



**Chicano Latino
Affairs Council**
State of Minnesota

Chicano Latino Affairs Council
Special Board of Directors Meeting Minutes
Location: 60 Empire Drive, St. Paul, MN 55103
Date: October 9, 2010

Present: Mario Vargas, Chair; Alma Garay-Lehn, Vice-Chairwomen; Adriana O'Meara, Treasurer; BM Nicholas Juarez; BM Edgardo Rodriguez; BM Teresa Dawson; BM Michael Rosario; BM Francisco Morales

Staff: Hector Garcia, Executive Director; Gladys Rodriguez, Admin. Assistant

Visitor: Pablo Murillo, Owns several companies; Manuel Guerrero, Lawyer in St. Paul; Michael Medina, Architect; Rick Aguilar, Community Member; Sam Verdeja, Community Member.

Agenda Item	Discussion/Action Summary/Motions Adopted	Follow-Up/Timeline	Person(s) Responsible
Welcome & Review of Agenda	<p>Director Garcia introduced Astrid Ollerenshaw, the new Community Relations.</p> <p>The meeting was called to order at 8:07 a.m. by Council Chairman Vargas with Quorum established.</p> <p>Chair Vargas stated that Board Secretary Rebeca Sedarski was not able to attend the meeting due to a previous engagement and therefore Administrative Assistant Gladys Rodriguez would take notes for the purpose of writing the meeting minutes.</p> <p>The agenda was presented with the purpose and outcomes. The purpose of the meeting is to conduct the Executive Director's Annual Performance review and to address urgent matters to the Council.</p> <p>As a point of Clarification, Chair Vargas stated that Evaluation Reviews for the Executive Director are a private matter and are usually held in closed-doors, however, according to the Open Meeting Law in Minnesota, the individual who is the subject of the meeting has the option to request for the meeting to be open and in this case, Director Garcia has requested for the meeting to be public.</p> <p>The guests are welcome to the meeting and are allowed to observe and participate in quiet. (Discussion between Chair Vargas and Lawyer Manuel Guerrero)</p> <p>Chair Vargas asks Board Members to be respectful of each other and to make comments based on their knowledge of the executive director performance and that any comments that may cross the line may be ruled out of order.</p>		

Agenda Item	Discussion/Action Summary/Motions Adopted	Follow-Up/Timeline	Person(s) Responsible
	<p>(Discussion between Chair Vargas and Lawyer Manuel Guerrero)</p> <p>BM E. Rodriguez makes a Motion to accept the agenda without changes/additions; Board Treasurer A. O'Meara seconded the Motion, all in favor. Motion carried unanimously. The agenda was adopted.</p> <p>Before continuing, introductions of Board Members and guests were made.</p>	<p>← Motion carried</p>	
<p>Executive Director Annual Performance: Assessment Results, Board Member Recommendations</p>	<p>The annual review of the executive director was performed. Concerns were raised that were further discussed.</p> <p>A Motion was made by BM M. Rosario to form a Personnel Committee to sit with H. Garcia and lay out clear expectations, in which the committee will set out a timeline for these expectations to be met. Failure to have these expectations met will result in dismissal. Motion Seconded by BM E. Rodriguez. Vote on the Motion: All in favor, Motion carried with a unanimous in Favor Vote.</p> <p>(Guests exit meeting)</p>	<p>← Motion carried</p>	
<p>Space Lease Renewal</p>	<p>Chair Vargas shared that the current lease contract between CLAC and the Public Employees Retirement Association (PERA) expires at the end of November 2010.</p> <p>The staff has been working with the State Real Estate office for other potential locations in order to save the Council money on rent. PERA agreed to reduce the rent from \$18.00 to \$16.41 per Sq. feet (1,096)/ per month for the next two years, a total savings of \$204.59 per month (\$4,910.16 for two years).</p> <p>The One Water Street location is smaller (862 sq. ft) at the rate of \$16.00.</p> <p>The staff drafted a comparison on the two locations and the result was that it would be cheaper to remain in the PERA building because of the moving cost and printing costs, an estimated total of \$13,039.00</p> <p>Director Garcia recommended for the Council to not move and remain in its current location.</p> <p>BM E. Rodriguez and N. Juarez recommends that these types of recommendations should be brought forth by the Finance Committee.</p>		

