



Chicano Latino Affairs Council State of Minnesota

1st Quarter Council Retreat/Meeting Minutes
September 8, 2012
MN Humanities Center

Board Members Present: BM Jesus Villaseñor, Chairmen; BM Margaret Villanueva, Vice-

Chairwoman; BM Rebeca Sedarski, Secretary; BM Gerardo Bonilla; BM Cynthia Campos; BM Francisco Gonzalez; BM Krystell Escobar; BM Alberto Quintela Jr.

Staff: Hector Garcia, Killa Martinez Aleman, Melissa Diaz, Gladys Rodríguez

Guests: Jose Trejo, Trejo & Associates; Rodolfo Gutierrez, HACER; Sylvia Alvarez, HACER; Alli Shurilla, HACER

Agenda Item	Discussion/Action Summary/Motions Adopted	Follow-Up/ Timeline	Person(s) Responsible
Welcome & Review of Agenda	The Retreat was called to order at by Chairman Villaseñor with Quorum established. Chairmen Villaseñor asked for the board and staff for introductions. ED Garcia explained current Staffing situation and welcomed Gladys Rodriguez, Office Manager, back from maternity leave. Vice-Chair Villanueva asked if there will be a discussion on K. Martinez's position; she will be leaving in November. ED Garcia explains that the position will be combined to include both legislative research and Community engagement. Position has been posted applications are being received.		
Council Meeting June 2nd and Special Meeting Minutes June 16th, 2012	<p>BM Sedarski discussed highlights of the Minutes. Sedarski asked staff for updates on action items. Staff noted that all were completed, including incorporating the MHC Education Project into the Biennium Calendar. BM Bonilla noted he (conference) called-in on June 16th meeting and it was not noted in minutes. BM Pierce also noted she attended June 16th meeting and was not listed on minutes. BM Sedarski noted BM O'Meara did not attend the June 16th meeting. Vice-Chair Villanueva also suggested to add Silvia's, HACER, last name to the minutes.</p> <p>BM Sedarski made the Motion to approve the June 2nd and June 16th meeting minutes with changes requested; BM Bonilla Seconded the Motion. Motion carried with BM Quintela abstaining from voting.</p>	←Motion to approve Minutes with Changes	Gladys Amend minutes
Treasurer's Report	<p>Treasurer O'Meara was not there to present the Treasurer's Report, ED Garcia asked Gladys Rodriguez to present the financial status of the agency. Rodriguez explained that CLAC has three separate accounts: general budget, Otto Bremer, Legacy Funding (MHC) for FY 2012.</p> <p>General account:</p> <ul style="list-style-type: none"> Budget..... \$275,000 		

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	<ul style="list-style-type: none"> • Expended Salaries.....\$205,347 • Board Expenses.....\$14,656 • Other (rent, phone, email, ...).\$33,672 • Total spent\$252,675 <p>Surplus from FY 12 of \$22,324 will carry over onto FY 13</p> <p>Otto Bremer Account:</p> <ul style="list-style-type: none"> • Expired March 30, 2012 • Used for Community Forum Expenses and Latino Legislative Day @ the Capitol. • Budget..... \$20,000 • Expended\$ 19,620 <p>Surplus of \$379.00 will be returned to the Otto Bremer Foundation</p> <p>MHC Legacy funding:</p> <ul style="list-style-type: none"> • Received \$23,232 on June 30th , to cover staff hours worked for project • Contract expires on Dec. 31st 2012 • A total of \$608.00 was spent on salaries • \$23,624 will carry forward unto FY 13 which will result in savings in General fund salary line <p>CLAC budget and fiscal year runs from July 1st to June 30th</p> <p>Chair Villaseñor asked about the items in red/negative. At the end of the FY budget, lines are closed out to clear the uncommitted amounts, thus summing the surplus. Since we are within a Biennium, the surplus will carry onto the next year. Next year in June 2013 whatever monies that were not spent will be returned to the state.</p> <p>Out of the \$23,634 surplus only \$11,508.39 has carried forward onto FY 13 budget due to a system glitch. The people at FMR are looking into this situation to get it resolved. Some members question the reason behind the surplus. G. Rodriguez responds that CLAC has had several staff changes in addition to charging salary amounts to the MHC fund, resulting in some savings.</p> <p>BM Bonilla asked about CLAC gift fund. G. Rodriguez responds that it has been in a separate account for several years and it's being saved for a rainy day.</p> <p>FY 13</p> <ul style="list-style-type: none"> • Starting Budget (\$11,508.39 FY 12 carry forward).....\$286,508 		

