

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

MJM

RULE REVIEW CHECKLIST

File No. 1823
DATE RECEIVED 4-23-91
REVIEW DATE 5-2-91
DUE DATE 5-7-91
~~(DIS)APPROVED~~
WITHDRAWN 5-7-91

Docket No. 05 0009 083/
ADOPTED W/O HEARING
EMERGENCY RULE
TO REVISOR ON 4-24-91
REVISOR (DIS)APPROVED 4-29-91
FILED W/SEC. OF STATE 7/19/91
RETURNED TO AGENCY 7/22/91

✓ Rule as adopted (4 copies)

Notice to Solicit Outside Information/Opinion (if applicable)
Postsecondary Technical ed. Paragraph Postsecondary Technical Ed.
May 29, 1990 Date published in State Register Dec 10, 1990
Comments
Trade and Industrial

~~Petition for Adoption of a Rule~~

Board's Authorizing Resolution
May 8, 1990 (Health) Date adopted Dec 11, 1990 (Trade and Industrial)

✓ Proposed Rule

✓ Revisor's Certificate

✓ Notice of Intent to Adopt Rule
136C.04 subd 9 Statutory Authority
no statement Small Business Statement
NA Expenditure of public money statement
2-6-91 Signature

✓ Statement of Need and Reasonableness (if applicable)
no statement Small Business Statement
NA Fees - § 16A.128

✓ Affidavit of Mailing Notice of Intent to Adopt Rule
February 19, 1991 Dated (30/25 days before adoption
Notice attached (indicates it is attached)
Copy of rule or summary attached

✓ Publication in State Register
February 25, 1991 Date (30/25 days before adoption

✓ 180-day deadline from:
✓ NA Effective date of law requiring rule (14.12) (both rules) (amendments don't apply)
✓ end of ~~comment period (§ 14.26)~~ (rules without hearing)
effective date of statutory authority (§ 14.29) (emergency rules)

✓ Resolution Adopting
April 9, 1991 Date adopted

✓ Findings of Fact, Conclusions & Order Adopting
4-10-91 Date

✓ Written Requests, Submissions or Comments

✓ Declaration of Attorney
~~Bill Clapp~~ Chuck Mathi Name of SAAG representing agency

NA Notice of Submission to Attorney General (if applicable)

NA Affidavit of Mailing Notice to Attorney General (if applicable)

DEPARTMENT: Office of the Attorney General **STATE OF MINNESOTA**

OFFICE MEMORANDUM

DATE: July 22, 1991

TO: GEORGIA POMROY
State Board of Technical Colleges

FROM: MARY JO MURRAY
Special Assistant Attorney General
525 Park Street, Suite 500 (55103)

PHONE: 296-3258

SUBJECT: In the Matter of the Adopted Rule Relating to Teacher Licenses

The above-referenced rule has been approved as to its legality by the Attorney General on July 19, 1991.

Enclosed is your copy of the approved rule. This office has already filed two copies with the Secretary of State, who will forward one copy to the Revisor of Statutes. The fourth is being retained by this division of the Attorney General's Office for its records.

Also enclosed are any petitions, requests, submissions or comments along with any extra copies of documents which you submitted to the Attorney General.

Your next step is to arrange for publication of the Notice of Adoption in the State Register. In a day or two, you should receive from the Revisor's Office three copies of the notice of adoption of your rule. You should submit two copies of the Notice of Adoption to the State Register for publication. A permanent rule without a hearing does not become effective until five days after a notice of adoption is published in the State Register in accordance with Minn. Stat. § 14.27. An emergency rule becomes effective five working days after approval by the Attorney General; however, the agency must publish a notice in the State Register in accordance with Minn. Stat. § 14.34.

If you have any questions in this regard, please contact me.

MJM:sc
Enclosures
cc: Chuck Mottl
William Brown, Chief Judge
MaryAnn Hruby

DEPARTMENT : ATTORNEY GENERAL - Bremer

STATE OF MINNESOTA

Office Memorandum

DATE : June 7, 1991

TO : MARY JO MURRAY
Special Assistant Attorney General

FROM : CHARLES T. MOTTL
Assistant Attorney General

PHONE : 296-3854

SUBJECT : THE STATE BOARD OF TECHNICAL COLLEGE'S PROPOSED REPEAL OF MINN. RULES PT. 3515.0900; 3515.1000; AND 3515.5500, SUBP. 9

Attached please find the State Board of Technical College's Findings of Fact, Conclusions and Order Adopting Rule Without Public Hearing, together with my Declaration of Counsel with respect to the rules identified in the Findings, particularly the repealers.

I believe that you will find that the new Findings set out the history and respective authority of the Board of Teaching and the State Board of Technical Colleges with respect to the latter's proposed repeal of its Supplemental Support/Technical Tutor license. We attempted to make it clear in the Findings that the State Board of Technical Colleges does not have authority to respond affirmatively to the request made for a hearing on the rule as applied to secondary teachers. We believe that the requesting parties intended to direct their requests to the Board of Teaching which was repealing the rule, as applied to secondary vocational education teachers at approximately the same time.

It is my legal conclusion that the 46 requests received by the State Board of Technical Colleges requesting a hearing on the secondary rule are of absolutely no legal effect. They are no different than if the Department of Transportation received a request to hold a hearing on the Department of Administration's data practices rules.

Please consider these rules to be submitted for approval. If you have any questions regarding the foregoing, please feel free to contact me.

CTM/smo/.EQ4
Attachments

cc: Georgia Pomroy (State Board of Technical Colleges)

Staff Technical Tutor

Mary Jo:

State Board of Technical Education promogate rules 3515.5500 subpart 9 and 3515.9942 to be repeals.

According to MnDH - 3515.5500 subpart 9 apply to both secondary and postsecondary vocational educational teachers.

3515.0900, 3515.1000,

Technical Board - supervise postsecondary vocational technical education

- The letters request a hearing on rules 3515.0900, 3515.1000 and 3515.5500 subpart 9 - these are the Technical Colleges rules - the only mistake the letters made was to state Concerning Post Secondary Licenses instead of Secondary Licenses

I think since they cited the correct rule - since these are the Technical Colleges Rules - and they made an ~~easy mistake~~ understandable error in stating Secondary - it is not like they cited 8750.1580 which is the MN Board of Teaching rule relative to secondary supplement Support / Technical tutor

Board of Technical Colleges

Adopted Permanent Rules Relating to Teacher Licenses

Rules as Adopted

3515.0800 RENEWED REGULAR FIVE-YEAR TECHNICAL COLLEGE LICENSE.

Subpart 1. **Authorizing signature.** Applications for renewed initial and subsequent five-year technical college licenses shall be approved through the local technical college relicensure committee established pursuant to parts 3515.2200 to 3515.3200, and signed by the chair.

Subp. 2. **Issuance.** A regular five-year technical college license holder who completes the continuing education requirements for relicensure in parts 3515.2200 to 3515.3200 shall be issued a renewed regular five-year technical college license.

Subp. 3. **Exception.** Subparts 1 and 2 do not apply to part-time extension, part-time continuous occupational, part-time continuous general studies, or substitute licensure.

Subp. 4. **Discontinued programs.** A license to teach a program that is removed from the state board's inventory of active programs cannot be renewed if the program is removed before or at the time the license renewal would otherwise be effective.

3515.9921 POSTSECONDARY LICENSURE CHART, DISTRIBUTIVE EDUCATION, HEALTH EDUCATION, SERVICE, HOSPITALITY AND HOME ECONOMICS, INDUSTRIAL EDUCATION, TECHNICAL EDUCATION.

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Elaboration on special courses or requirements.**

A. Licensure, registration, or program certificate is required to teach in program areas where such is required to practice in the field. Cosmetology instructors shall have an instructor license issued by the Minnesota Department of Commerce. Barbering instructors shall have a license issued by the Minnesota Board of Barber Examiners.

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B. Areas such as First Aid Instructor, or Cardiopulmonary Resuscitation (CPR) Instructor and vocational license for Instructor Coordinator.

C. In the specialized program: 1,000 specialized hours within the prior five years.

D. The following requirements for the license of Distributive Education Instructor/Instructor Coordinator that are in the chart in subpart 1 no longer apply: Distributive Education Methods; Distributive Education Curriculum; one additional VE course; renewals/minimal progress; coordination techniques. Instead, an applicant seeking the license or renewal of the license must comply with parts 3515.1400 to 3515.1700.

E. Twenty-one quarter credits in technical areas, with a minimum of 24 clock hours or two quarter credits in each of the following: selling, management, advertising, visual merchandising, retailing, marketing, and economics. In the specialized program, relevant technical areas may be substituted. Excess ROX may be substituted for relevant technical area courses at the rate of one year for three quarter credits.

3700.0145 SUBSTITUTE LICENSE.

Subpart 1. **Issuance.** A substitute license in a specific occupational, related, or instructional special needs area shall be issued to meet the short-term need for an instructor substitute. The state chancellor shall issue a substitute license to an applicant qualified through academic preparation, technical training, or applied experience in the field to be taught.

Subp. 2. **Authorizing signature.** An authorized local technical college administrator shall recommend to the state chancellor applicants who are qualified through academic preparation, technical training, or applied experience in the specific area of licensure. Applications for initial and subsequent renewed substitute licenses shall be signed by the

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authorized local technical college administrator. The applications shall include evidence of the applicant having had academic preparation, technical training, or applied occupational or instructional experience in the requested licensure field.

Subp. 3. **License validity.**

A. Initial entrance substitute license shall remain valid for a maximum of five years. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment, 270 clock hours per fiscal year.

B. Renewed substitute licenses are issued for five-year periods upon the recommendation of the authorized local technical college administrator. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment or 270 clock hours per fiscal year.

C. A technical college license at the extension part-time level in parts 3700.1400 and 3700.1405 must not be used as a substitute license.

D. An instructor who is making use of an extension license on the effective date of this part may continue to use the license until the license is first required to be renewed after the effective date of this part.

~~3700.0440~~ 3700.0450 DIAGNOSTIC MEDICAL SONOGRAPHER.

Subpart 1. **May teach.** A teacher who has a diagnostic medical sonographer instructor license may teach in the diagnostic medical sonographer program and may also teach courses in:

A. sonography;

B. cross sectional anatomy;

C. medical terminology; or

D. medical ethics.

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the health occupational area under part 3700.0400.

Subp. 3. **Occupational experience requirement.** The

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applicant must have the experiences as described in items A and B.

A. Registered as a sonographer by the American Registry of Diagnostic Medical Sonographers (A.R.D.M.S.) in abdominal and obstetrics/gynecology sonography.

B. 8,000 hours of A.R.D.M.S. registered occupational experience in diagnostic medical sonography with a minimum of 2,000 of the required hours in abdominal and obstetrics/gynecology sonography. This 2,000 hours must include the recency requirement of part 3700.0400, subpart 2.

Subp. 4. **Substitution for occupational experience.** The applicant may substitute the education described in item A, B, C, or D for up to 4,000 hours of the occupational experience required in subpart 3. The educational experience may not substitute for the 2,000 hours of abdominal and obstetrics/gynecology sonography.

A. A bachelor's or higher degree with a major in sonography, radiography, or nuclear medicine may be substituted for 4,000 hours.

B. An associate degree or two-year or above certificate or diploma in sonography, radiography, nuclear medicine, an associate degree or above, or a three-year diploma in nursing may be substituted for 2,000 hours.

C. A one-year diploma or certificate in sonography, radiography, nuclear medicine, or nursing may be substituted for 1,000 hours.

D. Courses for credit or clock hours for credit in AMA or AMA Category I content approved by the Society of Diagnostic Medical Sonographers (SDMS), Canadian Society of Diagnostic Medical Sonography (CSDMS), American Institute of Ultrasound Medicine (AIUM), Society of Vascular Technology (SVT), or Accreditation Council for Continuing Medical Education (ACCME). One hour of instruction equals one hour of occupational experience. One quarter credit equals 20 hours of occupational experience. One semester credit equals 30 hours of occupational experience.

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Subp. 5. **Substitution for occupational recency.** The applicant may substitute teaching experience in a program accredited by the American Medical Association Committee on Allied Health Education and accreditation for 1,500 of the 2,000 hours required in part 3700.0100, subpart 2, if the teaching is done during the five-year period. The teaching must be in abdominal and obstetrics/gynecology diagnostic medical sonography. Two hours of teaching equal one hour of occupational experience.

3700.0750 PLASTIC COMPOSITES TECHNOLOGY.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the technical area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military setting in plastic composites technology for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in plastic composites technology. Two hours of teaching equal one hour of occupational experience.

3700.0800 LICENSES IN TRADE AND INDUSTRIAL AREA.

Subpart 1. **Listed here.** An applicant for a license to teach technical college courses and programs in the trade and industrial occupational area must meet the requirements in this part. The requirements are in addition to the requirements in part 3700.0100 and for a particular license listed under the part that covers that particular license.

Subp. 2. **Recent occupational experience.** An applicant for a license to teach in the trade and industrial occupational area must have 2,000 hours of occupational experience within the five years just before applying for that license.

Subp. 3. **Does not apply.** Part 3515.9921 does not apply to

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licenses issued under this part.

3700.1415 PART-TIME CONTINUOUS OCCUPATIONAL PROGRAM INSTRUCTOR LICENSE.

Subpart 1. **Listed here.** An applicant for a license to teach part time in a continuous occupational program must meet the requirements in this part and part 3700.1410.

Subp. 2. **Specific license requirements.** An applicant must meet the requirements in item A, B, C, or D.

[For text of item A, see M.R.]

B. The applicant must have a bachelor's or higher degree with a major acceptable for full-time licensure. The degree must include or the applicant must add 15 quarter credits in the specific field of licensure. The recency requirement may be satisfied if the degree is received, or if any of the following are accumulated within five years of applying for the license:

(1) 15 quarter credits;

(2) 180 clock hours of training in content specific to the field for which the applicant is seeking the license;

(3) 150 clock hours of secondary, postsecondary, business, industrial, or military teaching in the primary program content; or

(4) 500 hours of the required occupational experience.

[For text of items C and D, see M.R.]

3709.0120 LOCKSMITHING TECHNICIAN.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military

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setting for 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in locksmithing. Two hours of teaching equal one hour of occupational experience.

3709.0130 SECURITY MANAGEMENT.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution for 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in industrial security or security management. Two hours of teaching equal one hour of occupational experience.

3709.0140 FIRE TECHNOLOGY AND ADMINISTRATION.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience as a licensed instructor at an accredited postsecondary institution or at a military setting for up to 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in a firefighter I or II course. Two hours of student contact equal one hour of occupational experience as a firefighter. An applicant cannot substitute for the 2,000 hours of experience required as a fire officer.

3709.0290 NEON AND SIGN FABRICATIONS.

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[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in neon and sign fabrications. Two hours of teaching equal one hour of occupational experience.

3709.0300 DIESEL FUEL INJECTION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in diesel fuel injections. Two hours of teaching equal one hour of occupational experience.

3709.0310 ELECTRONIC PUBLISHING/INFORMATION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part

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3700.0800, if the teaching is done during the five-year period. The teaching must be in typography, layout and design, electronic prepress, or desktop publishing that integrates text and design. Two hours of teaching equal one hour of occupational experience.

RENUMBERER. The parts of Minnesota Rules in column A are renumbered as the parts of Minnesota Rules in Column B.

Column A	Column B
3709.0300	3700.0805
3709.0310	3700.0810
3709.0140	3700.0815
3709.0120	3700.0820
3709.0290	3700.0825
3700.0750	3700.0830
3700.0130	3700.0840
3515.0800	3700.1595

REPEALER. Minnesota Rules, parts 3515.0900~~;~~ and 3515.1000~~;~~ ~~and-3515.5500;-subpart-9;~~, are repealed. ~~Part-3515.9942-no longer-applies-to-a-new-license-for-supplemental-support staff/technical-tutor.--A-person-with-a-license-previously issued-under-parts-3515.5500;-subpart-9;-and-3515.9942; supplemental-support-staff/technical-tutor-who-is-using-the license-may-keep-and-renew-the-license-under-those-parts-as-long as-the-person-remains-employed-by-the-person's-employer-on-the effective-date-of-this-repealer.~~

Approved
by Revisor _____

APPROVED AS TO FORM AND LEGALITY

July 19, 1991

HUBERT H. HUMPHREY, III
ATTORNEY GENERAL

BY

SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

JUL 19 1991

Joan Anderson Growe
Secretary of State

340

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption of the Rule of the State of Minnesota Governing Postsecondary Vocational Teaching Licensure, General Licensure Rules (3515.0800, 3515.9921, 3700.0145, 3700.1415), Diagnostic Medical Sonographer (3700.0440), Trade and Industrial Licensure Rules (3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310), and Repealer (3515.0900; 3515.1000; 3515.5500, Subpart 9)	FINDINGS OF FACT, CONCLUSIONS, AND ORDER ADOPTING RULE WITHOUT PUBLIC HEARING

Notice of the State Board of Technical Colleges intent to adopt the above-entitled rule was published in the *State Register* on February 25, 1991, and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes, sections 14.14, subdivision 1a and 14.22 on February 19, 1991. The statement of need and reasonableness was prepared before the notice of intent to adopt a rule without a public hearing was mailed to all persons on the rulemaking mailing list and published in the *State Register*, and was available to the public.

All persons were given the opportunity to submit comment on the rule for 30 days after notice of the proposed rulemaking.

1. Prior to the enactment of Minnesota Laws 1983, Chapter 258, Sections 56-63, the State Board of Teaching was authorized to license secondary and postsecondary vocational education teachers.

2. The Board of Teaching's rules concerning licensure of secondary and postsecondary vocational education teachers were set out in Minnesota Rules Chapter 3515.

3. By Minnesota Laws 1983, Chapter 258, Sections 56-63, the legislature established a separate board, the State Board of Vocational Technical Education, to supervise postsecondary vocational technical education. The legislature authorized the new board to license postsecondary vocational education teachers. Minnesota Laws 1983, Chapter 258, Section 61, Subdivision 9, which was codified as Minnesota Statute 136C.04, Subdivision 9. The legislature also transferred the existing licensure rules, to the extent that they applied to postsecondary vocational education teachers, to the new board. Minnesota Laws 1983, Chapter 258, Section 63.

4. The Board of Teaching retained the authority to license secondary vocational education teachers.

5. Some of the licensure rules, including Minnesota Rules Parts 3515.0900, 3515.1000, and 3515.5500, Subpart 9, applied to both secondary and

postsecondary vocational education teachers.

6. Despite the 1983 legislation, the provisions of Minnesota Rules Chapter 3515 were not divided into separate chapters for the Board of Teaching and the State Board of Vocational Technical Education.

7. The State Board of Vocational Technical Education was named the State Board of Technical Colleges in 1990. Minnesota Laws 1990, Chapter 375.

8. By notice mailed on February 19, 1991, and published in the *State Register* on February 25, 1991, the State Board of Technical Colleges proposed to repeal the Supplemental Support/Technical Tutor license as the rule applied to postsecondary vocational technical education teachers, Minnesota Rules Part 3515.5500, Subpart 9, and its inclusion in the chart in Minnesota Rules Part 3515.9942.

9. At about the same time, by notice published in the *State Register* on February 4, 1991, the Board of Teaching proposed to repeal the Supplemental Support/Technical Tutor license rule as applied to secondary vocational education teachers.

