

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

MINNESOTA STATE REGULATION

Notice of filing by the Commissioner of Administration

We have received on this date, stamped and filed 2 copies of Rules and Regulations pertaining to the Department of Health
(Agency or Board)

Regulation No. MHD 200, 210 and 240 adopted

Subject: Merit Systems

Department of Administration
Publication, Central Services Division
Documents Section
140 Centennial Office Building
St. Paul, Minnesota 55155
Telephone: (612) 296-2874

FILED
RICHARD [illegible]RUBACHER
Commissioner of Administration
AUG 5 1974 10:50 am
BY Eda Staudenmaier EJ
AUTH. SIGNATURE

Stamped and filed with the Secretary of State 8-5-74

Rev. 9-72

ADMIN 1000

STATE OF MINNESOTA

DEPARTMENT Attorney General

Office Memorandum

TO : **Richard Wexler**
Special Assistant Attorney General
Health Department

DATE: **August 5, 1974**

FROM : Michael B. Miller
Special Assistant Attorney General

SUBJECT: Rules and Regulations

Enclosed directly following this memorandum are the rules and regulations you have submitted for approval. These rules and regulations have been approved by the Attorney General, filed with the Secretary of State and with the Department of Administration.

Upon receipt and before transmittal to your agency, it is IMPERATIVE that you recheck these rules and regulations as to:

1. Are the stamps of the Attorney General, Secretary of State and Department of Administration affixed to the last page of the rules and/or regulations;

2. Are all rules and/or regulations submitted covered by these stamps;

3. Are all pages of the rules and/or regulations included in the approved set?

Directly following the approved rules and/or regulations is a complete set of required documents and transcript which MUST be retained with the approved rules and/or regulations by you or your agency.

Also enclosed are additional documents and transcripts not retained by the Secretary of State; these should also be retained with the rules and/or regulations by you or your agency.

If you have any questions in this regard, please contact me.

MBM/sr

Enclosures

ADMIN 1000

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO : Mike Miller
Special Assistant Attorney General
Department of Administration - Room 208

DATE: July 23, 1974

FROM : Richard A. Wexler
Special Assistant Attorney General
Department of Health

SUBJECT: Public Health Merit System Regulations

Attached and forwarded for your review are several amendments to the above subject regulations plus all the supporting documents. These are very simple, non-controversial regulations. No one, other than Department staff members involved with the administration of the program, appeared or commented at the public hearing.

I was not involved with the development of these amendments. My first contact came when they were given to me for review and submission to you. I had to redraft a couple of the documents but otherwise did not find any serious problems. (I was not involved with these amendments because the program is administered by the Department of Public Welfare. It provides the administrative services for the three merit systems of the state. I have requested that they involve me in the future.)

Mike, a serious problem is the need to approve them as soon as the 10-day waiting period is up. As you will note, one of the regulations adopts a new job classification. Someone is already filling the job on an emergency appointment basis which will soon run out. It would be greatly appreciated if you could expedite your review and approval.

RAW:cs

Encs.

New Rules As Adopted

Changes and additions indicated by *italics*, deletion by ~~strike-out~~.

MHD 200 (A)

DEFINITIONS

(6) COUNTY REGISTER means the subregister established for a county from a state-wide register, either competitive or promotional, containing the names of persons who have ~~legal residence~~ *resided* in the county *for 30 days* or, in the event of a promotional examination, who are employed by the local agency.

~~PROPOSED~~ RULE REVISION

Changes and additions indicated by *italics*, deletion by ~~strike-out~~.

MHD 210 (e)

Employee's Appointment Prior to Adoption of These Rules -1355

(1) An employee ~~who was~~ on the staff of a local Public Health agency ~~on January 1, 1971,~~ *prior to adoption of these rules by that agency, with more than six months of continuous service* and who is certified by the appointing authority as having given satisfactory service *since that time* may be admitted to ~~this~~ *the* examination for the position held by him on ~~January 1, 1971,~~ *the date of adoption of these rules* without ~~regard to~~ *consideration of* minimum qualifications of training and experience. Upon certification by the Supervisor that he has attained a passing grade in the first examination held in accordance with Rule 1320, he may be appointed as a permanent employee by the appointing authority without being required to serve a probationary period. -1355.01

(2) Such employee, certified as having given satisfactory service, who has been transferred or promoted to a position in another class ~~subsequent to January 1, 1971, but prior to~~ *within six months prior to the adoption of these rules and before* the first examination for the position currently held, shall be admitted to the examination on the basis of the minimum qualifications of training and experience for the new class that were in effect at the time of his transfer or promotion. Such an employee may, on certification by the Supervisor that he has attained a passing grade in the examination for that position, be retained as a permanent employee by the appointing authority. An employee transferred or promoted as described above who fails in the examination for the position currently held by him may, on certification by the Supervisor that he has attained a passing grade in the examination for the position *previously* held by him ~~on January 1, 1971,~~ be retained in that position as a permanent employee, provided that there is a vacancy in the class. -1355.02

(3) The services of an employee who the Supervisor does not certify as having attained a passing grade in the examination for either of the positions referred to above shall be terminated within 90 days after the establishment of a register for such position or positions in accordance with these rules. -1355.03

Such employee, certified as having given satisfactory service, who has been hired within six months before the adoption of these rules but prior to the first examination for the position held by him, shall be admitted to the examination on the basis of the minimum qualifications of training and experience for the class that were in effect at the time of his hire. Such an employee may, on certification by the Supervisor that he has attained a passing grade in the examination for that position, be retained as a probationary employee by the appointing authority. An employee hired as described above who fails in the examination for the position held by him shall be terminated within 90 days after the establishment of a register for such position in accordance with these rules. -1355.04

~~PROPOSED~~ RULE REVISION

Changes and additions indicated by *italics*, deletion by ~~strike-out~~.

(4) A new employee appointed after ~~January 1, 1971,~~ *the adoption of these rules by a local Public Health Agency*, but prior to the holding of the first examinations under these rules shall be considered as having a provisional appointment and shall be required to compete in the examination without preference. Such new employee shall be admitted to the examination for the position on the basis of the minimum qualifications in effect at the time of his appointment. ~~The six months limitation of provisional appointments, as provided in Rule 1352, may be waived for those employees appointed after January 1, 1971, and prior to the first examinations given for their positions.~~ -1355.05

(S) BUSINESS SUPERVISOR

(1) KIND OF WORK:

Under general administrative supervision, supervises the maintenance of all financial records and accounts, supervises the preparation of periodic financial and statistical reports, the processing of Merit System forms and performs related work as assigned.

(2) EXAMPLES OF WORK: (Illustrative only)

Establishes methods and maintenance of effective budgetary and fiscal controls.
Prepares agency budgets and expenditure reports of grants and contracts with other agencies.
Supervises the requisitioning of supplies and maintenance bids for the agency.
Assists in the preparation of Board of Health agendas, action reports and minutes.
Oversees general care and maintenance of buildings and grounds.
Prepares Merit System forms and maintains personnel records.
Evaluates performance of assigned staff.
Develops information on financial problems and prepares reports.

