

Minnesota Attorney General: Administrative Rules Proceedings

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Version 3
August 20, 2018

mJM

RULE REVIEW CHECKLIST

File No. 1853
DATE RECEIVED 9-25-91
REVIEW DATE 10/4/91
DUE DATE 10/9/91
~~(DIS)~~APPROVED RJM
WITHDRAWN

Docket No. 05.0009.0831
ADOPTED W/O HEARING
EMERGENCY RULE
TO REVISOR ON 9/26/91
REVISOR (DIS)APPROVED 10/2/91
FILED W/SEC. OF STATE 10/18/91
RETURNED TO AGENCY

✓ Rule as adopted (4 copies)

Notice to Solicit Outside Information/Opinion (if applicable)
Date published in State Register
Comments

Petition for Adoption of a Rule

✓ Board's Authorizing Resolution
March 12, 1991 Date adopted
Business and Office occupations
Sent wrong ~~May 14, 1991~~ resolutions ~~Rental Assisting~~

✓ Proposed Rule
✓ Revisor's Certificate

✓ Notice of Intent to Adopt Rule
136C.04 subd 9 Statutory Authority
No statement Small Business Statement
NA Expenditure of public money statement
June 11, 1991 Signature

✓ Statement of Need and Reasonableness (if applicable) Bad
No statement Small Business Statement
Fees - § 16A.128

✓ Affidavit of Mailing Notice of Intent to Adopt Rule
June 18, 1991 Dated 30/25 days before adoption
✓ Notice attached indicates it is attached
Copy of rule or summary attached

✓ Publication in State Register
June 24, 1991 Date 30/25 days before adoption

✓ 180-day deadline from:
✓ Effective date of law requiring rule (14.12) (both rules) amendments don't apply, not mandatory
✓ end of comment period (§ 14.26) (rules without hearing)
effective date of statutory authority (§ 14.29) (emergency rules)

✓ Resolution Adopting
August 14, 1991 Date adopted

✓ Findings of Fact, Conclusions & Order Adopting
Sept 18, 1991 Date

Written Requests, Submissions or Comments

✓ Declaration of Attorney
Chuck Mottl Name of SAAG representing agency

Notice of Submission to Attorney General (if applicable)

Affidavit of Mailing Notice to Attorney General (if applicable)

Rules ac1

DEPARTMENT: Office of the Attorney General **STATE OF MINNESOTA**

OFFICE MEMORANDUM

DATE: October 22, 1991

TO: Glenda Moyers, Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street

FROM: MARY JO MURRAY
Special Assistant Attorney General
525 Park Street, Suite 500 (55103)

PHONE: 296-3258

SUBJECT: In the Matter of the Adopted Rule Relating to Teacher Licenses: Postsecondary Related Subjects; Commputer Programmming, Computer Operations

The above-referenced rule has been approved as to its legality by the Attorney General on October 9, 1991.

Enclosed is your copy of the approved rule. This office has already filed two copies with the Secretary of State, who will forward one copy to the Revisor of Statutes. The fourth is being retained by this division of the Attorney General's Office for its records.

Also enclosed are any petitions, requests, submissions or comments along with any extra copies of documents which you submitted to the Attorney General.

Your next step is to arrange for publication of the Notice of Adoption in the State Register. In a day or two, you should receive from the Revisor's Office three copies of the notice of adoption of your rule. You should submit two copies of the Notice of Adoption to the State Register for publication. A permanent rule without a hearing does not become effective until five days after a notice of adoption is published in the State Register in accordance with Minn. Stat. § 14.27. An emergency rule becomes effective five working days after approval by the Attorney General; however, the agency must publish a notice in the State Register in accordance with Minn. Stat. § 14.34.

If you have any questions in this regard, please contact me.

MJM:jj
Enclosures
cc: Charles T. Mottl
William Brown, Chief Judge
MaryAnn Hruby

Technical Colleges Board

Adopted Permanent Rules Relating to Teacher Licenses: Postsecondary Related Subjects; Computer Programming, Computer Operations

Rules as Adopted

3515.6005 POSTSECONDARY RELATED SUBJECTS INSTRUCTOR.

Subpart 1. **Licensure requirement.** A person holding a position as a postsecondary related subjects instructor must be licensed under part 3515.5700 and this part when responsible for instructing students in foundational areas or occupational personal development areas in cooperation with instructional personnel in major occupational areas.

Subp. 2. **Licensure criteria for foundational areas (mathematics, science, communications).** An applicant:

A. must be a graduate of an accredited college with a four-year degree, including a major in the area of licensure to be taught, or the equivalent, as verified by a teacher education institution that grants such degrees;

B. shall have completed 4,000 hours of occupational experience in an area other than education; and

C. shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

Subp. 3. **Recency exemption.** When applying for this license, an applicant who qualifies under subpart 2 and who is currently licensed and practicing as a postsecondary technical college instructor in an occupational continuous program or continuous general studies area need not comply with the recency requirement listed in the special needs licensure chart in parts 3515.9940 to 3515.9942 and the recency requirement in part 3515.0100, subpart 25.

Subp. 4. **License criteria for occupational personal development (for example, job seeking, interviewing, personal dynamics).** Option one: An applicant:

A. shall be a graduate of an accredited college with a four-year degree, including a major in the area of licensure to be taught (for example, industrial relations, personnel management, employment counseling, business administration), or the equivalent, as verified by an institution that grants such degrees;

B. shall have completed 4,000 hours of occupational experience in an area other than education; and

C. shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

Option two: An applicant shall have completed 8,000 hours of occupational experience in an area related to occupational personal development other than education, and shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

3700.0381 COMPUTER PROGRAMMING; COMPUTER OPERATIONS.

An applicant holding a postsecondary technical college continuous program license in computer programming or computer operations may apply for a license in microcomputer support and network administration under the following conditions:

A. the applicant has a certificate of completion in BME5390 Special Topics in Technical Updating: Advanced Microcomputing Technology, from the University of Minnesota, Business and Marketing Division; and

B. application is made to the licensing section of the State Board of Technical Colleges within two years after completing the course described in item A.

LICENSE TRANSFER. A person who at the time of the repeal of Minnesota Rules, part 3700.0320 is holding a license issued under part 3700.0320, may continue to use the license and the license is fully effective until the time for renewal of the license. At the time for renewal, the renewal must be issued according to part 3700.0315, Banking and Finance Operations.

REENACTMENT AND VALIDATION. Minnesota Rules, parts 3515.5700, 3515.5900, 3515.6000, 3515.6100, 3515.6200, and 3515.6700 are reenacted effective March 18, 1990, to be continuously in effect. Licenses issued since the effective date of the reenactment are fully effective from the date of their issuance.

REPEALER. Minnesota Rules, parts 3515.5050, 3515.6000, and 3700.0320, are repealed. Minnesota Rules, part 3700.0381, is repealed June 30, 1993.

