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# RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, July 24, 2019, 9:00 a.m.

Shoreview City Hall Council Chambers  
4600 North Victoria Street, Shoreview, Minnesota

## Agenda

**CALL TO ORDER**

**ROLL CALL**

**SETTING OF THE AGENDA**

**APPROVAL OF MINUTES: JULY 8, 2019 WORKSHOP; JULY 10, 2019 REGULAR MEETING; JULY 10, 2019 WORKSHOP.**

**CONSENT AGENDA**

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

**Table of Contents-Permit Applications Requiring Board Action**

No.	Applicant	Location	Plan Type	Recommendation
19-054	PPL Properties	Blaine	Final Site Drainage Plan	CAPROC 7 items
19-061	Independent School District #13	Fridley	Final Site Drainage Plan	CAPROC 6 items

*It was moved by Manager \_\_\_\_\_ and seconded by Manager \_\_\_\_\_, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer’s Findings and Recommendations, dated July 12 & 17, 2019.*

## **OPEN MIKE**

*Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

## **ITEMS REQUIRING BOARD ACTION**

1. Consider Board Calendar Revision. (Nick Tomczik)
2. Consider Revised 2019 Water Quality Grant Program Documents. (Lauren Sampedro)
3. Consider Check Register dated July 24, 2019, in the amount of \$308,368.91 prepared by Redpath and Company.

## **ITEMS FOR DISCUSSION AND INFORMATION**

1. Staff Reports.
2. August Calendar.
3. Manager's Update.

**APPROVAL OF MINUTES: JULY 8, 2019 WORKSHOP; JULY 10,  
2019 REGULAR MEETING; JULY 10, 2019 WORKSHOP.**

# Draft

## RCWD BOARD OF MANAGERS WORKSHOP

Monday, July 8, 2019, 1:00 p.m.

Rice Creek Watershed District Conference Room  
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota

1 The Board convened workshop at 9:00 a.m.

2 Attendance: Board members Patricia Preiner, John Waller, Steve Wagamon, Barbara Haake and Mike  
3 Bradley.

4 Absent:

5 Staff: Interim Administrator Nick Tomczik, Public Drainage Inspector Tom Schmidt (portion of meeting);  
6 Project Manager Kyle Axtell (portion of meeting); Communications & Outreach Beth Carreño (portion  
7 of meeting); District Technician Lauren Sampredo (portion of meeting); Office Manager Theresa  
8 Stasica.

9 Consultants: District Engineer Chris Otterness– Houston Engineering (HEI) (portion of meeting),  
10 Attorney John Kolb-Rinke Noonan (portion of meeting).

11 Visitors:

12 Interim Administrator Nick Tomczik requested moving the 1:50 Discuss MAWD Request for Resolutions  
13 agenda item after Update on Anoka County Ditch 10-22-32 Branch 1 Morell Petition, to accommodate  
14 Attorney Kolb's schedule. The Board agreed.

15  
16 **Discuss Ramsey County Ditch 4 – Roseville Letter and HEI Task Order.**

17 Interim Administrator Nick Tomczik informed the Board that the City of Roseville has sent a letter and met  
18 with staff to discuss putting an open drainage ditch section of Ramsey County Ditch 4 into a pipe to  
19 provide the City more planning opportunities in the redevelopment of parcels, roughly a 30 acres located  
20 north of County Road C to Terrace Drive. District Engineer Otterness believed that this is the time to  
21 identify and implement water management opportunities in the area. Staff reviewed with the Board the  
22 location of the planning area/ditch and potential water management opportunities that could provide  
23 additional rate and volume control. Interim Administrator Nick Tomczik informed the Board that task  
24 order 2019-12 which is in the Board packet, directs HEI to complete an evaluation of the feasibility and  
25 effectiveness of incorporating stormwater management measurer along RCD between CR C and Terrace  
26 Drive. The Board by consensus directed the Board President to sign the task order.

27 **Update on Anoka County Ditch 10-22-32 Branch 1 Morell Petition.**

28 Interim Administrator Nick Tomczik informed the Board that Mr. Morell had recently withdrawn his WCA  
29 no-loss application. The District has reached out to Mr. Morell and his attorney to find out their intent for  
30 Mr. Morell's petition to proceed or withdraw. At this time, there has been no response. Staff will  
31 continue communication's with Mr. Morell and update the Board on the status.

32  
33 **Discuss MAWD Request for Resolutions.**

34 Interim Administrator Nick Tomczik directed the Board to pages 14 & 15 of their workshop packet which  
35 lists MAWD's active resolutions. He asked the Board if they would like to send a letter to advocate

36 support of an active resolution or if the Board would like to compose another resolution. The Board  
37 discussed active resolution 2018-08 and the importance of it continuing to be a MAWD resolution.

38 Communications & Outreach Beth Carreño informed the Board she could provide a draft letter to the  
39 Board, showing support for 2018-08 at their August workshop. She asked the Board if they would like to  
40 develop a resolution opposing House File 2314/Senate File 237. The Board by consensus directed staff to  
41 draft a letter of support for resolution 2018-08 and also provide a new MAWD resolution opposing any  
42 legislation which changes watershed districts current district-wide taxes for district-wide programs and  
43 projects.

44 **Update on Office Lease.**

45 Public Drainage Inspector Tom Schmidt reviewed with the Board the proposed terms within the 5<sup>th</sup>  
46 Amendment to our lease from Pine Tree. The Board by consensus directed staff to have the lease  
47 language reviewed by the Districts Attorney and a final version produced for consideration at a later  
48 meeting.

49 **Discuss Potential Water Quality Grant Program Revision.**

50 Technician Lauren Sampedro reported back to the Board on information they requested from their last  
51 workshop regarding the proposed process of a revised reimbursement approach for the program and the  
52 potential necessity of a lien waiver/lien release waiver form. Staff discussed the lien issue with legal  
53 counsel and determined the risk of a contractor's lien is the same for both the current and proposed  
54 process. Since there is no added risk with the proposed process, a lien waiver or release form will not be  
55 needed. Staff recommended to the Board to modify the current contract to include this revised funding  
56 mechanism and include language that will protect the District and landowner.

57 The Board by consensus directed staff to work with legal counsel to modify the current grant program  
58 contract to incorporate this revised reimbursement process and bring back to the Board for final approval.

59 **Discuss November 2019 Workshop and Meeting Dates.**

60 Interim Administrator Nick Tomczik stated President Preiner has requested moving the Boards November  
61 workshop and regular meeting dates a week earlier due to a conflict. The Board discussed rescheduling  
62 their November 12, 2019 workshop to 1-3 p.m. Friday, November 1, 2019, at the RCWD office and their  
63 November 13, 2019 regular meeting to 9 a.m. Monday, November 4, 2019, at the Shoreview Council  
64 Chambers. The Board by consensus directed staff to bring this item to their July 24, 2019 meeting for  
65 Board action.

66 **Discuss Outreach Document and CAC Outreach.**

67 Communications & Outreach Beth Carreño reviewed the "Water Knows No Boundaries" informational  
68 handout with the Board. The Boards recommended edits from their past workshop have been  
69 incorporated. This item will be on the regular Board meeting on Wednesday for Board action.

70 Communications & Outreach Beth Carreño discussed with the Board the CAC's role. The Board and staff  
71 discussed providing the information sheet to the CAC and if CAC communicates with influencers, they  
72 should inform the District so the District can provide support/information if needed. And it should be

73 very clear the CAC member is there as a citizen. The Board thought it would beneficial to review this  
74 process annually at the CAC's first meeting.

75 **Discuss District Administrator Recruitment Process.**

76 Communications & Outreach Beth Carreño and the Board discussed recruiting process and job profile with  
77 the Board. The Board would all be involved in the selection and interview process. The Board by  
78 consensus directed staff to bring this item to Wednesday's workshop to finalize it. Staff would like to  
79 review with legal counsel the Boards recruitment and interview process before Wednesday.

80 The workshop was adjourned at 3:27 p.m.

# DRAFT

For Consideration of Approval at the July 24, 2019 Board Meeting.  
Use these minutes only for reference until that time.

## **REGULAR MEETING OF THE RCWD BOARD OF MANAGERS**

Wednesday, July 10, 2019

Shoreview City Hall Council Chambers  
4600 North Victoria Street, Shoreview, Minnesota

### Minutes

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#### **CALL TO ORDER**

President Patricia Preiner called the meeting to order, a quorum being present, at 9:00 a.m.

#### **ROLL CALL**

Present: President Patricia Preiner, 1<sup>st</sup> Vice-Pres. Barbara Haake, 2<sup>nd</sup> Vice-Pres. John Waller, and Secretary Michael Bradley.

Absent: Treasurer Steven Wagamon (with prior notice).

Staff Present: Interim District Administrator Nick Tomczik, Communications & Outreach Coordinator Beth Carreño, Project Manager Kyle Axtell, Office Manager Theresa Stasica.

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); District Attorney Louis Smith from Smith Partners.

Visitors: None.

#### **SETTING OF THE AGENDA**

Interim District Administrator Nick Tomczik stated that staff would like to add 1a, Administrator Hiring Process and 2a, Ratifying the Depository Designation.

***Motion by Manager Bradley, seconded by Manager Haake, to approve the agenda, as modified. Motion carried 4-0.***

#### **READING OF THE MINUTES AND THEIR APPROVAL**

**Minutes of the June 26, 2019 Board of Managers Meeting.**

***Motion by Manager Bradley, seconded by Manager Waller, to approve the minutes as presented.***

***Motion carried 4-0.***

#### **CONSENT AGENDA**

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

35 **Table of Contents**36 **Permit Applications Requiring Board Action**

37	<b>No.</b>	<b>Applicant</b>	<b>Location</b>	<b>Plan Type</b>	<b>Recommendation</b>
38	19-047	Buyback Incorporated	Columbus	Land Development	CAPROC 12 items
39					
40	19-053	Nustar Pipeline	Roseville	Final Site Drainage Plan	CAPROC 6 items
41		Operations Partnership L.P.			
42	19-058	City of Columbus	Columbus	Final Site Drainage Plan	CAPROC 3 items
43		(Hy-Vee, Inc.)			

44 Manager Haake stated that she had a question on Permit No. 19-047 regarding the water table and asked if this had  
45 both a WMO and the RCWD.

46 Interim District Administrator Tomczik stated that the permit application project is in both RCWD and Sunrise River  
47 WMO; there is a Joint Powers Agreement. He showed a diagram of the area and noted that the applicant does have  
48 planned for infiltration basins.

49 Manager Waller asked if the line between the Sunrise River WMO and the RCWD had been more clearly defined.

50 Interim District Administrator Tomczik showed a diagram that showed the RCWD jurisdiction and noted that the  
51 homes to the southeast of the new proposed roadway will be in the RCWD.

52 Interim District Administrator noted that staff is recommending an adjustment to 19-047 CAPROC to add a new  
53 CAPROC item I, number 5, and renumber accordingly, that states, "The applicant must clearly and accurately identify  
54 the centerline of the public drainage systems on the final plan set."

55 Manager Waller asked if the purpose of identifying the centerline of the public drainage system would be to  
56 determine the easements.

57 District Engineer Otterness stated that the Engineer's Report requires 20 feet from the top of bank on either side of  
58 the ditch, so the applicant will not only need to show the centerline, but also where the top of the bank is so the  
59 easement extent can be verified.

60 ***It was moved by Manager Bradley, seconded by Manager Waller, to approve the Consent Agenda item***  
61 ***for permits 19-047, 19-053, and 19-058 as outlined in the above Table of Contents in accordance with***  
62 ***RCWD District Engineer's Findings and Recommendations dated July 1 & 2, 2019, subject to CAPROC***  
63 ***requirements contained in the Findings and Recommendations including revisions. Motion carried 4-0.***  
64

65 **OPEN MIKE – LIMIT 12 MINUTES.** *Any RCWD resident may address the Board in his or her individual*  
66 *capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to*  
67 *the podium, state their name and address for the record. Additional comments may be solicited and*  
68 *accepted in writing. Generally, the Board of Managers will not take official action on items discussed at*  
69 *this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an*  
70 *upcoming agenda.*

71 No Comments.

72

73 **ITEMS REQUIRING BOARD ACTION**

74 **1. Consider Outreach Document/Template for Distribution.**

75 Communications & Outreach Coordinator Beth Carreño stated that staff had been working on the  
76 document “Water Knows No Boundaries” to educate legislators and the public about the role and  
77 importance of watershed districts. She noted that some of our partners have requested copies of  
78 the document and they will be distributed as a PDF so they cannot be changed. She stated that  
79 there will be a separate informational document in Word that can be modified to make it  
80 applicable to the partners.

81

82 ***Motion by Manager Haake, seconded by Manager Bradley, to approve sharing the watershed***  
83 ***outreach sheet as a template with any necessary formatting and non-materials changes to***  
84 ***partner organizations for use in their outreach and education efforts.***

85

86 Manager Waller stated that he does not agree with many parts of the outreach document and will  
87 not vote in favor of it.

88

89 **ROLL CALL:**

90 ***Manager Waller – Nay***

91 ***Manager Haake – Aye***

92 ***Manager Bradley – Aye***

93 ***Manager Wagamon – Absent***

94 ***President Preiner – Aye***

95 ***Motion carried 3-1.***

96

97 **1a. Consider District Administrator Recruitment Process.**

98 Communications & Outreach Coordinator Beth Carreño explained the reason that this discussion  
99 had to happen at a regular Board meeting rather than a workshop as they had desired. She  
100 stated that after the July 8, 2019 workshop meeting, she was able to get input from District  
101 Attorney Holtman on the potential legal issues with the proposed process. She noted that the  
102 proposed process would be that all of the applications would come in and then be sent out to each  
103 Board member for independent review. She stated that any communication would have to go  
104 through staff and not Board member to Board member. She explained that after each Board  
105 member reviews the applications, they will send their top 5 candidates back to her, but noted that  
106 there does not need to be any particular ranking of those 5 candidates. She will then take the list  
107 of names that the Board has submitted and compile them and share the new shortened list with  
108 various staff members as well as consultants. She reviewed some of the data privacy act  
109 restrictions and limitations.

110

111 Manager Bradley stated that he believes that the District will need to advise the people that we  
112 request private data from on how the data will be used.

113  
114 Communications & Outreach Coordinator Carreño asked if he was referring to the Tennessee  
115 warning and noted that she had already planned to check with District Attorney Holtman to see if  
116 anyone else should be identified beyond District staff and managers.

117  
118 Manager Bradley stated that he believes the Board should consider whether to include the  
119 Tennessee warning in the announcement regarding the job opening.

120  
121 Communications and Outreach Coordinator Carreño stated that there was some discussion about  
122 not only including it in the announcement but also upon receipt of the applications. She stated  
123 that there may be a way to number the applicants rather than including their names in the public  
124 record. She stated that if she were an applicant, she would want to know at what point it would  
125 become public knowledge that she was seeking employment.

126  
127 Manager Bradley stated that the applications and resumes can be stamped private data when they  
128 are sent out to the Managers and the applicant can expect this to be private data until such time  
129 as they are deemed to be a finalist. He stated that they should be informed that their resume will  
130 be shared with Board members, selected staff, and consultants.

131  
132 District Attorney Smith stated that he believes this approach will save the Board from having to  
133 answer a lot of questions from applicants. He stated that he believes it would be a prudent thing  
134 to do and consistent with the Tennessee warnings. He suggested that they include a few sentences  
135 in the announcement that indicate the nature of how their information will be handled just as  
136 Manager Bradley described.

137  
138 Manager Waller stated that he would prefer to have numbers rather than names until it is down to  
139 the actual finalists. He stated that he believes that will make for a much more objective and  
140 impartial selection process.

141  
142 Communications and Outreach Coordinator Carreño noted that there are other organizations that  
143 are turning to a nameless application process so she can check on their methods. She asked if  
144 there would be a disadvantage in a situation where an internal candidate would apply because  
145 that would be obvious to the Board who that individual is.

146  
147 District Attorney Smith stated that would be up to the Board and noted that legally the applicant  
148 information needs to remain private until you get to the point of selecting finalists. He stated that  
149 it would be at the Board's discretion to follow a procedure that when an application is received a  
150 number is assigned and the name is blocked out. He stated that Communications and Outreach

151 Coordinator Carreño's point is well taken because there will be other identifying information  
152 available on some of the applications whether they are internal or external candidates.

153  
154 Manager Bradley stated that he would like to take Manager Waller's suggestion and have  
155 everyone assigned a number and when the Board is sending back their list of the top 5 candidates  
156 it be sent in number form.

157  
158 Manager Haake stated that she would still like the candidates to be "Googled" which would have  
159 to be done via report ahead of time if the Board won't have access to any of the names.

160  
161 Manager Bradley stated that he thinks the Board can be trusted with the names.

162  
163 Communications and Outreach Coordinator Carreño stated that she wanted to reiterate the  
164 process to ensure that she was understanding the Board's direction based on their discussion.  
165 She stated that the applications would come in, be assigned a number, but still have their name  
166 included, and be sent out to the Board for review. She explained that when the Board goes into  
167 its first meeting to discuss candidates, they will refer to people by their number and not their  
168 name. She stated that once the Board narrows down their finalist selections, the names will be  
169 listed and they will no longer be referred to by number. She asked whether staff could contact the  
170 candidates at this time to inform them that they have been selected for an interview, let them  
171 know how many people are being interviewed and the fact that it will be a public meeting and ask  
172 them if they are interested in continuing in the process. She stated that if they say "yes", then it  
173 would be part of the public record.

174  
175 District Attorney Smith stated that he thinks the process she outlined is exactly right.

176  
177 President Preiner suggested that the final step be done in writing and require a signature to make  
178 sure they understand that it will be public information at that time.

179  
180 Communications and Outreach Coordinator Carreño stated that she will continue coordinating  
181 with legal counsel concerning the management of note taking and data records issues.

182  
183  
184 Communications and Outreach Coordinator Carreño stated that she knows it is very common  
185 when people apply for positions for hiring managers to Google them and noted that she will check  
186 with District Attorney Holtman to see if there is anything that the District needs to be wary of  
187 before proceeding to do this.

188  
189 Manager Waller asked the consultants for any thoughts or advice in reviewing internet  
190 information on the candidates.

191

192 District Attorney Smith stated that one matter of prudence would be news articles that may turn  
193 up regarding their professional activities. He noted that because these articles may not always  
194 be factually accurate, it may simply be an opportunity for a question or inquiry to the candidate.  
195 He stated that the other thing he could think of is possible professional presentations that would  
196 show up in that type of search.

197  
198  
199 District Attorney Smith stated that background checks are typically conducted at the finalist level  
200 or when a candidate is at the point of being offered the position.

201  
202 District Engineer Otterness stated that he has not yet been asked by the Board to contemplate  
203 what kind of role this would be, so he cannot answer Manager Waller’s question. He stated that  
204 if the Board would like him to provide input, he would need direction on what they would be  
205 looking for.

206  
207 Communications and Outreach Coordinator Carreño stated that in her past experience when she  
208 has “Googled” people there have been blogs or Facebook posts that can both reinforce a positive  
209 impression or raise red flags for the person. She stated that if the Board moves forward and  
210 approves the proposed motions, she will change the language in the announcement as discussed  
211 and can also include it in the position profile.

212  
213 Manager Waller stated that there are background and experience bullet points and noted that  
214 management of the District finances are listed third where it is asking for knowledge in that area.  
215 He stated that he considers the RCWD to be a public municipal corporation and feels that they  
216 already have lots of experts in conservation areas. He stated that he feels the business point of  
217 view of someone like a Chief Financial Officer will be very important to the District moving  
218 forward. He stated that would like to see some sort of statement regarding financial experience  
219 be listed in the bullets at the top of the page.

220  
221 Communications and Outreach Coordinator Carreño stated that it would probably be prudent to  
222 put a statement that asks for experience with organizational budgets and finances.

223  
224 President Preiner noted that this was already listed under item 3 and would not want to lose a  
225 good candidate because they don’t have the financial background.

226  
227 Manager Haake stated that she likes the idea of listing it as a bullet point even though it is already  
228 listed further down the page.

229  
230 Manager Bradley stated that he believes the District is looking for someone with three main  
231 qualities: they know what the District is doing, can manage staff, and can manage our money. He  
232 stated that adding a bullet point that mentions some sort of financial management makes sense to

233 him. He stated that he would also like to see a sentence added to the announcement that asks  
234 for some type of knowledge of financial planning and implementation.

235  
236 Communications and Outreach Coordinator Carreño stated that she believes that the  
237 announcement of the position could be posted sometime within the next week and look to have  
238 them returned by around August 16, 2019.

239  
240 ***Motion by Manager Haake, seconded by Manager Bradley, to approve the proposed process***  
241 ***with changes as discussed, and any necessary legal modifications (and with any significant***  
242 ***changes to be brought back to the Board). Motion carried 4-0.***

243  
244 ***Motion by Manager Bradley, seconded by Manager Waller, to approve posting and promoting***  
245 ***the position announcement with any necessary legal notifications, formatting, and non-material***  
246 ***changes. Motion carried 4-0.***

247  
248 Communications and Outreach Coordinator Carreño stated that she will let the Board know when  
249 the announcement is sent out.