(3) KNOWLEDGES AND ABILITIES REQUIRED:

Comprehensive knowledge of bookkeeping practices and procedures.
Thorough knowledge of principles of budgeting and accounting.
Thorough knowledge of departmental programs.
Considerable knowledge of principles of office management.
Considerable knowledge of the principles of supervision.

Ability to accept responsibility.
Ability to plan, assign and supervise the work of other employees.
Ability to reduce complex assignments to an orderly system.
Ability to maintain satisfactory working relationships with professional and clerical staff and with the public.

(4) MINIMUM QUALIFICATIONS OF EDUCATION AND EXPERIENCE:

Graduation from high school and satisfactory completion of a two-year course in accounting or business administration from a business school or junior college and four years of progressively responsible office experience.

FILED
RICHARD [illegible] RUBACHER
Commissioner of Administration
AUG 5 1974 10:50 am
BY Eda Staudenmaier
AUTH. SIGNATURE

APPROVED AS TO FORM AND LEGALITY
August 5 1974
WARREN SPANNAUS, ATTORNEY GENERAL
BY Michael B Miller
SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
AUG 5 - 1974 10:45 am
Arlen I. Erdahl
Secretary of State

NEW RULES AS PROPOSED

PROPOSED RULE REVISION

Changes and additions indicated by *italics*, deletion by ~~strike-out~~.

MHD 200 (A)

DEFINITIONS

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PROPOSED RULE REVISION

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(2) Such employee, certified as having given satisfactory service, who has been transferred or promoted to a position in another class ~~subsequent to January 1, 1971, but prior to~~ *within six months prior to the adoption of these rules and before* the first examination for the position currently held, shall be admitted to the examination on the basis of the minimum qualifications of training and experience for the new class that were in effect at the time of his transfer or promotion. Such an employee may, on certification by the Supervisor that he has attained a passing grade in the examination for that position, be retained as a permanent employee by the appointing authority. An employee transferred or promoted as described above who fails in the examination for the position currently held by him may, on certification by the Supervisor that he has attained a passing grade in the examination for the position *previously* held by him ~~on January 1, 1971,~~ be retained in that position as a permanent employee, provided that there is a vacancy in the class. -1355.02

(3) The services of an employee who the Supervisor does not certify as having attained a passing grade in the examination for either of the positions referred to above shall be terminated within 90 days after the establishment of a register for such position or positions in accordance with these rules. -1355.03

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Oversees general care and maintenance of buildings and grounds.
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Evaluates performance of assigned staff.
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Thorough knowledge of principles of budgeting and accounting.
Thorough knowledge of departmental programs.
Considerable knowledge of principles of office management.
Considerable knowledge of the principles of supervision.

Ability to accept responsibility.
Ability to plan, assign and supervise the work of other employees.
Ability to reduce complex assignments to an orderly system.
Ability to maintain satisfactory working relationships with professional and clerical staff and with the public.

(4) MINIMUM QUALIFICATIONS OF EDUCATION AND EXPERIENCE:

Graduation from high school and satisfactory completion of a two-year course in accounting or business administration from a business school or junior college and four years of progressively responsible office experience.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

BEFORE THE MINNESOTA
STATE BOARD OF HEALTH

In the Matter of the Proposed Rules Relating to Public Health Merit System Definitions, Procedures and Classification Plan

ORDER ADOPTING RULES

The above-entitled matter came on for hearing before the Minnesota State Board of Health on the 8th day of May, 1974, at 10:00 A.M. in the Board Room, Department of Health Building, 717 Delaware Street S.E., Minneapolis, Minnesota, after proper notice required by Minn. Stat. § 15.0412 (1971) was served upon all persons, associations and other interested groups registered with the Secretary of State for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, having heard all of the testimony, having considered all of the evidence adduced and upon the records, files and proceedings herein, and applicable statutory standards or criteria, and having confirmed the need for the above captioned rules.

NOW, THEREFORE IT IS ORDERED, that these rules identified as Public Health Merit System Regulations are adopted this 24th day of July, 1974, pursuant to the authority vested in the Minnesota State Board of Health by Minn. Stat. § 144.071 (1971), and by resolution of the Minnesota State

Board of Health duly adopted at a meeting of the said Board on the 13th day of June, 1974.

STATE OF MINNESOTA

BOARD OF HEALTH

WARREN R. LAWSON, M.D.
Secretary and Executive Officer

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN)

MINNESOTA STATE

BOARD OF HEALTH

ORDER
FOR HEARING

- -

In the Matter of the Proposed Adoption of Regulations Amending the Minnesota Public Health Merit System Rules and Classifications

- -

In order to implement effectively Laws of Minnesota 1969, Chapter 1073, it is necessary to adopt the proposed rules and regulations above captioned pursuant to the authority vested in the State Board of Health by said statutes.

NOW, THEREFORE, IT IS ORDERED that a public hearing on the proposed regulations above captioned be held in the Board Room, Department of Health Building, 717 Delaware S.E., Minneapolis, Minnesota, on Wednesday, May 8, 1974, commencing at 10:00 A.M. and continuing until all representatives of associations or other groups or persons have had the opportunity to be heard.

IT IS FURTHER ORDERED that notice of said hearing shall be given and copies of the proposed regulations shall be made available to all representatives of associations or other interested groups or persons who have registered their names with the Secretary of State for that purpose.

Duane H. Johnson

Duane H. Johnson,
Assistant Commissioner for Administration
For: Warren R. Lawson,
Commissioner

Dated: March 28, 1974

MDPH mo. 1

STATE OF MINNESOTA

COUNTY OF HENNEPIN

MINNESOTA STATE

BOARD OF HEALTH

In the Matter of Proposed Rules
Relating to Merit System Rules and
Class Specifications

NOTICE OF HEARING

Notice is hereby given that a public hearing will be held pursuant to Minnesota Statutes 1969, Section 15.0412, Subd. 4, and Minnesota Statutes 1969, Section 144.071, upon the proposed adoption of regulations amending the Minnesota Public Health Merit System Rules and Class Specifications; said hearing will be conducted in the Board Room, Department of Health Building, 717 Delaware S.E., Minneapolis, Minnesota, on Wednesday, May 8, 1974, commencing at 10:00 A.M. and continuing until all representatives of associations or other interested groups or persons have an opportunity to be heard concerning the adoption of the proposed regulations. Statements or briefs may be submitted without appearing at the hearing.

The following matters will be considered at this public hearing.

Consideration of the adoption of the new class specifications of Business Supervisor.

Consideration of amending Public Health Merit System Rule 1355.01 through 1355.04 by inserting the words "prior to adoption of these rules" in place of the words "January 1, 1971." This will allow employees in new jurisdictions to be extended the same rights as were given to the employees in the original Merit System jurisdictions.

Consideration of clarifying the Public Health definition under Rule 1110 concerning a county register. The words "resided in the county for 30 days" are being substituted for "legal residence in the county." This will maintain the intent of the regulation as adopted prior to the recent change in voter registration laws.

Copies of the proposed rules and class specifications are now available and may be obtained by writing to the Supervisor, Minnesota Merit System, Fourth Floor, Centennial Office Building, St. Paul, Minnesota 55155.

