolution No. 2013-023** as follows:

Amendment No. 1
Right of Entry Agreement with 3M Company

WHEREAS, the Minnesota Pollution Control Agency requested 3M Company conduct groundwater testing for perfluorochemicals from the Jordan aquifer in the Whistling Valley area of Lake Elmo; and

WHEREAS, on August 19, 2008, Washington County and 3M Company entered into Right of Entry Agreement #4854 and 3M Company installed the monitoring well in the Lake Elmo Park Reserve; and

WHEREAS, the term of said Right of Entry Agreement expired December 31, 2010 and the County and 3M Company wish to extend the term of the agreement to December 31, 2014 through the execution of Amendment No. 1 to the agreement; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners approves Amendment No. 1 to Right of Way Agreement #4854 between the County and 3M and grants 3M a license for the term set forth in Amendment No. 1 to enter upon County land identified in the Agreement.

BE IT FURTHER RESOLVED, that Amendment No. 1 to Right of Entry Agreement #4854 between the County and 3M Company be executed through the signatures of the County Board Chair and the County Administrator without further action of the County Board conditioned upon compliance with all agreement conditions and approval as to form by the Washington County Attorney's office.

6. Adoption of **Resolution No. 2013-024** as follows:

Access Agreement
with Minnesota Pollution Control Agency

WHEREAS, the Minnesota Pollution Control Agency (MPCA) has requested access to Square Lake Park to conduct ambient well monitoring; and

WHEREAS, the MPCA is authorized to take these actions under Minn. Stat. § 115.04, subd. 3.; and

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NOW, THEREFORE BE IT RESOLVED that the Access Agreement between the County and the MPCA be executed through the signatures of the County Board Chair and the County Administrator without further action of the County Board conditioned upon compliance with all agreement conditions and approval as to form by the Washington County Attorney's office.

7. Adoption of **Resolution No. 2013-025** as follows:

TH 61/CSAH 4 Roundabout
Cooperative Construction Agreement
with the Minnesota Department of Transportation

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) requests that Washington County participate in the construction costs for the Trunk Highway (TH) 61 and County State Aid Highway (CSAH) 4 roundabout project.

NOW, THEREFORE, BE IT RESOLVED, that Washington County enter into Mn/DOT Agreement No. 03015 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the roundabout, grading, surfacing, lighting, Americans with Disabilities Act improvements, and other associated construction to be performed upon, along, and adjacent to TH 61 at CSAH 4 within the corporate limits of the City of Hugo under State Project No. 8206-41 (T.H. 61=001).

BE IT FURTHER RESOLVED, that the contract be executed through the signatures of the Board Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

8. Adoption of **Resolution No. 2013-026** as follows:

Resolution to Authorize Final Payment for
County State Aid Highway 15 Landscaping
to Fair's Nursery

WHEREAS, on September 15, 2009 the Washington County Board of Commissioners approved a bid award to Fair's Nursery and signed a contract with said company for landscaping on County State Aid Highway 15 from Trunk Highway 36 to County State Aid Highway 12 in the Cities of Grant and Stillwater; and

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

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WHEREAS, Fair's Nursery has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Fair's Nursery be given final payment in the amount of \$3,722.11 as claimed by Fair's Nursery in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Miron, and Weik; Nays, none; Commissioner Lehrke absent.

GENERAL ADMINISTRATION

Federal Legislative Update

Andy Burmeister, Lockridge Grindal Nauen, updated the County Board on Federal legislative items: sequestration will affect the county's budget and will most likely occur starting in April through September; the federal budget continuing resolution expires on March 27, if this expires without action the government will shut down, but both the House and Senate passed their versions of a continuing budget resolution with a few differences between them; the Senate bill includes an additional \$720 million for highway and transit programs that is not included in the House bill; and the President's 2014 budget is expected to be released in April and the House and Senate are each working on their budgets.

Commissioner Lehrke arrived at 9:11 a.m.

Mr. Burmeister answered Commissioners' questions on the following subjects: Cut backs such as Easter Egg Roll, tours of the White House, furloughs at various federal agencies, and slower daily administration of the federal government; and opposition of efforts to limit the tax exempt status of municipal bonds,

Set Public Hearing – Tax Abatement Request from the City of Lake Elmo

Kevin Corbid, Deputy Administrator, presented a brief overview of the proposed request from the City of Lake Elmo for economic development tax abatement. The abatement request calls for expansion of business from Hudson, Wisconsin, to a location in Lake Elmo at 8665 Hudson Boulevard. It currently has 30 positions and they are expecting to add 50 new positions. It is a transportation logistics company with a call center operation. They are concerned about a potential increase in business costs related to property taxes if the value increases as a result of the sale of the property to them.

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Commissioner Kriesel moved to set a public hearing for Tuesday, April 9, 2013 at 9:00 a.m. for consideration of a tax abatement request from the City of Lake Elmo for a property located at 8665 Hudson Boulevard. Commissioner Lehrke seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel reported he met with the Complete Streets Advisory Committee to the Minnesota Department of Transportation and is getting close to making recommendations.

Commissioner Bearth advised the Board that he is meeting with the City of Birchwood to discuss a solution about an old county road that was transferred back to the city. He is working with Public Works to reach that solution.

Commissioner Miron reported he attended the Metropolitan Emergency Services Board meeting where they heard a presentation on the 3 Echo program which the Sheriff's Office is participating in and the Board might be interested in having a report on that at some point; and he attended the Minnesota Inter-County Association (MICA) meeting where they were notified that Anoka County has withdrawn from MICA which has caused a shortfall in the budget of about \$95,000 and there is the discussion of raising dues next year; and MICA is curious as to where Washington County stands on the wheelage tax cap.

Commissioner Kriesel asked if MICA could grow its membership and if there interest from other counties. Commissioner Miron stated that wasn't discussed, but it's something he would take a look at.

Commissioner Lehrke reported she attended an orientation for the Community Action Partnership; she attended the Grey Cloud Island annual Town Board meeting where they discussed the slough bridge proposal, and the community is supportive of the bridge; she testified at the Capitol last week on bus rapid transit, it ran late, and was rescheduled for today; she attended the Washington County Yellow Ribbon meeting and a new President was elected, Judy Seeberger; she attended a meeting with the City of Woodbury; this morning she attended a State of the City address with the Mayors in South Washington County; and she attended an Association of Minnesota Counties (AMC) Board of Director's meeting which had a presentation from the Mayo Clinic talking about their economic development initiatives; and they discussed the Minnesota Accountable Government Innovation and Collaboration (MAGIC) Act which has had tweaks and changes to it, so the AMC Board of Directors has decided to pull back at this time and rework it.

Commissioner Weik reported she attended a meeting with the City of Woodbury, its Mayor and City Administrator, Commissioner Miron and County Administrator O'Rourke and discussed the potential for Information Technology collaboration among cities and the county; she attended a Counties Transit

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Improvement Board Executive Meeting; and there will be a Transportation Finance Committee meeting on Wednesday, House File 1044.

SHERIFF'S OFFICE

Sheriff William Hutton presented a brief overview of the Code Red Emergency Communications Notification System. Lakeview Hospital has requested the ability to communicate with its staff in a timely fashion during emergency and non-emergency situations.

Commissioner Bearth moved to approve an agreement between the Washington County Sheriff's Office and Lakeview Hospital for usage in the Code Red emergency communications notification system. Commissioner Miron seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:47 a.m.

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:47 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. RRA Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Lyssa Leitner, Planner; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; John Elholm, Parks Director; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Doug Anschutz, Kevin Giles, Star Tribune; Andy Burmeister; Lockridge Grindal Nauen; Matt Behning, Stillwater; and Yvonne Klinnert, Public

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Information Manager. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

BOARD WORKSHOP WITH THE METROPOLITAN COUNCIL

The Board met in workshop session with the Metropolitan Council to discuss issues of mutual interest. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Dan Papin, Jennifer Wagenius, Lowell Johnson, Don Theisen, Wayne Sandberg, Lyssa Leitner, Andy Gitzlaff, Yvonne Klinnert, Adam Harrington, Metro Transit, Arlene McCarthy, Metropolitan Council, Dan Marckee, Metropolitan Council, Harry Melander, Metropolitan Council, Sandy Rummel, Metropolitan Council, Kevin Giles, Star Tribune, and Erik Sandin, Gazette.

BOARD WORKSHOP WITH THE COUNTY LIBRARY

The Board met in workshop session with the County Library to review the Library core functions and mandates as well as the 2009 Library Facilities Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Patricia Conley, Joe Manion, Joyce Schneider, Alyssa Bance, Library Board, Larry Timmerman, Wayne Sandberg, Jennifer Wagenius, Don Theisen, Yvonne Klinnert, Kevin Giles, Star Tribune, and Erik Sandin, Gazette.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review legislative proposals affecting Washington County. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Tom Adkins, Lowell Johnson, Dan Papin, Jennifer Wagenius, Don Theisen, and Wayne Sandberg.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 26, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Harley Will, Accounting and Finance Director; Kathy Trombly-Ferrin, Accounting Supervisor; Terry Giebel, Accounting Supervisor; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Richard Backman, Community Services Director; Mary Farmer-Kubler, Community Services Supervisor; Karin Reinert, Senior Planner; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Adam Frederick, Environmental Coordinator; Wayne Sandberg, County Engineer; Jacob Gave, Engineer I; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Linda Boudreau, Congressman Klein's Office; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Bob Tatreau, Woodbury resident, responded to an article in the Woodbury Bulletin regarding the Gateway Corridor. He believes the Gateway Corridor is following the track directed by the Metropolitan Council. He stated his careful analysis concluded that there is not a need for elaborate, expensive, extravagant, outmoded transit schemes to achieve getting workers from where they live to where they work. He feels modern highway lanes could be added easily, and targeted express busses. He requested that time be provided for himself and his colleague to present the Board with an informational PowerPoint they are preparing. He feels more than adequate time has been provided to the Gateway Commission to present their viewpoint. The January 17, 2013 Gateway Corridor Commission packet contained comments from the public and they stated that more information is needed, and more time.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the March 12, 2013 County Board meeting minutes.

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2. Approval to appoint Angela Chen, Woodbury, to the Workforce Investment Board to a first term expiring June 30, 2015.
3. Approval to renew the license to use real property with Children's Dental Services to include the Headwaters Service Center in Forest Lake in addition to the Cottage Grove Service Center.
4. Approval of licenses for the use of real property for the collection of household hazardous waste in the following locations: City of Hugo, April 20 and October 5, 2013; City of Cottage Grove, May 4, 2013; City of Stillwater, May 18, 2013; and the City of Forest Lake, Transit Center, June 1, September 14, and September 21, 2013.
5. Approval of Amendment #2 to contract with Contract Pharmacy Services, Inc. to purchase medication for jail inmates.
6. Adoption of **Resolution No. 2013-027** as follows:

Resolution to Transfer Right of Way and Storm Water Ponds
to the City of Woodbury

WHEREAS, Washington County entered into a Cooperative Agreement with the City of Woodbury as part of the County State Aid Highway (CSAH) 13 project; and

WHEREAS, Washington County made certain improvements to CSAH 13 in 2003; and

WHEREAS, permanent right of way and easements were acquired as part of the project for said improvements; and,

WHEREAS, said permanent right of way and easements are to be transferred to the City of Woodbury after completion of the project so that the City may continue the operation and maintenance of same.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Cooperative Agreement for CSAH 13, paragraph B, item 3, Washington County transfers said permanent rights of way and easements acquired as part of the project to the City of Woodbury for continued maintenance and operation; and

BE IT FURTHER RESOLVED, Washington County will execute Quit Claim Deeds to transfer said right of way parcels and easements to the City of Woodbury legally described on the attached Exhibit A.

EXHIBIT A

Right of Way – fee simple

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Parcels 4, 5, 6 and 7 of Washington County Highway Right of Way Plat No. 134. Said parcels are within the NE ¼ of the SE ¼ of Section 32, Township 28 North, Range 21 West, Washington County, Minnesota.

Washington County Highway Right of Way Plat No. 133 is recorded as Document No. 3297179 and Washington County Highway Right of Way Plat No. 134 is recorded as Document No. 3297180 in the Washington County Recorder's Office.

Permanent Easements

Parcel 17 of Washington County Highway Right of Way Plat No. 133. Said parcels are within the SE ¼ of the NE ¼ of Section 32, Township 28 North, Range 21 West, Washington County, Minnesota.

Parcels 1, 2 and 3 of Washington County Highway Right of Way Plat No. 134. Said parcels are within the NW ¼ of the SW ¼ of Section 33, Township 28 North, Range 21 West, Washington County, Minnesota.

Washington County Highway Right of Way Plat No. 133 is recorded as Document No. 3297179 and Washington County Highway Right of Way Plat No. 134 is recorded as Document No. 3297180 in the Washington County Recorder's Office.

7. Adoption of **Resolution No. 2013-028** as follows:

Access Agreement with Minnesota Pollution Control Agency

WHEREAS, the Minnesota Pollution Control Agency (MPCA) has requested access to right-of-way owned by Washington County at Woodbury Drive and Commerce Drive in Woodbury to install an ambient well and conduct well monitoring; and

WHEREAS, the MPCA is authorized to take these actions under Minn. Stat. § 115.04, subd. 3.; and

NOW, THEREFORE BE IT RESOLVED that the Access Agreement between the County and the MPCA be executed through the signatures of the County Board Chair and the County Administrator without further action of the County Board conditioned upon compliance with all agreement conditions and approval as to form by the Washington County Attorney's office.

8. Approval of Amendment #1 to contract #6131 between the Washington County Sheriff's Office and the Somerset Telephone Company, Inc. to lease antenna space on the Somerset Radio Tower.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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GENERA ADMINISTRATION**Representative from Congressman Klein's Office**

Linda Boudreau, Congressman Klein's Office, noted that due to redistricting, a portion of the 2nd Congressional District is now in Washington County. She expressed the Congressman's appreciation for the work the County Board does, and indicated if he could be of assistance they should not hesitate to ask.

Legislative Update

Kevin Corbid, Deputy Administrator, presented a brief legislative update on the following items: the legislature reached its second deadline for non-fiscal bills to be heard and passed out of the policy committees last Friday; the legislature is currently on its Passover/Easter break and will not return to St. Paul until Tuesday, April 2; the next key committee deadline after they return is April 19, when the budget bills have to be out of the finance committees; and the deadline for them to complete its work for the year is May 20.

Mr. Corbid reminded the Board that they are meeting with the county legislative delegation on Wednesday, April 3 in the morning at Oak Marsh in Oakdale.

Mr. Corbid noted that tax statements have been mailed for 2013 and value notices for pay 2014. The Local Boards of Review begin next week. The County Board will hold a workshop with the County Assessor to review the information that was included in the mailing for the valuation notices for 2014 next week, and on April 9 there will be a workshop on the final taxes for pay 13.

COMMISSIONER REPORTS

Commissioner Bearth reported he is continuing to meet with the City of Birchwood on the turn back to the city of a county road.

Commissioner Kriesel reported he attended the Transportation Advisory Board meeting and stated there will be Federal dollars available for local governments. Washington County's portion is approximately \$1.5 million. Staff is working on putting that towards pavement management.

Commissioner Lehrke reported she testified at the Capitol last week for the Regional Rail Authorities expansion to include bus rapid transit; the Red Rock Corridor held a public workshop for its Alternatives Analysis update; she attended a Community Action Partnership meeting; she attended the Association of

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Minnesota Counties (AMC) Legislative Conference; she attended the AMC Extension Committee meeting; she attended the AMC General Government Policy Committee meeting; the AMC President, Commissioner Joe Vene, presented the State of the County Address; she attended two workshops one on Department of Natural Resources shoreland rule making, and the other was what counties need to know about the health care exchange and the affordable care act; the Governor's proposal talked about increased county program aide by \$40 million; however if counties were to get the tax exemption status that would cost \$43 million and the argument was the state can always take away the program aide, but once they have exemption status there would be long-term benefits; they discussed groundwater and how it is not replenishing as fast as it is being used, so there is talk about using stormwater for drinking water; and they discussed the Open Meeting Law and social media.

Commissioner Weik asked about the tax exemption status and if that were sales tax. Mr. Corbid stated that is the issue they are talking about, the difference between what the county pays in sales tax versus the Governor's recommendation of \$40 million in increases to county program aide. Staff has estimated that under the current sales tax base the county pays about \$1.6 million in sales tax per year. The county's projected portion of the new \$40 million that the Governor recommended is almost equal to that \$1.6 million. That might be an item the county would like to discuss with its legislative delegation on April 3.

Commissioner Miron thanked Commissioner Kriesel for filling in for him on the Transportation Advisory Board meeting. He reported that the Rush Line Corridor Task Force met and passed an option for funding the Alternative Analysis for that corridor and Washington County's share for that would be \$18,000.

Commissioner Weik reported she attended the Counties Transit Improvement Board which passed several items on its legislative platform and their bonding priorities expanded and now include Roberts Street, Red Rock Corridor, River View, Rush Line, Bottineau, and three arterial bus rapid transit corridors, and noted this would be appropriate to discuss with the legislative delegation; she attended the Public Health and Emergency Preparedness Advisory Committee meeting and noted that the county will conduct a full scale mass dispensing clinic on July 24; she testified at the Capitol and the Gateway Corridor House File No. is 864; and she attended the Corridors of Opportunity Policy Board meeting last week.

PUBLIC WORKS

Commissioner Kriesel moved to adopt **Resolution No. 2013-029** as follows:

Resolution Requesting a Variance from Minnesota Design Standards for the County State Aid Highway (CSAH) 23 and CSAH 24 Improvement Project

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WHEREAS, Washington County is the Responsible Governmental Unit (RGU) for County State Aid Highway (CSAH) 23 and CSAH 24; and

WHEREAS, State Aid Operations Rule 8820.9946 Design Standards, Urban; Reconditioning Projects, requires 42 feet of total width with parking on both sides for this roadway; and

WHEREAS, due to the need to add a boulevard on one side of the road for snow storage and for an area for signs, the County's preferred design proposes to use 40 feet of total width with parking on both sides; and

WHEREAS, a resolution from the RGU requesting this variance be approved is required as part of the variance review process; and

WHEREAS, the RGU understands the need for the variance request and understands the risks and liability it assumes when a variance is granted.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby request a variance from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9946 Design Standards, Urban; Reconditioning Projects to allow 40 feet of total width with parking on both sides of CSAH 23/CSAH 24 in lieu of 42 feet of total width.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of (CSAH 23/CSAH 24 Improvement Project) in accordance with Minnesota Rules 8820.9936 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance. Nothing in this resolution is intended to waive the tort liability limits contained in Minnesota Statutes Sections 3.736 and 466.04.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMUNITY SERVICES

Karin Reinert, Senior Planner, presented the following uses of Community Development Block Grant (CDBG) and HOME fund estimates for Housing Urban Development Year 2013 as recommended by the CDBG Citizen Advisory Committee:

City of Lakeland – New Rental Construction, \$41,866.00;
Twin Cities Habitat for Humanity, Mississippi Dunes, \$132,334.00;
City of Oak Park Heights, Osgood Pedestrian Trail, \$30,000.00;
Plymouth Housing Partners LLC, Piccadilly Square Senior Rental, \$278,283.12;
Washington County Owner Occupied Rehab Program, \$61,500.00;
Washington County Public Services, \$83,278.65;
Administration, \$130,393.00

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Commissioner Bearth moved to approve the release of the Draft 2013 Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs for public comment and the 2013 CDBG/HOME Funding recommendations as presented. Commissioner Miron seconded the motion and it was adopted unanimously.

ACCOUNTING AND FINANCE

Harley Will, Accounting and Finance Director, presented an update on the JD Edwards EnterpriseOne Software Program. He thanked staff in every department for the numerous hours it took to accomplish this huge endeavor.

Commissioner Miron moved to approve the final amendment to the contract with Trissential, LLC for implementation of the JD Edwards EnterpriseOne software, and amending the statement of work document to include implementation of the job costing module. Commissioner Kriesel seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH PUBLIC WORKS

The Board moved to go into Executive (Closed) Session with the Department of Public Works to discuss possible options to purchase a portion of the Burlington Northern Santa Fe Railroad in Hugo; the time being 10:12 a.m. Present for the Executive Session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Kevin Corbid, Wayne Sandberg, Cory Slagle, Frank Ticknor, Sharon Price, Richard Hodsdon, and Patricia Raddatz.

The Board returned from Executive (Closed) Session with the Department of Public Works to discuss possible options to purchase a portion of the Burlington Northern Santa Fe Railroad in Hugo; the time being 11:20 a.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 11:21 a.m.

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BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Department of Community Services to discuss Child Protection Services provided by the Community Services Department. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Kevin Corbid, Dan Papin, Rick Backman, Don Pelton, Sara Ammundson, Yvonne Klinnert, and Riham Feshir, Woodbury Bulletin.

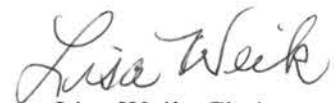
BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss the Newport Transit Station. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Kevin Corbid, Wayne Sandberg, Andy Gitzlaff, Greg Wood, and Yvonne Klinnert.

Attest:


Kevin Corbid

Deputy Administrator



Lisa Weik, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 2, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mary Farmer-Kubler, Supervisor; Diane Elias, Associate Planner; Lisa Glasspoole, Supervisor; Cindy Rupp, Community Services Division Manager; Cathy Ellis, Supervisor; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; Dan Starry, Chief Deputy Sheriff; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette; Kirsta Sanchez, Public Information Specialist; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the March 19 and 26, 2013 County Board meeting minutes.
2. Approval to reappoint Dennis Hanna, Grey Cloud Island Township, and Brian Johnson, Woodbury, to the South Washington Water District Board of Managers to three-year terms expiring May 1, 2016.
3. Approval of application to the Minnesota Department of Human Services Office of Economic Opportunity Request for Proposals for homeless programs.
4. Approval of license for the use of real property to the University of Minnesota (Minnesota Geological Survey) allowing them to drill a test hole in the Lake Elmo Park Reserve for collection of rock and sediment samples in order to produce a new Geologic Atlas of the county.

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5. Adoption of **Resolution No. 2013-030** as follows:

Grantee Resolution Approving Grant Agreement No. 02756
for State Transportation Funds (Bridge Bonds)
for Sap 82-621-027

WHEREAS, Washington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 82534; and

WHEREAS, the Commissioner of Transportation had given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$247,859.40 by reason of the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that Washington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

6. Bids were received for the County State Aid Highway (CSAH) 21 (Stagecoach Trail South) bridge replacement project as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Minnowa Construction	\$455,488.18
Redstone Construction Company	\$467,203.08
C.S. McCrossan Construction, Inc.	\$703,478.00

- Adoption of **Resolution No. 2013-031** as follows:

Bid Award for County State Aid Highway 21
Bridge Replacement to Minnowa Construction, Inc.

WHEREAS, in order to replace Bridge No. 1353 with Bridge No. 82534 along with road construction on County State Aid Highway (CSAH) 21 (Stagecoach Trail South) in Afton, MN, the county solicited bids for this project; and,

WHEREAS, on March 12, 2013, bids for the project were opened and it was determined that Minnowa Construction, Inc. was the lowest responsible bidder.

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NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts the bid from Minnowa Construction, Inc. in the amount of \$455,488.18 in order to complete the above described road construction project and authorizes the county to enter into a contract with Minnowa Construction, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Minnowa Construction, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Minnowa Construction, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Piccadilly Site Infrastructure Grant

Wayne Sandberg, County Engineer, presented an overview of the redevelopment grant application to the Minnesota Department of Employment and Economic Development for the Piccadilly Square site in Mahtomedi.

Commissioner Miron moved to adopt **Resolution No. 2013-032** as follows:

A Resolution Authorizing the Submission of a Redevelopment Grant
Application to the Minnesota Department of Employment and Economic
Development for Piccadilly Square

WHEREAS, the Minnesota Department of Employment and Economic Development has issued a notice of available funds through the Redevelopment Grant Program; and

WHEREAS, the demolition, infrastructure and environmental infrastructure costs required for redevelopment of the former Piccadilly Restaurant site, led by the Washington County Housing and Redevelopment Authority, are eligible costs under the Redevelopment Grant program; and

WHEREAS, included in the infrastructure improvements, are improvements to curblines, pavement, sidewalk and underground utilities located in the Right of Way for Washington County State Aid Highway 12;

NOW THEREFORE IT IS HEREBY RESOLVED by the Washington County Board of Commissioners that

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1. Washington County act as the legal sponsor for project(s) contained in the Redevelopment Grant program, submitted on February 1, 2013 and that the Public Works Director is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the County.
2. Washington County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.
3. The sources and amounts of the local match identified in the application are committed to the project identified, through the participation of the Washington County Housing and Redevelopment Authority.
4. Washington County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.
5. Upon approval of its application by the state, Washington County may enter into an agreement with the State of Minnesota for the above referenced project(s), and that Washington County certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.
6. The Public Works Director is hereby authorized to execute such agreements, in conformance with County policy and guidelines, as are necessary to implement the project on behalf of the applicant.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

National County Government Month

Molly O'Rourke, County Administrator, stated that April is National County Government Month developed by the National Association of Counties. The theme this year is "Smart Justice: Creating Safer Communities". In addition to the resolution, banners and posters will be displayed throughout the county facilities. County staff will be recognized with visits to each department. Towards the end of the month the county will also be joining with Community Thread to honor volunteers. The Sheriff's Office is conducting their recognition ceremony on Thursday, April 4, at 6:00 p.m. at the Historic Courthouse to recognize the Officers and others in the Department and the community who help protect our community.

Commissioner Lehrke moved to adopt **Resolution No. 2013-033** as follows:

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Resolution of Appreciation
Washington County Employees
National County Government Month
April 2013

WHEREAS, the National Association of Counties has proclaimed April 2013 as National County Government Month in appreciation of county government employees who are instrumental in providing services for citizens across the nation; and

WHEREAS, there are 3,069 counties in the United States of America that serve more than 315 million citizens as an essential component of local government; and

WHEREAS, the National County Government Month theme for 2013 is "Smart Justice: Creating Safer Communities" in order to recognize all county employees who take the responsibility for protecting and enhancing the health, welfare and safety of our residents; and

WHEREAS, Washington County provides for the health, safety and welfare of our residents through the 12 departments that provide community services, law enforcement and prosecution, public health, corrections and jails, libraries, roads, parks and facilities, and the internal services related to the county's human resources, information technology and taxation and finances, that allows us to deliver these services to our residents; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners recognizes and congratulates all county employees who provide quality public services through responsible leadership, innovation and the cooperation of dedicated people; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby proclaims April 2013 as "National County Government Month in Washington County."

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Legislative Update

Ms. O'Rourke reminded the Board of the mid-session breakfast with the county legislative delegation tomorrow at 7:30 a.m. at Oak Marsh in Oakdale.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron reported he attended the Extension Committee meeting and noted that an event saluting agriculture in Washington County will be held on Wednesday, April 17 at the Holiday Inn Pavilion in Lake Elmo and they will be honoring the Byron and Helen Anderson family from Hugo; and

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the Extension Committee Chair also asked if the County Board would like more information from a budgeting standpoint to let them know.

Commissioner Lehrke reported she met with staff regarding RRT for an update on where they are in getting the data; she attended the Solid Waste Management Coordinating Board (SWMCB) meeting and indicated that the enforcement of MN Statute 473 is moving forward for the waste processing, and the county's membership fees will be decreased by \$12,000 because they amended the 2013 budget to rollover the surplus; the April 24 SWMCB meeting was cancelled; she participated in an Inter-City Passenger Rail Conference call yesterday; she attended the Extension Committee meeting and reported that Youth-Teaching-Youth is up 28 percent, and over the last five years Washington County 4-H has contributed 80,000 hours of community service which they valued at \$1.4 million; and the Extension May meeting has been changed to May 13.

