



[Washington County Board of
County Commissioners:
Minutes and Agenda
Packets](#)

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Washington County Minute Index

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Accounting & Finance	09/17/2013		27th consecutive Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the county's 2011 Comprehensive Annual Financial Report; and update on 2012 annual audit.	27	297
	10/08/2013		Board Chair to sign a letter responding to a Request for Comment from Moody's Investor Services on proposed changes to their bond rating methodology.	27	315
	11/19/2013		Reject the Merchant Card portion of the 2013 Request for Proposal of banking Services.	27	336
Administration	07/02/2013	2013-087	Reallocation of bond funds within Fund 456.	27	227
	07/02/2013		Workshop held to discuss web streaming cablecasting of County Board meetings.	27	229
	07/16/2013		County Vision Statement: A great place to live work and play...today and tomorrow.	27	244
	07/23/2013	2013-095	Agree. w/City of Woodbury for Land and Water Legacy Funds to acquire interests in property from Venture Bank.	27	247
	07/23/2013		Staff directed to schedule an executive session to discuss of Land and Water Legacy funds, Stillwater Township request to acquire land from Central Bank, Palmer Property.	27	250
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	07/23/2013		Workshop held to review the work plan for the Economic Development Study.	27	253
	08/06/2013		Update by Michael Langley, Greater MSP Regional Economic Development Partnership.	27	257
	08/06/2013		Workshop held to discuss 2014 proposed budget with the Internal Services Group (Administration, Accounting and Finance, Human Resources, General Operations, and I.T.)	27	260
	08/06/2013		Executive Session held to discuss the possible purchase of interest in land owned by the Carpenter Foundation.	27	260
	08/13/2013		Amend. #1 to contract w/John Kaul, d.b.a. Capitol Gains, Inc. for legislative liaison services.	27	263
	08/13/2013		Change to Public Comments and Commissioner Report narratives on Board Agendas moved to a workshop in September.	27	263
	08/13/2013		Workshop w/Library, Property Records and Taxpayer Services, and Public Works to review their 2014 proposed budgets.	27	266
	08/20/2013		Workshop w/Sheriff, Attorney, and Community Corrections to review their 2014 proposed Budgets.	27	269
	08/27/2013		Presentation by Ramsey County Commissioner Jim McDonough on "East Metro Strong" initiative.	27	273
	08/27/2013		Executive Session held related to the Palmer Property; and the Aiple property.	27	274
	08/27/2013		Workshop w/Community Services and Public Health and Environment to review their 2014 proposed budgets.	27	275
	09/03/2013	2013-110	2013 2nd quarter donations, gifts, and bequests.	27	279

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Administration	09/03/2013		Workshop w/HRA to review their 2014 proposed budget; and to discuss and identify any outstanding 2014 proposed budget issues.	27	282
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	09/10/2013	2013-115	Certifying proposed property tax levy payable 2014, RRA.	27	287
	09/10/2013	2013-116	Certifying proposed property tax levy payable 2014, HRA.	27	288
	09/10/2013	2013-117	Adopting the RRA 2014 proposed budget.	27	288
	09/10/2013	2013-118	Adopting the Wash. County proposed budget for payable 2014.	27	289
	09/24/2013		Updated Policy No. 1300, WACO Guidelines and Procedures for MN Government Data Practices Act.	27	299
	09/24/2013		Workshop held to discuss the East Metro Strong grant proposal to the McKnight Foundation.	27	300
	10/01/2013		Letter of support to the Ramsey County Board of Commissioners for the East Metro Strong grant application.	27	305
	10/01/2013		County to receive an additional \$500,000 in metro regional federal funds to be used for the CR 7 project in Hugo.	27	305
	10/01/2013		Agree. w/Stillwater Township, purchase the Palmer property through Land and Water Legacy bond funds.	27	305
	10/01/2013		Update on impact to WACO due to the federal shutdown.	27	305
	10/15/2013		Workshop held to review major projects included in the Draft 2014-2018 CIP.	27	320
	10/22/2013		Metropolitan Area Agency on Aging (MAAA) presented update on senior services.	27	322
	11/05/2013		AMC 2013 voting delegates.	27	325
	11/12/2013		Workshop held to discuss Thrive MSP 2040 preliminary local forecasts of population, households, and employment.	27	333
	11/19/2013		Public Hearing scheduled for 12/17/13 for 2014-2018 CIP.	27	336
	11/26/2013	2013-144	2013 3rd Quarter donations, gifts, and bequests.	27	347
	11/26/2013		Letter to Met Council in support of Wash. County Communities' comments regarding their Thrive 2040 preliminary forecasts of population, households, and employment.	27	347
	11/26/2013		Workshop held to identify changes made to the proposed budget prior to final adoption of the 2014 budget.	27	350
	12/03/2013		Executive session held to discuss the possible purchase of the Aiple property in downtown Stillwater for park purposes and using Land and Water Legacy bond funds.	27	355
	12/03/2013		Public meeting held to receive comments from the public on the proposed 2014 budget.	27	357
	12/12/2013		Workshop held for a preliminary report on the WACO Economic Development Study.	27	365
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	12/17/2013	2013-154	Adoption of the 2014-2018 WACO CIP.	27	377
	12/17/2013	2013-155	Certifying adopted property tax levy for WACO payable 2014.	27	378
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	12/17/2013	2013-159	Adoption of WACO budget for payable 2014.	27	379

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	12/17/2013	2013-157	Property Tax Levy for WACO HRA payable 2014.	27	379
Attorney	07/02/2013		Auto theft Prevention Grant awarded to Washington and Anoka County Attorney's Office, 7/1/13 - 6/30/15.	27	224
	07/16/2013		Attorney-Client Closed Session w/Public Works to discuss settlement options presented for two parcels as it pertains to the reconstruction of CSAH 2.	27	246
	08/06/2013		Executive Session with the Office of Administration to discuss the possible purchase of interest in land owned by the Carpenter Foundation.	27	260
	08/13/2013		Executive Session w/Human Resources to discuss labor management negotiations.	27	265
	08/27/2013		Executive Session held w/Administration related to the Palmer Property; and the Aiple property.	27	274
	09/03/2013		Executive Session w/Public Works to discuss settlement options presented for the Goebel parcel pertaining to the realignment to CSAH 20.	27	282
	10/01/2013		Grant w/State of MN, Victim/Witness staff.	27	301
	11/12/2013		Changes to current Health Insurance Portability and Accountability Act (HIPAA) policies.	27	331
	11/19/2013		Executive session with Human Resources to discuss labor management negotiations.	27	346
	12/03/2013		Contracts for legal representation in Child in Need of Protection or services: Greg Schmidt, Dorothy Gause, Megan Hunt, and Sarah Wescott Bashiri.	27	352
	12/03/2013		Executive session held with Administration to discuss the possible purchase of the Aiple property in downtown Stillwater for park purposes and using Land and Water Legacy bond funds.	27	355
Commissioners	07/02/2013		Consent Calendar item 3F, penalty and interest abatement for Anderson parcels located in Hugo, referred back to the Finance Committee.	27	225
	07/02/2013		Workshop w/Community Services for an update on work in the areas of adoption and licensing.	27	228
	07/02/2013		Workshop w/Administration to discuss web streaming cablecasting of County Board meetings.	27	229
	07/09/2013		Dennis Hegberg, Forest Lake, presented history on the waste to energy facility/Resource Recovery Facility.	27	231
	07/09/2013		Public hearing held to consider a request by the WACO HRA, pledge the G.O. of WACO as additional security for its issuance of Governmental Housing Revenue bonds Series 2013A, refund its TrailSide 2010B Series Bonds.	27	235
	07/09/2013		Workshop w/Public Health and Environment for an overview of Community Health Improvement Plan process.	27	241
	07/09/2013		Workshop w/Public Works to discuss Public Works Facilities.	27	241
	07/16/2013		Workshop w/Community Services to review the county mandated responsibilities to provide services for individuals w/developmental disability or a related condition.	27	246
	07/23/2013		Workshop w/Public Works to discuss WACO Park fees.	27	253

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	08/13/2013		Workshop w/Library, Property Records and Taxpayer Services, and Public Works to review their 2014 proposed budgets.	27	266
	08/13/2013		Workshop w/HRA to discuss financial management analysis to assist in determining future funding strategies.	27	266
	08/20/2013		Brent Reibel, May Township, asked that his property be removed from the Big Marine Park Reserve and would like to discuss this in a workshop setting.	27	267
	08/20/2013		Revised County Policy 1019, General Housekeeping and Acceptable Appliances.	27	268
	08/20/2013		Workshop w/Sheriff, Attorney, and Community Corrections to review their 2014 proposed Budgets.	27	269
	08/20/2013		Workshop w/Public Health and Environment for an overview of the FY 2014-2015 Statewide Health Improvement Program (SHIP) grant.	27	269
	08/20/2013		Tour of the Public Works North Shop facility and grounds.	27	270
	08/27/2013		Workshop w/Public Health and Environment to discuss the 2014-2024 Draft Groundwater Plan and update the Board on progress to develop a low interest Loan and funding options for replacing failing septic systems.	27	275
	08/27/2013		Workshop w/Community Services and Public Health and Environment to review their 2014 proposed budgets.	27	275
	09/03/2013		Workshop w/HRA to review their 2014 proposed budget; and to discuss and identify any outstanding 2014 proposed budget issues.	27	282
	09/03/2013		Workshop w/Public Works to discuss the CSAH 5 and CSAH 12 intersection project.	27	282
	09/10/2013		Workshop w/Public Works for a Red Rock Corridor alternatives analysis update and initial evaluation.	27	293
	09/17/2013		Workshop w/Public Health and Environment to review and discuss a draft city/township residential recycling performance scorecard.	27	297
	09/17/2013		Workshop w/Public Works to review the CTIB agenda for 9/18/13.	27	298
	09/24/2013		Workshop w/Administration to discuss the East Metro Strong grant proposal to the McKnight Foundation.	27	300
	10/01/2013		Mary Michels, Grant, addressed the Board on public safety concerns along Lake Elmo Ave, north of Highway 36 and south of CR 12.	27	301
	10/01/2013		Workshop w/Administration to review the proposed 2014 WACO Legislative positions.	27	307
	10/01/2013		Workshop w/Public Works to discuss the Hardwood Creek Regional Trail extension project.	27	307
	10/08/2013		Workshop w/Public Health & Environment for an overview of WACO WMOs activities and 2014 budgets; Water Consortium Activities; and Washington Conservation District's 2014 budget.	27	315

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	10/15/2013		Discussion of December meeting dates.	27	319
	10/15/2013		Workshop w/Administration to review major projects included in the Draft 2014-2018 CIP.	27	320
	10/22/2013		Bob Tatreau, Woodbury, addressed the Board on transit issues, asked that the Board get out of CTIB.	27	321
	10/22/2013		Steve Ellenwood, Woodbury, addressed the Board on transit issues, asked that the Board get out of CTIB.	27	321
	10/22/2013		Sheila Sheridan Award for Sustainable Facility Operations and Management presented to WACO Building Services from the International Facilities Management Association.	27	322
	10/22/2013		Workshop w/Public Health and Environment to discuss waste management service charges.	27	323
	11/05/2013		December 3 Board meeting, evening meeting; December 10 meeting moved to December 12 at 9:00 a.m.	27	325
	11/05/2013		Bob Tatreau, Woodbury, updated the Board on recent forum held to discuss the Gateway Corridor.	27	325
	11/05/2013		Policy #4007 Confession of Judgment Commercial-Industrial-Public Utility Property; and revisions to Policy #4001 Abatement-Property Taxes, Penalties, Interest and Fees.	27	328
	11/05/2013		Workshop w/Public Health and Environment to discuss the application for Statewide Health Improvement Program Implementation (SHIP) funding.	27	329
	11/05/2013		Workshop w/Property Records and Taxpayer Services to discuss a pilot program w/LifeSource Organ and Tissue Donation.	27	329
	11/12/2013		Changes to current Health Insurance Portability and Accountability Act (HIPAA) policies.	27	331
	11/12/2013		Workshop w/Administration to discuss Thrive MSP 2040 preliminary local forecasts of population, households, and employment.	27	333
	11/12/2013		Workshop w/Public Health and Environment for an update on the county's participation in the NACo prescription drug discount card program.	27	333
	11/19/2013		Chuck Haas, Hugo, presented Commissioner Kriesel w/cap from the 5th Welcome Home to the Troops Pheasant Hunt.	27	335
	11/19/2013		Steve Ellenwood, Woodbury, Red Rock Corridor Survey being manipulated.	27	335
	11/19/2013		Linda Stanton, Woodbury, asked that the County get out of CTIB.	27	335
	11/19/2013		Appt. Commissioner Kriesel as second alt. to CTIB.	27	338
	11/19/2013		Public Hearing held to consider request from Baytown Township to amend the WACO 2030 Comprehensive Plan and Zoning Map.	27	338
	11/19/2013		Res. No. 2013-141, amending the 2030 Washington County Comprehensive land future land use map and land use plan summaries - Ordinance No. 192.	27	340
	11/19/2013		Res. No. 2013-142 Amending the WACO Development Code Chapter Two, Section 1. zoning Maps - Ordinance No. 193.	27	343

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	11/19/2013		Workshop w/Community Corrections for an overview of state funding for offender supervision in the community.	27	346
	11/26/2013		Annual food drive underway through 12/16/13.	27	348
	11/26/2013		Combined charitable fund drive rose over \$20,000.	27	348
	11/26/2013		East Metro Strong initiative was awarded \$750,000 grant from the McKnight Foundation.	27	348
	11/26/2013		Workshop w/Public Works to discuss the Lake Elmo Park West-Side Access Plan.	27	349
	11/26/2013		Workshop w/Public Works to discuss parkland acquisition.	27	350
	11/26/2013		Workshop w/Administration to identify changes made to the proposed budget prior to final adoption of the 2014 budget.	27	350
	11/26/2013		Workshop w/Public Health and Environment to discuss a proposed low interest loan program for replacing failing subsurface sewage treatment systems or septic systems.	27	350
	12/03/2013		Comm. Weik appointed to the initial meeting of the East Metro Strong Initiative Governing Board.	27	354
	12/03/2013		Distinguished budget presentation award of 2013.	27	354
	12/03/2013		County Attorney Pete Orput received the first annual Homicide Prosecutor of the Year Award from the Urban County Prosecutor's Association.	27	354
	12/03/2013		Board to meet next week in workshop session to discuss 2014 Commissioner Committee Assignments.	27	355
	12/03/2013		Workshop w/Public Works to review the MN County Engineers Association recommendation for CSAH funding apportionment to the AMC.	27	356
	12/03/2013		Workshop w/Administration to review the final draft of the 2014 WACO Legislative Agenda.	27	356
	12/12/2013		2013 AMC Conservation Award for the Land and Water Legacy Program.	27	361
	12/12/2013		Workshop w/Administration for a preliminary report on the WACO Economic Development Study.	27	365
	12/12/2013		Workshop w/Administration to discuss Commissioner Committee assignments for 2014.	27	365
	12/17/2013		Set public hearing to consider revision of fee schedules for services provided for January 7, 2014.	27	367
	12/17/2013		Public hearing held on the 2014-2018 CIP.	27	373
	12/17/2013		Workshop w/Administration to continue discussion of Commissioner Assignments for 2014.	27	383
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Community Corrections	07/02/2013		Appt. Michael Edman, Community Corrections Advisory, 1st term to 12/31/14.	27	224
	07/09/2013	2013-088	Renewal of the JPA w/State of MN and Sentence to Service Program.	27	232
	07/16/2013	2013-094	Proclaiming July 21-27, 2013 as Probation and Parole Officer Week.	27	245
	07/23/2013		Review of best practices.	27	252
	11/19/2013		Workshop held for an overview of state funding for offender supervision in the community.	27	346

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	12/12/2013		Agree. w/RS Eden, programming of drug testing, electronic home monitoring, GPS and transdermal alcohol testing.	27	359
Community Services	07/02/2013	2013-145	Appt. to the Child Protection Citizen Review Panel: Gina Kuchenmeister, 2nd term, 6/30/15; Martha Gerkey, 3rd & final term, 6/30/15; Dawn Hyland, 1st full term, 6/30/15; Guy Sederski, 3rd and final term, 6/30/15; and Margaret Hart, 3rd and final, 6/30/15.	27	223
	07/02/2013		Reappt. to Family Homelessness Prevention & Assistance Program: Elizabeth Semotink, 3rd and final term to 6/30/16; Maribeth Lundeen, 3rd and final term to 6/30/16; Michael Manhard, 1st full term to 6/30/16; and Jen Peterson, 2nd term to 6/30/16.	27	224
	07/02/2013		Amend. 1 to extend contract w/State Operated Services for one registered nurse position for the Adult Mental Health Unit for 1/1/13 - 6/30/15.	27	225
	07/02/2013		Workshop held for an update on work in the areas of adoption and licensing.	27	228
	07/09/2013		Appt. Mike Fouts, Family Homeless Prevention and Assistance Citizen Advisory Committee, 1st term to 6/30/16.	27	232
	07/16/2013		Workshop held to review the county mandated responsibilities to provide services for individuals w/developmental disability or a related condition.	27	246
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	08/06/2013		Contract w/Betmar Languages, Inc., interpretation services.	27	255
	08/06/2013		Agree. w/MN Housing for Family Homelessness Prevention and Assistance Program funds, 7/1/13 - 6/30/15.	27	255
	08/06/2013		Contract w/Dungarvin MN LLA, foster care.	27	255
	08/20/2013		Agree. w/Solid Ground for Family Homelessness Prevention and Assistance Program funds.	27	267
	08/20/2013		Family Homelessness Prevention and Assistance Program funds for Canvas Health's Youth Transition Program to help homeless youth.	27	267
	08/27/2013		Contract w/New Journeys, provision of foster care for disabled individuals.	27	271
	09/03/2013		Amend. #3 to Coop. Agree. w/Anoka, Chisago, Dakota, Hennepin, Isanti, Ramsey, Sherburne, and Washington Counties. Non-Emergency Medical Transportation Services through 12/31/14.	27	277
	09/03/2013		Appt Kellie Cardinal, Family Homeless Prevention and Assistance Citizen, Emergency Shelter/Transitional Housing Rep. 1st term to 6/30/16.	27	277
	09/17/2013		Amend. #3 to contract w/Greater Metropolitan Housing Corporation, adding 2013 CDBG funds.	27	295
	10/15/2013		Letter from MN Dept. of Human Services acknowledging the county's achievement in improving safety, permanency and well-being outcomes.	27	319
	11/05/2013		Appt. LaJuan McIntyre, Child Protection Citizen's Review, 1st term to 6/30/15.	27	325
	12/03/2013		Auth. Daniel Papin to conduct financial transactions on behalf of WACO for county's medical assistance estate collections.	27	351
	12/03/2013		Contract w/Phoenix Residence and Phoenix Service Corporation, corporate foster care.	27	352

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	12/03/2013		MNSure Update.	27	354
	12/17/2013		2013 HOME Program Subrecipient Agree. w/Dakota County Community Development Agency.	27	367
	12/17/2013		Amend. #2 to contract w/Canvas Health, Inc., reallocating existing funds for Adult Mental Health services for rental assistance.	27	367
HRA	07/09/2013		Public hearing held to consider a request by the WACO HRA, pledge the G.O. of WACO as additional security for its issuance of Governmental Housing Revenue bonds Series 2013A, refund its TrailSide 2010B Series Bonds.	27	235
	07/09/2013	2013-091	TrailSide Housing Revenue Refunding Bonds.	27	237
	07/23/2013		HRA pulling back on the refinancing bonds approved at a public hearing on July 9. Waiting for the bond market to stabilize.	27	250
	08/13/2013		Workshop held to discuss financial management analysis to assist in determining future funding strategies.		081
	11/19/2013		Appt. Lisa Thibodeau, HRA Public Assistance Housing Rep. to partial term, 12/31/13.	27	336
Human Resources	07/16/2013		One new FTE Senior Human Resources Representative.	27	243
	07/23/2013		Agree. w/MN Public Employees Association and specific items awarded to MNPEA by Arbitrator Richard John Miller.	27	248
	08/06/2013		MCIT dividend check this year to be \$639,000, to be allocated to the Other Post-Employment Liability fund.	27	258
	08/13/2013		Executive Session held to discuss labor management negotiations.	27	265
	09/10/2013		Ratify 2-year agree, 2012 and 2013, w/the Captain/Commander Unit.	27	285
	09/17/2013		Amend Section 17 of the Personnel Rules and Regulations.	27	295
	09/17/2013	2013-123	Replace and supersede Wash. County Board of Commissioners Res. # 2010-145 related to PERA coverage for special project Deputy Sheriffs.	27	296
	10/15/2013		Amend. To long-term and short-term disability insurance agree w/National Insurance Services.	27	317
	11/05/2013		Revisions to 2014 Flexible Benefits Plan Document and Section 17.D of Personal Rules and Regulations.	27	326
	11/12/2013		MCIT voting delegate and alternate for 2013 Board of Director's meeting.	27	331
	11/19/2013		Executive session held to discuss labor management negotiations.	27	346
	11/26/2013		Renew service agree. w/Madden, Galanter, Hansen, LLP for labor relations consultant services through 12/31/14.	27	347
	12/12/2013		Annual preventive and voluntary Delta Dental contracts for 2014.	27	359
	12/12/2013		Annual COBRA continuation services agree. w/Total Administrative Service Corporation.	27	359
	12/12/2013		Annual Flexible Spending Account service level agreement for 2014.	27	359
	12/12/2013	2013-148	2014 salary for County Attorney and Deputies.	27	361
	12/12/2013	2013-149	2014 salary for the County Sheriff and Deputy.	27	362

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Human Resources	12/12/2013	2013-151	Establishing county Commissioners salaries and expenses for 2014.	27	363
	12/12/2013	2013-150	2014 salary for the County Administrator.	27	363
	12/17/2013		2014 and 2014 tentative agreement w/Teamsters Local 320, Probation Officers.	27	367
	12/17/2013		2014 and 2015 tentative agree. w/Law Enforcement Labor Services Commander Unit.	27	368
	12/17/2013		2014 and 2015 tentative agree. w/Assistant County Attorney's Association.	27	369
	12/17/2013		2014 and 205 tentative agree. w/Confidential Employees and Confidential Supervisors.	27	370
	12/17/2013		Annual Blue Cross Blue Shield medical insurance contracts for 2014.	27	371
	12/17/2013		2014 wages and insurance for Department Heads.	27	371
	12/17/2013		Annual HealthPartners retiree Medicare supplemental insurance contract for 2014.	27	371
Information Technology	09/03/2013		Contracts w/Next Chapter Technology and National Business System, CaseWorks-Income Maintenance Edition Module and bulk scanning of documents.	27	280
	09/03/2013		Delegate auth. to IT to enter into an agree. For the MN Statewide Security Monitoring Initiative w/MN Information Technology Services Enterprise Security Office, MN Dept. of Public Safety Homeland Security and Emergency Management Davison and other local government agencies.	27	280
	10/01/2013	2013-124	Recognizing October 2013 as Cyber Security Awareness Month.	27	301
	10/15/2013		Renew contract to purchase software licensing, maintenance, and support from Infor Global Technologies.	27	317
Internal Auditor	07/09/2013		Audit Committee Annual Report for 2012.	27	234
Legislative	10/01/2013		Workshop held to review the proposed 2014 WACO Legislative positions.	27	307
	10/08/2013		Workshop held to continue discussion of the proposed 2014 WACO Legislative positions.	27	315
	12/03/2013		Workshop held to review the final draft of the 2014 WACO Legislative Agenda.	27	356
Library	07/02/2013	2013-085	MN Children's Museum "Smart Play Spot" and acceptance of \$1,000 grant for the "Smart Play Spot".	27	225
	08/06/2013	2013-098	Transfer \$6,035.70 from Jordan Bequest to the City of Marine for the purchase of library resources.	27	255
	10/08/2013		Three year contract for delivery services w/Alliance Courier for five day a week delivery services to transport library materials.	27	309
	11/19/2013		Three year subscription to Westlaw database, and print materials for use in the county Law Library.	27	336
	11/19/2013	2013-138	Wash. County Library Policies.	27	336
	11/19/2013	2013-139	Days WACO Library are closed in 2014.	27	336
	12/03/2013		Three year rental lease from Lakeland Plaza, LLC, to house the Valley Branch Library in Lakeland.	27	352
	12/17/2013	2013-160	Acceptance of donation from the RAFT Charitable foundation in the amount of \$30,000.	27	381
Property Records/Tax Services	07/09/2013		Penalty and interest abatement for Anderson parcels in Hugo.	27	232
	07/09/2013	2013-092	Cooperative purchasing agree. for electronic election hardware, software, and services w/Dakota County.	27	239

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Property Records/Tax Services	07/16/2013		Temporary on-sale Liq. Lic. for VFW Post 323 for the Habitat for Humanity Volleyball Tournament.	27	243
	07/16/2013		Two temporary on-sale Liq. Lic. For VFW Post 323.	27	243
	07/23/2013	2013-096	Application to conduct off-site gambling by the Ladies Auxiliary Post 323.	27	249
	08/06/2013		Plat Miller Farms 2nd Addition, Baytown Twp.	27	256
	08/06/2013	2013-099	Lawful gambling exemption for Pheasants Forever Mississippi Longtail Chapter 385.	27	256
	08/27/2013	2013-104	Lawful gambling exemption application from Wishes & More.	27	271
	08/27/2013		1-4 day temp. on-sale liq. lic. For MN Food Association for 9/22/13 and 10/12/13.	27	272
	09/03/2013		Jennifer Aamodt, Woodbury, spoke on their parcel transfer to ISD 833.	27	277
	09/03/2013	2013-111	Realignment of school district boundary line between ISD 833 and ISD 834, 1501 Jewel Drive, Lake Inverness Estates, Lot 7, Block 8, Woodbury.	27	281
	10/01/2013	2013-125	Set aside a portion of the annual distribution of net revenue from Tax Forfeited land sales.	27	303
	10/08/2013	2013-129	Repurchase of TFL by Gerald T. and Marguerite Ruth Julkowski.	27	309
	11/05/2013		Plat, Victorville, Stillwater Township.	26	326
	11/05/2013		Plat Natures Gate, Stillwater Township.	27	326
	11/05/2013		Policy #4007 Confession of Judgment Commercial-Industrial-Public Utility Property; and revisions to Policy #4001 Abatement-Property Taxes, Penalties, Interest and Fees.	27	328
	11/05/2013		Workshop held to discuss a pilot program w/LifeSource Organ and Tissue Donation.	27	329
	11/19/2013	2013-143	Realignment of school district boundary line between ISD 622 and ISD 834, Woodbury, MN.	27	345
	11/19/2013		Workshop held to discuss proposed 2014 property taxes.	27	346
	11/26/2013		Grant application w/MN Dept. of Revenue for programming and staff costs related to the implementation of the Property Records Information System in MN.	27	349
Public Health & Environment	07/09/2013		Appt. Lowell Johnson, PHE Director, to the MN Extension Committee, 1st term to 12/31/15.	27	232
	07/09/2013		1 FTE Nursing Supervisor position.	27	233
	07/09/2013		1.5 FTEs Correctional Health Nurses.	27	233
	07/09/2013		Workshop held for an overview of Community Health Improvement Plan process.	27	241
	08/13/2013		Reappt. Richard Damchik, Forest Lake, to the Comfort Lake-Forest Lake Watershed District to 5th term expiring September 22, 2016.	27	263
	08/13/2013		Agree. w/MN Dept. of Health, public health emergency preparedness and the Cities Readiness Initiative.	27	263
	08/20/2013		Workshop held for an overview of the FY 2014-2015 Statewide Health Improvement Program (SHIP) grant.	27	269
	08/27/2013		Appt. Stephen Schmaltz, Comfort Lake-Forest Lake Watershed, partial term to 9/22/14.	27	271
	08/27/2013		Workshop held to discuss the 2014-2024 Draft Groundwater Plan and update the Board on progress to develop a low interest loan and funding options for replacing failing septic systems.	27	275

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	09/03/2013		Appt. Brian Krafthefer, Groundwater Advisory, partial term to 12/31/14.	27	277
	09/03/2013		Delegate auth. to Lowell Johnson, Director of PH&E, to sign a JPA w/MPCA.	27	278
	09/10/2013		Appt. Eric Lindberg, Carnelian-Marine-St. Croix Watershed, partial term to 6/21/14.	27	285
	09/10/2013		Reappt. Craig Leiser and Gail Pundsack, Brown's Creek Watershed, to terms expiring 10/21/16.	27	285
	09/17/2013		Extend contract w/Clean Harbors Environmental Services for household hazardous waste management services.	27	295
	09/17/2013		Workshop held to review and discuss a draft city/township residential recycling performance scorecard.	27	297
	10/01/2013		Grant application to the MN Board of Water and Solid Resources for FY 2014 Clean Water Fund MN Dept. of Health well sealing grant program, cost share assistance program.	27	303
	10/08/2013		Reappt. Jill Lucas, Afton, to the Valley Branch Watershed District to 11/13/16.	27	309
	10/08/2013		Draft WACO Groundwater Plan 2014-2024 for 60 day review, state and local agency review, and cover letter to be signed by Board Chair.	27	310
	10/08/2013		Lowell Johnson awarded the Jim Parker Leadership Award at the Community Health Conference in Brainerd.	27	313
	10/08/2013		Board workshop held for an overview of WACO WMOs activities and 2014 budgets; Water Consortium Activities; and Washington Conservation District's 2014 budget.	27	315
	10/22/2013		Workshop held to discuss waste management service charges.	27	323
	11/05/2013		Master Grant agree. w/MN Dept of Health, 1/1/14 to 12/31/14.	27	326
	11/05/2013		Workshop held to discuss the application for Statewide Health Improvement Program Implementation (SHIP) funding.	27	329
	11/12/2013		Agree. w/MN Dept. of Health for the Statewide Health Improvement Planning grant.	27	331
	11/12/2013		Workshop held for an update on the county's participation in the NACo prescription drug discount card program.	27	333
	11/26/2013		Contract w/Universal Recycling Technologies, transportation of recycling of consumer electronics.	27	347
	11/26/2013		Workshop held to discuss a proposed low interest loan program for replacing failing subsurface sewage treatment systems or septic systems.	27	350
	12/03/2013	2013-146	2014-2015 Resource Recovery Project Budget.	27	352
	12/03/2013		MOU with Federally Qualified Health Centers and MN Dept. of Health, provide vaccines for entitled underinsured children.	27	352
	12/03/2013		Accept the Natural Resources Block Grant funding from the MN Board of Water and Soil Resources for 2014.	27	352
	12/12/2013		Sunset the Public Health Emergency Preparedness Advisory Committee.	27	364
	12/17/2013		Joint Powers Agree. For the Metro Survey of the Health of All the Population and Environment (MetroSHAPE) w/Carver, Dakota, Hennepin, Scott, Ramsey, and Washington and the Cities of Bloomington and Minneapolis.	27	371

