

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

Our File No. 981 Withdrawn 12/27/83 confirmed by letter 1-6-84.

RULE REVIEW CHECKLIST NEW Submission 3-7-84

DATE RULE RECEIVED 12-12-83 ~~3-7-84~~ Adopted w/a hearing _____
DATE FOR REVIEW 12-~~21~~-83 ~~3-16-84~~ Adopted w/o hearing ✓
DATE DUE 12-27-83 ~~3-21-84~~ Temporary rule _____

Approved _____ Disapproved _____ Returned to Agency _____

~~Resubmitted~~ Newly 3-7-84 Due _____
Approved 3-16-84 Disapproved _____ Returned to Agency _____

Date filed w/Secretary of State 3-16-84 Revisor approved 12.14-83 disapproved _____

✓ Rule as Adopted

✓ Rule as Proposed

? Order Adopting 12.12.83 Date misstates date of Notice in SR.

✓ Notice of Intent to Solicit Outside Opinion SR. 9.26.83

✓ Order for rulemaking
N/A date of Hearing

N/A Certificate of Board's Authorizing Resolution

✓ Notice of rulemaking
✓ Sufficiency

✓ Affidavit of Mailing Notice or rulemaking
11.2.83 At least 30 days prior to ~~hearing~~/adoption

✓ Mailing list Certificate

✓ Publication in State Register
10.31.83 At least 30/~~20~~ days prior to ~~hearing~~/adoption

N/A Hearing Examiner's Report

Chief Hearing Examiner's Report(s)
_____ Approving H.E.'s Report
_____ Approving agency action

✓ Agency's Findings of Fact

N/A LCRAR Report or agency Affidavit

Certificate of Board's Resolution Adopting Rules

Order Approving Incorporation by Reference

✓ Statement of Need and Reasonableness

N/A Petition for Adoption of a Rule

✓ Record (includes transcript or tape, exhibits, comments received by agency, requests for a hearing, and other relevant materials)

✓ Certificate of Compliance w/Rulemaking Procedures

✓ Affidavit of Mailing Notice of Submission to Attorney General

? Notice of Submission to the Attorney General misstates AG Review period and date of submission to Atty. Gen.

✓ Statement re requests for Hearing

SF-00006-03

STATE OF MINNESOTA

Office Memorandum

DEPARTMENT Corrections

TO: Martha Casserly
Special Assistant
Attorney General

DATE: 3/7/84

FROM: John McLagan, Director
Standard Division Unit

PHONE: 296-1312

SUBJECT: Rules Governing the Operation of the Office of Adult Release

Enclosed please find the updated and revised portion of the above entitled matter. I hope all is in order. Please contact me at the time your decision is made.

Thank you.

JM/ps
Enclosure

Modifications
SF-00006-02

STATE OF MINNESOTA

DEPARTMENT REVISOR OF STATUTES

Office Memorandum

TO Leslie Green
Department of Corrections

DATE: February 27, 1984

FROM : Robert P. Kittel
Senior Assistant Revisor

PHONE: 296-0218

SUBJECT: #419 Adopted Rules Governing the Operation of the Office of Adult Release

Enclosed are four copies of your rule with the modifications you requested.

Please submit the rules to the Attorney General for final approval.

If you have any questions or need further modifications, please call.

Robert P. Kittel

FEB 29 1984

Minnesota Department of Corrections

RECEIVED
JAN 10 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

January 6, 1984

Martha J. Casserly, Special Assistant
Attorney General's Office
Administration Building
50 Sherburne Avenue
St. Paul, Minnesota 55155

RE: Rules Governing the Operation of the Office of Adult Release

Dear Ms. Casserly:

Due to the required modifications to the rule and the Statement of Need and Reasonableness of the rules, the Department of Corrections requests to withdraw the rules from the Attorney General's Office. The rules will be re-submitted to your office in about 45 days.

Thank you.

Sincerely,

John R. McLagan, Director
Standards Development Unit

JRMcL:jml
cc: Les Green
James Bradford

SF-00006-02

STATE OF [redacted]NESOTA

Office Memorandum

DEPARTMENT ATTORNEY GENERAL

TO : JAMES BRADFORD /file
Assistant Attorney General

DATE: 1/4/84

FROM : MARTHA J. CASSERLY mjc
Special Assistant
Attorney General

PHONE: 296-4692

SUBJECT: Rules Governing the Operation of the Office of Adult Release

As we discussed, the above-captioned rules have a number of legal problems, listed below. I must know as soon as possible, preferably by January 5, whether the agency is going to withdraw its submission to the Attorney General's Office or to have the rules rejected as of December 27, 1983.

Listed below are the legal problems with the rules.

1. There is no Statement of Need and Reasonableness on 11 MCAR § 2.606 nor 11 MCAR § 2.612.

d'd

2. On 11 MCAR § 2.612D (p. 15, line 3) the words "include but not" must be deleted or the rule must specify all the circumstances under which special conditions may be imposed.

rule totally deleted

3. 11 MCAR § 2.611C2 (p. 12, line 22) and 11 MCAR § 2.621D2 (p. 27, line 28) provide that although an inmate is entitled to submit in written documentation and have an attorney present at these respective hearings, he/she "may be present at the review hearing." The question becomes as to who has the discretion to decide whether the inmate may appear.

d'd to "shall have the choice"

If it is intended the inmate is to decide, the rules must be clarified to state the inmate "shall be entitled to be present. . ."

But if the Commissioner is to have the discretion, then some criteria must be in the rule to specify under what circumstances the Commissioner will or will not permit the inmate to be present at his or her hearing.

4. 11 MCAR § 2.622B (p. 28, line 12) provides that certain material "should" be submitted. As written, this is a non-rule in that material is not required to be submitted. Either the word "shall" must be substituted for "should" or the entire section deleted.

d'd to shall

d'd to shall

5. On 11 MCAR § 2.622A (p. 28, line 8) the second sentence contains the word "should" and is defective for the reasons specified in No. 4 above.

to be deleted; repealed § is incorporated in §243.05 as per J. Bradford 1-9-84

6. On 11 MCAR § 2.608A (p. 9, line 25) Minn. Stat. § 243.12 was repealed by Laws of 1983, Ch. 274, § 19. Therefore, the correct cite for this law is Minn. Laws ____ (the year the statute was implemented), § 243.12.

The following are suggestions which we would not require to be implemented, however, we would suggest changes be made for clarification purposes.

1. It is unclear who the following terms refer to and it is advisable to define or rename these terms:

Field Agent	- p. 8, line 16; p. 16, line 13; p. 19, line 11; and p. 22, line 29
Agent	- p. 8, lines 7, 8, 11, 12, 14; p. 18, line 32; p. 19, line 14; p. 22, lines 31 and 34
Program Review Committee	- p. 8, line 19
Program Review Team	- p. 8, line 19
Institution Caseworker	- p. 8, lines 9, 15, and 18
Caseworker	- p. 8, line 28; page 25, lines 22 and 29; and p. 28, line 10
Instituional Staff	- p. 26, lines 22 and 29

deleted

2. Contrary to the definition in 11 MCAR § 2.601CC (p. 3, line 36), Minn. Stat. § 244.05 does not really clarify supervised release. A much better definition is there if "as defined in Minn. Stat. § 244.05" were to be deleted.

sentense deleted

3. 11 MCAR § 2.606C (p. 7, line 15) provides that nonmetropolitan prerelease status will be available on a "limited" basis. It is unclear what is meant by "limited" basis.

clarified

4. It is unclear what 11 MCAR § 2.608B2b (p. 10, line 3) is exactly referring to.

MJC:dw

SP-00006-02

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO : ORVILLE B. PUNG
Commissioner of Corrections
Attn: JAMES N. BRADFORD
Assistant Attorney General

DATE: 3/16/84

FROM : MARTHA J. CASSERLY
Special Assistant Attorney General

PHONE: 296-4692

SUBJECT: Rules Governing the Operation of the Office of Adult Release

Enclosed herewith are the rules you have submitted for approval. These rules have been approved by this office and filed with the Secretary of State. Please note that they have not been filed with the State Register. This must be done promptly by your agency.

Upon receipt and before transmittal to your agency, however, it is important that you recheck these rules as to:

1. Affixation of stamps of the Attorney General and Secretary of State;

2. Coverage by these stamps of all rules submitted; and

3. Inclusion of all pages to the rules in the approved set.

If you have any questions in this regard, please contact me.

Encs.

cc: Ms. Kathy Burek
Mr. Duane Harves

MJC: sa

Department of Corrections

Adopted Rules Governing the Operation of the
Office of Adult Release

Rules as Adopted

11 MCAR S 2.601 Definitions and purpose.

A. Scope. As used in 11 MCAR SS 2.601-2.622, the following terms have the meanings given them.

B. Availability. "Availability" means the date on which the offender has:

1. made bail, bond, or has been released on personal recognizance or no bail required; or

2. completed any local incarceration time which results from a misdemeanor, gross misdemeanor, or felony stayed sentence.

C. Board of Pardons. "Board of Pardons" means the Board of Pardons established by Minnesota Statutes, chapter 638.

D. Bookslip. "Bookslip" means the form issued by the central office records clerk which designates the agent of record.

E. Case management. "Case management" means the total system employed in the management of an inmate's case, including but not limited to the development of needs assessments and program plans; conducting progress and reentry reviews; and developing recommendations for conditions of release.

F. Commissioner. "Commissioner" means the commissioner of corrections.

G. District supervisor. "District supervisor" means a Department of Corrections field supervisor.

H. Executive officer of adult release. "Executive officer of adult release" means the person to whom the commissioner of corrections has delegated the authority for granting parole and work release; for revoking parole, work release, and supervised release; and for granting discharge from an indeterminate sentence.

I. Expiration of the determinate sentence. "Expiration of

the determinate sentence" means the date on which the maximum sentence pronounced by the court occurs.

J. Expiration of the indeterminate sentence. "Expiration of the indeterminate sentence" means the date on which the maximum sentence pronounced by the court less good time reduction occurs.

K. Extraordinary circumstances. "Extraordinary circumstances" mean any uncommon, exceptional conditions, facts, or events which affect an individual.

L. Guidelines. "Guidelines" mean a sentence under Minnesota sentencing guidelines.

M. Inmate. "Inmate" means a person committed to the jurisdiction of the commissioner who is imprisoned in a correctional facility or other place designated by the commissioner.

N. Minnesota Corrections Board Parole Decision-Making Guidelines. "Minnesota Corrections Board Parole Decision-Making Guidelines" means a document effective July 1979 used by the Minnesota Corrections Board as a guideline to determine length of incarceration.

O. Institution caseworker. "Institution caseworker" means the institution's staff person assigned the responsibility of coordinating the development of needs assessment, program plans, progress review and reentry reviews for those inmates assigned to their caseloads.

P. Near the site. "Near the site" means a place not to exceed 50 miles from the site of the alleged violation.

~~O.~~ Q. Parole. "Parole" means that portion of an indeterminate sentence served by an inmate in the community under supervision and subject to prescribed rules.

~~P.~~ R. Probable cause. "Probable cause" means a finding by a court in an omnibus hearing or by a hearing officer in a probable cause hearing.

~~Q.~~ S. Probable cause hearing. "Probable cause hearing" means a hearing held to determine if there are reasonable grounds for belief that one or more conditions of release may have been violated.

R. T. Program ~~teams~~ review team. "Program ~~teams mean~~ review team means" a group of Department of Corrections employees in a correctional facility whose assigned function is to develop needs assessments and program plans and to conduct progress reviews for those inmates assigned to them.

S. U. Projected release date. "Projected release date" means a date in the future at which an inmate will be released providing: (1) the inmate's behavior is satisfactory, (2) the release date was based on complete and accurate information, and (3) the inmate is not considered to be a risk to the public at the time of release.

T. V. Projected release plan. "Projected release plan" means a proposed plan for an inmate when released to the community, including a place of residence and employment as well as any special or standard conditions which may be imposed at the time of release.

U. W. Public interest. "Public interest" means the interest the public has in maintaining the integrity of legal sanctions and the rights of citizens.

V. X. Public safety. "Public safety" means the protection of the public from injury, danger, and violence.

W. Y. Reentry review. "Reentry review" means the review which is held in order to establish conditions of release.

X. Z. Releasee. "Releasee" means a person on parole, work release, or supervised release status from a correctional facility who is under sentence to the commissioner.

Y. AA. Residential community program. "Residential community program" means a structured residential program in the community such as a halfway house, chemical dependency treatment center, or another treatment program designed to change the behavior of residents and to protect the public.

Z. BB. Revocation hearing. "Revocation hearing" means a hearing held for the purpose of determining whether cause exists for the revocation of parole, work release, or supervised release and for determining whether parole, work release, or supervised release should be revoked and for setting the term of

reimprisonment to be served by the violator.

~~AA.~~ CC. Risk to the public. "Risk to the public" means the degree to which an individual is likely to cause injury, damage, loss, pain, or peril to the public or to engage in unlawful sexual behavior involving a victim.

~~BB.~~ DD. Serious health problem. "Serious health problem" means a documented physical health problem of an inmate or releasee which makes the continuation of a criminal sentence impractical and inconsistent with the public interest.

~~CC.~~ EE. Supervised release. "Supervised release" ~~as defined in Minnesota Statutes, section 244.05~~ means that portion of a determinate sentence served by an inmate in the community under supervision and subject to prescribed rules, adopted in accordance with Minnesota Statutes, section 244.05.

~~DD.~~ FF. Supervising agent. "Supervising agent" means the parole and probation agent who is assigned to the individual on parole, work release, or supervised release status.

~~EE.~~ GG. Working days. "Working days" mean all working days exclusive of legal holidays and weekends.

~~FF.~~ HH. Work release. "Work release" means an extension of confinement in which inmates are conditionally released to work at gainful employment, seek employment, or participate in vocational or educational training in the community while serving their sentence in accordance with Minnesota Statutes, section 241.26.

11 MCAR S 2.602 Purpose.

The purpose of 11 MCAR SS 2.601-2.622 is to establish the policies, procedures, rules, regulations, and guidelines which will govern the operation of the office of adult release established within the Department of Corrections by the commissioner in order to discharge the responsibilities established by law.

11 MCAR S 2.603 Administration.

For the purpose of coordinating, monitoring, and assuring uniformity and objectivity in the decisions of parole,

supervised release, and work release, the commissioner has established the office of adult release and appointed an executive officer of adult release. The commissioner has delegated to the executive officer of adult release the authority to grant parole and work release; to revoke parole, work release, and supervised release; to discharge persons under indeterminate sentences; and to approve the conditions of parole, work release, and supervised release.

The executive officer of adult release shall be independent from the administration of the institutions and community services division and shall report directly to the commissioner.

One or more Department of Corrections staff approved by the commissioner may assist the executive officer of adult release in carrying out his responsibilities.

11 MCAR S 2.604 Executive officer of adult release.

The executive officer of adult release shall have the authority, under the guidelines prescribed in 11 MCAR SS 2.601-2.622, with the exception of those inmates under life sentences, to:

A. grant parole and work release and discharge inmates with indeterminate sentences;

B. approve or modify conditions of parole, supervised release, or work release as developed by the case management program teams;

C. restructure conditions of parole or supervised release;

D. revoke parole, supervised release, and work release status;

E. issue warrants for the apprehension of parolees, supervised releasees, and work releasees;

F. authorize the extradition of absconders from parole, supervised release, and work release; and

G. issue revocation orders to stop time on parolees, supervised releasees, and work releasees who have absconded and to start the time running on the inmates' sentences.

11 MCAR S 2.605 Case management.

A. Program review teams. In each adult institution there shall be one or more ~~case-management~~ program review teams appointed by the institution superintendent or warden. One member of each team shall be designated as the chairman.

B. Functions. A program review team shall perform the following functions regarding each inmate:

1. develop a needs assessment;
2. develop a program plan;
3. develop projected release plans;
4. develop institutional transfer recommendations;
5. develop recommendations for work release for prerelease purposes;
6. develop recommendations for work release;
7. conduct program plan progress reviews at least once every 12 months;
8. modify needs assessment or program plans as required;
9. develop conditions of parole or supervised release jointly with the inmate's assigned field agent;
10. conduct reentry reviews; and
11. make recommendations regarding the transfer of youthful offenders to adult status.

C. Plans. All needs assessments, program, and projected release plans must be in writing and the central office file copy must be forwarded to the office of adult release for informational purposes. All conditions of parole or supervised release shall be imposed by the executive officer of adult release.

11 MCAR S 2.606 Case management process.

A. Needs assessments, program, and projected release plans. Each inmate shall have a needs assessment, program plan, and projected release plan developed within 60 days of admission. The needs assessment must specify the inmate's needs as identified by the program review committee regarding:

1. chemical dependency;
2. sexual deviancy;
3. psychological disorder; and

4. other.

The projected release plan shall be based on the inmate's needs and shall contain the conditions required to meet the department's objective of public protection.

The needs assessment, program plan, and projected release plan shall be developed by the ~~appropriate-institution~~ program review team, and the central office copy shall be forwarded to the office of adult release for information purposes.

B. Progress reviews. The progress of each inmate under the jurisdiction of the commissioner shall be reviewed at least annually by the ~~institution~~ program review team. Progress reviews may occur in conjunction with custody status changes and as individual program needs require.

The inmate's progress reviews may result in the modification of the inmate's needs assessment, modification of program plan, recommendations for institutional transfer, work release recommendations, and the development of conditions of parole or supervised release.

The central office copy of the inmate's progress reviews shall be forwarded to the office of adult release for information purposes.

C. Work release for prerelease purposes. Inmates on prerelease status shall be housed at the Minnesota Correctional Facility-Lino Lakes. ~~Nonmetropolitan-prerelease-status-will-be available-on-a-limited-basis.~~ Requests for this status shall be coordinated through the work release director at least 90 days prior to the inmate's release date. These inmates will be housed in facilities appropriate to provide the necessary services.

The recommendations of the program review teams shall be reviewed by the executive officer for granting prerelease status. The executive officer of adult release shall make the decision to grant or deny work release status for placement in the prerelease program.

D. Work release. Applications for work release must be forwarded to the director of work release for approval. If

approved by the director of work release, the application must be considered by the program review team. If approved by the program review team, the recommendation of the program review team must be reviewed by the executive officer of adult release for the granting or denial of work release.

E. Reentry reviews. The institution caseworker and the inmate must complete the projected release plan 105-120 days prior to the inmate's established release date. The projected release plan, current case summary, annual progress reviews, and psychological evaluation must be forwarded to the district supervisor or Community Corrections Act contact person of the county in which the offender intends to reside. A copy of that request shall also be forwarded to the district supervisor or Community Corrections Act contact person of the county of commitment.

The district supervisor or Community Corrections Act contact person shall assign ~~an~~ a supervising agent within 90 days of the offender's release. The name and telephone number of the supervising agent assigned must be sent to the institution caseworker as notification of the supervising agent assignment.

The ~~assigned~~ supervising agent shall verify the appropriateness of the release plan. If the supervising agent concurs with the plan, the supervising agent must submit a prerelease report within 65 days of the inmate's release date. If the supervising agent does not concur, he must call the institution caseworker. The institution caseworker and the ~~field~~ supervising agent shall confer to resolve the difference.

Within 45-60 days of the inmate's release date the institution caseworker or parole unit shall schedule the inmate for a review before the program review ~~committee~~ team. The program review team shall conduct a reentry review and finalize the projected release plan.

The district supervisor shall request the central office records clerk to issue a bookslip. Upon receipt of a copy of the signed conditions of parole or supervised release by the

central office records clerk, a bookslip must be issued.

The final recommendations regarding release plans which have been developed jointly with the supervising agent, the institution caseworker, and forwarded by the program review ~~committee~~ team shall be reviewed by the executive officer of adult release at least 30 days prior to the inmate's established release date. These reviews shall take place at each Minnesota correctional facility as follows:

1. at least every ten working days at Minnesota Correctional Facility-Stillwater and Minnesota Correctional Facility-St. Cloud; and

2. at least every 15 working days at Minnesota Correctional Facility-Shakopee, Minnesota Correctional Facility-Oak Park Heights, and Minnesota Correctional Facility-Lino Lakes.

The executive officer of adult release shall make the final decision regarding the conditions of parole, supervised release, or work release, with the exception of those inmates under life sentences.

11 MCAR S 2.607 Notification to inmates.

At least 30 days prior to the reentry review, the inmate shall receive written notice of the date and time of the review. The notice shall state the purpose of the review, the material to be covered, and the right to review the files, records, and other documents which will be considered at that time. The notice shall also inform the inmate of the right to submit written documentation and to appear and speak on his own behalf during the hearing. All inmates shall be notified, in writing, of any decisions which affect their program plans, conditions of release, or release date which occur as a result of program team reviews or through the disciplinary process.

11 MCAR S 2.608 Inmates with indeterminate sentences.

A. Concurrent sentences. When an inmate is under sentence for a pre-May 1, 1980 offense and a guideline sentence concurrently, and the sentence for the pre-May 1, 1980 offense

exceeds the guidelines sentence, release shall be considered under Minnesota Statutes 1983 Supplement, ~~sections~~ section 243.05 ~~and 243.12~~.

B. Review of release dates. Incarcerated inmates with indeterminate sentences governing their release dates which were established prior to July 1, 1982, shall be handled as follows:

1. All release dates established by the Minnesota corrections board will be left in full force and effect by the commissioner.

2. Special reviews for the purpose of modifying release dates established by the Minnesota corrections board ~~will~~ shall be considered by the executive officer of adult release for the following reasons:

a. correcting mathematical, data entry, or computational errors;

b. ~~Minnesota corrections board parole decision-making guidelines modifications caused by sentence changes~~ sentence change caused by modification in the computation of the "Minnesota Corrections Board Parole Decision-Making Guidelines"; and

c. policy changes established by the commissioner which affect the term of imprisonment.

3. The program review team shall determine if the criteria for a special review have been met. If the criteria have been met, the program review team shall forward the information and a recommendation to the executive officer of adult release. The executive officer of adult release shall make the final decision regarding the requested adjustment in the release date.

C. Application of guidelines.

1. Minnesota sentencing guidelines policies and procedures must be utilized in determining the term of imprisonment and projected release date of each inmate with an indeterminate sentence whose new admission review occurs after July 1, 1982.

2. The criminal history score shall be based on the

inmate's status on the date the indeterminate offense occurred.

a. To be assigned a juvenile point, the offender must have been under 21 years of age at the time of the offense. If so, standard guidelines policies apply.

b. To be assigned a custody status point, the offender must have been under applicable Minnesota state guidelines policy custody status at the time the indeterminate offense occurred. If so, standard guidelines policies apply.

c. The only misdemeanor, gross misdemeanor, or felony convictions which shall be utilized to compute the criminal history score shall be those for which the offender had received a stayed or imposed sentence prior to the date on which the indeterminate offense occurred.

3. The program review team shall complete a Minnesota sentencing guidelines worksheet on such inmates and forward the worksheet to the executive officer of adult release for approval. If the program review team recommends departure from the guidelines grid, the written reasons for the departure must accompany the worksheet.

11 MCAR S 2.609 Good time lost; extension of term of imprisonment.

All inmates shall be subject to the loss of good time or extension of term of imprisonment for institutional disciplinary infractions as follows:

A. All inmates with indeterminate sentences and established release dates shall have their release date and expiration date extended by one day for each day of good time lost, not to exceed the maximum sentence imposed by the court.

B. All inmates with indeterminate sentences who have their expiration date as their assigned release date shall have their expiration date extended by one day for each day of good time lost, not to exceed the maximum sentence imposed by the court.

C. All inmates with guidelines sentences shall have their supervised release date extended by one day for each day of good time lost.

D. All parole violators shall have their release date

extended by one day for each day of good time lost.

E. All violators of supervised release shall have their projected release date extended by one day for each three days of segregation time served.

11 MCAR S 2.610 Offenders on parole or supervised release status.

Progress reviews shall be completed annually on all offenders on parole or supervised release status by the supervising agent. Unless the expiration date occurs earlier, offenders on parole status shall be considered for discharge when consistent with public safety.

11 MCAR S 2.611 Inmates with life sentences.

A. Advisory panel. The commissioner shall convene an advisory panel of Department of Corrections employees, which shall consist of, but not be limited to, the following:

1. the deputy commissioner for institutions;

2. the deputy commissioner for community services;

3. the superintendent or warden of the institution of the inmate's residence; and

4. the executive officer of adult release.

The commissioner shall serve as the chairman of the advisory panel.

B. Duties of panel. The advisory panel shall review each inmate who is serving a life sentence three years prior to the inmate's parole or supervised release eligibility date in order to establish a projected release date or a future review date. The advisory panel shall assist the commissioner in thoroughly considering the inmate's entire case history, including the facts and circumstances of the offense for which the life sentence is being served; past criminal history, institutional adjustment, program team reports, psychological and psychiatric reports where pertinent; and the results of community investigations.

The program team of the inmate's residence shall prepare appropriate reports and recommendations as requested by the institution superintendent or warden.

C. Inmate's rights. The inmate shall be given 60 days notice prior to the date of review and:

1. shall be entitled to submit written documentation in support of his or her position;

2. ~~may~~ shall have the choice to be present at the review hearing;

3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the review hearing; and

4. a representative of the ombudsman's office may be present at the review hearing.

D. Duties of officials. The commissioner may initiate inquiries and take testimony as authorized by Minnesota Statutes, section 243.05.

The executive officer of adult release shall assist the commissioner in interviewing interested parties and prepare a summary of community input for presentation to the advisory panel.

During the deliberative process only members of the advisory panel shall be present unless determined otherwise by the commissioner.

E. Projected release date. The commissioner shall establish a projected release date for each inmate or continue the case to a future review date. The decision of the commissioner shall be communicated to the inmate in writing within 30 days of the review and shall contain the following:

1. the factors utilized in arriving at the projected release date or a future review date;

2. the future review or projected release date; and

3. actions by the inmate which could cause the projected release or review date to be changed.

The projected release date, once established shall not be modified without a review incorporating the elements of the initial review referred to in C. with the exception of changes caused by a loss of good time.

11 MCAR S 2.612 Conditions of parole or supervised release.

A. Objective of public safety. Conditions of parole or

supervised release shall be based on the need for public safety. Surveillance with optional treatment programming shall be utilized when consistent with case planning in order to achieve maximum public safety.

B. Requirements and prohibitions of release. All offenders on parole or supervised release shall be required to comply with the following standard conditions of parole or supervised release:

1. Releasees upon leaving the institution shall report immediately at the destination specified by the supervising agent.

2. Releasees shall at all times follow the instructions of their supervising agent and keep the supervising agent informed of their residence and activities. Releasees shall advise their supervising agent within 24 hours if they are arrested.

3. Releasees shall maintain contact with the supervising agent in the manner prescribed by that supervising agent.

4. Releasees shall submit reports as required by the supervising agent and shall respond promptly to any communication from their supervising agent.

5. Releasees shall follow the supervising agent's instructions with respect to the use of intoxicants and shall not possess or use narcotics or other drugs, preparations, or substances as defined by Minnesota Statutes, chapter 152, except those prescribed for the releasee by a licensed physician.

6. Releasees shall not purchase or otherwise obtain or have in their possession any type of firearm or dangerous weapon as defined by Minnesota Statutes, section 609.02, subdivision 6.

7. Releasees shall not leave the state without the written permission of the supervising agent specifying the terms and conditions under which permission is granted.

8. Releasees shall not be convicted of any felony, gross misdemeanor, or any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or of repeated traffic offenses other than parking violations. Acknowledgement

in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of this condition.

9. A finding of probable cause by a court of competent jurisdiction or grand jury indictment shall be considered grounds to hold a releasee in custody unless and until the releasee is found not guilty.

C. Special conditions of release. Special conditions of release mean any conditions on the release form other than the standard conditions, setting forth individual specified requirements to be followed by a releasee. These special conditions include:

1. special conditions which set forth limits regarding contact with specified persons, travel from or to specified locations or areas, or increased contact with the supervising agent beyond that which is considered standard;

2. participation conditions which require the releasee to be involved in nonresidential therapy or counseling programs; and

3. residential conditions which require the releasee to be involved in a residential program.

~~D.--Special-conditions-of-release-criteria.--Consideration for-special-conditions-of-parole-or-supervised-release-shall include-but-not-be-limited-to-those-inmates-who-are-being released-and-have-one-or-more-of-the-following-factors-present in-their-case:~~

~~1.--immediately-following-institution-segregation-status;~~

~~2.--with-a-custody-status-of-maximum;-or~~

~~3.--with-a-history-of-violent-or-assaultive-behavior.~~

~~The-inmate-is-considered-to-meet-criteria-specified-in-3. if-one-or-more-of-the-following-circumstances-apply:~~

~~a.--if-the-offense-involved-substantial-victim-injury and-the-behavior-in-the-offense-was-consistent-with-the-inmate's prior-behavior-pattern;~~

~~b.--if-the-offense-involved-excessive-victim-injury-and the-amount-of-injury-or-violence-inflicted-was-far-in-excess-of~~

~~that needed to accomplish the crime;~~

~~c. if the offense involved attempted or actual victim injury and the inmate has one or more prior felony convictions for offenses involving attempted or actual victim injury;~~

~~d. if the inmate is determined to be "dangerous" by probate court or formal psychological or psychiatric evaluation; and~~

~~e. if the inmate is convicted of any offense through the institution disciplinary due process system during his incarceration involving substantial victim injury.~~

~~E. Chemical dependency placement. Chemical dependency may be considered grounds for mandating residential placement and supervision if:~~

~~1. the inmate was under the influence of chemicals at the time of the current offense or obtaining chemicals was the motive for the current offense; and~~

~~2. the inmate's behavior while under the influence of chemicals or seeking to obtain chemicals meets the criteria indicated in D.~~

~~F. Sex offense placement. Sex offense behavior may be grounds for mandating residential placement and supervision if:~~

~~1. the inmate is declared to be a "recidivistic sex offender" on the basis of a formal assessment; or~~

~~2. the inmate is convicted of any offense through the institution disciplinary due process system during his term of incarceration involving sexual assault.~~

~~G. Evidentiary basis for criteria. The determination as to whether an inmate meets any or all of the criteria specified in D. F. shall be based upon factual and verifiable data and behavior.~~

~~H.~~ D. Development of special conditions of parole or supervised release. Special conditions of parole or supervised release shall be developed jointly by the ~~institution~~ program review team and the ~~field~~ supervising agent.

~~I.~~ E. Approval of conditions of parole or supervised release. All conditions of parole or supervised release shall be subject

to the approval of the executive officer of adult release.

~~J.~~ F. Placement in residential community program. If placement in a residential community program is prescribed as a special condition of supervised release, failure to enter and complete such a program is grounds for revocation of release. If no community program is available at the time of release, the matter shall be referred to the executive officer of adult release for approval of an alternative program or plan.

~~K.~~ G. Notice of conditions of parole or supervised release. At the time of release from a correctional facility each inmate shall have read to him the conditions of parole or supervised release, and the inmate shall sign the conditions of parole or supervised release. The inmate's signature shall be witnessed by the staff member who read the conditions of parole or supervised release to the inmate.

~~L.~~ H. Cooperation of inmate required. Refusal to cooperate in determining place of residence, employment plans, or conditions of release shall result in an extension of the inmate's term of imprisonment through the institutional disciplinary process. Inmates serving indeterminate sentences will not be allowed to leave the institution without an approved release plan.

11 MCAR S 2.613 Restructure of conditions of parole or supervised release.

A. Request by offender. Offenders on parole or supervised release may at any time during their term of release request that the standard or special conditions of release be modified. Their request must be made in writing through their supervising agent who shall submit the request and the supervising agent's recommendation to the office of adult release within ten days of its receipt. The executive officer of adult release shall review the request and respond in writing within 30 days of the receipt of the request for the modification of the standard or special conditions of release.

B. Request by supervising agent. Supervising agents, after consultation with their supervisor, may request a restructure of

a client's standard or special conditions of release.

C. Granting of modification. The executive officer of adult release may authorize the supervising agent to modify the standard or special conditions of release or cause the releasee to be brought before the executive officer of adult release for a review of the matter of modification. Any modification of the standard or special conditions of release shall be in writing and executed with the same formality as the original conditions.

11 MCAR S 2.614 Work release status.

A. Participation. Participation in the work release program is voluntary on the part of the inmate. Consideration for work release status shall be given to those offenders who have met the Department of Corrections eligibility requirements, have been accepted by the director of work release and recommended by the ~~institution~~ program review team. The executive officer of adult release shall make the decision for the granting or denial of work release.

B. Violations; revocations. All violations of work release rules shall be handled according to the approved discipline plan. Revocation of work release status shall be the decision of the executive officer of adult release after an appropriate due process hearing.

11 MCAR S 2.615 Work release for prerelease purposes.

A. Participation. Participation in the prerelease program is voluntary on the part of the inmate. The procedure for granting work release for placement in the prerelease program shall be for the program review team to make the referral to the executive officer of adult release. The executive officer of adult release shall make the final decision regarding the granting of work release status for placement in the prerelease program.

B. Violations. Violations of work release or prerelease shall be handled through the institutional disciplinary process.

11 MCAR S 2.616 Warrants, stop time, and hold orders.

A. Grounds for issuance. Warrants may be issued for the

apprehension and detention of parolees, supervised releasees, and work releasees:

1. who are alleged to have violated the conditions of their release;

2. who are convicted of a new felony and who represent a risk either by absconding or who have a probability of committing acts which are dangerous to the community; or

3. who are the subject of detainers in appropriate cases.

When warrants have been issued as detainers for releasees who are being prosecuted for new charges, including violations which are misdemeanors, gross misdemeanors, or felonies, the revocation process shall not begin until the court process has concluded. The court process will be considered concluded by dismissal of charges, a finding of not guilty, or the completion of any local incarceration time imposed by the court.

B. Formal recommendation requirement. At any time the releasee is prepared to make bail or has been sentenced by the court, the supervising agent shall submit a written formal recommendation to the executive officer of adult release regarding whether to:

1. maintain the warrant or allow the releasee to make bail; or

2. cancel the warrant and allow the local sentence imposed to satisfy the violation time. If this is done, a notice of release will be filed by the fugitive unit which provides that the supervising agent be notified 30 or 60 days prior to release.

C. Issuance of warrants. The executive officer of adult release shall have the authority to issue nationwide or statewide warrants on a case-by-case basis in accordance with the following procedures:

1. After consultation with his or her supervisor, the ~~field~~ supervising agent shall submit a violation report to the executive officer of adult release who shall make the final decision regarding the issuance of a warrant.

2. In emergency situations the supervising agent shall

request authorization for the warrant by telephone. The supervising agent shall call the office of adult release and provide the necessary information for warrant authorization.

3. Upon approval of the emergency warrant, the office of adult release shall provide the fugitive unit with the necessary information, and instruct the fugitive unit to issue the warrant.

4. If an emergency warrant is issued, a written violation report must be received by the office of adult release within five working days.

D. Other orders. The executive officer of adult release shall have the authority to issue orders revoking parole, supervised release, or work release; to stop the time from running on the sentences of releasees who have absconded, and to start the running of the time on the inmate's sentence.

E. Hold orders. Apprehension and detention orders may be issued by the executive officer of adult release or a district supervisor upon written reasons submitted by a supervising agent under authority of Minnesota Statutes, section 243.05. No releasee shall be detained under an apprehension and detention order for more than 72 hours unless revocation proceedings have been initiated by the supervising agent.

11 MCAR S 2.617 Revocation hearings.

A. Location, conduct. Revocation hearings whenever possible must be held in the community where the conviction of the violation of a standard or condition occurred. Separate probable cause hearings may be held if circumstances warrant. All revocation or separate probable cause hearings must be held within 15 working days of the releasee's availability to Department of Corrections.

Outside the metropolitan area, as defined by Minnesota Statutes, section 473.121 revocation or separate probable cause hearings shall be conducted by a Department of Corrections district supervisor other than the supervising agent's supervisor. In cases of special need the executive officer of adult release may conduct the revocation or separate probable cause hearings outside the metropolitan area. Within the

metropolitan area the hearings shall be conducted by the executive officer of adult release.

B. Grounds. Grounds for the revocation of parole, work release, or supervised release are as follows:

1. Conviction of a felony, gross misdemeanor, any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or repeated traffic offenses other than parking violations. Acknowledgement in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of revocation.

2. A finding of probable cause by a court of competent jurisdiction or a grand jury indictment shall be considered grounds to hold the offender in custody unless and until the releasee is found not guilty.

3. Violation of any standard or special condition of parole or supervised release.

C. Actions. If the executive officer of adult release or a district supervisor finds that releasees are in violation of their parole, work release, or supervised release, the following actions may be taken:

1. counsel the releasee and continue parole, work release, supervised release without modification;

2. modify and enlarge the conditions of release; or

3. revoke parole, work release, or supervised release and return the releasee to imprisonment for an appropriate period of time not to exceed the time remaining on the releasee's sentence.

D. Reimprisonment. Offenders who have violated the conditions of parole or supervised release and who have been returned to institutional status shall be assigned a release date and a term of reimprisonment, as follows:

1. up to six months inclusive of any time spent in jail in connection with the violation, for violations of conditions of parole or supervised release other than convictions of or involvement in criminal activity;

2. up to six months for convictions of misdemeanors or gross misdemeanors;

3. six months to expiration of sentence for conviction of a felony; and

4. depending on the time remaining to be served on the sentence, the type of violation, and the needs of the offender, up to expiration of the sentence may be assigned as the term of reimprisonment if there is a finding of risk to the public or if repeated violations of the conditions of release occur and the releasee is determined to be unamenable to supervision by the executive officer of adult release.

The term of reimprisonment under 1.-3. may be either concurrent or consecutive to incarceration time imposed by a court of law and served locally.

11 MCAR S 2.618 Revocation procedures.

A. Investigation and report. Supervising agents shall investigate all alleged violations of release and after consultation with their supervisor determine whether grounds exist to begin revocation procedures. If grounds are found to exist justifying the initiation of revocation procedures, a violation report must be submitted to the executive officer of adult release together with a recommendation as to the issuance of a warrant directing the apprehension and detention of the releasee pending a hearing.

B. Emergency situations. In emergency situations supervising agents after consultation with their supervisor, may call the office of adult release to request an emergency warrant. The procedure indicated in 11 MCAR S 2.616 governs the issuance of emergency warrants.

C. Initiation of proceedings. If the executive officer of adult release determines that revocation proceedings shall be initiated, the supervising agent shall be notified in writing. The executive officer of adult release shall send a copy of the violation report to the State Public Defender's office at the same time that agent is notified to begin revocation proceedings.

D. Notice of hearing. Upon receipt of the notice to begin revocation proceedings, the supervising agent shall have the following duties:

1. The agent shall give the releasee a copy of the violation report.

2. The supervising agent shall advise the releasee of the purpose of the hearing; his right to a hearing; his right to the assistance of counsel of his own choosing or the services of the State Public Defender; his right to present evidence and to confront and cross-examine witnesses against him; and his right to admit the violations of release.

3. If the releasee signs the admission of violations form, the supervising agent shall notify the fugitive unit to transport the violator to a correctional facility designated by the commissioner.

4. Upon return to the correctional facility, the releasee shall be provided with a dispositional hearing within 15 working days at which the ~~field~~ supervising agent is not required to be present.

5. If the releasee requests a revocation hearing, the supervising agent shall call the office of adult release to coordinate a date and time for the hearing.

6. Upon receiving the date and time for the hearing, the supervising agent shall prepare a notice of hearing form, make six copies of the rules of release, six copies of any written evidence, and distribute one set of each according to the distribution indicated on the notice of revocation hearing form.

If the releasee is in custody pursuant to a warrant issued by the office of adult release, the hearing shall be held within 15 working days immediately after his detention, unless good cause is shown for a continuance. At the time notice is given to the releasee, notice shall be sent to the State Public Defender or private counsel.

E. Hearing. The revocation hearing shall be held near the site of the alleged violation, and conducted by the executive officer of adult release or a district supervisor who does not directly ~~supervising~~ supervise the supervising agent alleging the violation. If parole, supervised release, or work release is revoked, the releasee shall be imprisoned in a place

determined by the commissioner. Releasees may admit the alleged violations any time prior to the hearing. The admission must be in writing, and releasees must have been notified of the consequences of their admission, including that they may be returned to a correctional facility for a term of imprisonment specified by the executive officer of adult release or a district supervisor.

F. Warrants. Unless taken into custody by ~~an~~ a supervising agent under the authority of Minnesota Statutes 1983 Supplement, section 243.05, a releasee shall not be taken into custody unless a warrant is issued by the executive officer of adult release. Requests for hold orders or warrants must allege the specific facts upon which the alleged violation is based, indicate the sources of information, and cite reasons why detention pending the hearing is necessary.

Warrants may be issued in all cases where a releasee has absconded from supervision. Issuance of warrant under these circumstances and the revocation of parole, supervised release, or work release shall stop the time from running on the sentence until the releasee is returned to custody. In all cases where a releasee is returned from out of state, whether by extradition proceedings or waiver of extradition, the hearing shall be held at a location determined by the executive officer of adult release.

G. Failure to appear. Failure of a releasee to appear at a revocation or probable cause hearing after having been duly notified will result in the issuance of a warrant for their apprehension and detention and return to custody pending a hearing at a place to be determined by the executive officer of adult release.

11 MCAR S 2.619 Extraordinary discharge recommendation to Board of Pardons.

A. Authority. Any person, whether imprisoned in a state correctional facility, detained elsewhere as authorized by the commissioner, or at liberty in the community under supervision and subject to the rules of the commissioner, and serving a

sentence under the sentencing guidelines adopted in accordance with Minnesota Statutes, chapter 244, may apply for a recommendation for an extraordinary discharge by the Board of Pardons as defined in Minnesota Statutes, section 244.06.

B. Grounds for. An application for extraordinary discharge shall be based on the following:

1. serious health problems; or

2. extraordinary circumstances.

C. Documentation of health problems. Applications, based on B.1. must be supported by written statements by licensed physicians designated or approved by the Department of Corrections attesting to the applicant's serious health problems and giving their opinion regarding:

1. whether continued imprisonment would be detrimental to the health and welfare of the applicant; or

2. whether or not cost effective health care services necessary to treat the applicant are available within the department.

D. Required findings. Based on the documentation by the designated physicians and other relevant data, the commissioner, in order to recommend an extraordinary discharge upon a ground contained in B.1. must find that:

1. extraordinary discharge is justified on the alleged grounds;

2. the discharge of the applicant will not constitute a threat to the personal safety of any individual or the public; and

3. the discharge is compatible with the public interest and the welfare of the applicant.

E. Extraordinary circumstances. Applications based upon extraordinary circumstances referred to in B.2. must allege:

1. economic hardship on the immediate family of the applicant;

2. the hardship is of such uncommon and exceptional nature that it may only be alleviated by the discharge of the applicant; and

3. the discharge of the applicant will not pose a present or potential threat to any individual or to the public.

If, after appropriate inquiry, the commissioner finds that the allegations are true, extraordinary discharge may be recommended to the Board of Pardons.

11 MCAR S 2.620 Extraordinary discharge application process.

A. Applications. Applications for extraordinary discharge must be in writing, contain all of the reasons why the applicant feels such a discharge is warranted, and be supported by appropriate documentation.

B. Assistance, processing. The institution caseworker at a state correctional facility, or in the case of a releasee, the supervising agent, if requested, shall assist the applicant in the preparation of the application. In all cases the application shall be submitted to the institution caseworker or supervising agent for review.

When satisfied that the application is in proper form and complete, the institution caseworker or supervising agent will then submit the application to the ~~case-management~~ program review team ~~of-the-facility-in-which-the-applicant-is-confined~~ or to the field supervisor if the applicant is on release status. After review of the application, the ~~case-management~~ program review team or district supervisor shall submit the application to the executive officer of adult release together with any recommendations they deem necessary.

C. Review. The executive officer of adult release shall review each application and make recommendations to the commissioner regarding the application.

D. Action on application. Applications for extraordinary discharge recommendation shall be approved or denied by the commissioner. If the application is approved, it will be forwarded to the Board of Pardons for final disposition.

11 MCAR S 2.621 Youthful offender 25th birthday review.

A. Offenders under field supervision.

1. In the case of offenders under field supervision, the

institution shall notify the supervising agent 60 days prior to the offender's 25th birthday. The supervising agent shall prepare a report for each offender serving a sentence under Minnesota Statutes 1976, section 242.13, 30 days prior to the offender's 25th birthday. This report shall contain the following:

a. a recommendation as to whether the offender should be discharged or transferred to adult status; and

b. if there is a recommendation to transfer the offender to adult status, an outline of the reasons why the offender is currently dangerous to the public.

The executive officer of adult release shall make the decision as to whether the offender should be transferred to adult status or discharged.

B. Offenders under institutional status. In the case of offenders under institutional status, ~~institution-staff~~ the program review team shall review the case material and determine if a recommendation to transfer the inmate to adult status should be made based upon the inmate being currently dangerous to the public.

If the ~~institution-staff-feel~~ program review team feels that the inmate should be transferred to adult status, the program review team shall make a formal recommendation to the executive officer of adult release. This recommendation shall include a list of the factors upon which the recommendation is based.

The following information must be a part of the review material:

1. psychological information which specifically addresses whether the individual is currently dangerous;

2. institutional behavior reports which give evidence of dangerous behavior within the last two years; and

3. a summary report which indicates that at the present time the individual is dangerous and the conclusionary evidence which supports or detracts from the transfer recommendation.

The executive officer of adult release shall make the

decision regarding whether or not the offender shall be transferred to adult status or discharged.

C. Notification to inmate of transfer to adult status. Each inmate considered for transfer to adult status at his or her 25th birthday review shall be notified in writing of the final decision, within 30 days of the review hearing conducted by the executive officer of adult release. If the offender has been transferred to adult status, the notification shall include the following:

1. notification of the reasons and grounds on which the transfer to adult status was made;

2. the right to request a hearing of record; and

3. that the request for hearing of record must be made in writing, and within 15 working days of the receipt of the notification of transfer by the inmate.

D. Notification to inmate of hearing. If the inmate requests a hearing of record, the inmate must be given 60 days notice prior to the hearing of record and:

1. shall be entitled to submit written documentation in support of his or her position;

2. ~~may~~ shall have the choice to be present at the hearing of record; and

3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the hearing of record.

E. Hearing. The hearing of record shall be conducted by the ~~institution case management~~ program review team, and the Department of Corrections case shall be presented by the department's legal counsel.

F. Recommendation. After the hearing of record, the ~~case management~~ program review team's recommendation shall be submitted to the executive officer of adult release for the final decision.

11 MCAR S 2.622 Request for interstate supervision of a Minnesota releasee.

A. Request for transfer. Transfer requests for interstate supervision of a Minnesota releasee must be submitted to the

deputy compact administrator, in the central office, at least 60 days but not more than 90 days prior to the established release date. The request ~~should~~ shall be submitted on correction form 245, and must include in specific terms the placement offer and employment, as well as the institution caseworker's evaluation and recommendation.

B. Material to be submitted. The following material ~~should~~ shall be submitted to the compact administrator:

1. three copies of the transfer request correction form 245 (interstate transfer request);

2. three copies of correction form 312 (application for compact services);

3. three copies of correction form 248 (agreement to return form) signed, dated, and witnessed; and

4. three copies of case management progress reports, fingerprints, and photos.

On cases already under field services supervision the deputy compact administrator will request the photos, fingerprints, and progress reports from the releasing institution.

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
MAR 16 1984
Joan Anderson Growe
Secretary of State
11:28 AM

APPROVED AS TO FORM AND LEGALITY
March 16 1984
HUBERT H. HUMPHREY, III
ATTORNEY GENERAL
BY Martha Casserly
SPECIAL ASSISTANT ATTORNEY GENERAL

AG copy

Department of Corrections

Adopted Rules Governing the Operation of the
Office of Adult Release

Rules as Adopted

11 MCAR S 2.601 Definitions and purpose.

A. Scope. As used in 11 MCAR SS 2.601-2.622, the following terms have the meanings given them.

B. Availability. "Availability" means the date on which the offender has:

1. made bail, bond, or has been released on personal recognizance or no bail required; or

2. completed any local incarceration time which results from a misdemeanor, gross misdemeanor, or felony stayed sentence.

C. Board of Pardons. "Board of Pardons" means the Board of Pardons established by Minnesota Statutes, chapter 638.

D. Bookslip. "Bookslip" means the form issued by the central office records clerk which designates the agent of record.

E. Case management. "Case management" means the total system employed in the management of an inmate's case, including but not limited to the development of needs assessments and program plans; conducting progress and reentry reviews; and developing recommendations for conditions of release.

F. Commissioner. "Commissioner" means the commissioner of corrections.

G. District supervisor. "District supervisor" means a Department of Corrections field supervisor.

H. Executive officer of adult release. "Executive officer of adult release" means the person to whom the commissioner of corrections has delegated the authority for granting parole and work release; for revoking parole, work release, and supervised release; and for granting discharge from an indeterminate sentence.

I. Expiration of the determinate sentence. "Expiration of

the determinate sentence" means the date on which the maximum sentence pronounced by the court occurs.

J. Expiration of the indeterminate sentence. "Expiration of the indeterminate sentence" means the date on which the maximum sentence pronounced by the court less good time reduction occurs.

K. Extraordinary circumstances. "Extraordinary circumstances" mean any uncommon, exceptional conditions, facts, or events which affect an individual.

L. Guidelines. "Guidelines" mean a sentence under Minnesota sentencing guidelines.

M. Inmate. "Inmate" means a person committed to the jurisdiction of the commissioner who is imprisoned in a correctional facility or other place designated by the commissioner.

N. Near the site. "Near the site" means a place not to exceed 50 miles from the site of the alleged violation.

O. Parole. "Parole" means that portion of an indeterminate sentence served by an inmate in the community under supervision and subject to prescribed rules.

P. Probable cause. "Probable cause" means a finding by a court in an omnibus hearing or by a hearing officer in a probable cause hearing.

Q. Probable cause hearing. "Probable cause hearing" means a hearing held to determine if there are reasonable grounds for belief that one or more conditions of release may have been violated.

R. Program teams. "Program teams" mean a group of Department of Corrections employees in a correctional facility whose assigned function is to develop needs assessments and program plans and to conduct progress reviews for those inmates assigned to them.

S. Projected release date. "Projected release date" means a date in the future at which an inmate will be released providing: (1) the inmate's behavior is satisfactory, (2) the release date was based on complete and accurate information, and (3) the inmate is not considered to be a risk to the public at

the time of release.

T. Projected release plan. "Projected release plan" means a proposed plan for an inmate when released to the community, including a place of residence and employment as well as any special or standard conditions which may be imposed at the time of release.

U. Public interest. "Public interest" means the interest the public has in maintaining the integrity of legal sanctions and the rights of citizens.

V. Public safety. "Public safety" means the protection of the public from injury, danger, and violence.

W. Reentry review. "Reentry review" means the review which is held in order to establish conditions of release.

X. Releasee. "Releasee" means a person on parole, work release, or supervised release status from a correctional facility who is under sentence to the commissioner.

Y. Residential community program. "Residential community program" means a structured residential program in the community such as a halfway house, chemical dependency treatment center, or another treatment program designed to change the behavior of residents and to protect the public.

Z. Revocation hearing. "Revocation hearing" means a hearing held for the purpose of determining whether cause exists for the revocation of parole, work release, or supervised release and for determining whether parole, work release, or supervised release should be revoked and for setting the term of reimprisonment to be served by the violator.

AA. Risk to the public. "Risk to the public" means the degree to which an individual is likely to cause injury, damage, loss, pain, or peril to the public or to engage in unlawful sexual behavior involving a victim.

BB. Serious health problem. "Serious health problem" means a documented physical health problem of an inmate or releasee which makes the continuation of a criminal sentence impractical and inconsistent with the public interest.

CC. Supervised release. "Supervised release" as defined in

rule should reference "definition" in statute, not redefine the meaning of term.

Minnesota Statutes, section 244.05 means that portion of a determinate sentence served by an inmate in the community under supervision and subject to prescribed rules, adopted in accordance with Minnesota Statutes, section 244.05.

DD. Supervising agent. "Supervising agent" means the parole and probation agent who is assigned to the individual on parole, work release, or supervised release status.

EE. Working days. "Working days" mean all working days exclusive of legal holidays and weekends.

FF. Work release. "Work release" means an extension of confinement in which inmates are conditionally released to work at gainful employment, seek employment, or participate in vocational or educational training in the community while serving their sentence in accordance with Minnesota Statutes, section 241.26.

11 MCAR S 2.602 Purpose.

The purpose of 11 MCAR SS 2.601-2.622 is to establish the policies, procedures, rules, regulations, and guidelines which will govern the operation of the office of adult release established within the Department of Corrections by the commissioner in order to discharge the responsibilities established by law.

11 MCAR S 2.603 Administration.

For the purpose of coordinating, monitoring, and assuring uniformity and objectivity in the decisions of parole, supervised release, and work release, the commissioner has established the office of adult release and appointed an executive officer of adult release. The commissioner has delegated to the executive officer of adult release the authority to grant parole and work release; to revoke parole, work release, and supervised release; to discharge persons under indeterminate sentences; and to approve the conditions of parole, work release, and supervised release.

The executive officer of adult release shall be independent from the administration of the institutions and community

services division and shall report directly to the commissioner.

One or more Department of Corrections staff approved by the commissioner may assist the executive officer of adult release in carrying out his responsibilities.

11 MCAR S 2.604 Executive officer of adult release.

The executive officer of adult release shall have the authority, under the guidelines prescribed in 11 MCAR SS 2.601-2.622, with the exception of those inmates under life sentences, to:

A. grant parole and work release and discharge inmates with indeterminate sentences;

B. approve or modify conditions of parole, supervised release, or work release as developed by the case management program teams;

C. restructure conditions of parole or supervised release;

D. revoke parole, supervised release, and work release status;

E. issue warrants for the apprehension of parolees, supervised releasees, and work releasees;

F. authorize the extradition of absconders from parole, supervised release, and work release; and

G. issue revocation orders to stop time on parolees, supervised releasees, and work releasees who have absconded and to start the time running on the inmates' sentences.

11 MCAR S 2.605 Case management.

A. Program teams. In each adult institution there shall be one or more case management program teams appointed by the institution superintendent or warden. One member of each team shall be designated as the chairman.

B. Functions. A program team shall perform the following functions regarding each inmate:

1. develop a needs assessment;

2. develop a program plan;

3. develop projected release plans;

4. develop institutional transfer recommendations;

5. develop recommendations for work release for prerelease purposes;

6. develop recommendations for work release;

7. conduct program plan progress reviews at least once every 12 months;

8. modify needs assessment or program plans as required;

9. develop conditions of parole or supervised release jointly with the inmate's assigned field agent;

10. conduct reentry reviews; and

11. make recommendations regarding the transfer of youthful offenders to adult status.

C. Plans. All needs assessments, program, and projected release plans must be in writing and the central office file copy must be forwarded to the office of adult release for informational purposes. All conditions of parole or supervised release shall be imposed by the executive officer of adult release.

11 MCAR S 2.606 Case management process.

A. Needs assessments, program, and projected release plans. Each inmate shall have a needs assessment, program plan, and projected release plan developed within 60 days of admission. The needs assessment must specify the inmate's needs as identified by the program review committee regarding:

1. chemical dependency;

2. sexual deviancy;

3. psychological disorder; and

4. other.

The projected release plan shall be based on the inmate's needs and shall contain the conditions required to meet the department's objective of public protection.

The needs assessment, program plan, and projected release plan shall be developed by the appropriate institution program team, and the central office copy shall be forwarded to the office of adult release for information purposes.

B. Progress reviews. The progress of each inmate under the jurisdiction of the commissioner shall be reviewed at least

annually by the institution program team. Progress reviews may occur in conjunction with custody status changes and as individual program needs require.

The inmate's progress reviews may result in the modification of the inmate's needs assessment, modification of program plan, recommendations for institutional transfer, work release recommendations, and the development of conditions of parole or supervised release.

The central office copy of the inmate's progress reviews shall be forwarded to the office of adult release for information purposes.

C. Work release for prerelease purposes. Inmates on prerelease status shall be housed at the Minnesota Correctional Facility-Lino Lakes. Nonmetropolitan prerelease status will be available on a limited basis. Requests for this status shall be coordinated through the work release director at least 90 days prior to the inmate's release date. These inmates will be housed in facilities appropriate to provide the necessary services.

The recommendations of the program teams shall be reviewed by the executive officer for granting prerelease status. The executive officer of adult release shall make the decision to grant or deny work release status for placement in the prerelease program.

D. Work release. Applications for work release must be forwarded to the director of work release for approval. If approved by the director of work release, the application must be considered by the program team. If approved by the program team, the recommendation of the program team must be reviewed by the executive officer of adult release for the granting or denial of work release.

E. Reentry reviews. The institution caseworker and the inmate must complete the projected release plan 105-120 days prior to the inmate's established release date. The projected release plan, current case summary, annual progress reviews, and psychological evaluation must be forwarded to the district

supervisor or Community Corrections Act contact person of the county in which the offender intends to reside. A copy of that request shall also be forwarded to the district supervisor or Community Corrections Act contact person of the county of commitment.

The district supervisor or Community Corrections Act contact person shall assign an agent within 90 days of the offender's release. The name and telephone number of the agent assigned must be sent to the institution caseworker as notification of agent assignment.

The assigned agent shall verify the appropriateness of the release plan. If the agent concurs with the plan, the agent must submit a prerelease report within 65 days of the inmate's release date. If the agent does not concur, he must call the institution caseworker. The institution caseworker and the field agent shall confer to resolve the difference.

Within 45-60 days of the inmate's release date the institution caseworker or parole unit shall schedule the inmate for a review before the program review committee. The program review team shall conduct a reentry review and finalize the projected release plan.

The district supervisor shall request the central office records clerk to issue a bookslip. Upon receipt of a copy of the signed conditions of parole or supervised release by the central office records clerk, a bookslip must be issued.

The final recommendations regarding release plans which have been developed jointly with the supervising agent, the caseworker, and forwarded by the program review committee shall be reviewed by the executive officer of adult release at least 30 days prior to the inmate's established release date. These reviews shall take place at each Minnesota correctional facility as follows:

1. at least every ten working days at Minnesota Correctional Facility-Stillwater and Minnesota Correctional Facility-St. Cloud; and

2. at least every 15 working days at Minnesota

Correctional Facility-Shakopee, Minnesota Correctional Facility-Oak Park Heights, and Minnesota Correctional Facility-Lino Lakes.

The executive officer of adult release shall make the final decision regarding the conditions of parole, supervised release, or work release, with the exception of those inmates under life sentences.

11 MCAR S 2.607 Notification to inmates.

At least 30 days prior to the reentry review, the inmate shall receive written notice of the date and time of the review. The notice shall state the purpose of the review, the material to be covered, and the right to review the files, records, and other documents which will be considered at that time. The notice shall also inform the inmate of the right to submit written documentation and to appear and speak on his own behalf during the hearing. All inmates shall be notified, in writing, of any decisions which affect their program plans, conditions of release, or release date which occur as a result of program team reviews or through the disciplinary process.

11 MCAR S 2.608 Inmates with indeterminate sentences.

A. Concurrent sentences. When an inmate is under sentence for a pre-May 1, 1980 offense and a guideline sentence concurrently, and the sentence for the pre-May 1, 1980 offense exceeds the guidelines sentence, release shall be considered under Minnesota Statutes, sections 243.05 and 243.12. this is repealed by Laws 83.ch. 274 §1

B. Review of release dates. Incarcerated inmates with indeterminate sentences governing their release dates which were established prior to July 1, 1982, shall be handled as follows:

1. All release dates established by the Minnesota corrections board will be left in full force and effect by the commissioner.

2. Special reviews for the purpose of modifying release dates established by the Minnesota corrections board will be considered by the executive officer of adult release for the following reasons:

a. correcting mathematical, data entry, or computational errors;

b. Minnesota corrections board parole decision-making guidelines modifications caused by sentence changes; and

c. policy changes established by the commissioner which affect the term of imprisonment.

3. The program team shall determine if the criteria for a special review have been met. If the criteria have been met, the program team shall forward the information and a recommendation to the executive officer of adult release. The executive officer of adult release shall make the final decision regarding the requested adjustment in the release date.

C. Application of guidelines.

1. Minnesota sentencing guidelines policies and procedures must be utilized in determining the term of imprisonment and projected release date of each inmate with an indeterminate sentence whose new admission review occurs after July 1, 1982.

2. The criminal history score shall be based on the inmate's status on the date the indeterminate offense occurred.

a. To be assigned a juvenile point, the offender must have been under 21 years of age at the time of the offense. If so, standard guidelines policies apply.

b. To be assigned a custody status point, the offender must have been under applicable Minnesota state guidelines policy custody status at the time the indeterminate offense occurred. If so, standard guidelines policies apply.

c. The only misdemeanor, gross misdemeanor, or felony convictions which shall be utilized to compute the criminal history score shall be those for which the offender had received a stayed or imposed sentence prior to the date on which the indeterminate offense occurred.

3. The program team shall complete a Minnesota sentencing guidelines worksheet on such inmates and forward the worksheet to the executive officer of adult release for approval. If the program team recommends departure from the guidelines grid, the

written reasons for the departure must accompany the worksheet.

11 MCAR S 2.609 Good time lost; extension of term of imprisonment.

All inmates shall be subject to the loss of good time or extension of term of imprisonment for institutional disciplinary infractions as follows:

A. All inmates with indeterminate sentences and established release dates shall have their release date and expiration date extended by one day for each day of good time lost.

B. All inmates with indeterminate sentences who have their expiration date as their assigned release date shall have their expiration date extended by one day for each day of good time lost.

C. All inmates with guidelines sentences shall have their supervised release date extended by one day for each day of good time lost.

D. All parole violators shall have their release date extended by one day for each day of good time lost.

E. All violators of supervised release shall have their projected release date extended by one day for each three days of segregation time served.

11 MCAR S 2.610 Offenders on parole or supervised release status.

Progress reviews shall be completed annually on all offenders on parole or supervised release status by the supervising agent. Unless the expiration date occurs earlier, offenders on parole status shall be considered for discharge when consistent with public safety.

11 MCAR S 2.611 Inmates with life sentences.

A. Advisory panel. The commissioner shall convene an advisory panel of Department of Corrections employees, which shall consist of, but not be limited to, the following:

1. the deputy commissioner for institutions;

2. the deputy commissioner for community services;

3. the superintendent or warden of the institution of the inmate's residence; and

4. the executive officer of adult release.

The commissioner shall serve as the chairman of the advisory panel.

B. Duties of panel. The advisory panel shall review each inmate who is serving a life sentence three years prior to the inmate's parole or supervised release eligibility date in order to establish a projected release date or a future review date. The advisory panel shall assist the commissioner in thoroughly considering the inmate's entire case history, including the facts and circumstances of the offense for which the life sentence is being served; past criminal history, institutional adjustment, program team reports, psychological and psychiatric reports where pertinent; and the results of community investigations.

The program team of the inmate's residence shall prepare appropriate reports and recommendations as requested by the institution superintendent or warden.

C. Inmate's rights. The inmate shall be given 60 days notice prior to the date of review and:

1. shall be entitled to submit written documentation in support of his or her position;

2. may be present at the review hearing;

3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the review hearing; and

4. a representative of the ombudsman's office may be present at the review hearing.

D. Duties of officials. The commissioner may initiate inquiries and take testimony as authorized by Minnesota Statutes, section 243.05.

The executive officer of adult release shall assist the commissioner in interviewing interested parties and prepare a summary of community input for presentation to the advisory panel.

During the deliberative process only members of the advisory panel shall be present unless determined otherwise by the commissioner.

E. Projected release date. The commissioner shall establish a projected release date for each inmate or continue the case to a future review date. The decision of the commissioner shall be communicated to the inmate in writing within 30 days of the review and shall contain the following:

1. the factors utilized in arriving at the projected release date or a future review date;

2. the future review or projected release date; and

3. actions by the inmate which could cause the projected release or review date to be changed.

The projected release date, once established shall not be modified without a review incorporating the elements of the initial review referred to in C. with the exception of changes caused by a loss of good time.

11 MCAR S 2.612 Conditions of parole or supervised release.

A. Objective of public safety. Conditions of parole or supervised release shall be based on the need for public safety. Surveillance with optional treatment programming shall be utilized when consistent with case planning in order to achieve maximum public safety.

B. Requirements and prohibitions of release. All offenders on parole or supervised release shall be required to comply with the following standard conditions of parole or supervised release:

1. Releasees upon leaving the institution shall report immediately at the destination specified by the supervising agent.

2. Releasees shall at all times follow the instructions of their supervising agent and keep the agent informed of their residence and activities. Releasees shall advise their agent within 24 hours if they are arrested.

3. Releasees shall maintain contact with the supervising agent in the manner prescribed by that agent.

4. Releasees shall submit reports as required by the supervising agent and shall respond promptly to any communication from their agent.

5. Releasees shall follow the supervising agent's instructions with respect to the use of intoxicants and shall not possess or use narcotics or other drugs, preparations, or substances as defined by Minnesota Statutes, chapter 152, except those prescribed for the releasee by a licensed physician.

6. Releasees shall not purchase or otherwise obtain or have in their possession any type of firearm or dangerous weapon as defined by Minnesota Statutes, section 609.02, subdivision 6.

7. Releasees shall not leave the state without the written permission of the supervising agent specifying the terms and conditions under which permission is granted.

8. Releasees shall not be convicted of any felony, gross misdemeanor, or any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or of repeated traffic offenses other than parking violations. Acknowledgement in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of this condition.

how often repeating intended duration an ll

9. A finding of probable cause by a court of competent jurisdiction or grand jury indictment shall be considered grounds to hold a releasee in custody unless and until the releasee is found not guilty.

C. Special conditions of release. Special conditions of release mean any conditions on the release form other than the standard conditions, setting forth individual specified requirements to be followed by a releasee. These special conditions include:

1. special conditions which set forth limits regarding contact with specified persons, travel from or to specified locations or areas, or increased contact with the supervising agent beyond that which is considered standard;

2. participation conditions which require the releasee to be involved in nonresidential therapy or counseling programs; and

3. residential conditions which require the releasee to be involved in a residential program.

D. Special conditions of release criteria. Consideration for special conditions of parole or supervised release shall include but not be limited to those inmates who are being released and have one or more of the following factors present in their case:

1. immediately following institution segregation status;

2. with a custody status of maximum; or

3. with a history of violent or assaultive behavior.

The inmate is considered to meet criteria specified in 3. if one or more of the following circumstances apply:

a. if the offense involved substantial victim injury and the behavior in the offense was consistent with the inmate's prior behavior pattern;

b. if the offense involved excessive victim injury and the amount of injury or violence inflicted was far in excess of that needed to accomplish the crime;

c. if the offense involved attempted or actual victim injury and the inmate has one or more prior felony convictions for offenses involving attempted or actual victim injury;

d. if the inmate is determined to be "dangerous" by probate court or formal psychological or psychiatric evaluation; and

e. if the inmate is convicted of any offense through the institution disciplinary due process system during his incarceration involving substantial victim injury.

E. Chemical dependency placement. Chemical dependency may be considered grounds for mandating residential placement and supervision if:

1. the inmate was under the influence of chemicals at the time of the current offense or obtaining chemicals was the motive for the current offense; and

2. the inmate's behavior while under the influence of chemicals or seeking to obtain chemicals meets the criteria indicated in D.

F. Sex offense placement. Sex offense behavior may be grounds for mandating residential placement and supervision if:

1. the inmate is declared to be a "recidivistic sex offender" on the basis of a formal assessment; or

2. the inmate is convicted of any offense through the institution disciplinary due process system during his term of incarceration involving sexual assault.

G. Evidentiary basis for criteria. The determination as to whether an inmate meets any or all of the criteria specified in D.-F. shall be based upon factual and verifiable data and behavior.

H. Development of special conditions of parole or supervised release. Special conditions of parole or supervised release shall be developed jointly by the institution program team and the field agent.

who is this? - "supervising agent"

I. Approval of conditions of parole or supervised release. All conditions of parole or supervised release shall be subject to the approval of the executive officer of adult release.

J. Placement in residential community program. If placement in a residential community program is prescribed as a special condition of supervised release, failure to enter and complete such a program is grounds for revocation of release. If no community program is available at the time of release, the matter shall be referred to the executive officer of adult release for approval of an alternative program or plan.

K. Notice of conditions of parole or supervised release. At the time of release from a correctional facility each inmate shall have read to him the conditions of parole or supervised release, and the inmate shall sign the conditions of parole or supervised release. The inmate's signature shall be witnessed by the staff member who read the conditions of parole or supervised release to the inmate.

L. Cooperation of inmate required. Refusal to cooperate in determining place of residence, employment plans, or conditions of release shall result in an extension of the inmate's term of imprisonment through the institutional disciplinary process. Inmates serving indeterminate sentences will not be allowed to leave the institution without an approved release plan.

11 MCAR S 2.613 Restructure of conditions of parole or supervised release.

A. Request by offender. Offenders on parole or supervised release may at any time during their term of release request that the standard or special conditions of release be modified. Their request must be made in writing through their supervising agent who shall submit the request and the agent's recommendation to the office of adult release within ten days of its receipt. The executive officer of adult release shall review the request and respond in writing within 30 days of the receipt of the request for the modification of the standard or special conditions of release.

B. Request by supervising agent. Supervising agents, after consultation with their supervisor, may request a restructure of a client's standard or special conditions of release.

C. Granting of modification. The executive officer of adult release may authorize the supervising agent to modify the standard or special conditions of release or cause the releasee to be brought before the executive officer of adult release for a review of the matter of modification. Any modification of the standard or special conditions of release shall be in writing and executed with the same formality as the original conditions.

11 MCAR S 2.614 Work release status.

A. Participation. Participation in the work release program is voluntary on the part of the inmate. Consideration for work release status shall be given to those offenders who have met the Department of Corrections eligibility requirements, have been accepted by the director of work release and recommended by the institution program team. The executive officer of adult release shall make the decision for the granting or denial of work release.

