

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

Our File No. 1107

RULE REVIEW CHECKLIST

DATE RULE RECEIVED 11-1-84
DATE FOR REVIEW 11-10-84
DATE DUE 11-15-84

Adopted w/a hearing _____
Adopted w/o hearing ✓
Temporary rule _____

Approved 11-13-84 mjc ✓ Disapproved _____ Returned to Agency _____

Resubmitted _____ Due _____
Approved _____ Disapproved _____ Returned to Agency _____

Date filed w/Secretary of State 11-13-84 Revisor approved 11/1 - 11/2/84 disapproved _____

✓ Rule as Adopted

_____ Rule as Proposed

✓ Order Adopting 10/25 - 10/29 Date typo in Order Adopting signed by Perpich. should be M.S. §12.22" not "12.12"

✓ Notice of Intent to Solicit Outside Opinion SR. 6.18.84

✓ Order for rulemaking + Cancellation of Hearing if applicable — (11.2.84) date of Hearing — Hearing was cancelled.

N/A Certificate of Board's Authorizing Resolution

✓ Notices of rulemaking w/o Hearing + w/ Hearing
✓ Sufficiency

✓ Affidavits of Mailing Notice or rulemaking
9.20.84 At least 30 days prior to ~~hearing~~/adoption

✓ Mailing list Certificates

✓ Publication in State Register
9.24.84 At least 30/~~20~~ days prior to ~~hearing~~/adoption

N/A Hearing Examiner's Report

_____ Chief Hearing Examiner's Report(s)
_____ Approving H.E.'s Report
_____ Approving agency action

✓ ~~Agency's~~ Agencies' Findings of Fact

N/A LCRAR Report or agency Affidavit

_____ Certificate of Board's Resolution Adopting Rules

_____ Order Approving Incorporation by Reference

✓ Statement of Need and Reasonableness

N/A Petition for Adoption of a Rule

✓ Record (includes transcript or tape, exhibits, comments received by agency, requests for a hearing, and other relevant materials)

✓ Certificate of Compliance w/Rulemaking Procedures

✓ Affidavit of Mailing Notice of Submission to Attorney General

N/A Notice of Submission to the Attorney General

TO Judith Wehrwein
Attorney General's Office
Room 204 - Administration Building

FROM Ralph W. Corey
Minnesota Merit System

STATE OF MINNESOTA
DEPARTMENT OF PUBLIC WELFARE
CENTENNIAL OFFICE BUILDING
ST. PAUL, MINNESOTA 55155

SUBJECT: Merit System Rules

DATE: November 1, 1984

There were no changes from the proposed rule to the adopted rule. We assume the Attorney General will be submitting the adopted rule to the Revisor for certification according to the requirements of Minnesota Stat. § 14.28.

Please call either me or Betty Carlson at 296-3996 should you have any questions.

RWC:rb

RECEIVED
NOV 01 1984
ATTORNEY GENERAL
ADMINISTRATIVE AGENCIES

SIGNED _____

SF-00006-02

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO: Leonard Levine
Commissioner, Department of Human Services

DATE: November 13, 1984

ATTN: John Burman
Special Assistant Attorney General

FROM: Martha J. Casserly MJC
Special Assistant Attorney General

PHONE: 296-4692

SUBJECT: In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

Enclosed herewith are the rules you have submitted for approval. These rules have been approved by this office and filed with the Secretary of State. Please note that they have not been filed with the State Register. This must be done promptly by your agency.

Upon receipt and before transmittal to your agency, however, it is important that you recheck these rules as to:

1. Affixation of stamps of the Attorney General and Secretary of State;

2. Coverage by these stamps of all rules submitted; and

3. Inclusion of all pages to the rules in the approved set.

If you have any questions in this regard, please contact me.

MJC:slz
Encs.

cc: Ms. Kathy Burek
Mr. Duane Harves

SF-00006-02

DEPARTMENT ATTORNEY GENERAL

STATE OF MINNESOTA

Office Memorandum

TO: Sr. Mary Madonna Ashton
Commissioner of Health

DATE: November 13, 1984

ATTN: John Burman

FROM: Special Assistant Attorney General

PHONE:

Martha J. Casserly MJC
Special Assistant Attorney General

296-4692

SUBJECT: In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

Enclosed herewith are the rules you have submitted for approval. These rules have been approved by this office and filed with the Secretary of State. Please note that they have not been filed with the State Register. This must be done promptly by your agency.

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If you have any questions in this regard, please contact me.

MJC:slz

Encs.

cc: Ms. Kathy Burek
Mr. Duane Harves

SF-00006-02

STATE OF MINNESOTA

DEPARTMENT ATTORNEY GENERAL

Office Memorandum

TO : Rudy Perpich
Governor

DATE: November 13, 1984

ATTN: John Burman
Special Assistant Attorney General

FROM : Martha J. Casserly MJC
Special Assistant Attorney General

PHONE: 296-4692

SUBJECT: In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

Enclosed herewith are the rules you have submitted for approval. These rules have been approved by this office and filed with the Secretary of State. Please note that they have not been filed with the State Register. This must be done promptly by your agency.

Upon receipt and before transmittal to your agency, however, it is important that you recheck these rules as to:

1. Affixation of stamps of the Attorney General and Secretary of State;

2. Coverage by these stamps of all rules submitted; and

3. Inclusion of all pages to the rules in the approved set.

If you have any questions in this regard, please contact me.

MJC:slz

Encs.

cc: Ms. Kathy Burek
Mr. Duane Harves

AG copy

Department of Human Services

Adopted Rules Relating to the Merit System Compensation Plan for the Department of Human Services In the Matter of the Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

Rules as Adopted

9575.0350 SALARY ADJUSTMENTS AND INCREASES.

Subpart 1. and 2. [Unchanged.]

Subp. 3. **Recommended adjustment.** The merit system general adjustment recommended for incumbents is 4-4/10 percent for employees on the professional, support, clerical, and maintenance and trades salary schedules.

Subp. 4. and 5. [Unchanged.]

9575.1500 COMPENSATION PLAN; PUBLIC WELFARE, 1985.

Subpart 1. **Professional: plan A.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Accountant	1738	2477
Accounting Supervisor	1985	2963
Administrative Assistant I	1852	2769
Administrative Assistant II	2030	3024
Administrative Assistant III	2371	3391
Adult Day Care Center Supervisor	1520	2270
Assistant Human Services Director	2477	3544
Assistant Welfare Director	3095	4405
Associate Methods & Procedures Analyst	1453	1662
Auditor	1813	2711
Center Coordinator	1662	2477
Chemical Dependency Coordinator	1662	2477
Collection Services Supervisor II	1774	2651
Community-Health Services Supervisor	1852	2897
Community-Relations Specialist	1896	2711

1	Computer Programmer	1453	1896
2	Day Care Center Teacher	1390	2081
3	Developmental Achievement Center Director	1520	2270
4	Developmental Achievement Center Teacher	1390	2081
5	Developmental Disabilities Coordinator	1520	2270
6	Dietitian	1453	2081
7	Director Of Business Management I	2217	3024
8	Director Of Business Management II	2711	3861
9	Director of Financial Assistance	2477	3544
10	Director of Planning	2477	3544
11	Director of Public Health Nursing I	1813	2711
12	Director of Social Services	2477	3544
13	Director of Support Services	2477	3544
14	Education Supervisor	1738	2477
15	Employment Guidance Counselor I	1390	1985
16	Employment Guidance Counselor II	1453	2081
17	Employment Guidance Counselor III	1520	2170
18	Family Service Coordinator II	1590	2170
19	Financial Assistance Supervisor III	1852	2769
20	Financial Assistance Supervisor IV	2030	3024
21	Fiscal Manager	2477	3544
22	Fiscal Supervisor III	1738	2477
23	Fiscal Supervisor IV	1985	2963
24	Gerentology Counselor	1662	2477
25	Homemaker Supervisor	1738	2477
26	Human Services Director III	2833	4030
27	Human Services Supervisor I	1852	2769
28	Marriage Counselor	1813	2590
29	Medical-Care Advisor	1520	2170
30	Mental Health Program Manager	2030	3024
31	Mental Health Worker	1662	2477
32	Methods & Procedures Analyst	1700	2420
33	Methods & Procedures Supervisor	1985	2833
34	Nutrition Project Assistant Director	1390	2081
35	Nutrition Project Director	1852	2769
36	Office Manager	1390	1985

Office Services Supervisor II		1390	1985
Personnel Officer		1390	2081
Personnel Director		1938	2897
Planner (Human Services)		1738	2477
Programmer Analyst		1738	2371
Psychologist I		1662	2371
Psychologist II		1985	2833
Psychologist III		2320	3170
Psychologist IV		2532	3466
Public Health Educator I		1453	1985
Public Health Educator II		1813	2477
Public Health Nurse		1520	2081
Public Health Nurse (Team Leader)		1590	2170
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)		1453	1896
Resident Activity Coordinator		1390	2081
Sanitarian I		1453	1738
Sanitarian II		1590	2170
Senior Public Health Nurse		1662	2270
Social Worker I		1390	2081
Social Worker II		1520	2270
Social Worker III		1662	2477
Social Services Supervisor I		1852	2769
Social Services Supervisor II		2030	3024
Social Welfare Supervisor III		2371	3391
Staff Development Specialist		1662	2477
Staff Training Supervisor I		1896	2711
Staff Training Supervisor II		2081	2963
Student Social Worker (Intern)	Rate proposed by appointing authority.		
Student Social Worker (SWEP)	Rate proposed by appointing authority.		
Systems Programmer Analyst		1985	2711
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor		

and the commissioner of human services.

Volunteer Services Coordinator I	1390	2081
Volunteer Services Coordinator II	1738	2477
Welfare Director I	2170	3242
Welfare Director II	2371	3544
Welfare Director III	2651	3778
Welfare Director IV	2897	4119
Welfare Director V	3861	5613
Work-Experience & Training Specialist	1738	2477

Subp. 2. **Professional: plan B.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Accountant	1738	2477
Accounting Supervisor	1985	2963
Administrative Assistant I	1938	2897
Administrative Assistant II	2122	3170
Administrative Assistant III	2477	3544
Adult Day Care Center Supervisor	1590	2371
Assistant Human Services Director	2477	3544
Assistant Welfare Director	3095	4405
Associate Methods & Procedures Analyst	1520	1738
Auditor	1896	2833
Center Coordinator	1738	2590
Chemical Dependency Coordinator	1738	2590
Collections Services Supervisor II	1852	2769
Community-Health Services Supervisor	1938	3024
Community-Relations Specialist	1985	2833
Computer Programmer	1520	1985
Day Care Center Teacher	1453	2170
Developmental Achievement Center Director	1590	2371
Developmental Achievement Center Teacher	1453	2170
Developmental Disabilities Coordinator	1590	2371
Dietitian	1520	2170
Director of Business Management I	2217	3024

1	Director of Business Management II	2711	3861
2	Director of Financial Assistance	2590	3700
3	Director of Planning	2590	3700
4	Director of Public Health Nursing I	1896	2833
5	Director of Social Services	2590	3700
6	Director of Support Services	2590	3700
7	Education Supervisor	1813	2590
8	Employment Guidance Counselor I	1453	2081
9	Employment Guidance Counselor II	1520	2170
10	Employment Guidance Counselor III	1590	2270
11	Family Service Coordinator II	1662	2270
12	Financial Assistance Supervisor III	1938	2897
13	Financial Assistance Supervisor IV	2122	3170
14	Fiscal Manager	2477	3544
15	Fiscal Supervisor III	1738	2477
16	Fiscal Supervisor IV	1985	2963
17	Gerentology Counselor	1738	2590
18	Homemaker Supervisor	1813	2590
19	Human Services Director III	2833	4030
20	Human Services Supervisor I	1938	2897
21	Marriage Counselor	1896	2711
22	Medical-Care Advisor	1590	2270
23	Mental Health Program Manager	2122	3170
24	Mental Health Worker	1738	2590
25	Methods & Procedures Analyst	1774	2532
26	Methods & Procedures Supervisor	2081	2963
27	Nutrition Project Assistant Director	1453	2170
28	Nutrition Project Director	1938	2897
29	Office Manager	1453	2081
30	Office Services Supervisor II	1453	2081
31	Personnel Officer	1453	2170
32	Personnel Director	2030	3024
33	Planner (Human Services)	1813	2590
34	Programmer Analyst	1813	2477
35	Psychologist I	1738	2477
36	Psychologist II	2081	2963

Psychologist III	2420	3314
Psychologist IV	2651	3617
Public Health Educator I	1520	2081
Public Health Educator II	1896	2590
Public Health Nurse	1590	2170
Public Health Nurse (Team Leader)	1662	2270
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1520	1985
Resident Activity Coordinator	1453	2170
Sanitarian I	1520	1813
Sanitarian II	1662	2270
Senior Public Health Nurse	1738	2371
Social Worker I	1453	2170
Social Worker II	1590	2371
Social Worker III	1738	2590
Social Services Supervisor I	1938	2897
Social Services Supervisor II	2122	3170
Social Welfare Supervisor III	2477	3544
Staff Development Specialist	1738	2590
Staff Training Supervisor I	1985	2833
Staff Training Supervisor II	2170	3095
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	2081	2833
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	
Volunteer Services Coordinator I	1453	2170
Volunteer Services Coordinator II	1813	2590
Welfare Director I	2170	3242
Welfare Director II	2371	3544
Welfare Director III	2651	3778

Welfare Director IV	2897	4119
Welfare Director V	3861	5613
Work-Experience & Training Specialist	1813	2590

Subp. 3. **Professional: plan C.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Accountant	1738	2477
Accounting Supervisor	1985	2963
Administrative Assistant I	2030	3024
Administrative Assistant II	2217	3314
Administrative Assistant III	2590	3700
Adult Day Care Center Supervisor	1662	2477
Assistant Human Services Director	2477	3544
Assistant Welfare Director	3095	4405
Associate Methods & Procedures Analyst	1590	1813
Auditor	1985	2963
Center Coordinator	1813	2711
Chemical Dependency Coordinator	1813	2711
Collections Services Supervisor II	1938	2897
Community-Health Services Supervisor	2122	3170
Community-Relations Specialist	2081	2963
Computer Programmer	1590	2081
Day Care Center Teacher	1520	2270
Developmental Achievement Center Director	1662	2477
Developmental Achievement Center Teacher	1520	2270
Developmental Disabilities Coordinator	1662	2477
Dietitian	1590	2270
Director of Business Management I	2217	3024
Director of Business Management II	2711	3861
Director of Financial Assistance	2711	3861
Director of Planning	2711	3861
Director of Public Health Nursing I	2081	2963
Director of Social Services	2711	3861
Director of Support Services	2711	3861

1	Education Supervisor	1896	2711
2	Employment Guidance Counselor I	1520	2170
3	Employment Guidance Counselor II	1590	2270
4	Employment Guidance Counselor III	1662	2371
5	Family Service Coordinator II	1738	2371
6	Financial Assistance Supervisor III	2030	3024
7	Financial Assistance Supervisor IV	2217	3314
8	Fiscal Manager	2477	3544
9	Fiscal Supervisor III	1738	2477
10	Fiscal Supervisor IV	1985	2963
11	Gerentology Counselor	1813	2711
12	Homemaker Supervisor	1896	2711
13	Human Services Director III	2833	4030
14	Human Services Supervisor I	2030	3024
15	Marriage Counselor	1985	2833
16	Medical-Care Advisor	1662	2371
17	Mental Health Program Manager	2217	3314
18	Mental Health Worker	1813	2711
19	Methods & Procedures Analyst	1852	2651
20	Methods & Procedures Supervisor	2170	3095
21	Nutrition Project Assistant Director	1520	2270
22	Nutrition Project Director	2030	3024
23	Office Manager	1520	2170
24	Office Services Supervisor II	1520	2170
25	Personnel Officer	1520	2270
26	Personnel Director	2122	3170
27	Planner (Human Services)	1896	2711
28	Programmer Analyst	1896	2590
29	Psychologist I	1813	2590
30	Psychologist II	2170	3095
31	Psychologist III	2532	3466
32	Psychologist IV	2769	3778
33	Public Health Educator I	1590	2170
34	Public Health Educator II	1985	2711
35	Public Health Nurse	1774	2420
36	Public Health Nurse (Team Leader)	1852	2532

Registered Nurse (A.A. Degree, 3 year Diploma, or B.S.Degree)	1700	2217
Resident Activity Coordinator	1520	2270
Sanitarian I	1590	1896
Sanitarian II	1738	2371
Senior Public Health Nurse	1938	2651
Social Worker I	1520	2270
Social Worker II	1662	2477
Social Worker III	1813	2711
Social Services Supervisor I	2030	3024
Social Services Supervisor II	2217	3314
Social Welfare Supervisor III	2590	3700
Staff Development Specialist	1813	2711
Staff Training Supervisor I	2081	2963
Staff Training Supervisor II	2270	3242
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Progammer Analyst	2170	2963
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	
Volunteer Services Coordinator I	1520	2270
Volunteer Services Coordinator II	1896	2711
Welfare Director I	2170	3242
Welfare Director II	2371	3544
Welfare Director III	2651	3778
Welfare Director IV	2897	4119
Welfare Director V	3861	5613
Work-Experience & Training Specialist	1896	2711