Commissioner Weik reported she worked on several constituent issues; and the Wilder Research presented a Corridor's of Opportunity second year progress report.

COMMUNITY SERVICES

Application for Minnesota Housing Family Homelessness Prevention and Assistance Program

Diane Elias, Associate Planner, presented an overview of the application to Minnesota Housing for Family Homelessness Prevention and Assistance Program (FHPAP) grant funds for the next biennium beginning July 1, 2013. The FHPAP Advisory Committee and Community Services staff recommends the application of grant funds in the amount of \$311,300 as follows:

Salvation Army – Support services and financial assistance (rent payment, rental deposit, utilities) for families, youth and singles in the amount of \$84,260;

Solid Ground – Case management and rent payment assistance for families in the amount of \$137,000;

Canvas Health – Outreach, housing search assistance and support services for youth in the amount of \$61,640;

Administration – in the amount of \$28,300.

Commissioner Bearth moved to adopt **Resolution No. 2013-034** as follows:

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Minnesota Housing Family Homelessness Prevention
and Assistance Program Funds

WHEREAS, Minnesota Housing has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Program projects; and,

WHEREAS, Washington County is developing an application for the Minnesota Housing Family Homelessness Prevention and Assistance Program; and

WHEREAS, the Washington County Community Services department has demonstrated the ability to perform the required activities of the Minnesota Housing Family Homelessness Prevention and Assistance Program;

NOW, THEREFORE, BE IT RESOLVED that Washington County, through its Community Services department, is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Family Homelessness Prevention and Assistance Program in the County of Washington, in Minnesota.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Needs Determination for Midwest Special Services

Lisa Glasspoole, Supervisor, provided a brief overview of day training and habilitation (DT&H) services for individuals with developmental disabilities. Midwest Special Services is a licensed provider of DT&H and has requested approval to locate a new program site in Washington County.

Commissioner Lehrke moved to approve a needs determination for Midwest Special Services to develop a new Adult Day Training and Habilitation Program site. Commissioner Kriesel seconded the motion and it was adopted unanimously.

PUBLIC WORKS

County State Aid Highway 16 Project

Cory Slagle, Transportation Manager, presented an update on the County State Aid Highway 16 construction project and reviewed the proposed work orders, change order and supplemental agreements totaling \$466,122.29. Commissioners asked questions on the use of concrete versus bituminous; bike and pedestrian trails; appearance of roadway; and the addition of a turn lane.

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Commissioner Weik moved to approve work orders 6, 8-10, supplemental agreements 1-2, and change order 1 in the amount of \$466,122.29 for the County State Aid Highway 16 project with C.S. McCrossan Construction, Inc. through signatures of the Board Chair and County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's Office. Commissioners Kriesel seconded the motion and it was adopted unanimously.

Budget and Capital Improvement Plan Amendments

Wayne Sandberg, County Engineer, informed the Board that on March 20, 2013, the Transportation Advisory Board voted to re-allocate approximately \$28.8 million in unspent federal funds from fiscal year 2013. Washington County will receive \$1,550,484 of additional federal funds.

Mr. Sandberg reviewed the county's 2013 pavement improvement program which includes: County Road (CR) 4A – county line to TH 61 in the amount of \$720,000; County State Aid Highway (CSAH) 13 – CSAH 20 to Hargis Parkway, \$420,000; CSAH 7 – county line to Irish Avenue, \$1,020,000; CSAH 7 – Irish Avenue to CSAH 15, \$966,000; CSAH 14 – CSAH 15 to railroad; and, trails/engineering/crack seal/chip seal/contingency, \$542,300. He indicated that the CSAH 14 project was completed in 2012 which reduced the 2013 expense to \$3.68 million. Staff is proposing to add the following to the 2013 program: CSAH 9 – 1 mile north of TH 96 to CSAH 7, \$1,074,400; CR 76 – CSAH 21 to TH 95, \$1,020,400; and reduce the trails/engineering/crack seal/chip seal/contingency to \$493,984 bringing the balance down to the proposed revenues of \$5,783,784.

Commissioner Miron moved to approve the budget amendment and capital improvement plan amendment to facilitate additional federal aid revenue and expense in the amount of \$1,550,484 as presented. Commissioner Lehrke seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Miron and it was adopted unanimously. The Board meeting adjourned at 10:08 a.m.

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WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 10:09 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. RRA Chair presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mary Farmer-Kubler, Supervisor; Diane Elias, Associate Planner; Lisa Glasspoole, Supervisor; Cindy Rupp, Community Services Division Manager; Cathy Ellis, Supervisor; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; Dan Starry, Chief Deputy Sheriff; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette; Kirsta Sanchez, Public Information Specialist; and Yvonne Klinnert, Public Information Manager. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works for an update on the Lake Elmo Park Reserve Visioning Study. No business was transacted and the public was welcome to attend. Present were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, John Elholm, Greg Wood, Colleen Reynolds, Tim McIlwain, SRF Consulting, Mark Kotten, Kraus-Anderson, Andy Gitzlaff, Amanda Strommer; Mjyke Nelson, Chief Deputy Sheriff Dan Starry, Sheriff William Hutton, Yvonne Klinnert, Riham Feshir, Woodbury Bulletin, Erik Sandin, Stillwater Gazette, Johanna Holub, Oakdale-Lake Elmo Review; Andrew Krammer, Star Tribune; and Kevin Giles, Star Tribune.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss the Public Works Facilities Report. No business was transacted and the public was welcome to attend. Present were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, John Elholm, Greg Wood, Colleen Reynolds, Andy Gitzlaff, Mjyke Nelson, Sheriff William Hutton, Yvonne Klinnert, Tim McIlwain, SRF Consulting, Mark Kotten, Kraus-Anderson, Riham Feshir, Woodbury Bulletin, Erik Sandin, Stillwater Gazette, and Kevin Giles, Star Tribune.

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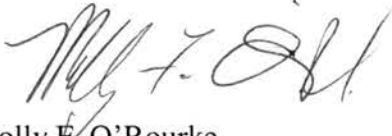
BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to review the transit tax and transportation funding proposals. No business was transacted and the public was welcome to attend. Present were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, Andy Gitzlaff, Harley Will, Yvonne Klinnert, Riham Feshir, Woodbury Bulletin, and Erik Sandin, Stillwater Gazette.

BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES

The Board met in workshop session with Property Records and Taxpayer Services for the Assessment Year 2013/Pay 2014 Property Valuations. No business was transacted and the public was welcome to attend. Present were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Lovstad, Al LaBine, Rollie Huber, Bruce Munneke, Jennifer Wagenius, Steve Gransee, Yvonne Klinnert, and Riham Feshir, Woodbury Bulletin.

Attest:


Molly F. O'Rourke
County Administrator

Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 9, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Pete Orput, County Attorney; Brent Wartner, First Assistant County Attorney; Tom Adkins, Community Corrections Director; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Carol Peterson, Election Supervisor; Steve Gransee, Division Manager; Joanne Helm, Division Manager; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Jill Timm, Program Manager; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Cory Slagle, Transportation Manager; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Rose Peterson, Public Works Assistant Manager; Mike Welling, Surveyor; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette, Kirsta Sanchez, Public Information Specialist; and Yvonne Klinnert, Public Information Manager;

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval to appoint Commissioner Ted Bearth as the alternate to the Association of Minnesota Counties Board of Directors.
2. Adoption of **Resolution No. 2013-035** as follows:

Resolution Approving Repurchase of
Tax Forfeited Land by Mardie A. Perez

WHEREAS, taxation parcel #09.032.21.44.0022 forfeited to the state for the non-payment of property taxes on July 19, 2012; and

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WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner, heirs, or other parties with the appropriate legal interest in the property; and

WHEREAS, the law allows for the repurchase of homestead property if an application is received prior to the parcel being sold or conveyed by the county; and

WHEREAS, Ms. Perez has submitted a request for repurchase under 282.241, having an interest in the property as previous owner that allows her to request the repurchase; and

WHEREAS, Ms. Perez has requested that the repurchase be allowed with a 10-Year Contract for Repurchase; and

WHEREAS, a repurchase is in the best interest of the public in that it secures the pay off the back taxes and costs that are owed and that undue hardship resulting from the tax forfeiture will be corrected by the repurchase.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for a 10 Year Repurchase Contract of the tax forfeited parcel 09.032.21.44.0022 by Mardie A. Perez.

- 3. Approval of application for renewal of an On-Sale and Sunday Liquor License for the Outing Lodge LLC located in Stillwater Township.
- 4. Approval of cooperative cost share agreement between Washington County and the City of Woodbury for the County State Aid Highway (CSAH) 18/Woodlane Drive traffic signal and turn lane construction project and a cooperative maintenance agreement for three signalized intersections in the City of Woodbury; and

Bids were received for the CSAH 18/Woodlane Drive traffic signal and turn lane construction project as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Asphalt Surface Technologies Corporation	\$171,213.35
New Look Contracting, Inc.	\$195,209.95
Electrical Installation and Maintenance Co.	\$200,016.40
Granite Ledge Electrical Contractors, Inc.	\$205,589.10
Hardrives, Inc.	\$214,034.41
Forest Lake Contracting	\$228,255.15
Pember Companies, Inc.	\$232,605.30

Adoption of **Resolution No. 2013-036** as follows:

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Bid Award for County State Aid Highway 18
at Woodlane Drive Turn Lane and Signal System
to Asphalt Surface Technologies Corporation

WHEREAS, in order to construct a turn lane and signal system at County State Aid Highway (CSAH) 18 (Bailey Road) and Woodlane Drive in Woodbury, MN, the county solicited bids for this project; and,

WHEREAS, on March 12, 2013, bids for the project were opened and it was determined that Asphalt Surface Technologies Corporation was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts the bid from Asphalt Surface Technologies Corporation in the amount of \$171,213.35 in order to complete the above described road construction project and authorizes the county to enter into a contract with Asphalt Surface Technologies Corporation pursuant to the rights and obligations contained in the county's bid specifications and the Asphalt Surface Technologies Corporation proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Asphalt Surface Technologies Corporation be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

5. Approval of Amendment No. 4 to the contract with Lockridge Grindal Nauen, P.L.L.P. for federal relations services.
6. Approval of agreement with the Minnesota Department of Natural Resources to access ponds through county park land for rearing walleyes.
7. Approval of license for the use of real property to the Minnesota Department of Natural Resources allowing them to construct two groundwater observation wells in the Lake Elmo Park Reserve.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Legislative Update

Molly O'Rourke, County Administrator, presented a brief legislative update on the following items: additional funding for Community Correction Act Counties does not appear to be forthcoming, the

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Governor's office recommended a four percent increase for state correction funding but no increase for county correction funding and that is moving through the House and Senate, with the Senate only allocating an additional \$352,000 statewide; and two proposals for the Parks Division are funded with Lessard-Sams Outdoor Heritage Council grants is included in the House Bill.

Transportation Funding

Commissioner Bearth moved to adopt **Resolution No. 2013-037** as follows:

Resolution Supporting Comprehensive Transportation Funding

WHEREAS, Minnesota Counties have had to rely increasingly on the property tax to maintain roads and bridges; and

WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS, the rural road networks in the state should be adequate to bring goods to market; and

WHEREAS, transportation-related jobs put over \$2.8 billion in the pockets of Minnesotans and generated almost \$195 million in income tax revenue in 2011; and

WHEREAS, according to the Federal Highway Administration, (FHWA) every \$1 billion invested in highway construction would support approximately 27,800 jobs; and

WHEREAS, the overall transportation and transit funding gap for Minnesota exceeds \$2.1 billion dollars per year for the next twenty years; and

WHEREAS, a transportation funding system primarily funded through user fees and constitutionally dedicated taxes for transportation is more equitable than reliance on regressive forms of taxation such as county property taxes; and

WHEREAS, the wheelage fee and local option sales tax for transportation should be options for all county boards to implement to meet their specific county needs; and

WHEREAS, Washington County believes transit is of regional and statewide significance, and the responsibility for funding and delivery of regional transit services should reside with the State of Minnesota; and

WHEREAS, a comprehensive transportation solution should include adequate funding for roads, bridges and transit, and address the varying needs in different parts of the state;

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NOW, THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMISSIONERS REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she attended the mid-session legislative breakfast with the county's legislative delegation; she attended the Washington County Water Consortium with the topic being Groundwater and she learned that the seven county metropolitan area uses 333 million gallons of groundwater every day; she attended the County Sheriff's Employee Recognition event; and she attended the Community Action Partnership meeting where she asked what percentage of services does Washington County get for its residents compared to what they pay and they will report back to her.

Commissioner Miron reported he attended the County Sheriff's Employee Recognition event and how important it is to recognize the volunteers within the community; he received an invitation to attend the Offender Recovery Program graduation and it was nice to see individuals who have had difficulties get their feet on the ground and moving in the right direction; and he attended the Forest Lake City Council meeting and presented them an Excellence in Concrete Paving Award from the Minnesota Department of Transportation and the Minnesota Concrete Paving Association and he recognized the vision and leadership in the county's Public Works and Engineering Department.

Commissioner Bearth reported he has been in contact with the Pine Springs City Council and putting them in contact with various county people to answer their questions.

Commissioner Weik reported she attended the County Sheriff's Employee Recognition event and stated it was good to see a big turnout from the Explorer's group; she thanked all of the legislative delegation for a great mid-session briefing; she attended a Southwest Light Rail Corridor Management Committee meeting and they passed resolutions of support to the Governor and Legislature to adequately fund transportation and she asked that a copy of the county's resolution be sent to the Counties Transit Improvement Board (CTIB), and to the Metropolitan Councilwoman Susan Haigh; and she attended the executive committee meeting of CTIB to discuss transportation funding.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

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PUBLIC HEALTH AND ENVIRONMENT

The County Board received an Award of Recognition from UCare on behalf of the Family Health Nursing Team in the Department of Public Health and Environment for their collaboration and partnership in the SEATS program. In 2012, Washington County's Family Health Nursing Team was a top distributor of Car Seats to UCare Members (200 seats). Present for the recognition were Jill Timm, Public Health and Environment Program Manager, Carol Berg, Government and Public Health Manager for UCare, and Pat Schaffner, UCare SEATS Health Educator.

PUBLIC HEARING – OFFICE OF ADMINISTRATION**Consider the Request by the City of Lake Elmo for Economic Development Tax Abatement**

The Board Chair presented a brief overview of today's public hearing on the application of Norman James, LLC for the benefit of Valley Cartage for tax abatement on property located at 8665 Hudson Boulevard in the City of Lake Elmo. The Board Secretary indicated the notice of this hearing was published and the affidavit of publication is on file.

Kevin Corbid, Deputy Administrator, presented a brief overview on the economic development tax abatement request from the City of Lake Elmo for the Valley Cartage, Inc. He displayed a map showing the location of the property which is north of I-94 and east of Inwood Drive.

Dean Zuleger, Administrator, City of Lake Elmo, provided background on the proposed application. Valley Cartage Group, a Hudson, Wisconsin based company, will occupy a building at 8665 Hudson Boulevard in Lake Elmo, Minnesota, for the purpose of expanding their transportation and logistics company. The facility will be used as a corporate headquarters and call center for the function of their sales and logistics components and will compete against transportation/logistics companies in the Twin Cities. They are expected to create up to 50 new jobs in the State of Minnesota. The jobs are expected to generate an annual payroll of a little over \$2.5 million and have an \$8 to \$12 million impact on the local community. The range of the average annual earnings per job is \$35,000 to \$92,000 a year with an approximate average of \$50,000 to \$52,000 a year. The building will be owned by a real estate holding company, Norman James, LLC and leased to Valley Cartage Group.

Mr. Zuleger stated that the City of Lake Elmo was in direct competition with River Falls, Wisconsin, for the expansion plans of Valley Cartage Group. The River Falls, Wisconsin facility offered Valley Cartage Group a competitive property and business tax advantage. The proposed property tax abatement being discussed today will allow equalization to the River Falls proposal. In addition, through the help of State Representative Kathy Lohmer, Commissioner Gary Kriesel, and the

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Governor's Office, the Minnesota Department of Employment and Economic Development is offering a Minnesota Investment fund forgivable loan up to \$500,000 to offset the tax disadvantage to a level that allowed Valley Cartage Group to purchase and retrofit the facility for use as a corporate headquarters and a logistics operation center.

Mr. Zuleger presented five reasons why the City of Lake Elmo would ask that the County Board consider this abatement proposal:

1. The tax abatement is an attempt to overcome what they believe is an onerous taxing environment for Minnesota business. The \$40,000 combined local and county abatement helps offset a business property tax policy that made Minnesota non-competitive with River Falls, Wisconsin.
2. The tax abatement is part of a total economic package, but is only roughly four percent of that package. It is a collaborate package including \$500,000 in Minnesota Investment Fund forgivable loan, \$400,000 in job training, and energy credits to be determined by Xcel Energy.
3. The tax abatement part and parcel shows it will take a collaborative effort to accomplish economic development in Minnesota. The positive part of this project was there was cooperation from local, county, state legislative, state agencies, Greater MSP, and the Governor's Office to accomplish this project. He extended his thanks to County Commissioner Kriesel and Deputy Administrator Corbid for their efforts.
4. The tax abatement signals a new era in Lake Elmo, especially in the area of business, promotion, cooperation, and economic development. On behalf of their Mayor, Mike Pearson, and the City Council, this project represents their inaugural effort into growth along the I-94 corridor which is anticipated to generate over \$7 million of new property tax assessment in the next 18 years.
5. This tax abatement is economic development of what he believes is the finest kind, the financial assistance creates up to 50 new jobs with a payroll of \$2.5 million and an annual economic impact of \$8 to \$12 million. These employees will eat, shop, and live in Woodbury, Oakdale and Lake Elmo. It is a grant that supports small business development. They believe that Valley Cartage, a family owned business that has had significant growth in the lifetime of their company's history, is the exact kind of business they would like to bring to Lake Elmo.

Mr. Zuleger stated he knows this sets a precedence, but they believe this precedence is important because at \$16.00 an hour plus jobs up to \$45 and \$50 an hour jobs they believe this is well worth the investment and the county will have a nice return on it in the years to come.

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Commissioner Weik asked if the City of Lake Elmo approved this abatement. Mr. Zuleger stated they did. They will be amending that because they approved it for Valley Cartage and then they put it into a real estate holding company. They will do that next Tuesday night on their consent agenda.

Commissioner Weik stated that the County Finance Committee did review this request on March 12, 2013.

Commissioner Kriesel stated his appreciation to Administrator Dean Zuleger and his experience and guidance through this process.

Commissioner Weik asked will there be programs at the local colleges that would help train employees for employment at Valley Cartage. Mr. Zuleger stated that Valley Cartage and their group will design a program to help their sales and logistics opportunity and they will then do a Request for Proposals (RFP) to Globe, Rasmussen, or Century College. It will be a custom program in concert with the Minnesota Department of Employment and Economic Development.

Mr. Corbid reviewed the agreement as presented in the Board packet. He noted that Valley Cartage contacted him and they were interested in a couple of changes to the agreement as follows:

1. Removing the language that places a cap of total abatement from the city and county combined at \$40,000. Language would still exist that caps the county abatement at \$20,000 in total and language in the city resolution previously passed by the city also caps its abatement at \$20,000.
2. Removing the language that requires the repayment of the county abatement if a certain number of jobs are not created by the end of 2015.
3. Removing a portion of the language related to how the replatting of the property may affect the abatement.
4. Removing the requirement that the city agree to allow county approval for the creation of any new tax increment financing districts created in the City of Lake Elmo during the period of the abatement.

The Board Chair asked for comments from the public; none were heard.

Commissioner Bearth moved to close the public hearing on the application by Norman James LLC for tax abatement in the City of Lake Elmo. Commissioner Kriesel seconded the motion and it was adopted unanimously.

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Commissioner Kriesel moved to adopt the alternate **Resolution No. 2013-038** as presented, as follows:

Resolution Authorizing Valley Cartage Real Estate Tax Abatement

WHEREAS, Mr. Todd Gilbert is a 50% owner of Norman James, LLC and the sole owner of Valley Cartage, Inc. of Hudson, Wisconsin;

WHEREAS, Valley Cartage, Inc. desires to expand its operations to the City of Lake Elmo (City) in the County of Washington (County);

WHEREAS, in furtherance of the expansion, Norman James, LLC contemplates the purchase of Eagle Point Business Park 6th Addition Lot 1, Block 1, subdivision Cd 02204 (Property);

WHEREAS, Norman James, LLC has determined that the purchase of the Property and expanding the operations of Valley Cartage, Inc. may only be made feasible through abating a portion of the real estate taxes on the Property;

WHEREAS, Norman, James, LLC has approached the City to abate its portion of the real estate taxes pursuant to the authority contained in Minnesota Statutes §§ 469.1812 to 469.1815;

WHEREAS, the City approved the abatement through a resolution;

WHEREAS, the City has requested the County under Minnesota Statute § 469.1813 subd. 6 (b) join in granting an abatement to Norman James, LLC of a portion of the County real estate tax on the subject property;

WHEREAS, the County Board of Commissioners (Board) finds that the expansion of Valley Cartage, Inc. will benefit the County by the creation of approximately 50 or more jobs in the transportation logistics area with the pay range of those jobs between \$35,000 to \$90,000 per year;

WHEREAS, the State of Minnesota through the Minnesota Investment Fund (MIF) has awarded Valley Cartage a forgivable loan of an amount of up to \$500,000 for the subject facility project.

WHEREAS, the Board finds that the creation of these jobs will stimulate the local economy;

WHEREAS, the Board specifies the following terms for the abatement:

- a. The rebate of County real estate taxes shall only be on that portion of the taxes that are attributed to the marginal increase of taxes payable in 2012 which was \$70,256.
- b. The County's abatement portion shall terminate in four years, and the maximum abatement the County shall grant for any one year shall not exceed \$5,000.
- c. The County's total abatement for the four years of the abatement contract shall not exceed \$20,000.
- d. No abatement will be paid by the County if the Property is not purchased by Norman James, LLC.

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- e. If after purchase of the Property, Valley Cartage fails to create at least 20 new jobs by December 31, 2015, Norman James, LLC agrees to return by April 15, 2016 all tax abatements paid to Norman James, LLC.
- f. As a condition precedent to the abatement, an abatement agreement shall be executed among Norman James LLC and the County delineating the terms and conditions of the abatement. The terms and conditions of the abatement agreement shall be adopted and made part of this resolution by reference.

NOW, THEREFORE, BE IT RESOLVED that pursuant to the authority under Minn. Stat. § § 469.1812 - .1815, the Washington County Board of Commissioners hereby grants to Norman James, LLC tax abatements in an amount not to exceed \$5,000 for any one year or not to exceed \$20,000 for the four year life of the abatement.

BE IT FURTHER RESOLVED that as a condition precedent to the abatement, an abatement agreement shall be executed by Norman James, LLC, the City of Lake Elmo and Washington the terms and conditions of which are adopted herein by reference.

BE IT FURTHER RESOLVED that the Chair of the Washington County Board of Commissioners with attestation by the Washington County Administrator is hereby authorized on behalf of the County to execute the abatement agreement without further action of the Board conditioned upon the County Attorney's or designee's approval as to form.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

PUBLIC WORKS

County State Aid Highway 19 Project

Commissioner Weik moved to approve the cooperative cost share agreement between Washington County and the City of Woodbury for the County State Aid Highway (CSAH) 19 construction project through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's Office. Commissioner Lehrke seconded the motion and it was adopted unanimously.

Bids were received for the CSAH 19 project as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Eureka Construction, Inc.	\$9,876,774.16
Hoffman Construction Company	\$10,268,000.00
Mathiowetz Construction Company	\$10,721,007.48

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<u>Contractor</u>	<u>Bid Amount</u>
Hardrives, Inc.	\$10,801,087.37
C.S. McCrossan Construction, Inc.	\$10,989,912.45
Valley Paving, Inc.	\$11,282,696.08
Max Steininger, Inc.	\$11,898,766.51

Commissioner Weik moved to adopt **Resolution No. 2013-039** as follows:

Bid Award for County State Aid Highway 19
to Eureka Construction, Inc.

WHEREAS, in order to complete road construction on County State Aid Highway (CSAH) 19 (Woodbury Drive), CSAH 18 (Bailey Road), and Lake Road, in Woodbury, MN, the county solicited bids for this project; and,

WHEREAS, on March 19, 2013, bids for the project were opened and it was determined that Eureka Construction, Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards the bid to Eureka Construction, Inc. in the amount of \$9,876,774.16 in order to complete the above described road construction project and authorizes the county to enter into a contract with Eureka Construction, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Eureka Construction, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Eureka Construction, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, None.

Efficiency Initiatives in the Building Services Division

Don Theisen, Public Works Director, stated that Building Services Division is a large operation. There are 15 different buildings that are maintained and that does not include leased space, some libraries, and park buildings. He noted that there has not been a rental rate study since 2005. Since that time, there is 40 percent more space; they looked at different levels of funding for the Capital Repair program; they reviewed different categories of the rental rate; and costs have increased. These findings will be in the 2014 budget presentation.

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Greg Wood, Building Services Division Manager, presented a Building Services overview which highlighted efficiency categories, key projects and initiatives, and future goals. He noted that the county has a temperature settings policy which allows them to deliver consistent temperatures through all of the buildings. Future policies or procedures include the energy plan, construction standards, space standards, and building security. By standardizing the office furniture, for example, they have been able to reduce customized costs that were associated with office furniture from \$80,000 annually to below \$10,000 annually.

Mr. Wood stated they are focusing their performance measurement on operations and maintenance activities. One item they are actively working on through the State of Minnesota is the B3 program which is Buildings, Benchmarks, and Beyond. There is an online program that tracks benchmarks against prior years and against their peers. An example in August of 2011 the electrical usage at the Forest Lake Service Center was 5.22 KBTUs. In August of 2012 that was cut in half to 2.2 KBTUs. A contributing factor for that is the day light cleaning program and being able to reduce the operational hours.

Mr. Wood informed the Board that another key area is the work order system called iServices. Before iServices they received work orders in numerous formats and there wasn't a system in place to manage the work load, prioritize work orders, and no way to communicate the status of these work orders. There is now one way to submit work orders. 7,500 work orders are now being tracked on an annual basis for what was done, how it was done, and measuring the results. This system makes it more efficient by planning work in advance, schedule and coordinate the various work tasks, order the right parts and have them available before work starts, and safety procedures are part of every work order and staff is following the right task to be safe and also wearing the right safety equipment to minimize work injuries.

Mr. Wood presented the key areas they are focusing on for efficiency: preventative maintenance, daylight cleaning program, Public Buildings Enhanced Energy Efficiency Program (PBEEEP), building optimization, and replace equipment with energy efficient options. Future projects for the Capital Improvement Program that have efficiency components include central heating and cooling plant; lighting retrofits; parking lot projects; and roof replacement. Future goals include: Energy Star Rating for all buildings by 2015; Cleaning Industry Management Standard with 2014 certification; and solid waste reduction plan with Public Health.

EXECUTIVE (CLOSED) SESSION WITH PUBLIC WORKS

The County Board met in Executive Session with the Department of Public Works to discuss the judgment and further litigation options on the Reibel Property; the time being 10:40 a.m. Present for the

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Executive Session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, Cory Slagle, Mike Welling, John Elholm, Rick Hodsdon, George Kuprian, and Patricia Raddatz.

The County Board reconvened from Executive (Closed) session with the Department of Public Works to discuss the judgment and further litigation options on the Reibel Property; the time being 11:36 a.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 11:37 a.m.

BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES


The Board met in workshop session with the Department of Property Records and Taxpayer Services to discuss pay 2013 final tax. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Jennifer Wagenius, Joanne Helm, Jody Moran, Melinda Kirk, Sandra Hahn, Mjyke Nelson, Harley Will, Dan Papin, Stephanie Kammerud, Yvonne Klinnert, Riham Feshir, Bulletin, Kevin Giles, Star Tribune, and Erik Sandin, Stillwater Gazette.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the 2014 Budget Guidelines. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Jennifer Wagenius, Brent Wartner, Stephanie Kammerud, Melinda Kirk, Chief Deputy Sheriff Dan Starry, Pam French, Pete Orput, Sheriff Bill Hutton, Dan Papin, Harley Will, Mjyke Nelson, Sandra Hahn, Don Theisen, Yvonne Klinnert, and Riham Feshir, Bulletin.


Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 16, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Pete Orput, County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Sandy Hahn, Community Corrections Deputy Director; Terry Thomas, Community Corrections Division Manager; Michelle Kemper, Community Services Deputy Director; Cindy Rupp, Community Services Division Manager; Maureen Connaughty, Human Resources Representative; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Doug Anschutz; Dean Tilley, Sheriff's Office; Kirsta Sanchez, Public Information Specialist; Yvonne Klinnert, Public Information Manager; Kevin Giles, Star Tribune; Elizabeth Mohr, Pioneer Press; Erik Sandin, Stillwater Gazette; and Riham Feshir, Woodbury Bulletin.

The Board recited the Pledge of Allegiance.

The Board held a moment of silence for the victims of the bombing at the Boston Marathon yesterday.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the April 2, 2013 County Board meeting minutes as amended.
2. Approval to appoint John Rheinberger, Stillwater, to the Public Health Emergency Preparedness Advisory Committee as a Local Government Representative, to a first term expiring December 31, 2013.

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3. Approval to appoint Lori Lindquist, West Lakeland Township, to the Washington County Minnesota Extension Committee, to a first term expiring December 31, 2015.
4. Approval of a one year contract with State Operated Services for one registered nurse position for the Adult Mental Health Unit for the period of July 1, 2013 through June 30, 2014.
5. Approval to revise Policy #5203, Family and Medical Leave of Absence.
6. Approval of one new Full Time Equivalent (FTE) and two new .50 part-time deputies for 2013 to work exclusively in the County Parks.
7. Approval of one FTE Assistant County Attorney II position for the Juvenile Division.
8. Approval of the Volunteer Management Services agreement with Community Thread and authorization for the County Board Chair and County Administrator to enter into this agreement.
9. Adoption of **Resolution No. 2013-040** as follows:

Proclamation
National Public Safety Telecommunications Week
April 14-20, 2013

WHEREAS, emergencies can occur at any time that require law enforcement, fire or emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of law enforcement, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our citizens, law enforcement officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Washington County Communications Center; and

WHEREAS, 9-1-1 telecommunicators and dispatchers are a critical first contact our citizens have with emergency services and are most often considered the community's "first" first responders; and

WHEREAS, 9-1-1 telecommunicators and dispatchers are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, 9-1-1 dispatchers of the Washington County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

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WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners hereby proclaims the week of April 14 through April 20, 2013 to be National Public Safety Telecommunications Week in Washington County, and extends its appreciation and thanks to these men and women for the vital contribution they make to keep our citizens and public safety responders safe.

10. Approval to enter into an agreement with Stainless LLC to reduce the height of the Somerset Radio Tower.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

National Public Safety Telecommunications Week

Molly O'Rourke, County Administrator, noted that on the Consent Calendar there was a proclamation for the National Public Safety Telecommunications Week which is April 14 through the 20. It recognizes the work of the people in the 911 Dispatching Unit. They work 24 hours a day, seven days a week. The county owes them a debt of gratitude and they are an example of unsung heroes that work throughout the county.

Legislative Update

Ms. O'Rourke presented a brief legislative update as follows: the Senate Judiciary bill does include some funding for county probation offices, an increase in the amount of \$1.7 million for the counties; the House has produced a lights-on bill for transportation and transit and have scaled back from some of the discussions—however the wheelage tax is still alive in its proposed automatic increase to \$10 and it also includes the language the county has been seeking regarding expanded Regional Rail Authority for Washington County to include bus rapid transit; the county is doing well in securing funding for the parks, two projects will continue to be funded from the Outdoor Heritage Fund for \$775,000 for prairie restoration in Lake Elmo Park Reserve and St. Croix Bluffs Regional Park; in the past the legislature has set a dollar amount for capital projects and then it's been split between the metro parks agencies—this year they are identifying projects to be funded in the bills, and there are \$1.78 million identified for projects within Washington County at the Point Douglas Regional Trail, Lake Elmo Regional Park Reserve, and the Hardwood Creek Regional Trail.

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Ms. O'Rourke discussed the tax bills and noted there are differences between the House and Senate: on the House side it renames the property tax refund program to the Homestead Credit Refund and it provides additional funding to increase the amount of property owners who would be eligible and increase the amount of each refund; it increases county program aid by about \$28 million and Washington County's share would be an additional \$1.2 million; the House bill does not have any significant changes to the sales tax base or rates and there are a few policy changes that impact property taxes that includes active members in the military will have an extension of time to pay their property taxes. On the Senate side the full tax bill hasn't been introduced, but there are certain portions that have been released including: exempt county purchases from the state sales tax which would be about \$1.6 million savings for Washington County at the current sales tax rate; the bill broadens the sales tax base and reduces the rate, and staff is still working on what that would mean to the county if the sales tax exemption for counties does not pass; and there are indications that the Senate bill does plan to include additional funding for county program aid but have not yet specified the dollar amount.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Bearth reported he will be attending the Association of Minnesota Counties meeting.

Commissioner Kriesel mentioned that he has received several phone calls regarding septic systems being out of compliance. In discussion with staff there might possibly be some sort of legislative agenda item that would provide low or no interest loans from the Lessard-Sams Outdoor Heritage Program that would help people of low income to get their systems back in compliance. He requested that a workshop be scheduled to discuss this matter further.

Lowell Johnson, Director of Public Health and Environment, stated there is a county requirement for a maintenance schedule which includes that a system should be pumped every three years; but that doesn't necessarily include an inspection for performance of the system. The pumping is usually carried out by a private contractor. More recently the county has received more reports of time of sale compliance inspections that are being done and some systems are not meeting standards. It is a much more detailed inspection that occurs at the time of sale.

Commissioner Weik asked that a workshop be scheduled and staff could contact John Kaul, the county's lobbyist, to track the issue in case testimony is needed

Commissioner Miron reported he has heard from a professor at the University whose students have been doing studies on lake levels and a potential correlation between lake levels and the aquifer. The professor asked if they might be able to make a presentation to the county and hopefully a workshop might be scheduled in the future. He also attended D.A.R.E. graduations in his district and Officer

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Majeski with the Sheriff's Office had worked through the D.A.R.E. program with these kids, and from a policy standpoint making a connection with these kids at an early age is going to help the county in the long run as opposed to dealing with issues these kids may have in decision making later in their life. He commended the Sheriff's office for that approach and Officer Majeski appeared to be doing a great job with those kids. He feels that ties in nicely with the request from the County Attorney's Office for the position and potential outreach to the schools.

Commissioner Lehrke reported that the Red Rock Corridor Alternative Analysis update is progressing; the rest of this week she will be attending the Association of Minnesota Counties Lean Conference in St. Cloud; she updated the Board on the National Association of Counties prescription drug program: in the seven full months it has been rolled out, the citizens of Washington County have saved \$3,000.

Commissioner Weik reported she attended a couple of meetings related to the Gateway Corridor including a presentation to the Woodbury Chamber; and she attended a legislative panel on Saturday.

PUBLIC WORKS

Capital Grant Agreement with the Counties Transit Improvement Board

Don Theisen, Public Works Director, presented a brief overview of the proposed Newport Transit Station, its location and a capital grant agreement with the Counties Transit Improvement Board. The Commissioners asked questions on the following items: operation of the Transit Center in the future; destination of bus service and schedules; opportunities for freight loading/unloading along the area; and potential public/private partnerships involving van service to the airport.

Commissioner Lehrke moved to adopt **Resolution No. 2013-041** as follows:

Resolution Supporting an Amendment of Grant Agreement Number 1-2011-09
with the Counties Transit Improvement Board for the Newport Transit Station

WHEREAS, Washington County has been a member of the Counties
Transit Improvement Board (CTIB) since 2008; and,

WHEREAS, Washington County is guaranteed three percent of the total
estimated revenue generated for each of the years 2010-2013; and,

WHEREAS, Washington County received a grant of guaranteed funds
from CTIB in 2011 for the Newport Transit Station development for
\$225,000; and,

WHEREAS, Washington County with the approval of CTIB assigned the
aforementioned grant to the Washington County Regional Rail Authority;
and,

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WHEREAS, Washington County has remaining guaranteed funds that it has deferred for future priority projects totaling \$5,117,000; and,

WHEREAS, Washington County is requesting to use an additional \$405,000 of the remaining deferred guaranteed funds to complete the development of the Newport Transit Station.

NOW THEREFORE BE IT RESOLVED, that Washington County supports amending the existing grant agreement with CTIB for the Newport Transit Station to increase the grant award by \$405,000 and to commit to providing the additional required local match of \$45,000.

BE IT FURTHER RESOLVED, that Washington County hereby authorizes CTIB to directly award the amended grant to the Washington County Regional Railroad Authority, the lead agency for the development of the Newport Transit Station.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

County State Aid Highway 19-20-22 Project

Cory Slagle, Engineer and Construction Manager, presented an update on the County Road 19-20-22 project. The project will cost \$7.7 million dollars and will be shared as follows: \$3.64 million, Washington County; \$3.15 million, South Washington Watershed District; and \$0.94 million, City of Cottage Grove. The right-of-way acquisition costs are \$1.41 million and will be shared as follows: \$492,000, South Washington Watershed District; \$442,000, Washington County; and \$476,000, City of Cottage Grove.

Commissioner Lehrke moved to approve the cooperative cost share agreement between Washington County and the South Washington Watershed District for the County State Aid Highway (CSAH) 19-20-22 construction project through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's Office. Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Lehrke moved to approve the cooperative cost share agreement between Washington County and the City of Cottage Grove for the CSAH 19-20-22 construction project through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's Office. Commissioner Weik seconded the motion and it was adopted unanimously.

Bids were received for the CSAH 19-20-22 project as follows:

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<u>Contractor</u>	<u>Bid Amount</u>
Valley Paving, Inc.	\$7,734,996.78
Hoffman Construction Company	\$7,810,000.00
Geislinger and Sons, Inc.	\$9,172,589.92
Mathiowetz Construction Company	\$9,174,834.20
Minger Construction, Inc.	\$8,639,054.38
CS McCrossan Construction, Inc.	\$8,901,115.90
Ames Construction, Inc.	\$9,122,244.21
RL Larson Excavating, Inc.	\$9,588,129.85

Commissioner Lehrke moved to adopt **Resolution No. 2013-042** as follows:

Bid Award for County State Aid Highway 19-20-22
to Valley Paving, Inc.

WHEREAS, in order to complete road construction on County State Aid Highway (CSAH) 19 (Keats Avenue South), CSAH 20 (Military Road), and CSAH 22 (70th Street), in Cottage Grove, MN, the county solicited bids for this project; and,

WHEREAS, on March 29, 2013, bids for the project were opened and it was determined that Valley Paving, Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards the bid to Valley Paving, Inc. in order to complete the above described road construction project and authorizes the county to enter into a contract with Valley Paving, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Valley Paving, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Valley Paving, Inc. be executed through the signatures of the Chairman of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board, conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Commissioner Lehrke moved to approve the maintenance agreement between Washington County and the City of Cottage Grove for the CSAH 19-20-22 construction project through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's Office. Commissioner Weik seconded the motion and it was adopted unanimously.

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BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH THE OFFICE OF ADMINISTRATION

The Board met in Executive (Closed) Session with the Office of Administration to discuss the possible purchase of interests in land owned by the Thomas E. and Edna D. Carpenter foundation located in Denmark Township; the time being 10:05 a.m. Present for the Executive Session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Jane Harper, Wayne Sandberg, John Elholm, Sharon Price, Richard Hodsdon, and Patricia Raddatz.

The Board returned from Executive Session to discuss the possible purchase of interests in land owned by the Thomas E. and Edna D. Carpenter foundation located in Denmark Township at 10:49 a.m.


ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 10:50 a.m.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review the core functions and mandated services in the Department of Community Corrections, the Sheriff's Office, and the County Attorney's Office. No business was transacted and the public was welcome to attend. Present for the workshop were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Pete Orput, Brent Wartner, Tom Adkins, Sandra Hahn, Terry Thomas, Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry, Michelle Schoeder, Mjyke Nelson, Yvonne Klinnert, Elizabeth Mohr, Pioneer Press, Riham Feshir, Woodbury Bulletin, and Kevin Giles, Star Tribune.

Attest:



Molly F. O'Rourke
County Administrator



Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 23, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director; Michelle Kemper, Community Services Deputy Director; Krystal Jancze, Veterans Service Officer; Linda Bixby, Community Services Division Manager; Sue Fennern, Senior Human Resources Specialist; Mjyke Nelson, Information Technology Director; Milan Tomaska, Information Technology Supervisor; Lowell Johnson, Director of Public Health and Environment; Amanda Strommer, Public Health and Environment Program Manager; Don Theisen, Public Works Director; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Barbara Dacy, Housing and Redevelopment Authority Executive Director; Valerie Jones, Community Thread Executive Director; Community Thread Volunteers and their families; Kevin Giles, Star Tribune; Elizabeth Mohr, Pioneer Press; Erik Sandin, Stillwater Gazette; Kirsta Sanchez, Public Information Specialist; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth, to approve the following Consent Calendar:

1. Approval of the April 9, 2013 County Board meeting minutes.
2. Adoption of **Resolution No. 2013-043** as follows:

Resolution Approving the 2014 Qualified Allocation Plan
for the Housing Tax Credit Program

WHEREAS, Congress has permanently extended the Housing Tax Credit Program by enactment of the Revenue Reconciliation Act of 1993;

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WHEREAS, Treasury Regulations (the "Regulations") require allocators of housing tax credits, including the Washington County Housing and Redevelopment Authority (the "Authority") which allocates such credits on behalf of Washington County (the "County"), to provide procedures to allocate low income housing tax credits and monitor compliance of projects to which it has allocated low income housing tax credits pursuant to Section 42 of the Internal Revenue Code of 1986, as amended;

WHEREAS, the Authority has determined it is necessary and appropriate to modify the Authority's previously adopted Housing Tax Credit Qualified Allocation Plan (the "Plan"); and

WHEREAS, the Authority has adopted the Plan, as amended, in substantially the form attached hereto as Exhibit A, following a public hearing regarding the revision of the Plan for which not less than 14 days notice was published in a newspaper of general circulation in the County; and

WHEREAS, the Regulations require the Plan to be approved by the elected body of the allocating agency.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY, that the amended Housing Tax Credit Qualified Allocation Plan previously adopted by the Authority and attached hereto as Exhibit A, is hereby adopted and approved.

3. Approval to purchase Core Network Switches manufactured by Cisco from a joint purchasing agreement with the State of Minnesota.
4. Adoption of **Resolution No. 2013-044** as follows:

Minnesota Snowmobile Trails Assistance Program
Star Trail Association

WHEREAS, Washington County and the Star Trail Association first entered into an agreement on July 31, 1991 for county sponsorship; and

WHEREAS, the county has continued to sponsor the snowmobile club by acting as a pass through agency for state grants in aid funding; and

WHEREAS, the Star Trail Association has developed a snowmobile trail system in Washington County and provides for the maintenance and grooming of those trails; and

WHEREAS, the Minnesota Snowmobile Trails Assistance Program provides funding for maintenance and grooming through capital improvement grants for snowmobile trails.

NOW, THEREFORE BE IT RESOLVED, that the Minnesota Snowmobile Trails Assistance Program application and the grant agreement be executed through the signatures of the County Board Chair

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and the County Administrator without further action of the County Board conditioned upon the compliance with all specified requirements and approval as to form by the Washington County Attorney's office.

BE IT FURTHER RESOLVED that any grant in aid funding for the described trails be directed to Washington County for disbursal to the Star Trail Association.

5. Adoption of **Resolution No. 2013-045** as follows:

Resolution to Modify Easement Document No. 3779662
to Amend the Legal Description Created Therein Between Washington
County and City of Oak Park Heights Pursuant to the Jurisdictional
Transfer of Certain Roads Agreement

WHEREAS, Washington County, City of Stillwater and City of Oak Park Heights entered into an agreement for the jurisdictional transfers of various roads around the Washington County Campus Center in the cities of Stillwater and Oak Park Heights; and

WHEREAS, as part of the jurisdictional transfer Washington County agreed to grant to the City of Oak Park Heights easements for the existing utilities contained within the jurisdictional transfer roads; and

WHEREAS, in 2013 Washington County will make improvements to these newly transferred roads and will affect the utilities created within easements for the City of Oak Park Heights; and

WHEREAS, additional utilities have been identified within the jurisdictional transfer roads that were not originally identified at the time of the original agreement of jurisdictional transfer; and,

WHEREAS, Washington County will need to modify the existing easement document number 3779662 to accurately reflect the location of the utilities and include the additional utilities not originally identified in the Jurisdictional Transfer Agreement of 2010, and,

WHEREAS, the City of Oak Park Heights is in agreement with this modification of easement.

NOW, THEREFORE, BE IT RESOLVED, pursuant to the Agreement Between the cities of Stillwater and Oak Park Heights and the County of Washington agree on the jurisdictional transfer of certain roads within these jurisdictions pursuant to the Exhibit 1 attached here within.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners execute the Modification of Easement over the following described lands to accurately reflect the location of the City of Oak Park Heights utilities within the County Roads as described on the attached Exhibit 2.

EXHIBIT 2
Legal Description

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A perpetual utility easement over, under and across the county rights-of-way of Oxboro Avenue North and 62nd Street North, being part of the Southwest Quarter of the Southwest Quarter and the Northwest Quarter of the Southwest Quarter of Section 34, T30N, R20W, and the Southeast Quarter of the Southeast Quarter and the Northeast Quarter of the Southeast Quarter of Section 33, T30N, R20W, to be used solely for maintenance of the existing sanitary sewer and watermain, described as follows:

A strip of land approximately 40 feet wide;

Lying westerly of a line hereinafter referred to as "Line A", that is 15 feet easterly of the in-place watermain, said "Line A" is described as commencing at the southeast corner of Section 33, T30N, R20W, Washington County, Minnesota; thence N89°57'46"W, bearings are based on the Washington County Coordinate System NAD83, 1986 adjustment, along the south line of the southeast quarter of said Section 33, a distance of 626.66 feet; thence N01°07'10"W 300.44 feet to the northerly right-of-way line of Minnesota Trunk Highway No. 36 and the point of beginning of said "Line A"; thence N01°07'10"W 8.07 feet; thence N00°42'19"W 48.34 feet; thence N00°56'49"E 161.45 feet; thence N00°24'51"W 772.81 feet; thence N00°00'00"E 20.56 feet to a point hereinafter referred to as "Point A"; thence continuing N00°00'00"E 39.97 feet to the northerly line of 62nd Street North and said "Line A" there terminating;

And lying easterly of a line hereinafter referred to as "Line B", that is 15 feet westerly of the in-place sanitary sewer, said "Line B" is described as commencing at said southeast corner of Section 33; thence N89°57'46"W, bearings are based on the Washington County Coordinate System NAD83, 1986 adjustment, along the south line of the southeast quarter of said Section 33, a distance of 669.38 feet; thence N00°24'06"W 300.43 feet to the northerly right-of-way line of Minnesota Trunk Highway No. 36 and the point of beginning of said "Line B"; thence N00°24'06"W 223.63 feet; thence N00°12'49"W 394.02 feet; thence N00°09'42"W 128.21 feet; thence N00°15'18"W 305.42 feet to a point hereinafter referred to as "Point B" on the northerly line of 62nd Street North and said "Line B" there terminating.

Also, a strip of land 30 feet wide, being 15 feet on either side of the in-place watermain, the centerline of which is described as follows:

Beginning at the hereinbefore described "Point A"; thence S89°51'10"E 327.45 feet; thence N89°41'42"E 279.29 feet to the intersection with the southerly extension of the westerly line of Panama Avenue North and said centerline there terminating. The sidelines of said easement are prolonged or shortened to terminate at the southerly extension of the westerly line of Panama Avenue North and said "Line A".

Also, a portion of the right-of-way of 62nd Street North described as follows:

Beginning at the intersection of the northerly line of said 62nd Street North and the westerly line of Panama Avenue North; thence southerly along an extension of said westerly line to its intersection with the southerly line of said 62nd Street North; thence easterly along said southerly line to its intersection with the southerly extension of the easterly line of said

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Panama Avenue North; thence northerly along said extension to said northerly line of 62nd Street North; thence westerly along said northerly line to the point of beginning.

Also, a portion of the right-of-way of Oxboro Avenue North within a strip of land 10 feet wide, being 5 feet on either side of the following described centerline:

Commencing at the hereinbefore described "Point B"; thence S00°15'18"E along said "Line B", 75.37 feet to the point of beginning of the centerline to be described; thence S89°44'42"W 14.31 feet more or less to the westerly right-of-way line of said Oxboro Avenue North and said centerline there terminating. The sidelines of said 10 foot wide strip are prolonged or shortened to terminate at said westerly right-of-way line of Oxboro Avenue North and said "Line B".

Also, a strip of land 30 feet wide, being 15 feet on either side of the following described centerline: Commencing at the hereinbefore described "Point B"; thence S00°15'18"E along said "Line B", 40.05 feet to the point of beginning of the centerline to be described; thence N89°51'10"W 646.28 feet more or less to the centerline of Osgood Avenue North and said easement centerline there terminating. The sidelines of said easement are prolonged or shortened to terminate at said "Line B" and said centerline of Osgood Avenue North.

Also, a portion of the rights-of-way of Osgood Avenue North and 62nd Street North described as follows: Commencing at the northwest corner of Lot 15, Block 2, McMILLAN AND COOLEY'S ADDITION TO STILLWATER, according to Myron Shepard's Perfected Plat of the City of Stillwater, dated May 31, 1878, on file and of record in the Office of the County Recorder of Washington County, Minnesota; thence S89°44'21"E along the north line of said Lot 15, 37.00 feet to the point of beginning; thence S64°59'35"W 23.43 feet to a point on the south line of the North 10.00 feet of said Lot 15; thence N89°44'21"W along said south line of the North 10.00 feet and its westerly extension, 45.73 feet more or less to the centerline of Osgood Avenue North; thence N00°11'55"W along said centerline, 13.69 feet more or less to the southerly line of the above described 30 foot wide strip; thence S89°51'10"E along said southerly line, 75.15 feet more or less to its intersection with a line bearing N64°59'35"E from the point of beginning; thence S64°59'35"W along said line 8.98 feet more or less to the point of beginning.

6. Approval of work orders 1 and 2 in the amount of \$24,848.96 for the County State Aid Highway (CSAH) 10 paving project with Hardrives, Inc.; and

Adoption of **Resolution No. 2013-046** as follows:

Resolution to Authorize Final Payment for County State
Aid Highway 10 to Hardrives, Inc.

WHEREAS, on June 19, 2012 the Washington County Board of Commissioners approved a bid award to Hardrives, Inc. and signed a contract with said company for road construction on County State Aid Highway (CSAH) 10; and

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WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, Hardrives, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Hardrives, Inc. be given final payment in the amount of \$65,906.74 as claimed by Hardrives, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

7. Adoption of **Resolution No. 2013-047** as follows:

Resolution to Authorize Final Payment
for County State Aid Highway 14

WHEREAS, on September 25, 2012 the Washington County Board of Commissioners approved a bid award to North Valley, Inc. and signed a contract with said company for road construction on County State Aid Highway (CSAH) 14; and

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, North Valley, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that North Valley, Inc. be given final payment in the amount of \$47,230.70 as claimed by North Valley, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

CHANGE TO COUNTY BOARD AGENDA

Commissioner Bearth moved to move Agenda Item No. 6, Community Thread Recognition, up to be heard at this time. Commissioner Miron seconded the motion and it was adopted unanimously.

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COMMUNITY THREAD – RECOGNITION OF VOLUNTEERS

Valerie Jones, Executive Director, Community Thread, presented the following outstanding volunteer awards: 2013 Outstanding Group Volunteers – Day Out! Volunteers at FamilyMeans; 2013 Outstanding Youth Volunteer – Shawn Ramberg, Woodbury; 2013 Outstanding Volunteer – Chelsie Moore, Forest Lake; 2013 Lifetime Volunteer – Jerry Serfling, Stillwater.

Commissioner Miron moved to adopt **Resolution No. 2013-048** as follows:

Resolution of Appreciation - Community Thread
National Volunteer Week
April 21-27, 2013

WHEREAS, the volunteers of Washington County are “Celebrating People in Action,” by working together to help others and support community projects; and

WHEREAS, volunteer organizations, such as Community Thread provide vital services in Washington County including volunteer coordination, volunteer service programs, and recognition for volunteers; and

WHEREAS, Community Thread’s 2,055 volunteers provided 14,477 hours with a savings value estimated at \$317,191 using the standard \$21.91 per volunteer hour in service to community organizations in the St. Croix Valley during 2012; and

WHEREAS, Community Thread and the Washington County Board of Commissioners recognizes the following exemplary volunteer services with awards to Jerry Serfling of Stillwater with the Lifetime Volunteer Award; Chelsie Moore of Forest Lake, with the Outstanding Adult Volunteer Award; Shawn Ramberg of Woodbury, with the Outstanding Youth Volunteer Award; and the Day Out! Volunteers at FamilyMeans from Stillwater, as the recipients of the Outstanding Group Volunteer Award; and

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners acknowledges with grateful appreciation the many volunteers who contribute their skills, experience, and time for the benefit of the community; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners commends Community Thread and its volunteers for their public service since 1967 and hereby proclaims the week of April 21 – April 27, as “National Volunteer Week in Washington County.”

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

April 23, 2013

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, noted that there is a lot of activity at the Capitol and the Board has received updates from the Association of Minnesota Counties, Minnesota Inter-County Association, and from John Kaul, the county's legislative liaison. The county is in close contact with these individuals and groups and will keep the Board updated.

Ms. O'Rourke reported that the May 14 workshop on water resources will be expanded to include information on failing septic systems that was discussed last week.

Ms. O'Rourke mentioned that there had been a suggestion to have a Board meeting or workshops next Tuesday, April 30 due to the number of issues scheduled to come before the Board in the next month. There are no items for a formal Board Agenda, but there are at least two items that could be held in workshops: Core function and mandate reviews with Internal Services and Public Works.

Commissioner Lehrke stated she does not mind holding a meeting next Tuesday; and she would not mind holding longer Board meetings into the afternoon on the first four Tuesdays that the County Board meets.

Commissioner Weik stated that the workshops would not be televised, but the public would be welcome to attend. The workshops could start later in the morning as well, perhaps 10:30 a.m.

Commissioner Kriesel stated he liked Commissioner Lehrke's comment about extending the day on Tuesdays. He is willing to meet next week.

Commissioner Bearth also was in favor of extending the Tuesday meetings if necessary to include more workshops.

Commissioner Bearth moved to hold a special meeting next Tuesday, April 30 at 10:30 a.m. to conduct two workshops on core function and mandate reviews with Internal Services and Public Works. Commissioner Weik seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron reported he attended the Counties Transit Improvement Board (CTIB) and Washington County's amendment to the Capital grant agreement with the Washington County Regional Railroad Authority was approved; and he attended a Transportation Advisory Board meeting and the additional road projects that Washington County reviewed was approved.

