

## Milburn Parish Council - 5<sup>th</sup> May 2026

### Present

Councillors D Richardson, P Moran & M Armstrong  
Clerk J Todd

### 26.05.01 Elect Chairperson

Councillors nominated and resolved Councillor Richardson remain as Chairman

### 26.05.02 Apologies

Councillors A Rorks & R Healey                      Lorna Baker W&F Council

### 26.05.03 Register of Interests

None

### 26.05.04 Minutes

The minutes from the meeting held on 3<sup>rd</sup> March 2026 had been circulated prior to this meeting. All agreed this was a true record and were signed approved

### 26.05.05 Matters Arising

Councillor Armstrong has measured and is obtaining prices for new goal posts, approx. £1600 per pair, although upon inspection, the original goal posts are sturdy and may just require painting and therefore Councillor Armstrong is obtaining prices for the nets only  
The parking on the Village Green appears to have been resolved, in particular the trailer from Fell Lane having been removed etc  
The pot holes on the Cart Roads are to be filled, date to be arranged

### 26.05.06 Asset Register

The Asset Register for Insurance Purposes and for Audit Purposes were approved & signed

### 26.05.07 Standing Order Review

The Standing Orders for Tenders was reviewed and agreed to remain at £2700

### 26.05.08 Village Green

The Council ratified it's decision to seek legal advice from it's Solicitor with regards to Village Green boundaries. The Council resolved to request the Solicitor to further investigate. The Village Green has always been part of the Village and the Council wish to ensure it remains as such for future generations to enjoy.

A resident offered to do further research at the Archive Offices.

Signed \_\_\_\_\_ Dated

#### 26.05.09 Parish Clerk Position

The vacancy has now been filled and the new clerk will take over on the 1<sup>st</sup> June 2026

#### 26.05.10 Finance

Audit of Accounts - The Accounts were approved by the Parish Council and signed by the Chairman

Annual Governance Statement - The Statement was completed and approved by the Parish Council and signed by the Chairman

Internal Audit - All Councillors agreed that Mrs Aelwen Evans be asked to complete the internal audit

The Receipts and Payments for the year ending 31<sup>st</sup> March 2026 was presented. All Councillors approved and it was resolved Councillor Richardson sign the Accounts Book  
The accounts had been emailed actual figures for 2025/2026

Presented for payment was CALC Subscription - £147.98 Resolved to pay

Also Clerk had purchased a set of Defibrillator pads from SP Services £92.63 resolved to refund Clerk

#### 26.05.11 Correspondence

Clerks & Councils Direct, March 2026

#### 26.05.12 Public Participation

None

#### 26.05.13 Electors' Concerns from Annual Parish Meeting

None

#### 26.05.14 Any of Business

It has been brought to the Councillors attention that someone has taken it upon themselves to cut the grass, complete with all the daffodils, on the triangle coming in to the village from Newbiggin. The gardening advice is that daffodils should be left until they have died off to encourage them to grow the following year, would people please be aware of this.

Meeting closed at 8.30pm

Date of next meeting 7<sup>th</sup> July 2026

Signed \_\_\_\_\_

Dated