Subp. 4. **Support personnel: plan A.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Account Clerk	1017	1390
Accounting Technician	1087	1486
Adult Day Care Center Program Coordinator	1038	1486
Assistant Residential Facility Operator(s)	834	1139
Case Aide	1038	1486
Chemical Dependency Counselor	1330	1738
Child Health Aide	910	1244
Child Support Officer I	1270	1813
Child Support Officer II	1419	1938
Collections Officer	1270	1813
Collection Services Supervisor I	1623	2217
Community Service Aide	697	910
Computer Operations Specialist	1216	1590
Coordinator of Aging	1063	1520
Data Entry Supervisor	1270	1738
Developmental Achievement Center Instructor	834	1038
Family Service Aide I	834	1038
Family Service Aide II	910	1244
Family Service Coordinator I	1139	1486
Family Service/Home Health Aide	834	1038
Financial Assistance Specialist	1330	1813
Financial Assistance Supervisor I	1553	2217
Financial Assistance Supervisor II	1700	2420
Financial Worker I	1038	1486
Financial Worker II	1165	1662
Fiscal Officer	1330	1896
Fiscal Supervisor I	1453	2081
Fiscal Supervisor II	1623	2320
Food Stamp Quality Control Reviewer	1330	1813
Home Health Aide	834	1038
Home Health Aide Coordinator	1139	1486
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	

Housing Coordinator	1298	1852
Housing Rehabilitation Specialist	1270	1813
Licensed Practical Nurse	1112	1390
Office Services Supervisor I	1216	1662
Personnel Aide	1165	1590
Public Health Aide	697	910
Residential Facility Operator(s)	868	1190
Senior Case Aide	1165	1662
Senior Citizen's Aide	697	910
Welfare Fraud Investigator	1623	2122

Subp. 5. **Support personnel: plan B.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Account Clerk	1063	1453
Accounting Technician	1139	1553
Adult Day Care Center Program Coordinator	1087	1553
Assistant Residential Facility Operator(s)	868	1190
Case Aide	1087	1553
Chemical Dependency Counselor	1390	1813
Child Health Aide	951	1298
Child Support Officer I	1330	1896
Child Support Officer II	1486	2030
Collections Officer	1270	1813
Collection Services Supervisor I	1700	2320
Community Service Aide	731	951
Computer Operations Specialist	1270	1662
Coordinator of Aging	1112	1590
Data Entry Supervisor	1330	1813
Developmental Achievement Center Instructor	868	1087
Family Service Aide I	868	1087
Family Service Aide II	951	1298
Family Service Coordinator I	1190	1553
Family Service/Home Health Aide	868	1087
Financial Assistance Specialist	1390	1896

Financial Assistance Supervisor I	1623	2320
Financial Assistance Supervisor II	1774	2532
Financial Worker I	1087	1553
Financial Worker II	1216	1738
Fiscal Officer	1330	1896
Fiscal Supervisor I	1453	2081
Fiscal Supervisor II	1623	2320
Food Stamp Quality Control Reviewer	1390	1896
Home Health Aide	868	1087
Home Health Aide Coordinator	1190	1553
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	
Housing Coordinator	1359	1938
Housing Rehabilitation Specialist	1330	1896
Licensed Practical Nurse	1165	1453
Office Services Supervisor I	1270	1738
Personnel Aide	1216	1662
Public Health Aide	731	951
Residential Facility Operator(s)	910	1244
Senior Case Aide	1216	1738
Senior Citizen's Aide	731	951
Welfare Fraud Investigator	1700	2217

Subp. 6. **Support personnel: plan C.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Account Clerk	1112	1520
Accounting Technician	1190	1623
Adult Day Care Center Program Coordinator	1139	1623
Assistant Residential Facility Operator(s)	910	1244
Case Aide	1139	1623
Chemical Dependency Counselor	1453	1896
Child Health Aide	994	1359

Child Support Officer I		1390	1985
Child Support Officer II		1553	2122
Collections Officer		1390	1985
Collection Services Supervisor I		1774	2420
Community Service Aide		765	994
Computer Operations Specialist		1330	1738
Coordinator of Aging		1165	1662
Data Entry Supervisor		1390	1896
Developmental Achievement Center Instructor		910	1139
Family Service Aide I		910	1139
Family Service Aide II		994	1359
Family Service Coordinator I		1244	1623
Family Service/Home Health Aide		910	1139
Financial Assistance Specialist		1453	1985
Financial Assistance Supervisor I		1700	2420
Financial Assistance Supervisor II		1852	2651
Financial Worker I		1139	1623
Financial Worker II		1270	1813
Fiscal Officer		1330	1896
Fiscal Supervisor I		1453	2081
Fiscal Supervisor II		1623	2320
Food Stamp Quality Control Reviewer		1453	1985
Home Health Aide		910	1139
Home Health Aide Coordinator		1244	1623
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.		
Housing Coordinator		1419	2030
Housing Rehabilitation Specialist		1390	1985
Licensed Practical Nurse		1216	1520
Office Services Supervisor I		1330	1813
Personnel Aide		1270	1738
Public Health Aide		765	994
Residential Facility Operator(s)		951	1298
Senior Case Aide		1270	1813

Senior Citizen's Aide	765	994
Welfare Fraud Investigator	1774	2320

Subp. 7. **Clerical: plan A.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Administrative Secretary	1003	1372
Clerk I	721	981
Clerk II	824	1122
Clerk III	918	1256
Clerk-Typist I	755	1026
Clerk-Typist II	824	1122
Clerk-Typist III	918	1256
Clerk-Steno I	791	1074
Clerk-Steno II	897	1228
Data Entry Operator	824	1122
Information Systems Specialist	918	1256
Legal Secretary	960	1309
Switchboard Operator I	824	1122
Switchboard Operator II	875	1202

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

Subp. 8. **Clerical: plan B.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Administrative Secretary	1149	1499
Clerk I	824	1074
Clerk II	938	1228
Clerk III	1048	1372
Clerk-Typist I	859	1122
Clerk-Typist II	938	1228
Clerk-Typist III	1048	1372

Clerk-Steno I	897	1175
Clerk-Steno II	1026	1342
Data Entry Operator	938	1228
Information Systems Specialist	1048	1372
Legal Secretary	1096	1431
Switchboard Operator I	938	1228
Switchboard Operator II	1003	1309

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

Subp. 9. **Clerical: plan C.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Administrative Secretary	1256	1638
Clerk I	897	1175
Clerk II	1026	1342
Clerk III	1149	1499
Clerk-Typist I	938	1228
Clerk-Typist II	1026	1342
Clerk-Typist III	1149	1499
Clerk-Steno I	981	1280
Clerk-Steno II	1122	1466
Data Entry Operator	1026	1342
Information Systems Specialist	1149	1499
Legal Secretary	1202	1569
Switchboard Operator I	1026	1342
Switchboard Operator II	1096	1431

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

Subp. 10. **Maintenance and trades: plan A.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours

after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum	Maximum
Auto Driver	860	1109
Bus Driver	938	1202
Janitor	938	1202
Laborer	$5.39/hr.	$5.39/hr.

Subp. 11. **Maintenance and trades: plan B.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum	Maximum
Auto Driver	1109	1426
Bus Driver	1155	1487
Janitor	1109	1426
Laborer	$6.64/hr.	$6.64/hr.

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
NOV 13 1984
Joan Anderson Growe
Secretary of State
3:18 PM

APPROVED AS TO FORM AND LEGALITY
November 13 1984
HUBERT H. HUMPHREY, III
ATTORNEY GENERAL
BY MJ Cassedy
SPECIAL ASSISTANT ATTORNEY GENERAL

Department of Health

Adopted Rules Relating to the Merit System Compensation Plan for the Department of Health

Rules as Adopted

4670.1320 RECOMMENDED ADJUSTMENTS.

The merit system general adjustment recommended for incumbents is 4-4/10 percent for employees on the professional and administrative, health services support, clerical, and building maintenance salary schedules.

4670.4200 PUBLIC HEALTH COMPENSATION PLAN, 1985.

The tables in parts 4670.4210 to 4670.4240 list minimum and maximum salary steps in monthly salary amounts for the specified classes of positions.

4670.4210 PROFESSIONAL AND ADMINISTRATIVE COMPENSATION PLAN.

Subpart 1. **Plan A.**

	Minimum	Maximum
Assistant Director of Environmental Health	1985	2833
Assistant Director of Public Health Nursing	1813	2711
Business Administrator	1813	2590
Business Supervisor	1330	1896
Director of Environmental Health	2270	3242
Director of Public Health Nursing I	1813	2711
Director of Public Health Nursing II	1985	2833
Medical Technologist	1453	1896
Public Health Educator I	1453	1985
Public Health Educator II	1813	2477
Public Health Nurse	1520	2081
Public Health Nurse (Team Leader)	1590	2170
Public Health Nutritionist	1662	2270
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1453	1896
Sanitarian I	1453	1738

Sanitarian II	1590	2170
Sanitarian III	1738	2477
Sanitarian IV	1896	2711
School Health Coordinator	1520	2081
Senior Public Health Nurse	1662	2270

Subp. 2. **Plan B.**

	Minimum	Maximum
Assistant Director of Environmental Health	2081	2963
Assistant Director of Public Health Nursing	1896	2833
Business Administrator	1896	2711
Business Supervisor	1390	1985
Director of Environmental Health	2371	3391
Director of Public Health Nursing I	1896	2833
Director of Public Health Nursing II	2081	2963
Medical Technologist	1520	1985
Public Health Educator I	1520	2081
Public Health Educator II	1896	2590
Public Health Nurse	1590	2170
Public Health Nurse (Team Leader)	1662	2270
Public Health Nutritionist	1738	2371
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1520	1985
Sanitarian I	1520	1813
Sanitarian II	1662	2270
Sanitarian III	1813	2590
Sanitarian IV	1985	2833
School Health Coordinator	1590	2170
Senior Public Health Nurse	1738	2371

Subp. 3. **Plan C.**

	Minimum	Maximum
Assistant Director of Environmental Health	2170	3095
Assistant Director of Public Health Nursing	2081	2963
Business Administrator	1985	2833
Business Supervisor	1453	2081

Director of Environmental Health	2477	3544
Director of Public Health Nursing I	2081	2963
Director of Public Health Nursing II	2170	3095
Medical Technologist	1590	2081
Public Health Educator I	1590	2170
Public Health Educator II	1985	2711
Public Health Nurse	1774	2420
Public Health Nurse (Team Leader)	1852	2532
Public Health Nutritionist	1813	2477
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree	1700	2217
Sanitarian I	1590	1896
Sanitarian II	1738	2371
Sanitarian III	1896	2711
Sanitarian IV	2081	2963
School Health Coordinator	1662	2270
Senior Public Health Nurse	1938	2651

4670.4220 HEALTH SERVICES SUPPORT PERSONNEL COMPENSATION PLAN.

Subpart 1. **Plan A.**

	Minimum	Maximum
Animal Warden	1038	1359
Bookkeeper	1087	1553
Home Health Aide	834	1038
Home Health Aide Coordinator	1139	1486
Inspector I	1165	1330
Inspector II	1270	1662
Laboratory Technician	994	1298
Licensed Practical Nurse	1112	1390
Medical Laboratory Assistant	1038	1359
Nutrition Assistant	1087	1486
Public Health Aide	697	910

Subp. 2. **Plan B.**

	Minimum	Maximum
Animal Warden	1087	1419

Bookkeeper	1139	1623
Home Health Aide	868	1087
Home Health Aide Coordinator	1190	1553
Inspector I	1216	1390
Inspector II	1330	1738
Laboratory Technician	1038	1359
Licensed Practical Nurse	1165	1453
Medical Laboratory Assistant	1087	1419
Nutrition Assistant	1139	1553
Public Health Aide	731	951

Subp. 3. **Plan C.**

	Minimum	Maximum
Animal Warden	1139	1486
Bookkeeper	1190	1700
Home Health Aide	910	1139
Home Health Aide Coordinator	1244	1623
Inspector I	1270	1453
Inspector II	1390	1813
Laboratory Technician	1087	1419
Licensed Practical Nurse	1216	1520
Medical Laboratory Assistant	1139	1486
Nutrition Assistant	1190	1623
Public Health Aide	765	994

4670.4230 CLERICAL COMPENSATION PLAN.

Subpart 1. **Plan A.**

	Minimum	Maximum
Clerk I	721	981
Clerk II	824	1122
Clerk III	918	1256
Clerk-Typist I	755	1026
Clerk-Typist II	824	1122
Clerk-Typist III	918	1256
Clerk-Steno I	791	1074
Clerk-Steno II	897	1228

Switchboard Operator I	824	1122
Switchboard Operator II	875	1202

Subp. 2. **Plan B.**

	Minimum	Maximum
Clerk I	824	1074
Clerk II	938	1228
Clerk III	1048	1372
Clerk-Typist I	859	1122
Clerk-Typist II	938	1228
Clerk-Typist III	1048	1372
Clerk-Steno I	897	1175
Clerk-Steno II	1026	1342
Switchboard Operator I	938	1228
Switchboard Operator II	1003	1309

Subp. 3. **Plan C.**

	Minimum	Maximum
Clerk I	897	1175
Clerk II	1026	1342
Clerk III	1149	1499
Clerk-Typist I	938	1228
Clerk-Typist II	1026	1342
Clerk-Typist III	1149	1499
Clerk-Steno I	981	1280
Clerk-Steno II	1122	1466
Switchboard Operator I	1026	1342
Switchboard Operator II	1096	1431

4670.4240 BUILDING MAINTENANCE COMPENSATION PLAN.

Subpart 1. **Shift differential.** Employees in the classes specified in subparts 2 and 3 who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

Subp. 2. **Plan A.**

	Minimum	Maximum
Custodian	799	938
Janitor	938	1202

Subp. 3. **Plan B.**

	Minimum	Maximum
Custodian	938	1109
Janitor	1109	1426

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
NOV 13 1984
Joan Anderson Growe
Secretary of State
3:10 PM

APPROVED AS TO FORM AND LEGALITY
November 13 19 84
HUBERT H. HUMPHREY, III
ATTORNEY GENERAL
BY MJ Cassedy
SPECIAL ASSISTANT ATTORNEY GENERAL

AG copy

Department of Public Safety

Adopted Rules Relating to the Merit System Compensation Plan for the Department of Public Safety

Rules as Adopted

7520.0650 SALARY ADJUSTMENTS AND INCREASES.

Subpart 1. and 2. [Unchanged.]

Subp. 3. **Recommended adjustment.** The merit system general adjustment recommended for incumbents is 4-4/10 percent for employees on the professional and clerical salary schedules.

Subp. 4. and 5. [Unchanged.]

7520.1000 COMPENSATION PLAN (EMERGENCY SERVICES), 1985; PROFESSIONAL.

Subpart 1. **Plan A.**

	Minimum	Maximum
Administrative Officer	1520	2081
Assistant Civil Defense Director I	1017	1390
Assistant Civil Defense Director II	1216	1662
Assistant Civil Defense Director III	1453	1985
Assistant Civil Defense Director IV	1738	2371
Communications Officer	1330	1813
County Civil Defense Director I	1453	1985
County Civil Defense Director II	1662	2270
County Civil Defense Director III	1896	2590
County Civil Defense Director IV	2711	3700
Local Civil Defense Director I	1165	1590
Local Civil Defense Director II	1330	1813
Local Civil Defense Director III	1520	2081
Local Civil Defense Director IV	1896	2590
Local Civil Defense Director V	2711	3700
Operations Officer	1520	2081
Public Information Officer	1520	2081
Radiological Defense Officer	1330	1813

Safety Services Coordinator	1520	2081

Subp. 2. **Plan B.**

	Minimum	Maximum
Administrative Officer	1590	2170
Assistant Civil Defense Director I	1063	1453
Assistant Civil Defense Director II	1270	1738
Assistant Civil Defense Director III	1520	2081
Assistant Civil Defense Director IV	1813	2477
Communications Officer	1390	1896
County Civil Defense Director I	1453	1985
County Civil Defense Director II	1662	2270
County Civil Defense Director III	1896	2590
County Civil Defense Director IV	2711	3700
Local Civil Defense Director I	1165	1590
Local Civil Defense Director II	1330	1813
Local Civil Defense Director III	1520	2081
Local Civil Defense Director IV	1896	2590
Local Civil Defense Director V	2711	3700
Operations Officer	1590	2170
Public Information Officer	1590	2170
Radiological Defense Officer	1390	1896
Safety Services Coordinator	1590	2170

Subp. 3. **Plan C.**

	Minimum	Maximum
Administrative Officer	1662	2270
Assistant Civil Defense Director I	1112	1520
Assistant Civil Defense Director II	1330	1813
Assistant Civil Defense Director III	1590	2170
Assistant Civil Defense Director IV	1896	2590
Communications Officer	1453	1985
County Civil Defense Director I	1453	1985
County Civil Defense Director II	1662	2270
County Civil Defense Director III	1896	2590
County Civil Defense Director IV	2711	3700

Local Civil Defense Director I	1165	1590
Local Civil Defense Director II	1330	1813
Local Civil Defense Director III	1520	2081
Local Civil Defense Director IV	1896	2590
Local Civil Defense Director V	2711	3700
Operations Officer	1662	2270
Public Information Officer	1662	2270
Radiological Defense Officer	1453	1985
Safety Services Coordinator	1662	2270

7520.1100 COMPENSATION PLAN (EMERGENCY SERVICES), 1985; CLERICAL.

Subpart 1. **Plan A.**

	Minimum	Maximum
Clerk I	721	981
Clerk II	824	1122
Clerk III	918	1256
Clerk-Typist I	755	1026
Clerk-Typist II	824	1122
Clerk-Typist III	918	1256
Clerk-Steno I	791	1074
Clerk-Steno II	897	1228

Subp. 2. **Plan B.**

	Minimum	Maximum
Clerk I	824	1074
Clerk II	938	1228
Clerk III	1048	1372
Clerk-Typist I	859	1122
Clerk-Typist II	938	1228
Clerk-Typist III	1048	1372
Clerk-Steno I	897	1175
Clerk-Steno II	1026	1342

Subp. 3. **Plan C.**

	Minimum	Maximum
Clerk I	897	1175

1	Clerk II	1026	1342
2	Clerk III	1149	1499
3	Clerk-Typist I	938	1228
4	Clerk-Typist II	1026	1342
5	Clerk-Typist III	1149	1499
6	Clerk-Steno I	981	1280
7	Clerk-Steno II	1122	1466

APPROVED AS TO FORM AND LEGALITY

November 13 1984

HUBERT H. HUMPHREY, III
ATTORNEY GENERAL

BY MJ Cassedy
SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
NOV 13 1984
Joan Anderson Growe
Secretary of State

3:10 pm

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

ORDER ADOPTING RULES

The Commissioner published a Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five Persons Request a Hearing and Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in the State Register on September 24, 1984. Notices were also sent by United States mail to all persons on the list maintained by the Department pursuant to Minnesota Statutes, section 14.14, subd. 1 on September 20, 1984.