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Health & Environment	12/17/2013		Contract w/NextGen Healthcare Information Systems for an electronic medical record system for jail medical services; authorize acceptance of electronic signatures from the contactor; and approve the project budget of \$238,000.	27	382
Public Works-Facilities	07/09/2013		Contract w/HM Cragg for Uninterruptible Power Supply equipment and maintenance services; and Amend. #5 for replacement of UPS equipment in the courts.	27	233
	07/09/2013	2013-093	Reject bid lease, installation and maintenance of outdoor light assemblies.	27	240
	07/09/2013		Workshop held to discuss Public Works Facilities.	27	241
	07/23/2013	2013-097	Bid award for WACO courthouse re-roof project to Thelen Heating & Roofing, Inc.	27	251
	08/06/2013	2013-102	Bid award for WACO Oakdale Library parking lot to T.A. Schifsky & Sons, Inc.	27	259
	08/20/2013		Building Services has won the 2013 Sheila Sheridan Award for Sustainable Facility Operations and Management by the International Facility Management Association.	27	268
	08/20/2013		Tour of the Public Works North Shop facility and grounds.	27	270
	08/27/2013		Amend. #6 to contract w/HM Cragg for Uninterruptible Power Supply equipment replacement and UPS preventative and corrective maintenance.	27	272
	08/27/2013	2013-107	Perform emergency septic system design and repair, and design of related public utilities at the Public Works North Shop.	27	274
	09/03/2013		Appt. George Thole, Historic Courthouse Advisory, partial term to 12/31/14.	27	277
	10/01/2013	2013-127	Agree. For consent to install audio/video system, WACO and State of MN, Tenth Judicial District.	27	304
	10/15/2013		Contract w/Wenck Associates, Inc. for 2013-2016 water resource engineering services.	27	318
	10/15/2013		Contract w/Hagen, Christenson & McIlwain Architects for architectural and engineering design services for the Public Works North Facility.	27	319
	11/05/2013		Contracts w/Twin City Outdoor Services for snow removal Zone 1 and Zone 3; and Interstate Companies for Zone 2.	27	326
	11/05/2013		Contract w/Kone, Inc., elevator preventive maintenance services.	27	326
	11/05/2013	2013-136	Stillwater License Center lease agree. w/Southmetro Centers V, LCC.	27	328
	11/12/2013		Contract w/Alternative Business Furniture, Inc., to furnish, install, and repair remanufactured Herman Miller System products.	27	332
	12/03/2013		License agree. w/Salem Lutheran Church for overflow parking.	27	352
	12/03/2013		Ratify contract w/Pro-Tec Design for maintenance of closed circuit TV surveillance system in LEC; and Unitech Electronic Contracting, LLC, for maintenance of audio/visual equip. in County Board Room, conference room 5505 and 5599, and in courtrooms.	27	352
	12/17/2013		Amend. #3 to contract w/Hunt Electric corporation to extend the term of the contract to 10/16/14.	27	372
	12/17/2013		Change to lease agree. w/SouthMetro Centers V, LLC, for office space at the Valley Ridge Plaza to house the WACO License Center in Stillwater.	27	373

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-General	07/02/2013		Res. # 2013-087 Reallocation of bond funds within Fund 456.	27	227
	07/09/2013		Amend. #2 to renew contract w/Staples Contract and Commercial, Inc. to 5/15/15.	27	233
	09/03/2013		Letter and Memorandum to City of Woodbury commenting on the EAW for the Fields of Woodbury residential development.	27	278
	12/12/2013		Joint Powers Agree. Establishing a cooperative purchasing agree. Among metropolitan counties.	27	359
Public Works-Parks	07/23/2013		Workshop held to discuss WACO Park fees.	27	253
	08/13/2013		MN DNR presented actions to designate the north and east metro as a Groundwater Management Area.	27	264
	10/01/2013		Board workshop held to discuss the Hardwood Creek Regional Trail extension project.	27	307
	11/12/2013	2013-137	Mississippi River Trail signage agree. w/MN DOT.	27	331
	11/26/2013		Workshop held to discuss the Lake Elmo Park West-Side Access Plan.	27	349
	11/26/2013		Workshop held to discuss parkland acquisition.	27	350
	12/17/2013	2013-152	Met Council grant agreements: Lake Elmo Park Reserve Swim Pond improvements; and Hardwood Creek Regional Trail Paving Improvements.	27	371
	12/17/2013		Licenses allowing the Star Trail Assoc. to construct and maintain nonexclusive snowmobile trails within Cottage Grove Ravine Regional park, Lake Elmo Park Reserve, and the Hardwood Creek Regional Trail Corridor.	27	373
Public Works-Roads	07/02/2013	2013-086	Bid award for CSAH 23/24 construction project to Hardrives, Inc.	27	227
	07/09/2013	2013-089	Support and priority designation for 2014 State bond requests.	27	233
	07/16/2013		Attorney-Client Closed session to discuss settlement options presented for two parcels as it pertains to the reconstruction of CSAH 2.	27	246
	08/06/2013	2013-100	Final payment for the Hardwood Creek Trail Pedestrian Bridge over CR 83 to Sunram Construction, Inc.	27	256
	08/06/2013		Ratification of contract w/Door Services Company of the Twin Cities for door maintenance and repair services.	27	256
	08/06/2013		Cooperative cost share agree. w/City of Stillwater for CSAH 23/24 project.	27	256
	08/20/2013		Cooperative cost share agree. And cooperative maintenance agree. w/City of Oak Park Heights for CR 62/63 /lot project.	27	267
	08/20/2013	2013-103	Request a limited use permit from the MN Dept. of Transportation to maintain a pedestrian trail on I-94 at CSAH 13.	27	267
	08/27/2013	2013-106	Auth. Final payment for CSAH 8 to Dresel Contracting, Inc., pursuant to agree. w/City of Hugo.	27	082
	08/27/2013	2013-105	Acquire right of way on CSAH 15.	27	272
	08/27/2013		Agree. w/City of Cottage Grove for jurisdictional transfer of CSAH 20.	27	273
	09/03/2013		Executive Session held to discuss settlement options presented for the Goebel parcel pertaining to the realignment to CSAH 20.	27	282
	09/03/2013		Workshop held to discuss the CSAH 5 and CSAH 12 intersection project.	27	282
	09/10/2013	2013-119	Bid award for CSAH 7 to Hardrives, Inc.	27	290
	09/10/2013	2013-120	Bid award for CR 4A to Valley Paving, Inc.	27	291

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Roads	09/10/2013	2013-122	Reject all bids for intersection paving at various intersections throughout the county.	27	291
	09/10/2013	2013-121	Reject all bids for road construction on CSAH 9.	27	291
	09/10/2013		Contract w/WSB & Associates, Inc. for design engineering on CSAH 21 in Afton.	27	292
	09/10/2013		Workshop held for a Red Rock Corridor alternatives analysis update and initial evaluation.	27	293
	09/17/2013		Work orders 11-13, CSAH 16 project w/C.S. McCrossan Construction, Inc.	27	295
	09/17/2013		Workshop held to review the CTIB agenda for 9/18/13.	27	298
	09/24/2013		Grant agree. w/MN Dept. of Employment and Economic Development for the CSAH 12/Piccadilly project in the City of Mahtomedi.	27	300
	10/01/2013	2013-126	Final payment for the CSAH 19 project to Bituminous Roadways, Inc.	27	303
	10/01/2013		Temporary easement w/MN Dept. of Administration, Bayport State Prison, in connection w/CSAH 21/28 realignment project.	27	304
	10/01/2013	2013-128	Bid award for traffic signal at CSAH 21 and Inspiration Parkway to Egan Company.	27	306
	10/01/2013		Agree. w/City of Bayport and Baytown Township, construction cost sharing & maintenance responsibilities for a traffic signal at CSAH 21 and Inspiration Parkway.	27	306
	10/08/2013	2013-130	Transfer Right of Way to the City of Birchwood.	27	310
	10/08/2013	2013-131	Acquire BNSF Railroad right of way from 140th St. to 145th St, city of Hugo.	27	312
	10/15/2013	2013-133	Transfer right of way and easements to the City of Hugo.	27	317
	11/05/2013	2013-135	Award of parks ag. Land leases for 2014.	27	326
	11/05/2013		Limited Use Permit 8282-0034, by MN/DOT to operate and maintain a pedestrian trail within the right-of-way of I-94 at CSAH 13.	27	326
	11/12/2013		Amend. No. 1 w/Traffic Marking Services, Inc., 2013 road striping contract.	27	331
	11/12/2013		Contract w/Ron Turley Associates, Inc., fleet management system software.	27	331
	12/03/2013		Supplemental agree. #1 w/Valley Paving, Inc., for CR 76 paving project.	27	355
	12/03/2013		Workshop held to review the MN County Engineers Association recommendation for CSAH funding apportionment to the AMC.	27	356
	12/12/2013		Amend. No. 2, contract with Braun Intertec Corporation for material testing on various roadways throughout WACO.	27	360
	12/12/2013	2013-147	TH 36/CSAH 29 (Hilton Trail) interchange construction project cooperative construction and maintenance agree. w/MN Dept. of Transportation.	27	360
	12/12/2013		Update on the St. Croix River Crossing.	27	360
	12/17/2013	2013-153	Request the MN Dept. of Transportation perform a speed study.	27	372
	12/17/2013		Contract w/Short Elliot Hendrickson, Inc., for preliminary design engineering, regional drainage study, and environmental documentation for the CSAH 17 project in Lake Elmo Village Area.	27	382
	12/17/2013		Workshop held to discuss and review the CTIB Agenda.	27	383

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Public Works-Surveyor	10/22/2013		Set public hearing for November 19, 2013, request from Baytown Township to amend the WACO 2030 Comprehensive Plan and Zoning Map.	27	322
	11/19/2013		Public Hearing held to consider request from Baytown Township to amend the WACO 2030 Comprehensive Plan and Zoning Map.	27	338
	11/19/2013	2013-141	Amending the 2030 WACO Comprehensive Plan Future Land Use Map and Land Use Plan Summaries - Ordinance No. 192.	27	340
	11/19/2013	2013-142	Amending the WACO Development Code Chapter Two, Section 1. zoning Maps - Ordinance No. 193.	27	343
Regional Rail Authority	07/23/2013		RRA meeting minutes from 5/28/13; RRA-2013-004, delegate authority to sign the certification and assurance form for federally funded Met. Council grants to Public Works director; and RRA-2013-005, reject all bids for the construction of the Newport Transit Station.	27	253
	10/22/2013		RRA met and approved the following items: 7/23/13 RRA meeting minutes; and awarded bid to Rachel Contracting, Inc., to complete the Newport Transit Station demo, grading, utilities, paving, landscaping and irrigation.	27	323
	11/05/2013		RRA met and approved the following: 10/22/13 RRA minutes; and bid award to Meisinger Construction Company, Inc., to complete the Newport Transit Station building construction and electrical work.	27	329
Sheriff	07/02/2013	2013-084	JPA w/State of MN, Commissioner of Corrections--Housing of Offenders in the WACO Jail.	27	224
	07/09/2013	2013-090	JPA w/Police Depts. Within county to establish the Wash. County Special Weapons and Tactics Team (SWAT).	27	234
	08/06/2013	2013-101	Mutual Aid JPA w/MN Dept. of Corrections.	27	257
	09/03/2013	2013-108	Adoption of amendments to the WACO All-Hazard Mitigation Plan.	27	278
	09/03/2013	2013-109	Agree. w/U.S. Dept. of Justice, DEA to assign one experienced officer to the Tactical Diversion Squad Task Force.	27	278
	09/10/2013	2013-113	Auth. to enter into a JPA w/MN Bureau of Criminal Apprehension for MN Internet Crimes Against Children Task Force.	27	286
	09/10/2013	2013-112	2013 Federal Boating Safety Sub Grant Agree. through the MN DNR.	27	286
	10/08/2013		2014-2015 Radiological Emergency Preparedness grant contract w/State of MN, Dept. of Human Services, Human Resource Division.	27	311
	10/22/2013	2013-134	Auth. To enter into a lease agree. w/Enterprise FM Trust, lease of vehicles.	27	322
	10/22/2013		Contract w/CBM Managed Services, food services in WACO Jail and Government Center cafeteria.	27	322
	10/22/2013		Take Back prescription drug event to be held on 10/26/13 in Government Center Parking lot.	27	323
	11/05/2013		Law Enforcement Services agreements w/Cities of Mahtomedi, Dellwood, Willernie, and Birchwood Village.	27	328
	11/12/2013		Accept a Toward Zero Deaths Grant amend. From the MN Dept. of Public Safety.	27	332
	11/19/2013		Moment of silence to honor former Sheriff Jim Trudeau, who passed away earlier this week.	27	335
	11/19/2013	2013-140	Mutual Aid/Joint Exercise of Powers Agreement with City of New Richmond, WI, Police Department.	27	337

DEPARTMENT	DATE	Resolution Number	ACTION	BOOK	PAGE
Sheriff	11/19/2013		Grant agree. w/MN Dept. of Public Safety Div. of Homeland and Emergency Management, Fiscal Year 2013 funding through the Emergency Management Performance Grant Program.	27	337
Veteran Service Office	10/08/2013	2013-132	Auth. Receipt of \$17,500 in grant funding from the MN Dept. of Veterans Affairs.	27	314
Workforce Center	07/02/2013		Reappt. to Workforce Investment Board: Jane Klein, 3rd and final term to 6/30/15; Jeffery Birtten, 2nd term to 6/30/15; Mary Schmidt, 2nd term to 6/30/15; Michelle Kemper, 2nd term to 6/30/15; and appt. of Whitney Ridlon, 1st term to 6/30/16.	27	224
	07/02/2013		Employees recognized as State Dislocated Worker and Trade Adjustment Assistance Exceptional Performance by a Team Award by the MN Dept. of Employment and Economic Development.	27	226
	07/02/2013		Workforce Investment Board's Strategic Plan for 2013-2016.	27	226
	07/16/2013		Master Grant Agree. w/MN Dept. of Employment and Economic Development 4/1/13 - 3/31/18.	27	243
	11/05/2013		Fulltime equivalent for 12 month Special Project Employment Counselor for employment services and ongoing case management to eligible SNAP recipients.	27	325
	11/12/2013		Submit to MN Dept. of Human Services the MN Family Investment Program Service Plan for 2014-2015.	27	331

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JULY 2, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Terry Thomas, Community Corrections Division Manager; Dan Papin, Community Services Director; Michelle Kemper, Community Services Deputy Director; Robert Crawford, Workforce Center Division Manager; Tina Simonson, Workforce Center; Tim Swanson, Workforce Investment Board; Colleen Edy, Workforce Investment Board; Cindy Rupp, Community Services Division Manager; Sarah Tripple, Community Services; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Dawn LaBrosse, Youth Services Librarian; Steve Gransee, Property Records and Taxpayer Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Cory Slagle, Transportation Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Chuck Yetter; Kevin Giles, Star Tribune; Elizabeth Mohr, Pioneer Press, Riham Feshir, Woodbury Bulletin, Amanda Whitt, Stillwater Gazette; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of the June 18, 2013 County Board meeting minutes.
2. Approval to make reappointments for committees and commissions with memberships that expire June 30, 2013 as follows:
Child Protection Citizen Review Panel – Gina Kuchenmeister, second term to June 30, 2015; Martha Gerkey, third and final term to June 30, 2015; Dawn Hyland, first full term to June 30,

July 2, 2013

2015; Guy Sederski, third and final term to June 30, 2015; and Margaret Hart, third and final term to June 30, 2015;

Family Homelessness Prevention and Assistance Program Citizen Advisory Committee – Elizabeth Semotink, third and final term to June 30, 2016; Maribeth Lundeen, third and final term to June 30, 2016; Michael Manhard, first full term to June 30, 2016; and Jen Peterson, second term expiring June 30, 2016;

Workforce Investment Board – Jane Klein, third and final term to June 30, 2015; Jeffery Birtten, second term to June 30, 2015; Mary Schmidt, second term to June 30, 2015; Michelle Kemper, second term to June 30, 2015; and appointment of Whitney Ridlon, to a first term expiring June 30, 2016.

3. Approval to appoint Michael Edman, Cottage Grove, to the Community Corrections Advisory Board to a first term expiring December 31, 2014.
4. Approval of Amendment 1 to extend the contract with State Operated Services for one registered nurse position for the Adult Mental Health Unit for the period of July 1, 2013 through June 30, 2015.
5. Approval of the Auto Theft Prevention Grant awarded to the Washington and Anoka County Attorney's Office for the time period of July 1, 2013 through June 30, 2015.
6. Adoption of **Resolution No. 2013-084** as follows:

Joint Powers Agreement with the State of Minnesota,
Commissioner of Corrections – Housing of Offenders in the
Washington County Jail

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Joint Powers Agreement with the State of Minnesota, acting through its Commissioner of Corrections, to provide housing for State offenders.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

July 2, 2013

Commissioner Kriesel moved that Consent Calendar Item 3F, regarding the penalty and interest abatement for Anderson Parcels located in Hugo, be referred back to the Finance Committee. Commissioner Weik seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, announced that Thursday, July 4 is a Holiday and the county offices will be closed.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she attended the Resource Recovery Project Board budget meeting and it was brought to their attention that there is a conference in November in Florida to tour the plant, similar to what she toured a couple of years ago, but this conference will go into detail about the different waste processing technologies; it was suggested that all project board members attend this conference and more information will be forthcoming; and she reported she will be travelling to the National Association of Counties Annual Conference in Fort Worth, Texas, July 19 through the 22.

Commissioner Miron stated that a couple of weeks ago the Board discussed extension of the Oakdale Tax Increment Finance (TIF) District and he incorrectly stated that the legislative request for the Forest Lake TIF extension was approve. He thanked Commissioner Kriesel for providing him with the correct information. He noted both the county and the school district had recommended the extension but it never garnered the Governor's signature. He reported that he attended the Metropolitan Mosquito Control District meeting last week and significant health issues were discussed.

Commissioner Weik reported she will be travelling to the National Association of Counties Annual Conference in Fort Worth, Texas, July 19 through the 22; and she attended the Association of Minnesota Counties Futures meeting.

LIBRARY

Patricia Conley, Library Director, and Dawn LaBrosse, Youth Services Librarian, reviewed the Minnesota Children's Museum program to foster early literacy and prepare children to learn to read. Their primary project is the installation of "Smart Play Spots" in public libraries that focus on giving children an interactive opportunity to practice the five basic building blocks of literacy: singing, talking, reading, writing and playing.

Commissioner Bearth moved to adopt **Resolution No. 2013-085** as follows:

July 2, 2013

Minnesota Children's Museum "Smart Play Spot"
and, Acceptance of \$1,000 Grant for the "Smart Play Spot"

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

NOW THEREFORE, BE IT RESOLVED that, the Washington County Board of Commissioners accepts the grant of \$1,000 from the Minnesota Library Foundation; and,

BE IT FURTHER RESOLVED that, the Washington County Board of Commissioners approves the use of this grant as part of the match for the installation of a Smart Play Spot by the Minnesota Children's Museum at the RH Stafford Library; and,

BE IT FURTHER RESOLVED that, the Washington County Board of Commissioners authorizes the use of \$19,000 from the Washington County Library Fund in 2013 to be used to match funding from the Minnesota Children's Museum for the purchase and installation of a "Smart Play Spot" at the R. H. Stafford Library.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMUNITY SERVICES

Recognition of the Dislocated Worker Team

Robert Crawford, Workforce Center Division Manager, introduced Workforce Center staff who were recognized by the Department of Employment and Economic Development on June 12, 2013 for the State Dislocated Worker and Trade Adjustment Assistance Exceptional Performance by a Team Award. Team members include: Karen Ritter, Sharon Hansen, Mark Pozzini, Alex Munoz, Angela Plumbo, Beth Burger, Clarice Olson, and Deb Reckner.

Workforce Investment Board's Strategic Plan for 2013-2016

Tim Swenson, Workforce Investment Board (WIB) Chair, presented the WIB Strategic Plan for 2013-2016. A survey was sent to each member of WIB to help develop a relevant plan. The survey initiated key findings, board goals, top priorities for the next 2-3 years, and action steps to accomplish these goals. The plan developed an analysis of the Board's Strengths, Weaknesses, Opportunities, and Threats. The plan reorganizes the WIB's committee structure to action teams: Board Member Engagement team; Community Engagement team; and Skills Match Initiative team.

July 2, 2013

PUBLIC WORKS

Award Bid for County State Highway 23/24 Project

Bids were received for the County State Aid Highway 23/24 project as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Hardrives, Inc.	\$382,131.41
Arnt Construction Company	\$396,536.62

Commissioner Kriesel moved to adopt **Resolution No. 2013-086** as follows:

Bid Award for County State Aid Highway 23/24
Construction Project to Hardrives, Inc.

WHEREAS, in order to complete road construction on County State Aid Highway 23/24 in the Cities of Oak Park Heights and Stillwater MN, the county solicited bids for this project; and,

WHEREAS, on June 19, 2013, bids for the project were opened and it was determined that Hardrives, Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards the bid to Hardrives, Inc. in order to complete the above described road construction project and authorizes the county to enter into a contract with Hardrives, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Hardrives, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Hardrives, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Reallocation of 2011 Bonds to Existing Bond Projects within Fund 456

Wayne Sandberg, County Engineer, reviewed the proposal to reallocate funds within the 2011 bond project list; no new projects are being added; it allows the county to maximize use of bond funds; and it will avoid penalties associated with unspent bond funds. Mr. Sandberg reviewed the first proposal: reallocate \$400,000 to the County Road 62, 63 campus ring road/parking lot reconstruction; and the seconded proposal is to reallocate \$3,007,034 to the County State Aid Highway 19 project. The

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reallocation of funds would come from the following approved projects: Auto Sorter System project; Government Center Elevator Upgrade project; County Road 13B project, and a portion from the Broadway Avenue Improvement project.

Commissioner Miron moved to adopt **Resolution No. 2013-087** as follows:

Resolution to Authorize Reallocation of Bond Funds Within Fund 456

WHEREAS, Washington County has an approved Capital Improvement Plan which required the issuance of bonds in 2011 to provide funding for nine projects in Fund 456 for the benefit of the future citizens of Washington County; and,

WHEREAS, three of the projects are complete and one project is nearing completion; and

WHEREAS, in order to maximize the use of bond funds and to avoid penalties associated with unspent bond proceeds, excess funds for completed projects should be reallocated to other projects within Fund 456 until the bonds funds are spent.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners authorizes the reallocation of bonds within Fund 456 until all the bond funds are spent.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

BOARD CORRESPONDENCE

Board Correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:59 a.m.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with the Community Services Department for an update on work in the areas of adoption and licensing. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Dan Papin, Richard Backman, Suzanne Pollack; Lisa Hanson, Yvonne Klinnert, Kevin Giles, Star Tribune, Riham Feshir, Woodbury Bulletin, Mike Miron, resident.

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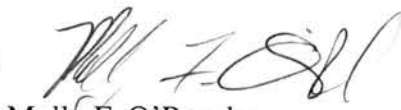
BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATIONU

The Board met in workshop session with the Office of Administration to discuss web streaming cablecasting of County Board meetings. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Nancy Brase, Don Theisen, Wayne Sandberg, Mjyke Nelson, Yvonne Klinnert, and Mike Miron, resident.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JULY 9, 2013

The Washington County Board of Commissioners met in regular session at 9:15 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Sue Hedlund, Deputy Public Health and Environment Director; Jill Timm, Sr. Program Manager; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Chief Deputy Sheriff Dan Starry; Commander Brian Mueller; Ron Johnson, Internal Auditor; Amanda Hollis, Senior Management Analyst; Barbara Dacy, Housing and Redevelopment Authority (HRA) Executive Director; Ben Johnson, HRA Bond Counsel; Nick Anhut, Ehlers and Associates; Kevin Giles, Star Tribune; Amanda White, Stillwater Gazette; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Dennis Hegberg, 843 12th Avenue South East, Forest Lake, provided history and background on the waste to energy facility now called the Resource Recovery Facility in regards to recent newspaper articles about the expense of the plant. In the late 1970s Met Council was trying to site a landfill in Washington County in Hugo or Forest Lake. When he was elected Commissioner in 1989 the county was being sued because garbage and waste had been placed in the Junker Landfill in Wisconsin and firms such as Andersen Windows and 3M and others were also named in that lawsuit and were forced to place money in escrow to take care of that waste. That is the reason the plant was built so that Washington County had a place to place the garbage and it would be processed in the most practical manner that was available at the time. He believes the practicality of that is still there. There are a lot of new technologies that claim they can take the waste and convert it to ethanol and chemicals, but he has never seen any plant large enough that would handle the waste of Washington and Ramsey County that would be able to process that in a proper manner. As the county was going through the lawsuits, the State of Minnesota was liable, and they still may be, and he's always lobbied against them reducing their liability because the county is protected because the State of Minnesota is responsible. There has been legislation proposed that would transfer that responsibility back to the counties. He believes the state should be responsible because they are the ones who created the system. The ash that comes from the current plant is placed in a landfill and it is as clean as they can make it, but it's something that needs to

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be taken care of. Washington and Ramsey County had a battle about the garbage tax because real estate tax dollars was being used to fund the waste and plant. The Washington and Ramsey County plant is taxed by garbage and it raises the cost of garbage so people will recycle. He wanted to remind the Board and the public that the plant was built to protect groundwater, and is not necessarily the most cost effective method of generating electricity, but he believes it is still the most practical way to handle the waste that we all generate and has to be disposed of in some manner. He noted that the current plant is sited, so siting another plant will be difficult. The new technologies do have odors to them which might be environmentally safe, but nobody wants that in their backyards.

Commissioner Miron noted that the work that Mr. Hegberg did in the 1970s and 1980s has not gone unnoticed and is appreciated.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval to appoint Lowell Johnson, Washington County Director of Public Health and Environment, as the Auditor's designee to the county extension committee to a first term ending December 31, 2015.
2. Approval to appoint Mike Fouts, Cottage Grove, to the Family Homeless Prevention and Assistance Citizen Advisory Committee as a District 4 Representative, to a first term expiring June 30, 2016.
3. Approval of penalty and interest abatement for Anderson parcels located at 14583 Forest Boulevard North in the City of Hugo.
4. Adoption of **Resolution No. 2013-088** as follows:

Resolution Authorizing Renewal of the Joint Powers Agreement
between the State of Minnesota, and the
Sentence to Service Program, Washington County

WHEREAS, the State of Minnesota provides up to 25 percent of the total costs to operate four Sentence to Service crews in Washington County;
and,

WHEREAS, Sentence to Service programming contributes over 84,728 hours of service back to the community annually; and,

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WHEREAS, Sentence to Service provides an alternative to longer incarceration times for non-violent offenders;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby agrees to renew the Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Corrections, Sentence to Service Program, and Washington County for the period from July 1, 2013, through June 30, 2015.

BE IT FURTHER RESOLVED, that Community Corrections Director Tom Adkins is hereby authorized to execute and sign the agreement, and any amendments thereto as are necessary to implement the Joint Powers Agreement on behalf of the Washington County Community Corrections Department.

5. Approval of a new 1.0 Full Time Equivalent (FTE) Nursing Supervisor position in the Department of Public Health and Environment.
6. Approval to authorize 1.5 FTEs Correctional Health Nurses in the Department of Public Health and Environment,
7. Approval of Amendment #2 to renew contract with Staples Contract and Commercial, Inc. for office equipment and supplies to May 15, 2015.
8. Approval of ratification of contract with HM Cragg for Uninterruptable Power Supply (UPS) equipment and maintenance services; and execution of Amendment #5 in the amount of \$5,973 for replacement of UPS equipment in the courts that have reached the end of service life.
9. Adoption of **Resolution No. 2013-089** as follows:

Resolution of Support and Priority Designation
for 2014 State Bond Requests

WHEREAS, Minnesota Statutes section 16A.86 sets out the process by which local governments and political subdivisions may request state bond appropriations for capital improvement projects; and,

WHEREAS, local governments and political subdivisions must pass resolutions of support for state bond requests and indicate project priority number if multiple projects are submitted; and,

WHEREAS, the Governor and Legislature will consider these bonding requests in the 2014 session; and,

WHEREAS, Washington County has identified three high priority projects where state bonding funds will be needed in the next bonding cycle, and,

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WHEREAS, the bonding requests for these projects are listed below in order of priority:

1. Gateway Corridor - \$5,000,000 in state bond funding for engineering, environmental analysis, and preparation of an application to seek federal transit administration funds
2. Hastings Bridge Trail - \$2,000,000 in state bond funds for predesign, design, and construction of a new trail bridge
3. Red Rock Corridor - \$1,000,000 in state bond funding for engineering, environmental analysis, and preparation of an application to seek federal transit administration funds; and,

WHEREAS, the projects will be a benefit to Washington County and the overall region; and,

WHEREAS, the state bond funds requested will provide a critical match to other project funding sources allowing these vital projects to go forward.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners make requests in the 2014 legislative session for bonding for Gateway Corridor, Hastings Bridge Trail, and Red Rock Corridor and authorizes staff to make such request in the above indicated amounts and the above stated priorities.

10. Adoption of **Resolution No. 2013-090** as follows:

Joint Powers Agreement with Police Departments within the
County to Establish the Washington County Special Weapons
and Tactics Team (SWAT)

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Joint Powers Agreement with the Police Departments of Bayport, Cottage Grove, Forest Lake, Newport, Oak Park Heights, St. Paul Park, Stillwater and Woodbury.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Ron Johnson, Internal Auditor, presented the Audit Committee Annual Report for 2012. The County Board thanked Mr. Johnson for his outstanding work and keeping the county's audit controls in place. Commissioner Kriesel stated that CliftonLarsonAllen the external auditing firm had nothing but

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favorable comments regarding Washington County staff and those charged with strong fiscal management. He also thanked the citizen members who serve on the Audit Committee.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported that she has been meeting with her communities and with trash haulers regarding the scorecard that the county is proposing and collecting feedback from her district.

Commissioner Bearth reported he will be attending the Metropolitan Emergency Services Board and they will be discussing its budget allocation for 2014 and noted that Washington County's portion will be going up not quite \$4,000 for next year. He believes it is a rational proposal and he plans on voting for it.

PUBLIC HEARING – HOUSING AND REDEVELOPMENT AUTHORITY

The County Board Chair presented a brief overview of the public hearing to consider a request by the Washington County Housing and Redevelopment Authority (HRA) allowing it to pledge the general obligation of Washington County as additional security for its issuance of Governmental Housing Revenue Bonds Series 2013A which are being issued in order to refund its TrailSide 2010B Series bonds. The Board Secretary indicated that notice of the public hearing was given and that the record contains the Affidavit of Publication.

Barbara Dacy, Executive Director, reviewed her request to reaffirm the county's general obligation pledge to refund TrailSide Senior Living Bonds Series 2010B. These bonds were a unique tool that was important to refinance the affordable senior housing project in Forest Lake. It was a taxable bond, but the U.S. Treasury would rebate up to 45 percent of the annual interest amount back to the HRA thereby reducing the principle and interest payments which help make the project work financially. Ms. Dacy indicated that the Authority is proposing to refund those bonds and issue a more traditional tax exempt bond at a lower interest rate. The rationale for doing this is based on the following reasons: the federal sequester has reduced funding to a majority of its programs across the board so there has been a 8.7 percent reduction in the payment from the Treasury back to the Authority; and the bond market in May was favorable and refunding would yield significant amount of savings. Although the market has changed and has moved a little bit from the lower interest rate of 2.5 percent to 3 or 3.1 percent, it still results in an advantage to the Authority not only in terms of savings, it also eliminated the uncertainty of potential reductions in that rebate from the Treasury or potentially none at all.

July 9, 2013

Ms. Dacy advised the Board that it has posted a notice on the EMMA (Electronic Municipal Market Access) website to notify bondholders that a reduction in the payment has been received by the Authority. Pending the conclusion of today's hearing and resolution by the County Board, a second notice would be posted stating there is intent to refund the bonds. The HRA Board will consider its corresponding action and resolution next Tuesday. An original sale date of July 25 was considered, but given the changes in the market place they will wait for a couple of weeks to potentially look at a sale in the early part of August. The HRA would have 120 days to issue the bonds based on the resolution adopted by the County Board today.

Ms. Dacy respectfully requested on behalf of the Housing and Redevelopment Authority that the County Board hold the public hearing today and also approve the resolution to pledge the county's full faith and credit on the refunding bonds for TrailSide Senior Living.

Commissioner Kriesel asked at what point, regarding interest rates, would it not be beneficial to proceed. Nick Anhut, Ehlers and Associates, stated that 4.1 percent on a true interest cost basis would present that breakeven point where there would be zero savings. However, the lower risk would not be achieved to the county and to the Authority in the event there were future reductions in the subsidy payment from the Federal program.