10. The State Board of Technical Colleges received 46 requests for a hearing on the proposed repeal of the Supplemental Support/Technical Tutor license specifically as applied to secondary vocational education teachers.

11. A majority of the 46 requests for a hearing on the proposed repeal of the Supplemental Support/Technical Tutor license as applied to secondary teachers came from personnel employed in a secondary vocational education program operating in a technical college building.

12. Approximately two weeks before the end of the comment period for the State Board of Technical Colleges' proposed repeal of the postsecondary rule, State Board staff contacted Greg Burns, staff representative for the Minnesota Federation of Teachers, the organization which had encouraged the requests for a hearing, and advised him that the Board of Teaching was proposing to repeal the secondary license while the State Board was proposing to repeal the postsecondary license. State Board staff provided suggested language to request a hearing on the proposed repeal of the postsecondary rule.

13. The State Board of Technical Colleges received 13 requests for a hearing directed at its proposed repeal of the postsecondary Supplemental Support/Technical Tutor license. Six of those 13 requests were received from the same persons who had requested the State Board of Technical Colleges to hold a hearing on the Board of Teaching's proposed repeal of the Supplemental Support/Technical Tutor license as it applied to secondary teachers.

14. The Board of Teaching does not have authority to hold a hearing on a proposed repeal or repeal the rule governing Supplemental Support/Technical Tutor licensure as applied to postsecondary teachers.

15. The State Board of Technical Colleges does not have authority to hold a hearing on a proposed repeal or repeal the rule governing Supplemental Support/Technical Tutor licensure as applied to secondary teachers.

16. The State Board of Technical Colleges does not have authority to conduct the hearing on the rule applicable to secondary teachers in response to the 46 requests described in paragraph 10 of these findings.

Since the required 25 requests were not received, a public hearing will not be held. No other comments or submissions on the rule were received by the agency.

No requests for notice of submission to the Attorney General were received by the agency.

Based on the comments and evidence in the record before the agency I find the following: The above captioned rule is needed and reasonable.

NOW, THEREFORE, IT IS ORDERED that the rule identified as 3515.0800, 3515.9921, 3700.0145, 3700.1415, 3700.0440, 3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310 and Repealer 3515.0900, 3515.1000, 3515.5500, Subpart 9, Postsecondary Vocational Teaching Licenses are adopted this 4th day of June, 1991, pursuant to authority vested in the State Board of Technical Colleges by Minnesota Statutes, Section 136C.04, Subdivision 9.

Helen Henrie 6/4/91

Helen Henrie Date
Deputy Chancellor
State Board of Technical Colleges

9930MISC.2

STATE OF MINNESOTA

MINNESOTA TECHNICAL COLLEGE SYSTEM
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

OFFICE MEMORANDUM

TO: Mary Jo Murray, Special Assistant Attorney General
525 Park Street, Suite 500
St. Paul, MN 55103

FROM: Helen Henrie, Deputy State Chancellor

DATE: June 18, 1991

PHONE: 296-0680

SUBJECT: Second Withdrawal of Technical College Licensure Rules

At this time our agency wishes to withdraw the following postsecondary technical college rules for submission at a later date:

General Licensure Rules:	3515.0800, 3515.9921, 3700.0145, 3700.1415
Diagnostic Medical Sonographer:	3700.0440
Trade and Industrial:	3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310
Repealers:	3515.0900; 3515.1000; 3515.5500, Subpart 9

Helen Henrie
Deputy State Chancellor

GP:lrv
WITHDR

cc: Georgia Pomroy
Glenda Moyers
Francisco Trejo
Helen Henrie

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption
of the Rule of the State of Minnesota
Governing Postsecondary Vocational
Teaching Licensure, General Licensure
Rules (3515.0800, 3515.9921, 3700.0145
3700.1415), Diagnostic Medical Sonographer
(3700.0440), Trade and Industrial Licensure
Rules (3700.0750, 3700.0800, 3709.0120,
3709.0130, 3709.0140, 3709.0290, 3709.0300,
3709.0310), and Repealer (3515.0900;
3515.1000; 3515.5500, Subpart 9)

DECLARATION OF COUNSEL

I, Charles T. Mottl, Assistant Attorney General, do hereby declare that I have examined the above-captioned rule and the supporting rulemaking record, and that, based on my examination, the Administrative Procedure Act and Minnesota Rules ch. 2010 have been followed. For Attorney General billing purposes, the four-digit docket client code is 0831.

Charles T. Mottl
Assistant Attorney General

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Board of Technical Colleges

Proposed Permanent Rules Relating to Teacher Licenses

Rules as Proposed

3515.0800 RENEWED REGULAR FIVE-YEAR ~~VOCATIONAL~~ TECHNICAL COLLEGE LICENSE.

Subpart 1. **Authorizing signature.** Applications for renewed initial and subsequent five-year ~~vocational~~ technical college licenses shall be approved through the local ~~vocational~~ technical college relicensure committee established pursuant to parts 3515.2200 to 3515.3200, and signed by the ~~chairperson thereof~~ chair.

Subp. 2. **Issuance.** A regular five-year ~~vocational~~ technical college license holder who completes the continuing education requirements for relicensure ~~set forth~~ in parts 3515.2200 to 3515.3200 shall be issued a renewed regular five-year ~~vocational~~ technical college license.

Subp. 3. **Exception.** ~~The provisions of~~ Subparts 1 and 2 do not apply to ~~an adult supplementary license~~ part-time extension, part-time continuous occupational, part-time continuous general studies, or substitute licensure.

Subp. 4. **Discontinued programs.** A license to teach a program that is removed from the state board's inventory of active programs cannot be renewed if the program is removed before or at the time the license renewal would otherwise be effective.

3515.9921 POSTSECONDARY LICENSURE CHART, DISTRIBUTIVE EDUCATION, HEALTH EDUCATION, SERVICE, HOSPITALITY AND HOME ECONOMICS, INDUSTRIAL EDUCATION, TECHNICAL EDUCATION.

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Elaboration on special courses or requirements.**

A. Licensure, registration, or program certificate is required to teach in program areas where such is required to practice in the field. Cosmetology instructors shall have a

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~~senior~~ an instructor license issued by the ~~State Board of Cosmetology~~ Minnesota Department of Commerce. Barbering instructors shall have a license issued by the ~~State~~ Minnesota Board of ~~Barbering~~ Barber Examiners.

B. Areas such as First Aid Instructor, or Cardiopulmonary Resuscitation (CPR) Instructor and vocational license for Instructor Coordinator.

C. ~~In the general program: 1,000 hours within the prior five years.~~ In the specialized program: 1,000 specialized hours within the prior five years.

D. ~~In the general program: 1,000 hours of retail experience. In the specialized program: 3,000 hours in the specialized area.~~

E. ~~The total six courses in this teacher education sequence shall be accomplished within a maximum period of three annual renewals, with a minimum progress of two courses annually.~~ The following requirements for the license of Distributive Education Instructor/Instructor Coordinator that are in the chart in subpart 1 no longer apply: Distributive Education Methods; Distributive Education Curriculum; one additional VE course; renewals/minimal progress; coordination techniques. Instead, an applicant seeking the license or renewal of the license must comply with parts 3515.1400 to 3515.1700.

~~F.~~ E. Twenty-one quarter credits in technical areas, with a minimum of 24 clock hours or two quarter credits in each of the following: selling, management, advertising, visual merchandising, retailing, marketing, and economics. In the specialized program, relevant technical areas may be substituted. Excess ROX may be substituted for relevant technical area courses at the rate of one year for three quarter credits.

3700.0145 SUBSTITUTE LICENSE.

Subpart 1. **Issuance.** A substitute license in a specific occupational, related, or instructional special needs area shall

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be issued to meet the short-term need for an instructor substitute. The state chancellor shall issue a substitute license to an applicant qualified through academic preparation, technical training, or applied experience in the field to be taught.

Subp. 2. **Authorizing signature.** An authorized local technical college administrator shall recommend to the state chancellor applicants who are qualified through academic preparation, technical training, or applied experience in the specific area of licensure. Applications for initial and subsequent renewed substitute licenses shall be signed by the authorized local technical college administrator. The applications shall include evidence of the applicant having had academic preparation, technical training, or applied occupational or instructional experience in the requested licensure field.

Subp. 3. **License validity.**

A. Initial entrance substitute license shall remain valid for a maximum of five years. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment, 270 clock hours per fiscal year.

B. Renewed substitute licenses are issued for five-year periods upon the recommendation of the authorized local technical college administrator. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment or 270 clock hours per fiscal year.

C. A technical college license at the extension part-time level in parts 3700.1400 and 3700.1405 must not be used as a substitute license.

D. An instructor who is making use of an extension license on the effective date of this part may continue to use the license until the license is first required to be renewed after the effective date of this part.

3700.0440 DIAGNOSTIC MEDICAL SONOGRAPHER.

Subpart 1. **May teach.** A teacher who has a diagnostic

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medical sonographer instructor license may teach in the diagnostic medical sonographer program and may also teach courses in:

A. sonography;

B. cross sectional anatomy;

C. medical terminology; or

D. medical ethics.

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the health occupational area under part 3700.0400.

Subp. 3. **Occupational experience requirement.** The applicant must have the experiences as described in items A and B.

A. Registered as a sonographer by the American Registry of Diagnostic Medical Sonographers (A.R.D.M.S.) in abdominal and obstetrics/gynecology sonography.

B. 8,000 hours of A.R.D.M.S. registered occupational experience in diagnostic medical sonography with a minimum of 2,000 of the required hours in abdominal and obstetrics/gynecology sonography. This 2,000 hours must include the recency requirement of part 3700.0400, subpart 2.

Subp. 4. **Substitution for occupational experience.** The applicant may substitute the education described in item A, B, C, or D for up to 4,000 hours of the occupational experience required in subpart 3. The educational experience may not substitute for the 2,000 hours of abdominal and obstetrics/gynecology sonography.

A. A bachelor's or higher degree with a major in sonography, radiography, or nuclear medicine may be substituted for 4,000 hours.

B. An associate degree or two-year or above certificate or diploma in sonography, radiography, nuclear medicine, an associate degree or above, or a three-year diploma in nursing may be substituted for 2,000 hours.

C. A one-year diploma or certificate in sonography, radiography, nuclear medicine, or nursing may be substituted for

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1,000 hours.

D. Courses for credit or clock hours for credit in AMA or AMA Category I content approved by the Society of Diagnostic Medical Sonographers (SDMS), Canadian Society of Diagnostic Medical Sonography (CSDMS), American Institute of Ultrasound Medicine (AIUM), Society of Vascular Technology (SVT), or Accreditation Council for Continuing Medical Education (ACCME). One hour of instruction equals one hour of occupational experience. One quarter credit equals 20 hours of occupational experience. One semester credit equals 30 hours of occupational experience.

Subp. 5. **Substitution for occupational recency.** The applicant may substitute teaching experience in a program accredited by the American Medical Association Committee on Allied Health Education and accreditation for 1,500 of the 2,000 hours required in part 3700.0100, subpart 2, if the teaching is done during the five-year period. The teaching must be in abdominal and obstetrics/gynecology diagnostic medical sonography. Two hours of teaching equal one hour of occupational experience.

3700.0750 PLASTIC COMPOSITES TECHNOLOGY.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the technical area under part ~~3700.0700~~ 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~**Occupational recency**~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military setting in plastic composites technology ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3700.0700, subpart 2~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in plastic composites technology. Two hours of teaching equal one hour of occupational experience.

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3700.0800 LICENSES IN TRADE AND INDUSTRIAL AREA.

Subpart 1. **Listed here.** An applicant for a license to teach technical college courses and programs in the trade and industrial occupational area must meet the requirements in this part. The requirements are in addition to the requirements in part 3700.0100 and for a particular license listed under the part that covers that particular license.

Subp. 2. **Recent occupational experience.** An applicant for a license to teach in the trade and industrial occupational area must have 2,000 hours of occupational experience within the five years just before applying for that license.

Subp. 3. **Does not apply.** Part 3515.9921 does not apply to licenses issued under this part.

3700.1415 PART-TIME CONTINUOUS OCCUPATIONAL PROGRAM INSTRUCTOR LICENSE.

Subpart 1. **Listed here.** An applicant for a license to teach part time in a continuous occupational program must meet the requirements in this part and part 3700.1410.

Subp. 2. **Specific license requirements.** An applicant must meet the requirements in item A, B, C, or D.

[For text of item A, see M.R.]

B. The applicant must have a bachelor's or higher degree with a major acceptable for full-time licensure. The degree must include or the applicant must add 15 quarter credits in the specific field of licensure. The recency requirement may be satisfied if the degree is received, or if any of the following are accumulated within five years of applying for the license:

(1) 15 quarter credits;

(2) 180 clock hours ~~in-the-specific-field-of licensure-content~~ of training in content specific to the field for which the applicant is seeking the license;

(3) 150 clock hours of secondary, postsecondary, business, industrial, or military teaching in the primary program content; or

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(4) 500 hours of the required occupational experience.

[For text of items C and D, see M.R.]

3709.0120 LOCKSMITHING TECHNICIAN.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~**Occupational recency**~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required under part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in locksmithing. Two hours of teaching equal one hour of occupational experience.

3709.0130 SECURITY MANAGEMENT.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~**Occupational recency**~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution ~~may be substituted~~ for 1,500 of the 2,000 hours required under part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in industrial security or security management. Two hours of teaching equal one hour of occupational experience.

3709.0140 FIRE TECHNOLOGY AND ADMINISTRATION.

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[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~**Occupational recency**~~ **Substitution for recent occupational experience.** The applicant may substitute teaching experience as a licensed instructor at an accredited postsecondary institution or at a military setting ~~may be substituted~~ for up to 1,500 of the 2,000 hours required under part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in a firefighter I or II course. Two hours of student contact equal one hour of occupational experience as a firefighter. An applicant cannot substitute for the 2,000 hours of experience required as a fire officer.

3709.0290 NEON AND SIGN FABRICATIONS.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~**Occupational recency**~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in neon and sign fabrications. Two hours of teaching equal one hour of occupational experience.

3709.0300 DIESEL FUEL INJECTION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the

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requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **~~Occupational recency~~ Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in diesel fuel injections. Two hours of teaching equal one hour of occupational experience.

3709.0310 ELECTRONIC PUBLISHING/INFORMATION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **~~Occupational recency~~ Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in typography, layout and design, electronic prepress, or desktop publishing that integrates text and design. Two hours of teaching equal one hour of occupational experience.

RENUMBERER. The parts of Minnesota Rules in column A are renumbered as the parts of Minnesota Rules in Column B.

Column A	Column B
3709.0300	3700.0805
3709.0310	3700.0810
3709.0140	3700.0815
3709.0120	3700.0820
3709.0290	3700.0825
3700.0750	3700.0830

Approved by Revisor _____

3700.0130 3700.0840
3515.0800 3700.1595

REPEALER. Minnesota Rules, parts 3515.0900; 3515.1000; and 3515.5500, subpart 9; are repealed. Part 3515.9942 no longer applies to a new license for supplemental support staff/technical tutor. A person with a license previously issued under parts 3515.5500, subpart 9, and 3515.9942, supplemental support staff/technical tutor who is using the license may keep and renew the license under those parts as long as the person remains employed by the person's employer on the effective date of this repealer.

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by Revisor _____

Office of the Revisor of Statutes

Administrative Rules

TITLE: Proposed Permanent Rules Relating to Teacher Licenses

AGENCY: Board of Technical Colleges

MINNESOTA RULES: Chapters 3515, 3700, 3709

The attached rules are approved for
publication in the State Register

Richard J. Sands
Senior Assistant Revisor

DEPARTMENT: Attorney General

STATE OF MINNESOTA
Office Memorandum

DATE: May 1, 1991

TO: File

FROM: Mary Jo Murray
Special Assistant
Attorney General

PHONE: 296-3258

SUBJECT: Board of Technical Colleges
Adopted Permanent Rules Relating to Teacher Licenses

MJM
It looks to me like either option is needed.

On February 25, 1991, a Notice of Intent to Adopt Rules Relating to Teacher Licenses appeared in the State Register. A copy of the proposed rules was attached. The proposed changes affected "postsecondary" Supplemental Support Staff/Technical Tutor rules.

The proposed rule indicated that Minn. Rule 3515.0900, 3515.1000, 3515.5500 and 3515.9942 would be repealed. The text of those rules was not included. The Statement of Need and Reasonableness stated that rules were being repealed which conflicted with the new and revised rules or that duplicated the modified rules. No specific rules being repealed were addressed by the SNR.

The requests for hearing received by the State Board of Technical Colleges, included 46 requests for a hearing on the proposed rule changes to Minn. Rules, Parts 3515.0900, 3515.1000, 3515.5500 (subp. 9) and 3515.9942, "concerning Secondary Licenses for Supplemental Support Staff/Tech Tutors." The Board of Technical Colleges sent out 46 replies dated March 14, 1991 stating that it did not have jurisdiction over licenses issued by the Minnesota State Board of Education and that the request should be submitted elsewhere (an address was provided).

The Findings submitted by the Board of Technical Colleges explained that Rule 3515 had been held in common by both the Board of Technical Colleges and the Minnesota Board of Teaching. The 46 requests had specifically used the word "secondary." The Findings indicated that Greg Burns of MFT (MFT?) "was notified" that the appropriate way to request a hearing was to request a hearing for "postsecondary" [emphasis added] Supplemental Support Staff/Technical Tutor. Following the mailing of the March 14th letter, only 13 proper requests for hearing were received by 4:30 pm on March 29, 1991. There being only 13 requests for a hearing, no hearing was held.

DEPARTMENT: Office of the Attorney General **STATE OF MINNESOTA**

OFFICE MEMORANDUM

DATE: July 10, 1991

TO: CHARLES T. MOTTL
Assistant Attorney General

FROM: MARY JO MURRAY
Special Assistant
Attorney General

PHONE: 296-3258

SUBJECT: Board of Technical Colleges Rules

While the Board has formally withdrawn the repealer for Part 3515.5500, the requests for hearing are still valid for the repealer for Parts 3515.0900 and 3515.1000 which deal with substitute licenses. In order to proceed without a hearing, the entire repealer should be withdrawn. (This would also resolve the issue of what to do with the requests for hearing on Part 3515.9942, which was not amended.)

What you need to do is withdraw the entire repealer, submit Amended Findings to that effect, and submit a copy of the Rule as Adopted with the appropriate change to the final page. See Minn. Rule Part 2010.1300.

Please call me if you have any questions.

F

DEPARTMENT: Office of the Attorney General

STATE OF MINNESOTA

OFFICE MEMORANDUM

DATE: July 11, 1991

TO: CHARLES T. MOTTL
Assistant Attorney General

FROM: MARY JO MURRAY
Special Assistant
Attorney General

PHONE: 296-3258

SUBJECT: Board of Technical Colleges Rules

Please disregard yesteday's memo. It was written in haste, and I did not realize until after it was sent that the substitute license sections (previously parts 3515.0900 and 3515.1000) had been revised and renumbered. With the withdrawal of the repealer of part 3515.5500 subpart 9, your rules will be approved, since that was the particular rule on which a hearing was requested.

