

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

ATTORNEY GENERAL

May 20, 1988

AUDREY M. GROTE, Specialist
Secondary Vocational Programs
Consumer-Homemaking/Service Occupations

MARTHA J. CASSERLY
Special Assistant
Attorney General

296-6839

In the Matter of the Adopted Permanent Rules Relating to Secondary Vocational Education; Technical Corrections

The above-referenced rule has been approved as to its legality by the Attorney General on May 20, 1988.

Enclosed is the agency's copy of the approved rule. This office has already filed two copies with the Secretary of State, who will forward one copy to the Revisor of Statutes. The fourth is being retained by this division of the Attorney General's Office for its records.

Also enclosed are any petitions, requests, submissions or comments received by the agency and any extra copies of documents which the agency submitted to the Attorney General.

In order for a permanent rule without a hearing to become effective, your agency must establish a notice of adoption in the State Register in accordance with Minn. Stat. § 14.27. An emergency rule becomes effective five working days after approval by the Attorney General; however, the agency must publish a notice in the State Register in accordance with Minn. Stat. § 14.34.

If you have any questions in this regard, please contact me.

MJC:bbl

Enclosures

cc: Maryanne Hruby
Duane Harves

RULE REVIEW CHECKLIST

File No. 1484
DATE RECEIVED 5-10-88
REVIEW DATE 5-19-88
DUE DATE 5-24-88

APPROVED 5.20.88mjc
DISAPPROVED
WITHDRAWN

Docket No. 05-0009-0026
ADOPTED W/O HEARING X
EMERGENCY RULE

REVISOR APPROVED
REVISOR DISAPPROVED
FIELD W/SEC.STATE
RETURNED TO AGENCY

✓ Rule as adopted (4 copies)

~~Notice to Solicit Outside Information/Opinion~~
~~Date published in State Register~~
~~Comments~~

~~Petition for Adoption of a Rule~~

✓ Board's Authorizing Resolution

✓ Proposed rule

yes Revisor's Certificate

✓ Notice of Intent to Adopt Rule

125.185 subd 4
121.11 subd 12 Statutory Authority

~~yes~~ NO Small Business Statement

~~yes~~ NO Expenditure of public money statement

Yes Signature

✓ Statement of Need and Reasonableness

yes Small Business Statement

NO Fees - § 16A.128

✓ Affidavit of Mailing Notice of Intent to Adopt Rule

2/8/88 Date (30)/25 days before adoption

✓ Publication in State Register

2/8/88 Date (30)/25 days before adoption

✓ Resolution Adopting

✓ Findings of Fact, Conclusions & Order Adopting

4/12/88 Date

✓ Written requests, submissions or comments

✓ Declaration of attorney

Cindy Lavarato Name of SAAG representing agency

~~Notice of Submission to Attorney General~~

~~Affidavit of Mailing Notice to Attorney General~~

CRF

Oak Land Vocational Center

SERVING YOUTH FROM
CAMBRIDGE, PRINCETON AND ST. FRANCIS

LYNN B. SALISBURY, DIRECTOR
430 N.W. 8TH AVENUE
CAMBRIDGE, MN 55008
612-689-2020

February 17, 1988

Audrey Grote
Minnesota Department of Education
629 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101

Dear Audrey:

I have just reviewed the proposed secondary licensure technical corrections proposal. As usual, you have done a very good job with it. I do have a question which I have already directed to Jerry Davis, in regards to the business simulations licensure. That licensure is under 3517.0350, subd.1, item B. There has been some rearranging and deletion of terms there. They have kept relational data base as a term.

My concern is, what is relational data based management? My concern is not only for a clear definition, but for the implications it has on software and equipment. Currently there is not an over abundance of relational data bases available for use in the classroom simualtion. This rule could have an affect on programming and equipment which could be a disadvantage to some school districts.

One of my staff members attended a workshop last summer in Mankato and the "relational data base" that she was exposed to was the Apple Works program. To the best of my limited knowledge, Apple Works is not a relational data base as defined in technical terms. I think it would be a good idea if everyone knew exactly what is being defined a as relational data base.

If the intent is to be able to use any kind of data base, then I'm not sure that the term relational should be included. Without a state supervisor for business ed. this point needs to be clarified not only with the instructors but with vocational directors and teacher ed people as well. It is important that all of us are operating on the same body of information and knowledge.

As I said earlier, I have expressed my concerns to Jerry Davis previously but need to receive a firm definition and intent of the rule. I will anxiously await your response.

Sincerely yours,

Lynn Salisbury

Lynn Salisbury

LS:ce

SF-00006-05 (4/86)

STATE OF MINNESOTA

Office Memorandum

DEPARTMENT : Education

DATE : May 10, 1988

TO : Christie Eller
Attorney General Office

FROM : Audrey M. Grote, Specialist
Secondary Vocational Programs
Consumer-Homemaking/Service Occupations

Audrey M. Grote

PHONE : 6-4864

SUBJECT : ADOPTED RULES FOR ATTORNEY GENERAL REVIEW

Two State Board of Education Rules are enclosed for your review:

Secondary Vocational Licensure, Technical Corrections, Minnesota Rules, pt. 3517.0350 to 3517.3450 and

Vocational Education Programs in Secondary Schools, Minnesota Rules, pt. 3505.0200 to 3505.6000.

If you have questions, please contact Audrey Grote at 296-4864 in Room 629 Capitol Square Building.

lh

Enclosures

State Board of Education

Adopted Permanent Rules Relating to Secondary Vocational Education; Technical Corrections

Rules as Adopted

3517.0350 SECONDARY BUSINESS SIMULATION OCCUPATIONS TEACHER.

Subpart 1. **Requirements.** An applicant for an entrance license to teach secondary business simulation must meet the requirements in this subpart. A person licensed to teach the model office program must replace that license according to subpart 2.