APPROVED AS TO FORM AND LEGALITY

10/9/ 1991

HUBERT H. HUMPHREY, III
ATTORNEY GENERAL

BY

SPECIAL ASSISTANT ATTORNEY GENERAL

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

OCT 18 1991

Joan Anderson Growe

Secretary of State PB

4:20 PM

MAR 25 1991

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CERTIFICATE OF THE

STATE BOARD OF TECHNICAL COLLEGES

AUTHORIZING RESOLUTION FOR RULE WITHOUT A PUBLIC HEARING

I, F. B. Daniel, do hereby certify that I am a member and the President of the State Board of Technical Colleges, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the State Board of Technical Colleges duly and properly called and held on the 12th day of March 1991 that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

> "RESOLVED, that Helen Henrie, Deputy Chancellor of the State Board of Technical Colleges is hereby granted the authority and directed to sign and to give the Notice of Board's Intent to Adopt a rule without a public hearing governing Postsecondary Vocational Licensure of personnel for Business and Office occupations to all persons who have registered their names with the Board for that purpose and publish the Notice and rule in the State Register and to perform any and all acts incidental thereto."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 12th day of March 1991.

F B Daniel
President
State Board of Technical Colleges

Frank E Adams
Attest by one other Board Member

9910B&O

The Minnesota

State Register

Department of Administration—Print Communications Division



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Published every Monday
(Tuesday if Monday is a holiday)

Monday 24 June 1991

Volume 15, Number 52

Pages 2657-2776

underlying soils and analyze these samples to determine the extent of contamination according to a plan approved by the commissioner. The owner and operator must submit a liner and soils removal plan to the commissioner for review and approval at least 90 days before closure activities are scheduled to begin. In approving the plan the commissioner shall consider whether the proposed number of samples and parameters to be tested will determine the extent of pollutant migration.

(3) The owner or operator must dispose of, store, or use all removed ash and contaminated portions of the storage area at permitted facilities or locations.

(4) The owner or operator must close the storage facility in a manner that minimizes the release of pollutants to ground water, surface waters, soils, and the atmosphere during the closure and postclosure period. Moisture must be added to the ash or soils if necessary to control fugitive dust emissions.

Subp. 4. **Type II ash storage facilities.** Type II ash storage facilities are classified as municipal solid waste combustor ash land disposal facilities. As such, all operations and new construction other than liner or final cover construction must comply with part 7035.2885 and all other applicable parts of this chapter within 45 days after the effective date of this part. Liners and final cover constructed more than nine months after the effective date of this part must meet the requirements of part 7035.2885. At least nine months before the anticipated date for beginning construction of a new cell at the facility the owner or operator of a type II ash storage facility must submit to the commissioner for review and approval amendments to the facility's approved engineering plans, engineering reports, and operations manual showing changes necessary to comply with part 7035.2885.

Technical Colleges Board

Proposed Permanent Rules Relating to Teacher Licenses: Postsecondary Related Subjects; Computer Programming, Computer Operations

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Board of Technical Colleges intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, Section 14.22 to 14.28. The statutory authority to adopt the rules is *Minnesota Statutes* 136C.04, Subdivision 9.

All persons have 30 days until 4:30 p.m., Friday, July 26, 1991, in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, Sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to either:

Glenda Moyers, Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-296-9446

Georgia Pomroy, License Revision Specialist
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-296-0680

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Glenda Moyers and Georgia Pomroy at the above address and phone, upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or

wish to receive a copy of the adopted rule must submit the written request to either Glenda Moyers or Georgia Pomroy at the above-mentioned address.

Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Rules as Proposed (all new material)

3515.6005 POSTSECONDARY RELATED SUBJECTS INSTRUCTOR.

Subpart 1. **Licensure requirement.** A person holding a position as a postsecondary related subjects instructor must be licensed under part 3515.5700 and this part when responsible for instructing students in foundational areas or occupational personal development areas in cooperation with instructional personnel in major occupational areas.

Subp. 2. **Licensure criteria for foundational areas (mathematics, science, communications).** An applicant:

A. must be a graduate of an accredited college with a four-year degree, including a major in the area of licensure to be taught, or the equivalent, as verified by a teacher education institution that grants such degrees;

B. shall have completed 4,000 hours of occupational experience in an area other than education; and

C. shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

Subp. 3. **Recency exemption.** When applying for this license, an applicant who qualifies under subpart 2 and who is currently licensed and practicing as a postsecondary technical college instructor in an occupational continuous program or continuous general studies area need not comply with the recency requirement listed in the special needs licensure chart in parts 3515.9940 to 3515.9942 and the recency requirement in part 3515.0100, subpart 25.

Subp. 4. **License criteria for occupational personal development (for example, job seeking, interviewing, personal dynamics).** Option one: An applicant:

A. shall be a graduate of an accredited college with a four-year degree, including a major in the area of licensure to be taught (for example, industrial relations, personnel management, employment counseling, business administration), or the equivalent, as verified by an institution that grants such degrees;

B. shall have completed 4,000 hours of occupational experience in an area other than education; and

C. shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

Option two: An applicant shall have completed 8,000 hours of occupational experience in an area related to occupational personal development other than education, and shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

3700.0381 COMPUTER PROGRAMMING; COMPUTER OPERATIONS.

An applicant holding a postsecondary technical college continuous program license in computer programming or computer operations may apply for a license in microcomputer support and network administration under the following conditions:

A. the applicant has a certificate of completion in BME5390 Special Topics in Technical Updating: Advanced Microcomputing Technology, from the University of Minnesota, Business and Marketing Division; and

B. application is made to the licensing section of the State Board of Technical Colleges within two years after completing the course described in item A.

LICENSE TRANSFER. A person who at the time of the repeal of *Minnesota Rules*, part 3700.0320 is holding a license issued under part 3700.0320, may continue to use the license and the license is fully effective until the time for renewal of the license. At the time for renewal, the renewal must be issued according to part 3700.0315, Banking and Finance Operations.

REENACTMENT AND VALIDATION. *Minnesota Rules*, parts 3515.5700, 3515.5900, 3515.6000, 3515.6100, 3515.6200, and 3515.6700 are reenacted effective March 18, 1990, to be continuously in effect. Licenses issued since the effective date of the reenactment are fully effective from the date of their issuance.

REPEALER. *Minnesota Rules*, parts 3515.5050, 3515.6000, and 3700.0320, are repealed. *Minnesota Rules*, part 3700.0381, is repealed June 30, 1993.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption of the Rules of the State of Minnesota, State Board of Technical Colleges, Governing rules: 3515.6005 Postsecondary Related Subjects Instructor, 3700.0381 Computer Programming; Computer Operations, License Transfer, Reenactment and Validation, Repealer

NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING

(1) Notice is hereby given that the State Board of Technical Colleges intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in Minnesota Statutes, Section 14.22 to 14.28. The statutory authority to adopt the rules is Minnesota Statutes 136C.04, Subdivision 9.

