

Minnesota Attorney General: Administrative Rules Proceedings

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

Version 3
August 20, 2018

SF-00006-02

STATE OF MINNESOTA

Office Memorandum

DEPARTMENT Education
747 Capitol Square Bldg.

TO : Special Ass't. Attorney General
204 Administration Building

DATE: September 18, 1984

FROM : Lois E. Steinhaus LES
Education Statistics Section

PHONE: 6-4428

SUBJECT: **Approval of the Rules Governing Automobile and Motorcycle Driver Education Programs, MR, parts 3500.5000 to 3500.5070 and repeal of MR, part 3500.4500**
Rules Without a Public Hearing

Enclosed is a copy or more than one if indicated, of the following materials:

RECEIVED
SEP 1 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

1. Rules as Adopted (4)
2. Order Adopting Rules (2)
3. Certificate of Board's Resolution Adopting Rules
4. Order for Notice of Intent to Adopt Rules Without Public Hearing
5. Certificate of Board's Authorizing Resolution
6. Notice of Intent to Adopt Rules Without Public Hearing
7. Affidavit of Mailing
   Affidavit of the Additional Notice....Rulemaking Mailing List Certificate
8. Rules as Proposed - State Register (copy of appropriate pages) and as mailed
9. Findings of Fact and Conclusions
10. Statement of Need and Reasonableness
11. Correspondence - none
12. Notice of Intent to Solicit Outside Opinion
13. Affidavit of Mailing Notice of Submission to the Attorney General- none

Please call me when the material is ready to be returned and I will have some one come and pick it up.

Thank you.

Our File No. 1073

RULE REVIEW CHECKLIST

DATE RULE RECEIVED 9-18-84
DATE FOR REVIEW 9-27-84
DATE DUE 10-2-84

Adopted w/a hearing _____
Adopted w/o hearing ✓
Temporary rule _____

Approved October 2, 1984 (CDS) Disapproved _____ Returned to Agency _____

Resubmitted _____ Due _____
Approved _____ Disapproved _____ Returned to Agency _____

Date filed w/Secretary of State 10-3-84 Revisor approved 9/19/84 disapproved _____

✓ Rule as Adopted

✓ Rule as Proposed

✓ Order Adopting 9.11.84 Date

✓ Notice of Intent to Solicit Outside Opinion SR. 5.10.82.

✓ Order for rulemaking
N/A date of Hearing

✓ Certificate of Board's Authorizing Resolution

✓ Notice of rulemaking
✓ Sufficiency

✓ Affidavits of Mailing Notice or rulemaking
7.10.84 At least 30 days prior to ~~hearing~~/adoption

✓ Mailing list Certificate

✓ Publication in State Register
7.16.84 At least 30/~~20~~ days prior to ~~hearing~~/adoption

N/A Hearing Examiner's Report

Chief Hearing Examiner's Report(s)
_____ Approving H.E.'s Report
_____ Approving agency action

✓ Agency's Findings of Fact but no changes

N/A LCRAR Report or agency Affidavit

Certificate of Board's Resolution Adopting Rules

✓ Order Approving Incorporation by Reference

✓ Statement of Need and Reasonableness

N/A Petition for Adoption of a Rule

N/A Record (includes transcript or tape, exhibits, comments received by agency, requests for a hearing, and other relevant materials)

✓ Certificate of Compliance w/Rulemaking Procedures

N/A Affidavit of Mailing Notice of Submission to Attorney General

✓ Notice of Submission to the Attorney General

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO : Ruth E. Randall, Secretary
State Board of Education

DATE: October 3, 1984

ATTN: Charles T. Mottl
Special Assistant Attorney General

FROM : Larry D. Starns LDS

PHONE: 297-3493
Special Assistant Attorney General

SUBJECT: In the Matter of the Proposed Adoption of Rules of the State Board of Education Governing Automobile and Motorcycle Driver Education Programs Minnesota Rules, Parts 3500.5000 to 3500.5070 Repeal Minnesota Rules, Part 3500.4500.

Enclosed herewith are the rules you have submitted for approval. These rules have been approved by this office and filed with the Secretary of State. Please note that they have not been filed with the State Register. This must be done promptly by your agency.

Upon receipt and before transmittal to your agency, however, it is important that you recheck these rules as to:

1. Affixation of stamps of the Attorney General and Secretary of State;

2. Coverage by these stamps of all rules submitted; and

3. Inclusion of all pages to the rules in the approved set.

If you have any questions in this regard, please contact me.

LDS:slz

Encs.

cc: Ms. Kathy Burek
Mr. Duane Harves

AG copy

State Board of Education
Department of Education
Operations Division

Adopted Rules Governing Automobile and Motorcycle Driver Education Programs

Rules as Adopted

3500.5000 AUTOMOBILE DRIVER EDUCATION PROGRAMS.

A school district, for the purpose of Minnesota Statutes, section 171.04, offering automobile driver education programs, directly or indirectly, shall comply with parts 3500.5010 to 3500.5030.

3500.5010 INSTRUCTIONAL REQUIREMENTS FOR AUTOMOBILE DRIVER EDUCATION.

Subpart 1. Classroom curriculum. A written classroom curriculum guide must be available to and used by an instructor conducting classroom instruction. The curriculum presented to the students must include at least the following opportunities:

A. to analyze and assess several decision-making models and factors influencing highway-user decisions;

B. to analyze and simulate making decisions about the effect of alcohol and other drugs on behavior and driving performance;

C. to analyze and practice making decisions about using occupant restraints;

D. to identify and analyze a variety of driving decisions about highway users and roadway characteristics;

E. to analyze and practice making decisions about a vehicle's speed under different driving conditions;

F. to know the content and purpose of motor vehicle and traffic laws and rules for safe driving performance;

G. to identify, analyze, and describe proper procedures for a variety of driving situations;

H. to gather information and practice making

decisions about automobile ownership and maintenance;

I. to identify, analyze, and practice making decisions related to drivers' attitudes and emotions; and

J. to explore alternative ways to become better drivers and to improve the highway transportation system.

Subp. 2. **Laboratory curriculum.** A written laboratory curriculum guide must be available to and used by each instructor conducting laboratory instruction. The curriculum presented to the students must include at least the following:

A. orientation to the purpose, content, and procedures for laboratory instruction;

B. orientation to gauges and instruments, and preparing to move the vehicle;

C. basic skills in speed control and tracking on forward and backward paths;

D. orientation to driving and initial techniques in scanning for, recognizing, and responding to obstacles;

E. basic skills in parking, turning, backing, turning around, lane changing, crossing intersections, and passing;

F. reduced-risk city driving, highway driving, freeway driving, and interacting with other highway users;

G. strategies for perceiving and responding to adverse and special conditions and emergencies; and

H. formal evaluation, self-evaluation, and planning for future improvement.

Subp. 3. **Place for on-street instruction.** On-street instruction must be conducted on a planned practice driving route. It may not be conducted on actual routes used for road tests for state driver licenses.

Subp. 4. **Classroom instruction.** At least 30 hours of classroom instruction must be scheduled over no less than one week and not more than 36 weeks. No more than three clock hours of classroom instruction may be scheduled per day for any student.

Subp. 5. **Laboratory instruction.** At least six hours of laboratory instruction, or the equivalent, must be scheduled

over no less than one week and not more than 12 weeks. No more than two clock hours of laboratory instruction or the equivalent may be scheduled per day for any student.

A. If automobile-driving simulator instruction is provided and is not counted as classroom time, four clock hours of simulator instruction may be substituted for one clock hour of on-street instruction.

B. If off-street driving range instruction is provided, two clock hours of driving range instruction may be substituted for one clock hour of on-street instruction.

C. When simulator or driving range instruction is substituted for on-street instruction, the on-street instruction time may not be reduced to less than three clock hours. However, when both simulator and driving range instruction are substituted, on-street instruction time may not be reduced to less than two clock hours.

D. The student-instructor ratio for on-street laboratory instruction scheduled may not be less than two students per instructor or more than three students per instructor during a single class period.

Subp. 6. **Sequence when simultaneous instruction.** When both phases of the program are conducted during the same time period, at least five clock hours of classroom instruction must be completed before beginning laboratory instruction. The laboratory instruction must be dispersed throughout the classroom instruction.

Subp. 7. **Sequence when successive instruction.** Successful completion of classroom instruction is mandatory for enrollment in laboratory instruction, when the two phases of the program are conducted during separate time periods. The time period between the phases of instruction may not exceed six months.

Subp. 8. **Occupant restraints.** Instructors must ensure that all vehicle occupants use restraints at all times during laboratory instruction.

Subp. 9. **Permit or driver's license.** Instructors must ensure that a student is in actual possession of a valid

Minnesota driver instruction permit or driver's license before giving on-street driving instruction.

Subp. 10. Course credit. Driver education courses may carry credit toward graduation for students, whether offered directly or indirectly, as a separate course or part of another course. Credit for driver education must be granted under the same standards that credit is granted for satisfactory completion of other courses.

Subp. 11. Program modification. A school district which does not provide the complete laboratory instruction may offer classroom instruction only after it has consulted with an approved on-street provider within the immediate area. The district must modify its program to minimize duplication of training and ensure coordination of classroom and laboratory instruction.

Subp. 12. Authorized school official. A school district must identify an authorized school official to be responsible for certifying satisfactory completion of the program. The official need not be licensed under part 8700.4900 unless that person also is an instructor in the program.

A. When a student satisfactorily completes the driver education program, including both classroom and on-street instruction, the authorized school official must furnish the student a certificate of course completion within 15 calendar days.

B. When a student satisfactorily completes classroom instruction and intends to complete the program with another provider, the authorized school official must furnish the student a verification statement of completion of classroom instruction within 15 calendar days.

C. When a student under 16 years of age fails to continue or successfully complete the driver education course, including on-street instruction, the authorized school official must immediately notify the Department of Public Safety, Driver and Vehicle Services Division.

Subp. 13. Student record. A permanent record must be

maintained for each student completing either the classroom or laboratory phase of the automobile driver education course. The record must contain the student's legal name, including first, middle, and last; birthdate; and the completion date for each phase of the course.

Subp. 14. **Annual report.** A school district desiring approval for its automobile driver education program must submit an annual report to the Department of Education, on forms supplied by it, before conducting the course. The annual report must identify the authorized school official and all instructors who will be teaching students and each instructor's driver's license number.

3500.5020 VEHICLE REQUIREMENTS FOR AUTOMOBILE DRIVER EDUCATION.

Subpart 1. **Safety standards.** A vehicle used for laboratory instruction for automobile driver education must comply with federal and state motor vehicle safety standards for the model year of the vehicle.

Subp. 2. **Required equipment.** A vehicle used for on-street instruction must have the following equipment:

A. dual control brakes;

B. outside and rearview mirror for the driver's use and separate rearview mirror for the instructor's use;

C. sunvisors for both the driver and the front seat passenger;

D. windshield washers, wipers, and defroster; and

E. occupant restraints for each occupant of the vehicle.

Subp. 3. **Display of sign.** A vehicle used for on-street instruction must conspicuously display a sign on the rear that reads "Student Driver." The background and letters of the sign must be of contrasting colors. The lettering must be at least two but not more than five inches high. The sign must be removed when the vehicle is used for purposes other than driver education instruction.

Subp. 4. **Required maintenance.** A vehicle used for laboratory instruction must be maintained in safe operating

condition through routine care and servicing.

Subp. 5. **Firearms, hazardous or toxic substances prohibited.** Firearms or hazardous or toxic substances may not be transported in a driver education vehicle. For the purpose of this subpart, "firearms" has the definition given it in Minnesota Statutes, section 97.40, subdivision 34; "hazardous substances" and "toxic substances" have the definitions given them in Minnesota Statutes, section 24.33, clauses (d) and (e). This subpart does not apply to fuel carried in the vehicle's fuel tank or any other substance normally being used by the vehicle while it is in motion.

Subp. 6. **Insurance or self-insurance required.** The district shall provide a plan of reparation security covering each vehicle used and complying with the Minnesota No-Fault Automobile Insurance Act, Minnesota Statutes, sections 65B.41 to 65B.71. However, residual liability coverage and uninsured motorist coverage must be provided in the following amounts: not less than $100,000 because of bodily injury to or death of any one person in any one accident; not less than $300,000 because of bodily injury to or death of two or more persons in any one accident; and not less than $50,000 because of damage to or destruction of property of others in any one accident.

3500.5030 EXEMPTION FOR EXPERIMENTAL PROGRAM.

A school district desiring an exemption from parts 3500.5010 to 3500.5020 must follow the procedures contained in part 3500.1000.

3500.5040 MOTORCYCLE DRIVER EDUCATION PROGRAMS.

A school district, for the purpose of Minnesota Statutes, section 169.974, subdivision 2, offering motorcycle driver education programs, directly or indirectly, shall comply with parts 3500.5050 to 3500.5070.

3500.5050 INSTRUCTIONAL REQUIREMENTS FOR MOTORCYCLE DRIVER EDUCATION.

Subpart 1. **Classroom curriculum.** A written classroom curriculum guide must be available to and used by an instructor

conducting classroom instruction. The curriculum presented to the students must include at least the following opportunities:

A. to become familiar with the purpose, content, and procedures for classroom instruction;

B. to learn the location and operation of motorcycle controls and indicators;

C. to identify, analyze, and practice making decisions about proper protective gear;

D. to identify and become familiar with the procedures for starting, riding, and stopping a motorcycle;

E. to learn procedures for turning, changing gears, and using both brakes to stop a motorcycle;

F. to identify basic riding strategies and prepare to ride safely in traffic;

G. to become familiar with the various methods used to minimize, separate, and compromise riding hazards;

H. to learn procedures for passing, group riding, and night riding;

I. to prepare for handling unusual or emergency situations; and

J. to gather information and practice making decisions about selecting, insuring, and maintaining a motorcycle.

Subp. 2. Laboratory curriculum. A written laboratory curriculum guide must be available to and used by an instructor conducting laboratory instruction. The curriculum presented to the students must include at least the following:

A. orientation to the purpose, content, and procedures for laboratory instruction;

B. mounting, dismounting, starting, stopping, walking the cycle, clutch friction point, and riding in a straight line;

C. circles, weaving, sharp turns, and straight line shifting;

D. braking, turning, adjusting speed, shifting, and accelerating in a turn;

E. simulated on-street riding and initial scanning

techniques for recognizing and responding to obstacles;

F. passing, rear wheel skids, and quick stops;

G. riding on pegs, lane changing, and stopping on a curve;

H. reduced-risk urban, suburban, and rural riding techniques; and

I. formal evaluation, self-evaluation, and planning for future improvement.

Subp. 3. Place for on-street instruction. On-street instruction must be conducted on a planned practice driving route. It may not be on actual routes used for road tests for state driver licenses.

Subp. 4. Classroom instruction. At least eight clock hours of classroom instruction must be scheduled. No more than three clock hours of classroom instruction may be scheduled per day for any student.

Subp. 5. Laboratory instruction. Laboratory instruction must include at least six clock hours of instruction. No more than two clock hours of laboratory instruction may be scheduled per day for a student.

Subp. 6. Sequence when simultaneous instruction. When both phases of the program are conducted during the same time period, at least two clock hours of classroom instruction must be completed before beginning laboratory instruction. The laboratory instruction must be dispersed throughout the classroom instruction.

Subp. 7. Sequence when successive instruction. Successful completion of the classroom phase is mandatory for enrollment in the laboratory phase, when the two phases of the program are conducted during separate time periods. The time period between the phases of instruction may not exceed one month.

Subp. 8. Student-instructor ratio. The student-instructor ratio may not exceed three students per instructor for on-street instruction and eight students per instructor for off-street driving range instruction.

Subp. 9. Protective clothing. Instructors must ensure

that all students, during laboratory instruction, wear helmets, eye protective devices, and protective clothing, including gloves, jackets or long-sleeved shirts, long pants, and leather shoes or boots which cover the foot.

Subp. 10. Driver's license. Instructors must ensure that a student is in actual possession of a valid standard Minnesota driver's license before giving classroom instruction and a valid two-wheeled vehicle instruction permit before giving on-street instruction.

Subp. 11. Program modification. A school district that does not provide the complete laboratory instruction may offer classroom instruction only after it has consulted with an approved on-street provider within the immediate area. The district must modify its program to minimize duplication of training and ensure coordination of classroom and laboratory instruction.

Subp. 12. Authorized school official. A school district must identify an authorized school official to be responsible for certifying satisfactory completion of the program. The official need not be licensed under part 8700.4900 unless that person also is an instructor in the program.

A. When a student satisfactorily completes the motorcycle driver education program, including both classroom and laboratory instruction, the authorized school official must furnish the student a certificate of course completion within 15 calendar days.

B. When a student satisfactorily completes classroom instruction and intends to complete the program with another provider, the authorized school official must furnish the student a verification statement of completion of classroom instruction within 15 calendar days.

Subp. 13. Student record. A permanent record must be maintained for a student completing either the classroom or laboratory phase of the motorcycle driver education course. The record must contain the student's legal name, including first, middle, and last; birthdate; and the completion date for the

phase of the course.

Subp. 14. **Annual report.** A school district desiring approval for its motorcycle driver education program must submit an annual report to the Department of Education, on forms supplied by it, before conducting the course. The annual report must identify the authorized school official and the instructors who will be teaching students and each instructor's driver's license number.

3500.5060 MOTORCYCLE REQUIREMENTS FOR MOTORCYCLE DRIVER EDUCATION.

Subpart 1. **Safety standards.** A motorcycle used for laboratory instruction for motorcycle driver education must comply with all federal and state motor vehicle safety standards for the model year of the motorcycle.

Subp. 2. **Required maintenance.** A motorcycle used for laboratory instruction must be maintained in safe operating condition through routine care and servicing.

Subp. 3. **Insurance or self-insurance required.** The school district must provide a plan of reparation security covering each vehicle used. Residual liability coverage and uninsured motorist coverage must be provided in the following amounts: not less than $100,000 because of bodily injury to or death of any one person in any one accident; not less than $300,000 because of bodily injury to or death of two or more persons in any one accident; and not less than $50,000 because of damage to or destruction of property of others in any one accident.

3500.5070 EXEMPTION FOR EXPERIMENTAL PROGRAM.

A school district desiring an exemption from parts 3500.5050 to 3500.5060 must follow the procedures contained in part 3500.1000.

REPEALER. Minnesota Rules, part 3500.4500 is repealed.

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
OCT - 3 1984
Joan Anderson Growe
Secretary of State
2:30 PM

APPROVED AS TO LEGALITY
October 2, 1984
ATTORNEY GENERAL
BY
SPECIAL ASSISTANT ATTORNEY GENERAL

Rules as Proposed (all new material)

3500.5000 AUTOMOBILE DRIVER EDUCATION PROGRAMS.

A school district, for the purpose of Minnesota Statutes, section 171.04, offering automobile driver education programs, directly or indirectly, shall comply with parts 3500.5010 to 3500.5030.

3500.5010 INSTRUCTIONAL REQUIREMENTS FOR AUTOMOBILE DRIVER EDUCATION.

Subpart 1. **Classroom curriculum.** A written classroom curriculum guide must be available to and used by an instructor conducting classroom instruction. The curriculum presented to the students must include at least the following opportunities:

A. to analyze and assess several decision-making models and factors influencing highway-user decisions;

B. to analyze and simulate making decisions about the effect of alcohol and other drugs on behavior and driving performance;

C. to analyze and practice making decisions about using occupant restraints;

D. to identify and analyze a variety of driving decisions about highway users and roadway characteristics;

E. to analyze and practice making decisions about a vehicle's speed under different driving conditions;

F. to know the content and purpose of motor vehicle and traffic laws and rules for safe driving performance;

G. to identify, analyze, and describe proper procedures for a variety of driving situations;

H. to gather information and practice making decisions about automobile ownership and maintenance;

I. to identify, analyze, and practice making decisions related to drivers' attitudes and emotions; and

J. to explore alternative ways to become better drivers and to improve the highway transportation system.

Subp. 2. **Laboratory curriculum.** A written laboratory curriculum guide must be available to and used by each

APPROVED IN THE REVISOR OF STATUTES OFFICE BY:

instructor conducting laboratory instruction. The curriculum presented to the students must include at least the following:

A. orientation to the purpose, content, and procedures for laboratory instruction;

B. orientation to gauges and instruments, and preparing to move the vehicle;

C. basic skills in speed control and tracking on forward and backward paths;

D. orientation to driving and initial techniques in scanning for, recognizing, and responding to obstacles;

E. basic skills in parking, turning, backing, turning around, lane changing, crossing intersections, and passing;

F. reduced-risk city driving, highway driving, freeway driving, and interacting with other highway users;

G. strategies for perceiving and responding to adverse and special conditions and emergencies; and

H. formal evaluation, self-evaluation, and planning for future improvement.

Subp. 3. **Place for on-street instruction.** On-street instruction must be conducted on a planned practice driving route. It may not be conducted on actual routes used for road tests for state driver licenses.

Subp. 4. **Classroom instruction.** At least 30 hours of classroom instruction must be scheduled over no less than one week and not more than 36 weeks. No more than three clock hours of classroom instruction may be scheduled per day for any student.

Subp. 5. **Laboratory instruction.** At least six hours of laboratory instruction, or the equivalent, must be scheduled over no less than one week and not more than 12 weeks. No more than two clock hours of laboratory instruction or the equivalent may be scheduled per day for any student.

A. If automobile-driving simulator instruction is provided and is not counted as classroom time, four clock hours of simulator instruction may be substituted for one clock hour of on-street instruction.

APPROVED IN THE REVISOR OF STATUTES OFFICE BY:

B. If off-street driving range instruction is provided, two clock hours of driving range instruction may be substituted for one clock hour of on-street instruction.

C. When simulator or driving range instruction is substituted for on-street instruction, the on-street instruction time may not be reduced to less than three clock hours. However, when both simulator and driving range instruction are substituted, on-street instruction time may not be reduced to less than two clock hours.

D. The student-instructor ratio for on-street laboratory instruction scheduled may not be less than two students per instructor or more than three students per instructor during a single class period.

Subp. 6. **Sequence when simultaneous instruction.** When both phases of the program are conducted during the same time period, at least five clock hours of classroom instruction must be completed before beginning laboratory instruction. The laboratory instruction must be dispersed throughout the classroom instruction.

Subp. 7. **Sequence when successive instruction.** Successful completion of classroom instruction is mandatory for enrollment in laboratory instruction, when the two phases of the program are conducted during separate time periods. The time period between the phases of instruction may not exceed six months.

Subp. 8. **Occupant restraints.** Instructors must ensure that all vehicle occupants use restraints at all times during laboratory instruction.

Subp. 9. **Permit or driver's license.** Instructors must ensure that a student is in actual possession of a valid Minnesota driver instruction permit or driver's license before giving on-street driving instruction.

Subp. 10. **Course credit.** Driver education courses may carry credit toward graduation for students, whether offered directly or indirectly, as a separate course or part of another course. Credit for driver education must be granted under the same standards that credit is granted for satisfactory

APPROVED IN THE REVISOR OF STATUTES OFFICE BY:

completion of other courses.

Subp. 11. **Program modification.** A school district which does not provide the complete laboratory instruction may offer classroom instruction only after it has consulted with an approved on-street provider within the immediate area. The district must modify its program to minimize duplication of training and ensure coordination of classroom and laboratory instruction.

Subp. 12. **Authorized school official.** A school district must identify an authorized school official to be responsible for certifying satisfactory completion of the program. The official need not be licensed under part 8700.4900 unless that person also is an instructor in the program.

A. When a student satisfactorily completes the driver education program, including both classroom and on-street instruction, the authorized school official must furnish the student a certificate of course completion within 15 calendar days.

B. When a student satisfactorily completes classroom instruction and intends to complete the program with another provider, the authorized school official must furnish the student a verification statement of completion of classroom instruction within 15 calendar days.

C. When a student under 16 years of age fails to continue or successfully complete the driver education course, including on-street instruction, the authorized school official must immediately notify the Department of Public Safety, Driver and Vehicle Services Division.

Subp. 13. **Student record.** A permanent record must be maintained for each student completing either the classroom or laboratory phase of the automobile driver education course. The record must contain the student's legal name, including first, middle, and last; birthdate; and the completion date for each phase of the course.

Subp. 14. **Annual report.** A school district desiring approval for its automobile driver education program must submit

APPROVED BY THE
REVISOR OF STATUTES
OFFICE BY:

an annual report to the Department of Education, on forms supplied by it, before conducting the course. The annual report must identify the authorized school official and all instructors who will be teaching students and each instructor's driver's license number.

3500.5020 VEHICLE REQUIREMENTS FOR AUTOMOBILE DRIVER EDUCATION.

Subpart 1. **Safety standards.** A vehicle used for laboratory instruction for automobile driver education must comply with federal and state motor vehicle safety standards for the model year of the vehicle.

