AUC EXECUTIVE COMMITTEE AGENDA and Meeting Materials

Monday, February 1, 2016 8:30 a.m. – 10:30 a.m.
HealthPartners-Bloomington
8170 Building, 1W Walnut Room

*Teleconference and WebEx **OPTION***
Dial-in # **1-712-832-8300,** Access Code: 337213
WebEx, Password: Exc2010!

Meeting Objectives:
- Determine Ops voting on 3 acknowledgment companion guides and ACO Data Analytics TAG recommendations
- Updates and planning
    o Ops meeting on March 8
    o Follow up on results of customer satisfaction survey
    o Follow up on research of challenges, opportunities, solutions

Meeting materials contents (following this cover page):
I. Draft meeting agenda
II. Discussion guide -- Old Business
    a. Notes of previous meeting
    b. Update – companion guide maintenance
    c. TAG/SBAR update
    d. Customer satisfaction survey
III. Discussion guide -- New Business
    a. Planning for Ops meeting March 8
        i. Review, approve ACO Data Analytics TAG recommendation
        ii. Review, approve 3 revised acknowledgment companion guides (?)
        iii. "State of the state"/ "state of the art"
        iv. Researching admin simplification challenges, opportunities, solutions
        v. Updates and planning
        vi. Other business
Adjourn

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Section I: February 1 Meeting Agenda

2/1/16 Agenda item	Notes
A. Meeting to order – Tony Rinkenberger	
B. Anti-trust statement	
C. Updates/Old business	
1. Review of notes from the previous meeting	
2. Update – companion guide maintenance	
3. TAG/SBAR update	
4. Customer satisfaction survey	
5. Research into administrative simplification challenges, opportunities, solutions	

D. New business
• Plan for Ops meeting March 8
  o Review/approve ACO Data Analytics recommendation
  o Review/approve 3 acknowledgment companion guide revisions
  o "State of the state"/ "state of the art" (discussion of key timelines, issues, events	

Section I: February 1 Meeting Agenda

2/1/16 Agenda item	Notes
for 2016) o Researching admin simp challenges, opportunities, solutions o TAG and SBAR updates o Other	
E. Other business	
F. Next meeting: March 7, 2016 8:30am - 10:30am a. Health Partners 8170 Bldng, 6W - Lilac Room	

Section II: Old Business

1. Notes of previous meeting (AUC Executive Committee, January 4, 2016)	
Agenda Item	**Discussion**
1. Meeting to order – Tony Rinkenberger	Tony Rinkenberger convened the meeting
2. Anti-trust statement	Tony reminded the group that the meeting will adhere to the AUC Anti-trust statement.
3. Updates/Old business	
a. Review of notes from the previous meeting	The meeting notes were accepted as presented.
b. Review of recent AUC votes	The Minnesota Department of Health (MDH) staff reported following AUC voting results: • Dave Andersen was approved as co-chair elect for 2016 • A continued limited exception for payers not subject to HIPAA from 270-271 requirements was approved for 2016 • AUC statement in support of MDH rulemaking process for companion guide rules was approved and submitted to MDH • In addition, the Home Health Uniform PA form TAG approved Home Health Uniform PA form, which will be sent to AUC Operations for final approval
c. Update – companion guide maintenance	MDH reviewed the status of companion guide maintenance, based on a table presented at the meeting and that was included in the meeting materials for the 1/4/16 meeting.
4. TAG/SBAR update	MDH summarized recent TAG and SBAR activity based on a table presented at the 1/4/16 meeting and that was included in the materials for the meeting.
5. ACO Data Analytics update	MDH briefly summarized the December 16, 2015 meeting of the TAG. The purpose of the next TAG meeting scheduled for January 14, 2016 will be to make recommendations regarding a draft list of data elements and data formats for enrollee data of members attributed to ACOs.
6. Public comment on rulemaking process used for companion guides	MDH received one comment during the 30-day public comment period, the AUC's. MDH will be submitting its biennial report with the comment to the AUC by the January 15, 2016 statutory deadline.

