



JUNE

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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, June 25, 2014, 9:00 a.m.

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

APPROVAL OF JUNE 9, 2014 WORKSHOP MINUTES AND JUNE 11, 2014 REGULAR BOARD MEETING MINUTES

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents

Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
14-018	OP3 Headwaters, LLC	Forest Lake	Land Development	CAPROC 8 items
14-031	Rapid Press Printing and Copy Center Inc.	Forest Lake	Final Site Drainage	CAPROC 6 items
14-048	Koch Pipeline Company, LLC	Centerville	Final Site Drainage	APPROVE

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 17 and 18, 2014.

OPEN MIKE

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. Consideration of Anoka County Ditch 53-62 Branch 1 repair project bid recommendation. (Phil Belfiori/ Houston Engineering)
2. Consider Peterson Companies, Inc. final pay request for Anoka County Ditch 10-22-32 repair project west of 4th Avenue, \$6,576.68. (Phil Belfiori)
3. Consider Rachel Contracting, Inc. pay request #3 for the Bald Eagle Lake Watershed Stormwater Reuse/Phosphorus Reduction Project for \$125,549.29. (Phil Belfiori)
4. Consideration of Phase 1 Report for the New Brighton /St. Anthony Basic Water Management Project. (Phil Belfiori)
5. Consider revised RCWD Data Practices Act policy. (Phil Belfiori)
6. Consider check register dated 6/25/2014, in the amount of \$652,774.13 prepared by HLB Tautges Redpath. (Check #19654 for \$417,648.14 was approved at the 6/11/14 Board meeting and issued on 6/11/14.)

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff reports.
2. July calendar.
3. Manager's update.

ADJOURNMENT

APPROVAL OF JUNE 9, 2014 WORKSHOP MINUTES

RCWD BOARD OF MANAGERS WORKSHOP

Monday, June 9, 2014

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota

1 The Board convened workshop at 1:00 p.m.

2 Attendance: –Board members, Patricia Preiner, John Waller, Barbara Haake, Steve Wagamon and Harley
3 Ogata.

4 Absent:

5 Others: Administrator Phil Belfiori; Permit Coordinator/Wetland Specialist Nick Tomczik (portion of
6 meeting); Public Drainage Inspector Tom Schmidt (portion of meeting); Office Manager Theresa Stasica;
7 District Engineer Mark Deutschman – Houston Engineering (HEI); District Attorney Chuck Holtman-Smith
8 Partners (portion of meeting); District Drainage Attorney's John Kolb-Rinke Noonan (portion of meeting);
9 Bryan Bear- City of Hugo Administrator (portion of the meeting).

10 **Discuss rough draft 2015 budget.**

11 Administrator Belfiori reviewed the rough draft budget highlights with the Board. He discussed the use of the
12 District's fund balance to help offset cost for projects and the targeted watershed program grant since the Board
13 has agreed that they would prefer no levy increase. The Board reached consensus that the Administrator should
14 bring back the rough draft as the draft preliminary budget for discussion at the next workshop.

15 **Discuss /Update on Anoka County Ditch 53-62 Branch 1 repair project.**

16 Drainage Attorney John Kolb summarized the DNR's response to the District's additional information that they
17 supplied. The DNR has granted the District permission for the project subject to 5 conditions. Items 2-4 are
18 recommendations the District anticipates following and #5 is a letter from the District acknowledging and
19 agreeing to the 5 conditions. Item #1 discusses a rare plant species survey the District must complete within the
20 footprint of the project. Jason Husveth of CCES was hired by the District to perform the survey. He has
21 confirmed that a state threatened species was found within the Branch 1 alignment and proposed realignment.
22 Houston Engineering and Jason Husveth will be meeting with the DNR to discuss the findings and the DNR's
23 recommendations. The District must demonstrate measures to avoid adverse impacts to the species or may
24 obtain an Endangered Species Taking Permit from the DNR before work within the alignment.

25 **Discuss draft letter to US Army Corp of Engineers.**

26 District staff and consultants discussed the draft letter that was included in the Board packet. Administrator
27 Belfiori and Drainage Attorney stated that MAWD was going to send a letter similar to this-but it was unclear if
28 it had been sent. The Board by consensus tabled the item until the next or upcoming Board workshop.

29 **Discuss ditch maintenance issue on Anoka County Ditch 10-22-32.**

30 District Engineer Otterness informed the Board that staff, Houston Engineering and the contractors for the east
31 and west project last week did a final walk through of the projects and put together final punch list for the
32 contractors. East side of 4th Avenue there are a few items and on the west side of 4th Avenue project most of the
33 seeding is established except for the property owned by Butch Robinson there were problem areas but not
34 because of the lack of contractor performance but because of actions of the landowner. District Engineer
35 Otterness presented a PowerPoint presentation to the Board showing before, during, and after pictures of the
36 repair project construction activities. Drainage Attorney Kolb discussed with the Board the options available

37 to them as the Drainage Authority to remedy the situation. The Board by consensus agreed to send Mr.
38 Robinson a letter explaining the situation, asking for his cooperation, and making him aware of the various
39 conservation programs that he may enroll in that would protect the ditch and which he could also obtain some
40 funding. Public Drainage Inspector Schmidt summarized a situation in Columbus where a private ditch is being
41 used as a conveyance for public ditch ACD 46. In that area, the public ditch system is in disrepair.

42 **Brief update on Anoka County Ditch 55 area.**

43 Administrator Belfiori and District Engineer Deutschman gave a brief update regarding possible concept plan
44 that the City of Lino Lakes may be pursuing to create an alternate outlet for the NE 35E corridor area.

45
46 **Discuss follow-up from joint RCWD/Hugo workshop.**

47 Administrator Belfiori stated the City had provided the information requested by the Board concerning the
48 design of and estimate for the proposed road and water level maintenance reconstruction work, including an
49 allocation between the road element and the water level maintenance element. The Board reviewed the
50 engineer's estimate table and noted that most items had a fixed percentage which seemed reasonable except for
51 the sheet pile weir item which was charged 100% to the water level maintenance structure. Administrator
52 Belfiori informed the Board that the joint meeting with the City of Hugo, DNR and Anoka, Ramsey and
53 Washington Counties had been moved to July 8th at 3:30 p.m.

54 District Attorney Holtman reviewed with the Board his review of the ownership of the outlet. He noted that by
55 statute, if a lake outlet structure serves only to maintain lake level and has been abandoned, the DNR is
56 mandated to assume ownership of the structure.

57 The Board by consensus agreed that the District Engineer and Attorney would be at the meeting July 8th.

58 **Discuss RCWD's regulatory authority and the role of its LGUs.**

59 District Attorney Holtman reviewed with the Board their regulatory authority. The Board discussed cities having
60 permitting control with District auditing i.e. City of Hugo versus the status quo of the District permitting and it
61 being a more regional approach of permit review than by an individual city. The Board liked the idea of one stop
62 shopping for permitting but at this time couldn't see how it could be achieved. Manager Haake requested that
63 each Manager ask its city if they would be interested in taking over the District permitting program. The Board
64 agreed by consensus that it will bring this item back at a later workshop.

65 **Discussion on process for reapplication of previously approved permits.**

66 Permit Coordinator/Wetland Specialist Tomczik discussed with the Board expired permits. He asked for Board
67 guidance of if an applicant should be charged the application fee to reapply for a permit under the new rules.
68 Under the rule, an applicant's permit term is for 18 months, and on the applicant's request, the District may
69 renew it for additional 18 months terms. Under the first renewal the permit is not subject to any revised rules.
70 So, applicant seeking permit renewal for a second time is subject to any new rules. This would require staff time
71 and likely engineering review. Additionally, the new rules include an opportunity for the District to issue an
72 extended permit term of up to 10 years. After Board discussion, the Board by consensus agreed that when a
73 permit expires and they have exhausted their first renewal, the applicant must reapply under the current rule
74 and provide the appropriate application fee.

75 Administrator Belfiori requested that the following two items 1) Update on status of RCWD rule revision; and 2)
76 Discussion on permit application site maps for consent agenda items, be moved to the Board meeting on
77 Wednesday due to lack of remaining time. The Board agreed.

78 **Discussion on technician/Inspector/water resource specialist position.**

79 Administrator Belfiori reviewed the memo in the packet regarding the position. This position would backfill the
80 work of the waters resource specialist and lake and stream specialist since part of their time will be devoted to
81 the targeted watershed program grant. The Board by consensus agreed to posting for the new position and
82 moving forward with the interview process.

83 **Discuss possible future workshop agenda items.**

84 Administrator Belfiori handed out a list of items the Board has asked to place of workshops. The Board decided
85 that each manager would rank the items and bring them back to the next workshop.

86 The workshop was adjourned at 5:05 p.m.

APPROVAL OF JUNE 11, 2014 REGULAR BOARD MEETING MINUTES

DRAFT

For Consideration of Approval at the June 25, 2014 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, June 11, 2014

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

Minutes

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ROLL CALL

Present: President Patricia Preiner, 1st Vice-Pres. Barbara Haake, and 2nd Vice-Pres. John Waller.

Absent: Secretary Harley Ogata and Treasurer Steve Wagamon (with prior notice)

Staff Present: Administrator Phil Belfiori, Permit Coordinator/Wetland Specialist Nick Tomczik, Water Resource Specialist Kyle Axtell, Office Manager Theresa Stasica, and Technical Specialist/Permit Reviewer Chris Buntjer.

Consultants: District Engineer Mark Deutschman and District Attorney Louis Smith from Smith Partners

Visitors: Bridget Osborn

CALL TO ORDER

President Preiner called the meeting to order, a quorum being present, at 9:00 a.m.

MOTION FOR ACTING SECRETARY

Motion by Manager Waller to appoint Manager Barbara Haake as Acting Secretary.

Manager Haake accepted and indicated a motion was not needed. President Preiner concurred and moved to the next agenda item.

SETTING OF THE AGENDA

District Administrator Belfiori added agenda items for Discussion and Information: Item 1 Update on Status of RCWD Rule Revision; and Item 2 Discussion on Permit Application Site Maps for Consent Agenda Items.

Motion by Manager Haake, seconded by Manager Waller, to adopt the agenda as amended. Motion carried 3-0.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the May 28, 2014, Board of Managers Meeting

Motion by Manager Waller, seconded by Manager Haake, to approve the minutes as presented.

38 Permit Coordinator Nick Tomczik requested a revision on page 5, line 85 at the very end: "He indicated in administration
39 the District did not take a position as to when or where those credits could be utilized by the municipality that under the
40 Districts stormwater rule, the credits may be used anywhere within the township."

41
42 **Manager Waller accepted the friendly amendment and Manager Haake seconded to approve the minutes as amended.**
43 **Motion carried 3-0.**

44
45 **Minutes of the May 28, 2014, Special Joint Workshop Meeting. Motion by Manager Waller, seconded by Manager**
46 **Haake, to approve the minutes as presented. Motion carried 3-0.**

47
48 **PERMIT APPLICATIONS REQUIRING BOARD ACTION**

No.	Applicant	Location	Plan Type	Recommendation
13-043	Century Farm N., Inc.	Lino Lakes	Land Development	Variance Request CAPROC 11 items

52 Permit Coordinator/Wetland Specialist Tomczik stated this was previously reviewed and approved by the Board on April
53 24, 2014. The applicant included some park property within their wetland buffer, which was previously dedicated and
54 removed from the plan. Therefore, the buffer that went along the public ditch system for the public wetland management
55 corridor has been changed to reflect the property that should not have been included in the project. The changes are
56 noted on page 20 and 21 of the packet in italic text. Page 21, under the second block of text, indicates the changes in the
57 area of the buffer. In essence, the type and need for the variance remains the same with the amounts changing with the
58 elimination of a portion of the involved property and limited function and value of the wetlands to the north. For that
59 reason, the applicant is looking for an amendment approval for the variance as well as the CAPROC.

60
61 Manager Haake stated this variance was already given to them. The width was 25 feet and is now 22 feet. She asked for a
62 map showing the lots that have been adjusted. Permit Coordinator/Wetland Specialist Tomczik stated the requirement is
63 for a minimum 25-foot buffer along the wetland boundary for the wetland management corridor.

64
65 Technical Specialist/Permit Reviewer Buntjer showed the map of the project area. Permit Coordinator/Wetland Specialist
66 Tomczik stated the presentation is showing several phases of the development, Century Farms, and that this is on one of
67 the final phases. In a previous phase, some of the parkland was dedicated so it is not the applicant's property and in an
68 arrangement with the City, they could utilize that property in the platting of the next phase. But the City curtailed the
69 amount of the property that was to be involved and that is reflected in what is now being shown.

70
71 Manager Haake asked for clarification where the park designation is shown. Permit Coordinator/Wetland Specialist
72 Tomczik used a map to point out where the proposed buffer was going to be. He stated by that being eliminated, there is
73 a reduction in the buffer. Technical Specialist/Permit Reviewer Buntjer showed the highlighted area where the buffer was
74 proposed to be removed.

75
76 Manager Haake asked if the buffer is going to be removed, will something still be required of the landowner so it does not
77 encroach. She asked if this was just for surveying purposes. Permit Coordinator/Wetland Specialist Tomczik indicated that
78 was for a plated subdivision. He stated this is not the applicant's property so they negotiated with the owner of that
79 property, in which they overstepped, so this is now consistent with what that landowner agreed to. Manager Haake asked
80 if this variance was so they could get a couple more houses. Permit Coordinator/Wetland Specialist Tomczik indicated
81 that was not necessarily true. The other property owner did not want their property encumbered by the wetland
82 management corridor, which is reasonable because they are not the applicant and the use of their property is at their
83 discretion.

85 Manager Haake stated this is wetland and she wondered whether the homes are going to be on pads. Technical
86 Specialist/Permit Reviewer Buntjer believed that was the case. This permit was previously given CAPROC and so this
87 change is only to alter these buffer areas. Manager Haake asked if they had anything that would hold them harmless.
88 Permit Coordinator/Wetland Specialist Tomczik did not see, in this case, that there is any greater threat to the District in
89 obtaining the easements.

90
91 Manager Waller noted as he read the report, there is no greater threat to the environment either. Manager Waller stated
92 there is also no greater input of phosphorus and if they were to fill in something where wetlands were lost, they would not
93 want to lose those hydrocarbon generators.

94
95 Manager Haake agreed and wondered if there was something in the requirements that tells them they cannot do anything
96 to this particular buffer, even though they have given them, for survey purposes, the encroachment. Permit
97 Coordinator/Wetland Specialist Tomczik stated that was correct. A requirement of obtaining the permit is to record the
98 easement. The easement would reflect these shaded areas as seen on the proposed condition. Technical Specialist/Permit
99 Reviewer Buntjer believed there is also a requirement for signage on the buffer areas. Permit Coordinator/Wetland
100 Specialist Tomczik indicated that was correct.

101
102 Manager Waller asked if the other landowner is the City, a public authority. Permit Coordinator/Wetland Specialist
103 Tomczik stated that was correct, that portion of the property was a previous negotiation with the developer for the
104 dedication of parkland. Manager Waller asked if this was still in the public ownership and was not going to become part of
105 a development for private use. Permit Coordinator/Wetland Specialist Tomczik stated that was his understanding.

106
107 **Motion by Manager Waller, seconded by Manager Preiner, to grant the amended variance and CAPROC for Permit**
108 **Application 13-043 in accordance with RCWD District Engineer’s Findings and Recommendations dated June 4, 2014.**

109
110 **ROLL CALL:**

- 111 **Manager Waller – Aye**
- 112 **Manager Haake – Nay**
- 113 **Manager Ogata – Absent**
- 114 **Manager Wagamon – Absent**
- 115 **President Preiner – Aye**

116
117 **Motion carried 2-1.**

118
119 Manager Haake stated this is the second variance and if they are trying to squeeze in more homes, she is opposed to that.
120 She believed they can follow the rules by not trying to optimize every single inch.

121

No.	Applicant	Location	Plan Type	Recommendation
14-019	City of Mahtomedi	Mahtomedi	Street & Utility Plan	Variance Request CAPROC 11 items

125 Permit Coordinator/Wetland Specialist Tomczik stated Pete Willenbring of WSB, as the City Engineer and project applicant
126 for the Phase 1 Historic District Improvements in Mahtomedi (hereafter “Street project”), has submitted a written request
127 for a variance for from District Rule C.6(d)(3) which states that “Offsite and/or regional BMPs must be sited in a
128 downstream location for the runoff volume leaving the project site prior to the Resource of Concern or secondly anywhere
129 within the same Resource of Concern Drainage Area that results in no greater mass of Total Phosphorus. The Street
130 Project is located within the White Bear Lake Resource of Concern (ROC) and the applicant is proposing to provide water

131 quality treatment for the project within the Lost Lake (ROC). The District Engineer evaluated the variance request per
132 RCWD Rule L for Permit 14-019 in the Request for Variance and Statement of Hardship (Exhibit A) dated May 16, 2014.
133

134 Technical Specialist/Permit Reviewer Buntjer stated several streets are being reconstructed and proposing treatment to the
135 south of the lake at Wedgewood Park. They are proposing a storm water reuse system so they will be pumping water out
136 of the pond and into two 500-foot infiltration trenches that have perforated pipe. The variance is because Wedgewood
137 Park is within the Lost Lake ROC drainage area and not within the White Bear Lake ROC drainage area. However, the Lost
138 Lake resource of concern drainage area does drain into the White Bear Lake ROC.
139

140 Permit Coordinator/Wetland Specialist Tomczik stated for this project he would like to run through the criteria and
141 response based on the applicants signed application for variance and Houston Engineering's memo in response to that
142 application.
143

144 (a) How substantial the variation is in relation to the RCWD Rule requirement(s);

145 Technical Specialist/Permit Reviewer Buntjer stated per practical difficulties criterion (a), the applicant has fully met the
146 Water Quality requirements including the preference for infiltration, except for the siting requirements. The proposed
147 project will result in no greater mass of Total Phosphorus reaching the White Bear Lake ROC than on-site BMPs.
148

149 (b) the effect the variance would have on government services;

150 Technical Specialist/Permit Reviewer Buntjer stated per criteria (b), issuance of a variance for the street project is not
151 expected to increase flooding (see criteria (c)) or have any negative effect on government services. The variance will
152 generally have a positive effect on governmental services in that the project will repair and maintain City streets.
153 Additionally, the project will treat stormwater within Wedgewood Park via infiltration reducing the flow to the
154 downstream storm sewer system and improving the water quality of Lost Lake and eventually White Bear Lake.
155

156 (c) whether the variance will effect a substantial change in the character of the watershed resources or will be a
157 substantial detriment to neighboring properties;

158 Technical Specialist/Permit Reviewer Buntjer stated Per criteria (c), which sets the criteria for consideration of whether the
159 variance will effect a substantial change in the character of resources within the watershed, the District Engineer used
160 three criteria to assess substantial change: 1) water quality, defined as the quantity of pollutants such as phosphorus and
161 suspended sediment leaving the site and the potential for degrading water quality downstream; 2) the presence of and
162 potential impact to special and impaired waterbodies as defined by various laws including the Minnesota Pollution Control
163 Agency stormwater program, whether a water body is impaired and related designations including Wild and Scenic or
164 Outstanding Natural Resource Value designations; and 3) flooding, the potential for flood damages or other adverse
165 hydrologic impacts.
166

167 In assessing whether a substantial change in the character of the watershed resources may occur, we considered, not
168 exclusively but as a measure of impact, the presence of and potential impact to the following:
169

- 170 • a 303(d) listed water body (i.e., an impaired water);
- 171 • a high quality or non-degraded wetland;
- 172 • a federally listed threatened or endangered species or state threatened, endangered or species of special concern
173 and their critical habitat;
- 174 • a Scientific and Natural Area as defined by the Minnesota Department of Natural Resources;

- 175 • resources protected from nondegradation as identified within 7050.0180 Nondegradation for Outstanding
- 176 Resource Value Waters; and
- 177 • Other generally sensitive resources.

178
 179 White Bear Lake, which receives project drainage, is listed on the Section 303(d) impaired water list for mercury, but not
 180 for nutrient impairment. Lost Lake, the ROC that receives flow from the proposed BMPs, is not listed on the Section
 181 303(d) impaired water.

182
 183 The construction of the project is not expected to cause an adverse impact to White Bear Lake, or to the one wetland,
 184 known as Neville Wetland, which is also within the project area. The project is not increasing impervious area and will
 185 maintain the existing drainage patterns. The applicant is proposing sump catch basins prior to discharge into White Bear
 186 Lake and Neville Wetland. Thus, while an opportunity is lost to improve water quality of the direct run-off to White Bear
 187 Lake, the water quality is not expected to decrease.

188
 189 Additionally, while Lost Lake is a separate ROC, White Bear Lake is immediately downstream of Lost Lake. The District has
 190 completed a P8 model to estimate the level of water quality treatment occurring under existing conditions within Lost
 191 Lake prior to reaching White Bear Lake. The results indicate that Lost Lake reduces the annual total phosphorus mass
 192 moving through Lost Lake to White Bear Lake by 65%. Therefore, a BMP built within the Lost Lake ROC would need to
 193 provide approximately three times the level of treatment of a BMP within the White Bear Lake ROC or the amount of mass
 194 treated by BMPs located within the Lost Lake ROC needs to be three times more to provide equivalent phosphorus mass
 195 reduction to White Bear Lake. The proposed BMP within Wedgewood Park is sized to provide three times the water
 196 quality treatment as required for the project.

197
 198 None of the other resources identified above are located immediately downstream of the site.

199
 200 Per criteria (c) and whether issuing the variance has a negative effect to the neighboring properties, we applied the
 201 following criteria:

- 202
- 203 • Whether granting the variance causes or contributes to a change in the 100-year floodplain elevation immediately
- 204 downstream of the project site;
- 205 • The potential occurrence of flood damages to adjacent properties;
- 206 • The anticipated increase in hardship downstream (e.g., caused by peak flow and flood duration); and
- 207 • Other similar related criteria.

208
 209 Since the applicant is not increasing the impervious area, or substantially changing drainage patterns, the proposed
 210 variance will have minimal effect of flood elevations.

211
 212 White Bear Lake (Tier 1) and Lost Lake (Tier 2) are the two resources of concern affected by this variance. Tier 1 lakes are
 213 primarily used for public recreation and are a high quality resource for fisheries and wildlife. Tier 2 lakes have the
 214 opportunities to provide passive public recreation opportunities including aesthetic enjoyment and wildlife habitat. The
 215 goal of the RCWD Surface Water Management Plan for Tier 1 lakes is to maintain or fully restore the quality of the lakes for
 216 their designed uses. The goal for Tier 2 lakes is to improve the quality of the lakes in order to better support aquatic life
 217 and enhance the passive recreation experience. Granting of this variance will improve the water quality of both ROCs in
 218 accordance with District goals and will not affect the beneficial use of these resources.

219
 220 Permit Coordinator/Wetland Specialist Tomczik stated where the project is on the map, it drains to White Bear Lake. But
 221 the place where the applicant wants to place the treatment is in Wedgewood Park, which drains to Lost Lake. According

222 to their rule, the treatment is to be in the same ROC. But, Lost Lake then flows into White Bear Lake so their engineer has
223 calculated what would be necessary to have the same equivalent of phosphorus for treatment. He explained that what
224 happens in Wedgewood Park would be three times as aggressive in treatment providing the equivalent to White Bear Lake.
225

226 (d) whether the practical difficulty can be alleviated by a feasible method other than a variance (economic
227 considerations play a role in the analysis under this factor);

228 Technical Specialist/Permit Reviewer Buntjer stated per criteria (d) an assessment of whether the practical difficulty can be
229 alleviated by a feasible method other than a variance (economic considerations play a role in the analysis under this factor)
230 is necessary. The variance was created by the occurrence of two conditions:

- 231 a) First condition is the need of the City to maintain the roads and infrastructure within the Historic District of
- 232 Mahtomedi and the lack of opportunity to provide water quality treatment due to the physical conditions within
- 233 the project.
- 234 b) Second condition is the revision of the District’s stormwater requirements in 2013.
- 235

236 The physical conditions of the project include a fully developed project area, on a slope immediately adjacent to White
237 Bear Lake, a narrow right-of-way in the project area limits and high water table. The City of Mahtomedi recognized these
238 difficult conditions and completed a regional study in 2011 identifying water quality treatment options. The Wedgewood
239 Park underground treatment system was identified as a feasible option to meet District water quality treatment
240 requirements for projects within the Historic District of Mahtomedi. Stormwater from the project area flows directly to
241 the White Bear Lake ROC. Stormwater from Wedgewood Park flows to the Lost Lake ROC and eventually White Bear Lake.
242 In 2013, the District revised its stormwater rules to require water quality treatment for a project within the same ROC
243 drainage area (Rule C. C.6(d)(3)).
244

245 (e) how the practical difficulty occurred, including whether the landowner created the need for the variance; and

246 Technical Specialist/Permit Reviewer Buntjer stated per criteria (e), consideration of how the practical difficulty occurred,
247 including whether the landowner created the need for the variance requires consideration. The District Engineer finds that
248 the current landowner did not cause the situation that lead to the implied practical difficulty. The variance was created by
249 the need for road and infrastructure maintenance and the revision to District stormwater requirements. The applicant
250 could not maintain the roads and infrastructure within the Historic District, which would eliminate the need for the
251 variance, however, this is not considered a prudent option.
252

253 (f) whether in light of all of the above factors, allowing the variance will serve the interests of justice.

254 Technical Specialist/Permit Reviewer Buntjer stated in consideration of criteria (f), some determination of whether in light
255 of all of the above factors, allowing the variance will serve the interests of justice is necessary. This criterion lies largely in
256 the Board’s domain as it involves judgments of a non-technical nature. Our criterion for assessing this portion of the
257 practical difficulties standard is the ability or inability of other permit applicants with similar site conditions to comply with
258 the Rule C.6(d)(1), BMP siting requirements. Other applicants have had the ability to feasibly meet this requirement onsite
259 because the site constraints presented here were not evident.
260

261 Manager Haake asked where the chambers along the roadway will be installed. Technical Specialist/Permit Reviewer
262 Buntjer used a map to show the locations.
263

264 Manager Haake asked whether there had been an educational program with residents regarding what is being put on the
265 lawns or if they had a community meeting or indicated they should be controlling fertilization of their land. Manager
266 Waller thought the green color of the lake could be some other type of vegetation other than algae.
267

268 **Motion by Manager Waller, seconded by Manager Haake, to grant the variance for Permit Application 14-019 Phase**
269 **One for the Historic District Improvements of Mahtomedi. Motion carried 3-0.**
270

271 **Motion by Manager Waller, seconded by Haake, to CAPROC Permit #14-019 Phase One Historic District Improvements**
272 **for Mahtomedi in accordance with RCWD District Engineer’s Findings and Recommendations dated June 4, 2014.**
273

274 Permit Coordinator/Wetland Specialist Tomczik thought it was important to note on page 25 of the packet, the second
275 stipulation is that this project is intended for some of the future phases of the Historic District. The District rule does not
276 have the volume banking that it used to. They took that out to align with the MS4 permit and the concept of resources of
277 concern. The method put into the rule to do that was through a Comprehensive Stormwater Management Plan (CSMP)
278 so while there may be access credit that could exist in this location, and they are not denying its potential existence, the
279 way for an applicant to have it formalized with the Board is through that Comprehensive Plan and approval and
280 agreement of it. At this point, that does not exist. They can recognize it for this project but as the next phase comes in,
281 they could potentially use this and have to prove to the district at that time or proceed as this stipulation indicates in the
282 packet to get the CSMP in order.
283

284 Manager Haake asked if this should be included in the motion. Permit Coordinator/Wetland Specialist Tomczik stated it is
285 in the report and he just wanted the Board to be aware of this. He did not think it needed to be in the motion.
286

287 **Motion carried 3-0.**
288

289 **CONSENT AGENDA**

290 The following applications have been reviewed by the District Engineer and Staff and will be acted upon without discussion
291 in accordance with the Engineer’s Recommendation unless a Manager or the Applicant or another interested person
292 requests opportunity for discussion:
293

294 **Table of Contents**

295 **PERMIT APPLICATIONS REQUIRING BOARD ACTION**

No.	Applicant	Location	Plan Type	Recommendation
14-020	City of Circle Pines	Circle Pines	Street & Utility Plan	CAPROC 5 items

299 Technical Specialist/Permit Reviewer Buntjer stated this is a City of Circle Pines street improvement project. They are
300 reconstructing several streets and the project is approximately four acres in size. They are also proposing a stormwater
301 reuse project so they will be pumping water out of the ditch and into several perforated pipes in the park area.
302

303 Technical Specialist/Permit Reviewer Buntjer reviewed the plans with the Manager.
304

305 Permit Coordinator/Wetland Specialist Tomczik stated this has the potential to have excess credit and if the applicant
306 wants that to be recognized by the Board, it is in need of a Comprehensive Stormwater Management Plan. That is one of
307 the stipulations on page 35.
308

309 **Motion by Manager Waller, seconded by Manager Haake, to approve CAPROC approve Permit application 14-020,**
310 **2014 Street and Utility Improvement Project, Circle Pines. Motion carried 3-0.**

311

312 **OPEN MIKE – LIMIT 12 MINUTES.** Any RCWD resident may address the Board in his or her individual capacity, for up to
313 three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the
314 record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on
315 items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming
316 agenda.

317

318 There were no comments made at Open Mike.

319

320 **ITEMS REQUIRING BOARD ACTION**

321 **1. Consider Acceptance of Amended Basic Water Management Petition (Project 2013-11). (Phil Belfiori)**
322 Administrator Belfiori explained this is related to the acceptance of Amended Basic Water Management Project.
323 He stated on August 28, 2013, the RCWD Board of Managers, through Resolution 2013-23, accepted a petition
324 from the Cities of New Brighton and Saint Anthony for the establishment of a phased basic water management
325 project in the Ramsey County Ditches 2, 3 & 5 drainage area to develop a comprehensive and integrated strategy
326 for stormwater management, flood damage protection and water quality enhancement and initiated the New
327 Brighton/Saint Anthony Basic Water Management Project (Project number 2013-01). Through the process, the
328 City of Roseville has participated in the project meetings and has now chosen to join the petition and become
329 officially involved as a partner in the project.

330

331 Administrator Belfiori stated the RCWD has recently been awarded a \$3,000,000 Targeted Watershed
332 Demonstration Grant from BWSR's Clean Water Fund and some of the grant funds have been targeted for use to
333 implement two major projects, Hansen Park and Mirror Lake, identified within Phase 1 of the Basic Water
334 Management Project. This has created a need to expedite the implementation of the Hansen Park and Mirror
335 Lake projects outside of the planned phasing in the original petition.

336

337 Administrator Belfiori stated the Mayors and City Council Members from New Brighton and Saint Anthony
338 wanted him to pass along their congratulations on the Grant award and also the deep gratitude they have for the
339 Board of Managers for their leadership to tackle this very important flood control and water quality issue that has
340 been in place in their communities for several decades.