After affording all interested and affected persons an opportunity to submit comments for 30 days after the notices and an opportunity to request a public hearing, and after noting that there were no requests for a public hearing,

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minnesota Merit System rules, parts 9575.0350 and 9575.1500 are adopted this 25 day of October, 1984, pursuant to the authority vested in me by Minnesota Statutes, section 256.012.

STATE OF MINNESOTA

COMMISSIONER OF HUMAN SERVICES

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

ORDER ADOPTING RULES

The Commissioner published a Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five Persons Request a Hearing and Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in the State Register on September 24, 1984. Notices were also sent by United States mail to all persons on the list maintained by the Department pursuant to Minnesota Statutes, section 14.14, subd. 1 on September 20, 1984.

After affording all interested and affected persons an opportunity to submit comments for 30 days after the notices and an opportunity to request a public hearing, and after noting that there were no requests for a public hearing,

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minnesota Merit System rules, part 4670.1320 and parts 4670.4200-4670.4240 are adopted this 29th day of October, 1984, pursuant to the authority vested in me by Minnesota Statutes, section 144.071.

STATE OF MINNESOTA

for Mary Madonna Ashton

COMMISSIONER OF HEALTH

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

ORDER ADOPTING RULES

The Governor published a Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five Persons Request a Hearing and Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in the State Register on September 24, 1984. Notices were also sent by United States mail to all persons on the list maintained by the Department pursuant to Minnesota Statutes, section 14.14, subd. 1 on September 20, 1984.

After affording all interested and affected persons an opportunity to submit comments for 30 days after the notices and an opportunity to request a public hearing, and after noting that there were no requests for a public hearing,

NOW, THEREFORE, IT IS ORDERED that these rules identified as Minnesota Merit System rules, part 7520.0650 and parts 7520.1000-7520.1100 are adopted this 29th day of October 1984, pursuant to the authority vested in me by Minnesota Statutes, section 12.12, subd. 3.

STATE OF MINNESOTA

GOVERNOR

Department of Health
Health Systems Division

Outside Opinion Sought Regarding Proposed Rules Governing Health Maintenance Organizations

Notice is hereby given that the State Department of Health is seeking information or opinions from sources outside the agency in preparing to promulgate rules governing health maintenance organizations, relating to the following:

1. Arrangements for conversion to individual policies, Laws of Minnesota for 1984, Chapter 464, Section 7;

2. Prohibition against discrimination in the application of copayment provisions, Laws, Chapter 464, Section 8, and effective date of such prohibition, Laws, Chapter 464, Section 47;

3. Deposits required to protect health maintenance organizations from insolvency and waiver of or exemptions from the requirement, Laws, Chapter 464, Section 14;

4. Statement of enrollees' rights as consumers, Laws, Chapter 464, Section 17, and information which must contain the rights statement, Laws, Chapter 464, Section 24;

5. Second opinion related to chemical dependency and mental health, Laws, Chapter 464, Section 29 and Chapter 641, Section 4;

6. Health benefits for emotionally handicapped children, Minn. Stat. § 62A.151;

7. Annual reports and extension of the reporting deadline, Minn. Stat. § 62D.08, 7 MCAR § 1.371, MN Rule 4685.2100; and

8. Fees charged for the filing of annual reports and the conducting of examinations, Minn. Stat. §§ 62D.21 and .14, 7 MCAR 1.372, MN Rule 4685.2800.

The promulgation of these rules is authorized by Minnesota Statutes § 62D.20, which permits the commissioner of health to promulgate such reasonable rules and regulations as are necessary or proper to carry out the provisions of sections 62D.01 to 62D.29, including minimum requirements for the provision of comprehensive health maintenance services.

The State Department of Health requests information and comments concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing. Written statements should be addressed to:

Judith M. Walker
HMO Unit
Room 216
Minnesota Department of Health
717 Delaware Street S.E.
Minneapolis, Minnesota 55440

Oral statements will be received during regular business hours over the telephone at 623-5545 and in person at the above address.

All statements of information and comment shall be accepted until July 16, 1984. Any written material received by the State Department of Health shall become part of the record in event the rules are promulgated.

June 8, 1984

Sister Mary Madonna Ashton
Commissioner of Health

Department of Human Services;
Department of Health; and
Department of Public Safety

Outside Opinion Sought Concerning Merit System Rules

Notice is hereby given that the Minnesota Department of Human Services, the Minnesota Department of Health and the Minnesota Department of Public Safety are considering proposed amendments to those rules affecting their compensation plans and salary schedules.

If adopted, these rule changes will alter the salaries paid to those employees in agencies under the jurisdiction of the Merit System which have not negotiated a compensation plan with the exclusive representative for a bargaining unit.

The proposed rule changes are:

Minnesota Rules, part 9575.0350, subpart 3 and part 9575.1500
Minnesota Rules, part 4670.1320 and parts 4670.4200 to 4670.4240
Minnesota Rules, part 7520.0650, subpart 3 and parts 7520.1000 to 7520.1100

All interested or affected persons are requested to participate. Statements of information and comment may be made orally or in writing. Written statements of information and comment may be addressed to:

Ralph W. Corey, Supervisor
Minnesota Merit System
Fourth Floor, Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155

Oral statements of information and comment will be received during regular business hours over the telephone at (612) 296-3996.

All statements of information and comment will be received until further notice. Any written material received by the Department shall become part of the hearing record. The Notice of Hearing on all of the above mentioned rules will be published in the *State Register* in August.

Under the provisions of Minn. Stat. § 10A.01, subd. 11 (1974), any individual representing persons or associations attempting to influence administrative action, such as the promulgation of these proposed rules and amendments, must register with the Ethical Practices Board as a lobbyist within five days of the commencement of such activity by the individual. The Ethical Practices Board is located in Room 41, State Office Building, St. Paul, Minnesota 55155.

Department of Human Services
Mental Health Bureau
Mental Retardation Division

Outside Opinion Sought Concerning Proposed Rules on Funding for Developmental Achievement Centers and Other Training and Habilitation Services

Notice is hereby given that the Minnesota Department of Human Services is seeking information or opinions from sources outside the agency in preparing to promulgate permanent rule Parts 9525.1200 to 9525.1300 governing the funding for developmental achievement centers and other training and habilitation services. Once the permanent rule is promulgated, it will replace 12 MCAR §§ 2.0300 to 2.0304 (Temporary).

These rules will govern funding for training and habilitation services for mentally retarded persons.

The promulgation of this permanent rule is authorized by Minnesota Statutes, section 256B.501, subdivision 10.

The Minnesota Department of Human Services requests information and comments concerning the subject of this rule. Interested or affected persons or groups may submit statements of information or comment orally or in writing.

Written statements of information or comment may be addressed to:

John Anderson
Rulemaking Unit
Special Services Division
Department of Human Services
Centennial Office Building
St. Paul, MN 55155

Oral statements of information and comment will be received over the telephone at 612/297-1489 between the hours of 9:00 a.m. and 4:00 p.m.

All statements of information and comment shall be accepted until further notice. Any written material received by the Minnesota Department of Human Services shall become part of the rule file in the event the rule is promulgated.

All interested or affected persons or groups may submit information that should be considered in the drafting process. Information should be submitted in writing by September 1, 1984.

Wayne R. Carlson
Emergency Medical Services Section
717 Delaware St. S.E.
Minneapolis, Minnesota 55440

Department of Human Services; Department of Health; and Department of Public Safety

End of Solicitation Period for Comment Concerning Merit System Rules

Notice is hereby given that the comment period for the notice of intent to solicit outside opinion concerning Minnesota Merit System rules, published in the *State Register* June 18, 1984, will end on August 27, 1984.

Questions concerning the end of the comment period may be addressed to:

Ralph W. Corey, Supervisor
Minnesota Merit System
Fourth Floor, Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Phone (612) 296-3996

Department of Human Services Income Maintenance Bureau

Notice of Implementation of Drug Formulary

Notice is hereby given that the Income Maintenance Bureau, Department of Human Services, will implement a drug formulary on September 1, 1984. The formulary has been published and distributed to health care practitioners who are enrolled in the Medical Assistance (MA) and General Assistance Medical Care (GAMC) programs. Drugs listed in the formulary are the only drug products that will be paid for use in MA or GAMC recipients.

Direct inquiries about the drug formulary to:

Dr. Thomas Kellenberger
Professional Services Section
444 Lafayette Road
St. Paul, MN 55164
612-297-2388

Metropolitan Health Planning Board

Meeting Notification

The Metropolitan Health Planning Board of the Twin Cities Area meets regularly on the second Wednesday of each month at 4 p.m. in the Metropolitan Council Chambers, 300 Metro Square Building, Seventh and Robert Streets, St. Paul, Minnesota 55101. The subcommittees of the Metropolitan Health Planning Board usually meet at various starting times on the second and fourth Wednesday of every month if there are issues to be discussed. The public is cordially invited to attend any of these meetings. For additional information or questions on any of these meetings with regard to time, locations or agendas, please contact the Metropolitan Health Planning Board, 300 Metro Square Building, St. Paul, Minnesota 55101, telephone 291-6352.

Elaine Voss
Chair

OF HUMAN SERVICES

Bob Hamper
Manuals Section

September 26, 1984

Ralph W. Corey
Merit System

6-3996

Notice of Intent to Solicit Outside Opinion

No responses were received to the subject notice which appeared in the State Register on June 18, 1984.

RWC:rb

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF PROPOSED AMENDMENTS OF EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

ORDER FOR HEARING

IT IS ORDERED this 31st day of August, 1984, that a public hearing on the proposed rules captioned above be held in Conference Room A, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED that notice of said hearing be given to all persons who have registered their names with the Department of Human Services for that purpose and be published in the State Register.

PLEASE NOTE THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING.

STATE OF MINNESOTA



Commissioner of Human Services

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

IN THE MATTER OF PROPOSED AMENDMENTS OF
EXISTING RULES OF THE MINNESOTA MERIT SYSTEM
GOVERNING THE COMPENSATION PLAN AND SALARY
ADJUSTMENTS

ORDER FOR HEARING

IT IS ORDERED this 31st day of August, 1984, that a public hearing on the proposed rules captioned above be held in Conference Room A, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED that notice of said hearing be given to all persons who have registered their names with the Department of Health for that purpose and be published in the State Register.

PLEASE NOTE THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING.

STATE OF MINNESOTA

for Mary Madonna Alston
Commissioner of Health

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

IN THE MATTER OF PROPOSED AMENDMENTS
OF EXISTING RULES OF THE MINNESOTA
MERIT SYSTEM GOVERNING THE COMPENSATION
PLAN AND SALARY ADJUSTMENTS

ORDER FOR HEARING

IT IS ORDERED this 5th day of September, 1984, that a public hearing on the proposed rules captioned above be held in Conference Room A, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m., and continuing until all representatives of associations or other interested groups or persons have had an opportunity to be heard.

IT IS FURTHER ORDERED that notice of said hearing be given to all persons who have registered their names with the Department of Public Safety for that purpose and be published in the State Register.

PLEASE NOTE THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING.

STATE OF MINNESOTA



Governor

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 256.012.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, an upgrading of minimum and maximum salary rates for all classes by 4.4% and would also provide class titles and minimum and maximum salary rates for new classes established.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: August 31, 1984



Leonard W. Levine
Commissioner

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

In the Matter of the Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF HEARING AND NOTICE OF INTENT TO CANCEL HEARING IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO NOTICE OF INTENT TO AMEND RULES WITHOUT A HEARING

NOTICE IS HEREBY GIVEN that a public hearing in the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process. PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to George A. Beck, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 South Fourth Avenue, Minneapolis, Minnesota 55415, telephone (612) 341-7601 either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. After allowing written material to be submitted and recorded in the hearing record for five working days after the public hearing ends, or for a longer period not to exceed 20 days if ordered by the Administrative Law Judge, the Administrative Law Judge shall write a report as provided for in Minn. Stat. § 14.50. Prior to writing the report, the Administrative Law Judge shall allow the agency and all interested persons three business days after the submission period ends to respond in writing to any new information submitted. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. Additional evidence may not be submitted during this three-day period. The written responses shall be added to the rulemaking record. The rule hearing is governed by Minn. Stat. §§ 14.01-14.56 and by Minn. Rules part 1400.200-1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

If adopted, the proposed rule changes will provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, an upgrading of minimum and maximum salary rates for all classes by 4.4% and would also provide class titles and minimum and maximum salary rates for new classes established. The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 256.012.
The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice is hereby given that a Statement of Need and Reasonableness is available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

Note: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted to the Secretary of State by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge (in the case of the Administrative Law Judge's report), or to the agency (in the case of the agency's submission to the Secretary of State).

Minn. Stat. Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

Dated: August 31, 1984



Leonard W. Levine
Commissioner

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 144.071.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985 and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: August 31, 1984

Sister Mary Madonna Ashton
Commissioner of Health

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of the Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF HEARING AND NOTICE OF INTENT TO CANCEL HEARING IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO NOTICE OF INTENT TO AMEND RULES WITHOUT A HEARING

NOTICE IS HEREBY GIVEN that a public hearing in the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process. PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HEALTH. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to George A. Beck, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 South Fourth Avenue, Minneapolis, Minnesota 55415, telephone (612) 341-7601 either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. After allowing written material to be submitted and recorded in the hearing record for five working days after the public hearing ends, or for a longer period not to exceed 20 days if ordered by the Administrative Law Judge, the Administrative Law Judge shall write a report as provided for in Minn. Stat. § 14.50. Prior to writing the report, the Administrative Law Judge shall allow the agency and all interested persons three business days after the submission period ends to respond in writing to any new information submitted. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. Additional evidence may not be submitted during this three-day period. The written responses shall be added to the rulemaking record. The rule hearing is governed by Minn. Stat. §§ 14.01-14.56 and by Minn. Rules part 1400.200-1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

If adopted, the proposed rule changes will provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, and an upgrading of minimum and maximum salary rates for all classes by 4.4%. The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 144.071. The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice is hereby given that a Statement of Need and Reasonableness is available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

Note: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted to the Secretary of State by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge (in the case of the Administrative Law Judge's report), or to the agency (in the case of the agency's submission to the Secretary of State).

Minn. Stat. Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615).

Dated: August 31, 1984

Sr. Mary Madonna Ashton

Sister Mary Madonna Ashton
Commissioner of Health

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

NOTICE IS HEREBY GIVEN that the Minnesota Department of Public Safety proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 12.22, subd. 3.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: September 5, 1984

Rudy Perpich
Governor

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF HEARING AND NOTICE OF INTENT TO CANCEL HEARING IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO NOTICE OF INTENT TO AMEND RULES WITHOUT A HEARING

NOTICE IS HEREBY GIVEN that a public hearing in the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process. PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF PUBLIC SAFETY. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to George A. Beck, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 South Fourth Avenue, Minneapolis, Minnesota 55415, telephone (612) 341-7601 either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. After allowing written material to be submitted and recorded in the hearing record for five working days after the public hearing ends, or for a longer period not to exceed 20 days if ordered by the Administrative Law Judge, the Administrative Law Judge shall write a report as provided for in Minn. Stat. § 14.50. Prior to writing the report, the Administrative Law Judge shall allow the agency and all interested persons three business days after the submission period ends to respond in writing to any new information submitted. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. Additional evidence may not be submitted during this three-day period. The written responses shall be added to the rulemaking record. The rule hearing is governed by Minn. Stat. §§ 14.01-14.56 and by Minn. Rules part 1400.200-1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

If adopted, the proposed rule changes will provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, and an upgrading of minimum and maximum salary rates for all classes by 4.4%. The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 12.22, subd. 3. The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice is hereby given that a Statement of Need and Reasonableness is available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

Note: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted to the Secretary of State by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge (in the case of the Administrative Law Judge's report), or to the agency (in the case of the agency's submission to the Secretary of State).

Minn. Stat. Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. §10A.01, subd. 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

Dated: September 5, 1984

Rudy Perpich
Governor

STATE OF MINNESOTA
DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF PROPOSED AMENDMENTS TO EXISTING RULES CONCERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

AFFIDAVIT OF MAILING

Wendy Johnson , being first duly sworn, deposes and says:

That on the 20 day of September , 1984, at the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Intent to Amend Rules Without Hearing/Amend Rules with Hearing by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations who have requested that their names be placed on file with the Department of Human Services for the purpose of receiving notice of the proposed amendment of rules by this Department.

