

1 Approved at the 9-13-00 Board Meeting.

Rice Creek Watershed District

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Board of Managers
Regular Meetings:
2nd and 4th Wednesdays
at Shoreview City Hall

KATE DREWRY, District Admin.
BONITA TORPE, Admin. Assist.

MINUTES OF REGULAR MEETING OF THE RICE CREEK WATERSHED DISTRICT BOARD OF MANAGERS

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview Minnesota
August 23, 2000

ROLL CALL

- 17 Present: President Peterson, 1st Vice-Pres. Waddell, 2nd Vice-Pres. Braathen,
18 Secretary Cardinal, Treasurer Hult
- 20 Absent: None
- 21 Also Present: Roger Aiken, Advisory Committee Representative
- 22 Staff: Administrator Drewry, Administrative Ass't. Torpe, Inspector/Technician Brough
- 23 Consultants: Attorneys Sheff & Ulrich, Engineers Weidenbacher & Almer of Montgomery Watson
- 24 Visitors: Bill Diem, Bruce Nedegaard re: PA#00-101: Nedegaard's Corey Addition, New Brighton
- 25 Norm Wenck, Wenck Associates, Inc., observing
- 26 Dave Nash, MFRA, re: PA#00-113: Bruggeman's Landings at Summerfield, Phase I, FLTwp
- 27 Jim Jacques, Houston Engineering, observing
- 28 Steven Klein, Barr Engineering, observing
- 29 John Miller, re: PA#00-102: At Last! Gourmet Foods, Blaine
- 30 David Johnson, HDR Engineering, observing
- 31 Theresa Nistler & Becky Bacon, re: PA#00-111. SFR on Clear Lake, FLTwp
- 32 Jay Hill, John Oliver & Assoc., re: PA#00-68: Sterling Oaks, FLTwp
- 33 Jon Michels, Washington County, re: Groundwater Presentation
- 34 Shari Ahrens, Merila & Assoc., observing

CALL TO ORDER

Pursuant to due call and notice thereof, a Regular Meeting of the Rice Creek Watershed District Board of Managers was called to order by President Peterson on August 23, 2000, at 7:05 p.m.

SETTING OF THE AGENDA

Under ACTION ITEMS, Hult added Checks #9912 @ \$197.90 and 9913 @ \$13.75 to Item 4 Under ITEMS FOR DISCUSSION, Chair moved up North Washington County Hydrogeology Presentation to follow Open Mike on the Agenda, then Chair removed "Update on Matters in Litigation" and Drewry added in its place Second Quarter 2000 Financial Report and Item 6, Advisory Committee Agenda for 9-6-00 Meeting. *The Board adopted the amended Agenda by consensus.*

PUBLIC HEARINGS/SPECIAL PRESENTATIONS

None.

READING OF THE MINUTES AND THEIR APPROVAL

1 Minutes of August 9, 2000, Board Meeting. *Motion to dispense with the reading of the minutes and accept them as mailed: Waddell/Cardinal.* Hult requested Waddell's name be substituted for Peterson at Line 31, since Peterson was absent from that meeting. Cardinal requested at Line 101 that terminology be inserted to identify where Joe Preiner's letter may be found in District Office, since Joe requested it become part of the District's records. Hult requested changes at Line 162 to clarify the reason for defining a floodway designation for Clearwater Creek and that Drewry was the one to suggest that the District should take the lead in this definition, not Rehbein, as one might read the sentence. *Motion and Second agreed with these changes. Motion carried 5-0.*

PERMIT APPLICATIONS REQUIRING BOARD ACTION

The following applications had been previously reviewed by the District Engineer and Staff and were presented and acted upon individually to accommodate persons in the audience or to relate special circumstances:

No.	Applicant	#Plan Type	Description/Location	*Recommendation
00-101	Nedegaard	LD	Corey Addtn, 4 SFR lots on 1.2±A riparian RamCo	TWAFAA pro 5 items
	Custom Homes		D#2, loc. 10 th Ave NW, N of Co.Rd. E, New Brighton.	

