



Sohar Energy and Investment Safety and Security Standards Manual

Aligned with ISO 45001 & ISO 9001

Prepared by: Quality and Safety Manager

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Agenda

- Introduction
- Safety Policies
- Risk Assessment
- Emergency Procedures
- Training and Awareness
- Compliance and Auditing
- Incident Reporting
- Continuous Improvement
- Appendices

1. Introduction



PURPOSE: ESTABLISH A
SAFE WORKING
ENVIRONMENT.



ADHERES TO ISO 45001
(HEALTH & SAFETY) AND
ISO 9001 (QUALITY).



PLACEHOLDER FOR IMAGE:
COLLABORATIVE SAFETY
PLANNING SESSION.



1.1 Scope

All operations, facilities, and personnel.

1.2 Management Commitment:



Provide resources (training, equipment, funding).



Annual review for compliance and relevance.

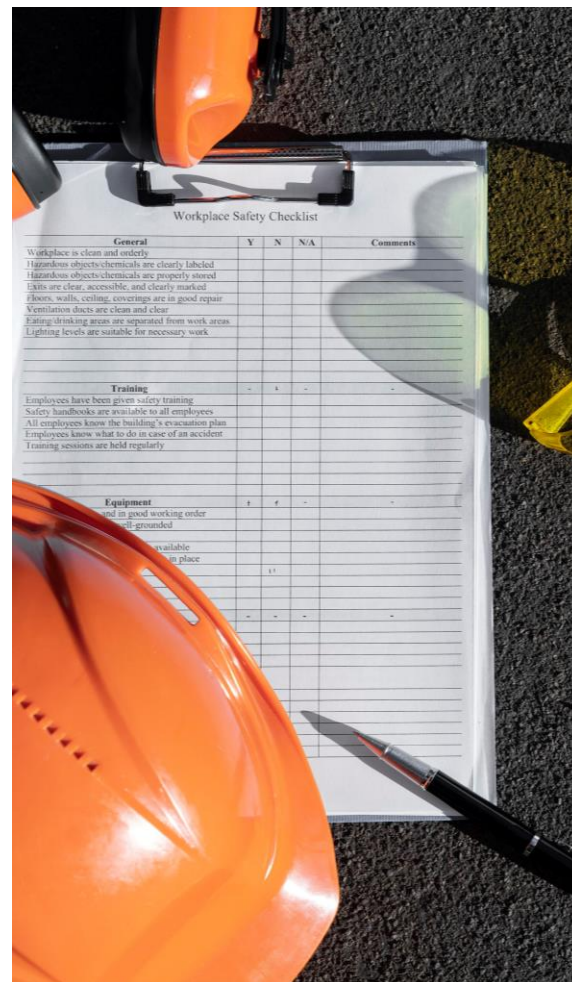
2. Safety Policies



Occupational Health and Safety (OHS) Policy



Employee Responsibilities



2. 1 Occupational Health and Safety (OHS) Policy



PREVENT INJURIES VIA
RISK MANAGEMENT.



ENSURE COMPLIANCE
WITH LAWS.



PROMOTE EMPLOYEE
PARTICIPATION.

2.2 Employee Responsibilities



Adhere to safety rules and procedures.



Report hazards or incidents immediately.



Use and maintain PPE.



Participate in mandatory training.

3. Risk Assessment



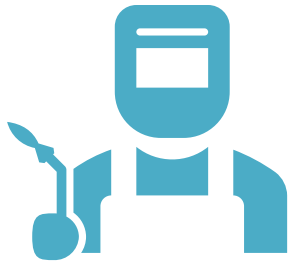
Hazard
Identification (HIRA)



Mitigation and
Controls



3.1 Hazard Identification (HIRA):



Regular inspections and job safety analyses.



Categories: Physical, Chemical, Biological, Ergonomic, Psychosocial.

3.2 Mitigation and Controls



Hierarchy of controls:
Elimination, Substitution,
Engineering.



Implement safe work
procedures.



Ensure well-maintained
PPE.



Provide hazard recognition
training.