Subp. 2. **Required equipment.** A vehicle used for on-street instruction must have the following equipment:

A. dual control brakes;

B. outside and rearview mirror for the driver's use and separate rearview mirror for the instructor's use;

C. sunvisors for both the driver and the front seat passenger;

D. windshield washers, wipers, and defroster; and

E. occupant restraints for each occupant of the vehicle.

Subp. 3. **Display of sign.** A vehicle used for on-street instruction must conspicuously display a sign on the rear that reads "Student Driver." The background and letters of the sign must be of contrasting colors. The lettering must be at least two but not more than five inches high. The sign must be removed when the vehicle is used for purposes other than driver education instruction.

Subp. 4. **Required maintenance.** A vehicle used for laboratory instruction must be maintained in safe operating condition through routine care and servicing.

Subp. 5. **Firearms, hazardous or toxic substances prohibited.** Firearms or hazardous or toxic substances may not be transported in a driver education vehicle. For the purpose of this subpart, "firearms" has the definition given it in Minnesota Statutes, section 97.40, subdivision 34; "hazardous substances" and "toxic substances" have the definitions given

APPROVED BY THE REVISOR OF STATUTES OFFICE BY:

them in Minnesota Statutes, section 24.33, clauses (d) and (e). This subpart does not apply to fuel carried in the vehicle's fuel tank or any other substance normally being used by the vehicle while it is in motion.

Subp. 6. **Insurance or self-insurance required.** The district shall provide a plan of reparation security covering each vehicle used and complying with the Minnesota No-Fault Automobile Insurance Act, Minnesota Statutes, sections 65B.41 to 65B.71. However, residual liability coverage and uninsured motorist coverage must be provided in the following amounts: not less than $100,000 because of bodily injury to or death of any one person in any one accident; not less than $300,000 because of bodily injury to or death of two or more persons in any one accident; and not less than $50,000 because of damage to or destruction of property of others in any one accident.

3500.5030 EXEMPTION FOR EXPERIMENTAL PROGRAM.

A school district desiring an exemption from parts 3500.5010 to 3500.5020 must follow the procedures contained in part 3500.1000.

3500.5040 MOTORCYCLE DRIVER EDUCATION PROGRAMS.

A school district, for the purpose of Minnesota Statutes, section 169.974, subdivision 2, offering motorcycle driver education programs, directly or indirectly, shall comply with parts 3500.5050 to 3500.5070.

3500.5050 INSTRUCTIONAL REQUIREMENTS FOR MOTORCYCLE DRIVER EDUCATION.

Subpart 1. **Classroom curriculum.** A written classroom curriculum guide must be available to and used by an instructor conducting classroom instruction. The curriculum presented to the students must include at least the following opportunities:

A. to become familiar with the purpose, content, and procedures for classroom instruction;

B. to learn the location and operation of motorcycle controls and indicators;

C. to identify, analyze, and practice making

APPROVED IN THE REVISOR OF STATUTES OFFICE BY:

decisions about proper protective gear;

D. to identify and become familiar with the procedures for starting, riding, and stopping a motorcycle;

E. to learn procedures for turning, changing gears, and using both brakes to stop a motorcycle;

F. to identify basic riding strategies and prepare to ride safely in traffic;

G. to become familiar with the various methods used to minimize, separate, and compromise riding hazards;

H. to learn procedures for passing, group riding, and night riding;

I. to prepare for handling unusual or emergency situations; and

J. to gather information and practice making decisions about selecting, insuring, and maintaining a motorcycle.

Subp. 2. **Laboratory curriculum.** A written laboratory curriculum guide must be available to and used by an instructor conducting laboratory instruction. The curriculum presented to the students must include at least the following:

A. orientation to the purpose, content, and procedures for laboratory instruction;

B. mounting, dismounting, starting, stopping, walking the cycle, clutch friction point, and riding in a straight line;

C. circles, weaving, sharp turns, and straight line shifting;

D. braking, turning, adjusting speed, shifting, and accelerating in a turn;

E. simulated on-street riding and initial scanning techniques for recognizing and responding to obstacles;

F. passing, rear wheel skids, and quick stops;

G. riding on pegs, lane changing, and stopping on a curve;

H. reduced-risk urban, suburban, and rural riding techniques; and

I. formal evaluation, self-evaluation, and planning

APPROVED BY THE REVISOR OF STATUTES OFFICE

for future improvement.

Subp. 3. **Place for on-street instruction.** On-street instruction must be conducted on a planned practice driving route. It may not be on actual routes used for road tests for state driver licenses.

Subp. 4. **Classroom instruction.** At least eight clock hours of classroom instruction must be scheduled. No more than three clock hours of classroom instruction may be scheduled per day for any student.

Subp. 5. **Laboratory instruction.** Laboratory instruction must include at least six clock hours of instruction. No more than two clock hours of laboratory instruction may be scheduled per day for a student.

Subp. 6. **Sequence when simultaneous instruction.** When both phases of the program are conducted during the same time period, at least two clock hours of classroom instruction must be completed before beginning laboratory instruction. The laboratory instruction must be dispersed throughout the classroom instruction.

Subp. 7. **Sequence when successive instruction.** Successful completion of the classroom phase is mandatory for enrollment in the laboratory phase, when the two phases of the program are conducted during separate time periods. The time period between the phases of instruction may not exceed one month.

Subp. 8. **Student-instructor ratio.** The student-instructor ratio may not exceed three students per instructor for on-street instruction and eight students per instructor for off-street driving range instruction.

Subp. 9. **Protective clothing.** Instructors must ensure that all students, during laboratory instruction, wear helmets, eye protective devices, and protective clothing, including gloves, jackets or long-sleeved shirts, long pants, and leather shoes or boots which cover the foot.

Subp. 10. **Driver's license.** Instructors must ensure that a student is in actual possession of a valid standard Minnesota driver's license before giving classroom instruction and a valid

two-wheeled vehicle instruction permit before giving on-street instruction.

Subp. 11. **Program modification.** A school district that does not provide the complete laboratory instruction may offer classroom instruction only after it has consulted with an approved on-street provider within the immediate area. The district must modify its program to minimize duplication of training and ensure coordination of classroom and laboratory instruction.

Subp. 12. **Authorized school official.** A school district must identify an authorized school official to be responsible for certifying satisfactory completion of the program. The official need not be licensed under part 8700.4900 unless that person also is an instructor in the program.

A. When a student satisfactorily completes the motorcycle driver education program, including both classroom and laboratory instruction, the authorized school official must furnish the student a certificate of course completion within 15 calendar days.

B. When a student satisfactorily completes classroom instruction and intends to complete the program with another provider, the authorized school official must furnish the student a verification statement of completion of classroom instruction within 15 calendar days.

Subp. 13. **Student record.** A permanent record must be maintained for a student completing either the classroom or laboratory phase of the motorcycle driver education course. The record must contain the student's legal name, including first, middle, and last; birthdate; and the completion date for the phase of the course.

Subp. 14. **Annual report.** A school district desiring approval for its motorcycle driver education program must submit an annual report to the Department of Education, on forms supplied by it, before conducting the course. The annual report must identify the authorized school official and the instructors who will be teaching students and each instructor's driver's

APPROVED BY THE REVISOR OF STATUTES OFFICE BY:

license number.

3500.5060 MOTORCYCLE REQUIREMENTS FOR MOTORCYCLE DRIVER EDUCATION.

Subpart 1. **Safety standards.** A motorcycle used for laboratory instruction for motorcycle driver education must comply with all federal and state motor vehicle safety standards for the model year of the motorcycle.

Subp. 2. **Required maintenance.** A motorcycle used for laboratory instruction must be maintained in safe operating condition through routine care and servicing.

Subp. 3. **Insurance or self-insurance required.** The school district must provide a plan of reparation security covering each vehicle used. Residual liability coverage and uninsured motorist coverage must be provided in the following amounts: not less than $100,000 because of bodily injury to or death of any one person in any one accident; not less than $300,000 because of bodily injury to or death of two or more persons in any one accident; and not less than $50,000 because of damage to or destruction of property of others in any one accident.

3500.5070 EXEMPTION FOR EXPERIMENTAL PROGRAM.

A school district desiring an exemption from parts 3500.5050 to 3500.5060 must follow the procedures contained in part 3500.1000.

REPEALER. Minnesota Rules, part 3500.4500 is repealed.

IN THE STATUTES

OFFICE OF THE REVISOR OF STATUTES

Proposed Rule

RD504

Agency: Department of Education

Division:

Agency Contact: Joe Meyerring

Minnesota Rules: Part(s) 3500.5000 to 3500.5070

Title: Proposed Rules Governing Automobile and Motorcycle Driver Education Programs

Type of Rules: Permanent

Incorporations by Reference: None

Duplication of Statutory Language: None

Steven C. Cross
Revisor of Statutes

Richard J. Sands
Assistant Revisor
Phone: 296-2798
Date: April 17, 1984

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

State of Minnesota
State Board of Education
Department of Education

In the Matter of the Proposed
Adoption of Rules of the State
Board of Education Governing
Automobile and Motorcycle
Driver Education Programs
Minnesota Rules,
Parts 3500.5000 to 3500.5070
Repeal Minnesota Rules,
Part 3500.4500

ORDER ADOPTING
RULES

Notice of the Board's intent to adopt the above-entitled rules without a public hearing was published in the State Register on July 16, 1984, and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes Section 14.22. After affordint interested and affected persons an opportunity to submit comments for 30 days after Notice, receiving no written requests for a public hearing within the 30-day comment period, receiving no comments, and determining the need for and reasonableness of the above-captioned rules,

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minnesota Rules, Parts 3500.5000 to 3500.5070 and Repeal Rules Part 3500.4500 Governing Automobile and MOtorcycle Driver Education Programs this 11th day of September, 1984, pursuant to authority vested in the Board by Minnesota Statutes Sections 121.11, Subd. 7a and 12, and 169.974, subd. 2, as amended by Minnesota Laws 1984, Ch. 549, Sec. 32.

STATE OF MINNESOTA

Ruth E. Randall

Ruth E. Randall, Secretary

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

RECEIVED
SEP 1 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

G. Policy must regulate the distribution and storage of prescription drugs.

REPEALER. Minnesota Rules, parts 2925.0100, subparts 13 and 15; 2925.0200, subparts 2, 3, and 4; 2925.0300; 2925.0400; 2925.0700; 2925.0800, subpart 2; 2925.0900; 2925.1100; 2925.1300; 2925.1700; 2925.1800, subpart 1; 2925.1900, subpart 3; 2925.2100, subpart 1; 2925.2300, subpart 1; 2925.2550, subpart 1; 2925.3000; 2925.3200; and 2925.3400 are repealed.

State Board of Education
Department of Education
Operations Division

Proposed Rules Governing Automobile and Motorcycle Driver Education Programs

Notice of Intent to Adopt Rules Without a Public Hearing

Notice is hereby given that the State Board of Education proposes to adopt the above-entitled rules without a public hearing. The Board has determined that the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minnesota Statutes, Sections 14.21 to 14.28.

These rules establish the minimum criteria the State Board of Education and Commissioner will use in determining whether the Automobile and Motorcycle Driver Education Program offered through public schools, should be approved or denied.

Persons interested in these rules are encouraged to submit comments in support of or in opposition to the proposed rules. Each comment should identify the portion of the proposed rules addressed, the reason for the comment and any change proposed. Persons submitting these comments shall have 30 days to submit comments on the proposed rules following publication in the *State Register*. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

If 25 or more persons submit written requests for a public hearing on the proposed rules within the 30-day comment period, a public hearing will be held. The person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. In the event a public hearing is required, the agency will proceed according to the provisions of Minn. Stat. §§ 14.131 to 14.20.

Persons who wish to submit comments or a written request for a public hearing on the proposed rules should submit such comments or requests to:

Joseph E. Meyerring, Specialist
Traffic Safety Education
685 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: (612) 296-4899

Authority for the adoption of these rules is contained in Minn. Stat. §§ 121.11, subd. 7a (1982), and 169.974, subd. 2, as amended by Minn. Laws 1984, Ch. 549, Sec. 32. Additionally, a statement of need and reasonableness that describes the need for and reasonableness of each provision of the proposed rules has been prepared and is available from Joseph E. Meyerring upon request.

Upon adoption of the final rules without a public hearing, the proposed rules, this notice, and the statement of need and reasonableness, all written comments received, and the final rules as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rules as proposed for adoption, should submit a written statement of such request to Joseph E. Meyerring.

The Board estimates that the proposed rules will not require an expenditure of public monies by all local public bodies of an amount which exceeds $100,000 in either of the two years immediately following adoption of the proposed rules. These proposed rules will not directly affect small businesses.

A copy of the proposed rules is attached to this notice.

A free copy of this notice and the proposed rules is available and may be obtained by contacting Joseph E. Meyerring.

June 12, 1984

Ruth E. Randall
Secretary

Rules as Proposed (all new material)

3500.5000 AUTOMOBILE DRIVER EDUCATION PROGRAMS.

A school district, for the purpose of Minnesota Statutes, section 171.04, offering automobile driver education programs, directly or indirectly, shall comply with parts 3500.5010 to 3500.5030.

3500.5010 INSTRUCTIONAL REQUIREMENTS FOR AUTOMOBILE DRIVER EDUCATION.

Subpart 1. **Classroom curriculum.** A written classroom curriculum guide must be available to and used by an instructor conducting classroom instruction. The curriculum presented to the students must include at least the following opportunities:

A. to analyze and assess several decision-making models and factors influencing highway-user decisions;

B. to analyze and simulate making decisions about the effect of alcohol and other drugs on behavior and driving performance;

C. to analyze and practice making decisions about using occupant restraints;

D. to identify and analyze a variety of driving decisions about highway users and roadway characteristics;

E. to analyze and practice making decisions about a vehicle's speed under different driving conditions;

F. to know the content and purpose of motor vehicle and traffic laws and rules for safe driving performance;

G. to identify, analyze, and describe proper procedures for a variety of driving situations;

H. to gather information and practice making decisions about automobile ownership and maintenance;

I. to identify, analyze, and practice making decisions related to drivers' attitudes and emotions; and

J. to explore alternative ways to become better drivers and to improve the highway transportation system.

Subp. 2. **Laboratory curriculum.** A written laboratory curriculum guide must be available to and used by each instructor conducting laboratory instruction. The curriculum presented to the students must include at least the following:

A. orientation to the purpose, content, and procedures for laboratory instruction;

B. orientation to gauges and instruments, and preparing to move the vehicle;

C. basic skills in speed control and tracking on forward and backward paths;

D. orientation to driving and initial techniques in scanning for, recognizing, and responding to obstacles;

E. basic skills in parking, turning, backing, turning around, lane changing, crossing intersections, and passing;

F. reduced-risk city driving, highway driving, freeway driving, and interacting with other highway users;

G. strategies for perceiving and responding to adverse and special conditions and emergencies; and

H. formal evaluation, self-evaluation, and planning for future improvement.

Subp. 3. **Place for on-street instruction.** On-street instruction must be conducted on a planned practice driving route. It may not be conducted on actual routes used for road tests for state driver licenses.

Subp. 4. **Classroom instruction.** At least 30 hours of classroom instruction must be scheduled over no less than one week and not more than 36 weeks. No more than three clock hours of classroom instruction may be scheduled per day for any student.

Subp. 5. **Laboratory instruction.** At least six hours of laboratory instruction, or the equivalent, must be scheduled over no less than one week and not more than 12 weeks. No more than two clock hours of laboratory instruction or the equivalent may be scheduled per day for any student.

A. If automobile-driving simulator instruction is provided and is not counted as classroom time, four clock hours of simulator instruction may be substituted for one clock hour of on-street instruction.

B. If off-street driving range instruction is provided, two clock hours of driving range instruction may be substituted for one clock hour of on-street instruction.

C. When simulator or driving range instruction is substituted for on-street instruction, the on-street instruction time may not

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

be reduced to less than three clock hours. However, when both simulator and driving range instruction are substituted, on-street instruction time may not be reduced to less than two clock hours.

D. The student-instructor ratio for on-street laboratory instruction scheduled may not be less than two students per instructor or more than three students per instructor during a single class period.

Subp. 6. Sequence when simultaneous instruction. When both phases of the program are conducted during the same time period, at least five clock hours of classroom instruction must be completed before beginning laboratory instruction. The laboratory instruction must be dispersed throughout the classroom instruction.

Subp. 7. Sequence when successive instruction. Successful completion of classroom instruction is mandatory for enrollment in laboratory instruction, when the two phases of the program are conducted during separate time periods. The time period between the phases of instruction may not exceed six months.

Subp. 8. Occupant restraints. Instructors must ensure that all vehicle occupants use restraints at all times during laboratory instruction.

Subp. 9. Permit or driver's license. Instructors must ensure that a student is in actual possession of a valid Minnesota driver instruction permit or driver's license before giving on-street driving instruction.

Subp. 10. Course credit. Driver education courses may carry credit toward graduation for students, whether offered directly or indirectly, as a separate course or part of another course. Credit for driver education must be granted under the same standards that credit is granted for satisfactory completion of other courses.

Subp. 11. Program modification. A school district which does not provide the complete laboratory instruction may offer classroom instruction only after it has consulted with an approved on-street provider within the immediate area. The district must modify its program to minimize duplication of training and ensure coordination of classroom and laboratory instruction.

Subp. 12. Authorized school official. A school district must identify an authorized school official to be responsible for certifying satisfactory completion of the program. The official need not be licensed under part 8700.4900 unless that person also is an instructor in the program.

A. When a student satisfactorily completes the driver education program, including both classroom and on-street instruction, the authorized school official must furnish the student a certificate of course completion within 15 calendar days.

B. When a student satisfactorily completes classroom instruction and intends to complete the program with another provider, the authorized school official must furnish the student a verification statement of completion of classroom instruction within 15 calendar days.

C. When a student under 16 years of age fails to continue or successfully complete the driver education course, including on-street instruction, the authorized school official must immediately notify the Department of Public Safety, Driver and Vehicle Services Division.

Subp. 13. Student record. A permanent record must be maintained for each student completing either the classroom or laboratory phase of the automobile driver education course. The record must contain the student's legal name, including first, middle, and last; birthdate; and the completion date for each phase of the course.

Subp. 14. Annual report. A school district desiring approval for its automobile driver education program must submit an annual report to the Department of Education, on forms supplied by it, before conducting the course. The annual report must identify the authorized school official and all instructors who will be teaching students and each instructor's driver's license number.

3500.5020 VEHICLE REQUIREMENTS FOR AUTOMOBILE DRIVER EDUCATION.

Subpart 1. Safety standards. A vehicle used for laboratory instruction for automobile driver education must comply with federal and state motor vehicle safety standards for the model year of the vehicle.

Subp. 2. Required equipment. A vehicle used for on-street instruction must have the following equipment:

A. dual control brakes;

B. outside and rearview mirror for the driver's use and separate rearview mirror for the instructor's use;

C. sunvisors for both the driver and the front seat passenger;

D. windshield washers, wipers, and defroster; and

E. occupant restraints for each occupant of the vehicle.

Subp. 3. Display of sign. A vehicle used for on-street instruction must conspicuously display a sign on the rear that reads "Student Driver." The background and letters of the sign must be of contrasting colors. The lettering must be at least two but

not more than five inches high. The sign must be removed when the vehicle is used for purposes other than driver education instruction.

Subp. 4. Required maintenance. A vehicle used for laboratory instruction must be maintained in safe operating condition through routine care and servicing.

Subp. 5. Firearms, hazardous or toxic substances prohibited. Firearms or hazardous or toxic substances may not be transported in a driver education vehicle. For the purpose of this subpart, "firearms" has the definition given it in Minnesota Statutes, section 97.40, subdivision 34; "hazardous substances" and "toxic substances" have the definitions given them in Minnesota Statutes, section 24.33, clauses (d) and (e). This subpart does not apply to fuel carried in the vehicle's fuel tank or any other substance normally being used by the vehicle while it is in motion.

Subp. 6. Insurance or self-insurance required. The district shall provide a plan of reparation security covering each vehicle used and complying with the Minnesota No-Fault Automobile Insurance Act, Minnesota Statutes, sections 65B.41 to 65B.71. However, residual liability coverage and uninsured motorist coverage must be provided in the following amounts: not less than $100,000 because of bodily injury to or death of any one person in any one accident; not less than $300,000 because of bodily injury to or death of two or more persons in any one accident; and not less than $50,000 because of damage to or destruction of property of others in any one accident.

3500.5030 EXEMPTION FOR EXPERIMENTAL PROGRAM.

A school district desiring an exemption from parts 3500.5010 to 3500.5020 must follow the procedures contained in part 3500.1000.

3500.5040 MOTORCYCLE DRIVER EDUCATION PROGRAMS.

A school district, for the purpose of Minnesota Statutes, section 169.974, subdivision 2, offering motorcycle driver education programs, directly or indirectly, shall comply with parts 3500.5050 to 3500.5070.

3500.5050 INSTRUCTIONAL REQUIREMENTS FOR MOTORCYCLE DRIVER EDUCATION.

Subpart 1. Classroom curriculum. A written classroom curriculum guide must be available to and used by an instructor conducting classroom instruction. The curriculum presented to the students must include at least the following opportunities:

A. to become familiar with the purpose, content, and procedures for classroom instruction;

B. to learn the location and operation of motorcycle controls and indicators;

C. to identify, analyze, and practice making decisions about proper protective gear;

D. to identify and become familiar with the procedures for starting, riding, and stopping a motorcycle;

E. to learn procedures for turning, changing gears, and using both brakes to stop a motorcycle;

F. to identify basic riding strategies and prepare to ride safely in traffic;

G. to become familiar with the various methods used to minimize, separate, and compromise riding hazards;

H. to learn procedures for passing, group riding, and night riding;

I. to prepare for handling unusual or emergency situations; and

J. to gather information and practice making decisions about selecting, insuring, and maintaining a motorcycle.

Subp. 2. Laboratory curriculum. A written laboratory curriculum guide must be available to and used by an instructor conducting laboratory instruction. The curriculum presented to the students must include at least the following:

A. orientation to the purpose, content, and procedures for laboratory instruction;

B. mounting, dismounting, starting, stopping, walking the cycle, clutch friction point, and riding in a straight line;

C. circles, weaving, sharp turns, and straight line shifting;

D. braking, turning, adjusting speed, shifting, and accelerating in a turn;

E. simulated on-street riding and initial scanning techniques for recognizing and responding to obstacles;

F. passing, rear wheel skids, and quick stops;

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

G. riding on pegs, lane changing, and stopping on a curve;

H. reduced-risk urban, suburban, and rural riding techniques; and

I. formal evaluation, self-evaluation, and planning for future improvement.

Subp. 3. Place for on-street instruction. On-street instruction must be conducted on a planned practice driving route. It may not be on actual routes used for road tests for state driver licenses.

Subp. 4. Classroom instruction. At least eight clock hours of classroom instruction must be scheduled. No more than three clock hours of classroom instruction may be scheduled per day for any student.

Subp. 5. Laboratory instruction. Laboratory instruction must include at least six clock hours of instruction. No more than two clock hours of laboratory instruction may be scheduled per day for a student.

Subp. 6. Sequence when simultaneous instruction. When both phases of the program are conducted during the same time period, at least two clock hours of classroom instruction must be completed before beginning laboratory instruction. The laboratory instruction must be dispersed throughout the classroom instruction.

Subp. 7. Sequence when successive instruction. Successful completion of the classroom phase is mandatory for enrollment in the laboratory phase, when the two phases of the program are conducted during separate time periods. The time period between the phases of instruction may not exceed one month.

Subp. 8. Student-instructor ratio. The student-instructor ratio may not exceed three students per instructor for on-street instruction and eight students per instructor for off-street driving range instruction.

Subp. 9. Protective clothing. Instructors must ensure that all students, during laboratory instruction, wear helmets, eye protective devices, and protective clothing, including gloves, jackets or long-sleeved shirts, long pants, and leather shoes or boots which cover the foot.

Subp. 10. Driver's license. Instructors must ensure that a student is in actual possession of a valid standard Minnesota driver's license before giving classroom instruction and a valid two-wheeled vehicle instruction permit before giving on-street instruction.

Subp. 11. Program modification. A school district that does not provide the complete laboratory instruction may offer classroom instruction only after it has consulted with an approved on-street provider within the immediate area. The district must modify its program to minimize duplication of training and ensure coordination of classroom and laboratory instruction.

Subp. 12. Authorized school official. A school district must identify an authorized school official to be responsible for certifying satisfactory completion of the program. The official need not be licensed under part 8700.4900 unless that person also is an instructor in the program.

A. When a student satisfactorily completes the motorcycle driver education program, including both classroom and laboratory instruction, the authorized school official must furnish the student a certificate of course completion within 15 calendar days.