BOARD OF MANAGERS

A.J. CARDINAL, SR.
ANOKA COUNTY

TOM WADDELL
RAMSEY COUNTY

ROBERT M. HULT
WASHINGTON COUNTY

ORDEEN J. BRAATHEN
RAMSEY COUNTY

EUGENE L. PETERSON
AGORA COUNTY

63 The Board considered the Applicant's request for a variance from the 100-foot-from-centerline structure setback
 64 requirement on Ramsey County Ditch #2 to allow them to place structures 50 feet from centerline of the ditch. Managers heard
 65 the Engineer's recommendation, comments from the District Inspector regarding maintenance accessibility to the ditch
 66 Discussion followed. *Motion to approve the variance request to allow a 50-foot structure setback on this urban County Ditch,
 67 pending receipt of a grading plan specifying maintenance accessibility and execution of Findings of Fact documents at the 9-13-
 68 00 Board meeting: Waddell/Cardinal. Carried 4-1 (Nay: Braathen).*

69 *Motion to adopt the District Engineer's Findings and Recommendation as contained in the Engineer's Report dated 8-
 70 18-00 to TWAF AA PA#00-101 pro 4 items: Cardinal/Waddell. Carried 4-0- with 1 abstention: Braathen.*

71
 72 00-113 Bruggeman LD WA Phase I of Landings at Summerfield (36 SFR & TABLE pro 21 items
 73 Homes 11 MFR on 41±A), 460 lots, 149±A loc. N of 202nd w/4 Stipulations
 74 St. N & W of Fenway Ave. N, Forest Lake Twp.

75 *Motion to adopt the District Engineer's Findings and Recommendation as contained in the Engineer's Report dated 8-
 76 18-00 to TABLE PA#00-113 pro 21 items w/4 Stipulations: Waddell/Braathen. Carried 5-0.*

77
 78 00-102 JBRC,LLC FSD WA At Last! Gourmet Foods warehouse facility on TWAF AA pro 5 items
 79 43±A, riparian Br. 6 of AnCo. 53-62, 1.4±A of new w/1 Stipulation
 80 imperv. area, 1/2 mi. N of I-35W & E of Naples St. NE, Blaine.

81 The Board considered the Applicant's request for a variance from the easement requirements for the At Last! Gourmet
 82 Foods site because of special circumstances involving City of Blaine's berm on a utility easement which has obstructed flow of
 83 water through Br. 6 of Ditch 53-62 and the I-35W culvert in said ditch being subject to an order issued by the RCWD to be
 84 lowered, all of which may affect the amount of wetlands ultimately on this property. The Board reviewed Findings and Order in
 85 the matter, which detailed undue hardship which would be imposed by strict adherence to the requirement of drainage
 86 easements for jurisdictional wetlands within this development. Discussion. *Motion to approve the requested variance:
 87 Hult/Braathen. Carried 5-0.*

88 *Motion to adopt the District Engineer's Findings and Recommendation as contained in the Engineer's Report dated 8-
 89 18-00 to TWAF AA PA#00-102 pro 4 items w/1 Stipulation: Cardinal/Braathen. Carried 5-0.*

90
 91 00-68 Tollefson FSD WA Sterling Oaks, 42 SFR&32Tnhms, 40±A, Glenbrook TABLE pro 14 items
 92 Devel., Inc. Ave. N., E of Goodview Ave., Forest Lake Twp. w/4 Stipulations

93 *Motion to adopt the District Engineer's Findings and Recommendation as contained in the Engineer's Report dated 8-
 94 18-00 to TABLE PA#00-68 pro 14 items w/4 Stipulations: Cardinal/Waddell. Carried 5-0.*

95
 96 00-107 Schwieters FSD Two industrial bldgs (1.0±A) in BE Ind. Park, 14.0±A TWAF AA pro 4 items
 97 Properties loc. 700 ft. S of 140th St.&E of Fenway Blvd N.,Hugo.

98 *Motion to adopt the District Engineer's Findings and Recommendation as contained in the Engineer's Report dated 8-
 99 18-00 to TWAF AA PA#00-107 pro 4 items: Cardinal/Braathen. Carried 5-0.*

100
 101 00-114 Mike FSD Sunrise Assisted Living, .46±A-bldg on 3.4±A loc. TWAF AA pro 2 items
 102 Concilla N of Oakcrest Ave & W of Snelling Ave, Roseville.