B. Violations; revocations. All violations of work release rules shall be handled according to the approved discipline plan. Revocation of work release status shall be the decision of the executive officer of adult release after an appropriate

due process hearing.

11 MCAR S 2.615 Work release for prerelease purposes.

A. Participation. Participation in the prerelease program is voluntary on the part of the inmate. The procedure for granting work release for placement in the prerelease program shall be for the program team to make the referral to the executive officer of adult release. The executive officer of adult release shall make the final decision regarding the granting of work release status for placement in the prerelease program.

B. Violations. Violations of work release or prerelease shall be handled through the institutional disciplinary process.

11 MCAR S 2.616 Warrants, stop time, and hold orders.

A. Grounds for issuance. Warrants may be issued for the apprehension and detention of parolees, supervised releasees, and work releasees:

1. who are alleged to have violated the conditions of their release;

2. who are convicted of a new felony and who represent a risk either by absconding or who have a probability of committing acts which are dangerous to the community; or

3. who are the subject of detainers in appropriate cases.

When warrants have been issued as detainers for releasees who are being prosecuted for new charges, including violations which are misdemeanors, gross misdemeanors, or felonies, the revocation process shall not begin until the court process has concluded. The court process will be considered concluded by dismissal of charges, a finding of not guilty, or the completion of any local incarceration time imposed by the court.

B. Formal recommendation requirement. At any time the releasee is prepared to make bail or has been sentenced by the court, the agent shall submit a written formal recommendation to the executive officer of adult release regarding whether to:

1. maintain the warrant or allow the releasee to make bail; or

2. cancel the warrant and allow the local sentence imposed to satisfy the violation time. If this is done, a notice of release will be filed by the fugitive unit which provides that the agent be notified 30 or 60 days prior to release.

C. Issuance of warrants. The executive officer of adult release shall have the authority to issue nationwide or statewide warrants on a case-by-case basis in accordance with the following procedures:

1. After consultation with his or her supervisor, the field agent shall submit a violation report to the executive officer of adult release who shall make the final decision regarding the issuance of a warrant.

? "Supervising agent"

2. In emergency situations the agent shall request authorization for the warrant by telephone. The agent shall call the office of adult release and provide the necessary information for warrant authorization.

3. Upon approval of the emergency warrant, the office of adult release shall provide the fugitive unit with the necessary information, and instruct the fugitive unit to issue the warrant.

4. If an emergency warrant is issued, a written violation report must be received by the office of adult release within five working days.

D. Other orders. The executive officer of adult release shall have the authority to issue orders revoking parole, supervised release, or work release; to stop the time from running on the sentences of releasees who have absconded, and to start the running of the time on the inmate's sentence.

E. Hold orders. Apprehension and detention orders may be issued by the executive officer of adult release or a district supervisor upon written reasons submitted by a supervising agent under authority of Minnesota Statutes, section 243.05. No releasee shall be detained under an apprehension and detention order for more than 72 hours unless revocation proceedings have been initiated by the supervising agent.

11 MCAR S 2.617 Revocation hearings.

A. Location, conduct. Revocation hearings whenever possible must be held in the community where the conviction of the violation of a standard or condition occurred. Separate probable cause hearings may be held if circumstances warrant. All revocation or separate probable cause hearings must be held within 15 working days of the releasee's availability to Department of Corrections.

Outside the metropolitan area, as defined by Minnesota Statutes, section 473.121 revocation or separate probable cause hearings shall be conducted by a Department of Corrections district supervisor other than the supervising agent's supervisor. In cases of special need the executive officer of adult release may conduct the revocation or separate probable cause hearings outside the metropolitan area. Within the metropolitan area the hearings shall be conducted by the executive officer of adult release.

B. Grounds. Grounds for the revocation of parole, work release, or supervised release are as follows:

1. Conviction of a felony, gross misdemeanor, any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or repeated traffic offenses other than parking violations. Acknowledgement in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of revocation.

2. A finding of probable cause by a court of competent jurisdiction or a grand jury indictment shall be considered grounds to hold the offender in custody unless and until the releasee is found not guilty.

3. Violation of any standard or special condition of parole or supervised release.

C. Actions. If the executive officer of adult release or a district supervisor finds that releasees are in violation of their parole, work release, or supervised release, the following actions may be taken:

1. counsel the releasee and continue parole, work release, supervised release without modification;

2. modify and enlarge the conditions of release; or

3. revoke parole, work release, or supervised release and return the releasee to imprisonment for an appropriate period of time not to exceed the time remaining on the releasee's sentence.

D. Reimprisonment. Offenders who have violated the conditions of parole or supervised release and who have been returned to institutional status shall be assigned a release date and a term of reimprisonment, as follows:

1. up to six months inclusive of any time spent in jail in connection with the violation, for violations of conditions of parole or supervised release other than convictions of or involvement in criminal activity;

2. up to six months for convictions of misdemeanors or gross misdemeanors;

3. six months to expiration of sentence for conviction of a felony; and

4. depending on the time remaining to be served on the sentence, the type of violation, and the needs of the offender, up to expiration of the sentence may be assigned as the term of reimprisonment if there is a finding of risk to the public or if repeated violations of the conditions of release occur and the releasee is determined to be unamenable to supervision by the executive officer of adult release.

The term of reimprisonment under 1.-3. may be either concurrent or consecutive to incarceration time imposed by a court of law and served locally.

11 MCAR S 2.618 Revocation procedures.

A. Investigation and report. Supervising agents shall investigate all alleged violations of release and after consultation with their supervisor determine whether grounds exist to begin revocation procedures. If grounds are found to exist justifying the initiation of revocation procedures, a violation report must be submitted to the executive officer of adult release together with a recommendation as to the issuance of a warrant directing the apprehension and detention of the releasee pending a hearing.

B. Emergency situations. In emergency situations supervising agents after consultation with their supervisor, may call the office of adult release to request an emergency warrant. The procedure indicated in 11 MCAR S 2.616 governs the issuance of emergency warrants.

C. Initiation of proceedings. If the executive officer of adult release determines that revocation proceedings shall be initiated, the supervising agent shall be notified in writing. The executive officer of adult release shall send a copy of the violation report to the State Public Defender's office at the same time that agent is notified to begin revocation proceedings.

D. Notice of hearing. Upon receipt of the notice to begin revocation proceedings, the supervising agent shall have the following duties:

1. The agent shall give the releasee a copy of the violation report.

2. The agent shall advise the releasee of the purpose of the hearing; his right to a hearing; his right to the assistance of counsel of his own choosing or the services of the State Public Defender; his right to present evidence and to confront and cross-examine witnesses against him; and his right to admit the violations of release.

3. If the releasee signs the admission of violations form, the agent shall notify the fugitive unit to transport the violator to a correctional facility designated by the commissioner.

4. Upon return to the correctional facility, the releasee shall be provided with a dispositional hearing within 15 working days at which the field agent is not required to be present.

5. If the releasee requests a revocation hearing, the agent shall call the office of adult release to coordinate a date and time for the hearing.

6. Upon receiving the date and time for the hearing, the agent shall prepare a notice of hearing form, make six copies of the rules of release, six copies of any written evidence, and distribute one set of each according to the distribution

indicated on the notice of revocation hearing form.

If the releasee is in custody pursuant to a warrant issued by the office of adult release, the hearing shall be held within 15 working days immediately after his detention, unless good cause is shown for a continuance. At the time notice is given to the releasee, notice shall be sent to the State Public Defender or private counsel.

E. Hearing. The revocation hearing shall be held near the site of the alleged violation, and conducted by the executive officer of adult release or a district supervisor not directly supervising the agent alleging the violation. If parole, supervised release, or work release is revoked, the releasee shall be imprisoned in a place determined by the commissioner. Releasees may admit the alleged violations any time prior to the hearing. The admission must be in writing, and releasees must have been notified of the consequences of their admission, including that they may be returned to a correctional facility for a term of imprisonment specified by the executive officer of adult release or a district supervisor.

F. Warrants. Unless taken into custody by an agent under the authority of Minnesota Statutes, section 243.05, a releasee shall not be taken into custody unless a warrant is issued by the executive officer of adult release. Requests for hold orders or warrants must allege the specific facts upon which the alleged violation is based, indicate the sources of information, and cite reasons why detention pending the hearing is necessary.

Warrants may be issued in all cases where a releasee has absconded from supervision. Issuance of warrant under these circumstances and the revocation of parole, supervised release, or work release shall stop the time from running on the sentence until the releasee is returned to custody. In all cases where a releasee is returned from out of state, whether by extradition proceedings or waiver of extradition, the hearing shall be held at a location determined by the executive officer of adult release.

G. Failure to appear. Failure of a releasee to appear at a

revocation or probable cause hearing after having been duly notified will result in the issuance of a warrant for their apprehension and detention and return to custody pending a hearing at a place to be determined by the executive officer of adult release.

11 MCAR S 2.619 Extraordinary discharge recommendation to Board of Pardons.

A. Authority. Any person, whether imprisoned in a state correctional facility, detained elsewhere as authorized by the commissioner, or at liberty in the community under supervision and subject to the rules of the commissioner, and serving a sentence under the sentencing guidelines adopted in accordance with Minnesota Statutes, chapter 244, may apply for a recommendation for an extraordinary discharge by the Board of Pardons as defined in Minnesota Statutes, section 244.06.

B. Grounds for. An application for extraordinary discharge shall be based on the following:

1. serious health problems; or

2. extraordinary circumstances.

C. Documentation of health problems. Applications, based on B.1. must be supported by written statements by licensed physicians designated or approved by the Department of Corrections attesting to the applicant's serious health problems and giving their opinion regarding:

1. whether continued imprisonment would be detrimental to the health and welfare of the applicant; or

2. whether or not cost effective health care services necessary to treat the applicant are available within the department.

D. Required findings. Based on the documentation by the designated physicians and other relevant data, the commissioner, in order to recommend an extraordinary discharge upon a ground contained in B.1. must find that:

1. extraordinary discharge is justified on the alleged grounds;

2. the discharge of the applicant will not constitute a

threat to the personal safety of any individual or the public; and

3. the discharge is compatible with the public interest and the welfare of the applicant.

E. Extraordinary circumstances. Applications based upon extraordinary circumstances referred to in B.2. must allege:

1. economic hardship on the immediate family of the applicant;

2. the hardship is of such uncommon and exceptional nature that it may only be alleviated by the discharge of the applicant; and

3. the discharge of the applicant will not pose a present or potential threat to any individual or to the public.

If, after appropriate inquiry, the commissioner finds that the allegations are true, extraordinary discharge may be recommended to the Board of Pardons.

11 MCAR S 2.620 Extraordinary discharge application process.

A. Applications. Applications for extraordinary discharge must be in writing, contain all of the reasons why the applicant feels such a discharge is warranted, and be supported by appropriate documentation.

B. Assistance, processing. The caseworker at a state correctional facility, or in the case of a releasee, the supervising agent, if requested, shall assist the applicant in the preparation of the application. In all cases the application shall be submitted to the caseworker or supervising agent for review.

When satisfied that the application is in proper form and complete, the caseworker or supervising agent will then submit the application to the case management program team of the facility in which the applicant is confined or to the field supervisor if the applicant is on release status. After review of the application, the case management program team or district supervisor shall submit the application to the executive officer of adult release together with any recommendations they deem necessary.

C. Review. The executive officer of adult release shall review each application and make recommendations to the commissioner regarding the application.

D. Action on application. Applications for extraordinary discharge recommendation shall be approved or denied by the commissioner. If the application is approved, it will be forwarded to the Board of Pardons for final disposition.

11 MCAR S 2.621 Youthful offender 25th birthday review.

A. Offenders under field supervision.

1. In the case of offenders under field supervision, the institution shall notify the supervising agent 60 days prior to the offender's 25th birthday. The agent shall prepare a report for each offender serving a sentence under Minnesota Statutes 1976, section 242.13, 30 days prior to the offender's 25th birthday. This report shall contain the following:

this section was repealed in 1977 but see SONR

a. a recommendation as to whether the offender should be discharged or transferred to adult status; and

b. if there is a recommendation to transfer the offender to adult status, an outline of the reasons why the offender is currently dangerous to the public.

The executive officer of adult release shall make the decision as to whether the offender should be transferred to adult status or discharged.

B. Offenders under institutional status. In the case of offenders under institutional status, institution staff shall review the case material and determine if a recommendation to transfer the inmate to adult status should be made based upon the inmate being currently dangerous to the public.

what staff? - the program team?

If the institution staff feel that the inmate should be transferred to adult status, the program team shall make a formal recommendation to the executive officer of adult release. This recommendation shall include a list of the factors upon which the recommendation is based.

The following information must be a part of the review material:

1. psychological information which specifically addresses

whether the individual is currently dangerous;

2. institutional behavior reports which give evidence of dangerous behavior within the last two years; and

3. a summary report which indicates that at the present time the individual is dangerous and the conclusionary evidence which supports or detracts from the transfer recommendation.

The executive officer of adult release shall make the decision regarding whether or not the offender shall be transferred to adult status or discharged.

C. Notification to inmate of transfer to adult status. Each inmate considered for transfer to adult status at his or her 25th birthday review shall be notified in writing of the final decision, within 30 days of the review hearing conducted by the executive officer of adult release. If the offender has been transferred to adult status, the notification shall include the following:

1. notification of the reasons and grounds on which the transfer to adult status was made;

2. the right to request a hearing of record; and

3. that the request for hearing of record must be made in writing, and within 15 working days of the receipt of the notification of transfer by the inmate.

D. Notification to inmate of hearing. If the inmate requests a hearing of record, the inmate must be given 60 days notice prior to the hearing of record and:

1. shall be entitled to submit written documentation in support of his or her position;

2. may be present at the hearing of record; and

3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the hearing of record.

E. Hearing. The hearing of record shall be conducted by the institution case management program team, and the Department of Corrections case shall be presented by the department's legal counsel.

F. Recommendation. After the hearing of record, the case management program team's recommendation shall be submitted to

the executive officer of adult release for the final decision.

11 MCAR S 2.622 Request for interstate supervision of a Minnesota releasee.

A. Request for transfer. Transfer requests for interstate supervision of a Minnesota releasee must be submitted to the deputy compact administrator, in the central office, at least 60 days but not more than 90 days prior to the established release date. The request should be submitted on correction form 245, and must include in specific terms the placement offer and employment, as well as the caseworker's evaluation and recommendation.

B. Material to be submitted. The following material should be submitted to the compact administrator:

1. three copies of the transfer request correction form 245 (interstate transfer request);

2. three copies of correction form 312 (application for compact services);

3. three copies of correction form 248 (agreement to return form) signed, dated, and witnessed; and

4. three copies of case management progress reports, fingerprints, and photos.

On cases already under field services supervision the deputy compact administrator will request the photos, fingerprints, and progress reports from the releasing institution.

OFFICE OF THE REVISOR OF STATUTES

Proposed Rule

RD419

Agency: Department of Corrections

Division: Office of Adult Release

Agency Contact: Leslie R. Green, Executive Office (296-2729)

Rule Numbers: 11 MCAR SS 1.601-2.622

Title: Proposed Rules Governing Policies and Procedures of Office of Adult Release

Type of Rules: Permanent

Incorporations by Reference: None
Rule Number: Material Incorporated:

Duplication of Statutory Language: None
Rule Number: Statutory Section Duplicated:

The attached rules are approved as to form.

Steven C. Cross
Revisor of Statutes

Robert P. Kittel
Senior Assistant Revisor
Phone: 296-0218
Date: September 28, 1983

Rules as Proposed (all new material)

11 MCAR S 2.601 Definitions and purpose.

A. Scope. As used in 11 MCAR SS 2.601-2.622, the following terms have the meanings given them.

B. Availability. "Availability" means the date on which the offender has:

1. made bail, bond, or has been released on personal recognizance or no bail required; or

2. completed any local incarceration time which results from a misdemeanor, gross misdemeanor, or felony stayed sentence.

C. Board of Pardons. "Board of Pardons" means the Board of Pardons established by Minnesota Statutes, chapter 638.

D. Bookslip. "Bookslip" means the form issued by the central office records clerk which designates the agent of record.

E. Case management. "Case management" means the total system employed in the management of an inmate's case, including but not limited to the development of needs assessments and program plans; conducting progress and reentry reviews; and developing recommendations for conditions of release.

F. Commissioner. "Commissioner" means the commissioner of corrections.

G. District supervisor. "District supervisor" means a Department of Corrections field supervisor.

H. Executive officer of adult release. "Executive officer of adult release" means the person to whom the commissioner of corrections has delegated the authority for granting parole and work release; for revoking parole, work release, and supervised release; and for granting discharge from an indeterminate sentence.

I. Expiration of the determinate sentence. "Expiration of the determinate sentence" means the date on which the maximum sentence pronounced by the court occurs.

J. Expiration of the indeterminate sentence. "Expiration of the indeterminate sentence" means the date on which the maximum sentence pronounced by the court less good time reduction occurs.

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K. Extraordinary circumstances. "Extraordinary circumstances" mean any uncommon, exceptional conditions, facts, or events which affect an individual.

L. Guidelines. "Guidelines" mean a sentence under Minnesota sentencing guidelines.

M. Inmate. "Inmate" means a person committed to the jurisdiction of the commissioner who is imprisoned in a correctional facility or other place designated by the commissioner.

N. Near the site. "Near the site" means a place not to exceed 50 miles from the site of the alleged violation.

O. Parole. "Parole" means that portion of an indeterminate sentence served by an inmate in the community under supervision and subject to prescribed rules.

P. Probable cause. "Probable cause" means a finding by a court in an omnibus hearing or by a hearing officer in a probable cause hearing.

Q. Probable cause hearing. "Probable cause hearing" means a hearing held to determine if there are reasonable grounds for belief that one or more conditions of release may have been violated.

R. Program teams. "Program teams" mean a group of Department of Corrections employees in a correctional facility whose assigned function is to develop needs assessments and program plans and to conduct progress reviews for those inmates assigned to them.

S. Projected release date. "Projected release date" means a date in the future at which an inmate will be released providing: (1) the inmate's behavior is satisfactory, (2) the release date was based on complete and accurate information, and (3) the inmate is not considered to be a risk to the public at the time of release.

T. Projected release plan. "Projected release plan" means a proposed plan for an inmate when released to the community, including a place of residence and employment as well as any special or standard conditions which may be imposed at the time

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of release.

U. Public interest. "Public interest" means the interest the public has in maintaining the integrity of legal sanctions and the rights of citizens.

V. Public safety. "Public safety" means the protection of the public from injury, danger, and violence.

W. Reentry review. "Reentry review" means the review which is held in order to establish conditions of release.

X. Releasee. "Releasee" means a person on parole, work release, or supervised release status from a correctional facility who is under sentence to the commissioner.

Y. Residential community program. "Residential community program" means a structured residential program in the community such as a halfway house, chemical dependency treatment center, or another treatment program designed to change the behavior of residents and to protect the public.

Z. Revocation hearing. "Revocation hearing" means a hearing held for the purpose of determining whether cause exists for the revocation of parole, work release, or supervised release and for determining whether parole, work release, or supervised release should be revoked and for setting the term of reimprisonment to be served by the violator.

AA. Risk to the public. "Risk to the public" means the degree to which an individual is likely to cause injury, damage, loss, pain, or peril to the public or to engage in unlawful sexual behavior involving a victim.

BB. Serious health problem. "Serious health problem" means a documented physical health problem of an inmate or releasee which makes the continuation of a criminal sentence impractical and inconsistent with the public interest.

CC. Supervised release. "Supervised release" as defined in Minnesota Statutes, section 244.05 means that portion of a determinate sentence served by an inmate in the community under supervision and subject to prescribed rules, adopted in accordance with Minnesota Statutes, section 244.05.

DD. Supervising agent. "Supervising agent" means the parole

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and probation agent who is assigned to the individual on parole, work release, or supervised release status.

EE. Working days. "Working days" mean all working days exclusive of legal holidays and weekends.

FF. Work release. "Work release" means an extension of confinement in which inmates are conditionally released to work at gainful employment, seek employment, or participate in vocational or educational training in the community while serving their sentence in accordance with Minnesota Statutes, section 241.26.

11 MCAR S 2.602 Purpose.

The purpose of 11 MCAR SS 2.601-2.622 is to establish the policies, procedures, rules, regulations, and guidelines which will govern the operation of the office of adult release established within the Department of Corrections by the commissioner in order to discharge the responsibilities established by law.

11 MCAR S 2.603 Administration.

For the purpose of coordinating, monitoring, and assuring uniformity and objectivity in the decisions of parole, supervised release, and work release, the commissioner has established the office of adult release and appointed an executive officer of adult release. The commissioner has delegated to the executive officer of adult release the authority to grant parole and work release; to revoke parole, work release, and supervised release; to discharge persons under indeterminate sentences; and to approve the conditions of parole, work release, and supervised release.

The executive officer of adult release shall be independent from the administration of the institutions and community services division and shall report directly to the commissioner.

One or more Department of Corrections staff approved by the commissioner may assist the executive officer of adult release in carrying out his responsibilities.

11 MCAR S 2.604 Executive officer of adult release.

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The executive officer of adult release shall have the authority, under the guidelines prescribed in 11 MCAR SS 2.601-2.622, with the exception of those inmates under life sentences, to:

A. grant parole and work release and discharge inmates with indeterminate sentences;

B. approve or modify conditions of parole, supervised release, or work release as developed by the case management program teams;

C. restructure conditions of parole or supervised release;

D. revoke parole, supervised release, and work release status;

E. issue warrants for the apprehension of parolees, supervised releasees, and work releasees;

F. authorize the extradition of absconders from parole, supervised release, and work release; and

G. issue revocation orders to stop time on parolees, supervised releasees, and work releasees who have absconded and to start the time running on the inmates' sentences.

11 MCAR S 2.605 Case management.

A. Program teams. In each adult institution there shall be one or more case management program teams appointed by the institution superintendent or warden. One member of each team shall be designated as the chairman.

B. Functions. A program team shall perform the following functions regarding each inmate:

1. develop a needs assessment;

2. develop a program plan;

3. develop projected release plans;

4. develop institutional transfer recommendations;

5. develop recommendations for work release for prerelease purposes;

6. develop recommendations for work release;

7. conduct program plan progress reviews at least once every 12 months;

8. modify needs assessment or program plans as required;

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9. develop conditions of parole or supervised release jointly with the inmate's assigned field agent;

10. conduct reentry reviews; and

11. make recommendations regarding the transfer of youthful offenders to adult status.

C. Plans. All needs assessments, program, and projected release plans must be in writing and the central office file copy must be forwarded to the office of adult release for informational purposes. All conditions of parole or supervised release shall be imposed by the executive officer of adult release.

11 MCAR S 2.606 Case management process.

A. Needs assessments, program, and projected release plans. Each inmate shall have a needs assessment, program plan, and projected release plan developed within 60 days of admission. The needs assessment must specify the inmate's needs as identified by the program review committee regarding:

1. chemical dependency;

2. sexual deviancy;

3. psychological disorder; and

4. other.

The projected release plan shall be based on the inmate's needs and shall contain the conditions required to meet the department's objective of public protection.

The needs assessment, program plan, and projected release plan shall be developed by the appropriate institution program team, and the central office copy shall be forwarded to the office of adult release for information purposes.

B. Progress reviews. The progress of each inmate under the jurisdiction of the commissioner shall be reviewed at least annually by the institution program team. Progress reviews may occur in conjunction with custody status changes and as individual program needs require.

The inmate's progress reviews may result in the modification of the inmate's needs assessment, modification of program plan, recommendations for institutional transfer, work

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release recommendations, and the development of conditions of parole or supervised release.

The central office copy of the inmate's progress reviews shall be forwarded to the office of adult release for information purposes.

C. Work release for prerelease purposes. Inmates on prerelease status shall be housed at the Minnesota Correctional Facility-Lino Lakes. Nonmetropolitan prerelease status will be available on a limited basis. Requests for this status shall be coordinated through the work release director at least 90 days prior to the inmate's release date. These inmates will be housed in facilities appropriate to provide the necessary services.

The recommendations of the program teams shall be reviewed by the executive officer for granting prerelease status. The executive officer of adult release shall make the decision to grant or deny work release status for placement in the prerelease program.

D. Work release. Applications for work release must be forwarded to the director of work release for approval. If approved by the director of work release, the application must be considered by the program team. If approved by the program team, the recommendation of the program team must be reviewed by the executive officer of adult release for the granting or denial of work release.

E. Reentry reviews. The institution caseworker and the inmate must complete the projected release plan 105-120 days prior to the inmate's established release date. The projected release plan, current case summary, annual progress reviews, and psychological evaluation must be forwarded to the district supervisor or Community Corrections Act contact person of the county in which the offender intends to reside. A copy of that request shall also be forwarded to the district supervisor or Community Corrections Act contact person of the county of commitment.

The district supervisor or Community Corrections Act

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contact person shall assign an agent within 90 days of the offender's release. The name and telephone number of the agent assigned must be sent to the institution caseworker as notification of agent assignment.

The assigned agent shall verify the appropriateness of the release plan. If the agent concurs with the plan, the agent must submit a prerelease report within 65 days of the inmate's release date. If the agent does not concur, he must call the institution caseworker. The institution caseworker and the field agent shall confer to resolve the difference.

Within 45-60 days of the inmate's release date the institution caseworker or parole unit shall schedule the inmate for a review before the program review committee. The program review team shall conduct a reentry review and finalize the projected release plan.

The district supervisor shall request the central office records clerk to issue a bookslip. Upon receipt of a copy of the signed conditions of parole or supervised release by the central office records clerk, a bookslip must be issued.

The final recommendations regarding release plans which have been developed jointly with the supervising agent, the caseworker, and forwarded by the program review committee shall be reviewed by the executive officer of adult release at least 30 days prior to the inmate's established release date. These reviews shall take place at each Minnesota correctional facility as follows:

1. at least every ten working days at Minnesota Correctional Facility-Stillwater and Minnesota Correctional Facility-St. Cloud; and

2. at least every 15 working days at Minnesota Correctional Facility-Shakopee, Minnesota Correctional Facility-Oak Park Heights, and Minnesota Correctional Facility-Lino Lakes.

The executive officer of adult release shall make the final decision regarding the conditions of parole, supervised release, or work release, with the exception of those inmates under life

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sentences.

11 MCAR S 2.607 Notification to inmates.

At least 30 days prior to the reentry review, the inmate shall receive written notice of the date and time of the review. The notice shall state the purpose of the review, the material to be covered, and the right to review the files, records, and other documents which will be considered at that time. The notice shall also inform the inmate of the right to submit written documentation and to appear and speak on his own behalf during the hearing. All inmates shall be notified, in writing, of any decisions which affect their program plans, conditions of release, or release date which occur as a result of program team reviews or through the disciplinary process.

11 MCAR S 2.608 Inmates with indeterminate sentences.

A. Concurrent sentences. When an inmate is under sentence for a pre-May 1, 1980 offense and a guideline sentence concurrently, and the sentence for the pre-May 1, 1980 offense exceeds the guidelines sentence, release shall be considered under Minnesota Statutes, sections 243.05 and 243.12.

B. Review of release dates. Incarcerated inmates with indeterminate sentences governing their release dates which were established prior to July 1, 1982, shall be handled as follows:

1. All release dates established by the Minnesota corrections board will be left in full force and effect by the commissioner.

2. Special reviews for the purpose of modifying release dates established by the Minnesota corrections board will be considered by the executive officer of adult release for the following reasons:

a. correcting mathematical, data entry, or computational errors;

b. Minnesota corrections board parole decision-making guidelines modifications caused by sentence changes; and

c. policy changes established by the commissioner which affect the term of imprisonment.

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3. The program team shall determine if the criteria for a special review have been met. If the criteria have been met, the program team shall forward the information and a recommendation to the executive officer of adult release. The executive officer of adult release shall make the final decision regarding the requested adjustment in the release date.

C. Application of guidelines.

1. Minnesota sentencing guidelines policies and procedures must be utilized in determining the term of imprisonment and projected release date of each inmate with an indeterminate sentence whose new admission review occurs after July 1, 1982.

2. The criminal history score shall be based on the inmate's status on the date the indeterminate offense occurred.

a. To be assigned a juvenile point, the offender must have been under 21 years of age at the time of the offense. If so, standard guidelines policies apply.

b. To be assigned a custody status point, the offender must have been under applicable Minnesota state guidelines policy custody status at the time the indeterminate offense occurred. If so, standard guidelines policies apply.

c. The only misdemeanor, gross misdemeanor, or felony convictions which shall be utilized to compute the criminal history score shall be those for which the offender had received a stayed or imposed sentence prior to the date on which the indeterminate offense occurred.

3. The program team shall complete a Minnesota sentencing guidelines worksheet on such inmates and forward the worksheet to the executive officer of adult release for approval. If the program team recommends departure from the guidelines grid, the written reasons for the departure must accompany the worksheet.

11 MCAR S 2.609 Good time lost; extension of term of imprisonment.

All inmates shall be subject to the loss of good time or extension of term of imprisonment for institutional disciplinary infractions as follows:

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A. All inmates with indeterminate sentences and established release dates shall have their release date and expiration date extended by one day for each day of good time lost.

B. All inmates with indeterminate sentences who have their expiration date as their assigned release date shall have their expiration date extended by one day for each day of good time lost.

C. All inmates with guidelines sentences shall have their supervised release date extended by one day for each day of good time lost.

D. All parole violators shall have their release date extended by one day for each day of good time lost.

E. All violators of supervised release shall have their projected release date extended by one day for each three days of segregation time served.

11 MCAR S 2.610 Offenders on parole or supervised release status.

Progress reviews shall be completed annually on all offenders on parole or supervised release status by the supervising agent. Unless the expiration date occurs earlier, offenders on parole status shall be considered for discharge when consistent with public safety.

11 MCAR S 2.611 Inmates with life sentences.

A. Advisory panel. The commissioner shall convene an advisory panel of Department of Corrections employees, which shall consist of, but not be limited to, the following:

1. the deputy commissioner for institutions;

2. the deputy commissioner for community services;

3. the superintendent or warden of the institution of the inmate's residence; and

4. the executive officer of adult release.

The commissioner shall serve as the chairman of the advisory panel.

B. Duties of panel. The advisory panel shall review each inmate who is serving a life sentence three years prior to the inmate's parole or supervised release eligibility date in order

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to establish a projected release date or a future review date. The advisory panel shall assist the commissioner in thoroughly considering the inmate's entire case history, including the facts and circumstances of the offense for which the life sentence is being served; past criminal history, institutional adjustment, program team reports, psychological and psychiatric reports where pertinent; and the results of community investigations.

The program team of the inmate's residence shall prepare appropriate reports and recommendations as requested by the institution superintendent or warden.

C. Inmate's rights. The inmate shall be given 60 days notice prior to the date of review and:

1. shall be entitled to submit written documentation in support of his or her position;

2. may be present at the review hearing;

3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the review hearing; and

4. a representative of the ombudsman's office may be present at the review hearing.

D. Duties of officials. The commissioner may initiate inquiries and take testimony as authorized by Minnesota Statutes, section 243.05.

The executive officer of adult release shall assist the commissioner in interviewing interested parties and prepare a summary of community input for presentation to the advisory panel.

During the deliberative process only members of the advisory panel shall be present unless determined otherwise by the commissioner.

E. Projected release date. The commissioner shall establish a projected release date for each inmate or continue the case to a future review date. The decision of the commissioner shall be communicated to the inmate in writing within 30 days of the review and shall contain the following:

1. the factors utilized in arriving at the projected

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release date or a future review date;

2. the future review or projected release date; and

3. actions by the inmate which could cause the projected release or review date to be changed.

The projected release date, once established shall not be modified without a review incorporating the elements of the initial review referred to in C. with the exception of changes caused by a loss of good time.

11 MCAR S 2.612 Conditions of parole or supervised release.

A. Objective of public safety. Conditions of parole or supervised release shall be based on the need for public safety. Surveillance with optional treatment programming shall be utilized when consistent with case planning in order to achieve maximum public safety.

B. Requirements and prohibitions of release. All offenders on parole or supervised release shall be required to comply with the following standard conditions of parole or supervised release:

1. Releasees upon leaving the institution shall report immediately at the destination specified by the supervising agent.

2. Releasees shall at all times follow the instructions of their supervising agent and keep the agent informed of their residence and activities. Releasees shall advise their agent within 24 hours if they are arrested.

3. Releasees shall maintain contact with the supervising agent in the manner prescribed by that agent.

4. Releasees shall submit reports as required by the supervising agent and shall respond promptly to any communication from their agent.

5. Releasees shall follow the supervising agent's instructions with respect to the use of intoxicants and shall not possess or use narcotics or other drugs, preparations, or substances as defined by Minnesota Statutes, chapter 152, except those prescribed for the releasee by a licensed physician.

6. Releasees shall not purchase or otherwise obtain or

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have in their possession any type of firearm or dangerous weapon as defined by Minnesota Statutes, section 609.02, subdivision 6.

7. Releasees shall not leave the state without the written permission of the supervising agent specifying the terms and conditions under which permission is granted.

8. Releasees shall not be convicted of any felony, gross misdemeanor, or any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or of repeated traffic offenses other than parking violations. Acknowledgement in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of this condition.

9. A finding of probable cause by a court of competent jurisdiction or grand jury indictment shall be considered grounds to hold a releasee in custody unless and until the releasee is found not guilty.

C. Special conditions of release. Special conditions of release mean any conditions on the release form other than the standard conditions, setting forth individual specified requirements to be followed by a releasee. These special conditions include:

1. special conditions which set forth limits regarding contact with specified persons, travel from or to specified locations or areas, or increased contact with the supervising agent beyond that which is considered standard;

2. participation conditions which require the releasee to be involved in nonresidential therapy or counseling programs; and

3. residential conditions which require the releasee to be involved in a residential program.

D. Special conditions of release criteria. Consideration for special conditions of parole or supervised release shall include but not be limited to those inmates who are being released and have one or more of the following factors present in their case:

1. immediately following institution segregation status;

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2. with a custody status of maximum; or

3. with a history of violent or assaultive behavior.

The inmate is considered to meet criteria specified in 3. if one or more of the following circumstances apply:

a. if the offense involved substantial victim injury and the behavior in the offense was consistent with the inmate's prior behavior pattern;

b. if the offense involved excessive victim injury and the amount of injury or violence inflicted was far in excess of that needed to accomplish the crime;

c. if the offense involved attempted or actual victim injury and the inmate has one or more prior felony convictions for offenses involving attempted or actual victim injury;

d. if the inmate is determined to be "dangerous" by probate court or formal psychological or psychiatric evaluation; and

e. if the inmate is convicted of any offense through the institution disciplinary due process system during his incarceration involving substantial victim injury.

E. Chemical dependency placement. Chemical dependency may be considered grounds for mandating residential placement and supervision if:

1. the inmate was under the influence of chemicals at the time of the current offense or obtaining chemicals was the motive for the current offense; and

2. the inmate's behavior while under the influence of chemicals or seeking to obtain chemicals meets the criteria indicated in D.

F. Sex offense placement. Sex offense behavior may be grounds for mandating residential placement and supervision if:

1. the inmate is declared to be a "recidivistic sex offender" on the basis of a formal assessment; or

2. the inmate is convicted of any offense through the institution disciplinary due process system during his term of incarceration involving sexual assault.

G. Evidentiary basis for criteria. The determination as to

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whether an inmate meets any or all of the criteria specified in D.-F. shall be based upon factual and verifiable data and behavior.

H. Development of special conditions of parole or supervised release. Special conditions of parole or supervised release shall be developed jointly by the institution program team and the field agent.

I. Approval of conditions of parole or supervised release. All conditions of parole or supervised release shall be subject to the approval of the executive officer of adult release.

J. Placement in residential community program. If placement in a residential community program is prescribed as a special condition of supervised release, failure to enter and complete such a program is grounds for revocation of release. If no community program is available at the time of release, the matter shall be referred to the executive officer of adult release for approval of an alternative program or plan.

K. Notice of conditions of parole or supervised release. At the time of release from a correctional facility each inmate shall have read to him the conditions of parole or supervised release, and the inmate shall sign the conditions of parole or supervised release. The inmate's signature shall be witnessed by the staff member who read the conditions of parole or supervised release to the inmate.

L. Cooperation of inmate required. Refusal to cooperate in determining place of residence, employment plans, or conditions of release shall result in an extension of the inmate's term of imprisonment through the institutional disciplinary process. Inmates serving indeterminate sentences will not be allowed to leave the institution without an approved release plan.

11 MCAR S 2.613 Restructure of conditions of parole or supervised release.

A. Request by offender. Offenders on parole or supervised release may at any time during their term of release request that the standard or special conditions of release be modified. Their request must be made in writing through their supervising

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agent who shall submit the request and the agent's recommendation to the office of adult release within ten days of its receipt. The executive officer of adult release shall review the request and respond in writing within 30 days of the receipt of the request for the modification of the standard or special conditions of release.

B. Request by supervising agent. Supervising agents, after consultation with their supervisor, may request a restructure of a client's standard or special conditions of release.

C. Granting of modification. The executive officer of adult release may authorize the supervising agent to modify the standard or special conditions of release or cause the releasee to be brought before the executive officer of adult release for a review of the matter of modification. Any modification of the standard or special conditions of release shall be in writing and executed with the same formality as the original conditions.

11 MCAR S 2.614 Work release status.

A. Participation. Participation in the work release program is voluntary on the part of the inmate. Consideration for work release status shall be given to those offenders who have met the Department of Corrections eligibility requirements, have been accepted by the director of work release and recommended by the institution program team. The executive officer of adult release shall make the decision for the granting or denial of work release.

B. Violations; revocations. All violations of work release rules shall be handled according to the approved discipline plan. Revocation of work release status shall be the decision of the executive officer of adult release after an appropriate due process hearing.

11 MCAR S 2.615 Work release for prerelease purposes.

A. Participation. Participation in the prerelease program is voluntary on the part of the inmate. The procedure for granting work release for placement in the prerelease program shall be for the program team to make the referral to the

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executive officer of adult release. The executive officer of adult release shall make the final decision regarding the granting of work release status for placement in the prerelease program.

B. Violations. Violations of work release or prerelease shall be handled through the institutional disciplinary process.

11 MCAR S 2.616 Warrants, stop time, and hold orders.

A. Grounds for issuance. Warrants may be issued for the apprehension and detention of parolees, supervised releasees, and work releasees:

1. who are alleged to have violated the conditions of their release;

2. who are convicted of a new felony and who represent a risk either by absconding or who have a probability of committing acts which are dangerous to the community; or

3. who are the subject of detainers in appropriate cases.

When warrants have been issued as detainers for releasees who are being prosecuted for new charges, including violations which are misdemeanors, gross misdemeanors, or felonies, the revocation process shall not begin until the court process has concluded. The court process will be considered concluded by dismissal of charges, a finding of not guilty, or the completion of any local incarceration time imposed by the court.

B. Formal recommendation requirement. At any time the releasee is prepared to make bail or has been sentenced by the court, the agent shall submit a written formal recommendation to the executive officer of adult release regarding whether to:

1. maintain the warrant or allow the releasee to make bail; or

2. cancel the warrant and allow the local sentence imposed to satisfy the violation time. If this is done, a notice of release will be filed by the fugitive unit which provides that the agent be notified 30 or 60 days prior to release.

C. Issuance of warrants. The executive officer of adult release shall have the authority to issue nationwide or

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statewide warrants on a case-by-case basis in accordance with the following procedures:

1. After consultation with his or her supervisor, the field agent shall submit a violation report to the executive officer of adult release who shall make the final decision regarding the issuance of a warrant.

2. In emergency situations the agent shall request authorization for the warrant by telephone. The agent shall call the office of adult release and provide the necessary information for warrant authorization.

3. Upon approval of the emergency warrant, the office of adult release shall provide the fugitive unit with the necessary information, and instruct the fugitive unit to issue the warrant.

4. If an emergency warrant is issued, a written violation report must be received by the office of adult release within five working days.

D. Other orders. The executive officer of adult release shall have the authority to issue orders revoking parole, supervised release, or work release; to stop the time from running on the sentences of releasees who have absconded, and to start the running of the time on the inmate's sentence.

E. Hold orders. Apprehension and detention orders may be issued by the executive officer of adult release or a district supervisor upon written reasons submitted by a supervising agent under authority of Minnesota Statutes, section 243.05. No releasee shall be detained under an apprehension and detention order for more than 72 hours unless revocation proceedings have been initiated by the supervising agent.

11 MCAR S 2.617 Revocation hearings.

A. Location, conduct. Revocation hearings whenever possible must be held in the community where the conviction of the violation of a standard or condition occurred. Separate probable cause hearings may be held if circumstances warrant. All revocation or separate probable cause hearings must be held within 15 working days of the releasee's availability to Department of Corrections.

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Outside the metropolitan area, as defined by Minnesota Statutes, section 473.121 revocation or separate probable cause hearings shall be conducted by a Department of Corrections district supervisor other than the supervising agent's supervisor. In cases of special need the executive officer of adult release may conduct the revocation or separate probable cause hearings outside the metropolitan area. Within the metropolitan area the hearings shall be conducted by the executive officer of adult release.

B. Grounds. Grounds for the revocation of parole, work release, or supervised release are as follows:

1. Conviction of a felony, gross misdemeanor, any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or repeated traffic offenses other than parking violations. Acknowledgement in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of revocation.

2. A finding of probable cause by a court of competent jurisdiction or a grand jury indictment shall be considered grounds to hold the offender in custody unless and until the releasee is found not guilty.

3. Violation of any standard or special condition of parole or supervised release.

C. Actions. If the executive officer of adult release or a district supervisor finds that releasees are in violation of their parole, work release, or supervised release, the following actions may be taken:

1. counsel the releasee and continue parole, work release, supervised release without modification;

2. modify and enlarge the conditions of release; or

3. revoke parole, work release, or supervised release and return the releasee to imprisonment for an appropriate period of time not to exceed the time remaining on the releasee's sentence.

D. Reimprisonment. Offenders who have violated the conditions of parole or supervised release and who have been returned to institutional status shall be assigned a release

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date and a term of reimprisonment, as follows:

1. up to six months inclusive of any time spent in jail in connection with the violation, for violations of conditions of parole or supervised release other than convictions of or involvement in criminal activity;

2. up to six months for convictions of misdemeanors or gross misdemeanors;

3. six months to expiration of sentence for conviction of a felony; and

4. depending on the time remaining to be served on the sentence, the type of violation, and the needs of the offender, up to expiration of the sentence may be assigned as the term of reimprisonment if there is a finding of risk to the public or if repeated violations of the conditions of release occur and the releasee is determined to be unamenable to supervision by the executive officer of adult release.

The term of reimprisonment under 1.-3. may be either concurrent or consecutive to incarceration time imposed by a court of law and served locally.

11 MCAR S 2.618 Revocation procedures.

A. Investigation and report. Supervising agents shall investigate all alleged violations of release and after consultation with their supervisor determine whether grounds exist to begin revocation procedures. If grounds are found to exist justifying the initiation of revocation procedures, a violation report must be submitted to the executive officer of adult release together with a recommendation as to the issuance of a warrant directing the apprehension and detention of the releasee pending a hearing.

B. Emergency situations. In emergency situations supervising agents after consultation with their supervisor, may call the office of adult release to request an emergency warrant. The procedure indicated in 11 MCAR S 2.616 governs the issuance of emergency warrants.

C. Initiation of proceedings. If the executive officer of adult release determines that revocation proceedings shall be

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initiated, the supervising agent shall be notified in writing. The executive officer of adult release shall send a copy of the violation report to the State Public Defender's office at the same time that agent is notified to begin revocation proceedings.

D. Notice of hearing. Upon receipt of the notice to begin revocation proceedings, the supervising agent shall have the following duties:

1. The agent shall give the releasee a copy of the violation report.

2. The agent shall advise the releasee of the purpose of the hearing; his right to a hearing; his right to the assistance of counsel of his own choosing or the services of the State Public Defender; his right to present evidence and to confront and cross-examine witnesses against him; and his right to admit the violations of release.

3. If the releasee signs the admission of violations form, the agent shall notify the fugitive unit to transport the violator to a correctional facility designated by the commissioner.

4. Upon return to the correctional facility, the releasee shall be provided with a dispositional hearing within 15 working days at which the field agent is not required to be present.

5. If the releasee requests a revocation hearing, the agent shall call the office of adult release to coordinate a date and time for the hearing.

6. Upon receiving the date and time for the hearing, the agent shall prepare a notice of hearing form, make six copies of the rules of release, six copies of any written evidence, and distribute one set of each according to the distribution indicated on the notice of revocation hearing form.

If the releasee is in custody pursuant to a warrant issued by the office of adult release, the hearing shall be held within 15 working days immediately after his detention, unless good cause is shown for a continuance. At the time notice is given to the releasee, notice shall be sent to the State Public Defender or private counsel.

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E. Hearing. The revocation hearing shall be held near the site of the alleged violation, and conducted by the executive officer of adult release or a district supervisor not directly supervising the agent alleging the violation. If parole, supervised release, or work release is revoked, the releasee shall be imprisoned in a place determined by the commissioner. Releasees may admit the alleged violations any time prior to the hearing. The admission must be in writing, and releasees must have been notified of the consequences of their admission, including that they may be returned to a correctional facility for a term of imprisonment specified by the executive officer of adult release or a district supervisor.

F. Warrants. Unless taken into custody by an agent under the authority of Minnesota Statutes, section 243.05, a releasee shall not be taken into custody unless a warrant is issued by the executive officer of adult release. Requests for hold orders or warrants must allege the specific facts upon which the alleged violation is based, indicate the sources of information, and cite reasons why detention pending the hearing is necessary.

Warrants may be issued in all cases where a releasee has absconded from supervision. Issuance of warrant under these circumstances and the revocation of parole, supervised release, or work release shall stop the time from running on the sentence until the releasee is returned to custody. In all cases where a releasee is returned from out of state, whether by extradition proceedings or waiver of extradition, the hearing shall be held at a location determined by the executive officer of adult release.

G. Failure to appear. Failure of a releasee to appear at a revocation or probable cause hearing after having been duly notified will result in the issuance of a warrant for their apprehension and detention and return to custody pending a hearing at a place to be determined by the executive officer of adult release.

11 MCAR S 2.619 Extraordinary discharge recommendation to Board of Pardons.

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A. Authority. Any person, whether imprisoned in a state correctional facility, detained elsewhere as authorized by the commissioner, or at liberty in the community under supervision and subject to the rules of the commissioner, and serving a sentence under the sentencing guidelines adopted in accordance with Minnesota Statutes, chapter 244, may apply for a recommendation for an extraordinary discharge by the Board of Pardons as defined in Minnesota Statutes, section 244.06.

B. Grounds for. An application for extraordinary discharge shall be based on the following:

1. serious health problems; or

2. extraordinary circumstances.

C. Documentation of health problems. Applications, based on B.1. must be supported by written statements by licensed physicians designated or approved by the Department of Corrections attesting to the applicant's serious health problems and giving their opinion regarding:

1. whether continued imprisonment would be detrimental to the health and welfare of the applicant; or

2. whether or not cost effective health care services necessary to treat the applicant are available within the department.

D. Required findings. Based on the documentation by the designated physicians and other relevant data, the commissioner, in order to recommend an extraordinary discharge upon a ground contained in B.1. must find that:

1. extraordinary discharge is justified on the alleged grounds;

2. the discharge of the applicant will not constitute a threat to the personal safety of any individual or the public; and

3. the discharge is compatible with the public interest and the welfare of the applicant.

E. Extraordinary circumstances. Applications based upon extraordinary circumstances referred to in B.2. must allege:

1. economic hardship on the immediate family of the

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applicant;

2. the hardship is of such uncommon and exceptional nature that it may only be alleviated by the discharge of the applicant; and

3. the discharge of the applicant will not pose a present or potential threat to any individual or to the public.

If, after appropriate inquiry, the commissioner finds that the allegations are true, extraordinary discharge may be recommended to the Board of Pardons.

11 MCAR S 2.620 Extraordinary discharge application process.

A. Applications. Applications for extraordinary discharge must be in writing, contain all of the reasons why the applicant feels such a discharge is warranted, and be supported by appropriate documentation.

B. Assistance, processing. The caseworker at a state correctional facility, or in the case of a releasee, the supervising agent, if requested, shall assist the applicant in the preparation of the application. In all cases the application shall be submitted to the caseworker or supervising agent for review.

When satisfied that the application is in proper form and complete, the caseworker or supervising agent will then submit the application to the case management program team of the facility in which the applicant is confined or to the field supervisor if the applicant is on release status. After review of the application, the case management program team or district supervisor shall submit the application to the executive officer of adult release together with any recommendations they deem necessary.

C. Review. The executive officer of adult release shall review each application and make recommendations to the commissioner regarding the application.

D. Action on application. Applications for extraordinary discharge recommendation shall be approved or denied by the commissioner. If the application is approved, it will be forwarded to the Board of Pardons for final disposition.

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11 MCAR S 2.621 Youthful offender 25th birthday review.

A. Offenders under field supervision.

1. In the case of offenders under field supervision, the institution shall notify the supervising agent 60 days prior to the offender's 25th birthday. The agent shall prepare a report for each offender serving a sentence under Minnesota Statutes 1976, section 242.13, 30 days prior to the offender's 25th birthday. This report shall contain the following:

a. a recommendation as to whether the offender should be discharged or transferred to adult status; and

b. if there is a recommendation to transfer the offender to adult status, an outline of the reasons why the offender is currently dangerous to the public.

The executive officer of adult release shall make the decision as to whether the offender should be transferred to adult status or discharged.

B. Offenders under institutional status. In the case of offenders under institutional status, institution staff shall review the case material and determine if a recommendation to transfer the inmate to adult status should be made based upon the inmate being currently dangerous to the public.

If the institution staff feel that the inmate should be transferred to adult status, the program team shall make a formal recommendation to the executive officer of adult release. This recommendation shall include a list of the factors upon which the recommendation is based.

The following information must be a part of the review material:

1. psychological information which specifically addresses whether the individual is currently dangerous;

2. institutional behavior reports which give evidence of dangerous behavior within the last two years; and

3. a summary report which indicates that at the present time the individual is dangerous and the conclusionary evidence which supports or detracts from the transfer recommendation.

The executive officer of adult release shall make the

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decision regarding whether or not the offender shall be transferred to adult status or discharged.

C. Notification to inmate of transfer to adult status. Each inmate considered for transfer to adult status at his or her 25th birthday review shall be notified in writing of the final decision, within 30 days of the review hearing conducted by the executive officer of adult release. If the offender has been transferred to adult status, the notification shall include the following:

1. notification of the reasons and grounds on which the transfer to adult status was made;

2. the right to request a hearing of record; and

3. that the request for hearing of record must be made in writing, and within 15 working days of the receipt of the notification of transfer by the inmate.

D. Notification to inmate of hearing. If the inmate requests a hearing of record, the inmate must be given 60 days notice prior to the hearing of record and:

1. shall be entitled to submit written documentation in support of his or her position;

2. may be present at the hearing of record; and

3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the hearing of record.

E. Hearing. The hearing of record shall be conducted by the institution case management program team, and the Department of Corrections case shall be presented by the department's legal counsel.

F. Recommendation. After the hearing of record, the case management program team's recommendation shall be submitted to the executive officer of adult release for the final decision.

11 MCAR S 2.622 Request for interstate supervision of a Minnesota releasee.

A. Request for transfer. Transfer requests for interstate supervision of a Minnesota releasee must be submitted to the deputy compact administrator, in the central office, at least 60 days but not more than 90 days prior to the established release

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date. The request should be submitted on correction form 245, and must include in specific terms the placement offer and employment, as well as the caseworker's evaluation and recommendation.

B. Material to be submitted. The following material should be submitted to the compact administrator:

1. three copies of the transfer request correction form 245 (interstate transfer request);

2. three copies of correction form 312 (application for compact services);

3. three copies of correction form 248 (agreement to return form) signed, dated, and witnessed; and

4. three copies of case management progress reports, fingerprints, and photos.

On cases already under field services supervision the deputy compact administrator will request the photos, fingerprints, and progress reports from the releasing institution.

APPROVED IN THE REVISOR OF STATUTES OFFICE BY:

STATE OF MINNESOTA

In the Matter of the Proposed Adoption of Rules Governing the Operation of the Office of Adult Release	Notice of Intent to Adopt Rules Without a Public Hearing

Notice is hereby given that the Department of Corrections proposes to adopt the above entitled rules without a public hearing. The Commissioner has determined the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minnesota sections 14.21 to 14.28 (1982).

Persons interested in these rules shall have thirty (30) days to submit comments on the proposed rules. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

Unless seven (7) or more persons submit requests for a public hearing on the proposed rules within the 30 day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minnesota Statutes 14.23 to 14.28 (1982).

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

John McLagan, Director
Standards Development Unit
Minnesota Department of Corrections
430 Metro Square Building
7th & Robert Streets
St. Paul, Minnesota 55101

Authority for adoption of these rules is contained in Minnesota Laws, 1983, Chapter 274. Additionally, a statement of need and reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from John McLagan at the above address.

Upon adoption of the final rules without a public hearing, the proposed rules, this notice, the statement of need and reasonableness, all written comments received and the final rules as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rules as proposed for adoption, should submit a written statement of such request to John McLagan at the above address.

A copy of the proposed rules follow this notice.

The proposed rules are new.

Additional copies of this notice and the proposed rules are available and may be obtained by contacting John McLagan at the above address.

10/17/83
Date

Orville B. Pung
Commissioner

The purpose of the project is to develop a nursing home reimbursement formula based on a case-mix concept which addresses at a minimum the following factors:

1. The ease with which the system can be administered and monitored and the level of resources needed to reliably develop and update the groupings.

2. The incentives the system creates for the delivery of an appropriate array of resident services.

3. The availability of existing nursing home data sets and the practicality of collecting additional information.

4. The availability of different options and instruments with attention to rules valid for assessing client characteristics, service need and their compatibility with other assessment projects in the state.

5. The appropriateness of introducing facility characteristics such as geographic location and size into the formula.

6. The clarity of the groupings and the ease with which the long term care industry can recognize them.

7. The probable legal issues and possible responses that will arise in developing a new reimbursement system.

8. The incentive for rehabilitation of residents and sustained high quality resident care.

The anticipated results are analyses of alternative and comparison of different reimbursement methods using a case mix formula, recommendation of a particular approach and development of an implementation strategy.

The board has estimated that the cost of this project should not exceed $250,000 for proposed services and expenses.

Interested parties may obtain the Interagency Board's Request for Proposal document by calling or writing:

Pamela Parker
Interagency Board on Quality Assurance
Minnesota Department of Public Welfare
Space Center Building
444 Lafayette Road
St. Paul, Minnesota 55101
(612) 297-3209
(612) 296-2722

The deadline for submitting formal proposals to the Interagency Board is October 31, 1983 at 4:30 p.m. Formal proposals must be submitted to Pamela Parker at the above address.

OFFICIAL NOTICES

Pursuant to the provisions of Minn. Stat. § 15.0412, subd. 6, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Corrections

Notice of Intent to Solicit Outside Opinion Regarding Proposed Rules Governing the Operation of the Office of Adult Release

Notice is hereby given that the Department of Corrections is seeking information or opinions from sources outside the agency in preparing to promulgate rules governing the Operation of the Office of Adult Release. The promulgation of these rules is authorized by Minnesota Statutes, 1983, chapter 274.

The Minnesota Department of Corrections requests information and comments concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comments orally or in writing. Written statements should be addressed to:

Department of Public Welfare
Support Services Bureau

Request for Proposal for Services as Part of a Rulemaking Project

Notice is hereby given that the Support Services Bureau, Department of Public Welfare, is requesting proposals for services using research, writing and group process skills as part of a rulemaking demonstration project. This project is designed to gain approval of amendments to selected Support Service Bureau rules and to test the effectiveness of utilizing specialized skills on a centralized basis in the development and approval of rules.

The estimated amount of the contract is not to exceed $22,000.

The guidelines to be used in the preparation of a proposal and a detailed description of the project are available from the Manuals Section, Support Services Bureau, Department of Public Welfare. Deadline for receipt of proposals is 4:30 p.m., Monday, October 17, 1983. To obtain a copy of the detailed proposal, write or call:

Robert Hamper
Department of Public Welfare
Manuals Section
4th Floor, Centennial Bldg.
St. Paul, Minnesota 55155
(612) 296-2794

Department of Public Welfare
Health Care Programs Division

Notice of Availability of Health Care Consultation Contract

The Department of Public Welfare intends to issue a consultant contract for the purpose of providing professional advice and recommendations in the administration of the Medical Assistance and General Assistance Medical Care programs. The contract for professional advice and recommendations in the administration of the Health Care programs will be issued to a Licensed Consulting Psychologist. The contract will be awarded to the candidate based on his/her experience, education, achievements, professional standing.

The Department of Public Welfare shall make the final selection and issue a contract of varying amount of time and money for the period of November 1, 1983 through June 30, 1984 with an option for a one year renewal to June 30, 1985.

Proposals and inquiries should be directed to:

Thomas L. JoliCoeur, Supervisor
Health Care Programs Division
Professional Services Section
Space Center
444 Lafayette Road
St. Paul, MN 55101
(612) 296-8822

Department of Public Welfare
Income Maintenance Bureau

Notice of Request for Proposals to Develop a Case-Mix Reimbursement Formula

The Department of Public Welfare is seeking proposals for researching and developing a nursing home reimbursement formula based on the case-mix of residents receiving care in the facility. Chapter 199 of the Minnesota Session Laws of 1983 directs the Minnesota Department of Public Welfare and the Interagency Board on Quality Assurance to develop and implement a new reimbursement system by July 1, 1985.

John McLagan
430 Metro Square Building
7th & Robert Streets
St. Paul, Minnesota 55101

Oral statements will be received during regular business hours over the telephone at (612) 296-1312 and in person at the above address.

All statements of information and comment shall be accepted until October 14, 1983. Any written material received by the Department of Corrections shall become part of the record in the event that the rules are promulgated.

District Memorial Hospital

Public Hearing

The Metropolitan Health Board will hold a Certificate of Need/1122 Public Hearing on October 5, 1983 at 7 p.m. in the main conference room at District Memorial Hospital, 246-11th Av. SE., Forest Lake, Mn. for the purpose of receiving written and oral comments on a proposal from District Memorial Hospital to change its ambulance license from Basic Life Support to Advanced Life Support, as required by the Minnesota Life Support Transportation Licensing Law of 1979. No capital expenditure is involved. This ambulance service serves primary Linwood and Columbus Townships and Lino Lakes in Anoka County, Forest Lake, Hugo and Scandia-Marine in Washington County and a portion of Chisago County. For further information, contact the Metropolitan Health Board at the above address or telephone 291-6352.

LaVonne E. Barac, Chairperson
Metropolitan Health Planning Board

Department of Finance

Notice of Maximum Interest Rate for Municipal Obligations

Pursuant to Laws of Minnesota 1982, Chapter 523, Commissioner of Finance, Gordon M. Donhowe, announced today that the maximum interest rate for municipal obligations in the month of October will be eleven (11) percent per annum. Obligations which are payable wholly or in part from the proceeds of special assessments or which are not secured by general obligations of the municipality may bear an interest rate of up to twelve (12) percent per annum.

Metropolitan Council

Revised Review Schedule

Metropolitan Development Framework: Interim Economic Policies

Four years ago, the Metropolitan Council began a process to build a better understanding of the regional economy and to examine how the council's decisions impact the business community. An economic Technical Advisory Committee (ETAC) made up of business, labor and government representatives assisted in the process and suggested further research. The council has followed up on that research, and the goals and policies recommended in the Interim Economic Policies discussion paper are based on the concerns raised by ETAC and the staff research.

The goals and policies discussed in the paper will be adopted on an interim basis in early 1984 and will be incorporated into a revised Metropolitan Development Framework Guide chapter in late 1984.

The basic premise behind the recommended goals and policies is that economic development and business concerns need to be more specifically considered in the council's decisions. The paper contains policies related to investments in the regional systems, regional coordination of economic development, financing of economic development and increasing access to employment opportunities.

The following is a schedule for reviewing and adopting the interim economic policies. The schedule has been revised from one that was published in July, 1983.

Sept. 19 (Mon.)	Special Committee on Economic Development reviews public meeting comments and discusses policy revisions.

Sept. 26 (Mon.)	Special Committee on Economic Development reviews public meeting comments and discusses policy revisions.
Oct. 3 (Mon.)	Special Committee on Economic Development reviews public meeting comments and discusses policy revisions.
Oct. 10 (Mon.)	Committee approves public hearing draft.
Oct. 13 (Thurs.)	Council sets public hearing date.
Nov. 16 (Wed.)	Public hearing held.
Dec. 1 (Fri.)	Public hearing record closed.
Dec. 19 (Mon.)	Hearing record and final document available.
Jan. 16 (Mon.)	Committee reviews and makes recommendation.
Jan. 19 (Thurs.)	Council action.

Minnesota Housing Finance Agency
Home Improvement Division

Notice of Fund Availability for Single-Family Passive Solar Homes

The Minnesota Housing Finance Agency hereby announces that it is accepting applications from individuals for subsidies to be used to reduce the cost of newly constructed single-family homes that include passive solar space heating systems. Assistance will be in the form of a principal reduction of the permanent financing, in amounts up to a maximum of $5,000.

To be eligible, the applicant must intend to own and occupy the home which is subsidized.

Applications will be accepted until November 15, 1983.

A non-refundable review fee of $50 must be submitted with the application.

Selection of applications. Applications that are received prior to the deadline announced by the agency, that fulfill the basic standards in the notice of fund availability, and that meet the other eligibility requirements are eligible applications.

If the agency receives more eligible applications than can be financed with the available funds, the agency will use the following method to select those applicants who will receive a passive solar subsidy:

1. The agency will first award funds to all eligible applicants with certified annual adjusted incomes of $38,000 or less.

2. If there are more applications from eligible applicants with annual adjusted incomes of $38,000 or less than can be financed with the funds available, the applications to be funded will be selected by lot.

3. After funds are awarded to all eligible applicants with adjusted incomes of $38,000 or less, if funds remain available, the agency may publish a second notice of funds availability and accept applications from applicants with adjusted incomes of greater than $38,000. The applications to be funded will be selected by lot, if necessary, from among the eligible applications received in response to the second notice of funds availability.

To receive an application and the design specifications upon which the application will be evaluated contact:

Wendell Hill
Minnesota Housing Finance Agency
333 Sibley Street, Suite 200
St. Paul, Minnesota 55101
(612) 297-3136

Minnesota Housing Finance Agency
Home Improvement Division

Notice of Fund Availability for Residential Rental Energy Conservation

The Minnesota Housing Finance Agency announces that funds have been received from the Solar Energy and Energy Conservation Bank of the U.S. Dept. of Housing and Urban Development for the purpose of upgrading the energy efficiency of

STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE PROPOSED ADOPTION OF RULES GOVERNING THE OFFICE OF ADULT WORK RELEASE

ORDER ADOPTING RULES (2nd)

Notice of the Commissioner's intent to adopt the above-entitled rules without a public hearing was published at the State Register on September 26, 1983 and was sent by U.S. Mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes, Section 14.14, Subdivision 1 on November 2, 1983. Interested and affected persons were given an opportunity to submit comments for thirty days after notice. No written requests and one verbal request for a public hearing was received during the thirty day period.

An Order to Adopt Rules was submitted to the Attorney General's Office December 12, 1983 pursuant to Minnesota Laws, 1983, Chapter 274. Due to questions raised, the Order to Adopt Rules was withdrawn. Notice of Modification of the Statement of Need and Reasonableness was published at State Register January 23, 1984 and interested and affected persons were given thirty days to comment on the modifications.

Now therefore, it is ordered that the rules identified as Rules Governing the Office of Adult Release are adopted the 7th day of March, 1984 pursuant to the authority vested by Minnesota Laws, 1983, Chapter 274.

STATE OF MINNESOTA

Orville B. Pung
Commissioner of Corrections

Laws 1983, ch. 188, codified as Minnesota Statutes § 14.115, subdivision 1. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard Gomsrud, Department of Commerce, 500 Metro Square Bldg., St. Paul, MN 55101, (612) 297-2852.

All statements of information and comment shall be accepted until February 22, 1984. Any written material received by the Commerce Department shall become part of the record in the event that the rules are promulgated.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Outside Opinion Sought Concerning the Impact on Small Business of the Previously Published Proposed Rules Relating to Insurance Claims Settlement

The Department of Commerce is soliciting opinion on its insurance claims settlement rules published in the *State Register* on January 2, 1984 at 8 S.R. 1562, pages 1562-1567, as to how these rules will affect small businesses as defined in Minnesota Laws 1983, ch. 188, codified as Minnesota Statutes § 14.115, subdivision 1. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard Gomsrud, Department of Commerce, 500 Metro Square Bldg., St. Paul, MN 55101, (612) 297-2852.

All statements of information and comment shall be accepted until February 22, 1984. Any written material received by the Commerce Department shall become part of the record in the event that the rules are promulgated.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Outside Opinion Sought Concerning the Impact on Small Business of the Previously Published Proposed Rules Relating to the Workers' Compensation Assigned Risk Plan

The Department of Commerce is soliciting opinion on its workers' compensation assigned risk plan rules and amendments published in the *State Register* on December 5, 1983 at 8 S.R. 1294, pages 1294-1296, and on December 19, 1983 at 8 S.R. 1418, pages 1418-1419, as to how these rules will affect small businesses as defined in Minnesota Laws 1983, ch. 188, codified as Minnesota Statutes § 14.115, subdivision 1. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard Gomsrud, Department of Commerce, 500 Metro Square Bldg., St. Paul, MN 55101, (612) 297-2852.

All statements of information and comment shall be accepted until February 22, 1984. Any written material received by the Commerce Department shall become part of the record in the event that the rules are promulgated.

Michael A. Hatch
Commissioner of Commerce

Department of Corrections

Notice of Modification of Statement of Need and Reasonableness for Proposed Rules Governing the Operation of the Office of Adult Release

Notice is given that modifications have been made to the Statement of Need and Reasonableness for Proposed Rules of the Operation of the Office of Adult Release. Interested parties can receive a copy of the Statement of Need and Reasonableness by contacting John McLagan, Director, Standards Development Unit, 430 Metro Square Building, St. Paul, Minnesota 55101 (612-296-1312).

The Proposed Rules Governing the Operation of the Office of Adult Release were published at *State Register*, Volume 8, Number 31, page 981 (8 SR 981), dated October 31, 1983.

Orville B. Pung
Commissioner of Corrections

Metropolitan Council
Metropolitan Health Planning Board

Notice of Preliminary Review Schedule 1984 Annual Implementation Plan

The Metropolitan Council/Metropolitan Health Planning Board, as the federally-designated Health Systems Agency for the Seven-County Metropolitan Area, will begin its review of the 1984 Annual Implementation Plan. This yearly revision of the Annual Implementation Plan partially fulfills the requirements of the National Health Planning and Resources Development Act of 1974 (P.L. 93-641) as amended in 1979 (P.L. 96-79) for continued funding as the designated Health Systems Agency for Minnesota Region V, for which the Metropolitan Council intends to apply by April 2, 1984.

The 1984 Annual Implementation Plan has been developed from specific action recommendations in the current Health Systems Plan and other stated priorities of the Metropolitan Council and Metropolitan Health Planning Board. It serves as the work program for the community during 1984 to attain the long-range goals in the systems plan. The 1984 Annual Implementation Plan proposes four objectives for the year. They are:

- Collect and analyze price, access and other information from Area health care providers necessary in continuing a more price-competitive health care system. This objective is to be carried out by the actions of the Council of Community Hospitals, Foundation for Health Care Evaluation, Minnesota Blue Cross/Blue Shield, Minnesota Coalition on Health Care Costs, commissioner of health and the Minnesota State Legislature.

- Two major demonstration projects directed at testing various organizational structures for more affordable health care plans for specific target populations will become operational. This objective is to be accomplished by the Minnesota Department of Public Welfare and the Twin Cities Community Program for Affordable Health Care.

- Prepare public policy that addresses and directs the reshaping of the long-term care system in the Metropolitan Area. This objective is to be completed by a broad-based task force of community leaders and the Metropolitan Council and the Legislative Commission on Long-Term Care.

- Prepare public policy for the development and operation of a new model of vocational education and training for competitive employment of developmentally disabled adults. This objective is to be carried out by the Metropolitan Council's Developmental Disabilities Program, Metropolitan Council and three Area day activities centers.

Jan. 11, 1984	Planning Committee of the Metropolitan Health Planning Board—review the proposed plan.
Jan. 19, 1984	Metropolitan and Community Development Committee of the Metropolitan Council—review and recommend acceptance of the proposed plan for public hearing.
Jan. 25, 1984	Planning Committee of the Metropolitan Health Planning Board—review and recommend acceptance of the proposed plan for public hearing
Jan. 25, 1984	Metropolitan Health Planning Board—review and accept the proposed plan for public hearing.
Jan. 26, 1984	Metropolitan Council—review and accept the proposed plan for public hearing.
Feb. 29, 1984	Public hearing.
March 14, 1984	Hearing record closes.
March 14, 1984	Planning Committee of the Metropolitan Health Planning Board—review and recommend adoption of the final plan.
March 14, 1984	Metropolitan Health Planning Board—review and adopt final plan.
March 15, 1984	Metropolitan and Community Development Committee of the Metropolitan Council—review and recommend adoption of the final plan.
March 22, 1984	Metropolitan Council—review and adopt final plan.

Minnesota Job Skills Partnership Board

Notice of Availability of Grant Funds for Customized Training Programs

The Minnesota Job Skills Partnership is a commitment by the State of Minnesota to extend education and training resources of the State to provide Minnesota employers with a well-trained and skilled work force. Grants will be made quarterly by the Board of Directors to educational or other nonprofit institutions. For consideration at the March 10, 1984, meeting, grant proposals must be submitted by February 19. For consideration at the May 21, 1984, meeting, grant proposals must be submitted by May 1.

Legal Authority

The Minnesota Job Skills Partnership is authorized under Minnesota Statutes Section 116L.

STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE PROPOSED ADOPTION OF RULES GOVERNING THE OFFICE OF ADULT RELEASE

ORDER ADOPTING RULES

Notice of the Commissioner's intent to adopt the above-entitled rules without a public hearing was published in the State Register on September 26, 1983 and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes, Section 14.14, Subdivision 1 on November 2, 1983. After affording interested and affected persons an opportunity to submit comments for thirty (30) days after notice and receiving no written requests and one verbal request for a public hearing within a thirty (30) day comment period;

Now therefore, it is ordered that the rules identified as Rules Governing the Office of Adult Release are adopted the 12th day of December, 1983 pursuant to the authority vested by Minnesota Laws, 1983, Chapter 274.

STATE OF MINNESOTA

Orville B. Pung
COMMISSIONER OF CORRECTIONS

STATE OF MINNESOTA

In the Matter of the Proposed Adoption of Rules Governing The Operation of the Office of Adult Release

Order for Notice of Intent to Adopt Rules Without Public Hearing

It is ordered this 31st day of October, 1983 that a notice of Intent to Adopt Rules Without Public Hearing in the above entitled matter be given to all persons who have registered their name with the Minnesota Department of Corrections for that purpose and be published in the State Register.

STATE OF MINNESOTA

Orville B. Pung
Commissioner of Corrections

IN THE MATTER OF THE PROPOSED ADOPTION OF RULES OF THE STATE DEPARTMENT OF CORRECTIONS GOVERNING THE OPERATION OF THE OFFICE OF ADULT RELEASE

AFFIDAVIT OF MAILING

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Joan M. Lahti, being first duly sworn deposes and says:

That on the 2nd day of November, 1983, at the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Intent to Adopt Rules Without Public Hearing by depositing in the United States Mail at said City of St. Paul, a copy thereof, properly enveloped with postage prepaid, on all persons and associations who have requested that their names be placed on file with the State Department of Corrections for the purpose of receiving notice of the proposed adoption of rules.

Joan M. Lahti

Subscribed and sworn to before me
this 2nd day of November, 1983.

Shari Burt

SHARI LYNN BURT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES AUGUST 1, 1990

STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE PROPOSED RULES OF THE OFFICE OF ADULT RELEASE

CERTIFICATE OF MAILING LIST

I hereby certify that the mailing list used for the above-entitled matter constituted the accurate and complete list of persons, associations and other interested groups who, as of 1:00 P.M. this 12th day of December, 1983, have requested, pursuant to Minnesota Statutes § 14.14, Subdivision 1, that their names be placed on file with the Minnesota Department of Corrections for the purpose of receiving notice of the proposed adopted rules by the Department of Corrections.

Joan Fabian

December 12, 1983
Date

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STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE PROPOSED ADOPTION OF RULES OF THE MINNESOTA DEPARTMENT OF CORRECTIONS GOVERNING THE OPERATION OF THE OFFICE OF ADULT RELEASE

CERTIFICATE OF MAILING LIST

I hereby certify that the mailing list used for the above-titled matter constituted the accurate and complete list of persons, associations and other interested groups who, as of 12:30 P.M. this 2nd day of November, 1983, have requested, pursuant to Minnesota Statutes § 14.14, Subdivision 1, that their names be placed on file with the Minnesota Department of Corrections for the purpose of receiving notice of the proposed adopted rules by the Department of Corrections.

Joan M. Lakes

November 2, 1983
Date

Robert Buchanan, Group Pres.
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STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE PROPOSED ADOPTION OF RULES GOVERNING THE OFFICE OF ADULT RELEASE

FINDINGS OF FACT AND CONCLUSION

The above-entitled matter was determined by the Department of Corrections to be of a non-controversial nature and therefore proposed for adoption using procedures set forth in Minnesota Statutes section 14.14, Subdivision 1 (1982).

After affording interested persons an opportunity to present written and oral data, statements and arguments and having received only one request for a formal hearing, and after considering all evidence adduced upon the record, files and procedures followed, I find the following:

Mr. John Poupart, Ombudsman for Corrections, made a verbal request that there be a full hearing. Since Mr. Poupart's request was the only such request made and; since no formal and specific objections were presented which would give cause for further consideration and; since Minnesota Statute 14.25 permit the Commissioner to proceed with the non-controversial process as long as less than seven (7) people request a full hearing, therefore;

It is concluded that the rule making process for non-controversial rule making procedures should be continued in accordance to law.

STATE OF MINNESOTA

Orville B. Pung
Commissioner of Corrections

Revised

STATEMENT OF NEED AND REASONABLENESS

Rules Governing the Office of Adult Release - Minnesota Department of Corrections

History and Background

On July 1, 1982, the Minnesota Corrections Board was abolished by an act of the legislature. This action also transferred the duties and responsibilities of the MCB to the Commissioner of Corrections.

In March of 1982, the Commissioner formed a Steering Committee made up of the department's administrative staff to develop the policies and procedures which would be utilized to discharge this new responsibility. The Steering Committee received and evaluated suggestions from both internal department staff and persons who were external to the Department of Corrections but would interact with the department in the area of adult release and revocation. The work of the Steering Committee and the approval of the Commissioner resulted in the Department of Corrections Adult Release and Revocation policies and procedures.

Administration

The administration of the adult release activities is coordinated through a separate Office of Adult Release. The activities are managed by the Executive Officer of Adult Release who has been delegated the authority to:

1. Grant parole and discharge to persons serving indeterminate sentence;
2. Approve conditions of parole and supervised release;
3. Grant work release;
4. Issue warrants, and
5. Revoke work release, parole and supervised release.

Institutional Process

Within each Minnesota Correctional Facility there is a Program Review Committee. These committees are comprised of the institution's administrative staff and include representatives from the security staff, educational and rehabilitational staff, and the psychological services departments. The program committees have assumed the inmate review function of the Minnesota Corrections Board. These committees conduct new admission reviews, annual progress reviews, work release consideration reviews, and reentry reviews. From a practical standpoint, the Program Review Committee serves as the major decision making component for an inmate's institutional activities and release plan development process.

The program committees, utilizing the adult release policies and procedures, make recommendations to the executive Office of Adult Release regarding the granting of work release, parole, and the conditions of parole and supervised release. The Executive Officer of Adult Release has been delegated the authority to grant work release status, grant parole, and set the conditions of release for all inmates under the jurisdiction of the Department of Corrections. The only exceptions are those inmates who are serving life sentences for murder first and murder second degree.

Life Sentence Inmates

The Commissioner of Corrections retains the sole authority to grant parole and supervised release to persons serving life sentences. An Advisory Penal comprised of the department's administrative staff and the institution head provides advisory assistance to the Commissioner relative to these decisions.

The procedure involves a formal hearing in which the inmate is present and represented by legal counsel or an advocate of his choice.

The Commissioner has the option to grant immediate release for those who are eligible and/or set a release date which occurs some time in the future.

Revocation Procedures

The revocation of work release, parole, and supervised release is the responsibility of the Office of Adult Release. With the exception of releasees who have committed new felony crimes, revocation hearings are conducted in the community by the Executive Officer or a Deputy Executive Officer. These hearings are conducted within 15 working days of a releasee's detention based upon the Department of Corrections warrant. All decisions regarding the revocation process are made during the community revocation hearing.

Indeterminate Sentence Inmates

All release dates established by the Minnesota Corrections Board have been left in full force and effect. The post conviction remedy process is viewed as the most appropriate method to challenge the decisions made by the MCB. The only exceptions to this are in the case of sentence changes, errors in computation or data entry, and/or policy changes which effect the term of imprisonment of all offenders.

11 MCAR § 2.601 - Definitions and Purpose

RATIONALE: Definitions are required to provide clarity and full understanding to the language and terms of these proposed rules. It is important that all concerned individuals, agencies, and significant groups have clear knowledge of terms used in the proposed rules.

EVIDENCE: Minnesota Statutes, Chapters 241.045, 242 (juvenile), and 244 (Minnesota Sentencing Guidelines) statutorily mandate authority to do so.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Introduction pp. xvii to xxi and Glossary pp. 38-39.

11 MCAR § 2.603 and 2.604 - Administration and Executive Officer of Adult Release

RATIONALE: This section describes the administration of the department's adult release process. This section is needed to provide an exact description of how the adult release system is managed by the Department of Corrections and the chain of responsibility for staff, inmates, and the public.

EVIDENCE: Minnesota Statutes 244

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, pp. 3-5.

11 MCAR § 2.605 - Case Management

RATIONALE: Section A, B and C outline and establish the structure of Program teams, their functions and the plan. Only by first establishing a structure can the rules outline a process which will be key to evaluation and appropriate disposition.

EVIDENCE: Minnesota Statutes 244.05, Subdivision 2 and Minnesota Laws (1983) Chapter 274.

The American Corrections Association, 2nd Ed., Standards for Adult Parole Authorities, Conditions of Parole, pp. 28-29.

11 MCAR § 2.606 - Case Management

RATIONALE: 11 MCAR § 2.605 establishes a structure for evaluation and disposition. 11 MCAR § 2.606 describes the process within the structure, i.e. needs assessment, progress review, work release for prerelease programs, work release and reentry reviews.

EVIDENCE: Minnesota Statutes 244.05 and Minnesota Laws (1983) Chapter 274

The American Corrections Association, 2nd Edition, Standards for Adult Parole Authority, Conditions of Parole, pp. 28-29.

11 MCAR § 2.607 - Notification to Inmates

RATIONALE: Inmates should have a right to notice when being reviewed for reentry. This rule mandates notice of review, the purpose, the date and time and other rights related to the review.

EVIDENCE: Past practice of the DOC. Recommended by the steering committee.

11 MCAR § 2.608 - Inmates with Indeterminate Sentence

RATIONALE: Minnesota is under two distinct sets of sentencing laws-indeterminate and determinate. In addition, the Minnesota Corrections Board established presumptive release dates for inmates with indeterminate sentences using the parole decision-making guidelines. It is essential for the Department of Corrections to establish rules which protect the presumptive release dates of inmates in this case. These rules establish the conditions under which a previous release date can be modified.

EVIDENCE: Minnesota Statutes, Sec. 243.05 and 243.12

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-24; Parole Release Hearings, pp. 24-28; Conditions of Parole, pp. 28-29.

11 MCAR § 2.609 - Good Time Lost: Extension of Term of Imprisonment

RATIONALE: Good time is regulated by law. All inmates are subject to the loss of good time. Since loss of good time affects sentences and release dates, the conditions of loss of good time are included in these rules.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 4 and 5.

Minnesota Statutes, Sec. 243.05.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23.

11 MCAR § 2.610 - Offenders on Parole or Supervised Release Status

RATIONALE: This rule is needed to spell out the standard conditions of supervised release in order that the releasee and the department know the exact expectations for everyone concerned.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 2.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Conditions of Parole, pp. 28-29.

11 MCAR § 2.611 - Inmates with Life Sentences

RATIONALE: The basic concept of an incarcerated individual to have exact knowledge of his length of stay in confinement is very important. These Rules address the length of stay concern for persons under a mandatory life sentence. Also crucial in the setting of a presumptive release date is the idea of the use of a general release criteria.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 4 and 5.

Minnesota Statutes, Sec. 243.05.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23.

11 MCAR § 2.612 - Conditions of Parole or Supervised Release

RATIONALE: The rules of a releasing authority must be flexible to encompass the restructure of supervised releases by the Department, a releasee, and supervising agents. This section permits the possibility of restructure.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 2 and 3

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Conditions of Parole, pp. 28-29.

Also, Minnesota Sentencing Guidelines.

11 MCAR § 2.613 - Restructure of Conditions of Parole or Supervised Release

RATIONALE: Conditions, situations and circumstances change and the supervised release needs to have a system to meet these changes when appropriate.

EVIDENCE: Minnesota Sentencing Guidelines Policies and Procedures. Commentary regarding the use of revocation of probation/ parole should occur only after repeated and serious isolation. This rule allows for alternative disposition.

11 MCAR § 2.614 - Work Release Status

RATIONALE: Work release is a key element of correctional programming. It is one of several release options which the Department of Corrections uses in providing an individualized return of an inmate to the community. This rule sets out the process of the Department in the granting of work release.

EVIDENCE: Minnesota Statutes, Sec. 244.065.

11 MCAR § 2.615 - Work Release for Pre Releaseee Purposes

RATIONALE: This rule establishes the legal procedure for granting work release status to pre release inmates.

EVIDENCE: Minnesota Statutes, Sec. 244.065.

11 MCAR § 2.616 - Warrants, Stop Time and Hold Orders

RATIONALE: There are times when parolees are alleged to have violated the condition of their supervised release. This section establishes rules for issuing warrants, stop time, hold orders and other conditions related to holding parolees for status review.

EVIDENCE: Minnesota Statute 243.05.

11 MCAR § 2.617 - Revocation Hearing

RATIONALE: It is essential for supervised releases, supervising agents, and the Department to clearly understand the specific grounds for revocation of supervised release. This rule sets forth these grounds.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 2 and 3.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23; Arrest and Revocation, pp. 30-33.

11 MCAR § 2.618 - Revocation Procedure

RATIONALE: Revocation procedures of supervised releases which follow the due process standards laid out in the United States Supreme Court decision of Morrissey v. Brewer are a vital part of these rules.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 2 and 3.

Minnesota Statutes, Sec. 243.05.

Morrissey v. Brewer, 408 U.S. St. C. 471, June 29, 1972.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23; Arrest and Revocation, pp. 30-33.

11 MCAR § 2.619 - Extraordinary Discharge Recommendation to Board of Pardons

RATIONALE: Since the Department lacks the statutory power to grant discharges to these persons sentenced for crimes committed on or after May 1, 1980, it is likely that there will be an increase in applications for extraordinary discharge and the circumstances and reasons under which the Department will consider applications.

EVIDENCE: Minnesota Statutes, Sec. 244.06.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Standards 2-1010 and 2-1011, p. 3.

11 MCAR § 2.620 - Extraordinary Discharge Application Process

RATIONALE: This rule spells out the application process and will ensure that all applications are properly administratively handled.

EVIDENCE: Minnesota Statutes, Sec. 244.06.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Standards 2-1010 and 2-1011, p. 3.

11 MCAR § 2.620, 2.621-Youthful Offender 25th Birthday Review

RATIONALE: Minnesota Statute prior to 1977 require a review of all decisions regarding the discharge or transfer to adult status of offenders sentenced under this statute. Policy and procedure is needed to govern this process because there are still offenders in the system who were sentenced under pre 1977 state law.

EVIDENCE: Minnesota Statute Chapter 242 (Repealed, 1977 C 392 S 14).

11 MCAR § 2.623 - Request for Interstate Supervision of Minnesota Release

RATIONALE: Releasees have the option to serve community supervision portion of the sentence in a state other than Minnesota. There are national rules and standards which govern the interstate release supervision acceptance.

EVICENCE: Minnesota Statute 243.16

Interstate Compact National Contract Standards. See Handbook on the Interstate Compact for the Supervision of Parolees and Probationer published in 1979 by the Parole and Probation Compact Administrators' Association and the Texas Criminal Justice Center and the Parole and Probation Compact Manual revised in 1981.

STATEMENT OF NEED AND REASONABLENESS

Rules Governing the Office of Adult Release - Minnesota Department of Corrections

History and Background

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In March of 1982, the Commissioner formed a Steering Committee made up of the department's administrative staff to develop the policies and procedures which would be utilized to discharge this new responsibility. The Steering Committee received and evaluated suggestions from both internal department staff and persons who were external to the Department of Corrections but would interact with the department in the area of adult release and revocation. The work of the Steering Committee and the approval of the Commissioner resulted in the Department of Corrections Adult Release and Revocation policies and procedures.

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The Commissioner of Corrections retains the sole authority to grant parole and supervised release to persons serving life sentences. An Advisory Penal comprised of the department's administrative staff and the institution head provides advisory assistance to the Commissioner relative to these decisions.

The procedure involves a formal hearing in which the inmate is present and represented by legal counsel or an advocate of his choice.

The Commissioner has the option to grant immediate release for those who are eligible and/or set a release date which occurs some time in the future.

Revocation Procedures

The revocation of work release, parole, and supervised release is the responsibility of the Office of Adult Release. With the exception of releasees who have committed new felony crimes, revocation hearings are conducted in the community by the Executive Officer or a Deputy Executive Officer. These hearings are conducted within 15 working days of a releasee's detention based upon the Department of Corrections warrant. All decisions regarding the revocation process are made during the community revocation hearing.

Indeterminate Sentence Inmates

All release dates established by the Minnesota Corrections Board have been left in full force and effect. The post conviction remedy process is viewed as the most appropriate method to challenge the decisions made by the MCB. The only exceptions to this are in the case of sentence changes, errors in computation or data entry, and/or policy changes which effect the term of imprisonment of all offenders.

11 MCAR § 2.601 - Definitions and Purpose

RATIONALE: Definitions are required to provide clarity and full understanding to the language and terms of these proposed rules. It is important that all concerned individuals, agencies, and significant groups have clear knowledge of terms used in the proposed rules.

EVIDENCE: Minnesota Statutes, Chapters 241.045, 242 (juvenile), and 244 (Minnesota Sentencing Guidelines) statutorily mandate authority to do so.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Introduction pp. xvii to xxi and Glossary pp. 38-39.

11 MCAR § 2.603 and 2.604 - Administration and Executive Officer of Adult Release

RATIONALE: This section describes the administration of the department's adult release process. This section is needed to provide an exact description of how the adult release system is managed by the Department of Corrections and the chain of responsibility for staff, inmates, and the public.

EVIDENCE: Minnesota Statutes 244

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, pp. 3-5.

11 MCAR § 2.605 - Case Management

RATIONALE: Section A, B and C outline and establish the structure of Program teams, their functions and the plan. Only by first establishing a structure can the rules outline a process which will be key to evaluation and appropriate disposition.

EVIDENCE: Minnesota Statutes 244.05, Subdivision 2 and Minnesota Laws (1983) Chapter 274.

The American Corrections Association, 2nd Ed., Standards for Adult Parole Authorities, Conditions of Parole, pp. 28-29.

11 MCAR § 2.607 - Notification to Inmates

RATIONALE: Inmates should have a right to notice when being reviewed for reentry. This rule mandates notice of review, the purpose, the date and time and other rights related to the review.

EVIDENCE: Past practice of the DOC. Recommended by the steering committee.

11 MCAR § 2.608 - Inmates with Indeterminate Sentence

RATIONALE: Minnesota is under two distinct sets of sentencing laws - indeterminate and determinate. In addition, the Minnesota Corrections Board established presumptive release dates for inmates with indeterminate sentences using the parole decision-making guidelines. It is essential for the Department of Corrections to establish rules which protect the presumptive release dates of inmates in this case. These rules establish the conditions under which a previous release date can be modified.

EVIDENCE: Minnesota Statutes, Sec. 243.05 and 243.12

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-24; Parole Release Hearings, pp. 24-28; Conditions of Parole, pp. 28-29.

11 MCAR § 2.609 - Good Time Lost: Extension of Term of Imprisonment

RATIONALE: Good time is regulated by law. All inmates are subject to the loss of good time. Since loss of good time affects sentences and release dates, the conditions of loss of good time are included in these rules.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 4 and 5.

Minnesota Statutes, Sec. 243.05.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23.

11 MCAR § 2.610 - Offenders on Parole or Supervised Release Status

RATIONALE: This rule is needed to spell out the standard conditions of supervised release in order that the releasee and the department know the exact expectations for everyone concerned.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 2.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Conditions of Parole, pp. 28-29/

11 MCAR § 2.611 - Inmates with Life Sentences

RATIONALE: The basic concept of an incarcerated individual to have exact knowledge of his length of stay in confinement is very important. These rules address the length of stay concern for persons under a mandatory life sentence. Also crucial in the setting of a presumptive release date is the idea of the use of a general release criteria.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 4 and 5.

Minnesota Statutes, Sec. 243.05.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23.

11 MCAR § 2.613 - Restructure of Conditions of Parole or Supervised Release

RATIONALE: Conditions, situations and circumstances change and the supervised release needs to have a system to meet these changes when appropriate.

EVIDENCE: Minnesota Sentencing Guidelines Policies and Procedures. Commentary regarding the use of revocation of probation/ parole should occur only after repeated and serious isolation. This rule allows for alternative disposition.

11 MCAR § 2.614 - Work Release Status

RATIONALE: Work release is a key element of correctional programming. It is one of several release options which the Department of Corrections uses in providing an individualized return of an inmate to the community. This rule sets out the process of the Department in the granting of work release.

EVIDENCE: Minnesota Statutes, Sec. 244.065.

11 MCAR § 2.615 - Work Release for Pre Releaseee Purposes

RATIONALE: This rule establishes the legal procedure for granting work release status to pre release inmates.

EVIDENCE: Minnesota Statutes, Sec. 244.065.

11 MCAR § 2.616 - Warrants, Stop Time and Hold Orders

RATIONALE: There are times when parolees are alleged to have violated the condition of their supervised release. This section establishes rules for issuing warrants, stop time, hold orders and other conditions related to holding parolees for status review.

EVIDENCE: Minnesota Statute 243.05.

11 MCAR § 2.617 - Revocation Hearing

RATIONALE: It is essential for supervised releases, supervising agents, and the Department to clearly understand the specific grounds for revocation of supervised release. This rule sets forth these grounds.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 2 and 3.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23; Arrest and Revocation, pp. 30-33.

11 MCAR § 2.618 - Revocation Procedure

RATIONALE: Revocation procedures of supervised releases which follow the due process standards laid out in the United States Supreme Court decision of Morrissey v. Brewer are a vital part of these rules.

EVIDENCE: Minnesota Statutes, Sec. 244.05, Subd. 2 and 3.

Minnesota Statutes, Sec. 243.05.

Morrissey v. Brewer, 408 U.S. St. C. 471, June 29, 1972.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Hearing Process, pp. 22-23; Arrest and Revocation, pp. 30-33.

11 MCAR § 2.619 - Extraordinary Discharge Recommendation to Board of Pardons

RATIONALE: Since the Department lacks the statutory power to grant discharges to these persons sentenced for crimes committed on or after May 1, 1980, it is likely that there will be an increase in applications for extraordinary discharge and the circumstances and reasons under which the Department will consider applications.

EVIDENCE: Minnesota Statutes, Sec. 244.06.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Standards 2-1010 and 2-1011, p. 3.

11 MCAR § 2.620 - Extraordinary Discharge Application Process

RATIONALE: This rule spells out the application process and will ensure that all applications are properly administratively handled.

EVIDENCE: Minnesota Statutes, Sec. 244.06.

The American Correctional Association, 2nd Edition, Standards for Adult Parole Authorities, Standards 2-1010 and 2-1011, p. 3.

11 MCAR § 2.620, 2.621-Youthful Offender 25th Birthday Review

RATIONALE: Minnesota Statute prior to 1977 require a review of all decisions regarding the discharge or transfer to adult status of offenders sentenced under this statute. Policy and procedure is needed to govern this process because there are still offenders in the system who were sentenced under pre 1977 state law.

EVIDENCE: Minnesota Statute Chapter 242 (Repealed, 1977 C 392 S 14).

11 MCAR § 2.623 - Request for Interstate Supervision of Minnesota Release

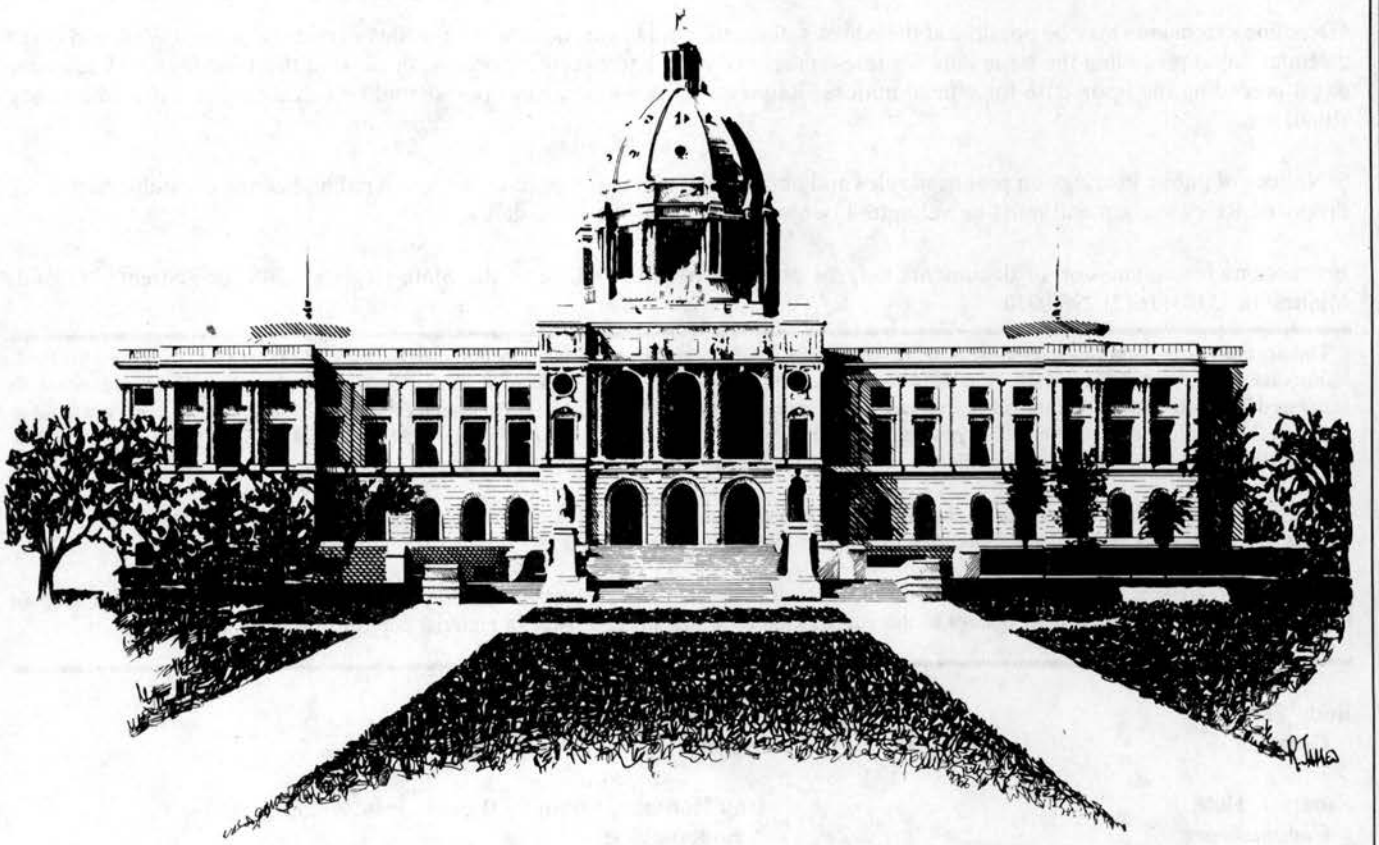
RATIONALE: Releasees have the option to serve community supervision portion of the sentence in a state other than Minnesota. There are national rules and standards which govern the interstate release supervision acceptance.

EVICENCE: Minnesota Statute 243.16

Interstate Compact National Contract Standards. See Handbook on the Interstate Compact for the Supervision of Parolees and Probationer published in 1979 by the Parole and Probation Compact Administrators' Association and the Texas Criminal Justice Center and the Parole and Probation Compact Manual revised in 1981.

STATE REGISTER

STATE OF MINNESOTA



VOLUME 8, NUMBER 18

October 31, 1983

Pages 977-1064

STATE REGISTER

Printing Schedule for Agencies

Issue Number	*Submission deadline for Executive Orders, Adopted Rules and **Proposed Rules	*Submission deadline for State Contract Notices and other **Official Notices	Issue Date
	SCHEDULE FOR VOLUME 8		
19	Monday Oct 24	Monday Oct 31	Monday Nov 7
20	Monday Oct 31	Monday Nov 7	Monday Nov 14
21	Monday Nov 7	Monday Nov 14	Monday Nov 21
22	Monday Nov 14	Monday Nov 21	Monday Nov 28

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the Office of the State Register, 506 Rice Street, St. Paul, Minnesota 55103, (612) 296-0930.

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The *State Register* is the official publication of the State of Minnesota, containing executive orders of the governor, proposed and adopted rules of state agencies, and official notices to the public. Judicial notice shall be taken of material published in the *State Register*.

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NOTICE

How to Follow State Agency Rulemaking Action in the *State Register*

State agencies must publish notice of their rulemaking action in the *State Register*. If an agency seeks outside opinion before promulgating new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION. Such notices are published in the OFFICIAL NOTICES section. Proposed rules and adopted rules are published in separate sections of the magazine.

The PROPOSED RULES section contains:

- Calendar of Public Hearings on Proposed Rules.
- Proposed new rules (including Notice of Hearing and/or Notice of Intent to Adopt Rules without A Hearing).
- Proposed amendments to rules already in existence in the Minnesota Code of Agency Rules (MCAR).
- Proposed temporary rules.

The ADOPTED RULES section contains:

- Notice of adoption of new rules and rule amendments (those which were adopted without change from the proposed version previously published).
- Adopted amendments to new rules or rule amendments (changes made since the proposed version was published).
- Notice of adoption of temporary rules.
- Adopted amendments to temporary rules (changes made since the proposed version was published).

ALL ADOPTED RULES and ADOPTED AMENDMENTS TO EXISTING RULES published in the *State Register* and filed with the Secretary of State before September 15, 1982, are published in the *Minnesota Code of Agency Rules 1982 Reprint*. ADOPTED RULES and ADOPTED AMENDMENTS TO EXISTING RULES filed after September 15, 1982, will be included in a new publication, *Minnesota Rules*, scheduled for publication in spring of 1984. In the MCAR AMENDMENT AND ADDITIONS listing below, the rules published in the *MCAR 1982 Reprint* are identified with an asterisk. Proposed and adopted TEMPORARY RULES appear in the *State Register* but are not published in the *1982 Reprint* due to the short-term nature of their legal effectiveness.

The *State Register* publishes partial and cumulative listings of rule action in the MCAR AMENDMENTS AND ADDITIONS list on the following schedule:

Issues 1-13, inclusive
Issues 14-25, inclusive
Issue 26, cumulative for 1-26
Issue 27-38, inclusive
Issue 39, cumulative for 1-39
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PROPOSED RULES

Pursuant to Minn. Stat. of 1980, §§ 14.21, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless seven or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules;

and

4. that the rule may be modified if modifications are supported by the data and views submitted.

If, during the 30-day comment period, seven or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.13-14.20 which state that if an agency decides to hold a public hearing, it must publish in the *State Register* a notice of its intent to do so. This notice must appear at least 30 days prior to the date set for the hearing, along with the full text of the proposed rules. (If the agency has followed the provisions of subd. 4h and has already published the proposed rules, a citation to the prior publication may be substituted for republication.)

Pursuant to Minn. Stat. § 14.29, when a statute, federal law or court order to adopt, suspend or repeal a rule does not allow time for the usual rulemaking process, temporary rules may be proposed. Proposed temporary rules are published in the *State Register*, and for at least 20 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Corrections

Proposed Rules Governing the Operation of the Office of Adult Release

Notice of Intent to Adopt Rules without a Public Hearing

Notice is hereby given that the Department of Corrections proposes to adopt the above entitled rules without a public hearing. The commissioner has determined the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minnesota sections 14.21 to 14.28 (1982).

Persons interested in these rules shall have thirty (30) days to submit comments on the proposed rules. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

Unless seven (7) or more persons submit requests for a public hearing on the proposed rules within the 30 day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minnesota Statutes §§ 14.23 to 14.28 (1982).

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

John McLagan, Director
Standards Development Unit
Minnesota Department of Corrections
430 Metro Square Building
7th & Robert Streets
St. Paul, Minnesota 55101

Authority for adoption of these rules is contained in Minnesota Laws, 1983, chapter 274. Additionally, a statement of need and reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from John McLagan at the above address.

Upon adoption of the final rules without a public hearing, the proposed rules, this notice, the statement of need and reasonableness, all written comments received and the final rules as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rules as proposed for adoption, should submit a written statement of such request to John McLagan at the above address.

A copy of the proposed rules follow this notice.

The proposed rules are new.

Additional copies of this notice and the proposed rules are available and may be obtained by contacting John McLagan at the above address.

October 17, 1983

Orville B. Pung
Commissioner

Rules as Proposed (all new material)

11 MCAR § 2.601 Definitions and purpose.

A. Scope. As used in 11 MCAR §§ 2.601-2.622, the following terms have the meanings given them.

B. Availability. "Availability" means the data on which the offender has:

1. made bail, bond, or has been released on personal recognizance or no bail required; or

2. completed any local incarceration time which results from a misdemeanor, gross misdemeanor, or felony stayed sentence.

C. Board of Pardons. "Board of Pardons" means the Board of Pardons established by Minnesota Statutes, chapter 638.

D. Bookslip. "Bookslip" means the form issued by the central office records clerk which designates the agent of record.

E. Case management. "Case management" means the total system employed in the management of an inmate's case, including but not limited to the development of needs assessments and program plans; conducting progress and reentry reviews; and developing recommendations for conditions of release.

F. Commissioner. "Commissioner" means the commissioner of corrections.

G. District supervisor. "District supervisor" means a Department of Corrections field supervisor.

H. Executive officer of adult release. "Executive officer of adult release" means the person to whom the commissioner of corrections has delegated the authority for granting parole and work release; for revoking parole, work release, and supervised release; and for granting discharge from an indeterminate sentence.

I. Expiration of the determinate sentence. "Expiration of the determinate sentence" means the date on which the maximum sentence pronounced by the court occurs.

J. Expiration of the indeterminate sentence. "Expiration of the indeterminate sentence" means the date on which the maximum sentence pronounced by the court less good time reduction occurs.

K. Extraordinary circumstances. "Extraordinary circumstances" mean any uncommon, exceptional conditions, facts, or events which affect an individual.

L. Guidelines. "Guidelines" means a sentence under Minnesota sentencing guidelines.

M. Inmate. "Inmate" means a person committed to the jurisdiction of the commissioner who is imprisoned in a correctional facility or other place designated by the commissioner.

N. Near the site. "Near the site" means a place not to exceed 50 miles from the site of the alleged violation.

O. Parole. "Parole" means that portion of an indeterminate sentence served by an inmate in the community under supervision and subject to prescribed rules.

P. Probable cause. "Probable cause" means a finding by a court in an omnibus hearing or by a hearing officer in a probable cause hearing.

Q. Probable cause hearing. "Probable cause hearing" means a hearing held to determine if there are reasonable grounds for belief that one or more conditions of release may have been violated.

R. Program teams. "Program teams" means a group of Department of Corrections employees in a correctional facility whose assigned function is to develop needs assessments and program plans and to conduct progress reviews for those inmates assigned to them.

S. Projected release date. "Projected release date" means a date in the future at which an inmate will be released providing: (1) the inmate's behavior is satisfactory, (2) the release date was based on complete and accurate information, and (3) the inmate is not considered to be a risk to the public at the time of release.

T. Projected release plan. "Projected release plan" means a proposed plan for an inmate when released to the community, including a place of residence and employment as well as any special or standard conditions which may be imposed at the time of release.

U. Public interest. "Public interest" means the interest the public has in maintaining the integrity of legal sanctions and the rights of citizens.

V. Public safety. "Public safety" means the protection of the public from injury, danger, and violence.

W. Reentry review. "Reentry review" means the review which is held in order to establish conditions of release.

X. Releasee. "Releasee" means a person on parole, work release, or supervised release status from a correctional facility who is under sentence to the commissioner.

Y. Residential community program. "Residential community program" means a structured residential program in the community such as a halfway house, chemical dependency treatment center, or another treatment program designed to change the behavior of residents and to protect the public.

Z. Revocation hearing. "Revocation hearing" means a hearing held for the purpose of determining whether cause exists for the revocation of parole, work release, or supervised release and for determining whether parole, work release, or supervised release should be revoked and for setting the term of reimprisonment to be served by the violator.

AA. Risk to the public. "Risk to the public" means the degree to which an individual is likely to cause injury, damage, loss, pain, or peril to the public or to engage in unlawful sexual behavior involving a victim.

BB. Serious health problem. "Serious health problem" means a documented physical health problem of an inmate or releasee which makes the continuation of a criminal sentence impractical and inconsistent with the public interest.

CC. Supervised release. "Supervised release" as defined in Minnesota Statutes, section 244.05 means that portion of a determinate sentence served by an inmate in the community under supervision and subject to prescribed rules, adopted in accordance with Minnesota Statutes, section 244.05.

DD. Supervising agent. "Supervising agent" means the parole and probation agent who is assigned to the individual on parole, work release, or supervised release status.

EE. Working days. "Working days" mean all working days exclusive of legal holidays and weekends.

FF. Work release. "Work release" means an extension of confinement in which inmates are conditionally released to work at gainful employment, seek employment, or participate in vocational or educational training in the community while serving their sentence in accordance with Minnesota Statutes, section 241.26.

11 MCAR § 2.602 Purpose.

The purpose of 11 MCAR §§ 2.601-2.622 is to establish the policies, procedures, rules, regulations, and guidelines which will

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govern the operation of the office of adult release established within the Department of Corrections by the commissioner in order to discharge the responsibilities established by law.

11 MCAR § 2.603 Administration.

For the purpose of coordinating, monitoring, and assuring uniformity and objectivity in the decisions of parole, supervised release, and work release, the commissioner has established the office of adult release and appointed an executive officer of adult release. The commissioner has delegated to the executive officer of adult release the authority to grant parole and work release; to revoke parole, work release, and supervised release; to discharge persons under indeterminate sentences; and to approve the conditions of parole, work release, and supervised release.

The executive officer of adult release shall be independent from the administration of the institutions and community services division and shall report directly to the commissioner.

One or more Department of Corrections staff approved by the commissioner may assist the executive officer of adult release in carrying out his responsibilities.

11 MCAR § 2.604 Executive officer of adult release.

The executive officer of adult release shall have the authority, under the guidelines prescribed in 11 MCAR §§ 2.601-2.622, with the exception of those inmates under life sentences, to:

A. grant parole and work release and discharge inmates with indeterminate sentences;

B. approve or modify conditions of parole, supervised release, or work release as developed by the case management program teams;

C. restructure conditions of parole or supervised release;

D. revoke parole, supervised release, and work release status;

E. issue warrants for the apprehension of parolees, supervised releasees, and work releasees;

F. authorize the extradition of absconders from parole, supervised release, and work release; and

G. issue revocation orders to stop time on parolees, supervised releasees, and work releasees who have absconded and to start the time running on the inmate's sentences.

11 MCAR § 2.605 Case management.

A. Program teams. In each adult institution there shall be one or more case management program teams appointed by the institution superintendent or warden. One member of each team shall be designated as the chairman.

B. Functions. A program team shall perform the following functions regarding each inmate:

1. develop a needs assessment;
2. develop a program plan;
3. develop projected release plans;
4. develop institutional transfer recommendations;
5. develop recommendations for work release for prerelease purposes;
6. develop recommendations for work release;
7. conduct program plan progress reviews at least once every 12 months;
8. modify needs assessment or program plans as required;
9. develop conditions of parole or supervised release jointly with the inmate's assigned field agent;
10. conduct reentry reviews; and
11. make recommendations regarding the transfer of youthful offenders to adult status.

C. Plans. All needs assessments, program, and projected release plans must be in writing and the central office file copy must be forwarded to the office of adult release for informational purposes. All conditions of parole or supervised release shall be imposed by the executive officer of adult release.

11 MCAR § 2.606 Case management process.

A. Needs assessments, program, and projected release plans. Each inmate shall have a needs assessment, program plan, and projected release plan developed within 60 days of admission. The needs assessment must specify the inmate's needs as identified by the program review committee regarding:

1. chemical dependency;
2. sexual deviancy;
3. psychological disorder; and
4. other.

The projected release plan shall be based on the inmate's needs and shall contain the conditions required to meet the department's objective of public protection.

The needs assessment, program plan, and projected release plan shall be developed by the appropriate institution program team, and the central office copy shall be forwarded to the office of adult release for information purposes.

B. Progress reviews. The progress of each inmate under the jurisdiction of the commissioner shall be reviewed at least annually by the institution program team. Progress reviews may occur in conjunction with custody status changes and as individual program needs require.

The inmate's progress reviews may result in the modification of the inmate's needs assessment, modification of program plan, recommendations for institutional transfer, work release recommendations, and the development of conditions of parole or supervised release.

The central office copy of the inmate's progress reviews shall be forwarded to the office of adult release for information purposes.

C. Work release for prerelease purposes. Inmates on prerelease status shall be housed at the Minnesota Correctional Facility-Lino Lakes. Nonmetropolitan prerelease status will be available on a limited basis. Requests for this status shall be coordinated through the work release director at least 90 days prior to the inmate's release date. These inmates will be housed in facilities appropriate to provide the necessary services.

The recommendations of the program teams shall be reviewed by the executive officer for granting prerelease status. The executive officer of adult release shall make the decision to grant or deny work release status for placement in the prerelease program.

D. Work release. Applications for work release must be forwarded to the director of work release for approval. If approved by the director of work release, the application must be considered by the program team. If approved by the program team, the recommendation of the program team must be reviewed by the executive officer of adult release for the granting or denial of work release.

E. Reentry reviews. The institution caseworker and the inmate must complete the projected release plan 105-120 days prior to the inmate's established release date. The projected release plan, current case summary, annual progress reviews, and psychological evaluation must be forwarded to the district supervisor or Community Corrections Act contact person of the county in which the offender intends to reside. A copy of that request shall also be forwarded to the district supervisor or Community Corrections Act contact person of the county of commitment.

The district supervisor or Community Corrections Act contact person shall assign an agent within 90 days of the offender's release. The name and telephone number of the agent assigned must be sent to the institution caseworker as notification of agent assignment.

The assigned agent shall verify the appropriateness of the release plan. If the agent concurs with the plan, the agent must submit a prerelease report within 65 days of the inmate's release date. If the agent does not concur, he must call the institution caseworker. The institution caseworker and the field agent shall confer to resolve the difference.

Within 45-60 days of the inmate's release date the institution caseworker or parole unit shall schedule the inmate for a review before the program review committee. The program review team shall conduct a reentry review and finalize the projected release plan.

The district supervisor shall request the central office records clerk to issue a bookslip. Upon receipt of a copy of the signed conditions of parole or supervised release by the central office records clerk, a bookslip must be issued.

The final recommendations regarding release plans which have been developed jointly with the supervising agent, the caseworker, and forwarded by the program review committee shall be reviewed by the executive officer of adult release at least

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30 days prior to the inmate's established release date. These reviews shall take place at each Minnesota correctional facility as follows:

1. at least every ten working days at Minnesota Correctional Facility-Stillwater and Minnesota Correctional Facility-St. Cloud; and

2. at least every 15 working days at Minnesota Correctional Facility-Shakopee, Minnesota Correctional Facility-Oak Park Heights, and Minnesota Correctional Facility-Lino Lakes.

The executive officer of adult release shall make the final decision regarding the conditions of parole, supervised release, or work release, with the exception of those inmates under life sentences.

11 MCAR § 2.607 Notification to inmates.

At least 30 days prior to the reentry review, the inmate shall receive written notice of the date and time of the review. The notice shall state the purpose of the review, the material to be covered, and the right to review the files, records, and other documents which will be considered at that time. The notice shall also inform the inmate of the right to submit written documentation and to appear and speak on his own behalf during the hearing. All inmates shall be notified, in writing, of any decisions which affect their program plans, conditions of release, or release date which occur as a result of program team reviews or through the disciplinary process.

11 MCAR § 2.608 Inmates with indeterminate sentences.

A. Concurrent sentences. When an inmate is under sentence for a pre-May 1, 1980 offense and a guideline sentence concurrently, and the sentence for the pre-May 1, 1980 offense exceeds the guidelines sentence, release shall be considered under Minnesota Statutes, sections 243.05 and 243.12.

B. Review of release dates. Incarcerated inmates with indeterminate sentences governing their release dates which were established prior to July 1, 1982, shall be handled as follows:

1. All release dates established by the Minnesota corrections board will be left in full force and effect by the commissioner.

2. Special reviews for the purpose of modifying release dates established by the Minnesota corrections board will be considered by the executive officer of adult release for the following reasons:

a. correcting mathematical, data entry, or computational errors;

b. Minnesota corrections board parole decision-making guidelines modifications caused by sentence changes; and

c. policy changes established by the commissioner which affect the term of imprisonment.

3. The program team shall determine if the criteria for a special review have been met. If the criteria have been met, the program team shall forward the information and a recommendation to the executive officer of adult release. The executive officer of adult release shall make the final decision regarding the requested adjustment in the release date.

C. Application of guidelines.

1. Minnesota sentencing guidelines policies and procedures must be utilized in determining the term of imprisonment and projected release date of each inmate with an indeterminate sentence whose new admission review occurs after July 1, 1982.

2. The criminal history score shall be based on the inmate's status on the date the indeterminate offense occurred.

a. To be assigned a juvenile point, the offender must have been under 21 years of age at the time of the offense. If so, standard guidelines policies apply.

b. To be assigned a custody status point, the offender must have been under applicable Minnesota state guidelines policy custody status at the time the indeterminate offense occurred. If so, standard guidelines policies apply.

c. The only misdemeanor, gross misdemeanor, or felony convictions which shall be utilized to compute the criminal history score shall be those for which the offender had received a stayed or imposed sentence prior to the date on which the indeterminate offense occurred.

3. The program team shall complete a Minnesota sentencing guidelines worksheet on such inmates and forward the worksheet to the executive officer of adult release for approval. If the program team recommends departure from the guidelines grid, the written reasons for the departure must accompany the worksheet.

11 MCAR § 2.609 Good time lost; extension of term of imprisonment.

All inmates shall be subject to the loss of good time or extension of term of imprisonment for institutional disciplinary infractions as follows:

A. All inmates with indeterminate sentences and established release dates shall have their release date and expiration date extended by one day for each day of good time lost.

B. All inmates with indeterminate sentences who have their expiration date as their assigned release date shall have their expiration date extended by one day for each day of good time lost.

C. All inmates with guidelines sentences shall have their supervised release date extended by one day for each day of good time lost.

D. All parole violators shall have their release date extended by one day for each day of good time lost.

E. All violators of supervised release shall have their projected release date extended by one day for each three days of segregation time served.

11 MCAR § 2.610 Offenders on parole or supervised release status.

Progress reviews shall be completed annually on all offenders on parole or supervised release status by the supervising agent. Unless the expiration date occurs earlier, offenders on parole status shall be considered for discharge when consistent with public safety.

11 MCAR § 2.611 Inmates with life sentences.

A. Advisory panel. The commissioner shall convene an advisory panel of Department of Corrections employees, which shall consist of, but not be limited to, the following:

1. the deputy commissioner for institutions;
2. the deputy commissioner for community services;
3. the superintendent or warden of the institution of the inmate's residence; and
4. the executive officer of adult release.

The commissioner shall serve as the chairman of the advisory panel.

B. Duties of panel. The advisory panel shall review each inmate who is serving a life sentence three years prior to the inmate's parole or supervised release eligibility date in order to establish a projected release date or a future review date. The advisory panel shall assist the commissioner in thoroughly considering the inmate's entire case history, including the facts and circumstances of the offense for which the life sentence is being served; past criminal history, institutional adjustment, program team reports, psychological and psychiatric reports where pertinent; and the results of the community investigations.

The program team of the inmate's residence shall prepare appropriate reports and recommendations as requested by the institution superintendent or warden.

C. Inmate's rights. The inmate shall be given 60 days notice prior to the date of review and:

1. shall be entitled to submit written documentation in support of his or her position;
2. may be present at the review hearing;
3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the review hearing; and
4. a representative of the ombudsman's office may be present at the review hearing.

D. Duties of officials. The commissioner may initiate inquiries and take testimony as authorized by Minnesota Statutes, section 243.05.

The executive officer of adult release shall assist the commissioner in interviewing interested parties and prepare a summary of community input for presentation to the advisory panel.

During the deliberative process only members of the advisory panel shall be present unless determined otherwise by the commissioner.

E. Projected release date. The commissioner shall establish a projected release date for each inmate or continue the case to a future review date. The decision of the commissioner shall be communicated to the inmate in writing within 30 days of the review and shall contain the following:

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1. the factors utilized in arriving at the projected release date or a future review date;

2. the future review or projected release date; and

3. actions by the inmate which could cause the projected release or review date to be changed.

The projected release date, once established shall not be modified without a review incorporating the elements of the initial review referred to in C. with the exception of changes caused by a loss of good time.

11 MCAR § 2.612 Conditions of parole or supervised release.

A. Objective of public safety. Conditions of parole or supervised release shall be based on the need for public safety. Surveillance with optional treatment programming shall be utilized when consistent with case planning in order to achieve maximum public safety.

B. Requirements and prohibitions of release. All offenders on parole or supervised release shall be required to comply with the following standard conditions of parole or supervised release:

1. Releasees upon leaving the institution shall report immediately at the destination specified by the supervising agent.

2. Releasees shall at all times follow the instructions of their supervising agent and keep the agent informed of their residence and activities. Releasees shall advise their agent within 24 hours if they are arrested.

3. Releasees shall maintain contact with the supervising agent in the manner prescribed by that agent.

4. Releasees shall submit reports as required by the supervising agent and shall respond promptly to any communication from their agent.

5. Releasees shall follow the supervising agent's instructions with respect to the use of intoxicants and shall not possess or use narcotics or other drugs, preparations, or substances as defined by Minnesota Statutes, chapter 152, except those prescribed for the releasee by a licensed physician.

6. Releasees shall not purchase or otherwise obtain or have in their possession any type of firearm or dangerous weapon as defined by Minnesota Statutes, section 609.02, subdivision 6.

7. Releasees shall not leave the state without the written permission of the supervising agent specifying the terms and conditions under which permission is granted.

8. Releasees shall not be convicted of any felony, gross misdemeanor, or any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or of repeated traffic offenses other than parking violations. Acknowledgement in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of this condition.

9. A finding of probable cause by a court of competent jurisdiction or grand jury indictment shall be considered grounds to hold a releasee in custody unless and until the releasee is found not guilty.

C. Special conditions of release. Special conditions of release mean any conditions on the release form other than the standard conditions, setting forth individual specified requirements to be followed by a releasee. These special conditions include:

1. special conditions which set forth limits regarding contact with specified persons, travel from or to specified locations or areas, or increased contact with the supervising agent beyond that which is considered standard;

2. participation conditions which require the releasee to be involved in nonresidential therapy or counseling programs; and

3. residential conditions which require the releasee to be involved in a residential program.

D. Special conditions of release criteria. Consideration for special conditions of parole or supervised release shall include but not be limited to those inmates who are being released and have one or more of the following factors present in their case:

1. immediately following institution segregation status;

2. with a custody status of maximum; or

3. with a history of violent or assaultive behavior.

The inmate is considered to meet criteria specified in 3. if one or more of the following circumstances apply:

a. if the offense involved substantial victim injury and the behavior in the offense was consistent with the inmate's prior behavior pattern;

b. if the offense involved excessive victim injury and the amount of injury or violence inflicted was far in excess of that needed to accomplish the crime;

c. if the offense involved attempted or actual victim injury and the inmate has one or more prior felony convictions for offenses involving attempted or actual victim injury;

d. if the inmate is determined to be "dangerous" by probate court or formal psychological or psychiatric evaluation; and

e. if the inmate is convicted of any offense through the institution disciplinary due process system during his incarceration involving substantial victim injury.

E. Chemical dependency placement. Chemical dependency may be considered grounds for mandating residential placement and supervision if:

1. the inmate was under the influence of chemicals at the time of the current offense or obtaining chemicals was the motive for the current offense; and

2. the inmate's behavior while under the influence of chemicals or seeking to obtain chemicals meets the criteria indicated in D.

F. Sex offense placement. Sex offense behavior may be grounds for mandating residential placement and supervision if:

1. the inmate is declared to be a "recidivistic sex offender" on the basis of a formal assessment; or

2. the inmate is convicted of any offense through the institution disciplinary due process system during his term of incarceration involving sexual assault.

G. Evidentiary basis for criteria. The determination as to whether an inmate meets any or all of the criteria specified in D.-F. shall be based upon factual and verifiable data and behavior.

H. Development of special conditions of parole or supervised release. Special conditions of parole or supervised release shall be developed jointly by the institution program team and the field agent.

I. Approval of conditions of parole or supervised release. All conditions of parole or supervised release shall be subject to the approval of the executive officer of adult release.

J. Placement in residential community program. If placement in a residential community program is prescribed as a special condition of supervised release, failure to enter and complete such a program is grounds for revocation of release. If no community program is available at the time of release, the matter shall be referred to the executive officer of adult release for approval of an alternative program or plan.

K. Notice of conditions of parole or supervised release. At the time of release from a correctional facility each inmate shall have read to him the conditions of parole or supervised release, and the inmate shall sign the conditions of parole or supervised release. The inmate's signature shall be witnessed by the staff member who read the conditions of parole or supervised release to the inmate.

L. Cooperation of inmate required. Refusal to cooperate in determining place of residence, employment plans, or conditions of release shall result in an extension of the inmate's term of imprisonment through the institutional disciplinary process. Inmates serving indeterminate sentences will not be allowed to leave the institution without an approved release plan.

11 MCAR § 2.613 Restructure of conditions of parole or supervised release.

A. Request by offender. Offenders on parole or supervised release may at any time during their term of release request that the standard or special conditions of release be modified. Their request must be made in writing through their supervising agent who shall submit the request and the agent's recommendation to the office of adult release within ten days of its receipt. The executive officer of adult release shall review the request and respond in writing within 30 days of the receipt of the request for the modification of the standard or special conditions of release.

B. Request by supervising agent. Supervising agents, after consultation with their supervisor, may request a restructure of a client's standard or special conditions of release.

C. Granting of modification. The executive officer of adult release may authorize the supervising agent to modify the standard or special conditions of release or cause the releasee to be brought before the executive officer of adult release for a review of the matter of modification. Any modification of the standard or special conditions of release shall be in writing and executed with the same formality as the original conditions.

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11 MCAR § 2.614 Work release status.

A. Participation. Participation in the work release program is voluntary on the part of the inmate. Consideration for work release status shall be given to those offenders who have met the Department of Corrections eligibility requirements, have been accepted by the director of work release and recommended by the institution program team. The executive officer of adult release shall make the decision for the granting or denial of work release.

B. Violations; revocations. All violations of work release rules shall be handled according to the approved discipline plan. Revocation of work release status shall be the decision of the executive officer of adult release after an appropriate due process hearing.

11 MCAR § 2.615 Work release for prerelease purposes.

A. Participation. Participation in the prerelease program is voluntary on the part of the inmate. The procedure for granting work release for placement in the prerelease program shall be for the program team to make the referral to the executive officer of adult release. The executive officer of adult release shall make the final decision regarding the granting of work release status for placement in the prerelease program.

B. Violations. Violations of work release or prerelease shall be handled through the institutional disciplinary process.

11 MCAR § 2.616 Warrants, stop time, and hold orders.

A. Grounds for issuance. Warrants may be issued for the apprehension and detention of parolees, supervised releasees, and work releasees:

1. who are alleged to have violated the conditions of their release;

2. who are convicted of a new felony and who represent a risk either by absconding or who have a probability of committing acts which are dangerous to the community; or

3. who are the subject of detainers in appropriate cases.

When warrants have been issued as detainers for releasees who are being prosecuted for new charges, including violations which are misdemeanors, gross misdemeanors, or felonies, the revocation process shall not begin until the court process has concluded. The court process will be considered concluded by dismissal of charges, a finding of not guilty, or the completion of any local incarceration time imposed by the court.

B. Formal recommendation requirement. At any time the releasee is prepared to make bail or has been sentenced by the court, the agent shall submit a written formal recommendation to the executive officer of adult release regarding whether to:

1. maintain the warrant or allow the releasee to make bail; or

2. cancel the warrant and allow the local sentence imposed to satisfy the violation time. If this is done, a notice of release will be filed by the fugitive unit which provides that the agent be notified 30 or 60 days prior to release.

C. Issuance of warrants. The executive officer of adult release shall have the authority to issue nationwide or statewide warrants on a case-by-case basis in accordance with the following procedures:

1. After consultation with his or her supervisor, the field agent shall submit a violation report to the executive officer of adult release who shall make the final decision regarding the issuance of a warrant.

2. In emergency situations the agent shall request authorization for the warrant by telephone. The agent shall call the office of adult release and provide the necessary information for warrant authorization.

3. Upon approval of the emergency warrant, the office of adult release shall provide the fugitive unit with the necessary information, and instruct the fugitive unit to issue the warrant.

4. If an emergency warrant is issued, a written violation report must be received by the office of adult release within five working days.

D. Other orders. The executive officer of adult release shall have the authority to issue orders revoking parole, supervised release, or work release; to stop the time from running on the sentences of releasees who have absconded, and to start the running of the time on the inmate's sentence.

E. Hold orders. Apprehension and detention orders may be issued by the executive officer of adult release or a district supervisor upon written reasons submitted by a supervising agent under authority of Minnesota Statutes, section 243.05. No releasee shall be detained under an apprehension and detention order for more than 72 hours unless revocation proceedings have been initiated by the supervising agent.

11 MCAR § 2.617 Revocation hearings.

A. Location, conduct. Revocation hearings whenever possible must be held in the community where the conviction of the

violation of a standard or condition occurred. Separate probable cause hearings may be held if circumstances warrant. All revocation or separate probable cause hearings must be held within 15 working days of the releasee's availability to Department of Corrections.

Outside the metropolitan area, as defined by Minnesota Statutes, section 473.121 revocation or separate probable cause hearings shall be conducted by a Department of Corrections district supervisor other than the supervising agent's supervisor. In cases of special need the executive officer of adult release may conduct the revocation or separate probable cause hearings outside the metropolitan area. Within the metropolitan area the hearings shall be conducted by the executive officer of adult release.

B. Grounds. Grounds for the revocation of parole, work release, or supervised release are as follows:

1. Conviction of a felony, gross misdemeanor, any misdemeanor punishable by imprisonment as defined in Minnesota Statutes, section 609.02, or repeated traffic offenses other than parking violations. Acknowledgement in the form of a confession under oath in open court before a judge may be considered a conviction for the purpose of revocation.

2. A finding of probable cause by a court of competent jurisdiction or a grand jury indictment shall be considered grounds to hold the offender in custody unless and until the releasee is found not guilty.

3. Violation of any standard or special condition of parole or supervised release.

C. Actions. If the executive officer of adult release or a district supervisor finds that releasees are in violation of their parole, work release, or supervised release, the following actions may be taken:

1. counsel the releasee and continue parole, work release, supervised release without modification;

2. modify and enlarge the conditions of release; or

3. revoke parole, work release, or supervised release and return the releasee to imprisonment for an appropriate period of time not to exceed the time remaining on the releasee's sentence.

D. Reimprisonment. Offenders who have violated the conditions of parole or supervised release and who have been returned to institutional status shall be assigned a release date and a term of reimprisonment, as follows:

1. up to six months inclusive of any time spent in jail in connection with the violation, for violations of conditions of parole or supervised release other than convictions of or involvement in criminal activity;

2. up to six months for convictions of misdemeanors or gross misdemeanors;

3. six months to expiration of sentence for conviction of a felony; and

4. depending on the time remaining to be served on the sentence, the type of violation, and the needs of the offender, up to expiration of the sentence may be assigned as the term of reimprisonment if there is a finding of risk to the public or if repeated violations of the conditions of release occur and the releasee is determined to be unamenable to supervision by the executive officer of adult release.

The term of reimprisonment under 1.-3. may be either concurrent or consecutive to incarceration time imposed by a court of law and served locally.

11 MCAR § 2.618 Revocation procedures.

A. Investigation and report. Supervising agents shall investigate all alleged violations of release and after consultation with their supervisor determine whether grounds exist to begin revocation procedures. If grounds are found to exist justifying the initiation of revocation procedures, a violation report must be submitted to the executive officer of adult release together with a recommendation as to the issuance of a warrant directing the apprehension and detention of the releasee pending a hearing.

B. Emergency situations. In emergency situations supervising agents after consultation with their supervisor, may call the office of adult release to request an emergency warrant. The procedure indicated in 11 MCAR § 2.616 governs the issuance of emergency warrants.

C. Initiation of proceedings. If the executive officer of adult release determines that revocation proceedings shall be initiated, the supervising agent shall be notified in writing. The executive officer of adult release shall send a copy of the violation report to the State Public Defender's office at the same time that agent is notified to begin revocation proceedings.

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D. Notice of hearing. Upon receipt of the notice to begin revocation proceedings, the supervising agent shall have the following duties:

1. The agent shall give the releasee a copy of the violation report.

2. The agent shall advise the releasee of the purpose of the hearing; his right to a hearing; his right to the assistance of counsel of his own choosing or the services of the State Public Defender; his right to present evidence and to confront and cross-examine witnesses against him; and his right to admit the violations of release.

3. If the releasee signs the admission of violations form, the agent shall notify the fugitive unit to transport the violator to a correctional facility designated by the commissioner.

4. Upon return to the correctional facility, the releasee shall be provided with a dispositional hearing within 15 working days at which the field agent is not required to be present.

5. If the releasee requests a revocation hearing, the agent shall call the office of adult release to coordinate a date and time for the hearing.

6. Upon receiving the date and time for the hearing, the agent shall prepare a notice of hearing form, make six copies of the rules of release, six copies of any written evidence, and distribute one set of each according to the distribution indicated on the notice of revocation hearing form.

If the releasee is in custody pursuant to a warrant issued by the office of adult release, the hearing shall be held within 15 working days immediately after his detention, unless good cause is shown for a continuance. At the time notice is given to the releasee, notice shall be sent to the State Public Defender or private counsel.

E. Hearing. The revocation hearing shall be held near the site of the alleged violation, and conducted by the executive officer of adult release or a district supervisor not directly supervising the agent alleging the violation. If parole, supervised release, or work release is revoked, the releasee shall be imprisoned in a place determined by the commissioner. Releasees may admit the alleged violations any time prior to the hearing. The admission must be in writing, and releasees must have been notified of the consequences of their admission, including that they may be returned to a correctional facility for a term of imprisonment specified by the executive officer of adult release or a district supervisor.

F. Warrants. Unless taken into custody by an agent under the authority of Minnesota Statutes, section 243.05, a releasee shall not be taken into custody unless a warrant is issued by the executive officer of adult release. Requests for hold orders or warrants must allege the specific facts upon which the alleged violation is based, indicate the sources of information, and cite reasons why detention pending the hearing is necessary.

Warrants may be issued in all cases where a releasee has absconded from supervision. Issuance of warrant under these circumstances and the revocation of parole, supervised release, or work release shall stop the time from running on the sentence until the releasee is returned to custody. In all cases where a releasee is returned from out of state, whether by extradition proceedings or waiver of extradition, the hearing shall be held at a location determined by the executive officer of adult release.

G. Failure to appear. Failure of a releasee to appear at a revocation or probable cause hearing after having been duly notified will result in the issuance of a warrant for their apprehension and detention and return to custody pending a hearing at a place to be determined by the executive officer of adult release.

11 MCAR § 2.619 Extraordinary discharge recommendation to Board of Pardons.

A. Authority. Any person, whether imprisoned in a state correctional facility, detained elsewhere as authorized by the commissioner, or at liberty in the community under supervision and subject to the rules of the commissioner, and serving a sentence under the sentencing guidelines adopted in accordance with Minnesota Statutes, chapter 244, may apply for a recommendation for an extraordinary discharge by the Board of Pardons as defined in Minnesota Statutes, section 244.06.

B. Grounds for. An application for extraordinary discharge shall be based on the following:

1. serious health problems; or

2. extraordinary circumstances.

C. Documentation of health problems. Applications, based on B.1. must be supported by written statements by licensed physicians designated or approved by the Department of Corrections attesting to the applicant's serious health problems and giving their opinion regarding:

1. whether continued imprisonment would be detrimental to the health and welfare of the applicant; or

2. whether or not cost effective health care services necessary to treat the applicant are available within the department.

D. Required findings. Based on the documentation by the designated physicians and other relevant data, the commissioner, in order to recommend an extraordinary discharge upon a ground contained in B.1. must find that:

1. extraordinary discharge is justified on the alleged grounds;

2. the discharge of the applicant will not constitute a threat to the personal safety of any individual or the public; and

3. the discharge is compatible with the public interest and the welfare of the applicant.

E. Extraordinary circumstances. Applications based upon extraordinary circumstances referred to in B.2. must allege:

1. economic hardship on the immediate family of the applicant;

2. the hardship is of such uncommon and exceptional nature that it may only be alleviated by the discharge of the applicant; and

3. the discharge of the applicant will not pose a present or potential threat to any individual or to the public.

If, after appropriate inquiry, the commissioner finds that the allegations are true, extraordinary discharge may be recommended to the Board of Pardons.

11 MCAR § 2.620 Extraordinary discharge application process.

A. Applications. Applications for extraordinary discharge must be in writing, contain all of the reasons why the applicant feels such a discharge is warranted, and be supported by appropriate documentation.

B. Assistance, processing. The caseworker at a state correctional facility, or in the case of a releasee, the supervising agent, if requested, shall assist the applicant in the preparation of the application. In all cases the application shall be submitted to the caseworker or supervising agent for review.

When satisfied that the application is in proper form and complete, the caseworker or supervising agent will then submit the application to the case management program team of the facility in which the applicant is confined or to the field supervisor if the applicant is on release status. After review of the application, the case management program team or district supervisor shall submit the application to the executive officer of adult release together with any recommendations they deem necessary.

C. Review. The executive officer of adult release shall review each application and make recommendations to the commissioner regarding the application.

D. Action on application. Applications for extraordinary discharge recommendation shall be approved or denied by the commissioner. If the application is approved, it will be forwarded to the Board of Pardons for final disposition.

11 MCAR § 2.621 Youthful offender 25th birthday review.

A. Offenders under field supervision.

1. In the case of offenders under field supervision, the institution shall notify the supervising agent 60 days prior to the offender's 25th birthday. The agent shall prepare a report for each offender serving a sentence under Minnesota Statutes 1976, section 242.13, 30 days prior to the offender's 25th birthday. This report shall contain the following:

a. a recommendation as to whether the offender should be discharged or transferred to adult status; and

b. if there is a recommendation to transfer the offender to adult status, an outline of the reasons why the offender is currently dangerous to the public.

The executive officer of adult release shall make the decision as to whether the offender should be transferred to adult status or discharged.

B. Offenders under institutional status. In the case of offenders under institutional status, institution staff shall review the case material and determine if a recommendation to transfer the inmate to adult status should be made based upon the inmate being currently dangerous to the public.

If the institution staff feel that the inmate should be transferred to adult status, the program team shall make a formal recommendation to the executive officer of adult release. This recommendation shall include a list of the factors upon which the recommendation is based.

The following information must be a part of the review material:

1. psychological information which specifically addresses whether the individual is currently dangerous;

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2. institutional behavior reports which give evidence of dangerous behavior within the last two years; and

3. a summary report which indicates that at the present time the individual is dangerous and the conclusionary evidence which supports or detracts from the transfer recommendation.

The executive officer of adult release shall make the decision regarding whether or not the offender shall be transferred to adult status or discharged.

C. Notification to inmate of transfer to adult status. Each inmate considered for transfer to adult status at his or her 25th birthday review shall be notified in writing of the final decision, within 30 days of the review hearing conducted by the executive officer of adult release. If the offender has been transferred to adult status, the notification shall include the following:

1. notification of the reasons and grounds on which the transfer to adult status was made;

2. the right to request a hearing of record; and

3. that the request for hearing of record must be made in writing, and within 15 working days of the receipt of the notification of transfer by the inmate.

D. Notification to inmate of hearing. If the inmate requests a hearing of record, the inmate must be given 60 days notice prior to the hearing of record and:

1. shall be entitled to submit written documentation in support of his or her position;

2. may be present at the hearing of record; and

3. an attorney representing the inmate or an advocate of the inmate's choice shall be allowed at the hearing of record.

E. Hearing. The hearing of record shall be conducted by the institution case management program team, and the Department of Corrections case shall be presented by the department's legal counsel.

F. Recommendation. After the hearing of record, the case management program team's recommendation shall be submitted to the executive officer of adult release for the final decision.

11 MCAR § 2.622 Request for interstate supervision of a Minnesota releasee.

A. Request for transfer. Transfer requests for interstate supervision of a Minnesota releasee must be submitted to the deputy compact administrator, in the central office, at least 60 days but not more than 90 days prior to the established release date. The request should be submitted on correction form 245, and must include in specific terms the placement offer and employment, as well as the caseworker's evaluation and recommendation.

B. Material to be submitted. The following material should be submitted to the compact administrator:

1. three copies of the transfer request correction form 245 (interstate transfer request);

2. three copies of correction form 312 (application for compact services);

3. three copies of correction form 248 (agreement to return form) signed, dated, and witnessed; and

4. three copies of case management progress reports, fingerprints, and photos.

On cases already under field services supervision the deputy compact administrator will request the photos, fingerprints, and progress reports from the releasing institution.

Department of Energy and Economic Development Energy Division

Proposed Rules Governing the Home Energy Disclosure Program and the Mandatory Energy Efficiency Standards for Residential Rental Units

Notice of Withdrawal of Intent to Amend Rules without a Public Hearing

Notice is hereby given that in accordance with Minn. Stat. § 14.05, subd. 3, the Department of Energy and Economic Development has withdrawn its proposed amendments to the rules governing the Home Energy Disclosure Program and the Mandatory Energy Efficiency Standards for Residential Rental Units. Those proposed amendments were published in the December 27, 1982 *State Register* at 7 S.R. 984.

Mark Dayton, Commissioner
Department of Energy and
Economic Development

Department of Natural Resources
Fish and Wildlife Division

Proposed Rules Designating Species of Wild Animals and Plants As Endangered, Threatened or of Special Concern

Notice of Intent to Adopt Rules without a Public Hearing

Notice is hereby given that the Department of Natural Resources proposes to adopt the above entitled rules without a public hearing. The Department of Natural Resources has determined that the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minnesota Statutes sections 14.21-14.28 (1982).