What you (or Georgia) must do is in addition to the Amended Findings, you must submit a copy of the Rule as Adopted with the appropriate change to the final page. (See Minn. Rule Part 2010.1300.) The Revisor will prepare the new copy for you. When you submit the Rule as Adopted showing the change in the repealer, I will approve your rule immediately.

Please call me if you have any questions.

mail memo

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption
of the Rule of the State of Minnesota
Governing Postsecondary Vocational
Teaching Licensure, General Licensure
Rules (3515.0800, 3515.9921, 3700.0145
3700.1415), Diagnostic Medical Sonographer
(3700.0440), Trade and Industrial Licensure
Rules (3700.0750, 3700.0800, 3709.0120,
3709.0130, 3709.0140, 3709.0290, 3709.0300,
3709.0310), and Repealer (3515.0900;
3515.1000)

DECLARATION OF COUNSEL

I, Charles T. Mottl, Assistant Attorney General, do hereby declare that I have examined the above-captioned rule and the supporting rulemaking record, and that, based on my examination, the Administrative Procedure Act and Minnesota Rules ch. 2010 have been followed. For Attorney General billing purposes, the four-digit docket client code is 0831.

Charles T. Mottl
Assistant Attorney General

MOTT/.EN6

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption of the Rule of the State of Minnesota Governing Postsecondary Vocational Teaching Licensure, General Licensure Rules (3515.0800, 3515.9921, 3700.0145, 3700.1415), Diagnostic Medical Sonographer (3700.0440), Trade and Industrial Licensure Rules (3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310), and Repealer (3515.0900; and 3515.1000).

FINDINGS OF FACT, CONCLUSIONS, AND ORDER ADOPTING RULE WITHOUT PUBLIC HEARING

Notice of the State Board of Technical Colleges intent to adopt the above-entitled rule was published in the *State Register* on February 25, 1991, and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes, sections 14.14, subdivision 1a and 14.22 on February 19, 1991. The statement of need and reasonableness was prepared before the notice of intent to adopt a rule without a public hearing was mailed to all persons on the rulemaking mailing list and published in the *State Register*, and was available to the public.

All persons were given the opportunity to submit comment on the rule for 30 days after notice of the proposed rulemaking. Repealer 3515.5500, subpart 9, was officially withdrawn on June 24, 1991. No comments or submissions on the remaining rules were received by the agency.

No requests for notice of submission to the Attorney General were received by the agency.

Based on the comments and evidence in the record before the agency, I find the following: The above-captioned rule is needed and reasonable.

NOW, THEREFORE, IT IS ORDERED that the rule identified as 3515.0800, 3515.9921, 3700.0145, 3700.1415, 3700.0440, 3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310 and Repealer 3515.0900, and 3515.1000, Postsecondary Vocational Teaching Licenses are adopted this 25th day of June, 1991, pursuant to authority vested in the State Board of Technical Colleges by Minnesota Statutes, section 136C.04, Subdivision 9.

Helen Henrie 6/25/91

Helen Henrie Date
Deputy Chancellor
State Board of Technical Colleges

9930MISC

be designed to achieve the reading competency level required for the successful completion of the vocational training program in which the student is enrolled.

C. Providing individualized remedial instruction in reading, communication, and study skills, utilizing the reading program developed for each student identified to have a special need for such.

D. Participating on an advisory committee related to the special needs program(s) instructed.

Subp. 6. **Bilingual/bicultural remedial related reading instructor.** Any person holding a position as a bilingual/bicultural remedial related reading instructor shall be licensed pursuant to these rules when responsible for any of the following activities:

A. ascertaining the competency in reading and communication skills of limited English speaking students by administering tests designed to indicate the levels at which the student is presently functioning;

B. designing individualized reading and/or communication programs for students when such student's competency test results indicate the need;

C. providing individualized remedial instruction in reading and/or communication skills utilizing the reading and/or communication program developed for each student identified to have a special need for such; and

D. participating on an advisory committee related to the special needs program(s) instructed.

Subp. 7. **Bilingual/bicultural remedial related math instructor.** Any person holding a position as a bilingual/bicultural remedial related math instructor shall be licensed pursuant to these rules when responsible for any of the following activities:

A. ascertaining the competency in math skills of limited English speaking students by administering tests designed to indicate the level at which the student is presently functioning;

B. designing individualized math programs for students when such student's competency test results indicate the need;

C. providing individualized remedial instruction in math utilizing the math program developed for each student identified to have a special need for such; and

D. participating on an advisory committee related to the special needs program(s) instructed.

Subp. 8. **Vocational adviser.** Any person holding a position as a vocational adviser shall be licensed pursuant to these rules when responsible for any of the following activities:

A. recruiting minority students for enrollment into vocational training programs;

B. serving as an advocate for minority students enrolled in a vocational training program through counseling, appropriate support service if necessary, and any other service needed for the students to succeed in their vocational training programs; and

C. participating on an advisory committee related to the special needs program(s) advised.

Subp. 9. **Supplemental support staff technical tutor.** Any person holding a position as a supplemental support staff technical tutor shall be licensed pursuant to these rules when responsible for any of the following activities:

A. providing direct service to the student, under the supervision of a vocationally licensed person, in one of the following ways:

(1) providing technical tutoring in a specific vocational skills training program;

This is being repealed by Technical Board had 46 requests for a hearing

(2) providing instruction in related math, reading, or communication skills needed for a specific skills training program; and

(3) ascertaining the competency level of students by administering tests so that supportive help may be supplied when the competency test results indicate the need;

B. participating on an advisory committee related to the special needs program(s) in which he/she is a support staff member and/or tutor.

Subp. 10. **Interpreter for the deaf.** Any person holding a position as an interpreter for the deaf shall be licensed pursuant to these rules when responsible for any of the following activities:

A. serving as an advocate for the hearing impaired student enrolled in a vocational training program;

B. interpreting verbal communication to the hearing impaired student enrolled in a vocational training program;

C. providing reverse interpreter services to the hearing impaired student; and

D. participating on an advisory committee related to the special needs program(s) in which he/she is an interpreter.

Subp. 11. **Occupational English as a second language instructor.** Any person holding a position as an occupational English as a second language instructor shall be licensed pursuant to these rules when responsible for any of the following activities:

A. ascertaining the competency in English of learners whose first language is not English by administering diagnostic and/or placement tests;

B. designing a curriculum which relates English listening, speaking, reading, and writing skills development to the vocational skills development of the learner;

C. providing instruction which enables the learner whose first language is not English to enroll in and succeed in vocational training programs; and

D. participating on an advisory committee related to the special needs program(s) instructed.

Statutory Authority: *MS s 121.11 subd 12; 125.185 subd 4*

History: *L 1987 c 258 s 12*

3515.5600 SPECIAL NEEDS PROVISIONAL LICENSE.

Subpart 1. **Authorizing signature.** Applications for the special needs provisional license shall be signed by the authorized local vocational administrator.

Subp. 2. **Issuance.** The commissioner of education shall issue a special needs provisional license to an applicant:

A. eligible for a special needs provisional license pursuant to special needs licensure chart set forth in parts 3515.9940 to 3515.9942;

B. recommended for special needs provisional licensure by the authorized local vocational administrator; and

C. when no fully qualified, licensed individual is available for an existing position, as verified by the local vocational administrator on the request for provisional license form.

Subp. 3. **Special needs provisional license validity.** The special needs provisional license shall expire a maximum of two years from the July 1 nearest issuance. The special needs provisional license shall be nonrenewable. Full licensure shall be accomplished prior to the expiration date set forth in this subpart.

Subp. 4. **Special needs provisional license course requirements.** An applicant, excluding applicants for instructor-coordinator licensure, for licensure may com-

college designed to update the applicant in current employment environments and conditions and operation of special needs work experience programs. This independent study replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

(3) Three credits in interpretation of test results.

(4) Three credits in use of county, community, and family service resources (working with parents, advisory committees, social service agencies, corrections).

(5) Three credits in modification and adaptation of equipment.

(6) In hardship cases as defined in part 8750.6200, a person may teach with a limited license and delay completing part of the technical coursework under part 8750.6200, but must not delay completing the directed independent study.

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200 within emphasis areas or related areas included in parts 8750.0200 to 8750.1440 and 8750.1800 to 8750.2140. The directed independent study course specified in item B, subitem (2) replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) In hardship cases as defined in part 8750.6200, a person may teach with a limited license and delay completing part of the occupational experience requirement under part 8750.6200.

Statutory Authority: *MS s 125.03; 125.05; 125.185*

History: *14 SR 2989*

8750.1580 SECONDARY SUPPLEMENTAL SUPPORT/TECHNICAL TUTOR.

An applicant for an entrance license to serve as a supplemental support/technical tutor in a vocational program in a secondary school must meet the following requirements:

A. Educational criteria:

(1) a course in philosophy of vocational education completed before renewal of the entrance license; and

(2) the human relations program as specified in part 8750.3500.

B. Technical coursework is not required in this category of practice.

C. Occupational experience: recommendation by the authorized local vocational administrator verifying competencies to function as a technical tutor.

Statutory Authority: *MS s 125.03; 125.05; 125.185*

History: *14 SR 2989*

8750.1600 SECONDARY VOCATIONAL EVALUATOR.

An applicant for an entrance license to serve as a vocational evaluator in a secondary school must meet the following requirements:

A. Educational criteria:

(1) a baccalaureate degree with a major in a secondary education field or a baccalaureate or graduate degree with a major in vocational rehabilitation, vocational rehabilitation/work evaluation, vocational rehabilitation/rehabilitation counseling or graduate degree in educational counseling;

(2) for applicants with a secondary education major, a Minnesota special education license in one of the following: learning disabled, educable mentally handicapped, trainable mentally handicapped, visually impaired, hearing impaired, physically handicapped, or emotionally disturbed;

This was originally repealed and then redrawn by MN Board of Teaching

(3) a course in philosophy of vocational education completed before renewal of the entrance license; and

(4) the human relations program as specified in part 8750.3500.

B. Technical coursework:

(1) Three credits in each of the following three competency areas:

(a) work evaluation tools and applications (work samples, psychometric testing, evaluation planning, and behavioral observation techniques);

(b) occupational information, community resources, job placement knowledge, work sample development, work setting modification, and job analysis; and

(c) professional and student communications (counseling techniques, team approach to providing services, student feedback, interdisciplinary staffings, and evaluation report writing).

(2) An additional three credits in each of the following areas:

(a) exceptional characteristics of special needs students (learning disabled, emotionally disturbed, developmentally disabled, visually impaired, hearing impaired, physically handicapped);

(b) interpersonal skills (communications, counseling techniques, working relationships); and

(c) personal and social development of disadvantaged/handicapped.

(3) A college supervised internship, practicum, or field experience as a vocational evaluator in a supervised, state approved vocational setting, consisting of at least 300 hours; or one year of paid experience as a vocational evaluator. Either experience must be completed within the two years immediately before the date the license is issued.

In hardship cases as defined in part 8750.6200, a person may serve with a limited license and delay completing part of the technical coursework under part 8750.6200. In these cases, a person must not delay completing the coursework in subitem (2), unit (a), or subitem (3).

C. Occupational experience:

(1) The applicant must have 2,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200 within emphasis or related areas included in parts 8750.0200 to 8750.1440 and 8750.1800 to 8750.2140. The internship specified in item B, subitem (3) replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment.

(2) In hardship cases as defined in part 8750.6200, a person may serve with a limited license and delay completing part of the occupational experience requirements under part 8750.6200.

Statutory Authority: *MS s 125.03; 125.05; 125.185*

History: *14 SR 2989*

SECONDARY SUPPORT SERVICES

8750.1700 SECONDARY EMPLOYMENT PLACEMENT SPECIALIST.

An applicant for an entrance license to serve as a vocational employment placement specialist in a secondary school must meet the following requirements:

A. Educational criteria:

(1) a baccalaureate degree;

(2) a course in coordination techniques for cooperative education;

(3) a course in philosophy of vocational education completed before renewal of the entrance license; and

(4) the human relations program as specified in part 8750.3500.

CHAPTER 3510
STATE BOARD OF EDUCATION
LICENSURE OF SCHOOL PERSONNEL

3510.9000 DIRECTORS OF COMMUNITY EDUCATION.

3510.4100 [Renumbered 8700.8000]
3510.4200 [Renumbered 8700.8010]
3510.4300 [Renumbered 8700.8020]
3510.4400 [Renumbered 8700.8030]
3510.4500 [Renumbered 8700.8040]
3510.4600 [Renumbered 8700.8050]
3510.4700 [Renumbered 8700.8060]
3510.4800 [Renumbered 8700.8070]
3510.4900 [Renumbered 8700.8080]
3510.5100 [Renumbered 8700.8090]
3510.5200 [Renumbered 8700.8110]
3510.5300 [Renumbered 8700.8120]
3510.5400 [Renumbered 8700.8130]
3510.5500 [Renumbered 8700.8140]
3510.5600 [Renumbered 8700.8150]
3510.5700 [Renumbered 8700.8160]
3510.5800 [Renumbered 8700.8170]
3510.6000 [Renumbered 8700.8180]
3510.6100 [Renumbered 8700.8190]
3510.6400 [Renumbered 8700.9000]
3510.6500 [Renumbered 8700.9010]
3510.6600 [Renumbered 8700.9020]
3510.6700 [Renumbered 8700.9030]

3510.9000 DIRECTORS OF COMMUNITY EDUCATION.

[For text of subps 1 to 5, see M.R.]

Subp. 6. [Repealed, 11 SR 1687]

[For text of subps 7 to 9, see M.R.]

Statutory Authority: *MS s 121.86*

CHAPTER 3515
STATE BOARD OF EDUCATION
LICENSURE; TECHNICAL INSTITUTES

3515.0300 [Repealed, 14 SR 2989]
3515.0400 [Repealed, 14 SR 2989]
3515.5700 [Repealed, 13 SR 2221]
3515.5800 [Repealed, 13 SR 2221]
3515.5900 [Repealed, 13 SR 2221]
3515.6000 [Repealed, 13 SR 2221]
3515.6100 [Repealed, 13 SR 2221]
3515.6200 [Repealed, 13 SR 2221]
3515.6300 [Repealed, 13 SR 2221; 14 SR 1214]
3515.6400 [Repealed, 13 SR 2221]
3515.6500 [Repealed, 13 SR 2221; 14 SR 1214]
3515.6600 [Repealed, 13 SR 2221]
3515.6700 [Repealed, 13 SR 2221]
3515.6800 [Repealed, 13 SR 2221]
3515.6900 [Repealed, 13 SR 2221; 14 SR 1214]
3515.7000 [Repealed, 13 SR 2221; 14 SR 1214]
3515.7100 [Repealed, 13 SR 2221; 14 SR 1214]
3515.7200 [Repealed, 13 SR 2221; 14 SR 1214]
3515.8400 [Repealed, 13 SR 1238]
3515.8500 [Repealed, 13 SR 1238]
3515.8600 [Repealed, 13 SR 1238]
3515.8700 [Repealed, 13 SR 1238]
3515.8800 [Repealed, 13 SR 1238]
3515.9000 [Repealed, 13 SR 1238]

note 3515.5500 was not renumbered under 8700

STATE OF MINNESOTA

MINNESOTA TECHNICAL COLLEGE SYSTEM
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

OFFICE MEMORANDUM

TO: Mary Jo Murray, Special Assistant Attorney General
525 Park Street, Suite 500
St. Paul, MN 55103

FROM: Helen Henrie, Deputy State Chancellor

DATE: May 7, 1991

PHONE: 296-0680

SUBJECT: Withdrawal of Technical College Licensure Rules

At this time our agency wishes to withdraw the following postsecondary technical college rules for submission at a later date:

General Licensure Rules: 3515.0800, 3515.9921, 3700.0145, 3700.1415
Diagnostic Medical Sonographer: 3700.0440
Trade and Industrial: 3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310
Repealers: 3515.0900; 3515.1000; 3515.5500, Subpart 9

Helen Henrie
Deputy State Chancellor

GP:lrv
WITHDR

cc: Georgia Pomroy
Glenda Moyers
Francisco Trejo
Helen Henrie

STATE OF MINNESOTA

STATE BOARD OF TECHNICAL COLLEGES
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

OFFICE MEMORANDUM

TO: Patricia Nolte
Office of the Attorney General

FROM: Georgia Pomroy, License Revision Specialist

DATE: April 22, 1991

PHONE: 296-0680

SUBJECT: Rule Adoption

The following documents are enclosed for your review:

General Licensure Rules: 3515.0800, 3515.9921, 3700.0145, 3700.1415
Diagnostic Medical Sonographer: 3700.0440
Trade and Industrial: 3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310
Repealers: 3515.0900; 3515.1000; 3515.5500, Subpart 9

1. *State Register* Notice of Solicitation of Outside Opinion -

   May 29, 1990 = Sonography Technology (Diagnostic Medical Sonographer), Special Needs Instructional & Supportive Personnel (Technical Tutor Repeal)
   December 10, 1990 = Trade and Industrial, General Licensure Areas

2. Authorizing Resolutions for Proposed Rules -

   May 8, 1990 = Sonography Technology (Diagnostic Medical Sonographer), Special Needs Instructional & Supportive Personnel (Technical Tutor Repeal)
   December 11, 1990 = Trade and Industrial, General Licensure Areas

3. Copy of Proposed Rules Approved by Revisor - February 5, 1991

4. Signed Notice of Intent to Adopt a Rule as Mailed - February 6, 1991

5. Statement of Need and Reasonableness

6. Affidavit of Mailing - February 19, 1991

7. *State Register* Copy of Rules as Published with Intent to Adopt - February 25, 1991

8. Four copies of rule as adopted and approved by Revisor of Statutes

9. Requests and Responses for Public Hearing - Secondary

10. Requests and Responses for Public Hearing (13) - Postsecondary

11. Late Requests and Responses for Public Hearing - Postsecondary

12. State Board's Resolution Adopting Rules - April 9, 1991

11. Findings of Fact and Conclusions of Law - April 10, 1991

12. Declaration by Attorney General

GP:lrv
MOTTL.MEM

Enclosures

Stat Auth 136C.04 subd 9

The state board may adopt rules under chapter 14 for licensure of teaching, support, and supervisory personnel in post-secondary and adult vocational education.

end of comment period stated in the Notice of Intent - March 29, 1991

Repealer - 3515.5500 subpart 9 refers to Supplemental support staff technical tutor
- this is what they received all the letters about because they are no longer issuing a support staff technical tutor license

The State Board of Technical Colleges received 46 requests for a hearing. A letter was sent by Georgia Ponsky indicating that the State Board of Technical Colleges doesn't have jurisdiction over the Supplemental Support Staff / Technical Tutors
- but their rules (State Board - Technical College rules)

I remember when the Tutor rules were repealed by the Dept. of Ed. our file number R. R. 1809 – Bd of Teachers Teachers Licensees

↑ on page 23 of the rules 8750.1580 (Adopted Rules) Secondary Supplemental Support / Technical Tutor were Withdrawn so Education still has the Secondary Supplemental Support / Technical Tutor - they originally ~~withdrew it~~ repealed it (pages 29-30 of the proposed rules)

Which ever one - Mark Charlene or Mary Jo I will call Georgia Pomroy about this but before I did I wanted one of yer to look at it - Shouldn't there be a hearing?

