



**Riverstone Retirement Communities – Maplewood**

**Position:** Laundry Attendant

**Location:** Ottawa, ON

**Employment Type:** Part-Time, Days

**Reports to:** Environmental Service Manager

**QUALIFICATIONS:**

**Education:**

- Grade 12 minimum

**Background:**

- Two years or more experience, preferably in health care setting;
- Excellent communication skills

**Personal Requirements:**

- Work as part of a team
- Capable of adapting to different situations and change
- Keen interest in working with seniors

**FUNCTIONS:**

- To sort, wash, dry and fold laundry, following established laundry procedures;
- To store and deliver linens, towels and personal clothing;
- Remove lint from lint filters following each drying cycle;
- Observe operation of machines and report any malfunctioning to the ESM;
- Clean laundry equipment, tubs, floors and laundry area;
- Notify ESM when supplies are low.

**WORKING CONDITIONS:**

- Lifting alone, maximum 50lbs (depending on age group), as an essential job function
- Lifting with assistance, maximum 100lbs (60lbs usual), as a non-essential job function
- Pushing/pulling, maximum 160lbs, (100-125lbs. usual), as a non-essential activity;
- Walking, with some upstairs walking;
- Standing for lengths of time

**RESPONSIBILITIES TO HEALTH AND SAFETY:**

- Is aware of employees' responsibilities and follows all Health and Safety policies and procedures as set out in the department manual;
- Works safely to reduce the risk of injury to self, co-worker and residents;
- Is alert to and promptly reports all actual or potentially hazardous situations to immediate supervisor. Does not operate or use faulty equipment;
- Wears personal protective equipment (or clothing) as required by task, MSDS or company policy;
- Promptly reports personal injury to supervisor and seeks first aid as needed;
- Participates in fire safety demonstrations and fire drills, and is knowledgeable of the home fire and disaster plan;
- Continued employment is dependent upon participation in annual training program of WHMIS, Fire Drills, Resident Abuse, CPR, Safe Food Handling, Infection Control, etc., as per RHA and other provincial legislations.

To apply please email your resume and references to **Greg O'Brien, [gobrien@riverstoneretirement.ca](mailto:gobrien@riverstoneretirement.ca)** or call **613-656-0556**