


# Minnesota Attorney General: Administrative Rules Proceedings

## Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

Version 3
August 20, 2018

# MINNESOTA STATE REGULATIONS

Notice of filing by the Commissioner of Administration

We have received on this date, stamped and filed 2 copies of Rules and Regulations pertaining to the Minnesota Board of Nursing
(Agency or Board)

Regulation No. Chapters one thru ten

Subject: Amendments to the Licensed Practical Nurse Rules and Preparing Programs: Clinical Facilities

Department of Administration
Publication, Central Services Division
Documents Section
140 Centennial Office Building
St. Paul, Minnesota 55155
Telephone: (612) 296-2874

FILED
RICHARD L. BRUBACHER
Commissioner of Administration

OCT 24 1975

BY Eda Staudenmaier
AUTH. SIGNATURE K.S
1:45 PM

Stamped and filed with the Secretary of State Filed with Sec of State
October 24, 1975: 1:30 PM

Rev. 9-72

Terry P. O'Brien
Special Assistant Attorney General
Health Department

October 27, 1975

- LPN 1-9

RULES AS ADOPTED

MINNESOTA BOARD OF NURSING

AMENDMENTS TO THE LICENSED PRACTICAL NURSE RULES

AUGUST 5, 1975

CHAPTER ONE: NSG. LPN 1-9 LICENSURE: ~~BY-EXAMINATION~~ INDIVIDUAL NOT PREVIOUSLY LICENSED

NSG. LPN 1 ~~APPLICATION~~ QUALIFICATIONS

The application forms and instructions for filing are provided by the Minnesota Board of Nursing.

~~(a) The completed application, accompanied by the statutory fee, shall be submitted to the Minnesota Board of Nursing in advance of the published deadline for the desired examination date.~~

A student from a practical nursing program approved by the Minnesota Board of Nursing as provided in Minnesota Statutes 148.292 may be admitted to the licensure examination providing all the following criteria are met:

(1) The student is in good standing and there is reasonable expectation graduation requirements will be completed.

(2) Requirements for graduation will be completed no later than two weeks after the date of the examination for which the student is applying.

(3) Remaining course work will not include any basic content in the areas covered by the examination (nursing care of infants, children, mothers and adults and nursing care of patients with mental and emotional problems).

~~(b) Only a person who has filed the required application and has been notified of acceptance by the Minnesota Board of Nursing will be permitted to write the examination.~~

An applicant from a practical nursing program approved by a Board of Nursing by another U.S. jurisdiction shall have had substantially the same course of study as stated in the minimum curriculum requirements for Minnesota approved nursing

NSG. LPN 1 APPLICATION QUALIFICATIONS (CON'T)

programs at the time of his/her application. The applicant who cannot demonstrate having had the same course of study shall remove deficiencies before the examination as directed by the Minnesota Board of Nursing. The applicant from a program approved in another jurisdiction must hold a diploma from an approved nursing program before he/she can be admitted to the licensure examination.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN 2 ~~QUALIFICATION~~ APPLICATION

~~Completion of a course of study in an approved program of practical nursing shall be required before the examination.~~

~~(a) Approved program of practical nursing means one approved by the Minnesota Board of Nursing (for purposes of the LPN law) or by a similar Board in another jurisdiction.~~

The application forms and instructions for filing are provided by the Board. The application shall be submitted to the Board in advance of the published deadline for the desired examination date.

(a) An application for licensure by examination from a student or graduate of a Minnesota program shall consist of:

(1) The notarized application form,

(2) The recommendation from the nursing program director, and

(3) The statutory fee.

Following graduation, whether this occurs before or after the examination, the applicant must also submit an affidavit of graduation (notarized) and an official transcript.

~~(b) An applicant who graduated from a practical nursing program approved by a Board of Nursing in another jurisdiction shall have had substantially the same course of study as stated in the minimum curriculum requirements for Minneseta~~

NSG. LPN 2 ~~QUALIFICATION~~ APPLICATION (CON'T)

~~approved-practical-nursing-programs-at-the-time-of-his-application-or-he-shall remove-deficiencies-as-directed-by-the-Minnesota-Board-of-Nursing.~~

A completed application from an out-of-state graduate shall consist of:

(1) The notarized application,

(2) The recommendation from the nursing program director,

(3) The statutory fee,

(4) The affidavit of graduation, and

(5) The official school transcript.

(c) The Board will schedule the applicant to write the first examination available after application is completed within the constraints of space, expense, personnel and time.

*(Nsg. LPN 1965; ~~1967;~~ 75)*

~~NSG. LPN 3 QUALIFICATION BY EQUIVALENCY~~

~~An applicant who graduated from a Minnesota practical nursing program prior to the approval of that program in 1949 by the Minnesota Board of Nursing shall be considered for licensure by examination provided the applicant has had substantially the same course of study as stated in the minimum curriculum requirements for Minnesota approved practical nursing programs at the time of his application.~~

~~(a) If necessary, such an applicant will be directed by the Minnesota Board of Nursing to obtain additional education or experience before acceptance for the examination.~~

~~(b) An applicant must have a satisfactory work reference following six continuous months of practical nursing in a supervised clinical setting within the last twelve months preceding the time at which he is accepted to write the licensure examination.~~

NSG. LPN 4 3 EXAMINATION AND RE-EXAMINATION

The licensure examination may be prepared by the Minnesota Board of Nursing or by

NSG. LPN 4 3 EXAMINATION AND RE-EXAMINATION (CON'T)

others delegated to do so by the Minnesota Board of Nursing.

(a) The passing score for each form of the Minnesota licensure examination shall be determined by the Minnesota Board of Nursing.

(b) Prior to the examination date each accepted applicant will be sent an admission card which shall be presented by the applicant for admission to the examination center.

(c) The statutory re-examination fee applies to each re-examination.

(d) ~~An examination may be repeated at subsequent testing periods until a passing score is attained.~~

An applicant must pass the examination in not more than three writings within an 18 month period. The applicant who fails more than three writings must submit evidence to the Board of remedial assistance before being admitted to each subsequent examination. Such re-examination may be repeated at subsequent testing periods until the passing score is attained.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN 4 DUPLICATE ORIGINAL LICENSE

Duplicate original licenses are not issued for any reason.

*(Nsg. LPN 1975)*

NSG. LPN 5-9 RESERVED FOR FUTURE USE

CHAPTER TWO: NSG. LPN [redacted]19 LICENSURE: ~~WITHOUT-EXAMINATION-BY-INTERSTATE-ENDORSEMENT~~ INDIVIDUAL PREVIOUSLY LICENSED IN ANOTHER U.S. JURISDICTION

NSG. LPN 10 ~~APPLICATION~~ QUALIFICATIONS

~~The-application-forms-and-instructions-are-provided-by-the-Minnesota-Board-of-Nursing.~~

~~(a)-The-required-application-accompanied-by-the-statutory-fee-shall-be-filed-with-the-Minnesota-Board-of-Nursing.~~

An applicant for Minnesota licensure by interstate endorsement shall have been granted licensure in another jurisdiction of the United States. Minnesota LPN licensure shall not be required for a nurse licensed in another jurisdiction who is in Minnesota as a student enrolled in a program of formal education which involves nursing practice, such as a program leading to licensure at another level of nursing or a program to enhance skills in a specific area of nursing. However, such a person may not be employed in practical nursing in Minnesota without first securing a license from the Board.

(a) The applicant shall have graduated from a program preparing for practical nurse licensure which is approved by the Minnesota Board of Nursing or similar Board in another U.S. jurisdiction. Such applicant must have had substantially the same general and nursing education as required by the Minnesota Board of Nursing for Minnesota program graduates at the time such applicant was accepted for licensure in the original jurisdiction.

~~(b) A-person-who-has-not-yet-received-his-Minnesota-license-may-not-use-the-title-"Licensed-Practical-Nurse,"-abbreviated-LPN,-in-Minnesota.~~

An applicant who does not present evidence of satisfactory general or nursing education may be required to take an additional course of study to insure that his/her background is comparable to that of Minnesota program graduates.

NSG. LPN 10 APPLICATION QUALIFICATIONS (CON'T)

(c) A person who is not a graduate of an approved program but has been licensed as a practical nurse in another U.S. jurisdiction shall be accepted for Minnesota licensure only if he/she would have been eligible for Minnesota licensure at the time of original licensure in another jurisdiction.

(d) An applicant must have written the same licensure examination as that administered in Minnesota and achieved a score established as passing for that examination by the Minnesota Board of Nursing unless he/she graduated from a U.S. practical nursing program and was licensed by examination in a U.S. jurisdiction prior to 1955.

(e) An applicant whose licensure examination score does not meet the Minnesota requirements for 1955 or thereafter shall be required to re-write the current Minnesota examination and achieve a passing score before a Minnesota license is issued.

(f) The licensed practical nurse applying for licensure by interstate endorsement who has not been employed in nursing for five years or more preceding application shall be required to submit evidence of competency in nursing before receiving a license in Minnesota. Such evidence may include completion of a refresher course, continuing education courses, an apprenticeship, an orientation program or such other evidence as the Board may reasonably require.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN 11 ~~QUALIFICATIONS~~ APPLICATION

~~An applicant for Minnesota licensure by interstate endorsement shall have been granted licensure for practical or vocational nursing in another jurisdiction.~~

~~(a) An applicant who graduated from a practical nursing program approved by the Minnesota Board of Nursing or a similar board in another jurisdiction shall have had substantially the same general and nursing education as required by the~~

NSG. LPN 11 ~~QUALIFICATIONS~~ APPLICATION (CON'T)

~~Minnesota-Board-of-Nursing-for-graduates-of-Minnesota-approved-practical-nursing programs-at-the-time-the-applicant-was-accepted-for-licensure-in-the-other-jurisdiction.~~

The application forms and instructions for filing are provided by the Board.

(a) A completed application shall include all of the following:

(1) The completed and notarized application form,

(2) A verification of licensure from the state in which the licensure examination was written,

(3) A verification of licensure from the state in which most recently employed if this is different than the state of examination,

(4) A satisfactory employment reference from the last five years. If the applicant has not been employed for five years or more, a character reference is required in lieu of the employment reference, and

(5) The statutory fee.

(b) ~~An-applicant-who-does-not-have-evidence-of-satisfactory-general-or-nursing education-may-be-required-to-take-an-additional-course-of-study-or-write-an-examination-as-directed-by-the-Minnesota-Board-of-Nursing-in-order-to-fulfill-Minnesota-requirements.~~

The applicant may not be employed as a practical nurse in Minnesota until the Minnesota license has been issued.

~~(c)-An-applicant-shall-be-required-to-write-the-current-Minnesota-licensure examination-if-his-licensure-examination-in-the-original-jurisdiction-was-not-the same-as-that-administered-in-Minnesota.~~

~~(d)-An-applicant-who-wrote-the-same-licensure-examination-as-that-used-in-Minnesota-in-1955-or-more-recently-shall-give-evidence-of-attainment-of-a-score-equal to-the-passing-score-required-here-for-that-examination-or-write-and-pass-the-current-Minnesota-examination.~~

NSG. LPN 11 ~~QUALIFICATIONS~~ APPLICATION (CON'T)

~~(e) An applicant who was originally licensed without written examination for practical or vocational nursing in another jurisdiction and who has qualifications otherwise acceptable may be admitted to write the current Minnesota licensure examination.~~

~~(f) An applicant licensed for practical or vocational nursing in another jurisdiction who is not a graduate of an approved school of practical or vocational nursing shall meet the Minnesota Board of Nursing equivalency requirements in effect at the time the applicant was licensed in the original jurisdiction.~~

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN 12-19 RESERVED FOR FUTURE USE

CHAPTER THREE: NSG. LPN 20-29 LICENSURE: INDIVIDUAL PREVIOUSLY LICENSED IN A FOREIGN COUNTRY

NSG. LPN 20 QUALIFICATIONS

(a) A foreign educated practical nurse will be required to write the same licensure examination as administered in Minnesota and achieve scores established as passing for that examination by the Minnesota Board of Nursing.

(b) The foreign educated practical nurse who has passed the same examination as administered in Minnesota and has been licensed on that basis in another U.S. jurisdiction, shall be licensed by interstate endorsement.

(c) An applicant whose nursing education was in any language but English shall be required to prove competency in English before he/she can be admitted to the licensure examination. Achieving an acceptable score on a standardized test of English as a foreign language would be considered proof of competency. Other acceptable proofs of competency in English would be affidavits stating that nursing education had been acquired in the English language.

(d) An applicant shall have graduated with substantially the same general and nursing education as required by the Board for Minnesota nursing graduates at the time such applicant was accepted for licensure by examination in the original foreign jurisdiction.

(e) An applicant who does not have evidence of satisfactory general or nursing education may be required to take an additional course of study as directed by the Board in order to insure that his/her background is comparable to that of Minnesota program graduates.

(f) The applicant shall be required to demonstrate compliance with the U.S. Immigration and Naturalization Act.

*(Nsg. LPN 1975)*

NSG. LPN 21 APPLICATI

(a) The foreign educated practical nurse who has been licensed in another U.S. jurisdiction after passing the same examination as administered in Minnesota shall be licensed by interstate endorsement. He/she shall submit the same application as outlined in Nsg. LPN 11, with the addition of a form indicating compliance with the U.S. Immigration and Naturalization Act.

(b) The foreign educated practical nurse who has not passed the same licensure examination as administered in Minnesota shall be required to write and pass the examination. The completed application for such applicant shall include the notarized application form, certification of licensure from the foreign licensure authority, if the applicant has been licensed, certification of graduation from a nursing program, official transcript from the nursing program, reference from a United States employer, if employed in the United States, the immigration form and the statutory fee. The Board will schedule the applicant to write the first examination available after the application is complete within the constraints of space, time, expense and personnel.

*(Nsg. LPN 1975)*

NSG. LPN 22-29 RESERVED FOR FUTURE USE

CHAPTER ~~THREE~~ FOUR: NSG. LPN ~~20~~-29 30-39 ANNUAL REGISTRATION (RENEWAL); PENALTY, DELINQUENT AND NONPRACTICING STATUS; CHANGE OF NAME

NSG. LPN ~~20~~ 30 ~~ANNUAL~~ RENEWAL OF REGISTRATION

~~Each nurse is responsible for applying for renewal of registration if he wishes to be employed as a licensed practical nurse in Minnesota in the coming year. The Minnesota Board of Nursing issues renewal application forms to all current licensees and will renew registration upon receipt of application and statutory renewal fee.~~ Each licensee is responsible for applying for renewal of registration if he/she wishes to be employed as a licensed practical nurse in Minnesota in the coming year. The Board issues renewal application forms to all current licensees and will renew registration upon receipt of application and the renewal fee. Beginning with the 1976 renewal period, the annual fee shall be $5.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN ~~21~~ 31 PENALTY

An applicant for renewal of registration, except if in nonpracticing status, shall pay ~~the statutory~~ a late penalty fee of $2 as well as the ~~statutory~~ renewal fee if the request for renewal is postmarked after ~~December 31.~~ the end of the renewal period.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN ~~22~~ 32 DELINQUENT STATUS

An applicant for renewal of registration, except if in nonpracticing status, who failed to re-register for the previous year or years shall pay a delinquent fee of $2 for each year for which he/she has been delinquent up to a maximum of $10 as well as the ~~statutory~~ penalty fee of $2 and the renewal fee for the current ~~year~~ period.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN ~~23~~ 33 NONPRACTICING STATUS

(a) An applicant for nonpracticing status who failed to renew registration for the previous year or years shall pay a ~~the statutory~~ delinquent fee of $2 for each year for which he/she has been delinquent up to a maximum of $10.

(b) ~~The licensee in the nonpracticing status must contact the Minnesota Board of Nursing when again seeking renewal of registration. Such renewal is granted upon receipt of the statutory renewal fee for the current year.~~

The licensed practical nurse who has been in the nonpracticing status for five years or more must present evidence of competency in nursing before becoming actively re-registered. Such evidence may include completion of a refresher course, continuing education courses, an apprenticeship, an orientation program or such other evidence as the Board may reasonably require.

(c) The licensee who has been in the nonpracticing status for less than five years will be granted renewal of registration upon notification to the Board of intent to renew and payment of the renewal fee for the current period.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN ~~24~~ 34 CHANGE OF NAME AND RECORDS

~~The addition of a married name to the record of a licensee shall be made by the Minnesota Board of Nursing upon notification from the licensee of such change. All other requests for name changes shall be substantiated by submission of official credentials to the Minnesota Board of Nursing.~~

The licensee who is changing names must request the change in writing and must return the current renewal certificate with the request for name change. The Board may require substantiation of the change by requiring official documentation.

*(Nsg. LPN 1965; ~~1967~~; 75)*

NSG. LPN 35 DUPLICATE RENEWAL CERTIFICATES

Duplicate renewal certificates are issued only to persons who have had legal name changes. The individual who is changing names must return his/her current renewal certificate to the Board before a duplicate certificate is issued. A duplicate renewal certificate is not issued when a certificate is lost or stolen.

*(Nsg. LPN 1975)*

NSG. LPN ~~25-29~~ 36-39 RESERVED FOR FUTURE USE

CHAPTER ~~FOUR~~ ELEVEN: NSG. LPN ~~30-39~~ 100-109 DISCIPLINE LICENSEES UNAUTHORIZED PRACTICE

NSG. LPN ~~30-39~~ 100-109 RESERVED FOR FUTURE USE

CHAPTER FIVE: NSG. LPN 40-49 APPROVAL OF ~~SCHOOLS OF NURSING~~: LPN PREPARING PROGRAMS: DEFINITIONS, APPROVAL PROCEDURE

NSG. LPN 40 DEFINITIONS

~~(a) "Board" means the Minnesota Board of Nursing (for the purpose of the practical nursing law).~~

"Approval" means the program has fulfilled requirements set forth in Board rules and regulations. Graduates from Board approved programs are eligible to apply for Licensed Practical Nurse licensure.

~~(b) "Requirements" are mandatory standards with which schools must comply in order to be approved.~~

"Board" means the Minnesota Board of Nursing for the purpose of the practical nursing law.

~~(c) "Recommendations" are statements of desirable standards for the development of quality schools and programs. They are strongly urged by the Board although they are not mandatory.~~

"Clinical facility" means an institution, agency or organization whose primary purpose is to provide care or service supportive to the promotion or maintenance or restoration of health.

~~(d) "School" means an educational unit which prepares persons for licensure as Licensed Practical Nurses in Minnesota and is coordinated within a larger controlling institution. Examples of a larger controlling institution are a non profit or public general hospital, area vocational technical schools, or comprehensive high school.~~

"Controlling institution" means the larger institution that operates a nursing program.

~~(e) "Program" means the total group of courses organized by the school in a systematic way to prepare students to be candidates for the licensed practical nurse (L.P.N.) licensing examination and the practice of nursing.~~

"Course" means a distinct unit of the curriculum that has been organized for presentation within one term. In a nursing course, this word refers to all of the related learning activities provided by the faculty, both within and without the classroom, in order to support the objectives for that unit of the curriculum.

(f) "Course"-means-a-unit-of-the-total-educational-program-whether-in-practical nursing-or-related-education.--In-a-nursing-course,-this-term-refers-to-the-total planned-experiences-in-the-classroom-and-in-the-clinical-setting-of-the-hospital and-other-health-agencies.

"Curriculum" means the planned studies and learning activities designed to lead to graduation and eligibility for Licensed Practical Nurse licensure.

(g) "Nurse-director"-means-the-person-delegated-the-authority-and-responsibility for-the-direction-and-implementation-of-the-total-program-of-the-school-of-practical-nursing.--This-title-is-used-regardless-of-that-person's-official-title-in any-specific-agency-or-institution.

"Faculty" means the group of persons employed to administer or teach in the program preparing for Licensed Practical Nurse licensure.

(h) "Faculty"-means-the-group-of-persons-employed-for-the-purpose-of-administering or-teaching-in-the-school-of-practical-nursing.

"Director" means the Registered Nurse delegated the authority and responsibility for the administration of the program and implementation of the curriculum. This title is used regardless of the person's official title in the controlling institution.

(i) "Survey"-means-the-on-site-visit-made-by-the-Board-representative-in-order to-collect-information-for-the-Board-to-consider-when-granting-or-renewing-approval of-schools-of-practical-nursing.--The-survey-will-include-a-review-of-the-program, records,-course-outlines,-and-other-written-materials,-visits-to-facilities-used and-conferences-with-administrators,-faculty-members-and-students.

NSG. LPN 40 DEFINITION (CON'T)

"Program" means an educational unit of a larger controlling institution that prepares persons for Licensed Practical Nurse licensure.

~~(j) "Approval" means recognition of the school's fulfillment of requirements as set forth in Board rules and regulations.~~

"Recommendations" mean statements of desirable standards for the development of quality programs. These standards are strongly urged by the Board although not mandatory.

(k) "Requirements" mean mandatory standards with which programs shall comply in order to be approved, as contained in Minnesota Statutes, Section 148.29-148.297.

(l) "Survey" means the Board's collection of information for review purposes in granting, renewing or denying approval. The information may be collected by on-site visits, review of reports or through other methods.

*(Nsg. LPN 1965; ~~1968;~~ 75)*

NSG. LPN 41 INTERIM APPROVAL

A new ~~school~~ program meeting the standards of the Board will be granted interim approval. Interim approval will extend through the period of time required for the first group of students to complete the program.

(a) Conferences and surveys will be scheduled as deemed necessary to assure the Board that the ~~school~~ program is developing satisfactorily.

(b) A survey for consideration for approval will be made and a written report prepared for Board review prior to graduation of the first class.

(c) If the ~~school~~ program shows evidence of satisfactory operation during the interim approval period, approval shall be accorded.

*(Nsg. LPN 1965 s42; 1968 s41; 1975)*

NSG. LPN 42 APPROVAL AND RENEWAL OF APPROVAL

(a) The Board publishes a list of approved ~~schools of~~ practical nursing programs. ~~Schools~~ Programs with interim or provisional approval are so designated.

NSG. LPN 42 APPROVAL AND RENEWAL OF APPROVAL (CON'T)

(b) From time to time renewal of approval is based on survey and other reports and shall be granted following the survey.

(c) Additional conferences and surveys may be scheduled as necessary.

*(Nsg. LPN 1965 s43; 1968 s43; 1975)*

NSG. LPN 43 PROVISIONAL APPROVAL

~~School~~s Programs failing to maintain standards may have their approval withdrawn as follows:

(a) The violation of standards and the need for major corrections of conditions will be brought to the attention of the ~~school~~ program authorities with a reasonable stipulation of time in which the required changes are to be made. During this time the ~~school~~ program is listed as having provisional approval.

(b) If recommendations for major corrections have been met by the provisionally approved ~~school~~ program within the time stipulated by the Board, approval will be restored.

(c) If the violation of Board standards is not corrected within the time stipulated, provisional approval will be withdrawn and further graduates of that ~~school~~ program will not be eligible for licensure.

*(Nsg. LPN 1965 s44; 1968 s43; 1975)*

NSG. LPN 44 APPLICATIONS FOR APPROVAL

An institution interested in developing a ~~school of~~ practical nursing program shall confer with the Board representatives before the program begins so that assistance may be given in interpreting Board rules and regulations regarding approval of ~~schools~~ programs and in promoting establishment of a sound educational program. A ~~school~~ program must have Board approval to enable its graduates to apply for licensure as Minnesota Licensed Practical Nurses.

(a) During the planning period an advisory group shall be formed to aid the controlling body in studying the need for such a program in this community, in determining suitable resources, and by serving in a liaison capacity with the community.

(b) An institution must meet the following requirements before it is eligible to file the application for interim approval with the Board.

(1) The ~~nurse~~-director shall have been actively employed well in advance of the proposed admission of students (experience has shown four months to be a minimum time).

(2) It shall be planned that other faculty members engaged to teach at the beginning of the program shall be employed well in advance of the proposed admission of students (experience has shown one month to be a minimum period of time).

(3) Arrangements for budget, requisite educational facilities, curriculum, admission and graduation standards and other essentials of administration and instruction (see Chapters 6-10) shall be planned for and developed. There shall be on file information which will show how the entire program has been and will be organized and implemented.

(c) The completed application for interim approval, together with records of faculty experience and qualifications (if known) shall be submitted to the Board by the ~~nurse~~-director thirty days prior to the time the survey is desired.

(1) After an analysis of the completed application the Board will determine readiness and a date for the on-site survey.

(2) A written report of this survey will be made to the Board for action at the regular meeting which precedes the proposed opening date of the ~~school~~ program by at least thirty days.

(d) Notice of the Board's action to grant or not grant interim approval will be sent with copies of the report to the administrative authorities.

*(Nsg. LPN 1965 s41; 1968 s44; 1975)*

NSG. LPN 45 CLOSING OF ~~A SCHOOL OF~~ PRACTICAL NURSING ~~PROGRAM~~.

When a ~~school~~ controlling institution has decided to discontinue a program which has been approved by the Board, it shall notify the Board to that effect.

(a) Approval of the ~~school~~ program will continue until the currently enrolled students have completed the program provided that minimum standards are maintained.

(b) The ~~school~~ controlling institution closing a program shall provide for safe storage and accessibility of former students' and graduates' records. Arrangements for this shall be discussed with the Board.

*(Nsg. LPN 1965; ~~1968~~; 75)*

NSG. LPN 46-49 RESERVED FOR FUTURE USE

CHAPTER SIX: NSG. LPN 50-59 APPROVAL OF ~~SCHOOLS OF PRACTICAL NURSING: PHILOSOPHY, PURPOSE-ADMINISTRATION, ORGANIZATION AND FINANCE~~ LPN PREPARING PROGRAMS: CONTROLLING INSTITUTIONS

~~NSG. LPN 50 PHILOSOPHY AND PURPOSE OF THE SCHOOL~~

~~The controlling body seeking approval of its school of practical nursing shall develop written statements of the philosophy and purpose of the program. Provision shall be made for periodic review and revision of these statements by the faculty as necessary.~~

NSG. LPN ~~51~~ 50 CONTROLLING INSTITUTION ~~AND ADVISORY GROUPS~~

(a) ~~A school of practical nursing shall be organized and controlled by a larger institution such as a non profit or public general hospital, area vocational technical school or comprehensive high school.~~

The controlling institution shall be an educational institution which the Board deems able to provide an effective Licensed Practical Nurse preparing program and which shall include but not be limited to comprehensive high schools, vocational-technical schools, community/junior colleges, senior colleges and universities, both public and private. Only those general hospitals which have existing programs as of July 1, 1976 shall constitute a controlling institution within these regulations.

(b) ~~The identity and responsibilities of the controlling body shall be clearly stated in writing.~~

The board of the controlling institution shall insure support including financial support which will provide a sound educational program.

~~(c) The controlling body shall insure the financial support, facilities and leadership which will provide a sound educational program and appropriate services to students and to faculty.~~

~~(d) The controlling body shall appoint an advisory group to assist in planning the beginning school and to aid in interpretation of school needs to the controlling~~

NSG. LPN ~~51~~ 50 CONTROLLING INSTITUTION ~~AND ADVISORY GROUPS~~ (CON'T)

~~body and the community. The advisory group to the controlling body and school may be discontinued after the school is well established and when the controlling body finds it no longer useful to have such a group. The advisory group should be reorganized whenever group planning is needed.~~

~~(e) The functions of the advisory group (when applicable) and its relationship to the controlling body and the faculty shall be clearly defined in writing.~~

*(Nsg. LPN 1965; ~~1968~~; 75)*

NSG. LPN 51 ~~52~~ ORGANIZATION

~~(a) The school shall be administratively organized in a manner conducive to the accomplishment of its purpose.~~

The controlling institution shall make provision for a qualified director who shall be responsible for, and authorized to act on, matters concerned with the program.

~~(b) Within the policy framework of the controlling institution the nurse director for this school shall be responsible for and authorized to act on matters concerned with this program.~~

The faculty for this program shall be organized in order to effectively involve members in the formulation, implementation and evaluation of the curriculum.

~~(c) The faculty for school shall be organized and shall participate in the administration, formulation and implementation of the program.~~

~~(d) Planned regular faculty meetings shall be arranged and minutes shall be kept of these meetings.~~

*(Nsg. LPN 1965; ~~1968~~; 75)*

~~NSG. LPN 53 OFFICES~~

~~Suitable facilities in convenient locations shall be provided for the school faculty. Adequate clerical and secretarial services shall be provided.~~

NSG. LPN ~~54~~ 52 RECORDS AND REPORTS

~~(a) An accurate and comprehensive record system shall be maintained for all phases of school administration.~~

There shall be an accurate system maintained for the preservation of academic records and files for students and graduates.

~~(b) Written policy statements shall be available for the reference of administrative and instructional personnel.~~

The program shall make reports as requested by the Board.

~~(c) An annual written report of the school shall be made by the nurse director to the administrative authorities of the controlling body and to the advisory group when applicable.~~

~~(d) Forms will be provided for periodic reporting from approved schools to the Board.~~

*(Nsg. LPN 1965; ~~1968~~; 75)*

NSG. LPN ~~55~~ 53 BULLETIN PUBLICATIONS

~~Information about the school shall be published periodically and revised as necessary.~~

(a) Current information shall be available that accurately describes the program and student related policies.

(b) The fees charged to students shall be clearly communicated to students in writing.

*(Nsg. LPN 1965; ~~1968~~; 75)*

~~NSG. LPN 56 WRITTEN AGREEMENTS~~

~~The controlling body of a school of practical nursing shall be responsible for all parts of the curriculum. When more than the controlling institution is used, written agreements of mutually decided policies covering all aspects of the cooperative relationship shall be made. Such agreements shall be signed by administrative~~

~~NSG. LPN-56-WRITTEN AGREEMENTS~~ (CON'T)

~~authorities of each institution and should be reviewed annually.~~

~~NSG. LPN-57-FINANCE~~

~~(a) A budget for the school shall be prepared in accordance with sound educational and fiscal practices.~~

~~(b) The list of fees charged to students shall clearly indicate for what purpose they are charged (tuition, library, etc.).~~

~~(c) Continuing financial support sufficient to provide for staff, facilities and other essentials for carrying out the stated purpose of the school shall be assured.~~

NSG. LPN ~~58~~ 54 - 59 RESERVED FOR FUTURE USE

CHAPTER SEVEN: NSG. LPN 60-69 APPROVAL OF ~~SCHOOLS OF PRACTICAL NURSING~~

LPN PREPARING PROGRAMS: FACULTY

NSG. LPN 61 NUMBER OF FACULTY

(a) The faculty for a ~~school~~ program shall include a minimum of:

(1) A full-time ~~nurse~~-director

(2) A full-time nurse instructor (in some situations the equivalent of a full-time nurse instructor may be employed, although this practice is not desirable).

(b) The acceptable total number of faculty members in relation to number of students depends upon such factors as:

(1) Philosophy and objectives of school

(2) Number of classes admitted per year

(3) Implementation of curriculum

(4) Nature and location of clinical facilities

(5) Adequacy of clerical and secretarial services to the faculty.

*(Nsg. LPN 1965; ~~1968~~; 75)*

NSG. LPN 62 QUALIFICATIONS

(a) The ~~nurse~~-director shall have academic preparation consisting of a baccalaureate degree and at least one year of employment in nursing during the five years preceding appointment. Additional preparation in teaching of nursing and in administration is recommended.

(b) It is essential that other faculty members be qualified by preparation, preferably a minimum of a baccalaureate degree, and one year of experience in direct relation to nursing care during the five years preceding appointment.

(c) Nurse faculty members shall hold a current valid license to practice as registered nurses in Minnesota.

(d) ~~It is recommended that nurse faculty members belong to the American Nurses' Association and the National League for Nursing.~~

NSG. LPN 62 QUALIFICATIONS (CON'T)

The selection of qualified faculty members, faculty policies and practices shall be in accord with state and federal laws on non-discrimination.

~~(e) There shall be written descriptions indicating the essential qualifications and the general responsibilities and functions of these positions. These descriptions shall be periodically reviewed and revised as necessary.~~

*(Nsg. LPN 1965 s62, 63; 1968 s62; 75)*

~~NSG. LPN 63 PERSONNEL POLICIES~~

~~There shall be written personnel policies for the faculty.~~

NSG. LPN 64 63 - 69 RESERVED FOR FUTURE USE

CHAPTER EIGHT: NSG. LPN 70-79 APPROVAL OF ~~SCHOOLS OF PRACTICAL NURSING~~

LPN PREPARING PROGRAMS: STUDENTS

NSG. LPN 70 SELECTION AND ADMISSION

~~Selection of students shall be based on stated admission policies.--Establishment of criteria of admission and final application of criteria shall rest with the faculty of the program.~~

(a) ~~There shall be provision for obtaining and compiling pertinent information about applicants for the school including scholastic aptitude, prior academic achievement, health, character and personality.~~

Admission practices shall be based on the program's stated criteria for selection.

(b) ~~A school official shall verify age by checking the birth or baptismal certificate or other similar official record to determine that the applicant will be at least 18 years of age when applying to write the licensing examination.~~

The selection and advancement of students shall be in accord with state and federal laws on non-discrimination.

(c) Educational preparation shall be verified before acceptance into the school. High school graduation equivalency may be determined through successful completion of standardized tests such as the General Education Development Tests.

*(Nsg. LPN 1965; ~~1968;~~ 75)*

NSG. LPN 71 ~~TRANSFER AND READMITTED STUDENTS~~ EDUCATIONAL PROGRESSION OPPORTUNITY

(a) ~~Applicants requesting admission through transfer or those requesting re-admission shall meet the school's standards for currently enrolled students.~~

By July 1, 1976 there shall be written policies regarding opportunities for student placement in, and/or progression through the curriculum based on satisfactory establishment of competency, however acquired.

NSG. LPN 71 ~~TRANSFER AND READMITTED STUDENTS~~ EDUCATIONAL PROGRESSION OPPORTUNITY (CON'T)

~~(b) Credit may be given for satisfactory record of courses taken in another approved school of nursing. In such instances the amount of credit given must be determined by the school but shall not exceed half of the required program.~~

During the 1976-77 academic year there shall be evidence of opportunities for student placement in, and/or progression through one-third of the courses of the curriculum based on satisfactory competency, however acquired.

(c) By July 1, 1978 and thereafter there shall be written evidence of opportunities for student placement in, and/or progression through all of the courses of the curriculum based on satisfactory establishment of competency, however acquired.

*(Nsg. LPN 1965; ~~1968~~; 75)*

NSG. LPN 72 ~~SCHOLASTIC STANDING AND GRADUATION~~ PROGRESSION AND GRADUATION REQUIREMENTS

~~Policies regarding scholastic achievement required for continuance and graduation shall be formulated by the faculty, stated in writing and made available to students.~~

~~(a) Graduation shall depend upon satisfactory completion of the total requirements of the school.~~

Criteria for graduation shall be prepared by the faculty and clearly communicated in writing to students upon admission to the program.

~~(b) All requirements for acceptance for Minnesota licensure shall have been completed before the date of the licensing examination. As part of the graduate's application for Minnesota licensure the nurse director is expected to recommend the applicant as to personal fitness for nursing, health, moral character and age and to verify general and practical nursing education.~~

The graduation criteria shall include but not be limited to satisfactory achievement of the competencies as outlined in Nsg. LPN 80(d) and the essential requirements delineated in the nursing courses.

NSG. LPN 72 ~~SCHOLASTIC STANDING AND GRADUATION~~ PROGRESSION AND GRADUATION REQUIREMENTS (CON'T)

(c) Evidence of progress toward meeting graduation criteria shall be an integral part of the students' records.

*(Nsg. LPN 1965; ~~1968~~; 75)*

~~NSG. LPN 73 GUIDANCE PROGRAM~~

~~The faculty shall determine the objectives and resources for the guidance program. Provision shall be made to help students in need of educational, personal and vocational guidance.~~

~~NSG. LPN 74 HEALTH PROGRAM~~

~~The faculty shall determine the objectives and resources for health supervision. The student health program shall encourage positive health as well as care of illness or disability.~~

~~(a) The school shall develop health program policies under qualified medical supervision consonant with sound health and medical practice.~~

~~(b) The school shall establish policies that provide adequately for vacation, holidays and leaves of absence.~~

~~NSG. LPN 75 MAINTENANCE~~

~~(a) The school shall provide information to assist students in locating suitable housing and meals.~~

~~(b) If residence facilities are provided by the school, they shall be supervised at all times to insure the personal safety and welfare of students and provide for suitable study conditions and facilities for social life in large and small groups.~~

NSG. LPN ~~76~~ 73 - 79 RESERVED FOR FUTURE USE

CHAPTER NINE: NSG. LPN [redacted]-89 APPROVAL OF ~~SCHOOLS OF PRACTICAL NURSING~~:

LPN PREPARING PROGRAMS: CURRICULUM

NSG. LPN 80 ~~ORGANIZATION~~ PHILOSOPHY AND GOALS

~~The faculty shall have the responsibility for development and implementation of curriculum and shall be organized to facilitate meeting this responsibility.~~

(a) The philosophy of the nursing program shall be compatible with the philosophy of the controlling institution.

(b) The faculty shall write, annually review and periodically revise a philosophy that serves as a base for the curriculum and its implementation.

(c) The philosophy shall include, but not be limited to a clear description of the faculty's beliefs regarding:

(1) man,

(2) society,

(3) health,

(4) nursing including the relationship of the graduate being prepared to that from the other types of programs,

(5) teaching and learning.

(d) There shall be a written description of the competencies of the graduate being prepared. The competencies delineated shall be appropriate to the type of graduate being prepared and shall relate, but not be limited to the following broad areas:

(1) nursing process or problem solving.

(2) nursing skills and delegated medical tasks.

(3) role behaviors.

(e) There shall be evidence that the faculty discusses with nurses, employers and consumers in the area serviced by the program the competencies of the graduate. The focus of such discussion, shall be upon mutual concerns, mutual understanding of philosophy and goals and appropriate utilization of the graduate.

(f) By July 1, 1976 and thereafter each practical nursing program shall be able to identify the content (knowledge and skills) within the curriculum which is usually taught in a nursing assistant training program of an area vocational-technical institute.

(g) After January 1, 1976 all programs applying for approval shall show written evidence that the proposed curriculum is designed in such a way that:

(1) the content (knowledge and skills) usually taught in a nursing assistant training program will be taught during the first 12 weeks. The written evidence shall include but not be limited to:

(aa) written requests by the proposed program faculty to the faculty of at least one nursing assistant program asking the latter to cooperate in mutual curriculum planning.

(bb) minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nsg. LPN 80(f) and (g) were considered.

(cc) course outlines from at least one nursing assistant program,

(dd) all course outlines for the proposed program, and

(ee) a comparison of the course outlines submitted under (cc) and (dd) above.

(2) not less than 25 percent of the nursing content which is included in at least one associate degree nursing program is incorporated into the proposed curriculum. The written evidence shall include but not be limited to:

(aa) written requests by the proposed program faculty to the faculty of at least one associate degree nursing program asking the latter to cooperate in mutual curriculum planning.

(bb) minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nsg. LPN 80(f) and (g) were considered.

(cc) course outlines from at least one associate degree program,

(dd) all course outlines for the proposed program, and

(ee) a comparison of the course outlines submitted under (cc) and (dd) above.

(h) After July 1, 1978 and thereafter each nursing program shall show written evidence that the curriculum is designed in such a way that:

(1) the content (knowledge and skills) usually taught in a nursing assistant training program will be taught during the first 12 weeks. The written evidence shall include but not be limited to:

(aa) written requests by the program faculty to the faculty of at least one nursing assistant program asking the latter to cooperate in mutual curriculum planning.

(bb) minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations Nsg. LPN 80(f) and (h) were considered.

(cc) course outlines from at least one nursing assistant program,

(dd) all course outlines for the program, and

(ee) a comparison of the course outlines submitted under (cc) and (dd) above.

(2) not less than 25 percent of the nursing content which is included in at least one associate degree nursing program is incorporated into the curriculum. The written evidence shall include but not be limited to:

(aa) written requests by the program faculty to the faculty of at least one associate degree nursing program asking the latter to cooperate in mutual curriculum planning.

(bb) minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations Nsg. LPN 80(f) and (h) were considered.

NSG. LPN 80 ~~ORGANIZATION~~ PHILOSOPHY AND GOALS (CON'T)

(cc) course outlines from at least one associate degree program,

(dd) all course outlines for the program, and

(ee) a comparison of the course outlines submitted under (cc) and (dd) above.

*(Nsg. LPN 1975)*

~~NSG. LPN 81 CURRICULUM DEVELOPMENT~~

~~The clearly defined school philosophy and objectives developed by the faculty shall be used as the basis for curriculum development. These statements should reflect sound principles of education and be consistent with current trends in practical nursing education. The curriculum shall implement the philosophy and objectives of the school.~~

NSG. LPN ~~82~~ 81 LENGTH OF PROGRAM OF STUDIES

The program of studies shall not be less than nine months or more than twelve months from beginning to end.

*(Nsg. LPN 1968; 75)*

NSG. LPN ~~83~~ 82 CURRICULUM PLAN

The curriculum should be designed to prepare the student for licensure as a practical nurse. The licensed practical nurse gives nursing care with the guidance and supervision of a registered nurse or physician.

(a) The plan shall be designed to assist the student to progress in appropriate sequence from the simple to the complex and the known to the unknown.

(b) The plan shall be based on broad areas of learning and demonstrate the relationship of each segment to the whole.

(c) The plan shall also document the meaningful and concurrent application of theory to practice and the utilization of previous learnings.

NSG. LPN 83 82 CURRICULUM PLAN (CON'T)

(d) The plan shall reflect the program objectives in a way that is meaningful to the teacher and the student.

*(Nsg. LPN 1965 s81; 1968 s83; 1975)*

NSG. LPN 84 83 STRUCTURE FOR CURRICULUM IMPLEMENTATION

The number of hours of class and clinical laboratory experience and distribution of these shall be in direct ratio to the amount of time necessary for the student at that particular state of development to accomplish the objectives of the course.

(a) Throughout the program the total hours of class and clinical laboratory experience should not ordinarily be less than 22 hours nor more than 32 hours per week.

(b) During the entire program the total number of hours of instruction (not including clinical laboratory) shall be at least 400.

(c) In each clinical course the laboratory experience shall be related to current instruction so as to serve as a meaningful expansion of the class content.

(d) Instructional materials shall be appropriate to assure implementation of the curriculum.

*(Nsg. LPN 1965 s81, 83; 1968 s84; 1975)*

NSG. LPN 85 84 CURRICULUM CONTENT

The curriculum shall be based on broad areas of learning. The content shall be suitable to practical nursing and shall include scientific principles and nursing concepts and shall provide for application of these concepts.

(a) The curriculum shall incorporate appropriate learnings suitably balanced in the areas of nutrition, growth, and development, body structure and function, understanding of human behavior, personal and community health and vocational responsibility.

NSG. LPN ~~85~~ 84 CURRICULUM CONTENT (CON'T)

(b) The curriculum shall include concurrent instruction and clinical laboratory experience in the nursing care of children, mothers and newborn infants, adults with common illnesses, geriatric patients and patients with mental and emotional problems. Learnings shall be focused on nursing care of patients and shall include concern for maintenance of health as well as care of the sick.

(c) Learning throughout the program shall provide continued application of theory in clinical laboratory practice. The student should have clinical laboratory experience wherever theory requires application.

*(Nsg. LPN 1965 s81, 83; 1968 s85; 1975)*

NSG. LPN ~~86~~ 85 EVALUATION

~~There shall be a systematic and on-going process of evaluation which shall assess all facets of the educational program and its administration as well as the progress of the student within the learning experience. Such evaluation shall provide a basis for curriculum revision and change in practices within the program. There shall be evidence that the faculty engages in evaluation resulting in strengthening of the program.~~

(a) There shall be written evidence of on-going evaluation that shall include but not be limited to:

(1) The curriculum in terms of the graduation competencies.

(2) Employment functioning of graduates.

(b) By July 1, 1978 and thereafter there shall be evidence of the implementation of the evaluation findings.

*(Nsg. LPN 1965 s84; 1968 s86; 1975)*

NSG. LPN ~~87~~ 86 MAJOR CURRICULUM CHANGE

~~Schools wishing to make a major curriculum change shall request and obtain approval of the Board before instituting such change.~~

NSG. LPN ~~87~~ 86 MAJOR CURRICULUM CHANGE (CON'T)

~~(a) Requests for major curriculum change must be presented in time to provide an adequate period for consideration and action by the Board.~~

The program shall request and obtain Board approval before instituting the following major changes:

(a) Change in the philosophy, goals, curriculum or objectives that would result in graduate competencies different from those approved as appropriate to the type of program.

~~(b) A request for major curriculum change shall include a written plan that clearly indicates the desired change, its consistency with the philosophy and objectives of the school and the means of implementation.~~

Addition or deletion of clinical facility utilized for student learning.

~~(c) A school seeking to use clinical facilities that have not had prior Board approval of this program shall also follow the above procedure for major curriculum change.~~

Change in the control of the program.

~~(d) Board approval of the offering of a program of experimental design will be limited to a school with a highly qualified faculty and a well developed plan which incorperates suitable evaluation.~~

Proposals of an experimental nature will be considered by the Board and encouraged where appropriate.

*(Nsg. LPN 1965 s82; 1968 s87; 1975)*

NSG. LPN ~~88~~ 87 - 89 RESERVED FOR FUTURE USE

CHAPTER TEN: NSG. LPN [redacted]-99 APPROVAL OF SCHOOLS OF PRA[redacted]GAL NURSING

LPN PREPARING PROGRAMS: EDUCATIONAL CLINICAL FACILITIES

NSG. LPN 90 CLASSROOMS

Classrooms, laboratories, conference rooms and instructional offices shall be adequate in size, number and type according to the educational purposes for which these rooms are to be used.

NSG. LPN 91 LIBRARY

The library collection shall be appropriate to the program, well organized and readily accessible to the students and the faculty.

(a) Provision shall be made for regular accessions to the library collection.

(b) The library policies and setting shall be conducive for effective use.

NSG. LPN 92 90 CLINICAL LABORATORIES FACILITIES

Clinical facilities shall be selected which will provide learning experiences essential for achievement of the stated purpose of the program. All learning experiences must be selected and directed by faculty members.

(a) Hospital facilities used by the program shall be accredited by the Joint Commission on Accreditation of Hospitals. The pediatric and maternity departments shall be segregated.

Every plan to use a clinical facility, in whole or in part, for student learning that involves nursing intervention/implementation that necessitates direct teaching supervision must be approved by the Board prior to utilization. Each program must submit evidence that the facility selected meets criteria listed in Nsg. LPN 90-91 of this section.

(b) To insure optimum learning, there shall be evidence that there would be adequate experience with patients having acute illnesses. At least three of the following clinical nursing fields shall be provided at the major clinical facility: Medical, surgical, maternity and pediatrics. Experience shows that these kinds of

NSG. LPN 92 90 CLINICAL LABORATORIES FACILITIES (CON'T)

~~learning-experiences-are-most-likely-to-be-found-in-hospitals-with-60-or-more-daily average-patients-exclusive-of-newborn-infants.~~

The faculty shall have objectives for all clinical learning written in measurable performance terms that are appropriate for the type of program.

(c) ~~If-more-than-one-nursing-school-is-using-the-same-clinical-setting,-there must-be-adequate-assurance-that-students-in-all-programs-will-have-appropriate learning-experiences.--In-such-cases,-experience-shows-that-a-hospital-with-a daily-average-census-of-more-than-60-will-be-needed.~~

All clinical facilities selected by the faculty shall provide experience that will be adequate and appropriate for achieving the learning objectives.

(d) ~~Practical-nursing-students-shall-have-the-opportunity-to-observe-effective nursing-practice-by-registered-nurses-and-licensed-practical-nurses-in-the-clinical field-and-must-have-opportunity-to-develop-nursing-skill-within-the-scope-and limits-of-their-school's-objectives.--Quality-of-nursing-service-is-determined-by:~~

~~(1)-Supervision-of-direct-patient-care.-~~

~~(2)-Organization-of-nursing-service-staff-for-review-and-improvement-of-nursing care.~~

~~(3)-Clarity-of-communications-between-health-team-members.~~

~~(4)-Number-of-registered-nurses,-licensed-practical-nurses-and-auxiliary nursing-personnel.~~

~~(5)-Utilization-of-registered-nurses,-licensed-practical-nurses-and-auxiliary nursing-personnel.~~

~~(6)-Inservice-education-for-nursing-personnel.~~

The program shall be able to document how the selected clinical facilities are utilized to implement the curriculum and learning objectives.

(e) ~~The-suitability-of-clinical-facilities-for-learning-experiences-for-total student-enrollment-is-evaluated-on-the-basis-of:~~

NSG. LPN 92 90 CLINICAL ~~LABORATORIES~~ FACILITIES (CON'T)

~~(1) Quality of nursing care, medical care and hospital administration.~~

~~(2) Variety of patients representing major health problems, stages of illness and age groups.~~

~~(3) Daily average number of patients in each clinical service.~~

~~(4) Adequate physical facilities, medical supplies and equipment essential to nursing care and teaching (such as kardex, nursing care plans, individualized medication system, clarity of the medical care plans, etc.).~~

~~(5) Number of students to be assigned.~~

~~(6) Other educational programs using these facilities.~~

~~(7) Attitudes of personnel toward the educational program.~~

All clinical facilities utilized for learning shall have current accreditation by an agency the Board recognized as evaluating quality of care, such as the Joint Commission for Accreditation of Hospitals and/or demonstrates that they have complied with the criteria listed in Nsg. LPN 90(f).

(f) All clinical facilities utilized for learning shall have evidence of quality of nursing service in the following areas:

(1) Appropriate utilization of all types of nursing personnel.

(2) Staffing that is not affected by presence or absence of students and is adequate for effective patient care.

(3) Medical and/or Registered Nurse supervision of direct patient care.

(4) Clarity of nursing care plans for patients.