Duane H. Johnson
Assistant Commissioner for Administration
For: Warren R. Lawson, Commissioner

Dated: March 28, 1974

MSO PH exc. 2

STATE OF MINNESOTA

COUNTY OF RAMSEY

In the Matter of the Proposed Rules
Relating to Public Health Merit System
Definitions, Procedures and Classification
Plan

AFFIDAVIT
OF MAILING

I, Patricia Swanson, being first duly sworn, deposes and says:

That on the 29 day of March, 1974, at the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Hearing by depositing in the United States mail at said City of St. Paul, a true and correct copy thereof. properly enveloped, with postage prepaid, to all persons and associations at the addresses listed on the attached Certificate of the Secretary of State.

Patricia Swanson

Subscribed and sworn to before
me this 10 day of July, 1974.

Lorraine C. Pfeiffer

LORRAINE C. PFEIFFER
Notary Public, Dakota Co. Minn.
My Commission Expires Sept. 29, 1979

STATE OF MINNESOTA

COUNTY OF HENNEPIN

In the Matter of the Proposed Rules
Relating to Public Health Merit System
Definitions, Procedures and Classification
Plan

AFFIDAVIT OF
POSEANN BAUER

Poseann Bauer, being duly sworn on oath deposes and says:

1) That she is an employee of the Minnesota State Department of Health.

2) That on the 27th day of March, 1974, she went to the Secretary of State's office for the State of Minnesota and requested a current Minnesota State Department of Health list and general list of all representatives of associations or other interested groups or persons who had re
registered their names with the Secretary of State for the purpose of obtaining notices of public hearings relating to the promulgation of the rules captioned above pursuant to Minnesota Statutes Article 15.0412 (1971).

3) That on the 27th day of March, 1974, in response to the above request, the Secretary of State provided her with 340 labels which constitutes the general list and one Minnesota State Department of Health list. A copy of each is attached hereto and incorporated by reference.

Further affiant sayeth not.

Poseann Bauer

Subscribed and sworn to before
me this 10 day of July 1974.

Lorraine C. Pfeffer
Notary Public,
Dakota County, Minnesota
My Commission expires Sept 29, 1979.

LORRAINE C. PFEFFER
Notary Public, Dakota Co. Minn.
My Commission Expires Sept. 29, 1979

HEALTH

[illegible] Dean E., 243 Space Science Center, Minneapolis 55455

[illegible], Robert, P. O. Box 1905, 103 3rd Ave S., St. Cloud 56301

[illegible] Cold Storage Co., St. Peter & Kellogg, St. Paul

Bush, John T., Box 611, Mayo Bldg., U of M, Mpls. 55455

Cassel, Dr. Carl V.E., Minn. State Dental Ass'n., 2233 Marshall Ave., St. Paul

Environment Reporter, 1231 25th St., N.W., Washington D. C.

Hawley, Lyle, Graco, PO Box 1441, Minneapolis 55440

Higgins, J.C., Brotherhood Rwy. Clerks, 2317 W. 7th St., Duluth

Kurtz, Mrs. Kirsten, Minn. Nurses Assn., 1821 Univ. Ave., St. Paul 55104

Merck & Co., Inc. Rahway, N.J., Attn: Off of Gen. Counsel

Minneapolis & Hennepin County Mental Health Clinic, 619 S. 5th St., Minneapolis 1

Minn. Nurses Assn.,Attn: Geraldine Wedel, 1821 Univ. Ave.Rm.152, St. Paul 55104

Minn. State Pharmaceutical Ass'n., 2388 University Ave., St. Paul 55104

Parke, Davis & Company, P. O. Box 118, Detroit 32, Michigan

Patrick, Peter, 101 Central Ave., S.E., Minneapolis

Planning and Advisory Comm. of Crow Wing County, Court House, Brainerd 56401

Roesler, Immanuel F., 6700 Portland Ave. S., Richfield 55423

Sanford, S. M., 7000 Portland Ave., Richfield, Minneapolis, Minn. 55423

Schneider, Dorothy, St. Paul Bur.Health, 555 Cedar St., St. Paul 55101

DIV. OF ENVIRONMENTAL SANITATION

U. S. Soil Conservation Serv., 517 Red. Courts Bldg., St. Paul (Swimming pools)

HOTELS, RESORTS, RESTAURANTS

U. S. Soil Conservation Serv., 517 Red. Courts Bldg., St. Paul (trailer parks,etc

MINN. PLUMBING CODE only

Hendricks, Manley, c/o Tyler Pipe Industries, Box 2027, Tyler, Texas 50701

Higgins, Robert G. - Room 300B, 1409 Willow St., Minneapolis 55403

Sharp, Richard H., 964 W. Cecil St., Neenah, Wisconsin 54956

CEMETERIES

Fox, Howard - 244 Dayton Ave., St. Paul 55102

STD AN LIFE & ANNUITY CO
3801 W 50TH ST
MPLS MN
55410

STEELWORKERS CREDIT UNION
BOX 250
BABBITT MN
55706

STUPKA & MOREM
MIDTOWN BLDG
AUSTIN MN
55912

SULLIVAN J KIRK
PO BOX 200
BOISE ID
83701

SWANSON BURT E
W-2162 1ST NATL BK BLDG
ST PAUL MN
55101

SWANSON GERALD H
212 CITY HALL
ROCHESTER MN
55901

THOMPSON CONRAD
1107 23RD ST NW
ROCHESTER MN
55901

THOMPSON HESSIAN ET AL
1500 MIDWEST PLAZA BLDG
MPLS MN
55402

UNION STOCK YARDS
ATTN PRES
SO ST PAUL MN
55075

VAN DRAKE STEPHEN R
BOX 353
PELICAN RAPID MN
56572

VAN EVERA MUNDT ET AL
700 TORREY BLDG
DULUTH MN
55802

VOGEL HOWARD G
814 FLOUR EXCH BLDG
MPLS MN
55415

VOLDNESS PERRY
IDS 8TH & MARQUETTE
MPLS MN
55402

WELLS,G W.
19280 LAKE AVE
WAYZATA MN
55391

WEST & GOWAN
ATTORNEYS AT LAW
PINE ISLAND MN
55963

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CROOKSTON MN
56716

WM.MITCHEL COLLEGE LAW LIB.
2100 SUMMIT AVE.
ST.PAUL MN
55105

WOZNIAK D D
401 FIRST FED BLDG
ST PAUL MN
55101

WYANT CLINTON W ATTY

ATKIN MN
56431

[illegible] LY[illegible]
TRACY MN
56175

[illegible] ALTH CITY
330 MINNESOTA BLDG
ST PAUL MN
55101

RACHNER MARY JANE
1917 PINEHURST AVE
ST PAUL MN
55116

RENNER R.H. ST PAUL AREA CC
300 OSBORN BLDG.
ST PAUL MN
55102

RAMSEY CO MEDICAL SOCIETY
1500 LOWRY MEDICAL BLDG
ST PAUL MN
55102

ROBBIE JOSEPH
904 CARGILL BLDG NO CTR
MPLS MN
55402

ROBERTS DAVID E
1260 NW NATL BK BLDG
ST PAUL MN
55101

SAN SIMEON DEVELOP CORP
OLD 1ST STATE BK BLDG
PAYNESVILLE MN

ST PAUL ASSN PLBG HTG MECH
614 AM NATL BK
ST PAUL MN

ST PAUL BUR HLTH DR P COX
555 CEDAR ST
ST PAUL MN
55101

SCHAPS NICHOLAS
100 DAIN TOWER
MPLS MN
55402

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6101 WAYZATA BLVD
MPLS MN
55416