341 Administrator Belfiori noted this resolution allows the City of Roseville as a joint petitioner. It allows
342 implementation of the Hansen Park project and the Mirror Lake project without delay. It acknowledges the local
343 cost allocation for Hansen Park and Mirror Lake between the TWD grant and RCWD-derived funds and allows the
344 RCWD to proceed to Phase 2 & 3 concurrently for other project components identified under the petition
345 process. Staff recommends approval of Resolution 2014-20 which allocates costs for the Hansen Park and Mirror
346 Lake projects, as identified in the petition process, between the BWSR Targeted Watershed Demonstration Grant
347 and RCWD-derived funds (no local municipality cost allocation at this time) and accepts the amended joint Basic
348 Water Management Petition from the Cities of New Brighton, Roseville, and Saint Anthony and directs further
349 proceedings as outlined in the petition.

350

351 **Motion by Manager Haake, seconded by Manager Waller, to approve Resolution 2014-20 accepting the**
352 **Amended Basic Water Management Petition (Project 2013-11).**

353

354 **ROLL CALL:**

355 **Manager Waller – Aye**

356 **Manager Haake – Aye**

357 **Manager Ogata – Absent**

358 **Manager Wagamon – Absent**
359 **President Preiner – Aye**

360
361 **Motion carried 3-0.**

362
363 **2. Consider Approval of BWSR Targeted Watershed Demonstration Grant Agreement and Work Plan and**
364 **Memorandum of Understanding with Ramsey County. (Phil Belfiori)**

365 District Administrator Belfiori stated on May 14, 2014, staff provided the Board with a high-level summary of the
366 work plan components for this project. Since that time, staff has completed work to build out a final draft work
367 plan, timeline, and measureable goal statement as required by BWSR. On May 27, 2014, New Brighton’s City
368 Council adopted a resolution directing its staff to work with the RCWD toward developing access for purposes of
369 design and construction of projects within Hansen Park. Saint Anthony’s City Council will be following suit on
370 June 10, 2014. The Ramsey County Board will be considering the memorandum of understanding on June 10,
371 2014. BWSR Clean Water Fund Grant Policy requires that the RCWD commit to 25 years of operation and
372 maintenance of any projects constructed under this program. This is similar to requirements placed on the RCWD
373 related to the Oneka Ridge Golf Course Stormwater Reuse Irrigation Project. This assurance will be obtained from
374 our landowner project partners as part of the project design phases and will be provided to BWSR prior to project
375 construction. Staff recommends approval of Resolution 2014-21, which approves the grant agreement,
376 authorizing the Administrator to sign and submit to BWSR; approves the grant work plan and associated
377 documents, authorizing staff to submit to BWSR; and, approves the MOU with Ramsey County, authorizing the
378 Board President to sign.

379
380 Water Resource Specialist Axtell made a presentation to the Board on the grant budget plan. He stated the total
381 cost estimate is \$7.2 million. The grant aspects are only related to water quality and they are not talking about or
382 reporting to BWSR on the flood control aspects of the project. The total cost related to the grant is estimated at
383 \$5.06 million. He stated the first overall goal on the BWSR Work Plan Project Goal summary is they are looking to
384 accomplish 25% - 40% of the TP load reduction goal to Pike Lake and South Basin on Ling Lake. The overall
385 second goal is to reduce annual sediment transport through Middle Rice Creek by 25% - 35%. Specific pollutant
386 reduction estimates are given for each BMP proposed in the BWSR work plan and these are estimates only and will
387 change as project designs are finalized. Financial constraints, permitting issues and/or sediment contamination
388 may present future challenges affecting project design and resulting pollutant removal efficiency. Benefits of the
389 Carp Management activities are not included in these numbers. They do not know what to do yet with the carp.
390 He reviewed the BWSR work plan estimated timeline with the Board.

391
392 Manager Haake stated these are going to end up being like sediment basins. They already have a couple they are
393 responsible for and it costs quite a bit to maintain them. She wondered if they have discussed having New
394 Brighton or the areas help, in the future, with some of the costs on this. She thought there had to be some
395 education to the residents so they can minimize the sediment going into the water. Water Resource Specialist
396 Axtell stated Houston Engineering has put together some rough numbers for O&M costs. The way he would look
397 at this, is once they get a handle on what the cost will be for the projects, they can put together estimates on how
398 fast these will fill up. It was noted that BWSR is most interested in the first 25 years. He thought they will have to
399 look at those costs and talk with their partners about those costs as BWSR will be looking at the RCWD to
400 provide that maintenance as part of the work plan under consideration today.

401
402 District Engineer Deutschman stated maintenance is going to be an issue. They have done some initial estimates
403 on what the maintenance costs might be and he felt the amounts will be worked out with communities in the
404 funding arrangement. One thing that would seem to make sense is if Rice Creek is investing the money up front in

405 terms of just getting the projects constructed that the cities take on the maintenance obligations into the future.
406 There will be discussions about this and it will have to be worked out.

407
408 President Preiner thought if the cities want to have the work done, they will need to come forward.

409
410 District Administrator Belfiori stated this project, like many in more recent history, integrates education and
411 outreach into every component of the project development. It is actually budgeted into the project component so
412 all of the work plans have education, outreach, and communications components. District Engineer Deutschman
413 stated they are in discussions with the City about establishing a Water Management District in this particular area.

414
415 Manage Waller stated they have used those extra small special taxing districts not just for the drainage issues, but
416 occasionally for lakes for water quality issues so that is not anything new and is expected to be explored.

417
418 ***Motion by Manager Waller, seconded by Manager Haake, to approve Resolution 2014-21 Approving BWSR***
419 ***Targeted Watershed Demonstration Grant Agreement and Work Plan and Memorandum for Understanding***
420 ***with Ramsey County.***

421
422 **ROLL CALL:**

423 ***Manager Waller – Aye***

424 ***Manager Haake – Aye***

425 ***Manager Ogata – Absent***

426 ***Manager Wagamon – Absent***

427 ***President Preiner – Aye***

428
429 ***Motion carried 3-0.***

430
431 **3. Consider HAB Aquatics Solutions, Inc. Pay Request #1 for \$417,648.14 Bald Eagle Lake Alum Treatment.**
432 **(Phil Belfiori)**

433 District Administrator Belfiori stated on February 4, 2014 the RCWD Board of Managers awarded a contract to
434 HAB Aquatic Solutions, Inc. to implement the Bald Eagle Lake Alum Project (Resolution No. 2014.04). The total
435 contract price was \$878,991.26. Phase 1 of the project, consisting of approximately one-half of the total work, was
436 completed on May 15, 2014. Phase 2 of the project will be completed in 2016. HAB has submitted an invoice for
437 services rendered for approximately one-half of the total contract price totaling \$439,495.63. The project engineer
438 has reviewed the invoice, and recommended payment, less retainage, totaling \$417,648.14. Staff is in the process
439 of submitting the Clean Water Partnership (CWP) loan disbursement request documentation for the \$200,000 in
440 loan dollars that was authorized as part of the Board’s previous approval of the CWP loan agreement/work plan.

441
442 ***Motion by Manager Haake, seconded by Manager Waller, to approve Partial Pay Request #1 for payment to***
443 ***HAB Aquatic Solutions, Inc. for the Bald Eagle Lake Alum Project in the amount of \$417,648.14. Motion***
444 ***carried 3-0.***

445
446 **4. Consider Check Register dated 6/11/14, in the amount of \$39,155.81, prepared by HLB Tautges Redpath.**

447
448 ***Motion by Manager Haake, seconded by Manager Waller, to approve check register dated June 11, 2014, in the***
449 ***amount of \$39,155.81, prepared by HLB Tautges Redpath. Motion carried 3-0.***

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ITEMS FOR DISCUSSION AND INFORMATION

1. Update on Status of RCWD Rule Revision

Permit Coordinator/Wetland Specialist Tomczik stated the District has continued work in the revision of the RCWD rules. As you may recall, under the last revision the rule language was not changed to recognize the updated precipitation events of Atlas 14. The inclusion of Atlas 14 is one of the primary items of the proposed rule revision as well as correction to the landscape scale Wetland Management Corridor (WMC) mapping and other housekeeping items.

Houston Engineering completed three memos, which study these issues. The first memo dated April 2, 2014 addresses the use of Atlas 14 in the district wide modeling program. The second memo dated April 21, 2014 reviews the landscape scale WMC corridor on two subject properties, which were included in the map based on proposed development. (The development of this memo was in response to concerns regarding map accuracy by the City of Lino Lakes in consideration of development on a particular parcel.) The third memo dated May 14, 2014 considers the implication of adopting Atlas 14 into the regulations. These memos provide a base for the major contemplated changes to the rule.

District Engineer Deutschman stated the majority of the proposed rule revisions are outlined in the summary. The proposed revisions also include some relative small changes in text with the intent of clarifying items for the reader.

Manager Haake asked for clarification on what Atlas 14 is. Permit Coordinator/Wetland Specialist Tomczik stated Atlas 14 is the history of the precipitation events for the last 50 years and brings it forward as information that engineers can use in their documents. He stated this is a factual presentation of what is actually happening. There has always been distinction or some subjectiveness for the FEMA mapping. This is the best information the District has.

Manager Haake asked how they are getting this information out to the communities. Permit Coordinator/Wetland Specialist Tomczik stated the District is going forward with the intent to adopt. They have proposed meetings with each of the counties and invited all engineers and administrators from the counties and municipalities and MnDOT to participate and hear what materials the District has to share with them as they consider the implications. They are hoping the introduction and noticing of the rule revision will help stimulate some good comments to the District.

Manager Waller asked whether the cities will change in their rules to match the District's once they go through the process of a rule change. Permit Coordinator/Wetland Specialist Tomczik stated they will have to recognize the District regulations.

Permit Coordinator/Wetland Specialist Tomczik reviewed the changes with the Board:

Rule C Stormwater Management Plans

- Clarification of the regulatory threshold
- Conversion of text to Atlas 14
- Maximum untreated stormwater to leave public linear project untreated
- Effective treatment option of impervious disconnect for residential
- Updated table C5 soil type & infiltration rates
- Clarification of extended permit terms and regional facility use

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Rule D Erosion & Sediment Control Plans

- Clarification that mill, reclamation and overlay are not regulated
- Addition to demonstrate that activity does not increase peak runoff and no adverse impact during critical flood event

Rule F Wetland Alteration

- Correction to Wetland Management Corridor (WMC) map
- Adjusted language for defining site specific WMC
- Addition of "marginally degraded" to replacement table
- Addition allowing for reduced buffers when there is compelling need and a supportive TEP recommendation
- Clarification that stormwater BMPs may be in the WMC buffer

Permit Coordinator/Wetland Specialist Tomczik stated the Board is also asked to consider adding a declaration of maintenance for ditch systems.

Manager Haake stated she would like to go with the 45-day notice. Manager Waller asked about the drainage ditches and how a maintenance agreement will work with the highway department. He stated they have a lot of major crossings with the road authorities. The city or county or State do repair their roads and occasionally, there has been a change in Legislation as to what the authority was. He remembered voting no against acceptance of this and asked staff to check on this for future discussion.

Manager Waller also agreed to the 45-day notice. District Engineer Deutschman stated he felt they are much more able to work with people and the Board has been very aggressive in directing them to develop As Constructed Conditions so they are in a much better position to engage and help establish the culvert elevation.

2. Discussion on Permit Application Site Maps for Consent Agenda Items

District Administrator Belfiori stated this is a carryover from the discussion at the workshop and staff is trying to get some initial brainstorming from the Board for discussion on the permit application site maps. He stated they could include project maps in the meeting packets for the Board's review prior to the meetings. District Administrator Belfiori asked for Board input on what could be added to the packets in order to make some of the items clearer and easier to discuss.

Manager Haake stated she would like the maps included because they would be very helpful. Manager Waller thought maps were helpful.

Technical Specialist/Permit Reviewer Buntjer pointed out some of the highlights that could be included in maps for clarity. He wondered if anything else could be helpful for the Board. Manager Haake thought the highlights should also be explained as well as pointed out on the maps.

3. District Engineer Update and Timeline

District Engineer Deutschman asked the Board if they had any questions regarding the report.

4. Manager's Update

Manager Waller stated he was at the Advisory Committee meeting in June and presentations were made by staff and did not see any items of concern. They had a presentation of the Forest Lake project by the City and that

543 went well. It seems like the City is going to improve water quality to Clear Lake with the new reuse of the parking
544 lot on the north end.

545
546 Manager Haake stated the MAWD Summer Tour is going to be held in Stillwater, June 18 to June 20. It will be
547 going over many different things about the history itself, the scenic river, and a river tour as well. At the end of the
548 workshop, they were given a piece of paper about a possible workshop agenda items. She went over it thought
549 the three items about policy could be combined. Another item is one-stop shopping and she did not know if they
550 would be able to do this but thinks it should be discussed.

551
552 **ADJOURNMENT**

553 ***Motion by Manager Haake, seconded by Manager Waller, to adjourn the meeting at 10:41 a.m. Motion carried 3-0.***

554

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents

Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
14-018	OP3 Headwaters, LLC	Forest Lake	Land Development	CAPROC 8 items
14-031	Rapid Press Printing and Copy Center Inc.	Forest Lake	Final Site Drainage	CAPROC 6 items
14-048	Koch Pipeline Company, LLC	Centerville	Final Site Drainage	APPROVE

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 17 and 18, 2014.

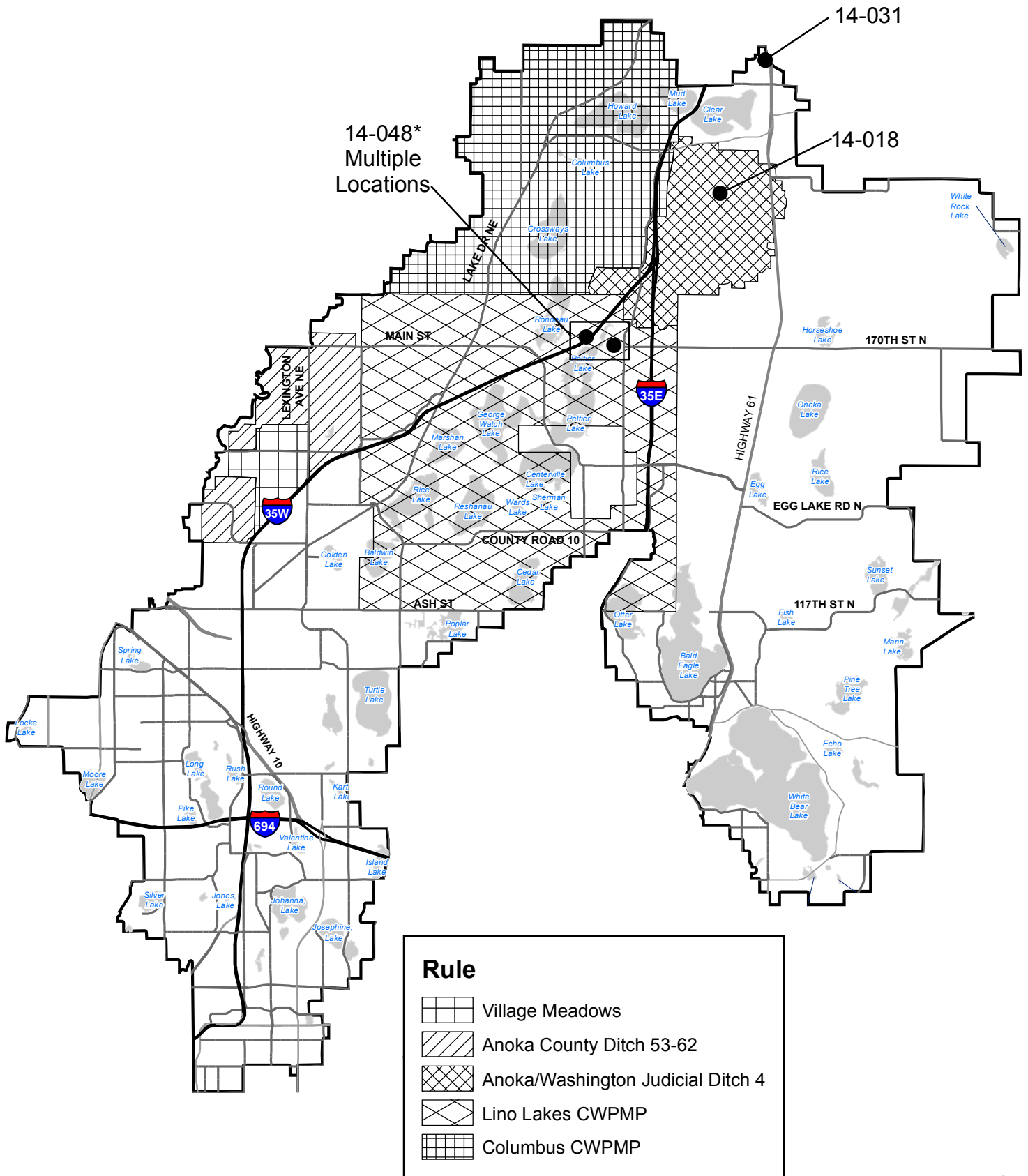
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**

June 25, 2014

It was moved by _____ and seconded by _____ to Approve, Conditionally Approve Pending Receipt Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in accordance with the District Engineer's Findings and Recommendations, as contained in the Engineer's Findings and Recommendations, as contained in the Engineer's Report dated June 17, 2014 and June 18, 2014.

TABLE OF CONTENTS

<u>Permit Application No.</u>	<u>Applicant</u>	<u>Page</u>	<u>Recommendation</u>
Permit Location Map		23	
14-018	OP3 Headwaters, LLC	24	CAPROC
14-031	Rapid Press Printing and Copy Center Inc.	31	CAPROC
14-048	Koch Pipeline Company, LLC	37	APPROVE





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

14-018

Permit Project Name:

Headwaters 8th Addition

Applicant:

Tim Brown
OP3 Headwaters, LLC
11455 Viking Drive Suite 350
Eden Prairie, MN 55344
Ph: 612-353-3305
Tim.Brown@ExcelsiorLLC.com

Deb Ridgeway
OP3 Headwaters, LLC
11455 Viking Drive Suite 350
Eden Prairie, MN 55344
Ph: 612-353-3307
Deb.Ridgeway@ExcelsiorLLC.com

Consultant:

Melissa Barrett
Kjolhaug Environmental Services
26105 Wild Rose Lane
Shorewood, MN 55331
Ph: 952-401-8757
Fx: 952-401-8798
melissa@kjolhaugenv.com

Fran Hagen
Westwood Professional Services
7699 Anagram Drive
Eden Prairie, MN 55344
Fx: 952-937-5822
fran.hagen@westwoodps.com

Project Name: Headwaters 8th Addition

Purpose: LD – Land Development; Plan Outlot A, Headwaters 7th into 54 single family residential lots

Site Size: Parcel is 27.27± acres, with 27.27± acres of disturbed area and 11.6± acres of new impervious surface area.

Location: Southwest of the intersection of 200th Street North and Fenway Avenue North, Forest Lake

T-R-S: NE ¼ Section 30, T32N, R21W

District Rule: C, D, E, F - Anoka/Washington Judicial Ditch 4 CWPMP

Recommendations: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
 - (g) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).
 - (i) Provide a stormwater pollution prevention plan.

Administrative

2. Send one final, signed full sized plan set to the District, and e-mail a pdf copy to both the District and the District Engineer.

3. If required by the City of Forest Lake, the applicant must submit a draft legal document providing satisfactory form and description granting ponding and flowage easements over all onsite ponds, wetlands, and other hydrologic features.
4. Per Rule C.10(d), the permittee must convey to the District a conservation easement over all buffer and wetlands within the final Wetland Management Corridor (WMC) that is acceptable to the District.
5. The applicant must file on the deed a declaration in a form approved by the District establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC.
6. The applicant must submit a Declaration of Restrictions and Covenants over the area utilized for mitigation, Declaration for Wetland Buffer adjacent to the delineated wetland edge within the final WMC, and a Declaration for Maintenance of Stormwater Management Facilities for proposed onsite stormwater management and pretreatment features, each as acceptable to the District.
7. The applicant must submit a copy of receipt from County Recorder and signed/notarized legal document(s).
8. The applicant must submit a surety \$107,550 (27.27 acres of land disturbance, 92,638 cubic feet of stormwater treatment, 6,598 cubic yards of floodplain mitigation and 0.092 acres of wetland mitigation) along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5,000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. The applicant must provide an as-built survey of the flood plain mitigation area to the District for verification of compliance with the approved plans.
2. An as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) is to be submitted to the District for verification of compliance with the approved plans before return of the surety.
3. The wetland buffer must be indicated by permanent, freestanding markers at the buffer upland edge, with a design and text approved by District staff in writing. After installation, provide the District with a map showing the location of the markers and their GPS location points.

Exhibits:

1. Preliminary plan set containing sheets 1-12 of 12, dated 6-6-2014 and received 6-9-2014.
2. Permit application, dated 3-4-2014 and received 3-4-2014.
3. Permit application checklist, undated and received 3-4-2014.
4. Preliminary Stormwater Runoff Calculations, including project narrative, pond volume analysis, HydroCAD modeling for the 2, 10, & 100 year rain events for the existing and proposed conditions, and existing and proposed drainage maps, dated 2-28-2014 and received 3-4-2014.
5. Preliminary Stormwater Runoff Calculations, including project narrative, HydroCAD modeling for the 2, 10, & 100 year rain events for the existing and proposed conditions, 2.5-inch NURP storm, and existing and proposed drainage maps, dated and received 4-25-2014.
6. Geotechnical report, dated 7-11-2005 and received 3-4-2014.
7. Wetland permit application, dated 3-3-2014 and received 3-3-2014.
8. WCA Notice of Application, dated 3-5-2014.
9. Email – Wetland Application Withdrawal, dated 3-24-2014 and received 3-24-2014.

10. Wetland permit application, dated 5-6-2014 and received electronically 5-6-2014, hard copy received 5-7-2014.
11. WCA Notice of Application, dated 5-8-2014.
12. WCA completeness checklist, dated 5-8-2014.
13. Delineation Addendum & Wetland Permit Application Addendum, Headwaters 8th Addition, Forest Lake, MN dated 6-6-2014 and received electronically on 6-6-2014.
14. Wetland response by Kjolhaug Environmental Services dated 6-6-2014 and received 6-9-2014.
15. File 13-091.
16. File 13-146R.

Findings:

1. Description – The project is for the land development of a 27.27± acre parcel into 54 lot residential subdivision, which also involves the construction of new roads, and two stormwater ponds designed to treat runoff from the proposed roads and regionally existing roads (13-091) for the adjacent LILA School (13-092). The site does not contain any existing impervious area. The site’s stormwater runoff will continue to flow to the west into a wetland, and then off-site into JD4, and ultimately to the Upper Rice Creek with Peltier Lake being the Resource of Concern. The applicant has submitted an \$11,475 application fee, which corresponds to 11.6± acres of new/redeveloped impervious surface, 27± acres of disturbed area, and floodplain mitigation.
2. Stormwater – The applicant is proposing the BMPs as described below for the project :

Proposed BMP Description	Location	2.5-inch NURP Volume AF (acre-feet)	Dead Storage Volume (AF)
North Pond (Reviewed under permit 13-091)	Northwest corner of the project area	4.408±*	8.22±
South Pond	Southwest corner of the project area	0.563±	0.665±

* Includes volume requirement from 13-091 Headwaters 7th and current permit within the contributing drainage area (2.972± AF) and the 13-092 LILA school (1.436± AF).

Soils on site are primarily HSG D sandy lean clays (CL). Thus, infiltration is not considered feasible and the NURP ponds are acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 2.2-inches over the new/reconstructed area (11.6± acres) for a total requirement of 2.13± acre feet, however the storm water design criteria C.9(d)(2), which requires dead storage from the 2.5-inch storm governs and has been met. Skimming has been provided at the outlet structures. Approximately 97% of the project has been treated. Untreated impervious surface has been minimized to a small portion of the rear roof area (which do not generate TSS), thus additional removal of TSS is not required. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(d).

The North Pond was reviewed and has CAPROC status under permit 13-091. The HydroCAD modeling under 13-091 sized the pond assuming full build out conditions in the contributing drainage area (which included a portion of this project area). The HydroCAD modeling submitted under this permit application is a refinement of the current proposed project area from the previously reviewed calculations and considered the most current, but does not change the previous approval; compliance was demonstrated under both reviews.

Drainage Area	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
To wetland	48.29	29.03	103.18	60.34	179.92	104.87

The project is not located within the Flood Management Zone and the project has met the Rule C.7 rate control requirements.

The project drains to a 6 acre wetland which has been classified as Moderately Susceptible. The wetland elevation is controlled by a culvert under 200th St. N and since the peak rates have been reduced, the bounce and inundation period for this wetland is in compliance with Rule C.8.

The applicant has complied with the freeboard requirements of Rule C.9(g).

3. Wetlands – The proposed development is within the Anoka/Washington Judicial Ditch 4 CWPMP, although JD-4 is not within the property boundary. All ditches within the property are private.

Preliminary information for the wetland delineation was received on 10-17-2013. An on-site TEP visit was held on 11-1-2013 to review wetlands identified within the non-cultivated areas prior to the end of the growing season. An official wetland delineation report was received on 11-25-2013, which included an aerial photo review for the cultivated areas. An additional TEP was held on 12-30-2013, and it was determined that the status of the most westerly area of the parcel is inconclusive, as it wasn't identified as wetland, but was mapped with an organic hydric soil and not historically farmed. It was decided that the scope of the wetland delineation should change, and the applicant would provide a revised map indicating the change in scope of the wetland delineation. The wetland delineation with a reduced project boundary scope, which removed this most westerly parcel of land, was approved on 1-30-2014.

A second wetland delineation for the most westerly parcel of land was included within the wetland permit application package, and was received on 5-7-2014. The wetland delineation was noticed to the TEP and the comment period closed on 5-30-2014. A second on-site TEP visit was held on 5-28-14 to review the additional wetland delineation. The TEP commented that the western boundary should be extended to the western Area of Investigation boundary, that the northern boundary should be extended to abut Wetland 1, and that the Area of Investigation should be extended to the east to include the private drainage ditch, as it wasn't included in the previously approved wetland delineation. The applicant has responded to these TEP comments.

The most easterly ditch and adjacent wetlands are a hydrologically manipulated historic wetland complex. The southern portion of the most easterly ditch now exhibits wetland characteristics that were likely not present prior to ditch construction. The TEP observed noticeable elevation changes and a transition from organic soils to mineral soils that further supports that the most southerly end of the eastern ditch was created in upland, the purpose of which was not to create a wetland. Additionally, no wetland signatures are observable on the historic aerial photography within the southerly end of the eastern ditch. For these reasons, the TEP noted that the wetland identified within the southern end of the easterly ditch meets the definition of an "incidental" wetland" and is therefore not within the scope of the Wetland Conservation Act, as described in Mn Rule 8420.0105 Subp. D.

A wetland permit application and a MnRAM functional analysis was received on 5-7-2014 and noticed to the TEP. The applicant has provided alternatives in avoidance and minimization of wetland impact. The applicant has provided documentation for and requested sequencing flexibility on Wetland 3. The applicant has demonstrated that Wetland 3 has been degraded by annual farming practices, and that replacement of it will result in a gain in wetland function and value. The applicant has demonstrated compliance with the sequencing criteria of MN Rule 8420.0520.

The applicant proposes 2,008 SF of wetland impact to a severely degraded, farmed wetland. Mitigation obligations for the project total 4,016 SF (replacement ratio is 2:1 for a severely degraded wetland outside of the WMC). The applicant will mitigate on-site through vegetative restoration of a severely degraded wetland and native upland buffer, which will occur prior to or at

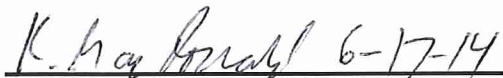
the same time as the development. On-site mitigation will provide a total of 7,565 SF of credit. This exceeds the mitigation requirement by 3,549 SF. The excess credit will not be banked.

The final WMC is applied to the site and will include the wetland mitigation, buffers and the large wetland complex on the west side of the site. Within the final WMC, a small strip of land adjacent to the west of the ditch is hydrologically altered by the ditch, and did not meet wetland criteria. This area is to be included within the final WMC but due to the narrow width, no buffer seeding / management will take place, and instead the WMC buffer will be maintained on the south side of the entire wetland complex. The entire WMC will be placed under conservation easement.

A vegetation management plan and a 5-year monitoring plan has been provided for the wetland restoration and associated buffers as well as the WMC. The applicant has provided performance standards for the anticipated hydrologic and vegetative condition of the wetland restoration.

4. Floodplain – The District considers the regulatory floodplain elevation of the site to be 897.47 (NAVD 88). The project is proposing approximately 178,137± ft³ of floodplain fill which will be mitigated with 188,136± ft³ of floodplain storage. This storage will be provided between the NWL elevation and the regulatory floodplain elevation of the two proposed stormwater ponds. The applicant must provide as-built plans of the floodplain fill areas and the mitigation areas in order to demonstrate that an adequate amount of mitigation has been provided.
5. Erosion Control – Proposed erosion control methods include silt fence, and a rock construction entrance. Disturbed areas will be mulched and seeded, or sodded. This plan complies with the RCWD design criteria for erosion control plans. An NPDES permit is required for the project. The information listed under the Erosion and Sedimentation Control Recommendations needs to be submitted. Otherwise, the project complies with RCWD Rule D requirements.
6. Documenting Easements and Maintenance Obligations – Applicant must provide draft drainage and flowage easements (if required by the City), a draft maintenance declaration for review, a draft easement over the Wetland Management Corridor, a draft declaration in a form approved by the District establishing a vegetated buffer and receipt showing recordation once approved.
7. Previous Permit Information – District files 13-091 and 13-146R contain information about the wetland application and the Headwater's 7th Addition permit application. Permit 13-092 is for the adjacent school project.

