

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

Our File No. 720-

8/24: Steinhaus requested to send new Order Adopting and Cert of Authorizing Resolution

RULE REVIEW CHECKLIST

DATE RULE RECEIVED 8/13
DATE FOR REVIEW 8/24
DATE DUE 8/27

Adopted w/a hearing rec'd 8/25
Adopted w/o a hearing X
Temporary rule

Approved 8/27 Disapproved Returned to Agency 8/28

Resubmitted Due
Approved Disapproved Returned to Agency

Date filed w/Secretary of State 8/24 Revisor approved ✓
disapproved

✓ Rule as Adopted

✓ Rule as Proposed See S.R.

✓ Order Adopting 7.14.81 Date

N/A Notice of Intent to Solicit Outside Opinion

✓ Order for rulemaking
N/A Date of Hearing

✓ Certificate of Board's Authorizing Resolution

✓ Notice of rulemaking
✓ Sufficiency

✓ Affidavit of Mailing Notice or rulemaking
4.28.81 At least 30 days prior to ~~hearing~~/adoption

✓ Mailing list Certificate

✓ Publication in State Register
5.4.81 At least 30/~~20~~ days prior to ~~hearing~~/adoption

N/A Hearing Examiner's Report

N/A Chief Hearing Examiner's Report(s)
Approving H.E.'s Report
Approving agency action

✓ Agency's Findings of Fact

N/A LCRAR Report or agency Affidavit

✓ Certificate of Board's Resolution Adopting Rules

N/A Order Approving Incorporation by Reference

✓ Statement of Need and Reasonableness

N/A Petition for Adoption of a Rule

✓ Record (includes ~~transcript or tape, exhibits,~~ comments received by agency, requests for a hearing, and other relevant materials)

✓ Certificate of Compliance w/Rulemaking Procedures

N/A Affidavit of Mailing Notice of Submission to Attorney General

N/A Notice of Submission to the Attorney General

no requests rec'd - per transmittal memo.

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO : HOWARD B. CASMEY
Commissioner, Department of Education

DATE: August 27, 1981

ATTN : Lois E. Steinhaus
Education Statistics Section

FROM : Ted A. Martinez
Special Assistant
Attorney General

PHONE: 296-0315

SUBJECT: In the Matter of the Proposed Adoption of Rules Governing Educational Aids to Nonpublic School Children

Enclosed herewith are the rules you have submitted for approval. These rules have been approved by this office and filed with the Secretary of State. Please note that they have not been filed with the State Register; this must be done promptly by your agency.

Upon receipt and before transmittal to your agency, however, it is important that you recheck these rules as to:

1. Affixation of stamps of the Attorney General and Secretary of State to the last page of the rules;

2. Coverage by these stamps of all rules submitted; and

3. Inclusion of all pages to the rules in the approved set

If you have any questions in this regard, please contact me.

TAM:rjg

Enc.

cc. Susan Robertson
Duane Harves

Rules as Adopted

Chapter Forty-One: Textbooks, Individualized Instructional Materials, and Standardized Tests for Pupils Attending Nonpublic Schools

5 MCAR § 1.0820 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, textbooks, individualized instructional materials, and standardized tests as provided by Minn. Stat. §§ 123.931-123.947, shall be made available to pupils in nonpublic schools.

5 MCAR § 1.0821 Definitions.

A. "Eligible materials" means textbooks, individualized instructional materials, and standardized tests. All textbooks and individualized instructional materials must be:

1. designed primarily for use by individual students at their desks or in small groups, in a particular class or program in the school the pupil regularly attends,

2. used by the student to reach certain educational objectives within a particular subject or course of study,

3. secular, neutral, nonideological, and not capable of diversion for religious use,

4. available and of benefit to Minnesota public school pupils, and

5. not specifically excluded from eligibility by 5 MCAR § 1.0821 B.

B. "Ineligible materials" means, in addition to educational materials excluded from eligibility by 5 MCAR § 1.0821 A. the following materials: chemicals, wall maps, wall charts, pencils, pens or crayons, notebooks, blackboards, chalk and erasers, duplicating fluids, paper, 16mm films, unexposed films, blank tapes, cassettes or videotape, instructional equipment, reference materials, and teachers' aids.

C. "Textbook" means any book, workbook, manual, or book substitute which a pupil uses as a text or text substitute, copies of which are:

1. used as a principal source of study materials for a given class or group of students, and

2. available for individual use of each pupil in the class or program.

D. "Individualized instructional materials" means educational materials in addition to textbooks which fall into any of the following areas: published materials, periodicals, documents, pamphlets, photographs, reproductions, pictoral or graphic works, filmstrips, prepared slides, prerecorded video programs, prerecorded tapes, cassettes and sound recordings, manipulative materials, desk charts, games, study prints and pictures, desk maps, models, learning kits, blocks or cubes, flashcards, individualized multi-media systems, prepared instructional computer software programs, and prerecorded film cartridges.

E. "Standardized tests" means tests and scoring services available from commercial publishing organizations and which are in use in the public schools of Minnesota to measure the progress of pupils in secular subjects.

F. "Secular, neutral, and nonideological" materials are materials which are not regarded as religious, spiritual, or sacred, and present events, facts, and theories that pertain to religion or religious doctrine in an impartial manner.

5 MCAR § 1.0822 State administration.

A. The Department of Education shall administer funds allocated for the purchase of eligible materials to be loaned or provided to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records for the acquisition of eligible materials to be loaned or provided to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine, from the most recent data available, the allocation available per pupil for eligible materials to be used for the following school year. The allocation per pupil shall be determined by dividing the total expenditure for eligible materials by all public school districts in the state for pupils enrolled in public schools by the average daily membership of pupils enrolled in the districts during the same fiscal year. This amount shall then be increased by a percentage equal to the percentage increase in foundation aid, between the prior school year and the coming year. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Termination of eligibility. Whenever the Department receives information regarding improper use of eligible materials loaned under the program, it shall:

1. Provide prompt written notification to the pupil, the pupil's parents or guardians and the nonpublic school administrator of the alleged program abuse, and

2. Allow 30 calendar days from the date of mailing for written or oral response.

Following receipt of responses during the 30 day period, if it appears that materials may have been used contrary to law, the Department shall institute Chapter 15 contested case procedures. After due consideration of all evidence presented pursuant to those procedures, if the Department determines that the materials have been used contrary to law, the Department shall notify the pupil, the pupil's parents or guardians, nonpublic school administrator, and the public school district or intermediary service area that:

a. The eligibility of the pupil for all materials during the current school year is terminated, and

b. The allocation for the current year for the nonpublic school must be reduced accordingly.

5 MCAR § 1.0823 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the public school district or intermediary service area a preliminary application for participation in the textbooks, individualized instructional materials, and standardized tests aid program, for eligible materials to be used the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include:

1. An estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing request forms for eligible materials.

2. An estimate of the total allocation available to the nonpublic pupils attending the nonpublic school for eligible materials. The estimated allocation is determined by multiplying the estimated count of participating pupils by the allocation available per pupil for eligible materials. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

B. Purchase of materials. On or before May 1, the public school district or intermediary service area shall have completed its review of the preliminary application and shall notify the nonpublic school that it may begin submitting requests for eligible materials for the following school year based on the estimated allocation. The materials requested by the nonpublic school shall be purchased by the public school district or intermediary service area within a reasonable time of the receipt of the requests. After the materials have arrived, they shall be promptly transmitted to each nonpublic school in the public school district or intermediary service area for distribution to the pupil applicants.

C. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request textbooks, individualized instructional materials and standardized tests. This form shall be separate from the form used by pupils to request health services and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

D. Final application. On or before September 25 the nonpublic school shall make final application for participation in the textbooks, individualized instructional materials, and standardized tests aid program to the district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall be on forms provided by the Department of Education and shall include:

1. A count of the nonpublic school pupils, kindergarten through grade twelve, who are enrolled as of September 15 of the current school year and for whom request forms have been properly completed.

2. The allocation for eligible materials to the nonpublic pupils attending the nonpublic school. The actual allocation shall be determined according to 5 MCAR § 1.0822 C. above.

E. Inventory. The public school district or intermediary service area shall maintain an inventory of each of the eligible materials loaned under the program for the material's useful life. The useful life of eligible materials is as follows: (a) for workbooks and manuals in which the students write - 1 year, (b) paperbacks, computer programs, and audio-visual materials - 3 years, (c) hardbound materials and textbooks - 5 years. Thereafter the public school district or intermediary service area may divest itself of the materials in any manner it deems appropriate. A compilation of invoices, showing descriptions and destinations of eligible materials purchased under the program, satisfies the inventory requirement.

F. Reimbursement. Upon completion of the distribution of the eligible materials, each public school district or intermediary service area may claim from the Department of Education (1) the cost of materials, including the quantity of each item and the unit cost, not to exceed the allocation available, and (2) a sum for the actual cost of administration which shall not exceed five percent of the cost of the materials distributed. The administrative costs shall be in addition to the allocation available for eligible materials. Handling and shipping charges by the vendor shall be included in the allocation for eligible materials for each nonpublic school. A public school district shall not be considered a vendor.

G. Certificate of compliance. Each claim for reimbursement shall include a certificate of compliance from the public school district or intermediary service area indicating that all materials have been reviewed prior to the expenditure of public funds and are in accordance with the limitations set forth in 5 MCAR § 1.0821.

Chapter Forty-One-B: Health Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0860 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, health services as provided by Minn. Stat. §§ 123.931-123.947, shall be made available to pupils in nonpublic schools.

5 MCAR § 1.0861 Definitions and general requirements.

A. "Health services" means physical and mental health services provided by licensed health services personnel or their assistants. Licensed health services personnel includes physicians, dentists, professional nurses or optometrists.

B. Health services shall not include the direct educational instruction of nonpublic pupils by health services personnel.

C. Health services shall not include those services which are required under the Special Education Law, Minn. Stat. § 120.17 (1976, as amended), or which are eligible to receive reimbursement under the Special Education Aid Law, Minn. Stat. § 124.32 (1976, as amended).

D. The public school district or intermediary service areas shall provide those specific health services which it offers to its public school pupils, provided the costs for such services do not exceed the amount allocated for health services by the Department of Education.

E. Costs relating to the provision of health services shall include (1) the salaries of licensed health services personnel and their assistants and (2) expenses for supplies, equipment, travel, and necessary in-service training and other eligible expenses that are associated with the provision of health services by the licensed health services personnel or their assistants.

F. Health services may be provided at the nonpublic school, a neutral site, or at the public school.

5 MCAR § 1.0862 State administration.

A. The Department of Education shall administer funds for the provision of health services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of health services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per pupil for health services to be used for the following school year. The allocation per pupil for health services shall be the average expenditure per public school pupil in average daily membership for these services by those Minnesota public elementary and secondary schools which provide health services to public school pupils. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the Department shall allot to each district or intermediary service area for the provision of health services the actual cost of the services provided during the school year. The actual allotment shall not exceed the pupil allocation available.

E. December 1 payment. On or before December 1, the Department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved budget.

F. Final payment. On or before September 1 following the school year, the Department shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0863 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for health services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing request forms for health services. The preliminary application shall also include an assessment of the type and level of health services desired for the following school year.

B. Annual consultation. On or before June 1 the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location of health services for nonpublic school pupils. Final decision as to location shall be made by the public school district or intermediary service area, subject to review and approval by the State Department of Education.

C. Notification of services. Based on the annual consultation with the private school, the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of health services that are to be made available to the nonpublic school students by August 15.

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request health services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

E. Final application. On or before September 25 the nonpublic school shall make final application for health services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and for whom request forms have been properly completed.

F. Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the health services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected health services expenditures for salaries, supplies, equipment and other expenses, which expenditures shall not exceed the amount allocated for health services to the public school district or intermediary service area by the Department of Education. The allocation for health services is determined by multiplying the total number of participating pupils by the allocation available per pupil for health services as set forth in 5 MCAR § 1.0862 C. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

2. Projected expenditures for health services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for health services for nonpublic school pupils and which shall be in addition to the health services allocation.

G. Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of health services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

Chapter Forty-One-C: Guidance and Counseling Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0880 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, guidance and counseling services as provided by Minn. Stat. §§ 123.931-123.947 shall be made available to secondary pupils in nonpublic schools.

5 MCAR § 1.0881 Definitions and general requirements.

A. "Guidance and counseling services" means all activities of a licensed counselor in counseling pupils and parents, providing counseling on learning problems, evaluating the abilities of pupils, assisting pupils in personal and social development and providing referral assistance.

B. Guidance and counseling services provided to nonpublic school pupils shall not include the planning or selection of particular courses or classroom activities of the nonpublic school.

C. The district where the nonpublic school is located shall provide the necessary transportation within the district boundaries between the nonpublic school and a public school or neutral site for nonpublic school pupils who are provided guidance and counseling services.

D. The public school district or intermediary service areas shall provide those specific guidance and counseling services which it offers to its public school secondary pupils, provided the costs for such services do not exceed the amount allocated for guidance and counseling services by the Department of Education.

E. Costs relating to the provision of guidance and counseling services shall include (1) the salaries of licensed guidance and counseling services personnel and their assistants and (2) expenses for supplies, equipment, travel, and other eligible expenses that are directly attributable to the provision of guidance and counseling services by the licensed guidance and counseling services personnel or their assistants.

F. Guidance and counseling services may be provided to nonpublic school pupils only at a neutral site or at the public school.

5 MCAR § 1.0882 State administration.

A. The Department of Education shall administer funds for the provision of guidance and counseling services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of guidance and counseling services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per secondary pupil in average daily membership for guidance and counseling services to be used for the following school year. The allocation available per secondary pupil for guidance and counseling services shall be the average expenditure per public secondary school pupil for these services by those Minnesota public school districts which provide guidance and counseling services to public secondary school pupils. Pupils shall be counted as one pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the Department shall allot to each district or intermediary service area for the provision of guidance and counseling services the actual cost of the services provided in that school year. The actual allotment for guidance and counseling services for the nonpublic secondary pupils shall not exceed the total pupil allocation available.

E. December 1 payment. On or before December 1, the Department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved allocation.

F. Final payment. On or before September 1, the Department of Education shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0883 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for guidance and counseling services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic secondary school pupils who may be enrolled as of September 15 of the following school year and who may be signing request forms for guidance and counseling services. The preliminary application shall also include an assessment of the type and level of guidance and counseling services desired for the following school year.

B. Annual consultation. On or before June 1 the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location of guidance and counseling services for nonpublic school pupils. Final decision as to location shall be made by the public school district or intermediary service area, subject to review and approval by the State Department of Education.

C. Notification of services. Based on the annual consultation with the private school, the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of guidance and counseling services that are to be made available to the nonpublic school students by August 15.

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request guidance and counseling services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request health services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

E. Final application. On or before September 25 the nonpublic school shall make final application for guidance and counseling services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and for whom request forms have been properly completed.

F. Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the guidance and counseling services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected guidance and counseling services expenditures for salaries, supplies, equipment and other eligible expenses, which expenditures shall not exceed the amount allocated for guidance and counseling services to the public school district or intermediary service area by the Department of Education. The allocation for guidance and counseling services is determined by multiplying the total number of participating secondary pupils by the allocation available per pupil for guidance and counseling services as set forth in 5 MCAR § 1.0882 C. Pupils shall be counted as one pupil each.

2. Projected expenditures for guidance and counseling services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for guidance and counseling services for nonpublic school pupils and which shall be in addition to the guidance and counseling services allocation.

G. Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of guidance and counseling services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

APPROVED AS TO LEGALITY

August 27 19 81

WARREN SPANNAUS, ATTORNEY GENERAL

BY Ted A. Mondale

SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
AUG 27 1981
Joan Anderson Growe
Secretary of State

10:34 AM

SF-00006-01

STATE OF MINNESOTA

Office Memorandum

DEPARTMENT Education
736 Capitol Square Bldg.

TO : Special Ass't. Attorney General
G25 Administration Building

DATE: August 11, 1981

FROM : Lois E. Steinhaus
Education Statistics Section

PHONE: 6-4428

SUBJECT: Approval of Rules Governing Educational Aids to Nonpublic School Children Rules Without Public Hearing

Enclosed is a copy or more than one if indicated, of the following materials:

1. Rules as Adopted (original plus three; includes one with changes)
2. Order Adopting Rules (original plus one)
3. Certificate of Board's Resolution Adopting Rules
4. Order for Notice of Intent to Adopt Rules Without Public Hearing
5. Certificate of Board's Authorizing Resolution
6. Notice of Intent to Adopt Rules Without Public Hearing
7. Affidavit of Mailing
   Affidavit of the Notice.....Rulemaking Mailing List
   Affidavit of the Additional Notice....Rulemaking Mailing List
   Certificate
   Copy of Mailing List
8. Rules as Proposed - State Register (copy of appropriate pages) and as Mailed
9. Findings of Fact and Conclusions
10. Statement of Need and Reasonableness
11. Correspondence
12. Notice of Intent to Solicit Outside Opinion - none
13. Affidavit of Mailing Notice of Submission to the Attorney General - none requested

RECEIVED
AUG 13 1981
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

STATE OF MINNESOTA
DEPARTMENT OF EDUCATION

In the Matter of the Proposed
Adoption of Rules Governing
Educational Aids to Nonpublic
School Children

ORDER ADOPTING
RULES

Notice of the intent of the Minnesota Board of Education to adopt the above entitled rules with a public hearing was published in the State Register on May 4, 1981, and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minn. Stat. § 15.0412, subd. 4 on April 28, 1981. After affording interested persons an opportunity to submit comments for 30 days after Notice, receiving fewer than seven written requests for a public hearing within the 30 day comment period, reviewing and considering the comments, and determining the need for and reasonableness of the above captioned rules.

NOW, THEREFORE, IT IS ORDERED that these rules identified as 5 MCAR §§ 1.0820 - 1.0883 are adopted this 14th day of July, 1981, pursuant to authority vested in the Board by Minn. Stat. § 123.931 et seq.

STATE OF MINNESOTA

Howard B. Casmey, Secretary

OFFICE OF THE REVISOR OF STATUTES

Certificate of Approval of Adopted Rules

Agency: State Board of Education
Department of Education
Rule Numbers: 5 MCAR SS 1.0820-1.0823, 1.0860-1.0863, 1.0880-1.0883

Rule Title: Rules Governing Educational Aids to Nonpublic School Children

Type of Rules: Permanent X

Temporary _____

Documents Incorporated by Reference:

Other MCAR provisions.

The attached Rules are approved as to form.

Steven C. Cross
Revisor of Statutes

Name: Elizabeth V. Rice
Elizabeth V. Rice

Title: Assistant Revisor

Phone: 296-2798

76 copy
Underlining shows changes to Rules as Proposed

Rules as Adopted

Chapter Forty-One: Textbooks, Individualized Instructional Materials, and Standardized Tests for Pupils Attending Nonpublic Schools

5 MCAR § 1.0820 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, textbooks, individualized instructional materials, and standardized tests as provided by Minn. Stat. §§ 123.931-123.947, shall be made available to pupils in nonpublic schools.

5 MCAR § 1.0821 Definitions.

A. "Eligible materials" means textbooks, individualized instructional materials, and standardized tests. All textbooks and individualized instructional materials must be:

1. designed primarily for use by individual students at their desks or in small groups, in a particular class or program in the school the pupil regularly attends,

2. used by the student to reach certain educational objectives within a particular subject or course of study,

3. secular, neutral, nonideological, and not capable of diversion for religious use,

4. ~~available and of benefit to Minnesota public school pupils, and~~

5. not specifically excluded from eligibility by 5 MCAR § 1.0821 B.

B. "Ineligible materials" means, in addition to educational materials excluded from eligibility by 5 MCAR § 1.0821 A. the following materials: chemicals, wall maps, wall charts, pencils, pens or crayons, notebooks, blackboards, chalk and erasers, duplicating fluids, paper, 16mm films, unexposed films, blank tapes, cassettes or videotape, instructional equipment, reference materials, and teachers' aids.

C. "Textbook" means any book, workbook, manual, or book substitute which a pupil uses as a text or text substitute, copies of which are:

1. used as a principal source of study materials for a given class or group of students, and

2. available for individual use of each pupil in the class or program.

D. "Individualized instructional materials" means educational materials in addition to textbooks which fall into any of the following areas: published materials, periodicals, documents, pamphlets, photographs, reproductions, pictoral or graphic works, filmstrips, prepared slides, prerecorded video programs, prerecorded tapes, cassettes and sound recordings, manipulative materials, desk charts, games, study prints and pictures, desk maps, models, learning kits, blocks or cubes, flashcards, individualized multi-media systems, prepared instructional computer software programs, and prerecorded film cartridges.

E. "Standardized tests" means tests and scoring services available from commercial publishing organizations and which are in use in the public schools of Minnesota to measure the progress of pupils in secular subjects.

F. "Secular, neutral, and nonideological" materials are materials which are not regarded as religious, spiritual, or sacred, and present events, facts, and theories that pertain to religion or religious doctrine in an impartial manner.

5 MCAR § 1.0822 State administration.

A. The Department of Education shall administer funds allocated for the purchase of eligible materials to be loaned or provided to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records for the acquisition of eligible materials to be loaned or provided to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine, from the most recent data available, the allocation available per pupil for eligible materials to be used for the following school year. The allocation per pupil shall be determined by dividing the total expenditure for eligible materials by all public school districts in the state for pupils enrolled in public schools by the average daily membership of pupils enrolled in the districts during the same fiscal year. This amount shall then be increased by a percentage equal to the percentage increase in foundation aid, between the prior school year and the coming year. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Termination of eligibility. Whenever the Department receives information regarding improper use of eligible materials loaned under the program, it shall:

1. Provide prompt written notification to the pupil, the pupil's parents or guardians and the nonpublic school administrator of the alleged program abuse, and

2. Allow 30 calendar days from the date of mailing for written or oral response.

Following receipt of responses during the 30 day period, if it appears that materials may have been used contrary to law, the Department shall institute Chapter 15 contested case procedures. After due consideration of all evidence presented pursuant to those procedures, if the Department determines that the materials have been used contrary to law, the Department shall notify the pupil, the pupil's parents or guardians, nonpublic school administrator, and the public school district or intermediary service area that:

a. The eligibility of the pupil for all materials during the current school year is terminated, and

b. The allocation for the current year for the nonpublic school must be reduced accordingly.

5 MCAR § 1.0823 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the public school district or intermediary service area a preliminary application for participation in the textbooks, individualized instructional materials, and standardized tests aid program, for eligible materials to be used the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include:

1. An estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing request forms for eligible materials.

2. An estimate of the total allocation available to the nonpublic pupils attending the nonpublic school for eligible materials. The estimated allocation is determined by multiplying the estimated count of participating pupils by the allocation available per pupil for eligible materials. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

B. Purchase of materials. On or before May 1, the public school district or intermediary service area shall have completed its review of the preliminary application and shall notify the nonpublic school that it may begin submitting requests for eligible materials for the following school year based on the estimated allocation. The materials requested by the nonpublic school shall be purchased by the public school district or intermediary service area within a reasonable time of the receipt of the requests. After the materials have arrived, they shall be promptly transmitted to each nonpublic school in the public school district or intermediary service area for distribution to the pupil applicants.

C. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request textbooks, individualized instructional materials and standardized tests. This form shall be separate from the form used by pupils to request health services and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

D. Final application. On or before September 25 the nonpublic school shall make final application for participation in the textbooks, individualized instructional materials, and standardized tests aid program to the district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall be on forms provided by the Department of Education and shall include:

1. A count of the nonpublic school pupils, kindergarten through grade twelve, who are enrolled as of September 15 of the current school year and for whom request forms have been properly completed.

2. The allocation for eligible materials to the nonpublic pupils attending the nonpublic school. The actual allocation shall be determined according to 5 MCAR § 1.0822 C. above.

E. Inventory. The public school district or intermediary service area shall maintain an inventory of each of the eligible materials loaned under the program for the material's useful life. The useful life of eligible materials is as follows: (a) for workbooks and manuals in which the students write - 1 year, (b) paperbacks, computer programs, and audio-visual materials - 3 years, (c) hardbound materials and textbooks - 5 years. Thereafter the public school district or intermediary service area may divest itself of the materials in any manner it deems appropriate. A compilation of invoices, showing descriptions and destinations of eligible materials purchased under the program, satisfies the inventory requirement.

F. Reimbursement. Upon completion of the distribution of the eligible materials, each public school district or intermediary service area may claim from the Department of Education (1) the cost of materials, including the quantity of each item and the unit cost, not to exceed the allocation available, and (2) a sum for the actual cost of administration which shall not exceed five percent of the cost of the materials distributed. The administrative costs shall be in addition to the allocation available for eligible materials. Handling and shipping charges by the vendor shall be included in the allocation for eligible materials for each nonpublic school. A public school district shall not be considered a vendor.

G. Certificate of compliance. Each claim for reimbursement shall include a certificate of compliance from the public school district or intermediary service area indicating that all materials have been reviewed prior to the expenditure of public funds and are in accordance with the limitations set forth in 5 MCAR § 1.0821.

Chapter Forty-One-B: Health Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0860 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, health services as provided by Minn. Stat. §§ 123.931-123.947, shall be made available to pupils in nonpublic schools.

5 MCAR § 1.0861 Definitions and general requirements.

A. "Health services" means physical and mental health services provided by licensed health services personnel or their assistants. Licensed health services personnel includes physicians, dentists, professional nurses or optometrists.

B. Health services shall not include the direct educational instruction of nonpublic pupils by health services personnel.

C. Health services shall not include those services which are required under the Special Education Law, Minn. Stat. § 120.17 (1976, as amended), or which are eligible to receive reimbursement under the Special Education Aid Law, Minn. Stat. § 124.32 (1976, as amended).

D. The public school district or intermediary service areas shall provide those specific health services which it offers to its public school pupils, provided the costs for such services do not exceed the amount allocated for health services by the Department of Education.

E. Costs relating to the provision of health services shall include (1) the salaries of licensed health services personnel and their assistants and (2) expenses for supplies, equipment, travel, and necessary in-service training and other eligible expenses that are associated with the provision of health services by the licensed health services personnel or their assistants.

