



Riverstone Retirement Communities – Riverpath

Position: Director of Care

Location: Ottawa, ON

Employment Type: Full-Time

Reports to: General Manager

We're putting a new face on the look of retirement living in Ottawa. Designed and built by Claridge Homes and operated by Riverstone Retirement Communities, our residences offer an unmatched level of comfort, dignity and style. Riverstone Retirement Communities provide a highly respected continuum of care that ensures all residents are happy and healthy in their retirement. They also feature a host of amenities and services, enabling people to create the lifestyle they deserve.

Riverstone Retirement Communities is not stopping there as we are already forging ahead with a number of other retirement opportunities. Our continuously growing team is currently seeking a Director of Care to join our upcoming Riverpath Retirement residence.

The Director of Care is responsible for planning, directing, coordinating, implementing and supervising the overall nursing program for residents at Riverpath.

QUALIFICATIONS:

Education:

- Registered Nurse, in good standing with the College of Nurses of Ontario and Medication Administration Certification
- Current CPR and First Aid Certification

Background:

- Minimum of three years' related experience, preferably in retirement industry
- Excellent nursing assessment skills
- Knowledge of business equipment and computer applications, such as MS Office, Yardi, payroll processing software, etc.
- Bilingualism in French and English preferred

Personal Requirements:

- Work as part of a team
- Capable of adapting to different situations and change
- Keen interest in working with seniors

FUNCTIONS:

- Plans, develops, organizes, implements and evaluates overall quality of resident care by the nursing department;
- Establishes and develops job routines and performance evaluations criteria which delineate job responsibilities and expectations;
- Responsible for all aspects of human resources within the nursing department, including: interviewing, hiring, training and evaluating staff;
- Ensures all members of nursing department are knowledgeable and aware of regulations, policies and procedures;
- Preparation and management of the nursing services budget, according to Riverstone RC policy;
- Ensures all residents' assessments and care plans are updated and revised on on-going basis, according to RHA requirements.
- Ensure all care plans are developed thoroughly and utilized by all care staff that are responsible to provide care to residents;
- Ensures the residents' family, physician and management team are informed of changes in residents' condition and needs;
- Ensures all Infection Control, Falls Prevention, Outbreak Management, Behaviour Management programs are in place, communicated to the nursing team and maintained as per Riverstone RC policy and in compliance with RHA and other legislative bodies;
- Responsible for delivery of orientation and training program in accordance with RHA and other legislative bodies;
- Completes QA audits, inspections and reports;
- Assists and contributes to staff development and education;
- Participates in residence committees and encourages nursing staff to do the same;
- Ensures all Registered Staff orders, administers and stores medications and treatments in compliance with the Riverstone Retirement Communities policies, pharmacy and standards of the College of Nurses

To apply please email your resume and references to **Patricia Courtney: pcourtney@riverstoneretirement.ca**