A. [Unchanged.]

B. Technical coursework: technical preparation of 10 credits or 120 clock hours with a minimum of two credits or 24 clock hours of formal training using each of the following types of computer software: word processing, accounting, spreadsheets, relational data base management, and graphics. Technical preparation must be completed within the five-year period just before the date the license is to be issued.

C. and D. [Unchanged.]

Subp. 2. **Converting a model office license.** By July 1, 1990, model office programs must be converted to business simulation occupations programs. A license under this part is required to teach business simulation occupations. The personnel licensing section must not issue new model office licenses after the effective date of this chapter. A model office license is renewable under this chapter until July 1, 1990, and is valid to teach model office. However, after July 1, 1990, model office programs will not be eligible for funding.

3517.0520 SECONDARY CONSUMER AND HOMEMAKING/FAMILY LIFE EDUCATION TEACHER.

Subpart 1. **Requirements.** An applicant for an entrance license to teach the vocational program of consumer and homemaking education including the family life component in a

secondary school must meet the following requirements:

A. Educational criteria:

(1) and (2) [Unchanged.]

(3) except for a teacher adding this category of practice to a valid five-year consumer and homemaking license, a two-credit course in integrating the appropriate vocational student organization into the curriculum, completed before renewal of the entrance license;

(4) a course in philosophy of vocational education, completed before renewal of the entrance license;

(5) the human relations program as specified in part 3517.3500; and

(6) recommendation from an approved home economics program designee verifying that the education and technical coursework requirements have been met, including activities within the prior five years in the amount and in the categories stated in the continuing education requirement in part 3517.7200.

B. Technical coursework: 24 quarter credits of college family life courses. The 24 credits must include at least three quarter credits each, approved by an approved home economics program designee, in parenting and in development of human sexuality with a maximum of nine quarter credits in development of human sexuality. The 24 credits must also include a minimum of nine quarter credits in relationships within the family, family structures, and relationships of the family and its members to society. Up to six of the remaining credits may be in child development.

C. and D. [Unchanged.]

Subp. 2. [Unchanged.]

3517.1240 SECONDARY CHILDHOOD EDUCATION AIDE (SUPPORT STAFF).

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a childhood education aide who is responsible for assisting a secondary vocational child care and guidance education occupations teacher must meet either the

educational criteria in item A or the occupational experience criteria in item C, plus item A, subitems (2) and (3):

A. to C. [Unchanged.]

Subp. 2. and 3. [Unchanged.]

3517.1500 SECONDARY TEACHER-COORDINATOR OF WORK EXPERIENCE PROGRAMS FOR THE DISADVANTAGED.

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a vocational teacher-coordinator of work experience programs for the disadvantaged in a secondary school must meet the following requirements:

A. [Unchanged.]

B. Technical coursework:

(1) A directed independent study through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of special needs work experience programs. This independent study replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(2) and (3) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within occupational emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

Subp. 2. [Unchanged.]

3517.1520 SECONDARY TEACHER-COORDINATOR OF WORK EXPERIENCE PROGRAMS FOR THE HANDICAPPED.

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a vocational teacher-coordinator of work

experience programs for the handicapped in a secondary school must meet the following requirements:

A. Educational criteria:

(1) a baccalaureate degree in an education field plus valid Minnesota licensure in any special education field that includes secondary level students;

(2) to (4) [Unchanged.]

B. Technical coursework:

(1) [Unchanged.]

(2) A directed independent study completed through an approved Minnesota college designed to update the applicant in current work environments and conditions and operation of special needs work experience programs. This independent study replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(3) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B, subitem (2) replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

Subp. 2. [Unchanged.]

3517.1560 SECONDARY SUPPORT SERVICE FACILITATOR.

An applicant for an entrance license to serve as support service facilitator in a secondary school must meet the following requirements:

A. [Unchanged.]

B. Technical coursework:

(1) [Unchanged.]

(2) A directed independent study through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of special needs work experience programs. This independent study replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(3) to (6) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B, subitem (2) replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

3517.1600 SECONDARY VOCATIONAL EVALUATOR.

An applicant for an entrance license to serve as a vocational evaluator in a secondary school must meet the following requirements:

A. and B. [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The internship specified in item B, subitem (3) replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

3517.3450 EQUIVALENCY FOR COURSES OUTSIDE TEACHER EDUCATION CORE.

When an applicant has completed coursework that is not included in part 3517.3150, subpart 2, to meet a licensure

requirement and when the personnel licensing section cannot determine course equivalency on the basis of similar course titles or content, in consultation with the appropriate secondary vocational specialist, the following procedure applies:

A. to E. [Unchanged.]

F. Exception: Two years of active participation as an advisor in the appropriate vocational student organization substitutes for the two required credits in integrating the appropriate vocational student organization into the curriculum. The participation must be verified by the state program specialist responsible for the appropriate vocational student organization and must be within the five years just before the date the license is issued.

APPROVED AS TO FORM AND LEGALITY

May 20 19 88

HUBERT H. HUMPHREY, III
ATTORNEY GENERAL

BY MJ Cassedy

SPECIAL ASSISTANT ATTORNEY GENERAL

State Board of Education

Proposed Permanent Rules Relating to Secondary Vocational Education; Technical Corrections

Rules as Proposed

3517.0350 SECONDARY BUSINESS SIMULATION OCCUPATIONS TEACHER.

Subpart 1. **Requirements.** An applicant for an entrance license to teach secondary business simulation must meet the requirements in this subpart. A person licensed to teach the model office program must replace that license according to subpart 2.

