



**BRANTLEY COUNTY PLANNING AND BUILDING DEPARTMENT**  
**33 ALLEN RD NAHUNTA, GA. 31553**  
**Telephone: (912) 462-5256 Ext. 3 Fax: (912) 462-5428**

**Summary Checklist for Used Manufactured Mobile Home Permits**

Manufactured Homes shall be installed and set-up in accordance with GA State Fire Marshal's office section 120-3-7. A minimum of **1 acre** for each home is required.

**Step # 1** All used manufactured homes (MH) **MUST** be inspected prior to being moved in or within Brantley County. Pre- inspection fee (Hab inspection) in the county is \$60.00; outside of the county will be \$100.00, plus \$0.70 per mile round trip.

**ALL mobile homes built prior to 1976 will NOT be issued a moving permit.**

**Step # 2** Apply for Septic Tank Permit:

Existing tank inspection, you must uncover all 4 corners of the tank lids (you will need to do this at the Health Department). For NEW septic systems you can apply for those at the Planning and Building office. If you have any questions concerning your Septic/ Well permits, you will need to contact environmental services at 1-855-473-4374.

**Step # 3** Assignment of/ or verification of a 911 physical address where the manufactured home will be set up will be needed. If you will need a new address the addressing fee is \$25.00.

**Step # 4** If a culvert pipe is needed, you will need to fill out a culvert application at the planning and building office for \$25.00.

Step # 5      You will need to bring in the mobile home title(s), paid tax receipts (for current year), and proof that you have applied to get the title(s) transferred to go in your name.

Step # 6      Licensed installer/ mover must fax state license to Brantley County at (912) 462-5428 before any moving permits can be issued. ALL work must be done by licensed contractors.

**Mobile home permit fees are \$600.00 for anything that is from another county coming into Brantley and \$300.00 for a mobile home that is already in the county. \*Failure to apply for permits prior to moving the MH will result in fees doubling\***

Step # 7      All electrical wiring under home shall be approved for direct burial or in approved conduit set forth by National Electrical Code. All above ground wiring shall be in approved conduit. All wiring includes: service entrance, feeders, branch circuits, etc.

Step # 8      At least one two- way clean-out or other approved means shall be installed in the sanitary drain line before power will be connected.

Step # 9      A. All MH shall have a minimum of 3' x 4' level landing at all doors before steps with 36" handrails are attached.  
B. House numbers at least 3"- 4" high need to be placed visibly over the front door.  
C. Secure the tie downs and stabilizers.  
D. Working smoke detectors.

Step # 10      If the skirting is installed at set-up, then leave a few panels out on ALL 4 sides for home inspection purposes.

**Note: Mobile Home Permits will expire within 30 days unless you call for an extension.**