B. When a student satisfactorily completes classroom instruction and intends to complete the program with another provider, the authorized school official must furnish the student a verification statement of completion of classroom instruction within 15 calendar days.

Subp. 13. Student record. A permanent record must be maintained for a student completing either the classroom or laboratory phase of the motorcycle driver education course. The record must contain the student's legal name, including first, middle, and last; birthdate; and the completion date for the phase of the course.

Subp. 14. Annual report. A school district desiring approval for its motorcycle driver education program must submit an annual report to the Department of Education, on forms supplied by it, before conducting the course. The annual report must identify the authorized school official and the instructors who will be teaching students and each instructor's driver's license number.

3500.5060 MOTORCYCLE REQUIREMENTS FOR MOTORCYCLE DRIVER EDUCATION.

Subpart 1. Safety standards. A motorcycle used for laboratory instruction for motorcycle driver education must comply with all federal and state motor vehicle safety standards for the model year of the motorcycle.

Subp. 2. Required maintenance. A motorcycle used for laboratory instruction must be maintained in safe operating condition through routine care and servicing.

Subp. 3. Insurance or self-insurance required. The school district must provide a plan of reparation security covering each vehicle used. Residual liability coverage and uninsured motorist coverage must be provided in the following amounts: not less

than $100,000 because of bodily injury to or death of any one person in any one accident; not less than $300,000 because of bodily injury to or death of two or more persons in any one accident; and not less than $50,000 because of damage to or destruction of property of others in any one accident.

3500.5070 EXEMPTION FOR EXPERIMENTAL PROGRAM.

A school district desiring an exemption from parts 3500.5050 to 3500.5060 must follow the procedures contained in part 3500.1000.

REPEALER. Minnesota Rules, part 3500.4500 is repealed.

Housing Finance Agency

Proposed Rules Governing the Energy Improvement Loan Insurance Program

Notice of Intent to Adopt Rules Without a Public Hearing

Notice is hereby given that the Minnesota Housing Finance Agency ("agency") proposes to adopt the above-entitled rules without a public hearing. The agency has determined that the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. § 14.21 to 14.28.

Persons interested in these rules shall have 30 days to submit comments in support of or in opposition to the proposed rules within the 30-day comment period. Such comments are encouraged, and should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed. The proposed rule may be modified as the result of comments received if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language. Unless twenty-five or more persons submit written requests for a public hearing on the proposed rule within the 30-day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of Minn. Stat. § 14.14 *et. seq.* Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or request to:

Kathleen J. Johnson
Legal Division
Minnesota Housing Finance Agency
Suite 200
333 Sibley Street
St. Paul, Minnesota 55101
Telephone: 612/296-9793

Authority for adoption of these rules is contained in Minn. Stat. § 462A.06, Subd. 4 and 11. Additionally, a statement of need and reasonableness that describes the need for and reasonableness of each provision of the proposed rules, and that identifies the data and information relied upon to support the proposed rules has been prepared and is available from Kathleen J. Johnson upon request.

Upon adoption of the final rules without a public hearing, the proposed rules, this notice, the statement of need and reasonableness, all written comments received, and the final rules as adopted will be delivered to a designee of the Attorney General for review as to form and legality, including the issue of substantial change, and to determine whether the agency has the authority to adopt the rules and whether the record demonstrates a rational basis for the need for and reasonableness of the proposed rules. Persons who wish to receive notice of the date of submission of these rules to the Attorney General for review, or who wish to receive a free copy of the final rules as adopted, should make such requests to Kathleen J. Johnson.

A copy of the proposed rule is attached to this notice. Additional copies may be obtained by contacting Kathleen J. Johnson.

Please be advised that Minn. Stat. Ch. 10A.03 requires each lobbyist to register with the State Ethical Practices Board within five (5) days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, Subd. 11 as any individual:

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

State Board of Education
Department of Education
Instruction Division

Notice of Intent to Solicit Outside Opinion Regarding Proposed Rules Governing Approval of Automobile and Motorcycle Driver Education Programs

Notice is hereby given that the State Department of Education is seeking information or opinions from sources outside the agency in preparing to promulgate rules governing the approval of automobile and motorcycle driver education programs.

The promulgation of these rules is authorized by Minnesota Statutes, Chapter 548, Laws of 1982 which requires the State Board of Education to prescribe rules governing the approval of automobile and motorcycle driver education programs.

The State Department of Education requests information and comments concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing. Written statements should be addressed to:

Joseph E. Meyerring, Specialist
Traffic Safety Education
Department of Education
550 Cedar Street
St. Paul, Minnesota 55101

Oral statements will be received during regular business hours over the telephone by contacting Joseph E. Meyerring at (612) 296-4899, or in person at the above address.

All statements of information and comment shall be accepted for 20 days immediately following publication of this notice in the *State Register*. Any written materials received by the State Department of Education shall become part of the record in the event that the rules are promulgated.

April 28, 1982

John J. Feda
Commissioner of Education

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

State of Minnesota
Department of Education

State Board of Education

In the Matter of the Proposed
Adoption of Rules of the
State Board of Education
Governing Automobile and Motorcycle
Driver Education Programs
Minnesota Rules, Parts 3500.5000
to 3500.5070
Repeal Minnesota Rules, Part 3500.4500

ORDER FOR NOTICE OF INTENT
TO ADOPT RULES WITHOUT
PUBLIC HEARING

IT IS ORDERED this 12th day of June, 1984, that a Notice of Intent to Adopt Rules Without Public Hearing in the Above-entitled matter be given to all persons who have registered their names with the State Board of Education for that purpose and be published in the State Register.

State of Minnesota
Board of Education

Ruth E. Randall

Ruth E. Randall, Secretary

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

CERTIFICATE OF BOARD'S
AUTHORIZING RESOLUTION

I, Ruth E. Randall, do hereby certify that I am the secretary of the Board of Education, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the Board of Education duly and properly called and held on the 12th day of June, 1984, that a quorum was present at said meeting, that a majority of those present voted for the resolution and that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> "RESOLVED, that Ruth E. Randall, secretary of the Board of Education, be and he hereby is granted the authority and directed to sign an Order of the Board directing that Notice be given of the Board's intent to adopt without a public hearing rules governing the automobile and motorcycle driver education program, to sign the Notice thereof, and to perform any and all acts incidental thereof. In the event a public hearing becomes necessary, he or his deputy hereby is granted the authority and directed to call a hearing for the purpose of promulgating said rules as well as perform any and all acts incidental thereto, including but without being limited to signing an Order for Hearing and Notice of Hearing as well as acting as the Board's representative at all hearings."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 12th day of June, 1984.

Ruth E. Randall

Ruth E. Randall, Secretary
State Board of Education

Ruth A. Myers

Member, State Board of Education

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

State Board of Educat
Department of Education
Operations Division

In the Matter of the Proposed
Adoption of Rules of the
State Board of Education
Governing Automobile and Motorcycle
Driver Education Programs
Minnesota Rules, Parts 3500.5000
to 3500.5070
Repeal Minnesota Rules, Part 3500.4500

Notice of Intent to Adopt Rules
Without a Public Hearing

Notice is hereby given that the State Board of Education proposes to adopt the above-entitled rules without a public hearing. The Board has determined that the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minnesota Statutes, Sections 14.21 to 14.28.

These rules establish the minimum criteria the State Board of Education and Commissioner will use in determining whether the Automobile and Motorcycle Driver Education Program offered through public schools, should be approved or denied.

Persons interested in these rules are encouraged to submit comments in support of or in opposition to the proposed rules. Each comment should identify the portion of the proposed rules addressed, the reason for the comment and any change proposed. Persons submitting these comments shall have 30 days to submit comments on the proposed rules following publication in the State Register. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

If 25 or more persons submit written requests for a public hearing on the proposed rules within the 30-day comment period, a public hearing will be held. The person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. In the event a public hearing is required, the agency will proceed according to the provisions of Minn. Stat. §§ 14.131 to 14.20.

Persons who wish to submit comments or a written request for a public hearing on the proposed rules should submit such comments or requests to:

Joseph E. Meyerring, Specialist
Traffic Safety Education
685 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: (612) 296-4899

Authority for the adoption of these rules is contained in Minn. Stat. §§ 121.11, subd. 7a (1982), and 169.974, subd. 2, as amended by Minn. Laws 1984, Ch. 549, Sec.32. Additionally, a Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rules has been prepared and is available from Joseph E. Meyerring upon request.

Upon adoption of the final rules without a public hearing, the proposed rules, this Notice, and the Statement of Need and Reasonableness, all written comments received, and the final Rules as Adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rules as proposed for adoption, should submit a written statement of such request to Joseph E. Meyerring.

The Board estimates that the proposed rules will not require an expenditure of public monies by all local public bodies of an amount which exceeds $100,000 in either of the two years immediately following adoption of the proposed rules. These proposed rules will not directly affect small businesses.

A copy of the proposed rules is attached to this Notice.

A free copy of this Notice and the proposed rules is available and may be obtained by contacting Joseph E. Meyerring.

State of Minnesota
State Board of Education

Ruth E. Randall
Secretary

Date: June 12, 1984

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

S46
5/18/84

State of Minnesota
Department of Education

State Board of Education
Operations Division

IN THE MATTER OF: The Proposed Adoption of
Rules of the State Board of Education Governing
Automobile and Motorcycle Driver Education Programs
Minnesota Rules, Parts 3500.5000 to 3500.5070
Repeal of Minnesota Rules, Part 3500.4500
Without Public Hearing

STATE OF MINNESOTA)
) ss.
County of Ramsey)

AFFIDAVIT OF MAILING

John R. Jelinek, being first duly sworn, deposes and says:

That on the 10th day of July, 1984, at the City of St. Paul, County of Ramsey, State of Minnesota, he served the attached Notice of Intent to Adopt Rules Without Public Hearing and a copy of the proposed rules, by depositing in the State of Minnesota Central Mail System for United States mailing at said City of St. Paul, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations named on the certified list (see attached Certificate) who have requested that their names be placed on file with the Minnesota Department of Education for the purpose of receiving notice of the proposed adoption of rules by the State Board of Education.

Subscribed and sworn to before me
this 10th day of July
1984.

Lois E. Steinhaus

LOIS E. STEINHAUS
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES MAY 9, 1989

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

State of Minnesota
Department of Education

State Board of Education
Operations Division

IN THE MATTER OF: The Proposed Adoption of
Rules of the State Board of Education Governing
Automobile and Motorcycle Driver Education Programs
Minnesota Rules, Parts 3500.5000 to 3500.5070
Repeal of Minnesota Rules, Part 3500.4500
Without Public Hearing

Affidavit of Additional Notice
of the State Board of Education
Mailing List

I hereby certify that in addition to the Notice required for persons on the State Board of Education rulemaking mailing list, of persons who have specifically requested notice of rulemaking proceedings, a Notice was mailed to selected persons on the Education Statistics memo series mailing list, as of 9 o'clock A .M., this 10th day of July, 1984, which includes school superintendents, Directors of ECSUs, Vocational Centers, Joint Power Districts and Driver Education contact persons.

State Board of Education

Ruth E. Randall
Secretary

Subscribed and sworn to before me
this 10th day of July, 1984.

Lois E. Steinhaus

Ramsey County, Minnesota

My Commission expires 5-9-89

LOIS E. STEINHAUS
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES MAY 9, 1989

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

State of Minnesota
Department of Education

State Board of Education
Operations Division

STATE OF MINNESOTA

COUNTY OF RAMSEY

IN THE MATTER OF: The Proposed Adoption of
Rules of the State Board of Education Governing
Automobile and Motorcycle Driver Education Programs
Minnesota Rules, Parts 3500.5000 to 3500.5070
Repeal of Minnesota Rules, Part 3500.4500
Without Public Hearing

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. § 14.14, subd. 1a, that their names be placed on file with and maintained by the Minnesota Department of Education for the purpose of receiving notice of the proposed adoption of rules by the State Board of Education is accurate and complete as of 10 o'clock A. M. this 5th day of July, 1984.

STATE BOARD OF EDUCATION

By Exilona Savre

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

ALTERNATIVE FOR AUTISTIC PEOPLE, INC
3725 47TH AVE SOUTH
MPLS, MN 55406

SAM RUHLE
400 SUMMIT BANK BLDG
310 SO 4TH AVE
MINNEAPOLIS MN 55415

ROGER BUETTNER, ADM ASST
SO ST PAUL SCH DIST
700 N 2ND ST
SO ST PAUL, MN 55075

CRISTINE E BOSWELL
ASSO DIR, MARC
2344 NICOLLET AVE SO
MPLS, MN 55404

RICK CARTER
MINN ASSO HEALTH CARE
2850 METRO DR-SUITE 429
MPLS, MN 55420

JEAN DAWSON, EDITOR
MINN GOVERNMENT REPORT
B-12 PRESS ROOM
STATE CAPITOL

VIRGINIA PETTY, MN AEYC
1821 UNIVERSITY AVE
ROOM 373 SO
ST PAUL MN 55104

DIR-DEVELOPMENTAL DIS-
ABILITIES PLANN OFF
200 CAPITOL SQ BLDG
ST PAUL, MN 55101

LEO FITZPATRICK
[redacted]38 HENSLOWE AVE SO
COTTAGE GROVE, MN 55016

JAMES D. VAN HORN
271 GRIGGS-MIDWAY BLDG
1821 UNIVERSITY AVE
ST.PAUL MN 55104

GOVERN. RELATIONS DEPT
UNITED WAY OF MPLS AREA
404 SO 80TH ST
MPLS, MN 55404

KRIS JULIAR-RGN 9 DEV CM
410 SO 5TH ST
P O BOX 3367
MANKATO, MN 56001

GENE JOHANNES
MINN CHIROPRACTIC ASSO
2353 RICE ST-SUITE 170
ST PAUL, MN 55113

JEFFEREY L. OLSON, DEP.CO
DEPT OF VETERANS AFFAIR
VETERANS SERV BLDG
ST.PAUL MN 55155

MINN BOARD OF NURSING
717 DELAWARE ST SE
MPLS, MN 55414

PHILLIPS LEG SER INC
459 RICE ST
ST PAUL, MN 55103

PETER POPOVICH-PETERSON
POPOVICH-KNUTSON & FLYNN
345 CEDAR ST.
ST, PAUL MN 55101

THOMAS POLT
ATTORNEY AT LAW
MC CARTHY BLDG
EYOTA, MN 55934

KATHLEEN BUREK
LCRAR-ROOM B-46
STATE CAPITOL

BRUCE T ROWE
COMM HEALTH SER BOARD
325 LAKE AV SO-SUITE 604
DULUTH, MN 55802

CHARLES SCHAFFER
ENERGY & EC DEVELOPMENT
480 CEDAR ST, RM 100
ST.PAUL MN 55101

MARGARET SANDBERG
DEPT OF HEALTH
717 DELAWARE ST SE
MPLS, MN 55440

ROBERT A. HARDER
MINN DENTAL ASSO.
2236 MARSHALL AVE
ST.PAUL MN 55104

CITY EDITOR
MPLS TRIBUNE
425 PORTLAND AVE
MPLS MN 55488

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

DALE G. SWANSON
SUITE 210
1068 SO LAKE ST
FOREST LAKE MN 55025

MARY SAMOSZUK
MN HIGHER ED COOR BOARD
SUITE 400 CAPITOL SQUARE
ST PAUL, MN 55101

VERNON VICK, VOC DIR
ROSEVILLE AREA SCHOOLS
1251 W CO RD B-2
ROSEVILLE, MN 55113

ALAN INGRAM
MN ASSO-SOCIAL WORKERS
614 PORTLAND
ST PAUL, MN 55102

KAREN GEORGE
SO MN LEGAL SERVICES
310 MEDICAL ARTS BLDG
ALBERT LEA MN 56007

DR GLENN HOLMAN
P.O. BOX 901
FARIBAULT MN 55021

DR JEANNE DORLE
ROSEVILLE SCHOOLS
1251 W CO RD B-2
ROSEVILLE, MN 55113

MIKE GRAVEL
509 SIBLEY ST
ST.PAUL MN 55101

POST BOARD
333 SIBLEY ST
SUITE 495
ST.PAUL MN 55101

KEN GREENER
5040 - 17TH AVE SO
MINNEAPOLIS, MN 55417

BARBARA ASLAKSON
2615 XYLON AVE SO
MINNEAPOLIS, MN 55426

KINGSLEY HOLMAN
HOLMAN & HOLMAN ATTORNEY
220 W 98TH ST
BLOOMINGTON, MN 55420

FRUNDT, FRUNDT-JOHNSON
117 WEST FIFTH ST
BLUE EARTH, MN 56013

REVISOR'S OFFICE
ROOM 3
CAPITOL BLDG
ST. PAUL, MN 55101

JANE GOODELL
1534 N TIMBER RIDGE NE
MPLS MN 55432

DAVID KINGSBURY
BRIDGEMAN HALL
BEMIDJI STATE UNIV.
BEMIDJI MN 56601

KATHLEEN ARNOLDI-MN FND
BETTER SPEECH & HEARING
508 BREMER-4TH & ROBERT
ST. PAUL MN 55101

FRANCES H. GRAHAM
345 CEDAR BLDG
SUITE 800
ST. PAUL, MN 55101

CURT MICKA
222 GRAIN EXCHANGE
323 4TH AVE SOUTH
MPLS, MN 55415

RICHARD ANDERSON
MN SCH BOARDS ASSOC
BOX 119
ST. PETER, MN 56082

STEVE KAATZ
1865 ROME
ST. PAUL, MN 55116

MS. MARY STANTON
STATE UNIV SYSTEM
555 PARK ST.-SUITE 230
ST.PAUL MN 55103

GREGOR PINNEY
MPLS STAR & TRIBUNE
425 PORTLAND AVE SO
MINNEAPOLIS MN 55488

Joel Sutter
Senate Research
123 State Capitol

Dr. Ruth E. Randall
Commissioner of Education
712 Capitol Square Building

Zona De Witt
Legislative Reference Library
Room 111
State Capitol

Russ Andrews
Office of State Auditor
Suite 400
555 Park Street

Curman Gaines
Deputy Commissioner
Department of Education
711 Capitol Square Building

Secretary of State
Room 231
State Capitol

Office of the Legislative Audit
First Floor
Veterans Service Building

Daniel A. Skoog
Assistant Commissioner
Department of Education
849 Capitol Square Building

Chief Clerk of House
Room 211
State Capitol

Bruce Hutchinson
Department of Public Welfare
Chemical Dependency Program
4th Floor
Centennial Office Building

June Alexander
Executive Assistant
Department of Education
713 Capitol Square Building

Karen Baker
Room 17
State Capitol

Linda Woodstrom
Economic Security
Room 690
American Center Building

Laura Zahn
Executive Aide
Department of Education
812 Capitol Square Building

Marsha Gronseth
House Research
Room 17
State Capitol

Chrys Zaglifa
Economic Security
Room 690
American Center Building

Nan Skelton
Assistant Commissioner
Department of Education
811 Capitol Square Building

Alan Hopeman
House Research
Room 17
State Capitol

John Cosgrove
Economic Security
Room 690
American Center Building

Katherine Schultz
Head Start Advocate
Department of Economic Security
American Center Building

Dan Loritz
Assistant Commissioner
709 Capitol Square Building

Medappa Chottepanda
Research & Statistical Services
Department of Economic Security
390 North Robert