Wendy Johnson

Subscribed and sworn to before me

this 20th day of September, 1984

Jacqueline Sue Wierstad

JACQUELINE SUE WIERSTAD
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES OCTOBER 12, 1990

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 256.012.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, an upgrading of minimum and maximum salary rates for all classes by 4.4% and would also provide class titles and minimum and maximum salary rates for new classes established.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: August 31, 1984



Leonard W. Levine
Commissioner

STATE OF MINNESOTA
DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF THE PROPOSED AMENDMENTS TO EXISTING RULES CONCERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

AFFIDAVIT OF ADDITIONAL MAILING

Wendy Johnson , being first duly sworn, deposes and says:

That on the 20 day of September , 1984, at the City of St. Paul, County of Ramsey, State of Minnesota, in addition to serving the attached Notice of Hearing and Intent to Cancel Hearing to all persons and associations who have requested that their names be placed on file with for the purpose of receiving notice of the proposed amendment of rules by this Department, she also served the attached Notice by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid to the following agencies:

Chairpersons - County Welfare Boards	- 76
Business Agents	- 15
County Personnel Offices	- 6
Affirmative Action Director	- 1

Wendy Johnson

Subscribed and sworn to before me

this 20th day of September, 1984.

Jacqueline Sue Wierstad

JACQUELINE SUE WIERSTAD
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES OCTOBER 12, 1990

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

In the Matter of the Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF HEARING AND NOTICE OF INTENT TO CANCEL HEARING IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO NOTICE OF INTENT TO AMEND RULES WITHOUT A HEARING

NOTICE IS HEREBY GIVEN that a public hearing in the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process. PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to George A. Beck, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 South Fourth Avenue, Minneapolis, Minnesota 55415, telephone (612) 341-7601 either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. After allowing written material to be submitted and recorded in the hearing record for five working days after the public hearing ends, or for a longer period not to exceed 20 days if ordered by the Administrative Law Judge, the Administrative Law Judge shall write a report as provided for in Minn. Stat. § 14.50. Prior to writing the report, the Administrative Law Judge shall allow the agency and all interested persons three business days after the submission period ends to respond in writing to any new information submitted. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. Additional evidence may not be submitted during this three-day period. The written responses shall be added to the rulemaking record. The rule hearing is governed by Minn. Stat. §§ 14.01-14.56 and by Minn. Rules part 1400.200-1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

If adopted, the proposed rule changes will provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, an upgrading of minimum and maximum salary rates for all classes by 4.4% and would also provide class titles and minimum and maximum salary rates for new classes established. The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 256.012.
The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice is hereby given that a Statement of Need and Reasonableness is available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

Note: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted to the Secretary of State by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge (in the case of the Administrative Law Judge's report), or to the agency (in the case of the agency's submission to the Secretary of State).

Minn. Stat. Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

Dated: August 31, 1984



Leonard W. Levine
Commissioner

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

IN THE MATTER OF PROPOSED AMENDMENTS TO EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

AFFIDAVIT OF MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 20 th day of September, 1984, at the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five or More Persons Request a Hearing by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations who have requested that their names be placed on file with the Department of Health for the purpose of receiving notice of the proposed adoption of rules by this Department.

Rose Ann Bauer

Subscribed and sworn to before me
this 20th day of September, 1984.

Marjorie A. Flowers

MARJORIE A. FLOWERS
NOTARY PUBLIC MINNESOTA
RAMSEY COUNTY
My Commission Expires Aug 30 1986

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 144.071.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985 and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: August 31, 1984

Sister Mary Madonna Ashton
Commissioner of Health

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

IN THE MATTER OF PROPOSED AMENDMENTS TO EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

AFFIDAVIT OF ADDITIONAL MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 20th day of September, 1984, at the City of St. Paul, County of Ramsey, State of Minnesota, in addition to serving the attached Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five or More Persons Request a Hearing to all persons and associations who have requested that their names be placed on file for the purpose of receiving the attached Notice by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid to the following agencies:

Minnesota Nurses Association
Commissioner, Department of Health
Personnel Division, Department of Health
Affirmative Action Director, Department of Human Services

Rose Ann Bauer

Subscribed and sworn to before me
this 20th day of September, 1984.

Marjorie A. Flowers

MARJORIE A. FLOWERS
NOTARY PUBLIC MINNESOTA
RAMSEY COUNTY
My Commission Expires Aug 30 1986

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

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Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 144.071.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985 and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: August 31, 1984

Sister Mary Madonna Ashton
Commissioner of Health

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

IN THE MATTER OF PROPOSED AMENDMENTS TO EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

AFFIDAVIT OF MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 20th day of September, 1984, at the City of St. Paul, County of Ramsey, State of Minnesota, she served the attached Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five or More Persons Request a Hearing by depositing in the State of Minnesota Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations who have requested that their names be placed on file with the Department of Public Safety for the purpose of receiving notice of the proposed adoption of rules of this Department.

Rose Ann Bauer

Subscribed and sworn to before me
this 20th day of September, 1984.

Marjorie A. Flowers

MARJORIE A. FLOWERS
NOTARY PUBLIC MINNESOTA
RAMSEY COUNTY
My Commission Expires Aug 30 1986

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

NOTICE IS HEREBY GIVEN that the Minnesota Department of Public Safety proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 12.22, subd. 3.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: September 5, 1984

Rudy Perpich
Governor

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

IN THE MATTER OF PROPOSED AMENDMENTS TO EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

AFFIDAVIT OF ADDITIONAL MAILING

Rose Ann Bauer, being first duly sworn, deposes and says:

That on the 20th day of September, 1984, at the City of St. Paul, County of Ramsey, State of Minnesota, in addition to serving the attached Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend With a Public Hearing if Twenty-Five or More Persons Request a Hearing to all persons and associations who have requested that their names be placed on file for the purpose of receiving notice of the proposed adoption of rules by this Department, she also served the attached Notice by depositing in the State of Minnesota, Central Mail System for first class mailing, a copy thereof, properly enveloped, with postage prepaid to the following agencies:

Local and County Civil Defense Agencies Covered by the Merit System - 27
Commissioner, Department of Public Safety
Personnel and Training Division, Department of Public Safety
Affirmative Action Director, Department of Human Services

Rose Ann Bauer

Subscribed and sworn to before me
this 20th day of September, 1984.

Marjorie A. Flowers

MARJORIE A. FLOWERS
NOTARY PUBLIC MINNESOTA
RAMSEY COUNTY
My Commission Expires Aug 30 1986

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

NOTICE OF INTENT TO AMEND RULES WITHOUT A PUBLIC HEARING AND NOTICE OF INTENT TO AMEND RULES WITH A PUBLIC HEARING IF TWENTY-FIVE OR MORE PERSONS REQUEST A HEARING

NOTICE IS HEREBY GIVEN that the Minnesota Department of Public Safety proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS STATE REGISTER AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 12.22, subd. 3.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the State Register, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

Dated: September 5, 1984

Rudy Perpich
Governor

STATE OF MINNESOTA
DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF THE PROPOSED AMENDMENTS TO EXISTING RULES CONCERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. S.14.14, subd. 1, that their names be placed on file with and maintained by the Department of Human Services for the purpose of receiving notice of the proposed amendment of rules by this Department is accurate and complete as of 12:00, P.M., this 20 day of September , 1984.

Wendy Jacobs

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

IN THE MATTER OF PROPOSED AMENDMENTS OF EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. § 14.14, subd. 1, that their names be placed on file with and maintained by the Department of Health for the purpose of receiving notice of the proposed adoption of rules by this Department is accurate and complete as of 4:30, P.M., this 17th day of September, 1984.

Dennis D. Woodard

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

IN THE MATTER OF PROPOSED AMENDMENTS OF EXISTING RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING THE COMPENSATION PLAN AND SALARY ADJUSTMENTS

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant to Minn. Stat. § 14.14, subd. 1, that their names be placed on file with and maintained by the Department of Public Safety for the purpose of receiving notice of the proposed adoption of rules by this Department is accurate and complete as of 9:00, A.M., this 17th day of September, 1984.

Diane Dybevick

PROPOSED RULES

Pursuant to Minn. Stat. of 1982, §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Health

Proposed Rules Relating to the Merit System Compensation Plan for the Department of Health

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer Than Twenty-Five Persons Request a Hearing in Response to Notice of Intent to Amend Rules without a Hearing

NOTICE IS HEREBY GIVEN that a public hearing in the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984 commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process. PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HEALTH. To verify whether a hearing will be held, please call the Merit System before November 2, 1984 at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to George A. Beck, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 South Fourth Avenue, Minneapolis, Minnesota 55415, telephone (612) 341-7601 either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. After allowing written material to be submitted and recorded in the hearing record for five working days after the public hearing ends, or for a longer period not to exceed 20 days if ordered by the Administrative Law Judge, the Administrative Law Judge shall write a report as provided for in Minn. Stat. § 14.50. Prior to writing the report, the Administrative Law Judge shall allow the agency and all interested persons three business days after the submission period ends to respond in writing to any new information submitted. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. Additional evidence may not be submitted during this three-day period. The written responses shall be added to the rulemaking record. The rule hearing is governed by Minn. Stat. §§ 14.01-14.56 and by Minn. Rules part 1400.200-1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

If adopted, the proposed rule changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985 and upgrading of minimum and maximum salary rates for all classes by 4.4%. The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 144.071. The cost to local public bodies of implementing the proposes rule changes will not exceed $100,000 for 1985.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice is hereby given that a Statement of Need and Reasonableness is available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

Note: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted to the Secretary of State by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge (in the case of the Administrative Law Judge's report), or to the agency (in the case of the agency's submission to the Secretary of State).

Minn. Stat. Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

August 31, 1984

Sister Mary Madonna Ashton
Commissioner of Health

Notice of Intent to Amend Rules without a Public Hearing and Notice of Intent to Amend Rules with a Public Hearing if Twenty-Five or More Persons Request a Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 144.071.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985 and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the *State Register*, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

August 31, 1984

Sister Mary Madonna Ashton
Commissioner of Health

Rules as Proposed

4670.1320 RECOMMENDED ADJUSTMENTS.

The merit system general adjustment recommended for incumbents is ~~four~~ 4⁴⁄₁₀ percent for employees on the professional and administrative, health services support, clerical, and building maintenance salary schedules.

4670.4200 PUBLIC HEALTH COMPENSATION PLAN. ~~1984~~ 1985.

The tables in parts 4670.4210 to 4670.4240 list minimum and maximum salary steps in monthly salary amounts for the specified classes of positions.

4670.4210 PROFESSIONAL AND ADMINISTRATIVE COMPENSATION PLAN.

Subpart 1. Plan A.

	Minimum	Maximum
Assistant Director of Environmental Health	~~1901~~ 1985	~~2714~~ 2833
Assistant Director of Public Health Nursing	~~1737~~ 1813	~~2597~~ 2711
Business Administrator	~~1737~~ 1813	~~2481~~ 2590
Business Supervisor	~~1274~~ 1330	~~1816~~ 1896
Director of Environmental Health	~~2174~~ 2270	~~3105~~ 3242
Director of Public Health Nursing I	~~1737~~ 1813	~~2597~~ 2711
Director of Public Health Nursing II	~~1901~~ 1985	~~2714~~ 2833
Medical Technologist	~~1392~~ 1453	~~1816~~ 1896
Public Health Educator I	~~1392~~ 1453	~~1901~~ 1985
Public Health Educator II	~~1737~~ 1813	~~2373~~ 2477
Public Health Nurse	~~1456~~ 1520	~~1993~~ 2081
Public Health Nurse (Team Leader)	~~1523~~ 1590	~~2079~~ 2170

	Minimum		Maximum	
Public Health Nutritionist	~~1592~~	1662	~~2174~~	2270
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1392~~	1453	~~1816~~	1896
Sanitarian I	~~1392~~	1453	~~1665~~	1738
Sanitarian II	~~1523~~	1590	~~2079~~	2170
Sanitarian III	~~1665~~	1738	~~2373~~	2477
Sanitarian IV	~~1816~~	1896	~~2597~~	2711
School Health Coordinator	~~1456~~	1520	~~1993~~	2081
Senior Public Health Nurse	~~1592~~	1662	~~2174~~	2270

Subp. 2. Plan B.

	Minimum		Maximum	
Assistant Director of Environmental Health	~~1993~~	2081	~~2838~~	2963
Assistant Director of Public Health Nursing	~~1816~~	1896	~~2714~~	2833
Business Administrator	~~1816~~	1896	~~2597~~	2711
Business Supervisor	~~1331~~	1390	~~1901~~	1985
Director of Environmental Health	~~2271~~	2371	~~3248~~	3391
Director of Public Health Nursing I	~~1816~~	1896	~~2714~~	2833
Director of Public Health Nursing II	~~1993~~	2081	~~2838~~	2963
Medical Technologist	~~1456~~	1520	~~1901~~	1985
Public Health Educator I	~~1456~~	1520	~~1993~~	2081
Public Health Educator II	~~1816~~	1896	~~2481~~	2590
Public Health Nurse	~~1523~~	1590	~~2079~~	2170
Public Health Nurse (Team Leader)	~~1592~~	1662	~~2174~~	2270
Public Health Nutritionist	~~1665~~	1738	~~2271~~	2371
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1456~~	1520	~~1901~~	1985
Sanitarian I	~~1456~~	1520	~~1737~~	1813
Sanitarian II	~~1592~~	1662	~~2174~~	2270
Sanitarian III	~~1737~~	1813	~~2481~~	2590
Sanitarian IV	~~1901~~	1985	~~2714~~	2833
School Health Coordinator	~~1523~~	1590	~~2079~~	2170
Senior Public Health Nurse	~~1665~~	1738	~~2271~~	2371

Subp. 3. Plan C.

	Minimum		Maximum	
Assistant Director of Environmental Health	~~2079~~	2170	~~2965~~	3095
Assistant Directof of Public Health Nursing	~~1993~~	2081	~~2838~~	2963
Business Administrator	~~1901~~	1985	~~2714~~	2833
Business Supervisor	~~1392~~	1453	~~1993~~	2081
Director of Environmental Health	~~2373~~	2477	~~3395~~	3544
Director of Public Health Nursing I	~~1993~~	2081	~~2838~~	2963
Director of Public Health Nursing II	~~2079~~	2170	~~2965~~	3095
Medical Technologist	~~1523~~	1590	~~1993~~	2081
Public Health Educator I	~~1523~~	1590	~~2079~~	2170
Public Health Educator II	~~1901~~	1985	~~2597~~	2711
Public Health Nurse	~~1699~~	1774	~~2318~~	2420
Public Health Nurse (Team Leader)	~~1774~~	1852	~~2425~~	2532
Public Health Nutritionist	~~1737~~	1813	~~2373~~	2477
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree	~~1628~~	1700	~~2124~~	2217
Sanitarian I	~~1523~~	1590	~~1816~~	1896
Sanitarian II	~~1665~~	1738	~~2271~~	2371

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Sanitarian III	~~1816~~ 1896	~~2597~~ 2711
Sanitarian IV	~~1993~~ 2081	~~2838~~ 2963
School Health Coordinator	~~1592~~ 1662	~~2174~~ 2270
Senior Public Health Nurse	~~1856~~ 1938	~~2539~~ 2651

4670.4220 HEALTH SERVICES SUPPORT PERSONNEL COMPENSATION PLAN.

Subpart 1. Plan A.

	Minimum	Maximum
Animal Warden	~~994~~ 1038	~~1302~~ 1359
Bookkeeper	~~1041~~ 1087	~~1488~~ 1553
Home Health Aide	~~799~~ 834	~~994~~ 1038
Home Health Aide Coordinator	~~1091~~ 1139	~~1423~~ 1486
Inspector I	~~1116~~ 1165	~~1274~~ 1330
Inspector II	~~1216~~ 1270	~~1592~~ 1662
Laboratory Technician	~~952~~ 994	~~1243~~ 1298
Licensed Practical Nurse	~~1065~~ 1112	~~1331~~ 1390
Medical Laboratory Assistant	~~994~~ 1038	~~1302~~ 1359
Nutrition Assistant	~~1041~~ 1087	~~1423~~ 1486
Public Health Aide	~~668~~ 697	~~872~~ 910

Subp. 2. Plan B.

	Minimum	Maximum
Animal Warden	~~1041~~ 1087	~~1359~~ 1419
Bookkeeper	~~1091~~ 1139	~~1555~~ 1623
Home Health Aide	~~831~~ 868	~~1041~~ 1087
Home Health Aide Coordinator	~~1140~~ 1190	~~1488~~ 1553
Inspector I	~~1165~~ 1216	~~1331~~ 1390
Inspector II	~~1274~~ 1330	~~1665~~ 1738
Laboratory Technician	~~994~~ 1038	~~1302~~ 1359
Licensed Practical Nurse	~~1116~~ 1165	~~1392~~ 1453
Medical Laboratory Assistant	~~1041~~ 1087	~~1359~~ 1419
Nutrition Assistant	~~1091~~ 1139	~~1488~~ 1553
Public Health Aide	~~701~~ 731	~~911~~ 951

Subp. 3. Plan C.

	Minimum	Maximum
Animal Warden	~~1091~~ 1139	~~1423~~ 1486
Bookkeeper	~~1140~~ 1190	~~1628~~ 1700
Home Health Aide	~~872~~ 910	~~1091~~ 1139
Home Health Aide Coordinator	~~1192~~ 1244	~~1555~~ 1623
Inspector I	~~1216~~ 1270	~~1392~~ 1453
Inspector II	~~1331~~ 1390	~~1737~~ 1813
Laboratory Technician	~~1041~~ 1087	~~1359~~ 1419
Licensed Practical Nurse	~~1165~~ 1216	~~1456~~ 1520
Medical Laboratory Assistant	~~1091~~ 1139	~~1423~~ 1486
Nutrition Assistant	~~1140~~ 1190	~~1555~~ 1623
Public Health Aide	~~733~~ 765	~~952~~ 994

4670.4230 CLERICAL COMPENSATION PLAN.

Subpart 1. Plan A.