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GREEN GIANT
LESUEUR MN
56058

SCHWARTAU NEAL METH HOSP
201 W CENTER ST
ROCHESTER MN
55901

SCHNEIDER & NEESER
706 1ST ST SO PO BX 876
WILLMAR MN
56201

SCHROEDER ALFRED H
2172 CARROLL AVE
ST PAUL MN
55104

SENATE FINANCE COMMITTEE
113 STATE CAPITOL
ST PAUL MN
55101

SHABATURA EUGENE H
2833 LAKE AVE SO
DULUTH MN
55811

SHINER JOHN T.
297 GOODRICH AVE
ST PAUL MN
55102

SKELLY OIL CO R R WELLINGTON
PO BOX 436
KANSAS CITY MO

MINN STATE OPTOMETRIC ASSN
333 E HENNEPIN AVE
MPLS MN
55414

MINN STATE RETIREMENT SYST
529 JACKSON ST
ST PAUL MN
55101

MINN.TURKEY GROWERS ASSN
2383 UNIV AVE
ST PAUL MN
55114

MINN ASSN WATERSHED DIST'S
ADA MN
56510

MOFFITT R.C. DIR.ENV.CONTROL
MPLS.CITY HALL RM 301M
MPLS MN
55415

MOOD R BLOOMINGTON HLTH DEPT
10200 PENN SO
BLOOMINGTON MN
55431

NASS GEO V HENN CO GEN HOSP
5TH AND PORTLAND AVE
MPLS MN
55415

NATL FAMILY INS CO
2147 UNIV AVE
ST PAUL MN
55114

NAT'L SOLID WASTES-R. GRASSO
1730 RHODE ISLAND AV.NW
WASHINGTON DC
20036

NEDELL HAROLD - MEINEKE
6300 W LOOP S SUITE 200
HOUSTON TX
77027

NEUMAN RALPH W
RT 2 BOX 125
EMBARRASS MN
55732

NW COUNTRY ELEVATOR ASSN
802 GRAIN EXCH BLDG
MPLS MN
55415

NURSING HOME ADMRS BD EXAMRS
277 W UNIV AVE
ST PAUL MN
55103

O'BRIEN J.DENNIS
1200 1ST NATL.BANK BLDG
MINNEAPOLIS MN
55402

OLD COLONY GAS & OIL COMPANY
17TH AVE N AT 2ND ST
MPLS MN
55411

OSTRUM DONALD E
10213 PIERCE ST NE
BLAINE MN
55434

PATTISON ORVIS
BOX 645
WILLMAR MN
56201

PAYNE COL ALVIN

DEGRAFF MN
56233

PETERSEN JOHN W
525 OSBORN BLDG
ST PAUL MN
55102

PHAR MFGRS ASSN WM D PATTON
1155 15TH ST NW
WASHINGTON DC DC
20005

[illegible] RICHARDS KATHE
2000 UNION COMM BLDG
CLEVELAND OH
44115

[illegible] CR PATTSY [illegible]
414 ROANOKE BLDG
MPLS MN
55402

METEROTTO, JOAN
1794 SO LEXINGTON
ST PAUL MN
55118

MERRITT GRANT POLLUTION CONT
OAK & DELAWARE
MPLS MN
55440

MILLER RICHARD A
1020 PLYMOUTH BLDG
MPLS MN
55402

MILLER TOM
2311 PILLSBURY AVE S
MPLS MN
55404

MINN APT ASSN
GRIGGS-MIDWAY BLDG
ST PAUL MN
55104

MN. ASN.C&IND H.D.PETERSON
480 CEDAR ST.
ST.PAUL MN
55101

MINN ASSN ELEC COOPERATIVES
4901 W 77TH ST
MPLS MN
55435

MINN. ASSN. PET RETAILERS
1115 2ND AVE. SO.
MINNEAPOLIS MN
55403

MINN COUNCIL STATE EMP NO 6
475 RICE ST
ST PAUL MN
55103

MINN DEPT HEALTH J C MCKASY
717 DELAWARE S E
MPLS MN
55440

MINN ENV CONTROL CITIZEN ASN
CENTRAL MANOR 26 E EXCH
ST PAUL MN
55101

MINN ENV LAW INST INC
PO BOX 15076 COMM STA
MPLS MN
55415

MINN. HOTEL & MTR. ASSN
2001 UNIVERSITY AVE
ST PAUL MN

MINN HWYS MANAGEMENT SERVICE
410 HWY BLDG
ST PAUL MN
55101

MINNE MINE CREDIT UNION
3000 HUDSON PK S 100
ST PAUL MN
55119

MINN.MTR.TRANSP. .J.N.DENN
1821 UNIV.
ST.PAUL MN
55104

MINN PUB INT RES DAYTON
2418 UNIV AVE SE
MPLS MN
55414

MN REP STATE CENTRAL COMM
555 WABASHA AVE
ST PAUL MN
55102

MINN RETAIL HARDWARE ASSN
3033 EXCELSIOR BLVD 313
MPLS MN
55416

MINN SCH BUS OPERATORS ASSN

FARIBAULT MN
55021

MINN STATE BAR ASSN
100 MINN FED BLDG
MPLS MN
55402

MINN ST BD PHAR P G GRUSSING
1965 FORD PKWY
ST PAUL MN
55116

[illegible] MN
55369

ST PAUL
55101

HUTCHISON R.M. ANOKA CO.COMP
COURT HOUSE
ANOKA MN
55303

INS FED OF MINN
902 SOO LINE BLDG
MPLS MN
55402

IUOE LOC 49 CHAS SKEWSON
2580 UNIV AVE
ST PAUL MN
55101

JACKMAN DONALD G
4023 E LAKE ST
MPLS MN
55406

JOHNSON M.D. FRUNDT & FRUNDT
BLUE EARTH MN
56013

JOHNSON LANCE J
265 S LAFAYETTE RD
ST PAUL MN
55107

KANE ANTHONY
176 E FIFTH ST
ST PAUL MN
55101

KIMBALL ROBERT
647 CAPITOL SQ BLDG
ST PAUL MN
55101

KNOWLES, LARRY D
8025 33RD AVE N
CRYSTAL MN
55427

KNUTSON DR KEITH, BIOLOGY DPT
ST CLOUD STATE
ST CLOUD MN
56301

KOPP MRS VERNON
2050 65TH ST E