Nina Kopach
I-R Research
Mechanic Arts Building

Charles Mottl
Office of Attorney General
Bremer Tower

Mary Lynne McAlonie
Room 710
Capitol Square Building

Gary Bastian
Mechanic Arts Building

Ron Dreyer
Room 551
Capitol Square Building

Bob Gramstad
Room ~~639~~ 640
Capitol Square Building

Dean Honetschlager
Planning Division
100 Capitol Square Building

Mel Johnson
Room 548
Capitol Square Building

Ed Hunter
Planning Division
Room 101
Capitol Square Building

Interagency Resource &
Information Center
5th Floor
Capitol Square Building

Mary Honetschlager
Room 648
Capitol Square Building

Robert Wedl
Room 303
Capitol Square Building

John Ostrem
State Board of Vo-Tech.
Education
5th Floor
Capitol Square Building

Don Johansen
Room 650
Capitol Square Building

Mitchell Rubinstein
HECB
400 Capitol Square Building

George Droubie
Room 610
Capitol Square Building

Bill Asp
OPLIC
Room 407
Capitol Square Building

Roger Delgehausen
Room 612
Capitol Square Building

Floyd Keller
Room 684
Capitol Square Building

Craig Froke
Room 541
Capitol Square Building

Mary Dalbotten
Room 607
Capitol Square Building

Brian Kanes
Room ~~651~~ 639
Capitol Square Building

Joe Graba
Room 564
Capitol Square Building

Ken Peatross
Room 609
Capitol Square Building

Richard Mesenburg
Room 656
Capitol Square Building

Paul Day
Room 515
Capitol Square Building

Robert Miller
Media Unit
Room 606
Capitol Square Building

Ken Zastrow
Room 865
Capitol Square Building

Tom Strom
Room 522
Capitol Square Building

Colleen Kish-Toupin
Room 613
Capitol Square Building

Jim Lee
Room 840
Capitol Square Building

Reynold Erickson
Room 631
Capitol Square Building

Audrey Grote
520 Capitol Square Building

Barry Sullivan
Room 705
Capitol Square Building

Wilfred Antell
Room 808
Capitol Square Building

Wayne Erickson
Room 813
Capitol Square Building

Ron Laliberte
Room 941
Capitol Square Building

Leonard Nachman
Room 717
Capitol Square Building

Jerry Pavek
Room 942
Capitol Square Building

Boni Pilapil
Room ~~720~~ 639
Capitol Square Building

Norena Hale
Room 828
Capitol Square Building

Don Modeen
Room 944
Capitol Square Building

John Comstock
Room 720
Capitol Square Building

Barb Burke
Room 829
Capitol Square Building

Don Pfiffner
Room 962
Capitol Square Building

Diane Morehouse
Room 721
Capitol Square Building

Gerald Kleve
Room 817
Capitol Square Building

Jesse Lewis
Room 965
Capitol Square Building

Marilyn Sorensen
Room 833
Capitol Square Building

Tom Melcher
Room 966
Capitol Square Building

Barry Shaffer
Room 723
Capitol Square Building

Bill White
Room 846
Capitol Square Building

Gary Farland
Room 967
Capitol Square Building

Dr. Gayle Anderson
Room 728
Capitol Square Building

Erv Chorn
Room 850
Capitol Square Building

Joleen Durken
Room 732
Capitol Square Building

Gary Olsen
Room 969
Capitol Square Building

Bob Kasper
Room 742
Capitol Square Building

Pete Moreno
872 Capitol Square Building

HARVEY RUCKER
~~WM. LUNDELL~~, DIR
MPLS VOC CENTER 001
807 NE BROADWAY
MPLS, MN 55413

GERRIE DRIESSEN, DIR
ANOKA VOC CENTER 011
11299 HANSON BLVD NW
COON RAPIDS MN 55433

JOHN LOBBEN, DIR
HENN TECH CENTERS 287
1820 N. XENIUM LANE
PLYMOUTH, MN 55441

KATHLEEN STUART, ASST.DI
CURRICULUM & INSTRUCTION
360 COLBORNE
ST.PAUL MN 55102

DAN HALLAND, DIR
CENTRAL STEARNS VOC 661
ROCORI SR. HIGH
COLD SPRING, MN 56320

DONALD OLSON, DIR
DULUTH VOC CENTER 709
1217 RICE LAKE RD
DULUTH, MN 55811

ILENE OLSON,DIR
CHISAGO CO VOC CNTR 863
NORTH BRANCH MDL SCH
NORTH BRANCH MN 55056

GARY WILKES
~~AL FLETCHER~~, DIR.
VOCATIONAL CENTER
3300 CENTURY AVE.NO.
WHITE BEAR LK MN 55110

KAREN O'BRIEN, DIR.
DAKOTA CO VOC CENTER 917
1300 E. 145TH ST
ROSEMOUNT MN 55068

WM. KALMER, DIR
NORTH COUNTRY VOC 919
ROOSEVELT & GRANT AV
BEMIDJI, MN 56601

JIM HINCK, DIR
CARVER SCOTT VOC CNT 930
401 E 4TH ST
CHASKA, MN 55318

DENNIS MODEC, DIR
NORTHERN CARLTON VOC 931
1000 18TH ST
CLOQUET, MN 55720

DAVID FREIBORG, DIR
HIGHLAND VOC CENTER 942
237 WILLOW ST.
TYLER, MN 56178

WM BEIMERS, DIR
BLUE MOUND VOC CNTR 943
109 S. FREEMAN
LUVERNE, MN 56156

LYNN STEENBLOCK, DIR
NISWI-NAYAWSHING VOC 944
S 13TH & WILLIAM AVE
MONTEVIDEO MN 56265

JAMES MECKLENBURG
~~EMERY KREGH~~, DIR
VIKING VOC CNTR 945
BOX 25
HANSKA, MN 56041

RONALD RUBADO, DIR
TRI-COUNTY VOC CNTR 946
BOX 657
GRAND RAPIDS MN 55744

ROBERT BOLLESEN, DIR
MILLE LACS VOC CNTR 947
RT.3 BOX 6A
MILACA, MN 56353

MARCIA LINSSEN, DIR
PRAIRIE LAKES VOC 948
2011 NOBLES ST.
WORTHINGTON MN 56187

JOHN OSBORNE, DIR
EAST CENTRAL VOC CNT 950
BOX 102
SANDSTONE, MN 55072

JAMES HOFER, WOODLAND-
HEARTLAND VOC CTRS 952
STAR RT: CHICAGO AVE 982
STAPLES, MN 56479

JEANETTE MEIER, DIR
SOUTHERN POLAR VOC 955
BOX 227
BARNUM, MN 55707

RAYMOND COLVIN, DIR
INTERDISTRICT VOC 956
N HIGHWAY 22
ST PETER, MN 56082

LYNN B. SALISBURY
~~STEPHEN BOYLE~~, DIR
OAK LAND VOC CENTER 957
430 NW 8TH AVE
CAMBRIDGE, MN 55008

ROBERT HALLER, DIR
NORTHERN LITES VOC 958
PO BOX 217
LANCASTER, MN 56735

ROGER LINDROOS, DIR
LEAF RVR VALLEY VOC 961
PO BOX 644
WADENA, MN 56482

LAVERN BRAATEN, DIR
EAST RANGE VOC CNTR 963
6TH AVE, TECH BLDG
VIRGINIA, MN 55792

BERNIE WENNER
~~EMERY KRECH~~, DIR
COTTONWOOD RVR VOC 964
RR 2, BOX 83AA
SPRINGFIELD MN 56087

GERALD FOLSTROM, DIR
CLAY CO VOC CENTER 965
11 ST & 10TH AVE N
MOORHEAD, MN 56560

ROGER JOHNSON, DIR
WRIGHT VOC CENTER 966
HIGHWAY 25
BUFFALO, MN 55313

CHARLES OVERBY
~~RICHARD KUBALL~~, DIR
SOUTHERN MINN VOC 967
125 S BROADWAY-PO 189
WELLS, MN 56097

CARL MONTZKA, DIR
SOUTH CENTRAL VOC 969
304 NORTH MAIN ST
BLUE EARTH, MN 56013

DAVID CZECH, DIR
SIBLEY CO VOC CNTR 970
BOX 868
ARLINGTON, MN 55307

~~ELLSWORTH HOLM, DIR~~
~~RUNESTONE VOC CNTR~~ 971
~~2910 S. BROADWAY~~
~~ALEXANDRIA, MN 56308~~

PIUS LACHER
~~THOMAS MOORE~~, DIR
RUM RIVER VOC CNTR 972
125 FOREST AVE W.
MORA, MN 55051

RODNEY HAGEN, DIR
RED RIVER VALLEY VOC 974
1505 CENTRAL AVE NW
E.GRND FORKS MN 56721

RICK KOTSCHEVAR, DIR
NORTHWEST VOC CNTR 976
ZEH & LA BREE
TH RVR FALLS MN 56701

JOHN RUSSELL, DIR
MID-STATE VOC CNTR 979
109 NE 2ND AVE
LITTLE FALLS MN 56345

GEORGE SCHERER, DIR
MARTIN CO VOC CNTR 980
900 JOHNSON ST.
FAIRMONT, MN 56031

NICK WALDOCH, DIR
PINE TO PRAIRIE VOC 985
1ST & MAIN
RED LK FALLS MN 56750

MICHAEL KUNTZ, DIR
DES MOINES VLY VOC 986
[illegible]8 NORTH HIGHWAY
JACKSON, MN 56143

W.D. LINDBERG, DIR
AGASSIZ VLY VOC CNTR 990
415 JACKSON ST
CROOKSTON, MN 56716

CINDY STEVENS, DIR
NW RGN INTER-DST 382
BOX 57
NEWFOLDEN, MN 56738

JOHN MESSELT, DIR
BENTON-STEARNS SP ED 383
570 1ST ST SE
ST CLOUD, MN 56301

ERIC LARSON, DIR
MOWER COUNTY SP ED 384
BROWNDALE ELEM SCH
BROWNDALE, MN 55918

THURMAN WETTELAND
LAKE AGASSIZ SPECIAL ED
BOX 209
AUDUBON MN 56511

KEN BURT, DIR
MIDWEST SP ED COOP 398
600 COLUMBIA AVE
MORRIS, MN 56267

EUGENE ZABINSKI, DIR
BOUNDARY WATER SP ED 842
600 E HARVEY ST
ELY, MN 55731

BOB VAADELAND
MN VALLEY COOP 978
450-9 AVE
GRANITE FALLS, MN 55918

THOMAS HANSEN, DIR
SOUTHERN MINN SP SER 870
250 2ND AVE SW
WELLS, MN 56097

DENNIS THORSEN, DIR
RIVER BEND SP ED 929
400 SOUTH PAYNE ST
NEW ULM, MN 56073

KEN MALKOVICH, DIR
MID-RANGE SP ED COOP 932
1ST AVE & 4TH ST SW
CHISHOLM, MN 55719

ORRIE LEABO, DIR
FERGUS FALLS SP ED 935
600 FRIBERG AVE
FERGUS FALLS MN 56537

KENNETH RUNBERG, DIR
CROW RIVER SP ED 937
30 GLEN ST N
HUTCHINSON, MN 55350

~~DONALD LOE~~, DIR
MEEKER-WRIGHT SP ED 938
BOX R
COKATO, MN 55321

LES MARTISKO, DIR
SOUTH CENTRAL SP ED 939
FRANKLIN SCH-N BROAD
MANKATO, MN 56001

RICHARD LUBANSKY, DIR
MINN VALLEY SP ED 992
SOUTHVIEW ELEM SCH
WACONIA, MN 55387

NEDRA MAHANEY, DIR
MINN RIVER VLY SP ED 993
NEW PRAGUE JR HIGH
NEW PRAGUE, MN 56071

GARY LEE, DIR
ST PETER INTDST SP 994
HWY 22 N
ST PETER, MN 56082

ED HANLON, DIR
MARTIN COUNTY SP ED 995
115 S PARK
FAIRMONT, MN 56031

KEITH ERICKSON
~~W. GACKSTETTER~~, DIR
RED LAKE FALLS SP ED 997
HWY 32 SO - BOX 445
RED LK FALLS MN 56750

D. CHRISTENSON, DIR
BEMIDJI RGN INTDST 998
BOX 571
BEMIDJI, MN 56601

BURDETTE CLIFFORD, DIR
ESV REGION ONE
810 4TH AVE S-BOX 1178
MOORHEAD, MN 56560

GARY POTHAST, DIR
ESV REGION TWO
LAKE AVE & 2ND ST
DULUTH, MN 55805

JEROME FOECKE, DIR
ESV REGION THREE
570 1ST ST SE
ST CLOUD, MN 56301

SALLY TOBEY, DIR
ESV REGION FOUR
SW/WC ECSU, STATE UNIV.
MARSHALL MN 56258

GORDON GIBBS, DIR
ESV REGION FIVE
314 CHESTNUT, BOX 2248
NORTH MANKATO, MN 56001

MERTON JOHNSON, DIR
ESV REGION SIX- METRO II
360 COLBORNE ST
ST PAUL, MN 55102

E RONALD CARRUTH, DIR
ESV REGION SEVEN- TIES
1925 W CO ROAD B-2
ROSEVILLE, MN 55113

SUPERINTENDENT

MINNEAPOLIS
SPECIAL SCH DIST 0001
807 NE. BROADWAY
MINNEAPOLIS MINN
55413

SUPERINTENDENT

EDINA
INDEP SCH DISTRICT 0273
5555 W. 70TH ST.
EDINA MINN
55435

SUPERINTENDENT

OSSEO
INDEP SCH DISTRICT 0279
[redacted] 2ND AVE NW.
OSSEO MINN
55369

SUPERINTENDENT

ST. LOUIS PARK
INDEP SCH DISTRICT 0283
6425 W. 33RD ST.
ST. LOUIS PARK MINN
55426

SUPERINTENDENT

METROPOLITAN ECSU
INDEP SCH DISTRICT 0920
3602 HIGHCREST NE, S-112
MINNEAPOLIS MINN
55418

SUPERINTENDENT

[redacted]TE BEAR LAKE
INDEP SCH DISTRICT 0624
2399 CEDAR AVE.
WHITE BEAR LAKE MINN
55110

SUPERINTENDENT

BIWABIK
INDEP SCH DISTRICT 0693
BOX 669
BIWABIK MINN
55708

SUPERINTENDENT

HOPKINS
INDEP SCH DISTRICT 0270
1001 STATE HWY. 7
HOPKINS MINN
55343

SUPERINTENDENT

MINNETONKA
INDEP SCH DISTRICT 0276
261 SCHOOL AVE.
EXCELSIOR MINN
55331

SUPERINTENDENT

RICHFIELD
INDEP SCH DISTRICT 0280
7001 HARRIET AVE. S.
RICHFIELD MINN
55423

SUPERINTENDENT

WAYZATA
INDEP SCH DISTRICT 0284
PO BOX 660, 210 N. HWY.
WAYZATA MINN
55391

SUPERINTENDENT

MOUNDS VIEW
INDEP SCH DISTRICT 0621
2959 HAMLINE AVE. N.
ROSEVILLE MINN
55113

SUPERINTENDENT

ST. PAUL
INDEP SCH DISTRICT 0625
360 COLBORNE ST.
ST. PAUL MINN
55102

SUPERINTENDENT

BUHL
INDEP SCH DISTRICT 0694
BOX 710
BUHL MINN
55713

SUPERINTENDENT

BLOOMINGTON
INDEP SCH DISTRICT 0271
8900 PORTLAND AVE. S.
BLOOMINGTON MINN
55420

SUPERINTENDENT

WESTONKA
INDEP SCH DISTRICT 0277
5600 LYNWOOD BLVD.
MOUND MINN
55364

SUPERINTENDENT

ROBBINSDALE
INDEP SCH DISTRICT 0281
4148 WINNETKA AVE. N.
NEW HOPE MINN
55427

SUPERINTENDENT

BROOKLYN CENTER
INDEP SCH DISTRICT 0286
6500 HUMBOLDT AVE. N.
BROOKLYN CENTER MINN
55430

SUPERINTENDENT

NORTH ST. PAUL-MAPLEWOOD
INDEP SCH DISTRICT 0622
2055 E. LARPENTEUR AVE.
MAPLEWOOD MINN
55109

SUPERINTENDENT

AURORA-HOYT LAKES
INDEP SCH DISTRICT 0691
601 N. 1ST ST. W.
AURORA MINN
55705

SUPERINTENDENT

CHISHOLM
INDEP SCH DISTRICT 0695
3RD AVE. SW. & 3RD ST.
CHISHOLM MINN
55719

SUPERINTENDENT

EDEN PRAIRIE
INDEP SCH DISTRICT 0272
8025 SCHOOL ROAD
EDEN PRAIRIE MINN
55343

SUPERINTENDENT

ORONO
INDEP SCH DISTRICT 0278
685 OLD CRYSTAL BAY RD N
LONG LAKE MINN
55356

SUPERINTENDENT

ST. ANTHONY VILLAGE
INDEP SCH DISTRICT 0282
3303 33RD AVE. NE.
ST. ANTHONY VILLAGE MINN
55418

SUPERINTENDENT

HENNEPIN TECHNICAL CENTE
INDEP SCH DISTRICT 0287
1820 N. XENIUM LANE
PLYMOUTH MINN
55441

SUPERINTENDENT

ROSEVILLE
INDEP SCH DISTRICT 0623
1251 W. COUNTY ROAD B-2
ROSEVILLE MINN
55113

SUPERINTENDENT

BABBITT
INDEP SCH DISTRICT 0692
SOUTH DRIVE
BABBITT MINN
55706

SUPERINTENDENT

ELY
INDEP SCH DISTRICT 0696
600 E. HARVEY ST.
ELY MINN
55731

SUPERINTENDENT

EVELETH
INDEP SCH DISTRICT 0697
801 JONES ST.
EVELETH MINN
55734

SUPERINTENDENT

FLOODWOOD
INDEP SCH DISTRICT 0698
BOX 287
FLOODWOOD MINN
55736

SUPERINTENDENT

GILBERT
INDEP SCH DISTRICT 0699

GILBERT MINN
55741

SUPERINTENDENT

HERMANTOWN
INDEP SCH DISTRICT 0700
4190 UGSTAD ROAD
DULUTH MINN
55811

SUPERINTENDENT

HIBBING
INDEP SCH DISTRICT 0701
8TH AVE. E. & 21ST ST.
HIBBING MINN
55746

SUPERINTENDENT

MOUNTAIN IRON
INDEP SCH DISTRICT 0703

MOUNTAIN IRON MINN
55768

SUPERINTENDENT

PROCTOR
INDEP SCH DISTRICT 0704
131 9TH AVE.
PROCTOR MINN
55810

SUPERINTENDENT

VIRGINIA
INDEP SCH DISTRICT 0706
TECHNICAL BUILDING
VIRGINIA MINN
55792

SUPERINTENDENT

NETT LAKE
INDEP SCH DISTRICT 0707

NETT LAKE MINN
55772

SUPERINTENDENT

TOWER-SOUDAN
INDEP SCH DISTRICT 0708
BOX 55, CHURCH ST.
SOUDAN MINN
55782

SUPERINTENDENT

DULUTH
INDEP SCH DISTRICT 0709
LAKE AVE. & 2ND ST.
DULUTH MINN
55802

SUPERINTENDENT

ST. LOUIS COUNTY
INDEP SCH DISTRICT 0710
731 3RD ST. S.
VIRGINIA MINN
55792

SUPERINTENDENT

NORTHEAST ECSU
INDEP SCH DISTRICT 0927
~~BOX 393~~ Midway School
~~AURORA~~ Virginia
MINN
~~55705~~ 55792