	Minimum	Maximum
Clerk I	~~691~~ 721	~~940~~ 981
Clerk II	~~789~~ 824	~~1075~~ 1122
Clerk III	~~879~~ 918	~~1203~~ 1256
Clerk-Typist I	~~723~~ 755	~~983~~ 1026

	Minimum		Maximum	
Clerk-Typist II	~~789~~	824	~~1075~~	1122
Clerk-Typist III	~~879~~	918	~~1203~~	1256
Clerk-Steno I	~~758~~	791	~~1029~~	1074
Clerk-Steno II	~~859~~	897	~~1176~~	1228
Switchboard Operator I	~~789~~	824	~~1075~~	1122
Switchboard Operator II	~~838~~	875	~~1151~~	1202

Subp. 2. Plan B.

	Minimum		Maximum	
Clerk I	~~789~~	824	~~1029~~	1074
Clerk II	~~898~~	938	~~1176~~	1228
Clerk III	~~1004~~	1048	~~1314~~	1372
Clerk-Typist I	~~823~~	859	~~1075~~	1122
Clerk-Typist II	~~898~~	938	~~1176~~	1228
Clerk-Typist III	~~1004~~	1048	~~1314~~	1372
Clerk-Steno I	~~859~~	897	~~1125~~	1175
Clerk-Steno II	~~983~~	1026	~~1285~~	1342
Switchboard Operator I	~~898~~	938	~~1176~~	1228
Switchboard Operator II	~~961~~	1003	~~1254~~	1309

Subp. 3. Plan C.

	Minimum		Maximum	
Clerk I	~~859~~	897	~~1125~~	1175
Clerk II	~~983~~	1026	~~1285~~	1342
Clerk III	~~1101~~	1149	~~1436~~	1499
Clerk-Typist I	~~898~~	938	~~1176~~	1228
Clerk-Typist II	~~983~~	1026	~~1285~~	1342
Clerk-Typist III	~~1101~~	1149	~~1436~~	1499
Clerk-Steno I	~~940~~	981	~~1226~~	1280
Clerk-Steno II	~~1075~~	1122	~~1404~~	1466
Switchboard Operator I	~~983~~	1026	~~1285~~	1342
Switchboard Operator II	~~1050~~	1096	~~1371~~	1431

4670.4240 BUILDING MAINTENANCE COMPENSATION PLAN.

Subpart 1. Shift differential. Employees in the classes specified in subparts 2 and 3 who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

Subp. 2. Plan A.

	Minimum		Maximum	
Custodian	~~765~~	799	~~898~~	938
Janitor	~~898~~	938	~~1151~~	1202

Subp. 3. Plan B.

	Minimum		Maximum	
Custodian	~~898~~	938	~~1062~~	1109
Janitor	~~1062~~	1109	~~1366~~	1426

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C. the difference calculated in item B shall be considered countable income available to the assistance unit.

The provisions of subpart 2 shall not apply to the remaining members of an assistance unit covered by the provisions of subpart 5.

Subp. 6. Unmarried couple with minor child. Countable income of an unmarried couple with a minor child in common shall be determined as follows:

A. When an unmarried couple has a minor child in common and the minor child's paternity has been legally established, relative responsibility extends from each parent to the child.

B. If the unmarried couple reside together, the minor child shall be included in the assistance unit of the parent who applies first for general assistance. If both parents apply for general assistance at the same time, the parents must choose which assistance unit shall include the minor child. The countable income available for the support of the minor child shall be calculated as follows:

(1) calculate the full state assistance standard or the local agency standard as in subpart 4 for the assistance unit which contains the minor child;

(2) calculate the full state assistance standard or the local agency standard as in subpart 4 for the assistance unit in subitem (1), excluding the minor child;

(3) subtract the amount calculated in subitem (2) from the amount calculated in subitem (1);

(4) calculate the full state assistance standard or the local agency standard as in subpart 4 for the assistance unit that does not contain the minor child;

(5) calculate the countable income of the assistance unit which does not contain the minor child;

(6) subtract the amount calculated in subitem (4) from the amount of countable income calculated in subitem (5);

(7) any excess countable income from the subtraction in subitem (6) up to and including the amount calculated in subitem (3) shall be considered countable income available to the assistance unit which contains the minor child.

Subp. 7. Verification of household income. If the assistance unit is covered by subpart 2, item D, or subpart 5, and if the responsible relative refuses or is unable to provide verification concerning his or her income, the assistance unit shall be ineligible for general assistance. The period of ineligibility shall continue until the responsible relative provides the verification or until the assistance unit is no longer subject to subpart 2, item D, or subpart 5.

Department of Human Services

Proposed Rules Relating to the Merit System Compensation Plan for the Department of Human Services In the Matter of the Proposed Amendments to Existing Rules Concerning the Compensation Plan and Salary Adjustments

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in Response to Notice of Intent to Amend Rules without a Hearing

NOTICE IS HEREBY GIVEN that a public hearing in the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984, commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process. PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

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Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to George A. Beck, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 South Fourth Avenue, Minneapolis, Minnesota 55415, telephone (612) 341-7601 either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. After allowing written material to be submitted and recorded in the hearing record for five working days after the public hearing ends, or for a longer period not to exceed 20 days if ordered by the Administrative Law Judge, the Administrative Law Judge shall write a report as provided for in Minn. Stat. §14.50. Prior to writing the report, the Administrative Law Judge shall allow the agency and all interested persons three business days after the submission period ends to respond in writing to any new information submitted. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. Additional evidence may not be submitted during this three-day period. The written responses shall be added to the rulemaking record. The rule hearing is governed by Minn. Stat. §§ 14.01-14.56 and by Minn. Rules part 1400.200-1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

If adopted, the proposed rule changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, an upgrading of minimum and maximum salary rates for all classes by 4.4% and would also provide class titles and minimum and maximum salary rates for new classes established. The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 256.012. The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule amendments, contact Ralph Corey.

Notice is hereby given that a Statement of Need and Reasonableness is available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

Note: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted to the Secretary of State by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge (in the case of the Administrative Law Judge's report), or to the agency (in the case of the agency's submission to the Secretary of State).

Minn. Stat. Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Question should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

August 31, 1984

Leonard W. Levine
Commissioner

Notice of Intent to Amend Rules without a Public Hearing and Notice of Intent to Amend Rules with a Public Hearing if Twenty-Five or More Persons Request a Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule change is contained in Minn. Stat. § 256.012.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, an upgrading of minimum and maximum salary rates for all classes by 4.4% and would also provide class titles and minimum and maximum salary rates for new classes established.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the *State Register*, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, this notice shall state that fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

August 31, 1984

Leonard W. Levine
Commissioner

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Rules as Proposed

9575.0350 SALARY ADJUSTMENTS AND INCREASES.

Subpart 1. and 2. [Unchanged.]

Subp. 3. Recommended adjustment. The merit system general adjustment recommended for incumbents is ~~four~~ 4⁴⁄₁₀ percent for employees on the professional, support, clerical, and maintenance and trades salary schedules.

Subp. 4. and 5. [Unchanged.]

9575.1500 COMPENSATION PLAN; PUBLIC WELFARE, 1984 1985.

Subpart 1. Professional: plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Accountant	~~1665~~	1738	~~2373~~	2477
Accounting Supervisor	~~1901~~	1985	~~2838~~	2963
Administrative Assistant I	~~1774~~	1852	~~2652~~	2769
Administrative Assistant II	~~1944~~	2030	~~2897~~	3024
Administrative Assistant III	~~2271~~	2371	~~3248~~	3391
Adult Day Care Center Supervisor	~~1456~~	1520	~~2174~~	2270
Assistant Human Services Director	~~2373~~	2477	~~3395~~	3544
Assistant Welfare Director	~~2965~~	3095	~~4219~~	4405
Associate Methods & Procedures Analyst	~~1392~~	1453	~~1592~~	1662
Auditor	~~1737~~	1813	~~2597~~	2711
Center Coordinator	~~1592~~	1662	~~2373~~	2477
Chemical Dependency Coordinator	~~1592~~	1662	~~2373~~	2477
Collection Services Supervisor II	~~1699~~	1774	~~2539~~	2651
Community-Health Services Supervisor	~~1774~~	1852	~~2775~~	2897
Community-Relations Specialist	~~1816~~	1896	~~2597~~	2711
Computer Programmer	~~1392~~	1453	~~1816~~	1896
Day Care Center Teacher	~~1331~~	1390	~~1993~~	2081
Developmental Achievement Center Director	~~1456~~	1520	~~2174~~	2270
Developmental Achievement Center Teacher	~~1331~~	1390	~~1993~~	2081
Developmental Disabilities Coordinator	~~1456~~	1520	~~2174~~	2270
Dietitian	~~1392~~	1453	~~1993~~	2081
Director of Business Management I	~~2124~~	2217	~~2897~~	3024
Director of Business Management II	~~2597~~	2711	~~3698~~	3861
Director of Financial Assistance	~~2373~~	2477	~~3395~~	3544
Director of Planning	~~2373~~	2477	~~3395~~	3544
Director of Public Health Nursing I	~~1737~~	1813	~~2597~~	2711
Director of Social Services	~~2373~~	2477	~~3395~~	3544
Director of Support Services	~~2373~~	2477	~~3395~~	3544
Education Supervisor	~~1665~~	1738	~~2373~~	2477
Employment Guidance Counselor I	~~1331~~	1390	~~1901~~	1985
Employment Guidance Counselor II	~~1392~~	1453	~~1993~~	2081
Employment Guidance Counselor III	~~1456~~	1520	~~2079~~	2170
Family Service Coordinator II	~~1523~~	1590	~~2079~~	2170
Financial Assistance Supervisor III	~~1774~~	1852	~~2652~~	2769
Financial Assistance Supervisor IV	~~1944~~	2030	~~2897~~	3024
Fiscal Manager	~~2373~~	2477	~~3395~~	3544
Fiscal Supervisor III	~~1665~~	1738	~~2373~~	2477
Fiscal Supervisor IV	~~1901~~	1985	~~2838~~	2963
Gerentology Counselor		1662		2477
Homemaker Supervisor	~~1665~~	1738	~~2373~~	2477
Human Services Director III	~~2714~~	2833	~~3860~~	4030
Human Services Supervisor I	~~1774~~	1852	~~2652~~	2769
Marriage Counselor	~~1737~~	1813	~~2481~~	2590
Medical-Care Advisor	~~1456~~	1520	~~2079~~	2170

	Minimum		Maximum	
Mental Health Program Manager	~~1944~~	2030	~~2897~~	3024
Mental Health Worker	~~1592~~	1662	~~2373~~	2477
Methods & Procedures Analyst	~~1628~~	1700	~~2318~~	2420
Methods & Procedures Supervisor	~~1901~~	1985	~~2714~~	2833
Nutrition Project Assistant Director	~~1331~~	1390	~~1993~~	2081
Nutrition Project Director	~~1774~~	1852	~~2652~~	2769
Office Manager	~~1331~~	1390	~~1901~~	1985
Office Services Supervisor II	~~1331~~	1390	~~1901~~	1985
Personnel Officer	~~1331~~	1390	~~1993~~	2081
Personnel Director	~~1856~~	1938	~~2775~~	2897
Planner (Human Services)	~~1665~~	1738	~~2373~~	2477
Programmer Analyst	~~1665~~	1738	~~2271~~	2371
Psychologist I	~~1592~~	1662	~~2271~~	2371
Psychologist II	~~1901~~	1985	~~2714~~	2833
Psychologist III	~~2222~~	2320	~~3036~~	3170
Psychologist IV	~~2425~~	2532	~~3320~~	3466
Public Health Educator I	~~1392~~	1453	~~1901~~	1985
Public Health Educator II	~~1737~~	1813	~~2373~~	2477
Public Health Nurse	~~1456~~	1520	~~1993~~	2081
Public Health Nurse (Team Leader)	~~1523~~	1590	~~2079~~	2170
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1392~~	1453	~~1816~~	1896
Resident Activity Coordinator	~~1331~~	1390	~~1993~~	2081
Sanitarian I	~~1392~~	1453	~~1665~~	1738
Sanitarian II	~~1523~~	1590	~~2079~~	2170
Senior Public Health Nurse	~~1592~~	1662	~~2174~~	2270
Social Worker I	~~1331~~	1390	~~1993~~	2081
Social Worker II	~~1456~~	1520	~~2174~~	2270
Social Worker III	~~1592~~	1662	~~2373~~	2477
Social Services Supervisor I	~~1774~~	1852	~~2652~~	2769
Social Services Supervisor II	~~1944~~	2030	~~2897~~	3024
Social Welfare Supervisor III	~~2271~~	2371	~~3248~~	3391
Staff Development Specialist		1662		2477
Staff Training Supervisor I	~~1816~~	1896	~~2597~~	2711
Staff Training Supervisor II	~~1993~~	2081	~~2838~~	2963
Student Social Worker (Intern)	Rate proposed by appointing authority.			
Student Social Worker (SWEP)	Rate proposed by appointing authority.			
Systems Programmer Analyst	~~1901~~	1985	~~2597~~	2711
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of ~~public welfare~~ human services.			
Volunteer Services Coordinator I	~~1331~~	1390	~~1993~~	2081
Volunteer Services Coordinator II	~~1665~~	1738	~~2373~~	2477
Welfare Director I	~~2079~~	2170	~~3105~~	3242
Welfare Director II	~~2271~~	2371	~~3395~~	3544
Welfare Director III	~~2539~~	2651	~~3619~~	3778
Welfare Director IV	~~2775~~	2897	~~3945~~	4119
Welfare Director V	~~3698~~	3861	~~5376~~	5613
Work-Experience & Training Specialist	~~1665~~	1738	~~2373~~	2477

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Subp. 2. Professional: plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Accountant	~~1665~~	1738	~~2373~~	2477
Accounting Supervisor	~~1901~~	1985	~~2838~~	2963
Administrative Assistant I	~~1856~~	1938	~~2775~~	2897
Administrative Assistant II	~~2033~~	2122	~~3036~~	3170
Administrative Assistant III	~~2373~~	2477	~~3395~~	3544
Adult Day Care Center Supervisor	~~1523~~	1590	~~2271~~	2371
Assistant Human Services Director	~~2373~~	2477	~~3995~~	3544
Assistant Welfare Director	~~2965~~	3095	~~4219~~	4405
Associate Methods & Procedures Analyst	~~1456~~	1520	~~1665~~	1738
Auditor	~~1816~~	1896	~~2714~~	2833
Center Coordinator	~~1665~~	1738	~~2481~~	2590
Chemical Dependency Coordinator	~~1665~~	1738	~~2481~~	2590
Collections Services Supervisor II	~~1774~~	1852	~~2652~~	2769
Community-Health Services Supervisor	~~1856~~	1938	~~2897~~	3024
Community-Relations Specialist	~~1901~~	1985	~~2714~~	2833
Computer Programmer	~~1456~~	1520	~~1901~~	1985
Day Care Center Teacher	~~1392~~	1453	~~2079~~	2170
Developmental Achievement Center Director	~~1523~~	1590	~~2271~~	2371
Developmental Achievement Center Teacher	~~1392~~	1453	~~2079~~	2170
Developmental Disabilities Coordinator	~~1523~~	1590	~~2271~~	2371
Dietitian	~~1456~~	1520	~~2079~~	2170
Director of Business Management I	~~2124~~	2217	~~2897~~	3024
Director of Business Management II	~~2597~~	2711	~~3698~~	3861
Director of Financial Assistance	~~2481~~	2590	~~3544~~	3700
Director of Planning	~~2481~~	2590	~~3544~~	3700
Director of Public Health Nursing I	~~1816~~	1896	~~2714~~	2833
Director of Social Services	~~2481~~	2590	~~3544~~	3700
Director of Support Services	~~2481~~	2590	~~3544~~	3700
Education Supervisor	~~1737~~	1813	~~2481~~	2590
Employment Guidance Counselor I	~~1392~~	1453	~~1993~~	2081
Employment Guidance Counselor II	~~1456~~	1520	~~2079~~	2170
Employment Guidance Counselor III	~~1523~~	1590	~~2174~~	2270
Family Service Coordinator II	~~1592~~	1662	~~2174~~	2270
Financial Assistance Supervisor III	~~1856~~	1938	~~2775~~	2897
Financial Assistance Supervisor IV	~~2033~~	2122	~~3036~~	3170
Fiscal Manager	~~2373~~	2477	~~3395~~	3544
Fiscal Supervisor III	~~1665~~	1738	~~2373~~	2477
Fiscal Supervisor IV	~~1901~~	1985	~~2838~~	2963
Gerentology Counselor		1738		2590
Homemaker Supervisor	~~1737~~	1813	~~2481~~	2590
Human Services Director III	~~2714~~	2833	~~3860~~	4030
Human Services Supervisor I	~~1856~~	1938	~~2775~~	2897
Marriage Counselor	~~1816~~	1896	~~2597~~	2711
Medical-Care Advisor	~~1523~~	1590	~~2174~~	2270
Mental Health Program Manager	~~2033~~	2122	~~3036~~	3170
Mental Health Worker	~~1665~~	1738	~~2481~~	2590
Methods & Procedures Analyst	~~1699~~	1774	~~2425~~	2532
Methods & Procedures Supervisor	~~1993~~	2081	~~2838~~	2963
Nutrition Project Assistant Director	~~1392~~	1453	~~2079~~	2170
Nutrition Project Director	~~1856~~	1938	~~2775~~	2897
Office Manager	~~1392~~	1453	~~1993~~	2081
Office Services Supervisor II	~~1392~~	1453	~~1993~~	2081
Personnel Officer	~~1392~~	1453	~~2079~~	2170