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption
of the Rule of the State of Minnesota
Governing Postsecondary Vocational
Teaching Licensure, General Licensure
Rules (3515.0800, 3515.9921, 3700.0145
3700.1415), Diagnostic Medical Sonographer
(3700.0440), Trade and Industrial Licensure
Rules (3700.0750, 3700.0800, 3709.0120,
3709.0130, 3709.0140, 3709.0290, 3709.0300,
3709.0310), and Repealer (3515.0900;
3515.1000; 3515.5500, Subpart 9)

DECLARATION OF COUNSEL

I, Charles T. Mottl, Assistant Attorney General, do hereby declare that I have examined the above-captioned rule and the supporting rulemaking record, and that, based on my examination, the Administrative Procedure Act and Minnesota Rules ch. 2010 have been followed. For Attorney General billing purposes, the four-digit docket client code is 0831.

Charles T. Mottl

Charles T. Mottl
Assistant Attorney General

MOTT/.EN6

February 7, 1991

NEED AND REASONABLENESS

STATEMENT OF NEED AND REASONABLENESS FOR LICENSURE OF TECHNICAL COLLEGE PERSONNEL

GENERAL LICENSURE RULES

3515.0800 RENEWED REGULAR FIVE-YEAR TECHNICAL COLLEGE LICENSE
3515.9921 POSTSECONDARY LICENSURE CHART, DISTRIBUTIVE EDUCATION, HEALTH EDUCATION, SERVICE, HOSPITALITY AND HOME ECONOMICS, INDUSTRIAL EDUCATION, TECHNICAL EDUCATION
3700.0145 SUBSTITUTE LICENSE
3700.1415 PART-TIME CONTINUOUS OCCUPATIONAL PROGRAM INSTRUCTOR LICENSE

NEW VENTURE PROGRAM

3700.0440 DIAGNOSTIC MEDICAL SONOGRAPHER

TRADE AND INDUSTRIAL LICENSES

3700.0750 PLASTIC COMPOSITES TECHNOLOGY
3700.0800 LICENSES IN TRADE AND INDUSTRIAL AREA
3709.0120 LOCKSMITHING TECHNICIAN
3709.0130 SECURITY MANAGEMENT
3709.0140 FIRE TECHNOLOGY AND ADMINISTRATION
3709.0290 NEON AND SIGN FABRICATIONS
3709.0300 DIESEL FUEL INJECTION SPECIALIST
3709.0310 ELECTRONIC PUBLISHING INFORMATION SPECIALIST

The statutory authority for the technical college board to promulgate these rules is contained in Minnesota statutes section 136C.04, subd. 9 which states:

Licensure. The state board may adopt rules, according to the provisions of Chapter 14, for licensure of teaching, support, and supervisory personnel in postsecondary and adult vocational education. When necessary for continuous programs approved by the board and when the board determines that appropriate temporary standards do not exist, the state board may adopt appropriate temporary standards without regard to Chapter 14, and may issue temporary licenses to teaching and support personnel. A temporary license is valid up to one year and is not renewable, but a person holding a temporary license may, upon its expiration, be issued a license in accordance with standards adopted under Chapter 14. The state board may establish a processing fee for the issuance, renewal, or extension of a license.

The proposed rules follow the format established by previous revised licenses.

GENERAL LICENSURE RULES

3515.0800 RENEWED FIVE YEAR TECHNICAL COLLEGE LICENSE

Subparts 1 and 2 are editorial changes only. "Vocational" is changed to the term now used of "technical college". The other change from "chairperson thereof" to "chair" is for the purpose of simplicity only. There are no significant changes in these parts.

Subp. 3. Consists of editorial modifications as a result of rule changes which are already effective. "Adult supplementary" now titled "part-time extension" and the addition of part-time continuous occupational, part-time continuous General Studies, and substitute license. Part-time General Studies is a new rule which became effective on November 27, 1989. Part-time licensure is not subject to 3515.2200 to 3515.3200. Therefore, the addition of part-time licensure to this subpart is for the purpose of clarification. There is no change in the intent of this rule.

Subp. 4. The Technical Colleges still issue licenses for programs which are no longer offered in the technical college system. However, there is no rule provision to remove these licenses from our inventory. It is the policy of the State Board to remove a program from inventory if that program has not been offered anywhere within the Technical College system within four years. It is reasonable therefore to remove the license from the corresponding program at this time. The licensure unit function includes processing license applications for use within our system to instruct in a particular program or content area. The possibility of a particular program returning to the inventory after four years is remote. This is necessary since if a program did return to our inventory, it would require a new program intent and include changes in the curriculum representing the changes which occurred in the field during the interim. It would therefore be reasonable to promulgate the appropriate rule when program approval occurred, thus recognizing the need for criteria which would be relevant to the new intent. This is a necessary rule change in order to clear up the confusion which arises when an applicant reviews the licensure code chart assuming that all the codes listed are available for licensure and for teaching a particular program.

3515.9921 POSTSECONDARY LICENSURE CHART, DISTRIBUTIVE EDUCATION, HEALTH EDUCATION, SERVICE, HOSPITALITY AND HOME ECONOMICS, INDUSTRIAL EDUCATION, TECHNICAL EDUCATION.

Subp. 3. Item A. The regulatory boards have been changed to represent the actual boards which now have jurisdiction over licenses for Cosmetology and Barbering. There is no intent to

change the license content, therefore this is a reasonable change.

Item B. "In the general program. 1,000 hours of retail experience, in the specialized program, 3,000 hours in the specialized area" is deleted since this is addressed on the licenses in marketing which were revised and became effective on July 2, 1990. Therefore, it is reasonable to remove this portion of subp. 3 which is no longer applicable.

Item E. Distributive education is the only occupational area of seven listed which is subject to separate coursework in pedagogical skills. In reality, it has been the policy of the board to allow such applicants to satisfy this requirement through the teacher education sequence taken by the remainder of technical college staff. Since the courses as listed for distributive education have such limited clientele it is impossible for the educational institutions to make them available at the time and in the quantity necessary for that limited group. It is necessary and reasonable therefore to allow applicants in this area the same opportunity for pedagogical content as is available for the college staff at large. In addition, the content is essentially the same as indicated by the acceptance of teacher educators of the standard teacher education sequence taken by all other staff. Coordination Techniques is also eliminated from this sequence since Coordination Techniques as an offering is delivered primarily with a secondary focus and is not readily available for applicants needing this content for relicensure.

3700.0145 SUBSTITUTE LICENSE.

This license has been moved from the 3515 rule to the 3700 rule as have all revised licenses. There are three minor changes in this rule. The substitute license will no longer require the signature of the program advisory committee chairperson. Frequently a substitute is required as a short-term solution to a problem resulting from illness of the regular program instructor or as a result of a conflict due to meetings. It is therefore not possible to locate the committee chair to perform this task. The technical college administrator has always approved the substitute instructor and determined the appropriate qualifications for a specific program on a short-term basis. It is therefore reasonable to eliminate this step in the process as being cumbersome and frequently not possible. The substitute authorization will be given for five years rather than the current three. This license is used only within a limited time frame of the school year. The remuneration thus is limiting as well. Since this is a local decision and local responsibility it is reasonable to allow the authorization for five years to complement what is already in rule for other limited licensure areas. This will allow consistency in renewal dates. The final change involves the use of an extension license for substitution. On January 22, 1991, new revised extension licenses went into

effect. This revised license is no longer issued in the same categories used for continuous programs. The categories now listed are broad areas which contain a variety of content and no longer corresponds to full-time license endorsements. Individuals currently functioning under previously classified extension licenses which are of the same category which would allow for substitution may continue to use that license for program substitution until their date of renewal. This is a reasonable allowance so as not to create hardship or expense for the individual or the technical college. It is reasonable also to not allow this new revised license to be used in substitution since it lists only 27 broad areas rather then specific program categories.

3700.1415 PART-TIME CONTINUOUS OCCUPATIONAL PROGRAM INSTRUCTOR LICENSE.

The changes in this rule are for clarity only and editorial in nature. There is no substantive change in content.

NEW VENTURE PROGRAM

3700.0440 DIAGNOSTIC MEDICAL SONOGRAPHER

Diagnostic Medical Sonography Technology is a new venture program for which no appropriate license exists. An authorizing resolution was passed on May 8, 1990, and a Notice of Intent to Solicit Outside Opinion was published in the State Register on May 29, 1990. Information was sought and received from technical college board staff, health industry representation in radiography and sonography, technical college administration, curriculum personnel and program planning staff. The State Board of Technical Colleges staff then made the final rule recommendations.

SONOGRAPHY TECHNOLOGY INSTRUCTOR

Subpart 1. May teach. This subpart appraises interested parties of the authorization allowed by the holder of this credential. The authorizations listed are necessary to allow for appropriate assignment of technical college personnel, as well as for the flexibility needed in the restructured technical college system, which changed programs to courses and courses to credits. The authorizations are reasonable as a result of the required experiences described in subpart 3.

Subpart 2. Other requirements. This subpart references requirements currently in rule to which all applicants are subject. There are no changes in this subpart.

Subpart 3. Occupational experience requirement.

A. This item requires registration as a diagnostic medical sonographer in abdominal and OB/Gyn sonography. This registration is through the American Registry of Diagnostic Medicine Sonographers. This is a requirement by the professional authority for instructors of an accredited sonography program. Therefore, it is a necessary and reasonable requirement. In addition, at this time medical diagnostic sonography is an emerging health field. There is not the availability of programs in sonography from which an educated instructional staff can be drawn. Sonographers get their educational background in a variety of areas ranging from sonography, nursing, radiography, other health sciences, nuclear medicine, or even a variety of independent subject matter taken over a period of years. The examination taken measures the understanding of basic concepts related to ultrasound physics and instrumentation so these concepts can be applied and deals with specific clinical applications in a framework of physics and instrumentation. Candidates are tested in a variety of categories in sonography. The concepts/phenomena, etc., is to explain the mathematical relationship called equations. They require an understanding of pertinent concepts and ask the candidate to apply his or her understanding of them. The abdominal and OB/Gyn test content is required since the program for which the instructors will be licensed has its major emphasis in abdominal and OB/Gyn sonography. The abdominal content outline covers anatomy, tumors, cysts, abnormal conditions, laboratory values, techniques, etc., of the various organs of the abdominal cavity. Quality assurance, artifacts, image recording, transducers, real time, and technique are also tested. The obstetrics and gynecology testing deals with the pelvic anatomy physiologies and anomalies located within the pelvic area. This exam also measures obstetrical anatomy pathology complications and assessments, as well as gynecological anatomy pathology assessment and complications. The exam tests various scanning techniques, as well as patient care and preparation for these techniques. The assumption, therefore, is that in order to pass the examination with a satisfactory grade, the applicant must have had a combination of educational experiences which would give him or her the content and knowledge base to successfully become registered. This is therefore a reasonable requirement.

B. 8000 hours of occupational experience as a registered diagnostic medical sonographer is required. A minimum of these 8000 hours must be in abdominal and OB/Gyn diagnostic medical sonography. The recency hours must include the abdominal and OB/Gyn medical diagnostic sonography because that is the major focus of the technical college program. It is reasonable to require 8000 hours of medical sonography due to the fact that this individual must be cognizant of the skills, attitudes and knowledge associated with the perspective student's employment. A total of 8000 occupational hours is required since there is not an adequate number of programs throughout the nation from which to draw individuals with formal education in diagnostic medical

sonography. Minnesota does not have at this time a medical sonography program with the exception of this new venture program which will be initiated in 1991. It is, therefore, necessary and reasonable to require the full experience be obtained in the occupation of sonography.

Subpart 4. Substitution for occupational experience. This subpart follows the format previously set by revised rules. There is no change in the format or in the ratio of substitutions.

A. A bachelor's or higher degree in sonography, radiography or nuclear medicine may be substituted. The technical content within these programs contains the majority of material that will be taught within the sonography program. Therefore this is a reasonable substitution.

B. A two-year certificate in sonography, radiography, nuclear medicine, or nursing may be substituted for 2000 hours. Sonography, radiology, and nuclear medicine contain the content which will be taught within this program and therefore is a reasonable substitution. Nursing does not contain specific sonography content but does contain anatomy, physiology, medical ethics, chemistry, physics, medical terminology, and other content which is taught within the sonography program. Therefore it is a reasonable substitution.

C. A one-year program in the above stated fields may be substituted for 1000 hours. The rationale is the same as for the associate degree.

D. Courses for credit or clock hours are allowed providing they are in the American Medical Association or American Osteopathic Association Category I content approved by the stated professional organizations of sonography. This is a reasonable substitution since a number of sonographers will come from independent study backgrounds. Due to the absence of formal educational programs in diagnostic medical sonography, many applicants are encouraged to pursue content offered by professional organizations until they reach a level appropriate for sitting for the registry exam. Therefore this is a reasonable substitution.

Subpart 5. Substitution for occupational recency. An applicant is allowed to substitute teaching experience in a sonography program accredited by the AMA Commission on Allied Health Education. This is a reasonable substitution since an individual who is teaching in a current diagnostic medical sonography program would be supervising students on clinicals within health care sites and would have state of the art knowledge regarding techniques and procedures in sonography technology. In addition, this instructor would have the benefit of working with advisory committees in the program of medical sonography. In order to utilize instructors from other educational systems this is a reasonable substitution. This

program will be funded using existing processes and will not have any fiscal impact.

3700.0800 LICENSES IN THE TRADE AND INDUSTRIAL AREA

The licenses in this subpart are being transferred from a temporary rule number 3900 to the permanent rule numbers 3700. In order to be consistent, editorial changes have been made which are consistent with the 3700 rules. There have been no changes in the intent of these rules and the modifications are merely editorial in nature.

REPEALER.

Rules are repealed which conflict with the new and revised rules or duplicate the modified rules. Supplemental support staff/Technical Tutor is repealed. This is reasonable since Technical Tutor is not considered part of instructional staff. It is considered to be the position of a teacher aide. In addition, this rule does not contain identifiable criteria. It is therefore difficult to defend. It is reasonable to avoid hardship for individuals currently holding such license that they be able to retain this license as long as they remain employed in that position within their own district.

The above described rules will be implemented using current processes and will not have a fiscal impact.

Georgia, Please see pg 1870 ef

The Minnesota

State Register

Department of Administration—Print Communications Division



Rules edition
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(Tuesday if Monday is a holiday)

Monday 25 February 1991

Volume 15, Number 35

Pages 1865-1896

9530.7020 s.3,4 (repealed) 1540
9530.6655 (proposed rule withdrawn) 1540
9560.0410; .0420; .0430; .0440; .0450; .0460; .0470; .0475; .0480; .0485 (proposed) 1535
9575.1500 (adopted) 1697

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Board of Technical Colleges

Proposed Permanent Rules Relating to Teacher Licenses

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Board of Technical Colleges intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, Section 14.22 to 14.28. The statutory authority to adopt the rules is *Minnesota Statutes* 136C.04, Subdivision 9.

All persons have 30 days until 4:30 p.m., Friday, March 29, 1991, in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, Sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to either:

Glenda Moyers, Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-296-9444

Georgia Pomroy, License Revision Specialist
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-296-0680

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Glenda Moyers or Georgia Pomroy at the above address and phone, upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or wish to receive a copy of the adopted rule must submit the written request to either Glenda Moyers or Georgia Pomroy at the above-mentioned address.

Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Rules as Proposed

3515.0800 RENEWED REGULAR FIVE-YEAR ~~VOCATIONAL~~ TECHNICAL COLLEGE LICENSE.

Subpart 1. **Authorizing signature.** Applications for renewed initial and subsequent five-year ~~vocational~~ technical college licenses shall be approved through the local ~~vocational~~ technical college relicensure committee established pursuant to parts 3515.2200 to 3515.3200, and signed by the ~~chairperson thereof~~ chair.

Subp. 2. **Issuance.** A regular five-year ~~vocational~~ technical college license holder who completes the continuing education requirements for relicensure ~~set forth~~ in parts 3515.2200 to 3515.3200 shall be issued a renewed regular five-year ~~vocational~~ technical college license.

Subp. 3. **Exception.** ~~The provisions of~~ Subparts 1 and 2 do not apply to ~~an adult supplementary license~~ part-time extension, part-time continuous occupational, part-time continuous general studies, or substitute licensure.

Subp. 4. **Discontinued programs.** A license to teach a program that is removed from the state board's inventory of active programs cannot be renewed if the program is removed before or at the time the license renewal would otherwise be effective.

3515.9921 POSTSECONDARY LICENSURE CHART, DISTRIBUTIVE EDUCATION, HEALTH EDUCATION, SERVICE, HOSPITALITY AND HOME ECONOMICS, INDUSTRIAL EDUCATION, TECHNICAL EDUCATION.

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Elaboration on special courses or requirements.**

A. Licensure, registration, or program certificate is required to teach in program areas where such is required to practice in the field. Cosmetology instructors shall have ~~a senior~~ an instructor license issued by the ~~State Board of Cosmetology~~ Minnesota Department of Commerce. Barbering instructors shall have a license issued by the ~~State~~ Minnesota Board of ~~Barbering~~ Barber Examiners.

B. Areas such as First Aid Instructor, or Cardiopulmonary Resuscitation (CPR) Instructor and vocational license for Instructor Coordinator.

C. ~~In the general program: 1,000 hours within the prior five years.~~ In the specialized program: 1,000 specialized hours within the prior five years.

D. ~~In the general program: 1,000 hours of retail experience. In the specialized program: 3,000 hours in the specialized area.~~

~~E. The total six courses in this teacher education sequence shall be accomplished within a maximum period of three annual renewals, with a minimum progress of two courses annually.~~ The following requirements for the license of Distributive Education Instructor/Instructor Coordinator that are in the chart in subpart 1 no longer apply: Distributive Education Methods; Distributive Education Curriculum; one additional VE course; renewals/minimal progress; coordination techniques. Instead, an applicant seeking the license or renewal of the license must comply with parts 3515.1400 to 3515.1700.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

~~F.~~ E. Twenty-one quarter credits in technical areas, with a minimum of 24 clock hours or two quarter credits in each of the following: selling, management, advertising, visual merchandising, retailing, marketing, and economics. In the specialized program, relevant technical areas may be substituted. Excess ROX may be substituted for relevant technical area courses at the rate of one year for three quarter credits.

3700.0145 SUBSTITUTE LICENSE.

Subpart 1. **Issuance.** A substitute license in a specific occupational, related, or instructional special needs area shall be issued to meet the short-term need for an instructor substitute. The state chancellor shall issue a substitute license to an applicant qualified through academic preparation, technical training, or applied experience in the field to be taught.

Subp. 2. **Authorizing signature.** An authorized local technical college administrator shall recommend to the state chancellor applicants who are qualified through academic preparation, technical training, or applied experience in the specific area of licensure. Applications for initial and subsequent renewed substitute licenses shall be signed by the authorized local technical college administrator. The applications shall include evidence of the applicant having had academic preparation, technical training, or applied occupational or instructional experience in the requested licensure field.

Subp. 3. **License validity.**

A. Initial entrance substitute license shall remain valid for a maximum of five years. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment, 270 clock hours per fiscal year.

B. Renewed substitute licenses are issued for five-year periods upon the recommendation of the authorized local technical college administrator. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment or 270 clock hours per fiscal year.

C. A technical college license at the extension part-time level in parts 3700.1400 and 3700.1405 must not be used as a substitute license.

D. An instructor who is making use of an extension license on the effective date of this part may continue to use the license until the license is first required to be renewed after the effective date of this part.