April 23, 2013

Commissioner Lehrke stated she was thinking of ways of expanding library services and suggested providing wireless in county parks so people could access the library. She reported she attended an Association of Minnesota Counties Lean Conference and learned a lot and will be sharing that with staff.

Commissioner Weik reported that Hennepin County was interested in learning more about Washington County's use of library lockers at transit stations. She forwarded Hennepin County Commissioner Peter McLaughlin information provided by Library Director Pat Conley. She reported that CTIB had a review of Thrive MSP 2040 and Met Council is looking for comments from every county in the metropolitan area on this plan; she attended the Farm Family of the Year Award and extended her congratulations to Byron and Helen Anderson of Hugo; and she testified at the Capitol in support of SF 773 for Gateway Corridor transitway bond issue and appropriation.

PUBLIC HEALTH AND ENVIRONMENT

Amanda Strommer, Program Manager, presented an overview of delegated food, beverage, lodging, public pool, manufactured home park, recreational camping area, youth camp, and drinking water protection programs and the results of a recent program evaluations from the Minnesota Department of Health. She indicated that the program received the highest possible overall rating of Acceptable, Exceeds Minimum Standards and the Department was commended for the work they do in protecting public health. She noted that improvement areas were recommended and the Department is taking steps to continuously improve the service it provides to the licenses establishments and the public.

COMMUNITY SERVICES

Linda Bixby, Supervisor, reviewed the requirements of the Affordable Care Act (ACA) and the impact on Washington County's caseloads. She noted that under ACA, Medicaid (MA) enrollment is expected to increase by 4,454 individuals and increase caseloads by 30 percent. Ninety percent of this increase will occur in 2014. Workloads will also increase due to: staff will need to manage work in multiple computer systems; a conversion of over 9,500 existing cases from the existing state computer system, MAXIS, to the Health Care Exchange (MNsure); increased inquiries from the public; and staff training for new MA eligibility rules and the MNsure computer system.

Ms. Bixby stated that to meet the increased workload, staff is requesting 9.00 Full Time Equivalent new positions as follows: 4.00 Special Project Eligibility Specialists through May 2015; 3 regular status Eligibility Specialists, 1 regular status Office Support II and one regular status Economic Support Supervisor. Funding for the Special Project positions will be 50 percent Federal Financial Participation

April 23, 2013

(FFP) and 50% Mission Directed Savings. Funding for the Regular Status positions will be 50 percent FFP and 50 percent Mission Directed Savings for 2013, and a combination of FFP and budgeted levy for 2014 and forward.

Commissioner Kriesel moved to approve the hire of 9.00 Full Time Equivalent new positions (4.00 Special Project Eligibility Specialists through May 2015; 3 regular status Eligibility Specialists, 1 regular status Office Support II and one regular status Economic Support Supervisor) to meet the increased workload that is anticipated with implementation of the Affordable Care Act and Health Care Exchange beginning October 1, 2013 with open enrollment for January 1, 2014. Commissioner Bearth seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:34 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss the Rush Line Corridor, accomplishments, and Transit Advanced Alternative Analysis Study, 2013. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Ann Pung-Terwedo, Andy Gitzlaff, Mjyke Nelson, Harley Will, Yvonne Klinnert, Kevin Giles, Star Tribune, and Elizabeth Mohr, Pioneer Press.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION


The Board met in workshop session with the Office of Administration to review core functions and mandated services in the Departments of Community Services and Public Health and Environment. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Lowell Johnson, Sue Hedlund, Judy Hunter, Dan Papin, Robert Crawford, Michelle Kemper, Richard Backman, Linda Bixby, Cindy Rupp, and Yvonne Klinnert.

April 23, 2013

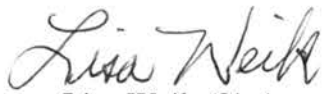
BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the guiding principles for the 2014 budget process. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Mjyke Nelson, Jennifer Wagenius, Tom Adkins, Harley Will, Dan Papin, Pam French, and Yvonne Klinnert.

Attest:



Molly F. O'Rourke
County Administrator



Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 30, 2013

BOARD WORKSHOP WITH PUBLIC WORKS


The Board met in workshop session with Department of Public Works to review their core functions and mandates services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, John Elholm, Michael Welling, Mjyke Nelson, and Yvonne Klinnert.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review core functions and mandated services with the Office of Administration, Accounting and Finance, Human Resources, Information Technology, and Property Records and Taxpayer Services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Harley Will, Pam French, Jennifer Wagenius, Mjyke Nelson, and Yvonne Klinnert.


Lisa Weik, Chair
County Board

Attest:


Molly E. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 7, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Karin Reinert, Community Services Senior Planner; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Cory Slagle, Transportation Manager; Family Members of Cory Slagle; Joe Gustafson, Transportation Engineer; Andy Gitzlaff, Senior Planner; Ann Pung-Terwedo, Senior Planner; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Kirsta Sanchez, Public Information Specialist; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the April 16 and 23, 2013 Board meeting minutes.
2. Approval to appoint Dennis Hanna, Grey Cloud Island Township, to the Groundwater Advisory Committee as a watershed district representative to a first term expiring December 31, 2014.
3. Approval for an increase in the Petty Cash and Change Funds by \$450.
4. Adoption of **Resolution No. 2013-049** as follows:

May 7, 2013

Resolution Approving Washington County's 2013 Annual Action Plan for the Community Development Block Grant and HOME Investment Partnership Programs and Authorizing Submission of such Grant Request to the United States Department of Housing and Urban Development

WHEREAS, Washington County is an Entitlement Community for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and

WHEREAS, Washington County is entitled to HOME Investment Partnership Program (HOME) funding through its participation – with Anoka, Dakota, the City of Coon Rapids, the City of Woodbury and suburban Ramsey Counties – in the Dakota County Consortium; and

WHEREAS, each Entitlement Community is required to adopt a Consolidated Plan that establishes priorities for the use of CDBG and HOME funds; and

WHEREAS, the proposed projects in the 2013 Annual Action Plan are eligible projects and are priorities identified in the Consolidated Plan; and

WHEREAS, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to the U. S. Department of Housing and Urban Development; and

WHEREAS, the Annual Action Plan require a 30 day public notice and public hearing before approval; and

WHEREAS, the required public hearing was held in conjunction with the HOME Consortium Partners - Ramsey, Dakota, and Anoka Counties on Thursday, March 7th at 5:00 p.m. at the Roseville City Hall, 2660 Civic Center Road, Roseville, Minnesota and The Washington County public comment period for the Annual Action Plan was held from March 27, 2013 through April 26, 2013. No public comments were received at the public hearing. Two comments were received during the public comment period from Canvas Health and The Salvation Army in recognition of the county's contribution to affordable housing in Washington County.

WHEREAS, receipt of the CDBG funds will require execution of a grant agreement between Washington County and the Department of Housing and Urban Development.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the Washington County 2013 Annual Action Plan for the CDBG and HOME programs for submission to HUD; and

BE IT FURTHER RESOLVED, that the Washington County Board Chair, County Administrator, and Community Services Director are authorized to execute and sign the Application for Assistance, Certifications, and FY 2013 CDBG Agreement with the U. S. Department of Housing and Urban Development for the acceptance of the CDBG funds upon final receipt of the documents.

5. Approval of application for a renewal of an On-Sale and Sunday Liquor License for the Afton Apple Orchard, Cenco Farms, Inc. located in Denmark Township.

May 7, 2013

- 6. Approval of an application for a 1 to 4 day Temporary On-Sale Liquor License for Concordia Language Villages located in May Township, for May 16, 17, 18, and 19, 2013.
- 7. Approval to set a public hearing date of May 21, 2013 to review and approve the Hardwood Creek Regional Trail Master Plan and forward the Master Plan to the Metropolitan Council for review and approval.
- 8. Bids were received for flashing, soffit, and fascia restoration and repair at the Historic Courthouse as follows:

<u>Bidder</u>	<u>Amount</u>
Parkos Construction	\$78,568

Approval to award the bid to Parkos Construction Company, the lowest responsible bidder, for flashing, soffit, and fascia restoration and repair at the Historic Courthouse in the amount of \$78,568; and authorize execution of a contract with Parkos Construction Company, Inc. through the signatures of the Board Chair and the County Administrator, without further action of the County Board, and conditioned upon approval as to form by the Washington County Attorney's Office.

- 9. Approval of contract with SRF Consulting Group, Inc. for design engineering for the County State Aid Highway 15 project at a cost of \$60,312.
- 10. Approval of a service contract with The Brickman Group, Ltd for landscape maintenance services in the amount of \$90,403.80.
- 11. Approval of a traffic signal maintenance agreement with the City of Oakdale at the intersection of County State Aid Highway 10 and Hallmark Avenue.
- 12. Approval of Amendment No. 3 to cooperative agreement with the South Washington Watershed District for the County State Aid Highway 19-20-22 roadway realignment project.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

May 7, 2013

GENERAL ADMINISTRATION**Recognition for Cory Slagle, Transportation Manager**

The County Board congratulated Cory Slagle on receiving the 2012 National Association of County Engineers Project Manager of the Year Award for his work on the Broadway Avenue Project in Forest Lake.

Quarter Donations from Public and Private Sources

Commissioner Bearth moved to adopt **Resolution No. 2013-050** as follows:

2013 1st Quarter Donations, Gifts, and Bequests

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts for \$3,400.29 for first quarter 2013.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Legislative Update

Molly O'Rourke, County Administrator, presented a brief legislative update. She noted that the federal government has increased the federal reimbursement rate for the county's participation in the implementation of the Affordable Care Act from 50 to 75 percent. This means a savings to county taxpayers by reducing the cost to the county from a quarter of a million dollars to \$124,000.

Ms. O'Rourke reminded the Board that Sheriff Hutton has invited the Board to attend the 19th Annual Law Enforcement Memorial Day Celebration at the Historic Courthouse on Wednesday, May 15 at Noon.

May 7, 2013

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she volunteered to serve on the search committee for the Youth-Teaching-Youth Coordinator full time position and has been reviewing applicants and have narrowed it down to a couple of interviews; she met with Dr. Jacobus, School District 833 for an update on the recycling program; she attended the Red Rock Corridor meeting where they heard an Alternative Analysis update and they passed a letter of support for the County Road 19 Highway 61 interchange; she attended the Sheriff's cadet graduation ceremony and learned they have contributed over 80,000 hours of community service; she attended a number of community events including a local food shelf fundraiser, a Cottage Grove volunteer appreciation where Majel Carroll was awarded as volunteer of the year and is actively involved in the Stone Soup thrift shop; she attended an open house for the County Road 19-20-22 realignment; and she attended the Denmark Town Board and the county gave an update on the pavement preservation program and shared the good news about the excessive federal funds so road projects can be moved forward.

Commissioner Weik reported she attended the Corridors of Opportunity Policy Board where a regional housing forum event was announced for Thursday, June 6, 8:00 to 11:30 at the Bloomington Center for the Arts; she attended a Gateway Corridor consultant selection committee which interviewed consultant teams; she attended the Southwest Corridor Management Committee meeting where they discussed operations and maintenance facilities and that cities had voiced their concerns about not being part of the process earlier—she wanted to keep that in mind to involve the cities earlier in the operations and maintenance facilities location discussions in the Gateway Corridor process; the Metropolitan Council Transportation Committee held a regional solicitation evaluation workshop for policy makers and a technical memo will be coming out in July or August this year by the consultant team SRF; and she announced that this week is the annual Lions garage sale and the Washington County Library is doing a partnership with the Lions to offer their Books for Treats Halloween program.

PUBLIC WORKS

Wayne Sandberg, County Engineer, reviewed the proposed Master Partnership contract with the Minnesota Department of Transportation. The contract would authorize the Commissioner of Transportation to cooperate with other governmental agencies to construct, maintain and improve trunk highway systems. The work is authorized through work orders consistent with county contract policies. The benefits are to provide efficiencies in government, innovation, promote cooperation, and provide speed and flexibility in responding to needs.

Commissioner Bearth moved to adopt **Resolution No. 2013-051** as follows:

May 7, 2013

Master Partnership Contract
with the Minnesota Department of Transportation

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and,

WHEREAS, Mn/DOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and,

WHEREAS, Mn/DOT offers local units of government the opportunity of entering into a master partnership contract with Mn/DOT in order to respond quickly and efficiently to opportunities to collaborate through an ability to write work orders off of such master partnership contract and thereby providing the greatest speed and flexibility in responding to identified needs.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the county to enter into the master partnership contract with Mn/DOT through the signatures of the chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's office.

BE IT FURTHER RESOLVED, that the department head of the Washington County Public Works Department is authorized to negotiate and execute work order contracts pursuant to the Mn/DOT master partnership contract, but such delegation of authority is limited to conformance with Washington County Policy #1201 which work order contracts may provide for payment to or from Mn/DOT, and that the department head of Washington County Public Works may execute such work order contracts on behalf of Washington County without further approval by this Board.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:

Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Miron and it was adopted unanimously. The Board meeting adjourned at 9:25 a.m.

May 7, 2013

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:25 a.m. at the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. RRA Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Cory Slagle, Transportation Manager; Andy Gitzlaff, Senior Planner; Ann Pung-Terwedo, Senior Planner; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Kirsta Sanchez, Public Information Specialist; Kevin Giles, Star Tribune; Erik Sandin, Stillwater Gazette; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

BOARD WORKSHOP WITH THE METROPOLITAN COUNCIL


The Board met in workshop session with the Metropolitan Council to discuss the Thrive MSP 2040 goals, process and time table. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Harley Will, Jennifer Wagenius, Sheriff Bill Hutton; Ann Pung-Terwedo; John Elholm; Andy Gitzlaff, Stephanie Souter, Lowell Johnson, Dan Papin, Don Theisen, Wayne Sandberg, Yvonne Klinnert, Libby Starling, Metropolitan Council, Susan Haigh, Metropolitan Council, Harry Melander, Metropolitan Council, Sandy Rummel, Metropolitan Council, Kevin Giles, Star Tribune, Riham Feshir, Bulletin, and Erik Sandin, Stillwater Gazette.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review recommendations, cost estimates, and draft implementation strategy from the security task force. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Harley Will, Mjyke Nelson, Jane Harper, Sheriff Bill Hutton, Tom Adkins, Jennifer Wagenius, Lowell Johnson, Dan Papin, Wayne Sandberg, Don Theisen, Yvonne Klinnert, Kevin Giles, Star Tribune, Riham Feshir, Bulletin, and Erik Sandin, Stillwater Gazette.

May 7, 2013

Attest:


Molly F. O'Rourke
County Administrator


Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 14, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Cyndy Boyce, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Brian Mueller; Jane Harper, Principal Planner; Kirsta Sanchez, Public Information Specialist; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of the April 30, 2013 County Board meeting minutes.
2. Approval to appoint Terence Derosier, Grant, to the Washington County Minnesota Extension Committee, to a first term expiring December 31, 2015.
3. Approval for the use of fund balance in the County Attorney's forfeiture fund for the purchase and installation of an A/V system in the County Attorney's conference/training room.
4. Approval of the contract with LifeStyle Adult Day Center to provide Home and Community Based Services for the Medical Assistance Waivers and Alternative Care Grant.

May 14, 2013

5. Approval of the contract with Forever Cares Home Care to provide Home and Community Based Services for the Medical Assistance Waivers and Alternative Care Grant.
6. Adoption of **Resolution No. 2013-052** as follows:

One-Time Adjustments to Library Hours for 2013

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

NOW THEREFORE, BE IT RESOLVED that, the Washington County Library will open at 1:00 p.m. on October 2, 2013 in order to accommodate the annual all-staff training; and

BE IT FURTHER RESOLVED that Washington County Library will close at 5:00 p.m. on New Year's Eve, Tuesday, December 31, 2013.

7. Adoption of **Resolution No. 2013-053** as follows:

Washington County Library Policies

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System; and

WHEREAS, by Resolution 2005-120, the Washington County Board of Commissioners authorized the Washington County Library Board to develop policies and procedures for the operation and administration of the Washington County Library and that such policies be submitted to the County Board for approval; and

WHEREAS, Resolution 2005-120 specifies that the Washington County Library Board is to be responsible for the use and scheduling of Library meeting rooms; and

WHEREAS, the Washington County Library Board has approved and recommends it 2013 Library Policies including a clarification on the use of the Library's meeting rooms; and

NOW THEREFORE, BE IT RESOLVED that, the Washington County Board of Commissioners approves the Washington County Library policies attached here within.

8. Adoption of **Resolution No. 2013-054** as follows:

May 14, 2013

Washington County Library - Acceptance of Donation

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

THEREFORE, BE IT RESOLVED that, the Washington County Board of Commissioners hereby accepts the donation of \$1,250 from the Wildwood Lions Club for the Washington County Library; and

BE IT FURTHER RESOLVED, that these funds shall be deposited into the Library Fund, Business Unit 230002 to be spent on purchase of library materials at the Wildwood Library including e-books for the Washington County Library collection.

9. Approval of the plat for J V Peterson Addition located in West Lakeland Township.
10. Approval of the plat for Jasper Estates located in Grey Cloud Island Township.
11. Approval of supplemental agreements 8, 9, 10 and 14 in the amount of \$345,627.34 to the County State Aid Highway 2 Broadway Avenue reconstruction project with Redstone Construction.
12. Adoption of **Resolution No. 2013-055** as follows:

Lake Elmo Park Reserve Deer Management

WHEREAS, a deer population survey conducted by Washington County in and around Lake Elmo Park Reserve shows a deer population that exceeds the carrying capacity of the park and is four times greater than the recommended herd size; and

WHEREAS, deer overpopulation has negative effects on the park and surrounding areas, which include habitat and vegetation degradation, and increased deer and vehicle accidents; and

WHEREAS, the Minnesota Department of Natural Resources (DNR) recommends that up to 100 deer be removed from the park through a managed shotgun harvest to reduce the number of deer per square mile; and

WHEREAS, the Washington County Park and Open Space Commission met on March 21, 2013 and recommended a managed shotgun harvest be conducted to reduce the deer herd in Lake Elmo Park Reserve.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the managed shotgun deer harvest without further action conditioned upon the Washington County Parks Division receiving local government approvals and working with the Sheriff's Office and the DNR to conduct the harvest.

May 14, 2013

13. Approval of license for the use of real property to the Minnesota Department of Natural Resources allowing them to moor a boat in the cove at St. Croix Bluffs Regional Park, access to the boat, and to park a vehicle in the boat launch parking lot in order to conduct creel surveys on the St. Croix River.
14. Adoption of **Resolution No. 2013-056** as follows:

Approval of Agreement Between United States Department
of Justice, Drug Enforcement Administration (DEA)
and the Washington County Sheriff's Office

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into an agreement with the United States Department of Justice, Drug Enforcement Administration (DEA), allowing the Washington County Sheriff's Office to assign one experienced officer to the Tactical Diversion Squad Task Force.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign the agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

15. Adoption of **Resolution No. 2013-057** as follows:

Resolution Recognizing Law Enforcement Memorial Day
and Law Enforcement Memorial Week
in Washington County

WHEREAS, the peace officers of America have worked devotedly and selflessly on behalf of the people of this Nation, regardless of the peril or hazard to themselves; and

WHEREAS, these officers have safeguarded the lives and property of their fellow Americans; and

WHEREAS, by the enforcement of our laws, these same officers have given our country internal freedom from fear of the violence and civil disorder that is presently affecting other nations; and

WHEREAS, these men and women by their patriotic service and their dedicated efforts have earned the gratitude of the citizens of Washington County; and

WHEREAS, on May 15, 2013 the Washington County Sheriff's Office holds an annual Memorial Ceremony recognizing fallen Correctional and Law Enforcement Officers at the Historic Courthouse.

May 14, 2013

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby proclaim the week of May 12, 2013 – May 18, 2013 as Law Enforcement Memorial Week in Washington County and extends its appreciation and thanks to the dedicated Law Enforcement Community for the vital contribution they make to public safety and wellbeing of our citizens.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron and Weik; Nays, none.

GENERAL ADMINISTRATION

Revised County Mission Statement, Goals, and Values

Commissioner Bearth moved to approve revised Policy No. 1003, County Mission Statements, Goals and Values as follows:

County Mission: Providing quality services through responsible leadership, innovation and the cooperation of dedicated people.

County Goals:

- To promote the health, safety, and quality of life of citizens
- To provide accessible, high-quality services in a timely and respectful manner
- To address today's needs while proactively planning for the future
- To maintain public trust through responsible use of public resources, accountability, and openness of government

County Values:

Ethical:	to ensure public trust through, fairness, consistency and transparency.
Stewardship:	to demonstrate tangible, cost-effective results and protect public resources.
Quality:	to ensure that services delivered to the public are up to the organization's highest standards.
Responsive:	to deliver services that are accessible, timely, respectful and efficient.
Respectful:	to believe in and support the dignity and value of all members of this community.
Leadership:	to actively advocate for and guide the County toward a higher quality of life.

Commissioner Lehrke seconded the motion and it was adopted unanimously.

Legislative Citizen Commission on Minnesota Resources Grant Proposal

Commissioner Kriesel moved to adopt **Resolution No. 2013-058** as follows:

May 14, 2013

Application to Legislative-Citizen Commission on Minnesota Resources for
Grant Funds to Acquire Property along the St. Croix River in the City of Stillwater
through the Washington County Land and Water Legacy Program

WHEREAS, Washington County established the Washington County Land and Water Legacy Program (LWLP) after voters approved a twenty million dollar referendum to acquire interests in property for the preservation of water quality, woodlands and other natural areas; and

WHEREAS, the owner of 15 acres including 3,500 feet of shoreland along the St. Croix River identified as PIN # 2103020410026 is willing to negotiate for public ownership of all or a portion of this parcel; and

WHEREAS, purchasing this property would meet the LWLP purpose to protect land along water bodies from development, and improve the ecological integrity of and increase the public access to the St. Croix River, a federally-designated National Scenic Riverway; and

WHEREAS, on December 6, 2012, the Washington County Board of Commissioners agreed that this property merits protection and stated that it is willing to consider providing LWLP bond funds to acquire the property; and

WHEREAS, the Washington County Board of Commissioners desires to leverage county dollars through outside sources of funds; and

WHEREAS, on January 8, 2013, the City of Stillwater agreed to consider owning and managing the property as a city park; and

WHEREAS, the Legislative-Citizen Commission on Minnesota Resources (LCCMR) is requesting proposals for projects to receive funding from the Environment and Natural Resources Trust Fund beginning July 1, 2014; and

WHEREAS, purchase of this property is consistent with the Statewide Conservation and Preservation Plan Habitat Recommendation #2 to protect critical shorelands of streams and lakes and addresses Priority G Land Acquisition for Habitat and Recreation of the LCCMR's request for proposals;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves submitting a grant request to the LCCMR for up to two million five hundred thousand dollars (\$2,500,000) to match local funds to purchase the property with PIN # 2103020410026.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Legislative Update

Molly O'Rourke, County Administrator, presented a brief legislative update.

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Law Enforcement Memorial

Sheriff Bill Hutton provided a brief update on the 19th Annual Law Enforcement Memorial that will be held on Wednesday, May 15 at Noon at the Historic Courthouse. He reported that 120 law enforcement and correctional officers gave their lives in 2012 which is down from 154 in 2011. Also, 18 canines lost their lives in the line of duty in 2012.

May 21st Board Meeting

Ms. O'Rourke noted that the Residential Survey will be presented next week. To accommodate the vendor's presentations in Washington, Dakota, and Olmstead Counties, the Washington County Board meeting will need to start at 8:30 a.m.

Commissioner Bearth moved to suspend the rules to change the start time of the May 21 County Board meeting from 9:00 a.m. to 8:30 a.m. and to add the Residential Survey to the May 21st agenda prior to General Administration and Commissioner Reports. Commissioner Kriesel seconded the motion and it was adopted unanimously.

Commissioner Bearth moved to change the start of the May 21st County Board meeting from 9:00 a.m. to 8:30 a.m. and to add the Residential Survey to the May 21st agenda prior to General Administration and Commissioner Reports. Commissioner Lehrke seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron reported he received an e-mail from a constituent regarding high speed internet access and noted this might be something for the Board to consider supporting; he attended the Metropolitan Emergency Services Board meeting; and he attended the Youth Service Bureau and City of Forest Lake recognition for Officer John Glader who received the James Trudeau Award.

Commissioner Lehrke reported she attended the Cottage Grove Wal-Mart groundbreaking; she attended the Denmark Historical Society "Save our School" event and they have raised all the funds necessary to purchase the historic schoolhouse; and she attended the Extension Committee meeting and reviewed the 2014 budget.

Commissioner Weik reported she attended the controlled burn at the Lake Elmo Regional Park Reserve and while there she noticed the good work of the Sentence-to-Service work crew of clearing buckthorn from the area.

May 14, 2013

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

COUNTY ATTORNEY'S OFFICE

Brent Wartner, First Assistant County Attorney, provided a brief overview of a Joint Powers Agreement between the State of Minnesota, Department of Corrections, Office of Policy and Legal Services and the Washington County Attorney's Office regarding prosecution costs and reimbursement resulting from activities involving inmates of state correctional institutions located in Washington County. He stated this has been a successful partnership and reported that during the past four months the county has been reimbursed in the amount of \$20,000 for legal costs the county has incurred.

Commissioner Miron moved to approve the Joint Powers Agreement between the State of Minnesota, Department of Corrections, Office of Policy and Legal Services and the Washington County Attorney's Office for reimbursement of prosecution costs for the period of July 1, 2013 through June 30, 2014. Commissioner Bearth seconded the motion and it was adopted unanimously.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:25 a.m.

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:25 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. RRA Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Cyndy Boyce, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Andy Gitzlaff, Senior Planner; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Jane

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Harper, Principal Planner; Kirsta Sanchez, Public Information Specialist; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment for an overview of water resources and subsurface sewage treatment system programs. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Lowell Johnson, Chris LeClair, Stephanie Sorter, Amanda Strommer, Jessica Collin-Pilarski, Jane Harper, Yvonne Klinnert, Kevin Giles, Star Tribune, and Riham Feshir, Woodbury Bulletin.


Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 21, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Carol Peterson, Election Supervisor; Steve Gransee, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Peter Mott, Public Works Assistant Manager; Jeff Schoenbauer, Schoenbauer Consulting, LLC, Gustafson, Transportation Engineer; Sheriff Bill Hutton; Chief Deputy Sheriff, Dan Starry; Joyce Schneider, Deputy Library Director; Amanda Hollis, Management Analyst II; Erin Coldwell, National Research Center, Inc. Kirsta Sanchez, Public Information Specialist; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; Elissa Cottle, Stillwater Gazette; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

The Board Chair extended the Board's deepest condolences, sympathy, and thoughts and prayers to the people in Moore, Oklahoma as they are suffering from the devastating tornado that took place on Monday, May 20.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the May 7, 2013 County Board meeting minutes.
2. Approval to reappoint Thomas Polasik, Stillwater Township, and Kristin Tuenge, Scandia, and appoint David DeVault, May Township, to the Carnelian-Marine-St. Croix Watershed District Board of Managers to terms expiring June 21, 2016.

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The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Residential Survey 2013

Erin Caldwell, National Research Center (NRC), Inc. presented the 2013 Washington County Residential Survey. The surveys were mailed to 1,500 individuals throughout the county in February. Of those, 572 were completed and returned, which is approximately a 40 percent response rate. Ninety-five percent of respondents rated the quality of life in Washington County as excellent or good. County services were consistently rated significantly higher than the norm for NRC clients nationally, and equal to or higher than the four other Minnesota counties, Dakota, Olmsted, Scott and St. Louis, that participated. Residents stated they felt safe in their neighborhoods and communities and they felt good about the job the County Board was doing.