	Minimum	Maximum
Personnel Director	~~1944~~ 2030	~~2897~~ 3024
Planner (Human Services)	~~1737~~ 1813	~~2481~~ 2590
Programmer Analyst	~~1737~~ 1813	~~2373~~ 2477
Psychologist I	~~1665~~ 1738	~~2373~~ 2477
Psychologist II	~~1993~~ 2081	~~2838~~ 2963
Psychologist III	~~2318~~ 2420	~~3174~~ 3314
Psychologist IV	~~2539~~ 2651	~~3465~~ 3617
Public Health Educator I	~~1456~~ 1520	~~1993~~ 2081
Public Health Educator II	~~1816~~ 1896	~~2481~~ 2590
Public Health Nurse	~~1523~~ 1590	~~2079~~ 2170
Public Health Nurse (Team Leader)	~~1592~~ 1662	~~2174~~ 2270
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1456~~ 1520	~~1901~~ 1985
Resident Activity Coordinator	~~1392~~ 1453	~~2079~~ 2170
Sanitarian I	~~1456~~ 1520	~~1737~~ 1813
Sanitarian II	~~1592~~ 1662	~~2174~~ 2270
Senior Public Health Nurse	~~1665~~ 1738	~~2271~~ 2371
Social Worker I	~~1392~~ 1453	~~2079~~ 2170
Social Worker II	~~1523~~ 1590	~~2271~~ 2371
Social Worker III	~~1665~~ 1738	~~2481~~ 2590
Social Services Supervisor I	~~1856~~ 1938	~~2775~~ 2897
Social Services Supervisor II	~~2033~~ 2122	~~3036~~ 3170
Social Welfare Supervisor III	~~2373~~ 2477	~~3395~~ 3544
Staff Development Specialist	1738	2590
Staff Training Supervisor I	~~1901~~ 1985	~~2714~~ 2833
Staff Training Supervisor II	~~2079~~ 2170	~~2965~~ 3095
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	~~1993~~ 2081	~~2714~~ 2883
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of ~~public welfare~~ human services.	
Volunteer Services Coordinator I	~~1392~~ 1453	~~2079~~ 2170
Volunteer Services Coordinator II	~~1737~~ 1813	~~2481~~ 2590
Welfare Director I	~~2079~~ 2170	~~3105~~ 3242
Welfare Director II	~~2271~~ 2371	~~3395~~ 3544
Welfare Director III	~~2539~~ 2651	~~3619~~ 3778
Welfare Director IV	~~2775~~ 2897	~~3945~~ 4119
Welfare Director V	~~3698~~ 3861	~~5376~~ 5613
Work-Experience & Training Specialist	~~1737~~ 1813	~~2481~~ 2590

Subp. 3. Professional: plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Accountant	~~1665~~ 1738	~~2373~~ 2477
Accounting Supervisor	~~1901~~ 1985	~~2838~~ 2963
Administrative Assistant I	~~1944~~ 2030	~~2897~~ 3024
Administrative Assistant II	~~2124~~ 2217	~~3174~~ 3314

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	Minimum	Maximum
Administrative Assistant III	~~2481~~ 2590	~~3544~~ 3700
Adult Day Care Center Supervisor	~~1592~~ 1662	~~2373~~ 2477
Assistant Human Services Director	~~2373~~ 2477	~~3395~~ 3544
Assistant Welfare Director	~~2965~~ 3095	~~4219~~ 4405
Associate Methods & Procedures Analyst	~~1523~~ 1590	~~1737~~ 1813
Auditor	~~1901~~ 1985	~~2838~~ 2963
Center Coordinator	~~1737~~ 1813	~~2597~~ 2711
Chemical Dependency Coordinator	~~1737~~ 1813	~~2597~~ 2711
Collections Services Supervisor II	~~1856~~ 1938	~~2775~~ 2897
Community-Health Services Supervisor	~~2033~~ 2122	~~3036~~ 3170
Community-Relations Specialist	~~1993~~ 2081	~~2838~~ 2963
Computer Programmer	~~1523~~ 1590	~~1993~~ 2081
Day Care Center Teacher	~~1456~~ 1520	~~2174~~ 2270
Developmental Achievement Center Director	~~1592~~ 1662	~~2373~~ 2477
Developmental Achievement Center Teacher	~~1456~~ 1520	~~2174~~ 2270
Developmental Disabilities Coordinator	~~1592~~ 1662	~~2373~~ 2477
Dietitian	~~1523~~ 1590	~~2174~~ 2270
Director of Business Management I	~~2124~~ 2217	~~2897~~ 3024
Director of Business Management II	~~2597~~ 2711	~~3698~~ 3861
Director of Financial Assistance	~~2597~~ 2711	~~3698~~ 3861
Director of Planning	~~2597~~ 2711	~~3698~~ 3861
Director of Public Health Nursing I	~~1993~~ 2081	~~2838~~ 2963
Director of Social Services	~~2597~~ 2711	~~3698~~ 3861
Director of Support Services	~~2597~~ 2711	~~3698~~ 3861
Education Supervisor	~~1816~~ 1896	~~2597~~ 2711
Employment Guidance Counselor I	~~1456~~ 1520	~~2079~~ 2170
Employment Guidance Counselor II	~~1523~~ 1590	~~2174~~ 2270
Employment Guidance Counselor III	~~1592~~ 1662	~~2271~~ 2371
Family Service Coordinator II	~~1665~~ 1738	~~2271~~ 2371
Financial Assistance Supervisor III	~~1944~~ 2030	~~2897~~ 3024
Financial Assistance Supervisor IV	~~2124~~ 2217	~~3174~~ 3314
Fiscal Manager	~~2373~~ 2477	~~3395~~ 3544
Fiscal Supervisor III	~~1665~~ 1738	~~2373~~ 2477
Fiscal Supervisor IV	~~1901~~ 1985	~~2838~~ 2963
Gerentology Counselor	1813	2711
Homemaker Supervisor	~~1816~~ 1896	~~2597~~ 2711
Human Services Director III	~~2714~~ 2833	~~3860~~ 4030
Human Services Supervisor I	~~1944~~ 2030	~~2897~~ 3024
Marriage Counselor	~~1901~~ 1985	~~2714~~ 2833
Medical-Care Advisor	~~1592~~ 1662	~~2271~~ 2371
Mental Health Program Manager	~~2124~~ 2217	~~3174~~ 3314
Mental Health Worker	~~1737~~ 1813	~~2597~~ 2711
Methods & Procedures Analyst	~~1774~~ 1852	~~2539~~ 2651
Methods & Procedures Supervisor	~~2079~~ 2170	~~2965~~ 3095
Nutrition Project Assistant Director	~~1456~~ 1520	~~2174~~ 2270
Nutrition Project Director	~~1944~~ 2030	~~2897~~ 3024
Office Manager	~~1456~~ 1520	~~2079~~ 2170
Office Services Supervisor II	~~1456~~ 1520	~~2079~~ 2170
Personnel Officer	~~1456~~ 1520	~~2174~~ 2270
Personnel Director	~~2033~~ 2122	~~3036~~ 3170
Planner (Human Services)	~~1816~~ 1896	~~2597~~ 2711
Programmer Analyst	~~1816~~ 1896	~~2481~~ 2590
Psychologist I	~~1737~~ 1813	~~2481~~ 2590
Psychologist II	~~2079~~ 2170	~~2965~~ 3095
Psychologist III	~~2425~~ 2532	~~3320~~ 3466
Psychologist IV	~~2652~~ 2769	~~3619~~ 3778

	Minimum		Maximum	
Public Health Educator I	~~1523~~	1590	~~2079~~	2170
Public Health Educator II	~~1901~~	1985	~~2597~~	2711
Public Health Nurse	~~1699~~	1774	~~2318~~	2420
Public Health Nurse (Team Leader)	~~1774~~	1852	~~2425~~	2532
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	~~1628~~	1700	~~2124~~	2217
Resident Activity Coordinator	~~1456~~	1520	~~2174~~	2270
Sanitarian I	~~1523~~	1590	~~1816~~	1896
Sanitarian II	~~1665~~	1738	~~2271~~	2371
Senior Public Health Nurse	~~1856~~	1938	~~2539~~	2651
Social Worker I	~~1456~~	1520	~~2174~~	2270
Social Worker II	~~1592~~	1662	~~2373~~	2477
Social Worker III	~~1737~~	1813	~~2597~~	2711
Social Services Supervisor I	~~1944~~	2030	~~2897~~	3024
Social Services Supervisor II	~~2124~~	2217	~~3174~~	3314
Social Welfare Supervisor III	~~2481~~	2590	~~3544~~	3700
Staff Development Specialist		1813		2711
Staff Training Supervisor I	~~1993~~	2081	~~2838~~	2963
Staff Training Supervisor II	~~2174~~	2270	~~3105~~	3242
Student Social Worker (Intern)	Rate proposed by appointing authority.			
Student Social Worker (SWEP)	Rate proposed by appointing authority.			
Systems Programmer Analyst	~~2079~~	2170	~~2838~~	2963
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of ~~public welfare~~ human services.			
Volunteer Services Coordinator I	~~1456~~	1520	~~2174~~	2270
Volunteer Services Coordinator II	~~1816~~	1896	~~2597~~	2711
Welfare Director I	~~2079~~	2170	~~3105~~	3242
Welfare Director II	~~2271~~	2371	~~3395~~	3544
Welfare Director III	~~2539~~	2651	~~3619~~	3778
Welfare Director IV	~~2775~~	2897	~~3945~~	4119
Welfare Director V	~~3698~~	3861	~~5376~~	5613
Work-Experience & Training Specialist	~~1816~~	1896	~~2597~~	2711

Subp. 4. Support personnel: plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Account Clerk	~~974~~	1017	~~1331~~	1390
Accounting Technician	~~1041~~	1087	~~1423~~	1486
Adult Day Care Center Program Coordinator	~~994~~	1038	~~1423~~	1486
Assistant Residential Facility Operator(s)	~~799~~	834	~~1091~~	1139
Case Aide	~~994~~	1038	~~1423~~	1486
Chemical Dependency Counselor	~~1274~~	1330	~~1665~~	1738
Child Health Aide	~~872~~	910	~~1192~~	1244
Child Support Officer I	~~1216~~	1270	~~1737~~	1813
Child Support Officer II	~~1359~~	1419	~~1856~~	1938
Collections Officer		1270		1813
Collection Services Supervisor I	~~1555~~	1623	~~2124~~	2217

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	Minimum		Maximum	
Community Service Aide	~~668~~	697	~~872~~	910
Computer Operations Specialist		1216		1590
Coordinator of Aging	~~1018~~	1063	~~1456~~	1520
Data Entry Supervisor	~~1216~~	1270	~~1665~~	1738
Developmental Achievement Center Instructor	~~799~~	834	~~994~~	1038
Family Service Aide I	~~799~~	834	~~994~~	1038
Family Service Aide II	~~872~~	910	~~1192~~	1244
Family Service Coordinator I	~~1091~~	1139	~~1423~~	1486
Family Service/Home Health Aide	~~799~~	834	~~994~~	1038
Financial Assistance Specialist	~~1274~~	1330	~~1737~~	1813
Financial Assistance Supervisor I	~~1488~~	1553	~~2124~~	2217
Financial Assistance Supervisor II	~~1628~~	1700	~~2318~~	2420
Financial Worker I	~~994~~	1038	~~1423~~	1486
Financial Worker II	~~1116~~	1165	~~1592~~	1662
Fiscal Officer	~~1274~~	1330	~~1816~~	1896
Fiscal Supervisor I	~~1392~~	1453	~~1993~~	2081
Fiscal Supervisor II	~~1555~~	1623	~~2222~~	2320
Food Stamp Quality Control Reviewer	~~1274~~	1330	~~1737~~	1813
Home Health Aide	~~799~~	834	~~994~~	1038
Home Health Aide Coordinator	~~1091~~	1139	~~1423~~	1486
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of ~~public welfare~~ human services.			
Housing Coordinator	~~1243~~	1298	~~1774~~	1852
Housing Rehabilitation Specialist		1270		1813
Licensed Practical Nurse	~~1065~~	1112	~~1331~~	1390
Office Services Supervisor I	~~1165~~	1216	~~1592~~	1662
Personnel Aide	~~1116~~	1165	~~1523~~	1590
Public Health Aide	~~668~~	697	~~872~~	910
Residential Facility Operator(s)	~~831~~	868	~~1140~~	1190
Senior Case Aide	~~1116~~	1165	~~1592~~	1662
Senior Citizen's Aide	~~668~~	697	~~872~~	910
Welfare Fraud Investigator	~~1555~~	1623	~~2033~~	2122

Subp. 5. Support personnel: plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Account Clerk	~~1018~~	1063	~~1392~~	1453
Accounting Technician	~~1091~~	1139	~~1488~~	1553
Adult Day Care Center Program Coordinator	~~1041~~	1087	~~1488~~	1553
Assistant Residential Facility Operator(s)	~~831~~	868	~~1140~~	1190
Case Aide	~~1041~~	1087	~~1488~~	1553
Chemical Dependency Counselor	~~1331~~	1390	~~1737~~	1813
Child Health Aide	~~911~~	951	~~1243~~	1298
Child Support Officer I	~~1274~~	1330	~~1816~~	1896
Child Support Officer II	~~1423~~	1486	~~1944~~	2030
Collections Officer		1270		1813
Collection Services Supervisor I	~~1628~~	1700	~~2222~~	2320
Community Service Aide	~~701~~	731	~~911~~	951
Computer Operations Specialist		1270		1662
Coordinator of Aging	~~1065~~	1112	~~1523~~	1590
Data Entry Supervisor	~~1274~~	1330	~~1737~~	1813
Developmental Achievement Center Instructor	~~831~~	868	~~1041~~	1087
Family Service Aide I	~~831~~	868	~~1041~~	1087
Family Service Aide II	~~911~~	951	~~1243~~	1298
Family Service Coordinator I	~~1140~~	1190	~~1488~~	1553

	Minimum		Maximum	
Family Service/Home Health Aide	~~831~~	868	~~1041~~	1087
Financial Assistance Specialist	~~1331~~	1390	~~1816~~	1896
Financial Assistance Supervisor I	~~1555~~	1623	~~2222~~	2320
Financial Assistance Supervisor II	~~1699~~	1774	~~2425~~	2532
Financial Worker I	~~1041~~	1087	~~1488~~	1553
Financial Worker II	~~1665~~	1216	~~1665~~	1738
Fiscal Officer	~~1274~~	1330	~~1816~~	1896
Fiscal Supervisor I	~~1392~~	1453	~~1993~~	2081
Fiscal Supervisor II	~~1555~~	1623	~~2222~~	2320
Food Stamp Quality Control Reviewer	~~1331~~	1390	~~1816~~	1896
Home Health Aide	~~831~~	868	~~1041~~	1087
Home Health Aide Coordinator	~~1140~~	1190	~~1488~~	1553

Housekeeper — Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of ~~public welfare~~ human services.