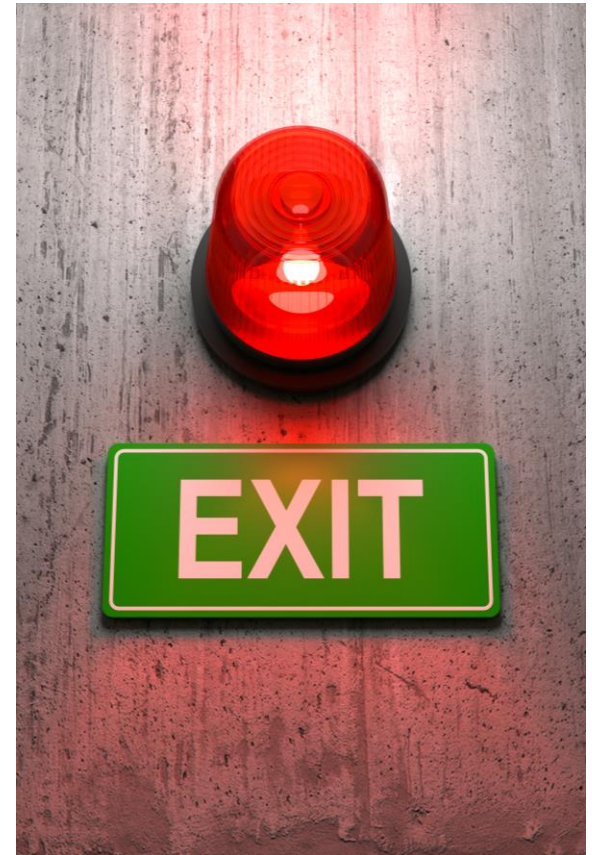
4. Emergency Procedures



First Aid and
Medical Response



Evacuation Plan



4.1 First Aid and Medical Response



ACCESSIBLE FIRST AID
KITS AT ALL FACILITIES.



TRAINED FIRST AID
PERSONNEL AVAILABLE.



REPORT ALL INJURIES
VIA INCIDENT SYSTEM.

4.2 Evacuation Plan



Stay calm, use designated exits.



Do not use elevators; assemble at external points.

5. Training and Awareness



Safety orientation,
hazard
communication.



PPE use, emergency
procedures,
ergonomics.



5.1 Comprehensive Training Programs

New employee safety orientation.

Hazard communication (HazCom) and chemical safety.

Proper use of Personal Protective Equipment (PPE).

Emergency procedures, including fire safety and evacuation drills.

Manual handling techniques and ergonomics.

Specific training for specialized tasks or equipment operation.

5.2 Fostering a Safety Culture



Regular safety meetings and toolbox talks.



Display safety posters and metrics.



Open-door policy for reporting concerns.



Encourage employee suggestions.

6. Compliance and Auditing



Adherence to ISO
45001:2018 and ISO
9001:2015.



Maintain documented
information and
objectives.



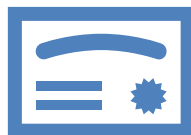
6.1 Adherence to Standards

Maintaining	Maintaining documented information
Conducting	Conducting regular HIRA
Setting	Setting measurable OHS objectives
Ensuring	Ensuring legal and other requirements are met
Implementing	implementing corrective actions.

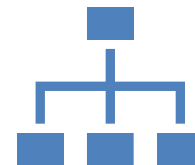
6.2 Audit and Review Processes



Internal audits by trained auditors.



External audits for ISO certification.



Management reviews for system performance.