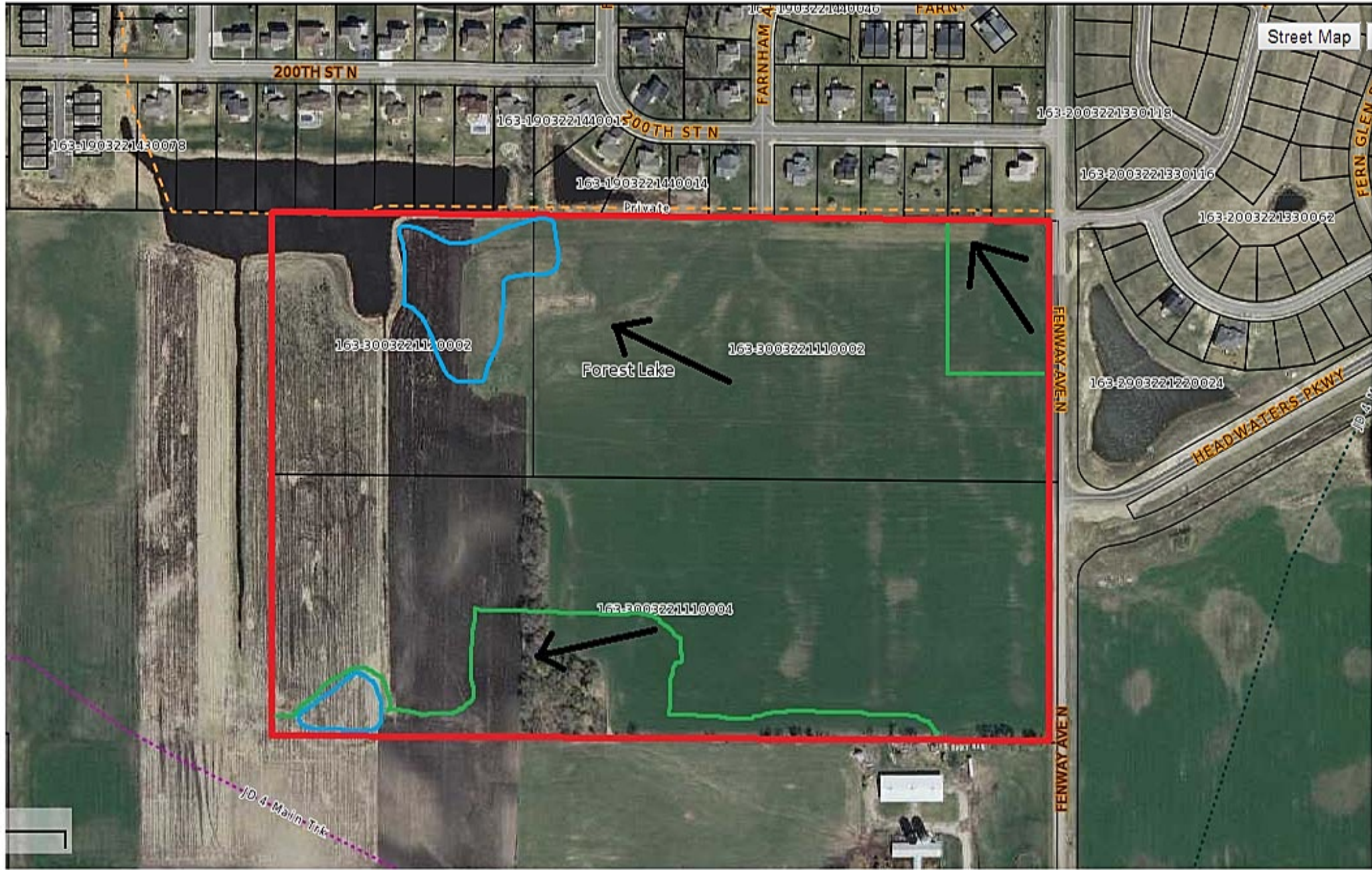
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

 6-17-14

Katherine MacDonald
MN Reg. No 44590

 6-17-14

Greg Bowles
MN Reg. No 41929



— = Project Boundary
 — = Stormwater Ponds
 ➔ = Direction of Stormwater Flow

— = Drainage Area
 *Note, both ponds drain west to JD-4 and to Peltier Lake (ROC)



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers

Permit Application Number:

14-031

Permit Applicant Name:

Centennial Professional Site

Applicant:

Stev Stegner
Rapid Press Printing and Copy Center, Inc.
608 Lake St. S
Forest Lake, MN 55025
Ph: 651-464-6200
Fx: 651-464-2645
stevstegner@aol.com

Consultant:

Justin Nielsen
Larson Engineering
3524 Labore Road
White Bear Lake, MN 55110
Ph: 651-261-9622
Fx: 651-481-9201
jnielsen@larsonengr.com

Tim Gunderson
Bauer Design Build
751 7th Street S
Delano, MN 55328

Fx: 763-972-8707
tim.g@bauerdb.com

Project Name: Centennial Professional Site

Purpose: FSD – Final Site Drainage

Site Size: 0.85± acre parcel / 0.8 ± acres of disturbed area; existing and proposed impervious area is 0.16 ± acres and 0.66 ± acres, respectively.

Location: SW Quadrant of Intersection of Centennial Dr SW & 3rd Ave SW, Forest Lake

T-R-S: SE ¼ Section 8, T32N, R21W

District Rule: C, D

Recommendations: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

(Note: bolded items are required to be a complete application, remaining items may be submitted following the determination of permit completeness)

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:
 - (b) Tabulation of the construction implementation schedule.
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

Administrative

2. Send one final, signed full sized plan set to the District, and e-mail a pdf copy to both the District and the District Engineer.
3. If required by the City of Forest Lake, the applicant must submit a draft legal document providing satisfactory form and description granting ponding and flowage easements over all onsite BMPs.
4. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features. Declaration must include repair/replacement of BMP liner as needed.
5. The applicant must submit a surety of \$3,600, corresponding to <1 acre of disturbance and 5,144 cubic feet of required stormwater treatment, along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit.
6. The applicant must submit a copy of receipt from County Recorder and signed/notarized legal document(s).

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. An as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) is to be submitted to the District for verification of compliance with the approved plans before return of the surety.

Exhibits:

1. Plan set containing sheets T1, topographic survey, and C1-C5.3 (9 sheets), dated 6-6-2014 and received 6-10-2014.
2. Permit application, dated 4-3-2014 and received 4-8-2014.
3. Stormwater Management Report, dated 4-2-2014 and received 4-8-2014.
4. Drainage diagram, dated 4-2-2014 and received 4-8-2014.
5. HydroCAD reports, dated 4-4-2014 and received 4-8-2014.
6. Geotechnical Report, dated 11-22-2013 and received 4-8-2014.
7. Permit application checklist, no date, received 4-8-2014.
8. Revised Stormwater Management, dated 6-6-2014 and received 6-10-2014.
9. Revised HydroCAD reports, dated 6-6-2014 and received 6-10-2014

Findings:

1. Description – The project is located on the southeast corner of Centennial Drive SW and 3rd Avenue SW. The property is approximately 0.85 acres and is currently residential. The existing impervious areas account for approximately 0.16 acres. Stormwater runoff from the site currently drains into city storm sewer.

The proposed development includes a new 8,000 sf professional building and associated parking lot which increases the impervious area by 0.5 acres. The project will disturb approximately 0.8 acres. Stormwater runoff from the building and parking areas will be directed to the onsite BMPs. Filtered water from the onsite BMPs will discharge into the city storm sewer which flows along HWY 61 before discharging into Winnick ditch. Winnick ditch discharges to Clear Lake, approximately 1000 feet downstream, which is the resource of concern (ROC). The Emergency Overflow discharges from the southeast corner of the north portion of the parking lot and then flows north along the property line in an existing depression/swale to 3rd Avenue SW where it joins the city storm sewer and follows the flow path described above.

The applicant has submitted a \$1,100 application fee, which corresponds to <1 acre of new/redeveloped impervious surface and <2.5 acres of land disturbance. This fee is confirmed by the District Engineer.

2. Stormwater – The applicant is proposing the BMP as described below for the project :

Proposed BMP Description	Location	Pretreatment:	Volume provided
Stormtech SC-310 Chamber system	Southern half of site under parking lot	2 sump manholes	7,351± cubic feet

The project proposes 28,059 sf of new or reconstructed impervious area. Per Rule C.6(c)(1), the Water Quality requirement is 1.1-inches over the impervious surface, with a TP removal factor of 0.5, for a total requirement of 5,144± cubic feet. This TP removal factor corresponds to filtration provided by the proposed BMP.

Soils onsite are a top soil layer (OL) of organic silty sands ~1 foot deep on top of a band of coarse alluvium (SP-SM) with fine and silty sand overlaying a bed of lean clay (CL). Soils were moist and displayed mottling which can be indicative of seasonal high water table. The clay layer occurs at a depth of 3-4 feet and would inhibit infiltration.

The proposed BMP is an underground storage/filtration system comprised of 19 rows of Stormtech SC-310 chambers surrounded by washed angular rock overlying a minimum 6” of clean draining sand with an underdrain surrounded by a minimum 12” of clean draining sand. The bottom elevation of the BMP is 905.27 and the static ground water elevation was measured at 908.25± on May 9, 2014. This shows that seasonal high groundwater is higher than the bottom of the drain tile system in the proposed BMP. To address this issue the entire system is surrounded by a 30 mil PVC liner to separate the BMP from the seasonal high groundwater table. This satisfies the intent of Rule C.9(c)(4). Pretreatment for the system is provided by two sump manholes and two isolator rows. The chambers also have inspection/cleanout ports. The proposed BMP provides 7,351 cubic feet of storage which is greater than the required 5,144 cubic feet. High water elevation for the 100-year rainfall event within the proposed BMP is identified as 908.16. Note: the BMP is hydraulically disconnected from groundwater, allowing live storage beneath the seasonal high groundwater table. The 100-year high water elevation indicates that the proposed BMP will not overflow and the emergency overflow will only be utilized for extreme events. Based on a 1”/hr infiltration rate for clean draining sand, the BMP will drawdown within the required 72 hours. The applicant has indicated that existing grades along the east property line in the north portion of the site show an existing swale. This swale will convey flow from the emergency overflow north to 3rd Avenue SW with no adverse impact on the neighboring property. Therefore, the project meets freeboard requirements within the same watershed. Otherwise the project is compliant with Rule C.9 except as outlined above.

Drainage Area	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
4 th Ave (S)	0.22	0.07	0.42	0.13	0.7	0.21
3 rd Ave (N)	0.43	0.06	0.95	0.13	1.74	0.22
Centennial (W)	0.56	0.42	1.11	0.55	1.93	0.7
Total Site	1.21	0.55	2.49	0.81	4.37	1.13

The project is not located within the Flood Management Zone. The submitted information indicates that the project does not increase peak runoff rates and is therefore in compliance with District Rule C.7.

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrances, inlet protection, and erosion control blanket. An NPDES permit is not required for the project, but the plan set indicates one will be applied for. Otherwise, the project complies with RCWD Rule D requirements.
6. Documenting Easements and Maintenance Obligations – Applicant must provide draft drainage and flowage easements (if required by the City), and a draft maintenance declaration for review, and receipt showing recordation once approved.
7. Previous Permit Information – No previous permit information was found for this site.

I assisted in the preparation of this report under the supervision of the District Engineer.

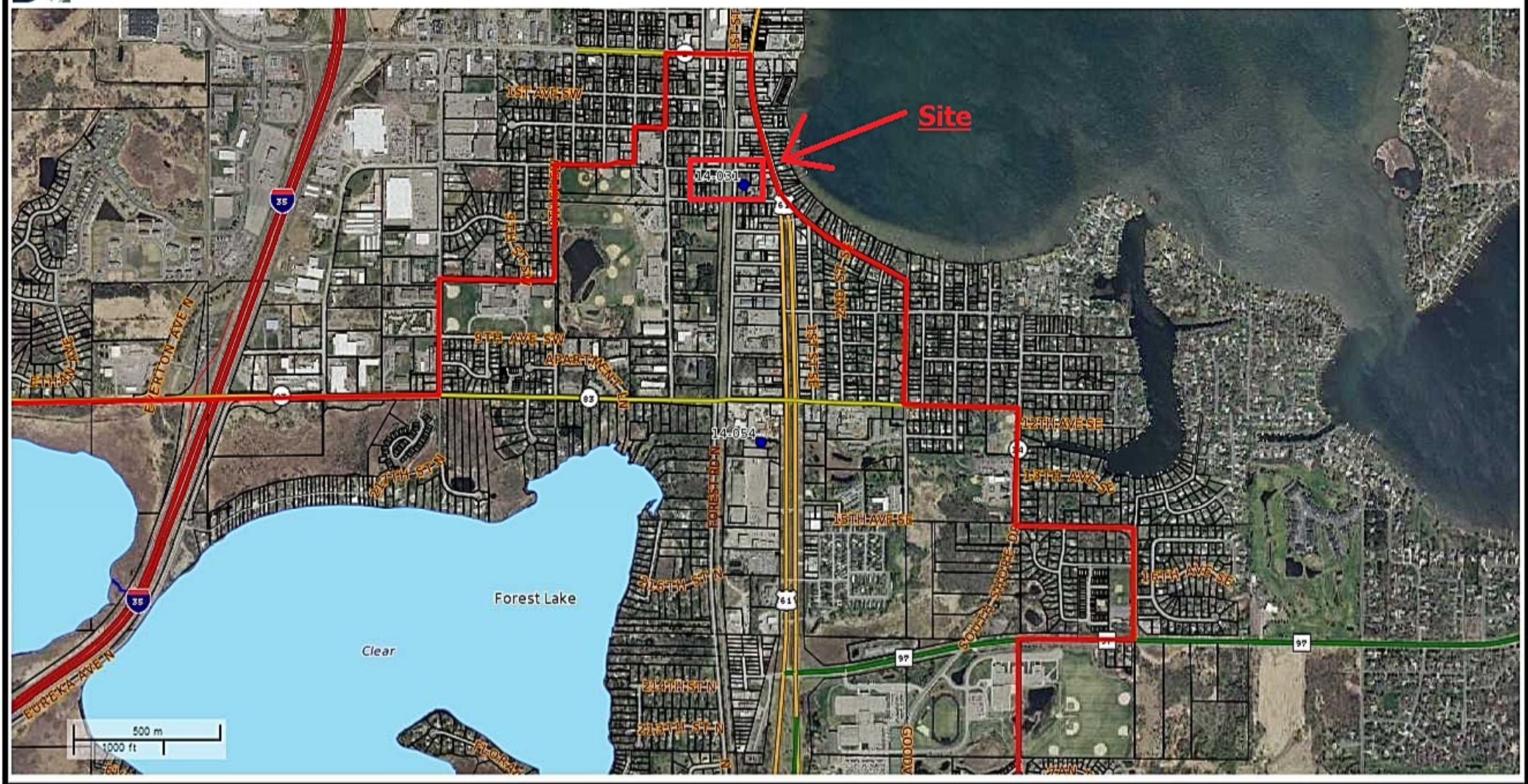
Garrett Monson 6-17-2014

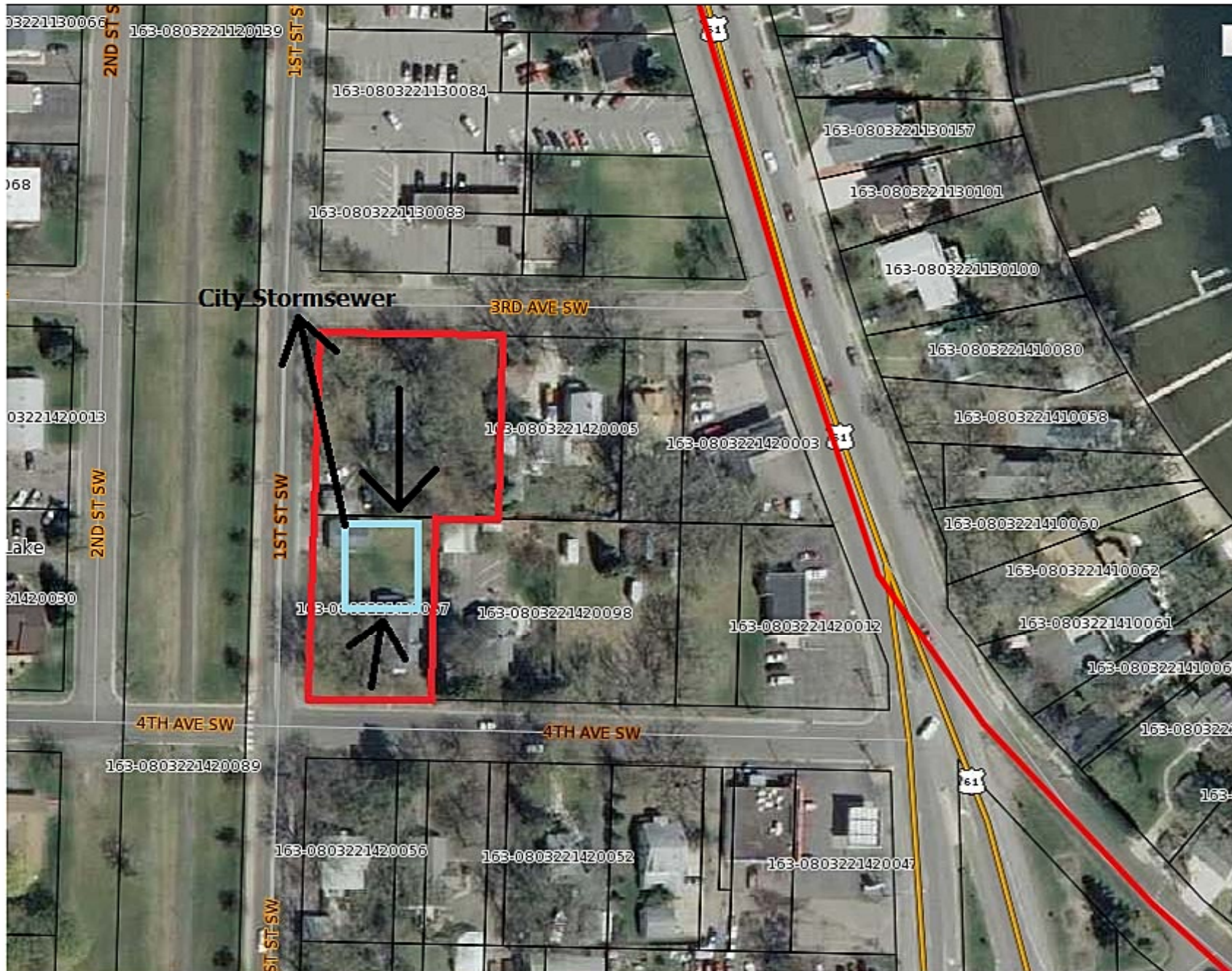
Garrett Monson, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

Greg Bowles 6-17-2014

Greg Bowles
MN Reg. No 41929





— = Project Boundary — = Underground Filtration System → = Direction of Flow

*Note that the BMP drains to City Stormsewer and ultimately into Clear Lake (ROC)



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

14-048

Permit Project Name:

Site 09-0268

Applicant:

Cassie Johnston
Koch Pipeline Company, LLC
P.O. Box 64596
St. Paul, MN 55164
Ph: 651-480-2751
cassie.johnston@kochpipeline.com

Consultant:

Chris Schmidt
E3 Environmental LLC
871 Jefferson Avenue
St. Paul, MN 55102
Ph: 651-282-0654
cschmidt@go2e3.com

Koch Pipeline Company LLC via easement
Koch Pipeline Company, LLC
P.O. Box 64596
St. Paul, MN 55164
Ph: 651-437-0700
Fx: 651-480-3827

Project Name: Site 09-0268

Purpose: FSD – Final Site Drainage; HDD new pipeline segment to reroute a currently inactive pipeline with the intent to reactivate the pipeline for use. The pipeline will be bored underneath Rice Creek/Peltier Lake allowing for a low impact installation of the replacement section.

Site Size: Approximately 25,000 ft² of disturbed area with no new/reconstructed impervious surface area.

Location: Start: 45.199099, -93.054737 End 45.196993, -93.044797, Centerville

T-R-S: SW & SE ¼ Section 2, T31N, R22W

District Rule: D, G

Recommendations: APPROVE

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. An as-built survey of the creek crossing profile, including an elevation survey (converted to NAVD 88 datum) is to be submitted to the District for verification of compliance with the approved plans.

Exhibits:

1. Profile plan set (3 pages) including sheets 1-3 of 3, dated 5-28-2014 and received 6-17-2014.
2. Profile plan set with aerial view (3 pages) including sheets 1-3 of 3, dated 5-28-2014 and received 6-17-2014.
3. Project maps (3), dated 5-20-2014 and received 5-21-2014.
4. Permit application, dated 5-19-2014 and received 5-21-2014.
5. Project narrative, dated 5-20-2014 and received 5-21-2014.
6. RCWD permit application checklist, undated and received 5-21-2014.
7. Packet of standard BMP details, dated 12-27-2011 and received 5-21-2014.
8. Additional project narrative, dated 6-16-2014 and received 6-17-2014.

Findings:

1. Description – The project involves the directional drilling of a 16" pipeline crossing beneath Rice Creek/Peltier Lake. This pipeline is intended to be a bypass for the existing pipeline, which is further north and will be off-line and under analysis. The depth of the pipeline will be approximately 35 feet beneath the bed of Rice Creek/Peltier Lake. No new or re-constructed impervious surface will result from this project, but a 100 ft. by 150 ft. area (east) and a 100 ft. by 100 ft. area (west) will be disturbed for a total of 25,000± ft². No change in drainage patterns or stormwater flow rate will be caused by this project. Stormwater will continue to flow from this area into Rice Creek with Peltier Lake being the Resource of Concern. A permit application fee of \$600 was submitted, which corresponds to the Rule D <2.5 acres of land disturbance fee, and the Rule G fee for a utility crossing.
2. Stormwater – Less than 10,000 ft² of impervious surface will be added or reconstructed; therefore, Rule C requirements do not apply to this project.
3. Wetlands – No wetlands impacts are proposed by the project.
4. Floodplain – This project does not propose to fill any floodplain.
5. Erosion Control – Any earth disturbances will be minimal and temporary. The applicant will provide silt fence, preserve vegetated buffers, and construction entrances where necessary. Additional perimeter sediment controls are to be installed as necessary and standard re-vegetation requirements apply.

Erosion Control Contact:

Eben Spencer
Project Engineer/Inspection Lead
Koch Pipeline Company, L.P.
P.O. Box 64596
Office: 651-437-0590
Cell: 612-719-2316

6. Bridges and Culvert Crossings – The applicant has proposed the placement of a 16" pipeline beneath Rice Creek/Peltier Lake via directional drilling, which will not have any impact on the flow rate, flow capacity, or navigational capacity of the creek/lake during or after the project. The applicant has submitted a plans indicating that the pipeline will be approximately 35 feet beneath the creek/lake bed, which the engineer finds to maintain adequate separation between the pipeline and the creek/lake bed. This will allow for future maintenance of the creek without impacting the pipeline. The RCWD will not be held responsible for damage to the pipeline if it is installed shallower than required.
7. Drainage Systems – No public drainage systems will be impacted by this project.
8. Documenting Easements and Maintenance Obligations – None required.
9. Previous Permit Information – There is no previous permitting information for this site.

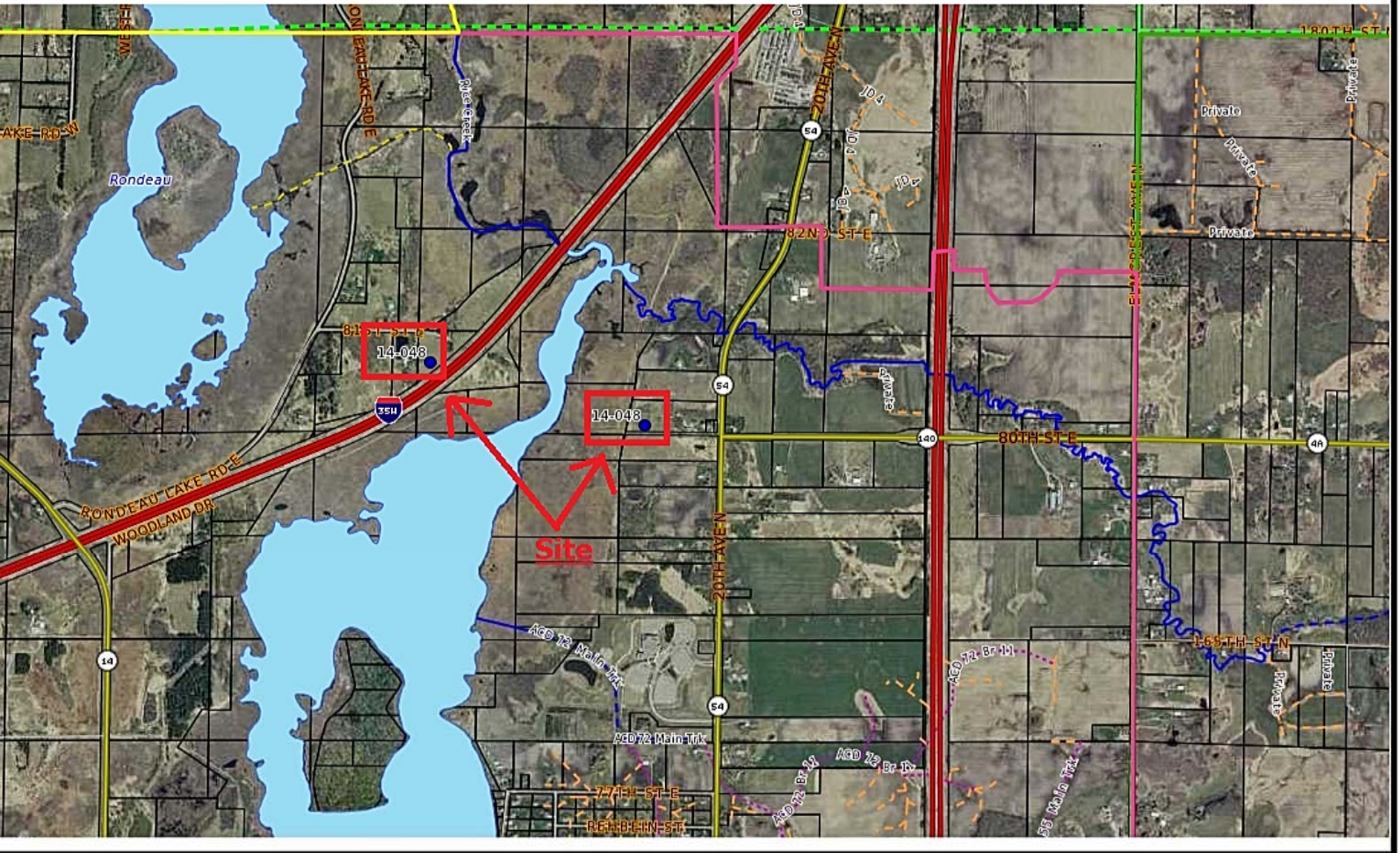
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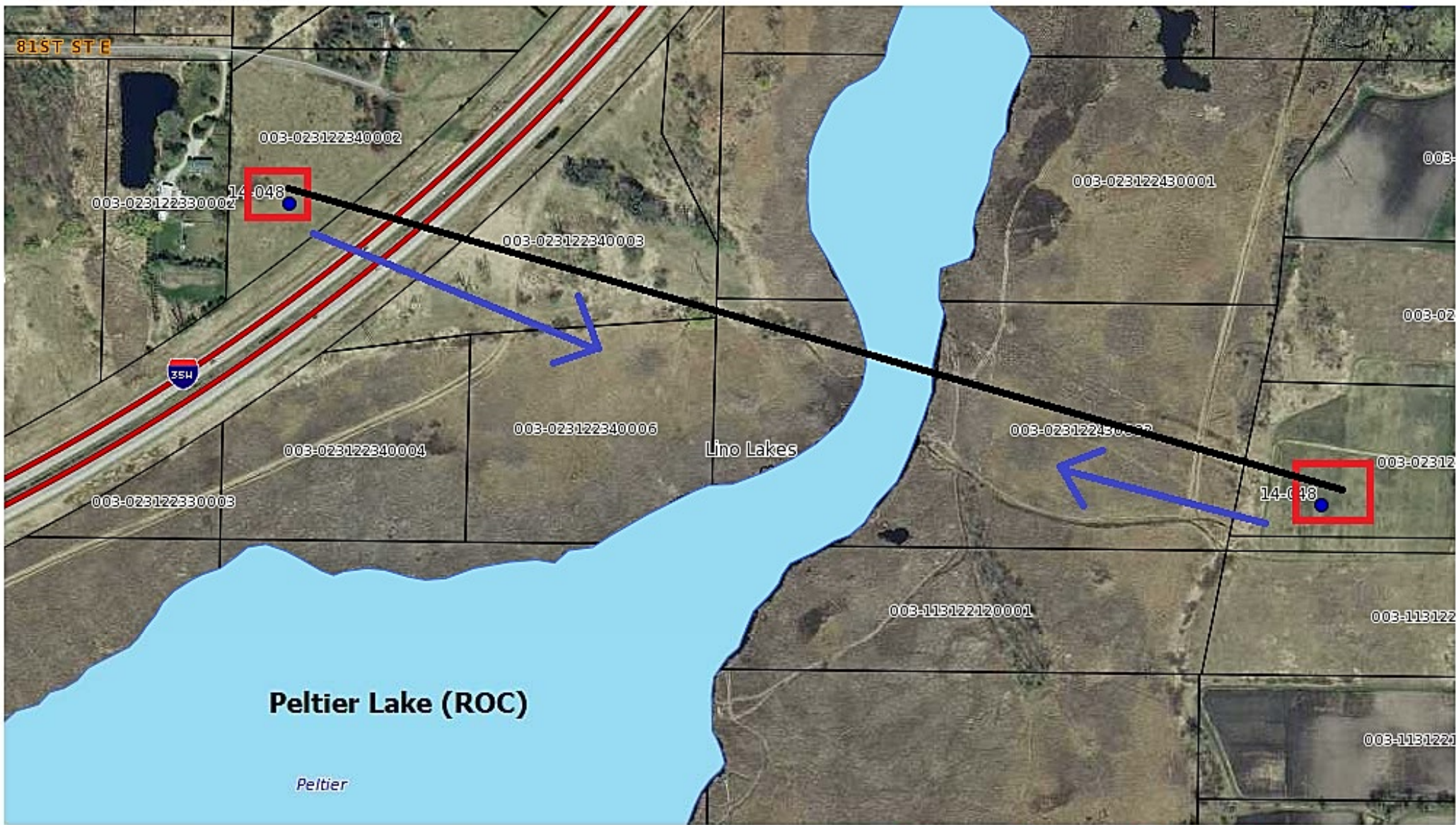
Chris Buntjer 6-18-14

Chris Buntjer
MN Reg. No 48745

Greg Bowles 6-18-14

Greg Bowles
MN Reg. No 41929





— = Approximate proposed pipeline alignment **—** = Proposed areas of disturbance
— = Direction of Stormwater Flow

ITEMS REQUIRING BOARD ACTION

1. Consideration of Anoka County Ditch 53-62 Branch 1 repair project bid recommendation (Phil Belfiori/Houston Engineering)

MEMO

(External Correspondence)

To: Phil Belfiori
Date: June 18, 2014
Cc: File (R145555-205)
Tom Schmidt
John Kolb

From: Mark Deutschman, P.E., Ph.D.
Chris Otterness, P.E.

Subject: Anoka County Ditch 53-62 Branch 1 Repair Project
Bid Recommendation

The purpose of this Memorandum is to provide a recommendation to the Board of Managers relative to awarding a contract for the Anoka County Ditch (ACD) 53-62 Branch 1 Repair Project (hereafter referred to as “Work”).

Summary of Bids

The Rice Creek Watershed District (RCWD) received and opened six (6) bids for the Work on June 13, 2014. The bids received were as follows:

- Dave Perkins Contracting \$237,951.00
- New Look Contracting \$290,596.80
- Rachel Contracting \$294,929.00
- Sunram Construction \$306,027.00
- Blackstone Contractors, LLC \$345,794.60
- Peterson Companies \$391,906.00

Dave Perkins Contracting is the apparent low bidder at \$237,951.00. The Engineer’s Cost Estimate was \$284,577.00.

The contract documents indicate construction beginning on or after September 1, 2014 and completion by July 31, 2015. We have been including a long duration for completing construction to afford the contractor with flexibility in completing the Work, with the hope of receiving more and better bids.

State and Federal Regulatory Review Status

Because of the reroute of a portion of Lateral 1 upstream of I 35W, authorization from the U.S. Army Corps of Engineers (COE) is necessary. The District previously submitted a draft Letter of Permission (i.e., the document requesting authorization) and based on comments recently received from the COE, is submitting the final Letter of Permission. The COE has informed the District that approval of the Letter of Permission is likely to require a minimum of 60 days. The District is also waiting on concurrence of the As Constructed and Subsequently Improved Condition (ACSIC) determination. The COE seems compelled to execute an approvals process for the ACSIC, as this is their

determination that the repair constitutes “maintenance” under the rules. The COE previously asked for additional information and reevaluation of the ACSIC along Branch 1 and Branch 1 Lateral 1. Additional test pits were recently completed and the ACSIC revised and provided to the COE. (Note: approval of the revision still requires Board action.)