(5) A systematic plan and process for the review and improvement of patient care that utilizes evaluation tools such as a review of clinical records.

(6) Inservice education for nursing personnel.

(g) The curriculum implementation plan for learning in the clinical facility shall include evidence that learning is assured in the following ways:

NSG. LPN 92 90 CLINICAL LABORATORIES FACILITIES (CON'T)

(1) Faculty members responsible for selecting, guiding and evaluating student learning.

(2) Number of students appropriate to the learning objectives, and available experience and physical facilities.

(3) Teacher/student ratio appropriate to the learning objectives and the facility dependent upon such factors as:

(aa) availability of educational experience within the facility.

(bb) location of the educational experience within the facility.

(cc) the educational guidance necessary for student achievement of objectives

(4) When other nursing programs are using the facility the programs and facility shall provide evidence that there are adequate learning experiences for all students involved.

*(Nsg. LPN 1965 s90, 93; 1968 s92; 1975)*

~~NSG. LPN 93 ADDITIONAL CLINICAL FACILITIES~~

~~When facilities other than the major facility are to be used for clinical laboratory learning experiences, they shall be carefully selected and well suited to meet the curriculum. Such a facility shall be a recognized quality facility of its own type. All learning experience must be selected and guided by faculty members. Examples of such additional clinical facilities may be community nursing agencies, geriatric facilities, extended care units, out patient clinics and nursery schools. The controlling body of a school of practical nursing shall be responsible for all parts of the curriculum. When more than the controlling institution is used, written agreements of mutually decided policies covering all aspects of the co-operative relationship shall be made. Such agreements shall be signed by administrative authorities of each institution and should be reviewed annually.~~

NSG. LPN 91 WRITTEN AGREEMENTS

(a) The controlling institution and program shall have written agreements with each clinical facility utilized for student learning.

(b) The agreements shall be reviewed annually by the parties to see that the provisions are current and meet the following criteria for coordinated planning and implementation.

(1) Assurance from the facility of the availability of access to experience that shall be both appropriate and adequate to fulfill the written learning objectives designated by the faculty.

(2) Specification of the authority and responsibilities of program and clinical facility personnel wherever related to the educational experience of the student.

(3) Arrangement for the faculty members assigned to the clinical facility to receive that degree of prior orientation mutually agreed upon as necessary to meet the needs of both the program and the facility.

(4) Provision of continuing multi-level communication between the clinical facility and the program personnel. Such communication shall include but not be limited to:

(aa) Provision for the familiarization of facility staff with the program's philosophy, goals, and curriculum.

(bb) Provision for the familiarization of the program facility with the facility's philosophy, policy, and program expectations.

(cc) Provision for follow-up evaluation of the clinical experience by facility staff and program faculty.

*(Nsg. LPN 1965; ~~1968~~; 75)*

NSG. LPN 94 92 - 99 RESERVED FOR FUTURE USE

APPROVED AS TO FORM AND LEGALITY
10-23 1975
WARREN SPANNAUS, ATTORNEY GENERAL
BY /s/ Michael B. Miller
SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
OCT 24 1975 - 1:30 pm
Joan Anderson Growe
Secretary of State

FILED
RICHARD L. BRUBACHER
Commissioner of Administration
OCT 24 1975
BY Edo Studenmaier
AUTH. SIGNATURE
1:45 pm.

ADMIN. 1000

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

# Office Memorandum

TO : Mike Miller
Special Assistant Attorney General
Department of Administration

DATE: September 30, 1975

FROM : Terry P. O'Brien
Special Assistant Attorney General

SUBJECT: Minn. Regs. NSG. LPN 1-99 Relating to LPN Preparing Programs and Licensure of Licensed Practical Nurses

Enclosed are three files containing the necessary documents in support of the Board of Nursing's adoption of NSG. LPN 1-99 relating to preparing programs of licensure of licensed practical nurses. Authority to adopt these regulations is contained in Minn. Stat. Sections 148.292, 148.291, 148.292 and 148.294.

Two documents are included, one of which is recently required. The Department of Finance approval is placed as the last document prior to the transcript. Since we have not dealt with this kind of statement before, and since Finance hasn't developed a form, we "punted." I hope this statement is sufficient. Also included is a statement of additional information dated June 23, 1975. Its purpose is to clarify the rationale of some of the regulations.

These rules are simply an effort to update the existing rules and conformance with new terminology, educational trends and statutory changes.

I would appreciate it if you would return files numbered 1 and 2 to me when the rules are finally filed.

If you have any questions, please don't hesitate to contact me.

TPO:ss

p. 30 philosophy
ultra vires

MINNESOTA BOARD OF NURSING RULES AS PROPOSED

AMENDMENTS TO THE LICENSED PRACTICAL NURSE LICENSURE RULES

APRIL, 1975

| Proposed New Rule | Old Rule |
|---|---|
| CHAPTER ONE: NURSING LPN 1-9 LICENSURE, INDIVIDUAL NOT PREVIOUSLY LICENSED | CHAPTER ONE: NURSING LPN 1-9 LICENSURE BY EXAMINATION |
| Repeal | NSG. LPN 2 QUALIFICATION<br>Completion of a course of study in an approved program of practical nursing shall be required before the examination. |
| NSG. LPN 1 QUALIFICATION<br>(a) A student from a practical nursing program approved by the Minnesota Board of Nursing as provided in Minnesota Statute 148.292 may be admitted to the licensure examination providing all the following criteria are met: | (a) Approved program of practical nursing means one approved by the Minnesota Board of Nursing (for purposes of the LPN law) or by a similar Board in another jurisdiction. |
| (1) The student is in good standing and there is reasonable expectation graduation requirements will be completed. | New |
| (2) Requirements for graduation will be completed no later than two weeks after the date of the examination for which the student is applying. | New |
| (3) Remaining course work will not include any basic content in the areas covered by the examination (nursing care of infants, children, mothers and adults and nursing care of patients with mental and emotional problems). | New |
| (b) An applicant from a practical nursing program approved by a Board of Nursing by another U.S. jurisdiction shall have had substantially the same course of study as stated in the minimum curriculum requirements for Minnesota approved nursing programs at the time of his/her | (b) An applicant who graduated from a practical nursing program approved by a Board of Nursing in another jurisdiction shall have had substantially the same course of study as stated in the minimum curriculum requirements for Minnesota approved practical nursing programs at the time of his appli- |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 1 QUALIFICATION (CON'T) | NSG. LPN 2 QUALIFICATION (CON'T) |
| application. The applicant who cannot demonstrate having had the same course of study shall remove deficiencies before the examination as directed by the Minnesota Board of Nursing. The applicant from a program approved in another jurisdiction must hold a diploma from an approved nursing program before he/she can be admitted to the licensure examination. | cation or he shall remove deficiencies as directed by the Minnesota Board of Nursing. |
| NSG. LPN 2 APPLICATION | NSG. LPN 1 APPLICATION |
| The application forms and instructions for filing are provided by the Board. The application shall be submitted to the Board in advance of the published deadline for the desired examination date. | The application forms and instructions for filing are provided by the Minnesota Board of Nursing. |
| (a) An application for licensure by examination from a student or graduate of a Minnesota program shall consist of:<br>(1) The notarized application form,<br>(2) The recommendation from the nursing program director, and<br>(3) The statutory fee. | (a) The completed application, accompanied by the statutory fee, shall be submitted to the Minnesota Board of Nursing in advance of the published deadline for the desired examination date. |
| Following graduation, whether this occurs before or after the examination, the applicant must also submit an affidavit of graduation (notarized) and an official transcript. | New |
| (b) A completed application from an out-of-state graduate shall consist of:<br>(1) The notarized application,<br>(2) The recommendation from the nursing program director,<br>(3) The statutory fee,<br>(4) The affidavit of graduation, and<br>(5) The official school transcript. | (b) Only a person who has filed the required application and has been notified of acceptance by the Minnesota Board of Nursing will be permitted to write the examination. |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 2 APPLICATION (CON'T) | NSG. LPN 1 APPLICATION (CON'T) |
| (c) The Board will schedule the applicant to write the first examination available after application is completed within the constraints of space, expense, personnel and time. | New |
| Repeal | NSG. LPN 3 QUALIFICATION BY EQUIVALENCY<br><br>An applicant who graduated from a Minnesota practical nursing program prior to the approval of that program in 1949 by the Minnesota Board of Nursing shall be considered for licensure by examination provided the applicant has had substantially the same course of study as stated in the minimum curriculum requirements for Minnesota approved practical nursing programs at the time of his application.<br><br>(a) If necessary, such an applicant will be directed by the Minnesota Board of Nursing to obtain additional education or experience before acceptance for the examination.<br><br>(b) An applicant must have a satisfactory work reference following six continuous months of practical nursing in a supervised clinical setting within the last twelve months preceding the time at which he is accepted to write the licensure examination. |
| NSG. LPN 3 EXAMINATION AND RE-EXAMINATION | NSG. LPN 4 EXAMINATION AND RE-EXAMINATION |
| Retain old rule and renumber. | The licensure examination may be prepared by the Minnesota Board of Nursing or by others delegated to do so by the Minnesota Board of Nursing. |
| Retain old rule. | (a) The passing score for each form of the Minnesota licensure examination shall be determined by the Minnesota Board of Nursing. |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 3 EXAMINATION AND RE-EXAMINATION (CON'T) | NSG. LPN 4 EXAMINATION AND RE-EXAMINATION (CON'T) |
| Retain old rule. | (b) Prior to the examination date each accepted applicant will be sent an admission card which shall be presented by the applicant for admission to the examination center. |
| Retain old rule. | (c) The statutory re-examination fee applies to each re-examination. |
| (d) An applicant must pass the examination in not more than three writings within an 18 month period. The applicant who fails more than three writings must submit evidence to the Board of remedial assistance before being admitted to each subsequent examination. Such re-examination may be repeated at subsequent testing periods until the passing score is attained. | (d) An examination may be repeated at subsequent testing periods until a passing score is attained. |
| NSG. LPN 4 DUPLICATE ORIGINAL LICENSE | |
| Duplicate original licenses are not issued for any reason. | New |
| NSG. LPN 5-9 RESERVED FOR FUTURE USE | NSG. LPN 5-9 RESERVED FOR FUTURE USE |
| CHAPTER TWO: NURSING LPN 10-19 LICENSURE, INDIVIDUAL PREVIOUSLY LICENSED IN ANOTHER U.S. JURISDICTION | CHAPTER TWO: NURSING LPN 10-19 LICENSURE WITHOUT EXAMINATION BY INTERSTATE ENDORSEMENT |
| NSG. LPN 10 QUALIFICATIONS | NSG. LPN 11 QUALIFICATIONS |
| An applicant for Minnesota licensure by interstate endorsement shall have been granted licensure in another jurisdiction of the United States. Minnesota LPN licensure shall not be required for a nurse licensed in another jurisdiction who is in Minnesota as a student enrolled in a program of formal education which involves nursing practice, such as a program leading to licensure at another level of nursing or a program to enhance skills in a specific area of nursing. | An applicant for Minnesota licensure by interstate endorsement shall have been granted licensure for practical or vocational nursing in another jurisdiction. |

Proposed New Rule

NSG. LPN 10 QUALIFICATIONS (CON'T)

However, such a person may not be employed in practical nursing in Minnesota without first securing a license from the Board.

(a) The applicant shall have graduated from a program preparing for practical nurse licensure which is approved by the Minnesota Board of Nursing or similar Board in another U.S. jurisdiction. Such applicant must have had substantially the same general and nursing education as required by the Minnesota Board of Nursing for Minnesota program graduates at the time such applicant was accepted for licensure in the original jurisdiction.

(b) An applicant who does not present evidence of satisfactory general or nursing education may be required to take an additional course of study to insure that his/her background is comparable to that of Minnesota program graduates.

(c) A person who is not a graduate of an approved program but has been licensed as a practical nurse in another U.S. jurisdiction shall be accepted for Minnesota licensure only if he/she would have been eligible for Minnesota licensure at the time of original licensure in another jurisdiction.

(d) An applicant must have written the same licensure examination as that administered in Minnesota and achieved a score established as passing for that examination by the Minnesota Board of Nursing unless he/she graduated from a U.S. practical nursing program and was licensed by examination in a U.S. jurisdiction prior to 1955.

Old Rule

NSG. LPN 11 QUALIFICATIONS (CON'T)

(a) An applicant who graduated from a practical nursing program approved by the Minnesota Board of Nursing or a similar board in another jurisdiction shall have had substantially the same general and nursing education as required by the Minnesota Board of Nursing for graduates of Minnesota approved practical nursing programs at the time the applicant was accepted for licensure in the other jurisdiction.

(b) An applicant who does not have evidence of satisfactory general or nursing education may be required to take an additional course of study or write an examination as directed by the Minnesota Board of Nursing in order to fulfill Minnesota requirements.

(c) An applicant shall be required to write the current Minnesota licensure examination if his licensure examination in the original jurisdiction was not the same as that administrated in Minnesota..

(d) An applicant who wrote the same licensure examination as that used in Minnesota in 1955 or more recently shall give evidence of attainment of a score equal to the passing score required here for that examination or write and pass the current Minnesota examination.

Proposed New Rule

NSG. LPN 10 QUALIFICATIONS (CON'T)

(e) An applicant whose licensure examination score does not meet the Minnesota requirements for 1955 or thereafter shall be required to rewrite the current Minnesota examination and achieve a passing score before a Minnesota license is issued.

(f) The licensed practical nurse applying for licensure by interstate endorsement who has not been employed in nursing for five years or more preceding application shall be required to submit evidence of competency in nursing before receiving a license in Minnesota. Such evidence may include completion of a refresher course, continuing education courses, an apprenticeship, an orientation program or such other evidence as the Board may reasonably require.

NSG. LPN 11 APPLICATION

The application forms and instructions for filing are provided by the Board.

(a) A completed application shall include all of the following:

(1) The completed and notarized application form,

(2) A verification of licensure from the state in which the licensure examination was written,

(3) A verification of licensure from the state in which most recently employed if this is different than the state of examination,

(4) A satisfactory employment reference from the last five years. If the applicant has not been employed for five years or more, a character reference is required in lieu of the employment reference, and

(5) The statutory fee.

Old Rule

NSG. LPN 11 QUALIFICATIONS (CON'T)

(e) An applicant who was originally licensed without written examination for practical or vocational nursing in another jurisdiction and who has qualifications otherwise acceptable may be admitted to write the current Minnesota licensure examination.

(f) An applicant licensed for practical or vocational nursing in another jurisdiction who is not a graduate of an approved school of practical or vocational nursing shall meet the Minnesota Board of Nursing equivalency requirements in effect at the time the applicant was licensed in the original jurisdiction.

NSG. LPN 10 APPLICATION

The application forms and instructions are provided by the Minnesota Board of Nursing.

(a) The required application accompanied by the statutory fee shall be filed with the Minnesota Board of Nursing.

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 11 APPLICATION (CON'T) | NSG. LPN 10 APPLICATION (CON'T) |
| (b) The applicant may not be employed as a practical nurse in Minnesota until the Minnesota license has been issued. | (b) A person who has not yet received his Minnesota license may not use the title "Licensed Practical Nurse", abbreviated LPN, in Minnesota. |
| NSG. LPN 12-19 RESERVED FOR FUTURE USE | NSG. LPN 12-19 RESERVED FOR FUTURE USE |
| CHAPTER THREE: NURSING 20-29 LICENSURE, INDIVIDUAL PREVIOUSLY LICENSED IN A FOREIGN COUNTRY | |
| NSG. LPN 20 QUALIFICATIONS | New |
| (a) A foreign educated practical nurse will be required to write the same licensure examination as administered in Minnesota and achieve scores established as passing for that examination by the Minnesota Board of Nursing. | |
| (b) The foreign educated practical nurse who has passed the same examination as administered in Minnesota and has been licensed on that basis in another U.S. jurisdiction, shall be licensed by interstate endorsement. | New |
| (c) An applicant whose nursing education was in any language but English shall be required to prove competency in English before he/she can be admitted to the licensure examination. Achieving an acceptable score on a standardized test or English as a foreign language would be considered proof of competency. Other acceptable proofs of competency in English would be affidavits stating that nursing education had been acquired in the English language. | New |
| (d) An applicant shall have graduated with substantially the same general and nursing education as required by the Board for Minnesota nursing graduates at the time such applicant was accepted | New |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 20 QUALIFICATIONS (CON'T) | |
| for licensure by examination in the original foreign jurisdiction. | |
| (e) An applicant who does not have evidence of satisfactory general or nursing education may be required to take an additional course of study as directed by the Board in order to insure that his/her background is comparable to that of Minnesota program graduates. | New |
| (f) The applicant shall be required to demonstrate compliance with the U.S. Immigration and Naturalization Act. | New |
| NSG. LPN 21 APPLICATION | |
| (a) The foreign educated practical nurse who has been licensed in another U.S. jurisdiction after passing the same examination as administered in Minnesota shall be licensed by interstate endorsement. He/she shall submit the same application as outlined in Nsg. LPN 11, with the addition of a form indicating compliance with the U.S. Immigration and Naturalization Act. | New |
| (b) The foreign educated practical nurse who has not passed the same licensure examination as administered in Minnesota shall be required to write and pass the examination. The completed application for such applicant shall include the notarized application form, certification of licensure from the foreign licensure authority, if the applicant has been licensed, certification of graduation from a nursing program, official transcript from the nursing program, reference from a United States employer, if employed in the United States, the immigration form and the statutory fee. The Board will schedule the applicant to write the first examination available after the application is complete within the constraints of | New |

Proposed New Rule

NSG. LPN 21 APPLICATION (CON'T)

space, time, expense and personnel.

NSG. LPN 22-29 RESERVED FOR FUTURE USE

CHAPTER FOUR: NURSING LPN 30-39 ANNUAL REGISTRATION (RENEWAL); PENALTY, DELINQUENT AND NONPRACTICING STATUS; CHANGE OF NAME

NSG. LPN 30 RENEWAL OF REGISTRATION

Each licensee is responsible for applying for renewal of registration if he/she wishes to be employed as a licensed practical nurse in Minnesota in the coming year. The Board issues renewal application forms to all current licensees and will renew registration upon receipt of application and the renewal fee. Beginning with the 1976 renewal period, the annual fee shall be $5.

NSG. LPN 31 PENALTY

An applicant for renewal of registration, except if in nonpracticing status, shall pay a late penalty fee of $2 as well as the renewal fee if the request for renewal is postmarked after the end of the renewal period.

NSG. LPN 32 DELINQUENT STATUS

An applicant for renewal of registration, except if in nonpracticing status, who failed to re-register for the previous year or years shall pay a delinquent fee of $2 for each year for which he/she has been delinquent up to a maximum of $10 as well as the penalty fee of $2 and the renewal fee for the current period.

Old Rule

New

CHAPTER THREE: NURSING LPN 20-29 ANNUAL REGISTRATION (RENEWAL); PENALTY, DELINQUENT AND NONPRACTICING STATUS; CHANGE OF NAME

NSG. LPN 20 ANNUAL RENEWAL OF REGISTRATION

Each nurse is responsible for applying for renewal of registration if he wishes to be employed as a licensed practical nurse in Minnesota in the coming year. The Minnesota Board of Nursing issues renewal application forms to all current licensees and will renew registration upon receipt of application and statutory renewal fee.

NSG. LPN 21 PENALTY

An applicant for renewal of registration, except if in nonpracticing status, shall pay the statutory late penalty fee as well as the statutory renewal fee if the request for renewal is postmarked after December 31.

NSG. LPN 22 DELINQUENT STATUS

An applicant for renewal of registration, except if in nonpracticing status, who failed to re-register for the previous year or years shall pay the statutory delinquent fee for each year for which he has been delinquent as well as the statutory penalty fee and the renewal fee for the current year.

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 33 NONPRACTICING STATUS | NSG. LPN 23 NONPRACTICING STATUS |
| (a) An applicant for nonpracticing status who failed to renew registration for the previous year or years shall pay a delinquent fee of $2 for each year for which he/she has been delinquent up to a maximum of $10. | (a) An applicant for nonpracticing status who failed to renew registration for the previous year or years shall pay the statutory delinquent fee for each year for which he has been delinquent. |
| (b) The licensed practical nurse who has been in the nonpracticing status for five years or more must present evidence of competency in nursing before becoming actively reregistered. Such evidence may include completion of a refresher course, continuing education courses, an apprenticeship, an orientation program or such other evidence as the Board may reasonably require. | New |
| (c) The licensee who has been in the nonpracticing status for less than five years will be granted renewal of registration upon notification to the Board of intent to renew and payment of the renewal fee for the current period. | (b) The licensee in the nonpracticing status must contact the Minnesota Board of Nursing when again seeking renewal of registration. Such renewal is granted upon receipt of the statutory renewal fee for the current year. |
| NSG. LPN 34 CHANGE OF NAME AND RECORDS | NSG. LPN 24 CHANGE OF NAME AND RECORDS |
| The licensee who is changing names must request the change in writing and must return the current renewal certificate with the request for name change. The Board may require substantiation of the change by requiring official documentation. | The addition of a married name to the record of a licensee shall be made by the Minnesota Board of Nursing upon notification from the licensee of such change. All other requests for name changes shall be substantiated by submission of official credentials to the Minnesota Board of Nursing. |
| NSG. LPN 35 DUPLICATE RENEWAL CERTIFICATES | New |
| Duplicate renewal certificates are issued only to persons who have had legal name changes. The individual who is changing names must return his/her current renewal certificate | |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 35 DUPLICATE RENEWAL CERTIFICATES (CON'T)<br><br>to the Board before a duplicate certificate is issued. A duplicate renewal certificate is not issued when a certificate is lost or stolen. | |
| NSG. LPN 36-39 RESERVED FOR FUTURE USE | New |

MINNESOTA BOARD OF NURSING

AMENDMENTS TO THE APPROVAL RULES: LICENSED PRACTICAL NURSE PREPARING PROGRAMS

APRIL, 1975

| Proposed New Rule | Old Rule |
|---|---|
| CHAPTER FIVE: NURSING LPN 40-49 APPROVAL OF LPN PREPARING PROGRAMS: DEFINITIONS, APPROVAL PROCEDURE | CHAPTER FIVE: NURSING LPN 40-49 APPROVAL OF SCHOOLS OF NURSING: DEFINITIONS, APPROVAL PROCEDURE |
| NSG. LPN 40 DEFINITIONS | NSG. LPN 40 DEFINITIONS |
| (a) "Approval" means the program has fulfilled requirements set forth in Board rules and regulations. Graduates from Board approved programs are eligible to apply for Licensed Practical Nurse licensure. | (j) "Approval" means recognition of the school's fulfillment or requirements as set forth in Board rules and regulations. |
| (b) "Board" means the Minnesota Board of Nursing for the purpose of the practical nursing law. | (a) "Board" means the Minnesota Board of Nursing (for the purpose of the practical nursing law). |
| (c) "Clinical facility" means an institution, agency or organization shose primary purpose is to provide care or service supportive to the promotion or maintenance or restoration of health. | New |
| (d) "Controlling institution" means the larger institution that operates a nursing program. | New |
| (e) "Course" means a distinct unit of the curriculum that has been organized for presentation within one term. In a nursing course, this word refers to all of the related learning activities provided by the faculty, both within and without the classroom, in order to support the objectives for that unit of the curriculum. | (f) "Course" means a unit of the total educational program whether in practical nursing or related education. In a nursing course, this term refers to the total planned experiences in the classroom and in the clinical setting of the hospital and other health agencies. |
| (f) "Curriculum" means the planned studies and learning activities designed to lead to graduation and eligibility for Licensed Practical Nurse licensure. | (e) "Program" means the total group of courses organized by the school in a systematic way to prepare students to be candidates for the licensed practical nurse (L.P.N.) licensing examination and the practice of nursing. |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 40 DEFINITIONS (CON'T) | NSG. LPN 40 DEFINITIONS (CON'T) |
| (g) "Faculty" means the group of persons employed to administer or teach in the program preparing for Licensed Practical Nurse licensure. | (h) "Faculty" means the group of persons employed for the purpose of administrating or teaching in the school of practical nursing. |
| (h) "Director" means the Registered Nurse delegated the authority and responsibility for the administration of the program and implementation of the curriculum. This title is used regardless of the person's official title in the controlling institution. | (g) "Nurse-director" means the person delegated the authority and responsibility for the direction and implementation of the total program of the school of practical nursing. This title is used regardless of that person's official title in any specific agency or institution. |
| (i) "Program" means an educational unit of a larger controlling institution that prepares persons for Licensed Practical Nurse licensure. | (d) "School" means an educational unit which prepares persons for licensure as Licensed Practical Nurses in Minnesota and is coordinated within a larger controlling institution. Examples of a larger controlling institution are a non-profit or public general hospital, area vocational-technical schools, or comprehensive high school. |
| (j) "Recommendations" mean statements of desirable standards for the development of quality programs. These standards are strongly urged by the Board although not mandatory. | (c) "Recommendations" are statements of desirable standards for the development of quality schools and programs. They are strongly urged by the Board although they are not mandatory. |
| (k) "Requirements" mean mandatory standards with which programs shall comply in order to be approved, as contained in Minnesota Statututes, Section 148.29-148.297. | (b) "Requirements" are mandatory standards with which schools must comply in order to ba approved. |
| (l) "Survey" means the Board's collection of information for review purposes in granting, renewing or denying approval. The information may be collected by on-site visits, review of reports or through other methods. | (i) "Survey" means the on-site visit made by the Board representative in order to collect information for the Board to consider when granting or renewing approval of schools of practical nursing. The survey will include a review of the program, records, course outlines, and other written materials, visits to facilities used and conferences with administrators, faculty memebers and students. |
| NSG. LPN 41-45 APPROVAL PROCESS | NSG. LPN 41-45 APPROVAL PROCESS |

Proposed New Rule

NSG. LPN 41 INTERIM APPROVAL

A new program meeting the standards of the Board will be granted interim approval. Interim approval will extend through the period of time required for the first group of students to complete the program.

(a) Conferences and surveys will be scheduled as deemed necessary to assure the Board that the program is developing satisfactorily.

(b) A survey for consideration for approval will be made and a written report prepared for Board review prior to graduation of the first class.

(c) If the program shows evidence of satisfactory operation during the interim approval period, approval shall be accorded.

(a) The Board publishes a list of approved practical nursing programs. Programs with interim or provisional approval are so designated.

(b) From time to time renewal of approval is based on survey and other reports and shall be granted following the survey.

(c) Additional conferences and surveys may be scheduled as necessary.

NSG. LPN 43 PROVISIONAL APPROVAL

Programs failing to maintain standards may have their approval withdrawn as follows:

(a) The violation of standards and the need for major corrections of conditions will be brought to the attention of the program authorities with a reasonable stipulation of time in which the required changes are to

Old Rule

NSG. LPN 41 INTERIM APPROVAL

A new school meeting the standards of the Board will be granted interim approval. Interim approval will extend through the period of time required for the first group of students to complete the program.

(a) Conferences and surveys will be scheduled as deemed necessary to assure the Board that the school is developing satisfactorily.

(b) A survey for consideration for approval will be made and a written report prepared for Board review prior to graduation of the first class.

(c) If the school shows evidence of satisfactory operation during the interim approval period, approval shall be accorded.

(a) The Board publishes a list of approved schools of practical nursing. Schools with interim or provisional approval are so designated.

(b) From time to time renewal of approval is based on survey and other reports and shall be granted following the survey.

(c) Additional conferences and surveys may be scheduled as necessary.

NSG. LPN 43 PROVISIONAL APPROVAL

Schools failing to maintain standards may have their approval withdrawn as follows:

(a) The violation of standards and the need for major corrections of conditions will be brought to the attention of the school authorities with a reasonable stipulation of time in which the required changes are to be

Proposed New Rule

NSG. LPN 43 PROVISIONAL APPROVAL (CON'T)

be made. During this time the program is listed as having provisional approval.

(b) If recommendations for major corrections have been met by the provisionally approved program within the time stipulated by the Board, approval will be restored.

(c) If the violation of Board standards is not corrected within the time stipulated, provisional approval will be withdrawn and further graduates of the program will not be eligible for licensure.

NSG. LPN 44 APPLICATION FOR APPROVAL

An institution interested in developing a practical nursing program shall confer with the Board representatives before the program begins so that assistance may be given in interpreting Board rules and regulations regarding approval of programs and in promoting establishment of a sound educational program. A program must have Board approval to enable its graduates to apply for licensure as Minnesota Licensed Practical Nurses.

(a) During the planning period an advisory group shall be formed to aid the controlling body in studying the need for such a program in this community, in determining suitable resources, and by serving in a liaison capacity with the community.

(b) An institution must meet the following requirements before it is eligible to file the application for interim approval with the Board.

(1) The director shall have been actively employed well in advance of the proposed admission of students (experience has shown four

Old Rule

NSG. LPN 43 PROVISIONAL APPROVAL (CON'T)

made. During this time the school is listed as having provisional approval.

(b) If recommendations for major corrections have been met by the provisionally approved school within the time stipulated by the Board, approval will be restored.

(c) If the violation of Board standards is not corrected within the time stipulated, provisional approval will be withdrawn and further graduates of that school will not be eligible for licensure.

NSG. LPN 44 APPLICATIONS FOR APPROVAL

An institution interested in developing a school of practical nursing shall confer with the Board representatives before the program begins so that assistance may be given in interpreting Board rules and regulations regarding approval of schools and in promoting establishment of a sound educational program. A school must have Board approval to enable its graduates to apply for licensure as Minnesota Licensed Practical Nurses.

(a) During the planning period an advisory group shall be formed to aid the controlling body in studying the need for such a program in this community, in determining suitable resources, and by serving in a liaison capacity with the community.

(b) An institution must meet the following requirements before it is eligible to file the application for interim approval with the Board.

(1) The nurse-director shall have been actively employed well in advance of the proposed admission of students (experience has shown four

Proposed New Rule

NSG. LPN 44 APPLICATION FOR APPROVAL (CON'T)

months to be a minimum time).

(2) It shall be planned that other faculty members engaged to teach at the beginning of the program shall be employed well in advance of the proposed admission of students (experience has shown one month to be a minimum period of time).

(3) Arrangements for budget, requisite educational facilities, curriculum, admission and graduation standards and other essentials of administration and instruction (see Chapters 6-10) shall be planned for and developed. There shall be on file information which will show how the entire program has been and will be organized and implemented.

(c) The completed application for interim approval, together with records of faculty experience and qualifications (if known) shall be submitted to the Board by the director thirty days prior to the time the survey is desired.

(1) After an analysis of the completed application the Board will determine readiness and a date for the on-site survey.

(2) A written report of this survey will be made to the Board for action at the regular meeting which precedes the proposed opening date of the program by at least thirty days.

(d) Notice of the Board's action to grant or not grant interim approval will be sent with copies of the report to the administrative authorities.

Old Rule

NSG. LPN 44 APPLICATION FOR APPROVAL (CON'T)

months to be a minimum time).

(2) It shall be planned that other faculty members engaged to teach at the beginning of the program shall be employed well in advance of the proposed admission of students (experience has shown one month to be a minimum period of time).

(3) Arrangements for budget, requisite educational facilities, curriculum, admission and graduation standards and other essentials of administration and instruction (see Chapters 6-10) shall be planned for and developed. There shall be on file information which will show how the entire program has been and will be organized and implemented.

(c) The completed application for interim approval, together with records of faculty experience and qualificatons (if known) shall be submitted to the Board by the nurse-director thirty days prior to the time the survey is desired.

(1) After an analysis of the completed application the Board will determine readiness and a date for the on-site survey.

(2) A written report of this survey will be made to the Board for action at the regular meeting which precedes the proposed opening date of the school by at least thirty days.

(d) Notice of the Board's action to grant or not grant interim approval will be sent with copies of the report to the administrative authorities.

Proposed New Rule

NSG. LPN 45 CLOSING OF A PRACTICAL NURSING PROGRAM

When a program has decided to discontinue a program which has been approved by the Board, it shall notify the Board to that effect.

(a) Approval of the program will continue until the currently enrolled students have completed the program provided that minimum standards are maintained.

(b) The controlling institution closing a program shall provide for safe storage and accessibility of former students' and graduates' records. Arrangements for this shall be discussed with the Board.

NSG. LPN 46-49 RESERVED FOR FUTURE USE

CHAPTER SIX: NURSING LPN 50-59 APPROVAL OF LPN PREPARING PROGRAMS: CONTROLLING INSTITUTIONS

NSG. LPN 51 CONTROLLING INSTITUTION

(a) The controlling institution shall be an educational institution which the Board deems able to provide an effective Licensed Practical Nurse preparing program and which shall include but not be limited to comprehensive high schools, vocational-technical schools, community/junior colleges, senior colleges and universities, both public and private. Only those general hospitals which have existing programs as of July 1, 1976 shall constitute a controlling institution within these regulations.

Repeal.

(b) The board of the controlling institution shall insure support including financial support which will provide a sound educational program.

Old Rule

NSG. LPN 45 CLOSING OF A SCHOOL OF PRACTICAL NURSING.

When a school has decided to discontinue a program which has been approved by the Board, it shall notify the Board to that effect.

(a) Approval of the school will continue until the currently enrolled students have completed the program provided that minimum standards are maintained.

(b) The school closing a program shall provide for safe storage and accessibility of former students' and graduates records. Arrangements for this shall be discussed with the Board.

NSG. LPN 46-49 RESERVED FOR FUTURE USE

CHAPTER SIX: NURSING LPN 50-59 APPROVAL OF SCHOOLS OF PRACTICAL NURSING: PHILOSOPHY, PURPOSE ADMINISTRATION, ORGANIZATION AND FINANCE

NSG. LPN 51 CONTROLLING AND ADVISORY GROUPS

(a) A school of practical nursing shall be organized and controlled by a larger institution such as a nonprofit or public general hospital, area vocational-technical school or comprehensive high school.

(b) The identity and responsibilities of the controlling body shall be clearly stated in writing.

(c) The controlling body shall insure the financial support, facilities and leadership which will provide a sound educational program

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 51 CONTROLLING INSTITUTION (CON'T) | NSG. LPN 51 CONTROLLING AND ADVISORY GROUPS (CON'T) |
| | and appropriate services to students and to faculty. |
| Repeal | (d) The controlling body shall appoint an advisory group to assist in planning the beginning school and to aid in interpretation of school needs to the controlling body and the community. The advisory group to the controlling body and school may be discontinued after the school is well established and when the controlling body finds it no longer useful to have such a group. The advisory group should be reorganized whenever group planning is needed. |
| Repeal | (e) The functions of the advisory group (when applicable) and its relationship to the controlling body and the faculty shall be clearly defined in writing. |
| NSG. LPN 52 ORGANIZATION | NSG. LPN 52 ORGANIZATION |
| Repeal | (a) The school shall be administratively organized in a manner conducive to the accomplishment of its purpose. |
| (a) The controlling institution shall make provision for a qualified director who shall be responsible for, and authorized to act on, matters concerned with the program. | (b) Within the policy framework of the controlling institution the nurse-director for this school shall be responsible for and authorized to act on matters concerned with this program. |
| (b) The faculty for this program shall be organized in order to effectively involve members in the formulation, implementation and evaluation of the curriculum. | (c) The faculty for school shall be organized and shall participate in the administration, formulation and implementation of the program. |
| Repeal | (d) Planned regular faculty meetings shall be arranged and minutes shall be kept of these meetings. |
| Repeal | NSG. LPN 53 OFFICES |
| | Suitable facilities in convenient locations shall be provided for the school faculty. Adequate clerical |

| Proposed New Rule | Old Rule |
| --- | --- |
| | NSG. LPN 53 OFFICES (CON'T) |
| | and secretarial services shall be provided. |
| NSG. LPN 53 RECORDS AND REPORTS | NSG. LPN 54 RECORDS AND REPORTS |
| (a) There shall be an accurate system maintained for the preservation of academic records and files for students and graduates. | (a) An accurate and comprehensive record system shall be maintained for all phases of school administration. |
| Repeal | (b) Written policy statements shall be available for the reference of administrative and instructional personnel. |
| Repeal | (c) An annual written report of the school shall be made by the nurse-director to the administrative authorities of the controlling body and to the advisory group when applicable. |
| (b) The program shall make reports as requested by the Board. | (d) Forms will be provided for periodic reporting from approved schools to the Board. |
| NSG. LPN 54 PUBLICATIONS | NSG. LPN 55 BULLETIN |
| (a) Current information shall be available that accurately describes the programs curriculum and student related policies. | Information about the school shall be published periodically and revised as necessary. |
| Repeal | NSG. LPN 57 FINANCE |
| | (a) A budget for the school shall be prepared in accordance with sound educational and fiscal practices. |
| (b) The fees charged to students shall be clearly communicated to students in writing. | (b) The list of fees charged to students shall clearly indicate for what purpose they are charged (tuition, library, etc.). |
| Repeal | (c) Continuing financial support sufficient to provide for staff, facilities and other essentials for carrying out the stated purpose of the school shall be assured. |
| NSG. LPN 55 59 RESERVED FOR FUTURE USE | NSG. LPN 58-59 RESERVED FOR FUTURE USE |

Proposed New Rule

CHAPTER SEVEN: NURSING LPN 60-69
APPROVAL OF LPN PREPARING PROGRAMS: FACULTY

NSG. LPN 60 FACULTY COMPOSITION

The faculty shall include a stable nucleus of well-qualified persons who have responsibility for the program and its administration.

NSG. LPN 61 NUMBER OF FACULTY

(a) The faculty for a program shall include a minimum of:

(1) A full-time nurse-director
(2) A full-time nurse instructor (in some situations the equivalent of a full-time nurse instructor may be employed, although this practice is not desirable).

(b) The acceptable total number of faculty members in relation to number of students depends upon such factors as:

(1) Philosophy and objectives

(2) Number of classes admitted per year
(3) Implementation of curriculum
(4) Nature and location of clinical facilities
(5) Adequacy of clerical and secretarial services to the faculty.

NSG. LPN 62 QUALIFICATIONS

(a) Retain old rule.

(b) Retain old rule.

Old Rule

CHAPTER SEVEN: NURSING LPN 60-69
APPROVAL OF SCHOOLS OF PRACTICAL NURSING: FACULTY

NSG. LPN 60 FACULTY COMPOSITION

The faculty shall include a stable nucleus of well-qualified persons who have responsibility for the program and its administration.

NSG. LPN 61 NUMBER OF FACULTY

(a) The faculty for a school shall include a minimum of:

(1) A full-time nurse-director
(2) A full-time nurse instructor (in some situations the equivalent of a full-time nurse instructor may be employed, although this practice is not desirable).

(b) The acceptable total number of faculty members in relation to number of students depends upon such factors as:

(1) Philosophy and objectives of school
(2) Number of classes admitted per year
(3) Implementation of curriculum
(4) Nature and location of clinical facilities
(5) Adequacy of clerical and secretarial services to the faculty.

NSG. LPN 62 QUALIFICATIONS

(a) The nurse-director shall have academic preparation consisting of a baccalaureate degree and at least one year of employment in nursing during the five years preceding appointment. Additional preparation in teaching of nursing and in administration is recommended.

(b) It is essential that other faculty members be qualified by preparation, preferably a minimum of a baccalaureate degree, and one year of experience in direct relation to nursing care during the five years preceding appointment.

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 62 QUALIFICATIONS (CON'T) | NSG. LPN 62 QUALIFICATIONS (CON'T) |
| (c) Retain old rule. | (c) Nurse faculty members shall hold a current valid license to practice as registered nurses in Minnesota. |
| Repeal | (d) It is recommended that nurse faculty members belong to the American Nurses' Association and the National League for Nursing. |
| (d) The selection of qualified faculty members, faculty policies and practices shall be in accord with state and federal laws on non-discrimination. | New |
| Repeal | (e) There shall be written descriptions indicating the essential qualifications and the general responsibilities and functions of these positions. These descriptions shall be periodically reviewed and revised as necessary. |
| Repeal | NSG. LPN 64-69 RESERVED FOR FUTURE USE<br><br>There shall be written personnel policies for the faculty. |
| NSG. LPN 63-69 RESERVED FOR FUTURE USE | NSG. LPN 64-69 RESERVED FOR FUTURE USE |
| CHAPTER EIGHT: NURSING LPN 70-79 APPROVAL OF LPN PREPARING PROGRAMS: STUDENTS | CHAPTER EIGHT: NURSING LPN 70-79 APPROVAL OF SCHOOLS OF PRACTICAL NURSING: STUDENTS |
| NSG. LPN 70 ADMISSION | NSG. LPN 70 SELECTION AND ADMISSION |
| (a) Admission practices shall be based on the program's stated criteria for selection. | **Selection** of students shall be based on stated admission policies. Establishment of criteria of admission and final application of criteria shall rest with the faculty of the program. |
| Repeal | (a) There shall be provision for obtaining and compiling pertinent information about applicants for the school including scholastic aptitude, prior academic achievement, health, character and personality. |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 70 ADMISSIONS (CON'T) | NSG. LPN 70 SELECTION AND ADMISSION (CON'T) |
| Repeal | (b) A school official shall verify age by checking the birth or baptismal certificate or other similar official record to determine that the applicant will be at least 18 years of age when applying to write the licensing examination. |
| Repeal | (c) Educational preparation shall be verified before acceptance into the school. High school graduation equivlency may be determined through successful completion of standardized tests such as the General Education Development Tests. |
| (b) The selection and advancement of students shall be in accord with state and federal laws on non-discrimination. | New |
| NSG. LPN 71 EDUCATIONAL PROGRESSION OPPORTUNITY | NSG. LPN 71 TRANSFER AND READMITTED STUDENTS |
| (a) By July 1, 1976 there shall be written policies regarding opportunities for student placement in, and/or progression through the curriculum based on satisfactory establishment of competency, however acquired. | (a) Applicants requesting admission through transfer or those requesting re-admission shall meet the school's standards for currently enrolled students. |
| (b) During the 1976-77 academic year there shall be evidence of opportunities for student placement in, and/or progression through one-third of the courses of the curriculum based on satisfactory competency, however acquired. | New |
| (c) By July 1, 1977 and thereafter there shall be written evidence of opportunities for student placement in, and/or progression through all of the courses of the curriculum based on satisfactory establishment of competency, however acquired. | (b) Credit may be given for satisfactory record of courses taken in another approved school of nursing. In such instances the amount of credit given must be determined by the school but shall not exceed half of the required program. |
| NSG. LPN 72 PROGRESSION AND GRADUATION REQUIREMENTS | NSG. LPN 72 SCHOLASTIC STANDING AND GRADUATION |
| (a) Criteria for graduation shall be prepared by the faculty | Policies regarding scholastic achievement required for continuance and |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 72 PROGRESSION AND GRADUATION REQUIREMENTS (CON'T) | NSG. LPN 72 SCHOLASTIC STANDING AND GRADUATION (CON'T) |
| and clearly communicated in writing to students upon admission to the program. | graduation shall be formulated by the faculty, stated in writing and made available to students. |
| (b) The graduation criteria shall include but not be limited to satisfactory achievement of the competencies and the essential requirements delineated in the nursing courses. | (a) Graduation shall depend upon satisfactory completion of the total requirements of the school. |
| (c) Progression toward meeting graduation criteria shall be an integral part of the students' records. | New |
| Repeal | (b) All requirements for acceptance for Minnesota licensure shall have been completed before the date of the licensing examination. As part of the graduate's application for Minnesota licensure the nurse-director is expected to recommend the applicant as to personal fitness for nursing, health, moral character and age and to verify general and practical nursing education. |
| | NSG. LPN 73 GUIDANCE PROGRAM |
| Repeal | The faculty shall determine the objectives and resources for the guidance program. Provision shall be made to help students in need of educational, personal and vocational guidance. |
| | NSG. LPN 74 HEALTH PROGRAM |
| Repeal | The faculty shall determine the objectives and resources for health supervision. The student health program shall encourage positive health as well as care of illness or disability. |
| Repeal | (a) The school shall develop health program policies under qualified medical supervision consonant with sound health and medical practice. |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 72 PROGRESSION AND GRADUATION REQUIREMENTS (CON'T) | NSG. LPN 74 HEALTH PROGRAM (CON'T) |
| Repeal | (b) The school shall establish policies that provide adequately for vacation, holidays and leaves of absence. |
| | NSG. LPN 75 MAINTENANCE |
| Repeal | (a) The school shall provide information to assist students in locating suitable housing and meals. |
| Repeal | (b) If residence facilities are provided by the school, they shall be supervised at all times to insure the personal safety and welfare of students and provide for suitable study conditions and facilities for social life in large and small groups. |
| NSG. LPN 73-79 RESERVED FOR FUTURE USE | NSG. LPN 76-79 RESERVED FOR FUTURE USE |
| CHAPTER NINE: NURSING LPN 80-89 APPROVAL OF LPN PREPARING PROGRAMS: CURRICULUM | CHAPTER NINE: NURSING LPN 80-89 APPROVAL OF SCHOOLS OF PRACTICAL NURSING: CURRICULUM |
| NSG. LPN 80 PHILOSOPHY AND GOALS | NSG. LPN 50 PHILOSOPHY AND PURPOSE OF THE SCHOOL |
| Repeal | The controlling body seeking approval of its school of practical nursing shall develop written statements of the philosophy and purpose of the program. Provision shall be made for periodic review and revision of these statements by the faculty as necessary. |
| | NSG. LPN 80 ORGANIZATION |
| (a) The philosophy of the controlling institution shall serve as the basis for the philosophy of the program. | The faculty shall have the responsibility for development and implementation of curriculum and shall be organized to facilitate meeting this responsibility. |
| | NSG. LPN 81 CURRICULUM DEVELOPMENT |
| (b) The faculty shall write, annually review and periodically revise a philosophy that serves as a base for the curriculum and its implementation. | The clearly defined school philosophy and objectives developed by the faculty shall be used as the basis for curriculum development. These statements should reflect sound principles of education and be consistent with cur- |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 80 PHILOSOPHY AND GOALS (CON'T) | NSG. LPN 81 CURRICULUM DEVELOPMENT (CON'T) |
| | rent trends in practical nursing education. The curriculum shall implement the philosophy and objectives of the school. |
| (c) The philosophy shall include, but not be limited to a clear description of the faculty's beliefs regarding;<br>(1) man,<br>(2) society,<br>(3) health,<br>(4) nursing including the relationship of the graduate being prepared to that from the other types of programs,<br>(5) teaching and learning. | New |
| (d) There shall be a written description of the competencies of the graduate being prepared. The competencies delineated shall be appropriate to the type of graduate being prepared and shall relate, but not be limited to the following broad areas:<br>(1) nursing process or problem solving.<br>(2) nursing skills and delegated medical tasks.<br>(3) role behaviors. | New |
| (e) There shall be evidence that the faculty discusses with nurses, employers and consumers in the area serviced by the program the competencies of the graduate. The focus of such discussion, shall be upon mutual concerns, mutual understanding of philosophy and goals and appropriate utilizaiton of the graduate. | New |
| (f) By July 1, 1976 and thereafter each practical nursing program shall be able to identify the content (knowledge and skills) within the curriculum which is usually taught in a nursing assistant training program of an area vocational-technical institute. | New |
| (g) After January 1, 1976 all programs applying for approval shall | New |

Proposed New Rule

NSG. LPN 80 PHILOSOPHY AND GOALS (CON'T)

show written evidence that the proposed curriculum is designed in such a way that:

(1) the content (knowledge and skills) usually taught in a nursing assistant training program will be taught during the first 12 weeks. The written evidence shall include but not be limited to:

aa. written requests by the proposed program faculty to the faculty of at least one nursing assistant program asking the latter to cooperate in mutual curriculum planning.

bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nsg. LPN 80 f and g were considered.

cc. course outlines from at least one nursing assistant program,

dd. all course outlines for the proposed program, and

ee. a comparison of the course outlines submitted under cc. and dd. above.

(2) not less than 25 percent of the nursing content which is included in at least one associate degree nursing program is incorportated into the proposed curriculum. The written evidence shall include but not be limited to:

aa. written requests by the proposed program faculty to the faculty of at least one associate degree nursing program asking the latter to cooperate in mutual curriuclum planning.

bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nsg. LPN 80 f and g were considered.

cc. course outlines from at least one associate degree program,

dd. all course outlines for

Old Rule

NSG. LPN 81 CURRICULUM DEVELOPMENT (CON'T)

New

New

Proposed New Rule

NSG. LPN 80 PHILOSOPHY AND GOALS (CON'T)

the proposed program, and

ee. a comparison of the course outlines submitted under cc. and dd. above.

(h) After July 1, 1978 and thereafter each nursing program shall show written evidence that the curriculum is designed in such a way that:

(1) the content (knowledge and skills) usually taught in a nursing assistant training program will be taught during the first 12 weeks. The written evidence shall include but not be limited to:

aa. written requests by the program faculty to the faculty of at least one nursing assistant program asking the latter to cooperate in mutual curriculum planning.

bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nsg. LPN 80 f and h were considered.

cc. course outlines from at least one nursing assistant program,

dd. all course outlines for the program, and

ee. a comparison of the course outlines submitted under cc. and dd. above.