250  
251 **2 Consider Partial Pay Request #16 from Rachel Contracting, Inc. for Hansen Park Project.**  
252 Project Manager Kyle Axtell stated they are very close to this project being completed. He noted  
253 that there is also a pending change order #7 that is expected to come in soon. Staff recommends  
254 approval of the partial pay request from Rachel Contracting, Inc.

255  
256 ***Motion by Manager Haake, seconded by Manager Bradley, to approve Rachel Contracting, Inc.'s***  
257 ***pay request as submitted and certified by the District Engineer and directs staff to issue a***  
258 ***payment in the amount of \$32,756.91. Motion carried 4-0.***

259  
260 **3. Consider Depository Designation.**  
261 Interim Administrator Nick Tomczik stated that this item is to ratify the depository designation and  
262 make the record of Board and staff actions clear. He explained that the board did designate a  
263 depository on February 27, 2019 under Resolution 2019-04 and identified for 4M fund as the  
264 depository. He stated that with the transition of the District Administrator those funds were not  
265 transferred.

266  
267 Manager Haake asked here Old National Bank was located, how long the District had used them  
268 and what is 4M.

269  
270 Office Manager Stasica stated that the District has been with Anchor Bank/Old National Bank for  
271 about 10 years.

272

273 ***Motion by Manager Waller, seconded by Manager Bradley, to adopt Resolution 2019-20:***  
274 ***Ratifying Depository Designation Of Old National Bank.***

275  
276 THEREFORE BE IT RESOLVED that as of and since February 27, 2019, Old National Bank has remained  
277 a designated District depository, and will so remain until the transfer of District funds from Old  
278 National Bank has been completed.

279  
280 **ROLL CALL:**  
281 ***Manager Waller – Aye***  
282 ***Manager Haake – Aye***  
283 ***Manager Bradley – Aye***  
284 ***Manager Wagamon – Absent***  
285 ***President Preiner – Aye***  
286 ***Motion carried 4-0.***

287  
288 **4. Consider Check Register dated July 10, 2019, in the amount of \$278,714.52 prepared by Redpath**  
289 **and Company.**

290  
291 ***Motion by Manager Haake, seconded by Manager Bradley, to approve check register dated July***  
292 ***10, 2019, in the amount of \$278,714.52, prepared by Redpath and Company. Motion carried 4-***  
293 ***0.***

294  
295 **ITEMS FOR DISCUSSION AND INFORMATION**

296 **1. District Engineer Update and Timeline.**  
297 No comments.

298  
299 **2. Managers Update.**  
300 No comments.

301  
302 **ADJOURNMENT**

303 ***Motion by Manager Waller, seconded by Manager Haake, to adjourn the meeting at 9:57 a.m.***  
304 ***Motion carried 4-0.***

# DRAFT

## RCWD BOARD OF MANAGERS WORKSHOP

Wednesday, July 10, 2019

Shoreview City Hall Council Chambers  
4600 North Victoria Street, Shoreview, Minnesota

1 The Board convened workshop at 10:00 a.m.

2 Attendance: Board members Patricia Preiner, John Waller, Barbara Haake and Mike Bradley.

3 Absent: Steve Wagamon (with prior notice)

4 Staff: Interim Administrator Nick Tomczik; Project Manager Kyle Axtell; Office Manager Theresa  
5 Stasica.

6 Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); District Attorney  
7 Louis Smith from Smith Partners.

8 Visitors:

9 **Discuss Proposed Draft Preliminary 2020 Budget.**

10 Interim Administrator Nick Tomczik and Project Manager Kyle Axtell performed a detailed review of the  
11 draft preliminary 2020 budget with the Board (mailed out to them the week before). The budget format  
12 was different from the previous years because elements of the proposed WMP were incorporated; staff  
13 and board discussed the additions and fund shifts in the budget. Staff provided the Board with the  
14 following additional handouts: draft WMP proposed Capital Improvement Project table for 2020-2029,  
15 levy option graphs “for discussion only”, and 2020 draft budget planning and development schedule to  
16 assist in the budget discussion.

17 The Board discussed with staff different scenarios that that the board would support as a balanced  
18 approach considering revenue, spending and fund balance. The JD3 project cost and other budget items  
19 result in decreased fund balance. Staff suggested attention be paid to increasing ad valorem revenue in  
20 the coming years in order to adhere to the District policy of maintaining an unassigned General fund  
21 balance of not less than 40% of budgeted operating expenditures. Managers discussed various options  
22 including the use of special taxing districts, bonding, adjusting the timing of the District’s proposed CIP  
23 projects, and assigning the cost of CIP projects to the local area of the District. The Board, by consensus,  
24 supported the format of the draft budget and directed staff to notice a Monday, July 22, 2019 ,1 p.m.  
25 budget workshop meeting. The Board further directed staff to prepare the following information for the  
26 Board to aid in their discussions: Detailed information on how the “bare-bones” levy option graph was  
27 determined, a review of the District’s 10-year projected CIPs (possibility of increasing lead time to project;  
28 resulting in a shift of CIP projects towards the end of the 10-year schedule) and information on bonding.

29  
30 The workshop was adjourned at 11:54 a.m.

# CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

## Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
19-054	PPL Properties	Blaine	Final Site Drainage Plan	CAPROC 7 items
19-061	Independent School District #13	Fridley	Final Site Drainage Plan	CAPROC 6 items

*It was moved by Manager \_\_\_\_\_ and seconded by Manager \_\_\_\_\_, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated July 12 & 17, 2019.*

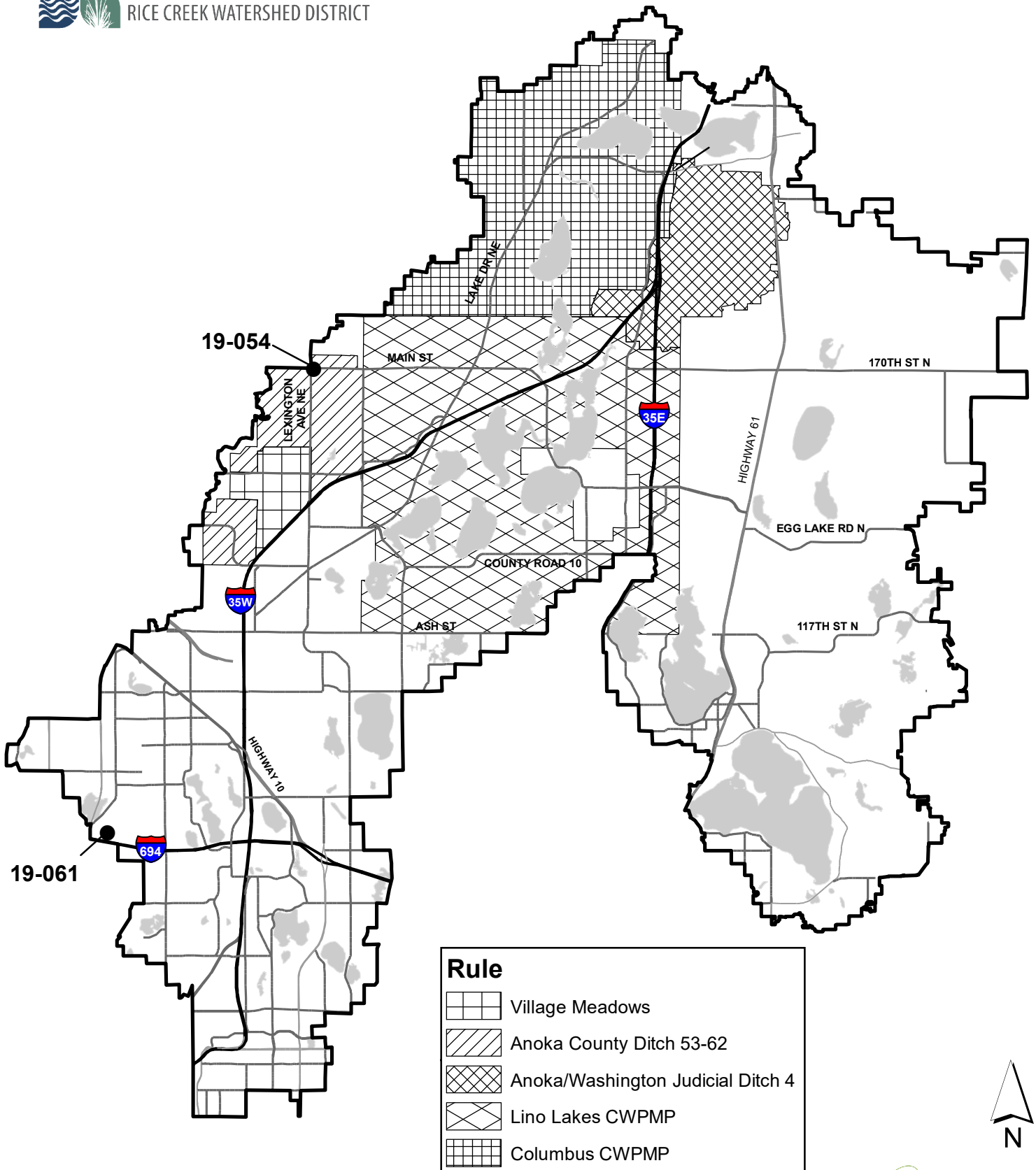
**RICE CREEK WATERSHED DISTRICT  
CONSENT AGENDA**






**July 24, 2019**

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to Approve, Conditionally Approve Pending Receipt Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in accordance with the District Engineer’s Findings and Recommendations, as contained in the Engineer’s Findings and Recommendations, as contained in the Engineer’s Reports dated July 12 & 17, 2019.

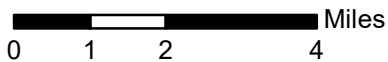
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19-061	Independent School District #13	25	CAPROC



Rule	
	Village Meadows
	Anoka County Ditch 53-62
	Anoka/Washington Judicial Ditch 4
	Lino Lakes CWPMP
	Columbus CWPMP

**Permit Reviews**  
**7/24/2019 Agenda**





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

19-054

Permit Applicant Name:

Royal Lakes Retail Center

Applicant/Landowner:

PPL Properties  
Attn: Lenny Lieser  
12475 Lexington Ave NE  
Blaine, MN  
Ph: 651-248-1905  
Fx: 651-248-0102

Permit Contact:

Classic Construction  
Attn: Kristin Erickson  
18542 Ulysses Street NE  
East Bethel, MN 55011  
Ph: 763-434-8870  
Fx: 763-434-7120  
kristin@classicconstructioninc.com

Plowe Engineering, Inc  
Attn: Charles Plowe  
6776 Lake Drive NE Suite 110  
Lino Lakes, MN 55014  
Ph: 651-361-8210  
Fx: 651-361-8701  
chuck@plowe.com

Project Name: Royal Lakes Retail Center

Purpose: FSD – Final Site Drainage; Construction of a retail center

Site Size: Two parcels totaling 2.3 ± / 2.2 ± acres of disturbed area; existing and proposed impervious areas are 0.8 ± acres and 1.5 ± acres, respectively

Location: 12475 Lexington Avenue, Blaine

T-R-S: NW ¼, Section 12, T31N, R23W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Rule C – Stormwater

1. Submit the following exhibits per Rule C.11:
  - (i) Provide locations of EOF on final plans.

Rule D – Erosion and Sediment Control

2. Submit the following information per Rule D.4:
  - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

3. Send one final, signed 11x17 sized plan set to the District, and e-mail a full-sized pdf copy to both the District and the District Engineer. Include a list of changes that have been made since approval by the RCWD Board. Make sure final plan set includes the base information for comparison of as-built condition such as EOFs.
4. Submit a copy of the plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Blaine).
5. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
6. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
7. The applicant must submit a cash surety of \$4,600 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$1,500 for 2.2 ± acres of disturbance and \$3,100 for 6,168 CF of storm water treatment.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) is to be submitted to the District for verification of compliance with the approved plans before return of the surety.

Exhibits:

1. Plan set containing 7 sheets dated 6-28-2019 and received 6-28-2019.
2. SWPPP in plan set containing 13 sheets dated 6-7-2019 and received 6-7-2019.
3. Permit application dated 6-5-2019 and received 6-7-2019.
4. Permit application checklist, no date, received 6-12-2019.
5. Stormwater Calculations, dated 6-28-2019 and received 7-8-2019, and containing narrative.
6. HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions dated 6-28-2019 and received 7-8-2019.
7. Drainage maps dated 6-28-2019 and received 6-28-2019.
8. Geotechnical report dated 5-30-2019 and received 6-11-2019.
9. Geotechnical opinion dated 6-27-2019 and received 6-28-2019.
10. Geotechnical opinion dated 7-2-2019 and received 7-2-2019.
11. Review file 16-025.

Findings:

1. Description – The applicant proposes to build a new 12,000 SF retail center on the corner of Lexington Ave and 125<sup>th</sup> Ave NE in Blaine. The project will remove an existing gas station, pavement, and access drive to the south to install a retail facility, parking, and a turn lane on 125<sup>th</sup> Avenue NE, increasing the impervious area from 0.8± to 1.5 ± acres and disturbing 2.15 ± acres overall. The project drains through existing storm sewers mostly to the east but will also drain 22,000 SF of impervious area to the west. Drainage patterns will be maintained post development and will route all stormwater eventually to Golden Lake, the Resource of Concern. The applicant has submitted a \$2,100 application fee, which corresponds to 1.5 ± acres of new/redeveloped impervious surface and 2.2 ± acres of land disturbance.
2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
Surface infiltration basin "Pond 1"	Western property line	Rain Guardians	2,139± cubic feet below the outlet	905.3
Surface infiltration basin "Pond 2"	Northeastern Corner of Property	Rain Guardian	4,388± cubic feet below the outlet	904.9

Soils on site are primarily silty sand (HSG B) soils. Thus, infiltration is considered feasible to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.1-inches over the new/reconstructed area (1.5 ± acres) for a total requirement of 6,168± cubic feet. Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 0.45 inches per hour for the Pond 2 and 0.20 inches per hour for Pond 1 (due to the high silt content). The seasonal high water table is estimated at elevation 897.0 for the east basin and 900.4 for the west basin, which provides a minimum of three feet of separation. The project is not located in a mapped DWSM area. The applicant has treated 99% of the project area. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(a).

Drainage Area	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
East	0.4	0.5	1.4	1.3	4.5	2.3
West	2.9	0.1	5.0	0.7	10.1	4.4

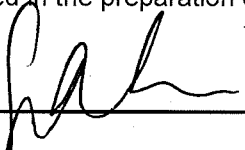
The project is not located within the Flood Management Zone. The increase to the east during the 2-year storm is within the tolerance of the model. The submitted information indicates that the project does not increase peak runoff rates in compliance with District Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

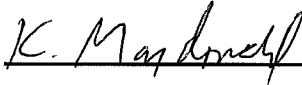
3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrances, inlet protection and rip rap. An NPDES permit is required for the project. The information listed under the Rule D – Erosion and Sediment Control section above must to be submitted. Otherwise, the project complies with RCWD Rule D requirements.

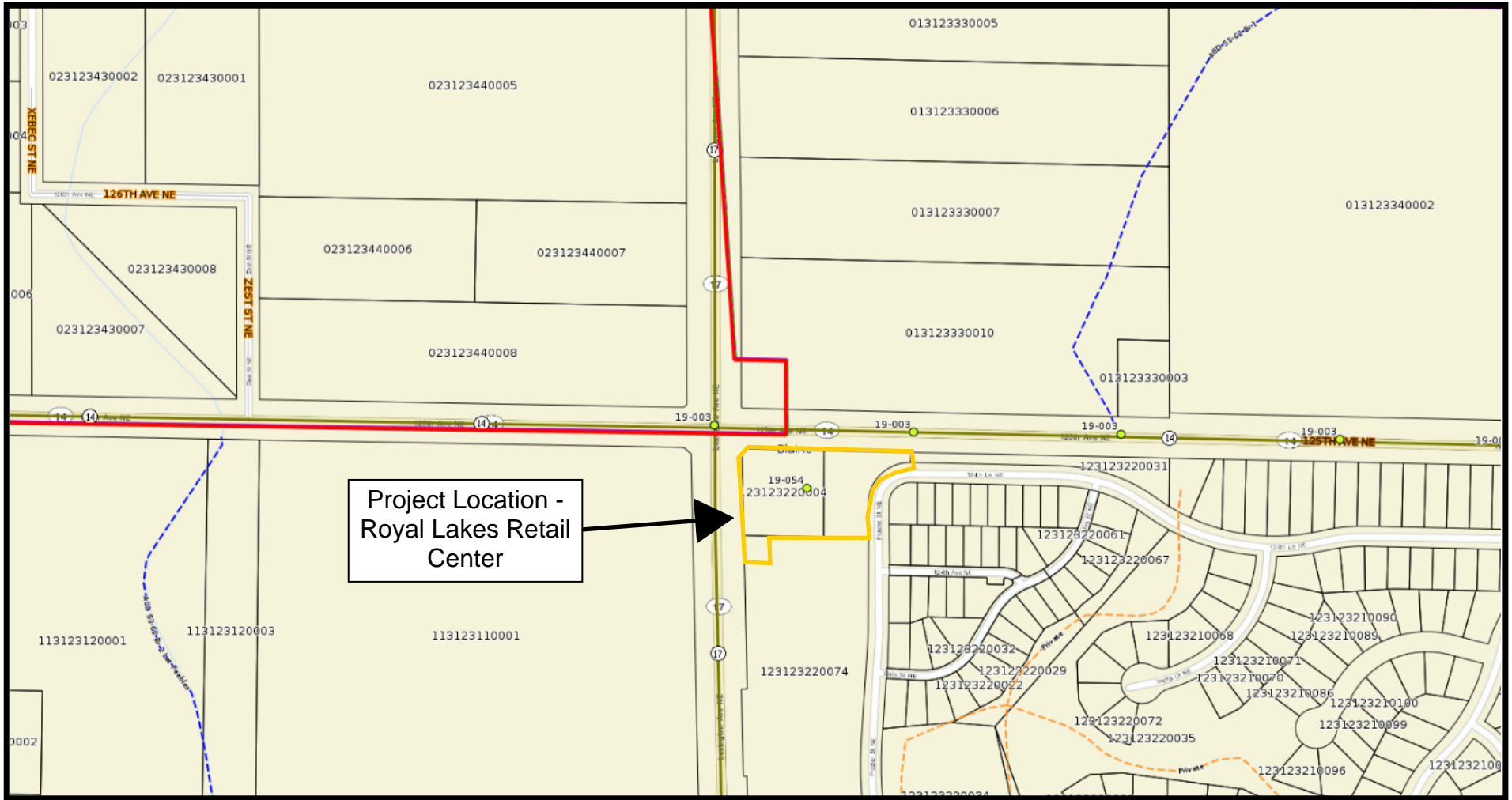
6. Bridges and Culvert Crossing/Drainage Systems – There are no drainage systems on or adjacent to the property, thus Rules G and I are not applicable.
7. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements.
8. Previous Permit Information – Previous permits 16-025 and 14-061 were found for this site.




I assisted in the preparation of this report under the supervision of the District Engineer.