103 *Motion to adopt the District Engineer's Findings and Recommendation as contained in the Engineer's Report dated 8-
 104 18-00 to TWAF AA PA#00-114 pro 2 items: Cardinal/Hult. Carried 5-0.*

105
 106 **CONSENT AGENDA**

107 *It was moved by Cardinal and seconded by Waddell to APPROVE, Table With Authorization For Administrative Action*
 108 *(TWAF AA), or TABLE the list of Permit Applications (PAs) which follows, in accordance with District Engineer's Findings and*
 109 *Recommendations, as contained in the Engineer's Report dated 8-18-00:*

No.	Applicant	#Plan Type	Description/Location	*Board Action
111	00-09 Roger Berganini	FSD WA	5,000 sq.ft. ind. bldg & pkg, 4.1±A loc. S of 101 st Street & E of Xylite Ave., Blaine.	TWAF AA pro 3 items w/4 Stipulations
114	00-31 Horton, Inc.	FSD	Horton Medical, resulting in 2.5±A new bldg & pkg area on 5±A at 2507 Walnut St. Roseville.	TWAF AA pro 1 item
117	00-44 Thomas Conroy	LD	Emerald Pointe, 8 SFR lots, 17±A riparian Long Lk, .25 mi. N of Maple St. & W of Ideal Ave N, Mahtomedi.	APPROVAL
120	00-53 ISD 621	FSD	Bldg, pkg lot & facility imprvmts at MVHS, 54.5±A at 1900 West Co. Rd. F, Arden Hills.	TWAF AA pro 1 item
123	00-60 US Bank Nat'l. Assn.	FSD	.08±A comm'l bldg & .90±A of pkg/drive on 1.55±A at 1875 County Road B2, Roseville.	TABLE pro 1 item
126	00-90 County Bank	FSD	4,200±A sq.ft. bank bldg. & assoc. bitum. pkg on 1.6±A loc. N of Main St. & W of 21 st Ave. N., Centerville.	TWAF AA pro 2 items

No.	Applicant	#Plan Type	Description/Location	*Board Action
00-106	Tri-Park Investments	LD WA	8-lot addtn to Restwood Terrace Mobile Home Park, 2.6±A riparian Br. 2 of AnRam JD1, loc. 0.25 mi. S of Lovell Rd., 0.5 mi. E of I-35W, Blaine.	TWAFAA pro 4 items
00-108	Wilson Tool Int'l.	FSD	1.2±A bldg addtn and 1 6±A pkg lot addtn to existing facility on 23.2±A at 12912 Farnham Ave., Hugo.	TABLE pro 8 items
00-109	Todd Leibel	FSD	SFR riparian Hardwood Creek on 7.9±A loc. N of Harrow Ave. N & W of Henna Ave. N., Forest Lk Twp.	TWAFAA pro 4 items
00-110	Apache Animal Medicine	FSD	Bldg & pkg lot addtn to Hospital resulting in .4±A new impervious area on 1.69A at 2501-37 th Ave. NE, St. Anthony.	TWAFAA pro 3 items
00-111	Bacon/Nistler	FSD	SFR riparian Clear Lake on 0 6±A at 21045 Everton Avenue, Forest Lake.	TWAFAA pro 4 items
00-112	F & W Properties	FSD WA	Concrete batch plant, Xfer station & multiple-use bldg: Blaine Environmental Campus, resulting in 10±A new impervious area on 40±A loc. 75 mi. N of Wall Rd & 1 mi. W of I-35W, Blaine.	TABLE pro 16 items w/4 Stipulations
00-115	Triangle Warehouse	FSD	Reconstruct 2.6±A pkg lot, 6.5±A at 2500 Walnut Street, Roseville.	TWAFAA pro 5 items
Motion carried 5-0				
#KEY	APW=Approp. of Public Waters	LD=Land Development	S&UC=Street & Utilities Construction	
	BC=Bridge Construction	NPR=No Permit Required	UC=Utility Construction	
	CC=Culvert Construction	PDS=Pub./Priv Drng. Sys.	UDC=Utility Ditch Crossing	
	CSM=Comp. Stormwater Mgmt.	RG=Rough Grading	WA=Wetland Alteration	
	FSD=Final Site Drainage	SA=Shoreland Alteration	WB=Wetland Banking	
*TWAFAA = Table With Authorization For Administrative Action pro = pending receipt of				

OPEN MIKE (LIMIT 3 MIN./PERSON)

Norm Wenck, Wenck Associates, Inc., introduced himself and acquainted the Managers with some of his firm's history with the RCWD, noting that approximately ten of his people have worked for and are familiar with the District from its inception. He noted that his firm will be submitting an engineering services proposal in response to the District's recently published request, and stated that he was present to observe the meeting tonight.