(2) not less than 25 percent of the nursing content which is included in at least one associate degree nursing program is incorporated into the curriculum. The written evidence shall include but not be limited to:

aa. written requests by the program faculty to the faculty of at least one associate degree nursing program asking the latter to cooperate in mutual curriculum planning.

bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with

Old Rule

NSG. LPN 81 CURRICULUM DEVELOPMENT (CON'T)

New

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 80 PHILOSOPHY AND GOALS (CON'T)<br><br>Board regulations on Nsg. LPN 80 f and h were considered.<br>cc. course outlines from at least one associate degree program,<br>dd. all course outlines for the program, and<br>ee. a comparison of the course outlines submitted under cc. and dd. above. | NSG. LPN 81 CURRICULUM DEVELOPMENT (CON'T) |
| NSG. LPN 81 LENGTH OF PROGRAM OF STUDIES<br><br>Retain old rule and renumber. | NSG. LPN 82 LENGTH OF PROGRAM<br><br>The program of studies shall not be less than nine months or more than twelve months from beginning to end. |
| NSG. LPN 82 CURRICULUM PLAN<br><br>Retain old rule and renumber. | NSG. LPN 83 CURRICULUM PLAN<br><br>The curriculum should be designed to prepare the student for licensure as a practical nurse. The licensed practical nurse gives nursing care with the guidance and supervision of a registered nurse or physician.<br><br>(a) The plan shall be designed to assist the student to progress in appropriate sequence from the simple to the complex and the known to the unknown.<br><br>(b) The plan shall be based on broad areas of learning and demonstrate the relationship of each segment to the whole.<br><br>(c) The plan shall also document the meaningful and concurrent application of theory to practice and the utilization of previous learnings.<br><br>(d) The plan shall reflect the program objectives in a way that is meaningful to the teacher and the student. |
| NSG. LPN 83 STRUCTURE FOR CURRICULUM IMPLEMENTATION<br><br>Retain old rule and renumber. | NSG. LPN 84 STRUCTURE FOR CURRICULUM IMPLEMENTATION<br><br>The number of hours of class and clinical laboratory experience and distribution of these shall be in direct ratio to the amount of time necessary for the student at that particular state of development to accomplish the |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 83 STRUCTURE FOR CURRICULUM IMPLEMENTATION (CON'T) | NSG. LPN 84 STRUCTURE FOR CURRICULUM IMPLEMENTATION (CON'T) |
| | objectives of the course. |
| | (a) Throughout the program the total hours of class and clinical laboratory experience should not ordinarily be less than 22 hours nor more than 32 hours per week. |
| | (b) During the entire program the total number of hours of instruction (not including clinical laboratory) shall be at least 400. |
| | (c) In each clinical course the laboratory experience shall be related to current instruction so as to serve as a meaningful expansion of the class content. |
| | NSG. LPN 91 LIBRARY |
| (d) Instructional materials shall be appropriate to assure implementation of the curriculum. | The library collection shall be appropriate to the program, well-organized and readily accessible to the students and the faculty. |
| Repeal | (a) Provision shall be made for regular accessions to the library collection. |
| Repeal | (b) The library policies and setting shall be conducive for effective use. |
| NSG. LPN 84 CURRICULUM CONTENT | NSG. LPN 85 CURRICULUM CONTENT |
| Retain old rule and renumber. | The curriculum shall be based on broad areas of learning. The content shall be suitable to practical nursing and shall include scientific principles and nursing concepts and shall provide for application of these concepts. |
| | (a) The curriculum shall incorporate appropriate learnings suitably balanced in the areas of nutrition, growth, and development, body structure and function, understanding of human behavior, personal and community health and vocational responsibility. |
| | (b) The curriculum shall include concurrent instruction and clinical |

Proposed New Rule

NSG. LPN 84 CURRICULUM CONTENT (CON'T)

NSG. LPN 85 EVALUATION

(a) There shall be written evidence of on-going evaluation that shall include but not be limited to:

(1) The curriculum in terms of the graduation competencies.

(2) Employment functioning of graduates.

(b) By July 1, 1978 and thereafter there shall be evidence of the implementation of the evaluation findings.

NSG. LPN 86 MAJOR CHANGE

The program shall request and obtain Board approval before instituting the following major changes:

(a) Change in the philosophy, goals, curriculum or objectives that would result in graduate competencies different from those approved as appropriate to the type of program.

Repeal

Old Rule

NSG. LPN 85 CURRICULUM CONTENT (CON'T)

laboratory experience in the nursing care of children, mothers and newborn infants, adults with common illnesses, geriatric patients and patients with mental and emotional problems. Learnings shall be focused on nursing care of patients and shall include concern for maintenance of health as well as care of the sick.

(c) Learning throughout the program shall provide continued application of theory in clinical laboratory practice. The student should have clinical laboratory experience wherever theory requires application.

NSG. LPN 86 EVALUATION

There shall be a systematic and ongoing process of evaluation which shall assess all facets of the educational program and its administration as well as the progress of the student within the learning experience. Such evaluation shall provide a basis for curriculum revision and change in practices within the program. There shall be evidence that the faculty engages in evaluation resulting in strengthening of the program.

NSG. LPN 87 MAJOR CURRICULUM CHANGE

Schools wishing to make a major curriculum change shall request and obtain approval of the Board before instituting such change.

(a) Requests for major curriculum change must be presented in time to provide an adequate period for consideration and action by the Board.

(b) A request for major curriculum change shall include a written plan that clearly indicates the desired change, its consistency with the philosophy and objectives of the school and the means of implementation.

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 86 MAJOR CHANGE (CON'T) | NSG. LPN 87 MAJOR CURRICULUM CHANGE (CON'T) |
| (b) Addition or deletion of clinical facility utilized for student learning. | (c) A school seeking to use clinical facilities that have not had prior Board approval of this program shall also follow the above procedure for major curriculum change. |
| (c) Change in the control of the program. | New |
| (d) Proposals of an experimental nature will be considered by the Board and encouraged where appropriate. | (d) Board approval of the offering of a program of experimental design will be limited to a school with a highly qualified faculty and a well-developed plan which incorporates suitable evaluation. |
| NSG. LPN 87-89 RESERVED FOR FUTURE USE | NSG. LPN 88-89 RESERVED FOR FUTURE USE |
| CHAPTER TEN: NURSING LPN 90-99 APPROVAL OF LPN PREPARING PROGRAMS: CLINICAL FACILITIES | CHAPTER TEN: NURSING LPN 90-99 APPROVAL OF SHCOOLS OF PRACTICAL NURSING: EDUCATIONAL FACILITIES |
| Repeal | NSG. LPN 90 CLASSROOMS<br>Classrooms, laboratories, conference rooms and instructional offices shall be adequate in size, number and type according to the educaitonal purposes for which these rooms are to be used. |
| NSG. LPN 90 CLINICAL FACILITIES | NSG. LPN 92 CLINICAL LABORATORIES |
| (a) Every plan to use a clinical facility, in whole or in part, for student learning that involves nursing intervention/implementation that necessitates direct teaching supervision must be approved by the Board prior to utilization. Each program must submit evidence that the facility selected meets criteria listed in LPN 90-91 of this section. | New |
| (b) The faculty shall have objectives for all clinical learning written in measurable performance terms that are appropriate for the type of program. | New |
| (c) All clinical facilities selected by the faculty shall provide experience that will be adequate and appropriate for achieving | Clinical facilities shall be selected which will provide learning experiences essential for achievement of the stated purpose of the program. All learning |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 90 CLINICAL FACILITIES (CON'T) | NSG. LPN 92 CLINICAL LABORATORIES (CON'T) |
| the learning objectives. | experiences must be selected and directed by faculty members. |
| (d) The program shall be able to document how the selected clinical facilities are utilized to implement the curriculum and learning objectives. | New |
| (e) All clinical facilities utilized for learning shall have current accreditation by an agency the Board recognized as evaluating quality of care, such as the Joint Commission for Accreditation of Hospitals and/or demonstrates that they have complied with the criteria listed in LPN 90 f. | (a) Hospital facilities used by the program shall be accredited by the Joint Commission on Accreditation of Hospitals. The pediatric and maternity departments shall be segregated. |
| Repeal | (b) To insure optimum learning, there shall be evidence that there would be adequate experience with patients having acute illnesses. At least three of the following clinical nursing fields shall be provdied at the major clinical facility: Medical, surgical, maternity and pediatrics. Experience shows that these kinds of learning experiences are most likely to be found in hospitals with 60 or more daily average patients exclusive of newborn infants. |
| Repeal | (c) If more than one nursing school is using the same clinical setting, there must be adequate assurance that students in all programs will have appropriate learning experiences. In such cases, experience shows that a hosptial with a daily average census of more than 60 will be needed. |
| (f) All clinical facilities utilized for learning shall have evidence of quality of nursing service in the following areas: | (d) Practical nursing students shall have the opportunity to observe effective nursing practice by registered nurses and licensed practical nurses in the clinical field and must have opportunity to develop nursing skill within the scope and limits of their school's objectives. Quality of nursing service is determined by: |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 90 CLINICAL FACILITIES (CON'T) | NSG. LPN 92 CLINICAL LABORATORIES (CON'T) |
| (1) Appropriate utilization of all types of nursing personnel. | (5) Utilization of registered nurses, licensed practical nurses and auxiliary nursing personnel. |
| (2) Staffing that is not affected by presence or absence of students and is adequate for effective patient care. | (4) Number of registered nurses, licensed practical nurses and auxiliary nursing personnel. |
| (3) Medical and/or Registered Nurse supervision of direct patient care. | (1) Supervision of direct patient care. |
| Repeal | (3) Clarity of communications between health team members. |
| (5) A systematic plan and process for the review and improvement of patient care that utilizes evaluation tools such as a review of clinical records. | (2) Organization of nursing service staff for review and improvement of nursing care. |
| (6) Retain old rule. | (6) Inservice education for nursing personnel. |
| (g) The curriculum implementation plan for learning in the clinical facility shall include evidence that learning is assured in the following ways: | (e) The suitability of clinical facilities for learning experiences for total student enrollment is evaluated on the basis of: |
| (1) Faculty members responsible for selecting, guiding and evaluating student learning. | (4) Adequate physical facilities, medical supplies and equipment essential to nursing care and teaching (such as kardex, nursing care plans, individualized medication system, clarity of the medical care plans, etc.). |
| Repeal | (1) Quality of nursing care, medical care and hospital administration. |
| Repeal | (2) Variety of patients representing major health problems, stages of illness and age groups. |
| (2) Number of students appropriate to the learning objectives, and available experience and physical facilities. | (5) Number of students to be assigned. |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 90 CLINICAL FACILITIES (CON'T) | NSG. LPN 92 CLINICAL LABORATORIES (CON'T) |
| (3) Teacher/student ratio appropriate to the learning objectives and the facility dependent upon such factors as: | (3) Daily average number of patients in each clinical service. |
| (a) availability of educational experience within the facility. | |
| (b) location of the educational experience within the facility. | |
| (c) the educational guidance necessary for student achievement of objectives. | |
| (4) When other nursing programs are using the facility the programs and facility shall provide evidence that there are adequate learning experiences for all students involved. | (6) Other educational programs using these facilities. |
| Repeal | (7) Attitudes of personnel toward the educational program. |
| | NSG. LPN 93 ADDITIONAL CLINICAL FACILITIES |
| Repeal | When facilities other than the major facility are to be used for clinical laboratory learning experiences, they shall be carefully selected and well-suited to meet the curriculum. Such a facility shall be a recognized quality facility of its own type. All learning experience must be selected and guided by faculty members. Examples of such additional clinical facilities may be community nursing agencies, geriatric facilities, extended care units, out-patient clinics and nursery schools. |
| NSG. LPN 91 WRITTEN AGREEMENTS | |
| (a) The controlling institution and program shall have written agreements with each clinical facility utilized for student learning. | The controlling body of a school of practical nursing shall be responsible for all parts of the curriculum. When more than the controlling institution is used, written agreements of mutually decided policies covering all aspects of the cooperative relationship shall be made. Such agreements shall be signed by administrative authorities of each |

| Proposed New Rule | Old Rule |
| --- | --- |
| NSG. LPN 91 WRITTEN AGREEMENTS (CON'T) | NSG. LPN 56 WRITTEN AGREEMENTS (CON'T) |
| | institution and should be reviewed annually. |
| (b) The agreements shall be reviewed annually by the parties to see that the provisions are current and meet the following criteria for coordinated planning and implementation. | New |
| (1) Assurance from the facility of the availability of access to experience that shall be both appropriate and adequate to fulfill the written learning objectives designated by the faculty. | New |
| (2) Specification of the authority and responsibilities of program and clinical facility personnel wherever related to the educational experience of the student. | New |
| (3) Arrangement for the faculty members assigned to the clinical facility to receive that degree of prior orientation mutually agreed upon as necessary to meet the needs of both the program and the facility. | New |
| (4) Provision of continuing multi-level communication between the clinical facility and the program personnel. Such communication shall include but not be limited to: | New |
| (a) Provision for the familiarization of facility staff with the program's philosophy, goals, and curriculum. | New |
| (b) Provision for the familiarization of the program facilty with the facility's philosophy, policy, and program expectations. | New |
| (c) Provision for follow-up evaluation of the clinical experience by facility staff and program faculty. | |
| NSG. LPN 92-99 RESERVED FOR FUTURE USE | NSG. LPN 94-99 RESERVED FOR FUTURE USE |

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE THE MINNESOTA

BOARD OF NURSING

In the Matter of Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses

ORDER FOR HEARING

To effectively implement Minn. Stat. §§ 148.291, 148.292 and 148.294 (1974), the Minnesota Board of Nursing deems it necessary to consider adoption of the proposed rules captioned above pursuant to the authority vested in it by Minn. Stat. § 148.296 (1974).

NOW, THEREFORE, IT IS ORDERED this 16th day of April, 1975, that a public hearing on the proposed rules captioned above be held in the Board Room, Minnesota Health Department Building, 717 Delaware Street S.E., Minneapolis, Minnescta, on May 29, 1975, commencing at 9:00 A.M., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED, that notice of said hearing be given to all representatives of associations or other interested groups or persons who have registered their names with the Secretary of State for that purpose and all persons who are presently members of the Minnesota Legislature.

STATE OF MINNESOTA

BOARD OF NURSING

Joyce M. Schowalter

JOYCE M. SCHOWALTER
Executive Secretary

STATE OF MINNESOTA
COUNTY OF HENNEPIN

BEFORE THE MINNESOTA
BOARD OF NURSING

In the Matter of Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses.

NOTICE OF HEARING

Notice is hereby given that a public hearing will be held pursuant to Minn. Stat. § 15.0412 subd. 4 (1974) in the above-entitled matter, in the Board Room, Minnesota Department of Health Building, 717 Delaware Street S.E., Minneapolis, Minnesota, on Thursday, May 29, 1975, commencing at 9:00 A.M., and continuing until all representatives or other interested groups of persons have had an opportunity to be heard concerning adoption of the proposed rules captioned above by submitting either oral or written data, statements, or arguments. Statements or briefs may be submitted without appearing at the hearing.

A copy of the proposed rules is attached and made a part hereof.

Copies of the proposed rules are now available and may be obtained by writing to the Minnesota Board of Nursing, 717 Delaware Street S.E., Minneapolis, Minnesota 55440. Additional copies will be available at the door on the date of the hearing.

A copy of the procedural rules for the hearing is attached and made a part hereof.

Testimony or other evidence to be submitted for consideration should be pertinent to the matter at hand and may be presented either orally or in writing at the public

hearing or by mailing a statement to the Executive Secretary of the Board of Nursing at the Department of Health Building, address as above. If the person submitting a statement cannot be present to read his statement at the time of the hearing, the statement will be entered into the record. For those wishing to submit written statements or exhibits, it is requested that at least three (3) copies of such statement, exhibit or summary be furnished at the hearing. The record will remain open for receipt of briefs or other written material relative to the proposed rules for twenty (20) days subsequent to the public hearing.

It is suggested that to save time and avoid duplication, those organizations or associations having a common viewpoint or interest in these proceedings join together where possible and present a single statement in behalf of such interests.

Dated: 4/16, 1975.

STATE OF MINNESOTA
BOARD OF NURSING

Joyce M. Schowalter
JOYCE M. SCHOWALTER
Executive Secretary

MINNESOTA BOARD OF NURSING

PROCEDURAL RULES FOR HEARING

The purpose of the hearing is to allow interested parties to express their views and present facts bearing upon the proposed regulations. So as to provide for an orderly presentation of evidence, the following rules will be in effect during the hearing specified in the attached Notice of Hearing:

1. Anyone wishing to be heard should indicate by signing the speaking sheet, listing his name, address, and the group which he represents. The speaking sheet will be available at the main entrance to the hearing room. It is requested that each group select one speaker only to present its views.

2. The first time the witness makes a statement he should spell his name and identify the group he is representing. Prior to making any subsequent statements he should state his name and the group which he represents. He may be sworn upon his request but it is not required. If he elects not to be sworn, that may be considered in determining the weight to be given to his testimony.

3. By giving testimony, a witness, including one who may also be a member of the panel, subjects himself to questioning by the panel. However, he is subject to cross-examination by non-members of the panel only if he affirmatively consents to being so examined. A refusal to be cross-examined may be considered in determining the weight to be given to his testimony.

4. All parties interested in introducing any written matter may do so by having it marked as an exhibit and then introduced for the record. Unsworn written matter may be received, but the fact that it is unsworn may be considered in determining the weight to be given it.

CERTIFICATE OF BOARD'S

AUTHORIZING RESOLUTION

I, Joyce M. Schowalter, R.N., do hereby certify that I am the Executive Director of the Minnesota Board of Nursing, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the said Board of Nursing duly and properly called and held on the 2nd day of April, 1975, that a quorum was present at said meeting; that a majority of those present voted for the resolution; that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> "RESOLVED, that Joyce M. Schowalter, R.N., Executive Director of the Minnesota Board of Nursing, be and she hereby is granted the authority and directed to call a hearing for the purpose of promulgating rules of the Board of Nursing relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses as well as perform any and all acts incidental thereto, including but without being limited thereto, signing an order for hearing and notice of hearing as well as acting as or appointing a presiding officer at all hearings."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 11th day of August, 1975.

STATE OF MINNESOTA

BOARD OF NURSING

Joyce M. Schowalter

JOYCE M. SCHOWALTER, R.N.
Executive Director

STATE OF MINNESOTA

COUNTY OF HENNEPIN

In the Matter of the Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses.

CERTIFICATE

I hereby certify that the 417 general labels and 1 sheet list for the Minnesota Board of Nursing all of which are attached and made a part hereof, constitute the complete lists of persons, associations, and other interested groups who as of 10:15 O'clock A.M., this 18th day of April, 1975, have requested pursuant to Minn. Stat. § 15.0412 subd. 4 (1974), that their names be placed on file with the Secretary of State for the purpose of receiving notice of public hearing on proposed rules on the subject captioned above.

Joan Anderson Growe
SECRETARY OF STATE

JOAN ANDERSON GROWE

By Ceil Dosi

STATE OF MINNESOTA

COUNTY OF HENNEPIN

In the Matter of the Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses.

AFFIDAVIT OF MAILING

Robert C Swanson, being first duly sworn, deposes and says:

That on the 25 day of April, 1975, at the City of Minneapolis, County of Hennepin, State of Minnesota, he served the attached Notice of Hearing by depositing in the United States mail at said City of Minneapolis, a true and correct copy thereof, properly enveloped, with postage prepaid, to all persons and associations at the addresses listed on the Certificate of the Secretary of State attached and made a part hereof as Exhibit A, to all persons and associations at the addresses listed on Exhibit B, attached and made a part hereof, as well as to all members of the Minnesota Legislature as of the date of mailing.

Robert C Swanson

Subscribed and sworn to before me this 25th day of April, 1975.

Christine Grinsteinner

CHRISTINE GRINSTEINNER
Notary Public, Dakota Co., Minn.
My Commission Expires
Dec. 5, 1981