  
7-12-19  
\_\_\_\_\_  
Spenser Wipperfurth, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

  
\_\_\_\_\_  
Katherine MacDonald, Mn Reg. No 44590

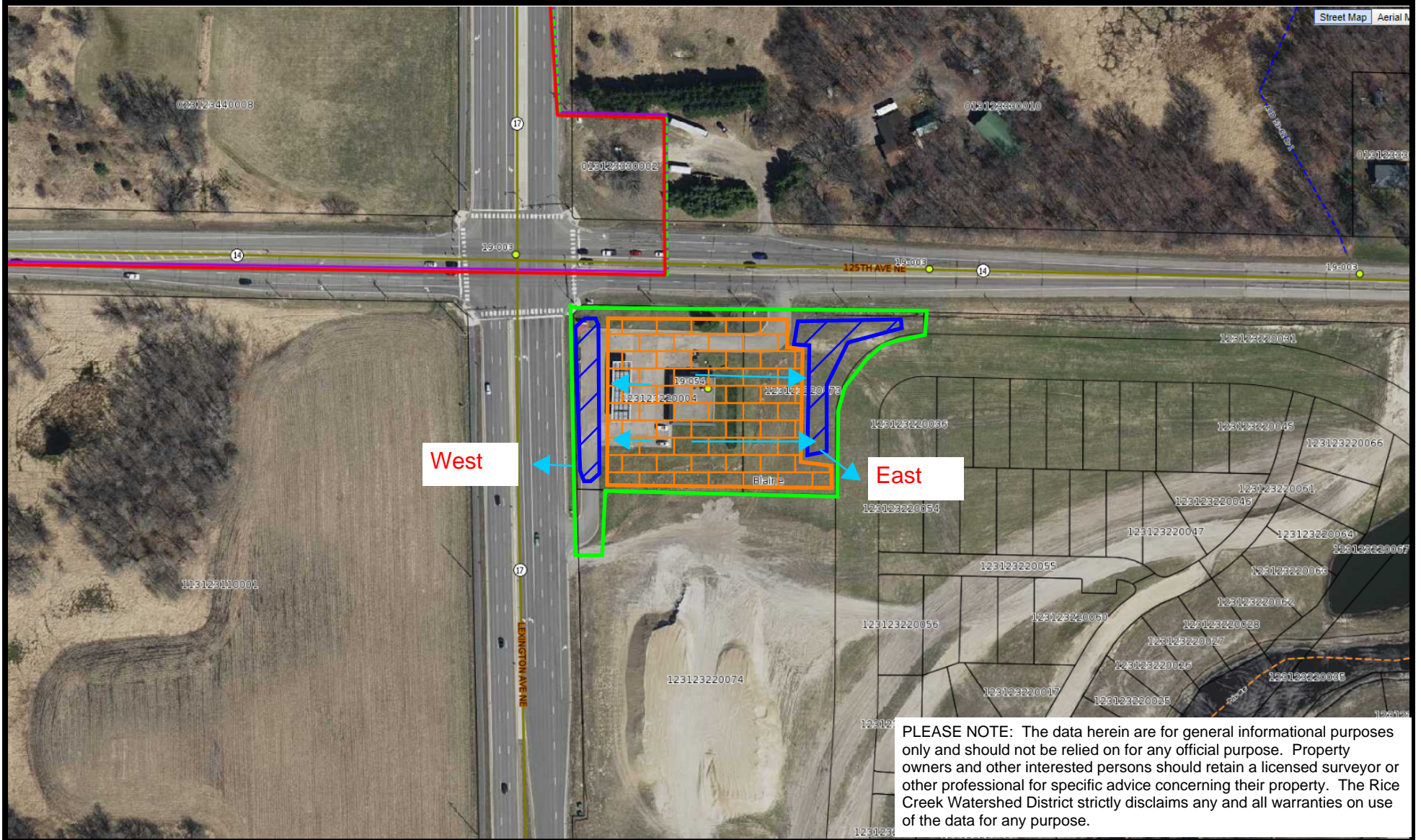


-  District Boundary
-  Project Location
-  Public Waterway

### Legend

-  Public Ditch - Open Channel
-  Private Ditch





## Legend

- Project Location
  - Proposed Infiltration Basins
  - Water Flow
  - Proposed Lot
- RCWD Boundary





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

19-061

Permit Applicant Name:

North Park Elementary School

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Applicant/Landowner:

Independent School District #13  
Attn: Bryan Hennekens  
1400 49<sup>th</sup> Avenue NE  
Columbia Heights, MN  
Ph: 763-528-4500  
HennekeB@colheights.k12.mn.us

Permit Contact:

BKBM Engineers  
Attn: Keith Matte  
5930 Brooklyn Boulevard  
Minneapolis, MN 55429  
Ph: 763-843-0446  
kmatte@bkbm.com

Permit Contact:

Cunningham Group Architecture, Inc  
Attn: Jennifer Garman  
201 Main Street SE Suite 325  
Minneapolis, MN 55414  
Ph: 612-379-3400  
jgarman@cunningham.com

Project Name: North Park Elementary School Addition

Purpose: FSD – Final Site Drainage; Construct two new building additions, reconfigure parking lots, move playground

Site Size: 7.3 ± acre parcel / 6.62 ± acres of disturbed area; existing and proposed impervious areas are 3.67 ± acres and 3.10 ± acres, respectively

Location: 5575 Fillmore St NE, Fridley

T-R-S: SW ¼, Section 24, T30N, R24W

District Rule: C, D

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Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Rule C – Stormwater

1. Elevation of basin 2 outlet must be revised on final plans to match HydroCAD model.

Rule D – Erosion and Sediment Control

2. Submit the following information per Rule D.4:

(c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

3. Submit the permit application with the signature of the successful bidder to the District.
4. Send one final, signed 11x17 sized plan set to the District, and e-mail a full-sized pdf copy to both the District and the District Engineer. Include a list of changes that have been made since approval by the RCWD Board. Make sure final plan set includes the base information for comparison of as-built condition such as EOFs.
5. The applicant must memorialize the responsibility for maintenance of the stormwater facilities used to meet permit requirements in a document executed by the property owner in a form acceptable to the District and recorded on the deed. Alternatively, a public permittee may meet the perpetual maintenance obligation by executing a programmatic or project-specific maintenance agreement with the District. A draft document has been submitted to the District and is currently under review. (The agreement process requires submittal of the final original signed agreement to the District. If the applicant needs an original of the signed agreement, then two endorsed final agreements should be submitted.)
6. Submit an attested copy of the plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if required by the City of Fridley).

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) is to be submitted to the District for verification of compliance with the approved plans.

Exhibits:

1. Plan set containing 8 sheets, including SWPPP, dated 6-20-2019 and received 6-20-2019.
2. Permit application dated 6-19-2019 and received 6-20-2019.
3. Permit application checklist, no date, received 6-25-2019.
4. Stormwater Calculations, dated 7-2-2019 and received 7-3-2019, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
5. Geotechnical Report dated 3-21-2019 and received 6-20-2019.
6. Draft Maintenance Agreement undated and received 6-20-2019.

Findings:

1. Description – The applicant proposes to change the parking and entry layout, as well as add two building additions on the North Park Elementary School campus in Fridley. Construction activities will include the grading and reconstruction of the parking and driving areas, creation of a new access drive from Filmore Street NE, two building additions, installation of two infiltration basins for water quality purposes plus and two additional rain gardens, and site restoration. The project will disturb 6.6± acres of land and will reconstruct 1.9± acres of impervious area. The project will reduce the amount of impervious area on the parcel by 0.6± acres, from 3.7± acres to 3.1± acres, through the reconfiguration of the parking areas. The current drainage patterns will be maintained by the new layout and all drainage will be conveyed through the city stormsewer to East Moore Lake, an impaired

water and the Resource of Concern. The applicant is a public school and therefore is not charged an application fee.

2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
Infiltration Basin #2	Western property line	Sumps	7,138± cubic feet below the outlet	906.2
Infiltration Basin #1	Western side of property	Large vegetated area	676± cubic feet below the outlet	909.1
Infiltration Basin #3 (Rain Garden)	Eastern Side of School	NA – Not used to meet permit requirements		
Infiltration Basin #4 (Rain Garden)	Eastern Side of School	NA – Not used to meet permit requirements		

Soils on site are primarily poorly graded sand (HSG B) soils. Thus, infiltration is required to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.1-inches over the new/reconstructed area (80,795 SF) for a total requirement of 7,406± cubic feet. Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 0.45 inches per hour. The seasonal high water table is estimated below elevation 895, which provides a minimum of three feet of separation. The project is located within a DWSM area, but not within the 1-year emergency response zone. The applicant has treated approximately 98% of the required impervious area. This includes 73% of the new/reconstructed area and 20,000 additional square feet of existing impervious area in lieu. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(a).

Drainage Area	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
North	5.6	4.8	9.9	8.9	20.7	19.1
West	11.7	6.8	20.4	8.5	42.2	16.2
Totals	17.3	7.6	30.3	17.4	62.9	35.3
80% Existing	13.8		24.3		50.3	

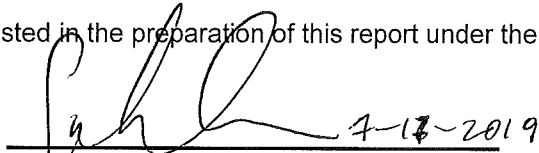
The project is located within the Flood Management Zone. The submitted information indicates that the project does not increase peak runoff rates in compliance with District Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

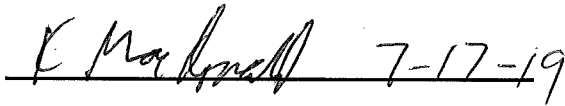
3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrances, erosion control blankets, inlet protection and rip rap. An NPDES permit is required for the project. The information listed under the Rule D – Erosion and Sediment Control section above must to be submitted. Otherwise, the project complies with RCWD Rule D requirements.

6. Bridges and Culvert Crossing/Drainage Systems – There are no drainage systems on or adjacent to the property, thus Rules G and I are not applicable.
7. Documenting Easements and Maintenance Obligations – Applicant must execute an approved agreement with the RCWD for the maintenance of the stormwater facilities used to meet permit requirements. A draft maintenance agreement has been submitted and is currently under review.
8. Previous Permit Information – No previous permit information was found for this site.

I assisted in the preparation of this report under the supervision of the District Engineer.

  
\_\_\_\_\_  
Spenser Wipperfurth, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

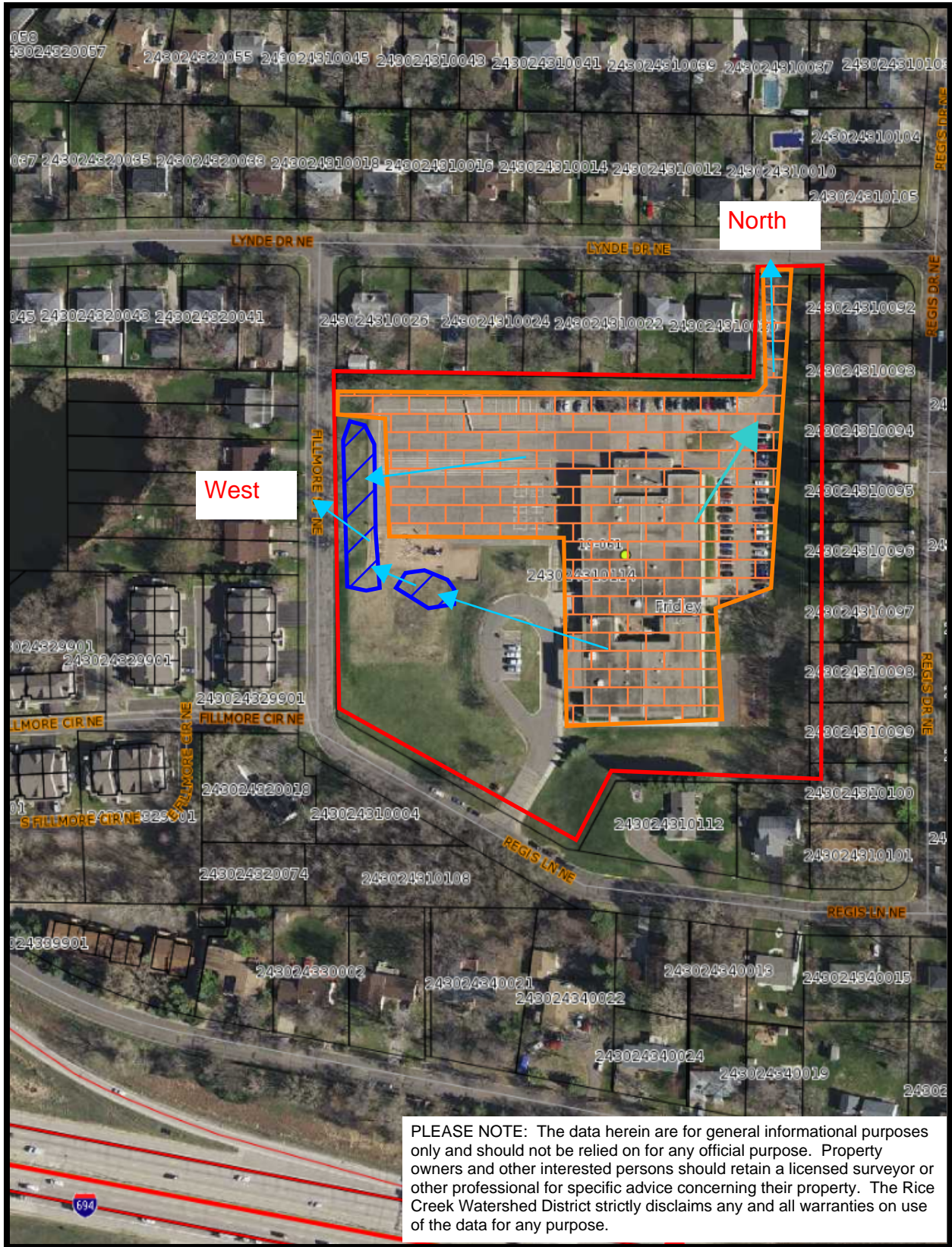
  
\_\_\_\_\_  
Katherine MacDonald, Mn Reg. No 44590



### Legend

- Project Location
- RCWD Boundary
- Public Lake





### Legend

Project Location

Proposed Infiltration Basin

Proposed Additions

Water Flow



## **ITEMS REQUIRING BOARD ACTION**

1. Consider Board Calendar Revision. (Nick Tomczik)

**MEMORANDUM**  
**Rice Creek Watershed District**

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**Date:** July 9, 2019  
**To:** RCWD Board of Managers  
**From:** Nick Tomczik, Interim Administrator  
**Subject:** Board Calendar Revision, November workshop/meeting change

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The Board at their July 8, 2019, workshop discussed changing their November workshop and regular meeting dates. By consensus, the Board agreed to rescheduling their November 12, 2019 workshop to 1-3 p.m. Friday, November 1, 2019, at the RCWD office and their November 13, 2019 regular meeting to 9 a.m. Monday, November 4, 2019, at the Shoreview Council Chambers.

**Proposed Motion**

Motion made by Manager \_\_\_\_\_ to approve rescheduling their November 12, 2019 workshop to 1-3 p.m. Friday, November 1, 2019, at the RCWD office and their November 13, 2019 regular meeting to 9 .m. Monday, November 4, 2019, at the Shoreview Council Chambers. Staff will change the Board's official calendar and complete the proper noticing.

**RICE CREEK WATERSHED DISTRICT – 2019 BOARD OF MANAGERS CALENDAR-approved 7/24/2019**

<p><b>JANUARY</b>                      1/1: <b>New Year's Holiday- Office Closed</b>                      7: Board Workshop (1 pm-3 pm RCWD offices)                      9: Regular Bd. Mtg. (9:00 am Shoreview CC)                      9: CAC Mtg (5:30 RCWD) Liaison: Mgr Bradley                      14: Per Diem &amp; Mileage Claim Forms Due                      21: <b>MLK Day-Office Closed</b>                      23: Regular Bd. Mtg. (9:00 am Shoreview CC)                      23: CAC Mtg (5:30 RCWD) No Board Liaison</p>	<p><b>FEBRUARY</b>                      6: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Wagamon                      11: Board Workshop (1 pm-3 pm RCWD offices)                      13: Regular Bd.Mtg. (9:00 am Shoreview CC)                      18: <b>President's Day-Office Closed</b>                      19:Per Diem &amp; Mileage Claim Forms Due                      20 :MAWD Legislative Session 5-7 p.m. DoubleTree Hotel, 411 Minnesota Street                      21 :MAWD Legislative Break. (Double Tree Hotel) &amp; Day at the Capitol 7am-9am                      27: Regular Bd.Mtg. (9:00 am Shoreview CC)</p>	<p><b>MARCH</b>                      6: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Preiner                      11: Board Workshop (1 pm-3 pm RCWD offices)                      13: Regular Bd.Mtg. (9:00 am Shoreview CC)                      18:Per Diem &amp; Mileage Claim Forms Due                      27: Regular Bd. Mtg. (9:00 am Shoreview CC)</p>	<p><b>APRIL</b>                      3: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Waller                      8: Board Workshop (1 pm-3 pm RCWD offices)                      10: Regular Bd.Mtg. (9:00 am Shoreview CC)                      15:Per Diem &amp; Mileage Claim Forms Due                      24: Regular Bd.Mtg. (9:00 am Shoreview CC)</p>	<p><b>MAY</b>                      1: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Bradley                      6: Board Workshop (1 pm-3 pm RCWD offices)                      8: Regular Bd.Mtg. (9:00 am Shoreview CC)                      13:Per Diem &amp; Mileage Claim Forms Due                      22: Regular Bd. Mtg. (9:00 am Shoreview CC)                      27: <b>Mem'l Day Holiday-Office Closed</b></p>	<p><b>JUNE</b>                      5: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Haake                      10: Board Workshop (1 pm-3 pm RCWD offices)                      12: Regular Bd.Mtg. (9:00 am Shoreview CC)                      17:Per Diem &amp; Mileage Claim Forms Due                      26-28: MAWD Summer Tour- Red River Valley.                      26: Regular Bd.Mtg. (9:00 am Shoreview CC)</p>
<p><b>JULY</b>                      3: <b>NO CAC Mtg</b>                      4 Independence Day- Office Closed                      8: Board Workshop (1 pm-3 pm RCWD offices)                      10: Regular Bd.Mtg. (9:00 am Shoreview CC)                      15:Per Diem &amp; Mileage Claim Forms Due                      24:Regular Bd.Mtg. (9:00 am Shoreview CC)</p>	<p><b>AUGUST</b>                      7: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Wagamon                      12: Board Workshop (1 pm-3 pm RCWD offices)                      14: Regular Bd.Mtg. (9:00 am Shoreview CC)                      19:Per Diem &amp; Mileage Claim Forms Due                      28: Regular Bd.Mtg. &amp; Proposed Budget Hrg &amp; announce Dec. budget public meeting (9:00 am Shoreview CC)</p>	<p><b>SEPTEMBER</b>                      2: <b>Labor Day Holiday-Office Closed</b>                      4: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Preiner                      9: Board Workshop (1 pm-3 pm RCWD offices)                      11: Regular Bd.Mtg (9:00 am Shoreview CC)                      15: <b>Preliminary Tax Levy Due</b>                      16:Per Diem &amp; Mileage Claim Forms Due                      25: Regular Bd.Mtg. (9:00 am Shoreview CC)</p>	<p><b>OCTOBER</b>                      2: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Waller                      7: Board Workshop (1 pm-3 pm RCWD offices)                      9: Regular Bd.Mtg. (9:00 am Shoreview CC)                      14:Per Diem &amp; Mileage Claim Forms Due                      23: Regular Bd.Mtg. (9:00 am Shoreview CC)</p>	<p><b>NOVEMBER</b>                      1: <b>Friday-Board Workshop</b> (1 pm-3 pm RCWD offices)                      4: <b>Monday- Regular Bd.Mtg.</b> (9:00 am Shoreview CC)                      6: CAC Mtg (5:30 pm RCWD) Liaison: Mgr Haake                      11: <b>Veteran's Day-Office Closed</b>                      18:Per Diem &amp; Mileage Claim Forms Due                      27: <b>NO Regular Bd.Mtg</b>                      28 &amp; 29 <b>Thanksgiving Holiday- Office Closed</b>                      30: <b>Special Assessments Due</b></p>	<p><b>DECEMBER</b>                      12/5-7 MAWD Annual Mtg                      4 <b>NO CAC Mtg</b>                      9: Board Workshop (1 pm-3 RCWD offices)                      11:Regular Bd.Mtg. &amp; budget public meeting (9:00 am Shoreview CC)                      15: <b>Final Tax Levy Due</b>                      16:Per Diem &amp; Mileage Claim Forms Due                      24 &amp; 25: <b>Christmas Holiday- Office Closed</b>                      25: <b>NO Regular Bd.Mtg.</b>                      1/1: <b>New Year's Holiday-Office Closed</b></p>

Board Workshops held at RCWD offices, Board Meetings held at Shoreview Council Chamber, AC=Advisory Committee, CAC meetings held at RCWD offices

## **ITEMS REQUIRING BOARD ACTION**

2. Consider Revised 2019 Water Quality Grant Program Documents. (Lauren Sampedro)

## MEMORANDUM

### Rice Creek Watershed District

**Date:** July 17, 2019  
**To:** RCWD Board of Managers  
**From:** Lauren Sampedro, District Technician  
**Subject:** Consider Revised 2019 Water Quality Grant Program Documents

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#### BACKGROUND

At the June 11th and July 8th workshops RCWD staff discussed with the Board a potential alternative to the current Water Quality Grant reimbursement process to broaden program access to more landowners and potential projects in the District. Staff and the Board discussed going forward with a single, consistent process for all landowners in the District that utilizes the revised approach. The Board directed RCWD staff to modify the existing Water Quality Grant Program documents with assistance from legal counsel to reflect the revised reimbursement approach for the Board's consideration. Staff modified the Water Quality Grant Program Application and Contract, and Program Guidelines, which are intended to replace those previously approved by the Board on January 23, 2019.

To address the Board's previous concerns regarding the potential necessity of a lien release or waiver form to be included in the revised documents, staff worked with legal counsel to modify the contract to include language regarding liens, consistent with the discussion at the July 8<sup>th</sup> workshop. Staff and legal counsel retain the position that a lien release or waiver form is not required, and the revised documents do not create additional risk to the District or landowner. Staff will create a one-page guidance document on the items needed for the District's direct payment to the landowner's contractor, to ensure a clear communication to landowners, SWCDs, and contractors on the revised approach.

Staff intend for the revised Water Quality Grant Program Application and Contract, and Program Guidelines to be effective for all new projects going forward and will not retroactively apply to projects that have already received Board approval. Any 2019 interim projects that have not yet received Board approval but are past the design step of the program will be an exception to the revised approach and will utilize the previous contract to avoid complication. There are currently six projects that are at this step in processing and staff have noted and accordingly identified them under the previous contract.

#### RECOMMENDATION

Staff recommends that the Board of Managers approve the revised Water Quality Grant Program documents, which will replace the documents previously approved on January 23, 2019.