(2) All persons have 30 days until 4:30 p.m., Friday, July 26, 1991, in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. (3) Each comment should identify the portion of the proposed rule addressed, the reason for comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. (4) If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. (6) Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. (7) If a public hearing is required, the agency will proceed pursuant to Minnesota Statutes, Sections 14.131 to 14.20.

(5) Comments or written requests for a public hearing must be submitted to either:

Glenda Moyers, Supervisor
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-296-9446

Georgia Pomroy, License Revision Specialist
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-296-0680

(8) The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

(11) A copy of the proposed rule is attached to this notice.

(12) A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Glenda Moyers or Georgia Pomroy at the above address and phone, upon request.

(9) If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or wish to receive a copy of the adopted rule must submit the written request to either Glenda Moyers or Georgia Pomroy at the above-mentioned address.

Helen Henrie
Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Date: 6/11/91

9915.REL

In the Matter of the Proposed Adoption of the Rule of the State of Minnesota, State Board of Technical Colleges Governing Licensure Criteria: Postsecondary Vocational Technical Education, Related Subjects (3515.6005); Computer Programming; Computer Operations (3700.0381); Reenactment and Validation of Minnesota Rules parts 3515.5700, 3515.5900, 3515.6000, 3515.6100, 3515.6200, and 3515.6700; License Transfer; Repealer

AFFIDAVIT OF MAILING THE NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING AND CERTIFICATE OF MAILING LIST

STATE OF MINNESOTA]
] ss.
COUNTY OF RAMSEY]

CYNTHIA J. SKLENAR, being sworn says:

I hereby certify that the list of persons and associations who have requested, pursuant to Minnesota Statutes, sections 14.14, subdivision 1a and 14.22 or 14.30, that their names be placed on the State Board of Technical Colleges rulemaking mailing list is accurate, complete and current as of this 18th day of June, 1991.

That on the 18th day of June, 1991, at the City of St. Paul, County of Ramsey, State of Minnesota, I mailed the attached Notice of Intent to Adopt A Rule Without a Public Hearing for Related Subjects (3515.6005); Computer Programming, Computer Operations (3700.0381); Reenactment and Validation of Minnesota Rules parts 3515.5700, 3515.5900, 3515.6000, 3515.6100, 3515.6200, and 3515.6700; License Transfer; and Repealer by depositing in the State of Minnesota Central Mail System for United States mailing, a copy thereof, with postage prepaid, to all persons and associations on the aforementioned mailing list.

Cynthia J. Sklenar
(Name)

Admin. Support
(Title)

Subscribed and sworn to before me
this 18th day of June, 1991.

Caroline E. Wisniewski

9920B&O2

CAROLINE E. WISNIEWSKI
NOTARY PUBLIC-MINNESOTA
DAKOTA COUNTY
MY COMMISSION EXPIRES MARCH 28, 1997

Mailing List for: Postsecondary Related Subjects
Computer Programming; Computer Operations
License Transfer
Reenactment and Validation
Repealer

June 19, 1991

"Rules as Proposed"

1.	Presidents	38
2.	Vice Presidents	54
3.	Customized Training Administrators	29
4.	Permanent Rule Making Mailing List	51
	TOTAL	172

TITLE	FIRST NAME	LAST NAME	TECHNICAL COLLEGE	ADDRESS	CITY, STATE, ZIP	PHONE
Mr.	Terry	Lemer	Albert Lea Technical College	2200 Tech Drive	Albert Lea, MN 56007	(507) 373-0656
Mr.	Frank	Starke	Alexandria Technical College	1601 Jefferson	Alexandria, MN 56308	(612) 762-0221
Mr.	Dave	Sayre	Anoka Technical College	1355 West Highway 10	Anoka, MN 55303	(612) 427-1880
Mr.	John	Gedker	MN Riverland Tech. College	1900 Eighth Ave. N.W.	Austin, MN 55912	(507) 433-0600
Mr.	Mel	Salberg	Bemidji Technical College	Roosevelt and Grant	Bemidji, MN 56601	(218) 759-3200
Mr.	Harry	Nysather	Brainerd Technical College	300 Quince	Brainerd, MN 56401	(218) 828-5344
Mr.	David	Schroeder	Dakota County Tech. College	1300 E 145TH ST	Rosemount, MN 55068	(612) 423-8301
Mr.	Dennis	Hopman	Detroit Lakes Tech. College	Highway 34 East	Detroit Lakes, MN 56501	(218) 847-1341
Dr.	Harold	Erickson	Duluth Technical College	2101 Trinity Road	Duluth, MN 55811	(218) 722-2801
Mr.	Jerry	Folstrom	East Grand Forks Tech College	Highway 220 North	East Grand Forks, MN 56721	(218) 773-3443
Dr.	Harold	Hoghaug	Eveleth Technical College	Highway 53	Eveleth, MN 55734	(218) 744-3302
Mr.	Viril	Layton	MN Riverland Tech. College	1255 SW Third St.	Faribault, MN 55021	(507) 334-3965
Ms.	Sharon	Grossbach	Hennepin Technical College	9200 Flying Cloud Dr.	Eden Prairie, MN 55344	(612) 944-2222
Dr.	Ronald	Carter	Hennepin Technical College	1820 North Xenium Lane	Plymouth, MN 55441	(612) 559-3535
Mr.	John	Lobben	Hennepin Technical College	1820 North Xenium Lane	Plymouth, MN 55441	(612) 559-3535
Mr.	Marty	Patterson	Hennepin Technical College	9000 Brooklun Blvd.	Brooklyn Park, MN 55445	(612) 425-3800
Mr.	Gerald	Stuhr	Hibbing Technical College	2900 E. Beltline	Hibbing, MN 55746	(218) 262-6688
Mr.	Richard	Lennes	Hutchinson Technical College	Two Century Avenue	Hutchinson, MN 55350	(612) 587-3636
Mr.	John	Votca	Mankato Technical College	1920 Lee Blvd.	Mankato, MN 56001	(507) 625-3441
Mr.	Harvey	Rucker	Minneapolis Technical College	1415 Hennepin Ave.	Minneapolis, MN 55403	(612) 370-9400
Mr.	Nate	Johnson	Moorhead Technical College	1900 28TH Ave. South	Moorhead, MN 56560	(218) 236-6277
Dr.	Bill	Warner	Northeast Metro Tech. College	3300 Century Ave. No.	White Bear Lake, MN 55110	(612) 770-2351
Mr.	Eugene	Biever	Pine Technical College	1100 Fourth St.	Pine City, MN 55063	(612) 629-6764
Mr.	Ed	Dunn	Red Wing Technical College	Hwy 58 & Pioneer Road	Red Wing, MN 55066	(612) 388-8271
Mr.	Don	Supalla	MN Riverland Tech. College	1926 College View Rd E	Rochester, MN 55904-8299	(507) 285-8616
Ms.	Marge	Kirchhoff	Int. Pres.-MN Riverland TC	1926 College View Rd E	Rochester, MN 55904-8299	(507) 285-8631
Mr.	Marlin	Wacholz	Southwestern Tech. College	Highway 212 West	Granite Falls, MN 56241	(612) 564-4511
Mr.	Gene	Jereczek	St. Cloud Technical College	1540 Northway Drive	St. Cloud, MN 56303	(612) 252-0101
Dr.	Donovan	Schwichtenberg	St. Paul Technical College	235 Marshall Avenue	St. Paul, MN 55102	(612) 221-1300
Dr.	Stanley	Edin	Staples Technical College	Airport Road	Staples, MN 56479	(218) 894-1168
Mr.	Gene	Christiaansen	STC-Canby	1011 First St. West	Canby, MN 56220	(507) 223-7252
Mr.	Richard	Pooley	STC-Granite Falls	Highway 212 West	Granite Falls, MN 56241	(612) 564-4511
Mr.	Dennis	Finstad	STC-Jackson	401 West Street	Jackson, MN 56143	(507) 847-3320
Mr.	Ralph	Knapp	STC-Pipestone	North Hiawatha	Pipestone, MN 56164	(507) 825-5471
Dr.	Orley	Gunderson	Thief River Fls Tech. College	Highway One East	Thief River Falls, MN 56701	(218) 681-5424
Mr.	Lowell	Rasmussen	Wadena Technical College	405 SW Colfax	Wadena, MN 56482	(218) 631-3530
Mr.	Ron	Erpelding	Willmar Technical College	P.O. Box 1097	Willmar, MN 56201	(612) 235-5114
Mr.	Cliff	Korkowski	Winona Technical College	1250 Homer Road	Winona, MN 55987	(507) 454-4600