Commissioner Kriesel asked about the federal rebate or reduction, what is the amount they rebate? Mr. Anhut stated it is 45 percent from the Recovery Zone Economic Development bonds.

Commissioner Kriesel asked what does that drive that 5.7 percent down to. Mr. Anhut stated upon issuance it was above 6 percent because there have been a couple maturities fall off in that time. Originally it was 4.25 percent.

Commissioner Kriesel asked as this progresses towards August 1 through the 15, if for some reason those interest rates climb, there is no problem with just saying it is no longer financially beneficial—there is an opportunity to leave at any point. Mr. Anhut stated that under Minnesota State Statutes after holding of this public hearing there is a time limit to conclude the transaction, 120 days from this point, and the process going forward is they will recommend to the Authority that the Authority Board approves parameters for executing the deal. In that parameters they will suggest a base threshold of savings to be achieved to ensure that there is a positive benefit to the facility and to the county.

Commissioner Bearth stated that there have been discussions at the HRA Board, and a thing to remember is that with the sequester lowering funds this year, there is no guarantee that it will not happen again next year. This action takes the uncertainty out and gives a guaranteed number.

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The Board Chair asked for comments from the audience; none were heard. The Board Secretary indicated that she had received all of the documentary evidence.

Commissioner Bearth moved, seconded by Commissioner Kriesel to close the public hearing. The motion was adopted unanimously and the public hearing was closed at 9:49 a.m.

Commissioner Lehrke stated that the Finance Committee has reviewed this matter and it was recommended for approval.

Commissioner Miron moved to adopt **Resolution No. 2013-091** as follows:

Resolution Approving the Pledge of the General Obligation of Washington County
to Washington County Housing and Redevelopment Authority Governmental Housing
Revenue Refunding Bonds (Washington County General Obligation – TrailSide Senior
Living Project) Series 2013 to be Issued in an Aggregate Principal
Amount not to Exceed \$8,200,000

WHEREAS, pursuant to Minnesota Statutes, Chapter 469 (the “Act”), in particular, Section 469.017, the Washington County Housing and Redevelopment Authority (the “Authority”) is authorized to undertake housing development projects for the purpose of providing housing for low and moderate income persons and families; and

WHEREAS, pursuant to Minnesota Statutes, Section 469.034, subd. 2, the Authority is authorized to issue bonds backed by the full faith and credit of Washington County (the “County”) to finance or refinance a qualified housing development project upon approval by the County of the principal amount of the Bonds following a public hearing; and

WHEREAS, pursuant to the Act and an Indenture of Trust between the Authority and U.S. Bank National Association, as Trustee (the “Trustee”) and accepted by the County, dated as of July 1, 2010 (the “2010 Indenture of Trust”), the Authority previously issued its \$7,770,000 Governmental Taxable Housing Revenue Bonds (Washington County General Obligation – Trailside Senior Living Project – Recovery Zone Economic Development Bonds) Series 2010B (the “Series 2010B Bonds”) to finance in part the acquisition, development and construction of a housing development project located in the City of Forest Lake, consisting of a 70-unit independent senior housing facility known as “Trailside Senior Living” (the “Project”); and

WHEREAS, the general obligation of the County was duly pledged as additional security for the Series 2010B Bonds; and

WHEREAS, the Authority has determined that it is in the best interest of the public health, safety and welfare that it issue its Governmental Housing Revenue Refunding Bonds (Washington County General Obligation – Trailside Senior Living Project) Series 2013, in one or more series to refund the Series 2010B Bonds (the “Series 2013 Bonds”); and

WHEREAS, the Authority has proposed to pledge the general obligation of the County as additional security for the Series 2013 Bonds, which Series 2013 Bonds are to be issued by the Authority as Additional Bonds in accordance with and pursuant to Section 2.17 of the 2010 Indenture of Trust in an aggregate principal amount not to exceed \$8,200,000, and which shall be payable from certain pledged revenues of the Project; and

July 9, 2013

WHEREAS, the Project constitutes a “qualified housing development project,” which is defined under Minnesota Statutes, Section 469.034, subd. 2, as a housing development project providing housing either for the elderly or for individuals and families with incomes not greater than 80% of the median income for the standard metropolitan statistical area in which the project is located, with certain limited exceptions defined in Minnesota Statutes, Section 469.034, subd. 2(e); and

WHEREAS, the maximum amount of bonds issued and outstanding under Minnesota Statutes, Section 469.034, subd. 2, to which the County’s general obligation is pledged, including the outstanding general obligation bonds of all cities in the County issued under Minnesota Statutes, Section 469.034, subd. 2, when added to the proposed not-to-exceed aggregate principal amount of the Series 2013 Bonds, does not exceed the greater of (a) one-half of one percent of the taxable market value of the County, or (b) \$3,000,000, as required by Minnesota Statutes, Section 469.034, subd. 2(c); and

WHEREAS, in connection with the issuance of the Series 2010B Bonds, the Authority and the County entered into a certain Custodial Agreement, dated as of July 1, 2010 (the “Custodial Agreement”) with the Trustee, as Custodian, providing, among other things, for the deposit and disbursement of various monies, funds and payments with respect to the Project; and

WHEREAS, on July 9, 2013, the County conducted a public hearing following publication of notice, pursuant to Minnesota Statutes, Section 469.034, subd. 2.

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY AS FOLLOWS:

1. That pursuant to Minnesota Statutes, Section 469.034, subd. 2, the County hereby approves the issuance by the Authority of, and the pledge of the general obligation of the County as additional security for up to \$8,200,000 aggregate principal amount of the Authority’s Series 2013 Bonds, to be issued in one or more series as Additional Bonds in accordance with and pursuant to Section 2.17 of the 2010 Indenture of Trust.
2. That such approval is subject to final determination by the Authority to be made in the Authority’s resolution approving the sale of the Series 2013 Bonds that (a) the Project is a qualified housing development project as defined in Minnesota Statutes, Section 469.034, subd. 2(e); and (b) the maximum amount of bonds issued and outstanding under Minnesota Statutes, Section 469.034, subd. 2, to which the County’s general obligation is pledged, including the outstanding general obligation bonds of all cities in the County issued under Minnesota Statutes, Section 469.034, subd. 2, when added to the proposed not-to-exceed aggregate principal amount of the Series 2013 Bonds, does not exceed the greater of (i) one-half of one percent of the taxable market value of the County, or (ii) \$3,000,000, as required by Minnesota Statutes, Section 469.034, subd. 2(c); and (c) the issuance of the Series 2013 Bonds is in accordance with Minnesota Statutes, Section 475.67, as required by Minnesota Statutes, Section 469.034, subd. 2(f).
3. That the County hereby approves the use of the proceeds of the Series 2013 Bonds to refund the Series 2010B Bonds.
4. That the County hereby approves (a) the First Supplemental Indenture of Trust (“First Supplemental Indenture of Trust”) to be entered into by the Authority and the Trustee, and to be accepted by the County, providing, inter alia, for the issuance of the Series 2013 Bonds as Additional Bonds under the 2010 Indenture of Trust, (b) the Amendment to Custodial Agreement (“Amendment to Custodial Agreement”) to be entered into by the Authority, the County, and the Trustee, as Custodian, in connection with the issuance of the Series 2013 Bonds, and (c) the Continuing Disclosure Agreement (the “Continuing Disclosure Agreement”) to be entered into among the Authority, the

July 9, 2013

County and the Trustee as dissemination agent to comply with the requirements of Securities Exchange Act of 1934 Rule 15c2-12.

The form and terms of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement shall be subject to the review and approval of the County Administrator (upon the advice of the County Attorney). The terms of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement may vary from the terms presented to this County Board so long as any variance is not materially adverse to the interests of the County as determined by the County Administrator. The execution and delivery of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement by the Chair and the County Administrator shall be conclusive evidence of this County Board's approval of the First Supplemental Indenture of Trust, the Amendment to Custodial Agreement and the Continuing Disclosure Agreement, and shall be binding upon the County.

5. That, after review by the County Administrator to determine that any additional proposed agreements, certificates, documents, or proceedings are not materially adverse to the interests of the County, the Chair and the County Administrator are further authorized and directed to approve, and as necessary or appropriate, to execute and deliver in the name and on behalf of the County, any and all such other agreements, certificates, documents and proceedings and records of the County, as may be appropriate or required in connection with the refunding of the Series 2010B Bonds and the issuance of the Series 2013 Bonds and other transactions or matters related thereto. The 2010 Indenture of Trust, the Custodial Agreement and all other agreements, certificates, documents or proceedings relating to the Series 2010B Bonds to which the County is a party, as may be amended or modified as described above (if at all), are hereby ratified and affirmed and shall continue to be binding on the County.

6. That the County approves the use of the Preliminary Official Statement and Official Statement in connection with the marketing of the Series 2013 Bonds, and consents to references to the County and the inclusion of financial statements and other data and information concerning the County therein.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

PROPERTY RECORDS AND TAXPAYER SERVICES

Commissioner Kriesel moved to adopt **Resolution No. 2013-092** as follows:

Resolution Approving the Cooperative Purchasing Agreement for Electronic Election Hardware, Software and Services

WHEREAS, Minnesota Statute Chapter 471 authorizes two or more governmental units to jointly or cooperatively exercise powers common to contracting parties, and

WHEREAS, Dakota County has issued a Request for Proposals (RFP) for Election Voting System and Services, and

July 9, 2013

WHEREAS, Washington County intends to purchase Electronic Election Hardware, Software and Services, and

WHEREAS, the execution of a Cooperative Purchasing Agreement for Electronic Election, Hardware, Software, and Services with Dakota County will allow Washington County to purchase election equipment and services under the same terms and conditions offered to Dakota County by Requests for Proposal respondents.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the Cooperative Purchasing Agreement for Electronic Election Hardware, Software and Services.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

PUBLIC WORKS

Don Theisen, Public Works Director, reviewed their request to reject bids for the lease, installation and maintenance of outdoor light assemblies in connection with the County Road 62/63/lot improvement project. He indicated that one bid was received from Forest Lake Contracting for \$267,500, and \$26,400 for a five year lease which was significantly above the estimated cost. It was determined to install the lights through the contract that is in place now through an amendment which will come before the Board at a later date.

Commissioner Miron moved to adopt **Resolution No. 2013-093** as follows:

Reject Bid Lease, Installation and Maintenance of Outdoor Light Assemblies

WHEREAS, in order to provide outdoor lighting for the County Road 62/63/Lot Improvement Project, the county solicited bids for the Lease, Installation and Maintenance of Outdoor Light Assemblies; and

WHEREAS, bids were opened on June 11, 2013; and

WHEREAS, only one bid was received, the cost of which came in significantly above what was estimated; and

NOW, THEREFORE BE IT RESOLVED, that the bid received for the Lease, Installation and Maintenance of Outdoor Light Assemblies be rejected.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

July 9, 2013

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Miron and it was adopted unanimously. The Board meeting adjourned at 10:06 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment for an overview of Community Health Improvement Plan process. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Lowell Johnson, Sue Hedlund, Tommi Godwon, Yvonne Klinnert; Amanda White, Stillwater Gazette; Riham Feshir, Woodbury Bulletin; and Kevin Giles, Star Tribune.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss Public Works Facilities. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, Erik Jalowitz; Amanda White, Stillwater Gazette; Riham Feshir, Woodbury Bulletin; and Kevin Giles, Star Tribune.



Lisa Weik, Chair

County Board

Attest:



Molly F. O'Rourke

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JULY 16, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; George Kuprian, County Attorney-Division Chief; Brent Wartner, First Assistant County Attorney; Jim Zuleger, Assistant County Attorney; Tom Adkins, Community Corrections Director; Sandy Hahn, Community Corrections Deputy Director; Terry Thomas, Community Corrections Division Manager; Dan Papin, Community Services Director; Pam French, Human Resources Director; Mjyke Nelson, Information Technology Director; Jennifer Wagenius, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; Wayne Sandberg, County Engineer; Sharon Price, Right of Way Specialist; Sheriff Bill Hutton; Chief Deputy Sheriff; Riham Feshir, Woodbury Bulletin; and Yvonne Klinnert, Public Information Manager.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the Master Grant Agreement (formerly known as the Workforce Investment Act Master) with the Minnesota Department of Employment and Economic Development for April 1, 2013- March 31, 2018.
2. Approval to add one new full time equivalent Senior Human Resources Representative to the Human Resources Department.
3. Approval of two Temporary On-Sale Liquor Licenses for Veterans of Foreign War (VFW) Post 323 for a special event at the Washington County Fair in Baytown Township, July 31 through August 4, 2013.
4. Approval of a Temporary On-Sale Liquor License for VFW Post 323 for the Habitat for Humanity Volleyball Tournament at the Washington County Fairgrounds on August 11, 2013.

July 16, 2013

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Commissioner Miron moved to approve the county vision statement as follows: "A great place to live work and play...today and tomorrow". Commissioner Bearth seconded the motion and it was adopted unanimously.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Bearth reported that he attended the Metropolitan Emergency Services Board meeting which approved its 2014 budget; and he noted that the Minnesota Inter-County Association will be addressing its budget next month.

Commissioner Weik reported that she attended the Gateway Corridor Commission meeting last week and decided they would add a public comment period to future Policy Analysis Commission meetings; she feels that other corridor commissions with Policy Analysis Commissions might want to add that to its meeting.

Commissioner Weik asked if staff were planning a Commissioner retreat. Molly O'Rourke, County Administrator stated that they are looking at a fifth Tuesday in the month in September.

Commissioner Weik asked that Board members start thinking of topics for that retreat and get them to Administration. She asked that a topic could be a review of the National Association of Counties (NACo) membership.

Commissioner Weik reported that she was unexpectedly invited to apply for nomination for a group at NACo, a partisan affiliate, and she is declining the offer to be involved at the level of an officer in that type of a group.

Commissioner Kriesel stated he is concerned if NACo becomes partisan in nature. The value of participating in NACo is to look at other counties for programs and policies that might benefit Washington County.

Commissioner Weik reported that the NACo Board is not partisan, there are only a few affiliates that caucus, but they are affiliated with NACo.

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Commissioner Lehrke stated she feels that some of the speakers that NACo invites are getting partisan in comments they make to the different groups.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

COMMUNITY CORRECTIONS

Commissioner Bearth moved to adopt **Resolution No. 2013-094** as follows:

Resolution Proclaiming July 21 - 27, 2013
as Probation and Parole Officer Week

WHEREAS, Washington County probation and parole officers are an essential part of the public safety system; and,

WHEREAS, Washington County probation and parole officers uphold the law with dignity, while recognizing the right of the public to be safeguarded from criminal activity; and,

WHEREAS, Washington County probation and parole officers are trained professionals who work in partnership with community agencies and groups; and,

WHEREAS, Washington County probation and parole officers intervene with offenders to change behavior; and,

WHEREAS, Washington County probation and parole officers provide services, support, and protection for victims of crime; and,

WHEREAS, Washington County probation and parole officers advocate for the community and restorative justice; and,

WHEREAS, all Community Corrections staff play a vital role in supporting the work of probation and parole officers; and,

WHEREAS, Washington County probation and parole officers provide cost-effective services to the citizens of Washington County.

NOW THEREFORE BE IT RESOLVED, the Washington County Board of Commissioners does hereby proclaim July 21 – 27, 2013, as Probation and Parole Officer Week, and encourages all citizens to honor these probation and parole officers and to recognize their achievements.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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EXECUTIVE (CLOSED) SESSION WITH PUBLIC WORKS

The Board met in an Attorney-Client Closed Session with the Department of Public Works to discuss settlement options presented for two parcels: 1079 Broadway Avenue and 955 Broadway Avenue as it pertains to the reconstruction of County State Aid Highway 2; the time being 9:21 a.m. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Wayne Sandberg, Sharon Price, Jim Zuleger, and Patricia Raddatz.

The County Board reconvened in regular session from an Attorney-Client Closed Session with the Department of Public Works to discuss settlement options presented for two parcels: 1079 Broadway Avenue and 955 Broadway Avenue as it pertains to the reconstruction of County State Aid Highway 2.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 9:53 a.m.

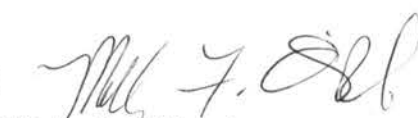
BOARD WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session with Community Services to review the county mandated responsibilities to provide services for individuals with a developmental disability or a related condition. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, Kevin Corbid, Dan Papin, Cindy Rupp, Cathy Ellis, Lisa Glasspoole, Yvonne Klinnert, Jill Idrizow, and Riham Feshir, Woodbury Bulletin.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JULY 23, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; several media representatives; a member of the public; and other county staff

The Board recited the Pledge of Allegiance.

COMMENTS FORM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Miron, to adopt the following Consent Calendar:

1. Approval of the June 25 and July 2, 2013 Board Meeting minutes and the 2013 Board of Appeals and Equalization minutes.
2. Adoption of **Resolution No. 2013-095** as follows:

Approval of Agreement Between Washington County and the City of Woodbury
 Providing Two Hundred Forty Seven Thousand and Five Hundred Dollars
 from the Land and Water Legacy Bond Funds to Acquire Interests in Property

WHEREAS, pursuant to Minnesota Statute Chapter 84C, Minnesota Statute Section 373.40 and Minnesota Statute Section 394.25, Washington County is authorized to acquire and improve land and interests in land for the purpose of preserving open space, including natural and scenic areas and agricultural land; and

WHEREAS, Washington County has enacted the Acquisition of Development Rights Ordinance #175 to establish a program for the preservation of open space, parks and public water, commonly referred to as the Land and Water Legacy Program and has established the policies, rules and official controls governing such acquisitions; and

WHEREAS, Washington County has issued general obligation bonds to acquire land and interests in land to provide long-term stable funding to purchase interests in land to further the purposes of the Land and Water Legacy Program; and

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WHEREAS, Washington County passed Resolution Number 2007-163 making a declaration of official intent and Resolution Number 2010-060 reaffirming the official intent to reimburse certain costs of projects identified as part of the Land and Water Legacy Program from proceeds of the general obligation bonds in accordance with Section 1.150-2(d)(3) of the Treasury Regulations; and

WHEREAS, pursuant to Minnesota Statute Section 398.32 Washington County is authorized to expend funds and to cooperate with other governmental subdivisions to affect the creation of outdoor public recreational areas;

WHEREAS, the City of Woodbury is a governmental unit eligible for funds through the Local Match Program of the Land and Water Legacy Program and has requested that Washington County provide a portion of the funds needed to purchase property owned by Venture Bank, parcel identification number 3002821120005; and

WHEREAS, the Washington County Board of Commissioners has determined that the City of Woodbury's project meets the requirements of the Local Match Program and that the proposed land merits protection.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves the agreement with the City of Woodbury providing two hundred forty seven thousand and five hundred dollars from the Land and Water Legacy bond funds to acquire interests in property owned by Venture Bank, parcel identification number 3002821120005; requiring the City of Woodbury to convey a conservation easement over the property to Washington County; and requiring the City of Woodbury to convey fee title to seventy-five feet of the property along Bailey Road for road purposes; and authorizes the county board chair and the county administrator to sign the agreement; and

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners intends that these funds provided to the City of Woodbury pursuant to this agreement shall come from proceeds of the general obligation bonds issued to finance the preservation of open space, parklands, and other natural areas.

3. Approval of the county's tentative agreement with the Minnesota Public Employees Association (MNPEA) and specific items awarded to MNPEA by Arbitrator Richard John Miller as follows:

Two year contract effective January 1, 2012 through December 31, 2013;

In 2012 and 2013 Employees below the maximum of the salary range shall receive range movement based on the 2011 salary schedule an increase of 1.5% on their anniversary date.

In 2012 Employees at the salary range maximum shall receive a 1.5% non-base lump sum payment on their anniversary date.

In 2013 Employees at the salary range maximum shall receive a 2% non-base lump sum payment on their anniversary date.

Uniform allowance will increase to \$530 for 2012 and 2013.

Damaged Clothing Replacement language modified to include the decision of the Employer may be appealable through the grievance process.

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Health Insurance:

2012 Accord \$25 OV Copay

Single	433.00/month
Single plus Child(ren)	\$433.00/month
Employee plus Spouse	\$589.00/month
Family	\$619.00/month

2012 Accord \$30 and \$35 OV Copays and \$500/75% Plans

Single	\$491.00/month
Single plus Child(ren)	\$537.00/month
Employee plus Spouse	\$726.00/month
Family	\$851.00/month

2013 Accord II \$25 OV Copay

Single	\$433.00/month
Single plus Child(ren)	\$433.00/month
Employee plus Spouse	\$589.00/month
Family	\$619.00/month

2013 Accord II \$30 and \$35 OV Copays

Single	\$498.50/month
Single plus Child(ren)	\$550.00/month
Employee plus Spouse	\$744.00/month
Family	\$872.50/month

2013 Accord II \$750/75% Deductible Plan

Single	\$515.55/month
Single plus Child(ren)	\$563.85/month
Employee plus Spouse	\$762.30/month
Family	\$893.55/month

4. Adoption of **Resolution No. 2013-096** as follows:

Application to Conduct Off-Site Gambling Resolution
by the Ladies Auxiliary Post 323

WHEREAS, the Ladies Auxiliary Post 323 has made an application to conduct off-site gambling according to requirements contained in M.S. 349.165. The event will be held July 31st through August 4th, 2013, at the Washington County Fair Grounds, located at 12300 40th St., Baytown Township, MN, during the Washington County Fair.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners approves the application as submitted.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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GENERAL ADMINISTRATION**Contract with Springsted Incorporated Economic Development Assessment**

Jane Harper, Principal Planner, provided an overview of the proposed economic development assessment contract with Springsted Incorporated.

Commissioner Bearth moved to approve a contract with Springsted Incorporated to prepare an economic development assessment for Washington County and authorize the Chair of the Washington County Board of Commissioners and the County Administrator to execute said contract. Commissioner Miron seconded the motion and it was adopted unanimously.

Stillwater Township Request for Land and Water Legacy Funds

Ms. Harper and David Johnson, Stillwater Township Board Chair, presented an overview of Stillwater Township's request for Land and Water Legacy funds to acquire land from Central Bank known as the Palmer Property. The property is located at the southeast quadrant of the intersection of Highway 96 and Manning Avenue adjacent to Milbrooke Park and within the City of Stillwater's future annexation area.

Commissioner Kriesel moved to direct staff to schedule an executive session to discuss the amount of contribution from the Land and Water Legacy funds regarding the Stillwater Township request for Land and Water Legacy funds to acquire land from Central Bank known as the Palmer Property. Commissioner Miron seconded the motion and it was adopted unanimously.

Ms. O'Rourke reported that she has been informed by the Housing and Redevelopment Authority Executive Director that they have decided to pull back on the refinancing bonds the County Board approved at a public hearing on July 9. The bond market is unstable at this time and it is not financially prudent for them to proceed. They have until early November to go back to the market.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel expressed his condolences to the family of John Jansen who passed away last week. Mr. Jansen was a former Mayor of Lake St. Croix Beach, and former County Attorney. He was very active in the St. Croix Water Management Organization and a strong supporter and advocate of the St. Croix River.

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Commissioner Miron spoke about a missing person in Hugo and thanked the Sheriff and the efforts of the county's Emergency Services Management team for getting the word out and following up on this matter. He also thanked expressed appreciation to those who attended the Forest Lake Youth Service Bureau fund raiser and noted its service to the county.

Commissioner Lehrke reported on her recent trip to the National Association of Counties (NACo) National Conference; she attended numerous committee meetings and workshops; she reminded the Board that Washington County is a member of the NACo Prescription Discount Drug Program, and they are now coming out with a dental program; she asked that the Board hold a workshop to discuss this program.

Commissioner Bearth reported he toured the parks in Washington County; and he attended a St. Croix River Association event last week.

Commissioner Weik reported she also attended the (NACo) National Conference in Fort Worth, Texas; she attended numerous committee meetings, workshops and tours; and she reported that next year's conference will be held in New Orleans, July 11 through July 14.

Commissioner Kriesel supported a workshop on the NACo dental program.

Commissioner Lehrke suggested that the Board consider moving the County Board meeting date to a Thursday during the weeks of conferences to allow Board members to attend the full conference. Commissioner Kriesel suggested that would be a good discussion for the Board to consider at its meeting in September.

PUBLIC WORKS

Greg Wood, Building Services Manager, presented the following bids for the courthouse reroofing project:

Contractor	Base Bid	Alternate #1	Alternate #2
BL Daisin Roofing	\$889,160.00	\$52,840.00	
Thelen Heating & Roofing, Inc.	\$696,000.00	\$60,000.00	
Central Roofing Company	\$883,794.00	\$56,206.00	
John A. Dalsin & Sons, Inc.	\$796,172.00	\$121,330.00	\$ 25,639.00 (deduct)
Palmer West Construction Company, Inc.	\$786,000.00	\$52,000.00	\$ 20,000.00 (deduct)
Peterson Bros roofing & Construction Inc.	Not Submitted	\$83,230.00	\$832,670.00 (did not specify)

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<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>
Commercial Roofing & Sheet Metal Inc.	\$579,200.00	\$164,650.00	
Roof Tech Incorporated	\$720,600.00	\$49,000.00	
Berwald Roofing Co., Inc.	\$998,900.00	\$70,500.00	\$45,000.00 (deduct)

Commissioner Bearth moved to adopt **Resolution No. 2013-097** as follows:

Bid Award for Washington County Courthouse Re-Roof
Project to Thelen Heating & Roofing, Inc.

WHEREAS, in order to complete the re-roof of the Washing County Courthouse the county solicited bids for this project; and,

WHEREAS, on July 2, 2013, bids for the project were opened and it was determined that Thelen Heating & Roofing, Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards the bid to Thelen Heating & Roofing, Inc. in order to complete the above described building construction project and authorizes the county to enter into a contract with Thelen Heating & Roofing, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Thelen Heating & Roofing, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Thelen Heating & Roofing, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMUNITY CORRECTIONS

Terry Thomas, Division Manager, presented a review of Community Corrections best practices. Their Mission Statement is: Building Safer Communities by protecting the community; repairing the harm, and reducing the risk. Historically, probation officers have been responsible for monitoring conditions of the court, reporting violations, and helping offenders change. The area with the biggest changes in recent years is that of behavioral change. They are moving from a model that relies on general helping skills of the probation officer to a complex system of risk management, targeted services, and interventions that focus on criminal behavior and thinking. He stated these changes require an internal infrastructure that can support staff training, implement services based on designed models, and quality control measures required to be successful.

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BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 10:10 a.m.

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY (RRA) CONVENED

The Washington County Regional Railroad Authority met in regular session at 10:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, RRA Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; several media representatives; a member of the public; and other county staff

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss Washington County Park fees. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff, representatives of the media, City of Oakdale, City of Woodbury, and consultant from Springsted.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review the work plan for the Economic Development Study. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff, representatives of the media, City of Oakdale, City of Woodbury, and consultant from Springsted.

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Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
AUGUST 6, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Brent Wartner, First Assistant County Attorney; Patricia A. Raddatz, County Board Secretary; media representatives; members of the public; and other county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of the July 9, 16, and 23, 2013 Board meeting minutes.
2. Approval of contract with M.R. Welty Homes for the provision of foster care for disabled individuals receiving Home and Community Based Services through the Community Alternatives for Disabled Individuals, Brain Injury, and Developmental Disability waivers.
3. Approval of contract with Dungarvin Minnesota LLA for the provision of foster care for disabled individuals receiving Home and Community Based Services through the Elderly Waiver, Community Alternatives for Disabled Individuals, Brain Injury, and Developmental Disability waivers.
4. Approval of the July 1, 2013 – June 30, 2015 agreement with Minnesota Housing for Family Homelessness Prevention and Assistance Program funds.
5. Approval of contract between Washington County Community Services, Public Health and Environment, Community Corrections, and Betmar Languages, Inc. to provide interpretation services.
6. Adoption of **Resolution No. 2013-098** as follows:

Transfer of \$6,035.70 from Jordan Bequest to the City of Marine

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

WHEREAS, Washington County has entered into a Joint Powers Agreement with the City of Marine that includes a process for transferring funds from the Elizabeth Jordan bequest to the City of Marine; and,

WHEREAS, the City of Marine has requested by letter dated July 17, 2013 that a transfer be made to the City of 2% of the value of the "Jordan bequest" or \$6,000 whichever is greater for the purchase of library resources which is a lawful purpose under the Joint Powers Agreement; and

WHEREAS, the value of the Jordan bequest on July 22, 2013 was \$301,785.37.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the transfer of \$6,035.70 to the City of Marine for the purchase of library resources.

7. Approval of the plat Miller Farms 2nd Addition located in Baytown Township.
8. Adoption of **Resolution No. 2013-099** as follows:

Lawful Gambling Exemption Resolution for
Pheasants Forever Mississippi Longtail Chapter 385

WHEREAS, the Pheasants Forever Mississippi Longtail Chapter 385, has made an application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub 2, in order to conduct a raffle at The Point, located at 12378 Point Douglas Road South, Hastings, MN (Denmark Township), 55033. This event will be conducted on September 9, 2013.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

9. Approval of cooperative cost share agreement between Washington County and the City of Stillwater for the County State Aid Highway 23/24 project.
10. Approval of ratification of contract with Door Services Company of the Twin Cities for door maintenance and repair services at various Washington County facilities.
11. Adoption of **Resolution No. 2013-100** as follows:

August 6, 2013

Resolution to Authorize Final Payment
for the Hardwood Creek Trail Pedestrian Bridge
Over County Road 83 to Sunram Construction., Inc.

WHEREAS, on October 4, 2011 the Washington County Board of Commissioners approved a bid award to Sunram Construction, Inc. and signed a contract with said company for construction of the Hardwood Creek Trail Pedestrian Bridge over County Road 83; and

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, Sunram Construction, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Sunram Construction, Inc. be given final payment in the amount of \$22,615.89 as claimed by Sunram Construction, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

12. Adoption of **Resolution No. 2013-101** as follows:

Mutual Aid Joint Powers Agreement Between the Minnesota Department
of Corrections and Washington County

BE IT RESOLVED, that Washington County is authorized to enter into a Mutual Aid Joint Powers Agreement with the Minnesota Department of Corrections.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this Mutual Aid Joint Powers Agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Greater Minneapolis Saint Paul (MSP) Regional Economic Development Partnership

Michael Langley, Chief Executive Officer, presented an overview of the Greater MSP vision and mission, its regional assets of strength, and its marketing tools and brochures. He stated their goal was for an increase of 100,000 jobs by 2016. To date, 59,000 jobs have been created. In 2012, 31 new projects were created bringing 4,816 new jobs. Three of those projects were completed in Washington

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County adding 80 new jobs. Seven new projects have been completed this year and they are currently working on 50 projects with Washington County in the running for 12 of the 50.

The County Board asked and Mr. Langley answered questions regarding the following items: state tax code, Gateway Corridor, business retention and expansion, and education related to manufacturing and job skills.

Minnesota Counties Intergovernmental Trust

Molly O'Rourke, County Administrator, announced that the Minnesota Counties Intergovernmental Trust dividend this year to Washington County will be in the amount of \$639,000. That will be allocated to the Other Post-Employment Liability fund in accordance with County Board Policy.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Bearth reported he attended the Washington County Fair which was well attended; and there is a special meeting of the Housing and Redevelopment Authority Board this afternoon to review its proposed budget.

Commissioner Miron reported that tonight is National Night Out and stated he appreciated the extra effort the Sheriff's Office will be putting in and reminded people that looking out for their neighbor is one of the best things to do as a community to provide additional protection; and he toured a manufacturing plant in the Moorhead/Fargo area and discussed the special skills such as computer, laser, and robotic welders, needed to operate that plant.