Proposed action: Manager\_\_\_\_\_moves to approve the revised Water Quality Grant Program Application and Contract and Program Guidelines documents as presented, and authorize staff to implement the revised documents, post on the District website, and disburse to the SWCDs and public, seconded by Manager\_\_\_\_\_.

Attachments: Draft Water Quality Grant Program Application and Contract  
Draft Water Quality Grant Program Guidelines

# PRICE CREEK WATERSHED DISTRICT WATER QUALITY GRANT PROGRAM APPLICATION AND CONTRACT

## GENERAL INFORMATION

Contract Number	Individual / Group	Other Grant Award	Amendment	Cancelled
		Yes          No	Date:	Date:

## APPLICANT INFORMATION

Applicant	Phone	Email	
Mailing Address	City	State	Zip

## CONSERVATION PRACTICE / PROJECT LOCATION

Physical Address				Municipality		
County	Township	Range	Section	¼, ¼	Parcel ID	
Nearest lake, stream or wetland that the proposed practice drains to				Approximate distance to nearest waterbody		

## PROJECT INFORMATION

Project Description (Attach additional sheets if necessary)	
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## CONTRACT INFORMATION

I (we), the undersigned, do hereby request grant assistance from the Rice Creek Watershed District (RCWD) to help defray the cost of installing the following practice(s) listed in this contract. This Grant Award Contract is for support of water resource protection and education efforts between the RCWD, a public body with powers set forth at Minnesota Statutes 103B and 103D, and \_\_\_\_\_ (Owner). It is understood that:

1. The Owner is responsible for the operation and maintenance of practices applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of \_\_\_\_\_ years, is achieved. Should the Owner fail to maintain the practice during its effective life, the Owner is liable to the RCWD for the amount up to 100% of the amount of financial assistance received to install and establish the practice. The Owner is not liable for grant assistance received if the failure was caused by reasons beyond the Owner's control, or if conservation practices are applied at the Owner's expense that provide equivalent protection of the soil and water resources.

In no case shall the RCWD provide grant assistance to an Owner for the reapplication of a practice that was removed by the Owner during its effective life without consent of the RCWD or that failed due to improper maintenance. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the RCWD's technical representative, and is attached and incorporated to this contract. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the Owner who signed this contract to advise the RCWD before the sale or transfer of property containing the conservation practice.

2. Best management practices must be planned and installed in accordance with the technical standards and specifications of the \_\_\_\_\_ (Anoka CD, Ramsey SWCD, or Washington CD)

3. This contract, upon approval by the RCWD board, will remain in effect for 18 months unless canceled by mutual agreement \_\_\_\_\_ (mm/dd/yy). This contract will be automatically terminated on that date unless amended this contract is amended by mutual consent to reschedule the work and funding.

4. When the work is complete, Owner will request payment from the RCWD. Items for which payment is requested on the Voucher and Practice Certification Summary Form are to be supported by invoices/receipts for payments and will be verified by the RCWD board as practical and reasonable. The RCWD board has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement will be made only upon execution of a RCWD-approved Operation and Maintenance Agreement.

If Owner has used a contractor, the RCWD will pay the grant amount, with any adjustment thereto, directly to Owner's contractor. Owner must submit the following to the RCWD with the request:

a. Owner's written statement that if the RCWD finds the work to be complete and satisfactory, Owner will not ask contractor or the RCWD for changes to the work;

b. A copy of the contract for the work; the contractor's invoice; all pre-lien notices from the contractor, subcontractors and suppliers; and lien waivers of subcontractors and suppliers; and

c. The contractor's statement that: (i) it will accept payment of a part of the contract price directly from the RCWD, and (ii) the RCWD may exercise the right of Owner under Minnesota Statutes §514.07 to delay or reduce payment if lien waivers are not supplied (the RCWD suggests that Owner include this statement in the contract for the work).

The RCWD, by its representative, may inspect the work. Within 15 business days of receiving Owner's request, the RCWD either will make payment or will notify Owner in writing that it finds that the work does not conform to this agreement or is incomplete. If the RCWD is not able to make full payment, it will cooperate promptly with Owner and, if a contractor is used, the contractor in order to resolve the outstanding concern.

In making payment to a contractor under the terms of this section, the RCWD does not become a party to the contract between Owner and the contractor. The RCWD is not responsible to Owner for any cost or liability Owner incurs arising from attachment of, or foreclosure on, a lien by the contractor, a subcontractor or a supplier.

5. Owner will permit the RCWD at its cost and discretion, to place reasonable signage on Owners property informing the public about the project and the RCWD Clean Water Grant Program. Owner will cooperate with the RCWD in permitting members of the public to periodically enter the property to view the project in the company of a RCWD representative. This paragraph does not create any right of public entry onto Owners property except as coordinated with Owner and accompanied by a RCWD representative.

6. Owner is responsible for complying with all permits and/or other legal requirements applicable to the work. In performing the work that is subject to this contract, Owner will ensure that no person is excluded from full employment rights or participation in or benefits of any program, service, or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, or national origin, and that no person protected by applicable federal or state laws, rules, or regulations against discrimination is subject to discrimination.

**APPLICANT SIGNATURES**

The Owner's signature indicates their agreement to:

1. Grant the RCWD and its representative(s) access to the parcel where the conservation practice will be located and authority to perform monitoring and/or sampling of the practice.
2. Obtain all permits and approvals required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the RCWD technical representative.

Landowner / Legal Representative		Date	
Mailing Address	City	State	Zip

**CONSERVATION PRACTICE**

Eligible recognized practice(s)	Other practice(s)	Total Cost Estimate
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**TECHNICAL ASSESSMENT AND COST ESTIMATE**

I have reviewed the site where the above listed conservation practice(s) are to be installed and find that they are needed and that the estimated quantities and costs are practical and reasonable.

County Conservation Specialist Representative	Date
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**AMOUNT AUTHORIZED FOR GRANT (ENCUMBRANCE)**

Grant award is not to exceed \_\_\_\_\_ or \_\_\_\_\_ percent of the total eligible cost, whichever is less.

Rice Creek Watershed District Board President	Board Meeting Date
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# Rice Creek Watershed District

## Water Quality Grant Program Guidelines

### 1. Overview

Rice Creek Watershed District (RCWD) encompasses 28 cities within Anoka, Hennepin, Ramsey, and Washington Counties. The District, with over 50 lakes and land use ranging from urban to rural communities, offers financial and technical assistance to public and private landowners interested in installing water quality projects that reduce or reuse stormwater runoff, prevent erosion, and or filter pollutants. The program promotes water quality improvement by focusing on the reduction of phosphorous, sediment, and the overall volume of stormwater runoff leading to lakes and rivers.

### 2. Grant Eligibility & Process

RCWD partners with the Anoka and Washington Conservation Districts, and the Ramsey County Parks & Rec, Soil and Water Conservation Division (ACD, WCD, and Ramsey SWCD respectively) to provide technical assistance to residents interested in implementing water quality improvement projects on their property. To determine if you are eligible, contact RCWD at (763) 398-3078. RCWD may provide a free site visit and develop a Water Quality Plan that identifies water quality improvement projects for your property. Project information and resources are available to help complete projects, and grant funding may be available depending on project type and RCWD District Board approval.

Step 1: Call your respective county representative to schedule a free site visit.

(See contact information below)

Step 2\*: Work with Conservation Staff to complete a Water Quality Plan design with a cost estimate.

Step 3: Select a project(s) from the Water Quality Plan and begin the application and design process.

Step 4: The Citizen Advisory Committee will review your application & make a funding recommendation to the Board of Managers. The Board will determine funding support for your project and staff will notify you of their decision within 10 days. The grant proposal review schedule is listed on page 3.

Step 5: Work with your contractor to build the project. Once complete, submit receipts or invoices for payment up to the amount approved by the RCWD Board.

\* Applicants can choose to work with a private designer on a project & submit to county representative for review

### 3. Application

Applications for grant assistance through RCWD's Water Quality Grant Program should be coordinated with the appropriate county conservation specialist where the project is located. Applicants in Hennepin County may work with the RCWD directly for assistance. Contact the following individuals to begin the application process:

**Anoka County:** Mitch Haustein, ACD Stormwater & Shoreland Specialist, 763-434-2030 x15, [mitch.haustein@anokaswcd.org](mailto:mitch.haustein@anokaswcd.org)

**Ramsey County:** Brian Olsen, SWCD Environmental Resource Specialist, (651) 266-7280, [brian.olsen@co.ramsey.mn.us](mailto:brian.olsen@co.ramsey.mn.us)

**Washington County:** Bryan Pynn, WCD Watershed Restoration Specialist, (651) 330-8220 x36, [bpynn@mnwcd.org](mailto:bpynn@mnwcd.org)

**Hennepin County:** Lauren Sampedro, RCWD District Technician, (763) 398-3078, [lsampedro@ricecreek.org](mailto:lsampedro@ricecreek.org)

A complete application package must be submitted for review to ensure the project is consistent with RCWD water quality goals and objectives. Submittals required for application consideration include:

- Conservation Specialist Technical Memorandum (*including pollutant reduction estimates*)
- Completed Grant Program Application/Contract (*signed by applicant*)
- Project Description and Location Map (*with aerial photo background*)
- RCWD Water Quality Grant Program Project Screening Form
- Cost Estimate and Two Contractor Bids (*approved by Conservation Specialist Staff*)

### 4. Eligible Practices and Effective Life

The county Conservation Specialists will score projects for potential eligibility using RCWD's Water Quality Grant Program Project Screening Form. Scoring is based on a project's proximity to priority and/or impaired water bodies. Potential for water quality improvement, surface water rate and volume control, erosion and sediment control, wildlife habitat improvement, and public outreach are also considered. Achieving the minimum score

does not guarantee grant program assistance; the screening form is only used as a tool to evaluate potential projects. Water quality projects utilizing non-native plant material (grassed waterway, etc.) must be approved by the county Conservation Specialist. Projects required by the RCWD, a City, other permitting agency, or to correct a violation of RCWD Rules, are not eligible for funding.

<u>Water Quality Practice</u>	<u>Effective Life</u>	<u>Water Quality Practice</u>	<u>Effective Life</u>
• Wetland Restoration	10	• Pervious Hard Surface**	
• Agricultural BMP's		○ Pervious Pavers**	10
○ Vegetative (e.g. filter strip)	5	○ Pervious Concrete**	10
○ Structural (e.g. grassed waterway)	10	○ Pervious Asphalt**	10
○ Livestock Exclusion & Water Supply	5	• Infiltration Basins	
• Filter Strip/Buffer (vegetative)*^	5	○ Above ground	10
• Rain Gardens	5	○ Below ground	10
• Shoreline/Streambank Restoration		• Critical Area Stabilization	
○ Vegetative*	5	○ Vegetative	5
○ Structural (riprap, soil lift, etc.)	10	○ Structural (e.g. diversion)	10

\* Only the recommended upland buffer width is eligible for funding (documented by county Conservation Specialist.)

\*\* Pervious hard surface projects are eligible for full funding only when it is demonstrated by the county Conservation Specialist that no lower-cost project can feasibly provide equivalent water quality improvement. Where alternative low-cost projects are feasible, cost-sharing for pervious hard surface projects will be limited to the eligible cost of the alternative project type.

^ Practices proposed to achieve landowner compliance with Minnesota Statutes §103F.48 Riparian Protection and Water Quality Practices, also known as the “Buffer Law”, are eligible for funding under this program. See Section 6 below for details.

This is only a partial list of potentially eligible water quality projects. For project types not listed above, the effective life will be determined on a case-by-case basis in consultation between RCWD and county Conservation Technical staff. The RCWD encourages landowners to maintain publicly funded projects in perpetuity. However, the “Effective Life” listed above is the minimum number of years that the RCWD requires a landowner to maintain the project in exchange for public funding of the project.

## 5. Funding Availability

The RCWD anticipates making approximately \$150,000 available to fund the implementation of projects approved through this program in 2019. Funding will be generally allocated based on prioritization of the most cost-beneficial projects. For approved projects, the District may fund projects at either the 25%, 50%, or 75% level for eligible materials and contracted labor, up to a maximum of \$7,500 (assuming \$10,000 in eligible materials & contracted labor). Funding levels will generally be based on criteria developed by RCWD that looks at several factors, including pollutant load reductions provided by the county Conservation Specialist and the overall project benefit. The RCWD Board reserves the right to consider funding requests exceeding the funding limits and the percentage funding cap on a case-by-case basis, taking into consideration unusual characteristics of the project including cost, and the likelihood of a project not being installed without a higher RCWD contribution. The District Board reserves the right to allocate unused funds into other District programs.

## 6. Riparian Buffer Cost-Share Funds

The RCWD provides resources to landowners to support meeting the requirements of Minnesota Statutes §103F.48 Riparian Protection and Water Quality Practices, also known as the “Buffer Law”. Where land must be taken out of crop production to provide the required riparian buffer, the RCWD offers a one-time incentive payment to the landowner of 75% of the RIM Non-Crop Payment Rates as established by BWSR. Incentive payments are capped at \$7,500 per landowner. For 2019, RCWD’s buffer compliance incentive payment rates (per acre) are as follows:

- Anoka County – \$2,265
- Washington County – \$5,127
- Ramsey County – \$5,127
- Hennepin County – \$4,268

## 7. Proposal Review Schedule

Applications may be submitted year-round, although proposal review by the RCWD will adhere to the following schedule. Please note that the application deadlines below indicate the date that proposals must be submitted to the RCWD office for each review session. Applicants should supply information to the county Conservation Specialist well in advance of these dates. The RCWD Advisory Committee does not meet or review projects during the months of July or December in 2019. Applicants will be notified in writing of the Board's final decision within 10 business days of the Board meeting dates below.

<b>RCWD Application Deadline:</b>	<b>Jan 25</b>	<b>Feb 22</b>	<b>Mar 22</b>	<b>Apr 19</b>	<b>May 24</b>	<b>Jul 26</b>	<b>Aug 23</b>	<b>Sep 20</b>	<b>Oct 25</b>
<b>Advisory Committee Mtg:</b>	<b>Feb 6</b>	<b>Mar 6</b>	<b>Apr 3</b>	<b>May 1</b>	<b>Jun 5</b>	<b>Aug 7</b>	<b>Sep 4</b>	<b>Oct 2</b>	<b>Nov 6</b>
<b>Board of Managers Mtg:</b>	<b>Feb 13</b>	<b>Mar 13</b>	<b>Apr 10</b>	<b>May 8</b>	<b>Jun 12</b>	<b>Aug 14</b>	<b>Sep 11</b>	<b>Oct 9</b>	<b>Nov 13</b>

## 8. Grant Program Agreement & Amendments

This program's application form also serves as the Grant Program Contract. It shall be completed and signed by the applicant and County Conservation Technician upon submission to the RCWD for review. The Contract will be executed by the RCWD upon approval by the Board of Managers. The Contract shall be 18-months in duration. Any amendment to the Contract terms shall be approved by the RCWD Board of Managers and must be by mutual written agreement signed by all parties to the original contract, except for Contract extensions and Contract amendments of up to \$750 in additional grant funding may be approved by the RCWD Administrator.

## 9. Operation & Maintenance Agreement

To ensure that the expected operational life of a water quality project is achieved, landowners will be required to execute an Operation & Maintenance Agreement for the practices they install and receive cost-share for. Project maintenance is the sole responsibility of the applicant. RCWD will not accept any maintenance responsibility. The agreement shall be signed by the applicant, notarized, and submitted, prior to the release of any grant reimbursement by the RCWD. The RCWD Administrator shall execute the agreement and a copy will be returned to the applicant for their records. The RCWD Board, at its sole discretion, may require a recorded maintenance declaration on recommendation of RCWD staff. Constructed practices will be inspected annually by the RCWD Staff or by the Conservation Specialist to ensure proper maintenance.

## 10. Cost Estimates & Contractor Bids

Applications should be accompanied by a cost estimate prepared by the Conservation Specialist. Applicants should solicit, receive, and submit to the RCWD at least two bids for any contracted labor associated with the project. The applicant may choose any bid as they see fit, but the final grant amount will be based on the lowest qualified bid. Landowner labor may be credited to the total project cost estimate at \$10/hour for unskilled labor and \$20/hour for skilled labor at the discretion of the Conservation Specialist. Landowner labor will only serve as in-kind match funding. Payment may not exceed the cost of eligible purchased supplies and materials and contracted labor. Aesthetic components of the project and maintenance costs are not eligible expenses.

## 11. Payment

Payment will only be made after project completion and submittal of an executed Operations & Maintenance Agreement. Applicants must submit project photos along with a RCWD Voucher and Practice Certification Summary Form and copies of invoices and receipts. Applicants using contractors must submit a copy of the contractor's contract for the project and all pre-lien notices and lien waivers. The county Conservation Specialist must inspect and certify that the project was completed according to the approved design standards, specifications, and pollution reduction values. All claimed expenses will be reviewed and verified by RCWD staff as eligible, practical and reasonable. The RCWD Board reserves the right to adjust the costs submitted for reimbursement based on this review. Payments to support landowners in meeting the requirements of Minnesota Statutes §103F.48 Riparian Protection and Water Quality Practices, also known as the "Buffer Law" (see Section 6 above), will be made within 30 days of receipt of a complete Validation of Compliance Notice that: a) confirms the amount of riparian buffer acreage established; and b) indicates full compliance with Minnesota Statutes §103F.48.

## **12. Schedule**

Project installation must be started and completed by the dates identified in the Grant Program Contract. If the starting date is not met, the contract is automatically terminated upon that date and the applicant will need to reapply for funding if they intend to move forward with the project in the future. Additionally, applicants must not begin project installation prior to final funding approval by the RCWD Board of Managers. Any work completed prior to final RCWD approval is at the applicant's own risk and may not be eligible for grant reimbursement. The RCWD reserves the right to withdraw project funding, at its discretion, if the project is not completed by the date identified in the Grant Program Contract unless a written contract amendment to reschedule the work and funding is executed in accordance with Section 5 above.

## **13. Conformance to Guidelines**

The District reserves the right to withdraw funding for any project not completed in accordance with these guidelines or the terms of its executed Grant Program Contract. It is the applicant's sole responsibility to acquire any/all required permits and approvals prior to commencement of their project.

## **14. Submitted Information**

Any submitted information, including but not limited to applications, conceptual designs, contractor bids, cost estimates, final designs and specifications, copies of permits and proof of expenditures becomes part of the public record.