TITLE	FIRST NAME	LAST NAME	TECHNICAL COLLEGE	ADDRESS	CITY, STATE, ZIP	PHONE
Mr.	Darrel	Schwartz	Albert Lea Technical College	2200 Tech Drive	Albert Lea, MN 56007	(507) 373-0656
Mr.	Donald	Bluhm	Alexandria Technical College	1601 Jefferson	Alexandria, MN 56308	(612) 762-0221
Mr.	John	Phillips	Alexandria Technical College	1601 Jefferson	Alexandria, MN 56308	(612) 762-0221
Mr.	Larry	Shellito	Alexandria Technical College	1601 Jefferson	Alexandria, MN 56308	(612) 762-0221
Mr.	Douglas	Derr	Anoka Technical College	1355 West Hwy 10	Anoka, MN 55303	(612) 427-1880
Ms.	Gerrie	Driessen	Anoka Technical College	1355 West Hwy 10	Anoka, MN 55303	(612) 427-1880
Mr.	Ron	Svedjan	Anoka Technical College	1355 West Hwy 10	Anoka, MN 55303	(612) 427-1880
Mr.	Barry	Baker	MN Riverland Tech. College	1900 8th Ave NW	Austin, MN 55912	(507) 433-0600
Mr.	Rick	Casey	MN Riverland Tech. College	1900 8th Ave NW	Austin, MN 55912	(507) 433-0600
Mr.	John	Gedker	MN Riverland Tech. College	1900 8th Ave NW	Austin, MN 55912	(507) 433-0600
Mrs	Jane	Rosenberg	MN Riverland Tech. College	1900 8th Ave NW	Austin, MN 55912	(507) 433-0600
Mr.	Tom	Langan	Bemidji Technical College	Roosevelt & Grant	Bemidji, MN 56601	(218) 751-4137
Mr.	Dennis	Sullivan	Bemidji Technical College	Roosevelt & Grant	Bemidji, MN 56601	(218) 751-4137
Dr.	Harold	Erickson	Brainerd Technical College	300 Quince	Brainerd, MN 56401	(218) 828-5344
Mr.	Kevin	Kopischke	Brainerd Technical College	300 Quince	Brainerd, MN 56401	(218) 828-5344
Ms.	Dorothy	Dodds	Dakota County Tech. College	1300 E 145th St	Rosemount, MN 55068	(612) 423-8301
Mr.	Bob	Jarvi	Dakota County Tech. College	1300 E 145th St	Rosemount, MN 55068	(612) 423-8301
Mr.	Jerry	Johnson	Dakota County Tech. College	1300 E 145th St	Rosemount, MN 55068	(612) 423-8301
Mr.	Robert	Dobrenksi	Detroit Lakes Tech. College	Highway 34 East	Detroit Lakes, MN 56501	(218) 847-1341
Mr.	Doyle	Cossin	Duluth Technical College	2101 Trinity Road	Duluth, MN 55811	(218) 722-2801
Ms.	Judy	Neppel	East Grand Forks Tech College	Highway 220 No	East Grand Forks, MN 56721	(218) 773-3443
Mr.	Joe	Dennie	Eveleth Technical College	Highway 53	Eveleth, MN 55734	(218) 744-3302
Mr.	Donald T.	Olson	MN Riverland Tech. College	1255 SW Third St	Faribault, MN 55021	(507) 334-3965
Mr.	Harold	Montzka	Hibbing Technical College	2900 E Beltline	Hibbing, MN 55746	(218) 262-6185
Mr.	George	Halonen	Hutchinson Technical College	Two Century Avenue	Hutchinson, MN 55350	(612) 587-3636
Mr.	Ronald	Jonas	Hutchinson Technical College	Two Century Avenue	Hutchinson, MN 55350	(612) 587-3636
Mr.	Duane	Bucholz	Mankato Technical College	1920 Lee Blvd	Mankato, MN 56001	(507) 625-3441
Mr.	Les	Schneider	Mankato Technical College	1920 Lee Blvd	Mankato, MN 56001	(507) 625-3441
Dr.	Mary	Charles	Minneapolis Technical College	1415 Hennepin Ave	Minneapolis, MN 55403	(612) 370-9400
Mr.	Joe	Zetah	Minneapolis Technical College	1415 Hennpine Ave	Minneapolis, MN 55403	(612) 370-9400
Mr.	Paul	Molick	Moorhead Technical College	1900 28th Ave So	Moorhead, MN 56560	(218) 236-6277
Mr.	Fred	Boggs	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Mr.	Earl	Brunberg	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Mr.	Chuck	Devore	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Mr.	Jeff	Larson	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Ms.	Judy	Rodine	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Mr.	Vern	Vick	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Mr.	Gordon	Williams	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Ms.	Martha	Yucel	Northeast Metro Tech. College	3300 Century Ave	White Bear Lake, MN 55110	(612) 770-2351
Mr.	Garland	Kotek	Pine Technical College	1100 Fourth St.	Pine City, MN 55063	(612) 629-6764
Mr.	Ed	Dunn	Red Wing Technical College	Hwy 58 & Pioneer Rd	Red Wing, MN 55066	(612) 388-8271
Mr.	Don	Supalla	MN Riverland Tech. College	1926 College View Rd E	Rochester, MN 55904-8299	(507) 285-8631
Ms.	Dorothy	Bray	St. Cloud Technical College	1540 Northway Dr	St. Cloud, MN 56303	(612) 252-0101
Mr.	Robert	Larson	St. Cloud Technical College	1540 Northway Dr	St. Cloud, MN 56303	(612) 252-0101
Mr.	Fred	Town	St. Cloud Technical College	1540 Northway Dr	St. Cloud, MN 56303	(612) 252-0101
Mr.	Milo	Loken	St. Paul Technical College	235 Marshall Ave	St. Paul, MN 55102	(612) 221-1300
Mr.	Peter	Merila	St. Paul Technical College	235 Marshall Ave	St. Paul, MN 55102	(612) 221-1300
Ms.	Linda	Thedens	St. Paul Technical College	235 Marshall Ave	St. Paul, MN 55102	(612) 221-1300
Mr.	Bruce	Nelsen	Staples Technical College	Airport Road	Staples, MN 56479	(218) 894-1168
Mr.	Vern	Treat	Thief River Fls Tech College	Highway One East	Thief River Falls, MN 56701	(218) 681-5424
Mr.	Jim	Baymler	Wadena Technical College	405 SW Colfax Ave	Wadena, MN 56482	(218) 631-3530
Mr.	Kenneth	Carlson	Wadena Technical College	405 SW Colfax Ave	Wadena, MN 56482	(218) 631-3530
Mr.	Roger	Iverson	Willmar Technical College	PO Box 1097	Willmar, MN 56202	(612) 235-5114
Mr.	George	Lapatka	Willmar Technical College	PO Box 1097	Willmar, MN 56202	(612) 235-5114
Mr.	Jim	Johnson	Winona Technical College	1250 Homer Road	Winona, MN 55987	(507) 454-4600