INVER GR HGHT MN
55075

KORTZ MRS LOUISE
1064 FOREST HILLS DR SW
ROCHESTER MN
55901

LANSING & OAKES
400 SIBLEY ST
ST PAUL MN
55101

LAPP LAZAR LAURIE ET AL
1200 BUILDERS EXCHANGE
MINNEAPOLIS MN
55402

LAUNDERERS&DRY CLEANERS ASSN
W 1ST NATL BK BLDG
ST PAUL MN
55101

LEAGUE MN MUNIC MC HADICKS
~~300 UNIVERSITY SE~~ 300 HANOVER
~~MPLS MN~~
~~55414~~ 480 CEDAR
ST PAUL MN 55101

LOSS CALVIN J
6809 LYNDALE AVE SO
MPLS MN
55423

LOWE DOUG
2701 N LEXINGTON AVE
ROSEVILLE MN
55113

MCLELLAN LARKIN
215 ADM BLDG ST CAPITOL
ST PAUL MN
55101

NEW JERSEY

MPLS MN
55402

FAEGRE & BENSON ATTN LIBR
1260 NW BANK BLDG
MPLS MN
55402

FINNEGAN J.R.
55 E. 4TH
ST.PAUL MN
55101

FLEMING FREDERICK A
1860 HIGHLAND PARKWAY
ST PAUL MN
55116

FORBES GORDON MINN RRS ASSN
207 UNION DEPOT
ST PAUL MN
55101

FOX W.E. LINDQUIST & VENNUM
4200 IDSCTR 80 S.8TH ST
MINNEAPOLIS MN
55402

F W WOOLWORTH CO
3316 W 66TH ST
EDINA MN
55424

GEORGE K GRANSE CO
1477 SELBY AVE
ST PAUL MN
55104

GIEL DAVID
RM B-28 STATE CAPITOL
ST PAUL MN
55155

GRANATH MARVIN -HONEYWELL
2701 4TH AVE SO
MPLS MN
55408

GREEN DEL CITY MGR
BLOOMINGTON CITY HALL
BLOOMINGTON MN
55431

GUSTAFSON WALLACE
BOX 567
WILLMAR MN
56201

HALLBERG LEE & MCCABE
4927 34TH AVE S
MPLS MN
55417

HAYES,THOMAS W
700 SELLWOOD BLG
DULUTH MN
55812

HEAD & TRUHN
1007 SOO LINE BLDG
MPLS MN
55402

HICHINGER-MARK PLANNING
421 WABASHA ST
ST PAUL MN
55102

HOULE MELVIN
881 W HWY 96
SHOREVIEW MN
55112

HOUSE APPROPRIATIONS COMM
RM 109 STATE CAPITOL
ST. PAUL MN
55101

MANKATO STATE COLLEGE
MANKATO MN
56001

[redacted]
[redacted]
56215

CHAMBERLAIN WARREN D
887 SW 4TH AVE
FARIBAULT MN
55021

CHERCHES CHRIS CITY MGR
5005 MTKA BLVD
ST LOUIS PARK MN
55416

CITIZENS LEAGUE
530 SYNDICATE BLDG
MPLS MN
55402

CLARKSON J.B.
2350 I.D.S. CENTER
MINNEAPOLIS MN
55402

COMMUNITY DESIGN CENTER
118 E 26TH ST
MPLS MN
55404

CONCORDIA COLLEGE
DEAN
MOORHEAD MN
56560

COX AND KING
600 BUILDERS EXCH
MPLS MN
55402

CROW WING CO PLANNING & ADV
COURT HOUSE
BRAINERD MN
56401

DANFORTH & ALLEN
731 NW BANK BLDG
MPLS MN
55402

DANKERS, KENNETH
1200 WEST FOURTH STREET
RED WING MN
55066

DAYTON CHAS SIERRA CLUB
400 ROANOKE
MPLS MN
55402

DIEHL JOHN
26 KENWOOD PKWY
ST PAUL MN
55105

DOUGLASS BELL
525 OSBORN BLDG
ST PAUL MN
55102

DOYTON MAURICE, MET SEWER BD
350 METRO SQ BLDG
ST PAUL MN
55101

EBELING EDWARD H.
161 W. MAIN
PERHAM MN
56573

ELDRED R W ARMOUR & CO
UNION STOCK YARDS
SO ST PAUL MN
55075

ELMER EDWIN W
2901 PLEASANT AVE
MPLS MN
55408

ENV SERV-GEN RESOURCE CORP
6340 INDUSTRIAL DR
HOPKINS MN
55343

ERDMAN ROGER TENNANT CO
701 N LILAC DR
MPLS MN
55441

366 JACKSON ST
ST PAUL MN
55

AM CAMPING ASSN MLS LEACOCK
1235 BRIGHTON RD
NEW BRIGHTON MN
55112

AM INST PROF GEOLOGISTS
2201 PRINCETON AVE
ST PAUL MN
55105

ANDERSON JAMES
7703 NORMANDALE RD
MPLS MN
55435

ANDERSON STANFORD P
14600 MINNETONKA BLVD
MINNETONKA MN
55343

ARMOUR AND COMPANY
UNION STOCK YARDS
SO ST PAUL MN
55075

ARROWHEAD REGIONAL DEV COMM
900 ALWORTH BLDG
DULUTH MN
55802

ASSOCIATED INDUST OF MPLS
NATIONAL BLDG
MPLS MN
55402

ASSN OF MINN COUNTIES
55 SHERBURNE AVE #203
ST PAUL MN
55103

BABCOCK LOCHER NELSON ET AL
118 E MAIN ST
ANOKA MN
55303

BADALICH JOHN P
2025 THOMPSON AVE
SO ST PAUL MN
55075

BARTHOLOW HAROLD E FIRE CHF
2600 109 AVE N W
COON RAPIDS MN
55433

BECKLIN ROBERT C
447 N W 4TH
CAMBRIDGE MN
55008

BEMIDJI STATE COLLEGE
PLACEMENT BUR.J.C.BRADY
BEMIDJI MN
56601

BENSONI PETER USW OF AM.
609 PROVIDENCE BLDG.
DULUTH MN

BEUTEL ROBERT
BOX 1205
ST CLOUD MN
56301

BLOMQUIST BARRY L
NORTH BRANCH MN
55056

BRIGHAM E M III
RR4
RED WING MN
55066

BROEKER JOHN
2850METRO DR. SUITE 504
BLOOMINGTON MN
55420