3700.0440 DIAGNOSTIC MEDICAL SONOGRAPHER.

Subpart 1. **May teach.** A teacher who has a diagnostic medical sonographer instructor license may teach in the diagnostic medical sonographer program and may also teach courses in:

A. sonography;

B. cross sectional anatomy;

C. medical terminology; or

D. medical ethics.

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the health occupational area under part 3700.0400.

Subp. 3. **Occupational experience requirement.** The applicant must have the experiences as described in items A and B.

A. Registered as a sonographer by the American Registry of Diagnostic Medical Sonographers (A.R.D.M.S.) in abdominal and obstetrics/gynecology sonography.

B. 8,000 hours of A.R.D.M.S. registered occupational experience in diagnostic medical sonography with a minimum of 2,000 of the required hours in abdominal and obstetrics/gynecology sonography. This 2,000 hours must include the recency requirement of part 3700.0400, subpart 2.

Subp. 4. **Substitution for occupational experience.** The applicant may substitute the education described in item A, B, C, or D for up to 4,000 hours of the occupational experience required in subpart 3. The educational experience may not substitute for the 2,000 hours of abdominal and obstetrics/gynecology sonography.

A. A bachelor's or higher degree with a major in sonography, radiography, or nuclear medicine may be substituted for 4,000 hours.

B. An associate degree or two-year or above certificate or diploma in sonography, radiography, nuclear medicine, an associate degree or above, or a three-year diploma in nursing may be substituted for 2,000 hours.

C. A one-year diploma or certificate in sonography, radiography, nuclear medicine, or nursing may be substituted for 1,000 hours.

D. Courses for credit or clock hours for credit in AMA or AMA Category I content approved by the Society of Diagnostic Medical Sonographers (SDMS), Canadian Society of Diagnostic Medical Sonography (CSDMS), American Institute of Ultrasound

Medicine (AIUM), Society of Vascular Technology (SVT), or Accreditation Council for Continuing Medical Education (ACCME). One hour of instruction equals one hour of occupational experience. One quarter credit equals 20 hours of occupational experience. One semester credit equals 30 hours of occupational experience.

Subp. 5. **Substitution for occupational recency.** The applicant may substitute teaching experience in a program accredited by the American Medical Association Committee on Allied Health Education and accreditation for 1,500 of the 2,000 hours required in part 3700.0100, subpart 2, if the teaching is done during the five-year period. The teaching must be in abdominal and obstetrics/gynecology diagnostic medical sonography. Two hours of teaching equal one hour of occupational experience.

3700.0750 PLASTIC COMPOSITES TECHNOLOGY.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the technical area under part ~~3700.0700~~ 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~**Occupational recency**~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military setting in plastic composites technology ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3700.0700, subpart 2~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in plastic composites technology. Two hours of teaching equal one hour of occupational experience.

3700.0800 LICENSES IN TRADE AND INDUSTRIAL AREA.

Subpart 1. **Listed here.** An applicant for a license to teach technical college courses and programs in the trade and industrial occupational area must meet the requirements in this part. The requirements are in addition to the requirements in part 3700.0100 and for a particular license listed under the part that covers that particular license.

Subp. 2. **Recent occupational experience.** An applicant for a license to teach in the trade and industrial occupational area must have 2,000 hours of occupational experience within the five years just before applying for that license.

Subp. 3. **Does not apply.** Part 3515.9921 does not apply to licenses issued under this part.

3700.1415 PART-TIME CONTINUOUS OCCUPATIONAL PROGRAM INSTRUCTOR LICENSE.

Subpart 1. **Listed here.** An applicant for a license to teach part time in a continuous occupational program must meet the requirements in this part and part 3700.1410.

Subp. 2. **Specific license requirements.** An applicant must meet the requirements in item A, B, C, or D.

[For text of item A, see M.R.]

B. The applicant must have a bachelor's or higher degree with a major acceptable for full-time licensure. The degree must include or the applicant must add 15 quarter credits in the specific field of licensure. The recency requirement may be satisfied if the degree is received, or if any of the following are accumulated within five years of applying for the license:

(1) 15 quarter credits;

(2) 180 clock hours ~~in the specific field of licensure content~~ of training in content specific to the field for which the applicant is seeking the license;

(3) 150 clock hours of secondary, postsecondary, business, industrial, or military teaching in the primary program content; or

(4) 500 hours of the required occupational experience.

[For text of items C and D, see M.R.]

3709.0120 LOCKSMITHING TECHNICIAN.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~Occupational recency~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required under part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in locksmithing. Two hours of teaching equal one hour of occupational experience.

3709.0130 SECURITY MANAGEMENT.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~Occupational recency~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution ~~may be substituted~~ for 1,500 of the 2,000 hours required under part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in industrial security or security management. Two hours of teaching equal one hour of occupational experience.

3709.0140 FIRE TECHNOLOGY AND ADMINISTRATION.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~Occupational recency~~ **Substitution for recent occupational experience.** The applicant may substitute teaching experience as a licensed instructor at an accredited postsecondary institution or at a military setting ~~may be substituted~~ for up to 1,500 of the 2,000 hours required under part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in a firefighter I or II course. Two hours of student contact equal one hour of occupational experience as a firefighter. An applicant cannot substitute for the 2,000 hours of experience required as a fire officer.

3709.0290 NEON AND SIGN FABRICATIONS.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~Occupational recency~~ **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in neon and sign fabrications. Two hours of teaching equal one hour of occupational experience.

3709.0300 DIESEL FUEL INJECTION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~Occupational recency~~ **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in diesel fuel injections. Two hours of teaching equal one hour of occupational experience.

3709.0310 ELECTRONIC PUBLISHING/INFORMATION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part ~~3709.0100~~ 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. ~~Occupational recency~~ **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting ~~may be substituted~~ for 1,500 of the 2,000 hours required in part ~~3709.0100, subpart 1, item A~~ 3700.0800, if the teaching is done during the five-year period. The teaching must be in typography, layout and design, electronic prepress, or desktop publishing that integrates text and design. Two hours of teaching equal one hour of occupational experience.

RENUMBERER. The parts of *Minnesota Rules* in column A are renumbered as the parts of *Minnesota Rules* in Column B.

Column A	Column B
3709.0300	3700.0805
3709.0310	3700.0810
3709.0140	3700.0815
3709.0120	3700.0820
3709.0290	3700.0825
3700.0750	3700.0830
3700.0130	3700.0840
3515.0800	3700.1595

REPEALER. *Minnesota Rules*, parts 3515.0900; 3515.1000; and 3515.5500, subpart 9; are repealed. Part 3515.9942 no longer applies to a new license for supplemental support staff/technical tutor. A person with a license previously issued under parts 3515.5500, subpart 9, and 3515.9942, supplemental support staff/technical tutor who is using the license may keep and renew the license under those parts as long as the person remains employed by the person's employer on the effective date of this repealer.

Department of Labor and Industry

Proposed Amendment to Rules Governing High Pressure Piping (Power Piping Systems)

Notice of Reconvened Hearing

NOTICE IS HEREBY GIVEN that the public hearing in the above-captioned matter originally held on December 5, 1990 will be reconvened on March 28, 1991, at 9:00 A.M. in Room 339, Department of Labor and Industry Building, 443 Lafayette Road, St. Paul, Minnesota 55155 for the purpose of addressing specific cost and revenue information associated with the proposed fee increase. This additional hearing is required pursuant to the report issued by Administrative Law Judge Peter C. Erickson dated January 17, 1991 resulting from the initial hearing on December 5, 1990.

An amended Statement of Need and Reasonableness is available which more fully documents the cost and revenue information regarding the proposed fee increase and can be obtained by calling B. James Berg, Director, Code Enforcement at (612) 297-1727.

In all other respects the Notice of Hearing and Proposed Rules published at 15 S.R. 1053 on Monday, November 5, 1990 remains applicable.

Dated: 7 February 1991

John Lennes, Commissioner
Department of Labor and Industry

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

DATE: February 14, 1991

TO: All Technical Tutor license holders, paraprofessional and other concerned parties

FROM: Carl Gross - Paraprofessional Committee Representative
MFT Local #2209

As you may have heard, the State Board of Teaching is considering elimination of the Tech Tutor license. Greg Burns, Staff Representative for MFT, has tried to track down a reason for this move, but has been unable to get a satisfactory answer.

If this is allowed to happen, this would be a step backward for all of those concerned. It would be detrimental to our own professional and personal development and status, and those of all paraprofessionals. We must try and have our voices heard and stand up for our own accomplishments.

Please take the time to read and sign the enclosed letter and mail to the address indicated. We need at least 25 letters to guarantee a hearing, and Greg indicated that if they received 60-100 letters, they might reconsider and withdraw the action.

So, if you know of any other interested parties who would also sign and mail letters, please duplicate the letter and pass it to them.

Time is of the essence, they must be in the hands of the State by March 1, 1991.

If you desire any additional info, please call me at extension 3482 or 3137. Thank you for your support.



MAR 11 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.0900, 3515.1000, 3515.5500 with subpart 9, and 3515.9942 concerning Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Sarah DeShane

737- 3rd Ave. East
Shakopee, Mn. 55379

March 14, 1991

Ms. Donna M. Wozny
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Wozny:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Ms. Felicia Hedlund
Hennepin Technical College
9200 Flying Cloud Drive
Eden Prairie, MN 55347

Dear Ms. Hedlund:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Ms. Margot R. Hedlund
4142 Tonkawood Road
Minnetonka, MN 55345

Dear Ms. Hedlund:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Ms. Judith B. Klima
4815 Westgate Road
Minnetonka, MN 55345

Dear Ms. Klima:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Ms. Kathie J. Hill
3420 Golfview, #216
Eagan, MN 55122

Dear Ms. Hill:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Gary Mortensen
Hennepin Technical College
9200 Flying Cloud Drive
Eden Prairie, MN 55379

Dear Mr. Mortensen:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Mr. Donald Paulak
Hennepin Technical College
9200 Flying Cloud Drive
Eden Prairie, MN 55344

Dear Mr. Paulak:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

GP- These letters were mailed out 3-19-91. Leann

March 18, 1991

Ms. Gail Murray
6440 Florida North
Brooklyn Park, MN 55428

Dear Ms. Murray:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Alan Farnham
3339 Bryant Avenue North
Minneapolis, MN 55412

Dear Mr. Farnham:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Michael A. Berns
4908 West 82 Street
Bloomington, MN 55437

Dear Mr. Berns:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Carlo Castagneri
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Castagneri:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Douglas Ritchie
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Ritchie:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Criss L. Magnuson
PO Box 273
Hamel, MN 55340

Dear Mr. Magnuson:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Ms. Bonnie Madland
17564 Verdin Street NW
Andover, MN 55304

Dear Ms. Madland:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Mark Ames
12972 Radisson Road
Blaine, MN 55434

Dear Mr. Ames:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Richard M. Carlson
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Carlson:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. John L. Vit
8932 Underwood Lane North
Maple Grove, MN 55369

Dear Mr. Vit:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

The State Board of Technical Colleges does not have jurisdiction over licenses issued by the Minnesota State Board of Education.

You should submit your request to:

Dr. George B. Droubie
Minnesota Department of Education
610 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. John S. Vit
9131 Lanewood Court
Maple Grove, MN 55369

Dear Mr. Vit:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Herbert A. Swedeen
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Swedeen:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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TECHTUT

Attachment

March 14, 1991

Mr. Steven Jahns
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Jahns:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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TECHTUT

Attachment

March 14, 1991

Mr. Tom Daniel
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Daniel:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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TECHTUT

Attachment

March 14, 1991

Mr. Wilfred Eidenschink
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Eidenschink:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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(612) 296-0680

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TECHTUT

Attachment

March 14, 1991

Ms. Sandi DeSchane
737 Third Avenue East
Shakopee, MN 55379

Dear Ms. DeSchane:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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GP:lrv
TECHTUT

Attachment

March 14, 1991

Mr. Ted Harris
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Harris:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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TECHTUT

Attachment

March 14, 1991

Mr. Chuck Levine
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Levine:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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TECHTUT

Attachment

March 14, 1991

Mr. John D. Turrittin
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Turrittin:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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TECHTUT

Attachment

March 14, 1991

Ms. Sara G. Laviolette
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Laviolette:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Lynda Lendl
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Lendl:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Mr. Dennis A. Holmberg
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Holmberg:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Mary Newman
5124 - 48 Avenue North
Crystal, MN 55429

Dear Ms. Newman:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Mary Merry
4115 Ranchview Lane
Plymouth, MN 55446

Dear Ms. Merry:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Minnesota Department of Education
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550 Cedar Street
St. Paul, MN 55101

Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Mr. Ken Armbruster
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Armbruster:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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550 Cedar Street
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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Mr. Mike Janovsky
700 Pershing Avenue North
New Prague, MN 56071

Dear Mr. Janovsky:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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550 Cedar Street
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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Norma E. Garfin
4645 Bassett Creek Lane
Golden Valley, MN 55422

Dear Ms. Garfin:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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550 Cedar Street
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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Delisa Whiting
Hennepin Technical College
9200 Flying Cloud Drive
Eden Prairie, MN 55347

Dear Ms. Whiting:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Shirley Snyder
3404 Lee Avenue North
Crystal, MN 55422

Dear Ms. Snyder:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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GP:lrv
TECHTUT

Attachment

March 18, 1991

Mr. Don Schmeckpeper
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Schmeckpeper:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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(612) 296-0680

GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Jean Kreutter
2838 Oak Lea Drive
Wayzata, MN 55391

Dear Ms. Kreutter:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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GP:lrv
TECHTUT

Attachment

March 18, 1991

Mr. Kenneth E. VanKeulen
Hennepin Technical College
9200 Flying Cloud Drive
Eden Prairie, MN 55347

Dear Mr. VanKeulen:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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GP:lrv
TECHTUT

Attachment

March 18, 1991

Ms. Suzie Schmit
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Schmit:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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TECHTUT

Attachment

March 18, 1991

Mr. Michael H. Sornson
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Sornson:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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TECHTUT

Attachment

March 18, 1991

Ms. Tammie Hogan
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Hogan:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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TECHTUT

Attachment

March 18, 1991

Mr. Gary M. Nelson
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Nelson:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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Sincerely,

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TECHTUT

Attachment

March 18, 1991

Ms. Gayle Schmidt
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Schmidt:

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Sincerely,

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Attachment

March 18, 1991

Mr. Tim L. Skaja
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Skaja:

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Sincerely,

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TECHTUT

Attachment

March 18, 1991

Mr. Warren Hudson
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Mr. Hudson:

We recently received a letter from you requesting a public hearing on proposed rule changes of Minnesota rules, Parts 3515.0900, 3515.1000, 3515.5500 Subpart 9, and 3515.9942, concerning secondary licenses for Supplemental Support Staff/Technical Tutors.

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610 Capitol Square Building
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Sincerely,

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TECHTUT

Attachment

MAR 18 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.0900, 3515.1000, 3515.5500 with subpart 9, and 3515.9942 concerning Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Donald Paulsen
Tech tutor Hennepin Tech College

March 7, 1991

MAR 19 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Gail Murray

Alan Farnham
3339 Bryant Ave N
Minneapolis, MN
55412

March 7, 1991

MAR 11 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Alan Farnham

MAR 1 1 1991

March 7, 1991

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Thank you.

Sincerely,

Michael A. Berns
4908 West 82nd
Bloomington MN
55437

MAR 11 1991

March 7, 1991

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State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Donna M Wozny
Tech Tutor
H.T.C. B.P.

MAR 11 1991

March 7, 1991

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Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
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Thank you.

Sincerely,

Bob Castagnero

MAR 11 1991

March 7, 1991

Richie

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely, Douglas Ritchie Instructor H.T.C.

Cinda L. Magnuson
P.O. Box 273
Hamel, MN 55340

March 7, 1991

MAR 11 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Cinda B. Magnuson

March 7, 1991

MAR 11 1991

17564 Verdin St NW
Andover, Mn. 55304

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.0900, 3515.1000, 3515.5500 with subpart 9, and 3515.9942 concerning Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Bonnie Madland

MAR 11 1991

Mark Ames
12972 Radisson Rd.
Blaine, MN 55434

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.0900, 3515.1000, 3515.5500 with subpart 9, and 3515.9942 concerning Secondary Licenses for Supplemental Support Staff/Tech Tutors.

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Thank you.

Sincerely,

Mark Ames

MAR 11 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Richard M Carlson

March 7, 1991

MAR 11 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

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Thank you.

Sincerely,

John S. Vit

MAR 1 1 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

MAR 11 1991

March 7, 1991

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Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely, Herbert A. Swedeen

MAR 11 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Felicia Hedlund

MAR 1 1 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Margot R Hedlund
4142 Tonkawood Rd.
Mtka., MN 55345
935-9159

MAR 11 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Judith B. Klinis

MAR 11 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Steven Johns
Technical Tutor
Hennepin Technical College
Brooklyn Park
9000 Brooklyn Blvd, 55445

MAR 11 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Tom Daniel
Auto Mechanics Instructor
Hennepin Technical College

pr P

MAR 11 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

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Thank you.

Sincerely,

Kathie J. Hill

March 7, 1991

MAR 12 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

EIDENSCHINK

Wilfred Eidenschink
Supervisor Comm. Tech College

D. P.

March 7, 1991

MAR 18 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely, Landscape Occupation Ins.

Harris
HTC
Brooklyn Park

March 7, 1991

MAR 13 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Chuck Levine, Commercial Greenhouse
Instructor

Levine

March 7, 1991

MAR 13 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

TURRITTIN

John D. Turrittin

Instructor

MAR 13 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely, LAVIOLETTE

Sara G Laviolette
Technical Tutor

March 7, 1991

MAR 13 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Gary Mortensen
Tech Tutor
H.T.C. So Campus.

I can be reached at
H.T.C. Eden Prairie Campus
9200 Flying Cloud Drive
Eden Prairie MN 55379

944-2222 EXT 3109

MAR 15 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Lynda Lendl
Tech. Tutor

Lynda Lendl
Hennepin Tech. College
9000 Brooklyn Blvd.
Brooklyn Park, MN 55445

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Dennis A Holmberg - Technical Tutor
HENNEPIN TECHNICAL COLLEGE
BROOKLYN PK CAMPUS

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Mary Newman
5124 48th Ave. No.
Crystal, MN.
55429

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Mary Merry
Technical Tutor
Hennepin Technical College

MAR 14 1991

March 7, 1991

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Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Ken Armbruster Instructor HTC Auto Mechanics Technician

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely, mike Janovsky

MAR 14 1991

March 7, 1991

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Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Norma E. Garfin
4645 Bassett Creek Lane
Golden Valley, Minnesota 55422

MAR 14 1991

Delisa Whiting
Chaska, MN 55318
March 7, 1991
1425

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Delisa Whiting
Tech Tutor
Hennepin Technical College

MAR 14 1991

March 7, 1991

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Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Shirley Snyder
7404 Lee Dr.
Crystal, MN 55422

MAR 14 1991

March 7, 1991

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Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Don Schmeckpeper
Instructor Hibbing Technical College

MAR 15 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Joan Kreutter

2838 Oak Lea Dr.
Wayzata, MN 55391

MAR 15 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely, Kenneth E. VanKeulen

MAR 1 4 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Suzie Schmit CRDA
Sub-Instructor

7.