ALBERT,AA CALDER CORP
366 JACKSON ST
ST PAUL MN
55101

ALTMAN MILTON H
707 DEGREE OF HONOR BLD
ST PAUL MN
55101

AM CAMPING ASSN MRS LEAGO
1235 BRIGHTON SQ
NEW BRIGHTON MN
55112

AM INST PROF GEOLOGISTS
2201 PRINCETON AVE
ST PAUL MN
55105

ANCHOR BLOCK COMPANY
PO BOX 3360
ST PAUL MN
55165

ANDERSON GRAHAM
951 E HENN
MPLS MN
55414

ANDERSON HERBERT
418 8TH ST. SO.
VIRGINIA MN
55792

ANDERSON HAROLD
BOX 3047
MANKATO MN
56001

ANDERSON JAMES
7703 NORMANDALE RD
MPLS MN
55435

ANDERSON STANFORD P
14600 MINNETONKA BLVD
MINNETONKA MN
55343

ANTHONY DICK WDSM RADIO
230 E SUPR ST
DULUTH MN
55102

ARNOLD ROBERT MESPA
41 SHERBURNE
ST PAUL MN
55103

ARROWHEAD REGIONAL DEV COMM
900 ALWORTH BLDG
DULUTH MN
55802

ARVER JOHN A
2467 COHANCY
ST PAUL MN
55113

ASMUSSEN,DENNIS,MPIRG
3036 UNIV AVE SE
MPLS MN
55414

ASSOCIATED GEN CONTROF MN
43 E 6TH STREET
ST PAUL MN
55101

ASSOCIATED INDUST OF MPLS
NATIONAL BLDG
MPLS MN
55402

ASSN OF MINN COUNTIES
55 SHERBURNE AVE #203
ST PAUL MN
55103

ASSN RESIDENCES FOR RETAR
459 RICE SUITE 301
ST PAUL MN
55103

AUTOMOBILE MFRS ASSN INC
55 SHERBURNE AVE
ST PAUL MN
55103

BABCOCK LOCHER NELSON ET AL
118 E MAIN ST
ANOKA MN
55303

BADALICH JOHN P
2025 THOMPSON AVE
SO ST PAUL MN
55075

BARRETT FRED
ST LOUIS CO COURT HOUSE
DULUTH MN

BARKER KENT
8100 34TH AVE SO
MPLS MN
55420

BARTHOLOW HAROLD E FIRE CHF
2600 109 AVE N W
COON RAPIDS MN
55433

BECKLIN ROBERT C
447 N W 4TH
CAMBRIDGE MN
55008

BEECHER EVERETT
10 10 1ST ST SO
HOPKINS MN

BEMIDJI STATE COLLEGE
PLACEMENT BUR.J.C.BRADY
BEMIDJI MN
56601

BENSONI PETER USW OF AM.
609 PROVIDENCE BLDG.
DULUTH MN

BERGERUD ALF
300 ROANOKE BLDG
MPLS MN
55402

BEST FLANAGAN ET AL
1ST NATL BANK BLDG
MPLS MN
55402

BEUTEL ROBERT
2200 SILVER LAKE RD
NEW BRIGHTON MN
55112

BLOMQUIST BARRY L

NORTH BRANCH MN
55056

BLOOMINGTON CITY CLERK
2215 W OLD SHAKOPEE RD
BLOOMINGTON MN
55431

BOEHL JAMES W
332 HAMM BLDG
ST PAUL MN
55102

BRIGGS S MORGAN - B F FRIEL
2200 W 1ST NATL BK BLDG
ST PAUL MN
55101

BRIGHAM E M III
RR4
RED WING MN
55066

BROEKER JOHN
2850METRO DR. SUITE 504
BLOOMINGTON MN
55420

BROOKS WILLIAM F JR
854 MIDLAND BK BLDG
MPLS MN
55401

BROWN D M GOODRIDGE PUB SCH
IND DIST #561
GOODRIDGE MN
56725

BRUBACHER RICHARD COMM ADM
208 ADM BLDG
ST PAUL MN
55101

BRUNING C.R.DEPT.CLINIC.E
BURTON HALL
MPLS. MN
55455

BUCHHOLTZ CHARLES
3044 BRENT AVE E
INV GRV HTS MN
55075

BURGER ALBERT
600 DEGREE OF HONOR BLD
ST PAUL MN
55101

BUR.ENGR.IND.DIV. MR.KIBIGER
219 N. 2ND ST.
MPLS. MN

BUR NATL AFFAIRS INC
1231 25TH ST NW
WASHINGTON DC
20037

BOSCH NOEL
3131 FERNBROOK LANE N
MPLS MN
55441

CAIN RUTH
730 E 38TH ST
MPLS MN
55407

CAIRNS JOHN A
1460 NW BK BLDG
MPLS MN
55402

CARLSON CARL L
7916 80TH ST S
COTTAGE GROVE MN
55016

CARLSON VERNE E
BOX 755 CITY HALL
WILLMAR MN
56201

CARRISON DALE K
MANKATO STATE COLLEGE
MANKATO MN
56001

CENTRAL BUSINESS DATA
BENSON RADIO ARCADE BLD
BENSON MN
56215

CENTRAL MN REGIONAL DEV COMM
1139 FRANKLIN AVE
SAUK RAPIDS MN
56379

CHAMBER OF COMMERCE
30 SO 1ST AVE EAST
ELY MN
55731

CHAMBERLAIN JOHN L
PO BOX 241
MPLS MN
55440

CHERCHES CHRIS CITY MGR
5005 MTKA BLVD
ST LOUIS PARK MN
55416

CHRISTIAN SCI COMM ON PUB
1621 UNIV AVE SUITE 271
ST PAUL MN
55104

CHRISTIANSEN FREDRIK
RM 505 CAPITOL SQ BLDG
ST PAUL MN
55155

CITY CLERK
386 CITY HALL
ST PAUL MN
55102

CITIZENS LEAGUE
530 SYNDICATE BLDG
MPLS MN
55402

CLARKSON J.B.
2350 I.D.S. CENTER
MINNEAPOLIS MN
55402

CLAUSEN PHILLIP
2255 PRESCILLA ST
ST PAUL MN
55108

COLEMAN NICHOLAS D
700 LINWOOD AVE
ST PAUL MN
55105

COLLIN LAURENCE
RT 2
ISANTI MN
55040

COMMUNITY DESIGN CENTER
118 E 26TH ST
MPLS MN
55404

CONCORDIA COLLEGE
DEAN
MOORHEAD MN
56560

CONSUMER SERVICES DEPT COMM
5TH FLR METRO SQ BLDG
ST PAUL MN
55101

COUNTY ATTYS COUNCIL
95 SHERBURNE AVE S203
ST PAUL MN
55103

COX AND KING
600 BUILDERS EXCH
MPLS MN
55402

CRAVEN NORMAN
10637 THOMAS AVE S
BLOOMINGTON MN
55431

CROW WING CO PLANNING & ADV
COURT HOUSE
BRAINERD MN
56401

CUSHMAN J S DAYTON HUDSON
700 NICOLLET MALL
MPLS MN
55402

DAILEY THOMAS ECONOMICS LAB
370 WABASHA ST
ST PAUL MN
55102

DANFORTH & ALLEN
731 NW BANK BLDG
MPLS MN
55402

DANKERS, KENNETH
1200 WEST FOURTH STREET
RED WING MN
55066

DANIELSON RODNEY L
418 AUDITORIUM
ST PAUL MN
55102

DAYTON CHAS SIERRA CLUB
800 MIDLAND BANK BLDG
MPLS MN
55401

DICKINSON MRS JOANNE
BOX 1065
MARSHALL MN
56258

DIEHL JOHN
26 KENWOOD PKWY
ST PAUL MN
55105

DISPATCH PIONEER PRESS
PRESS RM STATE CAPITOL
ST PAUL MN
55101

DORSEY MARQUART
2400 1ST NATL BANK BLDG
MPLS MN
55402

DOUGLASS BELL
525 OSBORN BLDG
ST PAUL MN
55102

DOW CHEMICAL
47 BLDG
MIDLAND MI
48640

DOYTON MAURICE, MET SEWER BD
350 METRO SQ BLDG
ST PAUL MN
55101

DUDLEY E H
RT 7 BOX 122
EXCELSIOR MN
55331

DUNN OLIVER PLUMBERS LOC 15
708 SO 10TH ST
MPLS MN
55404

EBELING EDWARD H.
101 W. MAIN
PERHAM MN
56573

EDINA FIRE D JAMES MCNELLIS
4801 W 50TH ST
EDINA MN
55424

ELDER DR JAMES B
11140 WASHBURN AVE SO
BLOOMINGTON MN
55431

ELDRED R W ARMOUR & CO
UNION STOCK YARDS
SO ST PAUL MN
55075

ELMER EDWIN W
2901 PLEASANT AVE
MPLS MN
55408

EMERICK RICHARD A
1908 IDS CENTER
MPLS MN
55402

ENV SERV-GEN RESOURCE CORP
6340 INDUSTRIAL DR
HOPKINS MN
55343

ERDMAN ROGER TENNANT CO
701 N LILAC DR
MPLS MN
55441

ERNEST K LEHMANN & ASSOC.
1409 WILLOW ST.
MPLS MN
55403

ESSE KENNETH
4801 W 50TH ST
EDINA MN
55424

EVANS CHAS.L. PRENTICE-HALL
ENGELWOOD CLIFFS
NEW JERSEY

EVERETT JERRY NW PETRO AS
512 NICOLLET MALL RM917
MPLS MN
55402

EWALD DOUGLAS MINN HOSP ASSN
2333 UNIV AVE SE
MPLS MN
55414

EWING MRS WM
42 ASTAR RD
BABBITT MN
55706

FAEGRE & BENSON ATTN LIBR
1260 NW BANK BLDG
MPLS MN
55402

FARMERS ELEVATOR ASSN
852 GRAIN EXCH BLDG
MPLS MN
55415

FARRELL FRANK BUR NOR
RM 1180 176 E 5TH ST
ST PAUL MN
55101

FELHABER R S
W 1ST NATL BANK BLDG
ST PAUL MN
55101

FINLEY JAMES F
920 MINN BLDG
ST PAUL MN
55101

FINNEGAN J.R.
55 E. 4TH
ST.PAUL MN
55101

FLADLAND CLINTON MN L&P BUR
796 RAYMOND AVE
ST PAUL MN
55114

FLEMING FREDERICK A
1860 HIGHLAND PARKWAY
ST PAUL MN
55116

FITZGERALD DR BOB
3007 LYNDALE AVE SO
MPLS MN
55408

FORBES GORDON MINN RRS ASSN
203 HANOVER 480 CEDAR
ST PAUL MN
55101

FORSBERG AGR SERV
518 SUMMIT AVE
NEW ULM MN
56073

FOX W.E. LINDQUIST & VENNUM
4200 IDSCTR 80 S.8TH ST
MINNEAPOLIS MN
55402

FRANKLIN ROBERT B MPLS TR
426 PORTLAND
MPLS MN
55415

FREDIN CONRAD M
611 FIRST NATL BK BLDG
DULUTH MN
55802

FREDRIKSON BYRON ET AL
47TH FLR IDS CENTER M
PLS MN
55402

FROST THOS R
RM 391 STATE OFF BLDG
ST PAUL MN
55155

FURLONG DR JOHN
RT 1
BOVEY MN
55709

F W WOOLWORTH CO
3316 W 66TH ST
EDINA MN
55424

GALVIN M J JR
W2162 1ST NATL BK BLDG
ST PAUL MN
55101

GEBERT K L
220 GRAIN EXCH
MPLS MN
55415

GENERAL MILLS INC-CORP ENG
9000 PLYMOUTH AVE N
MPLS MN
55427

GEO A HORMEL & CO LAW DEPT
PO BOX 800
AUSTIN MN
55912

GEORGE K GRANSE CO
1477 SELBY AVE
ST PAUL MN
55104

GIEL DAVID
RM B-28 STATE CAPITOL
ST PAUL MN
55155

GLEESON MICHAEL
909 SOC SC BLDG U OF M
MPLS MN
55455

GLEN. HILLS HOSP.R.VAN HAUER
3901 GOLDEN VALLEY RD.
MPLS. MN
55422

GODIN RALPH J
3824 47TH AVE SO
MPLS MN
55406

GRAHAM THOS H
854 MIDLAND BK BLDG
MPLS MN
55401

GRANATH MARVIN -HONEYWELL
2701 4TH AVE SO
MPLS MN
55408

GREEN DEL CITY MGR
BLOOMINGTON CITY HALL
BLOOMINGTON MN
55431

GREEN GARY J
41 SHERBURNE AVE
ST PAUL MN
55102

GREEN JANET
9773 N SHORE DR
DULUTH MN
55804

GUSTAFSON DAN-LABOR TEMPLE
312 CENTRAL
MPLS MN
55414

GUSTAFSON WALLACE
BOX 567
WILLMAR MN
56201

H B FULLER CO
2400 KASOTA AVE
ST PAUL MN
55108

HANFT PHILIP M
1200 ALWORTH BLDG
DULUTH MN
55802

HANSON ETHEL
2813 85TH AVE N
MPLS MN
55444

HAROLD J WESTIN CONSTRUCTORS
45 E 8TH ST
ST PAUL MN
55101

HARVEY MICHAEL
1390 W M HAHA PKWY
MPLS MN
55409

HALLBERG LEE & MCCABE
4927 34TH AVE S
MPLS MN
55417

HAYES, THOMAS W
700 SELLWOOD BLG
DULUTH MN
55812

HEALTH MANPOWER C LARSON
717 DELAWARE ST SE
MPLS MN
55440

HESS DONALD MIDWEST PLANN
2101 HENN BLDG
MPLS MN
55405

HART PATRICK V
112 E LIBERTY BOX 3271
MANKATO MN
56001

HARTFELDT WILL
434 HAMM BLDG
ST PAUL MN
55102

HEAD & TRUHN
1007 SOO LINE BLDG
MPLS MN
55402

HEIM PAUL
1320 SOO LINE BLDG
MPLS MN
55402

HEINTZ MARY ELLEN
PO BOX 599
CINCINNATI OH
45201

HEISENFELT WM
BOX 516
BEMIDJI MN
56601

HICHINGER-MARK PLANNING
421 WABASHA ST
ST PAUL MN
55102

HILL JIM ASSOC.MILK PROD
7850 METRO PARKWAY
MINNEAPOLIS MN
55420

HINRICHSEN PATRICK
MANKATO FREE PRESS
MANKATO MN
56001

HOLDAHL SCOTT
380 N BLDG GRAIN EXCH
MPLS MN
55415

HOPKINS WM.B. DIR.MISCCA
3915 GOLDEN VALLEY ROAD
GOLDEN VALLEY MN
55422

HOULE MELVIN
881 W HWY 96
SHOREVIEW MN
55112

HOUSE APPROPRIATIONS COMM
RM 139 STATE CAPITOL
ST PAUL MN
55101

HOUSE ED STANDING SUB COMM
RM 109 STATE CAPITOL
ST PAUL MN
55101

HULSTRAND ANDERSON & LARSON
PO BOX 130
WILLMAR MN
56201

HULTMAN WARREN R
C/O BARBAROSSA R3
OSSEO MN
55369

HUMAN RIGHTS
200 CAPITOL SQ BLDG
ST PAUL MN
55101

HUNT JAMES P JR
11470 GALTIER DR
BURNSVILLE MN
55378

HUTCHISON R.M. ANOKA CO.COMP
COURT HOUSE
ANOKA MN
55303

HYLAND DEAN
1501 W 50TH ST
MPLS MN
55419

INGEBRIGTSEN DR K H
23 SE 4TH ST
MPLS MN
55414

INGVALSON VERN MN.FARM BUR.
3110 WOODDALE DR PO 337
OST PAUL MN
55165

INS FED OF MINN
902 SOO LINE BLDG
MPLS MN
55402

IUOE LOC 49 CHAS SWENSON
2500 UNIV AVE
ST PAUL MN
55101

IVERSON DR JOS DEPT ED
ST OLAF COLLEGE
NORTHFIELD MN
55057

IZAAK WALTON LEAGUE MN DIV
106 TIMES BLDG 57 S 4TH
MPLS MN
55401

JACKMAN DONALD G
4023 E LAKE ST
MPLS MN
55406

JENGS INC
525 LAKE AVE SO
DULUTH MN
55801

JENSEN CARL A
127 E MAIN ST
SLEEPY EYE MN
56085

JOHNSON & SANDERSON
ST MARYS HOSPITAL
ROCHESTER MN
55901

JOHNSON CLARENCE IBEW LU 292
3615 37TH AVE S
MPLS MN
55406

JOHNSON M.D. FRUNDT & FRUNDT

BLUE EARTH MN
56013

JOHNSON LANCE J
265 S LAFAYETTE RD
ST PAUL MN
55107

KABLE RICHARD W

BETHEL MN
55006

KEABLE MIKE
909 6TH AVE N
ST CLOUD MN
56301

KEENAN RICHARD J
4444 IDS BLDG
MPLS MN
55402

KIMBALL ROBERT
647 CAPITOL SQ BLDG
ST PAUL MN
55101

KING,TIMOTHY
3333 OAKLAND AVE S
MPLS MN
55407

KLOSTER MARION PEAVEY CO
730 2ND AVE S
MPLS MN
55402

KLUZ STEVEN J
1910 1ST NATL BK BLDG
MPLS MN
55402

KNUDSON ROBT
4375 BROWNDALE AVE
MPLS MN
55424

KNUTSON DR KEITH,BIOLOGY DPT
ST CLOUD STATE
ST CLOUD MN
56301

KNUTSON R N GRANNIS ETAL
F J SCHULT BLDG
ST ST PAUL MN
55075

KOLLER MR & MRS ERWIN A
1568 DULUTH ST
ST PAUL MN
55108

KOPP MRS VERNON
2050 65TH ST E
INVER GR HGHT MN
55075

KRAMER ERNEST W
717 DELAWARE ST SE
MPLS MN
55440

KROALOKKEN J E
10048 NORD RD
BLOOMINGTON MN
55437

LAKE SUPERIOR INDUSTRIAL
828 FIRST AM. BK. BLDG.
DULUTH MN
55802

LANAHAN E F - SIBLEY CO
184 E 6TH ST
ST PAUL MN
55101

LANGVIN DAVID
7500 80TH ST S
COTTAGE GROVE MN
55016

LANSING & OAKES
400 SIBLEY ST
ST PAUL MN
55101

LAPP LAZAR LAURIE ET AL
1200 BUILDERS EXCHANGE
MINNEAPOLIS MN
55402

LARSON C L
3600 MINNEHAHA AVE SO
MPLS MN
55406

LARSON HANS P DIV HOSP SERV
717 DELAWARE ST SE
MPLS MN
55440

LEAGUE MN MUNIC
300 HANOVER 480 CEDAR
ST PAUL MN
55101

LEAGUE WOMEN VOTERS OF MI
555 WABASHA
ST PAUL MN
55102

LIBBEY LEONARD
BOX 17011 NOKOMIS STA
MPLS MN
55417

LINDALL & JONATHAN DEVELOP.
VILLAGE ONE CENTER
CHASKA MN
55318

LOCKNER GARY
R R 1 BOX 23
BAUDETTE MN
56623

LOOS CALVIN J
6809 LYNDALE AVE SO
MPLS MN
55423

LOWE DOUG
2701 N LEXINGTON AVE
ROSEVILLE MN
55113

LYNCH DONALD SIBLEY CO
184 E 6TH ST
ST PAUL MN
55102

MCDONALD PHILIP M
2077 SELBY AVE
ST PAUL MN
55104

MCFADDEN G H DISPATCH-PRESS
55 E 4TH ST
ST PAUL MN
55101

MCKIBBON MRS SHIRLEY
11 EVERGREEN LN
BABBITT MN
55706

MCLELLAN LARKIN
215 ADM BLDG ST CAPITOL
ST PAUL MN
55101

MALONE E I COMM LABOR & INDU
444 LAFAYETTE RD 5TH FL
ST PAUL MN
55101

MANKATO STAT STUDENT SENATE
CENTENNIAL STUDENT UN
MANKATO MN
56001

MANKATO STATE STUDENT ASSN
BOX 58 MANKATO COLLEGE
MANKATO MN
56001

MANTHEY T J PICKANDS MATH
1100 SUPERIOR AVE
CLEVELAND OH
44114

MASTOR & MATTSON LTD
315 PEAVEY BLDG
MPLS MN
55402

MAUL WARREN E
320 S 4TH ST
MPLS MN
55415

MAYO FOUNDATION G ORWOLL
200 FIRST AVE NW
ROCHESTER MN
55901

MECCA
867 GRAND AVE
ST PAUL MN
55105

METEROTTO, JOAN
1794 SO LEXINGTON
ST PAUL MN
55118

MERRITT GRANT POLLUTION CONT
1935 W CO RD 32
ROSEVILLE MN
55113

MET TFR MEN ASSN A ROSENTHAL
1821 UNIV AVE
ST PAUL MN
55104

METROPOLITAN COUNCIL LIBR
300 METRO SQUARE
ST PAUL MN
55155

MIDLAND GLASS- HD SPURLING
PO BOX 69
SHAKOPEE MN
55379

MILLER RICHARD A
1020 PLYMOUTH BLDG
MPLS MN
55402

MILLER TOM
2311 PILLSBURY AVE S
MPLS MN
55404

MPLS CHAMBER COMM TRANSP
15 S 5TH ST
MPLS MN
55402

MPLS CITY ATTORNEY
325M CITY HALL
MPLS MN
55415

MPLS STAR PRESS ROOM
STATE CAPITOL
ST PAUL MN
55101

MPLS TRIBUNE CITY DESK
425 PORTLAND AVE
MPLS MN
55415

MIDLAND GLASS-HD SPURLING
PO BOX 69
SHAKOPEE MN
55379

MILLER PAUL J PHARMACY SERV
ST MARYS HOSP
ROCHESTER MN
55901

MINN APT ASSN
GRIGGS-MIDWAY BLDG
ST PAUL MN
55104

MN. ASN.COIND H.D.PETERSON
480 CEDAR ST.
ST.PAUL MN
55101

MINN AFL-CIO, L O LA SHO
414 AUDITORIUM ST
ST PAUL MN
55102

MINN ASPHALT PAVEMENT ASSN
555 WABASHA RM 209
ST PAUL MN
55102

MINN ASSN COOPERATIVES
55 SHERBURNE AVE
ST PAUL MN
55103

MINN ASSN ELEC COOPERATIVES
4901 W 77TH ST
MPLS MN
55435

MINN. ASSN. PET RETAILERS
1115 2ND AVE. SO.
MINNEAPOLIS MN
55403

MINN ASSN WATERSHED DIST'S

ADA MN
56510

MINN AUTOMOBILE DEALERS ASSN
GRIGGS MIDWAY BLDG
ST PAUL MN
55104

MINN COMM FOR HANDICAPPED
METRO SQ 492 7TH & ROBT
ST PAUL MN
55101

MINN COMMUNITY DEVELOP SE
512 ROSSMOR BLDG
ST PAUL MN
55101

MINN COUNCIL STATE EMP NO 6
475 RICE ST
ST PAUL MN
55103

MINN DEPT HEALTH J C MCKASY
717 DELAWARE S E
MPLS MN
55440

MINN DENTAL HYGIENISTS
5041 YVONNE TERRACE
MPLS MN
55436

MINN ELECTRICAL ASSN INC
525 SO 7TH
MPLS MN
55415

MINN ENV LAW INST INC
PO BOX 15076 COMM STA
MPLS MN
55415

MINN FARMERS UNION PRES OFF
1275 UNIV AVE
ST PAUL MN
55104

MINN FOOD RETAILERS ASSN
555 WABASHA
ST PAUL MN
55101

MINN HEREFORD-LJ SCHAFER

BUFFALO LAKE MN
55314

MINN. HOTEL & MTR. ASSN
2001 UNIVERSITY AVE
ST PAUL MN

MINN HOUSING INST N T CARTER
7801 METRO PKWY
MPLS MN
55420

MINN HWYS MANAGEMENT SERVICE
407 HWY BLDG
ST PAUL MN
55101

MINN LAND USE COMMITTEE
4344 IDS CENTER
MPLS MN
55402

MINN LP GAS ASSN
7515 WAYZATA BLVD 106
MPLS MN
55426

MINNE MINE CREDIT UNION
3000 HUDSON PK S 100
ST PAUL MN
55119

MINN.MTR.TRANSP. .J.N.DENN
1821 UNIV.
ST.PAUL MN
55104

MINN PETROLEUM COUNCIL
1020 NORTHERN FED BLDG
ST PAUL MN
55102

MINN. POULTRY & HATCHERY ASSN
BOX 158
MADELIA MN
56062

MN REP STATE CENTRAL COMM
555 WABASHA AVE
ST PAUL MN
55102

MINN RESTAURANT ASSN
2001 UNIVERSITY AVE.
ST PAUL MN 55
104

MINN RETAIL FEDERATION
7600 PARKLAWN STE 457
MPLS MN
55435

MINN RETAIL HARDWARE ASSN
5033 EXCELSIOR BLVD 313
MPLS MN
55416

MINN SCH BUS OPERATORS ASSN

FARIBAULT MN
55021

MINN SOCIETY ARCHITECTS AIA
NW NATL BK BLDG
ST PAUL MN
55101

MINN SOC CERTIFIED PUB AC
1102 WESLEY TEMPLE BLDG
MPLS MN
55403

MINN STATE BAR ASSN
100 MINN FED BLDG
MPLS MN
55402

MINN ST BD PHAR P G GRUSSING
1965 FORD PKWY
ST PAUL MN
55116

MINN STATE CAPITOL EMP UNION
PO BOX 3215
ST PAUL MN
55165

MINN STATE MED ASSN
375 JACKSON ST
ST PAUL MN
55101

MINN STATE RETIREMENT SYSTEM
529 JACKSON ST
ST PAUL MN
55101

MINN TEAMSTERS CREDIT UNION
2021 HENN AVE E
MPLS MN
55413

MINN TBR PRODUCERS ASSN
200 CHRISTIE BLDG
DULUTH MN
55802

MINN.TURKEY GROWERS ASSN
2383 UNIV AVE
ST PAUL MN
55114

MINN VETERANS MED ASSN
2175 N HWY 36
ROSEVILLE MN
55113

MINN WATER RESOURCES BD
RM 206 555 WABASHA ST
ST PAUL MN
55102

MINN-WISC BOUNDARY AREA COMM
600 2ND ST
HUDSON WI
54016

MN PUB INT RESEARCH GROUP
3036 UNIV AVE SE
MPLS MN
55414

MOFFITT R.C. DIR.ENV.CONTROL
MPLS.CITY HALL RM 301M
MPLS MN
55415

MOOD R BLOOMINGTON HLTH DEPT
10200 PENN SQ
BLOOMINGTON MN
55431

MOONEY, MICHAEL A.
BOX 903, ST.JOHN'S UNIV
COLLEGEVILLE MN
56321

MORTON BUILDINGS INC
R #1
FOLEY MN
56329

MPIRG
BOX 45 ST MARYS COLLEGE
WINONA MN
55987

MUELLER SHIRLEY A
787 W COTTAGE AVE
ST PAUL MN
55117

NASS GEO V HENN CO GEN HO
5TH AND PORTLAND AVE
MPLS MN
55415

NATL CAR RENTAL ATT D MITZEL
5501 GREEN VALLEY DR
MPLS MN
55437

NATL COUNCIL JEWISH WOMEN
4330 CEDAR LK RD
MPLS MN
55416

NATL FAMILY INS CO
2147 UNIV AVE
ST PAUL MN
55114

NAT'L SOLID WASTES-R. GRA
1730 RHODE ISLAND AV.NW
WASHINGTON DC
20036

NDEC INC C/O DR DAHLBERG
CONCORDIA COLLEGE
MOORHEAD MN
56560

NELSON DONALD E NSP CO
414 NICOLLET AVE
MPLS MN
55401

NEDELL HAROLD - MEINEKE
6300 W LOOP S SUITE 200
BELLAIRE TX
77401

NESBITT JOHN
7851 METRO PKWY S 118
MPLS MN
55420

NEUMAN RALPH W
RT 2 BOX 125
EMBARRASS MN
55732

NIELSEN STOCK & BLACKBURN
415 730 BLDG
MPLS MN

NO SUB MONTESSORI-S SADDLER
2487 HELEN COURT
NO ST PAUL MN
55109

NORTH CENTRAL ELEC ASSN
PO BOX 202
BATTLE LAKE MN
56515

NW COUNTRY ELEVATOR ASSN
802 GRAIN EXCH BLDG
MPLS MN
55415

NURSING HOME ADMRS BD EXAMRS
277 W UNIV AVE
ST PAUL MN
55103

NUTTER JULIA
743 W MONTANA
ST PAUL MN
55117

NW BELL TEL CO LEGAL DEPT
224 S 5TH ST RM 2000
MPLS MN
55402

NYQUIST DEAN A
3707 53RD PL N
BROOKLYN CTR MN
55429

O'BRIEN J.DENNIS
1100 1ST NATL.BANK BLDG
MINNEAPOLIS MN
55402

OCONNOR GREEN THOMAS ET AL
845 NW BANK BLDG
MPLS MN
55402

OFFICE OF THE GOVERNOR
130 STATE CAPITOL
ST PAUL MN
55101

OLD COLONY GAS & OIL COMPANY
17TH AVE N AT 2ND ST
MPLS MN
55411

OSTRUM DONALD E
10213 PIERCE ST NE
BLAINE MN
55434

OTTER TAIL POWER CO.
215 S. CASCADE ST.
FERGUS FALLS MN
56537

PATTISON ORVIS
BOX 645
WILLMAR MN
56201

PAYNE COL ALVIN

DEGRAFF MN
56233

PAYNE WM B
2400 FIRST NATL BK BLDG
MPLS MN
55402

PETERSON JOHN W
510 NW BK BLDG
ST PAUL MN
55101

PETERSON GARY
854 MIDLAND BK BLDG
MPLS MN
55401

PFEIFER AND SHULTZ, INC
1433 UTICA AVE S
MPLS MN
55416

PHAR MFGRS ASSN WM D PATTON
1155 15TH ST NW
WASHINGTON DC DC
20005

PHILLIPS LEGISLATIVE SERV
459 RICE ST
ST PAUL MN
55103

POPOVICH PETER S
314 MINN BLDG
ST PAUL MN
55101

PORTER LYLE O

TRACY MN
56175

PORT AUTH CITY OF ST PAUL
330 MINNESOTA BLDG
ST PAUL MN
55101

POSS DONALD G
6301 SHINGLE CREEK PKWY
BROOKLYN CTR MN
55430

PUYZER ROBT
BOX 675
FERGUS FALLS MN
56537

PRAUSE JOS.C.
2220 105TH AVE.N.W.
COON RAPIDS MN
55433

PULSCHER RBT SPRINGSTED INC
813 OSBORN BLDG
ST PAUL MN
55102

QUIRIN E W
408 HAY BLDG
ST PAUL MN
55155

RADMAN RICHARD-LABOR TEMPLE
418 AUDITORIUM
ST PAUL MN
55102

RANALLO CLARENCE
800 CENTRAL AVE N E
MPLS MN
55413

RAUENHORST CORP-C ANDERSON
7900 XERXES S. S-2200
MPLS MN
55431

RED OWL STORES INC
215 E EXCELSIOR AVE
HOPKINS MN
55343

REID DAVID H
5633 WASHBURN AVE S
MPLS MN
55410

RENNER R.H. ST PAUL AREA
300 OSBORN BLDG.
ST PAUL MN
55102

RAMSEY CO MEDICAL SOCIETY
1500 LOWRY MEDICAL BLDG
ST PAUL MN
55102

RICHARDSON THOS
7851 METRO PKWY S 103
MPLS MN
55420

RICHARDS MONTGOMERY ET AL
1430 RAND TOWER
MPLS MN
55402

ROE DAVID
175 AURORA
ST PAUL MN
55103

ROBBIE JOSEPH
904 CARGILL BLDG NO CTR
MPLS MN
55402

ROBERTS DAVID E
1260 NW NATL BK BLDG
ST PAUL MN
55101

ROSS ALFRED
6356 WARE RD
LINO LAKES MN
55014

RUDY FLOYD
118 AVE C
CLOQUET MN
55720

SAN SIMEON DEVELOP CORP
OLD 1ST STATE BK BLDG
PAYNESVILLE MN

SANFORD SID
7000 PORTLAND AVE
RICHFIELD MN
55423

SATHRE, HARVEY
375 MARION STREET
ST PAUL MN
55103

SAX DOVE & STENSON
310 ENDICOTT BLDG
ST PAUL MN
55101

ST PAUL ASSN PLBG HTG MECH
614 AM NATL BK
ST PAUL MN

ST PAUL BUR HLTH DR P COX
555 CEDAR ST
ST PAUL MN
55101

ST PAUL FOOD RETAILERS AS
1220 ARCADE
ST PAUL MN
55106

SCARBOROUGH WILLIAM
DIV.ED. U.M.
MORRIS MN
56267

SCHLICHT REV ROBT
611 W MAIN ST
BELLE PLAINE MN
56011

SCHMIDT D R MN ASSN REALTORS
6101 WAYZATA BLVD
MPLS MN
55416

SCHMIDT H W TCHRS RETIREM
302 CAPITOL SQ BLDG
ST PAUL MN
55101

SCHMIDT LARRY WCCO-TV NEWS
50 S 9TH ST
MPLS MN
55402

SCHNEIDER MAHLON
GREEN GIANT
LESUEUR MN
56058

SCHUTZ LINDA
RM 328 CAPITOL BLDG
ST PAUL MN
55155

SCHWARTAU NEAL METH HOSP
201 W CENTER ST
ROCHESTER MN
55901

SCHWERMAN EARL JR
1533 8TH AVE SE
ROCHESTER MN
55901

SCHWINN ROBT.P.
1400 SOO LINE BLDG.
MPLS. MN
55402

SCHNEIDER & NEESER
706 1ST ST SO PO BX 876
WILLMAR MN
56201

SCHROEDER ALFRED H
2172 CARROLL AVE
ST PAUL MN
55104

SENATE COUN OFF J ST MARIE
STATE CAPITOL
ST PAUL MN
55101

SENATE FINANCE COMMITTEE
113 STATE CAPITOL
ST PAUL MN
55101

SENATE GOV OP COMM
RM 303 STATE CAPITOL
ST PAUL MN
55155

SHABATURA EUGENE H
2833 LAKE AVE SO
DULUTH MN
55811

SHARP BOB
4125 HIGHWOOD RD
ST LOUIS PK MN
55416

SHAW ROBERT M
616 MOBIL OIL BLDG
MPLS MN
55402

SHELL OIL CO. W.A. ROQUET
ONE SHELL PLAZA BX 2463
HOUSTON TX
77001

SITE ENGINEERS INC
900 REDWELL LANE
APPLE VALLEY MN
55124

SKELLY OIL CO R R WELLINGTON
PO BOX 436
KANSAS CITY MO

SLOCUM CHARLES A
1203 IDS TOWER
MPLS MN
55402

SMERIKA WM.
BOISE CASCADE PAPERS
INTL FALLS MN
56649

SMITH MICHAEL
1423 NEWTON AVE N
MPLS MN
55411

SNELL LYN
BOX 314
EDEN VALLEY MN
55329

SNYDER ROBERT W
248 CO B U OF M
ST PAUL MN
55101

SODERMAN ANTHONY
152 S PLAZA BLDG
MPLS MN
55416

STANSFIELD ARLENE LAND O
PO BOX 116
MPLS MN
55440

STATE BD.BARBER EXAMINERS
555 WABASHA
ST PAUL MN
55102

STATE BD VETERINARY EXAMINER
C/O DR A C SPANNAUS DVM
WACONIA MN

STD AM LIFE & ANNUITY CO
3801 W 50TH ST
MPLS MN
55410

STEELWORKERS CREDIT UNION
BOX 250
BABBITT MN
55706

STENSLAND M.E. PRES. MVMA
203 NW 22ND ST.
AUSTIN MN
55912

STOLPESTAD BROWN & SMITH
1550 NW BK BLDG
ST PAUL MN
55101

STUPKA & MOKEM
MIDTOWN BLDG
AUSTIN MN
55912

SULLIVAN J KIRK
PO BOX 200
BOISE ID
83701

SUMMIT NATL BANK D L MORRILL
205 AURORA AVE
ST PAUL MN
55103

SUSSEL CO.ATTN:TED SCHWENKER
1850 COMO AVE.
ST PAUL MN
55108

SWANSON BURT E
W-2162 1ST NATL BK BLDG
ST PAUL MN
55101

SWANSON DALE
P O BOX 339
FOREST LAKE MN
55025

SWANSON GERALD H
212 CITY HALL
ROCHESTER MN
55901

SWEITZER R L HONEYWELL INC
2701 4TH AVE S
MPLS MN
55408

TATE VERN 3M CO
3M CENTER 220/6W
ST PAUL MN
55101

THOMPSON CONRAD
1107 23RD ST NW
ROCHESTER MN
55901

THOMPSON HESSIAN ET AL
1500 MIDWEST PLAZA BLDG
MPLS MN
55402

TIMESAVERS INC ATT R S VOLD
5270 HANSON COURT
MPLS MN
55422

TOUCHE ROSS & CO K H STOC
780 NORTHSTAR CNTR
MPLS MN
55402

TWIN CITY RETAIL DRUGGIST AS
2388 UNIV AVE
ST PAUL MN
55104

UNION STOCK YARDS
ATTN PRES
SO ST PAUL MN
55075

VAN CLEVE JOHN H
2101 HENN AVE
MPLS MN
55405

VAN DRAKE STEPHEN R
BOX 353
PELICAN RAPID MN
56572

VAN EVERA MUNDT ET AL
700 TORREY BLDG
DULUTH MN
55802

VERRILL JOHN E
DEPT SECONDARY ED UOF M
DULUTH MN
55812

VILLAGE OF WOODBURY-F.STRONG
581 TOWER DRIVE
NEAPORT MN
55055

VOLDNESS PERRY
IDS 8TH & MARQUETTE
MPLS MN
55402

VOSS REV GORDON O
11120 NE 7TH ST
BLAINE MN
55434

VOS LEROY
2137 BURNS AVE
ST PAUL MN
55119

WALD JEAN
5746 SANDER DR
MPLS MN
55417

WALIGORA ROBERT
3228 SO 17TH AVE
MPLS MN
55407

WALTERS THOS H
4510 W 77TH ST STE 235
MPLS MN
55435

WANQUIST ALLEN
RM 252 FEDERAL BLDG
ST PAUL MN
55101

WELK G V NORTHERN STATES
414 NICOLLET MALL
MPLS MN
55401

WESTIN CHAS W
220 MEDICAL ARTS BLDG
DULUTH MN
55802

WHITING RALPH
555 WABASHA SUITE 204
ST PAUL MN
55102

WHITLOCK A G
ECON LAB OSBURN BLDG
ST PAUL MN
55102

WM.MITCHEL COLLEGE LAW LIB.
2100 SUMMIT AVE.
ST.PAUL MN
55105

WILEY ENTERPRISES
101 5TH AVE SE
OSSEO MN
55369

WILSON R GARY ESQ INDUSTR
1GATEWAY CENTER
PITTSBURGH PA
15222

WIS FEEDER PIG MARKET CO-OP

FRANCIS CREEK WI

WOLKERSTORTER THEODORE
676 17TH AVE NW
NEW BRIGHTON MN
55112

WOZNIAK D D
401 FIRST FED BLDG
ST PAUL MN
55101

WYANT CLINTON W ATTY.

ATKIN MN
56431

Rep. Lyle Abeln
254 State Office Bldg.
St. Paul, MN 55155

Rep. Leo Adams
253 State Office Bldg.
St. Paul, MN 55155

Rep. Salisbury Adams
391 State Office Bldg.
St. Paul, MN 55155

Rep. Raymond Albrecht
322 State Office Bldg.
St. Paul, MN 55155

Rep.Glen Anderson
333 State Office Bldg.
St. Paul, MN 55155

Rep. Irv Anderson
273 State Office Bldg.
St. Paul, MN 55155

Rep. John Arlandson
347 State Office Bldg.
St. Paul, MN 55155

Rep. David Beauchamp
352 State Office Bldg.
St. Paul, MN 55155

Rep. Joseph Begich
299 State Office Bldg.
St. Paul, MN 55155

Rep. Tom Berg
370 State Office Bldg.
St. Paul, MN 55155

Rep. Linda Berglin
217 State Office Bldg.
St. Paul, MN 55155

Rep. John Biersdorf
399C State Office Bldg.
St. Paul, MN 55155

Rep. Orv Birnstihl
224 State Office Bldg.
St. Paul, MN 55155

Rep. Arthur Braun
262 State Office Bldg.
St. Paul, MN 55155

Rep. Bernard Brinkman
296 State Office Bldg.
St. Paul, MN 55155

Rep. Peggy Byrne
214 State Office Bldg.
St. Paul, MN 55155

Rep. Arne Carlson
319 State Office Bldg.
St. Paul, MN 55155

Rep. Lyndon Carlson
288 State Office Bldg.
St. Paul, MN 55155

Rep. Roy Carlson
342 State Office Bldg.
St. Paul, MN 55155

Rep. James Casserly
238 State Office Bldg.
St. Paul, MN 55155

Rep. Janet Clark
344 State Office Bldg.
St. Paul, MN 55155

Rep. John Clawson
349 State Office Bldg.
St. Paul, MN 55155

Rep. John Corbid
376 State Office Bldg.
St. Paul, MN 55155

Rep. Harold Dahl
227 State Office Bldg.
St. Paul, MN 55155

Rep. William D. Dean
378 State Office Bldg.
St. Paul, MN 55155

Rep. Frank DeGroat
317 State Office Bldg.
St. Paul, MN 55155

Rep. Neil Dieterich
385 State Office Bldg.
St. Paul, MN 55155

Rep. Gary Doty
360 State Office Bldg.
St. Paul, MN 55155

Rep. A. J. Eckstein
244 State Office Bldg.
St. Paul, MN 55155

Rep. Willis Eken
299C State Office Bldg.
St. Paul, MN 55155

Rep. Stanley Enebo
222 State Office Bldg.
St. Paul, MN 55155

Rep. Wendell Erickson
388 State Office Bldg.
St. Paul, MN 55155

Rep. Gilbert Esau
318 State Office Bldg.
St. Paul, MN 55155

Rep. R. G. Evans
310 State Office Bldg.
St. Paul, MN 55155

Rep. Douglas R. Ewald
99A State Office Bldg.
St. Paul, MN 55155

Rep. Ray Faricy
242 State Office Bldg.
St. Paul, MN 55155

Rep. David Fjoslien
399 State Office Bldg.
St. Paul, MN 55155

Rep. Mary Forsythe
377 State Office Bldg.
St. Paul, MN 55155

Rep. Donald Friedrich
397 State Office Bldg.
St. Paul, MN 55155

Rep. Stanley Fudro
372 State Office Bldg.
St. Paul, MN 55155

Rep. Peter Fugina
336 State Office Bldg.
St. Paul, MN 55155

Rep. Michael George
213 State Office Bldg.
St. Paul, MN 55155

Rep. Joseph Graba
335 State Office Bldg.
St. Paul, MN 55155

Rep. Walter Hanson
228 State Office Bldg.
St. Paul, MN 55155

Rep. Neil Haugerud
235 State Office Bldg.
St. Paul, MN 55155

Rep. O. J. Heinitz
389 State Office Bldg.
St. Paul, MN 55155

Rep. Shirley Hokanson
234 State Office Bldg.
St. Paul, MN 55155

Rep. Joel Jacobs
229 State Office Bldg.
St. Paul, MN 55155

Rep. Mike Jaros
230 State Office Bldg.
St. Paul, MN 55155

Rep. Robert Jensen
215 State Office Bldg.
St. Paul, MN 55155

Rep. Carl Johnson
340 State Office Bldg.
St. Paul, MN 55155

Rep. Douglas Johnson
291 State Office Bldg.
St. Paul, MN 55155

Rep. Ralph Jopp
387 State Office Bldg.
St. Paul, MN 55155

Rep. Tad Jude
218 State Office Bldg.
St. Paul, MN 55155

Rep. Phyllis Kahn
237 State Office Bldg.
St. Paul, MN 55155

Rep. J. R. Kaley
321 State Office Bldg.
St. Paul, MN 55155

Rep. Henry Kalis
239 State Office Bldg.
St. Paul, MN 55155

Rep. Randy Kelly
328 State Office Bldg.
St. Paul, MN 55155

Rep. William Kelly
297 State Office Bldg.
St. Paul, MN 55155

Rep. Arnold Kempe
355 State Office Bldg.
St. Paul, MN 55155

Rep, Ray Kempe
354 State Office Bldg.
St. Paul, MN 55155

Rep. Marvin Ketola
263 State Office Bldg.
St. Paul, MN 55155

Rep. Gerald Knickerbocker
379 State Office Bldg.
St. Paul, MN 55155

Rep. Frank Knoll
289 State Office Bldg.
St. Paul, MN 55155

Rep. Richard Kostohryz
345 State Office Bldg.
St. Paul, MN 55155

Rep. Carl Kroening
231 State Office Bldg.
St. Paul, MN 55155

Rep. Adolph Kvam
393 State Office Bldg.
St. Paul, MN 55155

Rep. Cary Laidig
325 State Office Bldg.
St. Paul, MN 55155

Rep. Keith Langseth
330 State Office Bldg.
St. Paul, MN 55155

Rep. Richard Lemke
381 State Office Bldg.
St. Paul, MN 55155

Rep. John Lindstrom
283 State Office Bldg.
St. Paul, MN 55155

Rep. William Luther
290 State Office Bldg.
St. Paul, MN 55155

Rep. Paul McCarron
248 State Office Bldg.
St. Paul, MN 55155

Rep. M. J. McCauley
398 State Office Bldg.
St. Paul, MN 55155

Rep. Maurice McCollar
332 State Office Bldg.
St. Paul, MN 55155

Rep. Bob McEachern
329 State Office Bldg.
St. Paul, MN 55155

Rep. Thomas Mangan
346 State Office Bldg.
St. Paul, MN 55155

Rep. George Mann
299B State Office Bldg.
St. Paul, MN 55155

Rep. Claudia Meier
331 State Office Bldg.
St. Paul, MN 55155

Rep. Marion Menning
362 State Office Bldg.
St. Paul, MN 55155

Rep. James Metzen
219 State Office Bldg.
St. Paul, MN 55155

Rep. Donald Moe
232 State Office Bldg.
St. Paul, MN 55155

Rep. Willard Munger
226 State Office Bldg.
St. Paul, MN 55155

Rep. Howard Neisen
350 State Office Bldg.
St. Paul, MN 55155

Rep. Bruce G. Nelsen
327 State Office Bldg.
St. Paul, MN 55155

Rep. Ken Nelson
339 State Office Bldg.
St. Paul, MN 55155

Rep. Joe Niehaus
312 State Office Bldg.
St. Paul, MN 55155

Rep. Fred Norton
245 State Office Bldg.
St. Paul, MN 55155

Rep. Steve Novak
256 State Office Bldg.
St. Paul, MN 55155

Rep. Tom Osthoff
267 State Office Bldg.
St. Paul, MN 55155

Rep. Richard Parish
368 State Office Bldg.
St. Paul, MN 55155

Rep. Al Patton
384 State Office Bldg.
St. Paul, MN 55155

Rep. James Pehler
261 State Office Bldg.
St. Paul, MN 55155

Rep. Darrel Peterson
311 State Office Bldg.
St. Paul, MN 55155

Rep. Pete Petrafeso
284 State Office Bldg.
St. Paul, MN 55155

Rep. B. J. Philbrook
382 State Office Bldg.
St. Paul, MN 55155

Rep. Raymond Pleasant
313 State Office Bldg.
St. Paul, MN 55155

Rep. Norman Prahl
293 State Office Bldg.
St. Paul, MN 55155

Rep. Leo Reding
351 State Office Bldg.
St. Paul, MN 55155

Rep. James Rice
383 State Office Bldg.
St. Paul, MN 55155

Rep. Martin O. Sabo
76 State Office Bldg.
St. Paul, MN 55155

Rep. Donald B. Samuelson
249 State Office Bldg.
St. Paul, MN 55155

Rep. John J. Sarna
270 State Office Bldg.
St. Paul, MN 55155

Rep. Henry Savelkoul
390 State Office Bldg.
St. Paul, MN 55155

Rep. William H. Schreiber
380 State Office Bldg.
St. Paul, MN 55155

Rep. Victor Schulz
375 State Office Bldg.
St. Paul, MN 55155

Rep. Wayne Schumacher
343 State Office Bldg.
St. Paul, MN 55155

Rep. Rodney Searle
395 State Office Bldg.
St. Paul, MN 55155

Rep. A. O. H. Setzepfandt
386 State Office Bldg.
St. Paul, MN 55155

Rep. Glen Sherwood
250 State Office Bldg.
St. Paul, MN 55155

Rep. Harry Sieben
371 State Office Bldg.
St. Paul, MN 55155

Rep. Michael R. Sieben
292 State Office Bldg.
St. Paul, MN 55155

Rep. Ron Sieloff
323 State Office Bldg.
St. Paul, MN 55155

Rep. Wayne Simoneau
357 State Office Bldg.
St. Paul, MN 55155

Rep. Wesley Skoglund
365 State Office Bldg.
St. Paul, MN 55155

Rep. Howard E. Smith
243 State Office Bldg.
St. Paul, MN 55155

Rep. Ellsworth Smogard
359 State Office Bldg.
St. Paul, MN 55155

Rep. John Spanish
334 State Office Bldg.
St. Paul, MN 55155

Rep. Doug St. Onge
223 State Office Bldg.
St. Paul, MN 55155

Rep. Russ Stanton
337 State Office Bldg.
St. Paul, MN 55155

Rep. Ted Suss
348 State Office Bldg.
St. Paul, MN 55155

Rep. James Swanson
369 State Office Bldg.
St. Paul, MN 55155

Rep. John D. Tomlinson
294 State Office Bldg.
St. Paul, MN 55155

Rep. James Ulland
315 State Office Bldg.
St. Paul, MN 55155

Rep. Bob Vanasek
285 State Office Bldg.
St. Paul, MN 55155

Rep. Bruce F. Vento
271 State Office Bldg.
St. Paul, MN 55155

Rep. Gordon O. Voss
251 State Office Bldg.
St. Paul, MN 55155

Rep. Gene Wenstrom
358 State Office Bldg.
St. Paul, MN 55155

Rep. Stephen G. Wenzel
266 State Office Bldg.
St. Paul, MN 55155

Rep. Jim White
286 State Office Bldg.
St. Paul, MN 55155

Rep. Al Wieser, Jr.
255 State Office Bldg.
St. Paul, MN 55155

Rep. Richard Wigley
316 State Office Bldg.
St. Paul, MN 55155

Rep. Bruce D. Williamson
236 State Office Bldg.
St. Paul, MN 55155

Rep. Ken P. Zubay
26 State Office Bldg.
St. Paul, MN 55155

Sen. Jerald C. Anderson
327 State Capitol
St. Paul, MN 55155

Sen. Norbert Arnold
121A State Capitol
St. Paul, MN 55155

Sen. Robert O. Ashbach
123A State Office Bldg.
St. Paul, MN 55155

Sen. Otto T. Bank, Jr.
136 State Office Bldg.
St. Paul, MNd

Sen. Charles Berg
132 State Office Bldg.
St. Paul, MN 55155

Sen. John J. Bernhagen
145 State Office Bldg.
St. Paul, MN 55155

Sen. Jerome V. Blatz
121A State Office Bldg.
St. Paul, MN 55155

Sen. Winston W. Borden
208 State Capitol
St. Paul, MN 55155

Sen. Nancy Brataas
130 State Office Bldg.
St. Paul, MN 55155

Sen. Robert J. Brown
148B State Office Bldg.
St. Paul, MN 55155

Sen. John C. Chenoweth
303 State Capitol
St. Paul, MN 55155

Sen. Florian Chmielewski
329 State Capitol
St. Paul, MN 55155

Sen. Nicholas D. Coleman
208 State Capitol
St. Paul, MN 55155

Sen. George C. Conzemius
206 State Capitol
St. Paul, MN 55155

Sen. Jack Davies
27 State Capitol
St. Paul, MN 55155

Sen. Ralph R. Doty
303 State Capitol
St. Paul, MN 55155

Sen. Robert Dunn
131 State Office Bldg.
St. Paul, MN 55155

Sen. Richard W. Fitzsimons
138 State Office Bldg.
St. Paul, MN 55155

Sen. Mel Frederick
137 State Office Bldg.
St. Paul, MN 55155

Sen. Edward J. Gearty
303 State Capitol
St. Paul, MN 55155

Sen. Baldy Hansen
235 State Capitol
St. Paul, MN 55155

Sen. Mel Hansen
126 State Office Bldg.
St. Paul, MN 55155

Sen. Roger Hanson
144 State Office Bldg.
St. Paul, MN 55155

Sen. Jerome M. Hughes
328 State Capitol
St. Paul, MN 55155

Sen. Hubert H. Humphrey III
309 State Capitol
St. Paul, MN 55155

Sen. Carol A. Jensen
125 State Office Bldg.
St. Paul, MN 55155

Sen. J. A. Josefson
140 State Office Bldg.
St. Paul, MN 55155

Sen. John Keefe
124 State Office Bldg.
St. Paul, MN 55155

Sen. Stephen Keefe
235 State Capitol
St. Paul, MN 55155

Sen. William G. Kirchner
129 State Office Bldg.
St. Paul, MN 55155

Sen. Jack I. Kleinbaum
302 State Capitol
St. Paul, MN 55155

Sen. Howard A. Knutson
134 State Office Bldg.
St. Paul, MN 55155

Sen. Al Kowalczyk
214 State Office Bldg.
St. Paul, MN 55155

Sen. Lew W. Larson
141 State Office Bldg.
St. Paul, MN 55155

Sen. Roger A. Laufenburger
328 State Capitol
St. Paul, MN 55155

Sen. B. Robert Lewis
307 State Capitol
St. Paul, MN 55155

Sen. Bill McCutcheon
301 State Capitol
St. Paul, MN 55155

Sen. Gene Merriam
323 State Capitol
St. Paul, MN 55155

Sen. John Milton
305 State Capitol
St. Paul, MN 55155

Sen. Roger D. Moe
235 State Capitol
St. Paul, MN 55155

Sen. Rolf Nelson
130 State Office Bldg.
St. Paul, MN 55155

Sen. Robert D. North
306 State Capitol
St. Paul, MN 55155

Sen. Harmon T. Ogdahl
122 State Office Bldg.
St. Paul, MN 55155

Sen. Wayne Olhoft
309 State Capitol
St. Paul, MN 55155

Sen. Alec G. Olson
205 State Capitol
St. Paul, MN 55155

Sen. Howard D. Olson
325 State Capitol
St. Paul, MN 55155

Sen. John L. Olson
142 State Office Bldg.
St. Paul, MN 55155

Sen. Joseph T. O'Neill
128 State Office Bldg.
St. Paul, MN 55155

Sen. John Patton
116 State Office Bldg.
St. Paul, MN 55155

Sen. A. J. Perpich
29 State Capitol
St. Paul, MN 55155

Sen. George F. Perpich
205 State Capitol
St. Paul, MN 55155

Sen. George S. Pillsbury
143 State Office Bldg.
St. Paul, MN 55155

Sen. Clarence M. Purfeerst
326 State Capitol
St. Paul, MN 55155

Sen. Earl W. Renneke
139 State Office Bldg.
St. Paul, MN 55155

Sen. David D. Schaaf
308 State Capitol
St. Paul, MN 55155

Sen. Bob Schmitz
306A State Capitol
St. Paul, MN 55155

Sen. Ed Schrom
29 State Capitol
St. Paul, MN 55155

Sen. Douglas H. Sillers
133 State Office Bldg.
St. Paul, MN 55155

Sen. Sam G. Solon
325A State Capitol
St. Paul, MN 55155

Sen. Allan H. Spear
323 State Capitol
St. Paul, MN 55155

Sen. J. Robert Stassen
135 State Office Bldg.
St. Paul, MN 55155

Sen. Eugene Stokowski
2 State Capitol
St. Paul, MN 55155

Sen. Peter Stumpf
2 State Capitol
St. Paul, MN 55155

Sen. Robert J. Tennessen
27 State Capitol
St. Paul, MN 55155

Sen. Arnulf Ueland, Jr.
117 State Office Bldg.
St. Paul, MN 55155

Sen. Myrton O. Wegener
35 State Capitol
St. Paul, MN 55155

Sen. Gerald L. Willet
205 State Capitol
St. Paul, MN 55155

Susan Broberg, Director
Austin Community College
Program in Nursing
Austin, MN 55912

Audrey Fay, Director
Hibbing Community College
Program in Nursing
Hibbing, MN 55746

Helen T. Stevenson, Director
Anoka-Ramsey Community College
Program in Nursing
11200 Mississippi Blvd. N.W.
Coon Rapids, MN 55433

Mary Mergens, Director
Inver Hills-Lakewood Comm. Col
Program in Nursing
8445 College Trail
Inver Grove Heights, MN 55075

Martha Schelling, Director
Metropolitan Community College
Program in Nursing
50 Willow Street
Minneapolis, MN 55403

Judith Gustafson, Director
Normandale Community College
Program in Nursing
9700 France Avenue South
Bloomington, MN 55431

Miriam Hazzard, Director
North Hennepin Community Col.
Program in Nursing
7411 - 85th Avenue North
Minneapolis, MN 55428

Linnea Morrison, Director
Rochester Community College
Program in Nursing
Administration Building
Rochester, MN 55901

Ruby Hass & Mary Cowden, Co-Dir.
St. Mary's Junior College
Department of Nursing
2600 South 6th Street
Minneapolis, MN 55406

Mary-Charles Santopietro, Dir.
College of St. Benedict
Department of Nursing
St. Joseph, MN 56374

Marguerite Hessian, Director
College of St. Catherine
Department of Nursing
2004 Randolph Avenue
St. Paul, MN 55105

Sister Beverly Horn, Director
College of St. Scholastica
Department of Nursing
Kenwood Avenue
Duluth, MN 55811

Sister Gretta Monnig, Director
College of St. Teresa
Department of Nursing
c/o St. Marys Hospital
Rochester, MN 55901

Dr. Hazel Johnson, Director
Gustavus Adolphus College
Department of Nursing
St. Peter, MN 56082

Dr. Rita Kroska, Director
Mankato State College
Division of Nursing
Mankato, MN 56001

Elizabeth Olson, Director
St. Olaf College
Department of Nursing
Northfield, MN 55057

Dr. Isabel Harris, Dean
University of Minnesota
School of Nursing
3313 Powell Hall
Minneapolis, MN 55455

Dr. Grace DeLoughery, Director
Winona State College
Department of Nursing
Winona, MN 55987

Thelma Jahnke, Director
Abbott-Northwestern Hospital
School of Nursing
810 E. 27th Street
Minneapolis, MN 55407

Donna Peterson, Director
Lutheran Deaconess Hospital
School of Nursing
2315 - 14th Avenue South
Minneapolis, MN 55404

Charlotte Olson, Director
Mounds-Midway School of Nursing
1700 University Avenue
St. Paul, MN 55104

Sister Mary Jude Meyer, Dir.
St. Cloud School of Nursing
13th Street & 6th Avenue North
St. Cloud, MN 56301

Patricia Boyd, Director
St. Luke's Hospital
School of Nursing
915 East First Street
Duluth, MN 55805

Marlys Lilleskov, Director
Arthur B. Ancker Memorial
School of Nursing
640 Jackson Street
St. Paul, MN 55101

Irene McKean, Director
Fairview Hospital
School of Nursing
2312 South 6th Street
Minneapolis, MN 55406

Ruth Helmke, Director
Methodist Hospital
School of Nursing
6500 Excelsior Blvd.
Minneapolis, MN 55426

Nursing Assistant Program
Anoka AVTI
Box 191
Anoka, MN 55303

Nursing Assistant Program
916 AVTI
3300 Century Avenue
White Bear Lake, MN 55110

Nursing Assistant Program
Rochester AVTI
Rochester, MN 55901

Nursing Assistant Program
St. Paul TVI
235 Marshall
St. Paul, MN 55102

Nursing Assistant Program
Suburban Hennepin AVTI
9000 North 77th Avenue
Brooklyn Park, MN 55455

Nursing Assistant Program
Suburban Hennepin AVTI
9200 Flying Cloud Drive
Eden Prairie, MN 55343

Mary Alcorn
Continuing Education Coordinator
St. Joseph's Hospital
69 West Exchange Street
St. Paul, MN 55102

Evelyn Heil
Director of Nursing Service
Rice Memorial Hospital
402 West Third Street
Willmar, MN 56201

Marian Howe
Coordinator of Staff Development
Hennepin County Medical Center
Portland Ave. & South 5th Street
Minneapolis, MN 55415

Constance Moline
Director of Nursing Service
St. Cloud Hospital
1406 - 6th Avenue North
St. Cloud, MN 56301

Marian Janzig
Director of Nursing Service
Miller Dwan Hospital
502 East Second Street
Duluth, MN 55805

Elizabeth Weiler
Educational Consultant
Rochester Methodist Hospital
201 West Center Street
Rochester, MN 55901

Marian Lewis
Director of Nursing
Highland Chateau, Inc.
2319 West 7th Street
St. Paul, MN 55116

Susan Nelson
Instructor
Pilot City Health Center
1349 Penn Avenue North
Minneapolis, MN 55427

Patricia McLean, Assistant Prof.
St. Mary's Junior College
Program in Nursing
2600 South Sixth Street
Minneapolis, MN 55406

Jean Martinson, Associate Prof.
College of St. Catherine
Department of Nursing
2004 Randolph Avenue
St. Paul, MN 55105

Eileen McKee, Instructor
University of Minnesota
School of Nursing
3313 Powell Hall
Minneapolis, MN 55455

Nan Dempster,
Associate Department Head
620 Tenth Avenue South
Minneapolis, MN 55404

Registered Employment Agencies

XEROX Labels

Use this side with 660 copier.
See instruction sheet for procedure.

Medical Personnel Pool
Suite 311 Empire Bldg.
360 Robert Street
St. Paul, MN 55101

Nursing Care Service
Suite 222K
Metro Square Bldg.
St. Paul, MN 55101

Professional Nursing Care
Griggs-Midway Building
St. Paul, MN 55104

We Sit Better of Mpls.
5015 Russell Ave. So.
Minneapolis, MN 55410

Staff Builders Med. Services
Plymouth Building
Minneapolis, MN

The Nurses Registry
3036 Lyndale Ave. S.
Minneapolis, MN 55408

Medical Personnel Pool
Plymouth Building
Minneapolis, MN

Homemakers International
512 Nicollet Mall
Minneapolis, MN 55402

Homemakers International
Hamm Building
St. Paul, MN

ANA Approved Nurses
Professional Registry
Room 214
621 West Lake Street
Mpls, MN 55416

Ms. Diane De Sutter
Director of Nursing Service
Louis Weiner Hospital
Marshall, MN 56258

Sister Loretta Klinkhammer
Asst. Director, Rochester Comm.
College, Program in Nursing
Rochester, MN 55901

Executive Director of Nursing
Abbott-Northwestern Hospital
Sch. of Nsg., 810 E. 27th St.
Minneapolis, MN 55407

Mrs. Randine Peterson
244 Marshall Avenue
St. Paul, MN 55102

Dr. Tomine Tjelta, Chairman
College of St. Benedict
Department of Nursing
St. Joseph, MN 56374

Ms. Ruth Towey
6420 Harriet Avenue South
Minneapolis, MN 55423

Mrs. Ruth Richards, Chairman
Instructor, Abbott-Northwestern
Hospital, School of Nursing
810 E. 27th Street
Minneapolis, MN 55407

Mrs. Neen Lillquist, Director of
Education, Minn. Hospital Assoc.
2333 University Avenue S.E.
Minneapolis, MN 55414

Mrs. Norma Prosnick, Supervisor
University of Minn. Hospitals
4615 Coffey Lane
Minneapolis, MN 55406

Ms. Yolanda Subibi, Staff
Nurse, Fairview Hospital
2526 - 8th Street South
Apt. 8
Minneapolis, MN 55406

Mrs. Marjorie Young, Director of
Nursing Service
St. Marys Hospital
Rochester, MN 55901

Mrs. Luverne Kuykendahl
Director of Nursing
2312 South 6th Street
Minneapolis, MN 55406

Ms. LaVohn Josten, PHN
Combined Nursing Service
250 South 4th Street
Minneapolis, MN 55401

Mrs. Elvera Dovenmuehle
712 Second Street S.E.
Wadena, MN 56482

Mrs. Ruth Weise
5808 Washburn Avenue South
Minneapolis, MN 55410

Ms. Linda Lange
1384 Rambler Road
St. Paul, MN 55113

Mr. Harold Brunn
Minnesota State Medical Assoc.
375 Jackson Street
St. Paul, MN 55101

Mr. Steve Rogness
Minnesota Hospital Association
2333 University Avenue S.E.
Minneapolis, MN 55414

Mr. Robert Bergstrom
Occupational Programs and Comm.
Services, Room 301, Capitol
Sq. Bldg., 550 Cedar Street
St. Paul, MN 55101

Minnesota Health Careers Counci
2414 - 7th Street South
Minneapolis, MN 55406

Minnesota Association of
Health Care Facilities
2850 Metro Drive
Suite 431
Minneapolis, MN 55420

Ms. Anna Kuba, Coordinator
Program on State Boards of Nsg.
American Nurses' Association
2420 Pershing Road
Kansas City, MO 64108

Dr. Donald Draine, Director
Academic Planning
Higher Education Coordinating
Commission, 550 Cedar Street
Room 400, St. Paul, MN 55101

Mrs. Catheryn Mason, Pres.
Dist. #1 MNA
523 North Ash
Crookston, MN 56716

Mrs. Evelyn Peterson, Pres.
Dist. #2 MNA
222 E. 5th Street
Duluth, MN 55805

Miss Audrey Logsdon, Pres.
Dist. #3 MNA
1605 Dunkirk North
Wayzata, MN 55391

Ms. Martha Yucel, Pres.
Dist. #4 MNA
4712 Merilane
Minneapolis, MN 55436

Ms. Edna Thayer, Pres.
Dist. #5 MNA
803 Tatepaha
Faribault, MN 55021

Ms. Carol Lee, Pres.
Dist. #7 MNA
730 N. 11th Street
Moorhead, MN 56560

Ms. Shirley Lewis, President
Dist. #8 MNA
701 - 10th St. South
Benson, MN 56215

Ms. Pat LeBoutillier, Pres.
Dist. #9 MNA
Box 126
Jeffers, MN 56145

Ms. Mary Raymond, Pres.
Dist. #10 MNA
Rt. 1, Box 93
Little Fork, MN 56653

Mrs. Janet Hunt, Pres.
Dist. #11 MNA
1614 Irvine Avenue
Bemidji, MN 56601

Ms. Cora Stahn, President
Dist. #12 MNA
Route #2
St. Cloud, MN 56301

Ms. Eunice Gasner
Dist. #13 MNA
Route 3
Waseca, MN 56093

Miss Sandra J. Seibert

MN Heart Association
4701 West 77th Street
Edina, MN 55435

MN Nursing Student Assoc.
Rm 152, Griggs-Midway Bldg.
1821 University Avenue
St. Paul, MN 55104

Miss Ruth Lunde, Exec. Dir.
Minnesota Nurses' Assoc.
1821 University Ave, #152
St. Paul, MN 55104

MN League for Nursing
3300 University Avenue S.E.
Minneapolis, MN 55414

Miss Jeanie Smith, Exec. Dir.
Minnesota LPN Assoc.
711 W. Lake Street
Minneapolis, MN 55408

Executive Director
Fourth Dist., MNA
65 E. Kellogg Blvd.
St. Paul, MN 55101

Executive Director
Third District, MNA
512 Nicollet Ave, Rm 716
Minreapolis, MN 55402

Miss Francis Decker
Nursing Section
MN Dept. of Health
717 Delaware St. S.E.
Minneapolis, MN 55440

Miss Alma Sparrow, Dir.
Public Health Nursing
School of Public Health
1325 Mayo - Univ. of MN
Minneapolis, MN 55455

Miss Pearl Biddle, Pres.
MN Industrial Nurses
Sears Roebuck & Co.
2929 Elliot Ave. So.
Minneapolis, MN 55407

Mr. Dennis Boland
Chief, Health Services
Dept. of Public Welfare
4th Flr. Centennial Bldg.
St. Paul, MN 55101

Ms. Julie Eszlinger
Voc. Programs Super., Health
Occupations, 5th Flr Capitol
Sq. Bldg., 550 Cedar Street
St. Paul, MN 55101

Gertrude James
NW Div., American Red Cross
11 Dell Place
Minneapolis, MN 55403

American Red Cross
St. Paul Chapter
413 Auditorium
St. Paul, MN 55102

Dr. Phillip C. Helland, Chan.
State Junior College Board
Room 301 Capitol Sq. Bldg.
550 Cedar St.
St. Paul, MN 55101

Miss Phyllis Conrad, Pres.
MN Federation of Licensed
Practical Nurses
6116 - 4th Avenue South
Minneapolis, MN 55419

Sr. Petronilla Hermann, Dir.
Agassiz Valley School of Prac Nsg., Robertson Hall, UMC
Crookston, MN 56716

Sylvia Joyce, Director
Bemidji AVTI Prac. Nsg. Program
Roosevelt Road & Grant Avenue
Bemidji, MN 56601

Ila Flesche, Director
Thief River Falls AVTI
Practical Nursing Program
Highway 1 East
Thief River Falls, MN 56701

Catherine Connell, Director
Duluth AVTI Prac. Nsg. Program
2101 Trinity Road
Duluth, MN 55811

Pearl Alaspa, Director
Eveleth AVTI Prac. Nsg. Program
Highway #53
Eveleth, MN 55734

Charlene Sawyer, Director
Grand Rapids Prac. Nsg. Program
Itasca Community College, Rt. 3
Grand Rapids, MN 55744

Geraldine Boelk, Director
Rainy River Community College
Practical Nursing Program
International Falls, MN 56649

Janice Opsal, Director
Alexandria AVTI Prac. Nsg. Pro.
1600 Jefferson Street
Alexandria, MN 56308

Julienne Mulligan, Director
Detroit Lakes AVTI Prac. Nsg.
Program, Highway 34E
Detroit Lakes, MN 56501

Delloris Risbrudt, Director
Fergus Falls Community College
Practical Nursing Program
Fergus Falls, MN 56537

Norma Treska, Director
Brainerd AVTI Prac. Nsg. Program
300 Quince Street
Brainerd, MN 56401

Sylvia Mertens, Director
St. Cloud AVTI Prac. Nsg. Pro.
1601 North 9th Avenue
St. Cloud, MN 56301

Betty DeRuyter, Director
Willmar AVTI Prac. Nsg. Pro.
Box 1097
Willmar, MN 56201

Verna Muller, Director
Worthington Community College
Practical Nursing Program
Box 107
Worthington, MN 56187

Sondra Von Arb, Director
Mankato AVTI Prac. Nsg. Program
1920 Lee Blvd.
North Mankato, MN 56001

Frances Temple, Director
New Ulm School of Prac. Nsg.
7th Street South & Broadway
New Ulm, MN 56073

Sharon Johnson, Director
Austin AVTI Sch. of Prac. Nsg.
1900 Eighth Avenue N.W.
Austin, MN 55912

Helen Aase, Director
Faribault AVTI Sch. of Prac Nsg
Rice Co. District #1 Hospital
Faribault, MN 55201

Helen Bell, Director
Red Wing AVTI Prac. Nsg. Pro.
Highway 58 at Pioneer Road
Red Wing, MN 55066

Carol Backstrom, Director
Rochester AVTI Prac. Nsg. Pro.
1926 Second Street S.E.
Rochester, MN 55901

Gayle Riordan, Director
Rochester Sch. of Prac. Nsg.
St. Marys Hospital
1216 - 2nd Street S.W.
Rochester, MN 55901

Alice Taylor, Director
Winona Prac. Nursing Program
1250 Homer Road
Winona, MN 55987

Bette Struck, Director
Anoka-Hennepin AVTI Prac. Nsg.
Program
Box 191
Anoka, MN 55303

Sandra Robinson, Director
Dakota Co. AVTI Prac. Nsg. Pro.
P.O. Drawer K
Rosemount, MN 55068

M. Gwendolyn Nebelung, Dir.
Minneapolis-Vocational
School of Practical Nursing
1006 West Lake Street
Minneapolis, MN 55408

Edith Flathman, Director
St. Paul Technical-Vocational
Institute, Practical Nsg. Pro.
235 Marshall Avenue
St. Paul, MN 55102

Alona Peterson, Director
Suburban Hennepin County AVTI
Practical Nursing Program
1820 N. Xenium Lane
Minneapolis, MN 55427

Mrs. Adella Espelien
1000 - 24th Avenue North
St. Cloud, MN 56301

Mrs. Maureen Flahaven
[illegible]3 Lincoln Avenue
[illegible]. Paul, MN 55105

Dr. Theodore Heimarck
2312 South 6th Street
[illegible]oorhead, MN 56560

Dr. Barbara Redman
3517 Coolidge Street N.E.
Minneapolis, MN 55418

Mr. Ed Mansfield
629 East 15th Street
Minneapolis, MN 55404

Ms. Jane Phillips
400 Groveland Avenue
Apt. #1912
Minneapolis, MN 55403

Mrs. Lilja Snyder, Director
Polk County Nursing Service
Box 403
Crookston, MN 56716

Mrs. Mary Work
3851 Susan Lane
Minnetonka, MN 55343

Mrs. Betty Zuber
2202 Heather Avenue
Duluth, MN 55803

Mrs. Cecile Anson
404 - 6th Street
International Falls, MN 56649

Mr. Hans Dahl
1215 - 13th Avenue S.W.
Willmar, MN 56201

Mrs. Dagney Loff
504 Roosevelt Avenue
Eveleth, MN 55734

Mrs. Margaret Schmidt
c/o Donald Schmidt
Route 5, Box 158
Forest Lake, MN 55025

Dr. Milton Seifert
675 Water Street
Excelsior, MN 55331

Countryside Nursing Service
Courthouse
Benson, MN 56205

Mn Dept. of Health
717 Delaware Street S.E.
Minneapolis, MN 55440

MDH-Crippled Children
717 Delaware Street S.E.
Minneapolis, MN 55440

Thomas Dailey
Economics Lab
370 Wabasha Street
St. Paul, MN 55102

Clarence Johnson
Ibew LV 292
3615 - 37th Avenue South
Minneapolis, MN 55406

Michael Smith
1423 Newton Avenue North
Minneapolis, MN 55411

Frank Farrell
Bur Nor Room 1180
176 East 5th Street
St. Paul, MN 55101

Ralph Whiting
555 Wabasha St., Suite 204
St. Paul, MN 55102

Ms. Kirsten Kurtz
Minnesota Nurses Association
Room 377 North, Griggs-Midway
1821 University Avenue Bldg.
St. Paul, MN 55104

Mrs. Ann Miesner
Nursing Director
Augsburg College
731 - 21st Avenue South
Minneapolis, MN 55454

Mrs. Barbara Sipson, Director
Minnesota Dakota CHEC
P.O. Box 913
Moorhead, MN 56560

Kimberly Nurses
~~5700 Broadmoor Mission Kan~~
~~St. Paul, MN~~ 6600 Prairie Ln
Inglis., Minn.

add to Registries Sheet

Ms. July Hayes
Orthopedic Nurses Assoc.
1910 Eustis Avenue
St. Paul, MN 55113

Ms. Sharon Rising
[illegible]. College of Nurse Midwifery
3200 Humboldt Avenue
Minneapolis, MN 55408

Ms. Maureen Davis
Chairman, MINPIN
173 N. McKnight Rd. #319
St. Paul, MN 55119

Mr. Russell Church, Pres.
MN Assoc. of Operating Rm Nrs
Veterans Admin. Hospital
54th St & 48th Ave So.
Minneapolis, MN 55417

Mary Jane Aswegan, Pres.
Rochester Chapter
Assoc. of Crit. Care Nrs
c/o St. Mary's Hospital
Rochester, MN 55901

Mr. Don Shaffer, Pres.
Twin City Chapter
Assoc. of Crit. Care Nrs
914 East 25th Street
Minneapolis, MN 55404

Mrs. Cheryl Larson, Pres.
A.A. of Crit. Care Nurses
7030 Knox Avenue South
Minneapolis, MN 55423

Mrs. Mary Lou Christenson, Pres.
MN School Organization of MN
3600 West Fuller
Edina, MN 55410

Mrs. Kathleen Thorn, Chair.
MN Section NAACOG
5511 Penn Avenue South
Minneapolis, MN 55419

Miss Thelma Johnson
MN Assoc of Ind. Nrs.
739 Marquette Avenue
Minneapolis, MN 55402

Mr. Harry Janke, Pres.
MN Assoc of Nrs Anesthetists
3603 Sherwood Place S.E.
Rochester, MN 55901

Mrs. Catherine L. Meyer, Chair
District VI, Nrs Assoc of
College of Ob. & Gyn.
1930 Oakdale Ave, Apt 101
West St. Paul, MN 55118

Ms. Lorraine P. Sachs
National League for Nursing
10 Columbus Circle
New York, NY 10019

State College System
Office of the Chancellor
Room 407 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101

Dr. Jean Kintgen, Director
Nursing Education Consortium
123 De Mers Avenue
East Grand Forks, MN 56721

Private College Council
Room 10 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101

Exchange Visitor Program
St. Marys Hospital
Rochester, MN 55901

Mrs. Theresa St. Onge
Northwestern District
Box 516
Bemidji, MN 56601

Ruth Ann Robinson
Minnesota Department of Health
South Central District
717 Delaware Street S.E.
Minneapolis, MN 55440

Virginia Christopher
Minnesota Dept. of Health
Southeastern District
423 - 3rd Avenue S.E.
Rochester, MN 55901

Maretta Muxlow
Minnesota Dept. of Health
600 W. Superior Street
Duluth, MN 55802

Mrs. Ann Moorhous
Minnesota Dept. of Health
Box 1065, 1104 E. College Dr.
Marshall, MN 56258

Irene Anderson, Room 419
Minnesota Dept. of Health
717 Delaware Street S.E.
Minneapolis, MN 55440

Jane Sheehan
Minnesota Dept. of Health
Room 419
717 Delaware Street S.E.
Minneapolis, MN 55440

Diane Yost
Minnesota Dept. of Health
Room 419
717 Delaware Street S.E.
Minneapolis, MN 55440

Nancy Lawson
Minnesota Dept. of Health
West Central and Central Dist.
Box 675
Fergus Falls, MN 56357