A. [Unchanged.]

B. Technical coursework: technical preparation of ~~15~~ 10 credits or ~~180~~ 120 clock hours with a minimum of two credits or 24 clock hours of formal training using each of the following types of computer software: word processing, accounting, spreadsheets, ~~data-base,~~ relational data ~~bases~~ base management, and graphics. Technical preparation must be completed within the five-year period just before the date the license is to be issued.

C. and D. [Unchanged.]

Subp. 2. **Converting a model office license.** By July 1, ~~1989~~ 1990, model office programs must be converted to business simulation occupations programs. A license under this part is required to teach business simulation occupations. The personnel licensing section must not issue new model office licenses after the effective date of this chapter. ~~However,~~ A model office license is renewable under this chapter until July 1, ~~1989~~ 1990, and is valid to teach model office. However, after July 1, 1990, model office programs will not be eligible for funding.

3517.0520 SECONDARY CONSUMER AND HOMEMAKING/FAMILY LIFE EDUCATION TEACHER.

Subpart 1. **Requirements.** An applicant for an entrance

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license to teach the vocational program of consumer and homemaking education including the family life component in a secondary school must meet the following requirements:

A. Educational criteria:

(1) and (2) [Unchanged.]

(3) except for a teacher adding this category of practice to a valid five-year consumer and homemaking license, a two-credit course in integrating the appropriate vocational student organization into the curriculum, completed before renewal of the entrance license;

(4) a course in philosophy of vocational education, completed before renewal of the entrance license;

(5) the human relations program as specified in part 3517.3500; and

(6) recommendation from an approved home economics program designee verifying that the education and technical coursework requirements have been met, including activities within the prior five years in the amount and in the categories stated in the continuing education requirement in part 3517.7200.

B. Technical coursework: 24 quarter credits of college family life courses. The 24 credits must include at least three quarter credits each ~~and a maximum of nine quarter credits each~~, approved by an approved home economics program designee, in parenting and in development of human sexuality with a maximum of nine quarter credits in development of human sexuality. The 24 credits must also include a minimum of ~~six~~ nine quarter credits ~~and a maximum of 12 credits~~ in relationships within the family, family structures, and relationships of the family and its members to society. Up to six of the remaining credits may be in child development.

C. and D. [Unchanged.]

Subp. 2. [Unchanged.]

3517.1240 SECONDARY CHILDHOOD EDUCATION AIDE (SUPPORT STAFF).

Subpart 1. **Requirements.** An applicant for an entrance

Approved by Revisor _____

license to serve as a childhood education aide who is responsible for assisting a secondary vocational child care and guidance education occupations teacher must meet either the educational criteria in item A or the occupational experience criteria in item C, plus item A, subitems (2) and (3):

A. to C. [Unchanged.]

Subp. 2. and 3. [Unchanged.]

3517.1500 SECONDARY TEACHER-COORDINATOR OF WORK EXPERIENCE PROGRAMS FOR THE DISADVANTAGED.

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a vocational teacher-coordinator of work experience programs for the disadvantaged in a secondary school must meet the following requirements:

A. [Unchanged.]

B. Technical coursework:

(1) A directed independent study through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of special needs work experience programs. This independent study replaces the ~~usual 500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(2) and (3) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within occupational emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B replaces the ~~500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

Approved by Revisor _____

Subp. 2. [Unchanged.]

3517.1520 SECONDARY TEACHER-COORDINATOR OF WORK EXPERIENCE PROGRAMS FOR THE HANDICAPPED.

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a vocational teacher-coordinator of work experience programs for the handicapped in a secondary school must meet the following requirements:

A. Educational criteria:

(1) a baccalaureate degree in ~~a secondary~~ an education field plus valid Minnesota licensure in any special education field that includes secondary level students;

(2) to (4) [Unchanged.]

B. Technical coursework:

(1) [Unchanged.]

(2) A directed independent study completed through an approved Minnesota college designed to update the applicant in current work environments and conditions and operation of special needs work experience programs. This independent study replaces the ~~usual 500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(3) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B, subitem (2) replaces the ~~500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

Subp. 2. [Unchanged.]

Approved by Revisor _____

3517.1560 SECONDARY SUPPORT SERVICE FACILITATOR.

An applicant for an entrance license to serve as support service facilitator in a secondary school must meet the following requirements:

A. [Unchanged.]

B. Technical coursework:

(1) [Unchanged.]

(2) A directed independent study through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of special needs work experience programs. This independent study replaces the ~~usual 500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(3) to (6) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B, subitem (2) replaces the ~~recent 500 hours of occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

3517.1600 SECONDARY VOCATIONAL EVALUATOR.

An applicant for an entrance license to serve as a vocational evaluator in a secondary school must meet the following requirements:

A. and B. [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to

Approved by Revisor _____

3517.4200 within emphasis or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The internship specified in item B, subitem (3) replaces the ~~recent 500-hours-of-occupational-experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

3517.3450 EQUIVALENCY FOR COURSES OUTSIDE TEACHER EDUCATION CORE.

When an applicant has completed coursework that is not included in part 3517.3150, subpart 2, to meet a licensure requirement and when the personnel licensing section cannot determine course equivalency on the basis of similar course titles or content, in consultation with the appropriate secondary vocational specialist, the following procedure applies:

A. to E. [Unchanged.]

F. Exception: Two years of active participation as an advisor in the appropriate vocational student organization substitutes for the two required credits in integrating the appropriate vocational student organization into the curriculum. The participation must be verified by the state program specialist responsible for the appropriate vocational student organization and must be within the five years just before the date the license is issued.