As you know, the Work includes repair through Public Water Wetlands, regulated by the Minnesota Department of Natural Resources (DNR). The District recently received “permission” from the DNR to complete the repair project. However, a state threatened plant species was recently discovered along portions the public drainage system. The presence of this plant is going to require considerable coordination with the DNR. The DNR has promulgated rules designating species meeting the statutory definitions of endangered, threatened, or species of special concern. These species are placed on the List of Endangered, Threatened, and Special Concern Species and described in Minnesota Rules Chapter 6134. The DNR has adopted rules that regulate treatment of species designated as endangered and threatened. We need to confer with the DNR about whether repair would impact and result in a “taking” of the plant species and if so, methods to achieve mitigation. Because of the discovery of the plant species, the need to complete additional survey for rare species is needed would and occur in July and August. A meeting is scheduled with the DNR for June 23, 2014 to discuss their perspective on this matter.

Recommendation

Although the District received “permission” from the DNR to complete the repair project, and though we believe the receipt of COE authorization will occur prior to the contract’s September 1 start date, we are not recommending the award of the contract at this time. It seems highly improbable that issues related to the presence of the threatened plant species will be resolved by September 1, 2014 (the contractual start date). Should the District award the contract for the Work on June 25, 2014 as indicated in the bid advertisement, the contractor is likely to begin preparatory activities for completing the Work and incur cost. Failure to issue the Notice to Proceed prior to September 1 likely to result in a request for damages from the contractor.

The Section 00200 “Notice to Proceed” of the Project Specifications states:

OWNER reserves the right to reject any and all Bids, to waive any and all irregularities, informalities, or discrepancies in the Work and to negotiate contract terms with the Successful Bidder, and the right to disregard all non-conforming, non-responsive, unbalanced or conditional Bids.

Section 0020 further states:

If the contract is to be awarded, OWNER will give the Successful Bidder a Notice of Award within thirty (30) calendar days after the day of the Bid opening.

Thus, per the Project Specifications the Board must issue the Notice of Award prior to July 13, 2014. There are three feasible options the Board may consider at this time:

1. Reject all bids at June 25, 2014 Board Meeting and rebid the project once permitting and permissions issues have been resolved;
2. Table the consideration of bids until the July 9, 2014 Board Meeting, then decide whether to award the contract at that time based on further dialogue with the DNR; or
3. Table the consideration of bids until the July 9, 2014 Board Meeting, and authorize staff and the District Engineer to negotiate with the lowest responsive bidder (Dave Perkins Contracting) on contractual terms that would allow flexibility in the project schedule.

Option 1 will release the bidders from obligations under the bidding process, but will likely eliminate the possibility of completing the project this year. Option 2 will enable the open bid to be awarded if direction on the threatened species is clarified through the DNR, though the likelihood that this issue will be resolved in the next two weeks is relatively low. Option 3 will enable greater flexibility with the timeframe for executing the project contract and substantially increase the likelihood that the construction may be completed this calendar year, though it is unknown whether the contractor will be flexible with the contract terms.

After the June 23, 2014 meeting with the DNR, we hope to have a better understanding of the timeframe and nature of permitting processes required for project compliance with Minnesota Rules on threatened and endangered species. We should be able to provide the District additional guidance regarding awarding or rejecting bids for the ACD 53-62 Branch 1 Repair Project at that time.

ITEMS REQUIRING BOARD ACTION

2. Consider Peterson Companies, Inc. final pay request for Anoka County Ditch 10-22-32 repair project west of 4th Avenue, \$6,576.68. (Phil Belfiori)

MEMO

External Memorandum



To: Phil Belfiori

Date: June 18, 2014

Cc: Tom Schmidt
Peterson Companies, Inc.
File 5555-080.006

From: Dennis McAlpine, P.E.
Chris Otterness, P.E.

Thru: Mark Deutschman, Ph.D., P.E.

Subject: Anoka County Ditch (ACD) 10-22-32
Repair Project West of 4th Avenue
Final Payment

The purpose of this memorandum is to recommend final payment to Peterson Companies, Inc. for work associated with the Anoka County Ditch (ACD) 10-22-32 Repair Project West of 4th Avenue.

Project Update

The bulk of the project, including all excavation and restoration activities, were constructed during the 2013 construction season. Peterson Companies, Inc. dormant seeded all disturbed areas prior to winter 2014. The project was inspected by personnel from Houston Engineering, Inc. (HEI). HEI was onsite during day-to-day construction operations.

HEI has confirmed that Peterson Companies, Inc. completed all items specified in the Contract and subsequent change orders, including excavation of 9,093 linear feet of existing channel, installation of 417 linear feet of HDPE pipe ranging in sizes from 24" to 60" in diameter, and placement of three (3) inline water control structures.

On May 21, 2014 Dennis McAlpine of Houston Engineering, Inc. (HEI) met onsite with Tom Schmidt of the District and Steve Peterson of Peterson Companies, Inc. to observe final site conditions and the extent of vegetation establishment. Emergent vegetation was found to have been established over a majority of the disturbed areas on site. Three punch-list items were identified during the visit. These items included re-seeding the area adjacent Thomas Street (ditch right), re-seeding the culvert crossing (runway) of the Lino Air Park and placement of fertilizer over all disturbed and seeded areas. Peterson companies was notified of these items via a final punch-list memorandum dated May 27, 2014.

On June 13, 2014 Dennis McAlpine again met onsite with Tom Schmidt to observe the completed punch-list items. The punch-list items were found to have been satisfactorily completed. A vegetative cover has been established over 70% of the disturbed areas. A notice of termination form terminating the project specific National Pollutant Discharge Elimination System (NPDES) Construction Stormwater Permit may be executed. A copy requiring District signature and submission to the MPCA is attached.

HEI and District staff have observed erosion failures of the ditch side-slopes on a ¼-mile segment of Branch 2 north of Carl Street. HEI is of the opinion that the observed erosion is unrelated to the work associated with this contract.

MEMO



Based on the site visits with District staff, HEI interprets concurrence by the District with the Engineer's interpretation of full project completion.

Payment Application Review

Three (3) previous partial payments were made to Peterson Companies, Inc. An initial payment of \$99,970.88 was processed on 10/15/13, a second partial payment of \$118,730.99 processed on 11/13/13, with a third partial payment of 37,788.34 processed on 1/7/14.

The items used to construct the project and installed on-site are consistent with the project specifications prepared by the Engineer. Peterson Companies, Inc. has provided a completed IC134 form, in the full amount of the final payment request as well as lien waiver(s) from subcontractors. Copies of this documentation are attached. With the submission of the final payment request, Peterson Companies, Inc. has completed the necessary submittals for project closeout. Thus, we recommend full payment with no retainage.

The following is a summary of payment:

Work completed to date:	\$ 263,066.88
<u>Less previous payments</u>	<u>-\$ 256,490.20</u>
Payment request this estimate:	\$ 6,576.68

A detailed summary of work completed is attached.

Recommendation

Based on information obtained through on-site observation of construction and subsequent follow up of punch-list items, the Anoka County Ditch (ACD) 10-22-32 Repair Project West of 4th Avenue has been completed in substantial accordance the project plans and specifications.

We recommend authorization of \$6,576.68 as a final payment to Peterson Companies, Inc. for work completed under this contract.

ENGINEER'S CERTIFICATION	
The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	
Engineer:	Houston Engineering, Inc. _____
By:	Dennis McAlpine II  _____
Date:	6/18/2014  _____

OWNER'S APPROVAL	
Owner:	_____
By:	_____
Date:	_____

Rice Creek Watershed District
ACD 10-22-32 Repair Project West of 4th Ave
Lino Lakes, MN

Item Number	Description	Units	Quantity	Unit Cost	Extension	Final Payment		Pay App #3	Pay App #2	Pay App #1	% Complete	Retainage			
						Quantity	Amount	Work Thru 12/31/13	Work Thru 11/11/13	Work Thru 10/15/13					
1	Mobilization	Lump Sum	1	\$21,000.00	\$21,000.00	1	\$21,000.00	1	\$21,000.00	0.9	\$18,900.00	0.5	\$10,500.00	100.00	\$525.00
2	Traffic Control	Lump Sum	1	\$10,000.00	\$10,000.00	1	\$10,000.00	1	\$10,000.00	1	\$10,000.00	0.35	\$3,500.00	100.00	\$250.00
3	Remove & Dispose of Inplace Culvert	Linear Foot	303	\$10.00	\$3,030.00	303	\$3,030.00	303	\$3,030.00	168	\$1,680.00	60	\$600.00	100.00	\$75.75
4	Salvage and Reinstall Culvert	Linear Foot	90	\$15.00	\$1,350.00	90	\$1,350.00	90	\$1,350.00	45	\$675.00	90	\$1,350.00	100.00	\$33.75
5	Temporary and Permanent Relocations	Lump Sum	1	\$5,000.00	\$5,000.00	1.0	\$5,000.00	1.0	\$5,000.00	1.0	\$5,000.00	0.5	\$2,500.00	100.00	\$125.00
6	Clearing (P)	Acre	3.6	\$7,500.00	\$27,000.00	3.6	\$27,000.00	3.6	\$27,000.00	3.6	\$27,000.00	1.6	\$12,000.00	100.00	\$675.00
7	Clearing & Chipping (P)	Acre	2.9	\$7,500.00	\$21,750.00	2.9	\$21,750.00	2.9	\$21,750.00	2.9	\$21,750.00	1.5	\$11,250.00	100.00	\$543.75
8	Excavation of Existing Channel (P)	Linear Foot	7762	\$7.50	\$58,215.00	7762	\$58,215.00	7762	\$58,215.00	6733	\$50,497.50	2561	\$19,207.50	100.00	\$1,455.38
9	Hauling and disposal of spoil material	Cubic Yard	250	\$15.00	\$3,750.00	250	\$3,750.00	250	\$3,750.00	250	\$3,750.00		\$0.00	100.00	\$93.75
10	24" HDPE 90 Degree Elbow	Each	2	\$1,300.00	\$2,600.00	2	\$2,600.00	2	\$2,600.00	0.5	\$650.00	0.5	\$650.00	100.00	\$65.00
11	24" CSP Apron	Each	6	\$330.00	\$1,980.00	6	\$1,980.00	6	\$1,980.00	2.8	\$924.00	2.8	\$924.00	100.00	\$49.50
12	48" CSP Apron	Each	2	\$1,250.00	\$2,500.00	2	\$2,500.00	2	\$2,500.00	2	\$2,500.00	2	\$2,500.00	100.00	\$62.50
13	60" HDPE Apron	Each	2	\$3,300.00	\$6,600.00	2	\$6,600.00	2	\$6,600.00	2	\$6,600.00	0.84	\$2,772.00	100.00	\$165.00
14	24" HDPE Culvert	Linear Foot	147	\$55.00	\$8,085.00	147	\$8,085.00	147	\$8,085.00	39	\$2,145.00	39	\$2,145.00	100.00	\$202.13
15	48" HDPE Culvert	Linear Foot	70	\$91.00	\$6,370.00	70	\$6,370.00	70	\$6,370.00	70	\$6,370.00	70	\$6,370.00	100.00	\$159.25
16	60" HDPE Culvert	Linear Foot	200	\$108.00	\$21,600.00	200	\$21,600.00	200	\$21,600.00	200	\$21,600.00	143	\$15,444.00	100.00	\$540.00
17	Water Control Structure	Each	3	\$4,600.00	\$13,800.00	3	\$13,800.00	3	\$13,800.00	1.7	\$7,820.00	1.7	\$7,820.00	100.00	\$345.00
18	Seeding and Mulch	Acre	2.5	\$4,500.00	\$11,250.00	2.5	\$11,250.00	2.5	\$11,250.00	2.2	\$9,900.00	1	\$4,500.00	100.00	\$281.25
19	Silt Fence	Linear Foot	100	\$5.00	\$500.00	100	\$500.00	100	\$500.00	100	\$500.00	100	\$500.00	100.00	\$12.50
20	Erosion Control Blanket	Square Yard	450	\$3.00	\$1,350.00	450	\$1,350.00	450	\$1,350.00				\$0.00	100.00	\$33.75
21	Floating Silt Curtain	Linear Foot	45	\$20.00	\$900.00	45	\$900.00	45	\$900.00	45	\$900.00	35	\$700.00	100.00	\$22.50
					Subtotal =	\$228,630.00	\$228,630.00	\$228,630.00	\$199,161.50	\$105,232.50			\$5,715.75		
Change Order #1															
1	Additional Clearing & Chipping to Access Air-Park Culvert	Acre	0.2	\$7,500.00	\$1,500.00	0.2	\$1,500.00	0.2	\$1,500.00	0.2	\$1,500.00			100.00	\$37.50
2	Branch 2 Demobilization (adjacent landowner conflict)	LS	1	\$1,986.00	\$1,986.00	1	\$1,986.00	1	\$1,986.00	1	\$1,986.00			100.00	\$49.65
					Chage Order #1 Subtotal =	\$3,486.00	\$3,486.00	\$3,486.00	\$3,486.00	\$0.00	\$0.00		\$87.15		
Change Order #2															
1	Additional Main Main Trunk Excavation (FO-009 Main Trunk Excavation Air-Park Culvert)	LS	1	\$820.00	\$820.00	1	\$820.00	1	\$820.00	1	\$820.00			100.00	\$20.50
2	Additional Main Main Trunk Excavation (FO-010-01 Main Trunk - Additional Excavation)	Linear Foot	2360	\$7.50	\$17,700.00	2360	\$17,700.00	2360	\$17,700.00	2360	\$17,700.00			100.00	\$442.50
3	Additional Main Main Trunk Excavation (FO-010-01 Main Trunk - Additional Clearing & Chipping)	Acre	0.08	\$7,500.00	\$600.00	0.08	\$600.00	0.08	\$600.00	0.08	\$600.00			100.00	\$15.00
4	Additional Main Main Trunk Excavation (FO-010-01 Main Trunk - Additional Seeding & Mulch)	Acre	0.87	\$4,500.00	\$3,915.00	0.87	\$3,915.00	0.87	\$3,915.00	0.87	\$3,915.00			100.00	\$97.88
5	Additional Main Main Trunk Excavation (FO-010-01 Main Trunk - Additional Equipment Mobilization)	LS	1	\$1,310.00	\$1,310.00	1	\$1,310.00	1	\$1,310.00	1	\$1,310.00			100.00	\$32.75
6	Additional Hauling and disposal of spoil material (near Prison)	Cubic Yard	118	\$15.00	\$1,770.00	118	\$1,770.00	118	\$1,770.00	118	\$1,770.00			100.00	\$44.25
7	Additional Clearing & Chipping (Branch 2 Robinson Property)	LS	1	\$1,050.00	\$1,050.00	1	\$1,050.00	1	\$1,050.00	1	\$1,050.00			100.00	\$26.25
8	NPDES fee reimbursement	LS	1	\$400.00	\$400.00	1	\$400.00	1	\$400.00	1	\$400.00			100.00	\$10.00
					Chage Order #2 Subtotal =	\$27,565.00	\$27,565.00	\$27,565.00	\$27,565.00	\$0.00	\$0.00		\$689.13		
Change Order #3															
1	Remove & Dispose of Inplace Culvert	Linear Foot	-41	\$10.00	-\$410.00	-41	-\$410.00	-41	-\$410.00					100.00	-\$10.25
2	Excavation of Existing Channel (P)	Linear Foot	-1029	\$7.50	-\$7,717.50	-1029	-\$7,717.50	-1029	-\$7,717.50					100.00	-\$192.94
3	24" HDPE 90 Degree Elbow	Each	-0.77	\$1,300.00	-\$1,001.00	-0.77	-\$1,001.00	-0.77	-\$1,001.00					100.00	-\$25.03
4	Erosion Control Blanket	Square Yard	-450	\$3.00	-\$1,350.00	-450	-\$1,350.00	-450	-\$1,350.00					100.00	-\$33.75
5	Additional Clearing & Chipping	Acre	0.04	\$7,500.00	\$300.00	0.04	\$300.00	0.04	\$300.00					100.00	\$7.50
6	Additional Seeding & Mulch	Acre	2	\$4,500.00	\$9,000.00	2	\$9,000.00	2	\$9,000.00					100.00	\$225.00
7	48" CSP Apron (A&L Sod)	Each	1	\$1,250.00	\$1,250.00	1	\$1,250.00	1	\$1,250.00					100.00	\$31.25
8	48" Band Clamp to install salvaged end section	LS	1	\$204.18	\$204.18	1	\$204.18	1	\$204.18					100.00	\$5.10
9	Cl-5 Gravel for A&L Sod Driveways (FO-006 Class 5 for A&L Driveways)	Each	3	\$400.50	\$1,201.50	3	\$1,201.50	3	\$1,201.50					100.00	\$30.04
10	ROW Permit from Anoka County for work adjacent CR 14 (A&L Sod)	LS	1	\$272.50	\$272.50	1	\$272.50	1	\$272.50					100.00	\$6.81
11	Traffic Plan for work adjacent CR 14 (A&L Sod) - Required for ROW Permit	LS	1	\$157.50	\$157.50	1	\$157.50	1	\$157.50					100.00	\$3.94
12	Rip-Rap Class 3	CY	13.95	\$106.00	\$1,478.70	13.95	\$1,478.70	13.95	\$1,478.70					100.00	\$36.97
					Chage Order #3 Subtotal =	\$3,385.88	\$3,385.88	\$3,385.88	\$0.00	\$0.00			\$84.65		
					Change Order Total =	\$34,436.88									
					Total =	\$263,066.88	\$263,066.88	\$263,066.88	\$230,212.50	\$105,232.50		Retainage Total =	\$6,576.68		

Work Completed to Date = \$263,066.88
Total Retainage = \$0.00
Previous Payments = \$256,490.20
Amount due this Request = \$6,576.68

To(OWNER): Rice Creek Watershed District
4325 Pheasant Ridge Drive
Suite 611
Blaine, MN 55449
From: Peterson Companies, Inc.
8326 Wyoming Trail
Chisago City, MN 55013
(651) 257-6864

Project: Anoka County Ditch 10-22-32

Lino Lakes, MN 55014
Via(Architect/
Engineer)

Application No: 4
Invoice No: 27279
Invoice Date: 6/12/2014
Terms: Net 24
Due Date: 7/6/2014
Period To: 6/12/2014
Project No: 13118F
Contract Date:

For:

Original Contract sum.....	228,630.00
Change Orders.....	34,436.88
Contract sum.....	263,066.88
Completed to date.....	263,066.88
Retainage.....	0.00
Total earned less retainage.....	263,066.88
Previous billings.....	256,490.20
Current payment due.....	6,576.68
Sales tax.....	0.00
Total due.....	6,576.68

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 Blaine, MN 55449
 From: Peterson Companies, Inc.
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 Project No: 13118F
 Contract Date:

For:

No.	Description	Total Quantity	Unit	Unit Cost	Total Cost	Completed Units	Current Value	Prior Value	Due This Request
1	Mobilization	1	LS	21,000.00	21,000.00	1	21,000.00	21,000.00	0.00
2	Traffic Control	1	LS	10,000.00	10,000.00	1	10,000.00	10,000.00	0.00
3	Remove & Dispose of Inplace Culvert	303	LF	10.00	3,030.00	303	3,030.00	3,030.00	0.00
4	Salvage and Reinstall Culvert	90	LF	15.00	1,350.00	90	1,350.00	1,350.00	0.00
5	Temporary and Permanent Relocations	1	LS	5,000.00	5,000.00	1	5,000.00	5,000.00	0.00
6	Clearing	3.6	Acre	7,500.00	27,000.00	3.6	27,000.00	27,000.00	0.00
7	Clearing and Chipping	2.9	Acre	7,500.00	21,750.00	2.9	21,750.00	21,750.00	0.00
8	Excavation of Existing Channel	7,762	LF	7.50	58,215.00	7,762	58,215.00	58,215.00	0.00
9	Hauling and Disposal of Spoil Materials	250	CY	15.00	3,750.00	250	3,750.00	3,750.00	0.00
10	24" HDPE 90 Degree Elbow	2	Ea	1,300.00	2,600.00	2	2,600.00	2,600.00	0.00
11	24" CSP Apron	6	Ea	330.00	1,980.00	6	1,980.00	1,980.00	0.00
12	48" CSP Apron	2	Ea	1,250.00	2,500.00	2	2,500.00	2,500.00	0.00
13	60" CSP Apron	2	Ea	3,300.00	6,600.00	2	6,600.00	6,600.00	0.00
14	24" HDPE Culvert	147	LF	55.00	8,085.00	147	8,085.00	8,085.00	0.00
15	48" HDPE Culvert	70	LF	91.00	6,370.00	70	6,370.00	6,370.00	0.00
16	60" HDPE Culvert	200	LF	108.00	21,600.00	200	21,600.00	21,600.00	0.00
17	Water Control Structure	3	Ea	4,600.00	13,800.00	3	13,800.00	13,800.00	0.00
18	Seeding and Mulch	2.5	Acre	4,500.00	11,250.00	2.5	11,250.00	11,250.00	0.00
19	Silt Fence	100	LF	5.00	500.00	100	500.00	500.00	0.00
20	Erosion Control Blanket	450	SY	3.00	1,350.00	450	1,350.00	1,350.00	0.00
21	Floating Silt Curtain	45	LF	20.00	900.00	45	900.00	900.00	0.00
<u>Change Order #1</u>									
CO1A	C&P At Air Park	0.2		7,500.00	1,500.00	0.2	1,500.00	1,500.00	0.00
CO1B	Branch 2 Demobe	1		1,986.00	1,986.00	1	1,986.00	1,986.00	0.00
					<u>3,486.00</u>		<u>3,486.00</u>	<u>3,486.00</u>	<u>0.00</u>
<u>Change Order #2</u>									
CO2A	Behm Excavation	1		820.00	820.00	1	820.00	820.00	0.00
CO2B	Main Trunk Add'l Exc	2,360		7.50	17,700.00	2,360	17,700.00	17,700.00	0.00
CO2C	Add'l C&P F0-10	0.08		7,500.00	600.00	0.08	600.00	600.00	0.00
CO2D	Add'l Seed & Mulch	0.87		4,500.00	3,915.00	0.87	3,915.00	3,915.00	0.00
CO2E	Add'l Equip Mobe	1		1,310.00	1,310.00	1	1,310.00	1,310.00	0.00
CO2F	Add'l Hauling	118		15.00	1,770.00	118	1,770.00	1,770.00	0.00
CO2G	Add'l C&P Robinson	1		1,050.00	1,050.00	1	1,050.00	1,050.00	0.00
CO2H	NPDES Reimbursement	1		400.00	400.00	1	400.00	400.00	0.00

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 Suite 611
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Application No: 4
 Invoice No: 27279
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 Terms: Net 24
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 Project No: 13118F
 Contract Date:

For:

<u>No.</u>	<u>Description</u>	<u>Total Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Completed Units</u>	<u>Current Value</u>	<u>Prior Value</u>	<u>Due This Request</u>
	<u>Change Order #2</u>			<u>27,565.00</u>		<u>27,565.00</u>	<u>27,565.00</u>	<u>0.00</u>
	<u>Change Order 3</u>							
CO3A	Remove and Dispose	-41	10.00	-410.00	-41	-410.00	-410.00	0.00
CO3B	Excavation of Existing Channel	-1,029	7.50	-7,717.50	-1,029	-7,717.50	-7,717.50	0.00
CO3C	24" HDPE 90 Degree Elbow	-0.77	1,300.00	-1,001.00	-0.77	-1,001.00	-1,001.00	0.00
CO3D	Erosion Control Blanket	-450	3.00	-1,350.00	-450	-1,350.00	-1,350.00	0.00
CO3E	Additional C&P	0.04	7,500.00	300.00	0.04	300.00	300.00	0.00
CO3F	Additional Seed & Mulch	2	4,500.00	9,000.00	2	9,000.00	9,000.00	0.00
CO3G	48" Band Clamp (Unsalvageable)	1	204.18	204.18	1	204.18	204.18	0.00
CO3H	Additional CL5	3	400.50	1,201.50	3	1,201.50	1,201.50	0.00
CO3I	Traffic Plan	1	157.50	157.50	1	157.50	157.50	0.00
CO3J	ROW Permit (A&L)	1	272.50	272.50	1	272.50	272.50	0.00
CO3K	48" CSP Apron (A&L)	1	1,250.00	1,250.00	1	1,250.00	1,250.00	0.00
CO3L	Rip Rap	13.95	106.00	<u>1,478.70</u>	13.95	<u>1,478.70</u>	<u>1,478.70</u>	<u>0.00</u>
				<u>3,385.88</u>		<u>3,385.88</u>	<u>3,385.88</u>	<u>0.00</u>
				<u>263,066.88</u>		<u>263,066.88</u>	<u>263,066.88</u>	<u>0.00</u>



Minnesota Pollution Control Agency

520 Lafayette Road North
St. Paul, MN 55155-4194

DEC 09 2013
Houston Engineering Inc
Minneapolis MN

Notice of Termination/ Permit Modification Form

NPDES Construction Stormwater Permit Program

Transfer or terminate your National Pollutant Discharge Elimination System (NPDES) Construction Stormwater Permit. Allowable changes are permit termination and permit transfer for all or a portion of the site. This form replaces the Notice of Termination (NOT), Permit Transfer, Permit Modification, and Subdivision Registration forms used under the former permit.

Instructions for this form are located on the Internet at <http://www.pca.state.mn.us/publications/wq-strm2-60i.pdf>.

Form will be invalid and returned to sender unless the checkbox associated with the applicable actions is checked and the corresponding signature is provided in section A-1, A-2, A-3, and or A-4.

Please submit to: **Construction Stormwater Permit Program**
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155-4194

Existing Permit Identification

- a. Current permit ID: C000 3 6 8 3 6 or SUB00 _____
- b. Project name: Anoka County Ditch 10-22-32 Maintenance
- Project location: Various - ditches

Briefly describe where the construction activity occurs (for example: Intersection of 45th St. and Irving Ave.). Include address if available.

Select Option 1, 2, or 3

1. Notice of Termination (NOT) for entire site by existing owner

Select this option when a project has achieved final stabilization with existing owner / contractor and no part of the site is being transferred to a new owner and all construction activity is complete.

- c. Notice of Termination for entire existing permitted site or a subdivided site. (Current owner and contractor must sign under the "Current" Owner and "Current" Contractor sections respectively).

Check above box and sign section A-1 and A-2 on page 2.

2. Transfer of entire site to new owner or contractor (Transfer/Modification)

Select this option if the **entire** site (represented by the ID above) has either a new owner and/or new general contractor. Check all the boxes below that apply.

- d. New Owner for entire existing permitted site. f. Current Owner for entire existing permitted site.
- e. New Contractor for entire existing permitted site. g. Current Contractor for entire existing permitted site.

Check above box(es) and sign section A-3 and A-4 page 3 and or check above box(es) and sign section A-1 and A-2 page 2
Both "Current" and "New" Parties must sign this form (preferred), however, separate forms are acceptable.

3. Transfer of a portion of a site to a new owner or contractor (Subdivision)

Select this option if a **portion** of a site (permitted under the ID above) has either a new owner and/or new general contractor. Check the boxes below that apply.

- h. Describe the portion of the site being transferred: Lot _____ Block _____
Project location/address: _____
City, State, and Zip: _____

Example: SW quadrant of 45th Street and Irving Avenue or Lots 1-17 of block 20. Include list of addresses if available or include a map

- i. New Owner for portion of existing site. k. Current Owner of the portion to be transferred.
- j. New Contractor for portion of existing site. l. Current Contractor of the portion to be transferred.

Check above box(es) and sign section A-3 and A-4 page 3 and or check above box(es) and sign section A-1 and A-2 page 2
Both "Current" and "New" Parties must sign this form (preferred), however, separate forms are acceptable.

Current Owner Authorized Signature (A-1)

Business/Firm name: Rice Creek Watershed District
Last name: Belfiori First name: Phil Title: Adminstrator
E-mail address: pbelfiori@ricecreek.org Telephone: (763) 398.3070 Ext. _____
Mailing address: 4325 Pheasant Ridge Dr. NE #611
City: Blaine State: MN Zip code: 55449
Alternate contact:
Last name: McAlpine First name: Dennis Title: PE
E-mail address: dmc Alpine@houstoneng.com Telephone: (763) 493.4522 Ext. _____

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage this system, or the persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I also certify under penalty of law that I have read, understood, and accepted all terms and conditions of the National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) General Stormwater Permit Construction Activity (MN R100001) that authorizes stormwater discharges associated with the construction site identified on this form.

→ Authorized signature: _____ Date: _____

*This Application must be signed by: **Corporation:** a principal executive officer of at least the level of vice-president or the duly authorized representative or agent of the executive officer if the representative or agent is responsible for the overall operation of the facility that is the subject of the permit application. **Partnership or Sole Proprietorship:** a general partner or the proprietor. **Municipality, State, Federal or Other Public Agency:** principal executive officer or ranking elected official.*

Current Contractor Authorized Signature (A-2)

Business/Firm name: Peterson Companies
Last name: Peterson First name: Curt Title: VP
E-mail address: cpeterson@petersoncompanies.net Telephone: (651) 257.6864 Ext. _____
Mailing address: 8326 Wyoming Trail
City: Chisago City State: MN Zip code: 55013
Alternate contact:
Last name: NA First name: _____ Title: _____
E-mail address: _____ Telephone: () Ext. _____

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage this system, or the persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I also certify under penalty of law that I have read, understood, and accepted all terms and conditions of the National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) General Stormwater Permit Construction Activity (MN R100001) that authorizes stormwater discharges associated with the construction site identified on this form.

Authorized signature:  Date: 12/3/13

*This Application must be signed by: **Corporation:** a principal executive officer of at least the level of vice-president or the duly authorized representative or agent of the executive officer if the representative or agent is responsible for the overall operation of the facility that is the subject of the permit application. **Partnership or Sole Proprietorship:** a general partner or the proprietor. **Municipality, State, Federal or Other Public Agency:** principal executive officer or ranking elected official.*



RECEIVED

NOV 26 2013

Consent of Surety to Final Payment

105960614

PROJECT: *(Name and address)*

ACD 10-22-32 Repair of West 4th Avenue
Lino Lakes, MN

ARCHITECT'S PROJECT NUMBER:

OWNER

CONTRACT FOR:

ACD 10-22-32 Repair of West 4th Avenue

ARCHITECT

TO OWNER: *(Name and address)*

Rice Creek Watershed District
4325 Pheasant Ridge Drive NE
Blaine, MN 55449

CONTRACT DATED:

August 28th, 2013

CONTRACTOR

SURETY

OTHER

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Travelers Casualty and Surety Company of America
One Tower Square, 2SHS
Hartford, CT 06183
on bond of
(Insert name and address of Contractor)

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DEC 09 2013

Houston Engineering Inc
Minneapolis MN

, SURETY,

Peterson Companies, Inc.
8326 Wyoming Trail
Chisago City, MN 55013

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve
the Surety of any of its obligations to
(Insert name and address of Owner)

Rice Creek Watershed District
4325 Pheasant Ridge Drive NE
Blaine, MN 55449

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date:
(Insert in writing the month followed by the numeric date and year.)

