

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

MINNESOTA STATE REGULATIONS

Notice of filing by the Commissioner of Administration

We have received on this date, stamped and filed 2 copies of Rules and Regulations pertaining to the Psychologists Board of Examiners
(Agency or Board)

Regulation No. PSYCH 1 thru 13 (new)

Subject: General

Department of Administration
Publication, Central Services Division
Documents Section
140 Centennial Office Building
St. Paul, Minnesota 55155
Telephone: (612) 296-2874

FILED
RICHARD L. BRUBACHER
Commissioner of Administration

AUG 16 1974 3:35 PM

BY Eda Staudenmaier
AUTH. SIGNATURE EJ

Stamped and filed with the Secretary of State 8-16-74

Rev. 9-72

ADMIN 1000

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO : Mike Miller

DATE: August 15, 1974

FROM : Jerome L. Getz
Special Assistant
Attorney General

SUBJECT: Board of Psychologists Proposed Rules and Regulations

Pursuant to your request I enclose one complete set of copies of the documents required to be filed with you (with the exception of the final rules and regulations, which you already have, and a transcript of the proceedings before the Board) and the original of the order adopting the Rules and Regulations. I will forward to you the Board's resolution adopting the changes to the rules suggested by you as soon as I receive it from the Board. It is my understanding that you will not need this resolution before you file the rules with the Secretary of State.

JLG:bg
Enclosures

ADMIN 1060

STATE OF MINNESOTA

DEPARTMENT Attorney General

Office Memorandum

TO : **Jerome Getz**
Special Assistant Attorney General

DATE: **August 16, 1974**

FROM : Michael B. Miller MBM
Special Assistant Attorney General

SUBJECT: Rules and Regulations

Enclosed directly following this memorandum are the rules and regulations you have submitted for approval. These rules and regulations have been approved by the Attorney General, filed with the Secretary of State and with the Department of Administration.

Upon receipt and before transmittal to your agency, it is IMPERATIVE that you recheck these rules and regulations as to:

1. Are the stamps of the Attorney General, Secretary of State and Department of Administration affixed to the last page of the rules and/or regulations;

2. Are all rules and/or regulations submitted covered by these stamps;

3. Are all pages of the rules and/or regulations included in the approved set?

Directly following the approved rules and/or regulations is a complete set of required documents and transcript which MUST be retained with the approved rules and/or regulations by you or your agency.

Also enclosed are additional documents and transcripts not retained by the Secretary of State; these should also be retained with the rules and/or regulations by you or your agency.

If you have any questions in this regard, please contact me.

MBM/sr

Enclosures

FOREWORD

These rules and regulations of the Board of Examiners of Psychologists have been formulated pursuant to the authority vested in this Board by M.S. 1973, Sect. 148.88 through 148.99, which may be cited as the Minnesota Licensing Law for Psychologists.

This statute abolished a prior board of examiners of psychologists created pursuant to Laws 1951, Chapter 672. Any rules and regulations filed by that former board (1951, c. 672) became ineffective at the time that board was abolished.

TABLE OF CONTENTS

Psych	1	General Definitions
Psych	2	Application
Psych	3	Educational Qualifications for Licensing
Psych	4	Professional Experience
Psych	5	Waivers
Psych	6	Examinations
Psych	7	License Renewal
Psych	8	Reprimand, Suspension and Revocation
Psych	9	Collaboration
Psych	10	Code of Ethics
Psych	11	Complaint Procedure
Psych	12	Display of License
Psych	13	Fee Schedule

PROPOSED RULES AND REGULATIONS

MINNESOTA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

CHAPTER ONE: PSYCH 1 - 30

Psych 1 GENERAL DEFINITIONS

(a) "Law" means Minnesota Statutes 1973, Sections 148.88 through 148.99, creating a Board to license and regulate the private practice of psychology and the use of the title "psychologist".

(b) "Board" means the Minnesota State Board of Examiners of Psychologists.

(c) Licenses Issued: Licensed Psychologist and Licensed Consulting Psychologist.

(d) "Original License", when used relative to renewal of lapsed license, shall mean the license which has lapsed.

(e) "Year", when used in connection with fees for initial license, means the period between the issuance of the initial license and the last day of the twelfth calendar month subsequent to the date of issuance.

(f) "Waiver" is the granting of a license without examination, conditions for which are defined in the Law.

Psych 2 APPLICATION

(a) Any person seeking a license must complete and submit to the Board the approved application form not later than sixty days prior to the date of the examination.

(b) The application form must be completed in accordance with instructions contained in the application instructions sheet.

(c) Each application must be accompanied by a check or money order in the amount of seventy-five dollars ($75.00) or such amount as may be prescribed by the Board or by law. This fee will not be refunded.

(d) Applicants will be notified in writing of deficiencies in their applications. If the requested information to remedy such deficiencies is not received by the Board fifteen days before the date of the scheduled examination, the application shall be terminated.

(e) No application will be considered by the Board until the endorsers listed in Section 4 of the application form have been contacted, certified copies of transcripts have been received by the Board, and satisfactory evidence of the candidate's qualifications has been supplied in writing on the prescribed endorsement form by at least three persons listed as endorsers.

(f) Endorsers listed on the application form for a license must be persons who are or have been licensed or certified psychologists in the State of Minnesota, or are members of APA, ABPP, or similar professional associations whose standards of membership are acceptable to the Board. Current members of the Board may not endorse applicants.

(g) An applicant whose licensing application has been denied or terminated as in (d) above, may reapply for licensing at the next regularly scheduled examination or when the applicant believes he/she has met the conditions stated by the Board as requirements for his/her admittance to be examined.

(h) An application re-submitted following denial by the Board, under the conditions set forth in (g) above, must be accompanied by the current application fee.

(i) The Board will review each application for licensing to determine that the candidate meets all requirements as provided in the Law.

(j) With reference to the requirement "is of good moral character and is not found to be engaging in unethical practices," the Board will make special inquiries whenever a question arises. In considering unethical practices, the Board will be guided by the Code of Ethics it has adopted (Psych 10).

Psych 3 EDUCATIONAL QUALIFICATIONS FOR LICENSING

(a) The Doctorate Degree in Psychology shall mean a Doctorate Degree offered by a Department of Psychology in an institution accredited by a regional accrediting association to offer a Doctorate Degree.

(b) The Board shall consider Doctorate Degrees offered by academic units other than a Department of Psychology provided:

(1) The aforementioned academic unit is in, or formally connected with, an institution accredited by a regional accrediting association to offer the Doctorate Degree, and,

(2) The dissertation for the degree is, in the judgment of the Board, psychological in method and content, and,

(3) At least half of the course credits required for the degree, excluding dissertation credits, have been successfully earned in graduate courses which are, in the judgment of the Board, predominantly psychological in content. Such credits may, in part, be earned in post-doctoral course work.

(c) The Master's Degree in Psychology is defined as the master of arts or science offered by a Department of Psychology in an institution accredited by a regional accrediting association to offer the master's degree.

(d) The Board shall consider Master's Degrees offered by academic units other than a Department of Psychology provided:

(1) The degree is from an academic unit in an institution accredited by a regional accrediting association to offer a master or doctoral degree in psychology, or an academic unit that is similar, in the judgment of the Board, to a department of psychology with respect to its faculty, degree programs, and curriculum, provided that said academic unit is accredited by a regional accreditation association to offer the master's or doctoral degree. In either case, it shall be further required that:

(2) At least two-thirds of the credits required for the degree, excluding dissertation credits have been successfully earned in graduate courses which are in the Board's judgment, predominantly psychological in content.

(e) The "equivalent of a master's degree in a doctoral program with a major in psychology" shall meet the same criteria as specified in both sections (d-1) and (d-2) above.

(f) The accreditation of the institution(s) from which the applicant received his/her degree(s) shall be evaluated by the Board with respect to the time of the applicant's affiliation with such institution(s). The same shall apply to other institutional aspects stipulated in Section Psych 3.

(g) A degree from a foreign university will be accepted provided that, in the Board's judgment, the institution meets standards equivalent to those held by domestic institutions accredited by a regional accreditation association, and other provisions of this section (Psych 3) are met.

Psych 4 PROFESSIONAL EXPERIENCE

(a) To meet the requirements for "professional experience", an applicant's experience must:

(1) Have involved the application of psychological principles in the description, prediction and modification of human behavior and emotional adjustment, including but not restricted to such practices as: psychological assessment, including such functions as intelligence, personality, aptitude, and attitude appraisal; psychological treatment of persons who have adjustment problems; psychological counseling and guidance; conducting behavioral research; and teaching of psychology, and,

(2) Have been performed competently at a professional level.

(b) As a general criterion, such experience will include tasks and judgments which depend upon the application of skill and/or knowledge made available to the applicant during his/her formal education in psychology.

(c) No experience that is judged by the Board to be of a primarily clerical, routine, or repetitive nature will fulfill the general criterion specified in (b) above.

(d) No experience which is offered to satisfy one provision of the Law may be simultaneously offered to satisfy any other provisions of the Law. For example, experiences which are part of the required preparation for the Ph.D. degree will be applicable only to the "doctorate degree requirements" and may not be simultaneously offered to satisfy the "experience" requirement.

(e) Professional experience acquired by the applicant between the time he/she fulfilled all requirements for his/her terminal degree and the time of the actual conferral of the degree may be credited toward the experience requirements for licensing, provided that the date of completion of all degree requirements is verified in writing by a responsible academic or administrative official. Such verification must come directly to the Board from the academic official.

(f) No experience of any kind gained prior to the completion of all requirements for the Master's degree in psychology or its equivalent will apply to the provisions of the Law.

(g) Pre-doctoral internship, assistantships, associateships, personal therapy, enrollment in practicum and other experiences that are primarily preparatory to the practice of psychology will not constitute "professional experience".

(h) In the event that the experience being offered can be considered the performance of some other profession and/or discipline as well as psychology, the Board will consider such experience acceptable if it meets such criteria as, but not limited to, the following:

(1) The applicant was primarily identified with the title "psychologist" or some variant while obtaining such experience, and,

(2) The applicant used knowledge and technology acquired during his/her professional education as a psychologist.

(i) "A year of professional experience" shall mean twelve months, including regularly scheduled vacation periods, during which the applicant was employed on a full-time basis.

(1) In the case of academic employment, "year" shall mean the period normally associated with the full-time employment at the employing institution.

(2) Full-time employment for self-employed applicants shall mean at least 1800 hours during a twelve (12) month period.

(3) Part-time employment experience credit shall be determined by the Board on a pro-rated basis.

Psych 5 WAIVERS

(a) Applications for waiver will be accepted only from persons who do, or intend to, reside, work, or practice in the State of Minnesota.

(b) Persons applying for licensing under the waiver provisions of the Law must so specify in their application.

(c) Determination of "practice of a nature satisfactory to the Board" will be based on the professional experience requirements aforementioned in Section Psych 4.

Psych 6 EXAMINATIONS

(a) Examination dates will be announced by the Board. The examination schedule will establish: time(s), place(s), the amount of the application fee, the final date by which the Board must receive the applicant's written intention to be examined, and other pertinent information and/or instructions.

(b) If an applicant fails to appear for the scheduled examination, he/she will forfeit his/her application fee for the examination so scheduled unless he/she provides the Board within fifteen (15) days with an explanation acceptable to the Board.

(c) Application for any required examination will be denied or deferred if in the Board's judgment, the applicant lacks the required education and/or experience.

(1) If application for examination is denied or deferred, the applicant shall be notified in writing within thirty (30) days after the Board's action, and shall be apprised of the reasons for the Board's action.

(d) The examination will be composed of three (3) sections:

(1) A written, objective section, and,

(2) A written, subjective examination, and,

(3) An oral examination conducted by the Board or its duly constituted representative(s).

(4) In order to qualify for licensing, the applicant will be required to perform satisfactorily on the three sections of the examination.

(e) The Board will notify the applicant in writing, as soon as possible, of the results of the examination.

(f) Persons determined by the Board not to have performed satisfactorily on the examination may reapply for the next examination by the Board. The Board may at its discretion, require reexamination on any or all parts of the examination.

