



**Riverstone Retirement Communities – Stirling Park**

**Position:** Bus Driver

**Location:** Ottawa, ON

**Employment Type:** Part-Time, Various Shifts

**Reports to:** Activities Director

We're putting a new face on the look of retirement living in Ottawa. Designed and built by Claridge Homes and operated by Riverstone Retirement Communities, our residences offer an unmatched level of comfort, dignity and style. Riverstone Retirement Communities provide a highly respected continuum of care that ensures all residents are happy and healthy in their retirement. They also feature a host of amenities and services, enabling people to create the lifestyle they deserve. Properties include a first-rate team of professional staff offering a selection of care alternatives: independent living, residential care and assisted living.

Our continuously growing team is currently seeking a part-time bus driver to join our Stirling Park community.

**QUALIFICATIONS:**

**Education:**

- Class F license
- Copy of licensing extract from the Ministry of Transportation, ensuring the driving record is in good standing, with no outstanding violations or infractions

**Background:**

- Three years or more driving experience, preferably in a senior setting

**Personal Requirements:**

- Work as part of a team
- Capable of adapting to different situations and change
- Keen interest in working with seniors

**FUNCTIONS:**

- Work closely with Recreations Manager and Activity Assistant in planning routes for outings in and outside the city;
- Complete trip inspection report for each outing, and reports to Recreations Manager;
- Performs visual circle check of the vehicle before outing begins, and reports any safety issues before outing, to the Recreations Manager or his/her designate;
- Assists residents on/off the bus in a safe manner;
- Assists Recreations Manager and Activity Assistant in the event of an emergency occurring during outing time;
- Remains with the residents during outing time, assists with outing as needed;
- Follows directives as set out in the job

To apply please email your resume and references to **Nissa, ncoghlan-kerr@riverstoneretirement.ca** or call **613-656-1450**