BRUBACHER RICHARD COMM ADM
208 ADM BLDG
ST PAUL MN
55101

BRUNING C.R.DEPT.CLINIC.EXP.
BURTON HALL
MPLS. MN
55455

BUR NATL AFFAIRS INC
1231 25TH ST NW
WASHINGTON DC
20037

555 WABASHA
ST PAUL MN
55102

C/O DR A C SPANNAUS DVM
MACONIA MN

STENSLAND M.E. PRES. MVMA
203 NW 22ND ST.
[illegible] MN
55912

STOLPESTAD BROWN & SMITH
1550 NW BK BLDG
ST PAUL MN
55101

SUMMIT NATL BANK D L MORRILL
205 AURORA AVE
ST PAUL MN
55103

SUSSEL CO.ATTN:TED SCHWEN
185C COMO AVE.
ST PAUL MN
55108

SWEITZER R L HONEYWELL INC
2701 4TH AVE S
MPLS MN
55408

TIMESAVERS INC ATT R S VOLD
5270 HANSON COURT
MPLS MN
55422

TWIN CITY RETAIL DRUGGIST
2388 UNIV AVE
ST PAUL MN
55104

VAN CLEVE JOHN H
2101 HENN AVE
MPLS MN
55405

VERRILL JOHN E
DEPT SECONDARY ED UOF M
DULUTH MN
55812

VILLAGE OF WOODBURY-F.STR
561 TOWER DRIVE
NEWPORT MN
55055

WELK G V NORTHERN STATES
414 NICOLLET MALL
MPLS MN
55401

WEST MIDWAY-SO.ST ANTH.PK.AS
898 RAYMOND AVE.
ST PAUL MN
55114

WHITLOCK A G
ECON LAB OSBORN BLDG
ST PAUL MN
55102

WIS FEEDER PIG MARKET CO-OP

FRANCIS CREEK WI

WOLKERSTORTER THEODORE
676 17TH AVE NW
NEW BRIGHTON MN
55112

ZATARGA A E CPA
1800 MIDWEST PLAZA BLDG
MPLS MN
55402

2220 105TH AVE.N.W.
COON RAPIDS MN

813 OSBORN BLDG
ST PAUL MN
55102

RANALLO CLARENCE
[illegible] AVE N E
MPLS MN
55413

RED CWL STORES INC
215 E EXCELSIOR AVE
HOPKINS MN
55343

RICHARDSON THOS
7851 METRO PKWY S 103
MPLS MN
55420

RICHARDS MONTGOMERY ET AL
1430 RAND TOWER
MPLS MN
55402

ROCHE T E
5007 FREMONT AVE S
MPLS MN
55419

ROSS ALFRED
6356 WARE RD
LINO LAKES MN
55014

SATHRE, HARVEY
77 SHERBURNE
ST PAUL MN
55103

SAX DOVE & STENSON
310 ENDICOTT BLDG
ST PAUL MN
55101

ST PAUL FOOD RETAILERS ASSN
1220 ARCADE
ST PAUL MN
55106

SCARBOROUGH WILLIAM
DIV.ED. U.M.
MORRIS MN
56267

SCHMIDT H W TCHRS RETIREMENT
302 CAPITOL SQ BLDG
ST PAUL MN
55101

SCHMIDT LARRY WCCO-TV NEW
50 S 9TH ST
MPLS MN
55402

SCHWERMAN EARL JR
1535 8TH AVE SE
ROCHESTER MN
55901

SCHWINN ROBT.P.
1400 SCO LINE BLDG.
MPLS. MN
55402

SEARS ROEBUCK & CO
2929 ELLIOT AVE D 703MW
MPLS MN
55401

SENATE COUN OFF J ST MARI
STATE CAPITOL
ST PAUL MN
55101

SHAW ROBERT M
616 MOBIL OIL BLDG
MPLS MN
55402

SHELL OIL CO. W.A. ROQUET
ONE SHELL PLAZA BX 2463
HOUSTON TX
77001

SLOCUM CHARLES A
1203 IDS TOWER
MPLS MN
55402

SMERIKA WN.
BOISE CASCADE PAPERS
INTL FALLS MN
56649

MINN TEAMSTERS
2021 HENN AVE E
MPLS MN
55413

200 CHRISTIE BLDG
DULUTH MN
55802

MINN WATER RESOURCES BD
RM 206 555 WABASHA ST
ST PAUL MN
55102

MINN-WISC BOUNDARY AREA C
60C 2ND ST
HUDSON WI
54016

MCONEY, MICHAEL A.
BOX 903, ST.JOHN'S UNIV
COLLEGEVILLE MN
56321

MPIRG
BOX 45 ST MARYS COLLEGE
WINONA MN
55987

NATL CAR RENTAL ATT D MITZEL
5501 GREEN VALLEY DR
MPLS MN
55437

NATL COUNCIL JEWISH WOMEN
4330 CEDAR LK RD
MPLS MN
55416

NCEC INC C/O DR DAHLBERG
CONCORDIA COLLEGE
MOORHEAD MN
56560

NELSON DONALD E NSP CO
414 NICOLLET AVE
MPLS MN
55401

NIELSEN STOCK & BLACKBURN
415 730 BLDG
MPLS MN

NORTH CENTRAL ELEC ASSN
PO BOX 202
BATTLE LAKE MN
56515

NW BELL TEL CO LEGAL DEPT
224 S 5TH ST RM 2000
MPLS MN
55402

NYQUIST DEAN A
3707 53RD PL N
BROOKLYN CTR MN
55429

OCONNOR GREEN THOMAS ET AL
845 NW BANK BLDG
MPLS MN
55402

OFFICE OF THE GOVERNOR
130 STATE CAPITOL
ST PAUL MN
55101

OTTER TAIL POWER CO.
215 S. CASCADE ST.
FERGUS FALLS MN
56537

PAYNE WM B
2400 FIRST NATL BK BLDG
MPLS MN
55402

PETERSON GARY
854 MIDLAND BK BLDG
MPLS MN
55401

PHILLIPS LEGISLATIVE SERVICE
113 W UNIV AVE
ST PAUL MN
55103

POPOVICH PETER S
314 MINN BLDG
ST PAUL MN
55101

320 S 4TH ST
MPLS MN
55415

26 E EXCHANGE ST
ST PAUL MN
55101

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~~121 E FRANKLIN AVE SO~~
~~MPLS MN~~
55404