Minnesota Statutes section 97.488 provides that the Department of Natural Resources shall adopt rules designating species of wild animals and plants as endangered, threatened or of special concern. With the aid of a technical advisory committee, also provided for by statute, the DNR has compiled the required lists. Additionally, a statement of need and reasonableness that describes the need for and reasonableness of the listing of each species in the proposed rules has been prepared and is available for inspection by the public during regular hours, at the address below.

Persons interested shall have 30 days, specifically until November 30, 1983, to submit comments on the proposed rules. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

Upon adoption of the final rule without a public hearing, the proposed rule, this notice, the statement of need and reasonableness, all written comments received, and the final rule as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rule as proposed for adoption, should submit a written request to the below address.

Unless seven or more persons submit written requests for a public hearing on the proposed rules within the 30-day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minnesota Statutes sections 14.13-14.20 (1982). Persons requesting a public hearing should identify the particular objection, the suggested modifications to the proposed rules, and the reasons or data relied on to support the suggested modifications.

Please be advised that Minn. Stat. chapter 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. Minn. Stat. § 10A.01, subdivision 11 defines a lobbyist as any individual: (a) engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or (b) who spends more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative administrative action by communicating or urging others to communicate with public officials. The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

Persons who wish to submit comments or a written request for a public hearing, or who wish to receive a copy of the final rule or to be informed when the rule is submitted to the Attorney General, should submit such comments or requests to:

Barbara Coffin
Division of Fish and Wildlife
Department of Natural Resources
Box 6 Centennial Office Building
St. Paul, MN 55155
Telephone: (612) 296-9782

The proposed rules follows this notice.

October 14, 1983

Joseph N. Alexander, Commissioner
Department of Natural Resources

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Rules as Proposed (all new material)

6 MCAR § 1.5600 Wild animals and plants designated as endangered, threatened, or of special concern; authority.

Pursuant to Minnesota Statutes, section 97.488, the species of wild animals and plants listed in 6 MCAR §§ 1.5601 to 1.5603 are designated as endangered, threatened, or of special concern, as indicated in those parts.

6 MCAR § 1.5601 Animal species.

A. Mammals. The scientific names and the common names in A. are according to the Revised Checklist of North American Mammals North of Mexico, J. K. Jones, et al., 1982. The following species of mammals are designated as:

1. Endangered: none.
2. Threatened: *Canis lupus, gray wolf.*
3. Of special concern:
   a. *Cervus elaphus*, American elk;
   b. *Cryptotis parva*, least shrew;
   c. *Felis concolor*, mountain lion;
   d. *Gulo gulo*, wolverine;
   e. *Martes americana*, marten;
   f. *Microtus chrotorrhinus*, rock vole;
   g. *Microtus ochrogaster*, prairie vole;
   h. *Microtus pinetorum*, woodland vole;
   i. *Myotis keenii*, Keens' myotis;
   j. *Odocoileus hemionus*, mule deer;
   k. *Phenacomys intermedius*, heather vole;
   l. *Pipistrellus subflavus*, eastern pipistrelle;
   m. *Rangifer tarandus*, caribou;
   n. *Spilogale putorius*, spotted skunk;
   o. *Synaptomys borealis*, northern bog lemming;
   p. *Thomomys talpoides*, northern pocket gopher.

B. Birds. The scientific names and the common names in B. are according to the American Ornithologists Union Checklist, 1983. The following species of birds are designated as:

1. Endangered:
   a. *Ammodramus bairdii*, Baird's sparrow;
   b. *Anthus spragueii*, Sprague's pipit;
   c. *Athene cunicularia*, burrowing owl;
   d. *Calcarius ornatus*, chestnut-collared longspur;
   e. *Charadrius melodus*, piping plover;
   f. *Falco peregrinus*, peregrine falcon.
2. Threatened:
   a. *Haliaeetus leucocephalus*, bald eagle;
   b. *Lanius ludovicianus*, loggerhead shrike.
3. Of special concern:
   a. *Ammodramus henslowii*, Henslow's sparrow;
   b. *Ammospiza caudacutus*, sharp-tailed sparrow;
   c. *Asio flammeus*, short-eared owl;
   d. *Bartramia longicauda*, upland sandpiper;

e. *Botaurus lentiginosus*, American bittern;

f. *Buteo lineatus*, red-shouldered hawk;

g. *Coturnicops noveboracensis*, yellow rail;

h. *Gallinula chloropus*, common moorhen;

i. *Grus canadensis*, sandhill crane;

j. *Limosa fedoa*, marbled godwit;

k. *Pandion haliaetus*, osprey;

l. *Pelecanus erythrorhynchos*, American white pelican;

m. *Phalaropus tricolor*, Wilson's phalarope;

n. *Podiceps auritus*, horned grebe;

o. *Rallus elegans*, king rail;

p. *Seiurus motacilla*, Louisiana waterthrush;

q. *Sterna forsteri*, Forster's tern;

r. *Sterna hirundo*, common tern;

s. *Tympanuchus cupido*, greater prairie-chicken.

C. Amphibians and reptiles. The scientific names and the common names in C. are according to *Standard Common and Current Scientific Names for North American Amphibians and Reptiles*, second edition, J.T. Collins, et al., 1982. The following species of amphibians and reptiles are designated as:

1. Endangered: *Eumeces fasciatus*, five-lined skink.
2. Threatened:
   a. *Clemmys insculpta*, wood turtle;
   b. *Emydoidea blandingi*, Blanding's turle.
3. Of special concern:
   a. *Chelydra serpentina*, snapping turtle;
   b. *Coluber constrictor*, racer (blue racer);
   c. *Crotalus horridus*, timber rattlesnake;
   d. *Elaphe obsoleta*, rat snake (black rat snake);
   e. *Elaphe vulpina*, fox snake;
   f. *Heterodon nasicus*, western hognose snake;
   g. *Heterodon platyrhinos*, eastern hognose snake;
   h. *Lampropeltis triangulum*, milk snake;
   i. *Pituophis melanoleucus*, gopher snake (bull snake);
   j. *Sistrurus catenatus*, massasauga;
   k. *Tropidoclonion lineatum*, lined snake;
   l. *Acris crepitans*, northern cricket frog (Blanchard's cricket frog);
   m. *Rana catesbeiana*, bullfrog;
   n. *Rana palustris*, pickerel frog.

D. Fish. The scientific names and the common names in D. are according to A list of Common and Scientific Names of Fishes

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from the United States and Canada, third edition, American Fisheries Society, 1979. The following species of fish are designated as:

1. Endangered: none.
2. Threatened: none.
3. Of special concern:
   a. *Acipenser fulvescens* (Rafinesque), lake sturgeon;
   b. *Ammocrypta asprella* (Jordan), crystal darter;
   c. *Cycleptus elongatus* (Le Sueur), blue sucker;
   d. *Etheostoma chlorosomum* (Hay), bluntnose darter;
   e. *Fundulus sciadicus* (Cope), plains topminnow;
   f. *Hybopsis x-punctata* (Hubbs and Crowe), gravel chub;
   g. *Ictalurus furcatus* (Le Sueur), blue catfish;
   h. *Lampetra appendix* (DeKay), American brook lamprey;
   i. *Morone mississippiensis* (Jordan and Evermann), yellow bass;
   j. *Moxostoma duquesnei* (Le Sueur), black redhorse;
   k. *Notropis amnis* (Hubbs and Greene), pallid shiner;
   l. *Notropis emilae* (Hay), pugnose minnow;
   m. *Notropis topeka* (Gilbert), topeka shiner;
   n. *Noturus exilis* (Nelson), slender madtom;
   o. *Polyodon spathula* (Walbaum), paddlefish;
   p. *Scaphirhynchus platorynchus* (Rafinesque), shovelnose sturgeon.

E. Butterflies. The scientific names in E. are according to A Catalogue/Checklist of the Butterflies of America North of Mexico, L.D. Miller and S.M. Brown, 1981. The following species of butterflies are designated as:

1. Endangered:
   a. *Hesperia assiniboia* (Lyman), assiniboia skipper;
   b. *Hesperia uncas* W.H. Edwards, uncas skipper;
   c. *Oeneis uhleri varuna*, (W.H. Edwards) Uhler's arctic.
2. Threatened:
   a. *Hesperia dacotae* (Skinner), Dakota skipper;
   b. *Hesperia ottoe* W.H. Edwards, ottoe skipper;
   c. *Lycaeides samuelis* Nabokov, Karner blue.
3. Of special concern:
   a. *Clossiana freija* (Thunberg), freija fritillary;
   b. *Clossiana frigga saga* (Staudinger), frigga fritillary;
   c. *Epidemia dorcas dorcas* (W. Kirby), dorcas copper;
   d. *Epidemia epixanthe michiganensis* (Rawson), bog copper;
   e. *Erebia disa mancinus* Doubleday & Hewitson, disa alpine;
   f. *Erebia discoidalis discoidalis* (W. Kirby), red-disked alpine;
   g. *Oarisma poweshiek* (Parker), poweshiek skipper;
   h. *Oeneis jutta ascerta* Masters & Sorensen, jutta arctic;
   i. *Proclossiana eunomia dawsoni* (Barnes & McDunnough), bog fritillary.

F. Freshwaster mollusks. The scientific names in F. are according to Freshwater Mollusca of Wisconsin Part II: Pelecypoda, F.C. Collins, 1982. The following species of freshwater mollusks are designated as:

1. Endangered:
   a. *Lampsilis higginsi* (Lea), Higgins' eye;
   b. *Proptera (Potamilus) capax* (Green), fat pocketbook.
2. Threatened: none.
3. Of special concern:
   a. *Elliptio crassidens* (Lamarck), elephant ear;
   b. *Fusconaia ebena* (Lea), ebony shell.

6 MCAR § 1.5602 Vascular plants.

The scientific names in A., B., and C. are according to Gray's Manual of Botany, eighth edition, M.L. Fernald, 1950, and include family designation.

A. Endangered. The following species are designated as endangered:
   1. *Asclepias stenophylla* Gray, Asclepiadaceae;
   2. *Besseya bullii* (Eaton) Rydb., Scrophulariaceae;
   3. *Cacalia suaveolens* L., Asteraceae;
   4. *Chrysosplenium iowense* Rydb., Saxifragaceae;
   5. *Cristatella jamesii* T. & G., Capparidaceae;
   6. *Cypripedium arietinum* R. Br., Orchidaceae;
   7. *Draba norvegica* Gunn., Brassicaceae;
   8. *Eleocharis wolfii* Gray, Cyperaceae;
   9. *Empetrum atropurpureum* Fern. & Wieg., Empetraceae;
   10. *Erythronium propullans* Gray, Liliaceae;
   11. *Gerardia auriculata* Michx., Scrophulariaceae;
   12. *Hydrastis canadensis* L., Ranunculaceae;
   13. *Isoetes melanopoda* Gay & Dur., Isoetaceae;
   14. *Lespedeza leptostachya* Engelm., Fabaceae;
   15. *Lesquerella ludoviciana* (Nutt.) S. Wats., Brassicaceae;
   16. *Littorella americana* Fern., Plantaginaceae;
   17. *Malaxis paludosa* (L.) Sw., Orchidaceae;
   18. *Montia chamissoi* (Ledeb.) Durand & Jackson, Portulacaceae;
   19. *Napaea dioica* L., Malvaceae;
   20. *Oryzopsis hymenoides* (R. & S.) Ricker, Poaceae;
   21. *Osmorhiza chilensis* H. & A., Apiaceae;
   22. *Parthenium integrifolium* L., Asteraceae;
   23. *Platanthera flava* (L.) Lindl. var. *herbiola* (R. Br.) Ames & Correll, Orchidaceae;
   24. *Platanthera leucophaea* (Nutt.) Lindl., Orchidaceae;
   25. *Poa paludigena* Fern. & Wieg., Poaceae;
   26. *Polygala cruciata* L., Polygalaceae;
   27. *Polystichum braunii* (Spenner) Fee var. *purshii* Fern., Polypodiaceae;

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28. *Potamogeton lateralis* Morong, Potamogetonaceae;
29. *Ruellia humilis* Nutt., Acanthaceae;
30. *Sagina nodosa* (L.) fenzl ssp. *borealis* Crow, Caryophyllaceae;
31. *Saxifraga cernua* L. var. *latibracteata* Fern., Saxifragaceae;
32. *Scleria triglomerata* Michx., Cyperaceae;
33. *Sedum rosea* (L.) Scop. var. *leedyi* Rosend. & Moore, Crassulaceae;
34. *Subularia aquatica* L., Brassicaceae;
35. *Sparganium glomeratum* Laest., Sparganiaceae;
36. *Sullivantia renifolia* Rosend., Saxifragaceae;
37. *Talinum rugospermum* Holzinger, Portulaceaceae; and
38. *Tofieldia pusilla* (Mich.) Pers., Liliaceae.

B. Threatened. The following species are designated as threatened:

1. *Allium cernuum* Roth, Liliaceae;
2. *Ammophila breviligulata* Fern., Poaceae;
3. *Androsace septentrionalis* L. var. *pulverulenta* (Rydb.) Knuth, Primulaceae;
4. *Arabis holboellii* Hornem, var. *retrofracta* (Graham) Rydb., Brassicaceae;
5. *Arenaria macrophylla* Hook., Caryophyllaceae;
6. *Arnica chionopappa* Fern., Asteraceae;
7. *Asclepias hirtella* (Pennell) Woodson, Asclepiadaceae;
8. *Asclepias sullivantii* Englem., Asclepiadaceae;
9. *Asplenium trichomanes* L., Polypodiaceae;
10. *Cacalia tuberosa* Nutt., Asteraceae;
11. *Carex conjuncta* Boott, Cyperaceae;
12. *Carex davisii* Schwein. & Torr., Cyperaceae;
13. *Carex hallii* Olney, Cyperaceae;
14. *Carex praticola* Rydb., Cyperaceae;
15. *Carex sterilis* Willd, Cyperaceae;
16. *Desmodium illinoense* Gray, Fabaceae;
17. *Drosera anglica* Huds., Droseraceae;
18. *Drosera linearis* Goldie, Droseraceae;
19. *Dryopteris marginalis* (L.) Gray, Polypodiaceae;
20. *Eleocharis olivaceae* Torr., Cyperaceae;
21. *Eleocharis rostellata* Torr., Cyperaceae;
22. *Gerardia gattingeri* Sm., Scrophulariaceae;
23. *Jeffersonia diphylla* (L.) Pers., Berberidaceae;
24. *Lycopodium porophilum* Lloyd & Underwood, Lycopodiaceae;
25. *Lygodesmia rostrata* Gray, Asteraceae;
26. *Mamillaria vivipara* (Nutt.) Haw., Cactaceae;
27. *Melica nitens* Nutt., Poaceae;
28. *Nymphaea tetragona* Georgi, Nymphaeceae;
29. *Pellaea atropurpurea* (L.) Link, Polypodiaceae;
30. *Plantago elongata* Pursh, Plantaginaceae;

31. *Rhynchospora capillacea* Torr., Cyperaceae;
32. *Rubus chamaemorus* L., Rosaceae;
33. *Salicornia rubra* Nelson, Chenopodiaceae;
34. *Saxifraga aizoon* Jacq. var. *neogaea* Butters, Saxifragaceae;
35. *Scleria verticillata* Muhl., Cyperaceae;
36. *Vaccinium uliginosum* L. var. *alpinum* Bigel, Ericaceae;
37. *Valeriana edulis* Nutt. ssp. *ciliata* (T. & G.) Meyer, Valerianaceae;
38. *Woodsia glabella* R. Br., Polypodiaceae;
39. *Woodsia scopulina* D.C. Eat., Polypodiacea; and
40. *Xyris torta* Sm., Xyridaceae.

C. Special concern. The following species are designated as of special concern:

1. *Adoxa moschatellina* L., Adoxaceae;
2. *Agrostis geminata* Trin., Poaceae;
3. *Allium schoenoprasum* L. var. *sibiricum* (L.) Hartm., Liliaceae;
4. *Antennaria aprica* Greene, Asteraceae;
5. *Arenaria dawsonensis* Britt., Caryophyllaceae;
6. *Arethusa bulbosa* L., Orchidaceae;
7. *Aristida longiseta* Steud., Poaceae;
8. *Aristida tuberculosa* Nutt., Poaceae;
9. *Asclepias amplexicaulis* Sm., Asclepiadaceae;
10. *Astragalus flexuosus* Dougl., Fabaceae;
11. *Astragalus missouriensis* Nutt., Fabaceae;
12. *Astragalus neglectus* (T. & G.) Sheld., Fabaceae;
13. *Athyrium pycnocarpon* (Spreng.) Tides, Polypodiaceaea;
14. *Bacopa rotundifolia* (Michx.) Wettst., Scrophulariaceae;
15. *Baptisia leucophaea* Nutt., Fabaceae;
16. *Botrychium lunaria* (L.) Sw., Ophioglossaceae;
17. *Botrychium mormo* Wagner, Ophioglossaceae;
18. *Buchloe dactyloides* (Nutt.) Engelm., Poaceae;
19. *Carex annectens* Bickn., Cyperaceae;
20. *Carex exilis* Dew., Cyperaceae;
21. *Carex laxiculmis* Schwein., Cyperaceae;
22. *Carex obtusata* Lilj., Cyperaceae;
23. *Carex scirpiformis* Mack., Cyperaceae;
24. *Carex woodii* Dew., Cyperaceae;
25. *Cephalanthus occidentalis* L., Rubiaceae;
26. *Chamaerhodos nuttallii* Pick., Rosaceae;

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27. *Cirsium hillii* (Canby) Fern., Asteraceae;
28. *Cladium mariscoides* (Muhl.) Torr., Cyperaceae;
29. *Claytonia caroliniana* Michx., Portulacaceae;
30. *Cyperus acuminatus* Torr. & Hook., Cyperaceae;
31. *Cypripedium candidum* Muhl., Orchidaceae;
32. *Decodon verticillatus* (L.) Ell., Lythraceae;
33. *Deschampsia flexuosa* (L.) Trin., Poaceae;
34. *Desmanthus illinoense* (Michx.) MacM, Fabaceae;
35. *Dicentra canadensis* (Goldie) Walp., Fumariaceae;
36. *Dodecatheon meadia* L., Primulaceae;
37. *Draba arabisans* Michx., Brassicaceae;
38. *Dryopteris goldiana* (Hook.) Gray, Polypodiaceae;
39. *Echinochloa walteri* (Pursh.) Nash, Poaceae;
40. *Eleocharis pauciflora* (Lightf.) Link var. fernaldii Svenson, Cyperaceae;
41. *Eryngium yuccifolium* Michx., Apiaceae;
42. *Euphrasia hudsoniana* Fern. & Wieg., Scrophulariaceae;
43. *Floerkea proserpinacoides* Willd., Limnanthaceae;
44. *Gentiana affinis* Griseb., Gentianaceae;
45. *Gentianella amarella* (L.) Borner ssp. *acuta* (Michx.) Gillett, Gentianaceae;
46. *Geocaulon lividum* (Richards.) Fern., Santalaceae;
47. *Glaux maritima* L., Primulaceae;
48. *Hamamelis virginiana* L., Hamamelidaceae;
49. *Haplopappus spinulosus* (Pursh) DC., Asteraceae;
50. *Helianthus nuttallii* T. & G. ssp. *rydbergii* (Br.) Long, Asteraceae;
51. *Hydrocotyle americana* L., Apiaceae;
52. *Juncus stygius* L. var. *americanus* Buchenau, Juncaceae;
53. *Leersia lenticularis* Michx., Poaceae;
54. *Limosella aquatica* L., Scrophulariaceae;
55. *Myosurus minimus* L., Ranunculaceae;
56. *Oenothera rhombipetala* Nutt., Onagraceae;
57. *Opuntia humifusa* Raf., Cactaceae;
58. *Orobanche fasciculata* Nutt., Orobanchaceae;
59. *Orobanche ludoviciana* Nutt., Orobanchaceae;
60. *Orobanche uniflora* L., Orobanchaceae;
61. *Panax quinquefolium* L., Apiaceae;
62. *Paronychia fastigiata* Fern., Caryophyllaceae;
63. *Pinguicula vuglaris* L., Lentibulariaceae;
64. *Platanthera clavellata* (Michx.) Luer, Orchidaceae;
65. *Poa wolfii* Scribn., Poaceae;
66. *Polygonum arifolium* L., Polygonaceae;
67. *Polygonum viviparum* L., Polygonaceae;
68. *Polystichum acrostichoides* (Michx.) Schott., Polypodoaceae;

69. *Potamogeton vaseyi* Robbins, Potamogetonaceae;
70. *Ranunculus lapponicus* L., Ranunculaceae;
71. *Rhynchospora fusca* (L.) Ait. f., Cyperaceae;
72. *Rudbeckia triloba* L., Asteraceae;
73. *Sanicula canadensis* L., Apiaceae;
74. *Sanicula trifoliata* Bickn., Apiaceae;
75. *Schedonnardus paniculatus* (Nutt.) Trel., Poaceae;
76. *Scutellaria ovata* Hill var. *versicolor* (Nutt.) Fern., Lamiaceae;
77. *Solidago mollis* Bartl., Asteraceae;
78. *Solidago sciaphila* Steele, Asteraceae;
79. *Spartina gracilis* Trin., Poaceae;
80. *Stellaria longipes* Goldie, Caryophyllaceae;
81. *Symphoricarpos orbiculatus* Moench, Caprifoliaceae;
82. *Tephrosia virginiana* (L.) Pers., Fabaceae;
83. *Thelypteris hexagonoptera* (Michx.) Weatherby, Fabaceae;
84. *Tofieldia glutinosa* (Michx.) Pers., Liliaceae;
85. *Tradescantia ohiensis* Raf., Commelinaceae;
86. *Triglochin palustris* L., Juncaginaceae;
87. *Trillium nivale* Riddell, Liliaceae;
88. *Triplasis purpurea* (Walt.) Champm., Poaceae;
89. *Tsuga canadensis* (L.) Carr., Pinaceae;
90. *Utricularia gibba* L., Lentibulariaceae;
91. *Verbena simplex* Lehm., Verbenaceae;
92. *Viola lanceolata* L., Violaceae;
93. *Viola novae-angliae* House, Violaceae;
94. *Viola nuttallii* Pursh, Violaceae;
95. *Waldesteinia fragarioides* (Michx.) Tratt., Rosaceae; and
96. *Xyris montana* Ries., Xyridaceae.

6 MCAR § 1.5603 Lichens; mosses.

A. Lichens. The scientific names in A. are according to A Fourth Checklist of the Lichens of the Continental United States and Canada, M.E. Hale and W.L. Culberson, 1970. The following species of lichens are designated as:

1. Endangered:
   a. *Buellia nigra* (Fink) Sheard/[Rinodina nigra Fink];
   b. *Dermatocarpon moulinsii* (Mont.) Zahlbr.;
   c. *Leptogium apalachense* (Tuck.) Nyl.;
   d. *Lobaria scrobiculata* (Scop.) DC;
   e. *Parmelia stictica* (Del.) Nyl.;
   f. *Pseudocyphellaria crocata* (L.) Vain.

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2. Threatened: *Lobaria quercizans* Michx.
3. Of special concern:
   a. *Cetraria aurescens* Tuck.;
   b. *Cetraria oakesiana* Tuck.;
   c. *Cladonia pseudorangiformis* Asah.;
   d. *Coccocarpia cronia* (Tuck.) Vain.;
   e. *Parmelia stuppea* Tayl.;
   f. *Sticta fuliginosa* (Dicks.) Ach.;
   g. *Umbilicaria torrefacta* (Lightf.) Schrad.

B. Mosses. The scientific names in B. are according to A New List of Mosses of North America North of Mexico, H.A. Crum, et al., 1973. The following species of mosses are designated as:

1. Endangered: *Schistostegia pennata* (Hedw.) Web. & Mohr.
2. Threatened: none.
3. Of special concern:
   a. *Bryoxiphium norvegicum* (Brid.) Mitt.;
   b. *Tomenthypnum falcifolium* (Ren ex. nich.) Tuom.

Waste Management Board

Proposed Adoption of Amendments to Rules Governing the Solid Waste Processing Facilities Demonstration Program

Notice of Intent to Adopt Rules without a Public Hearing

Notice is hereby given that the State Waste Management Board proposes to adopt the above-entitled rules without a public hearing. The Waste Management Board has determined that the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minnesota Statutes sections 14.21 to 14.28 (1982).

Persons interested in these rules shall have 30 days to submit comments on the proposed rules. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

Unless seven or more persons submit written requests for a public hearing on the proposed rules within the 30-day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minnesota Statutes sections 14.13 to 14.20 (1982).

Persons who wish to submit comments or a written request for a public hearing should submit such comments or request to:

Waste Management Board
Attn: Ed Welsch
123 Thorson Building
7323-58th Avenue North
Crystal, Minnesota 55428
(612) 536-0816

Authority for the adoption of these rules is contained in Minnesota Statutes section 115A.49. Additionally, a statement of need and reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from the Waste Management Board, Attn: Ed Welsch, 123 Thorson Building, 7323-58th Avenue North, Crystal, Minnesota, upon request.

Upon adoption of the final rules without a public hearing, the proposed rules, this notice, the statement of need and reasonableness, all written comments received, and the final rules as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change.

Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of

the final rules as proposed for adoption, should submit a written statement of such request to the Waste Management Board, Attn: Ed Welsch, 123 Thorson Building, 7323-58th Avenue North, Crystal, Minnesota 55428.

A copy of the proposed rules is attached to this notice. Additional copies may be obtained by contacting the Waste Management Board, Attn: Ed Welsch, 123 Thorson Building, 7323-58th Avenue North, Crystal, Minnesota 55428.

October 11, 1983

Robert G. Dunn, Chairman
Waste Management Board

Rule as Proposed

6 MCAR § 8.403 Eligibility criteria.

A. [Unchanged.]

B. Eligible projects. Only projects which demonstrate feasible and prudent alternatives to disposal are eligible for loans and grants. To qualify as a demonstration project, a project must be conceptually and technically feasible but not now in operation in the state or not now in operation in a geographical area of the state with demonstrably different characteristics from those of the area where a facility is now in operation. A conceptually and technically feasible project may also qualify as a demonstration project if it involves institutional arrangements not previously utilized in the state, or not previously utilized in a geographical area of the state with demonstrably different characteristics from those in the area where a facility is now in operation. ~~Five~~ Six types of projects are eligible for loans and grants: waste to energy; materials recovery; chemical, physical, or biological modifications; transfer stations; ~~and~~ special waste streams; and waste incineration with resource recovery.

C.-D. [Unchanged.]

6 MCAR § 8.404 Information required on the grant and loan application.

Applications for grants and loans for waste processing facilities shall include the following information as required in the application forms supplied by the board:

1.-10. [Unchanged.]

11. the type of waste processing facility for which a grant or loan is being applied for: waste to energy; materials recovery; chemical, physical, or biological modification; transfer stations; ~~or~~ special waste stream; or waste incineration with resource recovery.

6 MCAR § 8.408 Project type evaluation.

A.-G. [Unchanged.]

H. Waste incineration with resource recovery factors. Waste incineration with resource recovery other than energy recovery is eligible if a substantial level of resource recovery is a component of the overall solid waste management of the applicant. For incineration with resource recovery the board will consider:

1. the percent of the total waste stream subjected to resource recovery;

2. the percent and types of materials recovered from the total waste stream;

3. the revenue derived from recovered materials;

4. the relationship of the recovered materials to the waste incinerated; and

5. the economic evaluation of all potentially recoverable materials.

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ADOPTED RULES

The adoption of a rule becomes effective after the requirements of Minn. Stat. § 14.13-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strike outs and new language will be underlined, and the rule's previous *State Register* publication will be cited.

A temporary rule becomes effective upon the approval of the Attorney General as specified in Minn. Stat. § 14.33 and upon the approval of the Revisor of Statutes as specified in § 14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted temporary rule will be published in the manner provided for adopted rules under § 14.18.

Department of Commerce

Adoption of Temporary Rules Governing Auto Insurance Nonrenewals

The temporary rules proposed and published at *State Register*, Volume 8, Number 8, pp. 260-264, August 22, 1983 were adopted as proposed. There were no amendments. These temporary rules are effective October 31, 1983.

Department of Commerce

Adopted Temporary Rules Governing Reimbursement for Workers' Compensation Medical Services

The rules proposed and published at *State Register*, Volume 8, Number 10, pages 362-410, September 5, 1983 (8 S.R. 362) are adopted with the following modifications:

Temporary Rules as Adopted

4 MCAR § 1.0004 Definitions.

The following terms have the following meanings in 4 MCAR §§ 1.0001-1.0032 unless the context clearly indicates a different meaning.

I. Payer. "Payer" refers to all entities responsible for payment and administration of workers' compensation medical claims, including all insurer, self-insurer, and group self-insurer members of the workers' compensation reinsurance association, pursuant to Minnesota Statutes, section 79.34, subdivision 1, service companies licensed to provide claim administration services to self-insurers and group self-insurers pursuant to Minnesota Statutes, section 60A.23, subdivision 8, the reopened case fund, established by Minnesota Statutes, section 176.134, the special compensation fund established by Minnesota Statutes, section 176.129, and the assigned risk plan, established by Minnesota Statutes, sections 79.251 and 79.252.

4 MCAR § 1.0007 Provider responsibilities.

B. Submission of information. Providers shall include on bills the patient's name, date of injury, and the employer's name, narratives and codes which accurately describe all services provided and all injuries or conditions treated, the date upon which each service was provided, and the providers' social security ~~or federal employer identification~~ number. Where applicable, codes from the maximum fee schedules in 4 MCAR §§ 1.0011-1.0032 shall be used.

4 MCAR § 1.0010 Maximum fee schedule for reimbursement of workers' compensation medical services.

B. Background. The codes and service descriptions contained in ~~this rule~~ rules 4 MCAR §§ 1.0011-1.0024 are based primarily upon Physicians' Current Procedural Terminology, fourth edition, published by the American Medical Association. Payers may employ that publication in evaluating bills, provided that the codes and service descriptions of 4 MCAR §§ ~~1.0010-1.0032~~ 1.0011-1.0024 shall govern where differences exist between these rules and that publication.

E. Ambiguity. If, despite the payer's reasonable investigations, the payer is uncertain whether a particular service is subject to the maximum fee schedule or what the correct code for a particular service is, the payer shall decide the issue in favor of the provider or refer the issue to the commissioner for determination.

Code modifiers. The codes for services in ~~this rule~~ rules 4 MCAR §§ 1.0011-1.0024 may be submitted with two-digit suffixes, called "modifiers." Modifiers indicate that a service differs in some material respect from the service's basic description.

Services submitted with modifiers, or which should be submitted with modifiers, shall be evaluated according to the standards in 1.-18.

4 MCAR § 1.0011 Physician services; medicine.

B. Definitions. The terms defined in B. have the meanings given them when used in C., D., and E. unless the context clearly indicates a different meaning.

11. Intermediate initial hospital care. "Intermediate initial hospital care" includes intermediate history and examination, initiation of diagnostic and treatment programs, and preparation of hospital records. It is a service involving the evaluation or reevaluation of a patient with an acute or active problem that requires hospitalization. This procedure includes the recording of the chief complaint, present illness or current medical history, ~~and~~ an appropriate physical examination related to the acute or active problem in a patient who has had a previously documented evaluation current and available to the physician, and the ordering of appropriate medical diagnostic tests and procedures.

4 MCAR § 1.0012 Consultations.

A. Scope. The codes, service descriptions, and maximum fees in this rule apply to providers licensed as a doctor of medicine or a doctor of osteopathy.

B. Definitions. For the purposes of this rule the following terms have the meanings given them unless the context clearly indicates a different meaning.

2. Limited consultation. "Limited consultation" means a consultation where the physician confines the service to the examination or evaluation of a single organ system. This procedure includes documentation of the complaint, present illness, pertinent examination, review of medical data, and establishment of a plan of management relating to the specific problem, including, but not limited to, services similar in level to a dermatological opinion about an uncomplicated skin lesion.

~~B.~~ C. Fees. The following codes, service descriptions, and maximum fees apply to consultations.

4 MCAR § 1.0013 Psychiatric therapy.

The following codes, service descriptions, and maximum fees apply to psychiatric therapeutic procedures, and to providers licensed as a doctor of medicine or a doctor of osteopathy.

4 MCAR § 1.0014 Biofeedback.

The following codes, service descriptions, and maximum fees apply to biofeedback procedures, and to providers licensed as a doctor of medicine or a doctor of osteopathy.

4 MCAR § 1.0015 Opthalmological services.

A. Scope. The codes, service descriptions, and maximum fees in this rule apply to providers licensed as a doctor of medicine or a doctor of osteopathy.

B. Definitions. The terms defined in this rule have the meanings given them for the purposes of this rule unless the context clearly indicates a different meaning.

~~B.~~ C. Ophthalmological services and fees. The following codes, service descriptions, and maximum fees apply to ophthalmological services. General ophthalmological services, codes 92002 and 92014, constitute integrated services in which medical diagnostic evaluation cannot be separated from the examining techniques used. The components of the services should not be itemized, except where the service goes beyond what is normally provided. Minimal, brief, and limited levels of service should be submitted under the appropriate code. Routine ophthalmoscopy, codes 92225 to 92250, is part of general and special ophthalmological services wherever indicated, and shall not be reported separately.

4 MCAR § 1.0016 Otorhinolaryngologic services.

The codes, service descriptions, and maximum fees in this rule apply to otorhinolaryngologic services, and to providers licensed as a doctor of medicine or a doctor of osteopathy. Diagnostic or treatment procedures usually included in a comprehensive otorhinolaryngologic evaluation or office visit, which do not include the following, should be reported as an integrated medical service using the appropriate code from the 90000 series. Component services such as otoscopy, rhinoscopy,

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or tuning fork test, should not be itemized separately. All of the following services include medical diagnostic evaluation. Technical procedures, which may or may not be performed by the physician personally, are often part of the service, but do not constitute the service itself.

4 MCAR § 1.0017 Audiologic tests.

The codes, service descriptions, and maximum fees in this rule apply to audiologic function tests with medical diagnostic evaluation, and to providers licensed as a doctor of medicine or a doctor of osteopathy. The test involve use of calibrated electronic equipment. Other hearing tests such as whispered voice, tuning fork which are usually included in a comprehensive otorhinolaryngologic evaluation or office visit shall not be itemized, but shall be included in the basic office visit or consultation. The following codes refer to testing of both ears.

4 MCAR § 1.0018 Cardiography.

The codes, service descriptions, and maximum fees in this rule apply to cardiographic services, and to providers licensed as a doctor of medicine or a doctor of osteopathy.

4 MCAR § 1.0019 Pulmonary.

The codes, service descriptions, and maximum fees of this rule apply to pulmonary services, and to providers licensed as a doctor of medicine or a doctor of osteopathy. The services include laboratory procedures, interpretation, and physician services, except surgical and anesthesia services.

4 MCAR § 1.0020 Neurology/and neuromuscular.

The codes, service descriptions, and maximum fees of this rule apply to neurology and neuromuscular services, and to providers licensed as a doctor of medicine or a doctor of osteopathy. Services performed as part of and included in the definition of an office visit, hospital visit, or consultation shall not be listed separately, but shall be submitted under the appropriate code.

4 MCAR § 1.0021 Physical medicine.

The following codes, service descriptions and maximum fees apply to physical medicine services, and to providers licensed as a doctor of medicine or a doctor of osteopathy. Physical medicine office visits as listed under "modalities" and "procedures" shall be submitted under the appropriate code from this paragraph. Modalities require supervision by the physican, but constant attendance of the physician or therapist is not required. Procedures require supervision by the physician, and constant attendance by the physician or therapist.

4 MCAR § 1.0022 Special services.

Critical care services (codes 99160 to 99173) apply to providers licensed as a doctor of medicine or a doctor of osteopathy, and include the care of critically ill patients in a variety of medical emergencies that require the constant attention of the physician, for example, cardiac arrest, shock, bleeding, respiratory failure, postoperative complications, or critically ill neonate. Critical care is usually, but not always, given in a critical care area, such as the coronary care unit, intensive care unit, respiratory care unit, or the emergency care facility. The critical care services include, but are not limited to, cardiopulmonary resuscitation and a variety of services attendant to this procedure as well as other acute emergency situations. Separate procedure codes for services performed during this period, such as placement of catheters, cardiac output measurement, management of dialysis, control of gastrointestinal hemorrhage, or electrical conversion of arrhythmia, are not permitted when critical care services are billed on a per hour basis.

4 MCAR § 1.00225 Physician services—surgery.

C. Integumentary system. The following codes, service descriptions, and maximum fees apply to surgical procedures of the integumentary system. Excision of benign lesions (codes 11200 to 11442) includes a simple closure and local anesthesia for treatment of benign lesions of skin or subcutaneous tissues, for example, cicatricial, fibrous, inflammatory, congenital, or cystic lesions. Treatment of burns (codes 16000 to 16020) refer to local treatment of the burned surface only. Simple repair (codes 12001 to 12013) shall be used for superficial wounds involving skin or subcutaneous tissues, without significant involvement of deeper structures, and which requires simple suturing. Wounds which require closure with adhesive strips only shall be listed according to the appropriate office visit. Intermediate repair (codes 12031 to 12051) shall be used for the repair of wounds that, in addition to simple repair, require layer closure. These wounds usually involve deeper layers such as fascia or muscle, to the extent that at least one of the deeper layers requires separate closure. Complex repair (codes 13121 to 13132) shall be used for the repair of wounds which require reconstructive surgery, complicated wound closures, skin grafts, or unusual and time consuming techniques of repair to obtain the maximum functional and cosmetic result. It may include creation of the defect and necessary preparation for repairs or the debridement and repair of complicated lacerations or avulsions. The instructions in 1.-3. also apply to coding of repair services (codes 12001 to 13132):

D. Musculoskeletal system. The following codes, service descriptions and maximum fees apply to surgical procedures of the

musculoskeletal system. Rereduction of a fracture or dislocation performed by the primary physician may be identified by the addition of the modifer number 76 to the usual procedure number to indicate "repeat procedure by same physician."

Forearm and Wrist—Excision

25610	Treatment of closed, complex, distal radial fracture (for example, Colles or Smith type) or epiphyseal separation, with or without fracture of ulnar styloid, requiring manipulation; without external skeletal ~~external skeletal~~ fixation or percutaneous pinning	310.00

Femur (Thigh Region) and Knee Joint—
Repair, Revision, or Reconstruction

27447	Arthroplasty, knee condyle and plateau; medial and lateral compartments with or without patella resurfacing (~~"~~total knee replacement~~"~~)	2,340.00

E. Casts and strapping. The following codes, service descriptions, and maximum fees apply to procedures associated with the application of casts and strapping. The services include the application and removal of the first cast or traction device only. Subsequent replacement of cast or traction device ~~may require~~ requires an additional listing. Codes for cast removal ~~should~~ shall be employed only for casts applied by another physician.

I. Nervous system. The following codes, service descriptions, and maximum fees apply to surgical procedures of the nervous system.

Extracranial Nerves, Peripheral Nerves, and
Autonomic Nervous System—Introduction~~,~~ or Injection
of Anesthetic Agent (Nerve Block), Diagnostic or
Therapeutic, Somatic Nerves

4 MCAR § 1.0029 Chiropractors.

B. Medicine. The following codes, service descriptions, and maximum fees apply to medical services.

09503	Office visit with cast application to one area, for example, short arm, short leg, knee, or elbow, excluding materials	22.00
09508	Office visit with cast application to one area, for example, long leg, thoracolumbar, lumbosacral, or full body corset type, excluding materials	32.00

Department of Commerce
Securities and Real Estate Division

Adopted Amendment of Rules SDiv 2117 and SDiv 2118 which Implement and Interpret the Provisions of Minn. Stat. § 80A.15, subdivisions 2(g) and 2(h) Governing Exempt Transactions; Correcting a Cross Reference in Rule SDiv 2021(c) (4) and Clarifying Rule SDiv 2034(a)

Rules as Adopted

SDiv 2021.

(a) and (b) [Unchanged.]

(c) (1)-(3) [Unchanged.]

(4) When~~,~~ ~~upon proposal of merger and consolidation or other organic change,~~ a depositor exercised his rights under Minnesota Statutes, section 302A.471, or until January 1, 1984, under Minnesota Statutes, sections 301.44 or 310.40, if, in the

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opinion of the commissioner, the proposed manner of sale of the escrowed shares does not tend to work fraud or inequity on other shareholders, present or proposed.

SDiv 2034 Commissions and Expenses.

(a) Selling expenses in connection with an offering of securities (whether such offering is sold entirely or partially within Minnesota) shall include underwriting discounts or commissions; the value of options or warrants excluding overallotment options to acquire securities granted or proposed to be granted in connection with the offering to an underwriter, or its partners, officers, directors or shareholders, or otherwise as such underwriter may lawfully direct; finder's fees paid or to be paid in connection with the offering, whether such fees are paid by the issuer or an affiliate of the issuer; the value of the difference between the fair value at the time of issuance and the price paid for securities of the issuer issued within two years prior to the offering or proposed to be issued to an underwriter or any of its partners, officers, directors or shareholders, to the extent such sales or issuances may be deemed by the Commissioner to have been in lieu of commissions, or material in the selection of an underwriter by the issuer, or otherwise directly or indirectly connected with the offering; and all other expenses directly or indirectly incurred in connection with the offering, including nonaccountable expenses of the underwriter, but excluding, however,

(1) attorneys' fees for services in connection with the offer, sale and issuance of the securities and their qualification for offer and sale under applicable laws and regulations;

(2) charges of transfer agents, registrars, indenture trustees, escrow holders, depositaries, auditors, accountants, engineers, appraisers and other experts;

(3) cost of prospectuses, circulars and other documents required to comply with such laws and regulations;

(4) other expenses incurred in connection with such qualification and compliance with such laws and regulations;

(5) cost of authorizing and preparing the securities and documents relating thereto, including issue taxes and stamps.

Selling expenses shall at all times be reasonable, and, unless good cause for an exception is shown, shall not exceed the following percentages for the specified types of companies or securities based upon percentages of the aggregate offering price:

(aa) Finance, mortgage and related companies 10%

(bb) Bonds, notes, debentures and secured issuers 10%

(cc) Common stocks 15%

(dd) Preferred stocks and other stock senior to common stock 10%

(ee) Investment companies 10%

(ff) REITS 10%

(gg) Investment contracts 10%

(b) and (c) [Unchanged.]

SDiv 2117.

Clarification of the term "financial institution or institutional buyer." The term "financial institution or institutional buyer" contained in Minnesota Statutes, section 80A.15, subdivision 2, clause (g), includes but is not limited to: (1) a corporation with a class of equity securities registered under Section 12(g) of the Securities Exchange Act of 1934, as amended, and (2) a person who is an "accredited investor" within the meaning of rule 501(a) adopted by the Securities Exchange Commission in Federal Register, volume 47, page 11262, to be codified as Code of Federal Regulations, title 17, section 230.501 (a).

SDiv 2118.

(a) [Unchanged.]

(b) The limitation of 25 purchasers, other than those designated in (g), contained in Minnesota Statutes, section 80A.15, subdivision 2, clause (h) is waived in connection with any distribution resulting in sales to not more than 35 persons in this state, other than those designated in Minnesota Statutes, section 80A.15, subdivision 2, paragraph (g), in connection with any offering being made in compliance with rule 506 adopted by the Securities and Exchange Commission in Federal Register, volume 47, page 11266, to be codified as Code of Federal Regulations, title 17, section 230.506 or rules adopted under section 3(b) of the Securities Act of 1933, other than an exempt offering under Regulation A, if the offering is in compliance with these rules.

(c) The exemption contained in Minnesota Statutes, section 80A.15, subdivision 2, clause (h) is withdrawn for any security representing an interest in or formed for the purpose of investing in any oil and gas venture, or any partnership, joint venture, group or association formed principally for the purpose of exploring for oil and gas or developing oil and gas reserves unless the

security is sold in compliance with rule 506 adopted by the Securities and Exchange Commission in Federal Register, volume 47, page 11266, to be codified as Code of Federal Regulations, title 17, section 230.506.

(d) The exemption contained in Minnesota Statutes, section 80A.15, subdivision 2, clause (h) is withdrawn for any security representing an interest in, or ~~formed~~ issued for the purpose of investing in, any animal breeding, animal feeding, animal leasing or similar venture, unless said security is sold in compliance with rule 506 adopted by the Securities and Exchange Commission in Federal Register, volume 47, page 11266, to be codified as Code of Federal Regulations, title 17, section 230.506.

(e)-(k) [Unchanged.]

(l) The following factors should be considered in determining whether offers and sales should be integrated for purposes of the exemptions contained in Minnesota Statutes, section 80A.15, subdivision 2, clause (h) and SDiv 2118; whether:

(1) the sales are part of the single plan of financing;

(2) the sales involve issuance of the same class of securities;

(3) the sales have been made at or about the same time;

(4) the same type of consideration is received; and

(5) the sales are made for the same general purposes.

Department of Energy and Economic Development Economic Development Division

Adopted Repeal of Rules Governing Designation of Enterprise Zones

The rules proposed and published at *State Register*, Volume 8, Number 5, pages 149-150, August 1, 1983 (8 S.R. 149) are adopted as proposed.

OFFICIAL NOTICES

Pursuant to the provisions of Minn. Stat. § 15.0412, subd. 6, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Office of the Secretary of State

Annual Compilation of State Agencies: Notices of Vacancies (Application and Appointment Procedure)

The Secretary of State publishes herewith information about state agencies pursuant to Minn. Stat. § 15.0597, subd. 3.

Furthermore, pursuant to Minn. Stat. § 15.0597, subd. 4, notice is hereby given to the public that vacancies in these agencies now through January, 1984, are indicated by an asterisk (*). Application forms may be obtained at the Office of the Secretary of State, Open Appointments Section, 180 State Office Building, St. Paul, MN 55155-1299; (612) 296-2805. **Application deadline is November 22, 1983.**

Information for this report was supplied by the various multi-member agencies on or before September 23, 1983. "Appointments pending" indicates that no notice of appointment was received prior to September 23, 1983.

EDITOR'S NOTE: In the following compilation, agencies are listed by the name assigned them by statute in alphabetical order.

Abbreviations:

A—Asian
AI—American Indian
B—Black
CD—Congressional District
chr—Chairperson
DFL—Democratic-Farmer-Labor
EPB—Ethical Practices Board
F—Female
H—Hispanic
I—Independent
IR—Independent-Republican
LD—Legislative District
M—Male
W—White

ADVISORY COMMITTEE ON TECHNOLOGY IN EDUCATION: c/o Roberta Schneider, 122 Capitol, St. Paul 55155; (612) 296-1792; (Laws of 1983, Chapter 314).

To encourage school districts to develop and adopt as part of their education policies written technology utilization plans. Fifteen members will be appointed by the Governor and shall include representatives of the following: public school teachers and administrators, school boards, parents, Department of Education, Minnesota Education Computing Consortium, at least one regional management information center, Council on Quality Education, higher education, and at least 2 members from high technology business and industry. Members shall be knowledgeable about the use of technology in elementary and secondary education. The advisory committee shall terminate on June 30, 1985.

APPOINTMENTS PENDING

ADVISORY COUNCIL FOR STEAMFITTING EXAMINATIONS: Room 567, 444 Lafayette Rd., St. Paul 55101; (612) 296-2193; (M.S.326.49).

Examines and licenses contracting journeyman steamfitters; inspects the installation of all high pressure steam piping. Seven members, appointed by the Commissioner of Labor and Industry, include 3 contracting steamfitters, 3 journeyman steamfitters and an employee of the Department of Labor and Industry. Meetings twice a year at 444 Lafayette Rd., St. Paul; members receive $25 per diem.

Current Members:

Allan Anderson, chr., 7333 Garfield Ave. S., Mpls. 55423; (612) 869-9085; contracting steamfitter; (1/83-1/87); Hennepin; CD5; LD40.
Henry Baron, 2605 Fremont Ave. S., Mpls. 55408; (1/83-1/87); Dept. of Labor and Industry; Hennepin; CD5; LD59A; M; W.
*David Green, Rt. 4, Box 232, Frazee 56544; (218) 847-3222; (1/76-1/84); Becker; CD7; LD10A; M; W.
Robert Lowe, 1029 Atlantic, Apt. 203, St. Paul 55106; (612) 776-2771; journeyman steamfitter; (1/83-1/87); Ramsey; CD4; LD66A.
Dale Nyberg, 5500 Irving Ave. S., Mpls. 55419; (612) 379-4711; (1/83-1/87); Hennepin; CD5; LD58A.
*David Swanson, 2760 W. River Rd., Mpls. 55406; (612) 729-0147; (1/76-1/84); Hennepin; CD5; LD60B; M; IR; W.
*Neil Bergstrom, 800 Red Oak Ln., Mound 55364; (612) 944-2650; (11/82-1/84); Hennepin; CD6; LD42; M; IR; W.

ADVISORY COUNCIL ON BATTERED WOMEN: Dept. of Corrections, 430 Metro Square Bldg., St. Paul 55101; (612) 296-6463; (M.S.241.64).

Advises the Department of Corrections on funding for emergency shelters and programs for battered women. Eighteen members, appointed by Commissioner of Corrections, include persons knowledgeable in the fields of health, law enforcement, social services to battered women, and 4 public members. Monthly meetings, Metro Square Bldg., St. Paul; members are compensated for expenses.

Current Members:

Pat Finley, Rt. 1, Box 13, St. Charles 55972; (507) 285-5671; (1/82-12/83); Winona; CD1; LD34B; F; W.
Patricia Murphy, Home Free Shelter, 3405 E. Medicine Lake Blvd., Plymouth 55441; (612) 559-9008; (1/82-12/83); Hennepin; CD3; LD43A; F; W.
Shirley Oberg, 1107 E. 9th St., Duluth 55805; (218) 722-4134; (1/82-12/83); St. Louis; CD8; LD7A; F; W.
Maria Rios, 609 Portland Ave., #5, St. Paul 55102; (1/82-12/83); Ramsey; CD4; LD67A; F; H.
Joy Bussert, 122 W. Franklin, Mpls. 55404; (612) 870-3606; (1/82-12/83); Hennepin; CD5; LD59A; F; DFL; W.
Judy Jayasuriya, 1143 15th Ave. SE., Mpls. 55414; (612) 347-6022; (1/82-12/83); Hennepin; CD5; LD57A; F; DFL; A.
Eulalia Reyes de Smith, 3235 Lyndale N., Mpls. 55412; (612) 374-2996; (1/82-12/83); Hennepin; CD5; LD56A; F; DFL; H.
Janet H. Anderson, 919 Fremont Ave. N., Mpls. 55409; (612) 374-4342; (3/83-12/84); Hennepin; CD5; LD59B; F; B.
Iola Columbus, Rt. 1, #151, Morton 56270; (507) 532-4604; (3/83-12/84); Renville; CD6; LD21; F; DFL; AI.
Lynn Powers, 4941 Penn Ave. So., Mpls. 55409; (3/83-12/84); (612) 297-3959; Hennepin; F; W.
Jo Sullivan, 500 NW. 5th St., Chisholm 55719; (3/83-12/84); (218) 254-5915; St. Louis; CD8; LD5A; F; DFL; W.
Donna Jean Anderson, 217 N. 4th Ave. W., #205, Duluth 55811; (218) 727-7345; (3/83-12/84); F; IR; AI.
Cheryl Beardslee, 3322 15th Ave. S., Mpls. 55407; (612) 646-7649; (3/83-12/84); Hennepin; CD5; LD60A; F; DFL; W.

Lyla Dye Bendsen, 828 SW. 7th Ave., Rochester 55902; (507) 289-0278; (3/83-12/84); Olmsted; CD1; LD33B; F; DFL; W.
Thomas Carrillo, 410 W. 25th St., Mpls. 55405; (612) 377-7567; (3/83-12/84); Hennepin; M; DFL; H.
Barbara Rogers, 1802 Sheridan Ave. N., Mpls. 55411; (612) 871-7878; (3/83-12/84); Hennepin; F; DFL; B.
A. Louise Seliski, Star Rt., Box 289, Deerwood 56444; (218) 828-1216; (3/83-12/84); Crow Wing; F; W.

ADVISORY COUNCIL ON PLUMBING CODE AND EXAMINATIONS: 717 Delaware St., SE., Mpls. 55440; (612) 623-5328; (M.S.326.41; 6-30-83).

Examines and licenses plumbers; recommends revisions and amendments to the plumbing code and licensing rules. Seven members, appointed by the Commissioner of Health, include 1 journeyman plumber, 1 master plumber, and a representative of the commissioner. Bi-annual meetings at the Department of Health, 7171 Delaware; Mpls.; members receive expenses.

Current Members:

Richard Clark, 1770 Bayard Ave., St. Paul 55116; (612) 699-0207; (1/83-12/87); Ramsey; M; W.
*Sivert Hendrickson, 2005 Sumac Ln., Burnsville 55416; (612) 435-5392; (7/76-1/84); Dakota; CD2; LD53; M; W.
*Ralph R. Lichliter, Jr., 4075 Ensign Ave. N., Mpls. 55427; (612) 546-6153; (1/80-1/84); Hennepin; CD5; M; W.
Robert Mallory, Walker 56484; (218) 547-1425; (1/83-12/87); Cass; CD7; LD4; M; W.
*Joseph Mindrum, 90 Crocus Pl., St. Paul 55102; (612) 225-5286; (7/76-1/84); Ramsey; CD4; LD65A; M; W.
Douglas Schwab, 370 Oak Crest Ln., Roseville 55113; (1/83-12/87); Ramsey; CD4; LD63B; M; W.
*Charles C. Nelsen, 1823 16½ St. NW., Rochester 55901; (507) 282-8128; Master Plumber; (8/82-1/84); Olmsted; CD1; LD33A; M.

ADVISORY COUNCIL ON UNIFORM FINANCIAL ACCOUNTING AND REPORTING STANDARDS: Room 807, Capitol Square Bldg., St. Paul 55101; (612) 296-9786; (M.S.121.901).

Provides the Board of Education with uniform accounting and reporting standards for school districts; formulates and recommends rules, changes in statutes, modifications of financial accounting codes, manuals, procedures and reporting forms. Thirteen members include: 2 employees of the Department of Education, appointed by the Commissioner of Education; 1 licensed certified public accountant, and 9 school district employees whose responsibilities include school financing and accounting, appointed by the Board of Education. Monthly meetings at the capitol complex; St. Paul, public employee members receive no compensation; others are compensated for expenses.

Current Members:

*Kristine Anderson, Deer River School District #317, Deer River 56636; (218) 246-8241; (1/80-1/84); F; W.
Connie Ardin, 1820 N. Xenium Ln., Plymouth 55441; (612) 559-3535, Ext. 71; (1/83-1/87); school emp. professional; Hennepin; CD3; LD45A; F; DFL; W.
*Victor Carlson, Bloomington School District #271; 8900 Portland Ave. S., Bloomington 55431; (612) 887-9197; (1/80-1/84); M; W.
James Dahle, 702 Maple, Breckenridge 56520; (218) 643-2694; (1/83-1/87); public school employee; Wilkin; CD7; LD9B; M; W.
*Lois Jean Ferguson, 500 Eugene St., W. Concord 55985; (507) 727-2212; ISD 205; (8/76-1/84); Dodge; CD1; LD32; F; W.
Marvin Niedan, Box 361, Morgan 56266; (507) 249-3106; (1/83-1/87); public school employee; Redwood; CD6; LD23A; M; IR; W.
*Larry Shomion, 360 Colborne St., St. Paul Schools, St. Paul 55102; (612) 293-7670; (1/80-1/84); M; W.
*Dennis C. Liljeberg, 1222 Glenbrook Ave. N., Apt. #104, St. Paul 55119; (612) 296-8640; Board of Education; (5/82-1/84); M; W.
Wayne Busse, 230 Ridgewood Rd., Duluth 55804; (218) 723-4114; (1/83-1/87); public school employee; St. Louis; CD8; LD7B; M; IR; W.
Richard H. Guevremont, 74B, Stewart 55385; (612) 562-2110; (1/83-1/87); public school employee; McLeod; CD2; LD23A; M; IR; W.
Thomas Legg, Wilkerson, Guthmann & Johnson, 1300 Northwestern National Bank, St. Paul 55101; (612) 222-1801; (1/83-1/87); CPA professional; Anoka, CD6; LD49B; M; DFL; W.
Stan Tikkanen, Dept. of Education, 807 Capitol Sq. Bldg., St. Paul 55101; (1/83-1/87); Director of School Financial Management; Hennepin; CD3; LD46; M; W.
George Hierlinger, Office of the State Auditor, 555 Park St., St. Paul 55103; (612) 296-4715; (1/83-1/87); M; W.

ADVISORY COUNCIL ON WORKERS' COMPENSATION: 444 Lafayette Rd., St. Paul 55101; (612) 296-6490; (M.S.175.007; 6/30/83).

Studies workers compensation law and its administration and recommends changes where appropriate. Members, appointed by the Commissioner of Labor and Industry, include 5 representatives of employers, 5 representatives of employees, 3 public members, and 2 persons who have received or are currently receiving workers' compensation benefits under Chapter 176. The council may consult with the judges of the Workers' Compensation Court of Appeals. Monthly meetings, Space Center Bldg., St. Paul; members receive $35 per diem plus expenses.

Current Members:

*John Segl, chr., 808 Randolph, St. Paul 55102; (612) 227-3189; labor; (1/79-1/84); Ramsey; CD4; LD65B; M.
James N. Denn, 8617 Riverview Ln., Brooklyn Park 55444; (612) 561-3242; (1/83-1/87); employer; Hennepin; CD3; LD45A; M; W.
*David Dockendorf, 7321 Walnut Ct., Eden Prairie 55343; (612) 941-3057; labor; (1/79-1/84); Hennepin; CD3; LD38; M; DFL; W.
*Dan Gustafson, 2932 Jersey Ave. N., Crystal 55323; (612) 227-7647; labor; (1/79-1/84); Hennepin; CD3; LD44B; M.
*Charles D. Nyberg, 600 20th St. S., Austin 55912; (507) 437-5611; employer; (1/79-1/84); Mower; CD2; LD31B; M.

David K. Roe, 179 Peninsula Rd., Medicine Lake 55427; (612) 227-3189; employee; (1/83-1/87); Hennepin; CD3; LD43A; M; W.
Lillian Williams, 2720 W. River Rd., Mpls. 55406; (612) 724-7826; public member; (1/83-1/87); Hennepin; CD5; LD60B; F; B.
John Lennes, Jr., MACI, 480 Cedar St., Room 200, St. Paul 55101; (612) 292-4659; employer; (1/83-1/87).
Laurence F. Koll, 633 Sunset Lane, St. Paul 55118; (612) 291-9155; employer; (1/83-1/87).
Michael Markman, 385 Washington St., St. Paul 55101; (612) 221-8108; public; (1/83-1/87).
Bob Johnson, 1310 Pioneer Bldg., St. Paul 55101; (612) 292-4659; employer; (1/83-1/87).
Jack Engberg, 400 2nd Ave. S., Mpls. 55401; (612) 338-6743; employee; (1/83-1/87).
Paul Johnson, St. Paul Ramsey Medical Center, 640 Jackson St., St. Paul 55101; (612) 221-3771; public; (1/83-1/87).
Shirley Friberg, 2130 Fairways Lane, Roseville 55113; (612) 631-2046; public; (8/83-1/87); Ramsey; F; W.
Marilyn Ovall, 1205 Elmwood Ave., Mound 55364; (612) 472-2719; insured; (8/83-1/87); Hennepin; CD6; LD43A; F; W.
Charles Aguirre, 2150 Wilson Ave., #124, St. Paul 55119; (612) 739-8467; insured; (8/83-1/87); Ramsey; CD4; LD67B; M; DFL; H.
Karen Shimon, 842 Jackson, St. Paul 55117; public; (8/83-1/87); Ramsey, CD4; F; W.

ADVISORY SEED POTATO CERTIFICATION TASK FORCE: 90 W. Plato Blvd., St. Paul 55107; (612) 296-9310; (M.S.21.112, subd. 2).

Review quality control, research, and market development in the certified seed potato industry. Six members, appointed by the Commissioner of Agriculture for 2 year terms, are growers of certified seed potatoes. Meetings twice annually; members are compensated for expenses.

Current Members:

Larry Bogestad, chr., Donaldson 56720; (218) 466-2260; (7/83-6/85); Kittson; CD7; LD1A; M; W.
Don Frederickson, Bagley 56621; (218) 694-2732; (7/83-6/85); Clearwater; CD7; LD2B; M; DFL; W.
Roger Knutson, Williams 56686; (218) 783-2822; (7/83-6/85); Lake of the Woods; CD7; LD1A; M; W.
Jerry Larson, Climax 56523; (218) 857-2235; (7/83-6/85); Polk; CD7; LD2A; M; DFL; W.
Thomas H. Thompson, Rte. 1, Box 52, Barnesville 56514; (218) 493-4320; (7/83-6/85); Clay; CD7; LD9B; M; W.
Henry Van Erkel, Box 126, Hollandale 56045; (507) 889-9451; (7/83-6/85); Freeborn; CD2; LD30B; M; W.

ADVISORY TASK FORCE ON AMERICAN INDIAN LANGUAGE AND CULTURE EDUCATION PROGRAMS: 303 Capitol Square Bldg., St. Paul 55101; (612) 296-6458; (M.S.126.531; 6/30/81).

Advises the Board of Education on the administration of the American Indian Language and Culture Education Act; reviews proposals and makes recommendations to the board on approval and funding of bicultural programs in Minnesota schools. Members, appointed by the Board of Education, include representatives of the Minnesota Sioux Tribe, the Minnesota Red Lake Tribe, the Minnesota Chippewa Tribe, the metropolitan areas of Duluth, Mpls., and St. Paul, and a member representing Indian alternative schools. Members include representatives of community groups, parents of children eligible to be served by the programs, American Indian administrators and teachers, and persons knowledgeable in the field of American Indian language and culture education. Between 3 and 5 meetings per year at various sites statewide; members are reimbursed for expenses.

Current Members:

Lorraine Cavender-Gougé, Rt. 2, Granite Falls 56241; (612) 564-4081, ext. 51; (9/83-6/84); Yellow Medicine; CD2; LD20B; F; AI.
Verna E. Wood, Box 118, Red Lake 56671; (218) 679-3341; (9/83-6/84); Beltrami; CD7; F; DFL; AI.
Clarence "Chuck" Smith, 105 University Rd., Cloquet 55720; (218) 879-1251; (9/83-6/84); Carlton; CD8.
Marshall Wayne Brown, Rt. 2, Waubun 56589; (218) 983-3285; (9/83-6/84); Mahnomen; M; DFL; AI.
Mildred Benjamin, Star Rte., Onamia 56359; (612) 532-4101; (9/83-6/84); Mille Lacs; F; AI.
Laura Fineday, General Delivery, Ponsford 56575; (218) 983-3285; (9/83-6/84); Becker; CD7; LD7; F; DFL; AI.
Duane E. Begay, P.O. Box 82, Cass Lake 56633; (218) 335-2564; (9/83-6/84); Cass; CD7; LD7; M; AI.
Edward Benton Banai, 265 Nugent St., St. Paul 55102; (612) 488-6626; (9/83-6/84); Ramsey; CD4; LD65B; M; DFL; AI.
Amelia A. LeGarde, 402 N. 8th Ave. E., Duluth 55805; (218) 723-4150; (9/83-6/84); St. Louis; CD8; F; DFL; AI.
Mark Gilbert-Cougar, Box 17177, St. Paul 55117; (612) 293-7766; (9/83-6/84); Ramsey; CD4; LD66; M; DFL; AI.
Raymond Skinaway, 41624 23rd Ave. S., Mpls. 55407; (612) 348-8550; (9/83-6/84); Hennepin; CD5; LD60B.
Jerry Staples, 9509 Park Ave., Elk River 55330; (612) 755-8220; (9/83-6/84); Wright.
Carolyn I. Schommer, 2319 Cole Ave. S.E., Mpls. 55414; (612) 373-0146; (9/83-6/84); Hennepin; F; DFL; AI.
Collins W. Oakgrove, 3451 21st Ave. S., Mpls. 55407; (612) 373-0146; (9/83-6/84); Hennepin; M; DFL; AI.
Cyril Kauchick,

ADVISORY TASK FORCE ON EARLY CHILDHOOD AND FAMILY EDUCATION: 722 Capitol Square Bldg., St. Paul 55101; (612) 296-5072; (M.S.3.9272; 6/30/83).

Advises the Council on Quality Education on the administration of early childhood and family education (ECFE) programs. Eight members, appointed by Council on Quality Education. Members receive expenses.

Current Members:

Richard Blackburn, 2216 Tower Ct., Woodbury 55119; (612) 738-9640; (7/79-6/84); parent; Washington; CD1; M; W.
Phyllis Ellis, 2900 Xenwood Ave. S., St. Louis Park 55416; (612) 925-1273; parent; (6/74-6/84); Hennepin; CD5; LD41A; F.

Erna Fishhaut, 2324 Westridge Ln., St. Louis Park 55416; (612) 376-3221; education; (6/74-6/84); Hennepin; CD5; LD41A; F.
Pamm Mattick, R.R., Box 134A, South Haven 55382; (612) 236-7889; education/parent; (1/77-6/84); Wright; CD6; LD22B; F.
Marjorie Oelerich, 362 Carol, North Mankato 56001; (507) 389-1516; education; (6/74-6/84); Nicollet; CD2; LD29A; F.
David Olson, 3513 Graves Dr., Red Wing 55066; (612) 437-6111; parent/welfare; (10/78-6/84); Goodhue; CD1; LD25B; M.
Margaret Stanley, 902 Pine St., Marshall 56258; (507) 532-3533; (7/79-6/84); Lyon; CD6; LD20B; F; W.
Lawrence A. Lucio, 957 Dodd Rd., West St. Paul 55118; (612) 227-8051; parent; (9/82-6/84); Dakota; CD4; LD39A; M; DFL; H.

ADVISORY TASK FORCE ON THE MINNESOTA BRAILLE AND SIGHT-SAVING SCHOOL: P.O. Box 308, Faribault 55021; (507) 332-3363; (M.S.128A.03).

Advises the Board of Education on the management of the Braille and Sight-Saving School in Faribault. Members, appointed by the Board of Education, represent various geographic regions of the state and include parents or guardians of visually impaired children, 2 representatives from groups representing visually impaired individuals, and a staff person from the school Monthly meetings in the Twin Cities or Faribault; members receive expenses.

Current Members:

*Jeanne Bottke, 317 9th Ave. S., Faribault 55021; (507) 334-7501; school staff person; (7/77-1/84); Rice; CD1; LD24B; F.
Dorothea Chelgren, 1045 W. Larpenteur Ave., St. Paul 55113; (612) 488-9867; (4/81-1/85); Ramsey; CD4; LD64A; F; I; W.
*Patricia M. Hadder, 365 E. 13th St., Willmar 56201; (612) 235-5576; (3/80-1/84); Kandiyohi; CD6; LD21A; F; IR; W.
*Joyce Scanlan, 4445 Grand Ave. S., Mpls. 55409; (612) 823-1009; (7/77-1/84); Hennepin; CD5; LD59B; F.
Geraldene Stroh, 3311 Girard Ave. N., Mpls. 55412; (612) 522-8623; (4/81-1/85); Hennepin; CD5; LD56B; F; IR; W.
Beverly Lenz Lueth, Rt. 3, Box 235B, Owatonna 55060; (507) 451-4165; (7/83-6/85); Steele; CD1; LD32A; F; IR; W.
Shirley Higginbotham, 1131 E. Main, Mankato 56001; (507) 387-1856; (7/83-6/85); parent; Blue Earth; CD1; LD24A; F; IR; W.

ADVISORY TASK FORCE ON THE MINNESOTA SCHOOL FOR THE DEAF: P.O. Box 308, Faribault 55021; (507) 332-3363.

Advises the Board of Education on the management of the School for the Deaf. Members, appointed by the Board of Education, represent various geographic regions of the state and include parents or guardians of hearing impaired children; 2 representatives of groups representing hearing impaired individuals, and a staff person from the School for the Deaf. Monthly meetings in the Twin Cities or Faribault. Members receive expenses.

Current Members:

*Winifred H. Northcott, 4510 Cedarwood Rd., St. Louis Park 55416; (612) 922-5889; (5/80-1/84); Hennepin; CD3; LD41B; F; IR; W.
Connie R. Peterson, 1538 11th Ave., Granite Falls 56241; (612) 564-4021; (1/81-1/85); Yellow Medicine; CD6; LD15B; F.
James Potter, Staff, MN School for the Deaf; (507) 334-5008.
*Dale B. Taylor, 1615 21st st. NW., East Grand Forks 56721; (218) 773-9749; (5/80-1/84); Polk; CD7; LD2A; M; W.
*Thomas J. Virnig, 1650 Mayfield Hts. Rd., Mendota Heights 55118; (612) 454-6942; (5/80-1/84); Dakota; CD1; LD53A; M; DFL; W.
*Jean Wieland, 8241 Beard Rd., Bloomington 55431; (612) 831-8277; (5/80-1/84); Hennepin; CD3; LD38B; F; W.
D. Marvin Hill, 625 So. 13th St., Virginia 55792; (218) 741-6019; (7/82-6/85); St. Louis; CD8; LD5A; M; DFL; C.
Kathy Carruth, 10113 Goodrich Circle, Bloomington 55437; (612) 831-3483; (7/83-6/85); Hennepin; CD3; LD39B; F.

ADVISORY TASK FORCE ON THE USE OF STATE FACILITIES: Legislative Advisory Commission, Gordon M. Donhowe, Sec., 309 Administration Bldg., 50 Sherburne St., St. Paul 55155; (612) 297-3616; (Laws of 1982, Chapter 532).