SUPERINTENDENT

AITKIN
INDEP SCH DISTRICT 0001
306 SECOND ST. NW.
AITKIN MINN
56431

SUPERINTENDENT

HILL CITY
INDEP SCH DISTRICT 0002
BOX 69
HILL CITY MINN
55748

SUPERINTENDENT

MC GREGOR
INDEP SCH DISTRICT 0004
MAIN ST.
MC GREGOR MINN
55760

SUPERINTENDENT

ANOKA
INDEP SCH DISTRICT 0011
11299 HANSON BLVD. NW.
COON RAPIDS MINN
55433

SUPERINTENDENT

CENTENNIAL
INDEP SCH DISTRICT 0012
4707 NORTH RD.
CIRCLE PINES MINN
55014

SUPERINTENDENT

COLUMBIA HEIGHTS
INDEP SCH DISTRICT 0013
1400 49TH AVE. NE.
COLUMBIA HEIGHTS MINN
55421

SUPERINTENDENT

FRIDLEY
INDEP SCH DISTRICT 0014
6000 W. MOORE LK. DR.
FRIDLEY MINN
55432

SUPERINTENDENT

ST. FRANCIS
INDEP SCH DISTRICT 0015
PO. BOX 128, 3325 BRIDGE
ST. FRANCIS MINN
55070

SUPERINTENDENT

SPRING LAKE PARK
INDEP SCH DISTRICT 0016
8000 HWY. 65 NE.
SPRING LAKE PARK MINN
55432

SUPERINTENDENT

AUDUBON
INDEP SCH DISTRICT 0021
BOX 38
AUDUBON MINN
56511

SUPERINTENDENT

DETROIT LAKES
INDEP SCH DISTRICT 0022
702 LAKE AVE.
DETROIT LAKES MINN
56501

SUPERINTENDENT

FRAZEE-VERGAS
INDEP SCH DISTRICT 0023
BOX 186
FRAZEE MINN
56544

SUPERINTENDENT

LAKE PARK
INDEP SCH DISTRICT 0024
BOX 357
LAKE PARK MINN
56554

SUPERINTENDENT

PINE POINT
INDEP SCH DISTRICT 0025
BOX 61
PONSFORD MINN
56575

SUPERINTENDENT

BEMIDJI
INDEP SCH DISTRICT 0031
15TH ST. & BELTRAMI AVE.
BEMIDJI MINN
56601

SUPERINTENDENT

BLACKDUCK
INDEP SCH DISTRICT 0032
BLACKDUCK MINN
56630

SUPERINTENDENT

KELLIHER
INDEP SCH DISTRICT 0036
BOX 147
KELLIHER MINN
56650

SUPERINTENDENT

REDLAKE
INDEP SCH DISTRICT 0038
REDLAKE MINN
56671

SUPERINTENDENT

SAUK RAPIDS
INDEP SCH DISTRICT 0047
901 1ST ST. S.
SAUK RAPIDS MINN
56379

SUPERINTENDENT

FOLEY
INDEP SCH DISTRICT 0051
520 DEWEY ST.
FOLEY MINN
56329

SUPERINTENDENT

BEARDSLEY
INDEP SCH DISTRICT 0057
BEARDSLEY MINN
56211

SUPERINTENDENT

CLINTON
INDEP SCH DISTRICT 0058
BOX 361
CLINTON MINN
56225

SUPERINTENDENT

GRACEVILLE
INDEP SCH DISTRICT 0060
BOX 398
GRACEVILLE MINN
56240

SUPERINTENDENT

ORTONVILLE
INDEP SCH DISTRICT 0062
[redacted] 6TH ST. NW., BOX 247
ORTONVILLE MINN
56278

SUPERINTENDENT

LAKE CRYSTAL
INDEP SCH DISTRICT 0070
BOX F
LAKE CRYSTAL MINN
56055

SUPERINTENDENT

MAPLETON
INDEP SCH DISTRICT 0072
101 6TH AVE. NE, BOX 365
MAPLETON MINN
56065

SUPERINTENDENT

ST. CLAIR
INDEP SCH DISTRICT 0075
ST. CLAIR MINN
56080

SUPERINTENDENT

MANKATO
INDEP SCH DISTRICT 0077
N. BROAD & LAFAYETTE
MANKATO MINN
56001

SUPERINTENDENT

GARDEN CITY
INDEP SCH DISTRICT 0078
GARDEN CITY MINN
56034

SUPERINTENDENT

AMBOY-GOODTHUNDER
INDEP SCH DISTRICT 0079
P.O. BOX 96
AMBOY MINN
56010

SUPERINTENDENT

SOUTH CENTRAL ECSU
INDEP SCH DISTRICT 0922
FRANKLIN SCH-N BROAD
MANKATO MINN
56001

SUPERINTENDENT

COMFREY
INDEP SCH DISTRICT 0081
BOX 68
COMFREY MINN
56019

SUPERINTENDENT

SLEEPY EYE
INDEP SCH DISTRICT 0084
400 4TH AVE. SW.
SLEEPY EYE MINN
56085

SUPERINTENDENT

SPRINGFIELD
INDEP SCH DISTRICT 0085
BOX 145
SPRINGFIELD MINN
56087

SUPERINTENDENT

NEW ULM-HANSKA
INDEP SCH DISTRICT 0088
400 S. PAYNE
NEW ULM MINN
56073

SUPERINTENDENT

[redacted]NUM
INDEP SCH DISTRICT 0091
BOX 227
BARNUM MINN
55707

SUPERINTENDENT

CARLTON
INDEP SCH DISTRICT 0093
BOX 310
CARLTON MINN
55718

SUPERINTENDENT

CLOQUET
INDEP SCH DISTRICT 0094
509 CARLTON AVE.
CLOQUET MINN
55720

SUPERINTENDENT

CROMWELL
INDEP SCH DISTRICT 0095
CROMWELL MINN
55726

SUPERINTENDENT

MOOSE LAKE
INDEP SCH DISTRICT 0097
413 BIRCH AVE.
MOOSE LAKE MINN
55767

SUPERINTENDENT

ESKO
INDEP SCH DISTRICT 0099
ESKO MINN
55733

SUPERINTENDENT

WRENSHALL
INDEP SCH DISTRICT 0100
BOX 68
WRENSHALL MINN
55797

SUPERINTENDENT

NORWOOD-YOUNG AMERICA
INDEP SCH DISTRICT 0108
531 CENTRAL AVE.
NORWOOD MINN
55368

SUPERINTENDENT

WACONIA
INDEP SCH DISTRICT 0110
24 S. WALNUT ST.
WACONIA MINN
55387

SUPERINTENDENT

WATERTOWN-MAYER
INDEP SCH DISTRICT 0111
BOX 368
WATERTOWN MINN
55388

SUPERINTENDENT

CHASKA
INDEP SCH DISTRICT 0112
1700 CHESTNUT
CHASKA MINN
55318

SUPERINTENDENT

BACKUS
INDEP SCH DISTRICT 0114

BACKUS MINN
56435

SUPERINTENDENT

CASS LAKE
INDEP SCH DISTRICT 0115
RT. 1, BOX 1
CASS LAKE MINN
56633

SUPERINTENDENT

PILLAGER
INDEP SCH DISTRICT 0116
BOX 38
PILLAGER MINN
56473

SUPERINTENDENT

PINE RIVER
INDEP SCH DISTRICT 0117

PINE RIVER MINN
56474

SUPERINTENDENT

REMER
INDEP SCH DISTRICT 0118
BOX 37
REMER MINN
56672

SUPERINTENDENT

[redacted]LKER-HACKENSACK
INDEP SCH DISTRICT 0119

WALKER MINN
56484

SUPERINTENDENT

CLARA CITY
INDEP SCH DISTRICT 0126
BOX 590
CLARA CITY MINN
56222

SUPERINTENDENT

MAYNARD
INDEP SCH DISTRICT 0127
BOX 276
MAYNARD MINN
56260

SUPERINTENDENT

MILAN
INDEP SCH DISTRICT 0128
BOX 180
MILAN MINN
56262

SUPERINTENDENT

MONTEVIDEO
INDEP SCH DISTRICT 0129
3RD & EUREKA
MONTEVIDEO MINN
56265

SUPERINTENDENT

NORTH BRANCH
INDEP SCH DISTRICT 0138
320 MAIN ST.
NORTH BRANCH MINN
55056

SUPERINTENDENT

RUSH CITY
INDEP SCH DISTRICT 0139

RUSH CITY MINN
55069

SUPERINTENDENT

TAYLORS FALLS
INDEP SCH DISTRICT 0140

TAYLORS FALLS MINN
55084

SUPERINTENDENT

CHISAGO LAKES
INDEP SCH DISTRICT 0141

LINDSTROM MINN
55045

SUPERINTENDENT

FRANCONIA
COMMON SCH DISTRICT 0323

SHAFER MINN
55074

SUPERINTENDENT

GLYNDON-FELTON
INDEP SCH DISTRICT 0145

GLYNDON MINN
56547

SUPERINTENDENT

BARNESVILLE
INDEP SCH DISTRICT 0146
BOX 188
BARNESVILLE MINN
56514

[redacted]PERINTENDENT

DILWORTH
INDEP SCH DISTRICT 0147
BOX 188
DILWORTH MINN
56529

SUPERINTENDENT

HAWLEY
INDEP SCH DISTRICT 0150
BOX 608
HAWLEY MINN
56549

SUPERINTENDENT

MOORHEAD
INDEP SCH DISTRICT 0152
810 4TH AVE. S.
MOORHEAD MINN
56560

SUPERINTENDENT

ULEN-HITTERDAL
INDEP SCH DISTRICT 0914

ULEN MINN
56585

SUPERINTENDENT

GONVICK-TRAIL
INDEP SCH DISTRICT 0158

GONVICK MINN
56644

SUPERINTENDENT

CLEARBROOK
INDEP SCH DISTRICT 0161

CLEARBROOK MINN
56634

SUPERINTENDENT

BAGLEY
INDEP SCH DISTRICT 0162
308 N. BAGLEY AVE.
BAGLEY MINN
56621

SUPERINTENDENT

COOK COUNTY
INDEP SCH DISTRICT 0166
BOX F
GRAND MARAIS MINN
55604

SUPERINTENDENT

MOUNTAIN LAKE
INDEP SCH DISTRICT 0173
450 12TH ST.
MOUNTAIN LAKE MINN
56159

SUPERINTENDENT

WESTBROOK
INDEP SCH DISTRICT 0175
BOX 128
WESTBROOK MINN
56183

SUPERINTENDENT

WINDOM
INDEP SCH DISTRICT 0177
BOX C-177
WINDOM MINN
56101

SUPERINTENDENT

STORDEN-JEFFERS
INDEP SCH DISTRICT 0178
BOX 68
STORDEN MINN
56174

SUPERINTENDENT

BRAINERD
INDEP SCH DISTRICT 0181
300 QUINCE ST.
BRAINERD MINN
56401

SUPERINTENDENT

CROSBY-IRONTON
INDEP SCH DISTRICT 0182

CROSBY MINN
56441

SUPERINTENDENT

PEQUOT LAKES
INDEP SCH DISTRICT 0186
BOX 368
PEQUOT LAKES MINN
56472

SUPERINTENDENT

SOUTH ST. PAUL
SPECIAL SCH DIST 0006
700 N. SECOND ST.
SOUTH ST. PAUL MINN
55075

SUPERINTENDENT

BURNSVILLE
INDEP SCH DISTRICT 0191
100 RIVER RIDGE COURT
BURNSVILLE MINN
55337

SUPERINTENDENT

FARMINGTON
INDEP SCH DISTRICT 0192
510 WALNUT ST.
FARMINGTON MINN
55024

SUPERINTENDENT

LAKEVILLE
INDEP SCH DISTRICT 0194
8670 210TH ST. W.
LAKEVILLE MINN
55044

SUPERINTENDENT

RANDOLPH
INDEP SCH DISTRICT 0195
BOX 38, 29110 DAVISSON A
RANDOLPH MINN
55065

SUPERINTENDENT

ROSEMOUNT
INDEP SCH DISTRICT 0196
14445 DIAMOND PATH W.
ROSEMOUNT MINN
55068

SUPERINTENDENT

WEST ST. PAUL
INDEP SCH DISTRICT 0197
1037 BIDWELL ST.
WEST ST. PAUL MINN
55118

SUPERINTENDENT

INVER GROVE-PINE BEND
INDEP SCH DISTRICT 0199
9875 INVER GROVE TR. E.
INVER GROVE HEIGHTS MINN
55075

SUPERINTENDENT

HASTINGS
INDEP SCH DISTRICT 0200
9TH & VERMILLION ST.
HASTINGS MINN
55033

SUPERINTENDENT

DAKOTA COUNTY AVTI
INDEP SCH DISTRICT 0917
1300 145TH ST. E.
ROSEMOUNT MINN
55068

SUPERINTENDENT

CLAREMONT
INDEP SCH DISTRICT 0201
PO BOX C
CLAREMONT MINN
55924

SUPERINTENDENT

DODGE CENTER
INDEP SCH DISTRICT 0202
BOX 40
DODGE CENTER MINN
55927

SUPERINTENDENT

HAYFIELD
INDEP SCH DISTRICT 0203

HAYFIELD MINN
55940

SUPERINTENDENT

KASSON-MANTORVILLE
INDEP SCH DISTRICT 0204
P.O. BOX 158
KASSON MINN
55944

SUPERINTENDENT

WEST CONCORD
INDEP SCH DISTRICT 0205
P.O. BOX 38
WEST CONCORD MINN
55985

SUPERINTENDENT

ALEXANDRIA
INDEP SCH DISTRICT 0206
7TH & FILLMORE
ALEXANDRIA MINN
56308

SUPERINTENDENT

BRANDON
INDEP SCH DISTRICT 0207
BOX 185
BRANDON MINN
56315

SUPERINTENDENT

EVANSVILLE
INDEP SCH DISTRICT 0208

EVANSVILLE MINN
56326

SUPERINTENDENT

KENSINGTON
INDEP SCH DISTRICT 0209

KENSINGTON MINN
56343

SUPERINTENDENT

OSAKIS
INDEP SCH DISTRICT 0213
14 OAK ST. E.
OSAKIS MINN
56360

SUPERINTENDENT

BRICELYN
INDEP SCH DISTRICT 0217
BOX 277
BRICELYN MINN
56014

SUPERINTENDENT

DELAVAN
INDEP SCH DISTRICT 0218
BOX 125
DELAVAN MINN
56023

SUPERINTENDENT

ELMORE
INDEP SCH DISTRICT 0219
BOX 98
ELMORE MINN
56027

SUPERINTENDENT

KIESTER-WALTERS
INDEP SCH DISTRICT 0222

KIESTER MINN
56051

SUPERINTENDENT

MINNESOTA LAKE
INDEP SCH DISTRICT 0223
BOX 218
MINNESOTA LAKE MINN
56068

SUPERINTENDENT

WELLS
INDEP SCH DISTRICT 0224
250 2ND AVE. SW.
WELLS MINN
56097

SUPERINTENDENT

WINNEBAGO
INDEP SCH DISTRICT 0225
BOX 65
WINNEBAGO MINN
56098

SUPERINTENDENT

BLUE EARTH
INDEP SCH DISTRICT 0240
EAST 6TH ST.
BLUE EARTH MINN
56013

SUPERINTENDENT

HARMONY
INDEP SCH DISTRICT 0228
145 MAIN AVE. S.
HARMONY MINN
55939

SUPERINTENDENT

LANESBORO
INDEP SCH DISTRICT 0229
100 KIRKWOOD EAST
LANESBORO MINN
55949

SUPERINTENDENT

PETERSON
INDEP SCH DISTRICT 0232
BOX 8
PETERSON MINN
55962

SUPERINTENDENT

PRESTON-FOUNTAIN
INDEP SCH DISTRICT 0233
BOX 407
PRESTON MINN
55965

SUPERINTENDENT

RUSHFORD
INDEP SCH DISTRICT 0234
BOX 368
RUSHFORD MINN
55971

SUPERINTENDENT

WYKOFF
INDEP SCH DISTRICT 0236
BOX 96
WYKOFF MINN
55990

SUPERINTENDENT

SPRING VALLEY
INDEP SCH DISTRICT 0237
BOX 72
SPRING VALLEY MINN
55975

SUPERINTENDENT

MABEL-CANTON
INDEP SCH DISTRICT 0238
316 W. FILLMORE AVE.
MABEL MINN
55954

SUPERINTENDENT

ALBERT LEA
INDEP SCH DISTRICT 0241
109 WEST AVE.
ALBERT LEA MINN
56007

SUPERINTENDENT

ALDEN
INDEP SCH DISTRICT 0242
BOX 99
ALDEN MINN
56009

SUPERINTENDENT

EMMONS
INDEP SCH DISTRICT 0243
BOX 13
EMMONS MINN
56029

SUPERINTENDENT

FREEBORN
INDEP SCH DISTRICT 0244
BOX 155
FREEBORN MINN
56032

SUPERINTENDENT

GLENVILLE
INDEP SCH DISTRICT 0245
230 5TH ST. SE.
GLENVILLE MINN
56036

SUPERINTENDENT

CANNON FALLS
INDEP SCH DISTRICT 0252
820 E. MINNESOTA ST.
CANNON FALLS MINN
55009

SUPERINTENDENT

GOODHUE
INDEP SCH DISTRICT 0253
510 THIRD AVE.
GOODHUE MINN
55027

SUPERINTENDENT

KENYON
INDEP SCH DISTRICT 0254
401 FOREST
KENYON MINN
55946

SUPERINTENDENT

PINE ISLAND
INDEP SCH DISTRICT 0255
BOX 398
PINE ISLAND MINN
55963

SUPERINTENDENT

RED WING
INDEP SCH DISTRICT 0256
525 EAST AVE.
RED WING MINN
55066

SUPERINTENDENT

WANAMINGO
INDEP SCH DISTRICT 0258

WANAMINGO MINN
55983

SUPERINTENDENT

ZUMBROTA
INDEP SCH DISTRICT 0260
705 MILL ST.
ZUMBROTA MINN
55992

SUPERINTENDENT

ASHBY
INDEP SCH DISTRICT 0261
BOX C
ASHBY MINN
56309

SUPERINTENDENT

BARRETT
INDEP SCH DISTRICT 0262
BOX 278
BARRETT MINN
56311

SUPERINTENDENT

ELBOW LAKE
INDEP SCH DISTRICT 0263
411 1ST ST. SE.
ELBOW LAKE MINN
56531

SUPERINTENDENT

HERMAN
INDEP SCH DISTRICT 0264

HERMAN MINN
56248

SUPERINTENDENT

HOFFMAN
INDEP SCH DISTRICT 0265
BOX 306
HOFFMAN MINN
56339

SUPERINTENDENT

HOUSTON
INDEP SCH DISTRICT 0294
306 W. ELM
HOUSTON MINN
55943

SUPERINTENDENT

SPRING GROVE
INDEP SCH DISTRICT 0297
BOX 626
SPRING GROVE MINN
55974

SUPERINTENDENT

CALEDONIA
INDEP SCH DISTRICT 0299
W. MAIN ST.
CALEDONIA MINN
55921

SUPERINTENDENT

LA CRESCENT
INDEP SCH DISTRICT 0300
504 OAK ST.
LA CRESCENT MINN
55947

SUPERINTENDENT

AKELEY
INDEP SCH DISTRICT 0301
BOX 129
AKELEY MINN
56433

SUPERINTENDENT

LAPORTE
INDEP SCH DISTRICT 0306
ROUTE 1, BOX 1
LAPORTE MINN
56461

SUPERINTENDENT

NEVIS
INDEP SCH DISTRICT 0308
BOX 183
NEVIS MINN
56467

SUPERINTENDENT

PARK RAPIDS
INDEP SCH DISTRICT 0309

PARK RAPIDS MINN
56470

SUPERINTENDENT

BRAHAM
INDEP SCH DISTRICT 0314
BOX 488
BRAHAM MINN
55006

SUPERINTENDENT

CAMBRIDGE
INDEP SCH DISTRICT 0911
430 NW. 8TH AVE.
CAMBRIDGE MINN
55008

SUPERINTENDENT

COLERAINE
INDEP SCH DISTRICT 0316
ROOSEVELT AVE.
COLERAINE MINN
55722

SUPERINTENDENT

DEER RIVER
INDEP SCH DISTRICT 0317

DEER RIVER MINN
56636

SUPERINTENDENT

GRAND RAPIDS
INDEP SCH DISTRICT 0318
820 N. POKEGAMA AVE.
GRAND RAPIDS MINN
55744

SUPERINTENDENT

NASHWAUK-KEEWATIN
INDEP SCH DISTRICT 0319
400 2ND ST.
NASHWAUK MINN
55769

SUPERINTENDENT

JACKSON
INDEP SCH DISTRICT 0324
405 5TH ST.
JACKSON MINN
56143

SUPERINTENDENT

LAKEFIELD
INDEP SCH DISTRICT 0325
BOX 338
LAKEFIELD MINN
56150

SUPERINTENDENT

SIOUX VALLEY
INDEP SCH DISTRICT 0328
ROUTE 2
LAKE PARK, IOWA MINN
51347

SUPERINTENDENT

HERON LAKE-OKABENA
INDEP SCH DISTRICT 0330
BOX 378
HERON LAKE MINN
56137

SUPERINTENDENT

MORA
INDEP SCH DISTRICT 0332
400 E. MAPLE
MORA MINN
55051

SUPERINTENDENT

OGILVIE
INDEP SCH DISTRICT 0333
BOX 127
OGILVIE MINN
56358

SUPERINTENDENT

ATWATER
INDEP SCH DISTRICT 0341

ATWATER MINN
56209

SUPERINTENDENT

NEW LONDON-SPICER
INDEP SCH DISTRICT 0345
BOX 287
NEW LONDON MINN
56273

SUPERINTENDENT

RAYMOND
INDEP SCH DISTRICT 0346
309 DAY ST.
RAYMOND MINN
56282

SUPERINTENDENT

WILLMAR
INDEP SCH DISTRICT 0347
611 W. 5TH ST.
WILLMAR MINN
56201

SUPERINTENDENT

PRINSBURG
COMMON SCH DISTRICT 0815
BOX 297
PRINSBURG MINN
56281

SUPERINTENDENT

KENNEDY
INDEP SCH DISTRICT 0354
BOX 127
KENNEDY MINN
56733

SUPERINTENDENT

SOUTH KOOCHICHING
INDEP SCH DISTRICT 0363
BOX 465
NORTHOME MINN
56661

SUPERINTENDENT

DAWSON-BOYD
INDEP SCH DISTRICT 0378
BOX S
DAWSON MINN
56232

SUPERINTENDENT

LE CENTER
INDEP SCH DISTRICT 0392
150 W. TYRONE ST.
LE CENTER MINN
56057

SUPERINTENDENT

HENDRICKS
INDEP SCH DISTRICT 0402
200 E. LINCOLN
HENDRICKS MINN
56136

SUPERINTENDENT

TYLER
INDEP SCH DISTRICT 0409
STRONG ST.
TYLER MINN
56178

SUPERINTENDENT

HALLOCK
INDEP SCH DISTRICT 0351
BOX L
HALLOCK MINN
56728

SUPERINTENDENT

LANCASTER
INDEP SCH DISTRICT 0356
BOX 217
LANCASTER MINN
56735

SUPERINTENDENT

BELLINGHAM
INDEP SCH DISTRICT 0371
BOX 367
BELLINGHAM MINN
56212

SUPERINTENDENT

LAKE SUPERIOR
INDEP SCH DISTRICT 0381
405 4TH AVE.
TWO HARBORS MINN
55616

SUPERINTENDENT

LE SUEUR
INDEP SCH DISTRICT 0393
901 E. FERRY ST.
LE SUEUR MINN
56058

SUPERINTENDENT

IVANHOE
INDEP SCH DISTRICT 0403
BOX 9
IVANHOE MINN
56142

SUPERINTENDENT

BALATON
INDEP SCH DISTRICT 0411
330 THIRD ST.
BALATON MINN
56115

SUPERINTENDENT

HUMBOLDT-ST. VINCENT
INDEP SCH DISTRICT 0352
BOX 54
HUMBOLDT MINN
56731

SUPERINTENDENT

INTERNATIONAL FALLS
INDEP SCH DISTRICT 0361
4TH ST. & 6TH AVE.
INTERNATIONAL FALLS MINN
56649

SUPERINTENDENT

MARIETTA
INDEP SCH DISTRICT 0376

MARIETTA MINN
56257

SUPERINTENDENT

LAKE OF THE WOODS
INDEP SCH DISTRICT 0390
BOX 310
BAUDETTE MINN
56623

SUPERINTENDENT

MONTGOMERY-LONSDALE
INDEP SCH DISTRICT 0394
101 2ND ST. NE.
MONTGOMERY MINN
56069

SUPERINTENDENT

LAKE BENTON
INDEP SCH DISTRICT 0404
101 GARFIELD ST.
LAKE BENTON MINN
56149

SUPERINTENDENT

COTTONWOOD
INDEP SCH DISTRICT 0412
BOX 107
COTTONWOOD MINN
56229

SUPERINTENDENT

KARLSTAD
INDEP SCH DISTRICT 0353
BOX 178
KARLSTAD MINN
56732

SUPERINTENDENT

LITTLEFORK-BIG FALLS
INDEP SCH DISTRICT 0362
BOX D
LITTLEFORK MINN
56653

SUPERINTENDENT

MADISON
INDEP SCH DISTRICT 0377
316 4TH ST.
MADISON MINN
56256

SUPERINTENDENT

CLEVELAND
INDEP SCH DISTRICT 0391
PO BOX 308
CLEVELAND MINN
56017

SUPERINTENDENT

WATERVILLE-ELYSIAN
INDEP SCH DISTRICT 0395
500 E. PAQUIN ST.
WATERVILLE MINN
56096

SUPERINTENDENT

VERDI
INDEP SCH DISTRICT 0408
BOX 58
VERDI MINN
56179

SUPERINTENDENT

MARSHALL
INDEP SCH DISTRICT 0413
401 S. SARATOGA ST.
MARSHALL MINN
56258

SUPERINTENDENT

MINNEOTA
INDEP SCH DISTRICT 0414
504 N. MONROE ST.
MINNEOTA MINN
56264

SUPERINTENDENT

LYND
INDEP SCH DISTRICT 0415
BOX 64
LYND MINN
56157

SUPERINTENDENT

TRACY
INDEP SCH DISTRICT 0417
934 PINE ST.
TRACY MINN
56175

SUPERINTENDENT

RUSSELL
INDEP SCH DISTRICT 0418
RUSSELL MINN
56169

SUPERINTENDENT

S. WEST & W. CENTRAL ECS
INDEP SCH DISTRICT 0991
SW STATE UNIVERSITY
MARSHALL MINN
56258

SUPERINTENDENT

BROWNTON
INDEP SCH DISTRICT 0421
BOX 338
BROWNTON MINN
55312

SUPERINTENDENT

GLENCOE
INDEP SCH DISTRICT 0422
16TH ST. & PRYOR
GLENCOE MINN
55336

SUPERINTENDENT

HUTCHINSON
INDEP SCH DISTRICT 0423
30 GLEN ST. N.
HUTCHINSON MINN
55350

SUPERINTENDENT

LESTER PRAIRIE
INDEP SCH DISTRICT 0424
HICKORY AVE. & 2ND ST. N
LESTER PRAIRIE MINN
55354

SUPERINTENDENT

SILVER LAKE
INDEP SCH DISTRICT 0425
SILVER LAKE MINN
55381

SUPERINTENDENT

STEWART
INDEP SCH DISTRICT 0426
STEWART MINN
55385

SUPERINTENDENT

WINSTED
INDEP SCH DISTRICT 0427
431 4TH ST. N.
WINSTED MINN
55395

SUPERINTENDENT

MAHNOMEN
INDEP SCH DISTRICT 0432
BOX 319
MAHNOMEN MINN
56557

SUPERINTENDENT

WAUBUN
INDEP SCH DISTRICT 0435
BOX 98
WAUBUN MINN
56589

SUPERINTENDENT

ALVARADO
INDEP SCH DISTRICT 0436
BOX 816
ALVARADO MINN
56710

SUPERINTENDENT

ARGYLE
INDEP SCH DISTRICT 0437
BOX 279
ARGYLE MINN
56713

SUPERINTENDENT

MIDDLE RIVER
INDEP SCH DISTRICT 0440
BOX 130
MIDDLE RIVER MINN
56737

SUPERINTENDENT

NEWFOLDEN
INDEP SCH DISTRICT 0441
BOX 277
NEWFOLDEN MINN
56738

SUPERINTENDENT

OSLO
INDEP SCH DISTRICT 0442
OSLO MINN
56744

SUPERINTENDENT

STEPHEN
INDEP SCH DISTRICT 0443
BOX 68
STEPHEN MINN
56757

SUPERINTENDENT

STRANDQUIST
INDEP SCH DISTRICT 0444
BOX 6
STRANDQUIST MINN
56758

SUPERINTENDENT

WARREN
INDEP SCH DISTRICT 0446
224 E. BRIDGE ST.
WARREN MINN
56762

SUPERINTENDENT

GRYGLA-GATZKE
INDEP SCH DISTRICT 0447
BOX 18
GRYGLA MINN
56727

SUPERINTENDENT

CEYLON
INDEP SCH DISTRICT 0451
BOX 368
CEYLON MINN
56121

SUPERINTENDENT

EAST CHAIN
INDEP SCH DISTRICT 0453
ROUTE 1
BLUE EARTH MINN
56013

SUPERINTENDENT

FAIRMONT
INDEP SCH DISTRICT 0454
115 S. PARK ST.
FAIRMONT MINN
56031

SUPERINTENDENT

SHERBURN
INDEP SCH DISTRICT 0456
16 W. 5TH ST.
SHERBURN MINN
56171

SUPERINTENDENT

TRIMONT
INDEP SCH DISTRICT 0457
BOX N
TRIMONT MINN
56176

SUPERINTENDENT

TRUMAN
INDEP SCH DISTRICT 0458
BOX 276
TRUMAN MINN
56088

SUPERINTENDENT

EDEN VALLEY-WATKINS
INDEP SCH DISTRICT 0463
BOX 47
EDEN VALLEY MINN
55329

SUPERINTENDENT

ISLE
INDEP SCH DISTRICT 0473
BOX 25
ISLE MINN
56342

SUPERINTENDENT

LITTLE FALLS
INDEP SCH DISTRICT 0482
1001 SE 5TH AVE.
LITTLE FALLS MINN
56345

SUPERINTENDENT

SWANVILLE
INDEP SCH DISTRICT 0486
