



Approved

RICE CREEK WATERSHED DISTRICT

4325 Pheasant Ridge Dr. NE #611 • Blaine, MN 55449-4539
Phone: 763-398-3070 • Fax: 763-398-3088
www.ricecreek.org

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, October 12, 2011

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

Minutes

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ROLL CALL

- Present: President Patricia Preiner, 1st Vice-Pres. Barbara Haake, 2nd Vice-Pres. John Waller, and Secretary Harley Ogata
- Absent: Treasurer Rick Mastell (with prior notice)
- Staff Present: Administrator Phil Belfiori, Permit Coordinator/Wetland Specialist Nick Tomczik, Water Resource Specialist Kyle Axtell, Office Manager Theresa Stasica, Inspector David Bauer
- Consultants: District Engineers Mark Deutschman and Greg Bowles, Houston Engineering, Inc. (HEI); District Attorney Louis Smith from Smith Partners
- Visitors: Steve Wagamon

CALL TO ORDER

President Preiner called the meeting to order, a quorum being present, at 9:30 a.m.

SETTING OF THE AGENDA

Administrator Belfiori requested the addition of permit 11-083 Honest One AutoCare under the permit consent agenda and an updated memo has been distributed to the Board for action Item #1 Consider West Moore Lake Water Quality Enhancement Project-Award Contract.

Motion by Manager Waller, seconded by Manager Ogata, to adopt the agenda as amended. Motion carried 4-0.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the September 28, 2011, Board of Managers Meeting. Motion by Manager Waller, seconded by Manager Ogata, to approve the minutes as presented. Motion carried 4-0.

BOARD OF MANAGERS

Barbara A. Haake
Ramsey County

Rick A. Mastell
Anoka County

Harley M. Ogata
Ramsey County

Patricia L. Preiner
Anoka County

John J. Waller
Washington County

CONSENT AGENDA

The following applications have been reviewed by the District Engineer and Staff and will be acted upon without discussion in accordance with the Engineer's Recommendation unless a Manager or the Applicant or another interested person requests opportunity for discussion:

Table of Contents

PERMIT APPLICATIONS REQUIRING BOARD ACTION

No.	Applicant	Location	Plan Type	Recommendation
11-079	Setzer Properties	Roseville	Final Site Drainage Plan	CAPROC 4 items
11-080	City of New Brighton	New Brighton	Final Site Drainage Plan	CAPROC 4 items
11-083	Honest One AutoCare	Roseville	Final Site Drainage Plan	CAPROC 5 items

It was moved by Manager Waller and seconded by Manager Ogata to Conditionally Approve Pending the Receipt of Changes permits 11-079, 11-080, and 11-083 as outlined in the above consent agenda Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated October 5 & October 11, 2011.

No.	Applicant	Location	Plan Type	Recommendation
11-080	City of New Brighton	New Brighton	Final Site Drainage Plan	CAPROC 4 items

Manager Haake had a question on permit 11-080. When Silver Lake Road was reconstructed/redone, Freedom Park was used as a holding area for some of the impervious surface. With this proposed project there will be an increase in parking and impervious surface. How will the treatment work as proposed.

District Engineer Bowles responded the additional parking will connect the school to Freedom Park for school overflow parking. They will be putting in a biofiltration basin. The stormwater runoff from the project will head to Freedom Park it will go into the storm sewer and head over to the regional pond which is in the park. The peak runoff rates are not increased. The sites impervious surface is being reduced by 223 sq. ft. This will reduce the runoff going to the park. So the previous road development is not a concern since the proposed project will reduce runoff to the park area

Permit Coordinator/Wetland Specialist Tomczik informed the Board that staff and Engineer's do review previous permits in the vicinity of new permits so we had also reviewed past permits 00-023 & 00-078 when reviewing this new permit. Also, for permit 11-079 on page 15 under Water Quality Treatment/Volume Control Requirements, staff/engineer is making an interpretation of District Rule C regarding redevelopment. Although currently no impervious area is present on-site, the applicant has sufficiently demonstrated the past impervious condition for consideration as redevelopment. Staff wanted the Board to be aware of the interpretation.