## **ITEMS REQUIRING BOARD ACTION**

3. Consider Check Register dated July 24, 2019, in the amount of \$308,368.91 prepared by Redpath and Company.

**Rice Creek Watershed District**  
**Check Register**  
**July 11, 2019 - July 24, 2019**  
**To Be Approved at the July 24, 2019 Board Meeting**

Check #	Date	Payee	Description		
23022	07/10/19	Rachel Contracting, Inc.	Construction Expense	\$32,756.91	<b>Issued 7/10/19</b>
23023	07/24/19	Allstream	Telecommunications	821.72	
23024	07/24/19	Blaine Associates, Inc.	Rent	6,550.04	
23025	07/24/19	Carp Solutions	Professional Services	11,922.24	
23026	07/24/19	City of Shoreview	Training & Education	200.00	
23027	07/24/19	Delta Dental	Employee Benefits	979.65	
23028	07/24/19	Emmons & Olivier Resources, Inc.	June Engineering Expense	1,084.33	
23029	07/24/19	HealthPartners	Employee Benefits	9,236.14	
23030	07/24/19	Helke's Tree Service, Inc.	Contracted Services	1,800.00	
23031	07/24/19	Holiday Credit	Vehicle Expense	617.07	
23032	07/24/19	Home Depot	Construction Expense	19.26	
23033	07/24/19	Houston Engineering, Inc.	June Engineering Expense	107,073.12	
23034	07/24/19	Instrumental Research, Inc.	Lab Expense	5,568.00	
23035	07/24/19	Iron Mountain	Professional Services	89.95	
23036	07/24/19	League of Minnesota Cities Trust WC	Balance Due-Work. Comp. Insurance	470.00	
23037	07/24/19	Met Life	Employee Benefits	690.03	
23038	07/24/19	Office Depot	Office Supplies	94.88	
23039	07/24/19	Premium Waters, Inc.	Meeting Supplies	103.02	
23040	07/24/19	Ramsey County	Professional Services	8,913.00	
23041	07/24/19	Redpath & Company, LTD	June Monthly Accounting	3,059.10	
23042	07/24/19	Rinke Noonan	June Legal Fees	11,116.66	
23043	07/24/19	Rymark	Professional Services	1,624.10	
23044	07/24/19	Scandia Trucking & Excavating	Construction Expense	11,025.00	
23045	07/24/19	Smith Partners	June Legal Fees	12,002.92	
23046	07/24/19	St. Paul Pioneer Press	Legal Notices	970.20	
23047	07/24/19	Tierney Brothers, Inc.	Equipment-Computer	7,256.75	
23048	07/24/19	Timesavers, Inc.	Professional Services	823.75	
23049	07/24/19	US Geological Survey	Contracted Services	5,559.00	
23050	07/24/19	Verizon Wireless	Cell Phone Expense	677.32	
23051	07/24/19	Washington Conservation District	Contracted Services	1,005.00	
23052	07/24/19	Winnick Supply, Inc.	Construction Expense	128.36	
11002	07/24/19	Century Builders	Surety Release - #13-079	1,000.00	
11003	07/24/19	City View Electric, Inc.	Surety Release - #17-059	2,700.00	
11004	07/24/19	Eternity Homes, LLC	Surety Release - #06-002	1,000.00	
11005	07/24/19	Evergreen Devco, Inc.	Surety Release - #14-094	1,000.00	
11006	07/24/19	First American Title Ins. Co.	Surety Release - #05-078	5,000.00	
11007	07/24/19	Lang Builders, Inc.	Surety Release - #14-058	2,300.00	
11008	07/24/19	Langer Construction Company	Surety Release - #05-023	1,500.00	
11009	07/24/19	Charles Maragos	Surety Release - #16-106	1,000.00	
11010	07/24/19	Tiller Corporation	Surety Release - #17-006	5,000.00	
11011	07/24/19	Kenneth M. Wilson	Surety Release - #17-127	1,000.00	

**Rice Creek Watershed District**  
**Check Register**  
**July 11, 2019 - July 24, 2019**  
**To Be Approved at the July 24, 2019 Board Meeting**

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	
Dir.Dep.	07/31/19	July 31st Direct Deposits (estimate)	July 31st Direct Deposits	23,575.35
Dir.Dep.	07/31/19	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses	1,335.36
EFT	07/24/19	Card Services	June/July Credit Card	932.36
EFT	07/31/19	Internal Revenue Service (estimate)	07/31 Federal Withholding (estimate)	8,528.45
EFT	07/31/19	Minnesota Revenue (estimate)	07/31 State Withholding (estimate)	1,665.21
EFT	07/31/19	Empower Retirement	07/31 Deferred Compensation	795.00
EFT	07/31/19	Empower Retirement	07/31 Roth IRA	165.00
EFT	07/31/19	Empower Retirement	July Health Care Savings Plan	763.88
EFT	07/31/19	PERA (estimate)	07/31 PERA (estimate)	<u>4,870.78</u>
<b>Total</b>				<b><u><u>\$308,368.91</u></u></b>

Rice Creek Watershed District Budget Status Report  
Administrative & Program Budget  
Fiscal Year 2019  
7/31/2019

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$15,000.00	-	\$1,050.00	\$9,600.00	\$5,400.00	64.00%
	Manager expenses	4010	4,500.00	-	205.03	2,573.85	1,926.15	57.20%
Committees	Committee/Bd Mtg. Exp.	4800	-	-	-	-	-	-
Employees	Staff salary/taxes/benefits	4100-4140	182,569.00	-	10,896.92	102,680.68	79,888.32	56.24%
	District training & education	4265	5,439.00	-	200.00	1,042.00	4,397.00	19.16%
	Employee expenses	4320-4321	1,683.00	-	18.56	245.50	1,437.50	14.59%
Administration/ Office	Office/Meeting/Software	4200-4205	3,272.00	-	11.87	1,168.40	2,103.60	35.71%
	Printing	4208	525.00	-	-	-	525.00	0.00%
	Rent/Office	4210	18,146.00	-	1,465.90	10,132.42	8,013.58	55.84%
	Telecommunications	4240	4,624.00	-	348.39	2,244.17	2,379.83	48.53%
	Dues	4245	9,490.00	-	-	7,500.00	1,990.00	79.03%
	Publications	4250	210.00	-	-	-	210.00	0.00%
	Insurance	4270	5,785.00	-	105.19	6,549.84	(764.84)	113.22%
	Postage	4280	1,155.00	-	-	26.25	1,128.75	2.27%
	Legal Notices	4290	10,000.00	-	-	-	10,000.00	0.00%
	Office Equipment/Lease	4635	3,142.00	-	55.95	1,143.20	1,998.80	36.38%
	Bank Charges	4910	-	-	-	17.00	(17.00)	-
<b>Sub-Total-Administration:</b>			<b>265,540.00</b>	<b>-</b>	<b>14,357.81</b>	<b>144,923.31</b>	<b>120,616.69</b>	<b>54.58%</b>
Consultants	Auditor/Accounting	4330	70,929.00	-	3,059.10	51,535.78	19,393.22	72.66%
	Legal	4410	30,161.00	-	4,261.90	27,947.42	2,213.58	92.66%
	Consultants/Professional Serv.	4420	10,000.00	-	823.75	4,492.61	5,507.39	44.93%
	Engineering-General	4500	60,000.00	-	3,400.00	22,675.50	37,324.50	37.79%
<b>Sub-Total-Consultants:</b>			<b>171,090.00</b>	<b>-</b>	<b>11,544.75</b>	<b>106,651.31</b>	<b>64,438.69</b>	<b>62.34%</b>
<b>TOTAL</b>			<b>\$436,630.00</b>	<b>-</b>	<b>\$25,902.56</b>	<b>\$251,574.62</b>	<b>\$185,055.38</b>	<b>57.62%</b>

Rice Creek Watershed District Budget Status Report  
Administrative & Program Budget  
Fiscal Year 2019  
7/31/2019

Revenue/Expenditures By Project	2019 Budget	2019 Year to date Revenue	2019 Current Month Expense	2019 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative	\$436,630.00	\$279,796.93	\$25,902.56	\$251,574.62	\$185,055.38	57.62%
30 - Environmental Education	154,468.00	94,642.98	7,651.19	74,974.24	79,493.76	48.54%
35 - Information Management	224,275.00	137,793.74	20,807.21	84,005.11	140,269.89	37.46%
60 - Restoration Projects	2,015,238.00	1,159,108.33	57,209.26	490,401.01	1,524,836.99	24.33%
70 - Regulatory	1,338,155.00	769,351.12	116,086.73	716,664.19	621,490.81	53.56%
80 - Ditch & Creek Maintenance	1,556,214.00	952,498.61	44,451.57	328,539.09	1,227,674.91	21.11%
90 - Lake & Stream Management	1,420,050.00	423,282.95	74,473.49	605,902.00	814,148.00	42.67%
95 - District Facilities	200,000.00	122,542.64	35.41	18,835.43	181,164.57	9.42%
<b>Total District Revenue/Expenditures</b>	<b>\$7,345,030.00</b>	<b>\$3,939,017.30</b>	<b>\$346,617.42</b>	<b>\$2,570,895.69</b>	<b>\$4,774,134.31</b>	<b>35.00%</b>

**Current Fund Balances:**

Fund:	Fund Balance @ 12/31/2018	2019 Fund Balance Transfers	2019 Year to date Revenue	2019 Current Month Expense	2019 Year to date Expense	Fund Balance @ 7/31/2019
10 - General Fund	\$159,106.42	-	\$279,796.93	\$25,902.56	\$251,574.62	\$187,328.73
30 - Environmental Education	99,457.00	-	94,642.98	7,651.19	74,974.24	119,125.74
35 - Information Management	157,520.00	-	137,793.74	20,807.21	84,005.11	211,308.63
60 - Restoration Projects	3,105,470.00	-	1,159,108.33	57,209.26	490,401.01	3,774,177.32
70 - Regulatory	474,285.00	-	769,351.12	116,086.73	716,664.19	526,971.93
80 - Ditch & Creek Maintenance	479,117.00	-	952,498.61	44,451.57	328,539.09	1,103,076.52
90 - Lake & Stream Management	2,766,918.00	-	423,282.95	74,473.49	605,902.00	2,584,298.95
95 - District Facilities	964,959.00	-	122,542.64	35.41	18,835.43	1,068,666.21
<b>Total District Fund Balance:</b>	<b>\$8,206,832.42</b>	<b>-</b>	<b>\$3,939,017.30</b>	<b>\$346,617.42</b>	<b>\$2,570,895.69</b>	<b>\$9,574,954.03</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - General Fund - 10**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>GENERAL FUND</u></b>				
<b>Revenues</b>				
General Property Tax	\$ 45,016.15	\$ 252,653.17	415,724.00	(163,070.83)
Interest Revenue	0.00	4,951.33	4,580.00	371.33
Investment Interest-Surety	0.00	20,784.93	16,326.00	4,458.93
Miscellaneous Revenue	0.00	1,407.50	0.00	1,407.50
<b>Total Revenues</b>	<b>45,016.15</b>	<b>279,796.93</b>	<b>436,630.00</b>	<b>(156,833.07)</b>
<b>Expenses</b>				
Manager Per Diem	1,050.00	9,600.00	15,000.00	(5,400.00)
Manager Expense	0.00	336.50	2,000.00	(1,663.50)
Manager Travel	205.03	2,237.35	2,500.00	(262.65)
Wages-General	6,623.94	69,115.74	0.00	69,115.74
Compensated Absences	0.00	0.00	132,008.00	(132,008.00)
Benefits	2,440.73	16,530.36	18,864.00	(2,333.64)
PERA Expense	496.80	4,948.78	9,901.00	(4,952.22)
HCSA Contributions	763.88	5,553.58	9,697.00	(4,143.42)
Payroll Taxes	571.57	5,762.93	10,099.00	(4,336.07)
Payroll Taxes-Unemployment	0.00	769.29	2,000.00	(1,230.71)
Office Supplies	(82.60)	674.88	2,022.00	(1,347.12)
Supplies-Field	0.00	0.00	250.00	(250.00)
Meeting Supplies/Expense	94.47	493.52	1,000.00	(506.48)
Printing	0.00	0.00	525.00	(525.00)
Rent	1,465.90	10,132.42	18,146.00	(8,013.58)
Telecommunications	348.39	2,244.17	4,624.00	(2,379.83)
Dues	0.00	7,500.00	9,490.00	(1,990.00)
Publications	0.00	0.00	210.00	(210.00)
Training & Education	200.00	1,042.00	5,439.00	(4,397.00)
Insurance & Bonds	105.19	6,549.84	5,785.00	764.84
Postage	0.00	26.25	1,155.00	(1,128.75)
Legal Notices-General	0.00	0.00	10,000.00	(10,000.00)
Staff Travel	18.56	245.50	1,683.00	(1,437.50)
Audit & Accounting	3,059.10	51,535.78	70,929.00	(19,393.22)
Professional Services-General	823.75	4,492.61	10,000.00	(5,507.39)
Legal Fees-General	4,261.90	27,947.42	30,161.00	(2,213.58)
Engineering-General	3,400.00	22,675.50	60,000.00	(37,324.50)
Equipment-General	0.00	0.00	1,000.00	(1,000.00)
Equipment Lease	55.95	1,143.20	2,142.00	(998.80)
Bank Charges	0.00	17.00	0.00	17.00
<b>Total Expenses</b>	<b>25,902.56</b>	<b>251,574.62</b>	<b>436,630.00</b>	<b>(185,055.38)</b>
<b>Total Revenues Over/(Under) Expenditures - General Fund</b>	<b>19,113.59</b>	<b>28,222.31</b>	<b>0.00</b>	<b>28,222.31</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ 19,113.59</b>	<b>\$ 28,222.31</b>	<b>0.00</b>	<b>28,222.31</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Environmental Education - 30**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>ENVIRONMENTAL EDUCATION MANAGEMENT - 30-00</u></b>				
<b>Revenues</b>				
General Property Tax	\$ 11,802.86	\$ 66,576.38	109,547.00	(42,970.62)
Interest Income	0.00	1,751.34	0.00	1,751.34
Investment Income	0.00	0.00	1,620.00	(1,620.00)
<b>Total Revenues</b>	<b>11,802.86</b>	<b>68,327.72</b>	<b>111,167.00</b>	<b>(42,839.28)</b>
<b>Expenses</b>				
Wages-Environmental	5,235.44	36,914.36	62,825.00	(25,910.64)
Benefits-Environmental	455.83	3,949.85	15,339.00	(11,389.15)
PERA-Environmental	392.66	2,768.59	4,712.00	(1,943.41)
Payroll Taxes-Environmental	345.56	2,439.26	4,806.00	(2,366.74)
Office Supplies	8.91	278.13	867.00	(588.87)
Printing	0.00	0.00	225.00	(225.00)
Rent	615.05	4,251.27	7,777.00	(3,525.73)
Telecommunications	114.78	754.72	1,982.00	(1,227.28)
Publications	0.00	0.00	90.00	(90.00)
Training & Education	0.00	0.00	2,331.00	(2,331.00)
Insurance and Bonds	44.13	2,708.26	2,479.00	229.26
Postage	0.00	0.00	495.00	(495.00)
Staff Travel	79.46	792.85	721.00	71.85
Professional Services	0.00	0.00	2,500.00	(2,500.00)
Legal Fees	0.00	0.00	600.00	(600.00)
Engineering-Environ.	0.00	0.00	1,500.00	(1,500.00)
Equipment-Environmental	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	23.47	479.62	918.00	(438.38)
<b>Total Expenses</b>	<b>7,315.29</b>	<b>55,336.91</b>	<b>111,167.00</b>	<b>(55,830.09)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Environmental Education</b>	<b>4,487.57</b>	<b>12,990.81</b>	<b>0.00</b>	<b>12,990.81</b>
<b><u>WATER EDUCATION &amp; OUTREACH - 30-02</u></b>				
<b>Revenues</b>				
General Property Tax	2,510.38	14,160.40	23,300.00	(9,139.60)
<b>Total Revenues</b>	<b>2,510.38</b>	<b>14,160.40</b>	<b>23,300.00</b>	<b>(9,139.60)</b>
<b>Expenses</b>				
Office Supplies	0.00	110.71	0.00	110.71
Meeting Supplies/Expense	0.00	228.13	1,000.00	(771.87)
Printing	0.00	493.77	3,000.00	(2,506.23)
Training & Education	220.45	6,739.78	15,300.00	(8,560.22)
Staff Travel	102.66	102.66	0.00	102.66
Contracted Services	0.00	750.00	4,000.00	(3,250.00)
<b>Total expenses</b>	<b>323.11</b>	<b>8,425.05</b>	<b>23,300.00</b>	<b>(14,874.95)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Water Educ. &amp; Outreach</b>	<b>2,187.27</b>	<b>5,735.35</b>	<b>0.00</b>	<b>5,735.35</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Environmental Education - 30**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>OUTREACH PARTNERSHIP - 30-04</u></b>				
Revenues				
General Property Tax	2,154.84	12,154.86	20,000.00	(7,845.14)
<b>Total Revenues</b>	<b>2,154.84</b>	<b>12,154.86</b>	<b>20,000.00</b>	<b>(7,845.14)</b>
Expenses				
Meeting Supplies	0.00	191.51	500.00	(308.49)
Training & Education	12.79	7,029.95	8,000.00	(970.05)
Contracted Services	0.00	2,500.00	11,500.00	(9,000.00)
Construction Expense	0.00	1,490.82	0.00	1,490.82
<b>Total expenses</b>	<b>12.79</b>	<b>11,212.28</b>	<b>20,000.00</b>	<b>(8,787.72)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Outreach</b>	<b>2,142.05</b>	<b>942.58</b>	<b>0.00</b>	<b>942.58</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ 8,816.89</b>	<b>\$ 19,668.74</b>	<b>0.00</b>	<b>19,668.74</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Information & Technology Management - 35**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>INFORMATION MANAGEMENT - 35-00</u></b>				
Revenues				
General Property Tax	\$ 9,731.62	\$ 54,893.14	90,323.00	(35,429.86)
Interest Revenue	0.00	2,542.70	2,352.00	190.70
Miscellaneous Income	0.00	378.98	0.00	378.98
Total Revenues	<u>9,731.62</u>	<u>57,814.82</u>	<u>92,675.00</u>	<u>(34,860.18)</u>
Expenses				
Wages-Information Mgmt.	3,104.12	22,051.25	33,472.00	(11,420.75)
Benefits-Information Mgmt.	70.02	577.06	4,896.00	(4,318.94)
PERA-Information Mgmt.	239.24	1,559.30	2,510.00	(950.70)
Payroll Taxes-Information Mgmt	232.54	1,551.72	2,561.00	(1,009.28)
Office Supplies	1.13	35.25	96.00	(60.75)
Computer Software	0.00	701.58	1,800.00	(1,098.42)
Printing	0.00	0.00	25.00	(25.00)
Rent	77.95	538.78	864.00	(325.22)
Telecommunications	14.55	95.65	220.00	(124.35)
Publications	0.00	0.00	10.00	(10.00)
Training & Education	0.00	0.00	259.00	(259.00)
Insurance and Bonds	5.59	343.22	275.00	68.22
Postage	0.00	0.00	55.00	(55.00)
Staff Travel	0.00	0.00	80.00	(80.00)
Professional Services	1,624.10	13,403.50	26,900.00	(13,496.50)
Engineering	0.00	6,626.75	0.00	6,626.75
Equipment-Computer	7,256.75	7,305.75	17,548.00	(10,242.25)
Equipment-Information	0.00	0.00	1,000.00	(1,000.00)
Equipment Lease	2.97	60.75	104.00	(43.25)
Total Expenses	<u>12,628.96</u>	<u>54,850.56</u>	<u>92,675.00</u>	<u>(37,824.44)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Information Management</b>	<u><b>(2,897.34)</b></u>	<u><b>2,964.26</b></u>	<u><b>0.00</b></u>	<u><b>2,964.26</b></u>
<b><u>INFORMATION MANAGEMENT - 35-05</u></b>				
Revenues				
General Property Tax	14,178.90	79,978.92	131,600.00	(51,621.08)
Total Revenues	<u>14,178.90</u>	<u>79,978.92</u>	<u>131,600.00</u>	<u>(51,621.08)</u>
Expenses				
Legal Fees	0.00	5,902.15	10,000.00	(4,097.85)
Engineering	8,178.25	23,252.40	121,600.00	(98,347.60)
Total expenses	<u>8,178.25</u>	<u>29,154.55</u>	<u>131,600.00</u>	<u>(102,445.45)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Information Mgmt.</b>	<u><b>6,000.65</b></u>	<u><b>50,824.37</b></u>	<u><b>0.00</b></u>	<u><b>50,824.37</b></u>
<b>Total Revenue Over/(Under) Expenditure</b>	<u><u><b>\$ 3,103.31</b></u></u>	<u><u><b>\$ 53,788.63</b></u></u>	<u><u><b>0.00</b></u></u>	<u><u><b>53,788.63</b></u></u>

Substantially all disclosures required by generally accepted accounting principles are not included.

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Restoration Projects - 60**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>RESTORATION PROJECT MANAGEMENT - 60-00</u></b>				
Revenues				
General Property Tax	\$ 10,123.37	\$ 57,102.89	93,959.00	(36,856.11)
Interest Revenue	0.00	22,851.81	21,138.00	1,713.81
Total Revenues	<u>10,123.37</u>	<u>79,954.70</u>	<u>115,097.00</u>	<u>(35,142.30)</u>
Expenses				
Wages-Restoration Projects	9,166.79	65,742.07	109,153.00	(43,410.93)
Benefits-Restoration Projects	605.71	4,015.32	14,372.00	(10,356.68)
PERA-Restoration Projects	687.51	4,836.68	8,153.00	(3,316.32)
Payroll Taxes-Restoration	683.00	4,866.45	8,350.00	(3,483.55)
Office Supplies	6.41	295.13	770.00	(474.87)
Printing	0.00	200.00	200.00	0.00
Rent	442.78	3,060.54	6,913.00	(3,852.46)
Telecommunications	139.82	883.72	1,762.00	(878.28)
Publications	0.00	77.95	80.00	(2.05)
Training & Education	0.00	1,065.61	2,072.00	(1,006.39)
Insurance and Bonds	31.77	1,949.72	2,204.00	(254.28)
Postage	0.00	0.00	440.00	(440.00)
Staff Travel	48.72	303.92	641.00	(337.08)
Vehicle Expense	0.00	381.00	8,437.00	(8,056.00)
Professional Services	(208.33)	3,260.42	15,000.00	(11,739.58)
Education & Communication	0.00	245.40	2,500.00	(2,254.60)
Legal Fees	532.46	1,139.79	1,000.00	139.79
Engineering	0.00	0.00	6,039.00	(6,039.00)
Equipment	0.00	0.00	500.00	(500.00)
Equipment Lease	16.90	345.31	816.00	(470.69)
Total Expenses	<u>12,153.54</u>	<u>92,669.03</u>	<u>189,402.00</u>	<u>(96,732.97)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Restoration Management</b>	<u>(2,030.17)</u>	<u>(12,714.33)</u>	<u>(74,305.00)</u>	<u>61,590.67</u>
<b><u>RICE CREEK MEANDER RESTORATION - 60-03</u></b>				
Revenues				
General Property Tax	10,679.00	60,237.02	99,116.00	(38,878.98)
Grant-Middle Rice Creek	0.00	284,052.00	0.00	284,052.00
Total Revenues	<u>10,679.00</u>	<u>344,289.02</u>	<u>99,116.00</u>	<u>245,173.02</u>
Expenses				
Legal Notices	480.40	480.40	0.00	480.40
Legal Fees	1,132.65	2,979.78	10,000.00	(7,020.22)
Engineering-Rice Creek Meander	0.00	0.00	120,000.00	(120,000.00)
Construction-Rice Crk. Meander	0.00	0.00	47,500.00	(47,500.00)
Total expenses	<u>1,613.05</u>	<u>3,460.18</u>	<u>177,500.00</u>	<u>(174,039.82)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Rice Creek Meander</b>	<u>9,065.95</u>	<u>340,828.84</u>	<u>(78,384.00)</u>	<u>419,212.84</u>

Substantially all disclosures required by generally accepted accounting principles are not included.