Housing Coordinator				
Housing Rehabilitation Specialist	~~1302~~	1359	~~1856~~	1938
Licensed Practical Nurse		1330		1896
Office Services Supervisor I	~~1116~~	1165	~~1392~~	1453
Personnel Aide	~~1216~~	1270	~~1665~~	1738
Public Health Aide	~~1165~~	1216	~~1592~~	1662
Residential Facility Operator(s)	~~701~~	731	~~911~~	951
Senior Case Aide	~~872~~	910	~~1192~~	1244
Senior Citizen's Aide	~~1165~~	1216	~~1665~~	1738
Welfare Fraud Investigator	~~701~~	731	~~911~~	951
	~~1628~~	1700	~~2124~~	2217

Subp. 6. Support personnel: plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Account Clerk	~~1065~~	1112	~~1456~~	1520
Accounting Technician	~~1140~~	1190	~~1555~~	1623
Adult Day Care Center Program Coordinator	~~1091~~	1139	~~1555~~	1623
Assistant Residential Facility Operator(s)	~~872~~	910	~~1192~~	1244
Case Aide	~~1091~~	1139	~~1555~~	1623
Chemical Dependency Counselor	~~1392~~	1453	~~1816~~	1896
Child Health Aide	~~952~~	994	~~1302~~	1359
Child Support Officer I	~~1331~~	1390	~~1901~~	1985
Child Support Officer II	~~1488~~	1553	~~2033~~	2122
Collections Officer		1390		1985
Collection Services Supervisor I	~~1699~~	1774	~~2318~~	2420
Community Service Aide	~~733~~	765	~~952~~	994
Computer Operations Specialist		1330		1738
Coordinator of Aging	~~1116~~	1165	~~1592~~	1662
Data Entry Supervisor	~~1331~~	1390	~~1816~~	1896
Developmental Achievement Center Instructor	~~872~~	910	~~1091~~	1139
Family Service Aide I	~~872~~	910	~~1091~~	1139
Family Service Aide II	~~952~~	994	~~1302~~	1359
Family Service Coordinator I	~~1192~~	1244	~~1555~~	1623
Family Service/Home Health Aide	~~872~~	910	~~1091~~	1139

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	Minimum		Maximum	
Financial Assistance Specialist	~~1392~~	1453	~~1901~~	1985
Financial Assistance Supervisor I	~~1628~~	1700	~~2318~~	2420
Financial Assistance Supervisor II	~~1774~~	1852	~~2539~~	2651
Financial Worker I	~~1091~~	1139	~~1555~~	1623
Financial Worker II	~~1216~~	1270	~~1737~~	1813
Fiscal Officer	~~1274~~	1330	~~1816~~	1896
Fiscal Supervisor I	~~1392~~	1453	~~1993~~	2081
Fiscal Supervisor II	~~1555~~	1623	~~2222~~	2320
Food Stamp Quality Control Reviewer	~~1392~~	1453	~~1901~~	1985
Home Health Aide	~~872~~	910	~~1091~~	1139
Home Health Aide Coordinator	~~1192~~	1244	~~1555~~	1623
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of ~~public welfare~~ human services.			
Housing Coordinator	~~1359~~	1419	~~1944~~	2030
Housing Rehabilitation Specialist		1390		1985
Licensed Practical Nurse	~~1165~~	1216	~~1456~~	1520
Office Services Supervisor I	~~1274~~	1330	~~1737~~	1813
Personnel Aide	~~1216~~	1270	~~1665~~	1738
Public Health Aide	~~733~~	765	~~952~~	994
Residential Facility Operator(s)	~~911~~	951	~~1243~~	1298
Senior Case Aide	~~1216~~	1270	~~1737~~	1813
Senior Citizen's Aide	~~733~~	765	~~952~~	994
Welfare Fraud Investigator	~~1699~~	1774	~~2222~~	2320

Subp. 7. Clerical: plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Administrative Secretary	~~961~~	1003	~~1314~~	1372
Clerk I	~~691~~	721	~~940~~	981
Clerk II	~~789~~	824	~~1075~~	1122
Clerk III	~~879~~	918	~~1203~~	1256
Clerk-Typist I	~~723~~	755	~~983~~	1026
Clerk-Typist II	~~789~~	824	~~1075~~	1122
Clerk-Typist III	~~879~~	918	~~1203~~	1256
Clerk-Steno I	~~758~~	791	~~1029~~	1074
Clerk-Steno II	~~859~~	897	~~1176~~	1228
Data Entry Operator	~~789~~	824	~~1075~~	1122
Information Systems Specialist	~~879~~	918	~~1203~~	1256
Legal Secretary		960		1309
Switchboard Operator I	~~789~~	824	~~1075~~	1122
Switchboard Operator II	~~838~~	875	~~1151~~	1202

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

Subp. 8. Clerical: plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Administrative Secretary	~~1101~~	1149	~~1436~~	1499
Clerk I	~~789~~	824	~~1029~~	1074
Clerk II	~~898~~	938	~~1176~~	1228
Clerk III	~~1004~~	1048	~~1314~~	1372
Clerk-Typist I	~~823~~	859	~~1075~~	1122
Clerk-Typist II	~~898~~	938	~~1176~~	1228
Clerk-Typist III	~~1004~~	1048	~~1314~~	1372

	Minimum		Maximum	
Clerk-Steno I	~~859~~	897	~~1125~~	1175
Clerk-Steno II	~~983~~	1026	~~1285~~	1342
Data Entry Operator	~~898~~	938	~~1176~~	1228
Information Systems Specialist	~~1004~~	1048	~~1314~~	1372
Legal Secretary		1096		1431
Switchboard Operator I	~~898~~	938	~~1176~~	1228
Switchboard Operator II	~~961~~	1003	~~1254~~	1309

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

Subp. 9. Clerical: plan C. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum		Maximum	
Administrative Secretary	~~1203~~	1256	~~1569~~	1638
Clerk I	~~859~~	897	~~1125~~	1175
Clerk II	~~983~~	1026	~~1285~~	1342
Clerk III	~~1101~~	1149	~~1436~~	1499
Clerk-Typist I	~~898~~	938	~~1176~~	1228
Clerk-Typist II	~~983~~	1026	~~1285~~	1342
Clerk-Typist III	~~1101~~	1149	~~1436~~	1499
Clerk-Steno I	~~940~~	981	~~1226~~	1280
Clerk-Steno II	~~1075~~	1122	~~1404~~	1466
Data Entry Operator	~~983~~	1026	~~1285~~	1342
Information Systems Specialist	~~1101~~	1149	~~1436~~	1499
Legal Secretary		1202		1569
Switchboard Operator I	~~983~~	1026	~~1285~~	1342
Switchboard Operator II	~~1050~~	1096	~~1371~~	1431

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer I.

Subp. 10. Maintenance and trades: plan A. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum		Maximum	
Auto Driver	~~824~~	860	~~1062~~	1109
Bus Driver	~~898~~	938	~~1151~~	1202
Janitor	~~898~~	938	~~1151~~	1202
Laborer	~~$5.16/hr.~~	$5.39/hr.	~~$5.16/hr.~~	$5.39/hr.

Subp. 11. Maintenance and trades: plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions. Janitors who are required to work for a period of at least five hours after 6 p.m. on a regularly scheduled basis may be paid a shift differential in the amount of one salary step above their normal day-work rate.

	Minimum		Maximum	
Auto Driver	~~1062~~	1109	~~1366~~	1426
Bus Driver	~~1106~~	1155	~~1424~~	1487
Janitor	~~1062~~	1109	~~1366~~	1426
Laborer	~~$6.36/hr.~~	$6.64/hr.	~~$6.36/hr.~~	$6.64/hr.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Department of Public Safety

Proposed Rules Relating to the Merit System Compensation Plan for the Department of Public Safety

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in Response to Notice of Intent to Amend Rules without a Hearing

NOTICE IS HEREBY GIVEN that a public hearing in the above-entitled matter will be held in Conference Room A, fourth floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 on November 2, 1984 commencing at 9:30 a.m. and continuing until all interested persons have an opportunity to be heard. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process. PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO AMEND THE SAME RULES WITHOUT A HEARING PUBLISHED IN THE *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF PUBLIC SAFETY. To verify whether a hearing will be held, please call the Merit System before November 2, 1984 at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to George A. Beck, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 South Fourth Avenue, Minneapolis, Minnesota 55415, telephone (612) 341-7601 either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may, at the hearing, order that the record be kept open for a longer period not to exceed 20 calendar days. After allowing written material to be submitted and recorded in the hearing record for five working days after the public hearing ends, or for a longer period not to exceed 20 days if ordered by the Administrative Law Judge, the Administrative Law Judge shall write a report as provided for in Minn. Stat. § 14.50. Prior to writing the report, the Administrative Law Judge shall allow the agency and all interested persons three business days after the submission period ends to respond in writing to any new information submitted. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. Additional evidence may not be submitted during this three-day period. The written responses shall be added to the rulemaking record. The rule hearing is governed by Minn. Stat. §§ 14.01-14.56 and by Minn. Rules part 1400.200-1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

If adopted, the proposed rule changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, and upgrading of minimum and maximum salary rates for all classes by 4.4%. The agency's authority to adopt the proposed rules is contained in Minn. Stat. § 12.22, subd. 3. The cost to local public bodies of implementing the proposed rule changes will not ecxeed $100,000 for 1985.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, Centennial Office Building, St. Paul, Minnesota 55155, telephone (612)) 296-3996. Additional copies will be available at the hearing. If you have any questions on the content of the rule admendments, contact Ralph Corey.

Notice is hereby given that a Statement of Need and Reasonableness will be available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the Office of Administrative Hearings at a minimal charge.

Note: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted to the Secretary of State by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge (in the case of the Administrative Law Judge's report), or to the agency (in the case of the agency's submission to the Secretary of State).

Minn. Stat. Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minn. Stat. § 10A.01, subd. 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than $250, not including his own travel expenses and membership dues, in

any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than $250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

September 5, 1984

Rudy Perpich
Governor

Notice of Intent to Amend Rules without a Public Hearing and Notice of Intent to Amend Rules with a Public Hearing if Twenty-Five or More Persons Request a Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Public Safety proposes to adopt the above-entitled rule changes without a public hearing unless twenty-five or more persons submit written requests for a public hearing. The Department has determined that the proposed changes will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.21-14.28.

Interested persons shall have 30 days (until October 24, 1984) to submit comments in support of or in opposition to the proposed rule changes. Comment is encouraged. Each comment should identify the portion of the proposed rule change being addressed, the reason for the comment, and any change proposed. The proposed changes may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON NOVEMBER 2, 1984, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT. To verify whether a hearing will be held, please call the Merit System before November 2, 1984, at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or requests to:

Ralph W. Corey
Merit System Supervisor
Minnesota Department of Human Services
Fourth Floor—Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Telephone (612) 296-3996

Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed.

The statutory authority of the Department to make the proposed rule changes is contained in Minn. Stat. § 12.22, subd. 3.

If adopted, the proposed changes would provide for a general salary adjustment of 4.4% for merit system employees effective January 1, 1985, and upgrading of minimum and maximum salary rates for all classes by 4.4%.

Copies of the proposed rules are now available and at least one free copy may be obtained from the Merit System upon request. A Statement of Need and Reasonableness that describes the need for and the reasonableness of each provision of the proposed changes and identifies the data and information relied upon to support the proposed changes has been prepared and is also available from the Merit System upon request.

The cost to local public bodies of implementing the proposed rule changes will not exceed $100,000 for 1985.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

If no hearing is required, the Department shall submit to the Attorney General the proposed rule and notice as published in the *State Register*, the rule as proposed for adoption, any written comments received by the Department and the Statement of Need and Reasonableness. On the same day that these materials are submitted to the Attorney General, the Department shall give notice to all persons who requested to be informed of this submittal. If the proposed rule has been modified, the notice shall state the fact, and a free copy of the proposed rule, as modified, will be available upon written request to Ralph W. Corey.

September 5, 1984

Rudy Perpich
Governor

Rules as Proposed

7520.0650 SALARY ADJUSTMENTS AND INCREASES.

Subpart 1. and 2. [Unchanged.]

Subp. 3. Recommended adjustment. The merit system general adjustment recommended for incumbents is ~~four~~ 4-4/10 percent for employees on the professional and clerical salary schedules.

Subp. 4. and 5. [Unchanged.]

7520.1000 COMPENSATION PLAN (EMERGENCY SERVICES), 1984 1985; PROFESSIONAL.

Subpart 1. Plan A.

	Minimum	Maximum
Administrative Officer	~~1456~~ 1520	~~1993~~ 2081
Assistant Civil Defense Director I	~~974~~ 1017	~~1331~~ 1390
Assistant Civil Defense Director II	~~1165~~ 1216	~~1592~~ 1662
Assistant Civil Defense Director III	~~1392~~ 1453	~~1901~~ 1985
Assistant Civil Defense Director IV	~~1665~~ 1738	~~2271~~ 2371
Communications Officer	~~1274~~ 1330	~~1737~~ 1813
County Civil Defense Director I	~~1392~~ 1453	~~1901~~ 1985
County Civil Defense Director II	~~1592~~ 1662	~~2174~~ 2270
County Civil Defense Director III	~~1816~~ 1896	~~2481~~ 2590
County Civil Defense Director IV	~~2597~~ 2711	~~3544~~ 3700
Local Civil Defense Director I	~~1116~~ 1165	~~1523~~ 1590
Local Civil Defense Director II	~~1274~~ 1330	~~1737~~ 1813
Local Civil Defense Director III	~~1456~~ 1520	~~1993~~ 2081
Local Civil Defense Director IV	~~1816~~ 1896	~~2481~~ 2590
Local Civil Defense Director V	~~2597~~ 2711	~~3544~~ 3700
Operations Officer	~~1456~~ 1520	~~1993~~ 2081
Public Information Officer	~~1456~~ 1520	~~1993~~ 2081
Radiological Defense Officer	~~1274~~ 1330	~~1737~~ 1813
Safety Services Coordinator	~~1456~~ 1520	~~1993~~ 2081

Subp. 2. Plan B.

	Minimum	Maximum
Administrative Officer	~~1523~~ 1590	~~2079~~ 2170
Assistant Civil Defense Director I	~~1018~~ 1063	~~1392~~ 1453
Assistant Civil Defense Director II	~~1216~~ 1270	~~1665~~ 1738
Assistant Civil Defense Director III	~~1456~~ 1520	~~1993~~ 2081
Assistant Civil Defense Director IV	~~1737~~ 1813	~~2373~~ 2477
Communications Officer	~~1331~~ 1390	~~1816~~ 1896
County Civil Defense Director I	~~1392~~ 1453	~~1901~~ 1985
County Civil Defense Director II	~~1592~~ 1662	~~2174~~ 2270
County Civil Defense Director III	~~1816~~ 1896	~~2481~~ 2590
County Civil Defense Director IV	~~2597~~ 2711	~~3544~~ 3700
Local Civil Defense Director I	~~1116~~ 1165	~~1523~~ 1590
Local Civil Defense Director II	~~1274~~ 1330	~~1737~~ 1813
Local Civil Defense Director III	~~1456~~ 1520	~~1993~~ 2081
Local Civil Defense Director IV	~~1816~~ 1896	~~2481~~ 2590
Local Civil Defense Director V	~~2597~~ 2711	~~3544~~ 3700

	Minimum	Maximum
Operations Officer	~~1523~~ 1590	~~2079~~ 2170
Public Information Officer	~~1523~~ 1590	~~2079~~ 2170
Radiological Defense Officer	~~1331~~ 1390	~~1816~~ 1896
Safety Services Coordinator	~~1523~~ 1590	~~2079~~ 2170

Subp. 3. Plan C.

	Minimum	Maximum
Administrative Officer	~~1592~~ 1662	~~2174~~ 2270
Assistant Civil Defense Director I	~~1065~~ 1112	~~1456~~ 1520
Assistant Civil Defense Director II	~~1274~~ 1330	~~1737~~ 1813
Assistant Civil Defense Director III	~~1523~~ 1590	~~2079~~ 2170
Assistant Civil Defense Director IV	~~1816~~ 1896	~~2481~~ 2590
Communications Officer	~~1392~~ 1453	~~1901~~ 1985
County Civil Defense Director I	~~1392~~ 1453	~~1901~~ 1985
County Civil Defense Director II	~~1592~~ 1662	~~2174~~ 2270
County Civil Defense Director III	~~1816~~ 1896	~~2481~~ 2590
County Civil Defense Director IV	~~2597~~ 2711	~~3544~~ 3700
Local Civil Defense Director I	~~1116~~ 1165	~~1523~~ 1590
Local Civil Defense Director II	~~1274~~ 1330	~~1737~~ 1813
Local Civil Defense Director III	~~1456~~ 1520	~~1993~~ 2081
Local Civil Defense Director IV	~~1816~~ 1896	~~2481~~ 2590
Local Civil Defense Director V	~~2597~~ 2711	~~3544~~ 3700
Operations Officer	~~1592~~ 1662	~~2174~~ 2270
Public Information Officer	~~1592~~ 1662	~~2174~~ 2270
Radiological Defense Officer	~~1392~~ 1453	~~1901~~ 1985
Safety Services Coordinator	~~1592~~ 1662	~~2174~~ 2270

7520.1100 COMPENSATION PLAN (EMERGENCY SERVICES), ~~1984~~ 1985; CLERICAL.

Subpart 1. Plan A.

	Minimum	Maximum
Clerk I	~~691~~ 721	~~940~~ 981
Clerk II	~~789~~ 824	~~1075~~ 1122
Clerk III	~~879~~ 918	~~1203~~ 1256
Clerk-Typist I	~~723~~ 755	~~983~~ 1026
Clerk-Typist II	~~789~~ 824	~~1075~~ 1122
Clerk-Typist III	~~879~~ 918	~~1203~~ 1256
Clerk-Steno I	~~758~~ 791	~~1029~~ 1074
Clerk-Steno II	~~859~~ 897	~~1176~~ 1228

Subp. 2. Plan B.

	Minimum	Maximum
Clerk I	~~789~~ 824	~~1029~~ 1074
Clerk II	~~898~~ 938	~~1176~~ 1228
Clerk III	~~1004~~ 1048	~~1314~~ 1372
Clerk-Typist I	~~823~~ 859	~~1075~~ 1122
Clerk-Typist II	~~898~~ 938	~~1176~~ 1228
Clerk-Typist III	~~1004~~ 1048	~~1314~~ 1372
Clerk-Steno I	~~859~~ 897	~~1125~~ 1175
Clerk-Steno II	~~983~~ 1026	~~1285~~ 1342

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Subp. 3. Plan C.

	Minimum		Maximum	
Clerk I	~~859~~	897	~~1125~~	1175
Clerk II	~~983~~	1026	~~1285~~	1342
Clerk III	~~1101~~	1149	~~1436~~	1499
Clerk-Typist I	~~898~~	938	~~1176~~	1228
Clerk-Typist II	~~983~~	1026	~~1285~~	1342
Clerk-Typist III	~~1101~~	1149	~~1436~~	1499
Clerk-Steno I	~~940~~	981	~~1226~~	1280
Clerk-Steno II	~~1075~~	1122	~~1404~~	1466

Waste Management Board

Proposed Rules Governing the Solid Waste Processing Facilities Demonstration Program

Notice of Intent to Adopt Amendments to Existing Rules without a Public Hearing

Notice is hereby given that the Minnesota Waste Management Board proposes to adopt the above-entitled amendments to existing rules without a public hearing. The Waste Management Board has determined that the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in Minn. Stat. §§ 14.22-14.28, as amended by Laws 1984, ch. 640, §§ 12-15.

