



BENEFITS ADMINISTRATION SERVICES OVERVIEW



ARE YOU UP TO DATE ON FEDERAL, STATE AND LOCAL BENEFITS LAWS, RULES AND REGULATIONS?

- There are countless rules and regulations governing employee benefit plans, many of which are complex. Our resources will help you meet your compliance obligations and keep you up to date on laws and regulations that affect your employee benefits program.

DO YOU HAVE A SMALL OR UNDERSTAFFED HR DEPARTMENT?

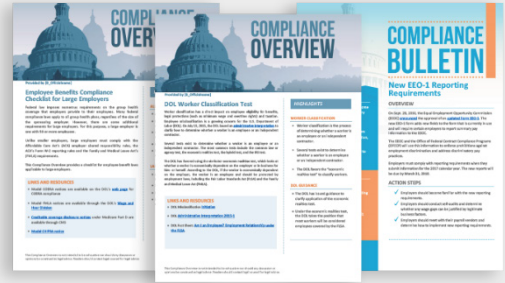
- HR departments are often short on time and swamped with numerous important tasks. Let us help you manage your benefits administration tasks with our easy-to-use resources.

DO YOUR EMPLOYEES REALIZE THE TRUE VALUE OF THE BENEFITS YOU PROVIDE?

- Employees are more likely to appreciate their benefits packages if they truly understand all that is provided to them. We can help you give employees a visual that shows the portion of their total compensation that is employee benefits.

COMPLIANCE

Use timely Compliance Bulletins and comprehensive Compliance Overviews to comply with and understand benefits rules and regulations.



EMPLOYER EDUCATION

Understanding the vast array of employee benefits terminology, legislation and plan options can be complex and time-consuming. Choose from hundreds of educational resources that are designed to make these concepts easy to understand.



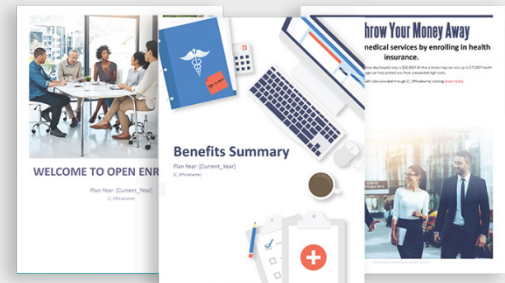
PLAN DESIGN, ADMINISTRATION AND STRATEGY

Review annual benefits benchmarking surveys to see how your organization's offerings stack up against regional and national competitors. With dozens of sample plan designs and timely benchmarking data, we'll help you find the plan that is right for your employees and your organization's bottom line.



OPEN ENROLLMENT TOOLS

Choose from a variety of educational resources, checklists, presentations and guides to provide your employees with the tools they need to succeed during your open enrollment period.



EMPLOYEE COMMUNICATIONS

Unless your employees are aware of your benefits offerings, they won't be nearly as effective. Tackle your mounting employee communication concerns with customizable benefits announcements, employee newsletters and presentations.