F. Health services may be provided at the nonpublic school, a neutral site, or at the public school.

5 MCAR § 1.0862 State administration.

A. The Department of Education shall administer funds for the provision of health services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of health services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per pupil for health services to be used for the following school year. The allocation per pupil for health services shall be the average expenditure per public school pupil in average daily membership for these services by those Minnesota public elementary and secondary schools which provide health services to public school pupils. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the Department shall allot to each district or intermediary service area for the provision of health services the actual cost of the services provided during the school year. The actual allotment shall not exceed the pupil allocation available.

E. December 1 payment. On or before December 1, the Department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved budget.

F. Final payment. On or before September 1 following the school year, the Department shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0863 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for health services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing request forms for health services. The preliminary application shall also include an assessment of the type and level of health services desired for the following school year.

B. Annual consultation. On or before June 1 the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location of health services for nonpublic school pupils. Final decision as to location shall be made by the public school district or intermediary service area, subject to review and approval by the State Department of Education. FofF p.3 FofF p.4

C. Notification of services. Based on the annual consultation with the private school, the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of health services that are to be made available to the nonpublic school students by August 15.

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request health services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

E. Final application. On or before September 25 the nonpublic school shall make final application for health services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and for whom request forms have been properly completed.

F. Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the health services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected health services expenditures for salaries, supplies, equipment and other expenses, which expenditures shall not exceed the amount allocated for health services to the public school district or intermediary service area by the Department of Education. The allocation for health services is determined by multiplying the total number of participating pupils by the allocation available per pupil for health services as set forth in 5 MCAR § 1.0862 C. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

2. Projected expenditures for health services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for health services for nonpublic school pupils and which shall be in addition to the health services allocation.

G. Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of health services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

Chapter Forty-One-C: Guidance and Counseling Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0880 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, guidance and counseling services as provided by Minn. Stat. §§ 123.931-123.947 shall be made available to secondary pupils in nonpublic schools.

5 MCAR § 1.0881 Definitions and general requirements.

A. "Guidance and counseling services" means all activities of a licensed counselor in counseling pupils and parents, providing counseling on learning problems, evaluating the abilities of pupils, assisting pupils in personal and social development and providing referral assistance.

B. Guidance and counseling services provided to nonpublic school pupils shall not include the planning or selection of particular courses or classroom activities of the nonpublic school.

C. The district where the nonpublic school is located shall provide the necessary transportation within the district boundaries between the nonpublic school and a public school or neutral site for nonpublic school pupils who are provided guidance and counseling services.

D. The public school district or intermediary service areas shall provide those specific guidance and counseling services which it offers to its public school secondary pupils, provided the costs for such services do not exceed the amount allocated for guidance and counseling services by the Department of Education.

E. Costs relating to the provision of guidance and counseling services shall include (1) the salaries of licensed guidance and counseling services personnel and their assistants and (2) expenses for supplies, equipment, travel, and other eligible expenses that are directly attributable to the provision of guidance and counseling services by the licensed guidance and counseling services personnel or their assistants.

F. Guidance and counseling services may be provided to nonpublic school pupils only at a neutral site or at the public school.

5 MCAR § 1.0882 State administration.

A. The Department of Education shall administer funds for the provision of guidance and counseling services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of guidance and counseling services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per secondary pupil in average daily membership for guidance and counseling services to be used for the following school year. The allocation available per secondary pupil for guidance and counseling services shall be the average expenditure per public secondary school pupil for these services by those Minnesota public school districts which provide guidance and counseling services to public secondary school pupils. Pupils shall be counted as one pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the Department shall allot to each district or intermediary service area for the provision of guidance and counseling services the actual cost of the services provided in that school year. The actual allotment for guidance and counseling services for the nonpublic secondary pupils shall not exceed the total pupil allocation available.

E. December 1 payment. On or before December 1, the Department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved allocation.

F. Final payment. On or before September 1, the Department of Education shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0883 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for guidance and counseling services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic secondary school pupils who may be enrolled as of September 15 of the following school year and who may be signing request forms for guidance and counseling services. The preliminary application shall also include an assessment of the type and level of guidance and counseling services desired for the following school year.

B. Annual consultation. On or before June 1 the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location of guidance and counseling services for nonpublic school pupils. Final decision as to location shall be made by the public school district or intermediary service area, subject to review and approval by the State Department of Education. F of F p.3 F of F p.4

C. Notification of services. Based on the annual consultation with the private school, the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of guidance and counseling services that are to be made available to the nonpublic school students by August 15.

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request guidance and counseling services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request health services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

E. Final application. On or before September 25 the nonpublic school shall make final application for guidance and counseling services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and for whom request forms have been properly completed.

F. Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the guidance and counseling services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected guidance and counseling services expenditures for salaries, supplies, equipment and other eligible expenses, which expenditures shall not exceed the amount allocated for guidance and counseling services to the public school district or intermediary service area by the Department of Education. The allocation for guidance and counseling services is determined by multiplying the total number of participating secondary pupils by the allocation available per pupil for guidance and counseling services as set forth in 5 MCAR § 1.0882 C. Pupils shall be counted as one pupil each.

2. Projected expenditures for guidance and counseling services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for guidance and counseling services for nonpublic school pupils and which shall be in addition to the guidance and counseling services allocation.

G. Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of guidance and counseling services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

STATE OF MINNESOTA

DEPARTMENT OF EDUCATION

STATE BOARD OF EDUCATION

SCHOOL MANAGEMENT SERVICES DIVISION

In the Matter of Proposed Adoption of Rules of the State Board of Education Governing Educational Aids to Nonpublic School Children

ORDER FOR NOTICE OF INTENT TO ADOPT RULES WITHOUT PUBLIC HEARING

IT IS ORDERED this 18th day of February, 1981, that a Notice of Intent to Adopt Rules Without Public Hearing in the above-entitled matter be given to all persons who have registered their names with the State Board of Education for that purpose and be published in the State Register.

STATE OF MINNESOTA

BOARD OF EDUCATION

Howard B. Casmey
Secretary

CERTIFICATE OF BOARD'S

AUTHORIZING RESOLUTION

I, Howard B. Casmey, do hereby certify that I am a member and the Secretary of the Board of Education, a board duly authorized under the laws of the state of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the Board of Education duly and properly called and held on the 10th day of February, 1981, that a quorum was present at said meeting, that a majority of those present voted for the resolution and that said resolution is set forth in the minutes of said meeting and has not been rescinded of modified.

> "RESOLVED, that Howard B. Casmey, Secretary of the Board of Education, be and hereby is granted the authority and directed to sign an Order of the Board directing that Notice be given of the Board's intent to adopt without a public hearing rules governing Education Aids to Nonpublic School Children, to sign the Notice thereof, and to perform any and all acts incidental thereto. In the event a public hearing becomes necessary, he hereby is granted the authority and directed to call a hearing for the purpose of promulgating said rules including but without being limited to signing an Order for Hearing and Notice of Hearing as well as acting as the Board's representative at all hearings."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 10th day of February, 1981.

Howard B. Casmey
Secretary
State Board of Education

Henry J. Bromelkamp
Member, State Board of Education

State Board of Education
Department of Education
School Management Services Division

In the Matter of Proposed
Adoption of Rules of the State
Board of Education Governing
Educational Aids to Nonpublic
School Children

Notice of Intent to
Adopt Rules Without
a Public Hearing

Notice is hereby given that the State Board of Education proposes to adopt the above-entitled rules without a public hearing. The Commissioner has determined that the proposed adoption of these rules will be non-controversial in nature and has elected to follow the procedures set forth in Minnesota Statutes section 15.0412, subdivision 4h (1980).

Persons interested in these rules shall have 30 days to submit comments on the proposed rules. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

Unless seven or more persons submit written requests for a public hearing on the proposed rules within the 30-day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minnesota Statutes section 15.0412, subdivisions 4-4f.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or request to:

Phillip Miller
Department of Education
915 Capitol Square Bldg.
550 Cedar St.
St. Paul, MN 55101
(612) 296-8130

Authority for the adoption of these rules is contained in Minnesota Statutes section 123.931 et. seq. (1978). Additionally, a Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from Phillip Miller upon request.

Upon adoption of the final rules without a public hearing, the proposed rules, this Notice, the Statement of Need and Reasonableness, all written comments received, and the final Rules as Adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rules as proposed for adoption, should submit a written statement of such request to Phillip Miller. A copy of the proposed rules is attached to this Notice.

Copies of this Notice and the proposed rules are available and may be obtained by contacting Phillip Miller.

Howard B. Casmey
Commissioner of Education

Rules as Proposed

Chapter Forty-One: Textbooks, Individualized Instructional Materials, and Standardized Tests for Pupils Attending Nonpublic Schools

5 MCAR § 1.0820 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, textbooks, individualized instructional materials, and standardized tests as provided by Minn. Stat. §§ 123.931-~~123.937~~ 123.947, shall be made available to pupils in nonpublic schools.

5 MCAR § 1.0821 Definitions.

~~A. "Textbook" means any book or book substitute which a pupil uses as a text or text substitute in a particular class or program in the school he regularly attends and a copy of which is expected to be available for the individual use of each pupil in this class or program; which book or book substitute shall be limited to books; workbooks; or manuals; whether bound or in looseleaf form; intended for use as a principal source of study material for a given class or group of students. The term includes only such textbooks as are available and of benefit to Minnesota public school pupils and which are secular, neutral and nonideological such that the material contained therein is not regarded as religious; spiritual; or sacred; and present events; facts and theories that pertain to religion or religious doctrine in an impartial manner.~~

~~B. "Standardized tests" means tests and scoring services available from commercial publishing organizations and which are in use in the public schools of Minnesota to measure the progress of pupils in secular subjects.~~

A. "Eligible materials" means textbooks, individualized instructional materials, and standardized tests. All textbooks and individualized instructional materials must be:

1. designed primarily for use by individual students at their desks or in small groups, in a particular class or program in the school the pupil regularly attends,

2. used by the student to reach certain educational objectives within a particular subject or course of study,

3. secular, neutral, nonideological, and not capable of diversion for religious use,

4. available and of benefit to Minnesota public school pupils, and

5. not specifically excluded from eligibility by 5 MCAR § 1.0821 B.

B. "Ineligible materials" means, in addition to educational materials excluded from eligibility by 5 MCAR § 1.0821 A. the following materials: chemicals, wall maps, wall charts, pencils, pens or crayons, notebooks, blackboards, chalk and erasers, duplicating fluids, paper, 16mm films, unexposed films, blank tapes, cassettes or videotape, instructional equipment, reference materials, and teachers' aids.

C. "Textbook" means any book, workbook, manual, or book substitute which a pupil uses as a text or text substitute, copies of which are:

1. used as a principal source of study materials for a given class or group of students, and

2. available for individual use of each pupil in the class or program.

D. "Individualized instructional materials" means educational materials in addition to textbooks which fall into any of the following areas: published materials, periodicals, documents, pamphlets, photographs, reproductions, pictoral or graphic works, filmstrips, prepared slides, prerecorded video programs, prerecorded tapes, cassettes and sound recordings, manipulative materials, desk charts, games, study prints and pictures, desk maps, models, learning kits, blocks or cubes, flashcards, individualized multi-media systems, prepared instructional computer software programs, and prerecorded film cartridges.

E. "Standardized tests" means tests and scoring services available from commercial publishing organizations and which are in use in the public schools of Minnesota to measure the progress of pupils in secular subjects.

F. "Secular, neutral, and nonideological" materials are materials which are not regarded as religious, spiritual, or sacred, and present events, facts, and theories that pertain to religion or religious doctrine in an impartial manner.

5 MCAR § 1.0822 State administration.

A. The Department of Education shall administer funds allocated for the purchase of ~~textbooks and standardized tests~~ eligible materials to be loaned or provided to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records for the acquisition of ~~textbooks and standardized tests~~ eligible materials to be loaned or provided to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine, from the most recent data available, the allocation available per pupil for ~~textbooks and standardized tests~~ eligible materials to be used for the following school year. The allocation per pupil shall be determined by dividing the total expenditure for ~~textbooks and standardized tests~~ eligible materials by all public school districts in the state for pupils enrolled in public schools by the average daily membership of pupils enrolled in the districts during the same fiscal year. This amount shall then be increased by a percentage equal to the percentage increase in foundation aid, between the prior school year and the coming year. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Termination of eligibility. Whenever the Department receives information regarding improper use of eligible materials loaned under the program, it shall:

1. Provide prompt written notification to the pupil, the pupil's parents or guardians and the nonpublic school administrator of the alleged program abuse, and

2. Allow 30 calendar days from the date of mailing for written or oral response.

Following receipt of responses during the 30 day period, if it appears that materials may have been used contrary to law, the Department shall institute Chapter 15 contested case procedures. After due consideration of all evidence presented pursuant to those procedures, if the Department determines that the materials have been used contrary to law, the Department shall notify the pupil, the pupil's parents or guardians, nonpublic school administrator, and the public school district or intermediary service area that:

a. The eligibility of the pupil for all materials during the current school year is terminated, and

b. The allocation for the current year for the nonpublic school must be reduced accordingly.

5 MCAR § 1.0823 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the public school district or intermediary service area a preliminary application for participation in the textbooks, individualized instructional materials, and standardized tests aid program, for ~~textbooks and tests~~ eligible materials to be used the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include:

1. An estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing ~~pupil~~ request forms for ~~textbooks and standardized tests~~ eligible materials.

2. An estimate of the total allocation available to the nonpublic pupils attending the nonpublic school for ~~textbooks and standardized tests~~ eligible materials. The estimated allocation is determined by multiplying the estimated count of participating pupils by the allocation available per pupil for ~~textbooks and standardized tests~~ eligible materials. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

B. Purchase of materials. On or before May 1, the public school district or intermediary service area shall have completed its review of the preliminary application and shall notify the nonpublic school that it may begin submitting requests for ~~textbooks and standardized tests~~ eligible materials for the following school year based on the estimated allocation. The materials requested by the nonpublic school shall be purchased by the public school district or intermediary service area within a reasonable time of the receipt of the requests. After the materials have arrived, they shall be promptly transmitted to each nonpublic school in the public school district or intermediary service area for distribution to the pupil applicants.

C. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request textbooks, individualized instructional materials and standardized tests. This form shall be separate from the form used by pupils to request health services and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

~~C.~~ D. Final application. On or before September 25 the nonpublic school shall make final application for participation in the textbooks, individualized instructional materials, and standardized tests aid program to the district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall be on forms provided by the Department of Education and shall include:

1. A count of the nonpublic school pupils, kindergarten through grade twelve, who are enrolled as of September 15 of the current school year and ~~who have signed a separate pupil request form for textbooks and standardized tests only~~ for whom request forms have been properly completed.

2. The allocation for ~~textbooks and standardized tests~~ eligible materials to the nonpublic pupils attending the nonpublic school. The actual allocation shall be determined ~~by multiplying the allocation available per pupil for textbooks and standardized tests by the total number of participating pupils. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one half pupil each.~~ according to 5 MCAR § 1.0822 C. above.

~~D. Nonpublic school files.--The nonpublic school shall maintain on file for three years all pupil request forms for textbooks and standardized tests loaned or provided to nonpublic school pupils.--The forms shall be available for inspection by the department of education, the public school district, or the intermediary service area.~~

E. Inventory. ~~Textbooks and standardized tests loaned to pupils in nonpublic schools shall be maintained on inventory by the public school district or intermediary service area except in cases of consumable or nonreusable materials.--The public school district or intermediary service area may declare loaned school books unusable after five years, remove them from the inventory, and divest of them in any manner.~~ The public school district or intermediary service area shall maintain an inventory of each of the eligible materials loaned under the program for the material's useful life. The useful life of eligible materials is as follows: (a) for workbooks and manuals in which the students write - 1 year, (b) paperbacks, computer programs, and audio-visual materials - 3 years, (c) hardbound materials and textbooks - 5 years. Thereafter the public school district or intermediary service area may divest itself of the materials in any manner it deems appropriate. A compilation of invoices, showing descriptions and destinations of eligible materials purchased under the program, satisfies the inventory requirement.

F. Reimbursement. Upon completion of the distribution of the ~~textbooks and standardized tests~~ eligible materials, each public school district or intermediary service area may claim from the Department of Education (1) the cost of materials, including the quantity of each item and the unit cost, not to exceed the allocation available, and (2) a sum for the actual cost of administration which shall not exceed five percent of the cost of the materials distributed. The administrative costs shall be in addition to the allocation available for ~~textbooks and standardized tests~~ eligible materials. Handling and shipping charges by the vendor shall be included in the allocation for ~~textbooks and standardized tests~~ eligible materials for each nonpublic school. A public school district shall not be considered a vendor.

G. Certificate of compliance. Each claim for reimbursement shall include a certificate of compliance from the public school district or intermediary service area indicating that all materials have been reviewed prior to the expenditure of public funds and are in accordance with the limitations set forth in 5 MCAR § 1.0821. The public school district shall also include a list of the ~~textbooks~~ eligible materials actually purchased, ~~which list shall include the publisher of these textbooks~~ their costs and the names of the publishers of those materials.

Chapter Forty-One-B: Health Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0860 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, health services as provided by Minn. Stat. §§ 123.931-~~123.937~~123.947, shall be made available to pupils in nonpublic schools.

5 MCAR § 1.0861 Definitions and general requirements.

A. "Health services" means physical and mental health services provided by licensed health services personnel or their assistants. Licensed health services personnel includes physicians, dentists, professional nurses or optometrists.

B. Health services shall not include the direct educational instruction of nonpublic pupils by health services personnel.

C. Health services shall not include those services which are required under the Special Education Law, Minn. Stat. § 120.17 (1976, as amended), or which are eligible to receive reimbursement under the Special Education Aid Law, Minn. Stat. § 124.32 (1976, as amended).

D. The public school district or intermediary service areas shall provide those specific health services which it offers to its public school pupils, provided the costs for such services do not exceed the amount allocated for health services by the Department of Education.

E. Costs relating to the provision of health services shall include (1) the salaries of licensed health services personnel and their assistants and (2) expenses for supplies, equipment, travel, and necessary in-service training and other eligible expenses that are associated with the provision of health services by the licensed health services personnel or their assistants.

F. Health services may be provided at the nonpublic school, a neutral site, or at the public school.

5 MCAR § 1.0862 State administration.

A. The Department of Education shall administer funds for the provision of health services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of health services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per pupil for health services to be used for the following school year. The allocation per pupil for health services shall be the average expenditure per public school pupil in average daily membership for these services by those Minnesota public elementary and secondary schools which provide health services to public school pupils. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the Department shall allot to each district or intermediary service area for the provision of health services the actual cost of the services provided during the school year. The actual allotment shall not exceed the pupil allocation available.

E. December 1 payment. On or before December 1, the Department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved budget.

F. Final payment. On or before September 1 following the school year, the Department shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0863 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for health services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing ~~pupil~~ request forms for health services. The preliminary application shall also include an assessment of the type and level of health services desired for the following school year.

B. Annual consultation. On or before May 1 ~~T~~the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location ~~at which~~ of health services for nonpublic school pupils. ~~are to be offered. Final decision as to location shall be made by the public school district or intermediary service area.~~

C. Notification of services. Based on the annual consultation with the private school, ~~On or before September 1~~ the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of health services that are to be made available to the nonpublic school students by August 15. ~~during the following school year.~~

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request health services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

~~D.~~ E. Final application. On or before September 25 the nonpublic school shall make final application for health services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and ~~have signed a separate pupil request form for health services only~~ for whom request forms have been properly completed.

~~E.~~ F. Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the health services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected health services expenditures for salaries, supplies, equipment and other expenses, which expenditures shall not exceed the amount allocated for health services to the public school district or intermediary service area by the Department of Education. The allocation for health services is determined by multiplying the total number of participating pupils by the allocation available per pupil for health services as set forth in 5 MCAR § 1.0862 C. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

2. Projected expenditures for health services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for health services for nonpublic school pupils and which shall be in addition to the health services allocation.

~~F.~~ G. Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of health services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

C. Nonpublic school files.--The nonpublic school shall maintain on file for three years all pupil request forms for health services.--The forms shall be available for inspection by the department of education, the public school district or the intermediary service area.

Chapter Forty-One-C: Guidance and Counseling Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0880 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, guidance and counseling services as provided by Minn. Stat. §§ 123.931-~~123.937~~123.947 ~~(1978)~~, shall be made available to secondary pupils in nonpublic schools.

5 MCAR § 1.0881 Definitions and general requirements.

A. "Guidance and counseling services" means all activities of a licensed counselor in counseling pupils and parents, providing counseling on learning problems, evaluating the abilities of pupils, assisting pupils in personal and social development and providing referral assistance.

B. Guidance and counseling services provided to nonpublic school pupils shall not include the planning or selection of particular courses or classroom activities of the nonpublic school.

C. The district where the nonpublic school is located shall provide the necessary transportation within the district boundaries between the nonpublic school and a public school or neutral site for nonpublic school pupils who are provided guidance and counseling services.

D. The public school district or intermediary service areas shall provide those specific guidance and counseling services which it offers to its public school secondary pupils, provided the costs for such services do not exceed the amount allocated for guidance and counseling services by the Department of Education.

E. Costs relating to the provision of guidance and counseling services shall include (1) the salaries of licensed guidance and counseling services personnel and their assistants and (2) expenses for supplies, equipment, travel, and other eligible expenses that are directly attributable to the provision of guidance and counseling services by the licensed guidance and counseling services personnel or their assistants.

F. Guidance and counseling services may be provided to nonpublic school pupils only at a neutral site or at the public school.

5 MCAR § 1.0882 State administration.

A. The Department of Education shall administer funds for the provision of guidance and counseling services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of guidance and counseling services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per secondary pupil in average daily membership for guidance and counseling services to be used for the following school year. The allocation available per secondary pupil for guidance and counseling services shall be the average expenditure per public secondary school pupil for these services by those Minnesota public school districts which provide guidance and counseling services to public secondary school pupils. Pupils shall be counted as one pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the Department shall allot to each district or intermediary service area for the provision of guidance and counseling services the actual cost of the services provided in that school year. The actual allotment for guidance and counseling services for the nonpublic secondary pupils shall not exceed the total pupil allocation available.

E. December 1 payment. On or before December 1, the Department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved allocation.

F. Final payment. On or before September 1, the Department of Education shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0883 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for guidance and counseling services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic secondary school pupils who may be enrolled as of September 15 of the following school year and who may be signing ~~pupil~~ request forms for guidance and counseling services. The preliminary application shall also include an assessment of the type and level of guidance and counseling services desired for the following school year.

B. Annual consultation. On or before May 1 ~~T~~the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location ~~at which~~ of guidance and counseling services for nonpublic school pupils. ~~are to be offered. Final decision as to location shall be made by the public school district or intermediary service area.~~

C. Notification of services. Based on the annual consultation with the private school, ~~On or before September 1~~ the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of guidance and counseling services that are to be made available to the nonpublic school students by August 15. ~~during the following school year.~~

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request guidance and counseling services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request health services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

~~D.~~ E. Final application. On or before September 25 the nonpublic school shall make final application for guidance and counseling services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and ~~have signed a separate pupil request form for guidance and counseling services only~~ for whom request forms have been properly completed.

~~E.~~ F. Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the guidance and counseling services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected guidance and counseling services expenditures for salaries, supplies, equipment and other eligible expenses, which expenditures shall not exceed the amount allocated for guidance and counseling services to the public school district or intermediary service area by the Department of Education. The allocation for guidance and counseling services is determined by multiplying the total number of participating secondary pupils by the allocation available per pupil for guidance and counseling services as set forth in 5 MCAR § 1.0882 C. Pupils shall be counted as one pupil each.

2. Projected expenditures for guidance and counseling services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for guidance and counseling services for nonpublic school pupils and which shall be in addition to the guidance and counseling services allocation.

~~F.~~ G. Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of guidance and counseling services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

~~G. Nonpublic-school-files.--The-nonpublic-school-shall-maintain-on-file for-a-period-of-three-years-all-pupil-request-forms-for-guidance-and-counseling services.--The-forms-shall-be-available-for-inspection-by-the-department-of education,-the-public-school-district-or-the-intermediary-service-area.~~

State of Minnesota
Department of Education

State Board of Education
School Management Services Division

IN THE MATTER OF: The Proposed Adoption of Rules of the State Board of Education Governing Educational Aids to Nonpublic School Children Without Public Hearing

STATE OF MINNESOTA)
) ss.
County of Ramsey)

AFFIDAVIT OF MAILING

Harold Klecker, being first duly sworn, deposes and says:

That on the 28th day of April, 1981, at the City of St. Paul, County of Ramsey, State of Minnesota, he served the attached Notice of Intent to Adopt Rules Without Public Hearing, by depositing in the State of Minnesota Central Mail System for United States mailing at said City of St. Paul, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations who have requested that their names be placed on file with the Minnesota Department of Education for the purpose of receiving notice of the proposed adoption of rules by the State Board of Education.

Harold E Klecker

Subscribed and sworn to before me

this 28th day of April

1981.

Betty L. King

BETTY L. KING
Notary Public, Dakota Co. MN
My Commission Expires
June 13, 1983

[redacted]

State of Minnesota
Department of Education

State Board of Education
School Management Services Division

IN THE MATTER OF: The Proposed Adoption of Rules of the State Board of Education Governing Educational Aids to Nonpublic School Children Without Public Hearing

Affidavit of the Notice of the State Board of Education Rulemaking Mailing List

I hereby certify that the attached 24 sheets constitute the accurate and complete list of persons, associations, and other interested groups who as of 11 o'clock A .M. this 28th day of April, 1981, have requested pursuant to Minn. Stat. § 15.0412, subd. 4, that their names be placed on file with the Minnesota Department of Education for the purpose of receiving Notice of Intent to Adopt Rules Without Public Hearing on the rules, as proposed on the subject captioned above.

State Board of Education

By Howard B. Casmey, Secretary

Subscribed and sworn to before me
this 29th day of April,
1981.

Betty R. King
Notary Public

BETTY L. KING
Notary Public, Dakota Co. MN
My Commission Expires
June 13, 1983

Dakota County, Minnesota

My Commission expires 6-13-83.

State of Minnesota
Department of Education

State Board of Education
School Management Services Division

IN THE MATTER OF: The Proposed Adoption of Rules of the State Board of Education Governing Educational Aids to Nonpublic School Children Without Public Hearing

Affidavit of Additional Notice of the State Board of Education Mailing List

I hereby certify that included in the attached 24 sheets are persons on the Education Statistics memo series mailing list which includes school superintendents, ECSU directors, and nonpublic schools, who pursuant to Minn. Stat. § 15.0412, subd. 4, receive Notice of Intent to Adopt Rules Without Public Hearing on the rules as proposed on the Subject captioned above. This notice was in addition to that required for persons on the State Board of Education rulemaking mailing list of persons who have specifically requested notice of rulemaking proceedings.