Psych 7 LICENSE RENEWAL

(a) At least two (2) months before the renewal date, a renewal notice will be sent to each license holder to the last address in the Board's file. Failure to receive such notice shall not relieve the license holder of his/her obligation to pay renewal fees in such a manner that they are received by the Board on or before the renewal date.

(b) Renewal fees (biennial) shall be received by the Board on or before the end of the last month during which the license is valid.

(1) Whenever renewal fees are not received as specified in (b) above, the license lapses and becomes invalid from the day following its expiration date.

(c) A renewed license shall be valid for a period of two years following the expiration date of the previously held license. Exceptions to this rule shall occur when a license lapses.

(1) Renewal of a lapsed license after a lapse of 18 months or less will not change the biennial renewal date established by the previously held license and the validity period of the renewed lapsed license shall be less than two (2) years.

(2) If the lapse of the license is greater than 18 months, upon payment of the fee required for the original license, the renewed license shall be valid from the issuance date of the renewed license to the end of this issuance date month two (2) years later.

(d) For renewal of a lapsed license, the renewal fee shall be either the fee current on the date of the renewal notice ((a)above), or the fee current on the first day when the renewed license becomes valid, whichever is greater.

(e) The Board will not renew the licenses of psychologists who have neither lived nor practiced within the State for a period in excess of ten (10) years.

Psych 8 REPRIMAND, SUSPENSION AND REVOCATION

(a) The Board may reprimand a licensee or suspend or revoke a license upon proof that the licensed consulting psychologist or licensed psychologist has been guilty of

unprofessional conduct as defined by these Rules and Regulations, or has violated the Code of Ethics of the Board.

(b) No license shall be suspended or revoked, or reprimand issued until after a hearing by the Board. A notice of hearing shall be served upon the licensee charged at least thirty (30) days before such hearing. This notice, its issuance, and the hearing shall conform to Section 148.95, Subd. 1, paragraphs (1) and (2) of the Law.

(c) If the licensee pleads guilty to the charges against him/her, or if six members of the Board, following full hearing, find the charges to be true, the Board may enter an order suspending or revoking the license, or reprimanding the licensee.

(d) For reasons it deems sufficient, and upon a vote of six of its members, the Board may restore a license which has been revoked, reduce a period of suspension, or withdraw a reprimand.

Psych 9 COLLABORATION

(a) Applicants applying for a "licensed psychologist" license must specify the person or persons with whom they intend to collaborate if and when they engage in private practice. Such intended collaborators must be persons who are (presently certified consulting psychologists under the old Law in the State of Minnesota, or persons who are eligible for the) "licensed consulting psychologist" (license under the present Law.) The parenthetical portions of this section expire on July 1, 1975.

(b) The applicant is responsible for seeing that the designated collaborator(s) completes the form provided for collaborators and returns that form to the Board designating his/her intent to collaborate.

(c) At the time of application for renewal of the license for a licensed psychologist, the applicant and the collaborator(s) will be required to provide the Board in writing evidence of the nature and type of collaboration that has taken place during the preceding two (2) year period.

Psych 10 CODE OF ETHICS

(a)The Board adopts the following Code of Ethics:

(1) The psychologist recognizes the boundaries of his/her competence and the limitation of his/her techniques and does not offer services or use techniques that fail to meet professional standards established in particular fields.

(2) The psychologist who engages in practice assists his/her client in obtaining professional help for all important aspects of his/her problem that fall outside the boundaries of the psychologist's competence.

(3) A psychologist does not claim either directly or by implication professional qualifications that differ from actual qualification, nor does he/she misrepresent his/her affiliation with any institution, organization, or individual, nor lead others to assume he/she has affiliations that he/she does not have.

(4) The psychologist recognizes that there can be situations in which there is actual or potential danger to client well-being as a result of unprofessional or unethical practices, and that when these practices occur within a profession, it is in the best interest of both the client and the profession that appropriate action be taken. Therefore, when such unprofessional or unethical practices are attributed to a psychologist by a client, or by some other person, the psychologist must provide the client, or other person, with information regarding the complaint procedures of the Board of Examiners of Psychologists. If complaints are brought to the attention of the Board, the Board shall attempt such resolution of the problem as is, in their judgment, proper to the situation.

(b) The Board adopts the "Ethical Standards of Psychologists", published by the American Psychological Association, Inc. in the Biographical Directory of the American Psychological Association, 1973 Edition:

"The psychologist believes in the dignity and worth of the individual human being. He is committed to increasing man's understanding of himself and others. While pursuing this endeavor, he protects the welfare of any person who may seek his service or of any

subject, human or animal, that may be the object of his study. He does not use his professional position or relationships, nor does he knowingly permit his own services to be used by others, for purposes inconsistent with these values. While demanding for himself freedom of inquiry and communication, he accepts the responsibility this freedom confers: for competence where he claims it, for objectivity in the report of his findings, and for consideration of the best interests of his colleagues and of society.

(1) Responsibility. The psychologist, committed to increasing man's understanding of man, places high value on objectivity and integrity, and maintains the highest standards in the services he offers.

(aa) As a scientist, the psychologist believes that society will be best served when he investigates where his judgment indicates investigation is needed; he plans his research in such a way as to minimize the possibility that his findings will be misleading; and he publishes full reports of his work, never discarding without explanation data which may modify the interpretation of results.

(bb) As a teacher, the psychologist recognizes his primary obligation to help others acquire knowledge and skill, and to maintain high standards of scholarship.

(cc) As a practitioner, the psychologist knows that he bears a heavy social responsibility because his work may touch intimately the lives of others.

(2) Competence. The maintenance of high standards of professional competence is a responsibility shared by all psychologists, in the interest of the public and of the profession as a whole.

(aa) Psychologists discourage the practice of psychology by unqualified persons and assist the public in identifying psychologists competent to give dependable professional service. When a psychologist or a person identifying himself as a psychologist violates ethical standards, psychologists who know firsthand of such activities attempt to rectify the situation. When such a situation cannot be dealt with informally, it is called to the attention of the appropriate local, state, or national committee on professional ethics, standards, and practices.

(bb) Psychologists regarded as qualified for independent practice are those who have been awarded a Diploma by the American Board of Professional Psychology, or have been licensed or certified by state examining boards, or have been certified by voluntary boards established by state psychological associations. Psychologists who do not yet meet the qualifications recognized for independent practice should gain experience under qualified supervision.

(cc) The psychologist recognizes the boundaries of his competence and the limitations of his techniques and does not offer services or use techniques that fail to meet professional standards established in particular fields. The psychologist who engages in practice assists his client in obtaining professional help for all important aspects of his problem that fall outside the boundaries of his own competence. This principle requires, for example, that provision be made for the diagnosis and treatment of relevant medical problems and for referral to or consultation with other specialists.

(dd) The psychologist in clinical work recognizes that his effectiveness depends in good part upon his ability to maintain sound interpersonal relations, that temporary or more enduring aberrations in his own personality may interfere with this ability or distort his appraisals of others. There he refrains from undertaking any activity in which his personal problems are likely to result in inferior professional services or harm to a client; or, if he is already engaged in such an activity when he becomes aware of his personal problems, he seeks competent professional assistance to determine whether he should continue or terminate his services to his client.

(3) Moral and Legal Standards. The psychologist in the practice of his profession shows sensible regard for the social codes and moral expectations of the community in which he works, recognizing that violations of accepted moral and legal standards on his part may involve his clients, students, or colleagues in damaging personal conflicts, and impugn his own anme and the reputation of his profession.

(4) Mi srepresentation. The psychologist avoids misrepresentation of his own professional qualifications, affiliations, and purposes, and those of the institutions and organizations with which he is associated.

(aa) A psychologist does not claim either directly or by implication professional qualifications that differ from his actual qualifications, nor does he misrepresent his affiliation with any institution, organization, or individual, nor lead others to assume he has affiliations that he does not have. The psychologist is responsible for correcting others who misrepresent his professional qualifications or affiliations.

(bb) The psychologist does not misrepresent an institution or organization with which he is affiliated by ascribing to it characteristics that it does not have.

(cc) A psychologist does not use his affiliation with the American Psychological Association or its Divisions for purposes that are not consonant with the stated purposes of the Association.

(dd) A psychologist does not associate himself with or permit his name to be used in connection with any services or products in such a way as to misrepresent them, the degree of his responsibility for them, or the nature of his affiliation.

(5) Public Statements. Modesty, scientific caution, and due regard for the limits of present knowledge characterize all statements of psychologists who supply information to the public, either directly or indirectly.

(aa) Psychologists who interpret the science of psychology or the services of psychologists to clients or to the general public have an obligation to report fairly and accurately. Exaggeration, sensationalism, superficiality, and other kinds of misrepresentation are avoided.

(bb) When information about psychological procedures and techniques is given, care is taken to indicate that they should be used only by persons adequately trained in their use.

(cc) A psychologist who engages in radio or television activities does not participate in commercial announcements recommending purchase or use of a product.

(6) Confidentiality. Safeguarding information about an individual that has been obtained by the psychologist in the course of his teaching, practice, or investigation is a primary obligation of the psychologist. Such information is not communicated to others unless certain important conditions are met.

(aa) Information received in confidence is revealed only after most careful deliberation and when there is clear and imminent danger to an individual or to society, and then only to appropriate professional workers or public authorities.

(bb) Information obtained in clinical or consulting relationships, or evaluative data concerning children, students, employees, and others are discussed only for professional purposes and only with persons clearly concerned with the case. Written and oral reports should present only data germane to the purposes of the evaluation, every effort should be made to avoid undue invasion of privacy.

(cc) Clinical and other materials are used in classroom teaching and writing only when the identity of the persons involved is adequately disguised.

(dd) The confidentiality of professional communications about individuals is maintained. Only when the originator and other persons involved give their express permission is a confidential professional communication shown to the individual concerned. The psychologist is responsible for informing the client of the limits of the confidentiality

(ee) Only after explicit permission has been granted is the identity of research subjects published. When data have been published without permission for identification, the psychologist assumes responsibility for adequately disguising their sources.

(ff) The psychologist makes provisions for the maintenance of confidentiality in the preservation and ultimate disposition of confidential records.

(7) Client Welfare. The psychologist respects the integrity and protects the welfare of the person or group with whom he is working.

(aa) The psychologist in industry, education, and other situations in which conflicts of interest may arise among various parties, as between management and labor, or between the client and employer of the psychologist, defines for himself the nature

and direction of his loyalties and responsibilities and keeps all parties concerned informed of these commitments.

(bb) When there is a conflict among professional workers, the psychologist is concerned primarily with the welfare of any client involved and only secondarily with the interest of his own professional group.

(cc) The psychologist attempts to terminate a clinical or consulting relationship when it is reasonably clear to the psychologist that the client is not benefiting from it.

(dd) The psychologist who asks that an individual reveal personal information in the course of interviewing, testing, or evaluation, or who allows such information to be divulged to him, does so only after making certain that the responsible person is fully aware of the purposes of the interview, testing, or evaluation and of the ways in which the information may be used.

(ee) In cases involving referral, the responsibility of the psychologist for the welfare of the client continues until this responsibility is assumed by the professional person to whom the client is referred or until the relationship with the psychologist making the referral has been terminated by mutual agreement. In situations where referral, consultation, or other changes in the treatment are indicated and the client refuses referral, the psychologist carefully weighs the possible harm to the client, to himself, and to his profession that might ensue from continuing the relationship.

(ff) The psychologist who requires the taking of psychological tests for didactic, classification, or research purposes protects the examinees by insuring that the tests and test results are used in a professional manner.

(gg) When potentially disturbing subject matter is presented to students, it is discussed objectively, and efforts are made to handle constructively any difficulties that arise.

(hh) Care must be taken to insure an appropriate setting for clinical work to protect both client and psychologist from actual or imputed harm and the profession from censure.

(ii) In the use of accepted drugs for therapeutic purposes special care needs to be exercised by the psychologist to assure himself that the collaborating physician provides suitable safeguards for the client.

(8) Client Relationship. The psychologist informs his prospective client of the important aspects of the potential relationship that might affect the client's decision to enter the relationship.