Approved
by Revisor _____

Office of the Revisor of Statutes

Administrative Rules

TITLE: Proposed Permanent Rules Relating to Secondary Vocational Education; Technical Corrections

AGENCY: State Board of Education

MINNESOTA RULES: Chapter 3517

APPROVED AS TO FORM AND LEGALITY

_____ 19____

HUBERT H. HUMPHREY, III
ATTORNEY GENERAL

BY_____
SPECIAL ASSISTANT ATTORNEY GENERAL

The attached rules are approved for publication in the State Register

Richard J. Sands
Senior Assistant Revisor

STATE BOARD OF EDUCATION
DEPARTMENT OF EDUCATION
PARTNERSHIPS DIVISION

Statement of Need and Reasonableness for the Changes/Corrections of Rules Governing the Licensure of Secondary Vocational Education Personnel

The statutory authority for the State Board of Education to promulgate these rules is contained in Minnesota Statutes Section 121.11 subd. 12 (1986) and Section 125.185 subd. 4 (Supp. 1987).

RULES AS PROPOSED

Minnesota Rules 3517.0010 to 3517.9700 Education: Secondary Vocational Licenses.

Authority of the State Board of Education to promulgate these rules is found in Minnesota Statutes Section 121.11 subd. 12 (1986) which states:

> The State Board shall adopt and enforce rules, consistent with this code, appropriate for the administration and enforcement thereof. Notwithstanding the provisions of section 14.05, subdivision 4, the State Board may grant a variance to its rules upon application by a school district for purposes of implementing experimental programs in learning or school management which attempt to make better use of community resources or available technology.

Authority is also found in Minnesota Statutes Section 125.185 subd. 4 (Supp. 1987), pertaining to the Board of Teaching. That section states in part:

> The Board shall adopt rules to license public school teachers and interns subject to Chapter 14.
>
> With regard to vocational education teachers, the Board of Teaching shall adopt and maintain as its rules the rules of the State Board of Education and the State Board of Vocational Technical Education.

BACKGROUND INFORMATION

Minnesota Rule Chapter 3517 became effective on July 8, 1987, five working days after the final publication of the adopted rule in the State Register on June 29, 1987.

Almost before the ink was dry, errors, typos, and the need for technical changes and clarifications were noted by the Personnel Licensing Section, administrators and State staff.

In September, 1987, State staff began to assemble, rewrite and execute the necessary editorial corrections to give the chapter more clarity and make it easier to read.

A notice of Intent to Adopt a Rule Without a Public Hearing was published in the Minnesota State Register on February 8, 1988, for non-controversial rule changes/corrections.

3517.0350 Secondary Business Simulation Occupations Teacher

Subpart 1, Item B.

The number of credits and clock hours was changed to reflect the provision for formal training in each of the five types of computer software. This amendment is reasonable because the new numbers correlate the number of total credits or clock hours with the total of the five component credit/clock hour requirments.

Formal training, using computer software for both data base and relational data bases, was combined into a requirement for relational data base management. This change was needed and reasonable because recent software developments make it possible for teachers to utilize relational data bases without having extensive, introductory data base instruction.

Subpart 2

The conversion date for model office programs to business simulation occupations programs was extended to July 1, 1990. These changes are being made to reflect the current technology in office environments. The changing licensure requirements as a result of this conversion will expand the knowledge base of the teacher so that they can prepare students to adequately meet the office needs of the next century. Since only state approved programs are eligible for vocational funding (3505.2400), the language was expanded as a reminder that after July 1, 1990, model office programs will no longer be eligible for vocational funding. State staff leadership is needed to effectively bring about the conversion of the model office program to a business simulation program. However, because of a vacancy in the relevant state staff position, an additional year was necessary to provide the leadership for this transition.

3517.0520 Secondary Consumer and Homemaking/Family Life Education Teacher

Subpart 1, Item A, subitem 3

This part was changed with the addition of the following sentence: "Teachers adding this category of practice to a valid five-year Consumer and Homemaking license are exempt from the two-credit course in integrating the vocational student organization into the curriculum." A large percentage of teachers holding a valid five-year Consumer - Homemaking license have had actual experience of two years or more as a student organization advisor. Two years of experience as a student organization advisor is a reasonable substitution for this two-credit course.

Subpart 1, Item B

The original intent for including maximum numbers of quarter credits in family life courses was to distribute the credits more evenly among the course offerings. In practice, this maximum number criteria created a rigid and inflexible burden. In cooperation with teacher educators, it was decided to delete the maximums and make more flexibility by naming only a maximum of nine credits in the development of human

sexuality. In addition, the minimum number of credits for relationships within the family et al, was increased to nine quarter credits. This left a remainder of six quarter credits which may be in the area of child development. By changing the maximum number of credits and defining the areas included, the original intent of even distribution of credits is more reasonably attained.

3517.1240 Secondary Childhood Education Aide (Support Staff)

Subpart 1

The words "plus item A, subitem (2) and (3)" were added for clarification of the original intent.

3517.1500 Secondary Teacher-Coordinator of Work Experience Programs for the Disadvantaged

Subpart 1, Item B, subitem (1) and
Subpart 1, Item C, subitem (1);

3517.1520 Secondary Teacher-Coordinator of Work Experience Programs for the Handicapped

Subpart 1, Item B, subitem (2) and
Subpart 1, Item C, subitem (1);

3517.1560 Secondary Support Service Facilitator

Item B, subitem (2) and
Item C, subitem (1);

3517.1600 Secondary Vocational Evaluator

Item C, subitem (1);

It was necessary in seven separate areas of the four sections identified above to delete the words "the usual 500 hours of recent occupational experience" in order to prevent misinterpretation. This language was expanded and replaced with the words "need for the recency of 500 hours in the total of 200 hours of required paid employment."