State Board of Education

Howard B. Casmey, Secretary

Subscribed and sworn to before me
this 24th day of April,
1981.

Betty K. King
Notary Public

Dakota County, Minnesota

My Commission expires 6-13-83.

BETTY L. KING
Notary Public, Dakota Co. MN
My Commission Expires
June 13, 1983

State of Minnesota
Department of Education

State Board of Education
School Management Services Division

STATE OF MINNESOTA

COUNTY OF RAMSEY

IN THE MATTER OF: The Proposed Adoption

of Rules of the State Board of Education

Governing Educational Aids to Nonpublic

School Children Without Public Hearing

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. § 15.0412, subd. 4, that their names be placed on file with and maintained by the Minnesota Department of Education for the purpose of receiving notice of the proposed adoption of rules by the State Board of Education is accurate and complete as of 11 o'clock A .M. this 28th day of April, 19 81.

STATE BOARD OF EDUCATION

By Linda Alberg

Nonpublic Rule

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Head of School
Coon Rapids Christian School
11164 Hanson Blvd.
Coon Rapids, MN 55433

Head of School
Cross of Christ Lutheran
9931 Foley Blvd. NW
Coon Rapids, MN 55433

Head of School
Epiphany Education Center
11001 Hanson Blvd.
Coon Rapids, MN 55433

Head of School
Meadow Creek Christian
2937 Bunker Lake Blvd.
Anoka, MN 55303

Head of School
St. Stephen
506 Jackson Street
Anoka, MN 55303

Head of School
Faith Academy
4140 Fourth Street NE
Columbia Heights, MN 55421

Head of School
Immaculate Conception
4053 Quincy Street NE
Minneapolis, MN 55421

Head of School
Little Voyageur's Montessori
825 NE 51 Av,
Columbia Heights, MN 55421

Head of School
Grace High School
1350 Gardena Street NE
Fridley, MN 55432

Head of School
Kinderschule Montessori
61st Street & University NE
Fridley, MN 55421

Head of School
Woodcrest Christian
6875 University Avenue NE
Minneapolis, MN 55432

Head of School
St. Francis Christian School
Box 655
St. Francis, MN 55070

Head of School
Zion Lutheran
Route 2, Box 124
Bethel, MN 55005

Head of School
Grace Christian School
460 75th Avenue NE
Fridley, MN 55432

Head of School
Prince of Peace
7700 Monroe Street NE
Minneapolis, MN 55432

Head of School
Detroit Lakes Christian
1000 Lake Avenue
Detroit Lakes, MN 56501

Head of School
Northside Christian School
804 131st Ave. N.

Head of School
Holy Rosary
1032 Washington Avenue
Detroit Lakes, MN 56501

Head of School
Seventh Day Adventist
404 Richwood Road
Detroit Lakes, MN 56501

Head of School
St. Philip
620 Beltrami Avenue
Bemidji, MN 56601

Head of School
Seventh Day Adventist
801 15th St.
Bemidji, MN 56601

Head of School
St. Mary's Mission
Redlake, MN 56671

Head of School
St. John
Box 56
Foley, MN 56329

Head of School
Sacred Heart
324 Third Avenue South
Sauk Rapids, MN 56379

Head of School
Trinity Lutheran
219 North Fourth Street
Sauk Rapids, MN 56379

Head of School
Big Stone Hutterite Colony
Graceville, MN 56240

Head of School
Trinity Lutheran
Box 144

Head of School
St. John's Lutheran School
Box 37
Good Thunder, MN 56037

Head of School
St. John's Lutheran School
Route 1
Vernon Center, MN 56090

Head of School
Academy of Our Lady of
Good Counsel Hill
Mankato, MN 56001

Head of School
All Saints School
Madison Lakes, MN 56063

Head of School
Grace Christian School
6th Avenue & Lind Street
Mankato, MN 56001

Head of School
Holy Rosary School
546 Grant
North Mankato, MN 56001

Head of School
Immanuel Lutheran School
421 North Second Street
Mankato, MN 56001

Head of School
Loyola Fitzgerald
110 North Fifth Street
Mankato, MN 56001

Head of School
Mt. Olive Lutheran School
1123 Marsh Street
Mankato, MN 56001

Head of School
St. Joseph - St. John
Blue Earth & Hubbell Streets
Mankato, MN 56001

Head of School
St. Mark's Lutheran
Sibley & West 7
Mankato, MN 56001

Head of School
St. Peter & Paul
110 North Sixth Street
Mankato, MN 56001

Head of School
Wilson Community School
Box 3372
Mankato, MN 56001

Head of School
St. Paul School
Box 215
Comfrey, MN 56019

Head of School
Cathedral School
Washington & Sixth Street N.
New Ulm, MN 56073

Head of School
Central School
515 North State Street
New Ulm, MN 56073

Head of School
New Ulm Christian School
Third & Payne Streets
New Ulm, MN 56073

Head of School
St. George
Route 1
New Ulm, MN 56073

Head of School
St. Paul's Lutheran School
126 South Payne Street
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Head of School
St. John's Evangelical Luth.
216 Third Avenue SE
Sleepy Eye, MN 56085

Head of School
St. Mary
104 West St. Mary's Street
Sleepy Eye, MN 56085

Head of School
School of Japanese Martyrs
Route 2, Box 111
Sleepy Eye, MN 56085

Head of School
St. Raphael
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Springfield, MN 56087

Head of School
Our Lady of Sacred Heart
401 Avenue G
Cloquet, MN 55720

Head of School
St. Paul's Academy
18th & Wilson Avenue
Cloquet, MN 55720

Head of School
Guardian Angels
215 West Second Street
Chaska, MN 55318

Head of School
Minnesota Valley Lutheran
126 S. Payne St
New Ulm, MN 56075

Head of School
Jonathan Montessori
Box 35
Chaska, MN 55318

Head of School
Lutheran High School
Box 143
Mayer, MN 55360

Head of School
Christian Day
710 North 11th Street
Mountain Lake, MN 56159

Head of School
St. Hubert
306 78th Street West
Chanhassen, MN 55317

Head of School
SS Peter & Paul
Box 656
Watertown, MN 55388

Head of School
Westbrook Christian School
Westbrook, MN 56183

Head of School
St. John's Lutheran
Oak & 4th St.
Chaska, MN 55318

Head of School
Zion Lutheran School
Box 108
Mayer, MN 55360

Head of School
Lake Region Christian School
Highway 210 West, Box 428
Brainerd, MN 56401

Head of School
Emanuel Lutheran School
Hamburg, MN 55339

Head of School
Bug-O-Nay-Ge-Shig
Cass Lake, MN 56633

Head of School
St. Francis of Assisi
817 Juniper Street
Brainerd, MN 56401

Head of School
St. Bernard
Cologne, MN 55322

Head of School
Daystar Christian School
Zion Harbor
Federal Dam, MN 56641

Head of School
Seventh Day Adventist
Box 491
Brainerd, MN 56401

Head of School
St. John's Lutheran School
Box 66
Young America, MN 55397

Head of School
Chisago Lakes Baptist Academy
Box 57
Chisago City, MN 55013

Head of School
St. John the Baptist
12508 Lynn Avenue South
Savage, MN 55378

Head of School
Zion Lutheran School
Route 1
Cologne, MN 55322

Head of School
Assumption
Barnesville, MN 56514

Head of School
St. Joseph
25 East First Street
Waconia, MN 55387

Head of School
Daystar Ministry
121 Sixth Avenue South
Moorhead, MN 56560

Head of School
Hastings Parochial
600 Tyler Street
Hastings, MN 55033

Head of School
St. Mark's & St. John's Luth.
Box 128
New Germany, MN 55367

Head of School
St. Francis de Sales
1330 Eighth Avenue North
Moorhead, MN 56560

Head of School
St. John the Baptist
Vermillion, MN 55085

Head of School
Trinity Lutheran School
601 East Second
Waconia, MN 55387

Head of School
St. Joseph
202 Tenth Street South
Moorhead, MN 56560

Head of School
Private Christian Liberty
Academy
Moose Lake, MN 55767

Head of School
St. Mary
Route 1
New Trier, MN 55033

Head of School
Archbishop Brady
1200 Oakdale Avenue
West St. Paul, MN 55118

Head of School
St. Agnes School
307 Fourth Avenue West
Osakis, MN 56360

Head of School
St. Mathias
Hampton, MN 55031

Head of School
Convent of the Visitation
2475 Dodd Road
West St. Paul, MN 55120

Head of School
Our Lady of Mt. Carmel
Box 128
Easton, MN 56025

Head of School
All Saints
20950 Howland Ave West
Lakeville, MN 55044

Head of School
St. Croix Lutheran
110 Crusader Avenue
West St. Paul, MN 55118

Head of School
St. Casimir
330 Second Avenue SW
Wells, MN 56097

Head of School
Berea Lutheran School
9308 Rich Valley Blvd.
Inver Grove Heights, MN 55075

Head of School
St. Joseph School
1138 Seminole Avenue
West St. Paul, MN 55118

Head of School
St. John's Lutheran
Box 248
Wykoff, MN 55990

Head of School
Rosemount Baptist School
14400 Diamond Path West
Rosemount, MN 55068

Head of School
St. Michael
335 East Hurley
West St. Paul, MN 55118

Head of School
Hollandale School
Box 182
Hollandale, MN 56045

Head of School
St. Joseph School
14355 S. Robert Trail
Rosemount, MN 55068

Head of School
St. Thomas Academy
949 Mendota Heights Road
West St. Paul, MN 55120

Head of School
St. Paul's Lutheran School
1100 West Minnesota
Cannon Falls, MN 55009

Head of School
Heritage Christian School
1451 Stickney Street South
St. Paul, MN 55075

Head of School
Trinity Lone Oak Lutheran
2950 Dodd Road
Eagan, MN 55121

Head of School
St. John's School
Route 3
Goodhue, MN 55027

Head of School
Holy Trinity School
745 Sixth Avenue South
South St. Paul, MN 55075

Head of School
Emanuel Lutheran School
115 Crusader Avenue
West St. Paul, MN 55118

Head of School
Concordia-Immanuel Lutheran
1805 Bush Street
Red Wing, MN 55066

Head of School
Providence School
19 Avenue N & Bromley
South St. Paul, MN 55075

Head of School
St. Mary
Fifth & Hawthorne
Alexandria, MN 56308

Head of School
Our Redeemer's Lutheran
1534 West Avenue
Red Wing, MN 55066

Head of School
Faith Christian School
502 Hwy. 33 N.
Cloquet, MN 55720

Head of School
Zion Lutheran School
310 Lake Street
Alexandria, MN 56308

Head of School
St. John's Lutheran School
421 East Avenue
Red Wing, MN 55066

Head of School
Jesus is Lord Academy
14675 Audrey Lane

Head of School
St. Joseph
Seventh & North Park
Red Wing, MN 55066

Head of School
Christ Evangelical Lutheran
223 East Fifth
Zumbrota, MN 55992

Head of School
Bethany Academy
6820 Auto Club Road
Minneapolis, MN 55438

Head of School
Mt. Hope-Redemption School
927 East Old Shakopee Road
Minneapolis, MN 55420

Head of School
Nativity of Mary
9901 Bloomington Freeway
Minneapolis, MN 55420

Head of School
Town & Country Montessori
10313 Stanley Circle
Bloomington, MN 55437

Head of School
Chapel Hill Academy, Inc.
17850 Duck Lake Terrace
Eden Prairie, MN 55344

Head of School
New Testament Christian
12901 Valley View Road
Eden Prairie, MN 55344

Head of School
Calvin Christian School
4015 Inglewood Avenue South
Minneapolis, MN 55416

Head of School
Concy's Montessori
4801 France Avenue South
Minneapolis, MN 55410

Head of School
Edina Montessori School
4501 Colfax Avenue South
Minneapolis, MN 55401

Head of School
Our Lady of Grace School
5051 Eden Avenue
Minneapolis, MN 55436

Head of School
St. Peter's Lutheran School
5421 France Avenue South
Edina, MN 55410

Head of School
Good Shepherd Middle School
145 Jersey Avenue South
Minneapolis, MN 55426

Head of School
Blake Schools (Grades K-5)
110 Blake Road
Hopkins, MN 55343

Head of School
Blake Schools (Grades 6-8)
110 Blake Road
Hopkins, MN 55343

Head of School
Groves Learning Center
2000 Hopkins Crossroad
Minnetonka, MN 55343

Head of School
Hopkins Consolidated School
1320 Excelsior Avenue West
Hopkins, MN 55343

Head of School
Bloomington Lutheran School
10600 Bloomington Ferry Rd.
Bloomington, MN 55438

Head of School
Hopkins Montessori
4215 Fairview Avenue
Minnetonka, MN 55343

Head of School
Immaculate Heart of Mary
13505 Excelsior Blvd.
Minnetonka, MN 55343

Head of School
Minneapolis Jr. Academy
3500 Williston Road
Hopkins, MN 55343

Head of School
Annunciation School
525 West 54th Street
Minneapolis, MN 55419

Head of School
Ascension School
1726 Dupont Avenue North
Minneapolis, MN 55411

Head of School
Blake Schools (Grades 9-12)
511 Kenwood Parkway
Minneapolis, MN 55403

Head of School
Breck School
4200 West River Road
Minneapolis, MN 55406

Head of School
Bryant Avenue Baptist School
5601 Bryant Avenue South
Minneapolis, MN 55419

Head of School
Child Garden Total Envirnment
900 Mt. Curve Avenue
Minneapolis, MN 55403

Head of School
Christ the King School
3210 West 51st
Minneapolis, MN 55410

Head of School
De La Salle School
25 West Island Avenue
Minneapolis, MN 55401

Head of School
Fourth Baptist Christian
2105 Fremont Avenue North
Minneapolis, MN 55411

Head of School
Heart of Earth Survival
1209 Fourth Street SE
Minneapolis, MN 55414

Head of School
Holy Rosary
2430 18th Avenue South
Minneapolis, MN 55404

Head of School
Immanuel Lutheran School
2201 Girard Avenue North
Minneapolis, MN 55411

Head of School
Incarnation School
3800 Pleasant Avenue South
Minneapolis, MN 55409

Head of School
Day Community
308 15 Av., SE
Minneapolis, MN 55414

Head of School
Operation De Novo
321 3 St S
Mpls. MN 55404

Head of School
Lake Country School
1601 Laurel Avenue
Minneapolis, MN 55403

Head of School
Minneapolis Lutheran School
4242 Wentworth Avenue South
Minneapolis, MN 55409

Head of School
Minnehaha Academy
3107 47th Avenue South
Minneapolis, MN 55406

Head of School
Nokomis Montessori
5300 Tenth Avenue South
Minneapolis, MN 55419

Head of School
Northeast Regional Ed. Center
Holy Cross, 1630 Fourth St.NE
Minneapolis, MN 55413

Head of School
Northeast Regional Ed. Center
St. Cyril School
229 13th Avenue NE
Minneapolis, MN 55413

Head of School
Our Lady of Victory School
5140 Fremont Avenue North
Minneapolis, MN 55430

Head of School
Pilgrim Lutheran School
3901 First Avenue South
Minneapolis, MN 55409

Head of School
Powderhorn Christian School
4500 Clinton Av. S,
Minneapolis, MN 55409

Head of School
Regina School
4225 Third Avenue South
Minneapolis, MN 55409

Head of School
Resurrection School
5435 11th Avenue South
Minneapolis, MN 55417

Head of School
St. Albert the Great
2840 33rd Avenue South
Minneapolis, MN 55406

Head of School
St. Anne
2620 Russell Avenue North
Minneapolis, MN 55411

Head of School
St. Austin
4021 Thomas Avenue North
Minneapolis, MN 55412

Head of School
St. Bridget
3820 Emerson Avenue North
Minneapolis, MN 55412

Head of School
St. John's Lutheran School
610 NE Broadway
Minneapolis, MN 55413

Head of School
St. Kevin
59th Street & 27th Avenue S
Minneapolis, MN 55417

Head of School
St. Stephen
2123 Clinton Avenue South
Minneapolis, MN 55404

Head of School
St. Thomas the Apostle
2900 West 44th Street
Minneapolis, MN 55410

Head of School
Second Foundation School
1219 University Avenue SE
Minneapolis, MN 55414

Head of School
Minnetonka Montessori
233 School Ave.
Excelsior, MN 55331

Head of School
Academy of Holy Angels
6600 Nicollet Avenue South
Minneapolis, MN 55423

Head of School
Soul's Harbor
230 Nicollet Mall
Minneapolis, MN 55401

Head of School
St. John the Baptist School
638 Mill Street South
Excelsior, MN 55331

Head of School
Assumption
305 East 77th Street
Richfield, MN 55423

Head of School
South Parks Consolidated
1120 East 37th Street
Minneapolis, MN 55407

Head of School
St. Therese
18325 Minnetonka Blvd.
Wayzata, MN 55391

Head of School
Fraser School, Inc.
2400 West 64th Street
Minneapolis, MN 55423

Head of School
Southside Family
2647 Bloomington Avenue So.
Minneapolis, MN 55407

Head of School
Our Lady of the Lake School
2411 Commerce Blvd.
Mound, MN 55364

Head of School
Mt. Calvary Lutheran School
6541 16th Avenue South
Minneapolis, MN 55423

Head of School
Trinity First Lutheran
1115 East 19th Street
Minneapolis, MN 55404

Head of School
Holy Name of Jesus School
155 County Road 24
Wayzata, MN 55391

Head of School
St. Peter
6720 Nicollet Avenue South
Minneapolis, MN 55423

Head of School
Visitation
4530 Lyndale Avenue South
Minneapolis, MN 55409

Head of School
Brookdale Christian Center
6030 Xerxes Avenue North
Brooklyn Center, MN 55430

Head of School
St. Richard
7540 Penn Avenue South
Minneapolis, MN 55423

Head of School
Katahdin School
23 SE 4th St.
Minneapolis, MN 55414

Head of School
St. Alphonsus School
71st & Halifax Avenue North
Minneapolis, MN 55429

Head of School
Plymouth Christian School
13030 47th Avenue North
Minneapolis, MN 55442

Head of School
Deephaven Montessori
18325 Minnetonka Blvd.
Wayzata, MN 55391

Head of School
St. John's Lutheran School
9141 Highway 101
Osseo, MN 55369

Head of School
Sacred Heart School
4050 Hubbard Avenue North
Minneapolis, MN 55422

Head of School
Seventh Day Adventist
4849 East Main,
Maple Plain, MN 55359

Head of School
St. Margaret Mary School
2225 Zenith Avenue North
Minneapolis, MN 55422

Head of School
Home Covenant School
5570 Covington Road
Excelsior, MN 55331

Head of School
St. Vincent de Paul School
600 First Avenue NW
Osseo, MN 55369

Head of School
Calvary Memorial Church Sch.
2420 Dunwoody Ave.

Head of School
Faith Home School
19800 Manor Road

Head of School
St. Raphael School
5501 Nevada Avenue North
Crystal, MN 55428

Head of School
MN Assoc. of Private Schools
Nevis, MN 56467

Head of School
St. Charles Borromeo School
2727 Stinson Blvd. NE
Minneapolis, MN 55418

Head of School
Torah Academy
8200 West 33rd
St. Louis Park, MN 55426

Head of School
Park Rapids First Baptist
Christian School
Park Rapids, MN 56470

Head of School
Benilde-St. Margaret School
2501 Highway 100 South
Minneapolis, MN 55416

Head of School
Blake Schools (Grades K-6)
301 Peavey Lane
Wayzata, MN 55391

Head of School
Grasston Christian
Academy
Grasston, MN 55030

Head of School
Discoveries for Children
Vernon & 41st Street
St. Louis Park, MN 55418

Head of School
Minnetonka Montessori
705 Highway 101 North
Wayzata, MN 55391

Head of School
Calvary Bible Academy
Box 336
Cambridge, MN 55008

Head of School
Edina Montessori School, Inc.
4003 Wooddale Avenue South
St. Louis Park, MN 55416

Head of School
Redeemer Lutheran School
115 West Wayzata Blvd.
Wayzata, MN 55391

Head of School
Seventh Day Adventist School
Route 2, Box 95
Cambridge, MN 55008

Head of School
Golden Years' Montessori
3700 Alabama Avenue
St. Louis Park, MN 55416

Head of School
St. Bartholomew School
645 East Rice Street
Wayzata, MN 55391

Head of School
Christian Community School
510 Golf Course Road
Grand Rapids, MN 55744

Head of School
Holy Family School
5925 West Lake Street
Minneapolis, MN 55416

Head of School
St. John's Lutheran School
720 North Marshall
Caledonia, MN 55921

Head of School
St. Joseph School
614 North Second Avenue West
Grand Rapids, MN 55744

Head of School
Metropolitan Open School
41st & Vernon Avenue South
St. Louis Park, MN 55416

Head of School
St. Mary
318 East South Street
Caledonia, MN 55921

Head of School
Frontier Farm School
Route 1, Box 36
Effie, MN 56639

Head of School
Most Holy Trinity
3946 Wooddale Avenue South
Minneapolis, MN 55416

Head of School
Crucifixion
420 Second Street South
La Crescent, MN 55947

Head of School
Immanuel Lutheran School
620 Bush Street
Lakefield, MN 56150

Head of School
Timothy Lutheran School
7814 Minnetonka Blvd.
Minneapolis, MN 55426

Head of School
St. Peter
Box 357
Hokah, MN 55941

Head of School
St. Paul's Lutheran School
Route 3
Lakefield, MN 56150

Head of School
Nature's Way
Box 47
Middle River, MN 56737

Head of School
St. Philip School
225 East Third Street
Litchfield, MN 55355

Head of School
Central Lutheran School
300 Northeast 16th Street
Austin, MN 55912

Head of School
Community Christian School
Box 68
Pease, MN 56363

Head of School
Faith Christian School
Oakland, Mn
55912

Head of School
St. Paul's Lutheran School
Route 1
Ceylon, MN 56121

Head of School
Crosier Seminary Prep.
Onamia, MN 56359

Head of School
Pacelli School
311 Northwest Fourth Street
Austin, MN 55912

Head of School
Fairmont Christian School
1345 Albion Avenue
Fairmont, MN 56031

Head of School
North Star Christian Academy
400 East Broadway
Little Falls, MN 56345

Head of School
Queen of Angels
912 First Avenue Northeast
Austin, MN 55912

Head of School
St. James Lutheran School
Box 305
Northrop, MN 56075

Head of School
Our Lady of Lourdes School
205 Northwest Third Street
Little Falls, MN 56345

Head of School
St. Augustine-St. Edward
511 Fourth Avenue Northwest
Austin, MN 55912

Head of School
St. John Vianney School
901 South Prairie Avenue
Fairmont, MN 56031

Head of School
St. Mary
307 Southeast Fourth Street
Little Falls, MN 56345

Head of School
St. Paul's Lutheran
106 9 Place Southwest
Austin, MN 55912

Head of School
St. Paul's Lutheran School
201 Oxford Street
Fairmont, MN 56031

Head of School
St. John Nepomuk School
Lastrup, MN 56344

Head of School
Sacred Heart School
Adams, MN 55909

Head of School
St. Paul's Lutheran School
114 East Fourth Street North
Truman, MN 56088

Head of School
St. Joseph School
Pierz, MN 56364

Head of School
Chandler Christian School
Box 125B
Chandler, MN 56122

Head of School
St. Anthony School
Box 469
Watkins, MN 55389

Head of School
St. Michael School
Buckman, MN 56317

Head of School
St. Paul's Lutheran School
Box 394
Fulda, MN 56131

Head of School
Austin Christian Academy
301 Southwest Fourth Street
Austin, MN 55912

Head of School
Immanuel Lutheran School
Route 1
Courtland, MN 56021

Head of School
Nay-Ah-Shing School

Head of School
St. John's Lutheran School
Route 2
Atwater, MN 56209

Head of School
Lonsdale Consolidated School
Lonsdale, MN 55046

Head of School
Hutch ABC
Box 476
Hutchinson, MN 55350

Head of School
Central Minnesota Christian
Box 98
Prinsburg, MN 56281

Head of School
Buffalo Ridge Accelerated
Christian Academy
Lake Benton, MN 56149

Head of School
Immanuel Lutheran School
Route 3
Hutchinson, MN 55350

Head of School
Christian Community School
Highway 23
Willmar, MN 56201

Head of School
St. Peter
Box 112
Balaton, MN 56115

Head of School
Maplewood Academy
700 North Main Street
Hutchinson, MN 55350

Head of School
Heritage School
Karlstad, MN 56732

Head of School
Samuel School of Christ
500 Village Drive
Marshall, MN 56258

Head of School
Our Savior's Lutheran
800 North Bluff Street
Hutchinson, MN 55350

Head of School
St. Thomas Aquinas School
Box 712
International Falls, MN
56649

Head of School
Holy Redeemer School
501 South Whitney
Marshall, MN 56258

Head of School
St. Anastasia School
400 Lake Street
Hutchinson, MN 55350

Head of School
Seventh Day Adventist School
Loman Route 7
International Falls, MN
56649

Head of School
St. Edward School
Fourth & Washington Street
Minneota, MN 56264

Head of School
St. John's Lutheran School
Route 4
Hutchinson, MN 55350

Head of School
St. Eloi School
Ghent, MN 56239

Head of School
Silver Lake Catholic School
Silver Lake, MN 55381

Head of School
St. Michael School
318 Fifth Avenue
Madison, MN 56256

Head of School
St. Mary School
225 Sixth Street
Tracy, MN 56175

Head of School
Holy Trinity School
110 Winsted Avenue West
Winsted, MN 55395

Head of School
St. Anne School
511 North Fourth
LeSueur, MN 56058

Head of School
First Evangelical Lutheran
1015 14th Street East
Glencoe, MN 55336

