

**Emergency Medical Technician - Basic**  EMS/5

EMS

JOB SUMMARY

This position is responsible for administering EMT-Basic level emergency medical treatment to victims of accidents and other life-threatening medical emergencies. An incumbent in this position may be designated “EMT-Intermediate.”

MAJOR DUTIES

* Responds to calls for assistance involving emergency medical situations, including cardiac problems, breathing difficulties, childbirth, strokes, diabetic seizures, sports and automobile injuries, and other traumatic and medical incidents.
* Obtains medical histories and current event information; determines and delivers appropriate aid in accordance with guidelines.
* Communicates with medical personnel via two-way radio, cellular phone, and telephone regarding injured persons, condition, vital signs, and other relevant treatment information.
* Completes patient care reports.
* Utilizes supplies and equipment in accordance with department guidelines, including operating all basic and advanced life support equipment, properly logging equipment in and out, cleaning and restocking units, etc.
* Inspects the cleanliness and working condition of ambulance on a daily basis: checks fluids, lights, electronics systems, and all controls; ensures that maps, protocol books, and appropriate forms are on board; restocks all medical supplies and ensures that all monitors and equipment are operational; reports vehicle equipment damage or malfunctions.
* Transports injured or sick persons to appropriate care facility.
* Assists and/or participates in training exercises and continuing education to maintain certification.
* Attends public functions to provide emergency medical response as needed.
* Provides public safety demonstrations; provides blood pressure and blood sugar screenings.
* Completes required reports and medical records; completes required documentation, obtains appropriate signatures, and submit documentation as required for each call at end of assigned shift.
* Completes all station duties and maintains crew quarters in neat and serviceable condition.
* Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

* Knowledge of emergency medical practices, techniques, and standards.
* Knowledge of radio communications.
* Knowledge of pharmacology and best treatment practices.
* Knowledge of evidence-based medicine etc.
* Knowledge of ambulance operations, use, and maintenance.

* Knowledge of the procedures for handling special equipment and patient care items.
* Knowledge of county streets and geography.
* Skill in the analysis of problems and the development and implementation of solutions.
* Skill in the operation of assigned medical equipment.
* Skill in the provision of appropriate medical care under emergency conditions.
* Skill in oral and written communication.

SUPERVISORY CONTROLS

The EMS Shift Supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include Georgia EMS rules and regulations, Georgia traffic laws, and county and department policies and procedures. These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

* The work consists of related emergency medical response duties. The necessity of responding to unforeseen emergencies contributes to the complexity of the position.
* The purpose of this position is to provide emergency medical services at the EMT-Basic level to the public. Successful performance helps ensure the effective and efficient delivery of emergency medical services.

CONTACTS

* Contacts are typically with co‑workers, physicians, hospital personnel, and members of the general public.
* Contacts are typically to give or exchange information, resolve problems, and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

* The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, bending, crouching, stooping or walking. The employee frequently lifts light and heavy objects, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
* The work is typically performed in an office and at emergency scenes. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, contagious or infectious diseases, irritating chemicals, and occasional inclement weather. The work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

* Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
* Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
* Possession of or ability to readily obtain a valid driver’s license issued by the State of Georgia for the type of vehicle or equipment operated.
* Possession of or ability to readily obtain appropriate state EMS certification at the EMT- Basic level.