

# **MILBURN PARISH COUNCIL**

## ***Annual Parish Meeting in the Village Hall on Tuesday, 6<sup>th</sup> May 2025 at 7.30pm***

*This is an opportunity for you to speak to the Parish Council about any matter that concerns you in the Parish. The meeting is followed by the AGM of the Parish Council.*

### **Annual Parish Meeting Agenda**

- 1. To approve minutes of the last Annual Parish Meeting*
- 2. To discuss matters arising from the above minutes*
- 3. To receive the Annual Report of the Council*
- 4. To hear any matters of concerns from electors*

### **A.G.M. Agenda**

- 1. To elect a Chairperson*
- 2. To receive apologies for the meeting*
- 3. To register interest in any item on the agenda*
- 4. To approve the minutes of the last Parish Council Meeting*
- 5. To discuss matters arising from the above minutes*
- 6. Asset Register*
- 7. Milburn Parish Council Financial Regulations*
- 8. Standing Order Review (at present £2700)*
- 9. Finance -*
  - a) Audit Form      Sign Statement of Accounts*
  - Complete and sign Annual Governance Statement*
  - Arrange for Internal Audit*
  - Receive the Statement of Accounts for year ending 31<sup>st</sup> March 2025*
  - Receive the Council's Estimated Accounts for 2025/2026*
  - Approve both the above accounts. Chair to sign*
  - CALC Subscription    £144.47*
  - M Joyce Website Fees    £25 approved via email and paid 7<sup>th</sup> April*
  - Re-issued cheque for defibrillator battery £275.54 to A Field*
- 10. Correspondence received since last meeting*
- 11. Public Participation (at the Chairperson's discretion)*
- 12. Discuss electors' concerns from Annual Parish Meeting*
- 13. Any other Business*
- 14. Date of next meeting - 1<sup>st</sup> July 2025*

*If you wish to add anything to the agenda, please inform the Clerk, Joan Todd, Milburn Parish Council 07748353554*

### **Councillors**

*Chairman Dennis Richardson, Townhead Farm Tel 61430  
Michael Armstrong, Julian Bower Farm, Cliburn, Tel 07817367076,  
Ray Healey, Townhead Tel 61447,      Pauline Moran, The Smithy Tel 61405  
Andy Rorks, Westgate House, Tel. 07917042548*