BENTON CO PHN SERVICE
COURTHOUSE
FOLEY MINN 56329

BIG STONE CO PHN SERVICE
340 2ND ST N W
ORTONVILLE MINN 56278

BLUE EARTH CO PHN SERV
COURTHOUSE
MANKATO MINN 56001

BROWN CO PHN SERVICE
COURTHOUSE
NEW ULM MINN 56073

CARLTON CO PHN SERVICE
COURTHOUSE
CARLTON MINN 55718

CARVER CO PHN SERVICE
233 SOUTH OLIVE ST
WACONIA MINN 55387

CASS CO PHN SERVICE
BOX 179
WALKER MINN 56484

CHISAGO CO PHN SERVICE
COURTHOUSE, BOX 224
CENTER CITY MINN 55012

CLAY CO PHN SERVICE
COURTHOUSE, N.11TH
MOORHEAD MINN 56560

INTER-COUNTY NSG SERVICE
BOX G COURTHOUSE
BAGLEY MINN 56621

COOK CO PHN SERVICE
N S HOSPITAL
GRAND MARAIS MINN 55604

CROW WING CO PHN SERVICE
COURTHOUSE
BRAINERD MINN 56401

93 labels

AITKIN CO PHN SERVICE
COURTHOUSE
AITKIN MINN 56431

ANOKA CO COMP HEALTH DEP
COURTHOUSE
ANOKA MINN 55303

MULTI-CO. PHN SERVICE
227 WEST FRONT ST,BOX 701
DETROIT LAKES MINN 56501

BELTRAMI CO PHN SERVICE
106 1/2 3RD ST BOX 422
BEMIDJI MINN 56601

DAKOTA CO PHN SERVICE
744 19TH AVE NORTH
SOUTH ST PAUL MINN 55075

DODGE CO PHN SERVICE
DODGE CO COURTHOUSE
MANTORVILLE MINN 55955

DOUGLAS CO PHN SERVICE
111,17TH AVE. E.,BOX 416
ALEXANDRIA MINN 56308

FARIBAULT CO PHN SERVICE
NORTH MAIN COURTHOUSE
BLUE EARTH MINN 56013

FILLMORE CO PHN SERVICE
P O BOX 84
PRESTON MINN 55965

FREEBORN CO PHN SERVICE
COURTHOUSE-SO. BROADWAY
ALBERT LEA MINN 56007

GOODHUE-WABSHA CO NSG SER
COURTHOUSE,ROOM 207
RED WING MINN 55066

BLOOMINGTON HEALTH DEPT
2215 W OLD SHAKOPEE RD
BLOOMINGTON MINN 55431

COMBINED NSG SER OF MPLS
250 4TH ST SO
MINNEAPOLIS MINN 55415

SUB PHN SEV OF HENN CO
WEST 201,8700 W. 36TH
ST LOUIS PARK MINN 55426

HOUSTON CO PHN SERVICE
453 SOUTH PINE
CALEDNIA MINN 55921

ISANTI CO PHN SERVICE
221 S W 2ND ST
CAMBRIDGE MINN 55008

ITASCA CO PHN SERVICE
130 1ST AVE S E
GRAND RAPIDS MINN 55744

KANABEC CO PHN SERVICE
300 CLARK ST.
MORA MINN 55051

KANDIYOHI CO PHN SERVICE
COURTHOUSE
WILLMAR MINN 56201

KITTSON CO PHN SERVICE
COURTHOUSE
HALLOCK MINN 56728

KOOCHICHING CO PHN SER
COURTHOUSE
INTL FALLS MINN 56649

LAKE-COCK HOME HLTH SER
4TH ST + 11TH AVE
TWO HARBORS MINN 55616

LESUEUR CO PHN SERVICE
COURTHOUSE
LECENTER MINN 56057

LYON CO PHN SERVICE
609 W. MAIN-COURTHOUSE
MARSHALL MINN 56258

MCLEOD CO PHN SERVICE
830 FRANKLIN-COURTHOUSE
GLENCOE MINN 55336

MARSHALL CO PHN SERVICE
208 E COLVIN AVE
WARREN MINN 56762

MARTIN CO PHN SERVICE
COURTHOUSE
FAIRMONT MINN 56031

MEEKER CO PHN SERVICE
612 SO SIBLEY
BENSON MINN 56205

MILLE[illegible]CS CO PHN SERV
COURTHOUSE
MILACA MINN 56353

MORRISON CO PHN SERVICE
COURTHOUSE
LITTLE FALLS MINN 56345

MOWER CO PHN SERVICE
COURTHOUSE
AUSTIN MINN 55912

MURRAY CO PHN SERVICE
MURRAY CO MEM HOSPITAL
SLAYTON MINN 56172

NICOLLET CO PHN SERVICE
524 SO. FRONT ST. BOX 73
ST.PETER MINN 56081

OLMSTED CO HEALTH DEPT
415 4TH ST S E
ROCHESTER MINN 55901

OTTERTAIL CO PHN SERVICE
COURTHOUSE
FURGUS FALLS MINN 56537

PINE CO PHN SERVICE
COURTHOUSE
PINE CITY MINN 55063

PIPESTONE CO PHN SERVICE
COURTHOUSE
PIPESTONE MINN 56164

POLK CO PHN SERVICE
600 COLLEGE,BOX 403
CROOKSTON MINN 56716

POPE CO PHN SERVICE
COURTHOUSE
GLENWOOD MINN 56334

RAMSEY CO PHN SERVICE
319 EAGLE ST.
ST PAUL MINN 55102

DIVISION OF PUB HEALTH
555 CEDAR ST.
ST PAUL MINN 55101

REDWOOD CO PHN SERVICE
COURTHOUSE
REDWOOD FALLS MINN 56283

RENVILLE CO PHN SERVICE
COURTHOUSE
OLIVIA MINN 56277

RICE CO PHN SERVICE
COURTHOUSE
FARIBAULT MINN 55021

GREAT PLAINS NSG SERVICE
BOX 173 NOBLES CO CRTHSE
WORTHINGTON MINN 56187

ST LOUIS CO HEALTH DEPT
504 E 2ND ST
DULUTH MINN 55805

SCOTT CO PHN SERVICE
133 E 1ST AVE
SHAKOPEE MINN 55379

SHERBURNE CO PHN SERVICE
COURTHOUSE
ELK RIVER MINN 55330

SIBLEY CO PHN SERVICE
400 COURT
GAYLORD MINN 55334

STEARNS CO PHN SERVICE
700 ST. GERMAIN, BOX 153
ST. CLOUD MINN 56301

ST CLOUD CITY HEALTH DEP
303 1ST ST SOUTH
ST CLOUD MINN 56301

STEELE CO PHN SERVICE
828 SO CEDAR ST
OWATONNA MINN 55060

STEVENS CO PHN SERVICE
BOX 404 COURTHOUSE
MORRIS MINN 56267

TODD CO PHN SERVICE
119 3RD ST SO-COURTHOUSE
LONG PRAIRIE MINN 56347

WADENA CO PHN SERVICE
415 SO. JEFFERSON
WADENA MINN 56482

WASECA CO PHN SERVICE
301 STATE ST.,COURTHOUSE
WASECA MINN 56093

WASHINGTON CO PHN SERV
939 WEST ANDERSON
STILLWATER MINN 55082

WATONWAN CO PHN SERVICE
COURTHOUSE
ST JAMES MINN 56081

WILKIN CO PHN SERVICE
BOX 127 COURTHOUSE
BRECKENRIDGE MINN 56520

WINONA CO PHN SERVICE
175 WASHINGTON ST.
WINONA MINN 55987

WRIGHT CO PHN SERVICE
7 1ST ST N W
BUFFALO MINN 55313

AICOTA NURSING HOME

AITKIN MN 56431
001

AITKIN COMMUNITY HOSPITAL
301 MINNESOTA AVE SO
AITKIN MN 56431
002

ANOKA NURSING HOME INC
305 FREMONT ST
ANOKA MN 55303
003

CREST VIEW LUTHERAN
4444 RESERVOIR BLVD
COLUMBIA HEIGHTS MN 55421
005

FRIDLEY NURSING HOME
7590 LYRIC LANE NE
FRIDLEY MN 55432
006

LYNWOOD MANOR INC
5700 E RIVER ROAD
FRIDLEY MN 55432
007

MAPLE MANOR NURSING HOME INC
1040 MADISON ST
ANOKA MN 55303
008

MERCY HOSPITAL
4050 COON RAPIDS BLVD
COON RAPIDS MN 55433
009

PARK RIVER EST NURSING HOME
1371 98TH AVE N W
COON RAPIDS MN 55433
010

UNITY HOSPITAL
550 OSBORNE ROAD
FRIDLEY MN 55432
011

DETROIT LAKES NSG CENTER
1040 LINCOLN AVE
DETROIT LAKES MN 56501
012

EMMANUEL NURSING HOME

DETROIT LAKES MN 56501
013

DETROIT LAKES MN 56501
013

SAINT MARYS HOSP OF DET LAKES
1014 LINCOLN AVE
DETROIT LKS MN 56501
015

SUNNYSIDE REST HOME

LAKE PARK MN 56554
016

BELTRAMI NURSING HOME
15TH AND DALTON
BEMIDJI MN 56601
017

BEMIDJI HOSP
803 DEWEY AVE
BEMIDJI MN 56601
018

GOOD SAMARITAN CENTER

KELLIHER MN 56650
020

NORTHERN PINES GOOD SAM CENTER
PO BOX 190
BLACKDUCK MN 56630
021

GOOD SHEPHERD LUTHERAN HOME
1115 FOURTH AVE N
SAUK RAPIDS MN 56379
023

GRANITE BOARDING CARE HOME
202 SECOND AVE S
SAUK RAPIDS MN 56379
024

HELGESON NURSING HOME
213 SECOND AVE NO
SAUK RAPIDS MN 56379
025

CLINTON GOOD SAM CENTER

CLINTON MN 56225
026

HOLY TRINITY HOSP

GRACEVILLE MN 56240
027

LAKEVIEW BOARDING CARE HOME
512 SECOND ST N W
ORTONVILLE MN 56278
028

ORTONVILLE MUNICIPAL HOSP
750 EASTVOLD AVE
ORTONVILLE MN 56278
029

PARKVIEW NURSING HOME
309 WASHINGTON AVE
ORTONVILLE MN 56278
030

HILLCREST REST HOME
HWY 169 S W
MANKATO MN 56001
031

IMMAN-ST JOS HOSP-IMMAN UNIT
413 N FOURTH ST
MANKATO MN 56001
032

IMMAN-ST JOS HOSP-ST JOS UNIT
325 GARDEN BLVD
MANKATO MN 56001
033

LAKE CRYSTAL NURSING HOME

LAKE CRYSTAL MN 56055
034

MANKATO HOUSE NURSING HOME
700 JAMES AVE
MANKATO MN 56001
035

MANKATO LUTH HOME FOR AGED
718 MOUND AVE
MANKATO MN 56001
036

MAPLETON COMMUNITY HOME

MAPLETON MN 56065
037

OAKLAWN OF MANKATO INC
1112 MULBERRY
MANKATO MN 56001
038

COMFREY HOSP
BOX 5
COMFREY MN 56019
039

DIVINE PROVIDENCE COMM HOME
3RD AVE NW
SLEEPY EYE MN 56085
040

HIGHLAND MANOR
405 N HIGHLAND AVE
NEW ULM MN 56073
041

LORETTO HOSP+ST ALEX HOME
1324 FIFTH ST N
NEW ULM MN 56073
042

SLEEPY EYE MUNICIPAL HOSPITAL
400 FOURTH AVE N W
SLEEPY EYE MN 56085
043

SPRINGFIELD COMMUNITY HOSP
625 N JACKSON
SPRINGFIELD MN 56087
044

SAINT JOHN LUTHERAN HOME

SPRINGFIELD MN 56087
045

UNION HOSP
7TH ST AND BROADWAY
NEW ULM MN 56073
046

CARLTON NURSING HOME
810 3RD ST
CARLTON MN 55718
047

COMMUNITY MEM HOSP
SKYLINE BLVD
CLOQUET MN 55720
048

MERCY HOSPITAL AND C+NC

MOOSE LAKE MN 55767
049

ELIM HOME

WATERTOWN MN 55388
051

LAKE AUBURN HOME FOR AGED
R R 1
EXCELSIOR MN 55331
052

NIGHTINGALE NURSING HOME
232 SO ELM ST
WACONIA MN 55387
053

NORWOOD FEST HOME INC

NORWOOD REST HOME INC

NORWOOD MN 55368
054

MACONIA RIDGEVIEW HOSP
500 S MAPLE
MACONIA MN 55387
055

WATERTOWN COMMUNITY HOSP

WATERTOWN MN 55388
056

AH GWAH CHING NURSING HOME

AH GWAH CHING MN 56430
057

GOOD SAMARITAN HOME

PINE RIVER MN 56574
058

WOODREST NURSING HOME
BOX J
WALKER MN 56484
059

CHIPPEWA CO MONTEVIDEO HOSP
ASHMORE HILL
MONTEVIDEO MN 56265
060

CLARA CITY COMM NURSING HOME

CLARA CITY MN 56222
061

LUTHER HAVEN NURSING HOME
E HWY 7
MONTEVIDEO MN 56265
062

CHISAGO LAKES HOSP

CHISAGO CITY MN 55013
064

THE MARGARET S FARMLY RESIDENE
ROUTE 1
CHISAGO CITY MN 55013
065

GREEN ACRES NURSING HOME

N BRANCH MN 55056
066

HAZELDEN FOUNDATION
BOX 11
CENTER CITY MN 55012
067

HILLCREST MANOR NURSING HOME
P O BOX 542
RUSH CITY MN 55069
068

RUSH CITY HOSP

RUSH CITY MN 55069
069

AMERICANA NURSING CENTER
2810 N 2ND AVE
MOORHEAD MN 56560
070

BARNESVILLE NURSING HOME

BARNESVILLE MN 56514
071

EVENTIDE LUTHERAN HOME
1405 S 7TH ST
MOORHEAD MN 56560
072

SAINT ANSGAR HOSPITAL
715 11TH ST N
MOORHEAD MN 56560
074

VIKING MANOR NURSING HOME

ULEN MN 56585
075

CLEARWATER CO MEMORIAL HOSP
505 N BAGLEY AVE
BAGLEY MN 56621
076

GOOD SAMARITAN HOME

CLEARBROOK MN 56634
078

GREENSVIEW NURSING HOME

BAGLEY MN 56621
079

COOK CO NORTH SHORE HOSPITAL

GRAND MARAIS MN 55604
080

MOUNTAIN LAKE COMMUNITY HOSP
801 3RD AVENUE
MOUNTAIN LAKE MN 56159
081

COMMUNITY SENIOR CITIZENS HOME

WESTBROCK MN 56183
082

DR HENRY SCHMIDT MEM HOSP

WESTBROOK MN 56183
083

MOUNTAIN LAKE GOOD SAM CENTER
306 N TENTH
MOUNTAIN LAKE MN 56159
084

SOGGE MEMORIAL HOME
FULLER DR
WINDOM MN 56101
085

WINDOM HOSPITAL
108 9TH STREET
WINDOM MN 56101
086

BETHANY GOOD SAMARITAN CENTER
804 WRIGHT STREET
BRAINERD MN 56401
087

BRAINERD NURSING HOME
1206 S 9TH ST
BRAINERD MN 56401
088

CEDARBROOK MANOR
ROUTE 1
DEERWOOD MN 56444
090

CUYUNA RANGE DIST. HOSPITAL

CROSBY MN 56441
091

GOOD SAMARITAN CENTER
803 KINGWOOD STREET
BRAINERD MN 56401
092

SAINT JOSEPHS HOSPITAL
523 N THIRD ST
BRAINERD MN 56401
093

DIVINE REDEEMER MEM HOSP
224 12TH AVE N

DIVINE REDEEMER MEM HOSP
724 19TH AVE N
SOUTH SAINT PAUL MN 55075
094

GOLDEN OAKS NURSING HOME
1025 9TH AVE SO
SOUTH SAINT PAUL MN 55075
095

HASTINGS BOARDING CARE HOME
7TH + RAMSEY
HASTINGS MN 55033
096

HAVEN HOMES INC
930 W 16TH ST
HASTINGS MN 55033
098

INVER GROVE NURSING HOME
4700 SO ROBERT TRAIL
SO ST PAUL MN 55075
099

REGINA MEMORIAL HOSPITAL
NININGER ROAD
HASTINGS MN 55033
100

SANFORD MEMORIAL HOSPITAL
913 MAIN STREET
FARMINGTON MN 55024
101

SOUTHVIEW ACRES HLTH CARE CNTR
2000 OAKDALE AVENUE
WEST SAINT PAUL MN 55118
102

FAIRVIEW NURSING HOME

DODGE CENTER MN 55927
103

FIELD CREST NURSING HOME
BOX 144
HAYFIELD MN 55940
104

KASSON REST HOME

KASSON MN 55944
105

MAVES REST HOME
BOX 73
HAYFIELD MN 55940
106

MORNINGSIDE BOARDING CARE HM
BOX 354
CONCORD MN 55985
107

BETHANY HOME
1020 LARK ST
ALEXANDRIA MN 56308
108

COMMUNITY MEMORIAL HOME
ROUTE 1 BOX A
OSAKIS MN 56360
109

CRESTVIEW MANOR INC
P O BOX 176
EVANSVILLE MN 56326
110

DOUGLAS COUNTY HOSPITAL
111 17TH AVENUE EAST
ALEXANDRIA MN 56308
111

KNUTE NELSON MEMORIAL HOME
420 12TH AVE E
ALEXANDRIA MN 56308
113

SAINT LUKES REST HOME
222 9TH AVE W
ALEXANDRIA MN 56308
114

BEHR PARKVIEW NURSING HOME
55 10TH ST
WELLS MN 56097
115

SAINT LUKES LUTHERAN HOME
1719 RAMSEY STREET SOUTH
BLUE EARTH MN 56013
116

UNITED HOSPITAL BLUE EARTH
515 S MOORE ST
BLUE EARTH MN 56013
117

UNITED HOSPITAL WINNEBAGO
444 CLEVELAND AVENUE
WINNEBAGO MN 56098
118

WELLS MUNICIPAL HOSP
400 FOURTH AVE S W
WELLS MN 56097
119

WINNEBAGO BAPTIST RESIDENCE

WINNEBAGO BAPTIST RESIDENCE
217 - 500 WEST NORTH STREET
WINNEBAGO MN 56098
120

COMMUNITY MEMORIAL HOSPITAL
800 MEMORIAL DRIVE
SPRING VALLEY MN 55975
121

GOOD SHEPHERD LUTHERAN HOME

RUSHFORD MN 55971
123

GREEN LEA MANOR
BOX 306
MABEL MN 55954
124

HARMONY COMMUNITY HOSP
815 MAIN ST SO
HARMONY MN 55939
125

MAPLE LANE BOARDING CARE HOME

LANESBORO MN 55949
126

PARK VIEW RET + NURSING HOME

OSTRANDER MN 55961
127

PRESTON NURSING HOME

PRESTON MN 55965
128

ALBERT LEA BDG CARE CENTER
315 PARK AVE
ALBERT LEA MN 56007
130

ALBERT LEA GOOD SAMARITAN HOME
RTE 2
ALBERT LEA MN 56007
131

BROADWAY REST HOME
512 S BROADWAY
ALBERT LEA MN 56007
132

CONNER BOARDING CARE HOME
701 FOUNTAIN ST
ALBERT LEA MN 56007
133

CORNICK NURSING HOME
617 10TH ST
ALBERT LEA MN 56007
134

EVANS CARE HOME
421 EAST 4TH ST
ALBERT LEA MN 56007
135

NAEVE HOSPITAL
408 FOUNTAIN STREET
ALBERT LEA MN 56007
136

NORSTRUDE GUEST HOME
601 E 5TH ST
ALBERT LEA MN 56007
137

SAINT JOHNS LUTHERAN HOME
LUTHER PLACE
ALBERT LEA MN 56007
138

THOMPSONS BOARDING CARE HOME
622 WATER STREET
ALBERT LEA MN 56007
139

COMMUNITY HOSPITAL AND NSG HM
1116 MILL STREET WEST
CANNON FALLS MN 55009
140

COMMUNITY NURSING HOME
433 MILL STREET
ZUMBROTA MN 55992
141

HAVEN HOMES RES 1
802 E AVE
RED WING MN 55066
142

HAVEN HOMES RES 2
605 EAST AVE
RED WING MN 55066
143

KENYON SUNSET HOME
127 SECOND ST
KENYON MN 55946
145

PINE HAVEN INC
WASHINGTON ST
PINE ISLAND MN 55963
148

RED WING NURSING HOME

RED WING NURSING HOME
1400 W FOURTH ST
RED WING MN 55066
149

SEMINARY MEMORIAL HOME
906 COLLEGE AVENUE
RED WING MN 55066
150

SAINT JOHN'S HOSPITAL-RED WING
1407 FOURTH ST W
RED WING MN 55066
151

ZUMBROTA COMMUNITY HOSPITAL
525 MILL STREET
ZUMBROTA MN 55992
152

BARRETT COMMUNITY HOME

BARRETT MN 56311
153

COMMUNITY MEMORIAL HOSPITAL
P O BOX 306
ELBOW LAKE MN 56531
154

HOFFMAN NURSING HOME

HOFFMAN MN 56339
155

PELICAN LAKE NURSING HOME

ASHBY MN 56309
156

ABBOTT DIV AB-NW HOSPITAL INC
110 E 18TH ST
MINNEAPOLIS MN 55403
157

ALDRICH BOARDING CARE HOME
3101 ALDRICH AVE S
MINNEAPOLIS MN 55408
159

ALLIANCE RESIDENCE INC
3101 LYNDALE AVE SC
MINNEAPOLIS MN 55408
160

AMBASSADOR NURSING HOME
8100 MEDICINE LK RD
NEW HOPE MN 55427
161

ANGELUS CONVALESCENT HOME
4544 4TH AVE SO
MINNEAPOLIS MN 55409
162

AT EASE REST HOME
2319 FIRST AVE SO
MINNEAPOLIS MN 55404
163

AUGUSTANA HOME OF MPLS
1007 E 14TH ST
MINNEAPOLIS MN 55404
164

BANNOCHIE NURSING HOME
3515 2ND AVE S
MINNEAPOLIS MN 55408
165

BAPTIST RESIDENCE
512 49TH AVE N
MINNEAPOLIS MN 55430
166

BETHANY COVENANT HOME
2309 HAYES ST N E
MINNEAPOLIS MN 55418
167

BIRCHWOOD BDG CARE HOME
715 W 31ST ST
MINNEAPOLIS MN 55408
168

BLOOMINGTON MAPLE MANOR NSG
8916 LYNDALE AVE S
BLOOMINGTON MN 55420
170

BLOOMINGTON NURSING HOME
9200 NICOLLET AVE
BLOOMINGTON MN 55420
171

BOREEN NURSING HOME
2100 FIRST AVE SO
MINNEAPOLIS MN 55404
172

PILLSBURY BOARD + CARE HOME
2500 PILLSBURY AVE SO
MPLS MN 55404
173

BROOKVIEW NURSING HOME
6019 W 39TH ST
SAINT LOUIS PARK MN 55416
174

BRYN MAWR NURSING HOME
275 PENN AVE N
MINNEAPOLIS MN 55405
175

BYWOOD EAST BOARD & CARE HOME
3427 CENTRAL AVE N E
MINNEAPOLIS MN 55418
176

CAMELLIA HOUSE
1620 OAK PARK AVE N
MINNEAPOLIS MN 55411
177

CAREVIEW HOME INC
5515 LYNDALE AVE SO
MPLS MN 55419
178

CEDAR PINES NURSING HOME
2739 CEDAR AVE
MINNEAPOLIS MN 55407
179

CENTRAL NURSING HOME
1828 CENTRAL AVE N E
MINNEAPOLIS MN 55418
180

CHATEAU PARADISE N H INC
2106 SECOND AVE S
MINNEAPOLIS MN 55404
181

COLONIAL ACRES HOME
5825 ST CROIX AVE
GOLDEN VALLEY MN 55422
183

CRYSTAL LAKE REST HOME
3815 W BROADWAY
ROBBINSDALE MN 55422
184

DAVID HERMAN NURSING HOME INC
2401 CHICAGO AVE SO
MINNEAPOLIS MN 55404
186

EAGLE NURSING HOME
401 W 95TH ST
BLOOMINGTON MN 55420
189

EASTWOOD NURSING HOME
1307 6TH ST S E
MINNEAPOLIS MN 55414
190

EBENEZER HALL
2545 PORTLAND AVE
MINNEAPOLIS MN 55404
191

EBENEZER SOCIETY-LUTHER+FIELD
2636 PARK AVE
MINNEAPOLIS MN 55407
192

EITEL HOSPITAL
1375 WILLOW STREET
MINNEAPOLIS MN 55403
194

ELLIOT AVE BOARDING CARE HM
1500 ELLIOT AVE
MINNEAPOLIS MN 55404
195

EMERSON BOARDING CARE HOME
2708 EMERSON AVE S
MINNEAPOLIS MN 55408
196

EXCELSIOR NURSING HOME
515 DIVISION ST
EXCELSIOR MN 55331
197

FAIR OAKS NURSING HOME
321 E 25TH ST
MINNEAPOLIS MN 55404
198

FAIRVIEW BOARDING CARE HOME
2801 SECOND ST N
MINNEAPOLIS MN 55411
199

FAIRVIEW HOSPITAL
2312 S 6TH ST
MINNEAPOLIS MN 55406
200

FAIRVIEW SOUTHDALE HOSP
6401 FRANCE AVE S
EDINA MN 55435
201

FIRST CHRISTIAN CHURCH RES
2300 STEVENS AVE S
MINNEAPOLIS MN 55404
202

FOUR TWO FIVE OAK GROVE
425 OAK GROVE STREET
MINNEAPOLIS MN 55403
203

FRANKLIN NURSING HOME

FRANKLIN NURSING HOME
501 FRANKLIN AVE W
MINNEAPOLIS MN 55405
204

GOLDEN VALLEY HEALTH CENTER
4101 GOLDEN VALLEY RD
GOLDEN VALLEY MN 55422
207

GRAND AVE BOARDING CARE HOME
3956 GRAND AVE S
MINNEAPOLIS MN 55409
208

GROVELAND TRRCE NURSING HOME
15 GROVELAND TERRACE
MINNEAPOLIS MN 55403
209

HENNEPIN CO GENERAL HOSP
FIFTH AND PORTLAND
MPLS MN 55415
211

HERITAGE OF EDINA
3456 HERITAGE DR
EDINA MN 55435
212

HILLCREST NURSING HOME
15409 WAYZATA BLVD
WAYZATA MN 55391
213

HOPKINS NURSING HOME
724 COUNTY ROAD 18
HOPKINS MN 55343
214

HYLAND PARK NURSING HOME
2304 EMERSON AVE N
MINNEAPOLIS MN 55411
215

JONES HARRISON HOME
3700 CEDAR LAKE AVE
MINNEAPOLIS MN 55416
216

KENWOOD NURSING HOME
2124 DUPONT AVE S
MINNEAPOLIS MN 55405
218

KEYES BOARDING CARE HOME
217 FIRST ST
EXCELSIOR MN 55331
219

LASALLE NURSING HOME
1920 LASALLE AVE
MINNEAPOLIS MN 55403
220

IROQUOIS-LONG LAKE NURSING HME
345 BROWNSROAD SOUTH
LONG LAKE MN 55356
221

LORING NURSING HOME
2327 PILLSBURY AVE S
MINNEAPOLIS MN 55404
222

LUTH DEACONESS HOME + HOSP
2315 14TH AVE S
MINNEAPOLIS MN 55404
223

LYNDALE NORTH BDG CARE HOME
2210 LYNDALE AVE N
MINNEAPOLIS MN 55411
224

MANSION HOME
419 OAK GROVE ST
MINNEAPOLIS MN 55403
225

MARANATHA CONSERV SAP HOME
5401 69TH AVE N
BROOKLYN CENTER MN 55429
226

MARTIN LUTHER MANOR
1401 E 100TH ST
BLOOMINGTON MN 55420
227

MEADOWBROOK TREATMENT CENTER
6490 EXCELSIOR BLVD
SAINT LOUIS PARK MN 55416
229

METHODIST HOSP
6500 EXCELSIOR BLVD
SAINT LOUIS PARK MN 55426
230

METROPOLITAN MEDICAL CENTER
900 SOUTH EIGHTH ST
MINNEAPOLIS MN 55404
231

MINNESOTA MASONIC HOME
11400 NORMANDALE RD
BLOOMINGTON MN 55437
232

MINNE[illegible]A VETERANS HOME
51 ST AT MINNEHAHA AV
MINNEAPOLIS MN 55417
233

MINNETONKA NURSING HOME
R R 3 BOX 470
EXCELSIOR MN 55331
234

MISSION FARMS NURSING HOME
3401 MEDICINE LK BLVD
MEDICINE LAKE MN 55427
235

MOUNT OLIVET HOMES INC
5517 LYNDALE AVE S
MINNEAPOLIS MN 55419
236

MOUNT SINAI HOSPITAL
2215 PARK AVE
MINNEAPOLIS MN 55404
237

NEW HOPE NURSING HOME
8610 54TH AVE N
NEW HOPE MN 55428
238

NICOLLET NURSING HOME
4429 NICOLLET AVE
MINNEAPOLIS MN 55409
239

NORTH MEMORIAL MEDICAL CENTER
3220 LOWRY AVE N
ROBBINSDALE MN 55422
240

NORTHEAST HOUSE INC
1918 19TH AVE N E
MINNEAPOLIS MN 55418
241

NORTHWESTERN DIV AB-NW HOSP
810 E 27TH ST
MINNEAPOLIS MN 55407
242

OAK GROVE BOARDING CARE HOME
131 OAK GROVE ST
MINNEAPOLIS MN 55403
243

OAK RIDGE NURSING HOME INC
1300 OLSON MEMORIAL HIGHWAY
MINNEAPOLIS MN 55411
244

MONTEREY NURSING INN OF OSSEO
525 SECOND STREET S E
OSSEO 1 MN 55369
246

PARK NURSING HOME
4415 W 36 1 2 ST
SAINT LOUIS PARK MN 55416
247

POTTS REST HOME
2644 ALDRICH AVE S
MINNEAPOLIS MN 55408
249

QUEEN NURSING HOME
300 QUEEN AVE N
MINNEAPOLIS MN 55405
250

RESTORIUM BOARDING CARE HOME
2122 PORTLAND AVE
MINNEAPOLIS MN 55404
252

RICHVIEW
7727 PORTLAND AVE S
RICHFIELD MN 55423
253

RIVERVIEW NURSING HOME
4659 LYNDALE AVE N
MINNEAPOLIS MN 55412
254

SCHWEITZER OF CRYSTAL
3245 VERA CRUZ AVE N
CRYSTAL MN 55410
255

SAINT JOSEPHS HOME FOR AGED
215 BROADWAY NORTHEAST
MINNEAPOLIS MN 55413
257

SAINT MARYS HOSPITAL
2414 S 7TH ST
MINNEAPOLIS MN 55406
258

SAINT OLAF RESIDENCE
2912 FREMONT AVE N
MINNEAPOLIS MN 55411
260

SAINT THERESE HOME
8000 BASS LK RD
NEW HOPE MN 55428
261

STARLITE BOARDING CARE HOME
2430 PILLSBURY AVE S
MINNEAPOLIS MN 55404
262

STEVENS SQUARE
101 E 32ND ST
MINNEAPOLIS MN 55408
263

TEACHERS HOMES- INFIRMARY
2625 PARK AVE
MINNEAPOLIS MN 55407
264

TEXA TONKA NURSING HOME
3201 VIRGINIA AVE S
ST LOUIS PK MN 55426
265

MAPLES NURSING HOME

MAPLE PLAIN MN 55359
267

THIRD AVE NURSING HOME
1817 THIRD AVE S
MINNEAPOLIS MN 55404
268

TREVILLA OF ROBBINSDALE
3131 FRANCE AVE NO
ROBBINSDALE MN 55422
269

YORKSHIRE MANOR
2200 PARK AVE
MINNEAPOLIS MN 55404
270

TWIN BIRCH HEALTH CARE CENTER
4527 SHORELINE DRIVE
SPRING PARK MN 55384
271

UNION HOME FOR AGED INC
1507 LOWRY AVE N E
MINNEAPOLIS MN 55418
272

UNIVERSITY OF MINN HOSPITALS
412 UNION ST S E
MINNEAPOLIS MN 55455
273

VILLA MARIA
719 E 16TH ST
MINNEAPOLIS MN 55404
275

WALKER METH RES + HEALTH CNTR
3701 BRYANT AVE S
MINNEAPOLIS MN 55409
276

WELDWOOD NURSING HOME
5411 CIRCLE DOWNS
GOLDEN VALLEY MN 55416
277

WESTWOOD NURSING HOME
7500 W 22ND STREET
SAINT LOUIS PARK MN 55426
278

WILLOWS CENTRAL NURSING HOME
625 E 16TH STREET
MINNEAPOLIS MN 55404
279

WILLOWS NURSING HOME
6130 LYNDALE AVE S
MINNEAPOLIS MN 55419
280

CALEDONIA COMMUNITY HOSP
BLUE SPRUCE SUMMIT
CALEDONIA MN 55921
281

LA CRESCENT NURSING CENTER
701 MAIN ST
LA CRESCENT MN 55947
282

PINE GROVE REST HOME
310 DIVISION ST
SPRING GROVE MN 55974
284

TWEETEN MEMORIAL HOSPITAL

SPRING GROVE MN 55974
285

VALLEY VIEW NURS HM HOUSTON
HWY 16
HOUSTON MN 55943
286

ST JOSEPHS HOSP
600 PLEASANT AVE
PARK RAPIDS MN 56470
287

SUNSET HOME
W 5TH ST
PARK RAPIDS MN 56470
288

BETHANY GUEST HOME

ERAHAM MN 55006
290

CAMBRIDGE NURSING HOME
548 W FIRST AVE
CAMBRIDGE MN 55008
292

GRANDVIEW CHRISTIAN HOME
800 SECOND AVE N W
CAMBRIDGE MN 55008
294

MEMORIAL HOSPITAL
725 DELLWOOD
CAMBRIDGE MN 55008
295

COMMUNITY MEM HOSPITAL
PO BOX 488
DEER RIVER MN 56636
296

ITASCA MEMORIAL HOSPITAL
126 FIRST AVE S E
GRAND RAPIDS MN 55744
297

ITASCA NURSING HOME
HALE LAKE RD
GRAND RAPIDS MN 55744
298

LEISURE HILLS
2801 POKEGAMA AVE S
GRAND RAPIDS MN 55744
299

NORTHERN ITASCA HOSP

BIGFORK MN 56628
300

COLONIAL MANOR
MANOR DRIVE
LAKEFIELD MN 56150
302

GOOD SAMARITAN SUNSET HOME
600 W ST
JACKSON MN 56143
303

HERON LAKE MUNICIPAL HOSPITAL
BOX 137
HERON LAKE MN 56137
304

JACKSON MUNICIPAL HOSP

JACKSON MN 56143
305

LAKEFIELD MUNICIPAL HOSP

LAKEFIELD MN 56150
306

KANABEC COUNTY HOSPITAL
300 CLARK ST
MORA MN 55051
308

FIRESIDE FOSTER INN INC
114 WEST MAPLE AVE
MORA MN 55051
309

SUNSHINE VILLA INC
BIRCH-MCR MEDICAL PK
MORA MN 55051
310

BETHESDA COUNTRY HOME
RTE 1
WILLMAR MN 56201
311

BETHESDA NURSING HOME
1012 E THIRD ST
WILLMAR MN 56201
312

CHRISTIAN REST HOME
1801 WILLMAR AVE
WILLMAR MN 56201
313

GLEN OAKS NURSING HOME
207 MAIN ST N
NEW LONDON MN 56273
314

RICE MEMORIAL HOSP
402 W THIRD ST
WILLMAR MN 56201
316

WILLMAR NURSING HOME
500 RUSSEL ST
WILLMAR MN 56201
317

KARLSTAD MEMORIAL HOSP

KARLSTAD MN 56732
319

KITTSON CO NURSING HOME
410 CEDAR
HALLOCK MN 56728

KITTSON CO NURSING HOME
410 CEDAR
HALLOCK MN 56728
320

KITTSON MEMORIAL HOSPITAL
1010 SOUTH BIRCH
HALLOCK MN 56728
321

FALLS NURSING HOME
BOX 871
INTERNATIONAL FALLS MN 56649
322

INTERNATIONAL FALLS MEM HOSP
1800 THIRD STREET
INTERNATIONAL FALLS MN 56649
323

LITTLEFORK MUNICIPAL HOSP

LITTLEFORK MN 56653
324

NORTHOME NURSING HOME

NORTHOME MN 56661
325

DAWSON HOSPITAL
1059 PINE ST
DAWSON MN 56232
326

DAWSON NURSING HOME
1249 LOCUST
DAWSON MN 56232
327

MADISON HOSP
820 THIRD AVE
MADISON MN 56256
328

MADISON LUTHERAN HOME
900 THIRD AVE
MADISON MN 56256
329

COMMUNITY HEALTH CNTR B C H
426 FIRST AVE
TWO HARBORS MN 55616
330

LAKE VIEW MEMORIAL HOSP
11TH AVE + 4TH ST
TWO HARBORS MN 55616
331

PIONEER NURSING HOME
ROUTE BOX 1180
BAUDETTE MN 56623
332

TRINITY HOSPITAL
MAIN AVE AT STIGEN STREET
BAUDETTE MN 56623
333

CENTRAL NURSING HOME INC
444 NO CORDOVA
LECENTER MN 56057
334

MINNESOTA VALLEY MEM HOSP
621 S FOURTH ST
LESUEUR MN 56058
336

SIEMERS BOARDING CARE HOME
211 SPRUCE AVE
MONTGOMERY MN 56069
337

A L VADHEIM MEMORIAL HOSPITAL
240 WILLOW ST
TYLER MN 56178
338

DIVINE PROVIDENCE HOSP + HM

IVANHOE MN 56142
339

HENDRICKS COMM HOSP + HOME
E LINCOLN ST
HENDRICKS MN 56136
340

TYLER LUTHERAN HOME

TYLER MN 56178
341

CHRISTIAN MANOR NURSING HOME
502 FIFTH ST E
TRACY MN 56175
342

LOUIS WEINER MEM HOSP
MORNINGSIDE HGTS
MARSHALL MN 56258
343

TRACY MUNICIPAL HOSPITAL
FIFTH STREET EAST
TRACY MN 56175
344

[illegible] NURSING HOME
SECOND + EMORY STS
TRACY MN 56175
345

ALICE HANEY B C H INC
LESTER PRAIRIE MN 55354
346

ALICE HANEY B C H INC ANNEX
LESTER PRAIRIE MN 55354
347

BURNS MANOR MUN NSG HOME
NORTH HIGH DR
HUTCHINSON MN 55350
348

GLENHAVEN
SILVER LAKE ROAD
GLENCOE MN 55336
349

HUTCHINSON COMMUNITY HOSPITAL
CENTURY AVE
HUTCHINSON MN 55350
350

MUNICIPAL HOSPITAL
705 W 18TH ST
GLENCOE MN 55336
351

SAINT MARYS HOSPITAL AND HOME
551 FOURTH ST N
WINSTED MN 55395
352

MAHNOMEN COUNTY + VILLAGE HOSP
MAHNOMEN MN 56557
353

OPPEGARD REST HOME
STAR ROUTE
MAHNOMEN MN 56557
354

EMMAUS LUTHERAN HOME
554 W WENTZEL AVE
WARREN MN 56762
355

GOOD SAMARITAN HOME
410 S MCKINLEY ST
WARREN MN 56762
356

WARREN HOSPITAL
109 S MINNESOTA ST
WARREN MN 56762
357

CRESTVIEW NURSING HOME
233 S DEWEY
FAIRMONT MN 56031
358

FAIRMONT COMMUNITY HOSP
835 JOHNSON STREET
FAIRMONT MN 56031
359

LAKEVIEW UNITED METHODIST HOME
610 SUMMIT DRIVE
FAIRMONT MN 56031
360

LUTHERAN RET HOME OF SO MINN
400 NORTH 4TH AVE EAST
TRUMAN MN 56088
361

SCHMIDTKE REST HOME

CEYLON MN 56121
362

TRIMONT COMMUNITY HOSP

TRIMONT MN 56176
364

TRIMONT NURSING HOME

TRIMONT MN 56176
365

COSMOS COMMUNITY NURSING HM

COSMOS MN 56228
367

DASSEL LAKESIDE COMM HOME INC

DASSEL MN 55325
368

EMMAUS + BETHANY HOMES
204 N HOLCOMBE
LITCHFIELD MN 55355
369

MEEKER CO MEM HOSP
612 S SIBLEY AVE
LITCHFIELD MN 55355
370

RED CASTLE HOME
485 N ARKSTRONG AVE

RED CASTLE HOME
405 N ARMSTRONG AVE
LITCHFIELD MN 55355
371

COMMUNITY HOSPITAL
704 FIRST STREET
PRINCETON MN 55371
373

COMMUNITY MERCY HOSPITAL
ONAMIA MN 56359
374

ELIM HOME
101 SO SEVENTH AVE
PRINCETON MN 55371
375

ELIM HOME
730 SECOND ST S E
MILACA MN 56353

376

MILACA AREA HOSPITAL
150 TENTH STREET NORTH WEST
MILACA MN 56353
377

MILLER REST HOME
BOX 148
ISLE MN 56342
378

MILTONS BOARDING CARE HOME

ONAMIA MN 56359
379

SAINT ANTHONY BOARDING CARE HM
FOURTH AND MAIN STREET
ISLE MN 56342
380

LUTHERAN SENIOR CITIZENS HOME
1200 FIRST AVE NE
LITTLE FALLS MN 56345
382

SAINT GABRIELS HOSP + ST OTTOS
8TH AVE + 2ND ST SE
LITTLE FALLS MN 56345
383

SAINT MARYS VILLA NURSING HOME
1ST AVE S
PIERZ MN 56364
384

COMFORCARE NURSING HOME
205 14TH ST NW
AUSTIN MN 55912
386

JACOB BOARDING CARE HOME
1003 4TH ST NW
AUSTIN MN 55912
388

MEADOW MANOR NURSING HOME
P O BOX 365
GRAND MEADOW MN 55936
390

OLD COLONY BDG CARE HOME
300 1ST AVE NW
AUSTIN MN 55912
391

BURR OAK MANOR
400 10TH AVE NW
AUSTIN MN 55912
392

SACRED HEART HOSPICE
1200 12TH ST SW
AUSTIN MN 55912
393

SAINT MARKS LUTHERAN HOME
400 15TH AVE S W
AUSTIN MN 55912
394

SAINT OLAF HOSPITAL
908 FIRST DRIVE N W
AUSTIN MN 55912
395

MAPLE LAWN NURSING HOME

FULDA MN 56131
396

MURRAY COUNTY MEM HOSP
2042 JUNIPER AVE
SLAYTON MN 56172
397

SLAYTON MANOR INC
2957 REDWOOD
SLAYTON MN 56172
398

COMMUNITY HOSPITAL
618 W BROADWAY
SAINT PETER MN 56082
399

GRANDVIEW NURSING HOME
830 NO SUNRISE DR
ST PETER MN 56082
400

LAFAYETTE GOOD SAM CENTER

LAFAYETTE MN 56054
401

ADRIAN FEST HOME
MAIN ST
ADRIAN MN 56110
404

ARNOLD MEMORIAL HOSP
6TH ST W + 1ST AVE W
ADRIAN MN 56110
405

PARKVIEW MANOR NURSING HOME

ELLSWORTH MN 56129
406

FAUSKEE NURSING HOME INC
965 MCMILLAN ST
WORTHINGTON MN 56187
407

LAKE HAVEN NURSING HOME
1307 SO SHORE DR
WORTHINGTON MN 56187
409

RUTH CASHEL HOME
1311 4TH AVE
WORTHINGTON MN 56187
410

WORTHINGTON REGIONAL HOSP
1018 6TH AVE
WORTHINGTON MN 56187
412

ADA MUNICIPAL HOSPITAL
405 EAST 2ND AVENUE
ADA MN 56510
413

LUTHERAN MEMORIAL NSG HOME
HIGHWAY 32 NORTH
TWIN VALLEY MN 56584
414

LUTHERAN MEMORIAL RET CENTER

TWIN VALLEY MN 56584
415

NATWICK BOARDING CARE HOME

GARY MN 56545
416

NHE ROCHESTER
501 8TH AVE SE
ROCHESTER MN 55901
418

MADONNA TOWERS INC
4001 19TH AVE NW
ROCHESTER MN 55901
419

MAPLE MANOR OF ROCHESTER INC
1875 19TH ST NW
ROCHESTER MN 55901
420

OLMSTED COMMUNITY HOSP
1650 4TH ST S E
ROCHESTER MN 55901
422

ROCHESTER METHODIST HOSP
201 W CENTER ST
ROCHESTER MN 55901
423

ROCHESTER NURSING HOME
2215 HWY 52 NO
ROCHESTER MN 55901
424

TOWN HALL ESTATES
607 E CENTER ST
ROCHESTER MN 55901
425

SAMARITAN BETHANY HOME
25 7TH ST NW
ROCHESTER MN 55901
427

SAINT MARYS HOSPITAL
1216 2ND STREET SOUTHWEST
ROCHESTER MN 59011
428

STEWARTVILLA NURSING HOME
120 4TH ST N E
STEWARTVILLE MN 55976
429

BROEN MEMORIAL HOME
420 ALCOTT AVE E
FERGUS FALLS MN 56537
431

CREST[illegible]W HOME
101 SO STATE AVE
THIEF RIVER FALLS MN 56701
445

HANSON BOARDING CARE HOME
1023 NO DEWEY
THIEF RIVER FALLS MN 56701
446

KEES REST HOME
621 LABREE AVE NO
THIEF RIVER FALLS MN 56701
447

NORTHWESTERN HOSPITAL SERVICES
120 SO LABREE AVE
THIEF RIVER FALLS MN 56701
448

OAKLAND PARK NURSING HOME
BOX 369
THIEF RIVER FALLS MN 56701
449

VALLEY HOME
HIWAY 32 SO ARNOLD
THIEF RIVER FALLS MN 56701
450

LAKESIDE NURSING HOME

PINE CITY MN 55063
451

PINE COUNTY MEMORIAL NSG HOME
WASHINGTON ST
SANDSTONE MN 55072
452

PINE COUNTY MEMORIAL HOSP
317 COURT ST
SANDSTONE MN 55072
453

EDGEBROCK REST CENTER INC

EDGERTON MN 56128
454

GOOD SAMARITAN NURSING HOME
NORTH HIAWATHA AVE
PIPESTONE MN 56164
455

PIPESTONE COUNTY HOSP
911 5TH AVE S W
PIPESTONE MN 56164
456

BETHESDA NURSING HOME
423 WOODLAND AVE
CROOKSTON MN 56716
458

FAIRMEADOW NURSING HOME
60
FERTILE MN 56540
460

FOSSTON MUNICIPAL HOSP

FOSSTON MN 56542
461

MIDWAY BDG CARE HOME INC
1160SECOND STREET N E
FOSSTON MINNESOTA MN 55542
462

GOOD SAMARITAN NURSING CENTER
210 20TH AVE NO
EAST GRAND FORKS MN 56721
463

JOHNSON REST HOME
VANCE AVE NO
ERSKINE MN 56535
464

JOHNSON REST HOME

MCINTOSH MN 56556
465

JOHNSON REST HOME
516 2ND ST N E
FOSSTON MN 56542
466

MCINTOSH NURSING HOME INC
STATE AND 3RD ST
MCINTOSH MN 56556
467

PERPETUAL HELP BDG CARE HOME
725 6TH ST N E
FOSSTON MN 56542
468

PIONEER MEMORIAL HOME
BOX 189
ERSKINE MN 56535
469

RIVERVIEW HOSPITAL
320 SO HUBBARD
CROOKSTON MN 56716
470

ST VINCENT REST HOME
223 E 7TH ST
CROOKSTON MN 56716
471

FERGUSONS REST HOME
BOX-357
MCINTOSH MN 56556
472

GLENWOOD COMMUNITY HOSP
10 4TH AVE S E
GLENWOOD MN 56334
473

GLENWOOD RETIREMENT HOME
719 SE 2ND ST
GLENWOOD MN 56334
474

LAKEVIEW NURSING HOME
FRANKLIN AT BIRCH
GLENWOOD MN 56334
475

MINNEWASKA HOSP

STARBUCK MN 56381
476

MINNEWASKA LUTHERAN HOME
BOX 165
STARBUCK MN 56381
477

VILLARD BDG CARE HOME
P O BOX 114
VILLARD MN 56385
478

BETHESDA LUTHERAN HOSP + INF
559 CAPITOL BLVD
SAINT PAUL MN 55101
479

REGENCY MANOR INC
445 GALTIER ST
SAINT PAUL MN 55103
480

CHARLES T MILLER HOSP
125 W COLLEGE AVE
SAINT PAUL MN 55102
481

CHILDRENS HOSP
311 PLEASANT AVE
SAINT PAUL MN 55102
482

COMMONWEALTH NSG HOME
2237 COMMONWEALTH AVE
SAINT PAUL MN 55108
483

DAYTON BOARDING CARE HOME
740 DAYTON AVE
SAINT PAUL MN 55104
484

EKELUND RESIDENCE
89 VIRGINIA ST
SAINT PAUL MN 55102
485

EPISCOPAL CHURCH HOME OF MINN
1879 FERONIA AVE
SAINT PAUL MN 55104
486

FAIRDAY NURSING HOME INC
325 DAYTON AVE
SAINT PAUL MN 55102
487

GOLDEN AGE NURSING HOME
1415 COUNTY RD B
ROSEVILLE MN 55113
489

GREENBRIER HOME
941 BIRMINGHAM
SAINT PAUL MN 55106
490

HALL REST HOME
568 HOLLY AVE
SAINT PAUL MN 55102
491

HARMONY NSG HOME
135 E GERANIUM
SAINT PAUL MN 55117
492

HERITAGE OF INNSBRUCK INC
2800 HWY 694
NEW BRIGHTON MN 55112
493

HIGHLAND CHATEAU INC
2319 W 7TH ST
SAINT PAUL MN 55116
494

HOIKKA HOUSE INC
308 PLEASANT AVE
SAINT PAUL MN 55102
495

SHOLOM HOME
1554 [illegible]WAY PKWY
SAINT [illegible]AUL MN 55108
496

LAKE RIDGE HEALTH CARE CENTER
2727 NO VICTORIA
ROSEVILLE MN 55113
497

NORTH ST PAUL NURSING HOME
2375 E SKILLMAN
NORTH SAINT PAUL MN 55109
498

MIDWAY MANOR INC
375 NO LEXINGTON PKWY
SAINT PAUL MN 55104
499

LITTLE SISTERS OF THE POOR
90 WILKIN ST
SAINT PAUL MN 55102
500

LYNGBLOMSTEN RETIREMENT CNTR
1298 NO PASCAL
SAINT PAUL MN 55108
501

LYNNHURST NURSING HOME INC.
471 W LYNNHURST AVE
SAINT PAUL MN 55104
502

MAPLE MANOR OF MAPLEWOOD INC
550 E ROSELAWN AVE
MAPLEWOOD MN 55117
503

MIDWAY HOSPITAL
1700 UNIVERSITY AVE
SAINT PAUL MN 55104
504

MOUNDS PARK HOSP
200 EARL ST
SAINT PAUL MN 55106
505

MOUNDS PARK REST HOME
908 MOUND ST
SAINT PAUL MN 55106
506

NEW BRIGHTON NURSING HOME
550 8TH ST N W
NEW BRIGHTON MN 55112
507

NOR-HAVEN HOME INC
1394 JACKSON STREET
SAINT PAUL MN 55117
508

OUR LADY OF GOOD COUNSEL HM
2076 ST ANTHONY AVE
SAINT PAUL MN 55104
509

PARKWAY MANOR
324 JOHNSON PARKWAY
SAINT PAUL MN 55106
510

PINEVIEW RESIDENCE
69 NO MILTON
SAINT PAUL MN 55104
511

PLEASANT HILL NURSING HOME
391 PLEASANT AVE
SAINT PAUL MN 55102
512

WILDER RESIDENCE EAST BCHL
753 E 7TH ST
SAINT PAUL MN 55106
514

RAMSEY NURSING HOME
2000 WHITE BEAR AVE
MAPLEWOOD MN 55109
515

REANEY HEIGHTS
905 E 7TH ST
SAINT PAUL MN 55106
516

RIVERVIEW MEMORIAL HOSP
225 PRESCOTT ST
SAINT PAUL MN 55107
517

ROSE OF SHARON MANOR INC
1000 LOVELL AVE
ROSEVILLE MN 55113
518

SAMARITAN HOSPITAL
1515 CHARLES AVE
SAINT PAUL MN 55104
519

SCHWEITZER OF MAPLEWOOD
1900 SHEPPEN AVE EAST
NORTH SAINT PAUL MN 55109
520

SAINT ANTHONY NURSING HOME
3700 [illegible]S ROAD
SAINT [illegible]THONY VILLAGE MN 55421
522