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	<ul style="list-style-type: none"> Salaries..... \$220,627 Board Expenses..... \$15,099 Other..... \$50,782 <p>YTD Expenses</p> <ul style="list-style-type: none"> Expended..... \$23,562 Encumbered\$227,291 Available \$35,654 <p>Once we know what salaries are going to look like we will know for certain how much of a cushion we have. Currently, some encumbrances might have an excess such as board expenses, salaries, etc. but expenses are unpredictable this early. We should have a better picture sometime in April 2013.</p> <p>G Rodriguez asked the board to keep in mind, when hiring a new person, the healthcare benefits of a new employee can increase expenses by \$10,000 depending on what kind of insurance they pick.</p> <p>Vice-Chair Villanueva moved to approve the treasurer’s report, BM Sedarski seconded the motion. Motion carried with an all in favor vote.</p>	<p>←Motion to Approve Treasurer’s Report</p>	
<p>CLAC/Humanities Center/HACER Latino Education project</p>	<p>Rodolfo Gutierrez presented HACER and their work. All members of HACER introduced themselves. R. Gutierrez presented current findings:</p> <ul style="list-style-type: none"> Individual attention to teach students and build strong relationships between staff and students Foster motivation in students (identify goals and support) Visibly show opportunities available to children Show good examples Raise expectations Putting value in cultural identities is important Utilize Community involvement (key) <p>Vice-Chair Villanueva asked if HACER is looking at programs that are not school based. R. Gutierrez replied that they are focusing on schools only to narrow their focus but they are finding programs within the selected schools that target Latino students. They also used a strategy for the research; outside programs are being looked at as secondary research.</p>		

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	<p>Allison Shurilla went over the progress of interviews; 3 school sites completed, 8 interviews (Worthington, Wilmar, Northfield). There are 2 schools left (Sleepy Eye and Columbia Heights) and they are still reaching out to schools.</p> <p>HACER encountered a challenge with the St. Paul Public Schools, which require a Research Application Process that takes several months but found someone to help with that. BM Sedarski asked if the schools are mostly Metro schools. Gutierrez responded that they are mostly southern Minnesota schools. There was one urban/suburban school decline. The final report will include systemically analyzed results, Policy recommendations, community data, and more comprehensive statewide information on educational trends.</p> <p>There was some discussion on the school that declined to participate due to CLAC's political bias.</p> <p>BM Gonzalez made a motion to follow up on the school that declined to participate in this project and take whatever action if necessary. BM Quintela seconded the motion. Motion carried with an all in favor vote.</p> <p>There was discussion on the research request in the St. Paul Public Schools and their requirements. Chairman Villaseñor asked for the communication interactions between the school that declined and HACER.</p> <p>HACER is embedding a communication strategy to reach people in positions to make change. It will send recommendations out to the broader public and create public belief that the gap can be closed (it is happening out there). MPR is interested in getting involved and other organizations are interested too.</p> <p>After, HACER staff concluded their presentation; the Board continued to discuss the Request for Proposal for year 2 programming with the MN Humanities Center.</p> <p>BM Escobar moved to delegate the Request for Proposal to the Education Committee; Motion seconded by BM Bonilla. Motion Carried with an all in favor vote.</p>	<p>←Motion to Follow up with school the declined participation</p> <p>←Motion to delegate RFP to Education committee</p>	<p>HACER/ED Garcia</p>
<p>Legislative Session Summary</p>	<p>BM Gonzalez reviewed the items discussed during the Legislative Committee Meeting. They discussed the most talked about issues as well as the Sunset Act. During the Legislative Committee Meeting it was agreed that CLAC should draft Position Statements on upcoming Amendments.</p> <p>CLAC must report to the Sunset Commission and Legislature every year, and report on specific outcomes and not just lists of Meetings. The report will focus on Voter</p>		