Steve Klein of Barr Engineering, introduced himself to the Managers, and noted that his firm will also be submitting a proposal to the District; he added that he is present to observe the proceedings this evening.

Jim Jacques, Houston Engineering, introduced himself and noted he was present to observe the meeting and stated that his firm will bid on engineering services in response to the District's recent request for proposals.

Roger Aiken, Advisory Committee (AC) Representative, rose to the podium to inform of some discussion the AC has had regarding ditch setbacks—he noted the rapid development that is occurring and urged the Managers to think of the future, for example, the year 2080, and preserve water quality areas with that in mind. He also noted that he takes exception to the statement in the minutes regarding engineering costs, and he will question this at the 9-6-00 AC meeting.

DISCUSSION ITEM MOVED UP ON THE AGENDA

1 No. Wash. County Hydrogeology—Presentation by Jon Michels, WashCo Ground Water Specialist.

Jon Michels used visuals and a well-informed narration to acquaint his audience with the natural history of northern Washington County's complex interconnectivity of groundwater with surface water, and the various problems of groundwater. He distributed a proposal for Groundwater Resource Assessment in the area to develop data and understanding of surface water/groundwater relationships, identify groundwater recharge and discharge areas, identify cross-boundary water issues, develop a groundwater model to identify groundwater flow patterns, refine the understanding between precipitation patterns and groundwater levels, and develop a comprehensive, interactive groundwater data base and framework for a base level of technical support from Washington County. He sought financial support from the RCWD, as he has from each watershed management unit and some select communities in the County, because of their shared issues related to groundwater, in order to leverage State and local monies and the resulting economies. He informed of grant funding available from Board of Water & Soil Resources and Metro Council, and made some suggestions for matching funds to complete the study within one year. The Board will consider participation at the \$20,000 amount suggested.

At 9:16 p.m., Chair Peterson called for a short break; he reconvened the meeting at 9:16 p.m.

ADDITIONAL ITEMS REQUIRING BOARD ACTION

1. **Consider Authorization NTE \$17,750 for Engineering Services to do Feasibility Study & Preliminary Design of Infiltration Demo Site at Bethel College.** Managers reviewed a memorandum dated 8-17-00 from Carl Almer, Associate

193 Engineer, Montgomery Watson, describing an Infiltration BMP Demonstration Project at Bethel College. Since the District has
 194 budgeted \$50,000 to cost-share an infiltration BMP demo site, and since the Bethel College site has eroding drainage swales
 195 (totaling 1200± linear feet) along both shoulders of an existing roadway serving the campus, and since runoff discharged to these
 196 swales is conveyed westerly to a private ditch that ultimately discharges to Valentine Lake, it is proposed that these swales be
 197 redesigned to provide stable channel bottoms and incorporate aesthetically pleasing infiltration BMPs. Discussion. *Motion to*
 198 *authorize an amount not to exceed \$17,750 for the BMP demonstration site at Bethel College campus: Cardinal/Waddell.*
 199 *Carried 5-0.*
 200

201 2. **Consider SBBS Cost-Share Grant for Medtronic—Norton Creek Project.** Managers reviewed a memorandum dated
 202 8-23-00 from Carl Almer, Associate Engineer, Montgomery Watson, recommending approval of Stream Bed & Bank Stabilization
 203 Project for Medtronic along Norton Creek (see PA#00-89) at one-third of eligible costs which total \$30,500. *Motion to authorize*
 204 *entering into a contract with Medtronic, Inc., in an amount not to exceed \$10,167 for the described project along Norton Creek:*
 205 *Cardinal/Braathen. Carried 5-0.*

The Board next considered plans submitted by Medtronic for this project under their Permit Application 00-89:

No.	Applicant	#Plan Type	Description/Location	*Recommendation
00-89	Medtronic, Inc.	Final Site	Stabilize 600± lin.ft. drng channel riparian Rice	TWAFAA pro 2 items
		Drainage	Creek S of MN.Xfer Co. RR line,E of Hwy 65, Fridley.	