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Restoration Projects - 60**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>STORMWATER REMEDIATION - 60-15</u></b>				
Revenues				
General Property Tax	18,049.03	101,809.03	167,520.00	(65,710.97)
Income-Reuse Project	0.00	135,000.00	0.00	135,000.00
<b>Total Revenues</b>	<b>18,049.03</b>	<b>236,809.03</b>	<b>167,520.00</b>	<b>69,289.03</b>
Expenses				
Legal Notices	0.00	1,371.64	2,000.00	(628.36)
Legal Fees	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	12,177.25	17,000.00	(4,822.75)
Construction	0.00	135,000.00	280,000.00	(145,000.00)
<b>Total expenses</b>	<b>0.00</b>	<b>148,548.89</b>	<b>300,000.00</b>	<b>(151,451.11)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Stormwater Redmediatio</b>	<b>18,049.03</b>	<b>88,260.14</b>	<b>(132,480.00)</b>	<b>220,740.14</b>
 <b><u>COLUMBUS RMP - 60-17</u></b>				
Revenues				
General Property Tax	601.65	3,393.63	5,584.00	(2,190.37)
<b>Total Revenues</b>	<b>601.65</b>	<b>3,393.63</b>	<b>5,584.00</b>	<b>(2,190.37)</b>
Expenses				
Legal Fees	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	9,000.00	(9,000.00)
<b>Total expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>(10,000.00)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Columbus RMP</b>	<b>601.65</b>	<b>3,393.63</b>	<b>(4,416.00)</b>	<b>7,809.63</b>
 <b><u>JD4 RMP IMPLEMENTATION - 60-18</u></b>				
Revenues				
General Property Tax	7,520.40	42,420.42	69,800.00	(27,379.58)
<b>Total Revenues</b>	<b>7,520.40</b>	<b>42,420.42</b>	<b>69,800.00</b>	<b>(27,379.58)</b>
Expenses				
Telecommunications	17.64	104.97	1,000.00	(895.03)
Contracted Services-JD4 RMP	0.00	0.00	40,000.00	(40,000.00)
Legal Fees	0.00	0.00	4,000.00	(4,000.00)
Engineering	0.00	931.50	80,000.00	(79,068.50)
<b>Total expenses</b>	<b>17.64</b>	<b>1,036.47</b>	<b>125,000.00</b>	<b>(123,963.53)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - JD4 RMP Implement.</b>	<b>7,502.76</b>	<b>41,383.95</b>	<b>(55,200.00)</b>	<b>96,583.95</b>

Substantially all disclosures required by generally accepted accounting principles are not included.

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Restoration Projects - 60**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>DISTRICT-WIDE SWMM MODEL-PHASE 2 - 60-19</u></b>				
Revenues				
General Property Tax	9,024.53	50,904.53	83,760.00	(32,855.47)
Income-Grants	0.00	49,192.25	0.00	49,192.25
Total Revenues	<u>9,024.53</u>	<u>100,096.78</u>	<u>83,760.00</u>	<u>16,336.78</u>
Expenses				
Legal Fees	0.00	0.00	5,000.00	(5,000.00)
Engineering-SWMM	0.00	49,192.25	145,000.00	(95,807.75)
Total expenses	<u>0.00</u>	<u>49,192.25</u>	<u>150,000.00</u>	<u>(100,807.75)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - District-Wide SWMM</b>	<u><b>9,024.53</b></u>	<u><b>50,904.53</b></u>	<u><b>(66,240.00)</b></u>	<u><b>117,144.53</b></u>
<b><u>ACD 53/62 RMP IMPLEMENTATION - 60-21</u></b>				
Revenues				
General Property Tax	1,203.24	6,787.26	11,168.00	(4,380.74)
Total Revenues	<u>1,203.24</u>	<u>6,787.26</u>	<u>11,168.00</u>	<u>(4,380.74)</u>
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal Fees	0.00	0.00	1,500.00	(1,500.00)
Engineering	2,794.00	16,295.13	18,000.00	(1,704.87)
Total expenses	<u>2,794.00</u>	<u>16,295.13</u>	<u>20,000.00</u>	<u>(3,704.87)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - ACD 53/62 RMP Impleme</b>	<u><b>(1,590.76)</b></u>	<u><b>(9,507.87)</b></u>	<u><b>(8,832.00)</b></u>	<u><b>(675.87)</b></u>
<b><u>LINO LAKES RMP IMPLEMENTATION - 60-22</u></b>				
Revenues				
General Property Tax	1,203.24	6,787.26	11,168.00	(4,380.74)
Total Revenues	<u>1,203.24</u>	<u>6,787.26</u>	<u>11,168.00</u>	<u>(4,380.74)</u>
Expenses				
Legal Fees	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	6,504.35	17,000.00	(10,495.65)
Total expenses	<u>0.00</u>	<u>6,504.35</u>	<u>20,000.00</u>	<u>(13,495.65)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Lino Lakes RMP</b>	<u><b>1,203.24</b></u>	<u><b>282.91</b></u>	<u><b>(8,832.00)</b></u>	<u><b>9,114.91</b></u>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Restoration Projects - 60**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>SW URBAN LAKE FLOOD MGMT. IMPLEMENTATION - 60-24</u></b>				
Revenues				
General Propety Tax	15,040.88	84,840.86	139,600.00	(54,759.14)
Income - Grants	0.00	112,000.00	0.00	112,000.00
<b>Total Revenues</b>	<b>15,040.88</b>	<b>196,840.86</b>	<b>139,600.00</b>	<b>57,240.86</b>
Expenses				
Printing	0.00	0.00	1,000.00	(1,000.00)
Legal Notices	0.00	0.00	3,000.00	(3,000.00)
Legal Fees	0.00	43.60	10,000.00	(9,956.40)
Engineering	4,655.00	74,650.61	186,000.00	(111,349.39)
Construction	0.00	0.00	50,000.00	(50,000.00)
<b>Total expenses</b>	<b>4,655.00</b>	<b>74,694.21</b>	<b>250,000.00</b>	<b>(175,305.79)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Southwest Urban Lake</b>	<b>10,385.88</b>	<b>122,146.65</b>	<b>(110,400.00)</b>	<b>232,546.65</b>
<b><u>JD 4/ACD 15 WMD - 60-25</u></b>				
Revenues				
JD 4-Special Assessments	470.00	470.00	0.00	470.00
<b>Total Revenues</b>	<b>470.00</b>	<b>470.00</b>	<b>0.00</b>	<b>470.00</b>
Expenses				
<b>Total expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - JD 4/ACD 15 WMD</b>	<b>470.00</b>	<b>470.00</b>	<b>0.00</b>	<b>470.00</b>
<b><u>PURCHASE OF WETLAND CREDITS - 60-27</u></b>				
Revenues				
General Property Tax	6,016.35	33,936.33	55,840.00	(21,903.67)
<b>Total Revenues</b>	<b>6,016.35</b>	<b>33,936.33</b>	<b>55,840.00</b>	<b>(21,903.67)</b>
Expenses				
Legal Fees	0.00	0.00	10,000.00	(10,000.00)
Engineering	0.00	806.00	90,000.00	(89,194.00)
<b>Total expenses</b>	<b>0.00</b>	<b>806.00</b>	<b>100,000.00</b>	<b>(99,194.00)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Wetland Credits</b>	<b>6,016.35</b>	<b>33,130.33</b>	<b>(44,160.00)</b>	<b>77,290.33</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Restoration Projects - 60**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>ACD 53-62 WMD - 60-28</u></b>				
<b>Revenues</b>				
Special Assessments-ACD 53-62	(2,570.26)	21,821.72	48,784.00	(26,962.28)
Income-ROW Charges	0.00	660.45	0.00	660.45
<b>Total Revenues</b>	<b>(2,570.26)</b>	<b>22,482.17</b>	<b>48,784.00</b>	<b>(26,301.83)</b>
<b>Expenses</b>				
Engineering Expense	0.00	381.50	5,000.00	(4,618.50)
Construction Expense	0.00	0.00	5,000.00	(5,000.00)
<b>Total expenses</b>	<b>0.00</b>	<b>381.50</b>	<b>10,000.00</b>	<b>(9,618.50)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - ACD 53-62 WMD</b>	<b>(2,570.26)</b>	<b>22,100.67</b>	<b>38,784.00</b>	<b>(16,683.33)</b>
<b><u>CLEAR LAKE WATER QUALITY - 60-29</u></b>				
<b>Revenues</b>				
General Property Tax	4,211.47	23,755.45	39,088.00	(15,332.55)
<b>Total Revenues</b>	<b>4,211.47</b>	<b>23,755.45</b>	<b>39,088.00</b>	<b>(15,332.55)</b>
<b>Expenses</b>				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal Fees	0.00	0.00	1,000.00	(1,000.00)
Engineering Expense	0.00	0.00	39,000.00	(39,000.00)
Construction Expense	0.00	29,188.17	20,000.00	9,188.17
Equipment Expense	0.00	8,085.00	0.00	8,085.00
<b>Total expenses</b>	<b>0.00</b>	<b>37,273.17</b>	<b>70,000.00</b>	<b>(32,726.83)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Clear Lake</b>	<b>4,211.47</b>	<b>(13,517.72)</b>	<b>(30,912.00)</b>	<b>17,394.28</b>
<b><u>HANSEN PARK - 60-30</u></b>				
<b>Revenues</b>				
General Property Tax	6,016.35	33,936.33	55,840.00	(21,903.67)
<b>Total Revenues</b>	<b>6,016.35</b>	<b>33,936.33</b>	<b>55,840.00</b>	<b>(21,903.67)</b>
<b>Expenses</b>				
Supplies-Field	0.00	112.39	1,000.00	(887.61)
Telecommunications	48.96	283.70	0.00	283.70
Legal Fees	0.00	157.50	2,000.00	(1,842.50)
Engineering Expense	3,150.90	18,308.65	15,000.00	3,308.65
Construction Expense	32,776.17	38,205.71	82,000.00	(43,794.29)
<b>Total expenses</b>	<b>35,976.03</b>	<b>57,067.95</b>	<b>100,000.00</b>	<b>(42,932.05)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Hanson Park</b>	<b>(29,959.68)</b>	<b>(23,131.62)</b>	<b>(44,160.00)</b>	<b>21,028.38</b>

Substantially all disclosures required by generally accepted accounting principles are not included

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Restoration Projects - 60**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>MIRROR POND - 60-31</u></b>				
Revenues				
General Property Tax	300.81	1,696.83	2,792.00	(1,095.17)
Total Revenues	300.81	1,696.83	2,792.00	(1,095.17)
Expenses				
Construction Expense	0.00	2,471.88	5,000.00	(2,528.12)
Total expenses	0.00	2,471.88	5,000.00	(2,528.12)
<b>Total Revenues Over/(Under) Expenditures - Mirror Pond</b>	<b>300.81</b>	<b>(775.05)</b>	<b>(2,208.00)</b>	<b>1,432.95</b>
 <b><u>ACD 53/62 BRANCH 2 REPAIR - 60-32</u></b>				
Revenues				
General Property Tax	601.65	3,393.63	5,584.00	(2,190.37)
Total Revenues	601.65	3,393.63	5,584.00	(2,190.37)
Expenses				
Engineering Expense	0.00	0.00	5,000.00	(5,000.00)
Construction Expense	0.00	0.00	5,000.00	(5,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
<b>Total Revenues Over/(Under) Expenditures - ACD 53/62</b>	<b>601.65</b>	<b>3,393.63</b>	<b>(4,416.00)</b>	<b>7,809.63</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ 31,282.45</b>	<b>\$ 646,648.69</b>	<b>(626,161.00)</b>	<b>1,272,809.69</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Regulatory Projects - 70**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>REGULATORY PROJECT MANAGEMENT - 70-00</u></b>				
<b>Revenues</b>				
General Property Tax	\$ 41,332.10	\$ 233,141.60	383,619.00	(150,477.40)
Interest Revenue	0.00	15,174.00	14,036.00	1,138.00
<b>Total Revenues</b>	<b>41,332.10</b>	<b>248,315.60</b>	<b>397,655.00</b>	<b>(149,339.40)</b>
<b>Expenses</b>				
Wages-Regulatory	16,876.73	113,710.87	212,284.00	(98,573.13)
Wages - Interns	510.00	2,533.83	3,020.00	(486.17)
Benefits-Regulatory	3,503.96	25,972.63	26,740.00	(767.37)
PERA-Regulatory	1,259.32	8,455.33	15,921.00	(7,465.67)
Payroll Taxes-Regulatory	1,294.07	8,587.52	16,471.00	(7,883.48)
Office Supplies	31.69	1,008.95	2,985.00	(1,976.05)
Supplies-Field	0.00	0.00	500.00	(500.00)
Compute Software	0.00	0.00	775.00	(775.00)
Rent	2,187.71	15,121.64	26,787.00	(11,665.36)
Telecommunications	597.09	3,808.34	6,826.00	(3,017.66)
Publications	0.00	0.00	310.00	(310.00)
Training & Education	15.00	692.92	8,029.00	(7,336.08)
Insurance and Bonds	156.98	9,633.23	8,540.00	1,093.23
Postage	0.00	32.54	1,705.00	(1,672.46)
Staff Travel-Regulatory	89.08	348.44	2,485.00	(2,136.56)
Vehicle Expense	154.27	2,014.71	3,437.00	(1,422.29)
Professional Services	8,913.00	17,713.64	50,000.00	(32,286.36)
Legal Fees	532.46	1,487.63	1,500.00	(12.37)
Engineering-Regulatory	0.00	0.00	5,678.00	(5,678.00)
Equipment	0.00	0.00	500.00	(500.00)
Equipment Lease	83.49	1,706.05	3,162.00	(1,455.95)
<b>Total Expenses</b>	<b>36,204.85</b>	<b>212,828.27</b>	<b>397,655.00</b>	<b>(184,826.73)</b>
<b>Total Revenues Over/(Under) Expenditures - Regulatory Management</b>	<b>5,127.25</b>	<b>35,487.33</b>	<b>0.00</b>	<b>35,487.33</b>
<b><u>RULE/PLAN REVISIONS - PERMIT GUIDANCE - 70-01</u></b>				
<b>Revenues</b>				
General Property Tax	7,541.99	42,541.97	70,000.00	(27,458.03)
<b>Total Revenues</b>	<b>7,541.99</b>	<b>42,541.97</b>	<b>70,000.00</b>	<b>(27,458.03)</b>
<b>Expenses</b>				
Legal Fees	0.00	1,450.45	10,000.00	(8,549.55)
Engineering	83.00	764.75	60,000.00	(59,235.25)
<b>Total expenses</b>	<b>83.00</b>	<b>2,215.20</b>	<b>70,000.00</b>	<b>(67,784.80)</b>
<b>Total Revenues Over/(Under) Expenditures - Rule/Plan Revisions</b>	<b>7,458.99</b>	<b>40,326.77</b>	<b>0.00</b>	<b>40,326.77</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Regulatory Projects - 70**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>PERMIT REVIEW - 70-03</u></b>				
Revenues				
General Property Tax	32,613.67	183,963.67	302,700.00	(118,736.33)
Permit Fees	4,050.00	81,820.00	217,800.00	(135,980.00)
Total Revenues	<u>36,663.67</u>	<u>265,783.67</u>	<u>520,500.00</u>	<u>(254,716.33)</u>
Expenses				
Legal Notice	0.00	0.00	1,000.00	(1,000.00)
Legal Fees	5,760.23	20,476.62	36,000.00	(15,523.38)
Engineering-Permit Review	51,117.55	353,910.41	483,500.00	(129,589.59)
Total expenses	<u>56,877.78</u>	<u>374,387.03</u>	<u>520,500.00</u>	<u>(146,112.97)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Permit Review</b>	<b><u>(20,214.11)</u></b>	<b><u>(108,603.36)</u></b>	<b><u>0.00</u></b>	<b><u>(108,603.36)</u></b>
<b><u>EARLY COORDINATION/ROAD AUTHORITY - 70-07</u></b>				
Revenues				
General Property Tax	14,006.54	79,006.52	130,000.00	(50,993.48)
Total Revenues	<u>14,006.54</u>	<u>79,006.52</u>	<u>130,000.00</u>	<u>(50,993.48)</u>
Expenses				
Legal Fees	0.00	1,340.29	5,000.00	(3,659.71)
Engineering-Road Auth.	7,227.25	52,763.84	125,000.00	(72,236.16)
Total expenses	<u>7,227.25</u>	<u>54,104.13</u>	<u>130,000.00</u>	<u>(75,895.87)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Early Coordination</b>	<b><u>6,779.29</u></b>	<b><u>24,902.39</u></b>	<b><u>0.00</u></b>	<b><u>24,902.39</u></b>
<b><u>WATERSHED MANAGEMENT - 70-08</u></b>				
Revenues				
General Property Tax	23,703.38	133,703.36	220,000.00	(86,296.64)
Total Revenues	<u>23,703.38</u>	<u>133,703.36</u>	<u>220,000.00</u>	<u>(86,296.64)</u>
Expenses				
Meeting Supplies	0.00	142.15	0.00	142.15
Training & Education	0.00	151.67	0.00	151.67
Legal Notices	0.00	0.00	2,000.00	(2,000.00)
Legal Fees	7,291.66	15,811.82	25,000.00	(9,188.18)
Engineering-Watershed Mgmt.	8,402.19	57,023.92	193,000.00	(135,976.08)
Total expenses	<u>15,693.85</u>	<u>73,129.56</u>	<u>220,000.00</u>	<u>(146,870.44)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Watershed Mgmt.</b>	<b><u>8,009.53</u></b>	<b><u>60,573.80</u></b>	<b><u>0.00</u></b>	<b><u>60,573.80</u></b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b><u>\$ 7,160.95</u></b>	<b><u>\$ 52,686.93</u></b>	<b><u>0.00</u></b>	<b><u>52,686.93</u></b>

Substantially all disclosures required by generally accepted accounting principles are not included.

