

# **Technical SEO Checklist**

As you get started, you can order a free SEO strategy session:

### 1. Website Structure

- Ensure proper use of header tags (H1, H2, H3)
- Create an XML sitemap and submit it to search engines
- Create a robots txt file to manage crawler access
- o Implement breadcrumb navigation

### 2. Website Speed

- Optimize images (compress and use correct formats)
- Minimize CSS, JavaScript, and HTML
- Enable browser caching
- Use a content delivery network (CDN)
- Optimize server response time

#### 3. Mobile-Friendliness

- Implement a responsive design
- Use Google's Mobile-Friendly Test tool
- Ensure easy navigation and readability on mobile devices

# 4. HTTPS and Security

- Install an SSL certificate (ensure all pages are served over HTTPS)
- Implement security headers (Content Security Policy, X-Content-Type-Options, etc.)

# 5. On-Page Optimization

- Optimize title tags (unique and descriptive)
- Optimize meta descriptions (engaging and relevant)
- Use keyword-rich, descriptive URLs
- Ensure proper use of alt text for images
- Internal linking (link to related content within your site)
- Use schema markup (structured data)

# 6. Crawlability and Indexability

- Check for and fix broken links (404 errors)
- Ensure there are no duplicate content issues
- Use canonical tags where necessary
- Verify correct indexing in Google Search Console

### 7. Content Quality

- o Ensure high-quality, original content
- Regularly update content
- Implement content silos or clusters
- Use a variety of media (text, images, videos)

# **Local SEO Checklist**

### 1. Google My Business (GMB)

- Claim and verify your GMB listing
- Ensure NAP (Name, Address, Phone number) consistency
- Add a detailed, keyword-rich business description
- Select appropriate categories for your business
- Upload high-quality images and videos
- Encourage and respond to customer reviews

### 2. Local Citations

- List your business on major local directories (Yelp, Yellow Pages, etc.)
- Ensure NAP consistency across all citations
- o Include your business in local business directories and industry-specific sites

# 3. On-Page Local SEO

- o Include your city and state in title tags, meta descriptions, and headers
- Create location-specific pages if you have multiple locations
- Embed a Google Map with your location on your contact page
- Use local keywords naturally in your content

# 4. Reviews and Ratings

- Actively seek reviews on GMB and other relevant review sites
- Respond to all reviews (positive and negative)
- Showcase reviews and testimonials on your website

### 5. Local Backlinks

- Get backlinks from local newspapers, blogs, and business associations
- Sponsor local events or charities for backlinks
- Engage with local influencers for mentions and backlinks

### 6. Social Media

- Maintain active social media profiles
- Engage with your local community through posts and interactions
- Share local events, news, and promotions

### 7. Local Content

- Create blog posts about local events, news, and activities
- Highlight local customer stories or case studies
- Use local keywords in your content

### 8. Structured Data for Local Businesses

- Implement LocalBusiness schema markup
- Ensure schema markup includes NAP (Name, Address, Phone) details, business hours, and other relevant information