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Michael D Sorenson

South

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Tammie Hogan
Technical Tutor

NO

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Jerry McCord

Instructor

NO

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Gayle Schmidt CDA, RDA
Instructor

NO

MAR 14 1991

March 7, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely,

Tim L. Skaja
Support Service Facilitator

NO

March 7, 1991

MAR 14 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Warren Hudson Instructor

ND

CERTIFICATE OF THE STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

AUTHORIZING RESOLUTION FOR ADOPTION OF A RULE WITHOUT A PUBLIC HEARING

I, F. B. Daniel, do hereby certify that I am a member and the President of the State Board of Technical Colleges, a Board duly authorized under correct copy of a resolution adopted at a meeting of the State Board of Technical Colleges, duly and properly called and held on the 9th day of April, 1991, that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

> "RESOLVED, that the rules relating to Postsecondary Licensure Criteria, for General Licensure Rules, 3515.0800 Renewed Regular Five-Year Technical College License, 3700.0145 Substitute License, 3700.1415 Part-Time Continuous Occupational Program Instructor License; Marketing Occupations, 3515.9921 Postsecondary licensure chart, Distributive Education, Health Education, Service, Hospitality and Home Economics, Industrial Education, Technical Education; 3700.0440 Diagnostic Medical Sonographer; Trade and Industry, 3700.0750, 3700.0800 and 3709.0120 to 3709.0310; and Repeal of Minnesota Rules parts 3515.0900; 3515.1000; 3515.5500, Subpart 9 are approved and adopted, pursuant to authority vested in the State Board of Technical Colleges by Minnesota Statutes 136C.04, Subdivision 9. Helen Henrie, the Deputy Chancellor of the State Board of Technical Colleges, is authorized to sign the Findings of Fact, conclusions and order adopting the rule and further is authorized to modify the rule if necessary to obtain the approval of the rule by the Attorney General and to perform the necessary acts to provide that the rule shall have the force and effect of law."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 9th day of April, 1991.

F. B. Daniel
Officer of the Board

Attest by one other Board member

9925GMTI

STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption of the Rules of the State of Minnesota, State Board of Technical Colleges, Governing General Licensure Rules (3515.0800, 3515.9921, 3700.0145, 3700.1415), Diagnostic Medical Sonographer (3700.0440), Trade and Industrial Licensure Rules (3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310), and Repealer (3515.0900; 3515.1000; 3515.5500, Subpart 9)

NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING

Notice is hereby given that the State Board of Technical Colleges intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in Minnesota Statutes, Section 14.22 to 14.28. The statutory authority to adopt the rules is Minnesota Statutes 136C.04, Subdivision 9.

All persons have 30 days until 4:30 p.m., Friday, March 29, 1991, in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to Minnesota Statutes, Sections 14.131 to 14.20.

(5) Comments or written requests for a public hearing must be submitted to either:

Glenda Moyers, Supervisor	Georgia Pomroy, License Revision Specialist
State Board of Technical Colleges	State Board of Technical Colleges
100 Capitol Square Building	100 Capitol Square Building
550 Cedar Street	550 Cedar Street
St. Paul, MN 55101	St. Paul, MN 55101
Telephone: 612-296-9444	Telephone: 612-296-0680

(8) The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

(11) A copy of the proposed rule is attached to this notice.

(12) A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Glenda Moyers or Georgia Pomroy at the above address and phone, upon request.

(9) If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or wish to receive a copy of the adopted rule must submit the written request to either Glenda Moyers or Georgia Pomroy at the above-mentioned address.

Helen Henrie

Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Date: 2/6/91

9915MISC

Board of Technical Colleges

Adopted Permanent Rules Relating to Teacher Licenses

Rules as Adopted

3515.0800 RENEWED REGULAR FIVE-YEAR TECHNICAL COLLEGE LICENSE.

Subpart 1. **Authorizing signature.** Applications for renewed initial and subsequent five-year technical college licenses shall be approved through the local technical college relicensure committee established pursuant to parts 3515.2200 to 3515.3200, and signed by the chair.

Subp. 2. **Issuance.** A regular five-year technical college license holder who completes the continuing education requirements for relicensure in parts 3515.2200 to 3515.3200 shall be issued a renewed regular five-year technical college license.

Subp. 3. **Exception.** Subparts 1 and 2 do not apply to part-time extension, part-time continuous occupational, part-time continuous general studies, or substitute licensure.

Subp. 4. **Discontinued programs.** A license to teach a program that is removed from the state board's inventory of active programs cannot be renewed if the program is removed before or at the time the license renewal would otherwise be effective.

3515.9921 POSTSECONDARY LICENSURE CHART, DISTRIBUTIVE EDUCATION, HEALTH EDUCATION, SERVICE, HOSPITALITY AND HOME ECONOMICS, INDUSTRIAL EDUCATION, TECHNICAL EDUCATION.

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Elaboration on special courses or requirements.**

A. Licensure, registration, or program certificate is required to teach in program areas where such is required to practice in the field. Cosmetology instructors shall have an instructor license issued by the Minnesota Department of Commerce. Barbering instructors shall have a license issued by the Minnesota Board of Barber Examiners.

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B. Areas such as First Aid Instructor, or Cardiopulmonary Resuscitation (CPR) Instructor and vocational license for Instructor Coordinator.

C. In the specialized program: 1,000 specialized hours within the prior five years.

D. The following requirements for the license of Distributive Education Instructor/Instructor Coordinator that are in the chart in subpart 1 no longer apply: Distributive Education Methods; Distributive Education Curriculum; one additional VE course; renewals/minimal progress; coordination techniques. Instead, an applicant seeking the license or renewal of the license must comply with parts 3515.1400 to 3515.1700.

E. Twenty-one quarter credits in technical areas, with a minimum of 24 clock hours or two quarter credits in each of the following: selling, management, advertising, visual merchandising, retailing, marketing, and economics. In the specialized program, relevant technical areas may be substituted. Excess ROX may be substituted for relevant technical area courses at the rate of one year for three quarter credits.

3700.0145 SUBSTITUTE LICENSE.

Subpart 1. **Issuance.** A substitute license in a specific occupational, related, or instructional special needs area shall be issued to meet the short-term need for an instructor substitute. The state chancellor shall issue a substitute license to an applicant qualified through academic preparation, technical training, or applied experience in the field to be taught.

Subp. 2. **Authorizing signature.** An authorized local technical college administrator shall recommend to the state chancellor applicants who are qualified through academic preparation, technical training, or applied experience in the specific area of licensure. Applications for initial and subsequent renewed substitute licenses shall be signed by the

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authorized local technical college administrator. The applications shall include evidence of the applicant having had academic preparation, technical training, or applied occupational or instructional experience in the requested licensure field.

Subp. 3. **License validity.**

A. Initial entrance substitute license shall remain valid for a maximum of five years. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment, 270 clock hours per fiscal year.

B. Renewed substitute licenses are issued for five-year periods upon the recommendation of the authorized local technical college administrator. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment or 270 clock hours per fiscal year.

C. A technical college license at the extension part-time level in parts 3700.1400 and 3700.1405 must not be used as a substitute license.

D. An instructor who is making use of an extension license on the effective date of this part may continue to use the license until the license is first required to be renewed after the effective date of this part.

~~3700.0440~~ 3700.0450 DIAGNOSTIC MEDICAL SONOGRAPHER.

Subpart 1. **May teach.** A teacher who has a diagnostic medical sonographer instructor license may teach in the diagnostic medical sonographer program and may also teach courses in:

A. sonography;

B. cross sectional anatomy;

C. medical terminology; or

D. medical ethics.

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the health occupational area under part 3700.0400.

Subp. 3. **Occupational experience requirement.** The

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applicant must have the experiences as described in items A and B.

A. Registered as a sonographer by the American Registry of Diagnostic Medical Sonographers (A.R.D.M.S.) in abdominal and obstetrics/gynecology sonography.

B. 8,000 hours of A.R.D.M.S. registered occupational experience in diagnostic medical sonography with a minimum of 2,000 of the required hours in abdominal and obstetrics/gynecology sonography. This 2,000 hours must include the recency requirement of part 3700.0400, subpart 2.

Subp. 4. **Substitution for occupational experience.** The applicant may substitute the education described in item A, B, C, or D for up to 4,000 hours of the occupational experience required in subpart 3. The educational experience may not substitute for the 2,000 hours of abdominal and obstetrics/gynecology sonography.

A. A bachelor's or higher degree with a major in sonography, radiography, or nuclear medicine may be substituted for 4,000 hours.

B. An associate degree or two-year or above certificate or diploma in sonography, radiography, nuclear medicine, an associate degree or above, or a three-year diploma in nursing may be substituted for 2,000 hours.

C. A one-year diploma or certificate in sonography, radiography, nuclear medicine, or nursing may be substituted for 1,000 hours.

D. Courses for credit or clock hours for credit in AMA or AMA Category I content approved by the Society of Diagnostic Medical Sonographers (SDMS), Canadian Society of Diagnostic Medical Sonography (CSDMS), American Institute of Ultrasound Medicine (AIUM), Society of Vascular Technology (SVT), or Accreditation Council for Continuing Medical Education (ACCME). One hour of instruction equals one hour of occupational experience. One quarter credit equals 20 hours of occupational experience. One semester credit equals 30 hours of occupational experience.

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by Revisor _____

Subp. 5. **Substitution for occupational recency.** The applicant may substitute teaching experience in a program accredited by the American Medical Association Committee on Allied Health Education and accreditation for 1,500 of the 2,000 hours required in part 3700.0100, subpart 2, if the teaching is done during the five-year period. The teaching must be in abdominal and obstetrics/gynecology diagnostic medical sonography. Two hours of teaching equal one hour of occupational experience.

3700.0750 PLASTIC COMPOSITES TECHNOLOGY.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the technical area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military setting in plastic composites technology for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in plastic composites technology. Two hours of teaching equal one hour of occupational experience.

3700.0800 LICENSES IN TRADE AND INDUSTRIAL AREA.

Subpart 1. **Listed here.** An applicant for a license to teach technical college courses and programs in the trade and industrial occupational area must meet the requirements in this part. The requirements are in addition to the requirements in part 3700.0100 and for a particular license listed under the part that covers that particular license.

Subp. 2. **Recent occupational experience.** An applicant for a license to teach in the trade and industrial occupational area must have 2,000 hours of occupational experience within the five years just before applying for that license.

Subp. 3. **Does not apply.** Part 3515.9921 does not apply to

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licenses issued under this part.

3700.1415 PART-TIME CONTINUOUS OCCUPATIONAL PROGRAM INSTRUCTOR LICENSE.

Subpart 1. **Listed here.** An applicant for a license to teach part time in a continuous occupational program must meet the requirements in this part and part 3700.1410.

Subp. 2. **Specific license requirements.** An applicant must meet the requirements in item A, B, C, or D.

[For text of item A, see M.R.]

B. The applicant must have a bachelor's or higher degree with a major acceptable for full-time licensure. The degree must include or the applicant must add 15 quarter credits in the specific field of licensure. The recency requirement may be satisfied if the degree is received, or if any of the following are accumulated within five years of applying for the license:

(1) 15 quarter credits;

(2) 180 clock hours of training in content specific to the field for which the applicant is seeking the license;

(3) 150 clock hours of secondary, postsecondary, business, industrial, or military teaching in the primary program content; or

(4) 500 hours of the required occupational experience.

[For text of items C and D, see M.R.]

3709.0120 LOCKSMITHING TECHNICIAN.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military

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setting for 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in locksmithing. Two hours of teaching equal one hour of occupational experience.

3709.0130 SECURITY MANAGEMENT.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution for 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in industrial security or security management. Two hours of teaching equal one hour of occupational experience.

3709.0140 FIRE TECHNOLOGY AND ADMINISTRATION.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience as a licensed instructor at an accredited postsecondary institution or at a military setting for up to 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in a firefighter I or II course. Two hours of student contact equal one hour of occupational experience as a firefighter. An applicant cannot substitute for the 2,000 hours of experience required as a fire officer.

3709.0290 NEON AND SIGN FABRICATIONS.

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[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in neon and sign fabrications. Two hours of teaching equal one hour of occupational experience.

3709.0300 DIESEL FUEL INJECTION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in diesel fuel injections. Two hours of teaching equal one hour of occupational experience.

3709.0310 ELECTRONIC PUBLISHING/INFORMATION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part

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3700.0800, if the teaching is done during the five-year period. The teaching must be in typography, layout and design, electronic prepress, or desktop publishing that integrates text and design. Two hours of teaching equal one hour of occupational experience.

RENUMBERER. The parts of Minnesota Rules in column A are renumbered as the parts of Minnesota Rules in Column B.

Column A	Column B
3709.0300	3700.0805
3709.0310	3700.0810
3709.0140	3700.0815
3709.0120	3700.0820
3709.0290	3700.0825
3700.0750	3700.0830
3700.0130	3700.0840
3515.0800	3700.1595

REPEALER. Minnesota Rules, parts 3515.0900; 3515.1000; and 3515.5500, subpart 9; are repealed. Part 3515.9942 no longer applies to a new license for supplemental support staff/technical tutor. A person with a license previously issued under parts 3515.5500, subpart 9, and 3515.9942, supplemental support staff/technical tutor who is using the license may keep and renew the license under those parts as long as the person remains employed by the person's employer on the effective date of this repealer.

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Office of the Revisor of Statutes

Administrative Rules

TITLE: Adopted Permanent Rules Relating to Teacher Licenses

AGENCY: Board of Technical Colleges

MINNESOTA RULES: Chapters 3515, 3700, 3709

The attached rules are approved for
filing with the Secretary of State

Richard J. Sands
Senior Assistant Revisor

Office of the Revisor of Statutes
Administrative Rules

Richard J. Sands
Senior Assistant Revisor
296-2798

700 State Office Building
100 Constitution Avenue
St. Paul, MN 55155-1297

FEB 27 1991

February 25, 1991

Georgia Pomroy
State Board of Vocational
Technical Education
First Floor, Capitol Square Building
St. Paul, MN 55101

RE: File No. 1809

Dear Ms. Pomroy:

Enclosed are stripped copies of your proposed rules as published in the State Register. The copy shows the text of the rules as you proposed them with the stricken text deleted and the underscoring removed.

If your emergency rules or rules adopted without public hearing are adopted without modification, please submit the required number of copies of this document to the Attorney General for final approval. If these rules are to be modified, please use this copy to indicate the modifications you wish to make. Our office will then input the changes, approve the document as to form, and provide you with copies to submit to the Attorney General.

If your rules are adopted after public hearing without modification, please submit one copy of this document to our office for final approval as to form. If these rules are to be modified, please use this copy to indicate the modifications you wish to make. Our office will input the changes, approve the document as to form, and provide you with copies.

Very truly yours,

RJS/cs

Richard J. Sands

Board of Technical Colleges

Adopted Permanent Rules Relating to Teacher Licenses

Rules as Adopted

3515.0800 RENEWED REGULAR FIVE-YEAR TECHNICAL COLLEGE LICENSE.

Subpart 1. **Authorizing signature.** Applications for renewed initial and subsequent five-year technical college licenses shall be approved through the local technical college relicensure committee established pursuant to parts 3515.2200 to 3515.3200, and signed by the chair.

Subp. 2. **Issuance.** A regular five-year technical college license holder who completes the continuing education requirements for relicensure in parts 3515.2200 to 3515.3200 shall be issued a renewed regular five-year technical college license.

Subp. 3. **Exception.** Subparts 1 and 2 do not apply to part-time extension, part-time continuous occupational, part-time continuous general studies, or substitute licensure.

Subp. 4. **Discontinued programs.** A license to teach a program that is removed from the state board's inventory of active programs cannot be renewed if the program is removed before or at the time the license renewal would otherwise be effective.

3515.9921 POSTSECONDARY LICENSURE CHART, DISTRIBUTIVE EDUCATION, HEALTH EDUCATION, SERVICE, HOSPITALITY AND HOME ECONOMICS, INDUSTRIAL EDUCATION, TECHNICAL EDUCATION.

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Elaboration on special courses or requirements.**

A. Licensure, registration, or program certificate is required to teach in program areas where such is required to practice in the field. Cosmetology instructors shall have an instructor license issued by the Minnesota Department of Commerce. Barbering instructors shall have a license issued by the Minnesota Board of Barber Examiners.

B. Areas such as First Aid Instructor, or Cardiopulmonary Resuscitation (CPR) Instructor and vocational license for Instructor Coordinator.

C. In the specialized program: 1,000 specialized hours within the prior five years.

D. The following requirements for the license of Distributive Education Instructor/Instructor Coordinator that are in the chart in subpart 1 no longer apply: Distributive Education Methods; Distributive Education Curriculum; one additional VE course; renewals/minimal progress; coordination techniques. Instead, an applicant seeking the license or renewal of the license must comply with parts 3515.1400 to 3515.1700.

E. Twenty-one quarter credits in technical areas, with a minimum of 24 clock hours or two quarter credits in each of the following: selling, management, advertising, visual merchandising, retailing, marketing, and economics. In the specialized program, relevant technical areas may be substituted. Excess ROX may be substituted for relevant technical area courses at the rate of one year for three quarter credits.

3700.0145 SUBSTITUTE LICENSE.

Subpart 1. **Issuance.** A substitute license in a specific occupational, related, or instructional special needs area shall be issued to meet the short-term need for an instructor substitute. The state chancellor shall issue a substitute license to an applicant qualified through academic preparation, technical training, or applied experience in the field to be taught.

Subp. 2. **Authorizing signature.** An authorized local technical college administrator shall recommend to the state chancellor applicants who are qualified through academic preparation, technical training, or applied experience in the specific area of licensure. Applications for initial and subsequent renewed substitute licenses shall be signed by the

authorized local technical college administrator. The applications shall include evidence of the applicant having had academic preparation, technical training, or applied occupational or instructional experience in the requested licensure field.

Subp. 3. **License validity.**

A. Initial entrance substitute license shall remain valid for a maximum of five years. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment, 270 clock hours per fiscal year.

B. Renewed substitute licenses are issued for five-year periods upon the recommendation of the authorized local technical college administrator. The maximum substitute assignment must not exceed 30 consecutive working days of employment in one assignment or 270 clock hours per fiscal year.

C. A technical college license at the extension part-time level in parts 3700.1400 and 3700.1405 must not be used as a substitute license.

D. An instructor who is making use of an extension license on the effective date of this part may continue to use the license until the license is first required to be renewed after the effective date of this part.

3700.0440 DIAGNOSTIC MEDICAL SONOGRAPHER.

Subpart 1. **May teach.** A teacher who has a diagnostic medical sonographer instructor license may teach in the diagnostic medical sonographer program and may also teach courses in:

A. sonography;

B. cross sectional anatomy;

C. medical terminology; or

D. medical ethics.

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the health occupational area under part 3700.0400.

Subp. 3. **Occupational experience requirement.** The

applicant must have the experiences as described in items A and B.

A. Registered as a sonographer by the American Registry of Diagnostic Medical Sonographers (A.R.D.M.S.) in abdominal and obstetrics/gynecology sonography.

B. 8,000 hours of A.R.D.M.S. registered occupational experience in diagnostic medical sonography with a minimum of 2,000 of the required hours in abdominal and obstetrics/gynecology sonography. This 2,000 hours must include the recency requirement of part 3700.0400, subpart 2.