Commissioner Lehrke explained that usage of the National Association of Counties dental program will be impacted by the National Affordable Care Act which does not cover adult dental, but pediatric care is mandated as an essential health benefit; and she attended the Association of Minnesota Counties (AMC) Board of Director's meeting and Julie Ring was named the new AMC Executive Director.

Commissioner Kriesel reported he attended the Washington County Fair Senior event as did all Commissioners.

Commissioner Weik reported on workshops she attended at the National Association of Counties conference that was held in mid-July including: personal protection for county elected officials and county employees; what happens if your county employees can't afford to retire; differences between leadership and management; and infrastructure financing in the 21st century; she attended a leadership breakfast; she attended the transportation policy committee; and reported on a veteran's program that

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builds mortgage free homes for disabled veterans. Commissioner Weik reported she attended an Executive Committee meeting of the Counties Transit Improvement Board; she attended the Corridors of Opportunities Policy Board meeting; and she attended the Resources Recovery Project Board meeting as an alternate.

PUBLIC WORKS

Bids were received for the Oakdale Library Parking Lot reconstruction project as follows:

<u>Contractor</u>	<u>Bid Amount</u>
T.A. Schifsky & Sons, Inc.	\$247,983.70
Bituminous Roadways, Inc.	\$251,137.95
Dresel Contracting, Inc.	\$259,630.00

Cory Slagle, Engineering and Construction Manager, provided an update on the Oakdale Library Parking Lot project. Funding for this project will be from the capital repair fund; in 2012 a \$42,000 grant from the Board of Water and Soil Resources was obtained and extended to 2013; and an \$18,655 grant from the South Washington Watershed District Coordinated Capital Improvement Program grant.

Mr. Slagle indicated that all the bids were over the engineer’s estimate which was \$174,022. This project was originally scheduled in the 2014 Capital Improvement Plan for \$250,000. This project was accelerated to take advantage of the two grants and funding is available in the Capital Repair Fund for 2013.

Commissioner Lehrke stated she believes the Board should stick to the Capital Improvement Plan for 2014 and shouldn’t accelerate a project in an unfavorable bidding environment. She stated she will not be supporting the resolution today.

Commissioner Bearth moved to adopt **Resolution No. 2013-102** as follows:

Bid Award for Washington County Oakdale Library
Parking Lot to T.A. Schifsky & Sons, Inc.

WHEREAS, in order to complete parking lot reconstruction and site improvements at the Oakdale Library the county solicited bids for this project; and,

WHEREAS, on July 16, 2013, bids for the project were opened and it was determined that T.A. Schifsky & Sons, Inc. was the lowest responsible bidder.

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NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards the bid to T.A. Schifsky & Sons, Inc. in order to complete the above described construction project and authorizes the county to enter into a contract with T.A. Schifsky & Sons, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the T.A. Schifsky & Sons, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and T.A. Schifsky & Sons, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

Commissioner Miron seconded the motion and it was adopted 4-1 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Miron, and Weik; Nays, Commissioner Lehrke.

EXECUTIVE (CLOSED) SESCOIN WITH THE OFFICE OF ADMINISTRATION

The Board moved into Executive Session with the Office of Administration to discuss the possible purchase of interest in land owned by the Carpenter Foundation at 10:40 a.m. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Jane Harper, Principal Planner; Don Theisen, Public Works Director; Wayne Sandberg, County Engineer; John Elholm, Parks Division Manager; Sharon Price, Right of Way Project Manager; Brent Wartner, First Assistant County Attorney; Richard Hodsdon, Assistant County Attorney; and Patricia A. Raddatz, Board Secretary.

The County Board returned from Executive Session to discuss the possible purchase of interest in land owned by the Carpenter Foundation at 11:25 a.m.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 11:26 a.m.

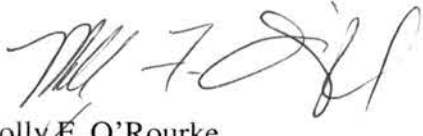
August 6, 2013

2014 PROPOSED BUDGET WORKSHOP

The Board met in workshop session with the Office of Administration to discuss the 2014 proposed budget with the Internal Services group (Administration, Accounting and Finance, Human Resources, General Operations, and Information Technology). No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, and representatives of the media.


Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
AUGUST 13, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; media representatives; members of the public; and other state and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of Amendment #1 to contract with John Kaul, d.b.a. Capitol Gains, Inc. for legislative liaison services.
2. Approval to reappoint Richard Damchik, Forest Lake, to the Comfort Lake-Forest Lake Watershed District to a fifth term expiring September 22, 2016.
3. Approval of a grant agreement and authorization for the County Administrator and Board Chair to enter into an agreement with the Minnesota Department of Health related to public health emergency preparedness and the Cities Readiness Initiative in the amount of \$192,164.
4. Approval to enter into a contract with Traffic Marking Service, Inc. for pavement for control and guidance of traffic.

GENERAL ADMINISTRATION

Revised Language on County Board Agendas

Commissioner Kriesel moved to discuss the proposed change to Public Comments and Commissioner Report narratives on the County Board agenda, at a workshop in September. Commissioner Miron seconded the motion and it was adopted unanimously.

Department of Natural Resources – Actions to Designate the North and East Metro as a Groundwater Management Area

Jason Moeckel, Section Manager and Paul Putzier, Lead Hydrogeologist, Department of Natural Resources (DNR), reviewed actions to designate the North and East Metro as a Groundwater Management Area. A water supply challenge to groundwater is that it's being overused in some areas. Data shows that groundwater levels are in decline in places and impacts are being felt in surface waters. The DNR's statutory responsibilities are to manage resources sustainably and they need to protect not only the surface waters but future groundwater supplies and water quality. Research and studies show that the way groundwater is being pumped in the metro area as a whole is changing the way water moves, it's changing the chemistry, and it changing water levels. The DNR will use a Groundwater Management Area as a way to address the issue. The plan is to bring hydrogeological related communities and users together to figure out how to solve that challenge. They are also trying to establish a manageable boundary for this management area.

The Commissioners asked questions and made comments as follows: lake levels on White Bear Lake and surrounding lakes; historical data on current status of aquifers; concern in Afton about the growth in Woodbury with a possible new well being installed and what impact that would have on wells in Afton; percentage of the municipal water draws comes from the Prairie du Chien aquifer and that all municipalities that draw from this aquifer should be included in the management area; a number of government entities including the Metropolitan Council should be involved in the management area; the DNR had been pumping water from the aquifer into White Bear Lake for years to keep it at higher levels; many sections of the DNR need to be brought together to work through these issues; water availability is a main issue in economic development; and how does impaired waters overlap with the quantity of water in lakes.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke asked what has been the effect of moving up the Commissioner Reports earlier on the agenda, could that be measured to see if the results they had hoped for were achieved. Commissioner Miron suggested that be included in the discussion at a workshop later in September.

Commissioner Kriesel reported he planned to attend the Yellow Ribbon Network Twins game on Thursday, August 15, where the Washington County Yellow Ribbon will be recognized.

Commissioner Weik reported that there will be an Association of Minnesota Counties (AMC) Strategic Planning session in Bemidji on Thursday and Friday, and asked if there were topics the Board wanted Commissioner Lehrke to bring to their attention.

August 13, 2013

Commissioner Lehrke reviewed the agenda for the AMC Strategic Planning session.

Commissioner Miron asked that AMC be made aware of the discussion the Board had this morning on the Groundwater Management Plan area. He will bring this matter up at the Minnesota Inter-County Association meeting that he will be attending tomorrow.

Commissioner Kriesel suggested bringing the Legislative Agenda along to the AMC Strategic Planning session, which gives an overview of the county's positions on several items.

Commissioner Weik reported she discussed the National Association of Counties program "Finally Home" with the Veteran's Service Officer. She suggested that the Board hold a workshop following the AMC Strategic Planning session.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH HUMAN RESOURCES

Commissioner Bearth moved to go into Executive Session with the Department of Human Resources to discuss labor management negotiations. Commissioner Miron seconded the motion and it was adopted unanimously. The Board moved into Executive Session at 9:55 a.m. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke; Kevin Corbid; Pam French; Frank Madden, County Labor Negotiator; George Gmach, Trusight; and Patricia A. Raddatz.

The County Board reconvened from Executive Session which discussed labor management negotiations at 10:59 a.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 10:59 a.m.

August 13, 2013

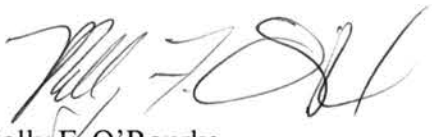
2014 PROPOSED BUDGET WORKSHOP

The Board met in workshop session with the County Library, Property Records and Taxpayer Services, and Public Works to review their 2014 proposed budgets. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, outside agencies, and representatives of the media.

BOARD WORKSHOP WITH THE HOUSING AND REDEVELOPMENT AUTHORITY

The Board met in workshop session with the Housing and Redevelopment Authority to discuss financial management analysis to assist in determining future funding strategies. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, outside agencies, and representatives of the media.

Attest:



Molly F. O'Rourke
County Administrator



Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
AUGUST 20, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; media representatives; members of the public; and other county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Brent Reibel, May Township, asked that his property be removed from the Big Marine Park Reserve. He stated he does not plan to sell his property and would like to meet with the Board in a workshop.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the August 6, 2013 Board meeting minutes.
2. Approval of agreement with Solid Ground (formerly East Metro Women's Council) for \$137,000 in Family Homelessness Prevention and Assistance Program Funds.
3. Approval of Family Homelessness Prevention and Assistance Program funds for Canvas Health's Youth Transition Program to help homeless youth.
4. Approval of a cooperative cost share agreement with the City of Oak Park Heights for the County Road 62/63/lot project; and a cooperative maintenance agreement with the City of Oak Park Heights for the County Road 62/63/lot project.
5. Adoption of **Resolution No. 2013-103** as follows:

Request a Limited Use Permit from the
 Minnesota Department of Transportation
 to Maintain A Pedestrian Trail – I-94 at CSAH 13

WHEREAS, the Washington County Comprehensive Plan 2030 has identified a County Trail along County State Aid Highway (CSAH) 13; and,

August 20, 2013

WHEREAS, a plan has been prepared to construct the missing trail link between Hudson Boulevard and the south ramp of Interstate (I) 94; and,

WHEREAS, the pedestrian trail in the I-94 right of way will provide an orderly and safe crossing of the highway; and,

WHEREAS, construction of the trail within the right of way of I-94 requires a Limited Use Permit from the Minnesota Department of Transportation in accordance with Minnesota Statutes Section 161.434; and,

WHEREAS, Washington County shall operate and maintain said trail in accordance with the Limited Use Permit granted by the Minnesota Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that Washington County request a Limited Use Permit from the State of Minnesota, Department of Transportation, to operate and maintain a pedestrian trail within the right-of-way of I-94 at CSAH 13.

6. Approval of revised County Policy 1019 – General Housekeeping and Acceptable Appliances.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, announced that Washington County has won the 2013 Sheila Sheridan Award for Sustainable Facility Operations and Management, which is an award from the International Facility Management Association (IFMA) Award of Excellence Team. The IFMA Award will be presented in October. It was awarded to Washington County for its energy efficient management, better managing of its work order process, and the switch to day cleaning.

Commissioner Weik asked that the Metropolitan Energy Policy Coalition (MEPC) be informed of this award because some of the practices initiated were learned about at MEPC and were brought back to the county.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke presented an update on a tour she took of the watershed stormwater pipe that is being installed at the County Road 19, 20 and 22 realignment project.

Commissioner Weik asked if the Board would be interested in holding a workshop on the County Road 19, 20 and 22 realignment project. If the Board is interested in a workshop shed asked that they let the County Administrator know.

August 20, 2013

Commissioner Lehrke presented an overview of the Association of Minnesota Counties (AMC) Strategic Planning session held last week.

Commissioner Kriesel suggested a Board workshop to discuss the AMC Strategic Planning session and items discussed. Commissioner Weik thought it might be helpful to have workshops prior to AMC meetings to get the Board's input so issues could be brought to AMC and discussed at that time.

Commissioner Weik reported that Woodbury Days will take place from August 23 through August 25.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:23 a.m.

2014 PROPOSED BUDGET WORKSHOP

The Board met in workshop session with the County Sheriff's Office, County Attorney's Office, and the Department of Community Corrections to review their 2014 proposed budgets. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, and representatives of the media.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment for an overview of the Fiscal Year 2014-2015 Statewide Health Improvement Program (SHIP) grant. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, and representatives of the media.

August 20, 2013

TOUR OF THE PUBLIC WORKS NORTH SHOP FACILITY AND GROUNDS

The County Board toured the Public Works North Shop facility and grounds. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Kriesel, Lehrke, and Miron. Also present were Molly O'Rourke, and county staff.

Attest:


Molly F. O'Rourke

County Administrator



Lisa Weik, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
AUGUST 27, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; media representatives; members of the public; and other county staff.

The County Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of the August 13, 2013 Board meeting minutes.
2. Approval to appoint Stephen Schmaltz, Forest Lake, to the Comfort Lake-Forest Lake Watershed District Board of Managers, to fill an unexpired term to September 22, 2014.
3. Approval of contract with New Journeys for the provision of foster care for disabled individuals receiving Home and Community Based Services through the Community Alternatives for Disabled Individuals and Brain Injury waivers.
4. Adoption of **Resolution No. 2013-104** as follows:

Lawful Gambling Exemption Resolution

WHEREAS, Wishes & More, has made an application to the Gambling Control Board for the exemption from certain requirements contained in M.S. 349.166 sub 2, in order to conduct a raffle at Withrow Ballroom & Event Center, located at 12169 Keystone Ave N, Hugo (May Township), 55038. This event will be conducted on February 1, 2014.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application.

August 27, 2013

5. Approval of two 1-4 day temporary on-sale liquor licenses for the Minnesota Food Association for special events to be held on September 22, 2013 and October 12, 2013.
6. Approval of Amendment #6 to contract with HM Cragg for Uninterruptable Power Supply (UPS) equipment replacement and UPS preventative and corrective maintenance.
7. Adoption of **Resolution No. 2013-105** as follows:

Resolution to Acquire Right of Way
on County State Aid Highway 15

WHEREAS, in order to improve a portion of County State Aid Highways 15 Washington County needs to acquire right of way.

NOW, THEREFORE, BE IT RESOLVED, that Washington County proceed to improve a portion of County State Aid Highway 15 (Manning Avenue North) from the northerly right of way line of County State Aid Highway 12 (75th Street North) to a point approximately 450 feet north of the northerly right of way of Trunk Highway 96 (Dellwood Road North) located in the City of Stillwater, City of Grant, and Township of Stillwater as shown on the attached map. That portion of said highway is located in Sections 18, 19, and 30, Township 30 North, Range 20 West and in Sections 13, 24, and 25, Township 30 North, Range 21 West, Washington County, Minnesota.

BE IT FURTHER RESOLVED, that the officers of said County, including the County Engineer, the County Administrator and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by negotiations and purchase and if necessary the exercise of eminent domain, right of way to establish said highway plus sight corners, permanent slope, drainage and utility easements, and temporary construction easements. Such officers are specifically authorized to take such action and execute such instruments and plats if any be necessary, to acquire said right of way and associated easements.

8. Adoption of **Resolution No. 2013-106** as follows:

Resolution to Authorize Final Payment
for County State Aid Highway 8

WHEREAS, on March 27, 2012 Washington County and the City of Hugo entered into a cooperative agreement for the design and construction for a portion of County State Aid Highway (CSAH) 8 in the City of Hugo; and,

WHEREAS, pursuant to said agreement, the City of Hugo prepared plans and specifications, solicited bids, and opened bids on April 25, 2012; and,

WHEREAS, on May 8, 2012 Washington County adopted a resolution concurring with the bid award to Dresel Contracting, Inc. as the lowest responsible bidder; and,

August 27, 2013

WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, Dresel Contracting, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Washington County pay the final pay voucher for the County's portion of the CSAH 8 project. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

9. Approval of agreement with the City of Cottage Grove for the jurisdictional transfer of County State Aid Highway 20.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

East Metro Strong – Economic Prosperity Initiatives in the Region

Ramsey County Commissioner Jim McDonough presented information on an "East Metro Strong" initiative, which was recently recognized as a finalist for potential funding through the McKnight Foundation "Moving the Market" grant solicitation. The proposal seeks to respond to nationwide market trends that are skewing development toward regions in which successful transportation infrastructure investments are closely coordinated with plans for economic and community development.

The Commissioners asked the following questions: whether this concept is for economic development, transit development initiatives and what can the \$750,000 be used for; how this would work with Map-21; how would this organization be different from Greater MSP; and would like to see more details. The County Board thanked Commissioner McDonough for presenting this program.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Bearth mentioned that the CNN/Money Magazine has named the metro area community of Oakdale to its list of top 25 communities with the most affordable housing and it was ranked 15th

Commissioner Lehrke reported that the Association of Minnesota Counties Extension Committee will meet on August 29.

August 27, 2013

Commissioner Weik reported she attended the Counties Transit Improvement Board meeting.

PUBLIC WORKS

Commissioner Bearth moved to adopt **Resolution No. 2013-107** as follows:

Authorization to Perform Emergency Septic System Design
and Repair, and Design of Related Public Utilities
at the Public Works North Shop

WHEREAS, the Public Works North Shop septic system drainfield which is a component of the facility public utilities has failed and is no longer functional; and

WHEREAS, the design and repair of the septic system needs to include investigation of the water supply, storm water, and wash waste water systems,

WHEREAS, Minn. Stat. 375.22 allows the County Board to authorize emergency repairs without going out for bid in instances of damage or failure to county property that cannot be delayed; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the Director of the Public Works Department to enter into any contract to complete the design and repair of the septic system, and the design of related public utilities at the Public Works North Shop without the necessity to advertise for bids.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes the Director of the Public Works Department to enter into contracts and incur obligations necessary to complete emergency septic system design and repair, and the design of related public utilities at the Public Works North Shop.

BE IT FURTHER RESOLVED, that the actions taken by the Director of the Public Works Department to complete emergency septic system design and repair, and the design of related public utilities at the Public Works North Shop be brought to the County Board for ratification.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

August 27, 2013

EXECUTIVE (CLOSED) SESSION WITH ADMINISTRATION

The Board met in Executive Session at 9:45 a.m. with the Office of Administration to review appraisal, discuss asking price and determine negotiation strategies to acquire with Stillwater Township the Palmer Property owned by Central Bank for park purposes; and, review appraisal, discuss asking price and determine negotiation strategies, to contribute to acquire the Aiple property with the City of Stillwater for park purposes. Present for the Executive Session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Jane Harper, Wayne Sandberg, Sharon Price, James Zuleger, and Patricia Raddatz.

The Board reconvened from Executive Session to review appraisal, discuss asking price and determine negotiation strategies to acquire with Stillwater Township the Palmer Property owned by Central Bank for park purposes; and, review appraisal, discuss asking price and determine negotiation strategies, to contribute to acquire the Aiple property with the City of Stillwater for park purposes at 10:49 a.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 10:50 a.m.

2014 PROPOSED BUDGET WORKSHOP

The Board met in workshop session with the Departments of Community Services, Public Health and Environment, and Minnesota Extension to review their 2014 proposed budgets. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, outside agencies, and representatives of the media.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss the 2014-2024 Draft Groundwater Plan and update the Board on progress to develop a low interest loan and funding options for replacing failing septic systems. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, and representatives of the media.

August 27, 2013

Attest:


Molly F. O'Rourke
County Administrator


Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
SEPTEMBER 3, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary, and media representatives, members of the public; and other county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Jennifer Aamodt, 1501 Jewel Drive, Woodbury, spoke on their petition to have their parcel transferred to Independent School District 833. They bought the property 20 years ago with the understanding that it was in the South Washington School District and that their children would attend schools in Woodbury.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Lehrke, to adopt the following Consent Calendar:

1. Approval of the August 20, 2013 Board meeting minutes.
2. Approval to appoint George Thole, Stillwater, to the Historic Courthouse Advisory Committee to fill an unexpired term to December 31, 2014.
3. Approval to appoint Brian Krafthefer, West Lakeland Township, to the Groundwater Advisory Committee to fill an unexpired term to December 31, 2014.
4. Approval to appoint Kellie Cardinal to the Family Homeless Prevention and Assistance Citizen Advisory Committee as an Emergency Shelter/Transitional Housing representative to a first term expiring June 30, 2016.
5. Approval of Amendment Number Three to the Cooperative Agreement with Anoka, Chisago, Dakota, Hennepin, Isanti, Ramsey, Sherburne, and Washington Counties for the provision of Non-Emergency Medical Transportation services for eligible Medical Assistance and Minnesota Care recipients through December 31, 2014.

September 3, 2013

6. Approval to delegate authority to Lowell Johnson, Director of Public Health and Environment, to electronically sign a Joint Powers Agreement with the Minnesota Pollution Control Agency on behalf of the County Board.
7. Approval of a letter and memorandum to the City of Woodbury commenting on the Environmental Assessment Worksheet for the Fields of Woodbury residential development and to authorize the Board Chair to sign said letter.
8. Adoption of **Resolution No. 2013-108** as follows:

Adoption of Amendments to the
Washington County All-Hazard Mitigation Plan

WHEREAS, the Washington County Board approved the Washington County All Hazard Mitigation Plan via Resolution 2006-092 on July 22, 2006;

WHEREAS, the Washington County Board approved the required update to the Washington County All Hazard Mitigation Plan via Resolution 2012-134 on October 9, 2012;

WHEREAS, additional text is added to the Washington County All Hazard Mitigation Plan with regards to the construction or maintenance of safe rooms or the retrofitting of an existing structure to be utilized as a safe room;

WHEREAS, this additional text allows eligible entities to apply for grant funding to support the construction of safe rooms;

NOW THEREFORE BE IT RESOLVED, that Washington County continues to support the hazard mitigation planning effort and wishes to adopt the amendments to the Washington County All Hazard Mitigation Plan as part of the already approved plan.

9. Adoption of **Resolution No. 2013-109** as follows:

Approval of Agreement Between
United States Department of Justice,
Drug Enforcement Administration (DEA)
and the Washington County Sheriff's Office

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into an agreement with the United States Department of Justice, Drug Enforcement Administration (DEA), allowing the Washington County Sheriff's Office to assign one experienced officer to the Tactical Diversion Squad Task Force.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign the agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

September 3, 2013

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Commissioner Bearth moved to adopt **Resolution No. 2013-110** as follows:

2013 2nd Quarter Donations, Gifts, and Bequests

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts for \$6,598.15 for second quarter 2013.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported she will be attending the Association of Minnesota Counties (AMC) General Government Policy Committee meeting on Friday, September 6. She will be bringing the Washington Counties legislative priorities with her and if the Board wants her to address other issues to let her know. She attended the Statewide AMC Extension Committee meeting last Thursday and gave a brief report and update.

Commissioner Weik reported she received confirmation about her appointment to two National Association of Counties (NACo) assignments: 1) International Economic Development Task Force; and 2) Rural Action Caucus.

The County Board congratulated Commissioner Weik on her NACo appointments. They stated it was important to have representatives from Washington County on a national level.

September 3, 2013

INFORMATION TECHNOLOGY

Minnesota Statewide Security Monitoring Initiative

Mjyke Nelson, Information Technology Director, presented information on the Minnesota Department of Public Safety Homeland Security and Emergency Management Division sponsored cyber-security monitoring initiatives for state, county and local government agencies. The grant will provide an intrusion detection/prevention system to identify malicious activity, log information about this activity, attempt to block or stop the activity, and alert and report the activity to Information Technology security staff.

Commissioner Kriesel moved to approve and delegate authority for the Department of Information Technology to enter into a grant agreement for the Minnesota Statewide Security Monitoring Initiative with the Minnesota Information Technology Services Enterprise Security Office, Minnesota Department of Public Safety Homeland Security and Emergency Management Division, and other local government agencies. Commissioner Miron seconded the motion and it was adopted unanimously.

Contracts with Chapter Technology and National Business System

Mr. Nelson stated that as part of Washington County's Enterprise Content Management initiative, the Department of Community Services and the Department of Information Technology, are seeking contracts with Next Chapter Technology and National Business System for the acquisition, installation and support of the CaseWorks-Income Maintenance Edition Module and bulk scanning of documents. The objective of this initiative is to provide Washington County with a case management and electronic workflow toolset for the Income Maintenance function. Among the benefits of this solution are: eliminate search time for documents; provide unified access to state eligibility systems; reduce duplication of effort and decrease error rates by pre-populating forms; enable consistent information sharing between all parties; improve audit trail and ability to respond to legal discovery; enhance data for trend analysis and decision making; and reduce staff time required to process caseload.

Mr. Nelson indicated that the costs for these contracts are \$436,074 and is eligible for a 50 percent federal reimbursement. The local share will be covered through the Department of Community Services Mission Directed Budget Savings fund balance.

Commissioner Lehrke moved to approve contracts with Next Chapter Technology and National Business system for the acquisition, installation and support of the CaseWorks-Income Maintenance Edition Module and bulk scanning of documents. Commissioner Bearth seconded the motion and it was adopted unanimously.

September 9, 2013

PROPERTY RECORDS AND TAXPAYER SERVICES

Joanne Helm, Division Manager, presented an overview of the petition by William P. and Jennifer M. Aamodt to transfer parcel 10.028.21.42.0002 located at 1501 Jewel Drive in Woodbury to Independent School District (ISD) 833. She stated that prior to 2013 this parcel was considered to be in ISD 833 for both property tax and voting purposes. During 2013, Property Records and Taxpayer Services reviewed school district boundary lines and it was determined that the majority of the house on the parcel was actually located in ISD 834.

Ms. Helm indicated that the department recommends approval of the boundary realignment as requested by the property owner for taxes payable in 2015.

Commissioner Bearth moved to adopt **Resolution No. 2013-111** as follows:

Resolution Approving Realignment of the School District Boundary
Line Between ISD 833 And ISD 834 Parcel 10.028.21.42.0002
1501 Jewel Drive Lake, Inverness Estates, Lot 7, Block 8, Woodbury, Minnesota

WHEREAS, parcel 10.028.21.42.0002 is located within the boundaries of more than one school district; and

WHEREAS, parcel 10.028.21.42.0002 is classified as residential property under M.S. section 273.13, subdivision 22, paragraph (a); and

WHEREAS, pursuant to M.S. 123A.455 an owner of a split residential parcel may petition the auditor of the county where the split parcel is located to transfer that part into the adjoining school district so the entire property will be located in the same school district; and

WHEREAS; the Department of Property Records and Taxpayer Services has received a petition from William P. Aamodt and Jennifer M. Aamodt, owners of parcel 10.028.21.42.0002, requesting the transfer of the portion of the parcel located in ISD 834 to ISD 833 so that their entire parcel will be located in ISD 833.

NOW, THEREFORE BE IT RESOLVED, that the county board hereby approves the petition of William P. and Jennifer M. Aamodt for the realignment of the school district boundary line; that effective for taxes payable in 2015 that part of parcel 10.028.21.42.0002 located in Washington County Minnesota within ISD 834 is hereby transferred to ISD 833 so that the entire parcel is located within ISD 833.

BE IT FURTHER RESOLVED that the Washington County Auditor issue an order transferring the subject parcel to ISD #833 and shall notify the affected school districts and the commissioner of education of the change.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron and Weik; Nays, none.

September 3, 2013

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION WITH PUBLIC WORKS

The Board moved into an attorney-client closed session at 9:48 a.m. with the Department of Public Works to discuss settlement options presented for the Goebel Parcel as it pertains to the realignment of County State Aid Highway 20. Present for the closed session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, Kevin Corbid, Don Theisen, Wayne Sandberg, Sharon Price, Jim Zuleger, and Patricia Raddatz.

The Board reconvened from closed session at 9:56 a.m. with the Department of Public Works to discuss settlement options presented for the Goebel Parcel as it pertains to the realignment of County State Aid Highway 20.

ADJOURNMENT

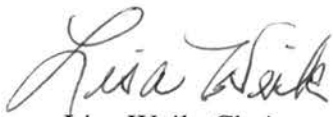
There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously. The Board meeting adjourned at 9:57 a.m.

2014 PROPOSED BUDGET WORKSHOP

The Board met in workshop session with the Housing and Redevelopment Authority to review their 2014 proposed budget; and discuss and identify any outstanding 2014 proposed budget issues. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, media representatives, and outside agencies.

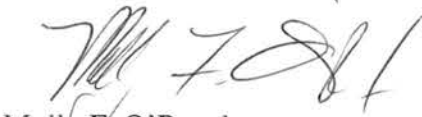
BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss the County State Aid Highway (CSAH) 5 (Owens Street) and CSAH 12 (Myrtle Street) intersection project. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, media representatives, and members of the public.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
SEPTEMBER 10, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; media representatives; outside agencies; and other county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval to reappoint Craig Leiser, Grant, and Gail Pundsack, Stillwater, to the Brown's Creek Watershed District Board of Managers to three-year terms expiring October 21, 2016.
2. Approval to appoint Eric Lindberg, Stillwater Township, to the Carnelian-Marine-St. Croix Watershed District Board of Managers to fill an unexpired term to June 21, 2014.
3. Approval to ratify a two-year agreement for 2012 and 2013 with the Captain/Commander Unit as follows:
 - Two year contract effective January 1, 2012 through December 31, 2013.
 - 0% general increase for 2012 and 2013.
 - For 2012 and 2013 only, employees below the maximum of the salary range who would have been eligible for range movement based on the 2011 salary schedule shall be eligible for an increase of 1.5% on the employee's anniversary date, up to the salary range maximum.
 - Employees who are at the maximum of the salary range in 2012, shall be eligible for a 1.5% non-base lump sum payment on their anniversary date based on their regular annual salary.
 - Employees at the maximum of the salary range in 2013, shall be eligible for a 2% non-base lump sum payment on their anniversary date.

September 10, 2013

- Memorandum of Agreement

Health Insurance:

2012 Accord \$25 OV Copay

Single	\$433.00/month
Single plus Child(ren)	\$433.00/month
Employee plus Spouse	\$589.00/month
Family	\$619.00/month

2012 Accord \$30 and \$35 OV Copays and \$500/75% Plans

Single	\$491.00/month
Single plus Child(ren)	\$537.00/month
Employee plus Spouse	\$726.00/month
Family	\$851.00/month

2013 Accord II \$25 OV Copay

Single	\$433.00/month
Single plus Child(ren)	\$433.00/month
Employee plus Spouse	\$589.00/month
Family	\$619.00/month

2013 II \$30 and \$35 OV Copays

Single	\$498.50/month
Single plus Child(ren)	\$550.00/month
Employee plus Spouse	\$744.00/month
Family	\$872.50/month

2013 Accord II \$750/75% Deductible Plan

Single	\$515.55/month
Single plus Child(ren)	\$563.85/month
Employee plus Spouse	\$762.30/month
Family	\$893.55/month

4. Adoption of **Resolution No. 2013-112** as follows:

Resolution Authorizing Execution of the 2013
Federal Boating Safety Sub Grant Agreement Through
the Minnesota Department of Natural Resources

BE IT RESOLVED, that the Washington County Sheriff's Office is hereby authorized to enter into the 2013 federal boating safety sub grant agreement between the Washington County Sheriff's Office and the State of Minnesota acting through its Commissioner of Natural Resources, Enforcement Division.

BE IT FURTHER RESOLVED, that Sheriff William M. Hutton is hereby authorized to execute such agreements that are necessary to implement the project on behalf of the Washington County Sheriff's Office.

5. Adoption of **Resolution No. 2013-113** as follows:

September 10, 2013

Resolution Authorizing the Sheriff's Office to Enter into a
Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension,
Minnesota Internet Crimes Against Children Task Force.