BOX 98
SWANVILLE MINN
56382

SUPERINTENDENT

LYLE
INDEP SCH DISTRICT 0497
BOX 38
LYLE MINN
55953

SUPERINTENDENT

FULDA
INDEP SCH DISTRICT 0505

FULDA MINN
56131

SUPERINTENDENT

WELCOME
INDEP SCH DISTRICT 0459

WELCOME MINN
56181

SUPERINTENDENT

GROVE CITY
INDEP SCH DISTRICT 0464
BOX 278
GROVE CITY MINN
56243

SUPERINTENDENT

PRINCETON
INDEP SCH DISTRICT 0477
606 S. 3RD ST.
PRINCETON MINN
55371

SUPERINTENDENT

MOTLEY
INDEP SCH DISTRICT 0483
BOX 268
MOTLEY MINN
56466

SUPERINTENDENT

UPSALA
INDEP SCH DISTRICT 0487

UPSALA MINN
56384

SUPERINTENDENT

LE ROY-OSTRANDER
INDEP SCH DISTRICT 0499
BOX N
LE ROY MINN
55951

SUPERINTENDENT

CHANDLER-LAKE WILSON
INDEP SCH DISTRICT 0918

CHANDLER MINN
56122

SUPERINTENDENT

GRANADA-HUNTLEY
INDEP SCH DISTRICT 0460
BOX 17
GRANADA MINN
56039

SUPERINTENDENT

LITCHFIELD
INDEP SCH DISTRICT 0465
901 GILMAN AVE. N.
LITCHFIELD MINN
55355

SUPERINTENDENT

ONAMIA
INDEP SCH DISTRICT 0480
BOX 8
ONAMIA MINN
56359

SUPERINTENDENT

PIERZ
INDEP SCH DISTRICT 0484

PIERZ MINN
56364

SUPERINTENDENT

AUSTIN
INDEP SCH DISTRICT 0492
202 4TH AVE. NE.
AUSTIN MINN
55912

SUPERINTENDENT

SOUTHLAND
INDEP SCH DISTRICT 0500

ADAMS MINN
55909

SUPERINTENDENT

NICOLLET
INDEP SCH DISTRICT 0507
BOX 108
NICOLLET MINN
56074

SUPERINTENDENT

COSMOS
INDEP SCH DISTRICT 0461
320 N. SATURN ST.
COSMOS MINN
56228

SUPERINTENDENT

DASSEL-COKATO
INDEP SCH DISTRICT 0466
HWY. 12 & WRIGHT CO. 100
COKATO MINN
55321

SUPERINTENDENT

MILACA
INDEP SCH DISTRICT 0912
500 SW. 4TH ST.
MILACA MINN
56353

SUPERINTENDENT

ROYALTON
INDEP SCH DISTRICT 0485
BOX 5
ROYALTON MINN
56373

SUPERINTENDENT

GRAND MEADOW
INDEP SCH DISTRICT 0495
BOX 68
GRAND MEADOW MINN
55936

SUPERINTENDENT

SLAYTON
INDEP SCH DISTRICT 0504
2420 28TH ST.
SLAYTON MINN
56172

SUPERINTENDENT

ST. PETER
INDEP SCH DISTRICT 0508
LINCOLN DRIVE
ST. PETER MINN
56082

SUPERINTENDENT

ADRIAN
INDEP SCH DISTRICT 0511
BOX 40
ADRIAN MINN
56110

SUPERINTENDENT

BREWSTER
INDEP SCH DISTRICT 0513
BOX 309
BREWSTER MINN
56119

SUPERINTENDENT

ELLSWORTH
INDEP SCH DISTRICT 0514
BOX 8
ELLSWORTH MINN
56129

SUPERINTENDENT

ROUND LAKE
INDEP SCH DISTRICT 0516
ROUND LAKE MINN
56167

SUPERINTENDENT

WORTHINGTON
INDEP SCH DISTRICT 0518
BOX 878
WORTHINGTON MINN
56187

SUPERINTENDENT

ADA
INDEP SCH DISTRICT 0521
105 E. 4TH AVE.
ADA MINN
56510

SUPERINTENDENT

BORUP
INDEP SCH DISTRICT 0522
BORUP MINN
56519

SUPERINTENDENT

GARY
INDEP SCH DISTRICT 0523
P.O. BOX 8
GARY MINN
56545

SUPERINTENDENT

HALSTAD
INDEP SCH DISTRICT 0524
HALSTAD MINN
56548

SUPERINTENDENT

HENDRUM-PERLEY
INDEP SCH DISTRICT 0525
BOX 328
HALSTAD MINN
56548

SUPERINTENDENT

TWIN VALLEY
INDEP SCH DISTRICT 0526
TWIN VALLEY MINN
56584

SUPERINTENDENT

CHATFIELD
INDEP SCH DISTRICT 0227
CHATFIELD MINN
55923

SUPERINTENDENT

BYRON
INDEP SCH DISTRICT 0531
BOX 157
BYRON MINN
55920

SUPERINTENDENT

DOVER-EYOTA
INDEP SCH DISTRICT 0533
BOX 268
EYOTA MINN
55934

SUPERINTENDENT

STEWARTVILLE
INDEP SCH DISTRICT 0534
500 SW. 4TH ST.
STEWARTVILLE MINN
55976

SUPERINTENDENT

ROCHESTER
INDEP SCH DISTRICT 0535
EDISON BLDG. 615 SW. 7TH
ROCHESTER MINN
55901

SUPERINTENDENT

SOUTHEAST ECSU
INDEP SCH DISTRICT 0921
5930 BANDEL ROAD
ROCHESTER MINN
55901

SUPERINTENDENT

BATTLE LAKE
INDEP SCH DISTRICT 0542
BATTLE LAKE MINN
56515

SUPERINTENDENT

DEER CREEK
INDEP SCH DISTRICT 0543
BOX 235
DEER CREEK MINN
56527

SUPERINTENDENT

FERGUS FALLS
INDEP SCH DISTRICT 0544
600 FRIBERG AVE.
FERGUS FALLS MINN
56537

SUPERINTENDENT

HENNING
INDEP SCH DISTRICT 0545
BOX 15
HENNING MINN
56551

SUPERINTENDENT

PARKERS PRAIRIE
INDEP SCH DISTRICT 0547
BOX 46
PARKERS PRAIRIE MINN
56361

SUPERINTENDENT

PELICAN RAPIDS
INDEP SCH DISTRICT 0548
BOX V
PELICAN RAPIDS MINN
56572

SUPERINTENDENT

PERHAM
INDEP SCH DISTRICT 0549
200 5TH ST. SE.
PERHAM MINN
56573

SUPERINTENDENT

UNDERWOOD
INDEP SCH DISTRICT 0550
UNDERWOOD MINN
56586

SUPERINTENDENT

NEW YORK MILLS
INDEP SCH DISTRICT 0553
BOX 218
NEW YORK MILLS MINN
56567

SUPERINTENDENT

WEST CENTRAL ECSU
INDEP SCH DISTRICT 0926
805 E ~~LINCOLN~~ AVE
FERGUS FALLS CHANNING MINN
56537

SUPERINTENDENT

GOODRIDGE
INDEP SCH DISTRICT 0561
BOX 195
GOODRIDGE MINN
56725

SUPERINTENDENT

THIEF RIVER FALLS
INDEP SCH DISTRICT 0564
BOX 160
THIEF RIVER FALLS MINN
56701

SUPERINTENDENT

HINCKLEY
INDEP SCH DISTRICT 0573
BOX 308
HINCKLEY MINN
55037

SUPERINTENDENT

EDGERTON
INDEP SCH DISTRICT 0581
BOX 307
EDGERTON MINN
56128

SUPERINTENDENT

CLIMAX
INDEP SCH DISTRICT 0592
BOX 45
CLIMAX MINN
56523

SUPERINTENDENT

FERTILE-BELTRAMI
INDEP SCH DISTRICT 0599
FERTILE MINN
56540

SUPERINTENDENT

MENTOR
INDEP SCH DISTRICT 0604
MENTOR MINN
56736

SUPERINTENDENT

VILLARD
INDEP SCH DISTRICT 0615
BOX 66
VILLARD MINN
56385

SUPERINTENDENT

NORTHWEST ECSU
INDEP SCH DISTRICT 0928
BOX 390
THIEF RIVER FALLS MINN
56701

SUPERINTENDENT

SANDSTONE
INDEP SCH DISTRICT 0576
SANDSTONE MINN
55072

SUPERINTENDENT

JASPER
INDEP SCH DISTRICT 0582
JASPER MINN
56144

SUPERINTENDENT

CROOKSTON
INDEP SCH DISTRICT 0593
415 JACKSON ST.
CROOKSTON MINN
56716

SUPERINTENDENT

FISHER
INDEP SCH DISTRICT 0600
BOX 37
FISHER MINN
56723

SUPERINTENDENT

CYRUS
INDEP SCH DISTRICT 0611
BOX 39
CYRUS MINN
56323

SUPERINTENDENT

OKLEE
INDEP SCH DISTRICT 0627
OKLEE MINN
56742

SUPERINTENDENT

ASKOV
INDEP SCH DISTRICT 0566
ASKOV MINN
55704

SUPERINTENDENT

WILLOW RIVER
INDEP SCH DISTRICT 0577
BOX 66
WILLOW RIVER MINN
55795

SUPERINTENDENT

PIPESTONE
INDEP SCH DISTRICT 0583
BOX 71
PIPESTONE MINN
56164

SUPERINTENDENT

EAST GRAND FORKS
INDEP SCH DISTRICT 0595
BOX 151
EAST GRAND FORKS MINN
56721

SUPERINTENDENT

FOSSTON
INDEP SCH DISTRICT 0601
FOSSTON MINN
56542

SUPERINTENDENT

GLENWOOD
INDEP SCH DISTRICT 0612
NE. 2ND AVE.
GLENWOOD MINN
56334

SUPERINTENDENT

PLUMMER
INDEP SCH DISTRICT 0628
PLUMMER MINN
56748

SUPERINTENDENT

FINLAYSON
INDEP SCH DISTRICT 0570
FINLAYSON MINN
55735

SUPERINTENDENT

PINE CITY
INDEP SCH DISTRICT 0578
605 6TH ST.
PINE CITY MINN
55063

SUPERINTENDENT

RUTHTON
INDEP SCH DISTRICT 0584
BOX 8
RUTHTON MINN
56170

SUPERINTENDENT

ERSKINE
INDEP SCH DISTRICT 0597
BOX 209
ERSKINE MINN
56535

SUPERINTENDENT

MC INTOSH
INDEP SCH DISTRICT 0603
MC INTOSH MINN
56556

SUPERINTENDENT

STARBUCK
INDEP SCH DISTRICT 0614
STARBUCK MINN
56381

SUPERINTENDENT

RED LAKE FALLS
INDEP SCH DISTRICT 0630
BOX 367
RED LAKE FALLS MINN
56750

SUPERINTENDENT

BELVIEW
INDEP SCH DISTRICT 0631
BOX 8
BELVIEW MINN
56214

SUPERINTENDENT

LAMBERTON
INDEP SCH DISTRICT 0633
BOX 278
LAMBERTON MINN
56152

SUPERINTENDENT

MILROY
INDEP SCH DISTRICT 0635
BOX 10
MILROY MINN
56263

SUPERINTENDENT

MORGAN
INDEP SCH DISTRICT 0636
BOX 188
MORGAN MINN
56266

SUPERINTENDENT

REDWOOD FALLS
INDEP SCH DISTRICT 0637
4TH & LINCOLN
REDWOOD FALLS MINN
56283

SUPERINTENDENT

SANBORN
INDEP SCH DISTRICT 0638
SANBORN MINN
56083

SUPERINTENDENT

WABASSO
INDEP SCH DISTRICT 0640
1333 MAY ST.
WABASSO MINN
56293

SUPERINTENDENT

WALNUT GROVE
INDEP SCH DISTRICT 0641
WALNUT GROVE MINN
56180

SUPERINTENDENT

BIRD ISLAND
INDEP SCH DISTRICT 0646
110 S. 9TH ST.
BIRD ISLAND MINN
55310

SUPERINTENDENT

BUFFALO LAKE
INDEP SCH DISTRICT 0647
BOX 278
BUFFALO LAKE MINN
55314

SUPERINTENDENT

DANUBE
INDEP SCH DISTRICT 0648
BOX 157
DANUBE MINN
56230

SUPERINTENDENT

FAIRFAX
INDEP SCH DISTRICT 0649
300 SE. 2ND ST., BOX 489
FAIRFAX MINN
55332

SUPERINTENDENT

FRANKLIN
INDEP SCH DISTRICT 0650
BOX 38
FRANKLIN MINN
55333

SUPERINTENDENT

HECTOR
INDEP SCH DISTRICT 0651
220 THIRD ST. W.
HECTOR MINN
55342

SUPERINTENDENT

MORTON
INDEP SCH DISTRICT 0652
BOX 68
MORTON MINN
56270

SUPERINTENDENT

OLIVIA
INDEP SCH DISTRICT 0653
701 S. 9TH ST.
OLIVIA MINN
56277

SUPERINTENDENT

RENVILLE
INDEP SCH DISTRICT 0654
BOX 338
RENVILLE MINN
56284

SUPERINTENDENT

SACRED HEART
INDEP SCH DISTRICT 0655
BOX 10
SACRED HEART MINN
56285

SUPERINTENDENT

FARIBAULT
INDEP SCH DISTRICT 0656
2855 NW. 1ST AVE.
FARIBAULT MINN
55021

SUPERINTENDENT

MORRISTOWN
INDEP SCH DISTRICT 0657
BOX 278
MORRISTOWN MINN
55052

SUPERINTENDENT

NORTHFIELD
INDEP SCH DISTRICT 0659
301 UNION ST.
NORTHFIELD MINN
55057

SUPERINTENDENT

MAGNOLIA
INDEP SCH DISTRICT 0669
BOX 40
MAGNOLIA MINN
56158

SUPERINTENDENT

LUVERNE
INDEP SCH DISTRICT 0670
BOX 278
LUVERNE MINN
56156

SUPERINTENDENT

HILLS-BEAVER CREEK
INDEP SCH DISTRICT 0671
BOX 547
HILLS MINN
56138

SUPERINTENDENT

BADGER
INDEP SCH DISTRICT 0676
BOX 68
BADGER MINN
56714

SUPERINTENDENT

GREENBUSH
INDEP SCH DISTRICT 0678
BOX 70
GREENBUSH MINN
56726

SUPERINTENDENT

ROSEAU
INDEP SCH DISTRICT 0682
509 3RD ST. NE.
ROSEAU MINN
56751

SUPERINTENDENT

WARROAD
INDEP SCH DISTRICT 0690
BOX 130
WARROAD MINN
56763

SUPERINTENDENT

BELLE PLAINE
INDEP SCH DISTRICT 0716
220 S. MARKET ST.
BELLE PLAINE MINN
56011

SUPERINTENDENT

JORDAN
INDEP SCH DISTRICT 0717
500 SUNSET DRIVE
JORDAN MINN
55352

SUPERINTENDENT

PRIOR LAKE
INDEP SCH DISTRICT 0719
BOX 539
PRIOR LAKE MINN
55372

SUPERINTENDENT

SHAKOPEE
INDEP SCH DISTRICT 0720
505 S. HOLMES
SHAKOPEE MINN
55379

SUPERINTENDENT

NEW PRAGUE
INDEP SCH DISTRICT 0721
721 CENTRAL AVE. N.
NEW PRAGUE MINN
56071

SUPERINTENDENT

BECKER
INDEP SCH DISTRICT 0726
700 HANCOCK ST.
BECKER MINN
55308

SUPERINTENDENT

BIG LAKE
INDEP SCH DISTRICT 0727

BIG LAKE MINN
55309

SUPERINTENDENT

ELK RIVER
INDEP SCH DISTRICT 0728
400 SCHOOL ST.
ELK RIVER MINN
55330

SUPERINTENDENT

ARLINGTON
INDEP SCH DISTRICT 0731
BOX 1000
ARLINGTON MINN
55307

SUPERINTENDENT

GAYLORD
INDEP SCH DISTRICT 0732
500 COURT AVE.
GAYLORD MINN
55334

SUPERINTENDENT

GIBBON
INDEP SCH DISTRICT 0733
323 E. 11TH ST.
GIBBON MINN
55335

SUPERINTENDENT

HENDERSON
INDEP SCH DISTRICT 0734
107 8TH ST.
HENDERSON MINN
56044

SUPERINTENDENT

WINTHROP
INDEP SCH DISTRICT 0735
N. COTTONWOOD ST.
WINTHROP MINN
55396

SUPERINTENDENT

BELGRADE
INDEP SCH DISTRICT 0736

BELGRADE MINN
56312

SUPERINTENDENT

BROOTEN
INDEP SCH DISTRICT 0737
BOX 38
BROOTEN MINN
56316

SUPERINTENDENT

HOLDINGFORD
INDEP SCH DISTRICT 0738
BOX 496
HOLDINGFORD MINN
56340

SUPERINTENDENT

KIMBALL
INDEP SCH DISTRICT 0739
BOX 368
KIMBALL MINN
353

SUPERINTENDENT

MELROSE
INDEP SCH DISTRICT 0740
546 N. 5TH AVE. E.
MELROSE MINN
56352

SUPERINTENDENT

PAYNESVILLE
INDEP SCH DISTRICT 0741
HIGHWAY 23 WEST
PAYNESVILLE MINN
56362

SUPERINTENDENT

ST. CLOUD
INDEP SCH DISTRICT 0742
628 ROOSEVELT ROAD
ST. CLOUD MINN
56301

SUPERINTENDENT

SAUK CENTRE
INDEP SCH DISTRICT 0743
9TH & STATE ROAD
SAUK CENTRE MINN
56378

SUPERINTENDENT

ALBANY
INDEP SCH DISTRICT 0745
140 3RD ST.
ALBANY MINN
56307

SUPERINTENDENT

SARTELL
INDEP SCH DISTRICT 0748
BOX 328
SARTELL MINN
56377

SUPERINTENDENT

COLD SPRING
INDEP SCH DISTRICT 0750
ROCORI HIGH SCHOOL
COLD SPRING MINN
56320

SUPERINTENDENT

CENTRAL ECSU
INDEP SCH DISTRICT 0923
RM A-127 EDU BLDG-UNIV.
ST. CLOUD MINN
56301

SUPERINTENDENT

BLOOMING PRAIRIE
INDEP SCH DISTRICT 0756
202 4TH AVE. NW.
BLOOMING PRAIRIE MINN
55917

SUPERINTENDENT

OWATONNA
INDEP SCH DISTRICT 0761
515 WEST BRIDGE
OWATONNA MINN
55060

SUPERINTENDENT

ELLENDALE-GENEVA
INDEP SCH DISTRICT 0762
BOX 428
ELLENDALE MINN
56026

SUPERINTENDENT

MEDFORD
INDEP SCH DISTRICT 0763
BOX 38
MEDFORD MINN
55049

SUPERINTENDENT

KERKHOVEN-MURDOCK
INDEP SCH DISTRICT 0775
KERKHOVEN MINN
56252

SUPERINTENDENT

BROWERVILLE
INDEP SCH DISTRICT 0787
BOX 185
BROWERVILLE MINN
56438

SUPERINTENDENT

LONG PRAIRIE
INDEP SCH DISTRICT 0792
205 SECOND ST. S.
LONG PRAIRIE MINN
56347

SUPERINTENDENT

WHEATON
INDEP SCH DISTRICT 0803
1700 3RD AVE. S.
WHEATON MINN
56296

SUPERINTENDENT

WABASHA
INDEP SCH DISTRICT 0811
611 BROADWAY AVE.
WABASHA MINN
55981

SUPERINTENDENT

SEBEKA
INDEP SCH DISTRICT 0820
SEBEKA MINN
56477

SUPERINTENDENT

HANCOCK
INDEP SCH DISTRICT 0768
BOX 367
HANCOCK MINN
56244

SUPERINTENDENT

BENSON
INDEP SCH DISTRICT 0777
1400 MONTANA AVE.
BENSON MINN
56215

SUPERINTENDENT

CLARISSA
INDEP SCH DISTRICT 0789
CLARISSA MINN
56440

SUPERINTENDENT

STAPLES
INDEP SCH DISTRICT 0793
3RD ST.
STAPLES MINN
56479

SUPERINTENDENT

ELGIN-MILLVILLE
INDEP SCH DISTRICT 0806
1ST STREET SE.
ELGIN MINN
55932

SUPERINTENDENT

LAKE CITY
INDEP SCH DISTRICT 0813
LAKE CITY MINN
55041

SUPERINTENDENT

MENAHGA
INDEP SCH DISTRICT 0821
BOX 160
MENAHGA MINN
56464

SUPERINTENDENT

MORRIS
INDEP SCH DISTRICT 0769
201 S. COLUMBIA
MORRIS MINN
56267

SUPERINTENDENT

APPLETON
INDEP SCH DISTRICT 0784
128 S. HERING
APPLETON MINN
56208

SUPERINTENDENT

EAGLE BEND
INDEP SCH DISTRICT 0790
BOX K
EAGLE BEND MINN
56446

SUPERINTENDENT

NORTH CENTRAL ECSU
INDEP SCH DISTRICT 0924
~~BOX 15, CHICAGO & 5TH AV~~
STAPLES NE 5th st. MINN
56479

SUPERINTENDENT

MAZEPPA
INDEP SCH DISTRICT 0809
BOX 100
MAZEPPA MINN
55956

SUPERINTENDENT

VERNDALE
INDEP SCH DISTRICT 0818
BOX G
VERNDALE MINN
56481

SUPERINTENDENT

NEW RICHLAND-HARTLAND
INDEP SCH DISTRICT 0827
BOX 427
NEW RICHLAND MINN
56072

SUPERINTENDENT

CHOKIO-ALBERTA
INDEP SCH DISTRICT 0771
BOX 87
CHOKIO MINN
56221

SUPERINTENDENT

BERTHA-HEWITT
INDEP SCH DISTRICT 0786
BERTHA MINN
56437

SUPERINTENDENT

GREY EAGLE
INDEP SCH DISTRICT 0791
GREY EAGLE MINN
56336

SUPERINTENDENT

BROWNS VALLEY
INDEP SCH DISTRICT 0801
BOX N
BROWNS VALLEY MINN
56219

SUPERINTENDENT

PLAINVIEW
INDEP SCH DISTRICT 0810
500 W. BROADWAY
PLAINVIEW MINN
55964

SUPERINTENDENT

WADENA
INDEP SCH DISTRICT 0819
BOX 151
WADENA MINN
56482

SUPERINTENDENT

WASECA
INDEP SCH DISTRICT 0829
501 E. ELM AVE.
WASECA MINN
56093

SUPERINTENDENT

JANESVILLE
INDEP SCH DISTRICT 0830
110 E. 3RD ST.
JANESVILLE MINN
56048

SUPERINTENDENT

SOUTH WASHINGTON COUNTY
INDEP SCH DISTRICT 0833
8040 80TH ST. S.
COTTAGE GROVE MINN
55016

SUPERINTENDENT

MADELIA
INDEP SCH DISTRICT 0837
32[illegible] BUCK AVE. SE.
M[illegible]LIA MINN
56062

SUPERINTENDENT

CAMPBELL-TINTAH
INDEP SCH DISTRICT 0852
BOX 8
CAMPBELL MINN
56522

SUPERINTENDENT

ANNANDALE
INDEP SCH DISTRICT 0876
BOX 190
ANNANDALE MINN
55302

SUPERINTENDENT

M[illegible]E LAKE
I[illegible]EP SCH DISTRICT 0881
133 MOLAND AVE.
MAPLE LAKE MINN
55358

SUPERINTENDENT

CANBY
INDEP SCH DISTRICT 0891
307 1ST ST. W.
CANBY MINN
56220

SUPERINTENDENT

WOOD LAKE
INDEP SCH DISTRICT 0896

WOOD LAKE MINN
56297

SUPERINTENDENT

WALDORF-PEMBERTON
INDEP SCH DISTRICT 0913

WALDORF MINN
56091

SUPERINTENDENT

STILLWATER
INDEP SCH DISTRICT 0834
6225 OASIS AVE. N.
STILLWATER MINN
55082

SUPERINTENDENT

ST. JAMES
INDEP SCH DISTRICT 0840
10TH AVE. N.
ST. JAMES MINN
56081

SUPERINTENDENT

LEWISTON
INDEP SCH DISTRICT 0857
BOX 741
LEWISTON MINN
55952

SUPERINTENDENT

BUFFALO
INDEP SCH DISTRICT 0877
214 NE. FIRST AVE.
BUFFALO MINN
55313

SUPERINTENDENT

MONTICELLO
INDEP SCH DISTRICT 0882
BOX 897
MONTICELLO MINN
55362

SUPERINTENDENT

CLARKFIELD
INDEP SCH DISTRICT 0892

CLARKFIELD MINN
56223

SUPERINTENDENT

FOREST LAKE
INDEP SCH DISTRICT 0831
308 SW. 15TH ST.
FOREST LAKE MINN
55025

SUPERINTENDENT

NE. METROPOLITAN AVTI
INDEP SCH DISTRICT 0916
3300 CENTURY AVE. N
WHITE BEAR LAKE MINN
55110

SUPERINTENDENT

BRECKENRIDGE
INDEP SCH DISTRICT 0846
13TH ST. & DOUGLAS AVE.
BRECKENRIDGE MINN
56520

SUPERINTENDENT

ST. CHARLES
INDEP SCH DISTRICT 0858
HIGHWAY 14 EAST
ST. CHARLES MINN
55972

SUPERINTENDENT

DELANO
INDEP SCH DISTRICT 0879

DELANO MINN
55328

SUPERINTENDENT

ROCKFORD
INDEP SCH DISTRICT 0883
BOX 9
ROCKFORD MINN
55373

SUPERINTENDENT

ECHO
INDEP SCH DISTRICT 0893
BOX 246
ECHO MINN
56237

SUPERINTENDENT

MAHTOMEDI
INDEP SCH DISTRICT 0832
814 MAHTOMEDI AVE.
MAHTOMEDI MINN
55115

SUPERINTENDENT

BUTTERFIELD
INDEP SCH DISTRICT 0836
BOX 189
BUTTERFIELD MINN
56120

SUPERINTENDENT

ROTHSAY
INDEP SCH DISTRICT 0850
BOX 247
ROTHSAY MINN
56579

SUPERINTENDENT

WINONA
INDEP SCH DISTRICT 0861
166 W. BROADWAY
WINONA MINN
55987

SUPERINTENDENT

HOWARD LAKE-WAVERLY
INDEP SCH DISTRICT 0880
BOX 708
HOWARD LAKE MINN
55349

SUPERINTENDENT

ST. MICHAEL-ALBERTVILLE
INDEP SCH DISTRICT 0885

ST. MICHAEL MINN
55376

SUPERINTENDENT

GRANITE FALLS
INDEP SCH DISTRICT 0894
450 9TH AVE.
GRANITE FALLS MINN
56241

ohn R. Wilke
pecial District No. 6
0 2nd St. North
outh St. Paul, MN 55075
(5)

.Roger Boatman
hool District No. 24
ke Park Public School
ke Park, MN 56554
( )

an Porisch
chool District No. 201
ox C
laremont, MN 55924

hn Scott Anderson
hool District No. 32
ackduck, MN 56630

rrence Merfeld
hool District No. 36
lliher Public School
lliher, MN 56650
( )

n Hazeman
hool District No. 38
d Lake, MN 56671

arley D. Dunham
hool District No. 47
01 1st Street South
auk Rapids, MN 56379
( )

oel Schroeder
hool District No. 51
20 Dewey Street
oley, MN 56329
( )

urray R. Smart
chool District No. 57
eardsley High School
eardsley, MN 56211

enneth Melby
chool District No. 58
linton, MN 56225

Joel Jacobs
School District No. 16
000 Highway 65 Northeast
Spring Lake Park, MN 55432
(3)

George Schlagel, Principal
School District No. 62
200 6th Street, N.W., Box 638
Ortonville, MN 56278
( )

Gene J. Witucki
School District No. 13
900 49th Ave. Northeast
Columbia Heights, MN 55421
(22)

Aloysius Leiferman
School District No. 72
Mapleton, MN 56065
(1)

Orlando Olson, Jr.
School District No. 75
St. Clair, MN 56080

Ray Stephens
School District No. 77
51 Park Lane
Mankato, MN 56001 ( )

Will Forrey
School District No. 78
Garden City, MN 56034
( )

Roger Glans
School District No. 11
c/o Coon Rapids Sr. High School
Coon Rapids, MN 55433
(18)

Mark Swift
School District No. 81
Box 68
Comfrey, MN 56019

Lawrence H. Biehn
School District No. 12
Centennial High School
North Road
Circle Pines, MN 55014 (9)

Robert Carruthers
School District No. 85
P.O. Box 145

Ronald Fleming, [illegible]
School District No. 21
Box 38
Audubon, MN 56511
(2)

Dave Stead
School District No. 88
New Ulm, MN 56073
( )

Richard Stanton
School District No. 14
6000 West Moore Lake Drive
Fridley, MN 55432
(8)

Kenneth W. Schloer
School District No. 94
1000 18th Street
Cloquet, MN 55720
(9)

Gerald LaBreche
School District No. 95
Cromwell, MN 55726

Curtis G. Yort
School District No. 97
413 Birch Avenue
Moose Lake, MN 55767

Duane Kramer
School District No. 99
Esko, MN 55733
( )

Elroy Schulz
School District No. 100
Wrenshall, MN 55797
(1)