SAINT JOHNS HOSPITAL
403 MARIA AVE
SAINT PAUL MN 55106
523

SAINT JOSEPHS HOSPITAL
69 W EXCHANGE ST
SAINT PAUL MN 55102
524

UNITED HOSPITAL ST LUKES DIV 1
300 PLEASANT AVE
SAINT PAUL MN 55102
525

SAINT MARYS HOME
1925 NORFOLK AVE
SAINT PAUL MN 55116
526

SAINT PAUL-RAMSEY HOSPITAL
640 JACKSON ST
SAINT PAUL MN 55101
527

SAINT PAULS CHURCH HOME
484 ASHLAND AVE
SAINT PAUL MN 55102
528

SUMMIT MANOR NURSING HOME
80 WESTERN AVE NO
SAINT PAUL MN 55102
529

THE HOMESTEAD
398 DUKE STREET
SAINT PAUL MN 55102
530

PRESBYTERIAN HOMES
3220 LAKE JOHANNA BVD
ARDEN HILLS MN 55112
532

QUINLAN HOME
233 WEST FIFTH STREET
SAINT PAUL MN 55102
533

TREVILLA OF NEW BRIGHTON INC
825 FIRST AVE N W
NEW BRIGHTON MN 55112
534

TWIN CITY LINNEA HOME
2040 W COMO AVE
SAINT PAUL MN 55108
535

WHITE BEAR LAKE NURSING HOME
1510 WEBBER ST
WHITE BEAR LAKE MN 55110
536

WHITEHOUSE NURSING HOME INC
563 W COUNTY RD B
ROSEVILLE MN 55113
537

WILDER RESIDENCES
512 HUMBOLDT AVE
SAINT PAUL MN 55107
538

WILLOWS NURSING HOME-ST PAUL
420 MARSHALL AVE
SAINT PAUL MN 55102
539

HILLCREST NURSING HOME

RED LAKE FALLS MN 56750
540

SAINT JOHNS HOSPITAL

RED LAKE FALLS MN 55750
541

GIL MOR MANOR

MORGAN MN 56266
542

PARKVIEW HOME
401 COUNTY STATE AID HIGHWAY 9
BELVIEW MN 56214
543

REDWOOD COUNTY NURSING HOME
ROUTE 2
REDWOOD FLS MN 56283
544

REDWOOD FALLS MUNICIPAL HOSP
600 SO GOULD ST
REDWOOD FALLS MN 56283
545

REVERE HOME
202 SO MAIN
REVERE MN 56166
546

ROBERT MILTON HOME INC
1011 E ELM ST

ROBERT PLUTH HOME INC
1011 E ELM ST
REDWOOD FALLS MN 56283
547

SUNWOOD NURSING HOME
200 SO DEKALB
REDWOOD FALLS MN 56283
548

WABASSO NURSING HOME

WABASSO MN 56293
549

BUFFALO LAKE NURSING HOME

BUFFALO LAKE MN 55314
550

FAIRFAX NURSING HOME

FAIRFAX MN 55332
552

FRANKLIN HEIGHTS NSG HOME

FRANKLIN MN 55333
553

OLIVIA NURSING HOME
1003 MAPLE ST W
OLIVIA MN 56277
555

RENFAIR BOARDING CARE HOME
11 NO E 1ST AVE
FAIRFAX MN 55332
556

REN-VILLA
205 S E ELM ST
RENVILLE MN 56284
557

RENVILLE COUNTY HOSPITAL
300 SO 7TH ST
OLIVIA MN 56277
558

SIMEON REST HOME
1008 LINCOLN
OLIVIA MN 56277
559

BUCKEYE MANOR
124 1ST AVE S W
FARIBAULT MN 55021
560

FARIBAULT MANOR NURSING HOME
1738 HULET AVE N W
FARIBAULT MN 55021
561

MINNESOTA ODD FELLOWS HOME
815 FOREST AVE
NORTHFIELD MN 55057
564

NORTHFIELD CITY HOSPITAL
800 W 2ND ST
NORTHFIELD MN 55057
566

NORTHFIELD RETIREMENT CENTER

NORTHFIELD MN 55057
567

PLEASANT MANOR INC
27 BRAND AVE
FARIBAULT MN 55021
568

RICE COUNTY DIST 1 HOSPITAL
631 1ST ST S E
FARIBAULT MN 55021
569

SAINT LUCAS GERIATRIC CARE CTR
503 E DIVISION
FARIBAULT MN 55021
571

WOODS BOARDING CARE HOME
214 PARK AVE N W
FARIBAULT MN 55021
572

WOODS BOARDING CARE HOME 2
216 7TH ST N W
FARIBAULT MN 55021
573

COMMUNITY HOSPITAL
305 E LUVERNE
LUVERNE MN 56156
574

MARY J BROWN GOOD SAM CNTR
110 SO WALNUT AVE
LUVERNE MN 56156
575

TUFF MEMORIAL HOME

HILLS MN 56138
576

307 3RD AVE N W
ROSEAU MN 56751
577

GREENBUSH COMMUNITY HOSPITAL

GREENBUSH MN 56726
578

ROSEAU AREA HOSPITAL
715 3RD AVE S E
ROSEAU MN 56751
579

WARROAD NURSING HOME
LAKE STREET
WARROAD MN 56763
580

AFTENRO HOME
1425 NORTH 19TH AVE EAST
DULUTH MN 55811
581

ARROWHEAD NURSING HOME
1201 81 2 ST SO
VIRGINIA MN 55792
582

ARROWHEAD NURSING HOME
601 GRANT AVE
EVELETH MN 55734
583

BUCHANAN NURSING HOME
30 1ST ST N W
CHISHOLM MN 55719
584

CHISHOLM MEMORIAL HOSPITAL
PARK ADDITION
CHISHOLM MN 55719
585

COOK COMMUNITY HOSPITAL
THIRD STREET AND CEDAR AVENUE
COOK MN 55723
586

ELY-BLOOMENSON COMM HOSP
328 W CONAN ST
ELY MN 55731
587

EVELETH FITZGERALD COMM HOSP
MCKINLEY AVE
EVELETH MN 55734
588

PARK POINT MANORDUTH
1501 ST LOUIS AVE
DULUTH MN 55802
589

GOLDEN CREST NURSING HOME
2413 FIRST AVENUE
HIBBING MN 55746
590

HIBBING GENERAL HOSPITAL
2015 4TH AVE E
HIBBING MN 55746
591

HIBBING PARK NURSING HOME
BENNET PARK
HIBBING MN 55746
592

LAKE HAVEN MANOR NURSING CENTR
7700 GRAND AVENUE
DULUTH MN 55807
593

LAKESHORE LUTHERAN HME AGED
4002 LONDON ROAD
DULUTH MN 55804
594

MESABI HOME
JONES AVE
BUHL MN 55713
595

MILLER DWAN HOSPITAL + MED CTR
502 E 2ND ST
DULUTH MN 55805
596

NOPEMING NURSING HOME

NOPEMING MN 55770
597

SAINT LOUIS CO MED CARE FAC
2501 RICE LAKE RD
DULUTH MN 55811
598

SAINT LUKES HOSPITAL
915 E 1ST ST
DULUTH MN 55805
599

SAINT MARYS HOSPITAL
407 E 3RD ST
DULUTH MN 55805
600

SURF AND SAND NURSING HOME
3910 MINNESOTA AVE
DULUTH MN 55802
601

VIEWCREST NURSING HOME
3111 CHURCH ST
DULUTH MN 55811
602

VIRGINIA MUNICIPAL HOSPITAL
901 9TH ST NO
VIRGINIA MN 55792
603

WHITE COMMUNITY HOSPITAL

AURORA MN 55705
604

LUTHERAN HOME FOR THE AGED
611 W MAIN ST
BELLE PLAINE MN 56011
605

LYNNVILLE BOARDING CARE HOME
ROUTE 2 001
JORDAN MN 55352
606

QUEEN OF PEACE HOSPITAL
301 2ND ST N E
NEW PRAGUE MN 56071
607

SHAKOPEE FRIENDSHIP MANOR
1340 3RD AVE W
SHAKOPEE MN 55379
608

SAINT FRANCIS HOSPITAL + HOME
325 W 5TH AVE
SHAKOPEE MN 55379
609

VALLEYVIEW NURSING HOME

JORDAN MN 55352
610

ELK RIVER NURSING HOME
400 EVANS AVE
ELK RIVER MN 55330
611

HIGH POINT LODGE REST HOME

CLEAR LAKE MN 55319
612

SAINT CLOUD MANOR
1717 MICHIGAN AVENUE
ST CLOUD MN 56301
614

SAINT JOSEPHS HOME
1824 S E MINN BLVD
ST CLOUD MN 56301
615

ARLINGTON BOARDING CARE HOME
108 E MAIN ST
ARLINGTON MN 55307
616

ARLINGTON GOOD SAMARITAN CTR

ARLINGTON MN 55307
617

ARLINGTON MUNICIPAL HOSPITAL
601 W CHANDLER
ARLINGTON MN 55307
618

GAYLORD COMMUNITY HOSPITAL
640 3RD ST
GAYLORD MN 55334
619

WINTHROP COMMUNITY HOME

WINTHROP MN 55396
621

ALBANY COMM HOSPITAL

ALBANY MN 56301
622

AMBASSADOR EDG CARE HOME
46 9TH AVE NO
WAITE PARK MN 56387
623

ASSUMPTION NURSING HOME

COLD SPRING MN 56320
624

BELGRADE NURSING HOME

BELGRADE MN 56312
626

COUNTRY MANOR NSG HOME
RT 1
SAUK RAPIDS MN 56379
627

DANS BOARDING CARE HOME
1101 3RD ST NO
SAINT CLOUD MN 56301
628

FOLEY NURSING HOME

FOLEY MN 56329
629

GOOD SAMAPITAN HOME
311 WASHBURN AVE
PAYNESVILLE MN 56362
631

MADDEN NURSING HOME INC

KIMBALL MN 55353
632

MELROSE HOSP + PINE VILLA
11 NO 5TH AVE W
MELROSE MN 56352
633

MOTHER OF MERCY NURSING HOME

ALBANY MN 56307
634

PAYNESVILLE COMMUNITY HOSP
200 1ST ST W
PAYNESVILLE MN 56362
636

REDDING BOARDING CARE HOME
528 5TH AVE SO
SAINT CLOUD MN 56301
637

SAINT CLOUD HOSPITAL
1406 SIXTH AVE NORTH
SAINT CLOUD MN 56301
639

SAINT MICHAELS HOSPITAL
425 NORTH ELM STREET
SAUK CENTRE MN 56378
640

SAINT RAPHAELS HOME
511 9TH AVE NO
SAINT CLOUD MN 56301
641

VALLEY REST HOME

EDEN VALLEY MN 55329
642

WAITE PARK NURSING HOME INC
142 N W 1ST ST
WAITE PARK MN 56387
643

CEDARVIEW REST HOME
1409 SO CEDAR ST
OWATONNA MN 55060
644

HILLTOP BOARDING CARE HOME
ROUTE 1
OWATONNA MN 55060
645

OAK HILL REST HOME
343 E PEARL ST
OWATONNA MN 55060
647

OWATONNA CITY HOSPITAL
828 SO CEDAR ST
OWATONNA MN 55060
648

OWATONNA NURSING HOME
201 SOUTH WEST 18TH STREET
OWATONNA MN 55060
649

PRAIRIE MANOR

BLOOMING PRAIRIE MN 55917
650

BRAATEN BOARDING CARE HOME

HANCOCK MN 56244
651

SHADY LAWN BDG CARE HOME

HANCOCK MN 56244
652

STEVENS COUNTY MEM HOSPITAL
400 E 1ST ST
MORRIS MN 56267
653

VILLA OF ST FRANCIS NSG HOME
WEST TENTH ST
MORRIS MN 56267
654

APPLETON MUNICIPAL HOSPITAL
SCHLIEMAN + BEHL ST
APPLETON MN 56208
655

FRIENDSHIP MANOR
44 [illegible]TH HAVEN
APPLETON MINNESOTA MN 56208
656

LINDBERG REST HOME

KERKHOVEN MN 56252
657

MEADOW LANE NSG HOME
WEST HIWAY 9
BENSON MN 56215
658

SWIFT COUNTY-BENSON HOSPITAL
1815 WISCONSIN AVE
BENSON MN 56215
659

REBEHNS BOARDING CARE HOME
136 SO MILES ST
APPLETON MN 56208
660

BERTHA BOARDING CARE HOME

BERTHA MN 56437
661

LONG PRAIRIE MEMORIAL HOSP
20 9TH ST S E
LONG PRAIRIE MN 56347
662

LONG PRAIRIE MUNICIPAL B C H
310 2ND AVE SO
LONG PRAIRIE MN 56347
663

MARY RONDORF HOME
222 N 5TH ST
STAPLES MN 56479
664

MEMORIAL COMMUNITY HOSPITAL

BERTHA MN 56437
665

SAINT JOHNS HOSPITAL

BROWERVILLE MN 56438
666

UNITED HOSPITAL DISTRICT
611 IOWA AVE
STAPLES MN 56479
667

BROWNS VALLEY COMM NSG HOME

BROWNS VALLEY MN 56219
668

TRAVERSE COUNTY HOME

WHEATON MN 56296
669

WHEATON COMMUNITY HOSPITAL

WHEATON MN 56296
670

HILLCREST NURSING + RET HM

PLAINVIEW MN 55964
672

LAKE CITY HOSPITAL
904 SO LAKESHORE DR
LAKE CITY MN 55041
673

PEPIN VIEW NURSING HOME
815 NO HIGH ST
LAKE CITY MN 55041
674

SAINT ELIZABETHS HOSPITAL
1200 5TH GRANT BLVD
WABASHA MN 55981
675

WABASHA NURSING HOME
626 SHIELDS AVE
WABASHA MN 55981
676

GREEN PINE ACRES NSG HOME

MENAHGA MN 56464
678

SHADY LANE NURSING HOME
HWY 10 EAST
WADENA MN 56482
679

TRI-COUNTY HOSPITAL
418 JEFFERSON ST NO
WADENA MN 56482
680

JANESVILLE NURSING HOME
102 E NC ST
JANESVILLE MN 56048
681

108 8TH ST N W
WASECA MN 56093
682

WASECA MEMORIAL HOSPITAL
100 5TH AVE N W
WASECA MN 56093
684

BIRCHWOOD NURSING HOME
604 N E 1ST ST
FOREST LAKE MN 55025
685

CROIXDALE RESIDENCE
334 NO 7TH AVE
BAYPORT MN 55003
686

DISTRICT MEMORIAL HOSPITAL
245 11TH AVE S E
FOREST LAKE MN 55025
687

GREELEY NURSING HOME
313 SOUTH GREELEY STREET
STILLWATER MN 55082
688

LAKEVIEW MEMORIAL HOSPITAL
919 W ANDERSON ST
STILLWATER MN 55082
689

LINDEN NURSING HOME
105 W LINDEN ST
STILLWATER MN 55082
690

MAPLE MANOR OF STILLWATER
1119 NO OWENS ST
STILLWATER MN 55082
691

PINE POINT NURSING HOME
ROUTE 2
STILLWATER MN 55082
693

STILLWATER REST HOME
220 WEST OLIVE
STILLWATER MN 55082
694

LUTHER MEMORIAL HOME
221 6TH ST
MADELIA MN 56062
695

MADELIA COMMUNITY HOSPITAL

MADELIA MN 56062
696

PLEASANT VIEW GOOD SAMARITAN
1000 SO 2ND ST
SAINT JAMES MN 56081
697

WATONWAN MEMORIAL HOSPITAL
1207 6TH AVE SO
SAINT JAMES MN 56081
698

SAINT FRANCIS HOME FOR AGED
415 OREGON AVENUE
BRECKENRIDGE MN 56520
699

SAINT FRANCIS HOSPITAL
415 OAK STREET
BRECKENRIDGE MN 56520
700

COMMUNITY MEMORIAL HOSPITAL
855 MANKATO AVE
WINONA MN 55987
701

ETTA DEL BOARDING CARE HOME

LEWISTON MN 55952
702

WATKINS UNITED METHODIST HOME
175 EAST WABASHA
WINONA MN 55987
704

SAUER MEMORIAL HOME
1635 SERVICE DRIVE
WINONA MN 55987
705

SAINT ANNES HOSPICE
1347 W BROADWAY
WINONA MN 55987
706

STARZECKI BOARDING CARE HOME
123 E 8TH ST
WINONA MN 55987
708

WHITEWATER MANOR NSG HOME
525 BLUFF AVE
SAINT CHARLES MN 55972
710

BUFFALO MEMORIAL HOSPITAL
10[illegible] 2ND ST N E
BUFFA[illegible] MN 55313
711

COKATO CONSTANT CARE NSG HM
WEST HWY 12
COKATO MN 55321
712

DELANO MANOR INC
433 CO RD 30
DELANO MN 55328
713

EBENEZER HOME FOR THE AGED
310 LAKE BOULEVARD
BUFFALO MN 55313
714

HOWARD LAKE NURSING HOME
BOX CC
HOWARD LAKE MN 55349
715

MADDEN HAVEN INC
OAK ST
SOUTH HAVEN MN 55382
716

MONTICELLO BIG LK COMM HOSP
1013 E BROADWAY
MONTICELLO MN 55362
717

MONTICELLO NSG HOME

MONTICELLO MN 55362
718

RETIREMENT CENTER OF WRIGHT CO
200 PARK LANE
BUFFALO MN 55313
719

CANBY COMMUNITY HOSPITAL

CANBY MN 56220
722

CLARKFIELD NURSING HOME
805 5TH AVE
CLARKFIELD MN 56223
723

COMMUNITY MEMORIAL HOSPITAL
812 10TH AVE
CLARKFIELD MN [illegible]
724

MUNICIPAL HOSP + GRANITE MANOR
345 TENTH AVE
GRANITE FALLS MN 56241
725

CHAPEL VIEW INC
615 MINNETONKA MILLS ROAD
HOPKINS MN 55343
727

EVENTIDE HOME
801 THIRD AVENUE
MOUNTAIN LAKE MN 56159
728

COLONIAL MANOR OF WATERVILLE

WATERVILLE MN 56096
729

FRAZEE RETIREMENT CENTER

FRAZEE MN 56554
730

VALLEY VIEW MANOR

LAMBERTON MN 56152
731

MALA STRANA NURSING HOME
1001 COLUMBUS AVE NO BOX 215
NEW PRAGUE MN 56071
732

BERKSHIRE BOARDING CARE HOME
FIFTH AND SECOND S E
OSSEO MN 55369
733

TEXAS TERRACE CONV + RET CNTR
7900 WEST 28TH STREET
SAINT LOUIS PARK MN 55426
734

MINNEOTA MANOR

MINNEOTA MN 56264
735

HERITAGE OF SLEEPY EYE
1105 SOUTHWEST THIRD AVENUE
SLEEPY EYE MN 56085
737

RIVER VILLA CONV MEDICENTER
22 TWENTY-SEVENTH AVE SE
MINNEAPOLIS MN 55414
738

TREVILLA OF GOLDEN VALLEY
7505 COUNTRY CLUB ROAD
GOLDEN VALLEY MN 55427
739

EDINA CARE CENTER
6200 XERXES AVENUE SOUTH
EDINA MN 55435
740

CHILDRENS HEALTH CENTER INC
2525 CHICAGO AVENUE SOUTH
MINNEAPOLIS MN 55424
741

COLONIAL MANOR OF BALATON

BALATON MN 56115
742

ST FRANCIS RESIDENCE
516 WALSH
CROOKSTON MN 56716
743

ANDREW CARE HOME
1215 SOUTH NINTH STREET
MINNEAPOLIS MN 55404
744

HAYES HAVEN
1620 RANDOLPH AVENUE
SAINT PAUL MN 55116
745

CLIFTON HOUSE
301 CLIFTON AVENUE
MINNEAPOLIS MN 55403
746

WEDGEWOOD HEALTH CARE CENTER
2060 UPPER 55TH STREET
INVER GROVE HEIGHTS MN 55075
829

KARLSTAD MEMORIAL NSG CENTER
THIRD AND WASHINGTON
KARLSTAD MN 56732
830

LAKE OWASSO CHILDRENS HOME
210 OWASSOBOULEVARD NORTH 0
ST PAUL MN 55112
831

VILLA VISTA, INC.

CROMWELL MN 55726
832

EOF READ ON DSI 3.

95 BLOCK(S) READ ON DSI 3. FILE CLOSED.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE THE MINNESOTA

BOARD OF NURSING

In the Matter of Proposed
Rules and Amendments Relating
to L.P.N.-Preparing Programs
and Licensure of Licensed
Practical Nurses

STATEMENT OF NEED

The above-captioned rules are proposed new rules and amendments to existing rules of the Board of Nursing. The last times the above-captioned rules were amended were as follows:

Minn. Regs. NSG. LPN 40-99 relating to L.P.N.-Preparing Programs were adopted on October 7, 1967.

Minn. Regs. NSG. LPN 1-29 relating to Licensure of Licensed Practical Nurses were adopted April 1, 1967.

The need to adopt these rules arises to clarify current rules on procedures and standards for licensure and school approval to bring terminology in accord with current usage and to repeal sections which are no longer thought to be necessary. Specific need is indicated for each proposed new rule and amendment on a ten-page document attached and made a part hereof.

STATE OF MINNESOTA

BOARD OF NURSING

Joyce M. Schowalter

JOYCE M. SCHOWALTER
Executive Director

MINNESOTA BOARD OF NURSING

Proposed Amendments to Licensed Practical Nurse Licensure Rules
Statement of Need

The last time the rules pertaining to licensure as a Licensed Practical Nurse were amended was in April, 1967. All rules are based on the statutory authority found in M.S. 148.296, 148.291 and 148.294. Most of the proposed changes are needed to bring rules into conformance with current statutes and to provide more detailed description of the licensure process. These changes are needed in order to clarify the process to applicants.

Chapters have been restructured to focus on the individual applying for licensure rather than the method by which they may obtain the license.

CHAPTER ONE: NSG. LPN 1-9
NSG. LPN 1: QUALIFICATION

Since the adoption of a uniform testing schedule throughout the country, there is need to provide flexibility to accommodate Minnesota students enrolled in programs in which the school calendar does not correlate with the examination schedule. Minnesota students can be admitted to the examination without jeopardizing patient safety because the Board through the school approval process has knowledge of all curricula. Since the Board does not have similar knowledge of curricula in nursing programs from other states, it should continue to require out-of-state applicants to complete all requirements for graduation prior to the examination.

NSG. LPN 2: APPLICATION

This rule is necessary to bring the application procedure into conformity with Minnesota Statute 148.291 and the procedure for Registered Nurse licensure.

NSG. LPN 3: QUALIFICATION BY EQUIVALENCY

This rule is no longer needed since no applicants of the type listed have applied for licensure during the past ten years. There is currently no provision in statute to license by equivalency.

NSG. LPN 3: EXAMINATION AND RE-EXAMINATION

Most of the old rule would be retained and re-numbered. The provision relating to the number of examination writings permitted in a given period is needed because examination applicants who have not passed after multiple writings evidence a deficiency in knowledge which is necessary for safe practice. Such applicants need further education before they are qualified for re-admission to the examination. For the period 1968 thru 1972, 95.7% of the graduates of Minnesota licensed practical nursing programs passed the examination on the first writing. For the same period 69.2% of Minnesota graduates who failed the first examination passed on the second or third writing.

NSG. LPN 4: DUPLICATE ORIGINAL LICENSE

The original license serves a ceremonial purpose of notifying the nurse of licensure. It is issued only once in the name which the licensee holds at the time. The official record of licensure is on file in the Board office and changes are made as they occur.

CHAPTER TWO: NSG. LPN 10-19
NSG. LPN 10: QUALIFICATIONS

(a)(b)(c)(d)(e) These sections are essentially unchanged from previous rule.

(f) This rule is necessary in order to assure the public that all who nurse for hire have met a requirement to have knowledge of current nursing practice. The knowledge and technology explosion in medicine and health care has resulted in many changes in nursing and medical practice. The nurse who has not been employed in nursing for five years or more frequently is unfamiliar with changes which have taken place. In the period from March 1, 1974 to March 1, 1975, 7% of the licenses issued by interstate endorsement were issued to licensed practical nurses who had not been employed in nursing during the five years preceding application.

NSG. LPN 11: APPLICATION

These changes are needed to provide more specific information about what is included in a completed application. It conforms with present law.

CHAPTER THREE: NSG. LPN 20-29
NSG. LPN 20: QUALIFICATIONS

This chapter pertains to individuals previously licensed in a foreign country. Although the licensure process is essentially the same as that used for nurses educated in other states, the separation of all rules regarding licensure for foreign educated nurses will make it clearer and more useful in working with applicants.

(a)(b)(d)(e)(f) Conform with present law and practice.

(c) Is needed because the failure rate for foreign educated nurses writing the examination is much higher than the rate for nurses educated in the United States. Failures appear to be related to understanding of the English language, since nurses from English speaking countries tend to have lower failure rates than nurses from other countries. Since 1947, 25 foreign educated Licensed Practical Nurses wrote the examination and 18 or 72% passed. All but one of those who passed was from an English speaking country. All seven of those who failed were from non-English speaking countries.

If English competency can be established before the nurse writes the licensure examination, it may then be assumed that failure on the examination is related to a deficiency in nursing knowledge. Since all employment opportunities in nursing in Minnesota require communication skills in English, this requirement is necessary.

NSG. LPN 21: APPLICATION

This section clarifies the application process for nurses educated in foreign countries. It conforms with existing statutes and current practice for Registered Nurses. There is need to clarify exactly what is expected of each person who applies for licensure.

CHAPTER FOUR: NSG. LPN 30-39
NSG. LPN 30: RENEWAL OF REGISTRATION

The word "annual" is being removed in order to prepare for a biennial renewal period. This is needed in order to efficiently administer the RN and LPN renewal statutes in a compatible manner.

In accordance with Minnesota Statute 214.06 (1974) licensing boards may revise their renewal fee rates pursuant to the Administrative Procedure's Act so that the total fees collected will as closely as possible equal anticipated expenditures. The proposed increase of the annual fee from $4 to $5 is needed to assure that income will meet expenditures. The method of budgeting for Boards changes from dedicated to non-dedicated funds effective July 1, 1976 and all enexpended funds will be deposited into the general fund at that time. Any income over expenditures will also be so deposited after that date.

NSG. LPN 31: PENALTY

Removal of the specified end of the renewal period is needed in preparation for a biennial renewal period. The specified renewal fee is transferred from the statutes to the rules in accord with M.S. 214.06 (1974).

NSG. LPN 32: DELINQUENT STATUS

The specified delinquent fees are transferred from the statute to the rules in accord with Minnesota Statutes 214.06 (1974).

NSG. LPN 33: NONPRACTICING STATUS

(a) The stated delinquent fees are transferred from the statutes to the rules in accord with M.S. 214.06 (1974).

(b)(c) The knowledge and technology explosion in medicine and health care has resulted in many changes in nursing and medical practice. The nurse who has not been employed in nursing for five years or more is unlikely to be familiar with changes which have taken place. The public should be assured that all practice for hire have met a requirement to have knowledge of current nursing practice.

NSG. LPN 34: CHANGE OF NAME AND RECORDS

Requiring written notice of name change assures the keeping of accurate records. Requiring return of the renewal certificate will help to limit the number of such certificates in circulation to one per licensee, thus reducing the chance of an unlicensed person using a certificate. Approximately one-third of the requests sent to the Board for duplicate renewal certificates involve change of name.

NSG. LPN 35: DUPLICATE RENEWAL CERTIFICATES

The number of renewal certificates in circulation should be limited to one per licensee in order to minimize the possibility of use of the certificate by an unauthorized person. Acknowledgments of address change and loss of certificate are made by letter. There is no statutory authority to charge a fee for duplication of records to offset the Board cost.

CHAPTER ELEVEN: NSG. LPN 100-109
Retained and re-numbered.

MINNESOTA BOARD OF NURSING

Proposed Amendments to Licensed Practical Nurse Preparing Programs
Statement of Need

The last time the rules pertaining to nursing programs preparing licensed practical nurses were amended was in October, 1967. All rules are based on the statutory authority found in Minnesota Statutes 148.292 and 148.296. Most of the proposed changes are needed in order to provide more clarity to the rule, to bring terminology in accord with present practice and to repeal sections over which other state agencies have a controlling influence or which are deemed no longer applicable to the purpose of program approval by the Board of Nursing.

NSG. LPN 40: DEFINITIONS

The proposed definitions are essentially the same as the present ones, but are alphabetized and more explicit. All are in agreement with meanings currently accorded these terms.

New definitions (c)(d) are needed in order to have a point of reference for rules on clinical facilities and controlling institutions which are found in subsequent chapters.

NSG. LPN 41: INTERIM APPROVAL
NSG. LPN 42: APPROVAL AND RENEWAL OF APPROVAL
NSG. LPN 43: PROVISIONAL APPROVAL
NSG. LPN 44: APPLICATION FOR APPROVAL
NSG. LPN 45: CLOSING OF A PRACTICAL NURSING PROGRAM

Although these rules may be revised in the future, the change which substitutes "nursing program" for "school of nursing" throughout is needed to bring them in accord with the revised definitions.

NSG. LPN 51: CONTROLLING INSTITUTION

(a) The broadening of this definition is needed to allow learning in a variety of educational settings including private and proprietary. Of the 27 educational units presently preparing licensed practical nurses, one has a general hospital as a controlling institution, two are high school post-secondary programs, twenty are in public vocational-technical institutes and four in public community colleges.

(b) This section is no longer needed since it does not directly affect the quality of the nursing program.

(b) These wording changes are needed to focus on program operation that directly affects the quality of nursing education.

Old (d)(e) are no longer needed because the determination of whether or not to have an advisory group is the responsibility of the controlling institution.

NSG. LPN 52: ORGANIZATION

(a) This section should be repealed since the Board of Nursing has no control over the general organization and administration of the controlling institution.

(a) This change is needed to clarify the responsibilities of the director of the nursing program.

(b) This revision is needed in order to focus on the desired outcome of faculty organization rather than a mere description of it.

Old (d) should be repealed since it is a matter to be handled by the controlling institution and has no direct affect on nursing education.

Old NSG. LPN 53: OFFICES

This rule should be repealed since the Board of Nursing has no control over clerical staff and offices.

NSG. LPN 53: RECORDS AND REPORTS

(a) Students should be assured that academic records are maintained and will be available following graduation. These proposed changes reflect current practice and narrow the focus to the essential records which should be preserved and protected for students.

(b)(c) These sections should be repealed since they are matters to be determined or resolved by the controlling institution.

NSG. LPN 54: PUBLICATIONS

(a)(b) These sections are revised slightly to focus on information to be furnished to students. They are needed since the Board has a responsibility to assure students that they are provided with correct and current information.

Old NSG. LPN 57: FINANCE

(a)(c) These sections should be repealed since they are repetitious of ideas covered in proposed NSG. LPN 51 (b) and are the responsibility of the controlling institution.

NSG. LPN 60: FACULTY COMPOSITION

This rule is retained with no change.

NSG. LPN 61: NUMBER OF FACULTY

Revision of the faculty requirements are currently understudy and will probably be completed within the next year. The only change needed at this time is editorial in order to bring the wording in accord with previous definition changes.

NSG. LPN 62: QUALIFICATIONS

(a)(b)(c) These rules are retained.

(d) This section should be repealed since organizational membership is only one of the several methods available to assist faculty members in efforts to keep current in their field.

(d) This proposed rule is in keeping with the Governor's Code of Fair Practice and the Board's philosophy.

(e) This rule should be repealed since the determination of titles and job descriptions is the responsibility of the controlling institution, not the Board of Nursing, and does not help to insure adequate nursing education.

NSG. LPN 63: PERSONNEL POLICIES

This rule should be repealed since it is a matter to be handled by the controlling institution and has no direct affect on nursing education.

NSG. LPN 70: ADMISSION

(a) This rule should be revised slightly in order to focus only on the aspects essential to protect students, i.e. assurance they will be provided correct information.

(a)(b)(c) These sections should be repealed because verification of age and general education is related to licensure, not program approval.

(b) The proposed rule is in keeping with the Governor's Code of Fair Practice and the Board's philosophy.

NSG. LPN 71: EDUCATIONAL PROGRESSION OPPORTUNITY

Deriving its authority from Minnesota Statutes 148.292, the Board of Nursing has promulgated various nursing program rules since 1967 which were designed to set standards. The purpose of such standards is two-fold: first, to assure the public that persons considered for licensure have successfully completed courses which contain nursing and nursing-related content deemed necessary to practice practical nursing as defined in Minnesota Statutes 148.29, subdivision 4; and second, to assure students that the nursing program which they select will prepare them for licensure in as effective, efficient and timely a manner as is possible. The various rules have been developed with these two purposes in mind and can easily be identified accordingly. Chapters seven, nine and ten deal almost exclusively with matters of program quality, while chapters six and eight apply predominantly to student assurance or protection.

Recently a great deal of interest has been expressed by students and prospective students as well as "the public" via the legislature relative to the Board of Nursing providing greater assurance to students in several areas. The Health Subcommittee of the Senate Committee on Health, Welfare and Corrections heard testimony December 10, 1974 on barriers to and within nursing education. At the April 3, 1975 meeting of the Board of Nursing the immediate past president of the Minnesota Student Nurses' Association commended the Board on its efforts to find ways of assuring educational mobility for nursing students. The Board of Nursing has identified the fact that students who wish to transfer from one practical nursing program to another found that 11 of the 27 programs had no policies regarding evaluation and placement. Students who wished to progress through the program upon establishment of competency found they definitely could not do so in 6 programs. In many of the programs the opportunity to progress was only available to students whose background included part of a registered nurse preparing program. Thus in most schools a student is required to enter the program at the beginning course and progress through graduation in accordance with school policies and practices, rather than at a rate appropriate to the knowledge, skill and learning needs of the student. In few programs is it possible for an entering student to be evaluated through testing or achievement records, then placed at the appropriate spot in the program, and subsequently to progress at his/her rate of learning.

Over the past five years a few voluntary efforts have been undertaken to encourage competency testing and placement as well as self-pacing. The Board of Nursing sponsored a workshop in 1972 and the Anoka-Technical Institute received federal funds for curriculum development related to career mobility within practical nursing. Although each of the efforts produced a few lasting changes, it is evident that since 1970, most programs have not changed their practices in this area. Because the Board of Nursing, as an administrative agency of State Government, is charged with the responsibility of fulfilling a social need in a specific practice field, and is expected to respond to changing times as voiced by its multiple publics (potential and actual nursing students, nursing programs, licensees, employers of licensees and the public at large) the proposed rule on placement in/or progression through the curriculum is needed and somewhat overdue.

We believe models are available for use by the 11 programs affected which make the proposed dates within reason.

Old (b) should be repealed and replaced because some students with previous knowledge are now required to take more of the program than the faculty feels is necessary to qualify for graduation.

NSG. LPN 72: PROGRESSION AND GRADUATION REQUIREMENTS

(a)(b) These rules should be revised slightly for clarification and to assure the graduation of a safe nursing practitioner.

New (c) is needed to assure students of regular evaluation and information about their progress toward graduation.

Old (b) should be repealed since the director's recommendation is related to licensure, not program approval. The provisions will appear as part of new rule NSG. LPN 2 (2).

NSG. LPN 73: GUIDANCE PROGRAM
NSG. LPN 74: HEALTH PROGRAM
NSG. LPN 75: MAINTENANCE

These rules should be repealed since they do not focus on aspects directly related to the quality of the program nor protect the student in nursing-related matters. These concerns should be resolved by the controlling institution.

NSG. LPN 80: PHILOSOPHY AND GOALS

These rules are moved from NSG. LPN 50 and edited to better relate to curriculum and current common terminology. The introductory paragraph should be repealed since the essential elements will be covered in new NSG. LPN 80.

(a)(b) These rules should be revised slightly for clarification and simplification.

(c) Is needed because definition of the relationship of the practitioner being prepared to that from other types of nursing programs will assist in clarifying the goals of the program. Nursing faculties find that definition of these beliefs provide a sound way to approach curriculum development.

(d) This revision is necessary because clear delineation of the competencies of the graduate will assist potential students in selecting a career, present students

in understanding what is expected of them, faculty in determining students' readiness for graduation, and employers and the public in understanding the abilities of the graduate.

(e) This new section is needed because an on-going dialogue between educators and employers of graduates will facilitate improvement of patient care as well as a better understanding of the expectations held by both groups.

(f) The nursing assistant and licensed practical nurse are two categories of health care workers which were introduced to assist the registered nurse about thirty years ago at a time when the shortage of registered nurses was severe. Over the years their numbers have increased markedly and the delineation of their functions has blurred. Only the licensed practical nurse is licensed and thereby authorized to perform in a particular scope of practice (found in Minnesota Statutes 148.92, subdivision 4.) This proposed rule is needed in order to assist practitioners and employers in identifying how the scopes of practice of nursing assistants and licensed practical nurses are overlapping but different. In the building of a system of nursing education in which all parts articulate smoothly, this proposal is necessary as the first step.

(g) This proposed rule applies to new schools seeking approval and is needed in order to assure students that the program was planned with an awareness of nursing assistant and registered nurse preparing curricula. If the practical nursing curriculum is planned so that a student who successfully completes at least the first twelve weeks, but finds for one reason or another that she/he cannot complete the entire program, the person will be qualified to practice as a trained nursing assistant. In this way students will be able to use their partial education and at the same time be providing a source of better trained health care workers.

Likewise, if the practical nursing curriculum includes at least 25 percent of the nursing content currently included in an associate degree nursing program, the graduate who is subsequently enrolled in such a program will be eligible to receive credit for that portion of the program she/he has already completed. This mechanism would benefit students in reduced costs and time spent in school.

The proposed rule is based on a belief that the program meeting the requirements will be demonstrating sound curriculum development, even if only a small number of students take advantage of the career or educational opportunities which it facilitates. The proposal does not mean that all students in practical nursing programs must become nursing assistants if they do not finish the program, nor that all such students must continue their education toward becoming registered nurses, nor that all registered nurse preparing programs must "automatically" accept any and all graduates of practical nursing programs. But the proposal is a beginning step in removing some of the barriers to educational mobility within nursing.

(h) This proposed rule applies to existing nursing programs and is needed to provide the same assurances to students outlined in (g) above. Since three years are provided for re-structuring of the curriculum (most are 40 weeks long), the implementation date is realistic.

The Board of Nursing, through its knowledge of both practical nursing programs and associate degree nursing programs, believes that proposed LPN 80 (g)(2) is current practice in almost all programs, however there exists a lack of systematic planning and mutual content identification. Such planning and identification is needed to convey the information to prospective students and other nursing programs.

NSG. LPN 81: LENGTH OF PROGRAM OF STUDIES

This rule is retained and re-numbered.

NSG. LPN 82: CURRICULUM PLAN

This rule is retained and re-numbered.

NSG. LPN 83: STRUCTURE FOR CURRICULUM IMPLEMENTATION

The introductory paragraph and sections (a)(b)(c) are retained.

(d) This section is proposed to replace NSG. LPN 91 LIBRARY. It is revised to focus only on the aspects that directly affect quality of the nursing program. The matter of provision of library services including staffing and physical environment should be resolved by the controlling institution.

NSG. LPN 84: CURRICULUM CONTENT

This rule is retained and re-numbered.

NSG. LPN 85: EVALUATION

The proposed revisions are necessary in order to focus only on the aspects that directly affect the quality of a nursing program. Self-evaluation is crucial to the maintenance of a sound educational program. Meaningful evaluation cannot be done in a vacuum. Looking outward as well as inward will assist the faculty in determining if long range goals are being met. The time and effort spent on evaluation is justified when it results in action that improves the program and thereby benefits the consumers of the program's services. A proposed time period is realistic since recommendations resulting from studies undertaken this year could be implemented by 1978.

NSG. LPN 86: MAJOR CHANGE

This proposed revision is needed in order to clarify the term "major change." The identity of the institution responsible for the program must be known to the Board and be in compliance with applicable rules and regulations before approval may be granted.

Old NSG. LPN 90: CLASSROOMS

This section should be repealed since it is incorporated into new NSG. LPN 90.

NSG. LPN 90: CLINICAL FACILITIES

This section replaces old NSG. LPN 92: CLINICAL LABORATORIES and NSG. LPN 93: ADDITIONAL CLINICAL FACILITIES.

(a) This section is needed to clarify the conditions under which a nursing program must submit a request for the use of a clinical facility to the Board of Nursing.

(b) This section is needed because specific behavioral objectives will clarify the student learning experiences needed by the nursing program. A task force

of the Board of Nursing previously recommended that clinical facility utilization relate to appropriate objectives.

(c) This section is re-ordered and revised for clarification.

(d) This new section is also needed in order to focus on the experience needed for the objectives which in turn will alleviate any unnecessary use of clinical facilities. It is recommended that the number and variety of types of clinical facilities approved should not be more than essentially needed.

(e) This section is re-ordered and revised and is needed to broaden the requirements in order to cover all facilities and provide more option to the Board when approving such facilities.

Old NSG. LPN 92 (b) should be repealed since the utilization capability of an institution or agency is not necessarily judged by the average daily census nor by the number of services.

Old NSG. LPN 92 (c) should be repealed because the essentials are covered in new NSG. LPN 90 (g).

(f) This section is re-ordered and revised slightly for clarification in order to focus on desired outcomes and to better accommodate the variety of clinical facilities which could be used by a nursing program.

(g) This section should be re-ordered and revised in order to more clearly state the requirements for the evaluation of the educational aspects involved in the proposed use of a facility. It also is needed as an adjunct for the evaluation of the curriculum implementation plan. Various portions of this proposed rule are revised in order to focus on the objectives and the available experience as well as implementation of the learning objectives.

Old 7 should be repealed as it is very difficult to evaluate reliably.

NSG. LPN 93: ADDITIONAL CLINICAL FACILITIES

This section should be repealed since it is incorporated into new NSG. LPN 90 by virtue of the new definition of clinical facilities.

NSG. LPN 91: WRITTEN AGREEMENTS

(a) This section is revised for purposes of simplification.

(b) This section is needed in order to provide coordination between the nursing program and the clinical facility. The provisions under this section are all suggested as topics to be considered when developing the written agreements.

MBN
5/75

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE THE MINNESOTA

BOARD OF NURSING

In the Matter of Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses

APPOINTMENT

Marguerite Hessian is hereby appointed to serve as hearing officer on behalf of the Board of Nursing in the above-captioned matter, said hearing to be held on May 29, 1975, and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

This appointment is made pursuant to the following authority: resolution of the Board of Nursing adopted at its meeting on April 2, 1975.

STATE OF MINNESOTA

BOARD OF NURSING

Joyce M. Schowalter

JOYCE M. SCHOWALTER
Executive Secretary

Dated: April 16, 1975.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE THE MINNESOTA

STATE BOARD OF NURSING

In the matter of the Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses

ORDER ADOPTING RULES

The above-entitled matter came on for hearing before the Minnesota Board of Nursing on the 29th day of May, 1975, at 9:00 A.M. in the Board Room, Minnesota Department of Health Building, 717 Delaware Street S.E., Minneapolis, Minnesota 55440, after proper notice required by Minn. Stat. § 15.0412 (1974) was served upon all persons, associations and other interested groups registered with the Secretary of State for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, and having heard and considered all of the testimony and evidence adduced and upon the records, files and proceedings herein, and applicable statutory standards or criteria, and having confirmed the need for the above-captioned rules.

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minn.Reg. NSG. LPN 1-29 and Minn. Reg. NSG. LPN 40-99 are adopted this 17th day of September, 1975, pursuant to authority vested in me by Minn. Stat. § 144.296 (1975), and by resolution of the Minnesota Board of Nursing duly adopted at a meeting of the said Board on the 5th day of August, 1975.

STATE OF MINNESOTA

BOARD OF NURSING

Joyce M. Schowalter

JOYCE M. SCHOWALTER, R.N.
Executive Director.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

BEFORE THE MINNESOTA
BOARD OF NURSING

In the Matter of the Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses.

FINDINGS OF FACT

The above-entitled matter came on for hearing before the Minnesota Board of Nursing on the 29th day of May, 1975, at 9:00 A.M., in the Board Room, Minnesota Department of Health Building, 717 Delaware Street S.E., Minneapolis, Minnesota 55414, after proper notice required by Minn. Stat. § 15.0412 (1974) was served upon all persons, associations and other interested groups registered with the Secretary of State for that purpose and also upon other persons, associations and groups of which the Board of Nursing was aware of as possibly having an interest in the above-captioned rules.

After affording interested persons an opportunity to present written and oral data, statements and arguments, and having heard and considered all of the testimony and evidence adduced and upon the records, files and proceedings herein, the Board makes and enters the following findings:

1. Authority to adopt regulations pertaining to L.P.N. preparing programs and licensure of licensed practical nurses is contained in Minn. Stat. §§ 148.296, 148.291, 148.292 and 148.294 (1975).

Minn. Stat. § 148.296 confers general authority on the Board to adopt rules as may be necessary to effectuate the provisions of the Nurse Practice Act. Further, Minn. Stat. § 148.291 subd. 4 (1975) mandates the Board to adopt

rules regarding licensure fees. Minn. Stat. § 148.292 (1975) mandates that the Board set by rules minimum standards for nursing programs preparing persons for L.P.N. licensure. Minn. Stat. § 148.294 (1975) requires annual registration fees.

These regulations are within legislative grants of authority given to the Board of Nursing regarding L.P.N. preparing programs and licensure of licensed practical nurses.

2. There is a need for these regulations. Most of the proposed changes are needed to bring the rules into conformance with current statutes and to clarify the licensure process to applicants by providing through rule a more detailed description of that process.

3. Minn. Regs. NSG. LPN 1-29 relating to licensure were last revised on April 1, 1967. Since then there have been sufficient changes in legislation, examination procedures and nursing education to necessitate updating the regulations.

4. New Minn. Reg. NSG. LPN 1 would permit students to take a licensure examination if they will complete requirements for graduation from an L.P.N. preparing program within two weeks after the date of the examination for which the applicant is applying. The Board finds that such flexibility is necessary to accommodate Minnesota students enrolled in programs in which the school calendar does not correlate with the licensure examination schedule. That schedule must be maintained as a condition of utilization of the nationally standardized examination as required in Minn. Stat. § 214.03 (1974).

5. The new rules would repeal Minn. Reg. NSG. LPN 3 relating to qualification by equivalency. The Board finds that the provision is no longer necessary since no one has applied for licensure under this rule in the last ten years and since there is no provision in the present statute authorizing licensure through equivalency.

6. New Minn. Reg. NSG. LPN 3 (a) would require that an applicant who fails more than three writings of the licensure examination within an eighteen month period submit evidence of remedial assistance before being admitted to subsequent examinations. The Board finds that this rule is necessary because applicants who have not passed the examination after multiple writings in a relatively short period of time evidence a deficiency in knowledge which is necessary for safe practice.

7. New Minn. Reg. NSG. LPN 10 and 3 (b) would require that nurses who apply either for licensure through interstate endorsement or seek removal from non-practicing status and who have not been employed for five or more years preceding application must submit evidence of competency in nursing prior to licensure. The Board finds that the knowledge and technology explosion in medicine and health care necessitates that one who has been absent from the field for five or more years show evidence of knowledge of current nursing practice.

8. New Minn. Reg. NSG. LPN 20 (c) would require that foreign educated practical nurses whose nursing education was not in English demonstrate competency in the English language. The Board finds that the overwhelming failure rate on the licensure examination of nurses educated in a language other than English justifies this requirement. Further, the Board finds that safe nursing care as practiced in Minnesota requires that nurses practicing within the state demonstrate capacity to effectively communicate with patients and other members of the health care team.

9. New Minn. Reg. NSG 31 specifies a two dollar late penalty fee. The Board finds that since the Legislature in Minn. Stat. § 148.294 subd. 1 (1975) has deleted reference to stated renewal and penalty fees and since Minn. Stat. § 214.06 (1974) authorizes the Board to revise renewal fees,

the new fees are necessary. The Board further finds that the fee and penalty amounts which correspond to the previous statutory amounts are needed, reasonable and justified.