209
 210 *Motion to adopt the District Engineer's Findings and Recommendation as contained in the Engineer's Report dated 8-*
 211 *18-00 to TWAFAA PA#00-89 pro 2 items: Waddell/Cardinal. Carried 5-0.*
 212

213 3. **Consider Authorization NTE \$2,800 for Printing of Annual Report.** Drewry briefly reviewed the draft report and
 214 requested any changes be phoned to her within next five days. *Motion to authorize printing of the draft annual report with picture*
 215 *substitution as noted for an amount not to exceed \$2,800: Cardinal/Braathen. Carried 5-0.*
 216

217 4. **Consider Accounts Payable Dated 8-17-00, Prepared by Boyum & Barescheer, CPAs, and Check #9911 to Card**
 218 **Services @ \$161.14, Prepared by B. Torpe plus Checks #9912 @ \$197.90 and 9913 @ \$13.75.** *Motion to approve Accounts*
 219 *Payable in the amount of \$106,175.59 plus three checks totaling \$372.79: Hult/Waddell. Carried 5-0.*
 220

221 **ITEMS FOR DISCUSSION AND INFORMATION**

222 1. **No. Wash. County Hydrogeology—Presentation by Jon Michels, WashCo Ground Water Specialist.** This item
 223 was addressed earlier in the meeting.
 224

225 2. **Billing Report through 8-18-00.** Reviewed without discussion.
 226

227 3. **Reminder of Advisory Committee Meeting 9-6-00, Board Liaison is Mgr. Braathen.** Duly noted.
 228

229 4. **September Meeting Schedule Memo.** Reviewed without discussion.
 230

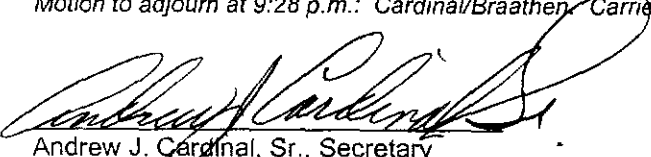
231 **Update on Matters in Litigation (closed session).** This Item was removed because this topic was discussed in a
 232 closed workshop session before the regular meeting began.
 233

234 5. **Second Quarter 2000 Financial Report.** This Report was officially received with comments from the Treasurer and the
 235 Administrator indicating that they reflect the solvency of the District.
 236

237 6. **Advisory Committee Agenda.** Distributed for information.
 238

239 **ADJOURNMENT**

240 *Motion to adjourn at 9:28 p.m.: Cardinal/Braathen. Carried 5-0.* President Peterson declared the meeting adjourned.
 241
 242
 243



245 Andrew J. Cardinal, Sr., Secretary
 246 Board of Managers
 247
 248

249 bct
 250 c: Managers (5), Attorney, Engineers (2), Accountant, Advisory Committee (9), Municipalities (30), Blaine Councilman D. Clark, Anoka
 251 Co. Commissioners (3), Chair, Anoka Co. Board of Commissioners, Chair, Hennepin Co. Board of Commissioners, Ramsey Co. Commissioners
 252 (2), Chair, Ramsey Co. Board of Commissioners, Chair, Washington Co. Board of Commissioners (1), Ramsey Co. DPW (2), MN Board of Water
 253 & Soil Resources, MN Dept. of Natural Resources, David Zappetillo, DNR Fisheries, Anoka Conservation District, Hennepin Conservation
 254 District, Ramsey Soil & Water Conservation District, Washington Soil & Water Conservation District (4), St. Paul Water Utility (2), M.Jouseau,
 255 Metropolitan Council, MPCA (2), Brown's Creek WD, Capitol Region WD, Comfort/Forest Lake WD, Coon Creek WD, Minnehaha Creek WD,
 256 Ramsey-Washington Metro WD, Valley Branch WD, White Bear Lake Cons. District, Loren Hentges, Joe Preiner, John Waller, Ann Baker, S.
 Paul Pioneer Press, Hannah Tilsen, The Hugonian, Fran Miron, Krebsbach & Haik, G.Rehbein Cos.