November 25th, 2013

Travelers Casualty and Surety Company of America

(Surety)

(Signature of authorized representative)

M.A. Jones, Attorney-in-fact

(Printed name and title)

Attest:
(Seal)

(Signature)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that
changes will not be obscured.

AIA[®] Document G707[™] – 1994 Instructions

Consent of Surety to Final Payment

GENERAL INFORMATION

Purpose. This document is intended for use as a companion to AIA Document G706[™], Contractor's Affidavit of Payment of Debts and Claims, on construction projects where the Contractor is required to furnish a bond. By obtaining the Surety's approval of final payment to the Contractor and its agreement that final payment will not relieve the Surety of any of its obligations, the Owner may preserve its rights under the bond.

Related Documents. This document may be used with most of the AIA's Owner-Contractor agreements and general conditions, such as A201 and its related family of documents. As noted above, this is a companion document to AIA Document G706.

Use of Current Documents. Prior to using any AIA Contract Document, users should consult www.aia.org or a local AIA component to verify the most recent edition.

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CHANGES FROM THE PREVIOUS EDITION

Changes in the location of various items of information were made, without revision to the substance of the document.

COMPLETING G707-1994

General. The bond form is the usual source of required information such as the contract date and the names and addresses of the Surety, Owner, Contractor and Project.

Architect's Project No. This information is typically supplied by the Architect and entered on the form by the Contractor.

Contract For. This refers to the scope of the contract, such as "General Construction" or "Mechanical Work."

EXECUTING THE DOCUMENT

The G707 form requires both the Surety's seal and the signature of the Surety's authorized representative.



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No. 225020

Certificate No. 005471896

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Litton E. S. Field, Jr., M. A. Jones, and Nicole M. Coty

of the City of Mendota Heights, State of Minnesota, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of May, 2012.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut
City of Hartford ss.

By: [Signature]
Robert L. Raney, Senior Vice President

On this the 1st day of May, 2012, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
My Commission expires the 30th day of June, 2016.



[Signature]
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 25th day of November, 20 13.

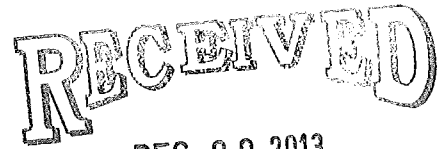
WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

MINNESOTA • REVENUE



DEC 09 2013

Houston Engineering Inc
Minneapolis MN

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-026-678-912
Submitted Date and Time: 3-Dec-2013 12:58:33 PM
Legal Name: PETERSON COMPANIES INC
Federal Employer ID: 41-1934913
User Who Submitted: PeteCo
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1717239808
Account Number: 4235858
Project Owner: RICE CREEK WATERSHED DISTRICT
Project Number: 13118F
Project Begin Date: 13-Sep-2013
Project End Date: 27-Nov-2013
Project Location: LINO LAKES, MN
Project Amount: \$228,630.00

Subcontractor Summary

Name	ID	Affidavit Number
RELIABLE TREE SRVC INC	2967276	399900672
TRANSIGNAL LLC	1237595	1205731328

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at (Metro Area) 651-282-9999, (Greater Minnesota) 800-657-3594, (TTY Users) Call 711 for Minnesota Relay, or (email) Withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going to the History Tab.

Please [print this confirmation page](#) for your records using the print or save functionality built into your browser.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-464-248-960
Submitted Date and Time: 3-Dec-2013 12:32:07 PM
Legal Name: RELIABLE TREE SRVC INC
Federal Employer ID: 41-1671547
User Who Submitted: ReliableTree
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 399900672
Account Number: 2967276
Project Owner: RICE CREEK WATERSHED DISTRICT
Project Number: 13118F
Project Begin Date: 30-Sep-2013
Project End Date: 06-Nov-2013
Project Location: ANOKA COUNTY DITCH 10-22-32
Project Amount: \$52,104.00
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at (Metro Area) 651-282-9999, (Greater Minnesota) 800-657-3594, (TTY Users) Call 711 for Minnesota Relay, or (email) Withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

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MINNESOTA • REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-458-023-040
Submitted Date and Time: 27-Nov-2013 3:32:13 PM
Legal Name: TRANSIGNAL LLC
Federal Employer ID: 27-0790401
User Who Submitted: 1237595
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1205731328
Account Number: 1237595
Project Owner: RICE CREEK WATERSHED DISTRICT
Project Number: ANOKA COUNTY DITCH 10-22-32
Project Begin Date: 11-Oct-2013
Project End Date: 22-Nov-2013
Project Location: LINO LAKES
Project Amount: \$4,800.00
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at (Metro Area) 651-282-9999, (Greater Minnesota) 800-657-3594, (TTY Users) Call 711 for Minnesota Relay, or (email) Withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going to the History Tab.

Please [print this confirmation page](#) for your records using the print or save functionality built into your browser.



DEC 09 2013

RECEIVED

Houston Eng & Inc
Minneapolis MN

Contractor's Affidavit of Release of Liens

PROJECT: (Name and address)

ARCHITECT'S PROJECT NUMBER: 10-22-32

OWNER

Anoka County Ditch 10-22-32
Repair Project West of 4th St.

CONTRACT FOR: Sitework, Excavation,
Utilities

ARCHITECT

CONTRACTOR

TO OWNER: (Name and address)

CONTRACT DATED: August 28, 2013

SURETY

Rice Creek Watershed District
4325 Pleasant Ridge Dr. Suite 611
Blaine, MN 55449

OTHER

STATE OF: Minnesota

COUNTY OF: Chicago

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: (Name and address)

PETERSON COMPANIES INC.
8326 WYOMING TRAIL
CHISAGO CITY MN 55013

BY:

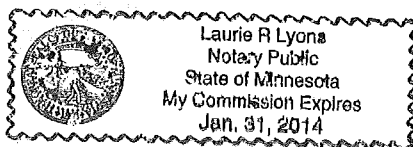
(Signature of authorized representative)

Jonathan M. Peterson, President
(Printed name and title)

Subscribed and sworn to before me on this date:

December 3rd, 2013
Notary Public:

My Commission Expires:
1-31-2014



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA[®] Document G706A[™] – 1994 Instructions

Contractor's Affidavit of Release of Liens

GENERAL INFORMATION

Purpose. This document is intended for use as companion to AIA Document G706, Contractor's Affidavit of Payment of Debts and Claims.

Related Documents. This document may be used with most of AIA's Owner-Contractor agreements and general conditions, such as A201 and its related family of documents. As noted above, this is a companion document to AIA Document G706.

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CHANGES FROM THE PREVIOUS EDITION

A cross reference to AIA Document A201 has been deleted to permit the use of G706A with other families of AIA documents, including construction management, interiors and design/build.

COMPLETING THE G706A FORM

General. The Owner-Contractor Agreement is the usual source of required information such as the contract date and the names and addresses of the Owner, Project and Contractor.

Architect's Project No. This information is typically supplied by the Architect and entered on the form by the Contractor.

Contract For. This refers to the scope of the contract, such as "General Construction" or "Mechanical Work."

Affidavit. Indicate the state and county where the Affidavit is made. This is not necessarily the same location as the Project, but should be the location where the notary is authorized to administer sworn oaths. If there are any EXCEPTIONS to the statement, these should be listed in the space provided; otherwise enter as "None." It may be a stipulation of the Contract Documents that the Owner has the right to require the Contractor to furnish a bond to cover each exception listed on the Affidavit.

Supporting Documents. The AIA does not publish a "Release or Waiver of Liens" for contractors or subcontractors because of the great diversity of releases or waivers permitted by various state mechanics lien laws. Forms for such purposes may be available from local contractors' associations or may be written with the assistance of legal counsel.

EXECUTION OF THE DOCUMENT

The Notary Public should administer a sworn oath to the Contractor in reference to the written statements appearing on G706A, and should duly sign and seal this document containing the Contractor's signature. G706A should be signed by the Contractor or the Contractor's authorized representative.



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Brock White Company, LLC
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$2,218.73), the receipt of which hereby acknowledges:

- 1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 17 day of Jan, 20 14.

Name of VENDOR: Brock White Company, LLC

By: [Signature]

Title: Owner/Officer/Partner (Please Circle One)

Address: Brock White Company, LLC
2575 Kasota Avenue
Saint Paul, MN 55108-1504



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Brock White Company, LLC
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$2,223.92), the receipt of which hereby acknowledges:

- 1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 14th day of November, 2013.

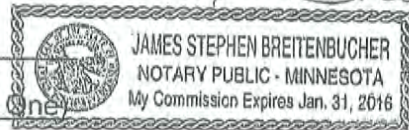
Name of VENDOR: Brock White Company, LLC

By: [Signature]

Title: Owner/Officer/Partner (Please Circle One)

Address: 2575 Kasota Avenue
St Paul, MN 55108

[Signature]



RECEIVED

JAN 24 2014



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Contech Engineered Solutions
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$1,939.78), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 20 day of January, 2014.

Name of VENDOR: Contech Eng. Sol. LLC

By: Tom Lowry

Title: Project Supervisor
(Please Circle One)

Address: 9025 Center Pt. Dr.
West Chester OH 45069



9025 Centre Pointe Drive, Suite 400
West Chester, OH 45069
Phone: (513) 645-7771
Fax: (513) 645-7933
Email: mcrawford@conteches.com

Michael A. Crawford
Vice President
Financial Operations

March 5, 2013

To Whom It May Concern:

The following individuals are currently authorized to execute release of lien and waivers which are necessary for receipt of payments. In addition, in the event of nonpayment, these individuals have the authority to sign documents in order to file a lien or bond claim:

Dwayne Cavanaugh
Tom Lowry
Doug Myers
Jim Uthe
Susan Stertzbach

Contech Engineered Solutions LLC



Michael A. Crawford
Vice President
Financial Operations



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Contech Engineered Solutions
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$1,939.78), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 20 day of January, 2014.

Name of VENDOR: Contech Eng. Sol. LLC

By: Tom Lowry

Title: Credit Supervisor
(Please Circle One)

Address: 9025 Center Pt. Dr.
West Chester OH 45069



9025 Centre Pointe Drive, Suite 400
West Chester, OH 45069
Phone: (513) 645-7771
Fax: (513) 645-7933
Email: mcrawford@conteches.com

Michael A. Crawford
Vice President
Financial Operations

March 5, 2013

To Whom It May Concern:

The following individuals are currently authorized to execute release of lien and waivers which are necessary for receipt of payments. In addition, in the event of nonpayment, these individuals have the authority to sign documents in order to file a lien or bond claim:

Dwayne Cavanaugh
Tom Lowry
Doug Myers
Jim Uthe
Susan Stertzbach

Contech Engineered Solutions LLC

A handwritten signature in blue ink that reads "MA Crawford". The signature is written in a cursive, flowing style.

Michael A. Crawford
Vice President
Financial Operations



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Dresel Contracting
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$331.76), the receipt of which hereby acknowledges:

- 1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 31 day of January, 20 14.

Name of VENDOR: Dresel Contracting

By: [Signature]

Title: Owner/Officer/Partner (Please Circle One)

Address: 24044 July Ave
Chicago City, MN 55013



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RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Forest Lake Contracting, Inc.
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$4,100.00), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 4th day of December, 2013.

Name of VENDOR: Forest Lake Contracting

By: Whiskie Carlson

Title: Owner / Officer / Partner Office Mgr
(Please Circle One)

Address: FOREST LAKE CONTRACTING, INC
14777 Lake Drive
Forest Lake, MN 55025



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: North Pine Aggregate
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$2,509.11), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 17th day of JANUARY, 20 14.

Name of VENDOR: North Pine Aggregate

By: [Signature] JAKE JENSEN

Title: Owner/Officer/Partner (Please Circle One)

Address: 14551 LAKE DRIVE
FOREST LAKE, MN 55025



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: North Pine Aggregate
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$3,743.05), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either Individually or by its duly authorized representative set his hand and seal hereto this 22nd day of November, 2013.

Name of VENDOR: North Pine Aggregate

By: [Signature]

Title: Owner/Officer/Partner (Please Circle One)

Address: 14551 LAKE DRIVE
FOREST LAKE, MN 55025



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Reliable Tree Service, Inc
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$2,594.40), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 17 day of January, 2014.

Name of VENDOR: Reliable Tree Service, Inc

By: [Signature]

Title: Owner/Officer/Partner (Please Circle One)

Address: PO Box 32
Cambridge, MN 55008

Attn: Chris Kedroski
Pages: 1
Date: 12/10/13



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: Reliable Tree Service, Inc
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$49,293.60), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 10th day of December, 20 13.

Name of VENDOR: Reliable Tree Service, Inc

By: [Signature]

Title: Owner/Officer/Partner (Please Circle One)

Address: PO Box 32
Cambridge, MN 55008



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: TranSignal LLC
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$382.50), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 14 day of January, 20 14.

Name of VENDOR: TranSignal LLC

By: Robert Chavez

Title: Owner/Officer/Partner Chief Manager (Please Circle One)

Address: 18140 Zane St NW #120
Elk River, MN 55330



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RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: TranSignal LLC
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$4,417.50), the receipt of which hereby acknowledges:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 25th day of November, 20 13.

Name of VENDOR: TranSignal LLC

By: Robert Chavez

Title: Chief Manager (Please Circle One)
Owner/Officer/Partner

Address: 18140 Zane St NW #120
Elk River, MN 55330



RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

VENDOR: TrueNorth Steel
CONTRACTOR: Peterson Companies, Inc.
OWNER: Rice Creek Watershed District
PROJECT: Anoka County Ditch 10-22-32

For a valuable consideration (in the amount of \$189.90), the receipt of which hereby acknowledges:

- 1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 17th day of January, 2014.

Name of VENDOR: TrueNorth Steel

By: [Signature]

Title: Owner/Officer/Partner (Please Circle One)

Address: 702 13th Ave E
West Fargo ND 58078

* Conditional until receipt of check #100982

ITEMS REQUIRING BOARD ACTION

3. Consider Rachel Contracting, Inc. pay request #3 for the Bald Eagle Lake Watershed Stormwater Reuse/Phosphorus Reduction Project for \$125,549.29.
(Phil Belfiori)

June 18, 2014

Honorable Chair and Board of Managers
Rice Creek Watershed District
4325 Pheasant Ridge Drive NE #611
Blaine, MN 55449

Re: Partial Payment #3
Bald Eagle Lake Watershed Stormwater Reuse & Phosphorus Reduction Project
WSB Project No. 1904-35

Dear Chair and Members of the Board of Managers:

The purpose of this letter is to recommend Partial Payment #3 to Rachel Contracting, Inc. for the Bald Eagle Lake Watershed Stormwater Reuse & Phosphorus Reduction Project. This estimate reflects payment for all remaining project elements with the exception of selected final restoration activities.

Our construction observer and I have reviewed the enclosed Application and Certification of Payment that Rachel Contracting submitted for work completed through June 1, 2014. The application certifies the values of the contract, any change orders, the total completed and stored to date, and deducts the required retainage. The second page provides a schedule of values itemization.

The Rachel Contracting application requests a partial payment of \$125,549.29. Based on our review, we recommend payment to Rachel Contracting in that amount consistent with the Application and Certification for Payment.

Sincerely,

WSB & Associates, Inc.

Pete Willenbring, PE
Vice President

cc: Phil Belfior, RCWD
Kyle Axtell, RCWD

ef

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:	Rice Creek Watershed District 4325 Pheasant Ridge Dr #611 Blaine, MN 55449	PROJECT:	Bald Eagle Lake Watershed	APPLICATION NO:	<u>13081.3</u>	Distribution to:	<input type="checkbox"/> OWNER <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> OTHER
FROM CONTRACTOR:	Rachel Contracting, Inc 4125 Napier Court NE St Michael MN 55376			PERIOD FROM:	<u>1/26/2014</u>		
				PERIOD TO:	<u>6/1/2014</u>		
				APPLICATION DATE:	<u>6/1/2014</u>		
				CONTRACT DATE:	<u>10/23/2013</u>		

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....	\$439,315.00
2. Net change by Change Orders.....	\$ 6,716.60
3. CONTRACT SUM TO DATE (Line 1+-2).....	\$ 446,031.60
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$429,899.18
5. RETAINAGE:	
a. 5% of Completed Work (Columns D + E on G703)	\$ 21,494.96
b. _____% of Stored Material (Columns F on G703)	\$ -
Total Retainage (line 5a + 5b or Total in Column I of G703).....	\$ 21,494.96
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$ 408,404.22
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....	\$ 282,854.93
8. CURRENT PAYMENT DUE.....	\$ 125,549.29
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6).....	\$ 37,627.38

The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from Owner, and that current payment shown herein is now due.

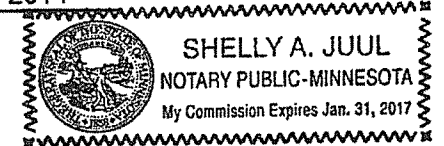
CONTRACTOR
By: [Signature] Date: 6/1/2014

State of: MN

County of: Wright

Described and sworn to before me this 1st day of June, 2014

Notary Public: [Signature]
My Commission Expires: January 31, 2017



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Document, based on on-site observation and the data comprising the application, the Engineer Architect certifies to the Owner that to the best of the Engineer Architect's Knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 125,549.29

(Attach explanation if the amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the AMOUNT CERTIFIED)

ARCHITECT: Engineer
By: [Signature] Date: 6/12/2014

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
TOTAL CHANGES APPROVED IN PREVIOUS MONTHS BY OWNER	\$ 6,716.60	
TOTAL APPROVED THIS MONTH		
TOTALS	\$ 6,716.60	0
NET CHANGES BY CHANGE ORDER	\$ 6,716.60	

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, continuing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13081.4

PERIOD BILLING: 05/25/14

APPLICATION DATE: 05/25/14

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	UNIT	EST QTY	QTY TO DATE	UNIT PRICE	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D.O.R.E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G+C)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
							FROM PREVIOUS APPLICATION (D+D)	THIS PERIOD					
Base Bid with Change Order #1 Included													
2021.501	Mobilization	LS	1.00	1.00	\$ 55,799.00	\$55,799.00	\$41,849.25	\$13,949.75	\$0.00	\$55,799.00	100.00%	\$0.00	\$2,789.95
2101.501	Clearing	AC	1.50	1.50	\$ 2,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$150.00
2101.506	Grubbing	AC	1.50	1.50	\$ 1,500.00	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$2,250.00	100.00%	\$0.00	\$112.50
2104.601	Abandon Force Main	LS	1.00	1.00	\$ 2,600.00	\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$2,600.00	100.00%	\$0.00	\$130.00
2105.601	Dewatering	LS	1.00	1.00	\$ 12,800.00	\$12,800.00	\$12,800.00	\$0.00	\$0.00	\$12,800.00	100.00%	\$0.00	\$640.00
2105.607	Pond Excavation & Disposal	CY	25,000.00	25,000.00	\$ 3.45	\$86,250.00	\$79,350.00	\$6,900.00	\$0.00	\$86,250.00	100.00%	\$0.00	\$4,512.50
2502.541	6" Perf PE Pipe Drain	LF	1,100.00	984.31	\$ 18.00	\$19,800.00	\$17,717.58	\$0.00	\$0.00	\$17,717.58	89.48%	\$2,082.42	\$885.88
2503.602	10" Force Main PVC Pipe C200	LF	1,350.00	1,560.00	\$ 27.00	\$36,450.00	\$42,120.00	\$0.00	\$0.00	\$42,120.00	115.56%	(\$5,670.00)	\$2,106.00
2503.602	2.5" Force Main PVC Pipe C200	LF	1,400.00	1,415.00	\$ 6.50	\$9,100.00	\$9,197.50	\$0.00	\$0.00	\$9,197.50	101.07%	(\$97.50)	\$459.88
2503.603	10" Non-Perf HDPE Pipe	LF	210.00	238.00	\$ 34.00	\$7,140.00	\$8,092.00	\$0.00	\$0.00	\$8,092.00	113.33%	(\$952.00)	\$404.60
2504.602	Connect to Existing Irrigation Piping	LS	1.00	1.00	\$ 1,930.00	\$1,930.00	\$1,930.00	\$0.00	\$0.00	\$1,930.00	100.00%	\$0.00	\$96.50
2504.602	10" Irrigation gate Valve	EA	1.00	1.00	\$ 3,254.00	\$3,254.00	\$3,254.00	\$0.00	\$0.00	\$3,254.00	100.00%	\$0.00	\$162.70
2504.602	2" Irrigation gate Valve	EA	4.00	5.00	\$ 690.00	\$2,760.00	\$3,450.00	\$0.00	\$0.00	\$3,450.00	125.00%	(\$690.00)	\$172.50
2504.602	2.5" Irrigation gate Valve	EA	3.00	4.00	\$ 800.00	\$2,400.00	\$3,200.00	\$0.00	\$0.00	\$3,200.00	133.33%	(\$800.00)	\$160.00
2504.602	3" Irrigation Gate Valve	EA	2.00	2.00	\$ 910.00	\$1,820.00	\$1,820.00	\$0.00	\$0.00	\$1,820.00	100.00%	\$0.00	\$91.00
2504.602	4" Irrigation Gate Valve	EA	1.00	0.00	\$ 1,050.00	\$1,050.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,050.00	\$0.00
2506.601	Lift Station and Appurtenances	LS	1.00	1.00	\$ 137,021.00	\$137,021.00	\$109,616.80	\$27,404.20	\$0.00	\$137,021.00	100.00%	\$0.00	\$6,851.05
2545.602	Electrical Service	LF	1,100.00	1,082.00	\$ 24.75	\$27,225.00	\$26,779.50	\$0.00	\$0.00	\$26,779.50	98.36%	\$445.50	\$1,338.98
2573.502	Silt Fence, type Machine Sliced	LF	5,000.00	2,210.00	\$ 2.15	\$10,750.00	\$4,751.50	\$0.00	\$0.00	\$4,751.50	44.20%	\$5,998.50	\$237.58
2575.505	Sodding, Type Lawn	SY	1,500.00	0.00	\$ 3.80	\$5,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,700.00	\$0.00
2575.601	Seed Special 1	AC	2.40	0.00	\$ 2,000.00	\$4,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,800.00	\$0.00
2575.601	Seed Special 2	AC	0.90	0.00	\$ 1,350.00	\$1,215.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,215.00	\$0.00
2575.601	Seed Special 3	AC	3.60	1.30	\$ 885.00	\$3,186.00	\$0.00	\$1,150.50	\$0.00	\$1,150.50	36.11%	\$2,035.50	\$57.53
2575.601	Seed Special 4	AC	0.70	0.00	\$ 1,450.00	\$1,015.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,015.00	\$0.00
Change Order 2													
2506.601	Increase Intake Screen Size	LS	1.00	1.00	\$ 540.10	\$540.10	\$0.00	\$540.10	\$0.00	\$540.10	100.00%	\$0.00	\$27.01
2504.602	2nd 4" RPZ Backflow Preventer	LS	1.00	1.00	\$ 4,700.30	\$4,700.30	\$4,700.30	\$0.00	\$0.00	\$4,700.30	100.00%	\$0.00	\$235.02
2504.602	6" Irrigation Gate Valve	LS	1.00	1.00	\$ 1,476.20	\$1,476.20	\$1,476.20	\$0.00	\$0.00	\$1,476.20	100.00%	\$0.00	\$73.81
GRAND TOTALS						\$446,031.60	\$379,954.63	\$49,944.55	\$0.00	\$429,899.18	96.38%	\$16,132.42	\$21,494.96

ITEMS REQUIRING BOARD ACTION

4. Consideration of Phase 1 Report for the New Brighton /St. Anthony Basic Water Management Project. (Phil Belfiori)

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers **Date:** June 18, 2014
From: Phil Belfiori
Subject: Consideration of Phase 1 Report for the New Brighton /St. Anthony Basic Water Management Project

Background / Discussion

Attached for Board consideration is resolution 2014-22 accepting the Phase 1 Report for the New Brighton /St. Anthony Basic Water Management Project dated June 10, 2014, directing continuation of project phases 2 / 3 of the Basic Water Management Project and authorizing implementation of the Mirror Lake and Hansen Park projects as components of the Basic Water Management Project.

On August 28, 2013, the RCWD Board of Managers, through resolution 2013-23, accepted a petition from the Cities of New Brighton and Saint Anthony for the establishment of a phased basic water management project in the Ramsey Count Ditches 2, 3 & 5 drainage area to develop a comprehensive and integrated strategy for storm water management, flood damage protection and water quality enhancement and initiated the New Brighton/Saint Anthony Basic Water Management Project (project number 2013-01).

The Phase 1 Report for the New Brighton /St. Anthony Basic Water Management Project dated June 10, 2014 (excerpts attached), Identifies and analyzes current conditions, challenges and opportunities related to stormwater management and flood damage within the relevant Cities and making recommendations of possible actions to address comprehensive stormwater management, water quality and flood damage issues within the Cities and those downstream areas affected by stormwater runoff including Pike and Long Lake.

The Phase 2 and 3 of the Report will develop a regional, comprehensive stormwater management and flood damage reduction plan, which identifies capital improvements and other actions (including timelines and priorities, costs allocations and revenue generation methods) to be undertaken by the Cities and the Rice Creek Watershed District.

Proposed Motion:

Manager _____ moves to offer Resolution 2014-22 and its adoption.

Attachments:

- Executive summary and Chapter 6 (potential projects) of Phase 1 Report for the New Brighton /St. Anthony Basic Water Management Project
- RCWD Resolution 2014-22



HoustonEngineering Inc.

New Brighton/St. Anthony Basic Water Management Project – Phase 1 Rice Creek Watershed District



June 10, 2014

In Association With:

City of New Brighton

City of Roseville

City of St. Anthony

Rinke – Noonan Law Firm

WSB & Associates

EXECUTIVE SUMMARY

Ramsey County Ditches 2, 3 and 5 (RCD 2, 3, and 5) are public drainage systems managed by the Rice Creek Watershed District (RCWD) that drain stormwater runoff from land primarily within the Cities of New Brighton, St. Anthony, and Roseville. The public drainage systems convey stormwater runoff from urban catchments, downstream to Pike Lake and Long Lake which are both regional flooding and water quality concerns of the RCWD.

An extreme rainfall event on July 16, 2011 greatly heightened the awareness of flooding and flood risk along the RCD 2, 3 and 5 public drainage systems. The consequences of this rainfall event have prompted the Cities to evaluate the adequacy of their existing stormwater conveyance and management facilities resulting in the submission of a petition to the RCWD to develop a comprehensive plan to address flood risks in the watershed.

The defined project goals are primarily to reduce flood risks at localized areas in the RCD 2, 3 and 5 watershed while considering project impacts at a regional scale, and seeking water quality improvements and opportunities to incorporate ecological and public amenity elements into a comprehensive plan. The comprehensive plan approach provides the benefit of efficient analysis for localized issues (versus individual analysis) and more flexibility to implement projects yielding a greater net benefit towards regional issues.

The purpose of Phase 1 is to identify potential projects for further technical evaluation that are feasible, practicable, affordable, constructible, can reasonably be expected to obtain local approval and be permitted by state and federal agencies.

This Phase 1 report presents detailed information on:

- Project goals and objectives;
- Identification of flood prone areas;
- Design criteria and standards to be used in future detailed analysis;
- Descriptions of project types under consideration;
- A review of the watershed in regards to runoff volumes, timing and storage;
- Identification of projects for further evaluation;
- A review of permitting needs; and
- A review of public drainage system law in MS103E and their implications regarding construction of potential projects.

Several conclusions were drawn during the Watershed Analysis in Phase 1 that are worth mentioning and may provide direction moving forward:

- The projects proposed will not resolve the regional flooding issue at Long Lake and precautions should be taken to avoid worsening regional flooding issues as a result of flood risk reduction projects.
- Conveyance improvements are a reasonable alternative to improve localized flooding issues. Their adverse downstream impacts resulting from increased peak flow rates and loss of detention

storage caused by the conveyance improvements can be offset by downstream projects such as creating additional detention storage in Hansen Park.

Several projects are expected to be ultimately recommended, forming a comprehensive strategy to achieve cost effective stormwater management, reduce flood risk and water quality improvements, while enhancing ecological resources and public amenities. The recommendations will likely include some combination of conveyance system repairs or modifications, creation of new detention storage, volume control and floodproofing.

Should the Cities and RCWD, after review and consideration of the Phase 1 report, choose to move forward in developing a comprehensive stormwater management and flood damage reduction plan (i.e., Phase 2), a petition amendment to proceed is needed. Creation of the comprehensive stormwater management and flood damage reduction plan will consist of detailed analysis of project impacts, benefits and costs, and identify specific capital improvements to address flood risks and the other secondary goals.

6 POTENTIAL PROJECTS

Previous studies by the Cities of New Brighton and St. Anthony and the RCWD have identified potential flood risk reduction projects to be further analyzed in Phase 2. The City of Roseville also provided project locations and descriptions for this report. Characteristics of the potential projects are summarized in **Table 3** and their locations are shown in **Figure 6**.

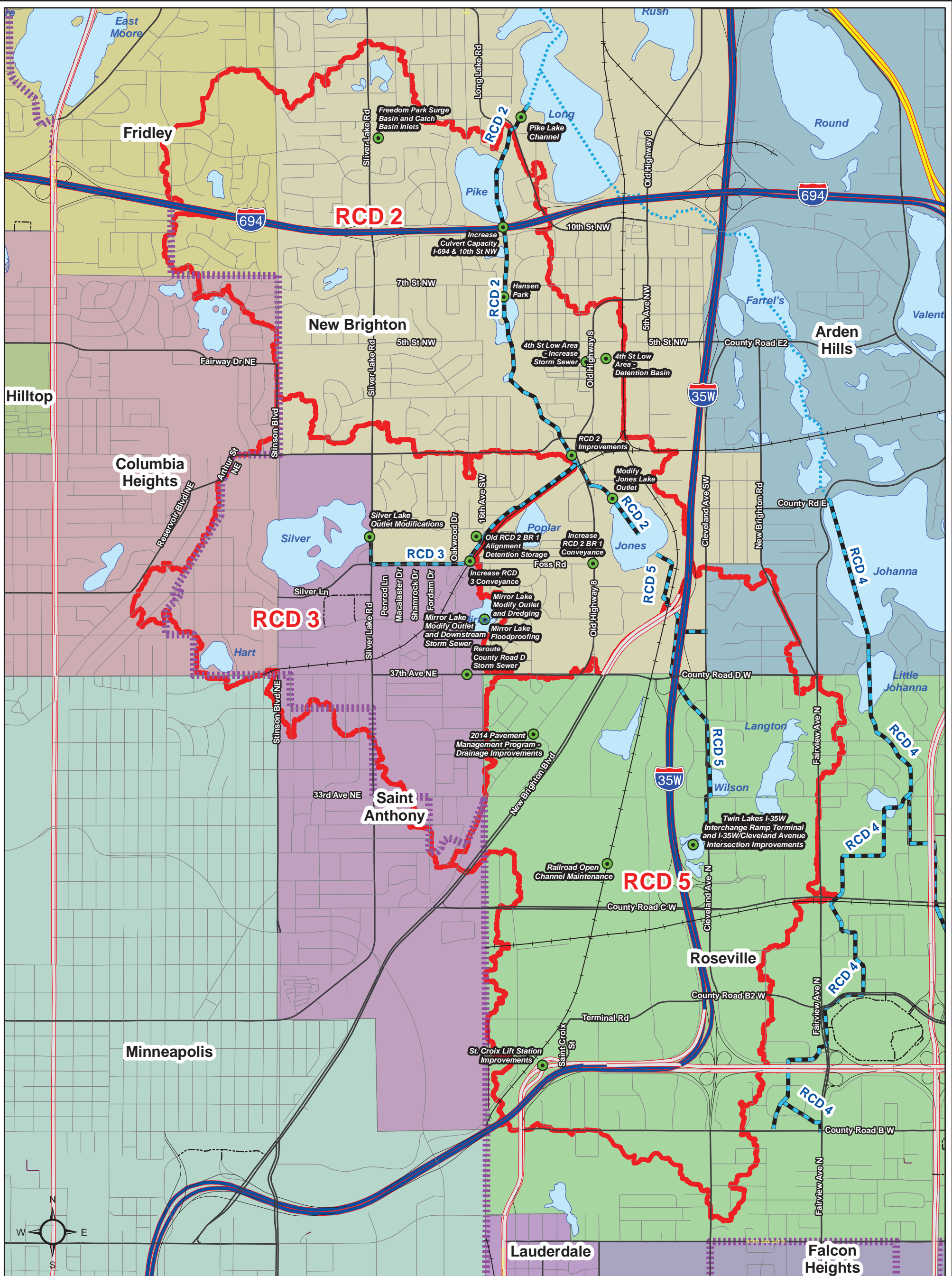
The projects identified in **Table 3** will be further evaluated in Phase 2 of the Basic Water Management Project to gauge their effectiveness. Their effectiveness will be measured according to their ability to achieve project goals and objectives using the design criteria stated earlier. Each project listed is believed to be capable of improving the flood risk at one or more flood prone areas. During Phase 2, projects determined to be ineffective or infeasible in some way will be removed from the list.