Head of School
St. Michael School
Route 1, Box 23
Mahnomen, MN 56557

Head of School
Holy Redeemer School
205 Vine Avenue West
Montgomery, MN 56069

Head of School
St. Pius X
1103 East Tenth Street
Glencoe, MN 55336

Head of School
St. Rose of Lima
Box 825
Argyle, MN 56713

Head of School
Trinity Lutheran School
Box 387
Nicollet, MN 56074

Head of School
Seventh Day Adventist
75 at Dresser Drive NE
Rochester, MN 55901

Head of School
Stewartville Christian
500 Southeast First Avenue
Stewartville, MN 55976

Head of School
John Ireland School
618 South Fifth Street
St. Peter, MN 56082

Head of School
Lourdes
Center St. & 7th Ave. W.
Rochester, MN 55901

Head of School
Hillcrest Lutheran Academy
Box 317
Fergus Falls, MN 56537

Head of School
Norseland Lutheran School
Route 3, Box 40
St. Peter, MN 56082

Head of School
Montessori Child Dev. Center
4435 Bamber Valley Road SW
Rochester, MN 55901

Head of School
Our Lady of Victory
426 West Cavour
Fergus Falls, MN 56537

Head of School
St. Anthony & St. Kilian
Lismore, MN 56155

Head of School
Resurrection Lutheran
407 14th Street Northwest
Rochester, MN 55901

Head of School
St. John's Lutheran School
Route 1
Ottertail, MN 56571

Head of School
Calvary Christian School
Box 383, 1401 Fourth Avenue
Worthington, MN 56187

Head of School
Rochester Central Lutheran
2619 Ninth Avenue Northwest
Rochester, MN 55901

Head of School
Seventh Day Adventist
Box 84'
Clitherall, MN 56524

Head of School
Faith Christian School
Box 38
Bigelow, MN 56117

Head of School
Rochester Christian School
921 37th Street Northwest
Rochester, MN 55901

Head of School
St. Henry School
253 Second Street Southwest
Perham, MN 56573

Head of School
St. Mary
12th Street & 8th Avenue
Worthington, MN 56187

Head of School
Rochester Montessori
2211 Salem Road Southwest
Rochester, MN 55901

Head of School
St. Paul's Lutheran School
560 Second Street Southwest
Perham, MN 56573

Head of School
Worthington Christian
1118 Johnson Avenue
Worthington, MN 56187

Head of School
St. Francis School
318 11th Avenue Southeast
Rochester, MN 55901

Head of School
St. Bernard School
117 Knight Avenue North
Thief River Falls, MN 56701

Head of School
Worthington Montessori
230 Clary Street
Worthington, MN 56187

Head of School
St. John
420 West Center
Rochester, MN 55901

Head of School
Seventh Day Adventist
1004 South Tindolph
Thief River Falls, MN 56701

Head of School
Faith Christian School
2810 Southeast 40th Avenue
Rochester, MN 55901

Head of School
St. Pius X
14th Street & 12th Avenue NW
Rochester, MN 55901

Head of School
St. Mary School
815 West Sixth Avenue
Pine City, MN 55063

Head of School
New York Mills Christian
103 Hayes Ave

Head of School
Kingsway
Thief River Falls, MN 56701

Head of School
Edgerton Christian School
Box 236
Edgerton, MN 56128

Head of School
Free Christian School
Box 431
Edgerton, MN 56128

Head of School
Leota Christian School
501 E. Main
Leota, MN 56153

Head of School
Southwest Christian School
451 Elizabeth Street West
Edgerton, MN 56128

Head of School
Seventh Day Adventist School
Holland, MN 56139

Head of School
Crookston Catholic School
220 East Third Street
Crookston, MN 56716

Head of School
Mt. St. Benedict Academy
East Summit Avenue
Crookston, MN 56716

Head of School
Bible Baptist School
310 Fifth Avenue North
East Grand Forks, MN 56721

Head of School
Sacred Heart School
126 Third Street Northwest
East Grand Forks, MN 56721

Head of School
Gladstone Christian Academy
1717 English St.
St. Paul, MN 55109

Head of School
River Heights Lutheran
1708 River Road NW

Head of School
Northside Christian School
7901 Red Oak Drive NE
Minneapolis, MN 55432

Head of School
Harbon Montessori
Long Lake Road & Highway 694
St. Paul, MN 55412

Head of School
Oak Hill Montessori
4665 Hodgson Road
St. Paul, MN 55112

Head of School
St. John the Baptist School
845 Second Avenue Northwest
New Brighton, 55112

Head of School
St. Odilia School
3495 North Victoria Street
St. Paul, MN 55112

Head of School
Capitol City School
1220 South McKnight
St. Paul, MN 55119

Head of School
Christ Lutheran School
2475 East 17th Avenue
North St. Paul, MN 55109

Head of School
Gethsemane School
2410 Stillwater Road
St. Paul, MN 55119

Head of School
Hill-Murray School
2625 East Larpenteur Avenue
St. Paul, MN 55109

Head of School
Little School of Montessori
Frost & Mantor
Maplewood, MN 55109

Head of School
Presentation of the Blessed
Virgin Mary
1725 Kennard Street
St. Paul, MN 55109

Head of School
St. Peter School
2620 North Margaret Street
North St. Paul, MN 55109

Head of School
Transfiguration School
953 Ferndale Avenue
St. Paul, MN 55119

Head of School
Walther Jr. High School
2410 Stillwater Road
St. Paul, MN 55119

Head of School
Concordia Academy
2400 North Dale Street
St. Paul, MN 55113

Head of School
Corpus Christi School
2131 North Fairview
St. Paul, MN 55113

Head of School
Kinderhaus Montessori
Fernwood & Ryan
Roseville, MN 55113

Head of School
King of Kings Lutheran
2330 North Dale Street
St. Paul, MN 55113

Head of School
St. Jerome School
384 East Roselawn Avenue
St. Paul, MN 55117

Head of School
St. John the Evangelist
2621 McMenemy Road
St. Paul, MN 55117

Head of School
Children's Center
Montessori I
1536 West Minnehaha
St. Paul, MN 55104

Head of School
Highland Catholic School
2017 Bohland Avenue
St. Paul, MN 55116

Head of School
St. Rose of Lima School
2072 Hamline Avenue North
St. Paul, MN 55113

Head of School
Christ Household of Faith
355 Marshall Avenue
St. Paul, MN 55102

Head of School
Highland Park Montessori
225 South Cleveland Avenue
St. Paul, MN 55104

Head of School
Bethune Montessori
440 University Avenue
St. Paul, MN 55103

Head of School
Cretin School
495 South Hamline Avenue
St. Paul, MN 55116

Head of School
Holy Childhood
1435 Midway Parkway
St. Paul, MN 55108

Head of School
Blessed Sacrament School
1800 Ames Avenue
St. Paul, MN 55119

Head of School
Dayton Avenue Montessori
217 Mackubin Street
St. Paul, MN 55102

Head of School
Holy Spirit School
1406 Randolph Avenue
St. Paul, MN 55105

Head of School
Cathedral Montessori
328 West ~~Kellogg~~ 6 St
St. Paul, MN 55102

Head of School
Derham Hall
540 Warwick
St. Paul, MN 55116

Head of School
Immaculate Heart of Mary
1550 Summit Avenue
St. Paul, MN 55105

Head of School
Central Lutheran School
775 North Lexington Parkway
St. Paul, MN 55104

Head of School
East St. Paul Lutheran
School Ass'n.
674 Johnson Parkway
St. Paul, MN 55106

Head of School
Jewish Community Center
1375 St. Paul Avenue
St. Paul, MN 55116

Head of School
Cheder of St. Paul
15 Montcalm Court
St. Paul, MN 55116

Head of School
Macalester Child Center
1652 Summit Avenue
St. Paul, MN 55105

Head of School
Krueger Christian
1630 E. Geranium
St. Paul, MN 55106

Head of School
Environment for Learning, Inc.
921 Bayless Avenue
St. Paul, MN 55114

Head of School
Apple School
1885 University Av. S.E.
St. Paul, MN 55104

Head of School
Children's Center Montessori
1536 West Minnehaha
St. Paul, MN 55104

Head of School
Faith Baptist Christian
1360 Mississippi Street
St. Paul, MN 55101

Head of School
Maternity of Mary
592 West Arlington Avenue
St. Paul, MN 55117

Head of School
Children's House Montessori
341 South Hamline Avenue
St. Paul, MN 55105

Head of School
Guadalupe Area Project
381 East Robie
St. Paul, MN 55107

Head of School
McIntyre Center for
Gifted Child
630 Laurel Av
St. Paul, MN 55104

Head of School
Morning Star Montessori
1791 North Albert
St. Paul, MN 55113

Head of School
Montessori Foundation of MN
1003 East Ivy
St. Paul, MN 55106

Head of School
Nativity School
1900 Stanford Avenue
St. Paul, MN 55105

Head of School
Red School House
643 Virginia Street
St. Paul, MN 55103

Head of School
Sacred Heart & St. John
835 East Fifth Street
St. Paul, MN 55106

Head of School
St. Adalbert School
262 Edmund
St. Paul, MN 55103

Head of School
St. Agnes School (Elementary)
525 Thomas Avenue
St. Paul, MN 55103

Head of School
St. Agnes School (Secondary)
525 Thomas Avenue
St. Paul, MN 55103

Head of School
St. Andrew School
1028 Van Slyke Avenue
St. Paul, MN 55103

Head of School
St. Bernard School (Elem.)
1167 Albemarle Street
St. Paul, MN 55117

Head of School
St. Bernard School (Sec.)
170 West Rose Avenue
St. Paul, MN 55117

Head of School
St. Casimir School
930 East Geranium Avenue
St. Paul, MN 55106

Head of School
St. Columba School
1330 Blair Avenue
St. Paul, MN 55104

Head of School
St. Frances de Sales School
426 Osceola Avenue South
St. Paul, MN 55102

Head of School
St. Gregory the Great School
1668 Montreal Avenue
St. Paul, MN 55116

Head of School
St. James School
486 View Street
St. Paul, MN 55102

Head of School
St. John's Lutheran School
771 Margaret Street
St. Paul, MN 55106

Head of School
St. Luke School
1065 Summit Avenue
St. Paul, MN 55105

Head of School
St. Mark School
1983 Dayton Avenue
St. Paul, MN 55104

Head of School
St. Matthew School
10 West Winifred Street
St. Paul, MN 55107

Head of School
St. Pascal Baylon School
1770 East Third Street
St. Paul, MN 55106

Head of School
St. Patrick School
471 East Magnolia Avenue
St. Paul, MN 55101

Head of School
St. Paul Academy-Summit
1712 Randolph Avenue
St. Paul, MN 55105

Head of School
St. Paul Academy-Summit
(Lower)
1150 Goodrich Avenue
St. Paul, MN 55105

Head of School
Temple Baptist School
200 West Seventh
St. Paul, MN 55102

Head of School
Urban Catholic Community
School-St. Peter Claver
1060 West Central Avenue
St. Paul, MN 55104

Head of School
St. Mary of the Lake
112 Bald Eagle Avenue
White Bear Lake, MN 55110

Head of School
St. Pius X School
3878 Highland Avenue
White Bear Lake, MN 55110

Head of School
White Bear Montessori
501 Bloom Avenue
White Bear Lake, MN 55110

Head of School
St. Joseph School
Box 215
Red Lake Falls, MN 56750

Head of School
St. Michael School
Morgan, MN 56266

Head of School
Zion Lutheran School
Box 116
Sanborn, MN 56083

Head of School
Our Lady of Victory School
Lucan, MN 56255

Head of School
St. Anne School
Wabasso, MN 56293

Head of School
St. Mary School
140 South Tenth Street
Bird Island, MN 55310

Head of School
Emanuel Lutheran School
Route 2
Fairfax, MN 55332

Head of School
St. Andrew School
Fairfax, MN 55332

Head of School
St. John's Lutheran School
Box 531

Head of School
St. Aloysious
1005 West Fairview
Olivia, MN 56277

Head of School
Bethlehem Academy
105 Third Avenue Southwest
Faribault 55021

Head of School
Bishop Whipple Schools
Box 218
Faribault, MN 55021

Head of School
Consolidated Catholic Schools
of Faribault
15 Southwest Third Avenue
Faribault, MN 55021

Head of School
Montessori House of
Children, Inc.
309 Erblang Ave
Faribault, MN 55021

Head of School
Peace Lutheran School
3rd Avenue SW & 3rd Street
Faribault, MN 55021

Head of School
Seventh Day Adventist
301 NW 5th St.
Faribault, MN 55021

Head of School
Trinity Lutheran School
526 NW Fourth Street
Faribault, MN 55021

Head of School
W. Roby Allen School
525 East Fifth Street
Faribault, MN 55021

Head of School
Wilson Center School
Box 917
Faribault, MN 55021

Head of School
Trinity Lutheran School
Route 1
Morristown, MN 55052

Head of School
Laura Baker School
211 Oak
Northfield, MN 55057

Head of School
St. Dominic School
216 North Spring Street
Northfield, MN 55057

Head of School
Hills Christian School
Box 27
Hills, MN 56138

Head of School
Duluth Cathedral School
1215 Rice Lake Road
Duluth, MN 55811

Head of School
Holy Rosary School
2802 East Fourth Street
Duluth, MN 55812

Head of School
Lakeview Montessori
1600 North Eighth Avenue Eas
Duluth, MN 55805

Head of School
Lakeview Christian Academy
1600 N. 8th Ave. E.
Duluth, MN 55805

St. Anthony School
1028 East Eighth Street
Duluth, MN 55805

Grand Marais Bible School
Route 1, Box 79
Meadowlands, MN 55765

St. John's Lutheran School
9243 Viking Blvd Northwest
Elk River, MN 55330

Head of School
St. James School
715 North 57th Avenue West
Duluth, MN 55807

Head of School
Bible Baptist
2801 W 1st St.
Duluth, MN 55806

Head of School
St. Martin School
21201 Church Ave.
Rogers, MN

Head of School
St. Jean School
2421 West Second Street
Duluth, MN 55806

Head of School
Our Lady of the Prairie
215 North Chestnut
Belle Plaine, MN 56011

Head of School
St. John's Lutheran School
Route 2
Arlington, MN 55307

Head of School
St. John School
Woodland Ave. & Chisholm St.
Duluth, MN 55803

Head of School
Trinity Lutheran School
501 West Church Street
Belle Plaine, MN 56011

Head of School
St. Paul's Lutheran School
510 West Adams
Arlington, MN 55307

Head of School
St. Michael School
4828 Pitt Street
Duluth, MN 55804

Head of School
St. John the Baptist School
215 Second Street
Jordan, MN 55352

Head of School
Immanuel Lutheran School
417 High Ave.
Gaylord, MN 55334

Head of School
McKinley Christian Academy
Box A
McKinley, MN 55761

Head of School
St. Wencelaus School
227 East Main Street
New Prague, MN 56071

Head of School
Immanuel Lutheran School
Box 177
Gibbon, MN 55335

Head of School
Assumption School
2310 Seventh Avenue East
Hibbing, MN 55746

Head of School
St. Michael School
16280 Duluth Avenue SE
Prior Lake, MN 55372

Head of School
St. Peter's Lutheran School
Route 1
Gibbon, MN 55335

Head of School
Prior Lake Christian School
7690 Credit River Road
Prior Lake, MN 55372

Head of School
Holy Family School
Albany, MN 56307

Head of School
St. Leo School
39th St. & 2nd Ave. East
Hibbing, MN 55746

Head of School
Shakopee Area Catholic
305 South Scott
Shakopee, MN 55379

Head of School
St. Pius V School
Albany, MN 56307

Head of School
St. Rose School
2 South Sixth Avenue West
Proctor, MN 55810

Head of School
St. Andrew School
428 Irving Avenue
Elk River, MN 55330

Head of School
Holy Cross School
Route 1
Kimball, MN 55353

Head of School
Marquette
311 3 St. S.
Virginia, 55792

Head of School
Christian Alliance Academy
829 School St.
Elk River, MN 55330

Head of School
St. Boniface School
527 Main Street
Cold Spring, MN 56320

Head of School
St. Augustine School
428 Second Street Southeast
St. Cloud, MN 56301

Head of School
Holy Family School
231 Sinclair Lewis Avenue
Sauk Centre, MN 56378

Head of School
SS Peter & Paul School
Box 188
Richmond, MN 56368

Head of School
St. John's Preparatory
Collegeville, MN 56321

Head of School
Our Lady of Grace School
Route 2
Freeport, MN 56307

Head of School
St. Joseph School
108 Sixth Avenue North
Waite Park, MN 56387

Head of School
Prairie Mennonite School
Route 1
Blooming Prairie, MN 55917

Head of School
Sacred Heart School
Box 38
Freeport, MN 56331

Head of School
St. Joseph Laboratory
Box 188
St. Joseph, MN 56374

Head of School
Marian - St. Mary's School
Marian Drive
Owatonna, MN 55060

Head of School
St. John School
Route 1, Box 222
Melrose, MN 56352

Head of School
St. Mary Help of Christians
Route 3, Box 41
St. Cloud, MN 56301

Head of School
Owatonna Christian School
265 26th Street Northeast
Owatonna, MN 55060

Head of School
St. Mary School
320 Fifth Avenue Southeast
Melrose, MN 56352

Head of School
St. Mary's Cathedral
823 First Street South
St. Cloud, MN 56301

Head of School
St. Isidore School
Route 2, Box 90
Owatonna, MN 55060

Head of School
Holy Spirit School
1615 11th Avenue South
St. Cloud, MN 56301

Head of School
SS Peter & Paul School
11th Ave & 12th St. N.
St. Cloud, MN 56301

Head of School
St. Mary School
411 Colorado
Morris, MN 56267

Head of School
John XXIII - Cathedral
7th Avenue & 3rd
St. Cloud, MN 56301

Head of School
St. Wendelin School
Route 8, Box 68
St. Cloud, MN 56301

Head of School
St. Francis Xavier School
501 12th Street North
Benson, MN 56215

Head of School
Montessori School
302 Fifth Avenue South
St. Cloud, MN 56301

Head of School
St. Francis Xavier
Sartell, MN 56377

Head of School
Pioneer Private School
Route 1
Bertha, MN 56437

Head of School
St. Anthony School
24th Avenue & First Street N.
St. Cloud, MN 56301

Head of School
Stony Ridge School
Route 1
Hewitt, MN 56453

Head of School
Browerville Parochial School
Box 186
Browerville, MN 56438

Head of School
Hillside
Route 1
Wadena, MN 56482

Head of School
Park Grove Academy
8333 Hemingway Avenue South
Cottage Grove, MN 55016

Head of School
Meadow View School
RR 2
Long Prairie, MN 56347

Head of School
Rose of Sharon School
7241 80th Street South
Cottage Grove, MN 55016

Head of School
St. Mary of Mt. Carmel
425 Central Avenue
Long Prairie, MN 56347

Head of School
Seventh Day Adventist
222 Third Street Northeast
Wadena, MN 56482

Head of School
St. Andrew School
1001 Holly Avenue
St. Paul Park, MN 55071

Head of School
Trinity Lutheran School
610 Second Avenue Southeast
Long Prairie, MN 56347

Head of School
St. Ann School
519 Second Street Southeast
Wadena, MN 56482

Head of School
Woodbury Montessori
6695 Upper Afton Road
Woodbury, MN 55119

Head of School
Sacred Heart School
324 North Fourth Street
Staples, MN 56479

Head of School
Trinity Lutheran School
501 N. Main St.
Janesville, MN 56048

Head of School
St. Croix School
621 South Third Street
Stillwater, MN 55082

Head of School
St. John's Lutheran School
516 West Chestnut
Lake City, MN 55041

Head of School
Sacred Heart School
308 West Elm Avenue
Waseca, MN 56093

Head of School
Salem Lutheran School
14940 62nd Street North
Stillwater, MN 55082

Head of School
Immanuel Lutheran School
30 South Wabasha
Plainview, MN 55964

Head of School
Grace Alliance Christian
432 11th Ave. Southeast
Forest Lake, MN 55025

Head of School
St. Felix School
130 East Third Street
Wabasha, MN 55981

Head of School
Forest Lake Montessori
807 Hwy 97
Forest Lake, MN 55025

Head of School
St. Mary School
223 First Street Northeast
Madelia, MN 56062

Head of School
St. Peter School
1250 South Shore Drive
Forest Lake, MN 55025

Head of School
St. John School
Route 1
St. James, MN 56081

Head of School
Christian Liberty School
Menahga, MN 56464

Head of School
St. Jude of the Lake School
600 Mahtomedi Avenue
Mahtomedi, MN 55115

Head of School
Calvary Christian
P.O. Box 222
Stillwater, MN 55082

Head of School
St. Paul's Lutheran
St. James, MN 56081

Head of School
St. Mary School
404 Nebraska Avenue
Breckenridge, MN 56520

Head of School
St. Stanislaus School
602 East Fifth
Winona, MN 55987

Head of School
St. Leo School
St. Leo, MN 56286

Head of School
Immanuel Lutheran School
Route 2
Lewiston, MN 55952

Head of School
Winona Christian School
1363 Homer Road
Winona, MN 55987

Head of School
St. Peter School
410 Ring North
Canby, MN 56220

Head of School
St. John School
160 Williams Street
Lewiston, MN 55952

Head of School
St. Francis School
210 First Avenue Northwest
Buffalo, MN 55313

Head of School
St. John School
Box 155
Wood Lake, MN 56297

Head of School
Cathedral School
352 Center Street
Winona, MN 55987

Head of School
Salem Lutheran School
Box 191
Loretto, MN 55357

Head of School
Cotter School
101 East Wabasha Street
Winona, MN 55987

Head of School
Mount Olive Lutheran School
435 East Bridge Avenue
Delano, MN 55328

Head of School
Delahanty Montessori
Box 191
Winona, MN 55987

Head of School
St. Peter School
235 2nd St.
Delano, MN 55328

Head of School
Riverhaven School
856 W. 5th St.
Winona, MN 55987

Head of School
SS Peter & Paul School
150 Railway Street
Loretto, MN 55357

Head of School
St. John's Lutheran School
Route 1
Dakota, MN 55925

Head of School
St. James Lutheran School
Box 248
Howard Lake, MN 55349

Head of School
St. Martin School
253 Liberty Street
Winona, MN 55987

Head of School
St. Timothy School
207 East Division Street
Maple Lake, MN 55358

Head of School
St. Mary School
1315 West Broadway
Winona, MN 55987

Head of School
Riverside Christian School
Monticello, MN 55362

Head of School
West Lutheran High School
6300 Walker Room 227
St. Louis Park, MN 55416