7. Incident Reporting



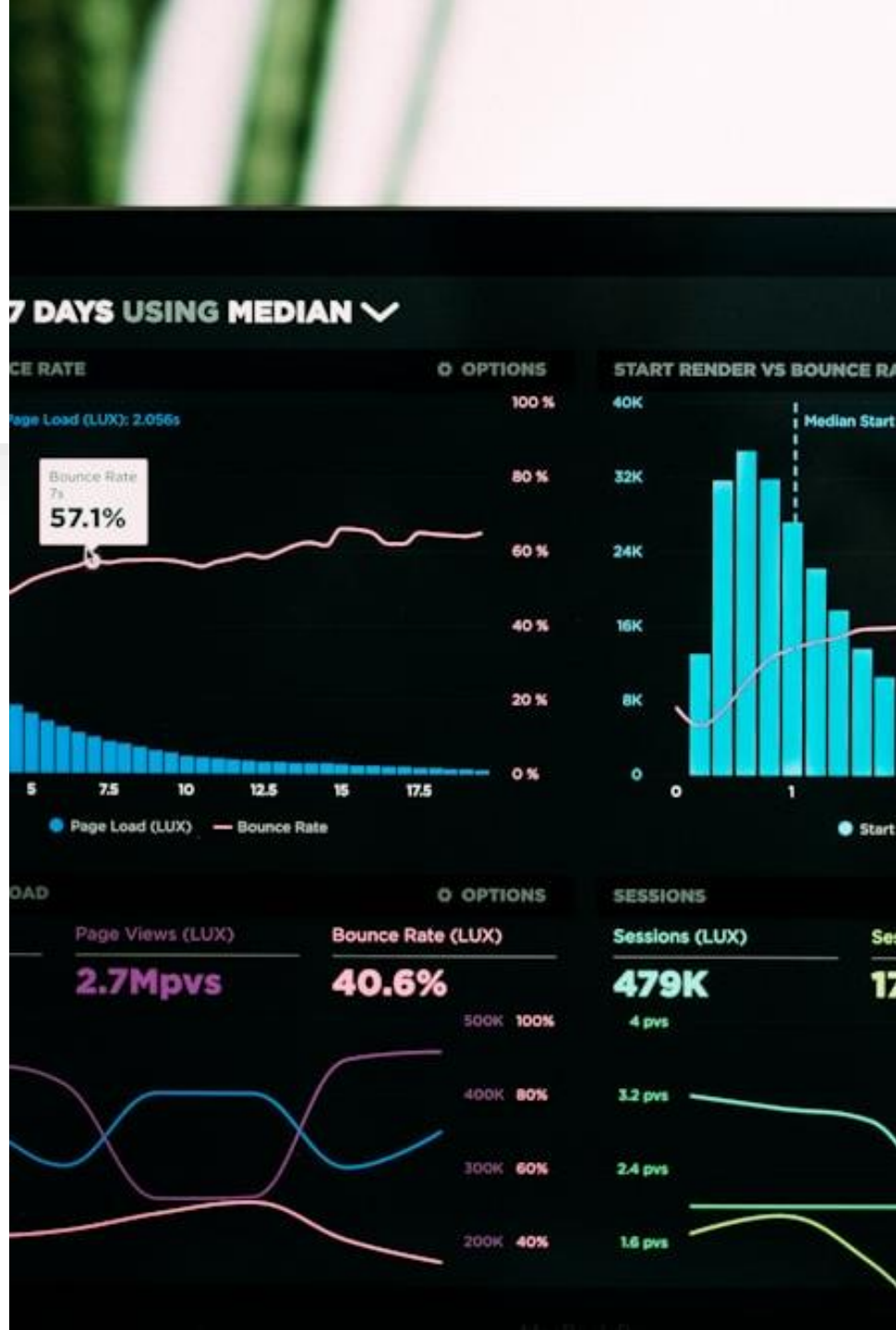
Prompt Reporting

Report incidents and near misses within 24 hours.



Thorough Investigation

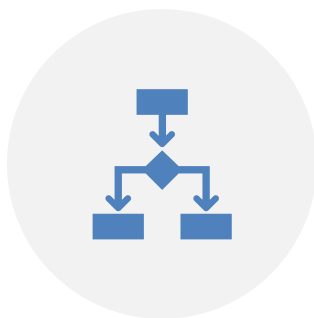
Significant incidents and high-potential near misses will be thoroughly investigated



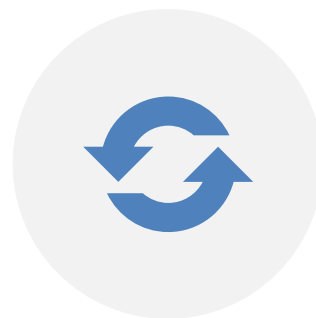
7.1 Investigation



IDENTIFY SEQUENCE OF
EVENTS AND ROOT
CAUSES.



DEVELOP CORRECTIVE AND
PREVENTIVE ACTIONS
(CAPAS).



SHARE LESSONS LEARNED
TO PREVENT RECURRENCE.

8. Continuous Improvement



Performance Monitoring:

Track KPIs (incident rates, training completion).

Annual management reviews.



Placeholder for image: Team brainstorming.