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	<p>Registrations and Civic Engagement (Community Forums and LLDC), Latino Education Involvement, Latino Economic Development, etc.</p> <p>Chairman Villaseñor mentioned the lack of Legislators in the Board; ED Garcia commented that he has met with the Speaker of the House and the Majority Leader who appoint legislators to our Council, but has had no luck in getting appointments.</p> <p>K. Martinez shared information on the Voter ID Amendment which will take away same day voter registration, the vouching system will be taken away and provisional ballots will not count unless it would change the outcome of the election. The language is vague as far as what is a valid ID.</p> <p>BM Quintela asked why the Board is discussing these Amendments because it's too late and the Council cannot take sides on issues such as these. There was a discussion on both sides of the argument. K. Martinez suggested that the Council should at least educate the community on the impact of the amendment.</p> <p>BM Sedarski makes a Motion to postpone the Legislative discussion until after Lunch and to extend the Board Meeting and time accordingly. BM Pierce Seconded the Motion. Motion Carried.</p> <p>*** This Discussion was continued after Jose Trejo's workshop ***</p> <p>BM Gonzalez suggested that the Council talk about each issue at a time. BM Bonilla pointed out that the Legislative Committee consensus was to submit a statement using K. Martinez's summary of the issue and points from the Board. BM Escobar asked how the Council would submit a position statement.</p> <p>K. Martinez answered that there is a spectrum of how to implement a position statement such as posting on website, go out and take community to Voting booths with info, etc. Because the Amendment is being directly decided by the community the Council will not be directly opposing the Legislature.</p> <p>BM Quintela suggested that the Council write a statement saying that the Council is concerned about the consequences of the Amendment. ED Garcia recommended that the council should not focus solely on this issue. BM Quintela suggested some language on the statement. <i>"The Spanish Speaking Affairs Council is concerned that the implementation of the 2012 Minnesota Voter ID Constitutional Amendment may result as a suppression of the Latino</i></p>	<p>←Motion to postpone Legislative discussion to after Lunch and extend time</p>	

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	<p><i>Vote. Therefore, Minnesota Spanish Speaking Affairs Council requests that the State of Minnesota and the U.S. Government take appropriate steps to prevent these undemocratic actions."</i></p> <p>BM Campos made the Motion that K. Martinez draft the language that will be finally approved by the Legislative Committee regarding the Council's position on the Voter ID Amendment; Motion seconded by BM Bonilla. Motion Carried with an all in favor vote.</p> <p>The Legislative Committee also discussed the DACA. There is a \$500 fee per applicant and there are no scholarships for low income families. BM Bonilla added to recommend to Gov. Dayton and State agencies should work closely with USCIS to make the process smoother. Also there is the issue of instate tuition for DACA students; Chairman Villaseñor suggested to add this item to the agenda for the next board meeting.</p> <p>BM Quintela made the motion to move up the Elections for officers to after the next item for discussion. Vice-Chair Villanueva seconded. Motion carried.</p> <p>Motion to extend Board Meeting until 2:45. BM Bonilla Seconded. Motion Carried.</p> <p>BM Gonzalez went over the Legislative Meeting discussion on the Marriage Amendment. He suggested that the Council should make a blanket statement on against all types of discrimination and there is no need to be specific on who is being discriminated against. BM Bonilla added that the Legislative Committee approved a statement against the Amendment based on Human Rights and Civil Rights. There was a lot of discussion on both sides of the Marriage Amendment.</p> <p>BM Quintela made a motion to move to elections at the present time. BM Gonzalez seconded the Motion. Motion Carried.</p> <p>By siding against discrimination it will show that the Council is willing to stick to their values. BM Campos makes a Motion to draft a position statement, written by K. Martinez, to include the three issues of Voter ID, the Marriage Amendment, and DACA. BM Escobar Seconded the Motion. Motion Carried.</p> <p>ED Garcia suggested postponing the remaining issues due to the lack of time.</p> <p>BM Campos made a Motion to move the next Board meeting to October 27, 2012; Motion seconded by BM Escobar. Motion carried with an all in favor vote.</p>	<p>←Motion to have KM write the position statement on Voter ID</p> <p>A.I. - Add DACA Fundraising to next mtg. agenda</p> <p>←Motion to move up Elections ←Motion to extend Board Mtg.</p> <p>←Motion to move up Elections to present time</p> <p>← Motion to draft Position Statements on Marriage amendment, DACA and Voter ID bill</p>	<p>K. Martinez</p> <p>K. Martinez</p>