The Advisory Task Force shall consist of 3 members of the house appointed by the speaker; 3 members of the senate appointed by the subcommittee on committees of the rules committee; the commissioners of health and public welfare or their designees; 2 representatives of private providers of long-term and short-term care, both non-profit and profit making; 2 representatives of state hospital employees at least 1 of whom shall be an employee pursuant to M.S.179.741, subd. 4, clause (4); 1 member with 2 designated alternate members, who shall represent each of the following groups: mentally retarded, chemically dependent, and mentally ill. Public members shall be appointed by the Legislative Advisory Commission. The task force shall report on the feasibility and implications of using state facilities for the care of persons who would otherwise be in private facilities either on a short-term or long-term basis with their cost of care reimbursed by the state. The task force shall consider life safety standards, geographic distribution of the facilities and populations affected, cost of care attributable to each category of patient, cost of physical plant construction, and alternative uses of the physical plants and buildings in making its report. Meetings shall be open to the public and be announced in advance. Members shall be reimbursed for expenses.

THE TASK FORCE IS STILL IN EXISTENCE, BUT IS NOT CURRENTLY FUNDED.

ADVISORY TASK FORCE ON THE WOMAN OFFENDER IN CORRECTIONS: Dept. of Corrections, 430 Metro Square Bldg., St. Paul 55101; (612) 296-3525; (M.S.241.71, Laws of MN Supplement, 10/1/83). Programs for the Women Offenders.

Consult with the Commissioner of Corrections regarding choice of model programs to receive funding. Review and make recommendations to the Commissioner on matters affecting women offenders. Identify problem areas and make recommendations for problem resolution. Assist the Commissioner when and where possible in seeking improved programming for women offenders. Members shall reflect a statewide geographical representation and are appointed by the Commissioner of

Corrections. Meetings are held the 1st Wednesday of each month at the Department of Corrections. Members receive expenses in the same manner and amount as state employees.

Current Members:

D. Jacqueline Fleming, Box 7, Shakopee 55379; (612) 445-3717; (12/81-12/83); Hennepin; LD40A; F; IR; W.
Rosemary Trihey, 1939 Washburn Ave. N., Mpls. 55411; (612) 473-5233; (12/81-12/83); Hennepin; CD5; LD54B; F; DFL; W.
Connie M. Roehrich, Box 7, Shakopee 55379; (612) 445-3717; (12/81-12/83); McLeod; CD2; LD22A; F.
Kathleen A. Speltz, Genesis II, 310 E. 38th St., Mpls. 55409; (612) 348-2762; (12/81-12/83); Ramsey; F; W.
Richard R. Williams, 532 Ashland Ave., St. Paul 55101; (612) 292-1466; (12/81-12/83); Ramsey; M; DFL; W.
Mary M. Forsythe, 5308 Brookview Ave., Edina 55424; (612) 296-4363; (12/81-12/83); Hennepin; CD3; LD39A; F; IR; W.
Joy Johnson, Box 247, Harmony 55939; (507) 886-3656; (12/81-12/83); Fillmore; CD1; LD34B; F; DFL; W.
Sister Michelle Dosch, 1309 Rice Lake Rd., Duluth 55811; (218) 727-1238; (12/81-12/83); St. Louis; CD8; LD7B; F; W.
G. Rebecca Kelso, 1343 Shannon Dr., Shakopee 55379; (612) 445-6658; (12/81-12/83); Scott; CD2; LD36; F; DFL; W.
Carol Bradley, 15202 7th Ave. NW., Anoka 55303; (612) 421-1663; (12/81-12/83); Anoka; CD8; LD19B; F; DFL; W.
Carol A. Milowski, Rt. 6, Box 641, Bemidji; (218) 751-7300; (12/81-12/83); Beltrami; CD7; F; DFL; W.
Michael E. LaBrosse, 3945 12th Ave. S., Mpls. 55407; (612) 370-4801; (12/81-12/83); M; I; W.
Joyce Terveen McCarthy, Box 485; Adrian 56110; (507) 372-2904; (12/81-12/83); Nobles; CD6; LD26B; F; W.
Dorothy J. Skwiera, Box 238, Frazee 56544; (612) 296-2729; (12/81-12/83); Becker; CD7; LD10; F; DFL; W.
Darlene C. Eischens, 1017 SW. 13th St., Willmar 56201; (612) 235-5595; (12/81-12/83); Kandiyohi; CD6; LD21A; F; DFL; W.
Kathleen A. Norberg, 1072 Fairmount, St. Paul 55105; (612) 645-0267; (12/81-12/83); Ramsey; CD4; LD65A.
Joan Fabian, 656 Mound Ave., St. Paul 55112; (612) 483-5691; (9/82-12/83); Ramsey; CD4; LD53A.
Kitty Beckman, 1305 North 57th Ave. W., Duluth 55807; (218) 728-4291; (9/82-12/83); St. Louis; CD3; LD7A; F; AI/W.
Shirley Hughes-English, 3014 W. River Pkwy., Mpls. 55406; (612) 853-3302; (9/82-12/83); Hennepin; F; DFL; B.

ALCOHOL AND OTHER DRUG ABUSE ADVISORY COUNCIL: 4th Floor, Centennial Bldg., St. Paul 55155; (612) 296-3991; (M.S.254A.04).

Advises the Commissioner of Public Welfare on problems of chemical dependency. Eleven members, appointed by the Governor, include at least 5 with interest in alcohol dependency, and at least 5 interested in abuse of drugs other than alcohol. Monthly meetings, members receive $35 per diem plus expenses.

Current Members:

Kenneth Engstrom, 221 6th St. S., Virginia 55792; (218) 741-2233; (6/83-1/87); St. Louis; CD8; LD5A; M; W.
*Vincent L. Hayden, 4100 Auburn Dr., Minnetonka 55343; (612) 588-0707; (7/80-1/84); Hennepin; CD3; LD40; M; B.
*Robert L. MacCornack, 5300 Malibu Dr., Edina 55436; (612) 927-3170; (7/80-1/84); Hennepin; CD3; LD39; M; IR; W.
*Paul R. Rebelein,, 160 Oakwood Dr. SW., New Brighton 55112; (612) 931-5448; (7/80-1/84); Ramsey; CD4; LD48A; M; IR; W.
*Clyde O. Rogers, 5731 Juniata St., Duluth 55804; (218) 722-1724; (7/80-1/84); St. Louis; CD8; LD8B; M; IR; W.
*Donald L. Taylor, 505 Franklin SW., Watertown 55388; (612) 955-1498; (7/80-1/84); Carver; CD2; LD36A; M; IR; W.
Dionicio Vega Puente, Jr., 255 S. Western Ave., St. Paul 55102; (612) 227-0831; (6/83-1/87); Ramsey; CD4; M; DFL; H.
Martha Ann Kittridge; 111 E. Kellogg Blvd., #2009, St. Paul 55101; (612) 224-1899; (6/83-1/87); Ramsey; CD4; F; DFL; W.
Carl Eller, 1035 Washburn Ave. N., Mpls. 55411; (612) 529-7279; (6/83-1/87); Hennepin; CD5; M; DFL; B.
Mary M. Anderson, 805 Lakeview Blvd., Albert Lea 56007; (507) 373-2384; (6/83-1/87); Freeborn; CD1; LD31A; F; DFL; W.

APPOINTMENT PENDING.

APPRENTICESHIP ADVISORY COUNCIL: 561 Space Center Bldg., 444 Lafayette Rd., St. Paul 55101; (612) 296-2371; (M.S.178.02).

Proposes occupational classifications and minimum standards for apprenticeship programs and agreements; advises the Commissioner of Labor and Industry. Members, appointed by the Commissioner, include 3 representatives of employer organizations, 3 representatives of employee organizations, and 2 public members. A designee of the State Board for Vocational Education in charge of trade and industrial education, is an ex-officio member. Quarterly meetings; members receive $35 per diem plus expenses.

Current Members:

*Leo M. Walter, chr., I.A.M. District #77, 1399 Eustis St., St. Paul 55108; (612) 645-7761; employee member; (10/78-1/84); Ramsey; CD4; LD48B; M.
*Roger A. Gross, vice chairman, MN Painting Apprenticeship Trng. Trust, 1821 University Ave., Room 385S, St. Paul 55104; (612) 644-9006; employer member; (6/79-1/84); Scott; CD2; LD62B; M; IR; W.
Roderick Williams, Virginia Plumbing & Htg. Co., 1116-8th St. S., Virginia; (218) 741-4313; (1/83-1/87); employer member; St. Louis; CD8; LD5A; M; DFL; W.
Thomas R. Quinlan, Local 229 Graphic Arts Int'l. Union, 1932½ University Ave., St. Paul 55104; (612) 645-0833; (1/83-1/87); employee member; Ramsey; CD4; LD67A; M; DFL; W.
Mary Thornton, Assistant Commissioner, Vocational Technical Education, Dept. of Education, 564 Capitol Square Bldg., 550 Cedar St., St. Paul 55101; (612) 296-3995; ex-officio member.

*Lillian H. Williams, Director of Equal Opportunity, University of Minnesota, 419 Morrill Hall, Mpls. 55455; (612) 373-7969; public member; (10/77-1/84); Hennepin; CD5; LD60B; F.
Dennis R. Kenison, Dunwoody Institute, 818 Wayzata Blvd., Mpls. 55403; (612) 374-5800, ext. 40; public member; (6/83-1/87); Hennepin; CD3; LD41B; M; W.
Leo McGough, A.G.C., 2737 N. Fairview Ave., St. Paul 55113; (612) 633-5050; employer member; (1/83-1/87); Ramsey; CD4; LD48; M.
*Mary Kay Henry, MN Joint Council No. 7, SEIU, AFL-CIO/CLC, 3001 University Ave., Mpls. 55414; (612) 331-4690; employee member; (6/83-1/84); Hennepin; CD5; LD59; F; W.

ARCHITECTURE, ENGINEERING, LAND SURVEYING AND LANDSCAPE ARCHITECTURE BOARD: 162 Metro Square Bldg., St. Paul 55101; (612) 296-2388; (M.S.326.04).

Licenses and regulates architects, engineers, land surveyors and landscape architects. Seventeen members, appointed by the Governor, include: 3 licensed architects, 5 licensed engineers, 1 licensed landscape architect, 2 licensed land surveyors and 6 public members. Members must file with EPB; not more than 1 member may be from the same branch of the engineering profession. Each professional member must have 10 years experience in their profession and have been in responsible charge of work for at least 5 years. Meetings four times a year; members receive $35 per diem plus authorized expenses.

Current Members:

G. Leigh Morrow, chr., 5 Saratoga Lane, Plymouth 55441; (612) 544-5587; electrical engineer; (6/83-1/87); Hennepin; CD3; LD45; M; IR; W.
Frederick J. Bentz, 25 Greenway Gables, Mpls. 55403; (612) 332-6811; architect; (7/81-1/85); Hennepin; CD5; LD56A; M; IR; W.
*Elaine M. Fink, 8701 Westmoreland Lane, St. Louis Park 55426; (612) 545-1161; (4/801/84); public member; Hennepin; CD3; LD41A; F; W.
Preston C. Haglin, 4383 Wooddale Ave., Mpls. 55424; (612) 922-0436; civil engineer; (3/82-1/86); Hennepin; CD3; LD41B; M; IR; W.
William V. Jokela, 10554 Sheridan Ave. S., Bloomington 55431; (612) 881-1318; metallurgical engineer; (7/81-1/85); Hennepin; CD3; LD3.

AREA ONE POTATO COUNCIL: P.O. Box 266, Climax 56523; (218) 857-2695; (M.S.30.468).

Promotes Minnesota grown Irish potatoes through research and advertising. Seven members: 1 potato processor and potato wash plant representative appointed by Governor; 5 elected members represent potato growers. Meetings as necessary; members receive $25 per diem.

Current Members:

Arnold Amundson, P.O. Box 266, Climax 56523; (218) 857-2965; executive secretary; (indefinite period).
Ardell Buchholtz, 1713 5½ Street No., East Grand Forks 56271; (218) 773-9623; governor's appointee; (6/83-1/87); Polk; CD7; LD2A; M; DFL; W.
Daniel Carlson, Fosston 56542; (218) 435-1814; (7/82-7/85); Polk.
Gary Dagen, Karlstad 56732; (218) 436-2811; (7/83-7/85); Kittson.
David Hellerud, Holstad 56548; (218) 456-2610; (7/81-7/84); Norman.
Ronald Mack, 1730 NW. 19th St., East Grand Forks 56721; (218) 773-9535; (7/83-7/85); Polk.
Sherwood E. Peterson, Rt. 1, Baker 56513; (218) 789-7378; governor's appointee; (6/83-1/87); Clay; CD7; LD9B; M; W.
Peter D. Roland, Stephen 56757; (218) 478-3346; (7/81-7/84); Marshall.

ASSESSORS BOARD: 2nd Floor, Centennial Office Bldg., St. Paul 55145; (612) 296-5040; (M.S.270.41).

Licenses assessors; provides continuing education for assessors. Nine members, appointed by Governor, include 2 public members; 1 designated appraiser, 2 county assessors, 2 local assessors (1 township assessor) and 2 employees of the Dept. of Revenue; members must file with EPB. Monthly meetings.

Current Members:

Lyle Ask, 1499 E. 6th St., St. Paul 55106; (612) 296-1963; Dept. of Revenue; (4/82-1/86); Ramsey; CD4; LD67B; M; W.
Howard Christianson, Rural Route, Halstad 56548; (218) 456-2292; county assessor; (6/83-1/87); Norman; CD7; LD2A; M; W.
Chester Johnson, Courthouse, Willmar 56201; (612) 235-3917; county assessor; (3/81-1/85); Kandiyohi; CD6; LD21; M; W.
*John M. Krueger, Rt. 1, Box 169, Minong, WI 54859; (612) 831-4545; appraiser; (6/80-1/84); Dakota; CD1; LD51B; M; IR; W.
*William Slavin, 1784 Upper Afton Rd., St. Paul 55119; (612) 735-2346; Dept. of Revenue; (1/80-1/84); Ramsey; CD4; LD67; M; W.
*Howard Dutton, Star Route, Box 163, Remer 56672; (218) 792-5473; local assessor; (4/82-1/84); Cass; CD7; LD14B; M; IR; W.
Roger M. Olson, 4935 Lowry Terrace, Golden Valley 55427; (612) 537-8421; local assessor; (4/82-1/86); Hennepin; CD3; LD45B; M; W.
Yvonne Robinson, 925 Fuller Ave., St. Paul 55104; (612) 690-2497; (6/83-1/87); Ramsey; CD4; LD65A; F; B.

APPOINTMENT PENDING.

ASSIGNED RISK PLAN REVIEW BOARD: 500 Metro Square Bldg., St. Paul 55101; (612) 297-3238; (M.S.79.251, Laws of 1983, Chapter 290, Sec. 5).

The board is required to audit the reserves established for individual cases and the total book of business arising under workers' compensation policies and contracts of coverage issued pursuant to M.S.79.25 and 79.252; to monitor the Assigned Risk Plan's operations; and to make recommendations periodically to the Commerce Commissioner, the Governor and the legislature for improvement in the operation of the Assigned Risk Plan. Members are appointed by the Commerce

Commissioner: 3 must be insurers holding workers' compensation policies issued by the Assigned Risk Plan and 2 must be representatives of licensed workers' compensation insurance companies. The sixth member is the Commerce Commissioner. Term of office is 3 years; meetings held at variable times at the Commerce Department Hearing Room, 500 Metro Square Bldg., St. Paul.

Current Members:

George F. Klouda, 5311 Golden Valley Rd., Mpls. 55422; (612) 835-5350; (2/82-2/85); workers' compensation insurers (Western National Mutual Ins. Co.); Hennepin; M; IR; W.
Richard L. Hess, 136 Rivers Edge Way, Fridley 55432; (612) 476-1581; (2/82-2/85); assigned risk insured; (Hogenson Construction Cr.); Anoka; CD5; LD46; M; IR; W.
Ralph J. McMorrow, 6504 Willow Wood Rd., Edina 55436; (612) 920-1400, ext. 200; (3/82-2/85); workers' compensation insurers (American Hardware Mutual Ins. Co.); Hennepin; M; IR; W.
Molly P. Smith, 50 Glen Edge Rd., White Bear Lake 55110; (612) 375-9496; (4/83-2/85); assigned risk insured, (Minnesota Women's Network, Inc.); Washington; F; DFL; W.
Laurence F. Koll, 633 Sunset Ln., Mendota Heights 55118; (612) 291-9155; (7/83-2/85); assigned risk insured, (Koll and McCoy, attorneys at law); Dakota; CD4; LD35; M; W.

BOARD FOR COMMUNITY COLLEGES: 301 Capitol Square Bldg., St. Paul 55101; (612) 296-3356; (M.S.136.61).

Sets rules and policies for management of community college system. Nine members, appointed by the Governor and confirmed by the Senate, must file with EPB, and must include 1 person who has been a full-time community college student within one year of appointment. Other than the student or recent graduate members, at least 1 member shall be a resident of each congressional district and 2 members shall be graduates of a community college in this state. Monthly meetings alternate between St. Paul and various community college campuses.

Current Members:

Toyse A. Kyle, 3244 Valley Ridge Dr., Eagan 55121; (612) 454-1963; (7/81-1/85); Dakota; CD2; LD53A; F; B.
Arleen Nycklemoe, Rt. 6, Box 134, Minnehuta Dr., Fergus Falls 56537; (218) 736-3989; (2/83-1/87); Otter Tail; CD7; LD10B; F; DFL; W.
*Elna H. Ponto, Box 235, Rt., 1, Albert Lea 56007; (507) 373-7920; (6/77-1/84); Freeborn; CD2; LD30A; F; DFL; W.
Sung Won Son, 2380 Cavell Ave. N., Golden Valley 55427; (612) 546-5091; (7/81-1/85); Hennepin; CD3; M; A.
Ruth Ann Eaton, 10049 North Shore Dr., Duluth 55804; (218) 525-3505; (3/83-1/86); St. Louis; CD8; LD8B; F; IR; W.
Clarence F. Harris, 2030 Fairview, Roseville 55113; (612) 636-6283; (2/83-1/87); Ramsey; CD4; LD63B; M; DFL; B.
Rebecca L. Sawyer, 3990 Upper 71st E., Inver Grove Heights 55075; (612) 451-8064; (3/83-1/86); Dakota; CD3; LD39B; F; DFL: W.

APPOINTMENT PENDING.

BOARD OF ABSTRACTERS: Metro Square Bldg., St. Paul 55101; (612) 296-7903; (M.S.386.63).

Examines and licenses abstracters; handles complaints from the public. Seven members, appointed by the Governor, include 4 abstracters (no more than 1 from a county containing a city of the first class); 1 attorney and 2 public members. Members must file with EPB. Meetings twice yearly at the Department of Commerce; members receive $35 per diem plus expenses.

Current Members:

*Charlotte Farrish, P.O. Box 908, Mankato 56001; (507) 387-2576; attorney; (6/80-1/84); Blue Earth; CD2; LD29B; F; IR; W.
William F. Faust, 665 McCallum Dr., New Brighton 55112; (612) 633-6619; (7/81-1/85); Ramsey; CD4; LD48A; M; IR; W.
Howard C. Kinney, 438 Johnson Pkwy., St. Paul 55106; (612) 774-9336; public member; (7/81-1/85); Ramsey; CD4; LD67B; M; IR; W.
Anne Stoeckman, 1312 Armstrong Ave., Glencoe 55336; (612) 864-5551, ext. 216; (4/83-1/87); McLeod; CD2; LD35A; F; W.
John A. Loftus, 221 Roosevelt Rt., Bemidji 56601; (218) 335-2207; public member; (4/83-1/87); Beltrami; LD7; LD4A; M; DFL; W.
A. L. Winczewski, P.O. Box 335, Winona 55987; (507) 454-5520; abstracter; (1/82-1/86); Winona; CD1; LD34B; M; W.
*William E. Shedd, 826 5th St., SW., Rochester 55901; (507) 288-4355; (9/82-1/84); Olmsted; CD1; LD33B; M; IR; W.

BOARD OF ACCOUNTANCY: Dept. of Commerce, 590 Metro Square Bldg., St. Paul 55101; (612) 296-7937; (Laws of 1979, ch. 326).

Examines, licenses and regulates certified public accountants and public accountants. 7-9 members, appointed by the Governor, include 2 public members, 5 licensed certified public accountants, and 0-2 licensed public accountants, based on the number licensed in the state. Members must file with EPB. Four meetings a year plus any emergency meetings necessary. Members receive $35 per diem.

Current Members:

*Jerome C. Patterson, 1120 S. Ave., P.O. Box 1937, North Mankato 56001; (507) 257-3896; CPA; (5/80-1/84); Blue Earth; CD2; LD29B; M; W.
*DuWayne T. Peterson, Box 66, 135 3rd Ave. S.E., Hutchinson 55350; (612) 879-6809; LPA; (5/80-1/84); McLeod; CD2; LD22A; M; IR; W.
Robert C. Shoup, P.O. Box 330, Winona 55987; (507) 452-3100; CPA; (5/81-1/85); Winona; CD1; LD34B; M; IR; W.
*Howard M. Guthmann, 683 W. Wentworth Ave., Mendota Heights 55118; (612) 450-0111; (12/82-1/84); Ramsey; CD4; LD63B; M; IR; W.
John M. Diracles, 4506 Edina Blvd., Edina 55424; (612) 343-1000; CPA; (2/82-1/86); Hennepin; CD3; LD39A; M; IR; W.

Alice Stewart Keller, 358 Collegeview, Winona 55987; (507) 452-4160; (3/83-1/87); public member; Winona; CD1; LD34B; F; DFL.
Rhonda LeGrand, 210 W. Grant, #524, Mpls. 55403; (612) 881-5400; (3/83-1/87); public member; Hennepin; CD5; LD59A; F; DFL; W.
Bertram L. Chez, 1300 W. Medicine Lake Dr., Plymouth 55441; (612) 546-4404; (3/83-1/87); CPA; Hennepin; CD3; LD45; M; DFL; W.
William F. Denny, 444 2nd St., Excelsior 55331; (612) 474-3231; LPA; (3/83-1/87); Hennepin; CD3; LD45A; M; W.

BOARD OF ANIMAL HEALTH: LL70, Metro Square Bldg., St. Paul 55101; (612) 296-2942; (M.S.35.02, Laws of 1980, ch. 467).

Carries out disease control programs for livestock and poultry. Five members, appointed by the Governor and confirmed by Senate, including 3 livestock producers and 2 licensed veterinarians; members must file with EPB. Quarterly meetings, Metro Square Bldg., St. Paul; members receive $35 per diem plus expenses.

Current Members:

*Dr. Robert L. Mersch, president, 301 E. Lincoln, Fairfax 55332; (507) 426-7258; veterinarian; (1/75-1/84); Renville; CD7; LD21B; M; W.
Dr. C. H. Contag, 16 S. Broadway, New Ulm 56073; (507) 354-5238; veterinarian; (7/81-1/85); Brown; CD2; M; IR; W.
Kenneth E. Neeser, Rt. 1, St. Cloud 56301; (612) 252-0728; (1/82-1/86); Benton; CD6; LD18; M; IR; W.
Jack Delaney, R.R. 1, Lake Benton 56149; (507) 368-9479; (6/83-1/87); Lincoln; CD2; LD27; M; DFL; W.
Herbert Halvorson, R.R. 2 Hanska 56041; (507) 439-6648; (6/83-1/87); Brown; CD2; LD23B; M; DFL; W.

BOARD OF BARBER EXAMINERS: 500 Metro Square Bldg., St. Paul 55101; (612) 296-2364; (M.S.154.22).

Examines, registers and licenses barbers; enforces statutes regulating barbers, barber instructors, barber schools and shops. Four members, appointed by the Governor, include 3 barbers with at least 5 years experience, and 1 public member; members must file with EPB. Meetings as necessary, 500 Metro Square Bldg., St. Paul.

Current Members:

*Margaret M. Schmidt, chr., 201 S. Fairview, St. Paul 55105; (612) 699-8245; barber; (3/80-1/84); Ramsey; CD4; LD63A; F; W.
Kenneth Kirkpatrick, 46 State Office Bldg., St. Paul 55109; (612) 426-2168; (7/81-1/85); Ramsey; CD4; LD49B; M; W.
James H. Grassman, 9 Chickadee Lane, St. Paul 55110; (612) 483-4150; (2/82-1/86); Ramsey; CD4; LD49A; M; IR; W.
Charlotte G. Thill, 406 Horseshoe Dr., St. Paul 55112; (612) 484-8067; public member; (6/83-1/87); Ramsey; CD4; LD53A; F; W.

BOARD OF CHIROPRACTIC EXAMINERS: 717 Delaware St. SE., Mpls. 55414; (612) 296-5430; (M.S.148.02).

Examines, licenses, and regulates chiropractors; handles complaints; reviews and approves continuing education programs; and registers professional corporations. Seven members, appointed by the Governor, include 5 chiropractors with at least 3 years experience, and 2 public members; members must file with EPB. Meetings as necessary, 717 Delaware, Mpls.; members receive $35 per diem plus expenses.

Current Members:

William B. Hynan, D.C., Past President, 475 W. University Ave., St. Paul 55103; (612) 222-7331; chiropractor; (6/81-1/85); Ramsey; CD4; LD48B; M; IR; W.
*Dennis E. Arne, D.C., Vice President, 4435 Vicksburg Ln., Plymouth 55446; (612) 559-4101; chiropractor; (4/80-1/84); Hennepin; CD6; LD43A; M; IR; W.
*Cleve Gruler, D.C., Sec'y.-Treas., 3760 Service Dr., Winona 55987; (507) 452-4417; chiropractor; (1/76-1/84); Winona; CD1; LD34B; M; W.
Patricia Papenfuss, 276 Pleasant Hill Dr., Winona 55987; (507) 452-2144; public member; (6/81-1/85); Winona; CD1; LD34; F; IR; W.
Roger Owen Larum, Box 518, Moorhead 56560; (218) 233-5568; (1/82-1/86); Clay; CD7; LD9B; M; IR; W.
Suzanne Petrusic, 6153 Crackleberry Trail, Woodbury 55125; (4/83-1/87); Washington; CD6.
George W. Arvidson, 1789 Alameda, St. Paul 55113; (612) 224-7603; chiropractor; (4/83-1/87); Ramsey; CD4; LD54A;M; DFL; W.

BOARD OF DENTISTRY: 717 Delaware St. S.E., Mpls. 55414; (612) 296-5313; (M.S.150A.02).

Examines, licenses and registers dentists, dental hygienists and dental assistants; enforces the Minnesota Dental Practice Act. Nine members, appointed by the Governor, include 5 dentists, 1 dental hygienist, 1 dental assistant, and 2 public members. Members must file with EPB. Meetings bi-monthly 717 Delaware, Mpls. 55414; members receive $35 per diem plus expenses.

Current Members:

*Dillon B. Donaldson, 10 Park Dr., Slayton 56172; (507) 836-6936; dentist; (6/80-1/84); Murray; CD6; LD26A; M; IR; W.
*Sister Cecilia Mary Harrington, 2004 Randolph Ave., St. Paul 55105; (612) 290-6777; public member; (6/80-1/84); Ramsey; CD4; LD63B; F; W.
Robert R. Hoover, 7501 Golden Valley Rd., Golden Valley 55427; (612) 544-2213; dentist; (5/81-1/85); Hennepin; CD3; LD43A; M; IR; W.
Mary Jane Ploof, 9341 Rhey Ave., Chaska 55318; (612) 443-2631; (6/83-1/87); public member; Carver; CD3; LD35B; F; W.
Janet Spoodis, 7250 York Ave. S., Mpls. 55435; (612) 339-5593; (5/81-1/85); dental hygienist; Hennepin; CD3; LD39; F; W.
Kathleen A. Lapham, 2228 Country Lane, Minnetonka 55343; (612) 546-8043; (3/82-1/86); Hennepin; CD3; LD40B; F; IR; W.
Thomas J. McCarter, 53 Nord Circle, North Oaks 55110; (612) 774-0311; (3/82-1/86); dentist; Ramsey; CD4; LD49A; M; IR; W.
Harry Raymond Dorvinen, 3530 Getchell Rd., Hermantown 55811; (218) 722-0823; (6/83-1/87); St. Louis; CD8; LD8B; M; I; W.
Vivian Joy Kent Snowden, 7666 W. 101 St., Bloomington 55438; (612) 827-1777; (6/83-1/87); Hennepin; CD3; F; DFL; B.

BOARD OF ELECTRICITY: Griggs Midway Bldg., Room N191 University Ave., St. Paul 55104; (612) 297-2111; (M.S.326.241).

Licenses electricians and inspects all new electrical wiring. Nine members, appointed by the Governor, include: 2 representatives of rural electrical suppliers, 2 master electricians who are contractors, 2 journeyman electricians, 1 registered consulting electrical engineer, and 2 public members; members must file with EPB. Meetings once each month, 1821 University Ave., St. Paul; members receive $35 per diem plus expenses.

Current Members:

*Jefferson K. Petty, chr., 11709 Red Fox Dr., Maple Grove 55369; (612) 553-1919; public member; (4/80-1/84); Hennepin; CD3; LD42A; M; IR; W.
H. J. Hanson, 5534 Malibu Dr., Edina 55436; (612) 933-0552; master electrician, contractor; (4/82-1/86); Hennepin; CD3; LD39B; M; W.
*Darwin Draisey, 245 Pike Lake, Duluth 55811; (218) 722-8115; journeyman electrician; (4/80-1/84); St. Louis; CD8; LD6A; M; W.
Richard F. Wood, 904 Baker Ave., Mankato 56001; (507) 387-3137; (4/83-1/87); Blue Earth; CD1; LD29A; M; W.
Shirlee M. Puelston, 4014 Tileda Cir., Minnetonka 55343; (612) 938-1130; (4/83-1/87); Hennepin; CD3; LD43B; F; W.
Gordon Gerling, Little Elk Dr., Little Falls 56345; (612) 632-5127; rural power supplier; (4/81-1/85); Morrison; CD7; LD12; M; DFL; W.
Lyle C. Thornquist, Rt. 3, Box 2, Litchfield 55355; (612) 693-8961; (4/83-1/87); Meeker; CD2; LD21; M; DFL; W.
Allan Hill, 4509 Tioga St., Duluth 55804; (218) 525-6927; electrical engineer; (4/82-1/86); St. Louis; CD8; LD8A; M; IR; W.
*Cecil Holsing, Box 201, Zumbrota 55992; (507) 732-5019; rural power supplier; (4/80-1/84); Goodhue; CD1; LD32B; M; W.

BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS: 717 Delaware St. SE., Mpls. 55414; (612) 296-5406; (M.S.144.952).

Licenses administrators of nursing homes, board/care homes and mental retardation facilities; conducts studies of nursing home administration; approves continuing education programs for administrators; investigates complaints and allegations of rule violations. Eleven members, appointed by Governor, include 4 owners or managers of nursing homes, 1 doctor, 1 nurse, and 3 public members. Representatives of the Department of Health and the Department of Public Welfare are ex-officio members; members must file with EPB. Quarterly meetings; members receive $35 per diem.

Current Members:

Michael M. Gibson, chr., Shady Lane Nursing Home, Wadena 56482; (218) 631-1391; admin., non-profit home; (2/82-1/86); Wadena; CD7; LD10B; M; W.
Janet Brodahl, Department of Health.
*Estelle Collymore, 217 Birnamwood Dr., Burnsville 55337; (612) 890-1793; registered nurse; (6/76-1/84); Dakota; CD2; LD53; F; DFL; B.
Thomas T. Kuzas, Box 21, Nopeming 55770; (218) 628-2497; admin., non-profit home; (6/81-1/85); St. Louis; CD8; M; W.
Iriving Peterson, Dept. of Public Welfare, Centennial Bldg., St. Paul 55155.
*Omar Schmidt, 6458 Westchester Cir., Golden Valley 55427; (612) 545-7839; public member; (5/80-1/84); Hennepin; CD3; LD41; M; W.
Frederick S. Schnell, 820 S. Swift Ave., Litchfield 55355; M.D.; (612) 693-6114; (6/81-1/85); Meeker; CD6; LD22A; M; IR; W.
*Irving A. West, 535 S. Lexington Pkwy., St. Paul 55116; (612) 698-2054; public member; (7/74-1/84); Ramsey; CD4; LD48A; M; IR; W.
Marvin E. Tratuwein, 3000 Nash Rd., Mpls. 55429; (612) 561-2009; (4/83-1/87); Hennepin; CD5; LD42A; M; DFL; W.
Joanne Proffitt, 2130 E. 17th Ave., North St. Paul 55109; (612) 770-9018; (4/83-1/87); Ramsey; CD4; LD50B; F; DFL; W.
Shirley Desnick, 1300 Olson Memorial Highway, Mpls. 55411; (612) 374-5660; (4/83-1/87); Hennepin; CD5; LD44B; F; DFL; W.
Tom Jolicoeur, Dept. of Public Welfare, Centennial Bldg., St. Paul 55155.

BOARD OF MEDICAL EXAMINERS: #352, 717 Delaware St. SE., Mpls. 55440; (612) 296-5534; (M.S.147.01).

Examines, licenses, and registers medical doctors and doctors of osteopathy, midwives, and physical therapists and takes disciplinary action against them. Eleven members, appointed by the Governor, include 7 doctors, 1 osteopath, and 3 public members. Members must file with EPB. Quarterly meetings; members receive $35 per diem plus expenses.

Current Members:

Dorothy Bernstein, chr., 1011 Medical Arts Bldg.; (612) 338-4136; medical doctor; (1/81-1/85); Hennepin; CD5; LD56; F; IR; W.
Chester Anderson, Hector 55342; (612) 848-6294; medical doctor; (4/83-1/87); Renville; CD2; LD21B; M; W.
William J. Donkers, 1728 Twin Bluff Rd., Red Wing 55066; (612) 388-3072; osteopath; (4/83-1/87); Goodhue; CD1; LD25B.
William Jacott, Lakeside Medical Center, 4621 E. Superior St., Duluth 55804; (218) 525-1918; medical doctor; (4/83-1/87); St. Louis; CD8; M; W.
*Loren Nelson, 25 Birchwood Rd., Mahtomedi 55115; (612) 426-2534; medical doctor; (7/71-1/84); Washington; CD1; LD50A; M; IR; W.
*Theresa Olson, 1830 Teton Ln. NE., Rochester 55901; (507) 288-1136; public member; (5/80-1/84); Olmsted; CD1; LD33A; F; IR; AI.
Richard B. Tompkins, 804 Sierra Ln. NE., Rochester 55901; (507) 288-8406; (5/81-1/85); Olmsted; CD1; LD33A; M; IR; W.
George B. Martin, Jr., 704 N. LaBree Ave., Thief River Falls 56701; (218) 861-4747; medical doctor; (3/82-1/86); Pennington; CD7.
Marcia Yugend, 1235 Yale Pl., Apt. 904, Mpls. 55403; (612) 338-7816; (3/82-1/86); Hennepin; CD3; LD43; F; Jewish American.
Jack M. Bert, M.D., 307 Gallery Medical Building, St. Paul 55102; (612) 227-4049; (4/83-1/87); Ramsey; CD4; M; DFL; W.
Mary Hartmann, 2600 Florida Ave., Mpls. 55426; (612) 927-5234; (4/83-1/87); Hennepin; CD5; F; DFL; W.

BOARD OF OPTOMETRY: Room 342, 717 Delaware St. SE., Mpls. 55440; (612) 296-5544; (M.S.148.52).

Licenses optometrists; adopts rules; investigates complaints. Seven members, appointed by the Governor, include 5 licensed optometrists and 2 public members. Members must file with EPB, and receive $35 per diem plus expenses.

Current Members:

*John W. Hier, O.D., 18425 25th Ave. N., Wayzata 55391; (612) 336-8100; optometrist; (5/80-1/84); Hennepin; CD3; LD43A; M; IR; W.
Jean Lemberg, 1401 Skiles Ln., Arden Hills 55112; (612) 636-0463; public member; (6/81-1/85); Ramsey; CD4; LD48A; F; IR; W.
Dr. L. James Rochovitz, O.D., End of Timberlane, Mankato 56001; (507) 387-1231; optometrist; (6/81-1/85); Blue Earth; CD2; LD29A; M; IR; W.
Harry C. Smith, O.D., 700 Cambridge, Hopkins 55343; (612) 938-4941; optometrist; (4/82-1/86); CD3; M; IR; W.
Robert David Toomey, 3822 York Ave. S., Mpls. 55410; (612) 521-3619; (6/83-1/87); Hennepin; CD5; LD59B; M; DFL; W.
Lee A. Nelson, 1 Lakeside Court, Duluth 55803; (218) 722-7843; (6/83-1/87); St. Louis; CD8; LD8B; M; W.

APPOINTMENT PENDING.

BOARD OF PEACE OFFICER STANDARDS AND TRAINING: Suite 495, Nalpak Bldg., 333 Sibley St., St. Paul 55101; (612) 296-2620; (M.S.626.841 as amended by Laws of 1981, Chapter 310).

Licenses part-time peace officers as well as peace officers and constables; establishes minimum qualifications and standards of conduct; regulates police training. Thirteen members, appointed by the Governor, include 2 sheriffs, 4 municipal police officers (at least 2 chiefs of police), 2 former law enforcement officers, 2 elected city officials from cities of under 5,000 outside of the metropolitan area and 2 public members; the superintendent of the Bureau of Criminal Apprehension is an ex-officio member. Members must file with EPB. Quarterly meetings, St. Paul; members receive $35 per diem.

Current Members:

John D. Erskine, chr., 947 Brenner, Roseville 55113; (4/83-1/87); superintendant of Bureau of Criminal Apprehension; (ex-officio); Ramsey; CD4; LD48B.
Karl P. Aaro, 1427 Durand Ct., Rochester 55901; (507) 288-6424; public member; (1/81-1/85); Olmsted; CD1; LD33B; M; IR; W.
*Carolen F. Bailey, 11 Eagle Ridge Rd., North Oaks 55110; (612) 483-1444; police officer; (8/77-1/84); Ramsey; CD4; LD49B; F; IR; W.
Gerald R. Bridgeman, 1105 Vera, Champlin 55316; (612) 348-6870; police officer; (3/82-1/86); Hennepin; CD6; LD19B; M; W.
Dale R. Grote, 627 12th St., Red Wing 55066; (612) 388-2287; (6/81-1/85); Goodhue; CD1; LD25; M; W.
*Richard J. Kotasek, 8517 Bryant Ave. S., Bloomington 55420; (612) 881-0470; former law enforcement officer; (2/80-1/84); Hennepin; CD3; LD38A; M; IR; W.
*Dean O'Borsky, Rt. 4, Box 239B, Hutchinson 55350; (612) 879-2391; chief of police; (8/77-1/84); McLeod; CD; LD22A; M; W.
Milton Arneson, 507 7th Ave. S.E., Roseau 56571; (218) 463-3259; elected municipal official; (12/81-1/85); Roseau; CD7; LD1A; M; IR; W.
Melvin R. Brownell, 161 W. 5th St., St. Charles 55972; (507) 932-3160; elected municipal official; (12/81-1/85); Winona; CD1; LD34A; M; IR; W.
Francis X. Brady, 106 Caron Drive, Mankato 56001; (507) 345-1675; retired city police officer; (3/82-1/86); Blue Earth; CD2; LD29A; M; IR; W.
Eli J. Miletich, 2325 W. 26th St., Duluth 55811; (4/83-1/87); St. Louis; CD8.
Barbara Chester, 1222 W. 31st St., Mpls. 55408; (612) 825-2400; (4/83-1/87); Hennepin; CD5; F; DFL; W.
Donald Stokke, 118 E. Redwood, Marshall 56258; (507) 532-3258; (4/83-1/87); Lyon; CD2; LD27; M; DFL.

BOARD OF PHARMACY: Room 351, 717 Delaware St., SE., Mpls. 55414; (612) 623-5411; (M.S.151.02).

Regulates the pharmacy profession and the quality, labeling and distribution of drugs. Seven members, appointed by Governor, include 5 pharmacists with at least 5 years experience in the state, and 2 public members; members must file with EPB. Monthly meetings at the Department of Health, 717 Delaware, Minneapolis; members receive $35 per diem.

Current Members:

Arnold D. Delger, 1533 Grantham St., St. Paul 55108; (612) 644-7928; pharmacist; (2/81-1/85); Ramsey; CD4; LD62A; M; IR; W.
*Lester C. Hackner, 1178 St. Paul Ave., St. Paul 55116; (612) 698-6679; pharmacist; (5/80-1/84); Ramsey; CD4; LD63B; M; W.
Michael E. Hart, Jr., 707 Sunshine Ct., Forest Lake 55025; (612) 464-3151; pharmacist; (3/83-1/87); Washington; CD6; LD55; M; DFL; W.
Ove M. Wangensteen, 1870 Montreal Ave., St. Paul 55116; (612) 690-4088; public member; (4/82-1/86); Ramsey; CD4; LD63.
*Joseph F. Zastera, Jr., 607 13th Ave., Two Harbors 55616; (218) 834-3333; pharmacist; (5/80-1/84); St. Louis; CD8; LD8B; M; IR; W.
Roger Vadheim, 183 Applebee N., Tyler 56178; (507) 247-3983; pharmacist; (4/82-1/86); Lincoln; CD6; LD20; M; IR; W.
Patricia Lind, 15808 N. Eden Dr., Eden Prairie 55343; (612) 934-9142; public member; (3/83-1/87); Hennepin; CD3; LD42A; F; DFL; W.

BOARD OF PODIATRY: 717 Delaware St. SE., Mpls. 55440; (612) 623-5513; (M.S.153.02).

Licenses podiatrists and investigates complaints. Seven members, appionted by the Governor, include 5 licensed podiatrists and 2 public members; members file with EPB. Meetings every third month; members receive $35 per diem plus expenses.

Current Members:

Ann G. Rotramel, D.P.M., chr., 305 N. Minnesota St., New Ulm 56073; (507) 354-5510; (5/81-1/85); Brown; CD2; LD28B; F; IR; W.
John P. McCarthy, C.M.R., 2225 Sussex Ave., Duluth 55803; (218) 724-7395; public member; (5/81-1/85); St. Louis; CD8; LD8B; M; IR; W.

*Kenneth E. Paul, D.P.M., 204 Medical Arts Bldg., Albert Lea 56007; (507) 373-9050; podiatrist; (6/80-1/84); Freeborn; CD2; LD31A; M; IR; W.

APPOINTMENTS PENDING.

BOARD OF PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES: 1246 University Ave., St. Paul 55104; (612) 296-8399; (M.S.326.33).

Licenses private detectives and protective agents. Five members include the Attorney General and Superintendent of Bureau of Criminal Apprehension or designees, and a licensed private detective and 2 public members appointed by the Governor. Members must file with EPB. Monthly meetings, 1246 University, St. Paul; members receive $35 per diem plus expenses.

Current Members:

John D. Erskine, 947 Brenner Ave., Roseville 55113; (612) 482-9787; Superintendent, Bureau of Criminal Apprehension; Ramsey; CD4; LD48B; M; W.
*Lawrence C. May, 317 York Ave., St. Paul 55101; (612) 738-2426; licensed private detective; (7/74-1/84); Ramsey; CD4; LD67B; M.
Jerry P. Weyrens, 19 Highbanks, St. Cloud 56301; (612) 251-9177; (6/81-1/85); Stearns; CD6; LD17B; M; IR; W.
Richard V. Wicka, 427 Woodlawn, St. Paul 55105; (612) 699-3179; public member; (1/82-1/86); Ramsey; CD4; LD63B; M; IR; W.
Linda F. Close, Attorney General's representative, 9740 Chowen Ave., Mpls. 55431; (612) 926-9380; Hennepin.

BOARD OF PSYCHOLOGY: Room 343, 717 Delaware St. SE., Mpls. 55414; (612) 623-5419; (M.S.148.90).

Examines and licenses psychologists; investigates complaints. Eleven members, appointed by the Governor, include 5 licensed consulting psychologists, 2 licensed psychologists, and 4 public members; members must file with EPB. Monthly meetings, 717 Delaware, Mpls.; members receive $35 per diem plus expenses.

Current Members:

*Robert J. Chalmers, 1355 Eustis St., Apt. 9, St. Paul 55108; (612) 644-4261; public member; (5/80-1/84); Ramsey; CD4; LD62A; M; W.
Alice J. Hudson, Box 290, Aitkin 56431; (218) 927-3254; (5/81-1/85); Aitkin; CD7; LD3; F; IR; W.
*Patricia S. Lilligren, Rt. 1, Box 99, North Branch 55056; (612) 674-4656; LP; (5/77-1/84); Isanti; CD8; LD19A; F.
William L. Madsen, Ph.D., 1417 W. California, Falcon Heights 55108; (612) 645-8394; LCP; (5/81-1/85); Ramsey; CD4; LD62B; M.
*James F. Martin, Ed. D., 2110 Newton Ave. S., Mpls. 55405; (612) 374-1230; LCP; (5/80-1/84); Hennepin; CD5; LD56B; M; DFL; W.
Ann Meissner, Ph.D., 442 Summit Ave., St. Paul 55102; (612) 222-1471; LCP; (5/82-1/86); Ramsey; CD4; LD65B; F; W.
Oliver Wanglie, 3646 Xerxes Ave. N., Mpls. 55412; (612) 529-2054; public member; (5/82-1/86); Hennepin; CD5; LD54A; M; IR; W.
Jean Zilisch, Ph.D., 17950 62nd Ln., Dayton 55327; (612) 428-4968; LCP; (5/82-1/86); Wright; CD6; LD18B; F; IR; W.
M. Christine Dunham, 5909 29th Place N., Mpls. 55422; (612) 544-1428; (6/83-1/87); Hennepin; F; DFL; B.
Norman L. James, 1780 Sixth Ave., St. Cloud 56301; (612) 252-1945; (6/83-1/87); Stearns; M; DFL; B.
William Schofield, 1441 E. River Rd., Mpls. 55414; (612) 338-6575; (6/83-1/87); Hennepin; CD5; LD61; M; DFL; W.

BOARD OF PUBLIC DEFENSE: Office of the State Public Defender, The Law School, University of Minnesota, Mpls. 55455; (612) 373-5725; (Laws of 1981, Chapter 356).

Appoints State and District Public Defenders; works to maintain and all members shall demonstrate an interest in a high quality legal defense system for those unable to obtain adequate representation. 7 members, appointed by the Governor, include: a District, County or Municipal Court Trial Judge, 4 attorneys acquainted with defense of persons accused of crime, but not employed as prosecutors or public defense counsels, and 2 public members. In appointing attorney members, the Governor shall first consider a list of at least 3 nominees for each position submitted by the State Bar Association. Members are compensated for expenses.

Current Members:

*Charles A. Adamson, chr., 115 Lillian Dr., Mankato 56001; (8/81-1/84).
*Janette P. Allen, 4530 58th Ave. N., A129, Brooklyn Center 55429; (612) 533-6883; (8/81-1/84); Hennepin; F; IR; W.
C. Allan Bodin, 8009 35th Ave. N., Crystal 55427; (612) 544-3959; (8/81-1/85); Hennepin; CD3; LD44B; M; IR; W.
Frank Gallegos, Small Business Adm., 610 C. Butler Square, Mpls. 55403; (612) 349-3554; (8/81-1/85); Hennepin; IR; H.
Mark W. Gehan, Jr., 989 Goodrich Ave., St. Paul 55105; (612) 224-2112; (1/82-1/86); Ramsey; CD4; LD46A; M; IR; W.
Judge Gary L. Crippen, P.O. Box 169, Worthington 56187; (507; 238-8140; (6/83-1/87); Nobles; CD2; M.
Kevin S. Burke, 4617 Aldrich Ave. S., Mpls. 55409; (612) 339-7300; (6/83-1/87); Hennepin; CD5; LD62; M; DFL; W.

BOARD OF TEACHING: 608 Capitol Square Bldg., 550 Cedar Street, St. Paul 55101; (612) 296-2415; (M.S.125.183).

Establishes rules governing education, licensing and relicensing of teachers. Fifteen members, appointed by the Governor, include 3 elementary teachers, 3 secondary teachers, 1 other teacher (librarian, psychologist, remedial reading, speech therapy or vocational), 1 school administrator, 1 higher education teacher educator, and 6 public members (2 of whom shall be present or former members of local school boards). Members must file with EPB; be fully licensed for the position he or she holds and have at least 5 years teaching experience in Minnesota. Monthly meetings, Capitol Square Building, St. Paul; members receive $35 per diem plus expenses.

Current Members:

Kenneth Ames, 1009 Kilian Blvd., St. Cloud 56301; (612) 252-7333; higher education; (4/83-1/87); Sherburne; CD7; LD17A; M; DFL; W.
Karsten Braaten, Rt. 2, Box 364, Rice 56367; (612) 251-0184; secondary; (4/83-1/87); Benton; CD6; LD16; M; DFL; W.
Milton J. Fellows, R. 2, Worthington 56187; (507) 376-3016; (3/82-1/86); Nobles; CD6; LD26; M; IR; W.
*Freya Hanson, 116 N. Main St., Pine Island 55963; (507) 356-4094; (10/80-1/84); public member, school board; Goodhue; CD1; LD25A; F; IR; W.
David Latvaaho, 125 Kentucky Ave. N., Golden Valley 55427; (4/82-1/85); Hennepin; CD3; LD41A; M; IR; W.
*Nelia Lorentzen, 1038 Rossman Ave., Detroit Lakes 56501; (218) 847-4548; (10/80-1/84); Becker; CD7; LD10A; F; IR; W.
Effie M. McKerson, 5729 France Ave. S., Edina 55410; (4/81-1/85); Hennepin; CD3; LD58A; F; IR; B.
Dennis W. Rislove, P.O. Box 266, Rushford 55071; (507) 864-2303; (4/81-1/85); Fillmore; CD1; LD35; M; IR; W.
William P. Schneider, 2420 16th Ave. NW., Rochester 55901; (507) 288-1001; (4/81-1/85); Olmsted; CD1; LD33A; M; IR; W.
Norman C. Olson, 613 Pierce St., Eveleth 55734; (218) 749-7213; (3/82-1/85); St. Louis; CD8; LD6A; M; W.
Phyllis O'Malley, 2740 Kelly Ave., Excelsior 55331; (612) 333-9100; (3/82-1/86); Hennepin; CD3; F; IR; W.
Jean M. Scott, 1514 S. 11th St., Virginia 55792; (218) 741-0990; (4/83-1/87); St. Louis; CD8; LD5; F; DFL; W.
Janis Ray, Box 466, West Concord 55985; (4/83-1/87); Dodge; CD1; LD30.
Dale R. Rapp, 3333 Hutchinson Rd., Duluth 55811; (218) 723-4150, ext. 278; (4/83-1/87); St. Louis; CD8; LD7A; M; DFL; W.
Julian Stafford, 519 W. Central Ave., St. Paul 55103; (612) 698-3823; (4/83-1/87); Ramsey; CD4; LD65A; M; DFL; B.

BOARD OF WRESTLING AND BOXING: 5th Floor, Metro Square Bldg., St. Paul 55101; (612) 296-2501; (M.S.341.01).

Licenses boxers, seconds, managers, franchise holders; makes rules governing sparring and boxing exhibitions. Seven members, appointed by the Governor, include 2 public member; members must file with EPB. Monthly meetings at Boxing Commission Office. Members receive $35 per diem plus expenses.

Current Members:

*Richard L. Schaak, chr., 1833 Eagle Ridge Dr., #6, Mendota Heights 55118; (612) 452-5246; public member; (6/80-1/84); Ramsey; CD4; LD63A; M; IR; W.
John Kelly, vice-chr., 3401 Kentwood Ct., Burnsville 55337; (612) 227-0011; (5/81-1/85); Dakota; CD2; LD53; M; W.
Dave Bloomberg, 1759 Montreal Ave., St. Paul 55116; (612) 699-3612; (1/82-1/86); Ramsey; CD4; LD63B; M; W.
*Arthur J. "Biff" Holstein, 7445 13th Ave. S., Richfield; (612) 866-8813; (6/80-1/84); Hennepin; CD3; LD37A; M; W.
Wally Holm, 6014 Oliver Ave. S., Mpls. 55419; (612) 866-8376; (5/81-1/85); Hennepin; CD5; LD58A; M; IR; W.
Pete Filippi, Box 154, Keewatin 55753; (218) 778-6937; (6/83-1/87); St. Louis; CD8; M; DFL; W.
Stan Kowalski, 7450 Tempo Terrace, Fridley 55432; (612) 784-7110; (6/83-1/87); Anoka; CD6; LD51; M; DFL; W.

BOARD ON AGING: Suite 204, Metro Square Bldg., St. Paul 55101; (612) 296-2770; (M.S.256.975).

Develops, coordinates, evaluates, and administers federal and state funds for programs for the aging of approximately 15 million; makes grants to 13 area agencies on aging and non-profit agencies; serves as an advocate for older persons, programs and legislation for older persons in Minnesota. Twenty-five members, appointed by the Governor, include at least 1 member from each congressional district. Monthly meetings, Metro Square Bldg., St. Paul; members receive $35 per diem plus expenses.

Current Members:

Leonard F. Ramberg, chr., 4215 22nd Ave. S., Mpls. 55407; (612) 729-2639; (1/82-1/86); Hennepin; CD5; LD61B; M; IR; W.
Juanita Christensen, 2736 12th Ave. S., Mpls. 55407; (612) 874-9065; (2/81-1/85); Hennepin; CD5; LD60A; F; DFL; H.
Dr. Virgil Christensen, 239 W. Skyline Dr., Mankato 56001; (507) 387-4603; (2/81-1/85); Blue Earth; CD2; LD24B; M; DFL; W.
Paul J. Curran, 4333 Wooddale Ave., St. Louis Park 55424; (612) 920-3048; (2/81-1/85); Hennepin; CD3; LD44B; M; IR; W.
*Raymond N. Eckes, 425 Wheeler Ave., N. Mankato 56001; (507) 345-6176; (3/80-1/84); Nicollet; CD2; LD24B; M; IR; W.
*Vivian E. Harney, 1714 River Rd. N., E. Grand Forks 56721; (218) 773-0532; (3/80-1/84); Polk; CD7; LD2A; F; IR; W.
Andrew Jones, 2213 54th Ave. N., Mpls. 55430; (612) 560-0054; (2/81-1/85); Hennepin; CD5; LD45B; M; W.
Abraham "Dutch" Kastenbaum, 3016 Lynn Ave. S., Mpls. 55416; (612) 922-8384; (3/82-1/86); Hennepin; CD3; LD42B; M; W.
James G. Kirk, Jr., 1005 St. Anthony Ave., St. Paul 55104; (612) 644-2128; (1/82-1/86); Ramsey; CD4; LD65A; M; IR; B.
*Ann M. LaVoy, Naytahwaush 56566; (218) 935-5798; (3/80-1/84); Mahnomen; CD7; LD2B; F; AI.
*Alvin G. Lewis, Jr., 220 3rd St. SW., Renville 56284; (612) 329-3752; (3/80-1/84); Renville, CD2; LD21B; M; IR; W.
Fred R. McComb, 327 W. Minnehaha Pkwy., Mpls. 55419; (612) 823-3731; (3/82-1/86); Hennepin; CD5; LD61A; M; IR; W.
Dorothy Schiller, 1924 9th Ave. SE., St. Cloud 56301; (612) 251-1297; (2/81-1/85); Sherburne; CD2; LD17A; F; IR; W.
*Edwin E. Stevens, 1160 W. Laurie Rd., Roseville 55113; (612) 489-9293; (3/80-1/84); Ramsey; CD4; LD62B; M; IR; W.
Edna Travland, R.R. 1, Hoffman 56339; (612) 986-2634; (2/81-1/85); Grant; CD7; LD11B; F; W.
Emily Peake, 1919 2nd Ave. S., Mpls. 55403; (612) 870-0860; (3/82-1/86); Hennepin; CD5; LD57B; F; AI.
*Josephine Terwey, Route 2, Long Prairie 56347; (612) 732-3173; (9/82-1/84); Todd; CD7; LD12B; F; IR; W.
Lois M. Heaney, 4601 Colfax Ave. S., Mpls. 55409; (612) 373-8790; (4/83-1/87); Hennepin; CD5; F; I; W.
Arthur Cyrus Hill, 1612 127th Ave. N.E., Coon Rapids 55433; (612) 341-7079; (4/83-1/87); Anoka; CD6; LD49; M; DFL; B.
Kathy Dyanne Olson, 741 Hillcrest, Bemidji 56601; (218) 694-6552; (4/83-1/87); Beltrami; CD7; LD4A; F; DFL; W.
Samuel O. Verdeja, 273 E. Winifred, St. Paul 55107; (4/83-1/87); Ramsey; CD4; M; DFL; H.

Burnett H. Voss, 1532 Roosevelt Dr., Apt. #17, Northfield 55057; (507) 645-8292; (4/83-1/87); Rice; CD1; LD25A; M; DFL; W.
Elva Walker, 3655 Northome Rd., Deephaven 55391; (612) 378-1465; (4/83-1/87); Hennepin; CD3; LD42B; F; DFL; W.
Joseph Wiesinger, 202 Isanti St., Duluth 55803; (218) 724-7876; (4/83-1/87); St. Louis; CD8; LD8; M; DFL; W.
Harold Windingstad, Rte. 1, Dawson 56232; (4/83-1/87); Lac qui Parle; CD2.

BOARD ON JUDICIAL STANDARDS: 202 Minnesota State Bank Bldg., 200 S. Robert, St. Paul 55107; (612) 296-3999; (M.S.490.15).

Investigates allegations of misconduct by Minnesota judges and recommends judicial discipline to the Supreme Court, including censure, suspension, retirement or removal of judges. Nine members, appointed by the Governor and confirmed by the Senate, except that Senate confirmation is not required for the judicial members. Consists of 1 district judge, 1 county judge, 1 municipal judge, 2 lawyers with 10 years experience in the state, and 4 public members. Monthly meetings; members receive $35 per diem.

Current Members:

*Hy Applebaum, 290 Woodlawn Ave., St. Paul 55116; (612) 941-2236; public member; (6/80-1/84); Ramsey; CD4; LD63B; M; W.
Thomas R. Bredeson, 4253 Duke Dr., Minnetonka 55343; (612) 333-3475; public member; (2/82-1/85); Hennepin; CD3; LD40A; M; IR; W.
Wayne Farnberg, 609 E. 4th St., Redwood Falls 56283; (507) 637-8328; county judge; (2/82-1/86); Redwood; CD6.
James J. Schumacher, 2008 Indian Rd. W., Minnetonka 55343; (612) 935-3600; attorney; (2/82-1/86); Hennepin; CD3; LD40B; M; IR.
*Hyam Segell, 554 Glendale St., St. Paul 55104; (612) 298-4101; district judge; (2/82-1/84); Ramsey; CD4; LD62A; M.
George C. Stoppel, Route 2, Kasson 55944; (507) 285-0044; public member; (2/82-1/86); Fillmore; CD1; LD35A; M; IR; W.
Roberta K. Levy, 2250 Lee Ave. N., Golden Valley 55422; (612) 348-5407; (6/83-1/85); Hennepin; CD3; LD48A; F; DFL; W.
Raul O. Salazar, 5620 Smetana Dr., #100, Minnetonka 55343; (612) 935-3600; (6/83-1/87); Hennepin; CD6; M; DFL; H.
Janna Roderick Merrick, 230 York Ave., Elk River 55330; (612) 255-4132; (6/83-1/87); Sherburne; CD6; LD8B; F; DFL; W.

CABLE COMMUNICATIONS BOARD: 500 Rice St., St. Paul 55103; (612) 296-2545; (M.S.238.04).

Establishes rules and standards for cable communications in the state; approves service territories; provides consultant services; represents the state before the federal communications commission. Seven members, appointed by Governor and confirmed by Senate; members must file with EPB; may not be employed by or have financial interest in any cable communications company or subsidiaries; no more than 4 members may be of the same political party. Monthly meetings, 500 Rice St., St. Paul; members receive $35 per diem plus expenses.

Current Members:

Martin J. Pinkney, 419 15th St. No., Moorhead 56560; (218) 233-6543; (1/82-1/86); Clay; CD7; LD9A; M; DFL; W.
Eugene F. Trumble, 2025 Audubon Dr., Chaska 55318; (612) 338-6727; (4/82-1/85); Carver; CD2; LD36; M; IR; W.
*Faith Zwemke, 111 North 12th Ave., Princeton 55371; (612) 389-4423; (8/82-1/84); Mille Lacs; CD6; LD18A; F; DFL; W.
Muriel Jean Runholt, Rte. 2, Marshall 56258; (507) 865-4580; (6/83-1/87); Lyon; CD2; LD27A; F; DFL.
Judith C. Corrao, 2303 27th Ave. S., Mpls. 55406; (612) 341-6000; (6/83-1/87); Hennepin; CD5; LD61; F; DFL.

APPOINTMENTS PENDING.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD: 400 S.W., State Office Bldg., St. Paul 55155; (612) 296-7138; (M.S.15.50).

Responsible for architecture and comprehensive land-use planning in the capitol area of St. Paul; exercises zoning and design control authority; controls redevelopment of the north capitol area. Ten members: 4 appointed by the Governor; 3 appointed by Mayor of St. Paul and confirmed by City Council (including one resident of the district planning council area that includes the capitol); one Senator appointed by the President of the Senate; one member of the House of Representatives appointed by the Speaker of the House; Lieutenant Governor serves as chairman. Members must file with EPB. Monthly meetings at the Capitol; members receive $35 per diem.

Current Members:

Marlene Johnson, Lieutenant Governor, Room 122, State Capitol, St. Paul 55155; (612) 296-2374; (1/83-1/87); Ramsey; CD4; LD65; F; DFL; W.
Representative Robert Ellingson, 230 State Office Bldg., St. Paul 55155; house appointee; (2/81-1/85); Hennepin; CD3; LD45; M; DFL; W.
Senator Donald Moe, Room 323, State Capitol, St. Paul 55155; senate appointee; (2/81-1/85); Ramsey; CD4; LD65; M; DFL; W.
Virginia Olson, 12929 Maywood Ln., Hopkins 55343; governor's appointee; (612) 938-2040; (7/81-1/85); Hennepin; CD3; LD40; F; W.
Barbara Penn, 400 Minnesota Bldg., St. Paul 55105; mayor's appointee; (1/82-1/86); Ramsey; CD4; LD63; F; W.
Thomas Reichert, 1229 13th Ave., St. Cloud 56801; governor's appointee; (1/82-1/86); Stearns; CD6; LD17; M; W.
*A. William Sands, Jr., 869 Osceola Ave., St. Paul 55105; (612) 224-5993; governor's appointee; (4/80-1/84); Ramsey; CD4; LD65A; M; IR; W.
*Frank Schneider, Jr., 159 Lafond St., St. Paul 55103; mayor's appointee; (1/80-1/84); Ramsey; CD4; LD64; M; W.
Marjorie Vogel, 999 Kingman, Red Wing 55066; governor's appointee; (6/83-1/87); Goodhue; CD1; LD25; F; W.
William Rupp, Jr., 410 Sherburne, St. Paul 55103; mayor's appointee; (1/83-1/87); Ramsey; CD4; LD64; M; W.

CITIZENS' COUNCIL ON VOYAGEURS NATIONAL PARK: 201 3rd St., International Falls 56649; (218) 283-3507; (M.S.84B.11).

Researches all matters related to the establishment and operation of Voyageurs Nat'l Park; makes recommendations to the U.S. National Park Service and other federal and state agencies concerned. Seventeen members, appointed by Governor, include 4 members from Koochiching county, 4 members from St. Louis county, and 5 members at-large. Two members of the Senate are appointed by the Committee on committees, and 2 members of the House are appointed by the Speaker of the House. Quarterly meetings; members receive $35 per diem plus expenses.

Current Members:

Irvin Anderson, chr., 909 13th St., International Falls 56649; (218) 283-2416; (6/83-1/87); Koochiching, CD8; LD3A; M; DFL; W.
*John W. Bowser, Crane Lake 55725; (218) 993-2297; (1/80-1/84); immigration service (retired); St. Louis; CD8; LD5A; M; IR; W.
*Angeline Alla Brascugli, Island View Rte., International Falls 56649; (218) 286-5330; resort owner (retired); (1/80-1/84); Koochiching; CD8; LD3A; F; DFL; W.
Rep. Charles Halberg, 509 Unique Dr., Burnsville 55337; (612) 296-4212; Dakota; CD2; LD53B; M; IR; W.
B. C. (Clarence) Hart, 2289 Lilac Ln., White Bear Lake 55110; (612) 291-1215; attorney; (6/83-1/87); Ramsey; CD4; LD53B; M; W.
Jean Juelich, 307 Shorewood Dr., International Falls 56649; (218) 285-7072; (6/83-1/87); St. Louis; CD8; LD6B; F; W.
*Jack Koch, 111 9th Ave., Internatinal Falls 56649; (218) 283-2704; (7/75-1/84); electrician (retired); Koochiching; CD8; LD3A; M; DFL; W.
Sen. Carl Kroening, 3539 Vincent Ave. N., Mpls. 55412; (612) 296-4302; Hennepin; CD5; LD54; M; DFL; W.
Sen. Steven Lindgren, 7141 Oakgrove Blvd., Richfield 55423; (612) 296-1736; Hennepin; CD3; LD37; M; IR; W.
*Clifford M. Wetmore, 2184 N. Rosewood Ln., St. Paul 55113; (612) 633-7811; Botany professor; (1/80-1/84); Ramsey; CD4; LD48B; M; IR; W.
Lawrence G. Pervenanzi, Box 748, Buhl 55713; (218) 258-3267; (6/83-1/87); St. Louis; CD8; LD5A; M; DFL.
Mike Kreiman, 3028 E. Superior St., Duluth 55812; (218) 727-8007; (6/83-1/87); St. Louis; CD8; LD13; M; DFL; W.
Joseph M. Boyle, 235 Fourth Ave., International Falls 56649; (218) 283-9481; (6/83-1/87); Koochiching; CD8; LD3A; M; DFL; W.

COMPENSATION COUNCIL: Roberta Schneider, 130 State Capitol, St. Paul 55155; (612) 296-1792; (Chapter 299, Law of 1983).

Shall recommend to the legislature salary plans for constitutional officers, legislators and state judges. Consists of 16 members: 2 members of the House of Representatives appointed by the speaker of the House of Representatives; 2 members of the Senate appointed by the majority leader of the Senate; 1 member of the House of Representatives appointed by the minority leader of the House of Representatives; 1 member of the Senate appointed by the minority leader of the Senate; 2 nonjudges appointed by and serving at the pleasure of the chief justice of the supreme court; and 1 member from each congressional district (8) appointed by and serving at the pleasure of the Governor, of whom no more than 4 may belong to the same political party. Compensation and removal of members appointed by the Governor or the Chief Justice shall be as provided in section 15.059, subdivision 3 and 4 ($35 per diem).

APPOINTMENTS PENDING.

CONSUMER ADVISORY COUNCIL ON VOCATIONAL REHABILITATION: 3rd Floor, Space Center, St. Paul 55101; (612) 296-1822; (M.S.129A.02; 6/30/83).

Advises the Assistant Commissioner of Vocational Rehabilitation on policy matters relating to vocational rehabilitation services. Nine members, appointed by the Commissioner of Economic Security, include representatives of business, labor, education, medicine, and the private rehabilitation industry, 6 public members; at least 5 members are handicapped persons. Meetings bi-monthly in St. Paul; members receive $35 per diem.

Current Members:

Percy Tornow, chr., 715 1st Ave. SW., Harmony 55939; (507) 886-3322; (2/81-1/85); Fillmore; CD1; LD35B; M; IR; W.
Gregg W. Asher, 313 Belle Ave., Mankato 56001; (507) 345-5792; (4/81-1/85); Blue Earth; CD2; LD29; M; I; W.
John J. Barrett, 2721 Cedar Ave., White Bear Lake 55110; (612) 426-4192; (4/81-1/85); Anoka CD5; LD46; M; W.
John K. Kjellander, 9112 16th Ave. S., Bloomington 55420; (612) 854-8138; (2/81-1/85); Hennepin; CD3; LD38A; M; I; W.
Alden Lind, 4130 McCulloch, Duluth 55804; (218) 525-2692; (2/81-1/85); St. Louis; CD8; LD8B; M; DFL; W.
Ann Schutt, 1705 9th Ave. NE., Rochester 55901; (507) 288-8488; (2/81-1/85); Olmsted; CD1; LD33B; F; IR; W.
Robert J. Chalmers, 1355 Eustis St., St. Paul 55108; (612) 227-4384; (1/83-1/87); business; Ramsey; CD4; LD63; M; DFL; W.

COSMETOLOGY ADVISORY COUNCIL: Office of the Consumer Services, 128 Metro Square Bldg., St. Paul 55101; (612) 296-8458; (M.S.155A.06).

Advises the Director of the Office of Consumer Services on matters relating to cosmetology services and on licensing procedures for cosmetologists. Nine members, appointed by the Governor, include 3 consumer representatives, 3 cosmetologists or shop managers, 1 representative of manufacturers of cosmetology products, and 2 cosmetology school representatives, 1 representing public and 1 representing public cosmetology schools. Meetings at least 8 times a year at the call of the Director; members are compensated for expenses.

Current Members:

*Dolores Bakke, Box 71, Newfolden 56738; (218) 681-4645; (10/81-1/84); Marshall; CD7; F; IR; W.
Clyde B. Duncan, 4717 Colorado St., Duluth 55804; (218) 722-7484; (1/81-1/85); St. Louis; CD8; LD8B; M; IR; W.
*Althea M. Mapes, 4957 Woodlawn Blvd., Mpls. 55417; (612) 724-6376; (10/81-1/84); Hennepin; CD5; LD61B; F; IR; W.
Lynn D. Setterquist, 911 Schultz Rd., Duluth 55803; (218) 728-4221; (2/82-1/86); St. Louis; CD8; F; IR; W.
Jean J. Sidner, 158 N. Hazel St., St. Paul 55119; (612) 224-1848; (10/81-1/85); Ramsey; CD4; LD67B; F; IR; B.
Ramona G. Mogg, 474 W. County Rd. C., Roseville 55113; (612) 484-9223; (2/82-1/86); Ramsey; CD4; LD48B; F; IR; W.
Pat Swinney, 1251 Wyncrest Ct., Arden Hills 55112; (612) 222-8507; (6/83-1/87); Ramsey; CD6; LD53A; F; DFL; W.
Kathleen Whitcomb, 3429 Richmond Ave., Shoreview 55112; (612) 484-0932; (6/83-1/87); Ramsey; CD4; LD48B; F; W.
Daniel J. Spiegel, 5601 East River Rd., Mpls. 55432; (612) 571-1234; (6/83-1/87); Hennepin; CD3; LD39A; M; W.