8.1 Employee Involvement



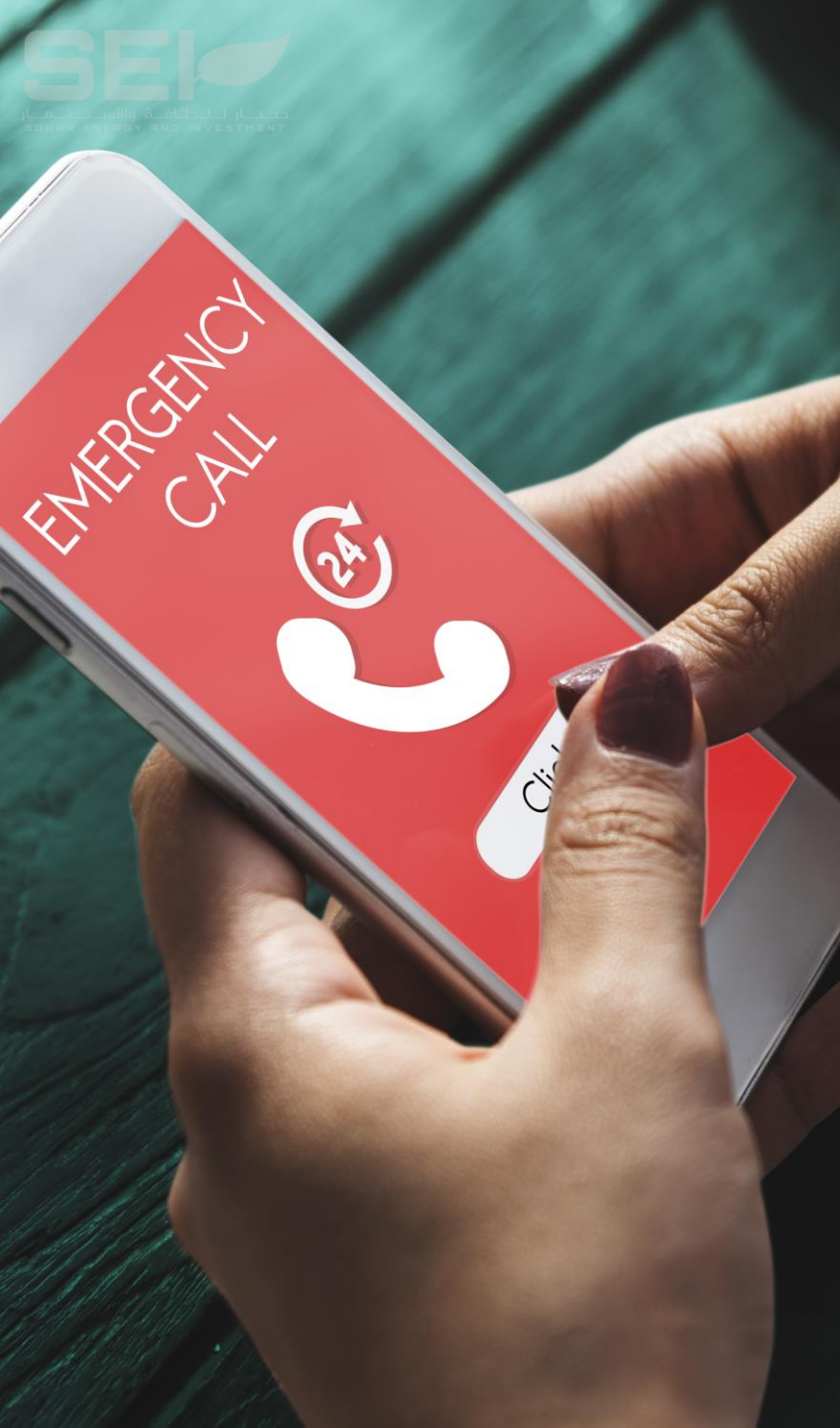
**PARTICIPATE IN SAFETY
COMMITTEES.**



**SUBMIT SUGGESTIONS FOR
IMPROVEMENTS.**



**ENGAGE IN RISK
ASSESSMENTS AND
PROCEDURES.**



Appendices



Safety Checklist



Key Emergency
Contacts

9. 1 Safety Checklist Example



Emergency exits clear
and visible.



Fire extinguishers
charged and accessible.



First aid kits stocked and
in date

9.2 Key Emergency Contacts



Internal Safety Lead:
+968-993-31453



Local Emergency
Services: 9999



Display contacts
prominently at facilities.

Thank You



SOHAR ENERGY AND
INVESTMENT



COMMITTED TO SAFETY
AND QUALITY



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