(aa) Aspects of the relationship likely to affect the client's decision include the recording of an interview, the use of interview material for training purposes, and observation of an interview by other persons.

(bb) When the client is not competent to evaluate the situation (as in the case of a child), the person responsible for the client is informed of the circumstances which may influence the relationship.

(cc) The psychologist does not normally enter into a professional relationship with members of his own family, intimate friends, close associates, or others whose welfare might be jeopardized by such a dual relationship.

(9) Impersonal Services. Psychological services for the purpose of diagnosis, treatment, or personalized advice are provided only in the context of a professional relationship, and are not given by means of public lectures or demonstrations, newspaper or magazine articles, radio or television programs, mail, or similar media.

(aa) The preparation of personnel reports and recommendations based on test data secured solely by mail is unethical unless such appraisals are an integral part of a continuing client relationship with a company, as a result of which the consulting psychologist has intimate knowledge of the client's personnel situation and can be assured thereby that his written appraisals will be adequate to the purpose and will be properly interpreted by the client. These reports must not be embellished with such detailed analyses of the subject's personality traits as would be appropriate only after intensive interviews with the subject. The reports must not make specific recommendations as to

employment or placement of the subject which go beyond the psychologist's knowledge of the job requirements of the company. The reports must not purport to eliminate the company's need to carry on such other regular employment or personnel practices as appraisal of the work history, checking of references, past performance in the company.

(10) Announcement of Services. A psychologist adheres to professional rather than commercial standards in making known his availability for professional services.

(aa) A psychologist does not directly solicit clients for individual diagnosis or therapy.

(bb) Individual listings in telephone directories are limited to name, highest relevant degree, certification status, address, and telephone number. They may also include identification in a few words of the psychologist's major areas of practice; for example, child therapy, personnel selection, industrial psychology. Agency listings are equally modest.

(cc) Announcements of individual private practice are limited to a simple statement of the name, highest relevant degree, certification or diplomate status, address, telephone number, office hours, and a brief explanation of the types of services rendered. Announcements of agencies may list names of staff members with their qualifications. They conform in other particulars with the same standards as individual announcements, making certain that the true nature of the organization is apparent.

(dd) A psychologist or agency announcing nonclinical professional services may use brochures that are descriptive of services rendered but not evaluative. They may be sent to professional persons, schools, business firms, government agencies, and other similar organizations.

(ee) The use in a brochure of "testimonials from satisfied users" is unacceptable. The offer of a free trial of services is unacceptable if it operates to misrepresent in any way the nature or the efficacy of the services rendered by the psychologist. Claims that a psychologist has unique skills or unique devices not available to others in the profession are made only if the special efficacy of these unique skills or devices has been demonstrated by scientifically acceptable evidence.

(ff) The psychologist must not encourage (nor, within his power, even allow) a client to have exaggerated ideas as to efficacy of services rendered. Claims made to clients about the efficacy of his services must not go beyond those which the psychologist would be willing to subject to professional scrutiny through publishing his results and his claims in a professional journal.

(11) Interprofessional Relations. A psychologist acts with integrity in regard to colleagues in psychology and in other professions.

(aa) Each member of the Association cooperates with the duly constituted Committee on Scientific and Professional Ethics and Conduct in the performance of its duties by responding to inquiries with reasonable promptness and completeness. A member taking longer than 30 days to respond to such inquiries shall have the burden of demonstrating that he acted with "reasonable promptness."

(bb) A psychologist does not normally offer professional services to a person receiving psychological assistance from another professional worker except by agreement with the other worker or after the termination of the client's relationship with the other professional worker.

(cc) The welfare of clients and colleagues requires that psychologists in joint practice or corporate activities make an orderly and explicit arrangement regarding the conditions of their association and its possible termination. Psychologists who serve as employers of other psychologists have an obligation to make similar appropriate arrangements.

(12) Remuneration. Financial arrangements in professional practice are in accord with professional standards that safeguard the best interest of the client and the profession.

(aa) In establishing rates for professional services, the psychologist considers carefully both the ability of the client to meet the financial burden and the charges made by other professional persons engaged in comparable work. He is willing to contribute a portion of his services to work for which he receives little or no financial return.

(bb) No commission or rebate or any other form of remuneration is given or received for referral of clients for professional services.

(cc) The psychologist in clinical or counseling practice does not use his relationships with clients to promote, for personal gain or the profit of an agency, commercial enterprises of any kind.

(dd) A psychologist does not accept a private fee or any other form of remuneration for professional work with a person who is entitled to his services through an institution or agency. The policies of a particular agency may make explicit provision for private work with its clients by members of its staff, and in such instances the client must be fully apprised of all policies affecting him.

(13) Test Security. Psychological tests and other assessment devices, the value of which depends in part on the naivete of the subject, are not reproduced or described in popular publications in ways that might invalidate the techniques. Access to such devices is limited to persons with professional interests who will safeguard their use.

(aa) Sample items made up to resemble those of tests being discussed may be reproduced in popular articles and elsewhere, but scorable tests and actual test items are not reproduced except in professional publications.

(bb) The psychologist is responsible for the control of psychological tests and other devices and procedures used for instruction when their value might be damaged by revealing to the general public their specific contents or underlying principles.

(14) Test Interpretation. Test scores, like test materials, are released only to persons who are qualified to interpret and use them properly.

(aa) Materials for reporting test scores to parents, or which are designed for self-appraisal purposes in schools, social agencies, or industry are closely supervised by qualified psychologists or counselors with provisions for referring and counseling individuals when needed.

(bb) Test results or other assessment data used for evaluation or classification are communicated to employers, relatives, or other appropriate persons in such a manner as to guard against misinterpretation or misuse. In the usual case, an interpretation of the test result rather than the score is communicated.

(cc) When test results are communicated directly to parents and students, they are accompanied by adequate interpretive aids or advice.

(15) Test Publication. Psychological tests are offered for commercial publication only to publishers who present their tests in a professional way and distribute them only to qualified users.

(aa) A test manual, technical handbook, or other suitable report on the test is provided which describes the method of constructing and standardizing the test, and summarizes the validation research.

(bb) The populations for which the test has been developed and the purposes for which it is recommended are stated in the manual. Limitations upon the test's dependability, and aspects of its validity on which research is lacking or incomplete, are clearly stated. In particular, the manual contains a warning regarding interpretations likely to be made which have not yet been substantiated by research.

(cc) The catalog and manual indicate the training or professional qualifications required for sound interpretation of the test.

(dd) The test manual and supporting documents take into account the principles enunciated in the Standards for Educational and Psychological Tests and Manuals.

(ee) Test advertisements are factual and descriptive rather than emotional and persuasive.

(16) Research Precautions. The psychologist assumes obligations for the welfare of his research subjects, both animal and human. The decision to undertake research should rest upon a considered judgment by the individual psychologist about how best to contribute to psychological science and to human welfare. The responsible psychologist

weighs alternative directions in which personal energies and resources might be invested. Having made the decision to conduct research, psychologists must carry out their investigations with respect for the people who participate and with concern for their dignity and welfare. The Principles that follow make explicit the investigator's ethical responsibilities toward participants over the course of research, from the initial decision to pursue a study to the steps necessary to protect the confidentiality of research data. These Principles should be interpreted in terms of the contexts provided in the complete document offered as a supplement to these Principles.

(aa) In planning a study the investigator has the personal responsibility to make a careful evaluation of its ethical acceptability, taking into account these Principles for research with human beings. To the extent that this appraisal, weighing scientific and humane values, suggests a deviation from any Principle, the investigator incurs an increasingly seri ous obligation to seek ethical advice and to observe more strinent safeguards to protect the rights of the human research participants.

(bb) Responsibility for the establishment and maintenance of acceptable ethical practice in research always remains with the individual investigator. The investigator is also responsible for the ethical treatment of research participants by collaborators, assistants, students, and employees, all of whom, however, incur parallel obligations.

(cc) Ethical practice requires the investigator to inform the participant of all features of the research that reasonably might be expected to influence willingness to participate, and to explain all other aspects of the research about which the participant inquires. Failure to make full disclosure gives added emphasis to the investigator's abiding responsibility to protect the welfare and dignity of the research participant.

(dd) Openness and honesty are essential characteristics of the relationship between investigator and research participant. When the methodological requirements of a study necessitate concealment or deception, the investigator is required to ensure the participant's understanding of the reasons for this action and to restore the quality of relationship with the investigator.

(ee) Ethical research practice requires the investigator to respect the individual's freedom to decline to participate in research or to discontinue participation at any time. The obligation to protect this freedom requires special vigilance when the investigator is in a position of power over the participant. The decision to limit this freedom gives added emphasis to the investigator's abiding responsibility to protect the participant's dignity and welfare.

(ff) Ethically acceptable research begins with the establishment of a clear and fair agreement between the investigator and the research participant that clarifies the responsibilities of each. The investigator has the obligation to honor all promises and commitments included in that agreement.

(gg) The ethical investigator protects participants from physical and mental discomfort, harm and danger. If the risk of such consequences exists, the investigator is required to inform the participant of that fact, secure consent before proceeding, and take all possible measures to minimize distress. A research procedure may not be used if it is likely to cause serious and lasting harm to participants.

(hh) After the data are collected, ethical practice requires the investigator to provide the participant with a full clarification of the nature of the study and to remove any misconceptions that may have arisen. Where scientific or humane values justify delaying or withholding information, the investigator acquires a special responsibility to assure that there are no damaging consequences for the participant.

(ii) Where research procedures may result in undesirable consequences for the participant, the investigator has the responsibility to detect and remove or correct these consequences, including, where relevant, long-term aftereffects.

(jj) Information obtained about the research participants during the course of an investigation is confidential. When the possibility exists that others may obtain access to such information, ethical research practice requires that this possibility, together with the plans for protecting confidentiality, be explained to the participants as a part of the procedure for obtaining informed consent.

(kk) A psychologist using animals in research adheres to the provisions of the Rules Regarding Animals, drawn up by the Committee on Precautions and Standards in Animal Experimentation and adopted by the American Psychological Association.

(11) Investigations of human subjects using experimental drugs (for example: hallucinogenic, psychotomimetic, psychedelic, or similar substances) should be conducted only in such settings as clinics, hospitals, or research facilities maintaining appropriate safeguards for the subjects.

(17) Publication Credit. Credit is assigned to those who have contributed to a publication, in proportion to their contribution, and only to these.

(aa) Major contributions of a professional character, made by several persons to a common project, are recognized by joint authorship. The experimenter or author who has made the principal contribution to a publication is identified as the first listed.

(bb) Minor contributions of a professional character, extensive clerical or similar nonprofessional assistance, and other minor contributions are acknowledged in footnotes or in an introductory statement.

(cc) Acknowledgment through specific citations is made for unpublished as well as published material that has directly influenced the research or writing.

(dd) A psychologist who compiles and edits for publication the contributions of others publishes the symposium or report under the title of the committee or symposium, with his own name appearing as chairman or editor among those of the other contributors or committee members.

(18) Responsibility toward Organization. A psychologist respects the rights and reputation of the institute or organization with which he is associated.

(aa) Materials prepared by a psychologist as a part of his regular work under specific direction of his organization are the property of that organization. Such materials are released for use or publication by a psychologist in accordance with policies of authorization, assignment of credit, and related matters which have been established by his organization.

(bb) Other material resulting incidentally from activity supported by any agency, and for which the psychologist rightly assumes individual responsibility, is published with disclaimer for any responsibility on the part of the supporting agency.

(19) Promotional Activities. The psychologist associated with the development or promotion of psychological devices, books, or other products offered for commercial sale is responsible for ensuring that such devices, books, or products are presented in a professional and factual way.

(aa) Claims regarding performance, benefits, or results are supported by scientifically acceptable evidence.

(bb) The psychologist does not use professional journals for the commercial exploitation of psychological products, and the psychologist-editor guards against such misuse.

(cc) The psychologist with a financial interest in the sale or use of a psychological product is sensitive to possible conflict of interest in his promotion of such products and avoids compromise of his professional responsibilities and objectives."