COUNCIL FOR THE HANDICAPPED: Suite 208, Metro Square Bldg., St. Paul 55101; (612) 296-6785; (M.S.256.482).

Advises the Governor, legislature, service providing agencies, and the public on the needs and potentials of people with physical, mental, or emotional disabilities. Twenty-one members from the general public and organizations which provide services for handicapped persons, appointed by the Governor, include one member from each development region, a majority shall be handicapped, or parents or guardians of handicapped persons. The commissioners of Education, Health, Public Welfare, and Economic Security and Human Rights and the directors of the division of vocational rehabilitation and state services for the blind or their designees are ex-officio members. Bimonthly meetings; members receive $35 per diem plus expenses.

Current Members:

*Mary O'Hara, chr., 1395 W. Jessamine, #107, St. Paul 55108; (612) 330-4788; (6/83-1/84); Ramsey; CD4; F; DFL; W.
*Paula Goldberg, 5315 James Ave. S., Mpls. 55419; (612) 827-2966; public member; (3/80-1/84); Hennepin; CD5; LD58A; F; W.
*Jeanie Shackleton, 6401 12th Ave. S., Richfield 55423; (612) 869-1225; public member/consumer; (3/80-1/84); Hennepin; CD3; LD37A; F; DFL; W.
*Marilyn A. Bothun, 408 Valley Dr., Preston 55965; (507) 765-4935; public member; (3/80-1/84); Fillmore; CD1; LD35; F; IR.
*Blythe Hansen, 1034 Stinson St., St. Paul 55103; (612) 488-9507; public member; (3/80-1/84); Ramsey; CD4; F; DFL; W.
*Beverly M. Seashore, 1003 Jefferson Pl., Fergus Falls 56537; (218) 736-7414; provider; (3/80-1/84); Otter Tail; CD7; LD11A; F; IR; W.
*James Shearer, U. of M.-Duluth, 102 Administration Bldg., 55812; (218) 736-7414; public member/consumer; (3/80-1/84); St. Louis; CD8; LD8B; M; W.
*Patricia Solomonson, 2325 Hansen Ln., S. St. Paul 55075; (612) 451-3264; public member/consumer; (5/79-1/84); Dakota; LD52A; F; IR; W.
*La Vern Woltjer, 406 Olena, Willmar 56201; (612) 235-8758; (3/80-1/84); Kandiyohi; CD6; LD21A; M; IR; W.
*Leo A. Ruberto, Box 160, Thief River Falls 56701; (218) 681-2700, ext. 386; (6/83-1/84); Pennington; CD7; M; DFL; W.
*Virginia Wigginton, 2950 18th St. NW., New Brighton 55112; (612) 636-6556; (12/81-1/84); Ramsey; CD4; LD48A; F; W.
*Joyce Scanlan, 15 S. 5th St., Suite 715, Mpls. 55402; (612) 296-5414; (3/80-1/84); Hennepin; CD5; LD59B; F; W.
*James R. Olsen, 6211 Sheridan Ave. S., Richfield 55423; (612) 332-3242; (3/80-1/84); Hennepin; CD3; LD37B; M; W.
*Earl E. Pederson, 54 Pandolfo Pl., St. Cloud 56301; (612) 251-2700, ext. 114; (3/80-1/84); Stearns; CD6; M; IR; W.
*James N. Potter, R. R. 1, Box 73K, Morristown 55052; (507) 334-5008; (3/80-1/84); Rice; CD1; M; W.
*Darlene Dommel, 510 Westwood Dr. N., Golden Valley 55422; (612) 374-9645; (9/82-1/84); Hennepin; CD3; LD41A; F; IR; W.
*Pamela J. Brower, 100 Cedar Ave., Apt. 109, Mankato 56001; (507) 345-4507; (6/83-1/84); Blue Earth; CD1; LD24; F; DFL; W.
*Mary Ellen Kollodge, 210 Howard Ave. S.W., Wadena 56482; (218) 631-3530; (6/83-1/84); Wadena; CD7; LD10B; F; DFL; W.
*Marilyn M. Leach, 408 N. Fifth St., Marshall 56258; (507) 537-6169; (6/83-1/84); Lyon; CD2; LD26B; F; DFL; W.
*William J. Cameron, 3242 Minnesota Ave., Bemidji 56601; (218) 751-5264; (6/83-1/84); Beltrami; M; W.
*Marlys Ostlund, 22343 Typo Creek Dr. N.E., Wyoming 55092; (612) 462-4410; public member; (3/80-1/84).

COUNCIL ON AFFAIRS OF SPANISH-SPEAKING PEOPLE: 506 Rice St., St. Paul 55101; (612) 296-9587; (M.S.3.9223).

Advises the Governor and legislature on issues affecting the Spanish-speaking community. Seven members, appointed by the Governor and confirmed by the Senate. Monthly meetings; members receive $35 per diem.

Current Members:

*Fermin L. Aragon, 14420 Woodhill Terr., Minnetonka 55403; (612) 935-3807; (9/81-1/84); Hennepin; M; H.
Raul Cardona, Jr., 205 N. Ermina, Albert Lea 56007; (507) 373-5717; (3/80-1/85); Freeborn; CD2; LD31A; M; H.
Juan Lopez, 175 Charles Ave., #241, St. Paul 55103; (612) 292-8667; (6/83-1/87); Ramsey; CD4; LD65A; M; DFL; H.
Juan Moreno, 501 Pleasant Ave., Crookston 56716; (218) 281-5915; (9/81-1/85); Polk; CD7; LD2; M; IR; H.
Enrique Serra, 1930 E. 86th St., Apt. 312, Bloomington 55420; (612) 690-6569; (1/82-1/86); Hennepin; CD3; LD37; M; Cuban.
*Paula Villegas, 241 S. Brimhall, Apt. 305, St. Paul 55105; (612) 699-0072; (12/82-1/84); Ramsey; CD4; LD63; F; IR; H.
Luz Maria Baumann, 391 Grand Ave., St. Paul 55102; (612) 222-3671; (6/83-1/87); Ramsey; CD4; F; DFL; H.

COUNCIL ON BLACK MINNESOTANS: 504 Rice St., St. Paul 55103; Executive Director: Victor Propes; (612) 297-3708; (M.S.3.9225).

Makes recommendations to the Governor and legislature to improve the economic and social conditions of Black Minnesotans; serves as a referral agency and liaison to federal, state and local governments and private organizations on

matters relating to Blacks; studies solutions to problems of Blacks in employment, human rights, health, housing, social welfare and other areas; reviews applications for federal grants which will have primary effect on Black Minnesotans. Seven public members, appointed by the Governor, shall be broadly representative of the Black community and must include at least 3 males and at least 3 females; 2 house members, appointed by the Speaker of the House and 2 senators, appointed by the committee on committees, are ex-officio, nonvoting members.

Current Members:

*Leilani A. Gibbs, 1435 So. Dakota #2, St. Louis Park 55416; (612) 541-1514; (6/81-1/84); Hennepin; F; B.
*Clarence E. Harris, 2030 Fairview Ave., Roseville 55113; (612) 636-6283; (8/80-1/84)) Ramsey; CD4; M; B.
*Robert P. Hickman, 175 N. Victoria Ave., St. Paul 55104; (612) 222-2571; (8/80-1/84); Ramsey; CD4; M; B.
*Fred L. Johnson, 1859 Morgan Ave., St. Paul 55116; (612) 698-0580; (8/80-1/84); Ramsey; CD4; LD65A; M; B.
*Reginald Kent, 401 Sibley St., St. Paul 55101; (612) 291-0064; (8/80-1/84); Ramsey; M; B.
*Katie McWatt, 897 Dayton Ave., St. Paul 55104; (612) 225-3656; (8/80-1/84); Ramsey; CD4; LD65; F; DFL; B.
Eva R. Lacey, 111 West First St., Duluth 55802; (8/83-1/87); St. Louis; CD8.

COUNCIL ON QUALITY EDUCATION: 722 Capitol Square Bldg., St. Paul 55101; (612) 296-5072; (M.S.3.924).

Encourages quality education in elementary and secondary schools through research and development. Nineteen members: 10 public members appointed by the Governor and confirmed by the Senate, one from each congressional district and 2 at-large; 9 members are designees of various education organizations. Members receive $35 per diem.

Current Members:

Anna Barker, chr., 8129 Hemingway Ave., Cottage Grove 55016; (612) 452-8859; (5/81-1/85); Washington; CD1; LD20; F; IR; W.
Harold Burch, 120 Rita Rd., Mankato 56001; (507) 389-1516; State University Board.
Evy Fischlowitz, 2760 Drew Ave. S., Mpls. 55415; (612) 920-9115; Advisory Council for Special Education.
*Patt Hobbs, Rt. 3, Box 80, Hutchinson 55350; (612) 587-2855; (3/80-1/84); McLeod; CD2; LD22; F; IR; W.
Robert Meeks, Box 119, St. Peter 56082; (507) 931-2450; Minnesota School Boards Association.
Chandra Mehrotra, 121 Artavia St., Duluth 55811; (218) 728-3631; Private College Council; St. Louis; CD88; LD7.
Richard Moss, 942 Woodland Cir., Long Prairie 56347; (612) 732-2194; MN Edication Assn.; Todd; CD7; LD12; M.
Gail Peterson, 420 E. Minnehaha Pkwy., Mpls. 55419; (612) 825-7657; MN Federation of Teachers; Hennepin; CD5; LD61; M.
Jane Preston, 2145 Lakeview Ave., White Bear Lake 55110; (612) 429-4417; Assn. for Vocational Education; Ramsey; CD4; LD49; F.
*Judith Roy, P.O. Box 53, Red Lake 56671; (218) 679-3396; (3/78-1/84); Beltrami, CD7; LD3; F; DFL; AI.
Moira Boyne Rummel, 4105 Linden Hills Blvd., Mpls. 55410; (612) 920-5502; (5/81-1/85); Hennepin; CD5; LD58B; F; IR; W.
Wesley Waage, Fergus Falls Community College, Fergus Falls 56537; (218) 736-7544; Board for Community Colleges.
William F. Betzler, 301 Frantz St., Box 724, Buhl 55713; (218) 258-3393; (1/82-1/86); St. Louis; CD8; LD5A; M; IR; W.
Karen O. Schoenbaum, 2330 E. Maple Ln., Maplewood 55109; (612) 777-8662; (1/82-1/85); Ramsey; CD4; LD54B; F; IR; W.
Carl A. Swenson, Route 2, Box 154, Monticello 55362; (612) 378-5124; (1/82-1/86); Wright; DC6; LD18B; M; IR.
Marcy J. Waritz, 1271 Bluff Creek Dr., Chaska 55318; (612) 445-4826; (6/83-1/87); at-large; Carver; CD3; LD36; F; DFL; W.
Stephen P. Raukar, 301 1st Ave. S., Kelly Lake, Hibbing 55746; (218) 262-1011; (6/83-1/87); St. Louis; CD8; LD5B; M; DFL; W.
Marvin Trammel, 1981 Lyman Ln., Wayzata 55391; (612) 540-3166; at-large; (6/83-1/87); Hennepin; CD6; LD45A; M
Van D. Mueller, 3609 Maplewood Dr. N.E., St. Anthony 55418; (612) 789-3600; University of Minnesota Regents, Hennepin; CD5; M; W.

COURT STUDY COMMISSION: c/o Sue Dosal, Supreme Court, 40 N. Milton, Suite 300, St. Paul 55104; (612) 296-2474; (Laws of 1983, Chapter 359).

To study the state court system to determine the desirability of unifying the current county, municipal, and district courts into a single trial court. Consists of 16 members which include: 4 members of the senate appointed by the subcommittee on committees of the committee on rules and administration; 4 members of the house of representatives appointed by the speaker of the house; 2 district court judges and 2 county or municipal court judges appointed by the chief justice; the chief justice of the supreme court or his designee; and 3 members appointed by the governor. Members receive expenses. The commission is to report to the legislature by January 1, 1984.

APPOINTMENTS ARE PENDING.

CRIME VICTIMS REPARATIONS BOARD: 702 American Center Bldg., 160 E. Kellogg Blvd., St. Paul 55101; (612) 296-7080; (M.S.299B.05, subd. 1).

Makes payment to innocent victims of crimes involving personal injury. Three members, appointed by Governor, include 1 medical or osteopathic doctor, 1 attorney and one public member. One member shall be designated as chairman by the Governor and serve as such at his pleasure. Members must file with EPB. Monthly meetings, American Center Bldg., St. Paul; members receive $35 per diem plus expenses.

Current Members:

*Johanna Miller, chr., 2909 Drew Ave. S., Mpls. 55416; (612) 920-7731; M.D.; (4/79-1/84); Hennepin; CD5; LD58B; F; DFL; W.
John Lyght, 7300 Caribou Trail, Lutsen 55612; (218) 663-7300; public member; (6/83-1/87); Cook; CD8; M; DFL; B.
Kenneth M. Strom, 807 W. Oakland Ave., Austin 55912; (507) 433-3483; (6/81-1/85); Mower; CD2; LD31B; M; IR; W.

DEPARTMENT OF ECONOMIC SECURITY ADVISORY COUNCIL: 720 American Center Bldg., 150 Kellogg Blvd., St. Paul 55101; (612) 297-2809; (M.S.268.12, subd. 6).

Advises the Commissioner of Economic Security on policies and programs of the department. Fourteen members, appointed by Commissioner, include equal representation of business and labor, and public members. Monthly meetings; members receive $35 per diem.

Current Members:

*George Seltzer, chr., 1917 River Rd., Mpls. 55414; (612) 373-4125; public member; (1/75-1/84); Hennepin; CD5; LD57A; M; W.
Leonard C. Bienias, 2801 Irving Ave. N., Mpls. 55414; (612) 521-3717; labor; (6/79-1/87); Hennepin; CD5; LD54B; M; W.
Winston Borden, 2064 Edgecumbe, St. Paul 55116; business; (6/79-1/87); Ramsey; CD4; LD63B; M; DFL; W.
*Charles E. Brown, 5029 Bruce Pl., Edina 55424; (612) 870-2825; business; (1/75-1/84); Hennepin; CD3; LD39A; M; W.
John R. (Dick) Cullinan, 3001 University Ave. S.E., Mpls. 55414; labor; (1/81-1/87); Hennepin; CD6; LD42A; M; DFL; W.
Donald Friborg, 6201 Ewing Ave. S., Edina 55414; business; (8/79-1/87); Hennepin; CD3; LD58; M; W.
*Dan Gustafson, 2932 Jersey N., Mpls. 55427; labor; (9/78-1/84); Hennepin; CD5; LD44B; M; W.
Nellie Stone Johnson, 1239 Sheridan N., Mpls. 55422; public member; (6/79-1/87); Hennepin; CD5; LD56A; F.
Frank Jungas, Box 497, Mountain Lake 56159; (507) 427-3288; public member; (6/79-1/87); Cottonwood; CD6; LD28A; M; IR; W.
Herb Larsen, 1409 Maryview, Hibbing 55746; labor; (6/79-1/87); St. Louis; CD8; LD5B; M; W.
*Sue Rockne, 550 Warren, Zumbrota 55992; public member; (507) 732-5433; (1/75-1/84); Goodhue; CD1; LD25B; F; W.
*David Roe, 179 Peninsula Rd., Medicine Lake 55441; (612) 546-4866; (6/80-1/84); Hennepin; CD3; LD43A; M; W.

APPOINTMENT PENDING.

DESIGNER SELECTION BOARD: G-10 Administration Bldg., St. Paul 55155; (612) 296-4656; (M.S.16.823).

Selects designers for state projects where construction costs exceed $400,000 or professional fees exceed $35,000. Five members, appointed by Governor and approved by Senate, include 1 member each nominated by Consulting Engineers Council, State Arts Council, and Minnesota Society of Architects. Members must file with EPB. Meetings at Administration Bldg., St. Paul; members receive $35 per diem.

Current Members:

*Mark Anderson, 10320 S. Shore Dr., Plymouth 55441; (612) 344-7678; Governor's Appointee; (1/76-1/84); Hennepin; CD3; LD43A; M; IR; W.
Roger D. Clemence, 1904 Girard Ave. S., Mpls. 55403; Arts Council; (3/82-1/86); Hennepin; CD5; M.
John D. Nagel, 4127 York Ave. So., Mpls. 55410; (612) 925-3131; Consulting Engineers Council; (2/81-1/85); Hennepin; CD5; M; W.
George F. Klein, Jr., 18125 Highland Ave., Deephaven 55391; (612) 473-1505; Society of Architects; (2/83-1/87); Hennepin; CD6; LD43B; M; IR; W.
Richard F. Whiteman, 3500 E. Third St., Duluth 55804; (218) 728-5124; Governor's appointee; (6/83-1/87); St. Louis; CD8; LD8A; M; DFL; W.

EDUCATION BOARD: 712 Capitol Square Bldg., St. Paul 55101; (612) 296-2358; (M.S.121.02).

Sets statewide education policies for the department of education, and elementary and secondary schools and vocational technical institutes. Nine members, appointed by Governor and confirmed by Senate, include 1 from each congressional district, 1 at-large member and 3 must have been school board members. Members must file with EPB. Monthly meetings; members receive $35 per diem plus expenses.

Current Members:

Dr. Erling O. Johnson, 832 Eastwood Ln., Anoka 55303; at-large member; (3/82-1/86); Anoka; CD8; LD19B; M.
Ruth A. Myers, 121 A N. 1st Ave. N., Duluth 55802; (218) 722-1293; (4/83-1/87); St. Louis; CD8; LD7; F; DFL; AI.
Beverly J. Carpenter, 1319 E. 94th St., Bloomington 55420; (3/81-1/85); CD2; F.
*Margaret W. Marvin, Box 100, Warroad 56763; (218) 386-1628; (5/80-1/84); Roseau; CD7; LD1A; F; IR; W.
*William J. Ridley, 1786 Hillcrest, St. Paul 55116; (612) 699-8601; (6/80-1/84); Ramsey; CD4; LD63A; M; IR; W.
Louis R. Smerling, 2552 W. Lake of Isles Blvd., Mpls. 55405; (1/81-1/85); Hennepin; CD5; M.
Marilyn Witty, 808 Austin Drive, St. Peter 56082; (507) 931-4033; (3/81-1/85); Nicollet; CD2; LD23B; F; IR; W.
James Hoese, 5520 Polk Ave., Mayer 55360; (612) 657-2416; (4/83-1/86); Carver; CD3; LD35B; M; DFL; W.
Joy Fogarty, 2001 5th Ave. N.E., Rochester 55901; (507) 282-3337; (4/83-1/87); Olmsted; CD1; LD33A; F; DFL; W.

EDUCATION COUNCIL: 101 Capitol Square Bldg., St. Paul 55101; (612) 296-6662; (M.S.121.83).

Considers recommendations of the Education Commission of the States; serves as a forum for major educational policies. 16 members, appointed by the Governor, include at least 2 members from each congressional district, 1 legislator and 1 public member. Meetings at least twice a year in St. Paul. No per diem, travel reimbursement.

Current Members:

LeRoy Stumpf, chr., Rte. 1, Box 47, Plummer 56748; (612) 296-8660; (6/83-1/87); Red Lake; CD7; LD1; M; W; DFL.
Francis R. Birmingham, R.R. 1, Cleveland 56017; (507) 389-1965; (6/83-1/87); LeSueur; CD1; LD25B; M; DFL; W.
Denise M. Clark, 918 Dayton Ave., St. Paul 55104; (612) 771-0313; (6/83-1/87); Ramsey; CD4; LD65A; F; DFL; B.

Jerry Guevara, 7690 Dawn Ave., Inver Grove Heights 55075; (6/83-1/87); Dakota; CD3.
Gwendolyn Hennes, 827 2½ St., Sartell 56377; (612) 253-1926; (6/83-1/87); Stearns; CD7; LD16A; F; DFL; W.
Roberta A. Margo, 330½ 1st St., Virginia 55792; (218) 741-5148; (6/83-1/87); St. Louis; CD8; LD5A; F; I; W.
Gerri Perreault, 3224 Harriet Ave., Mpls. 55408; (612) 373-4340; (6/83-1/87); Hennepin; CD5; F; W.
Robert Miller, 1875 S. Greeley St., Stillwater 55082; (612) 439-5160, ext. 200; (6/83-1/87); Washington; CD6; M; W.
Mary Zabolio, 79 River Woods Lane, Burnsville 55337; (612) 888-4497; (6/83-1/87); Dakota; CD3; LD38B; F; DFL; W.
Sen. Greg Dahl, 8017 4th Ave., Lino Lakes 55025; (612) 296-5003; (6/83-1/87); Anoka; CD6; LD50; M; DFL; W.
Sen. Randy Kamrath, Rte. 2, Box 214, Canby 56220; (612) 296-1240; (6/83-1/87); Yellow Medicine; CD2; LD20; M; IR; W.
Sen. Ember Reichgott, 3603 Halifax Ave. N., Robbinsdale 55422; (612) 296-2889; (6/83-1/87); Hennepin; CD5; LD46; F; DFL; W.
Sen. Neil Dieterich, 2171 Knapp St., St. Paul 55108; (612) 296-8867; (6/83-1/87); Ramsey; CD4; LD63; M; DFL; W.
Rep. Dominic J. Elioff, 328 6th St., Virginia 55791; (612) 296-0170; (6/83-1/87); St. Louis; CD8; LD5A; M; DFL.
Rep. Pat Piper, 301 D 4th Ave. NE, Austin 55912; (612) 296-9248; (6/83-1/87); Mower; CD1; LD31B; F; DFL; W.
Rep. Gloria Segal, 2221 S. Hill Lane, St. Louis Park 55416; (612) 296-9889; (6/83-1/87); Hennepin; CD3; LD44B; F; DFL.

ELEMENTARY-SECONDARY-VOCATIONAL (ESV) COMPUTER COUNCIL: Board of Education, Capitol Square Bldg., 550 Cedar St., St. Paul 55101; (612) 297-3151; (Laws of 1980, ch. 609).

Advise and assist the State Board of Education in the development of plans and standards for ESV-IS (elementary, secondary and vocational education management information systems) and SDE-IS (State Department of Education information system); 11 members appointed by the Governor, include 4 representatives of school districts (including one administrator from an urban district, and one from a rural district, one school board member from an urban district, and one from a rural district) 2 representatives of regional management information center governing boards (one urban and one rural), 4 management representatives (2 private sector and 2 public sector, including 2 data processing managers) and 1 at-large member. Members receive $35 per diem.

Current Members:

*Gayle Bergstrom, P.O. Box 26, Adams 55909; (507) 437-3009; rural board; (12/80-1/84); Mower; CD2; LD35A; M; W.
Richard Braun, 3422 Minnesota Ave., Duluth 55802; (218) 722-3502; rural board; (6/83-1/87); St. Louis; CD8; LD7A; M; IR; W.
*Karen Hedelius, 6313 Hillside Rd., Edina 55436; (612) 553-4449; private management; (5/81-1/84); Hennepin; CD3; LD39B; F; IR; W.
*Patricia Jilk, 5899 Deer Tr., Woodbury 55125; (612) 459-1676; urban ESV region; (12/80-1/84); Washington; CD1; LD51B; F; IR; W.
*James LaMont, R. 2, Box 31A, Frazee 56544; (218) 334-3611; rural ESV region; (12/80-1/84); Becker; CD7; LD10A; M; W.
*Dale Nelson, 708 Woodlawn Ave., St. Paul 55116; (612) 690-2393; public management; (12/80-1/84); Ramsey; CD4; LD65B; M; W.
Glen Shaw, RR 4, Montevideo, 56265; (612) 269-7951; at-large; (6/83-1/87); Yellow Medicine; CD6; LD20A; M; IR; W.
David Wettergren, 10155 Hanson Blvd., Coon Rapids 55433; (612) 755-8887; urban administrator; (6/83-1/87); Anoka; CD6; LD49B; M; W.
Joan M. Graffius, 1800 Comstock Ln., Plymouth 55447; (612) 482-3616; (6/83-1/87); Hennepin; CD3; LD45A; F; W.
Dale Schneiderhan, 1754 Alameda, Roseville 55113; (612) 227-6735; (6/83-1/87); Ramsey; CD4; LD50B; M; DFL; W.

ENERGY AND ECONOMIC DEVELOPMENT AUTHORITY: Dept. of Energy and Economic Development, Connie J. Lewis, 980 American Center, 150 East Kellogg Blvd., St. Paul 55101; (612) 296-6424; (Chapter 289, Laws of 1983).

To implement loan programs that assists and encourages the establishment, maintenance and growth of small businesses in Minnesota; assist in the financing and development of alternative sources of energy and energy conservation; assist in the financing of improvements to public buildings for the purpose of energy conservation or the use of alternative energy resources. The authority consists of the commissioner and ten other members appointed by the Governor. Members receive $35.00 per diem.

Current Members:

Mark B. Dayton, chr., 4225 E. Lake Harriet Blvd., Mpls. 55408; commissioner; (8/83-); Hennepin; CD5; M; DFL; W.
Donald G. Wirtanen, 3800 London Rd., Duluth 55804; (8/83-1/85); St. Louis; CD8; M.
Alice Keller, P.O. Box 182, Winona 55987; (8/83-1/85); Winona; CD1; F.
*Gayle Hanson, P.O. Box 556, Hallock 56728; (218) 843-2783; (8/83-1/84); Kittson; CD7; LD1; F; DFL; W.
*Kathleen Michaelson, R.R. 2, Box 157B, Dawson 56232; (8/83-1/84); Lac qui Parle; CD2; F.
David L. Printy, 75 Rhode Island Ave., Golden Valley 55427; (612) 332-1588; (8/83-1/85); Hennepin; CD3; LD45; M; IR; W.
Robert J. Keith, Jr., 100 Bushway Rd., Wayzata 55391; (612) 338-2799; (8/83-1/86); Hennepin; CD6; LD45; M; W.
*Robert J. Anderson, 1205 Yale Place, #1704, Mpls. 55403; (612) 370-4322; (8/83-1/84); Hennepin; CD5; LD57B; M; IR; W.
Archie Givens, 625 E. 16th St., Mpls. 55404; (612) 339-1717; (8/83-1/87); Hennepin; CD5; LD58B; M; B.
Lyn Burton, 502 Grand Hill, St. Paul 55102; (612) 893-7527; (8/83-1/86); Ramsey; CD4; LD62B; F; DFL; W.
Bernard L. Brommer, 678 Greenway Ave. N., Oakdale 55119; (612) 227-7647; (8/83-1/87); Washington; CD6; LD56; M; DFL; W.

ENVIRONMENTAL EDUCATION BOARD: Dept. of Natural Resources, Box 5, Centennial Bldg., St. Paul 55155; (612) 296-2368; (M.S.116E.02).

Develops and implements environmental education programs and activities through 13 regional environmental education councils and 5 metro area task forces. Nineteen members include 13 representatives elected by the regional councils and 6 at large members appointed by the Governor. Quarterly meetings; members are reimbursed for expenses.

Current Members:

*Lucinda L. Hruska-Claeys, 10816 Emerson Rd., Bloomington 55431; (612) 869-4153; (5/81-1/84); Hennepin; CD3; LD37B; F; W.
Lee H. Grim, P.O. Box 494A, Route 8, Forest Pt., International Falls 56649; (218) 286-5649; (5/82-1/86); Koochiching; CD8; LD3A; M; W.
Michael J. Naylon, Route 1, Backus 56435; (218) 947-4759; (5/81-1/85); Cass; CD7; LD4B; M; W.
Jane Hodapp, Box 37, Sparta Location, Eveleth 55734; (218) 744-4800; (8/83-1/87); St. Louis; CD8; LD5A; F; DFL; W.
Linda Peck, Rte. 4, St. Cloud 56301; (6/83-1/86); Stearns; CD7.
Patrick K. Coleman, 1843 Princeton, St. Paul 55105; (9/83-1/87); Ramsey; CD4.

APPOINTMENT PENDING.

ENVIRONMENTAL HEALTH SPECIALIST/SANITARIAN ADVISORY COUNCIL: 717 Delaware St. S.E., Mpls. 55440; (612) 623-5393; (M.S.214.13, subd. 4).

Recommends applicants for registration as environmental health specialists/sanitarians; revise rules and requirements for registration, and develops a continuing education program for registration renewal. 7 members include 4 registered environmental health specialist/sanitarians, 1 representative of a regulated industry, and 2 public members. Members are appointed by the Commissioner of Health, and receive $35 per diem plus expenses. 2 meetings in May and October; additional meetings scheduled upon need and held at the Department of Health, Mpls.

Current Members:

*Neal Lindeman, 1515 Oakwood Dr., Albert Lea; (7/79-1/84); Freeborn; CD2; LD31A; M; W.
*Jerome Zell, 3680 Northern Ave., Wayzata; (7/79-1/84); Hennepin; CD2; LD42B; M; DFL; W.
Art E. Dunn, Pollution Control Agency, 1935 W. County Rd. B2, Roseville 55113; (612) 296-7764.

APPOINTMENTS PENDING.

ENVIRONMENTAL QUALITY BOARD: Room 100, Capitol Square Bldg., St. Paul 55101; (612) 296-2723; (M.S.116C.03).

Insures cooperation and coordination among state agencies on issues that affect the environment. Twelve members include 5 public members appointed by Governor and confirmed by Senate, the Director of Pollution Control Agency, Energy, Planning and Development, the Commissioners of Agriculture, Health, Natural Resources and Transportation, and a representative of the Governor's office; members must file with EPB. Monthly meetings; members receive $35 per diem.

Current Members:

Thomas Kalitowski, chr., State Planning Agency, Room 100, Capitol Square Bldg., St. Paul 55101; (612) 296-3985; (7/83-1/87); Dakota; CD3.
Joe Alexander, Commissioner of Natural Resources, 3rd Floor, Centennial Office Bldg., St. Paul 55155; (612) 296-2549.
Richard Braun, Commissioner of Transportation, 4th Floor, Transportation Bldg., St. Paul 55155; (612) 296-3000.
*Dr. C. Edward Buchwald, Rte. 1, Northfield 55057; (507) 645-9823; (6/79-1/84); Rice; CD1; LD24A; M; W.
Sandra Gardebring, Director, Pollution Control Agency, 1935 W. Co. Rd. B2, Roseville 55113; (612) 296-7301.
Mark Dayton, Commissioner of Department Energy and Economic Development, 980 American Center Bldg., St. Paul 55101; (612) 296-6424.
Lauren Larsen, 109 E. Anoka St., Duluth 55812; (218) 728-3739; (1/82-1/86); St. Louis; CD8; LD8A; M; IR; W.
Barbara L. Hughes, 548 Rice Creek Terr., Fridley 55432; (612) 871-7332; (3/83-1/87); Anoka; CD6; LD51A; F; DFL; W.
Dr. Mary A. Arneson, 4754 Upton Ave. S., Mpls. 55410; (612) 221-3807; (3/83-1/87); Hennepin; CD5; LD62A; F; DFL; W.
Sister Mary Madonna Ashton, Commissioner of Health, 717 Delaware St. SE, Mpls. 55440; (612) 623-5460.
James Nichols, Commissioner of Agriculture, 90 W. Plato Blvd., St. Paul 55107; (612) 297-2200.
Dr. Cornelius A. Van Doren, 456 Woodhill Dr., Roseville 55113; (612) 484-7942; (5/82-1/85); Ramsey; CD4; LD48B; M; IR; W.

ETHICAL PRACTICES BOARD: Room 41, State Office Bldg., St. Paul 55155; (612) 296-5148; (M.S.10A.02).

Administers campaign financing for state candidates; economic interest disclosure for state and metropolitan public officials; lobbyist registration and reporting; conflict of interest procedures for state public officials; representation disclosure for state public officials; and public financing of state candidates. Six members, appointed by Governor and confirmed by House and Senate, include one former state legislator from the same political party as the Governor, 2 members who have not been public officials and have not held party office within 3 years prior to appointment; no more than 3 members may support the same political party; members must file with EPB. Monthly meetings, State Office Bldg., St. Paul; members receive $35 per diem plus expenses.

Current Members:

William W. McCutcheon, chr., 2238 Edgebrook St., St. Paul 55119; (612) 292-3588; (5/82-1/86); Ramsey; CD4; LD67B; M; DFL; W.
Judith Gilbert Schotzko, R.R. 1, Blue Earth 56013; (507) 526-3507; (6/83-1/87); Faribault; CD2; LD29B; F; IR; W.
*Elizabeth Ebbott, 409 Birchwood Ave., White Bear Lake 55110; (612) 426-3643; (1/74-1/84); Washington; CD4; LD53B; F; IR; W.
Myra S. Greenberg, secy., 756 Pontiac Pl., St. Paul 55120; (612) 454-3041; (4/82-1/85); Dakota; CD4; LD38B; F; DFL; W.
*Leonard Myrah, vice-chr., Route 2, Spring Grove 55974; (507) 498-3273; (7/82-1/84); Houston; CD1; LD34A; M; IR; W.
Jeff Bertram, R. R. 1, Box 88, Paynesville 56362; (612) 987-3401; (6/83-1/87); Stearns; CD7; LD16B; M; DFL; W.

EXPORT FINANCE AUTHORITY: 90 W. Plato Blvd., St. Paul 55107; (612) 296-9310. (Laws of 1983, Chapter 289).

Is created to aid and facilitate the financing of exports from Minnesota. The finance authority powers shall be used exclusively to meet the pre-export credit needs of Minnesota exporters. Six members are appointed by the Governor and confirmed by the Senate. Members must be knowledgeable in international finance, exporting international law. The commissioner of agriculture is the chairman of the board. Members receive $35 per diem plus expenses.

Current Members:

Michael A. Olson, 4626 France Ave. S., Mpls. 55410; (612) 340-2755; (8/83-1/88); Hennepin; CD5; LD62A; M.
Daniel G. Brian, 18520 25th Ave. N., Plymouth 55447; (612) 372-7993; (8/83-1/87); Hennepin; CD5; LD57B; M; IR; W.
Glen R. Walters, 5541 W. 93rd St., Bloomington 55437; (612) 370-5334; (8/83-1/88); Hennepin; CD3; M; IR; W.
Lisa R. Nekich, 142 Cambridge St., St. Paul 55105; (612) 224-0535; (8/83-1/85); Ramsey; CD4; F; DFL; W.
Michael E. Murphy, 4247 Linden Hills Blvd., Mpls. 55410; (612) 371-5300; (8/83-1/87); Hennepin; CD5; M; DFL; W.
Larry D. Buegler, 1549 Edgewater Ave., St. Paul 55112; (612) 291-2233; (8/83-1/86); Ramsey; CD4; LD53A; M; W.

FAMILY FARM ADVISORY COUNCIL: Dept. of Agriculture, 90 W. Plato Blvd., St. Paul 55107; (612) 296-8435; (M.S.41.54).

Assists farmers in obtaining credit to purchase farm real estate by guaranteeing loans and deferring interest payments. Seven members, appointed by Commissioner of Agriculture for 4 year terms, with 2 members being appointed each of 3 years and 1 member being appointed in the 4th years, but all serve four year terms. Monthly meetings; members receive $35 per diem plus expenses.

Current Members:

Lyle Nelson, chr., Nicollet County Bank, 220 S. Third St., St. Peter 56082; (507) 931-3310; commercial lending representative; (1/80-4/84); Nicollet; CD2; LD23; M; W.
Robert Falk, Tenstrike 56683; (218) 243-2501; dairy farmer representative; (4/82-4/86); Beltrami; CD7; LD3A; M; DFL; W.
Michael Leonard, Rt. 2, Box 20A, Clearwater 55320; (612) 251-3300; commercial lending institution representative; (4/82-4/86); Stearns; CD6; LD16A; M; IR; W.
John Murray, N. Highways 16 and 71, Jackson 56143; (507) 847-2803; agricultural economist; (1/81-4/85); Jackson; CD6; LD27A; M; W.
Fred Suedbeck, P.O. Box 188, Slayton 56172; (507) 836-6517; livestock farmer; (1/80-4/84); Murray; CD6; LD26; M; DFL; W.
Willie J. Germolus, Borup 56519; (218) 784-4336; (4/83-4/87); farm credit association; Norman; CD7; LD2A; M.
Donald Solberg, RR 2, Box 25, Lanesboro 55949; (507) 765-2574; (4/83-4/87); cash grain farmer; Fillmore; CD1; LD32; M.

GILLETTE HOSPITAL BOARD: 200 E. University Ave., St. Paul 55101; (612) 291-2848; (M.S.250.05).

Operates Gillette Children's Hospital in conjunction with St. Paul Ramsey Medical Center. Nine members, appointed by Governor and confirmed by Senate, include not more than 4 residents of Ramsey county, 4 consumers, 1 member of the medical staff, the director of the Vocational Rehabilitation division, Department of Economic Security, and a senior employee of the Department of Health, designated by the Commissioner. Monthly meetings at Gillette Hospital; members receive no compensation.

Current Members:

Florence Gray, chr., 1401 W. Minnehaha Pkwy., Mpls. 55409; (612) 922-9673; (4/83-1/87); Hennepin; CD5; LD62B; F; DFL; W.
Sidney P. Abramson, 1690 Bohland Ave., St. Paul 55116; (612) 698-2840; (4/83-1/86); Ramsey; CD4; LD64B.
Barbara H. Flanigan, 2405 S. Sheridan Ave., Mpls. 55405; (612) 374-2892; (6/81-1/85); Hennepin; CD5; LD56B; F; DFL; W.
Geoffrey J. Kaufmann, 632 Como Ave., St. Paul 55103; (612) 489-0812; (6/81-1/85); Ramsey; CD4; LD64B; M; W.
Kjell Bergh, 6700 Point Dr., Edina 55435; (612) 827-3666; (5/82-1/86); Hennepin; CD2; M; W.
Edwin O. Opheim, 4542 Xerxes Ave. N., Mpls. 55412; (612) 521-7293; Dept. of Economic Security appointee.
Janet Brodahl, 5601 Dewey Hill Rd., Edina 55435; (612) 941-2417; Dept. of Health appointee.
James B. Marshall, Jr., 2820 Cedar Lake Pkwy., Mpls. 55416; (612) 922-4414; (4/83-1/87); Hennepin; CD5; LD56B; M; B.
*Robert B. Winter, 1648 Dodd Rd., St. Paul 55118; (612) 452-1542; (4/83-1/84); Dakota; CD1; W.

GOVERNOR'S RESIDENCE COUNCIL: 432 Summit Ave., St. Paul 55102; (612) 296-2961; (M.S.16.872).

Develops an overall restoration plan for the Governor's Residence and surrounding grounds; solicits contributions to maintain and improves the public areas of the building. Fifteen members: 7 appointed by the Governor (including one in the field of higher education, one member of the American Institute of Architect, the American Society of Interior Designers, and the American Society of Landscape Architects, a member, if available, of the family which donated the building to the state, and 4 public members); a member of the Senate, a member of the House, the Commissioner of Administration, the Governor's spouse or a designee of the Governor's, the Executive Director of the Arts Board, and the Director of the State Historical Society. Members receive no compensation.

Current Members:

*Patricia G. Allen, 1619 Oakdale Ave., St. Paul 55118; (612) 455-6042; (8/80-1/84); Dakota; CD1; LD52A; F; IR; W.
*Patricia Donovan Baker, 3316 W. 34½ St., Mpls. 55416; (612) 922-7160; (8/80-1/84); Hennepin; CD5; LD58B; F; W.

*Timothy Blade, 634 34th Ave. SE, Mpls. 55414; (8/80-1/84); Hennepin; CD5; M.
*Olivia Dodge, 1668 Delaware Ave., St. Paul 55118; (8/80-1/84); Dakota; CD4; F.
*Maureen McKasy-Donlin, Minnesota Historical Society, 690 Cedar St., St. Paul 55101; (8/80-1/84).
*Rep. James Metzen, 219 State Office Bldg., St. Paul 55155; (612) 296-4370; (8/80-1/84); Dakota; CD1; LD52A; M; DFL.
*Glenn Miller, 1102 SW 7th Ave., Rochester 55901; (507) 282-6166; (8/80-1/84); Olmsted; CD1; LD32B; M; IR; W.
*John H. Myers, 2105 American National Bank Bldg., St. Paul 55101; (612) 644-7664; (8/80-1/84); Ramsey; CD4; LD62A; M; IR; W.
*William D. Sanders, 516 LaBore Rd., St. Paul 55117; (612) 484-5576; (8/80-1/84); Ramsey; CD4; LD49A; M; DFL; W.
*William W. Scott, 211 Government Rd., Taylors Falls 55084; (8/80-1/84); Chisago; CD8; LD19A; M.
*Sen. Don Moe, 11 Summit Court, St. Paul 55102; (612) 228-1128; (8/80-1/84); Ramsey; CD4; LD65; M; DFL.
Gerald Robinson, State Architect's Office, G-10 Administration Bldg., 50 Sherburne Ave., St. Paul 55155; (612) 296-4648.
G. James Olsen, Minnesota State Arts Board, 432 Summit Ave., St. Paul 55102; (612) 297-2603.
Mrs. Rudy Perpich, 432 Summit Ave., St. Paul 55102.
Alvina O'Brien, 480 Grand Ave., St. Paul 55102; (612) 225-4351; (9/82-1/86); Ramsey; CD4; LD65; F; DFL; W.

GREAT LAKES COMMISSION: 360 N. Robert St., Rm. 317 Empire Bldg., St. Paul 55101; (612) 224-5705; (M.S.1.21).

Promotes development, use and conservation of the water resources of the Great Lakes Basin. Five members include 2 state senators appointed by the Committee on Committees, 2 state representatives appointed by the Speaker of the House, and 1 member appointed by the Governor. Quarterly meetings in St. Paul and Duluth.

Current Members:

Sen. James Ulland, chr., 1632 E. 1st St., Duluth 55812; (218) 724-5948; St. Louis; CD8; LD8; M; IR; W.
Sen. Neil Dietrich, 2171 Knapp St., St. Paul 55108; (612) 644-6815; Ramsey; CD4; LD62; M; DFL; W.
Rep. Ben Gustafson, 816 W. 4th St., Duluth 55806; (218) 727-0162; CD8; LD7B; M; DFL; W.
Rep. Steve Novak, 747 Redwood Ln., New Brighton 55112; (612) 636-7564; CD4; LD48A; M; DFL; W.
Henry K. Hanka, 15 E. First St., Duluth 55802; (218) 727-8796; (5/83-1/87); St. Louis; CD8; LD8B; M; DFL; W.

HAZARDOUS WASTE MANAGEMENT PLANNING COUNCIL: 123 Thorson Bldg., 7323 58th Ave. N., Crystal 55428; (612) 536-0816; (Laws of 1980, ch. 564).

Makes recommendations to the Waste Management Board on planning for and siting of hazardous waste processing and disposal facilities. Eighteen members, appointed by the chairperson of the Waste Management Board, include 6 public members, 6 representatives of local government units, and 6 representatives of hazardous waste generators and private hazardous waste management firms. Meetings once monthly. Members are compensated for expenses.

Current Members:

Robert H. Willis, chr., 111 N. Beechwood Ave., Braham 55006; (612) 396-3068; citizen member; (7/82-6/84); Isanti; CD8; LD19A; M; IR; W.
Carole Ann H. Barth, 1224 Newton Ave. N., #2 West, Mpls. 55411; (612) 341-3555; citizen members; (7/82-6/84); Hennepin; CD5; LD56A; F; W.
William F. Cashin, 3320 49th Ave. N., Brooklyn Center 55429; (612) 870-2532; industry; (7/82-6/84); Hennepin; CD5; LD47B; M; W.
John G. Curry, 11442 Galtier Dr., Burnsville 55337; (612) 835-1005; industry; (7/82-6/84); Dakota; CD3; LD38A; M; IR; W.
E. L. (Ted) Dosdall, Hancock 56244; (612) 795-2448; local gov't; (7/82-6/84); Stevens; CD2; LD11A; M; IR; W.
Rondi C. Erickson, 517 S. 59th Ave. W., Duluth 55807; (218) 525-6446; industry; (7/82-6/84); St. Louis; CD8; LD8B; F; W.
Luther D. Nelson, 7130 Park View Ln., Eden Prairie 55337; (612) 935-3381; local gov't; (7/82-6/84); Hennepin; CD3; LD40; M; W.
Russell H. Susag, 3M, P.O. Box 33331, Bldg. 21-2W-06, St. Paul 55133; (612) 778-4468; industry; (7/82-6/84); Hennepin; CD3; LD37A; M; IR; W.
John W. Switzer, 2966 225th St. W., Farmington 55024; (612) 333-9083; local gov't; (7/82-6/84); Dakota; CD1; LD25A; M; IR; W.
Fay M. Thompson, U of M, 410 Church St. S.E., Mpls. 55455; (612) 373-3167; public member; (7/82-6/84); Ramsey; CD4; LD67B; F.
Randall K. Halvorson, 816 W. 57th St., Mpls. 55419; (612) 296-1636; citizen member; (7/82-6/84); Hennepin; CD5; LD62B; M; DFL; W.
Alan F. Holm, 1835 6th St., White Bear Lake 55110; (612) 292-8355; industry; (7/82-6/84); Ramsey; CD4; LD53B; M; IR.
Richard A. Peter, 422 SE 10th Ave., Rochester 55901; (507) 285-8335; local gov't; (7/82-6/84); Olmsted; CD1; LD33B; M; W.
Ronald R. Rich, 7008 W. Shore Dr., Edina 55435; (612) 482-8855; industry; (7/82-6/84); Hennepin; CD3; LD42A; M; W.

APPOINTMENTS PENDING.

HIGHER EDUCATION COORDINATING BOARD: 400 Capitol Square Bldg., St. Paul 55101; (612) 296-3974; (M.S.136A.02).

Analyzes and develops plans to meet present and long range higher education needs. Eleven members, appointed by the governor and confirmed by the Senate, include one from each congressional district, 3 at-large members and at least 1 member with specific interest in vocational education; members must file with EPB. Monthly meetings, Capitol Square Bldg., St. Paul; members receive $35 per diem.

Current Members:

*Robert Bonine, 2376 Pagel Rd., Mendota Heights 55118; (612) 452-4423; at-large member; (3/80-1/84); Dakota; CD1; LD52A; M; IR; W.
Archie D. Chelseth, 509 Chestnut St., Cloquet 55720; (218) 879-2684; (6/81-1/85); Carlton; CD8; LD14; M; IR; W.

*Carol J. Kamper, 2204 Valkyrie Dr. NW, Rochester 55901; (507) 289-6722; (3/80-1/84); Olmsted; CD1; LD33A; F; IR; W.
*Hugh G. Madson, 11060 32nd St. N., Lake Elmo 55042; (612) 777-3145; at-large member; (3/80-1/84); Washington; CD1; LD50A; M; IR; W.
Douglas H. Sillers, Rt. 2, Moorhead 56560; (218) 233-4373; (6/81-1/85); Clay; CD7; M.
Gretchen Taylor, 625 Owatonna St., Mankato 56001; (507) 625-1210; (6/81-1/85); Blue Earth; CD2; LD12A; F; IR; W.
Arthur F. Gillen, 8 Chickadee Ln., North Oaks, 55110; (612) 451-1831; (2/82-1/86); Ramsey; CD4; LD49A; M; IR; W.
Robert W. Hatch, 2330 W. Lake of the Isles Blvd., Mpls. 55405; (612) 540-4584; (2/82-1/86); Hennepin; CD5; LD56B.
Robert E. Ferguson, 855 Cliff Rd., Eagan 55123; (612) 454-3909; (4/83-1/87); Dakota; CD3; LD38; M; DFL; W.
Celeste O'Donnell, 6320 Lookout Trail, Stillwater 55082; (612) 439-7704; (4/83-1/87); Washington; CD6; LD55B; F; DFL; W.

APPOINTMENTS PENDING.

HIGHER EDUCATION FACILITIES AUTHORITY: 278 Metro Square Bldg., St. Paul 55101; (612) 296-4690; (M.S.136A.26).

Issues tax exempt revenue bonds for capital improvements at non-profit private post-secondary educational institutions. Six members, appointed by the Governor and confirmed by Senate, include 1 expert in construction, 1 in higher education, and 1 in municipal finance; the executive director of HECB is an ex-officio member. Monthly meetings; members receive $35 per diem.

Current Members:

Earl R. Herring, 109 14th Ave. S., Moorhead 56560; (218) 236-2156; (6/83-1/85); Clay; CD7; LD9A; M; W.
Clyde R. Ingle, 189 N. Hazel, St. Paul; (612) 296-9665; ex-officio member; Ramsey; M; W.
*Leonard J. Rogge, 2237 Riverwood Pl., St. Paul 55104; (612) 644-2249; public member; (5/81-1/84); Ramsey; CD4; LD63A; M; W.
Peter H. Seed, 7923 Jamaca Ave. N., Stillwater 55082; (612) 426-2668; (1/82-1/86); Washington; CD1; LD50A; M; IR; W.
*Herbert M. Stellner, Jr., 208 2nd Ave. NW, Kasson 55944; (507) 634-7306; public member; (5/81-1/84); Dodge; CD1; LD32B; M.
Emily Anne Staples, 1640 Xanthus Ln., Plymouth 55447; (612) 473-9120; (6/83-1/87); Hennepin; CD3; LD45; F; DFL; W.
Carlos Lopez, Jr., 839 Duane St., So. St. Paul 55075; (612) 698-8881; (6/83-1/87); Dakota; CD4; LD39; M; DFL; H.

HIGHWAY STUDY COMMISSION: Legislature, Helen Wilkie, 303 Capitol, St. Paul 55155; (612) 296-4186; (Laws of 1983, Chapter 17).

The commission consists of 5 members of the House of Representatives appointed by the Speaker of the House, 5 members of the senate appointed by the Senate Committee on Committees, and 8 members appointed by the Governor. Of the members appointed by the Governor 2 must be county commissioners, 2 must be township supervisors, 2 must be mayors of cities over 5,000 population, 2 must be mayors of cities under 5,000 population and not more than 1 member may reside in any one congressional district. Local officials may be eligible to receive $35 per diem and expenses. Appointments by the Governor will be effective August 1, 1983 and expire January 15, 1985.

Current Members:

Paul Nieman, Jr., Little Falls 56345; (612) 745-2275; (8/83-1/85); Morrison; CD7; LD13; M; DFL; W.
John Hamilton, 7220 Harriet Ave. S., Richfield 55423; (612) 938-5511; (8/83-1/85); Hennepin; CD5; M; IR; W.
Carl L. Wyczawski, 912 S. Minnesota St., New Ulm 56073; (507) 354-4411; (8/83-1/85); Brown; CD2; LD23; M; DFL; W.
Joseph P. Fogarty, 8039 115th St. S., Cottage Grove 55016; (612) 458-0400; (8/83-1/85); Washington; CD6; LD56B; DFL; W.
Dr. Daniel P. Kelly, Box 278, Keewatin 55753; (218) 263-5606; (8/83-1/85); Itasca; CD8; LD3B; M; DFL; W.
Carol J. Kamper, 2204 Valkyrie Dr. N.W., Rochester 55901; (8/83-1/85); Olmsted; CD1.
Colleen Marschall, 23315 Hampton Blvd., Hampton 55031; (8/83-1/85); Dakota; CD3.
Robert J. Weisenburger, 5554 Lakeview Ave., White Bear Lake 55110; (9/83-1/85); Ramsey; CD4.

HOUSING FINANCE AGENCY: 333 Sibley St., Suite 200, St. Paul 55101; (612) 296-5738; (M.S.462A.04).

Provides housing for low and moderate income persons. Seven members include the State Planning Director, State Auditor, and 5 public members appointed by Governor and confirmed by Senate; no more than 2 from the 7 county metropolitan area; no more than 1 from any state development region. Members must file with EPB. Monthly meetings in St. Paul; members receive $35 per diem plus expenses.

Current Members:

Robert A. Worthington, 10326 Colorado Rd., Bloomington 55437; (612) 831-1650; public member; (5/83-1/87); Hennepin; CD3; LD41B; M; DFL; B.
Arne Carlson, State Auditor, 555 Park St., Suite 400; St. Paul 55103; (612) 296-2524.
Demetrius G. Jelatis, 1161 Oak St., Red Wing 55066; (612) 338-3565; public member; (5/83-1/87); Goodhue; CD1; M; DFL; W.
*Shirley Van Dyck, Rt. 2, Box 30, Cass Lake 56633; (218) 335-6421; public member; (4/79-1/84); Cass; CD7; LD4B; F; DFL; AI.
J. Mark Wedel, Box 284, Aitkin 56431; (218) 927-6500; (7/81-1/85); Aitkin; CD7; LD13B; M; IR; W.
Michael D. Finch, 223 E. Diamond Lake Rd., Mpls. 55419; (612) 373-4654; (2/82-1/86); Hennepin; CD5; LD57A; M; IR; W.
Tom Triplett, Director of State Planning Agency, 1st Floor, Capitol Square Bldg., St. Paul 55101; (612) 296-3985.

HUMANE SOCIETY BOARD OF DIRECTORS: 529 Jackson St., St. Paul 55101; (612) 296-3613; (M.S.343.01).

Enforces laws preventing cruelty to animals; makes rules governing the humane care, treatment, and transportation of animals. Seven members appointed by Governor; Governor, Commissioner of Education, Attorney General, or their designees are ex-officio members. Members must file with EPB. Monthly meetings; members receive $35 per diem plus expenses.

Current Members:

Ronald C. Evans, 520 Endicott Bldg., St. Paul 55101; (612) 222-6841; (2/81-1/85); Ramsey; CD4; LD48B; M; IR; W.
*Leslie T. Jacobson, D.V.M., 401 N. Hennepin Ave., Winthrop 55396; (507) 647-5400; (7/80-1/84); Sibley; CD2; LD23A; M; IR; W.
John Miller, Dept. of Education, Capitol Square Bldg., 550 Cedar St., St. Paul 55101; ex-officio member; (612) 296-4069.
Darrell Davis, Attorney General's Office, 515 Transportation Bldg., John Ireland Blvd., St. Paul 55155; ex-officio member; (612) 296-6473.
Kay Zwernik, 3436 Laura Ln., Minnetonka 55343; (612) 227-0675; (4/81-1/85); Hennepin; CD5; LD40B; F; IR; W.
Judy Hughes, Rte. 1, Box 220, Bagley 56621; (218) 751-0526; (6/83-1/87); Clearwater; CD7; LD2B; F; DFL; W.
Lene Graziano, 152 W. 97th St., Bloomington 55420; (612) 835-6800; (6/83-1/87); Hennepin; CD3; F; DFL; W.
Esther S. Udenberg, Mtd. Rte. Box 436, Two Harbors 55616; (218) 834-2020; (6/83-1/87); Lake; CD8; LD6; F; DFL; W.
Sharon Christison, 226 S. Grotto, St. Paul 55105; (612) 522-4325; (6/83-1/87); Ramsey; CD4; LD65B.
Lani Kawamure, Governor's Office, 130 Capitol, St. Paul 55155; ex-officio member; (612) 296-0031.

INDIAN ADVISORY COUNCIL ON CHEMICAL DEPENDENCY: Centennial Office Bldg., St. Paul 55155; (612) 296-4043; (M.S.254A.03, subd. 2, sec. b).

Establishes policies and procedures for American Indian chemical dependency programs; reviews and recommends proposals for funding. One member from each of 11 reservations, 2 members from Mpls., 2 members from St. Paul, and 1 member from Duluth and 1 member from International Falls, appointed by the Director of Chemical Dependency Division, Department of Public Welfare. Quarterly meetings; members receive $35 per diem plus expenses.

Current Members:

*Giles Hart, chr., Box 114, Red Lake 56671; (218) 679-3392; Red Lake representative; (1/82-1/84); Beltrami; CD7; LD1B; M; DFL; AI.
*Dan Brown, Box 183, Cass Lake 56633; (218) 335-2207; (1/82-1/84); Leech Lake representative; Cass; CD7; LD4B; M; DFL; AI.
*Axel J. Holmes, Sr., Box 537, Nett Lake 55722; (218) 757-3261; Nett Lake representative; (1/82-1/84); St. Louis; CD8; M; DFL; AI.
*Irene B. Howell, Box 147, Granite Falls 56241; (612) 564-4632; Upper Sioux representative; (1/82-1/84); Yellow Medicine; CD6; LD15B; F; DFL; AI.
*Henry Mason, 2232 2nd Ave. E., So. International Falls 56674; (218) 283-4351; (1/82-1/84); International Falls representative; Koochiching; CD8; LD3A; M; AI.
*Leroy L. Strong, 2721 14th Ave. S., Mpls. 55407; (612) 871-6877; Mpls. representative; (1/82-1/84); Hennepin; CD5; M.
*Linda Welch, Box 150 Sioux Trail, Prior Lake 55372; (612) 445-5715; Shakopee Community representative; (1/82-1/84); Scott; F; DFL; AI.
*Raymond Skinaway, 1642 Eustis St., St. Paul 55108; (1/82-1/84); Ramsey; M; AI.
*Martha E. Havican, 305 Thomas Ave., St. Paul 55103; (1/82-1/84); Ramsey; F; DFL; AI.
*Betty Kegg Johnson, Star Route, Onamia, 56359; (612) 532-4181, ext. 28; (1/82-1/84); Mille Lacs; CD6; LD12; DFL; AI.
*Rebecca Childs, Rt. 2, Box 1000, Welch 55089; (1/82-1/84); Goodhue; F; AI.
*Duane Deschampe, Box 392, Grand Portage 55605; (218) 475-2279; (4/83-1/84); Cook; M; AI.
*Dennis Hisgun, Box 40A, Mahnomen 56557; (218) 935-5568; (4/83-1/84); Mahnomen; M; AI.
*Terrence M. Smith, 220 N. 22nd Ave. W., Duluth 55806; (218) 726-8814; (4/83-1/84); St. Louis; M; AI.
*Michelle M. Thompson-Tuttle, 772 Armstrong Ave., St. Paul 55102; (612) 774-7681; (4/83-1/84); Ramsey; CD4; LD65B; M; DFL; AI.
*Candice L Berry, R.R. 1, Morton 56270; (507) 697-6185; (4/83-1/84); Redwood; F; AI.

INTERGOVERNMENTAL INFORMATION SYSTEMS ADVISORY COUNCIL: Centennial Office Bldg., 5th Floor, 658 Cedar St., St. Paul 55155; (612) 297-2172; (M.S.16.911, subd. 1; 6/30/83).

Assists local governments in developing automated information systems by awarding grants. Twenty-five members, (14 elected or appointed local government officials, 7 representatives of state agencies and 4 public members) appointed by Governor, include: 2 members each from counties outside of metro area, cities of the second and third class within, and outside of the metropolitan area; and cities of the 4th class; 1 member each from the Metropolitan Council, an outstate regional body, counties within the metro area, cities of first class, school districts within and outside of the metropolitan area, Departments of Administration, Education, Energy, Planning and Development, Revenue, Public Welfare, Office of Legislative Auditor, and Office of State Auditor. Monthly meetings.

Current Members:

Ronald E. Moir, chr., State Auditor Office, 4135 Coffman Ln., Mpls. 55406; (612) 296-7979; (indefinite); Hennepin; CD5; LD61B; M; IR; W.
*Thomas Anding, CURA, 313 Walter Library, Mpls. 55455; (612) 373-7833; (1/80-6/83); Hennepin; CD3; LD41; M.
*John Asmus, 12160 168th St. W., Lakeville 55044; (612) 348-8720; (1/80-6/83); Dakota; M; W.
Robert V. Atkinson, Dept. of Administration, 409 6th St., White Bear Lake 55110; (612) 429-2183; (indefinite); Ramsey; CD4; LD49B; M.
*William Bassett, 908 Baker Ave., Mankato 56001; (507) 625-3161; 2nd/3rd class municipality outside metro area; (1/80-6/83); Blue Earth; CD2; LD29A; M.

Roy Larson, Metro Council, 3885 Serpentine Cir., Eagan 55122; (612) 291-6480; (indefinite); Dakota; CD2; LD53A; M; W.
*Vernon Maack, 1320 Elm, Alexandria 56308; (612) 763-3014; outside metro area; (1/80-6/83); Douglas; CD7; LD11B; M.
E. Dale Palmer, 327 King, Elk River 55330; (612) 441-1832; (6/83-1/87); Sherburne; CD6; LD18; M.
Arthur Roemer, Dept. of Revenue, Centennial Bldg., St. Paul 55155; (612) 296-3401; (indefinite); Ramsey; CD4; LD65B; M.
*Jerry Schmidt, Stevens Co. Courthouse, Morris 56267; (612) 589-4764; outside metro area; (1/80-6/83); Stevens; CD7; LD15A; M.
Marvin Brunsell, R.R. 3, Box 115, Annandale 56301; (612) 251-5541; (6/83-1/87); Stearns, CD6; LD17B; M; W.
Gerald Splinter, 1610 Irving Ln., Brooklyn Center 55430; (612) 561-5440; (6/83-1/87); Hennepin; CD5; LD47B; M; W.
LaMonte J. Eastvold, 233 S. Olive St., Waconia 55387; (612) 448-5215; (6/83-1/87); Carver.
Michael Sobota, 119 S. Lake St., Mora 55051; (612) 679-4065; (6/83-1/87); Kanabec; CD8; LD18A; M; W.
Charles Lefebvre, 4721 Chatham Rd., Columbia Heights 55421; (612) 421-4760, ext. 1134; (6/83-1/87); Anoka; CD6; LD55B; M; DFL; W.
Morris Anderson, 555 Park St., Suite 300, St. Paul 55103; (612) 224-3344; (6/83-1/87).
Marcella Gonsorowski, Rte. 2, Newfolden 56738; (218) 874-3393; (6/83-1/87); Marshall; CD7; LD1B; F; DFL; W.
Stanley G. Peskar, 183 University Ave., St. Paul 55101; (612) 227-5600; (6/83-1/87); Ramsey; CD4; LD53A.
Chuck Coskran, Dept. of Education; (indefinite).
Herb Leifeld, Legislative Auditor Commission; (indefinite).
Al Robinette, State Planning; (indefinite).
Warren G. Peterson, Dept. of Public Welfare; (indefinite).

*NEW POSITION.

INVESTMENT ADVISORY COUNCIL: Rm. 105 MEA Bldg., 55 Sherburne Ave., St. Paul 55155; (612) 296-3328; (M.S.11.08).

Advises the Board of Investment on policy relating to investments of state funds. Seventeen members include ten members experienced in general investment matters, appointed by the Board of Investments. The other 7 shall be: the Commissioner of Finance, and the executive directors of the State Retirement System, the Public Employees Retirement Association, the Teachers Retirement Association. Members must file with EPB, and receive no compensation.

Current Members:

*Peter J. Anderson, 6636 N. Shore Drive, Edina 55435; (612) 922-2729; (1/81-1/84); Hennepin; CD3; LD39A; M; W.
Commissioner of Finance, Room 309, Administration Bldg., 50 Sherburne Ave., St. Paul 55155; (612) 296-2438.
Paul Groschen, 2318 E. Navajo Road, N. St. Paul 55109; director, State Retirement System; Ramsey; CD4; LD50B; M.
*Mitzi J. Malevich, 259 River Woods Ln., Burnsville 55337; (612) 890-0309; (7/78-1/84); Dakota; CD2; LD53B; F; W.
C. Mike McLaren, 170 Farrington, St. Paul 55102; director, Public Employees Retirement Assn.; Ramsey; CD4; LD65B; M.
Harvey Schmidt, 982 Lydia Dr., St. Paul 55113; Director, Teachers' Retirement Assn.; Ramsey; CD4; LD48B; M.
*Joan T. Smith, 673 E. Nebraska, St. Paul 55106; (612) 776-4929; (7/78-1/84); Ramsey; CD4; LD66A; F; W.
Richard B. Hume, 9010 47th Ave. N., New Hope 55428; (612) 537-1811; (5/82-5/86); Hennepin; CD3; LD46; M; W.
Michael I. Rosen, 2012 James Ave. S., Mpls. 55405; (612) 374-2655; (5/82-5/86); Hennepin; CD3; LD41; M; I; W.
Wesley W. Wadman, 18004 Shavers Lake Dr., Wayzata 55391; (612) 475-1507; (5/82-5/86); Hennepin; CD2; LD42B; M; W.
Raymond B. Vecellio, 500 W. Annapolis, Mendota Heights 55118; (612) 457-8978; (6/82-1/87); Dakota; CD1; LD39A; M; W.
Malcolm W. McDonald, 21 E. Oaks Rd., North Oaks 55110; (612) 484-7714; (11/82-11/86); Ramsey; CD4; LD52A; M; IR; W.
Kenneth F. Gudorf, 5210 Green Farms Rd., Edina 55436; (612) 372-5015; (3/83-3/87); Hennepin; CD5; LD42B; M; W.
Judith W. Mares, 14419 Woodhill Cir. S., Minnetonka 55343; (612) 540-2079; (3/83-3/87); Hennepin; CD3; LD43B; F; DFL; W.
Joseph T. Rukavina, 2183 N. Gardenette Dr., White Bear Lake 55110; (612) 429-5391; (6/83-1/87); Ramsey; CD4; LD53B; M; DFL; W.
Phyllis G. Jones, 7070 80th St. S., Cottage Grove 55016; (612) 459-8057; (6/83-1/87); Ramsey; CD6; LD56; F; DFL; W.

JUVENILE JUSTICE ADVISORY COMMITTEE: Capitol Square Bldg., St. Paul 55101; (612) 297-2436.

Fifteen members. Members must have training, experience, or special knowledge concerning the prevention and treatment of juvenile delinquency or the administration of juvenile justice. At least 1/5 must be under the age of 24; at least 3 shall have been or shall currently be under the jurisdiction of the juvenile justice system. Members are appointed by the Governor. Members are compensated for travel expenses.

Current Members:

Gloria Bland, 1311 Vincent Ave. N., Mpls. 55411; (612) 522-6636; (6/83-1/87); Hennepin; CD5; LD57B; F; B.
Jerome R. Dempsey, 1017 W. 14th St., Hastings 55033; (612) 437-6111; (7/82-1/85); Dakota; CD1; LD52B; M; IR; W.
Richard J. Gardell, 1710 E. Larpenteur, St. Paul 55109; (612) 291-1111; (7/82-1/86); Ramsey; CD4; M; W.
Cheryl D. Indehar, 1425 Van Buren, St. Paul 55104; (612) 292-3525; (7/82-1/86); Ramsey; CD4; F; W.
David Krogseng, 2200 Minneapolis Ave., Mpls. 55406; (612) 340-9660; (7/82-1/86); Hennepin; CD5; LD57B; M; IR; W.
Steve Lepinski, 4033 Aldrich Ave. S., Mpls. 55409; (612) 926-1851; (7/82-1/85); Hennepin; CD5; LD58B; M; W.
*Connie Levi, 50 Peninsula Rd., Dellwood 55110; (612) 296-4124; (7/82-1/84); Washington; CD1; LD55A; F; IR; W.
*Gene Merriam, 10451 Avocet St. NW, Coon Rapids 55433; (612) 296-4154; (7/82-1/84); Anoka; CD8; LD49; M; DFL; W.
Jane M. Nakken, 3958 Bryant Ave. N., Mpls. 55412; (612) 559-2022; (7/82-1/85); Hennepin; CD5; LD54A; F; DFL; W.
David C. Priebe, 9200 Wayzata Blvd., Plymouth 55440; (612) 540-2280; (7/82-1/85); Hennepin; CD3; LD43; M; IR; W.
*Gerard Ring, Rt. 1, Box 140, Byron 55920; (507) 285-8246; (7/82-1/84); Olmsted; CD1; LD32A; M; W.
John A. Serre, 2626 Jefferson, Duluth 55812; (218) 723-3461; (7/82-1/86); St. Louis; CD8; LD8B; M; W.

John Pacheco, 3005 E. Lake #4, Mpls. 55440; (612) 348-8550; (6/83-1/87); Hennepin; CD5; M; DFL; H.
Janet Clark, 3439 11th Ave. S., Mpls. 55407; (612) 296-4354; (6/83-1/87); Hennepin; CD5; LD60B; F; DFL; W.
Fred V. Askew, 2655 Girard Ave. N., Mpls. 55411; (612) 527-7789; (3/83-1/87); Hennepin; CD5; M; I; B.

LOCAL PROJECT REVIEW COMMITTEES OF THE WASTE MANAGEMENT BOARD: 130 State Capitol, St. Paul 55155; (612) 296-1792.

As of September 23, the Waste Management Board is considering 12 proposed hazardous waste disposal sites in seven Minnesota counties: Aitkin, Carver, Clay, Marshall, Renville, Scott, and Sibley. Applications are being sought from residents of these seven counties. Each Local Project Review Committee will develop specific recommendations for the Waste Management Board on topics including the certification of need for hazardous waste facilities; the types and extent of mitigation and compensation for the siting of hazardous waste facilities; the design and operating and monitoring procedures for a hazardous waste disposal facility; standards for hazardous waste processing, including determination of which specific types of wastes would be acceptable, and the level of processing required; and the state's overall hazardous waste management plan. Members appointed by the Governor. Weekly meetings. For specific information contact the Governor's Office, 130 State Capitol, St. Paul 55155; (612) 296-4030.