MET TER MEN ASSN A ROSENT
1821 UNIV AVE
ST PAUL MN
55104

MPLS STAR PRESS ROOM
STATE CAPITOL
ST PAUL MN
55101

MPLS TRIBUNE CITY DESK
425 PORTLAND AVE
MPLS MN
55415

MINN AFL-CIO, L O LA SHOMB
414 AUDITORIUM ST
ST PAUL MN
55102

MINN ASSN COOPERATIVES
55 SHERBURNE AVE
ST PAUL MN
55103

MINN AUTOMOBILE DEALERS ASSN
GRIGGS MIDWAY BLDG
ST PAUL MN
55104

MINN BD PODIATRY EXAM & R
1111 W 2ND ST.
CROOKSTON MN
56716

MINN DENTAL HYGIENISTS
5041 YVONNE TERRACE
MPLS MN
55436

MINN ELECTRICAL ASSN INC
525 SO 7TH
MPLS MN
55415

MINN FARMERS UNION PRES OFF
1275 UNIV AVE
ST PAUL MN
55104

MINN FOOD RETAILERS ASSN
555 WABASHA
ST PAUL MN
55101

MINN HOUSING INST N T CARTER
7801 METRO PKWY
MPLS MN
55420

MINN LP GAS ASSN
7515 WAYZATA BLVD 106
MPLS MN
55426

MINN PETROLEUM COUNCIL
446 BUILDERS EXCH BLDG
MPLS MN
55402

MINN POULTRY & HATCHERY A
BOX 158
MADELIA MN
56062

MINN RESTAURANT ASSN
2001 UNIVERSITY AVE.
ST PAUL MN 55
104

MINN RETAIL FEDERATION
7600 PARKLAWN STE 457
MPLS MN
55435

MINN SOCIETY ARCHITECTS AIA
NW NATL BK BLDG
ST PAUL MN
55101

MINN SOC CERTIFIED PUB AC
1102 WESLEY TEMPLE BLDG
MPLS MN
55403

MINN STATE CAPITOL EMP UNION
PO BOX 3215
ST PAUL MN
55165

MINN STATE MED ASSN
375 JACKSON ST
ST PAUL MN
55101

ST PAUL MN
55101

BURNSVILLE MN
55378

INGEBRIGTSEN DR K H
2[illegible] SE 4TH ST
MPLS MN
55414

INGVALSON VERN MN FARM BU
3110 WOODDALE DR PO 337
OST PAUL MN
55165

IVERSON DR JOS DEPT ED
ST OLAF COLLEGE
NORTHFIELD MN
55057

IVERSON GARY L
1212 PIONEER BLDG
ST PAUL MN
55101

JENOS INC
525 LAKE AVE SO
DULUTH MN
55801

JENSEN CARL A
127 E MAIN ST
SLEEPY EYE MN
56085

KABLE RICHARD W

BETHEL MN
55006

KING, TIMOTHY
3333 OAKLAND AVE S
MPLS MN
55407

KLUZ STEVEN J
1910 1ST NATL BK BLDG
MPLS MN
55402

KNUTSON R N GRANNIS ETAL
F J SCHULT BLDG
ST ST PAUL MN
55075

KOLLER MR & MRS ERWIN A
1568 DULUTH ST
ST PAUL MN
55108

LAKE SUPERIOR INDUSTRIAL
828 FIRST AM. BK. BLDG.
DULUTH MN
55802

LARSON C L
3800 MINNEHAHA AVE SO
MPLS MN
55406

LARSON HANS P DIV HOSP SE
717 DELAWARE ST SE
MPLS MN
55440

LINDALL & JONATHAN DEVELOP.
VILLAGE ONE CENTER
CHASKA MN
55318

LOCKNER GARY
R R 1 BOX 23
BAUDETTE MN
56623

MCKIBBON MRS SHIRLEY
11 EVERGREEN LN
BABBITT MN
55706

MALONE E I COMM LABOR & INDU
444 LAFAYETTE RD 5TH FL
ST PAUL MN
55101

MANKATO STAT STUDENT SENA
CENTENNIAL STUDENT UN
MANKATO MN
56001

2333 UNIV AVE SE
MPLS MN
55414

42 ASTAR RD
BABBITT MN
55706

FELHABER R S
W 1ST NATL BANK BLDG
ST PAUL MN
55101

FINLEY-JAMES F
920 MIAN BLDG
ST PAUL MN
55101

FLETCHER RONALD
7900 XERXES AVE S
MPLS MN
55431

FITZGERALD DR BOB
3007 LYNDALE AVE SO
MPLS MN
55408

FRANKLIN ROBERT B MPLS TRIB
426 PORTLAND
MPLS MN
55415

FURLONG DR JOHN
RT 1
BOVEY MN
55709

GALVIN M J JR
W2162 1ST NATL BK BLDG
ST PAUL MN
55101

GAS HUT INC
4940 VIKING DR
MINNEAPOLIS MN
55435

GLEN. HILLS HOSP.R.VAN HAUER
3901 GOLDEN VALLEY RD.
MPLS. MN
55422

GODIN RALPH J
3824 47TH AVE SO
MPLS MN
55406

GREEN GARY J
41 SHERBURNE AVE
ST PAUL MN
55102

GUSTAFSON MRS D MINN VET
24 S 6TH ST
MPLS MN
55402

H B FULLER CO
2400 KASOTA AVE
ST PAUL MN
55108

HARVEY MICHAEL
1390 W M HAHA PKWY
MPLS MN
55409

HESS DONALD MIDWEST PLANNING
2101 HENN BLDG
MPLS MN
55405

HARTFELDT WILL
415 HAMM BLDG 6TH ST
ST PAUL MN
55102

HILL JIM ASSOC.MILK PROD.
7850 METRO PARKWAY
MINNEAPOLIS MN
55420

HOPKINS WM.B. DIR.MISCCA
3915 GOLDEN VALLEY ROAD
GOLDEN VALLEY MN
55422

HOUSE ED STANDING SUB COMM
RM 109 STATE CAPITOL
ST PAUL MN
55101

HULSTRAND ANDERSON & LARS
PO BOX 130
WILLMAR MN
56201

ALLEN CLAUDE H
1200 N W BK BLDG
ST PAUL MN
55101

ALTMAN-[illegible] H
707 DEGREE OF HONOR BLD
ST PAUL MN
55101

ANCHOR BLOCK COMPANY
PO BOX 3360
ST PAUL MN
55165

ANDERSON HERBERT
418 8TH ST. SO.
VIRGINIA MN
55792

ANDREWS MOSBURG ET AL-NICHOL
MIDLAND CENTER
OKLAHOMA CITY OK
73102

ANTHONY R.S. E.L.M.
1222 FOURTH ST. S.E.
MINNEAPOLIS MN
55414

ARVER JOHN A
2467 COHANCY
ST PAUL MN
55113

ASMUSSEN,DENNIS,MPIRG
3036 UNIV AVE SE
MPLS MN
55414

AUTOMOBILE MFRS ASSN INC
55 SHERBURNE AVE
ST PAUL MN
55103

BARRETT FRED
ST LOUIS CO COURT HOUSE
DULUTH MN

BARKER KENT
8100 34TH AVE SO
MPLS MN
55420

BEECHER EVERETT
10 10 1ST ST SO
HOPKINS MN

BELISLE JON
2040 WILSON #28
ST PAUL MN
55119

BERGERUD ALF
300 ROANOKE BLDG
MPLS MN
55402

BEST FLANAGAN ET AL
1ST NATL BANK BLDG
MPLS MN
55402

BREHL JAMES W
332 HAMM BLDG
ST PAUL MN
55102

BRIGGS & MORGAN - B F FRI
2200 W 1ST NATL BK BLDG
ST PAUL MN
55101

BROOKS WILLIAM F JR
854 MIDLAND BK BLDG
MPLS MN
55401

BROWN D M GOODRIDGE PUB S
IND DIST #561
GOODRIDGE MN
56725

BURGER ALBERT
600 DEGREE OF HONOR BLD
ST PAUL MN
55101

BUR.ENGR.IND.DIV. MR.KIBI
219 N. 2ND ST.
MPLS. MN

CARLSON CARL L
7516 80TH ST S
COTTAGE GROVE MN
55016

CARPENTER MRS MARY LEE
DOW CHEMICAL 47 BLDG
MIDLAND MICH.
48640

ELY MN
55731

MPLS MN
55440

CHRISTIAN SCI COMM ON PUB
1821 UNIV AVE SUITE 271
ST PAUL MN
55104

CITY CLERK
386 CITY HALL
ST PAUL MN
55102

COLEMAN NICHOLAS D
700 LINWOOD AVE
ST PAUL MN
55105

COLLIN LAURENCE
RT 2
ISANTI MN
55040

CONSUMER SERVICES DEPT COMM
230 STATE OFF BLDG
ST PAUL MN
55101

COUNTY ATTYS COUNCIL
95 SHERBURNE AVE S203
ST PAUL MN
55103

CUSHMAN J S DAYTON HUDSON
700 NICOLLET MALL
MPLS MN
55402

DANIELSON RODNEY L
418 AUDITORIUM
ST PAUL MN
55102

DAVIS HENRY
6301 SHINGLE CREEK
BROOKLYN CTR MN
55429

DISPATCH PIONEER PRESS
PRESS PM STATE CAPITOL
ST PAUL MN
55101

DORSEY MARQUART
2400 1ST NATL BANK BLDG
MPLS MN
55402

DUDLEY E H
RT 7 BOX 122
EXCELSIOR MN
55331

DUNN OLIVER PLUMBERS LCC
708 SO 10TH ST
MPLS MN
55404

EDINA FIRE D JAMES MCNELLIS
4801 W 50TH ST
EDINA MN
55424

ELDER DR JAMES B
11140 WASHBURN AVE SO
BLOOMINGTON MN
55431

EMERICK RICHARD A
1908 IDS CENTER
MPLS MN
55402

EMP HANDICAPPED PERSONS C
527 JACKSON RM 227
ST PAUL MN
55101

ERNEST K LEHMANN & ASSOC.
1409 WILLOW ST.
MPLS MN
55403

ESSE KENNETH
4801 W 50TH ST
EDINA MN
55424

STATE OF MINNESOTA
COUNTY OF HENNEPIN

BEFORE THE MINNESOTA
STATE BOARD OF HEALTH