Some of the identified projects may result in greater flood risks at downstream locations and will require mitigation measures to offset these subsequent impacts. Since detailed analysis of projects has not been completed to determine impacts, the exact level of mitigation is unknown at this time. Potentially the mitigation measures may include flood proofing or the purchase of affected properties.

Table 3. Potential Projects

2011 Report ID	Project Name	Problem Area	Public Drainage System	Watershed	Project Type	Potential Benefits	Water Quality Benefit	Potential Negative Impacts
A1	Hansen Park Bypass Dam and Flood Storage Volume Increase & Outlet Modification	Hansen Park to Long Lake	Yes (PWI)	RCD 2	Detention	Lower flood elevations downstream of Hansen Park and potentially Long Lake	Yes	
-	Hansen Park Outlet Modification, Dredging and Water Quality Treatment BMP (Pending BWSR Grant Application)	Hansen Park to Long Lake	Yes (PWI)	RCD 2	Detention	Lower flood elevations downstream of Hansen Park and potentially Long Lake	Yes	
B3&B5	Surge Basin and Additional Catch Basins (Completed)	Freedom Park	No	RCD 2	Detention, Conveyance Modification	Localized lowering of flood elevations	No	Increase downstream peak flows
C1&C2	Increase Culvert Capacity at 10 th St NW and I-694	Garden View Apartments	Yes	RCD 2	Conveyance Modification	Lower flood elevation on RCD2 upstream of 10 th St. NW and I-694	No	Increase downstream peak flows and elevations in Pike and Long Lake
E1	Detention Basin North of 5 th Street	4 th Street NW Low Area	No	RCD 2	Detention	Decrease peak flow rates in storm sewer, Localized lower flood elevation at 4 th Street NW Low Area	Yes	
E3	Increase 4 th Street Storm Sewer Capacity	4 th Street NW Low Area	No	RCD 2	Conveyance Modification	Localized lower flood elevation at 4 th Street NW Low Area	No	Increase downstream peak flows and elevations
F2	Modify Jones Lake Outlet	Old Highway 8 Railroad Bridge	Yes (PWI)	RCD 2	Detention	Decrease downstream peak flow rates, Water quality	Yes	
F1	RCD 2 Improvements	Old Highway 8 Railroad Bridge	Yes	RCD 2	Conveyance Modification	Lower flood elevations at Old Highway 8/RCD 2	No	Increase downstream peak flows and elevations
G1&G3	Increase Storm Sewer Capacity on RCD 3 & RCD 2 BR 1 – both outlets of Poplar Lake	Lakeside Mobile Home Park/Poplar Lake	Yes (PWI)	RCD 2 & RCD 3	Conveyance Modification	Lower flood elevations at Lakeside Mobile Home Park	No	Increase downstream peak flows and elevations
I	Increase Storm Sewer Capacity	RCD 3	Yes	RCD 3	Conveyance Modification	Lower flood elevation along RCD 3	No	Increase downstream peak flows and elevations
-	Old RCD 2 Branch 1 Alignment	RCD 3	No	RCD 3	Detention	Reduce peak flows in RCD 3	Yes	
A1	Mirror Lake - Lower Outlet and Dredge Basin	Mirror Lake Townhomes	No	RCD 3	Detention	Lower flood elevations, Decrease downstream peak flow rates	No	
A2	Route Stormwater from CR D and Foss Road through Mirror Lake	Mirror Lake Townhomes	No	RCD 3	Conveyance Modification	Lower flood elevations	Yes	
A3	Mirror Lake - Modify Outlet and Downstream Sewer	Mirror Lake Townhomes	No	RCD 3	Conveyance Modification	Lower flood elevations for Mirror Lake and nearby industrial area	No	
A4	Modify RCD 3 Storm Sewer	Mirror Lake Townhomes	Yes	RCD 3	Conveyance Modification	Lower flood elevations for Mirror Lake and contributing laterals	No	Increase downstream peak flows and elevations
A5	Backflow Prevention	Mirror Lake Townhomes	Yes	RCD3	Conveyance Modification	Reduce backflow for downstream ditch system	No	
A6	Floodproofing and Earthen Berm	Mirror Lake Townhomes	No	RCD3	Floodproofing	Prevent flooding of Foss Road	No	
B1	Increase RCD 3 Storm Sewer Capacity	Silver Lane/Shamrock Drive	Yes	RCD 3	Conveyance Modification	Lower Flood Elevations	No	Increase downstream peak flows and elevations
C	Floodproofing of Individual Homes	39 th Street and Shamrock	No	RCD 3	Flood Proofing	Reduce flood damage to property	No	
-	Silver Lake Outlet Modification	RCD 3	Yes (PWI)	RCD 3	Detention	Decrease peak flow rates in RCD 3	Yes	

2011 Report ID	Project Name	Problem Area	Public Drainage System	Watershed	Project Type	Potential Benefits	Water Quality Benefit	Potential Negative Impacts
-	2014 Pavement Management Program-Drainage Improvements	Sandcastle Park Area	Yes	RCD 5	Detention, Flood Proofing, Conveyance Modification	Lower flood elevations, reduce flood damage to property, re-grade and lower emergency overflow swale	Yes	
-	Twin Lakes I-35W Interchange Ramp Terminal and I-35W/Cleveland Avenue Intersection Improvements	Cleveland Avenue	Yes	RCD 5	Detention, Conveyance Modification	Lower flood elevations along Cleveland Ave.	Yes	
-	Railroad Open Channel Maintenance	Railroad Ditch from TH 36 to County Road D	Yes	RCD 5	Conveyance Modification	Restore ditch to original design/capacity, reduce flood elevations in ditch/potential for property damage	No	Increase downstream peak flows and elevations
-	St. Croix Lift Station Improvements	I35W – St. Croix Street	Yes	RCD 5	Conveyance Modification	Localized lowering of flood elevations	No	Increase downstream peak flows and elevations
-	Pike Lake Channel Modification	TBD	Yes	RCD 2	Conveyance Modification	TBD	TBD	TBD



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- Approximate Project Locations
- Public Ditch
- Public Watercourse
- RCWD Legal Boundary
- RCWD 2,3, and 5 Drainage Areas
- MN DNR Public Waters Inventory

Figure 6: Project Locations

Scale: AS SHOWN	Drawn by: SMW	Checked by:	Project No.: 5555-221	Date: 5/28/2014	Sheet: 1 of 1
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Maple Grove

P: 763.493.4522
F: 763.493.5572

RESOLUTION 2014-22

**RICE CREEK WATERSHED DISTRICT
BOARD OF MANAGERS**

**RESOLUTION ACCEPTING AMENDED THE ENGINEER'S PHASE 1 PROJECT REPORT FOR THE
NEW BRIGHTON/SAINT ANTHONY BASIC WATER MANAGEMENT PROJECT; DIRECTING
CONTINUANCE OF PROJECT PHASES 2 AND 3 CONCURRENTLY; AND DIRECTING
IMPLEMENTATION OF THE HANSEN PARK AND MIRROR LAKE PROJECT COMPONENTS**

Manager _____ offered the following Resolution and moved its adoption, seconded by Manager _____:

WHEREAS, on August 19, 2013, the Rice Creek Watershed District (RCWD) Board of Managers received the Joint Petition of the Cities of New Brighton and Saint Anthony for the establishment of a phased basic water management project to develop a comprehensive and integrated strategy for stormwater management, flood damage reduction, and water quality enhancement within the Cities that implements a series of project components to achieve reasonable stormwater management and flood damage reduction objectives.

WHEREAS, on August 28, 2013, by Resolution 2013-23, the Watershed District Board of Managers initiated the project, assigning Project Number 2013-01, and appointed Houston Engineering as the project engineer to make surveys, maps, analyses and reports for the project as necessary and consistent with the project phasing, coordination and implementation proposals contained within the Petition.

WHEREAS, on June 10, 2014, the Cities of New Brighton, Saint Anthony and Roseville filed a joint petition amending project 2013-01 to allow implementation of Mirror Lake and Hansen Park project components without delay; to allow proceeding to project phases 2 and 3 concurrently, with the inclusion of project components within the sub-watershed of Ramsey County Ditch 5; and to allow the addition of the City of Roseville as an additional petitioner for the Basic Water Management Project, as if a party to the original petition.

WHEREAS, by Resolution 2014-20, the Watershed District Board of Managers accepted the amended joint petition and directed further proceedings for project 2013-01 consistent with the amended petition.

WHEREAS, on June 10, 2014, the Engineer filed the phase 1 project report as approved by the Cities of New Brighton, Saint Anthony and Roseville.

WHEREAS, the filing of the phase 1 project report is a prerequisite to proceeding to subsequent phases of the project.

NOW, THEREFORE, BE IT RESOLVED, the Board of Managers accepts the engineer's phase 1 project report; and

FURTHER, the Board of Managers directs continuation of project phases 2 and 3 concurrently; and

FURTHER, the Board of Managers directs implementation of the Mirror Lake and Hansen Park project components of the petitioned Basic Water Management Project as Watershed Project consistent with the Targeted Watershed Demonstration Grant work plan.

The question was on the adoption of the Resolution and there were __ yeas and __ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
WALLER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HAAKE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OGATA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAGAMON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PREINER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the Resolution _____.

Harley Ogata, Secretary

Dated: June 25, 2014

* * * * *

I, Harley Ogata, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 25 day of June 2014.

Harley Ogata, Secretary

ITEMS REQUIRING BOARD ACTION

5. Consider revised RCWD Data Practices Act policy. (Phil Belfiori)

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers

Date: June 18, 2014

From: Phil Belfiori

Subject: Revised RCWD Data Practices Act Policy

Background / Discussion

The District Attorney recently advised staff that the existing RCWD Data Practices Policy is in need of updating given the extended timeframe since the last update (since 2003). The following are the proposed key points and changes as recommended by District Attorney:

The proposed updated policy:

1. Identifies that the RCWD Administrator is designated as the “Data Practices Compliance Official” and the “Responsible Authority”.
2. Identifies that DPA requests should be provide in writing. It should be noted that staff will continue to utilize their discretion to answer questions from the general public and will continue to view responding to general request for information/questions as a top priority.
3. Identifies that the original RCWD files may not be removed from the District offices
4. Identifies that there is no charge for delivery by email of less than 100 pages or the equivalent (as determined by the RCWD) of data. (Time savings for staff).
5. Provides three new attachments related to protection of private and confidential data on individuals. These guidelines are now required by law.

Proposed Motion: Manager _____ moves to approve the attached Rice Creek Watershed District Policies and Procedures under the Data Practices Act for Public Access to Documents

Attachment: Proposed documents related to Rice Creek Watershed District Policies and Procedures under the Data Practices Act for Public Access to Documents

Rice Creek Watershed District

Policies and Procedures Under the Data Practices Act for Public Access to Documents

Policy adopted January 22, 2003; adopted as amended June 25, 2014

In accordance with **Minnesota Statutes chapter 13 (Data Practices Act; DPA)**, the Rice Creek Watershed District adopted the following data practices policies regarding the dissemination and retention of information. The DPA states that data of public bodies are to be available to the public unless specifically exempted under the law in cases where individual privacy would be violated or where other valid concerns outweigh the interest in public availability. The RCWD recognizes the public interest in open access to its data as well as the public interest that requires that certain types of data not be made available to the public. It is the intent of the RCWD to comply fully with the DPA and, where the DPA allows for the exercise of judgment, to exercise that judgment consistent with the public interests underlying the law.

This policy is adopted pursuant to section 13.025, subdivision 2, and section 13.03, subdivision 2, of the DPA, which state that every public body shall establish procedures to implement the DPA. *The RCWD has adopted and maintains a Records Retention Schedule, which is an index of the records and data maintained by the RCWD and includes private or confidential data on individuals collected by the RCWD in compliance with section 13.025, subdivision 1.* This policy includes procedures to ensure that data on individuals are accurate and complete, and to safeguard the data's security under section 13.05, subdivision 5, as well as procedures to guarantee the rights of data subjects in compliance with section 13.025, subdivision 3. This policy is accompanied by a document setting forth the rights of data subjects under the DPA.

Access to RCWD Documents:

All requests to inspect or receive copies of RCWD data, and all other inquiries regarding the DPA, must be in writing and sent by U.S. Mail, addressed to the "Data Practices Compliance Official," at the following address:

Rice Creek Watershed District
4325 Pheasant Ridge Drive NE #611
Blaine, MN 55449-4539

The RCWD administrator is designated as the Data Practices Compliance Official and the Responsible Authority.

Requests to inspect or obtain copies of RCWD data must be in writing to ensure that the RCWD's response is timely and complete. In the case of an individual who wishes to inspect RCWD data, the Data Practices Compliance Official will help to ensure that documents of interest have been gathered, that documents to be withheld from inspection pursuant to the DPA have been segregated, and that someone is available to assist the requesting individual. The RCWD will provide requested data for inspection at the RCWD office, or other location to be specified by the Data Practices Compliance Official.

The DPA requires that individuals be permitted to inspect or copy data within a reasonable time of a request. The RCWD will respond to requests as quickly as possible. RCWD office hours

are from 8:00 AM to 4:30 PM, Monday through Friday, except holidays. Individuals are encouraged to call in advance to set a time to meet with staff to inspect RCWD data to ensure that the right person is available to provide assistance. RCWD staff will make every effort to accommodate the schedule of those requesting information so that citizens may enjoy convenient review of RCWD information. For large requests, the RCWD staff will, again, do their best to respond to the request as soon as reasonably possible. The response time will vary depending on the breadth of the request and the completeness and accuracy of the request. Original RCWD files may not be removed from the District offices.

If the RCWD determines that certain data cannot be made available for inspection or copying, it will inform the individual of the classification of the data in question under the DPA and the legal basis for denial of access.

Fees:

As stipulated by the Data Practices Act, no fee will be charged for inspecting data or for classifying data. Fees will be charged if copies are requested according to the following:

If document copies are requested, the requesting individual will be charged 25 cents per page for up to 100 standard-sized black-and-white printed copies, except that there is no charge for delivery by email of less than 100 pages or the equivalent (as determined by the RCWD) of data. Standard charges will apply for re-delivery of data in the event of failure of email delivery resulting from incapacity of the recipient's email system. Copies of documents will not be certified as true and correct copies unless certification is specifically requested. The fee for certification is \$1 per document.

With respect to oversize copies, tapes, electronic data, photographs, slides and other unusual formats, the requesting individual will be responsible for the actual cost incurred by the RCWD to make the copy itself or to use a vendor, except that there is no charge for electronic delivery of less than 100 pages of data or the equivalent (as determined by the RCWD). Other specific copy charges are as follows:

Text

Up to 11" x 17", 20 paper copies or less: No charge.

Up to 11" x 17", more than 20 copies: 20¢/copy plus time to create copies at \$20/hour.

Color Maps

8.5" x 11" maps, 5 paper copies or less: No charge.

8.5" x 11" maps, more than 5 copies: 40¢/copy plus time to create copies at \$20/hour.

11" x 17" maps: \$3/copy plus time to create copies at \$20/hour. Larger maps: \$5/copy plus time to create copies at \$20/hour.

Electronic Copies

CDs: \$2/disc plus time to create copies at \$20/hour.

An individual requesting copies or the electronic transmittal of more than 100 pages of data is responsible to pay the RCWD the actual cost, including the cost of staff time spent searching for and retrieving data and to make, certify, compile and transmit copies. Staff costs will be assessed based upon established hourly rates.

If an individual so asks, before copies are made the RCWD will advise of the approximate number of pages of documents responsive to a request or the likely cost of responding to a request. Payment may be made by check. The RCWD may require payment in advance.

When an individual asks for a copy of data that have commercial value and were developed with a significant expenditure of public funds by the RCWD, the RCWD may charge a reasonable fee that relates to the actual cost of developing the data. As a condition of making certain commercially valuable data available, the RCWD may, at its discretion, require execution of a license agreement defining allowed use or further distribution.

Rice Creek Watershed District
Protection of Private and Confidential Data on Individuals

The Rice Creek Watershed District (RCWD) establishes the following to protect and ensure the accuracy of non-public data on individuals (i.e., private and confidential data).

Accuracy and Currency of Data

Employees of the RCWD are requested, and given appropriate forms, to annually provide updated personal information for the RCWD as necessary for RCWD recordkeeping, tax, insurance, emergency notification and other personnel purposes. Other individuals who provide private or confidential information (e.g., managers) are also encouraged to provide updated information when appropriate.

Data Safeguards

Private and confidential information is stored in secure files and databases that are not accessible to individuals who do not have authorized access. Private and confidential data on individuals is accessed only by individuals who are both authorized and have a need to access such information for RCWD purposes. (An individual who is the subject of data classified as private may access such data for any reason.)

The RCWD administrator, as Responsible Authority, reviews forms used by the RCWD to collect data on individuals and ensures that the RCWD collects private or confidential data only as necessary for authorized RCWD purposes.

Only managers and employees of the RCWD whose work for the RCWD requires that they have access to private or confidential data may access files and records containing such information. Employees' and managers' access is further governed by the following requirements:

- Private or confidential data may be released only to persons authorized by law to access such data;
- Private or confidential data must be secured at all times and not left in a location where they may be accessed by unauthorized persons;
- Private or confidential data must be shredded before it is disposed of.

When a contract with an outside entity requires access to private or confidential information retained by the RCWD, the contracting entity is required by the terms of its agreement with the RCWD to use and disseminate such information in a manner consistent with the DPA and the RCWD's Policies and Procedures Under the Data Practices Act for Public Access to Documents. RCWD agreements include language for the purposes substantially similar to that shown in Exhibit A to this protocol.

EXHIBIT A

Agreement DPA Terms

XX. Data Practices: Confidentiality

If CONSULTANT receives a request for data pursuant to the Data Practices Act, Minnesota Statutes chapter 13 (DPA), that may encompass data (as that term is defined in the DPA) CONSULTANT possesses or has created as a result of this agreement, it will inform the RCWD immediately and transmit a copy of the request. If the request is addressed to the RCWD, CONSULTANT will not provide any information or documents, but will direct the inquiry to the RCWD. If the request is addressed to CONSULTANT, CONSULTANT will be responsible to determine whether it is legally required to respond to the request and otherwise what its legal obligations are, but will notify and consult with the RCWD and its legal counsel before replying. Nothing in the preceding sentence supersedes CONSULTANT's obligations under this agreement with respect to protection of RCWD data, property rights in data or confidentiality. Nothing in this section constitutes a determination that CONSULTANT is performing a governmental function within the meaning of Minnesota Statutes section 13.05, subdivision 11, or otherwise expands the applicability of the DPA beyond its scope under governing law.

CONSULTANT agrees that it will not disclose and will hold in confidence any and all proprietary materials owned or possessed by the RCWD and so denominated by the RCWD. CONSULTANT will not use any such materials for any purpose other than performance of the Services without RCWD written consent. This restriction does not apply to materials already possessed by CONSULTANT or that CONSULTANT received on a non-confidential basis from the RCWD or another party. Consistent with the terms of this section 11 regarding use and protection of confidential and proprietary information, CONSULTANT retains a nonexclusive license to use the materials and may publish or use the materials in its professional activities. Any CONSULTANT warranty under this agreement does not extend to any party other than the RCWD or to any use of the materials by the RCWD other than for the purpose(s) for which CONSULTANT is compensated under this agreement.

Rice Creek Watershed District
Private and Confidential Data – Rights of Data Subjects

In accordance with the Minnesota Data Practices Act, Minnesota Statutes chapter 13 (DPA), the following protocols and information are established by the Rice Creek Watershed District (RCWD). This information is provided to you, as the subject of private or confidential data collected by the RCWD to explain how (1) the RCWD assures that all data on individuals collected by the RCWD are accurate, complete and current for the purposes for which they were collected, and (2) to explain the security safeguards in place for RCWD records containing data on individuals.

Rights to Access Government Data

Minnesota law gives you, as the subject of private or confidential data collected by the RCWD, and all members of the public the right to see data collected and maintained by the RCWD, unless state or federal law classifies the data as not public. In addition, the DPA gives you and all members of the public the right to have access to or, if you wish, to copy any public data for any reason, as long as the data are not classified as not-public or copyrighted.

You have the right to:

- be informed, upon request, as to whether you are a subject of RCWD data and how that data is classified;
- know what the RCWD's procedures are for requesting government data;
- inspect any public data that the RCWD collects and maintains at no charge;
- see public data that the RCWD collects and maintains without telling the RCWD who you are or why you want the data;
- have public data that the RCWD collects and maintains explained to you;
- obtain copies of any public RCWD data at a reasonable cost to you;
- be informed by the RCWD in writing as to why you cannot see or have copies of not-public RCWD data, including reference to the specific law that makes the data not-public;
- receive a response from the RCWD to a data request in a reasonable time.
- contest the accuracy and completeness of public or private data the RCWD has on you and appeal a determination by the RCWD as to whether the data are accurate and complete;
- to ask the RCWD, if you are under 18 years old, to withhold information about you from your parents or guardian;
- consent or revoke consent to the release of information the RCWD has on you;
- release all, part or none of the private data the RCWD has on you.

Security of Private and Confidential Data

State law protects your privacy rights with regard to the information the RCWD collects, uses and disseminates about you. The data the RCWD collects about you may be classified as:

- Public – anyone can see the information;
- Private – only you and authorized RCWD staff can see the information;
- Confidential – only authorized RCWD staff can see the information.

When the RCWD asks to you provide data about yourself that are private, the RCWD will give you a notice called a Tennessee warning notice. This notice determines what the RCWD can do with the data collected from you and the circumstances under which the RCWD can release the data. The RCWD will ask for your written permission before using private data about you in a way that is different from what is stated in the Tennessee notice you receive. The RCWD also will ask for your written permission before releasing private data about you to someone other than those identified in the notice.

State law requires that the RCWD protect private and confidential data about you. The RCWD has established appropriate safeguards to ensure that your data are not inadvertently released or wrongfully accessed. *The RCWD disposes of private, confidential and other not-public data in accordance with its Records Retention Schedule, adopted December XX, 2012.* Printed data are disposed of by shredding or other method sufficient to prevent the data from being ascertainable. Electronic data are destroyed or erased from media in a manner that prevents the data from accessed or read. Data-storage systems in RCWD computers are erased in the process of recycling.

Rice Creek Watershed District
Data Practices Advisory / Tennessean Warning

Some or all of the information you are being asked to provide on the attached form is classified by state law as either private or confidential data. Private data is information that generally cannot be given to the public, but can be given to the subject of the data. Confidential data is information that generally cannot be given to either the public or the subject of the data.

The Rice Creek Watershed District's purpose and intended use of the information is:

You are / are not legally required to provide the information.

Your failure or refusal to supply the information will have the following consequences:

Other persons or entities who are authorized to receive the information include:

ITEMS REQUIRING BOARD ACTION

6. Consider check register dated 6/25/2014, in the amount of \$652,774.13 prepared by HLB Tautges Redpath. (Check #19654 for \$417,648.14 was approved at the 6/11/14 Board meeting and issued on 6/11/14.)

Rice Creek Watershed District
Check Register
June 12, 2014 - June 25, 2114
To Be Approved at the June 25, 2014, 2014 Board Meeting

Check #	Date	Payee	Description	Amount	
19654	06/11/14	HAB Aquatic Solutions	Contracted Services	\$417,648.14	Issued 6/11/14
19655	06/25/14	ABC Newspapers	Publications	38.00	
19656	06/25/14	Assurant Employee Benefits	Employee Benefits	537.91	
19657	06/25/14	Anoka Conservation District	Contracted Services	1,718.90	
19658	06/25/14	Kyle Axtell	Employee Reimbursement	145.60	
19659	06/25/14	Barbara Haake	Manager Per Diem/Expense	929.71	
19660	06/25/14	Philip Belfiori	Employee Reimbursement	283.04	
19661	06/25/14	Jessica Bromelkamp	Employee Reimbursement	461.75	
19662	06/25/14	Christopher R. Buntjer	Employee Reimbursement	16.13	
19663	06/25/14	City of Shoreview	Training & Education	100.00	
19664	06/25/14	C Lanphear Design	Training & Education	450.00	
19665	06/25/14	Delta Dental	Employee Benefits	900.75	
19666	06/25/14	Dynamex	Postage	39.29	
19667	06/25/14	Emmons & Olivier Resources, Inc.	Engineering Expense	907.58	
19668	06/25/14	Fresh Color Press	Printing Expense	177.83	
19669	06/25/14	Hamline University	Training & Education	5,000.00	
19670	06/25/14	HealthPartners	Employee Benefits	5,098.70	
19671	06/25/14	HLB Tautges Redpath, Ltd	May Accounting	3,381.88	
19672	06/25/14	Holiday Credit	Vehicle Expense	703.20	
19673	06/25/14	Houston Engineering, Inc.	May, 2014 Engineering	99,469.19	
19674	06/25/14	Patrick Hughes	Employee Reimbursement	20.70	
19675	06/25/14	Instrumental Research, Inc.	Lab Expense	1,628.00	
19676	06/25/14	Integra Telecom, Inc.	Telecommunications	99.96	
19677	06/25/14	Integra Telecom, Inc.	Telecommunications	521.97	
19678	06/25/14	Matthew J. Kocian	Employee Reimbursement	224.08	
19679	06/25/14	Peter M. Leonard	Employee Reimbursement	106.55	
19680	06/25/14	Living Waters Tree Service	Contracted Services	214.25	
19681	06/25/14	MEPT Blaine LLC	Rent	6,160.81	
19682	06/25/14	Oneka Ridge Golf Course	Legal Fees/Construction	1,280.33	
19683	06/25/14	Pitney Bowes Global Financial	Printing Expense	213.18	
19684	06/25/14	PLM Lakes & Land Management Corp.	Contracted Services	39,830.14	
19685	06/25/14	Premium Waters, Inc.	Meeting Supplies	70.75	
19686	06/25/14	Patricia Preiner	Manager Per Diem/Expense	394.65	
19687	06/25/14	Quality Abstract, Inc.	Legal Fees	375.00	
19688	06/25/14	Ramsey Conservation District	Contracted Services	2,451.51	
19689	06/25/14	Rehbeins Black Dirt	Contracted Services	600.00	
19690	06/25/14	Rinke Noonan	May, 2014 Legal Fees	4,750.50	
19691	06/25/14	Doug Setley	Professional Services	90.00	
19692	06/25/14	Smith Partners	May, 2014 Legal Fees	11,039.20	
19693	06/25/14	Soil & Water Conservation Society	Dues & Memberships	110.00	
19694	06/25/14	Solbrekk, Inc.	Professional Services/Equipment	633.12	

Rice Creek Watershed District
Check Register
June 12, 2014 - June 25, 2114
To Be Approved at the June 25, 2014, 2014 Board Meeting

Check #	Date	Payee	Description	Amount
19695	06/25/14	Theresa Stasica	Employee Reimbursement	36.28
19696	06/25/14	Staples Advantage	Office Supplies	495.55
19697	06/25/14	Tyler Thompson	Employee Reimbursement	51.78
19698	06/25/14	Timesavers, Inc.	Professional Services	336.38
19699	06/25/14	Nicholas A. Tomczik	Employee Reimbursement	131.82
19700	06/25/14	U.S. Bancorp Equipment Finance, Inc.	Equipment-Lease	1,160.51
19701	06/25/14	Verizon Wireless	Cell Phone Expense	522.72
19702	06/25/14	Steven P. Wagamon	Manager Per Diem/Expense	251.46
19703	06/25/14	Washington Conservation District	Contracted Services	590.50
19704	06/25/14	Welsh Facility Services	Office Supplies	99.77
19705	06/25/14	Wenck Associates, Inc.	May, 2014 Engineering	4,067.84
19706	06/25/14	WSB & Associates	May, 2014 Engineering	1,959.50
Dir.Dep.	06/30/14	June 30, 2014 Payroll	June 30, 2014 Payroll	18,959.15
Dir.Dep.	06/30/14	John Waller	Manager Per Diem/Expense	752.61
EFT	06/25/14	Card Services - Anchor Bank	June, 2014 Credit Card	1,840.96
EFT	06/25/14	Internal Revenue Service	06/25 Federal Withholding	218.03
EFT	06/30/14	Internal Revenue Service	06/30 Federal Withholding	6,597.34
EFT	06/30/14	Minnesota Dept. of Revenue	06/30 State Withholding	1,114.12
EFT	06/30/14	ING Retirement Services	06/30 Deferred Compensation	635.00
EFT	06/30/14	ING Retirement Services	06/30 Health Care Savings Plan	623.64
EFT	06/30/14	PERA	06/30 PERA	3,506.87
Total				<u><u>\$652,774.13</u></u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2014
06/30/14