Subp. 4. **Substitution for occupational experience.** The applicant may substitute the education described in item A, B, C, or D for up to 4,000 hours of the occupational experience required in subpart 3. The educational experience may not substitute for the 2,000 hours of abdominal and obstetrics/gynecology sonography.

A. A bachelor's or higher degree with a major in sonography, radiography, or nuclear medicine may be substituted for 4,000 hours.

B. An associate degree or two-year or above certificate or diploma in sonography, radiography, nuclear medicine, an associate degree or above, or a three-year diploma in nursing may be substituted for 2,000 hours.

C. A one-year diploma or certificate in sonography, radiography, nuclear medicine, or nursing may be substituted for 1,000 hours.

D. Courses for credit or clock hours for credit in AMA or AMA Category I content approved by the Society of Diagnostic Medical Sonographers (SDMS), Canadian Society of Diagnostic Medical Sonography (CSDMS), American Institute of Ultrasound Medicine (AIUM), Society of Vascular Technology (SVT), or Accreditation Council for Continuing Medical Education (ACCME). One hour of instruction equals one hour of occupational experience. One quarter credit equals 20 hours of occupational experience. One semester credit equals 30 hours of occupational experience.

Subp. 5. **Substitution for occupational recency.** The applicant may substitute teaching experience in a program accredited by the American Medical Association Committee on Allied Health Education and accreditation for 1,500 of the 2,000 hours required in part 3700.0100, subpart 2, if the teaching is done during the five-year period. The teaching must be in abdominal and obstetrics/gynecology diagnostic medical sonography. Two hours of teaching equal one hour of occupational experience.

3700.0750 PLASTIC COMPOSITES TECHNOLOGY.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the technical area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military setting in plastic composites technology for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in plastic composites technology. Two hours of teaching equal one hour of occupational experience.

3700.0800 LICENSES IN TRADE AND INDUSTRIAL AREA.

Subpart 1. **Listed here.** An applicant for a license to teach technical college courses and programs in the trade and industrial occupational area must meet the requirements in this part. The requirements are in addition to the requirements in part 3700.0100 and for a particular license listed under the part that covers that particular license.

Subp. 2. **Recent occupational experience.** An applicant for a license to teach in the trade and industrial occupational area must have 2,000 hours of occupational experience within the five years just before applying for that license.

Subp. 3. **Does not apply.** Part 3515.9921 does not apply to

licenses issued under this part.

3700.1415 PART-TIME CONTINUOUS OCCUPATIONAL PROGRAM INSTRUCTOR LICENSE.

Subpart 1. **Listed here.** An applicant for a license to teach part time in a continuous occupational program must meet the requirements in this part and part 3700.1410.

Subp. 2. **Specific license requirements.** An applicant must meet the requirements in item A, B, C, or D.

[For text of item A, see M.R.]

B. The applicant must have a bachelor's or higher degree with a major acceptable for full-time licensure. The degree must include or the applicant must add 15 quarter credits in the specific field of licensure. The recency requirement may be satisfied if the degree is received, or if any of the following are accumulated within five years of applying for the license:

(1) 15 quarter credits;

(2) 180 clock hours of training in content specific to the field for which the applicant is seeking the license;

(3) 150 clock hours of secondary, postsecondary, business, industrial, or military teaching in the primary program content; or

(4) 500 hours of the required occupational experience.

[For text of items C and D, see M.R.]

3709.0120 LOCKSMITHING TECHNICIAN.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution or at an industrial or military

setting for 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in locksmithing. Two hours of teaching equal one hour of occupational experience.

3709.0130 SECURITY MANAGEMENT.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution for 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in industrial security or security management. Two hours of teaching equal one hour of occupational experience.

3709.0140 FIRE TECHNOLOGY AND ADMINISTRATION.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience as a licensed instructor at an accredited postsecondary institution or at a military setting for up to 1,500 of the 2,000 hours required under part 3700.0800, if the teaching is done during the five-year period. The teaching must be in a firefighter I or II course. Two hours of student contact equal one hour of occupational experience as a firefighter. An applicant cannot substitute for the 2,000 hours of experience required as a fire officer.

3709.0290 NEON AND SIGN FABRICATIONS.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** An applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in neon and sign fabrications. Two hours of teaching equal one hour of occupational experience.

3709.0300 DIESEL FUEL INJECTION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part 3700.0800, if the teaching is done during the five-year period. The teaching must be in diesel fuel injections. Two hours of teaching equal one hour of occupational experience.

3709.0310 ELECTRONIC PUBLISHING/INFORMATION SPECIALIST.

[For text of subpart 1, see M.R.]

Subp. 2. **Other requirements.** The applicant must meet the requirements in part 3700.0100 and the requirements for a teacher in the trade and industrial area under part 3700.0800.

[For text of subps 3 and 4, see M.R.]

Subp. 5. **Substitution for recent occupational experience.** The applicant may substitute teaching experience at an accredited postsecondary institution, or at an industrial or military setting for 1,500 of the 2,000 hours required in part

3700.0800, if the teaching is done during the five-year period. The teaching must be in typography, layout and design, electronic prepress, or desktop publishing that integrates text and design. Two hours of teaching equal one hour of occupational experience.

RENUMBERER. The parts of Minnesota Rules in column A are renumbered as the parts of Minnesota Rules in Column B.

Column A	Column B
3709.0300	3700.0805
3709.0310	3700.0810
3709.0140	3700.0815
3709.0120	3700.0820
3709.0290	3700.0825
3700.0750	3700.0830
3700.0130	3700.0840
3515.0800	3700.1595

REPEALER. Minnesota Rules, parts 3515.0900; 3515.1000; and 3515.5500, subpart 9; are repealed. Part 3515.9942 no longer applies to a new license for supplemental support staff/technical tutor. A person with a license previously issued under parts 3515.5500, subpart 9, and 3515.9942, supplemental support staff/technical tutor who is using the license may keep and renew the license under those parts as long as the person remains employed by the person's employer on the effective date of this repealer.

In the Matter of the Proposed Adoption of the Rule of the State of Minnesota, State Board of Technical Colleges Governing Licensure Criteria: Postsecondary Vocational Technical Education, Minnesota General Licensure Rules (3515.0800, 3515.9921, 3700.0145, 3700.1415), Diagnostic Medical Sonographer (3700.0440), Trade and Industrial Licensure Rules (3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310), and Repealer (3515.0900; 3515.1000; 3515.5500, Subpart 9)

AFFIDAVIT OF MAILING THE NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING AND CERTIFICATE OF MAILING LIST

STATE OF MINNESOTA]
] ss.
COUNTY OF RAMSEY]

LeAnn R. VanDorsten, being sworn says:

I hereby certify that the list of persons and associations who have requested, pursuant to Minnesota Statutes, sections 14.14, subdivision 1a and 14.22 or 14.30, that their names be placed on the State Board of Technical Colleges rulemaking mailing list is accurate, complete and current as of this 19th day of February, 1991.

That on the 19th day of February, 1991, at the City of St. Paul, County of Ramsey, State of Minnesota, I mailed the attached Notice of Intent to Adopt A Rule Without a Public Hearing for General Licensure Rules (3515.0800, 3515.9921, 3700.0145, 3700.1415), Diagnostic Medical Sonographer (3700.0440), Trade and Industrial Licensure Rules (3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310), and Repealer (3515.0900; 3515.1000; 3515.5500, Subpart 9) by depositing in the State of Minnesota Central Mail System for United States mailing, a copy thereof, with postage prepaid, to all persons and associations on the aforementioned mailing list.

LeAnn R. VanDorsten
(Name)

Executive I
(Title)

Subscribed and sworn to before me
this 19th day of February, 1991.

Caroline E. Wisniewski

9920MISC

CAROLINE E. WISNIEWSKI
NOTARY PUBLIC-MINNESOTA
DAKOTA COUNTY
MY COMMISSION EXPIRES MARCH 28, 1991

Mailing List for General Licensure Rules, Diagnostic Medical Sonographer, and Trade and Industrial Rules

February 19, 1991

(Rules as Proposed)

1.	Presidents (Directors)	38
2.	Assistant Directors	54
3.	Adult Extension Directors	28
4.	Rulemaking Mailing List	55
5.	Special Committee Members	7
		182

Rule Making Mailing List for
people to comment on
proposed rules and adopted rules

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White Bear Lake, MN 55110

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Rochester, MN 55904

Gladys Westin
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SBVTE staff who want to
be on list for receiving
rules in rulemaking process

Jan Hyllested

Jeanette Daines

Glenda Moyers

Jerry Briggs

Bob Madson

Julie Esslinger-Jensen

Clint Bucher

Florence Stater retired

Steve Frantz

Judy McGilvrey

Georgia Pomroy

LeAnn VanDorsten

Cindy Sklenar

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TITLE	FIRST NAME	LAST NAME	TECHNICAL COLLEGE	ADDRESS	CITY, STATE, ZIP	PHONE
Mr.	Terry	Lemer	Albert Lea Technical College	2200 Tech Drive	Albert Lea, MN 56007	(507) 373-0656
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TITLE	FIRST NAME	LAST NAME	TECHNICAL COLLEGE	ADDRESS	CITY, STATE, ZIP	PHONE
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Mr.	George	Lapatka	Willmar Technical College	PO Box 1097	Willmar, MN 56202	(612) 235-5114
Mr.	Jim	Johnson	Winona Technical College	1250 Homer Road	Winona, MN 55987	(507) 454-4600

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Mr.	Ron	Svedjan	Anoka Technical College	1355 West Highway 10	Anoka, MN 55303	(612) 427-1880
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Mr.	Bob	Jarvi	Dakota County Tech. College	1300 145th Street East	Rosemount, MN 55068	(612) 423-8301
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Mr.	George	Halonen	Hutchinson Technical College	Two Century Avenue	Hutchinson, MN 55350	(612) 587-3636
Mr.	Dan	Kocer	Mankato Technical College	1920 Lee Boulevard	Mankato, MN 56001	(507) 625-3441
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Ms.	Judy	Rodine	Northeast Metro Tech. College	3300 Century Avenue	White Bear Lake, MN 55110	(612) 770-2351
Ms.	Jerelyn	Delak	Pine Technical College	1100 Fourth Street	Pine City, MN 55063	(612) 629-6764
Mr.	David	Anderson	Red Wing Technical College	1826 Pioneer Road	Red Wing, MN 55066	(612) 388-8271
Ms.	Jeanne	Brownback	Rochester Technical College	1926 College View Rd E	Rochester, MN 55901-8299	(507) 285-8631
Ms.	Jan	Wilson	Rochester Technical College	1926 College View Rd E	Rochester, MN 55901-8299	(507) 285-8631
Mr.	Doug	Parr	Rochester Technical College	1926 College View Rd E	Rochester, MN 55901-8299	(507) 285-8631
Mr.	Bob	Larson	St. Cloud Technical College	1540 Northway Drive	St. Cloud, MN 56303	(612) 252-0101
Ms.	Linda	Thedens	St. Paul Technical College	235 Marshall Ave	St. Paul, MN 55102	(612) 221-1330
Mr.	Ray	Gildow	Staples Technical College	Airport Road	Staples, MN 56479	(218) 894-1168
Mr.	Roger	Fransen	STC-Canby	1011 First Street W	Canby, MN 56220	(507) 223-7252
Ms.	Carolyn	Fransen	STC-Canby	1011 First Street W	Canby, MN 56220	(507) 223-7252
Ms.	Carol	Rikke	STC-Granite Falls	Highway 212 West	Granite Falls, MN 56241	(612) 564-4511
Mr.	Harlan	Lidke	STC-Jackson	401 West Street	Jackson, MN 56143	(507) 847-3320
Mr.	Larry	Schemmel	STC-Pipestone	North Hiawatha	Pipestone, MN 56164	(507) 825-5471
Mr.	Bob	Bollesen	Thief River Fls Tech College	Highway One East	Thief River Falls, MN 56701	(218) 681-5424
Mr.	Jerry	Neff	No Cen Partnership/Wadena TC	405 Colfax Ave SW	Wadena, MN 56482	(218) 631-3530
Mr.	Jim	Baymler	Wadena Technical College	405 Colfax Ave SW	Wadena, MN 56482	(218) 631-3530
Mr.	Roger	Iverson	Willmar Technical College	Box 1097	Willmar, MN 56201	(612) 235-5114
Mr.	Ken	Maddux	Winona Technical College	1250 Homer Road	Winona, MN 55987	(507) 454-4600

GP's copy

STATE OF MINNESOTA

MINNESOTA TECHNICAL COLLEGE SYSTEM
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

OFFICE MEMORANDUM

TO: The Legislative Commission to Review Administrative Rules
Maryanne Hruby, Director
55 State Office Building
St. Paul, MN 55155

FROM: Georgia Pomroy, License Revision Specialist

DATE: February 19, 1991

PHONE: 296-3929

SUBJECT: Rules for Publication, *State Register*
February 25, 1991 - General Licensure Rules, Diagnostic Medical Sonographer, and Trade and Industrial Licenses

We have attached a SONAR for an Intent to Adopt rules 3515.0800, 3515.9921, 3700.0145, 3700.1415, General Licensure Rules; 3700.0440, Diagnostic Medical Sonographer; 3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310, Trade and Industrial Licensure Rules; 3515.0900, 3515.1000, 3515.5500 Subpart 9, Repealer to be published in the *State Register* on Monday, February 25, 1991, in accordance with Minnesota Statutes, Sections 14.231 and 14.23.

Please contact me if you have any questions.

GP:lrv
SONAR

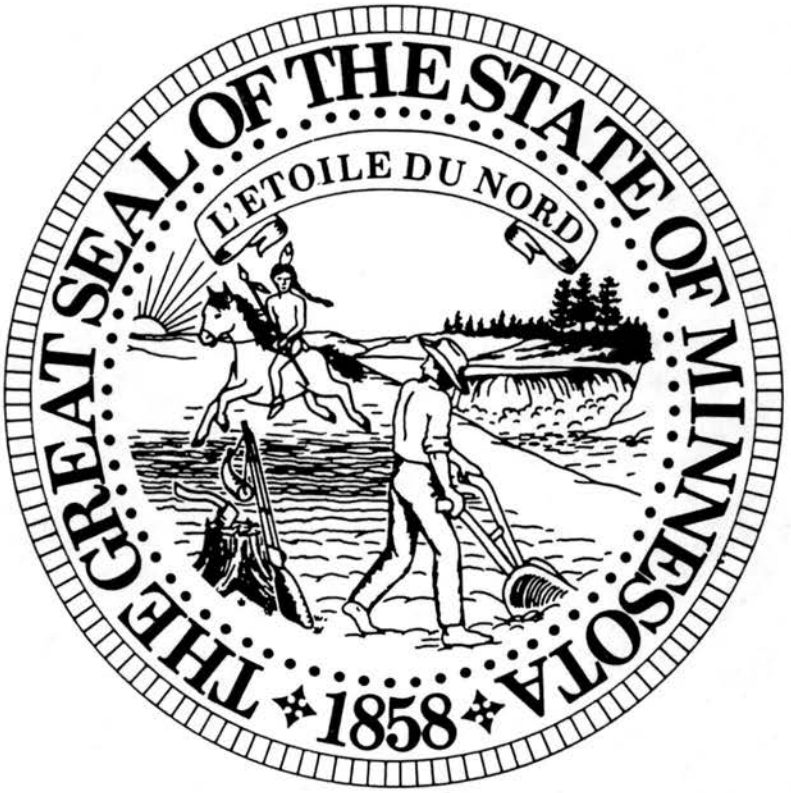
Attachment

Georgia, please see pg 2812. -G

State of Minnesota

STATE REGISTER

Department of Administration—Print Communications Division



Rules edition
Published every Monday

29 May 1990

Volume 14, Number 48

Pages 2743-2830

All meetings are scheduled from 1:00 p.m. to 4:00 p.m. on the second Friday of each month at the Board Office.

Board of Unlicensed Mental Health Service Providers
2700 University Avenue West
Suite 225
St. Paul, Minnesota 55114

State Board of Vocational Technical Education

Notice of Intent to Solicit Outside Opinion Regarding Proposed Rules Governing the Rules for Licensure of Postsecondary Technical Education Personnel

NOTICE IS HEREBY GIVEN that the State Board of Vocational Technical Education is seeking information or opinions from sources outside the agency in preparing to amend Chapter Thirty-Five; Rules for Licensure of Vocational Technical Education Personnel and specifically Health occupations in new venture programs/Health occupations in Sonography Technology and Dental Hygiene, revision of licensure rules in special needs instructional and supportive personnel, and general rules for license renewal. The adoption of these rules is authorized by *Minnesota Statutes* § 136C.04, subd. 9, and 125.185 subd. 4.

The State Board of Vocational Technical Education requests information and comments concerning the subject matter of these rules. Interested or affected persons may submit written statements of information or comment orally. Written comments should be addressed to:

Ms. Jeanette Daines
State Board of Vocational
Technical Education
100 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101
(612) 296-0679

Ms. Georgia Pomroy
State Board of Vocational
Technical Education
100 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101
(612) 296-0680

Oral statements will be received during regular business hours over the telephone at (612) 296-0680 or in person at the above address.

All statements of information and comments shall be accepted until 4:30 p.m., Friday, June 29, 1990. Any written material received by the State Board of Vocational Technical Education shall become part of the record to be submitted to the Attorney General or Administrative Law Judge in the event the rule is adopted.

Helen Henrie, Interim State Director
State Board of Vocational Technical Education

Metropolitan Waste Control Commission

Notice of Informational Meetings for Infiltration and Inflow

NOTICE IS HEREBY GIVEN that the MWCC is initiating a systemwide study to evaluate infiltration and inflow in the Metropolitan Disposal System. Informational meetings will be held for the purpose of providing details of proposed methodologies, the goals and objectives of the study, and community input and discussion. Meetings will be held:

June 18 2:30-4:30 p.m.
Dakota County Library—Wescott
1340 Wescott Road
Eagan, Minnesota 55123
Public Meeting Room

June 18 2:30-4:30 p.m.
Hennepin Technical College
Eden Prairie Campus
9200 Flying Cloud Drive
Eden Prairie, Minnesota 55344
Room #H117 and #H118

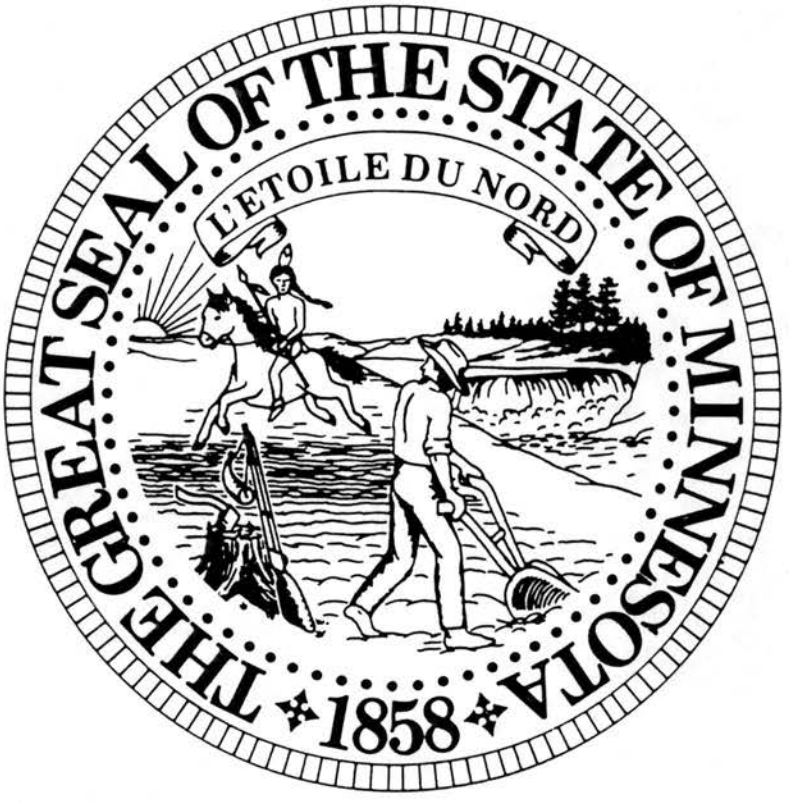
June 20 2:30-4:30 p.m.
White Bear Lake Police Station
4700 Miller Avenue
White Bear Lake, Minnesota 55110
Old City Council Chambers

Georgia, please see pg. 1377 -CJ

The Minnesota

State Register

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 10 December 1990

Volume 15, Number 24

Pages 1329-1384

State Board of Investment

Meeting Notice

State Board of Investment
Investment Advisory Council

The State Board of Investment will meet on Tuesday, December 18, 1990 at 10:00 a.m. in Room 123, State Capitol, Saint Paul, MN.