In the Matter of the Proposed Rules Relating to Public Health Merit System Definitions, Procedures and Classification Plan

FINDINGS OF FACT

The above-entitled matter came on for hearing before the Minnesota State Board of Health on the 8th day of May, 1974, at 10:00 A.M. in the Board Room, Department of Health Building, 717 Delaware Street S.E., Minneapolis, Minnesota, after proper notice required by Minn. Stat. § 15.0412 (1971) was served upon all persons, associations and other interested groups registered with the Secretary of State for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, having heard all of the testimony, having considered all of the testimony, having considered all of the evidence adduced and upon the records, files and proceedings herein, the Board makes and enters the following findings:

1. The authority to adopt the amendments to the Public Health Merit System Regulations is contained in Minn. Stat. § 144.071 (1971).

2. A need for the amendments exists which will be satisfied by the amendments.

3. One of the jurisdictions covered by the Public Health Merit System Regulations has grown to a size necessitating the establishment of a new classification of Business Supervisor in order to meet the needs of the administrative office. Other jurisdictions indicated a future need for the new classification. The establishment of the Business Supervisor classification is clearly justified.

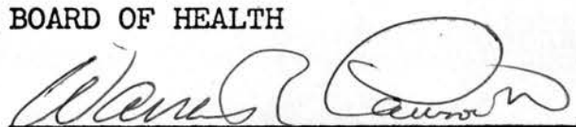
4. MHD 210 (e)(1) to 210 (e)(4), prior to these amendments, related to local public health agency employees in jurisdictions which were to come under the Public Health Merit System Regulations when they were first adopted. The rule specified a system which gave the employees first priority to the job positions they held at the time of conversion to the merit system. The amendments grant to the employees of any new jurisdiction which comes under the merit system the same benefits. The rule amendment is reasonable.

5. The amendment to MHD 200 (a) is a reasonable clarification of a definition to permit continued administration of the merit system consistent with established policy.

6. The amendments are in keeping with and will help fulfill policy of the state as expressed in Minn. Stat. § 144.071 (1971).

STATE OF MINNESOTA

BOARD OF HEALTH



WARREN R. LAWSON, M.D.
Secretary and Executive Officer

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE WARREN R. LAWSON, M.D.
Secretary and Executive Officer
Department of Health

In the Matter of the Proposed Rules
Relating to Merit System Definitions,
Procedures and Classification

STATEMENT OF NEED

The above captioned rules are amendments to existing rules of the Department of Health. The last time these rules were amended was September 8, 1973.

The need to adopt these rules arises from a need to clarify the definition concerning county registers, to provide equal rights for employees in new jurisdictions and to establish a classification to meet the administrative needs of the health agencies.

STATE OF MINNESOTA
DEPARTMENT OF HEALTH



SECRETARY AND EXECUTIVE OFFICER

CERTIFICATE OF BOARD'S

ADOPTION OF RULES RESOLUTION

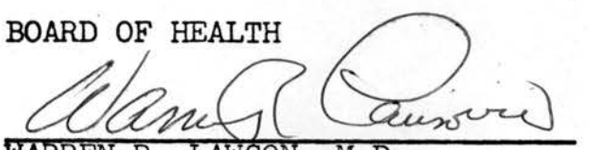
I, Warren R. Lawson, M.D., do hereby certify that I am the Secretary and Executive Officer of the Minnesota State Board of Health, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the said Board of Health duly and properly called and held on the 13th day of June, 1974; that a quorum was present at said meeting; that a majority of those present voted for the resolution; that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> "RESOLVED, that the amendments to the Public Health Merit System Regulations are found to be reasonable, necessary and supported by the evidence contained in the record, and are hereby approved and adopted, pursuant to authority vested in us by Minn. Stat. § 144.071 and that Warren R. Lawson, M.D., Secretary and Executive Officer of the Minnesota State Board of Health, be and hereby is authorized to sign an order adopting those rules."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 24th day of July, 1974.

STATE OF MINNESOTA

BOARD OF HEALTH



WARREN R. LAWSON, M.D.
Secretary and Executive Officer

STATEMENT OF COMPLIANCE WITH

MANUAL OF RULE MAKING PROCEDURES

I, Special Assistant Attorney General Richard A. Wexler, do hereby declare that I have examined the proposed amendments to MHD 200-251, Minnesota Public Health Merit System Regulations, and all related documents and that, based on them and my personal familiarity with the applicable procedures, the Manual of Rule Making Procedures has been followed except as noted as follows:

The supporting documents lack a Certificate of Board's Authorizing Resolution. It is generally the practice of the State Board of Health to grant to the Secretary and Executive Officer separate authorization to hold a hearing on each specific set of regulations and amendments thereto. However, since the Public Health Merit System Regulations must be frequently amended, the Board amended them in 1971 to authorize the Secretary and Executive Officer to hold a public hearing when he considered it necessary. See MHD 203 (f)(2) and 204 (d)(3). This is not an illegal delegation of power since the State Board of Health must ultimately pass on all proposed rules and amendments before they may be formally adopted. The delegation to the Secretary and Executive Officer is simply to call a hearing and not to adopt the regulations. Thus, with the elimination of separate Board authorizations to hold a hearing on each proposed amendment, there is necessarily an elimination of the corresponding Certificate of Board's Authorizing Resolution. I do not consider this in any way to be a problem.

Dated: July 24, 1974.

RICHARD A. WEXLER
Special Assistant
Attorney General