Commissioner Weik noted the Staying in Touch Newsletter receiving high marks for how residents obtain information regarding Washington County. She suggested going back to publishing that newsletter four times a year. Commissioner Lehrke asked for information on the cost to do an extra issue a year.

Commissioner Weik noted services receiving the lowest rankings such as services to veterans, services to older adults, and employment services. She asked the County Board to consider looking at workshops or other avenues for specific ways the county could improve communication in those areas.

Amendment to Agreement with the State of Minnesota Tenth Judicial District, Court Administration

Commissioner Miron moved to approve amendment #4 to an agreement between the State of Minnesota Tenth Judicial District and Washington County related to court administration. Commissioner Bearth seconded the motion and it was adopted unanimously.

Allocation of Funds from the 2012 Budget Year Savings

Commissioner Miron moved to adopt **Resolution No. 2013-059** as follows:

Resolution Authorizing Allocation of 2012 Year End Budget
Savings to Fund Other Post-Employment Benefits Liability

May 21, 2013

WHEREAS, the Washington County Board of Commissioners has adopted policy #2202 that creates a mission directed budget savings program; and

WHEREAS, if actual revenues exceed actual expenditures a portion of this year end balance is used to fund projects with countywide benefit, a portion is returned to the department that generated the savings, and portion is available to increase the fund balance of the county; and

WHEREAS, the policy allows the county administrator to recommend alternative uses for the portion identified to increase the fund balance if the current county fund balance meets or exceeds the county fund balance goal as stated in policy #2801; and

WHEREAS, actual revenues exceeded actual expenditures for the 2012 budget year by \$1.8 million; and

WHEREAS, the current county fund balance meets the county goal as identified in policy #2801; and

WHEREAS, the county has made significant efforts to increase the funding available to pay the liability for the county's post-retirement benefit liability (OPEB) but a gap still exists in funding; and

WHEREAS, the County Finance Committee at its meeting on May 7, 2013 supported the recommendation of the county administrator to allocate \$1,391,400 in 2012 year end budget savings to the trust fund for post-retirement benefit liability (OPEB).

NOW, THEREFORE, BE IT RESOLVED that pursuant to the authority under county policy #2202 the county administrator recommends and the county board approves allocating \$1,391,400 in 2012 year end budget savings to fund the county's post-retirement benefit liability and directs the county's Director of Accounting and Finance to make the appropriate transfers of these funds.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Legislative Update

Molly O'Rourke, County Administrator, provided a brief legislative update as follows:

- the county sought two election changes and both were approved; one was to correct an error in the redistricting boundaries for House district 39 and the other was to have the Soil and Water Conservation District members redistricting timeline conform to the county's;
- the request for wheelage tax increase to \$10 was approved;

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- language regarding the valuation of land in conservation easements was included in the tax bill and that would have directed the assessor not to reduce the property value by the value of the conservation easement, but Washington and Dakota Counties were excluded from that because their conservation easement programs were approved by the voters;
- there will be a requirement to have a note in the proposed tax statements listing the amount of savings the county will receive from the repeal of the sales tax on local governments;
- authority to expand Regional Rail Authorities to look at Bus Rapid Transit;
- hopeful that the Brown's Creek Trail grade separation at Manning Avenue will be funded—it did not get approved in specific legislation; however, the State Department of Natural Resources (DNR) did get some discretionary Lessard Legacy funding and indications are that the DNR is likely to get that funded;
- the county did not get any money for the Point Douglas Trail;
- the county did get an increase in county program aide just shy of \$2 million; along with the sales tax exemption that was projected at about \$1.6 million;
- \$43,000 was approved in Community Correction Act funding;
- levy limits were implemented on counties because of the additional increase in county program aide and the sales tax; staff is still doing the calculations, but it appears the county could increase the levy by about \$1 million, half would have to be related to debt service;
- some cost share increases were passed on to the county in the Health and Human Services area such as sending people to the Anoka Metro Regional Treatment Center and the St. Peter State Hospital, Minnesota Security Hospital, went up; those costs appear to be about \$60,000;
- there will be savings to the county for medical costs for people in the county jail by federal medical assistance and expect that to be about \$100,000 to \$130,000 savings; and,
- the Statewide Health Improvement Program (SHIP) has been refunded and it is unclear at this time as to what the process will be for securing those funds.

Ms. O'Rourke noted that the Washington County Parks was featured in the Star Tribune's Best of Minnesota special section this past Sunday. Also she noted that the Board has been invited to the groundbreaking for the St. Croix Bridge next Tuesday, May 28 at 2:30 p.m. at Lowell Park.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she attended a Wakota Care luncheon and Mark Griffon, U.S. Chemical Safety and Hazard Investigation Board talked about the British Petroleum (BP) oil spills and the recent retail fertilizer plant explosion and how they handle that emergency on a large scale; she attended the East Metro Transportation Alliance meeting; she attended the Counties Transit Improvement Board (CTIB) as the alternate which discussed bonding in 2015 and economic development along other metro

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corridors; she attended the Law Enforcement Memorial Day event; and she attended the Community Action Partnership meeting which discussed impacts of sequestration on the Head Start Program.

Commissioner Lehrke stated that last year she ran for the Association of Minnesota County's spot on the National Association of Counties (NACo) Board of Director's. This year she would like to be considered for the Presidential Appointment for the NACo Board of Director's and if she was selected there would be two additional conferences she would need to attend in addition to the two she already attends. She wanted to bring it up before the Board for support.

Commissioner Kriesel moved to support Commissioner Lehrke's quest to be a Presidential Appointee to the NACo's Board of Directors. Commissioner Miron seconded the motion.

Commissioner Weik noted that she is also applying for NACo committee appointments so a motion that would encompass multiple members in applying for the NACo positions, rather than a letter coming from her as Board Chair may be more appropriate.

Commissioner Bearth moved to amend the motion to include Commissioner Weik's NACo application as well as Commissioner Lehrke in the letter of support to be a Presidential Appointee to the National Association of Counties Board of Directors. Commissioner Miron seconded the motion and it was adopted unanimously.

Commissioner Miron suggested that staff bring forward recommendations to the Board that would allow the Board to extend additional monies with Board approval for travel.

Commissioner Miron thanked Commissioner Lehrke for attending the CTIB meeting for him; in regards to the economic development that some of these transit stations are providing, he believes it is important for the county to begin discussion with the City of Newport for the property the county owns in the area near the Newport Transit Station; and he spoke about the tornado in Moore, Oklahoma, and how it reminded him of the recent tornado in Hugo and the importance of the county emergency services and encouraged people to think about their charitable donations to help these people in their recovery.

Commissioner Bearth recommended that the metropolitan committees that the Commissioners serve on make annual presentations to the County Board similar to what the Mosquito Control does each year.

Commissioner Lehrke stated she would benefit from getting more information about the Boards she does not serve on.

Commissioner Weik suggested looking at the approved minutes from each of those joint power boards.

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Commissioner Lehrke stated she does not have enough time to read every committee's minutes and would prefer periodic updates.

Commissioner Kriesel stated there is no policy but it was determined that the Board discuss things of policy importance and things that are pertinent to the county and not community wide events they attend. If any Commissioner has a constituent with a concern about a committee he serves on he suggested that the Commissioner have that person contact him.

Commissioner Kriesel reported he attended the Law Enforcement Memorial last week.

Commissioner Weik reported she attended the CTIB meeting; she stated that the CTIB chair is planning a federal fly-in and she encouraged other Board members to review the dates when they become available, and travel with the CTIB contingent to Washington D.C.

PUBLIC HEARING – PUBLIC WORKS DEPARTMENT

Hardwood Creek Trail Master Plan

The Board Chair presented an overview of the public hearing to consider adopting the Hardwood Creek Regional Trail Master Plan. The Board Secretary indicated that Notice of the Public Hearing was published and is now a part of the record.

Jeff Schoenbauer, Schoenbauer Consulting, LLC, provided a brief overview of the Hardwood Creek Regional Trail Master Plan Project. The Master Plan was created to create a clear vision consistent with regional needs and criteria. It allows the public to weigh in on design issues and concerns. The Metropolitan Council requires a Master Plan on regional parks and trails to qualify for regional funding. Mr. Schoenbauer stated that the planning process started in December of 2012 by the creation of a technical advisory committee.

Mr. Schoenbauer noted that the trail is about 12 miles in total length, with 10 miles already built. It is primarily located along an abandoned railroad line. It was initially developed in 1996, with improvements and enhancements happening over time. The trail goes through Hugo and Forest Lake offering a variety of destinations and connections.

Mr. Schoenbauer stated what they heard through the public open houses was to connect to the local parks and trails; improve crossings; manage trail uses; provide trailheads; and complete the southern end of the trail. They have taken every opportunity to connect to local trails, parks and community areas in both Forest Lake and Hugo. Guidelines for local trail connections is that the regional trail first connects

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to the local trail system and they also wanted to make sure that there would be opportunities for the local communities to work with Washington County as development occurs so that local trail connections can happen directly to the regional trail in a managed way.

Mr. Schoenbauer noted that consistency and safety of roadway crossings is a continuing discussion with the Minnesota Department of Transportation and the Master Plan defers to the ongoing nature of these things. Managing trail use including snowmobile use was discussed. It is clear there is a desire to continue the snowmobile use, but to reinforce the need for education, signage and enforcement to minimize user conflicts. There are a total of five local and regional-level trailheads provided. The Washington County Transit/trailhead as well as the existing trailhead at 145th Street. The others would be city provided at Lakeside Park, the new Forest Lake City Hall, and the Hugo City Hall.

Mr. Schoenbauer advised the Board that completing the trail on the southern end is a challenge. From 140th down to 120th in Bald Eagle there is an active rail line. They wanted to make sure there was a short term and long term solution. The trail along Fenway which is a local trail is perfectly suited for an interim use and with that happening plus being able to fit a regional trail development along Falcon Avenue on the southern end within the railroad/roadway right-of-way, they can complete this trail sooner rather than later, but still leave the option for 10, 15, or 20 years should the active rail go away that the regional trail could be retrofitted following that alignment.

Mr. Schoenbauer stated that the acquisition and development cost projections are as follows: Falcon Avenue segment includes acquiring an easement from the Burlington Northern/Santa Fe railroad and its estimated acquisition cost is \$184,500; the development costs are existing trail improvements (north of 145th Street) \$57,000; from 145th Street down to 140th Street, \$163,000; the Falcon Avenue segment, \$252,000; and 140th Street down to Falcon Court (long-term) \$432,000; for a total development cost of all phases of \$904,000.

Mr. Schoenbauer summarized that this is a very developable trail. They expect that the Metropolitan Council will both approve the trail and that this could become a straight forward top priority because it is a relatively cost effective thing to complete the trail.

Commissioner Miron thanked Mr. Schoenbauer for engaging the communities of Hugo and Forest Lake in this discussion. He asked about the varying widths that the Rail Authority owns. In the Master Plan, are there efforts to expand that easement to make it more consistent throughout? Mr. Schoenbauer stated that the Master Plan allows for those types of things to occur. They didn't specifically state the need to expand the right-of-way for the trail, recognizing that the Rail Authority is essentially purchasing the property and they are piggybacking on that opportunity. The discussion with staff at Hugo and Forest Lake was that if there are opportunities, as development occurs, to look at those right-of-ways, the Master Plan would allow for that to occur.

Commissioner Miron stated that developing the Master Plan at this time is a prudent thing to do, because of the need for some improvements within the trail itself. The county has made some significant investments along with some grant money. This is a heavily used trail and a very safe trail for people to use because of its visibility from Highway 61 and its connectivity to a lot of development that has occurred within those two northern communities.

Commissioner Kriesel asked what kind of enforcement would be imposed for snowmobile use along this trail. Mr. Schoenbauer stated the education would be working with the local clubs to make sure they are self-policing as much as possible. That is where the education would be focused is with the local groups.

Commissioner Kriesel stated he is more concerned about the individual users and are not members of the club. He asked when the meetings were held with Hugo and Forest Lake if there were any concerns raised. Mr. Schoenbauer stated the public meetings were very positive and everybody likes the trail. The bigger problem is the growing use of these trails in the winter and plowing. The county allows the cities of Hugo and Forest Lake to plow.

Commissioner Miron stated this is a multiple use trail, not only snowmobile but equestrian. What he heard expressed was that people wanted to preserve that ability for multi-use on this trail. This trail is 75 to 100 feet wide, there is a limited amount of trail bed improvement, but allows equestrian and snowmobile use on a good share of the easement area without actually impacting the trail itself. The biggest issue is the bridge crossings, because that is the only way snowmobiles and horses can get across.

The Board Chair asked for comments from the public; none were heard. The Board Secretary indicated that she had received all of the documentary evidence.

The Board Chair closed the public hearing and entertained a motion to adopt a resolution concerning the Hardwood Creek Regional Trail Master Plan.

Commissioner Miron moved to adopt **Resolution No. 2013-060** as follows:

Hardwood Creek Regional Trail Master Plan

WHEREAS, in 1994, Washington County received permission from the Washington County Railroad Authority to develop a 10-mile trail along an abandoned rail bed in the Cities of Hugo and Forest Lake; and

WHEREAS, a trail master plan is required to address the criteria set forth in the Metropolitan Council's 2030 Regional Park Policy Plan (update December 8, 2010) for regional destination trails and to become eligible for Metropolitan Council funding; and

May 21, 2013

WHEREAS, the master planning process has included two public meetings and two Technical Advisory Committee (TAC) meetings that included representatives from the Cities of Hugo and Forest Lake, the Minnesota Department of Transportation, the Comfort Lake Forest Lake Watershed District, the Rice Creek Watershed District, Ramsey County Parks, Anoka County Parks and Chisago County Parks; and

WHEREAS, the draft trail master plan was reviewed and recommended for approval by the Washington County Park and Open Space Commission (POSC) on March 21, 2013; and

WHEREAS, the Washington County Board of Commissioners conducted a public hearing on May 21, 2013, to review and receive comment on the Hardwood Creek Regional Trail Master Plan; and

WHEREAS, a master plan review has been completed through a public process that meets Metropolitan Council requirements for public input; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners approves the Hardwood Creek Regional Trail Master Plan; and

BE IT FURTHER RESOLVED that the Hardwood Creek Regional Trail Master Plan be forwarded to the Metropolitan Council for review and approval without further action by the County Board.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Commissioner Miron complimented the Parks Commission and Public Works Department for the effort. He feels there was open discussion. It bodes well for the county and its planning for the trail. The fact that there was no one to speak at the public hearing today sends a message to the Board that the county staff did a good job of outreach to the community to address the issues that were of a concern. He believes those issues have been addressed within the Master Plan and that is why there was no one here to speak today. He believes that should be reflected in the report as it is forwarded to the Metropolitan Council because this has been handled well, and from a Metropolitan Council standpoint there is very little controversy associated with this trail. There is strong community support, it enhances economic development within the area, and it provides for recreational opportunities.

PROPERTY RECORDS AND TAXPAYER SERVICES

Setting Public Auction on Tax Forfeited Land for June 24, 2013

Commissioner Lehrke moved to adopt **Resolution No. 2013-061** as follows:

May 21, 2013

Resolution Recommending Approval of List of Tax Forfeited Land
to be Sold at Auction, Setting the Terms of Sale and Time and
Place of Public Auction

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, each year property forfeits for the non-payment of property taxes and the Property Records and Taxpayer Services Department, on behalf of the county board, works with the local municipalities and others to develop a plan to move the property into public ownership if there is a public use or purpose for the property, or to sell the property and return it to the tax rolls, and

WHEREAS, the parcels listed on the Tax Forfeited Land Auction List #2013-01 have been identified to be offered to sale to the general public through a public auction, and the attached terms of sale have been developed, and

WHEREAS, the department will publish a notice once a week for two consecutive weeks of the public auction as required by law and will notify all adjoining owners of the lands to be auctioned

THEREFORE, BE IT RESOLVED, that all parcels of tax-forfeited land listed on Tax Forfeited Land Auction List #2013-01 be classified as non-conservation land; that the basic sale price of each parcel appearing on the list filed with the County Property Records and Taxpayer Services Department be approved; and authorization for public sale be granted, pursuant to M.S. 282.01; that the sale be held at 2:00 p.m. Monday, June 24, 2013 in Conference Room LL14, Washington County Government Center, Stillwater Minnesota; and the sale be for not less than the basic sale price.

BE IT FURTHER RESOLVED, that the terms of sale be as set forth in the Terms for the Sale of Tax Forfeited Land document attached here within.

Tax Forfeited Land Auction List #2013-01

City of Mahtomedi

<u>Property ID</u>	<u>Appraised Value</u>	<u>New Special Assessments</u>	<u>Basic Sale Price</u>
32.030.21.22.0012	40,000	388.50	\$40,388.50

City of Oakdale

<u>Property ID</u>	<u>Appraised Value</u>	<u>New Special Assessments</u>	<u>Basic Sale Price</u>
18.029.21.43.0015	50,000	1,762.49	\$51,762.49

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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Disposal of Abandoned Personal Property

Commissioner Miron moved to adopt **Resolution No. 2013-062** as follows:

Resolution Authorizing Disposal of Personal Property Abandoned
on Tax Forfeited Land Listed on the Tax Forfeited Land Auction List #2013-01

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, Minnesota Statute Chapter 282 also gives the county board the authority to dispose of personal property that is abandoned on tax forfeited property, and

WHEREAS, the county is in possession of personal property abandoned on the parcels included on the Tax Forfeited Land Auction List #2013-01 which have been identified for sale by public auction, and

WHEREAS, notices to the former owners of their ability to claim said personal property have been properly completed by the department with no responses

THEREFORE, BE IT RESOLVED, that the abandoned personal property from the parcels listed on Tax Forfeited Land Auction List #2013-01 be disposed of through Luther Auctions.

BE IT FURTHER RESOLVED, that the net proceeds of the items sold be deposited in the County Tax Forfeited Sale Fund for distribution.

City of Mahtomedi – Property ID #32.030.21.22.0012

City of Oakdale – Property ID #18.029.21.43.0015

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:27 a.m.

May 21, 2013

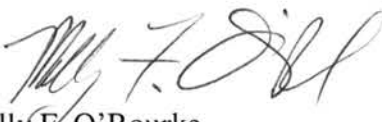
BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works for an update on the Washington County Highway Safety Plan as a joint effort with the Minnesota Department of Transportation. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, Joe Gustafson, Nik Costello, Yvonne innert, Kevin Giles, Star Tribune, Riham Feshir, Woodbury Bulletin, Howard Preston, CH2M Hill, Inc., Derek Leuer, Minnesota Department of Transportation, and Elissa Cottle, Stillwater Gazette.

BOARD WORKSHOP WITH ADMINISTRATION AND PUBLIC WORKS

The Board met in workshop session with the Office of Administration and the Department of Public Works to discuss proposed 2015 bond issues for Capital Projects and details of a 2015 bond issue. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, and Elissa Cottle, Stillwater Gazette.

Attest:



Molly F. O'Rourke
County Administrator



Lisa Weik, Chair
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 28, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Cathy Ellis, Community Services Supervisor; Sarah Tripple, Community Services Policy Analyst; Mjyke Nelson, Information Technology Director; Milan Tomaska, Information Technology Supervisor; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Andy Gitzlaff, Senior Planner; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Kirsta Sanchez, Public Information Specialist; Larry Timmerman, Senior Planner; Patricia Conley, Library Director; Joyce Schneider, Deputy Library Director; Sue Logan, Marine Library Association; Tom Triplett, Marine Library Association; Jon Chiglo, Minnesota Department of Transportation; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

Molly O'Rourke, County Administrator, announced that Item 3F, approval to select low voltage contractors to complete card reader system conversion has been pulled from the Consent Calendar and will be brought back at a later date.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the May 14, 2013 County Board meeting minutes.
2. Approval of contract with Midwest Special Services to develop a new Adult Day Training and Habilitation Program site in Oakdale.

May 28, 2013

3. Approval to contract with UCare Minnesota to provide Mental Health Targeted Case Management for individuals diagnosed as seriously and persistently mentally ill and to purchase the county's vendor network for individuals on Medical Assistance waivers.
4. Approval to purchase Storage Area Network appliances manufactured by Nimble Storage from a Joint Purchasing Agreement with the State of Minnesota.
5. Adoption of **Resolution No. 2013-063** as follows:

Resolution Requesting Funding from the Minnesota Department
of Transportation through the Fiscal Years 2014, 2015, and 2016
through the Highway Safety Improvement Program

WHEREAS, the Metropolitan District of the Minnesota Department of Transportation (Mn/DOT) on behalf of the Transportation Advisory Board is currently soliciting candidate projects for the Fiscal Years 2014, 2015, and 2016 in the Highway Safety Improvement Program (HSIP) and,

WHEREAS, Washington County is proposing to submit the following projects for consideration:

1. County State Aid Highway (CSAH) 13 & Donegal Drive in Woodbury – Access Management (3/4 Intersection)
2. CSAH 12 & Boutwell Road/Eagle Ridge Trail in Stillwater – Access Management and Turn Lane Improvements
3. CSAH 15 & Mendel Road/110th Street N in Grant/Stillwater Township – Turn Lane Improvements
4. CSAH 14 & CSAH 24 in Baytown Township - Turn Lane Improvements

WHEREAS, the proposed projects are “proactive” projects that would be expected to reduce the potential for fatal or serious injury crashes; and,

WHEREAS, the projects relate to the 2007 Minnesota Strategic Highway Safety Plan and Washington County's County Highway Safety Plan; and

WHEREAS, the projects will be a benefit to Washington County; and

WHEREAS, Washington County is committed to providing the county share of the costs if the projects are selected as part of the HSIP Program; and

WHEREAS, Washington County is committed to completing the project if selected and funding is provided as part of the HSIP Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from Mn/DOT for stated projects. The county is committed to completing such projects, if funded, and providing the county share of funding.

May 28, 2013

6. Adoption of **Resolution No. 2013-064** as follows:

Resolution to Authorize Final Payment for County State
Aid Highway 18 to Forest Lake Contracting, Inc.

WHEREAS, on June 17, 2008 the Washington County Board of Commissioners approved a bid award to Forest Lake Contracting, Inc. and signed a contract with said company for road construction on County State Aid Highway (CSAH) 18; and

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, Forest Lake Contracting, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Forest Lake Contracting, Inc. be given final payment in the amount of \$17,132 as claimed by Forest Lake Contracting, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Mission Directed Budget Program

Commissioner Bearth moved to approve the following projects recommended by the County Administrator for funding through the 2012 Countywide Mission Directed Budget Program: Security Taskforce, \$163,200; Economic Development Consultant \$35,000; Diversity & Inclusion Analysis, \$20,000; Benefits Calculator Software, \$15,000; Classification/Compensation Audit, \$75,000; Leadership Development Program, \$50,000; Criminal Justice Information Security, \$52,800; Faxing Software, \$19,500; VoIP Phones, \$139,000; Payroll System Updates, \$10,000; Video Teleconferencing, \$40,000; Virtual Desktop Infrastructure, \$27,000; Video Streaming, \$16,000; ADA Transition Plan, \$40,000; and Backup Sensors (Squad Fleet), \$17,500; for a total of \$720,000. Commissioner Miron seconded the motion and it was adopted unanimously.

May 28, 2013

County Policy #1201 Contract Administration

Kevin Corbid, Deputy Administrator, presented an overview of the proposed revisions to County Policy #1201, Contract Administration, as follows: 1) New language added to allow the department head to approve contract amendments for road or building construction projects up to 7 percent of the original contract amount and amendments that are under \$100,000; 2) New language added to limit multi-year contracts to no more than 5 years in total, and limits auto-renewal of contracts for no more than a total of five years; and 3) Changes that update the contact policy in order to comply with federal and state laws, including changes related to payment and performance bonds, the provision of certificates of insurance, and requirements related to the Brooks Act on federally funded road projects.

Commissioner Bearth moved to approve the revisions to Washington County Policy #1201 Contract Administration. Commissioner Weik seconded the motion and it was adopted unanimously.

Award of Merit from the Minnesota Association of Government Communicators

Ms. O'Rourke announced that Washington County has received an award from the Minnesota Association of Government Communicators for the development of the county's new web site. The web site was acknowledged for the timeframe in which it was developed; and that the content was the result of contributions from staff throughout the county.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron thanked staff for the tour of the Resource Recovery Facility; and he thanked Community Services for hosting the Foster Parent event and feels Washington County is fortunate to have the foster program.

Commissioner Lehrke reported she attended the Resources Recovery Facility tour and noted that it is important to analyze the technology that is in place as the county looks at future decisions regarding waste processing; and she advised the Board that she will be out of town next week for business and she will be missing the Board meeting.

Commissioner Kriesel reported he attended the Metropolitan Mosquito Control meeting where they are getting into the preliminary budget information; and he attended the Stillwater Memorial Day event and Colonel Eric Arneous was the guest speaker; he thanked all the employees who work on Memorial Day and the other holidays during the year; and he received a letter from Stillwater Township thanking the Sentence-to-Service work crew for recent work in three of their parks.

May 28, 2013

Commissioner Bearth reported he attended the tour of the Resource Recovery Facility; and he attended the Foster Parent event and it was a great program.

Commissioner Weik reported she attended the Foster Care recognition event; she attended the Corridors of Opportunity Policy Board meeting which reviewed the fair housing and equity assessment report; and there will be a Greater MSP Ahead Project she would like noted on the agenda; and she toured the Resource Recovery Facility, and asked Board members to start thinking about any policy decisions they would like state law makers to consider next year regarding waste.

MARINE LIBRARY ASSOCIATION REPORT

Sue Logan, Chair, and Tom Triplett, Vice Chair, Marine Library Association, presented its annual report. The Marine Library attracts people from three communities, Marine on St. Croix, Scandia, and May Township and they make every effort to reach out to people in those communities. 436 people hold Marine Library cards. They ran a patron's survey in February and received positive feedback—they love the library, the hours, and they love the volunteers. Three highlights are: 1) Volunteers, they have a core group of 30 who volunteer from one to four times a month; 2) Collection of materials; and 3) Interesting and exciting programming that draws people to the library and builds community. The Scandia/Marine Lions Club has become a benefactor for the library. The club has contributed \$3,000 in cash for book purchases and last Thursday they approved \$300 in addition to provide supplies for the summer programs. They will be back before the County Board later this summer with recommendations on allocations from the Jordan bequest.

PUBLIC WORKS

Update on the St. Croix Crossing Project

Jon Chiglo, Minnesota Department of Transportation, presented an update on the St. Croix Crossing project. Items discussed included work that will be completed in 2013 which includes Highway 36 from Osgood west; in 2014 both intersections of Osgood and 36, and Oakgreen/Greeley and 36 will be completed and the frontage roads west of Osgood; during construction of TH 36 and TH 95 there will be a single lane in each direction; in 2013 the single lane in each direction will start near the Osgood intersection and will carry through the intersection and down into Stillwater and will not start until after the 4th of July; the intersection reconstructions of Osgood and Oakgreen/Greeley will consist of a 12 day closure for each intersection but will not occur at the same time; access to businesses will be maintained during normal business hours; incentive/disincentives for frontage roads and local roads will be included; the closure of Beach Road will occur this summer; and they have been in contact with emergency services.

Mr. Chiglo reviewed the Wisconsin schedule including; the West half of new grade will be let for bid in the fall of 2013 and construction will begin in spring 2014; the East half of new grade will be let for bid in the fall of 2014 and construction will begin in the spring of 2015; the paving contract will be let for bid in the fall of 2015 and start construction in the spring of 2016. The bridge final design is 95 percent complete. The design includes approximately 900 precast segments. They are in the process of performing their quality checks. They anticipate completing that plan in the next couple of weeks and advertising in early July for a letting in late September or October of this year. He noted that the foundations contract was let on March 4 and the contract was executed in early April. Channel restrictions begin this summer and will end in 2015. They are currently working on completing permit requirements and anticipate start of work in the river in mid-April. Barge traffic will be restricted down to 300 feet at the narrowest point. He reviewed the bridge plan and elevation, the drilled shafts in the river, the precast cofferdam sequence, and environmental constraints for drilled shaft construction.