The Investment Advisory Council will meet on Monday, December 17, 1990 at 2:00 p.m. in Conference Rooms "A" and "B", MEA Building, 41 Sherburne Avenue, Saint Paul, MN.

Minnesota Pollution Control Agency

Ground Water and Solid Waste Division

Amended Rules Governing Financial Assurance for Solid Waste Land Disposal Facilities, *Minnesota Rules* Pt. 7035.2685, Subpart 1

Notice of Extension of Public Comment Period

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (Agency) is extending the public comment period for the amended rules governing financial assurance for solid waste land disposal facilities. A Notice of Intent to Adopt Rules Without a Public Hearing and the rule amendments were published in the *State Register* on November 13, 1990 (15 S.R. 1120). All persons were informed that the Agency would accept written comments on the rule amendments until 4:30 p.m., December 12, 1990. The Agency is now extending the public comment period until 4:30 p.m., January 9, 1991. Comments or questions relating to the proposed rules should be directed to:

Robert McCarron
Minnesota Pollution Control Agency
Ground Water and Solid Waste Division
520 Lafayette Road
St. Paul, Minnesota 55155-3898
612/296-7324 or 1-800-652-9747 (Minnesota Toll-Free)

Gerald L. Willet
Commissioner

Public Employees Retirement Association

Notice of Meetings, Board of Trustees

The next regular monthly meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) is scheduled to be held on Thursday, December 13, 1990, at 9:30 a.m. in the Association offices, 514 St. Peter Street, Suite 200, St. Paul, Minnesota.

A Public Safety Officers meeting and Information Forum will be held Wednesday, December 19, 1990, beginning at 1:00 p.m. in the Association offices.

State Board of Technical Colleges

Notice of Intent to Solicit Outside Opinion Regarding Proposed Rules Governing the Rules for Licensure of Postsecondary Technical Education Personnel

NOTICE IS HEREBY GIVEN that the State Board of Technical Colleges is seeking information or opinions from sources outside the agency in preparing to amend Chapter Thirty-Five: Rules for Licensure of Vocational Technical Education Personnel and specifically in Trade and Industrial and general licensure areas. The adoption of these rules is authorized by *Minnesota Statutes* § 136C.04, subd. 9. and 125.185 subd.4.

The State Board of Technical Colleges requests information and comments concerning the subject matter of these rules. Interested or affected persons may submit written statements of information or comment orally. Written comments should be addressed to:

Ms. Georgia Pomroy
State Board of Technical Colleges
100 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101
(612) 296-0680

Oral statements will be received during regular business hours over the telephone at (612) 296-0680 or in person at the above address.

All statements of information and comments shall be accepted until 4:30 p.m. Wednesday, January 16, 1991. Any written material received by the State Board of Technical Colleges shall become part of the record to be submitted to the Attorney General or Administrative Law Judge in the event the rule is adopted.

Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Board of Veterinary Medicine

Meeting Notice

A meeting of the Board of Veterinary Medicine will take place at 4:00 p.m., Wednesday, January 16, 1991, in Conference Room A, Colonial Office Building, 2700 University Avenue West, St. Paul.

Worthington Community College

State Surplus Property for Sale

The Commissioner of Administration and the Worthington Community College offer for sale by sealed bid five (5) parcels of land located on Lexington (formerly Betty) Avenue and West Lake Avenue in the City of Worthington, Minnesota.

The legal description of the properties and minimum-bid required on each parcel are as follows:

	Minimum Bid
Lot 1, Block 1, Golden Shores Addition, City of Worthington—	$ 966.00
Lot 2, Block 1, Golden Shores Addition, City of Worthington—	$11,966.00
Lot 5, Block 1, Golden Shores Addition, City of Worthington—	$12,266.00
Lot 6, Block 1, Golden Shores Addition, City of Worthington—	$11,766.00
Lot 7, Block 1, Golden Shores Addition, City of Worthington—	$ 8,066.00

All lots for sale are subject to easements of record. In addition, Lots 1, 2, 6 and 7 will be sold subject to a 20 foot sewer easement which will be retained by the state. The state will not be reserving a private road easement over any of the above lots for sale.

These five parcels will be sold on the basis of highest offer for not less than each individual parcel's minimum bid to those bidders who meet all bid document requirements. All bids must be submitted by 2:00 p.m., January 11, 1991, to the Department of Administration, Real Estate Management Division, 50 Sherburne Avenue, Room 309, St. Paul, Minnesota 55155. For bid information and bid forms contact Don Viessman, Worthington Community College, tel. (507) 372-2107, or Real Estate Management DIvision, tel. (612) 296-6674.

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CERTIFICATE OF THE

STATE BOARD OF VOCATIONAL TECHNICAL EDUCATION

AUTHORIZING RESOLUTION FOR RULE WITHOUT A PUBLIC HEARING

I, F. B. Daniel, do hereby certify that I am a member and the President of the State Board of Vocational Technical Education, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the State Board of Vocational Technical Education duly and properly called and held on the 8th day of May 1990 that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

"RESOLVED, that Helen Henrie, Interim State Director of the Minnesota Technical College System is hereby granted the authority and directed to sign and to give the Notice of Board's Intent to Adopt a rule without a public hearing relating to Post-Secondary Vocational Licensure new venture programs/Health occupations in Sonography Technology and Dental Hygiene, revision of licensure rules in special needs instructional and supportive personnel, and general rules for license renewal to all persons who have registered their names with the Board for that purpose and publish the Notice and rule in the *State Register* and to perform any and all acts incidental thereto."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 8th day of May 1990.

F. B. Daniel
President
State Board of Vocational Technical Education

Donna Anderson
Attest by one other Board Member

9910HLTH

==========

CERTIFICATE OF THE

STATE BOARD OF TECHNICAL COLLEGES

AUTHORIZING RESOLUTION FOR RULE WITHOUT A PUBLIC HEARING

I, F. B. Daniel, do hereby certify that I am a member and the President of the State Board of Technical Colleges, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the State Board of Technical Colleges duly and properly called and held on the 11th day of December 1990 that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

> "RESOLVED, that Helen Henrie, Deputy Chancellor of the State Board of Technical Colleges is hereby granted the authority and directed to sign and to give the Notice of Board's Intent to Adopt a rule without a public hearing governing Postsecondary Vocational Licensure of personnel for Trade and Industrial and general licensure areas to all persons who have registered their names with the Board for that purpose and publish the Notice and rule in the State Register and to perform any and all acts incidental thereto."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 11th day of December 1990.

F. B. Daniel

President
State Board of Technical Colleges

Peggy Mullen

Attest by one other Board Member

9910GEN

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption of the Rule of the State of Minnesota Governing Postsecondary Vocational Teaching Licensure, General Licensure Rules (3515.0800, 3515.9921, 3700.0145, 3700.1415), Diagnostic Medical Sonographer (3700.0440), Trade and Industrial Licensure Rules (3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310), and Repealer (3515.0900; 3515.1000; 3515.5500, Subpart 9)	FINDINGS OF FACT, CONCLUSIONS, AND ORDER ADOPTING RULE WITHOUT PUBLIC HEARING

(1) Notice of the State Board of Technical Colleges intent to adopt the above-entitled rule was published in the *State Register* on February 25, 1991, and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes, sections 14.14, subdivision 1a and 14.22 on February 19, 1991. (2) The statement of need and reasonableness was prepared before the notice of intent to adopt a rule without a public hearing was mailed to all persons on the rulemaking mailing list and published in the *State Register*, and was available to the public.

(4) All persons were given the opportunity to submit comment on the rule for 30 days after notice of the proposed rulemaking. At the time the State Board of Technical Colleges initiated the repeal of Supplemental Support Staff/Technical Tutor Postsecondary the Minnesota Board of Teaching was in the process of repealing the secondary license for Supplemental Support Staff/Technical Tutor. Rule numbers 3515 had been held in common by both agencies. Our agency received 46 requests for a public hearing but these requests cited specifically <u>secondary Supplemental Support Staff/Technical Tutor.</u> Since our agency does not have jurisdiction over secondary rules, each person who wrote this agency requesting a public hearing received a response indicating the appropriate agency to contact. Greg Burns, Staff Representative for MFT, was notified by our office of the appropriate rule numbers, language, and comment dates in order to submit accurate requests for a public hearing through the State Board of Technical Colleges for postsecondary Supplemental Support Staff/Technical Tutor. (5) Subsequently, 13 requests for a public hearing were received by this agency on the notice of repeal 3515.9942 Supplemental Support Staff/Technical Tutor and 3515.5500, Subpart 9. Since the required 25 requests were not received, a public hearing will not be held. (7) No other comments or submissions on the rule were received by the agency.

(7) No requests for notice of submission to the Attorney General were received by the agency.

Based on the comments and evidence in the record before the agency, I find the following: The above-captioned rule is needed and reasonable. (8)

NOW, THEREFORE, IT IS ORDERED that the rule identified as 3515.0800, 3515.9921, 3700.0145, 3700.1415, 3700.0440, 3700.0750, 3700.0800, 3709.0120, 3709.0130, 3709.0140, 3709.0290, 3709.0300, 3709.0310 and Repealer 3515.0900, 3515.1000, 3515.5500, Subpart 9, Postsecondary Vocational Teaching Licenses are adopted this 10th day of April, 1991, pursuant to authority vested in the State Board of Technical Colleges by Minnesota Statutes, section 136C.04, Subdivision 9.

(9) Helen Henrie 4/10/91

Helen Henrie Date
Deputy Chancellor
State Board of Technical Colleges

9930MISC

April 1, 1991

Ms. Rose Coykendall
3633 Lowry Avenue North
Robbinsdale, MN 55422

Dear Ms. Coykendall:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

March 14, 1991

Ms. Rose Coykendall
3633 Lowry Avenue North
Robbinsdale, MN 55422

Dear Ms. Coykendall:

Our office received your request for a public hearing on proposed rule changes of Minnesota rules parts 3515.0900, 3515.1000, 3515.5500, 3515.5500, Subpart 9, and 3515.9942 Supplemental Support Staff/Technical Tutors.

Are you aware that 3515.0900 and 3515.0100 refers to postsecondary technical college substitute licensure and repeals the old rule but implements a revised license, specifically 3700.0145 Substitute license as published in *State Register* on Monday, February 25, 1991. Was it your intent to request a public hearing on the revised substitute license?

The rules for Technical Tutor referred to in the *State Register* dated February 25, 1991, are for individuals in postsecondary only within the Minnesota Technical Colleges. Individuals in the colleges already licensed and utilizing this license as Technical Tutors may retain and renew this license as long as they function in this capacity.

Is it still your intent to request a public hearing as identified in your letter of March 4, 1991?

Please advise our office at 612-296-0680, or at the above address.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
COYKENDA
Attachment

Glenda Moyers, Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Square
St. Paul, Mn. 55101

MAR 11 1991

Dear Ms. Moyers:

I hereby request a public hearing on the repeal of Minnesota Rules 3515.0900 and 3515.1000 and 3515.5500, subpart 9 and 3515.9942 regarding licenses for Supplemental Support Staff/Tech Tutors.

Sincerely,
Rose Coykendall
3633 Lowry Ave. No.
Robbinsdale, Mn. 55422

April 1, 1991

Mr. Carl Gross
449 Second Street
Excelsior, MN 55331

Dear Mr. Gross:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 2 5 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Carl Gross

CARL GROSS
449 2ND ST.
EXCELSIOR, MN. 55331

April 1, 1991

Ms. Felicia E. Hedlund
14745 Portland Avenue South, #212
Burnsville, MN 55337

Dear Ms. Hedlund:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 25 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Margot Hedlund
4142 Tonkawood Rd.
Minnetonka, MN 55345

April 1, 1991

Ms. Margot Hedlund
4142 Tonkawood Road
Minnetonka, MN 55345

Dear Ms. Hedlund:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

March 21, 1991

MAR 28 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Felicia E. Hollund

March 14, 1991

Mr. Richard Herriges
1392 Midway Parkway
St. Paul, MN 55108

Dear Mr. Herriges:

Our office received your request for a public hearing on proposed rule changes of Minnesota rules parts 3515.0090, 3515.1000, 3515.5500, 3515.5500, Subpart 9, and 3515.9942 Supplemental Support Staff/Technical Tutors. There is not a rule number 3515.0090. Perhaps you intended 3515.0900.

Are you aware that 3515.0900 and 3515.0100 refers to postsecondary technical college substitute licensure and repeals the old rule but implements a revised license, specifically 3700.0145 Substitute license as published in *State Register* on Monday, February 25, 1991. Was it your intent to request a public hearing on the revised substitute license?

The rules for Technical Tutor referred to in the *State Register* dated February 25, 1991, are for individuals in postsecondary only within the Minnesota Technical Colleges. Individuals in the colleges already licensed and utilizing this license as Technical Tutors may retain and renew this license as long as they function in this capacity.

Is it still your intent to request a public hearing as identified in your letter of March 4, 1991?

Please advise our office at 612-296-0680, or at the above address.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
HERRIGES
Attachment

April 1, 1991

Mr. Richard Herriges
1392 Midway Parkway
St. Paul, MN 55108

Dear Mr. Herriges:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 07 1991

March 4, 1991

Glenda Moyers, Supervisor
State Board of Technical Colleges
100 Capitol Square Bldg.
550 Cedar St.
St. Paul, MN 55101

I hereby request a Public Hearing on the Repeal of Minnesota Rules 3515.0090, 3515,1000, 3515.5500 Sub. Part #9, and 3515.9942 regarding licenses for Supplemental Support Staff/Tech Tutors. I do not feel repeal of these rules is in the best interest of the staff involved or the students they serve.

Thank you.

Richard Heeren
1393 Midway Pkwy
St. Paul 55108
646-3033

April 1, 1991

Ms. Kathie J. Hill
3420 Golfview, #216
Eagan, MN 55122

Dear Ms. Hill:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 2 5 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Kathie J. Hill

April 1, 1991

Ms. Judith Klima
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Klima:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 25 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Judith Klemz

GP

April 1, 1991

Mr. Robert Menne
778 Sunset Drive
Eagan, MN 55123

Dear Mr. Menne:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 25 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Robert Meurer President Henn Tech Fed -2209
718 Sunset Dr
Eagan Mn 55123

April 1, 1991

Mr. Gary Mortensen
428 West Second Avenue
Shakopee, MN 55379

Dear Mr. Mortensen:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

March 21, 1991

MAR 2 5 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Gary Mortensen
Tech Tutor
H.T.C.

April 1, 1991

Mr. Jay Olsen
112124 Haerring Lane
Chaska, MN 55318

Dear Mr. Olsen:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

As of 4:30 p.m. on Friday, March 29, 1991, our office received 13 requests for a public hearing on this rule. Minnesota rule process requires 25 requests prior to holding a hearing; therefore, no hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 27 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

I respectfully request that the Board of Technical Colleges hold a public hearing on the proposed rules change of Minnesota Rules, Parts 3515.5500 with subpart 9, and 3515.9942 concerning Post Secondary Licenses for Supplemental Support Staff/Tech Tutors.

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Thank you.

Sincerely,

Jay Olsen

April 1, 1991

Mr. Thomas F. Wiblishauser
3867 Winetka Avenue North
New Hope, MN 55427

Dear Mr. Wiblishauser:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

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Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

Thomas F Wiblishauser
3867 Winetka Ave N
New Hope MN
55427

March 21, 1991

MAR 26 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

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Thank you.

Sincerely,

Thomas F. Wiblishauser

April 1, 1991

Mr. Donald F. Wood
Hennepin Technical College
9200 Flying Cloud Drive
Eden Prairie, MN 55347

Dear Mr. Wood:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

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Georgia Pomroy - License Revision Specialist
(612) 296-0680

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TECHTUT2

MAR 2 8 1991

March 21, 1991

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Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

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Thank you.

Sincerely, Donald F. Wood

April 1, 1991

Ms. Donna Wozny
Hennepin Technical College
9000 Brooklyn Boulevard
Brooklyn Park, MN 55445

Dear Ms. Wozny:

Our office is responding to your request for a public hearing on the repeal of the postsecondary rule Supplemental Support Staff Technical Tutor.

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Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
TECHTUT2

MAR 2[illegible] 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Donna Moyers

Georgia

April 1, 1991

Ms. Clarice Schieck
13417 Judicial Road
Burnsville, MN 55337

Dear Ms. Schieck:

Our office received your request for a public hearing on the proposed repeal of postsecondary licensure for Supplemental Support Staff Technical Tutor. The deadline for submitting a request for public hearing was 4:30 p.m., Friday, March 29, 1991. Your letter was received on April 1, 1991. Since we did not receive 25 requests for a public hearing, no public hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
SCHIECK

APR 0 1 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

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I am concerned that if the proposed annulment of the license in question is allowed to happen, that the ramifications would be harmful to the education of all students involved.

Thank you.

Sincerely,

Claire A. Schick
13417 Judicial Rd
Burnsville, Mn 55337

GP's copy (copy to Glenda 4-8-91)

April 8, 1991

Mr. Len Mrachek
Hennepin Technical College
9200 Flying Cloud Drive
Eden Prairie, MN 55344

Dear Mr. Mrachek:

Our office received your request for a public hearing on the proposed repeal of postsecondary licensure for Supplemental Support Staff Technical Tutor. The deadline for submitting a request for public hearing was 4:30 p.m., Friday, March 29, 1991. Your letter was received on April 4, 1991. Since we did not receive 25 requests for a public hearing, no public hearing will be held.

Please be advised, however, that an individual currently holding and using a postsecondary Technical Tutor license may retain and renew such license as long as he/she remains in that capacity. The intent was to not create a hardship for current license holders.

Please feel free to contact our office at 296-0680.

Sincerely,

Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP:lrv
SCHIECK

APR 04 1991

March 21, 1991

Ms. Glenda Moyers
Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

Dear Ms. Moyers;

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Thank you.

Sincerely,

Lea Mrachek