v = duplicate

(54)

TITLE	FIRST NAME	LAST NAME	TECHNICAL COLLEGE	ADDRESS	CITY, STATE, ZIP	PHONE
Mr.	Charles	Van Wey	Albert Lea Technical College	2200 Tech Drive	Albert Lea, MN 56007	(507) 373-0656
✓Mr.	Kevin	Kopischke	Alexandria Technical College	1601 Jefferson	Alexandria, MN 56308	(612) 762-0221
✓Mr.	Ron	Svedjan	Anoka Technical College	1355 West Highway 10	Anoka, MN 55303	(612) 427-1880
Mr.	John	Drees	MN Riverland Tech. College	1900 Eighth Avenue NW	Austin, MN 55912	(507) 433-0600
Ms.	Mary	Eaton	Bemidji Technical College	905 Grant Ave SE	Bemidji, MN 56601	(218) 751-4137
	VACANT		Brainerd Technical College	300 Quince Street	Brainerd, MN 56401	(218) 828-5344
✓Mr.	Bob	Jarvi	Dakota County Tech. College	1300 145th Street East	Rosemount, MN 55068	(612) 423-8301
Mr.	Keith	Gilbertson	Detroit Lakes Tech. College	Highway 34 East	Detroit Lakes, MN 56501	(218) 847-1341
Mr.	Rodger	Palmer	Duluth Technical College	2101 Trinity Road	Duluth, MN 55811	(218) 722-2801
Mr.	Galen	Cariveau	East Grand Forks Tech College	Highway 220 North	East Grand Forks, MN 56721	(218) 773-3443
Mr.	George	Walters	Eveleth Technical College	Highway 53	Eveleth, MN 55734	(218) 744-3302
✓Mr.	Don	Olson	MN Riverland Tech. College	1255 Southwest Third	Faribault, MN 55021	(507) 334-3965
Mr.	Jim	Swanson	Hennepin Technical College	9200 Flying Cloud Dr.	Eden Prairie, MN 55347	(612) 944-2222
Ms.	Shirley	Johnson	Hennepin Technical College	9000 Brooklyn Blvd.	Brooklyn Park, MN 55445	(612) 425-3800
Mr.	Jim	Rossbach	Hennepin Technical College	1820 North Xenium	Minneapolis, MN 55441	(612) 559-3535
Ms.	Charlotte	Skibicki	Hibbing Technical College	2900 East Beltline	Hibbing, MN 55746	(218) 262-6688
✓Mr.	George	Halonen	Hutchinson Technical College	Two Century Avenue	Hutchinson, MN 55350	(612) 587-3636
Mr.	Dan	Kocer	Mankato Technical College	1920 Lee Boulevard	Mankato, MN 56001	(507) 625-3441
Ms.	Ruth	Schultz	Minneapolis Technical College	1415 Hennepin Avenue	Minneapolis, MN 55403	(612) 370-9400
Ms.	Rose	Andersen	Moorhead Technical College	1900 28th Ave So.	Moorhead, MN 56560	(218) 236-6277
✓Ms.	Judy	Rodine	Northeast Metro Tech. College	3300 Century Avenue	White Bear Lake, MN 55110	(612) 770-2351
Ms.	Jerelyn	Delak	Pine Technical College	1100 Fourth Street	Pine City, MN 55063	(612) 629-6764
Mr.	David	Anderson	Red Wing Technical College	1826 Pioneer Road	Red Wing, MN 55066	(612) 388-8271
Ms.	Jeanne	Brownback	MN Riverland Tech. College	1926 College View Rd E	Rochester, MN 55904-8299	(507) 285-8631
Ms.	Jan	Wilson	MN Riverland Tech. College	1926 College View Rd E	Rochester, MN 55904-8299	(507) 285-8631
Mr.	Doug	Parr	MN Riverland Tech. College	1926 College View Rd E	Rochester, MN 55904-8299	(507) 285-8631
✓Mr.	Bob	Larson	St. Cloud Technical College	1540 Northway Drive	St. Cloud, MN 56303	(612) 252-0101
✓Ms.	Linda	Thedens	St. Paul Technical College	235 Marshall Ave	St. Paul, MN 55102	(612) 221-1330
Mr.	Ray	Gildow	Staples Technical College	Airport Road	Staples, MN 56479	(218) 894-1168
Mr.	Roger	Fransen	STC-Canby	1011 First Street W	Canby, MN 56220	(507) 223-7252
Ms.	Carolyn	Fransen	STC-Canby	1011 First Street W	Canby, MN 56220	(507) 223-7252
Ms.	Carol	Rikke	STC-Granite Falls	Highway 212 West	Granite Falls, MN 56241	(612) 564-4511
Mr.	Harlan	Lidke	STC-Jackson	401 West Street	Jackson, MN 56143	(507) 847-3320
Mr.	Larry	Schemmel	STC-Pipestone	North Hiawatha	Pipestone, MN 56164	(507) 825-5471
Mr.	Bob	Bollesen	Thief River Fls Tech College	Highway One East	Thief River Falls, MN 56701	(218) 681-5424
Mr.	Jerry	Neff	No Cen Partnership/Wadena TC	405 Colfax Ave SW	Wadena, MN 56482	(218) 631-3530
✓Mr.	Jim	Baymler	Wadena Technical College	405 Colfax Ave SW	Wadena, MN 56482	(218) 631-3530
✓Mr.	Roger	Iverson	Willmar Technical College	Box 1097	Willmar, MN 56201	(612) 235-5114
Mr.	Ken	Maddux	Winona Technical College	1250 Homer Road	Winona, MN 55987	(507) 454-4600