Current Members:

Caldwell Ruehling, R.R. 1, Box 67, New Prague 56071; (3/83-indeterminate); Scott; CD1; LD36B.
John F. Bisek, 27251 Baseline Ave., New Prague 56071; (indeterminate); Scott.
Earl S. Hougard, Box 55, Strandquist 56758; (218) 436-2684; (indeterminate); Marshall; CD8; LD1.
Marcia Tellers, 11610 Highway 212, Cologne 55322; (612) 466-5863; (3/83-indeterminate); Carver; CD3; LD35; F; DFL; W.
DeAnn Croatt, 27466 Delmar Ave., New Prague 56071; (612) 758-4505; (3/83-indeterminate); Scott; CD1; F; DFL; W.
Donald J. Smith, 315 N. Paul Ave., Cologne 55322; (612) 466-5526; (3/83-indeterminate); Carver; CD3; LD35; M; W.
Mary Lou Kimball, P.O. Box 263, Hill City 55748; (218) 697-2674; (3/83-indeterminate); Aitkin; CD8; LD14; F; DFL; W.
Earl F. Gnan, 13190 122nd St., Norwood 55368; (612) 448-3435, ext. 217; (3/83-indeterminate); Carver; CD3; LD35; M; IR; W.
Margaret A. Boyle, 310 Jacob Ave. S., Cologne 55322; (612) 466-2064; (3/83-indeterminate); Carver; CD3; LD35; F; AI.
William F. Grams, 10915 166th St., Cologne 55322; (612) 466-2442; (3/83-indeterminate); Carver, CD3; LD35B; M; IR; W.
Eldon O. Herrmann, R.R. 1, Hamburg 55339; (612) 467-3839; (3/83-indeterminate); Carver; CD3; LD35; M; W.
Harold F. Hoernemann, Jr., 12995 138th St., Norwood 55368; (612) 467-3664; (3/83-indeterminate); Carver; CD3; LD35; M; IR.
Patrick B. Murphy, 9500 Lakeview Circle, Chaska 55318; (612) 448-3435, ext. 255; (3/83-indeterminate); Carver; CD3; LD35; M; W.
Thomas L. Fasteland, Box 651, North Star Route, Hill City 55748; (218) 697-2476; (3/83-indeterminate); Aitkin; CD8; LD3A; M; DFL; W.
Richard J. Anderson, Rte. 2, McGrath 56350; (218) 658-4570; (3/83-indeterminate); Aitkin; CD8; LD14; M; W.
Mike Kafka, Star Rte. 1, Box 44, McGrath 56350; (612) 684-2863; (3/83-indeterminate); Aitkin; CD8; LD14B; M; DFL; W.
Robert S. Austin, 47 2nd Ave. S.E., Aitkin 56431; (218) 927-2121; (3/83-indeterminate); Aitkin; LD14A; M; W.
Clarice Amelia Schutz, Rte. 2, Box 85A, McGregor 55760; (218) 768-3429; (3/83-indeterminate); Aitkin; CD8; LD14B; F; DFL; W.
Jay C. Diebold, Rte. 2, Box 83, Carlos 56319; (612) 338-4631; (3/83-indeterminate); Aitkin; CD8; LD14A; IR; W.
L. H. Schroeder, N.S.R. Box 535, Hill City 55748; (218) 697-2615; (3/83-indeterminate); Aitkin; CD8; LD14A; M; W.
Martha Lynn Lentz, R. 1, Box 37, Swatara 55785; (218) 697-8214; (3/83-indeterminate); Aitkin; CD8; LD14A; F; DFL; W.
William J. Masberg, 300 5th Ave. N.W., New Prague 56071; (612) 758-2582; (3/83-indeterminate); Scott; CD1; LD25A; M; DFL; W.
Jerry Flicek, P.O. Box 63, New Prague 56071; (612) 258-4484; (3/83-indeterminate); Scott; CD1; LD24B; M; W.
Allen J. Frechette, Scott County Courthouse, Shakopee 55379; (612) 445-7750, ext. 354; (3/83-indeterminate); Scott; CD3; LD36B; M; W.
Anton W. Zweber, 501 N. Cedar, Belle Plaine 56011; (612) 492-3010; (3/83-indeterminate); Scott; CD2; LD36; M; IR; W.
Dallas Bohnsack, 5550 Bohnsack, New Prague 56071; (612) 758-2140; (3/83-indeterminate); Scott; CD1; LD36B; M; IR; W.
Richard J. Eischens, 5331 W. 260th St., New Prague 56071; (612) 330-6120; (3/83-indeterminate); Scott; CD1; LD36B; M; DFL; W.
James D. Nelson, Rte. 1, Box 167, Karlstad 56732; (218) 782-2944; (3/83-indeterminate); Marshall; CD7; LD1B; M; AI.
Floyd L. Spence, 609 Hunter St., Crookston 56716; (218) 281-2885; (3/83-indeterminate); Polk; CD7; LD2.
Armand Westlund, Box 20A, Strathcona 56759; (218) 782-2645; (3/83-indeterminate); Marshall; CD7; LD1B.
Norma L. Hanson, R.R. 1, Goodridge 56725; (218) 378-4380; (3/83-indeterminate); Marshall; CD7; LD1B.
Vance Wiseth, Goodridge 56725; (218) 378-4143; (3/83-indeterminate); Marshall; CD7; M; W.
Marcella Gonsorowski, Rte. 2, Box 177, Newfolden 56738; (218) 874-3393; (3/83-indeterminate); Marshall; CD7; LD1B; F.
Lawrence Sunsdahl, Box 9, Stephen 56757; (218) 478-2216; (3/83-indeterminate); Marshall; CD7; M; W.
Kenneth Price, Rt. 1, Stephen 56757; (218) 478-2453; (3/83-indeterminate); Marshall; CD7; LD1A; M; W.
Larry Johnson, 11380 166th St., Cologne 55322; (612) 466-3354; (3/83-indeterminate); Carver; CD3; LD35; M; IR.

MATERNAL AND CHILD HEALTH ADVISORY TASK FORCE: Dept. of Health, Community Services Division, 717 Delaware SE, Mpls. 55440; (612) 623-5265; (M.S.145.88).

This advisory task force shall consist of 15 members who will provide equal representation from: 5 professionals with expertise in maternal and child health services; five representatives of local health boards as defined in M.S.145.913; and five consumer representatives interested in the health of mothers and children. No members shall be employees of the State Department of Health. The task force shall meet on a regular basis to perform the following duties: review and report on the health care needs of mothers and children throughout the state of Minnesota; review and report on the type, frequency and

impact of maternal and child health care services provided to mothers and children under existing maternal and child health care programs, including programs administered by the commissioner of health; establish, review and report a list of program guidelines and criteria which the advisory task force considers essential to providing an effective maternal and child health care program to low income, high risk patients; review staff recommendations of the Dept. of Health regarding maternal and child health grant awards before the awards are made; make recommendations to the commissioner for the use of other federal and state funds available to meet maternal and child health needs; make recommendations on priorities for funding the following maternal and child health services: (1) prenatal, delivery and postpartum care, (2) comprehensive health care for children, especially from birth through 5 years of age, (3) adolescent health services, (4) family planning services, (5) preventive dental care, (6) special services for chronically ill and handicapped children and (7) any other services which promote the health of mothers and children. Make recommendations on the process to distribute, award and administer the maternal and child health block grant funds. Members receive expenses.

Current Members:

Nancy Block, P.O. Box 223, Grand Rapids 55744; (218) 326-3374; local; (6/82-6/87); Itasca; CD8; LD3B; F.
Katherine A. Cairns, RD, MPH, 1265 Laurel Ave., St. Paul 55104; (612) 646-2600; professional; (6/82-6/87); Ramsey; CD4; LD65; F; DFL.
Edward P. Ehlinger, MD, MSPH, 250 S. 4th St., Mpls. 55415; (612) 348-2780; professional; (6/82-6/87); Hennepin; CD5; LD62A; M; W.
Elizabeth Hubbard, 1157 Lincoln Ave., St. Paul 55105; (612) 293-7723; consumer; (6/82-6/87); Ramsey; CD4; LD64; F; DFL; W.
Marian Keith, Old Valley Rd., Rt. 2, Rochester 55901; (507) 282-4916; consumer; (6/82-6/87); Olmsted; CD1; LD32B; F; DFL; W.
Patricia L. Kratky, Rt. 1, Moorhead 56560; (218) 233-8382; consumer; (6/82-6/87); Clay; CD7; LD9B; F.
Rianne Leaf, 4917 Elliott Ave. S., Mpls. 55417; (612) 827-2966; consumer; (6/82-6/87); Hennepin; F; DFL; W.
Lee Luebbe, Winona County Court House, Winona 55987; (507) 452-5747; local; (6/82-6/87); Winona; CD1; LD34; F.
Patricia Ruble, 208 N. Seventh Ave., Princeton 55371; (612) 389-2495; local; (6/82-6/87); Mille Lacs; CD6; LD18; F; DFL; W.
Robert F. Schnabel, MN, Northwestern Clinic, 400 S. Minnesota St., Crookston 56716; (218) 281-3184; professional; (6/82-6/87); Polk; CD7; LD1A; M; W.
Lois Sonstegard, 1402 Viking Drive, Buffalo 55313; (612) 376-5303; professional; (6/82-6/87); Wright; CD6; LD18B; F; IR; W.
David Stevens, Blue Earth County Court House, 204 S. Fifth St., Mankato 56001; (507) 625-3031; local; (6/82-6/87); Blue Earth; CD1; LD29; M.
Peggy J. Hill, 2136 W. 13th St., Duluth 55806; (218) 727-1318; public; (9/82-6/87); St. Louis; CD8; LD59; F; IR; W.

APPOINTMENT PENDING.

MEDICAL POLICY DIRECTIONAL TASK FORCE ON MENTAL HEALTH: Dept. of Public Welfare, Centennial Bldg., St. Paul 55155; (612) 296-3058; (M.S.246.017).

Advises the Commissioner of Welfare on mental health and public policy. Members, appointed by the Commissioner, include members who are experts from the fields of medicine, mental health, mental retardation, or related sciences, and members from social service, rehabilitation, volunteer services, nursing, hospital administration or related fields. Members receive expenses.

Current Members:

Irving C. Bernstein, M.D., 3616 Edmund Blvd., Mpls. 55406; (612) 721-4006; (8/80-7/83); Hennepin; CD5; LD60; M.
Eunice A. Davis, M.D., 436 Transit Ave., Roseville 55113; (612) 484-7387; (11/82-6/85); Ramsey; CD4; LD48B; F; W.
Zigfrids T. Stelmachers, M.D., 13808 Inverness Rd., Minnetonka; (612) 935-4288; (8/80-7/83); Hennepin; M; W.
Glenn Gullickson, Jr., M.D., 217 Holly Road, Hopkins 55343; (612) 373-8994; (10/81-6/84); Hennepin; M; W.
Marlene Buskirk, R.N., 35 Oakwood Drive, New Brighton 55112; (612) 422-4318; (11/82-6/85); professional; Ramsey; CD4; LD52B; F; IR; W.
Joseph Norquist, M.D., 2087 Greenbrier, St. Paul 55117; (612) 777-8393; (11/82-6/85); professional; Ramsey; W.
Travis I. Thompson, 1595 Vincent St., St. Paul 55108; (612) 373-3643; (1/83-6/84); professor; Ramsey; CD4; M; W.

MEDICAL SERVICES REVIEW BOARD: 444 Lafayette Road, St. Paul 55101; (612) 296-2340; (Laws of 1983, Chapter 290).

Advises the department on medical matters relating to workers compensation and hears appeals on decisions of the department. Members consist of the commissioner or commissioner's designee as an ex officio member, 2 chiropractic members, 1 hospital administration member, 6 medical practitioner members, 1 employee member, 1 employer member, and 1 public member. Members are appointed by the Commissioner of Labor and Industry and receive $35 per diem plus expenses.

APPOINTMENTS PENDING.

MERIT SYSTEM COUNCIL: 4th Floor, Centennial Bldg., St. Paul 55155; (612) 296-3996; (12 MCAR 2.492B, M.S.256.012).

Hears personnel appeals; sets policy for administration of examinations; reviews classification and compensation plans. Three members, appointed by Governor for 3 year terms. No member may have held political office, been a member of a political organization, an employee of the state agency, or an employee or member of an appointing authority for 1 year preceding appointment. Members receive $50 per meeting, not to exceed $600 per year.

Current Members:

*Dan Gustafson, chr., 2932 Jersey Ave. N., Mpls. 55427; (612) 227-7647; (3/81-1/84); Hennepin; CD3; M; W.
Phyllis J. Welter, 10320 27th Ave. N., Plymouth 55411; (612) 340-4700; (1/82-1/85); Hennepin; CD3; LD43B; F; IR; W.
Rose Ramirez, 3710 Oak Green Ave., Afton 55001; (612) 436-8046; (6/83-1/87); Washington; CD6; LD56; F; DFL; W.

METROPOLITAN AIRPORTS COMMISSION: 6040 28th Ave. S., Mpls. 55450; (612) 726-1892; (M.S.473.603).

Promotes air transportation, international, national, state, and local, by developing the Twin Cities as an aviation center, coordinates with other aviation facilities in the state to provide economical and effective use of aeronautic facilities and services; may build new airports or acquire existing airports in the metropolitan area; adopts and enforces regulations to manage all metropolitan airports; controls airport land use and provides for airport noise control; 11 members: chairman and 8 members appointed by Governor residing in precincts as determined by Governor; chairman serves at the pleasure of the Governor; Mayors of Minneapolis and St. Paul, or designees, are ex-officio members. Members must file with EPB. Monthly meetings; members receive $50 per diem, chairman receive $14,000 per year plus travel expenses.

Current Members:

Victor J. Tedesco, 2160 Larry Ho Dr., St. Paul 55119; (612) 298-5506; St. Paul mayor representative; (12/82-term of mayor); Ramsey; CD4; LD67B; M; W.
Jan Del Calzo, 4844 Aldrich Ave. S., Mpls. 55409; (612) 920-2900; Minneapolis mayor representative; (1/82-term of mayor); Hennepin; CD5; LD62; F; W.
Sam Grais, 1910 Highland Pky., St. Paul 55116; (612) 699-5066; St. Paul representative; (7/81-7/84); Ramsey; CD4; LD63B; M; W.
John G. Ordway, Jr., 10 Dellwood Ave., White Bear Lake 55110; (612) 224-1841; Anoka County, Northeast Metro Area representative; (7/81-7/84); Ramsey; CD4; LD63; M; W.
Robert S. Peterson, 335 Inland Ln., Plymouth 55447; (612) 553-6375; North Minneapolis, Northwestern Minneapolis suburbs representative; (7/82-7/86); Hennepin; CD3; LD40B; M; IR; W.
J. Robert Stassen, 2320 Kraft St., South St. Paul 55075; (612) 451-1111; Eastern Metro Area representative; (7/82-7/86); Dakota; CD1; LD52; M; IR; W.
Nancy Witta, 500 W. 49th St., Mpls. 55409; (612) 827-4282; Central and Southern Minneapolis representative; (7/81-7/85); Hennepin; CD5; LD61; F; W.
Caryl L. Erickson, 2825 Maplewood Cir. E., Woodland 55391; (612) 827-5959; (8/82-7/85); Hennepin; CD3; LD43B; F; W.
Jack J. Jorgensen, Sr., 216 E. 135th St., Burnsville 55337; (612) 378-1650; South Metro Area representative; (7/83-7/87); Dakota; CD2; LD53B; M; W.
Wilfred C. Viitala, 5700 Mt. Normandale Dr., Bloomington 55437; (612) 870-2214; (7/83-7/87); Hennepin; CD3; LD39B; M; IR; W.

APPOINTMENT PENDING.

METROPOLITAN COUNCIL: 300 Metro Square Bldg., St. Paul 55101; (612) 291-6359; (M.S.473.123).

Coordinates planning and development of the 7 county Twin Cities metropolitan area; establishes a long range development plan containing regional plans for aging, the arts, aviation, health, housing, law and justice, parks and open space, solid waste, transportation, wastewater management and water resources; reviews the long range plans of local governments, and can require them to be consistent with the regional plans; receives and disburses grant money; in certain instances issues revenue and general obligation bonds; reviews applications for federal and state funds to assure consistency between federal and state programs and regional development plans; approves the financial plans of regional agencies; provides technical assistance to other governmental units; conducts research; and provides information to the public. Seventeen members, appointed by the Governor and confirmed by Senate, include 16 members selected from districts of equal population, and a chairman representing the metro area at large; chairperson serves at the pleasure of the Governor; members cannot hold elected public office; must reside in the council district he represents; members serve staggered four-year terms; terms expire first Monday in January of odd numbered years; must file with EPB. Meetings twice a month, Metro Square Bldg., St. Paul; members receive $50 per diem plus expenses.

Current Members:

Gerald J. Isaacs, chr., 1835 Mechanic, St. Paul 55119; (612) 291-6452; (1/83-1/87); Ramsey; CD4; M; DFL; W.
Liz (Mary E.) Anderson, 914 Parkview, St. Paul 55117; (612) 296-8898; council district 1; (6/83-1/85); Ramsey; CD4; LD66A; F; DFL; W.
Marcia Bennett, 654 48th Ave. NE, Columbia Heights 55421; (612) 572-1756; council district 8; (6/83-1/87); Anoka; CD6; LD51B; F; DFL; W.
Joan M. Campbell, 947 17th Ave. SE, Minneapolis 55414; (612) 331-8251; council district 6; (6/83-1/87); Hennepin; CD5; LD58; F; DFL; W.
Philip C. Carruthers, 7852 Yates Ave. N., Brooklyn Park 55443; (612) 560-5515; council district 10; (6/83-1/87); Hennepin; CD6; LD47; M; DFL; W.
Dirk DeVries, 18600 Woolman Dr., Minnetonka 55343; (612) 474-7527; (6/83-1/85); council district 13; Hennepin; CD3; LD43; M; IR; W.
Carol Flynn, 4741 Elliot Ave. S., Mpls. 55407; (612) 827-2016; (6/83-1/87); council district 4; Hennepin; CD5; LD61B; F; DFL; W.
Alton J. Gasper, 5406 Hampshire Dr., Mpls. 55419; (612) 823-4198; (6/83-1/85); council district 5; Hennepin; CD5; LD62B; M; DFL; B.
Patricia Hasselmo, 4520 Strawberry Lane, Golden Valley 55416; (612) 377-2153; council district 11; (6/83-1/85); Hennepin; CD3; LD45B; F; IR; W.
Mary M. Hauser, 616 Hall Ave., Birchwood 55110; (612) 426-2732; (6/83-/85); council district 7; Washington; CD6; LD55A; F; IR; W.
Raymond J. Joachim, 109 W. Sixth St., Jordan 55352; 492-6847; (6/83-1/87); council district 14; Scott; CD3; LD36B; M; DFL; W.
Michael William McLaughlin, 275 Summit Ave., St. Paul 55102; (612) 228-9111; council district 2; (6/83-1/87); Ramsey; CD4; LD65A; M; DFL; W.
Josephine D. Nunn, 401 Elm Creek Rd., Champlin 55316; (612) 421-1547; council district 9; (6/83-1/85); Hennepin; CD6; LD49A; F; DFL; W.

Patrick J. Scully, 1617 Ashland St., Hastings 55033; (612) 437-9201; (6/83-1/87); council district 16; Dakota; CD3; LD37B; M; DFL; W.
Carol Wold Sindt, 1323 Bayard Ave., St. Paul 55116; (612) 690-5820; (6/83-1/85); council district 15; Ramsey; CD4; LD64; F; DFL; W.
Gertrude Ulrich, 7601 Aldrich Ave. S., Mpls. 55423; (612) 866-8171; (6/83-1/85); council district 12; Hennepin; CD5; F; DFL; W.
Charles W. Wiger, 2630 E. Burke Ave., N. St. Paul 55109; (612) 770-0283; council district 3; (6/83-1/85); Ramsey; CD4; LD54B; M; DFL; W.

METROPOLITAN PARKS AND OPEN SPACE COMMISSION: 300 Metro Square Bldg., St. Paul 55101; (612) 291-6401; (M.S.473.303).

Assists the Metropolitan Council in planning the regional recreation open space system, and in making grants for the acquisition and development of facilities in that regional system; reviews master plans for regional facilities prepared by metropolitan area park districts and counties to make sure they are consistent with the Metropolitan Council regional plans for parks; 9 members, appointed by the Metropolitan Council, include 8 selected from precincts of equal population, and chairman representing region at large; members may not be members of Metropolitan Council, or any other metropolitan agency, board or commission, or hold judicial office; must file with EPB; 4 year terms are staggered; must reside in precinct to which appointed except chairman. Meeting twice monthly. Metro Square Bldg., St. Paul; members receive $50 per diem.

Current Members:

John McBride, chr., 1589 Portland, St. Paul 55104; (612) 298-0881; public member; (7/83-1/87); Ramsey; CD4; LD64; M; DFL; W.
Carol J. Osip, 822 Seal St., St. Paul 55114; (612) 293-7682; (8/83-1/87); public member; Ramsey; CD4; LD63B; F; DFL; W.
Richard Wedell, 1003 Richmond Ct., Shoreview 55112; (612) 375-8029; (8/83-1/87); public member; Ramsey; CD4; LD53A; M; DFL; W.
Phyllis Stenerson, 5110 41st Ave. S., Mpls. 55417; (612) 349-5110; (8/83-1/87); public member; Hennepin; CD5; LD61B; F; DFL; W.
Barbara Johnson, 4550 Xerxes Ave. N., Mpls. 55412; (612) 522-7873; (8/83-1/87); public member; Hennepin; CD5; LD57A; F; DFL; W.
Douglas Bryant, 3745 Evergreen Lane, Plymouth 55441; (612) 425-4521; (8/83-1/85); public member; Hennepin; CD6; LD45B; M; W.
William Barbeau, 1740 W. 76th St., Apt. 2A, Richfield 55423; (612) 645-0853; (8/83-1/85); public member; Hennepin; CD5; LD40; M; DFL; W.
Douglas Ewald, 15025 Highland Trail, Minnetonka 55343; (612) 938-6337; (8/83-1/85); public member; Hennepin; CD3; LD43B; M; W.
Kristine Kremer, 571 Pascal, St. Paul 55116; (612) 784-5780; (8/83-1/85); public member; Ramsey; CD4; LD64B; F; DFL; W.

METROPOLITAN SPORTS FACILITIES COMMISSION: Hubert H. Humphrey Metrodome, 900 S. 5th St., Mpls. 55415; (612) 332-0386; (M.S.473.553).

Responsible for the location, design construction, and operation of a new or remodeled sports facility in the metropolitan area; controls operations of the existing metropolitan sports area. Chairperson appointed by the Governor.

Chairman:

Ron Gornick, 624 SW 5th St., Chisholm 55719; (218) 254-3306; (1/83-1/87); St. Louis; CD8; LD5; M; DFL; W.

METROPOLITAN TRANSIT COMMISSION: 801 American Center Bddg., St. Paul 55101; (612) 221-0939; (M.S.473.404).

Owns and operates mass transit services in the metropolitan area; develops mass transit policy for the area; sets policy for coordination of transit programs with the objective of improving existing mass transit systems; promotes the use of car pools and employer vans. Nine members; 8 appointed by the Metropolitan Council from each commission district A through H and confirmed by the Senate, chairperson appointed by Governor and confirmed by Senate; members must file with EPB; 4 year terms staggered, 1st Monday in January; must reside in district to which appointed except the chairman. Regular full commission meetings once a month, American Center Bldg., St. Paul; members receive $50 per diem plus expenses, chairperson serves full-time and receives a salary determined by state statute.

Current Members:

Peter P. Stumpf, chr., 1444 N. Grotto, St. Paul 55117; (612) 296-4193; (1/83-1/87); Ramsey; CD4; M.
Edward Bayuk, 1663 4th St., White Bear Lake 55110; (612) 429-0330; (8/83-1/87); District B; public; Ramsey; CD4; LD53B; M; DFL; W.
Alison Fuhr, 6609 Brittany Rd., Edina 55435; (612) 920-1566; (8/83-1/85); District F; public; Hennepin; F; IR; W.
Paul M. Joyce, 334 9th Ave. N., Hopkins 55343; (612) 935-5929; (8/83-1/85); District G; public; Hennepin; CD3; LD44; M; IR; W.
Edward Kranz, 10955 140th St. E., Hastings 55033; (8/83-1/85); District H; public; Dakota; CD3; LD37; M; DFL; W.
Ron Maddox, 1943 Princeton, St. Paul 55105; (612) 699-1388; (8/83-1/87); District A; public; Ramsey; CD4; LD64A; M; DFL; W.
Peter Meindsma, 6709 46th Ave. N., Crystal 55428; (8/83-1/87); District D; public; Hennepin; CD5; LD46A; M; DFL; W.
Bruce G. Nawrocki, 1255 Polk Place, Columbia Heights 55421; (612) 571-1311; (8/83-1/85); District E; public; Anoka; CD6; LD51B; M; W.
Frank W. Snowden, 1404 E. Minnehaha Parkway, Mpls. 55417; (612) 733-4404; (8/83-1/87); District C; public; Hennepin; CD5; LD62B; M; DFL; B.

METROPOLITAN WASTE CONTROL COMMISSION: 350 Metro Square Bldg., St. Paul 55101; (612) 222-8423; (M.S.473.503).

Establishes and controls a regional wastewater system; adopts rules and regulations relating to operation of metropolitan waste-water treatment works. Nine members: 8 members (one from each commission district, A through H), appointed by Metropolitan Council; chairperson appointed by the Governor and confirmed by the Senate; members must file with EPB. Members may not be members of the Metropolitan Council or any other metropolitan agency, board or commission or hold judicial office. Monthly meetings, Metro Square Bldg., St. Paul; members receive $50 per diem.

Current Members:

George Frisch, chr., 1781 Saunders, St. Paul 55116; (612) 222-8423, ext. 171; (1/83-1/87); Ramsey; CD4; M; DFL.
Patrick Roedler, 2036 Larry Ho Dr., St. Paul 55119; (612) 222-7188; (8/83-1/87); precinct A; Ramsey; CD4; LD67B; M; DFL; W.
Judith A. Fletcher, 2626 Southlawn Dr., Maplewood 55109; (612) 770-4624; (8/83-1/87); precinct B; Ramsey; CD4; LD54B; F; DFL; W.
Carol A. Kummer, 4818 30th Ave. S., Mpls. 55418; (612) 296-4281; (8/83-1/87); precinct C; Hennepin; CD5; LD61B; F; DFL; W.
George C. Dahlvang, 4535 Washburn Ave. N., Mpls. 55412; (612) 521-2871; precinct D; (8/83-1/87); Hennepin; CD5; LD57A; M; DFL; W.
Paul McCarron, P.O. Box 32183, 476 75th Ave. N.E., Fridley 55432; (612) 571-7976; (8/83-1/85); precinct E; Anoka; CD6; LD51A; M; DFL; W.
Mark P. Mahon, 8435 Portland, Bloomington 55420; (612) 647-3800; (8/83-1/85); precinct F; Hennepin; CD5; LD40B; M; DFL; W.
Ray Siebenaler, 119 W. 4th Ave., Shakopee 55379; (612) 445-2083; (8/83-1/85); precinct G; Scott; CD3; LD36A; M; DFL; W.
Bruce W. Baumann, 211 21st Ave. S., So. St. Paul 55075; (612) 451-2974; (8/83-1/85); precinct H; Dakota; LD52; M; DFL; W.

MINNESOTA ACADEMIC EXCELLENCE FOUNDATION: c/o Roberta Schneider, 122 Capitol, St. Paul 55155; (612) 296-1792; (Laws of 1983, Chapter 314).

To promote academic excellence in Minnesota public schools through a public-private partnership (a nonprofit organization). Board of directors consists of the Governor or the Governor's designee; the chairpersons of the education committee and education finance division in the House of Representatives and the chairpersons of the education committee and education subcommittee on education aids in the senate; a minority member of the House of Representatives to be appointed by the house minority leader; a minority member of the Senate to be appointed by the senate minority leader; the Commissioner of Education; and 15 members appointed by the Governor and of whom 6 represent various education groups and 9 represent various business groups.

APPOINTMENTS ARE PENDING.

MINNESOTA BOARD OF NURSING: 717 Delaware St. SE., Mpls. 55414; (612) 623-5493; (M.S.148.181).

Licenses professional and practical nurses; disciplines licensees; renews licenses; approves nursing schools which prepare for RN and LPN licensure; registers nursing corporations. Eleven members; appointed by the Governor; include 3 public members, 3 LPNs, 5 RNs (2 educators in professional nursing programs, 1 educator in a practical nursing program and 2 others); members must file with EPB. Meetings at least 6 times a year; members receive $35 per diem plus expenses.

Current Members:

Dorothy Mrkonich, 5816 Amy Drive, Edina 55436; (612) 922-1067; RN; (5/81-1/85); Hennepin; CD3; LD39A; F; IR; W.
*E. Charlotte Pflug, 10 E. Oaks Road, St. Paul 55110; (612) 483-5167; RN; (3/80-1/84); Ramsey; CD4; LD49; F; W.
Jeri Thimony, Detroit Lakes AVTI, Highway 34 East, Detroit Lakes 56501; (218) 847-1341; public member; (5/81-1/85); Becker; CD7; LD10A; F; IR; W.
*Mary Jane Thompson, North Ridge Care Center, 5430 Boone Ave. N., Mpls 55428; (612) 533-2538; RN; (3/80-1/84); Hennepin; CD3; LD43; F; W.
Darla Vanden Berg, 1408 Murray, Worthington 56187; (507) 376-6536; LPN; (5/81-1/85); Nobles; CD6; LD26A; F; W.
Carol A. Backstrom, 2310 Viking Drive N.W., Rochester 55901; (507) 285-8760; (4/82-1/86); Olmsted; CD1; LD33A; F; IR; W.
Ruth Domeier, 3518 Minikahda Court, Mpls. 55416; (612) 927-3194; (4/82-1/86); Hennepin; CD3; LD41B; F; W.
Dean L. Urdahl, Route 1, Box 98, Grove City 56243; (612) 354-2255; (4/82-1/86); Meeker; CD6; LD22A; M; IR.
Cheryl Allen, 649 Aurora, St. Paul 55104; (612) 227-9973; public member; (6/83-1/87); Ramsey; CD4; F; DFL; B.
Kathleen F. Manahan, 8516 Russell Ave. S., Bloomington 55431; (612) 830-9348; (6/83-1/87); Hennepin; CD3; LD31B; F; DFL; W.
Laura Lee Trimbo, 1064 Swift St., Shakopee 55379; (612) 884-1150, ext, 244; (6/83-1/87); Scott; CD3; F; DFL; W.

MINNESOTA EMERGENCY EMPLOYMENT DEVELOPMENT TASK FORCE: c/o Roberta Schneider, 122 Capitol, St. Paul 55155; (612) 296-1792. (Laws of 1983, Chapter 312).

Provides financial assistance for comprehensive job training and related services for economically disadvantaged, unemployed and underemployed individuals through opportunities industrialization centers. The task force consists of 9 members: coordinator, the Commissioner of Economic Security, the Commissioner of Energy and Economic Development, the Commissioner of Labor and Industry, the Commissioner of Public Welfare, 1 labor representative, 1 business representative, 1 representative of non-profit employers, and 1 employment administrator. The coordinator shall be within the Department of Economic Security and appointed by the Governor. The coordinator shall appoint the non-commissioner members and they shall be compensated for expenses.

APPOINTMENTS ARE PENDING.

MINNESOTA INDIAN SCHOLARSHIP TASK FORCE: 303 Capitol Square Bldg., St. Paul 55101; (612) 296-6458; (M.S.124.48, 6/30/81).

Advises the Board of Education on amounts and types of scholarships granted to American Indian post-secondary students. Members, appointed by the Board of Education, include representatives of the Duluth area, the Mpls. area, the Bemidji area, the Bureau of Indian Affairs Higher Education Office, the Minnesota Chippewa tribe, the Minnesota Sioux tribe, and the Red Lake Education Division. Members are reimbursed for expenses.

Current Members:

Larry Aitken, 1125 Glen Place Dr., Duluth 55806; (218) 726-8771; (7/83-6/84); St. Louis; CD8; LD7; M; DFL; AI.
Verna Wood, Box 118, Red Lake 56671; (218) 679-3341; (7/83-6/84); Beltrami; CD7; F; DFL; AI.
Don Wedll, Star Route, Onamia 56359; (612) 532-4181; (7/83-6/84); Mille Lac; M; DFL.
Flo Wiger, 4201 Chicago Ave., Mpls. 55407; (612) 376-2982; (7/83-6/84); Hennepin; CD5; F; DFL; AI.
Geraldine Kozlowski, 1805 Lavaque Rd., Duluth 55810; (218) 723-4150; (9/83-6/84); St. Louis; CD8; LD8; F; DFL; AI.
Robert Villwock, 1515 Galihan Ave., Bemidji 56601; (218) 751-1668; (7/83-6/84); Beltrami; CD7; LD4A; M; DFL; W.
Bonnie Wallace, 1710 E. 32nd St., Mpls. 55407; (612) 330-1138; (7/83-6/84); Hennepin; CD5; LD60A; F; DFL; AI.
Jerry Rawley, Rte. 2, Waubun 56589; (218) 983-3285; (7/83-6/84); Mahnomen; CD7; LD7; M; DFL; AI.
Clarence "Chuck" Smith, 105 University Rd., Cloquet 55720; (218) 879-1251; (7/83-6/84); Carlton; CD.
Raymond Skinaway, 4024 23rd Ave. S., Mpls. 55407; (612) 348-8550; (7/83-6/84); Hennepin; CD5; LD60B; M; DFL; AI.
Jim Michaud, Leech Lake, Cass Lake 56633; (218) 335-2207; (7/83-6/84); Cass; M; AI.
Norman Deschampe, Grand Portage RBC, Grand Portage 56605; (218) 475-2277; (7/83-6/84); Cook; M; AI.
Don Gurnoe, Jr., 15260 Eagle Creek Dr. N.W., Prior Lake 55372; (612) 445-5715; (7/83-6/84); Scott; M; AI.
Cyril Kauchick, 601 Minnesota Ave. W., Gilbert 55744; (218) 757-3261; (9/83-6/84); St. Louis; M; AI.
Dave Larsen, Sr., Rt. 1, Box 133, Morton 56270; (507) 697-6340; (7/83-6/84); Renville; CD6; LD26; M; AI.

MINNESOTA JOB SKILLS PARTNERSHIP BOARD: Roberta Schneider, 130 State Capitol, St. Paul 55155; (612) 296-1792; (Chapter 334, Laws of 1983).

To bring together employers with specific training needs with educational or other non-profit institutions which can design programs to meet those needs. It shall train and place workers, and assist in development of training programs. Consists of 21 members and are appointed as follows: 4 members appointed by the speaker of the house; 1 member appointed by the minority leader of the house; 4 members appointed by the majority leader of the Senate; 1 member appointed by the minority leader of the Senate; 8 members appointed by the Governor; and the commissioners of the departments of energy, planning and development, education, and economic security. Chairperson appointed by the Governor. Terms are staggered. Members receive no compensation.

APPOINTMENTS PENDING.

MINNESOTA MARKET ASSISTANCE PROGRAM COMMITTEE FOR LIQUOR LIABILITY: 500 Metro Square Building, Bill Kyle, St. Paul 55101; (612) 296-6944; (Chapter 320, Laws of 1983).

To assist liquor licensees to obtain dram shop liability coverage. There shall be 6 members and at least one member from each of the following: surplus line agent, insurance company representative, liquor licensee, insurance agent. The Commissioner of Commerce shall serve as ex officio member. Members are appointed by the Commissioner of Commerce. Members receive no compensation or per diem.

APPOINTMENTS PENDING.

MINNESOTA MOTION PICTURE AND TELEVISION ADVISORY COUNCIL: c/o John Stout, Fredrikson Law Firm, 4744 IDS Center, Mpls. 55402; (612) 347-7012. (Laws of 1983, Chapter 301).

Reviews grants to a nonprofit corporation for development of the motion picture and television industry. Five members appointed by the Governor and one will be appointed chairperson and liaison to the Governor.

Current Members:

Arnold Murray, chr., 10394 Rich Rd., Bloomington 55437; (612) 341-2424; (8/83-1/87); Hennepin; CD3; LD41A; M; B.
Sandra Hale, 2308 West Lake of the Isles Blvd., Mpls. 55405; (8/83-1/85); Hennepin; CD5.
Lori A. Fink, 210 W. Grant St., Mpls. 55403; (612) 330-2564; (8/83-1/86); Hennepin; CD5; LD59; F; DFL; W.
Richard J. Cohen, 591 S. Cretin Ave., St. Paul 55116; (612) 296-5931; (8/83-1/ /); Ramsey; CD4; LD64B; M; DFL; W.
Tom DeBiaso, 25 N. Fourth St., Mpls. 55401; (612) 870-3273; (8/83-1/86); Hennepin; CD5; LD57.

MINNESOTA OFFICE ON VOLUNTEER SERVICES ADVISORY COMMITTEE: 500 Rice Street., St. Paul 55155; (612) 296-4731; (M.S.4.31., chapter 389).

To work with public and private sector organizations to promote volunteerism by effectively coordinating and channeling voluntary action. The committee is to advise and make recommendations to the Governor and Director on program directions and policy issues relating to M.O.V.S. Twenty-one members, appointed by Governor, include at least 1 member from each economic development region; 3 to 5 meetings per year at the State Capitol Complex; members reimbursed for expenses.

Current Members:

Jackie Sinykin, chr., 6608 Scandia Rd., Edina 55435; (612) 941-1709; (1/83-1/87); Hennepin; CD3; LD42B; F; W.
*Venice Barsness, 500 E. 15th St., Mpls. 55404; (611) 332-3549; (8/80-1/84); Hennepin; CD5; M; IR; W.
*L. Kathryn Bryant, 268 Outer Dr., Silver Bay 55614; (218) 226-3711; (1/80-1/84); Lake; CD8; LD6B; F; IR; W.
*Roxann Daggett, Box 145, Frazee 56544; (218) 334-3871; (1/80-1/84); Becker; CD7; LD10A; F; IR; W.

Harl Gamber, 123 N. Minnesota St., Crookston 56716; (218) 281-2946; (1/83-1/87); Polk; CD7; LD2; M; W.
*Elaine Lucht, P.O. Box 52, Braham 55006; (1/80-1/84); Isanti; CD8; LD18A; F; W.
*Thomas F. Hatcher, 5200 W. 73rd St., Mpls. 55435; (612) 835-1343; (1/80-1/84); Hennepin; CD3; LD39; M; IR; W.
*Patricia Kelly, Rt. 8, Box 76, Bemidji 56601; (218) 751-4194; (6/80-1/84); Beltrami, CD7; LD4; F; W.
*Verna M. Kelly, 900 13th Ave. SW, Willmar 56201; (612) 235-6524; (6/80-1/84); Kandiyohi; CD6; LD21; F; IR; W.
*Addie Moonier, 309 Smith, Redwood Falls 56283; (507) 637-3971; (6/80-1/84); Redwood; CD6; LD21B; F; W.
*Mark W. Kristensen, 472 W. Broadway, Winona 55987; (507) 454-3853; (12/82-1/84); Winona; CD1; LD34; M; W.
*Leonard L. Harkness, 1879 Tatum, St. Paul 55113; (612) 644-8537; (9/82-1/84); Ramsey; CD4; M; IR; W.
Peter Rodosovich, 224 N.W. 1st Ave., Faribault 55021; (1/83-1/87); Rice; CD1.
Christine M. Hanlin, 11535 51st Ave. N., Plymouth 55442; (1/83-1/87); Hennepin; CD3.
Marlys C. Johnson, 726 Lower Johnson, St. Peter 56082; (507) 931-1682; (1/83-1/87); Nicollet; CD2; LD23B; F; W.
Betty J. H. Schnettler, 5 Sixth Ave. S., Sauk Rapids 56379; (612) 251-5150; (1/83-1/87); Benton; CD7; LD17A; F; DFL; W.
Patty Murto, 225 Murto Rd., Esko 55733; (218) 722-4741; (1/83-1/87); Carlton; CD8; LD8A; F; DFL AI.
Marlene Ceyner, 1811 Southbrook Lane, Wadena 56482; (218) 631-2281; (1/83-1/87); Wadena; CD7; LD10A; F; DFL; W.
Stephanie J. Olson, Rt. 1, Box 45A, Ortonville 56278; (612) 839-2111; (1/83-1/87); Big Stone; CD2; LD11A; F; IR; W.
Elmer A. Frykman, 5324 3rd Ave. S., Mpls. 55419; (612) 823-5336; (1/83-1/87); Hennepin; CD5; LD62B; M; W.
Dennise M. Clark, 918 Dayton, St. Paul 55104; (612) 771-0313; (1/83-1/87); Ramsey; CD4; 1 LD65A; F; DFL; B.

MINNESOTA PROPERTY INSURANCE PLACEMENT FACILITY (Fair-Plan Governing Committee): 12 S. 6th St., Room 1229, Mpls. 55402; (612) 338-7584; (M.S.65A.35, subd. 5).

Administers the Fair-Plan Act to make property insurance available in urban areas. Nine members: 5 elected members, at least 1 representing a domestic stock insurer, and 1 representing a domestic non-stock insurer, and 4 additional members appointed by the Commissioner of Commerce, including at least 3 public members; 3-4 meetings per year; members receive no compensation.

Current Members:

William Cole, chr., American Hardware Mutual Insurance, 3033 Excelsior Blvd., Mpls. 55416; (612) 920-1400; elected member; (12/82-12/83); M.
Roger Brooks, St. Paul Insurance Companies, 385 Washington St., St. Paul 55102; (612) 221-7292; elected member; (12/82-12/83).
Earl Halvorson, American Family Mutual Insurance Co., 3099 E. Washington Ave., Madison, WI 54701; (800) 356-8286; elected member; (12/82-12/83); M.
Avis Johnson, Mutual Service Casualty Ins. Co., Box 43035, St. Paul 55164; (612) 631-7015; elected member; (12/82-12/83); M.
Paula Mitchell, 4352 Oakland ave., Mpls. 55407; (612) 823-6522; (9/81-9/83); Hennepin; CD5; F.
Rev. Larry Naber, 1332 Russell Ave. N., Mpls. 55411; (612) 529-2557; (9/82-9/84); Hennepin; CD5; LD56A; M; DFL; W.
Robert Nobles, Federated Mutual Insurance Co., 129 E. Broadway, Owatonna 55060; (507) 451-1320; (9/82-9/84); Steele; CD1; M.
Dru Osterud, 961 Portland Ave., St. Paul 55105; (612) 227-1048; (9/81-9/83); Ramsey; CD4; F.
William B. Bangs, Continental Insurance Co., 10901 Red Circle Dr., P.O. Box 9375, Mpls. 55440; (612) 932-9200; elected member; (12/81-12/82); M.

APPOINTMENTS PENDING.

MINNESOTA RACING COMMISSION: Ray Eliot, 14 University Ave. N.E., Mpls. 55413; (612) 379-2345; (Laws of 1983, Chapter 214).

The commission licenses persons to operate racetracks, conduct horse racing, conduct mutual betting on horse racing, prescribes taxes and license fees, and establishes a Minnesota breeders fund. Prescribed qualifications include: Minnesota resident for 5 years before appointment, no more than five members of the same political party, appointees must file a bond of $100,000. Members are appointed by the Governor and confirmed by the Senate. Terms are staggered; members receive $35 per diem.

Current Members:

Ray Eliot, chr., 14 University Ave. N.E., Mpls. 55413; (5/83-6/89); Hennepin; CD3; M.
C. Elmer Anderson, Brainerd 56401; (5/83-6/87); Crow Wing; CD8; M.
Rosemary T. Fruehling, 4335 Chimo E., Wayzata 55391; (612) 296-0673; (8/83-6/89); Hennepin; CD6; LD45A; F; I; W.
Joyce B. Farrell, Rt. 1, Box 132, Waverly 55390; (612) 478-6068; (8/83-6/85); Wright; CD6; LD22B; F; IR; W.
Lawrence Coss, R.R. 1, Box 20, Cannon Falls 55009; (612) 372-6074; (8/83-6/85); Goodhue; CD1; LD26A; M; I; W.
Kris Sanda, Rt. 2, Box 5, Staples 56479; (612) 853-6261; (8/83-6/85); Todd; CD7; LD12B; F; IR; W.
Dan Gustafson, 2932 Jersey Ave. N., Mpls. 55427; (612) 227-7647; (8/83-6/87); Hennepin; CD3; LD46B; M; DFL; W.
John H. Daniels, 2104 Irving Ave. S., Mpls. 55405; (612) 333-7100; (8/83-6/87); Hennepin; CD5; LD59A; M; DFL; W.
Carol Connolly, 111 E. Kellogg Blvd., #3007, St. Paul 55101; (612) 224-2524; (8/83-6/89); Ramsey; CD4; LD65; F; DFL; W.

MINNESOTA SENTENCING GUIDELINES COMMISSION: 598 Metro Square Bldg., St. Paul 55101; (612) 296-0144; (M.S.244.09, subd. 2).

The Sentencing Guidelines Commission shall consist of 10 members. Members include: the Chief Justice of the Supreme

Court or his designee; 2 district court judges appointed by the chief justice of the Supreme Court; 1 public defender appointed by the governor upon recommendation of the State Public Defender; 1 county attorney appointed by the governor upon the recommendation of the board of governors of the county attorneys council; the commissioner of corrections or his designee; 1 peace officer as defined in section 626.84 appointed by the governor; 1 probation officer or parole officer appointed by the governor and 2 public members appointed by the governor. The function of the commission is to reduce disparity in sentencing practices throughout the state in terms of length of imprisonment as well as imprisonment versus probation and local incarceration. The commission promulgated and submitted to the legislature on January 1, 1980 presumptive guidelines for trial court judges. The guidelines are effective for offenders who committed offenses on or after May 1, 1980. The commission is required to monitor and modify the guidelines once operational and evaluate their effectiveness. In addition, the commission is required to conduct ongoing research, make periodic recommendations to the legislature regarding improvement of sentencing, criminal code, or criminal procedures. Members receive $50 per diem; all commission members will be reimbursed for travel expenses.

Current Members:

Stephen C. Rathke, chr., Box 411, Brainerd 56401; (218) 829-1451; (8/82-7/86); Crow Wing.
Daniel Cain, 720 W. 40th Street, Mpls. 55409; (612) 338-0723; (8/82-7/86); Hennepin; CD5; LD58B.
James R. Trudeau, 14900 N. 61st Street, Stillwater 55082; (612) 439-9381; (8/82-7/86); Washington; CD1; LD51; M; W.
Judge David E. Marsden, 1421 Courthouse, St. Paul 55102; (612) 298-4718; (4/82-4/86); Ramsey.
Justice Glenn Kelley, 230 State Capitol, St. Paul 55155; (612) 296-2484; (10/82-10/86); Ramsey.
Judge O. Russell Olson, 10 Skyline Drive, Rochester 55901; (507) 285-8181; (4/82-4/86); Olmsted.
William E. Falvey, Public Defender's Office, 605 Minnesota Bldg., St. Paul 55101; (612) 298-5797; (8/82-7/86); Ramsey; CD4.
Orville Pung, Commissioner, Dept. of Corrections, 430 Metro Square, St. Paul 55101; (612) 296-3566; (10/82); Ramsey.
Barbara Andrus, 1100 Upon Ave. N., Mpls. 55411; (612) 522-1113; (8/82-7/86); Hennepin; CD5; LD57B; F; DFL; B.
Thomas H. Foster, 2516 Ridge Ln., New Brighton 55112; (612) 421-4760; ext. 1648; (7/83-1/87); Ramsey; CD4; LD52B; M; DFL; W.

MINNESOTA STATE ARTS BOARD: 432 Summit Ave., St. Paul 55102; (612) 297-2603; (M.S.139.08).

Supports and encourages the arts by providing grants, publications, consultant services, conferences and workshops. Eleven members appointed by the Governor and confirmed by Senate, include 1 from each congressional district and 3 at-large; only 4 members may serve on boards of other arts organizations; members must file with EPB. Ten meetings per year at the board office; members receive $35 per diem plus expenses.

Current Members:

Carole Achterhof, Rt. 2, Luverne 56156; (507) 283-2248; (6/83-1/87); Rock; CD2; LD27B; F; IR; W.
*Philip Brunelle, 4211 Glencrest Rd., Golden Valley 55416; (612) 377-0712; at-large member; (3/80-1/84); Hennepin; CD3; LD41B; M; IR; W.
Stephen Keating, Suite 1930 Midwest Plaza, 801 Nicollet Mall, Mpls. 55402; (612) 870-5551; (4/82-1/86); Hennepin; CD6; LD45A; M; W.
Patricia Lund, 4814 Lakeview Dr., Edina 55424; (612) 927-9791; (4/81-1/85); Hennepin; CD3; LD42A; F; IR; W.
Jean Atmore Mars, 2520 E. 3rd St., Duluth 55812; (218) 724-6719; (4/81-1/85); St. Louis; CD8; LD8B; F; IR; W.
Katherine Murphy, 3139 S. Rivershore Dr., Moorhead 56560; (218) 233-4504; (6/83-1/87); Clay; CD7; LD9A; F; W.
Leonard Nadasdy, 5515 Lake Sarah Heights Dr., Loretto 55357; (612) 479-2320; (4/81-1/85); Hennepin; CD6; LD48A; M; IR; W.
*Daniel K. Peterson, 5220 Drew Ave. S., Mpls. 55410; (612) 925-2904; (3/80-1/84); Hennepin; CD5; LD62A; IR; W.
*Jane A. Wold, Route 2, Mabel 55954; (507) 493-5856; (4/82-1/84); Houston; CD1; LD32B; F; IR; W.
Dee Knaak, 3515 Jerry Street, White Bear Lake 55110; (612) 777-2921; (4/82-1/86); Ramsey; CD4; LD53B; F; IR; W.
Siah Armagani, 11 Kenwood Parkway, St. Paul 55105; (612) 291-8603; (6/83-1/87); Ramsey; CD4; LD65B; M.

MINNESOTA-WISCONSIN BOUNDARY AREA COMMISSION: 619 2nd St., Hudson, WI 54016; (612) 436-7131; (M.S.1.31).

Makes recommendations on the use, development and protection of the corridor of the St. Croix and Mississippi rivers that forms the interstate border of Minnesota and Wisconsin; assists the 2 states in their participation in federal programs affecting the rivers; 5 commissioners, appointed by the Governor, each for a four year term. Terms are staggered. Bi-monthly meetings, members are reimbursed for expenses.

Current Members:

Mary B. Swanger, chr., R.R. 1, Box 236; Wabasha 55981; (612) 565-3859; (8/83-1/87); Wabasha; CD1; LD34B; F; DFL; W.
Charles W. Arnason, Marine on St. Croix 55047; (612) 433-2049; (9/81-7/85); Washington; CD1; LD51A; M; IR; W.
W. Wayne Smith, 944 W. 10th St., Winona 55987; (507) 452-4196; (9/81-7/84); Winona; CD1; LD34B; M; IR; W.
Goodwin S. Anderson, 715 Mt. Curve Blvd., St. Paul 55116; (612) 699-4305; (7/82-7/86); Ramsey; CD4; LD36B; M; IR; W.
Julie Gudell Enlinger, 1512 N. First St., Stillwater 55082; (612) 439-1428; (8/83-1/87); Washington; CD6; LD55B; F.

MISSISSIPPI RIVER PARKWAY COMMISSION: 201 Westport Office Bldg., 220 S. Robert, St. Paul 55105; (612) 224-9903; (M.S.161.1419).

Works with federal and state agencies and the interstate Mississippi River Commission on planning, construction and maintenance of the Great River Road Scenic Parkway. Ten members include 3 Senators appointed by the Committee on

Committees, 3 Representatives appointed by the speaker of the House, 3 members appointed by the Governor, and a 10th member appointed by the Commission. Quarterly meetings; public members receive $35 per diem.

Current Members:

Marlene Johnson, chr., 24 S. St. Albans Pl., St. Paul 55105; (296-2374); (4/83-1/87); Ramsey; CD65; F; DFL; W.
Sen John Bernhagen, Rt. 1, Hutchinson 55350; McLeod; CD2; LD22; M; IR; W.
Victor N. Jude, Maple Lake 55358; (612) 963-3411; (4/83-1/87); Wright; CD6; LD22; M; DFL; W.
George F. Vogel, Gladstone Bldg., Red Wing; appointed by other members; Goodhue; CD1; M; DFL; W.
Sen. Eugene Waldorf, 1176 Orange Ave. E., St. Paul 55106; (612) 771-0919; Ramsey; CD4; LD66; M; DFL; W.
Sonja Hayden Berg, 1203 7th Ave. N., St. Cloud 56301; (612) 251-4737; (4/83-1/87); Stearns; CD7; LD17A; F; DFL; W.
Rep. James R. Metzen, 105 E. Park Ave., South St. Paul 55075.
Sen. Lawrence J. Pogemiller, 215 Broadway N.E., Mpls. 55431.
Rep. Douglas J. St. Onge, P.O. Box 751, Bemidji 56601.

MORTUARY SCIENCE ADVISORY COUNCIL: 717 Delaware St. SE., Mpls. 55440; (612) 623-5491; (M.S.149.02, 6/30/83).

Licenses and regulates morticians and funeral directors; inspects and registers funeral facilities; advises the Commissioner of Health in the implementation of mortuary science law and rules of the Commissioner, and sits as a panel on disciplinary matters. Four members appointed by the Commissioner of Health include 1 public member, 2 licensed morticians, and a full-time staff member of the Department of Mortuary Science at the University of Minnesota. Bi-monthly meetings at the Department of Health, 717 Delaware St., Minneapolis 55440; members receive $35 per diem plus expenses, except for the University of Minnesota member.

Current Members:

*Earl L. Burger, chr., 114 Vincent Hall, University of Minnesota, Mpls. 55455; (612) 373-3870; U. of M. Faculty; (1/80-1/84); Hennepin; CD5; LD60; M; W.
*Douglas E. Dingmann, 324 2nd Ave. S., Sauk Rapids 56379; (612) 252-7524; mortician; (2/80-1/84); Benton; CD6; LD17A; M; W.
Donald D. Totzke, 4929 Aldrich Ave. S., Mpls. 55409; (612) 823-1283; (2/83-1/86); professional member; Hennepin; CD6; LD62A; M; IR; W.
Maurice A. Meyer, 16445 Goodwin Ave., Hastings 55033; (612) 437-2130; (8/83-12/86); Dakota; CD3; LD37; M; DFL; W.

MUNICIPAL BOARD: 165 Metro Square Bldg., St. Paul 55101; (612) 296-2428; (M.S.414.01, as amended by Laws of 1981, Chapter 268).

Acts on all boundary adjustments between a city and the adjacent land, and rules on incorporations. Three members, appointed by Governor, at least 1 member who must be learned in the law, and 1 resident from outside the metropolitan area; members must file with EPB. Monthly meetings; members receive $50 per diem plus expenses.

Current Members:

Robert J. Federer, 440 E. Hoyt, St. Paul 55117; (612) 771-5870; public member; (8/79-6/85); Ramsey; CD4; LD64A; M; IR; W.
Kenneth Sette, Route 3, Box 105, Owatonna 55060 (507) 451-4536; (9/81-9/87); Steele; CD1; LD32B; M; IR; W.
Robert W. Johnson, 465 Rice St., Anoka 55303; (612) 421-4760; attorney; (9/77-9/83); Anoka; CD8; LD19B; M; W.

OCCUPATIONAL SAFETY AND HEALTH ADVISORY COUNCIL: Space Center Bldg., 444 Lafayette Rd., St. Paul 55101; (612) 296-2342; (M.S.182.656).

Advises the Dept. of Labor and Industry on administration of the state Occupational Safety and Health Act. Twelve members, appointed by the Governor, include 3 management representatives; 3 labor representatives; 3 representatives of occupational safety and health professions, and 3 public members. Meetings at the call of the chairperson, Space Center Bldg., St. Paul; members receive $35 per diem.

Current Members:

Edwin Conrad, chr., 31 E. Arrowhead Rd., Duluth 55803; (218) 728-2888; public; (7/83-1/87); St. Louis; CD8; LD8B; M; IR; W.
*Walter Hudson, 49 Davis Dr., Silver Bay 55614; (218) 226-3372; labor; (7/80-1/84); Lake; CD8; LD6B; M.
Paul Larimore, 110 Ridge Rd., Albert Lea 56009; (507) 373-7805; public; (7/83-1/87); Freeborn; CD2; LD31A.
*Art McCauley, 1530 Bellows St., Apt. 116, W. St. Paul 55118; (612) 291-9150; safety; (7/83-1/87); Dakota; CD1; LD67A.
*John R. McGinn, Sr., 1658 Willis Ave., South St. Paul 55075; (612) 225-7838; labor; (7/80-1/84); Dakota; CD1; LD52A; M.
*Mary Kay Nelson, 29 Dorest Rd., Mendota Heights 55118; (612) 457-3495; public; (7/80-1/84); Dakota; CD1; LD53A; F.
Ronald A. Nelson, 1764 Asbury, St. Paul 55113; (612) 645-1619; industry; (7/83-1/87); Ramsey; CD4; LD62B; M; IR; W.
*David H. Senjem, 2423 12th Ave. NW, Rochester 55901; (507) 282-7648; safety; (7/80-1/84); Olmsted; CD1; LD33A; M; IR; W.
*John A. Woodhall, Jr., Spicer 56201; (612) 235-5846; industry; (7/80-1/84); Kandiyohi; CD6; LD21A; M.
Susan Hajlo, 760 Bartelmy Ln., St. Paul 55119; (612) 778-3317; (7/83-1/87); Ramsey; LD66B; F; IR; W.
*Charles E. McJilton, 1399 Raymond Ave., St. Paul 55108; (612) 373-8080; (9/82-1/84); Ramsey; CD4; LD62A; M; DFL; W.

APPOINTMENT PENDING.

OCCUPATIONAL SAFETY AND HEALTH REVIEW BOARD: 5th Fl., Space Center Bldg., 444 Lafayette Rd., St. Paul 55101; (612) 296-8946; (M.S.182.664).

Reviews cases involving OSHA citations and proposed penalties. Three members, to be appointed by the Governor. Chairperson appointed by the Governor. One representing management, 1 representing labor, and 1 public member; members must file with EPB. Meetings at the call of the chairperson in St. Paul; members receive $35 per diem plus expenses.

Current Members:

Ken Sovereign, chr., 4415 Olson Lake Tr. N., St. Paul 55042; (612) 641-4660; management; (2/82-1/86); Washington; CD1; LD50A; M; W.
*Dan Gustafson, 175 Aurora Ave., St. Paul 55103; (612) 227-7647; labor; (8/73-1/84); Ramsey; CD4; LD65A; M.
Barbara M. Louisell, 2723 Minnesota Ave., Duluth 55802; (218) 722-8196; (6/83-1/87); St. Louis; F; DFL; W.

PHYSICAL THERAPY COUNCIL: #352, 717 Delaware St. SE, Mpls. 55440; (612) 623-5534; (M.S.148.67).

Advises the Board of Medical Examiners on all matters relating to physical therapy. Also, registers physical therapists and takes action against them. Seven members, appointed by the Board of Medical Examiners include 3 physical therapists, (1 professor in the school of physical therapy), 2 doctors of medicine and surgery, 1 aide or assistant to a physical therapist, and 1 public member. Members receive $35 per diem plus expenses.

Current Members:

*Rita Bistevins, Rehabilitation Medical Dept., V.A. Medical Center, 4801 E. 54th St., Mpls. 55417; medical doctor; (2/80-1/84); Hennepin; F.
Jacqueline Petersen, 521 S. Saratoga, St. Paul 55116; (9/80-1/85); Ramsey; CD4; LD63; F.
*J. R. Schaaf, 1911 Pinehurst St., St. Paul 55116; (9/80-1/84); Ramsey; CD4; LD63; M.
Glenn Scudder, 5109 Oxford Ave., Mpls. 55436; (612) 373-9691; physical therapist; (8/78-1/85); Hennepin; CD5; LD39; M.
Tom Garrett, R.R. 4, Box 246, Rochester 55901; (5/83-1/87); physical therapist.
Trish Montgomery, 2217 Glenhurst, St. Louis Park 55416; physical therapist; (5/83-1/87).

PLAN REVIEW COMMITTEES: c/o Roberta Schneider, 122 Capitol, St. Paul 55155; (612) 296-1792; (Laws of 1983, Chapter 121, 115A, 201).

Committees from each of the following counties (9 members from each county), St. Louis, Lake, Renville, Redwood, Yellow Medicine, Sherburne, Stearns, Morrison and Benton have been designated for "study areas" by the Waste Management Board for further analysis as possible locations for a crystalline bedrock hazardous waste repository. Each committee will develop specific recommendations for the Waste Management Board on the state's overall Hazardous Waste Management Plan; the certificate of need for a hazardous waste disposal facility, and policies to mitigate and compensate local communities for impacts resulting from a hazardous waste disposal facility. The committees will also serve as liaisons between the Board and residents in and near the study area. The Governor is the appointing authority. Meetings are bi-weekly. Expenses and per diem payments may be available.

APPOINTMENTS PENDING.

POISON INFORMATION CENTER TASK FORCE: 717 Delaware St. SE., Mpls. 55414; (612) 623-5284; (M.S.145.93, subd. 2).

Provides educational services to the public and to health professionals; a minimum of members to include: 1 nurse, 1 pharmacist, 4 physicians (from the fields of toxicology, pediatric medicine, emergency medicine, and internal medicine), and 1 person who has no past or present financial interest or professional involvement in the provision of poison information or treatment services. No more than 3 members may be residents of the metropolitan area, no more than one may be a resident of any single county, and none may be affiliated with the currently designated poison information center. Members receive no compensation. Sunsets on June 30, 1988.

Current Members:

Joseph Horozaniecki, M.D., 15033 Aquila Ave. S., Prior Lake 55372; (612) 447-5575; (9/83-9/85); professional member; Scott; CD2; LD36B; M; IR; W.
Richard L. Kienzle, R.PH., 4828 Otsego St., Duluth 55804; (218) 525-5286; (9/83-9/85); professional members; St. Louis; CD8; LD8; M; IR; W.
Roy F. House, M.D., 506 10th Ave. SW, Rochester 55901; (9/83-9/85); professional member; Olmsted; CD1; LD33B; M; W.
Georgiann Stenerson, 711 20th Ave. S., Moorhead 56560; (9/83-9/85); public member; Clay; CD7; LD9A; F; IR; W.
Rosemary King, Rt. 2, Box 19A, Worthington 56187; (507) 376-3733; (9/83-9/85); professional—nursing; Nobles; CD2; LD28A; F; IR; W.
Robert Florence, M.D., 2921 Spruce Pl., White Bear Lake 55110; (612) 770-2383; (9/83-9/85); professional member; Ramsey; CD4; LD53B; M; W.

POLLUTION CONTROL AGENCY: 1935 W. County Rd. B-2, Roseville 55113; (612) 296-7373; (M.S.116.02).

Develops and implements programs to preserve and enhance the air, water and land resources of the state; adopts and enforces rules and regulations; issues permits to pollution sources. Nine members, appointed by the Governor and confirmed by the Senate; 1 member must be knowledgeable in the field of agriculture; members must file with EPB. Monthly meetings at the agency offices, Roseville; members receive $35 per diem plus expenses.

Current Members:

Cynthia Jepson, chr., Box 254, Marine on St. Croix 55047; (612) 433-3525; (2/81-1/85); Washington; CD1; LD51; F; IR; W.
*Virgil C. Herrick, 477 N.E. Rice Creek Terr., Fridley 55432; (612) 571-7846; (1/79-1/84); Anoka; CD5; LD46A; M; W.
Lois West, Rt. 1, Box 155, Clarks Grove 56016; (507) 845-2251; (2/81-1/85); Freeborn; CD2; LD30B; F; IR; W.
*Duane A. Dahlberg, vice-chr., 421 Horn Ave. S., Moorhead 56560; (218) 299-4611; (2/82-1/84); Clay; CD7; LD9A; M; IR; W.
Russell W. Domino, 23 West Rd., Circle Pines 55014; (612) 421-4795; (2/82-1/86); Anoka; CD8; LD47; M; Non-Partisan; W.
Keith H. Langmo, 618 W. Crescent Ln., Litchfield 55355; (612) 693-2913; (2/82-1/86); Meeker; CD6; LD22A; M; IR; W.
Edward Fairbanks, Box 867, Rte. 3, Bemidji 56601; (218) 335-2207, ext. 483; (3/83-1/87); Beltrami; CD7; LD4A; M; DFL; AI.
Steve J. Gadler, 2120 Carter Ave., St. Paul 55108; (612) 646-5005; (3/83-1/87); Ramsey; CD4; M; W.
Janet C. Green, 10550 Old North Shore Rd., Duluth 55804; (218) 525-5654; (3/83-1/87); St. Louis; CD8; LD8A; F; DFL; W.

POWER PLANT SITING ADVISORY COMMITTEE: Environmental Quality Board, 550 Cedar St., St. Paul 55101; (612) 296-2757; (6 MCAR 3.075).

Makes recommendations to the Environmental Quality Board (EQB) on siting of electrical generating plants, alternative methods of generating power, and use of existing rights of way for high voltage transmission lines; 25 members, appointed by EQB; 6-8 meeting per year; members are compensated for expenses.

APPOINTMENTS PENDING.

PUBLIC EMPLOYMENT RELATIONS BOARD: Suite 205, Summit Bank Bldg., 205 Aurora Ave., St. Paul 55103; (612) 296-8947; (M.S.179.72).

Hears and decides appeals of bureau of mediation services decisions; maintains a roster of arbitrators. Five members, appointed by the Governor and consists of 2 public employee representatives, 2 public employer representatives, and 1 public member. Members must file with EPB. Monthly meetings; members receive $35 per diem plus expenses.

Current Members:

*Thomas G. Arneson, 1159 Pike Lake Dr., New Brighton 55112; (612) 633-5242; employer representative; (4/79-1/84); Ramsey; CD4; LD48A; M; IR; W.
Karl F. Landholm, 735 Arbogast, St. Paul 55112; (612) 484-4131; employee representative; (5/82-1/86); Ramsey; CD4; M; W.
David Y. Morris, 2990 Casco Point Rd., Wayzata 55391; (612) 471-9760; (6/81-1/85); Hennepin; CD2; LD42B; M; W.
Michael W. O'Connor, 2609 London Ct., Burnsville 55337; (5/83-1/87); Dakota; CD3; LD38A; M.
Susan Ode, 1752 Dayton, St. Paul 55104; (612) 647-0440; (5/83-1/87); Ramsey; CD4; LD64A; F; DFL; W.

PUBLIC UTILITIES COMMISSION: 780 American Center Bldg., 160 E. Kellogg Blvd., St. Paul 55101; (612) 296-7124; (M.S.216A.01; 216B; 221; 237).

Regulates the rates and operations of electric, natural gas, and telephone utilities. Acts through adjudicatory hearings, rulemaking hearings, and informal complaint resolutions. Supported by professional, technical, and clerical staff.

The Commission is a five-member body, appointed by the Governor and confirmed by the Senate for six-year terms; no more than three members from the same political party; members must file with EPB. Consideration given to persons learned in the law or persons who have engaged in engineering, public accounting or property and utility valuation as well as being representative of the general public. Full-time positions; members receive $40,000 per year.

Current Members:

Marcelle (Terry) Hoffman, chr., 405 Portland Ave., St. Paul; (612) 296-2354; (2/81-1/87); Ramsey; CD4; LD65A; F; IR; W.
*Lillian Warren-Lazenberry, 2219 Upper Afton Rd., St. Paul 55119; (612) 296-0621; (5/78-1/84); Ramsey; CD4; LD67; F; IR; B.
Roger Hanson, Box 128, Vergas 56587; (612) 296-9617; (1/79-1/85); Otter Tail; CD7; LD10; M; IR; W.
Leo G. Adams, 7200 39th Ave. N., New Hope 55427; (612) 296-9616; (6/80-1/86); Hennepin; CD3; LD[illegible]; M; DFL; W.
Cynthia Kitlinski, 9600 Flintwood St., N.W., Coon Rapids 55433; (612) 784-6988; (9/83-1/89); Anoka; CD6; LD49B; F; DFL; W.

REAL ESTATE ADVISORY TASK FORCE: 500 Metro Square Bldg., St. Paul 55101; (612) 296-2594; (M.S.82.30).

Advises the Commissioner of Securities and Real Estate on licensing real estate brokers and salespersons. Members, appointed by the Commissioner, include real estate brokers with at least 5 years experience in the state, and public members. Quarterly meetings; members receive expenses.

Current Members:

*Howard G. Miller, 105 Armstrong Blvd., Box 164, St. James 56081; (507) 375-4150; (2/80-1/84); Watonwan; CD2; LD27; M; W.
*Marion D. Saar, 609 9th Ave. W., Alexandria 56308; (612) 763-4292; (2/80-1/84); Douglas; CD7; LD11B; F; W.
*Curtis W. Beireis, 1326 Portland Ave., St. Paul 55104; (612) 341-4444; (9/82-1/84); Ramsey; CD4; LD62B; M; None; W.
Charles V. Ferguson, 1016 6th Ave. N.E., Brainerd 56401; (218) 829-1755; (3/83-1/87); broker; Crow Wing; CD8; LD13A; M; DFL; W.
Jonette E. Engan, 909 S.W. 17th St., Willmar 56201; (612) 235-7507; (3/83-1/87); public; Kandiyohi; CD2; LD15B; F; DFL; W.
Gary D. Swager, 7729 Minar Ave. N., Stillwater 55082; (612) 439-8385; (3/83-1/87); broker; Washington; CD6; LD55A; M; DFL; W.
David P. Rovick, 7100 Down Rd., Edina 55435; (612) 927-1100; (6/83-4/84); professional; Hennepin; LD42B; M; IR; W.

REHABILITATION REVIEW PANEL: Space Center, 444 Lafayette Rd., St. Paul 55101; (612) 297-2684; (M.S.176.102, subd. 3).

Reviews rehabilitation plans and rules; advises Commissioner of Labor and Industry. Members, appointed by the Commissioner of Labor and Industry (Laws of 1983), include 2 representatives each from employers, insurers, rehabilitation and medicine; 1 representative of chiropractors, 4 representing labor. Commissioner of Labor and Industry, or designee, is ex-officio member. Compensation for members governed by section 15.0575.