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

**DITCH & CREEK MANAGEMENT - 80-00**

<b>Revenues</b>				
General Property Tax	\$ 25,187.98	\$ 142,077.46	233,779.00	(91,701.54)
Interest Revenue	0.00	17,646.42	16,323.00	1,323.42
Miscellaneous Income	0.00	1,248.75	0.00	1,248.75
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	25,187.98	160,972.63	250,102.00	(89,129.37)
<b>Expenses</b>				
Wages-Ditch & Creek Maint.	10,023.47	79,582.22	138,004.00	(58,421.78)
Benefits-Ditch & Creek Maint.	1,290.29	9,357.84	22,330.00	(12,972.16)
PERA-Ditch & Creek Maint.	751.76	5,874.68	10,328.00	(4,453.32)
Payroll Taxes-Ditch & Creek	725.43	5,738.38	10,557.00	(4,818.62)
Office Supplies	15.59	719.49	1,830.00	(1,110.51)
Printing	0.00	120.00	475.00	(355.00)
Rent	1,076.17	7,438.55	16,418.00	(8,979.45)
Telecommunications	350.11	2,188.61	4,184.00	(1,995.39)
Publications	0.00	0.00	190.00	(190.00)
Training & Education	0.00	895.22	4,921.00	(4,025.78)
Insurance and Bonds	77.22	4,738.73	5,234.00	(495.27)
Postage	0.00	0.00	1,045.00	(1,045.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	0.00	129.47	1,523.00	(1,393.53)
Vehicle Expense	308.54	2,676.93	8,437.00	(5,760.07)
Professional Services	(118.38)	2,471.47	18,000.00	(15,528.53)
Legal Fees-Ditch & Creek	1,522.46	4,138.69	5,000.00	(861.31)
Engineering-Ditch & Creek	1,636.94	1,636.94	10,000.00	(8,363.06)
Equipment-Computer	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	41.07	839.24	1,938.00	(1,098.76)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	17,700.67	128,546.46	263,914.00	(135,367.54)
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Ditch &amp; Creek Mgmt.</b>	<b>7,487.31</b>	<b>32,426.17</b>	<b>(13,812.00)</b>	<b>46,238.17</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

**DITCHES - GENERAL - 80-02**

<b>Revenues</b>				
General Property Tax	32,554.33	183,628.81	302,149.00	(118,520.19)
Miscellaneous Income	0.00	1,258.07	0.00	1,258.07
<b>Total Revenues</b>	<b>32,554.33</b>	<b>184,886.88</b>	<b>302,149.00</b>	<b>(117,262.12)</b>
<b>Expenses</b>				
Office Supplies	0.00	32.77	0.00	32.77
Supplies-Field	101.50	1,798.03	8,000.00	(6,201.97)
Staff Travel	0.00	9.99	0.00	9.99
Vehicle Expense	0.00	2,764.59	7,000.00	(4,235.41)
Professional Services	0.00	507.00	1,000.00	(493.00)
Contracted Services-General	12,825.00	43,600.50	240,000.00	(196,399.50)
Legal Fees	495.00	9,831.00	15,000.00	(5,169.00)
Engineering Fees	0.00	15,533.05	25,000.00	(9,466.95)
Construction Expense	128.36	24,628.36	20,000.00	4,628.36
Equipment	0.00	0.00	4,000.00	(4,000.00)
<b>Total expenses</b>	<b>13,549.86</b>	<b>98,705.29</b>	<b>320,000.00</b>	<b>(221,294.71)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Ditches - General</b>	<b>19,004.47</b>	<b>86,181.59</b>	<b>(17,851.00)</b>	<b>104,032.59</b>

**REPAIR REPORTS - 80-03**

<b>Revenues</b>				
General Property Tax	8,647.18	48,776.20	80,258.00	(31,481.80)
<b>Total Revenues</b>	<b>8,647.18</b>	<b>48,776.20</b>	<b>80,258.00</b>	<b>(31,481.80)</b>
<b>Expenses</b>				
Legal Notices	0.00	0.00	3,000.00	(3,000.00)
Legal Fees	0.00	7,251.00	30,000.00	(22,749.00)
Engineering	7,131.00	63,849.46	52,000.00	11,849.46
<b>Total expenses</b>	<b>7,131.00</b>	<b>71,100.46</b>	<b>85,000.00</b>	<b>(13,899.54)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Repair Reports</b>	<b>1,516.18</b>	<b>(22,324.26)</b>	<b>(4,742.00)</b>	<b>(17,582.26)</b>

**JD-2/Hugo - 80-15**

<b>Revenues</b>				
General Property Tax	4,069.31	22,953.83	37,769.00	(14,815.17)
<b>Total Revenues</b>	<b>4,069.31</b>	<b>22,953.83</b>	<b>37,769.00</b>	<b>(14,815.17)</b>
<b>Expenses</b>				
Contracted Services	0.00	0.00	40,000.00	(40,000.00)
<b>Total expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>(40,000.00)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - JD-2/Hugo</b>	<b>4,069.31</b>	<b>22,953.83</b>	<b>(2,231.00)</b>	<b>25,184.83</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

**10-22-32 WMD - 80-17**

Revenues				
Special Assessments-10-22-32	1,227.77	1,227.77	0.00	1,227.77
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	1,227.77	1,227.77	0.00	1,227.77
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Total expenses	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - 10-22-32 WMD</b>	<b>1,227.77</b>	<b>1,227.77</b>	<b>0.00</b>	<b>1,227.77</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**ACD 31 WMD - 80-18**

Revenues				
Special Assessments	1,860.37	19,998.85	36,277.00	(16,278.15)
Income-ROW Charges	0.00	401.29	0.00	401.29
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	1,860.37	20,400.14	36,277.00	(15,876.86)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Engineer Expense	0.00	238.00	0.00	238.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	0.00	238.00	0.00	238.00
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - ACD 31 WMD</b>	<b>1,860.37</b>	<b>20,162.14</b>	<b>36,277.00</b>	<b>(16,114.86)</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**ACD 46 WMD - 80-19**

Revenues				
Special Assessments	2,067.34	26,880.82	49,627.00	(22,746.18)
Income-ROW Charges	0.00	186.86	0.00	186.86
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	2,067.34	27,067.68	49,627.00	(22,559.32)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Engineering Expense	0.00	238.00	0.00	238.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	0.00	238.00	0.00	238.00
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - ACD 46 WMD</b>	<b>2,067.34</b>	<b>26,829.68</b>	<b>49,627.00</b>	<b>(22,797.32)</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

**WJD 2 BRANCH 1/2 REPAIR - 80-20**

<b>Revenues</b>				
General Property Tax	19,054.39	107,479.87	176,851.00	(69,371.13)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	19,054.39	107,479.87	176,851.00	(69,371.13)
<b>Expenses</b>				
Legal Fees	0.00	2,142.00	10,000.00	(7,858.00)
Engineering Expense	0.00	0.00	30,000.00	(30,000.00)
Construction Expense	0.00	0.00	147,300.00	(147,300.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	0.00	2,142.00	187,300.00	(185,158.00)
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - WJD 2</b>	<b>19,054.39</b>	<b>105,337.87</b>	<b>(10,449.00)</b>	<b>115,786.87</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**AWJD 3 MT BR 3 REPAIR - 80-21**

<b>Revenues</b>				
General Property Tax	67,143.11	378,733.61	623,181.00	(244,447.39)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	67,143.11	378,733.61	623,181.00	(244,447.39)
<b>Expenses</b>				
Legal Notices	0.00	1,099.64	10,000.00	(8,900.36)
Legal Fees	67.50	7,125.00	30,000.00	(22,875.00)
Engineering Expense	6,002.54	19,344.24	200,000.00	(180,655.76)
Construction Expense	0.00	0.00	420,000.00	(420,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	6,070.04	27,568.88	660,000.00	(632,431.12)
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - AWJD 3</b>	<b>61,073.07</b>	<b>351,164.73</b>	<b>(36,819.00)</b>	<b>387,983.73</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ 117,360.21</b>	<b>\$ 623,959.52</b>	<b>0.00</b>	<b>623,959.52</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Lake & Stream - 90**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>LAKE &amp; STREAM MANAGEMENT - 90-00</u></b>				
<b>Revenues</b>				
General Property Tax	\$ 6,700.31	\$ 37,794.29	62,188.00	(24,393.71)
Interest Income	0.00	16,102.65	14,895.00	1,207.65
<b>Total Revenues</b>	<b>6,700.31</b>	<b>53,896.94</b>	<b>77,083.00</b>	<b>(23,186.06)</b>
<b>Expenses</b>				
Wages-Lake & Stream Mgmt.	17,642.25	110,477.23	187,595.00	(77,117.77)
Wages-Interns	1,530.00	2,851.87	6,132.00	(3,280.13)
Benefits-Lake & Stream Mgmt.	863.76	6,601.07	23,716.00	(17,114.93)
PERA-Lake & Stream Mgmt.	664.97	7,720.38	14,015.00	(6,294.62)
Payroll Taxes-Lake & Stream	2,087.53	9,197.83	14,820.00	(5,622.17)
Office Supplies	9.92	404.39	1,059.00	(654.61)
Supplies-Field	0.00	80.29	0.00	80.29
Printing-Lake & Stream	0.00	0.00	275.00	(275.00)
Rent	684.48	4,731.17	9,505.00	(4,773.83)
Telecommunications	199.00	1,299.04	2,422.00	(1,122.96)
Publications	0.00	0.00	110.00	(110.00)
Training & Education	0.00	0.00	2,849.00	(2,849.00)
Insurance and Bonds	49.12	3,014.00	3,030.00	(16.00)
Postage	0.00	0.00	605.00	(605.00)
Staff Travel	38.92	78.76	882.00	(803.24)
Vehicle Expense	0.00	984.22	8,437.00	(7,452.78)
Professional Services	(208.34)	1,760.41	15,000.00	(13,239.59)
Education & Communication	0.00	0.00	10,000.00	(10,000.00)
Legal Fees	1,208.26	1,815.59	1,000.00	815.59
Engineering	0.00	0.00	5,000.00	(5,000.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	26.13	533.82	1,122.00	(588.18)
<b>Total Expenses</b>	<b>24,796.00</b>	<b>151,550.07</b>	<b>309,074.00</b>	<b>(157,523.93)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Lake &amp; Stream Mgmt.</b>	<b>(18,095.69)</b>	<b>(97,653.13)</b>	<b>(231,991.00)</b>	<b>134,337.87</b>
<b><u>BMP COST-SHARE PROGRAM - 90-01</u></b>				
<b>Revenues</b>				
General Property Tax	4,828.57	27,236.59	44,816.00	(17,579.41)
Income-Cost-Share	1,922.80	1,922.80	0.00	1,922.80
<b>Total Revenues</b>	<b>6,751.37</b>	<b>29,159.39</b>	<b>44,816.00</b>	<b>(15,656.61)</b>
<b>Expenses</b>				
Contracted Services	1,005.00	19,986.21	55,000.00	(35,013.79)
Engineering-BMP Cost-Share	0.00	0.00	5,000.00	(5,000.00)
Construction-BMP Costshare	0.00	2,466.02	152,000.00	(149,533.98)
<b>Total expenses</b>	<b>1,005.00</b>	<b>22,452.23</b>	<b>212,000.00</b>	<b>(189,547.77)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - BMP Cost-Share Program</b>	<b>5,746.37</b>	<b>6,707.16</b>	<b>(167,184.00)</b>	<b>173,891.16</b>

Substantially all disclosures required by generally accepted accounting principles are not included.

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Lake & Stream - 90**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>LAKE &amp; STREAM MONITORING - 90-04</u></b>				
<b>Revenues</b>				
General Property Tax	5,124.64	28,906.66	47,564.00	(18,657.34)
Miscellaneous Income	0.00	350.00	0.00	350.00
<b>Total Revenues</b>	<b>5,124.64</b>	<b>29,256.66</b>	<b>47,564.00</b>	<b>(18,307.34)</b>
<b>Expenses</b>				
Supplies-Field	310.55	1,606.63	2,500.00	(893.37)
Computer Software	0.00	0.00	500.00	(500.00)
Telecommunications	76.68	383.46	500.00	(116.54)
Publications	0.00	0.00	200.00	(200.00)
Training & Education	0.00	10.25	2,000.00	(1,989.75)
Staff Travel	0.00	313.08	300.00	13.08
Vehicle Expense	154.26	694.27	1,800.00	(1,105.73)
Contracted Services	5,559.00	23,174.31	134,600.00	(111,425.69)
Legal Fees	0.00	0.00	500.00	(500.00)
Engineering	1,084.33	3,817.07	24,000.00	(20,182.93)
Equipment-Computer	0.00	0.00	22,600.00	(22,600.00)
Equipment	0.00	796.74	0.00	796.74
Repairs & Maintenance	0.00	0.00	500.00	(500.00)
Lab Expense	5,568.00	12,826.00	35,000.00	(22,174.00)
<b>Total expenses</b>	<b>12,752.82</b>	<b>43,621.81</b>	<b>225,000.00</b>	<b>(181,378.19)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Lake &amp; Stream Montr.</b>	<b>(7,628.18)</b>	<b>(14,365.15)</b>	<b>(177,436.00)</b>	<b>163,070.85</b>
 <b><u>BALD EAGLE LAKE TMDL - 90-06</u></b>				
<b>Revenues</b>				
General Property Tax	2,619.23	14,774.21	24,310.00	(9,535.79)
Income-Grants	0.00	196,000.00	0.00	196,000.00
<b>Total Revenues</b>	<b>2,619.23</b>	<b>210,774.21</b>	<b>24,310.00</b>	<b>186,464.21</b>
<b>Expenses</b>				
Legal Notices	489.80	489.80	0.00	489.80
Legal Fees	315.00	382.50	8,000.00	(7,617.50)
Engineering Expense	0.00	3,705.50	30,000.00	(26,294.50)
Construction Expense	0.00	0.00	77,000.00	(77,000.00)
<b>Total expenses</b>	<b>804.80</b>	<b>4,577.80</b>	<b>115,000.00</b>	<b>(110,422.20)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Bald Eagle Lake TMDL</b>	<b>1,814.43</b>	<b>206,196.41</b>	<b>(90,690.00)</b>	<b>296,886.41</b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Lake & Stream - 90**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>ANOKA CHAIN OF LAKES - 90-16</u></b>				
Revenues				
General Property Tax	2,733.09	15,416.61	25,367.00	(9,950.39)
<b>Total Revenues</b>	<b>2,733.09</b>	<b>15,416.61</b>	<b>25,367.00</b>	<b>(9,950.39)</b>
Expenses				
Legal Fees	0.00	0.00	10,000.00	(10,000.00)
Engineering	0.00	15,599.35	50,000.00	(34,400.65)
Construction Expense	0.00	0.00	60,000.00	(60,000.00)
<b>Total expenses</b>	<b>0.00</b>	<b>15,599.35</b>	<b>120,000.00</b>	<b>(104,400.65)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Anoka Chain of Lakes</b>	<b>2,733.09</b>	<b>(182.74)</b>	<b>(94,633.00)</b>	<b>94,450.26</b>
<b><u>TMDL IMPLEMENTATION - 90-23</u></b>				
Revenues				
General Property Tax	3,871.94	21,840.44	35,937.00	(14,096.56)
<b>Total Revenues</b>	<b>3,871.94</b>	<b>21,840.44</b>	<b>35,937.00</b>	<b>(14,096.56)</b>
Expenses				
Training & Education	0.00	0.00	500.00	(500.00)
Professional Services	0.00	235.50	0.00	235.50
Contracted Services	0.00	0.00	4,500.00	(4,500.00)
Legal Fees	0.00	8,321.62	5,000.00	3,321.62
Engineering	3,294.50	11,598.75	70,000.00	(58,401.25)
Construction	0.00	0.00	90,000.00	(90,000.00)
<b>Total expenses</b>	<b>3,294.50</b>	<b>20,155.87</b>	<b>170,000.00</b>	<b>(149,844.13)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - TMDL Implementation</b>	<b>577.44</b>	<b>1,684.57</b>	<b>(134,063.00)</b>	<b>135,747.57</b>
<b><u>BALD EAGLE LAKE WMD - 90-24</u></b>				
Revenues				
Bald Eagle-Special Assessment	3,185.29	35,685.37	65,000.00	(29,314.63)
<b>Total Revenues</b>	<b>3,185.29</b>	<b>35,685.37</b>	<b>65,000.00</b>	<b>(29,314.63)</b>
Expenses				
Professional Services	0.00	411.80	1,000.00	(588.20)
Contracted Services	0.00	246,527.18	54,476.00	192,051.18
Legal Fees	0.00	0.00	500.00	(500.00)
Engineering Expense	0.00	309.50	3,000.00	(2,690.50)
<b>Total expenses</b>	<b>0.00</b>	<b>247,248.48</b>	<b>58,976.00</b>	<b>188,272.48</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Bald Eagle Lake WMD</b>	<b>3,185.29</b>	<b>(211,563.11)</b>	<b>6,024.00</b>	<b>(217,587.11)</b>

Substantially all disclosures required by generally accepted accounting principles are not included.

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - Lake & Stream - 90**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>BALD EAGLE LAKE STORMWATER REUSE PROJECT - 90-25</u></b>				
Revenues				
General Property Tax	227.75	1,284.77	2,114.00	(829.23)
Income-Reuse Project	0.00	273.81	0.00	273.81
<b>Total Revenues</b>	<b>227.75</b>	<b>1,558.58</b>	<b>2,114.00</b>	<b>(555.42)</b>
Expenses				
Legal Fees	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction Expense	0.00	0.00	8,000.00	(8,000.00)
<b>Total expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>(10,000.00)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Bald Eagle Lake WMD</b>	<b>227.75</b>	<b>1,558.58</b>	<b>(7,886.00)</b>	<b>9,444.58</b>
 <b><u>CARP MANAGEMENT PROJECT - 90-26</u></b>				
Revenues				
General Property Tax	4,555.25	25,694.75	42,279.00	(16,584.25)
<b>Total Revenues</b>	<b>4,555.25</b>	<b>25,694.75</b>	<b>42,279.00</b>	<b>(16,584.25)</b>
Expenses				
Supplies-Field	0.00	630.00	500.00	130.00
Telecommunications	40.13	104.49	0.00	104.49
Professional Services	0.00	27,174.20	100,000.00	(72,825.80)
Contracted Services	11,922.24	20,473.04	0.00	20,473.04
Legal Fees	0.00	1,036.76	2,000.00	(963.24)
Engineering Expense	0.00	5,583.25	15,000.00	(9,416.75)
Construction Expense	19,858.00	45,694.65	82,500.00	(36,805.35)
<b>Total expenses</b>	<b>31,820.37</b>	<b>100,696.39</b>	<b>200,000.00</b>	<b>(99,303.61)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Carp Management</b>	<b>(27,265.12)</b>	<b>(75,001.64)</b>	<b>(157,721.00)</b>	<b>82,719.36</b>
 <b>Total Revenue Over/(Under) Expenditure</b>	 <b>\$ (38,704.62)</b>	 <b>\$ (182,619.05)</b>	 <b>(1,055,580.00)</b>	 <b>872,960.95</b>

Substantially all disclosures required by generally accepted accounting principles are not included.

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - District Facilities - 95**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>LONG LAKE SEDIMENT BASIN - 95-01</u></b>				
Revenues				
General Propety Tax	\$ 10,511.54	\$ 59,499.21	97,902.00	(38,402.79)
Interest	0.00	2,269.18	2,098.00	171.18
Total Revenues	<u>10,511.54</u>	<u>61,768.39</u>	<u>100,000.00</u>	<u>(38,231.61)</u>
Expenses				
Contracted Services	0.00	0.00	60,000.00	(60,000.00)
Engineering	0.00	0.00	40,000.00	(40,000.00)
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>(100,000.00)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Long Lake Sediment Basi</b>	<b><u>10,511.54</u></b>	<b><u>61,768.39</u></b>	<b><u>0.00</u></b>	<b><u>61,768.39</u></b>

**OUTFALL & STRUCTURE ASSESSMENT& REPAIR - 95-03**

Revenues				
General Propety Tax	8,052.61	45,580.69	75,000.00	(29,419.31)
Total Revenues	<u>8,052.61</u>	<u>45,580.69</u>	<u>75,000.00</u>	<u>(29,419.31)</u>
Expenses				
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Legal Fees	0.00	2,482.50	2,000.00	482.50
Engineering	0.00	6,258.50	30,000.00	(23,741.50)
Construction	0.00	0.00	42,000.00	(42,000.00)
Total expenses	<u>0.00</u>	<u>8,741.00</u>	<u>75,000.00</u>	<u>(66,259.00)</u>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Outfall &amp; Structure</b>	<b><u>8,052.61</u></b>	<b><u>36,839.69</u></b>	<b><u>0.00</u></b>	<b><u>36,839.69</u></b>

**Rice Creek Watershed District**  
**Statement of Revenue and Expenditures - District Facilities - 95**  
**For the One Month and Seven Months Ending July 31, 2019**  
**No Assurance Is Provided On These Financial Statements**

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b><u>EASEMENT OPERATION &amp; MAINTENANCE - 95-04</u></b>				
<b>Revenues</b>				
General Property Tax	2,684.31	15,193.56	25,000.00	(9,806.44)
<b>Total Revenues</b>	<b>2,684.31</b>	<b>15,193.56</b>	<b>25,000.00</b>	<b>(9,806.44)</b>
<b>Expenses</b>				
Supplies-Field	35.41	269.76	2,000.00	(1,730.24)
Vehicle Expense	0.00	522.24	1,000.00	(477.76)
Contracted Services	0.00	4,800.00	10,000.00	(5,200.00)
Legal Expense	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	4,502.43	3,000.00	1,502.43
Construction Expense	0.00	0.00	5,000.00	(5,000.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
<b>Total expenses</b>	<b>35.41</b>	<b>10,094.43</b>	<b>25,000.00</b>	<b>(14,905.57)</b>
<b>Total Revenues Over/(Under)</b>				
<b>Expenditures - Wall Wetland Restoration</b>	<b>2,648.90</b>	<b>5,099.13</b>	<b>0.00</b>	<b>5,099.13</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ 21,213.05</b>	<b>\$ 103,707.21</b>	<b>0.00</b>	<b>103,707.21</b>

Substantially all disclosures required by generally accepted accounting principles are not included.

# **ITEMS FOR DISCUSSION AND INFORMATION**

1. Staff Reports.

## MEMORANDUM

### Rice Creek Watershed District

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**Date:** July 17, 2019  
**To:** RCWD Board of Managers  
**From:** Kyle Axtell, Water Resource Specialist  
**Subject:** Staff Activity Report for 06/16/19 – 07/13/19

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#### Tasks completed during preceding period:

- **Continued coordination of the Hansen Park Comprehensive Water Management Project.**
  - Processed partial pay request #16 and change order #7. The change order requires full completion of remaining contract work by 08-09-2019.
  - With assistance of District staff and the project engineer, completed annual maintenance of the IESF filter beds, replaced four valve actuators, and placed the system into full-time operation on 07-05-2019.
  - Met with BWSR staff on 06-17-2019 to review final procedures for closing the \$3M grant associated with the Long Lake Targeted Watershed Demonstration Program. BWSR has since issued the final 10% payment (\$300,000) to the District and closed the grant.
  - From 07-05-2019 through 07-16-2019, the system treated 2.92 million gallons of stormwater.
- **Continued coordination of the Oasis Pond IESF Project.**
  - From 05-31-2019 through 07-16-2019, the system treated 8.91 million gallons of stormwater.
- **Continued coordination of the Bald Eagle Lake (RCD 11) IESF Project.**
  - Attended a White Bear Township Board meeting on 07-17-2019 and obtained Township Board approval of a project agreement for this project.
  - The project engineer is now underway on preliminary design activities for this project.
  - Completed review of, and provided comment on, a draft Historical Review Memo for RCD 11.
- **Continued development of a draft RCWD 2020 budget.**
  - Continued to assist N. Tomczik with development of a new RCWD budget for 2020 based on the draft 2020 WMP. A draft budget was presented to the RCWD Board during a workshop on 07-10-2019.
  - Prepared for continued Board discussions on the 2020 budget and long-term levy planning.
- **Continued coordination of the District's 2020 Watershed Management Plan (WMP) Update.**
  - With assistance from District staff, completed copy editing on the final draft 2020 WMP to be released for 60-Day review. The District engineer is compiling a fully formatted version for Board consideration.
- **Other important tasks completed include:**
  - Assisted a few landowners with floodplain, erosion control, and/or RCWD Rule and WCA questions.
  - Met with the Birchwood Village City Administrator and Engineer to discuss a couple of problem areas and upcoming potential projects within the City on 06-18-2019.
  - Witnessed a demonstration of Shoreview's newly completed reuse irrigation system at Rice Creek Fields on 06-20-2019. This project will receive grant funding from the RCWD and Met Council.
  - Reviewed upcoming reuse irrigation projects and potential funding with Hugo staff on 06-26-2019.
  - Worked with District and Roseville staff to develop ideas and processes for a potential series of projects on and adjacent to RCD 4; worked with the RCWD Board to further define goals and objectives.
  - Met with Centerville (07-12-2019) to review a Met Council grant application (LaMotte reuse expansion).