Head of School
St. Matthew School
756 West Wabasha

Head of School
St. Michael School
20 Main

Head of School
Faith Baptist School
Stacy, MN 55079

Head of School
Elmore Christian School
Box 342
Elmore, MN 56027

Head of School
Crosstown Baptist School
6500 Baker Road
Eden Prairie, MN 55344

Head of School
Chadashchay
RR 1
Cambridge, MN 55008

Head of School
Cloverdale Mennonite Church
RR 1, Box 86 A
Nashwauk, MN 55769

Head of School
New Life Christian School
6758 Bailey Road
Woodbury, MN 55119

Head of School
Delano Free Church Academy
Elm Avenue
Delano, MN 55328

Head of School
Calvary Assembly Academy
1685 E Hwy 96
White Bear Lake, MN 55110

SUPERINTENDENT

MINNEAPOLIS
SPECIAL SCH DIST 0001
807 NE. BROADWAY
MINNEAPOLIS MINN
55413

SUPERINTENDENT

EDINA
INDEP SCH DISTRICT 0273
5555 W. 70TH ST.
EDINA MINN
55435

SUPERINTENDENT

OSSEO
INDEP SCH DISTRICT 0279
317 2ND AVE NW.
OSSEO MINN
55369

SUPERINTENDENT

ST. LOUIS PARK
INDEP SCH DISTRICT 0283
6425 W. 33RD ST.
ST. LOUIS PARK MINN
55426

SUPERINTENDENT

MOUNDS VIEW
INDEP SCH DISTRICT 0621
2959 HAMLINE AVE. N.
ROSEVILLE MINN
55113

SUPERINTENDENT

ST. PAUL
INDEP SCH DISTRICT 0625
360 COLBORNE ST.
ST. PAUL MINN
55102

SUPERINTENDENT

EIWABIK
INDEP SCH DISTRICT 0693
BOX 669
EIWABIK MINN
55708

SUPERINTENDENT

EVELETH
INDEP SCH DISTRICT 0697
801 JONES ST.
EVELETH MINN
55734

SUPERINTENDENT

HIBBING
INDEP SCH DISTRICT 0701
8TH AVE. E. & 21ST ST.
HIBBING MINN
55746

SUPERINTENDENT

NETT LAKE
INDEP SCH DISTRICT 0707

NETT LAKE MINN
55772

SUPERINTENDENT

NORTHEAST ECSU
INDEP SCH DISTRICT 0927
HALL OF FAME, BOX 657
EVELETH MINN

SUPERINTENDENT

HOPKINS
INDEP SCH DISTRICT 0270
1001 STATE HWY. 7
HOPKINS MINN
55343

SUPERINTENDENT

MINNETONKA
INDEP SCH DISTRICT 0276
261 SCHOOL AVE.
EXCELSIOR MINN
55331

SUPERINTENDENT

RICHFIELD
INDEP SCH DISTRICT 0280
7001 HARRIET AVE. S.
RICHFIELD MINN
55423

SUPERINTENDENT

WAYZATA
INDEP SCH DISTRICT 0284
210 D HWY. 101 N.
WAYZATA MINN
55391

SUPERINTENDENT

NORTH ST. PAUL-MAPLEWOOD
INDEP SCH DISTRICT 0622
2055 E. LARPENTEUR AVE.
MAPLEWOOD MINN
55109

SUPERINTENDENT

METROPOLITAN ECSU
INDEP SCH DISTRICT 0920
360 COLBORNE
ST. PAUL MINN
55102

SUPERINTENDENT

BUHL
INDEP SCH DISTRICT 0694
BOX 710
BUHL MINN
55713

SUPERINTENDENT

FLOODWOOD
INDEP SCH DISTRICT 0698
BOX 287
FLOODWOOD MINN
55736

SUPERINTENDENT

MOUNTAIN IRON
INDEP SCH DISTRICT 0703

MOUNTAIN IRON MINN
55768

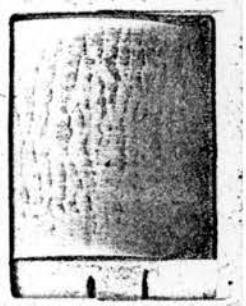
SUPERINTENDENT

TOWER-SOUDAN
INDEP SCH DISTRICT 0708

TOWER MINN
55790

SUPERINTENDENT

AITKIN
INDEP SCH DISTRICT 0001
306 SECOND ST. NW.
AITKIN MINN





SUPERINTENDENT

ELCCMINGTCN
INDEP SCH DISTRICT 0271
10025 PENN AVE. S.
ELCCMINGTCN MINN
55431

SUPERINTENDENT

EDEN PRAIRIE
INDEP SCH DISTRICT 0272
8025 SCHOOL ROAD
EDEN PRAIRIE MINN
55343

SUPERINTENDENT

WESTCNKA
INDEP SCH DISTRICT 0277
5600 LYNWCCD ELVD.
MCUND MINN
55364

SUPERINTENDENT

CRCNC
INDEP SCH DISTRICT 0278
685 CLD CRYSTAL BAY RD N
LCNG LAKE MINN
55356

SUPERINTENDENT

RCBBINSDALE
INDEP SCH DISTRICT 0281
4148 WINNETKA AVE. N.
NEW HCPE MINN
55427

SUPERINTENDENT

ST. ANTHCNY VILLAGE
INDEP SCH DISTRICT 0282
3303 33RD AVE. NE.
ST. ANTHCNY VILLAGE MINN
55418

SUPERINTENDENT

BRCCKLYN CENTER
INDEP SCH DISTRICT 0286
6500 HUMBCLDT AVE. N.
BRCCKLYN CENTER MINN
55430

SUPERINTENDENT

SUBURAN HENN. CO. AVTI
INDEP SCH DISTRICT 0287
1820 N. XENIUM LANE
PLYMCUTH MINN
55441

SUPERINTENDENT

RCSEVILLE
INDEP SCH DISTRICT 0623
1251 W. CCUNTY RCAD B-2
RCSEVILLE MINN
55113

SUPERINTENDENT

WHITE BEAR LAKE
INDEP SCH DISTRICT 0624
3375 WILLCW AVE.
WHITE BEAR LAKE MINN
55110

SUPERINTENDENT

AURORA-HCYT LAKES
INDEP SCH DISTRICT 0691
601 N. 1ST ST. W.
AURORA MINN
55705

SUPERINTENDENT

BABBITT
INDEP SCH DISTRICT 0692
SCUTH DRIVE
BABBITT MINN
55706

SUPERINTENDENT

CHISHCLM
INDEP SCH DISTRICT 0695
3RD AVE. SW. & 3RD ST.
CHISHCLM MINN
55719

SUPERINTENDENT

ELY
INDEP SCH DISTRICT 0696
600 E. HARVEY ST.
ELY MINN
55731

SUPERINTENDENT

GILBERT
INDEP SCH DISTRICT 0699

GILBERT MINN
55741

SUPERINTENDENT

HERMANTCWN
INDEP SCH DISTRICT 0700
4190 UGSTAD RCAD
DULUTH MINN
55811

SUPERINTENDENT

PRCCTCR
INDEP SCH DISTRICT 0704
201 1ST AVE. N.
PRCCTCR MINN
55810

SUPERINTENDENT

VIRGINIA
INDEP SCH DISTRICT 0706
TECHNICAL BUILDING
VIRGINIA MINN
55792

SUPERINTENDENT

DULUTH
INDEP SCH DISTRICT 0709
LAKE AVE. & 2ND ST.
DULUTH MINN
55802

SUPERINTENDENT

ST. LOUIS COUNTY
INDEP SCH DISTRICT 0710
731 3RD ST. S.
VIRGINIA MINN
55792

SUPERINTENDENT

HILL CITY
INDEP SCH DISTRICT 0002
BCX 69
HILL CITY MINN

SUPERINTENDENT

MC GREGOR
INDEP SCH DISTRICT 0004
MAIN ST.
MC GREGOR MINN

ANOKA
INDEP SCH DISTRICT 0011
11299 HANSON BLVD. NW.
COON RAPIDS MINN
55433

SUPERINTENDENT

ST. FRANCIS
INDEP SCH DISTRICT 0015
BOX 128
ST. FRANCIS MINN
55070

SUPERINTENDENT

FRAZEE-VERGAS
INDEP SCH DISTRICT 0023
BOX 186
FRAZEE MINN
56544

SUPERINTENDENT

BLACKDUCK
INDEP SCH DISTRICT 0032

BLACKDUCK MINN
56630

SUPERINTENDENT

FOLEY
INDEP SCH DISTRICT 0051
520 DEWEY ST.
FOLEY MINN
56329

SUPERINTENDENT

ORTONVILLE
INDEP SCH DISTRICT 0062
200 6TH ST. NW., BOX 247
ORTONVILLE MINN
56278

SUPERINTENDENT

MANKATO
INDEP SCH DISTRICT 0077
51 PARK LANE
MANKATO MINN
56001

SUPERINTENDENT

COMFREY
INDEP SCH DISTRICT 0081
BOX 68
COMFREY MINN
56019

SUPERINTENDENT

BARNUM
INDEP SCH DISTRICT 0091
BOX 227
BARNUM MINN
55707

SUPERINTENDENT

MOOSE LAKE
INDEP SCH DISTRICT 0097
413 BIRCH AVE.
MOOSE LAKE MINN
55767

SUPERINTENDENT

WACONIA
INDEP SCH DISTRICT 0110
24 S. WALNUT ST.
WACONIA MINN
55387

CENTENNIAL
INDEP SCH DISTRICT 0012
NORTH ROAD & LEVER ST.
CIRCLE PINES MINN
55014

SUPERINTENDENT

SPRING LAKE PARK
INDEP SCH DISTRICT 0016
8000 HWY. 65 NE.
SPRING LAKE PARK MINN
55432

SUPERINTENDENT

LAKE PARK
INDEP SCH DISTRICT 0024
BOX 357
LAKE PARK MINN
56554

SUPERINTENDENT

KELLIHER
INDEP SCH DISTRICT 0036
BOX 147
KELLIHER MINN
56650

SUPERINTENDENT

BEARDSLEY
INDEP SCH DISTRICT 0057

BEARDSLEY MINN
56211

SUPERINTENDENT

LAKE CRYSTAL
INDEP SCH DISTRICT 0070
BOX F
LAKE CRYSTAL MINN
56055

SUPERINTENDENT

GARDEN CITY
INDEP SCH DISTRICT 0078

GARDEN CITY MINN
56034

SUPERINTENDENT

SLEEPY EYE
INDEP SCH DISTRICT 0084
400 4TH AVE. SW.
SLEEPY EYE MINN
56085

SUPERINTENDENT

CARLTON
INDEP SCH DISTRICT 0093
BOX 310
CARLTON MINN
55718

SUPERINTENDENT

ESKO
INDEP SCH DISTRICT 0099

ESKO MINN
55733

SUPERINTENDENT

WATERTOWN-MAYER
INDEP SCH DISTRICT 0111
BOX 368
WATERTOWN MINN
55388





COLUMBIA HEIGHTS
INDEP SCH DISTRICT 0013
1400 49TH AVE. NE.
COLUMBIA HEIGHTS MINN
55421

SUPERINTENDENT

ADDUBON
INDEP SCH DISTRICT 0021
BOX 38
ADDUBON MINN
56511

SUPERINTENDENT

PINE POINT
INDEP SCH DISTRICT 0025
BOX 61
PONSFORD MINN
56575

SUPERINTENDENT

REDLAKE
INDEP SCH DISTRICT 0038

REDLAKE MINN
56671

SUPERINTENDENT

CLINTON
INDEP SCH DISTRICT 0058
BOX 361
CLINTON MINN
56225

SUPERINTENDENT

MAPLETON
INDEP SCH DISTRICT 0072
101 6TH AVE. NE, BOX 365
MAPLETON MINN
56065

SUPERINTENDENT

AMERY-OSCEOLA
INDEP SCH DISTRICT 0079

AMERY MINN
56010

SUPERINTENDENT

SPRINGFIELD
INDEP SCH DISTRICT 0085
BOX 145
SPRINGFIELD MINN
56087

SUPERINTENDENT

CLOQUET
INDEP SCH DISTRICT 0094
509 CARLTON AVE.
CLOQUET MINN
55720

SUPERINTENDENT

WRENSHALL
INDEP SCH DISTRICT 0100
BOX 68
WRENSHALL MINN
55797

SUPERINTENDENT

CHASKA
INDEP SCH DISTRICT 0112
1700 CHESTNUT
CHASKA MINN

FRIDLEY
INDEP SCH DISTRICT 0014
6000 W. MOORE LK. DR.
FRIDLEY MINN
55432

SUPERINTENDENT

DETROIT LAKES
INDEP SCH DISTRICT 0022
702 LAKE AVE.
DETROIT LAKES MINN
56501

SUPERINTENDENT

BEMIDJI
INDEP SCH DISTRICT 0031
15TH ST. & BELTRAMI AVE.
BEMIDJI MINN
56601

SUPERINTENDENT

SAUK RAPIDS
INDEP SCH DISTRICT 0047
901 1ST ST. S.
SAUK RAPIDS MINN
56379

SUPERINTENDENT

GRACEVILLE
INDEP SCH DISTRICT 0060
BOX 398
GRACEVILLE MINN
56240

SUPERINTENDENT

ST. CLAIR
INDEP SCH DISTRICT 0075

ST. CLAIR MINN
56080

SUPERINTENDENT

SOUTH CENTRAL ECSU
INDEP SCH DISTRICT 0922
218 OLD MAIN, BOX 5
MANKATO MINN
56001

SUPERINTENDENT

NEW ULM-HANSKA
INDEP SCH DISTRICT 0088
412 N. MINNESOTA
NEW ULM MINN
56073

SUPERINTENDENT

CROMWELL
INDEP SCH DISTRICT 0095

CROMWELL MINN
55726

SUPERINTENDENT

NORWOOD-YOUNG AMERICA
INDEP SCH DISTRICT 0108

NORWOOD MINN
55368

SUPERINTENDENT

BACKUS
INDEP SCH DISTRICT 0114

BACKUS MINN





CASS LAKE
INDEP SCH DISTRICT 011
BOX 187
CASS LAKE MINN
56633

SUPERINTENDENT

WALKER-HACKENSACK
INDEP SCH DISTRICT 0119

WALKER MINN
56484

SUPERINTENDENT

MONTEVIDEO
INDEP SCH DISTRICT 0129
3RD & EUREKA
MONTEVIDEO MINN
56265

SUPERINTENDENT

CHISAGO LAKES
INDEP SCH DISTRICT 0141

LINDSTROM MINN
55045

SUPERINTENDENT

DILWORTH
INDEP SCH DISTRICT 0147
BOX 188
DILWORTH MINN
56529

SUPERINTENDENT

GONVICK-TRAIL
INDEP SCH DISTRICT 0158

GONVICK MINN
56644

SUPERINTENDENT

MOUNTAIN LAKE
INDEP SCH DISTRICT 0173
450 12TH ST.
MOUNTAIN LAKE MINN
56159

SUPERINTENDENT

BRAINERD
INDEP SCH DISTRICT 0181
300 QUINCE ST.
BRAINERD MINN
56401

SUPERINTENDENT

BURNSVILLE
INDEP SCH DISTRICT 0191
100 RIVER RIDGE COURT
BURNSVILLE MINN
55337

SUPERINTENDENT

ROSEMOUNT
INDEP SCH DISTRICT 0196
14445 DIAMOND PATH W.
ROSEMOUNT MINN
55068

SUPERINTENDENT

DAKOTA COUNTY AVTI
INDEP SCH DISTRICT 0917
1451H ST. E. & AKRON RD.
ROSEMOUNT MINN

PILLAGER
INDEP SCH DISTRICT 0116
BOX 38
PILLAGER MINN
56473

SUPERINTENDENT

CLARA CITY
INDEP SCH DISTRICT 0126
BOX 590
CLARA CITY MINN
56222

SUPERINTENDENT

NORTH BRANCH
INDEP SCH DISTRICT 0138
320 MAIN ST.
NORTH BRANCH MINN
55056

SUPERINTENDENT

FRANCONIA
COMMON SCH DISTRICT 0323

SHAFER MINN
55074

SUPERINTENDENT

HAWLEY
INDEP SCH DISTRICT 0150
BOX 606
HAWLEY MINN
56549

SUPERINTENDENT

CLEARBROOK
INDEP SCH DISTRICT 0161

CLEARBROOK MINN
56634

SUPERINTENDENT

WESTBROOK
INDEP SCH DISTRICT 0175
BOX 128
WESTBROOK MINN
56183

SUPERINTENDENT

CROSBY-IRONTON
INDEP SCH DISTRICT 0182

CROSBY MINN
56441

SUPERINTENDENT

FARMINGTON
INDEP SCH DISTRICT 0192
510 WALNUT ST.
FARMINGTON MINN
55024

SUPERINTENDENT

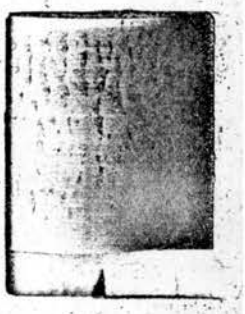
WEST ST. PAUL
INDEP SCH DISTRICT 0197
1037 BIDWELL ST.
WEST ST. PAUL MINN
55118