Section II: Old business

1. Notes of previous meeting (AUC Executive Committee, January 4, 2016)	
Agenda Item	**Discussion**

7. New business –
  • Surveys
 	
    a. "Customer satisfaction"
 	
    b. Pain points and priorities
	Each year MDH conducts a "customer satisfaction survey" to identify areas where MDH may improve in its work with the AUC. The survey is part of the agency's "results based accountability" (RBA) performance evaluation and improvement system, and can be likened to a 360 degree performance evaluation. MDH plans to conduct the survey in the near future.
	
	MDH is also interested in learning more about the challenges facing administrative simplification efforts, as well as the impacts the efforts are having, and any suggestions for prioritizing and improving the efforts. MDH's interests will be discussed in subsequent Executive Committee meetings and at the March Operations meeting.

8. Other Business	• MDH reported that the Council for Affordable Quality Healthcare (CAQH) Committee on Operating Rules for Information Exchange (CORE) did not approve an AUC proposal for an additional business scenario with related coding as part of federally mandated operating rules. MDH and the Executive Committee will seek any additional information or perspectives regarding CORE's decision. • MDH briefly summarized the findings from a 2015 survey of over 1100 clinics in Minnesota regarding their use of standard, electronic business transactions. The survey was conducted by the MDH Office of Health Information Technology to better gauge the implementation of e-health in the state. MDH also included several questions on the survey regarding the use of standard administrative transactions. The survey results indicated that most clinics were exchanging electronic eligibility inquiries and responses, claims, remittance advices, and acknowledgments for the majority of their patients but that some electronic transactions were more prevalent than others. For example, 94% of clinics reported that they exchanged electronic claims for 80% or more of their patients, while only 77% of clinics reported exchanging electronic eligibility inquiries/responses for 80% or more of their patients. The survey results will be discussed at the March Operations meeting. MDH will be repeating the survey in the spring of 2016 and will again ask similar questions about the use of electronic administrative transactions. • The Executive Committee discussed a timeline for possible 2016 activities in relation to other national administrative simplification efforts and events. The Committee asked MDH or more information regarding an anticipated public comment period by X12 of the next HIPAA proposed set of standards, the "7030." It also noted that there continue to be many question about the implementation of Minnesota Department of Labor and Industry (DLI) requirements for electronic claims attachments for

Section II: Old business

1. Notes of previous meeting (AUC Executive Committee, January 4, 2016)	
Agenda Item	**Discussion**
	workers' compensation-related claims, and that it will be helpful to share more information with the AUC about the requirements. The Committee also requested that the state's January 1, 2016 implementation date for electronic prescription drug prior authorization be noted on the timeline, which will be discussed at subsequent Executive Committee and Operations meetings. There was no other business and the meeting was adjourned at approximately 10:30 a.m.
9. Next meeting	Next meeting: February 1, 2016 8:30am - 10:30am a. Health Partners 8170 Bldng, Walnut Room

Section II: Old business

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Section II: Old business

2. Update -- Companion Guide maintenance

Transaction Category	Transaction	Maintenance status
Eligibility	Health Care Eligibility Benefit Inquiry and Response (270/271) (PDF)	No updates at this time
Claims, including applicable medical coding requirements	Health Care Claim: Professional (837) (PDF)	Notice of proposed changes/public comment published January 11, 2016. Public comment period ends Feb. 10, 2016.
	Health Care Claim: Institutional (837) (PDF)	
	Health Care Claim: Dental (837) (PDF)	Medical Code TAG reviewing possible changes.
	Pharmacy Claim Submission and Response (NCPDP D.0) (PDF)	No updates at this time
	Pharmacy Reversal Submission and Response (NCPDP D.0) (PDF)	
Payment/Advice	Health Care Claim Payment/Advice (835) (PDF)	One sentence addition re. DLI workers compensation requirement
Acknowledgments	Health Care Claim Acknowledgment (277CA) (PDF)	Public comment period on proposed companion guide concluded with no public comments received. The Acknowledgment TAG again approved the previous changes. AUC Ops must now vote to recommend the changes as adopted rules.
	Implementation Acknowledgment for Health Care Insurance (999) (PDF)	
	Interchange Acknowledgment Segment (TA1) (PDF)	
Prescription Drug Prior Authorization	Minnesota Companion Guide Version 1.1 for the Implementation of NCPDP Electronic Prior Authorization (ePA) Transactions [NCPDP SCRIPT Standard version 2013101] (PDF)	No changes