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Joint Powers Agreement with the Bureau of Criminal Apprehension, Minnesota Internet Crimes Against Children Task Force.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this JPA and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Certifying the Proposed Property Tax Levy Payable 2014, Washington County

Commissioner Lehrke moved to adopt **Resolution No. 2013-114** as follows:

Resolution Certifying Proposed Property Tax Levies for
Washington County Payable 2014

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2014:

Washington County	\$ 87,713,700
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Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Certifying Proposed Property Tax Levy Payable 2014, Regional Railroad Authority

Commissioner Lehrke moved to adopt **Resolution No. 2013-115** as follows:

Resolution Certifying Proposed Property Tax Levy for the
Washington County Regional Rail Authority Payable 2014

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2014:

Regional Rail Authority	\$ 616,600
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Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Certifying the Proposed Property Tax Levy Payable 2014, Housing and Redevelopment Authority

Commissioner Lehrke moved to adopt **Resolution No. 2013-116** as follows:

Resolution Certifying Proposed Property Tax Levy for the
Washington County Housing and Redevelopment Authority Payable 2014

The Washington County Board of Commissioners does hereby certify to the Washington
County Auditor-Treasurer the following proposed tax levy for payable 2014:

Washington County Housing and Redevelopment Authority - \$3,432,203

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

The County Board expressed its thanks to Barbara Dacy, Executive Director of the Housing and
Redevelopment Authority (HRA), for her work over the past years. Commissioner Lehrke suggested a
joint workshop with the HRA Board in the near future.

Adopting the Regional Railroad Authority 2014 Proposed Budget

Commissioner Bearth moved to adopt **Resolution No. 2013-117** as follows:

Resolution Adopting the Washington County Regional Rail Authority
Proposed Budget for Payable 2014

SPECIAL REVENUE FUND	EXPENDITURES	OPERATING TRANSFERS AND REVENUE OTHER THAN LEVY	FUND BALANCE Contrib/(Use)	GROSS LEVY	STATE AID	CERTIFIED LEVY
Regional Rail Authority	\$621,800	\$5,200	\$0	\$616,600	\$0	\$616,600
Total Proposed 2014 Budget:	\$621,800	\$5,200	\$0	\$616,600	\$0	\$616,600
Total Washington County Regional Rail Proposed 2014 Levy :				\$616,600	\$0	\$616,600

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

September 10, 2013

Adopting the Washington County Proposed Budget for Payable 2014

Commissioner Kriesel moved to adopt **Resolution No. 2013-118** as follows:

**Resolution Adopting the Washington County
Proposed Budget for Payable 2014**

<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>OPERATING TRANSFERS AND REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AID</u>	<u>CERTIFIED LEVY</u>
General Government	\$96,577,900	\$43,059,400	(\$19,300)	\$53,499,200	\$6,673,100	\$46,826,100
Community Services	\$35,257,800	\$18,761,400	\$0	\$16,496,400	\$0	\$16,496,400
Library	\$6,588,400	\$575,800	\$0	\$6,012,600	\$0	\$6,012,600
Parks	\$3,867,600	\$3,157,500	(\$47,900)	\$662,200	\$0	\$662,200
Public Works	\$9,323,300	\$4,543,400	\$0	\$4,779,900	\$0	\$4,779,900
Subtotal:	<u>\$151,615,000</u>	<u>\$70,097,500</u>	<u>(\$67,200)</u>	<u>\$81,450,300</u>	<u>\$6,673,100</u>	<u>\$74,777,200</u>
<u>CAPITAL PROJECT FUNDS</u>						
Capital Historic Courthouse	\$10,000	\$25,000	\$15,000	\$0	\$0	\$0
Capital Repair	\$1,920,000	\$818,900	(\$1,101,100)	\$0	\$0	\$0
Capital Road & Bridge	\$16,324,300	\$14,020,000	\$0	\$2,304,300	\$2,304,300	\$0
Subtotal:	<u>\$18,254,300</u>	<u>\$14,863,900</u>	<u>(\$1,086,100)</u>	<u>\$2,304,300</u>	<u>\$2,304,300</u>	<u>\$0</u>
<u>DEBT SERVICE FUNDS</u>						
Debt Service	\$10,756,900	\$0	\$1,121,200	\$11,878,100	\$0	\$11,878,100
Subtotal:	<u>\$10,756,900</u>	<u>\$0</u>	<u>\$1,121,200</u>	<u>\$11,878,100</u>	<u>\$0</u>	<u>\$11,878,100</u>
<u>REFERENDUM DEBT LEVY</u>						
Land & Water Legacy Program	\$433,700	\$0	\$624,700	\$1,058,400	\$0	\$1,058,400
Total Proposed 2014 Budget:	<u>\$181,059,900</u>	<u>\$84,961,400</u>	<u>\$592,600</u>	<u>\$96,691,100</u>	<u>\$8,977,400</u>	<u>\$87,713,700</u>
Total Washington County Proposed 2014 Levy:				<u>\$96,691,100</u>	<u>\$8,977,400</u>	<u>\$87,713,700</u>

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Bearth reported he attended the Economic Development Workgroup meeting yesterday afternoon.

Commissioner Lehrke reported she attended the Association of Minnesota Counties General Government Policy Committee meeting last week and presented a brief review of the top priorities for 2014 that were discussed.

September 10, 2013

Commissioner Kriesel thanked Public Works staff for attending and making a presentation at the West Lakeland Town Board meeting last evening.

Commissioner Weik reported that this Friday the Counties Transit Improvement Board is coordinating a tour for the Metropolitan Regional Railroad Authorities to look at transit ways that have been developed and are currently operating. She noted that this tour is in preparation for Rail~Volution which will be held in the Twin Cities in 2014. She will be attending the Rail~Volution conference next month.

PUBLIC WORKS

Bid Award for County State Aid Highway 7 Project

Bids were received for bituminous reclamation, bituminous paving, signing and striping on County State Aid Highway 7 as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Hardrives, Inc.	\$2,596,806.36
North Valley, Inc.	\$2,652,210.64
Valley Paving, Inc.	\$2,974,596.73

Commissioner Miron moved to adopt **Resolution No. 2013-119** as follows:

Bid Award for County State Aid Highway 7 to
Hardrives, Inc.

WHEREAS, in order to complete road construction on County State Aid Highway 7, the county solicited bids for this project; and,

WHEREAS, on August 6, 2013, bids for the project were opened and it was determined that Hardrives, Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts the bid from Hardrives, Inc. in the amount of \$2,596,806.36 in order to complete the above described road construction project and authorizes the county to enter into a contract with Hardrives, Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Hardrives, Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Hardrives, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

September 10, 2013

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Bid Award for County Road 4A Project

Bids were received for reclamation, bituminous paving, signing and striping on County Road 4A as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Valley Paving, Inc.	\$822,711.08
North Valley, Inc.	\$835,720.79

Commissioner Miron moved to adopt **Resolution No. 2013-120** as follows:

Bid Award for County Road 4A to
Valley Paving, Inc.

WHEREAS, in order to complete road construction on County Road 4A in Hugo, MN, the county solicited bids for this project; and,

WHEREAS, on August 27, 2013, bids for the project were opened and it was determined that Valley Paving Inc. was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts the bid from Valley Paving Inc. in the amount of \$822,711.08 in order to complete the above described road construction project and authorizes the county to enter into a contract with Valley Paving Inc. pursuant to the rights and obligations contained in the county's bid specifications and the Valley Paving Inc. proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Valley Paving Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Reject All Bids for Road Construction on CSAH 9

Commissioner Miron moved to adopt **Resolution No. 2013-121** as follows:

September 10, 2013

Reject Bids for Road Construction
on County State Aid Highway 9

WHEREAS, Washington County solicited bids for road construction on County State Aid Highway (CSAH) 9 from 5285 feet north of Trunk Highway 96 to CSAH 7 (122nd Street North); and,

WHEREAS, the public bid opening was held on August 20, 2013; and

WHEREAS, the total cost of the apparent low bid was significantly higher than the estimated cost for the project.

NOW, THEREFORE BE IT RESOLVED, that all bids received for the road construction of CSAH 9 be rejected.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Reject All Bids for Intersection Paving at Various Intersections Throughout the County

Commissioner Lehrke moved to adopt **Resolution No. 2013-122** as follows:

Reject Bids for Paving at
Various Intersections Throughout the County

WHEREAS, Washington County solicited bids for bituminous milling and bituminous paving at various intersections throughout the county; and

WHEREAS, the public bid opening was held on August 27, 2013; and

WHEREAS, the total cost of the apparent low bid was significantly higher than the estimated cost for the project.

NOW, THEREFORE BE IT RESOLVED, that all bids received for paving at various intersections throughout the county be rejected.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Contract with WSB & Associates, Inc. – Design of CSAH 21 in Afton

Commissioner Kriesel moved to approve a contract with WSB & Associates, Inc. for design engineering on County State Aid Highway 21 in Afton, in the amount of \$573,014. Commissioner Miron seconded the motion and it was adopted unanimously.

September 10, 2013

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.


ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Miron and it was adopted unanimously. The Board meeting adjourned at 9:54 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board meeting was preceded by a workshop at 8:00 a.m. with the Department of Public Works for a Red Rock Corridor alternatives analysis update and initial evaluation. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, and media representatives.

Attest:



Molly F. O'Rourke
County Administrator



Lisa Weik, Chair

County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
SEPTEMBER 17, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Brent Wartner, First Assistant County Attorney; Patricia A. Raddatz, Board Secretary; media representatives; and other county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the August 27 and September 3, 2013 Board meeting minutes.
2. Approval of Amendment 3 to contract with Greater Metropolitan Housing Corporation adding 2013 Community Development Block Grant (CDBG) funds in accordance with the CDBG/HOME 2013 Annual Action Plan.
3. Approval to amend Section 17 of the Rules and Regulations.
4. Approval of an extension of a contract with Clean Harbors Environmental Services for household hazardous waste management services.
5. Approval of work orders 11-13 in the amount of \$58,147.80 for County State Aid Highway 16 project with C.S. McCrossan Construction, Inc.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

September 17, 2013

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke announced that the Association of Minnesota Counties (AMC) District X meeting will be held on November 4 from 2:00 p.m. to 4:00 p.m. in the AMC Board Room. She reported that she was reappointed/appointed to the following National Association of Counties committees: Veterans Military Service Committee; Membership Committee, Community and Economic Development Steering Committee; and the Rural Action Caucus Steering Committee. She also attended the Counties Transit Improvement Board tour last Friday and stated that the Cedar Avenue Red Line Bus Rapid Transit ridership was projected to be 860 in one year. Ridership is already up to 800 in the few months that it has been opened.

Commissioner Kriesel expressed the Board's condolences to the families of the citizens and military members who were killed yesterday in Washington D.C. He also attended an all-day meeting of Complete Streets that conflicted with the Counties Transit Improvement Board tour.

Commissioner Weik reported that last week the Gateway Corridor Commission passed a resolution supporting Washington County's request for \$5 million in state bond funds for the Gateway Corridor. She also reported that she has been working with Public Health and Environment staff to draft new language about the Resource Recovery Project Board for the Washington County website.

HUMAN RESOURCES

Commissioner Kriesel moved to adopt **Resolution No. 2013-123** as follows:

Resolution to Replace and Supersede Washington County Board of Commissioners Resolution Number 2010-145.

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby declares that employees holding the positions of regular part-time and special project Deputy Sheriff meet all of the following Police and Fire Plan membership requirements:

1. Said positions require licensure by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and said employees are so licensed;

September 17, 2013

2. Said positions primary (over 50%) duties are to enforce the general criminal laws of the state;
3. Said positions charge such employees with the prevention and detection of crime;
4. Said positions give such employees the full power of arrest, and
5. Said positions are assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners hereby requests that employees holding the positions of regular part-time and special project Deputy Sheriff be accepted as members of the Public Employees Police and Fire Plan effective on the date of any such employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

BE IT FURTHER RESOLVED that this resolution hereby replaces and supersedes Washington County Board resolution 2010-145 conditional upon acceptance of the positions of regular part-time and special project deputy sheriffs positions in to the Public Employees Police and Fire Plan.

Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

ACCOUNTING AND FINANCE

Harley Will, Accounting and Finance Director, presented the County Board with a plaque from the Government Finance Officers Association of the United States and Canada recognizing the 27th consecutive Certificate of Achievement for Excellence in Financial Reporting for the county's 2011 Comprehensive Annual Financial Report. He also reviewed the results of the 2012 Annual Audit and noted that the financial summary will be published in the county's legal newspaper as required by state statutes.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:24 a.m.

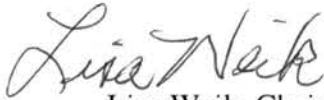
September 17, 2013

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

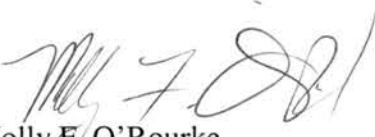
The Board met in workshop session with the Department of Public Health and Environment to review and discuss a draft City/Township residential recycling performance scorecard. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, media representatives, , county residents, and other county staff.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to review the Counties Transit Improvement Board agenda for September 18, 2013. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, and other county staff.


Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
SEPTEMBER 24, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, and Lehrke. Commissioner Miron absent. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; media representatives; and other county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of updated Policy No. 1300, Washington County Guidelines and Procedures for Minnesota Government Data Practices Act.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, and Weik; Nays, none; Commissioner Miron absent.

Commissioner Miron arrived at 9:03 a.m.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported that the Washington County Beyond the Yellow Ribbon Network is looking for an Executive Director and it is a volunteer position; the Association of Minnesota Counties (AMC) General Government Policy Committee discussed issues with the sales tax exemption applying to cities and counties but not applying to Joint Power entities, she has learned that the Department of Revenue has released a statement saying it would apply to some Joint Power entities; and she updated the Board on the National Association of Counties prescription drug card program which has saved county residents \$4,250 in the past twelve months.

Commissioner Miron reported he attended the Metropolitan Transportation Advisory Board meeting and learned there is \$300 million available for the Corridors of Commerce program and believes there is an

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opportunity for additional funding for road improvements, capacity development and freight improvement projects which the county may be eligible for; he attended the Counties Transit Improvement Board meeting where the Metropolitan Council made a presentation on their growth estimates and asked if the county should coordinate those types of meetings with the Metropolitan Council and the communities in Washington County; and he mentioned that Commissioner Weik suggested a tour to Historic Stillwater for next year's Rail~Volution event.

PUBLIC WORKS

Commissioner Bearth moved to approve a grant agreement with the Minnesota Department of Employment and Economic Development for the County State Aid Highway 12/Piccadilly project in the City of Mahtomedi. Commissioner Miron seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously. The Board meeting adjourned at 9:14 a.m.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the East Metro Strong grant proposal to the McKnight Foundation. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, media representatives, outside agencies, and other county staff.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 1, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, Board Secretary; members of the public; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Mary Michels, 11055 66th Street North, Grant, addressed the Board on public safety concerns along Lake Elmo Avenue (County Road 17), north of Highway 36 and south of County Road 12. She stated that in recent years Lake Elmo Avenue has become the designated detour for two road projects, Manning Avenue and Hilton Trail. Traffic is busy and fast, and a near fatal accident has occurred. She has collected 164 petitions asking that the speed limit on this stretch of road be reduced from 55 miles per hour to 45 miles per hour.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the September 10 and 17, 2013 Board meeting minutes.
2. Approval of grant with the State of Minnesota in the amount of \$68,000 to offset expenses of Victim/Witness staff in the County Attorney's Office.
3. Adoption of **Resolution No. 2013-124** as follows:

Resolution Recognizing October 2013 as Cyber Security
Awareness Month in Washington County

WHEREAS, we recognize the vital role that technology has in our daily lives and in the future of our Nation, whereby today many citizens, schools, libraries, businesses and other organizations use the Internet for a variety of tasks, including keeping in contact with family and friends, managing personal finances, performing research, enhancing education and conducting business; and

WHEREAS, critical infrastructure sectors are increasingly reliant on information systems to support financial services, energy, telecommunications, transportation, utilities, health care and emergency response systems; and

WHEREAS, the use of the Internet at the primary and secondary school levels in Washington County enhances the education of youth by providing them access to online educational and research materials; and at institutions of higher education, the use of information technology is integral to teaching and learning, research and outreach and service; and

WHEREAS, Internet users and our information infrastructure face an increasing threat of malicious cyber attack, significant financial and personal privacy losses due to identity theft and fraud; and

WHEREAS, the U.S. Department of Homeland Security has established the Office of Cybersecurity and Communications and devoted resources within it solely to support the strengthening and securing of the country's cyber infrastructure at the state, local, tribal, and territorial levels; and

WHEREAS, the Stop.Think.Connect.TM Campaign (www.stopthinkconnect.org or www.dhs.gov/stopthinkconnect) is a national effort coordinated by a coalition of private companies, nonprofits and government organizations to raise awareness about cybersecurity among all digital citizens, helping them to stay safer and more secure online; and

WHEREAS, the Multi-State Information Sharing and Analysis Center, a division of the nonprofit Center for Internet Security, provides a collaborative mechanism to help state, local, territorial and tribal governments enhance cyber security; and Washington County Department of Information Technology provides a comprehensive approach to help enhance the security of this county; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which each of us has a critical role, and awareness of computer security essentials will improve the security of Washington County information infrastructure and economy; and

WHEREAS, the Multi-State Information Sharing and Analysis Center, a division of the nonprofit Center for Internet Security, provides a collaborative mechanism to help state, local, territorial and tribal governments enhance cyber security; and Washington County Department of Information Technology provides a comprehensive approach to help enhance the security of this county; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which each of us has a critical role, and awareness of computer security essentials will improve the security of Washington County information infrastructure and economy; and

WHEREAS, the U.S. Department of Homeland Security (www.dhs.gov/cyber), the Multi-State Information Sharing and Analysis Center (www.msisac.org), the National Association of State Chief Information Officers (www.nascio.org) and the National Cyber Security Alliance (www.staysafeonline.org) have declared October as National Cyber Security Awareness Month; and all citizens are encouraged to visit these sites, along with Stop.Think.Connect (www.stopthinkconnect.org or

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www.dhs.gov/stophinkconnect) to learn about cyber security; and put that knowledge into practice in their homes, schools, workplaces and businesses.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners do hereby proclaim the month of October 2013 as: Cyber Security Awareness Month in Washington County.

4. Adoption of **Resolution No. 2013-125** as follows:

Resolution Recommending Approval to Set
Aside a Portion of the Annual Distribution of
Net Revenue from Tax Forfeited Land Sales

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, the county auditor is to distribute the net revenue in the county's forfeited tax sale fund to the local taxing districts after payment of county administrative expenses, according to one of two prescribed apportionment plans, and

WHEREAS, Minnesota Statutes section 282.08 subd. 4(ii) allows the county board to set aside up to 20 per cent of net proceeds for the acquisition and maintenance of county parks or recreational areas, and

THEREFORE, BE IT RESOLVED that the County Board of Commissioners directs the Washington County Department of Property Records and Taxpayer Services to set aside as authorized pursuant to section 282.08 subd. 4(ii) 20 per cent of the net proceeds remaining in the tax forfeited sale fund to be used for acquisition and maintenance of county parks and recreational areas.

BE IT FURTHER RESOLVED that this 20 per cent set aside shall be expended under the supervision of the county board.

5. Approval to submit a grant application to the Minnesota Board of Water and Soil Resources for the Fiscal Year 2014 Clean Water Fund Minnesota Department of Health Well Sealing Grant Program to continue a well sealing cost share assistance program.

6. Adoption of **Resolution No. 2013-126** as follows:

Resolution to Authorize Final Payment for the
County State Aid Highway 19 Project to Bituminous Roadways, Inc.

WHEREAS, on August 2, 2011 the Washington County Board of Commissioners approved a bid award to Bituminous Roadways, Inc. and signed a contract with said company for road construction on County State Aid Highway 19; and

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WHEREAS, Minnesota Statutes 160.17 subd. 3 requires that final payment on any road construction or improvement contract for which sealed bids have been required may not be made until the county engineer has certified to the county board that all work has been performed according to the contract; and

WHEREAS, Bituminous Roadways, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Bituminous Roadways, Inc. be given final payment in the amount of \$182,361.74 as claimed by Bituminous Roadways, Inc. in the final payment voucher which is attached hereto. This final payment results in total satisfaction for the contract work more fully described in the above recitals.

7. Adoption of **Resolution No. 2013-127** as follows:

Agreement for Consent to Install Audio/Video System
Washington County and State Of Minnesota, Tenth Judicial District

WHEREAS, on or about September 5, 2006, Washington County and the State of Minnesota, Tenth Judicial District, entered into Contract #3812 pursuant to Minn. Stat. 484.77 providing for suitable facilities for court purposes; and

WHEREAS, subsection I. H. 6. of Contract #3812 provides that should the State wish to make alterations to the premises at its expense, such alterations, additions or changes to the premises shall not be made without the written consent of the County; and

WHEREAS, the State wishes to install an audio/video system at its expense which requires alterations to the County's premises; and

WHEREAS, the County wishes to consent to certain alterations to be made by the State to its premises; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorize the County Board Chair and the County Administrator to execute the Agreement of Consent with the State of Minnesota on behalf of the County without further action conditioned upon approval as to form by the Washington County Attorney's office.

8. Approval of a temporary easement with the Minnesota Department of Administration on behalf of the Bayport State Prison in connection with the County State Aid Highway 21/28 realignment project.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

October 1, 2013

GENERAL ADMINISTRATION**Agreement with Stillwater Township to Purchase the Palmer Property**

Commissioner Kriesel moved to approve the agreement between Washington County and Stillwater Township whereby the county and township work jointly to purchase the Central Bank (Palmer) property; the county will provide up to \$84,000 of the Land and Water Legacy bond funds for the purchase; the county retains fee title to approximately 42 feet of the property along County Road 15 and township retains fee title to the remainder of the property subject to a conservation easement in favor of Washington County; and the County Board Chair and the County Administrator are authorized to sign the agreement and related documents. Commissioner Miron seconded the motion and it was adopted unanimously.

East Metro Strong

Commissioner Miron moved to approve sending a letter of support to the Ramsey County Board of Commissioners for the East Metro Strong grant application. Commissioner Bearth seconded the motion and it was adopted unanimously.

Federal Shutdown

Molly O'Rourke, County Administrator, reported that the Minnesota Commissioner of the Department of Human Services has sent correspondence assuring counties that they do not expect any negative impacts on the benefits to their clients for health care cash and food support from the federal shutdown during the month of October. The State of Minnesota has access to funds from previous years to cover the client benefits through October. If the shutdown extends into November, the counties will be receiving more information on the impacts to the clients.

Additional Transportation Funding

Ms. O'Rourke announced that the county will be receiving an additional \$500,000 in metro regional federal funds that will be used for the County Road 7 project in Hugo.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Weik reported she will not be able to attend the Metropolitan Energy Policy Coalition on Thursday.

PUBLIC WORKS

Commissioner Kriesel moved to approve cooperative cost share agreements with the City of Bayport and Baytown Township for construction cost sharing and maintenance responsibilities for a traffic signal at the intersection of County State Aid Highway 21 (Stagecoach Trail) and Inspiration Parkway through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board and approval as to form by the Washington County Attorney's Office. Commissioner Miron seconded the motion and it was adopted unanimously.

Commissioner Kriesel moved to adopt **Resolution No. 2013-128** as follows:

Bid Award for Traffic Signal at County State
Aid Highway 21 and Inspiration Parkway to Egan Company

WHEREAS, in order to construct a traffic signal at County State Aid Highway 21 at Inspiration Parkway in the City of Bayport and Baytown Township, MN, the county solicited bids for this project; and,

WHEREAS, on September 17, 2013, bids for the project were opened and it was determined that Egan Company was the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts the bid from Egan Company in the amount of \$133,028.70 in order to complete the above described traffic signal construction project and authorizes the county to enter into a contract with Egan Company pursuant to the rights and obligations contained in the county's bid specifications and the Egan Company proposal thereto.

BE IT FURTHER RESOLVED, that the contract between the county and Egan Company be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 9:35 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss the Hardwood Creek Regional Trail extension project. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, outside agencies, media representatives, and county staff.

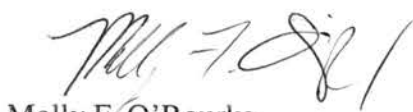
BOARD WORKSHOP WITH ADMINISTRATION

The Board met in workshop session with the Office of Administration to review the proposed 2014 Washington County Legislative positions. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, outside agencies, media representatives, and county staff.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 8, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, Board Secretary; members of the public; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the September 24, 2013, Board meeting minutes.
2. Approval to reappoint Jill Lucas, Afton, to the Valley Branch Watershed District to a three-year term expiring November 13, 2016.
3. Approval of a new three year contract for delivery services with Alliance Courier for five day a week delivery services to transport library materials between the county library branches, associate city libraries, and locker/book drop locations.
4. Adoption of **Resolution No. 2013-129** as follows:

Resolution Approving Repurchase of Tax Forfeited Land
by Gerald T. and Marguerite Ruth Julkowski

WHEREAS, Minnesota statutes 282.241 allows for the repurchase of tax forfeited land by the previous owner, heirs, or other parties with the appropriate legal interest in the property; and

WHEREAS, taxation parcel 18.027.21.32.0003 forfeited for the non-payment of property taxes on July 22, 2013; and

WHEREAS, the law allows for the repurchase of non-homestead property if application and funds are received within one year of the forfeiture date, unless the property is sold or conveyed by the county; and

October 8, 2013

WHEREAS, Gerald T. and Marguerite Ruth Julkowski have submitted a request for repurchase under 282.241, having an interest in the property as previous owners that allows them to request the repurchase; and

WHEREAS, a check in the amount of \$36,703.71 representing taxes, penalties, interest, costs, and fees for the repurchase has been received; and

WHEREAS, the department believes a repurchase is in the best interest of the public in that it allows the previous owner to continue their plans to sell the property to an adjacent property owner.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves the request for repurchase of the tax forfeited parcel 18.027.21.32.0003 by Gerald T. and Marguerite Ruth Julkowski.

5. Approval to submit the draft Washington County Groundwater Plan 2014-2024 for 60 day review, state and local agency review, and cover letter to be signed by the Board Chair.
6. Adoption of **Resolution No. 2013-130** as follows:

Resolution to Transfer Right of Way to the City of Birchwood

WHEREAS, Washington County entered into a Turnback Agreement with the City of Birchwood Village on August 25, 1992 for County State Aid Highway No. 29 (CSAH 29); and

WHEREAS, Washington County adopted a Resolution No. 93-198 revoking the County State Aid Highway 29 designation; and,

WHEREAS, Washington County Department of Public Works made certain improvements to CSAH 29 and a lump sum payment of \$31,800.00 to the City of Birchwood Village pursuant said Turnback Agreement; and

WHEREAS, the City of Birchwood Village consented to the removal of the County State Aid Highway designation and accepted the turnback of CSAH 29 pursuant to the Turnback Agreement; and

WHEREAS, the City of Birchwood Village has had complete jurisdiction, operation and maintenance of this road since the effective date of the turnback December 15, 1993; and,

WHEREAS, at the time of the turnback, all operation and maintenance records were turned over to the City of Birchwood Village, however, addressing the underlying interest of the road was inadvertently omitted; and,

WHEREAS, Washington County determined that it does not need to retain the underlying interest of the turned back roads and therefore deems it appropriate to deed same to the City of Birchwood.

October 8, 2013

NOW, THEREFORE, BE IT RESOLVED, Washington County hereby transfers said permanent right of way to the City of Birchwood for continued operation and maintenance; and

BE IT FURTHER RESOLVED, Washington County will execute a Quit Claim Deed to transfer said right of way parcels to the City of Birchwood legally described on the attached Exhibit A.

EXHIBIT A

That part of the right of way formerly owned by The Minneapolis & St. Paul Suburban Railroad Company, abandoned in 1932, 60 feet in width on former Wildwood-White Bear Branch, being a strip of land 60 feet in width thru NW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 30, Township 30 North, Range 21 West, the center line of said strip of land being described as follows: Beginning at a point on the east line of said NW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 30, distant 492.95 feet North of SE corner of said NW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 30, thence on a course North $65^{\circ} 16'$ West a distance of 360.3 feet to a point, thence from said point and turning to the right on a curve drawn to radius of 2435.4 feet a distance of 290 feet to a point on the West line of Jay Street in Village of Birchwood, the above described strip of land being the land lying within thirty (30) feet of the centerline of The Minneapolis & St. Paul Suburban Railroad Company as constructed across said Section 30, containing 1.0 acres, more or less.

AND

A strip of land sixty (60) feet in width in Section 30, Township 30 North, Range 21 West, in the Village of Birchwood, Minnesota, the center line of said strip being described as follows: Beginning at a point on the east line of NW $\frac{1}{4}$ of SE $\frac{1}{4}$ of said Section 30, distant 492.5 feet north of the southeast corner of said NW $\frac{1}{4}$ of SE $\frac{1}{4}$ Section 30, thence on a course North $65^{\circ} 16'$ West a distance of 360.3 feet to a point, thence from said point and turning to the right on a curve drawn to a radius of 2435.4 feet a distance of 290 feet to a point on the west line of Jay Street in the Village of Birchwood, said point being the point of beginning, thence continuing on said curve (radius 2435.4 feet) a distance of 53.4 feet, thence to the right on a curve drawn to a radius of 1146.3 feet a distance of 474.7 feet, thence North $36^{\circ} 47'$ West a distance of 1530 feet to the south line of Cedar Street in Village of Birchwood, the above described strip of land being the land lying within thirty (30) feet of the centerline of Wildwood White Bear Branch of Minneapolis and St. Paul Suburban Railway Company as constructed across said Section 30 and containing 2.83 acres more or less.

7. Approval of the 2014-2015 Radiological Emergency Preparedness grant contract with the State of Minnesota, acting through its Department of Human Services, Human Resource Division in the amount of \$180,000.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

PUBLIC WORKS

Commissioner Lehrke stated she had concerns during the Executive Session and during the last workshop regarding the revisionary clause. She didn't receive any information to date regarding the details of that.

Commissioner Kriesel stated he had concerns about that also, but staff e-mailed him the agreement pertaining to the revisionary clause and they are held to having to restore rail service and he does not believe that is possible in this instance and supports the resolution.

Commissioner Miron stated that not only does it require they restore rail service, but they must pay the county for the right-of-way the county is acquiring now and feels they are protected in the agreement. He believes there is very little risk associated with it and will support it.

George Kuprian, County Attorney Division Chief, stated that the revisionary clause that the railroads put in comes from the Federal statute and it is to protect the railroad. It means that if the line ever goes back to the railroad and they want a rail service again on that corridor they would have to buy that back at fair market value.

Commissioner Weik stated it is unfortunate that Commissioner Lehrke was looking for additional information and didn't receive it. She noted that Washington County holds fee titles immediately north of this area and the railroad tracks were removed from this area. She does not believe it is likely that the railroad would do much with this section.

Commissioner Miron moved to adopt **Resolution No. 2013-131** as follows:

Resolution to Acquire BNSF Railroad Right of Way from 140th Street to 145th Street in the City of Hugo

WHEREAS, in 2009 Washington County requested the abandonment of a portion of the Burlington Northern Santa Fe (BNSF) railroad between 145th Street and 140th Street in the City of Hugo; and,

WHEREAS, through the Surface Transportation Board the BNSF was awarded an abandonment exemption as it was determined there was a public use as an interim trail; and,

WHEREAS, this section of the railroad corridor (between 145th Street and 140th Street) will connect to our existing Hardwood Creek Trail and is in the comprehensive regional trail plan; and,

WHEREAS, this section of the railroad corridor (between 145th Street and 140th Street) is currently in with CIP for construction of a trail in 2014; and,

October 8, 2013

WHEREAS, Washington County is interested in acquiring this portion of the BNSF railroad corridor in the City of Hugo for inclusion and extension of the Hardwood Creek Trail; and,

WHEREAS, BNSF agrees with the selling this portion of the railroad corridor for interim trail use under the Abandonment Exemption as ordered by the Surface Transportation Board.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorize its Chair and Administrator to execute on behalf of Washington County a Railbanking Agreement and any other documents necessary for the County to purchase the property legally described on the attached Exhibit A.