SUPERINTENDENT

CLAREMONT
INDEP SCH DISTRICT 0201

CLAREMONT MINN





PINE RIVER
INDEP SCH DISTRICT 0117
PINE RIVER MINN
56474

SUPERINTENDENT

REMER
INDEP SCH DISTRICT 0118
BOX 37
REMER MINN
56672

SUPERINTENDENT

MAYNARD
INDEP SCH DISTRICT 0127
BOX 276
MAYNARD MINN
56260

SUPERINTENDENT

MILAN
INDEP SCH DISTRICT 0128
BOX 180
MILAN MINN
56262

SUPERINTENDENT

RUSH CITY
INDEP SCH DISTRICT 0139
RUSH CITY MINN
55069

SUPERINTENDENT

TAYLORS FALLS
INDEP SCH DISTRICT 0140
TAYLORS FALLS MINN
55084

SUPERINTENDENT

GLYNDON-FELTON
INDEP SCH DISTRICT 0145
GLYNDON MINN
56547

SUPERINTENDENT

BARNESVILLE
INDEP SCH DISTRICT 0146
BOX 188
BARNESVILLE MINN
56514

SUPERINTENDENT

MOORHEAD
INDEP SCH DISTRICT 0152
810 4TH AVE. S.
MOORHEAD MINN
56560

SUPERINTENDENT

ULEN-HITTERDAL
INDEP SCH DISTRICT 0914
ULEN MINN
56585

SUPERINTENDENT

EAGLEY
INDEP SCH DISTRICT 0162
308 N. EAGLEY AVE.
EAGLEY MINN
56621

SUPERINTENDENT

COOK COUNTY
INDEP SCH DISTRICT 0166
BOX F
GRAND MARAIS MINN
55604

SUPERINTENDENT

WINDOM
INDEP SCH DISTRICT 0177
BOX C-177
WINDOM MINN
56101

SUPERINTENDENT

STORDEN-JEFFERS
INDEP SCH DISTRICT 0178
BOX 68
STORDEN MINN
56174

SUPERINTENDENT

PEQUOT LAKES
INDEP SCH DISTRICT 0186
BOX 368
PEQUOT LAKES MINN
56472

SUPERINTENDENT

SOUTH ST. PAUL
SPECIAL SCH DIST 0006
700 N. SECOND ST.
SOUTH ST. PAUL MINN
55075

SUPERINTENDENT

LAKEVILLE
INDEP SCH DISTRICT 0194
8670 210TH ST. W.
LAKEVILLE MINN
55044

SUPERINTENDENT

RANDOLPH
INDEP SCH DISTRICT 0195
BOX 38
RANDOLPH MINN
55065

SUPERINTENDENT

INVER GROVE-PINE BEND
INDEP SCH DISTRICT 0199
9875 INVER GROVE TR. E.
INVER GROVE HEIGHTS MINN
55075

SUPERINTENDENT

HASTINGS
INDEP SCH DISTRICT 0200
5TH & VERMILLION ST.
HASTINGS MINN
55033

SUPERINTENDENT

DODGE CENTER
INDEP SCH DISTRICT 0202
BOX 40
DODGE CENTER MINN

SUPERINTENDENT

HAYFIELD
INDEP SCH DISTRICT 0203
HAYFIELD MINN

KASSON-MANTORVILLE
INDEP SCH DISTRICT 020
KASSON MINN
55944

SUPERINTENDENT

EVANSVILLE
INDEP SCH DISTRICT 0208
EVANSVILLE MINN
56326

SUPERINTENDENT

DELAVAN
INDEP SCH DISTRICT 0218
BOX 125
DELAVAN MINN
56023

SUPERINTENDENT

WELLS
INDEP SCH DISTRICT 0224
250 2ND AVE. SW.
WELLS MINN
56097

SUPERINTENDENT

LANESBORO
INDEP SCH DISTRICT 0229
100 KIRKWOOD EAST
LANESBORO MINN
55949

SUPERINTENDENT

WYKOFF
INDEP SCH DISTRICT 0236
BOX 96
WYKOFF MINN
55990

SUPERINTENDENT

ALDEN
INDEP SCH DISTRICT 0242
BOX 99
ALDEN MINN
56009

SUPERINTENDENT

CANNON FALLS
INDEP SCH DISTRICT 0252
820 E. MINNESOTA ST.
CANNON FALLS MINN
55009

SUPERINTENDENT

RED WING
INDEP SCH DISTRICT 0256
525 EAST AVE.
RED WING MINN
55066

SUPERINTENDENT

BARRETT
INDEP SCH DISTRICT 0262
BOX 278
BARRETT MINN
56311

SUPERINTENDENT

HOUSTON
INDEP SCH DISTRICT 0294
306 W. ELM
HOUSTON MINN

WEST CONCORD
INDEP SCH DISTRICT 0205
500 EUGENE ST.
WEST CONCORD MINN
55985

SUPERINTENDENT

KENSINGTON
INDEP SCH DISTRICT 0209
KENSINGTON MINN
56343

SUPERINTENDENT

ELMORE
INDEP SCH DISTRICT 0219
BOX 98
ELMORE MINN
56027

SUPERINTENDENT

WINNEBAGO
INDEP SCH DISTRICT 0225
BOX 65
WINNEBAGO MINN
56098

SUPERINTENDENT

PETERSON
INDEP SCH DISTRICT 0232
BOX 8
PETERSON MINN
55962

SUPERINTENDENT

SPRING VALLEY
INDEP SCH DISTRICT 0237
BOX 72
SPRING VALLEY MINN
55975

SUPERINTENDENT

EMMONS
INDEP SCH DISTRICT 0243
BOX 13
EMMONS MINN
56029

SUPERINTENDENT

GOODHUE
INDEP SCH DISTRICT 0253
BOX 128
GOODHUE MINN
55027

SUPERINTENDENT

WANAMINGO
INDEP SCH DISTRICT 0258
WANAMINGO MINN
55983

SUPERINTENDENT

ELGIN LAKE
INDEP SCH DISTRICT 0263
411 1ST ST. SE.
ELGIN LAKE MINN
56531

SUPERINTENDENT

SPRING GROVE
INDEP SCH DISTRICT 0297
BOX 626
SPRING GROVE MINN





ALEXANDRIA
INDEP SCH DISTRICT 0206
7TH & FILLMORE
ALEXANDRIA MINN
56308

SUPERINTENDENT

ERANDON
INDEP SCH DISTRICT 0207
BOX 185
ERANDON MINN
56315

SUPERINTENDENT

CSAKIS
INDEP SCH DISTRICT 0213
14 OAK ST. E.
CSAKIS MINN
56360

SUPERINTENDENT

ERICELYN
INDEP SCH DISTRICT 0217
BOX 277
ERICELYN MINN
56014

SUPERINTENDENT

KIESTER-WALTERS
INDEP SCH DISTRICT 0222
KIESTER MINN
56051

SUPERINTENDENT

MINNESOTA LAKE
INDEP SCH DISTRICT 0223
BOX 218
MINNESOTA LAKE MINN
56068

SUPERINTENDENT

BLUE EARTH
INDEP SCH DISTRICT 0240
EAST 6TH ST.
BLUE EARTH MINN
56013

SUPERINTENDENT

HARMONY
INDEP SCH DISTRICT 0228
145 MAIN AVE. S.
HARMONY MINN
55939

SUPERINTENDENT

PRESTON-FOUNTAIN
INDEP SCH DISTRICT 0233
BOX 407
PRESTON MINN
55965

SUPERINTENDENT

RUSHFORD
INDEP SCH DISTRICT 0234
BOX 368
RUSHFORD MINN
55971

SUPERINTENDENT

MABEL-CANTON
INDEP SCH DISTRICT 0238
FILLMORE AVE.
MABEL MINN
55954

SUPERINTENDENT

ALBERT LEA
INDEP SCH DISTRICT 0241
109 WEST AVE.
ALBERT LEA MINN
56007

SUPERINTENDENT

FREEBORN
INDEP SCH DISTRICT 0244
BOX 155
FREEBORN MINN
56032

SUPERINTENDENT

GLENVILLE
INDEP SCH DISTRICT 0245
230 5TH ST. SE.
GLENVILLE MINN
56036

SUPERINTENDENT

KENYON
INDEP SCH DISTRICT 0254
401 FOREST
KENYON MINN
55946

SUPERINTENDENT

PINE ISLAND
INDEP SCH DISTRICT 0255
BOX 398
PINE ISLAND MINN
55963

SUPERINTENDENT

LUVERNE
INDEP SCH DISTRICT 0260
705 MILL ST.
LUVERNE MINN
55992

SUPERINTENDENT

ASHBY
INDEP SCH DISTRICT 0261
BOX C
ASHBY MINN
56309

SUPERINTENDENT

HERMAN
INDEP SCH DISTRICT 0264
HERMAN MINN
56248

SUPERINTENDENT

HOFFMAN
INDEP SCH DISTRICT 0265
BOX 306
HOFFMAN MINN
56339

SUPERINTENDENT

CALEDONIA
INDEP SCH DISTRICT 0299
W. MAIN ST.
CALEDONIA MINN

SUPERINTENDENT

LA CRESCENT
INDEP SCH DISTRICT 0300
LANCER BLVD.
LA CRESCENT MINN

AKELEY
INDEP SCH DISTRICT 030
BOX 246
AKELEY MINN
56433

SUPERINTENDENT

BRAHAM
INDEP SCH DISTRICT 0314
BOX 488
BRAHAM MINN
55006

SUPERINTENDENT

GRAND RAPIDS
INDEP SCH DISTRICT 0318
820 N. POKEGAMA AVE.
GRAND RAPIDS MINN
55744

SUPERINTENDENT

SIOUX VALLEY
INDEP SCH DISTRICT 0328
ROUTE 2
LAKE PARK, IOWA [redacted]
51347

SUPERINTENDENT

ATWATER
INDEP SCH DISTRICT 0341

ATWATER MINN
56209

SUPERINTENDENT

PRINSBURG
COMMON SCH DISTRICT 0815
BOX 98
PRINSBURG MINN
56281

SUPERINTENDENT

KENNEDY
INDEP SCH DISTRICT 0354
BOX 127
KENNEDY MINN
56733

SUPERINTENDENT

SOUTH KOOCHICHING
INDEP SCH DISTRICT 0363
BOX 465
NORTHOME MINN
56661

SUPERINTENDENT

DAWSON-BOYD
INDEP SCH DISTRICT 0378
BOX S
DAWSON MINN
56232

SUPERINTENDENT

LE CENTER
INDEP SCH DISTRICT 0392
150 W. TYRONE ST.
LE CENTER MINN
56057

SUPERINTENDENT

HENDRICKS
INDEP SCH DISTRICT 0402
200 E. LINCOLN
HENDRICKS MINN

LAPORTE
INDEP SCH DISTRICT 0306
BOX 8
LAPORTE MINN
56461

SUPERINTENDENT

CAMBRIDGE
INDEP SCH DISTRICT 0911
430 NW. 8TH ST.
CAMBRIDGE MINN
55008

SUPERINTENDENT

NASHWAUK-KEEWATIN
INDEP SCH DISTRICT 0319
400 2ND ST.
NASHWAUK MINN
55769

SUPERINTENDENT

HERON LAKE-OKABENA
INDEP SCH DISTRICT 0330
BOX 378
HERON LAKE MINN
56137

SUPERINTENDENT

NEW LONDON-SPICER
INDEP SCH DISTRICT 0345
BOX 287
NEW LONDON MINN
56273

SUPERINTENDENT

HALLOCK
INDEP SCH DISTRICT 0351
BOX L
HALLOCK MINN
56728

SUPERINTENDENT

LANCASTER
INDEP SCH DISTRICT 0356
BOX 217
LANCASTER MINN
56735

SUPERINTENDENT

BELLINGHAM
INDEP SCH DISTRICT 0371
BOX 367
BELLINGHAM MINN
56212

SUPERINTENDENT

LAKE SUPERIOR
INDEP SCH DISTRICT 0381
405 4TH AVE.
TWO HARBORS MINN
55616

SUPERINTENDENT

LE SUEUR
INDEP SCH DISTRICT 0393
501 E. FERRY ST.
LE SUEUR MINN
56058

SUPERINTENDENT

IVANHOE
INDEP SCH DISTRICT 0403
BOX 9
IVANHOE MINN





NEVIS
INDEP SCH DISTRICT 0308
BOX 183
NEVIS MINN
56467

SUPERINTENDENT

OCLEBAINE
INDEP SCH DISTRICT 0316
ROOSEVELT AVE.
OCLEBAINE MINN
55722

SUPERINTENDENT

JACKSON
INDEP SCH DISTRICT 0324
405 5TH ST.
JACKSON MINN
56143

SUPERINTENDENT

MORA
INDEP SCH DISTRICT 0332
400 E. MAPLE
MORA MINN
55051

SUPERINTENDENT

RAYMOND
INDEP SCH DISTRICT 0346
305 DAY ST.
RAYMOND MINN
56282

SUPERINTENDENT

FLUMBOLDT-ST. VINCENT
INDEP SCH DISTRICT 0352
BOX 54
FLUMBOLDT MINN
56731

SUPERINTENDENT

INTERNATIONAL FALLS
INDEP SCH DISTRICT 0361
4TH ST. & 6TH AVE.
INTERNATIONAL FALLS MINN
56649

SUPERINTENDENT

MARIETTA
INDEP SCH DISTRICT 0376

MARIETTA MINN
56257

SUPERINTENDENT

LAKE OF THE WOODS
INDEP SCH DISTRICT 0390
BOX 310
BAUDETTE MINN
56623

SUPERINTENDENT

MONTGOMERY-LONSDALE
INDEP SCH DISTRICT 0394
101 2ND ST. NE.
MONTGOMERY MINN
56069

SUPERINTENDENT

LAKE BENTON
INDEP SCH DISTRICT 0404
101 GARFIELD ST.
LAKE BENTON MINN

PARK RAPIDS
INDEP SCH DISTRICT 0309

PARK RAPIDS MINN
56470

SUPERINTENDENT

DEER RIVER
INDEP SCH DISTRICT 0317

DEER RIVER MINN
56636

SUPERINTENDENT

LAKEFIELD
INDEP SCH DISTRICT 0325
BOX 338
LAKEFIELD MINN
56150

SUPERINTENDENT

GILVIE
INDEP SCH DISTRICT 0333
BOX 186
GILVIE MINN
56358

SUPERINTENDENT

WILLMAR
INDEP SCH DISTRICT 0347
611 W. 5TH ST.
WILLMAR MINN
56201

SUPERINTENDENT

KARLSTAD
INDEP SCH DISTRICT 0353
BOX 178
KARLSTAD MINN
56732

SUPERINTENDENT

LITTLEFORK-BIG FALLS
INDEP SCH DISTRICT 0362
BOX D
LITTLEFORK MINN
56653

SUPERINTENDENT

MADISON
INDEP SCH DISTRICT 0377
316 4TH ST.
MADISON MINN
56256

SUPERINTENDENT

CLEVELAND
INDEP SCH DISTRICT 0391

CLEVELAND MINN
56017

SUPERINTENDENT

WATERVILLE-ELYSIAN
INDEP SCH DISTRICT 0395
500 E. PAQUIN ST.
WATERVILLE MINN
56096

SUPERINTENDENT

VERDI
INDEP SCH DISTRICT 0408
BOX 7-A
VERDI MINN





TYLER
INDEP SCH DISTRICT 040
BOX 659
TYLER MINN
56178

SUPERINTENDENT

MINNECTA
INDEP SCH DISTRICT 0414
504 N. MONROE ST.
MINNECTA MINN
56264

SUPERINTENDENT

S WEST & W CENTRAL ECSU
INDEP SCH DISTRICT 0991
SW STATE UNIVERSITY
MARSHALL MINN
56258

SUPERINTENDENT

LESTER PRAIRIE
INDEP SCH DISTRICT 0424
HICKORY AVE. & 2ND ST. N
LESTER PRAIRIE MINN
55354

SUPERINTENDENT

MAHNOMEN
INDEP SCH DISTRICT 0432
BOX 319
MAHNOMEN MINN
56557

SUPERINTENDENT

MIDDLE RIVER
INDEP SCH DISTRICT 0440
BOX 130
MIDDLE RIVER MINN
56737

SUPERINTENDENT

STRANDQUIST
INDEP SCH DISTRICT 0444
BOX 6
STRANDQUIST MINN
56758

SUPERINTENDENT

EAST CHAIN
INDEP SCH DISTRICT 0453
ROUTE 1
BLUE EARTH MINN
56013

SUPERINTENDENT

TRUMAN
INDEP SCH DISTRICT 0458
BOX 276
TRUMAN MINN
56088

SUPERINTENDENT

EDEN VALLEY-WATKINS
INDEP SCH DISTRICT 0463
BOX 47
EDEN VALLEY MINN
55329

SUPERINTENDENT

ISLE
INDEP SCH DISTRICT 0473
BOX 25
ISLE MINN

BALATON
INDEP SCH DISTRICT 0411
330 THIRD ST.
BALATON MINN
56115

SUPERINTENDENT

LYND
INDEP SCH DISTRICT 0415
BOX 68
LYND MINN
56157

SUPERINTENDENT

BROWNTON
INDEP SCH DISTRICT 0421
BOX 338
BROWNTON MINN
55312

SUPERINTENDENT

SILVER LAKE
INDEP SCH DISTRICT 0425
SILVER LAKE MINN
55381

SUPERINTENDENT

WABASHA
INDEP SCH DISTRICT 0435
BOX 98
WABASHA MINN
56589

SUPERINTENDENT

NEWFOLDEN
INDEP SCH DISTRICT 0441
BOX 277
NEWFOLDEN MINN
56738

SUPERINTENDENT

WARREN
INDEP SCH DISTRICT 0446
224 E. BRIDGE ST.
WARREN MINN
56762

SUPERINTENDENT

FAIRMONT
INDEP SCH DISTRICT 0454
115 S. PARK ST.
FAIRMONT MINN
56031

SUPERINTENDENT

WELCOME
INDEP SCH DISTRICT 0459
WELCOME MINN
56181

SUPERINTENDENT

GROVE CITY
INDEP SCH DISTRICT 0464
BOX 278
GROVE CITY MINN
56243

SUPERINTENDENT

PRINCETON
INDEP SCH DISTRICT 0477
606 S. 3RD ST.
PRINCETON MINN





COTTONWOOD
INDEP SCH DISTRICT 0412
BOX 107
COTTONWOOD MINN
56229

SUPERINTENDENT

TRACY
INDEP SCH DISTRICT 0417
934 PINE ST.
TRACY MINN
56175

SUPERINTENDENT

GLENCOE
INDEP SCH DISTRICT 0422
16TH ST. & PRYOR
GLENCOE MINN
55336

SUPERINTENDENT

STEWART
INDEP SCH DISTRICT 0426

STEWART MINN
55385

SUPERINTENDENT

ALVARADO
INDEP SCH DISTRICT 0436
BOX 816
ALVARADO MINN
56710

SUPERINTENDENT

CSLC
INDEP SCH DISTRICT 0442

CSLC MINN
56744

SUPERINTENDENT

GRYGLA-GATZKE
INDEP SCH DISTRICT 0447
BOX 18
GRYGLA MINN
56727

SUPERINTENDENT

SHERBURN
INDEP SCH DISTRICT 0456

SHERBURN MINN
56171

SUPERINTENDENT

GRANADA-HUNTLEY
INDEP SCH DISTRICT 0460
BOX 17
GRANADA MINN
56039

SUPERINTENDENT

LITCHFIELD
INDEP SCH DISTRICT 0465
901 GILMAN AVE. N.
LITCHFIELD MINN
55355

SUPERINTENDENT

CHAMIA
INDEP SCH DISTRICT 0480
BOX 8
CHAMIA MINN

MARSHALL
INDEP SCH DISTRICT 0413
401 S. SARATOGA ST.
MARSHALL MINN
56258

SUPERINTENDENT

RUSSELL
INDEP SCH DISTRICT 0418

RUSSELL MINN
56169

SUPERINTENDENT

HUTCHINSON
INDEP SCH DISTRICT 0423
30 GLEN ST. N.
HUTCHINSON MINN
55350

SUPERINTENDENT

WINSTED
INDEP SCH DISTRICT 0427
431 4TH ST. N.
WINSTED MINN
55395

SUPERINTENDENT

ARGYLE
INDEP SCH DISTRICT 0437
BOX 279
ARGYLE MINN
56713

SUPERINTENDENT

STEPHEN
INDEP SCH DISTRICT 0443
BOX 68
STEPHEN MINN
56757

SUPERINTENDENT

CEYLON
INDEP SCH DISTRICT 0451
BOX 368
CEYLON MINN
56121

SUPERINTENDENT

TRIMONT
INDEP SCH DISTRICT 0457
BOX N
TRIMONT MINN
56176

SUPERINTENDENT

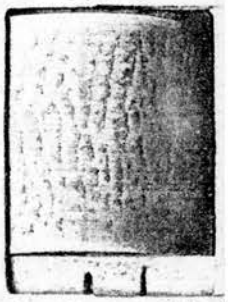
COSMOS
INDEP SCH DISTRICT 0461
320 N. SATURN ST.
COSMOS MINN
56228

SUPERINTENDENT

DASSEL-COKATO
INDEP SCH DISTRICT 0466
HWY. 12 & WRIGHT CO. 100
COKATO MINN
55321

SUPERINTENDENT

MILACA
INDEP SCH DISTRICT 0912
500 SW. 4TH ST.
MILACA MINN





LITTLE FALLS
INDEP SCH DISTRICT 048
109 NE. 2ND AVE.
LITTLE FALLS MINN
56345

SUPERINTENDENT

SWANVILLE
INDEP SCH DISTRICT 0486
BOX 98
SWANVILLE MINN
56382

SUPERINTENDENT

LYLE
INDEP SCH DISTRICT 0497
BOX 38
LYLE MINN
55953

SUPERINTENDENT

FULDA
INDEP SCH DISTRICT 0505

FULDA MINN
56131

SUPERINTENDENT

ADRIAN
INDEP SCH DISTRICT 0511
BOX 38
ADRIAN MINN
56110

SUPERINTENDENT

WORTHINGTON
INDEP SCH DISTRICT 0518
BOX C
WORTHINGTON MINN
56187

SUPERINTENDENT

HALSTAD
INDEP SCH DISTRICT 0524

HALSTAD MINN
56548

SUPERINTENDENT

BYRON
INDEP SCH DISTRICT 0531
BOX 157
BYRON MINN
55920

SUPERINTENDENT

SOUTHEAST ECSU
INDEP SCH DISTRICT 0921
5930 BANDEL ROAD
ROCHESTER MINN
55901

SUPERINTENDENT

HENNING
INDEP SCH DISTRICT 0545
BOX 15
HENNING MINN
56551

SUPERINTENDENT

UNDERWOOD
INDEP SCH DISTRICT 0550

UNDERWOOD MINN

MOTLEY
INDEP SCH DISTRICT 0483
BOX 268
MOTLEY MINN
56466

SUPERINTENDENT

UPSALA
INDEP SCH DISTRICT 0487

UPSALA MINN
56384

SUPERINTENDENT

LE ROY-OSTRANDER
INDEP SCH DISTRICT 0499
BOX N
LE ROY MINN
55951

SUPERINTENDENT

CHANDLER-LAKE WILSON
INDEP SCH DISTRICT 0518

LAKE WILSON MINN
56151

SUPERINTENDENT

BREWSTER
INDEP SCH DISTRICT 0513
BOX 309
BREWSTER MINN
56119

SUPERINTENDENT

ADA
INDEP SCH DISTRICT 0521
105 E. 4TH AVE.
ADA MINN
56510

SUPERINTENDENT

HENDRUM-PERLEY
INDEP SCH DISTRICT 0525
BOX 39
HENDRUM MINN
56550

SUPERINTENDENT

DOVER-EYOTA
INDEP SCH DISTRICT 0533
BOX 268
EYOTA MINN
55934

SUPERINTENDENT

BATTLE LAKE
INDEP SCH DISTRICT 0542

BATTLE LAKE MINN
56515

SUPERINTENDENT

PARKERS PRAIRIE
INDEP SCH DISTRICT 0547
BOX 46
PARKERS PRAIRIE MINN
56361

SUPERINTENDENT

NEW YORK MILLS
INDEP SCH DISTRICT 0553
BOX 218
NEW YORK MILLS MINN





FIERZ
INDEP SCH DISTRICT 0484
FIERZ MINN
56364

SUPERINTENDENT

ALSTIN
INDEP SCH DISTRICT 0492
202 4TH AVE. NE.
ALSTIN MINN
55912

SUPERINTENDENT

SOUTHLAND
INDEP SCH DISTRICT 0500
ADAMS MINN
55909

SUPERINTENDENT

NICOLLET
INDEP SCH DISTRICT 0507
BOX 108
NICOLLET MINN
56074

SUPERINTENDENT

ELLSWORTH
INDEP SCH DISTRICT 0514
BOX 8
ELLSWORTH MINN
56129

SUPERINTENDENT

ECRUP
INDEP SCH DISTRICT 0522
ECRUP MINN
56519

SUPERINTENDENT

TWIN VALLEY
INDEP SCH DISTRICT 0526
TWIN VALLEY MINN
56584

SUPERINTENDENT

STEWARTVILLE
INDEP SCH DISTRICT 0534
500 SW. 4TH ST.
STEWARTVILLE MINN
55976

SUPERINTENDENT

DEER CREEK
INDEP SCH DISTRICT 0543
BOX 235
DEER CREEK MINN
56527

SUPERINTENDENT

PELICAN RAPIDS
INDEP SCH DISTRICT 0548
BOX V
PELICAN RAPIDS MINN
56572

SUPERINTENDENT

WEST CENTRAL ECSU
INDEP SCH DISTRICT 0926
120 S. VINE, PO DRAWER E
FERGUS FALLS MINN

ROYALTON
INDEP SCH DISTRICT 0485
BOX 5
ROYALTON MINN
56373

SUPERINTENDENT

GRAND MEADOW
INDEP SCH DISTRICT 0495
BOX 68
GRAND MEADOW MINN
55936

SUPERINTENDENT

SLAYTON
INDEP SCH DISTRICT 0504
2420 28TH ST.
SLAYTON MINN
56172

SUPERINTENDENT

ST. PETER
INDEP SCH DISTRICT 0508
LINCOLN DRIVE
ST. PETER MINN
56082

SUPERINTENDENT

ROUND LAKE
INDEP SCH DISTRICT 0516
ROUND LAKE MINN
56167

SUPERINTENDENT

GARY
INDEP SCH DISTRICT 0523
BOX 47
GARY MINN
56545

SUPERINTENDENT

CHATFIELD
INDEP SCH DISTRICT 0227
CHATFIELD MINN
55923

SUPERINTENDENT

ROCHESTER
INDEP SCH DISTRICT 0535
401 2ND ST. SW.
ROCHESTER MINN
55901

SUPERINTENDENT

FERGUS FALLS
INDEP SCH DISTRICT 0544
600 FRIBERG AVE.
FERGUS FALLS MINN
56537

SUPERINTENDENT

PERHAM
INDEP SCH DISTRICT 0549
200 5TH ST. SE.
PERHAM MINN
56573

SUPERINTENDENT

GOODRIDGE
INDEP SCH DISTRICT 0561
BOX 195
GOODRIDGE MINN

THIEF RIVER FALLS
INDEP SCH DISTRICT 0560
BOX 160
THIEF RIVER FALLS MINN
56701

SUPERINTENDENT

NORTHWEST ECSU
INDEP SCH DISTRICT 0528
BOX 160
THIEF RIVER FALLS MINN
56701

SUPERINTENDENT

HINCKLEY
INDEP SCH DISTRICT 0573
BOX 308
HINCKLEY MINN
55037

SUPERINTENDENT

SANDSTONE
INDEP SCH DISTRICT 0576
SANDSTONE MINN
55072

SUPERINTENDENT

EDGERTON
INDEP SCH DISTRICT 0581
BOX 307
EDGERTON MINN
56128

SUPERINTENDENT

JASPER
INDEP SCH DISTRICT 0582
JASPER MINN
56144

SUPERINTENDENT

CLIMAX
INDEP SCH DISTRICT 0592
BOX 45
CLIMAX MINN
56523

SUPERINTENDENT

CROOKSTON
INDEP SCH DISTRICT 0593
BOX 602
CROOKSTON MINN
56716

SUPERINTENDENT

FERTILE-BELTRAMI
INDEP SCH DISTRICT 0599
FERTILE MINN
56540

SUPERINTENDENT

FISHER
INDEP SCH DISTRICT 0600
BOX 37
FISHER MINN
56723

SUPERINTENDENT

MENTOR
INDEP SCH DISTRICT 0604
MENTOR MINN
56736

SUPERINTENDENT

CYRUS
INDEP SCH DISTRICT 0611
BOX 39
CYRUS MINN
56323

SUPERINTENDENT

VILLARD
INDEP SCH DISTRICT 0615
BOX 66
VILLARD MINN
56385

SUPERINTENDENT

OKLEE
INDEP SCH DISTRICT 0627
OKLEE MINN
56742

SUPERINTENDENT

BELVIEW
INDEP SCH DISTRICT 0631
BOX 8
BELVIEW MINN
56214

SUPERINTENDENT

LAMBERTON
INDEP SCH DISTRICT 0633
BOX 278
LAMBERTON MINN
56152

SUPERINTENDENT

REDWOOD FALLS
INDEP SCH DISTRICT 0637
4TH & LINCOLN
REDWOOD FALLS MINN
56283

SUPERINTENDENT

SANBORN
INDEP SCH DISTRICT 0638
SANBORN MINN
56083

SUPERINTENDENT

BIRD ISLAND
INDEP SCH DISTRICT 0646
110 S. 9TH ST.
BIRD ISLAND MINN
55310

SUPERINTENDENT

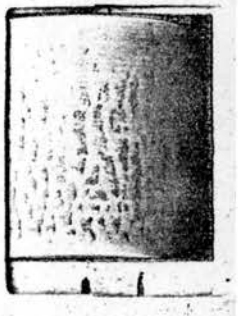
BUFFALO LAKE
INDEP SCH DISTRICT 0647
BOX 278
BUFFALO LAKE MINN
55314