10. New Minn. Regs. NSG. LPN 32 and 33 specify two dollar delinquent fees up to a maximum of ten dollars for delinquent applicants for renewal registration. The Board finds that since Minn. Stat. § 148.294 subd. 2 (1975) deletes reference to stated amounts for delinquent fees, and since Minn. Stat. § 216.06 (1974) authorizes the Board to revise fees, the new fees are necessary. The Board further finds that the amount of the delinquent fees are needed, reasonable, and justified.

11. Minn. Regs. NSG. LPN 40-99 relating to L.P.N. preparing programs were last revised on October 7, 1967. Since then, sufficient changes in terminology and knowledge of educational theories and practices have taken place to necessitate an updating of the regulations.

12. New Minn. Reg. NSG. LPN 50 would broaden the definition of a "controlling institution." The Board finds that it is beneficial and useful for both the nursing student and ultimately the public to allow learning to take place in a variety of educational settings.

13. New Minn. Reg. NSG. LPN 53 (a) would require that current information which accurately describes the program and student related policies shall be available to interested persons. The Board finds that deletion of the word "curriculum" from the initial proposed regulation is necessary to clarify that the Board has no intention to limit information included in publications.

14. New Minn. Reg. NSG. LPN 61 involves minor editorial changes in wording from the previous rule. The Board finds that since faculty requirements are currently under study, it would be inopportune to substantially revise this regulation until such time as conclusions based upon careful study are reached.

15. New Minn. Reg. NSG. LPN 70 (b) would require that selection and advancement of students shall be in accord with state and federal laws on non-discrimination. The Board finds such a rule is necessary to emphasize to students and programs that discrimination in student selection and placement adversely affects not only the student but ultimately the public in that such discrimination may restrict the number, quality and diverse backgrounds necessary to insure effective nursing care throughout the state.

16. New Minn. Reg. NSG. LPN 71 would require programs to provide opportunities of educational progression based upon competency, however acquired. The Board finds that its responsibilities to the public include insuring not only that approved programs prepare effective nurses, but that such programs enable nurses to serve the public in as timely and efficient a method as possible. The Board further finds that students, and ultimately the public, are benefited if programs allow candidates to progress at a rate appropriate to the knowledge, skill and learning needs of the student. The Board finds that July 1, 1978 is a reasonable date from which to require written evidence of student opportunities in placement and/or progression through all of the courses of the curriculum based on competency. Since programs are no longer than 44 weeks the entire program could be changed if necessary by that date without adversely affecting present students.

17. New Minn. Reg. NSG. LPN 80 (a) deals with the relationship of the philosophy and goals of a nursing program with that of the larger controlling institutions. The Board finds that while the philosophy of a nursing program need not be based on the philosophy of the controlling institution, it should at least be compatible with the philosophy of the controlling institution. In this way, the two units may function together so as to insure a sound educational program.

18. New Minn. Regs. NSG. LPN 80 (b) and (c) delineate the framework of a program's philosophy and require that the faculty shall write, review and periodically revise the program's philosophy. The Board finds that such rule is needed since the definition of a philosophy will provide a sound approach to curriculum development and assist in clarifying the goals of the preparing program.

19. New Minn. Reg. NSG. LPN 80 (f) requires that by July 1, 1976 and thereafter, each practical nursing program identify the knowledge and skills within the curriculum usually taught in a nursing assistant program. The Board finds that this rule is needed in order to assist health practitioners and employers in identifying the overlapping, yet separate, scopes of practice of nursing assistants and licensed practical nurses. The Board further feels that since this rule calls only for identification of curriculum content, there is no need to delay adoption of this rule. Indeed, the Board finds that this rule is simply an attempt to insure that different parts of nursing education will complement each other.

20. Minn. Reg. NSG. LPN 80 (g) requires that new schools seeking approval have evidence that the curriculum was designed with an awareness of nursing assistant and registered nurse preparing curricula. The Board finds that students who finish the first twelve weeks of an L.P.N. preparing program but who are unable to complete the program should be able to serve the public by using their partial education. By identifying such content, the L.P.N. preparing programs can provide a source of non-licensed but trained health care workers. The Board feels that L.P.N. preparing programs should include twenty-five percent of curriculum content similar to that included in associate degree programs in order that students who later enroll in associate degree programs will thereby be enabled to provide effective health

care to the public in as timely manner as possible consistent with competency. The Board finds that programs meeting the requirements outlined in this regulation will be demonstrating sound curriculum development and providing educational mobility.

21. New Minn. Reg. NSG. LPN 80 (h) requires that after July 1, 1978, each nursing program shall show written evidence that the curriculum was designed with an awareness of nursing assistant and registered nurse preparing curricula. The Board finds that while 25 percent of the nursing content which is included in at least one associate degree nursing program is currently incorporated in the curriculum of almost all present L.P.N. programs, there is a need for systematic planning and mutual content identification. The Board further finds that such planning and identification are necessary to provide information which should be available to prospective students and other nursing programs.

22. New Minn. Reg. NSG. LPN 90 (b) requires that the faculty have objectives for all clinical learning written in measurable performance terms that are appropriate for the type of program. The Board finds that this rule applies only to learning objectives that must be achieved in a clinical facility as defined in proposed Minn. Reg. NSG. LPN 40 (c) and under the conditions specified in proposed Minn. Reg. NSG. LPN 90 (a). There is no intent to discourage development of objectives such as those relating to affective behavior. However, the Board does find it appropriate to expect that all objectives that are to be implemented through clinical application be written in reasonable terms, including those reflecting values.

23. Many of the previous rules relating to nursing programs have been repealed in the new rules. The Board finds such rules need to be repealed inasmuch as such rules

did not directly focus on program operations which directly affected the quality of the nursing program.

24. Other provisions of the regulations not specifically referred to herein are found to be supported by evidence in the record.

25. Many comments were made at the hearing and letters received subsequent to the hearing. Based thereon, modifications were made but in no instance has the substance of the regulation as presented at the public hearing been changed.

26. These regulations are in keeping and will help fulfill the policy of the State as expressed in Minn. Stat. §§ 148.296, 148.291, 148.292, and 148.294 (1975).

Dated: September 12, 1975.

STATE OF MINNESOTA

BOARD OF NURSING

Jane Phillips

JANE PHILLIPS
President

MINNESOTA BOARD OF NURSING

Proposed Amendments to Licensed Practical Nurse Preparing Program Rules

Statement of Additional Information
6/23/75

NSG. LPN 54: PUBLICATIONS

(a) There is no intent to limit the information included in publications. The proposed rule can be clarified by removing the word "curriculum".

NSG. LPN 61: NUMBER OF FACULTY

Faculty rules are under study and related suggestions in this record will be given consideration when changes are proposed.

NSG. LPN 71: EDUCATIONAL PROGRESSION

(c) The date for implementation should be changed to 1978 so the full operation will fall within the next biennium and arrangements can be made for any necessary financial provisions.

NSG. LPN 72: PROGRESSION AND GRADUATION REQUIREMENTS

(b) The competencies referred to in this proposed rule are outlined in proposed Nsg. LPN 80(d). This rule should be mentioned in the proposed Nsg. LPN 72(b). The essential requirements referred to are those parts of the course which each person is expected to master before receiving a passing grade.

(c) "Evidence of progress" should replace "Progression" to clarify the sentence.

NSG. LPN 80: PHILOSOPHY AND GOALS

It is recommended that proposed rules (a) through (e) be adopted and not referred to the Task Force on Career Mobility since the content does not relate to career mobility.

(a) Since the testimony in the record indicates that the controlling institution's philosophy may not provide an adequate basis for the program philosophy, the rule could be edited for clarification without changing the meaning. It would read:

> The philosophy of the nursing program shall be compatible with the philosophy of the controlling institution.

(f) It is recommended that this rule be adopted and not be referred to the Task Force on Career Mobility for the following reasons:

Since practical nurse educators agree that nursing assistant content is contained within the practical nursing curriculum, and the new rule only calls for identification of that content, this activity can be done at anytime without jeopardizing future task force recommendations.

The Board adopting these proposed rules has jurisdiction over LPN-preparing and not RN-preparing programs and can only adopt rules addressed to practical nursing programs.

It is recommended that this rule be adopted and not referred to the Task Force on Career Mobility. That group will not report until January, 1976 and implementation of their recommendations will be even later. If recommendations

from the Task Force require a change in these rules, the changes can be attempted at a later date. No student, graduate or faculty member could be adversely affected by adoption of this rule.

(h) It is recommended that this rule be adopted and not referred to the Task Force on Career Mobility. That group will not report until January, 1976 and implementation of their recommendations will be even later. If recommendations from the Task Force require a change in these rules, the changes can be attempted at a subsequent time. No student, graduate or faculty member could be adversely affected by adoption of this rule.

Since the 27 practical nursing programs would only have 9 associate degree nursing programs with which to work, some clustering is expected. This is a desirable outcome and could lead to broad group planning rather than planning by pairs of programs.

The measurement of curriculum content amounts should remain open rather than be specified in rules. This will enable the cooperating programs to develop mutually agreeable methods based on the course content and expected outcomes.

The Board has a responsibility to promote the best possible rules for students and the public regardless of contracts and other working agreements currently in force within the various educational systems. These agreements may need to be revised to ensure compliance with Board rules.

NSG. LPN 82: LENGTH OF PROGRAM OF STUDIES

The need for future revision of this rule is recognized. Further study will be needed to clarify how it applies to individual students who may proceed at a faster than average rate. However, the inclusion of the words "of studies" adds a degree of specificity.

NSG. LPN 90: CLINICAL FACILITIES

(b) This rule applies only to learning objectives that must be achieved in a clinical facility as defined in proposed Nsg. LPN 40(c) and under the conditions specified in 90(a). There is no intent to discourage development of objectives such as those in the affective domain. However, it is appropriate to expect that all objectives that are to be implemented through clinical application be written in measurable terms, including those in the affective domain.

JMS/MB:dh
6/75

CERTIFICATE OF BOARD'S

ADOPTION OF RULES RESOLUTION

I, Joyce M. Schowalter, R.N. do hereby certify that I am the Executive Director of the Minnesota Board of Nursing, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the said Board of Nursing duly and properly called and held on the 5th day of August, 1975; that a quorum was present at said meeting; that a majority of those present voted for the resolution; that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> "RESOLVED, that proposed rules and amendments to the rules relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses identified as NSG. LPN 1-29 and NSG. LPN 40-99 are found to be reasonable, necessary and supported by the evidence contained in the record, and are hereby approved and adopted, pursuant to authority vested in us by Minn. Stat. §§ 148.296, 148.291, and 148.294 (1974) and that Joyce M. Schowalter, R.N., Executive Director of the Minnesota Board of Licensed Practical Nursing be and hereby is authorized to sign an order adopting those rules."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 17th day of September, 1975.

STATE OF MINNESOTA

BOARD OF NURSING

Joyce M. Schowalter

JOYCE M. SCHOWALTER, R.N.
Executive Director

STATE OF MINNESOTA

COUNTY OF HENNEPIN

BEFORE THE MINNESOTA

BOARD OF NURSING

In the Matter of Proposed
Rules and Amendments Relating
to Licensed Practical Nurse
Preparing Programs and Licensure
of Licensed Practical Nurses

DEPARTMENT OF FINANCE
APPROVAL

Minn. Stat. § 214.06 (1974) grants licensing boards the authority to revise renewal fee rates pursuant to the Administrative Procedure Act. The Legislature, in Minn. Stat. § 148.294 subd. 1 (1975) deletes reference to a stated amount for renewal and penalty fees and Minn. Stat. § 148.294 subd. 2 (1975) deletes a specified amount for delinquent fees.

Proposed Minn. Reg. NSG. LPN 30, a copy of which is attached, specifies a five dollar ($5.00) annual registration renewal fee. Proposed Minn. Reg. NSG. LPN 31, a copy of which is attached, specifies a two dollar ($2.00) late penalty renewal fee. Proposed Minn. Regs. NSG. LPN 32 and 33, a copy of which is attached, specify two dollar ($2.00) delinquent fees up to a maximum of ten dollars ($10.00) for delinquent applicants for renewal registrations.

Upon review of the supporting information justifying the need, reasonableness, and amount of these fees, and pursuant to the authority vested in the Minnesota Department of Finance by Minn. Stat. § 214.06 (1974), Minn. Stat. §§ 16A.04 subd. 3 and 16A.07 subd. 4 (1974), the fees proposed in the above amendments to the Licensed Practical Nurse Preparing Programs and Licensure of Licensed Practical Nurses rules are hereby approved.

GERALD W. CHRISTENSON
Commissioner

Date: 7-17-75, 1975. By Bernard Carlson

BERNARD J. CARLSON
Budget, Planning and
Control Director

MINNESOTA BOARD OF NURSING

Proposed Amendments to Licensed Practical Nurse Rules: Renewal Fees
April 2, 1975

Proposed Rule

CHAPTER FOUR: NURSING LPN 30-39 ANNUAL REGISTRATION (RENEWAL); PENALTY, DELINQUENT AND NONPRACTICING STATUS; CHANGE OF NAME

NSG. LPN 30 RENEWAL OF REGISTRATION

Each licensee is responsible for applying for renewal of registration if he/she wishes to be employed as a licensed practical nurse in Minnesota in the coming year. The Board issues renewal application forms to all current licensees and will renew registration upon receipt of application and the renewal fee. Beginning with the 1976 renewal period, the annual fee shall be $5.

NSG. LPN 31 PENALTY

An applicant for renewal of registration, except if in nonpracticing status, shall pay a late penalty fee of $2 as well as the renewal fee if the request for renewal is postmarked after the end of the renewal period.

NSG. LPN 32 DELINQUENT STATUS

An applicant for renewal of registration, except if in nonpracticing status, who failed to re-register for the previous year or years shall pay a delinquent fee of $2 for each year for which he/she has been delinquent up to a maximum of $10 as well as the penalty fee of $2 and the renewal fee for the current period.

NSG. LPN 33 NONPRACTICING STATUS

(a) An applicant for nonpracticing status who failed to renew registration for the previous year or years shall pay a delinquent fee of $2 for each year for which he/she has been delinquent up to a maximum of $10.

Rationale

In accordance with Minnesota Statutes 214.06 (1974) licensing boards may revise their renewal fee rates pursuant to the Administrative Procedures Act so that total fees collected will as closely as possible equal anticipated expenditures. The proposed increase of the annual fee from $4 to $5 is needed to assure that income will meet expenditures. The method of budgeting for Boards changes from dedicated to non-dedicated funds effective July 1, 1976. All unexpended funds will be deposited into the general fund at that time. Any income over expenditures will also be so deposited after that date.

The specified penalty and delinquent fees are transferred unchanged from Minnesota Statutes 148.294 (1974) to these rules.

Specific budget information accompanies the proposed licensure fee rules.

Proposed Rule

Rationale

(b) The licensed practical nurse who has been in the nonpracticing status for five years or more must present evidence of competency in nursing before becoming actively re-registered. Such evidence may include completion of a refresher course, continuing education courses, an apprenticeship, an orientation program or such other evidence as the Board may reasonably require.

(c) The lice see who has been in the nonpracticing status for less than five years will be granted renewal of registration upon notification to the Board of intent to renew and payment of the renewal fee for the current period.

NSG. LPN 34 CHANGE OF NAME AND RECORDS

The licensee who is changing names must request the change in writing and must return the current renewal certificate with the request for name change. The Board may require substantiation of the change by requiring official documentation.

NSG. LPN 35 DUPLICATE RENEWAL CERTIFICATES

Duplicate renewal certificates are issued only to persons who have had legal name changes. The individual who is changing names must return his/her current renewal certificate to the Board before a duplicate certificate is issued. A duplicate renewal certificate is not issued when a certificate is lost or stolen.

NSG. LPN 36-39 RESERVED FOR FUTURE USE

STATEMENT OF COMPLIANCE WITH

MANUAL OF RULE MAKING PROCEDURES

I, Special Assistant Attorney General Terry P. O'Brien, do hereby declare that I have examined the proposed rules relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses and all related documents and that, based on them and my personal familiarity with the applicable procedures, the Manual of Rule Making Procedures has been followed.

Dated: September 18th, 1975.

Terry P. O'Brien

TERRY P. O'BRIEN
Special Assistant
Attorney General

ORIGINAL COPY



STATE OF MINNESOTA
COUNTY OF HENNEPIN

BEFORE THE MINNESOTA
BOARD OF NURSING

---

In the Matter of Proposed Rules and Amendments Relating to L.P.N.-Preparing Programs and Licensure of Licensed Practical Nurses

---

Transcript of hearing in the above-entitled matter, taken before Richard K. Huff, a Notary Public in and for the County of Ramsey, State of Minnesota, on the 29th day of May, 1975, at the Minnesota State Board of Health Building, 717 Delaware Street Southeast, Minneapolis, Minnesota, commencing at approximately 9:00 o'clock a.m.

* * *

MILLER-DUNWIDDIE REPORTING SERVICE, INC. MILLES LACS

APPEARANCES

Ms. Marguerite Hessian

Mr. Terry O'Brien

Ms. Joyce M. Schowalter

Ms. Margaret Baach

* * *

WHEREUPON, the following proceedings were duly had:

* * *

MS. MARGUERITE HESSIAN: The hearing will come to order. There is a registration sheet in the back of the room. I would like everyone to sign that sheet this morning whether or not you intend to testify. There are also additional copies of the proposed regulations on the table at the entrance to the room. If you have not signed the registration sheet, I would appreciate it if you would do so at this time.

My name is Marguerite Hessian and I will be the Hearing Officer today. On my left is Mr. Terry O'Brien, the Special Assistant Attorney General assigned to the

Board of Nursing. On my right is Joyce Schowalter, Executive Director of the Board of Nursing, and Margaret Baach, Assistant Executive Director.

The purpose of this hearing is to provide an opportunity for public comment on the Board of Nursing's proposed regulations relating to Licensed Practical Nurse licensure and nursing programs preparing for LPN licensure. Let me assure you that the Board of Nursing will give serious consideration to all comments and suggestions offered at today's hearing.

You will note that the procedural rules were included with the Notice of Hearing, and it is our intent to adhere to those rules as follows:

Anyone wishing to be heard should indicate by signing the speaking sheet, listing her name, address and the group which she represents. The speaking sheet will be available at the main entrance to the hearing room. It is requested that each group select only one speaker to present its views.

The first time the witness makes a statement, she should spell her name and identify the group she is representing. Prior to making any subsequent statements, she should state her name and the group which she represents. She may be sworn upon her request but it is not required. If she elects not to be sworn, that may be considered in

determining the weight to be given to her testimony.

By giving testimony, a witness, including one who may also be a member of the panel, subjects herself to questioning by the panel. However, she is subject to cross-examination by non-members of the panel only if she affirmatively consents to being so examined. A refusal to be cross-examined may be considered in determining the weight to be given to her testimony.

All parties interested in introducing any written matter may do so by having it marked as an exhibit and then introduced for the record. Unsworn written matter may be received, but the fact that it is unsworn may be considered in determining the weight to be given it.

At this time I would like to call upon Mr. O'Brien, Special Assistant Attorney General, to introduce exhibits which evidence the Board of Nursing's compliance with the Administrative Procedures Act. Mr. O'Brien.

MR. TERRY O'BRIEN: Thank you, Ms. Hearings Officer. At this time I would request that the exhibits which I will summarize as follows be accepted as evidence of the Board's compliance with Chapter 15 of Minnesota Statutes, the Administrative Procedures Act.

Exhibit #1 consists of the proposed rules and amendments to existing rules.

Exhibit #2 is the Order for Hearing, signed

by Joyce M. Schowalter, Executive Secretary.

Exhibit #3 is the Notice of Hearing, signed by Joyce M. Schowalter and dated April 16th, 1975.

Exhibit #4 is the certificate of the Secretary of State.

Exhibit #5 is the affidavit of mailing. This affidavit has attached to it the list of those people registered with the Secretary of State who have chosen to be informed of any hearings which the Board may have in adoption of any regulations.

Exhibit #6 is the Statement of Need.

Exhibit #7 is the appointment of the Hearings Officer.

Exhibit #8 is a letter received by the Board, dated May 19th, 1975, signed by Miriam Hazzard, Director of the AD Nursing Program at North Hennepin Community College.

Exhibit #9 is a letter received by the Board, dated May 2nd, 1975, from Jean K. Kintgen, K-i-n-t-g-e-n, of Agassiz Region Nurses Education Consortium. I will not attempt to summarize these last two exhibits as I think they will speak for themselves.

I would ask that these exhibits be admitted into evidence in the record.

MS. HESSIAN: The aforementioned exhibits

are hereby accepted into the record.

MR. O'BRIEN: Thank you.

MS. HESSIAN: As you know, there are many proposed regulations that we are dealing with today. It is my intent to take each of them separately. After we have completed that, I will be happy to take testimony in a general manner which may or may not relate specifically back to any one of the regulations. So if you have general comments, please hold those until we have dealt with each of the proposed regulations.

There are additional copies of the proposed regulations, as I indicated earlier, on the table at the entrance to the room. If you do not have a copy, you may get one at this time so that you can follow along with us.

Amendments to the Licensed Practical Nurse Licensure Rules: Chapter 1, Nursing LPN 1 through 9 Licensure, Individual Not Previously Licensed. The present rule Nursing LPN 2, "Qualifications", the introductory statement is repealed and it is re-ordered. The rest of LPN, present LPN 2 is re-ordered into LPN Number 1.

"(a) A student from a practical nursing program approved by the Minnesota Board of Nursing as provided in Minnesota Statute 148.292 may be admitted to the licensure examination providing all the following criteria are met:

MILLERS FALLS
EZ ERASE

"(1) The student is in good standing and there is reasonable expectation graduation requirements will be completed.

"(2) Requirements for graduation will be completed no later than two weeks after the date of the examination for which the student is applying.

"(3) Remaining course work will not include any basic content in the areas covered by the examination (nursing care of infants, children, mothers and adults and nursing care of patients with mental and emotional problems).

"(b) An applicant from a practical nursing program approved by a Board of Nursing by another U.S. jurisdiction shall have had substantially the same course of study as stated in the minimum curriculum requirements for Minnesota approved nursing programs at the time of his or her application. The applicant who cannot demonstrate having had the same course of study shall remove deficiencies before the examination as directed by the Minnesota Board of Nursing. The applicant from a program approved in another jurisdiction must hold a diploma from an approved nursing program before he or she can be admitted to the licensure examination."

I will read the Statement of Need for this change: "Since the adoption of a uniform testing schedule throughout the country, there is need to provide flexibility

MILLERS ELLIS

to accommodate Minnesota students enrolled in programs in which the school calendar does not correlate with the examination schedule. Minnesota students can be admitted to the examination without jeopardizing patient safety because the Board through the school approval process has knowledge of all curricula. Since the Board does not have similar knowledge of curricula in nursing programs from other states, it should continue to require out-of-state applicants to complete all requirements for graduation prior to the examination."

Are there any comments? If there are none, let the record reflect that there are no comments.

Present Nursing LPN 1, "Application" is amended to become Nursing LPN 2, "Application", re-numbered and amended.

"The application forms and instructions for filing are provided by the Board. The application shall be submitted to the Board in advance of the published deadline for the desired examination date.

"(a) An application for licensure by examination from a student or graduate of a Minnesota program shall consist of:

"(1) The notarized application form,

"(2) The recommendation from the nursing program director, and

"(3) The statutory fee.

"Following graduation, whether this occurs before or after the examination, the applicant must also submit an affidavit of graduation (notarized) and an official transcript.

"(b) A completed application from an out-of-state graduate shall consist of: (1) The notarized application, (2) The recommendation from the nursing program director, (3) The statutory fee, (4) The affidavit of graduation, and (5) The official school transcript.

"(c) The Board will schedule the applicant to write the first examination available after application is completed within the constraints of space, expense, personnel and time."

The Statement of Need: "This rule is necessary to bring the application procedure into conformity with Minnesota Statute 148.291 and the procedure for Registered Nurse Licensure."

Are there any comments? Let the record reflect that there are no comments.

Present Nursing LPN 3, "Qualification by Equivalency" is repealed by adoption of these regulations.

"This rule is no longer needed since no applicants of the type listed have applied for licensure during the past ten years. There is currently no provision

in statute to license by equivalency."

Are there any comments? Let the record reflect that there are no comments.

Nursing LPN - the present Nursing LPN 4, "Examination and Re-Examination" is retained and renumbered into Nursing LPN 3, "Examination and Re-Examination." Retain old rule for (a), retain old rule for (b), retain old rule for (c).

"(d) An applicant must pass the examination in not more than three writings within an eighteen-month period. The applicant who fails more than three writings must submit evidence to the Board of remedial assistance before being admitted to each subsequent examination. Such re-examination may be repeated at subsequent testing periods until the passing score is attained."

Statement of Need: "Most of the old rule would be retained and re-numbered. The provision relating to the number of examination writings permitted in a given period is needed because examination applicants who have not passed after multiple writings evidence a deficiency in knowledge which is necessary for safe practice. Such applicants need further education before they are qualified for re-admission to the examination. For the period 1968 through 1972, 95.7 percent of the graduates of Minnesota Licensed Practical Nursing programs passed the examination

MILLERS FALLS EZE-READ SLIDE COTTON CONTENT

on the first writing. For the same period, 69.2 percent of Minnesota graduates who failed the first examination passed on the second or third writing."

Are there comments? Let the record reflect that there are no comments.

Nursing LPN 4, "Duplicate Original License." This is new. "Duplicate original licenses are not issued for any reason."

Statement of Need: "The original license serves a ceremonial purpose of notifying the nurse of licensure. It is issued only once in the name which the licensee holds at the time. The official record of licensure is on file in the Board office and changes are made as they occur."

Chapter 2, Nursing LPN 10 to 19, "Licensure, Individual Previously Licensed in Another U.S. Jurisdiction."

The present Nursing LPN 11, "Qualifications" is re-numbered and amended.

"An applicant for Minnesota licensure by interstate endorsement shall have been granted licensure in another jurisdiction of the United States. Minnesota LPN licensure shall not be required for a nurse licensed in another jurisdiction who is in Minnesota as a student enrolled in a program of formal education which involves nursing practice, such as a program leading to licensure at

another level of nursing or a program to enhance skills in a specific area of nursing.

"However, such a person may not be employed in practical nursing in Minnesota without first securing a license from the Board."

In this rule we will be referring to present rule LPN 11 which has now become LPN 10.

"(a) The applicant shall have graduated from a program preparing for practical nurse licensure which is approved by the Minnesota Board of Nursing or similar Board in another U.S. jurisdiction. Such applicant must have had substantially the same general and nursing education as required by the Minnesota Board of Nursing for Minnesota program graduates at the time such applicant was accepted for licensure in the original jurisdiction.

"(b) An applicant who does not present evidence of satisfactory general or nursing education may be required to take an additional course of study to insure that his or her background is comparable to that of Minnesota program graduates.

"(c) A person who is not a graduate of an approved program but has been licensed as a practical nurse in another U.S. jurisdiction shall be accepted for Minnesota licensure only if he or she would have been eligible for Minnesota licensure at the time of original licensure in

another jurisdiction.

"(d) An applicant must have written the same licensure examination as that administered in Minnesota and achieved a score established as passing for that examination by the Minnesota Board of Nursing unless he or she graduated from a U.S. practical nursing program and was licensed by examination in a U.S. jurisdiction prior to 1955.

"(e) An applicant whose licensure examination score does not meet the Minnesota requirements for 1955 or thereafter shall be required to re-write the current Minnesota examination and achieve a passing score before a Minnesota license is issued.

"(f) The licensed practical nurse applying for licensure by interstate endorsement who has not been employed in nursing for five years or more preceding application shall be required to submit evidence of competency in nursing before receiving a license in Minnesota. Such evidence may include completion of a refresher course, continuing education courses, an apprenticeship, an orientation program or such other evidence as the Board may reasonably require."

The Statement of Need: "(a) (b) (c) (d) (e) These sections are essentially unchanged from the previous rule.

"(f) This rule is necessary in order to assure the public that all who nurse for hire have met a requirement to have knowledge of current nursing practice. The knowledge and technology explosion in medicine and health care has resulted in many changes in nursing and medical practice. The nurse who has not been employed in nursing for five years or more frequently is unfamiliar with changes which have taken place. In the period from March 1st, 1974 to March 1st, 1975, 7 percent of the licenses issued by interstate endorsement were issued to licensed practical nurses who had not been employed in nursing during the five years preceding application."

Are there comments? Let the record reflect that there are no comments.

Present Nursing LPN 10, "Application" is amended to become Nursing LPN 11, "Application."

"The application forms and instructions for filing are provided by the Board.

"(a) A completed application shall include all of the following:

"(1) The completed and notarized application form,

"(2) A verification of licensure from the state in which the licensure examination was written,

"(3) A verification of licensure from the

state in which most recently employed if this is different than the state of examination,

"(4) A satisfactory employment reference from the last five years. If the applicant has not been employed for five years or more, a character reference is required in lieu of the employment reference, and

"(5) The statutory fee.

"(b) The applicant may not be employed as a practical nurse in Minnesota until the Minnesota license has been issued."

"These changes are needed to provide more specific information about what is included in a completed application. It conforms with present law."

Are there comments? Let the record reflect that there are no comments.

Chapter 3: Nursing 20 to 29, "Licensure, Individual Previously Licensed in a Foreign Country."

Nursing LPN 20, "Qualifications" is new.

"(a) A foreign educated practical nurse will be required to write the same licensure examination as administered in Minnesota and achieve scores established as passing for that examination by the Minnesota Board of Nursing.

"(b) The foreign educated practical nurse who has passed the same examination as administered in

Minnesota and has been licensed on that basis in another U.S. jurisdiction, shall be licensed by interstate endorsement.

"(c) An applicant whose nursing education was in any language but English shall be required to prove competency in English before he or she can be admitted to the licensure examination. Achieving an acceptable score on a standardized test or English as a foreign language would be considered proof of competency. Other acceptable proofs of competency in English would be affidavits stating that nursing education had been acquired in the English language.

"(d) An applicant shall have graduated with substantially the same general and nursing education as required by the Board for Minnesota nursing graduates at the time such applicant was accepted for licensure by examination in the original foreign jurisdiction.

"(e) An applicant who does not have evidence of satisfactory general or nursing education may be required to take an additional course of study as directed by the Board in order to insure that his or her background is comparable to that of Minnesota program graduates.

"(f) The applicant shall be required to demonstrate compliance with the U.S. Immigration and Naturalization Act."

The Statement of Need: "This chapter pertains to individuals previously licensed in a foreign country. Although the licensure process is essentially the same as that used for nurses educated in other states, the separation of all rules regarding licensure for foreign educated nurses will make it clearer and more useful in working with applicants.

"(a) (b) (d) (e) and (f) conform with present law and practice.

"(c) is needed because the failure rate for foreign educated nurses writing the examination is much higher than the rate for nurses educated in the United States. Failures appear to be related to understanding of the English language, since nurses from English speaking countries tend to have lower failure rates than nurses from other countries. Since 1947, 25 foreign educated Licensed Practical Nurses wrote the examination and 18, or 72 percent, passed. All but one of those who passed was from an English speaking country. All seven of those who failed were from non-English speaking countries.

"If English competency can be established before the nurse writes the licensure examination, it may then be assumed that failure on the examination is related to a deficiency in nursing knowledge. Since all employment opportunities in nursing in Minnesota require communication

MILLER-WOHL COMPANY, INC. LEGAL COPY CONTENT

skills in English, this requirement is necessary."

Are there any comments? Joyce.

MS. JOYCE SCHOWALTER: Joyce Schowalter. I wish to correct a typographical error which appears in Nursing LPN 20 (c). The second sentence should read, "Achieving an acceptable score on a standardized test of English as a foreign language would be considered proof of competency."

MS. HESSIAN: Are there any other comments? Let the record reflect that there are no further comments.

Nursing LPN 21, "Application" is new.

"(a) The foreign educated practical nurse who has been licensed in another U.S. jurisdiction after passing the same examination as administered in Minnesota shall be licensed by interstate endorsement. He or she shall submit the same application as outlined in Nursing LPN 11, with the addition of a form indicating compliance with the U.S. Immigration and Naturalization Act.

"(b) The foreign educated practical nurse who has not passed the same licensure examiantion as administered in Minnesota shall be required to write and pass the examination. The completed application for such applicant shall include the notarized application form, certification of licensure from the foreign licensure authority, if the applicant has been licensed, certification

of graduation from a nursing program, official transcript from the nursing program, reference from a United States Employer, if employed in the United States, the immigration form and the statutory fee. The Board will schedule the applicant to write the first examination available after the application is complete within the constraints of space, time, expense and personnel."

State of Need: "This section clarifies the application process for nurses educated in foreign countries. It conforms with existing statutes and current practice for Registered Nurses. There is need to clarify exactly what is expected of each person who applies for licensure."

Are there comments? Let the record reflect that there are no comments.

Nursing LPN 22 to 29 is new and is reserved for future use.

Chapter 3 of the present rule, Nursing LPN 20 to 29, "Annual Registration (Renewal); Penalty, Delinquent and Nonpracticing Status; Change of Name," now is changed to Chapter 4, Nursing LPN 30 to 39, "Annual Registration (Renewal); Penalty, Delinquent and Nonpracticing Status; Change of Name."

Nursing LPN 30, "Renewal of Registration." The present Nursing LPN Rule 20, "Annual Renewal of Registration" is re-numbered to Nursing LPN 30, "Renewal

of Registration, and it's also revised.

"Each licensee is responsible for applying for renewal of registration if he or she wishes to be employed as a licensed practical nurse in Minnesota in the coming year. The Board issues renewal application forms to all current licensees and will renew registration upon receipt of application and the renewal fee. Beginning with the 1976 renewal period, the annual fee shall be $5."

Statement of Need: "The word 'annual' is being removed in order to prepare for a biennial renewal period. This is needed in order to efficiently administer the RN and LPN renewal statutes in a compatible manner.

"In accordance with Minnesota Statute 214.06 (1974) licensing boards may revise their renewal fee rates pursuant to the Administrative Procedure's Act so that the total fees collected with as closely as possible equal anticipated expenditures. The proposed increase of the annual fee from $4 to $5 is needed to assure that income will meet expenditures. The method of budgeting for Boards changes from dedicated to non-dedicated funds effective July 1st, 1976 and all unexpended funds will be deposited into the general fund at that time. Any income over expenditures will also be so deposited after that date."

Are there any comments? Let the record

reflect that there are no comments.

Present Nursing LPN 21, "Penalty" is re-numbered and revised to be Nursing LPN 31, "Penalty.

"An applicant for renewal of registration, except if in nonpracticing status, shall pay a late penalty fee of $2 as well as the renewal fee if the request for renewal is postmarked after the end of the renewal period."

Statement of Need: "Removal of the specified end of the renewal period is needed in preparation for a biennial renewal period. The specified renewal fee is transferred from the statutes to the rules in accord with M.S. 214.06 (1974)."

Are there comments? Let the record reflect that there are no comments.

Present Nursing LPN 22, "Delinquent Status" is re-numbered and revised to become Nursing LPN 32, "Delinquent Status.

"An applicant for renewal of registration, except if in non-practicing status, who failed to re-register for the previous year or years shall pay a delinquent fee of $2 for each year for which he or she has been delinquent up to a maximum of $10 as well as the penalty fee of $2 and the renewal fee for the current period."

The Statement of Need: "The specified delinquent fees are transferred from the statutes to the

rules in accord with Minnesota Statutes 214.06 (1974)."

Are there comments? Let the record reflect that there are no comments.

Present rule Nursing LPN 23, "Nonpracticing Status" becomes proposed new rule Nursing LPN 33, "Non-practicing Status.

"(a) An applicant for nonpracticing status who failed to renew registration for the previous year or years shall pay a delinquent fee of $2 for each year for which he or she has been delinquent up to a maximum of $10.

"(b) The licensed practical nurse who has been in the nonpracticing status for five years or more must present evidence of competency in nursing before becoming actively re-registered. Such evidence may include completion of a refresher course, continuing education courses, an apprenticeship, an orientation program or other such evidence as the Board may reasonably require.

"(c) The licensee who has been in the nonpracticing status for less than five years will be granted renewal of registration upon notification to the Board of intent to renew and payment of the renewal fee for the current period."

Statement of Need: "The stated delinquent fees are transferred from the statute to the rules in accord with Minnesota Statutes 214.06 (1974).

"(b) and (c) The knowledge and technology explosion in medicine and health care has resulted in many changes in nursing and medical practice. The nurse who has not been employed in nursing for five years or more is unlikely to be familiar with changes which have taken place. The public should be assured that all who practice for hire have met a requirement to have knowledge of current nursing practice."

Are there comments? Let the record reflect that there are no comments.

The present rule Nursing LPN 24, "Change of Name and Records" is revised, re-numbered and revised, into the proposed new rule Nursing LPN 34, "Change of Name and Records.

"The licensee who is changing names must request the change in writing and must return the current renewal certificate with the request for name change. The Board may require substantiation of the change by requiring official documentation."

Statement of Need: "Requiring written notice of name change assures the keeping of accurate records. Requiring return of the renewal certificate will help to limit the number of such certificates in circulation to one per licensee, thus reducing the chance of an unlicensed person using a certificate. Approximately one-third

of the requests sent to the Board for duplicate renewal certificates involved change of name."

Are there comments? Let the record reflect that there are no comments.

Proposed new rule Nursing LPN 35, "Duplicate Renewal Certificates.

"Duplicate renewal certificates are issued only to persons who have had legal name changes. The individual who is changing names must return his or her current renewal certificate to the Board before a duplicate certificate is issued. A duplicate renewal certificate is not issued when a certificate is lost or stolen."

Statement of Need: "The number of renewal certificates in circulation should be limited to one per licensee in order to minimize the possibility of use of the certificate by an unauthorized person. Acknowledgements of address change and loss of certificate are made by letter. There is no statutory authority to charge a fee for duplication of records to offset the Board cost."

Are there comments? Let the record reflect that there are no comments.

There is a revised Page 11 which is a single sheet in the back of the room.

The proposed new rule Nursing LPN 36 to 39 is reserved for future use and will be new. The reason

MINUTES FILES

for the revision of Page 11 is that there was a typographical error and we left off the retention of the old Chapter 4, which is re-numbered to become Chapter 11.

The present rule Chapter 4, Nursing LPN 30 to 39, "Discipline of Licensees Unauthorized Practice" becomes proposed new rule Chapter 11, Nursing LPN 100 to 109, "Discipline of Licensees Unauthorized Practice." Nursing LPN 100 to 109 is reserved for future use.

Are there any comments? Let the record reflect that there are no comments.

Now, the proposed amendments to the Licensed Practical Nurse Preparing Programs. The present rule, Chapter 5, Nursing LPN 40 to 49, "Approval of Schools of Nursing: Definitions, Approval Procedure" is amended to read Nursing LPN 40, "Definitions" -- I'd better go back. Proposed new rule Chapter 5 Nursing LPN 40 to 49, "Approval of LPN Preparing Programs: Definitions, Approval Procedure."

Nursing LPN 40, "Definitions.

"(a) 'Approval' means the program has fulfilled requirements set forth in Board rules and regulations. Graduates from Board approved programs are eligible to apply for Licensed Practical Nurse licensure.

"(b) 'Board' means the Minnesota Board of Nursing for the purpose of the practical nursing law.

"(c) 'Clinical facility' means an

institution, agency or organization whose primary purpose is to provide care or service supportive to the promotion or maintenance of restoration of health.

"(d) 'Controlling institution' means the larger institution that operates a nursing program.

"(e) 'Course' means a distinct unit of the curriculum that has been organized for presentation within one term. In a nursing course, this word refers to all of the related learning activities provided by the faculty, both within and without the classroom, in order to support the objectives for that unit of the curriculum.

"(f) 'Curriculum' means the planned studies and learning activities designed to lead to graduation and eligibility for Licensed Practical Nurse licensure.

"(g) 'Faculty' means the group of persons employed to administer or teach in the program preparing for Licensed Practical Nurse licensure.

"(h) 'Director' means the Registered Nurse delegated the authority and responsibility for the administration of the program and implementation of the curriculum. This title is used regardless of the person's official title in the controlling institution.

"(i) 'Program' means an educational unit of a larger controlling institution that prepares persons for Licensed Practical Nurse licensure.

"(j) 'Recommendations' mean statements of desirable standards for the development of quality programs. These standards are strongly urged by the Board although not mandatory.

"(k) 'Requirements' means mandatory standards with which programs shall comply in order to be approved as contained in Minnesota Statutes Section 148.29 to 148.297.

"(l) 'Survey' means the Board's collection of information for review purposes in granting, renewing or denying approval. The information may be collected by on-site visits, review of reports or through other methods."

Statement of Need: "The proposed definitions are essentially the same as the present ones but are alphabetized and more explicit. All are in agreement with meanings currently accorded these terms.

"New definitions (c) (d) are needed in order to have a point of reference for rules on clinical facilities and controlling institutions which are found in subsequent chapters."

Are there comments? Hearing none, let the record reflect that there are no comments.

Proposed new rule Nursing LPN 41, "Interim Approval. A new program meeting the standards of the Board will be granted interim approval. Interim approval

will extend through the period of time required for the first group of students to complete the program.

"(a) Conferences and surveys will be scheduled as deemed necessary to assure the Board that the program is developing satisfactorily.

"(b) A survey for consideration for approval will be made and a written report prepared for Board review prior to graduation of the first class.

"(c) If the program shows evidence of satisfactory operation during the interim approval period, approval shall be accorded."

Statement of Need: "Although these rules may be revised in the future, the change which substitutes 'nursing program' for 'school of nursing' throughout is needed to bring them in accord with the revised definitions."

Are there comments? Let the record reflect that there are no comments.

Proposed new rule Nursing LPN 42, "Approval and Renewal of Approval.

"(a) The Board publishes a list of approved practical nursing programs. Programs with interim or provisional approval are so designated.

"(b) From time to time renewal of approval is based on survey and other reports and shall be granted following the survey.

"(c) Additional conferences and surveys may be scheduled as necessary."

Statement of Need: "Although these rules may be revised in the future, the change which substitutes 'nursing program' for 'school of nursing' throughout is needed to bring them in accord with the revised definitions."

Are there comments?

MS. SCHOWALTER: I would like to point out that it may have occurred on some pages that the heading of Nursing LPN 42, "Approval and Renewal of Approval" may not have been typed in. There were two stencils made of this material. If you do not have it, please look for a copy that has it.

MS. HESSIAN: Are there any other comments? Let the record reflect that there are no further comments.

Nursing LPN 43, "Provisional Approval. Programs failing to maintain standards may have their approval withdrawn as follows:

"(a) The violation of standards and the need for major corrections of conditions will be brought to the attention of the program authorities with a reasonable stipulation of time in which the required changes are to be made. During this time the program is listed as having provisional approval.

"(b) If recommendations for major corrections

have been met by the provisionally approved program within the time stipulated by the Board, approval will be restored.

"(c) If the violation of Board standards is not corrected within the time stipulated, provisional approval will be withdrawn and further graduates of the program will not be eligible for licensure."

Statement of Need: "Although these rules may be revised in the future, the change which substitutes 'nursing program' for 'school of nursing' throughout is needed to bring them in accord with the revised definitions."

Are there any comments? Let the record reflect that there are no comments.

Nursing LPN 44, "Application for Approval." The present rule, Nursing LPN 44, "Applications for Approval" is amended to the new proposed rule, Nursing LPN 44, "Application for Approval.

"An institution interested in developing a practical nursing program shall confer with the Board representatives before the program begins so that assistance may be given in interpreting Board rules and regulations regarding approval of programs and in promoting establishment of a sound educational program. A program must have Board approval to enable its graduates to apply for licensure as Minnesota Licensed Practical Nurses.

"(a) During the planning period an advisory

MINNESOTA LEGISLATURE
LEGISLATIVE REFERENCE LIBRARY
STATE CAPITOL
COPYRIGHT CONTENT

group shall be formed to aid the controlling body in studying the need for such a program in this community, in determining suitable resources, and by serving in a liaison capacity with the community.

"(b) An institution must meet the following requirements before it is eligible to file the application for interim approval with the Board:

"(1) The director shall have been actively employed well in advance of the proposed admission of students (experience has shown four months to be a minimum time).

"(2) It shall be planned that other faculty members engaged to teach at the beginning of the program shall be employed well in advance of the proposed admission of students (experience has shown one month to be a minimum period of time).

"(3) Arrangements for budget, requisite educational facilities, curriculum, admission and graduation standards and other essentials of administration and instruction (see Chapters 6 to 10) shall be planned for and developed. There shall be on file information which will show how the entire program has been and will be organized and implemented.

"(c) The completed application for interim approval, together with records of faculty experience and

qualifications (if known) shall be submitted to the Board by the director thirty days prior to the time the survey is desired.

"(1) After an analysis of the completed application, the Board will determine readiness and a date for the on-site survey.

"(2) A written report of this survey will be made to the Board for action at the regular meeting which precedes the proposed opening date of the program by at least thirty days.

"(d) Notice of the Board's action to grant or not grant interim approval will be sent with copies of the report to the administrative authorities."

Statement of Need: "Although these rules may be revised in the future, the change which substitutes 'nursing program' for 'school of nursing' throughout is needed to bring them in accord with the revised definitions."

Are there comments?

MS. SCHOWALTER: Joyce Schowalter. The change which substitutes "director" for "nurse director" throughout is also needed to bring these rules into accord with revised definitions.

MS. HESSIAN: Are there other comments? Let the record reflect that there are no comments.

Present rule Chapter 6, Nursing LPN 50 to 59,

"Approval of Schools of Practical Nursing: Philosophy, Purpose, Administration, Organization and Finance" is revised. I'm sorry. I neglected to discuss Nursing LPN 45.

The present rule, Nursing LPN 45, "Closing of a School of Practical Nursing" is revised into new rule Nursing LPN 45, "Closing of a Practical Nursing Program.

"When a program has decided to discontinue a program which has been approved by the Board, it shall notify the Board to that effect.

"(a) Approval of the program will continue until the currently enrolled students have completed the program provided that minimum standards are maintained.

"(b) The controlling institution closing a program shall provide for safe storage and accessibility of former students' and graduates' records. Arrangements for this shall be discussed with the Board."

"Although these rules may be revised in the future --" this is the Statement of Need -- "the change which substitutes 'nursing program' for 'school of nursing' throughout is needed to bring them in accord with the revised definitions."

Are there comments?

MS. SCHOWALTER: Joyce Schowalter. There is a typographical error in the introductory paragraph of

Nursing, proposed Nursing LPN 45. It should read, "When a controlling institution has decided to discontinue a program which has been approved by the Board, it shall notify the Board to that effect." These changes substituting "controlling institution" for "school" are necessary to bring them in accord with the revised definitions.

MS. HESSIAN: Are there any comments? Let the record reflect that there are no comments.

Present rule Chapter 6, Nursing LPN 50 to 59, "Approval of Schools of Practical Nursing: Philosophy, Purpose, Administration, Organization and Finance" is revised to become proposed new rule Chapter 6, Nursing LPN 50 to 59, "Approval of LPN Preparing Programs: Controlling Institutions." The present rule Nursing LPN 51, "Controlling and Advisory Groups" is amended to become Nursing LPN 51, "Controlling Institution.

"(a) The controlling institution shall be an educational institution which the Board deems able to provide an effective Licensed Practical Nurse preparing program and which shall include but not be limited to comprehensive high schools, vocational-technical schools, community/junior colleges, senior colleges and universities, both public and private. Only those general hospitals which have existing programs as of July 1st, 1976 shall constitute a controlling institution within these regulations."

Present rule 51 (b) is repealed. Present rule LPN 51 (c) is re-numbered and amended to proposed new rule LPN 51 (b) "The board of the controlling institution shall insure support including financial support which will provide a sound educational program."

Present rule LPN 51 (d) is repealed. Present rule 51 (e) is repealed.

The Statement of Need: "(a) The broadening of this definition is needed to allow learning in a variety of educational settings including private and proprietary. Of the 27 educational units presently preparing licensed practical nurses, one has a general hospital as a controlling institution, two are high school post-secondary programs, twenty are in public vocational-technical institutes and four in public community colleges.

"(b) This section is no longer needed since it does not directly affect the quality of the nursing program.

"(b) These wording changes are needed to focus on program operation that directly affects the quality of nursing education.

"Old (d) and (e) are no longer needed because the determination of whether or not to have an advisory group is the responsibility of the controlling institution."

Are there any comments? Let the record

MILLERS FALLS 272-5525

reflect that there are no comments.

Present rule Nursing LPN 52, "Organization" is amended to become proposed new rule Nursing LPN 52, "Organization." The present rule LPN 52 (a) is repealed. The proposed new rule LPN 52 (a) is "The controlling institution shall make provisions for a qualified director who shall be responsible for and authorized to act on matters concerned with the program."

Present Nursing LPN 52 (c) is re-numbered and revised to become proposed new rule Nursing LPN 52 (b). "The faculty for this program shall be organized in order to effectively involve members in the formulation, implementation and evaluation of the curriculum."

Present rule LPN 52 (d) is repealed.

Statement of Need: "This section should be repealed since the Board of Nursing has no control over the general organization and administration of the controlling institution.

"(a) This change is needed to clarify the responsibilities of the director of the nursing program.

"(b) This revision is needed in order to focus on the desired outcome of faculty organization rather than a mere description of it.

"Old (d) should be repealed since it is a matter to be handled by the controlling institution and has

no direct effect on nursing education."

Are there comments? Let the record reflect that there are no comments.

Present rule Nursing LPN 53, "Offices" is repealed in its entirety.

Statement of Need: "This rule should be repealed since the Board of Nursing has no control over clerical staff and offices."

Are there comments? Let the record reflect that there are no comments.

Present rule LPN 54, "Records and Reports" is re-numbered and amended to become proposed new rule Nursing LPN 53, "Records and Reports.

"(a) There shall be an accurate system maintained for the preservation of academic records and files for students and graduates."