Mr. Chiglo stated that the second bridge contract will be let in early fall 2013. That work will consist of remaining substructures and all superstructure of the bridge. The work is anticipated to begin in late fall or early winter 2013. They anticipate bridge completion and open to traffic in the fall of 2016. Other contracts under the project include: 2013, construction of Club Terra parking lot, scenic overlook, and fiber optic cables project between 694 and Stillwater; 2015, landscaping contracts; and 2017, final project completion, lift bridge conversion project, and the loop trail.

The Board Chair mentioned the groundbreaking ceremony to be held this afternoon at 2:30 p.m.

Award of Bid for the County Road 62/63 Parking Lot Improvement Project

Cory Slagle, Engineering and Construction Manager, presented an overview of the County Road 62/63 and Washington County Government Center parking lot improvement project. Goals of this project include: address pavement conditions and underground infrastructure for roads and surface parking lots; improve existing surface parking lots for vehicle and pedestrian flow; number of regular and handicap stalls; lighting; implement improved signing and way-finding; surface water management; pedestrian network connectivity including roadway sidewalks, surface parking lot sidewalks, campus walking rails, and Americans with Disabilities Act compliance.

Bids were received for the County Road 62/63 parking lot improvement project as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Hardrives, Inc.	\$2,497,735.08
Arnt Construction Company	\$2,767,527.08
T.A. Schifsky & Sons, Inc.	\$2,770,012.63
Northwest Asphalt, Inc.	\$2,826,462.41

May 28, 2013

Commissioner Kriesel moved to adopt **Resolution No. 2013-065** as follows:

Bid Award for Government Center Parking Lot/
County Road 62 and 63 Construction Project

WHEREAS, in order to complete road construction on the Government Center parking lot and County Road 62 and 63 in the Cities of Oak Park Heights and Stillwater MN, the county solicited bids for this project; and,

WHEREAS, on May 14, 2013, bids for the project were opened and it was determined that Hardrives, Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards the bid to Hardrives, Inc. in order to complete the above described road construction project and authorizes the county to enter into a contract with Hardrives, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Hardrives, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Hardrives, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Design and Engineering and Environmental Documentation for the County State Aid Highway 15 Project

Commissioner Kriesel moved to approve the contract with SRF Consulting Group, Inc. for design and engineering and environmental documentation for the County State Aid Highway (CSAH) 15 project from I-94 to Trunk Highway 5 at a cost of \$614,880 through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's Office. Commissioner Bearth seconded the motion and it was adopted unanimously.

SHERIFF'S OFFICE

Joint Powers Agreement with Sherburne County for Squad Car Installer Services

Commissioner Miron moved to adopt **Resolution No. 2013-066** as follows:

May 28, 2013

Approval of Joint Powers Agreement between
Washington County and Sherburne County

BE IT RESOLVED, that Washington County is authorized to enter into a Joint Powers Agreement with Sherburne County, allowing the Washington County Squad Installer to commission and decommission law enforcement vehicles, boats, snowmobiles, ATV's and investigator-type vehicles for Sherburne County.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Joint Powers Agreement with St. Croix County, Wisconsin for Squad Car Installer Services

Commissioner Miron moved to adopt **Resolution No. 2013-067** as follows:

Approval of Joint Powers Agreement between
Washington County and St. Croix County

BE IT RESOLVED, that Washington County is authorized to enter into a Joint Powers Agreement with St. Croix County, allowing the Washington County Squad Installer to commission and decommission law enforcement vehicles, boats, snowmobiles, ATV's and investigator-type vehicles for St. Croix County.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 10:20 a.m.

May 28, 2013

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

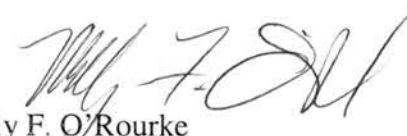
The Washington County Regional Railroad Authority (RRA) met in regular session at 10:29 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. RRA Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Dan Papin, Community Services Director; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Andy Gitzlaff, Senior Planner; Cory Slagle, Transportation Manager; Jeanne Witzig, Kimley-Horn and Associates, Inc.; Kirsta Sanchez, Public Information Specialist; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Department of Community Services to provide information on a new Department of Human Services mandate called MnCHOICES. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Dan Papin, Michelle Kemper, Deb Tulloch, Cindy Rupp, Sarah Tripple, Kathy Mickelson, Sue Kissell, Yvonne Klinnert, and Riham Feshir, Woodbury Bulletin.


 Lisa Weik, Chair
 County Board

Attest:


 Molly F. O'Rourke
 County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 4, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; John Elholm, Parks Division Manager; Cory Slagle, Transportation Manager; Mike Welling, County Surveyor; Chief Deputy Sheriff Dan Starry; Commander Chuck Yetter; Kirsta Sanchez, Public Information Specialist; Amanda Hollis, Senior Management Analyst; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FORM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2013-068** as follows:

Acceptance of Grant from the Stillwater Rotary Club

BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts a \$750 grant from the Stillwater Rotary Club to be used as prize money for the Amateur Talent Show; a family-oriented community event hosted by the Washington County Historic Courthouse.

2. Approval of Amendment #2 to contract with Hunt Electric Corporation to update labor rates and to extend general electrical services to include county parks.
3. Adoption of **Resolution No. 2013-069** as follows:

Minnesota Ski Trail Assistance Program Grant Request

WHEREAS, Washington County has developed cross-country ski trail systems in Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, St. Croix Bluffs Regional Park, Big Marine Park Reserve, and Pine Point Park; and

WHEREAS, the Minnesota Trails Assistance Program provides grants to local units of government for the construction and maintenance of recreational trails pursuant to Minnesota Statutes, Section 85.44 and 84.026; and

NOW, THEREFORE, BE IT RESOLVED that application for State grant-in-aid for the described cross-country ski trails be made and grant funds directed to Washington County; and

BE IT FURTHER RESOLVED that participation in the Minnesota Trail Assistance Programs be authorized and the Grant in Aid agreement executed by the Chair of the Washington County Board of Commissioners and the County Administrator per the guidelines of Minnesota Statutes, Section 84.3, without further action by the County Board.

4. Approval of contract with Erickson Engineering, Inc. for construction inspection of the County State Aid 21 bridge at a cost of \$52,400.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COUNTY BOARD MINUTES FROM MAY 21, 2013

Commissioner Lehrke moved to add the following to the County Board Minutes of May 21, 2013, Page 158: Commissioner Lehrke stated she does not have enough time to read every committee's minutes and would prefer periodic updates. Commissioner Miron seconded the motion.

The Commissioners discussed this matter.

Commissioner Miron moved to amend the motion to add the following to the County Board Minutes of May 21, 2013, Page 158: "Commissioner Lehrke stated she does not have enough time to read every committee's minutes and would prefer periodic updates"; to be followed by the following comments from Commissioners Kriesel: "Commissioner Kriesel stated there is no policy but it was determined that the Board discuss things of policy importance and things that are pertinent to the county and not community wide events they attend. If any Commissioner has a constituent with a concern about a committee he serves on he suggested that the Commissioner have that person contact the appropriate Commissioner." Commissioner Lehrke seconded the amended motion and it was adopted unanimously.

June 4, 2013

Commissioner Weik stated that the content of Commissioner Reports was discussed at a Strategic Planning Session in January. Commissioners discussed talking about policy issues only under Commissioner Reports on a trial basis.

GENERAL ADMINISTRATION

2013 Performance Measurement Program

Amanda Hollis, Senior Management Analyst, presented an overview of the State Standard Measures Program. These standards are meant to aid residents, taxpayers, and state and elected local officials. In order for the county to qualify for last year's program the county had to adopt and provide data for the set of performance measures for counties. The county has received \$25,000 in the last two years of State County Program Aide payments. In order to receive the per capita reimbursement in 2013, the county must file a report by July 1, 2013 with the Office of the State Auditor that includes a resolution from the Board agreeing to the requirements as well as the copy of the actual results of the county's standard measures that was adopted by the county for this program.

Commissioner Miron moved to adopt **Resolution No. 2013-070** as follows:

Participation in the 2013 Performance Measurement Program

WHEREAS, the Legislature created the Council on Local Results and Innovation in 2010, outlined in MS 6.91; and

WHEREAS, the Council on Local Results and Innovation released a standard set of performance measures for counties that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties in providing services and measure residents' opinions of those services; and

WHEREAS, in 2011, the County Board chose to participate in the voluntary standard measures program by adopting resolution #2011-068; and

WHEREAS, a county that elects to participate in the standard measures program for 2013 may be eligible for a reimbursement of \$0.14 per capita in county government aid, not to exceed \$25,000; and

WHEREAS, counties must file a report with the Office of the State Auditor by July 1, 2013 consisting of a declaration adopting and implementing performance measures developed by the Council on Local Results and Innovation; and

WHEREAS, the county has a longstanding commitment to performance measurement and improvement that focuses on outcome goals and performance results; and

June 4, 2013

WHEREAS, the county has implemented a local performance measurement system including the use of measurement and reporting to help plan, budget, manage, and evaluate programs and processes; and

WHEREAS, the county will report the results of the 11 adopted measures from this program to residents by posting the results on the county's website; and

WHEREAS, the county has utilized surveys to gather information on the performance benchmarks and had surveyed its residents in 2013 on the quality of county services and facilities;

WHEREAS, the county will continue to communicate the results of our performance measurement and improvement program with our residents through the use of public meetings, news releases, and an annual report to the County Board and our residents.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopts 11 Model Performance Measures for Counties and authorizes the County Administrator to file the declaration to participate in the 2013 Performance Measurement Program and to file the Performance Measurement Review with the Office of the State Auditor by July 1, 2013.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

2013 National Association of Counties Voting Delegate and Alternate

Commissioner Lehrke moved to appoint Commissioner Weik as voting delegate to the 2013 National Association of Counties annual conference. Commissioner Kriesel seconded the motion.

Commissioner Bearth moved to amend the motion to appoint Commissioner Weik as voting delegate and appoint Commissioner Lehrke as an alternate to the 2013 National Association of Counties annual conference. Commissioner Miron seconded the amended motion and it was adopted unanimously.

Jail Inspection Audit

Molly O'Rourke, County Administrator, informed the Board about a recent audit by the Minnesota Department of Corrections regarding an evaluation and inspection of the county jail. The inspection included a facility tour, staff and resident interviews, employee and resident file reviews and other related document reviews. The county received a 100 percent rating from the State Department of Corrections.

June 4, 2013

Brown's Creek Grade Separation at Manning Avenue

Ms. O'Rourke announced that the Minnesota Department of Natural Resources (DNR) has given approval to move ahead with the Brown's Creek grade separation at Manning Avenue. The DNR will remain the lead agency on the bridge project; they have the funding for the entire segment that will go from Stillwater to the Duluth Junction; no additional funding is needed from Washington County; county staff and the DNR will work together to coordinate the activities; and both agencies will coordinate to assure minimal impacts on the travelling public. Work on the bridge is expected to start this fall, with the final grand opening and ribbon cutting next spring or summer of 2014.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel stated he has been working with residents in Afton concerned about septic systems and groundwater and looks forward to working with Public Health and Environment and the state; he thanked Senator Karin Housley who was instrumental in making sure there was funding for the Brown's Creek grade separation at Manning Avenue; and he attended the St. Croix River Crossing groundbreaking ceremony last week and talked to the new Commissioner of the Minnesota Department of Transportation who was complimentary of Washington County Public Works' staff.

Commissioner Lehrke reported she set up a meeting with the Housing and Redevelopment Authority (HRA) Executive Director Barbara Dacy to get an update on the Newport Transit redevelopment and stated this was a long-term vision for this project that could take up to 50 years; the HRA budget for the Newport Transit Station redevelopment is \$400,000 a year; the next step after the Transit Station is built is to develop a Memorandum of Understanding for the vacant land between the city, county, and HRA; the HRA is looking for special legislation for transit oriented development funding that could accelerate some of that; they also discussed branding issues—it's called the Red Rock Gateway which is close to Gateway Corridor—that could be confusing for people; and Cottage Grove has applied for bike friendly destination and part of the vision is to have bike friendly communities all along the corridor which would line up with the Mississippi Bike Route; and she met with the Friends of the Mississippi regarding the Land and Water Legacy and there is a very nice parcel that she has seen firsthand, it's on the Mississippi River, but she would like to have this project come before the Board.

Commissioner Kriesel asked if there is a willing seller. Commissioner Lehrke stated there is a landowner who is interested in selling, they have an appraisal, the DNR is involved, and maybe Land and Water Legacy funds, and maybe the watershed. There are a lot of opportunities where the county would not have to necessarily manage the land, but maybe just be a funding partner. The landowner is at the table.

June 4, 2013

Commissioner Miron reported on a possible collaboration with the Forest Lake High School, which is looking at renovating their media center and their library—he wondered if there isn't an opportunity to combine resources and provide an expanded county Library within the high school or possibly a kiosk. He feels there may be redundant services with the county facility in Forest Lake right near the high school attempting to provide and staff a library. There may be opportunities to collaborate and provide cost savings and perhaps a more efficient service for students.

Commissioner Miron noted the news coverage on the Aiple property which the county is looking at working with the City of Stillwater on acquiring. He is not sure where the county is with the grant application, and mentioned the media coverage has been that some seeding and natural planting restoration be done. He wondered if there is an opportunity to collaborate more with the City of Stillwater, and noted he does not know if they are anticipating any redevelopment within the downtown area, and questions if there are some opportunities to provide stormwater management on the property that might add some value to not only the grant application but to the end value of the property if it could be used for something more purposeful.

Commissioner Kriesel stated he is a bit confused, because that is what has being done. He feels there has been close collaboration with the City of Stillwater and the DNR. Water quality issues are why the project is eligible for Land and Water Legacy funding.

Commissioner Kriesel noted he and county staff met last year with School District 834 to discuss a closer partnership with the schools for library services, including discussion on whether individual students have to go and take out books, or could a teacher take out 30 or 40 books for their classroom. There are a lot of ongoing discussions on that. The Stillwater Area School District is interested in looking at partnerships. They are looking down in the City of Afton, Afton elementary to see if there are opportunities down there. He noted the Library Director advocates that the county needs to be consistent in what services are offered throughout the county, so that what is done in Forest Lake needs to be available for other school districts. Those discussions are taking place and he would welcome the opportunity to see what could be done up in Forest Lake and hopefully that could transcend throughout the county.

Commissioner Weik reported that a Counties Transit Improvement Board Executive Committee meeting has been called for the afternoon of June 5, at the Metro Counties Government Building, 2099 University Avenue; she has had several constituent issues over the past week and she thanked staff for its timely coordination in responding to questions; she announced that there will be a Development Forum for the Gateway Corridor Commission held on June 24, 11:00 a.m., at the Oak Marsh Golf Course with the guest speaker Joseph Calabrese, Chief Executive Officer of the Greater Cleveland Regional Transit Authority to share experiences about how Healthline, Bus Rapid Transit System, has

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changed the face of the community in Cleveland; and she announced that today is free Tuesday at Washington County Parks.

PUBLIC WORKS

Application for Registration of the Title and Boundaries of the Government Center Campus

Michael Welling, County Surveyor, reviewed the request for an application for registration of the title and boundaries of the Government Center campus. Currently, the Government Center Campus property is in the abstract system. Registration will move it into the Torrens system. There are currently 27 parcels involved in the Government Center campus which were created at different points in time and because of the different descriptions there are internal gaps and overlaps and ambiguities with the descriptions. As a result of the title and boundary registration all ambiguities (gaps and overlaps) in the 27 underlying land parcels will be eliminated; the property will be combined into one parcel; the property description will be reduced from seven and one-half pages to one page; and assets valued at over \$100 million will have additional protection against adverse title and boundary claims.

Commissioner Bearth moved to adopt **Resolution No. 2013-071** as follows:

Resolution to Make Application for Registration of Government Center Campus Title and Boundary

WHEREAS, Washington County desires to protect the public's interest in the Government Center campus property and assets; and

WHEREAS, registering the title and boundary of the Government Center campus property will protect the public's interest by extinguishing ambiguities in the title and adjudicating the boundary; and

WHEREAS, state law allows for application for registration of county owned property to be made by the County Auditor and the County Board Chair following adoption of a resolution by the County Board so directing.

NOW, THEREFORE, BE IT RESOLVED, That the Washington County Board of Commissioners directs the County Auditor and the County Board Chair to make application for registration of the title and boundary of the Government Center campus property.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Bid Award for 2013 Pavement Preservation Projects

Bids were received for 2013 pavement preservation projects as follows:

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Bidder	CSAH 13	CR 19A	CR 76	Total Bid
Engineer's Estimate	\$442,877.75	\$94,395.30	\$1,046,185.00	\$1,583,458.05
Valley Paving, Inc.	\$381,519.15	\$87,118.19	\$942,408.51	\$1,411,045.85
Hardrives, Inc.	\$422,868.24	\$93,297.60	\$1,007,093.91	\$1,523,259.75
North Valley, Inc.	\$414,823.97	\$104,171.58	\$1,016,577.94	\$1,535,573.49

Commissioner Lehrke moved to adopt **Resolution No. 2013-072** as follows:

Bid Award for 2013 Overlays County State Aid Highway 13,
County Road 19A, County Road 76 to Valley Paving, Inc.

WHEREAS, in order to complete pavement preservation projects on County State Aid Highway 13, County Road 19A, and County Road 76, the county solicited bids; and,

WHEREAS, on May 21, 2013, bids for the project were opened and it was determined that Valley Paving, Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards the bid to Valley Paving, Inc. in order to complete the above described road construction projects and authorizes the county to enter into a contract with Valley Paving, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Valley Paving, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Valley Paving, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

BOARD CORRESPONDENCE


Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:10 a.m.


Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 11, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Linda Krafthefer, Assistant Attorney III; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Michelle Kemper, Deputy Community Services Director; Linda Bixby, Community Services Division Manager; Karin Reinert, Senior Planner; Pamela Logan, Economic Support Supervisor; Sarah Tripple, Community Services Policy Analyst; Pam French, Human Resources Director; Sue Fennern, Sr. Human Resources Representative; Patricia Conley, Library Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Rose Peterson, Public Works Assistant Manager; Greg Wood, Building Services Manager; Peter Mott, Public Works Assistant Manager; Commander Chuck Yetter; Craig Waldron, City of Oakdale Administrator; Bob Streetar, City of Oakdale Community Development Director; Barbara Dacy, Housing and Redevelopment Authority Executive Director; Kirsta Sanchez, Public Information Manager; Kevin Giles, Star Tribune; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the May 28, 2013 County Board meeting minutes.
2. Adoption of **Resolution No. 2013-073** as follows:

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Application to Lessard-Sams Outdoor Heritage Council for
Grant Funds to Acquire Property along the St. Croix River in the
City of Stillwater through the Washington County Land and Water Legacy Program

WHEREAS, Washington County established the Washington County Land and Water Legacy Program (LWLP) after voters approved a twenty million dollar referendum to acquire interests in property for the preservation of water quality, woodlands and other natural areas; and

WHEREAS, the owner of 15 acres including 3,500 feet of shoreland along the St. Croix River identified as PIN # 2103020410026 is willing to negotiate for public ownership of all or a portion of this parcel; and

WHEREAS, purchasing this property would meet the LWLP purpose to protect land along water bodies from development, and improve the ecological integrity of and increase the public access to the St. Croix River, a federally-and state-designated scenic riverway; and

WHEREAS, on December 6, 2012, the Washington County Board of Commissioners agreed that this property merits protection and stated that it is willing to consider providing LWLP bond funds to acquire the property; and

WHEREAS, the Washington County Board of Commissioners desires to leverage county dollars through outside sources of funds; and

WHEREAS, on January 8, 2013, the City of Stillwater agreed to consider owning and managing the property as a city park; and

WHEREAS, the Lessard Sams Outdoor Heritage Council (L-SOHC) is requesting proposals for projects to receive funding from the Outdoor Heritage Fund beginning July 1, 2014; and

WHEREAS, purchase of this property is consistent with the Statewide Priority Criteria of the L-SOHC Fiscal Year 2015 Call for Funding Request;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves submitting a grant request to the L-SOHC for up to two million five hundred thousand dollars (\$2,500,000) to match local funds to purchase the property with PIN # 2103020410026.

3. Approval to appoint Sharon Schwarze, Grant, to the Brown's Creek Watershed District Board of Managers, to fill an unexpired term to October 21, 2015.
4. Adoption of **Resolution No. 2013-074** as follows:

Resolution for Continuing Participation in the HOME Consortium
with Anoka County, Dakota County, Ramsey County,
and the Cities of Coon Rapids and Woodbury

June 11, 2013

WHEREAS, Title I of the Cranston-Gonzalez National Affordable Housing Act (the Act) affirms the national goal that every American family be able to afford a decent home in a suitable environment; and

WHEREAS, Title II of the Act provides for formula allocation of funds among eligible state and local governments; and

WHEREAS, Section 216 (2) of the Act provides for formation of consortia of units of general local government for the purposes of applying for and receiving funding to assist in carrying out a Consolidated Plan under the Act; and

WHEREAS, Anoka County, Dakota County, Ramsey County, Washington County, and the Cities of Coon Rapids and Woodbury are jointly contiguous units of general local government and together with the housing and redevelopment authorities, economic development authorities or other local entities and each have sufficient authority and administrative capability to carry out the program provided for by the Act; and

WHEREAS, the aforementioned counties agreed in the Spring of 2004 to a HOME Consortium agreement that renews every three years, and

WHEREAS, continued participation in the HOME Consortium will enable Washington County to receive Home Investment Partnership Program funding to meet the affordable housing needs of low-income residents.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves Washington County Community Services continued participation in the HOME consortia through a Joint Powers Agreement with Anoka County, Dakota County, Ramsey County, and the Cities of Coon Rapids and Woodbury for federal fiscal years 2014, 2015, and 2016.

BE IT FURTHER RESOLVED, That Dakota County Community Development Agency represents Dakota County as the Lead Agency of the Dakota County Consortium.

5. Approval to authorize eight .35 full-time equivalent (FTE) Library Clerk positions (total of 2.8 FTE) in the Library.
6. Approval of the conversion of a vacant 1.0 FTE Office Support II position in the Community Services Department to a 1.0 FTE Supervisor position.
7. Approval to renew two-year agreements with the Cities of Afton, Lakeland, and Lake St. Croix Beach to provide Individual Sewage Treatment System Inspection Services.
8. Approval of the selection of Low Voltage Construction to complete card reader system conversion, and authorize execution of the contract.

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9. Approval of contract with Bolton & Menk, Inc. for construction engineering of the County Road 62/63 parking lot improvement project at a cost of \$198,650.
10. Approval of the Clean Water Fund Grant Agreement with the South Washington Watershed District and the City of Woodbury for the County State Aid Highway 19 construction project water reuse component.
11. Approval to submit a grant application to the Lessard-Sams Outdoor Heritage Council for up to \$775,000 for natural resource restoration in the Washington County Park System.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Bob Streetar, City of Oakdale Community Development Director, presented an overview of the city's request to approve 2013 Minnesota Laws, Ch. 143, Article 9, Section 12, Paragraph (C) and Section 13, relating to certain tax increment financing (TIF) districts in the City of Oakdale. The Commissioners commented on the length of the TIF district.

Commissioner Bearth moved to adopt **Resolution No. 2013-075** as follows:

Approving 2013 Minnesota Laws, Ch. 143, Article 9,
Section 12, Paragraph (C) and Section 13, Relating to Certain
Tax Increment Financing Districts in the City Of Oakdale

BE IT RESOLVED By the Board of Commissioners of Washington County (the "County") as follows:

1. It is hereby determined that:

(a) 2013 Minnesota Laws, Chapter 143, Article 9, Section 12, paragraph (c) (the "Tanners Lake Extension") authorized the City of Oakdale (the "City") to create a redevelopment tax increment financing district with a term extending ten years beyond the general law statutory maximum for that type of district; and

(b) 2013 Minnesota Laws, Chapter 143, Article 9, Section 13 (the "Bergen Extension") authorized the City of Oakdale (the "City") to extend the duration of Tax Increment Financing District No. 6 (Bergen Plaza) through December 31, 2040, subject to certain terms and conditions;

(c) both the Tanners Lake Extension and the Bergen Extension are effective upon approval by a majority vote of the City Council of the City (the "City Council"), a majority vote of the Washington County Board of Commissioners (the "County Board"), and a majority vote of the School

June 11, 2013

Board of Independent School District No. 622 (the "School Board"), and filing a certificate with the Minnesota Secretary of State, all in accordance with Minnesota Statutes, Sections 469.1782 and 645.021, subd. 3; and

(d) the Tanners Lake Extension and Bergen Extension each erroneously identified Ramsey County as the county required to approve those special laws as required under Minnesota Statutes, Section 469.1782; but the cited statute requires approval only by the "county in which the tax increment district is located."

(e) the County Board has determined that is in the best interest of the County and its residents to approve the Tanners Lake Extension and Bergen Extension, notwithstanding the erroneous reference to Ramsey County in the legislation itself.

2. The Tanners Lake Extension and Bergen Extension (both attached as Exhibit A hereto), are each hereby approved in all respects.

3. County staff are authorized and directed to transmit a certified copy of this resolution to the City for filing with the Secretary of State.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

June 18 Board Meeting

Molly O'Rourke, County Administrator, announced that next Tuesday's County Board meeting will be an afternoon meeting instead of a morning meeting because the Board of Appeal and Equalization, by law, needs to begin at 5:00 p.m. and extend to 7:00 p.m.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she attended the Association of Minnesota Counties (AMC) District X meeting and noted the following items: they discussed the County State Aid Highway formula which may affect Washington County; AMC Annual Conference will be the longer version and this is the last year of the Minneapolis contract and it will be a Monday through Wednesday conference; and the Minnesota Department of Transportation made a presentation on their marketing campaign to increase public support for transportation funding increases.

Commissioner Kriesel commended the Washington County Sheriff's Office for assisting the City of Stillwater in apprehending a suspect in an attempted bank robbery; and he attended the Metropolitan Energy Policy Coalition (MEPC) which discussed adding additional members such as cities, school districts and larger businesses to MEPC—the general feeling from the coalition was to leave it as is, but to welcome those organizations to the meetings.

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Commissioner Weik reported she attended the Metropolitan Energy Policy Coalition meeting which discussed holding a summit and if County Board members had specific topics of interest to be discussed during the next two-year work plan, they should bring those forward; she attended the Southwest Corridor Management Commission last week and will attend another one this Wednesday to discuss co-locating or relocating freight lines; she thanked the Community Corrections Director for the invitation to attend court proceedings for the Offender Recovery Program and found that interesting and recommended that other Commissioners attend; she attended the Counties Transit Improvement Board (CTIB) Executive Session and they are planning an official meeting of all seven metro Regional Railroad Authorities in September which will hold all day tours of the current transit corridors that are under construction and a look at future corridors that are being studied; and CTIB will be planning and managing the 2014 Rail~Volution conference that will be held in the Twin Cities; she attended a housing summit last week; and she attended the AMC District X meeting and a questionnaire was discussed—she suggested holding a workshop to discuss the three questions related to AMC existing services, what one change would you make to make it more effective, and what makes AMC valuable to the county.

Commissioner Kriesel asked that the Community Corrections Director make a presentation on the Offender Recovery Program prior to Commissioners attending this event so they get more of an understanding of this program. Commissioners Weik and Miron supported that proposal.