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$15,000.00	-	\$1,725.00	\$6,600.00	\$8,400.00	44.00%
	Manager expenses	4010	4,500.00	-	339.81	1,670.85	2,829.15	37.13%
Committees	Committee/Bd Mtg. Exp.	4800	-	-	-	-	-	-
Employees	Staff salary/taxes/benefits	4100-4140	143,096.00	-	12,099.41	72,024.00	71,072.00	50.33%
	District training & education	4265	2,100.00	-	100.00	675.00	1,425.00	32.14%
	Employee expenses	4320-4321	1,761.00	-	160.02	643.86	1,117.14	36.56%
Administration/ Office	Office/Meeting/Software	4200-4205	2,930.00	-	341.33	1,234.45	1,695.55	42.13%
	Printing	4208	594.00	-	47.71	149.85	444.15	25.23%
	Rent/Office	4210	18,080.00	-	1,378.79	9,243.96	8,836.04	51.13%
	Telecommunications	4240	3,280.00	-	218.90	1,315.14	1,964.86	40.10%
	Dues	4245	5,150.00	-	110.00	3,610.00	1,540.00	70.10%
	Publications	4250	210.00	-	38.00	226.95	(16.95)	108.07%
	Insurance	4270	3,769.00	-	0.00	4,257.54	(488.54)	112.96%
	Postage	4280	1,260.00	-	-	447.60	812.40	35.52%
	Legal Notices	4290	2,000.00	-	0.00	500.27	1,499.73	25.01%
	Office Equipment/Lease	4635	1,697.00	-	259.72	791.95	905.05	46.67%
	Bank Charges	4910	-	-	-	0.00	-	0.00%
	Sub-Total-Administration:		205,427.00	-	16,818.69	103,391.42	102,035.58	50.33%
Consultants	Auditor/Accounting	4330	54,178.00	-	3,381.88	37,492.79	16,685.21	69.20%
	Legal	4410	26,250.00	-	1,786.20	11,258.88	14,991.12	42.89%
	Consultants/Professional Serv.	4420	8,700.00	-	426.38	3,118.79	5,581.21	35.85%
	Engineering-General	4500	56,500.00	-	3,250.00	18,078.50	38,421.50	32.00%
	Sub-Total-Consultants:		145,628.00	-	8,844.46	69,948.96	75,679.04	48.03%
TOTAL			\$351,055.00	-	25,663.15	173,340.38	\$177,714.62	49.38%

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2014
06/30/14

Revenue/Expenditures By Project	2014 Budget	2014 Year to date Revenue	2014 Current Month Expense	2014 Year to date Expense	2014 Current Budget Balance	Percent of Budget
10 - General and Administrative	\$351,055.00	\$165,627.06	\$25,663.15	\$173,340.38	\$177,714.62	49.38%
30 - Environmental Education	120,524.00	61,255.99	11,403.67	58,277.95	62,246.05	48.35%
35 - Information Management	107,748.00	51,832.83	4,361.80	38,036.50	69,711.50	35.30%
60 - Restoration Projects	1,736,940.00	821,383.92	42,465.48	274,040.07	1,462,899.93	15.78%
70 - Regulatory	794,091.00	374,193.74	79,005.09	393,302.15	400,788.85	49.53%
80 - Ditch & Creek Maintenance	639,946.00	317,358.24	28,890.95	162,692.71	477,253.29	25.42%
90 - Lake & Stream Management	1,491,183.00	602,038.29	497,020.59	703,826.21	787,356.79	47.20%
95 - District Facilities	155,000.00	72,911.68	3,030.48	12,817.34	142,182.66	8.27%
Total District Revenue/Expenditures	\$5,396,487.00	\$2,466,601.75	\$691,841.21	\$1,816,333.31	\$3,580,153.69	33.66%

Current Fund Balances:

Fund:	Fund Balance @ 12/31/2013	1/1/2014 Fund Balance Transfers	Approved Fund Balance 1/1/2014	2014 Year to date Revenue	2014 Current Month Expense	2014 Year to date Expense	Fund Balance @ 6/30/2014
10 - General Fund	\$128,718.07	-	128,718.07	\$165,627.06	\$25,663.15	\$173,340.38	\$121,004.75
30 - Environmental Education	76,967.00	-	76,967.00	61,255.99	11,403.67	58,277.95	79,945.04
35 - Information Management	63,860.00	-	63,860.00	51,832.83	4,361.80	38,036.50	77,656.33
60 - Restoration Projects	1,563,935.00	-	1,563,935.00	821,383.92	42,465.48	274,040.07	2,111,278.85
70 - Regulatory	504,226.00	-	504,226.00	374,193.74	79,005.09	393,302.15	485,117.59
80 - Ditch & Creek Maintenance	457,885.00	-	457,885.00	317,358.24	28,890.95	162,692.71	612,550.53
90 - Lake & Stream Management	2,393,940.00	-	2,393,940.00	602,038.29	497,020.59	703,826.21	2,292,152.08
95 - District Facilities	424,126.00	-	424,126.00	72,911.68	3,030.48	12,817.34	484,220.34
Total District Fund Balance:	\$5,613,657.07	-	\$5,613,657.07	\$2,466,601.75	\$691,841.21	\$1,816,333.31	\$6,263,925.51

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND</u>				
Revenues				
General Property Tax	\$ 26,876.08	\$ 161,256.48	322,513.00	(161,256.52)
Interest Revenue	0.00	768.02	566.00	202.02
Investment Interest-Surety	0.00	3,352.76	6,633.00	(3,280.24)
Miscellaneous Revenue	195.80	249.80	0.00	249.80
Total Revenues	27,071.88	165,627.06	329,712.00	(164,084.94)
Expenses				
Manager Per Diem	1,725.00	6,600.00	15,000.00	(8,400.00)
Manager Expense	0.00	150.00	2,000.00	(1,850.00)
Manager Travel	339.81	1,520.85	2,500.00	(979.15)
Wages-General	8,772.92	52,607.52	104,499.00	(51,891.48)
Benefits	1,262.08	7,240.15	14,676.00	(7,435.85)
PERA Expense	636.02	3,814.03	7,576.00	(3,761.97)
HSA Contributions	623.64	3,579.46	6,351.00	(2,771.54)
Payroll Taxes	804.75	4,460.84	7,994.00	(3,533.16)
Payroll Taxes-Unemployment	0.00	322.00	2,000.00	(1,678.00)
Office Supplies	270.58	780.73	1,680.00	(899.27)
Supplies-Field	0.00	0.00	250.00	(250.00)
Meeting Supplies/Expense	70.75	453.72	1,000.00	(546.28)
Printing	47.71	149.85	594.00	(444.15)
Rent	1,378.79	9,243.96	18,080.00	(8,836.04)
Telecommunications	218.90	1,315.14	3,280.00	(1,964.86)
Dues	110.00	3,610.00	5,150.00	(1,540.00)
Publications	38.00	226.95	210.00	16.95
Training & Education	100.00	675.00	2,100.00	(1,425.00)
Insurance & Bonds	0.00	4,257.54	3,769.00	488.54
Postage	0.00	447.60	1,260.00	(812.40)
Legal Notices-General	0.00	500.27	2,000.00	(1,499.73)
Staff Travel	160.02	643.86	1,761.00	(1,117.14)
Audit & Accounting	3,381.88	37,492.79	54,178.00	(16,685.21)
Professional Services-General	426.38	3,118.79	8,700.00	(5,581.21)
Legal Fees-General	1,786.20	11,258.88	26,250.00	(14,991.12)
Engineering-General	3,250.00	18,078.50	56,500.00	(38,421.50)
Equipment Lease	259.72	791.95	1,697.00	(905.05)
Total Expenses	25,663.15	173,340.38	351,055.00	(177,714.62)
Total Revenues Over/(Under)				
Expenditures - General Fund	1,408.73	(7,713.32)	(21,343.00)	13,629.68
Total Revenue Over/(Under) Expenditure	\$ 1,408.73	(7,713.32)	(21,343.00)	13,629.68

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ENVIRONMENTAL EDUCATION MANAGEMENT - 30-00</u>				
Revenues				
General Property Tax	\$ 6,884.83	\$ 41,308.98	82,618.00	(41,309.02)
Interest Income	0.00	263.25	194.00	69.25
Total Revenues	6,884.83	41,572.23	82,812.00	(41,239.77)
Expenses				
Wages-Environmental	3,147.39	27,904.02	59,314.00	(31,409.98)
Benefits-Environmental	347.20	2,000.78	8,317.00	(6,316.22)
PERA-Environmental	228.19	2,023.08	4,300.00	(2,276.92)
Payroll Taxes-Environmental	191.56	1,839.39	4,537.00	(2,697.61)
Office Supplies	46.53	129.07	720.00	(590.93)
Printing	20.02	40.04	255.00	(214.96)
Rent	578.50	3,878.50	7,748.00	(3,869.50)
Telecommunications	58.40	351.15	1,406.00	(1,054.85)
Publications	0.00	0.00	90.00	(90.00)
Training & Education	0.00	75.00	900.00	(825.00)
Insurance and Bonds	0.00	1,744.38	1,615.00	129.38
Postage	0.00	187.80	540.00	(352.20)
Staff Travel	45.09	242.03	755.00	(512.97)
Legal Fees	0.00	0.00	500.00	(500.00)
Engineering-Environ.	0.00	0.00	1,000.00	(1,000.00)
Equipment-Environmental	0.00	0.00	500.00	(500.00)
Equipment-Lease	108.97	332.28	727.00	(394.72)
Total Expenses	4,771.85	40,747.52	93,224.00	(52,476.48)
Total Revenues Over/(Under)				
Expenditures - Environmental Education	2,112.98	824.71	(10,412.00)	11,236.71
<u>WATER EDUCATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	1,325.42	7,952.52	15,905.00	(7,952.48)
Income-Video Production	0.00	0.00	90.00	(90.00)
Total Revenues	1,325.42	7,952.52	15,995.00	(8,042.48)
Expenses				
Meeting Supplies/Expense	0.00	8.98	1,585.00	(1,576.02)
Printing	177.83	177.83	2,000.00	(1,822.17)
Training & Education	5,469.00	5,545.00	7,225.00	(1,680.00)
Contracted Services	0.00	556.25	7,190.00	(6,633.75)
Engineering	132.00	418.00	0.00	418.00
Total expenses	5,778.83	6,706.06	18,000.00	(11,293.94)
Total Revenues Over/(Under)				
Expenditures - Water Educ. & Outreach	(4,453.41)	1,246.46	(2,005.00)	3,251.46

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BLUE THUMB - 30-03</u>				
Revenues				
Income-Blue Thumb Media	250.00	5,816.24	7,925.00	(2,108.76)
Income-Blue Thumb Membership	0.00	5,895.00	6,060.00	(165.00)
Income-Blue Thumb Training	0.00	0.00	1,212.00	(1,212.00)
Blue Thumb-Display User Fee	0.00	20.00	0.00	20.00
Total Revenues	250.00	11,731.24	15,197.00	(3,465.76)
Expenses				
Meeting Supplies	16.99	118.92	500.00	(381.08)
Printing	0.00	5,151.53	500.00	4,651.53
Training & Education	0.00	7.45	0.00	7.45
Public Education & Information	0.00	398.52	1,000.00	(601.48)
Postage	0.00	211.95	0.00	211.95
Professional Services	0.00	100.00	0.00	100.00
Contracted Services	0.00	4,000.00	7,300.00	(3,300.00)
Legal Feese	836.00	836.00	0.00	836.00
Total expenses	852.99	10,824.37	9,300.00	1,524.37
Total Revenues Over/(Under) Expenditures - Blue Thumb	(602.99)	906.87	5,897.00	(4,990.13)
Total Revenue Over/(Under) Expenditure	\$ (2,943.42)	\$ 2,978.04	(6,520.00)	9,498.04

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information & Technology Management - 35
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 5,273.83	\$ 31,642.98	63,286.00	(31,643.02)
Interest Revenue	0.00	236.10	174.00	62.10
Miscellaneous Income	0.00	1,148.25	0.00	1,148.25
Total Revenues	5,273.83	33,027.33	63,460.00	(30,432.67)
Expenses				
Wages-Information Mgmt.	2,184.80	13,467.82	25,956.00	(12,488.18)
Benefits-Information Mgmt.	62.91	359.83	1,109.00	(749.17)
PERA-Information Mgmt.	158.40	1,046.52	1,882.00	(835.48)
Payroll Taxes-Information Mgmt	149.84	1,006.35	1,986.00	(979.65)
Office Supplies	5.90	16.36	80.00	(63.64)
Computer Software	0.00	701.58	1,560.00	(858.42)
Printing	2.54	5.08	29.00	(23.92)
Rent	73.31	491.50	861.00	(369.50)
Telecommunications	7.40	44.51	155.00	(110.49)
Publications	0.00	0.00	10.00	(10.00)
Training & Education	0.00	0.00	100.00	(100.00)
Insurance and Bonds	0.00	221.07	179.00	42.07
Postage	0.00	23.80	60.00	(36.20)
Staff Travel	0.00	0.00	84.00	(84.00)
Professional Services	67.50	3,947.10	16,566.00	(12,618.90)
Engineering	0.00	0.00	2,000.00	(2,000.00)
Equipment-Computer	511.64	4,206.13	14,950.00	(10,743.87)
Equipment Lease	13.81	42.10	81.00	(38.90)
Total Expenses	3,238.05	25,579.75	67,648.00	(42,068.25)
Total Revenues Over/(Under) Expenditures - Information Management	2,035.78	7,447.58	(4,188.00)	11,635.58
<u>PERMITTING MAPPER APPLICATION HOSTING - 35-05</u>				
Revenues				
General Property Tax	3,134.25	18,805.50	37,611.00	(18,805.50)
Total Revenues	3,134.25	18,805.50	37,611.00	(18,805.50)
Expenses				
Engineering	1,123.75	12,456.75	40,100.00	(27,643.25)
Total expenses	1,123.75	12,456.75	40,100.00	(27,643.25)
Total Revenues Over/(Under) Expenditures - Permitting Mapper	2,010.50	6,348.75	(2,489.00)	8,837.75
Total Revenue Over/(Under) Expenditure	\$ 4,046.28	\$ 13,796.33	(6,677.00)	20,473.33

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2014
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	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECT MANAGEMENT - 60-00</u>				
Revenues				
General Property Tax	\$ 6,532.17	\$ 39,193.02	78,386.00	(39,192.98)
Interest Revenue	0.00	3,799.38	2,800.00	999.38
Miscellaneous Income	0.00	0.00	3,067.00	(3,067.00)
Total Revenues	6,532.17	42,992.40	84,253.00	(41,260.60)
Expenses				
Wages-Restoration Projects	5,131.70	29,330.99	53,146.00	(23,815.01)
Benefits-Restoration Projects	295.08	1,670.13	6,259.00	(4,588.87)
PERA-Restoration Projects	372.04	2,091.45	3,853.00	(1,761.55)
Payroll Taxes-Restoration	388.55	2,140.00	4,066.00	(1,926.00)
Office Supplies	33.50	152.91	640.00	(487.09)
Printing	14.41	83.25	226.00	(142.75)
Rent	416.47	2,792.20	6,887.00	(4,094.80)
Telecommunications	102.97	618.33	1,250.00	(631.67)
Publications	0.00	0.00	80.00	(80.00)
Training & Education	0.00	350.00	800.00	(450.00)
Insurance and Bonds	0.00	1,255.80	1,436.00	(180.20)
Postage	0.00	135.20	480.00	(344.80)
Legal Notices	1,105.00	1,105.00	0.00	1,105.00
Staff Travel	0.00	0.00	671.00	(671.00)
Professional Services	0.00	0.00	500.00	(500.00)
Legal Fees	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	7,500.00	(7,500.00)
Equipment Lease	78.45	239.22	646.00	(406.78)
Total Expenses	7,938.17	41,964.48	89,440.00	(47,475.52)
Total Revenues Over/(Under)				
Expenditures - Restoration Management	(1,406.00)	1,027.92	(5,187.00)	6,214.92
<u>RICE CREEK MEANDER RESTORATION - 60-03</u>				
Revenues				
General Property Tax	25,402.25	152,413.50	304,827.00	(152,413.50)
Total Revenues	25,402.25	152,413.50	304,827.00	(152,413.50)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Legal Fees	0.00	0.00	10,000.00	(10,000.00)
Engineering-Rice Creek Meander	0.00	0.00	265,000.00	(265,000.00)
Total expenses	0.00	0.00	325,000.00	(325,000.00)
Total Revenues Over/(Under)				
Expenditures - Rice Creek Meander	25,402.25	152,413.50	(20,173.00)	172,586.50

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2014
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	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>STORMWATER REMEDIATION - 60-15</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	576.65	0.00	576.65
Stormwater-Construction	0.00	1,870.35	0.00	1,870.35
Total expenses	0.00	2,447.00	0.00	2,447.00
Total Revenues Over/(Under)				
Expenditures - Stormwater Redmediatio	0.00	(2,447.00)	0.00	(2,447.00)
 <u>COLUMBUS RMP - 60-17</u>				
Revenues				
General Property Tax	1,954.00	11,724.00	23,448.00	(11,724.00)
Total Revenues	1,954.00	11,724.00	23,448.00	(11,724.00)
Expenses				
Legal Fees	0.00	0.00	5,000.00	(5,000.00)
Engineering	850.84	4,637.42	20,000.00	(15,362.58)
Total expenses	850.84	4,637.42	25,000.00	(20,362.58)
Total Revenues Over/(Under)				
Expenditures - Columbus RMP	1,103.16	7,086.58	(1,552.00)	8,638.58
 <u>JD4 RMP IMPLEMENTATION - 60-18</u>				
Revenues				
General Property Tax	10,747.17	64,483.02	128,966.00	(64,482.98)
Total Revenues	10,747.17	64,483.02	128,966.00	(64,482.98)
Expenses				
Supplies-Field	0.00	0.00	300.00	(300.00)
Telecommunications	18.79	112.74	200.00	(87.26)
Postage	0.00	0.00	100.00	(100.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Professional Services	0.00	0.00	30,000.00	(30,000.00)
Contracted Services-JD4 RMP	0.00	24,700.00	50,000.00	(25,300.00)
Legal Fees	0.00	402.50	10,000.00	(9,597.50)
Engineering	1,515.80	12,132.20	45,900.00	(33,767.80)
Total expenses	1,534.59	37,347.44	137,500.00	(100,152.56)
Total Revenues Over/(Under)				
Expenditures - JD4 RMP Implement.	9,212.58	27,135.58	(8,534.00)	35,669.58

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
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	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE SWMM MODEL-PHASE 2 - 60-19</u>				
Revenues				
General Property Tax	781.58	4,689.48	9,379.00	(4,689.52)
Total Revenues	781.58	4,689.48	9,379.00	(4,689.52)
Expenses				
Engineering-SWMM	9,412.50	25,496.00	10,000.00	15,496.00
Total expenses	9,412.50	25,496.00	10,000.00	15,496.00
Total Revenues Over/(Under)				
Expenditures - District-Wide SWMM	(8,630.92)	(20,806.52)	(621.00)	(20,185.52)
<u>ACD 53/62 RMP IMPLEMENTATION - 60-21</u>				
Revenues				
General Property Tax	10,086.67	60,520.02	121,040.00	(60,519.98)
Total Revenues	10,086.67	60,520.02	121,040.00	(60,519.98)
Expenses				
Printing	0.00	416.11	1,000.00	(583.89)
Postage	0.00	692.98	0.00	692.98
Legal Notices	0.00	945.04	1,000.00	(54.96)
Legal Fees	129.00	2,719.00	20,000.00	(17,281.00)
Engineering	2,900.11	26,253.17	33,000.00	(6,746.83)
Construction Expense	0.00	406.85	74,050.00	(73,643.15)
Total expenses	3,029.11	31,433.15	129,050.00	(97,616.85)
Total Revenues Over/(Under)				
Expenditures - ACD 53/62 RMP Impleme	7,057.56	29,086.87	(8,010.00)	37,096.87
<u>LINO LAKES RMP IMPLEMENTATION - 60-22</u>				
Revenues				
General Property Tax	4,298.83	25,792.98	51,586.00	(25,793.02)
Total Revenues	4,298.83	25,792.98	51,586.00	(25,793.02)
Expenses				
Legal Notices	0.00	652.66	0.00	652.66
Legal Fees	525.00	3,834.00	10,000.00	(6,166.00)
Engineering	7,470.80	34,877.54	45,000.00	(10,122.46)
Total expenses	7,995.80	39,364.20	55,000.00	(15,635.80)
Total Revenues Over/(Under)				
Expenditures - Lino Lakes RMP	(3,696.97)	(13,571.22)	(3,414.00)	(10,157.22)

Rice Creek Watershed District
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	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>SW URBAN LAKE FLOOD MGMT. IMPLEMENTATION - 60-24</u>				
Revenues				
General Propety Tax	23,448.25	140,689.50	281,379.00	(140,689.50)
Total Revenues	23,448.25	140,689.50	281,379.00	(140,689.50)
Expenses				
Printing	0.00	0.00	1,000.00	(1,000.00)
Public Informatin & Education	0.00	0.00	5,000.00	(5,000.00)
Postage	0.00	0.00	1,000.00	(1,000.00)
Legal Notices	0.00	986.40	1,000.00	(13.60)
Contracted Services	1,718.90	1,718.90	0.00	1,718.90
Legal Fees	0.00	2,227.50	30,000.00	(27,772.50)
Engineering	0.00	27,764.71	60,000.00	(32,235.29)
Construction	6,200.00	11,400.00	202,000.00	(190,600.00)
Total expenses	7,918.90	44,097.51	300,000.00	(255,902.49)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	15,529.35	96,591.99	(18,621.00)	115,212.99
<u>JD 4/ACD 15 WMD - 60-25</u>				
Revenues				
JD 4-Special Assessments	2,083.33	12,499.98	25,000.00	(12,500.02)
Total Revenues	2,083.33	12,499.98	25,000.00	(12,500.02)
Expenses				
Professional Services	0.00	3,153.55	0.00	3,153.55
Contracted Services	0.00	0.00	15,000.00	(15,000.00)
Legal Fees	0.00	51.00	0.00	51.00
Acquisitions	0.00	277.88	0.00	277.88
Engineering Expense	136.00	136.00	5,000.00	(4,864.00)
Construction-JD4	0.00	0.00	5,000.00	(5,000.00)
Total expenses	136.00	3,618.43	25,000.00	(21,381.57)
Total Revenues Over/(Under)				
Expenditures - JD 4/ACD 15 WMD	1,947.33	8,881.55	0.00	8,881.55
<u>ACD 53-62 WMD - 60-28</u>				
Revenues				
General Property Tax	12,111.00	72,666.00	145,332.00	(72,666.00)
Special Assessments-ACD 53-62	13,416.67	80,500.02	161,000.00	(80,499.98)
Total Revenues	25,527.67	153,166.02	306,332.00	(153,165.98)
Expenses				
Professional Services	0.00	2,841.45	5,000.00	(2,158.55)
Legal Fees	0.00	4,733.50	10,000.00	(5,266.50)
Engineering Expense	3,200.57	34,997.74	81,650.00	(46,652.26)
Construction Expense	0.00	0.00	219,300.00	(219,300.00)
Total expenses	3,200.57	42,572.69	315,950.00	(273,377.31)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 WMD	22,327.10	110,593.33	(9,618.00)	120,211.33

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
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	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>CLEAR LAKE WATER QUALITY - 60-29</u>				
Revenues				
General Property Tax	25,402.17	152,413.02	304,826.00	(152,412.98)
Total Revenues	25,402.17	152,413.02	304,826.00	(152,412.98)
Expenses				
Legal Notices	0.00	61.75	0.00	61.75
Contracted Services	0.00	0.00	2,000.00	(2,000.00)
Legal Fees	0.00	551.00	5,000.00	(4,449.00)
Engineering Expense	449.00	449.00	5,000.00	(4,551.00)
Construction Expense	0.00	0.00	313,000.00	(313,000.00)
Total expenses	449.00	1,061.75	325,000.00	(323,938.25)
Total Revenues Over/(Under) Expenditures - Clear Lake	24,953.17	151,351.27	(20,174.00)	171,525.27
 Total Revenue Over/(Under) Expenditure	 \$ 93,798.61	 \$ 547,343.85	 (95,904.00)	 643,247.85

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY PROJECT MANAGEMENT - 70-00</u>				
Revenues				
General Property Tax	\$ 28,513.92	\$ 171,083.52	342,167.00	(171,083.48)
Interest Revenue	0.00	1,736.86	1,280.00	456.86
Miscellaneous	0.00	225.84	0.00	225.84
Total Revenues	28,513.92	173,046.22	343,447.00	(170,400.78)
Expenses				
Wages-Regulatory	18,603.21	101,625.50	211,431.00	(109,805.50)
Wages - Interns	2,031.88	3,007.05	6,930.00	(3,922.95)
Benefits-Regulatory	1,815.38	10,861.31	20,759.00	(9,897.69)
PERA-Regulatory	1,348.73	7,367.83	15,329.00	(7,961.17)
Payroll Taxes-Regulatory	1,519.92	7,726.87	16,978.00	(9,251.13)
Office Supplies	165.51	465.49	2,480.00	(2,014.51)
Printing	71.20	268.83	877.00	(608.17)
Rent	2,057.71	13,795.74	26,689.00	(12,893.26)
Telecommunications	408.91	2,456.02	4,842.00	(2,385.98)
Publications	0.00	0.00	310.00	(310.00)
Training & Education	120.00	1,055.00	3,100.00	(2,045.00)
Insurance and Bonds	0.00	6,204.72	5,564.00	640.72
Postage	39.29	898.89	1,860.00	(961.11)
Staff Travel-Regulatory	199.73	863.93	2,600.00	(1,736.07)
Vehicle Expense	175.80	1,461.13	3,437.00	(1,975.87)
Professional Services	0.00	0.00	33,400.00	(33,400.00)
Contracted Services	2,736.51	2,736.51	0.00	2,736.51
Legal Fees	0.00	228.00	1,500.00	(1,272.00)
Engineering-Regulatory	0.00	0.00	5,000.00	(5,000.00)
Equipment	0.00	0.00	500.00	(500.00)
Equipment Lease	387.61	1,181.93	2,505.00	(1,323.07)
Total Expenses	31,681.39	162,204.75	366,091.00	(203,886.25)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(3,167.47)	10,841.47	(22,644.00)	33,485.47
<u>RULE/PLAN REVISIONS - PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	3,126.50	18,759.00	37,518.00	(18,759.00)
Total Revenues	3,126.50	18,759.00	37,518.00	(18,759.00)
Expenses				
Legal Fees	171.00	5,833.00	10,000.00	(4,167.00)
Engineering	3,430.00	12,482.00	30,000.00	(17,518.00)
Total expenses	3,601.00	18,315.00	40,000.00	(21,685.00)
Total Revenues Over/(Under)				
Expenditures - Rule/Plan Revisions	(474.50)	444.00	(2,482.00)	2,926.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Six Months Ending June 30, 2014
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	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>PERMIT REVIEW - 70-03</u>				
Revenues				
General Property Tax	19,699.67	118,198.02	236,396.00	(118,197.98)
Permit Fees	2,200.50	30,425.50	63,960.00	(33,534.50)
Total Revenues	<u>21,900.17</u>	<u>148,623.52</u>	<u>300,356.00</u>	<u>(151,732.48)</u>
Expenses				
Legal Fees	3,382.00	12,938.00	50,000.00	(37,062.00)
Engineering-Permit Review	32,533.50	157,604.97	266,000.00	(108,395.03)
Total expenses	<u>35,915.50</u>	<u>170,542.97</u>	<u>316,000.00</u>	<u>(145,457.03)</u>
Total Revenues Over/(Under) Expenditures - Permit Review	<u>(14,015.33)</u>	<u>(21,919.45)</u>	<u>(15,644.00)</u>	<u>(6,275.45)</u>
<u>EARLY COORDINATION/ROAD AUTHORITY - 70-07</u>				
Revenues				
General Property Tax	5,627.50	33,765.00	67,530.00	(33,765.00)
Total Revenues	<u>5,627.50</u>	<u>33,765.00</u>	<u>67,530.00</u>	<u>(33,765.00)</u>
Expenses				
Legal Fees	0.00	817.00	5,000.00	(4,183.00)
Engineering-Road Auth.	7,807.20	41,422.43	67,000.00	(25,577.57)
Total expenses	<u>7,807.20</u>	<u>42,239.43</u>	<u>72,000.00</u>	<u>(29,760.57)</u>
Total Revenues Over/(Under) Expenditures - Early Coordination	<u>(2,179.70)</u>	<u>(8,474.43)</u>	<u>(4,470.00)</u>	<u>(4,004.43)</u>
Total Revenue Over/(Under) Expenditure	<u>\$ (19,837.00)</u>	<u>\$ (19,108.41)</u>	<u>(45,240.00)</u>	<u>26,131.59</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MANAGEMENT - 80-00</u>				
Revenues				
General Property Tax	\$ 12,042.58	\$ 72,255.48	144,511.00	(72,255.52)
Grant Income	0.00	12,500.00	0.00	12,500.00
Interest Revenue	0.00	1,400.34	1,032.00	368.34
Total Revenues	12,042.58	86,155.82	145,543.00	(59,387.18)
Expenses				
Wages-Ditch & Creek Maint.	7,845.12	47,756.19	92,731.00	(44,974.81)
Benefits-Ditch & Creek Maint.	956.83	5,497.04	8,149.00	(2,651.96)
PERA-Ditch & Creek Maint.	568.77	3,462.31	6,723.00	(3,260.69)
Payroll Taxes-Ditch & Creek	586.40	3,570.81	7,094.00	(3,523.19)
Office Supplies	81.42	246.01	1,520.00	(1,273.99)
Supplies-Field	0.00	0.00	500.00	(500.00)
Printing	35.03	124.49	538.00	(413.51)
Rent	1,012.22	6,786.34	16,358.00	(9,571.66)
Telecommunications	178.13	1,069.98	2,968.00	(1,898.02)
Publications	0.00	0.00	190.00	(190.00)
Training & Education	0.00	125.00	1,900.00	(1,775.00)
Insurance and Bonds	0.00	3,052.20	3,410.00	(357.80)
Postage	0.00	328.60	1,140.00	(811.40)
Staff Travel	0.00	0.00	1,593.00	(1,593.00)
Vehicle Expense	369.60	1,839.15	7,847.00	(6,007.85)
Professional Services	0.00	0.00	500.00	(500.00)
Legal Fees-Ditch & Creek	1,509.50	1,509.50	10,000.00	(8,490.50)
Engineering-Ditch & Creek	0.00	0.00	8,000.00	(8,000.00)
Equipment	47.11	643.56	2,000.00	(1,356.44)
Equipment Lease	190.67	581.42	1,535.00	(953.58)
Total Expenses	13,380.80	76,592.60	174,696.00	(98,103.40)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek Mgmt.	(1,338.22)	9,563.22	(29,153.00)	38,716.22
<u>DITCHES - GENERAL - 80-02</u>				
Revenues				
General Property Tax	13,175.42	79,052.52	158,105.00	(79,052.48)
Total Revenues	13,175.42	79,052.52	158,105.00	(79,052.48)
Expenses				
Supplies-Field	123.27	348.04	4,000.00	(3,651.96)
GIS Data	0.00	195.00	0.00	195.00
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services-General	814.25	33,459.64	175,000.00	(141,540.36)
Legal Fees	730.50	781.50	1,000.00	(218.50)
Engineering Fees	615.00	615.00	3,000.00	(2,385.00)
Construction Expense	1,257.75	1,257.75	5,000.00	(3,742.25)
Total expenses	3,540.77	36,656.93	190,000.00	(153,343.07)
Total Revenues Over/(Under)				
Expenditures - Ditches - General	9,634.65	42,395.59	(31,895.00)	74,290.59