# MEMORANDUM

## Rice Creek Watershed District

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**To:** Board of Managers

**Date:** 7/15/2019

**From:** Theresa Stasica

**Subject:** Office Manager 6/19-7/15

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- Coded invoices for payment this month which were reviewed by Interim Administrator Nick Tomczik and Treasurer Steve Wagamon and sent to our accountant Nancy Martinson via an excel spreadsheet.
- Track Accounts Receivable for District.
- Track and invoice (if needed) for grant.
- Deposited checks.
- Send out/process/track ROW payments for several special assessment.
- Handled HR/Benefit issues.
- Provide assistance with the 2020 budgeting information.
- Provide workshop/special meeting minutes and reviewed and edited regular Board minutes.
- Provide appropriate notices and postcard mailings for landowner information meetings, public hearings, special meetings, and meeting changes.
- Provide information, assembled and distributed board packets, and post on website.
- Updated materials on the website.
- Attended board meetings.
- Attended staff meetings.
- Placed orders for supplies as needed.
- Assisted staff in their daily activities.
- Scanning documents that District receives into Laserfiche.
- Maintain filing system on and off site.
- Answered phones and assist public.

**MEMORANDUM**  
**Rice Creek Watershed District**

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**To:** Board of Managers

**Date:** July 17, 2019

**From:** Terrence Chastan-Davis

**Subject:** District Inspector Report (June 20-July 17, 2019)

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**Highlights from Preceding Month**

- ✓ Completed 25 inspections of projects and review files to confirm rule compliance.
  - Met with site supervisors 9 times to discuss corrective actions on site.
  - Sent out inspection reports with specified corrective actions and requested updates when corrective actions were complete.
- ✓ Inspected #16-109 & #17-085 MNDOT design build projects during bi-weekly walk throughs in collaboration with multiple organizations.
- ✓ Organized and participated in the inspector team meeting to discuss program efficiencies and projects with inspection and review staff.
- ✓ Created and inspected a new R-file.
- ✓ Assisted in the ongoing training for new RCWD staff.
- ✓ Attended two meetings with city partners and landowners to discuss violation projects.
- ✓ Recommended permit closure and/or surety returns for 4 separate permits.
- ✓ Issued a permit amendment for a project for a minor change in plans.
- ✓ Issued two 10-day notices for projects working without an RCWD permit.
- ✓ Noticed the board and issued an amendment for a project.
- ✓ Assisted with general maintenance for the Hansen Park iron enhanced sand filter beds.
- ✓ Reviewed Q2 invoice for inspection services through the Ramsey County Soil & Water Division.
- ✓ Assisted in responding to questions and concerns from the public.

**MEMORANDUM**  
**Rice Creek Watershed District**

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**To:** Board of Managers **Date:** 7/16/2019  
**From:** Ashlee Ricci  
**Subject:** District Technical Assistant Report (06/20/2019 – 07/12/2019)

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**Highlights from Preceding Months**

- ✓ Performed routine equipment maintenance for lake sampling; PIT station-batteries
- ✓ Responded to various landowners about permit requirements
- ✓ Attended regular staff meetings
- ✓ Responded to citizen calls regarding rules
- ✓ Responded to citizen calls regarding drainage concerns; inspected when concern near PDS
- ✓ Coordinate drainage maintenance projects with contractor pool
- ✓ Respond to applicants about 103E requirements
- ✓ Check gauges to approximate water level in ACD 53-62
- ✓ Attend pre-application meeting
- ✓ Attend Laserfiche User Group training
- ✓ Coordinated IT correspondence
- ✓ Inspect culverts along RWJD 1 and RCD 11
- ✓ Perform AWJD 3 walkthrough
- ✓ Perform maintenance at Hansen Park IESF
- ✓ Assist on AWJD 4 Branch 4

# MEMORANDUM

## Rice Creek Watershed District

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**To:** Board of Managers

**Date:** 07/16/2019

**From:** Patrick Hughes

**Subject:** Regulatory Assistant 06/19/2019 - 07/16/2019

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- Created new permit files for the online database
- Created new review files for the online database
- Sent notices of wetland boundary applications – 18-184R, 19-001R
- Sent notice of replacement plan application – 19-063
- Sent notice of wetland boundary decision – 19-045R, 19-075R, 19-076R, 19-085R, 19-090R
- Sent notice of replacement plan decision – 18-121
- Sent out multiple CAPROC (board) notices
- Issued multiple permits
- Responded to various landowners about permit requirements (general inquiries)
- Reviewed permit application – 18-104, 19-052, 19-055, 19-060 (something about 17-105)
- Noticed Board of Managers for application status – 17-105, 19-035, 19-050, 19-051, 19-052, 19-055, 19-056
- Sent out administrative CAPROC notice – 19-050, 19-051, 19-056
- Hosted NE Drainage Area re-application meeting
- 6/21 Wetland delineation reviews in Anoka and Ramsey counties
- Attended pre-application meeting for Doran St. Anthony
- Attended pre-application meeting for Centerville
- Operated as the Interim Administrator from 6/18/19 through 6/28/19 during Nick's vacation
- Attended and presented at the 6/26 Board Meeting

**MEMORANDUM**  
**Rice Creek Watershed District**

**To:** Board of Managers

Date: July 17, 2019

**From:** Nick Tomczik

**Subject:** Interim Administrator / Permit Coordinator / Wetland Specialist's Report for June – July 2019

Highlights for Preceding Month

- ✓ Administration
  - Budget
    - Investigation, review discussion regarding proposed 2020 budget based on developed WMP into next 10 years
    - Investigation of future potential spending on fund balance and district policy
    - Development of alternative scenarios based on WMP potential district spending, available funds and fund balance implications from proposed future spending, potential bonding
  - District Depository
    - Implementation steps for M4 Fund as depository
    - Record clarity on depository chain of events
  - WMP consideration of final items and next steps
  - State's proposed draft changes to MS4 permit staff and consultant discussion on implications for the district
  - MAWD consideration of resolutions and district position on current issues, meeting attendance
  - Office lease consideration of options
  - Hugo private drainage issue 121<sup>st</sup> met with city staff
  - Centerville potential state grant application met and discuss
- ✓ Public Drainage System
  - RCD 4 meetings and discussion on a potential project for piping, water quality and volume control for areas under intended redevelopment; met with Roseville staff
  - Implications for WMP and potential inclusion of strengthened placeholder language
  - RCD 11
    - historical review memo consideration
    - maintenance issues
  - ACD 10-22-32 Branch 1 Petition submitted by Jeff Morell discussion, staff inquiry to petitioner team on next steps as WCA application withdrawn
- ✓ Regulatory Program
  - MnDOT Design Build project I35W south met with MnDOT regarding proposed sound wall and crossing of JD 1 and district's right to drainage maintenance corridor; review of alternative configurations/options
  - Permit Triage meeting with staff and engineering consultant consider of current permit applications, issues and cost of permit review
  - 6848 Otter Lake Road proposed expansion project; shared stormwater pond, implications and options
  - TH-97 & Goodview proposed improvements, ROW, neighboring BMP consideration
  - Mill Pond necessity of permit
  - Lino Lakes NE Drainage area discussion with MPCA and Lino Lakes
  - Oakwood Pond permit discussion on discharge from dewatering

**MEMORANDUM**  
**Rice Creek Watershed District**

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**To:** Board of Managers

**Date:** July 17, 2019

**From:** Lauren Sampedro

**Subject:** District Technician Report (June 19, 2019-July 17, 2019)

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**Highlights from Preceding Month**

- ✓ Completed a review of the City of Lexington's preliminary draft local water management plan and submitted informal comments on June 25<sup>th</sup>.
- ✓ Attended a Master Water Steward meeting with the City of White Bear Lake on June 25<sup>th</sup> to discuss a potential capstone project and next steps.
- ✓ Attended Anoka Conservation District's second Surface Water TAC meeting for ACD's Comprehensive Plan update on June 26<sup>th</sup>.
- ✓ Completed a review of White Bear Township's second draft local water management plan and submitted verbal comments on July 8<sup>th</sup>.
- ✓ Researched an alternative reimbursement process for the Water Quality Grant Program.
- ✓ Reviewed RCWD's draft 2020 Watershed Management Plan chapters and provided minor edits.
- ✓ Continued coordination of the District's Water Quality Grant Program with conservation staff.
- ✓ Researched possible water quality service projects for a volunteer in the Mahtomedi community.
- ✓ Assisted the City of Spring Lake Park with a stormwater ordinance update.
- ✓ Attended Board workshop on July 8<sup>th</sup> to further discuss a proposed Water Quality Grant reimbursement process.
- ✓ Revised Water Quality Grant Program documents with staff and legal counsel to reflect the proposed Water Quality Grant reimbursement process for the Board's consideration.
- ✓ Met with the City of Centerville to assist with a Met. Council Stormwater grant application on July 11<sup>th</sup>.
- ✓ Attended all staff meeting on July 15<sup>th</sup>.
- ✓ Provided outreach on partnership opportunities to libraries within the District boundary.
- ✓ Attended a pre-quote meeting with Ramsey County SWCD for the bidding of the White Bear Lake curb cut raingarden projects and discussed other SWCD projects on July 17<sup>th</sup>.
- ✓ Checked with cities on the status of remaining local water management plans.

**MEMORANDUM**  
**Rice Creek Watershed District**

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**To:** Board of Managers

**Date:** 7/17/2019

**From:** Matthew Kocian

**Subject:** Lake and Stream Report for Jun 19 – Jul 17, 2019

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**Highlights for Preceding Month**

**Bold** items required significant time

- Monitoring
  - **Data entry, analysis, and reporting**
  - **Stream sample collection**
  - **Lake monitoring**
  - **Aquatic plant surveys**
- Long Lake Carp Management
  - PIT antenna maintenance
  - Program review meeting with U of M and Carp Solutions
- **Lower Rice Creek CWF Grant Project**
  - **Engineering services hiring and contracting**
  - **Public hearing**
- GIS - manage GIS data, prepare maps for various projects and RCWD staff
- NALMS conference (Minneapolis 2020) planning meeting
- Middle Rice Creek Restoration Project – site inspection (looks great!)
- MPCA meeting – 2020 watershed planning
- Metro monitoring workshop

# MEMORANDUM

## Rice Creek Watershed District

---

**To:** Board of Managers

**Date:** 07/17/2019

**From:** Kelsey White

**Subject:** Watershed Technician 06/20/2019 - 06/17/2019

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- Reviewed four wetland delineation reports.
- Sent three notices of incomplete WCA joint application.
- Sent one WCA Notice of Application.
- Sent two WCA Notice of Decisions.
- Sent one WCA Notice of Amended Decision.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.
- Participated in two pre-application meetings.
- Completed eleven initial completeness reviews for permits and created new permit files for the online database.
- Sent eight notices of incomplete RCWD permit application.
- Sent one request to waiver decision timeframe.
- Created eight new review files for the online database.
- Responded to email and telephone inquiries about permit and permit application requirements.
- Sent response to the St. Anthony Silver Lake Village EAW.
- Proofread the 2020 Water Management Plan.

**MEMORANDUM**  
**Rice Creek Watershed District**

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**To:** Board of Managers and Staff

**Date:** July 17, 2019

**From:** Marcus Green

**Subject:** Watershed Technician Report (June 20-July 17, 2019)

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The highlights of my last month's work are as follows:

- Completed 18 site inspections for projects permitted under RCWD rules.
  - Followed up on two of these sites.
  - Met with 3 supervisors on-site.
  - Sent out inspection reports with corrective actions.
- Completed 1 review file of a project that possibly needed a permit.
  - RCWD Review File #19-117R Amro Property.
- Recommended three permit closures.
  - RCWD Permit #14-058 Anna's Place.
  - RCWD Historic Permit #05-023 C & E Hardware.
  - RCWD Permit #17-056 Golden Acre.
- Completed two 10-Day notices for work without a permit.
  - RCWD Permit #18-071 Old Mill Estates in Centerville. Working/grading under CAPROC.
  - RCWD Review File #19-117R Amro Property. Disturbance of greater than 10,000 ft<sup>2</sup> without a permit.
- Attended a meeting for Dem-Con Reline project regarding dewatering (Permit #18-117).
- Attended RCWD June Inspection Team Meeting.
- Assisted with Hanson Park Iron Enhanced Sand Filter maintenance.
- Assisted with canoe lake monitoring.

## MEMORANDUM

### Rice Creek Watershed District

To: Board of Managers

Date: July 17, 2019

From: Beth Carreño

Subject: Communications and Outreach Efforts – (6/20/ - 7/17/19)

I am actively working to balance the support of District staff with that of our partners. The workshops have been very successful and our materials are in demand. I appreciate the opportunity to work collaboratively with other RCWD staff.

- Assisting Interim District Administrator with priority tasks
  - Assisting with communication for legislative purposes and MAWD
  - Assisting with the watershed management plan & other communications
- Assisting the Board with priority tasks
  - Assisting with the District Administrator position profile; assisting with identifying the recruitment process
- Providing leadership and oversight of the summer intern
- Provided materials and assistance to partners for their outreach/education efforts
  - Created coordinated articles for partners and media
  - Facilitating the implementation of the Adopt a Drain program across the District and with interested partners
  - Working with communities including Blaine, Fridley, and other partners to develop and pilot outreach communication regarding targeted water quality concerns through various outreach efforts
  - Implementing community workshop schedule for 2019 based on priorities & partnerships
    - **June 28<sup>th</sup>:** Turf Maintenance Certification Workshop – *this workshop was hosted in partnership with Fortin Consulting, Anoka Conservation District, and the members of the Anoka outreach and education collaborative*
  - Working with partners to develop a workshop for churches interested in water education, water programming, and possible BMPs
  - Providing materials for National Night Out (8/19)
  - Assisting community volunteers / volunteer groups with water quality projects
- Administration and implementation of mini-grants program: all funding has been awarded for 2019
- Assisted staff & board with development of materials and presentations; communications with partners
  - Working on audience-specific communications & strategies (lake associations, etc) around specific topics (PRAP, shallow lakes, stormwater ponds, milfoil hybridization)
  - Working with company for completion of signs for raingardens, shoreline restorations, stormwater ponds, and general water quality projects (mini-grants); also working with partners on this project
  - Assisting permitting group with communications & messaging (website, materials, etc)
- Continued to promote District (and partner) projects & activities on social media & other communications platforms, including partner publications & newsletters
  - Collaborating with White Bear Lake & partners on BMP / raingarden projects associated with the city's 2019 road reconstruction
- **Forest Lake Area Schools / Stormwater Reuse Project (BWSR grant)** – education component ongoing
  - Presentation was selected for Minnesota Water Resources Conference, “Partnering for Water Quality and Savings with Education in Rice Creek Watershed District” (co-presenting with project lead, Tim Olson of Bolton & Menk)
- **Master Water Steward Activities**
  - Working with staff and partners to support, facilitate, and promote the work of MWS
  - Assisting MWS candidates on capstone projects – multiple project ongoing

## MEMORANDUM

### Rice Creek Watershed District

- Meeting to discuss possible capstone project at WBL High School (6/25)
- Beginning recruitment for 2019-2020; spoke with potential candidates
  
- **Citizens Advisory Committee**
  - Coordinating CAC August Field Tour (Hansen Park)
  
- **Participation in partner meetings and activities**
  - Blue Thumb –steering committee; strategic planning effort (7/11)
  - Metro Watershed Partners
  - Metro Communicators CONNECT – not meeting during summer months
  - Freshwater Society
  - EMWREP
  - Anoka Education and Outreach Collaboration - serving on committee to develop and guide county-wide efforts
  - Children’s Water Festival
  
- **Upcoming Workshops** – The Fortin workshops are paid for with funds from MPCA / EPA
  - **August 21<sup>st</sup>**: Fortin Winter Maintenance Workshop (Roads)
  - **September 11<sup>th</sup>**: Fortin Winter Maintenance Workshop (Sidewalks and Parking Lots)
  - **September 24<sup>th</sup>**: Resilient Yards Workshop – *this workshop is hosted in partnership with the City of Blaine and Anoka Conservation District (outreach collaborative)*
  - **September 26<sup>th</sup>**: Fortin Winter Maintenance Workshop (Property Managers)

**MEMORANDUM**  
**Rice Creek Watershed District**

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**To:** Board of Managers

**Date:** July 16, 2019

**From:** Catherine Nester

**Subject:** District Technician/Inspector Report (June 19, 2019 – July 16, 2019)

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**Highlights from Preceding Months**

- ✓ Continued routine stream monitoring at various stream and ditch monitoring sites throughout the District.
- ✓ Continued routine lake monitoring at various lake monitoring sites throughout the District.
- ✓ Picked up first round of lake samples from volunteers for the Met Council's Citizen-Assisted Monitoring Program (CAMP).
- ✓ Ongoing routine permit management, including on-site meetings, as-built survey reviews, filing records, etc.
- ✓ Performed 10 regulatory inspections.
- ✓ Coordinated installation of audio/visual equipment in the large conference room for remote meeting participation.
- ✓ Finalized policy for remote meeting participation.
- ✓ Attended Anoka Conservation District's Groundwater TAC meeting #2 on June 26.
- ✓ Out on vacation June 21-25.

# MEMORANDUM

## Rice Creek Watershed District

---

**To:** Board of Managers  
**From:** Tom Schmidt, Public Drainage Inspector  
**Subject:** Staff Report for June/July 2019

**Date:** July 17th, 2019

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### Highlights for Preceding Month(s)

- ✓ Continued to meet and talk with landowners concerning repair reports as well as other landowners on various drainage systems regarding drainage concerns (ongoing);
- ✓ Conducted several ditch inspections on various drainage systems after excessive rainfall events (complete);
- ✓ Contracted with Olson's Excavating for minor maintenance on ACD #31 Branch #1 in Columbus (delayed by weather; in-progress);
- ✓ Contracted with Scandia Trucking for tile replacement on AWJD #4, Branch #4 in Forest Lake (complete);
- ✓ Contracted with Scandia Trucking for tile replacement on AWJD #4, Branch #3 in Forest Lake (in-progress);
- ✓ Contracted with Scandia Trucking for tile replacement on AWJD #4, Branch #3, Lateral #1 in Forest Lake (in-progress);
- ✓ Continued minor maintenance on WJD #5 in Forest Lake (in-progress);
- ✓ Continued to respond to reports of flooding thorough out the District (on-going);
- ✓ Conducted inspections with HEI along AWJD #3 in Hugo for upcoming repair project (complete);
- ✓ Met with the City of Hugo regarding local drainage issue (complete);
- ✓ Concluded discussions with Pine Tree Realty (current office space owners) for potential extension of office space lease (complete);
- ✓ Assisted staff and consultants on various permit projects related to the Public Drainage system (Jeff Morrell, Oakwood Ponds, Watermark, etc.) (on-going);
- ✓ Assisted staff with technical questions/data collection (ongoing);

### Upcoming Activities

- ✓ Completion of AWJD #4, Branch #3, Lateral #1 and Branch #3 tile replacements in Forest Lake;
- ✓ WJD #2, Branch #1 repair project (excavation) (Scandia Trucking and Excavating) (late August/early September);
- ✓ Continue 2019 field/construction season (on-going).

# **ITEMS FOR DISCUSSION AND INFORMATION**

2. August Calendar.

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

To: RCWD Board of Managers  
 From: Theresa  
 Date: June 17, 2019  
 Subject: Significant Dates during Month of August

**Wednesday, August 7, 5:30 p.m.** Citizen Advisory Committee Meeting, RCWD District Conference Room, Board Liaison Manager Wagamon.

**Monday, August 12, 11:30 a.m.-12:30 p.m.** Remote Meeting Participation Equipment Training RCWD District Conference Room

**Monday, August 12, 1 p.m.** Board Workshop  
 RCWD District Conference Room

**Wednesday, August 14, 9:00 a.m.** Regular Board of Managers Meeting at Shoreview City Hall Council Chambers

**Wednesday, August 28, 9:00 a.m.** Regular Board of Managers Meeting  
 Public Hearing on: 2020 Proposed Budget, the Bald Eagle Lake Water Management District (WMD), Anoka County Ditch 31 WMD, Anoka County Ditch 46 WMD, and Anoka County Ditch 53-62 WMD at Shoreview City Hall Council Chambers.

**Deadline for submission of per diem claims is August 19, 2019**