|  |  |
| --- | --- |
|  | **Property Reference Label:** Click here to enter text. |
|  | **Address:** Click here to enter text. |
| **Owner Info** | **Name of Owner:** Click here to enter text.**Phone Numbers:** Click here to enter text.**Email Address:** Click here to enter text.**Family Situation: (spouse, children)** Click here to enter text.**Additional Notes:** Click here to enter text. |
| **Property Features** | **Property Type: Single Family**[ ]  **Apartment Condo** [ ]  **Duplex**[ ]  **4-Plex** [ ] **Year Built:** Click here to enter text.**Square Footage:** Click here to enter text.**Lot size & shape:** Click here to enter text.**Lot or Zoning Restrictions:** Click here to enter text.**Garage or Carport: (size, descript.)**Click here to enter text.**Bedrooms: (eg. 2up 2dwn, sizes)** Click here to enter text.**Bathrooms: (eg. 3pce up, 2pce main)** Click here to enter text.**Basement: (eg. Partial finished, part crawl space)** Click here to enter text.**Fireplaces: (wood, gas)** Click here to enter text.**Decks: (size, material)** Click here to enter text.**Additional Notes:** Click here to enter text. |
| **Major Components** | **Furnace Type: (Age & Condition)** Click here to enter text.**Hot Water Tank: (Age & Condition)** Click here to enter text.**Electrical Service: (amps, wire type)** Click here to enter text.**Roof: (Material, Age & Condition)** Click here to enter text.**Windows: (Type, Age, Condition, single or double)** Click here to enter text.**Additional Notes:**Click here to enter text. |
| **Interior Condition & Appliances**  | **Interior Last Updated:** Click here to enter text.**Flooring Type:** Click here to enter text.**Paint:** Click here to enter text.**Lighting Fixtures:** Click here to enter text.**Kitchen Cabinets:** Click here to enter text.**Vanities:** Click here to enter text.**Toilets, Tubs, Showers:** Click here to enter text.**Appliances: Fridge** [ ]  **Stove** [ ]  **Dishwasher** [ ] **Washer/Dryer** [ ]  **Air Conditioner**[ ]  **Central Vac**[ ] **Additional Notes:** Click here to enter text. |
| **Amenities** | **AMENITIES: (describe proximity to schools, shopping, parks, bus stops, pools, etc.)**Click here to enter text. |
| **Tenant Info** | **Tenants in Place? : YES** [ ]  **NO**[ ]  **Since:** Click here to enter text.**Current Rent: $**Click here to enter text.**Length of Lease:** Click here to enter text.**Additional Notes:** Click here to enter text. |
| **Current Mortgage Details** | **Currently Listed? YES** [ ]  **NO**[ ] **Details of Listing (agent, term)** Click here to enter text.**Current Value:** Click here to enter text.**Mortgage Balance:** Click here to enter text.**Mortgage Payment:** Click here to enter text.**Mortgage Details: (term, rate, amortization)** Click here to enter text.**Banking Institution:** Click here to enter text.**Purchased Date** Click here to enter text. **Purchased For $** Click here to enter text.**Taxes $** Click here to enter text. **Insurance $** Click here to enter text.**Strata Fees $** Click here to enter text. **2nd Mortgages YES**[ ]  **No**[ ]  **Details:** Click here to enter text.**Additional Notes:** Click here to enter text. |
|  **Seller Insights** | **Would you be willing to leave the financing in place?**Click here to enter text.**How much do you want for a down payment?** Click here to enter text.**When do you need it? Now? Later?** Click here to enter text.**How long are you willing to wait?** Click here to enter text.**Additional Notes:** Click here to enter text. |