Psych 11 COMPLAINT PROCEDURE

(a) An oral complaint or question will be handled informally by the Board, referred elsewhere when appropriate, or a formal submission of the complaint may be requested by the Board.

(b) Formal complaints, in writing, may be referred by the Board to an ethics committee appointed by the Board for an informal investigation and determination of probable cause for complaint.

(c) Following the determination by the ethics committee, the Board may, at its discretion, dismiss the formal complaint or institute a formal hearing as provided in the Law.

Psych 12 DISPLAY OF LICENSE

(a) License holders shall display the license in a professional manner.

Psych 13 FEE SCHEDULE

(a) Fees for initial license application shall be seventy-five dollars ($75.00) or as determined by the Board or Law. The fee for renewal shall be thirty-five dollars ($35.00) or as determined by the Board or by Law.

APPROVED AS TO FORM AND LEGALITY
Aug. 16 1974
WARREN SPANNAUS, ATTORNEY GENERAL
BY Michael B Miller
SPECIAL ASSISTANT ATTORNEY GENERAL

3 P.M.
STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
AUG 1 6 1974
Arlen I. Erdahl
Secretary of State

FILED
RICHARD L. BRUBACHER
Commissioner of Administration
AUG 16 1974 3:25 p.m.
BY Eda Staudenmaier EJ
AUTH. SIGNATURE

APPROVED AS TO FORM AND LEGALITY

_____ 19____

WARREN SPANNAUS, ATTORNEY GENERAL

BY_____

SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA

BOARD OF EXAMINERS OF PSYCHOLOGISTS

Proposed
RULES AND REGULATIONS

1.0 General Definitions:

1.1 "Law" means Minnesota Statutes 1973, Sections 148.88 through 148.99, creating a Board to license and regulate the private practice of psychology and the use of the title "psychologist".

1.2 "Board" means the Minnesota State Board of Examiners of Psychologists.

1.3 Licenses Issued: Licensed Psychologist and Licensed Consulting Psychologist.

1.4 "Original License", when used relative to renewal of lapsed license, shall mean the license which has lapsed.

1.5 "Year", when used in connection with fees for initial license, means the period between the issuance of the initial license and the last day of the twelfth calendar month subsequent to the date of issuance.

1.6 "Waiver" is the granting of a license without examination, conditions for which are defined in the Law.

2.0 Application

2.1 Applications will be accepted only from individuals who show intent to practice in the State of Minnesota.

2.2 Any person seeking a license must complete and submit to the Board the approved application form not later than sixty days prior to the date of the examination.

2.3 The application form must be completed in accordance with instructions contained in the application instructions sheet.

2.4 Each application must be accompanied by a check or money order in the amount of seventy-five ($75.00) or such amount as may be prescribed by the Board or by law. This fee will not be refunded.

2.5 Applicants will be notified in writing of deficiencies in their applications. If the requested information to remedy such deficiencies is not received by the Board fifteen days before the date of the scheduled examination, the application shall be terminated.

2.6 No application will be considered by the Board until the references listed in Section 4 of the application form have been contacted, certified copies of

transcripts have been received by the Board, and satisfactory evidence of the candidate's qualifications has been supplied in writing on the prescribed endorsement form by at least three persons listed as references.

2.7 Two of the references or "endorsers" listed on the application form for a license must be persons who are or have been licensed or certified psychologists in the State of Minnesota. The other two references or "endorsers" need not be licensed or certified psychologists in the State, but must be either members of APA or similar professional associations whose standards of membership are acceptable to the Board. Current members of the Board may not endorse applicants.

2.8 An applicant whose licensing application has been denied or terminated as in 2.5 above, may reapply for licensing at the next regularly scheduled examination or when the applicant believes he has met the conditions stated by the Board as requirements for his admittance to be examined.

2.9 An application re-submitted following denial by the Board, under the conditions set forth in 2.8 above, must be accompanied by the current application fee.

2.10 The Board will review each application for licensing to determine that the candidate meets all requirements as provided in the law.

2.11 With reference to the requirement "is of good moral character and is not found to be engaging in unethical practices," the Board will make special inquiries whenever a question arises. In considering unethical practices, the Board will be guided by the Code of Ethics it has adopted (10.0).

3.0 <u>Educational Qualifications for Licensing</u>

3.1 The Doctorate Degree in Psychology shall mean a Doctorate Degree offered by a Department of Psychology in an institution accredited by a regional accrediting association to offer a Doctorate Degree.

3.2 The Board shall consider Doctorate Degrees offered by academic units other than a Department of Psychology provided:

3.21 The aforementioned academic unit is in, or formally connected with, an institution accredited by a regional accrediting association to offer the Doctorate Degree, and,

3.22 The dissertation for the degree is, in the judgment of the Board, psychological in method and content, and,

3.23 At least half of the course credits required for the degree, excluding dissertation credits, have been successfully earned in graduate courses

which are, in the judgment of the Board, predominantly psychological in content. Such credits may, in part, be earned in post-doctoral course work.

3.3 The Masters Degree in Psychology is defined as the master of arts or science offered by a Department of Psychology in an institution accredited by a regional accrediting association to offer the masters degree.

3.4 The "equivalent of a masters degree in a doctoral program with a major in psychology" shall meet the following criteria:

3.41 Be in an academic unit in an institution accredited by a regional accrediting association to offer a masters or doctoral degree in psychology, or an academic unit that is similar, in the judgment of the Board, to a department of psychology with respect to its faculty, degree programs, and curriculum, provided that said academic unit is accredited by a regional accreditation association to offer the masters or doctoral degree. In either case, it shall be further required that:

3.42 At least two-thirds of the credits required for the degree, excluding dissertation credits have been successfully earned in graduate courses which are, in the Board's judgment, predominantly psychological in content.

3.5 The accreditation of the institution(s) from which the applicant received his degree(s) shall be evaluated by the Board with respect to the time of the applicant's affiliation with such institution(s). The same shall apply to other institutional aspects stipulated in Section 3.0.

3.6 A degree from a foreign university will be accepted provided that, in the Board's judgment, (a) the institution meets standards equivalent to those held by domestic institutions accredited by a regional accreditation association, and (b) other provisions of this section (Section 3.0) are met.

4.0 <u>Professional Experience</u>

4.1 To meet the requirements for "professional experience," an applicant's experience must:

4.11 Have involved the practice of psychology as defined in the Law, and,

4.12 Have been performed competently at a professional level.

4.2 As a general criterion, such experience will include tasks and judgments which

depend upon the application of skill and/or knowledge made available to the applicant during his formal education in psychology.

4.3 No experience that is judged by the Board to be of a primarily clerical, routine, or repetitive nature will fulfill the general criterion specified in 4.2 above.

4.4 No experience which is offered to satisfy one provision of the Law may be simultaneously offered to satisfy any other provisions of the Law. For example, experiences which are part of the required preparation for the Ph.D. degree will be applicable only to the "doctorate degree requirements" and may not be simultaneously offered to satisfy the "experience" requirement.

4.5 Professional experience acquired by the applicant between the time he fulfilled all requirements for his terminal degree and the time of the actual conferral of the degree may be credited toward the experience requirements for licensing, provided that the date of completion of all degree requirements is verified in writing by a responsible academic or administrative official. Such verification must come directly to the Board from the academic official.

4.6 No experience of any kind gained prior to the completion of all requirements for the masters degree in psychology or its equivalent will apply to the provisions of the Law.

4.7 Pre-doctoral internship, assistantships, associateships, personal therapy, enrollment in practicum and other experiences that are primarily preparatory to the practice of psychology will not constitute "professional experience".

4.8 In the event that the experience being offered can be considered the performance of some other profession and/or discipline as well as psychology, the Board will consider such experience acceptable if it meets such criteria as, but not limited to, the following:

4.81 The applicant was primarily identified with the title "psychologist" or some variant while obtaining such experience, and,

4.82 The applicant used knowledge and technology acquired during his professional education as a psychologist.

4.9 "A year of professional experience" shall mean twelve months, including regularly scheduled vacation periods, during which the applicant was employed on a full-time basis.

4.91 In the case of academic employment, "year" shall mean the period normally associated with the full-time employment at the employing institution.

4.92 Full-time employment for self-employed applicants shall mean at least 1800 hours during a twelve (12) month period.

4.93 Part-time employment experience credit shall be determined by the Board on a pro-rated basis.

5.0 Waivers

5.1 Persons applying for licensing under the waiver provisions of the Law must so specify in their application.

5.2 Determination of "practice of a nature satisfactory to the Board" will be based on the professional experience requirements aforementioned in Section 4.

6.0 Examinations

6.1 Examination dates will be announced by the Board. The examination schedule will establish: times(s), place(s), the amount of the application fee, the final date by which the Board must receive the applicant's written intention to be examined, and other pertinent information and/or instructions.

6.2 If an applicant fails to appear for the scheduled examination, he will forfeit his application fee for the examination so scheduled unless he provides the Board within fifteen (15) days with an explanation acceptable to the Board.

6.3 Application for any required examination will be denied or deferred if in the Board's judgment, the applicant lacks the required education and/or experience.

6.31 If application for examination is denied or deferred, the applicant shall be notified in writing within thirty (30) days after the Board's action, and shall be apprised of the reasons for the Board's action.

6.4 The examination will be composed of three (3) sections:

6.41 A written, objective section, and,

6.42 A written, subjective examination, and,

6.43 An oral examination conducted by the Board or its duly constituted representative(s).

6.44 In order to qualify for licensing, the applicant will be required to perform satisfactorily on the three sections of the examination.

6.5 The Board will notify the applicant in writing, as soon as possible, of the results of the examination. In no case will numerical or other grades be disclosed on any segment of the examination. Upon request, however, the Board may indicate to the candidate in which area(s) he is deficient.

6.6 Persons determined by the Board not to have performed satisfactorily on the examination may reapply for the next examination by the Board. The Board may at its discretion, require reexamination on any or all parts of the examination.

7.0 License Renewal

7.1 At least two (2) months before the renewal date, a renewal notice will be sent to each license holder to the last address in the Board's file. Failure to receive such notice shall not relieve the license holder of his obligation to pay renewal fees in such a manner that they are received by the Board on or before the renewal date.

7.2 Renewal fees (biennial) shall be received by the Board on or before the end of the last month during which the license is valid.

7.21 Whenever renewal fees are not received as specified in 7.2 above, the license lapses and becomes invalid from the day following its expiration date.

7.3 A renewed license shall be valid for a period of two years following the expiration date of the previously held license. Exceptions to this rule shall occur when a license lapses.

7.31 Renewal of a lapsed license after a lapse of 18 months or less will not change the biennial renewal date established by the previously held license and the validity period of the renewed lapsed license shall be less than two (2) years.

7.32 If the lapse of the license is greater than 18 months, upon payment of the fee required for the original license, the renewed license shall be valid from the issuance date of the renewed license to the end of this issuance date month two (2) years later.

7.4 For renewal of a lapsed license, the renewal fee shall be either the fee current on the date of the renewal notice (7.1 above), or the fee current on the first day when the renewed license becomes valid, whichever is greater.

7.5 The Board will not renew the licenses of psychologists who have neither lived nor practiced within the State for a period in excess of ten (10) years.

8.0 Reprimand, Suspension and Revocation

8.1 The Board may reprimand a licensee or suspend or revoke a license upon proof that the consulting psychologist or psychologist has been guilty of unprofessional conduct as defined by these Rules and Regulations, or has violated the Code of Ethics of the Board.

8.2 No license shall be suspended or revoked, or reprimand issued until after a hearing by the Board. A notice of hearing shall be served upon the licensee charged at least thirty (30) days before such hearing. This notice, its issuance, and the hearing shall conform to Section 8, paragraphs (1) and (2) of the Law.

8.3 If the licensee pleads guilty to the charges against him, or if six members of the Board, following full hearing, find the charges to be true, the Board may enter an order suspending or revoking the license, or reprimanding the licensee.

8.4 For reasons it deems sufficient, and upon a vote by six of its members, the Board may restore a license which has been revoked, reduce a period of suspension, or withdraw a reprimand.

