



BRANTLEY CO. PLANNING AND BUILDING DEPARTMENT
33 ALLEN RD, NAHUNTA, GA 31553
Telephone: (912) 462-5256 Ext. 3 Fax: (912) 462-5428

Summary Checklist for New Manufactured Home Permits

Manufactured home shall be installed and set-up in accordance with GA State Fire Marshall's Office Section 120-3-7.

A minimum of 1 acre for each home is required.

- Step #1 Apply for septic tank permit.
Existing tank inspection fee is \$40.00, and you must uncover all 4 corners of tank lid. Apply for Septic/Well permits at the Planning & Building Office. If you have any questions concerning your septic/well permits, you will need to contact Environmental Services at 1-855-473-4374.
- Step #2 All new manufactured homes (MH) , A Form 500 and PT 41 is required to be issued permit. You will get these 2 forms from the Mobile Home Dealership. Assignment of or verification of a physical 911 address where MH will be set up. Fee for new address is \$25.00. Also, if you do not have a culvert pipe for your driveway, you will need to purchase one at the commissioner's office.
- Step #3 Licensed installer/mover must fax state license to Brantley County @ 912-462-5256 Ext 2 before issuance of any other permits. Installer/mover can request in writing, on installation permit, that owner of MH has authority from installer to purchase other permits. (\$600.00 each out of county, \$300.00 in county) All work must be done by licensed contractors.
Failure to apply for permits prior to moving MH will result in fees doubling
- Step #4 All electrical wiring under home shall be approved for direct burial or in approved conduit set forth by National Electrical Code. All above ground wiring shall be in approved conduit. All wiring includes service entrance, feeders, branch circuits, etc.
- Step #5 At least one two-way clean-out or other approved means shall be installed in the sanitary drain line before power will be connected.



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- Step #6
- A. *All MH shall have a minimum of 3' x 4' level landing at all doors before steps with 36' handrails attached.*
 - B. *House numbers at least 3" high, 4" high is better, visibly in place over front door.*
 - C. *Secure tie downs and stabilizers.*
 - D. *Working smoke detectors.*

Step #7 If skirting is installed at set-up, then leave a few panels out on all four sides for home inspection purposes.

Please send a picture of the mobile home to planning3@brantleycounty-ga.gov.

***Note: Mobile Home Permits expire within 30 days after permit is issued unless you call for extension.**

By signing below, I acknowledge receipt of Summary Checklist for MH Permits and Inspections.

Applicant's Signature

Date