No.	Applicant	Location	Plan Type	Recommendation
11-083	Honest One AutoCare	Roseville	Final Site Drainage Plan	CAPROC 5 items

District Engineer Bowles informed the Board that this project is on a ½ acre site which triggers Rule C, because it is 1,000 feet from Lake Josephine. The applicant started the project and then found out they needed a permit. The proposed project is to redevelop the parking lot and install a gutter system to direct drainage to the SW corner into a catch basin that is connected to Lexington's storm sewer and then heads down to Little Lake Josephine. To meet District water quality/volume control rules the applicant is proposing to install an underground infiltration system. They will install a catch basin which will capture the runoff from the parking lot and roof runoff.

75 Manager Ogata questioned if they had included an underground infiltration system in their original plans before they
76 found out they needed a District permit.

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78 District Engineer Bowles replied the system was the result of the permit.

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80 Manager Haake asked how the applicant found out they needed a permit. Was it our inspectors or did the applicant
81 finally realize it.

82
83 Water Resource Specialist Kyle Axtell replied it was the City of Roseville who was working through the process and realized
84 they needed a District permit. The City didn't catch it immediately because the project is under an acre in size.

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86 Manager Haake replied thanks to the City of Roseville for catching that.

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88 **Motion carried 4-0.**

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90 **OPEN MIKE – LIMIT 12 MINUTES.** Any RCWD resident may address the Board in his or her individual capacity, for up to
91 three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the
92 record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on
93 items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming
94 agenda.

95 There were no comments made at Open Mike.

96
97 **ADDITIONAL ITEMS REQUIRING BOARD ACTION**

98 **1. West Moore Lake Water Quality Enhancement Project Authorization to Re-release Project for Bid (Phil**
99 **Belfiori)**
100 **Motion by Manager Waller, seconded by Manager Ogata, to select Cobalt Construction for the West Moore**
101 **Lake Water Quality Enhancement Project. Motion carried 4-0.**

102
103 **Motion by Manager Waller, seconded by Manager Ogata, to approve Resolution 2011-26, Awarding Contract**
104 **for the West Moore Lake Water Quality Enhancement Project.**

105
106 Manager Haake questioned if the \$13,000 was the 15% contingency.

107
108 District Engineer Deutschman replied this amount should be retained by the District internally in case of any
109 change orders and it should not be in the contractor agreement.

110
111 **ROLL CALL:**

112 **Manager Haake – Aye**
113 **Manager Mastell – Absent**
114 **Manager Ogata – Aye**
115 **Manager Waller – Aye**
116 **President Preiner - Aye**

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118 **Motion carried 4-0.**

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- 121 2. Consider Check Register dated 10/12/2011, in the amount of \$23,505.41, prepared by HLB Tautges
122 Redpath.
123 *Motion by Manager Waller, seconded by Manager Ogata, to approve check register dated 10/12/2011, in the*
124 *amount of \$23,505.41, prepared by HLB Tautges Redpath. Motion carried 4-0.*
125

126 **ITEMS FOR DISCUSSION AND INFORMATION**

127 **1. Engineer's Update and Timeline**

128 District Engineer Deutschman reported that Greg Bowles will be replacing Brent Johnson at meetings since Greg is
129 more involved in the review of District permits. He also informed the Board that the Long Lake inlet dredging is
130 complete and they completed a survey of the area on Monday of the dredge depths, but the initial reaction is
131 they look really good. All that is left of the project is some bank stabilization in the park. Still hoping to do a
132 prescribed burn on the ACD15/JD4 restoration project yet this fall, end of October-early November.

133
134 President Preiner suggested maybe this is something we could coordinate with the DNR since they do burns up in
135 the Carlos Avery area.

136
137 District Engineer Deutschman replied that he would, along with the local fire department and the City of Forest
138 Lake as suggested at the Board workshop.

139
140 President Preiner replied that it would be a good thing to contact them since the area is so close to the freeway.

141
142 Administrator Belfiori replied he would have more information for them at their next Board meeting because
143 they are meeting with the landowner next to the property on October 24th.

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145 **2. Managers Update**

146 President Preiner explained to the Board that she received a phone call from Mr. Lee Perault who had accolades
147 for District Public Drainage Inspector Tom Schmidt and the work he performed on a project in his area.
148

149 **ADJOURNMENT**

150 *Motion by Manager Waller, seconded by Manager Ogata, to adjourn the meeting at 9:47 a.m. Motion carried 4-0.*
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