When these rules were written, the original intent was that the directed independent study course (which was to provide recent exposure to the world of work and the operatin of programs) would replace only the recency of the 500 hours as part of the total of 2000 hours of required paid employment.

The original language was open to misinterpretation by readers because they thought it reduced the 2000 hours of work experience to 1500 hours, and thus clarification was needed.

3517.1520 Secondary Teacher-Coordinator of Work Experience Programs for the Handicapped

Item A, subitem (1)

This part was changed by deleting the word "secondary" in the educational major requirement. The word was unintentionally included, as a baccalaureate in any educational field provides the basic educational background for this license. The requirement for secondary licensure in a special education field (which is also included in

these criteria) fulfills the need for secondary exposure and provides reasonable opportunity for all teachers seeking licensure to serve special needs students.

3517.3450 Equivalency for Courses Outside Teacher Education Core

A new item lettered "F" will be added following item E in this part. The new wording is:

"Exception: Two years of active participation as an advisor in the appropriate vocational student organization substitutes for the two required credits in integrating the appropriate vocational student organization into the curriculum. The participation must be verified by the state program specialist responsible for the appropriate vocational student organization and must be within the five years just before the date the license is issued."

This statement is needed and reasonable because it clarifies and reflects the original intent to have teachers who are competent, experienced vocational student organization advisors. Two years of actual experience is a reasonable substitute for a two-credit preparatory course.

FISCAL STATEMENT

The State Board of Education estimates that there will be no cost to local school districts in the state in order to implement the proposed rule.

SMALL BUSINESS

These rules will not impact small business.

EXPERT WITNESS

In the event of a public hearing the following expert witnesses will testify:

J. Thomas Strom
Colleen Kish
Audrey Grote
Pat DiPlacido
Jerry Davis
Ronald Koebnick

STATE BOARD OF EDUCATION

AUTHORIZING RESOLUTION

RESOLVED, that Ruth E. Randall, secretary of the State Board of Education, is hereby granted the authority and directed to sign and to give the Notice of the Board's Intent to Adopt a Rule Without a Public Hearing Relating to Education: Secondary Vocational Licensure, Technical Corrections to all persons who have registered their names with the Board for that purpose and publish the Notice and rule in the State Register, and to perform any and all acts incidental thereto.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 20 day of January, 1988.

Ruth E. Randall

Ruth E. Randall
Secretary of the Board

CERTIFICATE OF THE STATE BOARD

OF EDUCATION'S AUTHORIZING RESOLUTION

I, Ruth E. Randall, do hereby certify that I am the secretary of the State Board of Education, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the State Board of Education duly and properly called and held on the 20 day of January 1988, that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

RESOLVED, that Ruth E. Randall, secretary of the State Board of Education is hereby granted the authority and directed to sign and to give the Notice of the Board's Intent to Adopt a Rule Without a Public Hearing Relating to Education: Secondary Vocational Licensure; Technical Corrections to all persons who have registered their names with the Board for that purpose and publish the Notice and rule in the State Register, and to perform any and all acts incidental thereto.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 20 day of January, 1988.

Ruth E. Randall
Secretary, State Board of Education

Marjorie L. Johnson
Attest by one Board Member

Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101 Phone:

NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING

State Board of Education
Department of Education
Partnerships Division

In the Matter of the Proposed
Adopting of the Rule of
the State Board of Education
Relating to Education:
Secondary Vocational Licensure,
Technical Corrections
Minnesota Rules, pt. 3517.0350
to 3517.3450

NOTICE OF INTENT TO ADOPT A
RULE WITHOUT A PUBLIC HEARING

Notice is hereby given that the State Board of Education intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in Minnesota Statutes, sections 14.22 to 14.28. The statutory authority to adopt the rule is Minn. Stat. § 121.11, subd. 12 (1986) and Minn. Stat. § 125.185, subd. 4 (1984 Supp. 1987).

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to Minnesota Statutes, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Audrey Grote
Minnesota Department of Education
629 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

The rule proposed for adoption would give the rules more clarity and make it easier to read. A few minor changes in the substance were made in the areas of business education, family life and the requirements for the vocational student organization course. A copy of the proposed rule is enclosed for your information.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each correction of the proposed rule and identifies the data and information relied upon to support the proposed rule corrections has been prepared and is available from Audrey Grote upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Audrey Grote.

State of Minnesota
State Board of Education

1-20-88
Date

Ruth E. Randall
Ruth E. Randall
Secretary, State Board of Education

State of Minnesota
Department of Education

State Board of Education
Partnerships Division

IN THE MATTER OF: The Proposed Adoption of the Rule of the State Board of Education Relating to Education: Secondary Vocational Licensure, Technical Corrections Minnesota Rules, pt. 3517.0350 to 3517.3450

STATE OF MINNESOTA)
) ss.
County of Ramsey)

AFFIDAVIT OF MAILING

John, being first duly sworn, deposes and says:

That on the 8 day of February, 1988, at the City of St. Paul, county of Ramsey, State of Minnesota, he served the attached Notice of Intent to Adopt a Rule Without a Public Hearing, by depositing in the State of Minnesota Central Mail System for United States mailing at said City of St. Paul, a copy thereof, properly enveloped, with postage prepaid, on all persons and associations named on the certified list (see attached Certificate) who have requested that their names be placed on file with the Minnesota Department of Education for the purpose of receiving notice of the proposed adoption of rules by the State Board of Education.