SUPERINTENDENT

FRANKLIN
INDEP SCH DISTRICT 0650
BOX 38
FRANKLIN MINN

SUPERINTENDENT

HECTOR
INDEP SCH DISTRICT 0651
HECTOR MINN





ASKOV
INDEP SCH DISTRICT 0566
ASKOV MINN
55704
SUPERINTENDENT

FINLAYSON
INDEP SCH DISTRICT 0570
FINLAYSON MINN
55735
SUPERINTENDENT

WILLOW RIVER
INDEP SCH DISTRICT 0577
BOX 66
WILLOW RIVER MINN
55795
SUPERINTENDENT

FINE CITY
INDEP SCH DISTRICT 0578
605 6TH ST.
FINE CITY MINN
55063
SUPERINTENDENT

FIRESTONE
INDEP SCH DISTRICT 0583
BOX 71
FIRESTONE MINN
56164
SUPERINTENDENT

RUTHTON
INDEP SCH DISTRICT 0584
BOX B
RUTHTON MINN
56170
SUPERINTENDENT

EAST GRAND FORKS
INDEP SCH DISTRICT 0595
1420 4TH AVE. NW.
EAST GRAND FORKS MINN
56721
SUPERINTENDENT

ERSKINE
INDEP SCH DISTRICT 0597
BOX 209
ERSKINE MINN
56535
SUPERINTENDENT

FOSSTON
INDEP SCH DISTRICT 0601
FOSSTON MINN
56542
SUPERINTENDENT

MC INTOSH
INDEP SCH DISTRICT 0603
MC INTOSH MINN
56556
SUPERINTENDENT

GLENWOOD
INDEP SCH DISTRICT 0612
NE. 2ND AVE.
GLENWOOD MINN
56334
SUPERINTENDENT

STAPLETON
INDEP SCH DISTRICT 0614
STAPLETON MINN
56381
SUPERINTENDENT

PLUMMER
INDEP SCH DISTRICT 0628
PLUMMER MINN
56748
SUPERINTENDENT

RED LAKE FALLS
INDEP SCH DISTRICT 0630
BOX 367
RED LAKE FALLS MINN
56750
SUPERINTENDENT

MILROY
INDEP SCH DISTRICT 0635
BOX 10
MILROY MINN
56263
SUPERINTENDENT

MORGAN
INDEP SCH DISTRICT 0636
BOX 188
MORGAN MINN
56266
SUPERINTENDENT

WABASSO
INDEP SCH DISTRICT 0640
1333 MAY ST.
WABASSO MINN
56293
SUPERINTENDENT

WALNUT GROVE
INDEP SCH DISTRICT 0641
WALNUT GROVE MINN
56180
SUPERINTENDENT

CANBY
INDEP SCH DISTRICT 0648
BOX 157
CANBY MINN
56230
SUPERINTENDENT

FAIRFAX
INDEP SCH DISTRICT 0649
300 SE. 2ND ST., BOX 489
FAIRFAX MINN
55332
SUPERINTENDENT

MORTON
INDEP SCH DISTRICT 0652
BOX 68
MORTON MINN
SUPERINTENDENT

OLIVIA
INDEP SCH DISTRICT 0653
709 S. 9TH ST.
OLIVIA MINN

RENVILLE
INDEP SCH DISTRICT 0659
BOX 338
RENVILLE MINN
56284

SUPERINTENDENT

NORTHFIELD
INDEP SCH DISTRICT 0659
301 UNION ST.
NORTHFIELD MINN
55057

SUPERINTENDENT

EADGER
INDEP SCH DISTRICT 0676
BOX 68
EADGER MINN
56714

SUPERINTENDENT

BELLE PLAINE
INDEP SCH DISTRICT 0716
220 S. MARKET ST.
BELLE PLAINE MINN
56011

SUPERINTENDENT

NEW PRAGUE
INDEP SCH DISTRICT 0721
721 CENTRAL AVE. N.
NEW PRAGUE MINN
56071

SUPERINTENDENT

ARLINGTON
INDEP SCH DISTRICT 0731
202 3RD AVE. NW.
ARLINGTON MINN
55307

SUPERINTENDENT

WINTHROP
INDEP SCH DISTRICT 0735
N. COTTONWOOD ST.
WINTHROP MINN
55396

SUPERINTENDENT

KIMBALL
INDEP SCH DISTRICT 0739
BOX 368
KIMBALL MINN
55353

SUPERINTENDENT

SAUK CENTRE
INDEP SCH DISTRICT 0743
5TH & STATE ROAD
SAUK CENTRE MINN
56378

SUPERINTENDENT

CENTRAL ECSU
INDEP SCH DISTRICT 0923
RM A150-EDU BLDG, UNIV
ST. CLOUD MINN
56301

SUPERINTENDENT

MEDFORD
INDEP SCH DISTRICT 0763
BOX 38
MEDFORD MINN

SUPERINTENDENT

SACRED HEART
INDEP SCH DISTRICT 0655
BOX 10
SACRED HEART MINN
56285

SUPERINTENDENT

MAGNOLIA
INDEP SCH DISTRICT 0669
MAGNOLIA MINN
56158

SUPERINTENDENT

GREENBUSH
INDEP SCH DISTRICT 0678
BOX 70
GREENBUSH MINN
56726

SUPERINTENDENT

JORDAN
INDEP SCH DISTRICT 0717
500 SUNSET DRIVE
JORDAN MINN
55352

SUPERINTENDENT

BECKER
INDEP SCH DISTRICT 0726
BOX 188
BECKER MINN
55308

SUPERINTENDENT

GAYLORD
INDEP SCH DISTRICT 0732
500 COURT AVE.
GAYLORD MINN
55334

SUPERINTENDENT

BELGRADE
INDEP SCH DISTRICT 0736
BELGRADE MINN
56312

SUPERINTENDENT

MELROSE
INDEP SCH DISTRICT 0740
546 N. 5TH AVE. E.
MELROSE MINN
56352

SUPERINTENDENT

ALBANY
INDEP SCH DISTRICT 0745
140 3RD ST.
ALBANY MINN
56307

SUPERINTENDENT

BLOOMING PRAIRIE
INDEP SCH DISTRICT 0756
202 4TH AVE. NW.
BLOOMING PRAIRIE MINN
55917

SUPERINTENDENT

HANCOCK
INDEP SCH DISTRICT 0768
BOX 367
HANCOCK MINN





FARIBAULT
INDEP SCH DISTRICT 0656
855 NW. 1ST AVE.
FARIBAULT MINN
55021

SUPERINTENDENT

LUVERNE
INDEP SCH DISTRICT 0670
BOX 278
LUVERNE MINN
56156

SUPERINTENDENT

OSEAU
INDEP SCH DISTRICT 0682
09 3RD ST. NE.
OSEAU MINN
56751

SUPERINTENDENT

PRIOR LAKE
INDEP SCH DISTRICT 0719
15870 FRANKLIN TRAIL SE.
PRIOR LAKE MINN
55372

SUPERINTENDENT

BIG LAKE
INDEP SCH DISTRICT 0727

BIG LAKE MINN
55309

SUPERINTENDENT

BIBEON
INDEP SCH DISTRICT 0733

BIBEON MINN
55335

SUPERINTENDENT

ERCOTEN
INDEP SCH DISTRICT 0737
BOX 38
ERCOTEN MINN
56316

SUPERINTENDENT

FAYNESVILLE
INDEP SCH DISTRICT 0741
HIGHWAY 23 WEST
FAYNESVILLE MINN
56362

SUPERINTENDENT

SARTELL
INDEP SCH DISTRICT 0748
BOX 328
SARTELL MINN
56377

SUPERINTENDENT

CWATONNA
INDEP SCH DISTRICT 0761
515 WEST BRIDGE
CWATONNA MINN
55060

SUPERINTENDENT

MORRIS
INDEP SCH DISTRICT 0769
201 S. COLUMBIA
MORRIS MINN

SUPERINTENDENT

MORRISTOWN
INDEP SCH DISTRICT 0657
BOX 278
MORRISTOWN MINN
55052

SUPERINTENDENT

HILLS-BEAVER CREEK
INDEP SCH DISTRICT 0671
BOX 547
HILLS MINN
56138

SUPERINTENDENT

WARROAD
INDEP SCH DISTRICT 0690
BOX 130
WARROAD MINN
56763

SUPERINTENDENT

SHAKOPEE
INDEP SCH DISTRICT 0720
505 S. HOLMES
SHAKOPEE MINN
55379

SUPERINTENDENT

ELK RIVER
INDEP SCH DISTRICT 0728
400 SCHOOL ST.
ELK RIVER MINN
55330

SUPERINTENDENT

HENDERSON
INDEP SCH DISTRICT 0734
107 8TH ST.
HENDERSON MINN
56044

SUPERINTENDENT

HOLDINGFORD
INDEP SCH DISTRICT 0738
BOX 496
HOLDINGFORD MINN
56340

SUPERINTENDENT

ST. CLOUD
INDEP SCH DISTRICT 0742
628 ROOSEVELT ROAD
ST. CLOUD MINN
56301

SUPERINTENDENT

COLD SPRING
INDEP SCH DISTRICT 0750
RECORI HIGH SCHOOL
COLD SPRING MINN
56320

SUPERINTENDENT

ELLENDALE-GENEVA
INDEP SCH DISTRICT 0762
BOX 428
ELLENDALE MINN
56026

SUPERINTENDENT

CHOKIO-ALBERTA
INDEP SCH DISTRICT 0771
BOX 87
CHOKIO MINN

KERKHOVEN-MURDOCK
INDEP SCH DISTRICT 077
KERKHOVEN MINN
56252

SUPERINTENDENT

BENSON
INDEP SCH DISTRICT 0777
1400 MONTANA AVE.
BENSON MINN
56215

SUPERINTENDENT

BROWERVILLE
INDEP SCH DISTRICT 0787
BOX 185
BROWERVILLE MINN
56438

SUPERINTENDENT

CLARISSA
INDEP SCH DISTRICT 0789
CLARISSA MINN
56440

SUPERINTENDENT

LONG PRAIRIE
INDEP SCH DISTRICT 0792
205 SECOND ST. S.
LONG PRAIRIE MINN
56347

SUPERINTENDENT

STAPLES
INDEP SCH DISTRICT 0793
3RD ST.
STAPLES MINN
56479

SUPERINTENDENT

WHEATON
INDEP SCH DISTRICT 0803
1700 3RD AVE. S.
WHEATON MINN
56296

SUPERINTENDENT

ELGIN-MILLVILLE
INDEP SCH DISTRICT 0806
1ST STREET SE.
ELGIN MINN
55932

SUPERINTENDENT

WABASHA
INDEP SCH DISTRICT 0811
611 BROADWAY AVE.
WABASHA MINN
55981

SUPERINTENDENT

LAKE CITY
INDEP SCH DISTRICT 0813
LAKE CITY MINN
55041

SUPERINTENDENT

SEBEKA
INDEP SCH DISTRICT 0820
SEBEKA MINN
56477

SUPERINTENDENT

MENAHGA
INDEP SCH DISTRICT 0821
BOX 160
MENAHGA MINN
56464

SUPERINTENDENT

JANESVILLE
INDEP SCH DISTRICT 0830
110 E. 3RD ST.
JANESVILLE MINN
56048

SUPERINTENDENT

WALDORF-PEMBERTON
INDEP SCH DISTRICT 0913
WALDORF MINN
56091

SUPERINTENDENT

SOUTH WASHINGTON COUNTY
INDEP SCH DISTRICT 0833
8040 80TH ST. S.
COTTAGE GROVE MINN
55016

SUPERINTENDENT

STILLWATER
INDEP SCH DISTRICT 0834
6225 OASIS AVE. N.
STILLWATER MINN
55082

SUPERINTENDENT

MADELIA
INDEP SCH DISTRICT 0837
320 BUCK AVE. SE.
MADELIA MINN
56062

SUPERINTENDENT

ST. JAMES
INDEP SCH DISTRICT 0840
10TH AVE. N.
ST. JAMES MINN
56081

SUPERINTENDENT

CAMPBELL-TINTAH
INDEP SCH DISTRICT 0852
BOX 8
CAMPBELL MINN
56522

SUPERINTENDENT

LEWISTON
INDEP SCH DISTRICT 0857
LEWISTON MINN
55952

SUPERINTENDENT

ANNANDALE
INDEP SCH DISTRICT 0876
BOX 190
ANNANDALE MINN

SUPERINTENDENT

BUFFALO
INDEP SCH DISTRICT 0877
109 4TH ST. NE.
BUFFALO MINN

APPLETON
INDEP SCH DISTRICT 0764
128 S. HERING
APPLETON MINN
56208

SUPERINTENDENT

EAGLE BEND
INDEP SCH DISTRICT 0750
BOX K
EAGLE BEND MINN
56446

SUPERINTENDENT

NORTH CENTRAL ECSU
INDEP SCH DISTRICT 0924
422 N. 2ND ST.
STAPLES MINN
56479

SUPERINTENDENT

NAZERETH
INDEP SCH DISTRICT 0809
BOX 100
NAZERETH MINN
55956

SUPERINTENDENT

VERNDALE
INDEP SCH DISTRICT 0818
BOX G
VERNDALE MINN
56481

SUPERINTENDENT

NEW RICHLAND-HARTLAND
INDEP SCH DISTRICT 0827
BOX 188
NEW RICHLAND MINN
56072

SUPERINTENDENT

FOREST LAKE
INDEP SCH DISTRICT 0831
308 SW. 15TH ST.
FOREST LAKE MINN
55025

SUPERINTENDENT

NE. METROPOLITAN AVTI
INDEP SCH DISTRICT 0916
3300 CENTURY AVE. N
WHITE BEAR LAKE MINN
55110

SUPERINTENDENT

BRECKENRIDGE
INDEP SCH DISTRICT 0846
13TH ST. & DOUGLAS AVE.
BRECKENRIDGE MINN
56520

SUPERINTENDENT

ST. CHARLES
INDEP SCH DISTRICT 0858
HIGHWAY 14 EAST
ST. CHARLES MINN
55972

SUPERINTENDENT

DELANO
INDEP SCH DISTRICT 0879
DELANO MINN

BERTHA-HEWITT
INDEP SCH DISTRICT 0786
BERTHA MINN
56437

SUPERINTENDENT

GREY EAGLE
INDEP SCH DISTRICT 0791
GREY EAGLE MINN
56336

SUPERINTENDENT

BROWNS VALLEY
INDEP SCH DISTRICT 0801
BOX N
BROWNS VALLEY MINN
56219

SUPERINTENDENT

PLAINVIEW
INDEP SCH DISTRICT 0810
500 W. BROADWAY
PLAINVIEW MINN
55964

SUPERINTENDENT

WADENA
INDEP SCH DISTRICT 0819
BOX 151
WADENA MINN
56482

SUPERINTENDENT

WASECA
INDEP SCH DISTRICT 0829
501 E. ELM AVE.
WASECA MINN
56093

SUPERINTENDENT

MAHTOMEDI
INDEP SCH DISTRICT 0832
814 MAHTOMEDI AVE.
MAHTOMEDI MINN
55115

SUPERINTENDENT

BUTTERFIELD
INDEP SCH DISTRICT 0836
BOX 189
BUTTERFIELD MINN
56120

SUPERINTENDENT

ROTHSAY
INDEP SCH DISTRICT 0850
BOX 247
ROTHSAY MINN
56579

SUPERINTENDENT

WINONA
INDEP SCH DISTRICT 0861
166 W. BROADWAY
WINONA MINN
55987

SUPERINTENDENT

HOWARD LAKE-WAVERLY
INDEP SCH DISTRICT 0880
BOX 408
HOWARD LAKE MINN

SUPERINTENDENT

MAPLE LAKE
INDEP SCH DISTRICT 0881
133 MCLAND AVE.
MAPLE LAKE MINN
55358

SUPERINTENDENT

CANEY
INDEP SCH DISTRICT 0891
207 1ST ST. W.
CANEY MINN
56220

SUPERINTENDENT

WOOD LAKE
INDEP SCH DISTRICT 0896

WOOD LAKE MINN
56297

SUPERINTENDENT

ROCKFORD
INDEP SCH DISTRICT 0883
BOX 9
ROCKFORD MINN
55373

SUPERINTENDENT

ECHO
INDEP SCH DISTRICT 0893
BOX 246
ECHO MINN
56237

SUPERINTENDENT

MONTICELLO
INDEP SCH DISTRICT 0882
BOX 897
MONTICELLO MINN
55362

SUPERINTENDENT

CLARKFIELD
INDEP SCH DISTRICT 0892

CLARKFIELD MINN
56223



SUPERINTENDENT

ST. MICHAEL-ALBERTVILLE
INDEP SCH DISTRICT 0885

ST. MICHAEL MINN
55376

SUPERINTENDENT

GRANITE FALLS
INDEP SCH DISTRICT 0894
450 STH AVE.
GRANITE FALLS MINN
56241



ADELINE VOLLAN
REGIONS 1 & 2 THIEF RVR
FALLS PUB SCH - BOX 160
THIEF RVR FALLS MN 56701

LAURI SATRE PLAN. COOR
REGION 5 - EAST CENTRAL
524 N. 3RD STREET
STAPLES, MN 56479

GENE JOHNSON PLAN. COOR
REGION 5 - EAST CENTRAL
524 N. 3RD STREET
STAPLES, MN 56479



LARRY JABLINSKI
REGION 10 - SOUTHWEST
5930 BANDEL ROAD
ROCHESTER, MN 55901

GAYDEN CARRUTH
RGN 11
3602 HIGHCREST RD NE
MPLS, MN 55418

PLANNING COORD. REGION 3
U.S. HOCKEY HALL OF FAME
BOX 657
EVELETH MN 55734

DON RUUD, PLANNING COOR
REG. 4 TRI-COLLEGE UNIV
717 SO. 16TH STREET
MOORHEAD, MN 56560

ONNA FORD, PLAN. COOR.
EGION 6 & 8
OUTHWEST UNIVERSITY
ARSHALL, MN 56258

LEE RENZ, PLAN. COOR.
REGION 7 - ROOM B-132
ED BLDG - ST CLOUD UNIV
ST CLOUD, MN 56301



existing programs in each institute. ~~A~~ The cycle of program evaluations ~~by experts from business and industry~~ will be completed every five years. ~~On site self~~ eEvaluations shall be submitted by the institutes to the Commissioner of Education in the intervening years.

M. The annual review conducted by the program advisory committee, as required by B.3 of this section, and the evaluations required by L. of this section shall include a review to determine whether the program is in compliance with state laws prohibiting discrimination because of race, color, creed, religion, national origin, sex, age, marital status, status with regard to public assistance or disability, as defined in Minn. Stat. § 363.03. The institute shall immediately correct any noncompliance.

N. Evaluators shall be selected by the Commissioner of Education for their demonstrated competency in the occupational field or service area to be evaluated. The term "demonstrated competency" for the purposes of this section shall mean the completion of not less than three years of successful full-time employment gained within the five year period preceding selection. Each evaluator shall be provided with guidance and materials sufficient to conduct a proper evaluation. An evaluator shall be reimbursed for travel and subsistence expenses actually and necessarily incurred by him/her in the same amount and manner as state officers and employees are reimbursed pursuant to the travel regulations promulgated by the Commissioner of Employee Relations at 2 MCAR § 2.181. No other compensation shall be paid to any evaluator for services connected with the evaluation.

State Board of Education
Department of Education
School Management Services Division

Proposed Amendments to Rules Governing Educational Aids to Nonpublic School Children

Notice of Intent to Adopt Rules without A Public Hearing

Notice is hereby given that the State Board of Education proposes to adopt the above-entitled rules without a public hearing. The commissioner has determined that the proposed adoption of these rules will be non-controversial in nature and has elected to follow the procedures set forth in Minnesota Statutes, § 15.0412, subdivision 4h (1980).

Persons interested in these rules shall have 30 days to submit comments on the proposed rules. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

Unless seven or more persons submit written requests for a public hearing on the proposed rules within the 30-day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minnesota Statutes, § 15.0412, subdivisions 4-4f.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or request to:

Phillip Miller
Department of Education
915 Capitol Square Bldg.
550 Cedar St.
St. Paul, MN 55101
(612) 296-8130

Authority for the adoption of these rules is contained in Minnesota Statutes, § 123.931 *et seq.* (1978). Additionally, a Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from Phillip Miller upon request.

Upon adoption of the final rules without a public hearing, the proposed rules, this notice, the Statement of Need and Reasonableness, all written comments received, and the final rules as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rules as proposed for adoption, should submit a written statement of such request to Phillip Miller. A copy of the proposed rules is attached to this notice.

Copies of this notice and the proposed rules are available and may be obtained by contacting Phillip Miller.

Howard B. Casmey
Commissioner of Education

Amendments as Proposed

Chapter Forty-One: Textbooks, Individualized Instructional Materials, and Standardized Tests for Pupils Attending Nonpublic Schools

5 MCAR § 1.0820 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, textbooks, individualized instructional materials, and standardized tests as provided by Minn. Stat. §§ 123.931 ~~123.937~~ 123.947, shall be made available to pupils in nonpublic schools.

5 MCAR § 1.0821 Definitions.

~~A. "Textbook" means any book or book substitute which a pupil uses as a text or text substitute in a particular class or program in the school he regularly attends and a copy of which is expected to be available for the individual use of each pupil in this class or program, which book or book substitute shall be limited to books, workbooks, or manuals, whether bound or in looseleaf form, intended for use as a principal source of study material for a given class or group of students. The term includes only such textbooks as are available and of benefit to Minnesota public school pupils and which are secular, neutral and nonideological such that the material contained therein is not regarded as religious, spiritual, or sacred, and present events, facts and theories that pertain to religion or religious doctrine in an impartial manner.~~

~~B. "Standardized tests" means tests and scoring services available from commercial publishing organizations and which are in use in the public schools of Minnesota to measure the progress of pupils in secular subjects.~~

A. "Eligible materials" means textbooks, individualized instructional materials, and standardized tests. All textbooks and individualized instructional materials must be:

1. designed primarily for use by individual students at their desks or in small groups, in a particular class or program in the school the pupil regularly attends.

2. used by the student to reach certain educational objectives within a particular subject or course of study,

3. secular, neutral, nonideological, and not capable of diversion for religious use,

4. available and of benefit to Minnesota public school pupils, and

5. not specifically excluded from eligibility by 5 MCAR § 1.0821 B.

B. "Ineligible materials" means, in addition to educational materials excluded from eligibility by 5 MCAR § 1.0821 A., the following materials: chemicals, wall maps, wall charts, pencils, pens or crayons, notebooks, blackboards, chalk and erasers, duplicating fluids, paper, 16mm films, unexposed films, blank tapes, cassettes or videotape, instructional equipment, reference materials, and teachers' aids.

C. "Textbook" means any book, workbook, manual, or book substitute which a pupil uses as a text or text substitute, copies of which are:

1. used as a principal source of study materials for a given class or group of students, and

2. available for individual use of each pupil in the class or program.

D. "Individualized instructional materials" means educational materials in addition to textbooks which fall into any of the following areas: published materials, periodicals, documents, pamphlets, photographs, reproductions, pictoral or graphic works, filmstrips, prepared slides, prerecorded video programs, prerecorded tapes, cassettes and sound recordings, manipulative materials, desk charts, games, study prints and pictures, desk maps, models, learning kits, blocks or cubes, flashcards, individualized multi-media systems, prepared instructional computer software programs, and prerecorded film cartridges.

E. "Standardized tests" means tests and scoring services available from commercial publishing organizations and which are in use in the public schools of Minnesota to measure the progress of pupils in secular subjects.

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F. "Secular, neutral, and nonideological" materials are materials which are not regarded as religious, spiritual, or sacred, and present events, facts, and theories that pertain to religion or religious doctrine in an impartial manner.

5 MCAR § 1.0822 State administration.

A. The Department of Education shall administer funds allocated for the purchase of ~~textbooks and standardized tests~~ eligible materials to be loaned or provided to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records for the acquisition of ~~textbooks and standardized tests~~ eligible materials to be loaned or provided to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine, from the most recent data available, the allocation available per pupil for ~~textbooks and standardized tests~~ eligible materials to be used for the following school year. The allocation per pupil shall be determined by dividing the total expenditure for ~~textbooks and standardized tests~~ eligible materials by all public school districts in the state for pupils enrolled in public schools by the average daily membership of pupils enrolled in the districts during the same fiscal year. This amount shall then be increased by a percentage equal to the percentage increase in foundation aid, between the prior school year and the coming year. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Termination of eligibility. Whenever the department receives information regarding improper use of eligible materials loaned under the program, it shall:

1. Provide prompt written notification to the pupil, the pupil's parents or guardians and the nonpublic school administrator of the alleged program abuse, and

2. Allow 30 calendar days from the date of mailing for written or oral response.

Following receipt of responses during the 30 day period, if it appears that materials may have been used contrary to law, the department shall institute Chapter 15 contested case procedures. After due consideration of all evidence presented pursuant to those procedures, if the department determines that the materials have been used contrary to law, the department shall notify the pupil, the pupil's parents or guardians, nonpublic school administrator, and the public school district or intermediary service area that:

a. The eligibility of the pupil for all materials during the current school year is terminated, and

b. The allocation for the current year for the nonpublic school must be reduced accordingly.

5 MCAR § 1.0823 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the public school district or intermediary service area a preliminary application for participation in the textbooks, individualized instructional materials, and standardized tests aid program, for ~~textbooks and tests~~ eligible materials to be used the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include:

1. An estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing ~~pupil~~ request forms for ~~textbooks and standardized tests~~ eligible materials.

2. An estimate of the total allocation available to the nonpublic pupils attending the nonpublic school for ~~textbooks and standardized tests~~ eligible materials. The estimated allocation is determined by multiplying the estimated count of participating pupils by the allocation available per pupil for ~~textbooks and standardized tests~~ eligible materials. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

B. Purchase of materials. On or before May 1, the public school district or intermediary service area shall have completed its review of the preliminary application and shall notify the nonpublic school that it may begin submitting requests for ~~textbooks and standardized tests~~ eligible materials for the following school year based on the estimated allocation. The materials requested by the nonpublic school shall be purchased by the public school district or intermediary service area within a reasonable time of the receipt of the requests. After the materials have arrived, they shall be promptly transmitted to each nonpublic school in the public school district or intermediary service area for distribution to the pupil applicants.

C. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request textbooks, individualized instructional materials and standardized tests. This form shall be separate from the form used by pupils to request health services and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

D. ~~C.~~ Final application. On or before September 25 the nonpublic school shall make final application for participation in the textbooks, individualized instructional materials, and standardized test aid program to the district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall be on forms provided by the Department of Education and shall include:

1. A count of the nonpublic school pupils, kindergarten through grade twelve, who are enrolled as of September 15 of the current school year and ~~who have signed a separate pupil request form for textbooks and standardized tests only~~ for whom request forms have been properly completed.

2. The allocation for ~~textbooks and standardized tests~~ eligible materials to the nonpublic pupils attending the nonpublic school. The actual allocation shall be determined ~~by multiplying the allocation available per pupil for~~ textbooks ~~and standardized tests by the total number of participating pupils. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each~~ according to 5 MCAR § 1.0822 C. above.

~~D. Nonpublic school files. The nonpublic school shall maintain on file for three years all pupil request forms for textbooks and standardized tests loaned or provided to nonpublic school pupils. The forms shall be available for inspection by the department of education, the public school district, or the intermediary service area.~~

E. Inventory. ~~Textbooks and standardized tests loaned to pupils in nonpublic schools shall be maintained on inventory by the public school district or intermediary service area except in cases of consumable or nonreusable materials. The public school district or intermediary service area may declare loaned school books unusable after five years, remove them from the inventory, and divest of them in any manner.~~ The public school district or intermediary service area shall maintain an inventory of each of the eligible materials loaned under the program for the material's useful life. The useful life of eligible materials is as follows: (a) for workbooks and manuals in which the students write—1 year, (b) paperbacks, computer programs, and audio-visual materials—3 years, (c) hardbound materials and textbooks—5 years. Thereafter the public school district or intermediary service area may divest itself of the materials in any manner it deems appropriate. A compilation of invoices, showing descriptions and destinations of eligible materials purchased under the program, satisfies the inventory requirement.

F. Reimbursement. Upon completion of the distribution of the ~~textbooks and standardized tests~~ eligible materials, each public school district or intermediary service area may claim from the Department of Education (1) the cost of materials, including the quantity of each item and the unit cost, not to exceed the allocation available, and (2) a sum for the actual cost of administration which shall not exceed five percent of the cost of the materials distributed. The administrative costs shall be in addition to the allocation available for ~~textbooks and standardized tests~~ eligible materials. Handling and shipping charges by the vendor shall be included in the allocation for ~~textbooks and standardized tests~~ eligible materials for each nonpublic school. A public school district shall not be considered a vendor.

G. Certificate of compliance. Each claim for reimbursement shall include a certificate of compliance from the public school district or intermediary service area indicating that all materials have been reviewed prior to the expenditure of public funds and are in accordance with the limitations set forth in 5 MCAR § 1.0821. ~~The public school district shall also include a list of the textbooks eligible materials actually purchased, which list shall include the publisher of those textbooks their costs and the names of the publishers of those materials.~~

deleted see F. p. 2

Chapter Forty-One-B: Health Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0860 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, health services as provided by Minn. Stat. §§ 123.931-~~123.937~~ 123.947, shall be made available to pupils in nonpublic schools.

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5 MCAR § 1.0861 Definitions and general requirements.

A. "Health services" means physical and mental health services provided by licensed health services personnel or their assistants. Licensed health services personnel includes physicians, dentists, professional nurses or optometrists.

B. Health services shall not include the direct educational instruction of nonpublic pupils by health services personnel.

C. Health services shall not include those services which are required under the Special Education Law, Minn. Stat. § 120.17 (1976, as amended), or which are eligible to receive reimbursement under the Special Education Aid Law, Minn. Stat. § 124.32 (1976, as amended).

D. The public school district or intermediary service areas shall provide those specific health services which it offers to its public school pupils, provided the costs for such services do not exceed the amount allocated for health services by the Department of Education.

E. Costs relating to the provision of health services shall include (1) the salaries of licensed health services personnel and their assistants and (2) expenses for supplies, equipment, travel, and necessary in-service training and other eligible expenses that are associated with the provision of health services by the licensed health services personnel or their assistants.

F. Health services may be provided at the nonpublic school, a neutral site, or at the public school.

5 MCAR § 1.0862 State administration.

A. The Department of Education shall administer funds for the provision of health services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of health services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per pupil for health services to be used for the following school year. The allocation per pupil for health services shall be the average expenditure per public school pupil in average daily membership for these services by those Minnesota public elementary and secondary schools which provide health services to public school pupils. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the Department shall allot to each district or intermediary service area for the provision of health services the actual cost of the services provided during the school year. The actual allotment shall not exceed the pupil allocation available.

E. December 1 payment. On or before December 1, the Department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved budget.

F. Final payment. On or before September 1 following the school year, the Department shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0863 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for health services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic school pupils, kindergarten through grade twelve, who may be enrolled as of September 15 of the following school year and who may be signing ~~pupil~~ request forms for health services. The preliminary application shall also include an assessment of the type and level of health services desired for the following school year.

B. Annual consultatoin. On or before May 1 ~~T~~the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location ~~at which~~ of health services for nonpublic school pupils ~~are to be offered~~. ~~Final decision as to location shall be made by the public school district or intermediary service area.~~

C. Notification of services. Based on the annual consultation with the private school, ~~On or before September 1~~ the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of health services that are to be made available to the nonpublic school students ~~during the following school year~~ by August 15.

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request health services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request guidance and counseling services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

E.~~D.~~ Final application. On or before September 25 the nonpublic school shall make final application for health services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and ~~have~~ signed ~~a separate pupil request form for health services only~~ for whom request forms have been properly completed.

F.~~E.~~ Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the health services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected health services expenditures for salaries, supplies, equipment and other expenses, which expenditures shall not exceed the amount allocated for health services to the public school district or intermediary service area by the Department of Education. The allocation for health services is determined by multiplying the total number of participating pupils by the allocation available per pupil for health services as set forth in 5 MCAR § 1.0862 C. Pupils in grades one through twelve are counted as one pupil each; kindergarten pupils are counted as one-half pupil each.

2. Projected expenditures for health services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for health services for nonpublic school pupils and which shall be in addition to the health services allocation.

G.~~F.~~ Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of health services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

~~G. Nonpublic school files. The nonpublic school shall maintain on file for three years all pupil request forms for health services. The forms shall be available for inspection by the department of education, the public school district or the intermediary service area.~~

Chapter Forty-One-C: Guidance and Counseling Services for Pupils Attending Nonpublic Schools

5 MCAR § 1.0880 Policy. In order to promote equal educational opportunity for every school child in Minnesota and to assure all Minnesota pupils and their parents freedom of choice in education, guidance and counseling services as provided by Minn. Stat. §§ 123.931 ~~123.937~~ 123.947 ~~(1978)~~, shall be made available to secondary pupils in nonpublic schools.

5 MCAR § 1.0881 Definitions and general requirements.

A. "Guidance and counseling services" means all activities of a licensed counselor in counseling pupils and parents, providing counseling on learning problems, evaluating the abilities of pupils, assisting pupils in personal and social development and providing referral assistance.

B. Guidance and counseling services provided to nonpublic school pupils shall not include the planning or selection of particular courses or classroom activities of the nonpublic school.

C. The district where the nonpublic school is located shall provide the necessary transportation within the district boundaries between the nonpublic school and a public school or neutral site for nonpublic school pupils who are provided guidance and counseling services.

D. The public school district or intermediary service areas shall provide those specific guidance and counseling services which it offers to its public school secondary pupils, provided the costs for such services do not exceed the amount allocated for guidance and counseling services by the Department of Education.

E. Costs relating to the provision of guidance and counseling services shall include (1) the salaries of licensed guidance and counseling services personnel and their assistants and (2) expenses for supplies, equipment, travel, and other eligible expenses

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that are directly attributable to the provision of guidance and counseling services by the licensed guidance and counseling services personnel or their assistants.

F. Guidance and counseling services may be provided to nonpublic school pupils only at a neutral site or at the public school.

5 MCAR § 1.0882 State administration.

A. The Department of Education shall administer funds for the provision of guidance and counseling services to nonpublic school pupils.

B. The Department of Education, in cooperation with the state auditor's office, shall establish proper accounting methods for fiscal control, fund accounting, and the maintenance of records associated with the provision of guidance and counseling services to nonpublic school pupils.

C. Computation of pupil allocation available. On or before March 1 the Department of Education shall determine from the most recent data available the allocation available per secondary pupil in average daily membership for guidance and counseling services to be used for the following school year. The allocation available per secondary pupil for guidance and counseling services shall be the average expenditure per public secondary school pupil for these services by those Minnesota public school districts which provide guidance and counseling services to public secondary school pupils. Pupils shall be counted as one pupil each.

D. Computation of actual allocation. Based on the year-end report filed by each district, the department shall allot to each district or intermediary service area for the provision of guidance and counseling services the actual cost of the services provided in that school year. The actual allotment for guidance and counseling services for the nonpublic secondary pupils shall not exceed the total pupil allocation available.

E. December 1 payment. On or before December 1, the department shall distribute to the public school district or intermediary service area an amount equal to 90 percent of the approved allocation.

F. Final payment. On or before September 1, the Department of Education shall make the final adjustment payment to the district or intermediary service area based on the year-end report.

