



## **Handyman**

At Claridge Homes, we are dedicated to quality and craftsmanship without compromise. Located in Ottawa, ON, we pride ourselves on providing a healthy, diverse, and balanced work environment. Working with a team of over 250 Full time employees, top contractors and professionals we have built more than 8,000 Tarion certified homes, 4,000 condominiums and several retirement homes totalling 500 suites. We have grown to become Ottawa's largest land developer because each project we strive to provide maximum value and customer satisfaction.

We are currently seeking a Full Time Construction Handyman to join our Sales and Marketing team.

Reporting to the Sales and Marketing Manager, the Handyman will need to be able to prioritize workload, manager small assigned projects, work in unison with other trades, and work independently. They will be responsible for:

- Coordinating repairs of deficiency items including drywall patching, painting, small carpentry work and other duties as required.
- Furniture assembly for model homes/suites and sales offices
- Small deliveries, and signage setup and removal
- General maintenance of Interior and exterior of model homes and suites. As well as all sales offices.
- Ensure complete cleanup of model homes, inside and outside, making sure that they are presentable and meet the Claridge Homes standard of excellence.

### **Knowledge, Skills and Abilities:**

- Finishing carpentry experience.
- Experience in residential construction, renovations or repairs.
- Knowledge of and demonstrated proficiency in a variety of functions including but not limited to carpentry, drywall, painting.
- Knowledge of various tools and equipment required to perform the functions of this role.
- Excellent customer service skills, and a willingness to go above and beyond.
- Ability to coordinate multiple tasks in a positive manner as well as having a flexible work style.
- Self-directed with ability to work independently, and with little supervision.
- Punctual, reliable, with an excellent work ethic is paramount
- Must have own vehicle and tools.

Please send applications to: [HR@Claridgehomes.com](mailto:HR@Claridgehomes.com)

Claridge Homes is committed to being an Equal Opportunity Employer. Please advise in advance if you require any accommodation during the application or selection process. Any information you send us will be handled professionally, respectfully and in complete confidence.

While we thank all candidates for their interest, only those selected for further consideration will be contacted.