Present Nursing LPN 54 (b) is repealed. Present rule LPN 54 (c) is repealed. Present rule LPN 54 (d) is re-numbered and revised to proposed new rule (b) "The program shall make reports as requested by the Board."

The Statement of Need: "Students should be assured that academic records are maintained and will be available following graduation. These proposed changes reflect current practice and narrow the focus to the essential records which should be preserved and protected

for students.

"(b) and (c) These sections should be repealed since they are matters to be determined or resolved by the controlling institution."

Are there comments? Let the record reflect that there are no comments.

Present rule Nursing LPN 55, "Bulletin" is re-numbered and revised to proposed new rule Nursing LPN 54, "Publications.

"Current information shall be available that accurately describes the programs curriculum and student related policies."

Present rule Nursing LPN 57 on "Finance" is re-numbered, and (a) of the present rule 57 is repealed.

Present rule Nursing LPN 57 (b) is revised to proposed new rule (b) "The fees charged to students shall be clearly communicated to students in writing."

Present rule LPN 57 (c) is repealed.

Statement of Need: "(a) and (b) These sections are revised slightly to focus on information to be furnished to students. They are needed since the Board has a responsibility to assure students that they are provided with correct and current information."

Old Nursing LPN 57, "Finance" (a) and (c) "These sections should be repealed since they are

repetitious of ideas covered in proposed Nursing LPN 51 (b) and are the responsibility of the controlling institution."

Are there comments?

MS. JULIE ESZLINGER: Yes. I'm Julie Eszlinger, E-s-z-l-i-n-g-e-r, State Department of Education. We would like to comment on LPN 54, "Publications." We recommend that new rule (a) "Current information shall be available that accurately describes the program and student related policies," delete the --

MR. O'BRIEN: Off the record.

(Discussion held off the record.)

MS. ESZLINGER: I would like to submit a seven-page exhibit from the Minnesota State Department of Education, Division of Vocational-Technical Education. It's a seven-page exhibit titled "Recommendations to Minnesota Board of Nursing: Amendments to the Approval Rules: LPN Preparing Programs, May, 1975."

MR. O'BRIEN: Ms. Hearings Officer, I would respectfully request that what is now marked as Exhibit #10 as submitted for the Board's review by this last witness from the Department of Education be admitted into the record.

MS. HESSIAN: The exhibit is accepted into

the record.

MR. O'BRIEN: Thank you.

MS. HESSIAN: Are there any other comments? Let the record reflect that there are no comments.

I would like to declare a recess of ten minutes, until 10:25.

(At this time a short recess was taken.)

MS. HESSIAN: I would like to resume the hearing. We will go to present rule Chapter 7, Nursing LPN 60 to 69, "Approval of Schools of Practical Nursing: Faculty" is revised to proposed new rule Chapter 7, Nursing LPN 60 to 69, "Approval of LPN Preparing Programs: Faculty."

Present rule Nursing LPN 60, "Faculty Composition" is retained in its original form.

Present rule Nursing LPN 61, "Number of Faculty" is revised to the proposed new rule Nursing LPN 61, "Number of Faculty.

"(a) The faculty for a program shall include a minimum of:

"(1) A full-time nurse-director,

"(2) A full-time nurse instructor (in some institutions the equivalent of a full-time nurse instructor may be employed, although this practice is not desirable).

"(b) The acceptable total number of faculty members in relation to number of students depends upon such factors as:

"(1) Philosophy and objectives,

"(2) Number of classes admitted per year,

"(3) Implementation of curriculum,

"(4) Nature and location of clinical facilities,

"(5) Adequacy of clerical and secretarial services to the faculty."

This is also retained.

Are there any comments?

MS. SCHOWALTER: Joyce Schowalter. I would like to point out a typographical error on Nursing LPN 61, "Number of Faculty (a) (1). It should read, "A full-time director." The "nurse" should be removed in accord with the change in previous recommended definitions.

MS. HESSIAN: Are there other comments?

MS. ESZLINGER: Julie Eszlinger.

MS. HESSIAN: Excuse me. State where you are from again, please.

MS. ESZLINGER: State Department of Education. I just had one question, and that's for Joyce Schowalter to repeat what she said as far as the typographical error.

MS. SCHOWALTER: Joyce Schowalter. Nursing LPN 61 (a) (1) presently reads, "A full-time nurse-director." It should read, "A full-time director." This is in accord with previous definition changes to remove the term "nurse."

MS. HESSIAN: Are there any other comments? Let the record reflect that there are no comments.

The present rule LPN 62, "Qualifications" is retained in (a). (b) is retained. (c) is retained. Present rule LPN 62 (d) is repealed by adoption of these regulations.

Proposed new rule (d) "The selection of qualified faculty members, faculty policies and practices shall be in accord with state and federal laws on non-discrimination."

Present rule 62 (e) is repealed. Present rule LPN 63, "Personnel Policies" is repealed by adoption of these regulations.

Statement of Need: "(a) (b) and (c) These rules are retained.

"(d) This section should be repealed since organizational membership is only one of the several methods available to assist faculty members in efforts to keep current in their field.

"(d) This proposed rule is in keeping with the Governor's Code of Fair Practice and the Board's

philosophy.

"(e) This rule should be repealed since the determination of titles and job descriptions is the responsibility of the controlling institution, not the Board of Nursing, and does not help to insure adequate nursing education."

Nursing LPN 63, "Personnel Policies. This rule should be repealed since it is a matter to be handled by the controlling institution and has no direct effect on nursing education."

Are there comments?

MS. SCHOWALTER: Joyce Schowalter. I would like to point out a typographical error which may have occurred on some copies. Old rule 63 (a), old rule Nursing LPN 63, "Personnel Policies" should have a heading before the statement "There shall be written personnel policies for the faculty." That was a part that appears on the right-hand column. And that whole section is to be repealed. The Nursing LPN 64 through 69 "Reserve for future use" statement appears twice. The statement which appears immediately after (e) is unnecessary since it appears further down the page.

MS. HESSIAN: Are there any other comments? Let the record reflect that there are no comments.

Chapter 8. The present rule Chapter 8,

LPN Nursing 70 to 79, "Approval of Schools of Practical Nursing: Students" becomes a proposed new rule Chapter 8, Nursing LPN 70 to 79, "Approval of LPN Preparing Programs: Students."

The present rule Nursing LPN 70, "Selection and Admission" is revised and renamed to the proposed new rule Nursing LPN 70, "Admission.

"(a) Admission practices shall be based on the program's stated criteria for selection."

Present rule LPN 70 (a) is repealed. Present rule 70 (b) is repealed. Present rule (c) is repealed. Proposed new rule LPN 70 (b) is new: "The selection and advancement of students shall be in accord with State and Federal laws on non-discrimination."

Statement of Need: "(a) This rule should be revised slightly in order to focus only on the aspects essential to protect students; that is, assurance that they will be provided correct information.

"(a) (b) and (c) These sections should be repealed because verification of age and general education is related to licensure, not program approval.

"(b) The proposed rule is in keeping with the Governor's Code of Fair Practice and the Board's philosophy."

Are there comments? Let the record reflect

that there are no comments.

Present rule Nursing LPN 71, "Transfer and Readmitted Students" is retained under the new proposed rule Nursing LPN 71, "Education Progression Opportunity.

"(a) By July 1, 1976 there shall be written policies regarding opportunities for student placement in, and/or progression through the curriculum based on satisfactory establishment of competency, however acquired.

"(b) During the 1976-77 academic year there shall be evidence of opportunities for student placement in, and/or progression through one-third of the courses of the curriculum based on satisfactory competency, however acquired.

"(c) By July 1, 1977 and thereafter there shall be written evidence of opportunities for student placement in, and/or progression through all of the courses of the curriculum based on satisfactory establishment of competency, however acquired."

Statement of Need: "Deriving its authority from Minnesota Statutes 148.292, the Board of Nursing has promulgated various nursing program rules since 1967 which were designed to set standards. The purpose of such standards is two-fold: First, to assure the public that persons considered for licensure have successfully completed courses which contain nursing and nursing-related content

deemed necessary to practice practical nursing as defined in Minnesota Statutes 148.29, Subdivision 4; and second, to assure students that the nursing program which they select will prepare them for licensure in as effective, efficient and timely a manner as is possible. The various rules have been developed with these two purposes in mind and can easily be identified accordingly. Chapters 7, 9 and 10 deal almost exclusively with matters of program quality, while Chapters 6 and 8 apply predominantly to student assurance or protection.

"Recently a great deal of interest has been expressed by students and prospective students as well as 'the public' via the Legislature relative to the Board of Nursing providing greater assurance to students in several areas. The Health Subcommittee of the Senate Committee on Health, Welfare and Corrections heard testimony December 10th, 1974 on barriers to and within nursing education. At the April 3rd, 1975 meeting of the Board of Nursing, the immediate past president of the Minnesota Student Nurses' Association commended the Board on its efforts to find ways of assuring educational mobility for nursing students. The Board of Nursing has identified the fact that students who wish to transfer from one practical nursing program to another found that 11 of the 27 programs had no policies regarding evaluation and placement. Students who wished

to progress through the program upon establishment of competency found they definitely could not do so in six programs. In many of the programs the opportunity to progress was only available to students whose background included part of a registered nurse preparing program. Thus, in most schools a student is required to enter the program at the beginning course and progress through graduation in accordance with school policies and practices, rather than at a rate appropriate to the knowledge, skill and learning needs of the student. In few programs is it possible for an entering student to be evaluated through testing or achievement records, then placed at an appropriate spot in the program, and subsequently to progress at his or her rate of learning.

"Over the past five years a few voluntary efforts have been undertaken to encourage competency testing and placement as well as self-pacing. The Board of Nursing sponsored a workshop in 1972 and the Anoka-Technical Institute received federal funds for curriculum development related to career mobility within practical nursing. Although each of the efforts produced a few lasting changes, it is evident that since 1970, most programs have not changed their practices in this area. Because the Board of Nursing, as an administrative agency of State Government, is charged with the responsibility of

fulfilling a social need in a specific practice field, and is expected to respond to changing times as voiced by its multiple publics (potential and actual nursing students, nursing programs, licensees, employers of licensees and the public at large) the proposed rule on placement in/or progression through the curriculum is needed and somewhat overdue.

"We believe models are available for use by the 11 programs affected which make the proposed dates within reason.

"Old (b) should be repealed and replaced because some students with previous knowledge are now required to take more of the program than the faculty feels is necessary to qualify for graduation."

Are there comments?

MS. SCHOWALTER: Joyce Schowalter. I would like to be sure the record shows that the exhibit introduced earlier by Julie Eszlinger includes a portion on proposed Nursing LPN 71. The description of change indicates only that she, or the group she represents, recommends changing the year from 1977 to 1978. That rationale being that it would give more sufficient time for the institutions to make this type of a change. This was numbered Exhibit 10. So from this, I am almost led to believe that there are no comments from the audience

regarding the content of the proposal, only the time period.

MS. HESSIAN: Are there other comments? Let the record reflect that there are no further comments.

Present rule Nursing LPN 72, "Scholastic Standing and Graduation" is revised and renamed into the proposed new rule Nursing LPN 72, "Progression and Graduation Requirements.

"(a) Criteria for graduation shall be prepared by the faculty and clearly communicated in writing to students upon admission to the program.

"(b) The graduation criteria shall include but not be limited to satisfactory achievement of the competencies and the essential requirements delineated in the nursing courses.

"(c) Progression toward meeting graduation criteria shall be an integral part of the students' records."

Present rule LPN 72 (b) is repealed. Present Nursing LPN 73, "Guidance Program" is repealed. Present LPN 74, "Health Program" is repealed. Its initial statement is repealed. (a) under that is repealed. (b) under that is repealed.

Present rule LPN 75, "Maintenance" is repealed and (b) is repealed by adoption of these regulations.

Are there comments? I have a Statement of Need I should read first.

"(a) and (b) These rules should be revised slightly for clarification and to assure the graduation of a safe nursing practitioner.

"New (c) is needed to assure students of regular evaluation and information about their progress toward graduation.

"Old (b) should be repealed since the director's recommendation is related to licensure, not program approval. The provisions will appear as part of the new rule Nursing LPN 2."

Nursing LPN 73, LPN 74, LPN 75: "These rules should be repealed since they do not focus on aspects directly related to the quality of the program nor protect the student in nursing-related matters. These concerns should be resolved by the controlling institution."

Are there comments? Let the record reflect that there are no comments. Are there comments? If so, come forward. Any comments or questions? Let the record reflect that there are no comments. There are some comments.

MS. RUTH GABRIELSEN: Ruth Gabrielsen, G-a-b-r-i-e-l-s-e-n.

MS. HESSIAN: Who do you represent?

MILLER-WALLS REPORTING COMPANY, INC.

MS. GABRIELSEN: Myself.

MS. HESSIAN: I see.

MS. GABRIELSEN: As a consultant. We would like to have clarification of (b) under 72, and why that was stated as it was.

MS. SCHOWALTER: Would you repeat your question?

MS. GABRIELSEN: We would like to have an explanation of (b) as is stated in 72 (b), "The graduation criteria shall include but not be limited to satisfactory achievement of competencies and the essential requirements delineated in the nursing courses."

MS. MARGARET BAACH: Margaret Baach of the staff. This statement is set up in this way: New proposed rule 72 (b) "In order to facilitate the controlling institution and the program to establish all the criteria for graduation including attendance policies, payment of library fees before you leave the institution," that type of thing. And within those, we would expect that they would have established satisfactory achievement of the competencies and the essential requirements delineated in the nursing courses. So, we want those things definitely to be there. And the requirements are not limited to only those. The institution can establish other requirements. Does that answer the question?

MS. GABRIELSEN: I think the question that came to our minds was the fact that we wondered if in making this statement, if the statement would delete or water down the requirement of a satisfactory achievement of competencies in the way it's stated.

MS. BAACH: That was not the intention. We can review that again.

MS. HESSIAN: Are there other comments? If not, let the record reflect that there are no further comments.

Present rule Chapter 9, Nursing LPN 80 to 89, "Approval of Schools of Practical Nursing: Curriculum" is re-named to the proposed new rule Chapter 9, Nursing LPN 80 to 89, "Approval of LPN Preparing Programs: Curriculum."

Present rule Nursing LPN 50, "Philosophy and Purpose of the school" is re-named and repealed. The proposed new rule is named Nursing LPN 80, "Philosophy and Goals."

Present Nursing rule 80, "Organization" is repealed -- is revised into the proposed new rule (a). "The philosophy of the controlling institution shall serve as the basis for the philosophy of the program."

Present rule LPN 81, "Curriculum Development" is revised into the proposed new rule LPN 80 (b). "The

faculty shall write, annually review and periodically revise a philosophy that serves as a base for the curriculum and its implementation.

"(c) This philosophy shall include but not be limited to a clear description of the faculty's beliefs regarding; (1) man, (2) society, (3) health, (4) nursing, including the relationship of the graduate being prepared to that from the other types of programs, (5) teaching and learning.

"(d) There shall be a written description of the competencies of the graduate being prepared. The competencies delineated shall be appropriate to the type of graduate being prepared and shall relate but not be limited to the following broad areas: (1) nursing process or problem solving, (2) nursing skills and delegated medical tasks, (3) role behaviors.

"(e) There shall be evidence that the faculty discusses with nurses, employers and consumers in the area serviced by the program the competencies of the graduate. The focus of such discussion shall be upon mutual concerns, mutual understanding of philosophy and goals and appropriate utilization of the graduate.

"(f) By July 1st, 1976 and thereafter each practical nursing program shall be able to identify the content (knowledge and skills) within the curriculum which

is usually taught in a nursing assistant training program of an area vocational-technical institute.

"(g) After January 1st, 1976, all programs applying for approval shall show written evidence that the proposed curriculum is designed in such a way that:

"(1) the content (knowledge and skills) usually taught in a nursing assistant training program will be taught during the first 12 weeks. The written evidence shall include but not be limited to:

"aa. written requests by the proposed program faculty to the faculty of at least one nursing assistant program asking the latter to coordinate in mutual curriculum planning.

"bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with the Board regulations of Nursing LPN 80 (f) and (g) were considered.

"cc. course outlines from at least one nursing assistant program,

"dd. all course outlines for the proposed program, and

"ee. a comparison of the course outlines submitted under cc. and dd. above.

"(2) not less than 25 percent of the nursing content which is included in at least one associate

degree nursing program is incorporated into the proposed curriculum. The written evidence shall include but not be limited to:

"aa. written requests by the proposed program faculty to the faculty of at least one associate degree nursing program asking the latter to cooperate in mutual curriculum planning.

"bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nursing LPN 80 (f) and (g) were considered.

"cc. course outlines from at least one associate degree program,

"dd. all course outlines for the proposed program, and

"ee. a comparison of the course outlines submitted under cc. and dd. above.

"(h) After July 1st, 1978 and thereafter, each nursing program shall show written evidence that the curriculum is designed in such a way that:

"(1) the content (knowledge and skills) usually taught in a nursing assistant training program will be taught during the first 12 weeks. The written evidence shall include but not be limited to:

"aa. written requests by the program faculty

to the faculty of at least one nursing assistant program asking the latter to cooperate in mutual curriculum planning.

"bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nursing LPN 80 (f) and (h) were considered.

"cc. course outlines from at least one nursing assistant program,

"dd. all course outlines for the program, and

"ee. a comparison of the course outlines submitted under cc. and dd. above.

"(2) not less than 25 percent of the nursing content which is included in at least one associate degree nursing program is incorporated into the curriculum. The written evidence shall include but not be limited to:

"aa. written requests by the program faculty to the faculty of at least one associate degree nursing program asking the latter to cooperate in mutual curriculum planning.

"bb. minutes or other official recordings of the proceedings of at least one curriculum planning meeting at which methods of compliance with Board regulations on Nursing LPN 80 (f) and (h) were considered.

"cc. course outlines from at least one associate degree program,

"dd. all course outlines for the program, and

"ee. a comparison of the course outlines submitted under cc. and dd. above."

The Statement of Need: "These rules are moved from Nursing LPN 50 and edited to better relate to curriculum and current common terminology. The introductory paragraph should be repealed since the essential elements will be covered in new Nursing LPN 80.

"(a) and (b) These rules should be revised slightly for clarification and simplification.

"(c) Is needed because definition of the relationship of the practitioner being prepared to that from other types of nursing programs will assist in clarifying the goals of the program. Nursing faculties find that definition of these beliefs provide a sound way to approach curriculum development.

"(d) This revision is necessary because clear delineation of the competencies of the graduate will assist potential students in selecting a career, present students in understanding what is expected of them, faculty in determining students' readiness for graduation, and employers and the public in understanding the abilities of the graduate.

"(e) This new section is needed because an on-

going dialogue between educators and employers of graduates will facilitate improvement of patient care as well as a better understanding of the expectations held by both groups.

"(f) The nursing assistant and licensed practical nurse are two categories of health care workers which were introduced to assist the registered nurse about thirty years ago at a time when the shortage of registered nurses was severe. Over the years their numbers have increased markedly and the delineation of their functions has blurred. Only the licensed practical nurse is licensed and thereby authorized to perform in a particular scope of practice (found in Minnesota Statutes 148.92, Subdivision 4.) This proposed rule is needed in order to assist practitioners and employers in identifying how the scopes of practice of nursing assistants and licensed practical nurses are overlapping but different. In the building of a system of nursing education in which all parts articulate smoothly, this proposal is necessary as the first step.

"(g) This proposed rule applies to new schools seeking approval and is needed in order to assure students that the program was planned with an awareness of nursing assistant and registered nurse preparing curricula. If the practical nursing curriculum is planned so that a student who successfully completes at least the first

MILLER FALLS

twelve weeks, but finds for one reason or another that she or he cannot complete the entire program, the person will be qualified to practice as a trained nursing assistant. In this way students will be able to use their partial education and at the same time be providing a source of better trained health care workers.

"Likewise, if the practical nursing curriculum includes at least 25 percent of the nursing content currently included in an associate degree nursing program, the graduate who is subsequently enrolled in such a program will be eligible to receive credit for that portion of the program she or he has already completed. This mechanism would benefit students in reduced costs and time spent in school.

"The proposed rule is based on a belief that the program meeting the requirements will be demonstrating sound curriculum development, even if only a small number of students take advantage of the career or educational opportunities which it facilitates. The proposal does not mean that all students in practical nursing programs must become nursing assistants if they do not finish the program, nor that all students must continue their education toward becoming registered nurses, nor that all registered nurse preparing programs must 'automatically' accept any and all graduates of practical nursing programs. But the proposal is a beginning step in

removing some of the barriers to educational mobility within nursing.

"(h) This proposed rule applies to existing nursing programs and is needed to provide the same assurances to students outlined in (g) above. Since three years are provided for re-structuring of the curriculum (most are 40 weeks long), the implementation date is realistic.

"The Board of Nursing, through its knowledge of both practical nursing programs and associate degree nursing programs, believes that proposed LPN 80 (g) (2) is current practice in almost all programs, however there exists a lack of systematic planning and mutual content identification. Such planning and identification is needed to convey the information to prospective students and other nursing programs."

Are there comments?

MS. ALONA PETERSON: Alona Peterson, A-l-o-n-a P-e-t-e-r-s-o-n. I am representing the LPN Preparing Programs. And I would like to adjust myself to Exhibit 11, which we have submitted previously, to further explain --

MS. SCHOWALTER: Excuse me. Joyce Schowalter. Do you mean the document that Julie --

MS. PETERSON: Exhibit #10, I'm sorry.

MS. SCHOWALTER: Thank you.

MS. PETERSON: To further explain our position in requesting that the LPN 80 be submitted to the task force. In view of the Board of Nursing on April 3rd, 1975, where a task force was appointed to prepare specific proposals to implement career mobility within the state, we felt then it would be appropriate that all levels should be looked at in total, and then therefore it would be appropriate for this portion to be tabled pending the task force's findings. Our purpose is to assure continuity, uniformity and possible effective articulation among all levels. The group I represent felt that it might be possible for us to engage in activities moving toward this ultimate goal which would eventually be defined as inappropriate.

MS. SCHOWALTER: Joyce Schowalter. I would like to point out that the proposal under Nursing LPN 80 requires only identification of certain content within the curriculum. Do you believe that that possible requirement could be in conflict with an outcome of the task force?

MS. PETERSON: Speaking again for the group, there were a number who felt that in view of the variety of nursing assistants program content currently being taught in a vocational system and also quite a variance in the practical nursing program method of delivery

of its content, that it could be quite an activity identifying the nursing assistant curricula really would not presently fall within the domain of the practical nurse educators in our vocational settings. We have no quarrel with the activity as such if it becomes a state-wide activity, but not limited to nursing assistant and practical nurse related only.

MS. SCHOWALTER: Joyce Schowalter. I have another question. Do you believe that all or what percent if you don't believe all of the nursing assistant content is presently incorporated in practical nursing program in one manner or another?

MS. PETERSON: We believe that it is included.

MS. SCHOWALTER: Thank you.

MS. HESSIAN: Are there other comments?

MS. SCHOWALTER: Joyce Schowalter. I would like to point out that in Exhibit 10 that was introduced earlier, there is a recommended change for new proposed Nursing LPN 80 (a), which was suggested for clarification purposes only in addition to the change that was just brought to our attention by Mrs. Peterson.

MS. HESSIAN: Are there other comments? Let the record reflect that there are no further comments.

Present rule LPN 82, "Length of Program" is

re-numbered and retained. It is renamed Nursing LPN 81, "Length of Program of Studies."

Are there comments?

MS. ESZLINGER: Julie Eszlinger, State Department of Education. On Exhibit 10, Page 7, recommended new rule, we would like to delete that and retain the proposed new rule.

MS. SCHOWALTER: You want to retain the present old rule? Why don't you just --

(Discussion held off the record.)

MS. ESZLINGER: I would like to ask Joyce Schowalter for clarification of the proposed new rule.

MS. SCHOWALTER: Joyce Schowalter. I would like to explain that in Nursing LPN 82, "Length of Program," the present rule was copied incorrectly - typographical error. The present rule should read "The program shall not be less than nine months or more than twelve months from beginning to end." The new rule should read - this would be Nursing LPN 81 - "Length of Program of Studies" should read "The program of studies shall not be less than nine months or more than twelve months from beginning to end." Am I correct that you would like to do is to retain the proposed revision so that it will appear as we

are suggesting now in accord with Nursing LPN 81 that we just proposed?

MS. ESZLINGER: That's correct. Thank you.

MS. SCHOWALTER: This is in accord with proposed definition changes that have been suggested.

MS. PETERSON: Alone Peterson, representing the Practical Nurse Preparing Programs. May I just ask you to restate again the revision?

MS. SCHOWALTER: Joyce Schowalter. The proposed Nursing LPN 81, "Length of Program of Studies" would read "The program of studies shall not be less than nine months or more than twelve months from beginning to end."

MS. PETERSON: We wish to propose that "of studies" be deleted in the interpretation as well as in the heading. In accordance with the heading, which would read "length of program," and also in the retention of the old rule, "of studies" was not included in the regulations.

MS. BAACH: Margaret Baach of the staff. This was a semantic problem. In changing the definitions to change from the use of the word "school" to "program", and then to focus on curriculum, we have a problem here because we are talking about the length of curriculum really from being not less than nine months nor more than

twelve months in length. And under the new proposed definitions, without some edification we would be talking about the length of the educational unit of a larger controlling institution that prepares the persons for practical nurse licensure.

MS. HESSIAN: Are there any other comments?

MS. JOSEPHINE SCHMER: I have a question for Margaret. I'm Josephine Schmer, S-c-h-m-e-r.

MS. HESSIAN: Where are you from?

MS. SCHMER: Anoka. If this were to go through, my question is, is this saying that if my student wanted to self-pace herself, she would have to be on our program nine months? I want that clarified, I guess.

MS. SCHOWALTER: It's our understanding at this time that this rule would refer to the length of the program from beginning to end, not how long it takes an individual to complete that program.

MS. SCHMER: Okay. Fine.

MS. HESSIAN: Are there other comments? Let the record reflect that there are no further comments.

Present rule LPN 83, "Curriculum Plan" is re-numbered and retained. It becomes proposed new rule Nursing LPN 82, "Curriculum Plan."

Present rule LPN 84, "Structure for Curriculum Implementation" is re-numbered and retained.

It becomes proposed new rule Nursing LPN 83, "Structure for Curriculum Implementation."

Going on with proposed new rule LPN -- I'm sorry. Present rule LPN 91 "Library." The initial statement is revised and it becomes new proposed new rule LPN 83, to read, "Instructional materials shall be appropriate to assure implementation of the curriculum."

Present rule LPN 91, "Library" is repealed. (b) is repealed by adoption of these regulations.

The Statement of Need: "The introductory paragraph and sections (a) (b) and (c) are retained.

"(d) This section is proposed to replace Nursing LPN 91 Library. It is revised to focus only on the aspects that directly affect quality of the nursing program. The matter of provision of library services including staffing and physical environment should be resolved by the controlling institution."

Are there comments? Let the record reflect that there are no comments.

Present rule LPN 85, "Curriculum Content" is re-numbered and retained. It becomes proposed new rule LPN 84, "Curriculum Content."

Present rule LPN 86, "Evaluation" is re-numbered and revised. It becomes proposed new rule LPN 85, "Evaluation.

"(a) There shall be written evidence of on-going evaluation that shall include but not be limited to:

"(1) The curriculum in terms of the graduation competencies.

"(2) Employment functioning of graduates.

"(b) By July 1st, 1978 and thereafter, there shall be evidence of the implementation of the evaluation findings."

Statement of Need: "The proposed revisions are necessary in order to focus only on the aspects that directly affect the quality of a nursing program. Self-evaluation is crucial to the maintenance of a sound educational program. Meaningful evaluation cannot be done in a vacuum. Looking outward as well as inward will assist the faculty in determining if long range goals are being met. The time and effort spent on evaluation is justified when it results in action that improves the program and thereby benefits the consumers of the program's services. A proposed time period is realistic since recommendations resulting from studies undertaken this year could be implemented by 1978."

Are there comments? Let the record reflect that there are no comments.

The present rule, Nursing LPN 87, "Major Curriculum Change" is re-named and revised and re-numbered.

It becomes proposed new rule LPN 86, "Major Change.

"The program shall request and obtain Board approval before instituting the following major changes:

"(a) Change in the philosophy, goals, curriculum or objectives that would result in graduate competencies different from those approved as appropriate to the type of program."

Present rule LPN 87 (b) is repealed. LPN 87, present rule LPN 87 (c) becomes proposed new rule LPN 86 (b). "Addition or deletion of clinical facility utilized for student learning.

"(c) Change in the control of the program."

Present rule LPN 87 (d) is revised to become proposed new rule (d) "Proposals of an experimental nature will be considered by the Board and encouraged where appropriate."

Statement of Need: "This proposed revision is needed in order to clarify the term 'major change.' The identity of the institution responsible for the program must be known to the Board and be in compliance with applicable rules and regulations before approval may be granted."

Are there comments? Let the record reflect that there are no comments.

Present rule Chapter 10, Nursing LPN 90 to

99, "Approval of Schools of Practical Nursing: Educational Facilities" is re-named to the proposed new rule Chapter 10, Nursing LPN 90 to 99, "Approval of LPN Preparing Programs: Clinical Facilities."

Present LPN 90, "Classrooms" is repealed. Present rule LPN 92, "Clinical Laboratories" is re-named and re-numbered to proposed new rule Nursing LPN 90, "Clinical Facilities.

"(a) Every plan to use a clinical facility, in whole or in part, for student learning that involves nursing intervention/implementation that necessitates direct teaching supervision must be approved by the Board prior to utilization. Each program must submit evidence that the facility selected meets criteria listed in LPN 90 to 91 of this section.

"(b) The faculty shall have objectives for all clinical learning written in measurable performance terms that are appropriate for the type of program.

"(c) All clinical facilities selected by the faculty shall provide experience that will be adequate and appropriate for achieving the learning objectives.

"(d) The program shall be able to document how the selected clinical facilities are utilized to implement the curriculum and learning objectives.

"(e) All clinical facilities utilized for

learning shall have current accreditation by an agency the Board recognized as evaluating quality of care, such as the Joint Commission for Accreditation of Hospitals and/or demonstrates that they have complied with the criteria listed in LPN 90 (f)."

Present rule LPN 92 (b) is repealed. (c) is repealed by adoption of these rules. Back to proposed new rule LPN 90 (f). "All clinical facilities utilized for learning shall have evidence of quality of nursing service in the following areas:

"(1) Appropriate utilization of all types of nursing personnel.

"(2) Staffing that is not affected by presence or absence of students and is adequate for effective patient care.

"(3) Medical and/or Registered Nurse supervision of direct patient care."

Present LPN Rule 92 (3) is repealed.

Back to proposed new rule LPN 90 (5). "A systematic plan and process for the review and improvement of patient care that utilizes evaluation tools such as a review of clinical records."

Present rule LPN 92 (6) is retained. The old rule is retained as (6). In the proposed new rule - going onto new rule 90 (g) "The curriculum implementation

plan for learning in the clinical facility shall include evidence that learning is assured in the following ways:

"(1) Faculty members responsible for selecting, guiding and evaluating student learning."

Present rule LPN 92 (1) is repealed. (2) is repealed by adoption of these regulations.

Back to proposed new rule LPN 90 (2) "Number of students appropriate to the learning objectives, and available experience and physical facilities.

"(3) Teacher-student ratio appropriate to the learning objectives and the facility dependent upon such factors as:

"(a) availability of educational experience within the facility.

"(b) location of the educational experience within the facility.

"(c) the educational guidance necessary for student achievement of objectives.

"(4) When other nursing programs are using the facility, the programs and facility shall provide evidence that there are adequate learning experiences for all students involved."

Present rule LPN 92 (7) is repealed. Present LPN 93, "Additional Clinical Facilities" is repealed.

Statement of Need: "This section replaces

old Nursing LPN 92: Clinical Laboratories and Nursing LPN 93: Additional Clinical Facilities.

"(a) This section is needed to clarify the conditions under which a nursing program must submit a request for the use of a clinical facility to the Board of Nursing.

"(b) This section is needed because specific behavioral objectives will clarify the student learning experiences needed by the nursing program. A task force of the Board of Nursing previously recommended that clinical facility utilization relate to appropriate objectives.

"(c) This section is re-ordered and revised for clarification.

"(d) This new section is also needed in order to focus on the experience needed for the objectives which in turn will alleviate any unnecessary use of clinical facilities. It is recommended that the number and variety of types of clinical facilities approved should not be more than essentially needed.

"(e) This section is re-ordered and revised and is needed to broaden the requirements in order to cover all facilities and provide more option to the Board when approving such facilities.

"Old Nursing LPN 92 (b) should be repealed

since the utilization capability of an institution or agency is not necessarily judged by the average daily census nor by the number of services.

"Old Nursing LPN 92 (c) should be repealed because the essentials are covered in new Nursing LPN 90 (g).

"(f) This section is re-ordered and revised slightly for clarification in order to focus on desired outcomes and to better accommodate the variety of clinical facilities which could be used by a nursing program.

"(g) This section should be re-ordered and revised in order to more clearly state the requirements for the evaluation of the educational aspects involved in the proposed use of a facility. It also is needed as an adjunct for the evaluation of the curriculum implementation plan. Various portions of this proposed rule are revised in order to focus on the objectives and the available experience as well as implementation of the learning objectives.

"Old 7 should be repealed as it is very difficult to evaluate reliably.

"Nursing LPN 93: This section should be repealed since it is incorporated into new Nursing LPN 90 by virtue of the new definition of clinical facilities."

Are there comments?

MS. SCHOWALTER: Joyce Schowalter. I have one slight correction to make in proposed Nursing LPN 90 (g)

(3), which appears on Page 23 of the material, Subdivisions (a) (b) and (c). They should be lettered aa., bb. and cc. in accordance with the regulations of the state.

MS. HESSIAN: Are there any other comments?

MS. BAACH: Margaret Baach. There is another correction in the copy of the rules that have been read. There is a typo in relation to the old rule LPN, "Clinical Facilities" (d) -- yes, LPN 92 (d) (3). This is on Page 22 of the proposal. That has been revised rather than repealed. The old 3 read "Clarity of communications between health team members." Proposed new rule is a revision of LPN 90, "Clinical Facilities" (f) (4), "Clarity of nursing care plans for patients." Shall I repeat that? On Page 22, the new LPN 90 (f) (4) should become "Clarity of nursing care plans for patients."

MS. HESSIAN: Are there comments? Is there anyone who does not understand that change? Are there any comments? Let the record reflect that there are no further comments.

Present rule LPN 56, "Written Agreements" is re-numbered and revised. It becomes proposed new rule LPN 91, "Written Agreements (a) The controlling institution and program shall have written agreements with each clinical facility utilized for student learning.

"(b) The agreements shall be reviewed

annually by the parties to see that the provisions are current and meet the following criteria for coordinated planning and implementation.

"(1) Assurance from the facility of the availability of access to experience that shall be both appropriate and adequate to fulfill the written learning objectives designated by the faculty.

"(2) Specification of the authority and responsibilities of program and clinical facility personnel wherever related to the educational experience of the student.

"(3) Arrangement for the faculty members assigned to the clinical facility to receive that degree of prior orientation mutually agreed upon as necessary to meet the needs of both the program and the facility.

"(4) Provision of continuing multi-level communication between the clinical facility and the program personnel. Such communication shall include but not be limited to:

"(a) Provision for the familiarization of facility staff with the program's philosophy, goals, and curriculum.

"(b) Provision for the familiarization of the program faculty with the facility's philosophy, policy and program expectations.

"(c) Provision for follow-up evaluation of

the clinical experience by facility staff and program faculty."

Statement of Need: "(a) This section is revised for purposes of simplification.

"(b) This section is needed in order to provide coordination between the nursing program and the clinical facility. The provisions under this section are all suggested as topics to be considered when developing the written agreements."

Are there comments?

MS. SCHOWALTER: Joyce Schowalter. I would like to point out two typographical errors. The heading of old Rule Nursing LPN 56, "Written Agreements," was left off inadvertently and should appear immediately across from the heading New Nursing LPN 91, "Written Agreements," which would appear on Page 23 of your material; and proposed Nursing LPN 91, "Written Agreements" (b) (4) should have the subdivisions lettered aa., bb., and cc. This appears on Page 24 of your material.

MS. HESSIAN: Are there any further comments?

MS. ESZLINGER: Julie Eszlinger, State Department of Education. On Exhibit 10, under Nursing LPN 54, "Publications," I would like to add --

MS. HESSIAN: Okay. First of all, are there any further comments on LPN 91, the proposed new rule?

If not, let the record reflect that there are no further comments.

Now we will have general discussion or comments.

MS. ESZLINGER: Julie Eszlinger, State Department of Education. In Exhibit 10 that was submitted earlier, under recommended new rule Nursing LPN 54, "Publications," I would like to add some information. Under description of change, I would like added, "Broaden the information available in publications." In the rationale column, I would like to add this information: Definition of program in Nursing LPN 40 states 'program means an educational unit of a larger controlling institution that prepares persons for LPN licensure.' The word program in the recommended new rule will broaden the information available in publications whereas the words 'programs curriculum' in the proposed new rule is limiting the amount of information available in any publication."

MS. HESSIAN: Are there any further comments generally?

MS. SONDRA VONARB: I'm Sondra, S-o-n-d-r-a, Vonarb, V-o-n-a-r-b, from Mankato Vocational. I would like to refer back to Page 9 on LPN 62. On a point of clarification on retaining the old rule in keeping the word "nurse-director" when the word "nurse" is deleted in 61 and

also in the definition.

MS. SCHOWALTER: Joyce Schowalter. In response to your request, it was inadvertently not changed, and therefore I would recommend at this time that Nursing LPN 62, "Qualifications," Subdivision (a) be changed to read, "The director shall have academic preparation consisting of a Baccalaureate Degree and at least one year of employment in nursing during the five years preceding appointment. Additional preparation in teaching of nursing and in administration is recommended." This change is consistent with the revised definition of "director" which appears earlier.

MS. HESSIAN: Are there any comments? It should be pointed out that some of the rules that are reserved for future use are re-numbered; that is, there is no change in that rule or regulation at this time. That area is reserved for future use and that is re-numbered. That has occurred in several places.

Are there any other general comments or questions? Let the record reflect that there are no further comments. For the purpose of receiving oral testimony, this hearing is concluded. However, the record will remain open for twenty days for the purpose of receiving written statements which may be submitted to Miss Joyce Schowalter.

Mr. O'Brien will now provide a brief

MILLERS FALLS

explanation of the procedure to be followed in order to complete the promulgation process. Mr. O'Brien.

MR. O'BRIEN: Thank you, Ms. Hearings Officer. As the Hearings Officer has noted, the record will remain open for twenty more days for the receipt of written testimony. Therefore, the Board will be reviewing any comments which are submitted to it within the next twenty days and regard that written testimony as part of this hearing. At the point when the twenty day period ends and the record is closed, the Board will review all the testimony which has been received. They will make any revisions which are felt to be necessary when the regulations as proposed are reviewed at that time. The regulations then will be prepared in a form and draft form and presented to the Board of Nursing. If the Board chooses to adopt the regulations, they will be sent to the Attorney General's office. That office, the Attorney General's office, has twenty days within which to review the regulations and to approve or disapprove as to form and legality. If the Attorney General's office chooses to approve the regulations, they will be filed with the Departments of Administration and the Secretary of State. Upon filing with the Secretary of State, the proposed regulations will then become existing regulations and would have the force and effect of law. That's it. Thank you.

MS. HESSIAN: This hearing is adjourned.

* * *

REPORTER'S CERTIFICATE

I, Richard K. Huff, do hereby certify that I recorded in Stenotypy the hearing before the Minnesota Board of Nursing, on the 29th day of May, 1975, at Minneapolis, Minnesota;

I further certify that thereafter and on that same date I transcribed into typewriting under my direction the foregoing transcript of said recorded hearing, which transcript consists of the preceding 79 typewritten pages;

I further certify that the transcript of said hearing is true and correct to the best of my ability.

Richard K. Huff,
Court Reporter

Dated this 5th day
of June, 1975.

# Agassiz Region Nursing Education Consortium

123 DE MERS AVENUE
EAST GRAND FORKS, MN 56721
PHONE 773-2471

JEAN KINTGEN
PROJECT DIRECTOR

RECEIVED
MAY 6 1975
Minn. Board of Nursing

May 2, 1975

Ms. Joyce M. Schowalter
Executive Secretary
MN Board of Nursing
717 Delaware Street S.E.
Minneapolis, MN 55414

Dear Ms. Schowalter:

Since I doubt that I shall be able to attend the hearings on May 27 and 29, I am enclosing three copies of suggested modifications of some of the proposed new rules.

Sincerely,

Jean Kintgen

Jean K. Kintgen
Project Director

JKK:jmp

Enclosures

| "PROPOSED NEW RULE" | SUGGESTED MODIFICATION | RATIONALE |
|---|---|---|
| CH VIII: RN 70 (p. 9) | (c) The majority of faculty members shall be employed on a full-time basis, *or if the majority are not employed on a full-time basis evidence shall be presented that all faculty members are meaningfully involved in a broad scope of faculty responsibilities and that the total arrangement is adequate.* | Would allow for the selection of the best qualified individuals in areas in which recruitment of faculty is difficult. There is no hard evidence that meaningfully involved part-time faculty are less effective than full-time faculty. |
| CH XX: RN 90 (p. 13) | (a) *The philosophy of the nursing program will be compatible with that of the controlling institution.* | An inadequately stated philosophy of the controlling institution might provide a poor "basis" for the philosophy of the nursing program. The suggested statement would be less likely to place limitations upon the development of the philosophy of the nursing program. |
| CH VII: LPN 61 (p. 9) | (a) The faculty for a program shall include a minimum of:<br>(1) a full-time nurse/director<br>(2) a full-time nurse/instructor<br>*If more than one part-time faculty member is utilized as equivalent to ~~to constitute~~ one full-time faculty member, evidence shall be presented that all faculty members are meaningfully involved in a broad scope of faculty responsibilities and that the total arrangement is adequate.* | Would allow for the selection of the best qualified individuals in areas in which recruitment of faculty is difficult. There is no hard evidence that meaningfully involved part-time faculty are less effective than full-time faculty. *Eliminates a negative statement.* |
| CH IX: LPN 80 (p. 13) | (a) Same as CH XX: RN 90 - (a) | Same rationale. |
| CH XX: LPN 90 (p. 20) | (b) The faculty shall have objectives for all clinical learning written in measurable performance terms that are appropriate for the type of program. *This shall in no way encourage a faculty to eliminate important objectives, such as some in the affective domain, which are not readily stated in measureable performance terms.* | Self-explanatory |

Anoka–Hennepin Independent School District No. 11

# AREA VOCATIONAL TECHNICAL INSTITUTE

Box 191 • Anoka, Minnesota 55303
612 - 427 - 1880

RECEIVED
MAY 29 1975
Minn. Board of Nursing

May 27, 1975

Ms. Joyce M. Schowalter
Executive Secretary
Minnesota Board of Nursing
717 Delaware Street S.E.
Minneapolis, MN 55414

Dear Ms. Schowalter:

Please submit this letter as a statement to be entered into the record at the time of the LPN public hearing May 27, 1975.

The faculty of the Anoka-Hennepin Practical Nursing Program is in full support of the changes being proposed in the rules and regulations on Licensure and Approval Rules for Licensed Practical Nurse Preparing Programs. We are especially pleased with the section Nursing LPN 71 on Educational Progression Opportunity. May we suggest a possible contradiction to this change if Nursing LPN 81 Length of Program of Studies is not also repealed. The rationale of Nursing LPN 71 as we understand it, is to allow for progression through a practical nursing program based on competencies. Nursing LPN 81 would require that a time limit be imposed on the student who is progressing at his/her own rate.

We believe that the new rules and regulations offer more concrete guidelines for approval of school and licensure and will serve to improve both the quality of nursing education and nursing practice.

Sincerely yours,

Bette Struck/js
Joyce Schroer
Jan Schmidt
Virginia E. Lane
Lucille J. Olson
Glenda Jensen
Norma J. Anderson
Mary Ann Blickinger
Vera L. Jensen

Bette Struck
Director of Practical Nursing and Faculty

BS/sx/Ar

NORTH HENNEPIN
COMMUNITY COLLEGE
7411 85th Avenue North
Minneapolis, Minnesota 55445
425-4541

RECEIVED
MAY 21 1975
Minn. Board of Nursing

May 19, 1975

Ms. Joyce Schowalter, Executive Secretary
Minnesota Board of Nursing
717 Delaware Street S.E.
Minneapolis, Minnesota 55414

Dear Joyce,

At this time I am not sure that I will be able to attend the Hearing scheduled on the proposed LPN rules on May 29, 1975. I am enclosing three copies of the statement I have written from our nursing program.

Sincerely,

Miriam Hazzard

Miriam Hazzard, Director
A. D. Nursing Program

MH:rs

NORTH HENNEPIN
COMMUNITY COLLEGE
7411 85th Avenue North
Minneapolis, Minnesota 55445
425-4541

COMMENTS ON PROPOSED LPN RULES May 19, 1975

NSG. LPN SO PHILOSOPHY AND GOALS

"(h) After July 1, 1978 and thereafter each nursing program shall show written evidence that the curriculum is designed in such a way that:

(2) not less than 25% percent of the nursing content which is included in at least one associate degree nursing program is incorporated into the curriculum. The written evidence shall include but not be limited to:"

1. I do not comprehend the significance of the "25 percent" figure incorporated into this statement. How does one go about measuring content amounts? What is the common denominator to be used? There are many aspects to the content that are not measurable in terms of "amounts", such as depth, breadth, expected outcomes, etc.

2. If there is a lower amount specified, why not an upper limit, as well?

3. Is this specified amount to occur in any given part of the curriculum such as is stated in "(h) (1)"?

"(aa) written requests by the program faculty to the faculty of at least one associate degree nursing program asking the latter to cooperate in mutual curriculum planning."

1. To what end is this so-called mutual planning to be directed?

2. Although the rule limits the need for the LPN program to meet with only one A.D. program, due to the discrepancy between numbers of LPN programs and A.D. programs, it would seem that all of the A.D. programs would be approached by 3 - 4 programs. How difficult will this meeting be for the out-state programs with most A.D. programs being located in the metropolitan area?

3. The RN rules have identified at least two groups with which RN nursing program faculty must meet, that of clinical facilities and nurses, employers and consumers in the area serviced by the program. We also are encouraged periodically to have like educational programs get together to discuss problems, etc. In the past to schedule the latter meeting has been difficult with faculty loads and schedules even though there is the desire to meet. I am concerned that we keep in perspective the assigned faculty load, responsibilities and accountabilities. The main responsibility of faculty is teaching or being facilitators of student learning. If we take them away from that function to attend meetings of varying sorts, or have them involved in outside projects, I am afraid that the basic program will suffer.

We are all human beings and have limits as to how much we can handle. The professional contract in community colleges limits our flexibility in assigning faculty load. The state colleges may be the next ones with a professional contract.

4. To whom and to what is our primary committment as a nursing program and faculty? Who determines how much we can assume in addition to this primary committment and when, the program and its controlling bodies or the Minnesota Board of Nursing rules?

5. Since there is a Task Force on Educational Mobility, I believe that these proposed ammendments should be referred to that group and not implemented at this time. This action would be in keeping with the Board's action on the companion RN rules in this area. Why start one approach before the total picture has been assessed and an overall plan developed, proposed, and discussed?

Miriam Hazzard
Miriam Hazzard, Director
A. D. Nursing Program

Sandra Laub
Barbara Medick
Phyllis Blake
E. Kliffmel
Patricia McHugh
Sharon Findley
Nancy Pogue
Eileen Nalewenke

18 total

MINNESOTA BOARD OF NURSING
PUBLIC HEARING MAY 29, 1975
(LPN) Licensure and Nursing Programs

REGISTRATION SHEET

| NAME | ADDRESS | GROUP REPRESENTING |
|---|---|---|
| Helen E. Bell | Redwing | P.N. Ed. Group |
| Eleanor Preece | Minneapolis | |
| Edith Blakemore | St Paul | P.N. Ed. St Paul TVI |
| Jan Walsky | Mpls. | PN Ed. Sch. Nurs. |
| Sister M. Helmine Lawrenton LPN | St. Paul | St. Mary's Home |
| Olga M. Miller LPN | St. Paul | Samaritan Hosp. |
| Naimer Pepenin | Mpls. | Ug M Nsg Nsg Serv |
| Ruth M. Gabrielsen | St. Paul | |
| Julie Esbenson | St. Paul | State Dept. Ed. |
| Alona Peterson | Mpls. | Henn Tech. Center |
| Mary Jane Lawton | Bemidji | Bak Co Vo-Tech. |
| Josephine Schmer | Mpls | Anoka TEC |
| Kathleen Nardi | St Paul | St Paul TVI |
| Maureen Blakeman | St. Paul | Minn. Board of Nursing |
| Sondra Von Arb | Mankato | Mankato Vo Tech. |
| Diane Mountain | Mankato | Mankato Vo Tech |
| Adella Espelien | St. Cloud | Minn Board |

Information on lobbyist registration is on the table at the door.

MINNESOTA BOARD OF NURSING
PUBLIC HEARING MAY 29, 1975
(LPN) Licensure and Nursing Programs

SPEAKER'S SHEET

| NAME | ADDRESS | GROUP REPRESENTING |
|---|---|---|
| Julie Esbinson | | St. Opt. Ed. |
| Sandra Von Arb | Mankato. | MAUT |
| Cory Johnson (did not speak) | 2005 Ide #11 | MLPNA |
| Ruth Gabrielsen | St. Paul | consultant |
| Josephine Schmer (Alma) | Mpls | Anoka TEC |
| Alona Peterson | Mpls. | LPN preparing programs |

Information on lobbyist registration is on the table at the door.