John R Jelmberg 2-8-88

Subscribed and sworn to before me
this 8 day of Feb., 1988.

Hollis Dee Britz-Mitchell

HOLLIS DEE BRITZ - MITCHELL
NOTARY PUBLIC-MINNESOTA
CHISAGO COUNTY
MY COMMISSION EXPIRES OCTOBER 4, 1990

State of Minnesota
Department of Education

State Board of Education
Partnerships Division

STATE OF MINNESOTA

COUNTY OF RAMSEY

IN THE MATTER OF: The Proposed Adoption
of the Rule of the State Board of
Education Relating to Education:
Secondary Vocational Licensure, Technical Corrections
Minnesota Rules, pt. 3517.0350
to 3517.3450

CERTIFICATE

I hereby certify that the list of persons, associations, and other interested groups who have requested, pursuant of Minnesota Statute § 14.14, subdivision 1a, that their names be placed on file with and maintained by the Minnesota Department of Education for the purpose of receiving notice of the proposed adoption of rules by the State Board of Education is accurate and complete as of 2:00 o'clock P.M. this 8 day of Feb., 1988.

STATE DEPARTMENT OF EDUCATION

By Phillis Lee Bly-Mitchell

State of Minnesota
Department of Education

State Board of Education
Partnerships Division

IN THE MATTER OF: The Proposed Adoption of the Rule of the State Board of Education Relating to Education: Secondary Vocational Licensure, Technical Corrections; Minnesota Rules, pt. 3517.0350 to 3517.3450 MAILING LIST

AFFIDAVIT OF ADDITIONAL NOTICE OF THE STATE BOARD OF EDUCATION

I hereby certify that in addition to the Notice required for persons on the State Board of Education rulemaking mailing list of persons who have specifically requested notice of rulemaking proceedings, a notice and a copy of the rules as proposed were mailed to school superintendents; directors of: ECSUs, intermediate districts; vocational centers; joint powers districts; and also educational organizations.

STATE BOARD OF EDUCATION

Ruth E. Randall

Ruth E. Randall, Secretary

Subscribed and sworn to before me

this 8 day of Feb., 1988.

Hollis Dee Britz-Mitchell

Notary Public

Chisago, County, Minnesota

My Commission expires Oct. 4, 1990

HOLLIS DEE BRITZ - MITCHELL
NOTARY PUBLIC-MINNESOTA
CHISAGO COUNTY
MY COMMISSION EXPIRES OCTOBER 4, 1990

Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101 Phone:

NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING

State Board of Education
Department of Education
Partnerships Division

In the Matter of the Proposed Adopting of the Rule of the State Board of Education Relating to Education: Secondary Vocational Licensure, Technical Corrections Minnesota Rules, pt. 3517.0350 to 3517.3450

NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING

Notice is hereby given that the State Board of Education intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in Minnesota Statutes, sections 14.22 to 14.28. The statutory authority to adopt the rule is Minn. Stat. § 121.11, subd. 12 (1986) and Minn. Stat. § 125.185, subd. 4 (1984 Supp. 1987).

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to Minnesota Statutes, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Audrey Grote
Minnesota Department of Education
629 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

The rule proposed for adoption would give the rules more clarity and make it easier to read. A few minor changes in the substance were made in the areas of business education, family life and the requirements for the vocational student organization course. A copy of the proposed rule is enclosed for your information.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each correction of the proposed rule and identifies the data and information relied upon to support the proposed rule corrections has been prepared and is available from Audrey Grote upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Audrey Grote.

State of Minnesota
State Board of Education

1-20-88
Date

Ruth E. Randall
Ruth E. Randall
Secretary, State Board of Education

Proposed Rules

Pursuant to Minn. Stat. of 1982, §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

State Board of Education

Proposed Permanent Rules Relating to Secondary Vocational Education; Technical Corrections

Notice of Intent to Adopt a Rule Without a Public Hearing

Notice is hereby given that the State Board of Education intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes* § 121.11, subd. 12 (1986) and *Minnesota Statutes* § 125.185, subd. 4 (1984 Supp. 1987).

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Audrey Grote
Minnesota Department of Education
629 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

The rule proposed for adoption would give the rules more clarity and make it easier to read. A few minor changes in the substance were made in the areas of business education, family life and the requirements for the vocational student organization course. A copy of the proposed rule is enclosed for your information.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each correction of the proposed rule and identifies the data and information relied upon to support the proposed rule corrections has been prepared and is available from Audrey Grote upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Audrey Grote.

Dated: 20 January 1988

Ruth E. Randall, Secretary
State Board of Education

Rules as Proposed

3517.0350 SECONDARY BUSINESS SIMULATION OCCUPATIONS TEACHER.

Subpart 1. **Requirements.** An applicant for an entrance license to teach secondary business simulation must meet the requirements in this subpart. A person licensed to teach the model office program must replace that license according to subpart 2.

A. [Unchanged.]

B. Technical coursework: technical preparation of ~~15~~ 10 credits or ~~180~~ 120 clock hours with a minimum of two credits or 24 clock hours of formal training using each of the following types of computer software: word processing, accounting, spreadsheets, ~~data base,~~ relational data ~~bases~~ base management, and graphics. Technical preparation must be completed within the five-year period just before the date the license is to be issued.

C. and D. [Unchanged.]

Subp. 2. **Converting a model office license.** By July 1, ~~1989~~ 1990, model office programs must be converted to business simulation occupations programs. A license under this part is required to teach business simulation occupations. The personnel licensing section must not issue new model office licenses after the effective date of this chapter. ~~However,~~ A model office license is renewable under this chapter until July 1, ~~1989~~ 1990, and is valid to teach model office. However, after July 1, 1990, model office programs will not be eligible for funding.