5 MCAR § 1.0883 Local administration.

A. Preliminary application. On or before April 1 the nonpublic school shall submit to the district or intermediary service area a preliminary application for guidance and counseling services beginning with the following school year. The preliminary application shall be on forms provided by the Department of Education and shall include an estimate of the nonpublic secondary school pupils who may be enrolled as of September 15 of the following school year and who may be signing ~~pupil~~ request forms for guidance and counseling services. The preliminary application shall also include an assessment of the type and level of guidance and counseling services desired for the following school year.

B. Annual consultation. On or before May 1 ~~T~~the district or intermediary service area shall hold an annual consultation with the nonpublic school regarding the type, level, and location ~~at which~~ of guidance and counseling services for nonpublic school pupils. ~~are to be offered. Final decision as to location shall be made by the public school district or intermediary service area.~~

C. Notification of services. Based on the annual consultation with the private school, ~~On or before September 1~~ the public school district or intermediary service area shall inform the nonpublic school of the type, level, and location of guidance and counseling services that are to be made available to the nonpublic school students by August 15 ~~during the following school year~~.

D. Request form. Each year the Department of Education shall provide a form, for pupils, to be used to request guidance and counseling services. This form shall be separate from the form used by pupils to request textbooks, individualized instructional materials and standardized tests and the form used to request health services. It shall be processed as follows:

1. The nonpublic school administrator shall distribute a copy of the request form to each pupil, parent, or guardian and shall collect and maintain the forms on file.

2. A request form must be properly completed, signed, and on file with the nonpublic school by September 25, in order for that pupil to be counted on the final application form for aid.

3. The nonpublic school shall maintain on file the request forms for three years. The forms shall be available for inspection by the Department of Education, the public school district, or the intermediary service area.

E. ~~D.~~ Final application. On or before September 25 the nonpublic school shall make final application for guidance and counseling services to the public school district or intermediary service area by or on behalf of each participating nonpublic school pupil. The final application shall indicate the number of nonpublic school pupils who are enrolled as of September 15 and

~~have signed a separate pupil request form for guidance and counseling services only~~ for whom request forms have been properly completed.

F. ~~E.~~ Submission of program and budget. On or before October 15 the public school district or intermediary service area shall submit to the Department of Education a program and budget of the guidance and counseling services that are being offered to the nonpublic school pupils for the current school year. The program and budget shall be on forms made available by the Department of Education and shall include:

1. Projected guidance and counseling services expenditures for salaries, supplies, equipment and other eligible expenses, which expenditures shall not exceed the amount allocated for guidance and counseling services to the public school district or intermediary service area by the Department of Education. The allocation for guidance and counseling services is determined by multiplying the total number of participating secondary pupils by the allocation available per pupil for guidance and counseling services as set forth in 5 MCAR § 1.0882 C. Pupils shall be counted as one pupil each.

2. Projected expenditures for guidance and counseling services administration, which expenditures shall not exceed an amount equal to five percent of the public school district's or intermediary service area's expenditures for guidance and counseling services for nonpublic school pupils and which shall be in addition to the guidance and counseling services allocation.

G. ~~F.~~ Year-end report. On or before July 15, following each school year, the public school district or intermediary service area shall submit to the Department of Education a year-end report of guidance and counseling services provided to nonpublic school pupils. The report shall be on forms made available by the Department of Education.

~~G. Nonpublic school files. The nonpublic school shall maintain on file for a period of three years all pupil request forms for guidance and counseling services. The forms shall be available for inspection by the department of education, the public school district or the intermediary service area.~~

Department of Health
Health Systems Division

Proposed Rules Implementing, Enforcing, and Administering the Minnesota Certificate of Need Act, Minn. Stat. §§ 145.832 to 145.845, and Repealing State Planning Agency Certificate of Need Rules, 10 MCAR §§ 1.201 to 1.210

Notice of Hearing

A public hearing concerning the proposed new rules captioned-above will be held in Room 111, William Mitchell College of Law, 875 Summit Avenue, St. Paul, Minnesota, on June 9, 1981, commencing at 9:00 a.m. Persons attending the hearing may park either on Summit Avenue or at the William Mitchell parking lot between Summit Avenue and Grotto, two blocks east of the school. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules you are urged to participate in the rule hearing process.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make comments. Statements may be made orally and written material may be submitted. In addition, whether or not an appearance is made at the hearing, written statements or material may be submitted to Jon L. Lunde, Hearing Examiner, Room 300, 1745 University Avenue, St. Paul, Minnesota 55104, telephone: (612) 296-5938, either before the hearing or before the close of the hearing record which shall remain open at least five working days after the hearing is adjourned. The Hearing Examiner may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. All such statements will be entered into and become part of the record. For those wishing to submit written statements or exhibits, it is requested that at least two (2) copies be furnished. In addition, it is suggested, to save time and avoid duplication, that those persons, organizations, or associations having a common viewpoint or interest in these proceedings join together where possible and present a single statement in behalf of such interests. The rule hearing procedure is governed by Minn. Stat.

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CERTIFICATE OF BOARD'S

RESOLUTION ADOPTING RULES

I, Howard B. Casmey, do hereby certify that I am the Secretary of the Board of Education, a board duly authorized under the laws of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the Board of Education, duly and properly called and held on the 14th day of July, 1981, that a quorum was present at said meeting, that a majority of those present voted for the resolution, and that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> "RESOLVED, that the rules relating to Education Aids to Nonpublic School Children be and they hereby are approved and adopted, pursuant to authority vested in us by Minnesota Statutes § 123.931 et seq (1980), and that Howard B. Casmey, Secretary of the Board of Education, be and hereby is authorized to sign an order adopting these rules and further is authorized to perform the necessary acts to provide that these rules shall have the force and effect of law."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 14th day of July, 1981.

Howard B. Casmey, Secretary

Henry J. Bromelkamp
Member, State Board of Education

State Board of Education
Department of Education
School Management Services Division

In the Matter of Proposed
Adoption of Rules of the State
Board of Education Governing
Educational Aids to Nonpublic
School Children

Statement of Need and
Reasonableness

Pursuant to Minnesota Statutes Section 123.931 et seq (1980), the Minnesota Department of Education administers Educational Aids to Nonpublic School Children, providing those students with non-sectarian educational materials, and health and guidance and counseling services. Since 1979 the State Board of Education has published and maintained rules for the administration of these aids by the Department, local school districts, and nonpublic schools.

Minnesota Laws 1980, Chapter 609, made several changes to the Educational Aids to Nonpublic School Children, requiring amendments to rules. The major changes were as follows:

1. Provision of individualized instructional materials to non-public school students, in addition to textbooks and standardized tests.

2. Revision of the formula for calculating the textbook, individualized instructional materials, and standardized tests allocation per pupil.

3. Maintenance of an inventory of materials purchased through the programs.

4. Establishment of a more strict enforcement procedure for misuse of program materials.

In addition, the Department reviewed existing rules and determined that four changes to those rules would assist school districts in program administration. Those four changes are:

1. Specifying procedures for completion of pupil request forms.

2. Merging rules governing nonpublic school file maintenance with rules governing pupil request forms.

3. Specifying the useful life of materials purchased in the program.

4. Specifying dates for consultations between school district and private school administrators.

Following the drafting of these proposed rules, they were adopted as temporary rules in October, 1980, and extended ninety (90) days in January, 1981. All interested persons have had eight months to analyze the proposed rules, review their impact on the administration of nonpublic aid during the 1980-81 school year, and recommend changes and improvements. No major problem areas have been uncovered during this process.

At this time the Department of Education and the State Board of Education propose that the above amendments to rules governing Educational Aids to Nonpublic School Children be approved and published pursuant to Minnesota Statutes Section 15.0412, Subd. 4h (1980). These statutes authorize approval and publication of "non-controversial" rules without a public hearing. It is the considered opinion of the Department and the Board that the proposed rules are non-controversial in nature, since they are largely procedural and have not encountered significant opposition as temporary rules during school year 1980-81. A paragraph by paragraph review of all proposed rules follows:

1. 5 MCAR Section 1.0821 definitions have been amended to include individualized instructional materials in the list of materials eligible for purchase under the program. Thereafter in the rules the term "textbooks and standardized tests" has been deleted and replaced with the term "eligible materials".

2. 5 MCAR Section 1.0822 has been amended to require Chapter 15 contested case procedures whenever it appears that program materials have been used improperly. This rule has also been amended to change the formula used by the Department in calculating per pupil allocations of funds for textbooks, individualized instructional materials, and standardized tests.

3. 5 MCAR Section 1.0823 has been amended to specify the processing and filing of pupil request forms, the maintenance of a materials inventory, the useful life of materials purchased, and nonpublic school file maintenance requirements.

4. 5 MCAR Section 1.0863 and 5 MCAR Section 1.0883 have been amended to specify dates for establishing pupil personnel services, and dates for processing and filing related forms.

The Department and the State Board have found that the proposed rules implement all of the changes to the nonpublic aid programs mandated by Minnesota Laws 1980, Chapter 609, and also implement those changes which the Department and the State Board have determined will improve overall administration of the program. The Department and the State Board have therefore concluded that the proposed rules are reasonable and necessary.

Prior to adopting the proposed rules, the Department and the State Board will carefully consider all comments and criticisms of the rules received pursuant to the rule-making process. Interested persons should, by June 4, 1981, submit comments and criticisms to:

Phillip Miller
Department of Education
915 Capitol Square
550 Cedar Street
St. Paul, Minnesota 55101
(612) 296-8130

In the Matter of the Proposed Adoption of Rules of the State Board of Education Governing Educational Aids to Nonpublic School Children, Without Public Hearing.

STATEMENT OF COMPLIANCE WITH RULEMAKING PROCEDURES

I, Michael J. Bradley, Assistant Attorney General do hereby declare that I have examined the rules and all related documents and that, based on my examination and my personal familiarity with the applicable procedures, the Administrative Procedure Act, the rules of the Office of Administrative Hearings, and the rules of the Attorney General have been followed. Any exceptions are noted below.

Dated:
August 12, 1981

Michael J. Bradley
Assistant Attorney General

State Board of Education
Department of Education
School Management Services Division

In the Matter of Proposed
Adoption of Rules of the State
Board of Education Governing
Educational Aids to Nonpublic
School Children

Findings of Fact and
Conclusions

On May 4, 1981, the Minnesota State Board of Education and the Minnesota Department of Education published in the State Register proposed rules governing Education Aids to Nonpublic School Children. The proposed rules were published pursuant to Minnesota Statutes Section 15.0412, Subd. 4h (1980), authorizing adoption of "non-controversial" rules without a public hearing. Under those statutes a public hearing must be held if requested by seven or more persons. The Department received no such requests for a public hearing.

Four persons submitted written comments to the Department for consideration regarding the proposed rules. A point by point review of these comments follows:

A. From Dr. C.H. Hopf, Superintendent of Schools, Independent School District 861, Winona, Minnesota:

Comment: Approval or disapproval of nonpublic aid educational materials (5 MCAR § 1.0823B) is an unfair burden on school districts, particularly in the absence of a contact/resource person at SDE.

Response: Statutes specifically assign the acquistion of non-public aid material to school districts, and there are sound reasons for this. First, authority cannot under the law be delegated to nonpublic schools, since that would give religious organizations control over public funds. Second, the authority should not be delegated to SDE for two reasons:

1. The constitutionality of the program is based on the provision of the same types of materials to nonpublic students as are provided public students. If SDE approved all nonpublic aid materials purchased, then it would be forced to review the materials acquisition process of all school districts and review and approve the purchase of public school materials. This would be a serious erosion of authority at the school district level.

2. Separation of teachers from the materials acquisition process would seriously detract from course continuity and planning, and separation of purchaser and user would create problems in delivery,

timing, and verification of materials received.

As to the contact/resource person at SDE, Phillip Miller provides that service to all districts requesting assistance. Mr. Miller's name, address, and telephone number have been given to school districts in memorandums, educational directories, nonpublic aid workshops, and multiple telephone conversations between SDE and ISD 861.

Comment: The requirement that the school district submit, with each reimbursement claim, a list of all materials purchased (5 MCAR § 1.0823G) is unnecessary and burdensome to districts.

Response: This comment does not address the proposed technical changes to 5 MCAR § 1.0823G, but rather raises the question whether a rule which has been in effect for two years should be modified to be less burdensome to districts. After careful consideration of the proposal, the Department has concluded that the inventory records requirements contained in the proposed rules are sufficient documentation regarding purchase of nonpublic aid materials. The Department has therefore determined to delete the rule ISD 861 finds burdensome.

deleted
See SR
p. 1725.

Comment: The Department cannot rely on Termination of Eligibility rules (5 MCAR § 1.0822B) to police the program.

Response: These rules have been written pursuant to statutes requiring procedures for the termination of eligibility of students and schools misusing program materials. The Department will continue to work with school districts and nonpublic schools on all facets of nonpublic aid administration, in the hope of preventing such problems, rather than relying on termination of eligibility rules after the fact.

Comment: School districts should not be required to hold annual health and guidance and counseling consultations (5 MCAR § 1.0863B and 5 MCAR § 1.0883B) with nonpublic school administrators unless the nonpublic administrators request such meetings.

Response: Quality school health and guidance and counseling services are important to the general welfare of this state. The effect of the above proposal would be to deprive some nonpublic students of these valuable services, or to create severe personnel problems for school districts, or both. The proposed rule is an effective planning tool to avoid these problems and should be retained.

B. From Richard L. Klaus, Acting Assistant Superintendent, Independent School District 622, North Saint Paul, Minnesota:

Comment: Would invoices satisfy the requirement that a list of materials purchased accompany reimbursement claims? (5 MCAR § 1.0823G).

Response: The Department has determined to delete the requirement that a list accompany reimbursement claims.

C. From Henry W. Kramer, Principal of Southwest Minnesota Christian High School, Edgerton, Minnesota:

Comment: Include 16 mm films in the list of eligible materials. (5 MCAR § 1.0821B)

Response: 16mm films are specifically excluded from eligibility by statute.

Comment: Improve the bill paying procedure.

Response: The payment of bills is often a time consuming process. However, all payments be school districts must be made pursuant to specific statutes and rules governing school district accounting and administration. The point Mr. Kramer makes, while important, is outside the scope of these proposed rules. However, the Department will keep the point in mind when amending directives on school district accounting and administration.

D. From Roger Wald, Director of Secondary School Services, Independent School District 623, Roseville, Minnesota:

Comment: The deadline for the annual consultation should be later than May 1, after the end of the legislative session. (5 MCAR § 1.0863B and 5 MCAR § 1.0883B)

Response: Good point. The deadline will be moved back to June 1.

Comment: Why add "type" and "level" of services to the subjects to be discussed at the consultation? (5 MCAR § 1.0863B and 5 MCAR § 1.0883B) 1.0883B)

Response: There are several reasons why the subject areas of the consultation have been expanded. First, where the program cannot be exactly the same as the public program, nonpublic schools should have some input into the program which is established. Possible program differences are attributable to:

1. Different levels of funding for public and nonpublic guidance and counseling.

2. The neutral site requirement, forcing some adjustment in program scheduling and coordination.

3. Exclusion by statute of class scheduling by nonpublic counselors, a major activity by counselors in the public sector.

Nonpublic schools need to be familiar with the program in order to plan their own academic programs and guidance and counseling programs, to compliment services by the school district. For these reasons the Department has expanded the scope of discussion at annual consultations.

Comment: The rule reserving final decision authority for the school district should not be deleted. (5 MCAR § 1.0863B and 5 MCAR § 1.0883B)

Response: The Department wishes to emphasize the importance of cooperation between public and nonpublic schools in nonpublic aid administration. However, in recognition of the responsibility assigned school districts, in the proper administration of the program and control of public funds, the Department has determined to retain the above rule, subject to review and approval by the Department.

retained p.6

Comment: The August 15 deadline for informing nonpublic schools regarding services for the coming year creates administrative difficulties for school districts. (5 MCAR § 1.0863C and 5 MCAR § 1.0883C)

Response: There is no perfect date for advising nonpublic schools regarding the services to be provided during the coming year. August 15 was chosen as the best possible compromise.

As Mr. Wald points out, program adjustments must be possible well after the school year begins (as late as October 15), yet it is important for non-public schools to know at the beginning of the year what the program will entail. August 15 was chosen as a compromise - the latest date prior to nonpublic program planning workshops, held during the last two weeks of August.

All of the criticisms and comments regarding the proposed rules, received by the Department, are discussed above. In several instances, after careful review of the proposed rules and alternatives suggested by nonpublic aid administrator, the Department has agreed to technical changes not affecting the substance of the rules. The Department has concluded that the proposed rules, with technical amendments, satisfy the requirements of Minnesota Statutes Section 15.0412, Subd. 4h (1980), and that the proposed rules as amended should be adopted and published as final rules.

July 14, 1981

STATE OF MINNESOTA
STATE BOARD OF EDUCATION

Howard B. Casmey, Secretary

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District 623

ROGER WALD
Director: Secondary School Services

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Superintendent



May 19, 1981

Mr. Phil Miller
State Dept. of Education
915 Capitol Square Building
St. Paul, MN 55101

Dear Mr. Miller:

I am writing in regard to Chapter 41C: Guidance and Counseling Services for Pupils Attending Non-public Schools. The items about which I am concerned are:

1. A change is made from no date in the present regulation to May 1, in the proposed regulation. This new date will cause difficulties in that the legislature ordinarily has not yet completed its session in odd-numbered years. For example, no information is yet available from the 1981 session as to financing of the non-public guidance and counseling service. This information is important as it establishes the amount of service. Consultation between the public school and the non-public school without this information would become a meaningless exercise to meet the requirements of the proposed regulation.

2. A change is made for topics for consultation from location in the present regulation to location, type, and level in the proposed regulation. No definition is made for type, and level. What is the intent for adding "type" and "level"? As currently written the proposed regulation allows for an undetermined amount of discussion topics with no limitations.

3. Dropped is language reserving final decision to the public school. Is the intent for a joint decision? The new language is unclear as to whose responsibility is the final decision. If the non-public school and public school are unable to reach agreement, who will make the decision. For example, if dispute arises over the counselor to be assigned by the public school and if the non-public school designates another public school counselor to be assigned, who will make the decision? Other areas of disagreement also could arise. Again, no process for resolution is present in the proposed regulation. The present regulation is clear and should be retained.

4. The date is changed from September 1, in the present regulation, to August 15, in the proposed regulation, as to informing the non-public school of the services to be provided.

In 1980-81 the recision reduced the dollars available for non-public counseling. The information was received after September 1. What effect would such a future action have under this proposal? Adjustments in the service to be provided would need to be made if there is a decline in the number of students from the spring reporting date to the final application date of September 25. Provision for adjustments must be provided.

The August 15th date may cause difficulties owing to summer non-work periods on the part of both public school administrators and counselors and non-public school administrators. If such is the case, the effective date of August 15, really becomes June 1, or the end of the school year.

I have been pleased with positive relationship that has existed in regard to non-public guidance and counseling between the Roseville Area Schools and the non-public schools in this area. The above comments are intended to assist in insuring that such a relationship continues.

Sincerely,

Roger L. Wald

Roger L. Wald
Director: Secondary
School Services

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cc: Dr. Lloyd Nielsen

Winona Public Schools

Independent School District No. 861 Winona, Minnesota 55987

Dr. C. H. Hopf
Superintendent of Schools
166 West Broadway

Tel. 454 - 4630
Ext. 201
Area Code 507

MAY 1981

April 30, 1981

Mr. Phillip Miller
Department of Education
915 Capitol Square Bldg.
550 Cedar St.
St. Paul, MN 55101

Subject: Proposed rules governing educational aids to nonpublic school children.

Dear Mr. Miller:

According to the communication I received from you, I can submit written comments regarding the proposed rules for nonpublic schools.

In the proposed rules it becomes increasingly obvious that the entire burden of proof in this area rests with the public schools and not the nonpublic schools. I will address this more specifically in the paragraphs which follow.

When the nonpublic school submits a requisition for the purchase of so-called eligible materials, it is the public school superintendent who has to exercise a judgment as to whether those materials listed are really eligible or not. It is very obvious that there is no penalty attached to the nonpublic school which submits requisitions for materials which would be ineligible. In clear-cut instances, such as duplicating fluid or a wall map, there is little or no room for argument; it is clearly spelled out that these are not eligible. However, what constitutes whether ordered material is really reference material which is ineligible or is it material which is ordered under the guise of individualized instructional material when it is actually reference in nature? The local superintendent must make this decision and in turn incur the wrath of the nonpublic school personnel who object to having something rejected. If we could pick up the telephone and call a State Department office and receive a yes or no answer, this would be helpful, but such is not the case.

I object to paragraph G, Certificate of compliance. You state that the public school district shall include a list of the eligible materials actually purchased, their costs and the names of the publishers of those materials. This makes it necessary for us to list hundreds and perhaps thousands of individual items with their cost and the company from which obtained. What you are really saying in this paragraph is that we should duplicate every purchase order for the nonpublic schools and send it to you in a package at the end of the year. Is this what you really want? Isn't there some way you could write into this paragraph some kind of a summary of materials purchased rather than a detailed listing of every single item? Once again you impose a hardship on the public school with this paper work edict when we are not the beneficiaries of the purchases in the first place. It would make just as much sense to have each nonpublic school submit a list to us of all materials they received with the purchase price and the publisher rather than having the public school responsible for it. Perhaps this paragraph could contain a statement that a summary of purchases would be used and that the full list of expenditures/purchases would be subject to inspection by your department.

The new material which deals with Termination of eligibility, letter D, has little or no weight. Improper use of material by a given pupil would result in the loss of approximately $36 - not much of a penalty for what could be a flagrant disregard of the intent of the law. I also question how one could determine improper use of eligible materials. It appears to me that it would be substantially more important to put stronger safeguards into the purchase of materials rather than be concerned with the use of those materials once they are purchased. It is axiomatic that when a teacher's door closes, you have little or no knowledge or safeguard to how materials will be used and no one would be fool enough to use eligible materials improperly, whatever this is. Therefore, I maintain that the emphasis is misplaced; put it in the area of eligibility or not and assume that once it is eligible it would be next to impossible to use it improperly.

I object to letter B under Local Administration of health services which states that we shall hold an annual consultation with a nonpublic school ... This puts the burden of proof on me, the local superintendent, to call a meeting of all those nonpublic schools when the paragraph should actually state that the annual consultation would be effected at the request of the nonpublic schools. Once again, why not place the burden for the annual consultation on the nonpublic schools who derive the benefits rather than the public school who receive nothing except the privilege of program administration. I repeat the above for paragraph B under the guidance and counseling services.

When the rules call for the Department of Education to provide forms, and there are many instances of this within the context of the rules, it would be helpful if said forms were submitted on time which has not been the practice in the past. You provide deadlines for the local districts to meet and it would be helpful if the necessary forms reached us with sufficient latitude to send them to all of our nonpublic schools and have them returned in order to meet established time lines.

I have enclosed an actual requisition from a private school in Winona which we received this week. As you can see, the requisition totals $41.80. The items on it include three dictionaries at $9.95, $12.95 and $11.95. The fourth item at $6.95 we will have to track down not knowing whether it is a class or individual item. In our estimation, the three school dictionaries, which are quite large in size, certainly cannot be the individual student dictionaries frequently used at a student's desk. Therefore, in our judgment, we have construed this as a reference dictionary and reference materials per se are not allowable for purchase. I have to make this decision as superintendent and send it back to the school from which it originated (Riverhaven). They will be extremely angry with the decision but it seems to me they are just as capable of reading that reference works are not acceptable as we are in reading about it. Your literature would back me in my decision, namely, to question the ordering that involves only one item which so often would be a larger class item and not designed for individual usage. The point I am making, which I hope was made in the bulk of the letter, is that the nonpublic schools can indiscriminately order anything they want with no regard to the guidelines while I have to exercise judgment as to whether the materials on that order are acceptable or not. Once again, the burden of proof rests with the local superintendent and not the personnel of the nonpublic schools.

I respectfully ask that some attention be directed to my comments.

Sincerely yours,

C H Hopf

Dr. C. H. Hopf
Superintendent of Schools

CH:kt

Enclosure

NORTH ST. PAUL - MAPLEWOOD - OAKDALE SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 622
2055 E. Larpenteur Ave.
Maplewood, MN 55109



May 5, 1981

Mr. Phillip Miller
Department of Education
915 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Mr. Miller:

In regard to the Proposed Adoption of Rules of the State Board of Education Governing Educational Aids to Nonpublic School Children, I am not sure whether I have a question or a suggestion.

In Chapter Forty-One: Textbooks, Individualized Instructional Materials and Standardized Tests....., 5MCAR § 1.0823, Local Administration, G. Certificate of Compliance, the last sentence requires that the public school district include a list of eligible materials actually purchased, their costs and the names of the publishers of those materials. Would the invoices of purchases satisfy this requirement?

In Section E: Inventory, the statement is made that a compilation of invoices satisfies the inventory requirement. If copies of the invoices will satisfy the requirement in the compliance section, it would help clarify the section if this were mentioned as it is in Section E.

I have a hunch that providing copies of invoices would incur less administrative expense than preparing a separate list from the invoice or purchase order.

I am very pleased that the Rules are being updated. I find the proposed rules very helpful and informative. Perhaps my situation is unusual in that I am having to work with these areas after an absence of five years.

Thank you for your help and kindness to me and my new secretary.

Sincerely,

Richard L. Klaus

Richard L. Klaus
Acting Assistant Superintendent
Elementary Education

RLK:fj

Southwest Minnesota Christian High School

The fear of the Lord is the beginning of wisdom. Prov. 1:7

Edgerton, Minnesota 56128

MAY 1981

May 12, 1981

Phillip Miller
Department of Education
915 Capitol Square Bldg.
550 Cedar St.
St. Paul, MN 55101

Dear Phillip Miller:

I have a problem with the matter of proposed adoption of rules of the State Board of Education governing educational aids to nonpublic school children. In 5MCAR - 1.0821, B, Ineligible material - I think the prepared 16 mm film should be eligible material because prerecorded video programs are eligible.

Also, a better method of paying the bills is in order. Many distributors don't get paid for months. With interest rates at 15 to 20 %, this delayed payment is costing them and they must transfer this cost back to schools.

Sincerely,

Henry W. Kramer

Henry W. Kramer
Principal

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