



## **CAUCUS NON-ATTENDEE PROCESS FOR EMERGENCY ABSENTEE**

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### **Purpose**

This process establishes a uniform procedure for individuals who are unable to attend precinct caucus in person due to a verified emergency but wish to be considered for delegate, alternate, or precinct officer positions, or to submit resolutions according to Party rules.

### **I. Eligibility for Emergency Absentee Status**

1. The individual is a qualified participant in the precinct caucus.
2. The absence is due to an unforeseen emergency occurring on the day of Caucus
3. The individual must submit the required documentation before the closure of caucus.

### **II. Required Documentation**

1. Emergency Absentee Affidavit
2. Statement of Intent
3. Supporting Documentation (optional but encouraged)

### **III. Submission Procedures**

Emergency absentee materials must be submitted before the caucus adjourns by email, proxy, hand-delivery, online form, or fax.

### **IV. Processing at the Precinct Caucus**

Emergency absentee nominations shall be read aloud and treated the same as in-person nominations.

### **V. Voting & Consideration of Absentee Candidates**

Absentee candidates may be elected but may not vote.

### **VI. Retention and Recordkeeping**

All materials must be attached to the caucus packet and preserved per Party policy.

### **VII. Fraud Prevention and Verification**

The BPOU may verify identity, confirm emergencies, or reject incomplete submissions.