Edgar Braun
School District No. 108
Central High School
Norwood, MN 55368
(5)

Philip Knoll
School District No. 15
3325 Bridge St., Box 128
St. Francis, MN 55070
(5)

Larry L. Enter, Principal
School District No. 111
Watertown, MN 55388

. E. Asmus
School District No. 112
700 Chestnut Street
Chaska, MN 55318 ( )

Wallace R. Lymburn, Principal
School District No. 748
Sartell, MN 56301
(3)

Richard LaBraaten
School District No. 115
P.O. Box 187
Cass Lake, MN 56633
(2)

John H. Reimer
School District No. 116
Pillager, MN 56473

Clarence E. Sears
School District No. 117
Pine River, MN 56474

Frank McLaughlin
School District No. 118
Box 37
Remer, MN 56672
(4)

Samuel Smith
School District No. 119
Walker, MN 56484

Milo Hoel
School District No. 756
Blooming Prairie, MN 55917
(1)

Bill Wodarski
Driver Education Office
Gordon Ctr., 1616 Queen Ave. N.
Minneapolis, MN 55411
(34)

Herman Hofstad
School District No. 128
Box 180 56262

Darryl Hill
School District No. 761
333 East School Street
Owatonna, MN 55060
(13)

Daryl Bragg , Principal
School District No. 138
North Branch, MN 55056
(4)

Thomas Seaburg
School District No. 139
Rush City, MN 55069
( )

Robert Hoffman
Ind. School District #1
Aitkin, MN 56431
(5)

Robert Rohner
School District No. 141
Lindstrom, MN 55045
( )

Mr. Paul Trewick
14450 Hayes Road
Apple Valley High School
Apple Valley, MN 55124
(3)

John M. Ness
School District No. 146
P.O. Box 188
Barnesville, MN 56514
(1)

Clinton Sorenson
School District No. 150
Hawley, MN 56549
(1)

Bill Quenette
School District No. 152
2300 4th Avenue South
Moorhead, MN 56560
(16)

Bill Barton
School District No. 22
Community Sr. High School
Roosevelt and James
Detroit Lakes, MN 56501 (8)

Glenn Rettmann
School District No. 161
Clearbrook, MN 56634

Bernard Eischens
School District No. 162
308 North Bagley Avenue
Bagley, MN 56621
( )

William Duffy
School District No. 166
Grand Marais, MN 55604
(1)

Donna Peterson
School District No. 173
Mountain Lake, MN 56159
( )

B. W. Wiecks
School District No. 175
Westbrook, MN 56183
(1)

Ronald Meyer
School District No. 177
P.O. Box C-177
Windom, MN 56101
( )

Don Lund , Principal
School District No. 178
Storden, MN 561740214
(1)

A. V. Renschler
School District No. 181
Brainerd, MN 56401
( )

Mr. Howard Sisson
School District No. 182
Crosby, MN 56441
(2)

Robert M. Ayd
School District No. 186
Pequot Lakes, MN 56472
( )

Agnes A. Danzl, Ph.D., Asso.
School District No. 191
Box 1094
Burnsville, MN 55337
( )

Gary C. Weis, Principal
School District No. 192
800 Akin Road 55034

Mr. John G. Huisman
School District No. 240
th and Galbraith
lue Earth, MN 56013 (5)

Dick Nielsen
School District No. 241
rookside Jr. High School
ighway #69
lbert Lea, MN 56007 (13)

esley Hintz
chool District No. 242
lden, MN 56009

aymond L. Herman
chool District No. 243
mmons, MN 56029
(1)

arold J. Schlepp
chool District No. 244
reeborn, MN 56032
( )

llen Christensen
chool District No. 245
30 5th Street Southeast
lenville, MN 56036

rank Wambach
chool District No. 252
20 East Minnesota Street
annon Falls, MN 55009
( )

erry Jensen
chool District No. 253
oodhue, MN 55027
( )

Ken Digre
School District No. 194
8670 West 210th Street
Lakeville, MN 55044
( )

Carroll L. Lehman
School District No. 255
Pine Island, MN 55963

School District No. 256
525 East Avenue
Red Wing, MN 55066 (1)

Wayne P. Stiehl
School District No. 258
Wanamingo, MN 55983
( )

Robert Sohn
School District No. 260
705 Mill Street
Zumbrota, MN 55992
( )

Charles Anderson
School District No. 261
Box C
Ashby, MN 56309

Dick Simpson
School District No. 262
P.O. Box 278
Barrett, MN 56311

Bruce Swanson
School District No. 263
Elbow Lake, MN 56531
(3)

John Aanden
School District No. 264
Herman, MN 56248
(2)

Dennis Murray
School District No. 195
Box 38
Randolph, MN 55065
( )

Dr. Bernard A. Larson, A.S.
School District No. 271
8900 Portland Ave. S.
Bloomington, MN 55420
( )

William Holte
School District No. 272
8025 School Road
Eden Prairie, MN 55343
( )

Rod Brannon
School District No. 273
5701 Normandale Rd.
Edina, MN 55424

School District No. 274
1001 Highway #7
Hopkins, MN 55343
( )

Frederick C. Ojala
School District No. 197
1037 Bidwell Street
West St. Paul, MN 55118
( )

Dale R. Rusch
School District No. 276
261 School Avenue
Excelsior, MN 55331
( )

Mr. Lowell E. Mohn
School District No. 277
5904 Sunnyfield Road E.
Mound, MN 55364
(1)

Dr. Kent Winter
School District No. 278
795 Old Crystal Bay Road
Long Lake, MN 55356
( )

Richard Edlund, Director
Secondary Education
District No. 279
11200 - 93rd Ave. N.
Maple Grove, MN 55369 ( )

Richard Maas, Principal
School District No. 280
7001 Harriet Avenue South
Richfield, MN 55423
( )

C. Allan Bodin
School District No. 281
4148 Winnetka Avenue North
New Hope, MN 55427
(1)

Ellsworth Larson
School District No. 282
3303 33rd Avenue Northeast
Minneapolis, MN 55418
( )

Chuck Swanson
School District No. 283
2025 Texas Ave. S.
St. Louis Park, MN 55426

Jim Graven
School District No. 284
305 Vicksburg Lane North
Minneapolis, MN 55447

ichard Wyffels
chool District No. 286
500 Humboldt Ave. North
inneapolis, MN 55430
( )

herman Cole
chool District No. 294
ouston, MN 55943
( )

David Clough, Principal.
School District No. 200
Hastings, MN 55033
( )

d Ferkingstad, Principal
chool District No. 299
est Main Street
aledonia, MN 55921
( )

ark Skugrud
School District No. 201
Box C
Claremont, MN 55924
(1)

ichael T. Kulig
chool District No. 301
keley, MN 56433
(1)

akley Williams
chool District No. 306
aporte, MN 56461

raig Stanwick
chool District No. 308
evis, MN 56467

onovan Hoffman
chool District No. 309
ark Rapids, MN 56470
( )

oren Christenson
chool District No. 314
estview High School

George Kauzl
School District No. 316
Greenway High School
Coleraine, MN 55722

Robert C. Murray
School District No. 317
Deer River, MN 56636

David Helberg
School District No. 203
Hayfield, MN 55940
( )

Donald Arola
School District No. 319
N - K Sr. High School
Nashwauk, MN 55753
( )

Michael Traphagen
School District No. 330
Heron Lake, MN 56137

James Sands
School District No. 204
Kasson, MN 55944
( )

Ronald Maurice , Principal
School District No. 325
P.O. Box 338
Lakefield, MN 56150
( )

Dale Jacob Andrew Madison
School District No. 205
West Concord, MN 55985
( )

Thomas BrekkePrincipal
School District No. 328
Sioux Valley Public School
Lake Park, Iowa 51347
( )

Karl E. Deis
School District No. 332
400 East Maple
Mora, MN 55051
( )

Donald L. Bakken,Principal
School District No. 207
Box 185
Brandon, MN 56315

Steve Wikdal
School District No. 341
Atwater, MN 56209
( )

David B. Peterman
School District No. 345
New London, MN 56273
( )

Roger Rueckert
School District No. 346
Raymond, MN 56282
(1)

Mr. Eldon Hoglund
School District No. 347
824 W. 7th Street
Willmar, MN 56201
(22)

Dr. Bruce L. Montplaisir
School District No. 351
Box L
Hallock, MN 56728
( )

Robert Haller
School District No. 352
Humboldt, MN 56731
(1)

Earl M. Lutz, Principal
School District No. 353
P.O. Box 178
Karlstad, MN 56732
(1)

Louis C. Deere
School District No. 354
Box 127
Kennedy, MN 56733

Bruce Sandahl
School District No. 356
Lancaster, MN 56735

Rodney W. Max
School District No. 361
International Falls, MN 5664
( )

W. Stanley Kaess
School District No. 208
Evansville, MN 56326
(1)

Jay A. Orvik
School District No. 209
Kensington, MN 55343

ay Seiler
chool District No. 371
ellingham, MN 56212
(1)

ike Borgman
chool District No. 376
arietta, MN 56257
(1)

an Besonen
chool District No. 377
16 4th Street
adison, MN 56256
(3)

ichard J. Pollei
chool District No. 378
awson, MN 56232

ayne Leopold
chool District No. 381
05 4th Avenue
wo Harbors, MN 55616
( )

rthur Anderson
chool District No. 390
ox 310, Lake of the Woods
audette, MN 56623
( )

elmar Klundt
chool District No. 391
leveland, MN 56017
(1)

onald J. Callisto
chool District No. 392
50 West Tyrone Street
eCenter, MN 56057
( )

arl Anthony
chool District No. 393
01 East Ferry Street

School District No. 394
ontgomery, MN 56069
( )

Mr. George Barnard
School District No. 395
500 East Paquin Street
Waterville, MN 56096
( )

O. G. Baslington, Principal
School District No. 402
200 East Lincoln
Hendricks, MN 56136
(1)

D. Pecks
School District No. 403
Ivanhoe, MN 56142
( )

Ed Stricklin
School District No. 404
Lake Benton, MN 56149

Donald H. Berkland
School District No. 218
Delavan, MN 56023
( )

Lyle O. Hanson
School District No. 409
Box 370
Tyler, MN 56178
( )

Ed Shanks
School District No. 222
Kiester, MN 56051
(1)

George Davis
School District No. 412
Box 107
Cottonwood, MN 56229
( )

John McCallum
School District No. 223
Box 218
Minnesota Lake, MN 56068
( )

Bruce Johnson , Principal
School District No. 414
Minneota, MN 56264

ayne T. Unke
School District No. 224
250 2nd Avenue Southwest
Wells, MN 56097
(5)

Jay Reinders
School District No. 225
P.O. Box 65
Winnebago, MN 56098

P. F. Tornow
School District No. 228
145 Main Avenue South
Harmony, MN 55939
(2)

Gerald Hasselberg
School District No. 234
102 North Mill Street
Rushford, MN 55971
( )

Lowell Boelter
School District No. 236
Wykoff, MN 55990

C. A. Landgrebe
School District No. 237
Spring Valley, MN 55975
( )

Wayne Hasz
School District No. 424
Lester Prairie, MN 55354

David Shapley
School District No. 425
Silver Lake, MN 55381
( )

Jesse D. Jaeger
School District No. 426
Stewart, MN 55385

Edward Muckenhirn
School District No. 432
Box 319
Mahnomen, MN 56557
(5)

Charles Keogh, Principal
School District No. 435
Waubun, MN 56589
( )

Lloyd L. Wilke
School District No. 436
Alvarado, MN 56710

Victor D. Sletten
School District No. 437
Argyle, MN 56713
(2)

Philip M. Dyrud
School District No. 440
Middle River, MN 56737
(1)

Gordon Collin
School District No. 441
Newfolden, MN 56738

Derrill J. Liffrig
School District No. 442
Oslo, MN 56744
(1)

John Morrison
School District No. 500
Adams, MN 55909
(1)

Roger Huyink
School District No. 504
2420 28th Street
Slayton, MN 56172
(1)

Gerald R. Dalzell
School District No. 446
224 East Bridge
Warren, MN 56762
(2)

Claus Peukert
School District No. 507
Nicollet, MN 56074

Frank Fredlund
School District No. 508
Lincoln Drive

Jim Parker
School District No. 454
Fairmont, MN 56031
(1)

Jeff Kern
School District No. 511
Box 38
Adrian, MN 56110
(3)

Gary Johnk
School District No. 513
Box 309
Brewster, MN 56119

Gerald Schroeder
School District No. 458
Truman, MN 56088
(1)

Robert Hirdler
School District No. 459
Welcome, MN 56181
(3)

Donald Hillquist
School District No. 460
Granada, MN 56039
(1)

Daniel D. Van Overbeke
School District No. 461
320 North Saturn Street
Cosmos, MN 56228

Val Riley
School District No. 463
Eden Valley, MN 55329
(2)

Glenn D. Bakeberg
School District No. 464
Grove City, MN 56243
(3)

Dennis Lokken, Principal
School District No. 465
901 North Gilman
Litchfield, MN 55355
(2)

Gene Hovde
School District No. 516
Round Lake, MN 56167

George Berndt
School District No. 514
Ellsworth Public Schools
Ellsworth, MN 56129

Jerome Peterson
School District No. 477
Princeton, MN 55371
(3)

Richard Siemers, Bus. Manager
School District No. 480
Box B
Onamia, MN 56359
(3)

Jason I. Spillum, D.E. Coord
School District No. 482
Little Falls, MN 56345
(11)

Verde Pepin
School District No. 483
Motley, MN 56466

Claus Miedema
School District No. 484
Pierz, MN 56364
(2)

Steve Wenker
School District No. 485
Royalton, MN 56373
(2)

Harry Welinski
School District No. 486
Swanville, MN 56382

Leon Schimbeno
School District No. 518
Worthington, MN 56187
(14)

Rita Sand
School District No. 492
Austin Community College
Austin, MN 55912
(27)

Jim Radke
School District No. 495
Grand Meadow, MN 55936

layton M. Restad
chool District No. 564
incoln High School
hief River Falls, MN 56701
(3)

ohn E. Peterson
chool District No. 566
skov, MN 55704
(1)

illiam V. Skarich
chool District No. 570
inlayson, MN 55735
(1)

. W. Pat Ostrand
chool District No. 573
inckley, MN 55037
(6)

alph Nentl
chool District No. 576
andstone, MN 55072
(1)

obert A. Paulson
chool District No. 577
illow River, MN 55795
(1)

Robert Johnson, Principal
School District No. 521
105 East 4th Avenue
Ada, MN 56510
(3)

Verne Raknerud
School District No. 522
Borup, MN 56519

(2)

Dale Kirsch, Principal
School District No. 582
Jasper, MN 56144
(1)

Mark N. O. Westhed
School District No. 523
Gary, MN 56545

Tom Dickhudt, Principal
School District No. 584
Ruthton, MN 56170
(1)

George Taus
School District No. 592
Climax, MN 56523

Bob Rasmus
School District No. 593
Central High School
121 East 3rd
Crookston, MN 56716 (4)

Lee Warne, Principal
School District No. 524
Halstad, MN 56548
(1)

Freddie Sembrick
School District No. 597
Erskine, MN 56535
(1)

Marvin L. Nelson
Fertile-Beltrami High School
School District No. 599
Fertile, MN 56540
(1)

Steve Saverien
School District No. 600
Fisher, MN 56723
(1)

Marvin Thompson
School District No. 601
Fosston, MN 56542
(1)

Ronald Albright
School District No. 531
Box 157
Byron, MN 55920
(1)

Donald Heroff
School District No. 533
Eyota, MN 55934
(6)

Arnold A. Boese, Principal
School District No. 534
500 4th Street Southwest

H. H. Kerfeld
School District No. 612
Northeast 2nd Avenue
Glenwood, MN 56334
(3)

E. J. Janisch
School District No. 614
Starbuck, MN 56381
(2)

Richard Buntje
School District No. 542
Battle Lake, MN 56515
(2)

John Ostlund
School District No. 621
2959 North Hamline Avenue
St. Paul, MN 55113
(27)

Richard St. Germain
Assistant Principal
School District No. 622
2055 E. Larpenteur Ave.
Maplewood, MN 55109 (6)

Duane Dittrich
School District No. 623
1261 Highway 36
Roseville, MN 55113
(23)

Dennis Caughey
School District No. 624
5040 Bald Eagle Blvd.
White Bear Lake, MN 55110
(11)

Joseph Shields, Drive Ed. Sup
School District No. 625
360 Colborne
St. Paul, MN 55102
(12)

Marvin T. Bronken
School District No. 627
Oklee, MN 56742
(3)

Wallace Etter
School District No. 628
Plummer, MN 56748
(1)

William Layman
School District No. 543
P.O. Box 235
Deer Creek, MN 56527

Russell Mathei
School District No. 631
Belview, MN 56214
(1)

Forrest F. Benz
School District No. 633
Lamberton, MN 56152
(3)

Thomas Sharratt
School District No. 635
Milroy, MN 56263

Robert Hedstrom
School District No. 636
Box 188
Morgan, MN 56266
(1)

William Leeman
School District No. 637
Redwood Falls, MN 56283
(4)

Gerald Woodley
School District No. 638
Sanborn, MN 56083
(2)

Don A. Wahl
School District No. 640
1333 May Street
Wabasso, MN 56293
(2)

Norman Mattis
School District No. 641
Walnut Grove, MN 56180
(2)

A. Wayne Swenson, Director
Driver Education
School District No. 544
Fergus Falls, MN 56537
(6)

James Endres
School District No. 647
Buffalo Lake, MN 55314

Myron Sustacek
School District No. 648
Danube, MN 56230

Robert Johnston
School District No. 547
Parkers Prairie, MN 56361
(1)

Roy D. Rud
School District No. 651
Hector, MN 55342
(1)

Dean Tate
School District No. 652
Box 68
Morton, MN 56270

Delbert J. Altmann, Principal
School District No. 653
709 South 9th Street
Olivia, MN 56277
(3)

Arthur Prior
School District No. 654
Renville, MN 56284

Charles Grams
School District No. 655
Sacred Heart, MN 56285

Clyde Newton
School District No. 656
2855 North Highway No. 3
Faribault, MN 55021
(12)

Lowell D. Berg
School District No. 657
Morristown, MN 55052

William F. Gasho, Principal
School District No. 659
1400 South Division
Northfield, MN 55057
(4)

John F. Gross
School District No. 763
Medford, MN 55049
(3)

School District No. 670
Box 278
Luverne, MN 56156
(1)

Richard Rasmussen
School District No. 671
Hills, MN 56138

Gwen Borgen
School District No. 676
Badger, MN 56714

C. Edmund Strinden
School District No. 548
Pelican Rapids, MN 56572
(2)

A. J. Kramer, Ath. Director
School District No. 682
509 3rd Street Northeast
Roseau, MN 56751
(2)

Joe Biondi
School District No. 690
Warroad, MN 56763
(2)

Theodore E. Grams
School District No. 691
601 North 1st Street West
Aurora, MN 55705
(4)

Ronald Morcom, Dir. of Dr. Ed
School District No. 692
J.F. Kennedy High School
Babbitt, MN 55706
(3)

Roger J. Licari
School District No. 693
Horace Mann High School
Biwabik, MN 55708
(1)

Dennis Drummond
School District No. 549
200 5th Street Southeast
Perham, MN 56573
(8)

Clarence H. Maki, Principal
School District No. 695
3rd Avenue Southwest

Robert Schultz
School District No. 818
Verndale, MN 56481
(2)

Robert Scheuer, Principal
School District No. 696
600 East Harvey Street
Ely, MN 55731
(1)

Robert Carey
School District No. 784
128 South Hering
Appleton, MN 56208
(2)

David Zirbes
School District No. 786
Bertha, MN 56437

Florence A. Rickbeil
School District No. 787
Box 185
Browerville, MN 56438
(2)

Gary D. Bowen
School District No. 700
4190 Ugstad Road
Duluth, MN 55811
(1)

Ray Arnason
School District No. 701
Hibbing, MN 55746
(13)

Peter J. LuBovich
School District No. 703
Mountain Iron, MN 55768
(1)

Bruce C. Gianunzio
School District No. 704
Box 1068
Proctor, MN 55810
(13)

H. R. Beulke
School District No. 706
Roosevelt Senior High School
Virginia, MN 55792
(5)

Ernest Mustonen
School District No. 708
Tower, MN 55790

Linc Poupore, Coordinator
Driver Education Dept.
School District No. 709
Lake Avenue & 2nd Street
Duluth, MN 55802 (11)

Ronald Bonkosky, Voc. Director
School District No. 710
731 3rd St. S.
Virginia, MN 55792
(6)

Dr. John Bartholow
School District No. 716
220 South Market Street
Belle Plaine, MN 56011
(7)

Donald Tillman, Principal
School District No. 717
Sunset Drive
Jordan, MN 55352
(3)

Elliott Wolson
School District No. 719
Prior Lake, MN 55372
(6)

R. G. Maurine
School District No. 720
505 South Holmes
Shakopee, MN 55379
(7)

Robert Peulen
School District No. 721
721 2nd Avenue North
New Prague, MN 56701
(3)

Milton L. Anderson
School District No. 789
Clarissa, MN 56440
(1)

Richard Strand
School District No. 727
Big Lake, MN 55309
(2)

Dennis L. Carlson, Comm. Ed. Dir
School District No. 728
1137 4th Street
Elk River, MN 55330
(8)

Arnold Grove
School District No. 731
Arlington, MN 55307

Richard D. Pattee
School District No. 732
500 Court Avenue , Box 356
Gaylord, MN 55334
(2)

Darrell Phelps
School District No. 733
Gibbon, MN 55335
(1)

Robert Fossum
School District No. 734
Henderson, MN 56044

Wayne Schrupp
School District No. 735
North Cottonwood Street
Winthrop, MN 55396
(3)

Donald A. Boucher
School District No. 791
Grey Eagle, MN 56336

Donald A. Lundell
School District No. 737
Brooten, MN 56316

C. S. Hortness, Principal
School District No. 792
205 2nd Street South
Long Prairie, MN 56347
(6)

Norm Card
School District No. 793
Staples, MN 56479
(4)

Donald Kuschel
School District No. 806
Elgin, MN 55932

Arnold Minette
School District No. 741
Highway 23 West
Paynesville, MN 56362
(1)

Robert Nelson, Coordinator
School District No. 811
Wabasha, MN 55981
(2)

William Kieffer
School District No. 813
Lake City, MN 55041
(2)

Wallace G. Behm, Principal
School District No. 769
201 South Columbia
Morris, MN 56267
(4)

Terry Erholtz
School District No. 821
Menahga, MN 56464
(3)

James Dubsky
Apollo High School
School District No. 742
St. Cloud, MN 56301 (2)

Richard Hansen
School District No. 829
717 Northwest 2nd Street
Waseca, MN 56093
(7)

Gene Wiebusch
School District No. 830
110 East 3rd
Janesville, MN 56048
(1)

Stan Petersen, Comm. Ed. Dir.
School District No. 831
308 SW 15th Street
Forest Lake, MN 55025
(3)

Marilou Henderlite
School District No. 832
314 Mahtomedi Avenue
Mahtomedi, MN 55115
(2)

Harry Sell, Dist. Dr. Ed. Coor.
School District No. 833
3040 80th Street South
Cottage Grove, MN 55016
(9)

Marty Rossini
School District No. 834
523 West Marsh Street
Stillwater, MN 55082
(8)

Art Peek
School District No. 836
Box 189
MN 5613?

Paul Olson
School District No. 837
320 Buck Avenue Southeast
Madelia, MN 56062
(3)

Paul Krueger
School District No. 840
10th Avenue North
St. James, MN 56081
(1)

Kenneth Jensen
School District No. 846
Breckenridge, MN 56520
(8)

William Rose
School District No. 850
Rothsay, MN 56579

James McChesney
School District No. 852
Box 8
Campbell, MN 56522
(1)

Merlyn Krenz
School District No. 857
Lewiston, MN 55952
(1)

Virgil Riley
Technical Sr. High School
District No. 742
St. Cloud, MN 56301
(1)

W. L. Hemsey, Director
School District No. 861
1250 Honor Road
Winona, MN 55987
(23)

Larry Stroh
School District No. 876
Annandale, MN 55302
(3)

Jim Wilcox
School District No. 877
Buffalo High School
Buffalo, MN 55313
(15)

Frederick A. Parsons
School District No. 879
Delano, MN 55328

Merrill Skinner
School District No. 880
Howard Lake, MN 55349
(3)

Kenneth Engel, Principal
School District No. 881
Maple Lake, MN 55358
(2)

Mike Drayna
School District No. 882
Monticello High School
Monticello, MN 55362
(4)

Dennis Janeik
School District No. 883
P.O. Box 70
Rockford, MN 55373
(1)

Thomas Kealy
School District No. 885
St. Michael, MN 55376
(3)

George Dieter
School District No. 771
Chokio, MN 56221
(1)

John Dokken
School District No. 892
Clarkfield, MN 56223
(9)

Cornelius Smit
School District No. 893
Echo, MN 56237

Douglas O. McCoss
School District No. 894
450 9th Avenue
Granite Falls, MN 56241

Don E. Eckhoff
School District No. 777
1400 Montana Avenue
Benson, MN 56215
(4)

Bill Smrekar
School District No. 911
430 Northwest 8th Street

STATE OF MINNESOTA
STATE BOARD OF EDUCATION
DEPARTMENT OF EDUCATION

In the Matter of the Proposed
Adoption of Rules of the
State Board of Education
Governing Automobile and Motorcycle
Driver Education Programs
Minnesota Rules, Parts 3500.5000
to 3500.5070
Repeal Minnesota Rules, Part 3500.4500

FINDINGS OF FACT
AND CONCLUSIONS

Notice of the State Board of Education's intent to adopt Rules without a public hearing, Automobile and Motorcyle Driver Education was published in the State Register on July 16, 1984, and was sent by United States Mail to all persons on the list maintained by the Department of Education, pursuant to Minnesota Statutes Section 14.22, and Independent School District Automobile and Motorcycle Driver Education contact persons.

