

## **CALL FOR APPLICATIONS: TV ACADEMY IN BOTSWANA**

**WE ARE INVITING ELIGIBLE APPLICANTS TO APPLY FOR THE TV ACADEMY IN BOTSWANA OFFERING A SERIES OF 6 MONTHS IN-DEPTH TELEVISION TRAINING COURSES INCLUDING PLENTY OF HANDS-ON TRAINING. THIS IS A UNIQUE OPPORTUNITY TO LEARN HOW TO MAKE ENTERTAINING TV CONTENT.**

**GET INTO THE INDUSTRY, IMPROVE YOUR SKILLS, LEARN FROM THE BEST.**

**IF YOU ARE PASSIONATE ABOUT STORYTELLING, WHETHER THROUGH DIRECTING, CINEMATOGRAPHY, PRODUCING, AUDIO, SOUND DESIGN, SCRIPTING, SET DESIGN, EDITING, THIS COULD BE FOR YOU!**

**THE ACADEMY WILL BE BASED IN GABORONE AND OFFERS THREE DIFFERENT STREAMS OVER SIX MONTHS FROM DRAMA SERIES PRODUCTION TO UNSCRIPTED REALITY.**

**THE FIRST STREAM RUNS FROM JUN'24 – JAN'25 (WITH A BREAK IN DEC),**

### **Eligibility Criteria**

#### **1 Eligibility Criteria**

The eligibility criteria is divided into two categories, ie, for applicants (i) who hold a qualification from an accredited and/or recognised post-secondary education institution, or (ii) who have the relevant industry experience. As regards the eligibility criteria in respect of those applicants who hold a qualification, please refer to the provisions of 1.1.4 below. The eligibility criteria in respect of those applicants who have the relevant industry experience are stipulated in 1.2 below.

#### **1.1 Applicants who hold a qualification:**

Eligible applicants must –

- 1.1.1** be over 18 years of age;
- 1.1.2** be citizens of the Republic of Botswana
- 1.1.3** be fluent in English, and must be able to speak, read and write in English;
- 1.1.4** have completed a relevant qualification from an accredited and/or recognised post-secondary education institution in drama, film, television or a related media field. For the avoidance of doubt, the said qualification must be obtained only from a post-secondary education institution which has been accredited or recognised by a relevant accreditation institution;
- 1.1.5** demonstrate passion for the drama, film, television or related media fields.

1.2 Applicants who have the relevant industry experience:

Applicants who do not hold qualifications from an accredited and/or recognised post-secondary education institution will be considered for admission to the training Academy if they –

- 1.2.1 are able to demonstrate knowledge and passion for the drama, film, television or related media fields;
- 1.2.2 have at least 1 year's work experience in the drama, film, television or related media fields;

### **How to apply**

- 2 If you are driven, committed to developing your skills and interested in participating in the Academy, please –
  - 2.1 see application form on-line for completion [www.botswanaignite.com](http://www.botswanaignite.com)
  - 2.2 correctly and fully complete the entry form;
  - 2.3 collate all the relevant supporting documents, including your CV with references, a certified copy of your valid ID and passport (or certified proof of your application for a passport), personal motivation letter, certified copy of academic transcripts or certificate from a post-secondary school or evidence of prior work experience including references, or any other documents stipulated in the application form; and
  - 2.4 submit your correctly and fully completed entry form, together with all the relevant supporting documents, electronically at [www.botswanaignite.com](http://www.botswanaignite.com)
- 3 Your application must reach TV Academy by no later than 17h00 on Thursday 18 April 2024 ("**the closing date**").

### **Terms and conditions for applying**

- 4 By applying to participate in, or at, the TV Academy you agree to the following terms and conditions:
  - 4.1 It is your responsibility to ensure that your completed entry form together with all the relevant supporting documents is submitted before the closing date. The TV Academy will not be responsible for any electronic or other failure that results in your application not reaching us before the closing date.
  - 4.2 Any costs or expenses which you may incur in obtaining the entry form and submitting your application, including but not limited to transport costs, airtime or data usage, etc, are for your own account. For the duration of the Academy programme, you will have to identify and secure a residence that is located in

close proximity to the Academy in Gaborone, Republic of Botswana. A modest stipend will be provided that can be used toward accommodation.

- 4.3 The TV Academy will not consider late applications, regardless of the reason for late application.
- 4.4 The TV Academy will not consider any incomprehensible, illegible and/or unclear application forms or documents.
- 4.5 The TV Academy will not consider incomplete entry forms or application forms not accompanied by all the requisite supporting documents.
- 4.6 It is your responsibility to ensure that the information you provide to us is accurate, true, complete and up to date.
- 4.7 The TV Academy may ask you to provide it with such additional information and documentation as it may reasonably require, including background checks, in order to consider your application. If you refuse to provide this information, this may negatively affect your application.
- 4.8 If you are shortlisted, you will be required to attend a Zoom interview
- 4.9 The TV Academy's decision in the selection of successful applicants is final and no correspondence will be entered into.
- 4.10 The TV Academy reserves the right to vary, postpone, suspend, expand, limit, downscale, cancel and/or terminate the Academy, or any aspects thereof, at any time, for any reason which we deem necessary, upon notice to you. In the event of such variation, postponement, suspension, expansion, limitation, downscaling, cancellation and/or termination, we endeavour to give you as much prior notice as possible and you agree to waive any rights and expectations that you may have and acknowledge that you will have no recourse against the TV Academy.
- 4.11 The TV Academy does not make any representations or give any warranties, whether expressly or implicitly, that –
  - 4.11.1 you will be shortlisted or proceed to any particular stage of the selection process;
  - 4.11.2 any production that you work on will be broadcast; and/or
  - 4.11.3 you will be employed by the TV Academy or any other entity on completion of your course.

### **Additional conditions applicable to successful applicants**

- 5 Successful applicants must -

- 5.1 be willing and committed to join the Academy and enter into a 6 month training agreement;
- 5.2 agree to be bound by, and comply with, the terms and conditions of the training agreement and any rules, policies, code of conduct or other regulations of attendance at the Academy;
- 5.3 be willing to relocate to Gaborone, Republic of Botswana, and be willing and able to travel to South Africa for the full period of the training programme;
- 5.4 receive a monthly stipend, the value of which is entirely within the TV Academy's discretion, for their in-country travel, accommodation, subsistence and entertainment while attending the Academy.
- 5.5 not be employed elsewhere for the duration of the programme. For the avoidance of doubt, a successful applicant must not be a party to any oral and/or written agreement (as the case may) that has, or may have a, negative or adverse impact on his/her involvement with, or participation in the Academy;
- 5.6 accept and sign a waiver and indemnity form to be provided to him/her by the TV Academy;
- 5.7 successfully complete the relevant academic programme, including all assessments, to meet the minimum requirements of the relevant qualification offered at the Academy;
- 5.8 on the commencement date of the academic programme, possess whatever documents and permissions that may be required in order to attend the Academy, including holding a valid passport for possible travel to South Africa;
- 5.9 be in good health and willing to work under pressure, and accommodate the irregular hours often demanded by the media industry.

## **Interpretation**

- 6 In this document,-
  - 6.1 The **“TV Academy”** refers to the Botswana TV Academy initiative and includes our partners, promoters and sponsors, our and their subsidiaries and respective holding companies, contractors, service providers, directors, officers, employees, agents, representatives and any other person involved with the Academy;