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Section II: Old business

3. TAG and SBAR update

See summary of recent TAG activity in latest AUC monthly newsletter

We will have an SBAR status update at the Exec meeting.

Upcoming TAG activity:

TAGs	Focus-Improving particular administrative transactions/processes
Eligibility	Next meeting is scheduled for Jan. 27.
Claims Data Definition	Next meeting is scheduled for Feb. 3.
Medical Code	Scheduled to meet Feb. 11 - Agenda not yet available
Explanation of Benefits/ Remittance Advice	Jan. 19 was canceled due to light agenda; next meeting is February 16
Acknowledgments	Met Jan. 25 to review public comments on TA-1, 999, 277CA companion guides. There were no public comments. TAG again approved proposed revisions, is forwarding them to Exec and Ops for review and vote.
Prescription Drug Electronic Prior Authorizations	No meetings scheduled
ACO Data Analytics	Met Jan. 14 and completed recommendations which are now being forwarded to Exec and Ops for review and a vote
Home Health Prior Authorization Form	Ops has approved the form and it has been posted. No further meetings planned at this time.
Legislative	No meetings planned
Operations	Next regularly scheduled quarterly meeting is March 8.
Executive	See planning discussion below

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10.Customer satisfaction survey

AUC members were notified via email on January 25 of MDH's annual AUC "customer satisfaction survey." An email with instructions and a link to the survey was emailed to Ops January 27. A copy of the survey instrument was attached to the email used for sending this document.

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Section III: **New Business**

Main new business item: Planning for Ops meeting March 8

Tentative agenda items for March 8 Ops meeting:

- Review, approve ACO Data Analytics TAG recommendation

- Review, approve 3 revised acknowledgment companion guides (?)

- "State of the state"/ "state of the art"

- Researching admin simplification challenges, opportunities, solutions

- Updates and planning

- **Review, approve ACO Data Analytics TAG recommendation**

The ACO Data Analytics TAG met January 14 and approved a recommended file format, file naming convention, data content and data format for member information for enrollees attributed to ACOs. The TAG-approved products were attached with email used to send this document. The TAG's work and approved products will be presented for Ops review, and if a quorum is present, a vote. If approved by Ops, the recommendations will be forwarded to the MDH and DHS for presentation to the SIM Data Analytics Subgroup and/or Task Forces.

- **Review, approve 3 revised acknowledgment companion guides (?)**

The Acknowledgment TAG has completed and approved its revisions of the TA-1, 999, and 277CA companion guides and are forwarding them for AUC review and approval.

- **"State of the state"/ "state of the art"**

MDH will provide brief background regarding some national updates and general overviews regarding the state of administrative simplification.

- **Researching admin simplification challenges, opportunities, solutions**

This agenda item is envisioned as a discussion about researching key challenges and issues confronting AUC members in complying and benefiting from the state's administrative simplification law. Another goal of the research is to look for opportunities for improvements and solutions to problems and challenges. One research method might be a survey; others might include small group or individual conversations; requests for information via email; and others.

- **Updates and planning**

Two levels of updates and planning are envisioned – ongoing TAG and SBAR updates, as well as the broader context for this activity. We will provide information about the version 7030 public comment process and other national developments.

Section III: **New Business**

Other business?

Next Exec meeting: March 7, 2016 8:30am - 10:30am

Health Partners 8170 Bldng, – Walnut room