✓ = duplicate

(29)

May 1, 1990
Rule Making Mailing List for
people to comment on
proposed rules and adopted rules

Alyce Ahmann
Attn: Personnel Office
3300 Century Avenue North
White Bear Lake, MN 55110

Darlene Anderson
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11200 Mississippi Blvd. NW
Coon Rapids, MN 55433

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Minnesota Vocational Assn
3554 White Bear Avenue
White Bear Lake, MN 55110

Loren Berkoski
Work Experience Coordinator
Northeast Education District
PO Box 657
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St. Cloud, MN 56301

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Anoka, MN 55303

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Burnsville, MN 55337

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Mankato, MN 56002-8400

Fran Dexter, Chair
Business Education Dept.
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Moorhead, MN 56563

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Bemidji, MN 56601-2699

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Coon Rapids, MN 55433

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Northwestern Electronics Inst.
825 - 41 Avenue NE
Columbia Heights, MN 55421

Dr. Delphine L. Hedtke
Roseville Area Schools #623
1251 West County Road B-2
Roseville, MN 55113

Lynn Steenblock
NISWI-NAYOWSHING Coop Ctr
13 Street & William Ave.
Montevideo, MN 56265

Thomas R. Sunnorborg
Bemidji State University
Bridgeman Hall
Bemidji, MN 56601-2699

Murray Turner
Pine to Prairie Coop Center
Box 250
Red Lake Falls, MN 56750

Vernon M. Vick
Northeast Metro Tech College
3300 Century Avenue North
White Bear Lake, MN 55110

Diana Wakefield
Rochester Technical College
1926 Second Street SE
Rochester, MN 55904

Gladys Westin
St. Paul Tech Coll - Room 309
235 Marshall Avenue
St. Paul, MN 55102

8/10/81 - STATE STAFF WHO
WANT TO BE ON LIST FOR
RECEIVING RULES IN RULE-
MAKING PROCESS

Jan Hyllested

Glenda Moyers

Bob Madson

JoAnn Akemannchein

Steve Frantz

Judy McGilvrey

Georgia Pomroy

LeAnn VanDorsten

Cindy Sklenar

Jeanette Daines

NEED AND REASONABLENESS

3515.6005 POSTSECONDARY RELATED SUBJECTS INSTRUCTOR
3700.0381 BUSINESS AND OFFICE LICENSURE AND REENACTMENT AND VALIDATION

BACKGROUND

The statutory authority for the technical college board to promulgate theses rules is contained in Minnesota statutes section 136C.04, subd. 9 which states:

Licensure. The state board may adopt rules, according to the provisions of Chapter 14, for licensure of teaching, support, and supervisory personnel in postsecondary and adult vocational education. When necessary for continuous programs approved by the board and when the board determines that appropriate temporary standards to not exist, the state board may adopt appropriate temporary standards without regard to Chapter 14, and may issue temporary licenses to teaching and support personnel. A temporary license is valid up to one year and is not renewable, but a person holding a temporary license may, upon its expiration, be issued a license in accordance with standards adopted under Chapter 14. The state board may establish a processing fee for the issuance, renewal, or extension of a license.

The proposed rules changes are a continuation of a revision process of all postsecondary technical college licenses.

POSTSECONDARY RELATED SUBJECTS INSTRUCTOR

Subparts 1, 2 and 3 are the same as current rule 3515.6000. There are no changes in these subparts. Subpart 4, 3515.6005, is the same as current rule 3515.6000, subpart 3. There is no change in the content. The subpart has been changed to subpart 4 to accommodate the addition as described below.

Subp. 3. Recency exemption. This subpart allows an applicant who is currently licensed in an instructional area and practicing under that license to add a related subject to their credential without meeting the occupational recency requirement. Related instructors do not teach in an occupational content area but rather in a general studies area such as math, physics, or communication. At the time of their initial license they were required to have occupational experience including recency outside of education to assure their exposure to the world of work. Since the criteria for related instruction is primarily academic and licensed staff already met the occupational requirement, it is unreasonable to require an individual to leave the instructional area to meet an artificial recency requirement. Therefore this is a reasonable exception since there is no specific

occupation to which they teach.

3700.0381 COMPUTER PROGRAMMING; COMPUTER OPERATIONS.

New office technology resulted in a new venture program and instructor license entitled Microcomputer Support Specialist (now entitled, Microcomputer Support and Network Administration). It has become evident that existing computer instructional staff have the basic skills and knowledge but lacked the upgrading to teach content in other systems most recently available in industry. An agreement was reached with the University of Minnesota to offer an upgrading seminar for instructional staff licensed in Computer Operations or Programming in order to give them the necessary knowledge and skills to teach that particular program. This is a reasonable alternative to allow existing instructors with the basic education and occupational experience to acquire the necessary updating to move into a more advanced area of office practice consistent with today's technology. In addition, it will be offered for a period of two years to allow a reasonable amount of time for applicants to submit their licensure requests.

REENACTMENT AND VALIDATION

On March 18, 1990, a revised rule for Area Agriculture Coordinator went into effect. The intent at that time was that rule numbers 3515.5700, 3515.5900, 3515.6000, 3515.6100, 3515.6200, and 3515.6700 would not apply to the newly revised agriculture license. However, in actuality these rules were all repealed although that was not the intent. It is reasonable therefore to reenact as well as validate individuals who were licensed under these rules in good faith.

These changes are implemented using current processes and will have no fiscal impact.