Current Members:

Dr. James J. Anderson, 636 Keller Pkwy., St. Paul 55117; (612) 484-5766; medical doctor; (4/82-1/86); Ramsey; CD4; M.
*Dennis R. Ballinger, 16639 Creekside Cir., Prior Lake 55372; (612) 447-6398; insurer; (2/80-1/84); Scott; CD2; LD36B; M; IR; W.
*Arthur J. Berens, 820 Pedersen, St. Paul 55119; (612) 735-5909; labor; (2/80-1/84); Ramsey; CD4; LD66B; M; W.
Dr. John A. Dowdle, Jr., 1661 St. Anthony Ave., St. Paul 55104; (612) 690-7952; medical doctor; (1/83-1/87); Ramsey; CD4; LD64; M; W.
Shirley Jean Friberg, 2130 Fairways Ln., St. Paul 55113; (612) 636-2859; rehabilitation; (7/81-1/85); Ramsey; CD4; LD49B; F; W.
Joseph J. Sweere, 315 N. Cedar, Owatonna 55060; (507) 451-6513; chiropractor; (4/82-1/86); Steele; CD1; LD32A; M; W.
William L. DouVille, 7043 Emerson Ave. N., Mpls. 55430; (612) 733-8816; employer; (1/83-1/87); Hennepin; CD5; LD47; M; IR; W.
Marshall J. Johnson, 709 28th St., Cloquet 55720; (218) 879-2316; (4/82-1/86); Carlton; CD8; LD14; M; DFL; W.
Barbara Battiste Kelley, 304 Galley Bldg., 17 E. Exchange St., St. Paul 55102; (612) 227-9906; employer; (4/82-1/86); Ramsey; CD4.
Gail Reierson Salas, 16180 Upper Second, Lakeland 55043; (612) 436-5625; (12/82-1/85); Washington, CD1; LD6; F; W.
Ruth Stillman, 13683 94th Ave. N., Maple Grove 55369; (612) 541-8240; insurer; (8/83-1/86); Hennepin; CD6; LD48B; F; DFL; W.
Dan Fortier, 2636 W. Cedar Crest Rd., Minnetonka 55343; (612) 331-6633; labor; (7/83-1/87); Hennepin; CD6; M; DFL; W.
Jane Hetchler, 4913 Island View Dr., Mound 55364; (612) 472-4470; labor; (7/83-1/87); Hennepin; CD6; LD43A; F; DFL; W.

SEAWAY PORT AUTHORITY OF DULUTH: P.O. Box 6877, Duluth 55806; (218) 727-8525; (M.S.458.10).

Promotes waterborne commerce in port district; may acquire or construct port facilities; responsible for sale of land in Airpark Industrial Park and Oneota Industrial Park. Seven members: 2 appointed by Governor, 2 by St. Louis County Board; 3 by Duluth City Council. Meetings twice a month in Duluth; members receive $35 per diem.

Current Members:

Albert P. Colalillo, chr., 70 Pike Lake, Duluth 55811; (218) 729-9135; county board appointee; (1/76-1/88); St. Louis; CD8; LD8A; M; W.
Ingrid Wells, 110 E. Chisholm St., Duluth; (218) 724-0492; city council appointee; (5/76-10/84); St. Louis; CD8; LD8B; F; W.
Edwin H. Hoff, 401½ 14th St. N., Virginia 55792; county board appointee; (1/80-1/86); St. Louis; CD8; LD5A; M; W.
Donald W. Ireland, School of Business and Economics, University of Minnesota, Duluth 55812; (218) 726-7150; city council appointee; (10/77-10/86); St. Louis; CD8; LD8B; M; W.
Russel G. Schwandt, Rt. 1, Sanborn 56083; (507) 648-3512; governor's appointee; (2/79-1/85); Cottonwood; CD6; LD28A; M; IR; W.
E. L. Slaughter, 1201 Kenwood Ave., Duluth 55811; (218) 724-5039; (1/83-1/89); St. Louis; CD8.
Bill Beck, 4417 Robinson St., Duluth 55804; (218) 722-2641; city council appointee; (12/82-10/88); St. Louis.

SMALL BUSINESS PROCUREMENT ADVISORY COUNCIL: c/o Roberta Schneider, 122 Capitol, St. Paul 55155; (612) 296-1792. (Laws of 1983, Chapter 301).

Advises the Commissioner of Administration on the small business procurement program, reviews complaints from vendors, and reviews compliance reports. Thirteen members appointed by the Governor. Members receive no compensation.

Current Members:

Paula Baker, 321 E. 43rd St., Mpls. 55409; (612) 297-4214; (8/83-1/88); Hennepin; CD5; LD60B; F; DFL; B.
Claudia J. Tischler, 898 Gorman Ave., West St. Paul 55118; (612) 224-8585; (8/83-1/87); Dakota; CD4; LD39A; F; DFL; W.
Fermin L. Aragon, 100 N. 6th St., Mpls. 55403; (612) 333-3600; (8/83-1/88); Hennepin; CD5; M; H.
Terrance R. Roy, Sr., 8277 Pleasant View Dr., Mounds View 55432; (612) 633-6627; (8/83-1/87); Ramsey; CD4; LD52; M; DFL; AI.
Carol M. Morgan, 1029 Lombard Ave., St. Paul 55105; (612) 871-2606; (8/83-1/88); Ramsey; CD4; LD65B; F; DFL; H.
Albert Kelly, Jr., 9 W. 14th St., Mpls. 55403; (612) 871-6722; (8/83-1/87); Hennepin; CD5; LD59B; M; DFL; B.
W. Matthew Little, 7600 Penn Ave. S., Mpls. 55423; (612) 824-3133; (8/83-1/88); Hennepin; CD5; LD40; M; DFL; B.
Donavon M. St. Clair, 1342 Van Buren, St. Paul 55104; (612) 644-6806; (8/83-1/87); Ramsey; CD4; LD62A; M; DFL; AI.
Richard Aguilar, 1450 Bidwell, West St. Paul 55118; (612) 292-9574; (8/83-1/87); Ramsey; CD4; LD39A; M; H.
Barbara Raygor, 3239 Owasso Heights Rd., St. Paul 55112; (612) 227-7953; (8/83-1/87); Ramsey; F; DFL; AI.
Jeannette Jones, 100 E. 107th St. Circle, Mpls. 55420; (8/83-1/88); Hennepin; CD5.
Vickie Davis, 618 E. 22nd St., Mpls. 55404; (8/83-1/88); Hennepin; CD5.
Rob Randle, 4149 Chowen Ave. S., Mpls. 55404; (8/83-1/87); Hennepin; CD5.

SOIL AND WATER CONSERVATION BOARD: Vernon F. Reinert, Executive Director, Soil and Water Conservation Board, 90 W. Plato Blvd., St. Paul 55107; (612) 296-3767.

Coordinates programs and activities of 92 state soil and water conservation districts. Administers funds for carrying out soil erosion control and water quality projects; develops, writes rules and regulations for and administers statewide soil erosion control programs; conducts leadership development training for district supervisors and their employees; and administers flood

control projects in southwestern Minnesota. 12 members: 7 supervisors of soil and water conservation districts, appointed by Governor and confirmed by Senate. Commissioners of Agriculture and Natural Resources, Director of Pollution Control Agency, Dean of Agriculture Institute and Director of Agricultural Extension Service, University of Minnesota, are ex-officio members; members must file with EPB. Monthly meetings, Space Center Bldg., St. Paul; members receive $35 compensation plus expenses.

Current Members:

Joseph Alexander, Commissioner of Natural Resources, Box 37, Centennial Bldg., St. Paul 55155; (612) 296-2549;
Walfred Bernhardson, Rt. 2, Ada 56510; (218) 886-7615; (6/81-1/85); Norman; CD7; LD2; M; W.
Sandra Gardebring, Executive Director, Pollution Control Agency, 1935 W. Co. Rd. B2, Roseville 55113; (612) 296-7301.
Norman Brown, Director, Agricultural Extension Service, U of M, Coffey Hall, St. Paul Campus, St. Paul 55108; (612) 373-1223.
Wayne C. Haglin, Rt. 2, Staples 56479; (218) 894-1082; (1/82-1/86); Wadena; CD7; LD12A; M; IR; W.
William Hueg, Deputy Vice-President and Dean, Institute of Agriculture, U of M, Coffey Hall, St. Paul Campus, St. Paul 55108; (612) 373-0734.
Russell L. Ruud, R.R. 2, Box 232, Palisade 56469; (218) 927-2215; (6/81-1/85); Aitkin; CD7; LD13; M; W.
*Neil Saxton, R.R. 1, Box 224, Fairmont 56031; (507) 238-1772; (2/80-1/84); Martin; CD2; LD27B; M; IR; W.
Jim Nichols, Commissioner of Agriculture, 90 W. Plato Blvd., St. Paul 55107; (612) 296-6121.
Robert Tieden, R. R., Hayfield 55940; (507) 477-2686; (6/83-1/87); Dodge; CD1; LD30; M; DFL; W.
Jerome Louis Hiniker, 11301 Terrace Rd. N.E., Blaine 55434; (612) 757-1051; (6/83-1/87); Anoka; CD6; LD50B; M; DFL; W.
John Boulton, Porter 56280; (507) 296-4668; (6/83-1/87); Lincoln; CD2; LD27; M; DFL; W.

SOLID WASTE MANAGEMENT ADVISORY COUNCIL: 123 Thorson Bldg., 7323 58th Ave. N., Crystal 55428; (612) 536-0816. (M.S.115A.12).

Makes recommendations to the Waste Management Board on its solid waste management activities; appointed by the Chairperson of the Waste Management Board, include 5 public members, 5 representatives of local government units, and 5 representatives of the solid waste industry; at least one member must be experienced in each of the following areas; state and municipal finance, solid waste collection, processing and disposal, and solid waste reduction and resource recovery. Meetings twice monthly. Members are compensated for expenses.

Current Members:

Patrick P. Born, chr., 5100 Vincent Ave. S., Mpls. 55410; (612) 920-9068; (8/82-6/84); citizen; Hennepin; CD5; LD58A; M.
Mary E. Ayde, 1201 N. Birch Lake Blvd., White Bear Lake 55110; (612) 429-2397; (8/82-6/84); industry; Ramsey; CD4; LD49A; F; W.
Donald A. McCollum, Bagley 56621; (218) 694-2772; (8/82-6/84); government; Clearwater; CD7; LD2; M; DFL; W.
Justin C. Webster, 15801 Oakridge Rd., Eden Prairie 55344; (612) 934-9085; (8/82-6/84); industry; Hennepin; CD3; LD40A; M; IR; W.
Dean A. Massett, Box 34, Red Wing 55066; (612) 388-6734; (8/82-6/84); government; Goodhue; CD1; LD26A; M; IR; W.
Thomas K. Tellijohn, 122 N. 5th St., LeSueur 56058; (612) 665-3096; (8/82-6/84); industry; LeSueur; CD2; LD23; M; W.
Jeanne K. Crampton, 4330 Wooddale Ave. S., St. Louis Park 55424; (612) 926-8760; (8/82-6/84); citizen; Hennepin; CD3; LD41B; F; DFL; W.
Ernest E. Schafer, 424 4th St., Buffalo Lake 55314; (612) 833-5876; (8/82-6/84); citizen; Renville; CD2; LD21B; M; IR; W.
Barbara B. Ranson, Route 1, Box 130, Sebeka 56477; (218) 837-5405; (8/82-6/84); citizen; Wadena; CD7; LD12A; F; W.
William Koniarski, 7175 W. 230th St., Belle Plaine 56011; 445-7750; (8/82-6/84); government; Scott; CD3; LD36; M; W.
Ricahrd D. Pecar, 4 Benhill Rd., St. Paul 55105; (612) 292-8810; (8/82-6/84); industry; Ramsey; CD4; LD64A; M; IR; W.
Richard A. Person, 7030 W. 24th Street, St. Louis Park 55426; (612) 292-6122; (11/82-6/84); government; Hennepin; CD3; LD41; M.
Maynard T. Sand, R.R. 1, Box 270, Avon 56310; (612) 363-4322; (8/83-6/84); government; Stearns; CD7; LD16; M; W.
Susan W. Fries, 1707 Tatum St., Apt. 4, St. Paul 55113; (612) 293-9223; (9/83-6/84); citizen; Ramsey; CD4; LD63A; F; W.
Floyd J. Forsberg, 4555 Lenore Lane, Eagan 55122; (612) 544-7741; (9/83-6/84); industry; Dakota; CD3; LD38B; M; DFL; W.

SOUTHERN MINNESOTA RIVERS BASIN COUNCIL: 101 Capitol Square Bldg., 550 Cedar St., St. Paul 55101; (612) 296-0676; (M.S.116C.82).

Advises the Environmental Quality Board about the development of a conservation plan for the Southern Minnesota Rivers Basin. Members must be residents of the basin and are appointed by the Governor. Chairperson serves at the pleasure of the Governor. Monthly meetings; members receive expenses. Council now in transition period.

Current Members:

Arnold Onstad, chr., Spring Grove 55974; (507) 498-5323; (1/83-1/87); Houston; CD1; LD35B; M.
C. Merle Anderson, Route 1, Box 171, St. James 56081; (507) 736-2461; governor's appointee; (1/83-1/87); Watonwan; CD2; LD29A; M; IR; W.
Lester Anderson, Mapleton, 56065; (507) 524-3987; county commissioners' appointee; Blue Earth; CD2; LD29B; M.
Lester Gatzke, Route 1, Box 189, Wykoff 55990; (507) 352-5771; county commissioners' appointee.
Frank Jungas, Box 497, Mt. Lake 56159; (507) 427-2621; county commissioners' appointee; Cottonwood; CD6; LD28A; M.
Reuben Kaiser, Route 2, Box 78, Wells 56097; (507) 553-5583; governor's appointee; (1/83-1/87); Faribault; CD2; LD30A; M; IR; W.
Alvin R. Mueller, 306 Monument, New Ulm 56073; (507) 354-5266; governor's appointee; (2/82-1/85); Brown; CD2; LD28B; M; IR; W.
Willard Pearson, Box 98, Rt. 1, Dawson 56232; (612) 769-4515; governor's appointee; (2/82-1/85); Lac qui Parle; CD6; LD20A; M; IR; W.
*Gerald Tiedman, Rt. 1, Box 14A, Oronoco 55960; (507) 367-4394; (2/82-1/84); Olmsted; CD1; LD26B; M; IR; W.

Corwin Iverson, county commissioners' appointee.
Wallace Ess, 217 Walnut St., Chaska 55318; (612) 448-2934; county commissioners' appointee.

TERMS ARE SUBJECT TO CHANGE SINCE THE MEQB SETS THE TERMS.

STATE BOARD OF VOCATIONAL TECHNICAL EDUCATION: c/o Joe Graba, State Director, Room 208 Capitol, St. Paul 55155; (612) 296-4196. (Laws of 1983, Chapter 258).

The board has the power to manage post-secondary vocational education. The board consists of 11 members; 1 member from each congressional district; 2 at-large members and 1 student member. Except for student representative, members may not be receiving compensation or be employed by any public or private post-secondary vocational institution. Members are appointed by the Governor and confirmed by the Senate. Terms are staggered. Members receive $35 per diem plus expenses.

Current Members:

Norma McKanna, 612 E. 16th St., Hibbing 55746; (218) 262-4881; (8/83-1/88); St. Louis; CD8; LD5B; F; DFL; W.
Frank E. Adams, 605 Ramsey St. N.E., Mpls. 55413; (612) 379-4561; (8/83-1/88); Hennepin; CD5; LD58; M; DFL; W.
Marilyn Wolfe, 229 Hutten Rd., Gilbert 55741; (218) 744-3302; (8/83-1/86); St. Louis; CD8; F; DFL; W.
Donald C. Hamerlinck, 2412 Centennial Dr., St. Cloud 56301; (612) 252-0101; (8/83-6/84); Stearns; CD7; LD17; M; DFL; W.
Douglas D. Knowlton, 1924 River Rd., East Grand Forks 56721; (218) 773-1711; (8/83-1/86); Polk; CD7; LD2A; M; DFL; W.
F. B. Daniel, 2056 Timmy St., Mendota Heights 55120; (612) 646-4861; (8/83-1/87); Dakota; CD4; LD38B; M; DFL; W.
Donald C. Ingram, 1003 9th St. N.W., Austin 55912; (507) 433-0605; (8/83-1/87); Mower; CD1; LD31; M; DFL; W.
Patricia Allinder, 801 SW 17th St., Willmar 56201; (612) 235-5426; (8/83-1/85); Kandiyohi; CD2; LD21B; F; DFL; W.
Alan Olson, 5710 Upper 182nd St., Farmington 55024; (612) 227-8583; (8/83-1/85); Dakota; CD3; LD37A; M; DFL; W.
JoAnn Cardenez Enos, 149 Exeter Place, St. Paul 55104; (612) 227-1985; (8/83-1/87); Ramsey; CD4; LD63A; F; DFL; H.
John O'Connor, 10677 114th St., Stillwater 55082; (612) 770-2388; (8/83-1/86); Washington; CD6; LD55; M; DFL; W.
Jane Preston, 2145 Lakeview Ave., White Bear Lake 55110; (612) 429-4417; (8/83-1/85); Ramsey; CD4; LD53; F; DFL; W.

STATE COMPENSATION INSURANCE FUND: c/o Roberta Schneider, 122 Capitol, St. Paul 55155; (612) 296-1792. (Laws of 1983, Chapter 287).

The board has control and management of the fund created as a nonprofit independent public corporation to insure employers against liability for personal injuries to employees. The board consists of 7 members and the commissioner of labor and industry who shall be an ex officio member. Members are appointed by the Governor and confirmed by the Senate. Members receive compensation as set by the board.

APPOINTMENTS ARE PENDING.

STATE EMPLOYEES SUGGESTION BOARD: 203 Administration Bldg., St. Paul 55155; (612) 296-6798; (M.S.16.71).

Manages a state employee suggestion system for approximately 30,000 classified and unclassified state employees in order to provide tangible and intangible savings to the state, increase employee morale, and increase the safety of the employees and public. Seven members appointed by the Governor. Members must be state officers or employees. Members receive no compensation. Monthly meetings held at the Administration Bldg.

Current Members:

Harry D. Houliston, G-20 Transportation Bldg., St. Paul 55155; (612) 297-3597; (2/82-1/86); M; W.
*Dixie L. Diehl, 9th Floor American Center Bldg., St. Paul 55101; (612) 297-2337; (1/81-1/84); F; W.
*Robert Elcan, G-4 Transportation Bldg., St. Paul 55155; (612) 296-3934; (1/81-1/84); M; B.
*George Winter, 2nd Floor Centennial Bldg., St. Paul 55155; (612) 296-3403; (1/81-1/84); M; W.
*Connie J. Robinson, 2XX Administration Bldg., St. Paul 55155; (612) 296-6940; (2/82-1/84); F; W.

APPOINTMENTS PENDING.

STATE INFORMATION SYSTEMS ADVISORY TASK FORCE: 200 Administration Bldg., St. Paul 55155; (612) 296-8083; (M.S.16.91; 6/30/83).

Assists Department of Administration in developing a state information services master plan; makes recommendations to the commissioner on the state's computerization effort. Eight to twelve members, appointed by Commissioner of Administration. Meetings monthly or at the call of the chairman; members receive no compensation.

Current Members:

George Slaughter, 2639 Alabama S., St. Louis Park 55416; (612) 372-8344; (7/83-6/85); Ramsey; CD4; LD50B; M; W.
Roland D. Sullivan, 80 E. Pleasant Lake Rd., N. Oaks, St. Paul 55110; (612) 370-4970; (7/83-6/85); Ramsey; CD4; LD49A; M; IR; W.
Robert M. Weller, 4131 Wendover Ct., Minnetonka 55343; (612) 540-2666; (7/83-6/85); Hennepin; CD3; LD42; M; IR; W.
John C. Field, 16135 9th Ave. N., Plymouth 55447; (612) 738-4316; (7/83-6/85); Hennepin; CD3; LD43; M; IR; W.

STATE RETIREMENT SYSTEM: 529 Jackson, St. Paul 55101; (612) 296-2761; (M.S.352.03).

Establishes rules and regulations for the administration of the State Retirement System; approves agency budget; handles employee appeals. Eleven members include: 3 public members appointed by the Governor, 1 of which must be constitutional officer or appointed state official; 1 employee member appointed by the Metropolitan Transit Commission—Transit Operating Division (MTC-TOD) union, and six elected members: four elected from the General Plan, one elected from the Highway Patrol Fund, and one elected from the Correctional Employees Plan, and one elected Retired State Employee. Members must file with EPB. Bi-monthly meetings; members receive $35 per diem.

Current Members:

Carolyn Anderson, chr., general employee; (-3/84).
Joseph J. Bright, retired state employee; (-3/84).
Karl W. Chrisety, vice-chr., state patrol employee; (-3/86).
Abigail P. Robles, general employee; (-3/86).
Richard G. Ryan, MTC/TOD; (-3/84).
Luther Thompson, general employee; (-3/86).
Bernard Weber, general employee; (-3/84).
Mel Hansen, 4505 28th Ave. S., Mpls. 55406; (612) 722-2182; (2/81-1/85); Hennepin; CD5; LD61B; M; IR; W.
*Leo D. Wells, 1755 Highland Pkwy., St. Paul 55116; (612) 690-4949; (2/81-1/84); Ramsey; CD4; LD63B; M; IR; W.

APPOINTMENT PENDING.

STATE UNIVERSITY BOARD: 555 Park St., St. Paul 55103; (612) 296-3717; (M.S.136.02).

Manages state universities (Bemidji, Mankato, Metropolitan, Moorhead, St. Cloud, Southwest, and Winona); responsible for academic programs, fiscal management, personnel, admissions requirements, rules and regulations. Nine members; appointed by the Governor and confirmed by the Senate, including at least 1 student or recent graduate of the state university system. Other than student or recent graduate member, at least 1 member must be a resident of each congressional district, and 2 members must be graduates of a state university. Members must file with EPB. Seven meetings per year, 5 in St. Paul, and 2 on campus. Members receive $35 per diem plus expenses.

Current Members:

*John W. Borg, 5509 Columbus Ave. S., Mpls. 55417; (612) 823-2448; (2/81-1/84); Hennepin; CD5; LD62B; M; IR; W.
Bernard L. Brommer, 678 Greenway Ave. N., Oakdale 55119; (612) 735-1723; (2/83-1/87); Washington; CD6; LD56; M; DFL; W.
Christine P. Fritsche, Route 4, Box 79, Marshall 56258; (507) 865-4690; (9/81-1/85); Lyon; CD2; LD27A; F; IR; W.
*Dale A. Johnson, 695 Wildwood Pl., Owatonna 55060; (507) 451-3031; (2/81-1/84); Steele; CD1; LD30A; M; IR; W.
Rita M. Lewis, 81 N. Oxford, St. Paul 55104; (612) 227-2417; (2/83-1/85); Ramsey; CD4; LD65; F; DFL; W.
Bernard A. Miller, RR2, Box 471, Bemidji 56601; (218) 751-4639; (1/84-1/86); Beltrami, CD7; LD4A; M; IR; W.
Elizabeth A. Pegues, 27 Nord Circle Rd., North Oaks 55110; (612) 484-0535; (1/82-1/86); Ramsey; CD4; LD53A; F; D; B.
Rodney N. Searle, R.R. 1, Box 44, Waseca 56093; (507) 835-4085; (2/81-1/85); Waseca; CD1; LD30B; M; IR; W.
Nicholas John Zuber, 25 S. 26th Ave. E., Duluth 55812; (218) 728-6505; (2/83-1/87); St. Louis; CD8; LD8; DFL; W.

TASK FORCE ON INSURANCE CONTINUING EDUCATION: Department of Commerce, Barbara M. Kivisto, 500 Metro Square Bldg., St. Paul 55101; (612) 296-6319; (M.S.60A.17, Laws of 1983).

To provide suggestions for rules relating to mandatory continuing education for insurance licensees. Consists of 13 members appointed by the Commissioner of Commerce. Desired qualifications include: 3 neither employed by insurance company nor licensed as insurance agent; 3 employed by insurance company, but not licensed and 7 insurance licensed agents. All must be residents of Minnesota. Members are compensated for expenses.

Current Members:

Jacquelyn L. Matuschek, 6308 James Ave. S., Richfield 55423; (612) 835-3470; (9/83-); Hennepin; CD5; LD40A; F.
Michael E. Conley, 400 N. Robert St., St. Paul 55101; (612) 298-3880; (9/83-); Ramsey; M; IR; W.
William L. Cawley, 129 E. Broadway, Owatonna 55060; (507) 455-5547; (9/83-); Steele; CD1; LD32A; M; IR; W.
Russell A. Warren, 8044 Greenwood Dr., Mounds View 55432; (612) 483-8287; (9/83-); Ramsey; CD4; LD52A; M; DFL; W.
John R. Ryan, Sr., Suite 2, Ryan Bldg., Box 373, Hibbing 55746; (218) 262-3815; (9/83-); St. Louis; CD8; LD5; M; I; W.
Clayton C. Cram, 5350 W. 78th St., Mpls. 55435; (612) 835-4180; (9/83-); Hennepin; CD3; LD42A; M; IR; W.
Joanna Peters, 5000 Glenwood Ave., Golden Valley 55422; (612) 377-1100; (9/83-); Hennepin; CD3; LD45B; F; W.
Elmer A. Deutschmann, 358 10th St., Windom 56101; (507) 831-3541; (9/83-); Cottonwood; CD2; LD28; M; DFL; W.
Mervin E. Eischens, Box 117, St. Leo 56286; (507) 223-5737; (9/83-); Yellow Medicine; CD2; LD20A; M; DFL; W.
Joyce L. Pittman, 3655 Kosec Dr., Red Wing 55066; (612) 388-2380; (9/83-); Goodhue; LD26; F; IR; W.
Arvayda Carter, 705 S. Front St., Park Rapids 56470; (218) 732-4529; (9/83-); Hubbard; CD7.
Patricia Cragoe, 312 E. 4th St., Jordan 55352; (612) 492-2236; (9/83-); Scott; CD3; LD36; F; DFL; W.
Judith E. Hepworth, R.R. 2, Box 69, Lake Crystal 56055; (507) 726-6025; (9/83-); Blue Earth; CD1; LD23B; F; DFL; W.

TAX COURT: 5th Fl., Space Center Bldg., 444 Lafayette Rd., St. Paul 55101; (612) 296-2806; (M.S.271.01).

Maintained for taxpayers to file appeals related to any state or local tax, except special assessments. Three members, appointed by Governor and confirmed by Senate, must have knowledge of taxation and tax laws. Full time position; members receive $48,000 per year.

Current Members:

John Knapp, chr., Albany 56037; (612) 845-4257; (1/79-1/85); Stearns; CD6; LD16; M; IR; W.
Earl Gustafson, 984 Ashland, St. Paul 55104; (612) 227-4288; (2/83-1/89); Ramsey; CD4; LD50; M; DFL; W.
Carl A. Jensen, 3530 Ridgewood Rd., Arden Hills 55112; (612) 631-9013; (1/81-1/87); Ramsey; CD4; LD50; M; IR; W.

TRANSPORTATION REGULATION BOARD: c/o Michael O'Donnell, 7th Floor American Center Bldg., 160 East Kellogg Blvd., St. Paul 55101; (612) 296-0035. (Laws of 1980, Chapter 174A.).

The board shall regulate railroads and other common carriers of persons or property for hire. Members are appointed by the Governor and confirmed by the Senate. Terms are staggered. No more than 2 members shall belong to the same political party.

Current Members:

Roger Laufenburger, chr., Box 338, Lewiston 55952; (507) 523-2158; (8/83-1/85); Winona; CD1; LD34; M; DFL; W.
Lorraine Mayasich, 1052 S. Moon Lake Dr., Eveleth 55734; (218) 744-3013; (8/83-1/89); St. Louis; CD8; LD6A; F; DFL; W.
John E. Moran, 13701 Shirley Dr., Burnsville 55337; (612) 296-4623; (8/83-1/87); Dakota; CD3; LD38A; M; W.

UNIFORM CONVEYANCING BLANKS ADVISORY COMMITTEE: 500 Metro Square Bldg., St. Paul 55101; (612) 296-5689; (M.S.507.09).

Reviews all uniform conveyancing blanks; recommends new or amended forms to Commissioner of Securities. Members appointed by Commissioner; *no set terms or restrictions on membership*. Monthly meetings at Metro Square Bldg., St. Paul; members receive no compensation.

Current Members:

Thomas Berg, Gray, Plant, Mooty, Mooty and Bennett, 300 Roanoke Bldg., 109 S. 7th St., Mpls. 55402; (612) 343-2942.
Ronald G. Gandrud, Esq., vice-president, Minnesota Title Company, 400 2nd Ave. S., Mpls. 55401; (612) 371-1111.
David Greening, Esq., Briggs & Morgan, W-2200 1st National Bank Bldg., St. Paul 55101; (612) 291-1215.
Otto H. Johannes, vice-president, Miller-Davis Company, 219 S. Fourth St., Mpls. 55401; (612) 332-0341.
Richard H. Massopust, Jr., Esq., 4444 IDS Center, Mpls. 55402; (612) 339-4546.
Ralph A. Swenson, County Recorder, 200 S. Fifth St., Mankato 56001; (507) 625-3031, ext. 263.
Loren A. Magsam, Esq., Magsam, Harwig & Jude, 33 Fourth St., N.W., Osseo 55369; (612) 424-3733;
Scott P. Borchert, Esq., State of Minnesota, Department of Commerce, Securities & Real Estate Division, 500 Metro Square Bldg., St. Paul 55101; (612) 296-4536.
John J. Nessen, U.S. Dept. of Agriculture, Animal & Plant Health Inspection Service—Field Serving Office, Butler Square W., 5th Floor, 100 N. 6th St., Mpls. 55403.
Thomas L. Owens, Esq., Robins, Zelle, Larson & Kaplan, 33 S. Fifth St., Mpls. 55402; (612) 339-4911.
Thomas P. Stoltman, Esq., Larkin, Hoffman, Daly & Lindgren, LTD., 1500 Northwestern Financial Center, 7900 Xerxes Ave. S., Bloomington 55431; (612) 835-3800.
Gregory A. Booth, Esq., Deputy Examiner of Titles, Hennepin County Government Center A-701, Mpls. 55487; (612) 348-3191.

VETERANS ADVISORY COMMITTEE: Veterans Service Bldg., St. Paul 55155; (612) 296-2562; (M.S.198.055; 6/30/83).

Examines the operation of the Dept. of Veterans Affairs; examines issues and problems relating to veterans; advises the Commissioner of Veterans Affairs on the veterans home and veterans camps. Eleven members, appointed by the Commissioner of Veterans Affairs, should have experience in the fields of mental and physical health services, education and vocational rehabilitation. Membership will be reduced by 1 in January, 1984 and by 1 more in January, 1987. Meetings monthly at the Minnesota Veterans Home, Mpls.

Current Members:

*Dean R. Ascheman, 537 17th St. NW, Rochester 55901; (507) 282-6289; (2/79-1/84); Olmsted; CD1; LD32; M; IR; W.
*Harlan Buck, Rt. 2 Box 199, Hayfield 55940; (507) 477-3566; (1/80-1/84).
Stuart Gorney, 3240 Indiana Ave. N., Mpls. 55422; (612) 588-8677; (1/83-1/87); public; Hennepin; CD3; LD43B; M; W.
Clark F. Isaacs, 222 Degree of Honor Bldg., St. Paul 55101; (612) 224-2362; professional; (1/83-1/87); Ramsey; CD4; LD63B; M; W.
*Robert P. Knight, 15055 N. Square Tr., Stillwater 55082; (612) 439-9065; (2/79-1/84); Washington; CD4; LD51A; M; IR; W.
*Merle G. Miller, Granite Falls 56241; (612) 564-3340; (1/80-1/84).
Donald Schroedl, 5753 Newton Ave. S., Mpls. 55419; (1/83-1/87); public; Hennepin; CD3; LD43; M; W.
*Henry D. Stokes, 135 SE 2nd Ave., Cambridge 55008; (612) 689-1940; (2/79-1/84); Isanti; CD8; LD18A; M; IR; W.
Mathew J. Stukel, 544 E. Pattison St., Ely 55731; (218) 365-3571; (1/83-1/87); professional; St. Louis; CD8; M; DFL; W.
Helen M. Kennedy, 3300 Heritage Lane, Eagan 55121; (612) 454-4508; (1/83-1/87); public; Dakota; F.
Eugene P. Daly, 1832 Wordsworth Ave., St. Paul 55116; (612) 698-4819; (1/83-1/87); professional; Ramsey; CD4; LD63B; M; DFL; W.

VETERINARY MEDICINE BOARD: Room 337, 717 Delaware St. S.E., Mpls. 55414; (612) 296-5388; (M.S.156.01).

Licenses and regulates veterinarians; registers veterinary corporations; investigates complaints. Seven members, appointed by Governor, include 5 licensed veterinarians with at least 5 years experience in the state, and 2 public members. Members must file with EPB. Four to six meetings a year at the Department of Health and the University of Minnesota; members receive $35 per diem plus expenses.

Current Members:

*John R. Aldrich, DVM, 100 Oak Ridge, Little Falls 56345; (612) 632-9345; (6/79-1/84); Morrison; CD7; LD12B; M; IR; W.
*Gregory R. Cutlan, DVM, 6300 Keats Ave. N., Stillwater 55082; (612) 777-9032; (6/79-1/84); Washington; CD1; LD50A; M; IR; W.
Neale L. Deters, 1647-8th Ave., Granite Falls 56241; (612) 564-2274; public member; (3/81-1/85); Yellow Medicine; CD6; LD15; M; IR; W.
*Gloria A. Lindell, 5336 Glendale St., Duluth 55804; (218) 525-6354; public member; (6/79-1/84); St. Louis; CD8; LD8B; M; IR; W.
Bennett Jay Porter, Jr., DVM, 4408 West 42nd Street, Edina 55424; (612) 925-1121; (4/82-1/86); Hennepin; CD3; LD39A; M; IR; W.
Milton P. Crenshaw, Jr., 273 W. Mendota Rd., West St. Paul 55118; (612) 690-1564; (6/83-1/87); Dakota; CD4; M; DFL; B.
W. F. Maher, 101 S. High St., Marshall 56258; (507) 537-1537; (6/83-1/87); Lyon; CD2; LD27; M; DFL; W.

WASTE MANAGEMENT BOARD: 123 Thorson Bldg., 7323 58th Ave. N., Crystal 55428; (612) 536-0816; (M.S.115A.05).

Evaluates and acquires sites for hazardous waste facilities; encourages private sector to develop hazardous waste facilities; develops hazardous waste management plan; reviews petitions for Solid Waste Management Districts; administers solid waste management project grants and loans; 9 members, appointed by the Governor and confirmed by the Senate, include one member from each congressional district (as of 1/1/80). Chairperson serves at the pleasure of the Governor. Bi-weekly meetings; members receive $50 per diem plus expenses.

Current Members:

Robert G. Dunn, chr., 708 4th St. S., Princeton 55371; (612) 389-1593; (1/83-1/87); Mille Lacs; CD8; LD18A; M; W.
Allan B. Eide, Hitterdal 56552; (218) 962-3477; (7/80-6/84); Clay; CD7; LD2B; M; IR; W.
David Hartley, 4575 Lindahl Rd., Hermantown 55811; (218) 729-7639; (7/80-6/84); St. Louis; CD8; LD8A; M; IR; W.
Laurence E. Hunter, 807 W. 2nd St., Hastings 55033; (612) 437-4597; (7/80-6/84); Dakota; CD3; LD37B; M; DFL; W.
William G. Kirchner, 6830 Newton S., Richfield 55423; (612) 869-6830; (7/80-6/84); Hennepin; CD5; LD40A; M; IR; W.
Milton L. Knoll, Jr., 2543 Orchard Ln., White Bear Lake 55110; (612) 777-8470; (7/80-6/84); Ramsey; CD4; LD53B; M.
Louise Kuderling, 5340 3rd Ave. S., Mpls. 55419; (612) 825-4879; (7/80-6/84); Hennepin; CD5; LD62B; F.
Keith Kuiters, Rt. 1, Box 51, Clarks Grove 56016; (7/80-6/84); Freeborn; CD1; LD30B; M.
Thomas T. Renner, 14747 County Road. 30, Elk River 55330; (612) 441-2702; (7/80-6/84); Sherburne; CD6; LD18B; M; IR; W.

WATER CONDITIONING ADVISORY BOARD: 717 Delaware St. SE, Mpls. 55440; (612) 623-5328; (M.S.326.66; 6/30/83).

Assists in establishment of rules, regulations and standards for water conditioning and servicing. 9 members, appointed by Commissioner of Health, include at least 3 active water conditioning contractors. Members receive no compensation.

THIS BOARD IS CURRENTLY INACTIVE.

WATER RESOURCES BOARD: Rm. 206, 555 Wabasha St., St. Paul 55102; (612) 296-2840; (M.S.105.71).

Has jurisdiction in establishment of watershed districts; resolves water policy questions between governmental departments or between individuals and governmental departments. 5 members, appointed by the Governor and confirmed by the Senate, may not be government employees; members must file with EPB. Members receive $35 per diem.

Current Members:

Duane Ekman, chr., Rt. 2, Argyle 56713; (218) 437-8217; (1/82-1/86); Marshall; CD7; LD1; M; W.
*Glenn A. Kinneberg, Rt. 1, Spring Grove 55974; (507) 498-5157; (2/80-1/84); Houston; CD1; LD35B; M; IR; W.
Ronald Stevens, Rt. 2, Box 200, Montevideo, 56265; (612) 269-9183; (4/81-1/85); Chippewa; CD6; LD15; M; IR; W.
Georgia L. Holmes, 414 South Ave., North Mankato 56001; (507) 345-7474; (6/83-1/87); Nicollet; CD2; LD24B; F; DFL; W.
Loni Kemp, Box 4, Preston 55965; (507) 765-2700; (6/83-1/87); Fillmore; CD1; LD35A.

NEW APPOINTMENT PENDING.

WATER SUPPLY AND WASTEWATER TREATMENT OPERATORS CERTIFICATION COUNCIL: c/o Gary L. Englund, Division of Environmental Health, 717 Delaware St. S.E., P.O. Box 9441, Mpls. 55440; (612) 623-5331; (M.S.115.74).

Makes rules and regulations necessary for the classification of water and wastewater facilities and the certification of water and wastewater operators: 6 members; a certified water supply system operator, a certified wastewater treatment facility operator, a college faculty member whose major field is related to water supply or wastewater collection and treatment, a representative of the Health Department's Division of Environmental Health; the Director of the Pollution Control Agency or designee and a representative of the League of Municipalities. Quarterly meetings; members receive $35 per diem plus expenses.

Current Members:

Willard Sexauer, 1935 W. County Rd. B-2, Roseville 55113; (612) 296-7218; pollution control agency; Ramsey; M; W.
*Verne E. Carlson, 1006 S.W. 4th St., Willmar 56201; (612) 881-5811; league of Minnesota municipalities; (11/80-1/84); Kandiyohi; CD6; LD21A; M; IR; W.
*Stanley Dagley, 2288 Carter Ave., St. Paul 55108; (612) 645-3351; university professor; (1/80-1/84); Ramsey; CD4; M; W.
Gary Englund, 717 Delaware St. S.E., P.O. Box 9411, Mpls. 55440; (612) 623-5331; dept. of health; Hennepin; M; W.
William Lloyd, 2215 W. Old Shakopee Rd., Bloomington 55431; (612) 881-5811, ext. 352; water supply operator; (6/83-1/87); Hennepin; CD3; LD41A; W; W.
Andrew Zajac, 981 W. 21st, Hastings 55033; (612) 437-4212; (6/83-1/87); Dakota; CD3; LD37B; M; W.

WATER WELL CONTRACTORS AND EXPLORATORY BORERS ADVISORY COUNCIL: 717 Delaware St. SE, Mpls. 55440; (612) 623-5338; (M.S.156A.06, Laws of 1980, ch. 535).

Advises the Department of Health on licensing water well contractors and exploratory borers, and on administering the Water Well Construction Code. Sixteen members, 13 appointed by the Commissioner of Health, include 6 water well contractors (state residents for at least 3 years, with at least 5 years experience in well drilling, no more than 2 from the seven county metro area); 2 members in the business of exploratory boring for minerals; 2 public members not connected with the exploratory boring or water well contracting; a professional engineer, a certified professional geologist; a representative of the Department of Health; a representative of the Department of Natural Resources (appointed by the Commissioner of Natural Resources) and a representative of the Minnesota Geological survey (appointed by the survey Director). A representative of the Pollution Control Agency (appointed by the Director of the P.C.A.). Quarterly meetings, 717 Delaware, Minneapolis; members receive $35 per diem plus expenses.

Current Members:

*Thomas W. Bastien, 5049 Aldrich Ave. S., Mpls. 55419; (612) 822-7752; exploration member; (9/80-1/84); Hennepin; CD5; LD58A; M; W.
Gary Englund, 4755 Kent St., Shoreview 55112; (612) 623-5330; (3/83-1/87); Dept. of Health, appointee; Ramsey; CD4; LD53A; M; W.
Harold Hietala, Star Rt., Box 2226, Virginia 55792; (218) 749-5542; (3/83-1/87); public member; St. Louis; CD8; LD5A; M; W.
*Norville Petersen, 3700 Lincoln Bldg., P.O. Box 1045; Virginia 55792; (218) 741-4070; water well contractor, N.E.; (1/80-1/84); St. Louis; CD8; LD5A; M; W.
*Anthony Ruppert, 20420 Co. Rd. No. 50, Hamel 55340; (612) 425-3202; water well contractor, metropolitan; (1/80-1/84); Hennepin; CD3; LD42A; M.
*Rexford D. Singer, 144 Englewood Ave., St. Paul 55104; (612) 644-0535; (9/80-1/84); public member; Ramsey; CD4; LD62B; M; IR; W.
*Sarah Tufford, Dept. of Natural Resources, 444 Lafayette Rd., St. Paul; 55101; (612) 296-4800; D.N.R. representative; (9/77-1/84); Washington; CD1; LD50A.
Dennis J. Thein, 6001 Woodbridge Ct. NE, Rochester 55901; (507) 288-5554; (3/83-1/87); water well contractors, southeast; Olmsted; CD1; LD33A; M; W.
David E. Antonsen, RFD 2, Vergas 56587; (218) 342-2854; (3/83-1/87); water well contractor, northwest; Ottertail; CD7; LD10A; M; IR; W.
Donald A. Rogers, 1755 Duck Lake Tr., Eden Prairie 55344; (3/83-1/87); (612) 934-3311; water well contractor, metro; Hennepin; CD3; LD43A; M; DFL; W.
Bruce A. Bloomgren, 4250 Odegard Ct., Stillwater 55082; (612) 373-3591; Minnesota Geological Survey; Washington; CD6; LD55; M; W.
*Thomas H. Moore, Rt. 2, Box 108, Jackson 56143; (507) 847-3302; (3/83-1/84); water well contractor, SW Minnesota; Jackson; CD2; LD28B; W.
William C. Ulland, 740 E. Superior St., Duluth 55802; (218) 727-5068; (8/83-1/87); explorer; St. Louis; CD8; LD7B; M; IR; W.

APPOINTMENTS PENDING

WORKERS COMPENSATION COURT OF APPEALS: M.E.A. Bldg., 55 Sherburne Ave., St. Paul 55103; (612) 296-6409; (M.S.175.006).

Has appellate jurisdiction on all workers compensation claims, and original jurisdiction on peace officers dependents claims. Five judges appointed by the Governor and confirmed by the Senate, serve 6 year terms. Members must file with EPB. All members must be learned in the law. Full time position; members receive $43,000 per year.

Current Members:

Raymond O. Adel, chief judge, 2801 Nash Rd., Brooklyn Center 55430; (612) 561-4059; (7/80-7/86); Hennepin; CD5; LD45B; M.
Leigh J. Gard, 8655 E. 234th St., Lakeville 55044; (612) 461-2560; (7/81-6/87); Scott; CD1; LD36B; M; W.
Paul V. Rieke, 13404 Washburn Ave. S., Burnsville 55337; (612) 894-3746; (9/79-9/85); Dakota; CD1; LD53B; M.
John C. Wallraff, 47 32nd Ave. NW, New Brighton 55112; (612) 631-2359; (11/79-11/85); Ramsey; CD4; LD48A; M.
Mahlon F. Hanson, 300 Harold Dr., Burnsville 55337; (9/83-1/89); Dakota; CD3.

WORLD TRADE CENTER COMMISSION: c/o Roberta Schneider, 122 Capitol, St. Paul 55155; (612) 296-1792. (Laws of 1983, Chapter 301).

Shall study private and public financial commitment required for a Minnesota World Trade Center. Nine members appointed by the Governor. Should be knowledgeable in the areas of finance, export business and education.

Current Members:

Kathy Koutsky, 6827 Kingston Cir., Golden Valley 55427; (612) 338-6250; (8/83-2/84); Hennepin; CD3; F; W.
Orville L. Freeman, One Dag Hammarskjold Plaza, New York City, New York 10017; (914) 591-9310; (8/83-2/84); Westchester; M; DFL; W.
James L. Rice, 2220 Vincent Ave. N., Mpls. 55411; (612) 296-4262; (8/83-2/84); Hennepin; CD5; LD57A; M; DFL; W.
Douglas L. Peterson, 13655 62nd Ave. N., Maple Grove 55369; (612) 341-2222; (8/83-2/84); Hennepin; CD6; M; I; W.
Richard M. Nolan, 370 Selby Ave., St. Paul 55102; (612) 293-0315; (8/83-2/84); Ramsey; CD4; LD65A; M; DFL; W.
William P. Luther, 6809 Shingle Creek Dr., Brooklyn Park 55445; (612) 296-8869; (8/83-2/84); Hennepin; CD6; LD47; M; DFL; W.
Gerald J. Isaacs, 1835 Mechanic Ave., St. Paul 55119; (612) 291-6452; (8/83-2/84); Ramsey; CD4; LD67A; M; DFL; W.
Gladys Brooks, 5056 Garfield Ave. S., Mpls. 55419; (612) 823-7672; (8/83-2/84); Hennepin; CD5; LD62A; F; IR; W.
Glen H. Anderson, Route 1, Box 9, Bellingham 56212; (612) 296-4228; (8/83-2/84); Lac qui Parle; CD2; LD20A; M; DFL; W.

ZOOLOGICAL BOARD: 12101 Johnny Cake Rd.; Apple Valley 55124; (612) 432-9010; (M.S.85A.01).

Operates and maintains the Minnesota Zoological Garden; 11 members; appointed by the Governor; must file with EPB. A resident of Dakota County who may be a member of the county board is an ex-officio member appointed by the county board in consultation with the Governor. Monthly meetings; members receive $35 per diem plus expenses.

Current Members:

Patricia Davies, chr., 3424 Edmund Blvd., Mpls. 55406; (612) 721-2347; (4/83-1/87); Hennepin; CD5; LD61; F; DFL; W.
Stephen D. Doyle, 302 Ridgeview Dr., Wayzata 55391; (612) 476-1245; (2/82-1/86); Hennepin; CD6; LD45A; M; W.
*Herbert R. Goldenberg, 4925 W. Coventry Rd., Minnetonka 55343; (612) 938-7151; (3/80-1/84); Hennepin; CD3; LD43B; M; W.
Toni L. Hengesteg, 15 Fenlea Circle, Dellwood 55110; (612) 426-1204; (2/82-1/86); Ramsey; CD4; LD55A; F; W.
James W. Kennedy, 848 Allen Ave., W. St. Paul 55118; (612) 227-1852; ex-officio member; (5/81-1/85); Dakota; CD1; LD39A; M.
*Harveydale Maruska, P.O. Box 7, 198 S. 5th St., Warren 56762; (218) 745-4919; (3/80-1/84); Marshall; CD7; LD1B; M; W.
*Hazel H. Reinhardt, 5116 Abercrombie Dr., Edina 55435; (612) 941-6640; (3/80-1/84); Hennepin; CD3; LD42A; F; W.
James L. Weaver, 4235 Dupont Ave. So., Mpls. 55407; (612) 822-9185; (5/81-1/85); Hennepin; CD5; LD62A; M; W.
James C. Stimson, 13627 Elkwood Dr., Apple Valley 55124; (612) 423-4769; (12/82-1/85); Dakota; CD3; LD37A; M; IR; W.
Jane Cooper, 11745 Runnel Circle, Eden Prairie 55344; (612) 944-0163; (4/83-1/87); Hennepin; CD3; LD42A; F; W.
Peter A. Jordan, 1506 Chelmsford, St. Paul 55108; (612) 373-1723; (4/83-1/86); Ramsey; CD4; LD62A; M; DFL; W.
Jack Jorgensen, Jr., 13112 Oakland Dr., Burnsville 55337; (612) 378-1650; (4/83-1/87); Dakota; CD3; LD38A; M; DFL; W.

Office of the Secretary of State

Notice of Unscheduled Vacancies in Multi-member State Agencies

Notice is hereby given to the public that unscheduled vacancies have occurred in multi-member state agencies, pursuant to Minn. Stat. 15.0497; subd. 4. Application forms may be obtained at the Office of the Secretary of State, 180 State Office Building, St. Paul 55155-1299; (612) 296-2805. Application deadline is November 22, 1983.

INVESTMENT ADVISORY COUNCIL has 1 vacancy open for a member with experience in general investment matters. The council advises the Board of Investment on policy relating to investments of state funds. Members are appointed by the Board of Investment. Members must file with EPB, and receive no compensation. For specific information contact the Investment Advisory Council, MEA Bldg., Room 105, 55 Sherburne Ave., St. Paul 55155; (612) 296-3328.

WORKERS' COMPENSATION REINSURANCE ASSOCIATION has 4 vacancies open on the board of directors for 3 employer representatives and 1 employee representative. The board of directors determines the policies and operating expenses of the non-profit Minnesota organization created by the state legislature to reinsure all insurers and self-insurers for serious workers' compensation losses. Members are appointed by the Commissioner of Commerce. Members serve 2 year terms and receive no compensation, but are reimbursed for expenses. For specific information contact Steve Goff, Manager of Public Affairs, Dept. of Labor and Industry, Space Center, 444 Lafayette Rd., St. Paul 55101; (612) 296-2342.

Department of Labor and Industry Workers' Compensation Division

Notice of Intent to Solicit Outside Opinion Regarding Proposed Rules Governing the Reimbursement of Supplementary Benefits

Notice is hereby given that the State Department of Labor and Industry is seeking information or opinions from sources outside the agency in preparing to promulgate new rules governing the reimbursement of supplementary benefits in compliance

with *McClish v. Pan-O'Gold Baking Co.*, 336 N.W. 2d 538 (Minn. 1983). The promulgation of these rules is authorized by Minn. Stat. § 176.132, subd. 4; Minn. Stat. § 175.17; and by Laws of Minnesota 1983, Chapter 290, section 165, codified at Minn. Stat. § 176.83. These statutes permit the agency to specify the procedure by which employers may apply for an administrative finding of permanent total disability in order to obtain reimbursement for supplementary benefits they have paid to employees who are also receiving total disability benefits and government disability benefits.

The State Department of Labor and Industry requests information and comments concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing. Written statements should be addressed to:

Steve Keefe, Commissioner
Department of Labor and Industry
444 Lafayette Road, 5th Floor
St. Paul, Minnesota 55101

Oral statements will be received during regular business hours over the telephone at 612-296-2342 and in person at the above address.

All statements of information and comment shall be accepted until November 14, 1983. Any written material received by the State Department of Labor and Industry shall become part of the record in the event that the rules are promulgated.

Steve Keefe
Commissioner
Department of Labor and Industry

Department of Public Safety
Driver and Vehicle Services

Notice of Appointment of Deputy Registrar

Notice is hereby given that a deputy motor vehicle registrar position is vacant in Crosby, Minnesota. This vacancy will remain open until November 11, 1983, after which time the Commissioner of Public Safety will appoint a deputy registrar. Inquiries may be directed to:

Department of Public Safety
Driver and Vehicle Services Division
Room 161 Transportation Building
St. Paul, Minnesota 55155

The person who is appointed to this position must show that the following criteria will be met:

1. Office space of at least 300 square feet for exclusive processing of applications.
2. A safe or vault, a secure storage area, outdoor sign, and accessibility to handicapped.
3. Must post a bond.
4. May not be operated in conjunction with motor vehicle insurance or sales of cars.

Paul J. Tschida
Commissioner of Public Safety

Department of Public Welfare
Income Maintenance Bureau

Notice of Intent to Solicit Outside Opinion Concerning Proposed Temporary Rules on Preadmission Certification and Concurrent Review for Medical Assistance Hospital Admissions

Notice is hereby given that the Minnesota Department of Public Welfare is considering draft Temporary Rule 12 MCAR § 2.048, Preadmission Certification and Concurrent Review for Medical Assistance Hospital Admissions. This rule will apply to hospitals and physicians participating in the Medical Assistance and General Assistance Medical Care Programs.

Authority for this rule is contained in Laws of Minnesota 1983, chapter 312, article 5, section 38.

All interested or affected persons or groups are requested to participate.

Statements of information and comment may be made orally or in writing.

Written statements of information and comment may be addressed to:

Mr. Thomas JoliCoeur
Medical Assistance Program
444 Lafayette Road
St. Paul, MN 55101

Oral statements of information and comment will be received during regular business hours over the telephone at (612) 296-8822.

Department of Public Welfare
Income Maintenance Bureau

Notice of Meeting Schedule of the Interagency Board for Quality Assurance

Notice is hereby given that the meeting schedule of the Interagency Board has been changed. The next meeting will now be held on Tuesday November 8, 1983 from 8:30-12:00 in Conference Room D, 4th floor of the Centennial Office Bldg. 658 Cedar, St. Paul, MN. Meetings will continue to be held on the second and fourth Tuesday of each month. Meetings on the second Tuesday will be held in Conference Room D, 4th floor of the Centennial Office Building, from 8:30-12:00 p.m. Meetings on the fourth Tuesday will be held at the Minnesota Department of Health, 717 SE Delaware, Mpls., MN. On the first floor, from 9:00-11:00 a.m.

Notice is also given that meeting scheduled for December 27, 1983 has been cancelled. The Interagency Board for Quality Assurance deals with long-term care and was instituted by Chapter 199 of the 1983 legislative session.

For further information, contact:

Pamela J. Parker
Executive Secretary
Interagency Board for Quality Assurance
444 Lafayette Rd.
St. Paul, MN 55101
612/297-3209

Department of Revenue
Corporate Income Tax Division
Department of Energy and Economic Development
Program of Business Information

Proposed Development of Rules Governing the Operation of the Tax Credit Program for Transfer of Technology to Small Businesses, Equity Investment in Small Businesses, and Contributions to Small Business Assistance Offices under *Laws of Minnesota* 1983, Chapter 342

Notice of Public Meetings

The Department of Revenue and the Department of Energy and Economic Development have jointly published a notice of intent to solicit outside opinion on the development of the above referenced rules (*State Register*, Monday, October 24, 1983).

In addition, pursuant to Chapter 188, *Laws of Minnesota* 1983, the departments will hold two joint public meetings intended to solicit and receive the particular comments, opinions, and concerns of small businesses relating to the new tax credits. These

credits are intended to stimulate the growth and success of small businesses through encouragement of the transfer of technology to small businesses, equity investment in small businesses, and contributions to small business assistance offices.

Notice is hereby given that two public meetings will be held:

1) Monday, November 21, at the Business and Technology Center, 511 11th Avenue South, Minneapolis, commencing at 7:00 p.m. and continuing until all persons or representatives of associations or other interested groups have had an opportunity to be heard concerning development of the rule captioned above by submitting either oral or written data statements or arguments.

2) Tuesday, November 22, Business and Technology Center, 325 Lake Avenue (Meierhoff Building), Duluth, commencing at 1:00 p.m. and continuing until all persons or representatives of associations or other interested groups have had an opportunity to be heard concerning development of the rule captioned above by submitting either oral or written data statements or arguments.

Statements may be submitted without appearing at the meeting by sending them as follows:

Persons wishing to submit written comments on the question of the certification process should direct them to:

Charles A. Schaffer
Department of Energy and Economic Development
100 Hanover Building
480 Cedar Street
St. Paul, MN 55101

Persons wishing to submit written comments on the substnace and operation of the tax credits should direct them to:

Harriet Sims
Minnesota Department of Revenue
Centennial Office Building
PO Box 4336
St. Paul, Minnesota 55104

Errata

At *State Register,* Volume 8, Number 16, on October 17, 1983, p. 674, in Energy and Economic Development rules 6 MCAR § 2.2501 [Temp] C., change "related" to "rented."

STATE CONTRACTS

Pursuant to the provisions of Minn. Stat. § 16.098, subd. 3, an agency must make reasonable effort to publicize the availability of any consultant services contract or professional and technical services contract which has an estimated cost of over $2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over $10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal.

County of Anoka

Computer Applications Consultants Sought

Anoka County is seeking assistance in development of a long-range, comprehensive, data processing resources usage plan.

This plan should provide Anoka County with direction to meet its data processing needs for the next (4) four to (6) six years.

The study should determine if the County's data processing efforts are addressing and meeting current objectives and goals, and that proper direction is taken to maintain current systems and address future needs.

The study will address hardware, software and personnel needs and communications networks interfacing County departments with each other as well as other agencies and units of government.

INFORMATION GUIDE AND RESPONSE FORMAT MATERIAL WILL BE AVAILABLE FROM THE ANOKA COUNTY PURCHASING OFFICE AFTER OCTOBER 14, 1983. CONTACT RICHARD PEARSON, CPPO, AT 421-4760, EXTENSION 1851.

Requests for information will be received by the Anoka County Administration Office until 2:00 p.m., November 21, 1983.

John "Jay" McLinden
County Administrator

Departments of Education and Economic Security Vocational-Technical Education Division Governor's Job Training Office

Notice of Request for Proposals for JTPA-Education Coordination Services for Special Needs Groups

The Division of Vocational-Technical Education and the Governor's Job Training Office are seeking proposals to provide job training services to individuals having identified special needs. These individuals could include handicapped youth and/or adults, women, recovering chemically dependent, minority youth and/or adults, displaced homemakers, veterans and older workers (age 55 and over). All proposals should have been jointly developed by service delivery areas and local education agencies. The training services, which will be provided under contract, are outlined in the Request for Proposals (RFP). The formal RFP should be requested from:

Deena Allen
Division of Vocational-Technical Education
555 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
612/296-3387

Approximately $150,000 is available for funding of these proposals. The deadline for submission of completed proposals will be 4:30 on Tuesday, November 22, 1983.

Department of Energy and Economic Development Energy Division

Notice of Request for Proposals for District Heating Program Grants

The Energy Division of the Department of Energy and Economic Development solicits applications for their $300,000 district heating grant program which will provide up to $50,000 to a municipality for a secondary district heating planning grant. Any community that has done a detailed initial assessment of their district heating project and would use the state's grant to reach the final design phase is eligible to apply.

Those projects that cannot reach the final design phase with $50,000 must identify sources for the additional funds before applying.

Further information and an application package containing the formal Request for Proposals, application forms and official program rules can be obtained from Mary Lesch-Gormley, District Heating Program Coordinator, Dept. of Energy and Econ. Dvlp., Energy Division, 980 American Center Bldg., 150 E. Kellogg Blvd., St. Paul, MN 55101: Phone (612) 297-2324.

Department of Public Safety
State Patrol Division

Notice of Request for Proposals for Police Staff and Command Training

The Minnesota State Patrol is seeking a training institution to conduct a two-week (80-hour) "Staff and Command" Course for state and local agency police personnel holding middle management, executive level, or first-line supervisory positions.

The course will address the necessary Staff and Command knowledge, skills, and techniques to effectively perform such functions within their respective police agencies.

Course content will include, but not be limited to, Leadership, Organization, Inspections, Policy Development and Implementation, Allocation of Resources, Planning, Decision Making, and Line/Staff Concepts.

This project will be presented at a location provided by the State Patrol and under contract. It is outlined in the Request for Proposal (RFP) "Staff and Command." The formal RFP may be obtained by calling or writing:

Captain Roger W. Lenz
Director of Training
Minnesota State Patrol
1900 West County Road I
New Brighton, Minnesota 55112
Telephone: (612) 636-4990

The ceiling price for this course is $11,000. The deadline for submission of proposals is 4:30 P.M., December 16, 1983.

Department of Public Safety
State Patrol Division

Notice of Request for Proposals for Police Supervisory Training

The Minnesota State Patrol is seeking a training institution to conduct a one-week (40-hour) "Basic Supervision Training" Course for state and local agency first-line police officers.

This course will address those basic first line supervision issues necessary to establish an effective and productive supervisory subordinate relationship.

Course content will include, but not be limited to, Fundamentals of Organization, Supervisor-Subordinate Relations, Development of Human Resources, Leadership Principles, and Effective Communications.

This project will be presented at a location provided by the State Patrol and under contract. It is outlined in the Request for Proposal (RFP) "Basic Supervision." The formal RFP may be obtained by calling or writing:

Captain Roger W. Lenz
Director of Training
Minnesota State Patrol
1900 West County Road I
New Brighton, Minnesota 55112
Telephone: (612) 636-4990

The ceiling price for this course is $8,000. The deadline for submission of proposals is 4:30 p.m., June 1, 1984.

Metropolitan Transit Commission

Notice of Request for Proposals for Advertising and Marketing Services

The Metropolitan Transit Commission is requesting proposals for advertising and marketing services. Copies of the RFP may be obtained from Manager of Communications, MTC, 801 American Center Building, St. Paul, MN 55101. Proposals are due November 14, 1983.

Minnesota Pollution Control Agency
Solid and Hazardous Waste Division

Notice of Request for Proposal (RFP) for Contractual Services to Conduct Remedial Investigations/Feasibility Studies and Remedial Actions at Arsenic Hazardous Waste Sites Throughout Minnesota

The Minnesota Pollution Control Agency (MPCA) is seeking proposals from qualified engineering consultants/contractors for Remedial Investigations/Feasibility Studies and Remedial Actions at arsenic hazardous waste sites (either above-ground storage or burial sites) located throughout the State of Minnesota. The project has been designed to include the following tasks:

1) Remedial Investigations—to verify the quantity and quality of arsenic wastes stored at above-ground arsenic sites, to define the extent of arsenic contamination at the Perham and Wadena burial sites, and to set priorities at additional arsenic burial sites according to the hazard they pose to the public health, welfare and the environment.

2) Feasibility Studies—to investigate and recommend alternative remedial actions for the above-ground arsenic storage sites and the Perham and Wadena arsenic burial sites.

3) Remedial Actions—to remove arsenic wastes and associated contaminated materials from the above-ground storage sites and implement the appropriate remedial actions (as determined by the above Feasibility Studies).

The project is divided into two categories—(1) the Remedial Investigations/Feasibility Studies and (2) the Remedial Actions. To accommodate their experience and interests, consultants/contractors will be allowed to submit proposals for a single category or for the project in its entirety.

The projected duration of the contract is eight (8) months with an execution date anticipated for January 15, 1984. Services will be offered by the contractor on a mutually agreed upon timeline. Funding for this project has been provided exclusively under the Environmental Response and Liability Act (Minnesota Superfund Act), Minn. Laws 1983, Ch. 121. The contract cost of the entire project will not exceed $371,000.

The Request for Proposal (RFP) document may be obtained from and other inquiries should be directed to:

Debra L. McGovern, Project Leader
Minnesota Pollution Control Agency
Division of Solid and Hazardous Waste
1935 West County Road B-2
Roseville, Minnesota 55113
Phone: 612/296-7388

The deadline for receipt of completed proposals is 5:00 p.m., on Thursday, December 1, 1983. Proposals should be submitted to the attention of the above MPCA contact person. Late submittals will not be accepted.

Department of Public Safety

Notice of Request for Proposals for Psychological Evaluation of Job Candidates

The Department of Public Safety is seeking a psychological clinic to conduct psychological evaluations of job candidates for the positions of Minnesota State Trooper as required by the Peace Officers Standards and Training Board selection standards.

The evaluation process will include:

1) Score, read, and evaluate the results of the California Psychological Inventory and the Strong-Campbell test, or such other tests as the consultant deems appropriate to the evaluation (bids must set forth alternative tests, if proposed).

2) Conduct a personal interview with all applicants referred.

3) Conduct such additional tests or interviews as may be deemed necessary, in the consultant's professional judgement, to make a reasonable determination.

4) Provide a written report to the Personnel Director, Minnesota Department of Public Safety setting forth findings and conclusions as to whether or not the candidate is psychologically fit for police work.

Bid may be sent to:

Vonnie Schaefer
Personnel Director
Department of Public Safety
210 Transportation Building
St. Paul, MN 55155
Phone (612) 296-9486

Deadline for submission of proposals is 4:30 p.m., November 14, 1983.

Estimated dollar amount of contract: $11,500.00.

SUPREME COURT

Decisions Filed Friday, October 21, 1983

Compiled by Wayne O. Tschimperle, Clerk

C8-82-1515 Robert R. Ross, Jr. and Ellen Ross, Respondents, v. Martin Homes, Inc., Appellant

Affirmed in part, reversed in part. Todd, J.

C1-83-197 Robbie Lee Mikels, petitioner, Appellant, v. State of Minnesota, Respondent.

Record on appeal fails to establish that defendant, who pleaded guilty to state crime committed while on federal parole, either was promised or reasonably understood that his state sentence necessarily would run concurrently with the remaining part of his federal sentence in the event that federal parole was revoked.

Affirmed. Simonett, J.

C6-82-1187 State of Minnesota, Respondent, v. Jerry Sharpe, Appellant.

Evidence of defendant's guilt of burglary and theft was sufficient, omnibus court did not err in denying motion to suppress evidence on fourth amendment grounds, and trial court did not commit plain error in giving questionable instruction to which defense counsel did not object.

Affirmed. Kelley, J.

CX-82-1189 National Tea Company, Inc., Appellant, v. Tyler Refrigeration Company, Inc., Respondent.

1. Trial court did not err in finding that an Underwriters' Laboratories' report was admissible despite an objection that it was inadmissible hearsay.

2. Underwriters' Laboratories' report meets the business records exception, Minn. R. Evid. 803(6), even though the expert laying the foundation for its admission was never an employee of that organization since it was demonstrated that he was an engineer who was familiar with the operations and procedures employed by the organization for product certification, and could testify as to how the UL certifications were obtained and maintained.

3. Guidelines established herein should be followed by the trial court in the exercise of its discretion to receive reports offered as evidence.

Affirmed. Todd, J. Took no part, Coyne, J.

STATE OF MINNESOTA

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STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE RULES GOVERNING THE OFFICE OF ADULT RELEASE

STATEMENT OF COMPLIANCE WITH RULEMAKING PROCEDURE

I, James N. Bradford, an Assistant Attorney General, declare that I have examined the Rules Governing the Operation of the Office of Adult Release as modified pursuant to the findings of Martha J. Casserly, Special Assistant Attorney General, together with all the documents relating thereto.

Based upon my examination of those rules and related documents, my personal familiarity with the application procedures, the Administrative Procedures Act, the Rules of the Office of Administrative Hearings and the Rules of the Attorney General, I am of the opinion that they have been followed, and that the modifications in the Rules Governing the Operation of the Office of Adult Release are not substantive.

James N. Bradford

JAMES N. BRADFORD
Assistant Attorney General

March 6, 1984
Date

STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE RULES GOVERNING THE OFFICE OF ADULT RELEASE

STATEMENT OF COMPLIANCE WITH RULEMAKING PROCEDURE

I, James N. Bradford, Special Assistant Attorney General, do hereby declare that I have examined the rules and all related documents and that based on my examination and my personal familiarity with the application procedures, the Administrative Procedures Act, the rules of the Office of Administration Hearings and the rules of the Attorney General have been followed.

JAMES N. BRADFORD
[redacted] Assistant
Attorney General

Date

STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE
PROPOSED RULES GOVERNING
THE OFFICE OF ADULT RELEASE

AFFIDAVIT OF MAILING
NOTICE OF SUBMISSION
TO THE ATTORNEY GENERAL

STATE OF MINNESOTA)
) SS.
COUNTY OF RAMSEY)

Joan Lahti, being first duly sworn, deposes and says:

That on the 12th day of December, 1983, in the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Submission to the Attorney General by depositing in the United States mail at said City of St. Paul, a copy thereof properly enveloped, with postage prepaid, on all persons and associations who requested notice that the rules and the above-entitled matter have been submitted to the Attorney General.

Joan Lahti

Subscribed and sworn to before
me this 12th day of December, 1983

Shari Burt

SHARI LYNN BURT
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES AUGUST 1, 1990

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STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

In the Matter of the Proposed Rules of the Office of Adult Release

Notice of Submission to the Attorney General

Pursuant to your request and in accordance with Minnesota Statute, section 14.26:

Please take notice that the above-captioned rules have been submitted to the Office of the Attorney General on this date, December 9, 1983, for review as to form and legality. Pursuant to 1 MCAR § 1.206 B., the Attorney General will not approve the rules for at least ten (10) calendar days after receipt to allow any person or association time to comment on the legality of the rules, after which that office will complete its review. If you desire to comment on the legality of the above captioned rules you should direct your comments to the Office of the Attorney General, 2nd Floor, State Administration Building, 50 Sherburne Avenue, St. Paul, Minnesota 55155, Telephone - 612-296-7030. Please note that a copy of any written comments submitted to the Attorney General must be submitted simultaneously to this agency.

There were no changes made in the proposed rules after publication in the State Register and before submission to the Attorney General.

12/9/83
Date

Orville B. Pung
COMMISSIONER

STATE OF MINNESOTA

DEPARTMENT OF CORRECTIONS

IN THE MATTER OF THE PROPOSED ADOPTION OF RULES GOVERNING THE OFFICE OF ADULT RELEASE	WRITTEN COMMENTS ON THE RULES OR REQUEST FOR PUBLIC HEARING

There were no written comments on the rule received by the Department of Corrections during the thirty (30) day period following the notice. There was one verbal request made on November 8, 1983 by Mr. John Poupart for a formal hearing.