

[Your name]

[Your address]

[Your phone number]

[Your email address]

Objective

Dedicated and customer-focused retail professional with [X] years of experience in sales, team leadership, and inventory management. Seeking to leverage proven skills in customer service, merchandising, and team coordination to contribute to a dynamic retail environment and drive business success.

Professional Experience

Retail Sales Associate

ABC Retail Store, Thousand Oaks, CA

June 2020 – Present

Delivered exceptional customer service, increasing customer satisfaction scores by 20%. Managed daily cash register operations and balanced drawers with 100% accuracy. Trained and mentored 5+ new employees, improving onboarding efficiency. Assisted in visual merchandising and seasonal floor resets to boost product visibility.

Assistant Store Manager

XYZ Fashion Outlet, Los Angeles, CA

March 2017 – May 2020

Supervised a team of 10+ associates, achieving a 15% increase in sales year-over-year. Implemented inventory control procedures, reducing shrinkage by 10%. Coordinated staff schedules and ensured optimal floor coverage. Led monthly team meetings to align goals and improve communication.

Cashier / Stock Associate

QuickMart, Ventura, CA

January 2015 – February 2017

Handled high-volume transactions with speed and accuracy. Restocked shelves and maintained clean, organized displays. Supported promotional campaigns and upselling initiatives.

Skills

Customer Service Excellence

Sales & Upselling Techniques

Inventory Management

Team Leadership & Training

POS Systems & Cash Handling

Visual Merchandising

Conflict Resolution

Time Management

Education

High School Diploma

Thousand Oaks High School, Thousand Oaks, CA

Graduated: 2014

Feel free to contact me at the above number should you need references or further employment history.