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
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	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REPAIR REPORTS - 80-03</u>				
Revenues				
General Property Tax	10,540.33	63,241.98	126,484.00	(63,242.02)
Total Revenues	10,540.33	63,241.98	126,484.00	(63,242.02)
Expenses				
Postage	0.00	696.31	0.00	696.31
Legal Notices	0.00	415.08	0.00	415.08
Legal Fees	494.00	6,817.00	22,000.00	(15,183.00)
Engineering	11,383.38	24,175.70	130,000.00	(105,824.30)
Total expenses	11,877.38	32,104.09	152,000.00	(119,895.91)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	(1,337.05)	31,137.89	(25,516.00)	56,653.89
<u>ACD 10-22-32 Repair Report/Implementation - 80-06</u>				
Revenues				
General Property Tax	2,886.42	17,318.52	34,637.00	(17,318.48)
Total Revenues	2,886.42	17,318.52	34,637.00	(17,318.48)
Expenses				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal Fees	24.00	24.00	6,000.00	(5,976.00)
Engineering	0.00	1,688.89	15,625.00	(13,936.11)
Construction	0.00	0.00	10,000.00	(10,000.00)
Total expenses	24.00	1,712.89	41,625.00	(39,912.11)
Total Revenues Over/(Under)				
Expenditures - Drainage Records	2,862.42	15,605.63	(6,988.00)	22,593.63
<u>JD-2/Hugo - 80-15</u>				
Revenues				
General Property Tax	2,773.75	16,642.50	33,285.00	(16,642.50)
Total Revenues	2,773.75	16,642.50	33,285.00	(16,642.50)
Expenses				
Contracted Services	0.00	0.00	40,000.00	(40,000.00)
Total expenses	0.00	0.00	40,000.00	(40,000.00)
Total Revenues Over/(Under)				
Expenditures - JD-2/Hugo	2,773.75	16,642.50	(6,715.00)	23,357.50

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>JD-2/Weir - 80-16</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Fees-JD2/Weir Litigation	0.00	9,135.50	0.00	9,135.50
Total expenses	0.00	9,135.50	0.00	9,135.50
Total Revenues Over/(Under) Expenditures - JD-2/Weir	0.00	(9,135.50)	0.00	(9,135.50)
<u>ACD 10-22-32 WMD - 80-17</u>				
Revenues				
Special Assessments-10-22-32	9,083.33	54,499.98	109,000.00	(54,500.02)
Income-ROW Charge	446.92	446.92	0.00	446.92
Total Revenues	9,530.25	54,946.90	109,000.00	(54,053.10)
Expenses				
Professional Services	0.00	811.84	0.00	811.84
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal Fees	0.00	1,105.00	6,000.00	(4,895.00)
Engineering Expense	68.00	4,573.86	15,625.00	(11,051.14)
Construction Expense	0.00	0.00	10,000.00	(10,000.00)
Total expenses	68.00	6,490.70	41,625.00	(35,134.30)
Total Revenues Over/(Under) Expenditures - 10-22-32 WMD	9,462.25	48,456.20	67,375.00	(18,918.80)
Total Revenue Over/(Under) Expenditure	\$ 22,057.80	\$ 154,665.53	(32,892.00)	187,557.53

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 9,974.58	\$ 59,847.48	119,695.00	(59,847.52)
Interest Income	0.00	3,262.04	2,404.00	858.04
Total Revenues	9,974.58	63,109.52	122,099.00	(58,989.48)
Expenses				
Wages-Lake & Stream Mgmt.	7,320.81	42,146.20	79,863.00	(37,716.80)
Wages-Interns	1,793.97	1,793.97	14,070.00	(12,276.03)
Benefits-Lake & Stream Mgmt.	561.95	3,241.08	9,076.00	(5,834.92)
PERA-Lake & Stream Mgmt.	530.77	3,019.97	5,790.00	(2,770.03)
Payroll Taxes-Lake & Stream	674.29	3,218.91	6,913.00	(3,694.09)
Office Supplies	51.79	143.61	880.00	(736.39)
Printing-Lake & Stream	22.27	98.96	311.00	(212.04)
Rent	643.81	4,316.35	9,470.00	(5,153.65)
Telecommunications	140.92	846.27	1,718.00	(871.73)
Publications	0.00	0.00	110.00	(110.00)
Training & Education	0.00	125.00	1,100.00	(975.00)
Insurance and Bonds	0.00	1,941.29	1,974.00	(32.71)
Postage	0.00	209.00	660.00	(451.00)
Staff Travel	145.60	579.60	922.00	(342.40)
Vehicle Expense	175.80	730.45	3,437.00	(2,706.55)
Education & Communication	0.00	0.00	5,000.00	(5,000.00)
Legal Fees	0.00	591.00	1,000.00	(409.00)
Engineering	0.00	0.00	15,000.00	(15,000.00)
Equipment Lease	121.28	369.79	889.00	(519.21)
Repairs & Maint.-Lake & Stream	0.00	400.00	0.00	400.00
Total Expenses	12,183.26	63,771.45	158,183.00	(94,411.55)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(2,208.68)	(661.93)	(36,084.00)	35,422.07
<u>BMP COST-SHARE PROGRAM - 90-01</u>				
Revenues				
General Property Tax	10,885.17	65,311.02	130,622.00	(65,310.98)
Total Revenues	10,885.17	65,311.02	130,622.00	(65,310.98)
Expenses				
Contracted Services	28,687.59	30,412.09	40,000.00	(9,587.91)
Engineering-BMP Cost-Share	0.00	0.00	10,000.00	(10,000.00)
Construction-BMP Costshare	0.00	0.00	120,000.00	(120,000.00)
Total expenses	28,687.59	30,412.09	170,000.00	(139,587.91)
Total Revenues Over/(Under)				
Expenditures - BMP Cost-Share Program	(17,802.42)	34,898.93	(39,378.00)	74,276.93

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MONITORING - 90-04</u>				
Revenues				
General Property Tax	12,806.08	76,836.48	153,673.00	(76,836.52)
Total Revenues	12,806.08	76,836.48	153,673.00	(76,836.52)
Expenses				
Supplies-Field	130.95	2,385.54	3,000.00	(614.46)
Computer Software	0.00	0.00	750.00	(750.00)
Printing	0.00	0.00	350.00	(350.00)
Telecommunications	10.23	31.04	1,000.00	(968.96)
Publications	0.00	0.00	300.00	(300.00)
Training & Education	0.00	305.00	2,926.00	(2,621.00)
Postage	0.00	25.24	0.00	25.24
Staff Travel	110.38	296.45	700.00	(403.55)
Vehicle Expense	0.00	0.00	1,500.00	(1,500.00)
Professional Services	0.00	293.36	14,000.00	(13,706.64)
Contracted Services	0.00	7,722.50	88,145.00	(80,422.50)
Legal Fees	0.00	0.00	500.00	(500.00)
Engineering	1,887.38	5,344.54	44,350.00	(39,005.46)
Equipment	0.00	10,573.20	14,360.00	(3,786.80)
Repairs & Maintenance	0.00	0.00	500.00	(500.00)
Lab Expense	1,628.00	3,524.00	26,620.00	(23,096.00)
Total expenses	3,766.94	30,500.87	199,001.00	(168,500.13)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Montr.	9,039.14	46,335.61	(45,328.00)	91,663.61
<u>BALD EAGLE LAKE TMDL - 90-06</u>				
Revenues				
General Property Tax	7,429.00	44,574.00	89,148.00	(44,574.00)
Loan Proceeds	0.00	0.00	200,000.00	(200,000.00)
Total Revenues	7,429.00	44,574.00	289,148.00	(244,574.00)
Expenses				
Printing	0.00	129.62	0.00	129.62
Miscellaneous	0.00	1,160.20	0.00	1,160.20
Postage	0.00	148.92	0.00	148.92
Contracted Services	417,648.14	417,648.14	0.00	417,648.14
Legal Fees	375.00	4,442.00	0.00	4,442.00
Engineering Expense	6,688.28	15,352.74	20,000.00	(4,647.26)
Construction Expense	0.00	0.00	96,024.00	(96,024.00)
Total expenses	424,711.42	438,881.62	116,024.00	322,857.62
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake TMDL	(417,282.42)	(394,307.62)	173,124.00	(567,431.62)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ANOKA CHAIN OF LAKES - 90-16</u>				
Revenues				
General Property Tax	9,604.50	57,627.00	115,254.00	(57,627.00)
Total Revenues	9,604.50	57,627.00	115,254.00	(57,627.00)
Expenses				
Contracted Services	0.00	0.00	95,000.00	(95,000.00)
Legal Fees	0.00	0.00	15,000.00	(15,000.00)
Acquisitions	0.00	0.00	10,000.00	(10,000.00)
Engineering	0.00	0.00	30,000.00	(30,000.00)
Total expenses	0.00	0.00	150,000.00	(150,000.00)
Total Revenues Over/(Under)				
Expenditures - Anoka Chain of Lakes	9,604.50	57,627.00	(34,746.00)	92,373.00
<u>TMDL IMPLEMENTATION - 90-23</u>				
Revenues				
General Property Tax	30,734.50	184,407.00	368,814.00	(184,407.00)
Total Revenues	30,734.50	184,407.00	368,814.00	(184,407.00)
Expenses				
Contracted Services	0.00	4,051.10	375,000.00	(370,948.90)
Legal Fees	6,202.50	12,231.26	15,000.00	(2,768.74)
Acquisitions	0.00	0.00	10,000.00	(10,000.00)
Engineering	6,781.00	42,352.85	80,000.00	(37,647.15)
Construction	0.00	18,300.00	0.00	18,300.00
Total expenses	12,983.50	76,935.21	480,000.00	(403,064.79)
Total Revenues Over/(Under)				
Expenditures - TMDL Implementation	17,751.00	107,471.79	(111,186.00)	218,657.79
<u>BALD EAGLE LAKE WMD - 90-24</u>				
Revenues				
General Property Tax	5,416.67	5,416.67	0.00	5,416.67
Bald Eagle-Special Assessment	0.00	27,083.35	65,000.00	(37,916.65)
Income-Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	5,416.67	32,500.02	95,000.00	(62,499.98)
Expenses				
Legal Notices	0.00	0.00	2,000.00	(2,000.00)
Professional Services	0.00	444.38	2,000.00	(1,555.62)
Contracted Services	11,448.05	11,448.05	48,976.00	(37,527.95)
Legal Fees	0.00	0.00	1,000.00	(1,000.00)
Engineering Expense	0.00	910.00	5,000.00	(4,090.00)
Total expenses	11,448.05	12,802.43	58,976.00	(46,173.57)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD	(6,031.38)	19,697.59	36,024.00	(16,326.41)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
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BALD EAGLE LAKE STORMWATER REUSE PROJECT - 90-25

Revenues				
General Property Tax	2,159.50	12,957.00	25,914.00	(12,957.00)
Grants-BWSR CWL	0.00	64,716.25	124,275.00	(59,558.75)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	2,159.50	77,673.25	150,189.00	(72,515.75)
Expenses				
Printing	0.00	133.59	0.00	133.59
Legal Fees	671.53	878.53	5,000.00	(4,121.47)
Engineering	1,959.50	4,695.00	10,000.00	(5,305.00)
Construction Expense	608.80	44,815.42	143,000.00	(98,184.58)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	3,239.83	50,522.54	158,000.00	(107,477.46)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD	(1,080.33)	27,150.71	(7,811.00)	34,961.71
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue Over/(Under) Expenditure	\$ (408,010.59)	\$ (101,787.92)	(65,385.00)	(36,402.92)
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Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Six Months Ending June 30, 2014
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LONG LAKE SEDIMENT BASIN - 95-01</u>				
Revenues				
General Propety Tax	\$ 4,670.08	\$ 28,020.48	56,041.00	(28,020.52)
Interest	0.00	339.22	250.00	89.22
Total Revenues	4,670.08	28,359.70	56,291.00	(27,931.30)
Expenses				
Contracted Services	0.00	0.00	52,000.00	(52,000.00)
Legal Fees	0.00	855.00	2,000.00	(1,145.00)
Engineering	2,809.50	2,809.50	6,000.00	(3,190.50)
Total Expenses	2,809.50	3,664.50	60,000.00	(56,335.50)
Total Revenues Over/(Under)				
Expenditures - Long Lake Sediment Basi	1,860.58	24,695.20	(3,709.00)	28,404.20
<u>OUTFALL & STRUCTURE ASSESSMENT& REPAIR - 95-03</u>				
Revenues				
General Propety Tax	5,862.08	35,172.48	70,345.00	(35,172.52)
Total Revenues	5,862.08	35,172.48	70,345.00	(35,172.52)
Expenses				
Supplies-Field	0.00	182.58	0.00	182.58
Vehicle Expense	0.00	216.34	0.00	216.34
Legal Fees	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	3,950.00	25,000.00	(21,050.00)
Construction	0.00	0.00	48,000.00	(48,000.00)
Total expenses	0.00	4,348.92	75,000.00	(70,651.08)
Total Revenues Over/(Under)				
Expenditures - Outfall & Structure	5,862.08	30,823.56	(4,655.00)	35,478.56
<u>EASEMENT OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Propety Tax	1,563.25	9,379.50	18,759.00	(9,379.50)
Total Revenues	1,563.25	9,379.50	18,759.00	(9,379.50)
Expenses				
Supplies-Field	0.00	0.00	3,000.00	(3,000.00)
Vehicle Expense	0.00	2,006.09	2,000.00	6.09
Contracted Services	0.00	0.00	8,000.00	(8,000.00)
Engineering	0.00	0.00	2,000.00	(2,000.00)
Equipment	220.98	2,797.83	5,000.00	(2,202.17)
Total expenses	220.98	4,803.92	20,000.00	(15,196.08)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	1,342.27	4,575.58	(1,241.00)	5,816.58
Total Revenue Over/(Under) Expenditure	\$ 9,064.93	\$ 60,094.34	(9,605.00)	69,699.34

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff reports

MEMORANDUM

Rice Creek Watershed District

To: Board of Managers
From: Tom Schmidt – RCWD Public Drainage Inspector
Subject: Staff Report for May/June 2014

Date: June 18th, 2014

Highlights for Preceding Month(s)

- ✓ Continued to meet and talk with ACD #53-62, ACD #72 and ACD #55 landowners concerning repair reports as well as other landowners on various drainage systems regarding drainage concerns (ongoing);
- ✓ Completed site inspections for ACD #10-22-32 construction project with HEI (Complete);
- ✓ Completed and submitted order for new District vehicle with Midway Ford (Complete);
- ✓ Worked with Scandia Trucking on minor repairs to work related to ACD 10-22-32 repair (complete);
- ✓ Contracted with Scandia Trucking for minor maintenance of Brown's Preserve outlet structure (complete);
- ✓ Continued discussions with R&R leasing on easement acquisition for ACD #55 outlet (ongoing);
- ✓ Continued discussions on possible water quality easement acquisition on Hardwood Creek (ongoing);
- ✓ Met with several landowners following ARJD #1 Landowner Informational Meeting (complete);
- ✓ Met with/discussed Mastell/Brown flooding issue in Columbus (ongoing);
- ✓ Assisted HEI staff on Brown's preserve/Hair wetland restoration monitoring and survey (ongoing);
- ✓ Assisted staff with technical questions/data collection (ongoing).

Upcoming Activities

- ✓ Continued assistance and field inspections for repair reports for ACD #55, ACD #72, ACD #53-62, ARJD #1 and ACD #10-22-32 (ongoing);
- ✓ Continue monitoring of AWJD #4 project (ongoing);
- ✓ Various planned drainage system maintenance projects (ongoing);
- ✓ Public information meetings/Public hearings for various drainage systems (ongoing);
- ✓ Continued assistance for Houle Wetland Banking application/site preparation (ongoing);
- ✓ Assist staff with construction activities and data collection;

MEMORANDUM

Rice Creek Watershed District

Date: June 18, 2014
To: RCWD Board of Managers
From: Kyle Axtell, Water Resource Specialist
Subject: Staff Activity Report for 05/19/14 – 06/15/14

Tasks completed during preceding period:

- Completed the work plan, timeline and other documentation needed for submittal to BWSR for the Long Lake Targeted Watershed Demonstration Program. All materials were submitted to BWSR on 06-11-14.
- Participated in multiple internal and external meetings related to the TWD grant project.
- Continued with inspections of spring work at Oneka Ridge Golf Course. The project is substantially complete and appears to operate as intended.
- Met with Forest Lake staff on 05-19-2014 to discuss outreach and education goals for the Clear Lake Water Quality Treatment Project.
- Met with representatives of the Island Estates HOA in Forest Lake on 05-20-2014 to review erosion concerns throughout the development. Written recommendations were provided.
- Completed two construction inspections at the Aveda Corporation raingarden cost-share project.
- Met with New Brighton City Council Member Brian Strub on 05-23-2014 to inform him of the operations of the RCWD in general as well as provide background on the Long Lake TWD Project.
- With P. Belfiori, gave Long Lake TWD Project presentations to the New Brighton and Saint Anthony City Councils on 5-27-2014 and 06-10-2014, respectively, securing approval of resolutions related to the project and the Basic Water Management Petition (Project 2013-01).
- Met with the new landowner adjacent to the Oneka Ridge Golf Course Water Reuse Irrigation Project to discuss operations and resolve some misunderstandings relayed by the previous homeowner.
- Continued coordination of the Locke County Park Raingarden Project with the Anoka SWCD. Construction is complete and the contractor has been paid. A volunteer planting event is scheduled for 06-19-2014.
- Completed an interview with Minnesota Public Radio on 05-30-2014 regarding the Oneka Ridge Golf Course Water Reuse Irrigation Project.
- Attended a White Bear Township public hearing on 06-02-2014 regarding a proposed redevelopment of the Bald Eagle Lake Island to convey the RCWD's regulatory role with the project.
- Participated in a kick-off meeting for the Golden Lake Iron-Enhanced Sand filter Project on 06-05-2014.
- Attended the Roseville City Council meeting on 06-09-2014 (Basic Water Management Petition).
- Completed the RCWD's MS4 Annual Report and submitted to MPCA on 06-10-2014.
- Drafted a letter of support for Fortin Consulting's 319 grant application for development of a Level 2 Winter Maintenance Training module.
- Completed cost-share site visits and/or provided erosion control recommendations to six landowners.
- Provided floodplain information to one landowner on in Lino Lakes.
- Attended RCWD Staff meetings on 05-19-2014 and 06-02-2014.
- Attended a RCWD Citizen Advisory Committee meeting on 06-04-2014.
- Attended a RCWD Board meeting on 06-11-2014.

MEMORANDUM

Rice Creek Watershed District

Date: June 17, 2014
To: Phil Belfiori, Administrator
From: Jessica Bromelkamp; Education, Outreach and Communication Coordinator
Subject: Education, Outreach and Communication Work (5/22/14– 6/17/14)

General

- Coordinate Minnesota Public Radio interview for Beneath the Surface story.
- Coordinate Met Council interview for Oneka Ridge project feature.
- Draft Quad and White Bear Press article on water conservation to be printed late June.
- Create an “RCWD in the News” section for all press on the website.
- Coordinate with RCWD staff and partners to plan tours of the Oneka Ridge and Brown’s Preserve projects as well as a presentation about carp for the BWSR Board.
- Draft tour agenda and schedule meeting to discuss ORGC tour logistics.
- Compile materials to create boards for the BWSR Tour bus discussion.
- Finalize Ramsey County Parks MOU for Board signatures.
- Review and edit the Targeted Watershed Demonstration measurable goals statement.
- Met with New Brighton City Councilman, Brain Strub, to discuss work in his city.
- Draft and distribute the Locke 23 raingarden planting invite.
- Draft Washington Conservation District contract to provide education, outreach, and communication support during maternity leave.
- Provide contact information, expertise, and hourly rates for Connie Lanphear to provide support during maternity leave.
- Send sample educational signs, details about materials and cost, and a timeline for the Clear Lake Water Quality Treatment Project.
- Prepare materials, food, and drinks for the Atlas 14 meetings.
- Draft turfgrass maintenance flyer for Mounds View.
- Print and frame the Oneka Ridge project sign for the clubhouse.
- Complete MS4 reporting requirements for 2013.
- Draft 2015 Education and Blue Thumb budgets.
- Attend CAC meeting; draft minutes and provide information about National Night Out.
- Draft response to student letter about protecting the Rice Creek Chain of Lakes.
- Attend Master Water Stewards meeting to discuss ways to expand the program metro and state-wide.

Blue Thumb

- Edit the Blue Thumb partner manual.
- Draft a “How to add new partners” document.
- Gather brochures for all Blue Thumb summer events.
- Meet with Metro Blooms staff to discuss the Landscape Revival and website editing.
- Establish an agenda and representative to lead the meeting and take notes on 6/19.
- Coordinate submission of the state fair license agreement and certificate of liability.

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers

Date: June 18, 2014

From: Catherine Nester

Subject: District Inspector/Technician Report (May 22, 2014 – June 18, 2014)

Highlights from Preceding Month

- ✓ Regular lake and stream monitoring at various monitoring sites throughout the District in coordination with District Lake and Stream Specialist.
- ✓ Ongoing work as needed in coordination with District Lake and Stream Specialist.
- ✓ Performed routine and follow-up field inspections, totaling 9.
- ✓ Ongoing coordination with Washington Conservation District for temporary inspection assistance.
- ✓ Ongoing administrative and inspection training to this year's Stormwater BMP Inspector intern (Tyler Thompson).
- ✓ Initiated inspection of a portion of a private ditch system in Blaine in accordance with the District's 2012 "Cooperative Agreement for Inspection of Blaine Ditch Systems" with the City of Blaine.

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers Date: June 18, 2014
From: Chris Buntjer
Subject: Technical Specialist/Permit Reviewer's Report for May 22, 2014 – June 18, 2014

Highlights for Preceding Month

- ✓ Meetings and Assistance to parties in need of pre-application/application assistance:
 - Brown/Mastell private ditch – 01-127
 - Koch Pipeline Maintenance – 14-013R
 - Met Council Pipeline – 14-021R
 - Bethel University Bridge Replacement - 14-046R
 - Roseville Sidewalk Installation – 14-079R
 - Ponto Residence – 14-084R
 - Loomis Pole Barn – 14-088R
 - 250 Pine Street - 14-089R

- ✓ Permit Application Review
 - Amendment for Headwaters 7th Addition - 13-091
 - Fenway 7-lot Subdivision – 13-079
 - Hugo Audit – 14-007 to 14-009
 - Belair Sitework Services - 14-005
 - Shoreview Road Reconstruction - 14-010
 - WBL 2014 SUIP - 14-012
 - Dellwood Wedding Barn Renovation - 14-017
 - State Project 0207-100; T.H. 65 – 14-027
 - Fairview Emergent Care - 14-037
 - New Brighton 2014 SUIP - 14-039
 - Anoka County Airport Site Work - 14-043
 - Lucius Property - 14-046
 - Demolition of former Picadilly Restaurant - 14-047
 - Site 09-0268 (Koch Pipeline) - 14-048
 - Chris Taylor (Stockpile) – 14-049
 - Beach Redevelopment, RC Chain of Lakes Park Preserve - 14-050
 - Forest Lake compost site improvements - 14-051
 - US-10 Landscaping - 14-052
 - Lino Lakes Culvert Replacement - 14-053
 - New Brighton Flood Mitigation Improvements - 14-055
 - Initial Reviews for Permits 14-047 through 14-055

- ✓ Meetings / Administration:
 - Rule revision work
 - Rule interpretation/policy discussion
 - Draft revised rule language
 - Holiday on 5-26-2014
 - Annual Leave on 5-22-2014 and 5-23-2014
 - 5-28-2014 and 6-11-2014 Board Meetings

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers

Date: 6/17/14

From: Elizabeth Hosch

Subject: District Inspector's Report (May 20 through June 16, 2014)

Highlights from Preceding Month

- ✓ On 10-week maternity leave from mid-April through end of June 2014.

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers **Date:** 06/18/2014
From: Patrick Hughes
Subject: Regulatory Assistant 05/21/2014 - 06/18/2014

- Created new permit files for the online database
- Created new review files for the online database
- Scanned new permits into Laserfiche
- Sent notice of decision
- Sent multiple notices of application
- Contacted applicants about CAPROC notices
- Completed multiple wetland delineation review checklists
- Sent out CAPROC notices
- Finished assembling all cost-share signs
- Issued multiple permits
- Reviewed projects to see if a permit is required, acted appropriately
- Filed inspection reports from WCD and RCD
- Closed out multiple permits
- Drafted Working ERs for 14-052 and 14-046R
- Added updated documents to the RCWD website
- Attended and assisted HEI/RCWD staff at Atlas 14 meetings
- Completed RCD WCA expense reporting for 2014
- Attended site visits with Nick

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers

Date: 6/17/2014

From: Matthew Kocian

Subject: Lake and Stream Report for May 20 – June 17, 2014

Highlights for Preceding Month

Bold indicates significant time commitment

- **Monitoring**
 - **Collect stream runoff samples**
 - **Collect stream flow measurements**
 - **Collect lake water quality samples**
 - Collect Oneka Ridge project water samples
- Bald Eagle Lake Alum Project
 - Work with cooperators (Ramsey Co Parks) on lake access issues
 - Outreach / media activities
- Hardwood Creek TMDL Implementation
 - Site inspections
- University of Minnesota carp project
 - Track radio-tagged carp
 - Monitor semi-permanent radio receiver station
- Curlyleaf pondweed management
 - Manage contractor schedule and billing
 - Coordinate activities and billing with lake associations
- GIS
 - Various mapping projects for District staff
- BWSR Targeted Watershed Project
 - Work with landowner (Ramsey County Park) on access issues and legal agreements
- Locke Lake train derailment / corn issues
 - Analyze Locke Lake and Rice Creek water quality data
 - Attend partner meeting with homeowners, MPCA, DNR and City of Fridley

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers

Date: 6/17/2014

From: Theresa Stasica

Subject: Office Manager 5/22-6/17

- Coded invoices for payment this month which were reviewed by Administrator Belfiori and sent to our accountant Nancy Martinson via an excel spreadsheet.
- Deposited checks.
- Placed orders for supplies as needed.
- Provided minutes for workshops, reviewed and edited regular Board minutes.
- Provide appropriate notices for informational meeting, workshops and public hearings.
- Provide information, assembled and distributed board packets. Organize the board packet as a pdf format for Internet distribution.
- Updated materials on the website.
- Attended board meetings.
- Post board meetings on Youtube.
- Attended staff meetings.
- Receiving and entering permit information new and old, issued permits.
- Post new position on several websites.
- Assisted staff in their daily activities.
- Scanning documents that District receives into Laserfiche.
- Assist Phil with 2015 budget.
- Track Accounts Receivable for District.
- Maintained filing system.
- Answered phones and assist public.

MEMORANDUM
Rice Creek Watershed District

To: Board of Managers

Date: June 17, 2014

From: Nick Tomczik

Subject: Permit Coordinator/Wetland Specialist's Report for May - June 2014

Highlights for Preceding Month

- ✓ Meetings and Assistance to parties in need of pre-application/application assistance
 - Blaine Site 7 Wetland Bank
 - Headwaters 7th Addition
 - Headwaters 8th Addition
 - Lino Lakes SW Plan - New Outlet
 - Danube Pond - Fridley
 - Washington Cty Hwy 7 Sink Hole Questions
 - Old Hwy 8 Townhome Concerns
 - MCES Sanitary Sewer Line
 - Belair Construction
 - Mahtomedi Historic District Road Project
 - Circle Pines Road Project
 - Century Farms
 - Hwy 96/I-35W Interchange

- ✓ Wetland Delineation/Replacement/Exemption Application
 - Blaine Walmart
 - Blaine Branch 3 Monitoring
 - Brown's Preserve Monitoring
 - Drapper Ct - Roseville
 - Lexington Athletic Complex, Blaine
 - Saddle Club Residential Development Lino Lakes

- ✓ Training
 - MPCA Wetland Assessment Tool

- ✓ Meetings / Administration:
 - Wal-Mart Blaine
 - Forest Lake City Hall
 - 53-62 ACOE/Application
 - Brown's Preserve MBI
 - Atlas 14 Presentation Anoka & Ramsey
 - 10-22-32 Monitoring Check
 - Municipal Administration of Regulations
 - Fees for Expired Permits
 - Atlas 14/Rule Revision 2
 - Permit Triage
 - HEI/Smith Partners/RCWD Communication Board Meetings & Workshops (agenda items, participation)

MEMORANDUM

Rice Creek Watershed District

To: Board of Managers
From: Tom Schmidt – RCWD Public Drainage Inspector
Subject: Staff Report for May/June 2014

Date: June 18th, 2014

Highlights for Preceding Month(s)

- ✓ Continued to meet and talk with ACD #53-62, ACD #72 and ACD #55 landowners concerning repair reports as well as other landowners on various drainage systems regarding drainage concerns (ongoing);
- ✓ Completed site inspections for ACD #10-22-32 construction project with HEI (Complete);
- ✓ Completed and submitted order for new District vehicle with Midway Ford (Complete);
- ✓ Worked with Scandia Trucking on minor repairs to work related to ACD 10-22-32 repair (complete);
- ✓ Contracted with Scandia Trucking for minor maintenance of Brown's Preserve outlet structure (complete);
- ✓ Continued discussions with R&R leasing on easement acquisition for ACD #55 outlet (ongoing);
- ✓ Continued discussions on possible water quality easement acquisition on Hardwood Creek (ongoing);
- ✓ Met with several landowners following ARJD #1 Landowner Informational Meeting (complete);
- ✓ Met with/discussed Mastell/Brown flooding issue in Columbus (ongoing);
- ✓ Assisted HEI staff on Brown's preserve/Hair wetland restoration monitoring and survey (ongoing);
- ✓ Assisted staff with technical questions/data collection (ongoing).

Upcoming Activities

- ✓ Continued assistance and field inspections for repair reports for ACD #55, ACD #72, ACD #53-62, ARJD #1 and ACD #10-22-32 (ongoing);
- ✓ Continue monitoring of AWJD #4 project (ongoing);
- ✓ Various planned drainage system maintenance projects (ongoing);
- ✓ Public information meetings/Public hearings for various drainage systems (ongoing);
- ✓ Continued assistance for Houle Wetland Banking application/site preparation (ongoing);
- ✓ Assist staff with construction activities and data collection;

ITEMS FOR DISCUSSION AND INFORMATION

2. July calendar.

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

To: RCWD Board of Managers
 From: Theresa
 Date: June 18, 2014
 Subject: Significant Dates during Month of July 2014

- Wednesday, July 2, 5:30 p.m.** **NO** Advisory Committee Meeting
- Friday, July 4** 4th of July Holiday, office closed
- Monday, July 7, 2:00 p.m.** Board Workshop
RCWD District Conference Room
- Tuesday, July 8, 3:30 p.m.** Meeting with Anoka, Ramsey and Washington County commissioners, the Hugo City Council and the Mn Department of Natural Resources to discuss the Bald Eagle Lake Outlet. Hugo City Hall, 14669 Fitzgerald Avenue No., Hugo, Minnesota.
- Wednesday, July 9, 9:00 a.m.** Regular Board of Managers Meeting
at Shoreview City Hall Council Chambers
- Wednesday, July 23, 9:00 a.m.** Regular Board of Managers Meeting
at Shoreview City Hall Council Chambers

Deadline for submission of per diem claims is July 14