Persons interested in these rules shall have 30 days in which to submit comments in support of or in opposition to the proposed amendments to existing rules. Comment is encouraged. Each comment should identify the portion of the proposed amendment addressed, the reason for the comment, and any change proposed. The proposed amendments to existing rules may be modified if the modifications are supported by the data and views submitted to the Waste Management Board and do not result in a substantial change in the proposed language.

Unless 25 or more persons submit written requests for a public hearing on the proposed amendments within the 30-day comment period, a public hearing will not be held. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed amendment addressed, the reason for the request, and any change proposed. In the event a public hearing is required, the Waste Management Board will proceed according to the provisions of Minn. Stat. §§ 14.08-14.28, as amended by Laws 1984, ch. 640, §§ 4-15.

Persons who wish to submit comments or a written request for a public hearing should submit such comments or request to:

Waste Management Board
Attention: Ed Welsch
123 Thorson Building
7323 - 58th Avenue North
Crystal, MN 55428
(612) 536-0816

Authority for the adoption of these rules is contained in Minn. Stat. § 115A.49 (Supp. 1983). Additionally, a statement of need and reasonableness that describes the need for and reasonableness of each provision of the proposed amendments to existing rules and identifies the data and information relied upon to support the proposed amendments to existing rules has been prepared and is available from the Waste Management Board, Attn: Ed Welsch, 123 Thorson Building, 7323 - 58th Avenue North, Crystal, MN 55428, upon request.

If a hearing is not required, and upon adoption of the final amendments to existing rules without a public hearing, the proposed amendments to existing rules, this notice, the statement of need and reasonableness, all written comments received, and the final amendments to existing rules as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final amendments to existing rules as adopted, should submit a written statement of such request to the Waste Management Board, Attn: Ed Welsch, 123 Thorson Building, 7323 - 58th Avenue North, Crystal, MN 55428.

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

FINDINGS OF FACT AND CONCLUSIONS

The Commissioner published a Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five Persons Request a Hearing and a Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in the State Register on September 24, 1984. Notices were also sent by United States mail to all persons on the list maintained by the Department pursuant to Minnesota Statutes, section 14.14, subd. 1 on September 20, 1984. After affording all interested and affected persons an opportunity to submit comments for 30 days after the notices and an opportunity to request a public hearing, and after noting that there were no requests for a public hearing, I find the following:

That the rules of the Minnesota Merit System, parts 9575.0350 and 9575.1500 be adopted as proposed and published on September 24, 1984 at 9 State Register 643, pages 643-655.

CONCLUSIONS

I hereby conclude that:

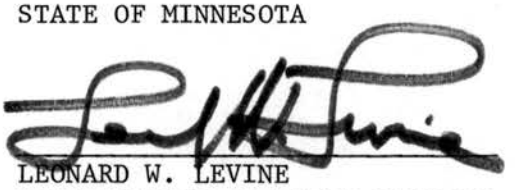
1. The Commissioner has statutory authority to promulgate these rules.

2. Proper notice of the Department's intent to adopt the proposed above-captioned rules was given as required by law, and all interested persons were afforded an opportunity to submit data and views on the proposed rules.

3. The Department has complied with all applicable provisions of law and rule in the promulgation of these rules.

Dated: 10/25/84

STATE OF MINNESOTA



LEONARD W. LEVINE
COMMISSIONER OF HUMAN SERVICES

STATE OF MINNESOTA

DEPARTMENT OF HEALTH

In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

FINDINGS OF FACT AND CONCLUSIONS

The Commissioner published a Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five Persons Request a Hearing and a Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in the State Register on September 24, 1984. Notices were also sent by United States mail to all persons on the list maintained by the Department pursuant to Minnesota Statutes, section 14.14, subd. 1 on September 20, 1984. After affording all interested and affected persons an opportunity to submit comments for 30 days after the notices and an opportunity to request a public hearing, and after noting that there were no requests for a public hearing, I find the following:

That the rules of the Minnesota Merit System, part 4670·1320 and parts 4670.4200-4670.4240 be adopted as proposed and published on September 24, 1984 at 9 State Register 634 pages 634-639.

CONCLUSIONS

I hereby conclude that:

1. The Commissioner has statutory authority to promulgate these rules.

2. Proper notice of the Department's intent to adopt the proposed above-captioned rules was given as required by law, and all interested persons were afforded an opportunity to submit data and views on the proposed rules.

3. The Department has complied with all applicable provisions of law and rule in the promulgation of these rules.

Dated: October 29, 1984

STATE OF MINNESOTA

Sr. Mary Madonna Ashton

SISTER MARY MADONNA ASHTON
COMMISSIONER OF HEALTH

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed Adoption of the Rules of the Minnesota Merit System Governing the Compensation Plan and Salary Adjustments

FINDINGS OF FACT AND CONCLUSIONS

The Governor published a Notice of Intent to Amend Rules Without a Public Hearing and Notice of Intent to Amend Rules With a Public Hearing if Twenty-Five Persons Request a Hearing and a Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than Twenty-Five Persons Request a Hearing in the State Register on September 24, 1984. Notices were also sent by United States mail to all persons on the list maintained by the Department pursuant to Minnesota Statutes, section 14.14, subd. 1 on September 20, 1984. After affording all interested and affected persons an opportunity to submit comments for 30 days after the notices and an opportunity to request a public hearing, and after noting that there were no requests for a public hearing, I find the following:

That the rules of the Minnesota Merit System, part 7520.0650 and parts 7520.1000-7520.1100 be adopted as proposed and published on September 24, 1984 at 9 State Register 656 pages 656-660.

CONCLUSIONS

I hereby conclude that:

1. The Governor has statutory authority to promulgate these rules.

2. Proper notice of the Department's intent to adopt the proposed above-captioned rules was given as required by law, and all interested persons were afforded an opportunity to submit data and views on the proposed rules.

3. The Department has complied with all applicable provisions of law and rule in the promulgation of these rules.

Dated: October 29, 1984

STATE OF MINNESOTA

RUDY PERPICH
GOVERNOR

STATE OF MINNESOTA

COUNTY OF RAMSEY

BEFORE LEONARD W. LEVINE
COMMISSIONER OF PUBLIC WELFARE

BEFORE SISTER MARY MADONNA ASHTON
COMMISSIONER OF HEALTH

BEFORE RUDY PERPICH
GOVERNOR

IN THE MATTER OF THE PROPOSED ADOPTION OF
RULES OF THE MINNESOTA MERIT SYSTEM GOVERNING
THE COMPENSATION PLAN.

STATEMENT OF NEED
AND REASONABLENESS

I. The following considerations constitute the statutory and regulatory authority upon which the above-cited rule amendments are based:

1. Federal law requires that in order for Minnesota to be eligible to receive grant-in-aid funds for its various public welfare, public health and civil defense programs, it must establish and maintain a merit system for personnel administration. See, e.g. 42 USC Ch. 62. 1/

1/ Also see sections of the United States Code and Code of Federal Regulations cited herein where the following programs have a statutory or regulatory requirement for the establishment and maintenance of personnel standards on a merit basis:

Aid to Families With Dependent Children - "AFDC" [42 USC § 602 (a) (5)]
Food Stamps [7 USC §2020 (e) (6) (B)]
Medical Assistance - "MA" [42 USC § 1396a (a) (4) (A)]
Aid to the Blind [42 USC § 1202 (a) (5) (A)]
Aid to the Permanently and Totally Disabled [42 USC § 1352 (a) (5) (A)]
Aid to the Aged, Blind or Disabled [42 USC § 1382 (a) (5) (A)]
State and Community Programs on Aging [12 USC § 3027 (a) (4)]
Adoption Assistance and Foster Care [42 USC 671 (a) (5)]
Old-Age Assistance [42 USC 302 (a) (5) (A)]
National Health Planning and Resources Development, Public Health Service Act [42 USC 300m-1 (b) (4) (B)]
Child Welfare Services [45 CFR 1392.49 (c)]
Emergency Management Assistance [44 CFR 302.5]

2. Pursuant to such congressional action the Office of Personnel Management, acting under authority transferred to the United States Civil Service Commission from the Departments of Health, Education and Welfare, Labor, and Agriculture by the Intergovernmental Personnel Act (IPA) of 1970 and subsequently transferred on January 1, 1979, to the Office of Personnel Management by the Reorganization Plan Number Two of 1978, promulgated the Standards for a Merit System of Personnel Administration 48 Fed. Reg. 9209-9212 (March 4, 1983) (to be codified at 5 CFR Part 900, Subpart F), which imposes on the State of Minnesota general requirements for a merit system of personnel administration in the administration of the federal grant-in-aid programs. (See, Footnote 1 Supra.)

3. Under the aforementioned grant-in-aid programs the State of Minnesota, through its appropriate agencies, is the grantee of federal program and administrative funds and, accordingly, the State is under an affirmative obligation to insure that such monies are properly and efficiently expended in compliance with the applicable federal standards. Those standards require that in order for the agencies under the Minnesota Merit System to be eligible to receive federal grant-in-aid funds the Minnesota Merit System rules must specifically include, among other things, an active recruitment, selection and appointment program, current classification and compensation plans, training, retention on the basis of performance and fair, non-discriminatory treatment of applicants and employees with due regard to their privacy and constitutional rights (48 Fed. Reg. 9211 (March 4, 1983) (To be codified at 5 CFR § 900.603).

4. In conformance with 5 CFR Part 900, Subpart F, the Minnesota Legislature enacted Minn. Stat. § 12.22 subd. 3, § 144.071 and § 256.012[2/], which respectively authorize the governor, the commissioner of health, and the commissioner of public welfare to adopt necessary methods of personnel administration for implementing merit systems within their individual agencies. Collectively, the resulting programs are referred to as the "Minnesota Merit System".

2/ See also Minn. Stat. §§ 393.07 (5), 256.01 (4), 393.07 (3) and 256.011.

5. Pursuant to such statutory authority those state agencies have adopted comprehensive administrative rules which regulate administration of the Minnesota Merit System. 3/

6. The Minnesota Supreme Court upheld the authority of the Commissioner of Public Welfare and by implication that of the Commissioner of Health and the Governor to promulgate personnel rules and regulations in quashing a writ of mandamus brought by the Hennepin County Welfare Board against the county auditor in an attempt to force payment of salaries in excess of the maximum rates established by the Director of Social Welfare. 4/

> . . . . . it is clear that the Director of Social Welfare was clearly right in adopting and promulgating a merit plan which includes initial, intervening, and maximum rates of pay for each class of position of the county welfare board system included within the plan and that the plan so adopted was binding upon all county welfare boards within the state . . . . . In our opinion the federal and state acts, properly construed, provide that the Federal Security Administrator as well as the Director of Social Welfare shall have authority to adopt rules and regulations with respect to the selection, tenure of office and compensation of personnel within initial, intervening and maximum rates of pay but shall have no authority or voice in the selection of any particular person for a position in the state welfare program nor the determination of his tenure of office and individual compensation.

State ex rel. Hennepin County Welfare Board and another v. Robert F. Fitzsimmons, et al., 239 Minn. 407, 420, 58 N.W. 2d 882, (1953). 5/

7. The above-cited proposed rule amendments are promulgated in accordance with the provisions of applicable Minnesota statutes and expressly guarantee the rights of public employers and Minnesota Merit System employees in conformance with the terms of the state's Public Employee Labor Relations Act (Minn. Stat. §§ 179.61 - 179.77).

3/ 12 MCAR §§ 2.490-2.841, 11 MCAR §§ 1.2090-1.2141 and 7 MCAR §§ 1.235-1.315.

4/ "Director of Social Welfare" was the former title of the Commissioner of Public Welfare.

5/ The authority of the Merit System to promulgate rules establishing minimum and maximum salary scales and minimum fringe benefits is currently being challenged. County of Le Sueur, et al. v. Levine, et al., Civil File No. 461543 (Ramsey County District Court). Plaintiffs' motions for a temporary restraining order and a temporary injunction enjoining the Merit System from enforcing the compensation plans currently in effect were both denied. Defendant's motion for summary judgment was denied and the case is still pending. In the meantime, of course, the challenged rules remain in force and effect.

II. The justification establishing the reasonableness of the specific substantive provisions of the proposed rules, all of which concern the Minnesota Merit System operation, is as follows:

A. Salary Adjustments and Increases; Recommended Adjustments

1. Minnesota Rules, parts 9575.0350, subpart 3; 4670.1320 and 7520.0650, subpart 3. Amendments are proposed to parts 9575.0350, subpart 3; 4670.1320 and 7520.0650, subpart 3. changing the Merit System general salary adjustment recommended for employees on all salary schedules from four percent to 4.4 percent. These amendments are necessary in order to comply with Merit System rule provisions governing recommended salary adjustments for employees in even-numbered years. Language contained in Minnesota Rules, part 9575.0310, subpart 4; part 4670.1200, subpart 4 and part 7520.0620, subpart 4 describes the process to be followed by the supervisor during even-numbered years in recommending increases in the rates of pay for Merit System classifications and general salary adjustments for employees. The recommendation is arrived at by following a formula specified in these rules involving changes in the consumer price index for urban wage earners and clerical workers for Minneapolis-St. Paul, as published by the Bureau of Labor Statistics, new series index (1967=100). The formula requires the supervisor to recommend that all rates of pay for all classifications be adjusted by an amount equal to 80 percent of the increase in the consumer price index between June of the current year and June of the preceding year with the recommended amount being rounded to the nearest tenth of a percent, not to exceed 9 percent. The rules further provide that the same percentage increase recommended for all rates of pay shall also be recommended as a general salary adjustment for all employees.

The Bureau of Labor Statistic's June 1984 consumer price index report for Minneapolis-St. Paul showed an increase in the consumer price index for the period June, 1983, to June, 1984, of 5.5 percent for urban wage earners and clerical workers. Eighty percent of this increase equals 4.4 percent rounded to the nearest tenth of a percent and so, under the formula, the recommended general salary adjustment for employees is 4.4 percent to be effective January 1, 1985. In order to comply with current rule language, which has the force and effect of law, the proposed amendment must be 4.4 percent.

It should be pointed out that the Merit System recommended salary adjustment does not apply to employees included in a formally recognized collective bargaining unit. There are 32 Merit System agencies in which employees are covered by a collective bargaining agreement and employee compensation is the product of negotiations between the appointing authority and the exclusive representative. Even in agencies without a collective bargaining agreement, appointing authorities are not required to adopt the Merit System recommended salary adjustments but have the flexibility, under the rules, to adopt a different salary adjustment for their employees. If an agency does adopt the Merit System recommended salary adjustment, the only salary adjustments that are required are those necessary to raise individual employees' salaries up to the new minimum salary rate for their classification on the Merit System compensation plan adopted by their agency.

B. Compensation Plan

1. Minnesota Rules, parts 9575.1500, 4670.4200 to 4670.4240 and 7520.1000 to 7520.1100. Proposed amendments to these rules are necessary in order to adjust salary rates for all Merit System classifications for 1985 in accordance with the formula contained in Minnesota Rules, part 9575.0310, subpart 4; part 4670.1200, subpart 4 and part 7520.0620, subpart 4. The application of that formula yields a recommended 4.4% increase in the 1984 minimum and maximum salary rates for all Merit System classifications. Therefore, the proposed amendments to parts 9575.1500, 4670.4200 to 4670.4240 and 7520.1000 to 7520.1100 represent minimum and maximum salary rates for all Merit System classifications that are 4.4 percent higher than the 1984 rates.

Proposed minor amendments to parts 9575.1500, 4670.4200 to 4670.4240 and 7520.1000 to 7520.1100 are necessary to identify the compensation plans as being for 1985 rather than 1984.

Finally, amendments are proposed to part 9575.1500 that are necessary to provide class titles and minimum and maximum salary rates for six new classes established in 1984. New classes established include Collections Officer, Computer Operations Specialist, Gerontology Counselor, Housing Rehabilitation Specialist, Legal Secretary and Staff Development Specialist. These amendments are necessary in order to maintain a current compensation plan with class titles and minimum and maximum salaries that are reflective of the various functions actually being performed by Merit System employees.

The aforegoing authorities and comments are submitted in justification of final adoption of the above-cited proposed rule amendments.

Ralph W. Corey

Ralph W. Corey

Merit System Supervisor

Dated: August 31, 1984

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

DEPARTMENT OF HEALTH

DEPARTMENT OF PUBLIC SAFETY

In the Matter of the Proposed Adoption
of the Rules of the State Departments of
Human Services, Health, and Public Safety
Governing the Minnesota Merit System

STATEMENT OF COMPLIANCE WITH
RULE-MAKING PROCEDURES

I, John M. Burman, do hereby declare that I have examined the rules and all related documents and that, based on my examination and my personal familiarity with the applicable procedures, the Administrative Procedures Act, the rules of the Office of Administrative Hearings, and the rules of the Attorney General have been followed. Any exceptions are noted below.

Special Assistant - Attorney General

Dated:

STATE OF MINNESOTA

DEPARTMENT OF HUMAN SERVICES

DEPARTMENT OF HEALTH

DEPARTMENT OF PUBLIC SAFETY

In the Matter of Proposed Adoption
of Existing Rules of the Minnesota
Merit System Covering the Compensation
Plan and Salary Adjustments

AFFIDAVIT OF MAILING
NOTICE OF SUBMISSION TO
THE ATTORNEY GENERAL

Ralph W. Corey, being first duly sworn, deposed and says:

For the above entitled matter, no persons or associations requested notice of the date when the rule material was submitted to the Attorney General under the provisions of Minnesota Statutes, section 14.26. No notices of submission to the Attorney General were mailed.

Ralph W. Corey

Subscribed and sworn to before me

this 26th day of October, 1984.

Jacqueline Sue Wierstad

JACQUELINE SUE WIERSTAD
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES OCTOBER 12, 1990