For the sum of \$658,000.00.

EXHIBIT A

All that portion of the BNSF Railway Company's, (formerly known as the Burlington Northern and Santa Fe Railway Company), Hugo to Forest Lake, Minnesota Branch Line right of way, now discontinued, being of variable width on each side of said Railway Company's main track centerline as originally located and constructed upon, over and across Washington County, Minnesota described as follows:

All of said Railway Company's Branch Line right of way in Government Lot 5 and in the Southwest Quarter of the Southwest Quarter, all in Section 20, Township 31 North, Range 21 West of the 4th Principal Meridian, Washington County Minnesota.

Commissioner Bearth seconded the motion and it was adopted 4-1 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Miron, and Weik; Nay, Commissioners Lehrke.

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, announced that on September 25, 2013, Lowell Johnson, Director of Public Health and Environment, was awarded the Jim Parker Leadership Award at the Community Health Conference in Brainerd. The award was presented by Dr. Ed Ehlinger, Minnesota Commissioner of Health. Mr. Johnson received this award for his passion and creativity in public health education and it is awarded to individuals who have demonstrated vision, originality, and innovation in community health, and those who have made a significant statewide contribution to public health.

Lowell Johnson, Director of Public Health and Environment, thanked the County Board for its support, he thanked his colleagues from all departments, and he thanked the community for its support of him and the work done by his department.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke noted that the Association of Minnesota Counties Annual Conference will be held December 8 through 11. On December 10 there will be several policy committee meetings that many of the Commissioners will be attending. She suggested that the December 10 County Board meeting be postponed, held on another day, or later that evening.

Ms. O'Rourke stated a number of county staff attend that conference and attend the policy committee meetings. Staff will look at the December 10 County Board meeting and the County Board meeting on December 3, because that is the evening budget meeting. The Board could cancel the December 10 meeting, move it to later in the evening, although the conference does go the entire day. She indicated staff will look at all the meetings in December and report back at next week's meeting.

Commissioner Weik noted that the Grand Opening of the Smart Play area will take place at the Stafford Library on Saturday, October 12, at 10:00 a.m.

COMMUNITY SERVICES

Commissioner Kriesel moved to adopt **Resolution No. 2013-132** as follows:

Authorizing the Receipt of \$17,500 in Grant Funding
from the Minnesota Department of Veterans Affairs

BE IT RESOLVED by Washington County that the county enters into the attached grant contract for \$17,500 with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following project: Community Veterans Service Office Operational Enhancement Grant Program for the term August 31, 2013 to May 31, 2014. This grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organization for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operation of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by Washington County that the County Veterans Service Officer Lyman (Robby) Robinson be authorized to execute the attached grant contract for the above mentioned project on behalf of the county.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

October 8, 2013

ACCOUNTING AND FINANCE

Commissioner Miron moved to authorize the County Board Chair to sign a letter responding to a Request for Comment from Moody's Investor Services on proposed changes to their bond rating methodology. Commissioner Bearth seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 9:32 a.m.


BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment for an overview of Washington County Watershed Management Organizations' activities, priority projects, proposed 2014 budgets, and Water Consortium Activities for 2013; and an overview of the Washington Conservation District's 2014 budget and information on the district's programs. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff; media representatives, outside agencies, and residents.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to continue discussion of the proposed 2014 Washington County Legislative positions. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff; media representatives, and outside agencies.

Attest:


 Molly F. O'Rourke

County Administrator



Lisa Weik, Chair

County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 15, 2013

The Washington County Board of Commissioners met in regular session at 10:30 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none, Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; Brent Wartner, First Assistant County Attorney; Patricia A. Raddatz, Board Secretary; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the October 1 and 8, 2013, Board meeting minutes.
2. Approval of amendment to the long-term and short-term disability insurance agreements with National Insurance Services.
3. Approval to renew contract to purchase software licensing, maintenance, and support from Infor Global Technologies for Infinium Application Manager, Human Resources/Payroll, Query and Infinium Self Service software through December 31, 2014.
4. Adoption of **Resolution No. 2013-133** as follows:

Resolution to Transfer Right of Way and Easements
to the City of Hugo

WHEREAS, Washington County entered into a Cooperative Agreement with the City of Hugo as part of the County State Aid Highway (CSAH) 8 reconstruction project; and

WHEREAS, Washington County made certain improvements to CSAH 8 in 2006; and

WHEREAS, permanent right of way and easements were acquired as part of the project for said improvements; and,

October 15, 2013

WHEREAS, said certain permanent right of way and easements are to be transferred to the City of Hugo upon completion of the project so that the City may continue the operation and maintenance of same;

WHEREAS, said permanent right of way and easements were transferred to the City of Hugo per the Agreement but permanent right of way and easements east of T.H. 61 were inadvertently omitted from the transfer; and

WHEREAS, the permanent right of way and easements east of T.H. 61 are not a part of Washington County's state aid route and Washington County has no need of said permanent right of way and easements; and

WHEREAS, Washington County would like to complete the transfer of the permanent right of way and easements east of T.H. 61 originally intended in the Cooperative Agreement to the City of Hugo.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Cooperative Agreement for CSAH 8, paragraph B, item 4, Washington County transfers said permanent rights of way and easements acquired as part of the project to the City of Hugo for continued maintenance and operation.

BE IT FURTHER RESOLVED, Washington County will execute Quit Claim Deeds to transfer said right of way parcels and easements to the City of Hugo legally described on the attached Exhibit A.

EXHIBIT A

Right of Way – fee simple

Parcels 7, 8, 11 and 12 of Washington County Highway Right of Way Plat No. 147. Said parcels are within the NE ¼ of the SW ¼ of Section 20, Township 031 North, Range 21 West, Washington County, Minnesota.

Washington County Highway Right of Way Plat No. 147 is recorded as Document No. 3505073 and as Document No. 1155643 in the Washington County Recorder's Office.

AND

Permanent Easements

Parcels 16, 17 and 18 of Washington County Highway Right of Way Plat No. 147. Said parcels are within the NE ¼ of the SW ¼ of Section 20, Township 031 North, Range 21 West, Washington County, Minnesota.

Washington County Highway Right of Way Plat No. 147 is recorded as Document No. 3505073 and as Document No. 1155643 in the Washington County Recorder's Office.

5. Approval of contract with Wenck Associates, Inc. for 2013-2016 water resource engineering services.

October 15, 2013

6. Approval of contract with Hagen, Christensen & McIlwain Architects for architectural and engineering design services for the Public Works North Facility in an amount not to exceed \$202,500.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Minnesota Department of Human Services

Molly O'Rourke, County Administrator, announced that the Department of Community Services has received a letter from the Minnesota Department of Human Services acknowledging the county's achievement in improving safety, permanency and well-being outcomes for children and families following the Minnesota Child and Family Service Review in March, 2012.

County Board Meetings in December

Ms. O'Rourke reviewed the December Board meeting schedule as follows: December 3, late afternoon Board meeting with Budget meeting starting at 6:00 p.m.; December 10, Association of Minnesota Counties (AMC) Conference meets all day with each Commissioner attending a Policy Committee meeting—options are to cancel the meeting or reschedule it for later in the week; December 17, a public hearing is scheduled to review the Capital Improvement Plan 2014-2018 and adoption of the 2014 budget; and no Board meetings on December 24, holiday, or December 31, 5th Tuesday.

Ms. O'Rourke also mentioned that voting delegates need to be selected for the AMC conference as well as voting delegates to the Minnesota Counties Intergovernmental Trust which meets during the AMC Conference.

It was Board consensus that staff discusses this matter with each Commissioner to determine whether the December 10 meeting should be cancelled or postponed, and that it be brought back for action on the Consent Calendar.

COMMISSIONERS REPORT – COMMENTS – QUESTIONS

Commissioner Kriesel reported that he has received a letter from the Stillwater Township Board commending the county's Sentence-to-Service crew for work performed in the township.

October 15, 2013

Commissioner Weik noted that following the Counties Transit Improvement Board meeting on Wednesday, a Program of Projects workshop will be held. She announced that she will be attending the Rail~Volution Conference next week and will not be at the Board meeting. She reminded the Board that there will not be a Board meeting on October 29 as it is the 5th Tuesday. Also, the Gateway Corridor Commission met last week and its communication consultant is finalizing three short informational videos on the Gateway Corridor.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Miron and it was adopted unanimously. The Board meeting adjourned at 10:46 a.m.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review major projects included in the Draft 2014-2018 Capital Improvement Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, county staff, and media representatives.

Attest:


Molly F. O'Rourke
County Administrator


for Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 22, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Lehrke, and Miron. Commissioner Weik was absent to attend the Rail~Volution Conference in Seattle, Washington. Board Vice Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; members of the public; outside agency staff; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Steve Ellenwood, 8182 Lori Lane, Woodbury, addressed the Board on transportation and how people's freedom to drive is being attacked. He distributed information on the highway trust fund. In 1982, the highway trust fund was divided into two accounts—a highway account and a transit account. He also distributed a card on the cost to generate the transportation system that the Twin Cities is now working to produce. The total cost for the transportation system, including Bottineau, Red Rock and Rush Line, will add more than \$1 billion to the State's budget. This system is being built for less than 2 percent of the population. He asked the County Board to look at this and get out of the Counties Transit Improvement Board.

Bob Tatreau, Woodbury, addressed the Board on transportation and an article in the Woodbury Bulletin from May where it states "reconfigure transit funds, county officials say." He asked what that meant, different taxation configurations, having different people doing things. He said he believes that if anything is going to be done with taxation or reconfiguring things, it has to be well thought out. He stated the most courageous thing the Board could do is get out of the Counties Transit Improvement Board. Mr. Tatreau invited the County Board to a Transit Investigative Forum to discuss "Is the Gateway Corridor Hudson Road Alignment a Pure Illusion?—Find Out". It will be held on October 29 at 6:00 p.m. at the R.H. Stafford Library, Valley Creek Room, in Woodbury. It is being presented by the Hiawatha Education Foundation.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the October 15, 2013, Board meeting minutes.

October 22, 2013

2. Approval to set a public hearing date of November 19, 2013, to consider the request from Baytown Township to amend the Washington County 2030 Comprehensive Plan and Zoning Map.
3. Adoption of **Resolution No. 2013-134** as follows:

Resolution Authorizing the Sheriff's Office to Enter into a
Lease Agreement with Enterprise FM Trust

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Lease Agreement with Enterprise FM Trust for the lease of vehicles.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

4. Approval of contract with CBM Managed Services for food services in the Washington County Jail and Government Center Cafeteria.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Miron, and Lehrke; Nays, none; Commissioner Weik absent.

GENERAL ADMINISTRATION

Metropolitan Area Agency On Aging

Bob Anderson, Associate Director, and Kate Houston, Planning Director, Metropolitan Area Agency on Aging, presented an update on aging resources for families, communities, and policy makers. They identify needs and distribute federal and state resources to fund services for seniors and family caregivers. They also consult with older adults and their families about services, housing choices, caregiver support, benefits, and Medicare.

The Commissioners asked questions about a possible partnership with county Housing and Redevelopment Authorities; concerns about circulatory transportation; and the cost of nursing homes versus chore services.

International Facilities Management Association Award

Molly O'Rourke, County Administrator, announced that the county has received an award from the International Facilities Management Association. It is the Sheila Sheridan Award for Sustainable Facility Operations and Management. Washington County is the first local government agency to win

October 22, 2013

this award and the only other government agency to receive this award is the Federal General Services Administration. The county received the award for the day cleaning and public building enhanced energy efficiency program.

Prescription Drug "Take Back" Event

Ms. O'Rourke reported that the county will hold a prescription drug "Take Back" event on Saturday, October 26, from 10:00 a.m. to 2:00 p.m. in the Government Center parking lot. Old and unused medicines can be dropped off free during this time.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously; Commissioner Weik absent. The Board meeting adjourned at 9:47 a.m.

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority met in regular session at 9:48 a.m. Present were Commissioners Bearth, Kriesel, Lehrke, and Miron. Commissioner Weik was absent to attend the Rail~Volution Conference in Seattle, Washington. RRA Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; members of the public; outside agency staff; media representatives; and county staff. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss waste management service charges. No business was transacted and the public was welcome to attend. Present were Commissioners Miron, Bearth, Kriesel, and Lehrke. Also present were Molly O'Rourke, media representatives, and county staff.

Attest:


Molly F. O'Rourke
County Administrator


Autumn Lehrke, Vice Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
NOVEMBER 5, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; members of the public; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Bob Tatreau, Woodbury, presented an update on the Transit Investigative Forum "Is the Gateway Corridor Hudson Road Alignment a Pure Illusion?—Find Out", that was held on October 29 at the R.H. Stafford Library, Valley Creek Room, in Woodbury. He stated it was a success and will make the video presentation available to the Commissioners.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth to adopt the following Consent Calendar:

1. Approval of the October 22, 2013, Board meeting minutes.
2. Approval to designate the 2013 Association of Minnesota Counties Official Delegate list as follows: Commissioners, Miron, Bearth, Kriesel, Lehrke, and Weik; County Administrator Molly O'Rourke; Deputy Administrator Kevin Corbid; and Tom Adkins, Community Corrections Director.
3. Approval to change the County Board meeting dates and times as follows: move the December 3 Board meeting to an evening meeting and cancel the Tuesday, December 10 Board meeting and reschedule to Thursday, December 12 at 9:00 a.m.
4. Approval to appoint LaJuan McIntyre, Woodbury, to the Child Protection Citizen's Review Panel to a first term expiring June 30, 2015.
5. Approval for one new full-time equivalent for a 12 month Special Project Employment Counselor position to provide employment services and ongoing case management to eligible Supplemental Nutrition Assistant Program recipients.

November 5, 2013

6. Approval of revisions to the county's 2014 Flexible Benefits Plan Document and Section 17.D of Personal Rules and Regulations.
7. Approval of the plat Natures Gate located in Stillwater Township.
8. Approval of the plat of Victorville located in Stillwater Township.
9. Approval of a Master Grant Agreement with the Minnesota Department of Health for the period January 1, 2014 to December 31, 2014.
10. Approval to enter into Limited Use Permit 8282-0034 issued by the Minnesota Department of Transportation to operate and maintain a pedestrian trail within the right-of-way of I-94 at County State Aid Highway 13.
11. Approval of contracts with Twin City Outdoor Services for county facilities in Zone 1 and Zone 3 snow removal services and Interstate Companies for Zone 2.
12. Adoption of **Resolution No. 2013-135** as follows:

Award of Parks Agricultural Land Leases for 2014

WHEREAS, in order to facilitate the leasing of agricultural land in county parks, Washington County solicited bids for the farming of this land; and

WHEREAS, bids were opened on October 15, 2013 with highest bidder being David See Farms for Lake Elmo Park Reserve, and Matthew Wohlman for St. Croix Bluffs Regional Park; and

NOW, THEREFORE, BE IT RESOLVED, that the bids of David See Farms and Matthew Wohlman be accepted and the County enter into lease agreements with these bidders for the respective parcels of land noted previously in this resolution under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the leases between Washington County and David See Farms and Matthew Wohlman be executed through the signatures of the Chair of the Washington County Board of Commissioners and County Administrator without further action of the County Board and conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

13. Approval of a contract with Kone, Inc., for elevator preventive maintenance services.

November 5, 2013

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, reminded everyone that today is election day and polls will be open to 8:00 p.m.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Bearth reported he received a phone call from a resident in District 3 who told him what a good job the County Board was doing in holding down property taxes.

Commissioner Lehrke reported that the Association of Minnesota Counties (AMC) District X meetings talked a lot about the County State Aid Highway (CSAH) formulas and potential changes the engineer group has been advocating. She requested a workshop on this issue to get more clarity and how it would affect Washington County. This will be voted on at the December annual conference.

Commissioner Kriesel requested a workshop and more information on frac sand mining.

Commissioner Weik stated she was in favor of holding workshops on those two issues. She also attended the AMC District X meetings and noted that there was a straw poll on the potential 2014 legislative action items. Eighteen action items were discussed and voted on and the top items were: electronic waste program update; workers compensation; sales tax exemption for joint powers; probation funding reform; and transportation funding. These items will be forwarded as the top five items to the AMC Board in December.

Commissioner Miron stated he has a conflict next week and will not be attending the County Board meeting.

Commissioner Weik summarized the National Association of Counties (NACo) International Economic Development Task Force conference call that was held on November 1. A highlight is that they will hold a training session for International Task Force members at the NACo conference in March, 2014, that she plans on attending.

Commissioner Weik reported on the Rail~Volution conference she attended in October. A detailed workshop can be scheduled for a more in depth discussion in the future if Commissioners are interested.

November 5, 2013

PROPERTY RECORDS AND TAXPAYER SERVICES

Commissioner Bearth moved to approve Policy #4007 Confession of Judgment Commercial-Industrial-Public Utility Property, and revisions to Policy #4001 Abatement – Property Taxes, Penalties, Interest, and Fees. Commissioner Miron seconded the motion and it was adopted unanimously.

PUBLIC WORKS

Commissioner Kriesel moved to adopt **Resolution No. 2013-136** as follows:

Stillwater License Center
Lease Agreement with Southmetro Centers V, LCC

WHEREAS, Washington County entered into a lease agreement with Southmetro Centers V, LCC on September 27, 2005 for the space occupied by the Stillwater License Center located at Valley Ridge Plaza in Stillwater MN; and

WHEREAS, the term of said lease agreement expired on September 30, 2013; and

WHEREAS, the County of Washington and the Southmetro Centers V, LCC wish to enter into a new lease agreement to August 30, 2016 through the execution of Lease #8498; and

NOW, THEREFORE BE IT RESOLVED, that Lease #8498 between the County of Washington and the Southmetro Centers V, LCC be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

SHERIFF'S OFFICE

Commissioner Miron moved to approve agreements for law enforcement services by the Washington County Sheriff's Office for the cities of Mahtomedi, Dellwood, Willernie, and Birchwood Village. Commissioner Kriesel seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

November 5, 2013

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 9:44 a.m.

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:44 a.m. in the Washington County Government Center. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. RRA Chair Lehrke presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; media representatives; and county staff. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES

The Board met in workshop session with the Department of Property Records and Taxpayer Services to discuss a pilot program with LifeSource Organ and Tissue Donation. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, media representatives, outside agency staff, and county staff.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

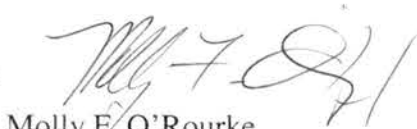
The Board met in workshop session with the Department of Public Health and Environment to discuss the application for Statewide Health Improvement Program Implementation funding. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, media representatives, and county staff.



Lisa Weik, Chair

County Board

Attest:



Molly F. O'Rourke

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
NOVEMBER 12, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, and Lehrke. Commissioner Miron absent due to a meeting conflict. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Lehrke moved, seconded by Commissioner Bearth, to adopt the following Consent Calendar:

1. Approval to appoint Molly O'Rourke, County Administrator, as the Minnesota Counties Intergovernmental Trust (MCIT) voting delegate, and Kevin Corbid, Deputy Administrator, as alternate, for the 2013 Annual meeting of the MCIT Board of Directors.
2. Approval of changes to the current Health Insurance Portability and Accountability Act (HIPAA) policies.
3. Approval to submit to the Minnesota Department of Human Services the Minnesota Family Investment Program Service Plan for 2014-2015.
4. Approval to enter into an agreement with the Minnesota Department of Health for the Statewide Health Improvement Program Planning Grant in the amount of \$100,000 from November 1, 2013, to March 31, 2014.
5. Approval of Amendment No. 1 with Traffic Marking Services, Inc., in the amount of \$54,422.70 for the 2013 road striping contract.
6. Approval of contract with Ron Turley Associates, Inc., for fleet management system software.
7. Adoption of **Resolution No. 2013-137** as follows:

November 12, 2013

Mississippi River Trail Signage Agreement
with the Minnesota Department of Transportation

WHEREAS, The Mississippi River Trail traverses through Washington County and the Washington County Board of Commissioners has expressed support for the development of the trail; and

WHEREAS, The Minnesota Department of Transportation (Mn/DOT) wishes to install signage along the designated Mississippi River Trail route.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby enter into Mn/DOT Agreement No. 04434 with the State of Minnesota, Department of Transportation for the following purposes: To provide for the State to enter upon county right of way to install Mississippi River Trail signing along the designated Mississippi River Trail route on county roadways and for the county to provide for proper maintenance for the route signing on county right of way. Such work will be conducted under State Project No. 8825-486, on various Trunk Highway routes.

BE IT FURTHER RESOLVED, that the agreement be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

8. Approval to contract with Alternative Business Furniture, Inc., to furnish, install, and repair remanufactured Herman Miller System products.
9. Approval to accept a Toward Zero Deaths Grant Amendment from the Minnesota Department of Public Safety for an additional amount of \$289,894.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, and Weik; Nays, none; Commissioner Miron absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke announced that next week she will be attending the Renewable Energy from Waste Conference and will miss the County Board meeting. She attended a couple of Veteran's Day programs in her district, including a program put on by the Air Force JROTC (Junior Reserve Officers' Training Corps) Park High School.

BOARD CORRESPONDENCE

Board correspondence was received and place on file.

November 12, 2013

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Lehrke and it was adopted unanimously; Commissioner Miron absent. The Board meeting adjourned at 9:04 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment for an update on the county's participation in the National Association of Counties prescription drug discount card program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, media representatives, and county staff.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss Thrive MSP 2040 preliminary local forecasts of population, households, and employment. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, media representatives, and county staff.



Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke

County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
NOVEMBER 19, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, and Miron. Commissioner Lehrke was absent to attend the Renewable Energy from Waste Conference in West Palm Beach, Florida. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, County Board Secretary; members of the public; outside agency staff; media representatives; and county staff.

The Board held a moment of silence in honor of former Sheriff Jim Trudeau who passed away earlier this week.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Chuck Haas, 15500 Keystone Avenue North, Hugo – Mr. Haas presented Commissioner Kriesel with a cap which was given at the 5th Welcome Home to the Troops Pheasant Hunt, and thanked him for his leadership in establishing the Yellow Ribbon Network in Washington County. He also gave a Yellow Ribbon Network lapel pin to each Commissioner. Commissioner Kriesel thanked him for his kind remarks.

Steve Ellenwood, 8182 Lori Lane, Woodbury – Mr. Ellenwood followed up on a previous e-mail to the Commissioners asking about their belief that the Red Rock Corridor surveys are being manipulated and when they can find out more information about that. He feels the entire system is now in question because how do they know that previous surveys have or have not been manipulated. He asked if anything is being done and what is going on.

Linda Stanton, 2511 Wimbledon Place, Woodbury – Ms. Stanton stated she is a member of the Citizen's Advisory Committee for the Gateway Corridor, and noted she was pleased with the road improvements along County Road 19 and 70. She asked the Board to consider what it is doing in the Counties Transit Improvement Board (CTIB) and are the needs of the county's cities and citizens being met. The citizens are already paying for numerous transit services. She feels there are numerous problems with Light Rail Transit (LRT) or Bus Rapid Transit (BRT) along the Hudson Road from the Union Depot to Manning Avenue. There is an enormous cost to build and maintain the LRT or BRT. The population density along this corridor isn't enough to make this proposal break even. There will be disruption to homeowners and business owners along this proposed route. When surveyed, only two percent of respondents indicated they would ride the LRT or BRT if built. She asked the County Board to get out of CTIB.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Miron to adopt the following Consent Calendar:

1. Approval of the November 5 and 12, 2013, Board meeting minutes.
2. Approval to establish December 17, 2013, as the public hearing on the final 2014-2018 Washington County Capital Improvement Plan.
3. Approval to appoint Lisa Thibodeau, Stillwater, to the Housing and Redevelopment Authority as a Public Assistance Housing Representative, to a partial term expiring December 31, 2013.
4. Approval to reject the Merchant Card portion of the 2013 Request for Proposal for Banking Services.
5. Approval of a three year subscription to Westlaw databases and print materials for use in the county Law Library.
6. Adoption of **Resolution No. 2013-138** as follows:

Washington County Library Policies

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

WHEREAS, by Resolution 2005-120, the Washington County Board of Commissioners authorized the Washington County Library Board to develop policies and procedures for the operation and administration of the Washington County Library and that such policies be submitted to the County Board for approval;

NOW THEREFORE, BE IT RESOLVED that, the Washington County Board of Commissioners approves the Washington County Library policies as revised and recommended by the Washington County Library Board on October 28, 2013.

7. Adoption of **Resolution No. 2013-139** as follows:

Washington County Library Closed Days in 2014

November 19, 2013

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System;

NOW THEREFORE, BE IT RESOLVED that, the Washington County Board of Commissioners approves the following holiday and staff training day closings for the Washington County Library in 2014:

New Year's Day	Wednesday,	January 1, 2014	closed
Martin Luther King, Jr. Day	Monday,	January 20, 2014	closed
Presidents' Day	Monday,	February 17, 2014	closed
All Staff Training	Wednesday,	April 2, 2014	open at 1 p.m.
Easter	Sunday,	April 20, 2014	closed
Memorial Day	Monday,	May 26, 2014	closed
Independence Day	Friday,	July 4, 2014	closed
Labor Day	Monday,	September 1, 2014	closed
All Staff Training	Wednesday,	October 1, 2014	open at 1 p.m.
Veterans' Day	Tuesday,	November 11, 2014	closed
Thanksgiving Day	Thursday,	November 27, 2014	closed
Day after Thanksgiving	Friday,	November 28, 2014	closed
Christmas Eve	Wednesday	December 24, 2014	closed
Christmas Day	Thursday	December 25, 2014	closed
New Year's Eve Day	Thursday	December 31, 2014	closed at 5 p.m.

8. Adoption of **Resolution No. 2013-140** as follows:

Mutual Aid/Joint Exercise of Powers Agreement between
the City of New Richmond, Wisconsin Police Department
and the Washington County Sheriff's Office

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into a Mutual Aid/Joint Exercise of Powers Agreement with New Richmond, Wisconsin Police Department.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, William M. Hutton, is hereby authorized to execute and sign this agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

9. Approval to enter into a grant agreement with the Minnesota Department of Public Safety Division of Homeland and Emergency Management to receive Fiscal Year 2013 funding through the Emergency Management Performance Grant Program.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Miron, and Weik; Nays, none; Commissioner Lehrke absent.

November 19, 2013

GENERAL ADMINISTRATION

Molly O'Rourke, County Administrator, noted the Board that the Counties Transit Improvement Board meeting is scheduled for tomorrow morning, and Commissioner Weik is one of two members on that Board and she has a conflict with that meeting. Commissioner Lehrke is the alternate and she will not be able to attend as she is attending a conference. That leaves Commissioner Miron as the sole representative for the county.

Commissioner Miron moved to appoint Commissioner Kriesel as the second alternate to the Counties Transit Improvement Board. Commissioner Bearth seconded the motion and it was adopted unanimously; Commissioner Lehrke absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron mentioned that in addition to the loss of Jim Trudeau, Helen Anderson passed away last Friday. She was a long-time member of the Agricultural Society and involved with Extension and 4-H. He noted it was fortunate that their family was recognized as Farm Family of the Year this past year.

Commissioner Kriesel presented Commissioner Weik with her five-year anniversary certificate.

Commissioner Weik reported she has spoken to constituents about the hours of operation for the Environmental Center in Woodbury. They have asked for more hours or longer hours on the days the facility is opened.

PUBLIC HEARING – PUBLIC WORKS**Consider Request from Baytown Township to Amend the Washington County 2030 Comprehensive Plan and Zoning Map**

The Board Chair presented an overview of the request from Baytown Township to consider an amendment to the 2030 Washington County Comprehensive Plan and an amendment to the Washington County Development Code. The Board Secretary indicated that the notices of public hearing were published and were made a part of the record.

Dennis O'Donnell, Senior Planner, presented a brief description of the request from Baytown Township to update the 2030 Comprehensive Plan and zoning map to be consistent with the new Baytown Township Comprehensive Plan and zoning map adopted by the Township on May 6, 2013. He displayed the existing and proposed zoning maps for Baytown Township. The three changes that would need to be made are:

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1. Amend the Future Land Use Map, Figure 3-11, in the 2030 Washington County Comprehensive Plan to show the central part of the Township as Semi-Rural.
2. Amend the 2030 Washington County Comprehensive Plan by changing the land use summaries, page 3-58 of Appendix 3-B to recognize the zoning change proposed by the Township and to eliminate the Flexible Development Overlay District.
3. Amend the Washington County zoning map for Baytown Township to be consistent with the Township's zoning map.

Mr. O'Donnell outlined the review standards. At its September 24, 2013 public hearing on this matter, the Planning Advisory Commission recommended approval. They found the following: 1) the request is consistent with the county comprehensive plan; 2) the proposed land use is compatible with adjacent land uses; 3) there will not be any undue financial burden on the Township or county or have any negative off-site impacts; and 4) the request is in the public interest.

Mr. O'Donnell stated that staff agrees with the Planning Advisory Commission recommendation to approve Baytown Townships request.

Sherri Buss, Baytown Township Planner, noted the township has been working on this issue for a long time. Discussions have been held with Washington County and Metropolitan Council. The Metropolitan Council indicated they wanted to do a sewer study for the St. Croix River Valley area first and if that was completed by the end of December of 2012, the Township would go forward from there. The Metropolitan Council never started that study or finished it and in their next round of comp plans they are not planning to expand the sewer system in the metropolitan area between now and 2040. The Township proposed a change in its zoning to single family throughout the central part of the township. This meets their goals, and it's consistent with existing zoning on both sides and their neighbors to the south. She asked that the county change its plan and land use map and zoning map to match Baytown Townships.

Kent Grandlienard, Baytown Township Board Chair, 4447 Northbrook Boulevard, stated that this proposal is a culmination of several meetings held with members of the Metropolitan Council. Several years ago they had seen what the City of Lake Elmo had gone through with the Metropolitan Council and the amount of money that was spent and didn't want to follow that process. The Township asked the Metropolitan Council why it designated a specific area of Baytown Township as Future Urban Reserve. After years of discussion the Township made a presentation and discussed its issues including growth and annexation. He indicated that the Metropolitan Council was sympathetic with the Township and they admitted that they had to pick 600 acres of Future Urban Reserve and they decided this was the best spot

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without ever looking at the area. He noted that the Metropolitan Council let the sewer study go by without taking any action. He would appreciate the County Board's support in following the recommendation of the Planning Advisory Commission and county staff.

The Board Chair asked for further comments from the public; none were heard. The Board Chair closed the public hearing at 9:31 p.m.

Commissioner Kriesel thanked the Baytown Township Board for their outstanding leadership. He believes that Townships when it comes to defining their future are the strongest voice. He strongly supports this request.

Commissioner Miron stated he concurs with Commissioner Kriesel. He also believes that township government is one of the more basic forms of government that he has a tremendous respect for. He appreciates the relationship that the county has with the townships. In addition to the request that is coming from the township, the fact that the county's Planning Advisory Commission concurred and recommended approval, sends a strong message to him to support this request.

Commissioner Bearth stated he agreed that once the locals agree on something that is good for them, the county should approve it also. It's the form of government the county should encourage.

Commissioner Weik stated she agrees with all the comments and is a strong supporter of local control.

Commissioner Kriesel moved to adopt **Resolution No. 2013-141** as follows:

Resolution Amending the 2030 Washington County Comprehensive Plan
Future Land Use Map and Land Use Plan Summaries
Ordinance No. 192

WHEREAS, Washington County is authorized to carry on County planning and zoning activities in the unincorporated areas of the County pursuant to MINN. STAT. CHAPT. 394; and

WHEREAS, the Washington County 2015 Comprehensive Plan was adopted by the Washington County Board of Commissioners on April 22, 1997 and became effective October 1, 1997 as Washington County Ordinance No. 124 and was most recently amended on September 7, 2010 to Washington County 2030 Comprehensive Plan as Washington County Ordinance No. 184; and

WHEREAS, MINN. STAT. § 473.865 requires counties to adopt the official controls described in their Comprehensive Plan so as to implement the Comprehensive Plan; and

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WHEREAS, the Washington County Development Code was adopted by the Washington County Board of Commissioners and became effective on October 20, 1997 as Washington County Ordinance No. 127; and

WHEREAS, land in the unincorporated areas of the County is divided into zoning districts and, pursuant to Chapter Two, Section 1.2 of the Development Code, maps of the zoning districts of the unincorporated areas are designated as the Official Zoning Map of the County and are part of the Development Code; and

WHEREAS, on May 6, 2013, the Baytown Town Board adopted an amended 2030 Township Planned Land Use Map incorporating the following changes made during the Comprehensive Plan process: changing most of the area in the central part of the township that was previously zoned Rural Residential (RR), with a maximum density of one home per 5 acres, to Single Family Estates (SFE), with a maximum density of one home per 2.5 acres; and continuing the RR zoning for several commercial properties east of Stagecoach Trail North currently used as gravel mining operations so as to not create nonconforming parcels; and

WHEREAS, the amended 2030 Baytown Township Planned Land Use Map is in conformance with the goals and policies of the Washington County 2030 Comprehensive Plan and the Washington County Development Code; and

WHEREAS, the current Washington County Zoning Map for Baytown Township does not reflect the zoning areas depicted in the 2030 Township Planned Land Use Map and does not conform to the County 2030 Comprehensive Plan; and

WHEREAS, the Future Land Use map, Figure 3-11 on page 3-38 of the 2030 Washington County Comprehensive Plan does not reflect the zoning areas depicted on the 2030 Baytown Township Planned Land Use map; and

WHEREAS, the Land Use Plan Summaries found in Appendix 3-B on page 3-58 of the 2030 Washington County Comprehensive Plan does not reflect the zoning changes adopted by Baytown Township and contains references to the Flexible Development Overlay District that has been eliminated by the Township; and

WHEREAS, on September 24, 2013, the Washington County Planning Advisory Commission held a public hearing on the proposed updated Washington County Zoning Map for Baytown Township and recommended that it be adopted by the County Board; and

WHEREAS, the Washington County Planning Advisory Commission further recommended that the County Board amend the Future Land Use map and the Land Use Plan Summaries found in the 2030 Washington County Comprehensive Plan to reflect the zoning changes contained in the 2030 Baytown Township Planned Use Map.

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NOW, THEREFORE, BE IT RESOLVED that based upon the hearing record, the Washington County Board of Commissioners hereby adopts the proposed amendments to the 2030 Washington County Comprehensive Plan as fully set forth in Exhibit A, which is attached hereto and incorporated herein.

BE IT FURTHER RESOLVED, that the Washington County Zoning Administrator is directed to make the changes set forth in the 2030 Washington County Comprehensive Plan and from and after the effective date of Ordinance No. 192 cause the same to be published and codified according to law.

WASHINGTON COUNTY DEVELOPMENT CODE AMENDMENT
WASHINGTON COUNTY ORDINANCE NO. 192

The Board of Commissioners of Washington County ordains:

SECTION 1: The 2030 Washington County Comprehensive Plan be amended so that the Future Land Use map and the Land Use Plan Summaries contained therein are consistent with the 2030 Baytown Township Planned Land Use map, as set forth in Exhibit A, as attached to Resolution No. 2013-141.

SECTION 2: The Washington County Zoning Administrator is hereby directed to amend the 2030 Washington County Comprehensive Plan in accordance with the foregoing amendment.

SECTION 3: Effective Date. This Ordinance shall be and is hereby declared to be in full force and effect after its passage and publication according to law.

Passed by the Board of County Commissioners of Washington County, this 19th day of November, 2013.

Exhibit A
Township 2030 Land Use Plan Summaries

Baytown Township 2030 Land Use Plan

Baytown Township continues exurban residential development, small farms, and commercial farming. It plans for a slow, orderly growth of population, supports open space design developments, and allows extension of municipal urban services at specific sites along the perimeter of the town. The extension of regional sewer service will occur where it can be done in an efficient manner, and when mutually agreed upon by the municipalities involved and the Metropolitan Council. The location of the Lake Elmo Airport in the southwestern corner of the community places some development restrictions on adjacent lands in Baytown Township. A small area of the township is within the St. Croix Riverway District. The township is committed to its vision that the Central part of the township will remain rural and without urban services.

The township has redesignated land use in its 2030 Land Use Plan by changing the zoning of land use in the Town in all Rural Residential (RR) Districts to Single Family Estates (SFE). The area zoned AP and A-4 will not be changed.

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Commissioner Miron seconded the motion and it was adopted 4-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Miron, and Weik; Nays, none; Commissioner Lehrke absent.

Commissioner Kriesel moved to adopt **Resolution No. 2013-142** as follows:

Resolution Amending the Washington County Development
Code Chapter Two, Section 1. Zoning Maps Ordinance No. 193

WHEREAS, Washington County is authorized to carry on County planning and zoning activities in the unincorporated areas of the County pursuant to MINN. STAT. CHAPT. 394; and

WHEREAS, the Washington County 2015 Comprehensive Plan was adopted by the Washington County Board of Commissioners on April 22, 1997 and became effective October 1, 1997 as Washington County Ordinance No. 124 and was most recently amended on September 7, 2010 to Washington County 2030 Comprehensive Plan as Washington County Ordinance No. 184; and

WHEREAS, MINN. STATE § 473.865 requires counties to adopt the official controls described in their Comprehensive Plan so as to implement the Comprehensive Plan; and

WHEREAS, the Washington County Development Code was adopted by the Washington County Board of Commissioners and became effective October 20, 1997 as Washington County Ordinance No. 127; and

WHEREAS, land in the unincorporated areas of the County is divided into zoning districts and, pursuant to Chapter Two, Section 1.2 of the Development Code, maps of the zoning districts of the unincorporated areas are designated as the Official Zoning Map of the County and are part of the Development Code; and

WHEREAS, on May 6, 2013, the Baytown Town Board adopted an amended 2030 Township Planned Land Use Map incorporating the following changes made during the Comprehensive Plan process: changing most of the area in the central part of the township that was previously zoned Rural Residential (RR), with a maximum density of one home per 5 acres, to Single Family Estates (SFE), with a maximum density of one home per 2.5 acres; and continuing the RR zoning for several commercial properties east of Stagecoach Trail North currently used as gravel mining operations so as to not create nonconforming parcels; and

WHEREAS, the amended 2030 Baytown Township Planned Land Use Map is in conformance with the goals and policies of the Washington County 2030 Comprehensive Plan and the Washington County Development Code; and

WHEREAS, the current Washington County Zoning Map for Baytown Township does not reflect the zoning areas depicted in the 2030 Township Planned Land Use Map and does not conform to the County 2030 Comprehensive Plan; and

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WHEREAS, on September 24, 2013, the Washington County Planning Advisory Commission held a public hearing on the proposed updated Washington County Zoning Map for Baytown Township and recommended that it be adopted by the County Board.

NOW, THEREFORE, BE IT RESOLVED that based upon the hearing record, the Washington County Board of Commissioners hereby adopts the proposed amendment to Washington County Development Code as fully set forth in Exhibit A, which is attached and hereto incorporated herein.

BE IT FURTHER RESOLVED, that the Washington County Zoning Administrator is directed to make the changes set forth in the Washington County Development Code and from and after the effective date of Ordinance No. 193 cause the same to be published and codified according to law.

WASHINGTON COUNTY DEVELOPMENT CODE AMENDMENT
WASHINGTON COUNTY ORDINANCE NO. 193

The Board of Commissioners of Washington County ordains:

SECTION 1: The Washington County Development Code be amended to update the official Zoning Map of Washington County by the adoption of the Washington County Zoning Map for Baytown Township, pursuant to Chapter Two, Section 1.2, as set forth in Exhibit A, as attached to Resolution No. 2013-142

SECTION 2: The Washington County Zoning Administrator is hereby directed to amend the Washington County Development Code in accordance with the foregoing amendment.

SECTION 3: Effective Date. This Ordinance shall be and is hereby declared to be in full force and effect after its passage and publication according to law.

Passed by the Board of County Commissioners of Washington County, this 19th day of November, 2013.

Lisa Weik, Chair, Washington County Board of Commissioners

ATTEST: Approved as to form and legality:

Molly O'Rourke Washington County Administrator

Linda C. Krafthefer, Assistant Washington County Attorney

Commissioner Miron seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Miron, and Weik; Nays, none; Commissioner Lehrke absent.

PROPERTY RECORDS AND TAXPAYER SERVICES

Joanne Helm, Division Manager, reviewed the statutory process and petition of Hina Siddiqui to transfer a parcel located at 1015 Interlachen Parkway in Woodbury to Independent School District 834.

November 19, 2013

Commissioner Weik moved to adopt **Resolution No. 2013-143** as follows:

Resolution Approving Realignment of the
School District Boundary Line Between ISD 622 and ISD 834
Parcel 03.028.21.33.0074 1015 Interlachen Parkway
Lake Inverness Estates Lot 11 Block 6 Woodbury, Minnesota

WHEREAS, parcel 03.028.21.33.0074 is located within the boundaries of more than one school district; and

WHEREAS, parcel 03.028.21.33.0074 is classified as residential property under M.S. section 273.13, subdivision 22, paragraph (a); and

WHEREAS, pursuant to M.S. 123A.455 an owner of a split residential parcel may petition the auditor of the county where the split parcel is located to transfer that part into the adjoining school district so the entire property will be located in the same school district; and

WHEREAS; the Department of Property Records and Taxpayer Services has received a petition from Hina Siddiqui, owner of parcel 03.028.21.33.0074, requesting the transfer of the portion of the parcel located in ISD 622 to ISD 834 so that the entire parcel will be located in ISD 834.

NOW, THEREFORE BE IT RESOLVED, that the county board hereby approves the petition of Hina Siddiqui for the realignment of the school district boundary line; that effective for taxes payable in 2015 that part of parcel 03.028.21.33.0074 located in Washington County Minnesota within ISD 622 is hereby transferred to ISD 834 so that the entire parcel is located within ISD 834.

BE IT FURTHER RESOLVED, that the Washington County Auditor issue an order transferring the subject parcel to ISD #834 and shall notify the affected school districts and the commissioner of education of the change.

Commissioner Bearth seconded the motion and it was adopted 4-0 with a Roll Call vote as follows:

Ayes, Commissioners Bearth, Kriesel, Miron, and Weik; Nays, none; Commissioner Lehrke absent.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

RECESS

The Board recessed at 9:40 a.m.

November 19, 2013

BOARD WORKSHOP WITH COMMUNITY CORRECTIONS

The Board met in workshop session with the Department of Community Corrections for an overview of state funding for offender supervision in the community. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, and Weik. Also present were Molly O'Rourke, county staff, and media representatives.

BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES

The Board met in workshop session with the Department of Property Records and Taxpayer Services to discuss proposed 2014 property taxes. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, and Weik. Also present were Molly O'Rourke, county staff, and media representatives.

The Board reconvened at 11:17.

EXECUTIVE CLOSED SESSION WITH HUMAN RESOURCES

Commissioner Bearth moved to go into Executive (Closed) Session with the Department of Human Resources to discuss labor management negotiations. Commissioner Miron seconded the motion and it was adopted unanimously; the time being 11:17 a.m. Present for the Executive Session were Commissioners Miron, Bearth, Kriesel, and Weik. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Sue Fennern, Acting Human Resources Director; Frank Madden, Labor Relations Negotiator; George Gmach, Trusight; and Patricia A. Raddatz, Board Secretary.

The Board reconvened from Executive Session to discuss labor management negotiations, at 12:30 p.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously; Commissioner Lehrke absent. The Board meeting adjourned at 12:31 p.m.

Attest:


Molly F. O'Rourke
County Administrator


Lisa Weik, Chair
County Board

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
NOVEMBER 26, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, Board Secretary; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval to renew service agreement with Madden, Galanter, Hansen, LLP for labor relations consultant services through December 31, 2014.
2. Approval of letter to the Metropolitan Council in support of Washington County communities' comments to the Council regarding their Thrive MSP 2040 preliminary forecasts of population, households and employment.
3. Approval of contract with Universal Recycling Technologies for the transportation and recycling of consumer electronics collected by the county at the Environmental Center and remote collection events.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Commissioner Bearth moved to adopt **Resolution No. 2013-144** as follows:

2013 3rd Quarter Donations, Gifts, and Bequests

November 26, 2013

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis; and

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts for \$1,316.74 for third quarter 2013.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Molly O'Rourke, County Administrator, reported on the combined charitable fund drive. This year's event was shortened to two weeks. She announced that over 100 people chose to either give a one-time gift or donated through payroll deductions. Many other employees and offices participated in various activities to raise money for this campaign. The county raised over \$20,000 that will go to six different charity organizations.

Ms. O'Rourke noted that the annual food drive has started. Boxes are available in all of the departments and the food donated by employees will be given to six different organizations within the county. The food drive goes through December 16.

Ms. O'Rourke announced that the East Metro Strong initiative involving Ramsey, Dakota and Washington Counties, as well as various Chambers of Commerce, was awarded a \$750,000 grant from the McKnight Foundation. This grant will focus on building economic development future for the east metro area. As more details become available, a workshop will be held to discuss these issues.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported on the Renewable Energy from Waste Conference. She stated it was an intense conference and staff will be putting together detailed information. She also reported on the Newport Transit Station groundbreaking ceremony.

Commissioner Kriesel reported he attended the Newport Transit Station groundbreaking ceremony and it was supported by the presence of Congresswoman Betty McCollum, Senator Amy Klobuchar and state and local elected officials.

November 26, 2013

Commissioner Weik asked if any of the Commissioners has toured the Plastics to Fuel facility in Plymouth. Commissioner Kriesel suggested that staff should be visiting these sites.

Commissioner Weik reported she attended the Economic Development Study Workgroup last evening and passed along information that the University of Minnesota Extension offers additional training through their community development division. She also reported the Corridors of Opportunity had an interesting presentation that she will talk to Public Works staff about. They did an analysis of putting in transit infrastructure into already developed corridors, and some of the data showed that sometimes the industrial sector can suffer setbacks when transit is installed.

Commissioner Weik stated that the December 3 meeting will be an afternoon meeting, followed by the proposed 2014 budget hearing at 6:00 p.m.

PROPERTY RECORDS AND TAXPAYER SERVICES

Commissioner Kriesel moved to authorize the County Board Chair to sign a grant application with the Minnesota Department of Revenue for programming and staff costs related to the implementation of the Property Records Information System of Minnesota. Commissioner Bearth seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Lehrke moved to adjourn, seconded by Commissioner Bearth and it was adopted unanimously. The Board meeting adjourned at 9:20 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss the Lake Elmo Park West-Side Access Plan. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff and media representatives.

November 26, 2013

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to discuss parkland acquisition. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff and media representatives.


BOARD WORKSHOP PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss a proposed low interest loan program for replacing failing subsurface sewage treatment systems or septic systems. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff, outside agencies, and media representatives.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to identify changes made to the proposed budget prior to final adoption of the 2014 budget. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff and media representatives.

Attest:


Molly F. O'Rourke
County Administrator
Lisa Weik, Chair
County Board

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
DECEMBER 3, 2013**

The Washington County Board of Commissioners met in regular session at 3:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, Board Secretary; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Bearth, to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2013-145** as follows:

Resolution Authorizing Daniel Papin to Conduct Financial
Transactions on Behalf of Washington County for the
County's Medical Assistance Estate Collections

WHEREAS, Washington County Community Services assists qualifying residents in obtaining Medical Assistance.

WHEREAS, MN Statutes, section 256B.15 require Washington County to assess Medical Assistance claims against the estate of certain Medical Assistance recipients that have passed away.

WHEREAS, a Washington County Medical Assistance estate claim includes Met Life stocks held by Computershare Investor Services.

WHEREAS, Computershare Investor Services requires a certified corporate resolution naming the officer(s) authorized to conduct financial transactions on behalf of the company. The named officer(s) may sign the necessary paperwork to have the aforementioned stocks released to Washington County to satisfy our Medical Assistance estate claim.

WHEREAS, Daniel Papin, Director of Community Services, manages administering Medical Assistance and Medical Assistance estate recoveries,

December 3, 2013

NOW, THEREFORE BE IT RESOLVED THAT, the Washington County Board of Commissioners designates Daniel Papin as a county officer authorized to conduct financial transactions on behalf of the county as it relates to matters of Medical Assistance estate collections and delegates to him the authority to sign on behalf of Washington County any and all documents necessary to realize said collections.

2. Approval of contract with Phoenix Residence and Phoenix Service Corporation for the provision of corporate foster care for disabled individuals receiving Home and Community Based Services through the Developmental Disability, Community Alternative for Disabled Individuals, and Brain Injury waivers.
3. Approval of contracts with Hometown Senior Living to provide customized living services (a.k.a. assisted living services) and to receive Group Residential Housing funds.
4. Approval of a three year rental lease of 2,500 square feet of space from Lakeland Plaza, LLC, to house the operations of the Valley Branch Library at Suite 380, St. Croix Trail, Lakeland.
5. Approval for the county to accept the Natural Resources Block Grant funding from the Minnesota Board of Water and Soil Resources for 2014.
6. Approval to enter into a Memorandum of Understanding between Federally Qualified Health Centers and Minnesota Department of Health to permit the Department of Public Health and Environment to provide vaccines for entitled underinsured children.
7. Approval to enter into a license agreement with Salem Lutheran Church for overflow parking.
8. Approval to ratify contracts with Pro-Tec Design for complete maintenance of the closed circuit television surveillance system located in the Law Enforcement Center; and Unitech Electronic Contracting, LLC, for complete maintenance of audio/visual equipment located in the County Board Room, conference room 5505 and 5599, and in the courtrooms.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

PUBLIC HEALTH AND ENVIRONMENT

Commissioner Weik referred to a typo in the June 24, 2013, Resource Recovery Project Board 2014-2015 Project Budget Memo. The date the County Boards approved the 2013-2015 Processing Agreement with Resource Recovery Technologies was September 18, 2012, and not September 18,

December 3, 2013

2013, (as contained on Page 1 of 10, second bullet under the heading of General Comments About the 2014-2015 Budget).

Commissioner Miron moved to adopt **Resolution No. 2013-146** as follows:

2014-2015 Resource Recovery Project Budget

WHEREAS, The Joint Powers Agreement for the Resource Recovery Project (Project) adopted in December 2006 provides that authority for approval of Resource Recovery Project budgets remains with the respective County Boards; and

WHEREAS, The Ramsey/Washington County Resource Recovery Project Board has prepared, recommended and approved a Project budget for 2014 - 2015.

NOW, THEREFORE BE IT RESOLVED, The Washington County Board of Commissioners hereby approves the 2014 – 2015 Resource Recovery Project Budget as recommended by the Resource Recovery Project Board as follows:

Expenses	2014	2015
Project Management	\$ 492,546	\$ 495,774
Organic Waste Management	\$ 1,030,000	\$ 1,030,000
General Outreach	\$ 306,500	\$ 306,500
Policy Evaluation	\$ 805,000	\$ 0
Resource Recovery	\$ 8,400,000	\$ 8,400,000
	\$11,034,046	\$10,232,274
Revenues	2014	2015
Washington County Participation	\$ 2,783,492	\$ 2,784,229
Ramsey County Participation	\$ 7,440,554	\$ 7,442,545
Interest Income	\$ 5,000	\$ 5,500
Resource Recovery Fund Balance	\$ 805,000	\$ 0
	\$11,034,046	\$10,232,274

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Contracts for Legal Representation in Child in Need of Protection or Services

Commissioner Kriesel moved to approve contracts for legal representation in child in need of protection or services (CHIPS), termination of parental rights (TPR) and permanency cases with Greg Schmidt, Dorothy Gause, Megan Hunt, and Sarah Wescott Bashiri. Commissioner Bearth seconded the motion and it was adopted unanimously.

December 3, 2013

Distinguished Budget Presentation Award for 2013

Kevin Corbid, Deputy Administrator, presented the County Board with the Distinguished Budget Presentation Award for 2013 from the Government Finance Officers Association. This is the 16th consecutive year that the county has won this award.

County Attorney Award

Molly O'Rourke, County Administrator, announced that County Attorney Pete Orput received the first annual Homicide Prosecutor of the Year Award. The Urban County Prosecutor's Association presented this award to Mr. Orput.

MNsure Update

Linda Bixby, Community Services Division Manager, presented an update on the MNsure system. She reported that training has been slow in coming. She noted that they were promised three months to prepare and process cases and that has now been reduced to less than a month. With existing cases they are managing, there are concerns about their ability to manage this transition smoothly for the residents. They are responding and regrouping daily.

The Commissioners asked and received answers to the following questions: Is the functionality of the Federal System causing these issues; is the reason that training was delayed because the system wasn't functioning; how is the workload, are there sufficient employees to handle the workload; and are these deadlines creating overtime.

East Metro Strong Initiative

Ms. O'Rourke noted that the East Metro Strong Initiative would like to create a Governing Board and hold its first meeting on Tuesday, December 17, at 2:00 p.m. The St. Paul Area Chamber of Commerce will be holding the first meeting and they have requested that an elected official from each organization attend.

Commissioner Kriesel moved to appoint Commissioner Lisa Weik to the initial meeting of the East Metro Strong Initiative Governing Board. Commissioner Miron seconded the motion and it was adopted unanimously.

December 3, 2013

Commissioner Assignments

Ms. O'Rourke reminded the Board that next week's Board meeting will be held on Thursday, December 12. At that meeting, a workshop will be held to discuss the Commissioner Committee assignments.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Miron stated that he was out on county roads and noted they were all in good shape. He saw the Public Works crew sanding and plowing and he thanked those involved.

PUBLIC WORKS

Commissioner Lehrke moved to approve supplemental agreement #1 in the amount of \$198,515.80 with Valley Paving, Inc., for the County Road 76 paving project. Commissioner Kriesel seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION

The Board moved into Executive (Closed) Session with the Office of Administration to discuss the possible purchase of the Aiple property in downtown Stillwater for park purposes and using Land and Water Legacy bond funds; the time being 3:44 p.m. Present for the Executive Session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, County Administrator; Kevin Corbid, Deputy Administrator; Jane Harper, Principal Planner; Wayne Sandberg, County Engineer; Sharon Price, Property Manager; George Kuprian, County Attorney Division Chief; and Patricia A. Raddatz, Board Secretary.

The Board reconvened at 4:17 p.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 4:18 p.m.

December 3, 2013

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session with the Department of Public Works to review the Minnesota County Engineers Association recommendations for County State Aid Funding apportionment to the Association of Minnesota Counties. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff, media representatives, and outside agencies.


BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review the final draft of the 2014 Washington County Legislative Agenda. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff, media representatives, and outside agencies.



Lisa Weik, Chair
County Board

Attest:



Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
2014 BUDGET MEETING
DECEMBER 3, 2013

The Washington County Board of Commissioners convened at 6:00 p.m. in the Washington County Government Center, County Board Room to receive comments from the public on the proposed 2014 budget. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, County Administrator; Patricia A. Raddatz, County Board Secretary; media representatives; and county staff.

The Board recited the Pledge of Allegiance.

The Board Chair opened the hearing with a welcome to those in attendance.

Kevin Corbid, Deputy Administrator, presented an overview of the proposed 2014 county budget. He indicated that the Board will consider adoption of the 2014 budget on December 17, 2013.


The Board Chair asked for comments from the audience; none were heard.

The Board Chair thanked those in attendance for coming. The meeting adjourned at 6:29 p.m.



Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
DECEMBER 12, 2013

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, and Lehrke. Commissioner Miron absent (arrived at 9:14 a.m.). Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, Board Secretary; outside agency, media representatives; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Lehrke to adopt the following Consent Calendar:

1. Approval of the November 19 and 26, 2013, Board meeting minutes.
2. Approval for the Department of Community Corrections to enter into a Purchase of Services Agreement with Tubman for the period of January 1, 2014, through December 31, 2014, to provide services to victims and families of domestic violence.
3. Approval for the Department of Community Corrections to enter into a Purchase of Services Agreement with RS Eden for the period of January 1, 2014, through December 31, 2014, for programming, which includes drug testing, Electronic Home Monitoring not provided through the Sheriff's Office, GPS, and transdermal alcohol testing.
4. Approval of annual COBRA (Consolidated Omnibus Budget Reconciliation Act) Continuation Services Agreement with Total Administrative Service Corporation.
5. Approval of the annual preventive and voluntary Delta Dental contracts for 2014.
6. Approval of the annual Flexible Spending Account service level agreement for 2014.
7. Approval of Joint Powers Agreement establishing a cooperative purchasing agreement among metropolitan counties.

December 12, 2013

8. Adoption of **Resolution No. 2013-147** as follows:

TH 36/CSAH 29 (Hilton Trail) Interchange Construction Project
Cooperative Construction and Maintenance Agreement
with the Minnesota Department of Transportation

WHEREAS, on February 14, 2013 Washington County and the Minnesota Department of Transportation (Mn/DOT) entered into Traffic Control Signal Agreement No. 02596 to construct a new interchange, roadway, lighting, storm water treatments ponds, multi-use trails, retaining wall, and other associated construction, upon, along and adjacent to Trunk Highway No. 36 and County State Aid Highway No. 29 (Hilton Trail) [Old County State Aid Highway No. 36]; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners approves Amendment No. 1 to the Mn/DOT Agreement No. 02596 with the State of Minnesota, Department of Transportation.

BE IT FURTHER RESOLVED, that Amendment No. 1 to Agreement No. 02596 between Washington County and the Minnesota Department of Transportation be executed through the signatures of the County Board Chair and the County Administrator without further action of the County Board conditioned upon approval as to form by the Washington County Attorney's office.

9. Approval of amendment no. 2 to contract with Braun Intertec Corporation for material testing on various roadways throughout Washington County.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, and Weik; Nays, none; Commissioner Miron absent.

GENERAL ADMINISTRATION

Update on the St. Croix River Crossing

Jon Chiglo, Minnesota Department of Transportation Project Director, presented an update on the St. Croix River Crossing. He reviewed the 2013 accomplishments including: Beach Road is now open to traffic; 95 is completed; the south frontage is open; and all the utilities in this area will be completed early next week. Work in 2014 will include: intersection closures at Osgood and Highway 36 and Greeley-Oakgreen and Highway 36 for a total of 12 calendar days; the south frontage road will be closed for 70 calendar days; north frontage road will be closed for 50 consecutive calendar days; Osgood and Greeley Avenues will be closed for 40 calendar days; and Oakgreen Avenue will be closed for 25 days. The bridge superstructure contract was awarded to Lunda/Ames, a joint venture, in the amount of \$332.5 million, and they committed to having the bridge built by late summer of 2016, which is earlier than previously mentioned. The Wisconsin approach schedule is as follows: in 2014, Highway 35 will

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be closed to build a bridge on 35 over the corridor that is being constructed: in 2015, they will grade from County Road E to 150th Avenue; and in 2016, they will pave from St. Croix River to 150th Avenue, and will open to traffic at the same time as the river bridge.

(Commissioner Miron arrives at 9:14 a.m.)

The Commissioners asked questions and made the following comments: commended Mr. Chiglo and staff on their communication effort; date scheduled for the intersection closures; traffic crossing the lift bridge now will it continue through Stillwater and avoid Highway 36; would spring flooding be a major disruption to construction; type of cement used for the bridge compared to driveway or sidewalk cement; and do they anticipate a boost in tourism because of the bridge.

Association of Minnesota Counties Conservation Award

The Board received the 2013 Association of Minnesota Counties (AMC) Conservation Award for the Washington County Land and Water Legacy Program. AMC, in partnership with the Minnesota Board of Water and Soil Resources, began this award for the first time in 2008 to recognize leadership, innovation, and excellence by counties in protecting and improving natural resources. Staff recognized were Jane Harper, Principal Planner; John Elholm, Parks Director; and Sharon Price, Right of Way Specialist.

Salaries for County Attorney and Assistants for 2014

Commissioner Kriesel moved to approve a salary increase to the County Attorney of 5 percent. Commissioner Bearth seconded the motion.

George Kuprian, County Attorney Division Chief, advised the Board that a monetary amount should be included in the motion.

The Board discussed this motion.

Commissioner Miron moved to amend the motion to increase the County Attorney's salary to \$142,590, the First Assistant Attorney at \$128,331, and the Executive Assistant at \$53,810. Commissioner Bearth seconded the amended motion and it was adopted unanimously.

Commissioner Kriesel moved to adopt **Resolution No. 2013-148** as follows:

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2014 Salary for the County Attorney

WHEREAS, Minnesota Statute §388.18 requires the County Board of Commissioners to set by resolution the salary of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2014 salary for the Washington County Attorney shall be as follows, effective January 1, 2014:

Attorney	\$142,590
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BE IT FURTHER RESOLVED, that the 2014 salaries for the First Assistant Attorney and Executive Assistant shall be as follows, effective January 1, 2014

First Assistant Attorney	\$128,331
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Executive Assistant	\$53,810
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Commissioner Bearth seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Salaries for County Sheriff and Chief Deputy

Commissioner Kriesel moved to adopt **Resolution No. 2103-149** as follows:

2014 Salary for the County Sheriff

WHEREAS, Minnesota Statute §387.20 requires the County Board of Commissioners to set by resolution the salary of the County Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the 2014 salary for the Washington County Sheriff shall be as follows, effective January 1, 2014:

Sheriff	\$142,590
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BE IT FURTHER RESOLVED, that the 2014 salary for the Chief Deputy shall be as follows, effective January 1, 2014:

Chief Deputy	\$128,331
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Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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County Administrator's Salary for 2014

Commissioner Kriesel moved to award a 5 percent salary increase for the County Administrator. Commissioner Lehrke seconded the motion.

The Board discussed this motion. It was noted that a 5 percent increase would be \$154,989.

Commissioner Kriesel and Commissioner Lehrke withdrew their motion and second.

Commissioner Kriesel moved to adopt **Resolution No. 2013-150** as follows:

2014 Salary for the County Administrator

WHEREAS, Minnesota Statute §375A.06, Subdivision 1 authorizes the County Board of Commissioners to appoint and employ an Administrator upon such terms and conditions as it deems advisable and directs the County Board to set the Administrator's salary.

NOW, THEREFORE, BE IT RESOLVED that the 2014 salary for Molly F. O'Rourke, the Washington County Administrator, shall be as follows, effective January 1, 2014.

Administrator	\$154,989
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Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

County Commissioners' Salaries for 2014

Commissioner Bearth moved to adopt **Resolution No. 2013-151** as follows:

Resolution Establishing County Commissioners
Salaries and Expenses for 2014

WHEREAS, Minnesota Statute 375.055, Subdivision 1, requires the County Board of Commissioners to set salaries, per diem payments, and expense reimbursement for its members prior to January 1 of the effective year.

NOW, THEREFORE, BE IT RESOLVED that the salary rate for Washington County Commissioners be \$52,713 a year effective January 1, 2014.

BE IT FURTHER RESOLVED, that the expense reimbursement for County Commissioners be for actual expenses plus mileage in accordance with County policy with no County per diem payments.

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BE IT FURTHER RESOLVED, that each of the County Commissioners receive the same County paid medical insurance premium and flexible medical expense account as received by the elected department heads.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Commissioner Bearth stated that for next year, he would like the Board to consider the entire benefit package the Board receives. There may be ways of increasing the dollar amount, but decreasing some of the other things the Board receives where the overall total for the county would be the same or less.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported that the Solid Waste Management Coordinating Board approved its 2014 legislative priorities; and she reported on the Association of Minnesota Counties (AMC) annual conference.

Commissioner Bearth reported he attended the Health and Human Services Committee at the AMC conference.

Commissioner Kriesel expressed his condolences to Commissioner Miron and his family for the recent loss of his Father.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

PUBLIC HEALTH AND ENVIRONMENT

Lowell Johnson, Director of Public Health and Environment, reported that at its meeting of September 2013, the Public Health Emergency Preparedness Advisory Committee reviewed its initial purpose, accomplishments, and the new health care collaborative grant requirement. Committee members concluded that the committee had met its intended purpose and utility, and they unanimously recommended to sunset the Public Health Emergency Preparedness Advisory Committee. Mr. Johnson thanked staff and the citizen members who have served on that committee since 2003.

Commissioner Miron moved to sunset the Public Health Emergency Preparedness Advisory Committee. Commissioner Lehrke seconded the motion and it was adopted unanimously.

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Miron and it was adopted unanimously. The Board meeting adjourned at 10:10 a.m.

BOARD WORKSKHOP WITH THE OFFICE OF ADMINISTRATION


The Board met in workshop session with the Office of Administration for a preliminary report on the Washington County Economic Development Study. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, outside agencies, residents, media representatives, and county staff.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss Commissioner Committee assignments for 2014. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Also present were Molly O'Rourke, and county staff.


Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
DECEMBER 17, 2013**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Bearth, Kriesel, Weik, Lehrke, and Miron. Absent none. Board Chair Weik presided. Also present were Molly O'Rourke, County Administrator; George Kuprian, County Attorney Division Chief; Patricia A. Raddatz, Board Secretary; county residents; media representatives; outside agencies; and county staff.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bearth moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the December 3, 2013, Board meeting minutes and the 2014 Budget Hearing minutes.
2. Approval to set a public hearing to consider revision of fee schedules for services provided by the county for January 7, 2014, at 9:00 a.m.
3. Approval of the 2013 HOME Program Subrecipient Agreement between Dakota County Community Development Agency and Washington County.
4. Approval of Amendment #2 to contract with Canvas Health, Inc., reallocating existing funds for Adult Mental Health services for rental assistance.
5. Approval of 2014 and 2015 tentative agreement with Teamsters Local 320, Probation Officers as follows:

Two year contract effective January 1, 2014, through December 31, 2015.

Participation in a committee to review and recommend options to create a hybrid range movement system that is based on years of service and performance.

A 2.5% general adjustment effective January 1, 2014, and a 2.5% general adjustment effective January 1, 2015.

For 2014 and 2015 only, employees below the maximum of the salary range shall be eligible based on the employee's FTE for a 4% increase not to exceed the salary range maximum. Such payment shall be on the employee's anniversary date as set forth in article 12.8.

Insurance:

Health Insurance:

2014

BPR Network \$25

Employee:	\$433.00 per month
Employee+Child(ren)	\$433.00 per month
Employee+Spouse	\$589.00 per month
Family	\$619.00 per month

BPR Network \$35

Employee:	\$516.00 per month
Employee+Child(ren)	\$580.50 per month
Employee+Spouse	\$785.50 per month
Family	\$921.00 per month

Accord II \$900/75%

Employee:	\$547.55 per month
Employee+Child(ren)	\$619.35 per month
Employee+Spouse	\$836.80 per month
Family	\$981.05 per month

2015 Reopener

The agreement also includes contract changes related to potential changes from the Affordable Care Act, and injuries while on duty.

6. Approval of 2014 and 2015 tentative agreement with law Enforcement Labor Services Commander Unit as follows:

Two year contract effective January 1, 2014, through December 31, 2015.

Participation in a committee to review and recommend options to create a hybrid range movement system that is based on years of service and performance.

A 2.5% general adjustment effective January 1, 2014, and a 2.5% general adjustment effective January 1, 2015.

For 2014 and 2015, employees below the maximum of the salary range shall be eligible based on the employee's FTE for a 4% increase not to exceed the salary range maximum on their classification date.

Merit pay - An employee will be eligible for merit pay based on job performance if they are being paid at the maximum of their salary range.

An employee who is currently not at max and is eligible for range movement, and whose salary would exceed the maximum of the salary range when the agreed upon range movement amount is added to their base salary, is also eligible for merit pay.

For years 2014 and 2015, merit pay is an amount up to 5% of the employee's salary range maximum.

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Insurance:

Health Insurance:

2014

BPR Network \$25

Employee+Child(ren)	\$433.00 per month
Employee+Spouse	\$589.00 per month
Family	\$619.00 per month

BPR Network \$35

Employee:	\$516.00 per month
Employee+Child(ren)	\$580.50 per month
Employee+Spouse	\$785.50 per month
Family	\$921.00 per month

Accord II \$900/75%

Employee:	\$547.55 per month
Employee+Child(ren)	\$619.35 per month
Employee+Spouse	\$836.80 per month
Family	\$981.05 per month

2015 Reopener

The agreement also includes contract changes related to extended sick leave, to potential changes from the Affordable Care Act, and injuries while on duty.

7. Approval of 2014 and 2015 tentative agreement with Assistant County Attorney’s Association as follows:

Two year contract effective January 1, 2014, through December 31, 2015.

Participation in a committee to review and recommend options to create a hybrid range movement system that is based on years of service and performance.

A 2.5% general adjustment effective January 1, 2014, and a 2.5% general adjustment effective January 1, 2015.

For 2014 and 2015, employees below the maximum of the salary range shall be eligible based on the employee's FTE for a 4% increase not to exceed the salary range maximum on their classification date.

Insurance:

Health Insurance:

2014

BPR Network \$25

Employee:	\$433.00 per month
Employee+Child(ren)	\$433.00 per month
Employee+Spouse	\$589.00 per month
Family	\$619.00 per month

BPR Network \$35

Employee:	\$516.00 per month
Employee+Child(ren)	\$580.50 per month
Employee+Spouse	\$785.50 per month
Family	\$921.00 per month

Accord II \$900/75%

Employee:	\$547.55 per month
Employee+Child(ren)	\$619.35 per month
Employee+Spouse	\$836.80 per month
Family	\$981.05 per month

2015 Reopener

The agreement also includes contract changes related to potential changes from the Affordable Care Act, probationary periods, and injuries while on duty.

8. Approval of 2014 and 2015 tentative agreement with Confidential Employees and Confidential Supervisors as follows:

2.5% General Adjustment effective January 1, 2014, and 2015.

Participation in a committee to review and recommend options to create a hybrid range movement system that is based on years of service and performance.

For 2014 and 2015, employees below the maximum of the salary range shall be eligible based on the employee's Full Time Equivalent (FTE) for a 4% increase not to exceed the salary range maximum.

Merit Pay - An employee will be eligible for merit pay based on job performance if they are being paid at the maximum of their salary range.

An employee who is currently not being paid at maximum and is eligible for range movement, and whose salary would exceed the maximum of the salary range when the agreed upon range movement amount is added to their base salary, is also eligible for merit pay. In this case, the merit pay increase will first be applied to the employee's base salary to bring it to the maximum of the salary range and the remainder of the merit pay increase will be paid in a lump-sum payment.

For year 2014 and 2015, merit pay amount is an amount up to five (5) percent of the employee's salary range maximum.

Insurance:

Health Insurance:

2014

BPR Network \$25

Employee:	\$433.00 per month
Employee+Child(ren)	\$433.00 per month
Employee+Spouse	\$589.00 per month
Family	\$619.00 per month

BPR Network \$35

Employee:	\$516.00 per month
Employee+Child(ren)	\$580.50 per month
Employee+Spouse	\$785.50 per month
Family	\$921.00 per month

Accord II \$900/75%

Employee:	\$547.55 per month
Employee+Child(ren)	\$619.35 per month
Employee+Spouse	\$836.80 per month
Family	\$981.05 per month

2015 Reopener

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9. Approval of 2014 wages and insurance for Department Heads as follows:

2.5% General Adjustment effective January 1, 2014.

Participation in a committee to review and recommend options to create a hybrid range movement system that is based on years of service and performance.

For year 2014, merit pay up to five (5) percent of the employee's salary range maximum.

Insurance:

Health Insurance:

2014

BPR Network \$25

Employee:	\$433.00 per month
Employee+Child(ren)	\$433.00 per month
Employee+Spouse	\$589.00 per month
Family	\$619.00 per month

BPR Network \$35

Employee:	\$516.00 per month
Employee+Child(ren)	\$580.50 per month
Employee+Spouse	\$785.50 per month
Family	\$921.00 per month

Accord II \$900/75%

Employee:	\$547.55 per month
Employee+Child(ren)	\$619.35 per month
Employee+Spouse	\$836.80 per month
Family	\$981.05 per month

10. Approval of the annual Blue Cross Blue Shield medical insurance contracts for 2014.
11. Approval of the annual HealthPartners retiree Medicare supplemental insurance contract for 2014.
12. Approval of a Joint Powers Agreement for the Metro Survey of the Health of All the Population and Environment (MetroSHAPE) with the counties of Carver, Dakota, Hennepin, Scott, Ramsey, and Washington and the Cities of Bloomington and Minneapolis.
13. Adoption of **Resolution No. 2013-152** as follows:

Metropolitan Council Grant Agreement SG2013-122
for Lake Elmo Park Reserve Swim Pond Improvements
Metropolitan Council Grant Agreement SG2013-123
for Hardwood Creek Regional Trail Paving Improvements

WHEREAS, the Minnesota Legislature, by Minnesota Laws 2012, Article 3, Section 3, appropriated funds for State Fiscal Year 2014 from the Constitutional and Land Legacy Amendment's Parks and Trails Fund to the Metropolitan Council to grant to implementing agencies as required under the new Minn. Stat. 85.53; and

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WHEREAS, the Metropolitan Council is authorized by Minn. Stat. 473.301 to make grants to eligible governmental units for the purpose of regional recreation open space development in accordance with the Metropolitan Council's Recreation Open Space Policy Plan; and

WHEREAS, Washington County is a governmental unit eligible for a Recreation Open Space Development Grant; and

WHEREAS, on November 12, 2013, the Metropolitan Council authorized the granting of up to \$776,000 to Washington County for the Lake Elmo Park Reserve Swim Pond Improvements Project; and

WHEREAS, on November 12, 2013, the Metropolitan Council authorized the granting of up to \$45,000 to Washington County for the Hardwood Creek Regional Trail Paving Improvements; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners accepts the aforementioned grants from the Metropolitan Council and authorizes its County Board Chair and County Administrator to execute on behalf of the county Metropolitan Council Grants SG2013-122, SG2013-123 conditioned upon approval as to form by the Washington County Attorney's office.

14. Approval of Amendment #3 to contract with Hunt Electric Corporation to extend the term of the contract to October 16, 2014.
15. Adoption of **Resolution No. 2013-153** as follows:

Authorize the County Engineer to Request the
Commissioner of the Minnesota Department of Transportation
Perform a Speed Study

WHEREAS, to determine the reasonable and safe speed limit at the following locations the County Engineer will have to request to the Commissioner of the Minnesota Department of Transportation perform a speed study:

IN THE CITY OF COTTAGE GROVE

- County State Aid Highway (CSAH) 22 (70th Street S) between Trunk Highway 61 and Trunk Highway 95 (Manning Avenue S)
- CSAH 19 (Keats Avenue S) from Indian Blvd to a point approximately 1000 feet north of CSAH 20 (Military Road)

IN THE CITY OF FOREST LAKE

- CSAH 2 (Broadway Avenue) from 19th Street SW to TH 61 (Lake Street)
- CSAH 33 (Everton Avenue N) from CSAH 32 (11th Avenue SW/220th Street N) to CSAH 2 (Broadway Avenue)

IN THE CITY OF WOODBURY

- CSAH 13 (Radio Drive) from Ranch Road to CSAH 18 (Bailey Road)
- CSAH 18 (Bailey Road) from a point approximately 1530' west of CSAH 19 (Woodbury Drive) to a point approximately 1850' east of CSAH 19 (Woodbury Drive)

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- CSAH 19 (Woodbury Drive) from a point approximately 1950' south of CSAH 18 (Bailey Road) to Park Crossing/Eagle Valley Drive.

WHEREAS, per MN Statute 169.14, the authority to determine the safe and reasonable speed on a County Highway resides with the Commissioner of the Minnesota Department of Transportation, and;

WHEREAS, the above portions of roadway have been recently modified by construction or have been determined by County Staff to have prevailing speeds which differ from the posted speed limits, and;

WHEREAS, it is in the best interest of all parties to have reasonable and safe speed limits posted on County Highways.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the County Engineer to request that the Commissioner of the Minnesota Department of Transportation perform a speed survey to determine the reasonable and safe speed limit at the above referenced locations.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized to install and maintain signing consistent with the resulting order.

16. Approval of change to Lease Agreement with SouthMetro Centers V, LLC, for office space at the Valley Ridge Plaza to house the Washington County License Center in Stillwater.
17. Approval of licenses allowing the Star Trail Association to construct and maintain nonexclusive snowmobile trails within Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve and the Hardwood Creek Regional Trail Corridor.

The foregoing Consent Calendar was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

GENERAL ADMINISTRATION

Public Hearing on the 2014-2018 Capital Improvement Plan (CIP)

The County Board Chair presented a brief overview of today's public hearing on the proposed 2014-2018 Washington County Capital Improvement Plan. The Board Secretary indicated that notice was published and was made a part of the record.

Melinda Kirk, Budget/Financial Analyst, reviewed the proposed 2014-2018 Washington County Capital Improvement Plan (CIP). Ms. Kirk stated that the CIP is a multi-year planning and budgeting tool that assists the county in prioritizing current and future needs. It has been developed as a tentative tool to identify and adequately prepare for future expansions, renovations, construction, capital equipment, and

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major technology projects, using available financial resources. The plan also identifies alternative revenue sources and estimates the need for future bond issues and related debt service planning. Only projects with potential funding during the next five years have been included. The projects listed for 2014 are fully funded in the county's proposed 2014 capital budget and projects listed in the out years of 2015-2018 are reviewed annually each year during the budget cycle prior to adoption. At a workshop on October 15, the draft CIP was discussed with the Board and later released to the communities for their comments. Letters were received from the cities of Cottage Grove, Mahtomedi, Oak Park Heights, Willernie, and Woodbury and were addressed by the County Engineer, Wayne Sandberg. As a result of these comments, one change was made to the CIP.

Wayne Sandberg, County Engineer, reviewed the five comment letters and indicated that most supported the county's CIP. Comments were made that they would like the projects done as soon as possible. A request was made that changed the CIP from its draft state to the final recommended form. That request was from the cities of Mahtomedi and Willernie regarding safety issues at the intersection of Trunk Highway 244 and County Road 12. A project has been added, RB 2581, located on Page 96 of the updated version of CIP document, and allocates \$75,000 of county funds toward the development of a high-level plan for this intersection.

Matt Behning, Stillwater, spoke about the county's bond debt of \$167 million. He discovered that Capital Improvement Projects were adding to the debt. Since 2006, the bond debt has tripled from \$54 million to \$167 million. He stated that Public Works projects such as County Road 19 have landscaping which he thought was excessive, six foot wide paths on both sides, and medians that have grass and landscaping like County Road 13. He thought Land and Water Legacy funds could cover that. He lives on County Road 15 and he saw the \$12.5 million proposed renovation plan and he thinks that is also excessive. Building expansion seems to be a culprit, with the \$17.5 million Public Works North Maintenance Shop. He has tried to get more information, but was referred to the County Attorney's Office who asked him to file a data practices act. He could not understand why doubling the 58,000 square foot space couldn't be done for a million by pouring a slab and putting up a heated pole barn like most maintenance shops are. That is the same cost as it was to build the twice as large, 90,000 square foot Bielenberg Sports Center with its 18 sport fields. He discussed the Red Rock Corridor which wrote their own requests, requesting their own survey and interpreting them, and then reporting those results back to the Board that gets their funding. He has asked the Board three times why this conflict of interest continues, and has no answers. The county does have \$167 million in debt and the CIP is adding \$37 million more to it, and assurances that taxes won't go up. He respectfully asked that the Board to please stop, and pay for these projects before adding them to the debt, and asked if they are really needed.

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David Pergande, 16606 Upper 12th Street South, Lake St. Croix Beach – Mr. Pergande stated he has spoken to Commissioner Kriesel about light rail and if equality is such an important buzz word, wouldn't it be more equal if the focus was on buses and not even bus rapid transit. Whatever you are driving, if there's problems with the roads we are all on the same roads. Some of the light rail spending proposed is going to be excessive and is basically subsidizing one form of transportation over another. He believes buses are much more cost effective. He suggested that the Sheriff's Deputies should not use cell phones as it can be a bad example for young drivers who are being told not to be camped out on the phone, then they see an employee using a cell phone. He thinks that is a safety issue that is a poor example to the young drivers.

The Board Chair asked for further comments from the audience. None were heard. The Board Secretary indicated that all documentary evidence has been received. The Board Chair closed the public hearing at 9:20 a.m.

Commissioner Kriesel stated that Land and Water Legacy funding can only be used for purchasing land, or placing land in conservation easements; it cannot be used for landscaping. The Land and Water Legacy program was a voter approved program to bond up to \$20 million to protect the critical habitat. He stated there are two transit corridors, the Red Rock Corridor and the Gateway Corridor. Whatever the outcome of that is will be data driven. He believes there is a general agreement that there is a lot of support for anything on rubber wheels. The five year CIP occurs every year, it is updated and projected out five years. The Board has held many workshops with staff to review the projects. The Public Works North Shop is an example. It is \$17 million, but anybody that questions the validity of replacing that building, should be given a guided tour. That building goes back to 1962, they have to shut down hoists that are in the floor because they are rusted out and it's a safety factor; the roofs leak; there are cracked walls; and there were two fires in the walls because of electrical hazards. He believes that this Board and previous Boards have been fiscally responsible in not spiking taxes. The campus expansion came about after ten years of study by citizens. The county is required by state law to build facilities for the courts.

Commissioner Bearth stated he agrees with the statements made by Commissioner Kriesel. He stated that two of the Commissioners on the Board come from cities that have a long history of using Capital Improvement Programs. It is the most equitable way for the taxpayers. It's a system where you won't have a million dollar tax bill one year and a hundred dollar refund the next. Nobody can plan that way. The county needs to know what the expenses are generally going to be. A Capital Improvement Program over the years has made a lot of sense for cities, counties and it is a proper way to go. He believes the North Shop should have been torn down years ago and rebuilt. The county can keep putting band-aides on it, but that is not what is needed and that's not what is responsible and it's the Board's job to do the responsible things.

Commissioner Lehrke stated when the Board toured the Public Works North Shop the sewer was even down and there were Port-a-Potties. There were not working restrooms at the facility. She commented on the debt level. When she first came on the Board, she had wondered why the county was not paying for stuff with cash versus adding to the debt. She has learned that there are some things the county pays cash for. When a person purchases a home typically that is mortgaged out over 30 years. The roads are the same way. The roads that are used daily need to be maintained and make sure they are in good condition. When a new road is built, expanding these roads, the people who will be using those roads for the next ten years should be paying for it. That is why the county bonds for bigger capital projects.

Commissioner Miron echoed some of the same comments. There needs to be a certainty as it pertains to property taxes both for sellers and buyers. He feels Washington County has been very prudent with its finances over the years. With regards to landscaping and trees, typically those are the local government units that make those decisions as it relates to county roads. The landscaping that was done in Forest Lake as part of the Broadway project is determined and paid for by the local government. The county doesn't invest a lot in landscaping along roads. He agrees that the Land and Water Legacy was voter approved and Washington County has not taken extensive liberty in spending that money, it has been cautious over time in spending that money. There was a lot of discussion over the past year in the down turn in pavement management, in fact, Washington County was instrumental in supporting the wheelage tax that brings in additional revenue to the county and there is a renewed focus on pavement management and that down trend will start to reverse itself. The addition to the CIP as mentioned by Mr. Sandberg is a safety issue and he is glad the Board can be proactive in addressing those issues when they come up. He mentioned the building expansion within this facility—the county took a conservative approach when this building was established. That area was designated and built for expansion purposes. It is not a remodeling project—this building was built for the future because there are cost efficiencies to do that at the time the facility is constructed. A number of employees were added this year because of the Affordable Health Care Act. Those people need to have office areas and workplaces that create efficiencies. That's what they are looking at with the North Shop. He toured the North Shop and there are so many inefficiencies there. There are employees who are working in offices that were once closets, there are offices out in areas that were once cold storage areas, and the building because of its age is very inefficient in fuel and electrical consumption. There were a lot of issues mentioned that the Board has talked and thought about. He believes the Board is on the right track in trying to address those issues.

Commissioner Weik stated that she concurred with the remarks of her colleagues. The long range planning and financing program set forth in the CIP is an important element to ensure that adequate services and facilities are provided to Washington County residents. There is the recent countywide residential survey and she refers to that often. The residents that participated in the survey evaluated a

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number of characteristics about their community and several things were rated very high including recreational opportunities and an overall feeling of safety. When asked what they liked best about living in the county, it was mentioned that the location of the county and the quality of life. Residents and municipalities communicate with the Board. They attend meetings with the elected officials of the cities, they send us official correspondence, and there is strong support for the development and operation of a strong infrastructure system that includes parks, facilities, roadways, and technology. These things help maintain the lifestyle and quality of living that the citizens and taxpayers expect.

Commissioner Lehrke stated that on 70th Street in Cottage Grove, striping was done this fall to help with the safety and mobility along the corridor. Cottage Grove has asked that it be accelerated, and asked that the Board be aware that there are a lot of safety concerns along that stretch of road, and if funds become available she would like that as one of the projects to move forward.

Commissioner Bearth stated that along with Cottage Grove and 70th Street, there is a similar circumstance in Mahtomedi and Willernie. He asked that the sooner that could be bumped up, it would be appropriate.

Commissioner Kriesel moved to adopt **Resolution No. 2013-154** as follows:

Adoption of the 2014-2018
Washington County Capital Improvement Plan

WHEREAS, the Washington County Board of Commissioners has formulated the 2014-2018 Washington County Capital Improvement Plan which covers a five-year period from the date of its adoption and sets forth the estimated schedule, timing, and details of the specific capital improvements by year, the estimated cost; the need for the particular improvement; and the sources of revenue to pay for the improvements; and

WHEREAS, the Washington County Board of Commissioners released the draft version of the proposed 2014-2018 Washington County Capital Improvement Plan to the communities of Washington County on October 15th, 2013 for the purpose of receiving written comments; and

WHEREAS, the Washington County Board of Commissioners, after public notice, conducted a public hearing on December 17th, 2013 for the purpose of receiving public comments on the proposed 2014-2018 Washington County Capital Improvement Plan; and

WHEREAS, in passing upon the aforesaid Plan, the County Board of Commissioners has considered the following for each project to be funded with Capital Improvement Bonds:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;

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- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units; and,

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopts the proposed 2014-2018 Washington County Capital Improvement Plan which is attached hereto.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Certifying Property Tax Levy Payable 2014 for Washington County

Commissioner Miron moved to adopt **Resolution No. 2013-155** as follows:

Resolution Certifying Adopted Property Tax Levy For Washington County Payable 2014

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following adopted tax levy for payable 2014:

Washington County	\$ 87,713,700
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Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Certifying Property Tax Levy Payable 2014 for the Regional Railroad Authority

Commissioner Bearth moved to adopt **Resolution No. 2013-156** as follows:

Resolution Certifying Adopted Property Tax Levy for the Washington County Regional Rail Authority Payable 2014

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following adopted tax levy for payable 2014:

Regional Rail Authority	\$ 616,600
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Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

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Property Tax Levy for the Washington County Housing and Redevelopment Authority Payable 2014

Commissioner Bearth moved to adopt **Resolution No. 2013-157** as follows:

Resolution Approving the Property Tax Levy for
the Washington County Housing and Redevelopment Authority Payable 2014

The Washington County Board of Commissioners does hereby approve to
the Washington County Auditor-Treasurer the following tax levy for
payable 2014:

Washington County Housing and Redevelopment Authority	\$3,432,203
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Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Adopting the Regional Railroad Authority 2014 Budget

Commissioner Lehrke moved to adopt **Resolution No. 2013-158** as follows:

RESOLUTION ADOPTING THE WASHINGTON COUNTY REGIONAL RAIL AUTHORITY BUDGET FOR PAYABLE 2014						
SPECIAL REVENUE FUND	EXPENDITURES	OPERATING TRANSFERS AND REVENUE OTHER THAN LEVY	FUND BALANCE Contrib/(Use)	GROSS LEVY	STATE AID	CERTIFIED LEVY
Regional Rail Authority	\$621,800	\$5,200	\$0	\$616,600	\$0	\$616,600
Total Proposed 2014 Budget:	\$621,800	\$5,200	\$0	\$616,600	\$0	\$616,600
Total Washington County Regional Rail Adopted 2014 Levy :				\$616,600	\$0	\$616,600

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows:
Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Adopting the Washington County 2014 Budget

Commissioner Lehrke moved to adopt **Resolution No. 2013-159** as follows:

RESOLUTION ADOPTING THE WASHINGTON COUNTY BUDGET FOR PAYABLE 2014						
OPERATING FUNDS	EXPENDITURES	OPERATING TRANSFERS AND REVENUE OTHER THAN LEVY	FUND BALANCE Contrib/(Use)	GROSS LEVY	STATE AID	CERTIFIED LEVY
General Government	\$97,369,100	\$43,656,500	(\$126,300)	\$53,586,300	\$6,760,200	\$46,826,100
Community Services	\$35,257,800	\$18,761,400	\$0	\$16,496,400	\$0	\$16,496,400
Library	\$6,588,400	\$575,800	\$0	\$6,012,600	\$0	\$6,012,600
Parks	\$3,867,600	\$3,157,500	(\$47,900)	\$662,200	\$0	\$662,200
Public Works	\$9,323,300	\$4,543,400	\$0	\$4,779,900	\$0	\$4,779,900
Subtotal:	\$152,406,200	\$70,694,600	(\$174,200)	\$81,537,400	\$6,760,200	\$74,777,200
CAPITAL PROJECT FUNDS						
Capital Historic Courthouse	\$10,000	\$25,000	\$15,000	\$0	\$0	\$0
Capital Repair	\$1,280,000	\$818,900	(\$461,100)	\$0	\$0	\$0
Capital Road & Bridge	\$16,324,300	\$14,020,000	\$0	\$2,304,300	\$2,304,300	\$0
Subtotal:	\$17,614,300	\$14,863,900	(\$446,100)	\$2,304,300	\$2,304,300	\$0
DEBT SERVICE FUNDS						
Debt Service	\$10,756,900	\$0	\$1,121,200	\$11,878,100	\$0	\$11,878,100
Subtotal:	\$10,756,900	\$0	\$1,121,200	\$11,878,100	\$0	\$11,878,100
REFERENDUM DEBT LEVY						
Land & Water Legacy Program	\$433,700	\$0	\$624,700	\$1,058,400	\$0	\$1,058,400
Total Adopted 2014 Budget:	\$181,211,100	\$85,558,500	\$1,125,600	\$96,778,200	\$9,064,500	\$87,713,700
Total Washington County Adopted 2014 Levy:				\$96,778,200	\$9,064,500	\$87,713,700

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Lehrke reported that the Red Rock Corridor Commission met last week and approved the draft Alternatives Analysis Update Final Report for release for public comment. Based on the technical data, the current land use and growth projections, goals and objectives, and evaluation from the alternatives update, it has been concluded that Bus Rapid Transit (BRT) is the alternative that is best aligned with the Red Rock Corridor’s approved objectives. BRT as the focus will save taxpayers over \$550 million compared to the commuter rail that was planned before, and it is an all-day service.

Commissioner Weik reported she attended the Minnesota Department of Human Services Commissioner’s Circle of Excellence Awards Ceremony yesterday with the Community Services Director Dan Papin. The Mental Health Crisis Alliance, which is a coalition to improve mental health

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crisis systems, was honored. This is a public private partnership with 14 different organizations as members and the three anchor counties are Washington County, Dakota County, and Ramsey County. An award was presented in recognition of outstanding commitment to human services clients.

Commissioner Weik reminded the audience that due to the upcoming Holidays, there will not be a County Board meeting on December 24, and no County Board meeting on December 31, as it is the fifth Tuesday. The next Board meeting will be January 7, 2014, and that will be the organizational meeting.

Commissioner Bearth wished the public and staff a Merry Christmas.

Commissioner Kriesel recognized Councilwoman Amy Williams from the City of Lakeland who was in the audience. He appreciated her attending this meeting. He also echoed Commissioner Bearth's comments and wished his colleagues, the audience and staff a Merry Christmas.

COUNTY LIBRARY

Commissioner Miron moved to adopt **Resolution No. 2013-160** as follows:

Washington County Library - Acceptance of Donation from the RAFT Charitable Foundation

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate and manage the Washington County Library System.

NOW, THEREFORE, BE IT RESOLVED THAT, the donation of \$30,000 from the RAFT Charitable Foundation c/o Dorsey & Whitney Trust Company is hereby accepted by the Washington County Board of Commissioners for the Washington County Library, and

BE IT FURTHER RESOLVED THAT these funds shall be deposited into the Library Fund, Business Unit 230002 to be spent on purchase of library materials for the collection.

Commissioner Lehrke seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Bearth, Kriesel, Lehrke, Miron, and Weik; Nays, none.

Commissioner Miron asked that an invitation to the RAFT Charitable Foundation to tour the County Library facilities be included in the thank you letter.

PUBLIC HEALTH AND ENVIRONMENT

Sue Hedlund, Deputy Director, presented an overview of an electronic medical record system for jail medical services. The current paper-based medical record system used in the jail medical unit is not adequate to meet the state 2015 mandate that all hospitals and health care providers must have in place an interoperable electronic health records system within their hospital systems or clinical practice setting. Expected benefits of implementing an electronic system are as follows: decreased staff time spent creating, pulling, managing, transmitting and storing paper records; avoidance of medication and treatment errors due to illegible or misinterpreted handwriting; avoidance of duplicate laboratory, radiology and other tests which increase costs; and standardized patient health and performance measurement data. The agreement before the Board today is to purchase the software with NextGen hosting the application on their own computer hardware. This arrangement reduces short-term and long-term costs to the county by avoiding the purchase and maintenance of hardware to run the system. The total project budget includes expenses for the software purchase, system interfaces, implementation, staff training, and project management consultant.

Commissioner Bearth moved to approve a contract between Washington County and NextGen Healthcare Information Systems for an electronic medical record system for jail medical services; authorize acceptance of electronic signatures from the contractor; and approve the project budget of \$238,000. Commissioner Miron seconded the motion and it was adopted unanimously.

PUBLIC WORKS

Commissioner Kriesel moved to contract with Short Elliot Hendrickson, Inc., for preliminary design engineering, regional drainage study, and environmental documentation for the County State Aid Highway 17 project, located in the Lake Elmo Village Area, in the amount of \$321,000. Commissioner Miron seconded the motion and it was adopted unanimously.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file. A letter was received from the Minnesota Department of Natural Resources announcing a meeting of the North and East Metro Groundwater Management Area Project for Wednesday, January 8, 2014, at 6:30 p.m. As many Commissioners plan on attending, this meeting will be listed on the Commissioners' meeting notice list.

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Bearth moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:30 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS


The Board met in workshop session with the Department of Public Works to discuss and review the Counties Transit Improvement Board Agenda. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, county staff, and county residents.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss Commissioner Committee Assignments for 2014. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Miron, Bearth, Kriesel, Lehrke, and Weik. Also present were Molly O'Rourke, and county staff.


Lisa Weik, Chair
County Board

Attest:


Molly F. O'Rourke
County Administrator