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Training Board & Staff for optimum performance based on history & future opportunities/challenges	<p>Jose Trejo, CLAC's first Executive Director, provided training for optimum performance based on history & future opportunities/challenges.</p> <p>Trejo suggested at the end of his presentation that he could continue working with CLAC as a consultant to help with issues at hand. Members were pleased with training and discussed this possibility.</p> <p>BM Quintela Moved to authorize the Executive Director to explore a contract with Jose Trejo; Motion seconded by BM Gonzalez. Motion carried with an all in favor vote.</p>	<p>←Motion to authorize the ED to explore contract with Jose Trejo</p>	
Overview updated CLAC Biennium Calendar & Action Plan	<p>No time for discussion. Item will be discussed during the next board meeting.</p>	<p>A.I.- include in agenda for next board meeting</p>	
Elections Board officers positions Chair, VC, Treasurer & Secretary	<p>Nominations for Chair for the next year:</p> <ul style="list-style-type: none"> • Krystell Escobar (accepted Nomination) • Cynthia Campos (declined Nomination) • Francisco Gonzalez (declined Nomination) <p>Krystell Escobar accepted the Position of Chair for the next year</p> <p>Nominations for Vice-Chair:</p> <ul style="list-style-type: none"> • Francisco Gonzalez (declined Nomination) • Cynthia Campos (accepted Nomination) <p>Cynthia Campos accepted the Position of Vice-Chair for the next year</p> <p>Nominations for Secretary:</p> <ul style="list-style-type: none"> • Rebeca Sedarski (accepted Nomination) <p>Rebeca Sedarski accepted the Position of Secretary for the next year.</p> <p>Nominations for Treasurer:</p> <ul style="list-style-type: none"> • Francisco Gonzalez (accepted Nomination) <p>Francisco Gonzalez accepted the position of Treasurer for the next year</p>		
Committee review and Re-confirmation or Assign new Board	<p>Executive Committee:</p> <ul style="list-style-type: none"> • Krystell Escobar (Board Chair) • Cynthia Campos (Board Vice Chair) 		

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Members	<ul style="list-style-type: none"> • Rebeca Sedarski (Board Secretary) • Francisco Gonzalez (Board Treasurer) • Hector Garcia (Executive Director) <p>Finance Committee:</p> <ul style="list-style-type: none"> • Francisco Gonzalez (Board Treasurer) • Krystell Escobar (Board Chair) • Hector Garcia (Executive Director) <p>Legislative Committee:</p> <ul style="list-style-type: none"> • Margaret Villanueva • Francisco Gonzalez (Committee Chair) • Gerardo Bonilla • Cynthia Campos • Alberto Quintela Jr. • Krystell Escobar <p>Economic Development Committee:</p> <ul style="list-style-type: none"> • Rebeca Sedarski (Committee Chair) • Francisco Gonzalez • Krystell Escobar • Gerardo Bonilla • Alberto Quintela Jr. (Consult on Fundraising Activities) <p>Education Committee:</p> <ul style="list-style-type: none"> • Luisa Pierce • Margaret Villanueva (Committee Chair) • Krystell Escobar <p>BM Escobar made the motion to delegate fundraising activities to the Economic Development Committee. BM Pierce Seconded. Motion Carried</p>	<p>←Motion to delegate fundraising activities to Economic Development Committee</p>	
Wrap-up and adjournment	Meeting Adjourned at 2:47 pm.		