



Customer Service Representative JOB DESCRIPTION

The Sky Eye Network has an immediate opening for Customer Service Representatives. The position is contractor-based and the candidate will be paid \$10 per hour (up to 40 hours per week). After 6 weeks, that amount increases to \$11 per hour, and after 12 weeks, it increases to \$12 per hour. Additional payments and bonuses are possible after 90 days.

The Customer Service Representative will be Responsible for the Following:

- Logging in to the Sky Eye Network's FreshDesk account daily and answering and responding to phone calls and emails from our customers.
- Communicating clearly through email and phone.
- Communicating with the Sky Eye staff regularly.
- Handling customer concerns and questions professionally.
- Any other customer service related tasks.
- Travel to at least 2 events in 2019 (in Las Vegas and Orlando—expenses paid by the Sky Eye Network)

Optimal Candidates will have:

- Computer with internet access.
- Dedicated phone line to use (cell phone is fine).
- Naturally intuitive customer service skills.
- Ability to work well without oversight.
- Ability to follow instructions well.

Compensation and Benefits:

The Customer Service Representative (CSR) will be paid up to \$1,920 per month. THE CSR will track the time they spend working for the Sky Eye Network using a time tracking application.

The CSR will work as an Independent Contractor, and not an employee, providing the CSR with special benefits such as: plenty of freedom, ability to work independently, and payment of entire earned income (payment and calculation of taxes will be the responsibility of the CSR). Medical benefits are not provided. Specific hours can be determined on a week-by-week basis with the management staff at the Sky Eye Network.