9.0 Collaboration

9.1 Applicants applying for a "licensed psychologist" license must specify the person or persons with whom they intend to collaborate. Such intended collaborators must be persons who are presently certified consulting psychologists under the old Law in the State of Minnesota, or persons who are eligible for the "licensed consulting psychologist" license under the present Law. The Board may also consider as collaborators, persons who are or have been licensed or certified psychologists, or who are members of APA or similar professional associations whose standards of membership are acceptable to the Board.

9.2 The applicant is responsible for seeing that the designated collaborator(s) completes the form provided for collaborators and returns that form to the Board designating his intent to collaborate.

9.3 At the time of application for renewal of the license for a licensed psychologist, the applicant and the collaborator(s) will be required to provide the Board in writing evidence of the nature and type of collaboration that has taken place during the preceding two (2) year period.

9.4 The Board may, as a result of reviewing the statements in 9.3 above regarding collaboration, specify specific types of collaboration as a condition for renewal

of the license for licensed psychologists.

10.0 Code of Ethics

10.1 The Board adopts the following Code of Ethics:

10.11 The psychologist recognizes the boundaries of his competence and the limitation of his techniques and does not offer services or use techniques that fail to meet professional standards established in particular fields.

10.12 The psychologist who engages in practice assists his client in obtaining professional help for all important aspects of his problem that fall outside the boundaries of the psychologist's competence.

10.13 A psychologist does not claim either directly or by implication professional qualifications that differ from actual qualification, nor does he misrepresent his affiliation with any institution, organization, or individual, nor lead others to assume he has affiliations that he does not have.

10.14 The psychologist recognizes that there can be situations in which there is actual or potential danger to client well-being as a result of unprofessional or unethical practices, and that when these practices occur within a profession, it is in the best interest of both the client and the profession that appropriate action be taken. Therefore, when such practices are attributed to another psychologist by a client, or by some other person, the psychologist should provide the client, or other person, with full information regarding the complaint procedures of the Minnesota Psychological Association and the Board of Examiners of Psychologists. If complaints are brought to the attention of the Board, the Board shall attempt such resolution of the problem as is, in their judgment, proper to the situation.

10.15 Further, the Board incorporates, by reference, the "Ethical Standards of Psychologists", published by the American Psychological Association, Inc.

11.0 Complaint Procedure

11.1 An oral complaint or question will be handled informally by the Board, referred elsewhere when appropriate, or a formal submission of the complaint may be requested by the Board.

11.2 Formal complaints, in writing, may be referred by the Board to an ethics committee appointed by the Board for an informal investigation and determination of probable

cause for complaint.

11.3 Following the determination by the ethics committee, the Board may, at its discretion, dismiss the formal complaint or institute a formal hearing as provided in the Law.

12.0 Display of License

12.1 License holders shall display the license in a professional manner.

13.0 Fee Schedule

13.1 Fees for initial license application shall be seventy-five dollars ($75.00) or as determined by the Board or Law. The fee for renewal shall be thirty-five dollars ($35.00) or as determined by the Board or by Law.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE the Board of
Examiners of Psychologists

In the matter of the Proposed
Adoption of Rules and Regulations
of the State Board of Examiners
of Psychologists Governing the
licensing of psychologists

ORDER ADOPTING
RULES AND REGULATIONS

The above-entitled matter came on for hearing before the Board of Examiners of Psychologists of the State of Minnesota on the 10th day of May, 1974, at 1:00 P.M. in the State Health Building, Room 105, 717 Delaware Street, Southeast, Minneapolis, Minnesota, after proper notice required by M.S. 1973, Section 15.0412 was served upon all persons, associations and other interested groups registered with the Secretary of State for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, having heard all of the testimony, having considered all of the evidence adduced and upon the records, files and proceedings herein, and applicable statutory standards or criteria, and having confirmed the need for the above captioned rules and regulations.

NOW, THEREFORE, IT IS ORDERED that these rules and regulations identified as Rules and Regulations of the Minnesota State Board of Examiners of Psychologists are adopted this 7th day of June, 1974, pursuant to authority vested in me by the Board of Examiners of Psychologists.

STATE OF MINNESOTA
BOARD OF EXAMINERS OF PSYCHOLOGISTS

Robert D. Hobert

MEMBER, BOARD OF EXAMINERS OF PSYCHOLOGISTS

STATE OF MINNESOTA

COUNTY OF HENNEPIN

Before the Board of
Examiners of Psychologists

In the matter of the Proposed Adoption
of Rules of the State Board of Examiners
of Psychologists

ORDER FOR HEARING

To effectively implement M.S. 1973, Sections 148.88 through 148.99, the Minnesota Board of Examiners of Psychologists deems it necessary to consider adoption of the proposed rules captioned above pursuant to the authority vested in it by M.S. 1973, Sections 148.88 through 148.99.

NOW, THEREFORE, IT IS ORDERED this 29 day of March, 1974, that a public hearing on the proposed rules captioned above be held in Room 105 of the State Health Building, Minneapolis, Minnesota, May 10, 1974, commencing at 1:00 P.M., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED, that notice of said hearing be given to all representatives of associations or other interested groups or persons who have registered their names with the Secretary of State for that purpose and all persons who are presently members of the Minnesota Legislature.

STATE OF MINNESOTA

BOARD OF EXAMINERS OF PSYCHOLOGISTS

Irene Stillinger

Chairman

STATE OF MINNESOTA

COUNTY OF HENNEPIN

Before the Board of
Examiners of Psychologists

In the matter of Proposed Rules
Relating to the State Board of
Examiners of Psychologists.

NOTICE OF HEARING

Notice is hereby given that a public hearing will be held pursuant to M.S. 1971, Section 15.0412, Subdivision 4, in the above-entitled matter in Room 105 of the State Health Building, 717 Delaware Street, SE, Minneapolis, Minnesota, on Friday, May 10, 1974, commencing at 1:00 P.M., and continuing until all representatives or other interested groups of persons have had an opportunity to be heard concerning adoption of the proposed rules captioned above by submitting either oral or written data, statements, or arguments. Statements or briefs may be submitted without appearing at the hearing.

The Board of Examiners of Psychologists proposes to adopt rules relating to the following matters:

Application procedures
Qualification for licensing
Examination
License renewal
Reprimand, suspension and revocation
Code of Ethics
Complaint procedures
Fees

Copies of the proposed rules are now available and may be obtained by writing to the Executive Secretary, Board of Examiners of Psychologists, 5800 Clinton Avenue, Minneapolis, Minnesota 55419

Board of Examiners of Psychologists

Anne Steininger

Anne Steininger, Chairman

CERTIFICATE OF BOARD'S

ADOPTION OF RULES AND REGULATIONS RESOLUTION

I, Gay J. Howell, do hereby certify that I am secretary-treasurer of the Board of Examiners of Psychologists, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete and correct copy of a resolution adopted at a meeting of the Board of Examiners of Psychologists duly and properly called and held on the 7th day of June, 1974; that a quorum was present at said meeting; that members present voted unanimously for the resolution; that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> "RESOLVED, that the rules and regulations relating to the Board of Examiners of Psychologists be and they hereby are approved and adopted, pursuant to authority vested in us by M.S. 1973, Section 148.90, Subd. 2, and that Robert D. Hobert, one of the members of the Board of Examiners of Psychologists, be and hereby is authorized to sign an order adopting those rules and regulations."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 12 day of June, 1974.

Gay J. Howell

Secretary

Vice-chairman

CERTIFICATE OF BOARD'S
AUTHORIZING RESOLUTION

I, Gay Howell, do hereby certify that I am secretary of the Board of Examiners of Psychologists, a board duly authorized under the laws of the State of Minnesota, and that the following is true, complete, and correct copy of a resolution adopted at a meeting of the Board of Examiners of Psychologists duly and properly called and held on the twenty-ninth day of March, 1974, (that a quorum was present at said meeting; that a majority of those present voted for the resolution); that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> "RESOLVED, That Anne Steininger and/or Robert Hobert, two of the members of the Board of Examiners of Psychologists, are granted the authority and directed to call a hearing for the purpose of promulgating rules of the Board of Examiners of Psychologists for carrying out the provisions of M.S. 1973, Sections 148.88 through 148.99 as well as perform any and all acts incidental thereto, including but without being limited thereto, signing an order for hearing and notice of hearing as well as acting as presiding officer at all hearings.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of 29 March, 1974.

Gay J. Howell
Secretary

Vice-chairman

STATE OF MINNESOTA

COUNTY OF HENNEPIN

In the matter of the Proposed Adoption of Rules of the State Board of Examiners of Psychologists

AFFIDAVIT OF MAILING

Harriette O. Hartung, being first duly sworn, deposes and says:

That on the fifth day of April, 1974, at the City of Minneapolis, County of Hennepin, State of Minnesota, she served the attached Notice of Hearing by depositing in the United States mail at said City of Minneapolis, a true and correct copy thereof, properly enveloped, with postage prepaid, to all persons and associations at the addresses listed on the attached Certificate of the Secretary of State as well as to all persons listed on the attached sheet as presently being members of the Minnesota Legislature.

Harriette O. Hartung

Subscribed and sworn to before me this 5 day of April, 1974.

Richard J. Earl

RICHARD JAMES EARL
NOTARY PUBLIC - MINNESOTA
HENNEPIN COUNTY
My Commission Expires Feb. 28, 1980

AFFIDAVIT

Anne Steininger, being duly sworn on oath deposes and says:

1) That she is a member of the Board of Examiners of Psychologists of the State of Minnesota.

2) That on the 4th day of April 1974. She went to the Secretary of State's office for the State of Minnesota and requested a current list of all representatives of associations or other interested groups or persons who had registered their names with the Secretary of State for the purpose of obtaining notices of public hearings relating to the promulgation of rules pursuant to M.S. 15.0412.

3) That on the 4th day of April 1974, in response to the above request, the Secretary of State provided her with such a list, a copy of which is attached hereto and incorporated by reference.

Further affiant sayeth not.

Anne Steininger

Subscribed and sworn to
before me this 7th day
of May, 1974.

L A Rick
Notary Public,

L. A. RICK
NOTARY PUBLIC
My Commission Expires
June 3, 1980.

Hennepin County, Minnesota

My Commission expires 6/3/80.

STATE OF MINNESOTA

COUNTY OF RAMSEY

In the matter of the Proposed Adoption of Rules of the State Board of Examiners of Psychologists

CERTIFICATE

I hereby certify that the attached 240 labeled sheets constitute the complete list of persons, associations, and other interested groups who as of 3:45 o'clock P.M., this 4th day of April, 1974, have requested pursuant to M.S. 1971, Section 15.0412, that their names be placed on file with the Secretary of State for the purpose of receiving notice of public hearing on proposed rules on the subject captioned above.