STATE OF MINNESOTA

STATE BOARD OF TECHNICAL COLLEGES
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

OFFICE MEMORANDUM

TO: Patricia Nolte
Office of the Attorney General
525 Park Street

FROM: Georgia Pomroy, License Revision Specialist

DATE: September 25, 1991

PHONE: 296-0680

SUBJECT: Document Review for rule adoption:
3515.6005 Postsecondary Related Subjects
3700.0381 Computer Programming; Computer Operations
License Transfer
Reenactment and Validation

The following documents are enclosed for your review:

1. Authorizing Resolutions for Proposed Rules -
   3515.6005 Postsecondary Related Subjects and Reenactment and Validation - May 14, 1991
   3700.0381 Business and Office Occupations (Computer Programming; Computer Operations) and License Transfer - March 12, 1991
2. Copy of Proposed Rules Approved by Revisor - June 4, 1991
3. Signed Notice of Intent to Adopt a Rule as Mailed - June 11, 1991
4. Statement of Need and Reasonableness
5. Affidavit of Mailing - June 18, 1991
6. *State Register* Copy of Rules as Published with Intent to Adopt - June 24, 1991
7. Four copies of rule as adopted and approved by Revisor of Statutes - June 24, 1991
8. State Board's Resolution Adopting Rules - August 14, 1991
9. Findings of Fact and Conclusions of Law - August 18, 1991
10. Declaration by Attorney General - September 20, 1991

GP:lrv
MOTTL.REL

Enclosures

136C.04 subd 9
The board may adopt rules under chapter 14 for licensure of teaching, support and supervisory

End of comment period July 26, 1991

SOLAR
no explanation for 3515.600.5 subd 4
License criteria for occupational personal
Rule subd there should be an or between option 1 or 2 or a statement that the applicant only has to meet one option

Rules page 2 License transfer - no number it should be cited - no explanation in SOLAR

Rules Reenactment and Validation = whats the cite can they be reenacted effective March 18, 1990 - why did it take so long to correct this?

no explanation for the repealers
- they made such few changes they should have done a more complete job in the Solar overall

Why is 3700.3 replaced in June 30, 199

Board of Dentistry

EXECUTIVE OFFICE
2700 UNIVERSITY AVENUE WEST
SUITE 70
ST. PAUL, MINNESOTA 55114-1055
(612) 642-0579

July 9, 1991

Maryanne V. Hruby
Legislative Commission To Review Administrative Rules
Room 55, State Office Building
100 Constitution Avenue
St Paul, Minnesota 55155

Dear Ms. Hruby:

This letter is written on behalf of the Minnesota Board of Dentistry.

Pursuant to Minnesota Statutes 14.23 (1990) we are providing you a copy of a Statement of Need and Reasonableness relating to the proposed amendment to the Board of Dentistry Rule relating to Fees, Minnesota Rules, 3100.2000, subp. 1, subp. 2, subp. 3, subp. 5 and subp. 6. Our Notice of Intent to Adopt Rules Without a Public Hearing was published in the State Register on July 8, 1991.

If you have any questions or need additional information concerning the proposed rule change, please do not hesitate to contact me.

Sincerely,

Karen L. Ramsey

Karen L. Ramsey
Office Services Supervisor
(612)642-0581

Encl.

==========

CERTIFICATE OF THE

STATE BOARD OF TECHNICAL COLLEGES

AUTHORIZING RESOLUTION FOR RULE WITHOUT A PUBLIC HEARING

I, F. B. Daniel, do hereby certify that I am a member and the President of the State Board of Technical Colleges, a board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the State Board of Technical Colleges duly and properly called and held on the 14th day of May 1991 that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

"RESOLVED, that Helen Henrie, Deputy Chancellor of the State Board of Technical Colleges, is hereby granted the authority and directed to sign and to give the Notice of Board's Intent to Adopt a rule without a public hearing governing Postsecondary Vocational Licensure of personnel for Dental Assisting; Reenactment and Validation of 3515.5700, 3515.5900, 3515.6100, 3515.6200, and 3515.6700; Research and Development License; Supervisory Management; and Postsecondary Related Subjects to all persons who have registered their names with the Board for that purpose and publish the Notice and rule in the State Register and to perform any and all acts incidental thereto."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 14th day of May 1991.

F B Daniel

President
State Board of Technical Colleges

Lenore Quick

Attest by one other Board Member

9910BRD

GP's copy

STATE OF MINNESOTA

MINNESOTA TECHNICAL COLLEGE SYSTEM
State Board of Technical Colleges
100 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101

OFFICE MEMORANDUM

TO: The Legislative Commission to Review Administrative Rules
Maryanne Hruby, Director
55 State Office Building
St. Paul, MN 55155

FROM: Georgia Pomroy, License Revision Specialist

DATE: June 19, 1991

PHONE: 296-3929

SUBJECT: Rules for Publication, *State Register*
June 24, 1991

We have attached a SONAR for an Intent to Adopt rules 3515.6005 Postsecondary Related Subjects Instructor; 3700.0381 Computer Programming, Computer Operations; License Transfer; Reenactment and Validation; Repealer to be published in the *State Register* on Monday, June 24, 1991, in accordance with Minnesota Statutes, Sections 14.231 and 14.23.

Please contact me if you have any questions.

GP:lrv
SONAR

Attachment

NEED AND REASONABLENESS

3515.6005 POSTSECONDARY RELATED SUBJECTS INSTRUCTOR 3700.0381 BUSINESS AND OFFICE LICENSURE AND REENACTMENT AND VALIDATION

BACKGROUND

The statutory authority for the technical college board to promulgate theses rules is contained in Minnesota statutes section 136C.04, subd. 9 which states:

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occupation to which they teach.

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These changes are implemented using current processes and will have no fiscal impact.

CERTIFICATE OF THE STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

AUTHORIZING RESOLUTION FOR ADOPTION OF A RULE WITHOUT A PUBLIC HEARING

I, F. B. Daniel, do hereby certify that I am a member and the President of the State Board of Technical Colleges, a Board duly authorized under correct copy of a resolution adopted at a meeting of the State Board of Technical Colleges, duly and properly called and held on the 14th day of August, 1991, that a quorum was present, and that a majority of those present voted for the resolution which has not been rescinded or modified.

"RESOLVED, that the rules relating to Postsecondary Licensure Criteria, for 3515.6005, Postsecondary Related Subjects Instructor; 3700.0381 Computer Programming; Computer Operations; License Transfer, Reenactment and Validation, and Repealer rules are approved and adopted, pursuant to authority vested in the State Board of Technical Colleges by Minnesota Statutes 136C.04, Subdivision 9. Helen Henrie, the Deputy Chancellor of the State Board of Technical Colleges, is authorized to sign the Findings of Fact, conclusions and order adopting the rule and further is authorized to modify the rule if necessary to obtain the approval of the rule by the Attorney General and to perform the necessary acts to provide that the rule shall have the force and effect of law."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 14th day of August, 1991.

F. B. Daniel
Officer of the Board

Gerald F. Mulk
Attest by one other Board member

9925.REL

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption of the Rule of the State of Minnesota Governing Postsecondary Vocational Teaching Licensure, rules for 3515.6005 Postsecondary Related Subjects; 3700.0381 Computer Programming; Computer Operations; License Reenactment and Validation, and Repealer

FINDINGS OF FACT, CONCLUSIONS, AND ORDER ADOPTING RULE WITHOUT PUBLIC HEARING

(1) Notice of the State Board of Technical Colleges intent to adopt the above-entitled rule was published in the *State Register* on Monday, June 24, 1991, and was sent by United States mail to all persons on the list maintained by the agency pursuant to Minnesota Statutes, sections 14.14, subdivision 1a and 14.22 on June 18, 1991. (2) The statement of need and reasonableness was prepared before the notice of intent to adopt a rule without a public hearing was mailed to all persons on the rulemaking mailing list and published in the *State Register*, and was available to the public.