HOUSING AND REDEVELOPMENT AUTHORITY (HRA)

Barbara Dacy, HRA Executive Director, presented an overview of her request to set a public hearing for July 9, 2013 to authorize the pledge of the general obligation of Washington County to Washington County HRA Governmental Housing Revenue Bonds Series 2013A, not to exceed \$8,200,000. She noted that the impact of recent federal budget cuts will result in an 8.7 percent reduction in the interest subsidy payment to the HRA from the Treasury on the TrailSide 2010B Series. The debt service amount for 2013 is \$419,262. The anticipated amount of the payment from the Treasury was \$188,688. The US Treasury has notified the HRA that the expected payment will be \$16,414 less.

Ms. Dacy stated it would be prudent to pursue refunding because the tax exempt bond market is very favorable with estimated interest rates at 2.4 percent versus the existing 5.7 percent and refunding will eliminate the risk of receiving future reduced payments from the Treasury. Estimated savings over the term of the bonds is approximately \$500,000 which is a 6 percent present value rate. The bond term will remain the same.

Commissioner Bearth moved to adopt **Resolution No. 2013-076** as follows:

June 11, 2013

Resolution Establishing the Date for a Public Hearing on a Proposal that Washington County Approve the Issuance and Principal Amount of Certain Governmental Housing Revenue Refunding Bonds, in an Estimated Original Principal Amount of up to \$8,200,000, to be Issued by the Washington County Housing and Redevelopment Authority, and to which the General Obligation Of Washington County will be Pledged as Additional Security, Pursuant to Minnesota Statutes, Section 469.034

WHEREAS, pursuant to Minnesota Statutes, Section 469.034, as amended (the "Act"), the Washington County Housing and Redevelopment Authority (the "Authority") is authorized to pledge the general obligation of Washington County (the "County") as additional security for certain bonds to be issued by the Authority to finance or refinance a qualified housing development project (as defined in the Act), subject to approval by the County of the principal amount of the issue; and

WHEREAS, the Authority has advised the County that the Authority previously issued its governmental housing revenue bonds to finance construction of that certain housing development project owned by the Authority and located in Washington County, a 70-unit independent senior housing facility known as "Trailside Senior Living" (the "Project"), including \$7,770,000 Recovery Zone Economic Development Bonds, Series 2010B (the "Prior Bonds"); and

WHEREAS, the Authority has proposed to issue certain governmental housing revenue refunding bonds (the "Bonds"), to which the general obligation of the County is proposed to be pledged as additional security, in an estimated original principal amount of up to \$8,200,000, for the purpose of refunding the Prior Bonds; and

WHEREAS, the Authority has represented to the County that the issuance of the Bonds, backed by the Authority's pledge of the full faith and credit of the County, to refund the Prior Bonds will result in significant interest cost savings; and

WHEREAS, the Project constitutes, and at the time of issuance of the Bonds will constitute, a "qualified housing development project," as defined in the Act; and

WHEREAS, pursuant to the Act, a public hearing will be held by the County on the proposed pledge of the general obligation of the County to the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County that:

1. This Board hereby gives preliminary approval to the pledge of the general obligation of the County to the Bonds, subject, however, to further proceedings and final approval by the Authority and this Board of Commissioners.
2. The Board of Commissioners of the County will conduct a public hearing on the issuance and principal amount of the Bonds on July 9, 2013, at or after 9:00 a.m. at the Washington County Government Center Board Room, Stillwater, Minnesota.
3. A notice of public hearing shall be prepared with the advice of the County's bond counsel and published in the official newspaper of the County. Publication of the notice shall be at least fifteen (15) days before the date set for the hearing.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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COMMUNITY SERVICES

Pamela Logan, Economic Support Supervisor, presented an overview of the Fraud Prevention Investigation (FPI) Plan and Grant application. The FPI prevents and reduces improper payments by providing quick resolution of eligibility issues. County investigators address welfare fraud as a crime of theft, using the state's civil or criminal justice systems. County collection efforts recover money from recipients who are determined ineligible for benefits received. Ms. Logan stated that in 2012, 201 investigations were completed and benefits were stopped or reduced in 75 percent of those cases. They identified \$174,674 in cost-avoidance and overpayments. There is a \$3.58 cost benefit ratio for every \$1 spent on program administrative costs.

Commissioners asked questions regarding the frequency and types of violations substantiated and expressed support for the program to assure taxpayer dollars are appropriated legally.

Commissioner Miron moved to approve the Fraud Prevention Investigation Plan and Grant Application for the time period of July 1, 2013 through June 30, 2015. Commissioner Lehrke seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.


ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 9:46 a.m.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 18, 2013**

The Washington County Board of Commissioners met in regular session at 3:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Dan Papin, Community Services Director; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; Andy Gitzlaff, Senior Planner; Cory Slagle, Transportation Manager; John Elholm, Parks Division Manager; Sharon Price, Right-of-Way Manager; Chief Deputy Sheriff Dan Starry; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval to appoint Ann McLellan, Stillwater, to the Washington County Extension Committee, to fill an unexpired term to December 31, 2013.
2. Approval of the Workforce Center's Local Plan for Workforce Investment Act programs for program year 2013.
3. Adoption of **Resolution No. 2013-077** as follows:

Resolution Approving the Sale of Tax Forfeited Land to
the State of Minnesota / MN/DOT for an Authorized Public Use

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

June 18, 2013

WHEREAS, a parcel of tax forfeited property described as Lots 1-4, Block 18, Elfelt's Addition to Oak Park, located in the City of Oak Park Heights forfeited to the State of Minnesota for non-payment of taxes in October 1940, and

WHEREAS, the Minnesota Department of Transportation has made a formal request for the acquisition of this land for an authorized use, as provided for in Minnesota Statutes 282.01, and

WHEREAS, a governmental subdivision or state agency is required to pay not less than the value of the property as determined by the county board plus the other costs that would be charged to any other purchaser.

THEREFORE, BE IT RESOLVED, that the parcel be classified as non-conservation land and the basic sale price be set at \$42,000.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby approves the sale of this parcel to MnDOT, for the authorized use described in their request, the amount of \$42,000 plus the other costs of \$1,474.60 for a total sale price of \$43,474.60.

MUNICIPALITY: City of Oak Park Heights

AUTHORIZED USE: Reconstruction of Stillwater Bridge and realignment of Beach Road and Lookout Trail North.

4. Adoption of **Resolution No. 2013-078** as follows:

Resolution of Appreciation - David Jessup

Upon His retirement as City of Woodbury Engineer and Public Works Director

WHEREAS; David Jessup will retire as the City of Woodbury Engineering and Public Works Director effective June 20, 2013; and

WHEREAS; David Jessup has served the City of Woodbury since 1985; and

WHEREAS; David Jessup has lead the City of Woodbury over the past 28 years in delivering infrastructure improvements needed to accommodate growth in Washington County's largest city, and

WHEREAS; David Jessup has been valued partner with Washington County in improving residents' quality of life through construction of multiple projects including construction of Radio Drive, Woodbury Drive, Valley Creek Road, Century Avenue, construction of new interchanges at Lake Road and Tamarack Road, and reconstruction of Valley Creek Road interchange.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners acknowledges with grateful appreciation David Jessup's professional leadership during his many years of public service to the residents and taxpayers of Washington County and the City of Woodbury and extends its best wishes to David and his family for a happy and healthy retirement; and

June 18, 2013

BE IT FURTHER RESOLVED; that the Washington County Board of Commissioners hereby commends David Jessup upon his retirement as the City of Woodbury Engineering and Public Works Director and hereby proclaims June 18, 2013 as "David Jessup Day in Washington County"

5. Approval to authorize temporary use of fund balance for the County State Aid Highway 19-20-22 project.
6. Adoption of **Resolution No. 2013-079** as follows:

Authorization to Close Lake Elmo Park Reserve Boat Launch
for the 110th Annual North Western International
Rowing Association Championship Regatta

WHEREAS, Washington County operates a public boat launch on Lake Elmo in Lake Elmo Park Reserve; and

WHEREAS, the Minneapolis Rowing Club requests authorization to exclusively use the boat launch for the 110th Annual North Western International Rowing Association Championship Regatta on August 2, 3, and 4, 2013; and

WHEREAS, on May 21, 2013, the Lake Elmo City Council by resolution authorized a special event permit for the rowing regatta; and

WHEREAS, Washington County, in consideration of the event, will close the boat launch to the public and a Parks Use Permit fee of \$100 for each day will be paid by the Minneapolis Rowing Club; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorize the Parks Division of the Public Works Department to close the Lake Elmo Park Reserve boat launch to the public on August 2, 3, and 4, 2013 for the exclusive use of the Minneapolis Rowing Club and the 110th Annual North Western International Rowing Association Championship Regatta.

7. Approval to ratify contract with Trane for chiller and air conditioning unit maintenance services.
8. Adoption of **Resolution No. 2013-080** as follows:

Resolution to Request Funding from the
Minnesota Department of Transportation
through the 2015 Metro Municipal Agreement Program

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) is currently accepting candidate projects for the fiscal year 2015 Metro Municipal Agreement Program; and,

WHEREAS, Washington County is proposing to submit applications for the following projects:

June 18, 2013

1. Construction of a single lane roundabout at the intersection of County State Aid Highway (CSAH) 15 (Manning Trail North) and Trunk Highway (TH) 97, located in the City of Scandia.
2. Construction of right turn lanes and a traffic signal(s) at TH 5/CSAH 17 (Lake Elmo Avenue North) in the City of Lake Elmo.
3. Construction of a center left turn lane and right turn lane at TH 61/50th Street in the City of Forest Lake.
4. Construction of a center left turn lane and right turn lane at TH 97/CSAH 1 (Lofton Avenue North) located in the City of Scandia; and,

WHEREAS, the projects will be of mutual benefit to Mn/DOT and Washington County; and,

WHEREAS, Washington County is committed to providing the county share of the costs if the projects are selected as part of the fiscal year 2015 Metro Municipal Agreement Program; and,

WHEREAS, Washington County is committed to completing the projects if selected and funding is provided as part of the fiscal year 2015 Metro Municipal Agreement Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the Minnesota Department of Transportation through the 2015 Metro Municipal Agreement Program and the county is committed to completing the projects identified above and providing the county share of funding.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Commissioner Weik commented on Consent Calendar Item 4 regarding the retirement of David Jessup, City of Woodbury Engineer and Public Works Director. She stated that it has been a pleasure to get to know Mr. Jessup. She wished him the best on his retirement.

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, commented on Consent Calendar Item 6 which requests the closure of the Lake Elmo Park Reserve public boat launch to allow the Minneapolis Rowing Club to hold a regatta. The county only collects \$300 from the organization for closing the boat launch, but the county will bring in over \$3,000 because of the vehicle permits, shelter rental, and Nordic Center rental.

Ms. O'Rourke advised the Board that the State has asked for the county to submit capital projects that might be included in the state budget. The county is submitting the following three items: 1) Gateway for \$5 million; 2) Point Douglas Connection for \$2 million; and 3) Red Rock Corridor for \$1 million.

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Ms. O'Rourke noted that the Child Care Provider recognition will be held at next week's Board meeting. She asked if the Board would consider moving this presentation to follow the adoption of the Consent Calendar.

Commissioner Miron moved to modify the June 25 County Board Agenda by placing the Child Care Provider recognition immediately following the adoption of the Consent Calendar. Commissioner Lehrke seconded the motion and it was adopted unanimously.

Ms. O'Rourke advised the Board that Washington County ranks 33rd of all counties in the country, and there are over 3,000 counties in the country, for fostering children's health in a ranking released by U.S. News. More details will be provided on the study results via a press release.

COMMISSIONER RPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke noted that for the Government Center project there was a web link that went into detail on the project with costs and other items. She asked to see that on more of the county projects so constituents can see the cost breakdown and see what the county is doing on those projects.

Commissioner Kriesel believes that it is current practice to include those projects on the web. If they are not, he would agree to that suggestion.

Wayne Sandberg, County Engineer, stated that all of the highway projects have some presence on the web page. He believes what Commissioner Lehrke is asking for is more information related to the costs and funding sources for those projects.

Commissioner Bearth noted that there will be policy issues coming up with the Minnesota Inter-County Association and the Metropolitan Emergency Services Board as they go through their budgetary processes and more information will be coming in the next several weeks.

Commissioner Weik reported that the Gateway Corridor Commission discussed the Forum that will be held on Monday, June 24 at Oak Marsh Golf Course at 11:00 a.m.; and they formed a subcommittee of commission members that will include public involvement and committee formation with citizens and business members.

PUBLIC WORKS

Adopt a Highway Volunteer Groups

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Wayne Sandberg, County Engineer, stated that the Adopt-A-Highway program began in Washington County in 1991 and at that time there were 36 groups adopting 76 miles of county highways. Today the program has grown to 119 groups and 252 miles of the highway system are adopted. At the present, there is only one segment available for adoption. Over 800 bags of trash and litter were collected in 2012. The value of the donated time is over \$80,000 a year that Public Works would have had to spend for county staff to go out and collect this trash.

Mr. Sandberg presented recognition awards to Adopt-A-Highway volunteer groups and individuals for 20 years of service as follows: Eliam Luthern Church, Deb Krentz; Youth Service Bureau, Amber Marko; First United Methodist Church, Bruce Lundeen; Tri-Lakes Improvement Association, John Eurlly; St. Johns Masonic Lodge, Scott Keester; Peetron Bush School, David Morris; Lake Elmo Lions Club, John Patton; Coldwell Banker Burnet; Kern Family; and Whistling Well Farm, Charles Johnson.

Commissioner Miron moved to adopt **Resolution No. 2013-081** as follows:

Resolution Expressing Appreciation for Adopt-A-Highway Volunteers

WHEREAS, Washington County has 282 miles of county roads, 254 of which may be adopted for clean-up; and,

WHEREAS, the County has limited resources to spend to assure that the roadsides of those highways are kept clean; and,

WHEREAS, 119 Washington County Adopt-A-Highway groups who volunteered their services in 2012 to adopt 252 miles of roadway by performing clean-up work; and,

WHEREAS, those actions saved the County more than \$82,000 in maintenance costs;

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners wishes to express its appreciation to those volunteer groups and acknowledge the contribution they have made to the County, especially as we enter the time of year then their tasks will become most acutely needed;

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners wishes to publicly thank the members of those groups and especially those 10 volunteer groups that have been with the program for 20 years, having been among the first groups that volunteered after the program began in 1991.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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Contract with Short Elliot Hendrickson

Cory Slagle, Engineering and Construction Manager, presented an overview of County State Aid Highway 21/28 realignment project. He stated this is a \$3.7 million roadway reconstruction project. It is an important project for regional connectivity and will correct existing roadway deficiencies such as lack of left turn lanes; poor roadway geometry; poor pavement condition; and limited shoulders and pedestrian facilities. He noted that previous design work was completed in the mid-1990s and early 2000s, but the project was put on hold until the bridge project was begun. The preliminary design will be completed this spring; final design is scheduled for summer/fall of 2013; construction will begin in spring 2014; and construction will be completed in the fall of 2014.

Commissioner Kriesel moved to approve amendment number 1 to contract with Short Elliott Hendrickson for final design of the County State Aid Highway 21/28 realignment project through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's Office. Commissioner Bearth seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH PUBLIC WORKS

The Board met in Executive (Closed) Session with the Department of Public Works to review appraisal data received for negotiation on the Leadholm Parcel in Denmark Township as it pertains to the purchase for the Washington County Parks Trail System. Present for the Executive Session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke; Kevin Corbid, Jane Harper, Don Theisen, Wayne Sandberg, John Elholm, Sharon Price, Rick Hodsdon, and Patricia Raddatz; the time being 3:30 p.m.

The County Board reconvened from Executive Session to review appraisal data received for negotiation on the Leadholm Parcel in Denmark Township as it pertains to the purchase for the Washington County Parks Trail System at 3:55 p.m.

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 3:55 p.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to recap the 2013 Legislative Session pertaining to the Counties Transit Improvement Board (CTIB) and preview the June 19 CTIB meeting. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke; Kevin Corbid, Don Theisen, Wayne Sandberg, Andy Gitzlaff, Harley Will, Riham Feshir, Woodbury Bulletin, and Amanda White, Stillwater Gazette.

BOARD OF APPEAL AND EQUALIZATION

The Board of Commissioners met as the Board of Appeal and Equalization at 5:00 p.m.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

WASHINGTON COUNTY
2013 COUNTY BOARD OF APPEAL AND EQUALIZATION
JUNE 18, 2013

Commissioner/Chair Lisa Weik called the 2013 Washington County Board of Appeal and Equalization meeting to order at 5 p.m. Present: Commissioner/Chair Lisa Weik, Commissioners Gary Kriesel, Autumn Lehrke, Fran Miron, and Ted Bearth, and Deputy Administrator/Auditor Treasurer Kevin Corbid.

Commissioner/Chair Weik welcomed all attendees and explained that the purpose of the meeting is to review the 2013 classification and valuation concerns of the property owners that have brought their appeals before the Board.

Commissioner/Chair Lisa Weik explained that this first meeting of the Board of Appeal and Equalization will allow property owners the opportunity to present to the Board any information they feel supports a change in the classification or valuation of their property. According to Minnesota Statutes, the appellant has the burden of proving that the property's actual value differs from the assessor's estimated market value.

The Board will review the information presented by each property owner and the recommendations of the County Assessor's staff and will make a final decision on each appeal at the second meeting scheduled for 11:15 a.m. on June 25, 2013.

Deputy Administrator/Auditor Treasurer Kevin Corbid administered the oath to the Washington County Board of Appeal and Equalization members and the required certification forms were signed.

County Assessor Bruce Munneke introduced the assessment staff in attendance. Also in attendance were County Administrator Molly O'Rourke and Property Records and Taxpayer Services Director Jennifer Wagenius.

County Assessor Bruce Munneke gave a PowerPoint presentation that recapped the 2013 assessment, summarized the Local Board and Open Book meeting appeals, and reviewed the appeals format for tonight's meeting agenda.

Eleven properties were on the meeting agenda. A synopsis of each case follows below. The appeals will be dropped for the property owners who did not attend the meeting and there will be no analysis nor change to the value of their property.

The meeting recessed at 7:20 p.m. until the next reconvened meeting set for June 25, 2013 at 11:15 p.m.

The County Board of Appeal and Equalization Certification Form was signed and notarized.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
1	David & Kirsten Jann	30.030.21.23.0022	Birchwood	85,000	152,700	237,700
		30.030.21.23.0026	Birchwood	1,900	0	1,900

David Jann appeared before the Board and stated that the value of his property is too low. The property is a four level split home of which a portion of the front of the home is one foot below grade. Jann believes the standard used to value his property is wrong and does not reflect the market value. He submitted an appraisal valuing his property at \$284,000, which is \$44,400 more than the assessor's appraisal of \$239,600.

Commissioner Gary Kriesel commented that the Board and appraisal staff will review all documentation presented and make their determination. Deputy Administrator/Auditor Treasurer Kevin Corbid remarked that it was unique to request an increase in value and asked why. Jann responded that he supports government and is more than willing to pay taxes for schools, etc. He is not refinancing, starting a business or selling his property at this time. His concern lies in that \$100,000 value was removed from the house and the County does not have the documentation to support the decrease. There have been no sales in Birchwood. The value was taken down too aggressively and the County has not responded. Deputy Administrator/Auditor Treasurer Kevin Corbid commented that property values are all treated the same whether or not there is an increase or a decrease. Commissioner Gary Kriesel added that the action taken here affects the future and asked if it affects insurance. Jann responded that the house is in top condition and does not accurately reflect the market. Commissioner/Chair Lisa Weik asked if the fee appraisal was done a year ago and Jann responded yes. Commissioner Fran Miron commented that there is a lag period with respect to values. County Assessor Bruce Munneke reiterated that the 2013 values are based on sales activity between October 2011 and September 2012. Commissioner Ted Bearth added that the lag works both ways.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
2	Leonard W. Pratt	30.030.21.21.0040	Birchwood	426,800	629,200	1,056,000
	& Ellen L. Mass Pratt					

Leonard Pratt appeared before the Board and requested an adjustment to his property value. He submitted a list of assessed values and a market analysis with sales on White Bear Lake. Pratt has lake level concerns and how the levels influence value and noted that per the Department of Natural Resources (DNR) the low levels are the new normal or even the unknown for now. He pointed out that he is adjacent to a public access to the lake, which affects his property.

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Deputy Administrator/Auditor Treasurer Kevin Corbid asked why 2010 comparisons were used in exhibit A in the packet that was submitted. Pratt responded that was the year the White Bear Lake water levels affected market values around the lake.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
3	Terrance C. Hogan	07.027.21.31.0042	St. Paul Park	46,400	74,800	121,200

Terrance Hogan did not attend the first meeting.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
4	Joseph/Tammy Schroeder	23.028.21.33.0045	Woodbury	80,600	253,200	333,800

Joe Schroeder appeared before the Board and asked that his property value be decreased. He commented that the values in the neighborhood have dropped in value. He provided a market analysis and comparable sales.

Commissioner/Chair Lisa Weik asked if the comparable sales were from Schroeder's neighborhood and if Wedgewood Park had a homeowners association. Schroeder responded that he had to go outside his neighborhood because there were no sales in his area. He confirmed that Wedgewood Park had a homeowners association. Deputy Administrator/Auditor Treasurer Kevin Corbid asked Schroeder to confirm what value he requested. Schroeder responded \$310,000.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
5	Shuping Zhang	03.032.21.32.0036	Forest Lake	344,600	252,100	596,700

Shuping Zhang appeared before the Board and stated that her property was valued too high and that it should be valued at \$450,000. Per Zhang she has many improvements that need to be addressed and she has no money to fix the damage done by the previous owner. She provided pictures of the improvement projects in progress.

Commissioner/Chair Lisa Weik confirmed with County Assessor Bruce Munneke the decreased value approved at the Local Board of Appeal and Equalization, and that obsolescence was applied. The 2013 Estimated Market Value was decreased from \$611,100 to \$596,700. Deputy Administrator/Auditor Treasurer Kevin Corbid asked how long the property was vacant, but Zhang did not address this question. County Assessor Bruce Munneke inquired if she had an estimate to fix the water/mold damage. Zhang responded no, her priority at this time is to catch up on her loan, but that the dry wall

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and insulation have been removed. Commissioner Ted Bearth asked if she wanted the photos returned to which Zhang replied no.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Bldg/Dwlg	Total
6	Daryl/Patricia Haase	30.029.21.22.0029	Oakdale	216,500	80,700/59,200	356,400

Daryl Haase signed in to appear at the board meeting. However, he left without appearing before the Board or providing any additional information.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
7	Christopher A./Alesia A. Haak	32.030.21.43.0005	Pine Springs	142,800	249,200	392,000

Christopher Haak did not attend the first meeting. Previously Haak appeared before the Local Board of Appeal and Equalization regarding the 2013 Estimated Market Value on his property. The Pine Springs Local Board of Appeal determined no change to the value was deemed warranted. Staff reviewed a 2011 appraisal submitted by Haak that was written for refinancing that concluded with a \$330,000 value. Haak submitted a letter to the assessor's office with concerns about value methodology, but did not address the value of his property.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
8	Richard F./Bonnie J. Tschida	15.032.21.22.0002	Forest Lake	362,200	491,200	853,400

Richard Tschida appeared before the Board and stated that his property has been visited nine times in the past twelve years by appraisers and that his value is too high. Tschida claimed the square foot values differed with the neighboring properties and wondered if there was a change in dirt value. He voiced concern over past sewage problems and the fact that he cannot build over sewer and water lines, but must maintain the area. He provided copies of the pollution control order for review. Tschida feels a \$200,000 increase is too much and invited everyone to a site visit to see what an \$800,000 place would not sell for that was subject to the repercussions when the sewer/water did not work.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
9	American Medical Research Inc.	29.029.21.21.0067	Oakdale	80,100	162,700	242,800

Zoe Zhi appeared before the Board on behalf of American Medical Research Inc., and stated she was not convinced with the results of the comparable sales submitted by the appraiser. Zhi asked that the County use comparable sales from the neighborhood. The County value of \$242,800 is \$50,000 more than what

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properties are selling for. According to Zhi, the median selling price is \$193,000. Zhi asked to have the value lowered to the median or average value.

Commissioner Gary Kriesel requested County Assessor Bruce Munneke to look over the new material to which the County Assessor replied yes. Zhi commented that Commissioner Ted Bearth gave her a packet of comparable sales that were a distance from the subject property. Commissioner Ted Bearth clarified that the list was not a list of comparable sales but a list of 2013 current values for houses in the area. Deputy Administrator/Auditor Treasurer Kevin Corbid asked how the MLS site compared to an appraisal. County Assessor Bruce Munneke responded that styles are not comparable in MLS listings, there are no adjustments. Everything is adjusted in an appraisal. Zhi responded that foundations are adjusted in MLS listings.

				AY 2013 Estimated Market Value		
Case	Name	PID	City	Land	Building	Total
American Medical Research						
10	Inc.	12.027.22.13.0030	St Paul Park	45,400	87,000	132,400

Zoe Zhi appeared before the Board on behalf of American Medical Research Inc., and requested a reduction in her property value because the assessed value of \$132,400 is way too high. Zhi provided additional information for the assessor to review. She remarked that the condition of her house was bad; it was a foreclosure, and her comparable that was in good condition sold for \$80,000, therefore, her house should be that much lower. No discussion followed.

				AY 2013 Estimated Market Value		
Case	Name	PID	City	Land	Building	Total
American Medical Research						
11	Inc.	06.028.21.31.0118	Woodbury	55,400	64,700	120,100

Zoe Zhi appeared before the Board on behalf of American Medical Research Inc., and requested an adjustment of value on her property. She claimed this was not a foreclosure. She is unclear as to why the value increased one year, decreased the next, and increased again the following year.

Commissioner Autumn Lehrke asked if Zhi felt the other properties she owned in Washington County besides these three were properly assessed. Zhi responded yes, she picked the ones with the greatest difference in value to dispute. Commissioner/Chair Lisa Weik requested that the assessor's office confirm whether or not the sale was a foreclosure. County Assessor Bruce Munneke will review the sale.

				AY 2013 Estimated Market Value		
Letter	Name	PID	City	Land	Building	Total
12	Larry/Susan Mahoney	30.030.21.13.0081	Birchwood	523,500	239,800	763,300

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The Mahoney appeal was not on the meeting agenda. The Assessor’s office received a written appeal from Larry and Susan Mahoney submitted June 7, 2013 to review the assessed value of their home. Mahoney provided an appraisal of the subject property at \$630,000 which they feel is still too high. The appraisal was written for tax purposes. Mahoney notes that the home next door sold for \$655,000 and has 100 feet of lake shore compared to their property which has only 60 feet of lake shore. Mahoney is in a boundary dispute with the neighbors to the south and have filed with Washington County Court to register their land. The neighbors have filed a response disputing their survey claiming Mahoney has only 50 feet of lake shore and they own the other 10 feet. Mahoney feels this dispute (even though they believe they will prevail) clouds their title and diminishes the value of their property. They request a reduction in value.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
13	John M. Burke/Kathleen A.					
	Joyce	30.030.21.21.0020	Birchwood	892,800	186,000	1,078,800

The Burke appeal was not on the meeting agenda. John Burke appeared before the Board and asked for a specific reduction on his property. In 2012 a reduction was made to all properties on White Bear Lake and his property was thrown in the mix, but did not accurately address his property. Burke believes his property is still assessed too high. He submitted an \$880,000 appraisal along with comparable sales to support his request. Burke asked that the Board and Assessor consider in their determination the low water levels of White Bear Lake.