After affording interested and affected persons an opportunity to submit comments for 30 days, I find the following:

1. The authority of the State Board of Education to promulgate these rules is contained in Minnesota Statutes Sections 121.11, subd. 7a and 12, and 169.974, subd. 2, as amended by Minn. Laws 1984, Ch. 549, Sec. 32.

2. On the 12th day of June, 1984, the State Board of Education ordered publication of the notice of interest to adopt without a public hearing rules governing the automobile and motorcycle driver education programs.

3. On the 11th day of July, 1984, notice of intent to adopt together with the proposed rules were mailed to the State Board of Education rulemaking mailing list, automobile and motorcycle education contact person mailing list.

4. On the 16th day of July, 1984, the notice of intent to adopt rules without a public hearing together with the rules as proposed were published in 9 State Register 168-173.

5. No letters or phone calls have been received requesting a public hearing or requesting changes in the proposed rules.

6. No letter or phone calls have been received requesting copies of the statement of need and reasonableness.

7. The statement of need and reasonableness previously provided, for these rules is an accurate statement supporting this Board's action with respect to these proposed rules and is incorporated herein.

CONCLUSIONS

1. The Board of Education has statutory authority to promulgate the proposed rules.
2. The need for and reasonableness of the proposed rules has been established.
3. The Board of Education has fulfilled all relevant, substantive and procedural requirements of law or rule.

STATE OF MINNESOTA

9-11-84
DATE

Ruth E. Randall
Ruth E. Randall, Secretary

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

CERTIFICATE OF BOARD'S
RESOLUTION ADOPTING RULES

I, Ruth E. Randall, do hereby certify that I am the Secretary of the Board of Education, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the Board of Education, duly and properly called and held on the 11th day of September, 1984, that a quorum was present at said meeting, that a majority of those present voted for the resolution, and that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

> RESOLVED, that the permanent rules relating to automobile and motorcycle driver education 3500.5000 to 3500.5070 and repeal Minnesota rules, part 3500.4500 be and they hereby are approved and adopted, pursuant to authority vested in us by Minnesota statutes Sections 121.11, subds. 7a and 12, and 169.974, subd. 2, as amended by Minnesota Laws 1984, Ch. 549, Sec. 32, and that the Secretary of the Board of Education, be and hereby is authorized to sign and order adopting these rules and further is authorized to perform the necessary acts to provide that these rules shall have the force and effect of law.

In WITNESS WHEREOF, I have hereunto subscribed my name this 11th day of September, 1984.

Ruth E. Randall

Ruth E. Randall, Secretary

Ruth A. Myers

Member, State Board of Education

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

STATE OF MINNESOTA
BOARD OF EDUCATION

STATEMENT OF NEED AND REASONABLENESS FOR
PROPOSED ADOPTION OF RULES GOVERNING CRITERIA FOR APPROVAL OF
PUBLIC SCHOOL AUTOMOBILE AND MOTORCYCLE DRIVER EDUCATION PROGRAMS

The proposed adoption of rules, parts 3500.5000 to 3500.5070 is necessary to comply with Minnesota Statutes, section 169.974, subd. 2 and Minnesota Statutes, section 171.04, subd. 1, which establishes authority for the State Board of Education to approve or deny Automobile and Motorcycle Driver Education Programs conducted by public schools. The need to adopt these rules arises because of statutory changes made during the 1982 legislative session; a need to secure a uniform, thorough and efficient statewide Automobile and Motorcycle Driver Education System; insure the protection of program participants and the general public; and the need to assure that program participants have an opportunity to attain at least a minimum level of competency prior to taking a driver's license examination.

3500.5000 Automobile Driver Education Programs. This rule sets forth, that all Automobile Driver Education programs, which are being conducted for persons under 18 years of age desiring a Standard Driver's License as provided by Minnesota Statutes, section 171.04, must comply with the requirements of parts 3500.5010 to 3500.5030. Minnesota Statutes, section 171.04 provides for two distinct methods of program approval, thereby indicating that no program will receive approval unless it complies with rules promulgated by either the Department of Public Safety or the Department of Education. In the case of programs offered through public schools, the programs must, by law, be in accordance with rules promulgated by the State Board of Education. There being no definition to the contrary, it is the State Board of Education's contention that the rules, parts 3500.5010 to 3500.5030, would apply to all programs designed to comply with Minnesota Statutes, section 171.04, conducted by public schools. The application would encompass programs conducted through the education program, or any other administrative entity developed by local school administrators.

This rule is clearly necessary in that the State has the authority and the responsibility to insure the safety of its citizenry. The establishment of program approval requirements is the method used to accomplish this objective. The rule is reasonable in that they have been established and complied with by local public schools since 1965.

3500.5010 Instructional Requirements for Automobile Driver Education.

Subpart 1 sets forth classroom curricular requirements including a written curriculum guide and minimum opportunities for students. These requirements are needed to assure that program participants receive a planned educationally sound program. The requirements are reasonable in that lesson plans have been a part of the educational process from its inception and that the ten curricular opportunities outlined have been accepted by the Public School Driver Education Community as being the minimum criteria which would constitute a beginning Automobile Driver Education Program. Further, the Department of Public Safety, from 1972 through 1982 required that a written curriculum guide be submitted by public schools desiring program approval. The outline only establishes a minimum and may be expanded at the option of local public schools.

Subpart 2 sets forth laboratory curricular requirements including a written curriculum guide and an outline of the curriculum's content. These requirements are needed to assure that an educationally sound program is provided to program participants, and that the curriculum contains at least a minimum level of experiential opportunities for students. The requirements are reasonable in that the written curriculum has been required for the past ten years and that the outline expresses a minimum of experience necessary for entrance into the highway transportation system. The requirements are also reasonable in that they are in accord with sound educational practices required in other curricular areas.

Subpart 3 sets forth on-street instructional conditions. These conditions are needed to assure that students are given instruction in a planned systematic sequence and not by chance through random experiential driving which may or may not encompass all of the activities outlined in Subpart 2. The conditions also assure that on-street instruction is more than just passing a state driver's license test. The State Board of Education contends that these conditions are reasonable since these principals have been practiced by a vast majority of public schools for over ten years.

Subpart 4 establishes minimum time requirements for classroom instruction. This is necessary to insure that students are exposed to at least a minimum of reinforcement activities related to the facts and concepts necessary for subject mastery. Educational research clearly indicates that reinforcement over time, and time on task are the key ingredients which enable students to acquire knowledge and concepts better and retain them longer. These requirements represent a compromise from the ideal program based upon local program cost considerations, scheduling problems and student access to the program. Further, the requirements are reasonable in that additional compromises would not significantly reduce local costs, scheduling problems or increase student access. The State Board of Education contends that any proposal to weaken these requirements would adversely affect the effectiveness of the program.

Subpart 5 establishes minimum time requirements for the conduct of the laboratory phase of the program under all currently acceptable methods for the conduct of the program. The same concepts and rationale presented for Subpart 4 can be applied to these requirements. In addition, these requirements insure that students will have at least a minimum of opportunities to practice the driving procedures presented by the instructor with their parents or guardian. This practice time is essential due to the very small number of laboratory hours which are required.

Subpart 6 sets forth criteria when a simultaneous instructional program is planned. The criteria are needed to assure that all students have been given an opportunity to acquire at least a minimum knowledge of Minnesota Motor Vehicle and Traffic Laws prior to the operation of an automobile and to insure that the total program is conducted on an educationally sound basis. These criteria are reasonable in that local programs throughout the state over the past twenty years have been in total compliance, therefore, will not be burdensome to local public schools.

Subpart 7 sets forth the criteria when a program is conducted whereby the two phases are conducted during separate time periods. The criteria are needed to insure that students are given an opportunity to enroll in the laboratory phase of the program in time to retain at least a sufficient amount of information from the classroom phase to experience success in the laboratory phase. The concepts and knowledge presented during the classroom phase of the program are applied by the students during the laboratory phase. Any compromise beyond the six-month time limit would be detrimental to student attainment of program objectives. The criteria are reasonable to both school districts and students in that it does not represent an undue hardship on the school and protects the student.

Subpart 8 mandates the use of occupant restraints during the laboratory phase of instruction. The mandate is needed to insure the greatest level of safety and protection possible for all persons involved. The laboratory phase of the Automobile Driver Education program is potentially the single greatest threat to the participants well-being as compared to any other activity conducted by public schools. The mandate is reasonable in that occupant restraint usage has been proven, beyond doubt, to be beneficial in the event of a crash. Further, the mandate will not require additional expenditures of monies by public schools.

Subpart 9 mandates actual possession of an instruction permit or driver's license during on-street instruction. The mandate is needed to insure compliance with state law and to insure that students have attained at least a minimum level of knowledge of Minnesota's traffic and motor vehicle laws. The mandate is reasonable in that students have been complying with this provision since enactment of the Drivers License Law in 1965.

Subpart 10 allows local public schools to grant graduation credit for the Automobile Driver Education course under the same conditions as other courses. The item is needed to clarify the fact that the course is a co-curricular activity and may generate credit in the same manner as other co-curricular courses do. The item is reasonable in that it does not present the course different from other courses when public schools wish to offer the program for credit.

Subpart 11 sets forth the conditions when a complete program is not provided by the public school. The conditions are necessary to protect students, assuring access to both phases of the program. Also, the conditions protect students from unnecessary retraining or overtraining and insures access to an educationally sound program. The conditions are reasonable in that they do not mandate the program to be provided by the public school. However, if they do provide the classroom portion, the students will not be taken advantage of; and they will be assured that conditions, over which they have no control, will not be over-burdensome.

Subpart 12 stipulates the appointment of an official signer and establishes the conditions for the issuance of course completion documents. These criteria are necessary to insure that the licensing system will function efficiently and effectively and that students will be treated fairly. The rule is designed to protect students from unnecessary delays in the licensing process and to insure that students, not meeting all requirements, will not receive a valid license. The rule is reasonable in that it does not place an undue burden upon the public school and protects the rights of students without additional procedures or costs.

Subpart 13 mandates that public schools maintain a permanent record of each students Automobile Driver Education experience. This mandate is needed to insure the protection of student rights when questions arise or information is requested by Driver Licensing Authorities, Enforcement Personnel or Insurance Companies. The mandate is reasonable in that all public schools presently have a permanent record system for each student. This mandate only insures a minimum of information and establishes statewide uniformity.

Subpart 14 mandates an annual report which will identify all persons actively involved in the program. The rule is necessary to insure proper supervision of the program at the State level. The signer's name is utilized by driver license personnel to verify proper course completions. The instructor information insures access to teacher licensing and driver history. The mandate is reasonable in that the public schools have been providing the identical information to the Department of Public Safety without problems or complaints from the public schools since 1972.

3500.5020 Vehicle Requirements for Automobile Driver Education.

Subpart 1 sets forth vehicle safety standards. This item clarifies the fact that vehicles which are modified, in such a manner that they do not meet safety standards, may not be utilized in the Automobile Driver Education program. The criteria are needed to insure the safety of program participants and the general public. The criteria are reasonable in that it will not place an undue burden upon public schools.

Subpart 2 sets forth the required equipment for all vehicles used in an Automobile Driver Education program. The criteria are needed to insure the safety of program participants and the general public. The criteria specifies three major safety concerns including: ability to stop vehicle, adequate ability to see by both the student and instructor, and occupant restraints for protection in the event of a crash. The criteria are reasonable in that public schools have complied with the items for over thirty years. The equipment specified is either provided by the vehicle's manufacturer or is readily available at reasonable cost to local public schools.

Subpart 3 requires the display of a "student driver" sign on the rear of the vehicle when used for instructional purposes. The requirement is necessary for the protection of program participants and the driving public. The sign helps to notify the driving public that a person is learning, thereby, alleviating some of the impatience when the student's vehicle is moving slowly or makes an improper maneuver. The requirement is reasonable in that most public schools already use the signs and the signs are readily available at reasonable cost.

Subpart 4 sets forth that all vehicles must be maintained. The requirement is necessary to insure the safety of the vehicle's occupants and the motoring public which will utilize the highway traffic system at the same time. Routine care and servicing is not only reasonable, but could save the public school undue expenses from breakdowns and/or crashes and instructional program delays.

Subpart 5 prohibits the carrying or transport of dangerous items in a Driver Education vehicle. This is necessary to insure the safety and well being of the students, instructor and the general public. The prohibition is reasonable in that there should be no compelling reason to transport these types of items in a vehicle utilized for instructional purposes.

Subpart 6 stipulates vehicle insurance requirements. This subdivision is necessary to protect both the public school and the motoring public in the event of a vehicle crash. The liability and property damage coverage have been increased, over the no-fault requirements, to reflect today's costs. These requirements are reasonable in that a vast majority of public schools currently comply or greatly exceed these requirements. It is not uncommon for a public school to carry a million dollars of liability coverage on all school vehicles.

3500.5030 Exemption for Experimental Program. This rule sets forth the criteria which must be followed when a school district desires to conduct a program which varies from the established rule. The exemption is necessary to allow local school districts to improve their programs or to accommodate for unusual local conditions. These criteria are reasonable in that they are the same for all curricular areas where rules apply.

3500.5040 Motorcycle Driver Education Programs. This rule sets forth that all Motorcycle Driver Education programs, which are being conducted for persons under 18 years of age, desiring a two-wheeled vehicle endorsement as provided by Minnesota Statutes, section 169.974, subd. 2, must comply with the requirements of rules, parts 3500.5050 to 3500.5070. Minnesota Statutes, section 169.974, provides for two distinct methods of program approval, thereby, indicating that no program will receive approval unless it complies with rules promulgated by either the Department of Public Safety or the State Board of Education. There being no definition to the contrary, it is the State Board of Education's contention that the rules, parts 3500.5050 to 3500.5070, would apply to all programs designed to comply with Minnesota Statutes, section 169.974, subd. 2, conducted by public schools. This application would encompass programs conducted through the regular school program, summer school program, adult education program, community education program or any other administrative entity developed by local school administrators. This rule is clearly necessary in that the State has the authority and the responsibility to insure the safety of its citizenry. The establishment of program approval requirements is the method used to accomplish this objective. The rule is reasonable in that Motorcycle Driver Education program approval requirements have been established and complied with by local public schools since the program's inception.

3500.5050 Instructional Requirements for Motorcycle Driver Education.

Subpart 1 sets forth classroom curricular requirements including a written curriculum guide and minimum opportunities for students. These requirements are needed to assure that program participants receive a planned educationally sound program. The requirements are reasonable in that lesson plans have been a part of the educational process from its inception and that the curricular opportunities outlined have been accepted by the public school Motorcycle Education Community as being the minimum criteria which would constitute a beginning Motorcycle Driver Education program. Further, the Department of Public Safety required a written curriculum guide be submitted by public schools desiring program approval. The outline only establishes a minimum and may be expanded at the local public schools.

Subpart 2 sets forth the program's laboratory curricular requirements. These requirements are necessary to insure that all students have at least an opportunity to experience a minimum level of educational activities. The topics required to conduct the laboratory portion of the beginning Motorcycle Rider Education program. A written curriculum guide is necessary to insure that the program is planned and coordinated to accomplish specific course objectives. These requirements are reasonable in that they are in compliance with sound educational practices and have been required by the Department of Public Safety's program approval during the recent past, therefore, will not cause an undue burden to public schools.

Subpart 3 specifies the location for conducting the on-street instructional program. The criteria specified are necessary to insure that students are given the on-street instruction in a planned systematic sequence and not through a random experience. These criteria also insure that students are prepared to enter the highway transportation system and not to just pass the Driver License test. The rule is reasonable since these principals have been advocated and practiced since the inception of the State's beginning Motorcycle Rider Education program.

Subpart 4 establishes the minimum time requirements for classroom instruction. These requirements represent current and past practices for the conduct of the program by the vast majority of public schools throughout the State. The requirements insure that students are exposed to at least a minimum of reinforcement activities related to the facts and concepts necessary for subject mastery. Educational research clearly indicates that reinforcement, over time, and the students time on task are the key ingredients which enable students to acquire knowledge and concepts better and retain them longer. These requirements represent a compromise from an ideal program due to local program cost considerations, scheduling difficulties, and student access to the program. Further, the requirements are reasonable in that additional compromises would not significantly reduce program costs, or scheduling difficulties and would not significantly increase student access to the program. The State Board of Education contends that any proposal designed to weaken these criteria would adversely impact the effectiveness of the program.

Subpart 5 establishes the minimum time requirements for the laboratory phase of the program. These criteria represent current and past practices for the conduct of this phase of the program by the vast majority of public schools throughout the State. The requirements insure that students are exposed to at least a very minimum of reinforcement activities necessary for mastery of the required tasks. Educational research clearly indicates that reinforcement over time and student time on task are the key ingredients which better enable students to acquire knowledge and skills and to retain them longer. These requirements represent a compromise from the ideal and more educationally sound program. The compromise was made due to local program cost considerations and scheduling difficulties. The State Board of Education contends that any weakening of these requirements would not significantly reduce program costs or scheduling difficulties. Further, additional weakening of these requirements would severely impact the programs effectiveness; this would not be in the best interest of the students or the motoring public.

Subpart 6 sets forth program requirements when both phases of the program are conducted during the same time period. These criteria are needed to assure that students have an opportunity to acquire, at least a minimal level of knowledge about Traffic and Motor Vehicle Laws as they relate to the operation of a motorcycle prior to beginning the laboratory phase of instruction. There is also criteria which assures that the total program is integrated on an educationally sound basis. These criteria are reasonable in that programs conducted by public schools are normally in full compliance. Further, the criteria are not burdensome to local public schools.

Subpart 7 establishes program criteria when the two phases of the course are conducted during separate time periods. The criteria are necessary to insure that students have the opportunity to enroll in both phases of the program and to enroll in the laboratory phase within a reasonable period of time. The time period restriction insures that students retain sufficient information to maximize opportunities for a successful laboratory experience. The concepts and knowledge presented during the classroom phase are applied during the laboratory phase. Increasing the time limit requirement between the two phases of the program would be detrimental to student achievement of program objectives. These criteria are reasonable for both student and school districts in that they do not place an undue burden on the schools, yet they protect the rights of students.

Subpart 8 sets forth the student-instructor ratio for the content of the laboratory phase of the program. The rules are necessary to insure the safety of the students and to maximize the opportunity for a variety of educational experiences for students. These criteria represent nationally acceptable standards developed through research and common practice. The limitations are reasonable in that they do not place an undue burden on public schools and will not impact a significant portion of the schools conducting the program.

Subpart 9 sets forth the required protective clothing to be worn during the laboratory phase of the beginning Motorcycle Rider Education program. This is necessary to provide protection of the student in the event of an accident. Serious injuries can occur from even minor motorcycle accidents. The criteria are reasonable when consideration is given to the safety and well being of the student involved.

Subpart 10 sets forth the criteria for student enrollment in the program. The criteria are necessary to clarify language contained in Minnesota Statutes, section 169.974, subd. 2, relative to who may be issued a two-wheeled vehicle permit. The criteria also establishes an orderly sequence of activities for obtaining the two-wheeled vehicle endorsement. Without this sequence it would be possible for a student to complete the educational requirements necessary for the two-wheeled vehicle endorsement prior to obtaining a valid standard driver's license. When one considers the accident potential, it is reasonable to expect that student first obtains a valid standard driver's license prior to enrollment in the beginning Motorcycle Driver Education program.

Subpart 11 sets forth the requirements when a public school does not provide the complete program. These requirements are necessary to protect students from unnecessary retraining or overtraining and to assure access to both phases of the program. The provisions are reasonable in that the rule does not mandate that the total program be offered, only that if a program is offered, students will be assured of having access to both phases. This requirement does not place an undue burden upon the public schools.

Subpart 12 stipulates the appointment of an official signer and establishes the conditions for the issuance of course completing documents. These criteria are necessary to insure that the licensing system will function efficiently and effectively and that students will be treated fairly. The rule is designed to protect students from unnecessary delays in the licensing process and to insure that students not meeting all requirements, will not receive a valid license. The rule is reasonable in that it does not place an undue burden upon the public school and protects the rights of students without additional procedures or costs.

Subpart 13 mandates that public schools maintain a permanent record of each students Motorcycle Driver Education experience. This mandate is needed to insure the protection of student rights when questions arise or information is requested by Driver Licensing Authorities, Endorcement Personnel or Insurance Companies. The mandate is reasonable in that all public schools presently have a permanent record system for each student. This mandate only insures a minimum of information and establishes statewide uniformity.

Subpart 14 mandates an annual report which will identify all persons actively involved in the program. The rule is necessary to insure proper supervision of the program at the State level. The signer's name is utilized by driver license personnel to verify proper course completion. The instructor information insures access to teacher licensing and driver history. The mandate is reasonable in that the public schools have been providing the identical information to the Department of Public Safety without problems or complaints from the public shcools.

3500.5060 Vehicle Requirements for Motorcycle Driver Education.

Subpart 1 sets forth vehicle safety standards. These criteria are a clarification which will insure that vehicles which are unsafe due to modifications will not be used in the program. The rule is necessary to assure that students are provided a safe learning environment. The rule does not place an unnecessary burden upon schools, therefore, is reasonable.

Subpart 2 requires that all vehicles used in this program be properly maintained. This requirement is necessary to insure that students are provided a safe learning environment. The reasonableness of this rule should be without question in that routine care and servicing will not only provide greater safety for students, but reduce unnecessary breakdowns. Vehicle breakdowns delay the instructional program, this reduces program efficiency and increases costs.

Subpart 3 sets forth vehicle insurance requirements. These requirements are necessary to protect against unnecessary losses to the program's participants, the public school, and the motoring public in the event of a vehicle crash. The insurance levels required reflect today's reality in light of liability and damage costs. The requirements are reasonable in that they reflect guidelines established at the national level and have been approved by a large group of professionals throughout Minnesota, working in the subject field.

3500.5070 Exemption for Experimental Program. This rule sets forth the criteria which must be followed when a school district desires to conduct a program which varies from the established rule. The exemption is necessary to allow local school districts to improve their programs or to accommodate for unusual local conditions. These criteria are reasonable in that they are the same for all curricular areas where rules apply.

IN CONCLUSION, the rules being proposed for the approval of the Automobile and Motorcycle Driver Education program, conducted by public schools, were written and approved at twenty regional workshops conducted during January and February of 1981 and 1983, by over four hundred (400) professionals working in the subject field and public school administrators. These workshops produced the proposed rules and involved a great amount of discussion and compromise. Through this process a tremendous amount of support and acceptance has been generated at the local level.

It also must be noted that the proposed rules do not adversely impact a great majority of local public schools in that they are presently in total compliance. It will be a rare occurence when program modifications must be made due to requirements specified in the rules. When modifications must be made, they will generally be minor in nature and result in a more educationally sound program, thereby resulting in benefits to program participants and the motoring public.

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

State of Minnesota
State Board of Education

In the Matter of the Proposed Adoption of Rules of the State Board of Education Governing Automobile and Motorcycle Driver Education Programs Minnesota Rules, Parts 3500.5000 to 3500.5070 Repeal Minnesota Rules, Part 3500.4500

STATEMENT OF COMPLIANCE WITH RULEMAKING PROCEDURES

I, Special Assistant Attorney General Charles T. Mottl, do hereby declare that I have examined the rules and all related documents and that, based on my examination and my personal familiarity with the applicable procedures, the Administrative Procedure Act, the rules of the Office of Administrative Hearings, and the rules of the Attorney General have been followed. Any exceptions are noted below.

Dated: Sept. 14, 1984

Charles T. Mottl
Special Assistant
Attorney General

RECEIVED
SEP 19 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES