

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

Our File No. 967

RULE REVIEW CHECKLIST

DATE RULE RECEIVED 10-26-83
DATE FOR REVIEW 11-7-83
DATE DUE 11-15-83

Adopted w/a hearing ✓
Adopted w/o hearing
Temporary rule

Approved 11-15-83 mjc Disapproved Returned to Agency

Resubmitted Due
Approved Disapproved Returned to Agency

Date filed w/Secretary of State

Revisor approved 10/31/83
disapproved

✓ Rule as Adopted

Rule as Proposed

✓ Orders Adopting 10.21.83 Date. — Order signed by Governor contains misciteation to statute which is repealed. SR. 6.27.83

✓ Notice of Intent to Solicit Outside Opinion

✓ Orders for rulemaking
9.26.83 date of Hearing

N/A Certificate of Board's Authorizing Resolution

✓ Notices of rulemaking
✓ Sufficiency

✓ Affidavits of Mailing Notice or rulemaking
8.17 + 8.18.83 At least 30 days prior to hearing/~~adoption~~
✓ + Additional Mailing

✓ Mailing list Certificate

✓ Publications in State Register
8.22.83 At least 30/~~20~~ days prior to hearing/~~adoption~~

✓ Hearing Examiner's Report

N/A Chief Hearing Examiner's Report(s)
Approving H.E.'s Report
✓ Approving agency action

✓ Agency's Findings of Fact

N/A LCRAR Report or agency Affidavit

Certificate of Board's Resolution Adopting Rules

✓ Order Approving Incorporation by Reference

✓ Statement of Need and Reasonableness

Petition for Adoption of a Rule

✓ Record (includes transcript or tape, exhibits, comments received by agency, requests for a hearing, and other relevant materials)

✓ Certificate of Compliance w/Rulemaking Procedures

✓ Affidavit of ~~Mailing~~ Notice of Submission to Attorney General
No Requests for

N/A Notice of Submission to the Attorney General

SF-00006-02

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO Leonard Levine, Commissioner
Sr. Mary Madonna Ashton, Commissioner
Rudy Perpich, Governor

DATE: 11/15/83

Attn: JOHN M. BURMAN, Special Assistant
Attorney General

FROM MARTHA J. CASSERLY
Special Assistant
Attorney General

MJC

PHONE: 296-4347

SUBJECT: In the Matter of the Proposed Adoption of Rules of the State Departments of Public Safety, Health, and Welfare Governing the Minnesota Merit System.

Enclosed herewith are the rules you have submitted for approval. These rules have been approved by this office and filed with the Secretary of State. Please note that they have not been filed with the State Register. This must be done promptly by your agency.

Upon receipt and before transmittal to your agency, however, it is important that you recheck these rules as to:

1. Affixation of stamps of the Attorney General and Secretary of State;

2. Coverage by these stamps of all rules submitted; and

3. Inclusion of all pages to the rules in the approved set.

If you have any questions in this regard, please contact me.

Encs.

MJC/ls

cc: Ms. Kathy Burek
Mr. Duane Harves

AG copy

Department of Health

Adopted Amendments to Existing Rules of the Minnesota Merit System Governing the Compensation Plan

Rules as Adopted

7 MCAR S 1.2395 Salary adjustments and increases.

A.-B. [Unchanged.]

C. Recommended adjustments. The merit system general adjustment recommended for incumbents is four percent for employees on the professional and administrative, health services support, clerical, and building maintenance salary schedules.

D.-E. [Unchanged.]

7 MCAR S 1.314 Compensation plan (Public Health) - 1984. The tables in A.-D. list minimum and maximum salary steps in monthly salary amounts for the specified classes of positions.

A. Professional and administrative.

1. Plan A.

	Minimum	Maximum
Assistant Director of Environmental Health	1901	2714
Assistant Director of Public Health Nursing	1737	2597
Business Administrator	1737	2481
Business Supervisor	1274	1816
Director of Environmental Health	2174	3105
Director of Public Health Nursing I	1737	2597
Director of Public Health Nursing II	1901	2714
Medical Technologist	1392	1816
Public Health Educator I	1392	1901
Public Health Educator II	1737	2373
Public Health Nurse	1456	1993
Public Health Nurse (Team Leader)	1523	2079

Public Health Nutritionist	1592	2174
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1392	1816
Sanitarian I	1392	1665
Sanitarian II	1523	2079
Sanitarian III	1665	2373
Sanitarian IV	1816	2597
School Health Coordinator	1456	1993
Senior Public Health Nurse	1592	2174.

2. Plan B.

	Minimum	Maximum
Assistant Director of Environmental Health	1993	2838
Assistant Director of Public Health Nursing	1816	2714
Business Administrator	1816	2597
Business Supervisor	1331	1901
Director of Environmental Health	2271	3248
Director of Public Health Nursing I	1816	2714
Director of Public Health Nursing II	1993	2838
Medical Technologist	1456	1901
Public Health Educator I	1456	1993
Public Health Educator II	1816	2481
Public Health Nurse	1523	2079
Public Health Nurse (Team Leader)	1592	2174
Public Health Nutritionist	1665	2271
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1456	1901
Sanitarian I	1456	1737
Sanitarian II	1592	2174
Sanitarian III	1737	2481
Sanitarian IV	1901	2714
School Health Coordinator	1523	2079
Senior Public Health Nurse	1665	2271

3. Plan C.

	Minimum	Maximum
Assistant Director of Environmental Health	2079	2965
Assistant Director of Public Health Nursing	1993	2838
Business Administrator	1901	2714
Business Supervisor	1392	1993
Director of Environmental Health	2373	3395
Director of Public Health Nursing I	1993	2838
Director of Public Health Nursing II	2079	2965
Medical Technologist	1523	1993
Public Health Educator I	1523	2079
Public Health Educator II	1901	2597
Public Health Nurse	1699	2318
Public Health Nurse (Team Leader)	1774	2425
Public Health Nutritionist	1737	2373
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1628	2124
Sanitarian I	1523	1816
Sanitarian II	1665	2271
Sanitarian III	1816	2597
Sanitarian IV	1993	2838
School Health Coordinator	1592	2174
Senior Public Health Nurse	1856	2539

B. Health services support personnel.

1. Plan A.

	Minimum	Maximum
Animal Warden	994	1302
Bookkeeper	1041	1488
Home Health Aide	799	994
Home Health Aide Coordinator	1091	1423
Inspector I	1116	1274
Inspector II	1216	1592

Laboratory Technician	952	1243
Licensed Practical Nurse	1065	1331
Medical Laboratory Assistant	994	1302
Nutrition Assistant	1041	1423
Public Health Aide	668	872

2. Plan B.

	Minimum	Maximum
Animal Warden	1041	1359
Bookkeeper	1091	1555
Home Health Aide	831	1041
Home Health Aide Coordinator	1140	1488
Inspector I	1165	1331
Inspector II	1274	1665
Laboratory Technician	994	1302
Licensed Practical Nurse	1116	1392
Medical Laboratory Assistant	1041	1359
Nutrition Assistant	1091	1488
Public Health Aide	701	911

3. Plan C.

	Minimum	Maximum
Animal Warden	1091	1423
Bookkeeper	1140	1628
Home Health Aide	872	1091
Home Health Aide Coordinator	1192	1555
Inspector I	1216	1392
Inspector II	1331	1737
Laboratory Technician	1041	1359
Licensed Practical Nurse	1165	1456
Medical Laboratory Assistant	1091	1423
Nutrition Assistant	1140	1555
Public Health Aide	733	952

C. Clerical.

1. Plan A.

	Minimum	Maximum

Clerk I	691	940
Clerk II	789	1075
Clerk III	879	1203
Clerk-Typist I	723	983
Clerk-Typist II	789	1075
Clerk-Typist III	879	1203
Clerk-Steno I	758	1029
Clerk-Steno II	859	1176
Switchboard Operator I	789	1075
Switchboard Operator II	838	1151

2. Plan B.

	Minimum	Maximum
Clerk I	789	1029
Clerk II	898	1176
Clerk III	1004	1314
Clerk-Typist I	823	1075
Clerk-Typist II	898	1176
Clerk-Typist III	1004	1314
Clerk-Steno I	859	1125
Clerk-Steno II	983	1285
Switchboard Operator I	898	1176
Switchboard Operator II	961	1254

3. Plan C.

	Minimum	Maximum
Clerk I	859	1125
Clerk II	983	1285
Clerk III	1101	1436
Clerk-Typist I	898	1176
Clerk-Typist II	983	1285
Clerk-Typist III	1101	1436
Clerk-Steno I	940	1226
Clerk-Steno II	1075	1404
Switchboard Operator I	983	1285
Switchboard Operator II	1050	1371

D. Building maintenance. Employees in the classes specified in 1. and 2. who are required to work for a period of at least

five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

1. Plan A.

	Minimum	Maximum
Custodian	765	898
Janitor	898	1151

2. Plan B.

	Minimum	Maximum
Custodian	898	1062
Janitor	1062	1366

STATE OF MINNESOTA
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NOV 16 1983
Joan Anderson Howe
Secretary of State
3:30 PM

APPROVED AS TO FORM AND LEGALITY
November 15 1983
HUBERT H. HUMPHREY, III
ATTORNEY GENERAL
BY Martha J Cassedy
SPECIAL ASSISTANT ATTORNEY GENERAL

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Department of Public Safety

Adopted Amendments to Existing Rules of the Minnesota Merit System Governing the Compensation Plan

Rules as Adopted

11 MCAR S 1.2094 Compensation plan.

A.-E. [Unchanged.]

F. Salary adjustments and increases.

1.-2. [Unchanged.]

3. Recommended adjustment. The merit system general adjustment recommended for incumbents is four percent for employees on the professional and clerical salary schedules.

4.-5. [Unchanged.]

G.-I. [Unchanged.]

11 MCAR S 1.2140 Compensation plan (emergency services) - 1984.

A. Professional.

1. Plan A.

	Minimum	Maximum
Administrative Officer	1456	1993
Assistant Civil Defense Director I	974	1331
Assistant Civil Defense Director II	1165	1592
Assistant Civil Defense Director III	1392	1901
Assistant Civil Defense Director IV	1665	2271
Communications Officer	1274	1737
County Civil Defense Director I	1392	1901
County Civil Defense Director II	1592	2174
County Civil Defense Director III	1816	2481
County Civil Defense Director IV	2597	3544
Local Civil Defense Director I	1116	1523
Local Civil Defense	1274	1737

Director II		
Local Civil Defense Director III	1456	1993
Local Civil Defense Director IV	1816	2481
Local Civil Defense Director V	2597	3544
Operations Officer	1456	1993
Public Information Officer	1456	1993
Radiological Defense Officer	1274	1737
Safety Services Coordinator	1456	1993

2. Plan B.

	Minimum	Maximum
Administrative Officer	1523	2079
Assistant Civil Defense Director I	1018	1392
Assistant Civil Defense Director II	1216	1665
Assistant Civil Defense Director III	1456	1993
Assistant Civil Defense Director IV	1737	2373
Communications Officer	1331	1816
County Civil Defense Director I	1392	1901
County Civil Defense Director II	1592	2174
County Civil Defense Director III	1816	2481
County Civil Defense Director IV	2597	3544
Local Civil Defense Director I	1116	1523
Local Civil Defense Director II	1274	1737
Local Civil Defense Director III	1456	1993
Local Civil Defense Director IV	1816	2481
Local Civil Defense Director V	2597	3544
Operations Officer	1523	2079
Public Information Officer	1523	2079

	Minimum	Maximum
Radiological Defense Officer	1331	1816
Safety Services Coordinator	1523	2079

3. Plan C.

	Minimum	Maximum
Administrative Officer	1592	2174
Assistant Civil Defense Director I	1065	1456
Assistant Civil Defense Director II	1274	1737
Assistant Civil Defense Director III	1523	2079
Assistant Civil Defense Director IV	1816	2481
Communications Officer	1392	1901
County Civil Defense Director I	1392	1901
County Civil Defense Director II	1592	2174
County Civil Defense Director III	1816	2481
County Civil Defense Director IV	2597	3544
Local Civil Defense Director I	1116	1523
Local Civil Defense Director II	1274	1737
Local Civil Defense Director III	1456	1993
Local Civil Defense Director IV	1816	2481
Local Civil Defense Director V	2597	3544
Operations Officer	1592	2174
Public Information Officer	1592	2174
Radiological Defense Officer	1392	1901
Safety Services Coordinator	1592	2174

B. Clerical.

1. Plan A.

	Minimum	Maximum
Clerk I	691	940
Clerk II	789	1075

Clerk III	879	1203
Clerk-Typist I	723	983
Clerk-Typist II	789	1075
Clerk-Typist III	879	1203
Clerk-Steno I	758	1029
Clerk-Steno II	859	1176

2. Plan B.

	Minimum	Maximum
Clerk I	789	1029
Clerk II	898	1176
Clerk III	1004	1314
Clerk-Typist I	823	1075
Clerk-Typist II	898	1176
Clerk-Typist III	1004	1314
Clerk-Steno I	859	1125
Clerk-Steno II	983	1285

3. Plan C.

	Minimum	Maximum
Clerk I	859	1125
Clerk II	983	1285
Clerk III	1101	1436
Clerk-Typist I	898	1176
Clerk-Typist II	983	1285
Clerk-Typist III	1101	1436
Clerk-Steno I	940	1226
Clerk-Steno II	1075	1404

STATE OF MINNESOTA
DEPARTMENT OF STATE
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NOV 16 1983
Joan Anderson Growe
Secretary of State
3:30 PM

APPROVED AS TO FORM AND LEGALITY
November 15 1983
HUBERT H. HUMPHREY, III
ATTORNEY GENERAL
BY Martha J Cassedy
SPECIAL ASSISTANT ATTORNEY GENERAL

AG copy

Department of Public Welfare

Adopted Amendments to Existing Rules of the Minnesota Merit System Governing the Compensation Plan

Rules as Adopted

12 MCAR S 2.494 Compensation plan.

A.-E. [Unchanged.]

F. Salary adjustments and increases.

1.-2. [Unchanged.]

3. Recommended adjustment. The merit system general adjustment recommended for incumbents is four percent for employees on the professional, support, clerical, and maintenance and trades salary schedules.

4.-5. [Unchanged.]

G.-I. [Unchanged.]

12 MCAR S 2.840 Compensation plan; Public Welfare - 1984.

A. Professional.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Accountant	1665	2373
Accounting Supervisor	1901	2838
Administrative Assistant I	1774	2652
Administrative Assistant II	1944	2897
Administrative Assistant III	2271	3248
Adult Day Care Center Supervisor	1456	2174
Assistant Human Services Director	2373	3395
Assistant Welfare Director	2965	4219
Associate Methods & Procedures Analyst	1392	1592
Auditor	1737	2597

Center Coordinator	1592	2373
Chemical Dependency Coordinator	1592	2373
Collection Services Supervisor II	1699	2539
Community-Health Services Supervisor	1774	2775
Community-Relations Specialist	1816	2597
Computer Programmer	1392	1816
Day Care Center Teacher	1331	1993
Developmental Achievement Center Director	1456	2174
Developmental Achievement Center Teacher	1331	1993
Developmental Disabilities Coordinator	1456	2174
Dietitian	1392	1993
Director Of Business Management I	2124	2897
Director Of Business Management II	2597	3698
Director of Financial Assistance	2373	3395
Director of Planning	2373	3395
Director of Public Health Nursing I	1737	2597
Director of Social Services	2373	3395
Director of Support Services	2373	3395
Education Supervisor	1665	2373
Employment Guidance Counselor I	1331	1901
Employment Guidance Counselor II	1392	1993
Employment Guidance Counselor III	1456	2079
Family Service Coordinator II	1523	2079
Financial Assistance Supervisor III	1774	2652
Financial Assistance Supervisor IV	1944	2897
Fiscal Manager	2373	3395

Fiscal Supervisor III	1665	2373
Fiscal Supervisor IV	1901	2838
Homemaker Supervisor	1665	2373
Human Services Director III	2714	3860
Human Services Supervisor I	1774	2652
Marriage Counselor	1737	2481
Medical-Care Advisor	1456	2079
Mental Health Program Manager	1944	2897
Mental Health Worker	1592	2373
Methods & Procedures Analyst	1628	2318
Methods & Procedures Supervisor	1901	2714
Nutrition Project Assistant Director	1331	1993
Nutrition Project Director	1774	2652
Office Manager	1331	1901
Office Services Supervisor II	1331	1901
Personnel Officer	1331	1993
Personnel Director	1856	2775
Planner (Human Services)	1665	2373
Programmer Analyst	1665	2271
Psychologist I	1592	2271
Psychologist II	1901	2714
Psychologist III	2222	3036
Psychologist IV	2425	3320
Public Health Educator I	1392	1901
Public Health Educator II	1737	2373
Public Health Nurse	1456	1993
Public Health Nurse (Team Leader)	1523	2079
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1392	1816
Resident Activity Coordinator	1331	1993
Sanitarian I	1392	1665

Sanitarian II	1523	2079
Senior Public Health Nurse	1592	2174
Social Worker I	1331	1993
Social Worker II	1456	2174
Social Worker III	1592	2373
Social Services Supervisor I	1774	2652
Social Services Supervisor II	1944	2897
Social Welfare Supervisor III	2271	3248
Staff Training Supervisor I	1816	2597
Staff Training Supervisor II	1993	2838
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	1901	2597
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Volunteer Services Coordinator I	1331	1993
Volunteer Services Coordinator II	1665	2373
Welfare Director I	2079	3105
Welfare Director II	2271	3395
Welfare Director III	2539	3619
Welfare Director IV	2775	3945
Welfare Director V	3698	5376
Work-Experience & Training Specialist	1665	2373

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Accountant	1665	2373
Accounting Supervisor	1901	2838
Administrative	1856	2775

Assistant I		
Administrative Assistant II	2033	3036
Administrative Assistant III	2373	3395
Adult Day Care Center Supervisor	1523	2271
Assistant Human Services Director	2373	3395
Assistant Welfare Director	2965	4219
Associate Methods & Procedures Analyst	1456	1665
Auditor	1816	2714
Center Coordinator	1665	2481
Chemical Dependency Coordinator	1665	2481
Collections Services Supervisor II	1774	2652
Community-Health Services Supervisor	1856	2897
Community-Relations Specialist	1901	2714
Computer Programmer	1456	1901
Day Care Center Teacher	1392	2079
Developmental Achievement Center Director	1523	2271
Developmental Achievement Center Teacher	1392	2079
Developmental Disabilities Coordinator	1523	2271
Dietitian	1456	2079
Director of Business Management I	2124	2897
Director of Business Management II	2597	3698
Director of Financial Assistance	2481	3544
Director of Planning	2481	3544
Director of Public Health Nursing I	1816	2714
Director of Social Services	2481	3544
Director of Support Services	2481	3544
Education Supervisor	1737	2481

Employment Guidance Counselor I	1392	1993
Employment Guidance Counselor II	1456	2079
Employment Guidance Counselor III	1523	2174
Family Service Coordinator II	1592	2174
Financial Assistance Supervisor III	1856	2775
Financial Assistance Supervisor IV	2033	3036
Fiscal Manager	2373	3395
Fiscal Supervisor III	1665	2373
Fiscal Supervisor IV	1901	2838
Homemaker Supervisor	1737	2481
Human Services Director III	2714	3860
Human Services Supervisor I	1856	2775
Marriage Counselor	1816	2597
Medical-Care Advisor	1523	2174
Mental Health Program Manager	2033	3036
Mental Health Worker	1665	2481
Methods & Procedures Analyst	1699	2425
Methods & Procedures Supervisor	1993	2838
Nutrition Project Assistant Director	1392	2079
Nutrition Project Director	1856	2775
Office Manager	1392	1993
Office Services Supervisor II	1392	1993
Personnel Officer	1392	2079
Personnel Director	1944	2897
Planner (Human Services)	1737	2481
Programmer Analyst	1737	2373
Psychologist I	1665	2373
Psychologist II	1993	2838
Psychologist III	2318	3174

Psychologist IV	2539	3465
Public Health Educator I	1456	1993
Public Health Educator II	1816	2481
Public Health Nurse	1523	2079
Public Health Nurse (Team Leader)	1592	2174
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1456	1901
Resident Activity Coordinator	1392	2079
Sanitarian I	1456	1737
Sanitarian II	1592	2174
Senior Public Health Nurse	1665	2271
Social Worker I	1392	2079
Social Worker II	1523	2271
Social Worker III	1665	2481
Social Services Supervisor I	1856	2775
Social Services Supervisor II	2033	3036
Social Welfare Supervisor III	2373	3395
Staff Training Supervisor I	1901	2714
Staff Training Supervisor II	2079	2965
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	1993	2714
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Volunteer Services Coordinator I	1392	2079
Volunteer Services Coordinator II	1737	2481
Welfare Director I	2079	3105
Welfare Director II	2271	3395
Welfare Director III	2539	3619

Welfare Director IV	2775	3945
Welfare Director V	3698	5376
Work-Experience & Training Specialist	1737	2481

3. Plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Accountant	1665	2373
Accounting Supervisor	1901	2838
Administrative Assistant I	1944	2897
Administrative Assistant II	2124	3174
Administrative Assistant III	2481	3544
Adult Day Care Center Supervisor	1592	2373
Assistant Human Services Director	2373	3395
Assistant Welfare Director	2965	4219
Associate Methods & Procedures Analyst	1523	1737
Auditor	1901	2838
Center Coordinator	1737	2597
Chemical Dependency Coordinator	1737	2597
Collections Services Supervisor II	1856	2775
Community-Health Services Supervisor	2033	3036
Community-Relations Specialist	1993	2838
Computer Programmer	1523	1993
Day Care Center Teacher	1456	2174
Developmental Achievement Center Director	1592	2373
Developmental Achievement Center Teacher	1456	2174
Developmental Disabilities Coordinator	1592	2373
Dietitian	1523	2174

Director of Business Management I	2124	2897
Director of Business Management II	2597	3698
Director of Financial Assistance	2597	3698
Director of Planning	2597	3698
Director of Public Health Nursing I	1993	2838
Director of Social Services	2597	3698
Director of Support Services	2597	3698
Education Supervisor	1816	2597
Employment Guidance Counselor I	1456	2079
Employment Guidance Counselor II	1523	2174
Employment Guidance Counselor III	1592	2271
Family Service Coordinator II	1665	2271
Financial Assistance Supervisor III	1944	2897
Financial Assistance Supervisor IV	2124	3174
Fiscal Manager	2373	3395
Fiscal Supervisor III	1665	2373
Fiscal Supervisor IV	1901	2838
Homemaker Supervisor	1816	2597
Human Services Director III	2714	3860
Human Services Supervisor I	1944	2897
Marriage Counselor	1901	2714
Medical-Care Advisor	1592	2271
Mental Health Program Manager	2124	3174
Mental Health Worker	1737	2597
Methods & Procedures Analyst	1774	2539
Methods & Procedures Supervisor	2079	2965
Nutrition Project Assistant Director	1456	2174

Nutrition Project Director	1944	2897
Office Manager	1456	2079
Office Services Supervisor II	1456	2079
Personnel Officer	1456	2174
Personnel Director	2033	3036
Planner (Human Services)	1816	2597
Programmer Analyst	1816	2481
Psychologist I	1737	2481
Psychologist II	2079	2965
Psychologist III	2425	3320
Psychologist IV	2652	3619
Public Health Educator I	1523	2079
Public Health Educator II	1901	2597
Public Health Nurse	1699	2318
Public Health Nurse (Team Leader)	1774	2425
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1628	2124
Resident Activity Coordinator	1456	2174
Sanitarian I	1523	1816
Sanitarian II	1665	2271
Senior Public Health Nurse	1856	2539
Social Worker I	1456	2174
Social Worker II	1592	2373
Social Worker III	1737	2597
Social Services Supervisor I	1944	2897
Social Services Supervisor II	2124	3174
Social Welfare Supervisor III	2481	3544
Staff Training Supervisor I	1993	2838
Staff Training Supervisor II	2174	3105
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social	Rate proposed by appointing authority.	

Worker (SWEP)		
Systems Progammer Analyst	2079	2838
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Volunteer Services Coordinator I	1456	2174
Volunteer Services Coordinator II	1816	2597
Welfare Director I	2079	3105
Welfare Director II	2271	3395
Welfare Director III	2539	3619
Welfare Director IV	2775	3945
Welfare Director V	3698	5376
Work-Experience & Training Specialist	1816	2597

B. Support personnel.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Account Clerk	974	1331
Accounting Technician	1041	1423
Adult Day Care Center Program Coordinator	994	1423
Assistant Residential Facility Operator(s)	799	1091
Case Aide	994	1423
Chemical Dependency Counselor	1274	1665
Child Health Aide	872	1192
Child Support Officer I	1216	1737
Child Support Officer II	1359	1856
Collection Services Supervisor I	1555	2124
Community Service Aide	668	872
Coordinator of Aging	1018	1456
Data Entry Supervisor	1216	1665
Developmental Achievement Center Instructor	799	994
Family Service Aide I	799	994

Family Service Aide II	872	1192
Family Service Coordinator I	1091	1423
Family Service/Home Health Aide	799	994
Financial Assistance Specialist	1274	1737
Financial Assistance Supervisor I	1488	2124
Financial Assistance Supervisor II	1628	2318
Financial Worker I	994	1423
Financial Worker II	1116	1592
Fiscal Officer	1274	1816
Fiscal Supervisor I	1392	1993
Fiscal Supervisor II	1555	2222
Food Stamp Quality Control Reviewer	1274	1737
Home Health Aide	799	994
Home Health Aide Coordinator	1091	1423
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Housing Coordinator	1243	1774
Licensed Practical Nurse	1065	1331
Office Services Supervisor I	1165	1592
Personnel Aide	1116	1523
Public Health Aide	668	872
Residential Facility Operator(s)	831	1140
Senior Case Aide	1116	1592
Senior Citizen's Aide	668	872
Welfare Fraud Investigator	1555	2033

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Account Clerk	1018	1392
Accounting Technician	1091	1488

Adult Day Care Center Program Coordinator	1041	1488
Assistant Residential Facility Operator(s)	831	1140
Case Aide	1041	1488
Chemical Dependency Counselor	1331	1737
Child Health Aide	911	1243
Child Support Officer I	1274	1816
Child Support Officer II	1423	1944
Collection Services Supervisor I	1628	2222
Community Service Aide	701	911
Coordinator of Aging	1065	1523
Data Entry Supervisor	1274	1737
Developmental Achievement Center Instructor	831	1041
Family Service Aide I	831	1041
Family Service Aide II	911	1243
Family Service Coordinator I	1140	1488
Family Service/Home Health Aide	831	1041
Financial Assistance Specialist	1331	1816
Financial Assistance Supervisor I	1555	2222
Financial Assistance Supervisor II	1699	2425
Financial Worker I	1041	1488
Financial Worker II	1165	1665
Fiscal Officer	1274	1816
Fiscal Supervisor I	1392	1993
Fiscal Supervisor II	1555	2222
Food Stamp Quality Control Reviewer	1331	1816
Home Health Aide	831	1041
Home Health Aide Coordinator	1140	1488
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Housing Coordinator	1302	1856

	Minimum	Maximum
Licensed Practical Nurse	1116	1392
Office Services Supervisor I	1216	1665
Personnel Aide	1165	1592
Public Health Aide	701	911
Residential Facility Operator(s)	872	1192
Senior Case Aide	1165	1665
Senior Citizen's Aide	701	911
Welfare Fraud Investigator	1628	2124

3. Plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Account Clerk	1065	1456
Accounting Technician	1140	1555
Adult Day Care Center Program Coordinator	1091	1555
Assistant Residential Facility Operator(s)	872	1192
Case Aide	1091	1555
Chemical Dependency Counselor	1392	1816
Child Health Aide	952	1302
Child Support Officer I	1331	1901
Child Support Officer II	1488	2033
Collection Services Supervisor I	1699	2318
Community Service Aide	733	952
Coordinator of Aging	1116	1592
Data Entry Supervisor	1331	1816
Developmental Achievement Center Instructor	872	1091
Family Service Aide I	872	1091
Family Service Aide II	952	1302
Family Service Coordinator I	1192	1555
Family Service/Home Health Aide	872	1091
Financial Assistance	1392	1901

Specialist		
Financial Assistance Supervisor I	1628	2318
Financial Assistance Supervisor II	1774	2539
Financial Worker I	1091	1555
Financial Worker II	1216	1737
Fiscal Officer	1274	1816
Fiscal Supervisor I	1392	1993
Fiscal Supervisor II	1555	2222
Food Stamp Quality Control Reviewer	1392	1901
Home Health Aide	872	1091
Home Health Aide Coordinator	1192	1555
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Housing Coordinator	1359	1944
Licensed Practical Nurse	1165	1456
Office Services Supervisor I	1274	1737
Personnel Aide	1216	1665
Public Health Aide	733	952
Residential Facility Operator(s)	911	1243
Senior Case Aide	1216	1737
Senior Citizen's Aide	733	952
Welfare Fraud Investigator	1699	2222

C. Clerical.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Administrative Secretary	961	1314
Clerk I	691	940
Clerk II	789	1075
Clerk III	879	1203
Clerk-Typist I	723	983
Clerk-Typist II	789	1075

Clerk-Typist III	879	1203
Clerk-Steno I	758	1029
Clerk-Steno II	859	1176
Data Entry Operator	789	1075
Information Systems Specialist	879	1203
Switchboard Operator I	789	1075
Switchboard Operator II	838	1151

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Administrative Secretary	1101	1436
Clerk I	789	1029
Clerk II	898	1176
Clerk III	1004	1314
Clerk-Typist I	823	1075
Clerk-Typist II	898	1176
Clerk-Typist III	1004	1314
Clerk-Steno I	859	1125
Clerk-Steno II	983	1285
Data Entry Operator	898	1176
Information Systems Specialist	1004	1314
Switchboard Operator I	898	1176
Switchboard Operator II	961	1254

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

3. Plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum

Administrative Secretary	1203	1569
Clerk I	859	1125
Clerk II	983	1285
Clerk III	1101	1436
Clerk-Typist I	898	1176
Clerk-Typist II	983	1285
Clerk-Typist III	1101	1436
Clerk-Steno I	940	1226
Clerk-Steno II	1075	1404
Data Entry Operator	983	1285
Information Systems Specialist	1101	1436
Switchboard Operator I	983	1285
Switchboard Operator II	1050	1371

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

D. Maintenance and trades.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum	Maximum
Auto Driver	824	1062
Bus Driver	898	1151
Janitor	898	1151
Laborer	$5.16/hr.	$5.16/hr.

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum	Maximum
Auto Driver	1062	1366
Bus Driver	1106	1424
Janitor	1062	1366
Laborer	$6.36/hr.	$6.36/hr.

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
NOV 16 1983
Joan Anderson Growe
Secretary of State
3:30 PM

APPROVED AS TO FORM AND LEGALITY
November 15 1983
HUBERT H. HUMPHREY, III
ATTORNEY GENERAL
BY Martha J Cassedy
SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

In the Matter of the Proposed
Adoption of Rules of the State
Department of Public Welfare
Governing the Minnesota Merit System

ORDER ADOPTING
RULES

The above-entitled matter came on for hearing before Hearing Examiner George A. Beck on the 26th day of September, 1983, at 9:30 A.M., in the Centennial Office Building, St. Paul, Minnesota, after proper notice required by Minnesota Statutes section 14.14 subd. 1 was served upon all persons, associations, and other interested groups registered with the State Department of Public Welfare.

After affording interested persons an opportunity to present written and oral data, statements, and arguments, hearing all of the testimony, considering all of the evidence adduced and upon the records, files, and proceedings herein and applicable statutory standards or criteria, and confirming the need for and reasonableness of the above-captioned rules,

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minnesota Merit System rules 12 MCAR §§ 2.490-2.840 are adopted this 21st day of October, 1983, pursuant to authority vested in me by Minnesota Statutes section 256.012. The report of the hearing examiner concerning these changes is incorporated and made a part hereof.

STATE OF MINNESOTA



COMMISSIONER OF PUBLIC WELFARE

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of the Proposed
Adoption of Rules of the State
Department of Health Governing
the Minnesota Merit System

ORDER ADOPTING
RULES

The above-entitled matter came on for hearing before Hearing Examiner George A. Beck on the 26th day of September, 1983, at 9:30 A.M., in the Centennial Office Building, St. Paul, Minnesota, after proper notice required by Minnesota Statutes section 14.14 subd. 1 was served upon all persons, associations, and other interested groups registered with the State Department of Health.

After affording interested persons an opportunity to present written and oral data, statements, and arguments, hearing all of the testimony, considering all of the evidence adduced and upon the records, files, and proceedings herein and applicable statutory standards or criteria, and confirming the need for and reasonableness of the above-captioned rules,

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minnesota Merit System rules 7 MCAR §§ 1.235-1.315 are adopted this 21st day of October, 1983, pursuant to authority vested in me by Minnesota Statutes section 144.071. The report of the hearing examiner concerning these changes is incorporated and made a part hereof.

STATE OF MINNESOTA

Sr. Mary Madonna Richton

COMMISSIONER OF HEALTH

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed
Adoption of Rules of the State
Department of Public Safety
Governing the Minnesota Merit System

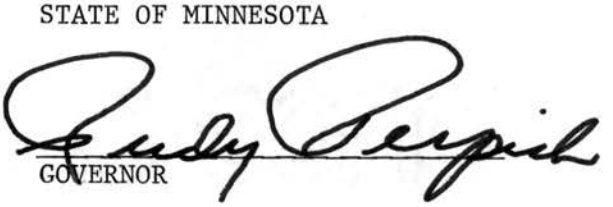
ORDER ADOPTING
RULES

The above-entitled matter came on for hearing before Hearing Examiner George A. Beck on the 26th day of September, 1983, at 9:30 A.M., in the Centennial Office Building, St. Paul, Minnesota, after proper notice required by Minnesota Statutes section 14.14 subd. 1 was served upon all persons, associations, and other interested groups registered with the State Department of Public Safety.

After affording interested persons an opportunity to present written and oral data, statements, and arguments, hearing all of the testimony, considering all of the evidence adduced and upon the records, files, and proceedings herein and applicable statutory standards or criteria, and confirming the need for and reasonableness of the above-captioned rules,

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minnesota Merit System rules 11 MCAR §§ 1.2090-1.2141 are adopted this 21st day of October, 1983, pursuant to authority vested in me by Minnesota Statutes section 12.12 subd. 3. The report of the hearing examiner concerning these changes is incorporated and made a part hereof.

STATE OF MINNESOTA



GOVERNOR

Dept. Exh. No. 9 RECEIVED
File No.
Date AUG 26 1983
ADMINISTRATIVE HEARINGS

(3) Field inspection will normally be made in cases of new applications for chemical treatment of areas one acre or larger in size. Field inspection of other areas will also be required at intervals to determine if conditions have changed.

c. Fees for State Agencies.

The fees established in these regulations shall not be required of any state agency as defined in Minnesota Statutes, Section 15.01, or of any federal agency.

Except as provided in this order, all provisions of Commissioner's Order No. 1938 shall remain in full force and effect.

Dated at Saint Paul, Minnesota, this 16th day of June, 1983.

Joseph N. Alexander, Commissioner
Department of Natural Resources

Department of Natural Resources
Fish and Wildlife Division

Notice of Intent to Solicit Outside Opinion in the Matter of the Proposed Adoption of Rules Designating Species of Wild Animals and Plants as Endangered, Threatened or of Special Concern

Minnesota Statutes section 97.488 provides that the Department of Natural Resources shall adopt rules designating species of wild animals and plants as endangered, threatened or of special concern. With the aid of a technical advisory committee, also provided for by statute, the DNR has compiled the required lists. Before proposing the adoption of these lists as a rule, the DNR seeks further information and opinion from outside the agency concerning the status of any wild animal or plant species.

You may submit information or comments, orally or in writing, concerning the subject matter of the proposed rules to:

Barbara Coffin
Division of Fish and Wildlife
Department of Natural Resources
Box 6 Centennial Office Building
St. Paul, MN 55155
(612) 296-4284

The Department will accept information and comment through August 15, 1983. Written material will become part of the record of the rules proceedings.

Department of Public Welfare
Department of Health
Department of Public Safety

Merit System

Notice of Intent to Solicit Outside Opinion Concerning Merit System Rules

Notice is hereby given that the Minnesota Department of Public Welfare (12 MCAR), the Minnesota Department of Health (7 MCAR) and the Minnesota Department of Public Safety (11 MCAR) are considering proposed amendments to those rules affecting their compensation plans and salary schedules.

If adopted, these rule changes will alter the salaries paid to those employees in agencies under the jurisdiction of the Merit System which have not negotiated a compensation plan with the exclusive representative for a bargaining unit.

The proposed rule changes are:

12 MCAR §§ 2.840 and 2.494
7 MCAR §§ 1.314 and 1.239
11 MCAR §§ 1.2140 and 1.2094

All interested or affected persons are requested to participate. Statements of information and comment may be made orally or in writing. Written statements of information and comment may be addressed to:

Ralph W. Corey, Supervisor
Minnesota Merit System
Fourth Floor, Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155

Oral statements of information and comment will be received during regular business hours over the telephone at (612) 296-3996.

All statements of information and comment must be received by July 18, 1983. Any written material received by the department shall become part of the hearing record. The Notice of Hearing on all of the above mentioned rules will be published in the *State Register* in August.

Under the provisions of Minn. Stat. § 10A.01, subd. 11 (1974), any individual representing persons or associations attempting to influence administrative action, such as the promulgation of these proposed rules and amendments, must register with the Ethical Practices Board as a lobbyist within five days of the commencement of such activity by the individual. The Ethical Practices Board is located in Room 41, State Office Building, St. Paul, Minnesota 55155.

Department of Public Welfare
Income Maintenance Bureau
Health Care Programs Division
Support Services Bureau
Long-term Care Rates Division

Public Notice Regarding Changes in Minnesota's Medical Assistance Program

Notice is hereby given to all providers and recipients of Minnesota Medical Assistance, and to the public, of changes to be made in the covered services and statewide methods and level of reimbursement for Medical Assistance services. These changes are the result of legislation passed by the Minnesota State Legislature during the 1983 session. These legislative changes are found in Laws of Minnesota 1983, Chapter 199 and Chapter 312.

Information on implementation of these provisions will be sent as needed to local welfare agencies via Instructional and Information Bulletins, to MA recipients via their MA cards, and to health care providers enrolled in the Medical Assistance Program via Provider Bulletins. Copies of these materials may be reviewed at the county welfare or social services department. Written comments and questions on long term care rate setting and admission practices may be addressed to:

Long Term Care Rates Division
Fourth Floor Centennial Office Building
St. Paul, Minnesota 55155
Phone: 612/297-3583

Comments and suggestions received from the public may be viewed at the same address during normal working hours.

Written comments on all other MA issues may be sent to:

Health Care Program Policy Section
P.O. Box 43170
St. Paul, Minnesota 55164

Comments and suggestions received from the public concerning other MA issues may be reviewed during normal business hours at:

Health Care Program Policy Section
First Floor, Space Center
444 Lafayette Road
St. Paul, Minnesota 55101

This notice is being published pursuant to federal regulations which govern administration of the Medical Assistance Program, 42 C.F.R. § 447.205 (1981). Estimated program expenditures are total state, federal and county dollars for the period July 1, 1983 through June 30, 1985.

Petr. Exh. No. 3
File No.
Date

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

ORDER FOR HEARING

IT IS ORDERED this 3rd day of August, 1983, that a public hearing on the proposed rules captioned above be held in Conference Room A, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on September 26, 1983, commencing at 9:30 a.m., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED that notice of said hearing be given to all persons who have registered their names with the Department of Public Welfare for that purpose and be published in the State Register.

STATE OF MINNESOTA

Commissioner of Public Welfare

RECEIVED
AUG 26 1983
ADMINISTRATIVE
HEARINGS

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

ORDER FOR HEARING

IT IS ORDERED this 2nd day of August, 1983, that a public hearing on the proposed rules captioned above be held in Conference Room A, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on September 26, 1983, commencing at 9:30 a.m., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED that notice of said hearing be given to all persons who have registered their names with the Department of Health for that purpose and be published in the State Register.

STATE OF MINNESOTA

/s/ Mary Madonna Ashton
Commissioner of Health

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

ORDER FOR HEARING

IT IS ORDERED this 2nd day of August, 1983, that a public hearing on the proposed rules captioned above be held in Conference Room A, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on September 26, 1983, commencing at 9:30 a.m., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED that notice of said hearing be given to all persons who have registered their names with the Department of Public Safety for that purpose and be published in the State Register.

STATE OF MINNESOTA

Rudy Perpich

Governor

RECEIVED
AUG 26 1983
ADMINISTRATIVE
HEARINGS

STATE OF MINNESOTA
DEPARTMENT OF PUBLIC SAFETY

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

NOTICE OF HEARING

A public hearing concerning the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota on September 26, 1983, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed amendments of existing rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the above-entitled matter, you are urged to participate in the rule hearing process.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make comments. Statements may be made orally and written materials may be submitted. In addition, whether or not an appearance is made at the hearing, written statements or material may be submitted to George A. Beck, Office of Administrative Hearings, 4th floor, Summit Bank Building, 310 4th Avenue South, Minneapolis, Minnesota 55415, (612) 341-7601, either before the hearing or within five working days after the public hearing ends. The Hearing Examiner may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. The rule hearing procedure is governed by Minn. Stat. §§14.01-14.56, and by 9 MCAR §§2.101-2.112 (Minnesota Code of Agency Rules). If you have any questions about the procedure, call or write the Hearing Examiner.

Notice is hereby given that 25 days prior to the hearing, a Statement of Need and Reasonableness will be available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness will include a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rule or rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

A summary of proposed revisions to the rules is as follows:

A proposed revision to 11 MCAR §1.2094 provides a recommended general salary adjustment of 4% for merit system employees effective January 1, 1984.

Proposed revisions to 11 MCAR §1.2140 provide for an upgrading of minimum and maximum salary rates for all classes by 4% and the deletion of the class Clerk-Stenographer III which has been abolished.

The agency's authority to adopt the proposed rules is contained in Minn. Stat. §12.22, subd. 3.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1984.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph Corey, Department of Public Welfare, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice: Any person may request notification of the date on which the Hearing Examiner's Report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted (or resubmitted) to the Attorney General by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Hearing Examiner (in the case of the Hearing Examiner's Report) or to the agency (in the case of the agency's submission or resubmission to the Attorney General).

Minn. Stat. ch. 10A. requires each lobbyist to register with the state Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. §10A.01 subd. 11, 1979 supp., as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

Dated: August 2, 1983

Rudy Perpich
Governor

Exh. No. 4
File No. [redacted]
Date

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA
DEPARTMENT OF PUBLIC WELFARE

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

NOTICE OF HEARING

A public hearing concerning the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota, on September 26, 1983, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed amendments of existing rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the above-entitled matter, you are urged to participate in the rule hearing process.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make comments. Statements may be made orally and written material may be submitted. In addition, whether or not an appearance is made at the hearing, written statements or material may be submitted to George A. Beck, Office of Administrative Hearings, 4th floor, Summit Bank Building, 310 4th Avenue South, Minneapolis, Minnesota 55415, (612) 341-7601, either before the hearing or within five working days after the public hearing ends. The Hearing Examiner may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. The rule hearing procedure is governed by Minn. Stat. §§14.01-14.56, and by 9 MCAR §§2.101-2.112 (Minnesota Code of Agency Rules). If you have any questions about the procedure, call or write the Hearing Examiner.

Notice is hereby given that 25 days prior to the hearing, a Statement of Need and Reasonableness will be available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness will include a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rule or rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

A summary of proposed revisions to the rules is as follows:

A proposed revision to 12 MCAR §2.494 provides a recommended general salary adjustment of 4% for merit system employees effective January 1, 1984.

Proposed revisions to 12 MCAR §2.840 provide for an upgrading of minimum and maximum salary rates for all classes by 4% with a few exceptions, provide class titles and minimum and maximum salary rates for new classes established and the deletion of classes that have been abolished.

The agency's authority to adopt the proposed rules is contained in Minn. Stat. §256.012.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1984.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph Corey, Department of Public Welfare, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice: Any person may request notification of the date on which the Hearing Examiner's Report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted (or resubmitted) to the Attorney General by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Hearing Examiner (in the case of the Hearing Examiner's Report), or to the agency (in the case of the agency's submission or resubmission to the Attorney General).

Minn. Stat. ch. 10A. requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. §10A.01, subd. 11, 1979 supp., as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

Dated: August 3, 1983



Leonard W. Levine
Commissioner of Public Welfare

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA
DEPARTMENT OF HEALTH

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

NOTICE OF HEARING

A public hearing concerning the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota, on September 26, 1983, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed amendments of existing rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the above-entitled matter, you are urged to participate in the rule hearing process.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make comments. Statements may be made orally and written material may be submitted. In addition, whether or not an appearance is made at the hearing, written statements or material may be submitted to George A. Beck, Office of Administrative Hearings, 4th floor, Summit Bank Building, 310 4th Avenue South, Minneapolis, Minnesota 55415, (612) 341-7601, either before the hearing or within five working days after the public hearing ends. The Hearing Examiner may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. The rule hearing procedure is governed by Minn. Stat. §§14.01-14.56, and by 9 MCAR §§2.101-2.112 (Minnesota Code of Agency Rules). If you have any questions about the procedure, call or write the Hearing Examiner.

Notice is hereby given that 25 days prior to the hearing, a Statement of Need and Reasonableness will be available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness will include a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rule or rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

A summary of proposed revisions to the rules is as follows:

A proposed revision to 7 MCAR §1.2395 provides a recommended general salary adjustment of 4% for merit system employees effective January 1, 1984.

Proposed revisions to 7 MCAR §1.314 provide for upgrading of minimum and maximum salary rates for all classes by 4%, with a few exceptions, and the deletion of classes that have been abolished.

The agency's authority to adopt the proposed rules is contained in Minn. Stat. §144.071.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1984.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph Corey, Department of Public Welfare, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice: Any person may request notification of the date on which the Hearing Examiner's Report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted (or resubmitted) to the Attorney General by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Hearing Examiner (in the case of the Hearing Examiner's Report), or to the agency (in the case of the agency's submission or resubmission to the Attorney General).

Minn. Stat. ch. 10A. requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. §10A.01, subd. 11, 1979 supp., as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

Dated: August 2, 1983

Sister Mary Madonna Ashton
Commissioner of Health

Dept. Exh. No. 6
File No.
Date

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

IN THE MATTER OF PROPOSED AMENDMENTS OF EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN

AFFIDAVIT OF MAILING

Wendy Johnson , being first duly sworn, deposes and says:

That on the 17th day of August, 1983, at the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Hearing by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations who have requested that their names be placed on file with the Department of Public Welfare for the purpose of receiving notice of the proposed adoption of rules by this Department.

Wendy Johnson

Subscribed and sworn to before me

this 17 day of August, 1983.

Margaret Holt

MARGARET HOLT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
My Comm. Expires Sept. 22, 1984

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

AFFIDAVIT OF MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 18th day of August, 1983, at the City of St. Paul, County of Ramsey, State of Minnesots, she served the attached Notice of Hearing by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations who have requested that their names be placed on file with the Department of Health for the purpose of receiving notice of the proposed adoption of rules by this Department.

Rose Ann Bauer

Subscribed and sworn to before me

this 18 day of August, 1983.

Margaret Holt

MARGARET HOLT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
My Comm. Expires Sept. 22, 1984

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

AFFIDAVIT OF MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 18th day of August, 1983, at the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Hearing by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations who have requested that their names be placed on file with the Department of Public Safety for the purpose of receiving notice of the proposed adoption of rules by this Department.

Rose Ann Bauer

Subscribed and sworn to before me

this 18 day of August, 1983.

Margaret Holt

MARGARET HOLT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
My Comm. Expires Sept. 22, 1984

Dept. Exh. No. 7
File No.
Date

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

IN THE MATTER OF PROPOSED AMENDMENTS OF EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN

AFFIDAVIT OF ADDITIONAL MAILING

Wendy Johnson , being first duly sworn, deposes and says:

That on the 17th day of August, 1983, at the City of St. Paul, County of Ramsey, State of Minnesota, in addition to serving the attached Notice of Hearing to all persons and associations who have requested that their names be placed on file for the purpose of receiving notice of the proposed adoption of rules by this Department, she also served the attached Notice by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid to the following agencies:

Merit System Council - 3
Headwaters Nutrition Project - 1
Affirmative Action Director - DPW - 1
Chairpersons - Welfare and County Boards - 87
Union Business Agencies - 10
Agency Personnel Officers - 10

Wendy Johnson

Subscribed and sworn to before me

this 17 day of August, 1983.

Margaret Holt

MARGARET HOLT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
My Comm. Expires Sept. 22, 1984

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

IN THE MATTER OF PROPOSED AMENDMENTS OF EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN

AFFIDAVIT OF ADDITIONAL MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 18th day of August, 1983, at the City of St. Paul, County of Ramsey, State of Minnesota, in addition to serving the attached Notice of Hearing to all persons and associations who have requested that their names be placed on file for the purpose of receiving notice of the proposed adoption of rules by this Department, she also served the attached Notice by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid to the following agencies:

Commissioner, Department of Health
Personnel and Training Division, Department of Health
Minnesota Nurses Association
Merit System Council
Bureau of Health Services, Public Health Nursing Division, Department of Health

Rose Ann Bauer

Subscribed and sworn to before me

this 18 day of August, 1983.

Margaret Holt

MARGARET HOLT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
My Comm. Expires Sept. 22, 1984

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

IN THE MATTER OF PROPOSED AMENDMENTS OF EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN

AFFIDAVIT OF ADDITIONAL MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 18th day of August, 1983, at the City of St. Paul, County of Ramsey, State of Minnesota, in addition to serving the attached Notice of Hearing to all persons and associations who have requested that their names be placed on file for the purpose of receiving notice of the proposed adoption of rules by this Department, she also served the attached Notice by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid to the following agencies:

Local and County Civil Defense Agencies covered by Minnesota Merit System
Merit System Council
Commissioner, Department of Public Safety
Personnel and Training Division, Department of Public Safety

Rose Ann Bauer

Subscribed and sworn to before me

this 18 day of August, 1983.

Margaret Holt

MARGARET HOLT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
My Comm. Expires Sept. 22, 1984

Dept. Exh. No. 5
File No.
Date

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. §14.14, subd. 1, that their names be placed on file with and maintained by the Department of Public Welfare for the purpose of receiving notice of the proposed adoption of rules by this Department is accurate and complete as of 4:00, P.M., this 17th day of August, 1983.

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. §14.14, subd. 1, that their names be placed on file with and maintained by the Department of Health for the purpose of receiving notice of the proposed adoption of rules by this Department is accurate and complete as of 11:00, A.M., this 12th day of August, 1983.

Lora L. Erickson

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

RECEIVED
AUG 26 19
ADMINISTRATIVE HEARINGS

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. §14.14, subd. 1, that their names be placed on file with and maintained by the Department of Public Safety for the purpose of receiving notice of the proposed adoption of rules by this Department is accurate and complete as of 2:00, P.M., this 17th day of August, 1983.

LeAnn Adkins

Dept. Exhibit No. 11
File No.
Date
RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

7. time for attendance of a supervisor or observer at administrative conferences when the qualified rehabilitation consultant is providing services to the employee;

8. any services rendered prior to the acceptance of eligibility for rehabilitation by an insurer or determination or eligibility by rehabilitation services;

9. time spent reviewing the file and initial contact to establish rapport with interested parties by a qualified rehabilitation consultant or vendor when a case has been transferred from another qualified rehabilitation consultant or vendor within the same rehabilitation firm;

10. time spent by a supervisor, another qualified rehabilitation consultant, or support staff in addition to the qualified rehabilitation consultant of record;

11. job placement activities beyond 90 days from the start of the job placement effort without a plan review;

12. wait time for cold call or early arrival for a prearranged appointment;

13. time spent by a qualified rehabilitation consultant selected by the employee before approval of a qualified rehabilitation consultant change has been issued by rehabilitation services;

14. services that are not needed or repeat services already done.

15. charges beyond the hourly fee for testimony at a judicial hearing when the qualified rehabilitation consultant or vendor has provided rehabilitation service under the plan;

16. travel costs beyond those needed to develop or complete a plan; or

17. any disputed services and fees in regard to rehabilitation provided.

Department of Public Welfare

Proposed Amendments to Existing Rules of the Minnesota Merit System Governing the Compensation Plan

Notice of Hearing

A public hearing concerning the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota, on September 26, 1983, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed amendments of existing rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the above-entitled matter, you are urged to participate in the rule hearing process.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make comments. Statements may be made orally and written material may be submitted. In addition, whether or not an appearance is made at the hearing, written statements or material may be submitted to George A. Beck, Office of Administrative Hearings, 4th floor, Summit Bank Building, 310 4th Avenue South, Minneapolis, Minnesota 55415, (612) 341-7601, either before the hearing or within five working days after the public hearing ends. The hearing examiner may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. The rule hearing procedure is governed by Minn. Stat. §§ 14.01-14.56, and by 9 MCAR §§ 2.101-2.112 (Minnesota Code of Agency Rules). If you have any questions about the procedure, call or write the hearing examiner.

Notice is hereby given that 25 days prior to the hearing, a statement of need and reasonableness will be available for review at the agency and at the Office of Administrative Hearings. The statement of need and reasonableness will include a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rule or rules. Copies of the statement of need and reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

A summary of proposed revisions to the rules is as follows:

A proposed revision to 12 MCAR § 2.494 provides a recommended general salary adjustment of 4% for merit system employees effective January 1, 1984.

Proposed revisions to 12 MCAR § 2.840 provide for an upgrading of minimum and maximum salary rates for all classes by 4% with a few exceptions, provide class titles and minimum and maximum salary rates for new classes established and the deletion of classes that have been abolished.

The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 256.012.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1984.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph Corey, Department of Public Welfare, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice: Any person may request notification of the date on which the hearing examiner's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted (or resubmitted) to the Attorney General by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the hearing examiner (in the case of the hearing examiner's report), or to the agency (in the case of the agency's submission or resubmission to the Attorney General).

Minn. Stat. ch. 10A. requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11, 1979 supp., as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communication or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

August 3, 1983

Leonard W. Levine
Commissioner of Public Welfare

Rules as Proposed

12 MCAR § 2.494 Compensation plan.

A.-E. [Unchanged]

F. Salary adjustments and increases.

1.-2. [Unchanged.]

3. Recommended adjustment. The merit system general adjustment recommended for incumbents is ~~seven and eight-tenths~~ four percent for employees on the professional, support, clerical, and maintenance and trades salary schedules.

4.-5. [Unchanged.]

G.-I. [Unchanged.]

12 MCAR § 2.840 Compensation plan; Public Welfare—~~1983~~ 1984.

A. Professional.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Accountant	1665	2373
Accounting Supervisor	1901	2838
Administrative Assistant I	~~1706~~ 1774	~~2550~~ 2652

Administrative Assistant II	~~1869~~	1944	~~2786~~	2897
Administrative Assistant III	~~2184~~	2271	~~3123~~	3248
Adult Day Care Center Supervisor	~~1400~~	1456	~~2090~~	2174
Assistant Human Services Director	~~2282~~	2373	~~3264~~	3395
Assistant Welfare Director	~~2851~~	2965	~~4057~~	4219
Associate Methods & Procedures Analyst	~~1338~~	1392	~~1531~~	1592
Auditor	~~1670~~	1737	~~2497~~	2597
Center Coordinator	~~1531~~	1592	~~2282~~	2373
Chemical Dependency Coordinator	~~1531~~	1592	~~2282~~	2373
Collection Services Supervisor II	~~1634~~	1699	~~2441~~	2539
Community-Health Services Supervisor	~~1706~~	1774	~~2550~~	2775
Community-Relations Specialist	~~1746~~	1816	~~2497~~	2597
Computer Programmer	~~1338~~	1392	~~1746~~	1816
Day Care Center Teacher	1331		1993	
Developmental Achievement Center Director	~~1400~~	1456	~~2090~~	2174
Developmental Achievement Center Teacher	~~1280~~	1331	~~1916~~	1993
Developmental Disabilities Coordinator	~~1400~~	1456	~~2090~~	2174
Dietitian	~~1338~~	1392	~~1916~~	1993
Director Of Business Management I	~~2042~~	2124	~~2786~~	2897
Director Of Business Management II	~~2497~~	2597	~~3556~~	3698
Director of Financial Assistance	~~2282~~	2373	~~3264~~	3395
Director of Planning	~~2282~~	2373	~~3264~~	3395
Director of Public Health Nursing I	~~1670~~	1737	~~2386~~	2597
Director of Social Services	~~2282~~	2373	~~3264~~	3395
Director of Support Services	~~2282~~	2373	~~3264~~	3395
Education Supervisor	~~1601~~	1665	~~2282~~	2373
Employment Guidance Counselor I	~~1280~~	1331	~~1828~~	1901
Employment Guidance Counselor II	~~1338~~	1392	~~1916~~	1993
Employment Guidance Counselor III	~~1400~~	1456	~~1999~~	2079
Family ~~Services~~ Service Coordinator II	~~1464~~	1523	~~1999~~	2079
Financial Assistance Supervisor II	~~1706~~	1774	~~2550~~	2652
Financial Assistance Supervisor IV	~~1869~~	1944	~~2786~~	2897
Fiscal Manager	~~2282~~	2373	~~3264~~	3395
Fiscal Supervisor III	~~1601~~	1665	~~2282~~	2373
Fiscal Supervisor IV	~~1828~~	1901	~~2729~~	2838
~~Home Care Coordinator~~	~~1464~~		~~1999~~	
Homemaker Supervisor	~~1601~~	1665	~~2282~~	2373
Human Services Director III	~~2610~~	2714	~~3712~~	3860
Human Services Supervisor I	~~1706~~	1774	~~2550~~	2652
Marriage Counselor	~~1670~~	1737	~~2386~~	2481
Medical-Care Advisor	~~1400~~	1456	~~1999~~	2079
Mental Health Program Manager	1944		2897	
Mental Health Worker	~~1531~~	1592	~~2282~~	2373
Methods & Procedures Analyst	~~1565~~	1628	~~2229~~	2318
Methods & Procedures Supervisor	~~1828~~	1901	~~2610~~	2714
Nutrition Project Assistant Director	~~1280~~	1331	~~1916~~	1993
Nutrition Project Director	~~1706~~	1774	~~2550~~	2652
~~Occupational Supervisor Instructor I~~	~~1225~~		~~1828~~	
~~Occupational Supervisor Instructor II~~	~~1400~~		~~2090~~	
Office Manager	~~1280~~	1331	~~1828~~	1901
Office Services Supervisor II	1331		1901	

KEY: **PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Personnel Officer	~~1280~~ 1331	~~1916~~ 1993
Personnel Director	~~1785~~ 1856	~~2668~~ 2775
Planner (Human Services)	~~1601~~ 1665	~~2282~~ 2373
Programmer Analyst	~~1601~~ 1665	~~2184~~ 2271
Psychologist I	~~1531~~ 1592	~~2184~~ 2271
Psychologist II	~~1828~~ 1901	~~2610~~ 2714
Psychologist III	~~2137~~ 2222	~~2919~~ 3036
Psychologist IV	~~2332~~ 2425	~~3192~~ 3220
Public Health Educator I	~~1338~~ 1392	~~1828~~ 1901
Public Health Educator II	~~1670~~ 1737	~~2282~~ 2373
Public Health Nurse	~~1400~~ 1456	~~1828~~ 1993
Public Health Nurse (Team Leader)	~~1464~~ 1523	~~1916~~ 2079
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1338~~ 1392	~~1601~~ 1816
Resident Activity Coordinator	1331	1993
Sanitarian I	~~1338~~ 1392	~~1601~~ 1665
Sanitarian II	~~1464~~ 1523	~~1999~~ 2079
Senior Public Health Nurse	~~1531~~ 1592	~~1999~~ 2174
Social Worker I	~~1280~~ 1331	~~1916~~ 1993
Social Worker II	~~1400~~ 1456	~~2090~~ 2174
Social Worker III	~~1531~~ 1592	~~2282~~ 2373
~~Social Worker Trainee~~	~~1169~~	~~1169~~
Social Services Supervisor I	~~1706~~ 1774	~~2550~~ 2652
Social Services Supervisor II	~~1869~~ 1944	~~2786~~ 2897
Social Welfare Supervisor III	~~2184~~ 2271	~~3123~~ 3248
~~Social Welfare Supervisor Trainee~~	~~1634~~	~~2042~~
Staff Training Supervisor I	~~1746~~ 1816	~~2497~~ 2597
Staff Training Supervisor II	~~1916~~ 1993	~~2729~~ 2838
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	~~1828~~ 1901	~~2497~~ 2597
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Volunteer Services Coordinator I	~~1280~~ 1331	~~1916~~ 1993
Volunteer Services Coordinator II	~~1601~~ 1665	~~2282~~ 2373
Welfare Director I	~~1955~~ 2079	~~2919~~ 3105
Welfare Director II	~~2137~~ 2271	~~3192~~ 3395
Welfare Director III	~~2386~~ 2539	~~3408~~ 3619
Welfare Director IV	~~2610~~ 2775	~~3712~~ 3945
Welfare Director V	~~3556~~ 3698	~~5169~~ 5376
Work-Experience & Training Specialist	~~1601~~ 1665	~~2282~~ 2373

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Accountant	1665	2373
Accounting Supervisor	1901	2838
Administrative Assistant I	~~1785~~ 1856	~~2668~~ 2775
Administrative Assistant II	~~1955~~ 2033	~~2919~~ 3036
Administrative Assistant III	~~2282~~ 2373	~~3264~~ 3395
Adult Day Care Center Supervisor	~~1464~~ 1523	~~2184~~ 2271
Assistant Human Services Director	~~2282~~ 2373	~~3264~~ 3395
Assistant Welfare Director	~~2851~~ 2965	~~4057~~ 4219
Associate Methods & Procedures Analyst	~~1400~~ 1456	~~1601~~ 1665
Auditor	~~1746~~ 1816	~~2610~~ 2714
Center Coordinator	~~1601~~ 1665	~~2386~~ 2481

Chemical Dependency Coordinator	~~1601~~	1665	~~2386~~	2481
Collections Services Supervisor II	~~1706~~	1774	~~2550~~	2652
Community-Health Services Supervisor	~~1785~~	1856	~~2668~~	2897
Community-Relations Specialist	~~1828~~	1901	~~2610~~	2714
Computer Programmer	~~1400~~	1456	~~1828~~	1901
Day Care Center Teacher	1392		2079	
Developmental Achievement Center Director	~~1464~~	1523	~~2184~~	2271
Developmental Achievement Center Teacher	~~1338~~	1392	~~1999~~	2079
Developmental Disabilities Coordinator	~~1464~~	1523	~~2184~~	2271
Dietitian	~~1400~~	1456	~~1999~~	2079
Director of Business Management I	~~2042~~	2124	~~2786~~	2897
Director of Business Management II	~~2497~~	2597	~~3556~~	3698
Director of Financial Assistance	~~2386~~	2481	~~3408~~	3544
Director of Planning	~~2386~~	2481	~~3408~~	3544
Director of Public Health Nursing I	~~1746~~	1816	~~2497~~	2714
Director of Social Services	~~2386~~	2481	~~3408~~	3544
Director of Support Services	~~2386~~	2481	~~3408~~	3544
Education Supervisor	~~1670~~	1737	~~2386~~	2481
Employment Guidance Counselor I	~~1338~~	1392	~~1916~~	1993
Employment Guidance Counselor II	~~1400~~	1456	~~1999~~	2079
Empoyment Guidance Counselor III	~~1464~~	1523	~~2090~~	2174
Family Service Coordinator II	~~1531~~	1592	~~2090~~	2174
Financial Assistance Supervisor III	~~1785~~	1856	~~2668~~	2775
Financial Assistance Supervisor IV	~~1955~~	2033	~~2919~~	3036
Fiscal Manager	~~2282~~	2373	~~3264~~	3395
Fiscal Supervisor III	~~1601~~	1665	~~2282~~	2373
Fiscal Supervisor IV	~~1828~~	1901	~~2729~~	2838
~~Home Care Coordinator~~	~~1531~~		~~2090~~	
Homemaker Supervisor	~~1670~~	1737	~~2386~~	2481
Human Services Director III	~~2610~~	2714	~~3712~~	3860
Human Services Supervisor I	~~1785~~	1856	~~2668~~	2775
Marriage Counselor	~~1746~~	1816	~~2497~~	2597
Medical-Care Advisor	~~1464~~	1523	~~2090~~	2174
Mental Health Program Manager	2033		3036	
Mental Health Worker	~~1601~~	1665	~~2386~~	2481
Methods & Procedures Analyst	~~1634~~	1699	~~2332~~	2425
Methods & Procedures Supervisor	~~1916~~	1993	~~2729~~	2838
Nutrition Project Assistant Director	~~1338~~	1392	~~1999~~	2079
Nutrition Project Director	~~1785~~	1856	~~2668~~	2775
~~Occupational Supervisor Instructor I~~	~~1280~~		~~1916~~	
~~Occupational Supervisor Instructor II~~	~~1464~~		~~2184~~	
Office Manager	~~1338~~	1392	~~1916~~	1993
Office Services Supervisor II	1392		1993	
Personnel Officer	~~1338~~	1392	~~1999~~	2079
Personnel Director	~~1869~~	1944	~~2786~~	2897
Planner (Human Services)	~~1670~~	1737	~~2386~~	2481
Programmer Analyst	~~1670~~	1737	~~2282~~	2373
Psychologist I	~~1601~~	1665	~~2282~~	2373
Psychologist II	~~1916~~	1993	~~2729~~	2838
Psychologist III	~~2229~~	2318	~~3052~~	3174

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Psychologist IV	~~2441~~ 2539	~~3332~~ 3465
Public Health Educator I	~~1400~~ 1456	~~1916~~ 1993
Public Health Educator II	~~1746~~ 1816	~~2386~~ 2481
Public Health Nurse	~~1464~~ 1523	~~1916~~ 2079
Public Health Nurse (Team Leader)	~~1531~~ 1592	~~1999~~ 2174
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1400~~ 1456	~~1746~~ 1901
Resident Activity Coordinator	1392	2079
Sanitarian I	~~1400~~ 1456	~~1670~~ 1737
Sanitarian II	~~1531~~ 1592	~~2090~~ 2174
Senior Public Health Nurse	~~1601~~ 1665	~~2090~~ 2271
Social Worker I	~~1338~~ 1392	~~1999~~ 2079
Social Worker II	~~1464~~ 1523	~~2184~~ 2271
Social Worker III	~~1601~~ 1665	~~2386~~ 2481
~~Social Worker Trainee~~	~~1169~~	~~1169~~
Social Services Supervisor I	~~1785~~ 1856	~~2668~~ 2775
Social Services Supervisor II	~~1955~~ 2033	~~2919~~ 3036
Social Welfare Supervisor III	~~2282~~ 2373	~~3264~~ 3395
~~Social Welfare Supervisor Trainee~~	~~1706~~	~~2137~~
Staff Training Supervisor I	~~1828~~ 1901	~~2610~~ 2714
Staff Training Supervisor II	~~1999~~ 2079	~~2851~~ 2965
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	~~1916~~ 1993	~~2610~~ 2714
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Volunteer Services Coordinator I	~~1338~~ 1392	~~1999~~ 2079
Volunteer Services Coordinator II	~~1670~~ 1737	~~2386~~ 2481
Welfare Director I	~~1955~~ 2079	~~2919~~ 3105
Welfare Director II	~~2137~~ 2271	~~3192~~ 3395
Welfare Director III	~~2386~~ 2539	~~3408~~ 3619
Welfare Director IV	~~2610~~ 2775	~~3712~~ 3945
Welfare Director V	~~3556~~ 3698	~~5169~~ 5376
Work-Experience & Training Specialist	~~1670~~ 1737	~~2386~~ 2481

3. Plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Accountant	1665	2373
Accounting Supervisor	1901	2838
Administrative Assistant I	~~1869~~ 1944	~~2786~~ 2897
Administrative Assistant II	~~2042~~ 2124	~~3052~~ 3174
Administrative Assistant III	~~2386~~ 2481	~~3408~~ 3544
Adult Day Care Center Supervisor	~~1531~~ 1592	~~2282~~ 2373
Assistant Human Services Director	~~2282~~ 2373	~~3264~~ 3395
Assistant Welfare Director	~~2851~~ 2965	~~4057~~ 4219
Associate Methods & Procedures Analyst	~~1464~~ 1523	~~1670~~ 1737
Auditor	~~1828~~ 1901	~~2729~~ 2838
Center Coordinator	~~1670~~ 1737	~~2497~~ 2597
Chemical Dependency Coordinator	~~1670~~ 1737	~~2497~~ 2597
Collections Services Supervisor II	~~1785~~ 1856	~~2668~~ 2775
Community-Health Services Supervisor	~~1869~~ 2033	~~2786~~ 3036
Community-Relations Specialist	~~1916~~ 1993	~~2729~~ 2838
Computer Programmer	~~1464~~ 1523	~~1916~~ 1993
Day Care Center Teacher	1456	2174

Developmental Achievement Center Director	~~1531~~ 1592	~~2282~~ 2373
Developmental Achievement Center Teacher	~~1400~~ 1456	~~2090~~ 2174
Developmental Disabilities Coordinator	~~1531~~ 1592	~~2282~~ 2373
Dietitian	~~1464~~ 1523	~~2090~~ 2174
Director of Business Management I	~~2042~~ 2124	~~2786~~ 2897
Director of Business Management II	~~2497~~ 2597	~~3556~~ 3698
Director of Financial Assistance	~~2497~~ 2597	~~3556~~ 3698
Director of Planning	~~2497~~ 2597	~~3556~~ 3698
Director of Public Health Nursing I	~~1828~~ 1993	~~2610~~ 2838
Director of Social Services	~~2497~~ 2597	~~3556~~ 3698
Director of Support Services	~~2497~~ 2597	~~3556~~ 3698
Education Supervisor	~~1746~~ 1816	~~2497~~ 2597
Employment Guidance Counselor I	~~1400~~ 1456	~~1999~~ 2079
Employment Guidance Counselor II	~~1464~~ 1523	~~2090~~ 2174
Employment Guidance Counselor III	~~1531~~ 1592	~~2184~~ 2271
Family Service Coordinator II	~~1601~~ 1665	~~2184~~ 2271
Financial Assistance Supervisor III	~~1869~~ 1944	~~2786~~ 2897
Financial Assistance Supervisor IV	~~2042~~ 2124	~~3052~~ 3174
Fiscal Manager	~~2282~~ 2373	~~3264~~ 3395
Fiscal Supervisor III	~~1601~~ 1665	~~2282~~ 2373
Fiscal Supervisor IV	~~1828~~ 1901	~~2729~~ 2838
~~Home Care Coordinator~~	~~1601~~	~~2184~~
Homemaker Supervisor	~~1746~~ 1816	~~2497~~ 2597
Human Services Director III	~~2610~~ 2714	~~3712~~ 3860
Human Services Supervisor I	~~1869~~ 1944	~~2786~~ 2897
Marriage Counselor	~~1828~~ 1901	~~2610~~ 2714
Medical-Care Advisor	~~1531~~ 1592	~~2184~~ 2271
Mental Health Program Manager	2124	3174
Mental Health Worker	~~1670~~ 1737	~~2497~~ 2597
Methods & Procedures Analyst	~~1706~~ 1774	~~2441~~ 2539
Methods & Procedures Supervisor	~~1999~~ 2079	~~2851~~ 2965
Nutrition Project Assistant Director	~~1400~~ 1456	~~2090~~ 2174
Nutrition Project Director	~~1869~~ 1944	~~2786~~ 2897
~~Occupational Supervisor Instructor I~~	~~1338~~	~~1999~~
~~Occupational Supervisor Instructor II~~	~~1531~~	~~2282~~
Office Manager	~~1400~~ 1456	~~1999~~ 2079
Office Services Supervisor II	1456	2079
Personnel Officer	~~1400~~ 1456	~~2090~~ 2174
Personnel Director	~~1955~~ 2033	~~2919~~ 3036
Planner (Human Services)	~~1746~~ 1816	~~2497~~ 2597
Programmer Analyst	~~1746~~ 1816	~~2386~~ 2481
Psychologist I	~~1670~~ 1737	~~2386~~ 2481
Psychologist II	~~1999~~ 2079	~~2851~~ 2965
Psychologist III	~~2332~~ 2425	~~3192~~ 3320
Psychologist IV	~~2550~~ 2652	~~3480~~ 3619
Public Health Educator I	~~1464~~ 1523	~~1999~~ 2079
Public Health Educator II	~~1828~~ 1901	~~2497~~ 2597
Public Health Nurse	~~1565~~ 1699	~~2042~~ 2318
Public Health Nurse (Team Leader)	~~1634~~ 1774	~~2137~~ 2425
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1495~~ 1628	~~1869~~ 2124

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Resident Activity Coordinator	1456	2174
Sanitarian I	~~1464~~ 1523	~~1746~~ 1816
Sanitarian II	~~1601~~ 1665	~~2184~~ 2271
Senior Public Health Nurse	~~1706~~ 1856	~~2229~~ 2539
Social Worker I	~~1400~~ 1456	~~2090~~ 2174
Social Worker II	~~1531~~ 1592	~~2282~~ 2373
Social Worker III	~~1670~~ 1737	~~2497~~ 2597
~~Social Worker Trainee~~	~~1169~~	~~1169~~
Social Services Supervisor I	~~1869~~ 1944	~~2786~~ 2897
Social Services Supervisor II	~~2042~~ 2124	~~3052~~ 3174
Social Welfare Supervisor III	~~2386~~ 2481	~~3408~~ 3544
~~Social Welfare Supervisor Trainee~~	~~1785~~	~~2229~~
Staff Training Supervisor I	~~1916~~ 1993	~~2729~~ 2838
Staff Training Supervisor II	~~2090~~ 2174	~~2986~~ 3105
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Studunt Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	~~1999~~ 2079	~~2729~~ 2838
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Volunteer Services Coordinator I	~~1400~~ 1456	~~2090~~ 2174
Volunteer Services Coordinator II	~~1746~~ 1816	~~2497~~ 2597
Welfare Director I	~~1955~~ 2079	~~2919~~ 3105
Welfare Director II	~~2137~~ 2271	~~3192~~ 3395
Welfare Director III	~~2386~~ 2539	~~3408~~ 3619
Welfare Director IV	~~2610~~ 2775	~~3712~~ 3945
Welfare Director V	~~3556~~ 3698	~~5169~~ 5376
Work-Experience & Training Specialist	~~1746~~ 1816	~~2497~~ 2597

B. Support personnel.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Account Clerk	~~937~~ 974	~~1280~~ 1331
Accounting Technician	~~1001~~ 1041	~~1368~~ 1423
Adult Day Care Center Program Coordinator	~~956~~ 994	~~1368~~ 1423
Assistant Residential Facility Operator(s)	~~768~~ 799	~~1049~~ 1091
Case Aide	~~956~~ 994	~~1368~~ 1423
Chemical Dependency Counselor	~~1225~~ 1274	~~1601~~ 1665
Child Health Aide	~~838~~ 872	~~1146~~ 1192
Child Support Officer I	~~1169~~ 1216	~~1670~~ 1737
Child Support Officer II	~~1307~~ 1359	~~1785~~ 1856
Collection Services Supervisor I	~~1495~~ 1555	~~2042~~ 2124
Community Service Aide	~~642~~ 668	~~838~~ 872
Coordinator of Aging	~~979~~ 1018	~~1400~~ 1456
Data Entry Supervisor	1216	1665
Developmental Achievement Center Instructor	~~768~~ 799	~~956~~ 994
Family Service Aide I	~~768~~ 799	~~956~~ 994
Family Service Aide II	~~838~~ 872	~~1146~~ 1192
Family Service Coordinator I	~~1049~~ 1091	~~1368~~ 1423
Family Service/Home Health Aide	~~768~~ 799	~~956~~ 994
Financial Assistance Specialist	~~1225~~ 1274	~~1670~~ 1737
Financial Assistance Supervisor I	~~1431~~ 1488	~~2042~~ 2124
Financial Assistance Supervisor II	~~1565~~ 1628	~~2229~~ 2318
Financial Worker I	~~956~~ 994	~~1368~~ 1423
Financial Worker II	~~1073~~ 1116	~~1531~~ 1592
Fiscal Officer	~~1225~~ 1274	~~1746~~ 1816

Fiscal Supervisor I	~~1338~~ 1392	~~1916~~ 1993
Fiscal Supervisor II	~~1495~~ 1555	~~2137~~ 2222
Food Stamp Quality Control Reviewer	1274	1737
Home Health Aide	~~768~~ 799	~~956~~ 994
Home Health Aide Coordinator	~~1049~~ 1091	~~1368~~ 1423
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Housing Coordinator	~~1195~~ 1243	~~1706~~ 1774
Licensed Practical Nurse	~~1024~~ 1065	~~1280~~ 1331
Office Services Supervisor I	1165	1592
Personnel Aide	~~1073~~ 1116	~~1464~~ 1523
Public Health Aide	~~642~~ 668	~~838~~ 872
Residential Facility Operator(s)	~~799~~ 831	~~1096~~ 1140
Senior Case Aide	~~1073~~ 1116	~~1531~~ 1592
Senior Citizen's Aide	~~642~~ 668	~~828~~ 872
~~Transportation Coordinator~~	~~979~~	~~1338~~
Welfare Fraud Investigator	~~1495~~ 1555	~~1955~~ 2033
~~Welfare Fraud Unit Supervisor~~	~~1634~~	~~2137~~

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Account Clerk	~~979~~ 1018	~~1338~~ 1392
Accounting Technician	~~1049~~ 1091	~~1431~~ 1488
Adult Day Care Center Program Coordinator	~~1001~~ 1041	~~1431~~ 1488
Assistant Residential Facility Operator(s)	~~799~~ 831	~~1096~~ 1140
Case Aide	~~1001~~ 1041	~~1431~~ 1488
Chemical Dependency Counselor	~~1280~~ 1331	~~1670~~ 1737
Child Health Aide	~~876~~ 911	~~1195~~ 1243
Child Support Officer I	~~1225~~ 1274	~~1746~~ 1816
Child Support Officer II	~~1368~~ 1423	~~1869~~ 1944
Collection Services Supervisor I	~~1565~~ 1628	~~2137~~ 2222
Community Service Aide	~~674~~ 701	~~876~~ 911
Coordinator of Aging	~~1024~~ 1065	~~1464~~ 1523
Data Entry Supervisor	1274	1737
Developmental Achievement Center Instructor	~~799~~ 831	~~1001~~ 1041
Family Service Aide I	~~799~~ 831	~~1001~~ 1041
Family Service Aide II	~~876~~ 911	~~1195~~ 1243
Family Service Coordinator I	~~1096~~ 1140	~~1431~~ 1488
Family Service/Home Health Aide	~~799~~ 831	~~1001~~ 1041
Financial Assistance Specialist	~~1280~~ 1331	~~1746~~ 1816
Financial Assistance Supervisor I	~~1495~~ 1555	~~2137~~ 2222
Financial Assistance Supervisor II	~~1634~~ 1699	~~2332~~ 2425
Financial Worker I	~~1001~~ 1041	~~1431~~ 1488
Financial Worker II	~~1120~~ 1165	~~1601~~ 1665
Fiscal Officer	~~1225~~ 1274	~~1746~~ 1816
Fiscal Supervisor I	~~1338~~ 1392	~~1916~~ 1993
Fiscal Supervisor II	~~1495~~ 1555	~~2137~~ 2222
Food Stamp Quality Control Reviewer	1331	1816
Home Health Aide	~~799~~ 831	~~1001~~ 1041

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Home Health Aide Coordinator	~~1096~~ 1140	~~1431~~ 1488
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of public welfare.	
Housing Coordinator	~~1252~~ 1302	~~1785~~ 1856
Licensed Practical Nurse	~~1073~~ 1116	~~1338~~ 1392
Office Services Supervisor I	1216	1665
Personnel Aide	~~1120~~ 1165	~~1531~~ 1592
Public Health Aide	~~674~~ 701	~~876~~ 911
Residential Facility Operator(s)	~~838~~ 872	~~1146~~ 1192
Senior Case Aide	~~1120~~ 1165	~~1601~~ 1665
Senior Citizen's Aide	~~674~~ 701	~~876~~ 911
~~Transportation Coordinator~~	~~1024~~	~~1400~~
Welfare Fraud Investigator	~~1565~~ 1628	~~2042~~ 2124
~~Welfare Fraud Unit Supervisor~~	~~1706~~	~~2229~~

3. Plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Account Clerk	~~1024~~ 1065	~~1400~~ 1456
Accounting Technician	~~1096~~ 1140	~~1495~~ 1555
Adult Day Care Center Program Coordinator	~~1049~~ 1091	~~1495~~ 1555
Assistant Residential Facility Operator(s)	~~838~~ 872	~~1146~~ 1192
Case Aide	~~1049~~ 1091	~~1495~~ 1555
Chemical Dependency Counselor	~~1338~~ 1392	~~1746~~ 1816
Child Health Aide	~~915~~ 952	~~1252~~ 1302
Child Support Officer I	~~1280~~ 1331	~~1828~~ 1901
Child Support Officer II	~~1431~~ 1488	~~1955~~ 2033
Collection Services Supervisor I	~~1634~~ 1699	~~2229~~ 2318
Community Service Aide	~~705~~ 733	~~915~~ 952
Coordinator of Aging	~~1073~~ 1116	~~1531~~ 1592
Data Entry Supervisor	1331	1816
Developmental Achievement Center Instructor	~~838~~ 872	~~1049~~ 1091
Family Service Aide I	~~838~~ 872	~~1049~~ 1091
Family Service Aide II	~~915~~ 952	~~1252~~ 1302
Family Service Coordinator I	~~1146~~ 1192	~~1495~~ 1555
Family Service/Home Health Aide	~~838~~ 872	~~1049~~ 1091
Financial Assistance Specialist	~~1338~~ 1392	~~1828~~ 1901
Financial Assistance Supervisor I	~~1565~~ 1628	~~2229~~ 2318
Financial Assistance Supervisor II	~~1706~~ 1774	~~2441~~ 2539
Financial Worker I	~~1049~~ 1091	~~1495~~ 1555
Financial Worker II	~~1169~~ 1216	~~1670~~ 1737
Fiscal Officer	~~1225~~ 1274	~~1746~~ 1816
Fiscal Supervisor I	~~1338~~ 1392	~~1916~~ 1993
Fiscal Supervisor II	~~1495~~ 1555	~~2137~~ 2222
Food Stamp Quality Control Reviewer	1392	1901
Home Health Aide	~~838~~ 872	~~1049~~ 1091
Home Health Aide Coordinator	~~1146~~ 1192	~~1495~~ 1555
Housekeeper	Rate proposed by appointing authority and approved by the merit system, supervisor and the commissioner of public welfare.	
Housing Coordinator	~~1307~~ 1359	~~1869~~ 1944
Licensed Practical Nurse	~~1120~~ 1165	~~1400~~ 1456
Office Services Supervisor I	1274	1737
Personnel Aide	~~1169~~ 1216	~~1601~~ 1665
Public Health Aide	~~705~~ 733	~~915~~ 952
Residential Facility Operator(s)	~~876~~ 911	~~1195~~ 1243

Senior Case Aide	~~1169~~ 1216	~~1670~~ 1737
Senior Citizen's Aide	~~705~~ 733	~~915~~ 952
~~Transportation Coordinator~~	~~1073~~	~~1464~~
Welfare Fraud Investigator	~~1634~~ 1699	~~2137~~ 2222
~~Welfare Fraud Unit Supervisor~~	~~1785~~	~~2332~~

C. Clerical.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Administrative Secretary	961	1314
~~Clerical Supervisor~~	~~924~~	~~1263~~
Clerk I	~~664~~ 691	~~904~~ 940
Clerk II	~~759~~ 789	~~1034~~ 1075
Clerk III	~~845~~ 879	~~1157~~ 1203
Clerk-Typist I	~~695~~ 723	~~945~~ 983
Clerk-Typist II	~~759~~ 789	~~1034~~ 1075
Clerk-Typist III	~~845~~ 879	~~1157~~ 1203
~~Clerk Specialist~~	~~924~~	~~1263~~
Clerk-Steno I	~~729~~ 758	~~989~~ 1029
Clerk-Steno II	~~826~~ 859	~~1131~~ 1176
~~Clerk-Steno III~~	~~885~~	~~1206~~
Data Entry Operator	~~759~~ 789	~~1034~~ 1075
Information Systems Specialist	~~845~~ 879	~~1157~~ 1203
Switchboard Operator I	~~759~~ 789	~~1034~~ 1075
Switchboard Operator II	~~806~~ 838	~~1107~~ 1151

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Administrative Secretary	1101	1436
~~Clerical Supervisor~~	~~1059~~	~~1381~~
Clerk I	~~759~~ 789	~~989~~ 1029
Clerk II	~~863~~ 898	~~1131~~ 1176
Clerk III	~~965~~ 1004	~~1263~~ 1314
Clerk-Typist I	~~791~~ 823	~~1034~~ 1075
Clerk-Typist II	~~863~~ 898	~~1131~~ 1176
Clerk-Typist III	~~965~~ 1004	~~1263~~ 1314
~~Clerk Specialist~~	~~1059~~	~~1381~~
Clerk-Steno I	~~826~~ 859	~~1082~~ 1125
Clerk-Steno II	~~945~~ 983	~~1236~~ 1285
~~Clerk-Steno III~~	~~1010~~	~~1318~~
Data Entry Operator	~~863~~ 898	~~1131~~ 1176
Information Systems Specialist	~~965~~ 1004	~~1263~~ 1314
Switchboard Operator I	~~863~~ 898	~~1131~~ 1176
Switchboard Operator II	~~924~~ 961	~~1206~~ 1254

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

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3. Plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions.

	Minimum	Maximum
Administrative Secretary	1203	1569
~~Clerical Supervisor~~	~~1157~~	~~1509~~
Clerk I	~~826~~ 859	~~1082~~ 1125
Clerk II	~~945~~ 983	~~1236~~ 1285
Clerk III	~~1059~~ 1101	~~1381~~ 1436
Clerk-Typist I	~~863~~ 898	~~1131~~ 1176
Clerk-Typist II	~~945~~ 983	~~1236~~ 1285
Clerk-Typist III	~~1059~~ 1101	~~1381~~ 1436
~~Clerk Specialist~~	~~1157~~	~~1509~~
Clerk-Steno I	~~904~~ 940	~~1179~~ 1226
Clerk-Steno II	~~1034~~ 1075	~~1350~~ 1404
~~Clerk-Steno III~~	~~1107~~	~~1445~~
Data Entry Operator	~~945~~ 983	~~1236~~ 1285
Information Systems Specialist	~~1059~~ 1101	~~1381~~ 1436
Switchboard Operator I	~~945~~ 983	~~1236~~ 1285
Switchboard Operator II	~~1010~~ 1050	~~1318~~ 1371

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

D. Maintenance and trades.

1. Plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum	Maximum
Auto Driver	~~792~~ 824	~~1021~~ 1062
Bus Driver	~~863~~ 898	~~1107~~ 1151
Janitor	~~863~~ 898	~~1107~~ 1151
Laborer	~~$4.96/hr.~~ $5.16/hr.	~~$4.96/hr.~~ $5.16/hr.
~~Maintenance Worker~~	~~899~~	~~1158~~

2. Plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum	Maximum
Auto Driver	~~1021~~ ~~1062~~	~~1313~~ 1366
Bus Driver	~~1063~~ ~~1106~~	~~1369~~ 1424
Janitor	~~1021~~ ~~1062~~	~~1313~~ 1366
Laborer	~~$6.11/hr.~~ $6.36/hr.	~~$6.11/hr.~~ $6.36/hr.
~~Maintenance Worker~~	~~1107~~	~~1428~~

Department of Health

Proposed Amendments to Existing Rules of the Minnesota Merit System Governing the Compensation Plan

Notice of Hearing

A public hearing concerning the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota, on September 26, 1983, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed amendments of existing rules may be modified as a result of

the hearing process. Therefore, if you are affected in any manner by the above-entitled matter, you are urged to participate in the rule hearing process.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make comments. Statements may be made orally and written material may be submitted. In addition, whether or not an appearance is made at the hearing, written statements or material may be submitted to George A. Beck, Office of Administrative Hearings, 4th floor, Summit Bank Building, 310 4th Avenue South, Minneapolis, Minnesota 55415, (612) 341-7601, either before the hearing or within five working days after the public hearing ends. The hearing examiner may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. The rule hearing procedure is governed by Minn. Stat. §§ 14.01-14.56, and by 9 MCAR §§ 2.101-2.112 (Minnesota Code of Agency Rules). If you have any questions about the procedure, call or write the hearing examiner.

Notice is hereby given that 25 days prior to the hearing, a statement of need and reasonableness will be available for review at the agency and at the Office of Administrative Hearings. The statement of need and reasonableness will include a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rule or rules. Copies of the statement of need and reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

A summary of proposed revisions to the rules is as follows:

A proposed revision to 7 MCAR § 1.2395 provides a recommended general salary adjustment of 4% for merit system employees effective January 1, 1984.

Proposed revisions to 7 MCAR § 1.314 provide for upgrading of minimum and maximum salary rates for all classes by 4%, with a few exceptions, and the deletion of classes that have been abolished.

The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 144.071.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1984.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph Corey, Department of Public Welfare, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice: Any person may request notification of the date on which the hearing examiner's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted (or resubmitted) to the Attorney General by the agency. If you desire to be so notified you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the hearing examiner (in the case of the hearing examiner's report), or to the agency (in the case of the agency's submission or resubmission to the Attorney General).

Minn. Stat. ch. 10A, requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11, 1979 supp., as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

August 2, 1983

Sister Mary Madonna Ashton
Commissioner of Health

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Rules as Proposed

7 MCAR § 1.2395 Salary adjustments and increases.

A.-B. [Unchanged.]

C. Recommended adjustments. The merit system general adjustment recommended for incumbents is ~~seven and eight tenths~~ four percent for employees on the professional and administrative, health services support, clerical, and building maintenance salary schedules.

D.-E. [Unchanged.]

7 MCAR § 1.314 Compensation plan (Public Health)~~—1983~~ 1984. The tables in A.-D. list minimum and maximum salary steps in monthly salary amounts for the specified classes of positions.

A. Professional and administrative.

1. Plan A.

	Minimum	Maximum
Assistant Director of Environmental Health	~~1828~~ 1901	~~2610~~ 2714
Assistant Director of Public Health Nursing	~~1670~~ 1737	~~2386~~ 2597
Business Administrator	~~1670~~ 1737	~~2386~~ 2481
Business Supervisor	~~1225~~ 1274	~~1746~~ 1816
Director of Environmental Health	~~2090~~ 2174	~~2986~~ 3105
Director of Public Health Nursing I	~~1670~~ 1737	~~2386~~ 2597
Director of Public Health Nursing II	~~1828~~ 1901	~~2610~~ 2714
Home Care Coordinator	~~1464~~	~~1999~~
Medical Technologist	~~1338~~ 1392	~~1746~~ 1816
Public Health Educator I	~~1338~~ 1392	~~1828~~ 1901
Public Health Educator II	~~1670~~ 1737	~~2282~~ 2373
Public Health Nurse	~~1400~~ 1456	~~1828~~ 1993
Public Health Nurse (Team Leader)	~~1464~~ 1523	~~1916~~ 2079
Public Health Nutritionist	~~1531~~ 1592	~~2090~~ 2174
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1338~~ 1392	~~1670~~ 1816
Sanitarian I	~~1338~~ 1392	~~1601~~ 1665
Sanitarian II	~~1464~~ 1523	~~1999~~ 2079
Sanitarian III	~~1601~~ 1665	~~2282~~ 2373
Sanitarian IV	~~1746~~ 1816	~~2497~~ 2597
School Health Coordinator	~~1400~~ 1456	~~1916~~ 1993
Senior Public Health Nurse	~~1531~~ 1592	~~1999~~ 2174

2. Plan B.

	Minimum	Maximum
Assistant Director of Environmental Health	~~1916~~ 1993	~~2729~~ 2838
Assistant Director of Public Health Nursing	~~1746~~ 1816	~~2497~~ 2714
Business Administrator	~~1746~~ 1816	~~2497~~ 2597
Business Supervisor	~~1280~~ 1331	~~1828~~ 1901
Director of Environmental Health	~~2184~~ 2271	~~3123~~ 3248
Director of Public Health Nursing I	~~1746~~ 1861	~~2497~~ 2714
Director of Public Health Nursing II	~~1916~~ 1993	~~2729~~ 2838
~~Home Care Coordinator~~	~~1531~~	~~2090~~
Medical Technologist	~~1400~~ 1456	~~1828~~ 1901
Public Health Educator I	~~1400~~ 1456	~~1916~~ 1993
Public Health Educator II	~~1746~~ 1816	~~2386~~ 2481
Public Health Nurse	~~1464~~ 1523	~~1916~~ 2079
Public Health Nurse (Team Leader)	~~1531~~ 1592	~~1999~~ 2174
Public Health Nutritionist	~~1601~~ 1665	~~2184~~ 2271
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1400~~ 1456	~~1746~~ 1901
Sanitarian I	~~1400~~ 1456	~~1670~~ 1737
Sanitarian II	~~1531~~ 1592	~~2090~~ 2174

Sanitarian III	~~1670~~ 1737	~~2386~~ 2481
Sanitarian IV	~~1828~~ 1901	~~2610~~ 2714
School Health Coordinator	~~1464~~ 1523	~~1999~~ 2079
Senior Public Health Nurse	~~1601~~ 1665	~~2090~~ 2271

3. Plan C.

	Minimum	Maximum
Assistant Director of Environmental Health	~~1999~~ 2079	~~2851~~ 2965
Assistant Director of Public Health Nursing	~~1828~~ 1993	~~2610~~ 2838
Business Administrator	~~1828~~ 1901	~~2610~~ 2714
Business Supervisor	~~1338~~ 1392	~~1916~~ 1993
Director of Environmental Health	~~2282~~ 2373	~~3264~~ 3395
Director of Public Health Nursing I	~~1828~~ 1993	~~2610~~ 2838
Director of Public Health Nursing II	~~1999~~ 2079	~~2851~~ 2965
~~Home Care Coordinator~~	~~1601~~	~~2184~~
Medical Technologist	~~1464~~ 1523	~~1916~~ 1993
Public Health Educator I	~~1464~~ 1523	~~1999~~ 2079
Public Health Educator II	~~1828~~ 1901	~~2497~~ 2597
Public Health Nurse	~~1565~~ 1699	~~2042~~ 2318
Public Health Nurse (Team Leader)	~~1634~~ 1774	~~2137~~ 2425
Public Health Nutritionist	~~1670~~ 1737	~~2282~~ 2373
Registered Nurse		
(A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1495~~ 1628	~~1869~~ 2124
Sanitarian I	~~1464~~ 1523	~~1746~~ 1816
Sanitarian II	~~1601~~ 1665	~~2184~~ 2271
Sanitarian III	~~1746~~ 1816	~~2497~~ 2597
Sanitarian IV	~~1916~~ 1993	~~2729~~ 2838
School Health Coordinator	~~1531~~ 1592	~~2090~~ 2174
Senior Public Health Nurse	~~1706~~ 1856	~~2229~~ 2539

B. Health services support personnel.

1. Plan A.

	Minimum	Maximum
Animal Warden	~~956~~ 994	~~1252~~ 1302
Bookkeeper	~~1001~~ 1041	~~1431~~ 1488
Home Health Aide	~~768~~ 799	~~956~~ 994
Home Health Aide Coordinator	~~1049~~ 1091	~~1368~~ 1423
Inspector I	~~1073~~ 1116	~~1225~~ 1274
Inspector II	~~1169~~ 1216	~~1531~~ 1592
Laboratory Technician	~~915~~ 952	~~1195~~ 1243
Licensed Practical Nurse	~~1024~~ 1065	~~1280~~ 1331
Medical Laboratory Assistant	~~956~~ 994	~~1252~~ 1302
Nutrition Assistant	~~1001~~ 1041	~~1368~~ 1423
Public Health Aide	~~642~~ 668	~~838~~ 872

2. Plan B.

	Minimum	Maximum
Animal Warden	~~1001~~ 1041	~~1307~~ 1359
Bookkeeper	~~1049~~ 1091	~~1495~~ 1555
Home Health Aide	~~799~~ 831	~~1001~~ 1041
Home Health Aide Coordinator	~~1096~~ 1140	~~1431~~ 1488
Inspector I	~~1120~~ 1165	~~1280~~ 1331
Inspector II	~~1225~~ 1274	~~1601~~ 1665

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Laboratory Technician	~~956~~ 994	~~1252~~ 1302
Licensed Practical Nurse	~~1093~~ 1116	~~1338~~ 1392
Medical Laboratory Assistant	~~1001~~ 1041	~~1307~~ 1359
Nutrition Assistant	~~1049~~ 1091	~~1431~~ 1488
Public Health Aide	~~674~~ 701	~~876~~ 911

3. Plan C.

	Minimum	Maximum
Animal Warden	~~1049~~ 1091	~~1368~~ 1423
Bookkeeper	~~1096~~ 1140	~~1565~~ 1628
Home Health Aide	~~838~~ 872	~~1049~~ 1091
Home Health Aide Coordinator	~~1146~~ 1192	~~1495~~ 1555
Inspector I	~~1169~~ 1216	~~1338~~ 1392
Inspector II	~~1280~~ 1331	~~1670~~ 1737
Laboratory Technician	~~1001~~ 1041	~~1307~~ 1359
Licensed Practical Nurse	~~1120~~ 1165	~~1400~~ 1456
Medical Laboratory Assistant	~~1049~~ 1091	~~1368~~ 1423
Nutrition Assistant	~~1096~~ 1140	~~1495~~ 1555
Public Health Aide	~~705~~ 733	~~915~~ 952

C. Clerical.

1. Plan A.

	Minimum	Maximum
Clerk I	~~664~~ 691	~~904~~ 940
Clerk II	~~759~~ 789	~~1034~~ 1075
Clerk III	~~845~~ 879	~~1157~~ 1203
Clerk-Typist I	~~695~~ 723	~~945~~ 983
Clerk-Typist II	~~759~~ 789	~~1034~~ 1075
Clerk-Typist III	~~845~~ 879	~~1157~~ 1203
Clerk-Steno I	~~729~~ 758	~~989~~ 1029
Clerk-Steno II	~~826~~ 859	~~1131~~ 1176
~~Clerk-Steno III~~	~~885~~	~~1206~~
Switchboard Operator I	~~759~~ 789	~~1034~~ 1075
Switchboard Operator II	~~806~~ 838	~~1107~~ 1151

2. Plan B.

	Minimum	Maximum
Clerk I	~~759~~ 789	~~989~~ 1029
Clerk II	~~863~~ 898	~~1131~~ 1176
Clerk III	~~965~~ 1004	~~1263~~ 1314
Clerk-Typist I	~~791~~ 823	~~1034~~ 1075
Clerk-Typist II	~~863~~ 898	~~1131~~ 1176
Clerk-Typist III	~~965~~ 1004	~~1263~~ 1314
Clerk-Steno I	~~826~~ 859	~~1082~~ 1125
Clerk-Steno II	~~945~~ 983	~~1236~~ 1285
~~Clerk-Steno III~~	~~1010~~	~~1318~~
Switchboard Operator I	~~863~~ 898	~~1131~~ 1176
Switchboard Operator II	~~924~~ 961	~~1206~~ 1254

3. Plan C.

	Minimum	Maximum
Clerk I	~~826~~ 859	~~1082~~ 1125
Clerk II	~~945~~ 983	~~1236~~ 1285
Clerk III	~~1059~~ 1101	~~1381~~ 1436
Clerk-Typist I	~~863~~ 898	~~1131~~ 1176
Clerk-Typist II	~~945~~ 983	~~1236~~ 1285
Clerk-Typist III	~~1059~~ 1101	~~1381~~ 1436
Clerk-Steno I	~~904~~ 940	~~1179~~ 1226
Clerk-Steno II	~~1034~~ 1075	~~1350~~ 1404

~~Clerk Steno III~~	~~1107~~	~~1445~~
Switchboard Operator I	~~945~~ 983	~~1236~~ 1285
Switchboard Operator II	~~1010~~ 1050	~~1318~~ 1371

D. Building maintenance. Employees in the classes specified in 1. and 2. who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

1. Plan A.

	Minimum	Maximum
Custodian	~~736~~ 765	~~863~~ 898
Janitor	~~863~~ 898	~~1107~~ 1151

2. Plan B.

	Minimum	Maximum
Custodian	~~863~~ 898	~~1021~~ 1062
Janitor	~~1021~~ 1062	~~1313~~ 1366

Department of Public Safety

Proposed Amendments to Existing Rules of the Minnesota Merit System Governing the Compensation Plan

Notice of Hearing

A public hearing concerning the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota on September 26, 1983, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed amendments of existing rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the above-entitled matter, you are urged to participate in the rule hearing process.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make comments. Statement may be made orally and written materials may be submitted. In addition, whether or not an appearance is made at the hearing, written statements or material may be submitted to George A. Beck, Office of Administrative Hearings, 4th floor, Summit Bank Building, 310 4th Avenue South, Minneapolis, Minnesota 55415, (612) 341-7601, either before the hearing or within five working days after the public hearing ends. The hearing examiner may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. The rule hearing procedure is governed by Minn. Stat. §§ 14.01-14.56, and by 9 MCAR §§ 2.101-2.112 (Minnesota Code of Agency Rules). If you have any questions about the procedure, call or write the hearing examiner.

Notice is hereby given that 25 days prior to the hearing, a statement of need and reasonableness will be available for review at the agency and at the Office of Administrative Hearings. The statement of need and reasonableness will include a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rule or rules. Copies of the statement of need and reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

A summary of proposed revisions to the rules is as follows:

A proposed revision to 11 MCAR § 1.2094 provides a recommended general salary adjustment of 4% for merit system employees effective January 1, 1984.

Proposed revisions to 11 MCAR § 1.2140 provide for an upgrading of minimum and maximum salary rates for all classes by 4% and the deletion of the class Clerk Stenographer III which has been abolished.

The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 12.22, subd. 3.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1984.

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Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph Corey, Department of Public Welfare, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3966. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice: Any person may request notification of the date on which the hearing examiner's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted (or resubmitted) to the Attorney General by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the hearing examiner (in the case of the hearing examiner's report), or to the agency (in the case of the agency's submission or resubmission to the Attorney General).

Minn. Stat. ch. 10A. requires each lobbyist to register with the state Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10a.01 subd. 11, 1979 supp., as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

August 2, 1983

Rudy Perpich
Governor

Rules as Proposed

11 MCAR § 1.2094 Compensation plan.

A.-E. [Unchanged.]

F. Salary adjustments and increases.

1.-2. [Unchanged.]

3. Recommended adjustment. The merit system general adjustment recommended for incumbents is ~~seven and eight tenths~~ four percent for employees on the professional and clerical salary schedules.

4.-5. [Unchanged.]

G.-I. [Unchanged.]

11 MCAR § 1.2140 Compensation plan (emergency services) ~~1983~~ 1984.

A. Professional.

1. Plan A.

	Minimum	Maximum
Administrative Officer	~~1400~~ 1456	~~1916~~ 1993
Assistant Civil Defense Director I	~~937~~ 974	~~1280~~ 1331
Assistant Civil Defense Director II	~~1120~~ 1165	~~1531~~ 1592
Assistant Civil Defense Director III	~~1338~~ 1392	~~1828~~ 1901
Assistant Civil Defense Director IV	~~1601~~ 1665	~~2184~~ 2271
Communications Officer	~~1225~~ 1274	~~1670~~ 1737
County Civil Defense Director I	~~1338~~ 1392	~~1828~~ 1901
County Civil Defense Director II	~~1531~~ 1592	~~2090~~ 2174
County Civil Defense Director III	~~1746~~ 1816	~~2386~~ 2481
County Civil Defense Director IV	~~2497~~ 2597	~~3408~~ 3544
Local Civil Defense Director I	~~1073~~ 1116	~~1464~~ 1523
Local Civil Defense Director II	~~1225~~ 1274	~~1670~~ 1737
Local Civil Defense Director III	~~1400~~ 1456	~~1916~~ 1993
Local Civil Defense Director IV	~~1746~~ 1816	~~2386~~ 2481
Local Civil Defense Director V	~~2497~~ 2597	~~3408~~ 3544
Operations Officer	~~1400~~ 1456	~~1916~~ 1993

Public Information Officer	~~1400~~ 1456	~~1916~~ 1993
Radiological Defense Officer	~~1225~~ 1274	~~1670~~ 1737
Safety Services Coordinator	~~1400~~ 1456	~~1916~~ 1993

2. Plan B.

	Minimum	Maximum
Administrative Officer	~~1464~~ 1523	~~1999~~ 2079
Assistant Civil Defense Director I	~~979~~ 1018	~~1338~~ 1392
Assistant Civil Defense Director II	~~1169~~ 1216	~~1601~~ 1665
Assistant Civil Defense Director III	~~1400~~ 1456	~~1916~~ 1993
Assistant Civil Defense Director IV	~~1670~~ 1737	~~2282~~ 2373
Communications Officer	~~1280~~ 1331	~~1746~~ 1816
County Civil Defense Director I	~~1338~~ 1392	~~1828~~ 1901
County Civil Defense Director II	~~1531~~ 1592	~~2090~~ 2174
County Civil Defense Director III	~~1746~~ 1816	~~2386~~ 2481
County Civil Defense Director IV	~~2497~~ 2597	~~3408~~ 3544
Local Civil Defense Director I	~~1073~~ 1116	~~1464~~ 1523
Local Civil Defense Director II	~~1225~~ 1274	~~1670~~ 1737
Local Civil Defense Director III	~~1400~~ 1456	~~1916~~ 1993
Local Civil Defense Director IV	~~1746~~ 1816	~~2386~~ 2481
Local Civil Defense Director V	~~2497~~ 2597	~~3408~~ 3544
Operations Officer	~~1464~~ 1523	~~1999~~ 2079
Public Information Officer	~~1464~~ 1523	~~1999~~ 2079
Radiological Defense Officer	~~1280~~ 1331	~~1746~~ 1816
Safety Services Coordinator	~~1464~~ 1523	~~1999~~ 2079

3. Plan C.

	Minimum	Maximum
Administrative Officer	~~1531~~ 1592	~~2090~~ 2174
Assistant Civil Defense Director I	~~1024~~ 1065	~~1400~~ 1456
Assistant Civil Defense Director II	~~1225~~ 1274	~~1670~~ 1737
Assistant Civil Defense Director III	~~1464~~ 1523	~~1999~~ 2079
Assistant Civil Defense Director IV	~~1746~~ 1816	~~2386~~ 2481
Communications Officer	~~1338~~ 1392	~~1828~~ 1901
County Civil Defense Director I	~~1338~~ 1392	~~1828~~ 1901
County Civil Defense Director II	~~1531~~ 1592	~~2090~~ 2174
County Civil Defense Director III	~~1746~~ 1816	~~2386~~ 2481
County Civil Defense Director IV	~~2497~~ 2597	~~3408~~ 3544
Local Civil Defense Director I	~~1073~~ 1116	~~1464~~ 1523
Local Civil Defense Director II	~~1225~~ 1274	~~1670~~ 1737
Local Civil Defense Director III	~~1400~~ 1456	~~1916~~ 1993
Local Civil Defense Director IV	~~1746~~ 1816	~~2386~~ 2481
Local Civil Defense Director V	~~2497~~ 2597	~~1408~~ 3544
Operations Officer	~~1531~~ 1592	~~2090~~ 2174
Public Information Officer	~~1531~~ 1592	~~2090~~ 2174
Radiological Defense Officer	~~1338~~ 1392	~~1828~~ 1901
Safety Services Coordinator	~~1531~~ 1592	~~2090~~ 2174

B. Clerical.

1. Plan A.

	Minimum	Maximum
Clerk I	~~664~~ 691	~~904~~ 940
Clerk II	~~759~~ 789	~~1034~~ 1075

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Clerk III	~~845~~ 879	~~1137~~ 1203
Clerk-Typist I	~~723~~ 723	~~945~~ 983
Clerk-Typist II	~~759~~ 789	~~1034~~ 1075
Clerk-Typist III	~~845~~ 879	~~1157~~ 1203
Clerk-Steno I	~~729~~ 758	~~989~~ 1029
Clerk-Steno II	~~826~~ 859	~~1131~~ 1176
~~Clerk-Steno III~~	~~885~~	~~1206~~

2. Plan B.

	Minimum	Maximum
Clerk I	~~759~~ 789	~~989~~ 1029
Clerk II	~~863~~ 898	~~1131~~ 1176
Clerk III	~~965~~ 1004	~~1263~~ 1314
Clerk-Typist I	~~791~~ 823	~~1034~~ 1075
Clerk-Typist II	~~863~~ 898	~~1131~~ 1176
Clerk-Typist III	~~965~~ 1004	~~1263~~ 1314
Clerk-Steno I	~~826~~ 859	~~1032~~ 1125
Clerk-Steno II	~~945~~ 983	~~1236~~ 1285
~~Clerk-Steno III~~	~~1010~~	~~1318~~

3. Plan C.

	Minimum	Maximum
Clerk I	~~828~~ 859	~~1082~~ 1125
Clerk II	~~945~~ 983	~~1236~~ 1285
Clerk III	~~1059~~ 1101	~~1381~~ 1436
Clerk-Typist I	~~863~~ 898	~~1131~~ 1176
Clerk-Typist II	~~945~~ 983	~~1236~~ 1285
Clerk-Typist III	~~1059~~ 1101	~~1381~~ 1436
Clerk-Steno I	~~904~~ 940	~~1179~~ 1226
Clerk-Steno II	~~1034~~ 1075	~~1350~~ 1404
~~Clerk-Steno III~~	~~1107~~	~~1445~~

Department of Revenue
Income Tax Division

Proposed Repeal of an Income Tax Rule Relating to Individual Housing Accounts (13 MCAR § 1.6016)

Notice of Intent to Repeal a Rule without a Public Hearing

Notice is hereby given that the Department of Revenue proposes to repeal 13 MCAR § 1.6016, Individual Housing Accounts, without a public hearing. The Commissioner of Revenue has determined that the proposed repeal of this rule will be noncontroversial in nature and has elected to follow the procedures set forth in Minnesota Statutes §§ 14.21 to 14.28.

13 MCAR § 1.6016 deals with Individual Housing Accounts. The authority for the rule was contained in Minnesota Statutes § 290.08, subdivision 25. Minnesota Statutes § 290.08, subdivision 25 was repealed by the legislature in the 1983 Omnibus Tax Bill, Laws 1983, chapter 342, article I, section 44. The repeal of Minnesota Statutes § 290.08, subdivision 25 was made effective for taxable years beginning after December 31, 1982. Therefore, it is proposed that the rule be repealed.

Persons interested in this rule repealer shall have 30 days to submit comments on the proposed rule repealer. The proposed rule repealer may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed repeal.

Unless seven or more persons submit written requests for a public hearing on the proposed rule repealer within the 30-day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minnesota Statutes §§ 14.13 to 14.20.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
400 SUMMIT BANK BUILDING
310 SOUTH FOURTH AVENUE
MINNEAPOLIS, MINNESOTA 55415
(612) 341-7600

October 10, 1983

Mr. Ralph Corey
Merit System Supervisor
Department of Public Welfare
4th Floor, Centennial Office Building
St. Paul, MN 55155

Re: In the Matter of the Proposed Amendments of Existing Rules of the Minnesota Merit System Governing the Compensation Plan.
Docket No. DPW-84-006-GB

Dear Mr. Corey:

Enclosed and served upon you by mail, please find the Report of the Hearing Examiner in the above-entitled matter. I also enclose the official record, including the original tape recording of the hearing, and I am closing our file in this matter.

Sincerely,

GEORGE A. BECK
Hearing Examiner

Telephone: 612/341-7601

GAB:wf
Enc.

cc: Governor Rudy Perpich
John M. Burman, Spec.Asst.Atty.Gen.
Leonard W. Levine, Comm. of Public Welfare
Sister Mary Madonna Ashton, Comm. of Health

AN EQUAL OPPORTUNITY EMPLOYER

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

AFFIDAVIT OF SERVICE BY U.S. MAIL

Winifred Falkman, being first duly sworn, hereby deposes and says that on the 10th day of October, 1983, at the City of Minneapolis, county and state aforementioned, she served the attached REPORT OF HEARING EXAMINER

Docket No. DPW-84-006-GB

by depositing in the United States mail at said City of Minneapolis, a true and correct copy thereof, properly enveloped, with first class postage prepaid, and addressed to:

Ralph Corey
Merit System Supervisor
Department of Public Welfare
4th Floor, Centennial Office Bldg.
St. Paul, MN 55155

Sister Mary Madonna Ashton
Commissioner of Health
717 Delaware Street S.E.
Minneapolis, MN 55440

Governor Rudy Perpich
130 State Capitol
St. Paul, MN 55155

John M. Burman
Special Assistant Attorney General
515 Department of Transportation Bldg.
St. Paul, MN 55155

Leonard W. Levine
Commissioner of Public Welfare
4th Floor, Centennial Office Bldg.
658 Cedar Street
St. Paul, MN 55155

Winifred Falkman
(Signature)

Subscribed and sworn to before me
this _____ day of _____, 1983.

Donna L. Day
(Notary)

DONNA L. DAY
NOTARY PUBLIC-MINNESOTA
HENNEPIN COUNTY
My Commission Expires Jan 25

DPW-84-006-GB

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS

FOR THE MINNESOTA DEPARTMENT OF PUBLIC WELFARE,
THE MINNESOTA DEPARTMENT OF HEALTH
AND
THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed Amendments of Existing Rules of the Minnesota Merit System Governing the Compensation Plan.

REPORT OF THE HEARING EXAMINER

The above-entitled matter came on for hearing before State Hearing Examiner George A. Beck on Monday, September 26, 1983, at 9:30 a.m. in Conference Room A, Fourth Floor, Centennial Office Building, 658 Cedar Street, in the City of Saint Paul, Minnesota.

This report is a part of a controversial rule hearing proceeding held pursuant to Minn. Stat., §§ 14.13 through 14.20, to determine whether the agencies have fulfilled all relevant substantive and procedural requirements, whether the proposed rules are needed and reasonable, and whether or not the rules, if modified, are substantially different from those originally proposed.

Members of the Agencies' panel appearing at the hearing included: John M. Burman, Special Assistant Attorney General, 515 Department of Transportation Building, St. Paul, Minnesota 55155, representing the Departments of Public Welfare, Public Safety, and Health; and Ralph Corey, Merit System Supervisor, representing the Minnesota Merit System.

This report shall be available for review to all affected individuals for at least five working days before the agencies take any further action on the rules. Pursuant to Minn. Stat., § 14.16 (1982), the Agency Heads (the Commissioner of Public Welfare, the Commissioner of Health, and the Governor for the Department of Public Safety) shall, if proposing to adopt the rules as recommended herein, submit the rules, together with the complete hearing record to the Attorney General and shall be responsible for notifying persons who have indicated that they wish to be notified of that filing. If an Agency Head makes changes in the rules other than those recommended herein, he or she shall submit the rule with the complete hearing record to the Chief Hearing Examiner for a review of the changes prior to submitting it to the Attorney General for review.

Based upon all the testimony, exhibits, and the written comment, the Hearing Examiner makes the following:

FINDINGS OF FACT

Procedural Requirements

1. On August 3, 1983, the Department of Health ("DOH") and the Department of Public Safety ("DPS") and the Department of Public Welfare ("DPW") ("the Departments") filed the following documents with the Chief Hearing Examiner:

(a) A copy of the proposed rules for DOH and DPS.
(b) The Order for Hearing for each Department.
(c) The Notice of Hearing proposed to be issued for each Department.
(d) A statement of the number of persons expected to attend the hearing and estimated length of the Agencies' presentations prepared by the Minnesota Merit System Personnel Manager.

2. On August 8, 1983, the Department of Public Welfare filed a copy of its proposed rules with the Hearing Examiner.

3. On August 22, 1983, a Notice of Hearing and a copy of the proposed rules were published at 8 State Register 273.

4. On August 17, 1983, the Department of Public Welfare mailed its Notice of Hearing to all persons and associations who had registered their names with the Department for the purpose of receiving such notice.

5. On August 18, 1983, the Department of Health and the Department of Public Safety mailed their Notice of Hearing to all persons and associations who had registered their name with the respective Departments for the purpose of receiving such notice.

6. Additional notice was also provided by the mailing of the Notice of Hearing upon the following:

(a) DPW--Three Merit System Councils, the Headwater Nutrition Project, DPW's Affirmative Action Director, the Chairpersons of 87 Welfare and County Boards, ten Union business agents, and ten Agency personnel officers.
(b) DOH--Commissioner of Health, DOH Personnel and Training Division, Minnesota Nurses Association, Merit System Council, DOH Bureau of Health Services and Public Health Nursing Division.
(c) DPS--Local and County Civil Defense Agencies, Merit System Council, Commissioner of Public Safety, DPS Personnel and Training Division.

7. On August 26, 1983, the Departments each filed the following documents with the Hearing Examiner:

(a) The Notice of Hearing as mailed.
(b) The Agency's certification that its mailing list was accurate and complete.
(c) The Affidavit of Mailing the Notice to all persons on the Agency's list.
(d) An Affidavit of Additional Notice.

8. On August 26, 1983, the Minnesota Merit System also submitted the following documents for the three departments with the Hearing Examiner:

(a) The Statement of Need and Reasonableness.
(b) The names of Department personnel who will represent the agencies at the hearing, together with the names of any other witnesses solicited by the Agencies to appear on their behalf.
(c) A copy of the Minnesota Merit System Salary Survey and other exhibits.
(d) A copy of the State Register for August 22, 1983, containing the proposed rules.
(e) A copy of the Notice of Intent to Solicit Outside Opinion published on June 27, 1983, in the State Register at 7 S.R. 1877.
(f) Certification that no responses to the Notice of Intent to Solicit Outside Opinions were received.

The documents cited in Findings No. 7 and 8 were available for inspection at the Office of Administrative Hearings from the date of filing to the date of the hearing.

9. The record remained open five working days after the hearing, through October 3, 1983, for the receipt of written comments and statements from the public. Pursuant to Minn. Laws 1983, Ch. 210, Sec. 5, the Department had until October 6, 1983, to submit a statement of agreements with amendments proposed by the public. No statement was submitted and record therefore closed on October 6, 1983.

Nature of the Rules

10. Federal law requires a merit system for personnel administration to be maintained in order for Minnesota to be eligible to receive federal grant-in-aid funds for its various public welfare, public health and civil defense programs. As a grantee of the federal program and administrative funds, the State is under an affirmative duty to insure that such monies are properly and efficiently expended in compliance with the applicable federal standards. These standards require that State Merit System rules include provisions for current classification plans, equitable and adequate compensation plans, retention of employees on the basis of performance and fair, non-discriminatory treatment of applicants and employees. The rule amendments are proposed to keep the compensation plans current and reasonably competitive. The proposed rules provide for an increase of minimum and maximum salary rates for all Merit System classes, a recommended general salary increase of 4% for all current Merit System employees, and the addition and deletion of specific class titles.

Statutory Authority

11. To comply with the Federal standards required to receive grant-in-aid funds, the Minnesota Legislature enacted Minn. Stat. § 12.22, subd. 3, § 144.071 and § 256.012 which respectively authorize the Governor for the Department of Public Safety, the Commissioner of Health and the Commissioner of Public Welfare to adopt necessary methods of personnel administration for implementing merit systems within their individual agencies. The resulting programs are collectively referred to as the Minnesota Merit System. These Agencies have adopted comprehensive administrative rules that regulate administration of the Minnesota Merit System. The cited statutes also suffice as authority for amendments to the existing rules.

12. In State v. Fitzsimmons, 239 Minn. 407, 420, 58 N.W.2d 882 (1953), the Supreme Court upheld the authority of the Director of Social Welfare, now the Commissioner of Public Welfare, and by inference the authority of the Governor and the Commissioner of Health, to adopt personnel rules when it stated that:

> . . .it is clear that the Director of Social Welfare was clearly right in adopting and promulgating a merit plan which includes initial, intervening, and maximum rates of pay for each class of position of the county welfare board system included within the plan and that the plan so adopted was binding upon all county welfare boards within the state. . . .In our opinion the federal and state acts, properly construed, provide that the Federal Security Administrator as well as the Director of Social Welfare shall have authority to adopt rules and regulations with respect to the selection, tenure of office and compensation of personnel within initial, intervening and maximum rates of pay but shall have no authority or voice in the selection any particular person for a position in the state welfare program nor the determination of his tenure of office and individual compensation.

In Fitzsimmons, the Court quashed a writ of mandamus brought by the Hennepin County Welfare Board against the county auditor in its attempt to force payment salaries exceeding the maximum rates set by the Director of Social Welfare.

13. The authority of the Merit System to adopt rules establishing minimum and maximum salary scales is currently being challenged in County of LeSueur v. Levine, Civil File No. 461543, Ramsey County District Court. The Court denied the plaintiff's motions for a temporary restraining order and a temporary injunction enjoining the Merit System from enforcing the compensation plans currently in effect. The defendants have moved for summary judgment and a decision is currently pending. The rules remain in effect pending the Court's decision.

14. The Departments have demonstrated their statutory authority to adopt the proposed rule amendments.

Public Comment

15. The Renville County Board of Commissioners in its written comment (Ex. A) opposes any upgrading of the minimum and maximum steps in the Merit System and asserts that it should have the authority to decide the step increases and salary adjustments for Renville County personnel. Based on the financial situation in Renville County, it also opposed any general salary adjustment.

16. The Merit System noted in its Statement of Need and Reasonableness that the proposed general salary adjustment of 4% is a recommendation only and need not be adopted by the counties. The counties are required to make increases to bring employees up to the new minimum salary rate for their classification. (Ex. 12, p.5)

Reasonableness

17. The Departments' Statement of Need and Reasonableness (Ex. 12), together with other exhibits submitted, such as the Minnesota Merit System Salary Survey of July 1983 (Ex. 13), the Bureau of Labor Statistics Employment Cost Index for June 1983 (Ex. 14), Earnings Increases in the Minnesota-Wisconsin area (Ex. 15) and the Consumer Price Index for Minneapolis-St. Paul (Ex. 16), adequately demonstrates the need for and reasonableness of the proposed amendments. The recommended general salary adjustment is reduced from 7.8% to 4% consistent with other public general wage and salary adjustments and with changes in the consumer price index and the employment cost index. The minimum and maximum rates for all classes are adjusted 4% effective January 1, 1984, with a few exceptions. The change in minimum and maximum salaries is based upon a review of changes in salary rates in the labor market and a reasonable comparison with salaries being paid for comparable jobs by business and other government units. The amendments also assure "equitable and adequate compensation" as required by federal standards for a Merit System of Personnel Administration.

Based upon the foregoing Findings of Fact, the Hearing Examiner makes the following:

CONCLUSIONS

1. That the Department of Public Welfare, the Department of Health, and the Department of Public Safety gave proper notice of the hearing in this matter.

2. That the Departments have fulfilled the procedural requirements of Minn. Stat. § 14.14, subds. 1, 1a and 2 (1982), as amended by Minn. Laws 1983, Ch. 210, § 4 and Ch. 301, § 64, and all other procedural requirements of law or rule.

3. That the Departments have documented their statutory authority to adopt the proposed rules, and have fulfilled all other substantive requirements of law or rule within the meaning of Minn. Stat. §§ 14.05, subd. 1, 14.15, subd. 3, as amended by Minn. Laws 1983, Ch. 210, § 6, and 14.50 (i) and (ii) (1982).

4. That the Departments have demonstrated the need for and reasonableness of the proposed rules by an affirmative presentation of facts in the record within the meaning of Minn. Stat. §§ 14.14, subd. 2 and 14.50 (iii) (1982).

5. That no additions or amendments to the proposed rules were suggested by the Departments after publication of the proposed rules in the State Register.

6. That any Findings which might properly be termed Conclusions and any Conclusions which might properly be termed Findings are hereby adopted as such.

7. That a finding or conclusion of need and reasonableness in regard to any particular rule subsection does not preclude and should not discourage the Departments from further modification of the rules based upon an examination of the public comments, provided that no substantial change is made from the proposed rules as originally published, and provided that the rule finally adopted is based upon facts appearing in this rule hearing record.

Based upon the foregoing Conclusions, the Hearing Examiner makes the following:

RECOMMENDATION

It is hereby recommended that the proposed rules be adopted consistent with the Findings and Conclusions made above.

Dated: October 10, 1983.

GEORGE A. BECK
State Hearing Examiner

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

In the Matter of the Proposed
Adoption of Rules of the State
Department of Public Welfare
Governing the Minnesota Merit System

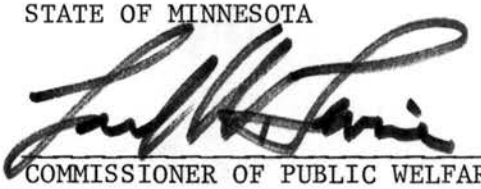
FINDINGS OF FACT

The above-entitled matter came on for hearing before Hearing Examiner George A. Beck on the 26th day of September, 1983, at 9:30 A.M. in the Centennial Office Building, St. Paul, Minnesota, after proper notice required by Minnesota Statutes section 14.14 subd. 1 was served upon all persons, associations, and other interested groups registered with the State Department of Public Welfare for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, having heard all of the testimony, having considered all of the evidence adduced upon the records, files, and proceedings herein, I find the following:

That the rules of the Minnesota Merit System 12 MCAR §§ 2.490-2.840 be adopted as proposed and published on August 22, 1983, at 8 State Register 273, pages 273-284.

STATE OF MINNESOTA



COMMISSIONER OF PUBLIC WELFARE

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of the Proposed
Adoption of Rules of the State
Department of Health Governing
the Minnesota Merit System

FINDINGS OF FACT

The above-entitled matter came on for hearing before Hearing Examiner George A. Beck on the 26th day of September, 1983, at 9:30 A.M. in the Centennial Office Building, St. Paul, Minnesota, after proper notice required by Minnesota Statutes section 14.14 subd. 1 was served upon all persons, associations, and other interested groups registered with the State Department of Health for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, having heard all of the testimony, having considered all of the evidence adduced upon the records, files, and proceedings herein, I find the following:

That the rules of the Minnesota Merit System 7 MCAR §§ 1.235-1.315 be adopted as proposed and published on August 22, 1983, at 8 State Register 284, pages 284-289.

STATE OF MINNESOTA

Sr. Mary Madonna Ardaton

COMMISSIONER OF HEALTH

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed
Adoption of Rules of the State
Department of Public Safety
Governing the Minnesota Merit System

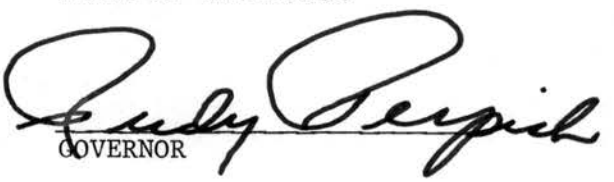
FINDINGS OF FACT

The above-entitled matter came on for hearing before Hearing Examiner George A. Beck on the 26th day of September, 1983, at 9:30 A.M. in the Centennial Office Building, St. Paul, Minnesota, after proper notice required by Minnesota Statutes section 14.14 subd. 1 was served upon all persons, associations, and other interested groups registered with the State Department of Public Safety for that purpose.

After affording interested persons an opportunity to present written and oral data, statements and arguments, having heard all of the testimony, having considered all of the evidence adduced upon the records, files, and proceedings herein, I find the following:

That the rules of the Minnesota Merit System 11 MCAR §§ 1.2090-1.2141 be adopted as proposed and published on August 22, 1983, at 8 State Register 289, pages 289-292.

STATE OF MINNESOTA



GOVERNOR

Dept. Exh. No. 12
File No.
Date

RECEIVED
AUG 26 1983
ADMINISTRATIVE HEARINGS

STATE OF MINNESOTA

COUNTY OF RAMSEY

BEFORE LEONARD W. LEVINE
COMMISSIONER OF PUBLIC WELFARE

BEFORE SISTER MARY MADONNA ASHTON
COMMISSIONER OF HEALTH

BEFORE RUDY PERPICH
GOVERNOR

IN THE MATTER OF THE PROPOSED ADOPTION OF
RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING
THE COMPENSATION PLAN.

STATEMENT OF NEED
AND REASONABLENESS

I. The following considerations constitute the statutory and regulatory authority upon which the above-cited rule amendments are based:

1. Federal law requires that in order for Minnesota to be eligible to receive grant-in-aid funds for its various public welfare, public health and civil defense programs, it must establish and maintain a merit system for personnel administration. See, e.g. 42 USC Ch. 62. 1/

1/ Also see sections of the United States Code and Code of Federal Regulations cited herein where the following programs have a statutory or regulatory requirement for the establishment and maintenance of personnel standards on a merit basis:

Aid to Families With Dependent Children - "AFDC" [42 USC § 602 (a) (5)]
Food Stamps [7 USC §2020 (e) (6) (B)]
Medical Assistance - "MA" [42 USC § 1396a (a) (4) (A)]
Aid to the Blind [42 USC § 1202 (a) (5) (A)]
Aid to the Permanently and Totally Disabled [42 USC § 1352 (a) (5) (A)]
Aid to the Aged, Blind or Disabled [42 USC § 1382 (a) (5) (A)]
State and Community Programs on Aging [12 USC § 3027 (a) (4)]
Adoption Assistance and Foster Care [42 USC 671 (a) (5)]
Old-Age Assistance [42 USC 302 (a) (5) (A)]
National Health Planning and Resources Development, Public Health Service Act [42 USC 300m-1 (b) (4) (B)]
Child Welfare Services [45 CFR 1392.49 (c)]
Emergency Management Assistance [44 CFR 302.5]

2. Pursuant to such congressional action the Office of Personnel Management, acting under authority transferred to the United States Civil Service Commission from the Departments of Health, Education and Welfare, Labor, and Agriculture by the Intergovernmental Personnel Act (IPA) of 1970 and subsequently transferred on January 1, 1979, to the Office of Personnel Management by the Reorganization Plan Number Two of 1978, promulgated the Standards for a Merit System of Personnel Administration 48 Fed. Reg. 9209-9212 (March 4, 1983) (to be codified at 5 CFR Part 900, Subpart F), which imposes on the State of Minnesota general requirements for a merit system of personnel administration in the administration of the federal grant-in-aid programs. (See, Footnote 1 Supra.)

3. Under the aforementioned grant-in-aid programs the State of Minnesota, through its appropriate agencies, is the grantee of federal program and administrative funds and, accordingly, the State is under an affirmative obligation to insure that such monies are properly and efficiently expended in compliance with the applicable federal standards. Those standards require that in order for the agencies under the Minnesota Merit System to be eligible to receive federal grant-in-aid funds the Minnesota Merit System rules must specifically include, among other things, an active recruitment, selection and appointment program, current classification and compensation plans, training, retention on the basis of performance and fair, non-discriminatory treatment of applicants and employees with due regard to their privacy and constitutional rights (48 Fed. Reg. 9211 (March 4, 1983) (To be codified at 5 CFR § 900.603).

4. In conformance with 5 CFR Part 900, Subpart F, the Minnesota Legislature enacted Minn. Stat. § 12.22 subd. 3, § 144.071 and § 256.012[2/], which respectively authorize the governor, the commissioner of health, and the commissioner of public welfare to adopt necessary methods of personnel administration for implementing merit systems within their individual agencies. Collectively, the resulting programs are referred to as the "Minnesota Merit System".

2/ See also Minn. Stat. §§ 393.07 (5), 256.01 (4), 393.07 (3) and 256.011.

5. Pursuant to such statutory authority those state agencies have adopted comprehensive administrative rules which regulate administration of the Minnesota Merit System.[3/]

6. The Minnesota Supreme Court upheld the authority of the Commissioner of Public Welfare and by implication that of the Commissioner of Health and the Governor to promulgate personnel rules and regulations in quashing a writ of mandamus brought by the Hennepin County Welfare Board against the county auditor in an attempt to force payment of salaries in excess of the maximum rates established by the Director of Social Welfare.[4/]

> . . . . . it is clear that the Director of Social Welfare was clearly right in adopting and promulgating a merit plan which includes initial, intervening, and maximum rates of pay for each class of position of the county welfare board system included within the plan and that the plan so adopted was binding upon all county welfare boards within the state . . . . . In our opinion the federal and state acts, properly construed, provide that the Federal Security Administrator as well as the Director of Social Welfare shall have authority to adopt rules and regulations with respect to the selection, tenure of office and compensation of personnel within initial, intervening and maximum rates of pay but shall have no authority or voice in the selection of any particular person for a position in the state welfare program nor the determination of his tenure of office and individual compensation.

State ex rel. Hennepin County Welfare Board and another v. Robert F. Fitzsimmons, et al., 239 Minn. 407, 420, 58 N.W. 2d 882, (1953).[5/]

7. The above-cited proposed rule amendments are promulgated in accordance with the provisions of applicable Minnesota statutes and expressly guarantee the rights of public employers and Minnesota Merit System employees in conformance with the terms of the state's Public Employee Labor Relations Act (Minn. Stat. §§ 179.61 - 179.77).

3/ 12 MCAR §§ 2.490-2.841, 11 MCAR §§ 1.2090-1.2141 and 7 MCAR §§ 1.235-1.315.

4/ "Director of Social Welfare" was the former title of the Commissioner of Public Welfare.

5/ The authority of the Merit System to promulgate rules establishing minimum and maximum salary scales and minimum fringe benefits is currently being challenged. County of Le Sueur, et al. v. Levine, et al., Civil File No. 461543 (Ramsey County District Court). Plaintiffs' motions for a temporary restraining order and a temporary injunction enjoining the Merit System from enforcing the compensation plans currently in effect were both denied. Defendants have moved for summary judgment and a decision is currently pending. In the meantime, of course, the challenged rules remain in force and effect.

II. The justification establishing the reasonableness of the specific substantive provisions of the proposed rules, all of which concern the Minnesota Merit System operation, is as follows:

A. Compensation Plan

12 MCAR § 2.494, 7 MCAR § 1.239 and 11 MCAR § 1.2094

The only proposed amendments to these rules are to 12 MCAR § 2.494 F. 3., 7 MCAR § 1.2395 C. and 11 MCAR § 1.2094 F. 3. and change the general salary adjustment being recommended for Merit System employees on all salary schedules from 7.8 percent to 4 percent. These amendments are necessary in order to provide competitive salary adjustments in 1984 for those employees covered by the Merit System compensation plans. They are also reasonable when compared to 1984 agreed-upon adjustments in other public personnel jurisdictions to which the Merit System has traditionally compared its salaries as well as to other measures of general wage increases in the economy and the escalation in the cost of living.

Several public jurisdictions have not as yet finalized any general wage and salary adjustment for 1984. However, the state of Minnesota has recently negotiated collective bargaining agreements with several bargaining units representing some 25,000 state employees that provide for general salary adjustments of 4% effective in July, 1983, and an additional 4.5% effective in July, 1984. Hennepin County has agreed to a general salary adjustment of 5% or 35 cents per hour, whichever is greater, for its organized employees to be effective January 8, 1984. Dakota County has agreed to a general salary adjustment of 4.1% for the organized employees in its human service agency effective January 1, 1984. The city of St. Paul will be granting a salary adjustment of 7.5% to its professional/supervisory employees effective January 1, 1984.

The recommended 4% increase is also reasonable relative to other indices affecting the level of salary rates. The Consumer Price Index for Urban Wage Earners and Clerical Workers increased 2.4% nationwide from June, 1982, to June, 1983, while the Twin City Index for Urban Wage Earners and Clerical Workers rose 2.6% during the same period of time. The Employment Cost Index, developed and published by the Bureau of Labor Statistics, United States Department of Labor, measures changes in straight time average hourly wages and salaries as well as changes in compensation costs that include wages, salaries and employer costs for employee benefits. That index shows that for the twelve month period ending June, 1983, wage and salary rates for state and local government workers increased by 6.4% nationwide while compensation costs for these employees rose 7.1% nationwide. The Bureau of Labor Statistics Area Wage Survey for Minneapolis-St. Paul shows that salaries for office clerical employees in the Twin City area increased by 7.8% from January, 1982, to January, 1983.

Given the magnitude of general salary adjustments agreed to by other public jurisdictions as well as other measures of economic growth and salary progression, it is reasonable to recommend that the salaries of employees covered by Merit System compensation plans be increased by 4% effective January 1, 1984, or on the beginning date of the first payroll period following January 1, 1984, for those agencies on a biweekly or four-week payroll period.

It should be emphasized that the recommended salary adjustment of 4% is simply that, a recommendation. It lacks the binding effect of a negotiated collective bargaining agreement provision. Agencies are not required to adopt the Merit System recommended salary adjustment but have the flexibility, under the rules, to adopt a different salary adjustment (or no adjustment at all) for their employees. Under whatever salary adjustment is finally adopted by an agency, the only salary increases that the agency is required to make are those necessary to bring individual employees up to the new minimum salary rate for their classification on the Merit System compensation plan adopted by their agency for that classification.

Another point deserving of mention is that under the Merit System rules, the Merit System compensation plans do not apply to employees included in a formally recognized bargaining unit (12 MCAR § 2.494 A. 1., 7 MCAR § 1.239 A. and 11 MCAR § 1.2094 A. 1.). There are 31 Merit System agencies where employees are covered by a collective bargaining agreement and employee compensation is the product of negotiation between the appointing authority and the exclusive representative. In these agencies, the only employees subject to the Merit System compensation plans are those in positions that are excluded from the bargaining unit by virtue of being supervisory or confidential in nature.

B. Compensation Plan

12 MCAR § 2.840, 7 MCAR § 1.314 and 11 MCAR § 1.2140

These rules encompass the compensation plan for all classes of positions covered by the Public Welfare, Health and Public Safety Merit System rules. Amendments to these rules are necessary in order to provide Merit System agencies with salary rates being offered for comparable work elsewhere in both the public and private sector.

The Merit System rules require that, in every odd-numbered year, the Merit System supervisor conduct a review of changes in the level of salary rates in the labor market since the preceding adjustment of the compensation plan (12 MCAR § 2.494 C. 2., 7 MCAR § 1.2392 B. and 11 MCAR § 1.2094 C. 2.). The review should utilize data and findings of other labor market surveys and, to the extent possible, be based upon similar surveys and data used in previous reviews. The 1983 salary survey conducted by the Merit System did utilize data and findings of other labor market surveys and was based, to the extent possible and practicable, on the same sources of data and surveys used in past studies to measure changes in salary rates for comparable kinds of employment. A principal reason for the amendments that are being proposed to 12 MCAR § 2.840, 7 MCAR § 1.314 and 11 MCAR § 1.2140 are minimum and maximum salaries being paid by business and government for jobs comparable to those in the Merit System as determined by the 1983 salary survey.

A second, and equally important, reason for the proposed amendments to the three compensation plan rules are the Federal Standards for a Merit System of Personnel Administration referred to earlier in this Statement of Need and Reasonableness which impose certain general requirements for a merit system of personnel administration in the administration of federal grant-in-aid programs. One of those standards refers to "Providing equitable and adequate compensation." If the Merit System is not in compliance with the standards, agencies covered by our rules are no longer eligible to receive federal grant-in-aid funds. Since it is a responsibility of the Merit System to provide equitable and adequate compensation, we are obligated to review and adjust our compensation plans on a periodic basis to ensure their being current and reasonably competitive. Apart from any obligation, it also simply makes good sense from a personnel management standpoint to review the organization's compensation plan on some kind of regular, recurring basis. Every public and private organization interested in maintaining a competitive position in attracting new employees as well as keeping employees in its labor force engages in the same practice.

To summarize, the proposed amendments to 12 MCAR § 2.840 A., B., C. and D., 7 MCAR § 1.314 A., B., C. and D. and 11 MCAR § 1.2140 A. and B. are the result of salary comparisons made by the Merit System of Merit System salaries to salaries paid by other competing public and private employers for similar kinds of positions, a review of salary surveys covering similar kinds of positions and a review of other general economic indicators.

Current compensation plans from other jurisdictions utilized in the 1983 salary survey include those from Hennepin, Ramsey, St. Louis, Anoka, Blue Earth, Olmsted, Scott and Washington counties; the city of St. Paul and the state of Minnesota. 6/ Salary surveys utilized and organizations contacted to obtain salary data used in making salary range recommendations included the Stanton survey, the state Department of Economic Security survey, the Endicott Report, the College Placement Council report, the Bureau of Labor Statistics area wage survey, the Child Welfare League survey, the United Way survey, Veterans Administration hospital salaries, current Minnesota Licensed Practical Nursing Association and Minnesota Nurses Association salary rates and two Minnesota Merit System salary surveys of other county clerical and maintenance and trades employees and public health nurses employed in county public health agencies.

6/ The 1983 Minnesota Merit System salary survey is being entered into the record as an exhibit.

Economic indicators considered in making compensation plan recommendations included changes in the Twin City Consumer Price Index, changes in the Employment Cost Index as measured by the Bureau of Labor Statistics and general wage adjustments agreed to for 1984 by other public jurisdictions with similar positions. Those public jurisdictions that are committed to providing a general wage adjustment in January 1984 will also adjust most of their salary ranges for their classes by the same percentage amount at the same time. The only exceptions to this would be those classes where a greater or lesser percentage adjustment is called for in order to maintain a competitive salary for that kind of employment in the agency.

Proposed amendments to 12 MCAR § 2.840, 7 MCAR § 1.314 and 11 MCAR § 1.2140 adjust the minimum and maximum salary rates for all classes on all salary schedules by 4% effective January 1, 1984, with the following exceptions:

a. Welfare classes of Welfare Director I, II, III and IV minimum and maximum salaries adjusted approximately 6%.

b. Welfare and Public Health classes of Public Health Nurse, Public Health Nurse (Team Leader), Registered Nurse and Senior Public Health Nurse minimum salaries adjusted 4% and maximum salaries adjusted approximately 8% on the A and B plans; minimum salaries adjusted approximately 8% and maximum salaries adjusted approximately 13% on the C plan.

c. Welfare and Public Health classes of Assistant Director of Public Health Nursing, Community Health Services Supervisor and Director of Public Health Nursing I minimum salaries adjusted 4% and maximum salaries adjusted approximately 8% on the A and B plans; minimum and maximum salaries adjusted approximately 8% on the C plan.

The differing adjustments proposed for the above listed classifications are deserving of some additional comment. The proposed adjustment for Welfare Director I, II, III and IV is based on data from the 1983 salary survey, particularly from the Child Welfare League survey that reviews salaries for agency heads, showing that Merit System salaries for these classes are low. In addition, there have been some difficulties in recruiting

qualified applicants for these classes, particularly at the two lower levels (I and II). Due to overlapping salary ranges, well-qualified and experienced supervisors find it not particularly attractive to aggressively seek a promotion to an administrative position as agency head. Hopefully, this proposed adjustment will help alleviate some of these recruiting problems.

The proposed adjustments for Public Health Nurse, Public Health Nurse (Team Leader), Registered Nurse and Senior Public Health Nurse are based on 1983 salary survey data from other jurisdictions which showed that Merit System minimum and maximum salaries for these classes are low. The basis for the greater proposed adjustment for these classes on the C plan is that we attempt to keep salary rates in this plan (the highest paying plan) reasonably competitive with Twin City salary rates for comparable positions.

The proposed adjustments for Assistant Director of Public Health Nursing, Community Health Services Supervisor and Director of Public Health Nursing I are based on attempting to maintain current salary relationships, particularly at the minimum salary levels, between the various levels in the nursing series of classes. Incumbents of these classes function as supervisors of employees in the previously-mentioned group of classes.

The proposed 4% general adjustment in minimum and maximum salaries for almost all Merit System classifications is reasonable in light of salaries being paid for comparable work by other public and private organizations as well as changes in general economic growth indicators. They are necessary in order to maintain a competitive compensation plan providing equitable and adequate compensation for Merit System employees covered by Merit System compensation plans.

Amendments are proposed to 12 MCAR § 2.840 that are necessary to provide class titles and minimum and maximum salary rates for several new classes established during 1983. New classes established include Accountant, Accounting Supervisor, Administrative Secretary, Data Entry Supervisor, Day Care Center Teacher, Food Stamp Quality Control Reviewer, Mental Health Program Manager, Office Services Supervisor I, Office Services Supervisor II and Resident Activity Coordinator.

Minimum and maximum salary rates for these classes have been determined by reviewing salaries paid by other jurisdictions for comparable work and by observing internal salary relationships between classes in the Merit System compensation plan.

Finally, amendments are proposed to 12 MCAR § 2.840, 7 MCAR § 1.314 and 11 MCAR § 1.2140 deleting the class title and minimum and maximum salaries for several classes abolished during 1983. Classes abolished include Clerk Specialist, Clerk Stenographer III, Clerk Supervisor, Home Care Coordinator, Maintenance Worker, Occupational Supervisor-Instructor I, Occupational Supervisor-Instructor II, Social Welfare Supervisor Trainee, Social Worker Trainee, Transportation Coordinator and Welfare Fraud Unit Supervisor. There are no employees in these classes and there are no plans to utilize them in the future. These amendments are necessary in order to maintain a current compensation plan that is reflective of the various functions actually being performed by Merit System employees.

The aforegoing authorities and comments are submitted in justification of final adoption of the above-cited proposed rule amendments.

Ralph W. Corey
Merit System Supervisor

Dated: Aug. 25, 1983

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

DEPARTMENT OF HEALTH

DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed Adoption
Of the Rules of the State Departments
of Public Welfare, Health, and Public
Safety Governing the Minnesota Merit
System

STATEMENT OF COMPLIANCE WITH
RULE-MAKING PROCEDURES

I, John M. Burman, do hereby declare that I have examined the rules and all related documents and that, based on my examination and my personel familiarity with the applicable procedures, the Administrative Procedures Act, the rules of the Office of Administrative Hearings, and the rules of the Attorney General have been followed. Any exceptions are noted below.

Special Assistant - Attorney General

Dated: 10/25/83

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC WELFARE

DEPARTMENT OF HEALTH

DEPARTMENT OF PUBLIC SAFETY

In the Matter of Proposed Adoption
of Existing Rules of the Minnesota
Merit System Covering the Compensation
Plan

AFFIDAVIT OF MAILING
NOTICE OF SUBMISSION TO
THE ATTORNEY GENERAL

Ralph W. Corey, being first duly sworn, deposes and says:

For the above entitled matter heard on September 26, 1983, no persons or associations requested notice of the date when the rule material was submitted to the Attorney General under the provisions of Minnesota Statutes, section 14.26. No notices of submission to the Attorney General were mailed.

Ralph W. Corey

Subscribed and sworn to before me

this 25 day of October, 1983.

Margaret Holt

MARGARET HOLT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
My Comm. Expires Sept. 22, 1984