(4) All persons were given the opportunity to submit comment on the rule for 30 days after notice of the proposed rulemaking. (5) No requests for a public hearing on the rule were received by the agency. (7) No comments or submissions on the rule were received by the agency.

No requests for notice of submission to the Attorney General were received by the agency.

Based on the comments and evidence in the record before the agency, I find the following:

1. Minnesota Rules Part 3515.5050 Robotics Uncharted Criteria and Part 3700.0320 Banking and Finance Operations/Agriculture have been replaced by previously revised rules, Part 3700.0715 Automotive Systems Technology and Part 3700.0315 Banking and Finance Operations, respectively. Therefore, Parts 3515.5050 and 3700.0320 are obsolete and are repealed.

2. Minnesota Rule Parts 3700.0381 Computer Programming; Computer Operations provides a one-time opportunity for an approved upgrading workshop to allow these instructors an opportunity to become licensed in microcomputers. Part 3700.0381 is repealed in 1993.

3. The Revisor of Statutes inadvertently repealed Minnesota Rules Parts 3515.5700, 3515.5900, 3515.6000, 3515.6100, 3515.6200, and 3515.6700 in 1989 when they should not have been repealed. Reenactment and Validation validates the licenses held from the time of the inadvertent repealer to the present. Part 3515.6000 is also repealed in this proceeding since it is replaced by revised adopted rule Part 3515.6005 Postsecondary Related Subjects Instructor. (8)

4. The above-captioned rules are needed and reasonable.

NOW, THEREFORE, IT IS ORDERED that the rules identified as 3515.6005 Postsecondary Related Subjects Instructor; 3700.0381 Computer Programming; Computer Operations; License Reenactment and Validation, and Repealer are adopted this 18th day of September, 1991, pursuant to authority vested in the State Board of Technical Colleges by Minnesota Statutes, section 136C.04, Subdivision 9.

(9)

Helen Henrie 9/18/91

Helen Henrie Date
Deputy Chancellor
State Board of Technical Colleges

9930.REL

Technical Colleges Board

Proposed Permanent Rules Relating to Teacher Licenses: Postsecondary Related Subjects; Computer Programming, Computer Operations

Rules as Proposed (all new material)

3515.6005 POSTSECONDARY RELATED SUBJECTS INSTRUCTOR.

Subpart 1. **Licensure requirement.** A person holding a position as a postsecondary related subjects instructor must be licensed under part 3515.5700 and this part when responsible for instructing students in foundational areas or occupational personal development areas in cooperation with instructional personnel in major occupational areas.

Subp. 2. **Licensure criteria for foundational areas (mathematics, science, communications).** An applicant:

A. must be a graduate of an accredited college with a four-year degree, including a major in the area of licensure to be taught, or the equivalent, as verified by a teacher education institution that grants such degrees;

B. shall have completed 4,000 hours of occupational experience in an area other than education; and

C. shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

Subp. 3. **Recency exemption.** When applying for this license, an applicant who qualifies under subpart 2 and who is currently licensed and practicing as a postsecondary technical college instructor in an occupational continuous program or continuous general studies area need not comply with the recency requirement listed in the special needs licensure chart in parts 3515.9940 to 3515.9942 and the recency requirement in part 3515.0100, subpart 25.

Subp. 4. **License criteria for occupational personal development (for example, job seeking, interviewing, personal dynamics).** Option one: An applicant:

Approved by Revisor

A. shall be a graduate of an accredited college with a four-year degree, including a major in the area of licensure to be taught (for example, industrial relations, personnel management, employment counseling, business administration), or the equivalent, as verified by an institution that grants such degrees;

B. shall have completed 4,000 hours of occupational experience in an area other than education; and

C. shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

Option two: An applicant shall have completed 8,000 hours of occupational experience in an area related to occupational personal development other than education, and shall meet the requirements of the postsecondary vocational teacher education sequence in parts 3515.1400 to 3515.2000.

3700.0381 COMPUTER PROGRAMMING; COMPUTER OPERATIONS.

An applicant holding a postsecondary technical college continuous program license in computer programming or computer operations may apply for a license in microcomputer support and network administration under the following conditions:

A. the applicant has a certificate of completion in BME5390 Special Topics in Technical Updating: Advanced Microcomputing Technology, from the University of Minnesota, Business and Marketing Division; and

B. application is made to the licensing section of the State Board of Technical Colleges within two years after completing the course described in item A.

LICENSE TRANSFER. A person who at the time of the repeal of Minnesota Rules, part 3700.0320 is holding a license issued under part 3700.0320, may continue to use the license and the license is fully effective until the time for renewal of the license. At the time for renewal, the renewal must be issued according to part 3700.0315, Banking and Finance Operations.

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REENACTMENT AND VALIDATION. Minnesota Rules, parts 3515.5700, 3515.5900, 3515.6000, 3515.6100, 3515.6200, and 3515.6700 are reenacted effective March 18, 1990, to be continuously in effect. Licenses issued since the effective date of the reenactment are fully effective from the date of their issuance.

REPEALER. Minnesota Rules, parts 3515.5050, 3515.6000, and 3700.0320, are repealed. Minnesota Rules, part 3700.0381, is repealed June 30, 1993.

Approved
by Revisor _____

Office of the Revisor of Statutes

Administrative Rules

TITLE: Proposed Permanent Rules Relating to Teacher Licenses: Postsecondary Related Subjects; Computer Programming, Computer Operations

AGENCY: Technical Colleges Board

MINNESOTA RULES: Chapters 3515 and 3700

APPROVED AS TO FORM AND LEGALITY
Oct 9 1991
HUBERT H. HUMPHREY, III
ATTORNEY GENERAL
BY
SPECIAL ASSISTANT ATTORNEY GENERAL

The attached rules are approved for publication in the State Register

Richard J. Sands
Senior Assistant Revisor

STATE OF MINNESOTA
STATE BOARD OF TECHNICAL COLLEGES

In the Matter of the Proposed Adoption of the Rule of the State of Minnesota, State Board of Technical Colleges, Governing Postsecondary Vocational Teaching Licensure, rules for 3515.6005 Postsecondary Related Subjects; 3700.0381 Computer Programming; Computer Operations; License Reenactment and Validation, and Repealer

DECLARATION OF COUNSEL

I, Charles T. Mottl, Assistant Attorney General, do hereby declare that I have examined the above-captioned rule and the supporting rulemaking record, and that, based on my examination, the Administrative Procedure Act and Minnesota Rules ch. 2010 have been followed. For Attorney General billing purposes, the four-digit docket client code is 0831.

Charles T. Mottl

CHARLES T. MOTTL
Assistant Attorney General

Dated: Sept. 20, 1991

CTM/ds/.FE9