Commissioner Autumn Lehrke asked County Assessor Bruce Munneke to explain the comparable sales process. County Assessor Bruce Munneke commented that this is the first he saw the report and will need to review the documentation. Commissioner Gary Kriesel asked how the condition of White Bear Lake impacts area values and sales in Birchwood. County Assessor Bruce Munneke responded that all are treated fairly and equitably and that there were no sales in Birchwood during the last sale period. Leonard Pratt spoke up and said that White Bear Lake levels are not the same all over and perception affects sales. Deputy Administrator/Auditor Treasurer Kevin Corbid commented that the comparable sales had smaller lake frontage. Commissioner Fran Miron asked about the variations in lake depth and the consequences to values and sales. County Assessor Bruce Munneke responded that the assessor’s office will work with the local assessor in Mahtomedi and Dellwood to determine the appropriate factors to use in valuing the land for the properties on White Bear Lake.

AY 2013 Estimated Market Value						
Walk-In	Name	PID	City	Land	Building	Total
14	New Perspectives RE Holdings LLC dba					
	Lighthouse of Mahtomedi	29.030.21.13.0068	Mahtomedi	253,300	2,194,700	2,448,000

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The Lighthouse of Mahtomedi appeal was not on the meeting agenda. Wes Toudouze appeared before the Board on behalf of the Lighthouse of Mahtomedi and stated that the property was overvalued based on replacement cost. The Lighthouse of Mahtomedi is a 32 bed senior living facility for residents with memory lost. Toudouze compared the 1996 facility with a 2005 facility in Hinckley.

Commissioner Ted Bearth asked how it was compared. Toudouze responded that they looked at it as if it was a small apartment and compared it to the smallest apartment units in the area. The property owner requests a decrease in value to \$1,180,000.

WASHINGTON COUNTY
2013 COUNTY BOARD OF APPEAL AND EQUALIZATION
2ND MEETING - JUNE 25, 2013

Commissioner/Chair Lisa Weik called the 2nd meeting of the 2013 Washington County Board of Appeal and Equalization to order at 11:20 a.m. Present: Commissioner/Chair Lisa Weik, Commissioners Gary Kriesel, Autumn Lehrke, Fran Miron, and Ted Bearth, and Deputy Administrator/Auditor Treasurer Kevin Corbid.

Also in attendance were County Assessor Bruce Munneke, County Administrator Molly O'Rourke, and Property Records and Taxpayer Services Director Jennifer Wagenius.

County Assessor Bruce Munneke will give a brief summary for each appeal and the County's recommendation of value. The County Board must act on each appeal with an individual motion and vote.

The Board must also act on the pre-County Board valuation and classification changes that were settled with property owners primarily in-the Open Book communities.

The Board must sign the County Board Certification form prior to the adjournment of the final meeting of the 2013 Washington County Board of Appeal and Equalization.

				AY 2013 Estimated Market Value		
Case	Name	PID	City	Land	Building	Total
1	David & Kirsten Jann	30.030.21.23.0022	Birchwood	85,000	152,700	237,700
		30.030.21.23.0026	Birchwood	1,900	0	1,900

County Assessor Bruce Munneke summarized that David Jann stated his value was lowered too aggressively. Jann did not provide any additional information that the staff had not already had the opportunity to review. Staff conducted a comparable sales search for properties based on style and utility. Due to lack of qualified sales in Birchwood it was necessary to look at sales outside of the immediate subject area.

Commissioner/Chair Lisa Weik asked if this property had lake shore footage. County Assessor Bruce Munneke responded no. Commissioner Ted Bearth inquired about the methodology for valuing a four level split home and in particular, the differences between underground and above ground (the front of the home is one foot below grade). County Assessor Bruce Munneke responded there is no change in methodology and that the methodology used to calculate the gross building area of a four level split is consistent with standard practices.

Commissioner Gary Kriesel made the motion to accept the assessor’s recommendation of no change to the 2013 Estimated Market Value of \$239,600 for the property located at 7 Oakridge Drive in Birchwood. Commissioner Ted Bearth seconded the motion. The motion carried.

				AY 2013 Estimated Market Value		
Case	Name	PID	City	Land	Building	Total
	Leonard W./Ellen L. Mass					
2	Pratt	30.030.21.21.0040	Birchwood	426,800	629,200	1,056,000

County Assessor Bruce Munneke recapped to the Board that Leonard Pratt’s property is located on White Bear Lake and contiguous to public access to the lake. Staff has already made an adjustment downward for this and this adjustment is made for all properties adjacent to a public access. Pratt submitted no appraisal for analysis, but provided what he referred to as an averages analysis. Staff reviewed all the material submitted by Mr. Pratt. Staff submitted to the Board of Appeal a comparable analysis that included the only three good sales of White Bear Lake waterfront properties that occurred in the last sales period. The adjusted sale prices of the three comparable sales in Mahtomedi range from \$935,967 to \$1,062,866. The Pratt property’s adjusted Estimated Market Value of \$931,100 based on characteristic changes made to the building is slightly below this range.

Commissioner Gary Kriesel noted that in regards to the condition of White Bear Lake, one cannot set assessed value on perception on what may happen or will happen to lake levels in the future. Commissioner Fran Miron remarked that one needs to be cognizant with the uncertainty and water management for White Bear Lake. He asked if there are enough sales to recognize if there is a drop in value. Deputy Administrator/Auditor Treasurer Kevin Corbid added that it was difficult to predict and that going forward the assessor’s office should work with Ramsey County and various municipalities that surround the lake.

Commissioner Ted Bearth made the motion to accept the assessor’s recommendation to amend the 2013 Estimated Market Value from \$1,056,000 to \$931,100 for the property located at 301 Wildwood Avenue in Birchwood. Commissioner Gary Kriesel seconded the motion. The motion carried.

Case	Name	PID	City	AY 2013 Estimated Market Value		
				Land	Building	Total
3	Terrance C. Hogan	07.027.21.31.0042	St. Paul Park	46,400	74,800	121,200

County Assessor Bruce Munneke reiterated the fact that Terrance Hogan did not attend the first meeting.

Commissioner/Chair Lisa Weik asked if there was any discussion or comments on the property at 1020 Marshall Avenue in St. Paul Park. No discussion followed.

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Commissioner Fran Miron made the motion to accept the assessor’s recommendation of no change to the 2013 Estimated Market Value of \$121,200. Commissioner Autumn Lehrke seconded the motion. The motion carried.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
4	Joseph/Tammy Schroeder	23.028.21.33.0045	Woodbury	80,600	253,200	333,800

County Assessor Bruce Munneke stated that staff had compiled four solid comparable sales that were similar in age, size, and for some, the same builder and recommended no change. The adjusted sale prices of the four comparable sales range from \$310,400 to \$358,200. The subject’s Estimated Market Value of \$333,800 is within this range.

Commissioner/Chair Lisa Weik noted that it was relevant for the properties to be located in the Wedgewood Park neighborhood. Deputy Administrator/Auditor Treasurer Kevin Corbid asked where the properties in the comparable sales listing were located that Schroeder provided. County Assessor Bruce Munneke responded a different neighborhood and slanted to the low end. Commissioner/Chair Lisa Weik remarked that some had no homeowners association unlike Wedgewood Park. Deputy Administrator/Auditor Treasurer Kevin Corbid added that the properties were in Stillwater. County Assessor Bruce Munneke confirmed that remark and that there are many sales in the City of Woodbury.

Commissioner Autumn Lehrke made the motion to accept the assessor’s recommendation to no change to the 2013 Estimated Market Value of \$333,800 for the property located at 10053 Raleigh Court in Woodbury. Commissioner Ted Bearth seconded the motion. The motion carried.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
5	Shuping Zhang	03.032.21.32.0036	Forest Lake	344,600	252,100	596,700

County Assessor Bruce Munneke stated that staff reviewed the information Zhang provided of ongoing projects. No additional information was provided. Because of the water intrusion and permits obtained the assessor’s office applied an additional -20% obsolescence to the structure for a total of -30% obsolescence. Staff will monitor the renovation project annually until completed. Staff recommends a further adjustment to the 2013 Estimated Market Value to \$542,100 to recognize the ongoing projects.

Commissioner Fran Miron made a motion to accept the assessor’s recommendation of a further reduction to \$542,100 for the property located at 7425 North Shore Trail North in Forest Lake.

Commissioner Ted Bearth seconded the motion. The motion carried. Deputy Administrator/Auditor Treasurer Kevin Corbid added that once the obsolescence was removed the equity would be reinstated.

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AY 2013 Estimated Market Value

Case	Name	PID	City	Land	Bldg/Dwlg	Total
6	Daryl/Patricia Haase	30.029.21.22.0029	Oakdale	216,500	80,700/59,200	356,400

County Assessor Bruce Munneke made note that Daryl Haase signed in to appear at the first board meeting.

Commissioner/Chair Lisa Weik asked if there was any discussion or comments on the property at 6016 Stillwater Boulevard North in Oakdale. No discussion followed.

Commissioner Ted Bearth made the motion to accept the assessor's recommendation of no change to the 2013 Estimated Market Value of \$356,400. Commissioner Gary Kriesel seconded the motion. The motion carried.

AY 2013 Estimated Market Value

Case	Name	PID	City	Land	Building	Total
7	Christopher A./Alesia A. Haak	32.030.21.43.0005	Pine Springs	142,800	249,200	392,000

County Assessor Bruce Munneke remarked that staff had communicated several times with Christopher Haak. Haak did not attend the first meeting because he was called out of town. He submitted a letter, but the letter did not address value, only methodology. Haak appeared before the Pine Springs Local Board of Appeal and Equalization, but the Board determined no change to the value was deemed warranted. Staff also recommends at this time that there be no change to the 2013 Estimated Market Value of \$392,000.

Commissioner Ted Bearth made the motion to accept the assessor's recommendation of no change to the 2013 Estimated Market Value of \$392,000 for the property located at 6177 Warner Road South in Pine Springs. Commissioner Autumn Lehrke seconded the motion. The motion carried.

AY 2013 Estimated Market Value

Case	Name	PID	City	Land	Building	Total
	Richard F./Bonnie J.					
8	Tschida	15.032.21.22.0002	Forest Lake	362,200	491,200	853,400

County Assessor Bruce Munneke stated that Tschida has appealed his value several times in the past. Staff has reviewed all information and recommends no change to the 2013 Estimated Market Value of \$853,400. Tschida raised concern over the 2012 \$200,000 increase. This increase occurred due to the equalization review.

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Commissioner Fran Miron asked if an adjustment was made for the easement that crossed over the property. County Assessor Bruce Munneke responded yes. Per a previous tax petition a base was established for the property and the subject property since that time has received market adjustments similar to the rest of the properties with Forest Lake waterfront. Deputy Administrator/Auditor Treasurer Kevin Corbid noted that Tschida disagreed about the lake front footage. A discussion about lake front footage measurement followed. Commissioner Fran Miron asked if that impacts the full use of the lot. County Assessor Bruce Munneke responded that all was mutually agreed upon in the 2008 tax petition.

Commissioner Fran Miron made the motion to accept the assessor’s recommendation of no change to the 2013 Estimated Market Value of \$853,400 for the property located at 21833 Healy Avenue North in Forest Lake. Commissioner Ted Bearth seconded the motion. The motion carried.

				AY 2013 Estimated Market Value		
Case	Name	PID	City	Land	Building	Total
American Medical Research						
9	Inc.	29.029.21.21.0067	Oakdale	80,100	162,700	242,800

County Assessor Bruce Munneke remarked that staff has had numerous contacts via phone and emails with Zhi. Staff reviewed the two comparable sales that Zhi submitted, but felt the comparable sales lacked sufficient information and style compared to the subject property. Zhi had voiced concern over the Highway 694 location and its impact on the property value. The adjusted sale prices of the three comparable sales used by staff, all within the 694 Corridor in Oakdale, range from \$239,200 to \$266,000.

Commissioner/Chair Lisa Weik noted the assessed value of this property was at the low end of the range of comparable sales. Commissioner Ted Bearth commented that if the Board reduced this property value the Board would need to look at others in the ‘old’ area to make values more uniformed. Commissioner/Chair Lisa Weik added that the property was located in the immediate are of the highway corridor. Commissioner Ted Bearth stated all the values in that area are too high. Commissioner Fran Miron asked if values will be reflected in the sales of coming years to which County Assessor Bruce Munneke responded yes.

Commissioner Ted Bearth made the motion to accept the assessor’s recommendation of no change to the 2013 Estimated Market Value of \$242,800 for the property located at 1977 Helena Court in Oakdale. Commissioner Fran Miron seconded the motion. The motion carried.

				AY 2013 Estimated Market Value		
Case	Name	PID	City	Land	Building	Total
American Medical Research						
10	Inc.	12.027.22.13.0030	St Paul Park	45,400	87,000	132,400

County Assessor Bruce Munneke reiterated that staff has had numerous contacts via phone and emails with Zhi. Zhi based her request for a decrease in value on one property located at 1180 Summit Avenue in St. Paul Park which has a smaller above grade living area, does not have a full basement, includes no basement finish, and has a smaller detached garage. The adjusted sale prices of the four comparable sales that staff compiled (which included the 1180 Summit Avenue property) range from \$108,100 to \$125,200. The most comparable sale to the subject property is located at 8397 Grafton Avenue South in Cottage Grove. After further review staff recommends a decrease in value to the 2013 Estimated Market Value from \$132,400 to \$112,600 for the property located at 838 Portland Avenue in St. Paul Park. Deputy Administrator/Auditor Treasurer Kevin Corbid noted the appellant use of 1180 Summit Avenue as an averaging analysis for the sale price was justified. The adjustment was warranted.

Commissioner Autumn Lehrke made the motion to accept the assessor’s recommendation to decrease the 2013 Estimated Market Value from \$132,400 to \$112,600. Commissioner Ted Bearth seconded the motion. The motion carried.

AY 2013 Estimated Market Value						
Case	Name	PID	City	Land	Building	Total
American Medical Research						
11	Inc.	06.028.21.31.0118	Woodbury	55,400	64,700	120,100

County Assessor Bruce Munneke once again reiterated that staff has had numerous contacts via phone and emails with Zhi. The question about whether or not the sale was a foreclosure was resolved; it was not a foreclosure. Staff considered the information provided by the owner and in fact used the two sales in the County analysis. The adjusted sale prices of the five comparable sales range from \$117,600 to \$137,100. The subject property’s 2013 Estimated Market Value of \$120,100 is within this range. Staff recommends no change to the 2013 Estimated Market Value of \$120,100 for the property located at 665 Esther Lane in Woodbury. Commissioner/Chair Lisa Weik noted that the comparable sales were from the same neighborhood. Commissioner Ted Bearth pointed out that this area was part of the original City of Woodbury.

Commissioner Ted Bearth made a motion to accept the assessor’s recommendation of no change to the 2013 Estimated Market Value of \$120,100. Commissioner/Chair Lisa Weik seconded the motion. The motion carried.

AY 2013 Estimated Market Value						
Letter	Name	PID	City	Land	Building	Total
12	Larry/Susan Mahoney	30.030.21.13.0081	Birchwood	523,500	239,800	763,300

County Assessor Bruce Munneke noted that the last three appellants (#12-14) missed the application deadline. Staff reviewed the appraisal submitted by Mahoney and felt the comparable sales outside the

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County and on different lakes not a good indication of value. Staff ran an internal comparable sales search of open market sales and made adjustments to match the subject's property. The adjusted sale prices of the three comparable sales range from \$768,223 to \$895,122. The subject's original Estimated Market Value of \$763,300 is slightly below this range. Staff recommends no change to the 2013 Estimate Market Value of \$763,300 for the property located at 479 Lake Avenue in Birchwood.

Commissioner Ted Bearth asked if an adjustment was made for the lake frontage. County Assessor Bruce Munneke responded yes, staff adjusted for everything. Commissioner Gary Kriesel requested the total number of sales that have taken place on all of White Bear Lake and that we need to work with Ramsey County. He inquired if there is one sale in Washington County is the property fairly assessed. County Assessor Bruce Munneke remarked that a meeting with Ramsey County was a good idea. The question did come up regarding the methodology used to value the waterfront parcels located within Washington County. County Assessor Munneke responded that Washington County uses the site plus front foot method to arrive at a land value. Commissioner Gary Kriesel asked if the two counties were consistent. County Assessor Bruce Munneke responded that he was unsure and that now would be a good time to move forward with discussions with Ramsey County and other municipalities. Commissioner/Chair Lisa Weik asked if the park across the street from the subject property warranted an adjustment to the value. County Assessor Bruce Munneke responded no.

Commissioner Ted Bearth made a motion to accept the assessor's recommendation of no change to the 2013 Estimated Market Value of \$763,300 for the property located at 479 Lake Avenue in Birchwood. Commissioner Fran Miron seconded the motion. The motion carried.

				AY 2013 Estimated Market Value		
Case	Name	PID	City	Land	Building	Total
John M. Burke/Kathleen A.						
13	Joyce	30.030.21.21.0020	Birchwood	892,800	186,000	1,078,800

County Assessor Bruce Munneke noted that the June 17, 2013 appraisal provided by Burke was prepared well outside the sales period. The submitted appraisal could be considered for the subsequent assessment valuation. The County ran an internal comparable sales search. The three comparable sales range from \$1,083,676 to \$1,210,574. Staff recommends no change to the 2013 Estimated Market Value of \$1,078,800 for the property located at 171 Wildwood Avenue in Birchwood.

Commissioner Ted Bearth made a motion to accept the assessor's recommendation of no change to the 2013 Estimated Market Value of \$1,078,800. Commissioner Fran Miron seconded the motion. The motion carried.

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AY 2013 Estimated Market Value						
Walk						
-In	Name	PID	City	Land	Building	Total
	New Perspectives RE					
	Holdings LLC dba					
14	Lighthouse of Mahtomedi	29.030.21.13.0068	Mahtomedi	253,300	2,194,700	2,448,000

County Assessor Bruce Munneke stated that the assessed value for the property located at 111 East Avenue in Mahtomedi was in line with other memory care facilities. The subject’s income is derived on a per bed basis. The representative’s analysis used a price per room count. Staff applied the correct unit of measure to the subject property which resulted in an indicated value of \$2,500,000. This value supports the County’s valuation without applying any adjustment.

Commissioner/Chair Lisa Weik remarked that added income was also received when more than one resident occupied a room. Per County Assessor Bruce Munneke a memory care facility and an apartment are different types of properties and receive different rental income. Staff does not consider the income analysis in this report a valid reflection of the subject’s value. Staff recommends no change to the 2013 Estimated Market Value of \$2,448,000 for the property located at 111 East Avenue in Mahtomedi.

Commissioner Fran Miron made a motion to accept the assessor’s recommendation of no change to the 2013 Estimated Market Value of \$2,448,000. Commissioner Ted Bearth seconded the motion. The motion carried.

Commissioner Ted Bearth questioned the seven day turn-a-round for commissioners to review all the information prior to the final meeting. County Assessor Bruce Munneke remarked the County can go out ten days between the first and final meetings.

County Assessor Bruce Munneke asked the Board to act on the 2013 pre-County Board valuation and classification changes that were distributed with the Board of Appeals books. These changes are primarily from Open Book communities and were previously agreed upon with the property owners from the Open Book meetings, but needed County Board approval in order to be certified.

Commissioner Ted Bearth made a motion to approve the changes as a whole and Commissioner Autumn Lehrke seconded the motion. Commissioner Gary Kriesel asked to abstain from voting on the Supervalu Holdings Inc. property (32.030.20.33.0017) because his wife works at Cub Foods. Commissioner Ted Bearth revised his motion to except out the Supervalu Holdings Inc. property. Commissioner Autumn Lehrke seconded the motion. The motion carried.

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Commissioner Autumn Lehrke made the motion to approve the change on the Supervalu Holdings Inc. property. Commissioner Ted Bearth seconded the motion. Commissioner Gary Kriesel abstained. The motion carried.

Commissioner/Chair Lisa Weik circulated the Department of Revenue County Board of Appeal and Equalization Certification Form for 2013 for signatures by the voting members and County Auditor and County Assessor.

Deputy Administrator/Auditor Treasurer Kevin Corbid thanked all staff and noted that out of about 100,000 properties only a small percentage of property owners end up appealing their value to the County Board. Commissioner Gary Kriesel added that the actions taken at the Board does not bring in additional revenue to the County, but shifts the tax burden. Commissioner/Chair Lisa Weik remarked that all types of property are represented on the valuation and classification changes.

Commissioner Autumn Lehrke made the motion to adjourn and Commissioner Ted Bearth seconded the motion. All Board members concurred and the 2013 Washington County Board of Appeal and Equalization closed at 12:28 p.m.

Copies of the Open Book and County Board changes may be viewed at the Property Records and Taxpayer Services department located at the Washington County Government Center in Stillwater.

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 25, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Brent Wartner, First Assistant County Attorney; Sue Harris, Assistant County Attorney; Harley Will, Accounting and Finance Director; Sandy Hahn, Deputy Community Corrections Director; Dan Papin, Community Services Director; Rick Backman, Community Services Division Manager; Cindy Rupp, Community Services Division Manager; Suzanne Pollack, Community Services Supervisor; Mary Farmer-Kubler, Community Services; Sarah Tripple, Community Services; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Fred Anderson, Epidemiologist; Don Theisen, Public Works Director; Mike Welling, County Surveyor; Cory Slagle, Transportation Manager; Rita Conlin, Management Analyst II; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; John Warneke, Sheriff Program Coordinator; Melinda Kirk, Budget/Financial Analyst; Rebecca Sells, Administration; Keith Carlson, Minnesota Inter-County Association Executive Director; John Tuma, Minnesota Inter-County Association; Michele Acker, Family Child Care Provider, Laurie Mondry, Family Child Care Provider; numerous families and their children; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of the June 4 and 11, 2013 County Board meeting minutes.
2. Approval of revisions to County Policy #2201, Budget Policy.
3. Approval to execute Amendment Number Three to the Home Investment Partnership Program funding agreements in accordance with the 2011, 2012 and 2013 Annual Action Plans.

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4. Approval of Amendment Number Two to the grant contract with Minnesota Department of Human Services for the Chemical Health Care Home Pilot Project extending the term from August 1, 2010 to July 31, 2015 and allocates additional funding.
5. Approval of county initiative to provide county employees a personalized total compensation statement in an effort to communicate the total value of salary and benefits with Washington County.
6. Adoption of **Resolution No. 2013-082** as follows:

Application to Conduct Excluded Bingo Resolution

WHEREAS, the St. Paul East Park Lions Club has made an Application to Conduct Excluded Bingo according to requirements contained in M.S. 349.166. The event will be held July 31st through August 4th, at the Washington County Fair Grounds, located at 12300 405th St., Baytown, MN, during the Washington County Fair.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMUNITY SERVICES

The Commissioners recognized Michele Acker, Forest Lake, and Laurie Mondry, Woodbury, who received the 2013 Family Child Care Providers of the Year awards.

GENERAL ADMINISTRATION

Minnesota Inter-County Association (MICA)

Keith Carlson, MICA Executive Director, and John Tuma, contracted MICA lobbyist, presented an overview of the 2013 Legislative Session.

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Performance Measurement and Indicators Annual Report

Amanda Hollis, Senior Management Analyst, presented the 2012 Annual Performance Measures and Indicators Report. Examples from the report were presented by John Warneke, Sheriff's Office, showing the increase of permit to carry and permit to purchase firearms and how these measures allow them to redirect staff and resources to keep up with the demand; and Rita Conlin, Public Works Department, presented measurements on bridge sufficiency ratings in Washington County. These ratings are obtained by using the Federal Bridge and Structure Inspection Management System.

Commissioner Weik asked if there were a correlation in the drop of crime and the increase in the number of permit to carry and permit to purchase firearms. Mr. Warneke stated he does not have that information, but it could be looked at.

The Commissioners expressed their appreciation to the Performance Measurement team and thanked them for their hard work.

Molly O'Rourke, County Administrator, reported that posters and information on safe swimming have been prepared and will be distributed to county parks and city parks with swimming beaches.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Bearth thanked the county employees who attended the Oakdale Summerfest.

Commissioner Kriesel reported he attended the Afton Strawberry Fest. He also noted the tragic crash of a Metropolitan Mosquito Control helicopter and the death of its pilot. He expressed his condolences to the pilot's family and his colleagues.

Commissioner Miron reported he attended the Counties Transit Improvement Board (CTIB) meeting; and he attended the Transportation Advisory Board and stated that there is an additional \$1.2 million that will become available in CMAQ (Congestion Mitigation and Air Quality) funding and the Met Council will release solicitation in October with applications due in November; the Transportation Advisory Board discussed comments on the Met Council's Thrive-MSP 2040 Plan; and he stated that a letter was sent from the White Bear Lake Conservation District to the Minnesota Department of Natural Resources asking for a groundwater management area around White Bear Lake and he asked if the Board should send a letter of interest to participate in those meetings.

Commissioner Weik stated she would not oppose that.

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Commissioner Weik reported she attended the CTIB meeting and reported on items that the County Board discussed last week in a workshop; she reported that CTIB authorized two County Commissioners and two staff from each member county to attend the Rail-Volutoin in Seattle, Washington, and authorized payment of the registration fee and a stipend in an amount not to exceed \$500 per person for travel expenses incurred while attending the conference in Seattle, in October; she stated she would support sending two staff members; she attended the Public Health and Emergency Preparedness meeting and the citizen members asked whether or not the county should form a joint powers board with other metro counties for public health initiatives; and she attended the Gateway Development Forum yesterday and it was suggested that development forums be made ongoing events and not limited to the Gateway Corridor.

PUBLIC WORKS

Brown's Creek State Trail Plat

Commissioner Kriesel moved to adopt **Resolution No. 2013-083** as follows:

Browns Creek State Trail Plat No. 170

WHEREAS, the Commissioner of the Department of Natural Resources, hereinafter referred to as the "State", has the authority, duty, and responsibility under Minnesota Statutes Section 85.015, sub. 14, to acquire, develop, operate and maintain the Browns Creek State Trail, a segment of the William Munger State Trail system; and

WHEREAS, the State acquired the approximately 6-mile corridor of the Minnesota Zephyr rail line located in Washington County for the establishment of the Browns Creek State Trail; and

WHEREAS, Washington County, hereinafter referred to as the "County", provided a portion of the funds needed to acquire the Minnesota Zephyr rail line; and

WHEREAS, the State and the County entered into an agreement for the County to complete a boundary survey; and

WHEREAS, the Washington County Department of Public Works Survey and Land Management Division has prepared a right-of-way plat of the Browns Creek State Trail in accordance with Minnesota Statutes, Chapter 505.1792;

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners approves Washington County Right-of-Way Plat No. 170, Browns Creek Trail.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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Contract with HDR Construction Control Corporation – County State Aid Highway 19-20-22

Commissioner Bearth moved to approve a contract with HDR Construction Corporation for construction engineering of the County State Aid Highway 19-20-22 project at a cost of \$443,484.33 through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned on approval as to form by the Washington County Attorney's Office. Commissioner Lehrke seconded the motion and it was adopted unanimously.

Contract with Howard R. Green Company - County State Aid Highway 19

Commissioner Weik moved to approve a contract with Howard R. Green Company for construction administration services on the County State Aid Highway 19 Reconstruction project at a cost not to exceed \$130,222.50 through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned on approval as to form by the Washington County Attorney's Office. Commissioner Miron seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 11:11 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT


The Board met in workshop session with the Department of Public Health and Environment for an update on the city and township residential Recycling Performance Scorecard. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Lowell Johnson, Judy Hunter, Daniel Lesmeister, Nikki Stewart, Jen McLoughlin, City of Woodbury, and Jen Hassebroek, City of Woodbury.

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BOARD OF APPEAL AND EQUALIZATION

The County Board met as the Board of Appeal and Equalization.

Attest:



Molly F. O'Rourke
County Administrator



Lisa Weik, Chair
County Board