

**Date:**       /       / **2025**



4910 West Clay Street \* Richmond, Virginia 23230  
Phone (804) 282-6879 \* [www.harriselectricco.com](http://www.harriselectricco.com)

*Pre-Employment*

APPLICATION FOR EMPLOYMENT  
*Questionnaire   Equal Opportunity Employer*  
**Personal Information:** [REDACTED]

☐ Are you currently employed? [ ] **Y** or [ ] **N**

☐ If you are currently employed, may we contact your current employer? [ ] **Y** or [ ] **N**

*Below, please describe past and present employment positions, dating back five years. Please account for all periods of unemployment. **Even if you have attached a resume, this section must be completed.***

Name of Employer: \_\_\_\_\_

Name or Supervisor: \_\_\_\_\_

Telephone Number:   (       )   \_\_\_\_\_

Business Type: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip: \_\_\_\_\_

Length of Employment (Include Dates): \_\_\_\_\_

Position & Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for references? [   ] **Y** or **N** [   ]

**High School:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
Number of years completed: \_\_\_\_\_  
Did you graduate? [ ☐ ] **Y or N** [ ☐ ]  
Degree/diploma?: \_\_\_\_\_

**Trade School/College:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Number of Years Completed: \_\_\_\_\_  
Did you graduate? [ ☐ ] **Y or N** [ ☐ ]  
Degree/Diploma: \_\_\_\_\_

**Employment Desired:**

- ☐ Position(s) applying for: \_\_\_\_\_ If hired, on what date can you start working? \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
☐ What day & hours are you available for work? \_\_\_\_\_  
☐ Can you work on the weekends? [ ☐ ] **Y or** [ ☐ ] **N** Can you work evenings? [ ☐ ] **Y or** [ ☐ ] **N**  
☐ Are you available to work overtime? [ ☐ ] **Y or** [ ☐ ] **N** **Salary Desired: \$** \_\_\_\_\_ **Hourly**  
☐ If hired, do you have a valid Virginia Driver's License with NO Restrictions? [ ☐ ] **Y or** [ ☐ ] **N**  
☐ Are you a Certified Electrician in the State of Virginia? [ ☐ ] **Y or** [ ☐ ] **N**  
☐ If hired, would you have transportation to/from work? [ ☐ ] **Y or** [ ☐ ] **N**  
**Additional Information:** ☐ Do you have any other experience, training, qualifications, or skills which you feel should be brought to our attention, in case that they make you especially suited for working with us? [ ☐ ] **Y or** [ ☐ ] **N**  
☐ If yes, please explain \_\_\_\_\_

**Education History:****Please Read and Initial Each Paragraph, then Sign Below**

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true and correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or terms for my immediate expulsion from the company.

\_\_\_\_\_ I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice, and by either me or the company.

\_\_\_\_\_ I permit the company to examine my references, record of employment, education record, DMV driving report, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such examination or revelation.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_