Agenda Item	Discussion/Action Summary/Motions Adopted	Follow-Up/Timeline	Person(s) Responsible
	<p>BM E. Rodriguez makes a Motion for the Council not to move from its current location and to authorize the Chair of the Board and the Executive Director to sign a 2-yr renewal contract with PERA; Motion Seconded by Board Treasurer A. O'Meara. Vote: All in favor; Motion carried Unanimously.</p>	<p>← Motion Carried Contract Amendment was signed on 10/26/10</p>	
<p>Ethnic Councils, Ombudsman Agency Discussion: Possible Administrative changes</p>	<p>Director Garcia attended a meeting at the Office of the Ombudsperson for Spanish-Speaking Families where they were informed by Sen. Torres-Ray's about the State's deficit for 2012-2013 and the possibility of the Council's being cut or reorganized into one office/location. The same committee who requested the co-location report is looking at the Council's for ways to save money. Sen. Torres-Ray suggested that the 4-Councils and the Office of Ombudsman come up with a proactive proposal to Legislature to detail value of Councils and Ombudsman. Senators recommend working together</p> <p>BM A. Lizano makes a Motion to have the executive committee work on creating a plan to present to the Legislature in case the Council is called upon or this moves forward; Motion seconded by BM N. Juarez. All in Favor, Motion carries with an All in Favor Vote.</p>	<p>← Motion carried</p>	<p>← Action Item Chair M. Vargas (Schedule meeting to draft plan)</p>
<p>Items for November Meeting</p>	<p>Topics for discussion at the November Board meeting are the Biennium Report, Y-T-D Budget, Legislative Session, Grants, Willmar Community Forum Debrief, and Recommendations from the Personnel Committee.</p> <p>Chair Vargas states that the November Board Meeting is scheduled for the 13th, however, there is a suggestion to move the meeting to the 6th of November to give the staff time to make final edits to the Biennium Report and to send to print keeping in mind that it needs to be submitted to the Legislature and to the Office of the Governor by November 15th.</p> <p>BM E. Rodriguez makes a Motion to move the Board Meeting to November 6th, pending quorum; Motion Seconded by BM N. Juarez. Vote: 9 BM in Favor. 1-NAY (Board Treasurer A. O'Meara)</p> <p>BM M. Rosario comments in regards to the guests that were present. Clearly they were present to support the ED and not the Council. He welcomes them to attend every meeting because they lend merit to the cause they support, but they were out of order.</p>	<p>← Motion carried</p>	

Agenda Item	Discussion/Action Summary/Motions Adopted	Follow-Up/Timeline	Person(s) Responsible
	<p>Chair Vargas states that there were serious concerns about ethics and defamation and serious attacks directed at him. They were all very inappropriate and will probably consult with Consul to find out what his options are.</p> <p>Some BM express that this is not a way to move things forward and that they want to be professionals. Board Members are appointed by the Governor not selected by the community.</p> <p>Personnel Committee Members: BM M. Rosario, Chair BM A. Lizano Vice-Chairwomen A. Garay-Lehn BM E. Rodriguez</p> <p>Motion to accept composition of the committee. All in Favor with the exception of Board Treasurer A. O'Meara. (Treasurer A. O'Meara left the meeting before voting)</p>		<p>← Action Item Chair M. Rosario (Schedule meeting to draft recommendations)</p>
Adjourn	<p>BM M. Rosario makes a Motion to Adjourn the Special Board of Directors Meeting; Vice-Chairwomen A. Garay-Lehn Seconded the Motion; Motion carries with an All in Favor Vote.</p> <p>Meeting adjourned at 11:54 a.m.</p>	← Motion carried	