3517.0520 SECONDARY CONSUMER AND HOMEMAKING/FAMILY LIFE EDUCATION TEACHER.

Subpart 1. **Requirements.** An applicant for an entrance license to teach the vocational program of consumer and homemaking education including the family life component in a secondary school must meet the following requirements:

A. Educational criteria:

(1) and (2) [Unchanged.]

(3) except for a teacher adding this category of practice to a valid five-year consumer and homemaking license, a two-credit course in integrating the appropriate vocational student organization into the curriculum, completed before renewal of the entrance license;

(4) a course in philosophy of vocational education, completed before renewal of the entrance license;

(5) the human relations program as specified in part 3517.3500; and

(6) recommendation from an approved home economics program designee verifying that the education and technical coursework requirements have been met, including activities within the prior five years in the amount and in the categories stated in the continuing education requirement in part 3517.7200.

B. Technical coursework: 24 quarter credits of college family life courses. The 24 credits must include at least three quarter credits each ~~and a maximum of nine quarter credits each~~, approved by an approved home economics program designee, in parenting and in development of human sexuality with a maximum of nine quarter credits in development of human sexuality. The 24 credits must also include a minimum of ~~six~~ nine quarter credits ~~and a maximum of 12 credits~~ in relationships within the family, family structures, and relationships of the family and its members to society. Up to six of the remaining credits may be in child development.

C. and D. [Unchanged.]

Subp. 2. [Unchanged.]

3517.1240 SECONDARY CHILDHOOD EDUCATION AIDE (SUPPORT STAFF).

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a childhood education aide who is responsible for assisting a secondary vocational child care and guidance education occupations teacher must meet either the educational criteria in item A or the occupational experience criteria in item C, plus item A, subitems (2) and (3):

A. to C. [Unchanged.]

Subp. 2. and 3. [Unchanged.]

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

3517.1500 SECONDARY TEACHER-COORDINATOR OF WORK EXPERIENCE PROGRAMS FOR THE DISADVANTAGED.

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a vocational teacher-coordinator of work experience programs for the disadvantaged in a secondary school must meet the following requirements:

A. [Unchanged.]

B. Technical coursework:

(1) A directed independent study through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of special needs work experience programs. This independent study replaces the ~~usual 500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(2) and (3) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within occupational emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B replaces the ~~500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

Subp. 2. [Unchanged.]

3517.1520 SECONDARY TEACHER-COORDINATOR OF WORK EXPERIENCE PROGRAMS FOR THE HANDICAPPED.

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a vocational teacher-coordinator of work experience programs for the handicapped in a secondary school must meet the following requirements:

A. Educational criteria:

(1) a baccalaureate degree in ~~a secondary~~ an education field plus valid Minnesota licensure in any special education field that includes secondary level students;

(2) to (4) [Unchanged.]

B. Technical coursework:

(1) [Unchanged.]

(2) A directed independent study completed through an approved Minnesota college designed to update the applicant in current work environments and conditions and operation of special needs work experience programs. This independent study replaces the ~~usual 500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(3) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B, subitem (2) replaces the ~~500 hours of recent occupational experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

Subp. 2. [Unchanged.]

3517.1560 SECONDARY SUPPORT SERVICE FACILITATOR.

An applicant for an entrance license to serve as support service facilitator in a secondary school must meet the following requirements:

A. [Unchanged.]

B. Technical coursework:

(1) [Unchanged.]

(2) A directed independent study through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of special needs work experience programs. This independent study replaces

the ~~usual~~ ~~500~~ ~~hours~~ ~~of~~ ~~recent~~ ~~occupational~~ ~~experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(3) to (6) [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis areas or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The directed independent study course specified in item B, subitem (2) replaces the ~~recent~~ ~~500~~ ~~hours~~ ~~of~~ ~~occupational~~ ~~experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

3517.1600 SECONDARY VOCATIONAL EVALUATOR.

An applicant for an entrance license to serve as a vocational evaluator in a secondary school must meet the following requirements:

A. and B. [Unchanged.]

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 3517.4000 to 3517.4200 within emphasis or related areas included in parts 3517.0200 to 3517.1440 and 3517.1800 to 3517.2140. The internship specified in item B, subitem (3) replaces the ~~recent~~ ~~500~~ ~~hours~~ ~~of~~ ~~occupational~~ ~~experience~~ need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) [Unchanged.]

3517.3450 EQUIVALENCY FOR COURSES OUTSIDE TEACHER EDUCATION CORE.

When an applicant has completed coursework that is not included in part 3517.3150, subpart 2, to meet a licensure requirement and when the personnel licensing section cannot determine course equivalency on the basis of similar course titles or content, in consultation with the appropriate secondary vocational specialist, the following procedure applies:

A. to E. [Unchanged.]

F. Exception: Two years of active participation as an advisor in the appropriate vocational student organization substitutes for the two required credits in integrating the appropriate vocational student organization into the curriculum. The participation must be verified by the state program specialist responsible for the appropriate vocational student organization and must be within the five years just before the date the license is issued.

Department of Human Services

Proposed Permanent Rules Relating to Nursing Home Property Reimbursement Rate

Notice of Intent to Adopt a Rule Without a Public Hearing

Notice is hereby given that the State Department of Human Services intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes*, section 256B.431, subd. 3a.

All persons have 30 days or until 4:30 p.m. on March 9, 1988 in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike~~ ~~outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike~~ ~~outs~~ indicate deletions from proposed rule language.