Arlen I. Erdahl
Secretary of State

By Neil Dim

SATHRE, HARVEY
77 SHERBURNE
ST PAUL MN
55103

SAX DOVE & STENSON
310 ENDICOTT BLDG
ST PAUL MN
55101

ST PAUL FOOD RETAILERS ASSN
1220 ARCADE
ST PAUL MN
55106

SCARBOROUGH WILLIAM
DIV.ED. U.M.
MORRIS MN
56267

SCHMIDT H W TCHRS RETIREMENT
302 CAPITOL SQ BLDG
ST PAUL MN
55101

SCHMIDT LARRY WCCO-TV NEW
50 S 9TH ST
MPLS MN
55402

SCHWERMAN EARL JR
1535 8TH AVE SE
ROCHESTER MN
55901

SCHWINN ROBT.P.
1400 SOO LINE BLDG.
MPLS. MN
55402

SEARS ROEBUCK & CO
2929 ELLIOT AVE D 703MW
MPLS MN
55401

SENATE COUN OFF J ST MARI
STATE CAPITOL
ST PAUL MN
55101

SHAW ROBERT M
616 MOBIL OIL BLDG
MPLS MN
55402

SHELL OIL CO. W.A. ROQUET
ONE SHELL PLAZA BX 2463
HOUSTON TX
77001

SLOCUM CHARLES A
1203 IDS TOWER
MPLS MN
55402

SMERIKA WM.
BOISE CASCADE PAPERS
INTL FALLS MN
56649

STATE BD.BARBER EXAMINERS
555 WABASHA
ST PAUL MN
55102

STATE BD VETERINARY EXAMI
C/O DR A C SPANNAUS DVM
WACONIA MN

STENSLAND M.E. PRES. MVMA
203 NW 22ND ST.
AUSTIN MN
55912

STOLPESTAD BROWN & SMITH
1550 NW BK BLDG
ST PAUL MN
55101

SUMMIT NATL BANK D L MORRILL
205 AURORA AVE
ST PAUL MN
55103

SUSSEL CO.ATTN:TED SCHWEN
1850 COMO AVE.
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55108

SWEITZER R L HONEYWELL INC
2701 4TH AVE S
MPLS MN
55408

TIMESAVERS INC ATT R S VOLD
5270 HANSON COURT
MPLS MN
55422

TWIN CITY RETAIL DRUGGIST
2388 UNIV AVE
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VAN CLEVE JOHN
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55405

VERRILL JOHN E
DEPT SECONDARY ED UOF M
DULUTH MN
55812

VILLAGE OF WOODBURY-F.STR
561 TOWER DRIVE
NEWPORT MN
55055

WELK G V NORTHERN STATES
414 NICOLLET MALL
MPLS MN
55401

WEST MIDWAY-SO.ST ANTH.PK.AS
898 RAYMOND AVE.
ST PAUL MN
55114

WHITLOCK A G
ECON LAB OSBORN BLDG
ST PAUL MN
55102

WIS FEEDER PIG MARKET CO-OP

FRANCIS CREEK WI

WOLKERSTORFER THEODORE
676 17TH AVE NW
NEW PRIGHTON MN
55112

ZATARGA A E CPA
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MPLS MN
55402

UNION STOCK YARDS
ATTN PRES
SO ST PAUL MN
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DULUTH MN
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MPLS MN
55415

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ATTORNEYS AT LAW
PINE ISLAND MN
55963

WINTERS JOHN A
POLK CO STATE BK BLDG
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56716

WM.MITCHEL COLLEGE LAW LIB.
2100 SUMMIT AVE.
ST.PAUL MN
55105

WOZNIAK D D
401 FIRST FED BLDG
ST PAUL MN
55101

WYANT CLINTON W ATTY

ATKIN MN
56431

AICHINGER-MARK PLA[illegible]NG
421 WABASHA ST
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ALBERT, AA[illegible]ALDER CORP
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MINNETONKA MN
55343

ARMOUR AND COMPANY
UNION STOCK YARDS
SO ST PAUL MN
55075

ARROWHEAD REGIONAL DEV COMM
900 ALWORTH BLDG
DULUTH MN
55802

ASSOCIATED INDUST OF MPLS
NATIONAL BLDG
MPLS MN
55402

ASSN OF MINN COUNTIES
55 SHERBURNE AVE #203
ST PAUL MN
55103

BABCOCK LOCHER NELSON ET AL
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ANOKA MN
55303

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55075

BARTHOLOW HAROLD E FIRE CHF
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COON RAPIDS MN
55433

BECKLIN ROBERT C
447 N W 4TH
CAMBRIDGE MN
55008

BEMIDJI STATE COLLEGE
PLACEMENT BUR.J.C.BRADY
BEMIDJI MN
56601

BENSON PETER USW OF AM.
609 PROVIDENCE BLDG.
DULUTH MN

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NORTH BRANCH MN
55056

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RR4
RED WING MN
55066

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55420

BRUBACHER RICHARD COMM ADM
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ST PAUL MN
55101

BRUNING C.R.DEPT.CLINIC.EXP.
BURTON HALL
MPLS. MN
55455

BUR NATL AFFAIRS INC
1231 25TH ST NW
WASHINGTON DC
20037

CARRISON DALE K
MANKATO STATE COLLEGE
MANKATO MN
56001

CENTRAL BUSINESS DATA
BENSON RADIO ARCADE BLD
BENSON MN
56215

ALLEN CLAUDE F
1200 N W BK BLDG
ST PAUL MN
55101

ALTMAN MILTON K
707 DEGREE OF HONOR BLD
ST PAUL MN
55101

ANCHOR BLOCK COMPANY
PO BOX 3360
ST PAUL MN
55165

ANDERSON HERBERT
418 8TH ST. SO.
VIRGINIA MN
55792

ANDREWS MOSBURG ET AL-NICHOL
MIDLAND CENTER
OKLAHOMA CITY OK
73102

ANTHONY R.S. E.L.M.
1222 FOURTH ST. S.E.
MINNEAPOLIS MN
55414

ARVER JOHN A
2467 COHANCY
ST PAUL MN
55113

ASMUSSEN,DENNIS,MPIPC
3036 UNIV AVE SE
MPLS MN
55414

AUTOMOBILE MFRS ASSN INC
55 SHERBURNE AVE
ST PAUL MN
55103

BARRETT FRED
ST LOUIS CO COURT HOUSE
DULUTH MN

BARKER KENT
8100 34TH AVE SO
MPLS MN
55420

BEECHER EVERETT
10 10 1ST ST SO
HOPKINS MN

BELISLE JON
2040 WILSON #28
ST PAUL MN
55119

BERGERUD ALF
300 ROANOKE BLDG
MPLS MN
55402

BEST FLANAGAN ET AL
1ST NATL BANK BLDG
MPLS MN
55402

BREHL JAMES W
332 HAMM BLDG
ST PAUL MN
55102

BRIGGS & MORGAN - B F FRI
2200 W 1ST NATL BK BLDG
ST PAUL MN
55101

BROCKS WILLIAM F JR
854 MIDLAND BK BLDG
MPLS MN
55401

BROWN D M GOODRIDGE PUB S
IND DIST #561
GOODRIDGE MN
56725

BURGER ALBERT
600 DEGREE OF HONOR BLD
ST PAUL MN
55101

BUR.ENGR.IND.DIV. MR.KIBI
219 N. 2ND ST.
MPLS. MN

CARLSON CARL L
7516 80TH ST S
COTTAGE GROVE MN
55016

CARPENTER MRS MARY LEE
DOW CHEMICAL 47 BLDG
MIDLAND MICH.
48640

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ELY MN
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55440

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FARIBAULT MN
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ST LOUIS PARK MN
55416

CITIZENS LEAGUE
530 SYNDICATE BLDG
MPLS MN
55402

CLARKSON J.B.
2350 I.D.S. CENTER
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55402

COMMUNITY DESIGN CENTER
118 E 26TH ST
MPLS MN
55404

CONCORDIA COLLEGE
DEAN
MOORHEAD MN
56560

COX AND KING
600 BUILDERS EXCH
MPLS MN
55402

CROW WING CO PLANNING & ADV
COURT HOUSE
BRAINERD MN
56401

DANFORTH & ALLEN
731 NW BANK BLDG
MPLS MN
55402

DANKERS,KENNETH
1200 WEST FOURTH STREET
RED WING MN
55066

DAYTON CHAS SIERRA CLUB
400 ROANOKE
MPLS MN
55402

DIEHL JOHN
26 KENWOOD PKWY
ST PAUL MN
55105

DOUGLASS BELL
525 OSBORN BLDG
ST PAUL MN
55102

DOYTON MAURICE, MET SEWER BD
350 METRO SQ BLDG
ST PAUL MN
55101

EBELING EDWARD H.
161 W. MAIN
PERHAM MN
56573

ELDRED R W ARMOUR & CO
UNION STOCK YARDS
SO ST PAUL MN
55075

ELMER EDWIN W
2901 PLEASANT AVE
MPLS MN
55408

ENV SERV-GEN RESOURCE CORP
6340 INDUSTRIAL DR
HOPKINS MN
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ERDMAN ROGER TENNANT CO
701 N LILAC DR
MPLS MN
55441

EVANS CHAS.L. PRENTICE-HALL
ENGELWOOD CLIFFS
NEW JERSEY

EVERETT JERRY NW PETRO ASSN
512 NICOLLET MALL RM917
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55402

FAEGRE & BENSON ATTN LIBR
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MPLS MN
55402

FINNEGAN J.R.
55 E. 4TH
ST.PAUL MN
55101

FLEMING FREDERICK A
1860 HIGHLAND PARKWAY
ST PAUL MN
55116

FORBES GORDON MINN PRS ASSN
207 UNION DEPOT
ST PAUL MN
55101

FOX W.E. LINDQUIST & VENNUM
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F W WOOLWORTH CO
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EDINA MN
55424

GEORGE K GRANSE CO
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GIEL DAVID
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55155

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BLOOMINGTON CITY HALL
BLOOMINGTON MN
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55417

HAYES,THOMAS W
700 SELLWOOD BLG
DULUTH MN
55812

HEAD & TRUHN
1007 SOO LINE BLDG
MPLS MN
55402

HOULE MELVIN
381 W HWY 96
SHOREVIEW MN
55112

HOUSE APPROPRIATIONS COMM
RM 105 STATE CAPITOL
ST PAUL MN
55101

HULTMAN WARREN R
C/O BARBAROSSA 83
OSSEO MN
55369

HUMAN RIGHTS DEPT
60 STATE OFF BLDG
ST PAUL MN
55101

HUTCHISON R.M. ANOKA CO.COMP
COURT HOUSE
ANOKA MN
55303

INS FED OF MINN
902 SOO LINE BLDG
MPLS MN
55402

IUOE LOC 49 CHAS SWENSON
2580 UNIV AVE
ST PAUL MN
55101

JACKMAN DONALD G
4023 E LAKE ST
MPLS MN
55406

JOHNSON M.D. FRUNDT & FRUNDT

BLUE EARTH MN
56013

JOHNSON LANCE J
265 S LAFAYETTE RD
ST PAUL MN
55107

KANE ANTHONY
176 E FIFTH ST
ST PAUL MN
55101

KIMBALL ROBERT
647 CAPITOL SQ BLDG
ST PAUL MN
55101

KNOWLES, LARRY D
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CRYSTAL MN
55427

KNUTSON DR KEITH, BIOLOGY DPT
ST CLOUD STATE
ST CLOUD MN
56301

KOPP MRS VERNON
2050 65TH ST E
INVER GR HGHT MN
55075

KORTZ MRS LOUISE
1064 FOREST HILLS DR SW
ROCHESTER MN
55901

LANSING & OAKES
400 SIBLEY ST
ST PAUL MN
55101

LAPP LAZAR LAURIE ET AL
1200 BUILDERS EXCHANGE
MINNEAPOLIS MN
55402

LAUNDERERS&DRY CLEANERS ASSN
W 1ST NATL BK BLDG
ST PAUL MN
55101

LEAGUE MN MUNIC MC HADICKS
[redacted] 300 Hanover
[redacted] 480 Cedar
[redacted] St. Paul, MN 55101

LOOS CALVIN J
6809 LYNDALE AVE SO
MPLS MN
55423

LOWE DOUG
2701 N LEXINGTON AVE
ROSEVILLE MN
55113

MCLELLAN LARKIN
215 ADM BLDG ST CAPITOL
ST PAUL MN
55101

MANTHEY T J PICKANDS MATHER
2000 UNION COMM BLDG
CLEVELAND OH
44115

MASTOR MATTSON HART ET AL
414 ROANOKE BLDG
MPLS MN
55402

MEIEROTTO, JOAN
1794 SO LEXINGTON
ST PAUL MN
55118

MERRITT GRANT POLLUTION CONT
OAK & DELAWARE
MPLS MN
55440

MILLER RICHARD A
1020 PLYMOUTH BLDG
MPLS MN
55402

MILLER TOM
2311 PILLSBURY AVE S
MPLS MN
55404

MINN APT ASSN
GRIGGS-MIDWAY BLDG
ST PAUL MN
55104

MINN ASSN ELEC COOPERATIVES
4901 W 77TH ST
MPLS MN
55435

MINN COUNCIL STATE EMP NO 6
475 RICE ST
ST PAUL MN
55103

MINN ENV CONTROL CITIZEN ASN
CENTRAL MANOR 26 E EXCH
ST PAUL MN
55101

MINN. HOTEL & MTR. ASSN
2001 UNIVERSITY AVE
ST PAUL MN

MINNE MINE CREDIT UNION
3000 HUDSON PK S 100
ST PAUL MN
55119

MINN PUB INT RES DAYTON
2418 UNIV AVE SE
MPLS MN
55414

MINN RETAIL HARDWARE ASSN
3033 EXCELSIOR BLVD 313
MPLS MN
55416

MINN STATE BAR ASSN
100 MINN FED BLDG
MPLS MN
55402

MINN STATE OPTOMETRIC ASSN
333 E HENNEPIN AVE
MPLS MN
55414

MINN.TURKEY GROWERS ASSN
2383 UNIV AVE
ST PAUL MN
55114

MOFFITT R.C. DIR.ENV.CONTROL
MPLS.CITY HALL RM 301M
MPLS MN
55415

MN. ASN.C&INC H.D.PETERSON
480 CEDAR ST.
ST.PAUL MN
55101

MINN. ASSN. PET RETAILERS
1115 2ND AVE. SO.
MINNEAPOLIS MN
55403

MINN DEPT HEALTH J C MCKASY
717 DELAWARE S E
MPLS MN
55440

MINN ENV LAW INST INC
PO BOX 15076 COMM STA
MPLS MN
55415

MINN HWYS MANAGEMENT SERVICE
410 HWY BLDG
ST PAUL MN
55101

MINN.MTR.TRANSP. .J.N.DENN
1821 UNIV.
ST.PAUL MN
55104

MN REP STATE CENTRAL COMM
555 WABASHA AVE
ST PAUL MN
55102

MINN SCH BUS OPERATORS ASSN

FARIBAULT MN
55021

MINN ST BD PHAR P G GRUSSING
1965 FORD PKWY
ST PAUL MN
55116

MINN STATE RETIREMENT SYSTEM
529 JACKSON ST
ST PAUL MN
55101

MINN ASSN WATERSHED DIST'S

ADA MN
56510

MCGD R BLOOMINGTON HLTH DEPT
10200 PENN SO
BLOOMINGTON MN
55431

NASS GEC V HENN CO GEN HOSP
5TH AND PORTLAND AVE
MPLS MN
55415

NATL FAMILY INS CO
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55114

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RT 2 BOX 125
EMBARRASS MN
55732

NW COUNTRY ELEVATOR ASSN
802 GRAIN EXCH BLDG
MPLS MN
55415

NURSING HOME ADMRS BD EXAMRS
277 N UNIV AVE
ST PAUL MN
55103

O'BRIEN J.DENNIS
1200 1ST NATL.BANK BLDG
MINNEAPOLIS MN
55402

OLD COLONY GAS & OIL COMPANY
17TH AVE N AT 2ND ST
MPLS MN
55411

OSTRUM DONALD E
10213 PIERCE ST NE
BLAINE MN
55434

PATTISON ORVIS
BOX 645
WILLMAR MN
56201

PAYNE COL ALVIN

DEGRAFF MN
56233

PETERSEN JOHN W
525 OSBORN BLDG
ST PAUL MN
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TRACY MN
56175

PORT AUTH CITY OF ST PAUL
330 MINNESOTA BLDG
ST PAUL MN
55101

RACHNER MARY JANE
1917 PINEHURST AVE
ST PAUL MN
55116

RENNER R.H. ST PAUL AREA CC
300 OSBORN BLDG.
ST PAUL MN
55102

RAMSEY CO MEDICAL SOCIETY
1500 LOWRY MEDICAL BLDG
ST PAUL MN
55102

ROBBIE JOSEPH
904 CARGILL BLDG NO CTR
MPLS MN
55402

ROBERTS DAVID E
1260 NW NATL BK BLDG
ST PAUL MN
55101

SAN SIMEON DEVELOP CORP
OLD 1ST STATE BK BLDG
PAYNESVILLE MN

ST PAUL ASSN PLBG HTG MECH
614 AM NATL BK
ST PAUL MN

ST PAUL BUR HLTH DR P COX
555 CEDAR ST
ST PAUL MN
55101

SCHAPS NICHOLAS
100 DAIN TOWER
MPLS MN
55402

SCHMIDT D R MN ASSN REALTORS
6101 WAYZATA BLVD
MPLS MN
55416

SCHNEIDER MAHLON
GREEN GIANT
LESUEUR MN
56058

SCHWARTAU NEAL METH HOSP
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ROCHESTER MN
55901

SCHNEIDER & NEESER
706 1ST ST SO PO BX 876
WILLMAR MN
56201

SCHROEDER ALFRED H
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ST PAUL MN
55104

SENATE FINANCE COMMITTEE
113 STATE CAPITOL
ST PAUL MN
55101

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55811

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ST PAUL MN
55102

SKELLY OIL CO R R WELLINGTON
PO BOX 436
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SODERMAN ANTHONY
152 S PLAZA BLDG
MPLS MN
55416

STANSFIELD ARLENE LAND DLKS
PO BOX 116
MPLS MN
55440

STD AM LIFE & ANNUITY CO
3801 W 50TH ST
MPLS MN
55410

STEELWORKERS CREDIT UNION
BOX 250
BABBITT MN
55706

STUPKA & MCREM
MIDTOWN BLDG
AUSTIN MN
55912

SULLIVAN J KIRK
PO BOX 200
BOISE ID
83701

SWANSON BURT E
W-2162 1ST NATL BK BLDG
ST PAUL MN
55101

SWANSON GERALD H
212 CITY HALL
ROCHESTER MN
55901

THOMPSON CONRAD
1107 23RD ST NW
ROCHESTER MN
55901

THOMPSON HESSIAN ET AL
1500 MIDWEST PLAZA BLDG
MPLS MN
55402

CHRISTIAN SCI COMM ON PUB
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ST PAUL MN
55104

CITY CLERK
306 CITY HALL
ST PAUL MN
55102

COLEMAN NICHOLAS D
760 LINWOOD AVE
ST PAUL MN
55105

COLLIN LAURENCE
RT 2
ISANTI MN
55040

CONSUMER SERVICES DEPT COMM
230 STATE OFF BLDG
ST PAUL MN
55101

COUNTY ATTYS COUNCIL
95 SHERBURNE AVE S203
ST PAUL MN
55103

CUSHMAN J S DAYTON HUDSON
700 NICOLLET MALL
MPLS MN
55402

DANIELSON RODNEY L
418 AUDITORIUM
ST PAUL MN
55102

DAVIS HENRY
6301 SHINGLE CREEK
BROOKLYN CTR MN
55429

DISPATCH PIONEER PRESS
PRESS RM STATE CAPITOL
ST PAUL MN
55101

DORSEY MARQUART
2400 1ST NATL BANK BLDG
MPLS MN
55402

DUDLEY E H
RT 7 BOX 122
EXCELSIOR MN
55331

DUNN OLIVER PLUMBERS LOC
708 SO 10TH ST
MPLS MN
55404

EDINA FIRE D JAMES MCNELLIS
4801 W 50TH ST
EDINA MN
55424

ELDER DR JAMES R
11140 WASHBURN AVE SO
BLOOMINGTON MN
55431

EMERICK RICHARD A
1908 IDS CENTER
MPLS MN
55402

EMP HANDICAPPED PERSONS C
527 JACKSON RM 227
ST PAUL MN
55101

ERNEST K LEHMANN & ASSOC.
1409 WILLOW ST.
MPLS MN
55403

ESSE KENNETH
4801 W 50TH ST
EDINA MN
55424

EWALD DOUGLAS MINN HOSP ASSN
2333 UNIV AVE SE
MPLS MN
55414

EWING MRS WM
42 ASTAR RD
BABBITT MN
55706

FELHABER R S
W 1ST NATL BANK BLDG
ST PAUL MN
55101

FINLEY JAMES F
920 MINN BLDG
ST PAUL MN
55101

FLETCHER RONALD
7900 YERXES AVE S
MPLS MN
55431

FRANKLIN ROBERT B MPLS TRIB
426 PORTLAND
MPLS MN
55415

GALVIN M J JR
W2162 1ST NATL BK BLDG
ST PAUL MN
55101

GLEN. HILLS HOSP.R.VAN HAUER
3901 GOLDEN VALLEY RD.
MPLS. MN
55422

GREEN GARY J
41 SHERBURNE AVE
ST PAUL MN
55102

H B FULLER CO
2400 KASOTA AVE
ST PAUL MN
55108

HESS DONALD MIDWEST PLANNING
2101 HENN BLDG
MPLS MN
55403

HILL JIM ASSOC.MILK PROD.
7850 METRO PARKWAY
MINNEAPOLIS MN
55420

HOUSE ED STANDING SUB COMM
RM 109 STATE CAPITOL
ST PAUL MN
55101

HUNT MRS CHAS L MECCA
26 E EXCH CENTRAL MANOR
ST PAUL MN
55101

INGEBRIGTSEN DR K H
23 SE 4TH ST
MPLS MN
55414

IVERSON DR JOS DEPT ED
ST OLAF COLLEGE
NORTHFIELD MN
55057

FITZGERALD DR BOB
3007 LYNDALE AVE SO
MPLS MN
55408

FURLONG DR JOHN
RT 1
ROVEY MN
55709

GAS HUT INC
4040 VIKING DR
MINNEAPOLIS MN
55435

GODIN RALPH J
3824 47TH AVE SO
MPLS MN
55406

GUSTAFSON MRS D MINN VET
24 S 6TH ST
MPLS MN
55402

HARVEY MICHAEL
1390 W M HAHA PKWY
MPLS MN
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HARTFELDT WILL
415 HAMM BLDG 6TH ST
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55378

INGVALSON VERN MN.FARM BU
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OST PAUL MN
55165

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ST PAUL MN
55101

JENCS INC
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SLEEPY EYE MN
55085

KABLE RICHARD W

BETHEL MN
55005

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3333 OAKLAND AVE S
MPLS MN
55407

KLUZ STEVEN J
1910 1ST NATL BK BLDG
MPLS MN
55402

KNUTSON R N GRANNIS ETAL
F J SCHULT BLDG
ST ST PAUL MN
55075

KOLLER MR & MRS ERWIN A
1568 DULUTH ST
ST PAUL MN
55108

LAKE SUPERIOR INDUSTRIAL
828 FIRST AM. BK. BLDG.
DULUTH MN
55802

LARSON C L
3800 MINNEHAHA AVE SO
MPLS MN
55406

LARSON HANS P DIV HOSP SE
717 DELAWARE ST SE
MPLS MN
55440

LINDALL & JONATHAN DEVELOP.
VILLAGE ONE CENTER
CHASKA MN
55318

LOCKNER GARY
R R 1 BOX 23
BALDETTE MN
56623

MCKIBBON MRS SHIRLEY
11 EVERGREEN LN
RABBITT MN
55706

MALONE E I COMM LABOR & INDU
444 LAFAYETTE RD 5TH FL
ST PAUL MN
55101

MANKATO STAT STUDENT SENA
CENTENNIAL STUDENT UN
MANKATO MN
56001

MAUL WARREN E
320 S 4TH ST
MPLS MN
55415

MECCA R.E. NELSON
26 E EXCHANGE ST
ST PAUL MN
55101

MET OPEN SPACE INFOR PROJ
111 E FRANKLIN AVE SO
MPLS MN
55404

MET TER MEN ASSN A ROSENT
1821 UNIV AVE
ST PAUL MN
55104

MPLS STAR PRESS ROOM
STATE CAPITOL
ST PAUL MN
55101

MPLS TRIBUNE CITY DESK
425 PORTLAND AVE
MPLS MN
55415

MINN AFL-CIO, L O LA SHOMR
414 AUDITORIUM ST
ST PAUL MN
55102

MINN ASSN COOPERATIVES
55 SHERBURNE AVE
ST PAUL MN
55103

MINN AUTOMOBILE DEALERS ASSN
GRIGGS MIDWAY BLDG
ST PAUL MN
55104

MINN BD PODIATRY EXAM & R
1111 W 2ND ST.
CROCKSTON MN
56716

MINN DENTAL HYGIENISTS
5041 YVONNE TERRACE
MPLS MN
55436

MINN ELECTRICAL ASSN INC
525 SO 7TH
MPLS MN
55415

MINN FARMERS UNION PRES OFF
1275 UNIV AVE
ST PAUL MN
55104

MINN FOOD RETAILERS ASSN
555 WABASHA
ST PAUL MN
55111

MINN HOUSING INST N T CARTER
7801 METRO PKWY
MPLS MN
55420

MINN LP GAS ASSN
7515 WAYZATA BLVD 106
MPLS MN
55426

MINN PETROLEUM COUNCIL
446 BUILDERS EXCH BLDG
MPLS MN
55402

MINN POULTRY & HATCHERY A
BOX 158
MADELIA MN
56062

MINN RESTAURANT ASSN
2001 UNIVERSITY AVE.
ST PAUL MN 55
104

MINN RETAIL FEDERATION
7600 PARKLAWN STE 457
MPLS MN
55435

MINN SOCIETY ARCHITECTS AIA
NW NATL BK BLDG
ST PAUL MN
55101

MINN SOC CERTIFIED PUB AC
1102 WESLEY TEMPLE BLDG
MPLS MN
55403

MINN STATE CAPITOL EMP UNION
PO BOX 3215
ST PAUL MN
55165

MINN STATE MED ASSN
375 JACKSON ST
ST PAUL MN
55101

MINN TEAMSTERS CREDIT UNION
2021 HENN AVE E
MPLS MN
55413

MINN TBR PRODUCERS ASSN
200 CHRISTIE BLDG
DULUTH MN
55802

MINN WATER RESOURCES BD
RM 206 555 WABASHA ST
ST PAUL MN
55102

MINN-WISC BOUNDARY AREA C
600 2ND ST
HUDSON WI
54016

MCCONEY, MICHAEL A.
BOX 903, ST.JOHN'S UNIV
COLLEGEVILLE MN
56321

MPIRG
BOX 45 ST MARYS COLLEGE
WINONA MN
55987

NATL CAR RENTAL ATT D MITZEL
5501 GREEN VALLEY DR
MPLS MN
55437

NATL COUNCIL JEWISH WOMEN
4330 CEDAR LK RD
MPLS MN
55416

NCEC INC C/O DR DAHLBERG
CONCORDIA COLLEGE
MOORHEAD MN
56560

NELSON DONALD E NSP CO
414 NICOLLET AVE
MPLS MN
55401

NIELSEN STOCK & BLACKBURN
415 730 BLDG
MPLS MN

NORTH CENTRAL ELEC ASSN
PO BOX 292
BATTLE LAKE MN
56515

NW BELL TEL CO LEGAL DEPT
224 S 5TH ST RM 2000
MPLS MN
55402

NYQUIST DEAN A
3707 53RD PL N
BROOKLYN CTR MN
55429

OCONNOR GREEN THOMAS ET AL
845 NW BANK BLDG
MPLS MN
55402

OFFICE OF THE GOVERNOR
130 STATE CAPITOL
ST PAUL MN
55101

OTTER TAIL POWER CO.
215 S. CASCADE ST.
FERGUS FALLS MN
56537

PAYNE WM B
2400 FIRST NATL BK BLDG
MPLS MN
55402

PETERSON GARY
854 MIDLAND BK BLDG
MPLS MN
55401

PHILLIPS LEGISLATIVE SERVICE
113 W UNIV AVE
ST PAUL MN
55103

POPOVICH PETER S
314 MINN BLDG
ST PAUL MN
55101

PRAUSE JOS.C.
2220 105TH AVE.N.W.
COON RAPIDS MN
55433

PULSCHER RBT SPRINGSTED I
913 OSBORN BLDG
ST PAUL MN
55102

RANALLO CLARENCE
800 CENTRAL AVE N E
MPLS MN
55413

RED OWL STORES INC
215 E EXCELSIOR AVE
HOPKINS MN
55343

RICHARDSON THOS
7851 METRO PKWY S 103
MPLS MN
55420

RICHARDS MONTGOMERY ET AL
1430 RAND TOWER
MPLS MN
55402

ROCHE T E
5007 FREMONT AVE S
MPLS MN
55419

ROSS ALFRED
6356 WARE RD
LINO LAKES MN
55014

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE The Board of Examiners of Psychologists of the State of Minnesota

In the matter of the Proposed Adoption of Rules and Regulations of the State Board of Examiners of Psychologists Governing the Licensing of Psychologists

FINDINGS OF FACT

The above-entitled matter came on for hearing before the Board of Examiners of Psychologists of the State of Minnesota on the 10th day of May, 1974, at 1:00 P.M. in the State Health Building, 717 Delaware Street, Southeast, Minneapolis, Minnesota in room 105, after proper notice required by M.S. 1973, Section 15.0412 was served upon all persons, associations and other interested groups registered with the Secretary of State for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, having heard all of the testimony, having considered all of the evidence adduced and upon the records, files and proceedings herein, I find the following:

The proposed Rules and Regulations of the State Board of Examiners of Psychologists were modified or changed, in response to the above noted evidence, as follows:

Section 2.0 Application

Proposed Subsection 2.1 requiring that applications for licensure will be accepted only from individuals who show intent to practice in the State of Minnesota has been dropped since the Law does not specify such demonstration of intent to practice in order to receive a license.

Proposed Subsection 2.7 (now re-numbered as Subsection 2.6) required that two of the endorsers listed on the application form for a license be persons who are or have been licensed or certified psychologists in Minnesota. The evidence indicates that this could create an unnecessary hardship on applicants who work in remote areas of the State and have little or no opportunity for contact with other psychologists who would be their potential endorsers for licensure. Therefore, this Subsection was changed to allow for endorsers who are not licensed or formerly certified psychologists in Minnesota, but who are members of the American Psychological Association, American Board of Professional Psychology, or similar professional associations whose standards of membership are acceptable to the Board.

Section 3.0 Educational Qualifications for Licensing

Proposed Subsection 3.3 indicated that the Masters Degree in Psychology would have to be offered by a Department of Psychology in an accredited institution. Evidence indicates that this requirement is too restrictive in that some masters degrees in psychology are offered by departments other than Psychology Departments, for example: Departments of Education. Further, evidence indicated that the proposed Rules and Regulations did allow for a more flexible interpretation in so far as the sources of doctoral degrees are concerned. Therefore, a new subsection, 3.4, has been added which outlines the requirements of the Board in terms of accepting as a Masters Degree in Psychology, masters degrees which have been granted by departments other than Psychology Departments.

Section 4.0 Professional Experience

Proposed Subsection 4.11 as written, indicated that the requirements for professional experience of an applicant must have been gained in the private practice area. Since it was recognized that appropriate professional experience in practicing psychology can be gained in other than private practice settings, this Subsection has been changed to reflect this.

Comments expressed during the hearing indicated some disagreement with (1) the two year post-degree professional experience requirement for both levels of license and (2) the particular restriction or limit that professional experience must have been in the five years prior to the effective date of the Licensing Act to be counted for waiver of examination. Both of these provisions are clearly specified in the statute and therefore no changes in the Rules and Regulations were made as a result of this testimony.

Section 5.0 Waivers

Because of the possible misuse of the waiver of examination provision of the Law by persons who do not and who do not intend to reside, work or practice psychology in Minnesota, the Board felt that it would be justified to require individuals who do not reside, work or practice in Minnesota, who apply for such waiver of examination, to show intent to reside, work or practice in this State. If this restriction is not included, out-of-state individuals could procure licenses as psychologists or consulting psychologists in Minnesota, without examination, and then attempt to utilize this license to gain licenses in their own or other states by reciprocity and without ever having been examined for same. If this were done, the Minnesota Board of Examiners of Psychologists would be merely acting as a "middle man" in a licensing process for individuals who haven't the slightest intention to reside, work or practice in Minnesota and who simply want to take advantage of the opportunity to gain licensure without examination. Therefore, the Board added a new section 5.1 indicating that application for waiver of examination will be accepted only from individuals who do, or intend to, reside, work or practice in Minnesota.

Section 6.0 Examination

In order to provide more flexibility in reporting the results of examination to applicants, Subsection 6.5 was modified to remove the statement that numerical or other grades would not be disclosed to applicants.

Section 8.0 Reprimand, Suspension and Revocation

Subsection 8.1 was changed to include the term "licensed" before the words "consulting psychologist" and "psychologist". This was a technical change, necessary to specify that reprimands, suspensions or revocations applied to psychologists or consulting psychologists who are actually licensed.

Section 9.0 Collaboration

Subsection 9.1 was modified to remove the statement that the Board would consider as collaborator, persons in addition to those who are presently certified consulting psychologists under the old certification Law in Minnesota or who are eligible for licensure as consulting psychologist under the present Law. Evidence indicated that this consideration of additional classes of persons as collaborators is contrary to the current Law. In addition, Subsection 9.1 was further modified in order to indicate that the acceptance of persons as collaborators who are presently certified as consulting psychologists under the old Law or who are eligible for licensure as consulting psychologists under the current Law will expire on July 1, 1975. After this date only currently licensed consulting psychologists will be accepted as collaborators.

Much discussion and comment at the hearing related to the issue of whether a licensed psychologist would have to collaborate with a licensed consulting psychologist in practicing psychology in other than private practice settings. For example, would a licensed psychologist practicing in an institutional or agency setting be required to collaborate? After study, the Board feels it should not require licensed psychologists to collaborate in the performance of psychological practice in non-private settings. However, since the licensing law is specifically aimed at regulating the private practice of psychology, the Board feels that it should require applicants for a license as licensed psychologist to indicate on their application form the name of the individual with whom they would collaborate if they did engage in private practice. The application form will be changed to reflect this requirement.

Section 10.0 Code of Ethics

Subsection 10.14 was changed to require psychologists to provide information regarding the Board's complaint procedures to all persons, including their own and other's clients, who feel that unprofessional or unethical conduct on the part of that or any other psychologist, has occured. This requirement strengthens the enforcement of the Code of Ethics and requirements for competent, professional performance

on the part of psychologists. This subsection was further modified to remove reference to the complaint procedures of the Minnesota Psychological Association as being irrelevant to the concerns of the Board.

Subsection 10.15 was changed upon the recommendation of Special Assistant Attorney General, Jerome L. Getz, from incorporation by reference of the Ethical Standards of Psychologists, published by the American Psychological Association, Inc., to a complete statement of these standards.

STATE OF MINNESOTA

BOARD OF EXAMINERS OF PSYCHOLOGISTS

Vice-chairman
Board of Examiners of Psychologists

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE the Board of
Examiners of Psychologists

In the matter of Proposed Rules
and Regulations Relating to the
Board of Examiners of
Psychologists

STATEMENT OF NEED

The above captioned rules and regulations are not amendments to existing rules and regulations of the Board of Examiners of Psychologists

The need to adopt these rules and regulations arises because of new legislation, M.S. 1973, Sections 148.88 through 148.99, which may be cited as the Minnesota licensing law for psychologists, and which establishes the said Board of Examiners of Psychologists. These rules and regulations are promulgated under the authority granted to the Board under Section 148.90, Subd. 2, of this law.

Anne Steininger

Chairman, Board of Examiners of
Psychologists

STATE OF MINNESOTA

COUNTY OF RAMSEY

BEFORE THE BOARD OF
EXAMINERS OF PSYCHOLOGISTS

In the matter of the Proposed
Adoption of Rules of the State
Board of Examiners of Psychologists

STATEMENT OF COMPLIANCE
WITH ATTORNEY GENERAL'S
RULE MAKING PROCEDURES

I, Special Assistant Attorney General Jerome L. Getz do hereby declare that I have examined the proposed rules and regulations of the Board of Examiners of Psychologists of the State of Minnesota adopted on June 7, 1974 and that, based on them and my personal familiarity with the applicable procedures, Chapter Three of the Rules and Regulations of the Attorney General have been followed without exception.

Dated: July 1, 1974

Jerome L. Getz

JEROME L. GETZ
Special Assistant
Attorney General