Office of the Revisor of Statutes
Administrative Rules

Richard J. Sands
Senior Assistant Revisor
296-2798

700 State Office Building
100 Constitution Avenue
St. Paul, MN 55155-1297

February 8, 1988

Audrey Grote
State Board of Education
629 Capitol Square

RE: AR1222 Vocational and Secondary Technical Corrections

Dear Ms. Grote:

Enclosed is a stripped copy of your proposed rules as published in the State Register. The copy shows the text of the rules as you proposed them with the stricken text deleted and the underscoring removed.

If your proposed emergency rules or proposed rules adopted without public hearing are adopted without modification, please submit the required number of copies of this document to the Attorney General for final approval. If these rules are to be modified, please use this copy to indicate the modifications you wish to make. Our office will then input the changes, approve the document as to form, and provide you with copies to submit to the Attorney General.

If your proposed rules are adopted after public hearing without modification, please submit one copy of this document to our office for final approval as to form. If these rules are to be modified, please use this copy to indicate the modifications you wish to make. Our office will input the changes, approve the document as to form, and provide you with copies.

Very truly yours,

Richard J. Sands
mm

Richard J. Sands

RJS/mm
Encl.

CERTIFICATE OF THE

STATE BOARD OF EDUCATION'S

RESOLUTION ADOPTING THE RULE

I, Ruth Randall, do hereby certify that I am the secretary of the State Board of Education, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the State Board of Education, duly and properly called and held on the 12th day of April, 1988, that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

> "RESOLVED, that the rule relating to Secondary Vocational Licensure Technical Amendments, Minn. Rules pt. 3517.0350 to 3517.3450 is approved and adopted, pursuant to authority vested in the board by Minnesota Statutes §121.11 subd. 12 (1986) and 125.185 subd. 4 (Supp. 1987). Ruth Randall, the secretary of the board, is authorized to sign the findings of fact, conclusions, and order adopting the rule and further is authorized to modify the rule if necessary to obtain the approval of the rule by the attorney general and to perform the necessary acts to provide that the rule shall have the force and effect of law."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 12 day of April, 1988.

Ruth E. Randall
Secretary of the Board

Marjorie L. Johnson
Attest by Board member

AUTHORIZING RESOLUTION

RESOLVED, that the rule relating to Secondary Vocational Licensure Technical Amendments, Minn. Rules pts. 3517.0350 to 3517.3450 is approved and adopted, pursuant to authority vested in the board by Minnesota Statutes §121.11 subd. 12 and 125.185 subd. 4 (Supp. 1987). Ruth Randall, the secretary of the board, is authorized to sign the findings of fact, conclusions, and order adopting the rule and further is authorized to modify the rule if necessary to obtain the approval of the rule by the attorney general and to perform the necessary acts to provide that the rule shall have the force and effect of law.

STATE OF MINNESOTA
STATE BOARD OF EDUCATION
DEPARTMENT OF EDUCATION
PARTNERSHIP DIVISION

In the Matter of the Proposed Adoption of the Rules of the State Department of Education Governing Teaching Licenses for Secondary Vocational Personnel: Secondary Vocational Licensure, Minnesota Rules pt. 3517.0350 to 3517.3450

FINDINGS OF FACT, CONCLUSIONS, AND ORDER ADOPTING RULES WITHOUT PUBLIC HEARING

FINDINGS OF FACT

Procedural Requirements

1. Notice of the Department of Education's intent to adopt the above referenced rule without a public hearing was published in the State Register on February 8, 1988, and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes, section 14.14, subdivision 1a and 14.22 on February 8, 1988.

2. The statement of need and reasonableness was prepared before the notice of intent to adopt rules without a public hearing was mailed to all persons on the rulemaking mailing list and published in the State Register and was available to the public.

3. All persons were given the opportunity to submit comment on the rule for 30 days after notice of intent to adopt the rule without a hearing. No requests for a public hearing were received relating to proposed adoption of Minn. Rules pt. 3517.0350 to 3517.3450 by the agency.

4. No requests for notice of submission of the rules to the attorney general regarding Minn. Rules pt. 3517.0350 to 3517.3450 were received by the agency.

Statutory Authority

5. Statutory authority to promulgate the proposed rules is contained in Minn. Stat. §121.11 subd. 12 (1986) and §125.185 subd. 4 (Supp. 1987).

CONCLUSIONS OF LAW

1. Proper notice of intent to adopt the proposed rules without a public hearing was given.

2. The Board has fulfilled all the procedural requirements of Minn. Stat. §14.14 and all other procedural requirements of law or rule.

3. The Board has documented its statutory authority to adopt the proposed rules and has fulfilled all substantive requirements of law or rule.

4. The Board has demonstrated the need for and reasonableness of the proposed rules.

NOW, THEREFORE, IT IS ORDERED that the rules identified as 3517.0350 to 3517.3450 are adopted this 12th day of April, 1988, pursuant to authority vested in the Board of Minnesota Statutes, 121.11 subd. 12 (1986) and 125.185, subd. 4 (1987).

4-12-88
Date

Ruth E. Randall
Secretary, State Board of Education

In the Matter of the Adoption of the Rule of the State Board of Education Governing Teaching Licenses for Secondary Vocational Personnel: Minn. Rules pt. 3517.0350 to 3517.3450

DECLARATION OF COUNSEL

I, Cindy L. Lavorato, Special Assistant Attorney General, do hereby declare that I have examined the above-captioned rule, and the supporting rulemaking record, and that, based on my examination, the Administrative Procedure Act and Minnesota Rules, chapter 2010 have been followed. Any exceptions are listed below. For Attorney General billing purposes, the four-digit client code is 0026.

Dated: May 5, 1988

Cindy L. Lavorato

CINDY L. LAVORATO
Special Assistant
Attorney General